



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council was held at the  
Peninsula Palms, The Esplanade, Dampier  
on Tuesday, 29 April 2014**

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**ANDREW WARD  
ACTING CHIEF EXECUTIVE OFFICER**



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The Shire of Roebourne warns that anyone who has any application lodged with the Shire of Roebourne must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the Shire of Roebourne in respect of the application.

Signed: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read 'A Ward', is written over a horizontal line.

**Andrew Ward – Acting Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the Local Government Act, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# AGENDA

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council at the Peninsula Palms, The Esplanade, Dampier on 29 April 2014 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

<b>Councillors:</b>	<b>Cr Peter Long [President]</b> <b>Cr John Lally [Deputy President]</b> <b>Cr Geoff Harris</b> <b>Cr Harry Hipworth</b> <b>Cr Nerida Kickett</b> <b>Cr Evette Smeathers</b> <b>Cr Robin Vandenberg</b> <b>Cr Fiona White-Hartig</b>	
<b>Staff:</b>	<b>Andrew Ward</b> <b>Phillip Trestrail</b> <b>David Pentz</b> <b>Martin Waddington</b>  <b>Toree Read</b> <b>Josie Lanza</b>	<b>Acting Chief Executive Officer; and Director Community Services</b> <b>Director Corporate Services</b> <b>Director Development Services</b> <b>Acting Director Strategic Projects &amp; Infrastructure; and Manager Infrastructure</b> <b>Minute Secretary</b> <b>Minute Secretary</b>
<b>Apologies:</b>	<b>Cr Janine Miller</b> <b>Cr Michael Saylor</b> <b>Chris Adams</b> <b>Simon Kot</b>	<b>Chief Executive Officer</b> <b>Director Strategic Projects &amp; Infrastructure</b>
<b>Absent:</b>		
<b>Leave of Absence:</b>	<b>Cr Garry Bailey</b>	
<b>Members of Public:</b>	<b>Donna Stace</b> <b>Renae Hughes</b> <b>Ash Alibar</b> <b>Sharon Vertigan</b>	
<b>Members of Media:</b>	<b>Peter de Kruijff – Pilbara News</b> <b>Courtney Fowler – Pilbara News</b>	

## 4 DECLARATIONS OF INTEREST

Cr White-Hartig declared interest in the following items:

- Impartiality interest in item 11.4 Future Operational, Financial and Management Model for Visitor Centres as Cr White-Hartig is a Board Member for the Roebourne Visitors Centre.
- Financial interest in item 17.1 Wickham Recreation Precinct Operations as Cr White Hartig's husband is an employee of Rio Tinto.

Cr Long declared Indirect Financial interest in item 17.1 Wickham Recreation Precinct Operations as Cr Long owns shares in a Consulting Company which occasionally works for Rio Tinto.

Cr Hipworth declared Financial interest in item 17.1 Wickham Recreation Precinct Operations as Cr Hipworth is a contractor to Rio Tinto.

## 5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

## 6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152803  
MOVED : Cr Lally  
SECONDED : Cr Smeathers

That the Minutes of the Ordinary Meeting of Council held on Monday, 17 March 2014, be confirmed as a true and correct record of proceedings.

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

## **7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

04/03/2014 - Meeting with Secretary for the Department of Infrastructure and Regional Development (Canberra)
04/03/2014 - Meeting with Department of Defence (Canberra)
04/03/2014 - Meeting with Department of Industry (Canberra)
05/03/2014 - Meeting with Department of the Prime Minister and Cabinet (Canberra)
05/03/2014 - Meeting with Department of Social Services (Canberra)
06/03/2014 - Meeting with Department of Infrastructure & Regional Development (Sydney)
06/03/2014 - Meeting with Qantas (Sydney)
10/03/2014 - Cultural Precinct Advisory Group Meeting
11/03/2014 - Nationals Business Breakfast (Perth)
11/03/2014 - WARCA Meeting (Perth)
11/03/2014 - JDAP Training
12/03/2014 - Meeting with Pilbara Regional Council
12/03/2014 - St Luke's College Business After Hours
14/03/2014 - Meeting with Melissa Price - Member for Durack
12/03/2014 - Meeting with Cleanaway
19/03/2014 - Meeting with Small Business Centre West Pilbara
19/03/2014 - Meeting with the Vietnamese Consul General
20/03/2014 - SoR Small Business Breakfast
21/03/2014 - Karratha City of the North Steering Committee meeting
25/03/2014 - Karratha Young Professionals Networking Event
26/03/2014 - WA Local Government Grants Commission Hearing
26/03/2014 - Dampier Port Authority 25th Anniversary Celebration - Community Luncheon
26/03/2014 - Meeting with Jack Renault
26/03/2014 - Yaburara Heritage Trail Meeting
27/03/2014 - Dampier Port Authority 25th Anniversary Sundowner
28/03/2014 - Meeting with Austrade
28/03/2014 - Meeting with Rutila Resources and FTI Consulting
28/03/2014 - Meeting with Cleansweep
28/03/2014 - Citizenship Ceremony
31/03/2014 - Meeting with Tootsie Daniels



## **8 EXECUTIVE SERVICES**

### **8.1 SISTER CITIES PROGRAM**

<b>File No:</b>	<b>ED.18</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>Manager Marketing and Communications</b>
<b>Date of Report:</b>	<b>7 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Comparison of Candidate Cities</b>

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#### **PURPOSE**

To select a preferred candidate city to establish a Sister City relationship in China.

#### **BACKGROUND**

The Shire has been pursuing a Sister City relationship with a Chinese City to enhance cultural, educational and trade links with China. Following advice from the Sister Cities Advisory Group, a relationship with a Port City in China that receives iron ore from Dampier Port was deemed to be the top priority. The Consulate General of the People's Republic of China in Perth and the Department of State Development provided introductions to three cities that fit these criteria – Rizhao, Qingdao and Dalian.

A Scoping Mission was conducted in February to make formal contact with each of the three cities and determine which would be the best fit for a Sister City Relationship with the Shire of Roebourne. Each of the cities presents significant opportunities for investment, trade, cultural and educational links with the Shire. All three were extremely welcoming and interested in pursuing a relationship of some form with the Shire of Roebourne.

Officers, in consultation with the Sister Cities Advisory Group have recommended Rizhao as the best candidate to pursue a Sister City Relationship. Officers have established a good working relationship with counterparts in Rizhao and its position as the largest import terminal of Iron Ore in China provides a strong basis to build a relationship. Rizhao city officials are also interested in developing educational and cultural exchanges as well as facilitating trade and investment. Rizhao's position as an importer of iron ore and home to large Chinese enterprises presents a strong potential for economic mutual economic benefits and investment. Furthermore, the moderate size of Rizhao compared to other Chinese creates a manageable relationship where social benefits can be maximised through cultural exchange programs. Although Dalian and Qingdao both provide excellent opportunities for co-operation, their size and status as second tier cities creates challenges in trying to manage the relationship to an acceptable level.

An overview of the three candidate cities is presented in Attachment 1.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of medium significance.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with the Sister Cities Advisory Group.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The selection of a Sister City requires no financial consideration, however, Sister City exchanges will require financial consideration and will form part of the annual budget process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	4.f.1.20	Continue to build the capacity of the organisation to deliver the City of the North aspiration.
Our Services:	4.f.1.20.1	Participate in the development and implementation of the Shire's Economic Development Strategy.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.8 of the Local Government Act 1995 RESOLVES to pursue a Sister City relationship with Qingdao

Option 3

That Council by SIMPLE Majority pursuant to Section 5.8 of the Local Government Act 1995 RESOLVES to pursue a Sister City relationship with Dalian.

Option 4

That Council by SIMPLE Majority pursuant to Section 5.8 of the Local Government Act 1995 RESOLVES not to pursue a Sister City relationship. .

**CONCLUSION**

Rizhao presents the best fit for the Shire to create a fruitful and long lasting Sister City relationship. The significant existing trade and the strong relationship that has been forged as well as its more manageable size of the city and residents make it the best choice to pursue a relationship.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152804  
MOVED : Cr Hipworth  
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE Rizhao as the preferred option for a Sister City relationship;
2. INVITE the Mayor of Rizhao to bring an official delegation to the Shire of Roebourne; and
3. PURSUE an outbound delegation to China in August to comprising of:
  - a) Shire President (delegation leader);
  - b) Chief Executive Officer; and
  - c) INVITE representation from:
    - KDCCI
    - RDA
    - High schools
    - Aboriginal/traditional owner representatives
    - Small and medium enterprises

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

**ATTACHMENT 1**

**OVERVIEW OF CANDIDATE CITIES**

	<b>Rizhao</b>	<b>Qingdao</b>	<b>Dalian</b>
<b>Population</b>	3 million	8.7 million	7 million
<b>Land area (km<sup>2</sup>)</b>	5,310	11,026	13,237
<b>Port</b>	<ul style="list-style-type: none"> <li>• Rizhao Port</li> <li>• Lanshan Port</li> </ul>	<ul style="list-style-type: none"> <li>• Qingdao Port</li> <li>• Dongjiakou Port</li> </ul>	<ul style="list-style-type: none"> <li>• 8 Ports (one for iron ore)</li> </ul>
<b>Major industries</b>	<ul style="list-style-type: none"> <li>• Steel</li> <li>• Manufacturing</li> <li>• Watersports</li> <li>• Agriculture</li> <li>• Solar energy</li> <li>• Tourism</li> </ul>	<ul style="list-style-type: none"> <li>• Whitegoods (Haier)</li> <li>• Electronics (Hisense)</li> <li>• Agriculture</li> <li>• Fishing</li> <li>• Chemical processing</li> <li>• Navy</li> </ul>	<ul style="list-style-type: none"> <li>• Shipping/Logistics</li> <li>• Finance</li> <li>• IT</li> <li>• Manufacturing (Intel, Toshiba, Canon)</li> <li>• Ship building</li> </ul>
<b>Strengths</b>	<ul style="list-style-type: none"> <li>• Manageable size</li> <li>• Large existing trade relationship</li> <li>• Many similar industries</li> </ul>	<ul style="list-style-type: none"> <li>• One of the largest ports in the world</li> <li>• Tier 2 city</li> <li>• International airport</li> </ul>	<ul style="list-style-type: none"> <li>• Very high tech</li> <li>• Tier 2 city</li> <li>• Diverse economy</li> </ul>

## 9 CORPORATE SERVICES

### 9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 28 FEBRUARY 2014

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Asset Accountant</b>
<b>Date of Report:</b>	<b>25 March 2014</b>
<b>Applicant/Proponent:</b>	<b>Not applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council’s financial position for the period ending 28<sup>th</sup> February 2014.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 28<sup>th</sup> February 2014:

2013-2014	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Var. Ind
Operating Expense	(75,785,178)	(76,535,533)	(47,527,313)	(44,749,242)	2,778,071	▼
Operating Revenue (incl. Rates)	105,366,343	111,853,515	87,062,883	86,255,362	(807,522)	▼
Non Operating Exp	(51,031,459)	(61,411,818)	(27,287,814)	(22,293,869)	4,993,945	▼
Non Operating Rev	12,643,124	17,249,924	4,684,065	3,284,518	(1,399,547)	▼
Non Cash Items Included	8,153,389	7,700,370	2,867,720	4,855,777	1,988,057	▲
Surplus BFWD 12/13	653,781	1,136,042	1,136,042	1,136,042	0	
<b>Surplus/(Deficit) 13/14</b>	<b>0</b>	<b>(7,500)</b>	<b>20,935,583</b>	<b>28,488,588</b>	<b>7,553,004</b>	<b>▲</b>

This table shows that Council is currently in a surplus position \$7.55m above budget. Major variances of year to date actual versus year to date budget comprise of the following major items:

<b>Operating Expense</b>	<b>Non-operating Expense</b>
Under budget in the following programs: <ul style="list-style-type: none"> <li>• \$1.54m in Community Amenities;</li> <li>• \$654k in Governance;</li> <li>• \$285k in Law, Order &amp; Public Safety;</li> <li>• \$135k in Other Property &amp; Services.</li> </ul>	Under budget in the following projects: <ul style="list-style-type: none"> <li>• \$1.34m in footpath construction;</li> <li>• \$1.62 in 7 Mile Tip building improvements;</li> <li>• \$674k in Leisureplex building and improvements;</li> <li>• \$596k in Roebourne/Wickham SES Building;</li> <li>• \$431k in Bulgarra road resealing works.</li> </ul>
<b>Operating Revenue</b>	<b>Non-operating Revenue</b>
Under budget in the following programs: <ul style="list-style-type: none"> <li>• \$1.3m in sale proceeds on Housing.</li> </ul>	Under budget in the following: <ul style="list-style-type: none"> <li>• \$891k in transfer from infrastructure reserve.</li> </ul>

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2013/14	YTD Budget 2013/14	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	21,962,770	27,284,293	29,822,343	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus.
		86,583,328	66,246,105	68,827,192	
	Minimum Target between 0% and 15%	25.4%	41.2%	43.3%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is below the YTD budget due to Capital expenditure being behind budget YTD.
	Capital Renewal and Replacement Expenditure/Depreciation	28,559,117	19,988,169	14,432,038	Depreciation is above budget YTD due to depreciation adjustments relating to EOFY plant revaluations.
		8,075,504	2,856,363	3,208,190	
	Target - Greater than 0.90	3.54	7.00	4.50	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This variance is due to operating expenses below YTD budget.
		86,644,765	66,237,103	68,827,192	
	Own Source Operating Revenue/Operating Expenses	75,785,178	47,527,313	44,749,268	
	Target - Greater than or equal to 0.40	1.14	1.39	1.54	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets				The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.
		9,569,996	Not	34,982,554	
		Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	9,277,760	Applicable	7,257,123
	Target - greater than or equal to 1	1.03		4.82	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to low level of debt resulting from early loan repayment programme undertaken in 2012/13. Council's sole outstanding debt is a Self Supporting Loan to the Chamber of Commerce.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,042,200	30,140,656	29,822,343	
		6,858	3,454	5,977	
	Target - more than 2- The higher the better	>10	>10	>10	

**Statement of Financial Position**

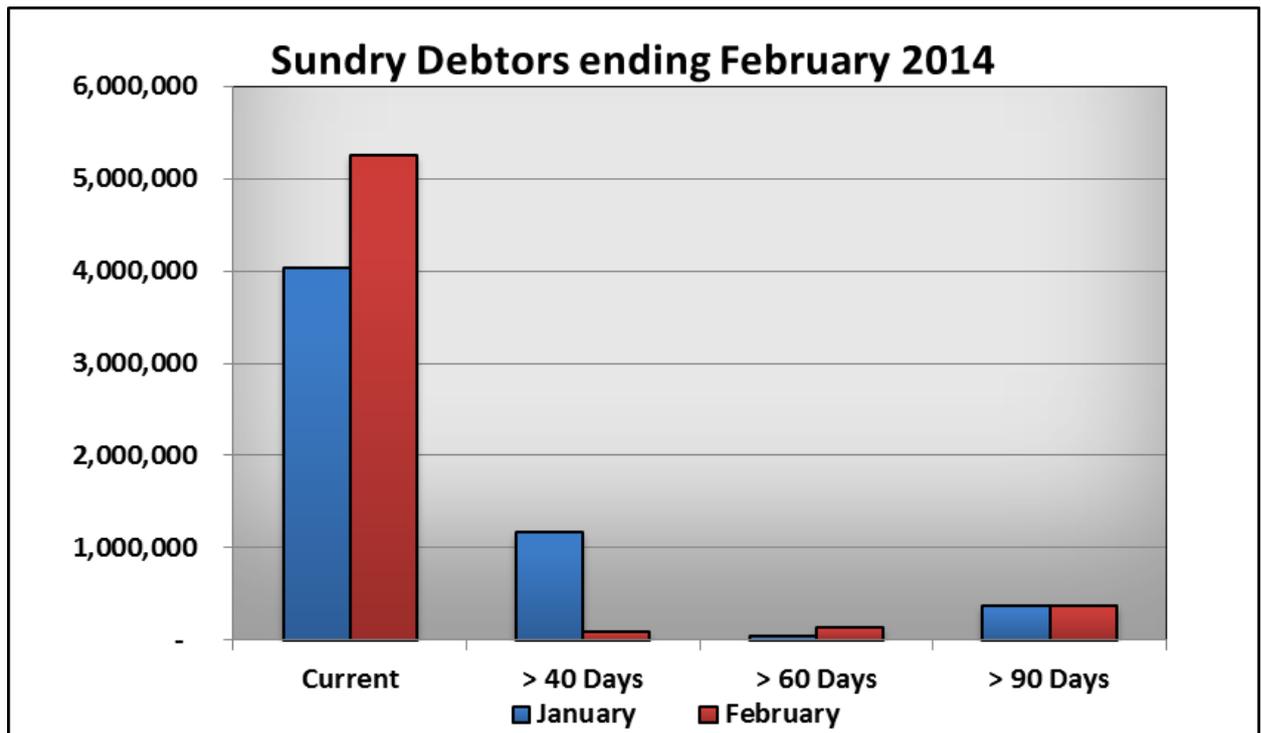
	<b>2014 Feb</b>	<b>2014 Jan</b>	<b>% change</b>
	<b>Current</b>		
<b>Assets</b>	82,320,853	83,795,708	-1.76%
<b>Liabilities</b>	9,940,320	8,858,907	12.21%
	<b>Non Current</b>		
<b>Assets</b>	271,174,799	270,000,984	0.43%
<b>Liabilities</b>	570,185	570,185	0.00%
<b>Net Assets</b>	342,985,146	344,367,600	

Total Current Assets have decreased by 1.76% from January to February due to regular monthly invoicing fluctuations. Current Liabilities have increased by 12.21% from January to February due to an increase in trade creditors caused by the receipt of cyclone Christine repair invoices. Non-current Assets have increased by 0.43% due to capital works carried out. Non-current Liabilities have remained unchanged.

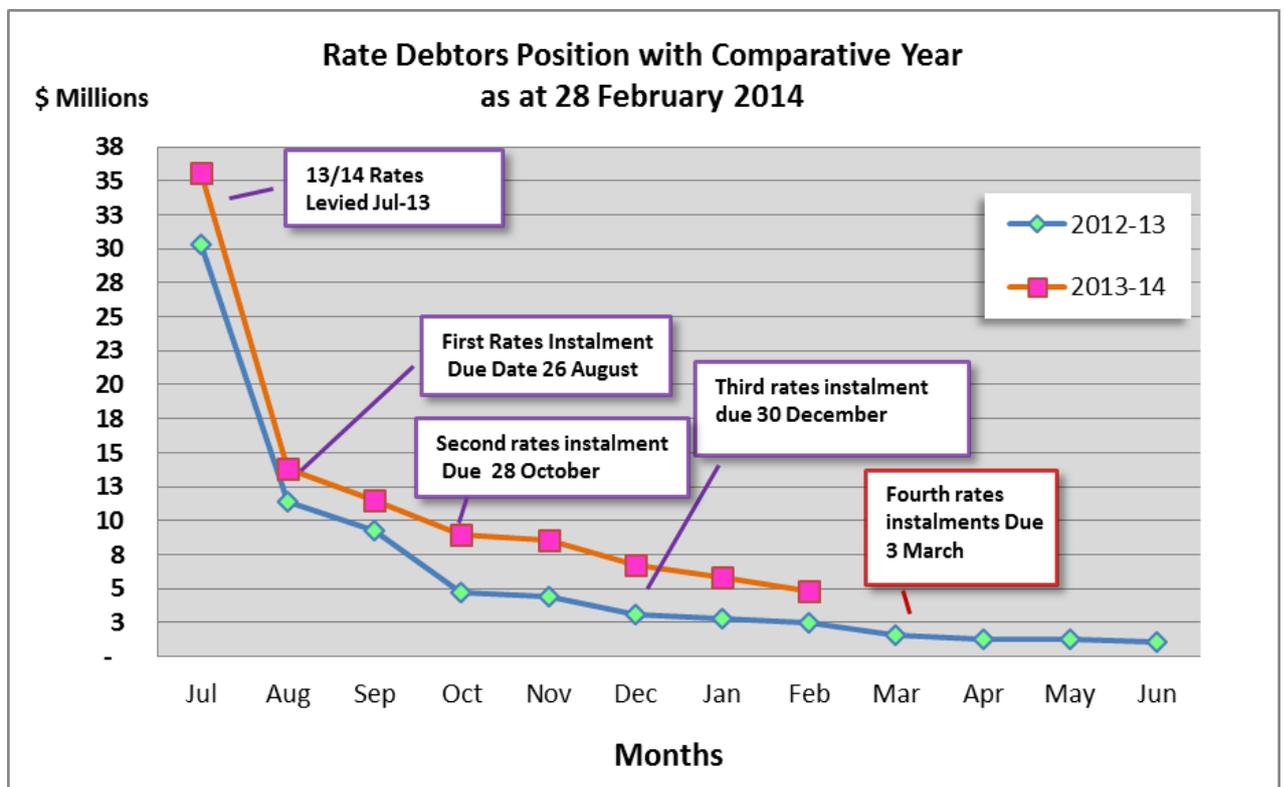
**Debtors Schedule**

Total Trade Debtors has increased 4% or \$223,126 during the period due to regular monthly invoices. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

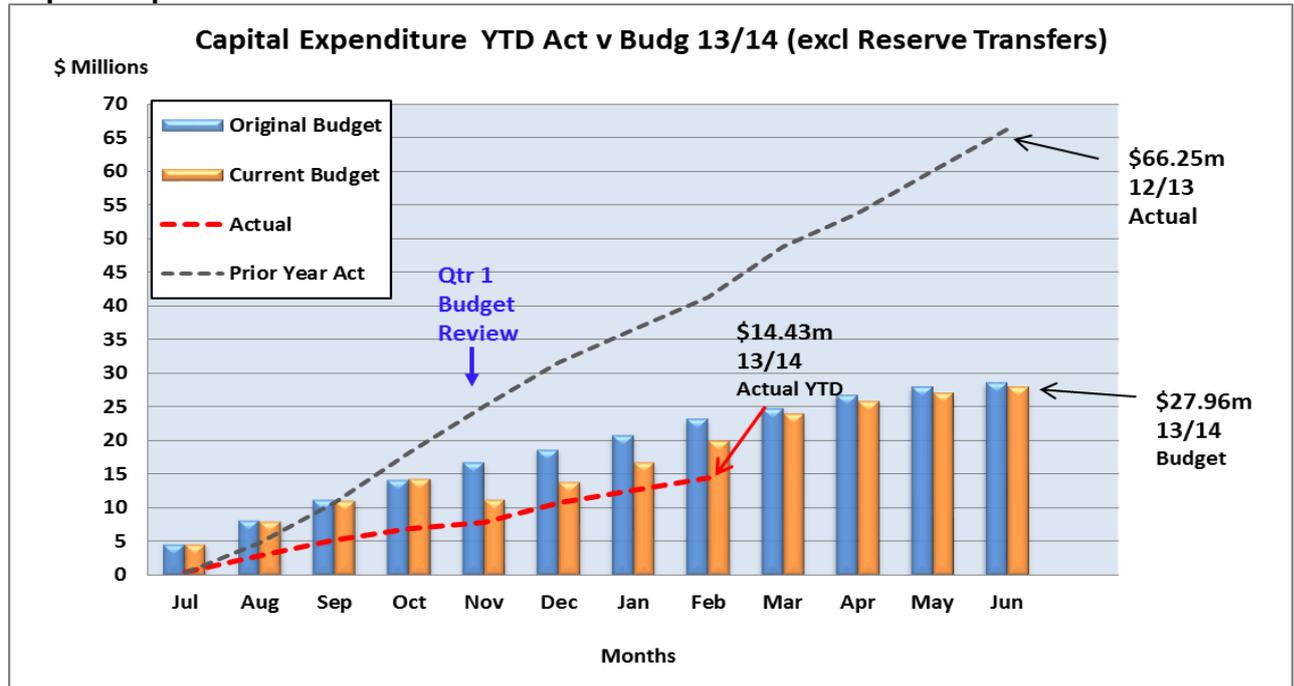
<b>Debtor</b>	<b>40 Days</b>	<b>60 Days</b>	<b>&gt;90 Days</b>	<b>Since paid (Y/N)</b>	<b>Comments</b>
QANTASLINK PTY LTD	1,254	23,345	54,665	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Forwarded to debt collection as per policy.
QANTAS AIRWAYS LIMITED	1,908	98,859	267,524	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Forwarded to debt collection as per policy.
LEND LEASE ENGINEERING PTY LIMITED	40,324	0	0	Yes	
CMA Contracting	7,314	0	0	Yes	
Western Resource Recovery	24,656	0	83	Yes	



Rates payments of \$990,309 (including interims) were received during the month of February. This represented 17% of the outstanding rates balance from the prior month. The fourth rates instalment is due on the 3<sup>rd</sup> March.



**Capital Expenditure**



Asset Class	YTD				Annual	
	YTD Amended Budget	YTD Actual	Variance %	Variance \$	Annual Orig Budget	Annual Amend Budget
	<b>28-Feb-14</b>				<b>30-Jun-14</b>	
<b>Land</b>	0	0	0%	0	0	0
<b>Artwork</b>	0	0	0%	0	0	0
<b>Buildings</b>	10,396,534	7,926,581	-24%	-2,469,953	14,359,126	14,186,829
<b>Equipment</b>	130,000	72,373	-44%	-57,627	288,000	200,000
<b>Furn &amp; Equip</b>	401,848	172,378	-57%	-229,470	644,800	634,448
<b>Plant</b>	658,802	406,146	-38%	-252,656	1,726,290	773,802
<b>Infrastructure</b>	8,400,985	5,854,559	-30%	-2,546,426	11,540,901	12,164,365
<b>Totals</b>	<b>19,988,169</b>	<b>14,432,038</b>	<b>-28%</b>	<b>-5,556,131</b>	<b>28,559,117</b>	<b>27,959,444</b>

The Shire's 2013/14 Capital Expenditure budget is \$27.9 million. This represents a significant decrease in capital spend on the prior year actual spend of \$66.25 million. The majority of the budget is associated with major projects including Karratha Airport building and infrastructure, 7 Mile Waste Facility building improvements and Karratha Leisureplex works. This shows that Council is currently 28% below budget in capital expenditure year to date. Major variances are in Building & Infrastructure purchases as follows:

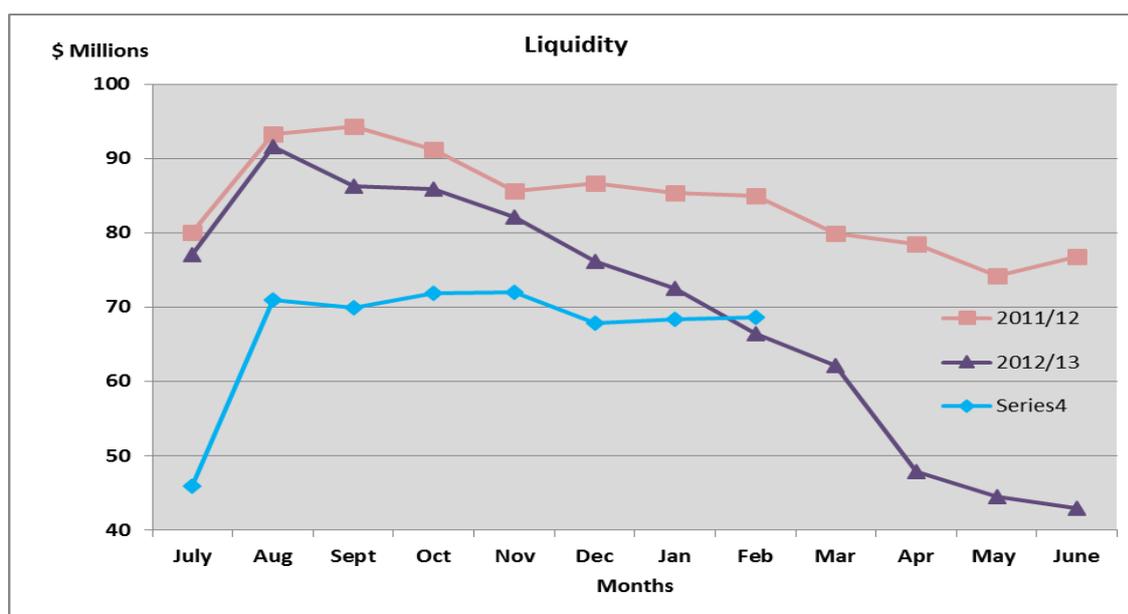
Capital Expenses	Material Variance		Significant Items		
Purchase Of Assets - Buildings	-23.76%	(2,469,953)	(1,621,599)	▼	7 Mile Tip Building Improvements
			(673,821)	▼	Leisureplex
			(595,558)	▼	Roebourne/Wickham SES Building
			(119,548)	▼	New Civic Centre
Purchase Of Assets - Infrastructure	-30.31%	(2,546,426)	(1,338,912)	▼	Footpath Construction
			(430,642)	▼	Bulgarra Road Resealing
			(195,000)	▼	CCTV Installation
			(183,617)	▼	Effluent System Upgrade
			(171,750)	▼	40 Mile Beach Access Road Gravel Resheeting
			(109,623)	▼	Water Infrastructure Upgrades at Karratha Airport

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

Investment Accounts	Balance 28 February	Interest %	
Reserve Account	3,073,204	2.51	Transactional Account
Maxi Cash Reserve	14,227,580	3.00	Cash Management
Reserve TD - NAB	30,000,000	3.72	Reserve Investment
Municipal Account	4,713,864	2.51	Transactional Account
Maxi Cash Municipal	6,521,981	3.00	Cash Management
Municipal TD - NAB	5,000,000	3.70	Municipal Investment
Municipal TD - NAB	5,000,000	3.70	Municipal Investment
Cash on Hand	26,955	0.00	Cash Floats
<b>Total</b>	<b>68,563,583</b>		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August. During February, \$4 million of maturing municipal funds were drawn down to fund cash flow requirements whilst \$5 million of maturing municipal funds were re-invested at 3.7% for 3 months whilst \$5m of municipal funds continued to be invested at 3.7%. \$30 million of reserve funds continued to be invested at 3.72% to mature in April. The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings.



The liquidity graph for 2013/14 demonstrates a fairly consistent level of cash throughout the financial year due to the majority of cash being received at the beginning of the year while major project expenditure is being incurred towards the end of the year. During the month of February there has been a slight increase in cash levels due to receipts of the fourth rate instalment which is due on the 3<sup>rd</sup> of March.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Shire but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the Shire of Roebourne to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Shire's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of January 2014 with a current full year deficit budget of \$7,500 and actual surplus year to date reported of \$28,488,588 which is largely due to invoicing of rates in July and delays in commencement of 2013/14 projects.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- |               |           |  |
|---------------|-----------|--|
| Our Program:  | 4.d.1.3   | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.2 | Prepare the monthly financial statements and reports to Council.   |

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the Shire of Roebourne.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 28<sup>th</sup> February 2014; and
2. APPROVE the following actions:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

Option 3

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 28<sup>th</sup> February 2014.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152805  
**MOVED** : Cr Kickett  
**SECONDED** : Cr Harris

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 28<sup>th</sup> February 2014.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

<b>Shire Of Roebourne</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 28 February 2014</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2012/13</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	36,406,894	36,403,692	35,458,692	35,891,550	-	(432,858)	29,047,976
Fees and Charges	47,637,743	44,749,825	28,856,091	30,962,391	-	(2,106,299)	48,449,059
Operating Grant, Subsidies and							
Contributions	10,681,939	10,327,744	7,233,728	5,766,146	-20.29%	1,467,582	10,994,220
Interest Earned	2,050,282	2,281,433	1,544,053	1,450,368	-	93,685	2,970,801
Proceeds/Realisation	-	-	(6,250)	(21,727)	-	-	0
All Other	549,846	609,954	378,267	489,984	29.53%	(111,717)	1,288,872
<b>Total</b>	<b>97,326,704</b>	<b>94,372,648</b>	<b>73,464,581</b>	<b>74,538,712</b>	<b>-</b>	<b>(1,089,608)</b>	<b>92,750,928</b>
<b>Expenses from Operations</b>							
Employee Costs	33,005,625	32,851,492	22,248,083	22,005,585	-	(242,498)	30,784,622
Materials and Contracts	25,770,547	25,436,908	17,382,106	12,441,536	-28.42%	(4,940,570)	20,879,527
Utilities (gas, electricity, water etc)	3,692,330	3,972,212	2,467,687	2,027,481	-17.84%	(440,206)	3,172,054
Interest Expenses	3,926	3,926	1,988	953	-52.04%	-	1,385,118
Depreciation	8,075,504	8,926,140	2,856,363	3,208,190	12.32%	351,827	9,176,505
Insurance Expenses	1,419,733	1,565,654	1,397,845	1,512,276	-	114,431	1,875,382
Other Expenses	3,678,191	3,639,879	2,372,083	1,895,143	-20.11%	(476,940)	2,910,200
<b>Total</b>	<b>75,645,856</b>	<b>76,396,211</b>	<b>48,726,155</b>	<b>43,091,164</b>		<b>(5,634,991)</b>	<b>70,183,406</b>
Non Operating Grants, Subsidies and							
Contributions	7,978,202	16,115,775	12,251,277	11,707,028	-	(544,249)	10,702,278
Fair Value Adjustments	-	-	-	-	-	-	6,223,764
Profit On The Sale Of Assets	(61,437)	(1,365,092)	(9,002)	(9,621)	-	-	(30,532)
Loss On Asset Disposal	139,322	139,322	9,328	1,657,208	-	1,647,880	1,846,738
<b>Change In Net Assets From Operations</b>	<b>29,581,165</b>	<b>35,317,982</b>	<b>36,989,377</b>	<b>41,506,989</b>		<b>4,545,383</b>	<b>25,229,830</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items		
Non Operating Grants, Subsidies and Cont.	-20.29%	1,467,582	500,000	▼	Grants - Community Infrastructure Wellbeing Project
			499,798	▼	Contributions to Strategic Planning Office - Contribution, Reimbursement & Donation
			390,000	▼	Contributions to Strategic Planning Office - Grants & Subsidies
			385,933	▼	KTA Airport Revenue - Contributions
			366,917	▼	Govt Grant-Rec.Boat.Fac.Scheme
			75,000	▼	Contributions - Club Development - Grants
			57,500	▼	Special Youth Projects Income
			(73,955)	▲	Contributions - Club Development - Contributions
			(155,044)	▲	Local Govt Program - Direct Road Grants
			(200,000)	▲	Contribution - Wickham/Roebourne SES
			(309,884)	▲	KTA Airport Revenue - Reimbursement Electricity
All Other	29.53%	(111,717)	(25,000)	▲	KTA Airport - reimbursement recoverables
			(35,003)	▲	Reimbursement - search/legal fees
			(60,053)	▲	Workers Comp & Insurance rebates

**Variance Commentary by Nature & Type (cont.)**

Expenses from Operations	Material Variance			Significant Items
Materials and Contracts	-28.42%	(4,940,570)	(860,860)	▼ Local Planning Strategy (LPS)
			(763,832)	▼ Airport
			(190,940)	▼ Open Space/Drain Reserve Mtce
			(139,730)	▼ Parks & Gardens Maintenance
			(137,112)	▼ Records Management Project
			(115,784)	▼ Plant-Repairs
			(111,766)	▼ Karratha Entertainment Centre
			(110,204)	▼ Landfill Operation
			(99,773)	▼ Cossack Art Awards Expenses
			(92,177)	▼ Dampier Community Hub
			(91,328)	▼ Community Bus (Public Transport Project)
			(90,022)	▼ Litter Control
			(85,566)	▼ Support Services - Statutory Planning
			(80,677)	▼ Computer Network Expenses
			(78,838)	▼ Office Expenses-Corporate Compliance
			(78,255)	▼ Asset Management
			(78,075)	▼ Footpath Maintenance
			(75,000)	▼ Website Development Expenses
			(61,056)	▼ PIRSA-Pilbara Industry Road Safety Alliance expense
			(60,424)	▼ Consultants-Recreation Facilities Planning & Management
(59,733)	▼ Karratha Administration Building			
(56,224)	▼ System Development			
50,618	▲ Red Earth Arts Festival			
53,956	▲ Major Community Event			
60,004	▲ Debt Recovery Costs			
72,109	▲ Sheeting Roads			
827,131	▲ Cleanup - Cyclone Christine			
Utilities	-17.84%	(440,206)	(404,902)	▼ KTA Airport - Karratha Terminal Building
			(84,113)	▼ Oval Maintenance
Depreciation	12.32%	351,827	69,953	▲ Depreciation-Pavilions & Halls
			85,364	▲ KTA Airport -Depreciation
			113,513	▲ Depreciation-Staff Housing
Other Expenses	-20.11%	(476,940)	(515,940)	▼ Non Statutory Donations
			(99,000)	▼ Contribution - Roebourne Community Kitchen
			75,625	▲ Contribution To Pilbara Regional Council
			79,990	▲ Contribution To Karratha Tourist Bureau

<b>Shire Of Roebourne</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 28 February 2014</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Var. Ind</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	3,619,076	3,856,982	2,710,521	2,543,009	-	167,512	
Governance	166,257	188,967	136,572	212,016	55.24%	(75,444)	▲
Law, Order And Public Safety	2,602,691	1,689,945	828,628	1,059,419	27.85%	(230,791)	▲
Health	165,699	182,395	154,496	175,295	13.46%	-	▲
Education and Welfare	96,000	159,900	140,268	109,267	-22.10%	-	▼
Housing	278,952	1,578,952	1,485,968	169,312	-88.61%	1,316,656	▼
Community Amenities	16,884,132	14,810,164	10,500,042	10,418,050	-	81,992	
Recreation And Culture	14,645,400	23,581,249	17,600,240	16,998,364	-	601,876	
Transport	29,016,847	27,803,461	16,839,546	17,193,467	-	(353,921)	
Economic Services	1,107,530	894,090	653,394	650,410	-	-	
Other Property And Services	376,865	700,516	554,516	835,203	50.62%	(280,687)	▲
	68,959,449	75,446,621	51,604,191	50,363,811	-	1,240,380	
<b>Expenses (Applications)</b>							
General Purpose Funding	(211,250)	(205,250)	(151,604)	(225,799)	48.94%	74,195	▲
Governance	(4,656,439)	(4,614,457)	(3,211,723)	(2,557,744)	-20.36%	(653,979)	▼
Law, Order And Public Safety	(2,108,639)	(2,110,612)	(1,393,270)	(1,108,015)	-20.47%	(285,255)	▼
Health	(1,431,902)	(1,378,514)	(969,942)	(936,337)	-	-	
Education and Welfare	(241,604)	(242,260)	(178,725)	(194,445)	-	-	
Housing	(915,003)	(782,737)	(445,760)	(725,643)	62.79%	279,883	▲
Community Amenities	(15,670,069)	(16,454,634)	(9,899,041)	(8,357,172)	-15.58%	(1,541,869)	▼
Recreation And Culture	(26,020,175)	(27,633,235)	(18,070,178)	(18,551,066)	-	480,888	
Transport	(20,847,055)	(20,861,063)	(11,422,927)	(10,525,981)	-	(896,946)	
Economic Services	(2,147,325)	(2,144,377)	(1,346,183)	(1,264,279)	-	(81,904)	
Other Property And Services	(1,535,717)	(108,394)	(437,960)	(302,760)	-30.87%	(135,200)	▼
	(75,785,178)	(76,535,533)	(47,527,313)	(44,749,242)	-	(2,778,071)	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	251,650	1,607,746	1,443,246	33,935	-97.65%	1,409,311.45	
Tsf From Aerodrome Reserve	-	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	633	-	-	
Tsf From Plant Replacement Reserve	957,943	659,807	-	-	-	-	
Tsf From Infrastructure Reserve	7,253,325	7,163,654	1,005,650	115,000	-88.56%	890,650	▼
Tsf From Partnership Reserve	-	408,000	408,000	408,000	-	-	
Tsf From Waste Management Reserve	-	3,859,303	-	-	-	-	
Tsf From Housing Reserve	1,500,000	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Parks, Ovals and Rec Facilities	-	-	-	-	-	-	
Tsf From Information Technology Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	27,804	27,890	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	96,290	97,296	-	-	-	-	
Tsf From Workers Comp Res	-	-	-	-	-	-	
Tsf From Employee Entitlements Res	-	-	-	-	-	-	
Tsf From Community Development Res	725,000	725,000	-	-	-	-	
Tsf From Cossack Infrastructure Res	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Airconditioning Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Package Reserve	33,333	33,333	33,333.0	-	-100.00%	-	
Tsf From Heavy Haulage Roads Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,787,346	1,787,346	1,787,346	1,787,346	-	-	
Tsf From Restricted Funds Reserve	-	870,116	-	870,116.00	-	870,116.00	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	63,024	-	(63,024)	
New Loans Raised	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	2,932	2,932	1,466	1,441	-	-	
Repayments Of Interest Free Loans To Local Groups	7,501	7,501	5,024	5,024	-	-	
	12,643,124	17,249,924	4,684,065	3,284,518	-29.88%	1,399,547	

<b>Shire Of Roebourne</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 28 February 2014</b>							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
<b>Expenses</b>							
Purchase Of Assets - Land	-	-	-	-	-	-	
Purchase of Assets - Artwork	-	-	-	-	-	-	
Purchase Of Assets - Buildings	(14,359,126)	(14,186,829)	(10,396,534)	(7,926,581)	-23.76%	(2,469,953)	▼
Purchase Of Assets - Equipment	(288,000)	(200,000)	(130,000)	(72,373)	-44.33%	(57,627)	▼
Purchase Of Assets - Furniture & Equipment	(644,800)	(634,448)	(401,848)	(172,378)	-57.10%	(229,470)	▼
Purchase Of Assets - Plant	(1,726,290)	(773,802)	(658,802)	(406,146)	-38.35%	(252,656)	▼
Purchase Of Assets - Infrastructure	(11,540,901)	(12,164,365)	(8,400,985)	(5,854,559)	-30.31%	(2,546,426)	▼
Loan Principal Repayments	(2,932)	(2,932)	(1,441)	(1,441)	-	-	
Tsf To Aerodrome Reserve	(3,673,514)	(8,175,178)	(205,009)	(249,426)	21.67%	-	▲
Tsf To Airconditioning Reserve	-	-	-	-	-	-	
Tsf To Dampier Drainage Reserve	(1,069)	(1,125)	(805)	(453)	-43.74%	-	▼
Tsf To Plant Replacement Reserve	(1,365,234)	(235,107)	(67,259)	(42,217)	-37.23%	-	▼
Tsf To Walkington Theatre Reserve	(203)	(213)	(153)	(23,133)	15019.78%	-	▲
Tsf To Workers Compensation Reserve	(24,960)	(26,373)	(18,837)	(10,982)	-41.70%	-	▼
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(11,007,169)	(15,749,744)	(6,346,239)	(7,111,178)	12.05%	764,939	▲
Tsf To Partnership Reserve	-	(2,700,000)	-	-	-	-	
Tsf To Waste Management Reserve	(5,514,212)	(5,678,269)	(544,617)	(295,587)	-45.73%	(249,030)	▼
Tsf To Housing Reserve	-	-	-	0	-	-	
Tsf To Parks, Ovals & Rec Facilities Reserve	-	-	-	-	-	-	
Tsf To Aged Persons Home Reserve	(2,872)	(2,995)	(2,135)	(1,288)	-39.67%	-	▼
Tsf To Information Technology Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	(3,730)	(3,933)	(2,813)	(1,534)	-45.48%	-	▼
Tsf To Public Open Space Reserve	(2,943)	0	0	(730)	-	-	
Tsf To Mosquito Control Reserve	(167)	(187)	(131)	(80)	-38.88%	-	▼
Tsf To History & Cultural Publications Reserve	(2,177)	(2,284)	(1,632)	(960)	-41.16%	-	▼
Tsf To Employee Entitlements Reserve	(91,927)	(95,972)	(69,080)	(39,250)	-43.18%	-	▼
Tsf To Community Development Reserve	(768,884)	(767,197)	(31,737)	(15,960)	-49.71%	-	▼
Tsf To Underground Power Reserve	-	-	-	-	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,349)	(10,865)	(7,757)	(4,587)	-40.87%	-	▼
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	(63,024)	-	63,024	▲
	(51,031,459)	(61,411,818)	(27,287,814)	(22,293,869)	-18.30%	(4,993,945)	
<b>Adjustment For Non Cash Items</b>							
Depreciation	8,075,504	8,926,140	2,856,363	3,208,190	12.32%	(351,827)	▲
Movement in Employee Benefit Provisions	0	0	0	0	-	-	
Movement in Accrued Interest	0	0	0	0	-	-	
Movement in Accrued Salaries & Wages	0	0	0	0	-	-	
Movement in Deferred Pensioner Rates	0	0	0	0	-	-	
(Profit) / Loss On Disposal Of Assets	77,885	(1,225,770)	11,357	1,647,587	-	(1,636,230)	
	8,153,389	7,700,370	2,867,720	4,855,777	69.33%	(1,988,057)	
<b>Surplus Brought Forward 1 July</b>	653,781	1,136,042	1,136,042	1,136,042			
<b>Amount Raised From Rates</b>	36,406,894	36,406,894	35,458,692	35,891,550	-	(432,858)	
<b>Surplus / (Deficit)</b>	<b>0</b>	<b>(7,500)</b>	<b>20,935,583</b>	<b>28,488,588</b>			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Revenues from Operations	Material Variance		Significant Items	
Governance	55.24%	(75,444)	(75,444)	▲ Various amounts under materiality threshold
Law, Order And Public Safety	27.85%	(230,791)	(200,000)	▲ Contribution Wickham/Roebourne SES - first part payment for SES building
Housing	-88.61%	1,316,656	1,300,000	▼ Budgeted for sale of 190 & 212 Richardson way in January however properties were not sold
Other Property And Services	50.62%	(280,687)	(335,787)	▲ Supervision of Subdivisions - more subdivision fee income than expected
			90,108	▼ Private Works Income - less private works available than budgeted
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	48.94%	74,195	60,004	▲ Debt Recovery Costs - higher than anticipated debt recovery action taken, account is partially offset by reimbursements
Governance	-20.36%	(653,979)	(170,793)	▼ Administration-Corp Services - Reallocated via ABC
			(91,664)	▼ Roebourne Advisory Group Ex Gratia Contribution - Allocated to the skate park, project to start April
			(83,336)	▼ Pt Samson Community Assoc Ex Gratia Contribution - next progress payment not yet claimed
			(66,664)	▼ Wickham Community Assoc Contribution - next progress payment not yet claimed
			(66,664)	▼ Dampier Community Assoc Ex Gratia Contribution - next progress payment not yet claimed
			75,625	▲ Contribution To Pilbara Regional Council
			150,051	▲ LSL Entitlements Cash Backed
Law, Order And Public Safety	-20.47%	(285,255)	(61,056)	▼ Pilbara Industry Road Safety Alliance - No expenditure since last PIRSA meeting, funds are only spent when payments from members are received - \$45k of payments still to be made by 3 members
			(60,742)	▼ Rangers Employment Costs - Monies allocated to other accounts and will be re-couped to this account at EOFY
Housing	62.79%	279,883	428,429	▲ General Administration Alloc
			113,513	▲ Staff Housing Depreciation - adjusted in budget review
			(120,000)	▼ Staff Housing General Mtce Preventative/Remedial - adjusted in budget review
			(211,864)	▼ Alloc - Aerodromes & Waste
Community Amenities	-15.58%	(1,541,869)	(421,324)	▼ Karratha Lazylands - Project being managed by PRC in order to receive CLGF group allocation grant, resulting in a significant decrease in costs. Majority of costs will now be incurred between Mar - Jul 2014. Application of grant funding has been reflected in budget review.
			(260,239)	▼ Karratha Redevelopment Plans - Stage 1 is currently being completed, expected expenditure for 13/14 will be \$200k with the balance being spent 14/15
			(205,535)	▼ Refuse Site Maintenance - reduced in budget review
			(99,384)	▼ Landfill Administration - Allocated through ABC
			(70,817)	▼ Trade/Commercial Refuse Collection - Under expenditure in salaries/wages, addressed in budget review
			(70,141)	▼ Statutory Planning Support Services General Consultants - funding has been fully allocated for this account in 13/14
			(61,482)	▼ Litter Control - Outstanding invoices not processed
			(57,497)	▼ Drainage Maintenance - Timing difference due to cyclone, increased work will be carried out in this area to catch up to the program.
			93,362	▲ Loss on Sale of Effluent System - Disposal of Bulgarra waste water treatment plant not budgeted for, amended in budget review

**Variance Commentary by Program (cont.)**

Expenses from Operations	Material Variance		Significant Items		
Other Property And Services	-30.87%	(135,200)	(1,111,106)	▼	Public Services - Less Allocated To Works
			(1,087,931)	▼	Works - Less Allocated To Works
			(684,740)	▼	Parks & Gardens - Less Allocated To Works
			(567,544)	▼	Plant Repairs - decrease in damage to plant resulting in a decrease in contractors & parts. Amended in budget review.
			(232,724)	▼	Technical Services - Administration
			(151,305)	▼	Workshop Supervision - due to restructure 6 months as surplus with staff on LSL and position vacant, addressed in quarterly review
			(78,255)	▼	Road Data Collection - work is in progress, invoice to be paid once works completed
			63,608	▲	Waste Services - Employment Costs
			72,996	▲	Works - Employment Costs
			149,658	▲	Waste Services - Less Allocated To Works
			278,838	▲	Public Services - Employment Costs
			3,156,248	▲	Technical Services - Less Allocated To Works
Capital Revenue	Material Variance		Significant Items		
Tsf From Infrastructure Reserve	-88.56%	890,650	400,000	▼	Funding for additional footpaths
			350,000	▼	Dampier Drainage Maintenance funding - storm water pipe renewal
			85,000	▼	Cleansweep -account is sopread across several accounts and is expected to balance at EOFY
			55,650	▼	Cossack Infrastructure Project funding - project completed with small surplus
Capital Expenses	Material Variance		Significant Items		
Purchase Of Assets - Buildings	-23.76%	(2,469,953)	(1,621,599)	▼	7 Mile Tip Bldg Improvements - Delays in procurement process due to lack of response from tender, due to be completed in May. Adjusted in budget review
			(595,558)	▼	Buildings-Roeboume/Wickham SES - construction started later than expected due to cyclone and completion of design changes. Amended in budget review
			(385,172)	▼	Leisureplex - Due to delay in contractors completing outstanding items, payment will not be approved until the works are certified complete, amended in budget review
			(144,586)	▼	Leisureplex Shade Playground - Delay due to long procurement process which was caused by difficulty securing a contractor, building has now commenced. Updated in budget review
			(144,063)	▼	Leisureplex Improvements
			(119,548)	▼	New Civic Centre
			(99,967)	▼	Public Toilet Upgrade - Project delayed while seeking confirmation of scope, contract has been let. Changes made in budget review
			(58,676)	▼	Purchase Buildings - The Youth Shed
			720,944	▲	Purchase Housing - purchase of 14 Schooner street not budgeted
Purchase Of Assets - Equipment	-44.33%	(57,627)	(57,627)	▼	Various amounts under materiality threshold
Purchase Of Assets - Furniture & Equipmer	-57.10%	(229,470)	(165,000)	▼	Telecommunications Project
Purchase Of Assets - Plant	-38.35%	(252,656)	(72,149)	▼	Parks & Gardens - Ordered plant in October, awaiting delivery

**Variance Commentary by Program (cont.)**

Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Infrastructure	-30.31%	(2,546,426)	(1,338,912)	▼ Footpath Construction - program delayed slightly due to fabrication of footbridges, all POs issued with work still expected to be completed by the end of the year
			(430,642)	▼ Bulgarra road resealing - works completed under budget
			(195,000)	▼ CCTV project awaiting finalisation of MOU with police and confirmation from IT for the software & hardware interface
			(183,617)	▼ Upgrade Effluent Systems - design work has now commenced, surplus to be moved to 14/15
			(171,750)	▼ 40 Mile Beach Access Road Gravel Resheeting - works expected to commence in April
			(109,623)	▼ Water Infrastructure Upgrades KTA Airport - payment of final contract amount and variations to contract have been delayed until disputes over works completed are resolved, adjusted in Mar review
			(97,918)	▼ Airside Upgrade - tender is in process, payment will be made once works are complete
			(84,605)	▼ Dampier Pipeline - works scheduled for May
			(79,226)	▼ Dampier Bus Shelters - delay in procurement of contractors has delayed project
			(75,000)	▼ Led Lighting Upgrade - work is in progress and will be paid on completion, invoice expected in May
			(64,000)	▼ Bulgarra Oval - General equipment
			(60,516)	▼ Church Park Shade Shelter - scheduling issue due to tenders
			(50,000)	▼ Footpath Lighting Upgrade - priorities have been determined & audit carried out to determine requirements. Currently seeking quotes for supply of lights, installation to be carried out separately.
			(50,000)	▼ Norman Road Extension - works complete, posted to 946028 (swale cross overs), adjusted in Mar review
			51,916	▲ Footpaths Teesdale Place - Atkinson Way - project completed over the original cost estimate which was based on little known detail at the time
			53,385	▲ Footpaths-Dampier Highway Stage 2 - incorrect allocation of expenditure to this account
			84,903	▲ Airport Roadway Construction - adjusted in Mar review
			180,630	▲ Footpath Oleander Place - Job has been added, was part of overall footpath budget which has now been reduced accordingly
Tsf To Infrastructure Reserve	12.05%	764,939	850,290	▼ Net reimbursement to Infrastructure Reserve for Leisureplex funding not yet processed
			(85,351)	▼ Lower than forecast interest due to long term deposit. This is a timing difference which is likely to equal out in the coming months
Tsf To Waste Management Reserve	-45.73%	(249,030)	(249,030)	▼ Lower than forecast interest due to long term deposit. This is a timing difference which is likely to equal out in the coming months

