



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Roebourne Community Hall, Roebourne
on Monday, 21 July 2014**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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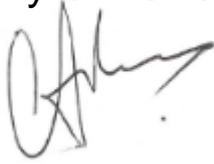
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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Roebourne Community Hall, Roebourne on Monday, 21 July 2014 was declared open at 6:32 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

- Member of the public, Ms Elisabeth Smith enquired whether there was any engagement with the Community in relation to the new War Memorial and asked if there was any reason why parts of the Roebourne Advisory Group Meeting were confidential.

In response the Cr Bailey advised that Council through the Roebourne Advisory Group had consulted with the community, including various community members, the Karratha & Districts Returned Services League (RSL) and the Pilbara Regiment last year in relation to erecting a War Memorial in Roebourne. Also Cr Bailey advised that the Roebourne Advisory Group Meetings are not confidential.

- Member of the public, Mrs Jolleen Hicks asked when the floor surface of the Roebourne Community Hall would be upgraded. Mrs Hicks also enquired whether Council was supportive of Roebourne establishing its own Community Association, and if funding was available, how this could be accessed.

In response the Director Infrastructure and Strategic Projects, Mr Simon Kot advised that he would take the question on notice regarding the floor surface of the Roebourne Community Hall and a response will follow by the next Council meeting.

Director Community Services, Andrew Ward advised that Council was supportive of Roebourne establishing its own Community Association and access to current funding schemes were available through the City of Karratha's Roebourne Advisory Group.

- Member of the public, Mr Terry Patterson representing the Cossack Landowners enquired about the future of Cossack.

In response the Chief Executive Officer, Mr Chris Adams advised that substantial planning work had been undertaken in Cossack over an extended period. Mr Adams advised that this matter was before Council at Item 17.1 Cossack Visioning Study and that this matter was confidential as if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

- Member of the public, Ms Christine Noonan enquired where Roebourne fits into the picture with regards to the new City of Karratha, what improvements are planned for Roebourne, and whether ratepayer money is spent in Roebourne or absorbed into the City of Karratha.

In response the Chief Executive Officer, Mr Chris Adams advised that the change of status to City would not affect the identity of the town of Roebourne which remains a very important part of the district. Mr Adams informed of plans for a revitalised Roebourne guided by the City's *Roebourne Structure Plan* highlighting projects/initiatives including funding for a skate park; funding for an outdoor kitchen; construction of a War memorial on Roe Street, Roebourne and improving footpaths/street maintenance. Mr Adams stated that Council allocates funds as it best fits and generally spends substantially more money in Roebourne than it collects in revenue from the township.

- Member of the public, Ms Yohanna Kelly enquired about funding the Roebourne Visitor Centre.

In response the Chief Executive Officer, Mr Chris Adams advised that this matter was before Council at Item 11.3 Consideration of funding request from the Roebourne Visitor Centre.

- Member of the public, Mr Liam Kelly enquired why ratepayers are being charged a levy for underground power.

In response the Chief Executive Officer, Mr Chris Adams advised that more than 7,500 properties are being undergrounded in the project area. As with the vast majority of underground power projects completed in Western Australia, property owners are expected to make a contribution to the project. The City has been in negotiations with the State Government to minimise the costs to be passed on to property owners and has been successful in limiting the contribution to 25 percent of the project costs. This is significantly less than other local governments in WA that have undertaken similar projects, who have passed up to 50 percent of their project costs on to property owners.

- Members of the public, Adele and Gavin Petley enquired whether there would be a different levy to property owners who supplied their own meter and underground cable to street verge.

In response the Director Corporate Services, Mr Phillip Trestrail advised that property owners who have paid to underground their power may be entitled to a concession on the connection fee and the low voltage upgrade charge. Mr Trestrail encouraged property owners if they had a query about their situation to contact the Customer Service team at the City of Karratha.

- Member of the public, Paula enquired why ratepayers being charged the underground power levy before receiving the service.

In response the Director Corporate Services, Mr Phillip Trestrail advised underground power has now been rolled out to more than half of all properties in the project area, enhancing the reliability and safety of our power network as well as improving our streetscapes. The City of Karratha is required to make a \$20 million contribution towards the project in the 2014/15 year. This charge is required upfront in order to make this payment on time to ensure the continuation

of works. The fairest means is to charge the fee upfront providing instalment options for those who wish to defer the payment.

- Member of the public, Ms Glenda Jones enquired what happens in the situation whereby a property is being sold after the underground power levy is paid, or being paid in instalments and payments are still owing.

In response the Chief Executive Officer, Mr Chris Adams advised upon sale of the property the remaining unpaid balance will become due, similar to rates that are unpaid when a property is sold. It is up to the property owners and/or their conveyancers to determine how much each of the buyer and seller is responsible for during the sale process.

- Member of the public Guy Shepherd enquired why ratepayers are required to pay for state-owned infrastructure in relation to the underground power project.

In response the Chief Executive Officer, Mr Chris Adams advised that it is a standard process for property owners to contribute 50% toward undergrounding power. Property owners in Perth have paid up to \$8,000 for a residential property. Mr Adams agreed that the 25% service charge for the City of Karratha creates a significant inconvenience to many property owners, though Council determined this project worthwhile with significant benefits to the community, particularly given our susceptibility to cyclones and extreme weather events.

- Member of the public Tammy Holden enquired why ratepayers incur interest on payment plans for the underground power service charge.

In response the Director Corporate Services, Mr Phillip Trestrail advised that the 5.5% instalment interest charge is applied to payment plans because the City of Karratha will need to borrow money to make the payments towards the Pilbara Underground Power Project.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors: Cr Peter Long [Mayor]
 Cr John Lally [Deputy Mayor]
 Cr Garry Bailey
 Cr Geoff Harris
 Cr Nerida Kickett
 Cr Janine Miller
 Cr Michael Saylor
 Cr Evette Smeathers
 Cr Robin Vandenberg
 Cr Fiona White-Hartig

Staff: Chris Adams Chief Executive Officer
 Phillip Trestrail Director Corporate Services
 Andrew Ward Director Community Services
 David Pentz Director Development Services
 Simon Kot Director Strategic Projects & Infrastructure
 Linda Franssen Minute Secretary

Apologies: Cr Harry Hipworth

Absent: Nil

Leave of Absence: Nil

Members of Public: David Baessler Michael Nikakis
 Gary Blackie Christine Noonan-Konig
 Tania Bowler Marie O'Brien
 Ruth Ellis Rosie Olszewski
 Steve Gunson Terry Patterson
 Rebecca Gunson Paula
 Ken Harris Adele Petley
 Michele Heymens Gavin Petley
 Jolleen Hicks Maree Pont
 Tammy Holden Bobbie Rima
 Glenda Jones P&V Rodenburg
 Liam Kelly Guy Shepherd
 Amy Kelly Elisabeth Smith
 Yohanna Kelly Pat Style
 Patrick Kelly Anne Williams
 Dagmar Kraus
 Tyson Mavarin

Members of Media: Tom Zaunmayr, Pilbara News

Notation: Councillor Request for Leave of Absence – refer page 184 of these minutes.

4 DECLARATIONS OF INTEREST

Cr Harris declared an interest in the following Item:

- Proximity interest in Item 11.1 Karratha City Centre Infrastructure Works – Welcome Lotteries House, Karratha Terrace and Hillview Road as Cr Harris owns a property on the same road.

Cr White-Hartig declared an interest in the following Item:

- Impartiality interest in Item 11.3 Consideration of the Funding Request from the Roebourne Visitor Centre as Cr White-Hartig is a Committee Member of the Roebourne Visitor Centre.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

- Mrs Jolleen Hicks presented Council with a letter dated 21 July 2014 requesting support to establish a Community Association for Roebourne.

Notation: Council received the letter dated 21 July 2014 requesting support to establish a Community Association for Roebourne.

- Ms Dani Hage presented Council with a list of 606 people that believe the City of Karratha should drop the Pilbara Underground Power project levy for ratepayers.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 16 June 2014, and the Minutes of the Special Council Meeting held on Monday 30 June 2014 be confirmed as a true and correct record of proceedings.

COUNCIL AMENDMENT / RESOLUTION

Res No : 152892
MOVED : Cr Vandenberg
SECONDED : Cr White-Hartig

That the Minutes of the Ordinary Meeting of Council held on Monday, 16 June 2014 with amendment and the Minutes of the Special Council Meeting held on Monday 30 June 2014 be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

REASON : Council amended the Minutes of the Ordinary Meeting of Council held on 16 June 2014 Item 8.1 Ward Boundary Review as Cr White-Hartig requested that her reason for being against the motion be recorded in the minutes on the following basis:

- Cr White-Hartig considered the existing ward boundary structure was in the best interest of the Roebourne and Wickham/Point Samson communities to ensure that these communities, in particular indigenous groups and local associations have access to elected Members in the locality to advocate on their behalf.
- Cr White-Hartig did not believe that the current population figures were being taken into account and that between Wickham, Point Samson, Cossack and Roebourne, the current population was over 4000 residents.

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

02/06/2014 – Western Australia Regional Capitals Alliance Meeting - Port Hedland
05/06/2014 – Dampier Community Hub PCG - Design Development Presentation
06/06/2014 – Special Council Meeting
06/06/2014 – Audit & Organisational Risk Committee Meeting
09/06/2014 – Meeting with Clontarf
09/06/2014 - Meeting with Steven Wood
09/06/2014 – Pilbara Regional Council Meeting - Karratha
10/06/2014 – Meeting with John Bell
10/06/2014 – Meeting with Woodside
10/06/2014 – Cleansweep Meeting
10/06/2014 – Airport Advisory Group Meeting
10/06/2014 – Waste Advisory Group Meeting
11/06/2014 – Karratha Small Business Centre Business Incubator Study Tour - Perth
12/06/2014 - Project Initiation and Concept Design Review - Karratha Cultural Precinct - Advisory Group
12/06/2014 – Cossack Advisory Group Meeting
12/06/2014 – Meeting with Matt Keogh - Woodside
13/06/2014 – Karratha Cultural Precinct - Theatre Design Meeting
16/06/2014 – Ordinary Council Meeting
19/06/2014 – Meeting with Karratha Small Business Centre
19/06/2014 – Anketell and Maitland Improvement Plan Briefing - Chair WA Planning Commission
20/06/2014 – Meeting with Brendon Grylls
20/06/2014 – Meeting with Doric Group - Karratha Quarter briefing
23/06/2014 – 24/06/2014 – State of the Nation Conference – Canberra
25/06/2014 – Meeting with Townsville Enterprise Limited
26/06/2014 – Meeting with Mackay Entertainment and Convention Centre – Centre Tour
26/06/2014 – Northern Development Summit - Creating the Future Australia – Townsville
30/06/2014 – Special Council Meeting – 2014/15 Budget

8 EXECUTIVE SERVICES

Nil.

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MAY 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	23 June 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31st May 2014.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st May 2014:

2013-2014	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Expense	(75,785,178)	(76,148,746)	(64,424,401)	(63,211,814)	1,212,588	▲
Operating Revenue (incl. Rates)	105,366,343	111,625,760	101,169,168	104,681,678	3,512,510	▲
Non Operating Exp	(51,031,459)	(63,102,091)	(33,170,477)	(27,062,336)	6,108,141	▲
Non Operating Rev	12,643,124	15,615,589	3,456,468	3,370,096	(86,372)	▼
Non Cash Items Included	8,153,389	10,873,446	4,176,087	6,050,991	1,874,904	▲
Surplus BFWD 12/13	653,781	1,136,042	1,136,042	1,136,042	0	
Surplus/(Deficit) 13/14	0	0	12,342,887	24,964,658	12,621,771	▲

Note: Does not include final 2013/14 forecasted budget.

This table shows that Council is currently in a surplus position of \$24.9m which is \$12.6m above budget. The following variances (greater than \$150K) contribute significantly to the surplus shown in the above table:

Operating Expense

- \$579K under budget in Plant repairs

Operating Revenue

- \$200k over budget third party funding. Wickham/Roebourne SES grant paid early.

Non-operating Expense

- \$1.2M under budget in 7 Mile building improvements
- \$695K under budget in Karratha Leisureplex ongoing works expenses
- \$541K under budget in Dampier Highway Footpaths expenses

- \$316K under budget in Dampier Bus Shelters expenses
- \$305K under budget in Karratha Airport Water Infrastructure expenses
- \$301K under budget in Karratha Leisureplex Shade Playground expenses
- \$298K under budget in Roebourne/Wickham SES expenses
- \$252K under budget in Roebourne Skate Park expenses
- \$250K under budget in Balmoral Road Footpaths expenses
- \$241K under budget in Karratha Airport Airside Upgrade expenses
- \$218K under budget in Dampier Boat Ramp Upgrade expenses
- \$203K under budget in Karratha Leisureplex Improvement expenses
- \$195K under budget in CCTV Installation
- \$183K under budget in Karratha Airport Landside Landscape Upgrade expenses
- \$154K under budget in Youth Shed Building expenses
- \$152K under budget in Church Park Shade Shelter expenses

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2013/14	YTD Budget 2013/14	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital				An Operating Surplus Ratio in excess of 15% indicates a strong financial position. The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	21,962,770	22,253,784	27,280,155	
	Minimum Target between 0% and 15%	86,583,328	79,104,726	81,122,866	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is below the YTD budget due to Capital expenditure being behind budget YTD. Depreciation is above budget YTD due to depreciation adjustments relating to EOFY plant revaluations.
	Capital Renewal and Replacement Expenditure/Depreciation	28,559,117	24,873,541	18,783,153	
	Target - Greater than 0.90	8,075,504	4,098,202	4,385,939	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This variance is due to operating expenses below YTD budget.
	Own Source Operating Revenue/Operating Expenses	86,644,765	79,056,632	81,122,866	
	Target - Greater than or equal to 0.40	75,785,178	64,424,401	63,211,814	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis. The YTD actual ratio of 5.11 is the result of delays in capital expenditure which have been identified as carry forward expenditure via the 2013/14 Final Forecast.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	9,569,996	Not	30,219,212	
	Target - greater than or equal to 1	9,277,760	Applicable	5,916,810	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to low level of debt resulting from early loan repayment programme undertaken in 2012/13. Council's sole outstanding debt, a Self Supporting Loan to the Chamber of Commerce was repaid in April.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,042,200	26,351,986	27,280,155	
	Target - more than 2- The higher the better	6,858	58,769	66,935	
		>10	>10	>10	

Statement of Financial Position

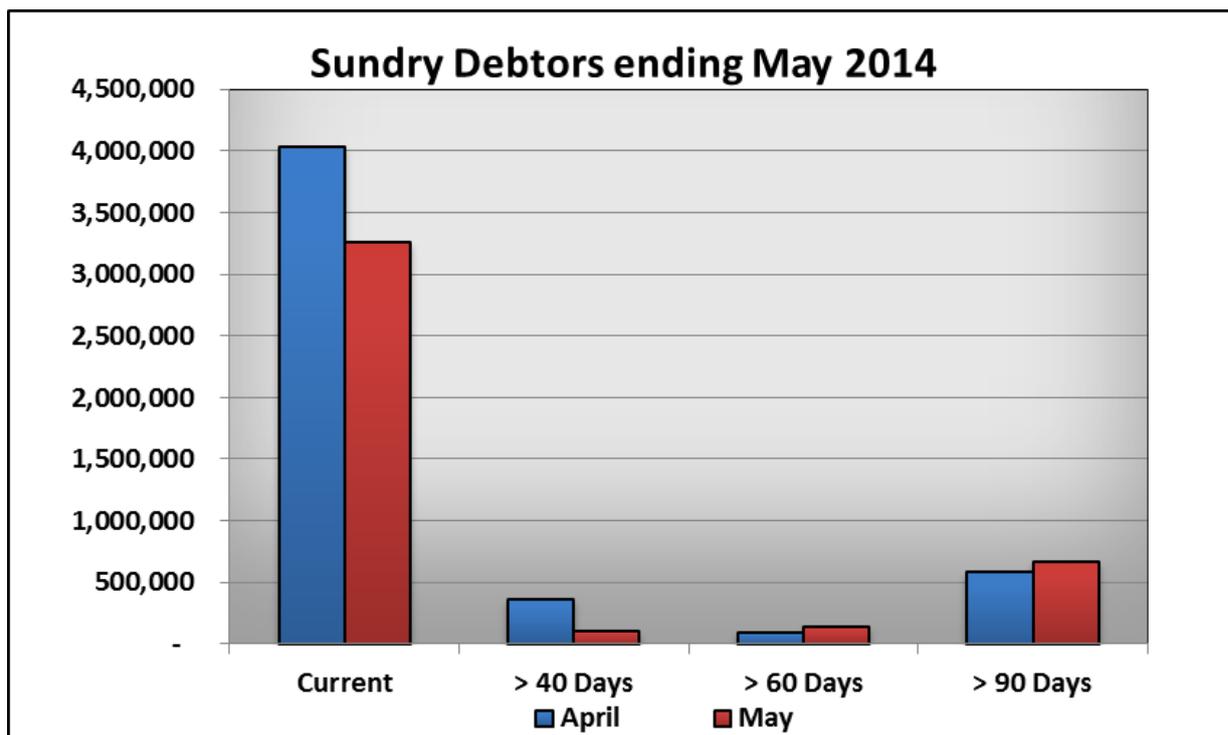
	2014 May	2014 April	% change
Current			
Assets	77,945,475	78,040,207	-0.12%
Liabilities	8,653,576	8,341,950	3.74%
Non Current			
Assets	274,173,774	273,406,101	0.28%
Liabilities	516,783	516,783	0.00%
Net Assets	342,948,891	342,587,576	

Total Current Assets have decreased by 0.12% from April to May due to receipt of outstanding debtors invoices. Current Liabilities have increased by 3.74% from April to May partially due to increase in supplier invoices for ongoing works prior to end of financial year. Non-current Assets have increased by 0.28% due to capital works carried out. Non-current Liabilities have no change from April to May.

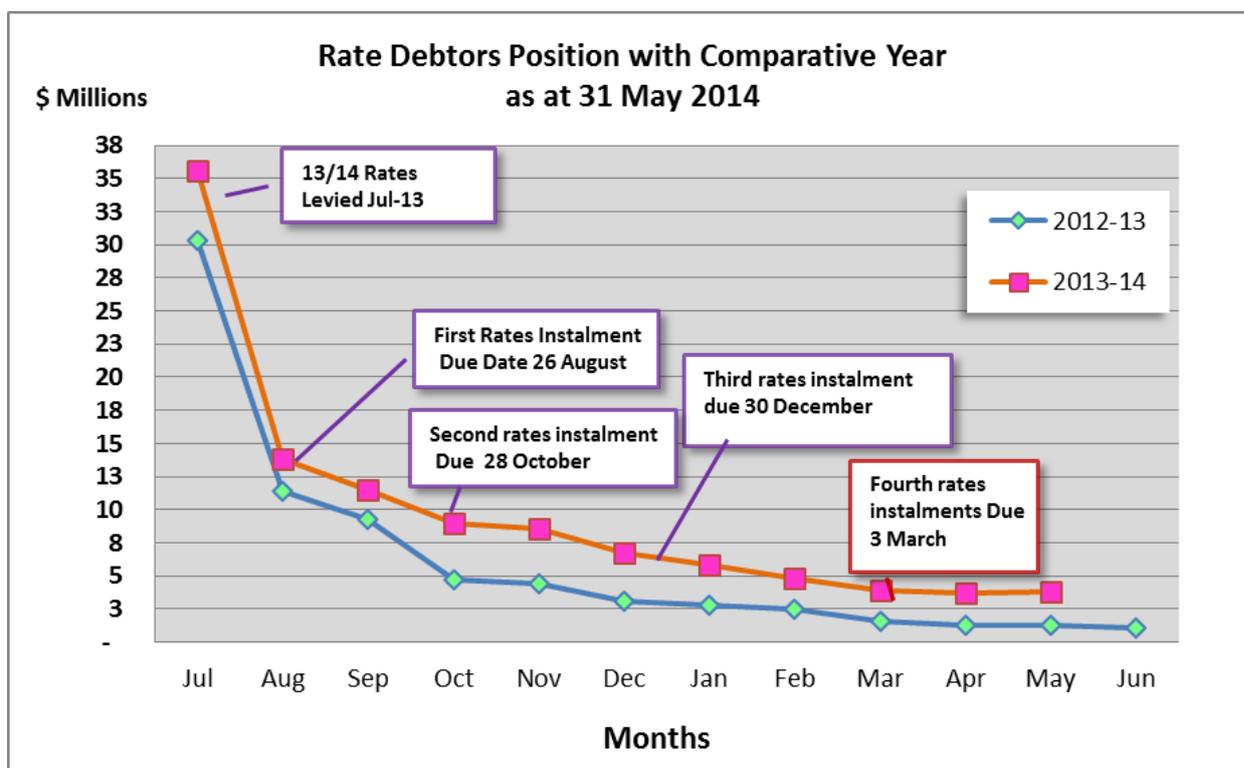
Debtors Schedule

Total Trade Debtors has decreased 18% or \$900,452 during the period due to receipt of outstanding and regular monthly invoices. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

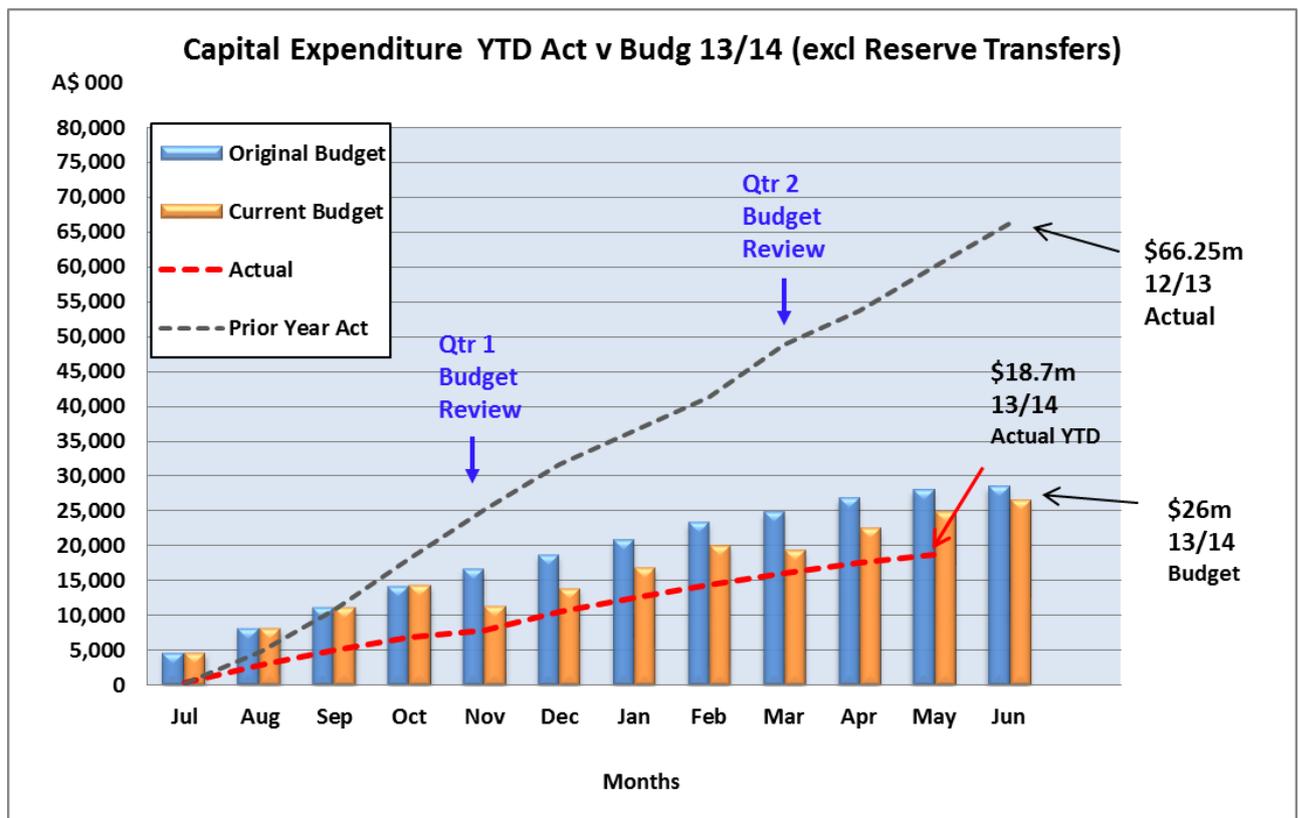
Debtor	40 Days	60 Days	>90 Days	Since paid (Y/N)	Comments
QANTASLINK PTY LTD	27,610.47	12,929.39	105,337.08	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED Q007	-	24,121.03	208,480.16	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED	34,596.45	35,371.16	280,779.10	No	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.



The total outstanding rates balance at the end of May was \$3,762,506, including TWA rates. Outstanding rates increased by \$16,919 due to issue of final interim rates.



Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-May-14			30-Jun-14	
Land	0	411,275	0%	0	0
Artwork	0	0	0%	0	0
Buildings	12,750,741	9,508,130	-25%	14,359,126	12,750,741
Equipment	140,607	129,266	0%	288,000	140,607
Furn & Equip	361,948	214,347	-41%	644,800	500,539
Plant	630,442	625,082	0%	1,726,290	970,356
Infrastructure	10,989,803	7,895,053	-28%	11,540,901	11,760,026
Totals	24,873,541	18,783,153	-24%	28,559,117	26,122,269

The Council's 2013/14 Capital Expenditure budget is \$26.1 million, the majority of the budget is associated with major projects including Karratha Airport building and infrastructure, 7 Mile Waste Facility building improvements and Karratha Leisureplex works. The above table shows that Council is currently 24% below budget in capital expenditure year to date. Major variances are in Building & Infrastructure purchases as follows:

Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-25.43%	(3,242,611)	(1,203,150)	▼ 7 Mile Bldg Improvements - Project is progressing well, however progress claims have been delayed until receipt of appropriate documentation/approvals
			(695,109)	▼ Karratha Leisureplex - Progress claims are behind schedule as the outstanding items have not been completed to PM satisfaction. Works expected to be complete in June and final progress claim will be made in June
			(410,023)	▼ Purchase Buildings Housing - Transfer to Purchase Land
			(301,262)	▼ Karratha Leisureplex Shade Playground - Lengthy delays occurred in fabrication of the shade. These are now installed and the landscaping and playground items will be installed during June.
			(298,299)	▼ Buildings-Roebourne/Wickham SES - Practical Completion was due 26 May. This has been extended to early July. Reasons for delay include communications connection. Progress Claims behind schedule. June budget is to be amended, moving balance of expenses to 14/15 to allow completion of project
			(203,184)	▼ Leisureplex Improvements
			(153,944)	▼ Purchase Buildings-The Youth Shed
			(88,346)	▼ Cultural Precinct
			(69,344)	▼ New Civic Centre
			(67,894)	▼ Improvements 2 Cooks Close - Works delayed-completed in June
			249,632	▼ Karratha Terminal Airport Expansion Project - There is no delay in this project, the May budget is out due to consultant expenditure budgeted to June and approved and paid in May
Purchase Of Assets - Furniture & Equipment	-40.78%	(147,601)	(90,203)	▼ Purchase Computer Equipment
Purchase Of Assets - Infrastructure	-28.16%	(3,094,750)	(195,000)	▼ Cctv Installation - Monies being rolled over into next financial year budget. Project for CCTV with link to police is no longer the preferred option, with unmonitored CCTV at Shire facilities now being investigated. Monies collected via industry and grants, are required to be spent on CCTV initiatives and cannot be transferred to general revenue.
			(541,804)	▼ Footpaths - Dampier Hwy Stage 3
			(316,699)	▼ Dampier Bus Shelters - This project was delayed in the procurement stage, however they are now complete with only minor amendments to the footpaths to take place in June
			(305,599)	▼ Water Infrastructure Upgrades-Karratha Airport - Asphalt works to take place in May/June, invoice \$80k expected June. Remaining contract expenses moved to 14/15 budget payment pending completion of contract
			(252,046)	▼ Roebourne Skate Park - This project was delayed in the procurement stage, the contractor is now appointed and the works began in May. Some expense has been carried over to 14/15 to allow project completion as required.
			(250,000)	▼ Footpaths - Balmoral Rd Across Cattrall Park - Costs carried forward to July 2014 as works could not be completed due to Water Corps works in area
			(241,941)	▼ Airside Upgrade - Timing difference. Fencing project \$240K committed and payment will be released once works are completed. \$120K to be carried over to FY1415 for fencing project due to programmed completion date.
			(218,066)	▼ Dampier Boat Ramp Upgrade - Works now completed and scheduled to be invoiced.
			(183,958)	▼ Landside Landscape Upgrade - This project was delayed in the procurement stage, the contractor is now appointed and the works are to be complete and invoiced in June.

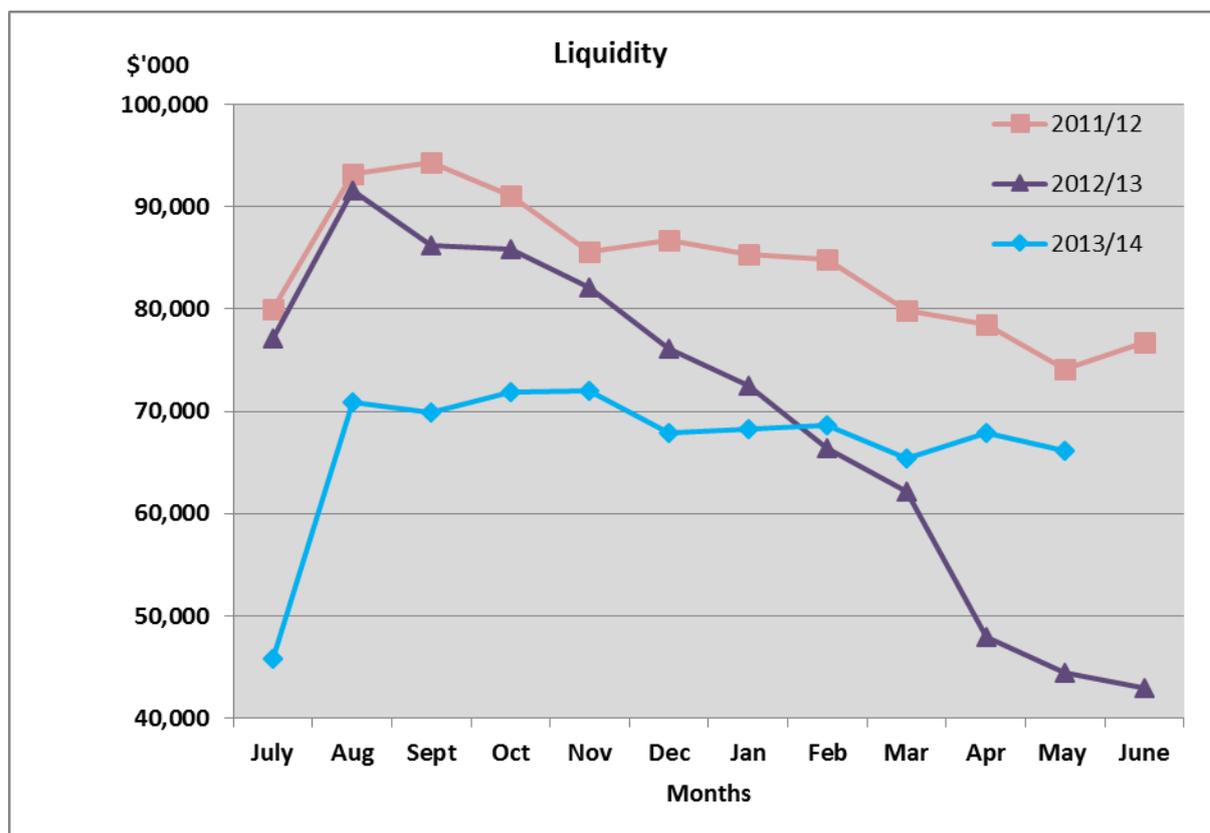
Capital Expenses	Material Variance		Significant Items		
			(152,327)	▼	Church Park Shade Shelter - Lengthy delays occurred in the fabrication stage. These are now installed and will be paid in June
			(138,050)	▼	Park Enhancements - This project has been delayed during the design and approvals stage. The contract for construction is to be let in June with works to take place late June and potentially into July. A budget amendment has been entered to reflect the movement of expense from 13/14 to 14/15
			(89,000)	▼	Footpaths - Tharnda Road - Works completed late may. Invoice coming
			(81,975)	▼	Woodbrook Rd-Gravel Resheeting
			(65,274)	▼	40 Mile Beach Access Rd-Gravel Resheeting
			(63,540)	▼	Led Lighting Upgrade - Timing difference. Compliance works of \$57K for lighting shed to house runway lighting controls now completed. Invoice received and will be processed in June.
			(55,700)	▼	Footpaths - Marniyarra Loop - Works completed late may. Invoice coming
			(50,900)	▼	Footpaths - Bettong Bend - Works completed late may. Invoice coming
			53,385	▲	Footpaths-Dampier Highway Stage 2 - Costs should have been covered from Infrastructure reserve from 12/13 carried into 13/14
			328,229	▲	Footpaths - Construction - Works ahead of schedule but still within budget costs
Tsf To Waste Management Reserve	-11.75%	(57,387)	(57,387)	▼	Transfer to Waste Management Reserve - Lower than forecast interest due to long term deposit. This is a timing difference which is likely to equal out in the coming months.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Investment Accounts	Balance 31 May	Interest %	
Reserve Account	3,160,481	2.51	Transactional Account
Maxi Cash Reserve	14,227,580	3.00	Cash Management
Reserve TD - NAB	30,275,178	3.72	Reserve Investment
Municipal Account	4,465,587	2.51	Transactional Account
Maxi Cash Municipal	4,021,981	3.00	Cash Management
Municipal TD - NAB	5,000,000	3.70	Municipal Investment
Municipal TD - NAB	5,000,000	3.70	Municipal Investment
Cash on Hand	28,318	0.00	Cash Floats
Total	66,179,124		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August. During May, \$2 million of municipal funds continued to be invested at 3.65% to mature in June and \$3 million of maturing municipal funds were reinvested at 3.40%, to mature in August. \$30 million of reserve funds continued to be invested at 3.72% to mature in July. The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings.



The liquidity graph for 2013/14 demonstrates a fairly consistent level of cash throughout the financial year due to the majority of cash being received at the beginning of the year while major project expenditure is being incurred towards the end of the year.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of May 2014 with a current full year balanced budget and actual surplus year to date reported of \$24,964,658 which is largely due to timing differences in completion of 2013/14 projects.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the *Local Government Act*, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations.
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st May 2014 and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st May 2014.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152893
MOVED : Cr Kickett
SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31st May 2014.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Notes To And Forming Part Of The Financial Statements for the period ending 31 May 2014							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2012/13
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	36,406,894	35,606,448	35,566,448	36,781,693	-	(1,215,245)	29,047,976
Fees and Charges	47,637,743	46,358,943	40,163,134	40,924,150	-	(761,016)	48,449,059
Operating Grant, Subsidies and							
Contributions	10,681,939	9,074,824	7,540,844	9,390,829	24.53%	(1,849,985)	10,994,220
Interest Earned	2,050,282	2,142,652	1,883,891	2,059,576	-	(175,685)	2,970,801
Proceeds/Realisation	-	-	(22,500)	(21,727)	-	-	0
All Other	549,846	2,475,726	1,443,159	1,321,393	-	121,766	1,288,872
Total	97,326,704	95,658,593	86,574,976	90,455,913	-	(3,880,165)	92,750,928
Expenses from Operations							
Employee Costs	33,005,625	31,061,760	29,551,137	29,486,249	-	(64,889)	30,784,622
Materials and Contracts	25,770,547	24,723,711	23,893,552	19,233,836	-19.50%	(4,659,716)	20,879,527
Utilities (gas, electricity, water etc)	3,692,330	4,174,698	3,395,356	3,694,454	-	299,098	3,172,054
Interest Expenses	3,926	5,417	3,926	10,600	170.00%	-	1,385,118
Depreciation	8,075,504	9,161,782	4,098,202	4,385,939	-	287,737	9,176,505
Insurance Expenses	1,419,733	1,581,061	1,450,009	1,515,620	-	65,611	1,875,382
Other Expenses	3,678,191	3,663,561	3,364,419	3,183,139	-	(181,280)	2,910,200
Total	75,645,856	74,371,990	65,756,601	61,509,837	-	(4,246,765)	70,183,406
Non Operating Grants, Subsidies and							
Contributions	7,978,202	15,870,775	14,490,983	14,189,710	-	(301,273)	10,702,278
Fair Value Adjustments	-	-	-	-	-	-	6,223,764
Profit On The Sale Of Assets	(61,437)	(65,092)	(48,094)	(36,055)	-	12,039	(30,532)
Loss On Asset Disposal	139,322	1,776,756	119,156	1,701,107	-	1,581,951	1,846,738
Change In Net Assets From Operations	29,581,165	35,445,714	35,238,296	41,470,734	-	366,600	25,229,830

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items		
Operating Grants, Subsidies and Cont.	24.53%	(1,849,985)	(200,000)	▲	Contribution - Wick/Roeb SES
			(170,000)	▲	Grants - Community Infrastructure Wellbeing Project
			(155,044)	▲	Local Govt Program - Direct Road Grants
			(118,000)	▲	Cossack Art Prizes - Contributions
			(114,000)	▲	Eastern Corridor Youth Services
			(75,115)	▲	Grants & Contributions - Ovals
			(74,316)	▲	Contributions - Club Development
			(66,520)	▲	KTA Airport Revenue - Reimbursement Recoverables
Expenses from Operations	Material Variance		Significant Items		
Materials and Contracts	-19.50%	(4,659,716)	(542,183)	▼	Local Planning Strategy (LPS)
			(306,569)	▼	KTA Airport Security
			(301,363)	▼	Administration
			(274,462)	▼	Open Space/Drain Reserve Mtce
			(247,690)	▼	KTA Airport - Landside Mtce
			(234,107)	▼	TTI - Bar Expenses
			(216,752)	▼	Administration-Corp Services
			(170,886)	▼	Alloc - Aerodromes & Waste
			(146,221)	▼	Tech Serv - Employment Costs
			(139,082)	▼	Administration-Project Management
			(131,767)	▼	Administration
			(113,668)	▼	System Development
			(110,027)	▼	KTA Airport - Administration
			(108,366)	▼	Recycling
			(106,478)	▼	Litter Control
			(104,473)	▼	Employment Costs-Rangers to be re-allocated
			(100,486)	▼	Karratha Entertainment Centre
			(99,580)	▼	Roundabout Maintenance
			(95,732)	▼	Employment Costs-Corporate Services
			(93,038)	▼	Development Services Allocated
			(86,677)	▼	KTA Airport - Airside Mtce
			(79,625)	▼	Employment Costs-Community Development
			(70,264)	▼	Dampier Community Hub-Expenditure
			(70,065)	▼	Office Expenses-Corporate Compliance
			(65,530)	▼	Support Services - Statutory Planning
			(63,155)	▼	Asset Management
			(63,143)	▼	TTI - Kiosk Expenses
			(59,552)	▼	Projects-Executive Services
			(57,990)	▼	Karratha Administration Building
			(53,777)	▼	Computer Network Expenses
			(52,641)	▼	KTA Airport - Karratha Terminal Building - Op Exp
			(50,360)	▼	Office Expenses-Wickham Recreation Facility

Rate Setting Statement for the period ending 31 May 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	3,619,076	3,568,357	4,177,852	3,463,534	-17.10%	714,318	▼
Governance	166,257	2,116,272	1,102,403	988,123	-10.37%	114,280	▼
Law, Order And Public Safety	2,602,691	1,206,068	1,147,468	1,322,725	15.27%	(175,257)	▲
Health	165,699	191,988	177,738	195,473	-	-	
Education and Welfare	96,000	159,900	154,992	147,174	-	-	
Housing	278,952	223,288	202,414	227,848	12.57%	-	▲
Community Amenities	16,884,132	14,633,535	13,081,317	12,818,836	-	262,481	
Recreation And Culture	14,645,400	23,754,679	20,992,844	22,984,748	-	(1,991,904)	
Transport	29,016,847	28,356,737	23,679,331	24,128,932	-	(449,601)	
Economic Services	1,107,530	856,190	796,563	713,073	-10.48%	83,490	▼
Other Property And Services	376,865	952,298	939,298	909,521	-	-	
	68,959,449	76,019,312	66,452,220	67,899,986	-	(1,447,766)	
Expenses (Applications)							
General Purpose Funding	(211,250)	(271,417)	(258,750)	(968,230)	274.20%	709,480	▲
Governance	(4,656,439)	(4,041,368)	(3,666,539)	(3,342,669)	-	(323,870)	
Law, Order And Public Safety	(2,445,849)	(1,874,592)	(1,675,763)	(1,583,032)	-	(92,731)	
Health	(1,431,902)	(1,329,858)	(1,226,693)	(1,259,137)	-	-	
Education and Welfare	(241,604)	(288,503)	(256,372)	(249,858)	-	-	
Housing	(915,003)	(509,903)	(503,629)	(1,012,308)	101.00%	508,679	▲
Community Amenities	(15,670,069)	(14,753,364)	(13,278,800)	(12,349,039)	-	(929,761)	
Recreation And Culture	(26,020,175)	(28,401,442)	(25,320,476)	(24,707,614)	-	(612,862)	
Transport	(20,509,845)	(22,311,291)	(15,989,235)	(15,853,514)	-	(135,721)	
Economic Services	(2,147,325)	(2,062,934)	(1,965,438)	(1,784,957)	-	(180,481)	
Other Property And Services	(1,535,717)	(304,074)	(282,706)	(101,454)	-64.11%	(181,252)	▼
	(75,785,178)	(76,148,746)	(64,424,401)	(63,211,814)	-	(1,212,588)	
Capital							
Revenue							
Proceeds From Disposal Of Assets	251,650	319,799	297,299	116,185	-60.92%	181,114	▼
Tsf From Aerodrome Reserve	-	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	636	-	-	
Tsf From Plant Replacement Reserve	957,943	586,155	-	-	-	-	
Tsf From Infrastructure Reserve	7,253,325	7,072,136	920,650	115,000	-87.51%	805,650	▼
Tsf From Partnership Reserve	-	408,000	408,000	408,000	-	-	
Tsf From Waste Management Reserve	-	3,431,623	-	-	-	-	
Tsf From Housing Reserve	1,500,000	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Parks, Ovals and Rec Facilities	-	-	-	-	-	-	
Tsf From Information Technology Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	27,804	26,765	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	96,290	93,363	-	-	-	-	
Tsf From Workers Comp Res	-	-	-	-	-	-	
Tsf From Employee Entitlements Res	-	251,520.0	-	-	-	-	
Tsf From Community Development Res	725,000	725,000	-	-	-	-	
Tsf From Cossack Infrastructure Res	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Airconditioning Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Package Reserve	33,333	33,333	33,333	-	-100.00%	-	▼
Tsf From Heavy Haulage Roads Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,787,346	1,787,346	1,787,346	1,787,346	-	-	
Tsf From Restricted Funds Reserve	-	870,116	-	870,116.00	-	(870,116)	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	63,024	-	(63,024)	▲
New Loans Raised	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	2,932	2,932	2,932	2,881	-	-	
Repayments Of Interest Free Loans To Local Groups	7,501	7,501	6,908	6,908	-	-	
	12,643,124	15,615,589	3,456,468	3,370,096	-	86,372	

