



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Wickham Bistro, Carse Street, Wickham
on Monday, 20 October 2014**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	5
4	DECLARATIONS OF INTEREST	6
5	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	7
6	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS.....	7
7	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	8
8	EXECUTIVE SERVICES.....	9
9	CORPORATE SERVICES	11
9.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 AUGUST 2014.....	11
9.2	LIST OF ACCOUNTS SEPTEMBER 2014	35
10	COMMUNITY SERVICES.....	59
10.1	MAJOR EVENTS SPONSORSHIP SCHEME BUDGET ALLOCATION FY14/15...	59
10.2	KARRATHA AGISTMENT CENTRE – DEED OF RELEASE AND COMPENSATION PAYMENT	69
10.3	COMMUNITY SERVICES POLICY REVIEW – LIBRARIES AND LOCAL HISTORY GENERAL ADMINISTRATION (CS.20) AND LOCAL HISTORY COLLECTION MANAGEMENT (CS.21).....	73
10.4	TRANSFER OF DAMPIER COMMUNITY HUB LAND	83
11	DEVELOPMENT SERVICES.....	87
11.1	REQUEST TO ADOPT FOR FINAL APPROVAL SCHEME AMENDMENT 37 AND ACCOMPANYING STORM SURGE RISK POLICY DP19.....	87
11.2	RENAME A SECTION OF CARSE STREET WICKHAM.....	99
11.3	TERMS OF REFERENCE FOR CITY OF KARRATHA TOURISM ADVISORY GROUP	103
11.4	REVIEW OF DELEGATIONS ON CROWN LAND MATTERS.....	107
12	STRATEGIC PROJECTS & INFRASTRUCTURE	113
12.1	DAMPIER COMMUNITY HUB PROJECT TENDER FOR CONSTRUCTION	113

12.2	REQUEST TO AWARD CONTRACT FOR THE RECONSTRUCTION AND UPGRADE OF COOLAWANYAH ROAD	119
13	ITEMS FOR INFORMATION ONLY	123
13.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	124
13.2	NON STATUTORY DONATIONS FOR PERIOD ENDING 30 SEPTEMBER 2014	125
13.3	CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR	126
13.4	MONTHLY BUILDING STATISTICS – SEPTEMBER 2014.....	127
13.5	PLANNING DECISIONS ISSUED 01 SEPTEMBER TO 06 OCTOBER 2014.....	129
13.6	JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS.....	130
13.7	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	131
13.8	MONTHLY RANGER STATISTICS	133
13.9	ECONOMIC DEVELOPMENT UPDATE.....	135
13.10	WASTE SERVICES DATA	141
13.11	ROEBOURNE ADVISORY GROUP MEETING MINUTES – OCTOBER 2014	144
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	145
15	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	145
16	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	145
17	MATTERS BEHIND CLOSED DOORS	147
	CONFIDENTIAL ATTACHMENT TO ITEM 10.1 MAJOR EVENTS SPONSORSHIP SCHEME BUDGET ALLOCATION FY14/15	147
	CONFIDENTIAL ATTACHMENT TO ITEM 12.1 DAMPIER COMMUNITY HUB PROJECT TENDER FOR CONSTRUCTION.....	147
17.1	CONFIDENTIAL ITEM - MATTERS OF POTENTIAL NON-COMPLIANCE AT LOTS 178 STURT PEA RD, WICKHAM AND LOT 1001 WILSON WAY, WICKHAM	149
17.2	CONFIDENTIAL ITEM - DAMPIER COMMUNITY HUB OPERATIONAL MANAGEMENT FUNDING AGREEMENT	151
17.3	CONFIDENTIAL ITEM - KARRATHA AIRPORT REQUEST TO ENDORSE LEASE TERMS WITH NORTHWEST AVIATION SERVICES.....	153
17.4	CONFIDENTIAL ITEM – CEO PERFORMANCE REVIEW.....	155
18	CLOSURE & DATE OF NEXT MEETING	157

AGENDA

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Wickham Bistro, Carse Street, Wickham on Monday, 20 October 2014 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Raised by public attendee Lyndall James

Q. What is the impact of the proposed new Storm Surge Risk Local Planning Policy on my property value and insurance premium?

A. The CEO advised that Council's proposed Storm Surge Risk Policy DP19 does not change the vulnerability of properties that are prone to inundation in a 500 year ARI storm surge event. As such it is unlikely that the introduction of the new policy will have any impact on property values or property insurance. In fact the converse should apply as the new policy has introduced a range of options to achieve compliance when building a new house or new additions that was not available under the old policy provisions. The CEO encouraged Ms James to contact the City's Planning Department who are able to answer queries on a property-by-property basis.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Geoff Harris
- Cr Harry Hipworth
- Cr Nerida Kickett
- Cr Janine Miller
- Cr Michael Saylor
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Lyndall James
Tony Friday
Brenda Lai

Members of Media: Peter de Kruijff, Pilbara News

COUNCIL RESOLUTION

Res No : 152962

MOVED : Cr Harris

SECONDED : Cr Bailey

That Council approve leave of absence for Cr Miller for the 17 November 2014 Ordinary Council meeting.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

4 DECLARATIONS OF INTEREST

Cr Hipworth declared an interest in the following Items:

- Financial interest in Item 10.4 Transfer of Dampier Community Hub Land as Cr Hipworth holds Rio Tinto shares above the value of the allowed threshold.
- Financial interest in Item 12.1 Dampier Community Hub Project Tender for Construction as Cr Hipworth holds Rio Tinto shares above the value of the allowed threshold.
- Financial interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr Hipworth holds Rio Tinto shares above the value of the allowed threshold.

Cr Kickett declared an interest in the following Items:

- Impartiality interest in Item 10.4 Transfer of Dampier Community Hub Land as Cr Kickett is a member of the Dampier Community Association.
- Impartiality interest in Item 12.1 Dampier Community Hub Project Tender for Construction as Cr Kickett is a member of the Dampier Community Association.
- Impartiality interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr Kickett is a member of the Dampier Community Association.

Cr Saylor declared an interest in the following Item:

- Financial interest in Item 10.4 Transfer of Dampier Community Hub Land as Cr Saylor is employed by Rio Tinto.
- Financial interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr Saylor is employed by Rio Tinto.

Cr White-Hartig declared an interest in the following Items:

- Financial interest in Item 10.4 Transfer of Dampier Community Hub Land as Cr White-Hartig's spouse is employed by Rio Tinto.
- Financial interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr White-Hartig's spouse is employed by Rio Tinto.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION

Res No : 152963
MOVED : Cr Lally
SECONDED : Cr Vandenberg

That the Minutes of the Ordinary Meeting of Council held on Friday 19 September 2014 and the Special Council Meeting held on Wednesday 24 September 2014 be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

08/09/2014 - City of Karratha Council Agenda Briefing
09/09/2014 - Citic Pacific Mining (Sino Iron) Tour
10/09/2014 - 7 Mile Waste Facility - Tip Shop Launch Karratha
10/09/2014 - Wickham Key Stakeholders Meeting
10/09/2014 - Pilbara JDAP meeting
10/09/2014 - Business After Hours - Market Creations
11/09/2014 - Meeting with Woodside
12/09/2014 - Meeting with Richard Goscombe
12/09/2014 - Meeting with NYFL
14/09/2014 - Ngurin Pilbara Cultural Centre Opening and Pilbara premier of Hipbone Sticking Out
15/09/2014 - Meeting with Michael Woodley
15/09/2014 - City of Karratha Ordinary Council Meeting
16/09/2014 - Meeting with Julie Pope
16/09/2014 - Cleansweep Meeting
16/09/2014 - Meeting with Senior Sergeant Les Andrews
17/09/2014 - Meeting with Roebourne Visitor Centre
17/09/2014 - Citizenship Ceremony
17/09/2014 - Meeting with the Pilbara Regiment
18/09/2014 - WARC Meeting Kalgoorlie
19/09/2014 - REAF Festival Official Opening
20/09/2014 - City of Karratha Councillor Catch - up
24/09/2014 - KCN Steering Group Meeting - Karratha
24/09/2014 - Meeting with CEO PCYC Western Australia
25/09/2014 - Meeting with Karratha Visitor Centre Board Members

8 EXECUTIVE SERVICES

Nil.

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 AUGUST 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	6 October 2014
Applicant/Proponent:	Not applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 31st August 2014.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st August 2014:

2014-2015	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Expense	(105,204,527)	(105,204,527)	(32,592,626)	(9,972,429)	22,620,197	▲
Operating Revenue (incl. Rates)	143,487,568	143,487,568	85,977,370	89,910,152	3,932,782	▲
Non Operating Exp	(85,697,579)	(85,976,703)	(27,705,237)	(5,787,340)	21,917,897	▲
Non Operating Rev	34,297,242	34,576,366	6,099,829	6,296,044	196,215	▲
Non Cash Items Included	12,004,776	12,004,776	150,415	0	(150,415)	▼
Surplus BFWD 13/14	1,112,520	1,112,520	1,112,520	1,112,520	0	
Surplus/(Deficit) 14/15	0	0	33,042,271	81,558,947	48,516,676	▲

This table shows that Council is currently in a surplus position of \$81.5m. The predominant component of the \$48.5m surplus above the anticipated YTD surplus is in relation to timing differences associated with the Pilbara Underground Power Project (PUPP) which include the renegotiated payment schedule, borrowings and Reserve Transfers associated with the Pilbara Underground Power Project.

YTD Variance Total	\$48.5m
PUPP Timing differences	<u>(\$33.0)m</u>
Remaining YTD Variance	\$15.5m

The following variances (greater than \$150K) also contribute significantly to the surplus shown in the above table. Many of the following variances are due to timing differences in operating and capital expenditure as well as timing differences in invoices being received.

Operating Expense

- \$326k under budget in Airport Security And Screening
- \$225k under budget in Leisureplex Operating Costs
- \$204k under budget in Works Costs
- \$200k under budget in Airport Power
- \$185k under budget in Corporate Services Office Expense
- \$184k under budget in Landfill Operations Operating Costs
- \$175k under budget in Karratha Lazylands
- \$165k under budget in Plant Repairs

Operating Income

- \$1.2m over budget in Rates levied
- \$1m over budget in Community Grants (various)
- \$503k over budget in Financial Assistance Grant
- \$496k over budget in Airport Revenue
- \$307k over budget in Reimbursements
- \$285 over budget in Leisure Projects Contributions
- \$210k over budget in Local Roads Grant

Non-operating Expense

- \$3.3m under budget in Karratha Airport Terminal Expansion Project
- \$442k under budget in Roebourne/Wickham SES Building
- \$344k under budget in Roebourne Skate Park
- \$330k under budget in Karratha Arts And Community Precinct
- \$300k under budget in Waste Services Plant Purchases
- \$250k under budget in Roads and Streets Reseal
- \$240k under budget in Waste Services Building Improvements
- \$165k under budget in Karratha Leisureplex Minor Contract Works

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	52,860,078	79,351,222	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
		123,609,834	83,100,704	84,623,760	
	Minimum Target between 0% and 15%	25.6%	63.6%	93.8%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is not applicable due to nil depreciation entered.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	9,092,173	2,879,937	Depreciation is unable to be entered for the 2014/15 financial year until finalisation of the 2013/14 financial year audit.
		11,202,287	0	0	
	Target - Greater than 0.90	4.45	N/A	N/A	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This significant variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
		123,625,701	83,102,983	84,623,760	
	Own Source Operating Revenue/Operating Expenses	105,204,527	32,592,626	9,972,429	
	Target - Greater than or equal to 0.40	1.18	2.55	8.49	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.
		8,892,983	Not	88,602,796	
		Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	7,326,678	Applicable	7,308,594
	Target - greater than or equal to 1	1.21		12.12	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having nil debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	52,860,078	79,351,222	
		402,325	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

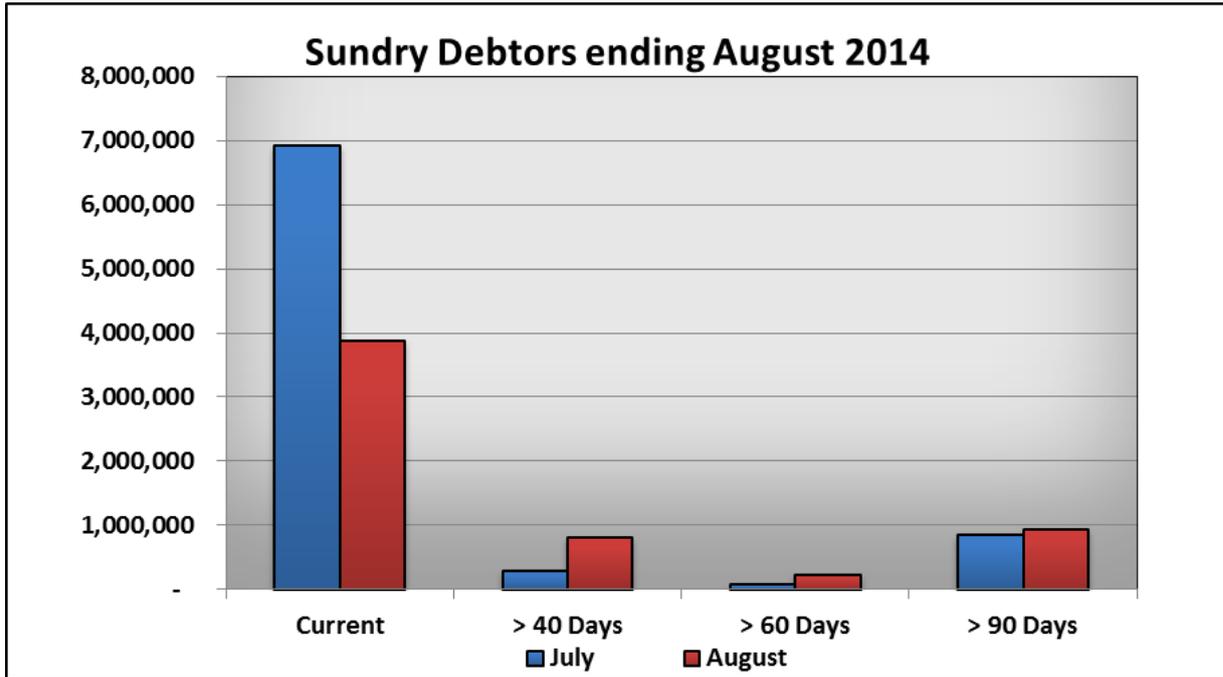
	2014 August	2014 July	% change
Current			
Assets	148,133,240	148,636,257	-0.34%
Liabilities	9,879,136	9,386,640	5.25%
Non Current			
Assets	312,720,032	312,986,462	-0.09%
Liabilities	1,328,725	1,328,725	0.00%
Net Assets	449,645,411	450,907,354	

Total Current Assets have decreased by 0.34% from July to August. Current Liabilities have increased by 5.25% from July to August due to an increase in supplier invoices payable. Non-current Assets have decreased by 0.09% due to disposal of assets. Non-current Liabilities remain unchanged.

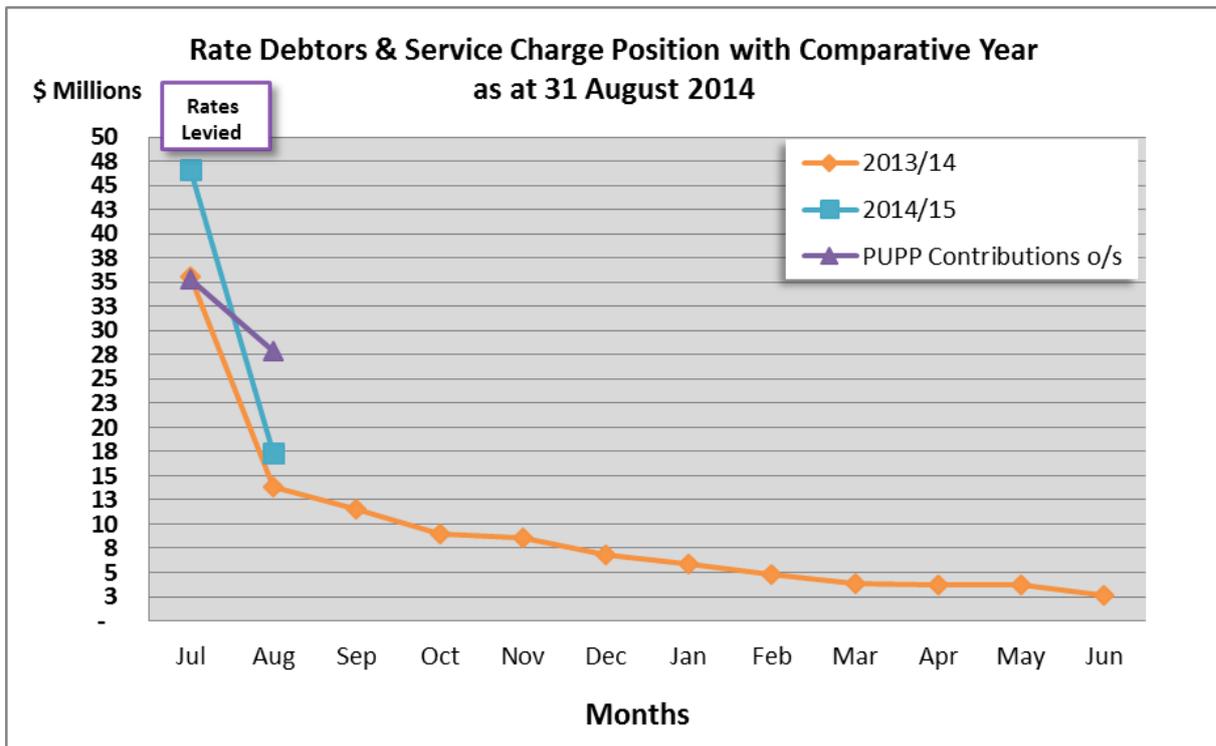
Debtors Schedule

Total Trade Debtors has decreased by 28% or \$2,309,161 due to receipt of payments. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

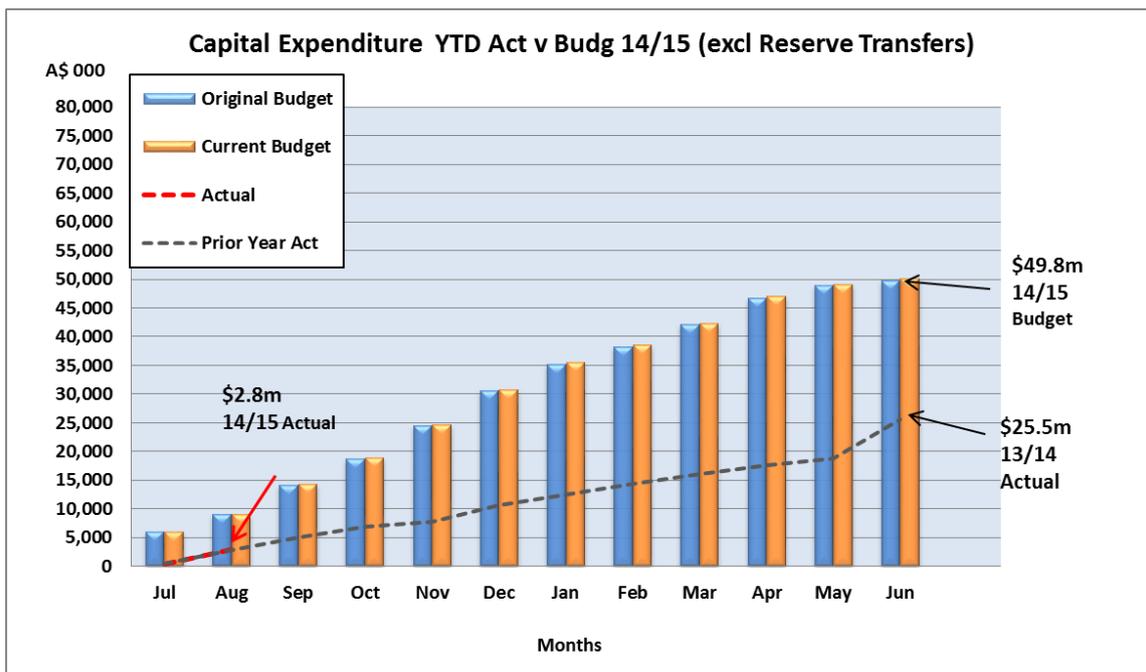
Debtor	40 Days	60 Days	>90 Days	Comments
QANTASLINK PTY LTD	9,499.30	52,552.97	167,406.48	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED Q007	0.00	23,897.00	282,755.87	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
QANTAS AIRWAYS LIMITED	105,412.87	132,086.83	391,231.26	Qantas have not accepted 13/14 increase in fees and charges so have not paid increase and interest. Writs have been served as per debt collection procedure.
Bristow Helicopters Australia Pty Ltd	0.00	12,610.71	0.00	Emailed requesting payment



The total outstanding rates balance at the end of August was \$17,288,021.



Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Aug-14			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	6,690,180	2,116,202	-68%	33,183,371	33,183,371
Equipment	0	0	0%	320,000	320,000
Furn & Equip	184,400	31,430	-83%	620,900	632,900
Plant	300,000	19,609	-93%	3,500,000	3,500,000
Infrastructure	1,917,593	712,696	-63%	12,240,227	12,519,351
Totals	9,092,173	2,879,937	-68%	49,864,498	50,155,622

The Council's 2014/15 Capital Expenditure budget is \$49.8 million, the majority of the budget is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The above table shows that Council is currently 68% below budget in capital expenditure year to date. Major variances are in Building, Furniture & Equipment, Plant and Infrastructure purchases as follows:

Major Variances – Capital Expenditure

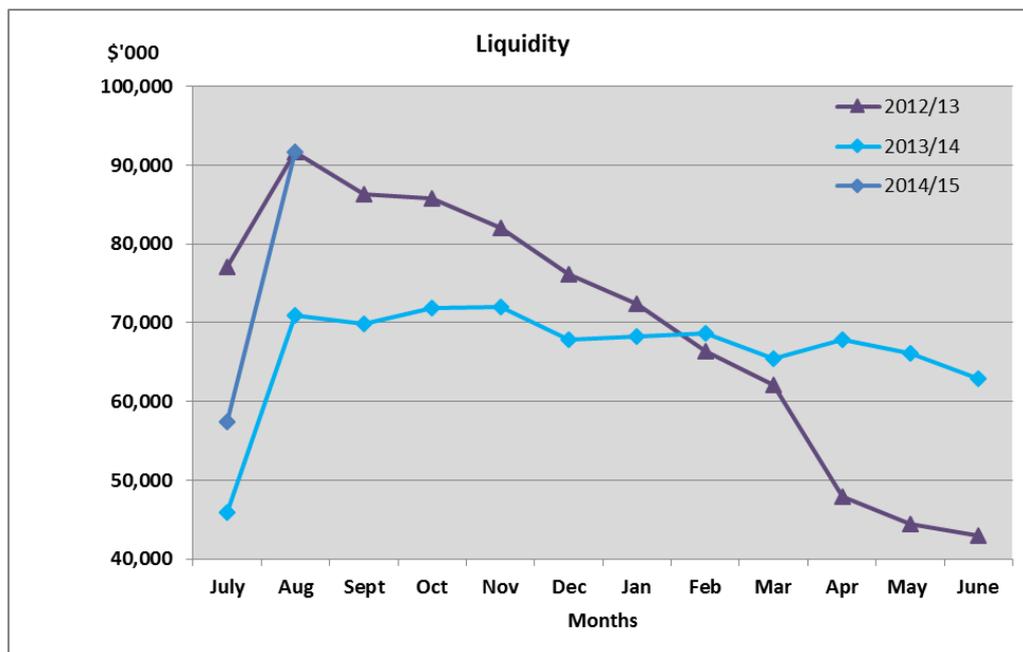
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-68.37%	4,573,978	71,089	▼ Leisureplex Improvements
			165,649	▼ Karratha Leisureplex - Minor contract works
			240,499	▼ 7 Mile Tip Bldg Improvements
			330,463	▼ Karratha Arts & Community Precinct
			442,118	▼ Buildings-Roebourne/Wickham SES
			3,348,355	▼ Karratha Airport Terminal Expansion Project
Purchase Of Assets - Furniture & Equipment	-82.96%	152,970	137,000	▼ Sor Telecommunications Project
Purchase Of Assets - Plant	-93.46%	280,391	300,000	▼ Purchase - Plant
Purchase Of Assets - Infrastructure	-62.83%	1,204,897	60,619	▼ Footpath Lighting Upgrade
			65,657	▼ Airside Upgrade
			80,553	▼ Balla Balla Road
			100,000	▼ Upgrades And Replacement Of Stormwater Structures
			136,935	▼ Park Enhancements
			147,397	▼ Skate Park Program
			250,000	▼ Reseal-Clarkson Street
			344,162	▼ Roebourne Skate Park

Cash and Investments

Investment Accounts	Balance 31 August	Interest %	
Reserve Account	36,015	2.51	Transactional Account
Maxi Cash Reserve	28,938,124	3.00	Cash Management
Reserve TD - NAB	20,551,387	3.72	Reserve Investment
Reserve TD - NAB	10,000,000	3.60	Reserve Investment
Municipal Account	6,006,015	2.51	Transactional Account
Maxi Cash Municipal	26,096,127	3.00	Cash Management
Cash on Hand	18,655	0.00	Cash Floats
Total	91,646,323		

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August 2013. \$20 million of reserve funds continued to be invested at 3.72% to mature in January, and \$10 million at 3.6% to mature in October. The Municipal funds held with Westpac Bank continued to earn 2.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 3% on the Maxi-Direct Muni Account to maximise interest earnings.