**Shire Of Roebourne**  
**Notes to the Financial Statements**  
**for the period ending 28 February 2014**

**Note 1. Net Current Assets**

	<b>Year to Date</b>	<b>2013/14</b>
	<b>Actual</b>	<b>Brought Fwd</b>
<b>Note</b>	<b>28 Feb 2014</b>	<b>1 July 2013</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash and Cash Equivalents – Unrestricted	21,252,838	797,590
Net Trust Liabilities in Muni	(9,760)	57,078
Trust - ATM Floats	0	0
Trust - Medical Services Incentive Services	0	0
Cash and Cash Equivalents - Restricted - LSL & R4R	0	0
Cash and Cash Equivalents - Restricted – Reserves	1 47,300,784	42,684,509
Cash - Restricted Unspent Grants/Contributions	0	166,312
Cash - Restricted Unspent Loans	0	0
Trade and Other Receivables	2 10,300,601	9,314,700
Land held for Resale - Development Costs	0	0
Inventories	371,396	449,261
	<hr/>	<hr/>
Total Current Assets	79,215,859	53,469,450
<b>Current Liabilities</b>		
Trade and Other Payables	2,773,472	9,607,922
Bank Overdraft	0	0
Current Portion of Long Term Borrowings	1,495	2,935
Current Portion of Provisions	4,064,328	4,064,328
	<hr/>	<hr/>
Total Current Liabilities	6,839,295	13,675,185
<hr/>		
<b>Net Current Assets</b>	<hr/>	<hr/>
	72,376,564	39,794,265
<b>Plus (Minus) Items To Be Excluded</b>		
Take Out Reserve Funds	(47,300,784)	(42,684,509)
Take Out Fully Restricted Cash (Grants/Contributions)	(63,024)	(40,977)
Take Out Fully Restricted Cash (Loans)	0	0
Take Out Restricted Cash (LSL)	0	0
Add Back Non Cash Provisions	3,474,337	4,064,328
Add Back Current Borrowings	1,495	2,935
	<hr/>	<hr/>
<b>Net Current Asset Position</b>	<hr/>	<hr/>
	28,488,588	1,136,042

## ***Shire Of Roebourne***

### **Notes to the Financial Statements (cont.) for the period ending 28 February 2014**

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables	10,664,649
Total Rates Debtors Outstanding	4,821,556

**Shire Of Roebourne**  
**Statement of Financial Position**  
**for the period ending 28 February 2014**

<b>Note 2: Balance Sheet</b>	<b>Actual 2013/14 \$</b>	<b>Actual 2012/13 \$</b>
<b>Current Assets</b>		
Cash On Hand	26,955	27,255
Cash and Cash Equivalents - Unrestricted	21,225,883	936,647
Cash and Cash Equivalents - Restricted (Trust)	3,091,265	2,944,984
Cash and Cash Equivalents - Restricted (Reserves/Muni)	47,300,784	42,684,509
Trade and Other Receivables	10,304,569	9,777,096
Inventories	371,396	449,261
<b>Total Current Assets</b>	<b>82,320,853</b>	<b>56,819,751</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	53,402	53,402
Property, Plant and Equipment	160,448,722	163,350,919
Infrastructure	110,672,674	97,367,531
<b>Total Non Current Assets</b>	<b>271,174,799</b>	<b>260,771,853</b>
<b>Total Assets</b>	<b>353,495,651</b>	<b>317,591,604</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	2,773,472	9,607,922
Trust Liabilities	3,101,025	2,887,905
Long Term Borrowings	1,495	2,935
Provisions	4,064,328	4,064,328
<b>Total Current Liabilities</b>	<b>9,940,320</b>	<b>16,563,091</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	53,402	53,402
Provisions	516,783	516,783
<b>Total Non Current Liabilities</b>	<b>570,185</b>	<b>570,185</b>
<b>Total Liabilities</b>	<b>10,510,505</b>	<b>17,133,276</b>
<b>Net Assets</b>	<b>342,985,146</b>	<b>300,458,328</b>
<b>Equity</b>		
Accumulated Surplus	279,774,046	241,863,499
Asset Revaluation Reserve	15,910,320	15,910,320
Reserves	47,300,780	42,684,509
<b>Total Equity</b>	<b>342,985,146</b>	<b>300,458,328</b>

**Shire Of Roebourne**  
**Statement Of Financial Activity**  
**for the period ending 28 February 2014**

**Note 3: Cash and Cash Equivalents**

	\$
<b>Municipal &amp; Trust Fund Bank</b>	
Cash On Hand	26,955
Westpac on call	4,713,863
Westpac on call & Term Deposits	<u>16,521,981</u>
	<u><b>21,262,799</b></u>
<b>Reserves Fund Bank</b>	
Westpac/WATC/Bankwest on call & Term Deposits	<u>47,300,784</u>
	<u><b>47,300,784</b></u>
<b>Total Cash</b>	<u><u><b>68,563,583</b></u></u>

<b>Note 4</b>				
<b>Shire Of Roebourne</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 28 February 2014</b>				
	<b>2013/2014 Budget</b>	<b>2013/2014 Amended</b>	<b>2013/2014 Year To Date Budget</b>	<b>2013/2014 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(974,642)	(944,642)	(606,653)	(638,677)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	(172,176)	(172,176)	(224,012)
Net (Cost) Revenue to Council for Executive Admin	(938,564)	(792,055)	(531,846)	(501,382)
Net (Cost) Revenue to Council for Public Affairs	(358,750)	(405,020)	(254,979)	(331,212)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	36,596,354	36,712,949	35,707,652	36,197,454
Net (Cost) Revenue to Council for General Revenue	(4,392,526)	(4,437,527)	2,945,042	3,002,077
Net (Cost) Revenue to Council for Corporate Services	3,596,395	3,296,654	2,105,596	1,990,902
Net (Cost) Revenue to Council for Human Resources	(1,696,898)	(1,799,630)	(1,138,691)	(1,040,224)
Net (Cost) Revenue to Council for Corporate Compliance Services	(1,939,401)	(1,436,171)	(1,029,993)	(736,256)
Net (Cost) Revenue to Council for Information Services	(850,942)	(941,080)	(676,589)	(425,587)
Net (Cost) Revenue to Council for Television & Radio Services	(9,921)	(9,921)	(7,046)	(11,857)
Net (Cost) Revenue to Council for Staff Housing	(346,182)	(411,987)	458,443	(1,677,928)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Rio Tinto Partnership	(473,968)	603,222	2,518,202	2,683,893
Net (Cost) Revenue to Council for Community Development	(2,100,242)	(1,524,678)	(634,214)	(1,014,254)
Net (Cost) Revenue to Council for Cossack Art Awards	(131,612)	(1,612)	(1,612)	66,685
Net (Cost) Revenue to Council for Youth Development	(23,700)	(23,200)	34,200	(8,618)
Net (Cost) Revenue to Council for Other Culture	(234,160)	(205,264)	(159,490)	(98,394)
Net (Cost) Revenue to Council for Arts & Culture Program	(46,304)	(43,304)	165,579	535,636
Net (Cost) Revenue to Council for Community Sponsorship	(1,953,502)	(1,866,016)	(1,224,930)	(632,574)
Net (Cost) Revenue to Council for Daycare Centres	(124,313)	(66,069)	(50,937)	(66,655)
Net (Cost) Revenue to Council for Child Health Clinics	(102,830)	(98,440)	(67,752)	(58,628)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(70,944)	(19,368)	(1,048,378)	(949,530)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(112)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(544,771)	(471,327)	(503,583)	(446,063)
Net (Cost) Revenue to Council for Libraries	(1,583,308)	(1,566,321)	(1,038,967)	(1,006,126)
Net (Cost) Revenue to Council for Cossack Operations	(368,392)	(306,201)	(316,432)	(230,578)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,409,552)	(1,418,428)	(1,208,882)	(1,033,487)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(542,183)	(597,226)	(419,155)	(395,948)
Net (Cost) Revenue to Council for Pavilions & Halls	(776,676)	(811,324)	(469,042)	(735,945)
Net (Cost) Revenue to Council for Leisure Projects	(854,649)	(799,968)	(533,066)	(477,859)
Net (Cost) Revenue to Council for Playgrounds	(416,032)	(408,072)	(245,204)	(160,680)
Net (Cost) Revenue to Council for Youth Centres	(3,640)	50,163	(2,424)	(1,940)
Net (Cost) Revenue to Council for Medical Services	30,424	32,684	18,280	20,778
Net (Cost) Revenue to Council for Other Buildings	(297,195)	(247,195)	(175,937)	(84,207)
Net (Cost) Revenue to Council for The Youth Shed	(888,227)	(1,023,302)	(697,558)	(675,265)
Net (Cost) Revenue to Council for Karratha Leisureplex	(2,205,104)	(3,020,581)	(1,565,494)	(1,275,631)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(102,851)	(154,028)	(118,642)	(153,732)
Net (Cost) Revenue to Council for Aged Persons Housing	0	(949)	(759)	(1,210)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	(467)

<b>Shire Of Roebourne</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 28 February 2014</b>				
	<b>2013/2014 Budget</b>	<b>2013/2014 Amended</b>	<b>2013/2014 Year To Date Budget</b>	<b>2013/2014 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(551,983)	(332,886)	(1,047,204)	(210,363)
Net (Cost) Revenue to Council for Ranger Services	(949,820)	(899,412)	(427,948)	(375,173)
Net (Cost) Revenue to Council for Business Improvement Process	(169,284)	(44,501)	(32,384)	(20,116)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(479,159)	(610,833)	(305,417)	(385,406)
Net (Cost) Revenue to Council for Community Safety	(297,796)	(86,027)	(62,104)	259,690
Net (Cost) Revenue to Council for Economic Development	(278,588)	(290,268)	(201,011)	(163,947)
Net (Cost) Revenue to Council for Camping Grounds	47,220	43,220	31,257	37,686
Net (Cost) Revenue to Council for Building Control	89,058	(1,656)	26,565	73,128
Net (Cost) Revenue to Council for Health Services	(941,206)	(941,029)	(617,538)	(614,252)
Net (Cost) Revenue to Council for Town Planning	(1,229,783)	(1,360,061)	(799,732)	(766,032)
Net (Cost) Revenue to Council for Strategic Planning	(319,025)	(395,827)	(310,137)	(297,763)
Net (Cost) Revenue to Council for Development Services	(90,535)	(50,535)	(33,351)	(32,051)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(503,630)	(536,265)	(333,136)	(283,981)
Net (Cost) Revenue to Council for Public Services Overheads	(133,374)	108,524	35,545	857,510
Net (Cost) Revenue to Council for Fleet & Plant	(1,650,959)	20,077	(392,991)	340,403
Net (Cost) Revenue to Council for Roads & Streets	(5,343,243)	(5,270,765)	(3,620,657)	(3,517,525)
Net (Cost) Revenue to Council for Parks & Gardens	(2,021,931)	(1,920,609)	(1,237,679)	(917,538)
Net (Cost) Revenue to Council for Drainage	(321,006)	(321,092)	(342,008)	(520,677)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,207,033)	(1,281,927)	(1,543,318)	(699,757)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(1,218,721)	(848,964)	(528,661)	(312,336)
Net (Cost) Revenue to Council for Cemeteries	(85,741)	(85,741)	(68,693)	(11,828)
Net (Cost) Revenue to Council for Public Toilets	(476,180)	(476,180)	(271,189)	(210,002)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(318,812)	(318,812)	164,233	(123,571)
Net (Cost) Revenue to Council for Town Beautification	(1,783,105)	(1,772,152)	(1,150,969)	(852,485)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(200,000)	(90,000)	(10,774)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	101,062	101,062	13,098
Net (Cost) Revenue to Council for Works Overheads	93,506	(140,872)	(183,430)	831,516
Net (Cost) Revenue to Council for Parks & Gardens Overheads	184,001	154,453	99,032	773,570
Net (Cost) Revenue to Council for Tech Services	(1,138,399)	(340,741)	(385,002)	(2,975,356)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(3,898)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	0	(32,000)	(21,336)	(32,051)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	36,930	(241,091)	(133,910)	8,043
Net (Cost) Revenue to Council for Waste Collection	(3,745,908)	(4,169,984)	1,259,421	1,515,041
Net (Cost) Revenue to Council for Landfill Operations	2,686,739	3,519,742	(864,330)	1,950,924
Net (Cost) Revenue to Council for Waste Overheads	1,276,056	1,276,006	861,573	609,520
Net (Cost) Revenue to Council for Karratha Airport	6,574,665	1,978,594	2,702,102	4,264,670
Net (Cost) Revenue to Council for Tien Tsin Inne	59,591	(57,409)	(8,506)	100,674
Net (Cost) Revenue to Council for Other Airports	(6,546)	(6,546)	(4,554)	(812)

**9.2 LIST OF ACCOUNTS MARCH 2014**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Acting Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>28 February 2014</b>
<b>Applicant/Proponent:</b>	<b>Not Applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the Shire. These services enable the Shire to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 - Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.1	Assist compliance against purchasing delegations
	4.d.1.5.2	Ensuring timely recognition and collection of revenues and payment for goods and services

**RISK MANAGEMENT CONSIDERATIONS**

It is incumbent on the Shire to have good trade practices. As a leader in the community it is important that good governance structures and controls are established. Having poor terms of trade is likely to have increased risk of penalties, loss of quality services and contractors and increase in dissatisfaction amongst the community. The reverse is the case with good terms of trade.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,479,841.51 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 227 to 231 (Inclusive);
- b) EFT26608 to EFT27249 (Inclusive);
- c) Cheque Vouchers 76729 to 76838 (Inclusive)
- d) Cancelled cheques EFT25630, EFT25446, EFT26700, EFT26853, EFT26987, EFT27081, EFT27231, 76759, 76781, 76783, 76784, 76809;
- e) Direct Debits DD19823.1 to DD19881.1; and
- f) Payroll Cheques \$1,507,023.45 with the EXCEPTION OF     (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community that we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152806  
 MOVED : Cr Kickett  
 SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,479,841.51 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 227 to 231 (Inclusive);
- b) EFT26608 to EFT27249 (Inclusive);
- c) Cheque Vouchers 76729 to 76838 (Inclusive);
- d) Cancelled cheques EFT25630, EFT25446, EFT26700, EFT26853, EFT26987, EFT27081, EFT27231, 76759, 76781, 76783, 76784, 76809;
- e) Direct Debits DD19823.1 to DD19881.1; and
- f) Payroll Cheques \$1,507,023.45

**CARRIED**

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
227	10.03.2014	Bond Administrator	Staff Housing Bond	384.20
228	10.03.2014	S Mantravadi	Travellers Library Membership - S Mantravadi	50.00
229	25.03.2014	Shire Of Roebourne	Refund - Partial Verge Bond For Damages To Kerb At 90 Bajamalu Dr Baynton	950.40
230	25.03.2014	Aiveen Finch	Travellers Library Membership A. Finch	50.00
231	25.03.2014	Pivot Way Pty Ltd	Refund - Verge Bond, Marniyarra Loop Baynton	3,000.00
EFT25630	18/12/2013	Jangs Thai Kitchen	Cancelled Cheque	-234.00
EFT25446	11/12/2013	Jangs Thai Kitchen	Cancelled Cheque	-234.00
EFT26608	28.02.2014	The Haines Superannuation Fund	Superannuation contributions	657.62
EFT26609	28.02.2014	WA Super ( Formerly WALGSP)	Superannuation contributions	211,963.06
EFT26610	28.02.2014	AMP Custom Super	Superannuation contributions	630.56
EFT26611	28.02.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	61.77
EFT26612	28.02.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	636.96
EFT26613	28.02.2014	J & S Pryor Super Fund	Superannuation contributions	893.88
EFT26614	28.02.2014	Statewide Super	Superannuation contributions	1,350.62
EFT26615	28.02.2014	QSUPER - BROWN	Superannuation contributions	988.40
EFT26616	28.02.2014	QSUPER -ANTONY	Superannuation contributions	571.27
EFT26617	06.03.2014	Australian Taxation Office	Payroll deductions	267,857.00
EFT26618	06.03.2014	Child Support Agency	Payroll deductions	1,056.57
EFT26619	05.03.2014	Building Commission (Building Services Levy)	BSL - January 2014 Collections	31,435.72
EFT26620	05.03.2014	Lions Club Of Karratha & Dampier (Inc)	Sponsorship 2013 - Fenacing Festival 3-4 August 2013	60,000.00
EFT26621	05.03.2014	Alliance Contracting Pty Ltd	Cleanup - Remove Green Waste After Cyclone 30/01-11/02/14	86,891.37
EFT26622	05.03.2014	Anderson Excavators And Bobcats Pty Ltd	Cleanup - Green Waste Removal After Cyclone 31/01-11/02/14	75,570.00
EFT26623	05.03.2014	Demountable Sales and Hire WA	7 Mile Waste - Stage Two 80% Progress Payment Associated Construction Works. (Transportable Ablutions Block)	77,744.00

Chq/EFT	Date	Name	Description	Amount
EFT26624	05.03.2014	Environmental Industries	Cleanup - Cyclone Christine 02/01/14 - 08/01/14	133,771.31
EFT26625	05.03.2014	Staples Australia (formerly Corporate Express)	Stationery	3,366.06
EFT26626	05.03.2014	North West Realty	354 Samson Way - Water Usage 04/11/13 To 03/01/14	81.48
EFT26627	05.03.2014	Perth Irrigation Centre	Retic Repairs - Various	8,374.24
EFT26628	05.03.2014	Ray White Real Estate	4 Flannelbush - Water Usage 27/11-09/01/14	82.19
EFT26629	05.03.2014	Avdata Australia	Kta Airport - Avdata Monthly Service / Billing Fee	1,158.48
EFT26630	05.03.2014	Altara Group Pty Ltd	Safety Management Manual	667.74
EFT26631	05.03.2014	A Azzopardi	Staff Reimbursement - Training Accom	155.00
EFT26632	05.03.2014	Richard Chamberlain	Karratha Golf Course - Design Of Grass Greens	16,500.00
EFT26633	05.03.2014	Cruizer's Café & Catering	Catering 28/01/14	1,237.50
EFT26634	05.03.2014	Fuel Fix Pty Ltd	Kta - Weekly Hire 1200ltr Fuel Trailer 19/08/13 To 20/08/13	172.85
EFT26635	05.03.2014	Firey Productions	Production Of A Corporate Video	17,894.00
EFT26636	05.03.2014	Links Modular Solutions	Klp - Remote Implementation & Training Group Fitness Kiosk Annual Access Fee	13,502.50
EFT26637	05.03.2014	Neils Reticulation And Landscaping	Various Retic Repairs & Gardening Works	5,201.90
EFT26638	05.03.2014	Pilbara Distributors	Catering Supplies	911.35
EFT26639	05.03.2014	Amcap (Formerly Skipper Truck Parts)	Stock	96.02
EFT26640	05.03.2014	Kmart Karratha	Clipboards For Community Survey/Dog Bowls for Pound	103.00
EFT26641	05.03.2014	Scope Business Imaging	Photocopier Charges	3,437.27
EFT26642	05.03.2014	Woolworths (WA) Ltd	Café Stock, Stationery Items, Catering	1,153.43
EFT26643	05.03.2014	Wormald Australia Pty Ltd	Routine Inspections/Maintenance	1,280.45
EFT26645	05.03.2014	Karratha Contracting Pty Ltd	Depot - New AC, Honeymoon Cove - Repair Toilets, Wickham Trsf Stn - Plumbing Works, Kta Airport - Monopole Structure, SoR - AC Maintenance, Kta Airport - Repair Broken Sewer, RAC - Locate Cables, Repair Blockages, Kta Airport - Repair Sewer Connection, Kta Airport - Fabricate Gearbox Motor Covers	102,618.82
EFT26646	05.03.2014	Lightbase Pty Ltd	Roebourne School Oval - Supply And Install Replacement Damaged Light Fixtures	109,450.00
EFT26647	05.03.2014	Pilbara Motor Group	Vehicle Purchase - Toyota Hilux SR 4x4 Turbo Diesel Dual Cab Automatic Wellbody Ute, Various Parts	46,882.82
EFT26648	05.03.2014	Pindan Contracting Pty Ltd	KLP - Claim 32 Variations	144,858.33
EFT26649	06.03.2014	Duxton Hotel Perth	Accommodation And Meals 16/01/14	229.00
EFT26650	06.03.2014	Midalia Steel	Various Materials for Repairs/Maintenance	373.25
EFT26651	06.03.2014	Parry's Merchants	Stock	1,270.05
EFT26652	06.03.2014	GTEC	Kta Airport - Annual Technical Inspection & Provide Report Condition Of Pavements & Drainage	6,178.00
EFT26653	06.03.2014	The Retic Shop	Stock	3,123.91
EFT26654	06.03.2014	Atom Supply	Stock	95.01
EFT26655	06.03.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	251.20
EFT26656	06.03.2014	Abco Products	Stock	1,871.83
EFT26657	06.03.2014	West End Arts Australia Pty Ltd T/a Archipelago Arts	7 Mile - Collate Art Submissions & Present To Arts Committee For Selection Of An Artist	4,455.00
EFT26658	06.03.2014	Airport Security Pty Ltd	KTA Airport - Print and supply of ASIC's	1,480.00
EFT26659	06.03.2014	Ampac Debt Recovery	Debt Recovery Costs	5,595.99
EFT26660	06.03.2014	Beaurepaires	Plant Repairs/Parts	8,507.61
EFT26661	06.03.2014	BRL Building Company	35,33,39,41 & 51 Clarkson Way - Remove Gravel & Replace With Concrete Incorporating Drainage	15,523.75

Chq/EFT	Date	Name	Description	Amount
EFT26662	06.03.2014	Centurion Transport Co Pty Ltd	Freight	2,483.54
EFT26663	06.03.2014	Catherine Cresswell	7 Mile Waste - Public Artwork 1st Instalment for Fabrication of One Mans Trash	18,700.00
EFT26664	06.03.2014	E & MJ Rosher Pty Ltd	Equipment Purchase - Jarrett Ehd360G Slasher	21,505.00
EFT26665	06.03.2014	Health On The Move	Ergonomic Assessment For Office Staff - 10/12/13	3,298.90
EFT26666	06.03.2014	Icon Film Distribution Pty Ltd	Moonrise Cinema - Film Hire	500.00
EFT26667	06.03.2014	J G Johnson Painting & Decorating Pty Ltd	5b Leonard - Painting Repairs	428.00
EFT26668	06.03.2014	John Raymond Main	Rates Refund for A46985	1,833.85
EFT26669	06.03.2014	Poolwerx Karratha	Swimming Pool Service July 2013	273.55
EFT26670	06.03.2014	Paramount Pictures Australia	Moonrise Cinema Screening Fee	752.00
EFT26671	06.03.2014	Tom Stoddart Pty Ltd (Stoddart Manufacturing)	KLP - Detergent Pump for Dishwasher	1,208.47
EFT26672	07.03.2014	Karratha Earthmoving & Sand Supplies	TC Christine - Post Cyclone Clean-up Supply Machinery 8/1/14 - 31/1/14	133,806.75
EFT26673	10.03.2014	K Nugent	Travel Assistance Trust Withdrawal	1,000.00
EFT26674	10.03.2014	S Pryor	Travel Assistance Trust Withdrawal	7,520.00
EFT26675	10.03.2014	Rapley Wilkinson Pty Ltd	Verge Bond Refund - Lot 895 #114B Bajamalu Drive Baynton	3,000.00
EFT26676	10.03.2014	Gary Hill	Verge Bond Refund - Lot 112b Bajamalu Drive	3,000.00
EFT26677	10.03.2014	Prefab Building Systems Australia Pty Ltd	Verge Bond Refund - #28 Marri Marri Parade Baynton	6,000.00
EFT26678	10.03.2014	Maria Pullin	Travellers Membership Refund	50.00
EFT26679	10.03.2014	Christopher Slattery	Travellers Membership Refund	50.00
EFT26680	10.03.2014	Melanie Watt	Verge Bond Refund - Lot 5 #37 Clarkson Way	3,000.00
EFT26681	10.03.2014	Lee Willoughby t/as Willoughby Carpentry	7 Mile Waste - Top Slab and Shade Frame Footings - Final Claim	190,124.77
EFT26682	11.03.2014	Roebourne Visitor Centre	RVC - Q3 2013/14 FY Funding Payment	80,684.75
EFT26683	11.03.2014	Department Of Fire And Emergency Services (ESL Payments)	Emergency Services Levy For Rates Levied In 13/14	538,242.26
EFT26684	12.03.2014	Australia Post	Renewal Of Wickham Public Library Post Office Box	255.00
EFT26685	12.03.2014	Alpha First Aid Supplies Pty Ltd	Stock	185.42
EFT26686	12.03.2014	Aerodrome Management Services Pty Ltd	Kta Airport - Reporting Officer Training Perth - J Napier 18-21/2/2014	2,050.00
EFT26687	12.03.2014	Avis Australia Car Hire	Vehicle Hire - 28/1/14 - 30/1/14	1,124.76
EFT26688	12.03.2014	ARRB Group Ltd	Training Registration - Drainage For Road Design 19-20/5/14	1,562.00
EFT26689	12.03.2014	Jupps Carpet Court Karratha	16 Winyama Rd - Supply And Install Carpet In Bedroom 2 Due To Cyclone Damage	1,140.00
EFT26690	12.03.2014	Chefmaster Australia	Stock	677.10
EFT26691	12.03.2014	Chemsearch Australia	Stock	3,378.65
EFT26692	12.03.2014	Chemdry Northwest	23 Rodgers Way Nickol - Vacate Clean Hand Back On 16/09/2013	770.00
EFT26693	12.03.2014	Staples Australia (formerly Corporate Express)	Stationery	2,743.70
EFT26694	12.03.2014	Convic Design Pty Ltd	Roebourne Skatescape Detailed Design	11,000.00
EFT26695	12.03.2014	Department Of Agriculture & Food	KLP - Quarantine Inspection Fee for Plants	56.00
EFT26696	12.03.2014	Davis Langdon Australia Pty Ltd	7 Mile Landfill Redevelopment - Stage 3 Fee Proposal DEC Works Approval	19,504.93
EFT26697	12.03.2014	Educational Experience Pty Limited	Karratha Library - New Resources	364.76
EFT26698	12.03.2014	Garrards Pty Ltd	Stock	111.96
EFT26699	12.03.2014	Hathaway's Lubricants	Stock	9,963.55
EFT26700	12.03.2014	Host Direct	Cancelled Cheque	0.00

Chq/EFT	Date	Name	Description	Amount
EFT26701	12.03.2014	Ispx	Domain Hosting Yearly Premium (16/02/2014 - 15/02/2015)	165.00
EFT26702	12.03.2014	Karratha International Hotel	Accommodation & Meals - 31/1/14 - 2/2/14 Reptile Expo 1/2/14 Youth Shed	2,170.80
EFT26703	12.03.2014	Karratha Earthmoving & Sand Supplies	7 Mile Waste - Disposal Fee For Cyclone Christine Clean Up Waste	11,063.94
EFT26704	12.03.2014	Karratha Districts Junior Soccer Association	Funding Assistance For The Football West Regional Championships In Perth (Grant)	2,000.00
EFT26705	12.03.2014	Lil's Retravision Karratha	Health - Digital Camera	184.00
EFT26706	12.03.2014	Lajanta Pty Ltd T/As Jamaica Blue-Karratha	Vouchers For Coffee - An Incentive For Completing The Community Survey 2014	882.50
EFT26707	12.03.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	23,862.85
EFT26708	12.03.2014	WALGA (Marketforce)	Advertisement – Assistant Management Accountant W/A 25/01/14 & Pilbara News 29/01/14	8,139.00
EFT26709	12.03.2014	Mantra On Murray	Accommodation 09/02 To 12/02/14 Community Services	675.00
EFT26710	12.03.2014	Chandler Macleod	Labour Hire	113,583.17
EFT26711	12.03.2014	Anittel Pty Ltd	IT Computer Software Licences	126,733.96
EFT26712	12.03.2014	Poolmart Karratha	Klp - Palintest Test Tubes	155.00
EFT26713	12.03.2014	Point Samson Community Association Inc	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (70 Bags)	420.00
EFT26714	12.03.2014	Water2Water	Shire Administration Building (tea Room/ Exec Kitchen)- C08121426/2010012830042 - Zip Hydrotap 100/125	5,399.85
EFT26715	12.03.2014	Bradley Alfred Pezzali	Reimbursement For Electricity 03/12/13 To 03/02/14	490.34
EFT26716	12.03.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Dampier Library - Electricity Usage 9/11/13 - 20/01/14 73 Days 2936Kwh	2,429.50
EFT26717	12.03.2014	Pilbara Real Estate	13 Wagari Drive - Water Usage 04/12/13 To 05/02/14	261.01
EFT26718	12.03.2014	Pixel It Network Solutions	Netsupport Manager 200-249 Client Volume Maintenance To 31-03-2015	2,288.00
EFT26719	12.03.2014	Parry's Merchants	TTI - Cafe Stock	18,446.00
EFT26720	12.03.2014	Risk Management Technologies	Chem Alert System License Renewal 09 April 2014 - 09 April 2015	5,893.80
EFT26721	12.03.2014	UNIR Hotels Pty Ltd T/A Rydges Perth	Accommodation Councillor attendance PRC Meeting 04/02/14	175.00
EFT26722	12.03.2014	Bryan Retter (SpinFX Audio)	Entertainment For The Rio Tinto Partnership Annual Celebration 25/02/14	660.00
EFT26723	12.03.2014	Swan Earthmoving	Point Samson - Street Sweeping 20-21/01/14	2,431.00
EFT26724	12.03.2014	Signswest Stick With Us Sign Studio	Kta - Airport Regulatory Signage	1,293.60
EFT26725	12.03.2014	SAI Global Ltd	Use of General Conditions of Contract Australian Standard - Royalty fees	258.83
EFT26726	12.03.2014	Reliance Petroleum	Stock - Bulk Diesel For Delivery To The Cowle Road Depot 25/2/14	25,283.26
EFT26727	12.03.2014	Royal Life Saving Society WA Inc	Klp - Resuscitation	1,499.20
EFT26728	12.03.2014	TNT Express	Freight	6,069.39
EFT26729	12.03.2014	Truck Centre (WA) Pty Ltd	Parts - Various	1,466.27
EFT26730	12.03.2014	Thrifty Car Rental	Kta Airport - Vehicle Hire For 17-22/2/2014 In Perth	489.71
EFT26731	12.03.2014	West Pilbara Junior Cricket Association	Shire Grant For Cricket Country Cup Hosting In Karratha	961.00
EFT26732	12.03.2014	Worksense Safety & Workwear	Uniforms	253.32
EFT26733	12.03.2014	Atom Supply	Stock	617.64
EFT26734	12.03.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	684.67
EFT26735	12.03.2014	A Noble & Son Ltd - WA Division	Kta Airport - Provide Install And Certify Tie Down Cables	5,480.75
EFT26736	12.03.2014	Auslec	KLP - Fluorescent Light Globes	259.82

Chq/EFT	Date	Name	Description	Amount
EFT26737	12.03.2014	Airport Lighting Specialists Pty Ltd	Kta Airport - Encapsulated 200w Lights	798.60
EFT26738	12.03.2014	Onyx (Aust) Pty Ltd	Catering 12/02/14	922.00
EFT26739	12.03.2014	Protector Alsafe	Uniforms / Boots	1,315.75
EFT26740	12.03.2014	Abco Products	Main Admin Building - Upright Vacuum	997.92
EFT26741	12.03.2014	Attorney-General's Department	Kta Airport - Auscheck Lodgements (x12) For January 2014	1,176.00
EFT26742	12.03.2014	Apprenticeships Australia	Managed Apprentice B Le February 2014	366.67
EFT26743	12.03.2014	Aggreko	Hire Of Portable Air Conditioning Unit Due To Cyclone Damage	710.27
EFT26744	12.03.2014	Atktec Pty Ltd	7 Mile Waste - Stage 2 Review Evaluation And Clarification Of Tender Submissions	4,334.00
EFT26745	12.03.2014	Analytical Reference Laboratory (WA) Pty Ltd	Klp - Analysis Of Water Samples	55.00
EFT26746	12.03.2014	APP Corporation Pty Ltd	Concept Development And Business Plan For Karratha Municipal Precinct Oct 2013	13,777.50
EFT26747	12.03.2014	Allpest WA	Termite Inspections	5,698.00
EFT26748	12.03.2014	Ashdown-Ingram	Parts for Repairs - Various	1,719.30
EFT26749	12.03.2014	Ampac Debt Recovery	Debt Recovery Costs	3,132.29
EFT26750	12.03.2014	Acromat Pty Ltd	Klp - Basketball Backboards Net And Ring	2,387.00
EFT26751	12.03.2014	Australian Safety Engineers (WA)	Klp - Delivery of Refill For 2 x BA Cylinders	134.64
EFT26752	12.03.2014	Artyzan	TC Clean up - Green Waste Pick Up 20/01/2014 to the 31/01/2014	27,280.00
EFT26753	12.03.2014	Anderson Excavators And Bobcats Pty Ltd	7 Mile Waste - Disposal Fee For Cyclone Christine Clean Up	18,627.24
EFT26754	12.03.2014	Australian Hardwood Stake Co Pty Ltd	Stock	434.50
EFT26755	12.03.2014	M Abeysinghe	Reimbursement For HR Training	480.00
EFT26756	12.03.2014	BOC Limited	5a Leonard Way - Refill Gas Bottles	1,564.36
EFT26757	12.03.2014	BP Roebourne	Fuel	476.96
EFT26758	12.03.2014	Bunzl Ltd	Stock - Various	363.00
EFT26759	12.03.2014	Beaurepaires	Various Vehicle Repairs	2,488.16
EFT26760	12.03.2014	BC Lock & Key	Various Keys and Repairing of Locks	2,945.32
EFT26761	12.03.2014	Peter Bellingham Environmental Images Pty Ltd	Purchase Of 3 Dvds (Journey Through The Pilbara)	120.00
EFT26762	12.03.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Various	3,795.09
EFT26763	12.03.2014	Beacon Equipment	Plant - Single Axle Trailer With Pressure Cleaner & Fire Pump x 2, and Various Parts for Plant Repairs	33,598.70
EFT26764	12.03.2014	BRL Building Company	39,45,41,47,35 Clarkson Way - Remedy Building Defects	16,634.24
EFT26765	12.03.2014	CJD Equipment	Vehicle Repairs - Windscreen, Wiper Motor	2,613.84
EFT26766	12.03.2014	Coca-Cola Amatil (Holdings) Ltd	Kiosk / Café Stock	4,195.79
EFT26767	12.03.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Plant - Parts for Repairs	1,393.58
EFT26768	12.03.2014	Chadson Engineering Pty Ltd	Stock	155.10
EFT26769	12.03.2014	Chemform	Stock	244.97
EFT26770	12.03.2014	Catherine Cresswell	7 Mile Waste - Stage 2 Fabrication Of Public Artwork	9,570.00
EFT26771	12.03.2014	Celebrate Western Australia Inc	Australia Day Awards - 2 Tickets WA 2014	500.00
EFT26772	12.03.2014	S Culling	Klp - Reimbursement For Pool Noodles	160.00
EFT26773	12.03.2014	Command IT Services	Commend Intercom Station And Access Control, Variations & Additional Scope to Airport Access Controls	14,575.88
EFT26774	12.03.2014	CMA Contracting Pty Ltd	Progress Claim - (KEC) Remobilisation to Site, Rolling Of Site	15,290.00
EFT26775	12.03.2014	Christine Campbell	Reimbursement For Lost Ticket Paid	161.00

Chq/EFT	Date	Name	Description	Amount
EFT26776	12.03.2014	David Gray And Company Pty Limited	Stock	570.24
EFT26777	12.03.2014	Castledex	Compactus Shelving Clips & Postage	36.54
EFT26778	12.03.2014	D & S Wells (WA) Pty Ltd	Plant - Fabricate Compactor Scraper Teeth	1,399.90
EFT26779	12.03.2014	Design Co-Operative Ltd	Design And Print Of The 12/13 Partnership Annual Report	14,689.40
EFT26780	12.03.2014	Donald Cant Watts Corke (wa) Pty Ltd	Dampier Community Hub - Travel Disbursements For Quantity Surveyor	10,697.81
EFT26781	12.03.2014	Elliotts Irrigation Pty Ltd	Stock - Various	6,117.76
EFT26782	12.03.2014	Ezi-Hose Pty Ltd	Depot Workshop - Change Out Grease Hose Reel	2,143.61
EFT26783	12.03.2014	Entertainment One	Moonrise Cinema Screening Fee	707.00
EFT26784	12.03.2014	Elan Media Partners	Library - New Resources	3,215.20
EFT26785	12.03.2014	Chubb Fire Safety Ltd	7 Mile Waste - Repair Fire Suppression Damage At Tank System	1,741.30
EFT26786	12.03.2014	FOXTEL For Business	Klp - Foxtel, Monthly Fee	330.00
EFT26787	12.03.2014	Golden Hiabs	Plant Transport 23/01/14	500.50
EFT26788	12.03.2014	Globe Australia Pty Ltd	Stock	417.45
EFT26789	12.03.2014	GES Consulting	Green The Greens - Consulting Fees 10/02/14 To 28/02/14	11,000.00
EFT26790	12.03.2014	Global Security Management (WA)	Nightly Security Patrols	8,136.70
EFT26791	12.03.2014	Prime Media Group (GWN7)	Klp - TV Advertising - January 2014	1,194.60
EFT26792	12.03.2014	Goldplay Holdings Pty Ltd	7 Mile Waste - 20 Hour Wet Hire Of Six Wheel Drive Grader	4,180.00
EFT26793	12.03.2014	L Gan	Reimbursement For Meals, Perth Training 19-22/02/14	131.55
EFT26794	12.03.2014	Philip Roy Green	Rates refund for A57405 5 Tournay Court Baynton	2,792.13
EFT26795	12.03.2014	G Gray	Meal Expense Reimbursement, Landfill Tour In Perth 31/01/14	228.00
EFT26796	12.03.2014	Karratha Contracting Pty Ltd	RAC - Repair Chlorine Alarm, 7 Mile - Unblock Septic, 906 Walcott - Repair Major Leak, RCC - Electrical Works, PBFC - Repair Hot Water, FBCC - Repair Showers/Tap Washers, Wickham Library - Repair Security Lights, 1 Cook Close - Install Water Line, Fix Drains, Point Samson - Repair Flood Lights, Nickol Skate Park - Repair Lights, KLP - Install Controller For Pump Station, Millers Well - Repair Broken Mainline & Repair Burst Effluent Pipe	70,322.97
EFT26797	13.03.2014	Repco Auto Parts	Parts - Various	163.79
EFT26798	13.03.2014	Roy Galvin & Co Pty Ltd	Bulgarra Oval - Cyclone Related Broken Concrete Concrete Supplies	118.15
EFT26799	13.03.2014	Ralph & Beattie Bosworth Pty Ltd	Klp - Variation Assessments Dec 2013 & Jan 2014	2,860.00
EFT26800	13.03.2014	Roebourne Dingo Hire	Vehicle Removal - Various	2,640.00
EFT26801	13.03.2014	Red Earth Flowers	Supply & Delivery Of 2 X Flower Arrangements For Medical Practices	220.00
EFT26802	13.03.2014	Revolution Truck And Trailer Parts	Plant - Parts for Repairs	337.21
EFT26803	13.03.2014	Rowan'z Mowin & Handyman Service	11 Frinderstein Way - Trim Bushes	440.00
EFT26804	13.03.2014	Reface Industries Pty Ltd	Karratha Library - Service Repair Upgrade & Shipping Of Disc Cleaner	103.38
EFT26805	13.03.2014	Statewide Bearings	Plant - Parts for Repairs	311.71
EFT26806	13.03.2014	Kmart Karratha	Klp - Equipment For Swim School	472.00
EFT26807	13.03.2014	Speedo Australia Pty Ltd	Klp - Speedo Merchandise For Pro Shop	1,397.00
EFT26808	13.03.2014	Decor8 Australia Pty Ltd	Graffiti Removal On Rocks At Karratha Waterfall	968.00
EFT26809	13.03.2014	Seek Limited	Seek Job Ad Pack Of 10	2,057.00
EFT26810	13.03.2014	Saving Animals From Euthanasia	SAFE Cat MOU Payment Jan - Mar 2014	3,750.00

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EFT26811	13.03.2014	Sage Consulting Engineers Pty Ltd	Roe Street Roebourne - Road Lighting	10,835.00
EFT26812	13.03.2014	Supastar Enterprises Pty Ltd	Kta Airport - Lower Turn Buckles And Rope Grips Below Surface On 10 Points At GA Apron	6,600.00
EFT26813	13.03.2014	Swan Districts Football Club	Grant Contribution Sp/02/jul/2013 - Equipment For Training Fitness And Agility	880.00
EFT26814	13.03.2014	Swoon Design Studio	Design & Print DI Flyer For Graffiti Brochure	958.65
EFT26815	13.03.2014	Shelf Cleaning Services Pty Ltd	Cleaning Of Cossack Museum & Court House 14/01/14	2,471.00
EFT26816	13.03.2014	Designa Sabar Pty Ltd	Kta Airport - 3 x Coin Box And 3 x Vault Cassette Deposit	5,881.82
EFT26817	13.03.2014	Smokemart	Kta Airport Cafe - Tobacco And Related Products	3,750.95
EFT26818	13.03.2014	Southern Scene Pty Ltd	Library - New Resources	4,151.10
EFT26819	13.03.2014	System Integration Partners Pty Limited (SI Partners)	BES10 EMM Corporate V10.1 Annual CAL x60	1,386.00
EFT26820	13.03.2014	Snap Subiaco	Perth Royal Show - Competition Forms & Flyers	828.00
EFT26821	13.03.2014	Skilled Group Limited	Kta Airport - Labour Hire	1,720.35
EFT26822	13.03.2014	Telford Industries	KLP - Palintest Test Tubes	343.20
EFT26823	13.03.2014	Tradelink Plumbing Supplies	Klp - Replacement Taps For Water Fountains Plus Fittings	375.19
EFT26824	13.03.2014	T-Quip	Stock - Various	583.35
EFT26825	13.03.2014	Total Eden Pty Ltd	Parts - Various	286.00
EFT26826	13.03.2014	Schneider Electric Buildings Aust. Pty Ltd	Supply Program And Commission Airport Staff Main Office Door Access Control	3,135.00
EFT26827	13.03.2014	Tox Free (Australia) Pty Ltd	Klp - Bin Service January 2014	1,009.14
EFT26828	13.03.2014	State Library of WA (Office of Shared Services)	Library - Lost And Damaged Library Resources	83.60
EFT26829	13.03.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema Screening Fee	2,371.50
EFT26830	13.03.2014	The Luke Adams Foundation	Councillor Strategic Planning Session 14/02/14 (Perth) Guest Speaker	5,500.00
EFT26831	13.03.2014	Tru Blu Hire Australia Pty Ltd	Hire Of Cherry Picker & Access Platform	1,259.76
EFT26832	13.03.2014	3 Degrees Marketing Pty Ltd	Circus School - Arts And Culture Event Graphic Design Development	4,488.00
EFT26833	13.03.2014	TenderLink.com	Tender Advertising	165.00
EFT26834	13.03.2014	TCS Pilbara Pty Ltd	KLP - Assess Airlock Drawings for BCA Compliance and Issue a Certification	1,045.00
EFT26835	13.03.2014	Uniqco(wa)pty Ltd	Bureau Service For February 2014	3,144.17
EFT26836	13.03.2014	Urbis Pty Ltd	Consultancy Services To Prepare Local Planning Policies	2,332.44
EFT26837	13.03.2014	Karratha Timber & Building Supplies (formerly Versatile)	Maintenance Items - Various Locations	3,035.23
EFT26838	13.03.2014	Village Roadshow Pty Ltd	Moonrise Cinema Screening Fee	743.40
EFT26839	13.03.2014	Westrac Equipment Pty Ltd	Plant - Parts for Repairs	2,659.65
EFT26840	13.03.2014	Woolworths (WA) Ltd	Café / Kiosk Stock	309.42
EFT26841	13.03.2014	Wurth Australia Pty Ltd	Stock - Various	221.06
EFT26842	13.03.2014	Wickham Play Group	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (50 Bags)	300.00
EFT26843	13.03.2014	A Ward	Reimbursement For Internet Charges 28/12/13 To 27/01/14	105.00
EFT26844	13.03.2014	Wrapped Creations	Event Styling - Rio Tinto Partnership Celebration	7,502.00
EFT26845	13.03.2014	Wickham Tidy Towns	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (180 Bags)	1,080.00
EFT26846	13.03.2014	Wickham Squash Club	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (60 Bags)	360.00
EFT26847	13.03.2014	Xylem Water Solutions	7 Mile - Extension Of Pump Hire 01/01/14 To 31/01/14	5,456.00
EFT26848	13.03.2014	Yakka Pty Ltd	Uniforms	3,402.57

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EFT26849	13.03.2014	Zipform Pty Ltd	Karratha Revitalisation Plan Project - Generic Letter Mail Out	2,287.43
EFT26850	13.03.2014	Ausdance WA	REAF 2013 - Ticket sales for MOTRE Total of 391 tickets 18/09/13	6,860.00
EFT26851	13.03.2014	Home Hardware Karratha	Cossack - Replacement Lawnmower, Vacuum Blower & Brush cutter	1,665.86
EFT26852	13.03.2014	Hitachi Construction Machinery	Plant - Parts for Repairs	325.89
EFT26853	13.03.2014	T Hanlon	Cancelled Cheque	0.00
EFT26854	13.03.2014	J Hurley	Reimbursement For Phone & Internet Dec 2013 To Feb 2014	327.01
EFT26855	13.03.2014	Insight Callcentre Services	After Hours Call Centre Service For January 2014	2,557.17
EFT26856	13.03.2014	Iron Mountain Australia Pty Ltd	Records Management - January 2014	109.99
EFT26857	13.03.2014	Identity Security Pty Ltd	KTA Airport - Additional VIC Operator For VIC Pass System	71.50
EFT26858	13.03.2014	Ibis Styles Karratha	Accommodation & Meals, A Williamson 19/02/14	335.50
EFT26859	13.03.2014	J G Graphix	Klp - Frosting To Squash Court Walls	3,201.00
EFT26860	13.03.2014	James Bennett Pty Limited	Library - New Resources	1,363.56
EFT26861	13.03.2014	JDA Consultant Hydrologists	Lot 611 Mayo Ct & Lot 612 Boyd Close - Detailed Flood Assessment	8,250.00
EFT26862	13.03.2014	Karratha Smash Repairs	Vehicle Repairs - Various	3,057.19
EFT26863	13.03.2014	Keyspot Services	Self Inking Stamp For D Hutton	181.95
EFT26864	13.03.2014	Karratha Veterinary Hospital	Animal Control - Dog/Cat Spey And Micro chipping, Euth	3,859.60
EFT26865	13.03.2014	Karratha Auto Electrics	Plant - Various Repairs	10,238.54
EFT26866	13.03.2014	Kott Gunning	Legal Advice	4,558.40
EFT26867	13.03.2014	Komatsu Australia Pty Ltd	Plant - Various Repairs	7,906.53
EFT26868	13.03.2014	Kinetic Health Group Pty Ltd	Fast Track Twinrix Hep A & B Injections For S Buhmann	150.70
EFT26869	13.03.2014	Karratha Newsagency - TTI Account	Kta Airport Cafe - Newspapers And Mags	3,731.52
EFT26870	13.03.2014	Karratha Newsagency - KLP Account	Klp - Magazine subscription January 2014	108.65
EFT26871	13.03.2014	S King	Reimbursement Of Study Fees	3,000.00
EFT26872	13.03.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Tow Vehicles - Various	1,299.10
EFT26873	13.03.2014	Karratha Automotive Group	Stock - Various	2,152.43
EFT26874	13.03.2014	Karratha Village	Youth Shed - Valentine's Day Ball Accommodation For Millhouse Band & Sound Technician	1,056.00
EFT26875	13.03.2014	K Sevelj	Reimbursement Of Qantas Club Membership	280.44
EFT26876	13.03.2014	Lyons & Peirce	Kta - Supply & Deliver Potable Water 19/12/13 .	1,334.30
EFT26877	13.03.2014	Lo-Go Appointments	Employment Costs - Rates Officer	11,281.60
EFT26878	13.03.2014	Landgate	Online Transaction Summary For January 2014	72.00
EFT26879	13.03.2014	Rodney & Marilyn Lange	Rates refund for A77315 6 Miles Loop Baynton	87.19
EFT26880	13.03.2014	LE Roberts Drafting & Design (Karratha CAD Centre)	Youth Shed - Construction Of Storage Shed Development Of Project Brief	4,743.40
EFT26881	13.03.2014	Links Modular Solutions	Klp - Rfid Blue Mifare Wristbands	11,599.50
EFT26882	13.03.2014	J Lanza	Reimbursement For Fuel (R10968)	199.00
EFT26883	13.03.2014	Liquor Traders Australia Pty Ltd	Kta Airport Café - Alcoholic Products	16,488.17
EFT26884	13.03.2014	Lazer Linings Pty Ltd	Klp - Supply and Install Autex Fabric Wrapped Panels	34,141.95
EFT26885	13.03.2014	Kristy Ladewig	Rates refund for A90526 22 Nankeen Elbow Nickol	755.07
EFT26886	13.03.2014	Macdonald Johnston Engineering	Plant - Parts for Repairs	962.29
EFT26887	13.03.2014	Modern Teaching Aids Pty Ltd	Klp - Playpens For Crèche And Active World Stand	557.48

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EFT26888	13.03.2014	L Myburgh	Reimbursement For Meals For Healthy Dog Day 12/02/14	130.40
EFT26889	13.03.2014	MAK Industrial Water Solutions Pty Ltd	Kta - Supply Of Consumables As Per Service & Operations Agreement Sa-0800c/12101	12,271.14
EFT26890	13.03.2014	Macroplan Australia (WA) Pty Ltd	Shire Of Roebourne Local Planning Strategy Tender Evaluation Report	10,552.16
EFT26891	13.03.2014	Moontide Management	Mark Olive Performance NAIDOC 2014 50% Appearance Fee	1,925.00
EFT26892	13.03.2014	Materials Consultants Pty Ltd	Footpaths - Construction Particle Size Distribution PSD (Wet Sieve)	1,303.50
EFT26893	13.03.2014	S Marcou	Reimbursement Meal - Landfill Site Visit Perth 30/01/14	230.00
EFT26894	13.03.2014	Redwave Media Ltd	Advertising	4,000.00
EFT26895	13.03.2014	North West Tree Services	Cleanup - Cyclone Christine Stump Grinding Trees And Prune Damaged Trees	44,360.50
EFT26896	13.03.2014	Nickol Bay Hospital	Nickol Bay Hospital - Medical Check Up For K Glover 14/02/2014	203.00
EFT26897	13.03.2014	National Trust Of Australia (WA)	Finalisation Of Tracks And Trails Masterplan	49,597.88
EFT26898	13.03.2014	Northwest Shedmasters	Design & Construction Kta Workshop - Progress Claim No. 8	41,792.14
EFT26899	13.03.2014	NYFL Ltd	Roebourne Street Cleaning - 1/12/13 - 31/12/13	8,844.00
EFT26900	13.03.2014	National Foodservice Equipment	Youth Shed - Cream Bulbs	111.78
EFT26901	13.03.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Refills - Various Sites	59.25
EFT26902	13.03.2014	Neils Reticulation And Landscaping	Various Retic Repairs & Gardening Works	44,061.60
EFT26903	13.03.2014	Orica Australia Pty Ltd	Stock - Various	2,435.79
EFT26904	13.03.2014	OTS Landscaping Service	Kta Airport - Gardening Works	3,128.40
EFT26905	13.03.2014	Outback Constructors Of Australia Pty Ltd	SoR Old Council Depot - Structural Engineering Damage Summary Report	10,280.60
EFT26906	13.03.2014	Pilbara Glass	Cossack Bond Store - Glass Top For Display Cabinet & KLP - Reglaze Door,	1,237.51
EFT26907	13.03.2014	Pilbara Motor Group	Stock - Various	1,230.39
EFT26908	13.03.2014	Pilbara Institute	Front Line Management Training	345.20
EFT26909	13.03.2014	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising	7,214.23
EFT26910	13.03.2014	Perth Petroleum Services	Kta Airport - Replacement Oil & Fuel Spill Kit	5,496.15
EFT26911	13.03.2014	Pt Walcott Volunteer Sea Search & Rescue	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (57 Bags)	342.00
EFT26912	13.03.2014	Peter Dhu - Public Speaking Events	Winning Presentation Skills Training 24/02/14	2,112.00
EFT26913	13.03.2014	PPC Worldwide	Employee Assistance Program - 01/01/2014 To 31/12/2014 For 280 Employees	6,006.00
EFT26914	13.03.2014	Promotion Products Pty Ltd	Youth Advisory Council - Promotional Polo Shirts	2,765.40
EFT26915	13.03.2014	Peak 1 Boxing Club	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (200 Bags)	1,200.00
EFT26916	13.03.2014	Print Sync Norwest Business Solutions	Photocopier Charges	2,236.84
EFT26917	13.03.2014	Parker Black & Forrest Pty Ltd	Klp - Keys Cut For Karratha Leisureplex	214.50
EFT26918	13.03.2014	K Christensen-mortgage	Home Ownership Allowance	572.00
EFT26919	13.03.2014	T Swetman	Home Ownership Allowance	555.00
EFT26920	13.03.2014	L Gan ( Mortgage Account )	Home Ownership Allowance FE 12.03.2014	1,427.64
EFT26921	13.03.2014	B Middleton	Home Ownership Allowance	550.00
EFT26922	13.03.2014	MAXXIA Pty Ltd	Payroll deductions	3,865.26
EFT26923	19.03.2014	Australian Taxation Office	Payroll deductions	277,046.57
EFT26924	19.03.2014	Child Support Agency	Payroll deductions	1,056.57