Rate Setting Statement for the period ending 31 May 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	(411,275)	-	411,275	
Purchase of Assets - Artwork	-	-	-	-	-	-	
Purchase Of Assets - Buildings	(14,359,126)	(15,666,398)	(12,750,741)	(9,508,130)	-25.43%	(3,242,611)	▼
Purchase Of Assets - Equipment	(288,000)	(140,607)	(140,607)	(129,266)	-	-	
Purchase Of Assets - Furniture & Equipment	(644,800)	(500,539)	(361,948)	(214,347)	-40.78%	(147,601)	▼
Purchase Of Assets - Plant	(1,726,290)	(970,356)	(630,442)	(625,082)	-	-	
Purchase Of Assets - Infrastructure	(11,540,901)	(11,760,026)	(10,989,803)	(7,895,053)	-28.16%	(3,094,750)	▼
Loan Principal Repayments	(2,932)	(54,843)	(54,843)	(56,334)	-	-	
Tsf To Aerodrome Reserve	(3,673,514)	(6,421,719)	(380,299)	(351,187)	-	-	
Tsf To Airconditioning Reserve	-	-	-	-	-	-	
Tsf To Dampier Drainage Reserve	(1,069)	(529)	(529)	(644)	21.79%	-	▲
Tsf To Plant Replacement Reserve	(1,365,234)	(215,744)	(66,178)	(60,888)	-	-	
Tsf To Walkington Theatre Reserve	(203)	(552)	(432)	(23,353)	5305.67%	-	▲
Tsf To Workers Compensation Reserve	(24,960)	(20,016)	(17,295)	(15,899)	-	-	
Tsf To Royalties for Regions Reserve	-	(7)	(7)	-	-100.00%	-	
Tsf To Infrastructure Reserve	(11,007,169)	(17,433,635)	(7,188,946)	(7,184,163)	-	-	
Tsf To Partnership Reserve	-	(3,661,403)	-	-	-	-	
Tsf To Waste Management Reserve	(5,514,212)	(5,415,725)	(488,599)	(431,212)	-11.75%	(57,387)	▼
Tsf To Housing Reserve	-	-	-	(1)	-	-	
Tsf To Parks, Ovals & Rec Facilities Reserve	-	-	-	-	-	-	
Tsf To Aged Persons Home Reserve	(2,872)	(2,321)	(2,010)	(1,850)	-	-	
Tsf To Information Technology Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	(3,730)	(1,800)	(1,800)	(2,201)	22.30%	-	▲
Tsf To Public Open Space Reserve	(2,943)	(698)	(698)	(730)	-	-	
Tsf To Mosquito Control Reserve	(167)	(147)	(127)	(118)	-	-	
Tsf To History & Cultural Publications Reserve	(2,177)	(1,746)	(1,509)	(1,387)	-	-	
Tsf To Employee Entitlements Reserve	(91,927)	(71,492)	(61,780)	(56,793)	-	-	
Tsf To Community Development Reserve	(768,884)	(753,476)	(24,695)	(22,785)	-	-	
Tsf To Underground Power Reserve	-	-	-	-	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,349)	(8,312)	(7,189)	(6,615)	-	-	
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	(63,024)	-	63,024	▲
	(51,031,459)	(63,102,091)	(33,170,477)	(27,062,336)	-18.41%	(6,108,141)	
Adjustment For Non Cash Items							
Depreciation	8,075,504	9,161,782	4,098,202	4,385,939	-	(287,737)	
Movement in Employee Benefit Provisions	0	0	0	0	-	-	
Movement in Accrued Interest	0	0	0	0	-	-	
Movement in Accrued Salaries & Wages	0	0	0	0	-	-	
Movement in Deferred Pensioner Rates	0	0	0	0	-	-	
(Profit) / Loss On Disposal Of Assets	77,885	1,711,664	77,885	1,665,052	-	(1,587,167)	
	8,153,389	10,873,446	4,176,087	6,050,991	44.90%	(1,874,904)	
Surplus Brought Forward 1 July	653,781	1,136,042	1,136,042	1,136,042			
Amount Raised From Rates	36,406,894	35,606,448	34,716,948	36,781,693	-	(2,064,745)	
Surplus / (Deficit)	0	0	12,342,887	24,964,658			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
General Purpose Funding	-17.10%	714,318	725,250	▼ Ex Gratia Contribution to Capital Works - Kangaroo Hill & Birra birra ex gratia rates not yet invoiced
Governance	-10.37%	114,280	174,131	▼ Reimbursements/Commissions & Rebates -
Law, Order & Public Safety	15.27%	(175,257)	(200,000)	▲ Contribution: Wick/Roeb SES - Funding body requested invoice earlier than had been budgeted to meet their internal requirements.
Economic Services	-10.48%	83,490	80,734	▼ Building Licence Fees - Recent downturn in building industry is reflected in reduced applications and fees being submitted to the Shire.
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	274.20%	709,480	680,585	▲ Rate/Penalty Write Offs - Gap Ridge concession as per resolution 152807. Difference between UV and GRV rating amounts.
Housing	101.00%	508,679	(170,886)	▲ Staff Housing Allocations - Aerodromes & Waste
			511,095	▼ Staff Housing Allocations - General Administration
Other Property And Services	-64.11%	(181,252)	(579,798)	▼ Plant-Repairs - Dealt with in Q2 Budget review. Due to incorrect salary allocations, reduced damages therefore reduction in contractors and parts. Note that Original Budget of \$1.244M does not include overheads which was factored in December becoming \$2.006M
			(83,060)	▼ Workshop Supervision - Budgets altered on 16/04/14. 641201 amended due to restructure no longer required
			(69,095)	▼ Road Data Collection - Invoice delayed due to delay in contract delivery
			414,072	▲ PS - Employment Costs
			439,641	▲ Overhead Allocations
Capital Revenue	Material Variance		Significant Items	
Tsf From Infrastructure Reserve	-87.51%	805,650	805,650	▼ Transfers from infrastructure reserve for Drainage, Footpaths & Cossack not yet processed
Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-25.43%	(3,242,611)	(1,203,150)	▼ 7 Mile Bldg Improvements - Project is progressing well, however progress claims have been delayed until receipt of appropriate documentation/approvals
			(695,109)	▼ Karratha Leisureplex - Progress claims are behind schedule as the outstanding items have not been completed to PM satisfaction. Works expected to be complete in June and final progress claim will be made in June
			(410,023)	▼ Purchase Buildings Housing - Transfer to Purchase Land
			(301,262)	▼ Karratha Leisureplex Shade Playground - Lengthy delays occurred in fabrication of the shade. These are now installed and the landscaping and playground items will be installed during June.
			(298,299)	▼ Buildings-Roebourne/Wickham SES - Practical Completion was due 26 May. This has been extended to early July. Reasons for delay include communications connection. Progress Claims behind schedule. June budget is to be amended, moving balance of expenses to 14/15 to allow completion of project
			(203,184)	▼ Leisureplex Improvements
			(153,944)	▼ Purchase Buildings-The Youth Shed
			(88,346)	▼ Cultural Precinct
			(69,344)	▼ New Civic Centre

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items	
			(67,894)	▼ Improvements 2 Cooks Close - Works delayed-completed in June
			249,632	▼ Karratha Terminal Airport Expansion Project - There is no delay in this project, the May budget is out due to consultant expenditure budgeted to June and approved and paid in May
Purchase Of Assets - Furniture & Equipmer	-40.78%	(147,601)	(90,203)	▼ Purchase Computer Equipment
Purchase Of Assets - Infrastructure	-28.16%	(3,094,750)	(195,000)	▼ Cctv Installation - Monies being rolled over into next financial year budget. Project for CCTV with link to police is no longer the preferred option, with unmonitored CCTV at Shire facilities now being investigated. Monies collected via industry and grants, are required to be spent on CCTV initiatives and cannot be transferred to general revenue.
			(541,804)	▼ Footpaths - Dampier Hwy Stage 3
			(316,699)	▼ Dampier Bus Shelters - This project was delayed in the procurement stage, however they are now complete with only minor amendments to the footpaths to take place in June
			(305,599)	▼ Water Infrastructure Upgrades-Karratha Airport - Asphalt works to take place in May/June, invoice \$80k expected June. Remaining contract expenses moved to 14/15 budget payment pending completion of contract
			(252,046)	▼ Roebourne Skate Park - This project was delayed in the procurement stage, the contractor is now appointed and the works began in May. Some expense has been carried over to 14/15 to allow project completion as required.
			(250,000)	▼ Footpaths - Balmoral Rd Across Cattrall Park - Costs carried forward to July 2014 as works could not be completed due to Water Corps works in area
			(241,941)	▼ Airside Upgrade - Timing difference. Fencing project \$240K committed and payment will be released once works are completed. \$120K to be carried over to FY1415 for fencing project due to programmed completion date.
			(218,066)	▼ Dampier Boat Ramp Upgrade - Works now completed and scheduled to be invoiced.
			(183,958)	▼ Landside Landscape Upgrade - This project was delayed in the procurement stage, the contractor is now appointed and the works are to be complete and invoiced in June.
			(152,327)	▼ Church Park Shade Shelter - Lengthy delays occurred in the fabrication stage. These are now installed and will be paid in June
			(138,050)	▼ Park Enhancements - This project has been delayed during the design and approvals stage. The contract for construction is to be let in June with works to take place late June and potentially into July. A budget amendment has been entered to reflect the movement of expense from 13/14 to 14/15
			(89,000)	▼ Footpaths - Tharnda Road - Works completed late may. Invoice coming
			(81,975)	▼ Woodbrook Rd-Gravel Resheeting
			(65,274)	▼ 40 Mile Beach Access Rd-Gravel Resheeting
			(63,540)	▼ Led Lighting Upgrade - Timing difference. Compliance works of \$57K for lighting shed to house runway lighting controls now completed. Invoice received and will be processed in June.

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items		
			(55,700)	▼	Footpaths - Marniyarra Loop - Works completed late may. Invoice coming
			(50,900)	▼	Footpaths - Bettong Bend - Works completed late may. Invoice coming
			53,385	▲	Footpaths-Dampier Highway Stage 2 - Costs should have been covered from Infrastructure reserve from 12/13 carried into 13/14
			328,229	▲	Footpaths - Construction - Works ahead of schedule but still within budget costs
Tsf To Waste Management Reserve	-11.75%	(57,387)	(57,387)	▼	Transfer to Waste Management Reserve - Lower than forecast interest due to long term deposit. This is a timing difference which is likely to equal out in the coming months.

**Notes to the Financial Statements
for the period ending 31 May 2014**

Note 1. Net Current Assets

	Year to Date Actual 31 May 2014 \$	2013/14 Brought Fwd 1 July 2013 \$
Current Assets		
Cash and Cash Equivalents – Unrestricted	18,515,886	797,590
Net Trust Liabilities in Muni Trust - ATM Floats	(9,786)	57,078
Trust - Medical Services Incentive Services	0	0
Cash and Cash Equivalents - Restricted - LSL & R4R	-	0
Cash and Cash Equivalents - Restricted – Reserves	1 47,663,239	42,684,509
Cash - Restricted Unspent Grants/Contributions	0	166,312
Cash - Restricted Unspent Loans	0	0
Trade and Other Receivables	2 8,301,356	9,314,700
Land held for Resale - Development Costs	0	0
Inventories	383,553	449,261
Total Current Assets	74,854,247	53,469,450
Current Liabilities		
Trade and Other Payables	1,498,660	9,607,922
Bank Overdraft	0	0
Current Portion of Long Term Borrowings	3	2,935
Current Portion of Provisions	4,064,328	4,064,328
Total Current Liabilities	5,562,991	13,675,185
Net Current Assets	69,291,256	39,794,265
Plus (Minus) Items To Be Excluded		
Take Out Reserve Funds	(47,663,239)	(42,684,509)
Take Out Fully Restricted Cash (Grants/Contributions)	(150,426)	(40,977)
Take Out Fully Restricted Cash (Loans)	0	0
Take Out Restricted Cash (LSL)	0	0
Add Back Non Cash Provisions	3,487,064	4,064,328
Add Back Current Borrowings	3	2,935
Net Current Asset Position	24,964,658	1,136,042

**Notes to the Financial Statements (cont.)
for the period ending 31 May 2014**

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables	4,538,850
Total Rates Debtors Outstanding	3,762,506

Statement of Financial Position for the period ending 31 May 2014

Note 2: Statement of Financial Position	2013/14	2012/13
	\$	\$
Current Assets		
Cash On Hand	28,318	27,255
Cash and Cash Equivalents - Unrestricted	18,487,568	936,647
Cash and Cash Equivalents - Restricted (Trust)	3,080,798	2,944,984
Cash and Cash Equivalents - Restricted (Reserves/Muni)	47,663,239	42,684,509
Trade and Other Receivables	8,302,000	9,777,096
Inventories	383,553	449,261
Total Current Assets	77,945,475	56,819,751
Non Current Assets		
Trade and Other Receivables	53,402	53,402
Property, Plant and Equipment	161,407,204	164,371,150
Infrastructure	112,713,168	97,367,531
Total Non Current Assets	274,173,774	261,792,084
Total Assets	352,119,250	318,611,835
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	1,498,660	9,607,922
Trust Liabilities	3,090,584	2,887,905
Long Term Borrowings	3	2,935
Provisions	4,064,328	4,064,328
Total Current Liabilities	8,653,576	16,563,091
Non Current Liabilities		
Long Term Borrowings	0	53,402
Provisions	516,783	516,783
Total Non Current Liabilities	516,783	570,185
Total Liabilities	9,170,359	17,133,276
Net Assets	342,948,891	301,478,559
Equity		
Accumulated Surplus	279,375,336	242,883,730
Revaluation Surplus	15,910,320	15,910,320
Reserves	47,663,235	42,684,509
Total Equity	342,948,891	301,478,559

**Statement Of Financial Activity
for the period ending 31 May 2014****Note 3: Cash & Cash Equivalents**

	\$
Unrestricted Cash	
Cash On Hand	28,318
Westpac on call	7,547,097
Term deposits - Westpac / WATC	<u>14,021,269</u>
	<u>21,596,683</u>
Restricted Cash	
Westpac on call & Term Deposits & WATC	
Investments	<u>47,663,239</u>
	<u>47,663,239</u>
Total Cash	<u><u>69,259,922</u></u>

Note 4				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 May 2014				
	2013/2014 Budget	2013/2014 Amended	2013/2014 Year To Date Budget	2013/2014 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(974,642)	(904,608)	(847,694)	(849,017)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	(166,419)	(166,419)	(224,012)
Net (Cost) Revenue to Council for Executive Admin	(938,564)	(784,329)	(718,579)	(647,930)
Net (Cost) Revenue to Council for Public Affairs	(388,750)	(533,925)	(413,914)	(420,954)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	36,596,354	35,989,796	35,929,369	36,457,173
Net (Cost) Revenue to Council for General Revenue	(4,392,526)	(6,998,910)	3,198,115	3,396,046
Net (Cost) Revenue to Council for Corporate Services	3,603,976	5,343,956	4,062,002	3,694,580
Net (Cost) Revenue to Council for Human Resources	(1,696,898)	(1,712,477)	(1,578,556)	(1,533,353)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,939,041)	(1,244,913)	(1,150,059)	(1,028,316)
Net (Cost) Revenue to Council for Information Services	(850,942)	(942,164)	(870,414)	(673,915)
Net (Cost) Revenue to Council for Television & Radio Services	(9,921)	(19,624)	(18,909)	(11,857)
Net (Cost) Revenue to Council for Staff Housing	(346,182)	(1,377,301)	(1,445,998)	(1,789,735)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	(468,287)	404,818	4,203,549	4,329,658
Net (Cost) Revenue to Council for Community Development	(2,141,633)	(1,552,790)	(1,493,821)	(1,457,974)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(23,700)	2,441	103,521	121,426
Net (Cost) Revenue to Council for Other Culture	(234,160)	(201,172)	(191,851)	(139,919)
Net (Cost) Revenue to Council for Arts & Culture Program	(24,189)	(186)	(186)	(231)
Net (Cost) Revenue to Council for Community Sponsorship	(1,661,971)	(1,600,375)	(1,435,899)	(624,194)
Net (Cost) Revenue to Council for Daycare Centres	(124,313)	(92,469)	(89,586)	(79,879)
Net (Cost) Revenue to Council for Child Health Clinics	(102,830)	(91,426)	(83,164)	(80,594)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(70,944)	(15,677)	(1,071,360)	(1,001,560)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(1,794)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(544,771)	(396,096)	(341,783)	(279,802)
Net (Cost) Revenue to Council for Libraries	(1,583,308)	(1,515,286)	(1,403,771)	(1,392,447)
Net (Cost) Revenue to Council for Cossack Operations	(368,392)	(254,990)	(229,924)	(198,802)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,429,552)	(1,419,377)	(1,295,445)	(1,056,735)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(542,183)	(626,823)	(576,080)	(608,009)
Net (Cost) Revenue to Council for Pavilions & Halls	(776,676)	(1,050,516)	(925,346)	(1,018,782)
Net (Cost) Revenue to Council for Leisure Projects	(334,649)	(747,406)	(1,119,430)	(650,458)
Net (Cost) Revenue to Council for Playgrounds	(416,032)	(441,041)	(419,416)	(238,909)
Net (Cost) Revenue to Council for Youth Centres	(3,640)	208,360	(3,333)	(2,568)
Net (Cost) Revenue to Council for Medical Services	30,424	59,017	53,643	26,569
Net (Cost) Revenue to Council for Other Buildings	(297,195)	(202,979)	(186,164)	(187,800)
Net (Cost) Revenue to Council for The Youth Shed	(888,227)	(934,196)	(943,510)	(862,571)
Net (Cost) Revenue to Council for Karratha Leisureplex	(2,205,104)	(2,310,894)	(4,036,836)	(901,998)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(102,851)	(204,235)	(195,210)	(196,409)
Net (Cost) Revenue to Council for Events & Festivals	(903,867)	(487,910)	(178,376)	(74,738)
Net (Cost) Revenue to Council for Aged Persons Housing	0	(949)	(949)	(1,210)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	50,809	50,809	50,856
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(5,681)	255,859	334,299	62,976
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	(467)

Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 May 2014				
	2013/2014 Budget	2013/2014 Amended	2013/2014 Year To Date Budget	2013/2014 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(551,983)	(206,726)	(885,241)	(375,925)
Net (Cost) Revenue to Council for Ranger Services	(949,820)	(854,904)	(695,058)	(702,667)
Net (Cost) Revenue to Council for Business Improvement Process	(169,284)	(24,523)	(22,590)	(25,435)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(479,159)	(610,833)	(610,833)	(610,833)
Net (Cost) Revenue to Council for Community Safety	(297,796)	25,651	(67,305)	166,905
Net (Cost) Revenue to Council for Economic Development	(248,588)	(282,342)	(241,373)	(205,636)
Net (Cost) Revenue to Council for Camping Grounds	47,220	44,820	30,908	35,653
Net (Cost) Revenue to Council for Building Control	89,058	33,916	33,944	(53,493)
Net (Cost) Revenue to Council for Health Services	(931,005)	(931,573)	(822,424)	(873,581)
Net (Cost) Revenue to Council for Town Planning	(1,229,783)	(1,390,954)	(1,260,397)	(1,124,791)
Net (Cost) Revenue to Council for Strategic Planning	(319,025)	(83,021)	(1,235,809)	(807,160)
Net (Cost) Revenue to Council for Development Services	(90,535)	(49,535)	(45,489)	(45,305)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(503,630)	(426,488)	(394,192)	(448,975)
Net (Cost) Revenue to Council for Public Services Overheads	(133,374)	113,338	133,594	1,091,213
Net (Cost) Revenue to Council for Fleet & Plant	(1,650,959)	167,609	(267,127)	505,115
Net (Cost) Revenue to Council for Roads & Streets	(5,162,357)	(6,704,568)	(5,383,953)	(5,939,749)
Net (Cost) Revenue to Council for Parks & Gardens	(2,021,931)	(1,722,052)	(1,637,055)	(1,367,253)
Net (Cost) Revenue to Council for Drainage	(321,006)	(267,771)	(332,157)	(553,127)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,207,033)	(422,775)	(1,990,825)	(1,653,297)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(1,218,721)	(694,577)	(612,326)	(572,125)
Net (Cost) Revenue to Council for Cemeteries	(85,741)	(35,748)	(33,117)	(25,866)
Net (Cost) Revenue to Council for Public Toilets	(476,180)	(498,467)	(410,561)	(413,994)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(318,812)	(190,210)	(180,859)	(140,598)
Net (Cost) Revenue to Council for Town Beautification	(1,783,105)	(1,505,893)	(1,405,429)	(1,062,282)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(359,459)	(336,839)	(20,140)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	40,767	40,767	13,036
Net (Cost) Revenue to Council for Works Overheads	93,506	(120,528)	(131,163)	1,244,989
Net (Cost) Revenue to Council for Parks & Gardens Overheads	184,001	154,195	140,405	1,040,728
Net (Cost) Revenue to Council for Tech Services	(1,138,399)	(447,776)	(352,383)	(4,209,887)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(3,898)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	0	(35,000)	(32,334)	(39,056)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	36,930	93,358	81,387	11,181
Net (Cost) Revenue to Council for Waste Collection	(3,745,908)	(4,358,680)	766,321	909,120
Net (Cost) Revenue to Council for Landfill Operations	2,686,739	3,704,303	352,021	1,448,667
Net (Cost) Revenue to Council for Waste Overheads	1,276,056	1,227,986	1,124,836	969,150
Net (Cost) Revenue to Council for Karratha Airport	6,574,665	2,289,706	6,181,594	7,646,577
Net (Cost) Revenue to Council for Tien Tsin Inne	59,591	(284,171)	(262,313)	143,334
Net (Cost) Revenue to Council for Other Airports	(6,546)	(6,710)	(6,710)	(2,128)

9.2 LIST OF ACCOUNTS JUNE 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	03 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2013-2014 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.1	Assist compliance against purchasing delegations
	4.d.1.5.2	Ensuring timely recognition and collection of revenues and payment for goods and services

RISK MANAGEMENT CONSIDERATIONS

It is incumbent on the City to have good trade practices. As a leader in the community it is important that good governance structures and controls are established. Having poor terms of trade is likely to have increased risk of penalties, loss of quality services and contractors and increase in dissatisfaction amongst the community. The reverse is the case with good terms of trade.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,276,334.81 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 236 to 239 (Inclusive);
- b) EFT28403 to EFT29003 (Inclusive);
- c) Cheque Vouchers 76997 to 77068 (Inclusive)
- d) Cancelled cheques 233, EFT27884, EFT28314, EFT28355, EFT28356, EFT28373, EFT28416, EFT28446, EFT28463, EFT28464, EFT28477, EFT28495, EFT28499, EFT28500, EFT28512, EFT28521, EFT28535, EFT28546, EFT28603, EFT28625, EFT28636, EFT28895, EFT28930, 77001, 77010, 77012, 77015, 77019, 77023, 77034, 77067
- e) Direct Debits DD20388.1; and
- f) Payroll Cheques \$1,483,048.05
with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community that we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152894
MOVED : Cr Kickett
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the Local Government Act 1995 RESOLVES to ACCEPT payments totalling \$8,276,334.81 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers 236 to 239 (Inclusive);
- b) EFT28403 to EFT29003 (Inclusive);
- c) Cheque Vouchers 76997 to 77068 (Inclusive)
- d) Cancelled cheques 233, EFT27884, EFT28314, EFT28355, EFT28356, EFT28373, EFT28416, EFT28446, EFT28463, EFT28464, EFT28477, EFT28495, EFT28499, EFT28500, EFT28512, EFT28521, EFT28535, EFT28546, EFT28603, EFT28625, EFT28636, EFT28895, EFT28930, 77001, 77010, 77012, 77015, 77019, 77023, 77034, 77067
- e) Direct Debits DD20388.1; and
- f) Payroll Cheques \$1,483,048.05.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
233	08.04.2014	Trevor Pears	Cancelled Cheque	-3,000.00
236	29.05.2014	Simon Bolitho	Refund - Venue Hire Bond 28/01/2014	250.00
237	29.05.2014	Gregory Emms	Refund - Venue Hire Bond 18/05/14	250.00
238	29.05.2014	Kylah Morrison	Refund - Venue Hire Bond 08/04/14	250.00
239	11.06.2014	Trevor Graham Pears	Refund - Verge Bond 39 Balyarra Parkway Baynton	3,000.00
EFT27884	07.05.2014	Good Reading Magazine Pty Ltd	Cancelled Cheque	-99.50
EFT28314	28.05.2014	Essential Environmental	Cancelled Cheque	-97,186.26
EFT28355	28.05.2014	Jacinta Hawkins	Cancelled Cheque	-1,200.00
EFT28356	28.05.2014	Karla Hart	Cancelled Cheque	-1,250.00
EFT28373	28.05.2014	Moontide Management	Cancelled Cheque	-3,836.00
EFT28403	29.05.2014	Downer Edi Works Pty Ltd	Balyarra Parkway - Install Footpath, Dampier Esplanade - Reseal	88,649.21
EFT28404	05.06.2014	Alpha First Aid Supplies Pty Ltd	Stock - First Aid Supplies	93.72
EFT28405	05.06.2014	Avis Australia Car Hire	Vehicle Hire	364.69
EFT28406	05.06.2014	Chemsearch Australia	Stock	5,266.25
EFT28407	05.06.2014	Staples Australia (formerly Corporate Express)	Canon Document Scanner/Warranty	11,970.26
EFT28408	05.06.2014	GHD Pty Ltd	Kta Airport - Legionella Risk Management Plan	5,362.50
EFT28409	05.06.2014	Hathaway's Lubricants	Stock	1,673.73
EFT28410	05.06.2014	ITVision	Mapping Upgrade Of New Landgate 2014 Data	660.00
EFT28411	05.06.2014	Ispix	REAF 2014 - Premium Hosting Reaf.com.au & Redearthartsfestival.com.au Until 5/5/15	460.00
EFT28412	05.06.2014	Karratha Earthmoving & Sand Supplies	20T Of Fine Sand	880.00
EFT28413	05.06.2014	Karratha Districts Junior Soccer Association	FUTURECLUBS Incentive Scheme	300.00
EFT28414	05.06.2014	Lil's Retravisio Karratha	3*IPAD 2 Charger	119.85

Chq/EFT	Date	Name	Description	Amount
EFT28415	05.06.2014	Caltex Energy WA (Link Energy Pty Ltd)	Depot - Bulk Fuel	49,030.84
EFT28416	05.06.2014	Mangrove Hotel	Cancelled Cheque	0.00
EFT28417	05.06.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock	1,025.10
EFT28418	05.06.2014	Poolmart Karratha	Pool Service	1,535.00
EFT28419	05.06.2014	Pilbara Health Network (Wickham Primary Health Care Centre)	Grant CC/04/FEB/2014 for Standby Response Service	1,100.00
EFT28420	05.06.2014	Pilbara Real Estate	Water Usage Charges	98.05
EFT28421	05.06.2014	Parry's Merchants	Stock	103.00
EFT28422	05.06.2014	Poinciana Nursery	Rangers - Chook Food	96.00
EFT28423	05.06.2014	Sealanes	Stock - Kiosk	306.32
EFT28424	05.06.2014	Technical Irrigation Imports	Stock	659.34
EFT28425	05.06.2014	B Tussler	Study Assistance	1,175.69
EFT28426	05.06.2014	Wickham Community Association (Inc)	Reimbursement For Over Payment Of Invoice (Paid Twice)	257.00
EFT28427	05.06.2014	Atom Supply	Stock	187.48
EFT28428	05.06.2014	Australian Airports Association Ltd	Kta Airport - Australian Airports Association Membership 01/07/14 - 30/06/15	9,020.00
EFT28429	05.06.2014	Austswim Limited (Melbourne)	KLP - Swim Centre Recognition Austswim	49.95
EFT28430	05.06.2014	Airport Security Pty Ltd	ASIC Print & Re-Print X 23	900.00
EFT28431	05.06.2014	Civica Pty Ltd	Annual Licence Renewal Fee June 14 - May 15	9,190.50
EFT28432	05.06.2014	Allpest WA	Pest Control	504.00
EFT28433	05.06.2014	Beaurepaires	Plant Repairs	1,131.39
EFT28434	05.06.2014	Beacon Equipment	Plant Repairs	1,548.90
EFT28435	05.06.2014	Bridgestone Australia Pty Ltd	Plant Repairs	571.53
EFT28436	05.06.2014	BRL Building Company	11B Teesdale Place - Shade Structure, Bulgarra Oval - Storage Shed, Wickham Daycare - Fence Repairs	14,143.87
EFT28437	05.06.2014	BP Australia Pty Ltd	Fuel	15,318.58
EFT28438	05.06.2014	N Bylund	Reimbursement - Meal Emerging Leaders Program	42.50
EFT28439	05.06.2014	Coates Hire Operations	Fuel For Generator	401.50
EFT28440	05.06.2014	Coca-Cola Amatil (Holdings) Ltd	Kiosk Stock	2,617.42
EFT28441	05.06.2014	Chemform	Stock	336.34
EFT28442	05.06.2014	Commander Centre	Client Endpoint Electronic Authorisation License.	3,689.18
EFT28443	05.06.2014	Command IT Services	7 Mile Waste - Data Cabling and CCTV Installation	60,846.50
EFT28444	05.06.2014	Comtec Data Pty Ltd	Kta Airport - Airport Monopole Project Progress Claim #1	29,885.90
EFT28445	05.06.2014	C Chandler	Reimbursement - Staff Allowances	46.00
EFT28446	05.06.2014	Discovery Sailing Adventures	Cancelled Cheque	0.00
EFT28447	05.06.2014	Design Co-Operative Ltd	Design Of City Of Karratha Logo	11,627.84
EFT28448	05.06.2014	Lisa Pearce t/as Karratha Mobile Veterinary Services	Animal Control	88.00
EFT28449	05.06.2014	Documentation Pty Ltd TA Discovery Media	Cossack Art Awards - Web And Newsletter Posting In Arprizes.com	100.00
EFT28450	05.06.2014	Ensystem Australasia Pty Ltd	Stock	385.31
EFT28451	05.06.2014	Fortesque Bus Service Pty Ltd	Karratha Community Bus Sunday Services	2,640.00
EFT28452	05.06.2014	Grace Removals Group	Staff Relocation	1,516.96
EFT28453	05.06.2014	GES Consulting	7 Mile Transfer Station - Consulting Fees, May 2014	8,690.00
EFT28454	05.06.2014	Gurrurga Pty Ltd	Cultural Awareness Training - 22/05/14	4,620.00
EFT28455	05.06.2014	Handy Hands Pty Ltd	Gardens/Park Maintenance	9,273.00
EFT28456	05.06.2014	Jacinta Hawkins	Roebourne Structure Plan - Proof Reader/Editor	1,200.00

Chq/EFT	Date	Name	Description	Amount
EFT28457	05.06.2014	Karla Hart	MC Karla Hart Performance at NAIDOC Dampier Comedy Festival July 2014	1,250.00
EFT28458	05.06.2014	Ian Lush & Associates	Bca/ Ncc Review Three Concept Designs (Millars Well Dance Hall Millars Well Changing Rooms Tambrey Pavilion)	902.00
EFT28459	05.06.2014	International Art Services Pty Ltd	Cossack Art Award - Transport Artworks To Cossack	4,207.50
EFT28460	05.06.2014	Ibis Styles Karratha	Staff Accommodation	1,495.00
EFT28461	05.06.2014	J G Johnson Painting & Decorating Pty Ltd	2 Cook Close - Interior House Repaint	10,370.80
EFT28462	05.06.2014	Karratha Newsagency - TTI Account	Newspapers And Magazines	593.78
EFT28463	05.06.2014	Peter Keelan	Cancelled Cheque	0.00
EFT28464	05.06.2014	KRTS Pty Ltd	Cancelled Cheque	0.00
EFT28465	05.06.2014	KTEQ Rentals Pty Ltd	Dry Hire Of 15000l Water Truck	2,750.00
EFT28466	05.06.2014	P Long	Reimbursement Of Travel Expenses	141.70
EFT28467	05.06.2014	Lomax Family Trust T/a Lomax Media	50% Deposit Of City Of Karratha Video	8,527.75
EFT28468	05.06.2014	Mayne Publications	One Year Subscription For Landscape Contractor (Subscription Renewal)	44.00
EFT28469	05.06.2014	MessageLabs Australia Pty Ltd (Symantec. Cloud)	Symantec Cloud Services Renewal to 18/05/2015	7,425.00
EFT28470	05.06.2014	Moontide Management	NAIDOC Week - Point Samson Mark Olive Event For July 2014	3,836.00
EFT28471	05.06.2014	Pilbara Glass	Wickham Library - Replace Broken Window	486.29
EFT28472	05.06.2014	Pilbara Motor Group	Plant Repairs	48.32
EFT28473	05.06.2014	Pilbara Institute	Amphitheatre Venue Hire Fee (Jan & Feb) and Excel & Word Training	5,100.00
EFT28474	05.06.2014	Pilbara Water & Gas	Gas Bottles Refills	320.00
EFT28475	05.06.2014	Pilbara Copy Service	Photocopier Charges	528.35
EFT28476	05.06.2014	Prompt Fencing Pty Ltd	Kta Airport - Supply And Install Hand Rail To Match Existing Trolley Bays	6,793.60
EFT28477	05.06.2014	Anita Patterson	Cancelled Cheque	0.00
EFT28478	05.06.2014	QANTAS Airways Ltd	Kta Airport - Purchase Of 'in Situ Screening Equipment	4,400.00
EFT28479	05.06.2014	Repco Auto Parts	Depot - Mega Bunding Tray & Support To suit 205l Drums	493.90
EFT28480	05.06.2014	Road Specialist Australia Pty Ltd	Plant Repairs	1,199.00
EFT28481	05.06.2014	Statewide Bearings	Plant Repairs	64.10
EFT28482	05.06.2014	Kmart Karratha	Youth Shed - Storage Containers for Equipment And Resources	171.00
EFT28483	05.06.2014	Designa Sabar Pty Ltd	Kta Airport Carpark - Aluminium Barrier Arms	2,571.65
EFT28484	05.06.2014	Smokemart	TTI - Bar Expenses	1,845.00
EFT28485	05.06.2014	Sony Pictures Releasing	Moonrise Cinema - Screening Fees	1,580.50
EFT28486	05.06.2014	Skilled Group Limited	Labour Hire - Finance Officer	3,079.97
EFT28487	05.06.2014	Telford Industries	Stock	1,179.20
EFT28488	05.06.2014	Think Security	Security Patrols	961.40
EFT28489	05.06.2014	State Library of WA (Office of Shared Services)	Library - Lost/Damaged Books Fees	6.60
EFT28490	05.06.2014	Tequiras Netball Club	Donation To Club For Assistance Provided To The Cleansweep Taskforce	500.00
EFT28491	05.06.2014	Total Electrical Communication Services	Disconnect Existing WWTP, Kta Airport Hv/lv Upgrade Project	528.00
EFT28492	05.06.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware	72.25
EFT28493	05.06.2014	Westrac Equipment Pty Ltd	Stock	307.56
EFT28494	05.06.2014	Woolworths (WA) Ltd	Kiosk Stock	488.86
EFT28495	05.06.2014	Andrew Ward	Cancelled Cheque	0.00
EFT28496	05.06.2014	Worldwide Online Printing Solutions Kogarah	Point Samson - Replacement Cyclone Damaged Banners	280.00

Chq/EFT	Date	Name	Description	Amount
EFT28497	05.06.2014	Xylem Water Solutions	7 Mile - Pump Hire	176.00
EFT28498	05.06.2014	Pilbara Regional Council	Member Contributions Quarter 4	128,689.50
EFT28499	05.06.2014	Environmental Industries	Cancelled Cheque	0.00
EFT28500	05.06.2014	Karratha Contracting Pty Ltd	Cancelled Cheque	0.00
EFT28501	05.06.2014	Keith Christensen-mortgage	Home Ownership Allowance	572.00
EFT28502	05.06.2014	Terrance Swetman	Home Ownership Allowance	555.00
EFT28503	05.06.2014	GAN Soon Lee (Mortgage Account)	Home Ownership Allowance	1,427.64
EFT28504	05.06.2014	MAXXIA Pty Ltd	Payroll deductions	7,720.04
EFT28505	05.06.2014	S SUBRAMONEY - MORTGAGE ACCOUNT	Home Ownership Allowance	2,250.00
EFT28506	11.06.2014	Australian Taxation Office	Payroll deductions	270,097.00
EFT28507	11.06.2014	Child Support Agency	Payroll deductions	1,160.44
EFT28508	11.06.2014	Karratha Contracting Pty Ltd	Dampier Pavilion Public Toilet Refurbishments x 2 Progress Claims, 7 Mile Waste - Repair Water Leak, Pt Samson - Replace Urinal, McRae Court - Bathroom Reno, Cook Close - Bathroom/Laundry Upgrade	160,204.97
EFT28509	12.06.2014	Atom Supply	Stock	316.05
EFT28510	12.06.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	360.15
EFT28511	12.06.2014	Australian Institute Of Management	Emerging Leaders Program - Additional Costs	171.60
EFT28512	12.06.2014	Onyx (Aust) Pty Ltd	Cancelled Cheque	0.00
EFT28513	12.06.2014	Protector Alsafe	KLP - Filter Protector	383.13
EFT28514	12.06.2014	Art Monthly Australia	Advertising for Cossack Art Award 2014	360.00
EFT28515	12.06.2014	Apprenticeships Australia	Manager Apprentice - B. Le	366.67
EFT28516	12.06.2014	Australian Safety Engineers (WA)	Refill BA Cylinders	82.50
EFT28517	12.06.2014	Appian Group Pty Ltd	Project Management of Strategic Town Planning Projects	36,222.30
EFT28518	12.06.2014	Art Almanac Division of Nextmedia	Advertising - Cossack Art Awards	166.50
EFT28519	12.06.2014	BOC Limited	Gas Bottle Refill	223.34
EFT28520	12.06.2014	BC Lock & Key	Lever Entrance Set And Keys	202.04
EFT28521	12.06.2014	Leon McGlenchy	Cancelled Cheque	0.00
EFT28522	12.06.2014	BBC Entertainment	Cossack Family Day - Caricaturist Mick Devine 50% Payment	907.50
EFT28523	12.06.2014	BRL Building Company	7a Leonard Way - Repairs To Kitchen, Kta Library - Assemble Compactus, Millars Daycare - Repair Flyscreens	11,862.05
EFT28524	12.06.2014	CJD Equipment	Stock	820.47
EFT28525	12.06.2014	Centurion Transport Co Pty Ltd	Freight	1,618.08
EFT28526	12.06.2014	Coca-Cola Amatil (Holdings) Ltd	Kiosk Stock	2,739.89
EFT28527	12.06.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	916.70
EFT28528	12.06.2014	Cabcharge Australia Pty Ltd	Cabcharge - April 2014	801.68
EFT28529	12.06.2014	Commander Centre	Avaya Bcm450 Software/firmware Patching Upgrade Works	935.00
EFT28530	12.06.2014	Chris Sayer	Reimbursement For Parking	24.00
EFT28531	12.06.2014	Command IT Services	KLP- Copper To Fibre Installation	165.00
EFT28532	12.06.2014	Richard Chamberlain	Design Of Grass Greens At Karratha Country Club Golf Course	3,857.70
EFT28533	12.06.2014	Coldpoint Refrigeration	Repairs To 40l Engel - Replace Cooling System	620.00
EFT28534	12.06.2014	Dolce String Quartet	Red Earth Arts Festival - Ballet on the Beach 23/09/14	4,910.00
EFT28535	12.06.2014	Discovery Sailing Adventures	Cancelled Cheque	0.00
EFT28536	12.06.2014	Daysafe Training & Assessing	7 Mile Waste - Safe Operator Procedure Program March 2014	13,200.00

Chq/EFT	Date	Name	Description	Amount
EFT28537	12.06.2014	Design Co-Operative Ltd	Cossack Art Awards - Ad Development	858.00
EFT28538	12.06.2014	Dance Trends Australia Pty Ltd	KLP Creche - Costumes	189.30
EFT28539	12.06.2014	Elliotts Irrigation Pty Ltd	Stock	2,574.00
EFT28540	12.06.2014	Ensystem Australasia Pty Ltd	Stock	880.70
EFT28541	12.06.2014	Exceed Consulting (wa) Pty Ltd	Playground Audit - 15% Claim For Provision Draft Management Plan	2,887.50
EFT28542	12.06.2014	Elan Media Partners	Karratha Library - Purchase Of New Resources	38.73
EFT28543	12.06.2014	Espresso Essential Wa Pty Ltd	Karratha Library - Coffee Supplies	842.50
EFT28544	12.06.2014	Friends Of The Art Gallery Of Western Australia (Inc)	Cossack Art Awards - Advertising Art Gallery WA Magazine Apr/July 2014 Edition	530.00
EFT28545	12.06.2014	Deborah Friedmann & Sivan Kandiah	Rates Refund	17.46
EFT28546	12.06.2014	Aerodrome Management Services Pty Ltd	Cancelled Cheque	0.00
EFT28547	12.06.2014	Chefmaster Australia	Stock	1,375.20
EFT28548	12.06.2014	Staples Australia (formerly Corporate Express)	Stationery	4,296.74
EFT28549	12.06.2014	Chandler Macleod	7 Mile Waste - Labour Hire	20,840.55
EFT28550	12.06.2014	Hathaway's Lubricants	Stock	228.00
EFT28551	12.06.2014	Karratha Earthmoving & Sand Supplies	Roebourne School Oval - 30 Tonnes Of Top Soil	1,320.00
EFT28552	12.06.2014	WALGA (Marketforce)	Advertising	8,230.45
EFT28553	12.06.2014	North West Realty	Water Usage Charges	6.91
EFT28554	12.06.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Accommodation - Make a Move Facilitators 6/04/14-18/04/14	7,559.51
EFT28555	12.06.2014	Perth Irrigation Centre	Parts for Repairs	291.08
EFT28556	12.06.2014	Shenton Enterprises Pty Ltd	KLP - Wave 75 Robotic Cleaner 20m	3,839.00
EFT28557	12.06.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Flight & Accommodation - AAA National Convention Technical Workshop	2,383.00
EFT28558	12.06.2014	TNT Express	Freight	549.81
EFT28559	12.06.2014	Thrifty Car Rental	Vehicle Hire	103.99
EFT28560	12.06.2014	Wickham Community Association (Inc)	25% Upfront Payment Of \$90000 - As Per ACADS 2013/14 Application And Variation	22,500.00
EFT28561	12.06.2014	Environmental Industries	Mowing And Brushcutting Of Drainage Reserves	73,223.97
EFT28562	11.06.2014	Downer Edi Works Pty Ltd	Wagari Street - Footpath Installation, Road Maintenance, Kookaburra Way - Footpath Installation	99,225.72
EFT28563	13.06.2014	Home Hardware Karratha	General Hardware	306.42
EFT28564	13.06.2014	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	Amicroe 64 GB USB Planning Dept	399.40
EFT28565	13.06.2014	Heavy Automatics	Stock	339.17
EFT28566	13.06.2014	P Heekeng	Reimbursement Of Allowance Perth Training 18-21/05/14	165.20
EFT28567	13.06.2014	J Hurley	Reimbursement Of Accommodation Meals & Fuel 28-30/05/14 Perth	367.29
EFT28568	13.06.2014	The Trustee for Gecko Investments Trust TA Home Ambience	Youth Shed - Replacement Of Beanbags	759.00
EFT28569	13.06.2014	B Hogan	Reimbursement Of Fuel And Gas	136.20
EFT28570	13.06.2014	Jason Signmakers	Street Signs	1,450.90
EFT28571	13.06.2014	Joondalup Golf Management (Aust) Pty Ltd T/as Joondalup Country Club	Accommodation For Emerging Leaders For Residential Course In Perth 05/05/14	2,460.00
EFT28572	13.06.2014	Koori Mail	Advertising - Cossack Art Awards 2014	2,885.95
EFT28573	13.06.2014	Karratha Shooting Supplies	Gun Bag And Gun Cleaning Items	135.00