The liquidity graph for 2014/15 demonstrates an increase in liquidity due to the receipt of rates, PUPP payments, grant funding and timing differences in the commencement of projects.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of August 2014 with a current full year balanced budget and actual surplus year to date reported of \$81,558,947 which is largely due to transfers to and from reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- | | | |
|---------------|-----------|--|
| Our Program: | 4.d.1.3 | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council. |

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue

streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st August 2014 and
2. APPROVE the following actions:
 - a. _____
 - b. _____

Option 3

That Council by Simple Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st August 2014.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152964
MOVED : Cr Miller
SECONDED : Cr Kickett

That Council by **SIMPLE** Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to **RECEIVE** the Financial Reports for the financial period ending 31st August 2014.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 August 2014							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2013/14
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,580,172	40,580,172	39,347,672	40,408,110	-	1,060,438	35,769,877
Fees and Charges	79,630,708	79,630,708	43,176,711	43,515,417	-	338,706	47,162,921
Operating Grant, Subsidies and Contributions	11,917,157	11,917,157	2,347,442	4,690,500	99.81%	2,343,058	7,410,418
Interest Earned	3,398,954	3,398,954	529,784	246,694	-53.43%	(283,090)	2,445,099
Proceeds/Realisation	0	0	0	9,391	-	-	0
All Other	532,647	532,647	48,816	453,539	829.08%	404,723	1,482,487
Total	136,059,638	136,059,638	85,450,425	89,323,652	-	3,873,227	94,270,802
Expenses from Operations							
Employee Costs	36,384,898	36,384,898	5,899,005	6,309,406	-	(410,441)	33,353,872
Materials and Contracts	47,197,845	47,197,845	23,622,079	2,664,390	-88.70%	20,953,426	23,682,567
Utilities (gas, electricity, water etc)	4,175,242	4,175,242	689,282	392,144	-43.11%	297,138	4,275,811
Interest Expenses	47,700	47,700	0	0	-	-	10,597
Depreciation	11,202,287	11,202,287	0	0	-	-	9,858,359
Insurance Expenses	1,753,304	1,753,304	1,670,716	49,436	-97.04%	1,621,280	1,700,422
Other Expenses	3,845,795	3,845,795	558,850	557,053	-	-	2,321,215
Total	104,607,071	104,607,071	32,439,932	9,972,429	-	22,463,671	75,202,843
Non Operating Grants, Subsidies and							
Contributions	7,412,063	7,412,063	524,666	586,500	11.79%	(61,834)	16,392,796
Fair Value Adjustments	-	-	-	-	-	-	0
Profit On The Sale Of Assets	(15,867)	(15,867)	(2,279)	0	-	-	(46,856)
Loss On Asset Disposal	597,456	597,456	152,694	0	-	152,694	2,125,558
Change In Net Assets From Operations	38,283,041	38,283,041	53,384,744	79,937,723	-	(18,590,445)	33,382,053

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grants, Subsidies and Contributions	99.81%	2,343,058	(503,748)	▲ Financial Assistance Grant
			(406,000)	▲ Contribution to Rangers/Local Laws
			(285,000)	▲ Contributions - Leisure Projects
			(210,645)	▲ Local Road Grant
			(197,129)	▲ NAIDOC Week Income
			(140,000)	▲ Red Earth Arts Festival - Income
			(128,857)	▲ KTA Airport Revenue - Reimbursement Recoverables
			(105,000)	▲ Karratha Leisureplex-Sundry Contributions/Donations
Interest Earned	-53.43%	(283,090)	26,458	▼ Interest Earned - Partnership
			29,255	▼ Interest Earned - Infrastructure
			79,194	▼ Interest Earned - Pilbara Underground Power Reserve
			85,190	▼ Interest Earned - Waste Management
			92,352	▼ Interest Earned - Aerodrome
All Other	829.08%	404,723	(307,668)	▲ Reimbursements/Commissions & Rebates
			(118,853)	▲ Insurance Contributions Cash Settlement Monies Capital
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-88.72%	20,957,689	(19,994,298)	▼ Office Expenses-Rates
			(326,539)	▼ KTA Airport - Recoverable
			(231,255)	▼ KTA Airport - Landside Mtce
			(148,937)	▼ Local Planning Strategy (LPS)
Utilities	-43.11%	297,138	(213,400)	▼ KTA Airport - Recoverable
			(68,976)	▼ Karratha Leisureplex
			(29,496)	▼ Street Lights-Electricity
			(14,266)	▼ Karratha Administration Building
			(13,000)	▼ Computer Network Expenses
			(12,226)	▼ Oval Maintenance
			10,996	▲ Staff Housing-Op Costs
			101,258	▲ KTA Airport - Karratha Terminal Building - Op Exp
Insurance Expenses	-97.04%	1,621,280	(275,000)	▼ KTA Airport - Karratha Terminal Building - Op Exp
			(248,260)	▼ Works - Employment Costs
			(219,440)	▼ Karratha Leisureplex
			(146,380)	▼ Office Expenses-Corp Services
			(133,035)	▼ Staff Housing-Op Costs
			(113,165)	▼ Plant-Insurance & Rego
			(100,310)	▼ KTA Airport - Office Expenses
Other Revenues	Material Variance		Significant Items	
Non Operating Grants, Subsidies and Contributions	11.79%	61,834	58,000	▼ Grant - Community Safety - Income recognised as received in advance from 13/14

City of Karratha							
Rate Setting Statement							
for the period ending 31 August 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	41,130,572	41,130,572	35,218,889	36,672,824	-	1,453,935	
Governance	176,088	176,088	24,588	374,407	1422.72%	349,819	▲
Law, Order And Public Safety	1,365,336	1,365,336	274,800	851,633	209.91%	576,833	▲
Health	183,189	183,189	28,189	89,253	216.62%	61,064	▲
Education and Welfare	58,900	58,900	9,816	9,817	-	-	
Housing	349,356	349,356	44,004	55,662	26.49%	-	▲
Community Amenities	12,688,688	12,688,688	4,397,312	4,240,724	-	(156,588)	
Recreation And Culture	15,976,278	15,976,278	2,610,520	3,581,486	37.19%	970,966	▲
Transport	29,985,449	29,985,449	3,873,790	3,320,006	-14.30%	(553,784)	▼
Economic Services	537,040	537,040	120,540	183,289	52.06%	62,749	▲
Other Property And Services	456,500	456,500	27,250	122,942	351.16%	95,692	▲
	102,907,396	102,907,396	46,629,698	49,502,042	-	2,872,344	
Expenses (Applications)							
General Purpose Funding	(20,431,500)	(20,431,500)	(20,050,500)	(23,341)	-99.88%	20,027,159	▼
Governance	(5,866,028)	(5,866,028)	(1,081,573)	(750,645)	-30.60%	330,928	▼
Law, Order And Public Safety	(2,205,807)	(2,205,807)	(312,005)	(262,923)	-15.73%	-	▼
Health	(1,343,165)	(1,343,165)	(241,594)	(243,003)	-	-	
Education and Welfare	(183,232)	(183,232)	(39,998)	(28,237)	-29.40%	-	▼
Housing	(859,507)	(859,507)	(176,463)	(60,416)	-65.76%	116,047	▼
Community Amenities	(18,462,741)	(18,462,741)	(2,498,015)	(1,945,976)	-22.10%	552,039	▼
Recreation And Culture	(30,480,213)	(30,480,213)	(4,249,831)	(4,436,019)	-	(186,188)	
Transport	(21,110,979)	(21,110,979)	(2,888,334)	(1,712,649)	-40.70%	1,175,685	▼
Economic Services	(2,306,304)	(2,306,304)	(480,798)	(275,396)	-42.72%	205,402	▼
Other Property And Services	(1,955,051)	(1,955,051)	(573,515)	(233,825)	-59.23%	339,690	▼
	(105,204,527)	(105,204,527)	(32,592,626)	(9,972,429)	-69.40%	22,620,197	
Capital							
Revenue							
Proceeds From Disposal Of Assets	789,850	789,850	66,500	9,391	-85.88%	(57,109)	▼
Tsf From Aerodrome Reserve	9,492,459	9,492,459	-	385,662	-	385,662	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	1,192,000	1,192,000	-	-	-	-	
Tsf From Infrastructure Reserve	4,836,588	5,115,712	-	910,999	-	910,999	
Tsf From Partnership Reserve	3,005,329	3,005,329	3,005,329	4,249,413	41.40%	1,244,084	
Tsf From Waste Management Reserve	6,110,466	6,110,466	-	140,580	-	140,580	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Parks, Ovals and Rec Facilities	-	-	-	-	-	-	
Tsf From Information Technology Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	1,800	1,800	-	-	-	-	
Tsf From Workers Comp Res	-	-	-	-	-	-	
Tsf From Employee Entitlements Res	-	-	-	-	-	-	
Tsf From Community Development Res	531,500	531,500	-	600,000	-	600,000	
Tsf From Cossack Infrastructure Res	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Airconditioning Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Package Reserve	56,000	56,000	28,000	-	-100.00%	-	▼
Tsf From Heavy Haulage Roads Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	-	-	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	56,244	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	▲
New Loans Raised	8,000,000	8,000,000	3,000,000	-	-100.00%	(3,000,000)	▼
Other Loan Principal Income	221,863	221,863	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	3,143	-	-	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	34,297,242	34,576,366	6,099,829	6,296,044	-	196,215	

City of Karratha							
Rate Setting Statement							
for the period ending 31 August 2014							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Var. Ind
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase Of Assets - Artwork	-	-	-	0	-	-	-
Purchase Of Assets - Buildings	(33,183,371)	(33,183,371)	(6,690,180)	(2,116,202)	-68.37%	4,573,978	▼
Purchase Of Assets - Equipment	(320,000)	(320,000)	-	-	-	-	-
Purchase Of Assets - Furniture & Equipment	(632,900)	(632,900)	(184,400)	(31,430)	-82.96%	152,970	▼
Purchase Of Assets - Plant	(3,500,000)	(3,500,000)	(300,000)	(19,609)	-93.46%	280,391	▼
Purchase Of Assets - Infrastructure	(12,240,227)	(12,519,351)	(1,917,593)	(712,696)	-62.83%	1,204,897	▼
Loan Principal Repayments	(354,625)	(354,625)	-	-	-	-	-
Tsf To Aerodrome Reserve	(705,024)	(705,024)	(117,504)	(84,711)	-27.91%	-	▼
Tsf To Airconditioning Reserve	-	-	-	-	-	-	-
Tsf To Dampier Drainage Reserve	(24)	(24)	(4)	-	-100.00%	-	▼
Tsf To Plant Replacement Reserve	(1,774,056)	(1,774,056)	(12,126)	(14,469)	19.32%	-	▲
Tsf To Walkington Theatre Reserve	(204)	(204)	(34)	(168)	394.53%	-	▲
Tsf To Workers Compensation Reserve	(23,328)	(23,328)	(3,888)	(3,807)	-	-	-
Tsf To Royalties for Regions Reserve	-	0	-	-	-	-	-
Tsf To Infrastructure Reserve	(7,343,491)	(7,343,491)	(88,176)	(101,759)	15.40%	-	▲
Tsf To Partnership Reserve	(158,748)	(158,748)	(26,458)	0	-	-	-
Tsf To Waste Management Reserve	(6,144,849)	(6,144,849)	(114,602)	(108,792)	-	-	-
Tsf To Housing Reserve	-	-	-	-	-	-	-
Tsf To Parks, Ovals & Rec Facilities Reserve	-	-	-	-	-	-	-
Tsf To Aged Persons Home Reserve	(2,664)	(2,664)	(444)	(435)	-	-	-
Tsf To Information Technology Reserve	-	-	-	-	-	-	-
Tsf To Junior Sport Reserve	(60)	(60)	(10)	-	-100.00%	-	▼
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(180)	(180)	(30)	(32)	-	-	-
Tsf To History & Cultural Publications Reserve	(2,028)	(2,028)	(338)	(330)	-	-	-
Tsf To Employee Entitlements Reserve	(74,184)	(74,184)	(12,364)	(13,584)	-	-	-
Tsf To Community Development Reserve	(563,912)	(563,912)	(5,402)	(3,248)	-39.87%	-	▼
Tsf To Pilbara Underground Power Reserve	(18,665,280)	(18,665,280)	(18,230,280)	(2,574,497)	-85.88%	15,655,783	-
Tsf To Medical Services Assistance Package Reserve	(8,424)	(8,424)	(1,404)	(1,571)	11.86%	-	▲
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	▲
	(85,697,579)	(85,976,703)	(27,705,237)	(5,787,340)	-79.11%	21,917,897	
Adjustment For Non Cash Items							
Depreciation	11,202,287	11,202,287	-	-	-	-	-
Movement in Employee Benefit Provisions	220,900	220,900	-	-	-	-	-
Movement in Accrued Interest	-	0	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	0	-	-	-	-	-
Movement in Deferred Pensioner Rates	-	0	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	581,589	581,589	150,415	0	-	(150,415)	
	12,004,776	12,004,776	150,415	0	-100.00%	(150,415)	
Surplus Brought Forward 1 July	1,112,520	1,112,520	1,112,520	1,112,520			-
Amount Raised From Rates	40,580,172	40,580,172	39,347,672	40,408,110	-	1,060,438	
Surplus / (Deficit)	0	0	33,042,271	81,558,947			

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	1422.72%	349,819	307,668	▲ Reimbursements/Commissions & Rebates - Cyclone related WANDRRA reimbursement - amendment to be made at Review
Law, Order And Public Safety	209.91%	576,833	132,475	▲ Grants-Community Safety - Grant received early
			406,000	▲ Contribution to Rangers/Local Laws - Grant received early
Health	216.62%	61,064	56,132	▲ Contribution Medical Services Package - Grant received early
Recreation And Culture	37.19%	970,966	57,000	▲ Eastern Corridor Youth Services - Income in advance from 13/14
			70,000	▲ Special Youth Projects Income - Grant received early
			88,000	▲ Contributions - Club Development - Grant received early
			102,157	▲ Karratha Leisureplex-Sundry Contributions/Donations - Education Department invoice sent one month early
			140,159	▲ Red Earth Arts Festival - Income - Grant received early
			197,129	▲ NAIDOC Week Income - Grant received early
			285,000	▲ Contributions - Leisure Projects - KTA Airport Revenue - Property Rental Revenue - Timing difference. Hire Car annual turnover revenue yet to be received and posted.
Transport	-14.30%	(553,784)	(714,187)	▼ KTA Airport Revenue - Reimbursement Recoverables - July reimbursement incorrectly coded. Correction journal posted in Sept.
			(292,216)	▼ Local Govt Programs - Road Projects Grants - First 40% received, reimbursement for design to be claimed in arrears to be claimed in Sept
			(164,666)	▼ Government Grants (Other Than Roads) - FAG grant received earlier than expected (budget Sept)
			114,000	▲ KTA Airport Revenue- Aviation Revenue - July reimbursement incorrectly coded. Correction journal posted in Sept.
			496,084	▲ Various minor items under variance threshold
Economic Services	52.06%	62,749		
Other Property And Services	351.16%	95,692	118,853	▲ Insurance Contributions Cash Settlement Monies Capital - Cyclone related Insurance reimbursement - amendment to be made at Review
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	-99.88%	20,027,159	19,994,222	▼ Office Expenses-Rates - Timing difference - Horizon Payment for PUPP now reforecast as quarterly commencing November.
Governance	-30.60%	330,928	55,190	▼ Contribution To Pilbara Regional Council - Marketing & Promotion -
			69,295	▼ Website Development Expenses -
			99,589	▼ Office Expenses-Corp Services -
			185,126	▼ Various minor items under variance threshold
Housing	-65.76%	116,047		

Variance Commentary by Program (cont.)

Expenses from Operations cont.	Material Variance		Significant Items	
Community Amenities	-22.10%	552,093	(58,952)	▲ Employment Costs-Statutory Planning - Karratha Lazylands - State Government reconsidering freehold transfer price for Lazy Lands sites. Project to be discussed with Council whether to proceed.
			173,560	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$42k underspent for insurance premiums and \$117k under in plant op costs. Review budget for plant op costs.
Transport	-40.70%	1,175,692	(133,171)	▲ KTA Airport - Employment Costs - Overspend due to anomalies i.e mainly staff entitlements and costs reallocated via ABC higher than forecast as a result of higher allocation to other City departments.
			(51,129)	▲ TTI - Employment Costs - TTI Staff final/closing costs of salary and entitlements post 30 June 2014. A clearing budget for this actual cost to be addressed at budget review.
			106,409	▼ KTA Airport - Office Expenses - Timing difference. Airport building insurance premium budgeted to be processed in August now posted to Sept.
			106,891	▼ Kta Airport - Car Park & Grounds Transport Op Exp - Timing difference. Invoices will be posted in September.
			126,060	▼ Kta Airport-Terminal Building-Op Cost - Timing difference. Terminal building construction and operations insurance premium budgeted to be processed in August now posted to Sept.
			152,694	▼ Loss On Sale - Plant - P8009-not yet disposed. Scheduled now in September / October
			200,000	▼ Power - July utilities invoice incorrectly coded. Journal and invoice to be posted in Sept.
			326,539	▼ Screening And Security - Timing difference. MSS Security and Screening invoice posted in September.
Economic Services	-42.72%	205,402	54,560	▼ FeNaCING - Expense -
			72,718	▼ Cont. - Roebourne Tourist Bureau -
			79,990	▼ Cont. - Karratha Tourist Bureau -
Other Property And Services	-59.23%	339,690	(70,962)	▲ PS - Employment Costs - Cleaners Wages tracking on schedule. Annual leave, sick leave and public holiday pay higher than anticipated but will equalise over coming months. Allocations for long service leave, annual leave and sick leave required
			(63,679)	▲ Workshop Cleaning And Mtce - Some workshop wages & overheads should have been budgeted here-Nov Review
			82,287	▼ Plant-Insurance & Rego - Motor Vehicle insurance costs not yet applied - Finance
			154,255	▼ Tech Serv - Employment Costs - Budget for overheads applied in error-Nov review
			169,321	▼ Plant-Repairs - Workshop wages budgeted here in error-Nov Review
			204,964	▼ Works - Employment Costs - Insurance costs not yet applied
Capital Revenue	Material Variance		Significant Items	
Proceeds From Disposal Of Assets	-85.88%	-57,109	(57,109)	▼ Transfer from Partnership Reserve -
Transfer From Partnership Reserve	41.40%	1,244,084	1,244,084	▲ Transfer based on 13/14 final figures
New Loans Raised	-100.00%	-3,000,000	3,000,000	▼ Income From Loan-PUPPP - Loan not yet taken out - still to determine if required

Variance Commentary by Program (cont.)

Capital Expenses	Material Variance		Significant Items	
Purchase Of Assets - Buildings	-68.37%	4,573,978	71,089	▼ Leisureplex Improvements - Improvements to Leisureplex planned, not yet commenced
			165,649	▼ Karratha Leisureplex - Minor contract works are yet to be submitted for payment in full. The project cash flow will be amended in the budget review.
			240,499	▼ 7 Mile Tip Bldg Improvements - Fitting out of Crib Room to take place in October. Project cash flow will be amended at budget review.
			330,463	▼ Karratha Arts & Community Precinct - Revised project scope and budget were delayed from intended August meeting to September. Has delayed the continuation of work (and resulting expenses) for the consultants. Project cash flow will be amended at budget review.
			442,118	▼ Buildings-Roebourne/Wickham SES - Building is complete, all certifications issued. As a result of the delay in issue of certification Contractor's progress claim was processed to September. A delay has occurred in completion of new cross over and fencing, completed in September. Major expenditure item remaining is asphaltting of joint use car park. SJA has approved this to commence, works are expected to take place in October. Project cash flow will be amended in the budget review.
			3,348,355	▼ Karratha Airport Terminal Expansion Project - Contractor progress claims 1 month behind schedule. Minor changes to staging has lead to amendments to original cash flow and claims being lower than expected. Contractor cash flow being reviewed by QS to provide better accuracy. Project admin costs not processed for August. Project cash flow will be amended at budget review.
Purchase Of Assets - Furniture & Equipment	-82.96%	152,970	137,000	▼ Sor Telecommunications Project -
Purchase Of Assets - Plant	-93.46%	280,391	300,000	▼ Purchase - Plant - Waste Loader arrived September and not August as anticipated.
Purchase Of Assets - Infrastructure	-62.83%	1,204,897	60,619	▼ Footpath Lighting Upgrade - Claim for completion of installation processed to September instead of August. Project cash flow will be amended in the budget review.
			65,657	▼ Airside Upgrade - Reversal of EOFY Accrual. Infrastructure WIP for Airport workshop from 946022 to 460506 - clearing entry will be entered after Audit of Annual Financial Statements
			80,553	▼ Balla Balla Road - Timing difference-project commenced Aug instead of July
			100,000	▼ Upgrades And Replacement Of Stormwater Structures - Delay in completing design work for Sholl Street drain replacement (internal) and Millstream Road extensions (externally designed)
			136,935	▼ Park Enhancements - Progress claim posted to September. The project cash flow will be amended in the budget review.
			147,397	▼ Skate Park Program - Design scope amended to reflect Nickol, Youth Shed and Robourne Skate park shades has meant deferral of works until all projects can be tendered simultaneously
			250,000	▼ Reseal-Clarkson Street - The project cash flow will be amended in the budget review.
			344,162	▼ Roebourne Skate Park - Landscaping complete, majority of costs posted to September. Payment for alectrical works to be finalised in September/October. Project cash flow will be amended at budget review.
Transfer to Pilbara Underground Power Reserve	-85.88%	15,655,783	15,655,783	▼ Transfer to Pilbara Underground Power Reserve - Funds received YTD transferred to Reserve

City of Karratha
Notes to the Financial Statements
for the period ending 31 August 2014

Note 1. Net Current Assets

	Note	Year to Date Actual \$	2014/15 Budget Brought Forward 1 July \$
Current Assets			
Cash and Cash Equivalents - Unrestricted		32,115,879	1,170,000
Cash and Cash Equivalents - Restricted (Trust)		3,058,964	0
Cash and Cash Equivalents - Restricted - Reserves	1	59,525,526	74,165,826
Cash - Restricted Unspent Grants/Contributions		4,918	0
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	53,177,141	7,329,957
Land held for Resale - Development Costs		0	0
Inventories		250,812	393,026
Total Current Assets		148,133,240	83,058,809
Current Liabilities			
Trade and Other Payables		3,419,621	3,973,668
Trust Liabilities		3,068,757	
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	1,358,862
Current Portion of Provisions		3,390,758	4,919,315
Total Current Liabilities		9,879,136	10,251,845
Net Current Assets		138,254,104	72,806,964
Less			
Cash and Cash Equivalents - Restricted - Reserves		(59,525,526)	(74,165,826)
Loan repayments from institutions		(3,143)	0
Movement in Accruals (Non Cash)			0
Cash - Restricted Unspent Grants/Contributions		4,918	0
Add back			
Current Loan Liability		0	1,358,862
Cash Backed Employee Provisions		2,299,046	0
Current Provisions funded through salaries budget		529,547	0
Net Current Asset Position		81,558,947	0

City of Karratha
Notes to the Financial Statements (cont.)
for the period ending 31 August 2014

Note Explanation:

1) Reserves and Long Service Leave are Cash Backed

2)

Total Trade and Other Receivables

35,881,719

Total Rates Debtors Outstanding

17,295,422

City of Karratha
Statement of Financial Position
for the period ending 31 August 2014

Note 2: Statement of Financial Position	2014/15	2013/14
	\$	\$
Current Assets		
Cash On Hand	18,655	18,455
Cash and Cash Equivalents - Unrestricted	32,102,142	7,243
Cash and Cash Equivalents - Restricted (Trust)	3,058,964	3,083,658
Cash and Cash Equivalents - Restricted (Reserves/Muni)	59,525,526	62,904,777
Trade and Other Receivables	53,177,141	11,944,825
Inventories	250,812	401,889
Total Current Assets	148,133,240	78,360,847
Non-Current Assets		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	184,894,114	193,216,254
Infrastructure	127,775,658	116,573,581
Total Non-Current Assets	312,720,032	309,840,095
Total Assets	460,853,272	388,200,942
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	3,419,621	10,680,791
Trust Liabilities	3,068,757	3,093,451
Long Term Borrowings	0	0
Provisions	3,390,758	3,390,758
Total Current Liabilities	9,879,136	17,164,999
Non-Current Liabilities		
Long Term Borrowings	0	0
Provisions	1,328,725	1,328,725
Total Non-Current Liabilities	1,328,725	1,328,725
Total Liabilities	11,207,860	18,493,724
Net Assets	449,645,411	369,707,217
Equity		
Accumulated Surplus	341,055,381	257,737,937
Revaluation Surplus	49,064,504	49,064,504
Reserves	59,525,526	62,904,777
Total Equity	449,645,411	369,707,217

**Statement Of Financial Activity
for the period ending 31 August 2014****Note 3: Cash & Cash Equivalents**

	\$
Unrestricted Cash	
Cash On Hand	18,655
Westpac on call	32,097,224
Term deposits - Westpac / WATC	<u>0</u>
	<u>32,115,879</u>
Restricted Cash	
Westpac on call & Term Deposits & WATC	
Investments	<u>62,589,408</u>
	<u>62,589,408</u>
Total Cash	<u><u>94,705,287</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 August 2014				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(912,445)	(152,251)	(96,373)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(641,720)	(105,506)	(121,996)
Net (Cost) Revenue to Council for Public Affairs	(726,941)	(726,941)	(203,564)	(134,069)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	57,873,702	57,873,702	57,041,777	76,855,560
Net (Cost) Revenue to Council for General Revenue	(21,548,196)	(21,548,196)	(18,138,780)	(2,036,600)
Net (Cost) Revenue to Council for Corporate Services	3,273,292	3,273,292	(67,367)	994,092
Net (Cost) Revenue to Council for Human Resources	(1,852,148)	(1,852,148)	(296,030)	(259,218)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,281,220)	(208,371)	(221,662)
Net (Cost) Revenue to Council for Information Services	(1,908,098)	(1,908,098)	(420,554)	(364,597)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(24,225)	(3,125)	0
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	(5,025)	(25)	(618)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	(384,000)	(126,697)	(25,126)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	6,227,220	3,326,657	4,558,931
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	(2,340)	(390)	0
Net (Cost) Revenue to Council for Community Development	(1,568,880)	(1,568,880)	(260,098)	(303,419)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	(24,550)	(24,750)	121,100
Net (Cost) Revenue to Council for Other Culture	(380,914)	(380,914)	(7,276)	(44,647)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(195)	(195)	0
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,606,950)	(200,876)	221,859
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(63,138)	(29,268)	(18,420)
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(96,101)	(20,805)	(14,405)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,400)	(900)	(3,798)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(368)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(539,266)	(117,317)	(100,084)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(2,013,933)	(325,108)	(312,899)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(425,554)	(118,132)	(93,459)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,136,811)	(218,592)	(253,578)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(887,171)	(108,486)	(91,471)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,320,500)	(230,993)	(187,608)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,906,530)	(673,930)	125,993
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(422,488)	(41,414)	(70,110)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(580)	(909)
Net (Cost) Revenue to Council for Medical Services	25,135	25,135	(8,466)	35,755
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(114,122)	(29,204)	(14,963)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,478,802)	(168,205)	(172,148)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,643,651)	(1,234,145)	(830,831)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	41,380	(20,896)	3,166
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,268,168)	663,220	530,245
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(463,182)	(165,784)	(64,078)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	50,161	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	1,353,640	324,678	445,622
Net (Cost) Revenue to Council for Wickham Community Hub	0	0	(10,000)	(17,282)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 August 2014				
	2014/2015 Budget	2014/2015 Amended	2014/2015 Year To Date Budget	2014/2015 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(1,161,333)	(354,499)	164,083
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(977,478)	(219,748)	172,238
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(660,832)	(155,708)	0
Net (Cost) Revenue to Council for Community Safety	(50,854)	(50,854)	4,061	395,585
Net (Cost) Revenue to Council for Economic Development	(199,446)	(199,446)	(34,217)	(33,461)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	(15,592)	(7,162)	66,383
Net (Cost) Revenue to Council for Building Control	(370,026)	(370,026)	(42,049)	(59,055)
Net (Cost) Revenue to Council for Health Services	(854,325)	(854,325)	(120,360)	(152,537)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,232,268)	(159,625)	(211,460)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	(1,444,087)	(250,903)	(95,186)
Net (Cost) Revenue to Council for Development Services	(83,100)	(83,100)	(14,100)	(5,114)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,231,016)	(177,482)	(167,145)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,019,883	203,076	286,644
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	(4,016,904)	(663,725)	(142,530)
Net (Cost) Revenue to Council for Roads & Streets	(3,948,704)	(3,948,704)	(525,949)	(211,197)
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,938,576)	(393,407)	(215,484)
Net (Cost) Revenue to Council for Drainage	(742,612)	(742,612)	(152,634)	(15,811)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,535,101)	(225,040)	(130,343)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(794,516)	(151,550)	(100,032)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(827,188)	(15,417)	(9,509)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(325,406)	(71,983)	(62,724)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(338,369)	117,653	177,869
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,320,940)	(186,155)	(89,758)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(100,000)	0	(31,438)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	1,726
Net (Cost) Revenue to Council for Works Overheads	1,133,367	1,133,367	(25,161)	223,533
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,243,700	210,094	224,800
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,141,888)	(550,239)	(813,855)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(29)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(5,334)	(6,373)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	13,116	13,116	8,319	0
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(6,286,712)	2,252,764	2,531,324
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	5,830,579	(308,050)	330,604
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	1,789,084	311,032	141,295
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,084,303	(3,984,438)	280,455
Net (Cost) Revenue to Council for Tien Tsin Inne	0	0	0	(42,038)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,565)	(565)	(1,538)