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EFT26925	14.03.2014	NS Projects	Project Management Services & Disbursements for the Karratha Cultural Precinct Concept Design and Business Plan Development SP038 - Dec 13 to Jan 14	13,157.10
EFT26926	19.03.2014	Home Hardware Karratha	Maintenance Items - Various	20.38
EFT26927	19.03.2014	Harrison Packaging	Stock - Silt Control Bags With Tie & Uv Stabilised	1,100.00
EFT26928	19.03.2014	Ice And Oven Technologies	7 Mile Waste - Alumina Ice Scoop	78.23
EFT26929	19.03.2014	J G Graphix	Moonrise Cinema Advertising At Karratha Visitors Centre	715.00
EFT26930	19.03.2014	Karratha Veterinary Hospital	Animal Control - Dog/Cat Spey And Micro chipping, Euth	253.50
EFT26931	19.03.2014	Komatsu Australia Pty Ltd	Parts - Various	206.79
EFT26932	19.03.2014	Karratha Newsagency - TTI Account	Kta Airport - Newspapers And Magazines	556.18
EFT26933	19.03.2014	Karratha Newsagency - KLP Account	Klp - Magazine Subscription For Fitness Centre W/e 20/02/14	49.85
EFT26934	19.03.2014	Karratha Newsagency - Admin Office Account	Admin - Newspapers And Magazine	94.00
EFT26935	19.03.2014	S King	Reimbursement For Room Hire & Catering - Wickham Sports Taping Worksop 17/03/14	232.00
EFT26936	19.03.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Tow Vehicles - Various	807.40
EFT26937	19.03.2014	Lo-Go Appointments	Employment Costs - Rates Officer	2,481.60
EFT26938	19.03.2014	A.B. Loveridge	Kta Airport Cafe - Stubby Holders (for resale)	660.00
EFT26939	19.03.2014	J Lanza	Reimbursement For Catering For Airport Redevelopment Meeting 13/03/14	66.00
EFT26940	19.03.2014	Liquor Traders Australia Pty Ltd	Kta Airport Café - Bar Expenses	4,873.96
EFT26941	19.03.2014	Macdonald Johnston Engineering	Plant - Parts for Repairs	1,069.25
EFT26942	19.03.2014	Metalcom	Wickham Trsf Strn - Tyre Bin Service	463.65
EFT26943	19.03.2014	Melbourne International Comedy Festival Ltd	Performance Fee For 2014 Melbourne International Comedy Roadshow 1st Instalment	4,125.00
EFT26944	19.03.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Maintenance And Servicing For Airport Waste Water	21,037.68
EFT26945	19.03.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Bottles - Refills	233.25
EFT26946	19.03.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Bottles - Refills	59.25
EFT26947	19.03.2014	Osnat Burger t/as Osi's Creations	Youth Shed - Craft Activities For School Holiday Program 12/03/14	300.00
EFT26948	19.03.2014	Pilbara Distributors	RAC Café Stock	158.66
EFT26949	19.03.2014	Pilbara Copy Service	Photocopier Charges	140.36
EFT26950	19.03.2014	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising	1,062.49
EFT26951	19.03.2014	Peter Hunt Architect Superannuation Fund No 2 (Rental costs only)	Unit 2/4 Welcome Rd - Electricity Usage 03/01/14 To 31/01/14	1,346.46
EFT26952	19.03.2014	Peter Dhu - Public Speaking Events	Shire President - Attending The Winning Presentation Skills Workshop 02/02/14	352.00
EFT26953	19.03.2014	Paramount Pictures Australia	Moonrise Cinema Screening Fee	3,163.60
EFT26954	19.03.2014	Perth Safety Products	Purchase Of 4 Directional Signs For Roebourne Airstrip Facility	485.10
EFT26955	19.03.2014	Point Parking Pty Ltd	Kta Airport - Pin Pad Installation	924.00
EFT26956	19.03.2014	Goldplay Holdings Pty Ltd	7 Mile Waste - 2 X 40 Tonne Moxies	58,630.00
EFT26957	19.03.2014	Preservation Australia Pty Ltd	Wrapping Tyvek	565.00

Chq/EFT	Date	Name	Description	Amount
EFT26958	19.03.2014	Roebourne District State Emergency Service	Reimbursement - Phone Expenses, Catering, Vehicle Maintenance, Fuel, Vehicle Rego, Utilities	2,187.29
EFT26959	19.03.2014	Amcap (Formerly Skipper Truck Parts)	Stock - Various	250.47
EFT26960	19.03.2014	Shelf Cleaning Services Pty Ltd	Millars Well Daycare - Water Extraction After Major Water Leak 07/02/14	808.00
EFT26961	19.03.2014	Seatadvisor Pty Ltd	February 2014 - Ticket Sales	549.45
EFT26962	19.03.2014	Smokemart	Kta Airport Cafe - Tobacco And Related Products	2,505.00
EFT26963	19.03.2014	Securepay Pty Ltd	Web Payments For Ticketing System - Cinema And Events February 2014	49.17
EFT26964	19.03.2014	Scope Business Imaging	Photocopier Charges	3,371.11
EFT26965	19.03.2014	Triangle Filtration	Stock - Various	457.60
EFT26966	19.03.2014	T-Quip	Parts - Various	656.85
EFT26967	19.03.2014	The Walt Disney Company Pty Ltd	Moonrise Cinema Screening Fee	347.90
EFT26968	19.03.2014	Tura New Music	Hearsons Cove Gala Concert 25/10/13	5,640.00
EFT26969	19.03.2014	Karratha Timber & Building Supplies (formerly Versatile)	Equipment - Karcher Pressure Cleaner And Hose	393.00
EFT26970	19.03.2014	Westrac Equipment Pty Ltd	Plant - Parts for Repairs	35.57
EFT26971	19.03.2014	Woolworths (WA) Ltd	RAC - Swimming Nappies, Café/Kiosk Stock, Catering	713.96
EFT26972	19.03.2014	Wormald Australia Pty Ltd	Youth Shed - Routine Inspection & Maintenance For January 2014	23.53
EFT26973	19.03.2014	Wurth Australia Pty Ltd	Plant - Various Repairs	260.86
EFT26974	19.03.2014	Wickham Wolves Football Club	Bucks For Bags Donation 22/02/14 Wickham 137 Bags	822.00
EFT26975	19.03.2014	Karratha First National Real Estate	Property Leases	25,854.17
EFT26976	19.03.2014	North West Realty	Property Leases	21,292.67
EFT26977	19.03.2014	Pilbara Real Estate	Property Leases	21,771.43
EFT26978	19.03.2014	Ray White Real Estate	Property Leases	11,732.14
EFT26979	20.03.2014	Blackwoods (Atkins Carlyle Ltd)	Stock - Various	266.61
EFT26980	20.03.2014	Protector Alsafe	Safety Work Boots	161.92
EFT26981	20.03.2014	A & P Transport	Stock - Various	120.00
EFT26982	20.03.2014	Abco Products	Klp - Cleaning Equipment	2,474.14
EFT26983	20.03.2014	Airport Security Pty Ltd	Kta Airport - Print And Supply Of Asic	240.00
EFT26984	20.03.2014	Advam Pty Ltd	Kta Airport - Advam Services For February 2014	381.32
EFT26985	20.03.2014	Ashdown-Ingram	Plant - Parts for Repairs	264.00
EFT26986	20.03.2014	Ampac Debt Recovery	Debt Recovery Costs - Rates	9,382.57
EFT26987	20.03.2014	Aviation Safety Management Pty Ltd	Cancelled Cheque	0.00
EFT26988	20.03.2014	Beaurepairs	Plant - Parts for Repairs	988.44
EFT26989	20.03.2014	BC Lock & Key	Replace/Repair Locks, Purchase Padlocks, Re-Key Systems.	553.01
EFT26990	20.03.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Parts for Repairs	648.99
EFT26991	20.03.2014	Budget Rent A Car	Car Rental In Perth - 19/02/14 P Trestrail	87.70
EFT26992	20.03.2014	Beacon Equipment	Plant - Parts for Repairs	278.20
EFT26993	20.03.2014	Bin Bomb Pty Ltd	Stock - Various	285.89
EFT26994	20.03.2014	BRL Building Company	111 Sholl Street - Replace Kitchen, Install Retaining Wall & Drainage, Cossack - Cyclone Cleanup, 10 Knight Place - Repair Pavers (cyclone damage), FBCC - Repair Outdoor Louvre's (cyclone damaged)	46,561.76
EFT26995	20.03.2014	Centurion Transport Co Pty Ltd	Freight	495.05
EFT26996	20.03.2014	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Stock	4,142.55
EFT26997	20.03.2014	Snap Pilbara (formerly Coral Coast Print)	Australia Day Posters, Rio Partnership Coreflutes	980.66

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EFT26998	20.03.2014	Cleverpatch Pty Ltd	Library - New Resources	438.92
EFT26999	20.03.2014	City Of Mandurah	City Of Mandurah Consultancy Fees	960.00
EFT27000	20.03.2014	Code Group Pty Ltd	Building Certification Services - Dampier Community Hub	3,300.00
EFT27001	20.03.2014	Cruizers Café & Catering	Catering For Partnership Meeting 19/02/14	85.00
EFT27002	20.03.2014	C Chandler	Reimbursement - Relocation Expenses	1,605.93
EFT27003	20.03.2014	Castledex	Karratha Library - Stationery Cabinet	770.00
EFT27004	20.03.2014	Terry & Vicki Day	Property Lease	1,216.66
EFT27005	20.03.2014	Downings Electrical Service	Oval Maintenance - Supply Orca Panel	2,200.00
EFT27006	20.03.2014	E & MJ Rosher Pty Ltd	Stock - Various	246.05
EFT27007	20.03.2014	Elliotts Irrigation Pty Ltd	Stock - Various	1,016.40
EFT27008	20.03.2014	Chubb Fire Safety Ltd	Kta Airport & SoR Main Admin - Fire Extinguishers Maintenance	4,521.00
EFT27009	20.03.2014	Feel Creative Pty Ltd	Caa Website Gallery Breakdown	891.00
EFT27010	20.03.2014	Golden Hiabs	Transportation - Gang Mower to Depot	286.00
EFT27011	20.03.2014	Globe Australia Pty Ltd	Stock - Various	834.90
EFT27012	20.03.2014	Gurrura Pty Ltd	Cultural Awareness Training 06/03/14	4,950.00
EFT27013	20.03.2014	Global Security Management (WA)	Nightly Security Patrols	7,065.30
EFT27014	20.03.2014	Grants Empire	Lotterywest (Community Spaces) Grant Application	693.00
EFT27015	20.03.2014	M Geal	Reimbursement For Meals While On Training For Contract Management 26-27/02/14	122.40
EFT27016	20.03.2014	Think Security	Audit And Investigate The Security System At PBFC (As Per Quote#PBC25)	8,580.00
EFT27017	20.03.2014	Australia Post	Renewal Of Post Office Box Services	255.00
EFT27018	20.03.2014	Aerodrome Management Services Pty Ltd	Kta Airport - Various Repairs due to Cyclone Damage - Reflectors, Markers, Pegs, Windsocks, Baseplate Mounts, Stainless Steel Frames, Reinforced Cage, Gable, Counter Weights for Poletop Equipment	30,350.20
EFT27019	20.03.2014	Amnet It Services	ADSL2+ data service for SMTP email - 09/04/2014 to 09/05/2014	79.00
EFT27020	20.03.2014	Pilbara Bakeries T/A BT's Bakery	Bread Deliveries - Café / Kiosks	2,842.91
EFT27021	20.03.2014	J Brown	Reimbursement For Meals And Car Parking - Meeting With Consultants	60.50
EFT27022	20.03.2014	Staples Australia (formerly Corporate Express)	Stationery	1,876.38
EFT27023	20.03.2014	Chandler Macleod	Labour Hire	30,097.14
EFT27024	20.03.2014	Host Direct	TTI - Coffee Knock Stand Barista Bags Heavy Duty	116.05
EFT27025	20.03.2014	Karratha International Hotel	Accommodation - Communities For Children Mums & Bubs Cooking Workshop	280.00
EFT27026	20.03.2014	Karratha Falcons Football Club	2013/14 Annual Community Sponsorship – 75% At The Completion Of The Evaluation Form	5,000.00
EFT27027	20.03.2014	Landmark Engineering & Design	Bin Maintenance - Fuego Bin Keys	111.10
EFT27028	20.03.2014	Lajanta Pty Ltd T/As Jamaica Blue-Karratha	Catering for the LEMC Meeting 28.02.14	558.00
EFT27029	20.03.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	24,014.69
EFT27030	20.03.2014	WALGA (Marketforce)	Advertising	1,953.97
EFT27031	20.03.2014	Poolmart Karratha	Rac - 25 Litre Hydrochloric Acid	76.00
EFT27032	20.03.2014	Phonographic Performance Company	Kta Library - PPCA Licence 0627825	969.54
EFT27033	20.03.2014	Water2Water	Labour To Relocate RO System & Partner Cooler To The New Work Shop Crib Room Kta Airport	974.28
EFT27034	20.03.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Water Rates & Service Charges to 30/06/2014	73.46
EFT27035	20.03.2014	Parry's Merchants	Café / Kiosk Stock	8,187.45
EFT27036	20.03.2014	Perth Irrigation Centre	Stock - Various	1,300.00

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EFT27037	20.03.2014	UNIR Hotels Pty Ltd T/A Rydges Perth	Accommodation - J Brown Perth Meeting With Consultants 07/03/14	164.00
EFT27038	20.03.2014	Shenton Enterprises Pty Ltd	Klp - Service Dolphin Wave Cleaner	1,277.00
EFT27039	20.03.2014	Sealanes	Kitchen Items / Stock	531.07
EFT27040	20.03.2014	Royal Life Saving Society WA Inc	Klp - Swim Certificates	540.50
EFT27041	20.03.2014	TNT Express	Freight	973.11
EFT27042	20.03.2014	The Retic Shop	Stock - Various	325.49
EFT27043	20.03.2014	Waterchoice	Rac - Annual Rental RO Filtration System 10/02/14 To 10/02/15	715.00
EFT27044	20.03.2014	AM Wicked Pty Ltd	Engagement of Danny Green for Keynote Presentation 21/03/2014 as part of National Anti Bullying No Way Day	4,400.00
EFT27045	20.03.2014	T Hanlon	Reimbursement For Catering	273.66
EFT27046	20.03.2014	Jangs Kitchen & Cleaning	Catering	468.00
EFT27047	20.03.2014	Karratha Country Club Inc	Water Usage Bowling Green - December - March 2014	4,109.33
EFT27048	20.03.2014	Amcap (Formerly Skipper Truck Parts)	Plant - Parts for Repairs	463.09
EFT27049	20.03.2014	West Australian Newspapers Limited	Advertising	7,359.50
EFT27050	25.03.2014	M Plummer	Travel Assistance Trust Withdrawal	1,950.00
EFT27051	25.03.2014	Eva Janssen	Refund - Travellers Library Membership	50.00
EFT27052	25.03.2014	Mandurah Homes Pty Ltd	Refund - Partial Verge Bond 90 Bajamalu Dr Baynton	2,049.60
EFT27053	25.03.2014	Will's Bobcat Services	Refund - Rolling Verge Bond	10,000.00
EFT27054	25.03.2014	Building Commission (Building Services Levy)	BSL - February 2014	17,583.54
EFT27055	25.03.2014	G Bailey	Sitting Fee - March 2014 G Bailey	2,791.67
EFT27056	25.03.2014	J Lally	Sitting Fee - March 2014 J Lally	4,562.50
EFT27057	25.03.2014	E Smeathers	Sitting Fee - March 2014 E Smeathers	2,791.67
EFT27058	25.03.2014	F White-Hartig	Sitting Fee - March 2014 F White-Hartig	2,741.67
EFT27059	25.03.2014	D Hipworth	Sitting Fee - March 2014 D Hipworth	2,791.67
EFT27060	25.03.2014	G Harris	Sitting Fee - March 2014 G Harris	2,791.67
EFT27061	25.03.2014	N Kickett	Sitting Fee - March 2014 N Kickett	2,791.67
EFT27062	25.03.2014	P Long	Local Government Allowance/Sitting Fee - March 2014	11,125.00
EFT27063	25.03.2014	J Miller	Sitting Fee - March 2014 J Miller	2,741.67
EFT27064	25.03.2014	M Saylor	Sitting Fee - March 2014 M Saylor	2,791.67
EFT27065	25.03.2014	R Vandenberg	Sitting Fee - March 2014 R Vandenberg	2,791.67
EFT27066	26.03.2014	Australia Post	Postage Charges For February 2014	7,583.68
EFT27067	26.03.2014	Karratha First National Real Estate	Rates refund for A90301 Unit 51 26 Sharpe Avenue	861.92
EFT27068	26.03.2014	Chemdry Northwest	Cleaning Of Reef Accommodation 52 Desert Pea Boulevard 14/02/14	308.00
EFT27069	26.03.2014	Staples Australia (formerly Corporate Express)	Stationery	545.79
EFT27070	26.03.2014	Transpacific Cleanaway	Kta Airport - Daily Skip Bin Services For February 2014	2,268.72
EFT27071	26.03.2014	Chandler Macleod	Labour Hire	7,066.25
EFT27072	26.03.2014	Signature Music Pty Ltd	Moonrise Cinema - Feb 2014 Technician Fee	2,552.00
EFT27073	26.03.2014	Educational Experience Pty Limited	Library - New Resources	27.39
EFT27074	26.03.2014	Les Mills Aerobics Australia	Klp - Contract Fee Exercise Classes	1,348.92
EFT27075	26.03.2014	Local Government Managers Australia	LGMA Corporate Council Member Subscription 2013-14	589.00
EFT27076	26.03.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	25,852.90
EFT27077	26.03.2014	Mercure Hotel - Perth	Accommodation - For CEO Attending Meetings In Perth 12-13/03/14	229.00
EFT27078	26.03.2014	Market Creations Pty Ltd	Klp - Advertising In The Karratha Local Directory - Gymnasium 2014/15	1,544.40

Chq/EFT	Date	Name	Description	Amount
EFT27079	26.03.2014	North West Realty	354 Samson Way - Water Usage 03/01 To 06/03/14 62 Units	85.62
EFT27080	26.03.2014	Phonographic Performance Company	Klp - Group Fitness License Fees 01/11/2013 - 31/10/2014	4,178.53
EFT27081	26.03.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Cancelled Cheque	0.00
EFT27082	26.03.2014	Parry's Merchants	Café / Kiosk Stock	6,491.85
EFT27083	26.03.2014	Te Wai Manufacturing	Uniforms - Polo Shirts	334.40
EFT27084	26.03.2014	Royal Life Saving Society WA Inc	Klp - Waw Wristbands	1,196.80
EFT27085	26.03.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Flights, Kta To Pth - 20/03/14	539.00
EFT27086	26.03.2014	Automotive Data Services (Red Book)	Redbook Web Fleetmaster May 2014 - April 2015 Subscription	1,210.00
EFT27087	26.03.2014	Thrifty Car Rental	Car Rental - P Trestrail - 5-6/03/14 (Perth)	52.00
EFT27088	26.03.2014	Whelans	Kta Airport - Fees For Field Work Boundaries To Be Marked	3,613.50
EFT27089	26.03.2014	Atom Supply	Plant - Parts for Repairs	1,342.73
EFT27090	26.03.2014	Blackwoods (Atkins Carlyle Ltd)	Stock - Various	362.36
EFT27091	26.03.2014	A Noble & Son Ltd - WA Division	Stock - Various	343.09
EFT27092	26.03.2014	Australian Institute Of Management	Emerging Leaders Courses - 18 -19/2/14	12,485.00
EFT27093	26.03.2014	Onyx (Aust) Pty Ltd	Catering For Rio Tinto Partnership Annual Celebration 25/02/14	2,950.00
EFT27094	26.03.2014	Protector Alsafe	Kta - Camel Backpacks	1,128.18
EFT27095	26.03.2014	Assetic Australia Pty Ltd	Asset Management - Data Testing 40%	6,534.00
EFT27096	26.03.2014	Avdata Australia	Kta Airport - Avdata Monthly Reporting Fee And Billing Service Fees For Feb 2014.	1,136.50
EFT27097	26.03.2014	Australian Property Consultants	Kta - Valuation On Karratha Airport Leased Areas	3,850.00
EFT27098	26.03.2014	Ausco Modular Pty Limited	Karratha Depot - Lease Of Portable Office Including Furniture For Nov 2013	6,900.77
EFT27099	26.03.2014	Airport Security Pty Ltd	Kta Airport - Print And Supply Of Asics	800.00
EFT27100	26.03.2014	Atktec Pty Ltd	Karratha Library - Installation And Relocation For Two Dual Outlets	2,622.40
EFT27101	26.03.2014	Civica Pty Ltd	Spydus Library Management System - Managed Software As A Service Year 3 - 01/04/14 to 31/03/2015	15,400.00
EFT27102	26.03.2014	Allpest WA	Roebourne Library - Conduct Barrier Treatment Using Termidor	4,300.00
EFT27103	26.03.2014	Ashdown-Ingram	Plant - Parts for Repairs	9.02
EFT27104	26.03.2014	Ampac Debt Recovery	Debt Recovery - Rates	8,694.20
EFT27105	26.03.2014	Aviation Safety Management Pty Ltd	Kta Airport - Sera Training	4,180.00
EFT27106	26.03.2014	Australian Safety Engineers (WA)	Cylinder Refills	27.50
EFT27107	26.03.2014	Appian Group Pty Ltd	Project Management Of Strategic Town Planning Projects - February 2014	15,504.78
EFT27108	26.03.2014	Avsec Consulting Pty Limited	Kta - Security Awareness Workshops (3 Days) & Travelling Expenses For Consultant	5,530.00
EFT27109	26.03.2014	Allround Plumbing Services	Reimbursement Of Application Fee For Lot 902 Lambden Rd KIE	226.00
EFT27110	26.03.2014	BOC Limited	Refills - Gas Bottles (Various)	632.94
EFT27111	26.03.2014	Bunzl Ltd	Stock - Various	2,678.78
EFT27112	26.03.2014	Beaurepairs	Plant - Parts for Repairs	4,213.38
EFT27113	26.03.2014	BC Lock & Key	Eka Locks For The Doors/Padlocks For The Karratha Airport Workshop	7,637.07
EFT27114	26.03.2014	Wickham Service Station	Fuel	610.10
EFT27115	26.03.2014	BCH Engineering Consultants Pty Ltd	Structural Engineer To Report On Court House (museum) Roof Damage Due To Cyclone	2,447.50

Chq/EFT	Date	Name	Description	Amount
EFT27116	26.03.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Tandem Pump Unit & Various Parts for Repairs	25,962.80
EFT27117	26.03.2014	Bentley Motel	B Le - Tafe Accommodation 24/02 To 02/03/14	980.00
EFT27118	26.03.2014	Beacon Equipment	Plant - Parts for Repairs	26.65
EFT27119	26.03.2014	Bin Bomb Pty Ltd	Stock - Various	428.84
EFT27120	26.03.2014	Bodyscience International	Klp - Bodyscience Items For Sale At Proshop	555.45
EFT27121	26.03.2014	BP Australia Pty Ltd	Fuel	20,320.91
EFT27122	26.03.2014	Braille Sign Supplies	Public Toilet Upgrade With Braille Signs	2,235.00
EFT27123	26.03.2014	Birdsoff (the Trustee For Tombilsop Trust)	Klp - Fake Hawk Statues Hawk Decoys Reflective Windssocks & Delivery	367.89
EFT27124	26.03.2014	Centurion Transport Co Pty Ltd	Freight	1,023.32
EFT27125	26.03.2014	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Stock	6,027.62
EFT27126	26.03.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Café / Kiosk Stock	1,817.84
EFT27127	26.03.2014	Chadson Engineering Pty Ltd	Stock - Various	1,274.24
EFT27128	26.03.2014	Cabcharge Australia Pty Ltd	Cabcharge - December 2013	1,143.14
EFT27129	26.03.2014	Chemform	Stock - Various	485.94
EFT27130	26.03.2014	Carter Newell	Kta- Review Of Aviation Safety And Security Legal Requirements	3,458.84
EFT27131	26.03.2014	David Gray And Company Pty Limited	Stock - Various	969.32
EFT27132	26.03.2014	Design Co-Operative Ltd	Re-design Of Cossack Art Awards Logo To Reflect Potential Shire Name Change	5,016.00
EFT27133	26.03.2014	Environmental Industries	Catrrall Park Garden Maintenance, KLP Oval Mowing, Golf Course Patching, Cemetery Mowing, Gap Ridge Mowing	43,002.46
EFT27134	26.03.2014	Ezi-Hose Pty Ltd	Plant - Parts for Repairs	1,666.89
EFT27135	26.03.2014	Fire And Safety WA	Stock - Helmets Pacific Br9 White With Visor	1,367.23
EFT27136	26.03.2014	Feel Creative Pty Ltd	Development Of Website Request for Tender	2,640.00
EFT27137	26.03.2014	Globe Australia Pty Ltd	Stock - Various	475.20
EFT27138	26.03.2014	Global Security Management (WA)	Nightly Security Patrols	521.40
EFT27139	26.03.2014	Prime Media Group (GWN7)	Klp - TV Advertising For February 2014	1,117.60
EFT27140	26.03.2014	Greenacres Turf Group	Klp - Bulky Bag Winter Green Stolons	726.00
EFT27141	26.03.2014	Gresley Abas Pty Ltd	Dampier Community Hub - Consultancy Services	25,077.25
EFT27142	26.03.2014	BRL Building Company	Kta Airport - Remove Concrete From Bollards, Install Traffic Lid, Repair Damages to Shed, Gate, Painting Works, Wickham Library - Repair Cyclone Damaged Windows, KLP - Repair Volleyball Fences (cyclone damage) Padbury St - Repair Roof Sheets, Kta Library - Repair Cyclone Damaged Leak, Roebourne War Memorial - Replace Flagpole, 598 Melak St - Repair Gutter Damages, 45 Clarkson - Replace Gravel with Concrete, Dampier Pavilion - Repair Toilet doors, Youth Shed - Repair Flashing, 54 Sholl Street - Repair Fence & Outside Damage (cyclone damage)	57,316.00
EFT27143	27.03.2014	North West Tree Services	Cyclone Clean Up - Cut All Fallen Trees/Palms	182,187.50
EFT27144	27.03.2014	West-Sure Group	Kta Airport - Cash in Transit, February 2014	52,702.51
EFT27145	27.03.2014	Downer Edi Works Pty Ltd	Shoulder Grading, Reseal Program (Asphalt Overlay) - Various Roads (11 locations)	964,914.25
EFT27146	27.03.2014	Home Hardware Karratha	Maintenance Items - Various	1,101.91
EFT27147	27.03.2014	Harvey Norman Karratha (Karravit Pty Ltd aff Karravit No 2 Trust t/as)	Sony Video Camera, USB's, Webcam, Batteries/Aux Cords for KLP	713.75

Chq/EFT	Date	Name	Description	Amount
EFT27148	27.03.2014	J Hurley	Reimbursement For Planning Services Meeting In Perth 27-28/02/14	224.90
EFT27149	27.03.2014	Institute Of Public Works Engineering WA	Conference Registration For M Waddington For 11-13 March 2014	1,645.00
EFT27150	27.03.2014	Iron Mountain Australia Pty Ltd	Storage And Retrieval Of Corporate Compliance Archives At Iron Mountain - February 2014	320.28
EFT27151	27.03.2014	ISS Facilities	Accommodation For Tree Lopping Contractors In Wickham For Cyclone Clean Up	20,020.00
EFT27152	27.03.2014	James Bennett Pty Limited	Library - New Purchases	382.96
EFT27153	27.03.2014	JDA Consultant Hydrologists	Detailed Assessment & Analysis Of Revised 2D Flood Model Results	6,479.00
EFT27154	27.03.2014	J G Johnson Painting & Decorating Pty Ltd	Mcrae Court - Painting Of Ceiling	550.00
EFT27155	27.03.2014	Karratha Smash Repairs	Vehicle Repairs - Various	3,398.25
EFT27156	27.03.2014	Keyspot Services	Self Inking Stamps For Libraries	805.75
EFT27157	27.03.2014	Karratha Veterinary Hospital	Animal Control - Dog/Cat Spey And Micro chipping, Euth	776.00
EFT27158	27.03.2014	Kwik Kopy Printing Centre	Stock - Reams Of Letterhead, Envelopes	3,538.47
EFT27159	27.03.2014	Komatsu Australia Pty Ltd	Stock - Various	419.93
EFT27160	27.03.2014	Karratha Little Athletics Association	Grant Reference Sp/02/oct/2013 - Trailer Purchase For Karratha Little Athletics	1,980.00
EFT27161	27.03.2014	Karratha Self Storage	Monthly Storage March 2013	450.00
EFT27162	27.03.2014	Kinetic Health Group Pty Ltd	Fast Track Twinrix Hep A & B Injections For S Buhmann	485.10
EFT27163	27.03.2014	Keen Bros Regional Pty Ltd	Hr Auto Lesson & Test - 3-4/02/14	800.00
EFT27164	27.03.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Tow Vehicles - Various	242.00
EFT27165	27.03.2014	Karratha Automotive Group	Vehicle Purchase - Holden Colorado LX 4x2 Automatic Diesel Crew Cab Tray-Back (trade in \$12727) & Various Parts for Repairs	20,461.29
EFT27166	27.03.2014	Karratha Village	Youth Shed - Accommodation For Coaches Skate Australia Workshops 10/03 -14/03/2014	1,237.50
EFT27167	27.03.2014	Lyons & Peirce	Klp - Irrigation Of New Turf Throughout The Mainline Breakdown, FBCC - Greasetrap Pump Out, KLP - Install Temp Irrigation	13,034.60
EFT27168	27.03.2014	Liftmec Pty Ltd	Machinery Transportation - 30t Excavator From 7 Mile To Millstream	1,161.60
EFT27169	27.03.2014	Lightbase Pty Ltd	Replacement Of Sport Lighting Globes At Millers Well - Due To Cyclone Damage	43,890.00
EFT27170	27.03.2014	Landgate	Rates Schedules - GRV's, Mining Tenements, Rural UV's, Online Enquiries (Building)	2,658.04
EFT27171	27.03.2014	J Lardi	Reimbursement Of Prepaid Wireless - Consultancy works	40.00
EFT27172	27.03.2014	Levanta	Equipment - 500kg Hydraulic Lift Table	676.50
EFT27173	27.03.2014	Liliana's Kitchen	Youth Shed - Communities For Children Mums And Bubs Cooking Workshop 05/01/14	500.00
EFT27174	27.03.2014	Landvision Pty Ltd	Draft Coastal Management Strategy - Storm Surge Studies For Sor	6,325.00
EFT27175	27.03.2014	Liberal Party Of Australia (WA Div) Inc.	Meeting – CEO & President to attend A Cocktail Function & Breakfast For The Liberal Party	700.00
EFT27176	27.03.2014	Macdonald Johnston Engineering	Stock - Various	310.43
EFT27177	27.03.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring 01/03 To 31/03/14	1,273.33
EFT27178	27.03.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Supply Of Consumables Required For Normal Operation	34,350.95
EFT27179	27.03.2014	Murujuga Aboriginal Corporation	Refund - Paid Debtors Invoice 76670 Twice	138.00
EFT27180	27.03.2014	Managed System Services Pty Ltd	Sophos Enduser Web Suite + Premium Support	23,584.35

Chq/EFT	Date	Name	Description	Amount
EFT27181	27.03.2014	NW Communications & IT Specialists	Replacement Handheld Uhf Radio	370.12
EFT27182	27.03.2014	Redwave Media Ltd	Advertising	1,980.00
EFT27183	27.03.2014	Netregistry Pty Ltd	Roebourne.Wa.Gov.Au Government Domain Name Renewal For 2 Years	47.85
EFT27184	27.03.2014	NYFL Ltd	Litter Control - Street Cleaning Roebourne	4,422.00
EFT27185	27.03.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Bottles - Refills	379.50
EFT27186	27.03.2014	Neils Reticulation And Landscaping	Various Retic Repairs & Gardening Works	4,070.00
EFT27187	27.03.2014	K Nieuwoudt	Reimbursement Of Internet/ Phone Charges Due To Relocation	451.80
EFT27188	27.03.2014	Orica Australia Pty Ltd	Refills - Gas Bottles/Chlorine Cylinders (Various)	994.19
EFT27189	27.03.2014	OTS Landscaping Service	Kta Airport - Gardening Services After Cyclone	33,286.00
EFT27190	27.03.2014	Hanson Construction Materials Pty Ltd	Concrete For Prams Ramp Repairs In Poinciana PI Wickham And Macleod St Pt. Samson	751.41
EFT27191	27.03.2014	Pilbara Motor Group	Stock - Various	252.00
EFT27192	27.03.2014	The Paper Company Of Australia Pty Ltd	Stock - A4 White Paper	928.13
EFT27193	27.03.2014	Pilbara Institute	Front Line Management Training	2,068.60
EFT27194	27.03.2014	Pilbara Copy Service	Fax Kit For Airport Printer	865.47
EFT27195	27.03.2014	Pilbara Newspapers Pty Ltd (Pilbara Echo)	Advertising	2,749.13
EFT27196	27.03.2014	Pilbara Access Management Solutions Wa	Hire Of Scaffold Platforms And A Set Of Stairs 29/01/14 To 03/03/14	907.50
EFT27197	27.03.2014	Perth Petroleum Services	Kta Airport - Spill Kit Oil & Fuel Medium Truck	1,508.05
EFT27198	27.03.2014	Pilbara Community Legal Service	2013/14 Annual Community Sponsorship - 75% Final Payment	41,250.00
EFT27199	27.03.2014	Prepress Skills Centre	Adobe Indesign Course For M Jewkes To Attend 27-28/03/14	745.00
EFT27200	27.03.2014	Polytechnic West	B Le - Tafe Fee's Semester 1 2014	314.69
EFT27201	27.03.2014	Prompt Fencing Pty Ltd	Replace Damaged Fencing At Roebourne Airstrip - Due To Cyclone Damage	16,879.50
EFT27202	27.03.2014	Initial Hygiene (formerly Pink Hygiene Solutions)	Fbcc - Installation Of 3 Sharps Disposal Heavy Duty Units	907.50
EFT27203	27.03.2014	Print Sync Norwest Business Solutions	Photocopier Charges	551.27
EFT27204	27.03.2014	Point Parking Pty Ltd	Kta - Carpark Management And Monitoring Fee February 2014	3,300.00
EFT27205	27.03.2014	Paxon Group	Preparation Of Audit Report - Finalised Audit Report - Cash Handling	196.35
EFT27206	27.03.2014	Quest Training And Assessment	Worksite Traffic Management & Traffic Control - 4-6/03/14	715.00
EFT27207	27.03.2014	Rendezvous Hotel Observation City	Strategic Planning Workshop 14-16/02/2014, Accommodation Dinner And Conference Package	7,624.00
EFT27208	27.03.2014	Roebourne District State Emergency Service	Fuel	156.24
EFT27209	27.03.2014	Roebourne Dingo Hire	Tow Vehicles - Various	1,320.00
EFT27210	27.03.2014	RFF Pty Ltd	Preparation Of Project Initiation Plans	2,860.00
EFT27211	27.03.2014	Kmart Karratha	Youth Shed - Communities For Children Mums And Bubs Cooking Workshop Materials	96.00
EFT27212	27.03.2014	Decor8 Australia Pty Ltd	Klp - Prepare & Paint Entrance & Timber At Garden and Entrance Walls	1,980.00
EFT27213	27.03.2014	Supastar Enterprises Pty Ltd	Kta Airport - Additional Crack Sealing At Airport On Ga Areas. Fire Access Road Included	19,580.00
EFT27214	27.03.2014	Shelf Cleaning Services Pty Ltd	Millars Well Daycare - Carpet Shampoo 17/02/14	1,184.50
EFT27215	27.03.2014	Sanders Turner Ellick Architects	Kta - Professional Fees For Airport Terminal Upgrade	4,387.34

Chq/EFT	Date	Name	Description	Amount
EFT27216	27.03.2014	Smokemart	Kta Airport Cafe - Tobacco And Related Products	900.30
EFT27217	27.03.2014	Scope Business Imaging	Photocopier Charges	940.41
EFT27218	27.03.2014	Skilled Group Limited	Labour Hire - OHS Officer	6,173.83
EFT27219	27.03.2014	T-Quip	Plant - Parts for Repairs	4,498.40
EFT27220	27.03.2014	Tox Free (Australia) Pty Ltd	Klp - Bin Service For Feb 2014	1,460.77
EFT27221	27.03.2014	State Library of WA (Office of Shared Services)	Library - Damage To Books Due To Cyclone	323.40
EFT27222	27.03.2014	The Planning Group WA Pty Ltd (TPG)	Finalisation Of Local Planning Policy : Roebourne & Finalisation Storm Surge Policy & Coastal hazard Risk Management	13,729.19
EFT27223	27.03.2014	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema Screening Fee	2,497.02
EFT27224	27.03.2014	Talis Consultants Pty Ltd T/a Talis Unit Trust	7 Mile Waste - Rft Rrf - Draft Rft Pack Feb 2014	16,868.50
EFT27225	27.03.2014	Karratha Timber & Building Supplies (formerly Versatile)	Maintenance Items - Various	84.43
EFT27226	27.03.2014	Woolworths (WA) Ltd	Café / Kiosk Stock	971.72
EFT27227	27.03.2014	Wormald Australia Pty Ltd	Klp - Investigate Fault On Pump Panel, Klp - Reset Emergency Evacuation Button	4,221.80
EFT27228	27.03.2014	WA Rangers Association	Advertisement - Senior Ranger - WA Rangers Association Website	250.00
EFT27229	27.03.2014	M Waddington	Reimbursement Of Meals While Attending IPWEA Conference in Perth 11-13/03/14	53.00
EFT27230	27.03.2014	Yakka Pty Ltd	Uniforms	1,744.16
EFT27231	27.03.2014	Karratha Contracting Pty Ltd	Cancelled Cheque	0.00
EFT27232	28.03.2014	Keith Christensen-mortgage	Home Ownership Allowance	572.00
EFT27233	28.03.2014	Shire of Roebourne Social Club	Payroll deductions	1,008.00
EFT27234	28.03.2014	Terrance Swetman	Home Ownership Allowance	555.00
EFT27235	28.03.2014	GAN Soon Lee ( Mortgage Account )	Home Ownership Allowance FE 26.03.2014	1,427.64
EFT27236	28.03.2014	BERNADETTE AGNES MIDDLETON	Home Ownership Allowance	550.00
EFT27237	28.03.2014	MAXXIA Pty Ltd	Payroll deductions	3,865.26
EFT27238	28.03.2014	Firedam Civil Pty Ltd	Karratha Airport Hydraulics Upgrade (RFT 09-11/12 ) Release of 50% Retention	161,276.17
EFT27239	31.03.2014	QSUPER - BROWN	Superannuation contributions	988.40
EFT27240	31.03.2014	QSUPER -ANTONY	Superannuation contributions	856.90
EFT27241	31.03.2014	The Haines Superannuation Fund	Superannuation contributions	700.20
EFT27242	31.03.2014	WA Super ( Formerly WALGSP)	Superannuation contributions	214,929.79
EFT27243	31.03.2014	AMP Custom Super	Superannuation contributions	291.12
EFT27244	31.03.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	75.00
EFT27245	31.03.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	636.97
EFT27246	31.03.2014	J & S Pryor Super Fund	Superannuation contributions	912.36
EFT27247	31.03.2014	Statewide Super	Superannuation contributions	1,350.62
EFT27248	31.03.2014	Bear Valley Pty Ltd t/as Pondplan Excavating	7 mile waste - Shredding Of Green Waste (Cyclone Cleanup)Progress Payment #1 (25%)	58,300.00
EFT27249	31.03.2014	Karratha Contracting Pty Ltd	Kta Airport - Monopole Structure Final Progress Claim	195,068.63
76729	28.02.2014	Australian Super	Superannuation contributions	16,600.36
76730	28.02.2014	Colonial First State Firstchoice Super	Superannuation contributions	3,765.34
76731	28.02.2014	Cbus	Superannuation contributions	1,002.42
76732	28.02.2014	Asgard Superannuation	Superannuation contributions	1,043.24

Chq/EFT	Date	Name	Description	Amount
76733	28.02.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,548.76
76734	28.02.2014	ANZ Smart Choice Super	Superannuation contributions	1,291.40
76735	28.02.2014	AMP Superleader	Superannuation contributions	359.57
76736	28.02.2014	AXA Generations	Superannuation contributions	957.70
76737	28.02.2014	BT Super For Life	Superannuation contributions	3,763.79
76738	28.02.2014	Catholic Super & Retirement Fund	Superannuation contributions	966.84
76739	28.02.2014	CBA Superannuation Savings Account	Superannuation contributions	308.60
76740	28.02.2014	First State Super	Superannuation contributions	982.38
76741	28.02.2014	Hesta Superannuation	Superannuation contributions	2,035.58
76742	28.02.2014	HostPlus Superannuation	Superannuation contributions	5,327.22
76743	28.02.2014	Local Government Superannuation	Superannuation contributions	1,216.96
76744	28.02.2014	MLC Nominees Pty Ltd	Superannuation contributions	2,009.96
76745	28.02.2014	MLC Masterkey Superannuation	Superannuation contributions	3,662.97
76746	28.02.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	908.66
76747	28.02.2014	NGS Superannuation	Superannuation contributions	1,126.38
76748	28.02.2014	OnePath Masterfund	Superannuation contributions	61.02
76749	28.02.2014	Rest Superannuation	Superannuation contributions	8,019.64
76750	28.02.2014	Superwrap Personal Super Plan	Superannuation contributions	971.74
76751	28.02.2014	Sunsuper Pty Ltd	Superannuation contributions	1,877.44
76752	28.02.2014	Tasplan	Superannuation contributions	1,010.36
76753	28.02.2014	Colonial First State Investments Limited (super)	Superannuation contributions	691.58
76754	28.02.2014	VicSuper	Superannuation contributions	1,251.97
76755	05.03.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts January 2014	86,330.70
76756	05.03.2014	United Party Hire	REAF 2013 - Equipment Hire Chairs Umbrellas Coolrooms & Tables	8,976.00
76757	05.03.2014	Telstra Corporation Ltd	Telephone Charges - Various	2,259.21
76758	05.03.2014	Horizon Power	Electricity Charges - Various	83,575.18
76759	05.03.2014	Water Corporation	Cancelled Cheque	0.00
76760	05.03.2014	Water Corporation	Water Usages / Rates Charges	20,963.65
76761	11.03.2014	Horizon Power	Electricity Charges - Various	68,526.96
76762	12.03.2014	Department of Transport	Vehicle Search Fees for January 2014	83.20
76763	12.03.2014	Eaton Building	Vehicle Crossover Subsidy - 448 Echidna Road	1,501.50
76764	12.03.2014	Australian Broadcasting Corporation (ABC)	Rates refund for A52887 8 Heard Place, Nickol	213.00
76765	12.03.2014	Johnathon Burns	Reimbursement For Lost Ticket Fee	200.00
76766	12.03.2014	Robert Delarie	Vehicle Crossover Subsidy - 13 Teesdale Place	396.00
76767	13.03.2014	Donald Kimberley North	Rates refund for assessment A88696 Lot P47/01387 Prospecting Lic Prospecting	218.63
76768	13.03.2014	Summit Northwest	Vehicle Crossover Subsidy - 886 Baynton Drive	2,021.29
76769	13.03.2014	Strzelecki Metals Limited	Rates refund for assessment A78887 Lot E47/01715 Exploration Lic Exploration	124.21
76770	13.03.2014	Wickham Pony Club Inc	Bucks For Bags Donation For Litter Clean Up 22/02/14 Wickham (74 Bags)	440.00
76771	13.03.2014	Zurich Insurance Australia	Excess Payable On Claim 027531. R9187 Reversed Into Third Party Vehicle 1DIR061	300.00
76772	13.03.2014	Department of Housing & Works	Rates refund for assessment A29945 920 Walcott Way, Bulgarra	601.92
76773	13.03.2014	McLeods & Co Barristers And Solicitors	Legal Advice	1,075.25
76774	13.03.2014	Pablo Newton-Farley	Australia Day Activities - MC Performance Fee 4-8pm 26/01/14	220.00
76775	13.03.2014	Shire Of Roebourne	Payroll deductions	1,388.46

Chq/EFT	Date	Name	Description	Amount
76776	14.03.2014	Telstra Corporation Ltd	Telephone Charges - Various	31,892.20
76777	17.03.2014	Shire Of Roebourne	Kta Airport Float Reimbursement for 3 x Paystations	10,905.00
76778	20.03.2014	Grant William Cucel	Vehicle Crossover Subsidy - 896 Bardurra Street	387.75
76779	20.03.2014	David Guerini	Reimbursement For Lost Ticket Paid	158.00
76780	20.03.2014	Telstra Corporation Ltd	Telephone Charges - Various	14,845.96
76781	20.03.2014	Horizon Power	Cancelled Cheque	0.00
76782	20.03.2014	Horizon Power	Electricity Charges - Various	152,513.69
76783	20.03.2014	Water Corporation	Cancelled Cheque	0.00
76784	20.03.2014	Water Corporation	Cancelled Cheque	0.00
76785	20.03.2014	Water Corporation	Water Usages / Rates Charges	24,871.84
76786	20.03.2014	Department Of Mines & Petroleum Resources Safety	Klp - Dangerous Goods Site Licence Of Karratha Leisureplex	227.00
76787	20.03.2014	Millars Well Primary School	Donation For End Of Year Presentation Awards 2013	75.00
76788	24.03.2014	Shire Of Roebourne	First Aid Supplies	1,209.95
76789	25.03.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - February 2014	50,536.55
76790	26.03.2014	Department of Transport	Vehicle Registration - Trailers	32.00
76791	26.03.2014	Department Of Health	Consultation For K Glover At Nickol Bay Hospital On 14/02/14	87.75
76792	26.03.2014	Desmond Arthur Rothe	Refund - Lost Ticket Fee	200.00
76793	26.03.2014	Telstra Corporation Ltd	Telephone Charges - Various	1,165.88
76794	26.03.2014	Vodafone Hutchison Australia Pty Limited	Ses Messaging Service - 26/02 To 05/03/14	172.96
76795	26.03.2014	Horizon Power	Electricity Charges - Various	603.14
76796	26.03.2014	Water Corporation	Water Usages / Rates Charges	1,135.77
76797	26.03.2014	Carl Richard Eaton	Refund For Replacement Bin As Lost Bin Has Been Found	138.00
76798	26.03.2014	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement x 16 Penalties	688.00
76799	26.03.2014	Finbar Karratha Pty Ltd	Rental Lease & Bond	8,333.33
76800	27.03.2014	McLeods & Co Barristers And Solicitors	Legal Advice	2,093.54
76801	27.03.2014	Annette Maree Murtagh	Rates refund for A57853 6 Parker Cl, Baynton	1,410.94
76802	27.03.2014	M Munday	Reimbursement For Items For Wickham Library	134.79
76803	27.03.2014	Dept Of Planning & Infrastructure - Plates	SOR Plates - 203OR 0020R 0018R	600.00
76804	27.03.2014	Tambrey Tavern & Function Centre	Function & Event Costs	4,059.00
76805	28.03.2014	Shire Of Roebourne	Payroll deductions	51.10
76806	28.03.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	635.44
76807	28.03.2014	Lgrceu	Payroll deductions	97.00
76808	28.03.2014	Shire Of Roebourne	Payroll deductions	1,918.06
76809	31.03.2014	None	Cancelled Cheque	0.00
76810	31.03.2014	Australian Super	Superannuation contributions	16,925.74
76811	31.03.2014	Colonial First State Firstchoice Super	Superannuation contributions	3,962.38
76812	31.03.2014	Cbus	Superannuation contributions	1,002.42
76813	31.03.2014	Asgard Superannuation	Superannuation contributions	1,376.50
76814	31.03.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,598.98
76815	31.03.2014	ANZ Smart Choice Super	Superannuation contributions	968.50
76816	31.03.2014	AMP Superleader	Superannuation contributions	138.98
76817	31.03.2014	AXA Generations	Superannuation contributions	694.33
76818	31.03.2014	BT Super For Life	Superannuation contributions	4,136.18
76819	31.03.2014	Catholic Super & Retirement Fund	Superannuation contributions	1,037.31
76820	31.03.2014	CBA Superannuation Savings Account	Superannuation contributions	658.11

Chq/EFT	Date	Name	Description	Amount
76821	31.03.2014	First State Super	Superannuation contributions	1,437.50
76822	31.03.2014	Hesta Superannuation	Superannuation contributions	1,568.84
76823	31.03.2014	HostPlus Superannuation	Superannuation contributions	6,170.16
76824	31.03.2014	JR Superannuation Fund	Superannuation contributions	666.80
76825	31.03.2014	Local Government Superannuation	Superannuation contributions	1,216.96
76826	31.03.2014	MLC Nominees Pty Ltd	Superannuation contributions	2,389.70
76827	31.03.2014	MLC Masterkey Superannuation	Superannuation contributions	3,703.06
76828	31.03.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	908.66
76829	31.03.2014	MARITIME SUPER	Superannuation contributions	86.45
76830	31.03.2014	NGS Superannuation	Superannuation contributions	1,126.38
76831	31.03.2014	Rest Superannuation	Superannuation contributions	7,531.98
76832	31.03.2014	Superwrap Personal Super Plan	Superannuation contributions	982.38
76833	31.03.2014	Sunsuper Pty Ltd	Superannuation contributions	1,784.71
76834	31.03.2014	Telstra Super Pty Ltd	Superannuation contributions	136.30
76835	31.03.2014	Tasplan	Superannuation contributions	1,010.36
76836	31.03.2014	Colonial First State Investments Limited (super)	Superannuation contributions	575.15
76837	31.03.2014	VicSuper	Superannuation contributions	1,134.50
76838	31.03.2014	Vision Super	Superannuation contributions	588.41
DD19823.1	31.10.2013	SG Fleet Australia Pty Ltd	Monthly Vehicle Lease Payment - November 2014	4,051.85
DD19881.1	17.02.2014	SG Fleet Australia Pty Ltd	Monthly Vehicle Lease Payment - January 2014	3,892.33
				7,972,818.06

	06.03.2014	Shire of Roebourne	Wages	1,548.00
	13.03.2014	Shire of Roebourne	Payroll F/E: 12/03/2014	755,455.94
	17.03.2014	Shire of Roebourne	Wages	2,147.22
	27.03.2014	Shire of Roebourne	Payroll F/E: 26/03/2014	747,872.29
				1,507,023.45

Total Payments

9,479,841.51



### **9.3 PROPOSAL TO CHANGE THE METHOD OF RATING FOR PROPERTIES IN THE GAP RIDGE INDUSTRIAL ESTATE FROM UNIMPROVED VALUE TO GROSS RENTAL VALUE**

<b>File No:</b>	<b>RV.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Rates Officer</b>
<b>Date of Report:</b>	<b>2 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Town Boundary Plan</b> <b>2. Subdivision Plans</b>

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#### **PURPOSE**

To seek Council approval to continue the process required to change the method of rating on lots within the Gap Ridge Industrial Estate.

#### **BACKGROUND**

The Gap Ridge Industrial Estate is a key development under the Karratha City of the North: City Growth Plan. The plan specifically talks about an extension of the existing urban area to include Gap Ridge Industrial Estate.

The Valuer General uses the town boundary as a determinant for whether a property is rural, that is, subject to Unimproved Value (UV), or non-rural and therefore subject to Gross Rental Value (GRV).

Stage two of the Gap Ridge Industrial Estate comprises 35 properties, 2 of which fall within the Karratha town boundary and are valued on GRV and 33 properties that fall outside of the Karratha town boundary which will be valued on the basis of UV. Prior to this subdivision these lots were known as lots 9003 and 9005 respectively. The town boundary, which effectively divides the estate, has created a substantial anomaly in rating for individual lot owners within the industrial precinct.

Table 1 contains rating information on properties that are currently located outside of the town boundary and subject to UV. For comparative purposes indicative rating information has been included where those same properties are to be rated GRV. To date only four properties have transferred ownership from Landcorp and the confirmed UV for these properties is shown. The remaining lots have not been issued title meaning that the sale of the property is still pending and as such the commencement date of rating is unknown. The GRV rating information has been developed in consultation with Landgate Valuation Services.

Table 1

SUBDIVISION - FORMER LOTS 9003 & 9005						
Assess	Lot No	Street Name	Street	Name	UV Provided	Indicative GRV
A89967	9006	STEEL	AVENUE	STATE OF WA	\$42,000,000	\$2,100,000
A89968	9	RESOURCE	ROAD	OUTBACK NETWORK PTY LTD	\$1,800,000	\$90,000
A89969	29	RESOURCE	ROAD	STATE OF WA	\$1,200,000	\$60,000
A89970	30	RESOURCE	ROAD	STATE OF WA	\$1,200,000	\$60,000
A89971	31	RESOURCE	ROAD	STATE OF WA	\$2,000,000	\$100,000
A89972	33	RESOURCE	ROAD	STATE OF WA	\$2,000,000	\$100,000
A89973	35	RESOURCE	ROAD	STATE OF WA	\$1,270,000	\$63,500
A89974	36	RESOURCE	ROAD	STATE OF WA	\$1,290,000	\$64,500
A89975	37	RESOURCE	ROAD	SC CLARKE	\$1,500,000	\$75,000
A89976	1002	RESOURCE	ROAD	STATE OF WA		Already in gazetted GRV Area
A89977	2000	RESOURCE	ROAD	LARGESTAR INVESTMENTS PTY		Already in gazetted GRV Area
A89978	9005	EXPLORATIO	DRIVE	STATE OF WA		Now subdivided
A90110	301	OXIDE	LOOP	STATE OF WA	\$510,000	\$25,500
A90111	302	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90112	303	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90113	304	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90114	305	OXIDE	LOOP	STATE OF WA	\$960,000	\$48,000
A90115	306	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90116	307	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90117	308	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90118	309	OXIDE	LOOP	STATE OF WA	\$490,000	\$24,500
A90119	310	OXIDE	LOOP	STATE OF WA	\$640,000	\$32,000
A90120	311	OXIDE	LOOP	STATE OF WA	\$675,000	\$33,750
A90121	312	OXIDE	LOOP	LE TAYLOR	\$480,000	\$24,000
A90122	313	OXIDE	LOOP	STATE OF WA	\$480,000	\$24,000
A90123	314	OXIDE	LOOP	STATE OF WA	\$480,000	\$24,000
A90124	315	OXIDE	LOOP	STATE OF WA	\$480,000	\$24,000
A90125	316	OXIDE	LOOP	NAPIER SUPERANNUATION PTY	\$470,000	\$23,500
A90126	317	OXIDE	LOOP	STATE OF WA	\$650,000	\$32,500
A90127	318	OXIDE	LOOP	STATE OF WA	\$645,000	\$32,250
A90128	319	OXIDE	LOOP	STATE OF WA	\$630,000	\$31,500
A90129	320	OXIDE	LOOP	STATE OF WA	\$540,000	\$27,000
A90130	321	OXIDE	LOOP	STATE OF WA	\$580,000	\$29,000
A90131	322	OXIDE	LOOP	STATE OF WA	\$570,000	\$28,500
A90132	323	OXIDE	LOOP	STATE OF WA	\$720,000	\$36,000
A90133	8001	OXIDE	LOOP	STATE OF WA	\$350,000	\$17,500

\* Please note - UV's in red are estimates provided by Shire Officers

A consistent method of valuation should be applied for the properties comprising the Gap Ridge Industrial Estate not being for rural purposes, and to ensure that the rating methodologies applied within the Shire are equitable for similar use characteristics.