Chq/EFT	Date	Name	Description	Amount
EFT28574	13.06.2014	Kott Gunning	Legal Advice	274.12
EFT28575	13.06.2014	Komatsu Australia Pty Ltd	Stock	184.04
EFT28576	13.06.2014	Sonic HealthPlus (Previously Kinetic Health Group Pty Ltd)	Doctor's Visits - Vaccinations	150.70
EFT28577	13.06.2014	Karratha Newsagency - TTI Account	Newspapers And Magazines	561.74
EFT28578	13.06.2014	Keep Australia Beautiful Council	Roadside Litter Bags	576.00
EFT28579	13.06.2014	KRTS Pty Ltd	Kta Airport - Certification 3 Aviation	2,178.00
EFT28580	13.06.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal/Towing	1,592.80
EFT28581	13.06.2014	Karratha Water Polo Association Inc.	Sports Funding Scheme - State Country Men's And Women's Water Polo Teams	1,050.00
EFT28582	13.06.2014	Murcolbar Holdings Pty Ltd t/as MJ & CM West Transport Services	Float 35 Tonne Excavator From Cossack Gravel Pit To 40 Mile Gravel Pit	1,161.60
EFT28583	13.06.2014	Liquor Traders Australia Pty Ltd	TTI - Bar Expenses	3,605.05
EFT28584	13.06.2014	Lomax Family Trust T/a Lomax Media	Production Of TV Commercial To Promote NAIDOC Week	1,210.00
EFT28585	13.06.2014	Leethall Constructions Pty Ltd	KLP - Install Glass Panels To Sports Doors	9,713.00
EFT28586	13.06.2014	Lynette DiCiero TA Artist's Chronicle	Cossack Art Awards - Web Posting Call For Artists In Artists Chronicle	400.00
EFT28587	13.06.2014	Macdonald Johnston Engineering	Stock	332.43
EFT28588	13.06.2014	Modern Teaching Aids Pty Ltd	Wickham Library - Craft Items for Programs	333.80
EFT28589	13.06.2014	Mercury Firesafety Pty Ltd	KLP - Test & Tag And Inspect Fire Extinguishers And Blankets	1,281.50
EFT28590	13.06.2014	Lesley A Munro	Cossack Artist In Residence - Progress Payment #1. FY 13/14 Instalment	1,000.00
EFT28591	13.06.2014	Mark Borg T/As Affordable Billiards	Youth Shed - Replacement of Pool Table	301.40
EFT28592	13.06.2014	North West Tree Services	Cyclone Christine Damages Various Tree Works at Various Sites	35,203.90
EFT28593	13.06.2014	Netregistry Pty Ltd	karratha.wa.gov.au Domain Registration For 2 Years (04/06/2014 To 04/06/2016)	47.85
EFT28594	13.06.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Spring Water Refills	160.75
EFT28595	13.06.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Spring Water Refills	30.25
EFT28596	13.06.2014	Neverfail Springwater Pty Ltd - Marketing & Communication	Spring Water Refills	158.25
EFT28597	13.06.2014	OTS Landscaping Service	KTA Airport - Poison Weeds	1,386.00
EFT28598	13.06.2014	Hanson Construction Materials Pty Ltd	KLP - Concrete Footpath Mix	947.10
EFT28599	13.06.2014	Pilbara Institute	Amphitheatre Venue Hire Fees	4,240.00
EFT28600	13.06.2014	Pilbara Copy Service	Photocopier Charges	140.36
EFT28601	13.06.2014	P&G Body Builders	Fabrication Of Bunded Chemical Cabinet To Pest Control Vehicle	3,795.00
EFT28602	13.06.2014	Pt Walcott Volunteer Sea Search & Rescue	Bucks For Bags Donation	774.00
EFT28603	13.06.2014	David Pentz	Cancelled Cheque	0.00
EFT28604	13.06.2014	Prompt Fencing Pty Ltd	RAC - Supply And Install New Security Fence Damaged During Cyclone Christine	62,977.20
EFT28605	13.06.2014	Peak 1 Boxing Club	Bucks for Bags Donation	174.00
EFT28606	13.06.2014	A Patterson	Reimbursement For Fitness Staff Training Costs	529.00

Chq/EFT	Date	Name	Description	Amount
EFT28607	13.06.2014	Paul Malone t/as Preservation Services	Treatment Of Watson Collection Letters/Documents	3,795.00
EFT28608	13.06.2014	Pilbara Ice Machines WA Pty Ltd	KLP - Ice Machine / Filter Set	4,411.00
EFT28609	13.06.2014	Roy Galvin & Co Pty Ltd	Karratha Golf Course - Stainless Steel Repair Clamp	306.09
EFT28610	13.06.2014	Raiders Boxing Club	Grant Reference: SP/02/FEB/2014 For The Purchase Of Head Gear And Protection Only	550.00
EFT28611	13.06.2014	Reds Productions Pty Ltd	Youth Shed - Mini Reptile Expo Dampier	1,760.00
EFT28612	13.06.2014	Roebourne General Food Store (Cafe)	Catering	515.00
EFT28613	13.06.2014	Amcap (Formerly Skipper Truck Parts)	Stock	130.52
EFT28614	13.06.2014	Statewide Bearings	Plant Parts	209.09
EFT28615	13.06.2014	Kmart Karratha	Youth Services Eastern Corridor - Reptile Expo Expenses	57.00
EFT28616	13.06.2014	Sunny Sign Company Pty Ltd	Stock	216.04
EFT28617	13.06.2014	Statewide Turf Services	Aerating Of Playing Fields As Per Turf Management Tender	16,434.00
EFT28618	13.06.2014	Shelf Cleaning Services Pty Ltd	Vacant Clean 20/05/2014	1,391.50
EFT28619	13.06.2014	T Stewart	Reimbursement Of Allowances - Perth 21-24/05/14	215.95
EFT28620	13.06.2014	Designa Sabar Pty Ltd	Kta Airport - Nortech Iso Nortech Prox Card	605.00
EFT28621	13.06.2014	Seatadvisor Pty Ltd	Fee On Ticket Sales Across Cinema And Events - May 2014.	1,148.40
EFT28622	13.06.2014	Securepay Pty Ltd	Web Payments For Ticketing System - May 2014	132.33
EFT28623	13.06.2014	Sony Pictures Releasing	Moonrise Cinema - Screening Fees	337.19
EFT28624	13.06.2014	Skilled Group Limited	KTA Airport - Labour Hire	0.00
EFT28625	13.06.2014	Scott Printers Pty Ltd	Cancelled Cheque	368.50
EFT28626	13.06.2014	Trugrade Pty Ltd	Stock	161.29
EFT28627	13.06.2014	State Library of WA (Office of Shared Services)	Dampier Library - Lost And Damaged State Library Resources	26.40
EFT28628	13.06.2014	Think Promotional	Cossack Family Day - Merchandise	2,948.00
EFT28629	13.06.2014	Terre Rouge Ballet Inc	Annual Community Sponsorship Scheme	4,750.00
EFT28630	13.06.2014	Mirislaw turski t/as Top Colour	Kerbside Numbering For 4000 Properties In Bulgarra Dampier Point Samson Baynton And Millars Well	18,456.00
EFT28631	13.06.2014	The WA Roadline Removal Trust	KTA Airport - Removal And Vacuum Recovery Of Excess Rubber Build-up From Runway	45,787.50
EFT28632	13.06.2014	Karratha Timber & Building Supplies (formerly Versatile)	Stock	546.75
EFT28633	13.06.2014	Woolworths (WA) Ltd	Youth Services Eastern Corridor - Skate Arvo 28.5.14 BBQ & Prizes	843.48
EFT28634	13.06.2014	West-Sure Group	TTI - Security and Cash Collection Transit Services May 2014	1,161.60
EFT28635	13.06.2014	Western Australia Police	Volunteer National Police Check	120.80
EFT28636	13.06.2014	Wrapped Creations	Cancelled Cheque	0.00
EFT28637	13.06.2014	Wickham Wolves Football Club	Bucks For Bags Donation	1,146.00
EFT28638	13.06.2014	Wickham Tidy Towns	Bucks For Bags Donation	1,908.00
EFT28639	13.06.2014	Weerianna Street Media	NAIDOC Week - Food And Free Healthy Snacks For Murujuga Rangers	2,520.00
EFT28640	13.06.2014	Lee Willoughby t/as Willoughby Carpentry	7 Mile Waste - Progress Claim #5 - Release 50% of Retention Held	9,209.09
EFT28641	13.06.2014	Wickham Netball Association Inc	Bucks For Bags Donation	180.00
EFT28642	13.06.2014	Andrew Winton	Twilight Tunes Live Music - Performance Fee for Red Dog Festival	3,000.00
EFT28643	13.06.2014	Michael Wolf t/as The Black String Puppet Theatre	Red Earth Arts Festival - Puppet Shows	4,500.00

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EFT28644	13.06.2014	Wangler Investments Pty Ltd T/as Western Angler	Two Annual Subscriptions For Western Angler	90.00
EFT28645	13.06.2014	Wickham Junior Wasps	Bucks For Bags Donation	318.00
EFT28646	17.06.2014	Cameron Marshall	Refund - Verge Bond	3,000.00
EFT28647	19.06.2014	Australia Post	Postage charges	1,585.44
EFT28648	19.06.2014	Associate Contracting Electrical	7 Mile Waste - Supply And Installation Of Additional Conduit	4,675.00
EFT28649	19.06.2014	Aerodrome Management Services Pty Ltd	KTA Airport - Undertake Assessment On Airport Lighting In Relation To CASA MOS139 Standards Provide Written Assessment Report On Findings.	6,977.85
EFT28650	19.06.2014	Pilbara Bakeries T/A BT's Bakery	Kiosk Bread Deliveries May 2014	2,160.61
EFT28651	19.06.2014	Staples Australia (formerly Corporate Express)	Kta Airport - Emergency Evacuation Map Frames	2,569.44
EFT28652	19.06.2014	WBHO Civil Pty Ltd	Refund For Invoice 77699 Paid Twice On 02/05 & 15/05/14	10,054.66
EFT28653	19.06.2014	Transpacific Cleanaway	Kta Airport - Daily Skip Bin Services For May 2014	2,589.18
EFT28654	19.06.2014	Chandler Macleod	7 Mile Waste Labour Hire - Litter Picker Crew	29,253.39
EFT28655	19.06.2014	Signature Music Pty Ltd	Moonrise Cinema - May 2014 Technician fee	6,696.25
EFT28656	19.06.2014	GHD Pty Ltd	RFT 30-13/14 Karratha Light Industrial Area Road Upgrade	29,213.80
EFT28657	19.06.2014	Garrards Pty Ltd	Stock	5,646.57
EFT28658	19.06.2014	G Harlen	Reimbursement Of Food For Cleansweep Meeting 10/06/14	20.29
EFT28659	19.06.2014	Hart Sport	KLP - Program and Gym Equipment	545.50
EFT28660	19.06.2014	Hathaway's Lubricants	Stock	1,715.00
EFT28661	19.06.2014	Spectacles 2-4-1	Prescription Sun Glasses	440.00
EFT28662	19.06.2014	Karratha Visitor Centre	Full Page Advertisement In The Pilbara Coast Holiday Planner 2015	1,250.00
EFT28663	19.06.2014	Karratha International Hotel	Youth Shed - Accommodation For B. Holland And M. Cooper 23-24/05/14	1,912.00
EFT28664	19.06.2014	Karratha Earthmoving & Sand Supplies	Yaburara Heritage Trail - Boulder Project Rotary Car Park	1,634.16
EFT28665	19.06.2014	Best Western Karratha Central Apartments	Accommodation for A. Winton Duo for Twilight Tunes at Red Dog Festival 1st June 2014.	388.20
EFT28666	19.06.2014	Karratha Districts Junior Soccer Association	GRANT SP/04/MAY/2014 - North West Intertown Competition	1,100.00
EFT28667	19.06.2014	Karratha Community House	2013/14 Annual Community Sponsorship - Final amount	1,365.28
EFT28668	19.06.2014	LRW/S Electrical	Stock	77.00
EFT28669	19.06.2014	Les Mills Aerobics Australia	Aerobics Class Fees	1,348.92
EFT28670	19.06.2014	Lil's Retravision Karratha	KLP - Slim Mount Articulated Bracket	596.00
EFT28671	19.06.2014	Caltex Energy WA (Link Energy Pty Ltd)	Fuel	24,266.43
EFT28672	19.06.2014	Mercure Hotel - Perth	Accommodation - L DuBois 27-30/05/14	687.00
EFT28673	19.06.2014	Midalia Steel	Parts - Supply Steel As Per Quote 8970611	183.41
EFT28674	19.06.2014	WALGA (Marketforce)	Advertising	337.77
EFT28675	18.06.2014	Dampier Playgroup Inc	Grant Reference CC/05/MAY/2014 - Inflatable Water Slide For Dampier Playgroup	1,034.00
EFT28676	18.06.2014	Norwest Sand & Gravel Pty Ltd	Hire 140 Grader - 04/06/14 To 05/06/14 Service Grade Roebourne Race Track	1,760.00
EFT28677	18.06.2014	Oem Group Pty Ltd	Parts	134.20
EFT28678	18.06.2014	Parry's Merchants	Kiosk Stock	21,416.13
EFT28679	18.06.2014	Sebel Furniture Ltd	KLP - Flat fold Trolleys x 3	2,376.00
EFT28680	18.06.2014	St John Ambulance-Karratha	Apply First Aid Course	1,990.00
EFT28681	18.06.2014	Royal Life Saving Society WA Inc	KLP - Code Of Practise Safety Assessment	653.40
EFT28682	18.06.2014	TNT Express	Freight	631.54
EFT28683	18.06.2014	Truck Centre (WA) Pty Ltd	Parts Freight	55.00

Chq/EFT	Date	Name	Description	Amount
EFT28684	18.06.2014	Thrifty Car Rental	Hire Car - D Hutton Whilst Attending Meetings And Training 21/5-24/5/2014	155.98
EFT28685	19.06.2014	Atom Supply	Hand Tools	2,887.20
EFT28686	19.06.2014	Blackwoods (Atkins Carlyle Ltd)	7 Mile Waste - Pallet Poly Slimline	7,231.04
EFT28687	19.06.2014	Australasian Performing Right Assoc (APRA)	KLP - License Fees Fitness Centre Background Music.	1,835.56
EFT28688	19.06.2014	Protector Alsafe	Protection Equipment	995.98
EFT28689	19.06.2014	Dorma Australia Pty Ltd	6 Monthly Inspection Of Automatic Doors	3,544.22
EFT28690	19.06.2014	Abco Products	Youth Shed - Henry Dry Vacuum Red	1,247.34
EFT28691	19.06.2014	Abberfield Industries Pty Ltd	KLP - Light Tokens	207.90
EFT28692	19.06.2014	Avdata Australia	Kta Airport - Avdata Monthly Reporting Fee & Billing Service April 2014	2,861.57
EFT28693	19.06.2014	Airport Security Pty Ltd	ASIC Prints	280.00
EFT28694	19.06.2014	Advam Pty Ltd	Kta Airport - Advam Services May 2014	399.30
EFT28695	19.06.2014	Ashdown-Ingram	Parts for Repairs	602.53
EFT28696	19.06.2014	Abel Concepts (Aust) Pty Ltd	KLP - 2x AFL Goal Posts Ground Tubes Off Season Caps & Security Locking	11,561.00
EFT28697	19.06.2014	Altara Group Pty Ltd	Kta Airport - Formatting And Amendments Of Compliance Statement Manual	6,296.22
EFT28698	19.06.2014	Art Almanac Division of Nextmedia	Advertising - Cossack Art Awards	1,255.50
EFT28699	19.06.2014	BOC Limited	Oxygen / Gas Cylinder Refills	836.14
EFT28700	19.06.2014	Bunzl Ltd	Stock	1,640.60
EFT28701	19.06.2014	BC Lock & Key	Master SoR Padlock, Re-barrel Locks, Key Cutting	1,139.40
EFT28702	19.06.2014	BCH Engineering Consultants Pty Ltd	Cossack Seawall Investigation - Progress Claim # 2	5,252.50
EFT28703	19.06.2014	Beacon Equipment	Stock	387.20
EFT28704	19.06.2014	BRL Building Company	Cossack Museum - Repair Soakwell Washing Away Surrounding Soil	8,160.75
EFT28705	19.06.2014	Bannerconda	Dampier - Replacing Cyclone Damaged Banners.	4,169.00
EFT28706	19.06.2014	Coates Hire Operations	Hire 15 Tonne Pad Foot Roller (As Per Quote 431982) For Foot-bridge Approaches Dampier Rd - 03/05/14 to 05/05/14	1,048.17
EFT28707	19.06.2014	Coca-Cola Amatil (Holdings) Ltd	Kiosk Stock	3,497.34
EFT28708	19.06.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts	941.84
EFT28709	19.06.2014	Chadson Engineering Pty Ltd	KLP - Water Service Tests	247.50
EFT28710	19.06.2014	Chemform	Stock	892.32
EFT28711	19.06.2014	Cummins South Pacific Pty Ltd	Parts	1,410.60
EFT28712	19.06.2014	Snap Pilbara (formerly Coral Coast Print)	Karratha Golf Course Score Cards	495.00
EFT28713	19.06.2014	I Chapman	Reimbursement - Fuel & Accommodation Allowance	213.43
EFT28714	19.06.2014	Carpet Hotline Commercial	Stock	1,210.00
EFT28715	19.06.2014	Code Group Pty Ltd	Building Certification Services - Dampier Community Hub. Part A	8,250.00
EFT28716	19.06.2014	Richard Chamberlain	Design of Grass Greens at Karratha Country Club Golf Course - Visit #4	2,200.00
EFT28717	19.06.2014	Comtec Data Pty Ltd	Telstra Pit And Pipe Headworks At SES Wickham Project	15,268.00
EFT28718	19.06.2014	Church Communities Australia Ltd T/as Danthonia Designs	Yaburara Heritage Trail - Revision 4 Final 50%	12,145.54
EFT28719	19.06.2014	Discovery Sailing Adventures	Development - Charter Cruise (22 people) Local History & Rock Art Focus 31/05/14	6,040.00
EFT28720	19.06.2014	Design Co-Operative Ltd	Rio Tinto Communications Plan 2014/15 - Design And Production	6,270.00

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EFT28721	19.06.2014	Donald Cant Watts Corke (wa) Pty Ltd	Surveyor Consultancy Services For Dampier Community Hub Project	4,400.00
EFT28722	19.06.2014	DA Cleaton & DJ Fraser T/A Drawing Boards	Youth Shed - Final 50% Payment Drawing Boards (Make A Move) 31/5/14 - 6/6/14	1,885.00
EFT28723	19.06.2014	E & MJ Rosher Pty Ltd	Stock	1,186.00
EFT28724	19.06.2014	Environmental Industries	POS Maintenance - February 2014	10,128.00
EFT28725	19.06.2014	Ezi-Hose Pty Ltd	Plant Repairs	4,526.81
EFT28726	19.06.2014	Ergolink	Karratha Library - Furniture	2,033.65
EFT28727	19.06.2014	Farinosi & Sons Pty Ltd	Hand Tools / Consumables	21.00
EFT28728	19.06.2014	Fulham Christopher	KATU Public Art Submission Allowance For Short-listed Artist	1,000.00
EFT28729	19.06.2014	GES Consulting	Consulting Fees 26/05/2014 - 06/06/14	6,930.00
EFT28730	19.06.2014	Gresley Abas Pty Ltd	Consultancy Services As Per Tender 29 - 12/13	36,970.43
EFT28731	19.06.2014	Good Reading Magazine Pty Ltd	Karratha Library - 12 Month Subscription For Good Reading Magazine Australia	99.50
EFT28732	19.06.2014	Simon Gilby Artist	Roebourne War Memorial Concept Design (11/12 Birra Birra Ex-gratia)	1,100.00
EFT28733	20.06.2014	Abraham Traffic Management Services Pty Ltd	Road Traffic Management Plan - ANZAC Day 2014	165.00
EFT28734	20.06.2014	Meagan Lee Burmaz	Rates refund	651.50
EFT28735	20.06.2014	Home Hardware Karratha	Kta Airport - Key Cutting & Hooks For Hanging Tools & Storage Cabinet	607.83
EFT28736	20.06.2014	Hydramet	Supply Of Replacement UPS And Battery Pack	6,388.36
EFT28737	20.06.2014	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	Tech Services - Camera	369.98
EFT28738	20.06.2014	Horabin's Trust	HR - Two 1/2 Day Workshops - Bullshit. Consultation Preparation & Presentation Travel Time Flights Copies Of Bullshit.	12,100.00
EFT28739	20.06.2014	B Hogan	Reimbursements - Cleaverville Caretaker	219.21
EFT28740	20.06.2014	D Hutton	Reimbursement - Meal Allowance Training 21-24/5/14	125.35
EFT28741	20.06.2014	Iron Mountain Australia Pty Ltd	Storage Of Corporate Compliance Archives May 2014	245.09
EFT28742	20.06.2014	Jacksons Drawing Supplies Pty Ltd	Program Supplies	56.75
EFT28743	20.06.2014	James Bennett Pty Limited	Karratha Library - New Resources	561.37
EFT28744	20.06.2014	Johnnie Mac	International Day Of Aged Care Roebourne. Entertainment Karaoke	200.00
EFT28745	20.06.2014	Karratha Smash Repairs	Insurance Excess'	1,200.00
EFT28746	20.06.2014	Karratha Auto Electrics	Plant Repairs - Various	6,024.39
EFT28747	20.06.2014	Karratha Fluid Power	Parts for Repairs	113.96
EFT28748	20.06.2014	Karratha Community Association	ACADS - 2012/13 Claim 5	3,831.74
EFT28749	20.06.2014	Karratha Self Storage	KSS Monthly Storage Unit 0007 - 22/6/14 To 21/7/14	450.00
EFT28750	20.06.2014	Karratha Newsagency - TTI Account	Newspapers And Magazines	522.18
EFT28751	20.06.2014	Karratha Newsagency - KLP Account	Magazine Subscriptions	49.40
EFT28752	20.06.2014	Karratha Mechanical Services	Carry Out Scheduled Services	442.66
EFT28753	20.06.2014	Peter Keelan	Editing And Production Of Roebourne And Wickham Youth Films	3,735.00
EFT28754	20.06.2014	Kelly Rattigan Architects Pty Ltd	Travel Costs for Shortlisted Tender Presentation - Karratha Cultural Precinct 1.05.2014	3,040.63
EFT28755	20.06.2014	Lyons & Peirce	Kta Airport - Potable Water 17/04/14	4,609.00
EFT28756	20.06.2014	Murcolbar Holdings Pty Ltd t/as MJ & CM West Transport Services	Hire Float To Move 35 Tonne Excavator From 40 Mile Gravel Pit To SOR Depot	1,161.60
EFT28757	20.06.2014	Landgate	Rural UV - General Revaluation 13/14	1,362.50

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EFT28758	20.06.2014	Liquor Traders Australia Pty Ltd	TTI - Bar Expenses	5,635.25
EFT28759	20.06.2014	Macdonald Johnston Engineering	Parts	1,956.14
EFT28760	20.06.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Daily Maintenance & Servicing WWTP	20,939.01
EFT28761	20.06.2014	Monnif Pty Ltd T/a Montys Plant Hire	Wet Hire 25 Tonne Excavator For Scour Protection On 40 Mile Rd 21/05 To 22/05/14	1,914.00
EFT28762	20.06.2014	MSC Safe Company	Karratha Library - Electronic Safety Cabinets	2,700.00
EFT28763	20.06.2014	Daniel Moore t/as Upstart Productions	Sean Choolburra NAIDOC MC And Performance 50% Deposit 6 And 13 July	2,000.00
EFT28764	20.06.2014	NBS Signmakers	Fit Decals To PIRSA Crash Trailers (Police Decals Supplied)	726.00
EFT28765	20.06.2014	Redwave Media Ltd	Radio Advertising Campaign - Graffiti Report And Rewards Campaign - May 2014	3,300.00
EFT28766	20.06.2014	National Trust Of Australia (WA)	Report On Cossack After Cyclone Christine	6,455.73
EFT28767	20.06.2014	NYFL Ltd	Extra City Cleanup In Roebourne 31/3/14 - 4/4/14	13,244.00
EFT28768	20.06.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	Spring Water Refills	146.25
EFT28769	20.06.2014	Hanson Construction Materials Pty Ltd	7 Mile Waste - Aggregate Including Truck And Dog Delivery For Road Maintenance	10,949.11
EFT28770	20.06.2014	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Kta Airport - Report for Surface Friction Survey on Runway	11,220.00
EFT28771	20.06.2014	Pilbara Motor Group	Parts for Repairs	168.08
EFT28772	20.06.2014	Pilbara Water & Gas	Replacement Gas Bottles	360.00
EFT28773	20.06.2014	Pilbara Access Management Solutions Wa	Hire Of 3 Scaffold Platforms And One Set Of Stairs	804.05
EFT28774	20.06.2014	D Pentz	Reimbursement Of Allowances - Perth Planning Meeting 04/06/14	25.40
EFT28775	20.06.2014	Promotion Products Pty Ltd	Promotional Merchandise For KLP 1st Birthday Celebrations.	4,997.03
EFT28776	20.06.2014	Prompt Fencing Pty Ltd	Cnr Dampier Hwy & Galbraith Rd - Supply and Install Hand Rails	4,394.50
EFT28777	20.06.2014	Perth Safety Products	Traffic/Street Signs	742.50
EFT28778	20.06.2014	Print Sync Norwest Business Solutions	Canon Digital Multifunction Device	3,740.00
EFT28779	20.06.2014	Pilbara Traffic Management Pty Ltd	Traffic Management Plan For Relocation Of Palms	1,100.00
EFT28780	20.06.2014	Quinntessential Marketing	Online Survey - Employee Engagement Survey Licence 15/5/14 - 14/5/15	7,095.00
EFT28781	20.06.2014	Repco Auto Parts	Mega Bunding Tray & Support	493.90
EFT28782	20.06.2014	Roebourne Dingo Hire	Vehicle Removal/Towing	1,540.00
EFT28783	20.06.2014	RPS Australia East Pty Ltd	Playground Project - Design for Bulgarra Public Open Space	16,357.00
EFT28784	20.06.2014	Roebourne General Food Store (Cafe)	Australia Day Celebrations - Catering For Community Consultation	105.00
EFT28785	20.06.2014	Statewide Bearings	Parts	154.00
EFT28786	20.06.2014	Kmart Karratha	The Youth Shed - Replacement Of Basketball Ring	89.00
EFT28787	20.06.2014	Speedo Australia Pty Ltd	KLP - Speedo Merchandise For Proshop	747.45
EFT28788	20.06.2014	Slater-Gartrell Sports	KLP - Clubline Linemarker & Paint For Oval	1,358.50
EFT28789	20.06.2014	Decor8 Australia Pty Ltd	Point Samson - Acid Clean Outdoor Shower	880.00
EFT28790	20.06.2014	Swoon Design Studio	Street Drinking Rollup Banners For Wickham And Roebourne	1,327.70
EFT28791	20.06.2014	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement - Annual Fee May 2014 - May 2015	3,684.52
EFT28792	20.06.2014	G Shoemark	Staff Relocation	419.75
EFT28793	20.06.2014	Smokemart	TTI - Bar Expenses	1,529.40
EFT28794	20.06.2014	Scope Business Imaging	Kta Airport - Monthly Service May 2014	223.30
EFT28795	20.06.2014	Skilled Group Limited	KTA Airport - Labour Hire K Skiba W/E 17/05/14 41.5hrs	4,328.62

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EFT28796	20.06.2014	Smiths Detection (Australia) Pty Ltd	Kta Airport - Verification Pen 500DT	214.50
EFT28797	20.06.2014	TCS Pilbara Pty Ltd	7 Mile Waste - Assessment And Compliance Certification Of The New Loading Ramp With Steel Shade Structure	1,155.00
EFT28798	20.06.2014	The Trustee For Scarborough Painting Services (Northwest) Unit Trust	Dampier Hwy Shared Path Stage 3 - Install Line Marking	5,764.00
EFT28799	20.06.2014	Twisted Vaudeville Circus	Red Earth Arts Festival - Performance Fee for Twisted Vaudeville Circus	12,100.00
EFT28800	20.06.2014	Uniqco (WA) Pty Ltd	Plant and Vehicle Bureau Service - May 2014	3,144.17
EFT28801	20.06.2014	Universal Pictures International Australasia Pty Ltd	Moonrise - Screening Fees	1,866.00
EFT28802	20.06.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware	39.51
EFT28803	20.06.2014	Vivid Group Pty Ltd	Tender - Rft 16 - 13/14 Implementation Of A Microsoft Sharepoint Intranet Solution	37,115.10
EFT28804	20.06.2014	Westrac Equipment Pty Ltd	Stock	85.49
EFT28805	20.06.2014	Woolworths (WA) Ltd	Kiosk Stock	593.18
EFT28806	20.06.2014	Wormald Australia Pty Ltd	Routine Inspections and Maintenance on Fire Systems	12,692.48
EFT28807	20.06.2014	Wickham Primary P & C Assn	Bucks For Bags Donation	120.00
EFT28808	20.06.2014	A Ward	Reimbursement Of Payment For Volunteers Recognition 23/05/14	2,386.00
EFT28809	20.06.2014	Weerianna Street Media	KATU Public Art Submission Allowance For Short-listed Artist	2,200.00
EFT28810	20.06.2014	Wavesound Pty Ltd	Kta Library - Oneclickdigital Service Package	4,351.05
EFT28811	20.06.2014	West Australian Newspapers Limited	Screening Fees - May 2014	18,561.30
EFT28812	20.06.2014	Wickham Netball Association Inc	Grant Reference SP/12/FEB/2014	1,000.00
EFT28813	20.06.2014	Yakka Pty Ltd	Uniforms	2,645.35
EFT28814	20.06.2014	Yoga Energy	Seniors Yoga 2014	1,200.00
EFT28815	19.06.2014	Keith Christensen-mortgage	Home Ownership Allowance	572.00
EFT28816	19.06.2014	City of Karratha Social Club	Payroll deductions	1,167.60
EFT28817	19.06.2014	Terrance Swetman	Home Ownership Allowance	555.00
EFT28818	19.06.2014	GAN Soon Lee (Mortgage Account)	Home Ownership Allowance	1,427.64
EFT28819	19.06.2014	MAXXIA Pty Ltd	Payroll deductions	4,769.69
EFT28820	19.06.2014	S SUBRAMONEY - MORTGAGE ACCOUNT	Home Ownership Allowance	900.00
EFT28821	25.06.2014	Australian Taxation Office	Payroll deductions	273,338.00
EFT28822	25.06.2014	Child Support Agency	Payroll deductions	1,160.44
EFT28823	19.06.2014	Mettler Toledo Limited	7 Mile - Progress Claim Completion	55,317.90
EFT28824	20.06.2014	Karratha First National Real Estate	Lease Fees	22,185.93
EFT28825	20.06.2014	North West Realty	Lease Fees	14,660.71
EFT28826	20.06.2014	Pilbara Real Estate	Lease Fees	19,226.30
EFT28827	20.06.2014	Ray White Real Estate	Lease Fees	10,012.54
EFT28828	20.06.2014	Finbar Karratha Pty Ltd	Lease Fees	4,333.33
EFT28829	20.06.2014	Building Commission (Building Services Levy)	BSL May 2014 - Building Permits	4,516.34
EFT28830	23.06.2014	Arbor Centre Pty Ltd	Relocation Of 13 x Large Palm Trees From The Old KAC Site To Searipple Rd Median Strip	83,325.00
EFT28831	23.06.2014	Bear Valley Pty Ltd t/as Pondplan Excavating	Shredding Of Green Waste - 7 Mile Waste Facility And The Wickham Transfer Station	58,300.00
EFT28832	23.06.2014	Convic Skate Parks Pty Ltd	Roebourne Skatescape - Stage 1 Construction - Progress Claim #1	154,587.51

Chq/EFT	Date	Name	Description	Amount
EFT28833	23.06.2014	Coral Coast Electrical	7 Mile Upgrade - Installation Of Mains Cables & Switchboard	165,873.40
EFT28834	23.06.2014	Essential Environmental	Consultancy Services For Karratha Revitalisation Plans - Workshop #1 Feb 2014	48,002.07
EFT28835	23.06.2014	Department Of Fire And Emergency Services (ESL Payments)	2013/14 Emergency Services Levy For Rates - Quarter 4	179,414.09
EFT28836	23.06.2014	Leethall Constructions Pty Ltd	Dampier Bus Shelters - Certification Fabrication and Installation (RFT 29-13/14) Progress Claim #1	157,703.77
EFT28837	23.06.2014	MSS Security	Kta Airport - Security Screening Services As Per Council Resolution # 152725.	189,160.20
EFT28838	23.06.2014	Neils Reticulation And Landscaping	Roundabout Landscaping - Brolga/Wedgetail/Gawthorne	60,696.90
EFT28839	23.06.2014	North West Waste Alliance	Sweeping Of Roads Pavements Pathways And Car Parks - May 2014	68,581.56
EFT28840	23.06.2014	Prefab Building Systems Australia Pty Ltd	Wickham SES Building - Progress Claim #6 (RFT 08-13/14)	184,366.11
EFT28841	23.06.2014	Downer Edi Works Pty Ltd	Dampier Hwy - May Works 2014 Removal Kerbs Construct Footpaths Install Pram Ramps Install Hand Rails, Oleander PI - Install Footpaths	263,441.20
EFT28842	23.06.2014	West-Sure Group	Kta Airport - TTI Cash in Transit Services May 2014	53,814.39
EFT28843	25.06.2014	Australian Taxation Office	Payroll deductions	1,360.00
EFT28844	25.06.2014	Australian Taxation Office	Payroll deductions	386.00
EFT28845	25.06.2014	G Bailey	Sitting Fee - June 2014	2,791.67
EFT28846	25.06.2014	J Lally	Sitting Fee - June 2014	4,562.50
EFT28847	25.06.2014	E Smeathers	Sitting Fee - June 2014	2,791.67
EFT28848	25.06.2014	F White-Hartig	Sitting Fee - June 2014	2,741.67
EFT28849	25.06.2014	D Hipworth	Sitting Fee - June 2014	2,791.67
EFT28850	25.06.2014	G Harris	Sitting Fee - June 2014	2,791.67
EFT28851	25.06.2014	N Kickett	Sitting Fee - June 2014	2,791.67
EFT28852	25.06.2014	P Long	Local Government Allowance - June 2014	11,125.00
EFT28853	25.06.2014	J Miller	Sitting Fee - June 2014	2,741.67
EFT28854	25.06.2014	M Saylor	Sitting Fee - June 2014	2,791.67
EFT28855	25.06.2014	R Vandenberg	Sitting Fee - June 2014	2,791.67
EFT28856	25.06.2014	Alpha First Aid Supplies Pty Ltd	Stock - First Aid Supplies	443.85
EFT28857	25.06.2014	Griffin Valuation Advisory (formerly AVP Valuers)	Reinstatement Of Various Land & Building Assets With Fair Value	7,160.00
EFT28858	25.06.2014	Allied Pickfords - Karratha	Storage for transient furniture	6,650.66
EFT28859	25.06.2014	Karratha First National Real Estate	Refund For Duplicate Payment Of Invoice 78232	138.00
EFT28860	25.06.2014	G Bailey	Travel Allowances	315.52
EFT28861	25.06.2014	J Brown	Reimbursement Of Meal Allowance	70.50
EFT28862	25.06.2014	Staples Australia (formerly Corporate Express)	Stationery	3,999.34
EFT28863	25.06.2014	Signature Music Pty Ltd	PA Hire For Skate & Scooter Comp - Make A Move	495.00
EFT28864	25.06.2014	Freo Group Limited	7 Mile Waste - 25t Franna To Relocation Of Portable Building	2,334.29
EFT28865	25.06.2014	Hart Sport	KLP - Tennis Net	994.50
EFT28866	25.06.2014	ITVision	Update Of NAR Postal Addresses And Property Street Numbering	1,650.00
EFT28867	25.06.2014	Karratha Florist	Refund Of Sign License 140289	100.00
EFT28868	25.06.2014	Karratha International Hotel	Reimbursement For Tobacco Control Grant Scheme Project For Karratha International Hotel	308.00
EFT28869	25.06.2014	Karratha Earthmoving & Sand Supplies	Hire 2 x Road Train Doubles for 15 working days - Resheeting 40 Mile Rd 13-22/05/14	46,519.00
EFT28870	25.06.2014	Mangrove Hotel	Staff Reimburse Expenses - Attending The LGMA North West Conference	188.00
EFT28871	25.06.2014	WALGA (Marketforce)	Training - Customer Service & Complaints Handling - 20/06/14	5,784.87

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EFT28872	25.06.2014	Associate Contracting Electrical	Award of Variation 002 - Revision of Agreed Contract Sum.	61,151.86
EFT28873	25.06.2014	Forpark Australia	Supply And Install Play Equipment As Per RFQ Submission And Quote: Option Six	112,489.30
EFT28874	25.06.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock	2,314.87
EFT28875	25.06.2014	Hotel Ibis Perth	Staff Accommodation - 03-04/06/14	636.30
EFT28876	25.06.2014	B Pezzali	Reimbursement Of Water Usage	163.39
EFT28877	25.06.2014	Parry's Merchants	Kiosk Stock	5,579.25
EFT28878	25.06.2014	Ray White Real Estate	Water Usage Charges	50.43
EFT28879	25.06.2014	Reliance Petroleum	Fuel	23,856.38
EFT28880	25.06.2014	TNT Express	Freight	547.09
EFT28881	25.06.2014	The Retic Shop	Stock	1,140.61
EFT28882	25.06.2014	Thrifty Car Rental	Car Hire	207.98
EFT28883	25.06.2014	Visimax	Stock	692.72
EFT28884	25.06.2014	Wickham Kindergym	Wickham Bucks For Bags 25/05/14	132.00
EFT28885	25.06.2014	Wridgways	Staff Relocation	4,750.90
EFT28886	25.06.2014	Atom Supply	Stock	90.55
EFT28887	25.06.2014	Protector Alsafe	Safety Boots	467.17
EFT28888	25.06.2014	Attorney-General's Department	Kta Airport - Aus Check Lodgements x 22	2,156.00
EFT28889	25.06.2014	Avdata Australia	Kta Airport - Avdata Monthly Reporting Fee & Billing Service Fees May 2014	678.18
EFT28890	25.06.2014	The Artists Foundation Of WA T/As Artsource	Cossack Art Awards 2014 - Per Diem Allowances Katy Eccles 22 Days @ \$100 Consuelo 8 Days @ \$100	3,300.00
EFT28891	25.06.2014	ARUP Pty Ltd	Planning - Review Notice For JDAP File Hilton Hotel	3,201.00
EFT28892	25.06.2014	Ampac Debt Recovery	Debt Recovery For May 2014	8,449.80
EFT28893	25.06.2014	Aviation Safety Management Pty Ltd	SERA Training - Safety Management System 27-29.05.2014	1,980.00
EFT28894	25.06.2014	Altara Group Pty Ltd	Kta Airport - Formatting Of AM&AEP Compliance Check	428.93
EFT28895	25.06.2014	Avsec Consulting Pty Limited	Cancelled Cheque	0.00
EFT28896	25.06.2014	Barth Bros Automotive Machine	Plant Repairs	165.10
EFT28897	25.06.2014	Beaurepaires	Plant Repairs	576.50
EFT28898	25.06.2014	BC Lock & Key	Key Cutting	39.60
EFT28899	25.06.2014	Morgan Bain	Melbourne Comedy Festival 2014 - Musical Performance 20/6/14	3,000.00
EFT28900	25.06.2014	Centurion Transport Co Pty Ltd	Freight	2,990.79
EFT28901	25.06.2014	Coates Hire Operations	Hire 15 Tonne Pad Foot Roller - Dampier Rd Foot Path Bridge Works	805.84
EFT28902	25.06.2014	Coca-Cola Amatil (Holdings) Ltd	Kiosk Stock	3,285.43
EFT28903	25.06.2014	Snap Pilbara (formerly Coral Coast Print)	KLP - Large Novelty Cheque 1st Birthday Sprint For Cash Prize	440.11
EFT28904	25.06.2014	CMA Contracting Pty Ltd	Kta Airport - RFQ 01 ARO Workshop Demolition	43,246.50
EFT28905	25.06.2014	David Gray And Company Pty Limited	Stock	1,133.88
EFT28906	25.06.2014	Dan Duggan T/A Magnetism Art & Design	Youth Shed - Urban Art Project Coordinating Artist Fees	26,532.00
EFT28907	25.06.2014	Dirtz Trax N Trailz	Refurbishment Of Bulgarra BMX Pocket Park	15,694.00
EFT28908	25.06.2014	Dynamite Concrete Construction	Kta Airport - Fix Brick Paving To Front Of Terminal Part Of Kahu Project	462.00
EFT28909	25.06.2014	Design Co-Operative Ltd	Yaburara Trail Signage - Trailhead Maps & Interpretive Panels	38,410.56
EFT28910	25.06.2014	Lisa Pearce t/as Karratha Mobile Veterinary Services	Animal Control	60.00
EFT28911	25.06.2014	A D'Cunha	Reimbursement Of Relocation Expenses	902.70
EFT28912	25.06.2014	H Eaton	Reimbursement - As Per Managers Contract	215.40