9.2 LIST OF ACCOUNTS SEPTEMBER 2014

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	01 October 2014
Applicant/Proponent:	Not Applicable
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$15,219,347.52 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT30305 to EFT30946 (Inclusive);
- c) Cheque Vouchers 77197 to 77296 (Inclusive);
- d) Cancelled cheques EFT30498, EFT30563, EFT30637, EFT30750, 77194, 77250, 77254, 77256, 77259, 77261, 77262;
- e) Direct Debits: DD21036.1
- f) Payroll Cheques \$1,552,590.14;
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152965
MOVED : Cr Smeathers
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$15,219,347.52 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT30305 to EFT30946 (Inclusive);
- c) Cheque Vouchers 77197 to 77296 (Inclusive);
- d) Cancelled cheques EFT30498, EFT30563, EFT30637, EFT30750, 77194, 77250, 77254, 77256, 77259, 77261, 77262;
- e) Direct Debits: DD21036.1
- f) Payroll Cheques \$1,552,590.14;
- g) with the EXCEPTION OF (as listed)

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT30305	28.08.2014	K Christensen-mortgage	Home Ownership Allowance	572.00
EFT30306	28.08.2014	City of Karratha - Social Club	Payroll deductions	1,236.00
EFT30307	28.08.2014	T Swetman	Home Ownership Allowance	555.00
EFT30308	28.08.2014	L Gan (Mortgage Acct)	Home Ownership Allowance FE 27.08.2014	1,427.64
EFT30309	28.08.2014	MAXXIA Pty Ltd	Payroll deductions	5,919.29
EFT30310	28.08.2014	S Wachter (Mortgage Acct)	Home Ownership Allowance FE 27.08.2014	5,710.56
EFT30311	04.09.2014	Chefmaster Australia	Stock	1,148.50
EFT30312	04.09.2014	Country Arts WA	Arts And Culture - Annual Subscription Membership Fee	110.00
EFT30313	04.09.2014	Staples Australia (formerly Corporate Express)	Stationery - Various	651.90
EFT30314	04.09.2014	Chandler Macleod	Labour Hire	19,348.67
EFT30315	04.09.2014	Signature Music Pty Ltd	Cossack Family Day - Production Fees	9,263.10
EFT30316	04.09.2014	Davis Langdon Australia Pty Ltd	7 Mile Landfill Redevelopment - Compliance Document	3,325.30
EFT30317	04.09.2014	Esplanade Hotel Fremantle	Staff Accommodation - LIWA Conference	1,170.00
EFT30318	04.09.2014	ITVision	Upgrade Of Synergy Reports	457.60
EFT30319	04.09.2014	Karratha Volunteer Fire And Rescue	VFRS Hazard Reduction Burn - Pilbara Institute 27/8/14	1,000.00
EFT30320	04.09.2014	Karratha Earthmoving & Sand Supplies	Yaburara Heritage Trail Boulder Project Rotary Car Park- Relocate Boulders	121.00
EFT30321	04.09.2014	S Kot	11b Teesdale Place - Reimbursement	201.00
EFT30322	04.09.2014	Lil's Retravision Karratha	IPhone 4 Protection Cover - Building Maintenance Planner	39.90
EFT30323	04.09.2014	Caltex Energy WA (Link Energy Pty Ltd)	Stock - Bulk Diesel, 2 x deliveries	59,085.92
EFT30324	04.09.2014	Hotel Ibis Perth	Staff Accommodation & Meals - 11-13/08/2014	406.20
EFT30325	04.09.2014	B Pezzali	Reimbursement For Electricity 29/03 To 25/07/14	853.32

Chq/EFT	Date	Name	Description	Amount
EFT30326	04.09.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Water Rates Quarter Ending 30/09/14	90.41
EFT30327	04.09.2014	Parry's Merchants	Youth Shed - Cafe Stock	404.65
EFT30328	04.09.2014	St Pauls Primary School	Grant Reference CC/07/JUL/2014 Contribution To Car Park Reconstruction	2,200.00
EFT30329	04.09.2014	St John Ambulance-Karratha	Apply First Aid Course - K.Booth - 30 & 31/07/2014	995.00
EFT30330	04.09.2014	Signswest Stick With Us Sign Studio	Re-Branding Stickers for Signage	58.30
EFT30331	04.09.2014	Reliance Petroleum	Stock - Bulk Fuel	26,108.66
EFT30332	04.09.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Airfares For Renton Millar - Roebourne Skate Park Opening	3,421.00
EFT30333	04.09.2014	TNT Express	Freight	1,505.56
EFT30334	04.09.2014	A Wright	Reimbursement - Allowances Conference In Melbourne & Perth29/7/14 - 5/8/14	293.75
EFT30335	01.09.2014	Karratha First National Real Estate	6C Kallama Pde - Lease For July 2014	1,600.00
EFT30336	04.09.2014	Worksense Safety & Workwear	Safety Boots	156.84
EFT30337	04.09.2014	Atom Supply	Stock	131.34
EFT30338	04.09.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	448.56
EFT30339	04.09.2014	Onyx (Aust) Pty Ltd	Catering - 17/07/2014 Agenda Briefing	900.00
EFT30340	04.09.2014	Protector Alsafe	Kta Airport - Workshop Compliance Sign	59.84
EFT30341	04.09.2014	Abco Products	Stock	929.31
EFT30342	04.09.2014	Airport Security Pty Ltd	Kta Airport - 26 Asics Printing And Supply	1,040.00
EFT30343	04.09.2014	Ausnet Industries	Klp - Safety Netting Barrier Waterpolo	874.50
EFT30344	04.09.2014	Associated Instrumentation Pty Ltd	Kta Airport - Calibration Of Papi Clinometer	165.00
EFT30345	04.09.2014	Barth Bros Automotive Machine	Parts - Machine Fly Wheel	132.05
EFT30346	04.09.2014	Bunzl Ltd	Stock	973.68
EFT30347	04.09.2014	Beaurepaires	Plant - Repairs	2,560.56
EFT30348	04.09.2014	The Bay Village / ESS NYFL Pty Ltd	Cossack Art Awards 2014 - VIP And Awards Night	6,007.09
EFT30349	04.09.2014	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Repairs	1,701.49
EFT30350	04.09.2014	BP Australia Pty Ltd	Adjustment for Reliance Credit Note D000200	15.53
EFT30351	04.09.2014	Budget Car and Truck Rental - Belmont	Reimbursement - Electrical Work Carried Out On Leased Building Out By Nickol River	250.25
EFT30352	04.09.2014	Centurion Transport Co Pty Ltd	Freight	2,543.51
EFT30353	04.09.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock - Parts for Repairs	590.40
EFT30354	04.09.2014	Design Co-Operative Ltd	Youth Shed - Design Of Advertising For April 2014 School Holiday Program, Logo Updating on Community Timetables	940.50
EFT30355	04.09.2014	Datacom Services (WA) Pty Ltd	IT Equipment	4,280.27
EFT30356	04.09.2014	DA Cleaton & DJ Fraser T/A Drawing Boards	Youth Services - Communities For Children Scooter Skate Bmx Family Event Roebourne 50% Deposit	1,650.00
EFT30357	04.09.2014	Lisa Pearce t/as Karratha Mobile Veterinary Services	Animal Control	84.00
EFT30358	04.09.2014	M Demizio	Reimbursement - Allowances Conference Perth 15/8/14 - 18/8/14	290.75
EFT30359	04.09.2014	Dienst Consulting	IT - APC Smart UPS RT 3000VA 230V	12,562.82
EFT30360	04.09.2014	Dampier Belly Dance Group	Belly Dancing Workshop And Show	1,000.00
EFT30361	04.09.2014	E & MJ Rosher Pty Ltd	Plant Purchase - Kubota Mower - Zd326p-60 Zero Turn Mower	20,927.20

Chq/EFT	Date	Name	Description	Amount
EFT30362	04.09.2014	Scottish Pacific Business Finance P/l (Eyres Safety Optics)	Stock	23.65
EFT30363	04.09.2014	Elan Media Partners	Library - New Resources	70.85
EFT30364	04.09.2014	Ertech Pty Ltd	Relocation Of Fence Line - Catrall Park Oval	1,556.50
EFT30365	04.09.2014	Department of Fire & Emergency Services (DBA Monitoring)	Annual Monitoring Of Fire Alarm Systems	5,059.62
EFT30366	04.09.2014	FOXTEL For Business	KLP - Foxtel 18/8/14 - 17/9/14	305.00
EFT30367	04.09.2014	Grace Removals Group	Staff Relocation	2,930.22
EFT30368	04.09.2014	JSS Logistics	Transportation Of Mack Prime Mover & Tennant Footpath Sweeper From Depot Yard To Smith Broughton Auctions	2,035.00
EFT30369	04.09.2014	Global Security Management (WA)	Monthly Security Patrols	6,820.00
EFT30370	04.09.2014	Greenacres Turf Group	Nickol Skate Park - 100m Wintergreen Couch Turf	600.00
EFT30371	04.09.2014	K Glover	Reimbursement Of Meals While On Fire Arms Safety Course	50.00
EFT30372	01.09.2014	BRL Building Company	Roebourne Covered Courts - Concrete Replacement Of Centre Strip Pavers, Bulgarra Playground - Removal of Non-Compliant Equipment, CofK - Removal/Replacement of Various Signage, Cossack Courthouse - Erection of Scaffold	42,240.50
EFT30373	03.09.2014	Australian Taxation Office	Payroll deductions	270,776.00
EFT30374	03.09.2014	Child Support Agency	Payroll deductions	1,354.69
EFT30375	04.09.2014	Roebourne District State Emergency Service	Trailer Registration - 1TDW 915 - 12 Months	61.90
EFT30376	04.09.2014	Riley Consulting	Professional Advice In Respect Of Transport And Traffic Planning For The LPS	7,507.50
EFT30377	04.09.2014	Reds Productions Pty Ltd	Reimbursement - Reptile Expo Freight Costs For Animal Crates	520.00
EFT30378	04.09.2014	Amcap (Formerly Skipper Truck Parts)	Stock	374.24
EFT30379	04.09.2014	State Law Publisher	Government Gazettal - Gap Ridge Change In Rateability From UV To GRV	83.40
EFT30380	04.09.2014	Decor8 Australia Pty Ltd	Dampier Bus Shelters - Repairs	3,410.00
EFT30381	04.09.2014	Scope Business Imaging	Photocopier Charges	106.13
EFT30382	04.09.2014	System Integration Partners Pty Limited (SI Partners)	BES Advantage Support	3,842.30
EFT30383	04.09.2014	Skilled Group Limited	Labour Hire	6,007.36
EFT30384	04.09.2014	K Sparks	Reimbursement Of Meals While On Fire Arms Safety Course	50.00
EFT30385	04.09.2014	Scott Printers Pty Ltd	Events And Festivals - Printing Various	390.50
EFT30386	04.09.2014	TCS Pilbara Pty Ltd	Inspection Certificate Of Construction Compliance And BCA Compliance Wickham SES	1,732.50
EFT30387	04.09.2014	Theendstop (The End Stop)	REAF 2014 - Skateboard Art Shop For 200 Decks Roebourne 20/9/14, Wickham 21/9/14	5,500.00
EFT30388	04.09.2014	United Party Hire	Microphone Stand And Speaker For Dampier Hub Funding Announcement	214.50
EFT30389	04.09.2014	Karratha Timber & Building Supplies (formerly Versatile)	Materials for General Repairs	278.08
EFT30390	04.09.2014	Westrac Equipment Pty Ltd	Parts - Repairs	755.67
EFT30391	04.09.2014	Woolworths (WA) Ltd	Café's Stock	1,010.34
EFT30392	04.09.2014	Wormald Australia Pty Ltd	Routine Inspections & Maintenance of Emergency Warning & Intercom System, Fire Alarm System - Aug 2014	3,363.70
EFT30393	04.09.2014	Wurth Australia Pty Ltd	Workshop - Various Consumables	397.75
EFT30394	04.09.2014	Downer Edi Works Pty Ltd	10 X Tonne Cold Mix Bitumen	2,073.50
EFT30395	04.09.2014	Wrapped Creations	NAIDOC Post Report Payment	3,000.00

Chq/EFT	Date	Name	Description	Amount
EFT30396	04.09.2014	Yakka Pty Ltd	Uniforms	11.00
EFT30397	04.09.2014	Yinjaa-Barni Art Aboriginal Corporation	Small Painted Plates To Be Given As Gifts On August 2014 Delegation	1,300.00
EFT30398	04.09.2014	MSS Security	Kta Airport - Screening and Security Services - July 2014	217,476.17
EFT30399	04.09.2014	Home Hardware Karratha	Materials for General Repairs	213.76
EFT30400	04.09.2014	Human Statue Bodyart	REAF 2014 - Launch Human Statues Cop Living Statue & Guitarist Living Statue	1,700.00
EFT30401	04.09.2014	Insight Callcentre Services	After Hours Call Centre Charges July 2014	1,163.58
EFT30402	04.09.2014	Qube Logistics (Aust) Pty Ltd	RAC - Transport Chlorine Gas Cylinders	1,253.73
EFT30403	04.09.2014	Ibis Styles Karratha	REAF 2014 - Dance Fusion Accommodation For J Rasmussen 22/8/14 - 25/8/14	1,913.00
EFT30404	04.09.2014	Jason Signmakers	Various Signs And Fixtures	3,572.80
EFT30405	04.09.2014	J G Graphix	Reaf 2014 - Corflute Signs Including One Re-skin & Eyelets	6,759.17
EFT30406	04.09.2014	James Bennett Pty Limited	Library - New Resources	704.68
EFT30407	04.09.2014	Karratha Veterinary Hospital	Animal Control	7,665.45
EFT30408	04.09.2014	Karratha Auto Electrics	Vehicle Repairs	810.37
EFT30409	04.09.2014	Komatsu Australia Pty Ltd	Parts - Vehicle Repairs	4,410.30
EFT30410	04.09.2014	KBC Australia (Kristine Battye Consulting Pty Ltd)	Critical Review & Recommended Direction Of MSES Program	11,967.34
EFT30411	04.09.2014	Karratha Mechanical Services	Vehicle - Service & Repairs	503.02
EFT30412	04.09.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removals/Disposals	1,760.00
EFT30413	04.09.2014	LGIS Risk Management	LGIS Performing Under Pressure Training July 2014	8,480.07
EFT30414	04.09.2014	Links Modular Solutions	KLP - Membership Wristbands	3,899.50
EFT30415	04.09.2014	Leethall Constructions Pty Ltd	7 Mile Waste - Supply And Install Bollards	8,701.00
EFT30416	04.09.2014	RAW Hire	Cossack Art Awards 2014 - Hire Vehicles 16/7/14-20/7/14	478.97
EFT30417	04.09.2014	North West Tree Services	Karratha Cemetery - Tree Removal, Hunt Way - Verge Tree Works, Bulgarra Playground - Tree Pruning, FBCC - Tree Pruning, Lewindowski Park - Tree Works	17,772.70
EFT30418	04.09.2014	Norwest Craft Supplies	Cossack Art Awards 2014 - Black Craft Paper For Post And Telegraph Windows And Doors	55.60
EFT30419	04.09.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	131.75
EFT30420	04.09.2014	Neils Reticulation And Landscaping	Construction Of Roundabout Landscaping As Per Design Plans	9,747.10
EFT30421	04.09.2014	Ooh! Media Retail Pty Ltd	Arts And Culture Events - Comedy Festival Shopalites At Centro	561.00
EFT30422	04.09.2014	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Depot - 2 x 1000ltr Pods Of Emulsion	2,860.00
EFT30423	04.09.2014	Pilbara Copy Service	Marketing - Photocopier Servicing July 2014	882.14
EFT30424	04.09.2014	Pilbara Regional Council	Site 5 Hancock Way - 10% Additional Survey Works	1,853.50
EFT30425	04.09.2014	Paramount Pictures Australia	Moonrise Cinema - Screening Of Transformers Age Of Extinction On 27/7/14	1,568.60
EFT30426	04.09.2014	Print Sync Norwest Business Solutions	Photocopier Charges	435.33
EFT30427	04.09.2014	Parents Fundraising For Synergy Families	Donation - Bucks For Bags KIA 171 Bags	1,026.00

Chq/EFT	Date	Name	Description	Amount
EFT30428	05.09.2014	Karratha Contracting Pty Ltd	KLP - Repair 2 x Mainline Breaks, Pegs Creek Pavilion - Repairs to Toilets, KLP Playspace - Service Connections for BBQ and Water Fountain, Admin Building - Air Con Servicing, Cossack Bond Store - Repairs Lights & Electrical Checks, Roe Community Centre - Repair Urinals, Depot - Electrical Connection of Dongas, Dampier Pavilion - Unblock Urinals	107,898.25
EFT30429	03.09.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Daily Site Visit To Operate WWTP & Monthly Maintenance Visit, Kta Airport - Technician to Chlorate Contaminated Hydrant Lines	21,903.29
EFT30430	04.09.2014	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,027.50
EFT30431	04.09.2014	Local Government Superannuation - BRISBANE	Superannuation contributions	988.40
EFT30432	04.09.2014	MACQUARIE SUPER - HOUNSHAM(JEWKES)	Superannuation contributions	982.38
EFT30433	04.09.2014	QSUPER -CRAWFORD	Superannuation contributions	95.72
EFT30434	04.09.2014	QSUPER - BROWN	Superannuation contributions	988.40
EFT30435	04.09.2014	Cbus	Superannuation contributions	1,039.11
EFT30436	04.09.2014	The Haines Superannuation Fund	Superannuation contributions	718.83
EFT30437	04.09.2014	WA Super (Formerly WALGSP)	Superannuation contributions	203,230.11
EFT30438	04.09.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	654.18
EFT30439	04.09.2014	J & S Pryor Super Fund	Superannuation contributions	931.40
EFT30440	04.09.2014	Maritime Super	Superannuation contributions	428.45
EFT30441	04.09.2014	Statewide Super	Superannuation contributions	1,418.14
EFT30442	04.09.2014	Tasplan	Superannuation contributions	1,010.36
EFT30443	04.09.2014	Vision Super	Superannuation contributions	1,763.84
EFT30444	06.09.2014	WA Super (Formerly WALGSP)	Employee Salary Sacrifice Superannuation Contributions August 2014	2,300.00
EFT30445	10.09.2014	Landscaping WA Pty Ltd	Construction Of Waters Park Landscape Enhancements As Per Rft 44-13/14 - Progress Claim #1	170,873.91
EFT30446	11.09.2014	LFA First Response	First Aid Supplies	387.37
EFT30447	11.09.2014	Australian Library And Information Association	Karratha Library - Membership Of The Australian Library & Information Association	469.00
EFT30448	11.09.2014	Karratha First National Real Estate	16 Garland Place - Water Usage 15/05 To 14/07/14	64.44
EFT30449	11.09.2014	Chefmaster Australia	Stock	1,946.45
EFT30450	11.09.2014	C.Y. O'Connor College Of Tafe	Municipal Law Enforcement A - K. Sparks	512.00
EFT30451	11.09.2014	Staples Australia (formerly Corporate Express)	Stationery - Various	1,002.87
EFT30452	11.09.2014	Chandler Macleod	Labour Hire	19,075.92
EFT30453	11.09.2014	Dampier Community Association	Easel Hire For The NAIDOC Art Exhibition At Walkington Theatre On 13/07/14	220.00
EFT30454	11.09.2014	Department Of Agriculture & Food	Quarantine Inspection For Nursery Plants	59.00
EFT30455	11.09.2014	Esplanade Hotel Fremantle	Staff Accommodation - LIWA Conference	780.00
EFT30456	11.09.2014	Grant Thornton (WA) Pty Ltd	Interim Fee For The Audit For The Year End 30 June 2014	12,100.00
EFT30457	11.09.2014	Karratha Earthmoving & Sand Supplies	Pegs Creek Oval - 9 Tonnes Of Screen Sand	561.00
EFT30458	11.09.2014	Les Mills Aerobics Australia	Monthly Fitness Class Fees	1,348.92
EFT30459	11.09.2014	Lil's Retravision Karratha	Klp - UHF Waterproof Radios	640.00
EFT30460	11.09.2014	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Fuel	23,559.89

Chq/EFT	Date	Name	Description	Amount
EFT30461	11.09.2014	WALGA (Marketforce)	WALGA Annual Subscription Renewal - Association Membership 1/7/14 - 30/6/15	36,564.29
EFT30462	11.09.2014	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	1,281.95
EFT30463	11.09.2014	Parry's Merchants	TTI - Final Café Stock	962.10
EFT30464	11.09.2014	Perth Irrigation Centre	Stock - Reticulation	849.03
EFT30465	11.09.2014	Poinciana Nursery	Bags of Chook Food	96.00
EFT30466	11.09.2014	City of Karratha	SES Commercial Rubbish Charge for 2014/15 FY Assessment No. A31152 (14 Balmoral Road Kta)	285.00
EFT30467	11.09.2014	St Lukes College	Contribution To Oval Maintenance Costs As Per Joint Use Agreement For 2013/14 Financial Year	11,432.63
EFT30468	11.09.2014	St John Ambulance-Karratha	Scoop Stretcher	2,017.00
EFT30469	11.09.2014	Signswest Stick With Us Sign Studio	7 Mile Waste - Decals	578.60
EFT30470	11.09.2014	Scott Cycles	Maxx Pro Key Lock	52.00
EFT30471	11.09.2014	Te Wai Manufacturing	Klp - Embroidery Of Fitness Staff Singlets	297.00
EFT30472	11.09.2014	TNT Express	Freight	727.95
EFT30473	11.09.2014	The Retic Shop	Stock - Reticulation	2,554.89
EFT30474	11.09.2014	Thrifty Car Rental	Car Hire in Perth - Meetings 13/8 - 14/08/2014	85.10
EFT30475	11.09.2014	Yaandina Family Centre Inc	Grant Reference CC/13/Jul/2014 - Merinda Flights To Roebourne	1,100.00
EFT30476	11.09.2014	Atom Supply	Depot - Pallet Rapid Set Concrete (60 Bags)	643.36
EFT30477	11.09.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	103.91
EFT30478	11.09.2014	Auslec	Kta Airport - Fluorescent Lighting Tubes	108.90
EFT30479	11.09.2014	Australasian Performing Right Assoc (APRA)	KLP - Fitness Centre Licence Fees For Communication And Reproduction Of Copyright Music 01/09/14 to 30/11/14	1,835.56
EFT30480	11.09.2014	Australian Institute Of Management	Training Courses -10/3/14 - 11/3/14 - Contract Relationship Management	1,930.00
EFT30481	11.09.2014	Onyx (Aust) Pty Ltd	Catering - 14/08/2014 Agenda Briefing	450.00
EFT30482	11.09.2014	Protector Alsafe	Stock	826.12
EFT30483	11.09.2014	A&M Medical Services Pty Ltd	KLP - Servicing Of Defibrillator & Oxy Soc	151.69
EFT30484	11.09.2014	Avdata Australia	Kta Airport - Monthly Data Reporting & Billing Services July 2014	1,122.55
EFT30485	11.09.2014	West End Arts Australia Pty Ltd T/a Archipelago Arts	Cossack Art Awards 2014 - Staffing	4,950.00
EFT30486	11.09.2014	Ausco Modular Pty Limited	Kta Depot - Hire Fee Portable Building 01/08/14 to 31/08/14	2,408.34
EFT30487	11.09.2014	Advam Pty Ltd	KTA Airport - Monthly Avdam Services For Car Parking	456.06
EFT30488	11.09.2014	ROL-WA Pty Ltd t/as Allpest WA	35 Clarkson Way - Wt#7562 Pump Out Existing Reticulation System Refill With Termidor Treat Activity On Site In Bedroom	704.00
EFT30489	11.09.2014	Australian Safety Engineers (WA)	Klp - Re-fill Ba Cylinder 6l - (300 Bar)	55.00
EFT30490	11.09.2014	Avsec Consulting Pty Limited	KTA Airport - Online Training Amendments	2,475.00
EFT30491	11.09.2014	Snells Distribution Pty Ltd TA Amalgamated Movies Non-Theatrical Film	Cossack Public Program - Screening of The Turning 26/7/14	470.25
EFT30492	11.09.2014	Andrew Taylor Management	Kta Youth Services R U OK? Day 11/11/14 - Em Rusciano-Guest Presenter	3,300.00
EFT30493	11.09.2014	J Alderton	Reimbursement - Licence Return Of Service 11427-L	224.90
EFT30494	11.09.2014	BOC Limited	Workshop - Cylinder Refills, Various	876.97
EFT30495	11.09.2014	Bunzl Ltd	Stock	465.87
EFT30496	11.09.2014	BC Lock & Key	Dampier Pavilion - Replace Single Locks On Door In Kitchen, 7 Mile - Master Padlocks, KLP - Change out BBQ Lock Fitted	1,658.44