Any amendment to the method of rating would require Council to seek submissions from affected property owners and a final Council determination to seek Ministerial approval for amendment.

A Ministerial determination to change the method of rating would most likely take effect from 1 July 2014. Therefore, it is also considered appropriate to apply a concession for ratepayers that have been issued title to ensure that the rate levy paid prior to a Ministerial determination is equivalent to the indicative GRV rate. Any concessional treatment would be considered as part of the Budget 2014/15 adoption process.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of parties affected issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred with Councillors and the Executive Management Team via Briefing Sessions. Discussions have also occurred with Landgate Valuation Services in relation to this matter.

**COMMUNITY CONSULTATION**

Consultation will need to occur by way of a submissions process from affected landowners if Council resolves to commence a process to seek a Ministerial determination to change the method of rating from UV to GRV.

**STATUTORY IMPLICATIONS**

Under s6.28(2)(a)(b) of the *Local Government Act 1995*, the Minister for Local Government is responsible for determining the method of valuation of land to be used by Local Government as the method for rating.

In determining the method of valuation the Minister is to have regard to the general principle that the method for any rate on any land is to be:

- (a) Where land is used predominantly for rural purpose, the Unimproved Value (UV) of the land; and
- (b) Where the land is used predominantly for non-rural purpose, the Gross Rental Valuation (GRV) of the land.

Section 6.47 of the *Local Government Act 1995* provides that a Local Government may resolve to grant concessions in relation to a rate or service charge.

**POLICY IMPLICATIONS**

*Changing Methods of Valuation of Land - Local Government Operational Guidelines - Number 02 Revised March 2012* states that each local government has a role in ensuring that the rating principles of the *Local Government Act 1995* are correctly applied to rateable land within their district such that rural land is rated on its UV and non-rural land is rated on its GRV.

**FINANCIAL IMPLICATIONS**

The financial implications of the ‘Change in Rating Method’ will be dependent upon the timing of the sale and subsequent issue of title of properties comprising Stage 2 Gap Ridge Industrial Estate.

Based on the indicative Gross Rental Valuations received from Landgate Valuation Services, Council will forgo total rates revenue of \$586,931 if the method of rating is changed from UV to GRV. As Council has not budgeted for this revenue, this will not impact budgeted rate revenue.

That said, once the properties are developed new GRVs will be obtained which will be based on the improved nature of the properties and there will be an associated increase in rates revenue. This will diminish the differential between GRV and UV rating.

Table 2 demonstrates the anticipated impact on rates income for those properties for which title has already been issued should a change of rating basis be implemented:

Table 2

Assess No	Lot No	House No.	Street Name	Street Type	Suburb	Name	Rate in \$	0.158457	Rate in \$	0.055446	Difference
							UV Provided	13/14 Levy (UV)	Indicative GRV	13/14 Levy (GRV)	
A90125	316	38	OXIDE	LOOP	GAP RIDGE	NAPIER SUPERANNUATION PTY LTD	\$470,000	\$74,475	\$23,500	\$1,303	-\$73,172
A90121	312	54	OXIDE	LOOP	GAP RIDGE	LE & CM TAYLOR	\$480,000	\$76,059	\$24,000	\$1,331	-\$74,729
A89968	9		RESOURCE	ROAD	GAP RIDGE	OUTBACK NETWORK PTY LTD	\$1,800,000	\$285,223	\$90,000	\$4,990	-\$280,232
A89975	37		RESOURCE	ROAD	GAP RIDGE	SC CLARKE	\$1,500,000	\$237,686	\$75,000	\$4,158	-\$233,527
<b>Total</b>							<b>\$4,250,000</b>	<b>\$673,442</b>	<b>\$212,500</b>	<b>\$11,782</b>	<b>-\$661,660</b>

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program: 4.d.1.1	Maximise opportunities for long term financial sustainability and equitable rating structure
Our Services: 4.d.1.1	Monitor and maintain rates property database

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

At its 16 April 2012 Ordinary Council Meeting, Council resolved by resolution 152010 to seek approval from the Minister for Local Government to change the basis of rating from Unimproved Value to Gross Rental Value for the 23 properties situated within the Gap Ridge Industrial Estate located on former Lot 507 Dampier Highway Gap Ridge applicable 1 July 2012.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.28 of the *Local Government Act 1995* RESOLVES NOT to SUPPORT amendments to the method of rating from Unimproved Value to Gross Rental Value, pursuant to Section 6.28 of the *Local Government Act 1995* for the 33 properties located within the Gap Ridge Industrial Estate on land formerly titled lot 9003 and 9005, Dampier Highway, Gap Ridge.

**CONCLUSION**

Local Government has a role to ensure that the rating principles of the *Local Government Act 1995* and associated regulations are applied equitably to rateable land within its district.

The existing town boundary divides the Gap Ridge Industrial Estate. The boundary is used by the Valuer General to determine the method of rating. Properties within the town boundary are rated on the basis of GRV which is substantially less than those properties external to the boundary which are considered rural and rated on the basis of UV.

The land is clearly not being used for rural purposes and should not be rated on the basis of UV.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152807  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Hipworth

That Council by **SIMPLE** Majority pursuant to Section 6.28 and 6.47 of the *Local Government Act 1995* **RESOLVES** to:

- a) **AGREE** in principle to **COMMENCE** the process to change the method of rating from Unimproved Value to Gross Rental Value for the 33 properties located on former lots 9003 and 9005 Dampier Highway, Gap Ridge and identified below, with changes effective as at 1 July 2014; and
- b) **WRITE** to affected landowners to advise of the proposed change and invite submissions, with the results of those submissions to be presented to the June 2014 Ordinary Council Meeting.
- c) **GRANT** rating concessions, subject to Ministerial approval of the change in rating method, equivalent to the difference between the UV rates and indicative GRV rates for Gap Ridge Industrial Estate properties located on former lots 9003 and 9005 Dampier Highway Gap Ridge for the 2013/14 financial year.

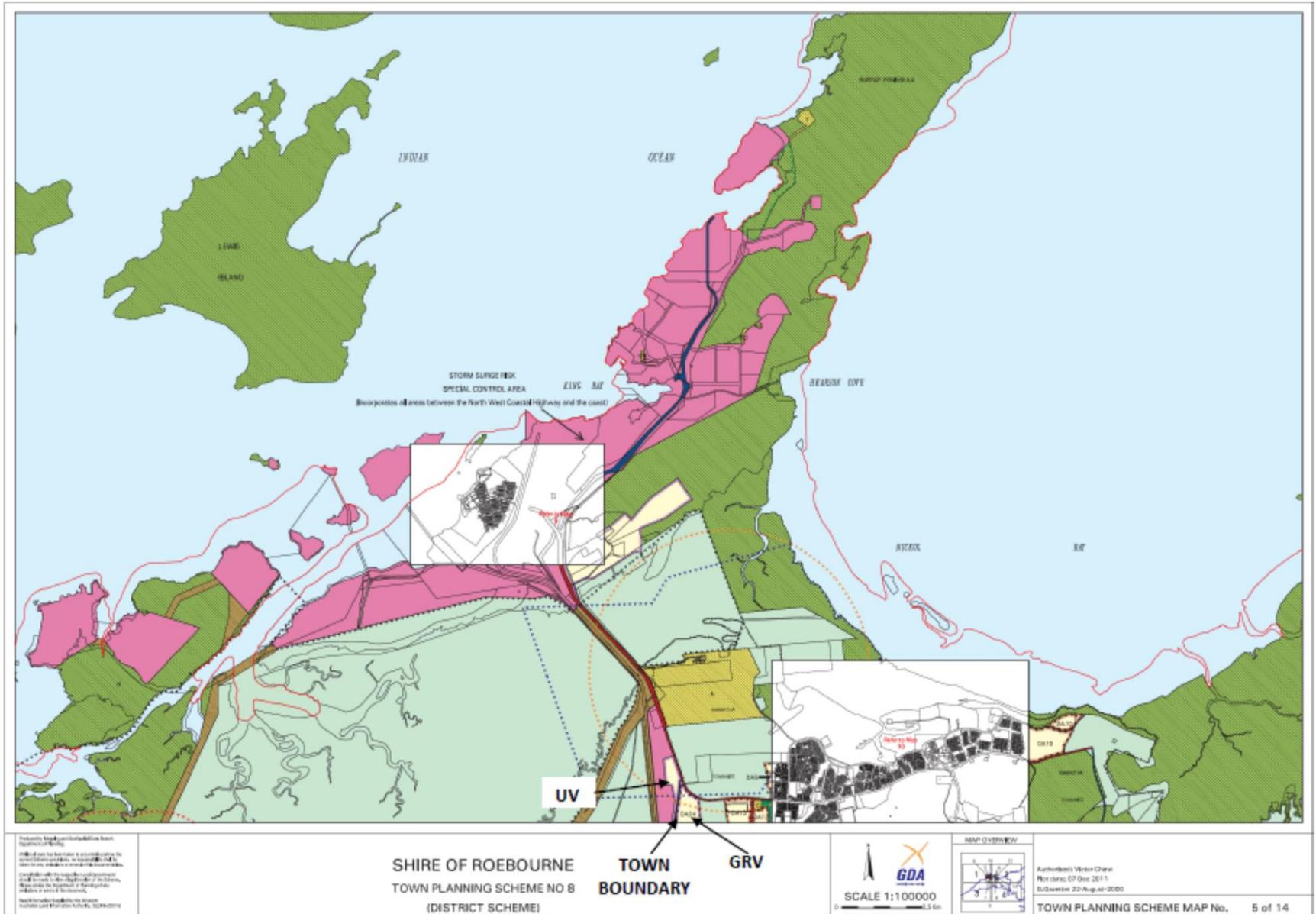
**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

SUBDIVISION - FORMER LOTS 9003 & 9005						
Assess	Lot No	Street Name	Street	Name	UV Provided	Indicative GRV
A89967	9006	STEEL	AVENUE	STATE OF WA	\$42,000,000	\$2,100,000
A89968	9	RESOURCE	ROAD	OUTBACK NETWORK PTY LTD	\$1,800,000	\$90,000
A89969	29	RESOURCE	ROAD	STATE OF WA	\$1,200,000	\$60,000
A89970	30	RESOURCE	ROAD	STATE OF WA	\$1,200,000	\$60,000
A89971	31	RESOURCE	ROAD	STATE OF WA	\$2,000,000	\$100,000
A89972	33	RESOURCE	ROAD	STATE OF WA	\$2,000,000	\$100,000
A89973	35	RESOURCE	ROAD	STATE OF WA	\$1,270,000	\$63,500
A89974	36	RESOURCE	ROAD	STATE OF WA	\$1,290,000	\$64,500
A89975	37	RESOURCE	ROAD	SC CLARKE	\$1,500,000	\$75,000
A89976	1002	RESOURCE	ROAD	STATE OF WA		Already in gazetted GRV Area
A89977	2000	RESOURCE	ROAD	LARGESTAR INVESTMENTS PTY		Already in gazetted GRV Area
A89978	9005	EXPLORATIO	DRIVE	STATE OF WA		Now subdivided
A90110	301	OXIDE	LOOP	STATE OF WA	\$510,000	\$25,500
A90111	302	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90112	303	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90113	304	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90114	305	OXIDE	LOOP	STATE OF WA	\$960,000	\$48,000
A90115	306	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90116	307	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90117	308	OXIDE	LOOP	STATE OF WA	\$500,000	\$25,000
A90118	309	OXIDE	LOOP	STATE OF WA	\$490,000	\$24,500
A90119	310	OXIDE	LOOP	STATE OF WA	\$640,000	\$32,000
A90120	311	OXIDE	LOOP	STATE OF WA	\$675,000	\$33,750
A90121	312	OXIDE	LOOP	LE TAYLOR	\$480,000	\$24,000
A90122	313	OXIDE	LOOP	STATE OF WA	\$480,000	\$24,000
A90123	314	OXIDE	LOOP	STATE OF WA	\$480,000	\$24,000
A90124	315	OXIDE	LOOP	STATE OF WA	\$480,000	\$24,000
A90125	316	OXIDE	LOOP	NAPIER SUPERANNUATION PTY	\$470,000	\$23,500
A90126	317	OXIDE	LOOP	STATE OF WA	\$650,000	\$32,500
A90127	318	OXIDE	LOOP	STATE OF WA	\$645,000	\$32,250
A90128	319	OXIDE	LOOP	STATE OF WA	\$630,000	\$31,500
A90129	320	OXIDE	LOOP	STATE OF WA	\$540,000	\$27,000
A90130	321	OXIDE	LOOP	STATE OF WA	\$580,000	\$29,000
A90131	322	OXIDE	LOOP	STATE OF WA	\$570,000	\$28,500
A90132	323	OXIDE	LOOP	STATE OF WA	\$720,000	\$36,000
A90133	8001	OXIDE	LOOP	STATE OF WA	\$350,000	\$17,500

\* Please note - UV's in red are estimates provided by Shire Officers



**9.4 OPERATIONAL PLAN 2013-2014 – QUARTER 2 PERFORMANCE REPORT**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance and Organisational Strategy  
**Date of Report:** 8 April 2014  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the performance of the Operational Plan 2013-2014 – Quarter 2 (October 2013 – December 2013).

**BACKGROUND**

The Shire of Roebourne adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2021 which identifies the aspirations of our communities.

The Corporate Business Plan 2012-2016 is the key strategic planning document from which all other plans and programs within the Council flow. The Corporate Business Plan 2012-2016 is informed by the Strategic Community Plan 2012-2021 and prioritises the programs, projects and services Council will commit to provide during the five years. The Operational Plan 2013-2014 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through the first Operational Plan 2012-2013 continuing implementation of programs identified in the Corporate Business in achieving the long term vision outlined in the Strategic Community Plan.

Since the Q1 results were published in November 2013, the new Performance Manager software is now being used by the organisation to manage and report on performance against the Operational Plan. A snapshot of the overall performance up to and including Quarter 2 (October 2013 – December 2013) is included in this report illustrated by the traffic lights that represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI
	Below Target	Between the target and lower tolerance applied to the KPI
	On Target	Either on or above target
	No Status	No action required for this period to date or capturing trend data

**Overall Progress Snapshot**

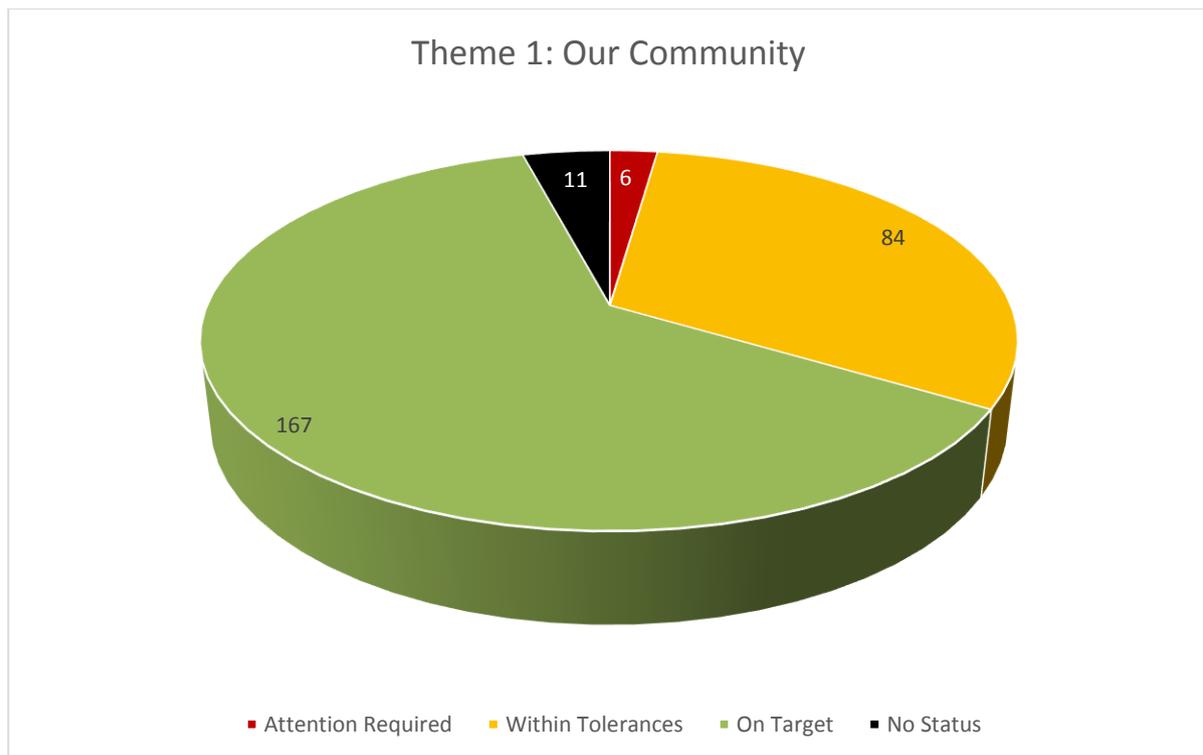
There are four strategic themes in the Strategic Community Plan 2012-2021, which are delivered through 116 Programs outlined in the Corporate Business Plan, which in turn are delivered through 300 ongoing services and projects measured by 506 performance measures.

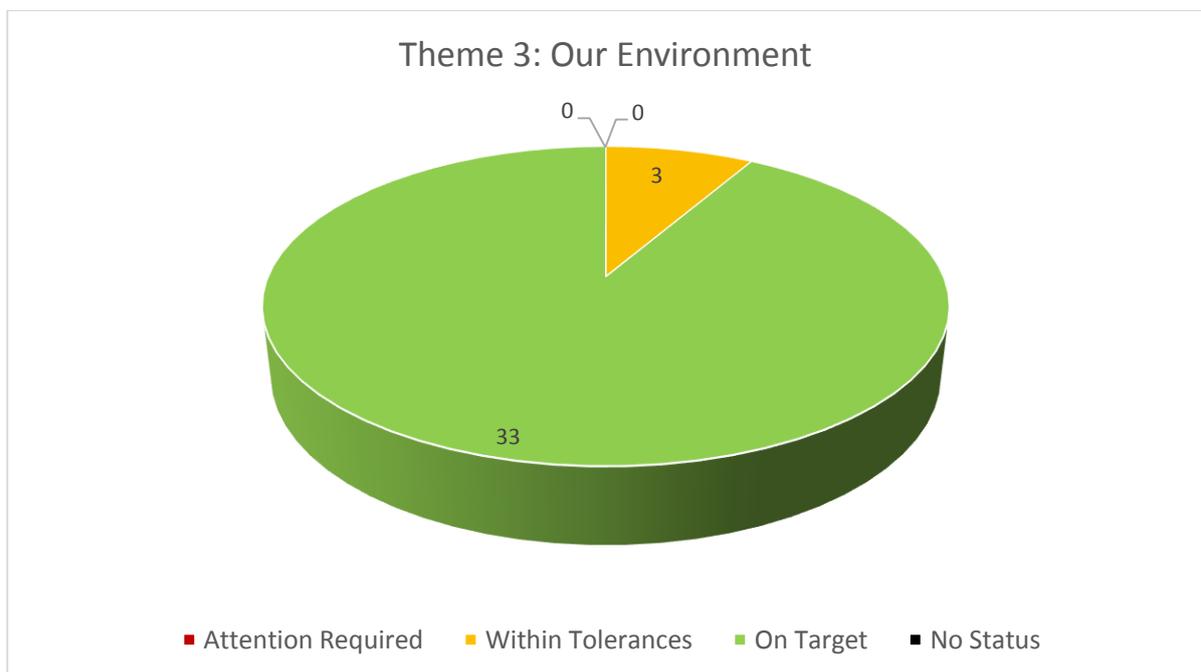
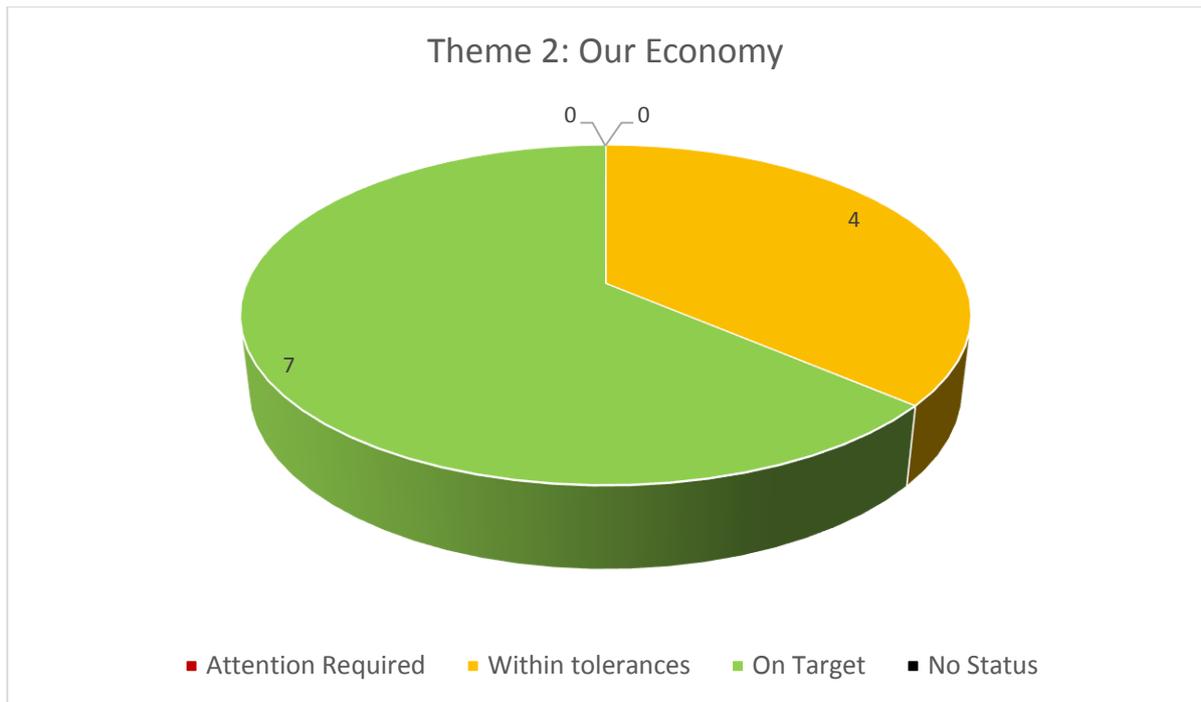
Each theme outlines a set of programs delivered through a number of projects and services as follows:

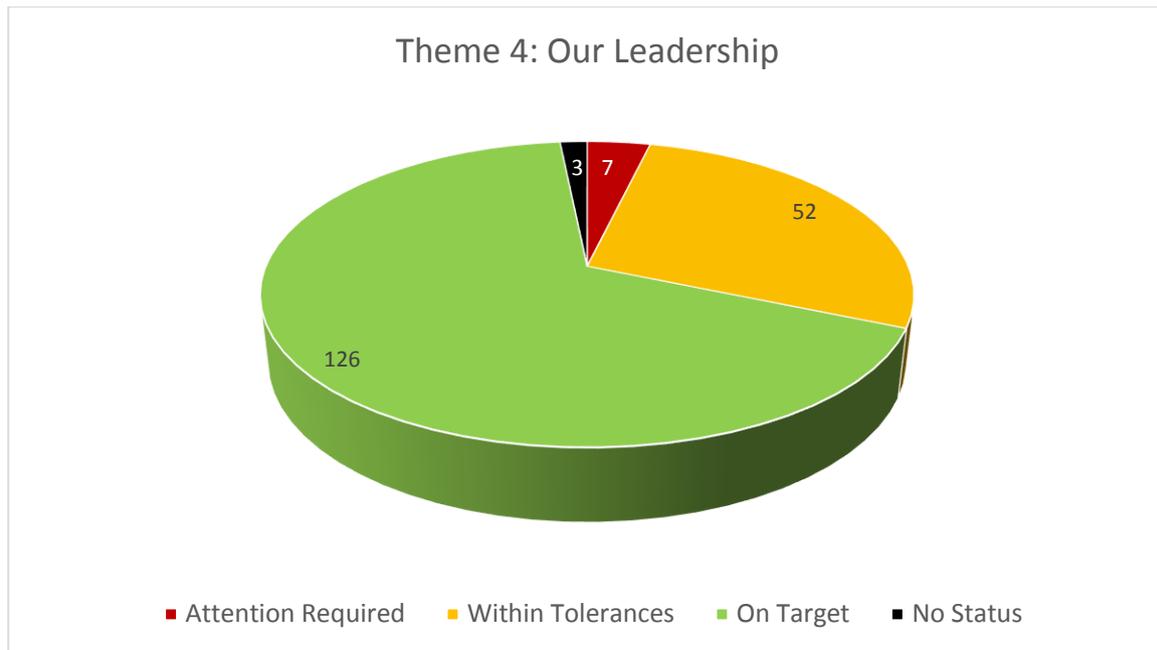
Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	51	146	269
Our Economy	7	9	11
Our Natural & Built Environment	6	25	36
Our Leadership	52	120	190

The overall performance for Quarter 2 in delivery of programs, projects and services outlined in the Operational Plan 2013-2014 is:

The progress for Quarter 2 in achievement of each theme is given below:







Out of the total 506 performance measures included in the Operational Plan 2013-2014, 13 performance measures representing approximately 2.6% of all KPI's require attention. These KPI's are listed in the below table.

#### Exception Report

Theme	Program	Key Performance Measure	Status	Comment
T1: Our Community – Diverse and Balanced	1.1.1.1.4 Asset Management Steering Committee ensures that appropriate asset management practices are put in place and maintained	Number of Quarterly meetings to address Asset Management Issues	In progress	Terms of Reference drafted and under review.  Inaugural Committee Meeting will be scheduled by 30 June 2014.
	1.1.2.1.7 Review and Implement Aerodrome Emergency Plan	Complete Review by October 2013	In progress	Identified as a Quarter 3 action.
	1.1.2.7.2 Continue to provide project management templates, guides and tools whilst ensuring consistent and practical project management principles	Conduct Project Implementation and Initiation Guidelines (PIIG) training sessions	Yet to commence	Training planned for late 2013 to be implemented in line with the 14/15 budget processes.
		Projects are well considered, planned and presented as part of the Budget Cycle for consideration	In progress	Use of PIIG processes is improving. Training workshops intended for managers and coordinators will be held by 30 June 2014
	1.2.2.1.5 Continue to provide customer service for public engagement, library promotion and literacy/ numeracy enhancement	Conduct book promotions through school visits	Yet to commence	Visits to be coordinated and implemented by 30 June 2014.
1.6.4.1.11 Prepare and report on implementation of Corporate Business Plan	Prepare Operational Plan 2014-15	Yet to commence	Delay with commencement of 2014/15 Operation Planning process resulting from data revalidation of 2013/14 KPIs being converted across to new software. 2014/15 Operational Planning to begin in Q4.	

Theme	Program	Key Performance Measure	Status	Comment
T4: Our Leadership – Responsive and Accountable	4.2.1.03.4 Respond to planning complaints and instigate remedial action when and where required	Monitor volume and response times for complaints	Under review	Under review.
	4.3.1.1.6 Facilitate preparation of annual Operational Plan in line with the Corporate Business Plan and Strategic Community Plan	Prepare Operational Plan for all service units through one on one sessions with managers and teams	Yet to commence	Not commenced. Estimated start in Q4.
		Submit Draft Operational Plan 2014-2015 to Council for adoption	Yet to commence	Work to commence in Q4. Delays caused through the implementation and validation of data into Performance Manager.
	4.3.2.7.1 Investigate potential for lodgement of planning applications online	Work with Pilbara Development Commission to investigate requirements and scope for online lodgement	Yet to commence	PDC initiative has not yet commenced.
	4.3.2.7.3 Implement scheme for kerbside numbering of all residential properties to enhance community safety	All residential properties have the kerbside numbers	In progress	Activity being scheduled for Q3. Notification provided to affected community associations and households.
	4.3.2.8.1 Facilitate implementation of organisational development and corporate improvement projects	Promote “off-site planning days” by all service units across the Shire by June 30, 2014	In progress	Under review.
	4.3.2.8.3 Plan, design and implement Corporate Performance management System across the Shire for Corporate Performance Management and Reporting	Generate Quarterly reviews through the Corporate Performance Management System	Developing integrity of systems. To be operational by Q3 reporting.	Still in implementation phase. Resolving data conversion issues and resourcing matters following the implementation of the Performance Manager software. Data integrity is imperative.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures within the Operational Plan 2013 – 2014.

### COMMUNITY CONSULTATION

No community consultation is required.

### STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The budgetary allocations embedded within the Operational Plan 2013 - 2014 have drawn on Council's budget deliberations for the 2013/14 budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities
- Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the Shire and present to Council for approval

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined in the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

**RELEVANT PRECEDENTS**

The Q1 Performance Report was reported to Council at its November 2013 meeting.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Operational Plan 2013-2014 – Q2 Performance Report.

**CONCLUSION**

Under the Integrated Strategic Planning framework Council adopted a suite of documents including a five year focused Corporate Business Plan and annual Operational Plan 2013-14. The Regulations require that the Corporate Business Plan (of which the Operational Plan is a sub-plan) be reviewed yearly in order to deliver the annual budget. One of the supporting processes is quarterly reporting against the current year of the Corporate Business Plan to monitor performance and respond to changing priorities. The Operational Plan 2013-2014 – Q2 Performance Report confirms that 97.4% of the 506 KPIs are on track as at 31 December 2013.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152808  
**MOVED** : Cr Lally  
**SECONDED** : Cr Vandenberg

**That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Operational Plan 2013-2014 – Q2 Performance Report.**

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**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



## 10 COMMUNITY SERVICES

### 10.1 PAM BUCHANAN FAMILY CENTRE NOT FOR PROFIT LEASES

<b>File No:</b>	<b>CM.52</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Leisure Services</b>
<b>Date of Report:</b>	<b>27 March 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Vice Chairperson of LINK is an associated person of the Reporting Author</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

To seek Council's endorsement to lease three (3) not for profit offices within the Pam Buchanan Family Centre.

#### BACKGROUND

The three not for profit tenancy spaces at the Pam Buchanan Family Centre were released under a formal Expression of Interest process in 2011. At the July 2011 OCM, Council resolved to appoint the following tenants under the detailed terms, to the Pam Buchanan Family Centre not for profit office spaces due to their ability to cover the proposed lease fee and their alignment with the Pam Buchanan Family Centre purpose.

Tenant	Number of Spaces	Terms	Lease Fee p/a
Local Information Network Karratha (LINK)	One (15m <sup>2</sup> )	1 year plus 1 year	\$4,827.00
Anglicare WA	Two (30m <sup>2</sup> )	1 year plus 1 year	\$9,654.00

The lease period and the additional option of one year has expired. Both tenants are keen to continue operations within the Pam Buchanan Family Centre. Officers are seeking Council direction for the future tenancy of these spaces. Officers note the current tenants are operating well within the greater management and still remain relevant to the purpose of the facility.

#### LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance.

#### COUNCILLOR/OFFICER CONSULTATION

Officers have consulted with the current tenants, who have indicated they wish to continue under the same lease conditions and fee, however request the terms are extended to provide greater certainty over tenure and operational future. The current tenants request the terms be two (2) years with an option for a further two (2) years by mutual agreement.

**COMMUNITY CONSULTATION**

In accordance with statutory requirements (Section 3.58 of the *Local Government Act 1995*), should Council endorse the Officers recommendation, Officers will be required to advertise Councils intention to re-lease the office spaces space to the wider community for a period of two weeks.

**STATUTORY IMPLICATIONS**

Section 3.58 of the *Local Government Act 1995* details the process to dispose of property (including leasing) which will include an advertising period.

Pursuant to section 9.49A(2) of the *Local Government Act 1995*, the Common Seal of a local government is not to be affixed to any document except as authorised by the local government. Section 9.49A(3) of the *Local Government Act 1995*, requires the Common Seal of the local government to be affixed in the presence of the Shire President and the Chief Executive Officer or a senior employee authorised by the Chief Executive Officer.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Currently Council receives a combined rent for these not for profit office spaces of \$14,481 p/a. Officers have consulted a local Real Estate agent and have been advised the commercial rental market has declined by 15-20% over the past 18-24 months. Hence, Officers recommend the current lease fee is not increased and continued as per the current lease agreement.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	1.d.1.2	Provide a contemporary, innovative family facilities that provides a variety of family orientated services.
Our Services:	1.d.1.2.3	Ensure Shire facilities are managed and operated effectively to accommodate family oriented services at Pam Buchanan Family Centre.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the Shire in terms of financial issues and reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously leased office spaces to not for profit agencies, with the Pam Buchanan Family Centre being one example.

**VOTING REQUIREMENTS**

Absolute and Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to INSTRUCT the Chief Executive Officer to release an Expression of Interest to the wider market for the occupancy of not for profit offices at the Pam Buchanan Family Centre prior to recommending tenants.

**CONCLUSION**

In 2011 the three not for profit tenancy spaces at the Pam Buchanan Family Centre were appointed and leased following a formal Expression of Interest (EOI) process. The lease terms under the original agreements have now lapsed and new lease agreements are required. Officers suggest continuing with the current tenants as they both align well with the purpose and operation of the Pam Buchanan Family Centre. Should Council wish to explore the market a formal EOI will be required.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152809  
 MOVED : Cr Hipworth  
 SECONDED : Cr Smeathers

1. That Council by ABSOLUTE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

a) AGREE to enter into a lease with the following organisations under the detailed conditions for the Pam Buchanan Family Centre Not for Profit Office Spaces located at 51 Gardugarli Parade, Baynton, WA;

Tenant	Number of Office Spaces Leased	Terms	Lease Fee p/a
Local Information Network Karratha (LINK)	One	2 years with an option of a 2 year extension by mutual agreement.	\$4,827.00
Anglicare WA	Two	2 years with an option of a 2 year extension by mutual agreement.	\$9,654.00

b) INSTRUCT the Chief Executive Officer to advertise the proposed lease for a minimum of two weeks; and

c) DELGATE to the Chief Executive Officer to finalise the leases should no public submissions that are deemed to be significant in nature be received following the 2 week advertising period.

2. That Council by SIMPLE Majority pursuant to Section 9.49A(2) of the *Local Government Act 1995* RESOLVES to AFFIX the Shire of Roebourne common seal to the lease documents for the Pam Buchanan Family Centre Not for Profit Office Spaces should no submissions that are deemed to be significant in nature be received during the 2 week advertising period.

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



## 10.2 KARRATHA COMMUNITY HOUSE ASSISTANCE

<b>File No:</b>	<b>CM.52</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Leisure Services</b>
<b>Date of Report:</b>	<b>27 March 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Karratha Community House Letter</b>

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### **PURPOSE**

To seek Council's endorsement to support Karratha Community House Inc. in continuing their operations at the Pam Buchanan Family Centre, community module.

### **BACKGROUND**

Karratha Community House (KCH) worked closely with the Shire of Roebourne throughout the planning and development of the Pam Buchanan Family Centre (PBFC). Whilst majority of this work evolved around the playgroup aspects, KCH strived to expand their community not for profit business through community meeting spaces. At the July 2011 OCM, Council resolved to lease the community module and centre management aspects of the PBFC to KCH for a 2 year term with an option for another 2 years by mutual agreement. In order to support KCH in delivering a sustainable business model, Council also agreed to waive the \$18,965 p/a (plus CPI) lease fee in the first 12 months of operation.

Karratha Community House have now approached Shire Officers stating their current model is financially unsustainable (see letter attached), and requested support and alteration of lease conditions moving forward.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of medium significance, in terms of financial impost to Council and future operational models of community hubs.

### **COUNCILLOR/OFFICER CONSULTATION**

Officers have met on several occasions with Karratha Community House Inc. board members to discuss their financial issues. KCH has cited the following items as compounding their financial concerns:

- Playgroup memberships have reduced from 350 to 150 families following the recent exit of local workforce
- Insurance costs of \$16,700 per annum
- Wages of approximately \$170,000 per annum
- Electricity costs (approximately \$30,000 per annum)
- Current lease fee of \$19,477 per annum

Karratha Community House have taken the following action in an attempt to resolve their financial situation:

- Reduced staffing, pay rates and operational hours over the past 6 months (resulting in a reduction of approx. \$20,000.00 in costs)
- Entered into long term hire arrangements
- Reviewed hire rates to become more competitive
- Obtained an external grant to fund a business consultant (lead time of 3-6 months)

Officers have additionally offered assistance to KCH in the following areas in an attempt to identify business improvement opportunities:

- Review of financials.
- Review of operations.
- Opportunities for growth.

Karratha Community House has requested financial support of \$60,000 per annum in order to continue operations at the PBFC community module. Should Council wish to support KCH, Officers recommend this is achieved through a variety of avenues rather than a stand-alone cash payment. Alternatively Council may wish to explore any of the following options:

- Provide a lump sum cash payment to support Karratha Community House.
- Not support Karratha Community House and operate the community module at PBFC internally.
- Not support Karratha Community House and seek an alternative external operator to manage the community module at PBFC.

These options and Officers recommendation are detailed within the financial implications of this report.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* details that a local government is to satisfy itself that services and facilities that it provides are managed efficiently and effectively.

#### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Regardless of Councils decision there will be financial implications to Council following the resolution of this report. Officers have collated the options available to Council in the below table:

Option	Description	Anticipated Cost to Council 14/15
Option 1	<ul style="list-style-type: none"> <li>• Reduce lease fee from \$19,477 to \$10 peppercorn.</li> <li>• Increase utilities covered by Council for the community module from approx. \$11,640 to \$32,000 p/a.</li> <li>• Consider Annual Community Grant increase from \$24,285 (13/14) to \$45,000 (14/15).</li> </ul>	<p><b>\$60,422</b> <b>(To be reviewed annually)</b></p>
Option 2	<ul style="list-style-type: none"> <li>• Retain all current arrangements and provide a Management fee to Karratha Community House of \$60,000 per annum. This could potentially be funded through Council’s Non-Statutory Donations.</li> </ul>	<p><b>\$60,000</b></p>
Option 3	<ul style="list-style-type: none"> <li>• Not support KCH and accept their notice to terminate the lease for the community module, should this be provided.</li> <li>• Establish operations to cover the management and operations of the community module at the PBFC.</li> </ul>	<ul style="list-style-type: none"> <li>• Cleaning \$177,996 (comparison to Frank Butler)</li> <li>• Management \$47,393 (0.5 FTE and facility largely unsupervised)</li> <li>• Outgoings \$48,346 (utilities)</li> </ul> <p style="text-align: center;"><b>Total \$273,735</b></p>
Option 4	<ul style="list-style-type: none"> <li>• Not support KCH and accept their notice to terminate the lease for the community module, should this be provided.</li> <li>• Instruct Officers to proceed with exploring the market for an alternative provider to manage the community module of the PBFC.</li> </ul>	<p>Costs are unknown regarding this option and potentially may result in nil cost to Council. However this option provides a risk to Council should no interest be received.</p>

Officer recommendation is Option 1, as this provides the following benefits:

- Limits financial impact on Council;
- Provides more flexibility into the future to scale back support as KCH become more sustainable;
- By not covering all the outgoings, provides an incentive for KCH to monitor and reduce utilities costs;
- Requires KCH to justify requirement annually through Annual Community Grants; and
- Encourages an ‘improvement’ mentality rather than a ‘handout’ culture.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	1.d.1.2	Provide a contemporary, innovative family facilities that provides a variety of family orientated services.
Our Services:	1.d.1.2.3	Ensure Shire facilities are managed and operated effectively to accommodate family oriented services at Pam Buchanan Family Centre.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the Shire in terms of financial issues and reputation. However, Officers consider Option 4 detailed within the financial implications of this report to provide the greatest risk to Council given the uncertainty of the market.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously supported community associations through its annual community grants scheme and via independent sponsorships. Karratha Community House is currently receiving \$24,285 from Council through the annual community grants scheme. Council currently does not provide any community associations with a management fee to operate Council assets. However, Council should note management fees are not uncommon in local government, where a provider delivers a service that would usually be afforded by local government.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROVIDE Karratha Community House Inc. with a lump sum payment of \$60,000.00 to support their continued operations of the Pam Buchanan Family Centre, community module, funded through Council's Non-Statutory Donations (Account Number 314200).

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the request by Karratha Community House Inc. for financial assistance.
2. INSTRUCT the Chief Executive Officer to present at the May 2014 Ordinary Council Meeting detailed management model options for the operation of the Pam Buchanan Family Centre community module for Council's consideration.

**CONCLUSION**

Karratha Community House Inc. (KCH) have approached Shire Officers seeking financial support regarding the ongoing operation of their services from the community module of the Pam Buchanan Family Centre (PBFC). KCH have 22 months remaining on their current lease agreement, however will require further financial support from Council of \$60,000.00 per annum. Officers have recommended a variety of avenues to assist KCH.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **152810**  
**MOVED** : **Cr Smeathers**  
**SECONDED** : **Cr White-Hartig**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. ALTER the lease conditions of the community module within the Pam Buchanan Family Centre, with Karratha Community House Inc. effective from 30 April 2014 until the expiry of the lease to reflect the following;**
  - a) Lease fee to be a \$10 peppercorn; and**
  - b) Council will fund up to \$32,000 per annum in utilities costs.**
- 2. CONSIDER an application from Karratha Community House Inc. at the May 2014 Ordinary Council Meeting requesting additional funds through the Annual Community Grants Scheme for consideration in the 14/15 budget.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**10.3 VARIATION TO ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES FOR POINT SAMSON COMMUNITY ASSOCIATION**

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Development Coordinator</b>
<b>Date of Report:</b>	<b>2 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Point Samson Community Association</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Variation request from Point Samson Community Association for ACADS funding</b>

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**PURPOSE**

For Council to approve the variation request received from the Point Samson Community Association (PSCA) for their 2012/13 and 2013/14 Annual Community Association Grant Schemes funding.

**BACKGROUND**

In recognition of the important role that community associations play and their ability to forge communities through a variety of events and projects, Council has committed to the provision of support and assistance through the two Annual Community Association Grant Schemes (ACAGS – Policy CS19);

1. Annual Community Association Development Scheme (ACADS); and
2. Ex-Gratia payments received from Rio Tinto for the Birra Birra and Kangaroo Hill camps.

Funding requests are received annually from the community associations of Karratha, Dampier, Wickham, Point Samson and the Roebourne Advisory Group and funding for projects is granted throughout the ordinary budgetary process.

In 2013 as per Council resolution 152489, the Point Samson Community Association was successful in obtaining support from Council for the following projects:

Project	Funding Category	Total Cost of Project	Funding Requested	Resolution	Responsibility of Ongoing Maintenance
<p><b>ACADS</b></p> <p><b>Historic Jetty Restoration Project</b>                      A refurbishment project aimed at reconstructing part of the historical Point Samson Jetty in its original location. Finished product will provide educational signage, seating, lighting and binoculars for public usage. To serve as a Destination Point, attracting tourists and residents to Point Samson &amp; its businesses.</p> <p><i>The request for \$100,000 will be used as leverage to secure further funding to complete the project.</i></p>	<p>Infrastructure Development</p>	<p>Unknown</p> <p>PSCA still seeking quotes at time of report</p>	<p>\$100,000</p>	<p>\$100,000</p> <p>SoR support the project in principal to allow the PSCA to utilise the funds as leverage to secure further financial support from other funding sources.</p>	<p>Shire</p>
<p><b>EX-GRATIA</b></p> <p><b>Interactive Splash Pad</b>                      An interactive, water-based sculpture to be located adjacent to the fire shed in the Point Samson Community Park. Project benefits include cognitive development, a rich sensory experience, is wheelchair accessible, is water-wise to complement the existing BBQ area.</p>	<p>Infrastructure Development</p>	<p>\$250,000</p>	<p>\$250,000</p>	<p>\$250,000</p> <p>This amount includes:</p> <p>2012/13 - \$125,000 (in reserve)</p> <p>2013/14 - \$125,000</p> <p>SoR support the project in principal to allow the PSCA to utilise the funds to secure further financial support.</p> <p>Further information required from PSCA regarding approvals from the Water Corporation and the use of potable water.</p>	<p>Community Association</p>

The Point Samson Community Association has requested a variation to the endorsed spend (as per the attached letter, dated 3 March 2014). The variation is for funds previously approved by Council for use on the interactive water park in Point Samson. PSCA have advised that the money currently designated for the splash pad project would be better allocated against an alternative project given the potentially high ongoing maintenance and public liability costs, a similar project proposed to be incorporated in the Wickham redevelopment and difficulties in getting approval from the Water Corporation. The PSCA request that the \$250,000 now be allocated for use on the construction of the replica jetty look-out, located on the original jetty site in Point Samson.

The jetty restoration project already has a \$100,000 in-principle allocation from the 2013/14 Annual Community Association Development Scheme funds, which was to be utilised to leverage further financial support from other funding sources.

In response to the Council Resolution, the PSCA has received a donation of \$30,000 toward the project from Van Oord Australia and in-kind donation from Rio Tinto Iron Ore. The in-kind support provides a project outline and engineered plans that allow the PSCA to proceed to tender stage.

The estimated cost of the project is \$350,000 consisting of construction costs (timber deck and balustrades), enhancements (such as shaded seating), installation of 'Whale Watching' binoculars, interpretive signage and demolition/removal of the old jetty.

The estimated timeframe for completion of the project is Q4, 2015.

The ongoing maintenance of the jetty will be at Council's cost. The PSCA have advised that the estimated costs for maintenance to the timber structure will be approximately \$2,000 per year (commencing 2017/18). An alternative option to be considered is the use of a PVC deck and rail that will virtually eliminate the need for maintenance. It is noted however, that the use of any alternative materials will be determined by cost.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social issues / cultural & wellbeing issues as the project has ongoing support from community groups and other businesses.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation has occurred.

#### **COMMUNITY CONSULTATION**

Consultation has taken place between the reporting officer and the PSCA via emails and attendance at the monthly PSCA meetings.

#### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

#### **POLICY IMPLICATIONS**

Policy number CS19 - Annual Community Association Grant Schemes is relevant to this matter. The Scheme makes provision for projects from Dampier, Roebourne, Wickham, Point Sampson and Karratha communities to receive funding on the basis that the project provides benefit to their direct community.

**FINANCIAL IMPLICATIONS**

Should Council endorse the Officers recommendation the expenditure is in accordance with the 2013/14 Budget from 314200 Non- Statutory Donations.

Should Council not accept the variation requested by PSCA the amount of \$250,000 ex-gratia funds will become unallocated funds which the PSCA will be obligated to place in reserve until future projects are identified. Note that \$125,000 of the \$250,000 will need to be allocated and expended by the PSCA by 30 June 2015.

An ongoing maintenance cost of \$2,000 per annum is estimated from the 2017/18 Financial Year onwards.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

Our Program:            1.f.1.5            Identify potential sponsorship and grant funding opportunities

Our Services:            1.f.1.5.1            Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the Shire in terms of Financial/Service Interruption/Reputation.

Consideration may need to be given to budgetary implications resulting from an incomplete project. Should Council not support the variation, \$125,000 of the \$250,000 will need to be allocated and expended by the PSCA by 30 June 2015. Should the funds not be allocated to projects the PSCA are at a risk of forfeiting the \$125,000.

**IMPACT ON CAPACITY**

There is no additional impact on capacity or resourcing to carry out the Officer's recommendation.

Should the Officers recommendation to support the project be endorsed, impact on the infrastructure team would need to be taken into consideration post 2017/18 Financial Year. The impact on capacity would be dependent upon the size and scale of the project inherited by Council.

**RELEVANT PRECEDENTS**

The Annual Community Association Development Scheme has been supported by Council since 2010 and variations have previously been granted.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount of the variation request received from Point Samson Community Association as per Council’s determination:

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter pending further information from Officer’s on specific aspects of the project.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the variation request received from the Point Samson Community Association.

**CONCLUSION**

The Point Samson Community Association have requested a variation to their Annual Community Association Grant Schemes application from the 2012/13 and 2013/14 financial year. The variation request pertains to the restoration of the jetty look-out located on the original jetty in Point Samson.

The jetty restoration project already has a \$100,000 in-principle allocation from the 2013/14 Annual Community Association Development Scheme funds, which has been utilised to leverage further financial support from other funding sources. A further \$250,000 allocation is being requested for the project as an alternative to the previously approved interactive water park in Point Samson. The interactive water park project is not progressing at this time due to potentially high ongoing maintenance and public liability costs, a similar project proposed to be incorporated in the Wickham redevelopment and difficulties in getting approval from the Water Corporation.

Should Council not support the variation request received from PSCA, it should be noted that PSCA will have unallocated funds of \$250,000 that will need to be placed in reserve.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152811

**MOVED** : Cr Kickett

**SECONDED** : Cr Vandenberg

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT the \$250,000 2012/13 and 2013/14 ex-gratia variation request received from the Point Samson Community Association, from the interactive splash pad project to the Historic Jetty Restoration project.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig

**AGAINST** : Nil

## **11 DEVELOPMENT SERVICES**

### **11.1 AMENDMENT NO.34 AND ASSOCIATED DEVELOPMENT PLANS: DEPARTMENT OF HOUSING LAZY LANDS KARRATHA REDEVELOPMENT SITES**

<b>File No:</b>	<b>AMD 34</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>4 April 2014</b>
<b>Applicant/Proponent:</b>	<b>TME Planning on behalf of Department of Housing</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"><li><b>1. Locality Plan – Lot 601 Di Carlo Way, Nickol</b></li><li><b>2. Locality Plan – Lot 623 Gawthorne Drive, Millars Well</b></li><li><b>3. Locality Plan – Lot 636 Nairn Street, Bulgarra</b></li><li><b>4. Development Plan DA 53 – Lot 601 Di Carlo Way, Nickol</b></li><li><b>5. Development Plan DA 54 – Lot 623 Gawthorne Drive, Millars Well</b></li><li><b>6. Development Plan DA 55 – Lot 636 Nairn Street, Bulgarra</b></li><li><b>7. Schedule of Submissions</b></li></ol>

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#### **PURPOSE**

For Council to consider:

1. The submissions received during the formal advertising period in respect of Amendment No.34 to Shire of Roebourne Town Planning Scheme No.8 and the associated development plans, and
2. The recommendation to adopt the amendment and development plans for final approval with modification.

#### **BACKGROUND**

Council initiated Amendment No.34 to its Town Planning Scheme No.8 ('the Scheme') on 16<sup>th</sup> September 2013 (Resolution 152614). The Amendment proposes to:

- Reclassify Lot 601 Di Carlo Way, Nickol, Lot 623 Gawthorne Drive, Millars Well and Lot 636 Nairn Street, Bulgarra (refer to Attachments 1 – 3) from 'Parks, Recreation and Drainage' reserve to 'Urban Development' zone.

- Amend Appendix 7 – Development Areas of the Scheme by the inclusion of the following development areas:

Development Area	Description of Land	Base Zoning	Development Plan Special Conditions
DA 53 (See Attachment 4)	Lot 601 Di Carlo Way, Nickol	Urban Development	<ol style="list-style-type: none"> <li>Applicable density Code R40</li> <li>Preparation of a Development Plan which addresses:                             <ol style="list-style-type: none"> <li>Front setback variations to Balmoral Road</li> <li>Dwelling orientation to Balmoral Road</li> <li>Building design and elevation treatment to adjoining reserve</li> <li>Fencing design to adjoining reserve</li> <li>Parking and access areas</li> </ol> </li> </ol>
DA 54 (See Attachment 5)	Lot 623 Gawthorne Drive, Millars Well	Urban Development	<ol style="list-style-type: none"> <li>Applicable Density Code R40</li> <li>Preparation of a Development Plan which addresses:                             <ol style="list-style-type: none"> <li>Dwelling orientation</li> <li>Parking and access</li> <li>Footpath relocation</li> <li>Fencing design to adjoining reserve</li> <li>Building design and elevation treatment to adjoining reserve</li> </ol> </li> </ol>
DA 55 (See Attachment 6)	Lot 636 Nairn Street, Bulgarra	Urban Development	<ol style="list-style-type: none"> <li>Applicable Density Code R50</li> <li>Preparation of a Development Plan which addresses:                             <ol style="list-style-type: none"> <li>Dwelling orientation</li> <li>Parking and access</li> <li>Footpath relocation</li> <li>Fencing design to adjoining reserve</li> <li>Building design and elevation treatment to adjoining reserve</li> <li>Minimum finished floor level to address predicted 100 ARI flood event</li> </ol> </li> </ol>

- Amend the Scheme Maps accordingly.