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EFT28913	25.06.2014	Essential Environmental	Cossack Visioning Study - Site Analysis Mapping Preparation Project Management	6,085.75
EFT28914	25.06.2014	Elizabeth Richards School Supplies Pty Ltd	Karratha Library - Book Bags	1,131.09
EFT28915	25.06.2014	Farinosi & Sons Pty Ltd	Stock	624.96
EFT28916	25.06.2014	Finbar Karratha Pty Ltd	Electricity Usage Charges	32.47
EFT28917	25.06.2014	Prime Media Group (GWN7)	KLP - TV Advertising May 2014	3,433.10
EFT28918	25.06.2014	Gresley Abas Pty Ltd	V09C - Design Cost Reduction Options	14,096.50
EFT28919	25.06.2014	Feel Creative Pty Ltd	Provision Of Website Design And Content Management Services - Tender 36-13/14	82,500.00
EFT28920	25.06.2014	Big hART Inc	REAF 2014 - Sponsorship Major Live Production. Hip Bone Sticking Out Performance 14/9/2014	70,000.00
EFT28921	25.06.2014	Karratha Environmental Crushing Pty Ltd	7 Mile Waste - Concrete Removal	98,994.06
EFT28922	27.06.2014	Red Dot Stores	Youth Shed - Decorations Friday The 13th Dance Party	29.93
EFT28923	27.06.2014	Roebourne Dingo Hire	Vehicle Removal/Towing	220.00
EFT28924	27.06.2014	Regional Development Australia	Reimbursement For Accommodation For CEO 3-5/03/14 In Canberra	370.00
EFT28925	27.06.2014	Kmart Karratha	Kiosk Stock	97.75
EFT28926	27.06.2014	Smokemart	TTI - Bar Expenses	1,595.10
EFT28927	27.06.2014	Scope Business Imaging	Photocopier Charges	1,965.16
EFT28928	27.06.2014	Select Music Agency	REAF 2014 - Performance Miami Horror Inc. Flights & Accom 27/9/14	27,500.00
EFT28929	27.06.2014	SCITECH	Karratha Library - Science Show 22/05/14	190.00
EFT28930	27.06.2014	Sirva Pty Ltd T/As Allied Pickfords - Dandenong South	Cancelled Cheque	0.00
EFT28931	27.06.2014	Telford Industries	Stock	756.80
EFT28932	27.06.2014	Trugrade Pty Ltd	Stock	186.98
EFT28933	27.06.2014	T-Quip	Stock	262.75
EFT28934	27.06.2014	The Planning Group WA Pty Ltd (TPG)	TPG REF 712-351A - Finalisation Of Storm Surge Policy & Coastal Hazard Risk Plan	2,970.00
EFT28935	27.06.2014	Talis Consultants Pty Ltd T/a Talis Unit Trust	Rft Rrf - Evaluation Report	4,075.50
EFT28936	27.06.2014	The Life Like Company Pty Ltd T/as The Entertainment Store	KLP - Sesame Street Elmo & Cookie Monster Show (50% Deposit)	7,843.00
EFT28937	27.06.2014	The Entertainers Australia (M Burgan & T Burgan t/as)	Cossack Art Awards 2014 - J Valentine Per Diems Plus Expenses Fuel & Return Taxi	310.00
EFT28938	27.06.2014	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware	529.41
EFT28939	27.06.2014	Woolworths (WA) Ltd	Kiosk Stock	529.14
EFT28940	27.06.2014	Wurth Australia Pty Ltd	Stock	69.58
EFT28941	27.06.2014	Wickham Play Group	Donation - Bucks For Bags x 30 Bags	180.00
EFT28942	27.06.2014	A Ward	Reimbursement - As Per Managers Contract	105.00
EFT28943	27.06.2014	Wickham Junior Football Association	Donation - Bucks For Bags x 35 Bags 25/5/14	210.00
EFT28944	27.06.2014	Yakka Pty Ltd	Uniforms	34.58
EFT28945	27.06.2014	Handy Hands Pty Ltd	Garden Maintenance, Spray Weeds, Slash Weeds - Various Sites	25,861.00
EFT28946	27.06.2014	Hames Sharley (WA) Pty Ltd	Searipple Land Precinct Masterplan - Consultancy Opportunities & Constraints Design Scenarios Draft Master Plan	35,981.00
EFT28947	27.06.2014	ISS Facilities	Roebourne Library - Catering For Guest Speaker (L Milne)	162.26
EFT28948	27.06.2014	Ibis Styles Karratha	Accommodation - Black Swan State Theatre Company Midsummer (A Play with Songs) 12/6/14	1,674.00
EFT28949	27.06.2014	Jason Signmakers	Traffic / Street Signage	8,136.81
EFT28950	27.06.2014	JCY Architects & Urban Designers	Karratha Cultural Precinct Modified Concept Design Work	2,787.99

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EFT28951	27.06.2014	James Bennett Pty Limited	Wickham Library - New Resources	230.77
EFT28952	27.06.2014	Karratha Veterinary Hospital	Animal Control	1,324.85
EFT28953	27.06.2014	Sonic HealthPlus (Previously Kinetic Health Group Pty Ltd)	Doctor's Visits - Vaccinations	150.70
EFT28954	27.06.2014	Karratha Newsagency - Admin Office Account	Newspapers And Magazine Subscriptions	49.35
EFT28955	27.06.2014	Karratha Water Polo Association Inc.	Contribution To Help Cover The Cost Of Flights And Accommodation	600.00
EFT28956	27.06.2014	Kelly Rattigan Architects Pty Ltd	Architectural Design Services For Tambrey Pavilion Project	44,913.00
EFT28957	27.06.2014	Landgate	Valuation Expenses - 12/04 To 09/05/14	3,433.92
EFT28958	27.06.2014	LE Roberts Drafting & Design (Karratha CAD Centre)	Site Visit To Investigate Alternative Tactile Indicator Layout For Dampier Bus Shelters	1,056.00
EFT28959	27.06.2014	Lion Hire Pty Ltd	Depot - Works Hire 5 Tonne Excavator 30/05/2014	433.13
EFT28960	27.06.2014	Landmark Products Ltd	Balmoral Rd/Cattrall Park - Footpaths & Bridges Supplied	30,404.00
EFT28961	27.06.2014	Liquor Traders Australia Pty Ltd	TTI - Bar Expenses	3,697.93
EFT28962	27.06.2014	Modern Teaching Aids Pty Ltd	Libraries - Craft Supplies Karratha/Dampier/Wickham	1,751.82
EFT28963	27.06.2014	Malcolm Thompson Pumps	Aquaplus SPL100 Pump Close Coupled to Kohler KDW2204T Engine with Base and Fuel Tank	25,514.50
EFT28964	27.06.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring - June 2014.	1,630.24
EFT28965	27.06.2014	Mandalay Technologies Pty Ltd	Annual Software Subscription 1 July 2014 To 30th June 2015	35,513.78
EFT28966	27.06.2014	Melbourne International Comedy Festival Ltd	Performance Fee for 2014 Melbourne International Comedy Roadshow	4,125.00
EFT28967	27.06.2014	Momentum North Pty Ltd	Rates refund	2,307.23
EFT28968	27.06.2014	North West Tree Services	Removal Of Hazardous Trees Due To Cyclone Christine Damage	8,618.50
EFT28969	27.06.2014	North West Waste Alliance	Street Sweeping	43,680.65
EFT28970	27.06.2014	OTS Landscaping Service	Garden Maintenance	2,200.00
EFT28971	27.06.2014	Pilbara Regional Council	Kta Airport - Screening Services Procurement	5,830.00
EFT28972	27.06.2014	Print Sync Norwest Business Solutions	Photocopier Charges	3,383.13
EFT28973	27.06.2014	Pilbara Traffic Management Pty Ltd	Traffic Mgmt Services For Palm Tree Relocation: KAC Site To Searipple Road - 3 Days	10,890.00
EFT28974	27.06.2014	Point Parking Pty Ltd	Kta Airport - Carpark Management And Monitoring Fee May 2014	5,031.40
EFT28975	27.06.2014	Premier Workplace Solutions	Signing - Speed Humps	5,810.20
EFT28976	27.06.2014	Formas Australia Pty Ltd	Refund - Verge Bond	3,000.00
EFT28977	27.06.2014	Byron Newbold	Refund - Verge Bond	3,000.00
EFT28978	27.06.2014	Helen Wearing	Refund - Travellers Library Membership	50.00
EFT28979	26.06.2014	Cbus	Superannuation contributions	1,002.42
EFT28980	26.06.2014	The Haines Superannuation Fund	Superannuation contributions	683.51
EFT28981	26.06.2014	WA Super (Formerly WALGSP)	Superannuation contributions	210,623.84
EFT28982	26.06.2014	AMP Custom Super	Superannuation contributions	162.72
EFT28983	26.06.2014	Catholic Super & Retirement Fund	Superannuation contributions	77.60
EFT28984	26.06.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	636.96
EFT28985	26.06.2014	J & S Pryor Super Fund	Superannuation contributions	912.92
EFT28986	26.06.2014	Maritime Super	Superannuation contributions	101.70

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EFT28987	26.06.2014	Statewide Super	Superannuation contributions	1,350.62
EFT28988	26.06.2014	Tasplan	Superannuation contributions	1,010.36
EFT28989	26.06.2014	Vision Super	Superannuation contributions	1,763.84
EFT28990	26.06.2014	ESSENTIAL SUPER - TURQUET	Superannuation contributions	408.11
EFT28991	26.06.2014	Local Government Superannuation - BRISBANE	Superannuation contributions	988.40
EFT28992	26.06.2014	MACQUARIE SUPER - HOUNSHAM(JEWKES)	Superannuation contributions	982.38
EFT28993	26.06.2014	QSUPER - BROWN	Superannuation contributions	988.40
EFT28994	26.06.2014	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,010.36
EFT28995	26.06.2014	Environmental Industries	Mowing And Brushcutting Of Drainage Reserves - Various	54,401.11
EFT28996	26.06.2014	Environmental Industries	Mowing And Brushcutting Of Drainage Reserves - Various	74,289.55
EFT28997	27.06.2014	Karratha Contracting Pty Ltd	Leonard Way - Bathroom Refurb, Cossack Bond Store - Repairs, Cossack Museum - Roof Repairs, Cook Close - Electrical works, Tambrey toilet Upgrade, Millars Well Carpark - Repair Cables, 7 Mile Waste - Transportable Connection.	87,607.82
EFT28998	27.06.2014	Karratha Contracting Pty Ltd	Millars Well Pump Installation, Youth Shed - Painting, Pt Samson - Remove Damaged Framework, KLP - Test Generator, Supply of Sucker Truck, Cossack - Mainline Water Leak, Cossack Caretakers - Repair small water leak	61,667.27
EFT28999	27.06.2014	Karratha Contracting Pty Ltd	7 Mile - Relocation Of Water Service and Storage Shed Electrical Connection, Testing and Tagging, 7 Mile - Install Leach Drains, Kta SES - Repair Tower Light	69,215.76
EFT29000	27.06.2014	Initial Hygiene (formerly Pink Hygiene Solutions)	Sanitary Disposal Services	32,347.15
EFT29001	27.06.2014	Decor8 Australia Pty Ltd	Graffiti Removal - April 2014 as per Removal Schedule	24,200.00
EFT29002	27.06.2014	Wrapped Creations	Box Office Ticket Revenue - Gossip Festival 12/05/2014 to 07/06/2014	45,565.00
EFT29003	30.06.2014	Avsec Consulting Pty Limited	Kta Airport - Additional Modules Consultation Online Training	28,500.00
76997	29.05.2014	Water Corporation	Water Usage Charges	13,094.20
76998	05.06.2014	Telstra Corporation Ltd	Telephone Charges	510.00
76999	05.06.2014	Horizon Power	Electricity Usage Charges	21,351.37
77000	05.06.2014	Water Corporation	Water Usage Charges	15,249.21
77001	05.06.2014	Ferro Metals Australia Pty Ltd	Cancelled Cheque	0.00
77002	05.06.2014	Ferro Metals Australia Pty Ltd	Rates refund	776.05
77003	05.06.2014	McLeods & Co Barristers And Solicitors	Legal Advice	13,212.58
77004	05.06.2014	Karen Lombardo	Quarterly Grant Scheme: SP/06/MAY/2014 To Assist With Travel	500.00
77005	05.06.2014	Police Legacy	Donation For The Police Legacy Ride - Karratha To Broome	500.00
77006	05.06.2014	City of Karratha	Payroll deductions	27.16
77007	05.06.2014	City of Karratha	Payroll deductions	1,388.46
77008	09.06.2014	Telstra Corporation Ltd	Telephone Charges	15,590.37
77009	13.06.2014	Karratha Physiotherapy Centre	Physio Appointments	70.00
77010	11.06.2014	Department of Transport	Cancelled Cheque	0.00
77011	13.06.2014	Town Of Cambridge	Payment Of Lost Library Items Belonging To Town Of Cambridge Library	56.75
77012	13.06.2014	Wickham Primary P & C Assn	Cancelled Cheque	0.00
77013	13.06.2014	Telstra Corporation Ltd	Telephone Charges	810.68
77014	13.06.2014	Horizon Power	Electricity Usage Charges	138,377.92

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77015	13.06.2014	Water Corporation	Cancelled Cheque	0.00
77016	13.06.2014	Water Corporation	Water Usage Charges	28,332.15
77017	16.06.2014	City of Karratha	Airport Carpark Float Reimbursement - 3 x Paystations	10,905.00
77018	16.06.2014	Baynton West Primary School	Donation - Food and Supplies for BBQ at KLP's 1st Birthday Celebrations	1,000.00
77019	19.06.2014	Dampier Playgroup Inc	Cancelled Cheque	0.00
77020	18.06.2014	Telstra Corporation Ltd	Telephone Charges	19,463.09
77021	18.06.2014	Vodafone Hutchison Australia Pty Limited	SES Messaging Service - 26/05/14 to 25/06/14	184.98
77022	18.06.2014	Horizon Power	Electricity Usage Charges	5,564.13
77023	19.06.2014	Abraham Traffic Management Services Pty Ltd	Cancelled Cheque	0.00
77024	20.06.2014	HALL Cassie	Refund - 4 x Cancelled Salsa Classes	68.00
77025	20.06.2014	Karratha Physiotherapy Centre	Physio Appointments	200.00
77026	19.06.2014	City of Karratha	Payroll deductions	1,520.87
77027	19.06.2014	City of Karratha	Payroll deductions	2,328.53
77028	19.06.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	684.32
77029	19.06.2014	Lgrceu	Payroll deductions	97.00
77030	20.06.2014	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - May 2014	9,320.43
77031	24.06.2014	Horizon Power	Electricity Usage Charges	15,753.70
77032	25.06.2014	Telstra Corporation Ltd	Telephone Charges	1,418.90
77033	25.06.2014	Horizon Power	Electricity Usage Charges	138,570.81
77034	25.06.2014	Horizon Power	Cancelled Cheque	0.00
77035	25.06.2014	Water Corporation	Water Usage Charges	9,521.66
77036	25.06.2014	Jardine Lloyd Thompson Pty Ltd (formerly LGIS Insurance Broking)	Kta Airport - Property Insurance On Redevelopment	148,391.28
77037	26.06.2014	Australian Super	Superannuation contributions	18,377.60
77038	26.06.2014	Colonial First State Firstchoice Super	Superannuation contributions	4,013.73
77039	26.06.2014	Asgard Superannuation	Superannuation contributions	1,484.49
77040	26.06.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,358.53
77041	26.06.2014	ANZ Smart Choice Super	Superannuation contributions	1,591.48
77042	26.06.2014	AMP Superleader	Superannuation contributions	544.89
77043	26.06.2014	AXA Generations	Payroll deductions	6,425.16
77044	26.06.2014	AMP Super Directions Fund	Superannuation contributions	394.09
77045	26.06.2014	AMP SignatureSuper	Superannuation contributions	1,055.42
77046	26.06.2014	BT Super For Lfe	Superannuation contributions	4,568.06
77047	26.06.2014	CBA Superannuation Savings Account	Superannuation contributions	173.12
77048	26.06.2014	Club Plus Superannuation Scheme	Superannuation contributions	468.82
77049	26.06.2014	First State Super	Superannuation contributions	1,137.48
77050	26.06.2014	100F LIFETRACK PERSONAL SUPERANNUATION	Superannuation contributions	272.60
77051	26.06.2014	Hesta Superannuation	Superannuation contributions	1,478.25
77052	26.06.2014	HostPlus Superannuation	Superannuation contributions	5,445.87
77053	26.06.2014	The Industry Superannuation Fund	Superannuation contributions	1,002.42
77054	26.06.2014	JR Superannuation Fund	Superannuation contributions	465.29
77055	26.06.2014	Local Government Superannuation- SYDNEY	Superannuation contributions	1,277.81
77056	26.06.2014	MLC Nominees Pty Ltd	Superannuation contributions	1,714.87
77057	26.06.2014	MLC Masterkey Superannuation	Superannuation contributions	2,406.82

Chq/EFT	Date	Name	Description	Amount
77058	26.06.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	1,243.32
77059	26.06.2014	NGS Superannuation	Superannuation contributions	1,126.38
77060	26.06.2014	OnePath Masterfund	Superannuation contributions	257.00
77061	26.06.2014	Rest Superannuation	Superannuation contributions	9,216.96
77062	26.06.2014	Superwrap Personal Super Plan	Superannuation contributions	924.22
77063	26.06.2014	Sunsuper Pty Ltd	Superannuation contributions	1,784.71
77064	26.06.2014	Telstra Super Pty Ltd	Superannuation contributions	908.66
77065	26.06.2014	Colonial First State Investments Limited (super)	Superannuation contributions	871.18
77066	26.06.2014	VicSuper	Superannuation contributions	845.74
77067	26.06.2014	Australian Ethical Retail Superannuation Fund	Cancelled Cheque	0.00
77068	30.06.2014	City of Karratha	Multiple - Rec Facilities Misc Items For Accommodation 29/5/14	1,108.15
DD20388.1	15.05.2014	SG Fleet Australia Pty Ltd	Monthly Vehicle Leases	892.90
				6,793,286.76

	05.06.2014	City of Karratha	Payroll F/E 04/06/2014	736,831.73
	19.06.2014	City of Karratha	Payroll F/E 18/06/2014	742,482.63
	23.06.2014	City of Karratha	Wages	1,954.83
	23.06.2014	City of Karratha	Wages	1,778.86
				1,483,048.05

Total Payments

8,276,334.81

9.3 AUDIT AND ORGANISATIONAL RISK COMMITTEE JUNE 2014 MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	13 June 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Confidential Minutes of AORC Meeting 6 June 2014 2. Draft Risk Management Policy

PURPOSE

The purpose of this report is to receive the minutes of the Audit and Organisational Risk Committee (AORC) meeting held on 6 June 2014 and consider the draft Risk Management Policy (Attachment 2).

BACKGROUND

The Audit and Organisational Risk Committee met on 6 June 2014 to discuss the following matters:

- (a) Risk Management Policy – incorporating Risk management objectives and principles together with the Risk Matrix and Control Ratings;
- (b) 2012-13 Annual Financial Report information request – summary of clarification sought from the Department of Local Government & communities regarding Council's 2012/13 Annual Financial Report;
- (c) Project updates - status reports on implementation of internal audit recommendations, business continuity planning project and the business improvement program.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the Audit and Organisational Risk Committee, the Chief Executive Officer and Director Corporate Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Regulation 16 of the *Local Government (Audit) Regulations 1996* makes provision for the function of the audit committee.

POLICY IMPLICATIONS

Council has not previously had a Risk Management Policy.

FINANCIAL IMPLICATIONS

There are no direct financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	4.c.2.3	Develop and or review Council policies, procedures and processes.
Our Services:	4.c.2.3.1	Undertake risk management initiatives via internal audits and reviews.

RISK MANAGEMENT CONSIDERATIONS

All risks are managed with periodic reporting and audit to the Executive and to the Audit and Organisational Risk Committee.

IMPACT ON CAPACITY

The Corporate Compliance team will assist the organisation with the implementation of risk management throughout the organisation. Risk management is a responsibility of all in the organisation.

RELEVANT PRECEDENTS

Outcomes of Audit and Organisational Risk Committee meetings are reported to Council on a quarterly basis.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 16 of the *Local Government (Audit) Regulations 1996* RESOLVES to:

1. RECEIVE the Minutes of the Audit and Organisational Risk Committee meeting held on 6 June 2014; and
2. DEFER consideration of the draft Risk Management Policy pending further review.

CONCLUSION

The major focus of the Audit and Organisational Risk Committee meeting of 6 June 2014 was to consider the draft Risk Management Policy, which captures Council's commitment to the full integration of Risk Management practices into the City's strategic and operational planning processes, and ensuring that a strong risk management culture exists within the organisation.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152895
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Regulations 16 of the *Local Government (Audit) Regulations 1996* RESOLVES to:

- 1. RECEIVE the Minutes of the Audit and Organisational Risk Committee meeting held on 6 June 2014; and**
- 2. APPROVE the draft Risk Management Policy.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

9.4 LOCAL GOVERNMENT NUMBER PLATES

File No:	CA.2
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	8 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To consider the release by the Department of Transport Licensing Division of a new series of local authority number plates recognising the change to the City of Karratha.

BACKGROUND

The Department of Transport provide drivers in Western Australia with a wide variety of options to choose from when deciding what number plate to affix to their motor vehicle, trailer or motor cycle. In addition to a vast array of plates now available for business and customised variations, there is the common State Plate, District Series Plates and Local Authority Plates.

With the Governor's Orders being published in the *WA Government Gazette* on 3 June 2014 advising of the Shire being renamed City of Karratha as of 1 July 2014, a new set of District Series Plates are available from Licensing Services in Karratha that have the prefix KR. There is also an opportunity for new Local Authority Plates to be manufactured for public access.

The display of these plates is usually in reverse order to the District Series Plates where the numbers precede the letter(s) representing the district. A maximum of four numbers is permitted. Additionally there is a logo or crest on the plate instead of the dot with the name of the local government and sometimes an accompanying strap line/motto. The Department of Transport's Plates Section have indicated that there is scope for the retention of the "R" series plates as well as introducing a new series, however this is not recommended given the transition to city status.

Current examples:



Whilst the district plates have the letters "KR" signifying Karratha, the local authority plates are not required to follow suit. These plates can be produced with either a "K" (preceded by 4 numbers) or "KR" (preceded by 3 numbers). Given that two letters only allows 999 plates and it prevents people selecting their birth year (which is a popular option), it is proposed that the plates be 4 numbers followed by the letter "K".



The allocation of these plates is managed by the local government where approval is granted by the local government before the Department of Transport Licensing Division can process the request. The plates currently cost \$220 with \$200 paid to the Department of Transport Licensing Division and the remaining \$20 is retained by the local government as an administration charge. Many local governments have used these plates as a method of fundraising where any excess over \$220 is retained by the local government for a particular fundraising project. It is proposed that a \$400 fee apply with \$180 set aside to fund a cenotaph at the new Arts and Community Precinct. Some local governments have taken the opportunity to auction off the lower numbered Local Authority Plates with proceeds going toward the community project.

Many local governments also take the opportunity to reserve the Local Authority Plates "0000" and "0001" for use by the Mayor and Chief Executive Officer. Should the current incumbents choose not to use the plates, they can be held by the Department of Transport for use (or release) at a future time.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the City Status Working Group.

COMMUNITY CONSULTATION

Enquiries about reserving specific Local Authority Plates have already been received from the public.

In accordance with Section 6.19 of the *Local Government Act 1995* if Council wishes to impose a fee or charge after the budget has been adopted it must, before introducing the fee or charge, give local public notice of the intention to do so and the date from which the fee or charge will be imposed.

STATUTORY IMPLICATIONS

The *Road Traffic (Licensing) Regulations 1975* provides for District Series Plates and Local Authority Plates.

Section 6.16 of the *Local Government Act 1995* provides for the imposition of fees and charges.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Based on previous sales of Local Authority Plates, the additional \$180 for fundraising is expected to raise approximately \$25,000 within the next 10 years.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program: 1.f.4.3 Encourage Community Engagement.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The management of the Local Authority Plates is a function that customer service staff administer.

RELEVANT PRECEDENTS

Local Authority Plates were introduced to the district as a fundraising initiative in July 2002.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2 – Officer's Recommendation plus reserving "0000-K" and "0001-K" for local government use.

That Council by ABSOLUTE Majority pursuant to Sections 3.18 and 6.16 of the *Local Government Act 1995* RESOLVES to:

1. INFORM the Department of Transport Licensing Division that the current "R" series Local Authority Plates are to be REPLACED with a new "K" series (with the new City logo);
2. ADVERTISE the intention to impose a new fee for the "K" local authority plates to be \$400 with effect from 1 August 2014 whereby \$180 is to be set aside to fund a cenotaph at the new Arts and Community Precinct.
3. ADVISE Plates Section to set aside Local Authority Plates "0000-K" and "0001-K" from circulation for the use by the local government (when required);
4. ADVISE the public of a public auction to be held for the sale of the Local Authority Plates within the range 1900 – 2000, with proceeds exceeding the manufacturing cost set by the Department of Transport to go towards a cenotaph at the new Arts and Community Precinct; and
5. ADVISE the public of the release of the new series of Local Authority Plates to take effect as from 1 August 2014.

Option 3 – Variation to Officer’s Recommendation whereby this recommendation incorporates retention of the “R” series with a new logo in addition to the introduced “K” series.

That Council by ABSOLUTE Majority pursuant to Sections 3.18 and 6.16 of the *Local Government Act 1995* RESOLVES to:

1. INFORM the Department of Transport Licensing Division that the current “R” series Local Authority Plates are to be REPLACED with a new “R” series (with the new City logo) and a new “K” series (with the new City logo);
2. ADVERTISE the intention to impose a new fee for the new “R” and “K” local authority plates to be \$400 with effect from 1 August 2014 whereby \$180 is to be set aside to fund a cenotaph at the new Arts and Community Precinct.
3. ADVISE the public of a public auction to be held for the sale of the Local Authority Plates within the ranges 0000 – 0030 and 1900 – 2000, with proceeds exceeding the manufacturing cost set by the Department of Transport to go towards a cenotaph at the new Arts and Community Precinct; and
5. ADVISE the public of the release of the new series of Local Authority Plates to take effect as from 1 August 2014.

CONCLUSION

With the transition to the City of Karratha on 1 July 2014, it is proposed that the existing “R” series Local Authority Plates be replaced with “K” series plates. With the change, it is also proposed that a select range of new plates be made available for public auction and fees be used to fund a cenotaph at the new Arts and Community Precinct.

OFFICER’S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Sections 3.18 and 6.16 of the *Local Government Act 1995* RESOLVES to:

1. **INFORM** the Department of Transport Licensing Division that the current “R” series Local Authority Plates are to be REPLACED with a new “K” series (with the new City logo);
2. **ADVERTISE** the intention to impose a new fee for the “K” local authority plates to be \$400 with effect from 1 August 2014 whereby \$180 is to be set aside to fund a cenotaph at the new Arts and Community Precinct.
3. **ADVISE** Plates Section to set aside Local Authority Plates “0000-K” and “0001-K” from circulation for the use by the local government (when required);
4. **ADVISE** the public of a public auction to be held for the sale of the Local Authority Plates within the ranges 0000 – 0030 and 1900 – 2000, with proceeds exceeding the manufacturing cost set by the Department of Transport to go towards the cenotaph at the new Arts and Community Precinct; and
5. **ADVISE** the public of the release of the new series of Local Authority Plates to take effect as from 1 August 2014.

COUNCIL AMENDMENT / RESOLUTION

Res No : 152896
MOVED : Cr Vandenberg
SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Sections 3.18 and 6.16 of the *Local Government Act 1995* RESOLVES to:

1. **INFORM** the Department of Transport Licensing Division that the current “R” series Local Authority Plates are to be REPLACED with a new “K” series (with the new City logo);
2. **ADVERTISE** the intention to impose a new fee for the “K” local authority plates to be \$300 with effect from 1 August 2014 whereby \$80 is to be set aside to fund a cenotaph at the new Arts and Community Precinct.
3. **ADVISE** Plates Section to set aside Local Authority Plates “0000-K” and “0001-K” from circulation for the use by the local government (when required);
4. **ADVISE** the public of a public auction to be held for the sale of the Local Authority Plates within the ranges 0000 – 0030 and 1900 – 2000, with proceeds exceeding the manufacturing cost set by the Department of Transport to go towards the cenotaph at the new Arts and Community Precinct; and
5. **ADVISE** the public of the release of the new series of Local Authority Plates to take effect as from 1 August 2014.

CARRIED 9-1

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg
AGAINST : Cr White-Hartig
REASON : Councillors for the motion considered a fee of \$300 for the “K” local authority plates would make these plates a more attractive proposition for uptake of sale, and that the cenotaph at the new Arts and Community Precinct was a suitable fundraising project benefiting the broad community.

9.5 WALGA ANNUAL GENERAL MEETING

File No:	GR.61
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	7 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To confirm Council's delegates to this year's WA Local Government Association (WALGA) Annual General Meeting.

BACKGROUND

Each year in August WALGA holds its Annual General Meeting (AGM) as part of the WA Local Government Convention. This year the AGM will be held at the Perth Convention & Exhibition Centre, on the afternoon of Wednesday 6 August 2014 preceding the Convention. All member local governments are entitled to be represented at the AGM by two voting delegates. Only registered delegates are permitted to exercise voting entitlements on behalf of Council.

The Agenda, which will be distributed by WALGA before the AGM, addresses issues of interest to all local governments, particularly around policy issues, constitutional amendments and key focus areas for the Association.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 9.58 of the *Local Government Act 1995* makes provisions regarding WALGA.

POLICY IMPLICATIONS

Council's voting delegates are expected to vote in a manner consistent with the approved policies of Council.

FINANCIAL IMPLICATIONS

A budget currently exists for elected members to attend training, including the WA Local Government Convention.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.a.3.1 Provide civic leadership framework and support to the community
- Our Services: 4.a.3.1.1 Provide civic leadership at civic functions, citizenships and Council meetings

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Several Councillors have attended past Local Government Conventions.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE pursuant to Section 9.58 of the *Local Government Act 1995* RESOLVES to NOT APPOINT any delegates to the 2014 WALGA AGM.

CONCLUSION

For Council's voice to be heard in the consideration of matters to be considered at the WA Local Government Association Annual General Meeting, it is important that Council appoint voting delegates to attend the AGM to represent the views of Council.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 9.58 of the *Local Government Act 1995* RESOLVES to APPOINT Cr_____ and Cr_____ as Council's delegates for the 2014 WALGA Annual General Meeting to be held in Perth on 6 August 2014.

COUNCIL RESOLUTION

Res No : 152897
MOVED : Cr Smeathers
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 9.58 of the *Local Government Act 1995* RESOLVES to APPOINT Cr Long and Cr Lally as Council's delegates for the 2014 WALGA Annual General Meeting to be held in Perth on 6 August 2014.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

10 COMMUNITY SERVICE

10.1 SEARIPPLE LAND PRECINCT MASTERPLAN

File No:	CP.690
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Leisure Services
Date of Report:	2 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. SLP Site Aerial 2. SLP Masterplan Design

PURPOSE

To seek Council consideration of the Draft Searipple Land Precinct Masterplan.

BACKGROUND

The Searipple Land Precinct (SLP) is defined as Lots 4211 and 4202 Searipple Road in their entirety and portions of Lot 4929 Searipple Road and the foreshore reserve to the north (attached). This site has been identified through strategic documentation such as *'Karratha City of the North'* as development for improved golf course amenity and potential accommodation. The precinct masterplan raises the questions of what land should be retained for future development, what could be developed and what is required to ensure development could occur.

Officers engaged Hames Sharley (external consultant) in March 2014 to conduct this master planning exercise which involved consultation with local stakeholders currently occupying the site and briefing to the City's Council and Executive team. The final masterplan was presented to Council briefing in June 2014 and is now presented for consideration by Council.

In summary, the masterplan identifies the following key developments opportunities and constraints:

Opportunities	Constraints
Improve access to site and create transport linkages.	Multiple site tenures and neighbouring indigenous heritage sites.
Revitalise management and governance structures.	New facilities would need to comply with local codes.
Enhance and capitalise on the natural environment.	The site is prone to flooding under 1-100yr modelling.
Create a landmark site through innovative urban design.	Existing infrastructure not able to cater for growth.
Provide a diverse mix of accommodation.	The site is bordered by the foreshore.
Create an environment that enables economic development.	Land use relationships between certain user groups and facilities.
Improvement of base infrastructure on the site.	
Increase and improve the quality and level of amenities and facilities.	

The total build out of the masterplan design (attached) details the following infrastructure to be developed over an extended period of time:

- 125 Car Bays
- Shared facilities building
- Covered synthetic bowling green (x2)
- Playspace and BBQ facilities
- Pedestrian connections
- Indoor cricket pitch
- Powered caravan bays (36)
- Unpowered caravan bays (121)
- 2 bedroom cabins (52)
- Ablution block (x2)
- 3 bedroom dwelling (39)
- 3 bedroom park home (31)
- 4 bedroom dwelling (8)
- Over 2000m of new road network

At the June 2014 Council Briefing, Officers explained the masterplan does not suggest the above mentioned infrastructure should be built in the near future, rather a guide to inform Council of the types of infrastructure that could physically fit on the site and the types of infrastructure that would complement the site.

Officers recommend the masterplan is received by Council not endorsed, as the final staging, funding partners, business models and content requires further investigation and may change. Prior to any works being recommended to Council, a detailed feasibility study and needs assessment will occur to ensure the development is sustainable. The plan does however, allow Council to move relatively quickly should the need exist for any of the infrastructure listed above.

The masterplan as presented suggests the total development could occur over a 7 stage process, and clearly outlines the works required at each stage. The plan details the importance to deliver the base infrastructure (i.e. power, water and wastewater) aspects of the wider project in the initial phases, as to provide Council with the flexibility to act quickly as outlined above.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation with Council and the City's Executive team has occurred at the Council briefing session on the 16 April 2014 and at the June briefing session on the 12 June 2014. Furthermore, Leisure Services Officers have worked closely with the City's Planning Department to ensure critical planning issues are addressed.

At the June 2014 Ordinary Council meeting, Council received the Karratha Golf Course Redevelopment report. A key component of the endorsed recommendation was to commence negotiations with the Department of Lands to amend the reserve boundaries to allow for future growth. This work has commenced and is critical to the implementation of the SLP masterplan.

COMMUNITY CONSULTATION

Community consultation has occurred with the following stakeholders;

Stakeholder	Date(s)	General Feedback
Karratha Country Club	<ul style="list-style-type: none"> • 1, 2 & 16 April 2014 • 28 May 2014 	<ul style="list-style-type: none"> • Suggested that redeveloped club facilities should include two storey building with full length covered balconies to maximise the available beautiful landscape views. • Joint operational models could be explored, including some shared facilities • Opportunities exist for increased revenue sources and these should be explored. • Access to affordable short term accommodation continues to be an issue. • A new facility would require considerable planning to minimise down time.
Karratha Golf Club	<ul style="list-style-type: none"> • 1, 2 & 16 April 2014 • 28 May 2014 • Project updates were provided at the regular Green the Greens Project Control Group Meetings 	
Karratha Indoor Cricket Association	<ul style="list-style-type: none"> • 1, 2 & 16 April 2014 	<ul style="list-style-type: none"> • There is capacity to grow with additional net, maybe indoor. • Redevelopment should include family friendly club with increase area and access to shared facilities. • Currently lacks atmosphere. • If new facility, nets need a front on approach to be part of the holistic community. • If new facility, would require considerable planning to minimise down time.
Karratha Bowling Club	<ul style="list-style-type: none"> • 19 February 2014 • 1, 2 & 16 April 2014 • 10 & 16 June 2014 	<ul style="list-style-type: none"> • Karratha Bowls Club facilitates one of the largest tournaments out of the Perth and attracts a large amount of visitors. • Affordable short term accommodation for visitors is always an issue. • Comfortable to participate with other clubs to explore shared facilities model, however club is keen to retain its own identity and management. • Generally members are of the view that shaded synthetic greens (2) is the way forward and represents opportunity for reduction of ongoing maintenance costs • Opportunity to increase, however currently staffed by volunteer base. • If new facility, would require considerable planning to minimise down time.
General public (onsite)	<ul style="list-style-type: none"> • 1 & 16 April 2014 	<ul style="list-style-type: none"> • If new facility, would require considerable planning to minimise down time.
Aspen Park Caravan Parks	<ul style="list-style-type: none"> • 11 June 2014 	<ul style="list-style-type: none"> • Understood the need to “future proof” the town and accommodation. • Didn’t believe there was a need currently.
Karratha Visitors Centre	<ul style="list-style-type: none"> • 12 June 2014 	<ul style="list-style-type: none"> • Expressed an interest to develop accommodation next to KVC. • Understood the need to “future proof” the town and accommodation.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications associated with Officers recommendation. Subsequent associated reports and recommendations may involve financial implications should they recommend the implementation of stages identified throughout the Masterplan. Council should note the full implementation of the masterplan, although not costed, would be of considerable cost. Officers recommend feasibility studies and cost analysis's of each stage should be completed and presented to Council prior to any work being undertaken.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities.
Our Program:	1.b.2.3	Prepare/implement a Local Planning Strategy.
Our Services:	1.b.2.3.1	Undertake strategic planning to guide future growth and decision making.

RISK MANAGEMENT CONSIDERATIONS

As no works are recommended through this report, the level of risk is considered to be Low to the City in terms of Financial, Service Interruption, Environment and Reputation. However the risk to Council will be evaluated and presented to Council prior to the commencement of any portion of the Masterplan.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation, as feasibility study work has been factored into Officers 2014/15 work plan.

RELEVANT PRECEDENTS

Council has previously endorsed masterplan of facilities and precinct with no formal commitment to undertake any works, these have been endorsed as 'in principle' and reliant on external funding and need assessments.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Searipple Land Precinct Masterplan as presented, noting the following issues:

1. _____
2. _____
3. _____

CONCLUSION

The Searipple Land Precinct (SLP) is defined as land and surrounding the Karratha Golf Course. This site has been identified through strategic documentation such as *'Karratha City of the North'* as development for improved golf course amenity and potential accommodation. The precinct masterplan raises the questions of what land should be retained for future development, what could be developed and what is required to ensure development could occur.

Officers recommend the masterplan is received by Council not endorsed, as the final staging, funding partners, business models and content requires further investigation and may change.

The masterplan does not suggest mass infrastructure should be built in the near future, rather it informs Council of the types of infrastructure that could physically fit on the site and the types of infrastructure that would complement the site. Prior to any works being recommended to Council, a detailed feasibility study and needs assessment will occur to ensure the development is sustainable. The plan does however, allow Council to move relatively quickly should the need exist.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **152898**
MOVED : **Cr Vandenberg**
SECONDED : **Cr Miller**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the Searipple Land Precinct Masterplan as presented in this report.
2. **REQUEST** the Chief Executive Officer to commence a feasibility study to determine the scope for a Stage 1 works and report back to Council.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

10.2 PAVILION IMPROVEMENT OPPORTUNITIES

File No: CP.507
Responsible Executive Officer: Director Communities Services
Reporting Author: Manager Leisure Services
Date of Report: 3 July 2014
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s)

1. Tambrey Pavilion Design
2. New Changeroom Design
3. Kevin Richards Oval Pavilion Design

PURPOSE

For Council to consider the schematic drawings for the new and improved pavilion spaces at Tambrey Oval and Kevin Richards Oval.

BACKGROUND

In 2013/14 Council allocated \$150,000 to investigate the current usage and suitability of pavilions within the City. Officers assessed all pavilions and identified the lack of facilities at Tambrey oval and the multiple facilities at Kevin Richards Oval in Millars Well as the sites that would provide the community with greatest benefit. This recommendation was presented to Council at the December 2013 briefing session with the following situational analysis. Following the Briefing session the CEO provided staff with the following direction;

Situational Analysis
<ul style="list-style-type: none"> • Lack of clean, welcoming facilities.
<ul style="list-style-type: none"> • Large gap between old and new facilities.
<ul style="list-style-type: none"> • Growing community groups are putting pressure of facilities (especially dance).
<ul style="list-style-type: none"> • Clubs expressed the need for facilities at Tambrey Oval.
<ul style="list-style-type: none"> • Identified the opportunity to for facilities work harder.
Direction
<ul style="list-style-type: none"> • Investigate a new pavilion at the Tambrey Oval.
<ul style="list-style-type: none"> • Investigate the construction of new changerrooms at Kevin Richards Oval.
<ul style="list-style-type: none"> • Investigate the pavilion on Kevin Richards Oval (Dance Hall or Men’s Shed).

Following this direction, Leisure Services Officers issued a request for quotation to engage an architect to progress the design of the following items;

- Investigate a new pavilion at the Tambrey Oval (design attached).
- Investigate the construction of new changerrooms at Kevin Richards Oval (design attached).
- Investigate the renovation of the pavilion at Kevin Richards Oval to accommodate a Dance Hall or Men’s Shed (design attached).

Formworks Architects were engaged in March 2014 to develop a full schematic design report for the above mentioned items. This work was completed in June 2014 and presented to the June Council briefing session, and copies are available to Council on request. The major point for discussion surrounds the Kevin Richards Oval Pavilion and whether it is turned into a Dance Hall in the first instance or into a Men’s Shed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues and financial implications.

COUNCILLOR/OFFICER CONSULTATION

Leisure Services Officers have consulted with Council at the December 2013 and June 2014 briefing sessions. Additionally, Officers have discussed the projects and sought feedback from the following departments:

- Recreation Facilities
- Leisure Services
- Technical Services
- Building Services and
- Building Maintenance

Consultation with the Executive Team has resulted in the need to separate the Millars Well project into smaller sub projects that will create less impact on Officers capacity and allow for appropriate planning and sourcing of external funds. The projects identified at the Millars Well site are identified as the following;

- 1) *Millars Well Dance Hall/Men’s Shed*: Internal redesign of the old Oval Pavilion, this will result in the demolition of the southern changeroom, relocation of the kitchen/servery and creation of a larger functional space.
- 2) *Upgrade of old Kevin Richards Changeroom and Public Toilets*: Total redevelopment of the remaining public toilets and northern changeroom, this will bring the facilities up to a suitable standard.
- 3) *New Millars Well Changeroom*: Construction of a new changeroom facility, anticipated to be in close proximity to the Karratha Kats Club.

These projects are also identified within the financial implications of this report as separate projects.

Due to the need to develop a new changeroom prior to undertaking redevelopment works on the Kevin Richards Oval Pavilion and associated construction periods, the benefit of creating a dance space at the pavilion was debated. Officers recommend this space is developed to accommodate a Men’s Shed with existing dance venues being utilised until the new Karratha Arts and Community Precinct which is due for completion in late 2017.

COMMUNITY CONSULTATION

Officers have undertaken consultation with the following groups in order to inform functionally, flexibility and design of the spaces.

Synergy	Karratha District Junior Soccer Association
Dance FX	North West Muay Thai
Karratha Kats Club	Dance Kix
Nickol Jnr Soccer Club	Terre Rouge Ballet
Ovation	Apex Club of Karratha

Officers have not consulted with the community groups since May 2014, as it was considered pertinent to seek Councils direction prior to raising further expectation. Community groups were supportive of the original concepts which included a dance hall. Officers believe the Tambrey pavilion and new changerooms at Kevin Richards oval will continue to be supported by these stakeholders, however Officers suggest there may be a negative response should Council endorse Officers recommendation to not proceed with a dance hall at Kevin Richards oval pavilion.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The financial implication of each project is presented within the Schematic Design Reports which will be made available to Councillors on request. The costs associated are summarised in the table below;

Facility	Anticipated Cost to Council	Anticipated External Funding	Total Project cost	Potential Delivery Dates
Tambrey Pavilion	\$792,000	\$1,188,000	\$1,980,000	2015/16/17
New Kevin Richards oval Changerooms	\$416,000	\$624,000	\$1,040,000	2014/15/16
Men's Shed	\$730,000		\$730,000	2016/17
Upgrade of old changerooms and public toilets at Kevin Richards Oval	\$226,000		\$226,000	2016/17
Total	\$2,164,000	\$1,812,000	\$3,976,000	

Officer's target for funding of new community infrastructure is a 60/40 split. This would represent a 40% contribution by Council and 60% sourced via external agencies. This methodology has been applied throughout the City's Long Term Financial Plan.

Within the 2014/15 budget, Council has allocated \$300,000 to commence the new changeroom project (design of changerooms only) at Kevin Richards oval, this project is expected to cross over into the 2015/16 financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 1.b.3.1 Implement a proactive maintenance, refurbishment and upgrade program for buildings.
- Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
- Our Services: 1.a.2.4.6 Maintain and renew other community Infrastructure.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Financial and Reputation, as there is currently no commitment to construct, rather progress planning and design.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The commencement of the Kevin Richards oval changeroom project is built into Officers work plans and due to commence in the third quarter of 2014/15. Similarly the external funding applications tied to these projects are built into work plans.

RELEVANT PRECEDENTS

Council has previously considered the construction of, and redevelopment of community facilities, these include but not limited to the following projects:

- Karratha Leisureplex (demolition of old facilities).
- The Frank Butler Community Centre (demolition of old facility).
- The Dampier Community Hub (demolition of old facilities and improvement of existing).