Chq/EFT	Date	Name	Description	Amount
EFT30497	11.09.2014	L McGlenchy	Reimbursement - 40 Mile Caretaker	357.08
EFT30498	11.09.2014	BBC Entertainment	Cancelled Cheque	0.00
EFT30499	11.09.2014	Beacon Equipment	Plant Purchase Stihl BG86C Heavy Duty Hand Blower	948.00
EFT30500	11.09.2014	Bin Bomb Pty Ltd	Bin Odour Solutions	1,114.74
EFT30501	11.09.2014	Britel Enterprises Pty Ltd	Moonrise Cinema - Advertising In Lions Journal 2nd Edition	450.00
EFT30502	11.09.2014	BRL Building Company	Cossack Bond Store - Ridge Capping Replacement, 22B Shadwick - Repair Sliding Door, Wickham Daycare - Cupboard Repairs, PBFC - Repair Bench Seat, FBCC - Changeroom Repairs	24,329.20
EFT30503	11.09.2014	Bannerconda	Supply Banner Units To Replace Cyclone Damaged Units On Light Poles	17,580.20
EFT30504	11.09.2014	Steven John Burgess	Searipple - Strategy To Implement Searipple	875.00
EFT30505	11.09.2014	Centurion Transport Co Pty Ltd	Freight	1,365.24
EFT30506	11.09.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock - Parts for Repairs	411.92
EFT30507	11.09.2014	Cabcharge Australia Pty Ltd	Cabcharge - July 2014 / August 2014	2,589.27
EFT30508	11.09.2014	Cemeteries & Crematoria Assoc Of WA	Cemeteries And Crematoria Association Subscription - Ordinary Membership Renewal 2014/15	100.00
EFT30509	11.09.2014	CCS Strategic Management	Preparation / Facilitation Of Community Workshop For Eastern Corridor Community Hub 19/08/14	5,647.58
EFT30510	11.09.2014	CB Snapz	Cossack Twilight Tunes - Photographer	312.50
EFT30511	11.09.2014	David Golf & Engineering Pty Ltd	Kta Golf Course - DG Sandscrape Cups	2,619.10
EFT30512	11.09.2014	Daysafe Training & Assessing	Works Dpt - Training And Assessment Of Excavator Backhoe/loader Skidsteer Roller & Grader	5,705.63
EFT30513	11.09.2014	Design Co-Operative Ltd	YHT Trail Directional Markers	2,464.00
EFT30514	11.09.2014	E & MJ Rosher Pty Ltd	Parts - Repairs	1,449.25
EFT30515	11.09.2014	Environmental Industries	Mowing and Brushcutting of Drainage Reserves	38,059.80
EFT30516	11.09.2014	Chubb Fire Safety Ltd	Plant Fire Extinguisher & Bracket	1,742.77
EFT30517	11.09.2014	Fortesque Bus Service Pty Ltd	Cossack Art Awards 2014 - Buses 18 & 19/07/2014	7,067.50
EFT30518	11.09.2014	Fiske Enterprises P/L TA Express Card Service	C Of K - Supply Of 3500 Library Cards	2,563.00
EFT30519	11.09.2014	Grace Removals Group	Staff Relocation	8,843.32
EFT30520	11.09.2014	JSS Logistics	Supply Truck To Recover Vehicle Overturned and Transport	396.00
EFT30521	11.09.2014	Gym Care: Commercial Fitness Specialists	Klp - Roller Pads Gym Equipment	400.53
EFT30522	11.09.2014	Global Security Management (WA)	PBFC - Call Out 5/8/14	152.90
EFT30523	11.09.2014	Greenacres Turf Group	KLP - Palmetto Turf Supply	1,030.00
EFT30524	11.09.2014	Goldplay Holdings Pty Ltd	7 Mile - 45 Tonne Excavator / Moxhi Hire Fees	24,860.00
EFT30525	11.09.2014	Gresley Abas Pty Ltd	Dampier Community Hub - Consultation/Design Fees	77,108.92
EFT30526	11.09.2014	Home Hardware Karratha	Materials for General Repairs	287.73
EFT30527	11.09.2014	B Hogan	Reimbursement - Cleaverville Caretaker	107.27
EFT30528	11.09.2014	Iron Mountain Australia Pty Ltd	Records - Monthly Storage Of Building Services Archives July 2014 Image On Demand Service Charges For July 2014	191.85
EFT30529	11.09.2014	Jason Signmakers	Traffic & Street Signs	1,468.50
EFT30530	11.09.2014	J G Graphix	FeNaCING Festival 2104 - Signage Flags Bunting & Banners, Cossack Art Awards Signage, KLP Signage, Street Signage Overlays	32,730.42
EFT30531	11.09.2014	James Bennett Pty Limited	Library - New Resources	152.51

Chq/EFT	Date	Name	Description	Amount
EFT30532	11.09.2014	J G Johnson Painting & Decorating Pty Ltd	7A Leonard Way - Paint Architraves Doors & Skirting Boards	1,055.00
EFT30533	11.09.2014	JS Roadside Products Pty Ltd	Traffic / Street Signs	1,563.76
EFT30534	11.09.2014	Karratha Smash Repairs	Insurance Excess Payable - Supply And Fit New Windscreen. Holden Colorado 1DNN463	1,928.00
EFT30535	11.09.2014	Karratha Country Club Inc	Water Usage - Bowling Green April 2014 (637kL)	2,931.79
EFT30536	11.09.2014	Karratha Fluid Power	Parts - Repairs	1,391.50
EFT30537	11.09.2014	Kott Gunning	Kta Airport - Legal Advice For Hydraulics Upgrade Project	252.67
EFT30538	11.09.2014	Komatsu Australia Pty Ltd	Stock - Filters	47.68
EFT30539	11.09.2014	Karratha Community Association	ACADS 2012/13 (25% Upfront Payment) For The Recycled Art Competition	3,960.00
EFT30540	11.09.2014	Karratha Mechanical Services	Vehicle Service & Repairs	440.02
EFT30541	11.09.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Disposal / Removal	178.20
EFT30542	11.09.2014	Karratha Water Polo Association Inc.	Grant Reference SP/02/JUL/2014 - Travel Assistance For Men's Water Polo Team	250.00
EFT30543	11.09.2014	McLeods & Co Barristers And Solicitors	Legal Advice	1,041.16
EFT30544	11.09.2014	Murcolbar Holdings Pty Ltd t/as MJ & CM West Transport Services	Balla Balla - Mob 35 Tonne Excavator From Woodbrook Gravel Pit To Balla-balla Gravel Pit	1,452.00
EFT30545	11.09.2014	Leethall Constructions Pty Ltd	Millars Well - Install Of Solar Pedestrian Lighting	34,199.00
EFT30546	11.09.2014	RAW Hire	Seniors Cossack Art Tour And High Tea - Bus Hire Excess Km Charge	31.50
EFT30547	11.09.2014	L Myburgh	Reimbursement For Healthy Dog Day Lunch	118.90
EFT30548	11.09.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Transport of Water Samples	691.19
EFT30549	11.09.2014	Morpho Australasia Pty Ltd	Kta Airport - 31 Req'd M0001964-25 Sample Traps Teflon	2,035.66
EFT30550	11.09.2014	Redwave Media Ltd	Radio Advertising - 15/08/14 to 29/08/2014	5,925.49
EFT30551	11.09.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	175.25
EFT30552	11.09.2014	Neils Reticulation And Landscaping	5 Kwong Close - Reticulation Audit Replace Controller And Test System	478.50
EFT30553	11.09.2014	North West Occupational Hygiene	8 Peirl Way - Asbestos Audit And Sampling	580.25
EFT30554	11.09.2014	Pilbara Copy Service	Photocopier Charges	624.01
EFT30555	11.09.2014	Promotiononly	REAF14 - Lanyards Plastic ID Holders & Freight	517.00
EFT30556	11.09.2014	Initial Hygiene (formerly Pink Hygiene Solutions)	Sanitary Disposal Services - Various Sites	10,767.04
EFT30557	11.09.2014	Peter Hunt Architects	Karratha Cultural Precinct - 34-13/14 - Project Architect Travel Allowance 01/06/14 to 31/07/2014	15,369.38
EFT30558	11.09.2014	Point Parking Pty Ltd	KTA Airport - Administration Carpark Management and Monitoring Fees July 2014	8,030.00
EFT30559	11.09.2014	Premier Workplace Solutions	7 Mile - Manufacture Supply & Delivery Of 38M Of Thermoplastic Speed Hump	6,574.15
EFT30560	11.09.2014	Rock Wear	Klp - Personal Trainer Fitness Tops	1,507.26
EFT30561	11.09.2014	Rowan'z Mowin & Handyman Service	7 Honey Eater - Garden Maintenance	88.00
EFT30562	11.09.2014	Jolleen Hicks T/as Roebourne Consulting Services	Understanding Our Aboriginal Community And Representatives Workshop 22/8/14	990.00
EFT30563	11.09.2014	Roebourne Girls Academy	Cancelled Cheque	0.00
EFT30564	11.09.2014	Statewide Bearings	Parts - Repairs	79.20

Chq/EFT	Date	Name	Description	Amount
EFT30565	11.09.2014	Kmart Karratha	Cossack Art Awards - Padlocks Spray Bottles And Dust Sheets	41.50
EFT30566	11.09.2014	State Emergency Service	Karratha SES - 01/07/14 to 30/09/14 & 01/10/14 to 31/12/14 (Payments 1 & 2)	11,000.00
EFT30567	11.09.2014	Decor8 Australia Pty Ltd	5 Kwong Close - Remove/Paint Over The Blue And Yellow Budgerigar On The Inside Of The Backyard Fence.	880.00
EFT30568	11.09.2014	Statewide Turf Services	Wickham Recreational Precint - Scope Renovation Work	1,078.59
EFT30569	11.09.2014	Shelf Cleaning Services Pty Ltd	20 Calliance Way & 1 Blinco - Vacate Cleans Including Carpet Clean	3,273.00
EFT30570	11.09.2014	Site Pics	City Status Declaration Pictures	852.50
EFT30571	11.09.2014	Securepay Pty Ltd	Seatadvisor Payments August 2014	91.08
EFT30572	11.09.2014	Sony Pictures Releasing	Moonrise Cinema - Screening Of Sex Tape On 22/08/2014 45%	1,625.51
EFT30573	11.09.2014	Safety Barriers WA Pty Ltd	Supply Parts To Repair Damaged X Tension 350 Terminal And Install	4,400.00
EFT30574	11.09.2014	K Sparks	Reimbursement For Meals While On Ranger Training	225.00
EFT30575	11.09.2014	Smiths Detection (Australia) Pty Ltd	KTA Airport - Monthly Service & Maintenance Iconscan Screening Equipment July 2014	1,591.32
EFT30576	11.09.2014	Scott Printers Pty Ltd	Klp - Appointment Cards Member Reward Cards	253.00
EFT30577	11.09.2014	Supercivil Pty Ltd	7 Mile Waste - Truck Wash Facility Access	43,978.41
EFT30578	11.09.2014	Telford Industries	Stock	1,702.80
EFT30579	11.09.2014	Tox Free (Australia) Pty Ltd	Cossack Art Awards 2014 - Skip Bin 27/6/14 to 21/7/14	115.74
EFT30580	11.09.2014	Techniworks Action Learning	Techniworks Online Training - 1/07/14 to 30/6/14	21,046.62
EFT30581	11.09.2014	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema - Screening Of Rio 2 01/08/14	3,231.65
EFT30582	11.09.2014	Mirislaw turski t/as Top Colour	Kerbside Numbering For 1758 Properties In Nickol	23,496.00
EFT30583	11.09.2014	Urbis Pty Ltd	Planning Policy Development	1,557.60
EFT30584	11.09.2014	Karratha Timber & Building Supplies (formerly Versatile)	Materials for General Repairs	276.91
EFT30585	11.09.2014	Village Roadshow Pty Ltd	Moonrise Cinema - Screening of Blended 25/7/14 35%	968.85
EFT30586	11.09.2014	Westrac Equipment Pty Ltd	Parts - Repairs	1,359.04
EFT30587	11.09.2014	Woolworths (WA) Ltd	Exec Kitchen - Re-Stock	935.11
EFT30588	11.09.2014	Wormald Australia Pty Ltd	Youth Shed - Routine Inspection & Maintenance Aug 2014	23.54
EFT30589	11.09.2014	Wrapped Creations	REAF 2014 - Vaudeville Village Red And White Draping For Basketball Roofing	1,296.96
EFT30590	11.09.2014	WT Design Studio	Youth Shed - Design Of Advert For Guys Day	528.00
EFT30591	10.09.2014	Rockwest Productions	REAF 2014 - Staging 50% Deposit	30,250.00
EFT30592	11.09.2014	Ray White Real Estate	20 Calliance Way - Lease Payment 1 Extra Day 20/08/2014	644.91
EFT30593	11.09.2014	Concert & Corporation Productions	Production For 2014 Reaf - 30% Payment	29,769.63
EFT30594	11.09.2014	R Butterworth	Travel Assistance Trust Withdrawal - R. Butterworth	8,009.26
EFT30595	11.09.2014	Development Assessment Panels	DAP Fee - Development Application Amendment 1 On P2839 (Lots 2654 & 4210 Balmoral Gap Ridge)	150.00
EFT30596	11.09.2014	Portpride Pty Ltd	Refund - Verge Bond	3,000.00
EFT30597	11.09.2014	Sarah Janine Stewart	Refund - Verge Bond	3,000.00
EFT30598	12.09.2014	Terrance Swetman	Home Ownership Allowance	555.00
EFT30599	12.09.2014	GAN Soon Lee (Mortgage Account)	Home Ownership Allowance FE 10.09.2014	1,470.90
EFT30600	12.09.2014	MAXXIA Pty Ltd	Payroll deductions	5,901.59

Chq/EFT	Date	Name	Description	Amount
EFT30601	12.09.2014	REBECCA STEINKI (MORTGAGE ACCOUNT)	Home Ownership Allowance FE 10.09.2014	3,200.00
EFT30602	12.09.2014	STEVE WACHER (MORTGAGE ACCOUNT)	Home Ownership Allowance FE 10.09.2014	1,394.17
EFT30603	17.09.2014	Australian Taxation Office	Payroll deductions	333,553.78
EFT30604	17.09.2014	Child Support Agency	Payroll deductions	1,311.01
EFT30605	15.09.2014	Richard Bristow	2014 Cossack Art Awards	616.25
EFT30606	15.09.2014	Kale Miller	2014 Cossack Art Awards	870.00
EFT30607	15.09.2014	Tim Marks	2014 Cossack Art Awards	290.00
EFT30608	15.09.2014	Kate Anderson	2014 Cossack Art Awards	181.25
EFT30609	15.09.2014	May Byrne	2014 Cossack Art Awards	942.50
EFT30610	15.09.2014	Lyn Blasgund	2014 Cossack Art Awards	253.75
EFT30611	15.09.2014	Lynne Boladeras	2014 Cossack Art Awards	634.38
EFT30612	15.09.2014	Karen Lee Barnes	2014 Cossack Art Awards	870.00
EFT30613	15.09.2014	Denise Brown	2014 Cossack Art Awards	1,812.50
EFT30614	15.09.2014	David Batey	2014 Cossack Art Awards	1,087.50
EFT30615	15.09.2014	Mary Bato	2014 Cossack Art Awards	79.75
EFT30616	15.09.2014	Sara Barnes	2014 Cossack Art Awards	1,993.75
EFT30617	15.09.2014	Penai Byrne	2014 Cossack Art Awards	942.50
EFT30618	15.09.2014	Michelle Cross	2014 Cossack Art Awards	471.25
EFT30619	15.09.2014	Maria Cullinan	2014 Cossack Art Awards	616.25
EFT30620	15.09.2014	Elza Coufreur	2014 Cossack Art Awards	163.13
EFT30621	15.09.2014	Kollette Charlie	2014 Cossack Art Awards	217.50
EFT30622	15.09.2014	Samantha Corrigan	2014 Cossack Art Awards	108.75
EFT30623	15.09.2014	Margaret Dowdell	2014 Cossack Art Awards	471.25
EFT30624	15.09.2014	John Doyle	2014 Cossack Art Awards	645.25
EFT30625	15.09.2014	Robert Davis	2014 Cossack Art Awards	2,900.00
EFT30626	15.09.2014	Melanie Diss	2014 Cossack Art Awards	362.50
EFT30627	15.09.2014	Bernadette Daley	2014 Cossack Art Awards	326.25
EFT30628	15.09.2014	Amanda Doust	2014 Cossack Art Awards	362.50
EFT30629	15.09.2014	Carolyn Darling	2014 Cossack Art Awards	1,613.13
EFT30630	15.09.2014	Bianca Dann	2014 Cossack Art Awards	145.00
EFT30631	15.09.2014	Ida Erhardt	2014 Cossack Art Awards	1,631.25
EFT30632	15.09.2014	Jennifer Eyles	2014 Cossack Art Awards	1,087.50
EFT30633	15.09.2014	Brian Good	2014 Cossack Art Awards	616.25
EFT30634	15.09.2014	Garry Hyde	2014 Cossack Art Awards	725.00
EFT30635	15.09.2014	Paul Hansen	2014 Cossack Art Awards	638.00
EFT30636	15.09.2014	Peta Heaney	2014 Cossack Art Awards	235.63
EFT30637	15.09.2014	Kieran Ingram	Cancelled Cheque	0.00
EFT30638	15.09.2014	Sadie James	2014 Cossack Art Awards	253.75
EFT30639	15.09.2014	Sharon Jack	2014 Cossack Art Awards	1,087.50
EFT30640	15.09.2014	Lianne Jay	2014 Cossack Art Awards	181.25
EFT30641	15.09.2014	Claudia Kraus	2014 Cossack Art Awards	1,595.00
EFT30642	15.09.2014	Ursula Klein	2014 Cossack Art Awards	355.25
EFT30643	15.09.2014	Helen Komene	2014 Cossack Art Awards	688.75
EFT30644	15.09.2014	Jeanie King	2014 Cossack Art Awards	217.50
EFT30645	15.09.2014	Dickshem Lim	2014 Cossack Art Awards	145.00
EFT30646	15.09.2014	Sarah Marchant	2014 Cossack Art Awards	435.00
EFT30647	15.09.2014	Lynne Mitchell	2014 Cossack Art Awards	246.50
EFT30648	15.09.2014	Gabrielle Marriott- Wilkinson	2014 Cossack Art Awards	311.75
EFT30649	15.09.2014	Kenneth John Mulvaney	2014 Cossack Art Awards	271.88
EFT30650	15.09.2014	Kade Moody	2014 Cossack Art Awards	580.00
EFT30651	15.09.2014	Kerry Mercer	2014 Cossack Art Awards	181.25
EFT30652	15.09.2014	Jan Malkin	2014 Cossack Art Awards	398.75
EFT30653	15.09.2014	Tanya Montgomery	2014 Cossack Art Awards	739.50
EFT30654	15.09.2014	Arran McOscar	2014 Cossack Art Awards	362.50
EFT30655	15.09.2014	Marie Novak	2014 Cossack Art Awards	870.00
EFT30656	15.09.2014	Neil Nicholson	2014 Cossack Art Awards	870.00
EFT30657	15.09.2014	Michelle Lee O'Neil	2014 Cossack Art Awards	815.63
EFT30658	15.09.2014	Robyn O'Grady	2014 Cossack Art Awards	1,015.00
EFT30659	15.09.2014	Kim Riordan	2014 Cossack Art Awards	261.00

Chq/EFT	Date	Name	Description	Amount
EFT30660	15.09.2014	Pearl Rogers	2014 Cossack Art Awards	1,341.25
EFT30661	15.09.2014	Valerie Steel	2014 Cossack Art Awards	870.00
EFT30662	15.09.2014	Vicki Sangster	2014 Cossack Art Awards	2,320.00
EFT30663	15.09.2014	Leah Soter	2014 Cossack Art Awards	145.00
EFT30664	15.09.2014	Hellena Stokes	2014 Cossack Art Awards	870.00
EFT30665	15.09.2014	Carmel Sayer	2014 Cossack Art Awards	870.00
EFT30666	15.09.2014	Michael J Vandeleur	2014 Cossack Art Awards	1,812.50
EFT30667	15.09.2014	Plamenka Whitburn	2014 Cossack Art Awards	482.13
EFT30668	15.09.2014	Renata Wright	2014 Cossack Art Awards	1,232.50
EFT30669	15.09.2014	Lisa Wray	2014 Cossack Art Awards	1,051.25
EFT30670	15.09.2014	Rosemary Woodley	2014 Cossack Art Awards	108.75
EFT30671	15.09.2014	Rhui Zhi Bian	2014 Cossack Art Awards	4,350.00
EFT30672	15.09.2014	Deborah Zibah	2014 Cossack Art Awards	1,885.00
EFT30673	16.09.2014	Karratha First National Real Estate	Lease Payments	19,770.83
EFT30674	16.09.2014	North West Realty	Lease Payments	18,901.78
EFT30675	16.09.2014	Pilbara Real Estate	Lease Payments	15,208.33
EFT30676	16.09.2014	Ray White Real Estate	Lease Payments	5,866.07
EFT30677	16.09.2014	Finbar Karratha Pty Ltd	Lease Payments	4,333.33
EFT30678	17.09.2014	Chandler Macleod	Labour Hire	2,446.90
EFT30679	17.09.2014	Onyx (Aust) Pty Ltd	Catering & Setup Citizenship Ceremony 04/06/14	1,052.50
EFT30680	17.09.2014	ROL-WA Pty Ltd t/as Allpest WA	907A Walcott Way - Termite Inspection	154.00
EFT30681	17.09.2014	Aerometrex Pty Ltd	Aerial Survey for 150mm Contours of Karratha Country Club	10,362.00
EFT30682	17.09.2014	BBC Entertainment	NAIDOC Week - Balance For Troy Cassar Daley NAIDOC Performance	9,405.00
EFT30683	17.09.2014	BP Australia Pty Ltd	Fuel	14,722.72
EFT30684	17.09.2014	Chubb Fire Safety Ltd	Kta Depot - Repair Fire Hose Located Outside Storeroom.	413.60
EFT30685	17.09.2014	International Art Services Pty Ltd	Cossack Art Awards - Return Leg Cossack-Perth 25th Aug 2014	4,207.50
EFT30686	17.09.2014	Iron Mountain Australia Pty Ltd	Storage Of Corporate Compliance Archives At Iron Mountain - July 2014	248.40
EFT30687	17.09.2014	Murcolbar Holdings Pty Ltd t/as MJ & CM West Transport Services	Float 35 Tonne Excavator From Balla-Balla Gravel Pit To Depot Lia	1,597.20
EFT30688	17.09.2014	Links Modular Solutions	LINKS Leisure Management System Software Support - 1/7/2014 to 30/06/2015	15,846.60
EFT30689	17.09.2014	NBS Signmakers	City Of Karratha Patch Decal To Replace SOR Logo	495.00
EFT30690	17.09.2014	Neverfail Springwater Pty Ltd - HR Office Account	15L Spring Water Refill Bottles	263.50
EFT30691	17.09.2014	Ooh! Media Retail Pty Ltd	Advertising For Cossack Family Day At Centro	1,771.00
EFT30692	17.09.2014	Point Parking Pty Ltd	Kta Airport - Administration And Insurance Costs	3,236.11
EFT30693	17.09.2014	Scope Business Imaging	Photocopier Charges	2,018.12
EFT30694	17.09.2014	Tox Free (Australia) Pty Ltd	Kta Airport - 3 X Rental Biological Waste Bins	19.14
EFT30695	17.09.2014	UDLA	Landscape Architectural Consultancy for Dampier Foreshore Redevelopment	786.50
EFT30696	17.09.2014	Woolworths (WA) Ltd	Dampier Library - Catering Supplies For Children's Activities	17.74
EFT30697	18.09.2014	Aerodrome Management Services Pty Ltd	Rectification Works To Roebourne Airstrip	24,354.23
EFT30698	18.09.2014	Asstetic Australia Pty Ltd	IT - My Data Asset Management System 14/15 Annual Support & Maintenance	30,607.50
EFT30699	18.09.2014	Pt Walcott Volunteer Sea Search & Rescue	REAF Go for 2&5 Junior - Donation for BBQ Breakfast 21/09/14	500.00
EFT30700	19.09.2014	Australian Taxation Office	BAS - August 2014	160,684.00
EFT30701	23.09.2014	Karratha First National Real Estate	16 Garland Place - Water Usage 17/03 To 14/05/14	26.49

Chq/EFT	Date	Name	Description	Amount
EFT30702	23.09.2014	GHD Pty Ltd	RFT 30-13/14 Karratha Light Industrial Area Road Upgrade Separable Portion 1	21,670.00
EFT30703	23.09.2014	ITVision	Update Synergysoft Crystal Report Definitions On 33. Rpt Files To C Of K Branding Logo	2,200.00
EFT30704	23.09.2014	Ispix	Subscription For Cossackartawards.com.au	825.20
EFT30705	23.09.2014	Water2Water	Kta Main Admin - Service Call Out 18/06/14	130.00
EFT30706	23.09.2014	Reliance Petroleum	Fuel	2,989.33
EFT30707	23.09.2014	Sealanes	Kitchen Restock	472.19
EFT30708	23.09.2014	T Bligh	Rates Refund	363.94
EFT30709	23.09.2014	Command IT Services	7 Mile Tip - Data Cabling And CCTV Installation	35,779.70
EFT30710	23.09.2014	Environmental Industries	Klp Oval - Supply Labour For Extra Prep Works And Turfing Of Areas	4,400.00
EFT30711	23.09.2014	GES Consulting	Contract Project Management 18/08/14 - 29/08/14	5,720.00
EFT30712	23.09.2014	Goldplay Holdings Pty Ltd	7 Mile Waste - Wet Hire Of Grader	4,620.00
EFT30713	23.09.2014	Karratha Self Storage	Karratha Self Storage - September 2014	450.00
EFT30714	23.09.2014	Karratha & Dampier Bailiff Services	Bailiff Services - Service of Prosecution Notice to Gavin Ness of Pilbara Funeral Services 31/07/14 & 04/08/14	132.60
EFT30715	23.09.2014	Solcomm Pty Ltd	Relocation Of PTP600 7 Mile Tip Wireless Link	3,410.00
EFT30716	23.09.2014	Scope Business Imaging	Photocopier Charges	43.32
EFT30717	23.09.2014	Skilled Group Limited	Labour Hire	6,304.46
EFT30718	23.09.2014	Department Of Fire And Emergency Services (ESL Payments)	2014/15 Emergency Services Levy for Rates levied in 14/15 in addition to Option B Agreement arrangements.	573,014.35
EFT30719	23.09.2014	T F Woollam & Son Pty Ltd TA Woollam Constructions	Construction Of The Karratha Airport Terminal Upgrade Project RFT 27-13/14 Claim #3	1,686,094.54
EFT30720	23.09.2014	Fleetwood Corporation Ltd	Refund of Rates Paid	1,141,397.43
EFT30721	26.09.2014	Karratha Contracting Pty Ltd	7 Mile Waste - Install Emergency Eye wash station, Bulgarra Oval - Repair Controller Fault, Building Maintenance Checks prior to FeNaClNG, Kta Airport - Replace Faulty Carpark Light Fittings, Install Papi Lights, PBFC - Cyclone Repairs, Annual Testing/Maintenance Various Sites, Main Admin - Replace Zip Boil, PBFC - Repair Booster, Millers Well Pavilion - Cistern Repairs, Catrall Park - General Repairs, Kta Airport - Unblock Drain, Kta Airport - Test & Tag, Gas Compliance Audit on Housing, Admin Building - Toiler Repairs	148,415.86
EFT30722	26.09.2014	Yakka Pty Ltd	Uniforms	69,744.05
EFT30723	26.09.2014	Chandler Macleod	Labour Hire	35,475.27
EFT30724	26.09.2014	Ashdown-Ingram	Parts - Repairs	799.58
EFT30725	26.09.2014	Cabcharge Australia Pty Ltd	Cabcharge - August 2014	498.99
EFT30726	26.09.2014	Global Security Management (WA)	Nightly Security Patrols - Various Sites	29,297.40
EFT30727	26.09.2014	North West Waste Alliance	Sweeping Of Roads Pavements Pathways And Car Parks - Aug 2014	46,303.57
EFT30728	26.09.2014	Roebourne Girls Academy	Grant Reference Cc/04/jul/2014 - To Purchase Gardening Supplies For The Eat Well Live Well Program Within Roebourne School	3,300.00
EFT30729	26.09.2014	Kmart Karratha	Cossack - Budget Accommodation Replacement Linen And Items, Rangers - Cat Carriers & Dog Bowls, Youth Shed - Program Materials, Library - Craft Items for Programs	1,009.50
EFT30730	26.09.2014	Designa Sabar Pty Ltd	KTA Airport - Preventive Maintenance Agreement 21/08/14 - 20/09/14	5,939.52
EFT30731	26.09.2014	Woolworths (WA) Ltd	Youth Services Eastern Corridor - Skate Park Arvo BBQ & Prizes	1,203.53

