



## **ORDINARY COUNCIL MEETING**

# ***MINUTES***

The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on 18 April 2011 at 6.30pm

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**David Pentz**  
**A/CHIEF EXECUTIVE OFFICER**



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## **6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER/COUNCIL RESOLUTION**

Res No : 151581  
MOVED : Cr Lally  
SECONDED: Cr Vertigan

**That the Minutes of the Ordinary Meeting of Council held on 21 March 2011, and the Minutes of the Special Meeting of Council held on 28 March 2011 be confirmed as a true and correct record of proceedings.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
AGAINST : Nil

## **7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

08/03/11 Nicole Lockwood, meeting with Sue Kuneo and Amelia Rossi from the Pilbara Education Regional Office

08/03/11 Nicole Lockwood, International Womens Day Lunch

09/03/11 Nicole Lockwood, meeting with Woodside

09/03/11 Nicole Lockwood, International Womens Day Luncheon

09/03/11 Nicole Lockwood, PRC/KPMG Videoconference

10/03/11 Nicole Lockwood, meeting with Woodside

10/03/11 Nicole Lockwood, meeting with Michelle Roberts Shadow Treasurer and Minister for Tourism

10/03/11 Nicole Lockwood teleconference with Chris Morrison

15/03/11 Nicole Lockwood meeting with Joey Armeretti, Perth

15/03/11 Nicole Lockwood, Pilbara Vision Briefing, Perth

16/03/11 Nicole Lockwood Special Audit and Risk Management Committee Meeting - Review Strategic Development Plan, Perth

17/03/11 Nicole Lockwood, meeting with Michelle Gray West Pilbara Alcohol Management Group

22/03/11 Nicole Lockwood, PRC Meeting, Perth

28/03/11 Nicole Lockwood, meeting with Kyle Barnes

29/03/11 Nicole Lockwood, meeting with Steve Turner

31/03/11 Nicole Lockwood, Northwest Tourism Board meeting

31/03/11 Nicole Lockwood, meeting with Dale Harris

31/03/11 Nicole Lockwood, meeting with Craig Johnson

31/03/11 Nicole Lockwood, dinner with Shelley Pike

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**8 COUNCILLORS' REPORTS**

Nil

## **9 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES**

### **9.1 ANNUAL GENERAL ELECTORS MEETING**

**File No:** FM.3  
**Attachment(s)** Minutes of Meeting  
**Responsible Officer:** Chief Executive Officer  
**Author Name:** Manager Corporate Compliance  
**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider the Minutes and Decisions of the 2009/2010 Annual General Meeting of Electors in accordance with the provisions of the Local Government Act.

#### **Issues**

This item was included in the agenda of the Ordinary Council meeting held on 21 March 2011. By error, the minutes of the Annual General Electors meeting were not attached to the report. Council resolved to lay the item on the table until the next Ordinary Council meeting, to be held on 18 April 2011.

#### *COUNCIL RESOLUTION*

*Res No : 151543*  
*MOVED : Cr Hipworth*  
*SECONDED : Cr Smeathers*

*The Minutes and Report of the Annual Electors Meeting for the 2009/10 year held on 14 February 2011 were not received and therefore cannot be confirmed as a true and accurate record of proceedings. Council resolved to lay the item on the table until the next Ordinary Council meeting to be held on 18 April 2011.*

*CARRIED.*

The Annual General Meeting of Electors relating to the financial year ended June 30 2010 was held on Monday 14 February 2011. A copy of the meeting minutes are attached.

Section 5.32 (b) of the Local Government Act 1995 requires the Chief Executive Officer to “ensure that copies of the minutes are available for inspection by members of the public before the Council meeting at which decisions made at the Electors meeting are first considered.”

The minutes have been made available for inspection.

The Act also requires the decisions of the Electors meeting to be considered by the Council (Section 5.33) at its next ordinary meeting where practicable. The act states:

- “5.33 (1) All decisions made at an Electors meeting are to be considered at the next ordinary Council meeting or, if that is not practicable,
- (a) At the first ordinary Council meeting after that meeting, or
  - (b) At a special meeting called for that purpose, whichever happens first.

- (2) if at a meeting of the Council a Local Government makes a decision in response to a decision made at an Electors meeting, the reasons for the decision are to be recorded in the minutes of the Council meeting.”

There were no resolutions or decisions adopted at the meeting that required the attention of the Council.

### **Options**

Council has the following options available:

1. Receive the minutes and report on the annual electors meeting and note that there were no decisions that required consideration by Council.
2. Not receive the minutes of the Annual Elector’s Meeting held on 14 February 2011.

### **Policy Implications**

There are no relevant Council policy implications pertaining to this matter.

### **Legislative Implications**

Section 5.32 and 5.33 of the Local Government Act 1995 as amended applies.

### **Financial Implications**

There are no financial implications associated with this report.

### **Conclusion**

The Council only needs to note the minutes and the report of the Annual General Meeting as no decisions that require consideration were made.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : **151582**  
**MOVED** : **Cr Vertigan**  
**SECONDED** : **Cr Lewis**

**The Minutes and Report of the Annual Electors Meeting for the 2009/10 year held on 14 February 2011 be received as a true and correct record of proceedings and it be noted that there were no decisions that required consideration by the Council.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

## 10 FINANCIAL SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 28 FEBRUARY 2011

<b>File No:</b>	<b>MAR11</b>
<b>Attachment(s)</b>	<b>Nil</b>
<b>Responsible Officer:</b>	<b>Executive Manager Corporate Services</b>
<b>Author Name:</b>	<b>Management Accountant</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

#### Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000.

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) Presented to the Council;
  - (a) At the next ordinary meeting of council following the end of the month to which the statement relates; or
  - (b) If the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) Recorded in the minutes of the meeting at which it is presented.

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 28<sup>th</sup> February 2011:

	<b>Current Amended Budget</b>	<b>Year to Date Budget</b>	<b>Actual 1 July to 28 February 2011</b>	<b>Variance</b>
Operating Expense	(66,808,557)	(42,913,059)	(25,893,765)	17,019,294
Operating Revenue	92,181,286	71,847,930	69,345,304	(2,502,626)
Non Operating Exp	(92,342,310)	(43,068,793)	(36,474,730)	6,127,199
Non Operating Rev	56,677,126	38,058,064	4,563,719	(33,494,345)
Non Cash Items Included	10,218,806	3,514,472	2,223,402	(1,291,070)
Restricted Surplus BFWD 09/10	404,914	404,914	404,914	0
<b>Surplus/(Deficit) 10/11</b>	<b>331,265</b>	<b>27,843,528</b>	<b>14,168,845</b>	

The financial statements for the reporting period are submitted in the form of:

- Financial Activity Statement Report
- Operating and Capital Variance Commentary by Programme Area
- Net Current Asset Position
- Balance Sheet
- Cash and Cash Equivalent Note
- Schedule of Divisional Financial Activity

**Options**

- 1) To adopt the report as is
- 2) To adopt the report with amendments
- 3) Not to adopt the report

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

As per section 34 of the Local Government (Financial Management) Regulations 1996.

**Financial Implications**

The report represents the financial position of the Council at the end of February 2011 with the current budget in surplus to the amount of \$331,265.

**Conclusion**

None

**Voting Requirements**

Simple.

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**OFFICER/COUNCIL RESOLUTION**

**Res No** : 151583  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Cechner

**That the Financial reports for the period ending 28 February 2011 be received.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

## Shire Of Roebourne

### Statement Of Financial Activity

for the period 1 July 2010 to 28 February 2011

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	\$10,000 or more
	\$	\$	\$	\$	\$
<b>Rate Setting Statement</b>					
<b>Operating</b>					
<b>Revenues (Sources)</b>					
General Purpose Funding (excluding Rates)	4,415,287	5,124,610	3,375,487	4,214,928	(839,441)
Governance	94,283	288,357	268,987	169,256	99,731
Law, Order And Public Safety	251,007	267,689	223,428	124,811	98,617
Health	80,532	80,532	63,919	55,940	-
Education and Welfare	150,337	150,337	100,470	59,568	40,902
Housing	3,837,429	3,839,442	1,490,230	1,235,191	255,039
Community Amenities	12,000,193	12,315,950	8,766,057	7,424,950	1,341,107
Recreation And Culture	9,895,765	25,929,924	22,413,559	21,598,565	814,994
Transport	22,640,687	23,771,304	14,786,689	14,610,922	175,767
Economic Services	1,294,988	1,560,579	1,137,652	1,088,264	49,388
Other Property And Services	60,100	194,363	169,227	353,595	(184,368)
	54,720,608	73,523,087	52,795,705	50,935,991	1,859,714
<b>Expenses (Applications)</b>					
General Purpose Funding	(502,566)	(502,566)	(341,748)	(247,828)	(93,920)
Governance	(2,249,738)	(1,796,314)	(2,079,060)	(2,174,940)	95,880
Law, Order And Public Safety	(1,753,954)	(1,776,314)	(1,204,124)	(936,539)	(267,585)
Health	(1,122,073)	(1,156,965)	(769,061)	(521,002)	(248,060)
Education and Welfare	(379,193)	(379,193)	(269,063)	(189,264)	(79,799)
Housing	(2,942,214)	(2,958,650)	(2,086,912)	(923,531)	(1,163,381)
Community Amenities	(9,708,738)	(9,790,256)	(6,435,139)	(5,070,320)	(1,364,819)
Recreation And Culture	(19,279,423)	(19,440,480)	(12,053,845)	(8,090,427)	(3,963,418)
Transport	(16,037,913)	(16,122,162)	(8,721,470)	(6,702,718)	(2,018,752)
Economic Services	(12,083,023)	(12,423,360)	(9,100,410)	(1,067,521)	(8,032,889)
Other Property And Services	792,620	494,817	147,773	30,325	117,448
	(65,266,215)	(66,808,557)	(42,913,059)	(25,893,765)	(17,019,294)
<b>Capital</b>					
<b>Revenue</b>					
Proceeds From Disposal Of Assets	5,926,756	6,013,003	2,733,720	1,725,249	1,008,471
Tsf From Aerodrome Reserve	5,173,492	5,794,188	3,676,328	991,498	2,684,830
Tsf From Air conditioning Reserve	0	0	0	0	-
Tsf From MSIS Reserve	0	0	0	0	-
Tsf From Walkington Theatre Reserve	0	0	0	0	-
Tsf From Royalties for Regions Reserve	18,066,500	18,066,500	12,240,000	0	12,240,000
Tsf From Plant Replacement Reserve	745,977	745,977	0	0	-
Tsf From Dampier Drainage Reserve	0	0	0	0	-
Tsf From Infrastructure Reserve	7,751,338	8,207,020	3,020,682	1,849,149	1,171,533
Tsf From Waste Management Res	1,302,865	1,302,865	1,302,865	0	1,302,865
Tsf From Housing Reserve	1,604,135	1,604,135	1,604,135	0	1,604,135
Tsf From Parks, Ovals & Rec Facilities	0	0	0	0	-
Tsf From Information Technology Res	0	0	0	0	-
Tsf From Public Open Space Reserve	1,198,000	1,328,000	0	185,356	(185,356)
New Loans Raised	19,521,304	19,521,304	16,110,640	0	16,110,640
Tsf From Restricted Cash Unspent Grants/Contributions	0	0	0	1,434,380	(1,434,380)
Repayments Of Self Supporting Loans	5,601	5,601	4,390	4,312	-
Repayments Of Interest Free Loans To Local Groups	101,536	101,536	99,024	99,024	-
	61,397,504	62,690,129	40,791,784	6,288,968	34,502,816

## Shire Of Roebourne

### Statement Of Financial Activity

for the period 1 July 2010 to 28 February 2011

	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	\$10,000 or more
	\$	\$	\$	\$	\$
<b>Expenses</b>					
Purchase Of Assets - Land	(2,389,000)	(2,389,000)	(2,389,000)	(1,385,556)	(1,003,444)
Purchase of Assets - Artwork	0	0	0	0	-
Purchase Of Assets - Buildings	(32,680,244)	(34,169,263)	(20,910,257)	(5,854,175)	(15,056,082)
Purchase Of Assets - Equipment	(536,890)	(314,668)	(309,604)	(73,796)	(235,808)
Purchase Of Assets - Furniture & Equip	(616,570)	(623,570)	(540,878)	(310,153)	(230,725)
Purchase Of Assets - Plant	(5,588,351)	(5,438,135)	(2,451,423)	(2,046,622)	(404,801)
Purchase Of Assets - Infrastructure	(22,197,855)	(22,995,106)	(14,362,898)	(6,908,672)	(7,454,226)
Loan Principal Repayments	(1,835,380)	(1,835,380)	(1,372,821)	(1,372,823)	-
Tsf To Aerodrome Reserve	(287,295)	(287,295)	(191,528)	(386,898)	195,370
Tsf To Air conditioning Reserve	0	0	0	0	-
Tsf To Dampier Drainage Reserve	(732)	(732)	(488)	(592)	-
Tsf To Plant Replacement Reserve	(41,356)	(41,356)	(27,568)	(36,358)	-
Tsf To Walkington Theatre Reserve	(98)	(98)	(64)	(113)	-
Tsf To Royalties for Regions Reserve	(400,000)	(16,400,000)	(266,664)	(16,493,157)	16,226,493
Tsf To Workers Compensation Res	(24,128)	(24,128)	(16,088)	(27,673)	11,585
Tsf To Infrastructure Reserve	(918,136)	(918,136)	0	(335,158)	335,158
Tsf To Waste Management Reserve	(407,623)	(1,207,413)	(81,384)	(174,218)	92,834
Tsf To Housing Reserve	(1,488,162)	(1,488,162)	(132,112)	(37,536)	(94,576)
Tsf To Parks, Ovals & Rec Facilities Res	0	0	(112)	0	-
Tsf To Aged Persons Home Reserve	(1,345)	(1,345)	(896)	(1,812)	-
Tsf To Information Technology Reserve	0	0	0	0	-
Tsf To Junior Sport Reserve	(1,542)	(1,542)	(1,032)	(2,066)	-
Tsf To Public Open Space Reserve	(12,355)	(12,355)	(8,120)	(52,432)	44,312
Tsf To Mosquito Control Reserve	(537)	(537)	(24)	(55)	-
Tsf To History & Cultural Publications Reserve	(1,090)	(1,090)	(728)	(1,250)	-
Tsf To Underground Power Reserve	(3,985,345)	(3,985,345)	0	0	-
Tsf To Medical Services Assistance Package Reserve	(7,654)	(7,654)	(5,104)	(6,100)	-
Interest Free Loan Principal	0	0	0	0	-
Tsf of Unbudgeted Muni Restricted Cash	0	0	0	(1,434,380)	1,434,380
Income Set Aside As Restricted Funds	(1,286,227)	(1,286,227)	(1,286,227)	(819,363)	(466,864)
	(74,707,915)	(93,428,537)	(44,355,020)	(37,760,957)	(6,594,063)
<b>Adjustment For Non Cash Items</b>					
Depreciation	7,798,569	7,798,569	2,203,640	1,599,853	
Amounts Set Aside To Provisions	(200,000)	(200,000)	0	0	
Accrued Loan Interest	(234,685)	(234,685)	(234,685)	(234,685)	
Accrued Salary & Wages	(269,410)	(269,410)	(269,410)	(269,410)	
Movement in Deferred Rates	0	0	0	11,441	
(Profit) / Loss On Disposal Of Assets	(3,506,519)	(3,592,766)	(1,422,888)	(1,113,141)	
	3,587,955	3,501,708	276,657	(5,941)	
<b>Surplus Brought Forward 1 July</b>	2,195,236	2,195,236	2,195,236	2,195,236	
<b>Amount Raised From Rates</b>	18,477,741	18,658,199	19,052,225	18,409,313	642,912
<b>Surplus / (Deficit)</b>	<b>404,914</b>	<b>331,265</b>	<b>27,843,528</b>	<b>14,168,845</b>	

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$1,859,714 which represents a negative variance of 3.52%.

Operating Expenditure is under the year to date budget by \$17,019,294 which represents a variance of 39.66%.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

#### General Purpose Funding

##### *Revenue*

Revenue up of 24.87% (\$839,441) due to additional interest on reserves Term Deposits brought to account to February 2011 \$706,887. Interim rates & Instalment notices issued \$46,388 higher revenue than budgeted YTD. Lower than expected Interest on Municipal Investments due to lower interest rates YTD \$107,074. Financial Assistance Grant received is \$498,513 above budgeted as Qtr 3 payment received in Feb-11. Lower than Budget Ex Gratia rates contribution as amended in Budget review by \$270,000.

##### *Expenditure*

Expenditure is showing a variance down of 27.48% (\$93,920) which is due to lower than budgeted Year to Date valuation expenses and Administration Allocations.

#### Governance

##### *Revenue*

Revenue is down 37.08% (\$99,731) which is due to actual variance on Income from Pilbara to Parliament & lower interest on Debtors required to be charged YTD.

##### *Expenditure*

Expenditure is down 4.61% (\$95,880) which is due to:

- 1) \$453,858 down on Non-Statutory Donations Year to Date due to Community Assoc. Contrib.
- 2) \$274,991 down on Executive Services Office & Project Expenses, still to be completed.
- 3) \$263,649 down on IT Software, Network Expenses, and Main Computer System upgrade due to work still to be completed in early 2011 orders had been placed end 2010.
- 4) \$155,468 down on Employment Costs Executive due to vacancies, Exec PA, OHS Officer
- 5) \$69,047 down on Karratha Admin Building costs planned in Budget
- 6) \$45,095 down on Employment Costs Strategic Projects, due to Project Manager vacancy
- 7) \$1,585,033 up on Administration costs allocated less Depreciation not yet posted YTD
- 8) \$32,045 down on Employment Costs Corporate Services
- 9) \$55,588 down on Office Expenses Corporate Services – Budget Increased in Budget Review
- 10) \$27,969 down on YTD interest repayments on admin building loan due to 30 June 2010 accrual
- 11) \$33,592 down on Election & Council members meeting expenses YTD unspent
- 12) \$33,250 down on Leased office & plant expenses for corporate services

#### Law, Order and Public Safety

##### *Revenue*

Revenue is down by 44.14% (\$99,731) which is due to RTO funding for Community Safety Officer \$120,000 not yet received as Budgeted for Sep & Jan agreement has been drafted and invoice raised less \$35,940 fees received year to date unbudgeted for Temporary WAPOL Vehicle storage contract.

Expenditure is down 22.22% (\$267,585) which is due to:

- 1) \$115,827 down on Anti Graffiti Initiatives Budget spread evenly over the year commenced Qtr 2
- 2) \$46,222 down on Animal control costs & admin allocated, Off-road vehicle signage & education
- 3) \$11,285 down on Depreciation
- 4) \$26,815 down on Community Safety Employment Costs – New recruit commenced Jan-11
- 5) \$6,443 up on Karratha SES Building & Other Costs Year to Date.

#### Health

##### *Revenue*

Revenue is down by immaterial variance which is due to Health Premises Fees & Charges raised.

##### *Expenditure*

Expenditure is down 32.25% (\$248,060) which is due to:

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- 1) \$11,300 down on Office Expenses Health Department
- 2) \$13,405 down on MSIS Employment– position was vacant
- 3) \$10,073 down on Karratha Clinic Building Mtce Costs YTD
- 4) \$ 45,299 down on Administration allocated & Health Employment costs YTD
- 5) \$134,885 down on Compliance Auditing & Inspections to occur in third quarter

#### Education and Welfare

##### *Revenue*

Revenue is showing a variance of down 40.71% (\$40,902) which was due to Freemasons Aged person unit reimbursement not yet received. Also YTD contribution under budget for Early Learning Specialist Scholarship (\$24,728) Pilbara Iron made first contribution in November.

##### *Expenditure*

Expenditure is showing a variance of down 29.66% (\$79,799) which is due to:

- 1) \$29,210 down on Early Learning Specialist Scholarship expenses as not commenced til 2<sup>nd</sup> qtr
- 2) \$13,537 down on Aged Person's Homes Contribution YTD
- 3) \$13,137 down on Administration Allocated YTD
- 4) \$12,437 down on Depreciation & Building Mtce YTD on Day-care Centres

#### Housing

##### *Revenue*

Revenue is showing a variance down of 17.11% (\$255,039) due to Profit not yet realised in asset register on sale of staff housing \$ 217,191 less additional rent on staff housing \$11,935 year to date.

##### *Expenditure*

Expenditure is down 55.75% (\$1,163,381) which is due to:

- 1) \$97,846 up on Leased Housing due to paid one month in advance
- 2) \$33,522 down on Interest expense on Staff Housing Loans due to 09/10 accrual
- 3) \$45,057 down YTD on expenses budgeted for property management
- 4) \$97,751 down on Staff Housing Op & Mtce Costs Year to Date
- 5) \$123,411 down on Depreciation year to date
- 6) \$941,102 down on allocation of Staff Housing costs to be offset against Department Budgets

#### Community Amenities

##### *Revenue*

Revenue has a variance down of 15.30% (\$1,341,107) mainly due to:

- 1) \$29,268 up on Domestic Refuse Collection Fees.
- 2) \$27,041 up on Subdivision Clearance Fees
- 3) \$61,456 up on Town Planning Fees
- 4) \$809,897 down on Industrial/Commercial Refuse disposal Fees (due to closures & volume)
- 5) \$57,388 down on Liquid Waste disposal fees
- 6) \$310,627 down on Hazardous Waste disposal fees
- 7) \$70,190 down on Income from Recycling
- 8) \$36,000 down on Litter Initiatives Funding
- 9) \$83,077 down on Industrial/Commercial Refuse collection Fees
- 10) \$10,000 down on Contributions Economic Development from RDA

##### *Expenditure*

Expenditure is showing a variance down of 21.21% (\$1,364,819). The main variances are as follows:

- 1) \$ 215,876 down on Litter Control – reduced staff numbers
- 2) \$87,669 down on Domestic Refuse Collection – vacant positions in this area
- 3) \$58,903 down on Depreciation not yet posted for waste collection & landfill ops
- 4) \$160,638 down on Refuse Site Maintenance & Refuse Site 7 Mile
- 5) \$154,940 down on Recycling – staff & plant insufficient to undertake
- 6) \$63,369 down on Town Planning Office Expenses – Staff Development not yet spent
- 7) \$103,795 down on Drainage Maintenance Costs
- 8) \$78,005 down on Economic Development Employment Costs – To recode from Community
- 9) \$58,418 down on Bin Repairs & Replacement & public toilet maintenance costs
- 10) \$362,699 down on Strategic Planning Projects & Development – revised in Budget review

##### Recreation and Culture

### *Revenue*

Revenue has a variance up of 3.64% (\$814,994). The variance is due to:

- 1) \$201,093 up on Education Dept Roebourne Pool Operating Contrib. as Invoiced earlier
- 2) \$100,000 up on Cossack Art Awards Contribution – Invoiced Rio Tinto in advance for 2011
- 3) \$65,684 up on Contribution – St Luke's Oval monies returned for project under budget
- 4) \$46,425 up on Lease fees from Telstra towers received.
- 5) \$35,655 up on KEC Programme Income – Attendance has been better than expected.
- 6) \$20,000 up on new grants received Unbudgeted for Dry Season Assistance Scheme
- 7) \$490,000 down on Grant Karratha Leisure Centre R4R funds – Invoiced \$16m in Dec to be received in January & then transferred to Reserve for allocation to Projects in agreement.
- 8) \$489,836 down on Grants and Contrib. for Baynton West Family Centre received Oct.
- 9) \$120,000 down on Cossack Annual Grant Income not yet received from Heritage Council
- 10) \$54,340 down on Dept Education contribution to Ovals YTD Invoiced Jan-11 lower opex 09/10
- 11) \$21,978 down on KAC Merchandise Sales YTD due to Pool Closure for Refurbishment
- 12) \$37,590 down on Conservation of Cultural Heritage grant expected in 2011
- 13) \$22,328 down on Special Youth Projects Income not commenced til October
- 14) \$28,500 down on Walkington Theatre lottery west grant not yet invoiced

### *Expenditure*

Expenditure has a variance of down 32.88% (\$3,963,418). The main variances are as follows:

- 1) \$21,570 down on Employment Costs – KAC & RAC & KEC (due to closure KAC)
- 2) \$227,054 down on Oval Mtce – occurs in end financial year season
- 3) \$84,451 down on Hard-court Mtce – Ongoing
- 4) \$113,909 down on Parks & Gardens Mtce – due to staff shortages
- 5) \$131,131 down on Karratha Entertainment Centre Expenses
- 6) \$129,531 down on Cossack Operating Expenses – Jan-March Closure
- 7) \$122,896 down on Playground Maintenance
- 8) \$147,714 down on Effluent Tank Mtce – further works pending
- 9) \$133,336 down on Roebourne Pool Contrib. to Building Assets
- 10) \$160,297 down on Open Space/ Drain Reserve Mtce
- 11) \$103,000 down on Walking Paths Network expenses to undertake
- 12) \$71,564 down on Depreciation not yet posted YTD on recreation assets
- 13) \$66,675 down on pavilion & halls building costs
- 14) \$46,999 down on Community Bus (Public Transport Project)
- 15) \$47,428 down on Community & Sports funding schemes, lower than expected applications
- 16) \$41,354 down on providing Community & Seniors Activities expense lower than expected
- 17) \$14,814 up on NAIDOC week expenses – remaining wont be expended til June-11
- 18) \$59,954 down on Special Youth Projects Expense – Reviewed down in Budget Review
- 19) \$23,590 down on Conservation of Cultural Heritage Grant, to appoint consultant in October and complete by Feb-11.
- 20) \$40,000 down on Contribution to St Luke's Oval
- 21) \$65,037 down on Contribution to Walkington Theatre October YTD
- 22) \$23,800 down on Karratha Library Operations Review costs, due in March.
- 23) \$19,405 down on Roebourne Aquatic Centre Expenses
- 24) \$11,409 down on Interest on Loan repayments Cossack Infrastructure – due to 09/10 Accrual Reversal
- 25) \$10,280 down on Regional Youth Coordinators Network Expenses.
- 26) \$199,133 up on Employment Costs Recreation, Community Development, and History Officers
- 27) \$97,899 up on Cultural Planning & Development due to November Arts programmes compared to budgeted months of expenditure.
- 28) \$25,818 up on Karratha Bowling /Golf facility expenses Year to Date

### Transport

#### *Revenue*

Revenue shows a variance down of 1.19% (\$175,767). The main variances are as follows:

- 1) \$326,636 down on Karratha Airport & Terminal income (revised in Budget Review due to carpark)
- 2) \$137,912 up on Road to Recovery Project Grants Year To Date
- 3) \$228,264 down on Local Govt Road Grants budgeted to be received earlier
- 4) \$286,756 up on Airport Reimbursement Income for additional income raised on contract changes
- 5) \$39,809 up on Tien Tsin Inne income

*Expenditure*

Expenditure has a variance of down 23.15% (\$2,018,752) the main variances are due to depreciation on infrastructure assets not yet applied and as follows:

- 1) \$34,722 down on Karratha Terminal Building Mtce
- 2) \$266,000 down on Contributions to Bridge works waiting on main Roads to complete & invoice
- 3) \$159,019 down on Interest on Loan – Karratha Airport – due to reversal of 09/10 year 30 June Interest Accrual YTD
- 4) \$259,511 down on Footpath Mtce
- 5) \$168,600 down on Airside Mtce
- 6) \$125,951 down on Traffic Signs & Control costs
- 7) \$106,183 down on Pastoral Access Rd Mtce
- 8) \$101,724 down on Street Cleaning & Sign Mtce
- 9) \$60,571 down on Airport Employment costs
- 10) \$40,035 down on TTI Kiosk Expenses
- 11) \$55,640 down on Airport office expenses
- 12) \$25,037 down on Other Roads Expenses
- 13) \$45,445 down on planned Greening of Main Streets Costs
- 14) \$34,110 down on Crossover Contributions
- 15) \$33,452 down on Reseal Roads
- 16) \$25,000 down on Annual Contribution to WAPOL for Narcotic Dog Detection not yet paid
- 17) \$23,962 down on Consultants required for studies not yet spent until December
- 18) \$19,227 down on Depot Maintenance expenses YTD
- 19) \$17,064 down on Airport Security Costs
- 20) \$11,454 down on Roebourne Depot Maintenance
- 21) \$33,950 up on Landside Mtce
- 22) \$39,746 up on TTI Employment costs & Bar Expenses

Economic Services

*Revenue*

Revenue has a variance down of 4.34% (\$49,388). Building Licence fees lower than budget year to date \$60,250 less increased Camping Fees at 40 Mile Beach has been received year to date.

*Expenditure*

Expenditure has a variance down of 88.27% (\$8,032,889) due to Contribution towards Underground Power not paid as forecast for January of \$7,970,695. Karratha Community Celebration Expenses & Tourist Centre Contributions not yet brought to Account by February of \$120,357 as Budgeted less Overrun in employment costs Building \$78,336.

Other Property and Services

*Revenue*

Revenue has a variance up of 108.95% (\$184,368) which is mainly due to additional unbudgeted revenue from supervision charge of subdivisions of \$117,737 plus increased Diesel Fuel Rebate received \$22,971 & Workers compensation claims above budgeted Income of \$33,516.

*Expenditure*

Expenditure has a variance down of 79.48% (\$117,448). This is mainly due to:

- 1) \$586,609 up on plant costs & ABC allocations – over allocated as per Plant Reserves transfer.
- 2) \$229,902 down on Infrastructure Employment costs due to vacancies in Waste, Tech & Works
- 3) \$99,533 down on Waste management design and investigation as budgeted
- 4) \$83,811 down on Tech Serv – Design & Investigations
- 5) \$75,379 down on Works Office Expenses
- 6) \$30,953 down on Workshop Cleaning & Mtce costs Budget Year to Date.