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the schematic design reports as presented in this report, and

2. INSTRUCT the Chief Executive Officer to proceed with the following course(s) of action:
 - a. _____
 - b. _____
 - c. _____

CONCLUSION

During 2013/14 Officers assessed all pavilions and identified the lack of facilities at Tambrey oval and the multiple facilities at Kevin Richards Oval in Millars Well. Following the December 2013 Council briefing session the CEO provided direction to progress with the following works:

- Investigate a new pavilion at the Tambrey Oval.
- Investigate the construction of new changerooms at Kevin Richards Oval.
- Investigate options for the pavilion at Kevin Richards oval to accommodate a Dance Hall or Men’s Shed.

Formworks Architects were engaged in March 2014 to develop a full schematic design report for the above mentioned works. This work was completed in June 2014 and presented to the June Council briefing session as a project status update.

A key consideration of the project is the cost benefit associated with retrofitting the pavilion at Kevin Richards oval into a dance pavilion in the first instance. Officers recommend this space is developed to accommodate a Men’s Shed with existing dance venues being utilised until the new Karratha Arts and Community Precinct which is due for completion in late 2017.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE** the draft schematic design reports for the Tambrey Pavilion, the new changerooms at Kevin Richards oval and the upgrade of the existing pavilion at Kevin Richards oval.
2. **ENDORSE** the following projects and associated timelines, in principle, as the preferred option (pending funding);

Facility	Potential Delivery Dates
Tambrey Pavilion	2015/16/17
New Kevin Richards Oval Changerooms	2014/15/16
Men’s Shed	2016/17
Upgrade of old changerooms and public toilets at Kevin Richards oval	2016/17

3. **AGREES** that the existing pavilion at the Kevin Richards oval is to be retrofitted into a Men’s Shed not a Dance Hall.
4. **REQUEST** the Chief Executive Officer to proceed with securing external funding for the Tambrey Paviion, New Kevin Richards Oval Changerooms and the Men’s Shed projects.
5. **AGREE** to progress design for the New Kevin Richards Oval Changerooms in the current 14/15 Financial Year utilising existing budget allocations.

COUNCIL AMENDMENT / RESOLUTION

Res No : 152899
MOVED : Cr Smeathers
SECONDED : Cr Saylor

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **RECEIVE** the draft schematic design reports for the Tambrey Pavilion, the new changerooms at Kevin Richards oval and the upgrade of the existing pavilion at Kevin Richards oval.
2. **AGREE** to progress design for the New Kevin Richards Oval Changerooms in the current 14/15 Financial Year utilising existing budget allocations.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil
REASON : Council modified the Officer's Recommendation to enable further discussion and feedback on options for the existing pavilion at the Kevin Richards Oval.

10.3 DISABILITY ACCESS AND INCLUSION PLAN 2014-2018

File No:	CS.62
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Development Officer
Date of Report:	6 May 2014
Disclosure of Interest:	Nil
Attachment(s)	Disability Access and Inclusion Plan 2014-2018

PURPOSE

For Council to receive the revised Disability Access and Inclusion Plan 2014-2018.

BACKGROUND

The City of Karratha is required to have a Disability Access and Inclusion Plan (DAIP) in accordance with the legislative requirements of the *Disability Services Act 1993* (amended in 2004).

The Disability Access and Inclusion Plan 2012-2016 along with Policy CS15 was presented and received by Council in June 2012. Proposed amendments to the revised City of Karratha Disability Access and Inclusion Plan 2014 – 2018 (presented here for Council consideration) have incorporated mandatory changes to the *Disability Services Act 1993* effective from 1 July 2013:

- (a) include a seventh outcome which relates to the employment of people with disability.
- (b) people with disabilities are now to be referred to as people with disability (disability not disabilities).

In the Act, Schedule 3 of the *Disability Services Regulations 2004* specifies seven outcomes that the DAIP must progress:

The seven Outcomes are:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.
5. People with disability have the same opportunities as other people to make complaints to a public authority.
6. People with disability have the same opportunities as other people to participate in any public consultation by a public authority.
7. People with disability have the same opportunities as other people to access employment by a public authority.

The revised Disability Access and Inclusion Plan (2014 – 2018) has 29 strategies, including strategies aligned to the newly mandated Outcome 7 (as listed below):

- Ensure an inclusive and welcoming workplace: Central to the success of this strategy is the need to create workplaces where people with disability feel valued and are encouraged to pursue a career in the public sector.
- Attract, appoint, retain and develop people with disability: Traditional public sector recruitment practices can unintentionally act as barriers to employing people with disability.
- Celebrate successes and progress.
- Be accountable: Public sector agencies will be required to report on initiatives designed to increase the employment of people with disability.

Other amendments to Disability Access and Inclusion Plan (2014 – 2018) are as follows:

- Administrative changes including dates, Council name, formatting, wording (to be compliant with the *Disability Services Act 1993*) and Officer's titles.
- Revised statistics in accordance with the 2011 census in relations to population and the number of people calculated to have a disability in the City of Karratha.
- Outdated information regarding previous Disability Access and Inclusion plans (not relevant to this plan) have been deleted.
- Achievements from the most recent Disability Access and Inclusion Annual Progress Report have replaced the 2011 achievements.
- Inclusion of the newly mandated Outcome 7 and devised strategies to meet the outcome have been included. Relevant stakeholder consultation has been included for new Outcome 7 as required.
- Additional City of Karratha facilities have been identified as barriers to access and inclusion and included in Access barriers 3.3.1
- Where appropriate, tasks that are completed have been modified to become ongoing tasks for annual review.

As per statutory requirements Council reports on its Disability Access and Inclusion Plan annually. In July each year, Officers present a report to the Disability Service Commission by providing commentary on the progress of each of the strategies. For example, in recent years, a number of new facilities have been built by Council. Officers have implemented a disability access audit during the design of facilities.

The reporting is in accordance with Section 29B of the *Disability Services Act 1993*; "a public authority that has a disability access and inclusion plan must take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents or contractors".

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and wellbeing issues, as well as the range and percentage of people residing in the region that will be affected.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Human Resources department, Community and Engagement Manager, and the Community Development Team regarding the development and implementation of the revised Disability Access and Inclusion Plan 2014-2018, as these Departments will specifically be affected by the new Outcome 7.

All roles identified as having a task responsibility within the DAIP that has not changed, have previously been consulted with all Officers agreeing to the relevant responsibility.

It is noted that the City of Karratha will endeavour to fulfil the actions, organisational commitment and responsibilities relevant to the City of Karratha only, as outlined in the Key Focus Areas.

COMMUNITY CONSULTATION

From mid-2013, through to mid May 2014, consultation was undertaken with community members, Council staff, the local Disability Services Commission and relevant service providers, to gain perspective on major issues affecting people with disability living in the City of Karratha. These included but were not limited to Department of Sport and Recreation, Disability Services Commission Local Area Coordinators, Karratha Education Support Centre, Pilbara Institute, Empowering People in Communities (EPIC), Pilbara Individual and Family Support Association and Dampier Community Association. Consultation was conducted via telephone interviews and workshops.

The *Disability Services Regulations 2004* set out the minimum consultation requirements for public authorities in relation to DAIPs. Local government authorities must call for submissions (either general or specific) by notice in a newspaper circulating in the local district of the local government under the *Local Government Act 1995* or on any website maintained by or on behalf of the local government authority. This requirement was observed accordingly.

The community was advised that they could provide input into the development of the plan by taking part in a community consultation during the stakeholder meetings in October 2013 and April 2014, or at any other time throughout the process prior to the report being received by Council.

STATUTORY IMPLICATIONS

Compliance with State legislation as follows:

Each public authority is required to develop, implement and regularly review its Disability Access and Inclusion Plan (DAIP) as a means of furthering the principles and objectives of the WA Disability Services Act 1993 (amended in 2004).

In accordance with S.38(3) of the Commonwealth Disability Discrimination Act 2006, Council will report on the implementation of the Plan in its annual reports.

The City of Karratha is required to lodge its Disability Access and Inclusion Plan with the Disability Services Commission prior to 4 July 2014 as required by *Commonwealth Disability Discrimination Act 2006*. The City of Karratha was granted an extension to this date to allow transition to City status. Council is now requested to receive the plan so that this legal requirement can now be met.

POLICY IMPLICATIONS

The Disability Access and Inclusion Plan is in accordance with the Disability Access and Inclusion Policy CS15. Revised Policy CS15 is an attachment to this report, submitted for Council to endorse.

FINANCIAL IMPLICATIONS

Council has an allocation of \$8,000 budgeted in the 2014 / 2015 financial year to progress the strategies of the proposed Disability Access and Inclusion Plan 2014-2018. Council has recently endorsed a financial contribution of \$45,000 (ex gst) to EPIC as per the Annual Community Grant Scheme process. It is further intended that a detailed audit of Council's buildings and other facilities will be undertaken shortly, and that this internal audit will guide

future considerations for projects and budget submissions associated with building and facility access for employees. These will be costed and budgeted for according to regular budgetary processes.

Should Council receive the Disability Access and Inclusion Plan 2014-2018, Officer's will advise all staff so that all departments can adequately budget for implementation via regular annual budgetary processes. Whilst the overall financial investment is unknown, strategies are easily incorporated through the regular budget process with each Department having already committed to this via the consultation process.

STRATEGIC IMPLICATIONS

This item is relevant to Council's approved Strategic Plan 2012-2022:

Our Services:	1.d.1	facilitating inclusive and engaged communities
	1.d.2	building capacity, capability and partnerships across the community
	1.g.1	providing a range of appropriate facilities that reflect the demography of the communities

RISK MANAGEMENT CONSIDERATIONS

It is a requirement of the *WA Disability Services Act* that all local government authorities develop and implement a Disability Access and Inclusion Plan (DAIP) that outlines the ways in which the authority will ensure that people with disability have equal access to its facilities, services and employment.

Should Council not implement a Disability Access and Inclusion Plan, Council runs the risk of being non-compliant with the *WA Disability Services Act* and opens itself to litigation from the community.

IMPACT ON CAPACITY

The Disability Access and Inclusion Plan 2014 -2018 has been factored into the City of Karratha's Operational Plan. The DAIP can be implemented within existing resources.

RELEVANT PRECEDENTS

Council have previously adopted the Disability Access and Inclusion Plan 2008-2012, Resolution Number 14225 and the Disability Access and Inclusion Plan 2012-2016, Resolution Number 152090.

DELEGATED AUTHORITY

There are no delegated authorities related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's Recommendation

Option 2

That Council by SIMPLE Majority pursuant to Section S.38(3) of the *Disability Discrimination Act 2006* RESOLVES to NOT RECEIVE the Disability Access and Inclusion Plan 2014-2018

Option 3

That Council by SIMPLE Majority pursuant to Section S.38(3) of the *Disability Discrimination Act* RESOLVES to RECEIVE the Disability Access and Inclusion Plan 2014-2018 with amendments:

- a) _____
- b) _____
- c) _____

CONCLUSION

The Disability Access and Inclusion Plan 2014-2018 has now been updated and is presented for Council to receive. Officers have ensured the proposed Disability Access and Inclusion Plan has met all minimum requirements, as per the *Disability Services Regulations 2004*.

The Disability Access and Inclusion Plan 2014-2018 contains 29 strategies designed to achieve seven outcomes specified by the Disability Services regulations that centre on people with disability having access to Council services, facilities, employment, and information.

Officer’s recommendations and suggestions to the DAIP are based on the consultative process undertaken.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152900
MOVED : Cr Lally
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section S.38(3) of the *Disability Discrimination Act* RESOLVES to RECEIVE the Disability Access and Inclusion Plan 2014-2018.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

10.4 KARRATHA COMMUNITY HOUSE ASSISTANCE REQUEST

File No:	CM.52
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Leisure Services
Date of Report:	4 July 2014
Applicant/Proponent:	Karratha Community House Inc.
Disclosure of Interest:	Nil
Attachment(s)	Karratha Community House Inc. Letter.

PURPOSE

To consider a request by Karratha Community House to waive outstanding invoices.

BACKGROUND

Karratha Community House (KCH) worked closely with the City of Karratha throughout the planning and development of the Pam Buchanan Family Centre (PBFC). Whilst majority of this work revolved around the playgroup aspects, KCH strived to expand their community not for profit business through community meeting spaces. At the July 2011 OCM, Council resolved to lease the community module and centre management aspects of the PBFC to KCH for a 2 year term with an option for another 2 years by mutual agreement. In order to support KCH in delivering a sustainable business model, Council also agreed to waive the \$18,965 p/a (plus CPI) lease fee in the first 12 months of operation.

Karratha Community House Inc. approach the Council in April 2014, requesting financial assistance stating their current model was financially unsustainable, Council resolved to:

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ALTER the lease conditions of the community module within the Pam Buchanan Family Centre, with Karratha Community House Inc. effective from 30 April 2014 until the expiry of the lease to reflect the following:
 - a) Lease fee to be a \$10 peppercorn; and
 - b) Council will fund up to \$32,000 per annum in utilities costs.
2. CONSIDER an application from Karratha Community House Inc. at the May 2014 Ordinary Council Meeting requesting additional funds through the Annual Community Grants Scheme for consideration in the 14/15 budget.

Karratha Community House has approach City Officers once more, requesting financial assistance (see attached letter). The request seeks Council to waive the Karratha Community House Inc existing debt of \$12,726.00 due to the organisation being unable to meet its current financial obligations while undergoing a review of management structure and operation model. Officers consider the current management model to be unsustainable and suggest a different management approach may be required. Karratha Community House have sourced an external grant to engage a business consultant to provide direction. The final report is nearing completion and will be finalised by mid July 2014.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of financial implications to Council.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred between the Leisure Services and Finance Departments, to ensure the community group was treated fairly and provided with an opportunity to request help should they deem it necessary.

COMMUNITY CONSULTATION

Officers have held several discussion with Karratha Community House Inc. regarding their financial situation. The latest meeting was held on the 3 July 2014 where Officers suggested KCH write to Council requesting assistance. Officers have a positive working relationship with KCH and have committed to continue to work with KCH to improve the sustainability of their management model. Officers consider the current management model to be unsustainable and recommend further investigation on options to Council are explored.

STATUTORY IMPLICATIONS

Should Council endorse Officers recommendation, Section 6.12 of the *Local Government Act 1995* will apply. If Council wish to endorse an alternative option Section 3.18 of the *Local Government Act 1995* will apply.

POLICY IMPLICATIONS

Under Council Policy *CF-08 Debt Collection*, should Council reject Officers recommendation, City Officers would be required to refer the matter to a debt collection agency.

FINANCIAL IMPLICATIONS

At the time of writing this report, Karratha Community House Inc. owes the City of Karratha \$12,726.34, which is attributed to the following costs:

Invoice Date	Description	Debt balance
28/02/2013	Electricity use at Pam Buchanan Family Centre (PBFC) for period 13/02/2012 – 06/02/2013 GST	-\$ 10.00
23/08/2013	Electricity usage at PBFC for period 19/06/2013 – 06/08/2013 GST	-\$ 9.97
03/10/2013	Catering of Morning Tea and Lunch x 15 20/09/2013 GST	-\$ 459.97
13/02/2014	February 2014/January 2015 Lease fee for Playgroup Module of Pam Buchanan Family Centre. February 2014 Monthly Lease fee for Community Centre Module of Pam Buchanan Family Centre GST	-\$ 4,155.11
07/03/2014	Electricity usage at PBFC for period 04/12/2013 – 04/02/2014 GST	\$ 5,778.19
18/03/2014	March 2014 Monthly Lease fee for Community Centre Module of Pam Buchanan Family Centre GST	\$ 5,778.19
09/04/2014	April 2014 Monthly Lease fee for Community Centre Module of Pam Buchanan Family Centre GST	\$ 7,401.27
30/04/2014	Electricity usage at PBFC for period 05/02/2014 – 02/04/2014 GST	\$ 11,470.52
30/04/2014	Interest Calculated to 30/04/2014	\$ 7,422.46
31/05/2014	Interest Calculated to 31/05/2014	\$ 11,534.67
09/06/2014	Water Usage at Pam Buchanan Family Centre for Period 31/03/2014 to 26/05/2014	\$ 11,607.82
25/06/2014	Water Usage at Pam Buchanan Family Centre for Period 03/04/2014 to 30/04/2014 GST	\$ 12,726.34

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.2.6	Operate Community Facilities.
Our Services:	1.a.2.6.1	Maintain Pam Buchanan Centre leases.

RISK MANAGEMENT CONSIDERATIONS

Should Council endorse Officers recommendation there is a low risk of a precedent being set in relation to waiving community group debts.

Should Council reject Officers recommendation there is high risk of Karratha Community House Inc. will face significant financial difficulty. This may result in the City of Karratha physically operating the Pam Buchanan Family Centre.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Should Council reject Officers recommendation, and the City is required to enter the facility as managers, this will have an impact on capacity and will require roughly 0.35 FTE.

RELEVANT PRECEDENTS

Council has previously waived fees if there has been a substantial benefit to the community.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. DENY Karratha Community House a full waiver of funds owed to the City of Karratha, totalling \$12,726.34, and
- 2.
3. INSTRUCT the Chief Executive Officer to establish a payment plan with Karratha Community House of \$200 per week, until the debt is resolved.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. DENY Karratha Community House a full waiver of funds owed to the City of Karratha, totalling \$12,726.34, and
2. INSTRUCT the Chief Executive Officer to direct the matter to a debt collection agency as per Council Policy CF-8 *Debt Collection*.

CONCLUSION

Karratha Community House currently tenant the community centre module of the Pam Buchanan Family Centre. At the April 2014 Ordinary Council Meeting, Council provided significant financial support to KCH.

Karratha Community House has approach City Officers once more, requesting financial assistance, as they are currently facing financial hardship. Officers consider the current management model to be unsustainable and suggest a different management approach may be required. Officers recommend the immediate issue of outstanding invoices is resolved, while further investigation to a sustainable management model occurs.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **152901**
MOVED : **Cr Smeathers**
SECONDED : **Cr Kickett**

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE the full waiver of outstanding charges owed to the City of Karratha by Karratha Community House Inc. totalling \$12,726.34.**
- 2. REQUEST the Chief Executive Officer to present management options for the Pam Buchanan Family Centre to Council at the August 2014 briefing session.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11 DEVELOPMENT SERVICES

Cr Harris declared a proximity interest in Item 11.1 Karratha City Centre Infrastructure Works – Welcome Lotteries House, Karratha Terrace and Hillview Road as Cr Harris owns a property on the same road.

At 7.19 pm Cr Harris left the room.

11.1 KARRATHA CITY CENTRE INFRASTRUCTURE WORKS – WELCOME LOTTERIES HOUSE, KARRATHA TERRACE AND HILLVIEW ROAD

File No:	RD.84
Responsible Executive Officer:	Director Development Services
Reporting Author:	Lands Officer
Date of Report:	25 June 2014
Applicant/Proponent:	LandCorp/City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	1. Portions to be excised from Welcome Lotteries House and incorporated into Karratha Terrace and portion of Morse Court to be closed and amalgamated into Welcome Lotteries House 2. Portion UCL to be dedicated as part of Hillview Road

PURPOSE

The purpose of this report is to present for Council consideration:

1. Minor land adjustments required to facilitate creation of Karratha Terrace and agreed land transfers for Welcome Lotteries House.
2. Dedication of a portion of Unallocated Crown Land as part of Hillview Road.

BACKGROUND

The Karratha City of the North Plan (June 2010) includes a Karratha City Centre Master Plan, which includes a new City Centre road network and hierarchy of streets. The Karratha City Centre Road Layout Plan details the changes to the City Centre road network required to implement the Karratha City Centre Master Plan. The Council at its 24 October 2011 Ordinary meeting resolved among other things to “*ENDORSE the Karratha City Centre Road Layout Plan ...*” (Resolution No. 151868)

Council at its November 2013 Ordinary Meeting resolved to “*ENDORSE the amended Karratha City Centre Road Layout Plan dated 2 October 2013*” (Resolution No. 152682). The following proposals are consistent with the endorsed amended Karratha City Centre Road Layout Plan:

- Changes to boundaries of Welcome Lotteries House to facilitate creation of Karratha Terrace (Attachment 1); and
- Slight realignment of Hillview Road (ex Welcome) between Balmoral Road and Sharpe Avenue (Attachment 2).

In relation to Welcome Lotteries House, Council has already passed resolutions to dedicate portion of Welcome Lotteries House (Reserve 40638) coloured brown on Attachment 1 as part of Karratha Terrace, and to close that portion of Morse Court coloured yellow on Attachment 1 (shown as closed Road). Notwithstanding, resolutions are still required to include that portion of closed Morse Court into Reserve 40638 (Welcome Lotteries House) and to relinquish Reserve 35210 (shown as Lot 503 on Attachment 1) to include it in the Karratha Terrace reserve. These actions are just minor administrative ‘tidy ups’ but are important in terms of finalising land transfer arrangements with Welcome Lotteries House and facilitating creation of Karratha Terrace.

In relation to Hillview Road, there is a portion of Unallocated Crown Land (88m² coloured brown on Attachment 2) that did not form part of ex Welcome Road but that has been included in the slightly realigned Hillview Road between Balmoral and Sharpe. A Council resolution is required to dedicate this small portion of land as part of Hillview Road.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, these matters are considered to be of low significance because in the case of the adjustments to Welcome Lotteries House, they have been agreed by all parties and in the case of Hillview Road, it is only an administrative process to formally include this small piece of Crown land in the Hillview Road reserve.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place through the established KCCIW Place Team. Proposed plans for redevelopment of Welcome Lotteries House have been agreed by all parties. LandCorp presents to Councillor Briefing Sessions each month on the KCCIW program.

COMMUNITY CONSULTATION

Welcome Lotteries House supports the redevelopment plans for Welcome Lotteries House planned as part of the KCCIW program. Hillview Road has already been constructed to incorporate the small piece of Unallocated Crown Land that needs to be formally dedicated.

STATUTORY IMPLICATIONS

The relinquishment of Management Orders will be undertaken pursuant to Section 50 of the *Land Administration Act 1997*.

The amendment of reserve boundaries will be undertaken pursuant to Section 51 of the *Land Administration Act 1997*.

The dedication of a road will be undertaken pursuant to Section 56 of the *Land Administration Act 1997*.

POLICY IMPLICATIONS

Future policies prepared by Council will need to have regard to the proposed road layouts, reserves and lots as identified in the amended Karratha City Centre Road Layout Plan.

FINANCIAL IMPLICATIONS

There are no financial implications

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.d.3.1	Liaise with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP)
Our Services:	1.d.3.1.1	Partner with LandCorp and others to implement the Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP)

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The recommended resolutions form part of a rolling program required to implement the Karratha City Centre Master Plan.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* and *Land Administration Act 1997* RESOLVES to:

1. NOT REQUEST the Department of Lands to amalgamate that portion of closed Morse Court shown in Attachment 1 into Reserve 40638;
2. NOT RELINQUISH Reserve 35210 shown in Attachment 1 as Lot 503 on DP 401054; and
3. NOT DEDICATE the 88m² portion of Unallocated Crown Land Pt 2605 as part of Hillview Road.

CONCLUSION

The recommended land adjustments are supported on the grounds that they help implement the Karratha City Centre Master Plan, they are in accordance with the endorsed amended Karratha City Centre Road Layout Plan and they are supported by Welcome Lotteries House and technical City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152902
MOVED : Cr Kickett
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* and the *Land Administration Act 1997* RESOLVES to:

- 1. REQUEST the Department of Lands to amalgamate portion of closed Morse Court shown in Attachment 1 into Reserve 40638;**
- 2. RELINQUISH Reserve 35210, shown in Attachment 1 as Lot 503 on DP 401054; and**
- 3. REQUEST the Minister for Lands dedicate the 88m2 portion of Unallocated Crown Land Pt 2605 as part of Hillview Road.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers,
Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

At 7.20 pm Cr Harris re-entered the room.

11.2 KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PLACE TEAM - REVISED TERMS OF REFERENCE

File No:	LP.197
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	4 July 2014
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	Draft revised Terms of Reference for Karratha City Centre Infrastructure Works Place Team

PURPOSE

For Council to consider draft revised terms of reference and delegated decision making powers for the Karratha City Centre Infrastructure Works Place Team (Place Team) and to adopt revised terms of reference for the Place Team.

BACKGROUND

The Place Team was formally established by the Council in June 2011 to provide a direct project interface and collaboration between the Council and LandCorp to oversee the proactive and efficient implementation of the Karratha City of the North City Centre Master Plan.

At its June 2011 Ordinary Council Meeting, Council resolved to:

1. Adopt the Place Team Terms of Reference in order to grant decision making delegation to the Place Team to implement the Karratha City Centre Master Plan.
2. Grant the CEO delegation to determine whether other matters either require a Council resolution or whether they can be decided by the Place Team.
3. Retain the power to remove Place Team delegation by way of further resolution.
4. Require the Place Team to provide a monthly circular to Council via a monthly report.

The following matters are currently listed as matters delegated to the Place Team:

- Community & Stakeholder engagement
- Consultant briefs/scopes where requested by LandCorp
- Consultant reports
- Survey plans
- Conceptual road and landscape designs
- Detailed design drawings and documentation
- Traffic models and traffic impact assessment
- Statutory planning applications
- Resumptions or land transfers not subject of financial burden to Council
- Construction approval

The Place Team has not been making decisions under delegated authority from Council. All works generally align with the City Centre Master Plan adopted by Council and many actions such as road closures and road creation require a Council resolution under legislation

anyway. LandCorp's project manager briefs Councillors each month at the Councillor Briefing Session on progress and any issues and minutes are kept from every meeting. The Place Team provides an opportunity for LandCorp to update on progress being made and any project issues being encountered, and for City officers to consider proposals or issues and to advise on how they can or should be addressed based on local considerations. It also serves as a forum to get agreement on priority actions for implementing the City Centre Infrastructure Works Program. The Place Team includes members of the City Executive and technical staff and has been effective in helping keep the City Centre works moving forward. Retaining the ability for the Place Team to make decisions on behalf of Council will assist in keeping things moving where they need to, recognising that there will always be certain issues that need to be brought back to Council to consider and determine.

The draft revised Terms of Reference reflects the following changes that have occurred since the formal establishment of the Place Team in June 2011:

- The City Centre Infrastructure Works Program is at a different stage in its implementation
- The change in personnel on the part of both LandCorp and the City and the need to ensure the composition of the Place Team reflects the expertise and authority required to keep the project moving forward and to ensure the best possible outcomes
- The need to review the delegations to make sure they provide the right balance of delegated decision making to keep things moving but also referral to Council when necessary and appropriate.

The key changes proposed to be introduced via the draft revised Terms of Reference are:

- The inclusion of Department of Lands as a formal member of the Place Team
- Providing for other parties to attend to address particular matters or due to interests in particular items
- The following criteria being set as the parameters for delegated decision making:
 - It is possible for the decision to be delegated by Council under relevant legislation;
 - The decision is consistent with Council adopted City Centre plans and previous Council resolutions; and
 - The matter subject of the decision is determined by the Place Team (through consultation with the City Chief Executive Officer where necessary) to be a matter that does not require a decision of the Council.
- The requirement to refer delegated decisions made by the Place Team to the next available Council meeting
- The ability for the Place Team to refer any matter to Council for a decision
- The requirement for a quorum for the Place Team to make delegated decisions
- The alignment of Place Team meetings with monthly Councillor Briefing Sessions and every second Place Team meeting with a Karratha City of the North Working Group meeting
- The requirement for meeting minutes to be recorded

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance because the Place Team will represent the City's and local communities' interests in guiding future development of the Karratha City Centre in accordance with the Council adopted Karratha City Centre Master Plan, which will have implications for the wellbeing of the local community.

COUNCILLOR/OFFICER CONSULTATION

Members of the Place Team have been consulted as part of preparing the revised Terms of Reference.

COMMUNITY CONSULTATION

LandCorp and the City communicate key messages about implementation of the City Centre Master Plan and works associated with the Karratha City Centre Infrastructure Works Program. LandCorp will continue to engage with local traders as part of managing the City Centre Infrastructure Works Program.

STATUTORY IMPLICATIONS

Council can delegate by absolute majority, powers and duties to the CEO under section 5.42 of the *Local Government Act 1995* and the CEO may delegate powers and duties to other employees under section 5.44. An absolute majority resolution of Council is required to delegate decision making powers to the Place Team.

POLICY IMPLICATIONS

The Place Team will continue to implement the Council adopted Karratha City Centre Master Plan and other adopted plans that sit under the Master Plan. Any variation to Council adopted plans will need to be referred by the Place Team to Council for a decision under the draft revised Terms of Reference

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2013-2014 provides for this activity:

Our Program:	1.d.3.1	Liase with key stakeholders including LandCorp and Government Agencies for implementation of Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP)
Our Services:	1.d.3.1.1	Partner with LandCorp and others to implement the Karratha City Centre Master Plan (KCCMP) and Infrastructure Works Program (IWP)

RISK MANAGEMENT CONSIDERATIONS

The Terms of Reference assign responsibility to City officers on the Place Team to ensure any decision making is consistent with Council adopted plans and that any variation or matter requiring Council consideration is reported to Council.

IMPACT ON CAPACITY

Responsibilities absorbed into ongoing operations. Collaborative working relationship with LandCorp.

RELEVANT PRECEDENTS

The Place Team has been formally in place since June 2011.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority in pursuance of Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. MODIFY the revised Terms of Reference for the Karratha City Centre Infrastructure Works Place Team (revised 21 July 2014) in the following way(s):
 - a) _____
 - b) _____
 - c) _____

2. ADOPT the revised Terms of Reference for the Karratha City Centre Infrastructure Works Place Team (revised 21 July 2014), as modified.

That Council by ABSOLUTE Majority in pursuance of Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE to the CEO decision making in accordance with the revised Terms of Reference for the Karratha City Centre Infrastructure Works Place Team (revised 21 July 2014), as modified.

CONCLUSION

The Place Team will continue to help coordinate and implement the Karratha City Centre Master Plan and Karratha City Centre Infrastructure Works Program. It is recommended Council adopt the revised Terms of Reference for the Karratha City Centre Infrastructure Works Program Place Team and delegate decision making powers as set out in the revised Terms of Reference.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152903
MOVED : Cr Lally
SECONDED : Cr Kickett

1. That Council by SIMPLE Majority in pursuance of Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT revised Terms of Reference for the Karratha City Centre Infrastructure Works Place Team (revised 21 July 2014).

2. That Council by ABSOLUTE Majority in pursuance of Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE to the CEO decision making in accordance with the revised Terms of Reference for the Karratha City Centre Infrastructure Works Place Team (revised 21 July 2014).

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

Cr White-Hartig declared an impartiality interest in Item 11.3 Consideration of the Funding Request from the Roebourne Visitor Centre as Cr White-Hartig is a Committee Member of the Roebourne Visitor Centre.

11.3 CONSIDERATION OF THE FUNDING REQUEST FROM THE ROEBOURNE VISITOR CENTRE

File No:	ED.4
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	7 July 2014
Applicant/Proponent:	Roebourne Visitor Centre (RVC)
Disclosure of Interest:	Nil
Attachment(s)	1. RVC Financial Statements 2. RVC Funding Request Letter

PURPOSE

For Council to consider the funding request from the Roebourne Visitor Centre (RVC).

BACKGROUND

Council has, for over a decade, been the principal funding partner for the RVC and Karratha Visitor Centre (KVC) via an annual funding contribution.

In January 2011, Council wrote to both visitor centres requesting that they develop new three year strategic plans to take them to the next level of sustainable development and operation. Particularly they were requested to identify opportunities for partnerships with industry and identify opportunities for revenue generation and product development. It was made clear that ongoing funding at the current levels was unsustainable and that the ongoing business plans needed to reflect a decreased reliance on Council funds for operation.

They were further advised to explore additional opportunities for collaboration with each other. Accordingly, the funding allocations for both 2011/12 and 2012/13 were held at the same levels.

The operating models of the two visitor centres again came under scrutiny in September 2013. Council resolved to request the CEO to commence discussions with both Visitor Centre Management and Boards regarding operating and financial models for the 2014/15 financial year and beyond. A detailed discussion document was prepared containing visitor centre funding history, incomes and expenditure, return of investment and visitor numbers compared and contrasted over the previous six years.

In respect to performance, two indicators analysed were the cost per visitor (Council investment per visitor) and return on investment (income generated per dollar of Council investment). The RVC has averaged a cost per visitor over the last six years of around \$11.80 as compared to the KVC at around \$6.50 per visitor. In relation to return on investment RVC has been averaging \$1.35 over the last six years compared to KVC at \$1.70. The costs per visitor have been consistently higher for RVC than KVC over the last six

years with the return on investment consistently lower. The report concluded that consistent with Council's stated mission of ensuring excellent, efficient and innovative local government services, it would be strategic to consider a more sustainable operational model for delivery of sustainable visitor information services going forward.

On the 11th of December 2014, a Visitor Information Services Review Meeting was held with representatives from both visitor centres boards, management, staff and Council officers. Discussion took place on historical funding models, an analysis of visitor centre performance over the previous six years and of the various visitor centre operational models. A commitment was made by the visitor centres to have further discussions between the respective boards and management and consider the various operational models with a view of identifying their most desired options and arriving at a position by the end of February 2014.

On 6 March 2014, Council received an email from Dagmar Kraus, Chair of the Roebourne Visitor Centre (RVC) articulating that the RVC Board would like to retain the running of the RVC with the current management system.

At the April Ordinary Council Meeting (29 April 2014 Resolution 152815) Council resolved to advise the Roebourne Visitor Centre that:

- a) Council does not support funding the Roebourne Visitor Centre at the current levels and with the current operational and management model for the 2014/15 financial year and beyond.
- b) Council requests a business plan for future governance and operations which is less dependent on Council's support by 30 June 2014.
- c) For the purposes of the 2014/15 budget Council will determine any funding allocation based upon the satisfactory review of the business plan as requested in (a) above.

On the 23rd June 2014, the RVC Chair, Dagmar Kraus wrote to Council advising that the RVC was currently in the process of developing a new business plan with the assistance of the Ngarluma Yindjibarndi Foundation Limited (NYFL) and had discussions and an initial meeting with the consultant Peter Farr to identify new opportunities for the RVC in partnership with NYFL. However Dagmar further advised that the RVC was not in a position to provide a business plan by the 30th of June as requested stating that the two month timeframe was not realistic for its development and further that the consultant had been on leave during May/June which delayed the consultation process.

As a consequence, the RVC now request funding support for 6 months at the current level until December 2014 to give them time to finalise the business plan. RVC provided an updated financial report (See attachment). These latest financials indicate that the RVC is in a relatively strong financial position with sufficient surplus funds to fund current operations and programs for the 6 month period for which funding is being sought. The presence of this surplus would suggest that additional funding support is not required at this stage. Any funding decision by Council should be subject to the outcomes of the proposed business plan.

LEVEL OF SIGNIFICANCE

In the context of Council Policy CE8 Significant Decision Making Policy, the funding of Visitor Centres is significant due to an expenditure of approximately \$160,000 ex GST

COUNCILLOR/OFFICER CONSULTATION

Councillors were provided with a report at the September 2013 OCM, were briefed by the Chief Executive Officer at the 13 March 2014 Agenda Briefing and further considered the matter at the April Ordinary Council Meeting 2014.

COMMUNITY CONSULTATION

Consultation has occurred with the RVC Board which consists of community representatives.

STATUTORY IMPLICATIONS

Local Government Act:

- Section 5.42 Delegation of some powers and duties to CEO.
- Section 6.8 Expenditure from municipal fund not included in annual budget.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Implications for expenditure of approximately \$160,000 (inc GST) subject to Council's decision.

It is incumbent on Council, in view of its stated mission of ensuring excellent, efficient and innovative local government services, that it consider a more sustainable operational model for delivery of visitor information services going forward.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 2.a.3.1 Support Tourism and Visitor Centre Development

Our Services: 2.a.3.1.1 Support visitor information services within the municipality

RISK MANAGEMENT CONSIDERATIONS

Consistent with Council's stated mission of ensuring excellent, efficient and innovative local government services, it is strategic to consider a more sustainable management and operational model for delivery of sustainable visitor information services for Roebourne Visitor Centre going forward.

The latest financials provided by the RVC confirm that the RVC is in a relatively strong financial position with sufficient operational surplus that would suggest that additional funding support is not required at this stage.

IMPACT ON CAPACITY

No impact on capacity.

RELEVANT PRECEDENTS

Council has been the principal funding partner of the visitor centres for over a decade.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2 - 25% of 2013/14 funding

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to ENTER into a funding agreement with the Roebourne Visitor Centre (RVC) for the first quarter (Q1) period 1/07/14 to 30/09/14 with a funding allocation of: \$79,990 (incl. GST) with the RVC to provide a business plan for future governance and operations which is less dependent on Council's support by 30/09/14.

Option 3- 50% of 13/14 funding

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to ENTER into a funding agreement with the Roebourne Visitor Centre (RVC) for the first and second quarter period (Q1 and Q2) 1/07/14 to 31/12/14 with a funding allocation of: \$159,980 (inc GST) with the RVC to provide a business plan for future governance and operations which is less dependent on Council's support by 31/12/14.

CONCLUSION

Council has, for over a decade, been the principal funding partner for the Roebourne Visitor Centre (RVC) via an annual funding contribution as tourism is a program of the Council's Strategic Community Plan 2012-2022 - *Managing and maximising the benefits of growth in the region while diversifying our economic base.*

Lack of accommodation, staff, product offering and other matters resulting from the impact of the mining boom have regularly been cited by the RVC as reasons for not being self-sufficient or indeed adopting measures to move towards self-sufficiency. This has resulted in the ongoing and increasing need for strong financial support from the Council and resistance to the concept of sustainability.

In a bid to reduce the level of financial dependence the Council has in recent years requested that the RVC's Strategic Plan must include strategies for moving towards self-sufficiency and reflect appropriate measures of sustainability

The RVC Board have been aware since January 2011 that Council were concerned about return on investment and value for money and recommended that they identify both opportunities for partnerships with industry and opportunities for revenue generation and product development. It was made clear that ongoing funding at the current levels was unsustainable and that the ongoing business plans needed to reflect a decreased reliance on Council funds for operation.

Visitor Centre operating models again came under scrutiny in September 2013 with Council resolving to request the CEO to commence discussions with both Visitor Centre Management and Boards regarding operating and financial models for the 2014/15 financial year and beyond.

At the April Ordinary Council Meeting 2014 Council resolved to advise RVC that it did not support funding at the current levels and with the current operational and management model for the 2014/15 financial year and further requested a business plan for future governance and operations which is less dependent on Council's support by 30 June 2014.

On the 23rd June, 2014, the RVC Chair, Dagmar Kraus wrote to Council advising that the RVC was not in a position to provide a business plan by the 30th of June stating that the two month timeframe was not realistic for its development and further that the consultant had been on leave during May/June which delayed the consultation process.

As a consequence, the RVC now request funding support for 6 months at the current level until December to give them time to finalise the business plan. RVC provided an updated financial report. These latest financials indicate that the RVC is in a relatively strong financial position with sufficient operational surplus that would suggest that additional funding support is not required at this stage. Any funding decision by Council should be subject to the outcomes of the proposed business plan.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.42 and Section 6.8 of the *Local Government Act 1995*, RESOLVES, given the Roebourne Visitor Centre (RVC) current financial operational surplus, to:

- 1. NOT ENTER into a funding agreement with the RVC for the period 1/07/14 to 31/12/14; and**
- 2. REQUEST the RVC to prepare and submit a business plan for the future governance and operations of the RVC by 31/12/14 for consideration.**

COUNCIL RESOLUTION

Res No : 152904
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council suspend Standing Orders at 7.21 pm to allow for open discussion of this item.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 152905
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council resume Standing Orders at 7.37 pm.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

ALTERNATIVE RECOMMENDATION

Res No : 152906

MOVED : Cr Lally

SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 5.42 and 6.8 of the *Local Government Act 1995*, RESOLVES to ENTER into a funding agreement with the Roebourne Visitor Centre (RVC) for the first quarter (Q1) period 1/07/14 to 30/09/14 with a funding allocation of: \$79,990 (incl. GST) with the RVC to provide a business plan for future governance and operations which is less dependent on Council's support by 30/09/14.

CARRIED 6-4

FOR : Cr Long, Cr Harris, Cr Kickett, Cr Lally, Cr Smeathers, Cr Vandenberg,
AGAINST : Cr Bailey, Cr Miller, Cr Saylor, Cr White-Hartig

REASON : Councillors for the motion considered Option 2 – 25% of funding will enable the Roebourne Visitor Centre (RVC) to operate at current level enabling sufficient time to complete and submit to Council their business plan for future governance and operations to Council which is less dependent on Council's support by 30/09/14.

Councillors requested their reason for being against the motion be recorded in minutes based on the following - Crs Bailey, Miller, Saylor and White-Hartig considered while the RVC business plan was nearing completion Option 3 – 50% of funding was needed to provide more time for business plan development / implementation, and would provide assurance and stability to the operations of the RVC .

11.4 CITY OF KARRATHA OPERATIONAL ECONOMIC DEVELOPMENT STRATEGY 2014-2016

File No:	ED.20
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	7 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft City of Karratha Operational Economic Development Strategy 2014 - 2016

PURPOSE

To present to Council the Draft City of Karratha Operational Economic Development Strategy 2014 - 2016 for adoption. The Strategy defines the role and function of the City of Karratha with regards to economic development and the initiatives, strategies and tasks to be undertaken across the various directorates, in particular by the Economic Development Unit.

BACKGROUND

Economic development along with social, environmental and cultural growth, management and conservation are facilitated and delivered through the range of projects, programs and activities delivered and provided by the City. In November 2009, Council further strengthened the economic delivery arm via the establishment of a dedicated economic development and advisory position.

The Karratha City of the North Plan (2010) identified that an expanded, more diverse economy, which offers a broader selection of job opportunities was essential to achieving the City of the North Vision. The plan further identified the preparation of an economic development strategy as a key action.

The economic focus was formalised within the Council's Strategic Community Plan 2012-22 as one of the four strategic themes: Our Economy- Well Managed and Diversified. The Goal: We will manage and maximise the benefits of growth in the region while diversifying our economic base. The principal initiatives to date have been in the areas of small to medium enterprise development, tourism and visitor information services, economic and demographic information provision with advocacy and support of affordable key worker accommodation.

Further economic technical studies and evidentiary analysis documents have been commissioned during the development of the City's Local Planning Strategy. These documents have supported the development of an Operational Economic Development Strategy 2014 -2016.

SUMMARY OVERVIEW: OPERATIONAL ECONOMIC DEVELOPMENT STRATEGY 2014 -2016

A strategy is a plan of action designed to achieve a desired outcome. In so doing a strategy makes explicit the why, what, who, where, when and how. The City of Karratha Operational Economic Development Strategy 2014 -2016 articulates the key economic development

strategies and tasks required to be actioned and implement across the organisation and in particular the Economic Development Unit, that will drive the diversification of the City's economy.

Knowing the 'Why':

'Economic Development' is generally defined as the process of expanding the size of the economy so that greater wealth flows to the community. It is usually measured in terms of increases in jobs and income, but also includes improvements in livelihoods that encompass the quality of life (education, health, lifestyle, culture and environment) and overall community wellbeing. At the local government level, economic development is about delivering positive outcomes for communities in line with their wants, capacity and requirements.

The City's Strategic Community Plan (SCP) 2012-2022 outlines the future of our municipality and how we will work together towards building a sustainable, attractive, stable and liveable community. *One of the four core Strategic Themes of the SCP is Strategic Theme Two: Our Economy: Well Managed and Diversified with the following goal: We will manage and maximise the benefits of growth in the region while diversifying our economic base.*

Knowing the 'Who':

Economic development cascades down from National economic policies and strategies (such as on foreign direct investment, trade agreements, employment legislation, taxation etc.) to State policies and actions (such as R4R, infrastructure investment, education and health) to Local Government (such as Lobbying, Business Attraction, Engendering Partnerships, Planning, Research, and Land Development).