Chq/EFT	Date	Name	Description	Amount
EFT30732	29.09.2014	Atom Supply	Stock	1,943.40
EFT30733	29.09.2014	Blackwoods (Atkins Carlyle Ltd)	Stock	828.16
EFT30734	29.09.2014	A Noble & Son Ltd - WA Division	Kevlar Heavy Duty Recovery Strop	5,148.37
EFT30735	29.09.2014	Auslec	7 Mile - Pedestal Fans	1,507.00
EFT30736	29.09.2014	Airport Lighting Specialists Pty Ltd	Kta Airport - Globes	4,290.00
EFT30737	29.09.2014	Australian Institute Of Management	Corporate Membership (1/11/14 - 31/10/15)	4,895.00
EFT30738	29.09.2014	Onyx (Aust) Pty Ltd	Catering - 18/08/2014 Ordinary Council Meeting	450.00
EFT30739	29.09.2014	Protector Alsafe	Kta Airport - 3m Respirators And Associated Filters	2,348.53
EFT30740	29.09.2014	Abco Products	Stock	266.11
EFT30741	29.09.2014	Apprenticeships Australia	Managed Apprentice B. Le - August 2014	366.67
EFT30742	29.09.2014	Avdata Australia	Kta Airport - Monthly Data Reporting August 2014	596.68
EFT30743	29.09.2014	West End Arts Australia Pty Ltd T/a Archipelago Arts	Cossack Art Award - Facilitate Public Program	13.75
EFT30744	29.09.2014	Airport Security Pty Ltd	Kta Airport - Asics Printing And Supply	720.00
EFT30745	29.09.2014	Apple Pty Ltd	PIRSA - iPad Minis & Accessories	2,757.70
EFT30746	29.09.2014	Atktec Pty Ltd	Wickham Precinct Assessment And Line Tagging 14/08/2014	396.00
EFT30747	29.09.2014	Advam Pty Ltd	Kta Airport - Avdam Services For Car Parking August	408.38
EFT30748	29.09.2014	Anittel Pty Ltd	Microsoft Visio 2013 Standard Open Licence Government (BAL-ND-030086)	1,757.18
EFT30749	29.09.2014	Ampac Debt Recovery	Rates Debt Recovery	2,274.60
EFT30750	29.09.2014	Australia China Business Council	Cancelled Cheque	0.00
EFT30751	29.09.2014	BOC Limited	Gas / Oxygen Cylinder Refills - Various Sites	452.55
EFT30752	29.09.2014	BP Roebourne	Fuel	466.59
EFT30753	29.09.2014	Bunzl Ltd	Stock	1,322.65
EFT30754	29.09.2014	Beaurepaires	Vehicle Repairs	17,572.23
EFT30755	29.09.2014	L McGlenchy	Reimbursement - As Per Caretaker Agreement	156.16
EFT30756	29.09.2014	Bentley Motel	Accommodation - B Le Attending TAFE Apprenticeship Studies 1/8/14 - 12/9/14	1,820.00
EFT30757	29.09.2014	Beacon Equipment	Stock	124.50
EFT30758	29.09.2014	Bin Bomb Pty Ltd	Stock	494.84
EFT30759	29.09.2014	BRL Building Company	Roebourne Airport - Demolition And Removal Of Shed	35,336.67
EFT30760	29.09.2014	Centurion Transport Co Pty Ltd	Freight	4,095.87
EFT30761	29.09.2014	Coca-Cola Amatil (Holdings) Ltd	Café's Stock	435.05
EFT30762	29.09.2014	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts - Repairs	1,311.38
EFT30763	29.09.2014	Chadson Engineering Pty Ltd	Stock	69.30
EFT30764	29.09.2014	Chemform	Stock	1,758.24
EFT30765	29.09.2014	Cummins South Pacific Pty Ltd	Plant - Carry Out Adblue Repairs	1,436.91
EFT30766	29.09.2014	Convic Skate Parks Pty Ltd	Roebourne Skate Park - 50% Release of Retention	12,375.00
EFT30767	29.09.2014	M Cameron	Reimbursement Of Aviation Management Professional Fees	668.81
EFT30768	29.09.2014	Comtec Data Pty Ltd	Kta Airport - Relocate Virgin Airlines IT System	5,319.60
EFT30769	29.09.2014	Church Communities Australia Ltd T/as Danthonia Designs	7 Mile Waste - Entrance Signage	3,292.85
EFT30770	29.09.2014	City Of Albany	LSL - M Coppins Accrued At City of Karratha Payable At City Of Albany	4,042.63

Chq/EFT	Date	Name	Description	Amount
EFT30771	29.09.2014	Data#3 Limited	Creative Cloud Desktop Apps Multiplatform - Subscription Licence	1,856.23
EFT30772	29.09.2014	Design Co-Operative Ltd	Advertising	1,890.64
EFT30773	29.09.2014	E & MJ Rosher Pty Ltd	Stock	632.10
EFT30774	29.09.2014	Elliotts Irrigation Pty Ltd	Stock - Reticulation	5,299.18
EFT30775	29.09.2014	Environmental Industries	Supply And Install 180m2 Of Wintergreen Turf At Catrall Park	5,346.00
EFT30776	29.09.2014	Essential Environmental	Consultancy Services For Karratha Revitalisation Plans - Final Infrastructure	30,888.70
EFT30777	29.09.2014	Ezi-Hose Pty Ltd	Plant - Repairs	252.46
EFT30778	29.09.2014	M Emery	Reimbursement - Study Assistance	2,178.65
EFT30779	29.09.2014	Fuji Xerox Australia Pty Ltd	Wickham SES - Copier / Printer/ Scanner	6,204.00
EFT30780	29.09.2014	FE Technologies Pty Ltd	Purchase Of RFID Equipment Training Installation And Delivery - 50% Up Front Payment	22,000.00
EFT30781	29.09.2014	Gurrurga Pty Ltd	Welcome To Country Services For Tip Shop Launch	429.00
EFT30782	29.09.2014	Home Hardware Karratha	1 Litre Non-slip Paving Paint For Bowling Green	57.75
EFT30783	29.09.2014	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	IT - D-link 16 Port Gb Switch	489.70
EFT30784	29.09.2014	Hitachi Construction Machinery	Stock - Part # HT164RP Bucket Teeth	370.04
EFT30785	29.09.2014	Handy Hands Pty Ltd	Fertilising of Golf Course Fairways with Baileys Brilliance 1.8 Ha at 200kg per Ha	22,282.70
EFT30786	29.09.2014	Jerom Hurley	Reimbursement As Per Contract - Relocation Costs	343.42
EFT30787	29.09.2014	Brett Hogan	Reimbursement - As Per Caretaker Agreement	215.38
EFT30788	29.09.2014	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile - Komatsu 2. 5 Tonne Forklift Hire For Tip Shop	1,072.06
EFT30789	29.09.2014	International Art Services Pty Ltd	Cossack Art Awards - Freight Movement From IAS To Geraldton for A. Da Silva Artwork	121.00
EFT30790	29.09.2014	Iron Mountain Australia Pty Ltd	Record Storage - August 2014	1,329.71
EFT30791	29.09.2014	ISS Facilities	Wickham Recreation - Hire Wickham Bistro Meeting Room On 11&15/8/14 Training New Staff	446.00
EFT30792	29.09.2014	Qube Logistics (Aust) Pty Ltd	Gap Ridge Waste - 920kg Chlorine Gas Cylinder And Return Empty	1,954.68
EFT30793	29.09.2014	Jason Signmakers	Traffic / Street Signs	2,042.70
EFT30794	29.09.2014	J G Graphix	Kta Airport - Airport Terminal Signs	291.50
EFT30795	29.09.2014	James Bennett Pty Limited	Library - New Resources	139.30
EFT30796	29.09.2014	JP Promotions	Promotional Merchandise For Wickham Recreation Precinct Opening	9,259.25
EFT30797	29.09.2014	M Jordan	Reimbursement - Allowances for Environmental Health State Conference	412.29
EFT30798	29.09.2014	Karratha Smash Repairs	Insurance Claim Excess Payable On Claim	600.00
EFT30799	29.09.2014	Karratha Building Co	Plant - Parts for Repairs	633.60
EFT30800	29.09.2014	Karratha Veterinary Hospital	Animal Control	3,894.55
EFT30801	29.09.2014	Karratha Auto Electrics	Plant - Repairs	1,091.11
EFT30802	29.09.2014	Komatsu Australia Pty Ltd	Plant - Parts for Repairs	3,225.01
EFT30803	29.09.2014	Sonic HealthPlus Pty Ltd	MSES Agreement - Travel Allowances Dr Ratna Dr Drummond	13,328.10
EFT30804	29.09.2014	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Removal / Disposal	1,261.70
EFT30805	29.09.2014	Karratha Automotive Group	Plant - Service / Repairs	481.73

Chq/EFT	Date	Name	Description	Amount
EFT30806	29.09.2014	Tunstead Family Trust T/As Karratha Panel & Paint	Vehicle Removal / Disposal	594.00
EFT30807	29.09.2014	Kings The Printer Pty Ltd	Safe Driver Booklets For Safe Driver Campaign	705.10
EFT30808	29.09.2014	Karen Hulls Social Work Services	Training Fees - E Hurem and K Kenway	594.00
EFT30809	29.09.2014	McLeods & Co Barristers And Solicitors	Legal Advice	3,499.49
EFT30810	29.09.2014	Landgate	Valuation Expenses - Rates	586.88
EFT30811	29.09.2014	P Long	Reimbursement - Mileage Claim	2,723.11
EFT30812	29.09.2014	Macdonald Johnston Engineering	Stock - Repairs	285.09
EFT30813	29.09.2014	Modern Teaching Aids Pty Ltd	Library - Craft Items for Programs	941.78
EFT30814	29.09.2014	Metro Count	Customer Survey Plus 2M / Field 100m Road Tube	14,119.60
EFT30815	29.09.2014	MM Electrical Merchandising	7 Mile Waste - Appliance & Rcd Tester Kit With Data	1,428.86
EFT30816	29.09.2014	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Dry Hire Of Hook Bin Truck 05/09 To 11/09/14	10,527.00
EFT30817	29.09.2014	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Daily Site Visit to Operate WWTP - August 2014	19,989.29
EFT30818	29.09.2014	Morpho Australasia Pty Ltd	Kta Airport - Sample Traps Teflon	2,252.14
EFT30819	29.09.2014	North West Tree Services	Tree & Shrub Pruning - Various Sites	26,514.30
EFT30820	29.09.2014	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	263.50
EFT30821	29.09.2014	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water	15.75
EFT30822	29.09.2014	Nielsen Liquid Waste Services	Cleaverville - Pump Silage Tanks At Cleaverville	1,169.00
EFT30823	29.09.2014	Peerless Jal Pty Ltd	Stock	382.80
EFT30824	29.09.2014	Pilbara Glass	Pegs Creek Pavilion - Glass Repairs	1,202.87
EFT30825	29.09.2014	The Paper Company Of Australia Pty Ltd	Stock - Paper	1,707.75
EFT30826	29.09.2014	Pilbara Institute	Dogging Course - A. Lumpkin 8-12 September 2014	3,205.00
EFT30827	29.09.2014	Pilbara Access Management Solutions WA	7 Mile - Hire Of 3 Scaffold Platforms And One Set Of Stairs For The Waste Facility Weighbridge	804.05
EFT30828	29.09.2014	Public Libraries WA Inc	Karratha Library - PLWA membership 2014/2015	157.59
EFT30829	29.09.2014	Paramount Pictures Australia	Moonrise Cinema - Screening of Hercules on 24/08/14	1,163.94
EFT30830	29.09.2014	Print Sync Norwest Business Solutions	Photocopier Charges	2,291.31
EFT30831	29.09.2014	GPC Asia Pacific T/A PJL Diesel Electric	Parts - Repairs	879.66
EFT30832	29.09.2014	Public Sector Commission	Public Sector Management Program - M Waddington	9,000.00
EFT30833	29.09.2014	Reface Industries Pty Ltd	Karratha Library - 5 Consumable Packs For Disc Cleaning Machine	675.00
EFT30834	29.09.2014	Amcap (Formerly Skipper Truck Parts)	Plant - Parts for Repairs	2,519.18
EFT30835	29.09.2014	Statewide Bearings	Plant - Parts for Repairs	235.48
EFT30836	29.09.2014	Slater-Gartrell Sports	Klp - Replacement Basketball Nets	79.20
EFT30837	29.09.2014	Sunny Sign Company Pty Ltd	Stock - Signage Brackets and Fixings	475.20
EFT30838	29.09.2014	Decor8 Australia Pty Ltd	Rapid Graffiti Removal Services For Urgent Removal	2,420.00
EFT30839	29.09.2014	Syme Marmion & Co	Legal Advice	8,910.00
EFT30840	29.09.2014	Sanders Turner Ellick Architects	Kta Airport Terminal Expansion Project - Fees for Professional Services 14 & 25/08/2014	34,414.18

Chq/EFT	Date	Name	Description	Amount
EFT30841	29.09.2014	Seatadvisor Pty Ltd	Moonrise Cinema - August 2014 Ticket Sales	938.30
EFT30842	29.09.2014	R Steinki	Reimbursement Of Electricity As Per Contract	214.90
EFT30843	29.09.2014	S Sparks	Reimbursement For Flowers For Staff Member	85.00
EFT30844	29.09.2014	Scope Business Imaging	Photocopier Charges	8,966.64
EFT30845	29.09.2014	Safemaster Safety Products	Klp - Recertification Inspection & Documentation Of The Height Safety System	4,455.00
EFT30846	29.09.2014	Smiths Detection (Australia) Pty Ltd	Kta Airport - Sampling Swabs	454.30
EFT30847	29.09.2014	Scott Printers Pty Ltd	Pupp - Letter & Mail Out/Envelopes/Sorting/Posting To Residents Mail Out	5,301.45
EFT30848	29.09.2014	Telford Industries	Stock	1,949.20
EFT30849	29.09.2014	State Library of WA (Office of Shared Services)	Library - Lost / Damaged Books	490.60
EFT30850	29.09.2014	Think Promotional	REAF 2014 - Dance Fusion T-Shirts x 250	3,146.22
EFT30851	29.09.2014	Talis Consultants Pty Ltd T/a Talis Unit Trust	Administration - Resource Recovery Options Negotiations 26/7/14 - 29/8/14	9,542.50
EFT30852	29.09.2014	Total Lifting & Rigging Pty Ltd	IT - Yearly Inspection Height Harness	55.00
EFT30853	29.09.2014	Universal Office National (Pilbco Pty Ltd)	7 Mile Waste - Re-Stock	184.00
EFT30854	29.09.2014	Karratha Timber & Building Supplies (formerly Versatile)	Materials for General Repairs	806.16
EFT30855	29.09.2014	VCS Products Pty Ltd	KLP - Floor Cleaning Products For Indoor Sports Court	698.20
EFT30856	29.09.2014	Westrac Equipment Pty Ltd	Parts - Repairs	2,190.47
EFT30857	29.09.2014	Wormald Australia Pty Ltd	KLP - Investigate Faults Detected By The Fire Indicator Panel	649.00
EFT30858	29.09.2014	Wurth Australia Pty Ltd	Parts - Repairs	1,321.08
EFT30859	29.09.2014	West-Sure Group	Kta Airport - Car Parking Revenue Bank Deposit August	839.95
EFT30860	29.09.2014	Western Australian Local Government Association	Attendance At WA Local Government HR Seminar - K.Sevelj	330.00
EFT30861	29.09.2014	Wrapped Creations	Seniors High Tea At Cossack Art Awards	1,380.00
EFT30862	29.09.2014	WT Partnership (Aus) Pty Ltd	Cost Management Services to complete 2nd STOP/GO point of Karratha Airport Terminal Project RFT 02-12/13 -Progress Claim No.2	3,834.11
EFT30863	29.09.2014	WT Design Studio	Youth Services Eastern Corridor - Deck It Out Flyer	1,749.00
EFT30864	29.09.2014	Worldwide Online Printing Solutions Kogarah	Wickham Point Samson Dampier - Adjustments to Banner Artwork	380.00
EFT30865	29.09.2014	Australia Post	Postage Charges - August 2014	3,630.48
EFT30866	29.09.2014	G Bailey	Reimbursement Mileage Claim 26/06 To 15/09/14	433.84
EFT30867	29.09.2014	Bullivants	Stock	269.81
EFT30868	29.09.2014	Chefmaster Australia	Stock	1,554.00
EFT30869	29.09.2014	Staples Australia (formerly Corporate Express)	Stationery - Various	3,837.64
EFT30870	29.09.2014	Transpacific Cleanaway	Supply And Collection Of Confidential Document Shredding Bags	784.08
EFT30871	29.09.2014	Cardno Bsd Pty Ltd	Point Samson District Structure Plan	22,912.07
EFT30872	29.09.2014	Dampier Community Association	12/13 Ex-gratia Remaining Project Administration Costs	16,787.90
EFT30873	29.09.2014	Esplanade Hotel Fremantle	Staff Accommodation - 03/09 - 04/09/14 Conference	470.00
EFT30874	29.09.2014	ITVision	Synergy Soft Upgrade To Version 304	1,210.00
EFT30875	29.09.2014	Karratha Florist	3 X Gift Boxes And Foam For China Delegation Gifts	50.00
EFT30876	29.09.2014	Karratha Earthmoving & Sand Supplies	Tambrey Oval - Supply 7 Tonne Fine Sand	946.00

Chq/EFT	Date	Name	Description	Amount
EFT30877	29.09.2014	Mercure Hotel - Perth	Accommodation & Meals - Consul General of Vietnam 69th Anniversary Dinner Perth	325.80
EFT30878	29.09.2014	M Joyce Crane Hire	Recovery Of Iveco Acco Hookbin Truck From North West Coastal Highway Rollover	1,801.53
EFT30879	29.09.2014	Midalia Steel	Workshop - Steel Stock	276.35
EFT30880	29.09.2014	Market Creations Pty Ltd	Archive Of Old Shire Website On Usb	269.50
EFT30881	29.09.2014	Hotel Ibis Perth	Staff Accommodation 11/09/14 - Meetings In Perth	215.10
EFT30882	29.09.2014	Point Samson Community Association Inc	Bags For Bucks Donation For Wickham Tidy Town 10/08/14 - 87 Bags	522.00
EFT30883	29.09.2014	Water2Water	Klp - Monthly Rental Charge RO System	66.00
EFT30884	29.09.2014	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Charges - Various Sites	443.27
EFT30885	29.09.2014	Parry's Merchants	Stock	270.30
EFT30886	29.09.2014	Perth Irrigation Centre	Stock - Reticulation	1,244.10
EFT30887	29.09.2014	Roebourne Art Group Aboriginal Corp	Cossack Art Awards 2014 - Artist Talk 27/07/14	200.00
EFT30888	29.09.2014	St John Ambulance-Karratha	First Aid Training - J Williams - 2/09/14	199.00
EFT30889	29.09.2014	Helloworld North West Karratha (Aspen View Pty Ltd)	Airfares - Parker And Smith IHHP Facilitators Melbourne - Karratha 5/10-11/10	8,843.00
EFT30890	29.09.2014	TNT Express	Freight	1,015.48
EFT30891	29.09.2014	Truck Centre (WA) Pty Ltd	Stock - Filters	103.66
EFT30892	29.09.2014	The Retic Shop	Stock - Reticulation	644.04
EFT30893	29.09.2014	Thrifty Car Rental	Hire Car - B. Rains 18/8-27/08/14, Training Course	659.15
EFT30894	29.09.2014	Visimax	Stock	1,488.50
EFT30895	29.09.2014	A Wright	Reimbursement For Meals While On Ranger Training	234.35
EFT30896	29.09.2014	Protector Alsafe	Stock	124.12
EFT30897	29.09.2014	Ampac Debt Recovery	Debt Recovery - Rates	652.88
EFT30898	29.09.2014	Richard Chamberlain	Design Of Grass Greens At Karratha Country Club Golf Course	8,800.00
EFT30899	29.09.2014	Gym Care: Commercial Fitness Specialists	Wickham Recreation Facility - Gymcare Wipes For Cleaning All Gym Equipment	1,210.00
EFT30900	29.09.2014	Gresley Abas Pty Ltd	Project Architect Services For The Dampier Community Hub - Rft 29-12/13	23,829.92
EFT30901	29.09.2014	Peter Keelan	Editing And Production Of Roebourne & Wickham Youth Films & Hard Drive	3,715.25
EFT30902	29.09.2014	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services - July 2014	5,548.80
EFT30903	29.09.2014	NYFL Ltd	Litter Control - Street Cleaning Roebourne 01/07 to 31/07/14	4,422.00
EFT30904	29.09.2014	Angelique Theron	Reimbursement Of Gym Membership	272.00
EFT30905	29.09.2014	Woolworths (WA) Ltd	Café's Stock	441.97
EFT30906	29.09.2014	Supercivil Pty Ltd	Supply And Install Footpath Along Shakespeare Rd, Baynton Drive - Footpath Works, Road Maintenance	129,814.15
EFT30907	29.09.2014	Prefab Building Systems Australia Pty Ltd	SES Building Wickham (RFT 08-13/14) - Progress Claim #7	114,811.22
EFT30908	25.09.2014	Karratha Districts Junior Soccer Association	Refund - Venue Hire Bond	250.00
EFT30909	25.09.2014	Sarah Janine Stewart	Refund - Verge Bond	3,000.00
EFT30910	26.09.2014	City of Karratha - Social Club	Payroll deductions	1,206.00
EFT30911	26.09.2014	T Swetman	Home Ownership Allowance	555.00
EFT30912	26.09.2014	L Gan (Mortgage Account)	Home Ownership Allowance	1,470.90
EFT30913	26.09.2014	MAXXIA Pty Ltd	Payroll deductions	5,901.59
EFT30914	26.09.2014	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00

Chq/EFT	Date	Name	Description	Amount
EFT30915	26.09.2014	S Wachter (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT30916	30.09.2014	Australian Taxation Office	Payroll deductions	284,875.33
EFT30917	30.09.2014	Child Support Agency	Payroll deductions	1,293.52
EFT30918	29.09.2014	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,081.78
EFT30919	29.09.2014	Local Government Superannuation - BRISBANE	Superannuation contributions	1,025.68
EFT30920	29.09.2014	MACQUARIE SUPER - HOUNSHAM(JEWKES)	Superannuation contributions	1,324.48
EFT30921	29.09.2014	QSUPER -CRAWFORD	Superannuation contributions	198.80
EFT30922	29.09.2014	Cbus	Superannuation contributions	1,053.98
EFT30923	29.09.2014	The Haines Superannuation Fund	Superannuation contributions	763.30
EFT30924	29.09.2014	WA Super (Formerly WALGSP)	Superannuation contributions	217,585.96
EFT30925	29.09.2014	BT Lifetime Super employer Plan - Hadland	Superannuation contributions	165.01
EFT30926	29.09.2014	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	135.46
EFT30927	29.09.2014	Jacqueline & Theresa Super Fund	Superannuation contributions	689.52
EFT30928	29.09.2014	J & S Pryor Super Fund	Superannuation contributions	942.18
EFT30929	29.09.2014	Maritime Super	Superannuation contributions	452.04
EFT30930	29.09.2014	Statewide Super	Superannuation contributions	1,418.14
EFT30931	29.09.2014	Vision Super	Superannuation contributions	1,296.84
EFT30932	29.09.2014	G Bailey	Sitting Fee - September 2014 G Bailey	2,791.67
EFT30933	29.09.2014	J Lally	Sitting Fee - September 2014 J Lally	4,562.50
EFT30934	29.09.2014	E Smeathers	Sitting Fee - September 2014 E Smeathers	2,791.67
EFT30935	29.09.2014	F White-Hartig	Sitting Fee - September 2014 F White-Hartig	2,741.67
EFT30936	29.09.2014	D Hipworth	Sitting Fee - September 2014 D Hipworth	2,791.67
EFT30937	29.09.2014	G Harris	Sitting Fee - September 2014 G Harris	2,791.67
EFT30938	29.09.2014	N Kickett	Sitting Fee - September 2014 N Kickett	2,791.67
EFT30939	29.09.2014	P Long	Sitting Fee - September 2014 P Long	11,125.00
EFT30940	29.09.2014	J Miller	Sitting Fee - September 2014 J Miller	2,791.67
EFT30941	29.09.2014	M Saylor	Sitting Fee - September 2014 M Saylor	2,791.67
EFT30942	29.09.2014	R Vandenberg	Sitting Fee - September 2014 R Vandenberg	2,791.67
EFT30943	29.09.2014	North West Realty	11 Baynton Way - Water Usage 20/05 To 29/05/14	16.57
EFT30944	29.09.2014	Promotion Products Pty Ltd	KLP - Merchandise For Onsale From Pro Shop	2,336.95
EFT30945	01.10.2014	Australian Taxation Office	Redirected of Returned Super Contribution	0.00
EFT30946	01.10.2014	Roebourne Visitors Centre	July - Sept 2014 Quarterly Funding	79,990.00
77194	28.08.2014	Kelly Davidson	Cancelled Cheque	0.00
77197	28.08.2014	City of Karratha	Payroll deductions	1,736.72
77198	28.08.2014	City of Karratha	Payroll deductions	3,113.25
77199	28.08.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	677.70
77200	28.08.2014	Lgrceu	Payroll deductions	97.00
77201	04.09.2014	Telstra Corporation Ltd	Telephone Charges	948.88
77202	04.09.2014	Horizon Power	Electricity Charges	3,124.42
77203	04.09.2014	Water Corporation	Water Charges	671.81
77204	04.09.2014	Karratha Senior High School	Booking of the Performing Arts Centre	120.00
77205	04.09.2014	Davidson Kelly	Refund - Swimming Lessons Term 3	208.00
77206	04.09.2014	Australian Super	Superannuation contributions	11,744.34
77207	04.09.2014	Colonial First State Firstchoice Super	Superannuation contributions	3,223.10
77208	04.09.2014	Asgard Superannuation	Superannuation contributions	1,466.10
77209	04.09.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,004.26