Capital

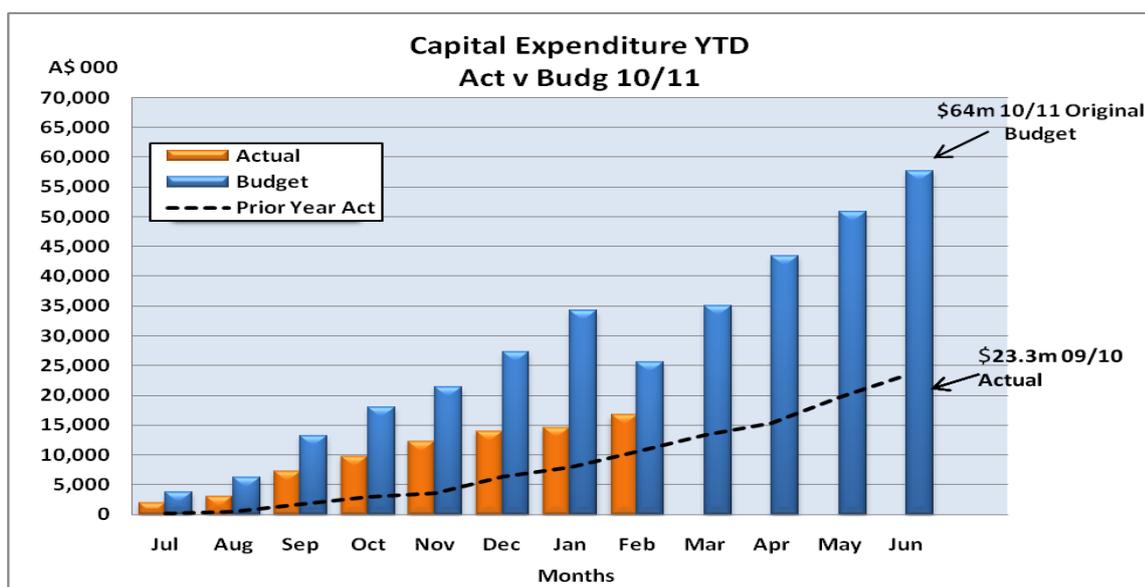
*Revenue*

Capital Revenue shows a variance down of 84.58% (\$34,502,816) - Transfers from Reserves Year to Date under Budget of \$18,818,007 (Royalties for Regions & Infrastructure) Entries recorded to February 2011 below expected due to delay on Capital projects. This has been offset by 09/10 Unspent Restricted Cash brought in. Proceeds from disposal of assets are down by \$1,008,471 Year to Date against Budget. New Loan for Underground power \$16,110,640 not yet raised as expected.

Capital Expenditure

Capital expenditure shows a variance of down 14.87% (\$6,594,063). This is mainly due to variances in the following areas:

- 1) \$1,003,444 down on Land purchases as forecast – Council Resolved not to approve BayntonWest lots
- 2) \$7,617,881 down on New Staff Housing Baynton West - \$5m order has been placed for construction.
- 3) \$5,071,758 down on Baynton West & Bulgarra Family Centre Buildings – Forecast to occur from Nov.
- 4) \$2,256,928 down on Airport Airside & Water Infrastructure upgrade projects behind budgeted YTD
- 5) \$1,475,644 on Playground Structures against Budgeted Expenditure Months to occur from Nov
- 6) \$1,365,826 Parks – Infrastructure – Catrall Park Upgrade \$2.2m has commenced (architecture only year to date, yet budget spread evenly over the year)
- 7) \$1,147,705 down on Karratha Youth Centre Building Upgrade
- 8) \$626,658 Landfill Operations– 7 Mile Liquid Waste Pond Redevelopment under YTD, Litter fencing, Road works 7 Mile & Weighbridge budgeted evenly over the year.
- 9) \$598,161 on various Public Toilets & Recreation Projects –underspent ytd on Portable toilet blocks & Bulgarra Precinct-Electrical Upgrade, Softball Diamonds
- 10) \$595,748 down on new Shire Portable Admin Building project now commenced
- 11) \$403,546 down on Bulgarra Oval upgrade projects – forecast spend aligned in Budget Review
- 12) \$365,045 down on Various Plant & Equip/vehicle Purchases planned for October – Orders now placed, Tech Services, Day care Centres, Executive & Admin, Town planning, Health & Safety
- 13) \$307,225 Community Safety – Infrastructure – CCTV & Security purchases to be scoped & tendered
- 14) \$319,645 Beaches – Infrastructure – John’s Creek boat ramp car park extension
- 15) \$301,000 down on Roebourne Old Shire office improvements Project budgeted to occur Feb-11
- 16) \$125,977 Furniture & Equipment Purchases – Computers Equipment Ordered arriving Jan-11
- 17) \$194,118 Community Safety – Entry Statement Projects – Tendered & commenced
- 18) \$300,183 Roads & Footpaths – Infrastructure – Commenced November
- 19) \$167,895 Roebourne Hall aesthetic works to be completed – Orders placed & commenced
- 20) \$111,000 Child Health Clinics – Millar’s Well & Karratha Clinic Improvements not yet occurred
- 21) \$64,639 down on Bulgarra Day care Centre upgrade
- 22) \$46,546 down on Waste Bldg Improvements & Equipment purchases at 7 Mile
- 23) \$219,357 down on Airport Equipment purchases
- 24) \$160,811 up on Karratha Airport Baggage Handling System & Check-In Building Projects due to timing difference on expenditure. The baggage handling project capital has been completed in the first part of 10/11 Year. Internal Buildings Projects now commenced to cope with growth.
- 25) \$17,474 up on Plant & Equipment Purchases – KAC, KEC & RAC orders placed YTD
- 26) \$40,429 up on Upgrade Effluent Systems (63% of Total Year Budget has been spent)
- 27) \$101,030 Town Beautification projects – Pt Samson Entry Statement ahead of budget ytd
- 28) \$584,683 up on Transfer to Reserves for 09/10 Interest Reversal & Interest brought to account YTD
- 29) \$16,226,493 up on Tsfr to Royalties for Regions reserve due to additional \$16m received Budgeted June-11 (to bring forward in budget review March-11)



Rates

Variance shown is \$642,912 down YTD after Annual Rates Notices & Budget Review Amendment.

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 28 February 2011**

**Note 1. Net Current Assets**

	Note	Year To Date Actual \$	Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		5,544,460	(855,230)
Net Trust Liabilities in Muni		39,941	(0)
Trust - ATM Floats		(70,071)	0
Trust - Medical Services Incentive Services		13,389	0
Cash and Cash Equivalents - Restricted - LSL & R4R		355,806	344,007
Cash and Cash Equivalents - Restricted - Reserves	2	77,960,385	63,430,970
Cash - Restricted Unspent Grants/Contributions	1	1,283,642	1,283,642
Cash - Restricted Unspent Loans	1	942,220	942,220
Trade and Other Receivables	3	7,693,691	9,286,635
Land held for Resale - Development Costs		73,019	217,625
Inventories		306,568	300,542
Total Current Assets		94,143,048	74,950,411
<b>Current Liabilities</b>			
Trade and Other Payables		727,591	5,998,043
Bank Overdraft		0	2,546,615
Current Portion of Long Term Borrowings		448,767	1,821,589
Current Portion of Provisions		2,125,167	2,125,167
Total Current Liabilities		3,301,525	12,491,414
<b>Net Current Assets</b>		90,841,523	62,458,997
<b>Plus (Minus) Items To Be Excluded</b>			
Take Out Reserve Funds		(77,960,385)	(63,430,970)
Take Out Fully Restricted Cash (Grants/Contributions)			(1,283,642)
Take Out Fully Restricted Cash (Loans)		(942,220)	(942,220)
Take Out Restricted Cash (LSL)		(344,007)	(344,007)
Add Back Non Cash Provisions		2,125,167	2,125,167
Add Back Current Borrowings		448,767	1,821,589
<b>Net Current Asset Position</b>		14,168,845	404,914

Note Explanation:

1) Includes amounts received for:	
- unspent loan monies	942,220
- PDC Hydrology Grant	40,000
- Waterways Grant-St Luke's Oval	45,455
- Roebourne Enhancement Scheme	331,950
- Roebourne Community Recreation Assoc inc	23,024
	1,382,649

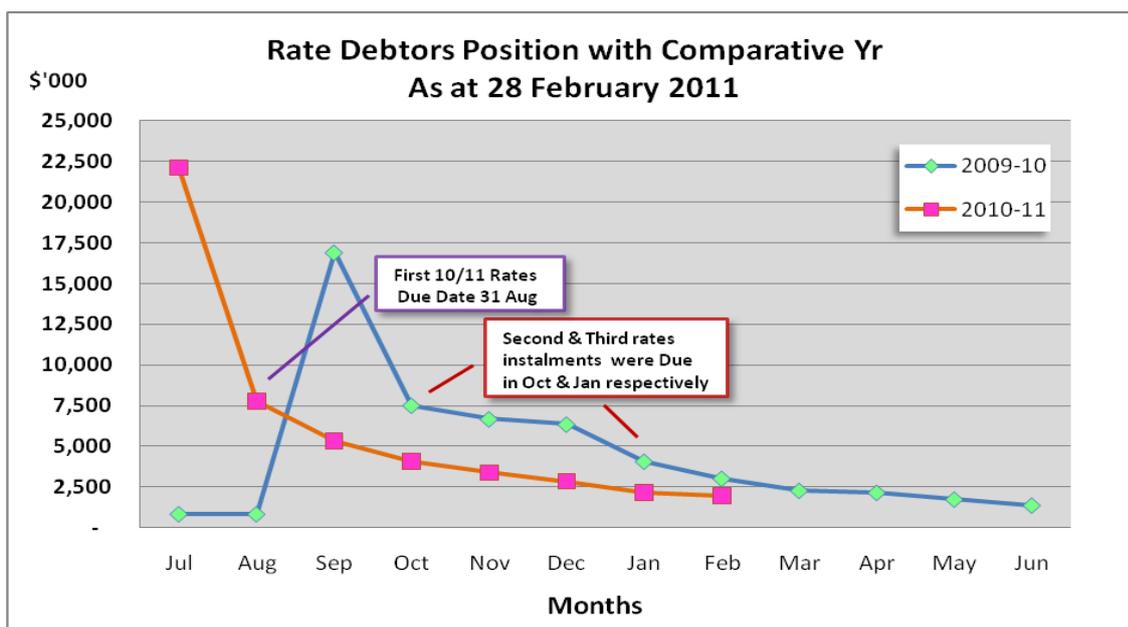
**Shire Of Roebourne**  
**Statement Of Financial Activity (con't)**  
**for the period ending 28 February 2011**

2) Reserves, Long Service Leave and Royalties for Regions (R4R – Karratha Leisure Centre) are Cash Backed

3) Includes Outstanding amounts invoiced for:

- Alliance Airlines Pty Ltd	112,459
- BGC Contracting	23,155
- Bremar Enterprises Pty Ltd	29,663
- Bristow Helicopters Australia	45,543
- Carr Civil Contracting	22,483
- Cobham Aviation Services	160,710
- Department of Education	450,819
- Landcorp	2,200,000
- Instant Waste Management	39,545
- Karratha Flying Services	37,890
- Lyons & Peirce	272,883
- Pilbara Iron Services	273,461
- Skywest Airlines Pty Ltd	199,956
- Tox Free (Karratha) Pty Ltd	60,891
- Transpacific Cleanaway	179,230
- Transpacific Industrial Solutions	41,007
- Virgin Blue Airlines Pty Ltd	186,298
- Ziggy Contracting	38,238

Total Trade and Other Receivables (incl above)	5,798,531
Total Rates Debtors Outstanding	1,895,160



## **Shire Of Roebourne**

### **Balance Sheet**

**for the period ending 28 February 2011**

<b>Note 2: Balance Sheet</b>	<b>2010/11</b>
	<b>\$</b>
<b>Current Assets</b>	
Cash On Hand	89,840
Cash and Cash Equivalents - Unrestricted	7,680,482
Cash and Cash Equivalents - Restricted (Trust)	1,222,103
Cash and Cash Equivalents - Restricted	78,316,191
Trade and Other Receivables	7,689,956
Inventories	379,587
<b>Total Current Assets</b>	<u>95,378,158</u>
<b>Non Current Assets</b>	
Trade and Other Receivables	91,731
Infrastructure	70,064,144
Property, Plant And Equipment	80,983,077
<b>Total Non Current Assets</b>	<u>151,138,952</u>
<b>Total Assets</b>	<u>246,517,110</u>
<b>Current Liabilities</b>	
Bank Overdrafts	0
Trade and Other Payables	727,591
Trust Liabilities	1,238,843
Short Term Borrowings	448,767
Short Term Provisions	2,125,167
<b>Total Current Liabilities</b>	<u>4,540,368</u>
<b>Non Current Liabilities</b>	
Long Term Borrowings	16,367,024
Long Term Provisions	167,490
<b>Total Non Current Liabilities</b>	<u>16,534,514</u>
<b>Total Liabilities</b>	<u>21,074,882</u>
<b>Net Assets</b>	<u><u>225,442,228</u></u>
<b>Equity</b>	
Accumulated Surplus	135,800,833
Asset Revaluation Reserve	11,681,010
Reserves	77,960,385
<b>Total Equity</b>	<u><u>225,442,228</u></u>

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 28 February 2011**

**Note 3: Cash and Cash Equivalents**

	\$
<b>Municipal Fund Bank</b>	
Cash On Hand	89,840
Westpac on call	2,973,961
Term deposits – Westpac / WATC	<u>5,928,624</u>
	<u><b>8,992,425</b></u>
<b>Reserves Fund Bank</b>	
Westpac on call & Term Deposits	77,960,385
Westpac -Maxi Reserve	<u>355,806</u>
	<u><b>78,316,191</b></u>
<b>Total Cash</b>	<u><u><b>87,308,615</b></u></u>

## Shire Of Roebourne

### Statement Of Financial Activity

#### by Divisions by Activities

#### for the period ending 28 February 2011

#### Note 4

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$
<b>CORPORATE &amp; EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	18,303,399	19,098,006	19,584,096	18,762,322
Net (Cost) Revenue to Council for General Revenue	1,981,744	2,076,918	1,875,084	2,164,879
Net (Cost) Revenue to Council for Corporate Services	1,290,826	1,089,359	7,125,402	(607,010)
Net (Cost) Revenue to Council for Project Management	(111,850)	(44,297)	(50,446)	(135,403)
Net (Cost) Revenue to Council for Information Services	(536,389)	(612,814)	(453,064)	(180,709)
Net (Cost) Revenue to Council for Television & Radio Services	(19,690)	(19,690)	(13,523)	(13,360)
Net (Cost) Revenue to Council for Members of Council	(458,706)	(488,025)	(414,371)	(374,358)
Net (Cost) Revenue to Council for Emergency Services	31,666	31,666	17,108	9,828
Net (Cost) Revenue to Council for Cossack Infrastructure Project	(1)	(1)	(66,494)	(55,085)
Net (Cost) Revenue to Council for Executive Admin	(1,852,577)	(1,763,444)	(1,180,655)	(828,557)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	35,940
Net (Cost) Revenue to Council for Human Resources	0	0	0	(5,574)
Net (Cost) Revenue to Council for Public Affairs	0	(27,569)	(24,616)	(18,311)
Net (Cost) Revenue to Council for Corporate Compliance Services	0	0	0	(862)
Net (Cost) Revenue to Council for Staff Housing	(3,046,529)	(3,414,404)	(1,717,737)	(1,152,323)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Cossack Art Awards	(54,493)	(79,713)	(33,995)	49,472
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(499,139)	(499,139)	(339,424)	(239,569)
Net (Cost) Revenue to Council for Aged Persons Housing	(62,168)	(62,168)	(41,128)	(26,726)
Net (Cost) Revenue to Council for Youth Development	(169,250)	(169,250)	(93,080)	(33,239)
Net (Cost) Revenue to Council for Other Culture	(163,919)	(150,319)	(90,649)	(42,361)
Net (Cost) Revenue to Council for Community Development	(848,311)	(823,085)	(437,696)	(708,519)
Net (Cost) Revenue to Council for Walkington Theatre	(354,777)	(354,777)	(247,184)	(210,647)
Net (Cost) Revenue to Council for Community Sponsorship	(650,211)	(666,771)	(616,237)	(97,023)
Net (Cost) Revenue to Council for Daycare Centres	(80,781)	(55,881)	(145,030)	(61,694)
Net (Cost) Revenue to Council for Child Health Clinics	(201,032)	(199,432)	(172,397)	(45,299)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(1,457,533)	(1,421,643)	(1,030,561)	(710,799)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	(859,140)	(876,256)	(1,368,310)	(602,633)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(186,505)	(182,475)	(455,750)	(74,433)
Net (Cost) Revenue to Council for Libraries	(1,219,486)	(1,231,486)	(800,015)	(689,919)
Net (Cost) Revenue to Council for Cossack Operations	(494,211)	(494,211)	(313,692)	(288,118)
Net (Cost) Revenue to Council for Ovals & Hardcourts	376,147	(313,643)	622,398	(336,640)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(352,745)	(352,745)	(250,904)	(284,746)
Net (Cost) Revenue to Council for Pavilions & Halls	(721,670)	(549,001)	(2,268,756)	2,724,436
Net (Cost) Revenue to Council for Recreation Projects	(2,417,762)	(1,867,422)	(1,036,212)	(366,921)
Net (Cost) Revenue to Council for Playgrounds	(254,434)	(254,434)	(1,631,460)	(7,746)
Net (Cost) Revenue to Council for Medical Services	(105,930)	(105,930)	(70,663)	(66,166)
Net (Cost) Revenue to Council for Other Buildings	(288,353)	(288,353)	(496,956)	4,374
Net (Cost) Revenue to Council for Youth Centres	0	0	(265,000)	(118,006)
Net (Cost) Revenue to Council for Leisure & Learning Precinct	259,975	259,975	18,480,389	(206,025)
Net (Cost) Revenue to Council for Baynton West Family Centre	0	0	0	0
Net (Cost) Revenue to Council for Economic Development	(228,838)	(228,838)	(157,229)	(45,691)

## Shire Of Roebourne

### Statement Of Financial Activity (con't)

#### by Divisions by Activities

for the period ending 28 February 2011

	2010/2011 Budget	2010/2011 Amended	2010/2011 Year To Date Amended Budget	2010/2011 Actual To Date
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Building Control	399,417	330,640	226,637	115,421
Net (Cost) Revenue to Council for Health Services	(565,612)	(602,258)	(385,431)	(301,574)
Net (Cost) Revenue to Council for Town Planning	(1,297,372)	(1,128,540)	(738,316)	(608,743)
Net (Cost) Revenue to Council for Strategic Planning	0	(525,000)	(325,000)	(70,509)
Net (Cost) Revenue to Council for Community Safety	(419,905)	(392,810)	100,928	(98,580)
Net (Cost) Revenue to Council for Ranger Services	(1,399,565)	(1,445,627)	(1,001,242)	(903,011)
Net (Cost) Revenue to Council for Camping Grounds	30,090	30,090	183,000	187,567
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Waste Collection	(1,208,429)	(633,343)	745,485	648,466
Net (Cost) Revenue to Council for Landfill Operations	2,954,795	2,418,804	2,290,939	2,112,198
Net (Cost) Revenue to Council for Waste Overheads	0	0	(53,861)	640,042
Net (Cost) Revenue to Council for Depots	(287,186)	(312,979)	(228,184)	(277,908)
Net (Cost) Revenue to Council for Vehicles & Plant	2,872,365	2,795,644	1,708,104	(81,065)
Net (Cost) Revenue to Council for Roads & Streets	(3,707,301)	(3,542,534)	(2,449,942)	(1,839,726)
Net (Cost) Revenue to Council for Parks & Gardens	(2,325,140)	(2,333,901)	(1,218,790)	(764,460)
Net (Cost) Revenue to Council for Drainage	(285,843)	(285,843)	(187,232)	(71,689)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(417,805)	(417,805)	(572,768)	(286,105)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(543,975)	(543,975)	(763,998)	(217,814)
Net (Cost) Revenue to Council for Cemeteries	(55,176)	(55,176)	(36,793)	(28,211)
Net (Cost) Revenue to Council for Public Toilets	(436,010)	(443,010)	(369,016)	(239,489)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(91,007)	(91,007)	(394,012)	(62,624)
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for Town Beautification	(1,482,125)	(1,482,125)	(1,188,594)	(883,221)
Net (Cost) Revenue to Council for Private Works & Reinstatements	1,589	1,589	2,736	7,598
Net (Cost) Revenue to Council for Works Overheads	0	0	(79,251)	623,304
Net (Cost) Revenue to Council for Parks & Gardens Overheads	0	0	(6,536)	563,350
Net (Cost) Revenue to Council for Karratha Airport	3,734,595	3,750,757	682,554	1,490,216
Net (Cost) Revenue to Council for Tien Tsin Inne	375,284	375,284	236,906	276,714
Net (Cost) Revenue to Council for Other Airports	(17,011)	(17,011)	(10,868)	(2,283)
Net (Cost) Revenue to Council for Tech Services	248,784	199,345	274,176	(1,803,373)
Net (Cost) Revenue to Council for Tech Services Overheads	(624,784)	(624,784)	(418,216)	(366,776)

## 10.2 LIST OF ACCOUNTS MARCH 2011

**File No:** MAR11  
**Attachment(s)** Nil  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Creditors Officer  
**Disclosure of Interest:** Nil

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### REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

### Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

### Issues

None.

### Options

Council has the following options available:

1. To adopt the report as is
2. To adopt the report with amendments
3. Not to adopt the report

### Policy Implications

There are no relevant policy implications pertaining to this matter.

### Legislative Implications

There are no relevant legislative implications pertaining to this matter.

### Financial Implications

There are no financial implications from this report.

### Conclusion

None.

### Voting Requirements

Simple.

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**OFFICER/COUNCIL RESOLUTION**

**Res No** : **151584**  
**MOVED** : **Cr Hipworth**  
**SECONDED** : **Cr Cechner**

**That Trust Vouchers 62-64 (Inclusive),Cheque Voucher 73637 (Cancelled), 73716 – 73767 (Inclusive), Direct Debit 13319.1, and EFT9919 to EFT10222 (Inclusive) and Payroll Cheques, totalling \$5,807,367.37 submitted and checked with vouchers, be accepted.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

Chq/Eft	Date	Name	Description	Amount
62	22.03.2011	Corser & Corser	Hall Hire Bond Refund	250.00
63	22.03.2011	Glam N Glitz	Hall Hire Bond Refund	250.00
64	22.03.2011	A Moore	Hall Hire Bond Refund	250.00
EFT9919	02.03.2011	Pilbara Motor Group	Vehicle Purchases	57,791.77
EFT9920	04.03.2011	Dept Of Housing & Works	Payroll Deductions	250.00
EFT9921	04.03.2011	Dept Of Housing & Works	Payroll Deductions	840.00
EFT9922	09.03.2011	Australian Taxation Office	Payroll Deductions	150,107.58
EFT9923	09.03.2011	Child Support Agency	Payroll Deductions	290.01
EFT9924	04.03.2011	Centurion Transport Co Pty Ltd	Freight	2,119.22
EFT9925	04.03.2011	Extreme Marquees	50% Deposit Marquees x 2	3,120.50
EFT9926	04.03.2011	Pilbara Motor Group	Vehicle Purchases	92,818.98
EFT9927	04.03.2011	Woolworths (WA) Ltd	TTI - Kiosk Stock	1,248.75
EFT9928	04.03.2011	B White	Catering - Presentation Briefing	400.00
EFT9929	04.03.2011	Allied Pickford's-Karratha	Relocation Expenses	4,376.90
EFT9930	04.03.2011	Allied Pickford's-Perth	Transport Desk Pth-Ktha	567.11
EFT9931	04.03.2011	British American Tobacco	TTI -Cigarettes	2,832.64
EFT9932	04.03.2011	Borders Australia Pty Ltd	Wickham Library - Assorted Books and DVD's	526.14
EFT9933	04.03.2011	J Brown	Preparation of Grant Application for Tourism WA Regional Events Scheme for 2011 Karratha Community Celebration.	1,848.00
EFT9934	04.03.2011	Corporate Express	Various Locations - Stationery Supplies	2,392.01
EFT9935	04.03.2011	Chandler Macleod	7 Mile Waste Facility Labour Hire	40,962.44
EFT9936	04.03.2011	Drake Australia Pty Ltd	TTI Casual Staff	1,729.82
EFT9937	04.03.2011	Davis Langdon Australia	KELT - Project Management Services	3,762.00
EFT9938	04.03.2011	Forte Airport Management	KTA Airport Water Infrastructure Upgrades and Variations	25,338.50
EFT9939	04.03.2011	Harvey World Travel	Staff Airfares	1,058.16
EFT9940	04.03.2011	Hathaway's Lubricants	Engine Oil	4,898.48
EFT9941	04.03.2011	Ispix	Domain Hosting 16/02/2011 - 15/02/2012	164.80
EFT9942	04.03.2011	Karratha Newsagency	TTI - Kiosk Stock	4,913.60
EFT9943	04.03.2011	Karratha Visitors Centre	Bi -Monthly Funding January/February 2011	53,326.71
EFT9944	04.03.2011	Karratha International Hotel	Catering - Small Business Breakfast Briefing	2,214.00
EFT9945	04.03.2011	Karratha Tavern	TTI Kiosk Stock	10,679.61
EFT9946	04.03.2011	N Lockwood	Reimbursement Flights and Accommodation	1,012.29
EFT9947	04.03.2011	M.E.Y. Equipment	Blade Nuts and Bolts	72.01
EFT9948	04.03.2011	WALGA (Marketforce)	KTA Youth and Family Centre - Tender Advertising	7,007.00
EFT9949	04.03.2011	L Manser	Reimbursement Relocation Expenses	1,000.00
EFT9950	04.03.2011	P O'Dea	Reimbursement Relocation Expenses	500.00
EFT9951	04.03.2011	Poolmart Karratha	8 Knight Place -Fortnightly Pool Service and Chemicals	505.50
EFT9952	04.03.2011	Point Samson Community Association Inc	Millars Close Park P.Samson Removal/Reinstatement of Shade Sails	275.00
EFT9953	04.03.2011	Sandover Pinder Pty Ltd	KELT - Finalising Room Data Sheets	5,087.50
EFT9954	04.03.2011	Signswest	Sign write Vehicle	412.50
EFT9955	04.03.2011	Shell Company Of Australia	Fuel	6,739.38
EFT9956	04.03.2011	Reliance Petroleum	Fuel	13,625.86
EFT9957	04.03.2011	Stihl Shop Redcliffe	Brush Cutter Cord	578.25
EFT9958	04.03.2011	The Royal Life Saving Society	RAC - Bronze Medallions for Course Attendees	147.50
EFT9959	04.03.2011	TNT Express	Freight	513.62
EFT9960	04.03.2011	Truck Centre (WA) Pty Ltd	Oil Filter	154.43
EFT9961	04.03.2011	The Retic Shop	Pop Up Sprinklers	1,908.02
EFT9962	04.03.2011	Atom Supply	Strap Bandit And Buckles Bandit	238.64
EFT9963	04.03.2011	Blackwoods	Disposable Gloves	155.97
EFT9964	04.03.2011	Australia Day Council Of WA	Australia Day Celebrations Cardboard Sun Visors	974.50
EFT9965	04.03.2011	Protector Alsafe	PPE Safety Boots	991.43
EFT9966	04.03.2011	Abco Products	Ecozyme B+	522.85
EFT9967	04.03.2011	Avdata Australia	Ktha Airport Avdata Charges - December 2010	3,628.70
EFT9968	04.03.2011	Archipelago Arts	Development of the Shire of Roebourne 2011-13 Arts and Culture Action Plan - Acceptance Of Final Report	24,750.00