Subsequent to the EPA advice, which was received on 19<sup>th</sup> December 2013, the Amendment and associated Development Plans were advertised concurrently in accordance with the *Town Planning Regulations 1967* and Clause 7.2.7 of the Scheme (Development Plans) from 15<sup>th</sup> January 2014 for a period of 42 days.

Council is now required to consider the submissions received and make a recommendation to the Minister for Planning regarding final approval of the Amendment, and to request the Western Australian Planning Commission to endorse the associated Development Plans in the event the Minister for Planning approves the Amendment without modification.

The submissions do not raise any concerns regarding the Scheme Amendment or any major concerns regarding the associated Development Plans.

With respect to the proposed Development Plan for Lot 623 Gawthorne Drive, Millars Well, the Water Corporation advised that the Corporation's water main on the eastern boundary of the lot in the area between Sun Court (north) and Tue Place (south) will require protection via a reserve. This requirement by Water Corporation will require modification of the proposed Development Plan – a matter that has been considered and addressed in the Schedule of Submissions (Attachment 7) under the 'Council Recommendation' heading.

It is consequently recommended that Amendment 34 and the Development Plans for Lot 601 Di Carlo Way, Nickol, Lot 623 Gawthorne Drive, Millars Well and Lot 636 Nairn Street, Bulgarra be adopted in accordance with the reporting officer's recommendation.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

This Scheme Amendment forms part of the Lazy Lands project - a strategic development initiative that will increase the amount of housing available in Karratha, which will contribute to a more sustainable community both in terms of housing availability and community development.

### **COUNCILLOR/OFFICER CONSULTATION**

Council and officers have been consulted extensively through the planning process with regards to the consideration of issues, options and decision making in relation to the Lazy Lands program and other Lazy Lands sites.

### **COMMUNITY CONSULTATION**

The Amendment and associated Development Plans were advertised concurrently in accordance with the *Town Planning Regulations 1967* and Clause 7.2.7 of the Scheme in the following manner:

- Publication of a notice in the *Pilbara News* of 15<sup>th</sup> January 2014;
- Publication of a notice on the Shire's website from 15<sup>th</sup> January 2014 until 26<sup>th</sup> February 2014 and inviting comment;
- Notifying a total of 18 landowners in writing on 15<sup>th</sup> January 2014 and inviting comment;
- Notifying the following agencies in writing on 15<sup>th</sup> January 2014 and providing a link to the Amendment Document on the Shire's website and inviting comment:
  - Pilbara Development Commission;
  - Main Roads WA;
  - Department of Health;
  - Department of Lands
  - Department of Fire & Emergency Services;
  - Department of Water;
  - Department of Health;
  - Department Environment Regulation;
  - Department of Aboriginal Affairs;
  - Horizon Power Corporation; and
  - Water Corporation.

A public submission period of 42 days ended on Wednesday 26<sup>th</sup> February 2014. A total of six submissions were received during the submission period, all being agency responses.

No submissions from the general public have been received. The submissions have been summarised in a Schedule of Submissions (Attachment 7).

As mentioned under 'Background' of this report, the Water Corporation advised that the Corporation's water main on the eastern boundary of the lot in the area between Sun Court (north) and Tue Place (south) will require protection via a reserve. This requirement has been considered and addressed in the Schedule of Submissions under the 'Council Recommendation' heading.

It is consequently recommended the Scheme Amendment Document be modified by the addition of the following special provision to 'Appendix 7 – Development Areas':

*“ f) Protection of the Water Corporation's mains infrastructure on the eastern boundary between Sun Court and Tue Place ”*

It is also recommended the draft Development Plan for Lot 623 Gawthorne Drive, Millars Well be modified to address protection of the Water Corporation's mains infrastructure on the eastern boundary of Lot 623 between Sun Court (north) and Tue Place (south).

### **STATUTORY IMPLICATIONS**

#### ***Land Administration Act 1997***

The land parcels are reserved for 'Parks, Recreation and Drainage' and were subject to a management order in favour of the Shire. The subject lands are deemed by the State and the Shire to no longer be required for their dedicated purpose. The process of excising the parcels from the reservation has already commenced in accordance with the *Land Administration Act 1997*. In 2010 Council resolved to support excision and cancellation of the applicable management orders and redevelopment of the parcels for residential development.

#### ***Planning and Development Act 2005***

The amendment process has been undertaken in accordance with relevant legislation, including referral of the proposed amendment to the EPA and public consultation. Consideration will be given to submissions by both the Council and Minister for Planning.

#### **Shire of Roebourne Town Planning Scheme No. 8**

Once granted final approval, this Scheme Amendment and associated Development Plans will allow for these sites to be developed for residential use.

### **POLICY IMPLICATIONS**

The zoning and development plans, along with the R-Codes and relevant local planning policies will guide future subdivision and development potential for each of these sites.

The Karratha Revitalisation Plan will provide guidance on enhancing drainage reserves. All of the subject sites abut drainage reserves. It is recommended that Council advise the Department of Housing that there is an opportunity through development of these sites to contribute to enhancing the drainage reserves.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications for Council. The cost of advertising and Shire officers' time in processing the Scheme Amendment and Development Plans application is recoverable from the proponent under the *Town Planning Regulations 1967*. The applicant has been assisting the Shire progress this amendment, which has reduced the amount of officer time spent on this project.

Zoning these sites for residential development will increase the commercial value of the land and will contribute to generating revenue for the Shire through rates.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

Our Programs:	1.c.1.1	Identify areas for development and promotion of a diversity of housing forms
	1.g.1.2	Administer planning controls and policies to encourage greater diversity of housing supply
Our Services:	1.c.1.1.1	Identify and make provision in the planning scheme for residential infill and new development areas for affordable and housing diversity
	1.g.1.2.1	Work with key stakeholders to implement the Lazy Lands Residential Infill Program

**RISK MANAGEMENT CONSIDERATIONS**

The overland stormwater flow catchments have been considered in detail in relation to all Lazy Lands sites and the subject sites have been identified as developable. Storm Surge and Stormwater Flood Mapping for Karratha indicates these sites are generally not susceptible to 2110 500 year ARI storm surge or 100 year ARI flooding.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Other Scheme amendments for Lazy Lands sites have already been gazetted.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to the *Planning and Development Act 2005* RESOLVES to:

1. REFUSE to adopt the Shire of Roebourne Town Planning Scheme No. 8 Amendment 32;
2. REFUSE to adopt Development Plan DA 53, DA 54 & DA 55; and
3. ADVISE the applicant that the Scheme Amendment/Development Plan has not been adopted and provide reasons for the refusal.

**CONCLUSION**

Amendment 34 and Development Plans DA 53, DA54 and DA 55 set out a reasonable framework for infill development on three sites that have been deemed to be suitable for residential development.

It is recommended that Amendment 34 and the Development Plans for Lot 601 Di Carlo Way, Nickol, Lot 623 Gawthorne Drive, Millars Well and Lot 636 Nairn Street, Bulgarra be adopted in accordance with the officer's recommendation below.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152812  
**MOVED** : Cr Vandenberg  
**SECONDED** : Cr Lally

1. That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to ADOPT, with modification, Shire of Roebourne Town Planning Scheme No.8 Amendment No.34 (as amended) for final approval by:

a) RECLASSIFYING the following land parcels from the ‘Parks, Recreation and Drainage’ reserve to the ‘Urban Development’ zone:

- i. Lot 601 Di Carlo Way, Nickol
- ii. Lot 623 Gawthorne Drive, Millars Well
- iii. Lot 636 Nairn Street, Bulgarra

b) AMENDING ‘APPENDIX 7 - DEVELOPMENT AREAS’ by inclusion of the following development areas:

Development Area	Description of Land	Base Zoning	Development Plan Special Conditions
DA 53	Lot 601 Pelusey Way Nickol	Urban Development	1. Applicable Density Code R40. 2. Preparation of a Development Plan which addresses: a) Front setback variations to Balmoral Road b) Dwelling orientation to Balmoral Road c) Building design and elevation treatment to adjoining reserve d) Fencing design to adjoining reserve e) Parking and access areas
DA 54	Lot 623 Gawthorne Drive Millars Well	Urban Development	1. Applicable Density Code R40. 2. Preparation of a Development Plan which addresses: a) Dwelling orientation b) Parking and access c) Footpath relocation d) Fencing design to adjoining reserve e) Building design and elevation treatment to adjoining reserve f) Protection of the Water Corporation’s mains infrastructure on the eastern boundary between Sun Court and Tue Place within a reserve
DA 55	Lot 636 Nairn Street, Bulgarra	Urban Development	1. Applicable Density Code R50 2. Preparation of a Development Plan which addresses: a) Dwelling orientation b) Parking and access c) Footpath relocation d) Fencing design to adjoining reserve e) Building design and elevation treatment to adjoining reserve

c) AMEND the Scheme Maps accordingly.

2. That Council by **SIMPLE** Majority pursuant to Clause 7.2.8.1 (a) of the *Shire of Roebourne Town Planning Scheme No.8*:
  - a) **MODIFY** Development Plan DA 54 in respect of Lot 623 Gawthorne Drive Millars Well to protect the Water Corporation’s mains infrastructure on the eastern boundary of Lot 623 between Sun Court (north) and Tue Place (south).
  - b) **ADOPT** Development Plan DA 53 in respect of Lot 601 Pelusey Way Nickol, Development Plan DA 54 in respect of Lot 623 Gawthorne Drive Millars Well (as modified) and Development Plan DA 55 in respect of Lot 636 Nairn Street, Bulgarra.
3. That Council **AUTHORISE** the Shire President and Chief Executive Officer to **EXECUTE** three (3) copies of the Amendment Documents for Amendment No.34 to *Shire of Roebourne Town Planning Scheme No.8* in accordance with Regulation 22 of the *Town Planning Regulations 1967* (as amended), including the fixing of the Council’s Seal in the event that the Minister for Planning approves the Amendment without modification.
4. That Council **PROVIDE** three copies of duly modified and executed amendment documents, including adopted Development Plans for DA 53 (Lot 601 Pelusey Way Nickol), DA 54 [Lot 623 Gawthorne Drive, Millars Well (as modified)] and DA 55 (Lot 636 Nairn Street, Bulgarra) to the Western Australian Planning Commission seeking the Minister’s final approval to the amendment and Western Australian Planning Commission endorsement of the Development Plans.
5. That Council **ADVISE** the Department of Housing that all sites subject of this scheme amendment abut drainage reserves, that the Karratha Revitalisation Plan will include recommendations regarding enhancement of drainage reserves, and that development of these sites provides an opportunity to contribute to enhancement of the abutting drainage reserves.

**CARRIED**

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FOR	:	Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST	:	Nil
COMMENT:		Minor grammatical and numbering changes were made to the Officers recommendation at the Ordinary Council Meeting.



**11.2 PROPOSED 'MEDICAL CENTRE' (GP SUPER CLINIC) – LOT 7017 BASSET ROAD, KARRATHA**

<b>File No:</b>	<b>DA14037</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Statutory Planner</b>
<b>Date of Report:</b>	<b>2 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Pilbara Health Network</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Plan</b> <b>2. Site Plans, Elevations and Perspectives</b> <b>3. Submissions Table</b> <b>4. Copy of the Transport Statement will be available for viewing at the Councillor Briefing and Ordinary Council Meeting</b>

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**PURPOSE**

For Council to consider a development application for a 'Medical Centre' (GP Super Clinic) on Lot 7017 Basset Road (Reserve 51622), Karratha.

**BACKGROUND**Location

Lot 7017 Basset Road, Karratha (subject site) has an area of 4183 m<sup>2</sup> and is located on the corner of Basset Road and Sharpe Avenue, Karratha (Refer Attachment 1).

Property Details

Lot 7017 Basset Road is vacant and has been cleared and levelled for development, with a Drainage Reserve (Reserve 33666) located on the northern boundary adjacent to Hillview Road. A 2.25m wide sewer easement in favour of the Water Corporation runs parallel for a portion of the western boundary from Basset Road.

The subject site forms part of the Karratha City Centre Infrastructure Works Stage 2A Project approved by the State Government on 10 December 2012. On 15 July 2013 Council resolved (Res No: 152573) to create a new Crown Reserve for Health, Medical Residences, and Ancillary Services on Lot 7017 and to accept a Management Order in favour of the Shire with power to lease for any term not exceeding forty years.

On 22 December 2013 the Shire received written confirmation from the Department of Lands of the Minister's consent for the Deed of Agreement between the Shire and the proponent Pilbara Health Network (PHN). Furthermore PHN has a Deed of Understanding with the Commonwealth Department of Health and Aging to provide funds for a GP Super Clinic in Karratha.

### Proposed Development

The application for a GP Super Clinic has been designed for general practitioners, allied health and mental health clinicians and to provide educational programmes and clinical training (Refer Attachment 2). The proposed development consists of:

- Medical facilities including consulting rooms, treatment rooms for minor procedures and training rooms; and
- Administration offices, services spaces and meeting rooms.

The GP Super Clinic will be managed by PHN, and will provide services for both Karratha and the regional community.

The proposed development is single storey with administration offices located in the south wing adjacent to Basset Road and an internal link to the clinic adjacent to Sharpe Avenue. One common ingress and egress point is proposed from Basset Road.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues, economic issues and cultural & wellbeing issues.

### **OFFICER CONSULTATION**

Comments were sought internally from Environmental Health Services, Waste Services and Infrastructure Services.

### Environmental Health

No issues were raised in regard to the proposed development.

### Waste Services

Advised that medical waste is not to be left unattended on the verge.

*The proponent is proposing bins for both general and medical waste be collected from the kerb. Given there is no surgery or overnight stays in the clinic, medical waste will be contained to two wheelie bins to be collected by a private contractor. A staff member will meet the truck at an appointed time and therefore the medical waste will not be left unattended on the kerb. This is currently the practice in Karratha and considered to be acceptable for the management of clinical waste.*

### Infrastructure Services

No issues were raised in regard to the proposed development. Infrastructure Services have advised they are liaising with the proponent in regard to a Storm Water Management Plan to be finalised at the detailed design stage.

*It is therefore recommended a condition be included for a Stormwater Management Plan to be submitted to the Shire for endorsement prior to the commencement of the development.*

### **COMMUNITY CONSULTATION**

A 'Medical Centre' is a permitted use under the Shire's Town Planning Scheme No 8 therefore was not advertised. However, the application was referred to the following external agencies for comment: Landcorp, Pilbara Development Commission, Department of Health, Water Corporation and Horizon Power. Three submissions were received with no objections from Horizon Power, Landcorp and Department of Health. These submissions are addressed in the Schedule of Submissions (Refer Attachment 3).

**STATUTORY IMPLICATIONS**Shire of Roebourne Town Planning Scheme No 8

The subject lot is zoned 'City Centre Precinct 2 – Commercial' under the Shire's Town Planning Scheme No 8 (TPS 8). The surrounding lots abutting Sharpe Avenue and Basset Road are also zoned 'City Centre Precinct 2 – Commercial'.

The objectives of the City Centre outlined in Clause 6.6A include:

*b) "to create a vibrant and safe City Centre with a diversity of land uses including residential, commercial, retail, entertainment and civic uses."*

The specific objective of the Commercial Precinct is:

*"To promote a diversity of development in the Commercial Precinct with active ground floor uses facing the street. Whilst the predominant use is envisaged to be offices, other tenancies with a gross floor area of less than 1,000m<sup>2</sup> comprising retail, showrooms and other commercial uses are also encouraged. Multiple Dwellings are encouraged on upper levels and may be permitted to face secondary streets where Council considers active commercial uses are not required."*

The proposed GP Super Clinic is considered to meet this objective by contributing to the diverse mix of land uses of the Commercial Precinct. The proposed development's dual frontages will provide a high level of street activation to both Sharpe Avenue and Basset Road and will generally contribute to creating vibrancy in the area of the Sharpe Avenue extension.

The proposed GP Super Clinic is considered a 'Medical Centre', a P Use (permitted) under TPS 8 and is defined as,

*"premises, other than a hospital used by one or more health consultant(s) for the investigation or treatment of human injuries or ailments and for general outpatient care (including preventative care, diagnosis, medical and surgical treatment, and counselling)."*

The educational programmes and clinical training are considered to be incidental to the predominant use of 'Medical Centre'.

Shire of Roebourne DP 1 - Karratha City Centre Development Requirements (Draft)

DP 1 – *Karratha City Centre Development Requirements (Draft)* provides the standards and guidance for development in the City Centre zone. The application complies with DP 1 in regard to Land Use, Articulation, Streetscape and Access. However variations to DP 1 in terms of Height and Setbacks are proposed.

Height

DP 1 requires *"a minimum two storey (7.5 metres) appearance to the street...."* The proposed development is single storey with a height of approximately 6.6m above the Finished Floor Level of 14.2m AHD. The natural ground level is approximately 13m and fill of approximately 1.2m is required to allow stormwater to drain to the south western corner of the site and to enable at grade pedestrian access to the building from Sharpe Avenue. This is considered acceptable as the proposed development will appear to be two storey from the street. Furthermore, the proposed development will accommodate a second storey if required in the future and therefore meets the requirement under DP1 for 'Adaptability over time'.

Setbacks

DP 1 requires “a nil street setback to both primary and secondary streets with a maximum setback of up to three metres permitted for building articulation.” The GP Super Clinic proposes a recess in the Sharpe Avenue façade up to 6.1m. This is considered acceptable given the recess is landscaped and glazed, bringing natural light into the building. Furthermore the proposed wide eaves create a covered walkway for pedestrians along Sharpe Avenue and a shaded outdoor waiting area. The Basset Street façade is proposed with a nil setback.

The variations to the Height and Setbacks are considered acceptable as the proposed development provides a high quality outcome consistent with the objectives of DP 1.

Stormwater Management

Landfill of approximately of 1.2m is proposed to enable stormwater to drain towards the southwest corner of the site from the car park onto Basset Road and to enable at grade pedestrian access to the building from Sharpe Avenue. A retaining wall is proposed on the western boundary of 1.3m above natural ground level. In addition a retaining wall is proposed on the northern boundary however the height will be determined once the landscaping has been finalised (see below). As stated above, the proponent will liaise with Infrastructure Services to finalise a Storm Water Management Plan at the detailed design stage.

Landscaping

The landscaping for the proposal includes wide canopy trees to shade the car park and the west façade of the building with additional garden beds. The landscaping will be consistent with the Drainage Reserve, Lot 7016 on Reserve 33666 adjoining the northern boundary of the subject lot. A retaining wall is proposed to be constructed on the northern boundary of the subject lot and some fill is required from the top of the drain bank on Lot 7016 up to the northern boundary of the subject lot. The proponent will bear this cost. The Shire has yet to finalise the landscaping for Lot 7016 on Reserve 33666, therefore the height of the retaining wall is yet to be determined.

*It is recommended a condition be included for a Landscaping Plan, including landscaping of part Lot 7016 on Reserve 33666, to be submitted for endorsement by the Shire prior to the commencement of the development and that all cost associated for the landscaping of Lot 7016 on Reserve 33666 are to be borne by the proponent.*

Traffic Management

A single crossover is proposed in the south west corner of the subject site with a one-way aisle around a central bank of car bays. The car park will be available for general vehicles, motorcyclists, ambulances and a community shuttle bus. A median island has been constructed on Basset Road opposite the proposed crossover therefore ingress and egress will be left-in left-out to the subject site. This prevents stacking of vehicles on Basset Road and Sharpe Avenue.

Shire of Roebourne DP 18 – Karratha City Centre Parking Policy

The Table below shows the requirements for car parking bays under DP18 – Karratha City Centre Parking Policy adopted by Council on 18<sup>th</sup> March 2013.

LAND USE - MEDICAL CENTRE	MIN RATE	MIN BAYS	MAX (TARGET)	MAX BAYS
Per first two consulting rooms	1.8	9	3.6	18
Per additional consulting rooms	0.45		0.9	
Staff parking per person (peak load)	0.45	11	0.9	22
<b>TOTAL</b>		<b>20</b>		<b>40</b>

The proposed 43 car bays (including two universal access bays) meets the target/maximum of 40 parking bays required under DP 18. One car bay may be utilised for 2 motorcycle bays as shown on the Site Plan. The minimum number of car bays required is 20.

It is considered the supply of car bays is acceptable given proposed peak staffing levels of 24, likely patient turnover and dwell time for each consulting room. Furthermore, it is noted that a community shuttle bus service operated by PHN will utilise a set down/pick-up bay outside the entrance to the Super Clinic, on-street parking and a public car park (approximately 200m) are available as well as bike storage for 8 bicycles (Refer Attachment 4).

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The proponent has paid a Development Application Fee of \$15,679.70.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016.

Community Goal - Create aesthetically attractive and liveable towns.

Our Outcome:	1.d	A modern vibrant and attractive Shire that offers liveable communities, opportunities for development and improving social capital.
Our Response:	1.d.3	Develop and maintain a vibrant and active Central Business Area.
Our Outcome:	1.e	Planned towns and city that responds to the environmental social economic and cultural conditions and aspirations of the Pilbara.
Our Response:	1.e.1	Create aesthetically attractive and vibrant towns.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to clause 4.5.1 (b) of the Shire of Roebourne Town Planning Scheme No. 8, RESOLVES to REFUSE Application for Planning Approval DA14037 for a Medical Centre – Lot 7017 Basset Road (Reserve 51622), Karratha, for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The application for a GP Super Clinic complies with the objectives of TPS 8 - 'City Centre Precinct 2 – Commercial' and generally complies with DP1 - *Karratha City Centre Development Requirements (Draft)*. The variations to the building height and setbacks are considered acceptable given the nature of the proposal.

The 43 car bays (including two universal access bays) meets the target/maximum parking bays required under DP 18 - *Karratha City Centre Parking Policy* for proposed peak staffing levels, likely patient turnover and dwell time for consulting rooms. It is therefore recommended that the application be approved with conditions.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152813  
**MOVED** : Cr Kickett  
**SECONDED** : Cr Smeathers

That Council by SIMPLE Majority pursuant to clause 4.5.1 (a) of the Shire of Roebourne Town Planning Scheme No. 8, RESOLVES to APPROVE Application for Planning Approval DA14037 for a Medical Centre – Lot 7017 Basset Road (Reserve 51622), Karratha, subject to the following conditions:

General Conditions

1. The development hereby permitted must substantially commence within two years from the date of this decision letter.
2. The development hereby permitted taking place in accordance with the approved plans dated 11 and 28 March 2014.
3. The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the Shire.
4. Damage to road pavements, kerbing, footpaths or Shire assets (as applicable) caused by construction activity including but not limited to vehicle movements, shall be repaired in accordance with specifications and works supervision and scheduling arrangements to be approved by the Shire.
5. All waste and recycling materials shall be contained within bins and/or skips. These shall be stored within the buildings or within an external enclosure located and constructed to the satisfaction of the Shire.

Conditions to be met prior to commencement of development

6. Prior to commencement of development, a detailed landscaping plan is to be submitted to and approved by the Shire.

7. Prior to commencement of development the applicant shall submit a detailed Stormwater Management Plan for endorsement by the Shire.
8. Prior to commencement of development a Construction Environmental Management Plan shall be submitted for endorsement by the Shire.

**Conditions to be met prior to occupation of development**

9. Prior to the occupation of the development, vehicle crossover(s) shall be constructed to the specification and satisfaction of the Shire.
10. Prior to occupation of the development, the car parking and loading area(s), and vehicle access and circulation areas shown on the approved site plan, including the provision of universally accessible (disabled) car parking, is to be constructed, drained, and line marked to the satisfaction of the Shire.
11. Prior to occupation of the development, landscaping, including landscaping of part Lot 7016 on Reserve 33666, is to be completed in accordance with the approved plans or any approved modifications thereto to the satisfaction of the Shire. All associated costs for landscaping of part Lot 7016 on Reserve 33666 are to be borne by the proponent.
12. Prior to occupation of the development, stormwater drainage works must be completed in accordance with the approved plans to the satisfaction of the Shire.
13. Prior to occupation of the development, the development hereby permitted shall be connected to an approved effluent disposal system.

**Conditions requiring on-going compliance**

14. All car parking/loading areas, and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the Shire.
15. All landscaped areas are to be maintained on an ongoing basis to the satisfaction of the Shire.
16. The on-site drainage system shall be maintained on an ongoing basis to the satisfaction of the Shire.

**Advice Notes**

1. For Condition 4 any damages must be reinstated at the applicant(s)/owner(s) cost to the satisfaction of the Shire.
2. For condition 5 the rubbish pickup compound shall be suitably screened at least 1.5m high, fitted with a gate, of an adequate size to contain bins, constructed with concrete flooring a concrete wash pad minimum of 1m<sup>2</sup> of not less than 75 mm in thickness graded to a minimum 100 mm industrial floor waste gully connected to the water corporation sewer and be provided with a tap with adequate mains supply. If the rubbish compound/bin storage area exceeds 20m<sup>2</sup> a roof may be required in accordance with Water Corporation Policy.
3. For Condition 8 the applicant shall be responsible for all aspects of the works, including public safety and shall ensure adequate barricades, signage and other warning devices are in place at all times. All works within the road reserve shall be undertaken in accordance with the Traffic Management for Works on Roads Code of Practice-Main Roads WA.

4. For Conditions 10 and 14 detailed specifications that include further requirements pertaining to drainage, kerbing, delineation of bays, and bollards can be obtained from the Shire's Infrastructure Services. Prior to commencing any works on the vehicle crossover, the owner/developer must contact the Shire's Infrastructure Services on 9186 8546 to discuss these works. The landowner may be eligible for a Council contribution toward these works.
5. For Condition 11, the applicant shall specifically address the interface between Lot 7017 Basset Road and part Lot 7016 on Reserve 33666. This includes but is not limited to the difference in levels and the aesthetics as viewed from the Lot 7016 on Reserve 33666.

#### General Advisory Notes

1. In regard to Condition 1, Planning Services will consider extensions to the approval period for up to two [2] years provided a written request is received no later than the original or extended date of expiry.
2. In regard to Condition 2, prior to undertaking any departure from the endorsed plans Planning Services must be contacted to determine whether an amendment to this development approval is required, or whether the departure is permissible to be documented on 'as constructed' plans to be submitted to Planning Services for endorsement upon the completion of the development.
3. Should the approval holder be aggrieved by this decision, or any of the conditions imposed, there is a right of review under the Planning and Development Act 2005. An application for review must be submitted in accordance with Part XIV of the Planning and Development Act 2005 within 28 days of the date of this decision to: the State Administrative Tribunal, GPO Box U1991, Perth, WA 6845. Further information regarding this right of review is available on the SAT website [www.sat.justice.wa.gov.au](http://www.sat.justice.wa.gov.au) or by phoning 1300 306 017.
4. Should peak staffing levels increase the proponent is required to conduct a review of the utilisation of on-site car parking bays. Should a shortage of car bays be identified the proponent must liaise with the Shire in regard to mitigation measures to address this shortfall.
5. The proponent is advised that planning approval may be required should the proposed signage not comply with the Shire's Local Law relating to Signs. A Sign Licence is required to be obtained from Building Services for all signage.
6. A Building Permit is required to be issued by the Shire prior to the commencement of any on-site building works.
7. Separate applications must be made for any health approvals required under the *Health Act 1911*.
8. The applicant and his agents shall ensure that construction works on the development site complies with the provisions of the *Environment Protection (Noise) Regulations 1997*.

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

**11.3 DEVELOPMENT PLAN FOR THE QUARTER – LOT 4657 SHARPE AVENUE AND LOT 4601 BARLOW LANE, KARRATHA**

<b>File No:</b>	<b>DP14002</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>7 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Whelans on behalf of LandCorp</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Approved Site Plan for The Quarter</b> <b>2. Proposed Plan of Subdivision</b> <b>3. The Quarter Development Plan</b>

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**PURPOSE**

For Council to consider adoption of 'The Quarter Development Plan' over Lot 4657 Sharpe Avenue and Lot 4601 Barlow Place, Karratha.

**BACKGROUND**

On 27 March 2013, the Pilbara Joint Development Assessment Panel (JDAP) granted Planning Approval for development of 5 buildings over Lot 4657 Sharpe Avenue (site of former Karratha Aquatic Centre) and Lot 4601 Barlow Place, Karratha comprising a hotel\*, commercial and retail buildings, service workers' accommodation, decked carpark and public square (Attachment 1). At that time, the development (known as "The Quarter"), was intended to be developed by a single developer.

LandCorp has recently initiated a process to subdivide Lots 4657 and 4601 into four freehold lots (Attachment 2). As the site is currently Crown land, the subdivision process will occur under the *Land Administration Act 1997*. The Deposited Plan for this subdivision is currently in order for dealings. As it is no longer intended to develop the site as a single development, and with the potential introduction of multiple landowners, it is necessary to put in place a statutory planning instrument to coordinate development across the entire site and to achieve the intended overall development outcomes for the site. A Development Plan, as provided for by clause 6.6.2 of the Scheme, is the appropriate statutory planning instrument for this purpose in this case.

\* LandCorp recently announced that it has taken on board a new joint development partner to construct the hotel component of The Quarter development. The new development partner has redesigned the hotel, which will now contain a total of 152 guestrooms, 23 serviced apartments and an additional floor (5 floors in total). The new hotel building, to be named 'Double Tree by Hilton', will require development approval by the Pilbara JDAP. The new proposal was received by the Shire on 25<sup>th</sup> March 2014 and is likely to be determined by the Pilbara JDAP on 28 May 2014 (the exact date has not been announced by the JDAP at the time of writing).

A draft development plan for The Quarter was submitted to the Shire on behalf of LandCorp on 10 February 2014. The draft development plan has been refined and revised following input from the Shire (Attachment 3) and has been advertised in accordance with the provisions of Clause 7.2.7 of the Scheme from 5 March 2014 until 26 March 2014.

*What is a development plan?*

A development plan is a document that provides a framework for the coordinated provision and arrangement of future land use, subdivision and development in new urban areas and in existing developed / redevelopment areas.

*What is the purpose of a development plan?*

The purpose of a Development Plan is to identify areas requiring comprehensive planning prior to subdivision and development and to coordinate subdivision, land use and development in areas requiring comprehensive planning.

*What are the objectives of The Quarter Development Plan?*

The objectives of the Quarter Development Plan Area are to:

- Facilitate the development of the land comprised in The Quarter Development Plan Area as a whole in a coordinated manner;
- Activate street corners, street frontages and public interfaces as much as possible;
- Ensure that adequate provision is made for pedestrian movement throughout The Quarter Development Plan Area;
- Provide for the tenants of each site being able to use the licensed on-site tenant bays of each site within The Quarter Development Plan Area; and
- Provide a maximum number of tenant bays permitted over The Quarter Development Plan Area.

It is recommended an appropriately worded provision be included on the development plan that gives the Shire certainty that the public realm, including the proposed public square, will be developed and maintained to the satisfaction of the Shire at no cost to the Shire. LandCorp has no objection to this additional provision and advises that arrangements will be introduced via the strata scheme for the car park lot that will ensure ongoing maintenance of infrastructure and landscaping in the public realm.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance because while there will be public spaces created as part of The Quarter development, the plans are for that public space to be developed and maintained by the landowners.

#### **COUNCILLOR/OFFICER CONSULTATION**

The Shire has had input into revisions to the development plan.

#### **COMMUNITY CONSULTATION**

The draft Development Plan was advertised in accordance with the provisions of Clause 7.2.7 of the Scheme from 5 March 2014 until 26 March 2014 in the following manner:

- Publication of a notice in the *Pilbara News* of 5<sup>th</sup> March 2014 and inviting comment; and
- Publication of a notice on the Shire's website from 5<sup>th</sup> March 2014 until 26<sup>th</sup> March 2014, providing a link to the draft development plan and inviting comment.

No submissions were received.

**STATUTORY IMPLICATIONS**

Clause 6.6.2 of the Scheme gives Council the power to prepare, or require to be prepared, a Development Plan prior to considering a planning application on land within, among other zones, the City Centre zone.

The general heads of power and procedures to be followed for the preparation, advertising and determination of development plans is cited under Clause 7.2.

Under clause 7.2.6.2 the Council is to forward a copy of a Development Plan that proposes the subdivision of land to the Western Australian Planning Commission within 7 days of preparing or receiving the Development Plan so the WAPC can consider whether it is prepared to endorse the development plan for the purposes of advertising. For the purposes of clause 7.2.6.2, the development plan does not propose subdivision of land. Accordingly, the development plan does not need to be referred to the WAPC for endorsement.

**POLICY IMPLICATIONS**

The Quarter Development Plan will specifically guide decision making in relation to development across the site to ensure development on one part of the site fits in with development plans for the whole site. The Development Plan, once endorsed, will constitute a provision of the Scheme. Other provisions of the Scheme, draft Local Planning Policy DP1 – Karratha City Centre Development and Local Planning Policy DP18 – Karratha City Centre Parking will also apply.

**FINANCIAL IMPLICATIONS**

The Shire will recover from the proponent the cost of officer time spent preparing the development plan.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Shire's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2012-2013 provides for this activity:

Our Programs:	1.b.1.2	Build partnerships with stakeholders including Government Agencies and Public and Business Enterprises to implement the vision of the Karratha City of the North.
	1.d.3.1	Liaise with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City Centre Master Plan(KCCMP) and Infrastructure Works Program(IWP).

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 7.2.8.1(a) of the Shire of Roebourne Town Planning Scheme No. 8 RESOLVES to ADOPT The Quarter Development Plan with modification as follows:

Modification 1: \_\_\_\_\_

Modification 2: \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Clause 7.2.8.1(b) of the Shire of Roebourne Town Planning Scheme No. 8 RESOLVES to REFUSE TO ADOPT The Quarter Development Plan for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The Quarter Development Plan will ensure the development of this important City Centre site is facilitated in a coordinated manner and will provide a robust framework for the coordinated provision and arrangement of future land use, subdivision and development of the land.

It is recommended the Council resolve to adopt The Quarter Development Plan subject to it being clearly stated that subdivision is subject of separate approval under the Land Administration Act 1997 and a provision being added to ensure satisfactory arrangements for the development and maintenance of the public realm.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152814  
 MOVED : Cr White-Hartig  
 SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Clause 7.2.8.1(a) of the Shire of Roebourne Town Planning Scheme No. 8 RESOLVES to:

1. MODIFY the Quarter Development Plan in the following manner:
  - a) Include the following qualification for Lot Boundary in the legend:  
 “(to be determined under the *Land Administration Act 1997*)”
  - b) Add the following provision:  
 “8. *Public Realm*  
*Suitable arrangements being made to the satisfaction of the Shire for the development and maintenance of all public areas in the development plan to be constructed, managed and maintained on an ongoing basis.*”
2. ADOPT The Quarter Development Plan as modified.

**CARRIED**

FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



Cr White-Hartig declared Impartiality interest in item 11.4 Future Operational, Financial and Management Model for Visitor Centres as Cr White-Hartig is a Board Member for the Roebourne Visitors Centre.

#### **11.4 FUTURE OPERATIONAL, FINANCIAL AND MANAGEMENT MODEL FOR VISITOR CENTRES**

<b>File No:</b>	<b>ED3 AND ED4</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>7 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Karratha and Roebourne Visitor Centres</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Review of Visitor Information Services Discussion Document 2013</b>
	<b>2. Karratha Visitor Centre letter dated 12 March 2014</b>
	<b>3. Roebourne Visitor Centre email dated 6 March 2014</b>

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#### **PURPOSE**

For Council to consider the ongoing operational, financial and management models for the Karratha Visitor Centre (KVC) and Roebourne Visitor Centres (RVC) for 2014/15 and beyond.

#### **BACKGROUND**

The Shire of Roebourne has, for over a decade, been the principal funding partner for the Karratha and Roebourne Visitor Centres via an annual funding contribution.

The current operating model of the two visitor centres bring with it dual overheads of management, governance, systems, functions, memberships, funding, promotion and marketing. Further it must also be said that increasing costs and continued financial dependence by the visitor centres on the Shire is not optimal in the long term.

At the September 2013 OCM, Council Resolved to:

- Fund RVC \$290,873 (54% increase on previous year)
- Fund KVC \$319,960 (10% increase on previous year)
- REQUEST the CEO to commence discussions with both Visitor Centre Management and Boards regarding operating and financial models for the 2014/15 financial year and beyond.

To this end a Visitor Information Services Review Meeting was held on the 11<sup>th</sup> of December 2013 with representatives from both visitor centres boards, management, staff and Shire officers. Discussion took place on historical funding models, an analysis of visitor centre performance over the previous six years and of the various visitor centre operational models.

Below is an excerpt from the Review of Visitor Information Services Discussion Document 2013. (Full version at Attachment 1)

<b>Visitor Centre Operational Models</b>		
<b>Operational Model</b>	<b>Advantages</b>	<b>Disadvantages</b>
Individual Incorporated NFPs for both VCs managed by a Committee  (Business as Usual)	<ul style="list-style-type: none"> <li>• Community ‘owned’ and operated</li> </ul>	<ul style="list-style-type: none"> <li>• Duplication and/or competition between the two centres in terms of governance i.e. boards, management, policies, procedures and systems, functions, memberships, funding, promotion, market focus, etc</li> <li>• Board of management issues</li> <li>• Increasing costs and financial dependence on the Shire</li> <li>• Difficulties in moving towards a commercial mode of operation</li> </ul>
Amalgamate visitor centres under one board and one management	<ul style="list-style-type: none"> <li>• Reduces Duplication</li> <li>• Reduces costs</li> <li>• Potential for improved governance and greater synergies between the two organisations</li> </ul>	<ul style="list-style-type: none"> <li>• Disenfranchisement of existing board and staff</li> </ul>
Amalgamate visitor centres under one board and one management and adding in additional roles/functions such as Cossack, Cleaverville, 40 Mile, Karratha Airport tourism kiosk and/or Dreamers Hill	<ul style="list-style-type: none"> <li>• Reduces Duplication</li> <li>• Reduces costs</li> <li>• Potential for improved governance and greater synergies between the two organisations</li> </ul>	<ul style="list-style-type: none"> <li>• Disenfranchisement of existing board and staff</li> <li>• Added complexity of managing and operating additional sites, roles and functions</li> </ul>
Shire Managed with Shire Staff	<ul style="list-style-type: none"> <li>• Reduces Duplication &amp; costs</li> <li>• Greater control over financial expenditure and auditing</li> <li>• Greater access to internal &amp; external marketing</li> <li>• Forms part of a broader process of strategic tourism planning and reporting on objectives and outcomes</li> </ul>	<ul style="list-style-type: none"> <li>• Visitor Centres are incorporated NFPs who are participants in building ownership and/or lease arrangements</li> <li>• Disenfranchisement of existing board and staff</li> </ul>
Outsourcing to commercial entity using LG infrastructure and oversight by LG	<ul style="list-style-type: none"> <li>• Reduces Duplication</li> <li>• Reduces costs</li> <li>• Opportunity to move towards a commercial model</li> <li>• Clear legal and contractual obligations</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of local ‘ownership’</li> <li>• Visitor Centres are incorporated NFPs who are participants in building ownership and lease arrangements</li> <li>• Disenfranchisement of existing board and staff</li> </ul>

A commitment was made by the visitor centres to have further discussions and consider the various operational models with a view of identifying their most desired options and arriving at a position by the end of February 2014.

On 6 March 2014, the Shire received an email (Attachment 3) from Dagmar Kraus, Chair of the Roebourne Visitor Centre (RVC) articulating that the RVC Board would like to retain the running of the RVC with the current management system and further that they were in discussions with the Department of Lands in regards to securing a lease on the Old Roebourne Gaol which is the current premises of the RVC.

On 13 March, 2014 Council received a letter (Attachment 2), from Bazz Harris Manager of the Karratha Visitor Centre (KVC) stating that the KVC remained open to the merge with RVC at a later date and was open minded to different options moving forward.

At the Council Agenda Briefing of 13 March, 2014, the Chief Executive Officer provided a status update to Council and described the visitor centre positions as:

- Karratha VC – open to a merger proposal with the RVC and open to other proposals
- Roebourne VC – not supportive of a merge with the KVC and have commenced preliminary discussions with Ngarluma Yindjibarndi Foundation Limited and Ngarluma Aboriginal Corporation regarding potential funding.

The responsible officer was directed by the Chief Executive Officer to prepare a report for the April 2014 OCM with operational, financial and management options for the visitor centres for Council's consideration.

#### **LEVEL OF SIGNIFICANCE**

In the context of Council Policy CE8 Significant Decision Making Policy, the funding of Visitor Centres is of moderate significance due to an expenditure of approximately \$610,000.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors were provided with a report at the September 2013 OCM and were further briefed by the Chief Executive Officer at the 13 March 2014 Agenda Briefing.

#### **COMMUNITY CONSULTATION**

Consultation has occurred with the RVC and KVC Boards which consist of community representatives plus the Karratha and Districts Chamber of Commerce and Industry.

#### **STATUTORY IMPLICATIONS**

*Local Government Act:*

- Section 5.42 Delegation of some powers and duties to CEO.
- Section 6.8 Expenditure from municipal fund not included in annual budget.

#### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Implications for expenditure of approximately \$610,000 per annum subject to Council’s decision. If Council decides to transition one or both of the visitor centres to in-house operations and management there will be financial implications in terms of staffing and operational costs. It would also be strategic to compare and contrast Council’s expenditure on visitor information services with those of other neighbouring local governments:

- Town of Port Hedland –\$341,550
- Shire of Ashburton - \$47,000
- Shire of East Pilbara - \$125,000

As can be seen with these figures, the Shire of Roebourne expends considerably more on visitor information services than any other Pilbara LGA. It is incumbent on Council, in view of its stated mission of ensuring excellent, efficient and innovative local government services, that it consider a more sustainable operational model for delivery of visitor information services going forward.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

- Our Program: 2.a.3.1 Continue to support tourism and visitor centre development
- Our Services: 2.a.3.1.2 Provide funding to visitor centres

**RISK MANAGEMENT CONSIDERATIONS**

If Council were to significantly reduce the level of funding to the visitor centres, this would severely impact the on-going viability of the centres. If Council were to cease funding altogether, essentially the visitor centres would have to cease operations, with resultant job losses depriving the community of an important visitor servicing and information provision role. Additional risks as per each model of operation as below:

Operational Model	Risks
1. Business as Usual - Individual Incorporated NFPs for both VCs managed by a Committee	<ul style="list-style-type: none"> <li>• Duplication and/or competition between the two centres in terms of boards, management, policies, procedures and systems, functions, memberships, funding, promotion &amp; market focus, etc.</li> <li>• Difficulty in consistency attracting and retaining quality Board of management;</li> <li>• Increasing costs and financial dependence on the Shire;</li> <li>• Difficulties in moving towards a commercial mode of operation.</li> </ul>
2. Amalgamate visitor centres under one board and one management	<ul style="list-style-type: none"> <li>• Potential disenfranchisement of existing board and staff.</li> </ul>
3. Merge and add additional services (Cossack, Cleaverville, 40 Mile, Dreamers Hill)	<ul style="list-style-type: none"> <li>• Question over capacity to manage additional facilities and services</li> </ul>
4. Tender Service out	<ul style="list-style-type: none"> <li>• Potential disenfranchisement of existing board and staff</li> <li>• Loss of local ‘ownership’</li> <li>• Complications with ownership and lease arrangements</li> <li>• Unlikely to be commercially feasible given current state of Tourism in the region</li> </ul>

<p>5. Bring VC Services “In-House”</p>	<ul style="list-style-type: none"> <li>• Visitor Centres are incorporated NFPs</li> <li>• KVC has building ownership and/or lease arrangements.</li> <li>• Potential disenfranchisement of existing board and staff.</li> <li>• Additional impost on Council for management and operations</li> </ul>
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**IMPACT ON CAPACITY**

If Council were to bring either or both of the visitor centres in-house there would be an impact on capacity and resourcing for Shire staff.

**RELEVANT PRECEDENTS**

The Shire of Roebourne has been the principal funding partner of the visitor centres for over a decade.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2 - Business as Usual

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to:

1. REQUEST the CEO to enter into a funding agreement with the Karratha Visitor Centre for the financial year 2014/15, based on negotiated KPI’s, with an annual funding allocation of: \$319,960 (ex GST).
2. REQUEST the CEO to enter into a funding agreement with the Roebourne Visitor Centre for the financial year 2014/15, based on negotiated KPI’s, with an annual funding allocation of: \$290,873 (ex GST).

Option 3 – amalgamate both visitor centres

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to REQUEST the CEO to enter into negotiations with the Karratha and Roebourne Visitor Centres to amalgamate under one board, management and membership.

Option 4 - amalgamate both visitor centres plus additional services

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to REQUEST the CEO to enter into negotiations with the Karratha and Roebourne Visitor Centres to amalgamate under one board, management and membership and take up the additional services of Cossack, Cleaverville, 40 Mile and Dreamers Hill.

Option 5 – outsource visitor information services

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to REQUEST the CEO to undertake a tender for the provision of visitor information services within the Shire of Roebourne.

Option 6 – transition to Shire management and operation

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to:

1. REQUEST the CEO to commence negotiations with both Karratha and Roebourne Visitor Centre Management and Boards regarding transition to internal Shire management and operations by 1 January 2015.
2. REQUEST the CEO to enter into funding agreements for the financial year 2014/15 with the visitor centres with a funding allocation of:
  - a) \$145,436.50 (ex GST) for Karratha Visitor Centre (50% of 13/14 FY); and
  - b) \$94,133 (ex GST) for Roebourne Visitor Centre (50% of 13/14 FY)

**CONCLUSION**

The Shire of Roebourne has, for over a decade, been the principal funding partner for the Karratha and Roebourne Visitor Centres via an annual funding contribution as part of its role in meeting the needs and aspirations of the community and supporting community, business and industry in the region.

Tourism is a program of the Shire's Strategic Community Plan - Managing and maximising the benefits of growth in the region while diversifying our economic base.

Strong financial support of the visitor centres is essential to ensure their on-going viability. If Council were to significantly decrease or cease funding altogether, essentially the visitor centres would have to cease operations, with resultant job losses depriving the community of an important visitor servicing role.

However it must also be said that increasing costs and continued financial dependence on the Shire is not optimal for the long term. The current operating model of the two visitor centres bring with it dual overheads of management, governance, systems, functions, memberships, funding, promotion and marketing.

Consistent with Council's stated mission of ensuring excellent, efficient and innovative local government services, it would be strategic to consider a more sustainable operational model for delivery of visitor information services going forward.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152815  
 MOVED : Cr Hipworth  
 SECONDED : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 5.42 and Section 6.8 of the *Local Government Act 1995*, RESOLVES to REQUEST the CEO to:**

1. **ADVISE** the Karratha and Roebourne Visitor Centres that it does not support funding at the current levels and with the current operational and management models for the 2014/15 financial year and beyond.
2. **ADVISE** the Karratha Visitor Centre that:
  - a) Council's preference is for the Karratha visitor information service to come in-house, and operate as a Shire of Roebourne function.
  - b) Council is willing to work with the Karratha Visitor Centre Board and Management to achieve a smooth transition for commencement under the Shire's management by 2015.
  - c) Council will allocate \$145,436.50 (ex GST) (50% of 13/14 FY) to facilitate continued operations under the current management model until 31 December 2014.
3. **ADVISE** the Roebourne Visitor Centre that:
  - a) Council requests a business plan for future governance and operations which is less dependent on Council's support by 30 June 2014.
  - b) For the purposes of the 2014/15 budget Council will determine any funding allocation based upon the satisfactory review of the business plan as requested in (a) above.
4. **ESTABLISH** a Council Tourism Advisory Group comprising of Councillors, key Council staff and external tourism stakeholders with the Advisory group's Terms of Reference to be included in the May OCM Agenda for Council consideration.
5. **Under the stewardship of the Council Tourism Advisory Group and based on the outcomes of the Pilbara Tourism Product Development Plan develop a Shire of Roebourne Tourism Strategy and implementation plan.**

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg

AGAINST : Nil

REASON: Officers submitted additional points (Number 4 & 5) at the Ordinary Council Meeting for inclusion with original Officers Recommendation to be considered by Council.



## 11.5 ESTABLISHMENT OF DOG EXERCISE AREAS

<b>File No:</b>	<b>LE.396</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Ranger Co-ordinator</b>
<b>Date of Report:</b>	<b>1 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Maps of proposed reserves</b>

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### **PURPOSE**

For Council to consider establishing Dog Exercise Areas (DEA's) within the Shire that are sufficient in number and suitable for the exercising of dogs in the District.

### **BACKGROUND**

There are currently 11 parcels of land in the Shire that are designated as "Off leash areas". None of these areas are identified via signage and many of them are in unsuitable areas. Examples of these are Reserve 40041 which is on the corner of Balmoral and Bathgate Roads. This lot comprises of unkept bushland adjacent to a busy intersection. It is not an ideal situation to have dogs off lead in an area of heavy traffic. Dog owners also have issues with snakes and ticks in such areas. There are similar lots abutting Dampier Highway and Broadhurst Road.

Section 32(5) of the *Dog Act 1976* states that a Local Government must specify such dog exercise areas as are, in the opinion of the local government, sufficient in number, and suitable, for the exercising of dogs in the district. With the current population and projected population growth (and subsequent increase in the number of companion animals) of the Shire our existing DEA's would not be meeting the requirements of this portion of the legislation.

There are many well documented benefits to encouraging dog owners to exercise their dogs. There are obvious health benefits for the owners and also welfare benefits for their dogs. Dogs that get regular exercise have more chance of being socialised with other dogs and less chance of developing nuisance type behaviours at home such as excessive barking.

An opportunity exists to establish suitable exercise areas within a convenient distance for the majority of dog owners in the Shire. Many of these areas are already being frequented by dog owners so by formalising the areas the Shire can more effectively regulate dog owner's behaviour and provide a positive recreational opportunity for a significant portion of the community.

Dog Local Laws are already in place in the Shire that provide for co-use of existing parks and sporting grounds, however the parks and grounds where this is permitted are not listed. These areas can be designated as off leash areas on the proviso that if Shire sanctioned sport is being played on the ground then dog owners must keep their pets on a lead and also not allow their pets to enter a children's playground. This gives flexibility as to how community members recreate at these existing locations. For instance at 7am when no sporting group is using an oval a dog owner could quite lawfully exercise their dog off lead. However

between 5pm and 7pm when most sporting clubs train they would be required to keep their animals leashed. The current Local Laws allow Rangers to deal with dog owners that did not comply. This includes the cleaning up of dog excreta. This penalty has been raised from \$40 to \$200 in the Shires local law review. “Dog Poo” bags have already been installed at the proposed locations to encourage responsible behaviour.

Many municipalities have employed this model with great success. City of Bunbury and City of Mandurah are examples. There will always be irresponsible pet owners that do the wrong thing but with regular Ranger patrols, education and enforcement the disruption these people create can be kept to a minimum. In addition, the current local law restrictions on permitting dogs to be off lead in playground areas would still be applied and enforced by the Shires Rangers. As this is based on a model dog local law, the Shire’s restriction would be in keeping with other Local Authorities.

Another option, or in addition to the use of the designated ovals and parks, would be to create a purpose built fenced off dog exercise area. An example of this is located in the Shire of Ashburton at Tom Price. This is a great model for a town that is not as spread out as Karratha. People tend to like to walk to areas where they can exercise their dogs. As it would not be feasible economically to provide an area for each suburb and town site, encouraging responsible co use of existing parks and grounds is more achievable.

Roebourne has two designated dog exercise areas being a 5 hectare site on the corner of Cherrata Road and Roe Street and a 70 hectare site that surrounds the Harding River directly opposite the town site. The only improvements we could make to these areas at this stage would be signage. Ideally we could designate the Roebourne Football oval as an exercise area but this parcel of land does not belong to the Local Government.

Point Samson has a designated off lead area being Point Samson lot 286 reserve 34664. Due to the age of the previous local laws and changes in development in Point Samson, officers have not been able to successfully delineate this parcel of land and enquiries to Landgate have failed to identify the lot. The main town beach at Point Samson is an area where dogs are prohibited. To the North of this beach is UCL. This would be an area that people could lawfully exercise their dogs as it would be outside of the gazetted town district. As there are no suitable reserves in the town that are managed by the Shire the only improvements identified would be advisory signage at the perimeters of the prohibited areas.

Sporting ovals in Wickham and Dampier are still under the care, control and maintenance of Rio Tinto. As these are handed over to the Shire, these will be referred to Council for inclusion in the list of approved DEA’s.

#### **LEVEL OF SIGNIFICANCE**

This matter has a low level of significance

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Shires Ranger Services, Manager Regulatory Services and Leisure Services staff.

**COMMUNITY CONSULTATION**

Ranger Services has contacted the relevant sporting bodies (refer to table below) that utilise the reserves that are recommended to become Dog Exercise Areas. Overwhelmingly the concept was supported provided the dogs were kept on leads while sport was being played and that dog owners cleaned up their dog’s excreta.

CLUB NAME	POSITION	FEEDBACK
<b>TAMBREY OVAL</b>		
Karratha Storm RL Club	Captain 14s	Doesn't mind as long as dogs are kept away from children and poo is picked up
Karratha Storm Jnr RL Club	President	Had no problems with the concept
Nickol Jnr Soccer Cub	Vice President 13's	No dramas has dogs himself and would appreciate dog exercise areas

<b>MILLARS WELL/KEVIN RICHARDS OVAL</b>		
Karratha Kats Football Club	President	Plenty of times when they are not using the oval so wouldn't have a problem
Karratha Kats Jnr Football Club	President 14's	Can't see a problem thinks it's a good thing

<b>PEGS CREEK OVAL</b>		
Salt Jnr Soccer Club	Secretary	Had no problems will raise at next committee meeting
Karratha Ultimate Frisbee	President	No dramas people exercise their dogs there already thinks it's a good idea

<b>BULGARRA OVAL</b>		
Karratha Little Athletics	President	No problems as long as dogs are on leads during training events
Karratha Falcons Football Club	President	Can't see a problem with it
Bulgarra Glory Soccer Club	President	Train there three afternoons per week thinks it's a great idea
West Pilbara Softball Organisation	President	Thinks it should only be the Soccer oval next to old KEC
Karratha Touch Association	Committee member	Great Idea No problems

As per the requirements of the *Dog Act 1976* (as amended) public notices will be placed in local papers advising residents of the proposed changes before they are ratified.