Chq/EFT	Date	Name	Description	Amount
77210	04.09.2014	ANZ Smart Choice Super	Superannuation contributions	1,591.48
77211	04.09.2014	AXA Generations	Payroll deductions	6,425.16
77212	04.09.2014	AMP Super Directions Fund	Superannuation contributions	538.51
77213	04.09.2014	AMP SignatureSuper	Superannuation contributions	1,055.42
77214	04.09.2014	BT Super For Llife	Superannuation contributions	3,129.22
77215	04.09.2014	CBA Superannuation Savings Account	Superannuation contributions	604.98
77216	04.09.2014	Club Plus Superannuation Scheme	Superannuation contributions	1,074.66
77217	04.09.2014	Equity Trustees Ltd ATF Emplus Super Fund	Superannuation contributions	163.24
77218	04.09.2014	First State Super	Superannuation contributions	1,301.60
77219	04.09.2014	Hesta Superannuation	Superannuation contributions	1,949.60
77220	04.09.2014	HostPlus Superannuation	Superannuation contributions	5,397.08
77221	04.09.2014	The Industry Superannuation Fund	Superannuation contributions	1,002.42
77222	04.09.2014	JR Superannuation Fund	Superannuation contributions	346.25
77223	04.09.2014	Local Government Superannuation- SYDNEY	Superannuation contributions	2,122.19
77224	04.09.2014	MLC Nominees Pty Ltd	Superannuation contributions	1,714.87
77225	04.09.2014	MLC Masterkey Superannuation	Superannuation contributions	3,238.32
77226	04.09.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	1,342.80
77227	04.09.2014	NGS Superannuation	Superannuation contributions	1,126.38
77228	04.09.2014	OnePath Masterfund	Superannuation contributions	770.66
77229	04.09.2014	Rest Superannuation	Superannuation contributions	9,497.84
77230	04.09.2014	Superwrap Personal Super Plan	Superannuation contributions	1,050.77
77231	04.09.2014	Sunsuper Pty Ltd	Superannuation contributions	1,784.70
77232	04.09.2014	Telstra Super Pty Ltd	Superannuation contributions	318.03
77233	04.09.2014	Colonial First State Investments Limited (super)	Superannuation contributions	825.63
77234	04.09.2014	VicSuper	Superannuation contributions	827.50
77235	11.09.2014	Telstra Corporation Ltd	Telephone Charges	459.88
77236	11.09.2014	Horizon Power	Electricity Charges	43,825.83
77237	11.09.2014	Water Corporation	Water Charges	16,672.25
77238	10.09.2014	Telstra Corporation Ltd	Telephone Charges	8,370.12
77239	11.09.2014	Karratha Adventure Sports	Cossack Art Awards 2014 - Wire And Crimp Tool To Create Droppers For The Artwork	102.40
77240	11.09.2014	City of Karratha	Reserve Funds Investment - NAB Term Deposit 3mths @ 3.53%	5,000,000.00
77241	12.09.2014	City of Karratha	Payroll deductions	1,388.46
77242	15.09.2014	Pansy Hicks	2014 Cossack Art Awards	1,268.75
77243	15.09.2014	Emily Sandy	2014 Cossack Art Awards	1,087.50
77244	15.09.2014	Dawn Sandy	2014 Cossack Art Awards	2,900.00
77245	15.09.2014	Donna Willis	2014 Cossack Art Awards	1,087.50
77246	15.09.2014	Clifton Mack	2014 Cossack Art Awards	4,930.00
77247	15.09.2014	Nina Smith	2014 Cossack Art Awards	797.50
77248	15.09.2014	Justina Willis	2014 Cossack Art Awards	3,625.00
77249	15.09.2014	Kaye White	2014 Cossack Art Awards	507.50
77250	17.09.2014	T Bligh	Cancelled Cheque	0.00
77251	18.09.2014	City of Karratha	Petty Cash Reimbursement	1,160.60
77252	18.09.2014	Telstra Corporation Ltd	Telephone Charges	17,503.13
77253	18.09.2014	Horizon Power	Electricity Charges	106,559.12
77254	18.09.2014	Water Corporation	Cancelled Cheque	0.00
77255	18.09.2014	Water Corporation	Water Charges	17,789.55
77256	19.09.2014	Karratha & Dampier Bailiff Services	Cancelled Cheque	0.00
77257	24.09.2014	Telstra Corporation Ltd	Telephone Charges	1,351.07
77258	24.09.2014	Horizon Power	Electricity Charges	3,782.42
77259	24.09.2014	Water Corporation	Cancelled Cheque	0.00

Chq/EFT	Date	Name	Description	Amount
77260	24.09.2014	Water Corporation	Water Charges	19,148.58
77261	24.09.2014	Karratha Adventure Sports	Cancelled Cheque	0.00
77262	24.09.2014	Vodafone Hutchison Australia Pty Limited	Cancelled Cheque	0.00
77263	29.09.2014	Karratha Adventure Sports	Klp - Fitness Boxing Gloves	139.80
77264	29.09.2014	Vodafone Hutchison Australia Pty Limited	SES Messaging - Phone Charges	173.84
77265	25.09.2014	Karratha Self Storage	Bond - Karratha Self Storage Truck Entry Key	200.00
77266	26.09.2014	Australian Services Union (ASU/MEU Div.)	Payroll deductions	778.10
77267	26.09.2014	Lgrceu	Payroll deductions	97.00
77268	26.09.2014	City of Karratha	Payroll deductions	1,388.46
77269	29.09.2014	Australian Super	Superannuation contributions	10,015.47
77270	29.09.2014	Colonial First State Firstchoice Super	Superannuation contributions	3,251.43
77271	29.09.2014	Asgard Superannuation	Superannuation contributions	696.30
77272	29.09.2014	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,326.98
77273	29.09.2014	ANZ Smart Choice Super	Superannuation contributions	876.14
77274	29.09.2014	AXA Generations	Payroll deductions	3,976.04
77275	29.09.2014	AMP Super Directions Fund	Superannuation contributions	691.71
77276	29.09.2014	AMP SignatureSuper	Superannuation contributions	1,101.65
77277	29.09.2014	BT Super For Life	Superannuation contributions	3,791.13
77278	29.09.2014	CBA Superannuation Savings Account	Superannuation contributions	684.48
77279	29.09.2014	Club Plus Superannuation Scheme	Superannuation contributions	1,120.81
77280	29.09.2014	First State Super	Superannuation contributions	1,661.07
77281	29.09.2014	100F LIFETRACK PERSONAL SUPERANNUATION	Superannuation contributions	287.22
77282	29.09.2014	Hesta Superannuation	Superannuation contributions	2,293.09
77283	29.09.2014	HostPlus Superannuation	Superannuation contributions	6,116.58
77284	29.09.2014	The Industry Superannuation Fund	Superannuation contributions	1,053.98
77285	29.09.2014	JR Superannuation Fund	Superannuation contributions	511.21
77286	29.09.2014	Local Government Superannuation- SYDNEY	Superannuation contributions	2,155.14
77287	29.09.2014	MLC Nominees Pty Ltd	Superannuation contributions	1,809.30
77288	29.09.2014	MLC Masterkey Superannuation	Superannuation contributions	3,737.20
77289	29.09.2014	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	1,117.41
77290	29.09.2014	NGS Superannuation	Superannuation contributions	1,181.08
77291	29.09.2014	OnePath Masterfund	Superannuation contributions	1,040.20
77292	29.09.2014	Rest Superannuation	Superannuation contributions	10,250.99
77293	29.09.2014	Superwrap Personal Super Plan	Superannuation contributions	1,033.34
77294	29.09.2014	Sunsuper Pty Ltd	Superannuation contributions	1,881.24
77295	29.09.2014	Colonial First State Investments Limited (super)	Superannuation contributions	1,113.75
77296	29.09.2014	VicSuper	Superannuation contributions	892.86
DD21036.1	08.08.2014	Westpac Corporate Credit Cards	Corporate Credit Cards	49,831.87
				13,666,757.38

03.09.2014	City of Karratha	Wages	1,653.37
03.09.2014	City of Karratha	Wages	5,679.63
03.09.2014	City of Karratha	Wages	6,750.15
08.09.2014	City of Karratha	Wages	610.89

Chq/EFT	Date	Name	Description	Amount
	11.09.2014	City of Karratha	Payroll F/E 10.09.2014	798,192.38
	25.09.14	City of Karratha	Payroll F/E 24.09.2014	739,703.72
				1,552,590.14
			Total Payments	<u>15,219,347.52</u>

10 COMMUNITY SERVICES

10.1 MAJOR EVENTS SPONSORSHIP SCHEME BUDGET ALLOCATION FY14/15

File No:	RC.120
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Events Coordinator
Date of Report:	16 September 2014
Applicants/Proponents:	Corporate Sports Australia Karratha Water Association Red Dog Festival Pty Ltd Wrapped Creation Onyx Events, West Coast Fever Netball Association Raiders Boxing Club
Disclosure of Interest:	Nil
Attachment(s)	CONFIDENTIAL ATTACHMENTS 1. Application Evaluation Report – Karratha City to Surf 2. Application Evaluation Report – Red Dog Festival 3. Application Evaluation Report – North West Food and Wine Festival 4. Application Evaluation Report – Gossip 5. Application Evaluation Report – National Country Water Polo Championship 6. Application Evaluation Report – Raiders Boxing Tournament 7. Application Evaluation Report – Fluid Festival 8. Application Evaluation Report- West Coast Fever Training Camp

PURPOSE

For Council to consider the eight applications that have been received under the Major Events Sponsorship Scheme.

BACKGROUND

At the 2014 June OCM Council resolved to consider financial support for organisations as part of the Major Events Sponsorship Scheme in the 2014/15 draft budget (Sponsorship total \$141,845).

The Major Event Sponsorship Scheme Policy CS-22 aims to actively develop and attract major events to the City. Benefits sought from these sponsorships include increased community capacity, economic impact, profile raising and tourism development opportunities.

Officers have actively engaged commercial operators and community organisations to encourage further event applications that may be accommodated in the remaining 14/15 budget allocation of \$290,655.

This report identifies the submissions received and provides Council with the evaluation and Officer recommendation for events to be funded via the Major Events Sponsorship Scheme. The specific criteria to evaluate submissions are detailed within Council Policy CS22 and are summarised as;

- strategic fit
- value for money
- audience development/values of excellence & diversity
- genre
- venue suitability
- production capability
- timing

To date eight completed applications have been received and assessed. Of the eight application received three have previously received funding from Council. They are:

1. Red Dog Festival
2. Karratha City to Surf
3. Raider Boxing Tournament

The below table is an overall evaluation summary of all applications. Full evaluation reports for each application are included as confidential attachments.

QUALITATIVE CRITERIA		Application							
		1	2	3	4	5	6	7	8
a) Strategic Fit	Score/20	14	16	14	14	14	14	16	12
b) Value for Money	Score/20	12	10	12	12	8	14	12	14
c) Audience Development/ Values of Excellence and Diversity	Score/20	14	14	16	12	14	12	12	14
d) Genre	Score/10	8	7	7	7	6	7	7	7
e) Venue Suitability	Score/10	8	8	6	7	9	9	7	9
f) Production Capacity	Score/10	5	6	6	7	7	7	6	6
g) Timing	Score/10	6	6	6	6	7	7	6	6
TOTAL SCORE	100	67	67	67	65	65	70	66	68

Comments: All applications were evaluated individually against the set criteria. Those that rated higher in strategic fit were those that demonstrated something with unique elements specific to the Pilbara, namely Red Dog and locally produced products included in the Fluid Festival. Value for money was rated according to demonstrated use of financial contribution- higher requests that appeared to solely increase profit margins were rated lower. Applicants who demonstrated use of a venue that showcased a facility, region or public open space of significance to the City of Karratha rated higher than those whose venue offered no additional profiling opportunity for the City.

The table below summarises the Officer’s recommendations on whether to support each event and if so, what financial contribution.

Applicant	Project/Description	Proposed Date, Location and Estimated Attendance	Requested Sponsorship Value	Recommended Sponsorship Value	Requested Sponsorship Term	Recommended Sponsorship Term	Recommended
1) Corporate Sports Australia	Karratha City to Surf – A 12km Run / Walk and a 4km Run / Walk, targeting all members of the community.	Sunday 26 July, 2015, 2016, 2017 Bulgarra Oval, 1,000 participants	Year one: \$30,000 Year two: \$20,000 Year three: \$15,000 In-kind: \$1,500 per year	Year one: \$20,000 Year two: \$15,000 Year three: \$10,000 In-kind: \$1,500 per year	3 year	3 year	Yes
Basis for recommendation: A strong application was submitted that demonstrated media profiling of Karratha outside of the region through the promotion of the City to Surf as a WA regional series. Operational issues will be improved through inclusion of set requirements within final contract. The recommended amount was reached through evaluation of previous financial commitment and demonstrated reasoning for increased funding request.							
2) Red Dog Festival Pty Ltd	Red Dog Relay and Festival- A two day Multi Sport Relay around the Pilbara with Festival Finale in Dampier targeting local and Perth based teams	WA Day Long Weekend May/June 2015, 2016, 2017 Dampier, Cossack, Karratha, Millstream, 300 participants	Year one: \$50,000 Year two: \$45,000 Year three: \$35,000	Year one: \$30,000 In-kind \$1,500	3 year	1 year	Yes
Basis of recommendation: The event takes advantage of some of the key tourist locations in the City of Karratha and promotes an event unique to the Pilbara region. The event also demonstrates a strong commitment to a media and marketing campaign with a large state-wide target audience. The recommended amount was agreed based on previous funding amounts and no clear justification for increased sponsorship.							

3) Wrapped Creations	Northwest Food and Wine Festival- large scale food and wine festival with aim for national recognition targeting a local and state based family audience.	October 2015, 2016, 2017, suggested location is Millars Well or Searipple Oval, Karratha 5,000 attendees	Year one: \$40,000 Year two: \$30,000 Year three: \$20,000	Year one: \$15,000 In-Kind: \$1,500	3 year	1 year	Yes
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Basis of recommendation:

There was some concern within the panel of supporting two food and wine concepts. However, to assist in the development of high profile mass participation events that support local businesses the event was supported to a reduced amount. Future support will be based on the final report received after year one. A condition of the financial contribution will be to host the event at Cossack. This will see the strong profiling of a key tourist destination within the region. The recommended amount was reached due to evaluation of risk with supporting an event start up to the full value. Officers did consider not allocating any funding to either of the food and wine festivals, however initial support is recommended based on local content and local management. In addition, officers will discuss the possibility of combining the two food and wine festivals together, however this may be unlikely.

Applicant	Project/Description	Proposed Date, Location and Estimated Attendance	Requested Sponsorship Value	Recommended Sponsorship Value	Requested Sponsorship Term	Recommended Sponsorship Term	Recommended
4) Wrapped Creations	Gossip Festival – An annual music event combining some of the country’s best artists and DJs with high-end fashion and locally-sourced gourmet food. Targeting local and regional 18-35 year old demographic.	May 2015, 2016, 2017, Hampton Oval, Dampier, 1,500 attendees	Year one: \$40,000 Year two: \$30,000 Year three: \$20,000	Year one: \$30,000 Year two: \$25,000 Year three: \$15,000 In-Kind: \$1,500 per year	3 year	3 year	Yes

Basis of recommendation

The Gossip Festival has a future plan for national growth with opportunities for media exposure. The event represents something unique with elements unseen in other existing events in the City. The sponsorship will be subjected to an annual audit with progress tracked towards meeting the comments outlined in the application. Recommended financial support is based on the funding values outlined in the Gossip sponsorship document and the City of Karratha holding the exclusive Platinum Sponsorship Title.

5) Karratha Water Polo Association	National Country Water Polo Championships targeting water polo teams from around the country. One team is expected per state.	Sunday 29 March- Sunday 5 April 2015, Karratha Leisureplex, 160 participants and 150 spectators	Year one: \$58,498.00	Year one: \$5,000 In-Kind \$13,705.00	1 year	1 year	Yes
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Basis of recommendation:

The event offers strong economic impact for the region through the extended period of the tournament and subsequent visitation. Precedents exist for media profiling opportunities and tournament social functions offer an opportunity to explore local tourist attractions. Club development officer to work closely with the association to develop final budget. Decreased recommended financial support is due to evaluation of the submission and the inconsistent budget provided.

Applicant	Project/Description	Proposed Date, Location and Estimated Attendance	Requested Sponsorship Value	Recommended Sponsorship Value	Requested Sponsorship Term	Recommended Sponsorship Term	Recommended
6) Raiders Boxing Club	Karratha Boxing Tournament – annual boxing tournament for local club and interstate fighters. The target audience is youth, camp workers and families with the aim of highlighting boxing as a controlled sport.	May 2015, 2016, 2017 Karratha Leisureplex, 500 spectators and 100 participants	Year one: \$10,000 Year two: \$8,000 Year three: \$6,000 In-Kind: \$3,000 per year	Year one: \$10,000 Year two: \$8,000 Year three: \$6,000 In-Kind: \$3,000 per year	3 year	3 year	Yes

Basis of recommendation

The basis for this decision is primarily driven by the longevity of the event, the opportunity for future growth and history of strong community support. The funding will be used to bring fighters to Karratha and deliver a high profile ambassador available for media opportunities.

7) Onyx Events	Fluid Festival- a Beer, Wine, Food and Music festival marketed as a main stream event for 18 + patrons.	Saturday 2 May 2015, Karratha Leisureplex Oval, 800-1200 attendees	Year one: \$40,000 Year two: \$30,000 Year three: \$20,000	Year one: \$15,000 In-Kind \$1,500	3 year	1 year	Yes
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Basis of recommendation:

There was some concern within the panel of supporting two food and wine concepts. However, the basis for this decision is primarily driven by the opportunity for this event to showcase local product and offer a unique event concept to the region and the event proposed for May as opposed to October. The Fluid event identifies a slightly different target audience from the North West Food and Wine festival. Officers did consider not allocating any funding to either of the food and wine festivals, however initial support is recommended based on local content and local management. In addition, officers will discuss the possibility of combining the two food and wine festivals together, however this may be unlikely.

Applicant	Project/Description	Proposed Date, Location and Estimated Attendance	Requested Sponsorship Value	Recommended Sponsorship Value	Requested Sponsorship Term	Recommended Sponsorship Term	Recommended
8) West Coast Fever	West Coast Fever Pre Season Pilbara Camp-training camp with specific time allocated to community engagement with local schools and an Indigenous girls program in Roebourne. Targeting strong netball community in the Pilbara	11- 14 December 2014, Karratha Leisureplex and Schools in Eastern Corridor, 940 participants over four days.	Year one: \$10,000 In-Kind: \$5,625	Year one: \$10,000 In-Kind: \$5,625	1 year	1 year	Yes

Basis of recommendation:

Evidence of media exposure connected to the planning of the camp. The event offers an opportunity to showcase the Karratha Leisureplex to a state audience and has strong community interest in mind. Club Development Officer to work with project to enhance opportunity for participation from surrounding towns, estimated 4 community contact events.

RECOMMENDED SPONSORSHIP TOTAL FOR 2014/15 BUDGET: \$164,830

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred via the Evaluation Panel and subsequent liaison with the Director Community Services.

COMMUNITY CONSULTATION

Officers have worked directly with previous applicants to improve deliverables of existing events as well as applicants seeking sponsorship for new initiatives.

Officers have proactively sourced new proposals and event concepts from a targeted list of companies. A number of concepts explored were deemed unsuitable and subsequently no formal application was received. For future event attraction a regional capacity study will be conducted. This study will include extensive community consultation with sporting associations to identify ability to host national championship tournaments. It will also include an assessment of local industry and natural landscape with the purpose of identifying region specific event concepts.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

The allocation of Major Events Sponsorship Scheme budget is underpinned by Policy CS-22 as endorsed by Council at the 2014 April OCM, Resolution Number 152826.

FINANCIAL IMPLICATIONS

An allocation of \$432,500 is listed for the 2014/15 budget to support the Major Events Sponsorship Scheme. At the June OCM, \$141,845 was committed under this scheme. (Resolution 152868). Should officers recommendations be supported by Council a total of \$306,675 of the 2014/15 budget will be committed.

Approved Budget	Committed June OCM	Recommended October OCM	Remaining Budget allocation
\$432,500	\$141,845	\$164,830	\$125,825

All multi-year sponsorships are subjected to appropriate evaluation and annual financial audit. Should the events evaluation satisfy officers the potential financial implications (subject to budget adoption) for future years are as follows:

- Draft 2015/16 allocation of \$54,000
- Draft 2016/17 allocation of \$37,000

The acquittal process for final allocation of funds to recommended applicants cannot exceed the percentage of expenditure supported by council in their applications. Full financial reports will be required to be provided prior to the final payments being released.

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.f.1.5 Identify potential sponsorship and grant funding opportunities.

Our Services: 1.f.1.5.1 Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects and strategies.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation other than that allowed for in the current Events & Festivals Business Plan and Workforce Plan.

RELEVANT PRECEDENTS

As mentioned previously in the report, Council allocated the first round of Major Events funding at the June 2014 Council.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination:

Applicant	Project	Requested Cash Sponsorship Value	Requested Sponsorship Term	Council Determination
Corporate Sports Australia	Karratha City to Surf	Year one: \$30,000 Year two: \$20,000 Year three: \$15,000	3 year	
Red Dog Festival Pty Ltd	Red Dog Relay and Festival	Year one: \$50,000 Year two: \$45,000 Year three: \$35,000	3 year	
Wrapped Creations	Northwest Food and Wine Festival	Year one: \$40,000 Year two: \$30,000 Year three: \$20,000	3 year	
Wrapped Creations	Gossip Festival	Year one: \$40,000 Year two: \$30,000 Year three: \$20,000	3 year	
Karratha Water Polo Association	National Country Water Polo Championship	Year one: \$58,498	1 year	
Raiders Boxing Club	Karratha Boxing Tournament	Year one: \$10,000 Year two: \$8,000 Year three: \$6,000	3 year	
Onyx Events	Fluid Festival	Year one: \$40,000 Year two: \$30,000 Year three: \$20,000	3 year	
West Coast Fever	West Coast Fever Pre Season Pilbara Camp	Year one: \$10,000	1 year	
RECOMMENDED SPONSORSHIP TOTAL				

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter pending further information from Officer's on specific projects.

CONCLUSION

The applications presented to Council demonstrate the wide range of events and festivals on offer to deliver economic impact and media profiling for the City of Karratha. Officers will continue to proactively source events that are relevant, high profile and exciting. It is intended that over time the applications being presented under this scheme will gain popularity, generate greater economic impact and produce greater media profiling. Officers have thoroughly evaluated each of the applications received and recommended those that present the most advantageous outcomes for the City and align closely with the key criteria set out in the Policy.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE financial support for organisations detailed below as part of the Major Events Sponsorship Scheme in the 2014/15 budget from account number 314209

Applicant	Project	2014/15 Allocation
Corporate Sports Australia	Karratha City to Surf	\$21,500
Red Dog Festival Pty Ltd	Red Dog Relay and Festival	\$31,500
Wrapped Creations	Northwest Food and Wine Festival	\$16,500
Wrapped Creations	Gossip Festival	\$31,500
Karratha Water Polo Association	National Country Water Polo Championship	\$18,705
Raiders Boxing Club	Karratha Boxing Tournament	\$13,000
Onyx Events	Fluid Festival	\$16,500
West Coast Fever	West Coast Fever Pre Season Pilbara Camp	\$15,625
RECOMMENDED SPONSORSHIP TOTAL		\$164,830

COUNCIL AMENDMENT / RESOLUTION

Res No : 152966
MOVED : Cr Lally
SECONDED : Cr Saylor

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

- ENDORSE** financial support for organisations detailed below as part of the Major Events Sponsorship Scheme in the 2014/15 budget from account number 314209.

Applicant	Project	2014/15 Allocation
Corporate Sports Australia	Karratha City to Surf	\$21,500
Red Dog Festival Pty Ltd	Red Dog Relay and Festival	\$31,500
Wrapped Creations	Northwest Food and Wine Festival	\$16,500
Wrapped Creations	Gossip Festival	\$31,500
Karratha Water Polo Association	National Country Water Polo Championship	\$18,705
Raiders Boxing Club	Karratha Boxing Tournament	\$13,000
Onyx Events	Fluid Festival	\$16,500
West Coast Fever	West Coast Fever Pre Season Pilbara Camp	\$15,625
RECOMMENDED SPONSORSHIP TOTAL		\$164,830

- NOTE** that the financial support for Corporate Sports Australia, Karratha City to Surf project is subject to confirmation that the full project budget is not being met by any other organisation(s).

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil
REASON : Council modified the Officer’s Recommendation to ensure no duplication of sponsorship for the Karratha City to Surf event.

10.2 KARRATHA AGISTMENT CENTRE – DEED OF RELEASE AND COMPENSATION PAYMENT

File No:	LS.7
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Manager Leisure Services
Date of Report:	26 September 2014
Applicant/Proponent:	Karratha Agistment Centre Inc.
Disclosure of Interest:	Nil
Attachment(s)	1. Land Aerial 1 2. Deed of Release (ICR118032)

PURPOSE

To seek Council approval for the proposed signing and sealing of the Deed of Release between Karratha Agistment Centre Inc. (KAC), Water Corporation and City of Karratha.

BACKGROUND

The KAC currently conducts activities from land vested to the City of Karratha (Lot 1078) and a portion of land vested to the Water Corporation (Lot 3921). The site is located adjacent Robins Road. The site is located between the Bulgarra hill ranges and the Karratha Industrial Estate (See Attachment 1 - Land Aerial 1).

The agistment facility contains approximately 20 stables and compounds for the sole purpose of agisting horses. The total site is approximately 90 acres, with the average compound 1.6 acres, however there is a significant amount of unused space due to the layout of current stables. The current facilities (stables, fencing, compounds) throughout the agistment facility are in a poor condition, however safe and usable for their current purpose.

In 2012, the Water Corporation was granted approval to take ownership of the land where KAC operate (Lot 3921). The transfer was enabled to facilitate the upgrade of the existing Karratha K1 Wastewater Treatment Plant (WWTP). Some of KAC's facilities were/are located on this portion of land.

Negotiations have taken place over the previous 18 months between KAC and the Water Corporation in respect to KAC receiving adequate financial compensation from Water Corporation for the relocation of KAC's facilities to an alternate site. Key components of these negotiations have been identifying an alternate suitable area of land and Water Corporation providing financial compensation to the KAC so that appropriate alternate facilities can be developed.

Put simply, the agreed negotiated outcome is:

1. KAC will relocate its operations from Lot 3921 to an alternate site.
2. The Water Corporation will provide the City of Karratha \$625,940 (plus GST) to hold on behalf of the KAC for the development of new facilities on Lot 1078. This amount was determined by the Water Corporation in consultation with the KAC.
3. The KAC will manage and coordinate the development of new facilities at the new site. The City's role is limited to effectively being the lessor of appropriate land to

KAC and being the 'banker/holder of monies' for development the new facilities. Council will assume no project management, construction or financial management risk associated with the relocation.

The Water Corporation has provided a Deed of Release document (Attachment 2) to the City of Karratha. The Deed outlines the agreement between the Water Corporation, KAC and the City of Karratha.