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EFT9969	04.03.2011	BOC Limited	Staff Housing Gas Cylinders	110.00
EFT9970	04.03.2011	Bunzl Ltd	Toilet Tissue	987.75
EFT9971	04.03.2011	Beaurepaires	Tyre Replacement Various - On Site and Off	8,398.26
EFT9972	04.03.2011	BC Lock & Key	Replacement Padlocks, Handles and Keys Cut	3,451.07
EFT9973	04.03.2011	BEST Consultants	KYFC - Electrical Consulting Services	4,400.00
EFT9974	04.03.2011	BT Equipment Pty Ltd	Fuel Cap	92.82
EFT9975	04.03.2011	Philip Morris Limited	TTI - Cigarettes	462.78
EFT9976	04.03.2011	Parry's Merchants	TTI Kiosk Stock	12,776.00
EFT9977	04.03.2011	Coates Hire Operations	Hire 3 Tonne Excavator	1,026.17
EFT9978	04.03.2011	Coca-Cola Amatil	TTI Kiosk Stock	7,041.37
EFT9979	04.03.2011	Coventry's	High Pressure Lance C/W Gun	1,214.80
EFT9980	04.03.2011	Carroll & Richardson	Aboriginal Flag	555.00
EFT9981	04.03.2011	Chemform	Powdered Destainer & Cleaner	81.57
EFT9982	04.03.2011	Comgroup Australia Pty Ltd	Two Way Radio System - Base Site Rental	2,815.49
EFT9983	04.03.2011	Cable Logic	Karratha Airport - Cabling Work	3,282.30
EFT9984	04.03.2011	Coda Studio Pty Ltd	Contract Administration 19% Complete	17,147.81
EFT9985	04.03.2011	Corporate Profile Pty Ltd	Women's Uniforms - 50% Deposit Uniforms	2,235.20
EFT9986	04.03.2011	Dymocks Hay Street	Wickham Library - Books	398.54
EFT9987	04.03.2011	E & MJ Roshier Pty Ltd	Shaft System, Blades, Filters, Nuts and Bolts	3,846.60
EFT9988	04.03.2011	Bradken Mining	Nut to Suit Plow Bolt	212.09
EFT9989	04.03.2011	ESS Bay Village	Catering for Customer Service Training	585.75
EFT9990	04.03.2011	FESA	ESL Quarterly Payment	317,638.21
EFT9991	04.03.2011	Form Contemporary Craft & Design	Workshop Registration - Place Essence & Visioning	40.00
EFT9992	04.03.2011	Gas City Pest Control	Aged Persons Homes Termite Report	187.00
EFT9993	04.03.2011	Grace Removals Group	Staff Relocation Expenses	19,334.70
EFT9994	04.03.2011	Gym Care	KEC - Carton Wipes For Dispenser	528.00
EFT9995	04.03.2011	Globe Australia Pty Ltd	Container of Ditrac	99.00
EFT9996	04.03.2011	Gemini Medical Centre	Waste Services - Staff Vaccinations	229.00
EFT9997	04.03.2011	Griffin Civil	Karratha Airport Car park and Upgrade - Progress Claims	444,443.50
EFT9998	04.03.2011	Home Hardware	Garden Hose	87.76
EFT9999	04.03.2011	Hitachi Construction Machinery	Headliner Clip	6.03
EFT10000	04.03.2011	Karratha Smash Repairs	Windscreen Replacement	1,100.00
EFT10001	04.03.2011	Karratha Auto Electrics	Attend To Fault In Electric Mirror Circuit	2,392.13
EFT10002	04.03.2011	Kott Gunning	KELT - Preparation of Capital Funding Agreement	3,317.49
EFT10003	04.03.2011	Karratha Little Athletics Assoc	Sports Funding Grant	946.00
EFT10004	04.03.2011	Major Motors Pty Ltd	Hub; RR Axle	1,360.69
EFT10005	04.03.2011	Emerge Associates	Playground Permanent Play Structures Progress Claim	1,650.00
EFT10006	04.03.2011	Mcintosh & Son	Blade	197.88
EFT10007	04.03.2011	I Millar	Dog Health Program Lunch	155.50
EFT10008	04.03.2011	Marnda Mia CNC Pty Ltd	Catering - Youth Stakeholder Workshops	500.00
EFT10009	04.03.2011	NW Communications & IT Specialists	GME AE4018K2 4.5Db 60Cm Antenna Complete Unit	641.60
EFT10010	04.03.2011	Northwest Copier & Fax Services	Photocopy Paper	98.00
EFT10011	04.03.2011	Neverfail Springwater Pty Ltd	Water Cooler Hire	68.75
EFT10012	04.03.2011	OPUS International Consultants	Opus Retainage - Project Complete	431.82
EFT10013	04.03.2011	Peerless Jal Pty Ltd	Floor Pads	68.09
EFT10014	04.03.2011	Fulton Hogan Industries Pty Ltd	Asphalt Bagged	2,006.40
EFT10015	04.03.2011	Pilbara Motor Group	A/C Filter	189.85
EFT10016	04.03.2011	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Public Notice - Back Beach Boat Ramp Navigation Lights	88.00
EFT10017	04.03.2011	Pack & Send Balcatta	Freight	275.00
EFT10018	04.03.2011	RPS Planning	Economic Demand Analysis for Caravan Park	15,950.00
EFT10019	04.03.2011	Amcap (Formerly Skipper Truck Parts)	Oil Filter	105.45
EFT10020	04.03.2011	Statewide Bearings	3/4 Helicoil Kit	206.62
EFT10021	04.03.2011	Kmart Karratha	KEC - CD's for Gymnasium Music	146.75

EFT10022	04.03.2011	Scott Mcphail Painter & Decorators	Pressure Clean and Paint Hearson Cove Picnic Benches	2,640.00
EFT10023	04.03.2011	Siemens Ltd	Checked Baggage Handling System - Progress & Final Claim	164,763.64
EFT10024	04.03.2011	Statewide Turf Services	Mow Pegs Creek Verges 27/2 Operator & Tractor Mower 13 Hrs	11,673.75
EFT10025	04.03.2011	Steel Cap Recruitment	7 Mile Waste Facility Labour Hire	4,414.42
EFT10026	04.03.2011	Syme Marmion & Co	Project P1046 - Developer Contributions Scope	22,674.00
EFT10027	04.03.2011	Telford Industries	Chlorine Tablets	790.13
EFT10028	04.03.2011	Turf Tec Australia	Elephant Blade	173.15
EFT10029	04.03.2011	State Library of WA (Office of Shared Services)	Dampier Library - Recovery Lost Books	31.90
EFT10030	04.03.2011	Toland Pty Ltd	Conservation of Cultural Heritage - Claim 2	8,000.00
EFT10031	04.03.2011	R Van Welie	Lunch for Airport Manager	318.00
EFT10032	04.03.2011	Westrac Equipment Pty Ltd	Tooth - Auger	68.35
EFT10033	04.03.2011	Wickham Newsagency	Wickham Library - Magazines And Newspapers	85.00
EFT10034	04.03.2011	Wormald Australia Pty Ltd	Karratha Airport - Check Fire Alarm System	275.00
EFT10035	04.03.2011	Wurth Australia Pty Ltd	Brake Clean	445.02
EFT10036	04.03.2011	Welcome Lotteries House	Youth Planning Work Shop - Venue Hire & Catering	708.00
EFT10037	04.03.2011	Waterboyz Pool Maintenance	Shire Housing Pool Maintenance	185.41
EFT10038	04.03.2011	A Ward	Reimbursement Staff Relocation Expenses	2,473.90
EFT10039	04.03.2011	Yakka Pty Ltd	Staff Uniforms - Stock	9,525.40
EFT10040	08.03.2011	West Regional Sales (Country Newspapers)	Advertising - Special Council Meetings	616.44
EFT10041	09.03.2011	Centro Karratha	Community Survey - Payment For Booth	3,137.50
EFT10042	11.03.2011	L Johnston	Travel Assistance Trust Withdrawal	700.00
EFT10043	11.03.2011	C Berkrey	Conference Expenses - Executive Assistant Workshop	343.25
EFT10044	11.03.2011	I Chapman	Conference Expenses New Building Bill Workshop	217.30
EFT10045	11.03.2011	UDLA	Catral Park Upgrade - Stage 4 Landscape Works Administration	3,983.00
EFT10046	11.03.2011	World's Best Products Pty Ltd	Graffiti Removal Kits	2,477.20
EFT10047	11.03.2011	Karratha Contracting Pty Ltd	Bulgarr Oval Storage Progress Claims, Electrical Repairs, Drainage Clearance, Shire Housing Repair/Replacement, Air Conditioning Works, Airport Lighting	137,056.20
EFT10048	16.03.2011	Karratha First National Real Estate	Shire Housing Rental Payment	31,135.00
EFT10049	16.03.2011	Karratha City Real Estate	Shire Housing Rental Payment	5,214.43
EFT10050	16.03.2011	J Lymbery	Shire Housing Rental Payment	7,691.42
EFT10051	16.03.2011	North West Realty	Shire Housing Rental Payment	24,507.13
EFT10052	16.03.2011	Pilbara Real Estate	Shire Housing Rental Payment	17,163.69
EFT10053	16.03.2011	Ray White Real Estate	Shire Housing Rental Payment	24,149.21
EFT10054	16.03.2011	LJ Hooker Karratha	Shire Housing Rental Payment	5,633.33
EFT10055	16.03.2011	Peter Hunt Architect Superannuation Fund No 2	Shire Leased Property - HR Offices	2,711.03
EFT10056	17.03.2011	O'Donnell Griffin	Bulgarr Oval Electrical And Floodlighting Upgrade Progress Claim 1	75,915.40
EFT10057	17.03.2011	Pindan Pty Ltd	BWFC Construction As Per Contract- Progress Claim 1	774,626.60
EFT10058	18.03.2011	Avis Australia Car Hire	Car Hire for Junkadelic Crew 18 - 25/01/2011	1,137.73
EFT10059	18.03.2011	Baker's Temptation	TTI - Kiosk Stock	2,230.50
EFT10060	18.03.2011	British American Tobacco	TTI - Cigarettes	5,636.93
EFT10061	18.03.2011	Bullivants	Rubber Gloves	104.15
EFT10062	18.03.2011	J Brown	Preparation of Ktha Leisure Complex Management Plan	8,085.00
EFT10063	18.03.2011	Jupps Carpet Court Karratha	Shire Housing - Renovations	1,735.00
EFT10064	18.03.2011	Chemsearch Australia	Aerosols	916.74
EFT10065	18.03.2011	Corporate Express	7 Mile Waste Facility Office Furniture, Chairs & Stationery	7,912.34
EFT10066	18.03.2011	C-Direct P/L Prepaid	TTI Kiosk Stock	1,920.00
EFT10067	18.03.2011	Transpacific Cleanaway	KTA Airport Bin Services	1,708.18
EFT10068	18.03.2011	Chandler Macleod	7 Mile Waste Facility Labour Hire	27,298.34

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EFT10069	18.03.2011	Drake Australia Pty Ltd	TTI Casual Staff	1,849.94
EFT10070	18.03.2011	Forte Airport Management	KTA Airport - HV/LV Power Upgrade Stage 2	21,345.50
EFT10071	18.03.2011	GHD Pty Ltd	Bulgarra Community Centre Tender - Works to 18.02.2011	24,105.44
EFT10072	18.03.2011	Garrards Pty Ltd	Spray Gun	293.21
EFT10073	18.03.2011	Harvey World Travel	Staff Airfares	2,411.01
EFT10074	18.03.2011	K Hay	Reimbursement - Craft Programme Supplies	29.44
EFT10075	18.03.2011	D Hipworth	Reimbursement - Councillor travel Expenses	61.00
EFT10076	18.03.2011	Karratha Newsagency	TTI Kiosk Stock	3,626.63
EFT10077	18.03.2011	S Kot	Conference Expenses	325.95
EFT10078	18.03.2011	Karratha Tavern	TTI Kiosk Stock	6,323.53
EFT10079	18.03.2011	LRW'S Electrical	Moto batt Battery	40.95
EFT10080	18.03.2011	Les Mills Aerobics Australia	KEC - Contract Fee BodyStep February 2011	555.37
EFT10081	18.03.2011	Market Creations Pty Ltd	Resize Advert - Who's Who Publication	77.00
EFT10082	18.03.2011	WALGA (Marketforce)	Advertising - Employment,TPS Amendments, Road Closure	12,418.01
EFT10083	18.03.2011	Our Community	Subscription - Easy Grants Gold Package	330.00
EFT10084	18.03.2011	Poolmart Karratha	Shire Housing Pool Maintenance	143.50
EFT10085	18.03.2011	Phonographic Performance Company	KEC - Music License Fee	412.50
EFT10086	18.03.2011	Philip Morris Limited	TTI - Cigarettes	1,307.24
EFT10087	18.03.2011	Water2Water	KEC - Water Filter Repairs	88.00
EFT10088	18.03.2011	Parry's Merchants	TTI Kiosk Stock	10,763.05
EFT10089	18.03.2011	Perth Irrigation Centre	MP Rotator 2000	3,448.50
EFT10090	18.03.2011	Ray White Real Estate	Shire Housing Rental Payment	223.84
EFT10091	18.03.2011	Roebourne Visitor Centre	Council Contribution - January /February 2011	31,377.64
EFT10092	18.03.2011	St Luke's College	Venue Hire - Gymnasium For Junkadelic Workshop	176.00
EFT10093	18.03.2011	St John Ambulance-Karratha	Basic First Aid Training	860.00
EFT10094	18.03.2011	Signswest	Shire Signage	412.50
EFT10095	18.03.2011	Shell Company Of Australia	Fuel	6,663.22
EFT10096	18.03.2011	Reliance Petroleum	Fuel	23,172.23
EFT10097	18.03.2011	Technical Irrigation Imports	Karratha Country Club - Replace/Repair Encoder	447.70
EFT10098	18.03.2011	TNT Express	Freight	452.40
EFT10099	18.03.2011	Waterchoice	RAC - Annual Water Filter Rental	715.00
EFT10100	18.03.2011	Atom Supply	Plastic Containers	43.14
EFT10101	18.03.2011	Blackwoods	Industrial Rubber Gloves	13.19
EFT10102	18.03.2011	Compu-telec Pty Ltd	Sym Ghost Application Renewal - 1 Year	146.52
EFT10103	18.03.2011	Australasian Performing Right Assoc.	TTI Background Music Renewal	263.10
EFT10104	18.03.2011	Airport Lighting Specialists Pty Ltd	KTA Airport - PAPI Globes	1,799.60
EFT10105	18.03.2011	Protector Alsaf	Wet Weather Jackets	569.53
EFT10106	18.03.2011	Aceam Pty Ltd	Buildings Condition Audit and Valuation	7,859.50
EFT10107	18.03.2011	Attorney-General's Department	KTA Airport - AusCheck Lodgements	891.00
EFT10108	18.03.2011	Artcraft Pty Ltd	Street Directional Signage	3,383.60
EFT10109	18.03.2011	Avdata Australia	KTA Airport - Avdata Charges January	4,533.27
EFT10110	18.03.2011	Astron Engineering	Project Management/Superintendent Services - Karratha Indoor Cricket Facility	704.00
EFT10111	18.03.2011	AVP Commercial Pools	KAC - Upgrade and Renovations	180,503.75
EFT10112	18.03.2011	Airport Security Pty Ltd	KTA Airport - ASIC Security Cards	560.00
EFT10113	18.03.2011	BOC Limited	Oxygen, Gas, Air Cylinders	374.10
EFT10114	18.03.2011	BP Roebourne	Fuel	737.78
EFT10115	18.03.2011	BC Lock & Key	KTA Airport - EKA Cellular Cyber Keys, Padlocks	4,178.02
EFT10116	18.03.2011	Boundaries WA	Refund Building License Application Fees	376.50
EFT10117	18.03.2011	Wickham Service Station	Fuel	1,082.65
EFT10118	18.03.2011	BEST Consultants	Contract Administration Bulgarra Sports Precinct Electrical and Floodlight Upgrade	5,455.36
EFT10119	18.03.2011	BT Equipment Pty Ltd	Scraper	1,798.07
EFT10120	18.03.2011	Budget Rent A Car	Staff Vehicle Hire	1,398.42
EFT10121	18.03.2011	Bowman And Associates Pty Ltd	7 Mile - Preparation of Approvals for Mechanical Waste Water Treatment	7,738.50

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EFT10122	18.03.2011	BGC Contracting	9.8 Tonne Cracker Dust	176.79
EFT10123	18.03.2011	O Burger	RAC - Reimbursement Pool Lifeguard Re Qualification	120.00
EFT10124	18.03.2011	CJD Equipment	1000 Hr Service/Repairs	2,577.53
EFT10125	18.03.2011	Centurion Transport Co Pty Ltd	Freight	707.91
EFT10126	18.03.2011	Coates Hire Operations	Hire, Fuel Truck ,Generators, Office Complex, Suction Pump	16,988.13
EFT10127	18.03.2011	Coca-Cola Amatil	TTI Kiosk Stock	7,422.74
EFT10128	18.03.2011	Coventry's	UHF Radio	1,070.37
EFT10129	18.03.2011	Chemform	Enviroblocks - Toilet Blocks	237.60
EFT10130	18.03.2011	Cummins South Pacific Pty Ltd	Oil Filter	114.69
EFT10131	18.03.2011	Cable Logic	Admin to HR Wireless Link , Admin Mast Tidy Up,Cablng	21,974.42
EFT10132	18.03.2011	Chifley Business School Pty Ltd	Legislation And Governance Online Course - Staff	2,996.00
EFT10133	18.03.2011	Creating Communities	Youth Development Strategic and Implementation Plan	12,317.97
EFT10134	18.03.2011	Department Of Environment & Conservation	Wickham Transfer Station DEC License 2011-2012	223.27
EFT10135	18.03.2011	Farinosi and Sons (Rtl) Pty Ltd	Hand Tools	572.02
EFT10136	18.03.2011	Fortesque Bus Service Pty Ltd	Sunday Bus Service - February 2011	3,412.10
EFT10137	18.03.2011	Geografia	Community Needs Satisfaction Survey - Interim Payment	5,500.00
EFT10138	18.03.2011	Gemini Medical Centre - Karratha	Waste Services - Staff Vaccinations	751.20
EFT10139	18.03.2011	Home Hardware	Gardening Tools	1,252.39
EFT10140	18.03.2011	Heritage Today	Heritage - Significance Assessment SOR Archive and Museum Collections	2,000.00
EFT10141	18.03.2011	Impay Pty Ltd (Karratha Motors)	Pick Up and Transport Abandoned Vehicles	425.00
EFT10142	18.03.2011	Ibis Darling Harbour	Councillor Accommodation - Regional Development Airport Conference	771.30
EFT10143	18.03.2011	Jacksons Drawing Supplies Pty Ltd	Stationery	107.62
EFT10144	18.03.2011	Jtagz Pty Ltd	Shire Of Roebourne Dog Registration Tags	192.50
EFT10145	18.03.2011	Karratha Smash Repairs	Windscreen Replacement , Transport of Abandoned Vehicles	3,052.50
EFT10146	18.03.2011	Karratha Auto Electrics	Service Air Conditioners,Batteries,Primemover Evaporator	3,529.82
EFT10147	18.03.2011	Kott Gunning	Legal Fees - Catrall Park Upgrade/Refurbishment Project	201.08
EFT10148	18.03.2011	Landgate	GRV Valuation Interim Rolls	6,956.27
EFT10149	18.03.2011	Collene Longmore	Reimbursement Accommodation	1,679.03
EFT10150	18.03.2011	Moxham Motors	Fuel Filter	911.95
EFT10151	18.03.2011	LGIS Workcare	Workers Compensation Contribution - Actual Wages Adjustment 2008/2009	35,648.80
EFT10152	18.03.2011	Mc Laren Hire	7 Mile Waste Facility - Vehicle Hire	2,488.50
EFT10153	18.03.2011	Media Monitors Australia Pty Ltd	SOR Media Monitoring - February	504.06
EFT10154	18.03.2011	Mike Allen Planning	Professional Planning Service Fees	550.00
EFT10155	18.03.2011	R McDermott	Staff Utilities Subsidy	365.98
EFT10156	18.03.2011	Emerge Associates	Playground Permanent Play Structures - Progress Claim	2,200.00
EFT10157	18.03.2011	Mcintosh & Son	Switch	285.60
EFT10158	18.03.2011	Marnda Mia CNC Pty Ltd	Catering - Roebourne Advisory Committee Meeting March	200.00
EFT10159	18.03.2011	NBS Signmakers	Signage - Plant Numbers	677.85
EFT10160	18.03.2011	Pilbara News	Advertising - Community Updates, Grant Advertising	4,060.40
EFT10161	18.03.2011	Redwave Media Ltd	Radio Sponsorship - Cyclone Awareness Segments February	1,668.70
EFT10162	18.03.2011	Northwest Copier & Fax Services	Photocopier Printing Costs	3,293.82
EFT10163	18.03.2011	Neverfail Springwater Pty	Water Cooler Hire	41.75

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		Ltd		
EFT10164	18.03.2011	Orica Australia Pty Ltd	Gas Cylinders Gap Ridge, Bulgarra Waste Water Plant	5,716.22
EFT10165	18.03.2011	OTS Landscaping Service	Upgrade Reticulation - Centenary Park & Roe St Median Strip Roebourne	7,425.00
EFT10166	18.03.2011	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	EZ Street Asphalt	4,012.80
EFT10167	18.03.2011	Pilbara Distributors	RAC Kiosk Stock	512.49
EFT10168	18.03.2011	Pilbara Motor Group	Fuel Filter	222.78
EFT10169	18.03.2011	The Paper Company Of Australia Pty Ltd	A4 Paper	1,884.96
EFT10170	18.03.2011	Pilbara Tafe	Karratha Library Contributions - February 2011	35,680.68
EFT10171	18.03.2011	Pilbara Copy Service	Karratha Airport - Photocopier Billing - February 2011	252.31
EFT10172	18.03.2011	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertisement - Tender Baynton West Childcare	264.00
EFT10173	18.03.2011	RoMe Energy & Environment Pty Ltd	Karratha Youth & Family Centre - Consulting Services	5,060.00
EFT10174	18.03.2011	Amcap (Formerly Skipper Truck Parts)	Fan Condenser	300.59
EFT10175	18.03.2011	Statewide Bearings	Vee Belt	21.01
EFT10176	18.03.2011	Kmart Karratha	Wickham Library - DVD's	669.50
EFT10177	18.03.2011	Slater-Gartrell Sports	Acromat Snap Down Rings	1,773.99
EFT10178	18.03.2011	Stott & Hoare	APC Symmetra 6KVA Rackmount Ups & Modules	12,775.40
EFT10179	18.03.2011	Statewide Turf Services	Mowing Open Areas, Ovals, Verges	22,847.25
EFT10180	18.03.2011	Steve Paul & Partners (SPP)	KYFC Hydraulic Service Consultant D&C Fee	3,740.00
EFT10181	18.03.2011	Steel Cap Recruitment	7 Mile Waste Facility Labour Hire	5,651.42
EFT10182	18.03.2011	Shelf Cleaning Services Pty Ltd	Shire Housing - Maintenance Costs	444.40
EFT10183	18.03.2011	T Stewart	Conference Expenses	114.40
EFT10184	18.03.2011	Telford Industries	Chlorine Tablets	790.13
EFT10185	18.03.2011	Think Security	RAC - Repair/Replace Alarm Keypad & Sensors	1,100.00
EFT10186	18.03.2011	Tigerturf Australia Pty Ltd	Millars Well Hardcourts - Resurfacing	17,553.80
EFT10187	18.03.2011	UDLA	Initial Design Concepts For Shire Entry Statements	9,438.00
EFT10188	18.03.2011	Versatile Building Products	Tools And Toolbox - Building Maintenance Officer	7,409.64
EFT10189	18.03.2011	Westrac Equipment Pty Ltd	Hose Assembly	77.30
EFT10190	18.03.2011	Wickham Newsagency	Wickham Library - Magazines & Newspapers - Feb 11	51.80
EFT10191	18.03.2011	Woolworths (WA) Ltd	TTI Kiosk Stock	1,636.14
EFT10192	18.03.2011	Welcome Lotteries House	Venue Hire - Customer Service Training	538.00
EFT10193	18.03.2011	Downer Edi Works Pty Ltd	Asphalt Resealing, Intersection Works and Dozer Hire	179,122.25
EFT10194	18.03.2011	West-Sure Group	Karratha Airport - Cash In Transit Services	2,541.00
EFT10195	18.03.2011	B White	Catering For Budget Meeting	1,685.00
EFT10196	18.03.2011	Webset Security	Karratha Airport Contracted Security Services	23,680.80
EFT10197	18.03.2011	WA Solar Supplies	Red Lense Cover for Navigation Lights	2,389.75
EFT10198	18.03.2011	Yakka Pty Ltd	Staff Uniforms	192.23
EFT10199	18.03.2011	Ziggy Contracting	RAC - Removal of Shade Structures and Play Equipment	7,315.00
EFT10200	23.03.2011	Australian Taxation Office	Payroll Deductions	151,192.09
EFT10201	23.03.2011	Child Support Agency	Payroll Deductions	290.01
EFT10202	18.03.2011	K Christensen	Home Ownership Allowance	572.00
EFT10203	18.03.2011	Dept Of Housing & Works	Payroll Deductions	250.00
EFT10204	18.03.2011	Dept Of Housing & Works	Payroll Deductions	840.00
EFT10205	18.03.2011	T Swetman	Home Ownership Allowance	555.00
EFT10206	22.03.2011	Centro Karratha	Refund Cat Trap Hire Bond	30.00
EFT10207	22.03.2011	M Plummer	Travel Assistance Withdrawal	1,550.00
EFT10208	22.03.2011	North West Realty	Hire of Storage Facility 1 Month	770.50
EFT10209	22.03.2011	Australia's Northwest Tourism	Funding Agreement 2010/11	22,000.00
EFT10210	23.03.2011	L Barnes	Refund Overpayment Rates	640.42
EFT10211	23.03.2011	D Wilkinson	Refund Overpayment Rates	1,124.74
EFT10212	25.03.2011	Jeff Ecker Clinic	Staff - Specialist Dr's Report	450.00
EFT10213	25.03.2011	Managerial Resource Training	Staff Training - Diploma Project Management	1,422.00

EFT10214	28.03.2011	Karratha Contracting Pty Ltd	Shire Housing Renovations, Roebourne Hall Renovations Progress Claim ,Airport Repairs and Installations, Air Conditioning Repairs, Drainage Reserve Work Final Claim, Electrical Works and General Maintenance	104,234.92
EFT10215	28.03.2011	AEC Group Ltd	SOR Library Services Review	11,440.00
EFT10216	28.03.2011	Pilbara Motor Group	Vehicle Purchases	42,106.66
EFT10217	28.03.2011	Pilbara Regional Council	PRC Funding LG Reform Initiatives ISP	38,500.00
EFT10218	28.03.2011	Woolworths (WA) Ltd	TTI Kiosk Stock	1,160.21
EFT10219	29.03.2011	Howard Porter	Bullmaster Series 11 Tri Axle Side Tipping Semi Trailer and Drop Deck Plant Trailer	192,488.00
EFT10220	29.03.2011	Amcap (Formerly Skipper Truck Parts)	Cab Cylinder	1,783.57
EFT10221	30.03.2011	City Subaru	Subaru Forester	33,642.95
EFT10222	30.03.2011	Ri - Con Contractors Pty Ltd	Tender G10 - 10/11 Permanent Shade Structures	259,082.16
73637	04.02.2011	Skipper Trucks	Cancelled Cheque	-467.93
73716	04.03.2011	Shire Of Roebourne	Payroll Deductions	1,996.15
73717	04.03.2011	Shire Of Roebourne	Payroll Deductions	1,608.52
73718	04.03.2011	Telstra	Shire President Phone/Internet	898.63
73719			Cancelled Cheque	0.00
73720	04.03.2011	Horizon Power	Shire Power Usage	22,806.83
73721	04.03.2011	Australia Post	Post Office Box Renewal Fee	298.00
73722	04.03.2011	Building And Construction Industry Training Fund (BCITF)	BCITF Collection Fees	25,842.82
73723	04.03.2011	Excel Electronics	Shire Housing - Maintenance Costs	572.00
73724	04.03.2011	Holiday Inn-Burswood	Councillor Accommodation	424.00
73725	04.03.2011	Karratha Falcons Football Club	Refund Overpayment of Account	1,892.90
73726	04.03.2011	Best Western Karratha Central Apartments	Accommodation - Consultant	852.50
73727	04.03.2011	LINK (Local Information Network Karratha) Inc.	LINK - SOR Community Donations	5,303.00
73728	04.03.2011	Builders Registration Board of WA	BRB Receipts	2,135.00
73729	04.03.2011	Ensystem Australasia Pty Ltd	Blattathor Gel Tubes	96.80
73730	04.03.2011	Ellison Boys Pty Ltd	Refund - Invoice Paid Twice	250.00
73731	04.03.2011	Ferro Metals Australia Pty Ltd	Refund Planning Application Fee P2368 - No Approval	3,722.40
73732	04.03.2011	Harvey Norman	WD USB 3.0 Passport Essential 1TB	398.00
73733	04.03.2011	McLeods & Co Barristers And Solicitors	Legal Advise Re Deed In Respect Of Mining Lease at 7 Mile Creek - Aquacarotene & Godini Mining	1,819.93
73734	04.03.2011	Nickol Bay Triathlon Club	Quarterly Sports Grant - July 2010	320.45
73735	04.03.2011	Pilbara Water & Gas	Water for Council Stock	190.00
73736	04.03.2011	Dept Of Planning & Infrastructure - Plates	Shire Plates	150.00
73737	04.03.2011	Slater-Gartrell Sports	KEC - Marking Tape For Squash Courts	447.89
73738	08.03.2011	Department Of Commerce	TTI - Renewal Of Registration Of Business Name	75.00
73739	08.03.2011	Shire Of Roebourne	Petty Cash	1,318.30
73740	11.03.2011	Australia Post	Postage - February 2011	1,449.59
73741	11.03.2011	Telstra	Mobile Phone Charges - 22/02/11 - 21/03/11	5,862.38
73742	11.03.2011	Horizon Power	Cancelled Cheque	0.00
73743	11.03.2011	Horizon Power	20A Shadwick Drive - Electricity Usage	253.47
73744	18.03.2011	Australia Post	Roebourne Library Post Office Box Renewal Fee	88.00
73745	18.03.2011	Building And Construction Industry Training Fund (BCITF)	BCITF Collection Fees	25,400.08
73746	18.03.2011	Karratha Adventure Sports	KAC - Recharge BA Cylinder	25.00
73747	18.03.2011	Karratha Volunteer Fire Brigade	KAC - Emptying & Refill of Pool After Tornado	1,500.00
73748	18.03.2011	Karratha Baptist Church	Non Statutory Donation Create and Craft Group	15,933.00
73749	18.03.2011	Telstra	ISDN Lines - 01/03 - 31/03/11	8,945.08
73750	18.03.2011	3 Hutchison Telecommunications Aust.	SES Messaging Service	180.71
73751	18.03.2011	Horizon Power	Shire Power Usage	125,900.53
73752	18.03.2011	Water Corporation	Shire Water Consumption	17,612.35

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73753	18.03.2011	Alliance Power And Data	PUPP - Consultants Fees	2,789.60
73754	18.03.2011	Builders Registration Board of WA	BRB Receipts	2,345.00
73755	18.03.2011	Enriwa Pty Ltd	Rates Refund A78196	2,002.73
73756	18.03.2011	J Guillia	Reimbursement Of Fee - Cancelled Program	65.00
73757	18.03.2011	Harvey Norman	D-Link Switch	329.95
73758	18.03.2011	Hendry Group Pty Ltd	Labour Hire - Building Surveying Contractor	16,975.55
73759	18.03.2011	Karratha JV Pty Ltd	Rates Refund A69913	265.44
73760	18.03.2011	McLeods & Co Barristers And Solicitors	Legal Advice	3,362.15
73761	18.03.2011	Dept Of Planning & Infrastructure - Plates	Shire Plates	150.00
73762	18.03.2011	P Waters	Refund Plan Search	33.00
73763	18.03.2011	Shire Of Roebourne	Payroll Deductions	1,320.04
73764	28.03.2011	Australia Post	Wickham Library - Post Office Box Renewal	232.00
73765	18.03.2011	Shire Of Roebourne	Payroll Deductions	1,996.15
73766	28.03.2011	Horizon Power - Karratha	KTA Airport - Maintenance Work On HV Line	3,850.00
73767	30.03.2011	Toll-Ipec	Freight	71.10
DD13319.1	28.03.2011	Western Australian Treasury Corp	Loan Repayment	3,429.17

**4,908,374.47**

	01.03.2011	Shire of Roebourne	Wages	4,844.77
	03.03.2011	Shire Of Roebourne	Payroll F/E 02.03.11	430,719.28
	09.03.2011	Shire Of Roebourne	Wages	1,861.07
	09.03.2011	Shire Of Roebourne	Wages	1,250.96
	09.03.2011	Shire Of Roebourne	Wages	317.00
	17.03.2011	Shire Of Roebourne	Payroll F/E 16.03.11	443,938.80
	22.03.2011	Shire Of Roebourne	Wages	5,348.64
	22.03.2011	Shire Of Roebourne	Wages	5,346.44
	22.03.2011	Shire Of Roebourne	Wages	5,365.94

**898,992.90**

Total Payments

**5,807,367.37**

### 10.3 LOAN 99 PLANT PURCHASES

**File No:** FM.16  
**Responsible Officer:** Director Community and Corporate Services  
**Author Name:** Executive Manager Corporate Services  
**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

To seek Council's consideration of Loan 99 for the purpose of financing the net of trade procurement of Plant purchases 2010/11. The plant borrowings have been budgeted for are Works Major Plant purchases contained within the 2010/11 Budget.