**STATUTORY IMPLICATIONS**

Recent amendments to the *Dog Act* allow for Council to approve dog exercise areas via absolute majority instead of having to create a new local law. This simplifies the process, yet still provides for informing members of the public.

Both the *Dog Act* and Shire's Dog Local Laws allow Rangers to undertake enforcement action with dog owners that don't control their dogs at the appropriate times and fail to clean up dog excreta.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

\$19,500 has been provided in the 2013/14 budget to enable advertising of the proposal and installation of advisory signage at appropriate points.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program: Promote responsible companion animal ownership within the Shire

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The Shire's current local laws provide for DEA's however these are no longer suitable, and need to be increased to meet current and future demands. This model is utilised by numerous municipalities throughout the state.

**VOTING REQUIREMENTS**

Absolute Majority as required by the *Dog Act 1976*.

**OPTIONS:**Option 1

As per the officers recommendation

Option 2

That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to RETAIN only the existing dog exercise areas as detailed in the Shire of Roebourne Dogs Local Law.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to:

1. PROVIDE a local government notice in the local paper advising that it intends to specify dog exercise areas within the District and providing residents 28 days to respond.
2. SPECIFY the following areas as Dog Exercise Areas during periods when no organised sporting event or organised sport training is occurring within the area:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_

provided no substantiated objections are received during the notice period.

**CONCLUSION**

The Shire must specify such dog exercise areas as are, in the opinion of the local government, sufficient in number, and suitable, for the exercising of dogs in the district. With the current population and projected population growth (and subsequent increase in the number of companion animals) additional more suitable areas need to be located and approved as Dog Exercise Areas. Formalising the use of sporting ovals and parks already in use by dog owners will legalise current practices.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152816  
**MOVED** : Cr Vandenberg  
**SECONDED** : Cr Harris

That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to:

1. PROVIDE a local government notice in the local paper advising that it intends to specify dog exercise areas within the District and providing residents 28 days to respond; and
2. SPECIFY the following areas as Dog Exercise Areas during periods when no organised sporting event or organised sport training is occurring within the following area:
  - a) Lot 400 Marniyarra Loop (Mara Guthara Park Baynton West);
  - b) Lot 4541 Tambrey Drive (Tambrey Oval);
  - c) Lot 3896 Balmoral Road (Millars Well Oval);
  - d) Lot 1988 Balmoral Road (Pegs Creek Oval); and
  - e) Lot 489 Searipple Road (Limited to the KEC Oval)

provided no substantiated objections are received during the notice period.

**CARRIED**

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FOR : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



## **12 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **12.1 DAMPIER COMMUNITY HUB SCOPE AND PROJECT BUDGET**

<b>File No:</b>	<b>CP.329 / CP.338</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>1 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Confidential – Project Budget Tracker</b></li> <li><b>2. Dampier Community Hub Original External Façade Perspective</b></li> <li><b>3. Dampier Community Hub Revised External Façade Perspective</b></li> </ol>

#### **PURPOSE**

To inform Council of the current progress of the Dampier Community Hub Project and for Council to consider the current budget implications.

#### **BACKGROUND**

On 18 November 2013, Council via resolution 152690 resolved to:

1. ENDORSE the Concept Design for the Dampier Community Hub as depicted in drawing as Attachment 1, including scope changes as detailed in this report; and
2. AUTHORISES the Dampier Community Hub project to advance to the Schematic/Design Development and Documentation stage.

A draft budget was provided to Council at the November 2013 meeting, which identified the budget parameters of the project. (See Confidential Attachment 1 – Project Budget Tracker). The project budget is based on an estimated Perth construction value with the remaining budget being developed inclusive of a Pilbara contingency, design and construction contingencies, public art, fit out, provision for cost escalation and internal project costs.

The Dampier Community Hub (DCH) Project has progressed as per the abovementioned resolution, with the schematic design presentation to the Project Reference Group (PRG) on 31 January 2014.

The cost plan provided at that time indicated that the draft construction price of the project had exceeded the budget parameters, due to;

- Scope creep in square meterage during the development of design
- Increased estimates for services
- Existing Community Hall inclusions (Commercial grade kitchen, aesthetic internal improvements and air-conditioning upgrade)

The PRG approved the schematic design drawings in principle and agreed that the functionality and community needs were being met with the submitted designs. The schematic plans were distributed and discussed with community and internal stakeholders who provided written sign off of the design in the context of meeting their requirements.

There were two (2) areas that the PRG requested further consideration:

1. The external exterior façade of the building was not considered 'Iconic'. Further attention was requested to the roof line and building exterior to provide a greater presence from the street and car park to identify the building as the significant hub within the community. This was to include provisions for external improvement to the existing community hall.
2. To reduce the construction cost as estimated at that time, consideration to a rationalisation of area m<sup>2</sup> to proposed buildings that had increased during the design process without compromising any legislative, functionality or briefed requirements, along with a review of other identified potential cost savings.

Officers, the Project Quantity Surveyor and Project Architect undertook a critical review of the provided plans and identified a number of cost savings that would assist in meeting the project budget, whilst not compromising functionality of the development.

These included:

Item	Reason	Estimated Cost reduction
Reduction in area m <sup>2</sup> of the proposed buildings where scope creep had occurred during design.	Scope creep beyond briefed square metre requirements.	\$280,400
Re-use of the existing air-conditioning unit in the existing community hall, with changes to the ducting to remain included to reduce noise to meet standards for that building type.	Air-conditioning unit was replaced 3 years ago by Rio Tinto with new ducting. Air-conditioning plant in good condition and re-usable. Scope still to include new ducting to reduce noise impact.	\$85,000
Reduction of level of works to existing Southern (small) car park.	Considered overflow parking and can still be used as such without an extension.	\$70,000
Total Estimated savings (Base Construction Price)		\$435,400

The abovementioned cost saving changes, plus a reduction of the design contingency within the project budget have brought the budget in line with set parameters. A reduction in the design contingency is considered acceptable as the project design phases are over 60% complete.

As requested, the architects submitted a revised option for the external roof line and façade of the building (Attachment 3) which has been well received. This alternative option does incur additional costs to the construction, and therefore project budget. The original external roof line and façade perspective is provided as Attachment 2 for comparative purposes.

The additional base construction price increase is estimated at \$470,000. With Pilbara Construction loading, this results in an overall budget increase of \$730,000.

Council Officers have looked at additional cost savings options to accommodate these works if Council choose to consider this option for the project (as highlighted in table below), however solutions to date do not provide the cost savings required to accommodate the external façade and roof line changes without compromising the functionality or significant scope changes to the project. As stakeholders and community groups have been heavily involved in the development of the scope and design to date, it would be pertinent to involve these groups in determining any recommendations to alter scope that may impede the facilities functionality.

Further cost saving Items	Estimated Cost reduction
Delete Vehicle Access Road to rear of Library	\$23,345
No new work to existing kitchen (not upgrade to commercial grade)	\$7,500
Not replace existing air-conditioning ductwork in existing community hall	\$46,000
Reduce allowance for internal glazed walls in Early Learning Centre by 80%	\$35,710
Revise options for individual metering in Community Building	\$1,500
<b>Total Estimated savings</b>	<b>\$114,055</b>

Additional Works Requested by the Facility Users not currently included in budget works:

Through the consultation with the Dampier Community Association and the various users of the proposed facilities, requests for completion of works not originally in the project scope have been requested. These have been scoped and costed but are currently not containing with the budget as it currently stands, being:

Recommissioning of the Bio Box	Currently decommissioned and not usable	\$210,800 (includes electrical requirements)
Improve Stage Accessibility (Stage access improvements with elevated platform and re-vinyl)	Currently does not meet accessibility requirements unless an upgrade occurs.	\$116,000

It should be noted that the Dampier Community Association is seeking to upgrade the Bio Box through their Annual Community Association Grants Scheme.

Project Funding

At present funding for this project is summarised below:

Rio Tinto	\$9.4M	Shire of Roebourne	\$1.0M
Royalties for Regions	\$6.5M TBC	Lottery West	\$1.0M TBC

Officers are now seeking direction as to Council's preference on way forward to proceed the project, given the previous detailed financial implications.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the future social and cultural wellbeing of the residents of Dampier as it relates to the construction of significant community infrastructure in their community.

### **COUNCILLOR/OFFICER CONSULTATION**

The Project Reference Group (PRG) has been established to have overview of the design and documentation and the construction process. The PRG comprises of several officers, Rio Tinto representatives and two (2) nominated councillors.

Dampier Ward Councillors have also been consulted on this project.

### **COMMUNITY CONSULTATION**

Officers have consulted with the Dampier Community Association (DCA) and other existing and proposed users of the Dampier Community Hub throughout each project stage to date. Each identified stakeholder has been provided the opportunity to comment on the plans as they have been developed for this project.

The community associations, organisations and other relevant stakeholders will continue to be consulted throughout the immediate process.

### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* applies.

### **POLICY IMPLICATIONS**

Council Policy CS12 – Public Art Policy:

An allocation of funds for public art is to be included within each new development of redevelopment of a Council capital works project of a size valued above \$1M.

Up to 2% of the intended construction cost of each Council capital works project (valued at \$1M or more) will be allocated to public art. These funds are to be incorporated by Council in the Project budget and primarily used for the specific artistic component of the project. Currently 1% of the projected construction costs have been allocated to public art.

### **FINANCIAL IMPLICATIONS**

An indicative project budget was developed prior to the tender for the project architect established on the design brief developed for the project. Based on the estimated Perth construction cost of \$7.565M the draft project budget was developed inclusive of a Pilbara contingency, design and construction contingencies, public art, fit out, provision for cost escalation and internal project costs.

Council's options	Implications
1. Include revised external façade and roof line, and increase Council's proposed financial commitment.	<ul style="list-style-type: none"> <li>• Increase Council's contribution by \$730,000.</li> <li>• No further project time delay.</li> </ul>
2. Not include revised external façade and roof line. Maintain existing budget parameters.	<ul style="list-style-type: none"> <li>• No financial impact.</li> <li>• No further project time delay.</li> </ul>
3. Include revised external façade and roof line, and reduce scope to meet current budget parameters.	<ul style="list-style-type: none"> <li>• No financial impact.</li> <li>• 8 week project time delay.</li> </ul>

Council has endorsed the progression of the project to the completion of the documentation stage of the project and pre-tender estimate. A budget allocation is included in the 2013/2014 financial year budget and an amount to complete this stage will be included in the 2014/2015 financial year annual budget process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	1.d.2.2	Develop and Implement strategic partnerships that assist in the provision of community infrastructure.
Our Services:	1.d.2.2.3	Develop and Implement Dampier Community Hub Agreement.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be high to the Shire in terms of the future social and cultural wellbeing of the residents of Dampier as it relates to the construction of significant community infrastructure that is considered a need in the Dampier community.

**IMPACT ON CAPACITY**

The project will be overseen by the Director Strategic Projects and Infrastructure. The Manager Leisure Services is the Project Client. An internal Shire Project Reference Group has been established consisting of Councillors, internal Shire staff and Rio Tinto personnel to provide input into the design process and be responsible for all works necessary for the project deliverables.

The Project Superintendent role will be performed by Strategic Projects Project Manager.

Additional Shire staff input will be required at various stages throughout the project. This has been considered and planned for in the Project Management Plan.

**RELEVANT PRECEDENTS**

The Shire has successfully completed a number of construction projects in recent years.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the amendments to the Dampier Community Hub scope of works suggested to date as detailed in the report, for the Dampier Community Hub to meet budget parameters.
2. AGREE to maintain the existing budget parameters for the Dampier Community Hub project and progress the project with the original roof line and external façade as presented.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.8 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the amendments to the Dampier Community Hub scope of works suggested to date as detailed in the report, for the Dampier Community Hub to meet budget parameters.
2. AGREE to include the revised external façade and roof line option presented.
3. AGREE not to increase the budget parameters for the Dampier Community Hub Project.
4. INSTRUCT the Project Architect to stop work on the detailed design until further scope changes are considered through a community consultation process, noting that recommendations for scope amendments will be brought to Council at the May 2014 Council Meeting.

**CONCLUSION**

At the November 2013 Ordinary Council Meeting, Council endorsed the concept plan for the Dampier Community Hub and agreed to proceed the project to the next STOP/GO point in the contract being the completion of the documentation and pre-tender estimate stage.

Following the presentation of the schematic design the budget parameters for the project have been exceeded, due to some scope creep and some client requested changes. Officers have prepared options to reduce scope to meet budget parameters for Council's consideration.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the amendments to the Dampier Community Hub scope of works suggested to date as detailed in the report, for the Dampier Community Hub to meet budget parameters;
2. **AGREE** to further amend the scope of works for the Dampier Community Hub to include the revised roof line and external façade changes to the building, noting that at the completion of the design development and pre-tender estimate stage, if Council choose to proceed with the project, Council's contribution over the life of the project will increase by an additional \$730,000; and
3. **ADJUST** the Shire of Roebourne Long Term Financial Plan accordingly to detail Shire of Roebourne contribution to Dampier Community Hub being \$1.73M.



## ADDENDUM

<b>To: Councillors</b>
<b>File No:</b> CP.329 / CP.338
<b>Responsible Executive Officer:</b> Director Strategic Projects & Infrastructure
<b>Reporting Author:</b> Project Manager
<b>Date of Report:</b> 28 April 2014
<b>Applicant/Proponent:</b> Nil
<b>Disclosure of Interest:</b> Nil
<b>Title of Report:</b> 12.1 Dampier Community Hub Scope and Project Budget

### PURPOSE

Further to the feedback received from Councillors at the Council briefing session held on 16 April 2014, Officers have reviewed options available for the Dampier Community Hub external façade and roof line and now provide an additional option for consideration.

### BACKGROUND

Officers have discussed the external façade and roof line opportunities with the Project Architect and the Quantity Surveyor and have confirmed that the original roof line and external façade presented can be retained with the addition of screening to the existing community hall to integrate the hall with the new buildings. The screening option proposed in the original façade scheme included the use of a custom made Core 10 screen and this is the preferred considered in the option below. The Project Architect does recommend an allowance for some additional screening to the Library/Community building for design integration of all existing and new buildings.

The price consideration for the inclusion of the Core10 screen to the existing community hall and an allowance of 80m<sup>2</sup> of screening to the library/community hall would be \$210,000 base construction cost. With the inclusion of loading and contingencies, this will result in a budget increase of \$320,000.

Based on the above information and feedback received during the April 2014 briefing session, Officers provide the additional option as an addendum for agenda item 12.1.

### FURTHER OPTION FOR CONSIDERATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the amendments to the Dampier Community Hub scope of works suggested to date as detailed in the report, for the Dampier Community Hub to meet budget parameters;
2. AGREE to retain the original roof line and façade scheme and include additional allowance for screening to the existing community hall and library, noting that at the completion of the design development and pre-tender estimate stage, if Council choose to proceed with the project, Council's contribution over the life of the project will increase by an additional \$320,000; and
3. ADJUST the Shire of Roebourne Long Term Financial Plan accordingly to detail Shire of Roebourne contribution to Dampier Community Hub being \$1.32M.

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**ALTERNATIVE RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152817  
**MOVED** : Cr Lally  
**SECONDED** : Cr White-Hartig

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the amendments to the Dampier Community Hub scope of works suggested to date as detailed in the report, for the Dampier Community Hub to meet budget parameters;
2. **AGREE** to retain the original roof line and façade scheme and include additional allowance for screening to the existing community hall and library, noting that at the completion of the design development and pre-tender estimate stage, if Council choose to proceed with the project, Council's contribution over the life of the project will increase by an additional \$320,000; and
3. **ADJUST** the Shire of Roebourne Long Term Financial Plan accordingly to detail Shire of Roebourne contribution to Dampier Community Hub being \$1.32M.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil  
**COMMENT** : Officers provided Councillors with an Addendum to item 12.1 at the Ordinary Council Meeting for consideration of the alternative recommendation.

## 12.2 KARRATHA AIRPORT SITE LEASE TO TELSTRA FOR TELECOMMUNICATIONS FACILITY

<b>File No:</b>	<b>TT.373</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Airport General Manager</b>
<b>Date of Report:</b>	<b>20 March 2014</b>
<b>Applicant/Proponent:</b>	<b>Deighton Pty Ltd on behalf of Aurecon</b>
	<b>Proposed Lessee: Telstra Corporation Ltd.</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Heads of Agreement</b></li> <li><b>2. Aerial View of Proposed Lease Area</b></li> <li><b>3. Plans and elevation of the proposed installation</b></li> </ol>

### PURPOSE

To seek Council's approval to Lease part of Long Term Car Park B for the installation and operation of a telecommunications facility, including a thirty (30) metre high monopole.

### BACKGROUND

The Shire has negotiated the possibility of Telstra locating a telecommunications facility in Long Term Car Park B, substituting the use of one parking space at Karratha Airport.

Telstra has selected the site to enhance their mobile communications capacity in the key corridor between Karratha and Dampier.

In accordance with negotiations to date Telstra has provided a Heads of Agreement for the proposed site. The terms of this agreement are as follows:

Term	Ten (10) years plus two five (5) year options
Fee per annum	\$15,000
Review	Three (3%) percent uplift per annum compounding
Conditions	Telstra to contribute \$1,000 to SoR legal costs

If supported, Telstra will be required to meet all compliance and planning requirements in relation to their installation and use of the site.

### LEVEL OF SIGNIFICANCE

The proposed Lease would be long term e.g. initial term of ten years with two five year options. The proposed site was selected because it is in the far corner of the car park and the use is consistent with the 2013-2033 Airport Master Plan and Land Use Plan.

It is proposed the land be made available in its current state. The development of the land for the permitted use and associated connections to infrastructure will be at the Lessee's expense.

**COUNCILLOR/OFFICER CONSULTATION**

Officer consultation has occurred with the Shire's Planning Department and with CASA and AirServices Australia in terms of compliance with aviation related clearances for aircraft.

This initial consultation has not identified any impediments to proceeding, subject to a formal submission to the Shire, aviation related agencies and confirmation of the design detail by the lessee.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The proposed disposal of property (lease) will be required to comply with Section 3.58 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The Heads of Agreement negotiated provides an ongoing financial return to the Shire. The prospective Lessees, Telstra is offering \$15,000 p.a. plus GST annually in advance with 3% uplifts per annum compounding. The total income over the initial term of the lease is \$278,984.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	1.a.2.2	Operate Karratha Airport to achieve a Commercial outcome.
Our Services:	1.a.2.3	Provide strategic planning for the Airport

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Currently a precedent exists in that Optus has a communications tower at Karratha Airport as per resolution 14859 on 19 October 2009.

The detail of the Optus lease are as follows:

Term	Fifteen (15) Years
Expiration	31 December 2024
Review	Annual CPI
Fee per annum	\$10,869.83 (current)

**DELEGATED AUTHORITY**

Chief Executive Officer delegation is recommended to finalise lease agreement.

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**Option 1

As per Officers recommendation.

Option 2

That Council by Absolute Majority pursuant to Section 3.58 of the *Local Government Act, 1995* RESOLVES to NOT APPROVE the offering of Leases to Telstra for a part of the Long Term B Car Park at Karratha Airport.

**CONCLUSION**

Given that the proposed installation impacts one parking space, it is recommended that Telstra be offered a lease over part of the Long Term B Car Park, as identified on the plans provided, subject to planning and compliance approvals.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152818  
 MOVED : Cr Smeathers  
 SECONDED : Cr Lally

That Council by **ABSOLUTE** Majority pursuant to Section 3.58 of the *Local Government Act, 1995* RESOLVES to:

1. **PROVIDE** public notice of the proposed lease, seek public submissions and subject to no significant submission being received, authorise the execution of the lease, noting:
  - a) The proposed Lease be limited to a maximum of ten (10) years with the option of two concurrent five year terms by mutual agreement;
  - b) The land portion be offered in its current state; and
  - c) Telstra will make all improvements, connections and provide the infrastructure required at their own cost.
2. **DELEGATE AUTHORITY** to the Chief Executive Officer to finalise lease negotiations with Telstra subject to no submissions of significance being received.

**CARRIED**

FOR : Cr Long, Cr Lally, Cr Harris, Cr Kickett, Cr Smeathers, Cr White-Hartig,  
 Cr Vandenberg  
 AGAINST : Cr Hipworth

Cr Hipworth requested that his reason for being against the motion be recorded in the minutes based on the following – Cr Hipworth believes that Telstra Corporation Ltd should be offering a more meaningful contribution to the community.



**12.3 RECOVERY OF INFRASTRUCTURE EXPENDITURE AT KARRATHA AIRPORT**

**File No:** TT.410  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Airport General Manager  
**Date of Report:** 2 April 2014  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Proposed Outgoings Model

**PURPOSE**

To seek Council’s approval to recover a proportion of expenditure of capital and maintenance together with the cost of consumption for the supply of services infrastructure (power, potable water, recycled water and sewerage) from Tenants and users at Karratha Airport.

**BACKGROUND**

With infrastructure improvements recently installed at Karratha Airport, being the High Voltage / Low Voltage Power upgrade, Potable Water Plant, Waste Water Treatment Plant and associated reticulations systems the Shire of Roebourne seeks to recover a proportion of the expenditure on a pro rata basis from tenants and users, as the supply authority for the services (water, power and sewerage).

All existing Airport tenants and users have some degree of recovery mechanism prescribed in their lease agreement. The recovery of the lessor’s costs in commercial leases are generally referred to as outgoings. The Shire currently recovers the outgoings, in accordance with the tenant’s leases, for the actual metered consumption of utilities directly from tenants and users.

The Shire proposes to recover a proportion of new infrastructure expenditure for capital and maintenance for the supply of services infrastructure via an annual service charge.

The Shire is able to apply a “service charge” to meet the cost incurred by the Shire in a financial year for the provision of a prescribed work, service or facility including at the Airport. Regulation 54 under section 6.38(1) of the *Local Government (Financial Management) Regulation 1996* includes the provision of underground electricity and water.

Implementation

The final rates as provided in the table below are proposed to be implemented as service charges from 1 July 2014 and included for adoption in 2014/15 Council’s Fees and Charges Schedule.

	Consumption (\$)	Unit	Service Charge Annual Amt(\$)	
			Current	Proposed
Recycled Water	\$1.79	Per kilolitre	\$0	\$1,889
Potable Water	\$1.97	Per kilolitre		
Sewer Waste	n/a	Per annum	\$0	\$944
Power (HV/LV)	\$1.48	Per Kilowatt	\$0	\$1,881

Council should note that when calculating the plants throughput and cost to operate the actual cost of producing Recycled Water is \$6.64 per kilolitre. To encourage sustainable usage of the recycled water resource the rate proposed to charge for this service has been established at the potable water rate less 10%.

In addition to the proposed service charges recommended in this report, tenants and users are also charged per unit consumed for potable water and power at the actual rate charged by Water Corp and Horizon Power respectively.

To implement the provision of these services the Shire proposes to establish agreements with tenants and users of each service. These agreements will include binding terms and conditions for both parties e.g. in terms of the sewerage plant so the system is protected from contaminants that might upset the balance of organisms.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council's ability to attain cost equity at the airport.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with the Airport Advisory Group meeting in December 2013, where it was determined that this recharge model be established and brought to Council.

#### **COMMUNITY CONSULTATION**

Tenants and users have been advised in writing of the Council's intention to charge outgoings, in accordance with their leases on the 1 July 2013.

In addition, if approved, Officers will write to all tenants and users advising them of this decision and the adoption date thus providing them with time to account for the charge.

#### **STATUTORY IMPLICATIONS**

This fee will be applied in accordance with Section 6.38 (Service Charge) of the *Local Government Act 1995*, with the following provisions:

- (1) A local government may impose on:
  - a) owners; or
  - b) occupiers

of land within the district of a defined part of the district a service charge for the financial year to meet the cost to the local government in the provision of a prescribed work, service or facility in relation to the land.

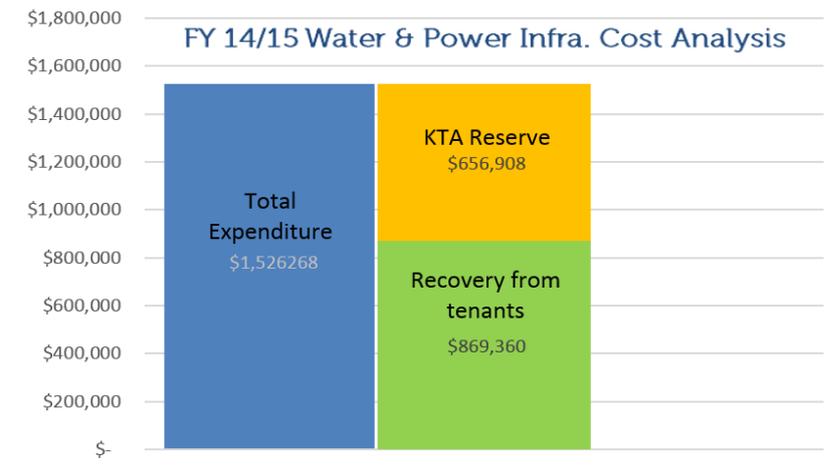
#### **POLICY IMPLICATIONS**

Policy CF-1 Accounting – Local Government Accounting Directions is applicable, as it models the allowable rate of depreciation for each component within the fee.

#### **FINANCIAL IMPLICATIONS**

This process will enable the Shire to recover consumption, capital and maintenance from consumers of the service; thus balancing the Shire's contribution in an equitable manner.

It is noted that the Shire's percentage use of services at Karratha Airport is substantial. The recovery of a proportion of these costs from the tenants and users, while legally available via lease agreements, is only a fraction of the actual cost. The corresponding budget revenue line reflects this proportion of the cost to operate the plant and provide these services to tenants and users.



Excludes Consumption costs.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

- Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome.
- Our Services: 1.a.2.3 Provide strategic planning for the Airport

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the Shire in terms of Financial Risk, Service Interruption and Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council is required to establish a published rate of fees and charges prior to the commencement of each financial year.

Commercial leases exist for each tenant at Karratha Airport. Each of these leases contain a mechanism for recovery of outgoings.

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority RESOLVES to NOT APPROVE the recovery of outgoings at Karratha Airport.

**CONCLUSION**

Council has provided capital service improvements at the Airport for power, potable water, recycled water and sewerage. A proportion of the expenditure related to providing this infrastructure is recommended to be recovered in accordance with the existing and proposed tenant's leases in accordance with service provision user agreements.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **152819**  
**MOVED** : **Cr Lally**  
**SECONDED** : **Cr Harris**

**That Council by SIMPLE Majority pursuant to Section 6.38 of the *Local Government Act 1995* RESOLVES to:**

- 1. ENDORSE the principles to the recovery of infrastructure expenditure as outlined in the outgoings model;**
- 2. CONSIDER the recovery of infrastructure expenditure proposed service charges of \$1,889 for Water Service, \$944 for Sewer Waste Service and \$1,881 for Power Service into the 2014/15 Fees and Charges Budget to commence effective 1 July 2014;**
- 3. NOTE tenants and users are also charged per unit consumed for potable water and power at the actual rate charged by Water Corp and Horizon Power; and**
- 4. WRITE to the tenants and users of Karratha Airport advising them:**
  - a) of the Council's intention to commence new service charges, in addition to the cost of their consumption, on 1 July 2014; and**
  - b) of the agreements applicable to each service.**

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**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

## 13 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for March 2014.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 152820  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Harris

That Council note the following information items:

- 13.1 Shire President's Mail
- 13.2 Register of Documents Stamped with the Shire's Common Seal
- 13.3 Non-Statutory Donations
- 13.4 Record of Tenders Awarded by CEO under Delegation 13
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Joint Development Assessment Panel Applications
- 13.8 Ranger Statistics
- 13.9 Environmental Health Statistics
- 13.10 Economic Development Update
- 13.11 Waste Services Data
- 13.12 Footpath Lighting Program Update
- 13.13 Sealing Hearson Cove Road
- 13.14 Community Services Update
- 13.15 Youth Services Delivery Update

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

**13.1 SHIRE PRESIDENT’S MAIL**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Shire President

**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of the incoming correspondence for the Shire President

Date	From	Subject Details
13/03/2014	Australian Army - Pilbara Regiment	Pilbara Regiment invite Shire President Peter Long Memorial Services Whim Creek - to recognise the sacrifice of indigenous men and women who have served or are currently serving in the Australian defence force - 13 April 2014
26/03/2014	Renault	Petition for an electors meeting Karratha getting signatures in Karratha, Roebourne, Wickham, Point Samson and Dampier - request to hold meeting at the RSL Club - attached original petition signatures - copy of letter to Minister for Local Government – The Honourable Anthony Simpson MLA - Shire of Roebourne City Designation - J Renault
27/03/2014	Consul General Socialist Republic Of Vietnam - Perth	Letter of appreciation - hospitality and warm welcome given recent visit for Consulate General of Vietnam in Perth

**13.2 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE  
COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Shire President****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

<b>Date</b>	<b>Document</b>
18/03/2014	Scheme Amendment Report Shire of Roebourne Scheme No. 8 Amendment No. 32
18/03/2014	Lease of Land on Karratha Airport between The Shire of Roebourne and St John Ambulance in Western Australia Inc

**13.3 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 MARCH 2014**

**File No:** MAR14  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Asset Accountant  
**Disclosure of Interest:** Nil

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To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2013/14 were adopted in Council Res No. 152557 Municipal Fund Budget 2013/14.

<b>Shire of Roebourne</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Funds Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 March 2014</b>			
Contribution - Dampier Community Assoc	\$ 100,000	\$ 23,536	\$ 76,464
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 30,000	\$ 70,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 17,035	\$ 82,965
Contribution - Wickham Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Karratha Community Assoc (to be CFWD)	\$ -	\$ 11,441	-\$ 11,441
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ -	\$ 100,000
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 165,000	\$ 85,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ -	\$ 125,000
Karratha Dampier Lions Club - Fenacing	\$ -	\$ -	\$ -
Nor West Jockey Club (to be CFWD)	\$ -	\$ 18,000	-\$ 18,000
Pilbara Multicultural Assoc	\$ 10,000	\$ 2,500	\$ 7,500
The Salvation Army	\$ 13,000	\$ 6,485	\$ 6,515
St John'S Ambulance (Roebourne)	\$ 15,000	\$ 7,405	\$ 7,595
School Awards	\$ 2,000	\$ 675	\$ 1,325
Christmas Lights Competition	\$ 2,000	\$ -	\$ 2,000
Walkington Awards	\$ 5,500	\$ 5,145	\$ 355
Community And Youth Training Services Inc.	\$ 43,800	\$ 41,966	\$ 1,834
David Wirrpanda Foundation	\$ 25,000	\$ -	\$ 25,000
Karratha Bikers Association	\$ 1,500	\$ 1,390	\$ 110
Karratha Community House Inc.	\$ 24,285	\$ 22,435	\$ 1,850
Karratha Falcons Football & Sporting Club Inc.	\$ 5,000	\$ 5,000	\$ -
Karratha Golf Club	\$ 5,000	\$ -	\$ 5,000
Local Information Network Karratha (Link)	\$ 5,280	\$ 4,237	\$ 1,043

<b>Shire of Roebourne</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Funds Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 March 2014</b>			
The Luke Adams Foundation	\$ 50,000	\$ 27,289	\$ 22,711
Pilbara Community Legal Services	\$ 50,000	\$ 12,500	\$ 37,500
Terre Rouge Ballet Inc.	\$ 5,000	\$ 1,250	\$ 3,750
Wickham Youth Group	\$ 25,500	\$ 10,340	\$ 15,160
State Emergency Services	\$ 9,610	\$ 6,068	\$ 3,542
Yaandina Family Centre Inc.	\$ 50,000	\$ 12,500	\$ 37,500
Sundry Donations To Community Groups	\$ -	\$ 5,876	-\$ 5,876
Fee Waiver	\$ 20,000	\$ 7,153	\$ 12,847
	<b>1,367,475</b>	<b>445,227</b>	<b>922,248</b>

**13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13**

**File No:** CM.112  
**Responsible Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 7 April 2014  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To advise Councillors of tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	29-13/14	<b>Project Budget:</b>	\$230,000.00
<b>Tender Title:</b>	<b>Dampier Bus Shelters 13/14</b>		
<b>State-wide Advertising Commenced:</b>	01/02/2014	<b>Tender Closing Date/Time:</b>	2.00 pm WST 19 February 2014
<b>Scope of Works:</b>	Certification, fabrication and installation of six bus shelters in Dampier.		
<b>Selection Criteria:</b>	Relevant Experience	20 %	
	Key Personal and Experience	10 %	
	Tenderer’s Resources	10 %	
	Demonstrated Understanding	20 %	
	Price	40 %	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Rare Earth Construction</li> <li>• WS Rolston Engineering</li> <li>• Leethall Construction</li> <li>• BGC Contracting</li> </ul>		
<b>Tender Awarded to:</b>	Leethall Construction		
<b>Contract Value:</b>	\$188,425.00 inc GST	<b>Date of Award:</b>	13/03/2014
<b>Contract Term:</b>	15 Weeks	<b>Contract Options:</b>	N/A

<b>Tender No:</b>	RFT 30-13/14	<b>Project Budget:</b>	\$150,000.00
<b>Tender Title:</b>	Karratha Light Industrial Area Road Upgrade - Consultant		
<b>State-wide Advertising Commenced:</b>	1 February 2014	<b>Tender Closing Date/ Time:</b>	2.00 pm WST 19 February 2014
<b>Scope of Works:</b>	<p>Council is seeking to award the contract to a sole Tenderer who best demonstrates the ability provide the following services:</p> <ul style="list-style-type: none"> <li>• Separate Portion 1 – LIA upgrade Stage Plan <ul style="list-style-type: none"> <li>▪ Reviewing the strength and geometry of each LIA road</li> <li>▪ Reviewing each roads likely usage in terms of heavy vehicle traffic and RAV classification.</li> <li>▪ Reviewing other data such as traffic count and classifier data, available surveys and FWD test results</li> <li>▪ Review other previous work – Karratha Drainage Study 2008</li> <li>▪ Performing a Gap Analysis to determine absent but required data</li> <li>▪ Analysing suitability of roads and determining necessary upgrades to the network</li> <li>▪ Prioritising upgrades in the form of a staging plan which clearly articulates the required upgrade works to be carried out stage by stage including drainage upgrades as previously identified in the 2008 Drainage Study.</li> </ul> </li> <li>• Separate Portion 2 – Detail Design Stage 1 <ul style="list-style-type: none"> <li>▪ Detail design and technical specifications to construct the first stage of works in 2014-2015</li> <li>▪ Production of construction drawings and specifications suitable for tender purposes.</li> </ul> </li> </ul>		
<b>Selection Criteria:</b>	Relevant Experience	20%	
	Key personnel Skill & Experience	20%	
	Demonstrated Understanding	20%	
	Price	40%	
<b>Submissions Received:</b>	Urbanise WA Pty Ltd, URS Australia Pty Ltd, Shawmac Pty Ltd, Scope Australia Pty Ltd, Resource Engineering & Design, Lycopodium Infrastructure Pty Ltd, Hyder Consulting Pty Ltd, GHD Consulting Pty Ltd, Bostej Pty Ltd, Cardno Geotech Pty Ltd, BG&E Pty Ltd		
<b>Tender Awarded to:</b>	GHD Pty Ltd		
<b>Contract Value:</b>	Stage 1 \$40,055 Stage 2 \$19,627 (estimate)	<b>Date of Award:</b>	<i>This will be the date that the CEO endorses the award of Tender</i>
<b>Contract Term:</b>	Stage1 due 26 May 2014 Stage 2 due 30 June 2014	<b>Contract Options:</b>	N/A

<b>Tender No:</b>	31-13/14	<b>Project Budget:</b>	\$280,000
<b>Tender Title:</b>	<b>Design and Installation of Airport Fencing and Gates</b>		
<b>State-wide Advertising Commenced:</b>	12/02/2014	<b>Tender Closing Date/Time:</b>	2.00 pm WST 5 March 2014
<b>Scope of Works:</b>	Design and install new fencing and gates within the assigned budget and clear existing fencing and gates		
<b>Selection Criteria:</b>	Relevant Experience	30%	
	Project Understanding and Methodology	30%	
	Price	40%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Southern Wire</li> <li>• Fencewright</li> <li>• DBS Fencing</li> <li>• Boundaries Australia</li> <li>• Prompt Fencing</li> <li>• Against All Boundaries</li> </ul>		
<b>Tender Awarded to:</b>	Boundaries Australia		
<b>Contract Value:</b>	\$218,277.90	<b>Date of Award:</b>	01/04/2014
<b>Contract Term:</b>	6 weeks	<b>Contract Options:</b>	Option to extend if budget allows further works

<b>Tender No:</b>	32-13/14	<b>Project Budget:</b>	\$300,000
<b>Tender Title:</b>	<b>Refuse Site Power Services Upgrade</b>		
<b>State-wide Advertising Commenced:</b>	01/03/2014	<b>Tender Closing Date/Time:</b>	2:00 pm WST 19 March 2014
<b>Scope of Works:</b>	Front end infrastructure improvements through the construction of a domestic waste transfer station at its Seven Mile Waste Transfer Facility. The purpose of the proposed development is to improve resource recovery and recycling outcomes, reduce the SOR carbon footprint, provide efficient and safe handling methodologies and deliver best value services to the community. The proposed works consists of a number of key elements. One of which is the Refuse Site Power Services Upgrade.		
<b>Selection Criteria:</b>	Relevant Experience	10 %	
	Construction Programme	10 %	
	Capacity to Deliver	20 %	
	Price	60 %	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Multi Service Group WA Pty Ltd</li> <li>• Coral Coast Electrical</li> </ul>		
<b>Tender Awarded to:</b>	Coral Coast Electrical		
<b>Contract Value:</b>	\$196,515.42	<b>Date of Award:</b>	26/03/2014
<b>Contract Term:</b>	9 weeks	<b>Contract Options:</b>	N/A

**13.5 MONTHLY BUILDING STATISTICS – MARCH 2014**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>28 March 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

<b>Building Statistics 2014</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	24	4	17										45
Alterations and Additions	0	3	3										6
Swimming Pools and Spas	7	5	3										15
Outbuildings	18	21	31										70
Group Development	0	0	5										5
Number sole occpcy units/grp development	0	0	0										0
Commercial	2	4	2										8
<b>Monthly total</b>	<b>51</b>	<b>37</b>	<b>61</b>	<b>0</b>	<b>149</b>								
<b>Building Approval &amp; Demolition Certificates</b>													
Demolition Permits	5	4	1										10
Dwellings	0	0	0										0
Alterations and Additions	0	0	0										0
Swimming Pools and Spas	0	0	1										1
Outbuildings	8	2	2										12
Group Development	0	0	0										0
Number sole occpcy units/grp development	0	0	0										0
Commercial	0	0	0										0
<b>Monthly total</b>	<b>13</b>	<b>6</b>	<b>4</b>	<b>0</b>	<b>23</b>								
<b>Total \$'000 Construction Value</b>	<b>16,691</b>	<b>14,909</b>	<b>25,481</b>										<b>57,081</b>
<b>Building Statistics 2013</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Building Permits</b>													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
<b>Monthly total</b>	<b>87</b>	<b>74</b>	<b>67</b>	<b>39</b>	<b>61</b>	<b>179</b>	<b>171</b>	<b>95</b>	<b>158</b>	<b>64</b>	<b>279</b>	<b>84</b>	<b>1358</b>
<b>Building Approval &amp; Demolition Certificates</b>													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
<b>Monthly total</b>	<b>7</b>	<b>6</b>	<b>14</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>50</b>
<b>Total \$'000 Construction Value</b>	<b>44,375</b>	<b>23,774</b>	<b>17,867</b>	<b>16,885</b>	<b>27,869</b>	<b>70,900</b>	<b>87,711</b>	<b>28,250</b>	<b>68,744</b>	<b>20,839</b>	<b>67,166</b>	<b>43,554</b>	<b>517,934</b>

**13.6 PLANNING DECISIONS ISSUED 1 MARCH 2014 - 7 APRIL 2014**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14010	Approved Delegate	Fortune Base Pty Ltd	David Hay Architect	32 Withnell Way, Bulgarra	Development	Multiple Dwelling
DA14012	Approved Delegate	M S Simm	RSA Pty Ltd	Lot 201 Augustus Drive, LIA	Development	Office, Bus storage and crib room
DA14019	Approved Delegate	State of WA	NS Projects Pty Ltd	Lot 10 Resource Road, Gap Ridge	Development	Hard Stand for Heavy Vehicle Parking
DA14020	Approved Delegate	Sean Clarke	NS Projects Pty Ltd	Lot 11 Resource Road, Gap Ridge	Development	Hard Stand for Heavy Vehicle Parking
DA14022	Approved Delegate	Commonwealth of Australia	MY Lauren for Beauty	Lot 371 Koolinda Parade, Baynton	Development	Home Occupation
DA14023	Approved Delegate	Leyburn Nominees	Catwalk Curls	Lot 2996 Skene Place	Development	Home Occupation
DA14024	Approved Delegate	Hamersley Iron Pty Ltd	3PT Constructions	Lot 106 Heron Loop	R-Code Variation	Shade Sail
DA14025	Approved Delegate	Woodside Energy	Daniel Cowcill	Lot 3792 Knight Place	R-Code Variation	Outbuilding with reduced setback
DA14026	Approved Delegate	JL and SJ Stewart	S J Stewart	Lot 26 Dotterel Loop	R-Code Variation	Outbuilding with reduced setback
DA14027	Approved Delegate	Tox Free Solutions Ltd	RSA	Lot 126 Karratha/Tom Price Road	Development	Offices, Toilet Block, Crib room, sea containers and sheds
DA14028	Approved Delegate	Hamersley Iron Pty Ltd	Ben Robinson	Lot 859 Elliott Way, Bulgarra	Development	Sea Container
DA14031	Approved Delegate	Hamersley Iron Pty Ltd	Penny's Hairdressing	Lot 638 Nyamina Road, Baynton	Development	Home Occupation
DA14032	Approved Delegate	Goldtime Pty Ltd	Seabreeze Contracting	Lot 4521 Crane Circle	Development	Shade Structure
DA14033	Approved Delegate	Robe River Mining Pty Ltd	Rigby's Physiotherapy	Lot 473 Acacia Place, Wickham	Development	Home Occupation
DA14034	Approved Delegate	LC and LG Wallis	Nailed It Karratha	Lot SL12 Kallama Parade	Development	Home Occupation
DA14036	Approved Delegate	Zivko Stojceski	Des Rothe	Lot 2387 Bateman Court, Millars Well	R-Code Variation	Outbuilding with reduced setback
DA14039	Approved Delegate	LM and WA Dunsby	David Schwarzl	Lot 4020 Campbell Crescent	R-Code Variation	Outbuilding with reduced setback
DA14040	Approved Delegate	Woodside Energy	Kevin Maloney	Lot 2920 Pelusey Way, Nickol	R-Code Variation	Outbuilding with reduced setback

### 13.7 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS 1 MARCH 2014 - 7 APRIL 2014

**File No:** TA/1/1

**Responsible Officer:** Director Development Services

**Author Name:** Planning Administration Officer

**Disclosure of Interest:** Nil

#### PURPOSE

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
P3441	04/12/2013	CORCOM INVESTMENTS PTY LTD	SCRIBE DESIGN GROUP	LOT 155 SEARIPPLE ROAD, BULGARRA	SINGLE LEVEL RESIDENTIAL MULTI DWELLING DEVELOPMENT	APPROVED 12 MARCH 2014
JDAP 14001	06/02/2014	OUTBACK NETWORK PTY LTD	NS PROJECTS PTY LTD	LOT 9 RESOURCE ROAD, GAP RIDGE	TRAVEL CENTRE COMPRISING LIGHT & HEAVY VEHICLE REFUELING, RESTAURANT, CONVENIENCE STORE & PARKING	APPROVED 26 MARCH 2014
JDAP 14003	25/03/14	SHIRE OF ROEBOURNE	RAMTRON AUSTRALIA PTY LTD	LOR 4657 SHARPLE AVENUE	HILTON DOUBLETREE HOTEL, THE QUARTER, KARRATHA	TO BE ADVISED

**13.8 MONTHLY RANGER STATISTICS – FEBRUARY 2014**

**File No:** LE.245  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 7 April 2014

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**PURPOSE**

To provide Council with the Ranger Statistics for the period specified.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on Shire Properties	0	0	0	<b>0</b>
Abandoned vehicles	8	3	2	<b>13</b>
Animal (dogs/other)	23	20	7	<b>50</b>
Cats	14	1	6	<b>21</b>
Camping	4	3	0	<b>7</b>
Cyclone	0	0	0	<b>0</b>
Fire	0	0	0	<b>0</b>
Litter	26	8	2	<b>36</b>
Parking	6	21	1	<b>28</b>
Off Road Vehicles	0	1	0	<b>1</b>
<b>Total Action requests</b>	<b>81</b>	<b>57</b>	<b>18</b>	<b>156</b>

No applications to keep 3 or more dogs on a residential property were received this month.

Annual statistics on following page.

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For this month there was 67 calls forwarded from our after hours call centre.  
 38 of those calls required an immediate after hours response

Rangers Statistics 2014														Ranger Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on Shire Properties	0	0	0										0	13	1	0	0	1	2	1	1	1	1	4	1	0	
Abandoned vehicles	21	40	13										74	300	15	16	77	20	32	15	21	22	25	15	20	22	
Animal (dogs/etc)	41	44	50										135	941	86	91	95	72	94	92	102	89	50	54	68	48	
Cats	18	19	21										58	33											19	14	
Camping	0	1	7										8	71	3	5	3	22	13	5	8	4	6	0	1	1	
Cyclone	2	0	0										2	98	6	8	0	0	0	0	0	0	0	0	81	3	
Fire	2	1	0										3	97	3	2	2	1	0	0	5	8	4	2	67	3	
Litter	10	11	36										57	180	10	22	20	12	21	12	16	12	18	17	14	6	
Parking	19	15	28										62	232	12	17	12	37	15	13	20	22	18	7	32	27	
Off Road Vehicles	0	2	1										3	26	3	2	2	1	1	1	1	7	3	3	0	2	
<b>Monthly total</b>	<b>113</b>	<b>133</b>	<b>156</b>	<b>0</b>	<b>402</b>	<b>1991</b>	<b>139</b>	<b>163</b>	<b>211</b>	<b>166</b>	<b>178</b>	<b>139</b>	<b>174</b>	<b>165</b>	<b>125</b>	<b>102</b>	<b>303</b>	<b>126</b>									
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	3	1	0										4	15	7	0	0	1	1	0	1	3	1	0	1	0	
Activities on Shire Properties	0	0	0										0	1	0	0	0	0	0	0	0	1	0	0	0	0	
Animal (dogs/cats/etc)	3	0	2										5	72	13	5	5	6	8	3	8	3	8	5	7	1	
Camping	0	1	1										2	43	5	1	0	16	17	2	0	0	2	0	0	0	
Litter	3	0	2										5	30	2	2	4	4	0	0	2	2	1	4	9	0	
Parking	17	30	7										54	98	6	8	4	19	14	3	5	6	7	8	18	0	
<b>Monthly total</b>	<b>26</b>	<b>32</b>	<b>12</b>	<b>0</b>	<b>70</b>	<b>259</b>	<b>33</b>	<b>16</b>	<b>13</b>	<b>46</b>	<b>40</b>	<b>8</b>	<b>16</b>	<b>15</b>	<b>19</b>	<b>17</b>	<b>35</b>	<b>1</b>									
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	13	13	9										35	172	15	13	10	8	24	11	14	20	10	23	11	13	
East	8	4	7										19	83	3	10	5	3	18	7	12	6	0	6	4	9	
West	12	11	8										31	151	17	14	11	17	13	10	18	11	11	6	17	6	
<b>Monthly total</b>	<b>33</b>	<b>28</b>	<b>24</b>	<b>0</b>	<b>85</b>	<b>406</b>	<b>35</b>	<b>37</b>	<b>26</b>	<b>28</b>	<b>55</b>	<b>28</b>	<b>44</b>	<b>37</b>	<b>21</b>	<b>35</b>	<b>32</b>	<b>28</b>									
Released to Owner	10	13	11										34	196	16	20	15	22	29	13	24	20	10	4	11	12	
Rehomed to SAFE	8	8	5										21	83	7	6	6	3	11	6	15	10	7	2	10	0	
Euthanised by Ranger	7	2	2										11	33	2	6	3	0	7	4	4	1	0	0	6	0	
Euthanised by Vet	0	2	0										2	718	60	69	50	53	102	51	87	68	38	41	59	40	
<b>Monthly total</b>	<b>25</b>	<b>81</b>	<b>66</b>	<b>0</b>	<b>172</b>	<b>1030</b>	<b>85</b>	<b>101</b>	<b>74</b>	<b>78</b>	<b>149</b>	<b>74</b>	<b>130</b>	<b>99</b>	<b>55</b>	<b>47</b>	<b>86</b>	<b>52</b>									
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	2	17	6										25	35												19	16
East	16	3	19										38	32												15	17
West	4	5	0										9	6												4	2
<b>Monthly total</b>	<b>22</b>	<b>25</b>	<b>25</b>	<b>0</b>	<b>72</b>	<b>73</b>	<b>0</b>	<b>38</b>	<b>35</b>																		
Released to Owner	0	3	0										3	1												1	0
Rehomed to SAFE	4	3	10										17	25												9	16
Euthanised by Vet	18	18	11										47	41												21	20
Euthanised by Ranger	0	0	0										0	0												0	0
<b>Monthly total</b>	<b>22</b>	<b>24</b>	<b>21</b>	<b>0</b>	<b>67</b>	<b>67</b>	<b>0</b>	<b>31</b>	<b>36</b>																		

**13.9 MONTHLY ENVIRONMENTAL HEALTH STATISTICS – MARCH 2014**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>March 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Environmental Health Statistics for the period specified.

Environmental Health Statistics														Environmental Health Statistics													
2014														2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	11	11	37											59	136	24	7	1	36	0	0	0	8	9	12	34	5
Lodging house inspection	0	0	1											1	41	0	0	0	1	0	0	34	6	0	0	0	0
Camping/caravan park inspection	0	0	0											0	7	0	0	0	0	0	0	7	0	0	0	0	0
Public building inspection	0	0	3											3	0	0	0	0	0	0	0	0	0	0	0	0	0
Swimming pool inspection	1	0	0											1	28	0	0	0	0	0	0	0	0	0	28	0	0
Hairdressers inspection	5	0	2											7	3	0	0	0	0	0	0	0	1	1	0	1	0
Beauty therapy/skin penetration inspection	3	1	8											12	9	0	0	0	0	0	0	0	1	0	2	5	1
Septic tank inspections	0	0	1											14	0												
Closed premises	8	1	5											1	23	3	0	0	0	7	0	0	3	8	0	2	0
<b>Monthly total</b>	<b>28</b>	<b>13</b>	<b>57</b>	<b>0</b>	<b>98</b>	<b>247</b>	<b>27</b>	<b>7</b>	<b>1</b>	<b>37</b>	<b>7</b>	<b>0</b>	<b>41</b>	<b>19</b>	<b>18</b>	<b>42</b>	<b>42</b>	<b>6</b>									
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	0	0	1											1	11	0	1	3	1	0	0	1	0	0	1	3	1
Building & Accommodation	1	1	5											7	26	1	1	3	3	4	3	2	0	2	1	6	0
Effluent & Water Pollution	2	3	1											6	0	0	0	0	0	0	0	0	0	0	0	0	0
Food Safety	0	2	0											2	44	5	7	9	13	5	2	1	0	0	1	0	1
Noise Pollution	1	3	0											4	37	4	2	2	6	5	6	2	2	3	3	0	2
Nuisance	3	7	0											10	28	0	1	1	1	4	1	2	1	9	6	0	2
Pest Control	2	4	0											6	34	8	3	4	4	4	3	0	0	1	1	5	1
Refuse & Litter	1	1	0											2	10	1	1	1	0	1	2	0	0	2	1	0	1
Skin Penetration	1	1	0											2	2	0	0	0	0	1	1	0	0	0	0	0	0
Stallholders & Traders	0	2	0											2	6	0	0	0	0	0	0	3	2	0	1	0	0
Other	0	0	0											0	66	5	14	17	15	4	11	0	0	0	0	0	0
<b>Monthly total</b>	<b>11</b>	<b>24</b>	<b>7</b>	<b>0</b>	<b>42</b>	<b>264</b>	<b>24</b>	<b>30</b>	<b>40</b>	<b>43</b>	<b>28</b>	<b>29</b>	<b>11</b>	<b>5</b>	<b>17</b>	<b>15</b>	<b>14</b>	<b>8</b>									
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	2	13											15	4	0	0	0	2	2	0	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0	0	0											0	12	0	0	5	2	2	0	0	0	0	3	0	0
Salmonellosis	2	0	2											4	4	0	0	0	3	0	0	0	0	0	0	1	0
Campylobacteriosis	3	1	3											7	1	0	0	0	0	0	0	0	0	0	0	1	0
Cryptosporidiosis	0	0	1											1	3	0	0	0	3	0	0	0	0	0	0	0	0
Other	0	0	0											0	0												
<b>Monthly total</b>	<b>5</b>	<b>3</b>	<b>19</b>	<b>0</b>	<b>27</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>10</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>0</b>									
<b>Other health</b>														<b>Other health</b>													
Assess development applications	3	9	2											14	61	3	9	5	7	7	10	11	3	0	2	3	1
Assess building applications	0	0	0											0	3	1	1	1	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	3	3	8											14	9	0	0	0	2	0	0	0	2	3	0	2	0
Healthy dog day	0	1	0											1	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2											6	24	2	2	2	3	2	2	3	2	2	2	1	1
<b>Monthly total</b>	<b>8</b>	<b>15</b>	<b>12</b>	<b>0</b>	<b>35</b>	<b>101</b>	<b>6</b>	<b>13</b>	<b>8</b>	<b>12</b>	<b>10</b>	<b>12</b>	<b>14</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>2</b>									

**13.10 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>7 April 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of economic development activities for the month of March.