There is no single agency that is solely responsible for the entire theme of economic development. Numerous actors and stakeholders involved in leading, facilitating and advocating for economic development in the region.

As a result, the City tends to have either has a formal reporting relationship (such as to the Department of Local Government and Communities), a partnership or a stakeholder relationship. In the latter case this often means the City either is represented on the agency's committee(s), is invited to participate in relevant projects or task forces or is invited to respond to various policies, positioning papers or project proposals.

Knowing the 'What and the Where':

Employment growth is vital for the City if it wants to achieve the aspirational population targets that are contained in the major strategic papers such as Pilbara Cities Vision and Karratha City of the North. Employment growth will be facilitated by economic diversification and workforce development both of which the City needs to adopt a leadership position.

Strategic Focus: The strategic focus of the City's Operational Economic Development Strategy is:

- Retaining Jobs: focus on ensuring that current employers in the local economy do not leave the Municipality.
- Creating Jobs: focus on the existing economic actors growing their operations and/or attracting new players into the local economy.
- Workforce Development: focus on creating opportunities for the existing workforce to have the skills and be adaptable to any changes in the local economic environment.

Strategic Goals: To address jobs and workforce development the Strategy will focus on achieving the following three major goals:

- Diversify the Economy
- Enhance the Reputation of the City

- Enable businesses to Thrive

Knowing the ‘How’

To affect economic development the City has three key instruments at its disposal:

- It can **implement** a project or activity that will have an economic development impact using its own assets or in partnership with another party or parties.
- It can **facilitate** economic development by creating a conducive regulatory or planning environment and,
- It can **advocate** for economic development by engaging with prospective investors (public and private) that may bring assets into the Municipality or lobby with the relevant authorities to enhance the necessary infrastructure.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the potential of the economic development strategy to enable the diversification of the local economy and provide additional jobs to underpin the aspiration population growth for the City of Karratha. To effectively implement the strategy, it will need financial investment by Council over a sustained period to realise the results.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred with the CEO, the Executive Management Group and with officers within the Planning Department of the Development Services Directorate.

COMMUNITY CONSULTATION

No community consultation has taken place.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Economic Development Advisor position is currently a fulltime role and a fully funded position for the 2014/15 financial year. The key projects, programs and activities listed in the Draft City of Karratha Operational Economic Development Strategy 2014 – 2016 are fully funded for the 2014/15 financial year unless otherwise indicated. Unfunded projects, programs and initiatives will be presented at the mid-year budget review for Council's consideration and in subsequent years.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022. In particular the Operational Plan 2014-2015 provides for this activity:

Our Programs: 2.a.1.1 Facilitate the development of small businesses in conjunction with key stakeholders

Our Services: 2.a.1.1.3 Develop and implement the City's Economic Development Strategy

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

The Operational Economic Development Strategy 2014-2016 requires the continued whole of organisation response, which is currently the practice, with key actions and programs driven by the Economic Development Unit.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the City of Karratha Economic Development Strategy 2014-2016.

CONCLUSION

Economic development is one of the four strategic themes of the City's Strategic Community Plan 2012-22: Our Economy: Well Managed and Diversified. The Goal: We will manage and maximise the benefits of growth in the region while diversifying our economic base.

The Karratha City of the North Plan (2010) identified that an expanded, more diverse economy, which offers a broader selection of job opportunities was essential to achieving the City of the North Vision. The plan further identified the preparation of an economic development strategy as a key action. This direction has continued to be support through the technical studies and position papers that underpin the Draft City of Karratha Local Planning Strategy which is currently being prepared.

The City of Karratha's Operational Economic Development Strategy 2014-2016 provides the direction for the key economic development strategies and tasks to be undertaken across the various directorates, in particular by the Economic Development Unit in collaboration with internal and external stakeholders that will drive the diversification of the City's economy. It requires the support of Council in adopting the strategy and providing adequate and sustained funding to enable the strategy to be effectively implemented and achieve the desired outcomes.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152907
MOVED : Cr Vandenberg
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the City of Karratha Economic Development Strategy 2014-2016.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11.5 CITY OF KARRATHA POSITION ON NORTHERN AUSTRALIA GREEN PAPER AND INTERIM REPORT ON NORTHERN AUSTRALIA INQUIRY

File No:	ED.19
Responsible Executive Officer:	Director Development Services
Reporting Authors:	Economic Development Advisor, Research Officer
Date of Report:	7 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. City of Karratha Submission to the Northern Australia Inquiry 2. City of Karratha Response to Northern Australia Green Paper and Interim Committee Report on Northern Australia

PURPOSE

To present to Council the Draft City of Karratha response to the Northern Australia Green Paper and Interim Committee Report on Northern Australia plus the original City of Karratha Submission to Northern Australia for adoption as the official position of the City of Karratha in relation the development of Northern Australia.

BACKGROUND

The Australian Government has committed to the development of Northern Australia and to that end will be developing a White Paper on Developing Northern Australia that sets out a clear, well defined policy platform for promoting growth across the region in order to realise its enormous economic potential.

The Australian Parliament's Northern Australia Committee commenced an inquiry into the development of Northern Australia in early 2014. The Committee has been tasked with the important role of helping to define the future of Australia's North — a region vital to the economic future of the nation. The Committee invited interested persons and organisations to make submissions addressing the terms of reference. The deadline for submissions was Friday, 14 March 2014. A response from the City of Karratha was prepared and forwarded to the inquiry by the due date. The quality of the City's response was highly complimented by Committee members including Ms Melissa Price MP, Senator Ian MacDonald and Mr George Christensen MP at the Karratha sitting of the Joint Select Committee on Northern Australia held on 9 April 2014.

The inquiry is running in tandem with the Government's commitment to produce a White Paper on Northern Australia. Part of the White Paper process is the release of a Green Paper scoping the Government's priorities and intentions. The Green Paper was released on Tuesday, 10 June 2014 with a call for public submissions accepted until 8 August 2014. Council officers have provided commentary which has been included in the attachments provided.

In summary, the key actions recommended in Council's original submission to the Northern Australia Inquiry to encourage growth and investment in our region were:

- Action 1** Urgent investment in critical social and economic infrastructure.
- Action 2** Reduction of red tape.
- Action 3** Establishment of a Conducive Regulatory, Taxation and Legislative Environment.
- Action 5** Seed funding for research and development.
- Action 6** Coordinated approach and two way communication between all tiers of government.
- Action 7** Enhanced trade and investment with Asia-Pacific
- Action 8** Enhanced presence of Australian Government Agencies

On 16 June 2014, an Interim report of the Inquiry into the Development of Northern Australia was tabled. The final report from the Committee was scheduled to be released on 7 July 2014.

Please see attached documents including the City of Karratha Submission to the Northern Australia Inquiry, the City of Karratha Response to Northern Australia Green Paper and Interim Committee Report on Northern Australia

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of future governance and funding of social and economic infrastructure that will impact on Karratha as one of the highest growth regional capitals of Northern Australia.

COUNCILLOR/OFFICER CONSULTATION

Internal consultation has occurred with the Mayor, Executive Management Group, Research Officer and Economic Development Advisor in the preparation of the original Submission to the Northern Australia Enquiry. Subsequent commentary on the Green Paper and Interim Report has been sourced from the CEO, Mayor, Research Officer and Economic Development advisor.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications at this stage.

POLICY IMPLICATIONS

There are no policy implications at this stage.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	4.e.1.1	Represent Council and communities at relevant forums including conference venues, regional and local meetings
Our Services:	4.e.1.1.3	Active participation in regional, state and national alliances

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to: NOT ADOPT the City of Karratha response to the Northern Australia Green Paper and Interim Committee Report on Northern Australia plus the original City of Karratha Submission to Northern Australia as the official position of the City of Karratha in relation to the development of Northern Australia.

CONCLUSION

The Australian Government has committed to the development of Northern Australia and to that end will be developing a White Paper on Developing Northern Australia that sets out a clear, well defined policy platform for promoting growth across the region in order to realise its enormous economic potential.

Parliament's Northern Australia Committee commenced an inquiry into the development of Northern Australia in early 2014. The Committee has been tasked with the important role of helping to define the future of Australia's North — a region vital to the economic future of the nation. The Committee invited interested persons and organisations to make submissions addressing the terms of reference. The deadline for submissions was Friday, 14 March 2014. A response from the City of Karratha was prepared and forwarded to the inquiry by the due date.

The inquiry is running in tandem with the Government's commitment to produce a White Paper on Northern Australia. Part of the White Paper process is the release of a Green Paper scoping the Government's priorities and intentions. The Green Paper was released on 10 June 2014 with a call for public submissions accepted until 8 August 2014. Council officers have provided commentary which has been included in the attachments provided.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152908
MOVED : Cr Vandenberg
SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the content of the City of Karratha response to the Northern Australia Green Paper and the Interim Committee Report on Northern Australia together with the original City of Karratha Submission to Northern Australia as the official position of the City of Karratha in relation to the development of Northern Australia; and
2. **SUBMIT** this official position of the City of Karratha in relation to the development of Northern Australia to Parliament's Northern Australia Committee.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 LIA ROAD UPGRADES

File No:	COO204
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	1 July 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Karratha LIA Roads Upgrade Multi-criteria Assessment tabled at the Council Agenda Briefing and Council Meeting

PURPOSE

To:

- a) consider the recommendations from the Karratha Light Industrial Area (LIA) Roads Upgrade Multi Criteria Assessment (MCA) (refer page 113);
- b) consider proceeding to detailed design and documentation of the most urgent works; and
- c) agree to call tenders.

BACKGROUND

Over time the use of LIA roads has increased in terms of heavy vehicle movements. Vehicles are longer and heavier than originally anticipated and some roads in the LIA (particularly in older areas) are quite narrow in their design resulting in modern trucks frequently edging the bitumen. These roads also do not adequately allow for the satisfactory turning motions of vehicles at intersections or driveways due to their tight intersection curves. This is an ongoing maintenance concern as the trucks cause edge failures and a rapid deterioration of the road surface, but more importantly they pose a serious traffic safety concern.

The design of the pavements of these roads (the structure underlying the bitumen surface) is also a concern from a strength point of view with many roads evidently constructed with less than 50% pavement structure than what would be normally required to tolerate traffic volumes under current design standards. This in turn leads to much shorter life spans and premature failures which can be especially evident after rain.

Council recently committed to upgrading the LIA roads progressively over a number of years and called for a report that would identify and prioritise upgrades. To progress this, tenders were called for a suitably qualified and experienced consulting engineer to provide two important pieces of work.

1. Investigate, using a multi criteria assessment, the status of all LIA roads in terms of condition and their suitability to perform to present and future traffic conditions and recommend a prioritised staging of works to upgrade the roads with consideration given to road condition, remaining useful life, road geometry, road classification and future funding; and

2. Carry out detailed design of the subsequently identified first stage of works with a view to calling tenders for actual works in 2014/15.

GHD Pty Ltd was awarded the contract to undertake these works (RFT 30–13/14) and has completed the first phase of the consultancy (delivery of the attached MCA) and are ready to commence the second phase. A copy of the report is provided as Attachment 1. This second phase is the detailed design of the first stage of actual upgrade works, to be delivered this financial year.

The MCA utilised the following scoring criteria to derive priorities for LIA road Upgrades;

Component	Criteria	Score
Pavements	Expected life left ≤5 years	4
	Expected life left 6-10 years	2
	Expected life left >10 years	0
	Is the intersection on a RAV route?	1
Geometrics	Is the road width adequate for RAV Network 10 route?	
	Yes	0
	No	5
Drainage	TME Karratha Drainage Study Priority 1	5
	TME Karratha Drainage Study Priority 2	3
	TME Karratha Drainage Study Priority 3	1
Road Hierarchy	Local Distributor	5
	Access Road	0

Once scored, the following weighting was applied to derive a priority list.

Component	Weighting
Pavements	35%
Geometrics	35%
Drainage	20%
Road Hierarchy	10%

The following table shows the outcome when each road in the LIA is analysed through the MCA. Not surprisingly the highest priority road identified is Coolawanyah Road from Karratha Road to a point between Woodbrook and Lambden Road a distance of approximately 940 metres at a cost of approximately \$1.325M which has been budgeted for in 2014/15. A full detailed assessment is contained in the attached MCA.

The table also projects out sequential work for the next six years using an assumption that \$730,000 of funds will be available those years.

Road	Section	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6	Stage 7
Coolawanyah Road	Karratha Road to Croydon Road	\$455,000						
	Croydon Road to Woodbrook Road	\$579,000						
	Woodbrook Road to Lambden Road	\$291,000	\$118,370					
	Lambden Road to Mooligunn Road		\$585,626					
	Mooligunn Road to Anderson Road		\$26,005	\$87,709				
Anderson Road	Mardie Road to Lambert Road			\$219,000				
	Lambert Road to Pyramid Road			\$423,291	\$730,000	\$730,000	\$239,709	
	Pyramid Road to Coolawanyah Road						\$490,291	\$240,709
Mardie Road	Coolawanyah Road to Anderson Road (Partial)							\$489,291
Total Expenditure		\$1,325,000	\$730,000	\$730,000	\$730,000	\$730,000	\$730,000	\$730,000

A related issue to this matter is the impacts of the Pilbara Underground Power Project (PUPP). PUPP has not been implemented within the LIA as yet, but advice from Horizon Power is that they are due to commence in November 2014 and will be active for around six months. The main concern is that new light pole locations as proposed in the PUPP design must not impede or clash with new road alignments in particular where roads require widening in the future. To avoid this occurrence Council staff have been liaising with the PUPP team at Horizon Power and informing them of our future road alignments.

Council is now required to consider the outcomes of the MCA and agree the next steps to deliver works in the 2014/15 financial year.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic issues. If no action were taken to renew these strategically important assets, particularly those at the end of their useful life, then it is expected that a serious negative impact by way of complete road failure could result which will significantly affect its users.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officer's, Regional Road Group and Council at Agenda Briefing.

COMMUNITY CONSULTATION

No community consultation is required, however adjoining businesses to road works will be advised of imminent work particularly where access to their properties are affected.

STATUTORY IMPLICATIONS

Tenders would ultimately be called in accordance with Section 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy CE-13 Tender Evaluation criteria is relevant to this matter. Designs are to be in accord with relevant Australian Standards and recognised good practice documents. The proposed tender criteria, should Council agree to proceed to tender is recommended as follows:

Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

For this project, price is considered to be the most significant consideration having regard for our intention in getting extensive works complete as part of the first stage of works, whilst market conditions are favourable. Other criteria are considered, whilst not carrying the same weighting.

FINANCIAL IMPLICATIONS

Council has committed significant funds in its 2014/15 budget for actual works. An amount of \$1,325,339 has been set aside including all Regional Road Group funding of \$811,666 for 2014/15. Moreover, Council has previously endorsed all Regional Road Group road project funding for the foreseeable future to this project and is specifically featured in its Long Term Financial Plan.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014-2015 provides for this activity:

Our Program:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs.
Our Services:	1.a.2.4.3	Maintain and renew road and footpath/cycleways infrastructure.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be high to the City in terms of Financial, Service Interruption, Reputation and Compliance with established Level of Service documents. Failure to renew these strategically important assets will create a risk of a road network that is unreliable and eventually unusable. Moreover there will inevitably be a corresponding escalation of safety risk to the motorist and pedestrians.

IMPACT ON CAPACITY

There is no capacity to carry out these works, both design and construction, using in-house resources in 2014/15. Existing staff and resources are fully committed to other projects and programmes already budgeted and planned. Instead GHD have been contracted to carry out the design work (under RFT 30 13/14), and it is recommended that the construction also be tendered out to a suitably experienced and qualified civil works contractor.

RELEVANT PRECEDENTS

There are relevant precedents related to this matter. Council has previously directed that Regional Road Group funding be directed to the upgrade of LIA roads. Council has also accepted GHD tender to carry out the investigation and design work associated with this project.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to further review the Karratha LIA Roads Upgrade Multi criteria Assessment Report and consider a different sequence of road upgrades

CONCLUSION

The upgrade of the LIA roads is of strategic importance from an economic, safety and asset management point of view. Council has committed resources towards this and allocating significant financial resources in 2014/15 and within its Long Term Financial Plan. The MCA attached to this report informs the most logical sequence of upgrades according to expected future use, present asset condition and useful remaining life.

The first section of Coolawanyah Road has been discovered to have the greatest urgency for upgrade and is thus recommended to proceed to detail design and construction phases as budgeted in 2014/2015.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152909
 MOVED : Cr Miller
 SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 and Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Karratha Light Industrial Assessment Roads Upgrade Multi criteria Assessment as a guiding document towards planning sequential upgrades of roads within the Light Industrial Area;
2. APPROVE Coolawanyah Road as the first stage of upgrade works, from Karratha Road to a point between Woodbrook Road and Lambden Road, a distance of approximately 940 metres;
3. INSTRUCT Consultants GHD Pty Ltd to commence detail design and produce specifications and drawings for the reconstruction and upgrade of Coolawanyah Road from Karratha Road to a point between Woodbrook Road and Lambden Road; and
4. AGREE to call tenders for the reconstruction and upgrade of Coolawanyah Road as detailed in the design and specifications for the reconstruction and upgrade of Coolawanyah Road from Karratha Road to a point between Woodbrook Road and Lambden Road (as per 3 above) utilising the following weighting criteria:

Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

12.2 REQUEST FOR TENDER 02-13/14 RESOURCE RECOVERY OPTIONS AT THE 7- MILE WASTE FACILITY

File No: CM.174
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Waste Services
Date of Report: 18 June 2014
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Confidential Evaluation Report

PURPOSE

To present the outcomes of the Request for Tender (RFT) process for Resource Recovery Options at the 7-Mile waste facility and seek Council's endorsement of the recommendations.

BACKGROUND

In August 2013, the City invited Expressions of Interest (EOI) through a public tender process to identify companies willing to develop a suitable Resource Recovery Option at the 7-Mile waste facility. At its Ordinary Meeting on 28 October 2013, Council resolved in part, to: Instruct the Chief Executive Officer to prepare a Request for Tender for Resource Recovery Options at the 7-Mile waste facility and shortlist Toxfree, ResourceCo, New Energy Corporation (NEC) and Veolia.

Further, at its Ordinary Meeting on 17 March 2014, Council resolved in part, to:

1. ENDORSE the Scope of Works detailed in the Request For Tender Terms of Reference for Resource Recovery Options at the 7-Mile waste facility; and
2. ENDORSE the Tender Assessment Criteria as follows:

Criteria	Weighting
<u>Financial</u>	
Impact of the City's future Financial Liabilities	35%
Commercial risks to the City	15%
<u>Technical</u>	
Proven Experience of Tenderer	15%
Skills and experience of Key Personnel	10%
Flexibility in feed stock quality (including changes to waste collection practices)	5%
<u>Environmental</u>	
Proven ability to comply with applicable Best Practice environmental standards	10%
Percentage of Waste diverted by process	10%
<u>Total</u>	100%

The objectives for the RFT were to:

- Provide cost effective Resource Recovery Services for processing waste that would otherwise be disposed within the 7-Mile waste facility;
- Provide a consistent and reliable service that meets the needs of the City given the waste types and quantities;
- Enhance the City's reputation and to minimise its liabilities associated with its waste management services;
- Support a service that diverts waste from landfill and utilises existing legacy wastes and so extend the life of the 7-Mile waste facility;
- Avoid, reduce, reuse and recycle or recover waste wherever practicable, in accordance with the waste hierarchy model and sustainable waste management practices;
- Achieve waste minimisation and diversion targets contained within the WA Waste Strategy; and
- Facilitate economic development and job creation in the region.

The RFT followed an Expressions of Interest (EOI) process to identify organisations considered to be capable of developing a Resource Recovery Facility (RRF) at the 7-Mile waste facility. Tenders were advertised on 24 March and closed on 14 May 2014. Proponents were required to submit a proposal to build own and operate an RRF on the 7-Mile waste site in accordance with the requirements. This included:

- The Lease Agreement outlining the proposed conditions of leasing the three (3) Hectare site at 7-Mile waste facility to the contractor; and
- The Services Agreement outlining the provision of services the contractor will provide and the Schedule of Rates, in the event the City chooses to utilise the offered Resource Recovery Services.

The Services Agreement set out the terms for acceptance and processing of the City's waste. This consists of household waste, residential self-hauled waste, and legacy waste (tyres/concrete). These terms encompass services, waste quantities and gate fees, waste acceptance protocol, safety obligations, unavailability of the facility, default and other standard clauses for this type of agreement. The draft Lease Agreement specified a 20 year term and set out the lessee's obligations in relation to the development of a RRF on the leased parcel of land.

Tender submissions were received from 3 proponents being: Toxfree, ResourceCo and New Energy Corporation (NEC). Veolia advised that after consideration and extensive modelling, they were not making a submission due to economic viability.

The City commissioned Talis Consultants Pty Ltd to undertake the evaluation of the RFT submissions. The evaluation panel comprised of (3) persons:

- Director Strategic Projects & Infrastructure
- Waste Services Manager
- John King – Consultant (Talis Consulting)

Submissions were first assessed against the following compliance criteria:

- Compliance with the Conditions of Responding contained in the RRF;
- Proven performance of proposed RRF technology on a commercial scale; and
- Relevant insurances.

The Toxfree submission stated that “constructing a RRF at the 7-Mile site would not provide an economically viable option” and submitted an alternative tender proposal. The alternative proposal involved implementing source separation waste collection programs, establishing a RRF at their existing facility in Karratha, mulching at the 7-Mile waste facility and management of the City’s legacy waste.

A review of the Toxfree submission against the compliance criteria determined that it did not provide significant portions of information required by the RFT as well as being an Alternative Tender. On this basis, the tender was deemed non-compliant and eliminated from the evaluation process.

The ResourceCo submission stated that “at present there is insufficient clarity to make a full determination as to the economic viability of a potential joint venture” and submitted an alternative tender. The alternative tender proposed a strategic partnership with Council to jointly operate the facility. There was no substantial detail given in the alternative submission and most of the compliance information required by the RFT was not provided. On this basis, the tender was deemed non-compliant and eliminated from the evaluation process.

The focus of the NEC submission was to develop a Materials Recovery Facility at the 7-Mile waste site to separate and recover inert products (products that do not decompose in landfill such as concrete, steel and plaster) and divert organic streams and tyres to their Waste to Energy Facility being developed at Boodarie, Port Hedland. The submission indicated that approximately 85% of waste received at the 7-Mile waste facility would be diverted from landfill through the proposed processes.

The NEC submission addressed the compliance requirements of the RFT and the evaluation deemed the submission compliant based on the information provided. However, due to the evaluation panels concern with a number of the commercial items proposed by NEC in their submission, a further assessment was undertaken to determine the acceptability of the NEC tender in meeting the tender specification including the project objectives. The following items in the NEC proposal were identified as potentially unacceptable:

- NEC to set gate fees at Council’s waste facility with ability to adjust anytime;
- Proposed to double existing gate fee for commercial and industrial (C&I) waste;
- Uncertainty of revenue to the City for disposal of residue from the waste to energy process to 7-Mile waste facility; and
- Proposed ceiling upon the lease fee.

These elements generate a level of uncertainty that impacts the long term financial modelling for the proposal and without a strong financial model, the evaluation panel cannot be guaranteed that the proposal is financially sound or beneficial to the City. On this basis the evaluation panel has determined that the NEC tender did not meet the requirements of the tender specification and has deemed the NEC tender to be unacceptable.

A summary detailing the evaluation process and assessment of compliance criteria is provided in the attached Confidential Evaluation Report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making, this matter is considered to be of medium significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between panel members in evaluating and analysing the content of each RFT submission. The submissions have also been discussed with the City Waste Services Advisory Group members.

COMMUNITY CONSULTATION

No community consultation is required at this time.

STATUTORY IMPLICATIONS

The RFT was called in accordance with Section 3.57 of the *Local Government Act 1995*. Tenders have been assessed against the tender assessment and qualitative criteria contained in the RFT (as detailed in the confidential evaluation report). Should Council elect to not accept any tenders, Council has the ability to negotiate to purchase the services detailed in the RFT within a period of 6 months in accordance with Regulation 11(2)(c)(ii) of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Policy CE-13 Tender Evaluation criteria is relevant to this matter.

FINANCIAL IMPLICATIONS

Financial implications will be dependent on the outcome of any negotiations. Adopting any recommendations from the proposed negotiations will be subject to approval by Council.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Response:	3.b.1.	Explore options to reduce, re-use or recycle our waste and minimise our carbon footprint.
Our Program	3.a.1.4	Promote and implement responsible use of resources for environmental sustainability

RISK MANAGEMENT CONSIDERATIONS

There are a number of areas the need to be considered from a risk management perspective when negotiating with the potential providers including commercial and contractual risks, Council reputation, the impact on resourcing and long term financial outcomes.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. It should be noted that any proposal that significantly reduces the amount of waste being received at the 7-Mile waste facility is likely to impact the level of resources required to operate the landfill.

RELEVANT PRECEDENTS

Council has previously rejected tender submissions and entered into negotiations with tenderers to provide services.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT support the Officer's recommendation and nominate NEC as the preferred tenderer and enter into negotiations to determine if a viable resource recovery option can be achieved.

CONCLUSION

The Evaluation Panel has deemed that the Toxfree and ResourceCo tenders did not meet the compliance criteria for the RFT and that the NEC tender, whilst meeting the compliance criteria, was not acceptable due to the reasons detailed in the confidential evaluation report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152910
MOVED : Cr Vandenberg
SECONDED : Cr Kickett

1. That Council by **SIMPLE** Majority pursuant to Regulation 18 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:
 - a) **REJECT** the Tenders from Toxfree and ResourceCo on the grounds of not having submitted compliant tenders; and
 - b) **REJECT** the NEC Tender on the grounds of not having provided an acceptable Tender that meets the tender specification.
2. That Council by **SIMPLE** Majority pursuant to Regulation 11 of the *Local Government (Functions and General Regulations) 1996* AUTHORISE the Chief Executive Officer to **NEGOTIATE** with the three tenderers (Toxfree, ResourceCo and NEC) to determine if a viable resource recovery option can be received and if so, **PREPARE** a report for Council's consideration.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for June 2014.

VOTING REQUIREMENTS

Simple

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152911

MOVED : Cr Smeathers

SECONDED : Cr Harris

That Council note the following information items:

- 13.1 Mayor's Mail
- 13.2 Register of Documents Stamped with the City's Common Seal
- 13.3 Non-Statutory Donations
- 13.4 Concessions on Fees on Council Facilities
- 13.5 Record of Tenders
- 13.6 Building Statistics
- 13.7 Planning Decisions Issued
- 13.8 Joint Development Assessment Panel Applications
- 13.9 Environmental Health Statistics
- 13.10 Ranger Statistics
- 13.11 Waste Services Data
- 13.12 Cleansweep Taskforce
- 13.13 Economic Development Update
- 13.14 Community Services Update
- 13.15 Operational Hours Change for the Indoor Play Centre (The Youth Shed)
- 13.16 Roebourne Advisory Group Meeting Minutes July 2014

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

13.1 MAYOR’S MAIL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of the incoming correspondence for the Mayor.

Date	Subject Details	From
09/06/2014	Recreational Boating Facilities Scheme; Round 19 Application for Funding; Karratha back beach groyne remediation; advising that a grant of \$307,247.00 has been approved for this project, subject to conditions; the grant is subject to a funding agreement being executed and returned to the Recreational Boating Facilities Scheme (RBFS) Grants Officer	Minister for Transport; Finance
09/06/2014	Recreational Boating Facilities Scheme; Round 19 Application for Funding; Dampier turning and rigging area upgrade; advising that a grant of \$96,692.00 has been approved for this project, subject to conditions; the grant is subject to a funding agreement being executed and returned to the Recreational Boating Facilities Scheme (RBFS) Grants Officer	Minister for Transport; Finance
09/06/2014	Information provided by the Hon Warren Truss MP; Deputy Prime Minister; Minister for Infrastructure and Regional Development; regarding some of the decisions in the 2014 Federal Budget which will affect Local Government	Hon Warren Truss MP
12/06/2014	Landcorp congratulates Council regarding the Shire of Roebourne transitioning to the City of Karratha as of 01/07/2014	Landcorp
17/06/2014	Harding Lodge - 125th celebrations - Saturday 9 August 2014 - invitation to the Major - intend to launch a history book on the lodge and the unveil of a plaque near the site of the original court house building - Ron Mundy	Mundy
20/06/2014	Senator Sarah Hanson-Young; Greens spokesperson for Immigration; advising 20/06/2014 is world refugee day; requesting support for " refugee welcome zone " project	Senator Hanson-Young
25/06/2014	Request for the City of Karratha to support the Australian Local Government Association (ALGA) to have the government reverse its decision to freeze the indexation of the local government financial assistance grants (fags) for three years until 2017/2018	Australian Local Government Association
26/06/2014	Enclosed report - ' Karratha Business Incubator Study Review - Part 1 - co-working space business model the quarter ' for small business centre dated February 2014; also enclosed final report ' Business Case for the Establishment of Karratha Business Park and transferability of model to Tom Price and Onslow ' for Small Business Centre dated August 2012	Small Business Centre

13.2 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the Council since the last Council Meeting.

DATE	DOCUMENT
10/06/2014	Withdrawal of Caveat City of Karratha – Lot 3 on Deposited Plan 66720 & Lot 4 on Deposited Plan 66720 – M124453
17/06/2014	Execution of Telstra Lease Documents – Telstra Corporation Limited – Lot 503 Balmoral Road, Millars Well

13.3 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 JUNE 2014

File No: JUNE14
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 30 June 2014
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2013/14 were adopted in Council Res No. 152557 Municipal Fund Budget 2013/14.

	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Funds Remaining</u>
	\$	\$	\$
Non Statutory Donations			
For the Period Ending 30 June 2014			
Contribution - Dampier Community Assoc	\$ 100,000	\$ 65,671	\$ 34,329
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 30,000	\$ 70,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 17,035	\$ 82,965
Contribution - Wickham Community Assoc	\$ 100,000	\$ 20,455	\$ 79,545
Contribution - Karratha Community Assoc (to be CFWD)	\$ -	\$ 25,263	-\$ 25,263
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 25,943	\$ 74,057
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 221,936	\$ 28,064
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 5,500	\$ 119,500
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ -	\$ 125,000
Nor West Jockey Club (to be CFWD)	\$ -	\$ -	\$ -
Pilbara Multicultural Assoc	\$ 10,000	\$ 2,500	\$ 7,500
The Salvation Army	\$ 13,000	\$ 7,181	\$ 5,819
St John'S Ambulance (Roebourne)	\$ 15,000	\$ 10,157	\$ 4,843
School Awards	\$ 1,100	\$ 675	\$ 425
Walkington Awards	\$ 5,500	\$ 5,145	\$ 355
Community And Youth Training Services Inc.	\$ 43,800	\$ 41,966	\$ 1,834
David Wirrpanda Foundation	\$ 25,000	\$ -	\$ 25,000
Karratha Bikers Association	\$ 1,500	\$ 1,390	\$ 110
Karratha Community House Inc.	\$ 24,285	\$ 23,676	\$ 609
Karratha Falcons Football & Sporting Club Inc.	\$ 5,000	\$ 5,000	\$ -
Karratha Golf Club	\$ 5,000	\$ -	\$ 5,000
Local Information Network Karratha (Link)	\$ 5,280	\$ 4,237	\$ 1,043

	<u>Current Budget</u>	<u>Actual YTD</u>	<u>Funds Remaining</u>
Non Statutory Donations	\$	\$	\$
For the Period Ending 30 June 2014			
The Luke Adams Foundation	\$ 50,000	\$ 27,289	\$ 22,711
Pilbara Community Legal Services	\$ 50,000	\$ 50,000	\$ -
Terre Rouge Ballet Inc.	\$ 5,000	\$ 5,000	\$ -
Wickham Youth Group	\$ 25,500	\$ 10,871	\$ 14,629
State Emergency Services	\$ 13,410	\$ 10,070	\$ 3,340
Yaandina Family Centre Inc.	\$ 50,000	\$ 12,500	\$ 37,500
Sundry Donations To Community Groups	\$ -	\$ 5,876	-\$ 5,876
Fee Waiver	\$ 20,000	\$ 7,518	\$ 12,482
Port Walcott Yacht Club	\$ 15,000	\$ 15,000	\$ -
	1,383,375	657,854	725,521

13.4 CONCESSIONS ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 27 June 2014
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register.

Name	Reason	Amount	Actual YTD
City to Surf(Corporate Alliance)	Hire of Frank Butler Centre, and KEC Oval Council Resolution 152532 17/6/13	\$3,739.09	\$3739.09
Karratha Police Station	Waiver of Green fees for Police Charity Golf Day	\$1,090.91	\$4,830.00
Tox Free	Hire of 8 MGB Millars Well REAF	\$233.64	\$5,063.64
REAF Festival	Fee Waiver Tip Fees – Tox Free	\$1572.33	\$6,635.97
Karratha Ministers Association	Hire Fees of Refuse Bins for Carols by Glowlight	\$233.64	\$6,869.61
Tox Free	Fee Waiver Tip Fees – REAF Festival	\$70.00	\$6,9439.61
Karratha & Districts Blue Light	Hire fees for KLP function room for Blue Light Disco	\$213.64	\$7,153.25
Murujuga Aboriginal Corporation	Waiver of fees as per Council Resolution 152768 \$1020.00	\$365.08	\$7,518.33
Rottneest Island Virtual Swim	Waiver of lane hire for KLP pool	\$504.00	
Roebourne Lady Mustangs Basketball	Waiver of Court hire fees Roebourne Basketball Cup	\$630.00	
Raiders Boxing Club	Waiver of KLP charges for Boxing Tournament	\$1,980.00	
Quilters Club	Waiver of KLP charges for Quilt Display	\$455.00	
Pilbara Health Network Standby Response Unit	Waiver of KLP fees for Community Connection Luncheon	\$70.00	
Mothers Day Classic	Waiver of Hire Fees for Bulgara Oval and Frank Butler Centre	\$402.50	
SAFE	1 month gym membership to raise funds as part of the Red Dog Festival	\$102.00	

Karratha Netball Association	Waiver of KLP fees for North West netball Championships	\$2,000.00	
Mawarnkarra Health Services	Fee Waiver for 50c Hall and School Oval – Pilbara Talent Show	\$621.00	
St Pauls Catholic Church	Waiver of KLP fees for St Pauls 40 th Anniversary Dinner	\$922.50	
Cancer for Kids	Fee Waiver for Kevin Richards Memorial Oval “Cancer for Kids” Charity Day	\$166.00	
SAFE	Waiver of Function Room Fees KLP. Fundraiser Market	\$210.00	
Roebourne Police Station	Hire fees for Public Meeting	\$210.00	

*** Not listed in Synergy yet**

13.5 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

File No: CM.112
Responsible Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 7 July 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget. Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next Ordinary Council Meeting that provides the information as detailed below:

Tender No:	22-13/14	Project Budget:	\$310,000
Tender Title:	Point Samson Structure Plan		
State-wide Advertising Commenced:	23 November 2013	Tender Closing Date/ Time:	9 December 2013 at 2pm
Scope of Works:	Prepare and complete the Point Samson Structure Plan		
Selection Criteria:	Relevant Experience	25 %	
	Methodology	20 %	
	Demonstrated understanding	15 %	
	Price	40 %	
Submissions Received:	<ul style="list-style-type: none"> • BECA • Burgess Design Group • Cardno • Haymes Sharley • Taylor Burrell Barnett • RPS • TME • Urbis • Whelans 		
Tender Awarded to:	Cardno		
Contract Value:	\$203,195.00 (ex GST) + \$30,750 (ex GST) disbursements	Date of Award:	21 March 2014
Contract Term:	20 weeks from commencement – subject to delays listed under Item 14 of the AS 4122-2010 Contract document	Contract Options:	-

Tender No:	36-13/14	Project Budget:	\$200,000
Tender Title:	Provision of website design and content management services		
State-wide Advertising Commenced:	21 March 2014	Tender Closing Date/ Time:	7 April 2014 at 2pm
Scope of Works:	Design, build and organise content for a renewed City of Karratha website featuring integrated online service delivery for key City service areas.		
Selection Criteria:	Design Creativity	20%	
	Price (value for money)	40 %	
	Relevant Experience	5 %	
	Capacity to Delivery	15 %	
	Methodology	5 %	
	Innovation of the proposed solution	15%	
Submissions Received:	<ul style="list-style-type: none"> • Alyka • Axis Twelve • Code Drop • ES2 • Doghouse Media • Elcom Techology • Feel Creative • Itomic • Jaz Creative • Market Creations • Media On Mars • OnQ Design Group • PHC Projects • Precedent Communications • Seamless • Vivid Group 		
Tender Awarded to:	Feel Creative		
Contract Value:	\$190,320 ex .GST	Date of Award:	23 April 2014
Contract Term:	18 months	Contract Options:	Nil

Tender No:	44-13/14	Project Budget:	\$160,000.00
Tender Title:	Waters Park - Construction		
State-wide Advertising Commenced:	24 May 2014	Tender Closing Date/ Time:	11 June 2014 at 2pm
Scope of Works:	Hard and soft landscaping and irrigation works for Waters Park enhancement		
Selection Criteria:	Relevant Experience	10 %	
	Key Personnel and Experience	10 %	
	Tenderer's Resources	20 %	
	Demonstrated Understanding	20 %	
	Price	40 %	
Submissions Received:	<ul style="list-style-type: none"> • YURRA PTY LTD • ENVIRONMENTAL INDUSTRIES • NEILS RETICULATION AND LANDSCAPING • EARTHCARE LANDSCAPES • LANDSCAPING WA PTY LTD • TOTAL EDEN (DME) • J SCOLARI & R B ANDERSON • BRIDA PTY LTD • FROGMAT LANDSCAPE CONSTRUCTION • BCL GROUP 		
Tender Awarded to:	LANDSCAPING WA PTY LTD		
Contract Value:	\$157,363.05 ex GST	Date of Award:	25 June 2014
Contract Term:	5 Weeks	Contract Options:	N/A

13.6 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	30 June 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the previous month.

This is the first month in recent times that the City has not received any applications for dwellings, indicative of the cautious real estate market at present. Given the increased number of residential properties on the market, and substantial decrease in cost to purchase, existing residences have become more affordable therefore reducing reliance on new residential development. Applications for general outbuildings remain steady.

The increase in income is primarily due to building fees being lodged for the Airport redevelopment. Building Services had anticipated also receiving the application for the Quarter development, and associated fees, however the submission has been delayed.

Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0							51
Alterations and Additions	0	3	3	1	1	2							10
Swimming Pools and Spas	7	5	3	4	4	2							25
Outbuildings (inc signs and shade)	18	21	31	34	26	25							155
Group Development	0	0	5	0	0	0							5
Number sole occpcy units/grp development	0	0	0	0	0	0							0
Commercial	2	4	2	2	0	6							16
Monthly total	51	37	61	43	35	35	0	0	0	0	0	0	262
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0							12
Dwellings	0	0	0	0	0	0							0
Alterations and Additions	0	0	0	0	0	0							0
Swimming Pools and Spas	0	0	1	0	0	0							1
Outbuildings	8	2	2	2	2	6							22
Group Development	0	0	0	0	0	0							0
Number sole occpcy units/grp development	0	0	0	0	0	0							0
Commercial	0	0	0	0	0	0							0
Occupancy Permit				4	2	4							10
Monthly total	13	6	4	6	6	10	0	0	0	0	0	0	45
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351							100,127
Building Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Building Permits													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
Monthly total	87	74	67	39	61	179	171	95	158	64	279	84	1358
Building Approval & Demolition Certificates													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
Monthly total	7	6	14	1	4	4	4	2	3	3	1	1	50
Total \$'000 Construction Value	44,375	23,774	17,867	16,885	27,869	70,900	87,711	28,250	68,744	20,839	67,166	43,554	517,934

13.7 PLANNING DECISIONS ISSUED 31 MAY 2014 – 7 JULY 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14047	Approved Delegate	W & W Enterprises Ltd	SMC Building Ltd	11 Hall Street Roebourne	Development	Commercial Kitchen
DA14055	Approved Delegate	G L Mitchell and L A Gibson	Philip Eason	Lot 1 Carlsen Way, Bulgarra	Development	Home Occupation
DA14056	Approved Delegate	G N and M Anderson	The Comfort Cupboard	Lot 769 Andover Way, Bulgarra	Development	Home Occupation
DA14057	Approved Delegate	A Noble & Son Pty Ltd	Total Site Project Management	Lot 11 Coolawanyah Road, KIE	Development	Office and Warehouse
DA14059	Approved Delegate	Karratha City Holdings	Brindavan Pandey	Lot 4230 Welcome Road, Bulgarra	Development	Change of Use
DA14060	Approved Delegate	L E and C M Taylor	Timik Development Ltd	Lot 54 Oxide Loop, Gap Ridge	Development	Office and Workshop
DA14062	Approved Delegate	Robe River Mining Co Ltd	Richard Parker	Lot 350 Oleander Place	R-Code Variation	Alteration to Building Height
DA14063	Approved Delegate	City of Karratha	Landcorp	Lot 521 Dampier, Road	Development	Entry Statement
DA14065	Approved Delegate	Mac Services Group Ltd	Mac Services Group Ltd	Lot 527 Madigan Road, Gap Ridge	Development	Change of Use
DA14066	Approved Delegate	R J and M L Martin	Amy Kroonstuiver	Lot 274 Gardugarli Drive, Baynton	Development	Home Occupation – Hair Dresser
DA14067	Approved Delegate	Robe River Mining Pty Ltd	Billy Cunningham	Lot 643 Cassia Close, Wickham	R-Code Variation	Outbuilding with setback
DA14069	Approved Delegate	Woodside Energy Pty Ltd	Woodside Energy Ltd	Lot 3431 Menzies Place	R-Code Variation	Rear Setback
DA14070	Approved Delegate	Hamersley Iron Pty Ltd	Hamersley Iron Pty Ltd	Lot 259 Lewington Way, Bulgarra	R-Code Variation	Outbuilding to side boundary
P2754	Approved Amendment	Robert Victor McCawley	Robert Victor McCawley	Lot 99 Oakover Crescent, Dampier	Amendment	Amendment to freestanding gazebo

13.8 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS 31 MAY 2014 - 07 JULY 2014

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
JDAP 14003	25/03/14	CITY OF KARRATHA	RAMTRON AUSTRALIA PTY LTD	LOT 4657 SHARPE AVENUE	HILTON DOUBLETREE HOTEL, THE QUARTER, KARRATHA	Approved 04 June 2014

13.9 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	4 July 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Environmental Health Statistics for the Council's information.

Focus of the Environmental Health Service this month was aimed at both food premises and public buildings. The focus on food premises will continue into July due to the number of premises required to be assessed.

Ross River Virus notifications continue to be received and investigated by the City's Environmental Health Service. After the spike in infections in March, there has been a steady lingering effect with low reporting numbers over the past three months. All active mosquito breeding areas within the City are monitored and treated where necessary. However due to unseasonal rains, there may be standing water/breeding in areas which have not been located or are inaccessible.