#### Background

At the budget meeting held 19 July 2010 it was resolved to borrow \$1,497,700 for the purpose of financing the net of trade procurement of Plant purchases for 2010/11.

Loan Requests have been sent to Western Australia Treasury Corporation and Westpac (Council's current banking service provider) seeking proposals to fund the loan based on the following information:

<b>Loan No.</b>	99
<b>Purpose:</b>	Plant purchases
<b>Amount:</b>	\$1,497,700
<b>Term:</b>	5 years
<b>Details:</b>	Equal Half Yearly Repayments
<b>Drawn Down Date:</b>	30 June 2011
<b>1st Payment Date:</b>	30 December 2011

Proposals for this loan do not close until 1.00pm Thursday 14 April 2011. Figures will be presented to the Council meeting.

#### Issues

The schedule of rates repayments received are based on the market interest rate as at 14 April 2011. The actual interest rate will be determined on the applicable market rate on the day the signed loan application is approved by the successful loan provider following Council's decision.

#### Options

Council has the following options available:

1. Accept the lowest quote
2. Accept a quote received from another institution other than the lowest quote.
3. Resolve not to proceed with the loan

#### Policy Implications

There are no relevant Policy implications pertaining to this matter.

**Legislative Implications**  
**Subdivision 3 — Borrowings**

**6.20. Power to borrow**

(1) Subject to this Act, a local government may —  
(a) borrow or re-borrow money;  
(b) obtain credit; or  
(c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit, to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.

The loan was adopted in the Annual Budget 2010/11.

**Financial Implications**

The loan was included in the budget for the amount of \$1,497,700 representing the budgeted net of trade cost of purchasing Plant purchases items. Repayments of Principal and Interest will be made on a Semi Annual basis over a 5 year period.

A copy of the received repayment schedules will be tabled at the meeting for Council's information. The final interest rate and repayment schedule will be based on the applicable rate on lodgement of the approval of the loan application by the successful provider of the loan.

**Conclusion**

Rates will be to hand at the Council meeting for Councils consideration on this matter. The final Loan amount will be updated at the Council meeting based on the latest available purchase and trade information for the purchase of plant purchases.

**Voting Requirements**

Simple.

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**OFFICER/COUNCIL RESOLUTION**

**Res No** : **151585**  
**MOVED** : **Cr Smeathers**  
**SECONDED** : **Cr Cechner**

**That Council resolve to accept the loan proposal from Western Australian Treasury Corporation (5.71%) being Loan No. 99 for \$1,497,700 for 5 years for the purpose of financing the net of trade procurement of Plant Purchases for 2010/11.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

## 10.4 WRITE OFF SUNDRY DEBTORS REPORT

**File No:** AA/6/2  
**Attachment(s)** Nil  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Debtors Officer  
**Disclosure of Interest:** Nil

### REPORT PURPOSE

For Council to consider writing off sundry debts on various Sundry Debtors amounting to \$14,997.31.

### Background

As part of our ongoing review of all debts, the following debts have been found to have been raised in error or are unrecoverable.

### Issues

Following is a short comment on each of the debts requested for write off:

### AMOUNTS TO BE WRITTEN OFF - COUNCIL MEETING APRIL 2011

ID	NAME	INVOICE	NET	GST	AMOUNT	REASON - (RAISED IN ERROR)
A213	Karratha Cinemas	48826	\$476.00	0.00	\$476.00	Reclaim Creditors cheque banked erroneously
A214	Antich, Roko	56195	\$409.09	\$40.91	\$450.00	Raised in error.He is registered in City of Swan
T152	Total Pursuit Outdoor Training	56208	\$590.91	\$59.09	\$650.00	Raised in error-facility never used
G086	Joel GAJIC	55675	\$139.21	\$13.92	\$153.13	Raised in error-no charge applicable
G086	Joel GAJIC	55744	\$361.12	\$36.11	\$397.23	Raised in error-no charge applicable
M045	LGIS Workcare	55387	\$63.01	\$0.00	\$63.01	Error in calculation on amount claimable
N141	Netjets Transportes Aereos SA	Feb.Int	\$13.64	\$0.00	\$13.64	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	Mar.Int	\$15.11	\$0.00	\$15.11	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	Apr.Int	\$14.71	\$0.00	\$14.71	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	May.Int	\$15.34	\$0.00	\$15.34	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	Jun.Int	\$14.97	\$0.00	\$14.97	Invoice incorrectly addressed-never received
B131	Blueys Catering	14850	\$23.75	\$2.38	\$26.13	Liquidated-no dividends since 2007
B131	Blueys Catering	14688	\$104.00	\$10.40	\$114.40	Liquidated-no dividends since 2007
B131	Blueys Catering	16520	\$100.00	\$10.00	\$110.00	Liquidated-no dividends since 2007
C237	Consolidated Rock Services	49825	\$22.50	\$2.25	\$24.75	In Liquidation-no prospect of dividend
C237	Consolidated Rock Services	50105	\$22.50	\$2.25	\$24.75	In Liquidation-no prospect of dividend
C237	Consolidated Rock Services	50427	\$22.50	\$2.25	\$24.75	In Liquidation-no prospect of dividend
P220	Pionair Australia	7866	\$770.00	\$77.00	\$847.00	In Liquidation-no prospect of dividend
P220	Pionair Australia	Oct.Int	\$50.03	\$0.00	\$50.03	In Liquidation-no prospect of dividend
C003	Carr Civil Contracting	22571	\$619.99	\$62.00	\$681.99	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	22856	\$145.91	\$14.59	\$160.50	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	22951	\$1,571.40	\$157.14	\$1,728.54	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	23223	\$1,814.40	\$181.44	\$1,995.84	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	23533	\$864.80	\$86.48	\$951.28	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	23704	\$6.00	\$0.60	\$6.60	Previous company liquidated 2005-no further dividends

M098	Mobile Woodchipping Service	10928	\$636.74	\$63.67	\$700.41	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	11346	\$700.00	\$70.00	\$770.00	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	11552	\$160.00	\$16.00	\$176.00	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	22770	\$7.00	\$0.70	\$7.70	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	31331	\$278.80	\$0.00	\$278.80	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	22777	\$7.00	\$0.70	\$7.70	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6020	\$414.00	\$0.00	\$414.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6222	\$450.00	\$0.00	\$450.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6386	\$543.00	\$0.00	\$543.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6600	\$765.00	\$0.00	\$765.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6803	\$753.00	\$0.00	\$753.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6935	\$200.00	\$0.00	\$200.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7053	\$426.00	\$0.00	\$426.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7231	\$408.00	\$0.00	\$408.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7480	\$54.00	\$0.00	\$54.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7652	\$34.00	\$0.00	\$34.00	Liquidated 2003- no prospect of dividend
			<b>\$14,087.43</b>	<b>\$909.88</b>	<b>\$14,997.31</b>	

### Options

Council has the following options available:

Council has the following options available.

1. Write off the debts as listed
2. The debts to remain outstanding

### Policy Implications

There are no relevant policy implications pertaining to this matter.

### Legislative Implications

Local Government Act 1985 s6.12(1)(c) states that “a local government may write off any amount of money”.

### Financial Implications

The write off of a debt is effectively an expense to the Council as the money has been shown as income in a previous year therefore it will have a negative effect on the surplus/deficit position.

### Conclusion

The items listed for write off have effectively been raised in error or are unrecoverable and therefore are now to be considered outstanding.

### Voting Requirements

Absolute.

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**OFFICER/COUNCIL RESOLUTION**

**Res No** : **151586**  
**MOVED** : **Cr Cechner**  
**SECONDED** : **Cr Lally**

**That Council write off the following debts amounting to \$14,997.31 that were raised in error or are unrecoverable prior to 30<sup>th</sup> June 2008 and amend the budget accordingly.**

**CARRIED BY ABSOLUTE MAJORITY**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

**AMOUNTS TO BE WRITTEN OFF - COUNCIL MEETING APRIL 2011**

ID	NAME	INVOICE	NET	GST	AMOUNT	REASON - (RAISED IN ERROR)
A213	Karratha Cinemas	48826	\$476.00	0.00	\$476.00	Reclaim Creditors cheque banked erroneously
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T152	Total Pursuit Outdoor Training	56208	\$590.91	\$59.09	\$650.00	Raised in error-facility never used
G086	Joel GAJIC	55675	\$139.21	\$13.92	\$153.13	Raised in error-no charge applicable
G086	Joel GAJIC	55744	\$361.12	\$36.11	\$397.23	Raised in error-no charge applicable
M045	LGIS Workcare	55387	\$63.01	\$0.00	\$63.01	Error in calculation on amount claimable
N141	Netjets Transportes Aereos SA	Feb.Int	\$13.64	\$0.00	\$13.64	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	Mar.Int	\$15.11	\$0.00	\$15.11	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	Apr.Int	\$14.71	\$0.00	\$14.71	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	May.Int	\$15.34	\$0.00	\$15.34	Invoice incorrectly addressed-never received
N141	Netjets Transportes Aereos SA	Jun.Int	\$14.97	\$0.00	\$14.97	Invoice incorrectly addressed-never received
B131	Blueys Catering	14850	\$23.75	\$2.38	\$26.13	Liquidated-no dividends since 2007
B131	Blueys Catering	14688	\$104.00	\$10.40	\$114.40	Liquidated-no dividends since 2007
B131	Blueys Catering	16520	\$100.00	\$10.00	\$110.00	Liquidated-no dividends since 2007
C237	Consolidated Rock Services	49825	\$22.50	\$2.25	\$24.75	In Liquidation-no prospect of dividend
C237	Consolidated Rock Services	50105	\$22.50	\$2.25	\$24.75	In Liquidation-no prospect of dividend
C237	Consolidated Rock Services	50427	\$22.50	\$2.25	\$24.75	In Liquidation-no prospect of dividend
P220	Pionair Australia	7866	\$770.00	\$77.00	\$847.00	In Liquidation-no prospect of dividend
P220	Pionair Australia	Oct.Int	\$50.03	\$0.00	\$50.03	In Liquidation-no prospect of dividend
C003	Carr Civil Contracting	22571	\$619.99	\$62.00	\$681.99	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	22856	\$145.91	\$14.59	\$160.50	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	22951	\$1,571.40	\$157.14	\$1,728.54	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	23223	\$1,814.40	\$181.44	\$1,995.84	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	23533	\$864.80	\$86.48	\$951.28	Previous company liquidated 2005-no further dividends
C003	Carr Civil Contracting	23704	\$6.00	\$0.60	\$6.60	Previous company liquidated 2005-no further dividends
M098	Mobile Woodchipping Service	10928	\$636.74	\$63.67	\$700.41	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	11346	\$700.00	\$70.00	\$770.00	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	11552	\$160.00	\$16.00	\$176.00	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	22770	\$7.00	\$0.70	\$7.70	Liquidated 2003- no prospect of dividend
M098	Mobile Woodchipping Service	31331	\$278.80	\$0.00	\$278.80	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	22777	\$7.00	\$0.70	\$7.70	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6020	\$414.00	\$0.00	\$414.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6222	\$450.00	\$0.00	\$450.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6386	\$543.00	\$0.00	\$543.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6600	\$765.00	\$0.00	\$765.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6803	\$753.00	\$0.00	\$753.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	6935	\$200.00	\$0.00	\$200.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7053	\$426.00	\$0.00	\$426.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7231	\$408.00	\$0.00	\$408.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7480	\$54.00	\$0.00	\$54.00	Liquidated 2003- no prospect of dividend
K036	Karratha Mini Skips	7652	\$34.00	\$0.00	\$34.00	Liquidated 2003- no prospect of dividend

**\$14,087.43    \$909.88    \$14,997.31**

## 10.5 DIFFERENTIAL RATES 2011/2012 FINANCIAL YEAR

<b>File No:</b>	<b>RV.10</b>
<b>Attachment(s)</b>	<b>Differential Rates for 2011/2012 Financial Year</b>
<b>Responsible Officer:</b>	<b>Director Community and Corporate Services</b>
<b>Author Name:</b>	<b>Executive Manager Corporate Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

For Council consideration of the proposed differential rate model for the 2011/12 financial year for advertising/consultation. The proposed differential rates model incorporates changes to categories relating to Workforce Accommodation and Industry/Mixed Business.

### Background

Council has used differential rating for all Gross Rental Valued (GRV) properties and a General Rate for properties rated on Unimproved Value (UV) consistently over the past decade.

Concessions have been applied historically to Pastoral and Cossack properties and have been included within the Draft Differential Rates Model provided for Council's consideration.

The Differential Rates model and a workforce accommodation model was presented for Council's consideration at the 3 March 2011 Budget Workshop and 28 March 2011 Briefing Session. The workforce accommodation model will have an impact on a number of commercial properties (approximately 20) with increases in rates from 2010/11 ranging from \$1,052 to \$67,158.

The 2011/12 Differential Rates model includes Council's intent to apply the same rate in the dollar to the industry mixed business category as commercial/industrial which commenced in the 2010/11 Financial Year.

### Issues

#### 5% increase in rate model 2011/12

The rate model provided for Council's consideration includes an increase of 5% (estimated increase in rate base from 2010/11 being \$959,970), in addition to estimated "Natural Growth" of \$2,793,326 representing a total increase of \$3,753,296.

In considering an increase in rate levels for 2011/12, Council should be aware that each percentage increase represents additional revenue of \$191,994.

For example:

4% = \$767,976

5% = \$959,970

6% = \$1,151,964.

It should also be noted that a 5% increase in rate models for 2011/12 does not represent a balanced budget as there is significant financial matters and concerns within the upcoming 2011/12 budget. Council is still required to consider the capital works projects for 2011/12 (and their budgetary impact) submitted by the Executive Management team.

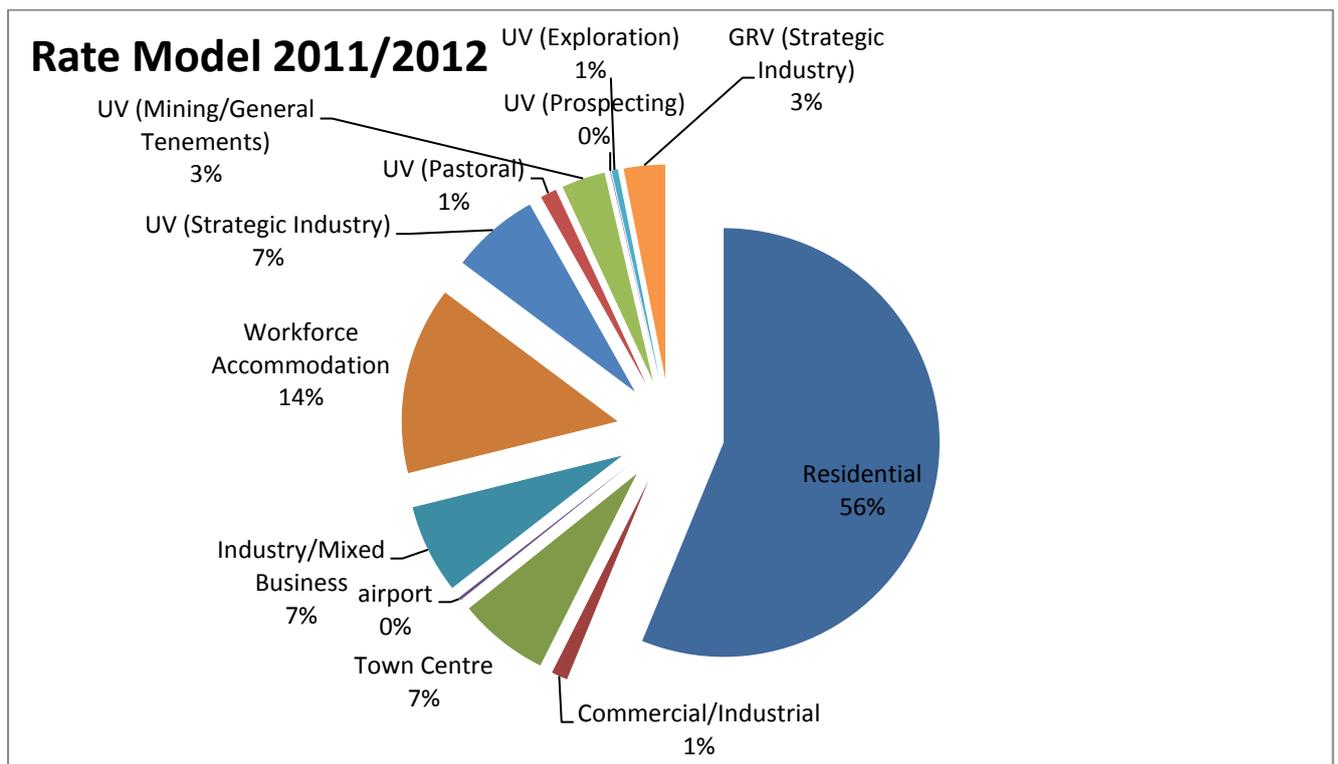
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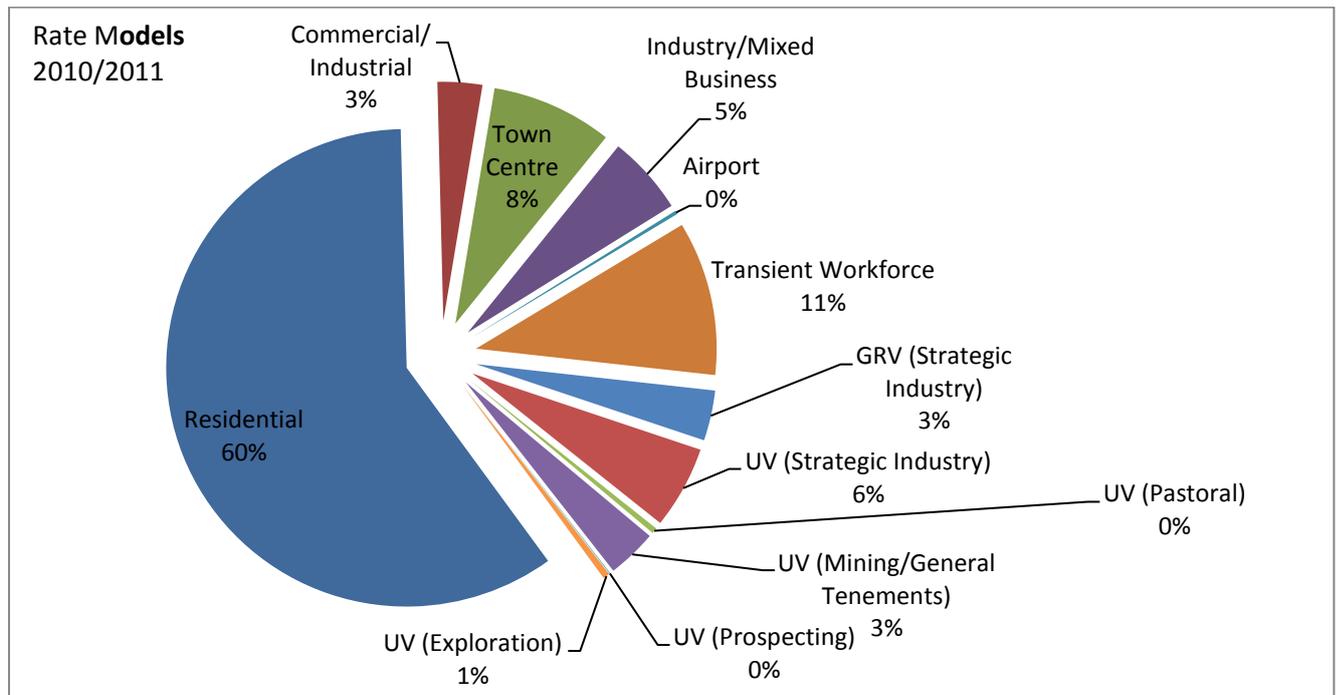
The rate models provided incorporate within the Differential Rates for Pastoral Unimproved Properties, the pastoral concession that has previously been provided as a concession following rates generation.

The following charts represent the revenue streams derived from a natural growth model based on the 20010/2011 model as well as a natural growth model plus a 5% increase to the rate in the dollar.

The following graphs show the percentage of total Rates Revenue of the various differential rate categories. The most noticeable trends are the decrease from 60% to 56% for the Residential category and an increase from 11% to 14% for Workforce Accommodation.

\*NB: Items less than 1% show as 0% on the following graphs.





Further items included within the recommended Rates Model are:

1. an increase to Industry Mixed Business category inline with other GRV categories other than Residential and Workforce Accommodation.
2. The rating of all properties with a Land Usage predominantly for the purpose of the provision of Workforce Accommodation (additional revenue from 2010/11 of \$268,826 based on an estimated 20 properties).

### Workforce Accommodation

Development and Regulatory Services recently undertook a Tourist Caravan Park Assessment research project. The research results presented by consultants identified that a number of the Caravan Parks and Hotel short stay accommodation was being used predominately for workforce accommodation purposes. Based upon this research as well as desk top studies of other regional Local Government Authority (Port Headland and Whit Sunday) rating models by Corporate Services, Officers have reviewed the differential rate category 'Transient Workforce Accommodation' and renamed the category 'Workforce Accommodation' to include all land predominately used or intended for the provision of workforce accommodation.

Officers have previously distributed copies of these reports and worksheets to Councillors separately for additional information.

The workforce accommodation model will have an impact on a number of commercial properties (approximately 20) with increases in rates from 2010/11 ranging from \$1,052 to \$67, 158.

Should the land owners who have been included in within the renamed category 'Workforce Accommodation' wish to challenge or provide feedback to the shire, they will be able to do so during the advertised consultation period. However, it is suggested that the onus will now be on the management of these facilities to provide justification as to why they believe the proposed classification is unreasonable.

Property owners affected by a change in differential rate category for rating will be advised in writing and provided 21 days to provide submission to Council.

It is also proposed that future consideration (in 2012/13 or 2013/14) be given to the establishment of further Differential Rate Categories for Workforce accommodation to enable further distinction pertaining the size and utilisation of properties providing workforce accommodation.

### **Options**

Council has the following options available:

1. Adopt a Natural Growth rates model plus \_\_\_% increase and advertise its intention to levy differential rates on gross rental value and unimproved value properties. Incorporating recommended differential rate categories 'workforce accommodation'
2. Adopt a Natural Growth rates model plus \_\_\_% increase and advertise its intention to levy differential rates on gross rental value and unimproved value properties.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

The Differential Rating conducted by Council is subject to the legislative requirements specified in the Local Government Act 1995, Section 6.36, and the Local Government Financial Management Regulations 1996. The requirements relate to methodology, local public notice and reporting.

### **Financial Implications**

The financial implications resulting from this report include Natural Growth from 2010/11 rates levied of \$2,793,326, plus \$191,994 per percentage increase in the applied Differential Rates in the dollar.

The Rate Model adopted by Council will directly influence Council's ability to fund expenditure requirements posed to be included in the 2011/12 budget.

Minor expenses will be incurred in meeting advertising requirements.

### **Conclusion**

The 2011/12 Annual Budget will contain expenditure considerations driven by the Karratha City of the North plan, projects already being undertaken as a result of the Karratha 2020 plan, and projects emanating from Council's Strategic Plan.

In order for these projects to be incorporated and funded in Council's Forward Financial Plan, it is imperative that these projects and their significant financial impost be considered in Council's setting of its differential rates model.

### **Voting Requirements**

Simple.

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**OFFICER/COUNCIL RESOLUTION**

**Res No** : 151587  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Vertigan

**Council resolves for the purpose of advertising and consultation its intended Differential Rates Model for the 2011/12 Rates Model to:**

- 1. Increase Industry Mixed Business differential category rate in the dollar based on 2010/11 rates levy be increased to 5.4981 cents in the dollar;**
- 2. Adopt a Natural Growth rates model plus 5% increase for all differential rate categories; and**
- 3. Rename the differential rate category ‘Transient Workforce Accommodation’ to ‘Workforce Accommodation’ to include all land predominately used or intended for the provision of workforce accommodation.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Cr Hipworth  
**REASON:** Cr Hipworth didn't agree with the rate increase.