**BACKGROUND**

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

**REPORT****1. Economic and Demographic information provision**

A key component of the Shire's Economic Development Strategy is the provision of economic, demographic and population data, reports, advice and project briefings and collaboration with key stakeholders: For the month of March, the Economic Development Advisor has engaged with:

- Imani Development - economic development in the Shire
- Classic Slee – re potential Indigenous Business joint ventures
- Pilbara Tourism Product Development Group
- CEO PDC and National Oil and Gas Director, Fujitsu – Karratha Technology Centre
- Vietnamese Consul General - Economic overview of the Shire
- Manager, Industry and Innovation, Department of Commerce
- SBCWP Business Incubator Sub-Committee
- Regional Mobile Communications Project Manager, Department of Commerce
- Economic Development Advisor, Chevron
- CEO and Operations Manager, NYFL – indigenous tourism ventures

**2. Home Based Business Network**

The Shire has a partnership with the Small Business Centre West Pilbara (SBCWP) in which the SBCWP hosts a Home Based Business Network (HBBN) on behalf of the Shire with a minimum of four free workshop meetings per annum. The first HBBN meeting for 2014 was held on Friday 21 March at the Karratha Leisureplex. The theme was "What do you do? - How do you describe your business? Develop an Elevator Pitch". The event was well attended with participants creating their own spiels and then practicing them on other participants. Tips and tricks for successful communication were also discussed. A variety of home based businesses attended including event managers, beauty businesses and legal services. Great feedback has been received by the facilitators, SBCWP CEO Rachel Whiting and SBCWP Facilitator Kelly Davy. The next HBBN event, to be held on May 28, 2014, promises to be of great interest as it will deal with the topic "Are you Online?"

### **3. Small Business Breakfast Briefing**

Nearly 70 local business people attended the Shire of Roebourne's latest business breakfast on Thursday 20 March to gain tips on how to win more work from local government.

Shire of Roebourne President Peter Long provided an update on the Shire's projects plus other industry and business developments which have potential spin offs for local business.

Henry Eaton, Manager Governance and Organisational Strategy gave a presentation on Council's recently reviewed Regional Price Preference Policy which was adopted at the March Council meeting. The Regional Price Preference Policy allows the Shire to give local companies a price advantage of up to 10 per cent when submitting tenders for Shire work.

Around half of the Shire's funds are spent with local businesses thanks to the Regional Price Preference Policy and the latest review seeks to ensure that local contractors continue to have the best chance possible to access Shire work.

Emma Gillespie, Business and Contracts Manager, Western Australian Local Government Association (WALGA) discussed local government procurement facilitated by eQuotes and Tenderlink plus discussed how to get on WALGA panel contracts.

The event was well received and the responsible officer received many requests for copies of the presentations. The next Shire Small Business Breakfast Briefing will be held in June with further details to be advised.

### **4. Pilbara Tourism Product Development Plan**

The Pilbara Development Commission is facilitating the development of the Pilbara Tourism Product Development Plan which will provide an operational plan to develop tourism product through to 2018. The Shire of Roebourne has been invited to provide a representative for the steering committee and that position has been taken up by the Economic Development Advisor. A steering committee meeting was held on Friday March 14 in which the Senior Consultant from AEC Group, Michael Campbell provided an update on the progress of the project. Detailed consultation has taken place with over 65 tourism stakeholders across all local government areas in the Pilbara including visitor centres, tourism operators, accommodation providers, aboriginal corporations and local government. It is anticipated that a draft implementation plan will be ready in May 2014.

### 5. Regional Mobile Communications Project (RMCP)

The State Governments' Royalties for Regions funded RMCP has seen the deployment of three new mobile towers within the Shire boundaries sited at the Township of Wickham, and on the NW coastal Highway at Peter Creek (near Pannawonica turnoff) and Fisher (Sherlock River vicinity). The RMCP will deliver terrestrial mobile, voice and high speed wireless data broadband to improve highway and town-to-town coverage in regional, rural and remote communities of the State.

Telstra will deploy new mobile communications infrastructure at 113 sites across the State, increasing mobile phone coverage by up to 22 per cent and boosting access to next generation broadband services.



Figure 1. Locations of new mobile towers within the Shire of Roebourne

This project will drive productivity, improve safety on Western Australian roads, enhance the delivery of emergency services in regional areas, and better connect our cities, regional, rural and remote communities.

The RMCP is being administered by the Department of Commerce in consultation with the Department of Regional Development and Lands. A Department of Commerce Officer visited the region in March to consult with key stakeholders about the success of the project and the benefits brought to our community.

**6. Karratha and Districts - Housing and Land Development March Update**

**6.1 Residential Homes and Apartments Advertised For Sale (Realestate.com.au)**

Location	January 2014				February 2014				March 2014			
	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>												
One Bed	9	\$182,000	\$659,000	\$420,500	22	\$172,000	\$609,000	\$390,000	22	\$172,000	\$609,000	\$390,000
Two Bed	14	\$379,000	\$615,000	\$497,000	17	\$359,000	\$559,000	\$459,000	19	\$370,000	\$615,000	\$492,500
Three Bed	104	\$429,000	\$895,000	\$662,000	120	\$429,000	\$849,000	\$639,000	105	\$450,000	\$849,000	\$650,000
Four Bed +	78	\$555,000	\$1,150,000	\$852,500	100	\$530,000	\$1,150,000	\$840,000	96	\$495,000	\$1,120,000	\$807,000
<b>Karratha Total</b>	<b>205</b>				<b>259</b>				<b>242</b>			
<b>Dampier</b>												
One Bed	0				0				0			
Two Bed	0				0				0			
Three Bed	7	\$690,000	\$1,150,000	\$920,000	6	\$690,000	\$890,000	\$790,000	4	\$669,000	\$750,000	\$709,500
Four Bed +	4	910,000	\$1,100,000	\$1,005,000	3	790,000	\$1,100,000	\$945,000	3	\$790,000	\$1,100,000	\$945,000
<b>Dampier Total</b>	<b>12</b>				<b>9</b>				<b>7</b>			
<b>Wickham</b>												
One Bed	0				0				0			
Two Bed	0				0				0			
Three Bed	1	\$490,000	\$490,000	\$490,000	1	490,000	\$490,000	\$490,000	2	\$425,000	\$490,000	\$457,500
Four Bed +	0				0				0			
<b>Wickham Total</b>	<b>1</b>				<b>1</b>				<b>2</b>			
<b>Point Samson</b>												
One Bed	0				0				0			
Two Bed	0				0				0			
Three Bed	1	\$799,000	\$799,000	\$799,000	1	\$799,000	\$799,000	\$799,000	0			
Four Bed +	2	\$900,000	\$980,000	\$940,000	2	\$900,000	\$980,000	\$940,000	1	\$900,000	\$900,000	\$900,000
<b>Point Samson Total</b>	<b>3</b>				<b>3</b>				<b>1</b>			

**Commentary**

- The average advertised sale price of four bedroom dwellings declined over 5% in the quarter. There has been a marked drop of three bedroom properties advertised for sale with 15 less properties since February with evidence of a number under offer. Anecdotal evidence suggests that the market has swung to local owner/occupiers possibly due to increased affordability and availability.
- Total Karratha dwellings on the market has decreased from 259 in February to 242 at the end of March.
- Pricing and availability in Dampier has continued to decline.

**6.2 Residential Land Availability**

Location	January				February				March			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
Point Samson	2	\$415,000	\$415,000	\$415,000	2	\$380,000	\$415,000	\$397,500	1	\$415,000	\$415,000	\$415,000
Roebourne (Yaburriji Estate)	60	\$119,000	\$141,500	\$130,250	60	\$119,000	\$141,500	\$130,250	60	\$119,000	\$141,500	\$130,250
Roebourne (Other)	2	\$235,000	\$730,000	\$482,500	2	\$235,000	\$730,000	\$482,500	1	\$180,000	\$180,000	\$180,000
Wickham	1	\$340,000	\$340,000	\$340,000	1	\$340,000	\$340,000	\$340,000	1	\$340,000	\$340,000	\$340,000
Pegs Creek	1	\$950,000	\$950,000	\$950,000	0				0			
Millars Well	2	n/a	n/a	n/a	2	n/a	n/a	n/a	2	n/a	n/a	n/a
Jingarri Estate, Nickol	20	\$275,000	\$395,000	\$335,000	20	\$250,000	\$395,000	\$322,500	40	\$250,000	\$395,000	\$322,500
Madigan Estate, Gap Ridge	200+	\$200,000	\$335,000	\$267,500	200+	\$200,000	\$335,000	\$267,500	200+	\$200,000	\$335,000	\$267,500
Baynton West	6	\$244,000	\$430,000	\$337,000	6	\$244,000	\$430,000	\$337,000	4	\$244,000	\$430,000	\$337,000
<b>Total Blocks</b>	<b>294+</b>				<b>292+</b>				<b>311+</b>			

**Commentary**

Revised figure of available lots at Jingarri Estate following advice from Pindan Realty.

**6.3 Residential For Rent**

Karratha - For Rent	January				February				March			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	56	\$350	\$875	\$613	59	\$375	\$875	\$625	46	\$370	\$900	\$635
Two Bed	27	\$500	\$875	\$688	25	\$390	\$875	\$635	18	\$500	\$875	\$688
Three Bed	109	\$500	\$1,750	\$1,125	116	\$490	\$1,750	\$1,120	104	\$500	\$1,150	\$825
Four Bed +	99	\$800	\$2,200	\$1,500	100	\$700	\$2,300	\$1,500	90	\$700	\$2,300	\$1,500
<b>Karratha Total</b>	<b>291</b>				<b>300</b>				<b>258</b>			

**Commentary:**

42 less properties available for rent with reductions across the board from one to four+ beds. Rental pricing dropped significantly in the three bedroom market however stable in one, two and four+ beds.

#### **6.4 Overall Market Analysis**

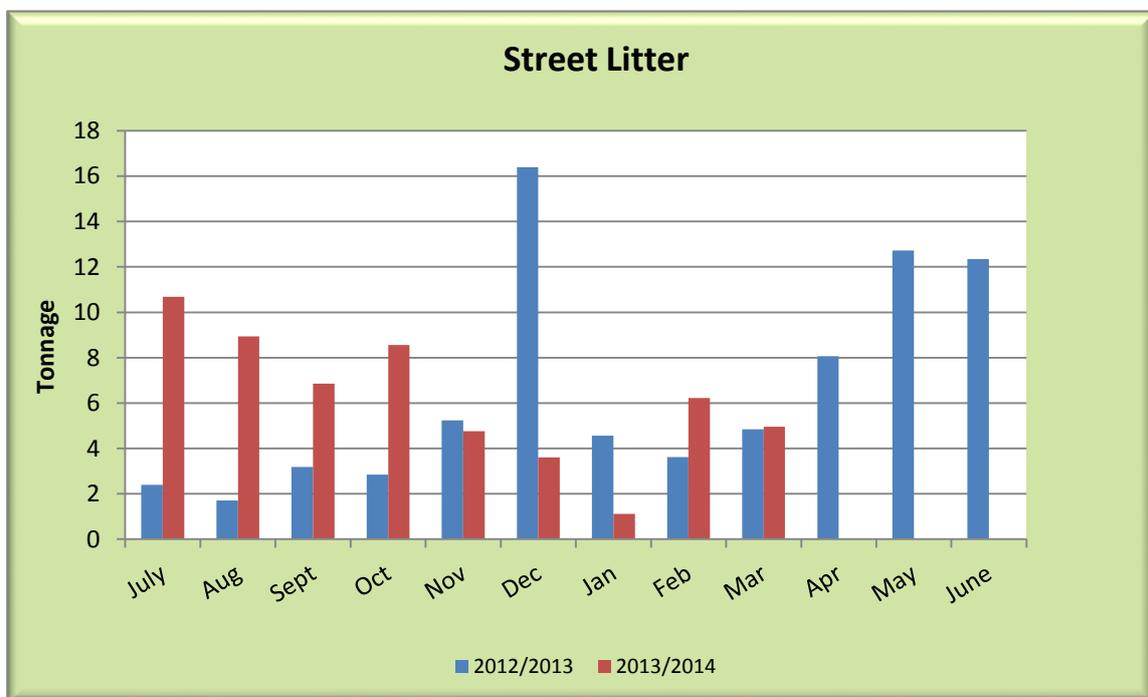
The Karratha market continues towards improved affordability with evidence of sales occurring, mainly at the lower end of the market. Supply of properties for sale and rental and land for sale continues to well exceed demand. There has been a marked shift from investors to owner/occupiers.

**13.11 WASTE SERVICES DATA**

**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 1 April 2014  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

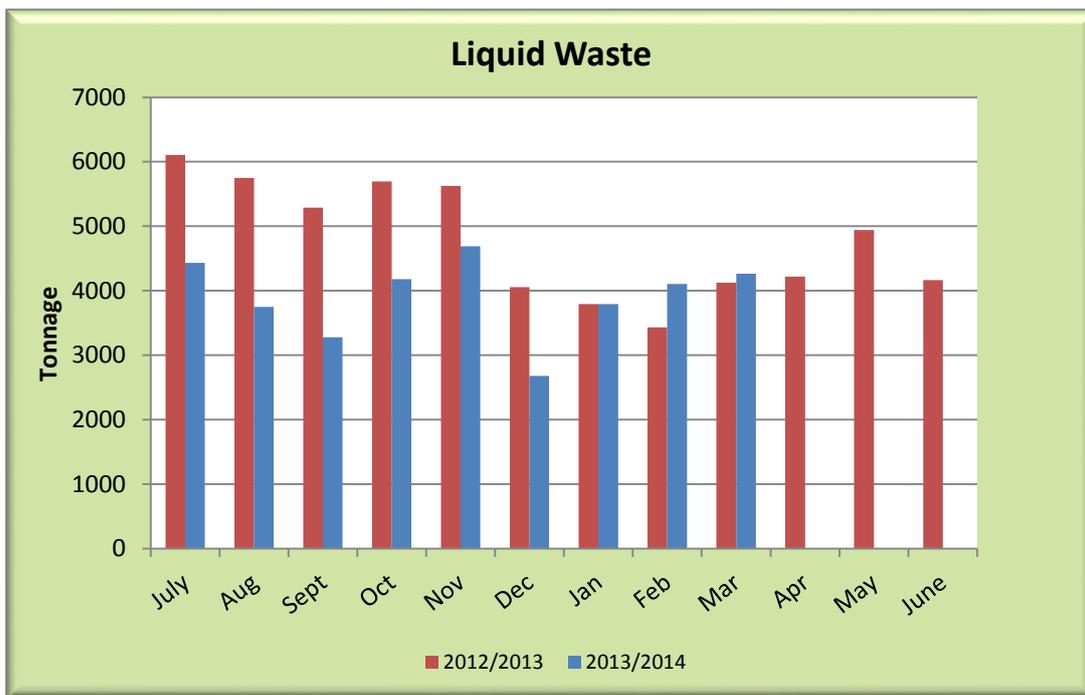
**PURPOSE**

To provide an illustration of Waste Services data collected for the current month, including a comparison with the 2012/13 financial year data.

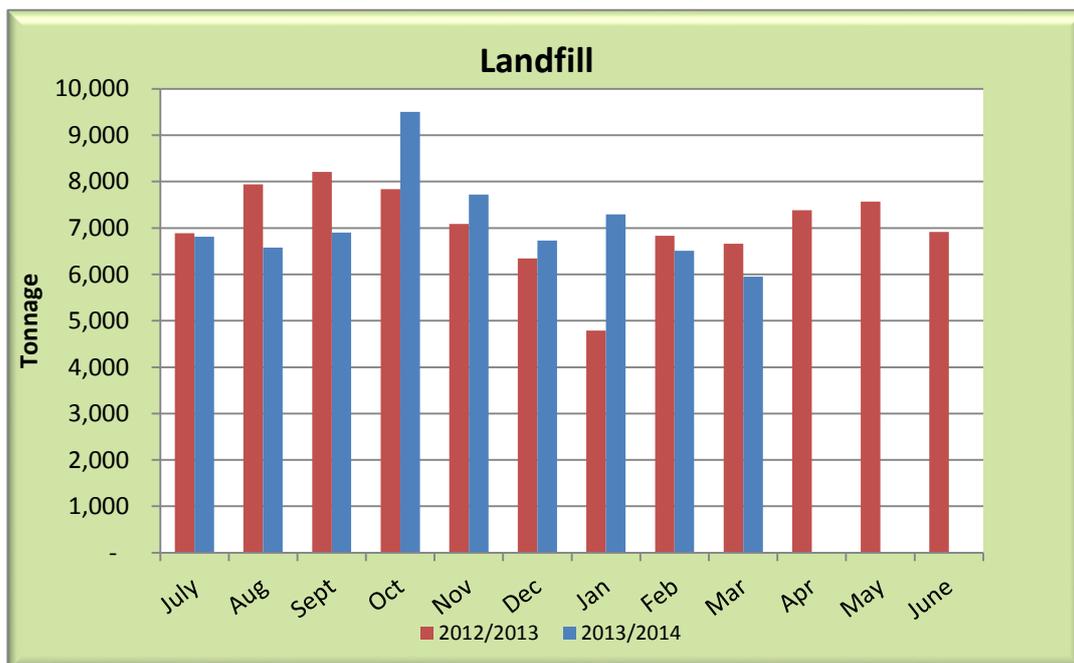


Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility.

Drop in January 2014 street litter tonnage result of deployment of Litter Crew to Cyclone Christine clean up.



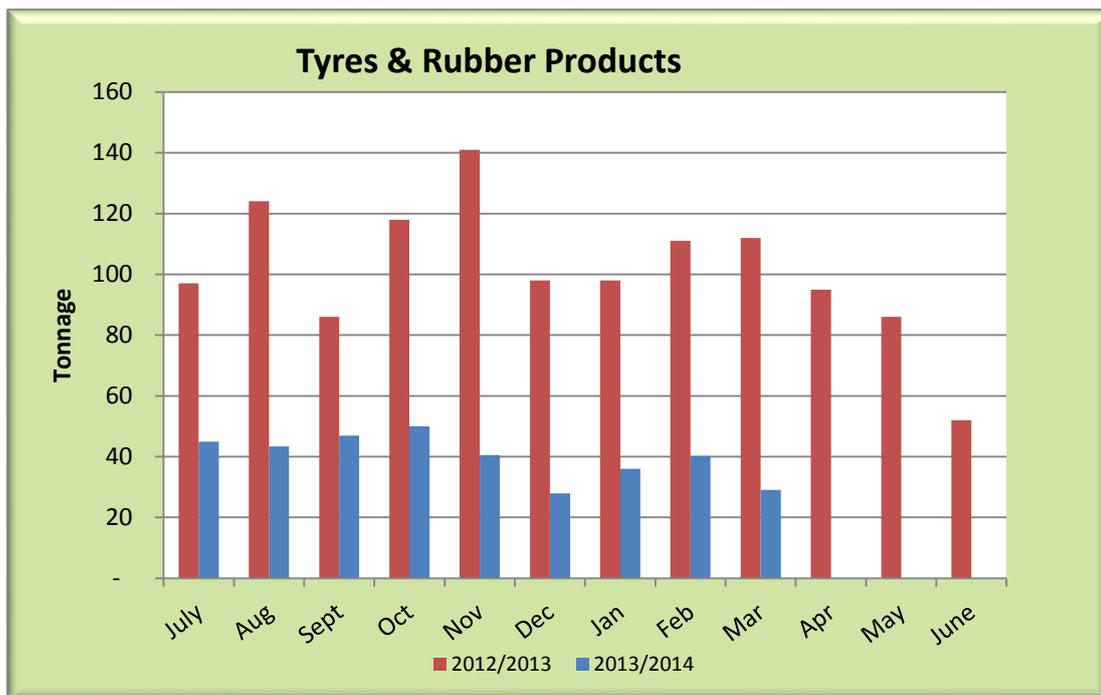
Liquid Waste delivered to the 7 Mile Waste Facility



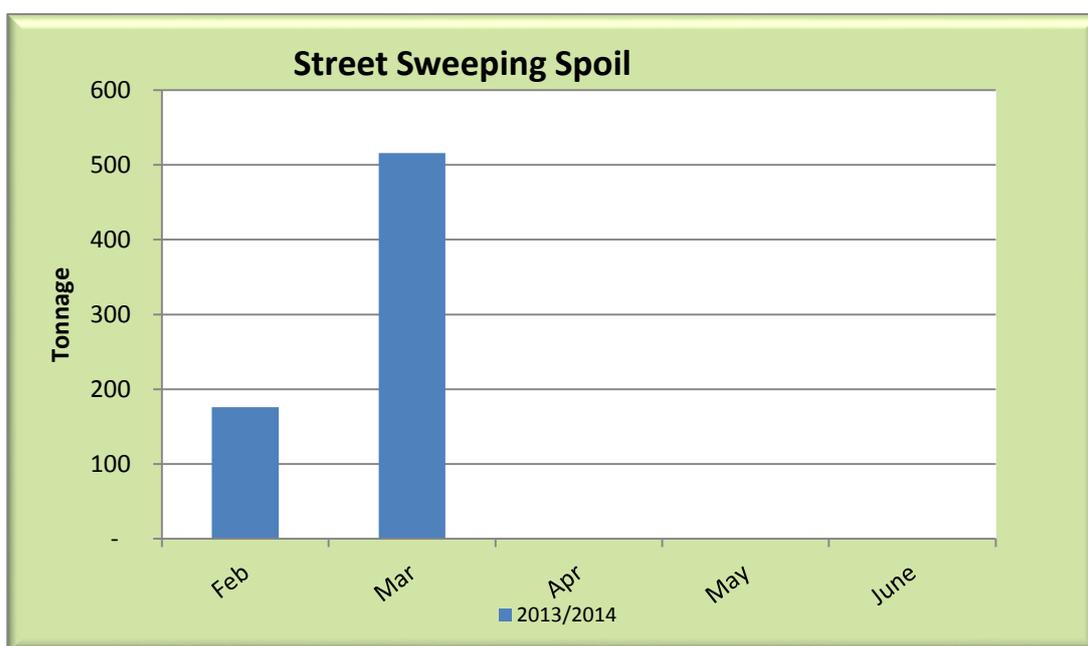
Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility.

January 2014 landfill tonnage total includes Cyclone Christine clean up waste delivered to the 7 Mile Waste Facility (approx. 2104 tonnes).

February 2014 landfill tonnage total includes Cyclone Christine clean up waste delivered to the 7 Mile Waste Facility (approx. 340 tonnes).



Tyres and Rubber products delivered to the 7 Mile Waste Facility. Noted reduction in the year to date volumes potentially as a consequence of introducing new fees and charges which subsequently reduces the impact on landfill.



The street sweeping contractor commenced 3 February 2014.

A new replacement sweeper was delivered in March however the old machine was retained to assist with the significant build up of waste in Wickham and Roebourne (489 tonne collected in March). Both machines are now working in Karratha having started with the western areas of Karratha (Baynton West etc.)

**13.12 FOOTPATH LIGHTING PROGRAM UPDATE**

<b>File No:</b>	<b>CP.637</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>18 March 2013</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

The purpose of this report is to inform Council of the background and current investigations of footpath lighting program.

**BACKGROUND**

The Footpath Lighting Program is a 2013/14 initiative to improve lighting in public areas. The program was initiated in response to the findings of a lighting audit and CCTV feasibility study. In order to prioritise installation of lighting the following criteria was applied:

- Shire promoted walkways leading to community/Shire facilities (schools/parks/playgrounds) were prioritised due to the amount of pedestrian traffic
- Shire promoted walkways prioritised ahead of other walkways
- Consultation and recommendations from Police
- Number of graffiti offences in the vicinity

The Shire has numerous walkway, jogging routes and heritage trails and it actively promotes the “Neighbourhood Walks” on its website including:

- Nickol Loop
- Baynton Loop East
- Kevin Richard Memorial Oval Loop
- Pegs Creek Walk
- Bulgarra Walk

The Footpath Lighting Program has a total budget of \$250,000 with \$138,000 available as a result of the March 2013 budget review (\$25,000 of this sum has been allocated to improve lighting along Roebourne’s main street). The balance of \$112,000 will be provided in the proposed 2014/15 budget. The remaining available funds will be used to install solar lighting to sections of the walks mentioned above (note: quotes have been received indicating \$803,000 (exc. installation) would be required to provide lighting to the walks identified).

**CONCLUSION**

This report will be used to inform future footpath lighting budgets in subsequent years. Whilst the proposed budget allocations are not sufficient to install lighting to all areas identified it will be sufficient to improve lighting in many sections.

**13.13 SEALING OF HEARSON COVE ROAD**

<b>File No:</b>	<b>RD.6</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>20 March 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with an update of the proposal to seal Hearson Cove Road located within the Burrup Peninsula.

**BACKGROUND**

Hearson Cove Road is a vital link providing tourists and the wider community with access to the beach and community/natural events (Twilight Tunes, Staircase to the Moon and Murujuga National Park). The road originates at the intersection of the Burrup Road and traverses in an easterly direction towards the cove. The road is partially sealed for a small section approaching the beach and also at the Burrup Road intersection. The middle section of approximately 2.5km is unsealed.

At the Ordinary Council Meeting held 18 November 2013 Council resolved, in part, to:

ACCEPT the option of a reserve creation for access purposes over existing Hearson Cove Road alignment on the basis that future construction in the dedicated road reserve will be at the cost of the future developer of the site.

The current alignment of Hearson Cove Road is within the Shire's road reserve however one portion of the alignment encroaches onto a reserve held by the Department of Lands.

Preliminary consultation with LandCorp, Department of State Development, Dampier Port Authority has resulted in support for the creation of a reserve for access purposes following the existing road alignment. It is proposed the access be aligned with the existing Department of Lands indicative reserve. Should the road eventually require realigning to facilitate land development, the cost of the realignment would be borne by the developer with the exception of the removal of the then obsolete road alignment.

Further to the preliminary consultation, further consultation will take place with all stakeholders at the detailed design stage regarding the proposed road alignment and to ensure assets are protected.

A number of opportunities for cost sharing have been identified and these opportunities are being explored.

As a result, this project is identified as a new initiative for consideration in the 2014/15 Budget. Estimates have been obtained to complete the sealing of Hearson Cove Road, which are in the vicinity of \$462,641. If supported, it is proposed the works to be incorporated in the 2014/15 works program with all preparatory works being completed in-house and the final seal and line marking being undertaken by contractors.

**CONCLUSION**

This initiative will have a two-fold benefit for the community:

1. Improving access to Hearson Cove and Murujuga National Park will allow a greater diversity of visitors to participate in community events and enjoy the natural beauty of the area; and
2. Sealing the gravel section will minimise the ongoing maintenance efforts, increase the road's longevity and improve public safety.

**13.14 COMMUNITY SERVICES UPDATE**

**File No:** APR14  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 7 April 2014  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council an update on activity for Community Services.

**1. LEISURE SERVICES**

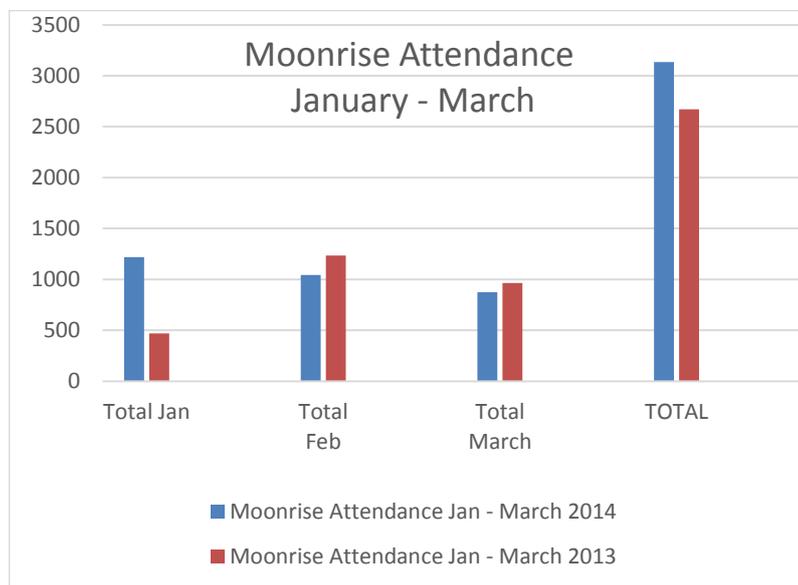
**1.1 Moonrise cinema**

The Moonrise returned to two nights per week on the 28 February 2014.

During this time eight (8) screenings have been held with a total attendance of 981.

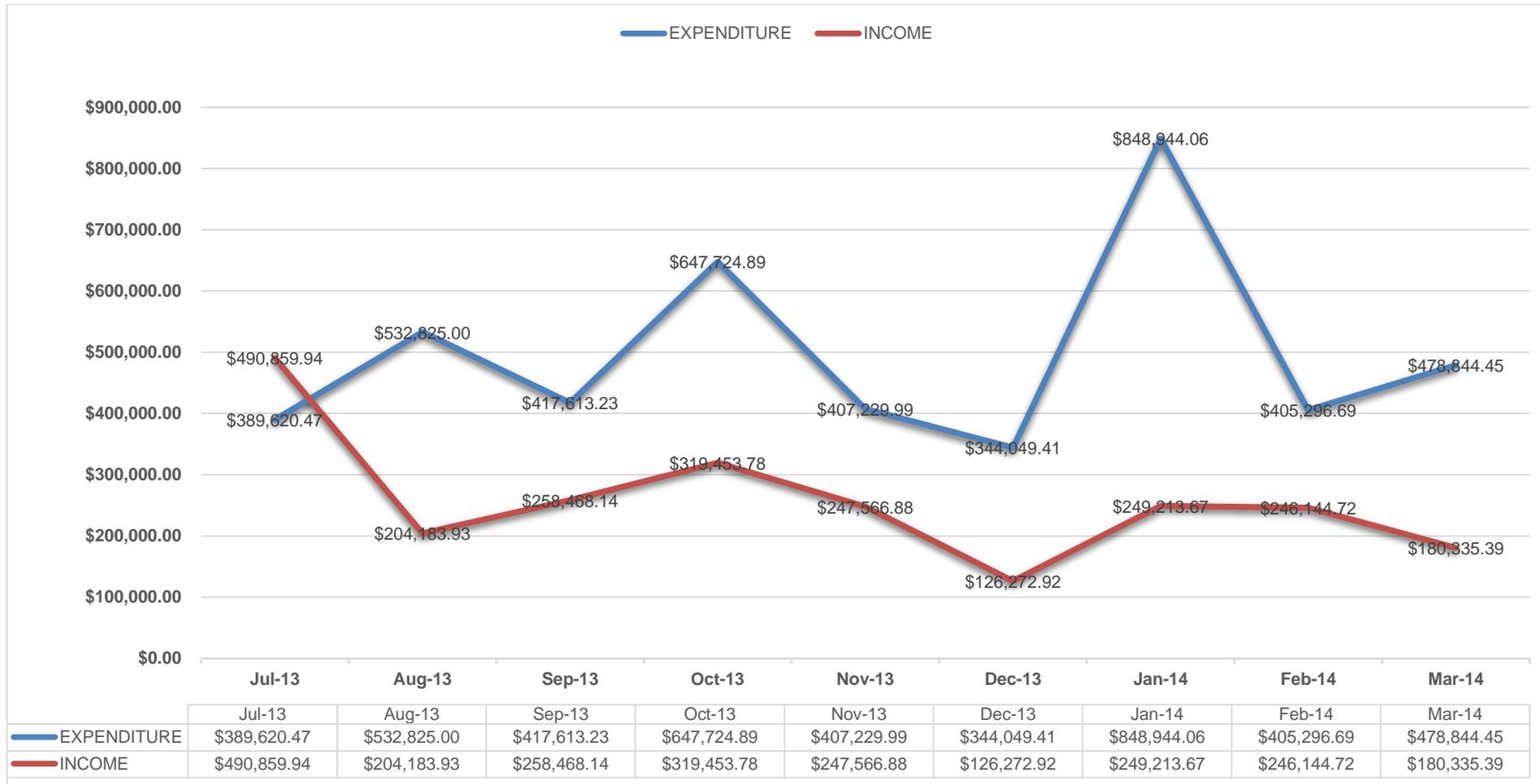
The total attendance for 2014 is up 528 patrons on the same time last year, an average increase of 10 persons per screening.

Moonrise Cinema Attendance		
	2014	2013
January	160	211
	400	260
	249	
	410	
<b>Total January</b>	<b>1219</b>	<b>471</b>
February	120	230
	108	465
	186	284
	387	256
	241	
<b>Total February</b>	<b>1042</b>	<b>1235</b>
March	80	106
	249	135
	65	140
	67	86
	130	120
	75	93
	74	47
	53	40
	80	86
	-	111
<b>Total March</b>	<b>873</b>	<b>964</b>
<b>TOTAL</b>	<b>3134</b>	<b>2670</b>



**1.2 Karratha Leisureplex**

**a) Finance Activity YTD Income vs Expenditure**



**b) Leisureplex Membership YTD Activity update**

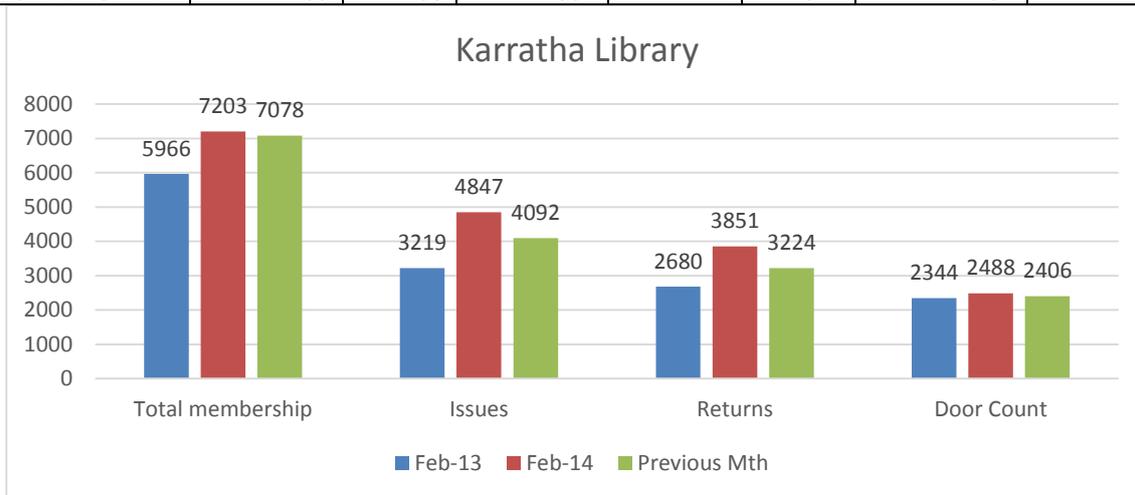
<b>MEMBERSHIP</b>			<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>
Current Members			795	1,111	1,202	1,374	1,352	1,220	1,490	1459
Suspended Members			19	29	37	37	42	89	50	46
<b>Total Members</b>			<b>814</b>	<b>1,140</b>	<b>1,239</b>	<b>1,411</b>	<b>1,394</b>	<b>1,309</b>	<b>1,540</b>	<b>1505</b>
Trend				40%	9%	14%	-1%	-6%	18%	-2%
<b>VISITS by Membership</b>										
Full member			4,200	4,275	4,368	5,181	4,807	3,345	3,737	4,764
Gym member			2,169	1,791	1,872	2,005	2,337	1,314	1,515	2,201
Pool member			428	621	748	1,361	1,687	1,092	1,699	1,969
Group fitness member			509	785	868	819	982	459	549	1,329
24 hour member				1,663	1,749	1,814	1,714	1,559	1,622	2,256
<b>Total member visits</b>			<b>7,306</b>	<b>9,135</b>	<b>9,605</b>	<b>11,180</b>	<b>11,527</b>	<b>7,769</b>	<b>9,122</b>	<b>12,519</b>
Trend				25%	5%	16%	3%	-33%	17%	37%
<b>Member visit ratio/month</b>			<b>9.2</b>	<b>8.2</b>	<b>8.0</b>	<b>8.1</b>	<b>8.5</b>	<b>6.4</b>	<b>6.1</b>	<b>8.6</b>
<b>RECORDABLE VISITS</b>										
<i>(do not include sports, programmes, functions or squash)</i>										
	<b>Total</b>	<b>Percentage</b>								
Aquatic	116,980	61%	7,397	7,569	10,088	19,810	19,205	12,388	16,628	23,895
Gym	32,023	17%	4,624	4,012	3,981	4,397	4,510	2,848	3,263	4,388
Personal training	883	0%			180	210	177	111	68	137
Group fitness classes	25,199	13%	2,665	2,960	3,118	3,346	3,453	1,935	2,295	5,427
Creche	8,675	5%	787	830	1,058	1,467	1,317	651	985	1,580
Mini golf	7,324	4%	2,492	912	721	965	521	488	742	483
<b>Total recordable visits</b>	<b>191,084</b>	<b>100%</b>	<b>17,965</b>	<b>16,283</b>	<b>19,146</b>	<b>30,195</b>	<b>29,183</b>	<b>18,421</b>	<b>23,981</b>	<b>35,910</b>
<b>Other visits</b>	<b>57,325</b>		<b>5,390</b>	<b>4,885</b>	<b>5,744</b>	<b>9,059</b>	<b>8,755</b>	<b>5,526</b>	<b>7,194</b>	<b>10,773</b>
<b>Total visits</b>	<b>248,409</b>		<b>23,355</b>	<b>21,168</b>	<b>24,890</b>	<b>39,254</b>	<b>37,938</b>	<b>23,947</b>	<b>31,175</b>	<b>46,683</b>
Trend				-9%	18%	58%	-3%	-37%	30%	50%

**2. COMMUNITY AND ENGAGEMENT**

**2.1 LIBRARIES**

**a) Karratha Library Statistics**

Week	Number of Members	Loans	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
03 Feb - 08 Feb	7116	1218	801	38	578	191	20
10 Feb - 15 Feb	7141	1256	1017	25	581	139	26
17 Feb - 22 Feb	7162	1265	1029	21	655	171	56
25 Feb - 01 Mar	7203	1108	1004	42	674	194	36



**Memberships:**

- 1.76% increase in memberships compared to January 2014
- 20.74% increase since February 2013

**Loan issue:**

- 18.45% increase in issues compared to January 2014
- 50% increase since February 2013

**Returns:**

- 19.4% increase in returns compared to January 2014
- 43.7% increase since February 2013

**Door count:**

- 3.4% increase in door count compared to January 2014
- 6.2% increase since February 2013

**Other information:**

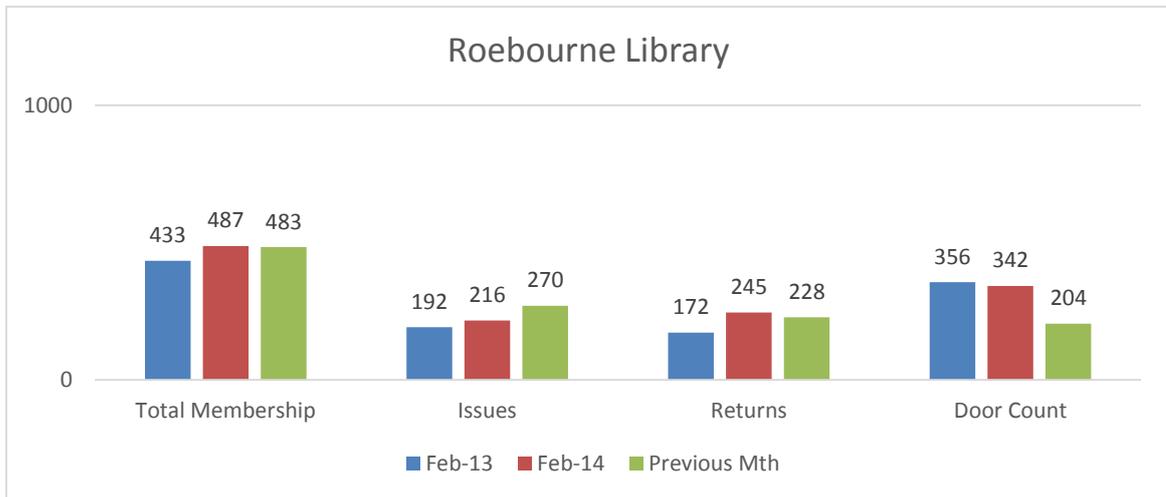
- Open 100% of advertised hours
- Ongoing internet and phone issues resolved

**Income:**

- \$2,775.05 for February

**b) Roebourne Library Statistics**

Week	Number of Members	Loans	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
03 Feb - 08 Feb	484	36	61	1	64	8	7
10 Feb - 15 Feb	485	43	38	1	86	4	3
17 Feb - 22 Feb	486	84	73	1	89	4	5
25 Feb - 01 Mar	487	53	73	1	103	7	0



**Memberships:**

- 0.82% increase in memberships compared to January 2014
- 12.5% increase since February 2013

**Loan issue:**

- 20% decrease in issues compared to January 2014
- 12.5% increase since February 2013
- Bulk loans for outreach services (Yaandina and Roebourne Prison) were processed in January 2014 and not due for return until mid-March. Another spike is expected next month for loans and returns.

**Returns:**

- 7% increase in returns compared to January 2014
- 42.5% increase since February 2013

**Door count:**

- 67% increase in door count compared to January 2014
- 9.5% decrease since February 2013
- Total of 14 fewer patrons since February 2013.
- Strategies to increase patronage have been identified and will implemented over coming months

**Other Information:**

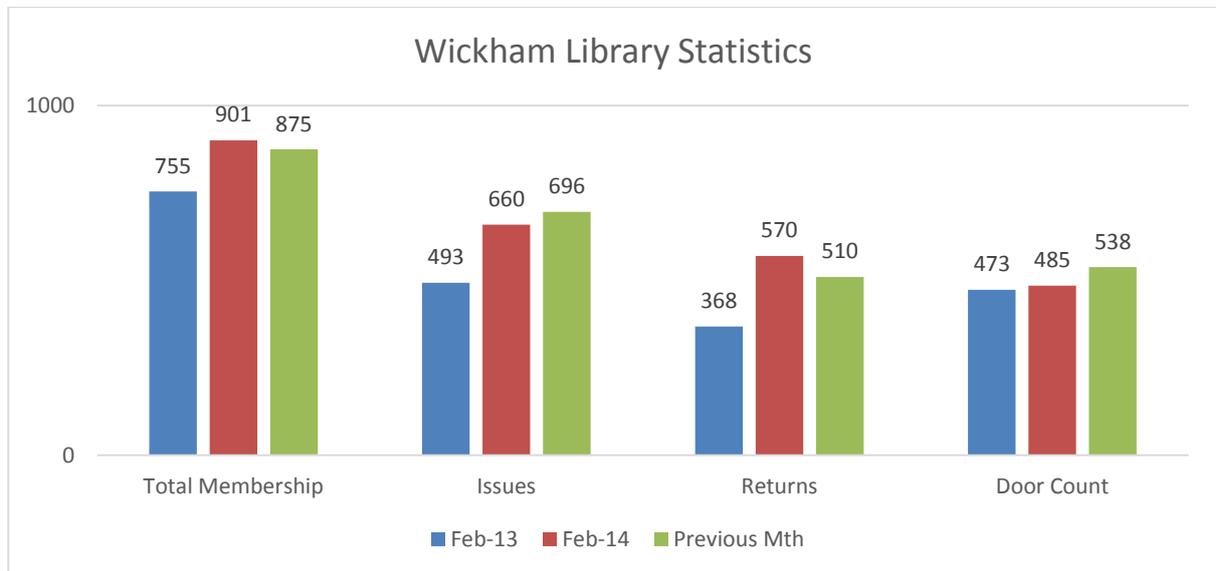
- Open 100% of advertised hours

**Income:**

- \$1,936.44 for February

**c) Wickham Library Statistics**

Week	Number of Members	Loans	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
03 Feb - 08 Feb	877	108	165	2	153	4	0
10 Feb - 15 Feb	881	189	114	4	113	12	0
17 Feb - 22 Feb	894	180	167	13	112	12	0
25 Feb - 01 Mar	901	183	124	7	107	17	0



**Memberships:**

- 3% increase in memberships compared to January 2014.
- 19.3% increase since February 2013.

**Loan issue:**

- 5% decrease in issues compared to January 2014.
- 33.9% increase since February 2013.
- Decrease attributable to reduced opening hours

**Returns:**

- 11.8% increase in returns compared to January 2014.
- 55% increase since February 2013.

**Door count:**

- 9.8% decrease in door count compared to January 2014.
- 2.5% increase since February 2013.
- Decrease attributable to reduced opening hours

**Other Information:**

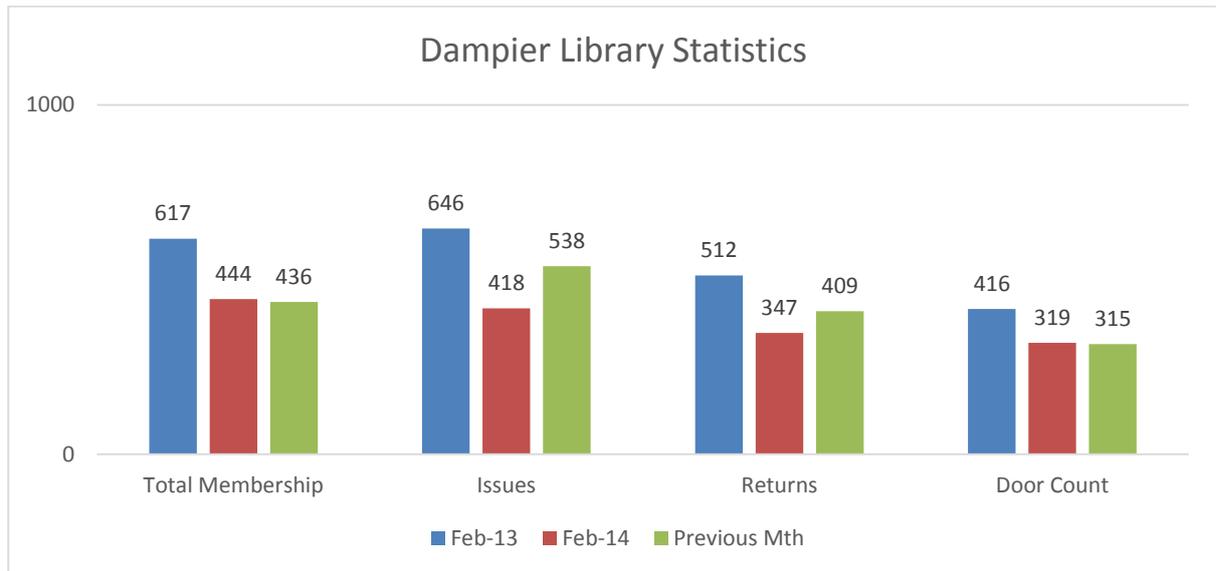
- Open 96% of advertised hours due to unplanned maintenance on buildings.
- Road closures had some effect on library attendance
- Overall Story Time attendances increasing
- Information circulated on Wickham FYI regarding free anti-graffiti resources available at the library.

**Income:**

- \$104.70 for February

**d) Dampier Library Statistics**

Week	Number of Members	Loans	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
03 Feb - 08 Feb	437	102	93	1	90	10	3
10 Feb - 15 Feb	440	149	127	3	83	6	0
17 Feb - 22 Feb	441	85	57	1	71	7	1
25 Feb - 01 Mar	444	82	70	3	75	8	2



**Memberships:**

- 1.8% increase in memberships compared to January 2014
- 28% decrease since February 2013

**Loan issue:**

- 22% decrease in issues compared to January 2014
- 35.3% decrease since February 2013

**Returns:**

- 15% decrease in returns compared to January 2014
- 32.3% decrease since February 2013

**Door count:**

- Significant decreases in library statistics for Dampier is of concern and is being monitored.
- Strategies to increase patronage are being explored and will be implement in coming months.

**Other Information:**

- Open 100% of advertised hours
- ABC photography workshop held 24.2.14 – 2 people attended

**Income:**

- \$36.90 for February
- Income significantly impacted by computer/internet speed at facility. New hub will rectify these issues.

**e) Local History**

<b>2014</b>	<b>Enquires</b>
January	28
February	66

**f) Story Time and Rhyme Time****Combined attendance – February 2014**

<b>Week</b>	<b>Story Time</b>	<b>Rhyme Time</b>
03 Feb - 08 Feb	61	47
10 Feb - 15 Feb	65	47
17 Feb - 22 Feb	66	44
25 Feb - 01 Mar	80	38

**Comments**

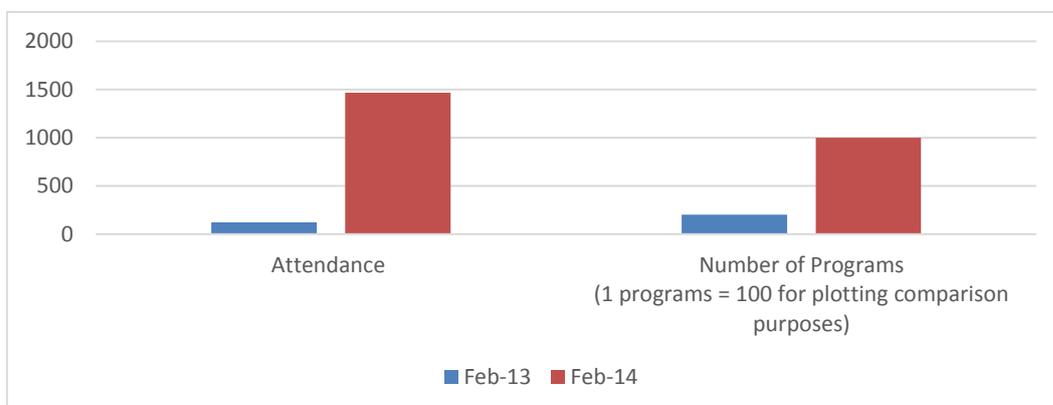
- Rhyme Time not conducted at Roebourne Library.
- Story Time conducted weekly.
- Story time at Roebourne and Dampier have had a significant reduction in attendances during February. Both libraries experienced two weeks where no-one attended.
- Strategies to increase numbers have been explored and will be implemented over the coming months.

## 2.2 YOUTH SERVICES

### a) Events

When	Event	Interagency Collaboration	Attendance
<b>1 Feb 2014</b> 10am -3pm	Mini Reptile Expo	<ul style="list-style-type: none"> <li>• Communities for Children (funding provided)</li> </ul>	Around 1200 people attended (families and young people)
<b>14 Feb 2014</b> 6-10pm	Valentine's Day Ball	<ul style="list-style-type: none"> <li>• Juvenile Justice Team - Karratha</li> <li>• Yaandina Youth Services - Karratha</li> <li>• St Luke's College</li> </ul>	70 overall participants
<b>Ongoing</b> Tues-Fri: 3-6pm Alternate Fridays: 3-10pm	The Youth Shed Drop In and Late Nights	<ul style="list-style-type: none"> <li>• Juvenile Justice Team – Karratha</li> <li>• Yaandina Youth Services – Karratha</li> <li>• Crossroads West</li> </ul>	113 overall participants
<b>Ongoing</b> Thursday 3-5pm	Girls Day	<ul style="list-style-type: none"> <li>• Juvenile Justice Team – Karratha</li> <li>• Yaandina Youth Services – Karratha</li> <li>• EPIC</li> <li>• Youth Connections</li> </ul>	42 overall participants
<b>Ongoing</b> <b>27 February 2014</b> Last Thu monthly 6-8pm	Skate Night		14 overall participants
<b>Ongoing</b> Once a month	Gaming Nights	<ul style="list-style-type: none"> <li>• EB Games</li> </ul>	8 overall participants
<b>Ongoing</b> Weekly Wed 3-4:30pm	Yaandina Youth Services Program	<ul style="list-style-type: none"> <li>• Yaandina Youth Services - Karratha</li> </ul>	35 young people
<b>21 Feb 2014</b> 6:30-9:30pm	Laser Tag Extreme		49 overall participants
<b>22 Feb 2014</b> 1-3pm	Make a Move Jewellery Workshop The Youth Shed		9 overall participants
<b>28 Feb 2014</b> 6-9pm	Make a Move Jewellery Workshop, Dampier Pavillion		No attendees0

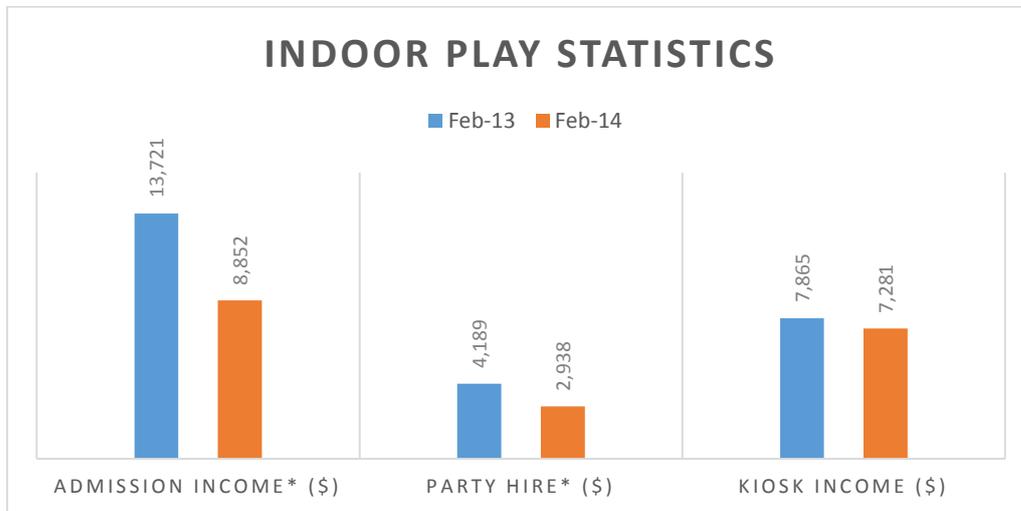
### b) Youth Shed – Programs and Attendance Figures



Increase in attendance and coordination of programs attributable to additional resources and FTE allocated to Youth Services in July 2013.