Environmental Health Statistics														Environmental Health Statistics													
2014														2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Food premises inspection/reinspection	11	11	37	14	4	28								136	24	7	1	36	0	0	0	8	9	12	34	5	
Lodging house inspection	0	0	1	17	2	8								41	0	0	0	1	0	0	34	6	0	0	0	0	
Camping/caravan park inspection	0	0	0	3	1	0								7	0	0	0	0	0	0	7	0	0	0	0	0	
Public building inspection	0	0	3	27	1	36								0	0	0	0	0	0	0	0	0	0	0	0	0	
Swimming pool inspection	1	0	0	0		0								28	0	0	0	0	0	0	0	0	0	28	0	0	
Hairdressers inspection	5	0	2	1	0	1								3	0	0	0	0	0	0	0	1	1	0	1	0	
Beauty therapy/skin penetration inspection	3	1	8	0	0	2								9	0	0	0	0	0	0	0	1	0	2	5	1	
Septic tank inspections	0	0	1	0		0								0													
Closed premises	8	1	5	2	0	7								23	3	0	0	0	7	0	0	3	8	0	2	0	
Monthly total	28	13	57	64	8	82	0	252	247	27	7	1	37	7	0	41	19	18	42	42	6						
Health nuisances/complaints investigated														Health nuisances/complaints investigated													
Air Pollution	0	0	1	0	1	0								11	0	1	3	1	0	0	1	0	0	1	3	1	
Building & Accommodation	1	1	5	0	2	1								26	1	1	3	3	4	3	2	0	2	1	6	0	
Effluent & Water Pollution	2	3	1	0	0	1								0	0	0	0	0	0	0	0	0	0	0	0	0	
Food Safety	0	2	0	0	0	2								44	5	7	9	13	5	2	1	0	0	1	0	1	
Noise Pollution	1	3	0	1	0	5								37	4	2	2	6	5	6	2	2	3	3	0	2	
Nuisance	3	7	0	3	0	2								28	0	1	1	1	4	1	2	1	9	6	0	2	
Pest Control	2	4	0	0	0	1								34	8	3	4	4	4	3	0	0	1	1	5	1	
Refuse & Litter	1	1	0	0	0	1								10	1	1	1	0	1	2	0	0	2	1	0	1	
Skin Penetration	1	1	0	0	0	1								2	0	0	0	0	1	1	0	0	0	0	0	0	
Stallholders & Traders	0	2	0	0	0	0								6	0	0	0	0	0	0	3	2	0	1	0	0	
Other	0	0	0	0	0	0								66	5	14	17	15	4	11	0	0	0	0	0	0	
Monthly total	11	24	7	4	3	14	0	63	264	24	30	40	43	28	29	11	5	17	15	14	8						
Notifiable infectious diseases														Notifiable infectious diseases													
Ross River Virus (RRV)	0	2	13	2	3	4								4	0	0	0	2	2	0	0	0	0	0	0	0	
Barmah Forest Virus (BHV)	0	0	0	0	0	0								12	0	0	5	2	2	0	0	0	0	3	0	0	
Salmonellosis	2	0	2	3	1	1								4	0	0	0	3	0	0	0	0	0	0	1	0	
Campylobacteriosis	3	1	3	0	1	0								1	0	0	0	0	0	0	0	0	0	0	1	0	
Cryptosporidiosis	0	0	1	0	0	0								3	0	0	0	3	0	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0								0													
Monthly total	5	3	19	5	5	5	0	42	24	0	0	5	10	4	0	0	0	3	2	0							
Other health														Other health													
Assess development applications	3	9	2	3	1	1								19	61	3	9	5	7	7	10	11	3	0	2	3	1
Assess building applications	0	0	0	0	0	0								3	1	1	1	0	0	0	0	0	0	0	0	0	
Respond to swimming pool positive detections	3	3	8	1	1	0								9	0	0	0	2	0	0	0	2	3	0	2	0	
Healthy dog day	0	1	0	0	1	0								4	0	1	0	0	1	0	0	1	0	0	1	0	
Chicken bleeding	2	2	2	3	2	2								24	2	2	2	3	2	2	3	2	2	2	1	1	
Monthly total	8	15	12	7	5	3	0	50	101	6	13	8	12	10	12	14	8	5	4	7	2						

13.10 MONTHLY RANGER STATISTICS

File No:	LE.245
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	7 July 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Ranger Services Statistics for the Council's information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties			1	1
Abandoned vehicles	4	18		22
Animal (dogs/other)	29	35	9	73
Cats	9	9	5	23
Camping		1		1
Cyclone				
Fire	3			3
Litter	3	6	2	11
Parking	8	29	1	38
Off Road Vehicles			1	1
Total Action requests	56	98	19	173

No applications to keep 3 or more dogs on a residential property were received this month.

For this month there was 76 calls forwarded from our after hours call centre.
43 of those calls required an immediate after hour's response

This month has seen an increased focus on dogs by Ranger Services, including advertising of the new Dog Exercise Areas utilising a combination of the Variable Message Signage at the individual areas, and follow up late patrols by Ranger Staff. In addition, Rangers have undertaken focussed work around dog ownership and removal of excess dogs from within Roebourne. In the majority of these cases, the dogs are unsuitable to be rehomed and are humanely euthanized. The results of this focussed effort can be seen in the number of dog related inspections, infringements, and euthanasia of dogs.

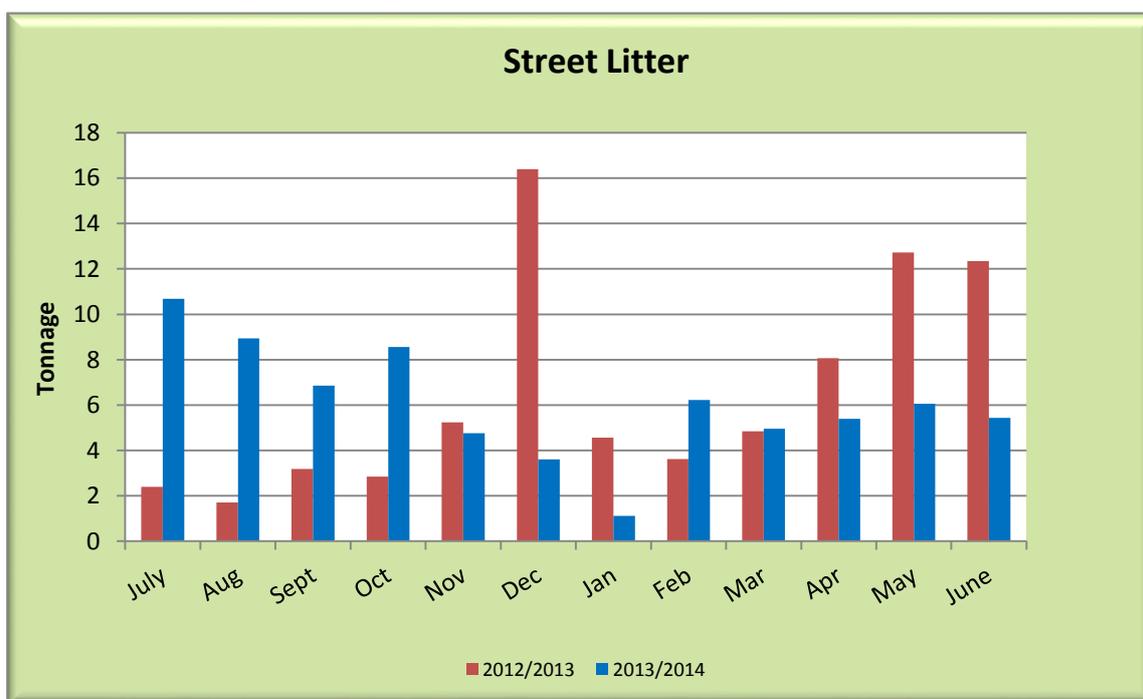
Rangers Statistics 2014														Ranger Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on Shire Properties	0	0	0	0	2	1							3	13	1	0	0	1	2	1	1	1	1	4	1	0	
Abandoned vehicles	25	56	14	26	15	22							158	300	15	16	77	20	32	15	21	22	25	15	20	22	
Animal (dogs/etc)	62	53	50	53	48	73							339	941	86	91	95	72	94	92	102	89	50	54	68	48	
Cats	30	22	22	20	19	23							136	33											19	14	
Camping	0	1	7	4	2	1							15	71	3	5	3	22	13	5	8	4	6	0	1	1	
Cyclone	3	0	0	1	0	0							4	98	6	8	0	0	0	0	0	0	0	0	81	3	
Fire	1	0	0	0	1	3							5	97	3	2	2	1	0	0	5	8	4	2	67	3	
Litter	10	15	31	13	8	11							88	180	10	22	20	12	21	12	16	12	18	17	14	6	
Parking	21	16	9	18	22	38							124	232	12	17	12	37	15	13	20	22	18	7	32	27	
Off Road Vehicles	0	2	2	1	1	1							7	26	3	2	2	1	1	1	1	1	2	3	0	2	
Monthly total	152	165	135	136	118	173	0	0	0	0	0	0	879	1991	139	163	211	166	178	139	174	165	125	102	303	126	
Infringements Issued														Infringements Issued													
Bushfire	3	1	0	0	0	1							5	15	7	0	0	1	1	0	1	3	1	0	1	0	
Activities on Shire Properties	0	0	0	0	0	1							1	1	0	0	0	0	0	0	0	1	0	0	0	0	
Animal (dogs/cats/etc)	3	0	3	6	1	18							31	72	13	5	5	6	8	3	8	3	8	5	7	1	
Camping	0	1	1	2	0	4							8	43	5	1	0	16	17	2	0	0	2	0	0	0	
Litter	3	0	2	8	4	1							18	30	2	2	4	4	0	0	2	2	1	4	9	0	
Parking	18	30	7	12	48	12							127	98	6	8	4	19	14	3	5	6	7	8	18	0	
Monthly total	27	32	13	28	53	37	0	0	0	0	0	0	190	259	33	16	13	46	40	8	16	15	19	17	35	1	
Impounded Dogs														Impounded Dogs													
Central	16	13	9	12	15	19							84	172	15	13	10	8	24	11	14	20	10	23	11	13	
East	10	4	7	6	4	28							59	83	3	10	5	3	18	7	12	6	0	6	4	9	
West	12	11	9	13	10	17							72	151	17	14	11	17	13	10	18	11	11	6	17	6	
Monthly total	38	28	25	31	29	64	0	0	0	0	0	0	215	406	35	37	26	28	55	28	44	37	21	35	32	28	
Released to Owner	13	14	12	16	10	27							92	196	16	20	15	22	29	13	24	20	10	4	11	12	
Rehomed to SAFE	14	10	7	7	4	13							55	83	7	6	6	3	11	6	15	10	7	2	10	0	
Euthanised by Ranger	10	2	5	6	7	24							54	33	2	6	3	0	7	4	4	1	0	0	6	0	
Euthanised by Vet	1	2	1	0	2	0							6	718	60	69	50	53	102	51	87	68	38	41	59	40	
Monthly total	38	28	25	29	23	64	0	0	0	0	0	0	207	1030	85	101	74	78	149	74	130	99	55	47	86	52	
Impounded Cats														Impounded Cats													
Central	2	17	7	9	10	8							53	35												19	16
East	16	3	19	5	18	26							87	32												15	17
West	5	5	0	7	1	8							26	6												4	2
Monthly total	23	25	26	21	29	42	0	0	0	0	0	0	166	73	0	38	35										
Released to Owner	0	3	0	1	0	0							4	1												1	0
Rehomed to SAFE	4	3	11	10	9	4							41	25												9	16
Euthanised by Vet	6	16	13	10	10	6							61	41												21	20
Euthanised by Ranger	13	3	2	0	0	32							50	0												0	0
Monthly total	23	25	26	21	19	42	0	0	0	0	0	0	156	67	0	31	36										

13.11 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 2 July 2014
Disclosure of Interest: Nil
Attachment(s) Nil

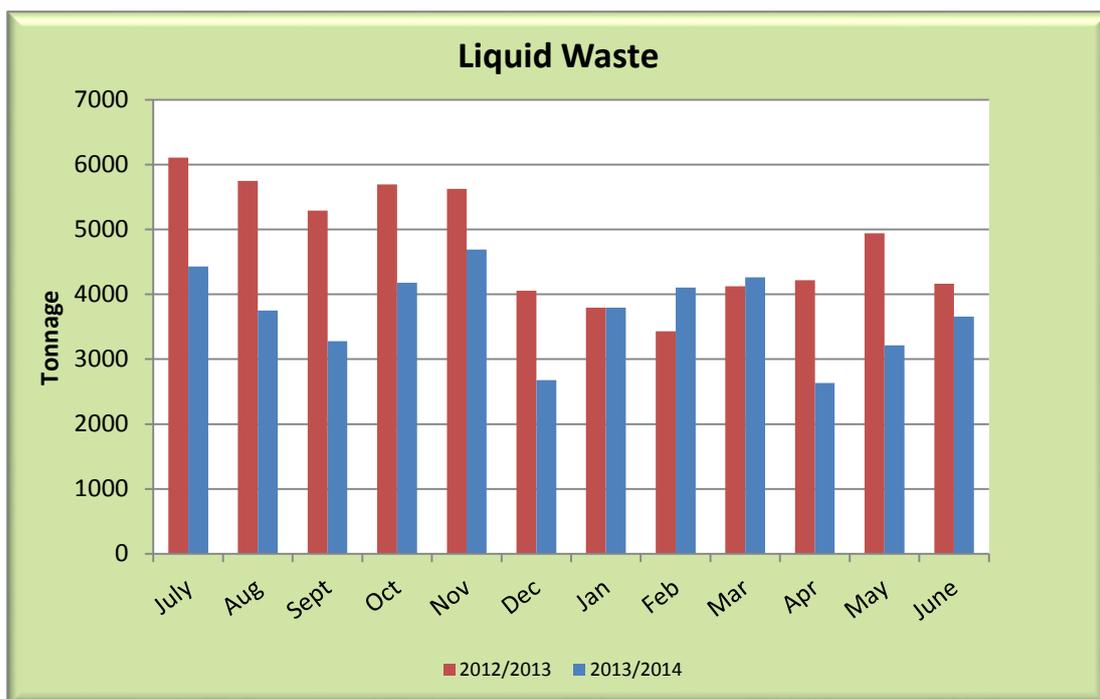
PURPOSE

To provide an illustration of Waste Services data collected for the 13/14 year with a comparison with 2012/13.

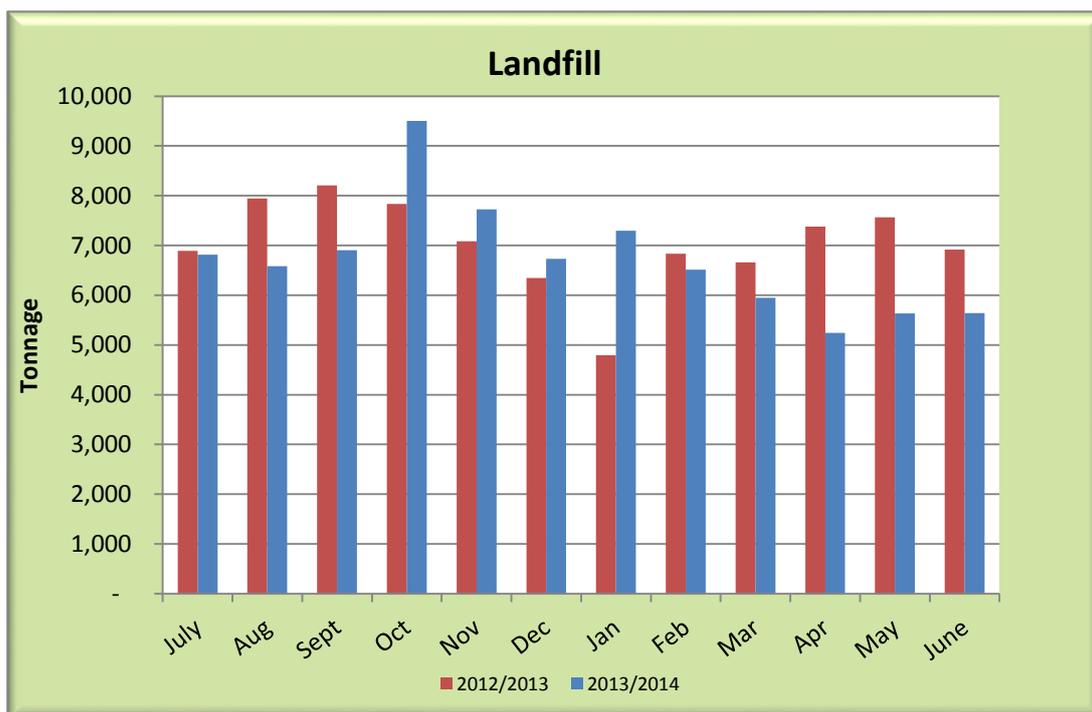


Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility.

Drop in January 2014 street litter tonnage result of deployment of Litter Crew to Cyclone Christine clean up.



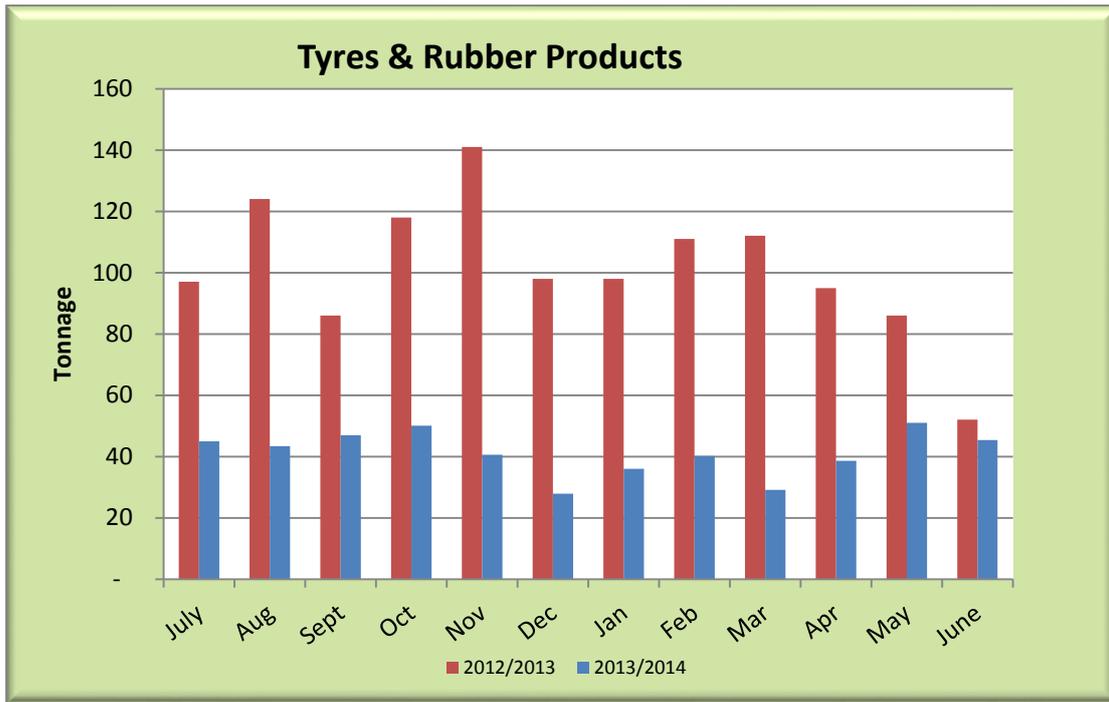
Liquid Waste delivered to the 7 Mile Waste Facility 13/14 has seen a reduction of liquid waste volumes by 12,527 tonne compared to 12/13.



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility.

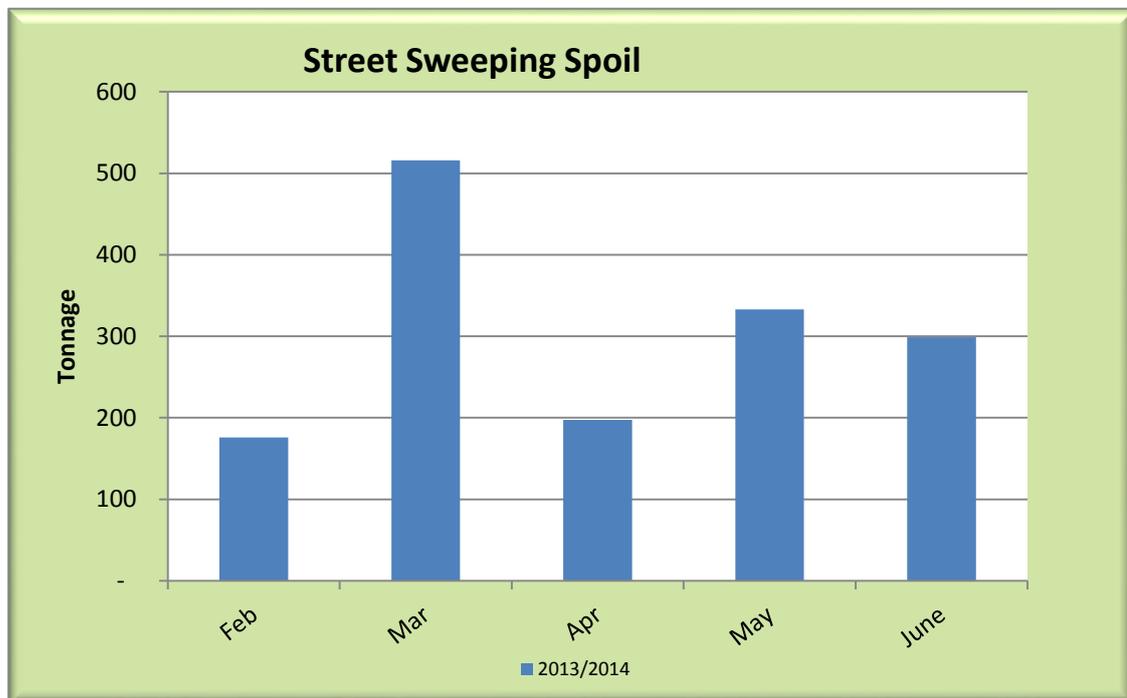
January 2014 landfill tonnage total includes Cyclone Christine clean up waste delivered to the 7 Mile Waste Facility (approx. 2104 tonnes).

February 2014 landfill tonnage total includes Cyclone Christine clean up waste delivered to the 7 Mile Waste Facility (approx. 340 tonnes).



Tyres and Rubber products delivered to the 7 Mile Waste Facility.

Noted reduction in the year to date volumes potentially as a consequence of introducing new fees and charges which subsequently reduces the impact on landfill.



The street sweeping contractor commenced 3 February 2014.

13.12 CLEANSWEEP TASKFORCE QUARTERLY REPORT

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Community Safety Coordinator
Date of Report:	11 June 2014
Disclosure of Interest:	Nil
Attachment(s)	Cleansweep Taskforce Quarterly Report January - March 2014

PURPOSE

To provide information on the status of programs and initiatives undertaken by the Cleansweep Taskforce during the January to March 2014 quarter.

Report has been delayed due to advice on key projects and milestone delivery being late, and prioritisation of work to deliver projects.

The Report was submitted to Cleansweep Taskforce Steering Group members on 6 June 2014.

13.13 ECONOMIC DEVELOPMENT UPDATE

File No:	ED
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	7 July 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of June.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

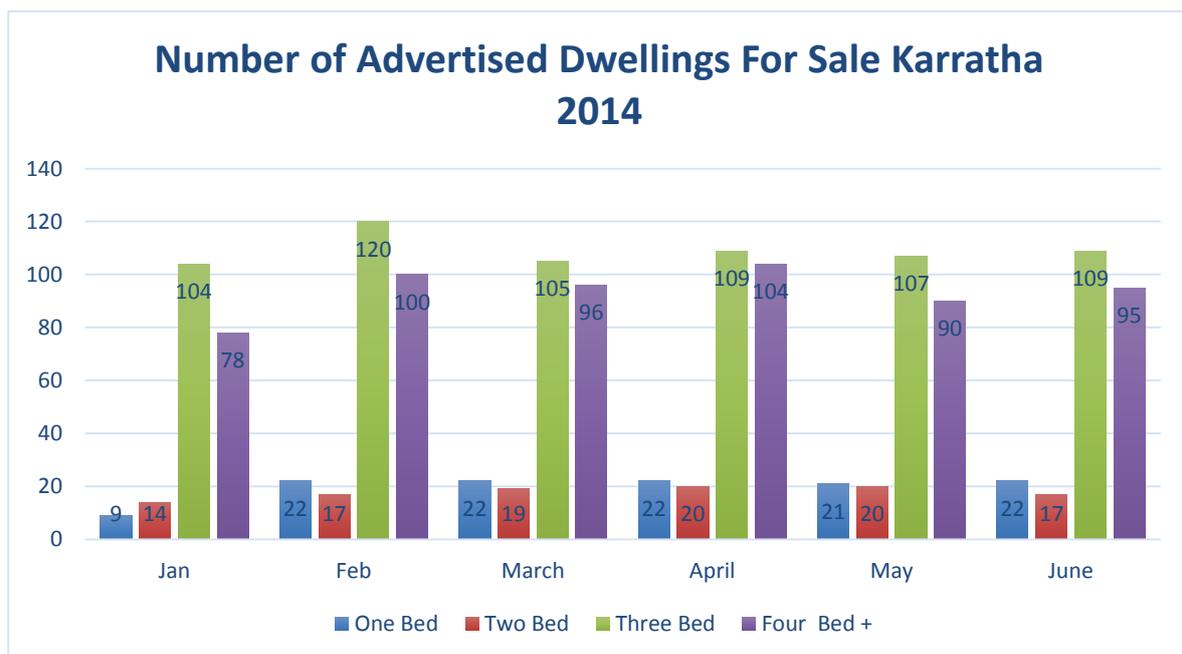
A key component of the City's Economic Development Strategy is the provision of economic, demographic and population data, reports, advice and project briefings and collaboration with key stakeholders: For the month of June, the Economic Development Advisor has engaged with:

- Pastoral Lease Forum Karratha, Department of Lands
- SSBCWP - Board Meeting
- KDCCI - Board Meeting
- Landcorp Board Stakeholders' Function
- Project Manager, AEC Group – Tourism Product Development
- Cossack Advisory Group
- Pilbara VIP Economic Development Tour
 - Business Foundations – Phil Kemp
 - Rockingham Business Incubator
 - Small Business Centre South West Metro
 - City of Perth Economic Development Team
 - Small Business Commissioner - David Eaton
 - Innovation Centre WA Presentation – Pia Turcinov
 - Spacecubed – co-working space tour
- Warambie Estate Allocation Committee Meeting
- Australia's North West Tourism Board Stakeholders' Function
- Pilbara Tourism Product Development Steering Committee Meeting
- General Manager, MERV Marine regarding business opportunity
- Economic Presentation to visiting Port Hedland SHS Tour Group

2. Karratha and Districts - Housing and Land Development June Update

2.1 Residential Homes and Apartments Advertised For Sale (Realestate.com.au)

	May 2014				June 2014			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	21	\$172,000	\$644,000	\$408,000	22	\$236,000	\$644,000	\$440,000
Two Bed	20	\$370,000	\$615,000	\$492,500	17	\$350,000	\$559,000	\$455,500
Three Bed	107	\$390,000	\$840,000	\$615,000	109	\$370,000	\$840,000	\$605,000
Four Bed +	90	\$495,000	\$1,290,000	\$495,000	95	\$495,000	\$1,290,000	\$495,000
Total	238				243			
Dampier								
Two Bed	0				1	POA	POA	-
Three Bed	2	\$669,000	\$748,000	\$708,500	3	\$669,000	\$790,000	\$729,500
Four Bed +	3	\$839,000	\$950,000	\$895,000	4	\$740,000	\$950,000	\$845,000
Total	5				8			
Wickham								
Three Bed	6	\$390,000	\$495,000	\$442,500	7	\$390,000	\$625,000	\$507,500
Four Bed	1	\$550,000	\$550,000	\$550,000	2	\$540,000	\$550,000	\$545,000
Total	7				9			
Pt Samson								
Four Bed +	1	\$870,000	\$870,000	\$870,000	1	\$870,000	\$870,000	\$870,000
Total	1				1			
Roebourne								
Four Bed +	4	\$480,000	\$580,000	\$530,000	3	\$480,000	\$530,000	\$505,000
Total	4				3			
City Total	255				263			



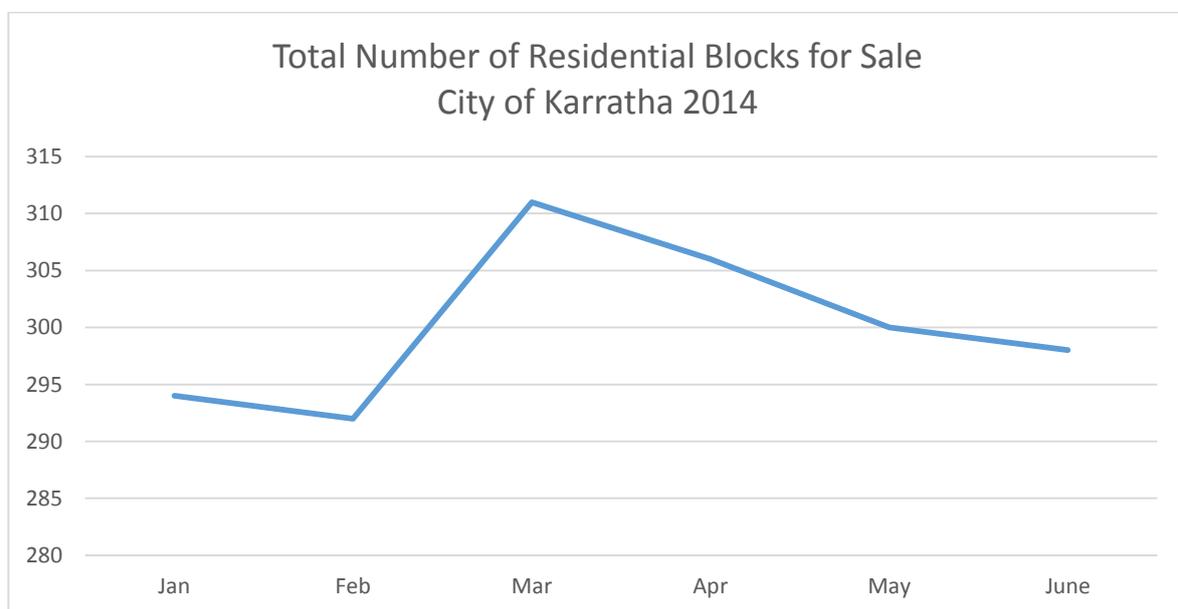
Commentary

A few more properties on the market in Dampier and Wickham. Approximately a dozen four bedroom Karratha houses under offer in June with about another 17 coming onto the market.

2.2 Residential Land Availability

Location	May				June			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
Point Samson	1	\$415,000	\$415,000	\$415,000	1	\$415,000	\$415,000	\$415,000
Roebourne (Yaburriji Estate)	60	\$119,000	\$141,500	\$130,250	60	\$119,000	\$141,500	\$130,250
Roebourne (Other)	0	n/a	n/a	n/a	0	n/a	n/a	n/a
Wickham	1	\$340,000	\$340,000	\$340,000	0	n/a	n/a	n/a
Pegs Creek	0	n/a	n/a	n/a	0	n/a	n/a	n/a
Bulgarra	3	\$575,000	\$575,000	\$575,000	2	\$575,000	\$575,000	\$575,000
Millars Well	3	\$480,000	\$480,000	\$480,000	3	\$480,000	\$480,000	\$480,000
Jingarri Estate, Nickol	28	\$250,000	\$420,000	\$335,000	28	\$250,000	\$420,000	\$335,000
Madigan Estate, Gap Ridge	200+	\$195,000	\$341,000	\$268,000	200+	\$195,000	\$341,000	\$268,000
Baynton West	3	\$193,000	\$253,000	\$223,000	6	\$193,000	\$274,000	\$223,000
Total Blocks	298+				300+			

Total number of lots available across the City of Karratha 2014					
Jan	Feb	Mar	Apr	May	June
294	292	311	306	298	300

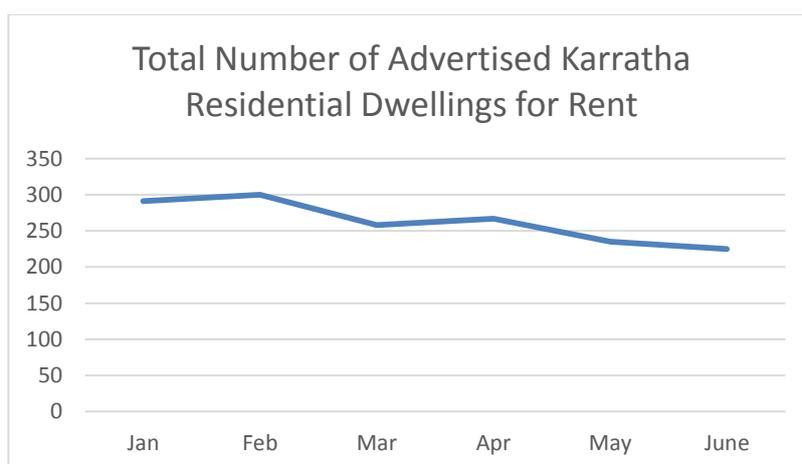
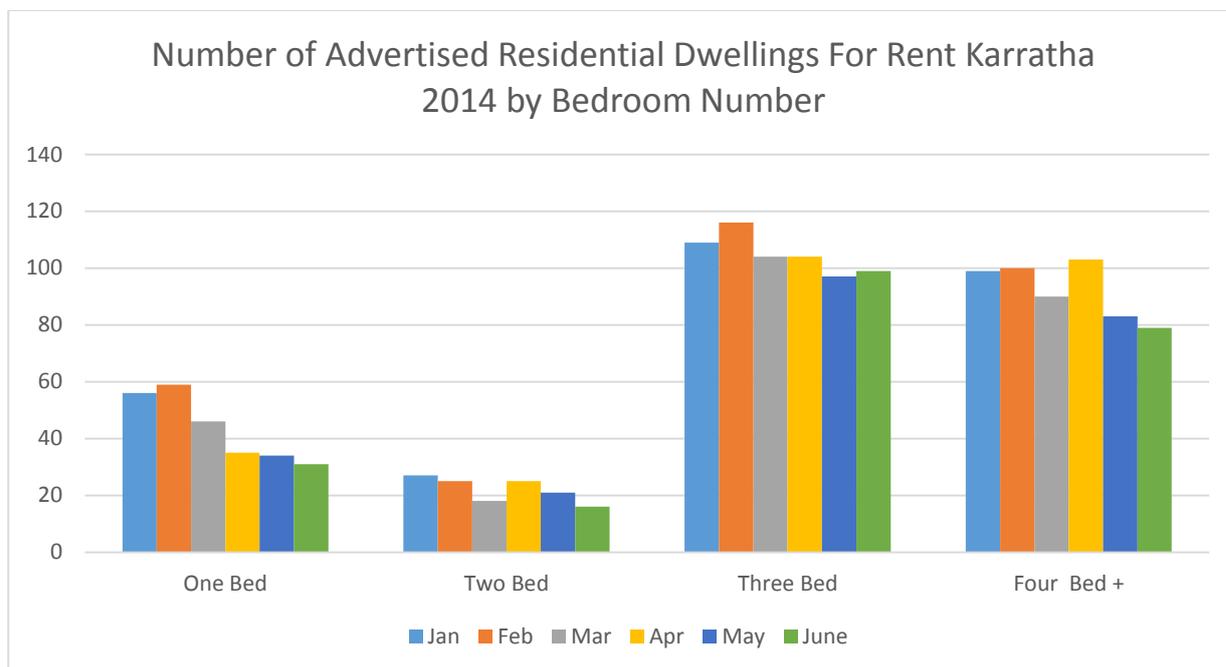


Commentary

Little change in residential land availability for June. Still plenty of available development sites to meet current demand.

2.3 Residential For Rent

Karratha For Rent	May				June			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	34	\$300	\$1,200	\$750	31	\$250	\$1,200	\$725
Two Bed	21	\$490	\$1,200	\$845	16	\$400	\$1,200	\$800
Three Bed	97	\$450	\$1,750	\$1100	99	\$450	\$1,750	\$1100
Four Bed +	83	\$500	\$2,100	\$1300	79	\$500	\$2,100	\$1300
Karratha Total	235				225			



Commentary

Overall not a lot of movement in the rental market from May through to June with 10 less properties advertised for rent in June than May. However analysing the first half year results there has been a 25% reduction in availability of advertised rentals across the market with a peak of 300 properties available in February to a current total of 225 for June.

Average advertised rental prices have softened slightly this month in the one and two bedroom market however three and four bedroom properties have held their pricing. For the six month period January to June the most noticeable change has been the availability of one bedroom dwellings which have dropped in availability by around 50% and two bedroom dwellings by around 40%.

2.4 Overall Market Analysis

Overall, little movement in the land market with gradual improvement in dwelling sales over the first six months. However other properties are coming on the market so the available stock levels are holding up. Some positive movement in the rental market with around 75 rentals taken up in the first half of 2014.

3. Pilbara Ports Amalgamation

As of July 1, 2014, the Dampier Port Authority merged with the Port Hedland Port Authority, and Port Hedland Port Authority was renamed Pilbara Ports Authority. This is as a result of the Ports Legislation Amendment Bill 2013 passed through the Western Australia State Parliament recently. The main thrust of the reform is to create four new regional port authorities: Mid-West, Southern, Kimberley and Pilbara.

The Pilbara Ports Authority will control and manage the Port of Ashburton, Port of Dampier and Port of Port Hedland.

In relation to any project related matters, key stakeholders are advised to continue liaising and working with the Dampier Port Authority staff that they have been working with in the past otherwise contact Peter King, Director Strategy and Development on (08) 6217 7102 or refer to the Pilbara Ports Authority's new website www.pilbaraports.com.au

4. Business Events for July

Date	Event	Location	Contact
7 July 2014	City of Karratha Small Business Breakfast Briefing	IBIS Styles	9186 8526
9 July 2014	KDCCI Business After Hours – PDC and Cherratta Lodge	Cherratta Lodge	KDCCI 91441999
23 July 2014	Pilbara Pulse Economic Summit www.pilbarapulse.com.au	Karratha Leisureplex	KDCCI 91441999
23-24 July 2014	Karratha Business Expo www.karrathabusinessexpo.com.au	Karratha Leisureplex	91441999

13.14 COMMUNITY SERVICES UPDATE

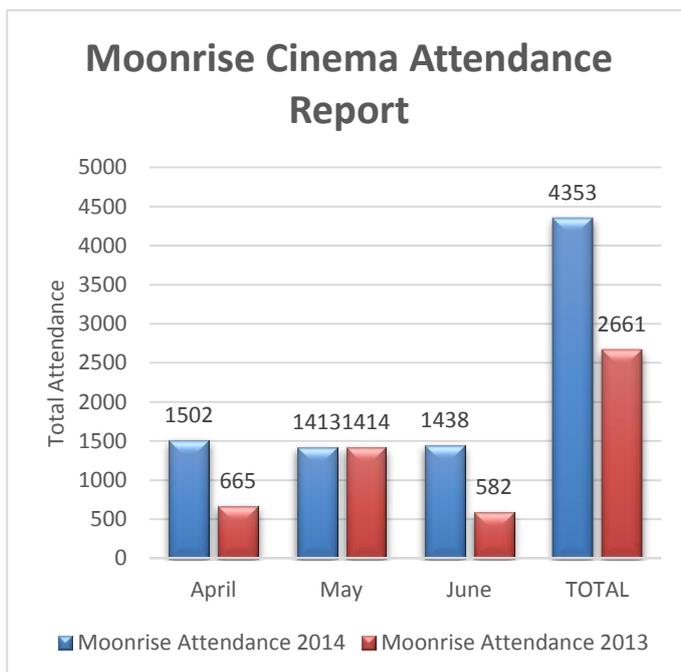
File No: June 2014
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 2 July 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on activity for Community Services.