ATTACHMENT 1 - DIFFERENTIAL RATES FOR 2011/2012 FINANCIAL YEAR

Base Model - as per 2010/11 adopted rates in \$ (Industry/Mixed Business increase to same as Commercial/Industrial, Workforce Accommodation)													
Line	Code		Total Props	UV Value	GRV Value	UV \$	GRV \$	GRV Yield	Props on Min	Minimum GRV	Minimum Rate	Yield Minimum Rates	Total Rates
3	18	Waiting On Valuation											
4	20	Residential	6,673	-	338,056,876		0.027490	9,293,184	1,417	31,166,288	1,070	1,516,190	10,809,373.52
5	30	Commercial/Industrial	73	-	3,630,832		0.054981	199,627	32	439,935	1,070	34,240	233,866.77
6	31	Town Centre	297	-	21,298,486		0.054981	1,171,012	130	1,655,184	1,070	139,100	1,310,112.06
7	32	airport	12	-	765,180		0.054981	42,070	1	18,200	1,070	1,070	43,140.36
8	35	Industry/Mixed Business	508	-	19,629,040		0.054981	1,079,224	199	2,064,660	1,070	212,930	1,292,154.25
9	40	Workforce Accommodation	25	-	30,229,460		0.090124	2,724,400	-	-	1,070	-	2,724,399.85
10	50	UV (Strategic Industry)	58	11,094,351	-	0.114437		1,269,604	17	5,436	400	6,800	1,276,404.25
11	55	UV (Pastoral)	11	4,091,600	-	0.057218		234,113	-	-	400	-	234,113.17
12	60	UV (Mining/General Tenements)	181	5,214,292	-	0.114437		596,708	82	94,934	400	32,800	629,507.93
13	61	UV (Prospecting)	41	72,547	-	0.114437		8,302	8	3,555	200	1,600	9,902.06
14	62	UV (Exploration)	93	666,690	-	0.114437		76,294	32	46,489	400	12,800	89,094.00
15	70	GRV (Strategic Industry)	2	-	10,845,000		0.054981	596,269			1,070	-	596,268.95
													-
													-
													66,722.25
			7,974	21,139,480	424,454,874			17,290,807	1,918	35,494,681		1,957,530	19,181,615

Model 1A - 2010/11 rates in \$ plus 3%													
Line	Code		Total Props	UV Value	GRV Value	UV \$	GRV \$	GRV Yield	Props on Min	Minimum GRV	Minimum Rate	Yield Minimum Rates	Total Rates
3	18	Waiting On Valuation											
4	20	Residential	6,673	-	338,056,876		0.028315	9,571,979	1,417	31,166,288	1,102	1,561,534	11,133,513.03
5	30	Commercial/Industrial	73	-	3,630,832		0.056630	205,616	32	439,935	1,102	35,264	240,879.58
6	31	Town Centre	297	-	21,298,486		0.056630	1,206,142	130	1,655,184	1,102	143,260	1,349,402.42
7	32	airport	12	-	765,180		0.056630	43,332	1	18,200	1,102	1,102	44,434.47
8	35	Industry/Mixed Business	508	-	19,629,040		0.056630	1,111,601	199	2,064,660	1,102	219,298	1,330,898.98
9	40	Workforce Accommodation	25	-	30,229,460		0.092828	2,806,132	-	-	1,102	-	2,806,131.85
10	50	UV (Strategic Industry)	58	11,094,351	-	0.117870		1,307,692	17	5,436	412	7,004	1,314,696.37
11	55	UV (Pastoral)	11	4,091,600	-	0.058935		241,137	-	-	412	-	241,136.56
12	60	UV (Mining/General Tenements)	181	5,214,292	-	0.117870		614,609	82	94,934	412	33,784	648,393.17
13	61	UV (Prospecting)	41	72,547	-	0.117870		8,551	8	3,555	206	1,648	10,199.12
14	62	UV (Exploration)	93	666,690	-	0.117870		78,583	32	46,489	412	13,184	91,766.82
15	70	GRV (Strategic Industry)	2	-	10,845,000		0.056630	614,157	-	-	1,102	-	614,157.01
													-
		Less Pastoral Concession (28.50%)											-
													68,723.92
			7,974	21,139,480	424,454,874			17,809,531	1,918	35,494,681		2,016,078	19,756,885

Model 1B - 2010/11 rates in \$ plus 5%													
Line	Code		Total Props	UV Value	GRV Value	UV \$	GRV \$	GRV Yield	Props on Min	Minimum GRV	Minimum Rate	Yield Minimum Rates	Total Rates
3	18	Waiting On Valuation											
4	20	Residential	6,673	-	338,056,876		0.028865	9,757,843	1,417	31,166,288	1,124	1,592,708	11,350,550.70
5	30	Commercial/Industrial	73	-	3,630,832		0.057730	209,608	32	439,935	1,124	35,968	245,576.11
6	31	Town Centre	297	-	21,298,486		0.057730	1,229,563	130	1,655,184	1,124	146,120	1,375,682.66
7	32	airport	12	-	765,180		0.057730	44,174	1	18,200	1,124	1,124	45,297.88
8	35	Industry/Mixed Business	508	-	19,629,040		0.057730	1,133,185	199	2,064,660	1,124	223,676	1,356,861.46
9	40	Workforce Accommodation	25	-	30,229,460		0.094630	2,860,620	-	-	1,124	-	2,860,619.85
10	50	UV (Strategic Industry)	58	11,094,351	-	0.120159		1,333,084	17	5,436	420	7,140	1,340,224.46
11	55	UV (Pastoral)	11	4,091,600	-	0.060079		245,819	-	-	420	-	245,818.83
12	60	UV (Mining/General Tenements)	181	5,214,292	-	0.120159		626,543	82	94,934	420	34,440	660,983.33
13	61	UV (Prospecting)	41	72,547	-	0.120159		8,717	8	3,555	210	1,680	10,397.16
14	62	UV (Exploration)	93	666,690	-	0.120159		80,109	32	46,489	420	13,440	93,548.70
15	70	GRV (Strategic Industry)	2	-	10,845,000		0.057730	626,082	-	-	1,124	-	626,082.39
		Less Pastoral Concession (28.50%)											- 70,058.37
			7,974	21,139,480	424,454,874			18,155,348	1,918	35,494,681		2,056,296	20,141,585

Model 1C - 2010/11 rates in \$ plus 7%													
Line	Code		Total Props	UV Value	GRV Value	UV \$	GRV \$	GRV Yield	Props on Min	Minimum GRV	Minimum Rate	Yield Minimum Rates	Total Rates
3	18	Waiting On Valuation											
4	20	Residential	6,673	-	338,056,876		0.029414	9,943,706	1,417	31,166,288	1,145	1,622,465	11,566,171.37
5	30	Commercial/Industrial	73	-	3,630,832		0.058830	213,601	32	439,935	1,145	36,640	250,240.65
6	31	Town Centre	297	-	21,298,486		0.058830	1,252,983	130	1,655,184	1,145	148,850	1,401,832.90
7	32	airport	12	-	765,180		0.058830	45,015	1	18,200	1,145	1,145	46,160.29
8	35	Industry/Mixed Business	508	-	19,629,040		0.058830	1,154,770	199	2,064,660	1,145	227,855	1,382,624.95
9	40	Workforce Accommodation	25	-	30,229,460		0.096433	2,915,108	-	-	1,145	-	2,915,107.84
10	50	UV (Strategic Industry)	58	11,094,351	-	0.122448		1,358,477	17	5,436	428	7,276	1,365,752.54
11	55	UV (Pastoral)	11	4,091,600	-	0.061223		250,501	-	-	428	-	250,501.09
12	60	UV (Mining/General Tenements)	181	5,214,292	-	0.122448		638,477	82	94,934	428	35,096	673,573.49
13	61	UV (Prospecting)	41	72,547	-	0.122448		8,883	8	3,555	214	1,712	10,595.21
14	62	UV (Exploration)	93	666,690	-	0.122448		81,635	32	46,489	428	13,696	95,330.58
15	70	GRV (Strategic Industry)	2	-	10,845,000		0.058830	638,008	-	-	1,145	-	638,007.77
		Less Pastoral Concession (28.50%)											- 71,392.81
			7,974	21,139,480	424,454,874			18,501,164	1,918	35,494,681		2,094,735	20,524,506

## **11 COMMUNITY AND CORPORATE SERVICES**

### **11.1 CLUB DEVELOPMENT OFFICERS' SCHEME ENDORSEMENT**

**File No:**

**Attachment(s)** Nil

**Responsible Officer:** Director Community and Corporate Services

**Author Name:** Manager Community Facilities

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To consider a request from the Community Facilities Department to introduce a Club Development Officer to the Shire of Roebourne through a joint funding partnership between Rio Tinto and Department of Sport and Recreation.

#### **Background.**

The Department of Sport and Recreation (DSR) Club Development Officers' Scheme has been operating since 2006 and is currently working across over 20 LGA's throughout Western Australia. The Scheme, is aimed at building capacity of community based clubs by;

- Assisting and supporting club volunteers, and
- Developing clubs through education, facilitation and communication.

In July 2010, Shire officers contacted DSR project officers to investigate the viability of introducing a Club Development Officer in the Shire of Roebourne. The feedback from DSR was positive and Shire officers commenced communication with Rio Tinto regarding a joint partnership. To date no formal agreement has been signed, however all three parties are extremely positive on viability of this project.

The Club Development Officer Scheme is a three (3) year funded position, employed by the LGA in partnership with DSR. The funding arrangement for LGA's has recently been reformed and LGA's can now apply for funding based on individual situations rather than pre determined limits by DSR.

#### **Issues**

Officers consider Council should note four (4) key issues relating to this potential position.

#### **How will this position be funded?**

The position is proposed to be a jointly funded across three (3) organisations including DSR, Rio Tinto and the Shire of Roebourne. Please refer to **Financial Implications** for further information.

#### **Where will this position fit within current organisational structure?**

If appointed this position would be titled *Recreation Officer (Club Development)* and would work along side the current Snr Recreation Development Officer reporting directly to the Manager Community Facilities.

#### **How will the Club Development Officer support community groups?**

The Club Development Officer will target the following areas of sporting clubs and has the ability to be used in a wider sense by both sporting clubs and the LGA as required;

- *Development of future plans, including; strategic, marketing and business.*
-

- *Increased number of funding applications, with specific focus on joint applications.*
- *Improvement in club administration, including; committee inductions, training, position descriptions, procedure manuals, forward budgeting and self assessments.*
- *Increase memberships and club promotion, and*
- *Awareness of local government procedures and general education.*

The Club Development Officer is widely seen through out Western Australia as a “one stop shop” for community groups, and to date is a very effective program.

**How will this position assist in achieving organisational goals?**

The Club Development Officer acts as a conduit for community groups liaising with the Shire. This role is seen by community groups as a very supportive and positive position and as an advocate for sport and recreation within their LGA. This position will alleviate work loads for any officer across the organisation currently dealing directly with community/sporting groups, and displays great synergies with the Shire’s Community Development portfolio. The Club Development Officers’ fundamental purpose is to create stronger, sustainable community groups, which directly supports key objectives outlined in the Shire’s current Strategic Plan 2009-13, including;

- *Building capacity, capability and partnerships across the community*
- *Encouraging the building of stable and diverse communities*

The positive public relation effect from this position must also be noted, and the delivery of tangible outcomes which can be measured and directly felt by community groups on the ground must also be recognised.

**Options**

Council has the following options available:

1. Endorse the Club Development Officer program for a 3 year period from July 2011 to July 2014 with funding implications of \$89,480.26 per annum

AND

2. To direct the Chief Executive Officer to proceed with applying through the Department of Sport and Recreation, for the implementation of a Club Development Officer, commencing in the 2011/12 financial year.

AND

3. To direct the Chief Executive Officer to proceed negotiations with Rio Tinto in partnering the Shire and the Department of Sport and Recreation in funding the Club Development Officer.

OR

4. To reject the request to apply for a Club Development Officer through the Department of Sport and Recreation.

**Policy Implications**

Nil.

**Legislative Implications**

Nil

**Financial Implications**

Shire Officers have identified the following costs and funding streams associated with the Club Development Officer over a three (3) year period.

Item	Expenditure	Income	Organisation
Employment Costs	\$516,128.89	\$231,720.38	DSR
Operating Costs	\$40,000.00	\$195,000.00*	Rio Tinto
Overheads @ 25%	\$139,032.25	\$268,440.76	SoR
<b>TOTAL</b>	<b>\$695,161.14</b>	<b>\$695,161.14</b>	

\* Rio Tinto funds are to be negotiated further and confirmed

Annual contribution of \$89,480.26 has been included by Officers with in the 2011/12 draft budget.

### Conclusion

The Department of Sport and Recreation Club Development Officers' Scheme has been operating since 2006 and is currently working across over 20 LGA's throughout Western Australia. Shire Officers have explored the viability of introducing a Club Development Officer to the Shire of Roebourne, and conducted preliminary work with DSR and other possible partners. The Club Development Officers' fundamental purpose is to create stronger, sustainable community groups and to acts as a conduit for community groups liaising with the Shire.

### Voting Requirements

Simple.

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### OFFICER/COUNCIL RESOLUTION

Res No : 151588  
 MOVED : Cr Cechner  
 SECONDED : Cr Lally

### That Council

1. Endorse the Club Development Officer program for a 3 year period from July 2011 to July 2014 with funding implications of \$89,480.26 per annum.
2. Direct the Chief Executive Officer to proceed with applying through the Department of Sport and Recreation, for the implementation of a Club Development Officer, commencing in the 2011/12 financial year.
3. Direct the Chief Executive Officer to proceed negotiations with Rio Tinto in partnering the Shire and the Department of Sport and Recreation in funding the Club Development Officer.

**CARRIED**

FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Lewis,  
 Cr Smeathers, Cr Vertigan, Cr White-Hartig  
 AGAINST : Cr Hipworth  
 REASON: Cr Hipworth doesn't support the position of a Club Development Officer

## 11.2 NAMING OF BAYNTON WEST FAMILY CENTRE

<b>File No:</b>	<b>CP.187</b>
<b>Attachment(s)</b>	<b>BWFC Naming - Application Number 1</b>
<b>Responsible Officer:</b>	<b>Director Community and Corporate Services</b>
<b>Author Name:</b>	<b>Manager Community Facilities</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

To receive naming submissions for the Baynton West Family Centre, under Council Policy CS9 (Naming of Parks, Reserves and Buildings).

### Background

The process for naming Council facilities is detailed in Council policy CS9 (Naming of Parks, Reserves and Buildings). The criterion for nomination is logically strict detailing only notable community members, who have deceased, may be nominated. In summary, the policy states only the following may be considered;

- The person must be deceased, and
- The person must have served a minimum of 2 terms as a Shire of Roebourne Councillor, or State or Federal Member representing the Shire, or
- The person must have contributed twenty (20) or more years with a local community group, and
- In regards to Buildings, the person must have been instrumental in the development of the building.

Policy CS9 is closely aligned to the recommended guidelines from the Geographic Names Committee.

The Baynton West Family Centre is due for completion in November 2011, and is designed as a “one stop shop” for parents in the Shire and region. Under Council Policy CS9, the Shire’s Community Facilities Department invited the wider community to submit applications, under the above criteria.

### Issues

This report item was included in the Ordinary Council meeting held on 21 March 2011. Council resolved to lay the item on the table until the Ordinary Council meeting to be held on 18 April 2011 to allow for further investigation into naming options.

### COUNCIL RESOLUTION

Res No : 151553  
MOVED : Cr Hipworth  
SECONDED : Cr Vertigan

*That the naming of the Baynton West Family Centre be deferred until the April 2011 Ordinary Council Meeting so that further investigation into naming options may be undertaken.*

CARRIED

Overall one (1) submission was received within the allocated timeframe and is attached. This application nominates William (Bill) Allan Leslie. The application was assessed against the above criteria;

Criteria	Justification
The person must be deceased	Died 1982
The person must have served a minimum of 2 terms as a Shire of Roebourne Councillor, or State or Federal Member representing the Shire, or The person must have contributed twenty (20) or more years with a local community group	<ul style="list-style-type: none"> <li>• Member of the Roebourne Road Board 1929-1954 (25 years)</li> <li>• Founding member of Northern Rehabilitation Committee.</li> <li>• Councillor on Royal Flying Doctor Committee (term unknown)</li> <li>• Owner Karratha Station 1929 -1966.</li> </ul>
In regards to Buildings, the person must have been instrumental in the development of the building.	NIL

It is pertinent however, to note and acknowledge the impact and influence of William Leslie on the current situation of the North West. The nomination of William (Bill) Allan Leslie, although worthy, does not fit within the criteria of Council Policy CS9, due to lack of involvement with the development of the Baynton West Family Centre.

Given the modular design of the Baynton West Family Centre, an opportunity exists for Council to apply naming to an individual module, in particular the Community Centre module and associated rooms. Council may believe it appropriate to associate the name of William (Bill) Allan Leslie to this module and associated meeting room.

### Options

Officers suggest that given that the policy criterion was not met by the one submission received, Council may consider the following options available:

1. To adopt the name of the William Allan Leslie Family Centre, noting all criteria were not met;  
  
Or
2. To accept a name of “Baynton West Family Centre” which is outside the current Policy CS9 (Naming of Parks, Reserves and Buildings), however the name is both logical in term of the location and function of the centre;  
  
And
3. To accept the naming of the internal meeting room within the Baynton West Family Centre as the “William (Bill) Allan Leslie meeting room”;  
  
Or
4. To investigate alternative naming options outside the current Council Policy CS9 (Naming of Parks, Reserves and Buildings).  
  
Or
5. Reject the option of naming internal rooms and elements of the Baynton West Family Centre.

### Policy Implications

CS9 – Naming of Parks, Reserves and Buildings.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

Nil.

### **Conclusion**

Councils Community Facilities Department is presenting options regarding the naming of the Baynton West Family Centre in line with Council Policy CS9 (Naming of Parks, Reserves and Buildings).

### **Voting Requirements**

Simple.

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## **OFFICER RECOMMENDATION**

**That Council;**

- 1. Name the facility located on the corner of Gardugarli Drive and Marri Marri Parade the “Baynton West Family Centre” noting that the name does not meet existing criteria identified in Policy CS9 (Naming of Parks, Reserves and Buildings), however, the name is both logical in term of the location and function of the proposed community facility; and**
- 2. To accept the naming of the internal meeting room within the Baynton West Family Centre as the “William (Bill) Allan Leslie meeting room”.**

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## **COUNCIL RESOLUTION**

**Res No : 151589**  
**MOVED : Cr Cechner**  
**SECONDED : Cr Vertigan**

**That Council name the facility located on the corner of Gardugarli Drive and Marri Marri Parade the “Baynton Family Centre” noting that the name does not meet existing criteria identified in Policy CS9 (Naming of Parks, Reserves and Buildings), however, the name is both logical in term of the location and function of the proposed community facility.**

**CARRIED**

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**FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig**  
**AGAINST : Nil**

## **AMENDMENT TO THE RECOMMENDATION**

### **REASON:**

Council discussed that the name Baynton West Family Centre does not accurately reflect the location as the suburb is named ‘Baynton’ and not ‘Baynton West’ hence the decision to name the facility ‘Baynton Family Centre’. In addition, Council considered the proposed naming of function rooms at the centre are not appropriate given the stature and high regard that William (Bill) Allan Leslie is held within the Shire and that a more appropriate facility be considered to recognise his contribution within the community.

## **12 INFRASTRUCTURE SERVICES**

Nil

## **13 DEVELOPMENT AND REGULATORY SERVICES**

### **13.1 EXCISION OF PART RESERVES TO SUPPORT THE KARRATHA UNDERGROUND POWER PROJECT**

**File No:** EG/14/1

**Attachment(s)**

1. Whelans Cover Letter
2. A4 Plans
3. A3 Plan

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Manager Statutory Planning Services

**Disclosure of Interest:** Nil

#### **REPORT PURPOSE**

For Council to consider and determine a request by Whelans on behalf of Horizon Power to excise nine portions of Crown Reserve currently vested in the Shire of Roebourne and to amalgamate the land with the adjoining road reserve in accordance with the plans submitted with the application and detailed in Table A below.

**Table A**

<b>Site</b>	<b>Reserve Number</b>	<b>Zoning/Reservation</b>
Pilot 01 Cell 5	40041	Parks, Recreation and Drainage
PUPP 01 Cell 13 Detail A	40041	Parks, Recreation and Drainage
PUPP 01 Cell 16 Detail A	48798	Parks, Recreation and Drainage
PUPP 01 Cell 17 Detail A	38918	Public Purposes - Community
PUPP 01 Cell 17 Detail C	40041	Parks Recreation and Drainage
PUPP 01 Cell 22 Detail B	40080	Parks, Recreation and Drainage
PUPP 01 Cell 36 Detail A	40041	Parks, Recreation and Drainage
PUPP 01 Cell 53 Detail B	48957	Parks, Recreation and Drainage
PUPP 01 Cell 11 Site 40	41119	Parks, Recreation and Drainage

#### **Background**

At the Special Council Meeting of 6 December 2010 the Council resolved to request the Department of Regional Development and Lands to excise portions of Reserve 32355, 38256, 34407, 48973, 40041, 40080, 46901, 38153, 34007, 48952 and 37774 and dedicate the proposed excisions as road reserve in accordance with Regulation 8 of the Land Administration Regulations 1998. (Council Resolution 151431).

A further Council resolution made on 20 February 2011 provided for two further portions of Crown reserve 32355 and 36458 shown to be excised for the same purpose. (Council Resolution 151514).

#### **Issues**

Council has previously resolved to support the excision and dedication of Reserve land required by Horizon Power for the Pilbara Underground Power Project.

The excision and dedication of the portions of reserve supports the Horizon Power Pilbara Underground Power Project to replace existing above ground electrical power lines with underground infrastructure. The subject sites contain existing infrastructure and the excision

and amalgamation of the affected areas will ensure ongoing access for upgrade and maintenance purposes.

These further excisions and amalgamations constitute minor changes to the overall project and are consistent with the Councils previous resolutions.

The application was referred to the Manager Strategic Planning Services who advised he has no issue with the proposal as most of the excisions are to occur in locations where Horizon Power infrastructure already exists thereby formalising an existing situation.

### **Options**

Council has the following options available:

1. To request the Department of Regional Development and Lands to excise the portions of Reserves 40041, 48798, 38918, 40080, 48957 and 41119 shown as 'excision area' on the attached plans and dedicate those areas as road reserve in accordance with Regulation 8 of the Land Administration Regulations 1998.
2. Not to support the excision and dedication of the subject portions of reserve.

### **Policy Implications**

Karratha City of the North Growth Plan

### **Legislative Implications**

Land Administration Act

### **Financial Implications**

Administration fees taken

### **Conclusion**

In accordance with previous undertakings and resolutions, it is considered that the Council should support the proposed excision and amalgamation of part reserves 4001, 48798, 38918, 40080, 48957, and 41119 to allow Horizon Power access to infrastructure for the purpose of upgrade and maintenance.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : **151590**  
**MOVED** : **Cr Smeathers**  
**SECONDED** : **Cr Vertigan**

**That Council resolves to:**

**Request the Department of Regional Development and Lands to excise the portions of Reserves 40041, 48798, 38918, 40080, 48957 and 41119 shown as 'excision area' on the attached plans and dedicate those areas as road reserve in accordance with Regulation 8 of the Land Administration Regulations 1998.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

## 13.2 FINAL ADOPTION OF PROPOSED SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO. 8 AMENDMENT 22

<b>File No:</b>	<b>LP.40</b>
<b>Attachment(s)</b>	<b>1. Scheme Amendment Report</b> <b>2. Scheme Map</b> <b>3. Site Plan</b> <b>4. Submissions</b>
<b>Responsible Officer:</b>	<b>Director Development and Regulatory Services</b>
<b>Author Name:</b>	<b>Manager Strategic Planning Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

For the Council to consider the final adoption of the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8) Amendment No. 22* To reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/40' to 'Residential R60' in order to facilitate the future development of single bedroom multiple dwellings.

### Background

The request to amend the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* was received on 16 July 2010 submitted by Whelans on behalf of property owner Stonam Pty Ltd. Lot 200 Brockman Street is bound on three sides by Walcott Way, Mystery Road, Brockman Street and to the west by vacant land and further west by twenty [20] grouped dwellings on land zoned under the TPS8 'Residential R30'. The parcel measures 5412m<sup>2</sup> and has a split density zoning of 'Residential R30/ 40'. The site is currently being redeveloped.

Planning approval P2258 was granted under delegation on 25 June 2010. The application proposes the redevelopment of the site into thirty [30] single bedroom double storey multiple dwellings split into three separate groups of ten [10] dwellings each fronting a public road. The approval also proposes communal facilities including a swimming pool, barbeque area, landscaping and a central, partially shielded communal vehicle parking area. The endorsed site plan demonstrates sufficient land area in the north-west of the site for additional dwellings.

The Council resolved the following at its September 2010 Ordinary Meeting:

*That Council –*

- 1. Initiate the proposed Shire of Roebourne Town Planning Scheme No. 8 Amendment No. 22 to reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/ 40' to 'Residential R55'.pursuant to Part 5 of the Planning and Development Act 2005.*
- 2. Subject to the advice from the Environmental Protection Authority that under s.48A of the Environmental Protection Act 1986 the Amendment is not subject to formal environment*

*assessment, direct the Chief Executive Officer to advertise the Amendment in accordance with the requirements of the Town Planning Regulations 1967 for a period of 42 days.*

Since the Scheme amendment was initiated, information was received from the Department of Planning advising that reclassifying the land to 'Residential R55' would be problematic as 'R55' is not a density coding listed under the *Residential Design Codes of Western Australia* (R-Codes). The Scheme amendment has therefore been modified to demonstrate a proposed density of 'R60'. This density would still enable the consideration of a future planning application for up to fourteen [14] additional single bedroom multiple dwellings beyond the thirty [30] approved by P2258. The Department of Planning also stated that readvertising the Scheme Amendment would not be necessary as the modification is minor and the ultimate dwelling yield would not be changed.

The Scheme amendment was referred to the Environmental Protection Authority and on the 29 November 2010 the EPA responded that the Scheme amendment was not required to be assessed under the provisions of the *Environmental Protection Act 1986*. Advertising of the proposed Scheme amendment commenced on the 9 February 2010 in the *Pilbara News* for 42 days. The Scheme amending document was also referred to all relevant agencies and surrounding property owners with the following submissions being received:

<b>Submission received from:</b>	<b>Comment:</b>
<b>Horizon Power</b>	<b>No Objections.</b>
<b>Water Corporation</b>	<b>Comment.</b> No objections in principal but does not fully support this amendment due to water supply constraints within the Shire of Roebourne

### **Issues**

In making a decision whether to finally adopt TPS8 Amendment No. 22, Council should acknowledge and give consideration to the submissions received during the advertising period.

### Water Supply

The Water Corporation has identified the growing pressure on the West Pilbara Water Supply Scheme to supply sufficient water to the towns and industry. This is further reinforced by Pilbara Cities which will increase demand on the scheme.

Although central to the sustainable development of the land, the supply of water and provision of waste water disposal infrastructure are matters that fall outside of the authority of the Shire of Roebourne. As such, the supply of water and provision of waste water disposal infrastructure should not prevent final approval of the amendment. It is recommended that the proponent continue to negotiate with the Water Corporation regarding the existing and future water supply to the site through the licensing procedure and subdivision process.

### **Options**

Council has the following options available:

1. To finally adopt the Scheme amendment without further modification; or
2. Not to finally adopt TPS8 Amendment No. 22.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

It is anticipated that the final Planning Services assessment fee will total \$1250 including disbursements.

### **Conclusion**

The final adoption of the Scheme amendment to rezone the subject site from 'Residential R30/40' to 'Residential R60' will assist in the provision of future medium density residential land necessary as part of the Karratha City of the North Strategic Plan. Through the Pilbara Cities 'Lazy Lands' project, many more similar sites will be identified that will enable future residential infill within Karratha at medium densities such as 'R60'.

The concern shown by the Water Corporation for the future provision of water in the West Pilbara should not be considered a limiting factor to the Shire when determining the Scheme amendment.

Given that no other issues were raised or objections received during advertising and further that the Council has already resolved to support the amendment through its initiation at its September 2010 OCM, it is recommended that the Council finally adopt TPS8 Amendment No. 22.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : 151591  
**MOVED** : Cr Hipworth  
**SECONDED** : Cr Cechner

**That Council resolves to:**

- 1. Acknowledge the submissions received from the Water Corporation and Horizon Power**  
  
**And**
- 2. Finally adopt the *Shire of Roebourne Town Planning Scheme No. 8 Amendment No. 22* without modification to reclassify land described as Lot 200 on Diagram 96771 Brockman Street, Bulgarra from a split zoning of 'Residential R30/40' to 'Residential R60'.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil



### 13.3 REQUEST TO EXCISE PORTION OF SHIRE RECREATION AND DRAINAGE RESERVE TO FACILITATE EXPANSION OF THE KARRATHA INTERNATIONAL HOTEL

**File No:** P2200  
**Attachment(s):** Site Plan  
**Responsible Officer:** Director of Development and Regulatory Services  
**Author Name:** Manager Strategic Planning Services  
**Disclosure of Interest:** Nil

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#### REPORT PURPOSE

For the Council to consider, and make determination on a request received from McDonald Jones Architects Pty Ltd on behalf of Ringthane Pty Ltd for the Council to request the Department of Regional Development and Lands – Pilbara Lands Division to excise a portion of Crown Reserve 36458 currently vested in the Shire of Roebourne for the purposes of ‘Parks and Recreation’ and transfer to the proponent in order to assist the future development of a sixty-four [64] room expansion of the Karratha International Hotel.

#### Background

The proponent proposes the development a sixty-four [64] room expansion of the Karratha International Hotel on the western portion of Lot 100 Hillview Road, Karratha. In order for the development to meet the car parking requirements of the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* the proponent requires approximately 3400m<sup>2</sup> of the adjoining drainage reserve (extent indicated in red below).



Crown Reserve 36458 is vested to the Shire for the purposes of ‘Parks and Recreation’. The land is reserved under the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* ‘Parks,

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Recreation and Drainage’. The drainage and recreation reserve contains a major primary drain designed to dispose of stormwater from a significant catchment area. The land surrounding the drainage channel acts as a floodway in addition to providing a buffer between residential neighbourhoods and the City centre.

The proponent has submitted a development application for the proposed expansion to the hotel and a request for the Council to request the Department of Regional Development and Lands – Pilbara Lands Division to support the excision of the portion of Crown Reserve and subsequent transfer to freehold and sale to the developer.

### **Process**

In order for the portion of land to be formally excised from the Crown Reserve and transferred to freehold, the following process should be adhered to:

1. The Council resolves to support the excision of drainage reserve to the proponent only after the following information and advice is received:
  - i. The proponent submitting a report prepared by a suitably qualified hydrological engineer demonstrating that the development of the land will not impact on the function of the drain, or the subject or surrounding land be subject to inundation during peak rainfall events.
  - ii. Infrastructure Services advising that the land is surplus for drainage purposes and that it holds no current or future recreational value.
2. The Council shall make a formal request to the Department of Regional Development and Lands – Pilbara Lands Division (DRDL) for the portion land to be excised.
3. The Minister for Lands (under delegation by DRDL officers) agrees to the transfer of land to freehold and administers the subdivision process and sale.

The subject portion of Crown Reserve is currently subject to a rezoning from ‘Parks, Recreation and Drainage’ reserve to ‘Urban Development’ zone under proposed Amendment 21 to TPS8.

### **Issues**

#### Drainage and Hydrology

The proponent engaged the services of JDA Consultant Hydrologists to assess the flow rates of the drainage channel and the extent of 100 year ARI flooding if the drain were realigned. JDA reported that a realigned drainage channel would not affect flooding levels either downstream or upstream to Dampier Road. Furthermore, the flood modelling undertaken indicated that the 100 year ARI flood would be conveyed within the realigned drainage channel without overtopping the bank and flow velocity would not be altered.