A portion of land (Lot 3920), which is the old rubbish disposal site, has been identified as a possible location for future equestrian and recreation activities. City Officers are in discussions with the Department of Environmental Regulation and Department of Lands surrounding the future use of this site.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 *Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social issues, economic issues, environmental issues and cultural & wellbeing issues.

The KAC provides an important community facility for those members of the community who own and care for horses. There is no other facility within the town site of Karratha with the capabilities of providing a safe environment to maintain and conduct equestrian activities. Should Council agree to manage the compensation sum on behalf of the KAC, this will assist the club in relocating their facilities and provide all parties with a level of certainty over use of the funds.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Leisure Services and Corporate Compliance.

COMMUNITY CONSULTATION

There is no general community consultation expected but further negotiations are to be held with City Officers and KAC regarding the future release of the compensation funds.

In accordance with section 3.58 of the *Local Government Act 1995* local public notice will be given, inviting submissions, in relation to the leasing of land to the KAC.

STATUTORY IMPLICATIONS

Pursuant to section 9.49A(2) of the *Local Government Act 1995*, the Common Seal of a local government is not to be affixed to any document except as authorised by the local government. Section 9.49A(3) of the *Local Government Act 1995*, requires the Common Seal of the local government to be affixed in the presence of the Mayor and the Chief Executive Officer or a senior employee authorised by the Chief Executive Officer.

Funds will be held in Council's trust fund.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no significant financial implications pertaining to the execution, reception and payment of the compensation sum. City Officers will consult with the KAC surrounding the future release of the financial compensation sum of \$625,940 (plus any applicable GST) and how this is to occur. The payment of the compensation amount will be made under the terms of a Memorandum of Understanding (MOU). This MOU will highlight no additional cost will be borne by Council and the KAC will hold all the risk associated with managing the funds and associated projects.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022.

Our Program:	1.b	Infrastructure, facilities, services, activities and programs that meet the needs of the Shire and allows for growth.
Our Services:	1.b.2	Encourage the building of stable and diverse communities.
Our Program:	1.f	Enhanced community pride, safety, services and community facilities that provide a sense of belonging.
Our Services:	1.f.4	Support community development and community pride.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable as Council will not be responsible for any costs associated with works completed by the KAC.

IMPACT ON CAPACITY

There is limited impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT EXECUTE the Deed of Release.

CONCLUSION

The KAC provides an important community facility for those members of the community who own and care for horses. There is no other facility within the town site of Karratha with the capabilities of providing a safe environment to maintain and conduct equestrian activities.

Should Council agree to manage the compensation sum this will assist the club in delivering the required relocation works whilst providing all parties with a level of certainty over use of the funds. Officers suggest a Memorandum of Understanding is developed prior to the execution of any Deed of Release, to ensure the City and the Agistment Centre understand how the payments will be made and to exonerate the City of any responsibilities associated with the Agistment Centre projects.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152967
MOVED : Cr Smeathers
SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Sections 3.18 and 9.49A(2) of the *Local Government Act 1995* RESOLVES to:

- a) **AUTHORISE** the Chief Executive Officer to finalise a Memorandum of Understanding with the Karratha Agistment Centre Inc. (KAC) relating to payment of the financial compensation provided by the Water Corporation for the relocation of KAC club facilities; and
- b) **SUBJECT** to finalisation of the Memorandum of Understanding between the KAC and Council, **AUTHORISE EXECUTION** of the attached Deed of Release between the Water Corporation, KAC and City of Karratha for the relocation of KAC club facilities.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

10.3 COMMUNITY SERVICES POLICY REVIEW – LIBRARIES AND LOCAL HISTORY GENERAL ADMINISTRATION (CS.20) AND LOCAL HISTORY COLLECTION MANAGEMENT (CS.21)

File No:	CM.124
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community and Engagement
Date of Report:	1 September 2014
Disclosure of Interest:	Nil
Attachment(s)	1. Reviewed City of Karratha Libraries and Local History General Administration Policy (CS.20) 2. Reviewed City of Karratha Local History Collection Management Policy (CS.21)

PURPOSE

For Council to consider adopting the reviewed Community Services policies – Libraries and Local History General Administration (CS.20) and Local History Collection Management (CS.21) to improve readability and intent of documents as well as more accurately reflect the relevant *Library Board Act*.

BACKGROUND

Council previously adopted the Library and Local History General Administration policy in August 2012 and the Local History Collection Management Policy in February 2013. These policies are now due for review and while there are a number of changes proposed, the majority are administrative and do not materially affect the current practices that are undertaken. The changes effectively update the policy to more accurately reflect current library and local history practices.

The Libraries and Local History General Administration Policy provides a framework to manage and operate the City of Karratha's libraries and local history office services, whilst the Local History Collection Management Policy provides a framework for acquiring, cataloguing, accessing and conserving the historical collection, providing valuable direction for the future development of the collection.

A summary of changes to Policy CS.20 and CS. 21 are outlined in the table below, with the policy being presented in the revised City of Karratha format:

Libraries and Local History General Administration Policy (CS.20):

Proposed change	Purpose of change
<p>2.0 Membership</p> <p><u>2.1 General Conditions:</u> “Regardless of residential address” changed to “for people who can show proof of Western Australian address”</p> <p><u>2.2 Suspension from Membership:</u> Removal of ‘in the form of a once monthly list with brief details.’</p>	<p>This reflects more accurately the wording of the <i>Library Board of Western Australia Act 1951 – Library Board (Registered Public Libraries) Regulations 1985</i>. Also ensures that overseas and interstate travellers pay a refundable bond as per Fees and Charges Schedule.</p> <p>Permanent suspension will be reported. Format not relevant to Policy and will be included in procedures.</p>
<p>3.0 Conditions of Use of the Library and Local History Service</p> <p><u>3.2 Visiting the Local History Collection:</u> Text changed to - The Local History collection is available to anyone who visits the Karratha Public Library or makes enquiries by telephone, email, written or through the website. The collection is only available during opening hours of the Local History Office.</p> <p><u>3.3 Exclusion or removal:</u> Inclusion of ‘anyone who is suspended or banned from the library for downloading pornography of any type will be reported to the authorities.’</p>	<p>Text changed to be consistent with policy CS.21 (Local History Collection Management Policy)</p> <p>Ensures that these instances are reported appropriately. Makes intent clear to patrons from outset of membership.</p>
<p>4.0 General Terms and Conditions for borrowing Library and Local History Resources</p> <p><u>4.1 Eligibility for borrowing library resources:</u> An account for lost ‘or’ damaged items is outstanding.</p> <p><u>4.2 Eligibility to borrow Local History resources:</u> Text changed to - The Local History collection is a reference collection, not for loan outside of the conditions outlined in the Local History Collection Management Policy. The collection must otherwise be viewed on the premises, under supervision by the Local History or Library Staff. Material may be copied according to Australian copyright laws and subject to the wishes of the donor of the material. All copying will be in accordance with City of Karratha Fees and Charges Schedule.</p>	<p>Typing error on page 5 (‘of’ changed to ‘or’)</p> <p>Text changed to be consistent with policy CS.21 (Local History Collection Management Policy)</p>

<p>7. Stock <u>7.2 Local History Collection:</u> Change of sentence to: 'Before Council records are destroyed or otherwise disposed of, they should be referred to the Coordinator Library Services who will retain any items which are considered to be of local historical value.'</p> <p>Inclusion of the word 'policy' to 'guidelines and procedures'.</p>	<p>Sentence improved – no change in meaning.</p> <p>Preservation of materials will also be reflective of relevant policies.</p>
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Local History Collection Management Policy (CS.21):

Proposed Changes	Purpose of change
<p>1.0 Objective.</p> <p><u>Reduced Objective text to:</u> The purpose of the City of Karratha Local History Office is to collect, preserve and disseminate information relating to the history of the City of Karratha within its past and present boundaries. To build and preserve a historical resource for the present and future communities of the City of Karratha by caring for the collection to the best possible standard and within its capabilities.</p>	<p>Unnecessary and repetitive text removed</p>
<p>2.0 Change in title from <i>Collection to Scope of Collection</i></p> <p>Inclusion of types of materials collected.</p> <p><u>Removal of text:</u> The historical collection comprises material from the geographical region of the Shire of Roebourne. It may extend to other historical areas and sites situated within previous Shire boundaries.</p> <p>Change to subheading 2.1 from <i>Type of Items Collected to Themes Collected</i></p> <p><u>New theme added:</u> Commemorating significant events</p>	<p>Suggested title better reflective of section content.</p> <p>Policy CS.21 currently does not identify the types of material found in the collection. This addition will act as a guide for future collection development.</p> <p>This text is now outlined under Section 1.0 – Objective. Repetitive.</p> <p>Suggested subheading title better reflective of section content.</p> <p>The Local History Office has a number of items that fit this category. Allows collection of items that reflect significant events that occur within City of Karratha.</p>
<p>3.0 Acquisition</p> <p>Word 'materials' to replace the words 'objects' and 'items'. 'Refused items' replaced with 'Refused Donations.'</p>	<p>Local History Collection does not just consist of objects. Change better reflects collection content where 'materials' is then used as consistent descriptor throughout document.</p>

<p>Relevance: replace ‘areas’ with ‘themes’</p> <p>Condition, intactness, integrity, authenticity: Removal of text – “unless it is an archaeological specimen”.</p>	<p>Consistent with text change to Section 2.1.</p> <p>Incomplete items make it difficult to determine the relevance to the area or importance of the item. Many incomplete items also require specialist storage and/or restoration care. As such, text now states that items should be complete.</p>
<p>4.0 Change in title from <i>Conservation and Storage to Access</i> <u>Removal of whole paragraph. Replace with:</u> The Local History collection is available to anyone who visits the Karratha Public Library or makes enquiries by telephone, email, written or through the website. The collection is only available during opening hours of the Local History Office.</p> <p>This collection is a reference collection, not for loan outside of the conditions outlined in Section 6 of this Policy. The collection must otherwise be viewed on the premises, under supervision by the Local History or Library Staff. Material may be copied according to Australian copyright laws and subject to the wishes of the donor of the material. All copying will be in accordance with City of Karratha Fees and Charges Schedule.</p>	<p>The conservation and storage text has been removed as this is now outlined under Section 1.0 – Objective. Repetitive.</p> <p>Policy CS.21 currently does not provide details on access to the collection for the community. The suggested addition provides methods of contacting the Local History Centre, times available, refers to copying and copyright laws and Councils fees and charges.</p>
<p>5.0 Deaccessioning and Disposal Section 5 subdivided into two parts:</p> <p><i>5.1 Deaccession</i> <u>Text added:</u> Items proposed for deaccessioning will be formally approved by the Coordinator of Library Services. A deaccession form will be completed for each new deaccession, compliant with relevant processes.</p> <p><i>5.2 Disposal</i> <u>Text added:</u> Methods of disposal are:</p> <ul style="list-style-type: none"> • Return to the donor • Transfer to another Local History Collection/collecting body • Sale • Destruction <p>The disposal method will be formally approved by the Coordinator of Library Services. A note about the method of disposal to be attached to the relevant deaccession form.</p>	<p>Better clarification between ‘deaccession’ and ‘disposal’.</p> <p>Policy CS.21. does not currently provide any direction on process for deaccessioning material. Amended text makes requirements clear.</p> <p>Policy CS.21. does not currently provide any direction on process for disposal of material, or ways in which disposal occurs. Amended text makes requirements and methods clear.</p>
<p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Remove repetitive text, improve readability, meaning and clarity.</p>

LEVEL OF SIGNIFICANCE

According to the Council Policy CE8 -Significant Decision Making Policy, the adoption of the Libraries and Local History General Administration Policy (CS.20) and Local History Collection Management Policy (CS.21) is considered to be of low significance, in terms of Council's ability to perform its role; cultural & wellbeing issues; financial issues (to support grant applications for the collection's ongoing management and care).

COUNCILLOR/OFFICER CONSULTATION

The relevant Officer's have been consulted on the Policy review recommendations and are supportive of the suggested changes.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with Section 2.7 (2)(b) of the *Local Government Act 1995*, the role of Council is to determine the local government's policies.

This policy also references the *Library Board of Western Australia Act 1951 – Library Board (Registered Public Libraries) Regulations 1985*.

POLICY IMPLICATIONS

Should the recommended changes be adopted, the revised policies will be uploaded to the City of Karratha website.

FINANCIAL IMPLICATIONS

There are no financial implications for the Shire in approving this Policy

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 4.c.2 Focus on continuously improving systems, processes and best practice in service delivery to the community.

Our Services: 4.c.2.3 Develop and/or review Council policies, procedures and processes.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council previously adopted Policy CS20 (Community Services Library and Local History Policy) in August 2012 as per resolution number 152185. Council previously adopted Policy CS21 (Local History Collection Management Policy) in February 2013 as per resolution number 152398.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the City of Karratha Library and Local History General Administration Policy (CS.20) and Local History Collection Management Policy (CS.21) with the following amendments:

- i) _____
- ii) _____
- iii) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officers.

CONCLUSION

Council is presented with updated policies to review and endorse frequently. Under *Local Government Act 1995*, Council must review policies. The Officer recommends the suggested changes are incorporated into Library and Local History General Administration Policy (CS.20) and Local History Collection Management Policy (CS.21) to reflect organisational changes, improve readability and intent of documents as well as more accurately reflect the relevant Library Board Act.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152968
MOVED : Cr Miller
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the suggested amendments to the City of Karratha Library and Local History General Administration Policy (CS.20) and Local History Collection Management Policy (CS.21) as per the following:

Libraries and Local History General Administration Policy (CS.20):

Proposed change	Purpose of change
<p>2.0 Membership 2.1 General Conditions: “Regardless of residential address” changed to “for people who can show proof of Western Australian address”</p>	<p>This reflects more accurately the wording of the <i>Library Board of Western Australia Act 1951 – Library Board (Registered Public Libraries) Regulations 1985</i>. Also ensures that overseas and interstate travellers pay a refundable bond as per Fees and Charges Schedule.</p>
<p>2.2 Suspension from Membership: Removal of ‘in the form of a once monthly list with brief details.’</p>	<p>Permanent suspension will be reported. Format not relevant to Policy and will be included in procedures.</p>

<p>3.0 Conditions of Use of the Library and Local History Service</p> <p><u>3.2 Visiting the Local History Collection:</u> Text changed to - The Local History collection is available to anyone who visits the Karratha Public Library or makes enquiries by telephone, email, written or through the website. The collection is only available during opening hours of the Local History Office.</p> <p><u>3.3 Exclusion or removal:</u> Inclusion of ‘anyone who is suspended or banned from the library for downloading pornography of any type will be reported to the authorities.’</p>	<p>Text changed to be consistent with policy CS.21 (Local History Collection Management Policy)</p> <p>Ensures that these instances are reported appropriately. Makes intent clear to patrons from outset of membership.</p>
<p>4. General Terms and Conditions for borrowing Library and Local History Resources</p> <p><u>4.1 Eligibility for borrowing library resources:</u> An account for lost ‘or’ damaged items is outstanding.</p> <p><u>4.2 Eligibility to borrow Local History resources:</u> Text changed to - The Local History collection is a reference collection, not for loan outside of the conditions outlined in the Local History Collection Management Policy. The collection must otherwise be viewed on the premises, under supervision by the Local History or Library Staff. Material may be copied according to Australian copyright laws and subject to the wishes of the donor of the material. All copying will be in accordance with City of Karratha Fees and Charges Schedule.</p>	<p>Typing error on page 5 (‘of’ changed to ‘or’)</p> <p>Text changed to be consistent with policy CS.21 (Local History Collection Management Policy)</p>
<p>7. Stock</p> <p><u>7.2 Local History Collection:</u> Change of sentence to: ‘Before Council records are destroyed or otherwise disposed of, they should be referred to the Coordinator Library Services who will retain any items which are considered to be of local historical value.’</p> <p>Inclusion of the word ‘policy’ to ‘guidelines and procedures’.</p>	<p>Sentence improved – no change in meaning.</p> <p>Preservation of materials will also be reflective of relevant policies.</p>

Local History Collection Management Policy (CS.21):

Proposed Changes	Purpose of change
<p>1.0 Objective.</p> <p><u>Reduced Objective text to:</u> The purpose of the City of Karratha Local History Office is to collect, preserve and disseminate information relating to the history of the City of Karratha within its past and present boundaries. To build and preserve a historical resource for the present and future communities of the City of Karratha by caring for the collection to the best possible standard and within its capabilities.</p>	<p>Unnecessary and repetitive text removed</p>
<p>2.0 Change in title from <i>Collection</i> to <i>Scope of Collection</i></p> <p>Inclusion of types of materials collected.</p> <p><u>Removal of text:</u> The historical collection comprises material from the geographical region of the Shire of Roebourne. It may extend to other historical areas and sites situated within previous Shire boundaries.</p> <p>Change to subheading 2.1 from <i>Type of Items Collected</i> to <i>Themes Collected</i></p> <p><u>New theme added:</u> Commemorating significant events</p>	<p>Suggested title better reflective of section content.</p> <p>Policy CS.21 currently does not identify the types of material found in the collection. This addition will act as a guide for future collection development.</p> <p>This text is now outlined under Section 1.0 – Objective. Repetitive.</p> <p>Suggested subheading title better reflective of section content.</p> <p>The Local History Office has a number of items that fit this category. Allows collection of items that reflect significant events that occur within City of Karratha.</p>
<p>3.0 Acquisition</p> <p>Word ‘materials’ to replace the words ‘objects’ and ‘items’. ‘Refused items’ replaced with ‘Refused Donations.’</p> <p>Relevance: replace ‘areas’ with ‘themes’</p> <p>Condition, intactness, integrity, authenticity: Removal of text – “unless it is an archaeological specimen”.</p>	<p>Local History Collection does not just consist of objects. Change better reflects collection content where ‘materials’ is then used as consistent descriptor throughout document.</p> <p>Consistent with text change to Section 2.1.</p> <p>Incomplete items make it difficult to determine the relevance to the area or importance of the item. Many incomplete items also require specialist storage and/or restoration care. As such, text now states that items should be complete.</p>

<p>4.0 Change in title from <i>Conservation and Storage to Access</i></p> <p><u>Removal of whole paragraph. Replace with:</u> The Local History collection is available to anyone who visits the Karratha Public Library or makes enquiries by telephone, email, written or through the website. The collection is only available during opening hours of the Local History Office.</p> <p>This collection is a reference collection, not for loan outside of the conditions outlined in Section 6 of this Policy. The collection must otherwise be viewed on the premises, under supervision by the Local History or Library Staff. Material may be copied according to Australian copyright laws and subject to the wishes of the donor of the material. All copying will be in accordance with City of Karratha Fees and Charges Schedule.</p>	<p>The conservation and storage text has been removed as this is now outlined under Section 1.0 – Objective. Repetitive.</p> <p>Policy CS.21. currently does not provide details on access to the collection for the community. The suggested addition provides methods of contacting the Local History Centre, times available, refers to copying and copyright laws and Councils fees and charges.</p>
<p>5.0 Deaccessioning and Disposal Section 5 subdivided into two parts:</p> <p>5.1 Deaccession <u>Text added:</u> Items proposed for deaccessioning will be formally approved by the Coordinator of Library Services. A deaccession form will be completed for each new deaccession, compliant with relevant processes.</p> <p>5.2 Disposal <u>Text added:</u> Methods of disposal are:</p> <ul style="list-style-type: none"> • Return to the donor • Transfer to another Local History Collection/collecting body • Sale • Destruction <p>The disposal method will be formally approved by the Coordinator of Library Services. A note about the method of disposal to be attached to the relevant deaccession form.</p>	<p>Better clarification between ‘deaccession’ and ‘disposal’.</p> <p>Policy CS.21. does not currently provide any direction on process for deaccessioning material. Amended text makes requirements clear.</p> <p>Policy CS.21. does not currently provide any direction on process for disposal of material, or ways in which disposal occurs. Amended text makes requirements and methods clear.</p>
<p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Remove repetitive text, improve readability, meaning and clarity.</p>

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

Cr Hipworth declared a financial interest in Item 10.4 Transfer of Dampier Community Hub Land as Cr Hipworth holds Rio Tinto shares above the value of the allowed threshold.

Cr Kickett declared an impartiality interest Item 10.4 Transfer of Dampier Community Hub Land as Cr Kickett is a member of the Dampier Community Association. Pursuant to Section 5.68 of the *Local Government Act 1995*, this disclosure does not restrict the ability for Cr Kickett to vote on this matter and therefore Cr Kickett is not required to leave Chambers.

Cr Saylor declared a financial interest in Item 10.4 Transfer of Dampier Community Hub Land as Cr Saylor is employed by Rio Tinto.

Cr White-Hartig declared a financial interest Item 10.4 Transfer of Dampier Community Hub Land as Cr White-Hartig's spouse is employed by Rio Tinto.

At 6.55 pm Cr Hipworth, Cr Saylor and Cr White-Hartig left the room.

10.4 TRANSFER OF DAMPIER COMMUNITY HUB LAND

File No:	CM.60
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships
Date of Report:	10 October 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Map of Lot 374 High Street, Dampier

PURPOSE

To seek Council consideration of a proposal to land transfer additional land from Rio Tinto Iron Ore (RTIO) to the City of Karratha as part of the Dampier Community Hub (DCH) project.

BACKGROUND

At its May 2013 meeting, Council resolved to endorse the scope of works and the principles of ownership and management for the DCH. A key principle for the facility ownership was that the land on which the DCH is being built is transferred to the City under Freehold title.

During negotiations for the DCH, two freehold lots were identified to be transferred to the City:

- Lot 373 High Street – the site of the future Hub
- Lot 390 High Street – the site of the existing skate park

A third parcel of land, Lot 374 High Street, has now been identified by RTIO for inclusion for transfer to the City, due to its adjacency to the lots described above. Lot 374 (highlighted in yellow on the attached map) is the current access road and building being utilised by FESA as the Dampier Fire Station.

At this stage, the condition of the building is unknown. A property condition report will be commissioned prior to the transfer of the asset to the City and negotiations will occur with RTIO to rectify any significant building maintenance issues if required.

As per the arrangements with Lots 373 and 390, RTIO have offered to transfer the land to the City at no cost. Stamp duty will be payable for the land transfer at the City’s cost. Officers suggest Council should note the following considerations when resolving the decision of whether to accept or reject the land transfer.

Pro’s	Con’s
The lot will be transferred as part of the larger Hub land transfer.	The condition of the existing facility is unknown.
The site is a strategic land parcel in the centre of Dampier. While there are no plans for any development of the site, combining this site with the adjacent site increases flexibility afforded with regard to future land use and development.	The value of the asset is unknown at this point in time.
There is strategic land planning value in acquiring the lots as one large freehold parcel of land	Future building maintenance costs associated with the FESA occupied facility.
Unlike many other assets owned by Council, land is a tradable commodity.	Increasing Council’s asset base has implications on issues like insurance, depreciation
	At this point in time, the City has not discussed the matter with the Dampier Volunteer Fire Brigade. Having said that, there is no intention to materially change any aspect of current operations of this facility.

Officers suggest the benefits of acquiring the land and building asset are substantial and outweigh the associated risks surrounding the unknown condition of the facility.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered moderate significance in terms of economic issues due to the unknown cost to maintain the existing facility and the value of the asset and land.

COUNCILLOR/OFFICER CONSULTATION

The matter has been discussed internally with the City’s Executive team and within the RTIO/City of Karratha Partnership meetings.

COMMUNITY CONSULTATION

No community consultation has been undertaken at this time.

STATUTORY IMPLICATIONS

Section 3.1 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

As yet the value of the land and building assets are no known. There will undoubtedly be a positive financial position realized by Council through acquiring land within the central area of Dampier. However the costs associated to maintain the facility currently located on the land is unknown.

Owing the building asset potentially increases Council's nett operating costs in the form of maintenance, insurances and depreciation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
Our Services:	1.d.2.2.3	Implement Dampier Community Hub Agreement.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial issues, based on the unknown building condition and potential annual cost to Council to maintain the facility.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously accepted a transfer of land ownership.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to REJECT the land transfer of Lot 374 High Street Dampier and the assets located on the land, by Rio Tinto to the City of Karratha.

CONCLUSION

The addition of Lot 374 High Street, Dampier to the current land transfer package provides Council with a strategically valuable large parcel of land, providing long term flexibility and use options and will be included as part of the land transfer arrangements for the Dampier Community Hub.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152969
MOVED : Cr Smeathers
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to ACCEPT the land transfer of Lot 374 High Street Dampier and the assets located on the land, by Rio Tinto to the City of Karratha under the following conditions that Rio Tinto Iron Ore:

- 1. RECTIFIES any building issues to the satisfaction of the City of Karratha Chief Executive Officer prior to handover; and**
- 2. PROVIDES the land and building to Council at no cost (except stamp duty costs).**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Kickett, Cr Smeathers,
Cr Vandenberg
AGAINST : Nil

At 6.57 pm Cr Hipworth, Cr Saylor and Cr White-Hartig re-entered the room.

11 DEVELOPMENT SERVICES

11.1 REQUEST TO ADOPT FOR FINAL APPROVAL SCHEME AMENDMENT 37 AND ACCOMPANYING STORM SURGE RISK POLICY DP19

File No:	AMD 37 and LPP19
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	26 September 2014
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Scheme Amendment No.37 Scheme Provisions 2. Storm Surge Risk Policy DP19 3. Coastal Hazard Risk Management and Adaption Plan (CHRMAP) Appendix A – Storm Surge Vulnerability Mapping (refer Schedule 1 of DP19) 4. Schedule of Submissions

PURPOSE

Council to consider adoption of the following:

- a) The final approval Scheme Amendment 37 to Town Planning Scheme No. 8 (TPS8) pursuant to Part 5 of the *Planning and Development Act 2005* addressing storm surge; and
- b) The final approval Storm Surge Risk Local Planning Policy DP19.

BACKGROUND

Storm Surge Risk Special Control Area Provisions

TPS8 Maps currently identify the “Storm Surge Risk Special Control Area” as everything from the coastline to the North West Coastal Highway. Within this area, Council must comply with requirements set out in Clause 7.5 of TPS8 when considering applications for planning approval. Clause 7.5 of TPS8 reads as follows:

- 7.5.1 *When considering applications for planning approval, Council staff shall have regard to information about the land prone to 1 in 100 year storm surge events and may permit, with or without conditions, or refuse proposals at its discretion.*
- 7.5.2 *When considering applications for planning approval, Council shall consult the relevant agencies regarding the most up-to-date information available about potential storm surge events and sea level rise which may affect the proposals subject to application.*
- 7.5.3 *Development within the Residential, Commerce or Health, Welfare and Community categories in the zoning table is not permitted within an area known to be subject to 1 in 100 year storm surge events. Council may approve other development categories subject to considering:*

- (a) *the sensitivity of the proposal to risk;*
- (b) *protection measures to be constructed;*
- (c) *social and cultural values.*

Currently sub-clause 7.5.3 does not effectively grant Council discretion to approve development identified within the 'Residential', 'Commerce or Health', 'Welfare' and 'Community' categories on land 'known to be subject to' a 1 in 100 year storm surge event. In addition, the revised version of State Planning Policy 2.6 requires local governments to have regard for a 500 year storm surge event and also to apply a hierarchical approach to risk assessment and adaptation planning as part of decision making.