1. LEISURE SERVICES

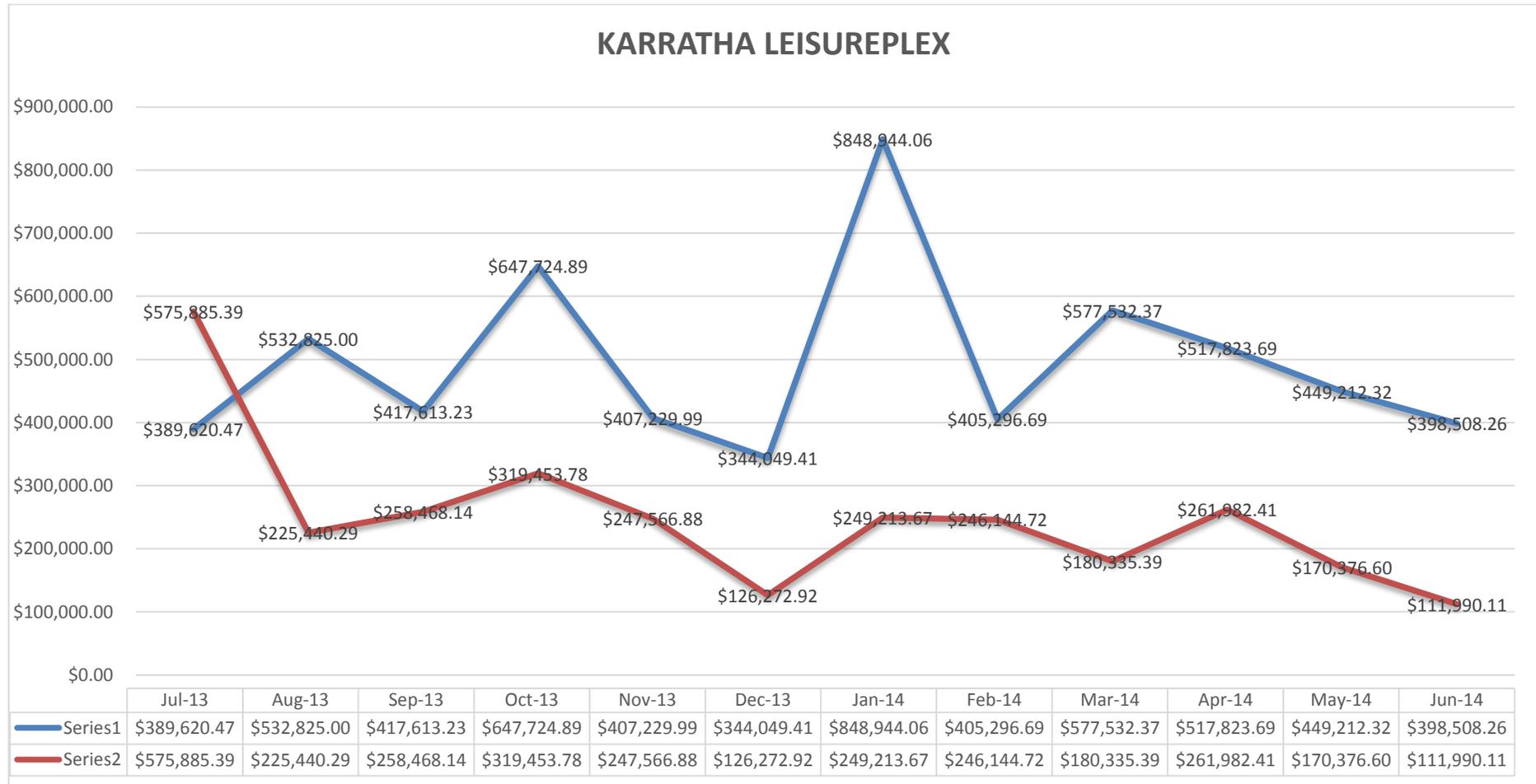
1.1 Moonrise Cinema



Moonrise Attendance April - June		
	2014	2013
April	88	56
	57	74
	67	93
	290	112
	186	50
	227	7
	406	152
	49	46
	132	54
	-	21
April	873	964
May	123	453
	403	82
	199	135
	22	228
	CANCELLED	13
	339	67
	253	95
	74	107
	-	41
	-	193
May	1502	665
June	57	10
	318	40
	63	62
	306	70
	49	17
	20	62
	156	94
	368	170
	101	57
June	1438	582
TOTAL	4353	2661

1.2 Karratha Leisureplex

a) Finance Activity YTD Income vs Expenditure



b) Leisureplex Membership YTD Activity update

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
CURRENT MEMBERS	795	1111	1202	1374	1352	1220	1490	1459	1479	1387	1280	1239
SUSPENDED MEMBERS	19	29	37	37	42	89	50	46	62	54	50	61
TOTAL MEMBERS	814	1140	1239	1411	1394	1309	1540	1505	1541	1441	1330	1330
TREND		40%	9%	14%	-1%	-6%	18%	-2%	2%	-6%	-8%	-2%
MEMBER VISITS												
FULL MEMBER	4200	4275	4368	5181	4807	3345	3737	4764	4099	3146	3138	2502
GYM MEMBER	2169	1791	1872	2005	2337	1314	1515	2201	1805	1527	1541	1522
POOL MEMBER	428	621	748	1361	1687	1092	1699	1969	1489	774	551	259
GROUP FITNESS MEMBER	509	785	868	819	982	459	549	1329	399	500	450	351
24 HOUR MEMBER		1663	1749	1814	1714	1559	1622	2256	2238	2303	2377	2203
TOTAL MEMBER VISITS	7306	9135	9605	11180	11527	7769	9122	12519	10030	8250	8057	6837
TREND		25%	5%	16%	3%	-33%	17%	37%	-20%	-18%	-2%	-15%
MEMBER VISIT RATIO / MONTH	9.2	8.2	8.0	8.1	8.5	6.4	6.1	8.6	6.8	5.9	6.3	5.5

RECORDABLE VISITS (Does not include sports, programmes, functions or squash)														
	TOTAL		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
AQUATIC	151386.39	60%	7397	7569	10088	19810	19205	12388	16628	23895	19924	9700	4783	2820
GYM	41448.39	17%	4624	4012	3981	4397	4510	2848	3263	4388	3605	2936	2885	2642
PERSONAL TRAINING	1697	1%			180	210	177	111	68	137	181	234	399	328
GROUP FITNESS CLASSES	34466	14%	2665	2960	3118	3346	3453	1935	2295	5427	3798	2492	2977	2415
CRECHE	12663	5%	787	830	1058	1467	1317	651	985	1580	1391	1221	1376	1062
MINI GOLF	8754	3%	2492	912	721	965	521	488	742	483	486	660	284	390
TOTAL RECORDABLE VISITS	250414.78	100%	17965	16283	19146	30195	29183	18421	23981	35910	29384	17243	12703	9656
OTHER VISITS	75124		5390	4885	5744	9059	8755	5526	7194	10773	8815	5173	3811	2897
TOTAL VISITS	325539		23355	21168	24890	39254	37938	23947	31175	46683	38200	22416	16514	12553
TREND				-9%	18%	58%	-3%	-37%	30%	50%	-18%	-41%	-26%	-24%
Group Fitness Average / class			9.17	11.52					14.75	15.15	16.3	12.52	11.77	10.78
Swim school participants / Term										820	820	459	459	459

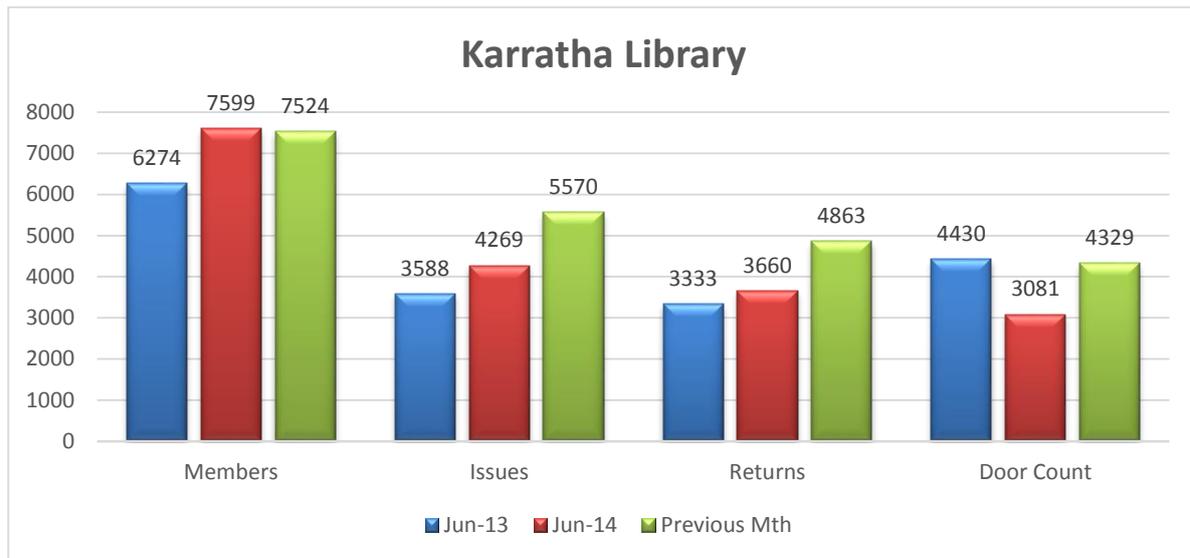


2. COMMUNITY AND ENGAGEMENT

2.1 LIBRARIES

a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
2 -7 June	7549	1076	813	29	741	112	27
9 - 13 June	7567	985	923	21	865	134	36
16 - 21 June	7583	1220	1018	23	843	151	45
23 – 28 June	7599	988	906	14	632	116	36



Memberships:

- .9% increase in memberships compared to May 2014
- 21% increase since June 2013.

Loan issue:

- 23% decrease in issues compared to May 2014
- 19% increase since May 2013.

Returns:

- 24.7% increase in returns compared to May 2014
- 9.8% increase since May 2013.

Door count:

- 28% increase in door count compared to May 2014
- 30% decrease since May 2013.

Other information:

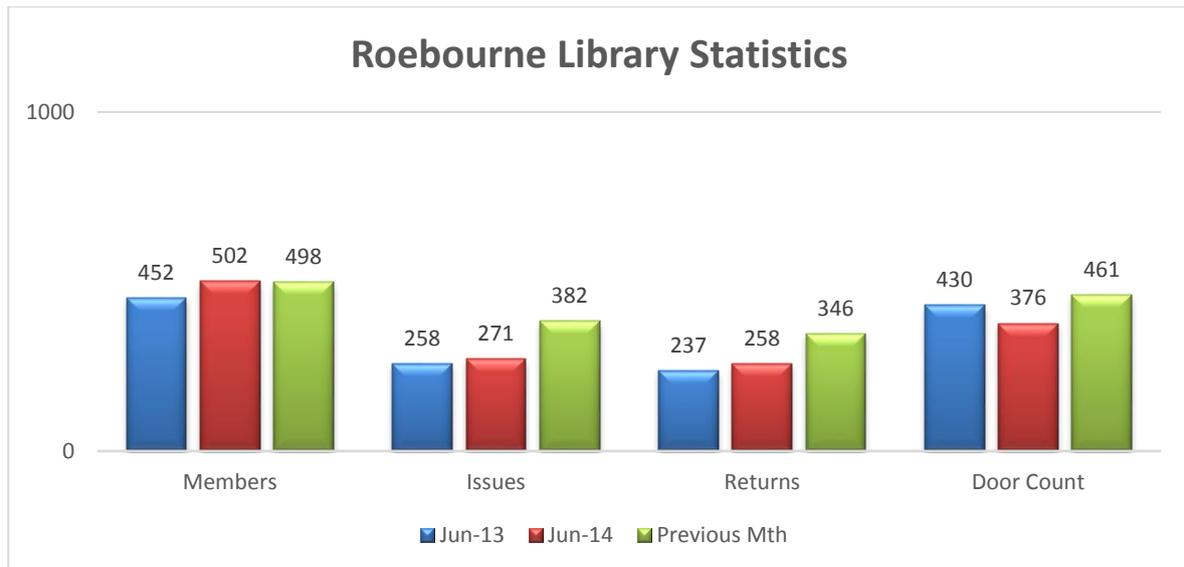
- There have been some significant variances in the door count, issues and returns this month attributed to: 4 weeks in May (compared to 5 weeks June); several power failures in the library (impacting electronic counter); one public holiday closure.

Income:

- \$2,742.00 for June (no Council rates or fees).

b) Roebourne Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 -7 June	500	45	31	1	104	7	8
9 - 13 June	502	110	88	2	100	13	4
16 - 21 June	500	63	85	0	74	13	1
23 – 28 June	502	53	54	2	98	7	2



Memberships:

- .8% increase in memberships compared to May 2014.
- 11 % increase since June 2013.

Issues:

- 29 % decrease in issues compared to May 2014.
- .5 % increase since June 2013.

Returns:

- 25% decrease in returns compared to May 2014.
- 8.8% increase since June 2013.

Door count:

- 18.4% decrease in door count compared to May 2014.
- 12 % decrease since June 2013

Other Information:

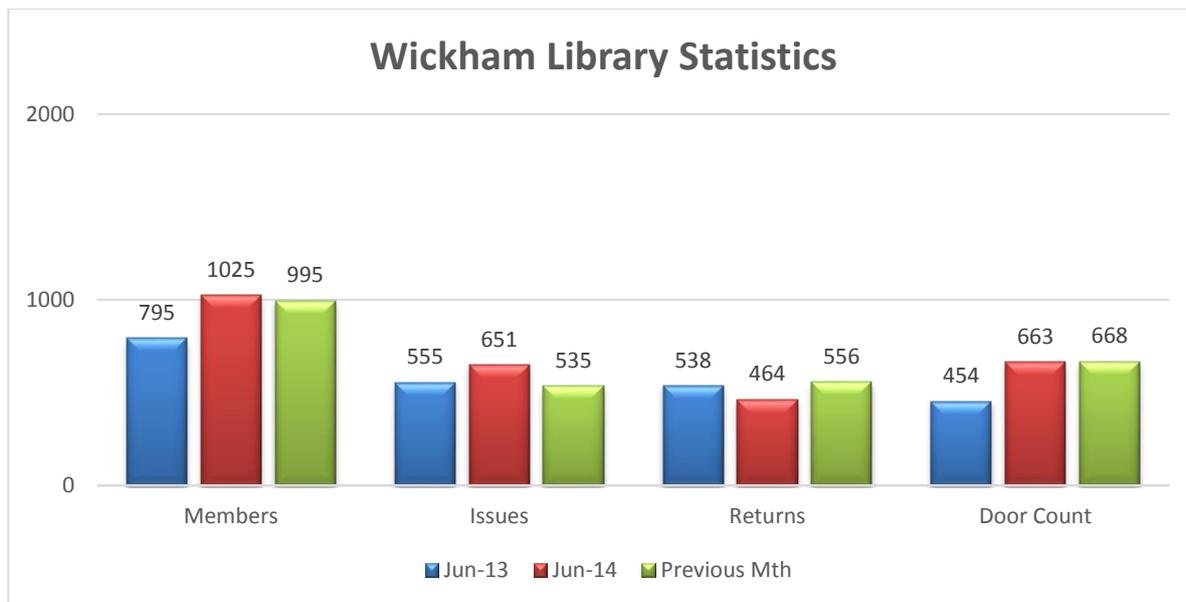
- Open 100% of advertised hours
- Fluctuations attributed to a 4 week month (compared to previous 5 week month).

Income:

- \$1,684.14 for May (inclusive of Council rates and fees etc)

c) Wickham Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 -7 June	997	98	68	0	124	17	1
9 - 13 June	1010	222	107	11	26	7	1
16 - 21 June	1021	187	138	6	172	33	1
23 – 28 June	1025	144	151	1	107	1	0



Memberships:

- 3 % increase in memberships compared to May 2014.
- 28.9% increase since June 2013.

Issues:

- 21.6% increase in issues compared to May 2014
- 17.2% increase since June 2013.

Returns:

- 16.5% decrease in returns compared to May 2014.
- 13.7% decrease since June 2013.

Door count:

- 0.7% decrease in door count compared to May 2014.
- 46 % increase since June 2013.

Other Information:

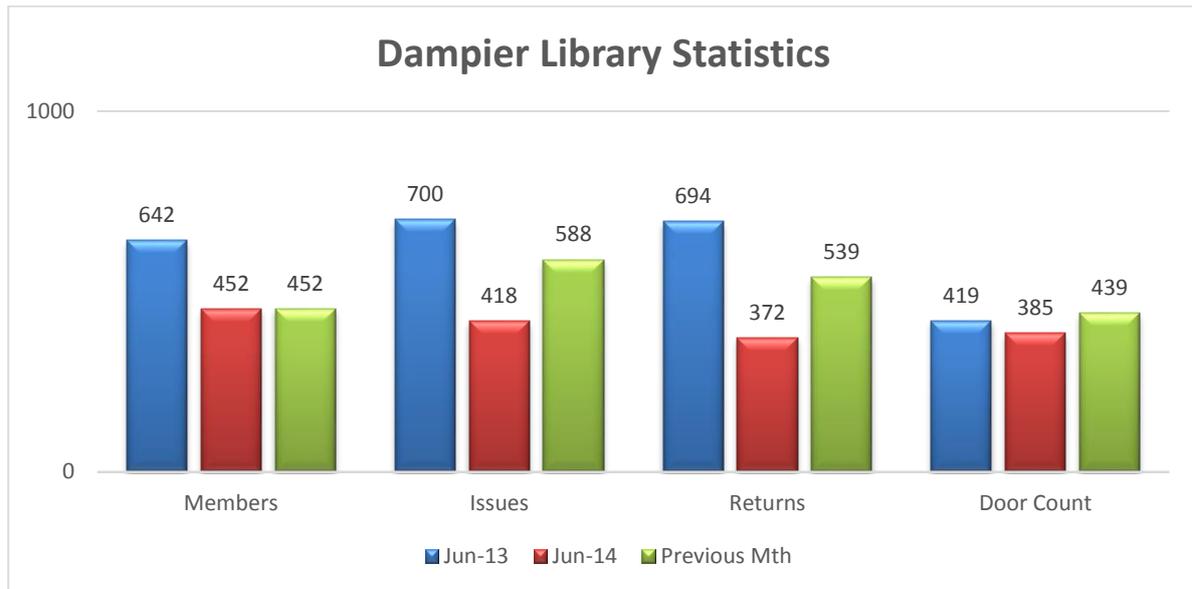
- Open 100% of advertised hours.
- Fluctuations attributed to a 4 week month (compared to previous 5 week month).

Income:

- \$271.30 for June (no Council rates or fees).

d) Dampier Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
2 -7 June	450	118	114	0	93	4	2
9 - 13 June	450	126	104	0	107	11	1
16 - 21 June	452	81	84	2	82	7	2
23 – 28 June	452	93	101	0	113	8	0



Memberships:

- No change in memberships compared to May 2014.
- 29.5% decrease since June 2013.

Issues:

- 28.9% decrease in issues compared to May 2014.
- 40% decrease since June 2013.

Returns:

- 30.9% decrease in returns compared to May 2014.
- 46% decrease since June 2013.

Door count:

- 12% decrease in door count compared to May 2014.
- 8% decrease in door count compared to June 2013.

Other Information:

- Open 100% of advertised hours
- Strategies for improving statistical information continue to be discussed and implemented.

Income:

- \$128.00 for June 2014 (no Council rates or fees).

e) Story Time and Rhyme Time

Combined attendance – June 2014

Week	Story Time	Rhyme Time
2 -7 June	59	50
9 - 13 June	61	46
16 - 21 June	59	31
23 – 28 June	58	37

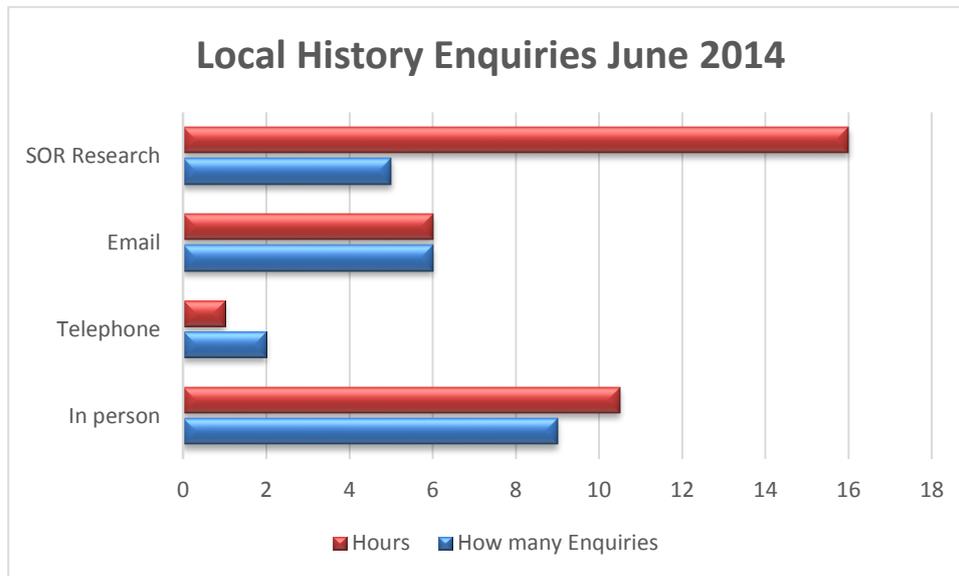
- *Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries.*

f) Resourcing

- 6 exchanges completed for the financial year.
- 11,450 new items added for the whole year (combined total for all libraries)

g) Local History

Enquiries	Internal (CofK)	External
May	9	15
June	6	23



3. COMMUNITY DEVELOPMENT

a) Community Workshops

Month	Event	Location	Number of Attendees
October	Organic Gardening in the Pilbara	Wickham	13 (7 cancellations due to family illness)
November	Indigenous Cultural Awareness	Karratha	20
March	Grant Writing 1 (Morning)	Karratha	20
	Grant Writing 2 (Evening)	Karratha	15
	Grant Writing 3 (Morning)	Wickham	20
May	Raw & Organic Cooking x 2	Karratha	29
June	Fishing for The Future (1)	Dampier	12
	Arts and Crafts	Roebourne	27
	Local History and Rock Art Tour	Dampier	21
	Fishing for the Future (2)	Dampier	12

- TOTAL PARTICIPANTS 189 = \$92.13 per participant

b) Indigenous Engagement

Overview of meetings attended between January – June 2014 in relation to Indigenous Engagement

Month	Number of Meetings attended by Community Development Officer/s
January	0
February	18
March	9
April	9
May	10
June	3
Total	49

Groups engaged to date include: WA Police, Weeriana Media, Roebourne Resource Centre, Ngarluma Yindjibarndi Aboriginal Corporation, BRIDA, NBAC, Wirlu Murra Yindjibarndi Aboriginal Corporation, Yindjibarndi Aboriginal Corporation, Ngarluma Aboriginal Corporation, Murujuga Aboriginal Corporation, Kuruma Marthundunera Limited, Mwarnkarra Health Service, Roebourne Art Group, Yindjibarndi Art Group, REFAP, Roebourne School, Wangya Maya, BighART, Juluwarlu Aboriginal Corporation, PCYC, Woodside, Ngaarda Media, Roebourne Consulting Services, Gurrura.

c) Art Exhibitions

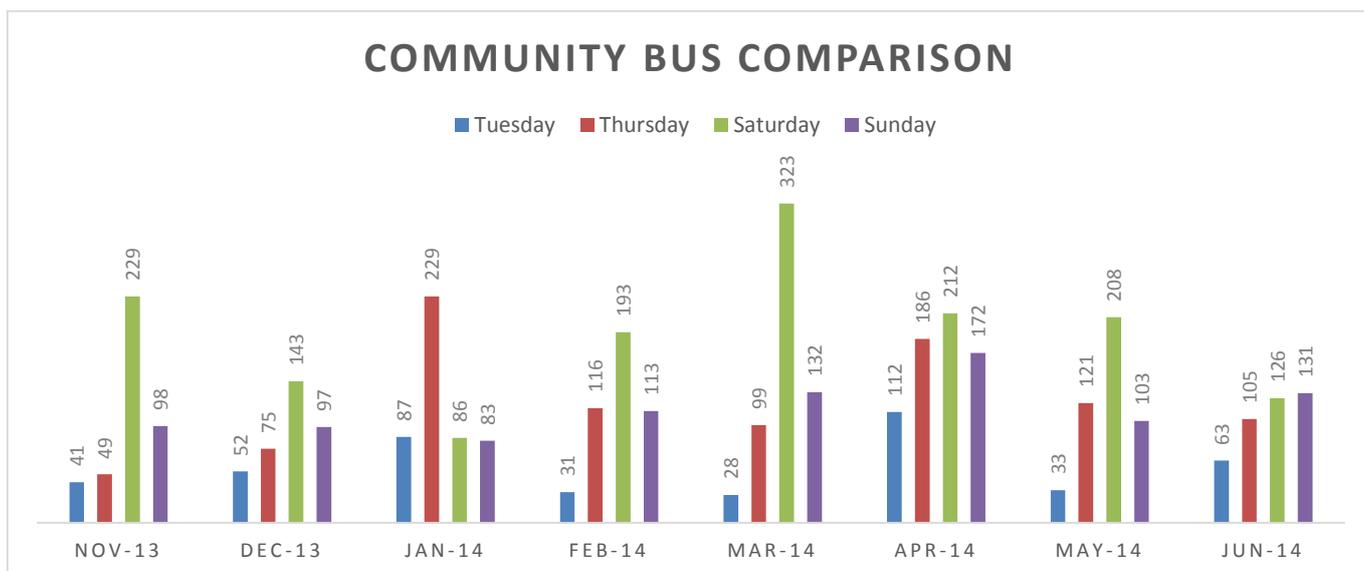
Local artist Diane Campbell is exhibiting at the Soul Café and Robyn Rayson continues to exhibit at the Karratha Library.

d) Seniors Events

Combined attendance – June 2014

Week	Seniors Movies(monthly)	International Day of Aged Care
10 June	-	30
19 June	26	-

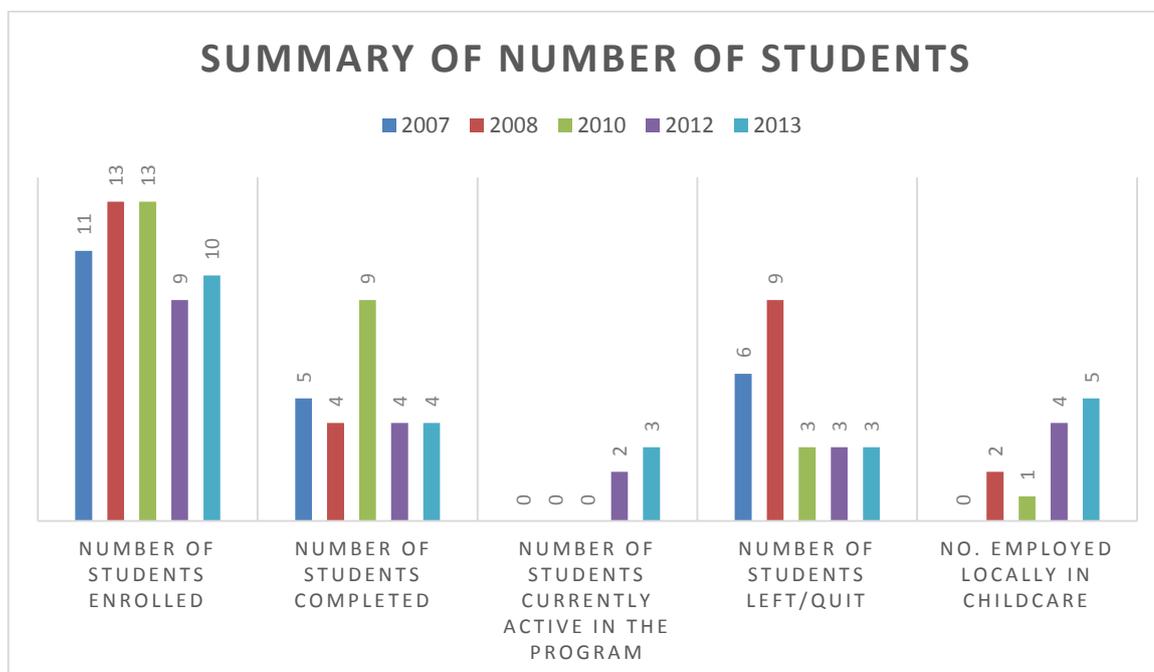
e) Community Bus



Number of Services provided from November 2013 to June 2014 are as follows:

- Tuesday – 31
- Thursday – 31
- Saturday – 31
- Sunday – 31

f) Early Learning Scholarship Program

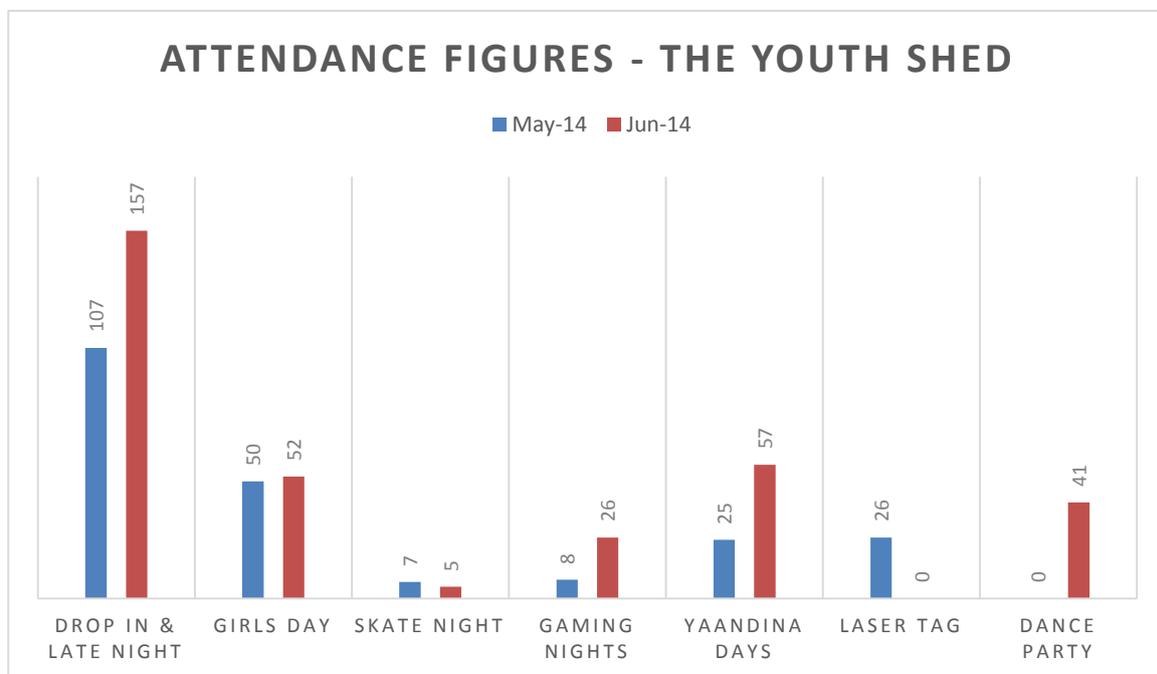


- Total of 56 scholarships were awarded since 2007.

- Total of 22 students completed the scholarship program (39.3% of the total number).
- Total of 5 students are in the process of completing the scholarship program.
- Total of 24 students have left/quit the program (42.9% of total number).
- Total of 12 students are currently employed locally at the various childcare centres (21.4% retention of services locally).
- No further financial support is required from The City of Karratha at the completion of the program in October 2014 as per the MOU and variation agreement.

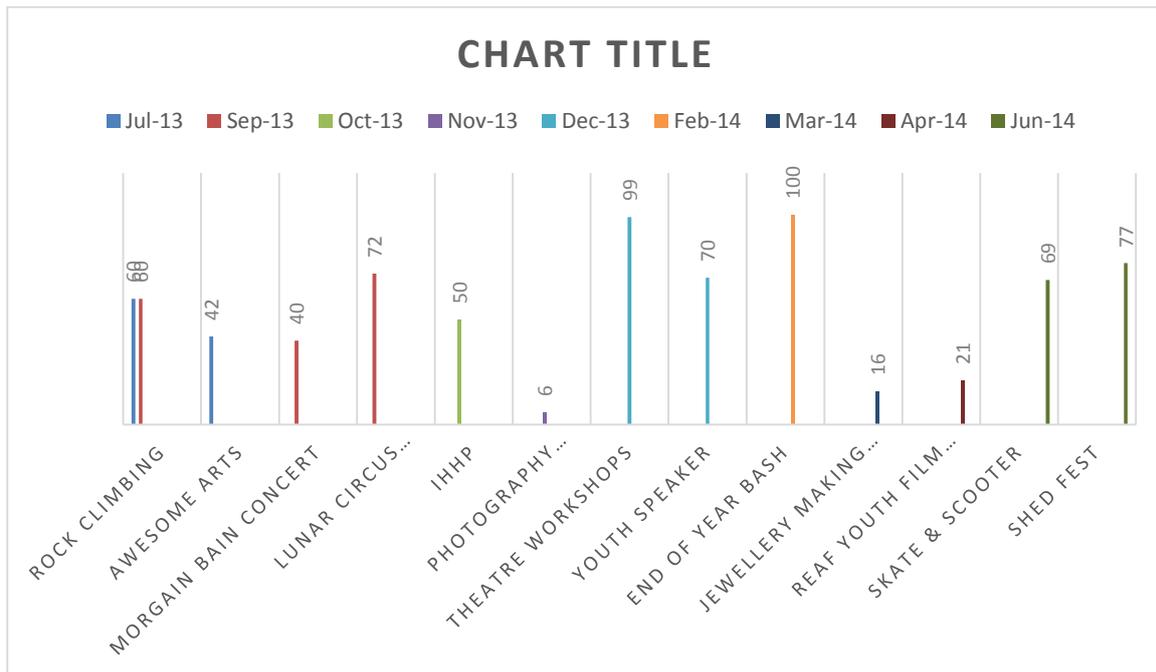
3.2 YOUTH SERVICES

a) Youth Shed – Programs and Attendance Figures

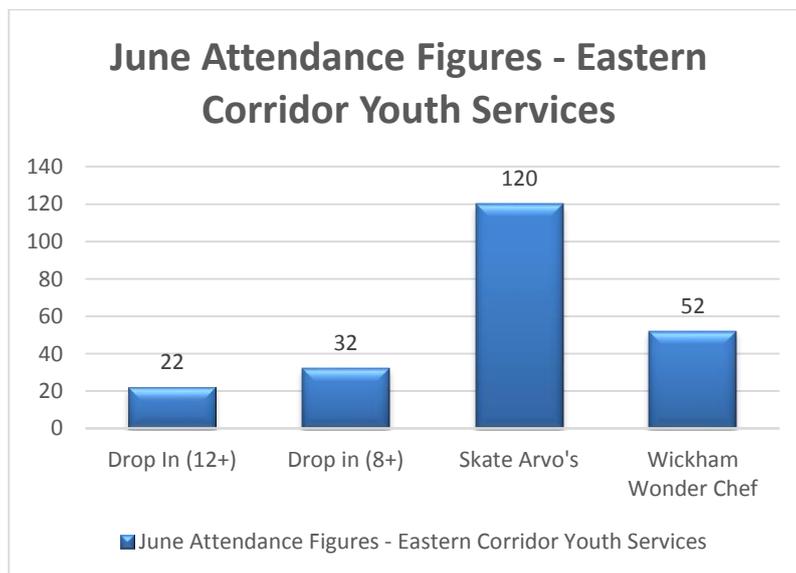


**0 denotes that this activity was not offered in this month*

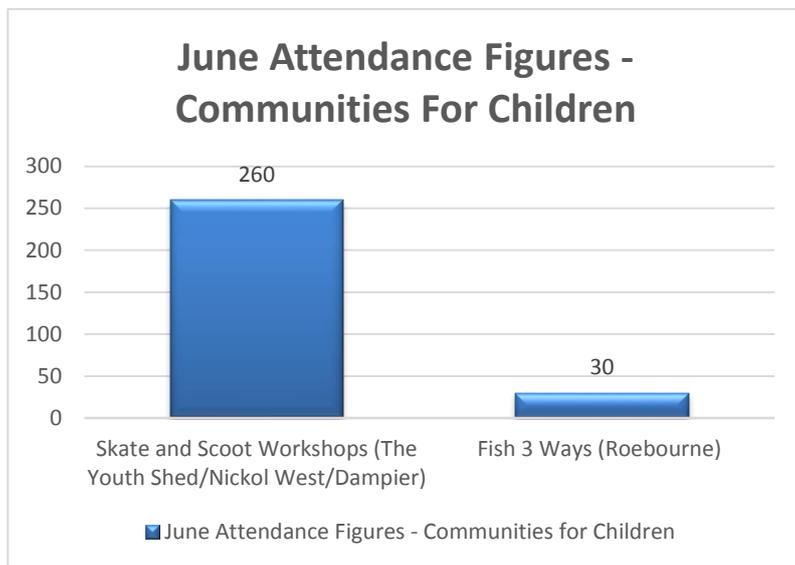
b) Make a Move



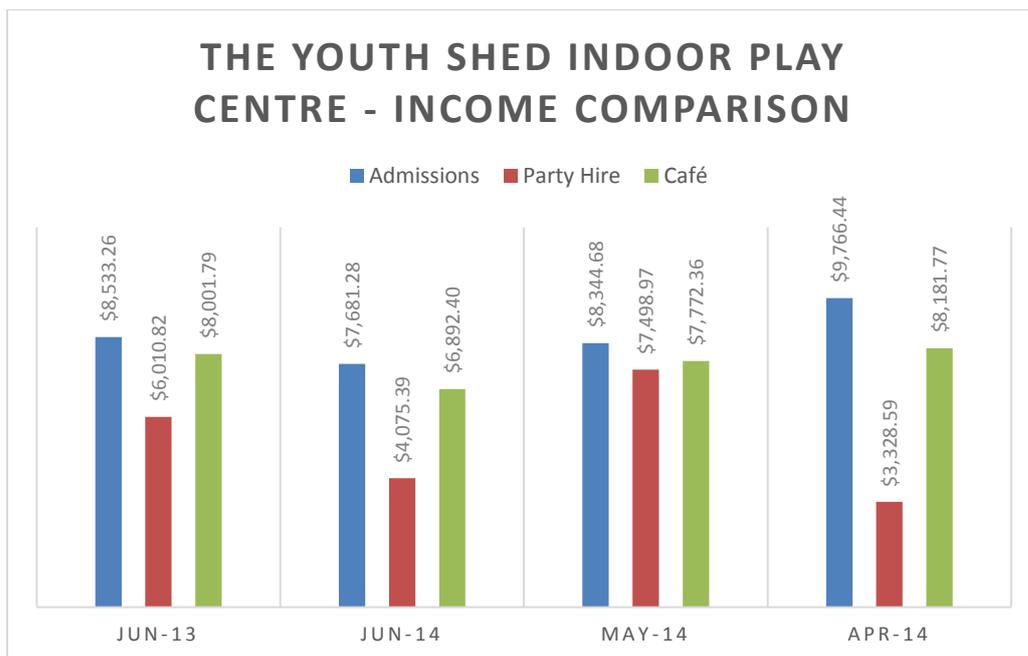
c) Eastern Corridor Programming (Wickham specific)



d) Communities for Children Programming (0-12years)



e) Youth Shed Indoor Play Centre



13.15 OPERATIONAL HOURS CHANGE FOR THE INDOOR PLAY CENTRE (THE YOUTH SHED)

File No:	CS.7
Responsible Executive Officer:	Director Community Services
Reporting Author:	Youth Services Supervisor
Date of Report:	24 June 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform and update Council on the changes to The Youth Shed Indoor Play Centre operational hours.

BACKGROUND

The Youth Shed opened in 2012, as one of the *Karratha City of the North Plan* strategic community well-being and infrastructure projects, designed to provide immediate improvements to public amenity and lifestyle for local residents.

Since the opening of the Karratha Leisureplex in June 2013, Officers have recorded a significant drop in income and usage statistics resulting in a review of the services provided and current operating models of The Youth Shed Indoor Play Centre.

Trial Closure Period

The Youth Shed Indoor Play Centre (IPC) has been closed on a trial basis between the hours of 12pm and 2pm, Monday to Friday during the school term. The closure was a result of a decrease in income at the IPC, as well as usage statistics demonstrating that the lunchtime (12 – 2pm) period was the least frequented time for the facility.

The closure period was implemented from Monday, 3 February 2014 – Friday 11 April 2014 (end of term one) with normal hours being executed over the school holiday period and weekends. It is noted by Officers that during school holiday periods, the facility is well utilised.

During this initial closure period, Officers received approximately 15 enquiries in person in relation to the lunchtime closure, three written letters, one post on 'Karratha Moan and Groan' with four comments and one email expressing disappointment at the decision to close during 12pm and 2pm.

At the conclusion of Term One, Officers made a recommendation to the Director Community Services to extend the trial period of the closure. The aim was to continue mapping usage data to ensure Officer's were making appropriately informed operational recommendations, whilst still meeting the needs of the community. The closure period was extended until the end of term two (Friday 4 July 2014).

Officer's have not received any further feedback during this extended trial period, with no further comments on social media that Officers are aware of. Furthermore, Officers have found the closure has assisted in the operational demands of opening the facility.

Change to Operational Hours

The 2013 patronage statistics over the 21 week period (Monday 3 February – Friday 4 July 2013) demonstrated two quiet periods during the hours of operation. These were 12-2pm and 4-5pm. The 2014 statistics gathered over the same 21 week period (Monday 3 February – Friday 4 July 2014) support similar patronage to that of 2013. The 4-5pm usage statistics are again low on week days, during the school term.

In Term One of 2013, 4134 visits were recorded at the IPC versus 4056 visits in Term One of 2014 showing a 1.9% decrease (8 patrons per day) in patron visits during the Term One trial period.

During Term Two of 2013, 2572 visits were recorded versus 3956 visits in Term Two of 2014. It is important to note that the Karratha Leisureplex opened during Term Two of 2013 which had a direct impact on patronage statistics at The Youth Shed. It is therefore difficult to use these statistics for comparative purposes, however overall there has not been a negative impact on patronage during the trial closure.

Officer's will continue to evaluate the effectiveness of the 12-2pm closure period. Should patronage and community demand for the facility increase in the future, operational hours will be reviewed at that time.

CONCLUSION

The Youth Shed Indoor Play Centre (IPC) trial period has demonstrated that the 12pm – 2pm closure had an approximate 1.9% (8 patrons per day) decrease in patron usage during Term One comparative to 2013. During the second term of 2014, 1384 more visits were recorded than the second term of 2013 (attributed to the opening of Karratha Leisureplex, Term Two 2013).

During the Term One trial closure, the IPC was closed for approximately 100 hours. The closure resulted in a financial saving to wages/employment costs verses the loss of income of approximately 78 patrons.

During the Term Two trial closure, the IPC was again closed for approximately 100 hours. As comparatively patronage increased, the trail closure has not had any negative impact on community usage. Data will need to be compared over the coming years to ascertain a true patronage trend for this period.

The Youth Shed Indoor Play Centre will remain closed permanently from 12pm – 2pm, Monday - Friday during the school term. During weekends and School Holidays, the facility will be open from 9am – 5pm continuously.

13.16 ROEBOURNE ADVISORY GROUP MEETING MINUTES JULY 2014

File No:	CS.4
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community and Engagement
Date of Report:	9 July 2014
Disclosure of Interest:	Nil
Attachment(s)	Roebourne Advisory Group Draft Minutes July 2014

PURPOSE

To present to Council draft minutes of the Roebourne Advisory Group (RAG) meeting, held 7 July 2014.

BACKGROUND

Roebourne Advisory Group (RAG) meetings are held on the first Monday of every month, with the July meeting held on 7 July 2014.

A summary of the key matters considered at this meeting are:

- A letter was received from a community member indicating their desire and enthusiasm to see a Community Association established for Roebourne. All Advisory Group members were supportive of this and will send a formal letter of response encouraging further/ongoing action.
- Final selection of the Roebourne War Memorial Sculpture was determined, with Andrew Kay identified as the preferred artist. Further community consult will need to be undertaken by the artist once appointed.
- A community event application was received and supported by the Advisory Group from IF Foundation. Application was to support basketball and football clinics occurring in Roebourne during NYFL football carnival, to the value of \$2,000 ex GST.
- Update on the Skatescape and Community Kitchen provided.
- Update on the installation and upgrade of lighting in Roebourne provided.
- Request received to investigate drainage reserve barriers for the Crawford Way intersection for safety reasons.
- Overview of current resolution register.

Whilst meetings are open for members of the community to attend, no community members attended for the July meeting.

CONCLUSION

The draft minutes of the Roebourne Advisory Group (RAG) meeting held 7 July 2014 are presented for Council consideration.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

17 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152912
 MOVED : Cr Smeathers
 SECONDED : Cr Miller

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss items:

17.1 COSSACK VISIONING STUDY

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 9.4 AUDIT AND ORGANISATIONAL RISK COMMITTEE JUNE 2014 MEETING

CONFIDENTIAL ATTACHMENT TO ITEM 12.2 REQUEST FOR TENDER 02-13/14 RESOURCE RECOVERY OPTIONS AT THE 7- MILE WASTE FACILITY

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
 Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

Council moved in camera at 7.46 pm.

17.1 CONFIDENTIAL ITEM – COSSACK VISIONING STUDY

File No:	LP.209
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	7 July 2014
Applicant/Proponent:	Cossack Advisory Group
Disclosure of Interest:	Nil
Attachment(s)	1. Cossack Visioning Study Report 2. Minutes from Cossack Advisory Group Meeting of 12 June 2014

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No	:	152913
MOVED	:	Cr White-Hartig
SECONDED	:	Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **SUPPORT** the Minutes of the 12 June 2014 Cossack Advisory Group meeting.
2. **ENDORSE** the following Cossack Vision Statement:
Reflect on the Past – Appreciate the Present – Celebrate Pilbara's Future
Cossack is a Pilbara treasure, where the sign posts of time guide reflection of the past, appreciation of the present and celebration of the future. This experience will be broadly appealing and sophisticated. The development of Cossack will aim to achieve an environmentally and culturally sensitive, socially enriching, and economically sustainable balance for the historic townsite.
3. **ENDORSE** the Cossack Visioning Study Report (prepared 7 July 2014), as presented in Attachment 1 of this report.
4. **ENDORSE** Option #3 – 'Combined Option' of the Cossack Visioning Study as presented within Attachment 1 of this report.
5. **FORWARD** preferred Option #3 – Combined option, along with indicative Design Guidelines for buildings under preferred Option #3 – Combined option to:
 - Minister of Planning
 - Minister of Lands
 - Minister of Environment & Heritage
 - Chairman WAPC

and request discussions with these stakeholders regarding progression of this preferred option and its value in helping resolve issues of land tenure at Cossack.

- 6. Note that suitably qualified professional design consultants will be engaged to develop design guidelines for accommodation structures supported under Option #3 – Combined Option prior to consultation being undertaken.**

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 152914
MOVED : Cr Lally
SECONDED : Cr Smeathers

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Council moved out of camera at 7.51pm.

COUNCIL RESOLUTION

Res No : 152915
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council approve leave of absence for Cr Miller for the 18 August 2014 Council meeting.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Harris, Cr Kickett, Cr Lally, Cr Miller, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.52 pm.

The date of the next meeting is to be held on Monday, 18 August 2014 at 6:30pm at the Council Chambers - Welcome Road, Karratha.