#### Recreational Function

The subject land is currently in a degraded state exhibiting sparse vegetation. It can be reasonably argued that the land holds very little recreational value to the public. The Shire’s Infrastructure Services Department have granted support for the release of the land citing management and visual amenity issues. It is unlikely that the land would be developed in the future as a neighbourhood park due to its size, location and limited residential catchment.

### **Options**

Council has the following options available:

1. Not to support the request to relinquish a portion of Reserve 36458 for the purposes of expanding the Karratha International Hotel.
2. To support the excision of the portion of Reserve 36458 and forward a request to the Department of Regional Development and Lands to consider the proposal and commence negotiation with the proponent for its purchase.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

The financial implications are unclear at this stage as the Department of Regional Development and Lands are under no obligation to compensate the Shire for relinquishing vesting of the reserve. Any costs associated with the survey and transfer of land to freehold shall be borne by the proponent. The Shire will be seeking a community contribution in line with the draft community contribution policy should this proposal proceed to the development application stage.

### **Conclusion**

The existing drainage channel is simply proposed to be realigned. It has been determined that this alteration will not disturb stormwater flow nor exacerbate flood risk to surrounding properties. The land is currently in a degraded condition and is reasonable to state that the proposed expansion to the Karratha International Hotel is the highest and best use.

It is therefore recommended that the Council support the excision of a portion of Crown Reserve 36458 adjacent Lot 100 Hillview Road, Karratha and request the Department of Regional Development and Lands – Pilbara Lands Division enter into negotiations with Ringthane Pty Ltd for its transfer to freehold and purchase.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : **151592**  
**MOVED** : **Cr Lally**  
**SECONDED** : **Cr Vertigan**

**That Council support the excision of a portion of Crown Reserve 36458 adjacent Lot 100 Hillview Road, Karratha and request the Department of Regional Development and Lands – Pilbara Lands Division enter into negotiations with Ringthane Pty Ltd for its transfer to freehold and purchase.**

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil

### 13.4 APPLICATION FOR PLANNING APPROVAL P2437 - PROPOSED TELECOMMUNICATION POLE - RESERVE 40041

<b>File No:</b>	<b>P2437</b>
<b>Attachment(s)</b>	<b>1. Location Plan</b> <b>2. Site and Elevation Plans</b>
<b>Responsible Officer:</b>	<b>Director Development and Regulatory Services</b>
<b>Author Name:</b>	<b>Statutory Planner</b>
<b>Disclosure of Interest:</b>	<b>NIL</b>

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#### **REPORT PURPOSE**

Council is requested to consider and make a determination on application for planning approval P2437 for a proposed telecommunication monopole and equipment shelter at Lot 503 Balmoral Road, Millars Well being Reserve 40041. Council is required to determine the application as any planning approval that may be granted for this proposal will require Council's support to develop a lease to be entered into between the Shire (as the Management Authority of the Reserve) and the proponent.

Therefore, this report will require Council to undertake two separate resolutions. Firstly, to resolve to determine the application for planning approval and secondly, should Council grant planning approval, a resolution is required in regard to supporting the preparation for a lease between the Shire and the proponent for the facility within the Reserve.

#### **Background**

Application for planning approval P2437 was received on 31 January 2011 and was submitted by Aurecon on behalf of Optus. The application proposes the development of a single 35m high telecommunication pole that will include a ground mounted equipment shelter contained within a fenced compound. The telecommunication pole and associated compound is proposed to be located 200m to the east of an existing 28.8m high Telstra telecommunications pole and compound within Reserve 40041. Reserve 40041 is vested in the Shire of Roebourne through a Management Order for the purpose of 'Parks, Recreation, Drainage and Public Infrastructure'. The Reserve has an area of 10.17 hectares.

The applicant has stated that originally Optus had attempted to co-locate its antennas and dishes on the existing Telstra facility however, '*...the structural analysis of the existing pole revealed that pole could not accommodate the future reserved antennas load of Telstra and Optus facilities*'. The applicant further states, '*Optus has committed to constructing a structure that is strong enough to satisfy the needs of other telecommunications carriers via co-location should they have a need to provide services to customers in this area*'.

Millars Well Oval reserve is located immediately to the south of the subject site, while Residential R20 zoned land is to the east and south west. Balmoral Road and land zoned 'Parks, Recreation and Drainage' extend to the north of the site.

Due to the close proximity of existing residential land uses and the nature of the proposed development, the application was advertised in accordance with the provisions of Clause 4.3 of the Scheme. Advertising was carried out for a period of 21 days and included advertisements placed in the Pilbara News for two consecutive weeks and letters being sent to land owners in the locality. No submissions were received in response to the advertising carried out.

#### **Issues**

TPS8 Provisions and Proposed Location

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Reserve 40041 is vested in the Shire for the purpose of 'Parks, Recreation, Drainage and Public Infrastructure'. Telecommunication facilities are aligned with the purpose of this reserve, therefore the proposed telecommunication pole is considered to be appropriate in this location. Due to the relatively small area which is needed to accommodate the development, the other functions of the reserve will not be compromised through the locating of the pole on this reserve.

Within the submitted planning application the applicant has presented its considerations for co-locating with the existing Telstra Pole and for the desired location. Co-locating is stated by the applicant as not being possible due to technical parameters of the existing pole and needs of the various suppliers in relation to these parameters, making this option non-viable.

#### Visual Amenity

It is recognised that parts of the telecommunication pole will be visible from numerous areas of the public domain. However, the proposal to locate the pole in close proximity to Millars Well Oval is considered to minimise the visual impact of the pole on the surrounding residential land uses as the existing light towers around the oval are of similar height and visual appearance.

The nature of telecommunication poles is that they are a visible structure due to the necessary height to achieve their purpose. It is considered that wherever this pole was located within the immediate area it would be visible from the public domain. This location serves a functional purpose so that the facility operates viably and is considered an acceptable visual element in the landscape.

#### Environmental

The applicant has submitted a report calculated in accordance with the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) prediction methodology and report format and an environmental Electro Magnetic Exposure (EME) report for the site. The report states that the maximum EME level meets the relevant standards for public exposure limits as developed by ARPANSA.

#### Lease arrangements

Should Council grant planning approval for this proposal, a separate resolution by Council is to be undertaken to provide for the lease arrangement between the Shire (as the Management Authority) and the proponent. The Lease would enable the proponent to use a portion of Reserve 40041 for the purpose of a telecommunication facility in accordance with any planning approval that may be granted by the Council and shall also set out the applicable lease fee and terms that the proponent shall agree to with the Shire.

#### **Options**

Council has the following options available:

1. Approve, with relevant conditions, planning application P2437 for the development of a telecommunications pole and ancillary infrastructure within Lot 503 (Reserve 40041) Balmoral Road, Millars Well.
2. Refuse planning application P2437 for the development of a telecommunications pole and ancillary infrastructure within Lot 503 Balmoral Road, Millars Well.

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

A lease agreement will be required to be entered into by both the Shire and the proponent to lease the portion of land within Reserve 40041 and to use the Reserve for the purpose of telecommunications facility in accordance with any planning approval the Shire may grant for this application.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

The proposed telecommunication pole will provide an additional public service by providing upgraded and competitive telecommunications services within the Shire. The installation as proposed has been designed to enable future service providers to co-locate on this pole so that new additional poles should not be required in this area. Further to this, the proposal is in accordance with the vested purpose of the reserve and no objections or written submissions were received during the period of public consultation.

Given the above, it is recommended that Council approve the application for planning approval, with relevant conditions, for the proposed development of a telecommunications pole and ancillary infrastructure at Lot 503 (Reserve 40041) Balmoral Road, Millars Well. Further to this, it is recommended that Council approve the preparation of a lease document to be entered into by the Shire and the proponent which shall reflect any planning approval that Council may grant for this application.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : 151593  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Lally

**That Council:**

1. **Resolves to approve the planning application (P2437) for a telecommunications pole and ancillary works at Lot 503 (Reserve 40041) Balmoral Road, Millars Well subject to the following conditions and any other conditions or amendments as the Council sees fit:**

- i) **The approved building, works and layout shall not be altered without the prior written consent of Planning Services.**

**Note: Prior to undertaking any departure from the endorsed plans Planning Services must be contacted to determine whether an amendment to this development approval is required, or whether the departure is permissible to be documented on 'as constructed' plans to be submitted to Planning Services for endorsement upon the completion of the development.**

- ii) **In the event that the facility is no longer operational the proponent is to remove the facility to the satisfaction of the Shire within three (3) months of operations ceasing on site.**

- iii) **All temporary building(s) for construction purposes must be contained wholly within Reserve 40041 and, if located on the site between 1 October and 30 April, adequate cyclone tie downs and anchor points shall be installed in accordance with Region D Terrain Category 2 (cyclonic areas) requirements under the Building Code of Australia.**

**Note: A building licence may also be required for the temporary buildings and fencing, please contact Building Services regarding the need for building approval prior to locating any buildings or structures in the site compound or erecting security fencing around the compound**

**Note: Temporary buildings for construction purposes must not be used for overnight accommodation at any time.**

**Note: All temporary buildings for construction purposes, building materials, machinery, or vehicles remaining overnight must be stored or parked wholly within the development site and removed upon the completion of building works.**

- iv) **The ongoing use of the site and approved development works shall not cause erosion or degradation to the subject or surrounding land. Should Planning Services deem it necessary to undertake mitigation works; plans, specifications and work schedules may be required to be submitted and the works undertaken by the proponent at no cost to and to the satisfaction of the Shire.**
- v) **Damage to road pavements, kerbing, footpaths or Shire assets (as applicable) caused by construction activity including; but not limited to vehicle movements, shall be repaired in accordance with specifications and works supervision and scheduling arrangements to be approved by the Shire at the proponents cost.**
- vi) **Prior to any works beginning on site the proponent must enter into a lease agreement with the Shire of Roebourne for the portion of Reserve 40041 approved to be used and the subject of this approval. Any costs associated with the preparation of the lease document are to the care of the proponent.**
- vii) **The approved telecommunications pole is to be designed to enable a minimum of two further service providers to utilise the facility into the future.**
- viii) **This decision to approve will expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.**

**Note: Planning Services will consider extensions to the approval period for up to two [2] years provided a written request is received no later than the original or extended date of expiry.**

**2. Prepare a Lease between the proponent (Optus) and the Shire of Roebourne for the use of a portion of Reserve 40041 by the proponent for the purpose of Utility Installation (Telecommunications Facility) for a period of time and at a negotiated fee to be approved by the Chief Executive Officer.**

**3. The negotiated lease agreement is to be presented to Council for approval.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
AGAINST : Cr Hipworth  
REASON: Cr Hipworth didn't approve of the lack of explicit community contribution.

**13.5 APPLICATION FOR PLANNING APPROVAL P2436 - PROPOSED TELECOMMUNICATION POLE - LOT 500 SEARIPPLE ROAD, BULGARRA - RESERVE 32335**

**File No:** P2436

**Attachment(s)**

1. Location Plan
2. Development Plans
3. Written Objection

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Statutory Planner

**Disclosure of Interest:** NIL

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**REPORT PURPOSE**

Council is requested to consider and make a determination on application for planning approval P2436 for a proposed telecommunication monopole and equipment shelter at Lot 500 Searipple Road, Bulgarra being Reserve 32335. Council is required to determine the application as any planning approval that may be granted for this proposal will require Council's support to develop a lease to be entered into between the Shire (as the Management Authority of the Reserve) and the proponent.

Therefore, this report will require Council to undertake two separate resolutions. Firstly, to resolve to determine the application for planning approval and secondly, should Council grant planning approval, a resolution is required in regard to supporting the preparation for a lease between the Shire and the proponent for the facility within the Reserve.

**Background**

Application for planning approval P2436 was received on 31 January 2011 and was submitted by Aurecon on behalf of Optus. The application proposes the development of a single 35m high telecommunication pole that will include a ground mounted equipment shelter contained within a fenced compound. The telecommunication pole and associated compound is proposed to be located 70m to the west of an existing 28.8m high Telstra telecommunications pole and compound within Reserve 32335. Reserve 32335 is vested in the Shire of Roebourne through a Management Order for the purpose of 'Parks, Recreation, Drainage and Public Infrastructure'. The Reserve has an area of 19.2 hectares and is a part of the Bulgarra Sporting Precinct.

The applicant has stated that originally Optus had attempted to co-locate its antennas and dishes on the existing Telstra facility however, '*...the structural analysis of the existing pole revealed that pole could not accommodate the future reserved antennas load of Telstra and Optus facilities*'. The applicant further states, '*Optus has committed to constructing a structure that is strong enough to satisfy the needs of other telecommunications carriers via co-location should they have a need to provide services to customers in this area*'.

Bulgarra Oval is located immediately to the south of the subject site, while Residential R20 zoned land is to the north and east.

Due to the close proximity of existing residential land uses and the nature of the proposed development, the application was advertised in accordance with the provisions of Clause 4.3 of the Scheme. Advertising was carried out for a period of 21 days and included advertisements placed in the Pilbara News for two consecutive weeks and letters being sent to land owners in the locality. One objection to the proposed development was received.

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## **Issues**

### TPS8 Provisions and Proposed Location

Reserve 32335 is vested in the Shire for the purpose of 'Parks, Recreation, Drainage and Public Infrastructure'. Telecommunication facilities are aligned with the purpose of this reserve, therefore the proposed telecommunication pole is considered to be appropriate in this location. Due to the relatively small area which is needed to accommodate the development, the other functions of the reserve will not be compromised through the locating of the pole on this reserve. Within the submitted planning application the applicant has presented it's considerations for co-locating with the existing Telstra Pole and for the desired location. Co-locating is stated by the applicant as not being possible due to technical parameters of the existing pole and needs of the various suppliers in relation to these parameters, making this option non-viable.

### Visual Amenity

It is recognised that parts of the telecommunication pole will be visible from numerous areas of the public domain within the eastern areas of the townsite of Karratha. However, the proposal to locate the pole in close proximity to the Bulgarra Oval is considered to minimise the visual impact of the pole on the surrounding residential land uses as the existing light towers around the oval are of similar height and visual appearance.

The nature of telecommunication poles is that they are a visible structure due to the necessary height to achieve their purpose. It is considered that wherever this pole was located within the immediate area it would be visible from the public domain. This location serves a functional purpose so that the facility operates viably and is considered an acceptable visual element in the landscape.

### Environmental

The applicant has submitted a report calculated in accordance with the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) prediction methodology and report format and an environmental Electro Magnetic Exposure (EME) report for the site. The report states that the maximum EME level meets the relevant standards for public exposure limits as developed by ARPANSA.

### Lease arrangements

Should Council grant planning approval for this proposal, a separate resolution by Council is to be undertaken to provide for the lease arrangement between the Shire (as the Management Authority) and the proponent. The Lease would enable the proponent to use a portion of Reserve 32335 for the purpose of a telecommunication facility in accordance with any planning approval that may be granted by the Council and shall also set out the applicable lease fee and terms that the proponent shall agree to with the Shire.

### Submissions received

The application was advertised for a period of 21 days and one written submission was received in response to the advertising carried out. A resident living in the locality objected to the telecommunication pole based on an anticipated decrease in the value of his property, visual impact and associated health risks of such a development. As previously mentioned, the proponent has submitted a report which indicates that the EME levels for the site meets the relevant standards for public exposure limits as developed by ARPANSA. The visual impact of the pole on the surrounding residential land uses is considered to be reduced through the close proximity of the pole to the existing light towers surrounding Bulgarra Oval.

## **Options**

Council has the following options available:

3. Approve, with relevant conditions, planning application P2436 for the development of a telecommunications pole and ancillary infrastructure within Lot 500 (Reserve 32335) Searipple Road, Bulgarra.
4. Refuse planning application P2436 for the development of a telecommunications pole and ancillary infrastructure within Lot 500 Searipple Road, Bulgarra

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

A lease agreement will be required to be entered into by both the Shire and the proponent to lease the portion of land within Reserve 32335 and to use the Reserve for the purpose of telecommunications facility in accordance with any planning approval the Shire may grant for this application.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

The proposed telecommunication pole will provide an additional public service by providing upgraded and competitive telecommunications services within the Shire. The installation as proposed has been designed to enable future service providers to co-locate on this pole so that new additional poles should not be required in this area.

A single objection to the proposal was received following the public advertising period. The proposal complies with relevant standards for Electro Magnetic Exposure as developed by ARPANSA. Although the pole will be visible from areas of the public domain it is considered this location is suitable as demonstrated by the vested purpose of the Reserve being 'Parks, Recreation, Drainage and Public Infrastructure'.

Given the above, it is recommended that Council approve the application for planning approval, with relevant conditions, for the proposed development of a telecommunications pole and ancillary infrastructure at Lot 500 (Reserve 32335) Searipple Road, Bulgarra. Further to this, it is recommended that Council approve the preparation of a lease document to be entered into by the Shire and the proponent which shall reflect any planning approval that Council may grant for this application.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : 151594  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Lewis

### **That Council:**

1. **Resolves to approve the planning application (P2436) for a telecommunications pole and ancillary works at Lot 500 (Reserve 32335) Searipple Road, Bulgarra subject to the following conditions and any other conditions or amendments as the Council sees fit:**
  - ix) **The approved building, works and layout shall not be altered without the prior written consent of Planning Services.**

**Note: Prior to undertaking any departure from the endorsed plans Planning Services must be contacted to determine whether an**

amendment to this development approval is required, or whether the departure is permissible to be documented on 'as constructed' plans to be submitted to Planning Services for endorsement upon the completion of the development.

- x) In the event that the facility is no longer operational the proponent is to remove the facility to the satisfaction of the Shire within 3 months of operations ceasing on site.
- xi) All temporary building(s) for construction purposes must be contained wholly within Reserve 32335 and, if located on the site between 1 October and 30 April, adequate cyclone tie downs and anchor points shall be installed in accordance with Region D Terrain Category 2 (cyclonic areas) requirements under the Building Code of Australia.

**Note:** A building licence may also be required for the temporary buildings and fencing, please contact Building Services regarding the need for building approval prior to locating any buildings or structures in the site compound or erecting security fencing around the compound

**Note:** Temporary buildings for construction purposes must not be used for overnight accommodation at any time.

**Note:** All temporary buildings for construction purposes, building materials, machinery, or vehicles remaining overnight must be stored or parked wholly within the development site and removed upon the completion of building works.

- xii) The ongoing use of the site and approved development works shall not cause erosion or degradation to the subject or surrounding land. Should Planning Services deem it necessary to undertake mitigation works; plans, specifications and work schedules may be required to be submitted and the works undertaken by the proponent at no cost to and to the satisfaction of the Shire.
- xiii) Damage to road pavements, kerbing, footpaths or Shire assets (as applicable) caused by construction activity including; but not limited to vehicle movements, shall be repaired in accordance with specifications and works supervision and scheduling arrangements to be approved by the Shire at the proponents cost.
- xiv) Prior to any works beginning on site the proponent must enter into a lease agreement with the Shire of Roebourne for the portion of Reserve 32335 approved to be used and the subject of this approval. Any costs associated with the preparation of the lease document are to the care of the proponent.
- xv) The approved telecommunications pole is to be designed to enable a minimum of two further service providers to utilise the facility into the future.
- xvi) This decision to approve will expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.

**Note:** Planning Services will consider extensions to the approval period for up to two [2] years provided a written request is received no later than the original or extended date of expiry.

**2. Prepare a Lease between the proponent (Optus) and the Shire of Roebourne for the use of a portion of Reserve 32335 by the proponent for the purpose of Utility Installation (Telecommunications Facility) for a period of time and at a negotiated fee to be approved by the Chief Executive Officer.**

**3. The negotiated lease agreement is to be presented to Council for approval.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
AGAINST : Nil

**13.6 APPLICATION FOR PLANNING APPROVAL P2444 - PROPOSED EXTENSION TO EXISTING TRANSIENT WORKFORCE ACCOMMODATION - LOT 326 MADIGAN ROAD, STOVEHILL**

**File No:** P2444

**Attachment(s)**

1. Location Plan
2. Site Plan, Floor Plan and Elevation Plan

**Responsible Officer:** Director Development and Regulatory Services

**Author Name:** Statutory Planner

**Disclosure of Interest:** NIL

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**REPORT PURPOSE**

Council is requested to consider and determine application for planning approval P2444 for an extension to an existing 'Transient Workforce Accommodation' facility at Lot 326 Madigan Road, Stovehill. The application has been referred to Council for determination in accordance with the Shire's Delegated Authority Register.

The application is recommended for approval subject to relevant conditions.

**Background**

On 18 January 2011 the Shire received an application for planning approval, submitted by Ausco Modular Pty Ltd, for a forty (40) room extension to the existing Transient Workforce Accommodation (TWA) facility located at Lot 326 Madigan Road, Stovehill (refer to attached location plan). The facility is known as Kingfisher Stayover Village.

Under the *Shire of Roebourne Town Planning Scheme No.8* ('the Scheme'), the subject lot is zoned 'Tourism' and is approximately 2.6 hectares in extent. 'Transient Workforce Accommodation' is an 'SA' use in areas zoned 'Tourism' which means that the use is not permitted unless the Council has granted planning approval after giving notice in accordance with clause 4.3. In accordance with the provisions of clause 4.3 the application was advertised for public comment for a period of twenty one days, with advertisements placed for two consecutive weeks in the Pilbara News. No submissions were received.

The subject site is bound by Madigan Road to the west and vacant land zoned 'Rural-Residential' zoning to the north, east and south. Existing development on site includes, but is not limited to 252 single rooms, a 168 person capacity dining hall, a pool, a covered BBQ area, three laundries, manager's accommodation, an office and a gym. The existing development on site was approved under planning approvals P1735 and P1829.

The current application proposes the development of forty (40) units to be constructed as first floor additions to ten (10) of the existing unit blocks (refer to attached development plans) taking the total number of rooms on site to 292. Additional car parking bays to accommodate the extra parking requirements also forms part of the development proposal.

The application was referred externally to Mainroads WA for comment due to the subject site's location on Madigan Road. Mainroads WA have indicated they do not have any issues with the proposed development.

The application has been assessed against the provisions of the Scheme and Planning Policy DP10 Transient Workforce Accommodation (DP10) and has been found to comply with the applicable development requirements.

### Issues

#### TPS8 and Planning Policy DP10 Provisions

The subject site is zoned 'Tourism' under the Scheme, in which the use 'Transient Workforce Accommodation' is a permissible use subject to Council approval and advertising being carried out in accordance with the provisions of clause 4.3 of the Scheme. Advertising for public comment was carried out and no submissions were received.

Clause 6.5.1 of the Scheme requires TWA facilities to be in accordance with Planning Policy DP10 Transient Workforce Accommodation. The application has been assessed against this policy and has been found to satisfactorily comply with the development requirements relevant to the proposed extension to the Kingfisher Stayover Village. Compliance with these development requirements are outlined below:

	Required	Proposed	Comments
Density <i>200 per hectare for multi level developments</i>	520 residents	292 residents	Complies
Dining seats	116 seats	168 seats	Complies - As per original development approval
Building height <i>Maximum three levels habitable floor space</i>	3 levels	2 levels	Complies - First floor additions to ten unit blocks
Carparking <i>0.5 bay per resident</i>	146 bays	147 bays	Complies - Additional bays proposed as part of development
Outdoor recreation <i>4m<sup>2</sup> per person</i>	925m <sup>2</sup>	Existing	Complies - Development subject to 25% variation due to provision of other recreation facilities
Laundry facilities <i>One washing machine and dryer per 15 residents</i>	20 washing machines 20 dryers	36 washing machines 36 dryers	Complies – Existing facilities.

The existing TWA facility and ancillary works have been developed in accordance with previous approvals issued by the Shire. Other than the additional units, the only change to the existing development relates to the construction of parallel car bays to accommodate the additional capacity of the facility. The bays satisfactorily comply with the requirements of Australian Standard AS2890.1 Off-Street Parking Facilities. The existing recreational facilities are adequate to meet the added capacity of the facility and are to remain unchanged.

### Options

Council has the following options available:

1. Approve application for planning approval P2444 for the development of forty (40) additional rooms to an existing Transient Workforce Accommodation facility located at Lot 326 Madigan Road, Stovehill, subject to relevant conditions; or
2. Refuse application for planning approval P2444 for the development of forty (40) additional rooms to an existing Transient Workforce Accommodation facility located at Lot 326 Madigan Road, Stovehill.

### **Policy Implications**

Policy number DP10 titled Transient Workforce Accommodation is relevant to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

There are no financial implications resulting from this report.

### **Conclusion**

Application P2444 has satisfactorily demonstrated compliance with the relevant development requirements of the Scheme and Planning Policy DP10. The proposed development is considered to be consistent with the orderly and proper planning of the locality and the amenity of the locality will not be affected as a result of the extension to the existing facility. No objections to the proposed development were received from the public or Mainroads WA.

Given the above, the application is recommended for approval subject to relevant conditions.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : 151595  
**MOVED** : Cr Cechner  
**SECONDED** : Cr Smeathers

**That Council approve application for planning approval P2444 for the development of forty (40) additional rooms and ancillary works to an existing Transient Workforce Accommodation facility located at Lot 326 Madigan Road, Stovehill subject to the following conditions –**

- 1. The approved building, works and layout shall not be altered without the prior written consent of Planning Services.**

**Note: Prior to undertaking any departure from the endorsed plans Planning Services must be contacted to determine whether an amendment to this development approval is required, or whether the departure is permissible to be documented on ‘as constructed’ plans to be submitted to Planning Services for endorsement upon the completion of the development.**

- 2. All temporary building(s) for construction purposes must be contained wholly within the site compound shown on the endorsed plan and, if located on the site between 1 October and 30 April, adequate cyclone tie downs and anchor points shall be installed in accordance with Region D Terrain Category 2 (cyclonic areas) requirements under the Building Code of Australia.**
- 3. This decision to approve will expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.**

**Note: Planning Services will consider extensions to the approval period for up to two [2] years provided a written request is received no later than the original or extended date of expiry.**

**Note: A building licence may also be required for the temporary buildings, please contact Building Services on 9186 8569 regarding the need for building approval prior to locating any buildings or structures in the site compound or erecting security fencing around the compound. Temporary buildings for**

construction purposes must be removed as soon as practical upon the completion of the approved works.

4. Prior to commencement of the development, an amended management plan for the Kingfisher Stayover Village shall be submitted to Planning Services, with relevant changes which reflects the increased capacity of the Transient Workforce Accommodation facility.
5. Prior to the commencement of the development, an amended site plan is to be submitted showing the proposed location of signs indicating direction of vehicular movement around the development.
6. Prior to commencement of the development, amended site and landscaping plans are to be submitted to and endorsed by Planning Services indicating appropriate landscaping and fencing detail to the street frontage.
7. Prior to commencement of the development, a detailed stormwater drainage plan shall be submitted to and endorsed by Planning Services.
8. Prior to occupation of the forty (40) proposed accommodation rooms, the ancillary works including, but not limited to, the construction, drainage and delineation of car parking areas must be completed to the satisfaction of Planning Services.
9. Prior to occupation of the development, a community contribution in line with the draft Community Contribution Policy is to be made to the Shire.
10. That an exit strategy and site rehabilitation plan (SRP) is to be submitted to Council for endorsement three (3) months prior to ceasing operations. The endorsed SRP is to be completed to the Shire's satisfaction and in accordance with works specified in the endorsed SRP.
11. Stormwater run-off from the approved development shall not discharge into adjacent private property.
12. The stormwater drainage system for the development is to cater for a 1 – 10 year storm event and shall be designed in accordance with the *Australian Rainfall and Runoff Manual: a Guide to Flood Estimation* to ensure that no stormwater run-off discharges onto any adjacent private property by directing all run-off into adjacent road and/or drainage reserves or to any other point of discharge approved by the Shire.
13. The ongoing use of the site and approved development works shall not cause erosion or degradation to the subject or surrounding land. Should Planning Services deem it necessary to undertake mitigation works; plans, specifications and work schedules may be required to be submitted and the works undertaken by the proponent at no cost and to the satisfaction of Planning Services.
14. The car parking and manoeuvring areas shall be constructed to a Type A – Double Coat Seal standard in accordance with the Shire of Roebourne's Commercial/Industrial Pavement Construction Specification (Types A - D).

Note: Detailed Pavement Specifications can be obtained from Technical Services that include further requirements pertaining to drainage, kerbing, delineation of bays, and bollards (in addition to construction methods and pavement construction).

15. **Damage to road pavements, kerbing, footpaths or Shire assets (as applicable) caused by construction activity including; but not limited to vehicle movements, shall be repaired in accordance with specifications and works supervision and scheduling arrangements to be approved by the Shire at the proponents cost.**
16. **All sealed areas including the delineation and ACROD signage of designated parking bays (80 – 100 mm wide white, yellow or blue painted lines or raised markers as per AS2890.1) shall be maintained to the satisfaction of Planning Services.**
17. **No goods, materials or vehicles are to be stored or parked permanently in the designated parking bays, landscaped areas, or within access driveways.**

**Note: All loading and unloading of service vehicles must be undertaken within the designated service bay/loading dock at all times.**

18. **The proposed car park, access driveways and building entry areas are to be lit in accordance with Australian Standard AS1158 *Lighting for Roads and Public Spaces* and; thereafter, maintained to the satisfaction of Planning Services.**

**Note: Any external lighting shall be installed and maintained so as to avoid distracting passing motorists or causing nuisance to neighbours.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig

AGAINST : Nil



## **14 STRATEGIC PROJECTS**

Nil

## **15 ITEMS FOR INFORMATION ONLY**

### **INFORMATION ONLY ITEMS - MARCH 2011**

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

To advise Council of the information items for March 2011.