**c) Youth Shed Indoor Play Centre**

The graph below compares February 2013 to February 2014 income streams for the Youth Shed Indoor Play Centre.



- Admission income decreased by 35% since same time last year.
- Party Hire income decreased by 20% since same time last year.
- Kiosk income decreased by 7% since same time last year.

**Comments**

The decrease in patronage is consistent with expected impact of Karratha Leisureplex opening. This has been addressed through the budgetary process and strategies to improve attendance identified.

**3. COMMUNITY DEVELOPMENT**

**3.1 NAIDOC**

There is a 16% increase in the NAIDOC Week sponsorship since 2012.

The 2014 financial support has been confirmed by the following sponsors:

- North Shelf Project
- Rio Tinto
- Woodside
- Kuruma Marthudunera Ltd
- Ngarluma Aboriginal Corporation
- Dampier Community Association
- Dampier Port Authority
- Centro Karratha; and
- Bridda/NBAC

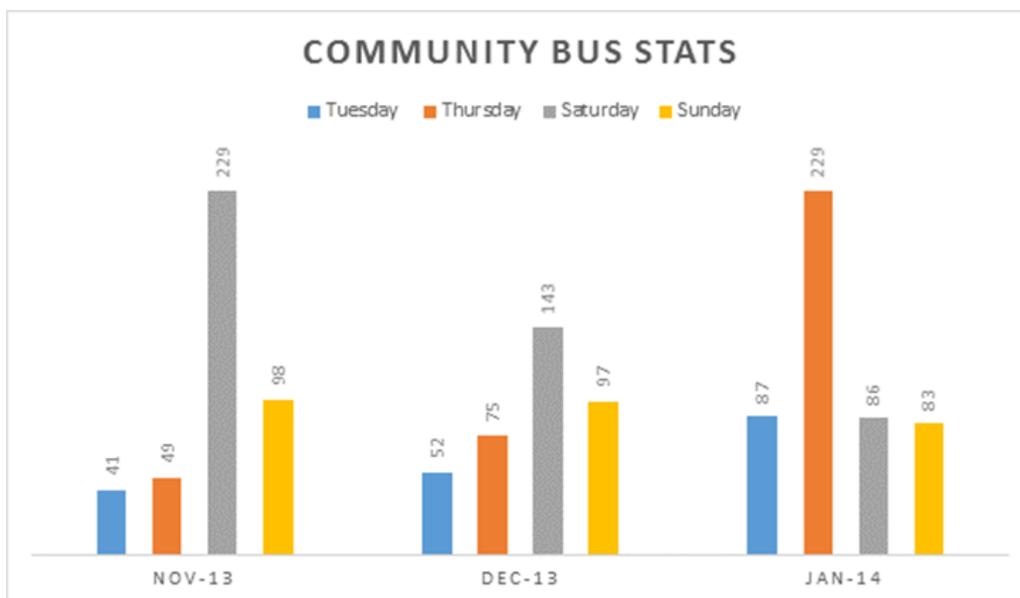
2012 Contribution	2013 Contribution	2014 Contribution to date
\$174,000	\$174,000	\$208,000

### 3.2 Community Bus

Since the commencement of the MOU with the Public Transport Authority the following level of service has been provided:

#### Number of passengers for the period November 2013 to February 2014

Month	Tuesday	Thursday	Saturday	Sunday
November 2013	2	2	2	1
December 2013	4	3	3	4
January 2014	4	4	4	4
February 2014	4	4	4	4
Total for Period	14	14	13	13



All service days are operating to schedule with the Saturday and Thursday having record number patronage usage.

**13.15 SHIRE OF ROEBOURNE YOUTH SERVICES DELIVERY UPDATE**

<b>File No:</b>	<b>CS.7</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Youth Services Supervisor</b>
<b>Date of Report:</b>	<b>14 March 2014</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform and update Council of increased Youth Service delivery.

**BACKGROUND**

The Youth Shed, opened in 2012, was one of a number of *Karratha City of the North Plan* strategic community well-being and infrastructure projects designed to provide immediate improvements to public amenity and lifestyle for local residents.

**‘Late Nights – Drop In’**

The Youth Shed is open until 10pm every alternative Friday and young people are provided with dinner. The initiative is delivered in collaboration with other service providers to provide an alternative place for young people to engage in a positive and safe environment. Other service providers include Yaandina Youth Services, Pilbara Joblink (Youth Connections), Department of Corrective Services and Crossroads West (youth crisis accommodation).

62 young people that have been engaged in this program since the beginning of February 2014, with over 80% of the young people identifying as Aboriginal. Officers are confident this initiative is working well and will continue to work in the future.

**‘Laser Tag’**

Laser Tag is offered once a month to young people at The Youth Shed. Laser Tag is one of the few activities that young people have to pay to participate in (\$10.00 per game) and this event generally sells out. On average, 7 sessions are run with 10 young people at each session. The Youth Shed has delivered this event twice in 2014 with 87 participants recorded.

**‘Skate and Freestyle Night’**

The first monthly ‘Skate and Freestyle Night’ was held on 6 February. The night started at 5.30pm and finished at 8pm. The Youth Shed staff provided music and food to the 14 participants in attendance. It is envisaged that the program will provide an alternative venue to the local shopping centre.

**‘E-Gaming Night’**

The Youth Shed is open until 8.00pm once a month on a Wednesday evening to provide young people with the opportunity to engage in electronic gaming. Two events have been delivered in 2014 (February and March), attracting 37 participants. Officers have received positive feedback from event participants as well as parents who have expressed an importance in delivering programs and events that provide an alternative to sport.

**‘Girls Group’**

In collaboration with other local service providers, Pilbara Joblink (Youth Connections), Yaandina Youth Services and the Department of Corrective Services, a “Girls Group” is offered to young woman between the ages of twelve and eighteen. The program commenced in term four of 2013 at The Youth Shed.

The program aims to provide young women with an array of skills, opportunities and personal attributes to assist them in becoming a leader in their community. In 2014, disability service provider EPIC has become involved and bring young woman from across the Shire of Roebourne to participate in the program. In 2014, 69 young woman have been involved in the program. Some of the workshops that have been delivered are: Girls Talk-Self Image, Building Self Confidence and Hygiene, Yoga and fashion parade planning.

In addition to regular programs listed above, The Youth Shed has delivered the following events and programs in 2014:

<p><b>January School Holiday Program</b> <i>20-31 January 2014</i></p>	<p>466 young people were in attendance over the course of the two week school holiday program, which included theatre workshops and Leisureplex days, photography workshops and a mechanical workshop.</p>
<p><b>Valentine’s Day Ball</b> <i>14 February 2014</i></p>	<p>70 young people in attendance. The night included live music from Perth band Milhouse. Tickets were sold in both Karratha high schools during lunch times and cost \$10.00.</p>
<p><b>Skate Boarding Australia</b> <i>11-15 March 2014</i></p>	<p>Skate Boarding Australia held clinics within local primary schools, Karratha Senior High School and also at the Nickol, Dampier and The Youth Shed skate parks. A skate competition was held on Friday 14 March at The Youth Shed. The workshops attracted 436 participants throughout the week.</p>

The Make a Move program has also delivered the following programs and events in the 2013/14 financial year:

<p><b>Jewellery Workshops</b> <i>22 January, Karratha</i> <i>28 March, Dampier</i></p>	<p>Local artist Carrie McDowell facilitated the workshop in Karratha that attracted 9 participants. The March workshop is being held in Dampier in conjunction with the Dampier Community Association.</p>
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**Change to Operational Hours**

**‘Drop In’**

At the commencement of term one, Monday 3 February 2014, The Youth Shed ‘Drop In’ service was closed on a Monday and open on a Saturday between 1pm and 5pm. 185 young people have utilised the service since its inception and Officers would like to continue the new operational hours (on a trial basis) until the end of the second school term (Friday 4 July 2014) before making a final recommendation.

**14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

## **16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

### **16.1 KARRATHA AIRPORT TERMINAL UPGRADE TENDER 27-13/14**

<b>File No:</b>	<b>TT.89</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Officer</b>
<b>Date of Report:</b>	<b>28 March 2014</b>
<b>Applicant/Proponent:</b>	<b>Project Manager</b>
<b>Disclosure of Interest:</b>	<b>STEA Architect; Project Manager</b>
<b>Attachment(s)</b>	<b>1. Confidential Evaluation Report 2. Confidential Project Budget</b>

#### **PURPOSE**

To seek Council's endorsement of the successful tenderer for the Karratha Airport Terminal Upgrade Tender Number RFT 27-13/14.

#### **BACKGROUND**

On 16 December 2013, Council via resolution 15720 resolved, in part, to:

AGREE to call tenders for construction of the Karratha Airport Terminal Upgrade (KATU) Project;

ENDORSE the tender selection criteria as follows:

Relevant Experience	20%
Capacity to Deliver	20%
Demonstrated Understanding	20%
Price	40%

NOTE the pre-tender estimate of \$27,060,954 provided by WT Partnership based on the detailed design and documentation;

ADOPT the Project Budget of \$34,459,352 which includes all Fees and Shire direct costs to deliver the project.

Tenders were advertised 1 February 2014 and closed 19 March 2014.

Nine tenders were received by the closing date from:

- Badge Constructions
- Broad Group
- Cockram Construction
- Cooper & Oxley
- Diploma Construction

- Doric Contractors
- Firm Construction
- Pindan Contracting
- TF Woollam

The tenders were evaluated by a five person panel comprising of:

- Project Manager (x2), Shire of Roebourne
- General Manager Airport, Shire of Roebourne
- Architect, STEA
- Cost Manager, WT Partnerships

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Relevant Experience	20%
Capacity to Deliver	20%
Demonstrated Understanding	20%
Price	40%

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### Architect and Quantity Surveyor STOP/GO Points

Sanders Turner Ellick Architects Pty Ltd (STEA) has been contracted as the Project Architect under RFT 01-12/13. WT Partnerships is contracted as the Quantity Surveyor under RFT 02-12/13. These contracts were awarded in September 2012.

These tenders articulate three specific STOP/GO points within the contract, two of which have previously occurred and the third which is now in play. The current, and final, STOP/GO point allows the Principal the option to terminate or defer the contract, depending on the outcome of the consideration of tenders. As there is no suggestion to terminate or defer award of this tender then the recommendation is to continue both contracts through the construction phase.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social and economic impact and Council's ability to effectively perform its role, as it seeks to appoint a tenderer to upgrade the existing Airport Terminal. This will effectively increase the size and capacity of the Terminal, enabling Karratha Airport to comfortably accommodate the high growth in passenger numbers experienced in recent years and maintain efficiency and compliance.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Officers by way of the tender evaluation process. Councillors will be presented an overview of the Tender Evaluation report and recommendation at the Council Briefing Session scheduled for 16 April.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The Form of Contract to be utilised to engage the preferred tenderer will be AS4000-1997.

In accordance with Section 6.8 of the *Local Government Act 1995* and in order to execute the construction contract, a budget amendment resolved by Absolute Majority is required.

**POLICY IMPLICATIONS**

Policy CE-13 Tender Evaluation Criteria is applicable.

**FINANCIAL IMPLICATIONS**

The KATU Project budget of \$34,459,352 was adopted by Council at the December OCM, Resolution 152720. This was based on the pre-tender estimate of \$27,060,954 received from the Cost Manager on 6 December 2013. During the final documentation review, the pre-tender estimate was lifted to a value of \$27,711,803 which reflects the actual cost of award for the Baggage Handling System Tender, various client changes and minor design changes. There is nil impact to the project budget as the uplift in the pre-tender estimate has been carried within contingency sum of the project budget.

To allow for appointment of the construction contractor and the commencement of works in May 2014 a budget amendment is required to the 2013/14 Annual Budget. The following table refers to the amendments required in the current budget.

Acc No	Job No	Account/Job Description	Current Budget (2013/14)	(Inc)/Dec	Proposed Amended Budget	Reason
460502	946024	Karratha Airport Terminal Expansion Project	\$1,374,625	(\$1,637,923)	\$3,012,548	Increase of 2013/14 Annual Budget to allow for appointment of construction contractor in accordance with adoption of Project Budget Res#152720
460551		Transfer to Aerodrome Reserve	\$7,622,178	\$1,637,923	\$5,984,255	Reduce transfer to Aerodrome Reserve to fund Karratha Airport Terminal Expansion Project
		Total	\$1,374,625		\$3,012,548	

The project budget cash flow is a forecast of likely expenditure to June 30.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

- Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial Outcome.
- Our Services: 1.a.2.2.1 Provide facilities and terminal accommodation for anticipated passenger densities to service out community and customers.
- Our Services: 1.a.2.2.4 Provide facilities for airlines to operate.
- Project: Commence Planning Karratha Airport Terminal Redevelopment.

**RISK MANAGEMENT CONSIDERATIONS**

The recommendation to award the tender to the named contractor is based on the combined assessment of a five member panel who have considered all aspects of the nine submissions received.

The risks associated with the rejection of the recommendation are recognised as follows:

- **Operational Impact:** the risk in rejecting the recommendation and not advancing the STOP/GO hold point would have a negative affect on the operation of the airport. Various prescriptive maintenance works have been reduced in scope or deferred, pending the upgrade project which will address these issue in the overall design of the Terminal upgrade scope.
- **Financial:** the contractor is seen to have offered the best value solution to address all aspects of this complex project.  
The risk in appointing an alternative may result in additional monies being expended for the same scope of works.
- **Aviation Security:** the contractor has demonstrated a full appreciation of the requirements of the aviation regulatory bodies as well as an understanding of the workings of the Karratha Airport.  
The risk in appointing an alternative or rejecting the recommendation may result in a contractor that has minimal understanding of aviation security thus presenting potential exposure to breaches of safety and compliance.
- **Experience;** the recommended contractor has significant proven experience in the aviation construction sector. The risk in appointing an alternative or rejecting the recommendation would be seen to be reducing the availability of specialist skills that are offered by the recommended contractor.

**IMPACT ON CAPACITY**

There is an impact on capacity and resourcing to carry out the Officer's recommendation.

The project will be overseen by the Director of Strategic Projects and Infrastructure. The Airport General Manager will act as Client, and the Project Reference Group and Airport Advisory Group will be involved in order to keep the Terminal operating successfully throughout the construction period.

Project Management responsibilities will be absorbed internally by the Strategic Projects Department, specifically through the allocation of a dedicated Project Manager, Project Officer, and Project Administration Officer.

**RELEVANT PRECEDENTS**

On 17 June 2013 Council adopted the Karratha Airport Master Plan and Land Use Plan. It was noted within this document that the terminal upgrade project would "address current shortfalls and operational issues of the building and provide a new look and feel to the terminal whilst remaining within the existing terminal footprint. The outcomes of this Master Plan and Land Use Plan will feed into the terminal refresh project".

On 16 December 2013 Council also adopted the Karratha Airport Business Case 2013-2023 which endorsed the funding of this project through the Aerodrome Reserve in 2014/15 and 2015/16.

These previous approvals show a clear advancement towards the redevelopment of the Karratha Airport Terminal and the award of this tender is the next milestone in that progression.

**VOTING REQUIREMENTS**

Simple and Absolute Majority.

**OPTIONS**

Option 1

As per Officer’s recommendation.

Option 2

1. That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- a) NOT support the Officers recommendation and PROPOSE a substitute Tenderer,
- b) AGREE to execute the next stage of the appointed architects Sanders Turner Ellick Architects Pty Ltd (STEA) and cost manager WT Partnership contracts; and;

2. That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to APPROVE a budget amendment that results in a nil impact on the 2013/14 operating surplus/deficit as follows:

Acc No	Job No	Account/Job Description	Current Budget (2013/14)	(Inc)/Dec	Proposed Amended Budget	Reason
460502	946024	Karratha Airport Terminal Expansion Project	\$1,374,625	(\$1,637,923)	\$3,012,548	Increase of 2013/14 Annual Budget to allow for appointment of construction contractor in accordance with adoption of Project Budget Res#152720
460551		Transfer to Aerodrome Reserve	\$7,622,178	\$1,637,923	\$5,984,255	Reduce transfer to Aerodrome Reserve to fund Karratha Airport Terminal Expansion Project
		Total	\$1,374,625		\$3,012,548	

Option 3

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. NOT support the Officers recommendation and NOT propose a substitute Tenderer;
- 2. NOT execute the next stage of the appointed architects Sanders Turner Ellick Architects Pty Ltd (STEA) and cost manager WT Partnership contracts; and
- 3. NOTE that a budget amendment is not required in the 2013/14 Financial Year.

**CONCLUSION**

Tenders have been invited for the redevelopment of the Karratha Airport Terminal Upgrade in accordance with the Request for Tender approved by Council at its meeting held 16 December 2013.

The Evaluation Panel believes that the recommended tenderer provides the best value for money option having tendered under the projected budget, and is seen as an appropriate solution to the project requirements. The recommended tenderer has demonstrated a clear understanding of the operational needs of the Airport and the staging plans to be incorporated in the construction process. It is the opinion of the Evaluation Panel that the recommended tenderer will provide a successful outcome to the unique constraints posed by this project.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152821  
**MOVED** : Cr Hipworth  
**SECONDED** : Cr Kickett

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:
  - a) **APPOINT T.F Woollam & Son Pty Ltd ABN 94 009 676 064 for a contract value of \$27,261,810 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 27-13/14 Karratha Airport Terminal Upgrade; and**
  - b) **AGREE to execute the next stage of the appointed architects Sanders Turner Ellick Architects Pty Ltd (STEA) and cost manager WT Partnership contracts**
  
2. That Council by **ABSOLUTE** Majority pursuant to Section 6.8 of the *Local Government Act 1995* **RESOLVES** to **APPROVE** a budget amendment that results in a nil impact on the 2013/14 operating surplus/deficit as follows:

Acc No	Job No	Account/Job Description	Current Budget (2013/14)	(Inc)/Dec	Proposed Amended Budget	Reason
460502	946024	Karratha Airport Terminal Expansion Project	\$1,374,625	(\$1,637,923)	\$3,012,548	Increase of 2013/14 Annual Budget to allow for appointment of construction contractor in accordance with adoption of Project Budget Res#152720
460551		Transfer to Aerodrome Reserve	\$7,622,178	\$1,637,923	\$5,984,255	Reduce transfer to Aerodrome Reserve to fund Karratha Airport Terminal Expansion Project
		<b>Total</b>	<b>\$1,374,625</b>		<b>\$3,012,548</b>	

**CARRIED**

FOR : Cr Long, Cr Lally Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



## 16.2 REQUEST MANAGEMENT ORDER FOR LAND IN THE KARRATHA INDUSTRIAL ESTATE

<b>File No:</b>	<b>A89206, A89233</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>4 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Aerial photos of subject lots 2. Main Roads Correspondence</b>

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### **PURPOSE**

For Council to consider requesting specific Unallocated Crown Lands within the Karratha Industrial Estate be placed under management orders to enable effective enforcement of the Shire's local laws and prevention of nuisance in those areas.

### **BACKGROUND**

The Shire's Regulatory Service has received numerous council requests relating to trucks breaking down, or heavy machinery being stored on vacant land within the Karratha Industrial Estate. Most noticeable was the informal truck breakdown area located on the southern portion of Lot 4936 Karratha Road (entered from Orkney Rd, opposite Brookes Hire) which has been the subject of several councillor requests. A second informal breakdown area, which is not as frequently used is located at Lot 4901 Coolawanyah Rd (between the Gwen Creek crossing and "Double R" Heavy Vehicle Repairs).

Both lots are unallocated crown land (UCL), coming under the management of State Land Services. Although the Shire has local laws relating to the parking of vehicles, including commercial vehicles in the Karratha Industrial Estate, these apply only to roads and road reserves, and do not extend to parking on UCL. As such, where a vehicle is stored within the lot boundary of the UCL, the local laws cannot be applied as this is not under the care or control of the Shire.

The cause of this problem is a combination of growth of businesses in the Karratha Industrial Estate out-growing their current lot footprint, and a lack of suitable truck breakdown areas within close proximity to the Karratha Industrial Estate. Several companies have already recognised this as an issue for their heavy vehicle fleet and have made alternate arrangements to lease land for vehicle storage. To support good behaviour of businesses, Regulatory Services takes a firm but fair approach to enforcement at the two illegal truck breakdown areas. Failure to act would create an uneven playing field for those businesses who are compliant.

#### *L4936 KARRATHA RD (OPPOSITE BROOKES HIRE)*

This site has been used as a temporary lay down area for over five years. In recent months, a number of complaints have been received regarding the use of this area initially by vehicle hire companies located adjacent to the lot, and more recently by drivers who are using the area to break down road trains. The Shire's Ranger Service has limited powers of enforcement in regard to this property, however has an arrangement with the State Land

Services (SLS) to undertake action on their behalf. This involves the Rangers issuing a written warning and then providing details of the truck/trailer to SLS, who then write to the owner advising them to cease and desist from utilising the area for storage or breaking down of trucks. Unfortunately the Rangers are unable to obtain delegated authority from SLS, so cannot issue any infringement notices on their behalf. Our role is evidence and information gathering only, with commencement any enforcement action being determined by SLS

This is a cumbersome process as there are new trucks and companies which utilise the area, once the existing offenders are moved on from the lot. Again, the Rangers have to go through the same process to commence enforcement action, which is both frustrating to the Ranger Service, but also retains the unsightly appearance of the area.

*LOT 4901 COOLAWANYAH RD KIE (NEXT TO DOUBLE R HEAVY EQUIPMENT REPAIRS)*

Due to trucks being moved on from the Orkney Road site, this area is now being utilised to break down and store trucks. The site is not suitable for breakdown of longer trucks due to the camber and un-evenness of the site. However there is an increasing number of single trailers which are being stored on this site which are extending into vegetated areas (causing degradation of vegetation and dust issues). Although this is not as visible to members of the public as the Orkney Road site, this will create further issues for the Shire over time.

To provide for easier enforcement of local laws in these areas, SLS officers have suggested to the Shire's Ranger Service that it may be possible for the Shire to seek a management order over each lot, which will enable Ranger Services to issue on the spot warnings and then infringements, and provide a uniform approach to enforcement, in line with other areas within the Shire. This would circumvent the current process and enable a more rapid response to Councillor and resident complaints regarding truck parking within the Karratha Industrial Estate. It is proposed that the management orders for both reserves include the uses of recreation, drainage and parkland, and not include any reference to vehicle parking.

Provision of a short term truck breakdown area servicing up to 9 B-triple road trains (15000m<sup>2</sup>) has been provided in the Gap Ridge Industrial Estate as part of the development, however advice from some truck operators is that it is located too far away from the Karratha Industrial Estate to be viable for use by businesses operating in the area.

As part of the management order request, Council could consider formalising part of one of the reserves to become a designated truck breakdown area. The Orkney Road site is relatively flat and could be suited towards development of a permanent truck breakdown area, however this would prove costly for the Shire to seal the area, and would possibly limit future development potential of the Lot as a whole. Based on the current size of the cleared area on this lot (approx 6200m<sup>2</sup>), if the Shire was to formalise the truck breakdown area and seal with bitumen, the total cost would be in the order of \$171,000, utilising Shire staff and materials. This figure is based on the current area utilised and does not include ongoing maintenance costs which are expected to be significant.

Furthermore, this area is only half the size of the truck breakdown area provided in Gap Ridge which is at capacity. It is likely that additional land area in this reserve would be required (double to triple the current size), which would then blow out these costs further (\$500,000 plus). If additional lighting, ablutions and waste facilities were provided, this would cost Council closer to the \$1.6 million suggested by Main Roads WA.

The Shire's Co-ordinator of Works and Technical Services has indicated that this is not an expense that the Shire should bear, is no core shire business, and has recommended that the land instead be revegetated back to its natural state. To prevent further degradation and use of the area, signage will need to be installed, together with other physical preventative

measures (such as ripping the site and installation a double graded bund along property edge) to prevent entry to the area by trucks and other vehicles should the signage be ignored.

Main Roads are responsible for Road Train Assembly Areas which provide a suitable and safe environment where drivers can stop and reconfigure their vehicles according to their permit requirements (ie travelling from one Restricted Access Vehicle (RAV) networks to a more restrictive RAV network). These are provided in Carnarvon, Exmouth and Broome, however there is no such facility between Carnarvon and Broome located along North West Coastal Hwy. An informal truck breakdown area is provided at the rear of the Truck Stop on the corner of Madigan Road and North West Coastal Hwy.

Correspondence to Main Roads highlighting this problem and requesting a resolution was sent in February 2013 highlighting the problems in the Shire as a whole. Main Roads response was that they had insufficient funds to undertake the works at that time, and that the movement of large trucks within the Shire, to areas such as the Burrup Peninsula and Cape Lambert, was accommodated by the existing RAV network. Main Roads also noted that the haphazard parking of trucks adjacent to internal roads in the KIE are a direct result of insufficient capacity of the premises within the estate.

Breakdown of road trains continues to be an issue within all areas of the Shire, not just the Karratha Industrial Estate. The Shires Infrastructure division together with Regulatory Services will continue to lobby and liaise with Main Roads WA to find and develop a more suitable lay down area for heavy haulage vehicles to use in the Shire. Until that time, the Shire's Ranger Service will continue its education and enforcement role. Once the management order is in place, the Rangers will commence issuing infringements where vehicles and plant are parked on the reserve (\$250 penalty for driving or parking on a reserve). Although this preferred option is likely only to move the problem, it does provide a quicker and standardised response to complaints from both councillors and members of the public.

Should Council determine not to take management control over these reserves, another enforcement option available to the Shire is to utilise the provisions of the Town Planning and Development Act 2005, and prosecute offenders. Maximum court imposed penalty is \$5,000.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Shire's Ranger Service and Infrastructure Services. Discussions have also taken place with officers from State Land Services.

#### **COMMUNITY CONSULTATION**

No community consultation is required. These areas are currently illegally being used (ie without the land owners permission) as truck break-down areas. As the officers recommendation indicates that the use of the areas does not change, no community consultation is intended to take place.

Signage will be installed at both sites to advise truck drivers of the change in use of the site. After such time, any remaining trailers or equipment will be treated as abandoned and due process to remove these items will be followed.

**STATUTORY IMPLICATIONS**

The Shire's *Parking and Parking Facilities Local Law 2010* prohibits parking on a reserve other than an area specifically set aside for that purpose. Furthermore the local laws prohibit parking in contravention of installed parking signage.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

If Council were to adopt the Officers Recommendation, this would require the installation of signage at both sites, and use of a grader to rip the site and install a double bund. These installation of signage would be absorbed in the Rangers current signage budget. The Co-ordinator of Works and Technical Services advised that the costs for both the maintenance grader and operator are already incorporated into the Infrastructure Services Budget.

If Council was to adopt the alternate recommendation and designate the Orkney Road Site for the purpose of breaking down trucks and road trains, the Co-ordinator Infrastructure Services has indicated that \$171,000 would be required to adequately seal the area to minimise dust nuisance and provide a safe area to park. This is not currently budgeted for and would need to be included in the 2014/15 "new initiatives". There are also significant costs associated with the ongoing maintenance of this type of facility.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	1.f.6.1	Maintain a visible ranger presence to enhance community safety perception
Our Services:	1.f.6.1.2	Undertake investigation and enforcement action as a result of patrols

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter, however Council has sought amendments to management orders of reserves previously

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MAINTAIN current enforcement actions in relation to the site, relying on State Land Services to issue letters to offending companies;

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to UNDERTAKE no enforcement actions in relation to the site, relying on State Land Services regulate use of their land;

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to;

1. REQUEST the Minister of Lands issue a Management Order for Lot 4936 Karratha Road, Karratha Industrial Estate, permitting the use of the land for drainage, parkland, recreation and truck break down (24 hour stopping) purposes only.
2. REQUEST the Minister of Lands issue a Management Order for Lot 4901 Coolawanyah Road, Karratha Industrial Estate, permitting the use of the land for drainage, parkland and recreation purposes only.
3. Provide funding of \$171,000 from the 2014/15 budget to permanently seal the cleared area currently being used as a truck break down area at Lot 4936 Karratha Road, Karratha Industrial Estate.

**CONCLUSION**

Illegal parking of trucks, truck trailers and heavy equipment continues to create a dust and visual nuisance necessitating action by the Shire's Ranger Service. The current enforcement mechanisms are time consuming and reliant on third parties to effect change. Obtaining a Management Order over the sites will enable a uniform approach to proactive enforcement.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152822  
**MOVED** : Cr White-Hartig  
**SECONDED** : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **REQUEST the Minister of Lands issue a Management Order for Lot 4936 Karratha Road, Karratha Industrial Estate, permitting the use of the land for drainage, parkland and recreation purposes only.**
2. **REQUEST the Minister of Lands issue a Management Order for Lot 4901 Coolawanyah Road, Karratha Industrial Estate, permitting the use of the land for drainage, parkland and recreation purposes only.**
3. **LOBBY the Minister for Transport to locate and construct a Road Train Assembly Area within the Shire which is of suitable size to meet the growing needs of the transport industry within the Shire.**
4. **SUPPORT the continued action of the Shire's Regulatory Services with regard to the enforcement of the Shire's Parking Local Laws.**

**CARRIED**

**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**16.3 CITY OF KARRATHA BRANDING**

<b>File No:</b>	<b>ED.15.</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>Manager Marketing and Communications</b>
<b>Date of Report:</b>	<b>15 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Chief Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Confidential - Logo Options</b>

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**PURPOSE**

To select a brand identity and logo for the City of Karratha to be launched in conjunction with the transition to City Status due to occur on 1 July 2014.

**BACKGROUND**

Council has been undertaking the process to change from a Shire to a City since late 2012. At the March Council meeting the following resolution was passed:

*That Council by ABSOLUTE Majority pursuant to Section 2.4, 2.5 and Clause 5(c) of Schedule 2.2 of the Local Government Act 1995 RESOLVES to RESUBMIT the proposal to the Local Government Advisory Board to change the name of the district from the Shire of Roebourne to the "City of Karratha" with effect from 1 July 2014.*

In order to reflect the change in name from Shire of Roebourne to City of Karratha, a replacement for the Shire's current branding is required.

Local governments have a range of different types of logos which can generally be categorised into three types:

- Traditional crests
- Literal logos (that represent a specific thing)
- Contemporary/stylised logos.

Consultation with Councillors revealed a preference for a contemporary/stylised type of logo to reflect the transformation from a Shire to a City. The logo was also required to reflect the community and landscape of our region. A graphic designer was engaged to provide a range of options in line with the brief from Councillors. Following further consultation with Councillors, logos have been refined and narrowed down to two options.

Officers have assessed the logos against the technical requirements for new branding being legibility, flexibility and messaging to make a recommendation. While both logos would be a suitable basis for new Shire branding and both meet the basic branding requirements option two is preferred by officers. In terms of legibility, option two is more unique and easier to identify when scaled up and down. Option two is also more flexible and can be applied to a broader range of marketing collateral (e.g. animated for tv) than option one. Furthermore, option two strongly meets the branding requirements of being contemporary, evoking growth and transformation as well as representing the diverse community. Further notes on the meanings of the respective options can be found in the attachments.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Councillors with three briefings given to discuss the logo process and to seek direction on the style and form of the branding. The Marketing and Communications team has been consulted for technical advice on legibility and flexibility of logo options.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Council has budgeted \$75,000 for graphic design work to implement the new branding, including developing the brand and producing new document and signage templates.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.8 of the Local Government Act 1995 RESOLVES to ENDORSE option one as the new logo for the City of Karratha.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.8 of the Local Government Act 1995 RESOLVES:

1. To REJECT all options provided and REQUEST further options from a graphic design agency; and
2. To change the date for the City of Karratha launch to 1 August 2014.

**CONCLUSION**

The transition to City Status requires a new brand for the organisation that reflects our community, our new name and our status as a City of the North. Each of the options put forward fulfils these criteria and would provide a suitable visual identity for the organisation.

**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 5.8 of the *Local Government Act 1995* **RESOLVES** to **ENDORSE** option two as the new logo for the City of Karratha.

**ALTERNATIVE RECOMMENDATION**

Res No : 152823  
**MOVED** : Cr Vandenberg  
**SECONDED** : Cr Harris

That Council by **SIMPLE** Majority pursuant to Section 5.8 of the *Local Government Act 1995* **RESOLVES** to **ENDORSE** option two b as per attachment as the new logo for the City of Karratha

**LOST**

FOR : Cr Harris, Cr Hipworth, Cr Kickett, Cr Vandenberg  
 AGAINST : Cr Long, Cr Lally, Cr Smeathers, Cr White-Hartig

Consideration of new logo was debated by Councillors. In accordance with Part 13 Standing Orders Local Law the Shire President cast a second vote against the recommendation.

**SECOND ALTERNATIVE RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 152824  
**MOVED** : Cr Lally  
**SECONDED** : Cr Smeathers

That Council by **SIMPLE** Majority pursuant to Section 5.8 of the *Local Government Act 1995* **RESOLVES** to **ENDORSE** option one with font as per middle left design as per attachment as the new logo for the City of Karratha

**CARRIED**

FOR : Cr Long, Cr Lally, Cr Kickett, Cr Smeathers,  
 AGAINST : Cr Harris, Cr Hipworth, Cr Vandenberg, Cr White-Hartig

Consideration of new logo was debated by Councillors, Cr Lally moved option 1 for consideration. In accordance with Part 13 Standing Orders Local Law the Shire President cast a second vote for the recommendation.



**16.4 COMMUNITY SPONSORSHIP REQUEST**

<b>File No:</b>	<b>GS.36</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director Community Services</b>
<b>Date of Report:</b>	<b>23 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Roebourne Renegades</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Letter requesting donation</b>

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**PURPOSE**

For Council to consider a donation proposal to the Roebourne Renegades for the Gibb River Challenge 2014.

**BACKGROUND**

The Chief Executive Officer has been approached seeking a donation to assist the Roebourne Renegades in participating in the Gibb River Challenge for 2014.

**Roebourne Renegades**

Participating in the Gibb River Road challenge in May 2014.

Request is for a \$2,000 donation.

Undertaken fund raising for the Principal Beneficiary – Royal Flying Doctor Service.

At the time of writing this report the amount raised is approximately \$4,450.

Community sponsorship requests of this nature are typically assessed by Council on an annual basis during budget deliberations regarding non statutory donations. The request presented to Council in this report is being undertaken in May this year and hence may not be considered within the 2014/2015 budget deliberations due to the timing of the event that is to be undertaken.

It should be noted that at the OCM 18 March 2013 Council allocated a donation of \$1,213.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

Council's Community Grants and Contributions Scheme policy CS-6, has been developed to recognise the important role that community and sporting groups and organisations play in developing vibrant communities.

Funding may be available to not for profit organisation that are incorporated under the Associations Incorporation Act, may apply for funding on behalf of an unincorporated or for-profit organisations will not be considered.

The Roebourne Renegades are able to be auspiced by an incorporated body or alternatively Council may make the sponsorship directly to the Royal Flying Doctor Service.

**FINANCIAL IMPLICATIONS**

The donation proposal for the submission is \$2,000. Funds are available from the Non Statutory Donations – account number 314200. Officers support a donation equal to (or less than) previous sponsorship allocations, that being \$1,200.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016.

Our Services: 1f.1.5.1 Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council provided a donation for the Roebourne Renegades for the 2013 Gibb River Challenge of \$1,213.

Council provides sponsorship to a number of events and community groups on a regular basis. Whilst approving donations/sponsorship outside the annual guidelines via the budget process it is not encouraged, Council has in the past accommodated these requests "out of round" from time to time.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to: decline the donation request.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to: donate \$..... to the Roebourne Renegades.

**CONCLUSION**

Council allocates donations and sponsorship contributions on an annual basis during the budget deliberations in June each Year. From time to time council has considered submissions outside this process. The submission is requesting funds to assist in fundraising for the Gibb River Road Challenge to be held in May 2014, with the principal beneficiary being the Royal Flying Doctor Service.

Officers support the Roebourne Renegades application for a donation equal to (or less than) previous sponsorship allocation, that being \$1,200.

Funding is available from the Non Statutory Donations account.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **152825**  
**MOVED** : **Cr Harris**  
**SECONDED** : **Cr Kickett**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. ALLOCATE \$1,200 (incl GST) from Account Number 314200 – Non Statutory Donations, to the Royal Flying Doctors as sponsorship to the Roebourne Renegades for participating in the Gibb River Road Challenge 2014.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**16.5 COMMUNITY SERVICES – REVISIONS TO SPONSORSHIP SCHEME POLICY CS 22**

<b>File No:</b>	<b>RC.120</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Events Coordinator</b>
<b>Date of Report:</b>	<b>16 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Existing Policy CS 22</b> <b>2. Revised Policy CS 22</b> <b>3. Major Events Sponsorship Scheme – Application Form</b> <b>4. Major Events Sponsorship Scheme – Evaluation Form</b>

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**PURPOSE**

For Council to consider adopting revisions to Sponsorship Scheme Policy CS 22.

**BACKGROUND**

Council currently provides financial support to eligible community groups, community associations and organisations through the annual budgetary process. These schemes are the Annual Community Grants Scheme (Policy CS6) and the Annual Community Association Development Grants Scheme (Policy CS19). Additionally there has been up to \$250,000 available through the Sponsorship Scheme (CS22). Applicants must be incorporated under the Incorporations Act to be eligible for these schemes.

With the recent reallocation of events from Community Development (Community Services) to Events & Festivals (Leisure Services), the management of the Sponsorship Scheme has also shifted to Events & Festivals and a review of the purpose and criteria of the Scheme has been undertaken.

Furthermore, at the March OCM Council endorsed the amalgamation of the Major Community Event budget and the Sponsorship Scheme to create a Sponsorship Scheme pool of funds to be distributed through an annual sponsorship program with the purpose of attracting major events to the Shire. (Resolution Number 152783).

The strategy for this Scheme has been outlined in the Events & Festivals Business Plan, endorsed at March OCM (Resolution Number 152783) but to summarise, the key benefits sought from these sponsorships include increased community capacity, economic impact, profile raising and tourism development.

The purpose of the revised policy is to realign the focus of the Sponsorship Scheme to supporting and attracting major event initiatives that provide a platform on which the Shire

can promote itself, generate content for marketing purposes, deliver a positive economic impact and engage a wide audience.

The proposed Scheme aims to provide support for start up initiatives with a commitment for a number of years, but ultimately to support events that will have a sustainable future. This is achieved through events that have a diverse range of revenue and funding options built into the long term planning. Applicants must demonstrate the longevity of their project and demonstrate a commitment to creating a sustainable funding model. It is not the intention of the proposed Scheme to support events that have no long term sustainability and are totally dependent on the Shire's sponsorship.

Officer's preference is that sponsorship will be granted on a multi-year basis with the Shire's commitment reducing with each year of the term to give the event time to build an audience and secure corporate sponsorship and other funding freeing up the Shire's contribution to be invested in new initiatives.

The options presented to Council for consideration are to adopt the revised Sponsorship Scheme CS 22 as presented; adopt a revised Sponsorship Scheme with amendments; or to continue to operate under the current Sponsorship Scheme Policy.

Key aspects of the revised Policy are:

1. A realignment of the key objectives of the Sponsorship Scheme to economic impact, profile raising and tourism development.
2. Introduction of multi-year funding to assist with building longevity into events funded.
3. Introduction of a new set of seven criteria to ensure correct allocation of sponsorship funds to achieve objectives; strategic fit, value for money, audience development/values of excellence & diversity, genre, venue suitability, production capability and timing.
4. A cap of 40% of the total events costs has been set for the level of sponsorship for any one event.
5. Council will make the final decision on proposals to receive sponsorship following consideration of Officer's recommendations based on the evaluation process.

Included as attachments to this Report are the draft revised Policy, application form and evaluation template.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social issues, cultural & wellbeing issues due to the Sponsorship Scheme providing significant funding assistance.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor/Officer Consultation has occurred.

#### **COMMUNITY CONSULTATION**

No Community Consultation has occurred.

#### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

#### **POLICY IMPLICATIONS**

New draft policy CS 22 being presented to Council for adoption to align Sponsorship Scheme strategy with objectives outlined in the endorsed Events & Festivals Business Plan.



**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

The Sponsorship Scheme will have no impact on capacity other than that allowed for in the current Events & Festivals Business Plan and Workforce Plan.

**RELEVANT PRECEDENTS**

Council has previously supported sports, cultural and business events through the Annual Community Sponsorship Scheme CS 22 or with individual sponsorship agreements.

The revised Sponsorship Scheme provides Council with the opportunity to realign its focus to attract major events to the region by enhancing the funding allocation and access to Shire event expertise.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the Major Event Sponsorship Scheme Policy (CS22) with the following amendments:

- I. \_\_\_\_\_
- II. \_\_\_\_\_
- III. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the Major Event Sponsorship Scheme Policy (CS22) and continue to operate within the framework of the current Sponsorship Scheme Policy.

**CONCLUSION**

Council Officers recommend the current Sponsorship Scheme Policy CS 22 is realigned to attract major events to the Shire. With the increase of funding from \$250,000 to \$500,000 will create the opportunity for Council to realise the return benefit of this investment to its key strategic focus areas of economic impact, media impact and sustainability of major events in the region.

The revised Policy sets out in detail an evaluation criteria designed to deliver these outcomes as well provide the opportunity for Shire to purposefully select those initiatives it sees as being the best fit for the community, that demonstrate longevity and robust planning and management.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152826  
**MOVED** : Cr White-Hartig  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* / RESOLVES to ADOPT the revised Major Event Sponsorship Scheme Policy CS22.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**16.6 COSSACK ADVISORY GROUP MINUTES APRIL 2014**

<b>File No:</b>	<b>CM.181</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>28 April 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Cossack Advisory Group Terms of Reference</b> <b>2. Draft minutes of Cossack Advisory Group meeting held Wednesday 16 April 2014</b>

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**PURPOSE**

To present for Council consideration the minutes of the Cossack Advisory Group meeting held Wednesday 16 April 2014.

**BACKGROUND**

The Cossack Advisory Group was established by the Shire of Roebourne on 28th October 2013, under Council resolution number- 152640.

The overall aim of the Cossack Advisory Group is to enable elected members and officers to work together in setting and implementing a shared vision for the historical village of Cossack.

A Cossack Advisory Group meeting was held on Wednesday 16 April 2014 at the Shire of Roebourne Executive Meeting Room No. 4. Draft minutes of the meeting and Terms of Reference are provided as an attachment to this report.

A summary of the key matters considered at the meeting were:

1. Terms of Reference
  - a. *Recommendation 1: That the Terms of Reference (as per attachment 1) be adopted without change.*
2. Vision for Cossack
  - a. *Recommendation 2: Officers to prepare a draft Cossack Vision Statement for consideration at the next CAG meeting.*
3. Cossack Land Tenure
  - a. *Recommendation 3a: That the preferred approach for resolving private land tenure matters at Cossack is either voluntary purchase (Option D) or land exchange (Option C) or combination of both.*

- b. *Recommendation 3b: That a letter be sent to the Minister of Planning and the Minister of Lands supporting Option D and that Option C be given further consideration.*
  - c. *Recommendation 3c: That the following State Ministers be invited for a tour of Cossack with the aim of providing clarity to the situation and ministerial support for the Cossack vision:*
    - i. *Minister of Planning – Hon John Day MLA*
    - ii. *Minister of Lands – Hon Terry Redman MLA*
    - iii. *Minister of Environment; Heritage – Hon Albert Jacob MLA*
    - iv. *Minister of Local Government – Hon Tony Simpson MLA*
4. Cossack Facilities Management
- a. *Recommendation 4a: That the management of Cossack be retained 'in-house' until 2017 and that Council consider its future commitment with regards the future management of Cossack town site prior to the expiration of the lease.*
  - b. *Recommendation 4b: That the Shire advise the Heritage Council / State Heritage Office that the Council intends to review its role in the management of Cossack post 2017 and requests commitment of additional annual financial assistance for the maintenance of the Cossack town site.*

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of economic issues as described under financial implications.

#### **COUNCILLOR/OFFICER CONSULTATION**

Extensive consultation has been undertaken with Councillors over a period of years in relation to the future of Cossack with the most recent being at the February 2014 Council Briefing. Similarly, Shire and state agency officers have been consulted in regards to planning, development and management issues.

#### **COMMUNITY CONSULTATION**

Extensive consultation has been undertaken with the affected landowners and wider community over a period of years in relation to the future of Cossack the outcomes of which is documented in the 2001 Cossack Townsite Sustainability Management Study (Peter Farr Consultants) and the 2007 Cossack Master Plan Report (Palassis architects).

Members of the Cossack Advisory Group may consult with Community members on specific issues as they come to hand.

#### **STATUTORY IMPLICATIONS**

The Cossack Advisory Group is an official committee of Council appointed under *Section 5.18 of the Local Government Act 1995*.

**POLICY IMPLICATIONS**

No policy implications.

**FINANCIAL IMPLICATIONS**

Current operations of Cossack are fully budgeted for in the 2013/14 annual budget. Any future changes to Cossack Facilities Management, Vision and tenure would require an analysis of budget implications to Council.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2012-2013 provided for this activity:

<i>Our Program:</i>	<i>1.a.2.6</i>	<i>Operate Community Facilities</i>
<i>Our Services:</i>	<i>1.a.2.6.1</i>	<i>Continue to provide Community facilities including ovals, hard courts, pavilions, Karratha Leisureplex, Roebourne Aquatic Centre, Youth Shed and Cossack historical centre.</i>

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management issues relevant to this matter.

**IMPACT ON CAPACITY**

As at the April 2014 meeting there is a moderate impact on officer's capacity to investigate and implement projects on behalf of the Cossack Advisory Group. Officers are currently able to manage the workload of the committee; however projects that may be identified in the future may require additional resources.

**RELEVANT PRECEDENTS**

As an advisory group to Council, minutes for the Cossack Advisory Group meetings are regularly presented for consideration.

**DELEGATED AUTHORITY**

There are no delegated authorities relevant to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE majority pursuant to Section 3.18 of the *Local Government Act 1995* resolves to:

1. RECEIVE the minutes of the Cossack Advisory Group meeting held Wednesday 16 April 2014.
2. NOT ENDORSE the following recommendations of the Cossack Advisory Group meeting held Wednesday 16 April 2014:

*Recommendation 1: That the Terms of Reference (as per attachment 1) be adopted without change.*

Recommendation 2: Officers to prepare a draft Cossack Vision Statement for consideration at the next CAG meeting.

Recommendation 3a: That the preferred approach for resolving private land tenure matters at Cossack is either voluntary purchase (Option D) or land exchange (Option C) or combination of both.

Recommendation 3b: That a letter be sent to the Minister of Planning and the Minister of Lands supporting Option D and that Option C be given further consideration.

Recommendation 3c: That the following State Ministers be invited for a tour of Cossack with the aim of providing clarity to the situation and ministerial support for the Cossack vision:

- Minister of Planning – Hon John Day MLA
- Minister of Lands – Hon Terry Redman MLA
- Minister of Environment; Heritage – Hon Albert Jacob MLA
- Minister of Local Government – Hon Tony Simpson MLA

Recommendation 4a: That the management of Cossack be retained 'in-house' until 2017 and that Council consider its future commitment with regards the future management of Cossack town site prior to the expiration of the lease.

Recommendation 4b: That the Shire advise the Heritage Council / State Heritage Office that the Council intends to review its role in the management of Cossack post 2017 and requests commitment of additional annual financial assistance for the maintenance of the Cossack town site.

### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT RECEIVE the minutes of the Cossack Advisory Group meeting held Wednesday 16 April 2014 and request that the Cossack Advisory Group reconsider the Agenda items previously presented at the next available meeting.

### **CONCLUSION**

A Cossack Advisory Group meeting was held on Wednesday 16 April 2014 at the Shire of Roebourne Executive Meeting Room No. 4. Draft minutes of the meeting are provided as an attachment to this report.

A summary of the key matters considered at the meeting were:

- Terms of Reference
- Vision for Cossack
- Cossack Land tenure
- Cossack Facilities Management

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of *the Local Government Act 1995* RESOLVES to:**

- 1. RECEIVE the minutes of the Cossack Advisory Group meeting held Wednesday 16 April 2014.**
- 2. ENDORSE the following recommendations of the Cossack Advisory Group (CAG) meeting held Wednesday 16 April 2014:**
  - a) That the Terms of Reference (as per attachment 1) be adopted without change.**
  - b) Officers to prepare a draft Cossack Vision Statement for consideration at the next CAG meeting.**
  - c) That the preferred approach for resolving private land tenure matters at Cossack is either voluntary purchase (Option D) or land exchange (Option C) or combination of both as described. in the CAG minutes.**
  - d) That a letter be sent to the Minister of Planning and the Minister of Lands supporting Option D and that Option C (as described in the CAG minutes) be given further consideration.**
  - e) That the following State Ministers be invited for a tour of Cossack with the aim of providing clarity to the situation and ministerial support for the Cossack vision:**
    - Minister of Planning – Hon John Day MLA**
    - Minister of Lands – Hon Terry Redman MLA**
    - Minister of Environment; Heritage – Hon Albert Jacob MLA**
    - Minister of Local Government – Hon Tony Simpson MLA**
  - f) That the management of Cossack be retained 'in-house' until 2017 and that Council consider its future commitment with regards the future management of Cossack town site prior to the expiration of the lease.**
  - g) That the Shire advise the Heritage Council / State Heritage Office that the Council intends to review its role in the management of Cossack post 2017 and requests commitment of additional annual financial assistance for the maintenance of the Cossack town site.**

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**ALTERNATIVE RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152827  
**MOVED** : Cr White-Hartig  
**SECONDED** : Cr Hipworth

That Council by **SIMPLE** Majority pursuant to Section 3.18 of *the Local Government Act 1995* **RESOLVES** to:

1. **RECEIVE** the minutes of the Cossack Advisory Group meeting held Wednesday 16 April 2014.
2. **ENDORSE** the following recommendations of the Cossack Advisory Group (CAG) meeting held Wednesday 16 April 2014:
  - a) That the Terms of Reference (as per attachment 1) be adopted without change.
  - b) Officers to prepare a draft Cossack Vision Statement for consideration at the next CAG meeting.
  - c) That the preferred approach for resolving private land tenure matters at Cossack is either voluntary purchase (Option D) or land exchange (Option C) or combination of both as described. in the CAG minutes.
  - d) That a letter be sent to the Minister of Planning and the Minister of Lands supporting Option D and that Option C (as described in the CAG minutes) be given further consideration.
  - e) That the following State Ministers be invited for a tour of Cossack with the aim of providing clarity to the situation and ministerial support for the Cossack vision:
    - Minister of Planning – Hon John Day MLA
    - Minister of Lands – Hon Terry Redman MLA
    - Minister of Environment; Heritage – Hon Albert Jacob MLA
    - Minister of Local Government – Hon Tony Simpson MLA
    - Chair of WA Planning Commission – Eric Lumsden
  - f) That the management of Cossack be retained ‘in-house’ until 2017 and that Council consider its future commitment with regards the future management of Cossack town site prior to the expiration of the lease.
  - g) That the Shire advise the Heritage Council / State Heritage Office that the Council intends to review its role in the management of Cossack post 2017 and requests commitment of additional annual financial assistance for the maintenance of the Cossack town site.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil  
**REASON** : Cr White-Hartig requested to have Chairman of the WA Planning Commission - Eric Lumsden added to recommendation 2e).

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## **17 MATTERS BEHIND CLOSED DOORS**

**CONFIDENTIAL ATTACHMENTS TO ITEM 12.1 DAMPIER COMMUNITY HUB SCOPE AND PROJECT BUDGET**

**CONFIDENTIAL ATTACHMENTS TO ITEM LATE ITEM 16.3 CITY OF KARRATHA BRANDING**

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### **OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 152828  
**MOVED** : Cr White-Hartig  
**SECONDED** : Cr Lally

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss Item:

#### **17.1 WICKHAM RECREATION PRECINCT OPERATIONS**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

Cr Long declared Indirect Financial Interest in item 17.1 Wickham Recreation Precinct Operations as Cr Long owns shares in a Consulting Company which occasionally works for Rio Tinto.

Cr White-Hartig declared Financial Interest in item 17.1 Wickham Recreation Precinct Operations as Cr White Hartig’s husband is an employee of Rio Tinto.

Cr Hipworth declared Financial Interest in item 17.1 Wickham Recreation Precinct Operations as Cr Hipworth is a contractor to Rio Tinto.

Cr Long, Cr White-Hartig and Cr Hipworth left the room at 7.40pm.

With three Councillors leaving the room, only five Councillors remained therefore consideration of Item 17.1 Wickham Recreation Precinct Operations was adjourned due to lack of quorum.

Cr Long, Cr White-Hartig and Cr Hipworth re-entered the room at 7.43pm.

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**COUNCIL RESOLUTION**

**Res No** : 152829

**MOVED** : Cr White-Hartig

**SECONDED** : Cr Smeathers

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move out of camera.

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig

**AGAINST** : Nil

## 18 CLOSURE & DATE OF NEXT MEETING

Cr Lally and Cr Smeathers announced that they would not be present at the next meeting Monday 19 May 2014 and requested consideration for leave of absence for the May Ordinary Council Meeting.

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### COUNCIL RESOLUTION

**Res No** : **152830**  
**MOVED** : **Cr Vandenberg**  
**SECONDED** : **Cr White-Hartig**

**That Council by SIMPLE majority approve Leave of Absence for Cr Lally and Cr Smeathers for the May 19 2014 Ordinary Council Meeting.**

**CARRIED**

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**FOR** : Cr Long, Cr Lally, Cr Harris, Cr Hipworth, Cr Kickett, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

The meeting closed at 7.55 pm.

The date of the next meeting is to be held on Monday 19 May 2014 at 6:30 pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Shire President of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Tuesday 29 April 2014.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signed