#### **Background**

None

#### **Issues**

None

#### **Options**

None

#### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

#### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

#### **Financial Implications**

There are no financial implications resulting from this report.

#### **Conclusion**

None

#### **Voting Requirements**

Simple.

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#### **OFFICER/COUNCIL RESOLUTION**

**Res No** : 151596

**MOVED** : Cr Lally

**SECONDED** : Cr Lewis

That Council note the following information items:

- ◆ 15.1 Shire President's Mail 4 March – 1 April 2011
- ◆ 15.2 Register of Documents Stamped with the Shire's Common Seal
- ◆ 15.3 Councillor Representatives on Organisations
- ◆ 15.4 Tabled Correspondence
- ◆ 15.5 Budget Amendments for period ending 31 March 2011
- ◆ 15.6 Non-Statutory Donations for period ending 31 March 2011
- ◆ 15.7 Building Statistics – March 2011
- ◆ 15.8 Planning Decisions Issued – March 2011
- ◆ 15.9 Community Safety Coordinator Projects Update

**CARRIED**

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**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig

**AGAINST** : Nil

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**15.1 SHIRE PRESIDENT’S MAIL, 4 MARCH - 1 APRIL 2011**

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

**REPORT**

Incoming correspondence for the Shire President

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
09/03/2011	MINISTER FOR LOCAL GOVERNMENT, HERITAGE	INVITATION TO SHIRE PRESIDENT AND CHIEF EXECUTIVE OFFICER - FORUM FOR LOCAL GOVERNMENT REFORM TO BE HELD ON THURSDAY 12 MAY 2011
11/03/2011	AUSTRALIAN RED CROSS	AUSTRALIAN RED CROSS REQUEST SUPPORT FROM SHIRE OF ROEBOURNE - FLOOD APPEAL - ANNUAL RED CROSS FUNDRAISING CAMPAIGN
21/03/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	NEW STATE ROAD FUNDS TO LOCAL GOVERNMENT AGREEMENT - NEGOTIATIONS CONCLUDED - ENCLOSED COPY OF AGREEMENT - WALGA
24/03/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT - WALGA ENCOURAGES SHIRE OF ROEBOURNE TO ACCEPT CR MCCAFFREY'S (ALGA) INVITATION TO BECOME ENGAGED IN THE CAMPAIGN FOR CONSTITUTIONAL RECOGNITION
25/03/2011	ST PAULS PRIMARY SCHOOL	INVITATION TO ST PAUL'S SCHOOL QUIZ NIGHT - DONATION REQUEST - TO BE HELD ON 2 APRIL 2011
30/03/2011	GAMMON	CONCERNS REGARDING STATE OF DISREPAIR - ROEBOURNE - SUE GAMMON
30/03/2011	HON TROY BUSWELL	NATIONAL RENTAL AFFORDABILITY SCHEME IN THE PILBARA - MINISTER FOR SUSTAINABILITY ENVIRONMENT WATER POPULATION AND COMMUNITIES HAS PASSED LETTER TO THE HON TONY BURKE MP CONCERNING THE SCHEME -
30/03/2011	DEPARTMENT OF LOCAL GOVERNMENT	REGIONAL LOCAL GOVERNMENT ENTITIES - MODELS FOR REGIONAL COLLABORATION IN REMOTE AREAS - DISCUSSION PAPER - REGIONAL COLLABORATIVE GROUP (RCG)

**15.2 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE  
COMMON SEAL**

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

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**REPORT PURPOSE**

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
15 March 2011	Transfer of Land lot 218 on deposited plan 214419
29 March 2011	Notice of application to approve Manager of the Tien Tsin Inn Department of Racing, Gaming and Liquor
29 March 2011	Town Planning Scheme amendment 11

### 15.3 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

#### REPORT

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

#### External Committees:

EXTERNAL COMMITTEE	DIVISION & STAFF MEMBER [if applic]	COUNCILLOR
Nor West Jockey Club Committee	Community and Corporate Services	Cr Fiona White-Hartig
Pilbara Regional Council (PRC)	Chief Executive Officer	Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies
Pilbara Regional Road Group	CEO & Infrastructure Services	Cr Lockwood & Cr Hipworth
Visitor Centre(s) Committees	Community and Corporate Services	Cr Hipworth & Cr Bailey
Walkington Theatre Management Committee	Community and Corporate Services	Cr Cechner & Cr Smeathers as proxy
West Pilbara Communities for Children Consortium	Community and Corporate Services	Cr Vertigan & Cr Smeathers as proxy
Roebourne Advisory Group	Community and Corporate Services	Cr Bailey, Cr White-Hartig & Cr Pritchard

#### Internal Portfolio's:

INTERNAL PORTFOLIO'S	COUNCILLOR
Community and Corporate Services	Cr Lewis, Cr Smeathers, Cr Vertigan & Cr Pritchard
Financial Services	Cr Lally & Cr Lockwood
Development and Regulatory Services	Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig
Infrastructure Services	Cr Hipworth & Cr Lally

**15.4 TABLED CORRESPONDENCE**

**Responsible Officer:** Chief Executive Officer

**Author Name:** Minute Secretary

**Disclosure of Interest:** Nil

**REPORT**

Tabled correspondence for Councillors information:

<b>Date</b>	<b>From</b>	<b>Subject Details</b>
08/03/2011	NATIONAL TRUST OF AUSTRALIA (WA)	DRAFT MANAGEMENT AND INTERPRETATION PLAN DATED MARCH 2011 - YABURARA HERITAGE TRAIL - SUBMITTED FOR CONSIDERATION REDEVELOPMENT INTERPRETATION & MANAGEMENT PLAN - REQUEST SHIRE OF ROEBOURNE'S FEEDBACK ON THE DRAFT DOCUMENT PRIOR TO PUBLIC RELEASE
08/03/2011	WESTERN AUSTRALIAN LAND AUTHORITY (LANDCORP)	STAKEHOLDER ENGAGEMENT MEETING - LANDCORP RECRUITING A CORPORATE STAKEHOLDER MANGER - JENELLE PROVOST TO CONTACT SOR TO ARRANGE FIRST OF ANNUAL ROUND OF MEETINGS - 2011
25/03/2011	DEPARTMENT OF PLANNING	DEVELOPMENT ASSESSMENT PANELS - UPDATE ON IMPLEMENTATION - DEPARTMENT OF PLANNING - DAPS SCHEDULED TO COMMENCE ON 24 MARCH 2011
29/03/2011	WALGA NORTHERN COUNTRY ZONE	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) NORTHERN COUNTRY ZONE - STATE BARRIER FENCES - REQUEST PROJECT BE INCLUDED IN REGIONS CLGF REGIONAL PROJECTS COMPONENT FROM ROYALTIES FOR REGIONS FUNDING - ATTACHED MAP

**15.5 BUDGET AMENDMENTS FOR THE PERIOD ENDING 31 MARCH 2011**

**File No:** APR11  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Management Accountant  
**Disclosure of Interest:** Nil

**REPORT**

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

***Shire Of Roebourne***

**Budget Amendments**

**For The Period Ending 31 March 2011**

Date Of Meeting	Res Number	Account Number	Description	Expenditure Increase / (Decrease)	Income Increase / (Decrease)	New Surplus / (Deficit)
				\$	\$	\$
			Original Budget Closing Estimate			0
19-Jul-10	15219	314200	Lions Club-FeNaCING children's activities	10,000		(10,000)
20-Sep-10	151292	314772	Karratha Community Celebration Income not Budgeted 10/11		120,000	110,000
20-Sep-10	151292	314207	Karratha Community Celebration Expense not Budgeted 10/11	129,000		(19,000)
20-Sep-10	151293	404411	Write-off Commercial Rubbish Debt by Alvar Distributors Pty Ltd	564		(19,564)
20-Sep-10	151297	308705	Lottery West Grant Conservation of Cultural Heritage Create Income account		37,590	18,026
20-Sep-10	151297	308205	Lottery West Grant Conservation of Cultural Heritage Create Expense account	37,590		(19,564)
20-Sep-10	151301	332503	Reallocate Budget Capital Funds Cossack		18,000	(1,564)
20-Sep-10	151301	332504	Reallocate Budget Capital Funds Cossack	18,000		(19,564)
15-Oct-10	151354	460204	Commit Contribution to funding Narcotic Detection Dog Operations new activity	(15,500)		(4,064)
15-Nov-10	151395	various	1 <sup>st</sup> Quarter Budget Review Amendments	25,000		(29,064)
15-Nov-10	151379	206000	Chief Executive Officer Remuneration Review	21,120		(50,184)
06-Dec-10	151442	Various	Reallocate Budget Capital funds-Bulgarras Sporting Precinct amendments	339,433		(389,617)
06-Dec-10	151442	Various	Reallocate Budget Capital funds-Bulgarras Sporting Precinct amendments	(339,433)		(50,184)
20-Dec-10	151454	Various	Debtors Write-offs December 2010	3,465		(53,649)
20-Dec-10	151448		Adjustment of Opening Surplus/(Deficit) after Audit carried forward 1 July 2010		2,195,236	
20-Dec-10	151448		Restricted Surplus Accrued Interest on Loan & Salaries & Wages, Unspent Loan & LSL Cash Backed 30 Jun 10 Cfwd	1,790,322		351,265
<b>Contd.</b>						
<b>Date Of</b>	<b>Res</b>	<b>Account</b>	<b>Description</b>	<b>Expenditure</b>	<b>Income</b>	<b>New</b>

Meeting	Number	Number		Increase / (Decrease)	Increase / (Decrease)	Surplus /(Deficit)
20-Dec-10	151469	432506/ 432856	Memorandum of Understanding-Recycled Water Supply (effluent re-use scheme)	200,000	200,000	351,265
20-Dec-10	151473	Various	Budget Amendments to undertake kerb maintenance works in Roebourne new Job number 642803	100,000	100,000	351,265
20-Dec-10	151478	933400/ 933402	Reallocate surplus funds to new account for Roebourne Hall aesthetic works	0		351,265
20-Dec-10	151478	933402/ 338851	Contribute additional \$75,000 funding for Roebourne Hall aesthetic works	75,000	75,000	351,265
20-Dec-10	151484	911002/ 911051	Reallocate New Portable Admin Bldg Car park works \$25,800 from 911002 to new Job 911051 to record capital asset under correct category	0		351,265
14-Feb-11	151505	Various	Budget Amendments Agenda Item Various Account and Job Reallocations	113,000	93,000	331,265
14-Feb-11	151517	933806/ 934050	Reallocate \$15,000 to allow the Bulgarra Precinct electrical upgrade expenses to be recorded correctly	15,000	15,000	331,265
21-Mar-11	151546	various	2 <sup>nd</sup> Quarter Budget Review Amendments	(11,191,248)	(11,619,599)	(47,086)
			<b>Totals</b>	<b>2,507,561</b>	<b>2,838,826</b>	
			<b>Current Budget Position is a Surplus of</b>		<b>(47,086)</b>	

**15.6 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 MARCH 2011**

**File No:** MAR11  
**Responsible Officer:** Executive Manager Corporate Services  
**Author Name:** Management Accountant  
**Disclosure of Interest:** Nil

**REPORT**

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne  
 Non Statutory Donations  
 For The Period Ending 31 March 2011**

	<b>Original Budget \$</b>	<b>Amended Budget \$</b>	<b>Actual \$</b>
Contribution-Dampier	200,000	200,000	35,007.00
Contribution-Pt Samson	100,000	100,000	
Contribution-Roebourne	100,000	100,000	
Contribution-Wickham	100,000	100,000	
FeNaCLNG Children's activities	0	10,000	
FeNaCLNG Fireworks display	12,000	12,000	
Hampton Harbour Boat & Sailing Club	5,000	5,000	
Juluwarlu Aboriginal Corporation	50,000	50,000	32,599.68
Juluwarlu Aboriginal Corporation-c/fwd 2009/10	18,100	18,100	5,673.24
Karratha Baptist Church Craft Group-c/fwd 2009/10	16,891	16,891	14,484.55
Karratha Districts Chamber of Commerce & Industry	2,500	2,500	2,272.73
Karratha Emergency Relief Assoc	3,000	3,000	
Link Inc	5,303	5,303	4,854.32
Lotteries House Insurance	4,552	4,552	4,175.82
Nor West Jockey Club	8,000	8,000	
Not for Profit Organisations-commence operations	50,000	50,000	
Pilbara Community Legal Services	4,000	4,000	
Roebourne Sobering-Up Shelter	5,500	5,500	
SAFE Karratha	21,530	21,530	11,136.40
Salvation Army-Red Shield Appeal	3,000	3,000	
St John Ambulance Sub Centre Roebourne	9,000	9,000	8,231.28
St Vincent de Paul - waste collection reimbursement	4,576	4,576	
Wickham Community Association	11,000	11,000	
Yaandina Family Centre	2,000	2,000	
Youthcare West Pilbara	2,000	2,000	
	<b>737,952</b>	<b>747,952</b>	<b>118,435.02</b>

**15.7 BUILDING STATISTICS FOR THE MONTH OF MARCH 2011**

**File No:** GR.27  
**Responsible Officer:** Manager Building Services  
**Author Name:** Directorate Administration Officer  
**Disclosure of Interest:** NIL

**REPORT PURPOSE**

To advise Council of the following Building Statistics:

BUILDING LICENCES APPROVED	NO. SOLE OCCUPANCY UNITS	MARCH 2010	NO. SOLE OCCUPANCY UNITS	MARCH 2011
NEW RESIDENCES		26		14
GROUP DWELLINGS	3	1	4	2
TRANSIENT WORKFORCE ACCOMMODATION	0	0	158	1
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		2		8
MISCELLANEOUS ADDITIONS (INC. AND OUTBUILDINGS)		39		69
SWIMMING POOLS/SPAS		12		13
<b>TOTAL</b>		<b>80</b>		<b>107</b>
<b>VALUE</b>		<b>\$14,910,865</b>		<b>\$86,119,563</b>

BUILDING LICENCES APPROVED (CUMULATIVE)	NO. SOLE OCCUPANCY UNITS	1 JULY 2009 TO 31 MARCH 2010	NO. SOLE OCCUPANCY UNITS	1 JULY 2010 TO 31 MARCH 2011
NEW RESIDENCES		170		123
GROUP DWELLINGS	10	4	209	11
TRANSIENT WORKFORCE ACCOMMODATION	2456	9	260	3
COMMERCIAL/ INDUSTRIAL DEVELOPMENTS		63		79
MISCELLANEOUS ADDITIONS (INC. AND OUTBUILDINGS)		325		468
SWIMMING POOLS/SPAS		91		100
<b>TOTAL</b>		<b>662</b>		<b>784</b>
<b>VALUE</b>		<b>\$259,368,885</b>		<b>\$285,577,096</b>

**15.8 PLANNING DECISIONS ISSUED - 4 MARCH - 31 MARCH 2011**

**File No:** TA/1/1  
**Responsible Officer:** Director Development and Regulatory Services  
**Author Name:** Directorate Administration Officer  
**Disclosure of Interest:** Nil

**REPORT PURPOSE**

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

APPL. #	DECISION	OWNER	APPLICANT	ADDRESS	APPLICATION TYPE	DEVELOPMENT
P2136	AMENDMENT APPROVED	JUSTIN TONKINSON	JULIA TONKINSON	35 ASHBURTON CRES, DAMPIER	R-CODE VARIATION	OUTBUILDING (SHED) AND BOATPORT WITH A 3.2M WALL HEIGHT ON TWO BOUNDARIES
P2316	APPROVED DELEGATE	PHILLIP DAVIES	GRETA DAVIES	L1515 LAMBERT RD, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	THREE (3) TRANSPORTABLE BUILDINGS (DRIVERS ACCOMM./LUNCHROOM/STORAGE)
P2370	APPROVED DELEGATE	NOV19 PTY LTD	NORTHWEST SHEDMASTERS	L2560 SEABROOK CRES, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	WAREHOUSE, OFFICES AND ANCILLARY WORKS
P2374	APPROVED DELEGATE	BGC (AUSTRALIA) PTY LTD	HOLMES ENVIRONMENTAL	L1019 COOLAWANYAH RD, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	TRANSPORTABLE ASPHALT PLANT ASSOCIATED WITH OPERATIONS DEPOT
P2380	APPROVED DELEGATE	MONADELPHOUS ENGINEERING ASSOC	MONADELPHOUS ENGINEERING ASSOC	L2534 COOLAWANYAH RD, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	TRANSPORTABLE BUILDING (OFFICE, LUNCH ROOM & ABLUTION FACILITIES) AND ANCILLARY WORKS
P2390	APPROVED DELEGATE	DOMINIC STILLITANO	NORTHWEST SHEDMASTERS	L102 LAMBERT RD, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	EXTENSION TO EXISTING WAREHOUSE & ANCILLARY WORKS
P2397	APPROVED COUNCIL	STATE OF WA	AURECON PTY LTD	L262 DAMPIER RD, BAYNTON	DEVELOPMENT	TELECOMMUNICATIONS POLE
P2398	APPROVED COUNCIL	THALUNTHA PTY LTD	WILFRED HICKS	15 JAGER ST, ROEBOURNE	DEVELOPMENT	UPGRADE OF EXISTING BUILDING TO INCLUDE SUITE OF (2) OFFICES, CONFERENCE ROOMS, SITE CARETAKER'S BEDROOM, COMMON ROOM
P2399	APPROVED DELEGATE	SERVICE & SUPPLY CO	ATOM SUPPLY PTY LTD	L2485 PEMBERTON WAY, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	PROPOSED WAREHOUSE ADDITIONS & ANCILLARY WORKS
P2413	APPROVED DELEGATE	BOC LTD	BOC LTD	L986/987 CROYDON RD, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	PROPOSED OXYGEN PRODUCTION/STORAGE FACILITY AND ANCILLARY WORKS
P2427	WITHDRAWN	NAOMI JANE DAVEY	JUSTIN DAVEY	L328 WICKERSON WAY, BULGARRA	R-CODE VARIATION	SETBACK OF CARPORT WITH WALL FRAME OF CARPORT BEING ATTACHED TO THE FENCE LINE AND

						SETBACK
P2428	APPROVED DELEGATE	TIMOTHY WOLFE	CALTEX PETROLEUM SERVICES	L1540 ANDERSON RD, KARRATHA	DEVELOPMENT	PROPOSED DIESEL TRUCK STOP AND ANCILLARY WORKS
P2434	APPROVED COUNCIL	MAPT DEVELOPMENTS	MASTERPLAN	L1072 CHERRATTA RD, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	TRANSIENT WORKFORCE ACCOMMODATION
P2440	APPROVED DELEGATE	JAYDEN RING	JAYDEN RING	19 PERENTIE RD, BAYNTON	R-CODE VARIATION	VARIATION TO ALLOW THE GARAGE WALL TO BE BUILT ON THE BOUNDARY TO MAKE EFFECTIVE USE OF THE SPACE ON THE SITE AND ALLOW FOR THE HEIGHT OF THE FRONT CORNER AS SHOWN ON THE PLAN
P2447	APPROVED DELEGATE	ANGUS MARTIN	GARY TRaine	86 RADLEY DRIVE, BAYNTON	DEVELOPMENT	PROPOSED ADDITION OF SEA CONTAINER FOR STORAGE AND LOCK UP OF MOTORBIKE
P2450	APPROVED DELEGATE	HELEN HALL	SP CREATIONS	12 EDNEY WAY, PEGS CREEK	R-CODE VARIATION	REDUCE THE MINIMUM FRONT BOUNDARY SETBACK FROM 5M TO 4.6M FOR THE PROPOSED FRONT PATIO
P2460	APPROVED DELEGATE	EUREKA INDUSTRIES P/L	ROGER EMMERSON	1 WILSON WAY, WICKHAM	DEVELOPMENT	PROPOSED TEMPORARY TRANSPORTABLE OFFICE & CRIB ROOM
P2463	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	39 MARNIYARRA LOOP, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2464	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	35 MARNIYARRA LOOP, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2465	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	33 MARNIYARRA LOOP, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2466	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	31 MARNIYARRA LOOP, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2467	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	14 WINYAMA RD, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2468	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	16 WINYAMA RD, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2469	APPROVED DELEGATE	HOMES SHIRE OF ROEBOURNE	HAVEN DESIGNS	18 WINYAMA RD, BAYNTON	DEVELOPMENT	PROPOSED DEVELOPMENT THREE (3) BEDROOM DOMESTIC RESIDENCE
P2472	APPROVED DELEGATE	JOHN PENNAY	PLANCHECK	3 GREGORY WAY, BULGARRA	DEVELOPMENT	PROPOSED TWO (2) GROUPED DWELLINGS
P2473	APPROVED DELEGATE	MONADELPHOUS PROPERTIES	PILBARA BUILDING SERVICES	1 MAYO COURT, NICKOL	R-CODE VARIATION	VARIATION TO SHED-WALL HEIGHT 3.6M TO ACCOMMODATE FOR STORAGE OF BOAT
P2474	APPROVED WAPC	LANDCORP	WHELANS	LOT 301 DAMPIER RD, BAYNTON	SUBDIVISION/AM ALGAMATION	BAYNTON WEST STAGE 6 KARRATHA-SUBDIVISION DEPOSIT PLAN 66566 WAPC 136245
P2476	WITHDRAWN	DAMPIER PORT AUTHORITY	SAIPEM LEIGHTONS CONSORTING	LOT 472 MOF RD, DE WITT	DEVELOPMENT	PROPOSED DEVELOPMENT DEMOUNTABLE BUILDINGS 4

P2478	APPROVED WAPC	LANDCORP	WHELANS	LOT 301 DAMPIER RD, BAYNTON	SUBDIVISION/AM ALGAMATION	SUBDIVISION BAYNTON WEST STAGE 7- KARRATHA DEPOSIT PLAN 66688 – WAPC 136245
P2479	APPROVED DELEGATE	TENISTA PTY LTD	RODGER EMMERSON	L2557 AUGUSTUS DR, KARRATHA INDUSTRIAL ESTATE	DEVELOPMENT	PROPOSED DEVELOPMENT ROAD FREIGHT TERMINAL- SHED, OFFICE, CRIB ROOM & ABLUTIONS FACILITY
P2485	APPROVED WAPC	JOHN PENNAY	LAND SURVEYS NPJS PTY LTD	3 GREGORY WAY, BULGARRA	SUBDIVISION/AM ALGAMATION	SURVEY STRATA- APPLICATION #225-11; LOT 4647 GREGORY WAY, BULGARRA
P2487	APPROVED DELEGATE	JASON LEITCH	JASON LEITCH	4A GUNSBERG COURT, PEGS CREEK	R-CODE VARIATION	REDUCED BOUNDARY SET BACK AS PER PLANS

**Note** – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

**15.9 COMMUNITY SAFETY COORDINATOR - PROJECTS UPDATE**

**File No:** Nil  
**Responsible Officer:** Director Development and Regulatory Services  
**Author Name:** Community Safety Coordinator  
**Disclosure of Interest:** Nil

**REPORT PURPOSE**

To provide Council with an update of the Community Safety Coordinators projects to date.

PROJECT	ACTIVITIES	COMMENT/FOLLOW UP	EXPENDITURE/BUDGET
<b>General</b>	<ul style="list-style-type: none"> <li>Contact with Ngarluma Yindjibarndi Foundation.</li> <li>Contact w/Yaandina. Inviting them to next meeting.</li> <li>Housing, Education, DCP invited onto Taskforce.</li> <li>Assisting w/Roebourne War Memorial.</li> <li>Made contact with Port Hedland community safety person – useful exchange of information.</li> <li>Researched crime &amp; safety programmes in other councils.</li> <li>Project planning and revamping of filing system.</li> <li>Dampier Community Association did not meet.</li> </ul>	<ul style="list-style-type: none"> <li>Reschedule with Dampier Comm. Assoc.</li> </ul>	
<b>Town Entry Statements</b>	<ul style="list-style-type: none"> <li>Tour of sites w/Tech services.</li> <li>Met w/Rio re Wickham site.</li> <li>Full update for management team once Main Roads information arrives. Tech services following this up.</li> </ul>	<ul style="list-style-type: none"> <li>Time frame will extend 2 – 3 months</li> <li>Management team to approve final cost when all information received.</li> </ul>	<ul style="list-style-type: none"> <li>\$6,000 interim payment made to U.D.L.A</li> </ul>
<b>Graffiti</b>	<ul style="list-style-type: none"> <li>Internal of Roebourne Community Centre, Roebourne courts, Dampier Pavillion, Roebourne library completed.</li> <li>Underpasses in Baynton commenced.</li> <li>Free removal scheduled 25/4 to 27/5. Promoted via KDCCI No response as yet.</li> <li>New supply of removal kits arrived. Distributed to Roebourne PO, Roebourne High.</li> <li>9 reports of graffiti. Scheduled for removal.</li> <li>Letters to private property owners trialled. Awaiting response.</li> <li>Police organised reward for information on frequent taggers.</li> <li>Water Corp declined SLA. Horizon Power still considering.</li> </ul>	<ul style="list-style-type: none"> <li>Service Level Agreements with major property owners.</li> <li>Promo re kits, underpasses.</li> <li>Further promo for free removal blitz.</li> </ul>	<ul style="list-style-type: none"> <li>Roebourne Library: \$4950.00</li> <li>Roebourne Hall: \$3300.00</li> <li>Old Shire Office: \$2420.00</li> <li>Covered courts: \$11440.00</li> <li>Dampier Pavillion: \$28600.00</li> <li>Kits: \$2817.10</li> </ul>
<b>Litter</b>	<ul style="list-style-type: none"> <li>1 May clean up Karratha Day being organised.</li> <li>Purchased ‘report the critter...’ car magnets for litter team.</li> <li>Complaint regarding Roebourne verges and houses. Tour of town w/complainant. Mostly Housing Dept houses, but street clean up required?</li> </ul>	<ul style="list-style-type: none"> <li>Promo for clean up day.</li> <li>Promo for litter team.</li> <li>Response to Roebourne complaint.</li> </ul>	<ul style="list-style-type: none"> <li>\$487.87 for car magnets.</li> </ul>

<b>Alcohol Management</b>	<ul style="list-style-type: none"> <li>Complaint re Karratha Tavern responded to via Director/Rangers. Thank you to Police for their advice.</li> <li>WPAMG rep invited to Taskforce.</li> <li>SDERA organising D&amp;A forums in August.</li> <li>Yaandina agreed to assist with alcohol safety ad.</li> </ul>	<ul style="list-style-type: none"> <li>Obtain funding for alcohol safety ad.</li> </ul>	
<b>CCTV</b>	<ul style="list-style-type: none"> <li>Audit commenced 8/3.</li> <li>Response to media questions.</li> <li>Report deadline amended to 9 May.</li> </ul>	<ul style="list-style-type: none"> <li>Time frame of 30 June will push out.</li> </ul>	
<b>Eyes on the Street</b>	<ul style="list-style-type: none"> <li>Schedule for Shire training in place.</li> <li>Invitations sent to security firms, other organisations.</li> </ul>		
<b>Neighbourhood Watch</b>	<ul style="list-style-type: none"> <li>Police scheduled roll out.</li> </ul>	<ul style="list-style-type: none"> <li>Assistance offered if required.</li> </ul>	
<b>Building Sites</b>	<ul style="list-style-type: none"> <li>Lisa Manser contacted several companies re skip lids. Progressing.</li> </ul>		
<b>Crime &amp; Safety</b>	<ul style="list-style-type: none"> <li>Woodside &amp; Rio agreed to bring C&amp;S under Cleansweep. Finalising details.</li> <li>'Look, lock, leave' signage to be carried out by Corrections with support from Infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>Look, lock, leave signage – finalise locations.</li> </ul>	
<b>Greening Project</b>	<ul style="list-style-type: none"> <li>All Community Associations except Dampier consulted (Dampier scheduled but meeting changed).</li> <li>Beautification will focus mostly on Entry Statement areas.</li> <li>Roebourne will use money for banners. Still money available for other tasks.</li> </ul>	<ul style="list-style-type: none"> <li>Finalise dollar allocation to each town.</li> <li>May push out past June.</li> </ul>	

**16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

Cr Smeathers left Council Chambers at 7:25pm

## **18 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

### **18.1 BUDGET AMENDMENT - SHIRES FLOOD APPEAL DONATION**

**File No:** APR 11  
**Attachment(s)** Nil  
**Responsible Officer:** Director Community and Corporate Services  
**Author Name:** Management Accountant  
**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider a budget amendment to non statutory donations as approved in 2010/2011 Budget (Resolution 15169) for the provision for seed funding towards establishing community organisations and reallocate a portion (\$10,000) of this provision to the Shire President's Flood Appeal contribution.

#### **Background**

Due to the unexpected natural disaster events in Australia during January 2011 the Shire President launched a fundraising appeal for the Shire of Roebourne to contribute to the disaster flood relief funds in Carnarvon and Queensland. The media release below provides background information regarding the appeal.

#### **SHIRE PRESIDENT'S FLOOD APPEAL**

*17 January 2011 at 3:28:00 PM*

ROEBOURNE Shire Council president Nicole Lockwood today launched a month-long fundraising appeal for flood victims in both Carnarvon and Queensland in partnership with Westpac Banking Corporation, Centro Karratha, the Karratha and Districts Chamber of Commerce and Industry and the Pilbara News.

With a target to raise at least \$20,000 volunteers kick started the fundraising effort with a collection day at Centro Karratha, outside Kmart, on Monday, 17 January 2011 from 8am.

Councillor Lockwood urged local residents to give generously and show people in the flood devastated regions that we are a 'community who cares'.

"With a combined damage bill in the billions the financial cost of rebuilding communities affected by the floods in Carnarvon and Queensland is almost impossible to imagine," she said.

"But we can help rebuild the spirit of our fellow Australian's by supporting them during their time of great need – every little bit helps."

"These floods are a national disaster and require a national response to aid the recovery process."

Ms Lockwood said each resident needed donate only \$1 per person to realise our \$20,000 fundraising target.

“We live in an area that is regularly impacted by tropical cyclones,” she said

“In recent years the Shire of Roebourne has been very lucky and escaped major damage but you never know when we could next be affected by a natural disaster.

*Media Release Posted on: Wednesday, 19 January 2011 at 7:49:00 AM*

ROEBOURNE Shire Council kick started contributions to the Shire President’s Flood Appeal, launched yesterday, with a commitment to donate \$10,000 to flood devastated regions across the country.

**Issues**

No current budget allocation exists for Shire Appeal funds in the 2010/2011 Budget, therefore a Budget Amendment is required to allocate \$10,000 for the contribution. The current budgeted list of non statutory donations provided for \$50,000 of seed funding to allow community organisations to commence their operations. No applications have been received or approved in 2010/2011 year to date.

The table below lists the officer recommended budget adjustment.

Acc #	Account Description	Original Budget	Amended Budget	Inc/Dec	New Budget Total	Reason
		\$	\$	\$	\$	
314200	Non Statutory Donations – Allocation for Community Establishment Costs	(50,000)	(40,000)	10,000	(40,000)	To reallocate \$10,000 from provision for community organisations seed funding to the Shire President’s Flood Appeal
314200	Non Statutory Donations- Allocation for Shire President’s Flood Appeal	0	(10,000)	(10,000)	(50,000)	As Above
		<b>Reduction to surplus</b>		<b>(0)</b>		

**Options**

Council has the following options available:

1) to adopt the amendment

Or

2) not to adopt the amendment

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

As per Local Government Act 1995 sec 6.8 changes to budgets need to be authorised in Advance by resolution.

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
  - (b) *is authorised in advance by resolution\*; or*
  - (c) *is authorised in advance by the mayor or president in an emergency.*

### Financial Implications

The financial implications of this report are to reallocate the specific purpose donation funds budgeted to a new purpose with no overall change in Surplus/Deficit financial position. A budget amendment resolved by Absolute Majority will be required.

### Conclusion

The amendments listed in this report reflect Council’s operations for the remainder of the year and therefore can be resolved accordingly.

### Voting Requirements

Absolute.

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### OFFICER/COUNCIL RESOLUTION

**Res No** : 151597  
**MOVED** : Cr Hipworth  
**SECONDED** : Cr Lewis

**That Council adopt the following Budget amendment which will result in no change to the Shires overall surplus/deficit position.**

Acc #	Account Description	Original Budget	Amended Budget	Inc/Dec	New Budget Total	Reason
		\$	\$	\$	\$	
314200	Non Statutory Donations – Allocation for Community Establishment Costs	(50,000)	(40,000)	10,000	(40,000)	To reallocate \$10,000 from provision for community organisations seed funding to the Shire President’s Flood Appeal
314200	Non Statutory Donations- Allocation for Shire President’s Flood Appeal	0	(10,000)	(10,000)	(50,000)	As Above
		<b>Reduction to surplus</b>		<b>(0)</b>		

**CARRIED BY ABSOLUTE MAJORITY**

**FOR** : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Vertigan, Cr White-Hartig  
**AGAINST** : Nil



## 18.2 LANDCORP PUBLIC ART CONCEPTS FOR BAYNTON WEST

<b>File No:</b>	<b>RC.30</b>
<b>Attachment(s)</b>	<b>Public Art Concepts</b>
<b>Responsible Officer:</b>	<b>Director Community and Corporate Services</b>
<b>Author Name:</b>	<b>Director Community and Corporate Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

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### REPORT PURPOSE

To consider endorsing Landcorp's Public Art concepts and maintenance responsibilities for works proposed for the Baynton West subdivision.

### Background

Landcorp has engaged FORM and UAP to undertaken concept designs for Public Art that is to be located in the Landcorp developments in Baynton West. The public art concepts, locations and maintenance details are attached.

Recently the Shire undertook an internal process (facilitated by FORM) to consider public art guidelines that included suitability, functionality, theme and maintenance impost for public art in the Shire of Roebourne. Workshops conducted for the Shire's Public Art Strategy involved councillors, officers, Landcorp and the external facilitator, with the strategy presented at the December 2010 Council briefing session.

During this process Landcorp's Baynton West concepts were utilised as an example against the guidelines, with the officer working group agreeing "in principle" to the concepts subject to the maintenance period being extended past the standard informal 2 year timeline that is often put to Council by developers.

### Issues

While officers support the public art submissions "in principle" the major concerns raised were:

#### Maintenance

Officers requested that prior to seeking council support for the public art concepts, Landcorp provide information relating to maintenance of the structures and the associated costs. On the 13th April 2011, Landcorp provided the attachments which address the officer's requests.

Landcorp has advised that FORM has recently formulated a maintenance brief (attached) and sought quotes from a number of firms that would be prepared to undertake maintenance of the pieces provided as part of the Baynton West public art. The most competitive quote has come from Frogmat, a landscape firm that already undertakes maintenance works for landscaped areas in Karratha. Their quote is for \$60,000 (+GST) for the five year period, this does not include acts of vandalism / replacement, which are the responsibility of Landcorp. On this basis, Landcorp has committed to a five (5) year maintenance period as required by the Shire.

#### Site Location

Officers have advised that the site location for Opportunity 3 In situ cement seatscape was not suitable to be located on corner of Gardugari and Mari Mari Drive (Baynton Family Centre) due to the lack of functionality and safety concerns for users (children). These comments have been forwarded to Landcorp and FORM who are in the process of reassessing the location of the art work. Officers suggested that it may be included in the public open space opposite the Baynton Family Centre.

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### **Options**

Council has the following options available:

1. Endorse Landcorp's public art concepts as attached and confirm that the Shire is now comfortable with Landcorp taking the designs to the detailed design level.

And

Accept Landcorps offer to maintain the public art works for a period of 5 years, following which the maintenance of the works become the responsibility of the Shire.

2. Not endorse Landcorp's public art concepts as attached.

And

Not accept Landcorps offer to maintain the public art works for a period of 5 years.

3. Provide an alternative recommendation combining the options outlined above.

### **Policy Implications**

Nil.

### **Legislative Implications**

Nil

### **Financial Implications**

Shire Officers believe that the negotiations undertaken to date have relieved the financial impost to Shire significantly with Landcorp accepting the proposed 5 year maintenance period for the Baynton West Public Art works.

It should be noted that once the 5 year agreement expires the maintenance of the works will become a responsibility of the Shire. It is expected that a similar agreement would be entered into with an external agency such as the one proposed by Landcorp. This is estimated at \$60,000 plus escalation over a 5 year period.

### **Conclusion**

Officers believe that the proposal offered by Landcorp should be endorsed as the concepts provided meet the Shires objectives within the art strategy and represents an advantageous outcome for Council when compared against common agreements between developers and local governments. Development Officers' fundamental purpose is to create stronger, sustainable community groups and to act as a conduit for community groups liaising with the Shire.

### **Voting Requirements**

Simple.

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### **OFFICER/COUNCIL RESOLUTION**

**Res No** : 151598  
**MOVED** : Cr Vertigan  
**SECONDED** : Cr White-Hartig

### **That Council**

- 1) **Endorse Landcorp's public art concepts for Baynton West (as per attachment) and that Landcorp progress the concepts to detailed design level.**

- 2) Accept Landcorp's offer to maintain the Baynton West public art works for a period of Five (5) years, following which, the maintenance of the public art works become the responsibility of the Shire.**

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Vertigan, Cr White-Hartig  
AGAINST : Nil

**Cr Smeathers returned to Chambers at 7:27pm.**

### 18.3 BUDGET AMENDMENT - KARRATHA AIRPORT CCTV

**File No:** TT.50  
**Attachment(s)** Nil  
**Responsible Officer:** Director Strategic Projects  
**Author Name:** Director Strategic Projects  
**Disclosure of Interest:** Nil

#### REPORT PURPOSE

To consider a budget amendment for the installation of the CCTV system at the Karratha Airport.

#### Background

Council has allocated \$250,000 in the 2010/2011 Budget to procure a CCTV system to assist in the management and security of the paid parking system at the Karratha Airport.

Quotations received indicate that the total cost to procure and install the system requires a revised Budget of \$300,000.

#### Issues

The CCTV system was recently purchased for \$249,051. An allowance of \$50,000 is required to enable connection of the CCTV system.

To meet this shortfall, funds have been identified in Account 460506 Ground Servicing Equipment (GSE) Job No 946015.

Acc No	Job No	Account Description	2010/2011 Budget	Inc/(Dec)	New Budget Total	Reason
460506	946008	Security and CCTV	(250,000)	(50,000)	(300,000)	Quotation received to install CCTV system for management and security of the Paid parking System.
460506	946015	Expansion of GSE Storage Area	(100,000)	50,000	(50,000)	
Total			(350,000)	0	(350,000)	

The extent of extra GSE area is not required as originally proposed. Funds are now only required to complete concreting between the foot path and existing apron to expand GSE storage at apron edge thus creating additional storage and manoeuvring area for the baggage make up area. Further GSE provision would be considered as part of any future apron expansion.

**Options**

Council has the following options available:

- 1) Adopt the amendments as per recommendations; or
- 2) Not to adopt the amendments.

**Policy Implications**

There are no relevant policy implications pertaining to this matter.

**Legislative Implications**

Section 6.8 of the Local Government Act 1995 Expenditure from Municipal Fund not included in the Annual Budget applies.

**Financial Implications**

There are no financial implications as there is no impact on the estimated budget surplus/deficit.

**Conclusion**

Council is required to allocate additional funds to the CCTV project budget in 2010/2011 to enable the installation of the CCTV system to proceed.

**Voting Requirements**

Absolute.

**OFFICER/COUNCIL RESOLUTION**

Res No : 151599  
 MOVED : Cr Lally  
 SECONDED : Cr Cechner

**That Council adopt the following budget amendment which will have nil impact on the estimated budget surplus/deficit for 2010/11.**

Acc No	Job No	Account Description	2010/2011 Budget	Inc/(Dec)	New Budget Total	Reason
460506	946008	Security and CCTV	(250,000)	(50,000)	(300,000)	Quotation received to install CCTV system for management and security of the Paid parking System.
460506	946015	Expansion of GSE Storage Area	(100,000)	50,000	(50,000)	
		Total	(350,000)	0	(350,000)	

**CARRIED**

FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig  
 AGAINST : Nil



## **19 MATTERS BEHIND CLOSED DOORS**

### **19.1 LIBRARY SERVICES REVIEW**

**File No:** CS.30

**Attachment(s)**

1. Roebourne Report Final (Already circulated)
2. CONFIDENTIAL Attachment

**Responsible Officer:** Director Community and Corporate Services

**Author Name:** Manager Community Facilities

**Disclosure of Interest:** Nil

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#### **REPORT PURPOSE**

For Council to consider recommendations from the Library Services Review 2011 undertaken by Community Facilities who engaged the services of AEC consultants.

#### **Background**

The Shire of Roebourne Library Services is a complicated department, with a variety of joint use agreements for facilities and operations. Currently, the Karratha Community Library, is operated externally through the Pilbara Tafe under a joint agreement dated back to 1985. This agreement states all operational costs are to be split 50/50 between the TAFE and the Shire of Roebourne for a period of 40 years.

The recent relocation of the Karratha District High School and Tafe reviewing its position in the provision of library services has lead to several unsuccessful negotiations with Shire Officers to revise the joint use agreement. In summary, the proposition to the Shire was a 20/20/60 split in operational cost between the DoE, Tafe and the Shire, with the Shire accepting the 60% portion. This increase in cost to the Shire would result in an additional \$72,721 per annum and Tafe would retain control of the Karratha Community Library operations, which is influential to Library operations throughout the Shire.

Through the 2010/11 Budget, Council allocated funds to engage an external consultant to provide recommendations on the Shire's Library Services for the immediate and long term. In September 2010 AEC group was appointed to complete these works.

#### **Issues**

This report item was included in the Ordinary Council meeting held on 21 March 2011. Council resolved to lay the item on the table until the Ordinary Council meeting to be held 18 April 2011 to allow for greater clarity of Karratha Libraries circumstances.

#### **COUNCIL RESOLUTION**

Res No : 151568  
MOVED : Cr Smeathers  
SECONDED : Cr Hipworth

*Council considered the report and given the current situation regarding the Karratha Library Building Councillors decided to lay the item on the table until the Ordinary Council meeting to be held on 18 April 2011 so that greater clarity of the Karratha Library's situation may be obtained.*

**CARRIED.**

AEC identified eight (8) key issues and findings within the current structure of Library Services (detailed information is included as **attachment 1 – Key Issues and Findings**), which are;

1. **Staffing issues**
2. **Poor Library Management System and web presence**
3. **Poor communication, strategic planning and issues management**
4. **Relative use, distance and quality of libraries**
5. **Perception of reduced quality of services**
6. **Governance issues**
7. **Change in focus and mutual outcomes**

In an attempt to address these findings the AEC group identified three (3) strategic fully costed options (full costings are included as **attachment 2 – Financial Implications**), which are;

**Option A: Shire of Roebourne take over responsibility for provision of library services in the Shire and work towards an exit strategy from the joint library model by 2015.**

*Strategy A1: Shire of Roebourne to take over lead role in running Karratha Community Library and managing library staff overall.*

*Strategy A2: Re-negotiate and sign the Agreement for Joint Use for a 4 year period and develop an exit strategy from the Joint Agreement.*

The recommended basis for re-negotiation is:

- Council takes over the management of the Library and all staffing;
- The Karratha Community Library is reconfigured to provide a Community Learning Centre and support is sought from corporate sponsors to become a partner in the Agreement or to fund the technology for the Centre;
- The proportion of text based stock is significantly reduced in the library to provide a focus on a popular, just in time collection to meet community needs;
- Council pays 50% of the costs as per the previous Agreement; and
- An exit strategy is developed for 2015, detailing how Council's share in the existing asset will be handled.

*Strategy A3: Provide a dedicated Library Management System suitable for public library use.*

*Strategy A4: Prepare a needs analysis and develop a draft brief for a new multi-purpose facility including a public library in Karratha funded by the Shire of Roebourne and sourcing funds from State and Federal Funding as applicable. (Current indicative costs for 1,000 sq m is \$5.4 million)*

*Strategy A5: Address smaller branch location and service model.*

The recommended basis for strategy A5 is to:

- Identify strategies and costs to make existing libraries more visible in the short-term;
- Consider opportunities and costs to relocate libraries in the longer-term;
- Formalise tenancy agreements regarding use and responsibilities for maintenance of the Wickham Library building with the Department of Education and the Dampier Library building with Rio Tinto; and
- Tailor library services and collections at the Roebourne Library to suit the needs of users if the library; and
- Identify relevant external funding sources to support provision of services in smaller branches.

**Option B: Shire of Roebourne take over responsibility for provision of library services in the Shire and works towards a reduced level of service provision in smaller branches**

*Strategy B1: Shire of Roebourne to take over lead role in running Karratha Community Library and managing library staff overall.*

*Strategy B2: Re-negotiate and sign the Agreement for Joint Use for an agreed period. The recommended basis for re-negotiation is:*

- Council takes over the management of the Library and all staffing;
- The Karratha Community Library is reconfigured to provide a Community Learning Centre and support is sought from corporate sponsors to become a partner in the Agreement or to fund the technology for the Centre;
- The proportion of text based stock is significantly reduced in the library to provide a focus on a popular, just in time collection to meet community needs; and
- Council pays 60% of the costs as per the Draft Agreement proposed cost apportionment.

*Strategy B3: Provide a dedicated Library Management System suitable for public library use.*

*Strategy B4: Address smaller branch housing issues and service model.*

The recommended basis for strategy B4 is to:

- Identify cost/benefit of closure of one of more of smaller libraries;
- Identify cost/benefit of replacement of smaller libraries closed with a Mobile Library;
- Identify strategies to make existing libraries more visible in the short-term if retained;
- Consider opportunities and costs to relocate libraries in the longer-term if retained;
- Formalise tenancy agreements regarding use and responsibilities for maintenance of the Wickham Library building with the Department of Education and the Dampier Library building with Rio Tinto if retained; and
- Tailor library services and collections at the Roebourne Library to suit the needs of users if the library if retained.

**Option C: Shire of Roebourne further negotiates and signs the proposed Draft Agreement and no further action taken.**

*Strategy C1: Re-negotiate and sign the Agreement for Joint Use for an agreed period.*

The recommended basis for re-negotiation is:

- The Karratha Community Library is reconfigured to provide a Community Learning Centre and support is sought from corporate sponsors to become a partner in the Agreement or funds the technology for the Centre;
- The proportion of text based stock is significantly reduced in the library to provide a focus on a popular, just in time collection to meet community needs; and
- Council pays 60% of the costs as per the Draft Agreement proposed cost apportionment.

**Options**

Council has the following options available:

1. Shire of Roebourne begin negotiations with Tafe to ultimately take over responsibility for provision of library services in the Shire and work towards an exit strategy from

the joint library model by 2015, and action recommendations as detailed in Option A, by AEC group;

Or

2. Shire of Roebourne begin negotiations with Tafe to ultimately take over responsibility for provision of library services in the Shire and works towards a reduced level of service provision in smaller branches, and action recommendations as detailed in Option B, by AEC group;

Or

3. Shire of Roebourne further negotiates and signs the proposed Draft Agreement and proceeds with recommendation as detailed by AEC group, in this report under Option C;

Or

4. A combination of Strategies within Option A, B or C.

And

5. Allocate funds for the 2011/12 budget as per the selected option and depicted in table 1.1 under financial implications.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

There are no relevant legislative implications pertaining to this matter.

### **Financial Implications**

Council will need to allocate funding during the 2011/12 Budget process. Financial Implications in regards to total budget for Library Services, as proposed by AEC group is depicted in the following table;

	<b>Current</b>	<b>Option A</b>	<b>Option B</b>	<b>Option C</b>
<b>Cost to Shire</b>	\$1,562,727	\$1,656,778	\$1,430,535	\$1,634,773

Table

1.1

\*Full detailed costs are attached as Financial Implications.

### **Conclusion**

Currently, Library Services within the Shire is a complex department and many issues have been identified, including, but not limited to; governance, financial obligations, staffing, IT systems and service levels. The Library Services review address all these issues and has provided costed options for Council to consider in order to improve the Library Services throughout the Shire, with consideration of the Shire's current financial position.

### **Voting Requirements**

Simple.

## **OFFICER RECOMMENDATION**

### **That Council:**

- 1. Begin negotiations with Pilbara Tafe to ultimately take over responsibility for provision of Library Services in the Shire, work towards an exit strategy from the joint library model by 2015, and action recommendations as detailed in this report under Option A.**
- 2. Allocate funds in the draft or the 2011/12 budget of \$1,656,778 for Council consideration during the budget process.**

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## **COUNCIL RESOLUTION**

**Res No : 151600**  
**MOVED : Cr Smeathers**  
**SECONDED : Cr Vertigan**

**That Council defer a decision concerning the Library Services review until the organisational implications of the recent closure of the Karratha Library are fully understood and presented to Council in order for an informed resolution to be made regarding the future provision of Library services within the Shire of Roebourne**

**CARRIED**

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**FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig**  
**AGAINST : Nil**

## **AMENDMENT TO THE RECOMMENDATION**

### **REASON:**

Council agreed to defer a decision concerning the Library Services review until the organisational implications of the recent closure of the Karratha Library are fully understood.

## 19.2 TENDER G06-10/11 KARRATHA LEISURE COMPLEX

<b>File No:</b>	<b>CP.223/CM.41</b>
<b>Attachment(s)</b>	<b>1. CONFIDENTIAL Tender Evaluation Report (circulated to Councillors)</b> <b>2. CONFIDENTIAL Supplementary Report</b>
<b>Responsible Officer:</b>	<b>Director Strategic Projects</b>
<b>Author Name:</b>	<b>Project Manager</b>
<b>Disclosure of Interest:</b>	<b>Cr Hipworth declared a Financial Interest and left Council Chambers at 7:28pm.</b>

---

### REPORT PURPOSE

To seek Council's appointment of a successful tenderer for Tender G06-10-11 Karratha Leisure Complex.

### Background

At the Special Council Meeting of 28 March 2011 Council resolved via Resolution No. 151580 to:

1. *Receive the report from the nominated selection panel on the evaluation process of Tender G06-10/11 design and Construction of the Karratha Leisure Complex.*
2. *In accordance with the provisions of the Local Government Act and Regulations nominate Pindan Pty Ltd as the preferred contractor for Tender G06-10/11 Design and Construction of the Karratha Leisure Complex.*
3. *Authorise the Chief Executive Officer to enter in to contract negotiations with Pindan Pty Ltd based on a contract involving the following Separable Portions*
  - a. *Completion of the full design as outlined in Tender G06-10/11-Karratha Leisure Complex, including all facilities identified to be delivered in the full Master plan*
  - b. *Building License submission, Building License approval and all necessary approvals to enable construction works to proceed*
  - c. *Karratha Leisure Complex – Stage 1 Scope of Works Construction*
  - d. *Karratha Leisure Complex – Master plan Scope of Works (remaining works agreed following Stage 1 Works)*
4. *Authorise the Chief Executive Officer to enter into contract negotiations with Pindan Pty Ltd to address the following design issues raised within the tender assessment process including, but not limited to;*
  - a. *Redesign of roof profiles to remove the risk of storm damage in cyclonic events*
  - b. *Reconfigure internal facilities within specific building areas to improve the functional use associated with-*
    - i. *Store areas adjacent to main Sports hall*
    - ii. *Ablutions and administration area between aquatic and dry area uses*
    - iii. *Ablutions and clubrooms/kitchen between aquatic area and ovals*
    - iv. *Main kitchen area servicing wet/dry area cafes and function rooms which can cater for the 350 persons nominated in the Tender Brief*
  - c. *Achieving a secure and functional barrier between the aquatic area and the proposed external courts area and squash/outdoor kiosk/ablutions facilities that achieves practical traffic management principals to ensure optimum*

*pedestrian safety access between the oval and associated ablutions/change/clubroom area*

*d. Ensures the design incorporates a functional 24 hour access operation for the proposed Squash Courts, Gym and Tennant areas*

5. *Note that the outcomes from the above negotiations will be reported to the April 2011 Ordinary Council meeting with a final recommendation on the provisions of the award of the Contract for Tender G06-10/11 – Design and Construction of the Karratha Leisure Complex.*

A meeting was arranged with representatives from Pindan Pty Ltd and architect Peter Hunt Architects with Shire of Roebourne staff to discuss the issues raised above and to clarify other design issues and confirm some specific deliverables allowed for within Pindan Pty Ltd tender submission. The outcomes from this meeting are contained within the confidential attachment.

Additionally Shire of Roebourne staff has sought legal contractual advice from Kott Gunning on the establishment of the four separable portions to the Contract and draft wording to formulate the proposed contract. This draft documentation with listed dates for completion of stages of works has been referred to Pindan Pty Ltd for comment. The response from Pindan is detailed in the confidential supplementary report attachment.

### **Issues**

Council is now required to consider the outcomes of the above deliberations and consider awarding Tender G06-10/11 Design and Construction of the Karratha Leisure Complex.

Refer to Confidential Tender Evaluation Report and Confidential Supplementary report attached for details.

### **Options**

Council has the following options available:

1. Accept recommended tender; or
2. Accept an alternative tender, or
3. Not accept any tender.

### **Policy Implications**

There are no relevant policy implications pertaining to this matter.

### **Legislative Implications**

Tenders were called in accordance with Section 3.57 of the Local Government (Functions and Administration) Regulations.

### **Financial Implications**

The project expenditure proposed is in accordance with the budget. Refer to the confidential supplementary report for specific financial information.

### **Conclusion**

The Shire of Roebourne staff has undertaken negotiations with the preferred tenderer and has detailed a recommendation within the confidential supplementary report.

### **Voting Requirements**

Simple.

**OFFICER/COUNCIL RESOLUTION**

Res No : 151601  
MOVED : Cr Lewis  
SECONDED : Cr Smeathers

That Council award tender G06-10/11 for Design and Construction of Karratha Leisure Complex to Pindan Pty Ltd of 154 Abernethy Road, Belmont 6104 (ABN-40 070 129 815) to complete specified works in accordance with:

1) Four staged separable portions based on:

Separable Portion 1 - Completion of full design to include all facilities identified to deliver the full master plan;

Separable Portion 2 - Building license submission and approvals to enable completion of works;

Separable Portion 3 - Construction of stage 1 building works (as revised to meet with funding availability during the building license approval stage);

Separable Portion 4 - Construction of full masterplan design (following Stage 1 works as revised by Council subject to funding availability).

2) Revised architectural design plans submitted (Option 3).

3) Final revised tendered cost break up of works for:

a) Stage 1 \$39,157,362 (excluding GST)

b) Full Masterplan \$53,087,130 (excluding GST)

4) Based on an initial financial commitment of \$32,000,000 (excluding GST), noting that additional funding shortfalls are to be sourced and clarified prior to entering into Separable Portion 3 - Construction of stage 1 building works.

5) Where available funding for Stage 1 building works is less than the tendered sum required to complete the Stage 1 designed works at the time of considering Separable Portion 2 - Building License approval, Council will be advised and will approve a revised scope of facility works for renegotiation with the Contractor.

**CARRIED**

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FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis,  
Cr Smeathers, Cr Vertigan, Cr White-Hartig  
AGAINST : Nil

Cr Hipworth returned to Chambers at 7:31pm.

### 19.3 BUDGET AMENDMENT - KARRATHA AIRPORT PARKING UPGRADE PROJECT

File No: TT.81  
 Attachment(s) Nil  
 Responsible Officer: Director Strategic Projects  
 Author Name: Director Strategic Projects  
 Disclosure of Interest: Nil

**Confidential report tabled under a separate cover.**

#### OFFICER RECOMMENDATION

Res No : 151602  
 MOVED : Cr Hipworth  
 SECONDED : Cr Lewis

That Council:

1. Adopt the following budget amendment which will have nil impact on the estimated budget surplus/deficit for 2010/11.

Acc No	Job No	Account Description	2010 / 2011 Budget	Inc/(Dec)	New Budget Total	Reason
460506	946014	Water Infrastructure upgrades	(2,000,000)	1,000,000	(1,000,000)	Car Park upgrade and associated works with design modifications, provisional sum items for paid parking, fencing, lighting installation and works associated with completion of the temporary car park requires a budget variation to reflect the revised project budget.
460506	946007	LV Power Upgrade	(2,000,000)	572,747	(1,427,253)	
460506	946004	Karratha Airport Car Park	(4,680,000)	(1,572,747)	(6,252,747)	
		<b>Total</b>	<b>(8,680,000)</b>	<b>0</b>	<b>(8,680,000)</b>	

2. Instruct the Chief Executive Officer to engage an independent audit consultant to investigate the process and financial management of the Karratha Airport Car Park Project;
3. Delegate authority to the Audit and Organisational Risk Committee to:
  - a) Approve the consultant's scope of works;
  - b) The appointment of the independent consultant;
  - c) Assist in the audit process;
  - d) Receive the financial audit report and report back to Council its findings;
4. Amend its 2010/11 Budget in accordance with section 6.8 of the Local Government Act 1995 to include a provision of \$10,000 to undertake the independent audit investigation within Governance function 1206090 "Projects – Executive Services".

**COUNCIL RESOLUTION**

**Res No** : 151603  
**MOVED** : Cr Hipworth  
**SECONDED** : Cr Lewis

**That Council:**

1. Adopt the following budget amendment which will have nil impact on the estimated budget surplus/deficit for 2010/11.

Acc No	Job No	Account Description	2010 / 2011 Budget	Inc/(Dec)	New Budget Total	Reason
460506	946014	Water Infrastructure upgrades	(2,000,000)	1,000,000	(1,000,000)	Car Park upgrade and associated works with design modifications, provisional sum items for paid parking, fencing, lighting installation and works associated with completion of the temporary car park requires a budget variation to reflect the revised project budget.
460506	946007	LV Power Upgrade	(2,000,000)	572,747	(1,427,253)	
460506	946004	Karratha Airport Car Park	(4,680,000)	(1,572,747)	(6,252,747)	
		<b>Total</b>	<b>(8,680,000)</b>	<b>0</b>	<b>(8,680,000)</b>	

2. Instruct the Chief Executive Officer to engage an independent audit consultant to investigate the process and financial management of the Karratha Airport Car Park Project;
3. Delegate authority to the Audit and Organisational Risk Committee to:
- a) Approve the consultant’s scope of works;
  - b) The appointment of the independent consultant;
  - c) Assist in the audit process;
  - d) Receive the financial audit report and report back to Council its findings;
4. Amend its 2010/11 Budget in accordance with section 6.8 of the Local Government Act 1995 to include a provision of \$10,000 to undertake the independent audit investigation within Governance function 12060090 “Projects – Executive Services”.

**CARRIED**

FOR : Cr Lockwood, Cr Lally, Cr Bailey, Cr Cechner, Cr Hipworth, Cr Lewis, Cr Smeathers, Cr Vertigan, Cr White-Hartig  
 AGAINST : Nil

**20 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 8:05pm and the next Ordinary Council meeting is the 16 May 2011.

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I, Shire President, Cr Nicole Lockwood, of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on 18 April 2011.

.....  
Signed

Date