As a result, TPS8 needs to be amended in order to bring it into alignment with SPP 2.6, and to give Council discretion to permit (where appropriate) Residential, Commerce, Health, Welfare and Community developments in areas known to be subject to 1 in 100 year storm surge events.

Amendment No. 27 to TPS8

The City previously prepared and progressed Amendment No. 27 to TPS8.

Council at its 17 June 2013 Ordinary Council meeting resolved to adopt Amendment No. 27 for final approval subject to modifications. This amendment replaced reference to 100 year ARI events with reference to 500 year ARI events, referred to DP19 and placed responsibility on applicants to demonstrate acceptable storm surge risk management, including expert certification and independent expert validation.

Adoption of Amendment No. 27 gave the amendment "seriously entertained" status. This provided for Council to grant approval to residential development in areas that were known to be subject to a 100 year ARI storm surge event, which had been placed on hold for some time since storm surge modelling under the Karratha Coastal Vulnerability Study had become available. There are, however, some potential implications of Amendment No. 27 as previously adopted for affected landowners/applicants. For example, adopted replacement clause 7.5.3 potentially places considerable responsibility on the landowner/applicant to submit additional information with their application for planning approval (the details of which are unclear) for the purposes of demonstrating to Council that under the risk to life, property, services and values are avoided, remedied or mitigated. Proposed clause 7.5.4 under Amendment No. 27 also potentially requires the landowner/applicant to engage suitably indemnified experts plus separate independent experts to prove the acceptability of the development. Such undefined requirements could cause confusion and have substantial cost and time implications for a landowner/applicant and the City. Additionally, the current Storm Surge Risk Special Control Area (the coast to the Highway) does not reflect the area modelled as being affected.

Subsequent internal review and consultation with key stakeholders, such as the Department of Planning, has given rise to an alternative approach to address storm surge within TPS8. This alternative approach involves setting out in a local planning policy the storm surge affected areas within the City and storm surge considerations in relation to development in that area. This is a more flexible approach with regard to maintenance of storm surge mapping and refinement of provisions. This is important because there are some towns (ie. Wickham) and sections of the District coastline for which storm surge mapping is not currently available. Additionally, there may be a need to refine provisions to reflect improved practices. Updates can be far more easily introduced via local planning policy than Scheme amendment. The alternative approach is also more guiding for an affected landowner.

Council at its 19 May 2014 Ordinary Council meeting, in addition to initiating Scheme Amendment 37, resolved (Res No: 152844) the following:

- 1.e) *Subject to Amendment No. 37 proceeding to final adoption by Council, ABANDON Amendment No. 27 and ADVISE the Western Australian Planning Commission accordingly.*

Scheme Amendment No. 27 is abandoned in favour of Scheme Amendment 37 because Amendment No. 37 and the new DP19 offers a more flexible and pragmatic approach.

Summary of Scheme Amendment No. 37

Scheme Amendment No. 37 seeks to delete clause 7.5.1, 7.5.2 and 7.5.3 relating to the storm surge risk special control area and delete reference to the Storm Surge Risk Special Control Area from the Scheme Maps. Amendment No.37 instead seeks to introduce a new general development clause that refers to a local planning policy which identifies land within the District that is vulnerable to storm surge inundation (500 year storm surge event as specified by SPP 2.6). All land that is identified within this local planning policy as being vulnerable to storm surge inundation shall be subject to the requirements of the local planning policy. Attachment 1 is Scheme Amendment 37 Scheme Provisions.

Therefore, the proposed amendment to TPS8 will essentially rely on the local planning policy to identify land that is vulnerable to storm surge and to establish a process for preparing and assessing development applications on land vulnerable to storm surge. The amendment will also provide greater “call in” powers, whereby development that would not ordinarily require planning approval (ie. single house, development in a reserve) would require planning approval in the storm surge affected area. This has benefits in terms of formalising the process for considering risk management and assigning responsibility for risk management decisions. Attachment 2 is Storm Surge Risk Policy DP19.

Summary of Storm Surge Risk Local Planning Policy

Key components and requirements of the policy are summarised below:

1. Schedule 1 of the policy will contain the most current storm surge mapping, which can be updated by the City from time to time as more current and accurate information is prepared. All land that is identified as being vulnerable to the 500 year ARI storm surge event will be subject to the requirements of the policy.
2. The policy incorporates ‘as of right’ design mitigation measures that may be incorporated into development plans to sufficiently address the level of risk associated with storm surge inundation and therefore meet the minimum requirements of the policy. The ‘as of right’ design response includes raising the finished floor level of habitable rooms above the modelled 500 year ARI storm surge event level or locating the development on a portion of the site that is not vulnerable to the modelled 500 year ARI storm surge inundation.
3. Alternatively, the policy provides a framework for applicants to take a performance-based approach to risk mitigation. Where the proponent chooses to take an alternative approach to the ‘as of right’ design response, they take responsibility for consequences in the knowledge that finished floor levels are below the 500 year ARI storm surge level. In this regard, the policy contains a matrix and checklist for completion by applicants to assist in identifying, categorising and accepting the level of storm surge risk associated with the proposal. This risk assessment framework is a consolidated matrix based on the City’s broader risk assessment framework. Refer DP19 Schedule 2 Applicant risk Assessment Matrix and Schedule 3 Applicant Risk Assessment Checklist.

4. The policy outlines a clear process for assessment of applications over land vulnerable to storm surge.

Schedule 1 contains mapping of the 500 year storm surge event for four (4) of the five (5) major settlements within the City:

- Dampier;
- Karratha;
- Point Samson; and
- Roebourne.

The mapping is currently at varying levels of detail for different settlements, with Karratha being mapped at the highest level of detail due to the modelling undertaken for the Karratha Coastal Vulnerability Study. The mapping of the 500 year event for settlements represents a better and more refined approach when compared to the current Storm Surge Risk Special Control Area which captures everything out to the North West Coastal Highway.

Storm surge mapping for Wickham is not currently available. This does not prevent application of the policy, it will just require consideration on a lot-by-lot basis in Wickham until such mapping becomes available. It is recommended storm surge mapping be prepared for the Wickham town site. A request for funding to prepare such mapping will be presented as part of the 2014-15 mid-year budget review for consideration.

The policy has been prepared in the context of a Coastal Hazard Risk Management Adaptation Plan (CHRMAP), which contains an overarching risk assessment of storm surge hazard within the City. The CHRMAP generally finds that risk associated with the modelled 500 year ARI storm surge event can be managed and mitigated through on-site development measures. Attachment 3 is the CHRMAP.

Summary of Coastal Hazard Risk Management Adaptation Plan

SPP 2.6 states that adequate coastal hazard risk management and adaptation planning should be undertaken by the responsible authority (in this case, the local government) where existing or proposed development is in an area at risk of being affected by coastal hazards. SPP 2.6 requires a CHRMAP to include a hierarchical process of risk assessment on a sequential and preferential basis in accordance with the following:

1. **Avoid** the presence of new development within an area identified to be affected by coastal hazards.
2. **Planned or Managed Retreat** including the relocation or removal of assets within an area identified as likely to be subject to intolerable risk of damage from coastal hazards over the planning timeframe.
3. **Accommodation measures** such as design and/or management strategies that render the risks from the identified coastal hazard may be employed where sufficient justification can be provided.
4. **Protection** involving coastal protection works may be proposed for areas where there is a need to preserve a foreshore reserve, public access and public safety, property and infrastructure that is not expendable.

The CHRMAP was prepared in association with the revised storm surge policy for the City and utilises the City's risk assessment framework to determine areas at risk of storm surge and physical coastal processes.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the possible consequences for landowners, residents/tenants, and the City.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in preparing the City's Coastal Hazard Risk Management and Adaptation Plan and reviewing the revised Storm Surge Risk Policy DP19. Councillors will be briefed on Scheme Amendment No. 37, revised Storm Surge Risk Policy DP19 and the Coastal Hazard Risk Management and Adaptation Plan at the 13 October Councillor Briefing Session.

COMMUNITY CONSULTATION

Scheme Amendment 37 and associated Storm Surge Risk Policy DP19 were advertised concurrently in accordance with requirements of both the *Town Planning Regulations 1967* and Clause 5.1.4 (a) of Town Planning Scheme No 8. The consultation consisted of:

- Publication of a notice in the Pilbara News on 2nd and 9th July 2014;
- Publication of a notice on the City's website from 2nd July to 29th August 2014;
- Notifying a total of 829 landowners in writing on 29th July 2014 and inviting comment; and
- Notifying the following agencies in writing on 3 July 2014 and providing a link to the Amendment Document and Local Planning Policy DP19 on the City's website and inviting comment:
 - Department of Water;
 - Department of Health;
 - Department of State Development;
 - Horizon Power;
 - Water Corporation;
 - Pilbara Development Commission;
 - Department of Lands;
 - Western Australian Planning Commission;
 - Department of Transport;
 - LGIS WA; and
 - Department of Fire and Emergency Services.

In addition, Schedule 1 (the Storm Surge Mapping) has been referred to the SES and was presented to the Local Emergency Management Committee on 23rd May 2014.

The public submission period was extended beyond the statutory requirement of 42 days for Scheme Amendments to ensure the community was given ample opportunity to seek additional information and to lodge submissions in regard to Amendment 37 and Storm Surge Risk Policy DP19.

A total of seven submissions were received, four from external agencies and three from the general public. The Pilbara Development Commission, Water Corporation, Department of State Development and Department of Health had no objections to Amendment 37 and Storm Surge Risk Policy DP19. Three landowners objected to the Storm Surge Risk Policy DP19 with the main concerns being questions as to why a 1 in 500 ARI event needs to be the basis for the storm surge policy, the clarity of the storm surge mapping, confusion over how to interpret the storm surge mapping and the validity of the modelling utilised for the storm surge mapping. The submissions have been summarised in a Schedule of Submissions (Refer Attachment 4).

A common theme in submissions from landowners was the level of frustration with the storm surge mapping; specifically the interpretation of flood inundation levels. This is partly due to a lack of street names and natural ground levels being provided on the mapping. In addition, landowners have detailed knowledge of AHD levels for their lots, finished floor levels of their dwellings and the impacts local topography may have on flood levels. Similar concerns were raised by landowners who enquired with Planning Services during the advertising period. To address this the storm surge mapping can be made clearer and more accurate at a property-by-property level by utilising enhanced GIS capability. The City has received a fee proposal to develop a GIS tool that can accurately measure the difference between natural ground levels and the modelled storm surge inundation level on a property-by-property basis. This tool would be transferrable to the City's website, so should be able to be made available for landowners to use. A request for funding to prepare such GIS mapping interactive capability will be presented as part of the 2014-15 mid-year budget review for consideration.

STATUTORY IMPLICATIONS

Scheme Amendment No. 37 will grant Council greater discretion to determine applications for planning approval than currently permitted by Clause 7.5 of TPS8. The Amendment will bring TPS8 into alignment with SPP 2.6. The Amendment relies on implementation of the City's storm surge local planning policy, DP19, to define land that is vulnerable to a 500 year ARI storm surge event and to set out a clear process on how to assess risk associated with future applications for planning approval in affected areas.

POLICY IMPLICATIONS

Storm Surge Risk Policy DP19 will guide decision making with respect to development on land that is identified as being vulnerable to a 500 year storm surge event.

FINANCIAL IMPLICATIONS

Consultancy costs associated with finalising Scheme Amendment No.37 and Storm Surge Risk Policy DP19 have been contained within the 2013/14 budget allocation for planning support services. Consultancy costs associated with storm surge mapping for Wickham and the storm surge mapping platform are required to be allocated in the mid year budget review. It is likely that the storm surge mapping for Wickham will cost in the order of \$40,000. The fee proposal for the storm surge GIS tool is in the order of \$75,000.

STRATEGIC IMPLICATIONS

This item is relevant to the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2013-2014 provides for this activity:

Our Program:	1.b.3.3	Liaise with relevant agencies to apply best knowledge of climate change and storm event risks in land use planning for urban areas.
Our Services:	1.b.3.3.1	Utilise information in the Karratha Coastal Vulnerability Study in planning and development of current and future urban areas.

RISK MANAGEMENT CONSIDERATIONS

An extreme storm surge event is unlikely but would have serious consequences. The storm surge mapping that accompanies revised DP19 quantifies both the likelihood and the consequences in terms of inundation. The policy uses these parameters to prescribe acceptable development standards for new development within storm surge affected areas and provides the opportunity for landowners/applicants to put forward alternative arrangements at their own risk. This should provide clear guidance on how storm surge is being addressed in the City of Karratha.

With regard to legal liability risks, McLeod's (the City's legal advisers) advised in correspondence dated 27 November 2012 that it considered currently adopted Am27 and the previously adopted version of DP19 constituted:

"... attempting a responsible and careful response to an environmental risk that is very significant in the City's district. The SAT, and if necessary the Supreme Court if any challenge should be mounted in that forum, will have regard to the objectives which... are clearly explained in [the new] clause 7.5 and the Policy, and will apply them in the public interest."

Since Council's June 2013 decision, the City has worked through a Coastal Hazard Risk Management and Adaptation Planning process in accordance with SPP 2.6 requirements. This included a two (2) day workshop facilitated by LGIS, meetings with senior Department of Planning officers and the engagement of experts in coastal engineering and planning policy development.

IMPACT ON CAPACITY

The legal and policy framework has in the past constrained Council and officers from performing statutory responsibilities, holding up assessment of many planning applications within the Storm Surge Risk Special Control Area. The procedures and information requirements set out in the revised Local Planning Policy on storm surge risk which accompanies the proposed amendment to TPS8 will facilitate consistent planning assessments and also provide greater clarity and guidance to applicants to assist with the processing of applications.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to defer further consideration of Amendment No. 37 and the Storm Surge Risk Policy DP19 pending additional technical investigation.

CONCLUSION

The versions of Scheme provisions and local planning policies adopted by Council in June 2013 to address storm surge have been revised following Coastal Hazard Risk Management and Adaptation Planning, further consultation with the Department of Planning and further technical review from a coastal engineering and planning policy perspective.

The revised versions increase the clarity in information presented in terms of site specific implications of storm surge, acceptable development standards that apply to development within storm surge affected areas and guidance for landowners/applicants seeking to pursue alternative arrangements. Storm surge mapping is not currently available for Wickham. It is recommended a budget allocation towards storm surge modelling and mapping for Wickham be considered as part of the mid-year budget review.

The public submission period for the amendment and policy ended on 29th August 2014, with no objections received from external agencies. Objections from landowners related to Storm Surge Risk Policy DP19 with the main concerns being questions as to why a 1 in 500 ARI event needs to be the basis for the storm surge policy, the clarity of the storm surge mapping,

confusion over how to interpret the storm surge mapping and the validity of the modelling utilised for the storm surge mapping. Similar concerns were also raised by landowners who enquired with Planning Services during the advertising period. To address these concerns, a GIS tool could be developed that allows landowners, via the City's website, to accurately measure the difference between natural ground levels and the modelled storm surge inundation level on a property-by-property basis. The merits of developing such a GIS tool can be considered as part of the mid-year budget review. While this enhanced mapping capability would be useful, it is not considered necessary to modify Amendment No. 37 or Storm Surge Risk Policy DP19 as a result of concerns raised in submissions.

It is recommended that Council adopt for final approval Scheme Amendment No. 37 and Storm Surge Risk Policy DP19 and resolve not to proceed with Amendment No. 27.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority in pursuance of Section 75 *Planning and Development Act 2005* and pursuant to Clause 5.1.4 of Town Planning Scheme No.8 RESOLVES to:

1. **ADOPT** for final approval an amendment to Town Planning Scheme No. 8 as follows:
 - a) **DELETE** clause 7.5.1, 7.5.2 and 7.5.3 and delete all reference to the storm surge risk special control area throughout the scheme text;
 - b) **DELETE** reference to the label '***STORM SURGE RISK SPECIAL CONTROL AREA (Incorporates all areas between the North West Coastal Highway and the coast)***' on all of the scheme maps;
 - c) **AMEND** the first part of clause 4.1.3 to read as follows:

'4.1.3 Unless otherwise referred to in clause 4.1.4 or 4.1.5, the planning approval of Council is not required for the following development of land:...'
 - d) **INSERT** a new clause 4.1.5 as follows:

'4.1.5 Where land is identified as being vulnerable to storm surge inundation pursuant to Clause 6.17, the following uses identified within Clause 4.1.3 will cease to be exempt from the requirement to obtain planning approval:

 - (a) ***The development of land in a reserve, where such land is held by the Council or a public authority, and where the proposed development is for the purpose for which the land:***
 - (i) ***is reserved under the Scheme; or***
 - (ii) ***may be lawfully developed by the Council or public authority.***
 - (b) ***The erection on a lot of a single house, including any associated outbuilding(s) and/or ancillary dwellings;***
 - (c) ***A family day care centre.'***

- e) **INSERT** a new clause 6.17 as follows:

‘6.17 STORM SURGE RISK

6.17.1 *The local government is to maintain a local planning policy on storm surge risk which will contain mapping that identifies land within the District that is vulnerable to storm surge inundation.*

6.17.2 *All land that is identified within this local planning policy as being vulnerable to storm surge inundation shall be subject to the requirements of the local planning policy.*’

- f) **AUTHORISE** the Mayor and Chief Executive Officer to **EXECUTE** three (3) copies of the Amendment Documents for Amendment No.37 to Town Planning Scheme No.8 in accordance with Regulation 22 of the *Town Planning Regulations 1967* (as amended), including the fixing of the Council’s Seal in the event that the Minister for Planning approves the Amendment without modification.
- g) **PROVIDE** three copies of duly modified and executed amendment documents to the Western Australian Planning Commission seeking the Minister’s final approval to the amendment.
2. **ADOPT** for final approval Storm Surge Risk Policy DP19.
3. **PLACE** a notification of the final adoption in the Pilbara News for one week.
4. **CONSIDER** funding of the following projects at the 2014-15 mid-year budget review:
- a) Storm surge mapping for the Wickham town site, and
- b) A City of Karratha website hosted storm surge GIS tool, accessible to the community and landowners, that can accurately measure the difference between natural ground levels and the modelled storm surge inundation level on a property-by-property basis.

COUNCIL AMENDMENT / COUNCIL RESOLUTION

Res No : 152970
MOVED : Cr Vandenberg
SECONDED : Cr Miller

That Council by **SIMPLE** Majority in pursuance of Section 75 *Planning and Development Act 2005* and pursuant to Clause 5.1.4 of Town Planning Scheme No.8 **RESOLVES** to:

1. **ADOPT** for final approval an amendment to Town Planning Scheme No. 8 as follows:
- a) **DELETE** clause 7.5.1, 7.5.2 and 7.5.3 and delete all reference to the storm surge risk special control area throughout the scheme text;

- b) **DELETE** reference to the *label 'STORM SURGE RISK SPECIAL CONTROL AREA (Incorporates all areas between the North West Coastal Highway and the coast)'* on all of the scheme maps;
- c) **AMEND** the first part of clause 4.1.3 to read as follows:
- '4.1.3 Unless otherwise referred to in clause 4.1.4 or 4.1.5, the planning approval of Council is not required for the following development of land:...'*
- d) **INSERT** a new clause 4.1.5 as follows:
- '4.1.5 Where land is identified as being vulnerable to storm surge inundation pursuant to Clause 6.17, the following uses identified within Clause 4.1.3 will cease to be exempt from the requirement to obtain planning approval:*
- (a) The development of land in a reserve, where such land is held by the Council or a public authority, and where the proposed development is for the purpose for which the land:*
 - (i) is reserved under the Scheme; or*
 - (ii) may be lawfully developed by the Council or public authority.*
 - (b) The erection on a lot of a single house, including any associated outbuilding(s) and/or ancillary dwellings;*
 - (c) A family day care centre.'*
- e) **INSERT** a new clause 6.17 as follows:
- '6.17 STORM SURGE RISK**
- 6.17.1** *The local government is to maintain a local planning policy on storm surge risk which will contain mapping that identifies land within the District that is vulnerable to storm surge inundation.*
- 6.17.2** *All land that is identified within this local planning policy as being vulnerable to storm surge inundation shall be subject to the requirements of the local planning policy.'*
- f) **AUTHORISE** the Mayor and Chief Executive Officer to **EXECUTE** three (3) copies of the Amendment Documents for Amendment No.37 to Town Planning Scheme No.8 in accordance with Regulation 22 of the *Town Planning Regulations 1967* (as amended), including the fixing of the Council's Seal in the event that the Minister for Planning approves the Amendment without modification.
- g) **PROVIDE** three copies of duly modified and executed amendment documents to the Western Australian Planning Commission seeking the Minister's final approval to the amendment.
2. **ADOPT** for final approval Storm Surge Risk Policy DP19.
3. **PLACE** a notification of the final adoption in the Pilbara News for one week.

4. **CONSIDER funding of the following projects at the 2014-15 mid-year budget review:**
- a) **Storm surge mapping for the Wickham town site, and**
 - b) **A City of Karratha website hosted storm surge GIS tool, accessible to the community and landowners, that can accurately measure the difference between natural ground levels and the modelled storm surge inundation level on a property-by-property basis.**
5. **DEVELOP a comprehensive information pack including Frequency Asked Questions to assist the community to better understand the implications arising from the Storm Surge Risk Policy DP19.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

REASON : Council modified the Officer’s Recommendation to provide awareness and understanding of the Storm Surge Risk Policy DP19 to the Community, and to aid applicants with development proposals where storm surge information is required.

11.2 RENAME A SECTION OF CARSE STREET WICKHAM

File No:	LM14057
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	3 October 2013
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	Location Plan

PURPOSE

To seek a road name change for a section of Carse Street Wickham.

BACKGROUND

The main alignment of Carse Street is north/south. With the progression of the Wickham south subdivision Carse Street has been planned to extend to the south to connect into Wickham south. Council resolved on 15 April 2013 (Resolution No.152458) to support extension of this alignment into Wickham South. On the existing length of Carse Street an anomaly in road naming shows an east/west road intersecting with Carse Street that is also currently named Carse Street (refer to attachment 1). This does not accord with street naming conventions.

Landgate has advised that before any approval can be issued for the southern extension of the Carse Street road name for the new section into Wickham South, the east/west section needs to be renamed and consultation with the adjoining property owners on the new road name should be demonstrated.

It is proposed that the name Carse Street be removed from this east/west road and be replaced with Kurrajong Street. Landgate have requested that the east/west section of Carse Street be named Kurrajong Street. Kurrajong is a road name for Wickham previously approved by Council that can be used (Geographic Names Committee report dated 23 October 2012).

It is recommended that the east/west section of Carse Street between Spinifex Road and the north/south alignment of Carse Street be renamed to Kurrajong Street (see Attachment 1). The change will ensure streets are logically named and identifiable to the public, service agencies and emergency services.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social issues, economic and cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Nil.

COMMUNITY CONSULTATION

At the time of writing Planning Services was preparing notifications to the three property owners that would be affected by this road name change. These property owners are Department of Lands, Rio Tinto and the Catholic Church. It is recommended that should Council support the road name change that it is resolved that any support for the change be subject to no objections from these property owners.

STATUTORY IMPLICATIONS

The following statutes and regulations are relevant:

- *Land Administration Act 1997*
- *AS/NZS 4819:2011 Rural and Urban Addressing*

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There will be no financial implications apart from the new road name signage manufacture and installation.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures.
Our Services:	3.a.1.3.1	Respond to requests for Shire Advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Service Interruption.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The closest precedent is the recent name changing of Karratha Road to De Witt Road.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REFUSE the Road Name change for the east/west section of Carse Street between Spinifex Road and the north/south alignment of Carse Street to become Kurrajong Road.
2. REQUEST approval from the Geographic Names Committee for an alternative road name.

CONCLUSION

Renaming the east/west section of Carse Street with an approved the approved road name, Kurrajong Street will finalise the extension of the Carse Street road name along its north/south extension into Wickham South. It is recommended that the east/west section be renamed Kurrajong Road subject to adjoining landowners be notified and no objections being received from them.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152971
MOVED : Cr Miller
SECONDED : Cr Hipworth

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the road name change for the east/west section of Carse Street between Spinifex Road and the north/south portion of Carse Street to become Kurrajong Street subject to no significant objections being received by any property owners along this section of Carse Street.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11.3 TERMS OF REFERENCE FOR CITY OF KARRATHA TOURISM ADVISORY GROUP

File No:	ED.8
Responsible Executive Officer:	Director Development
Reporting Author:	Economic Development Advisor
Date of Report:	20 October 2014
Applicant/Proponent:	CEO
Disclosure of Interest:	Nil
Attachment(s)	Draft City of Karratha Tourism Advisory Group Terms of Reference

PURPOSE

For Council to consider and approve the Terms of Reference for the City of Karratha Tourism Advisory Group.

BACKGROUND

The potential for tourism based enterprise development is widely acknowledged. Changes to the local economy including improved availability/affordability of accommodation and changes to the job market making it easier to attract workers into tourism and hospitality combined with calls for greater economic diversity make it an ideal time to capitalise on the regions' iconic tourism assets. The City can work closely with relevant stakeholders in government and the Tourism industry to enhance tourism product and provide effective visitor information services.

To this end, the City's Operational Economic Development Strategy 2014-2016 has flagged the development of the city's Tourism Advisory Group and the development of comprehensive tourism strategy addressing attractions, activities, access, amenity, advocacy and accommodation with strong linkages to other Pilbara wide Tourism Plans and initiatives emanating from key tourism stakeholders and agencies. A key example is the Pilbara Tourism Product Development Plan commissioned via the Pilbara Development Commission in partnership with the Pilbara Regional Council and Tourism WA which identifies the tourism product development priorities of Regional Tourism Trails, Regional/Destination Marketing and Diversity of Accommodation. The Pilbara Regional Council is progressing projects related to the plan including a review of Warlu Way signage, installation of dump points, public Wi-Fi and digital/mobile engagement. It is anticipated that enhanced marketing of the Pilbara will occur in conjunction with Australia's North West and the Pilbara Development Commission will progress initiatives aimed at diversifying the range of accommodation options available in the Pilbara.

In view of the many varied agencies and organisations involved in delivering tourism initiatives within the Pilbara, it is considered highly strategic for the City of Karratha to establish a Tourism Advisory Group to advise and provide recommendations to Council for consideration on a strategic vision and direction for the development and promotion of Tourism within our municipality. This includes providing consideration and advice on strategic projects and services that the City of Karratha should prioritise for Tourism.

At the Ordinary Council Meeting held 29 April, 2014, Council resolved to:

1. ESTABLISH a Council Tourism Advisory Group comprising of Councillors, key Council staff and external tourism stakeholders with the Advisory group's Terms of Reference to be included in the May OCM Agenda for Council consideration.
2. Under the stewardship of the Council Tourism Advisory Group and based on the outcomes of the Pilbara Tourism Product Development Plan develop a Shire of Roebourne Tourism Strategy and implementation plan.

To this end, the Draft City of Karratha Tourism Advisory Group Terms of Reference are presented for consideration with the following recommended group members:

- City of Karratha Mayor
- Councillor Representative (Roebourne Visitor Centre)
- Councillor Representative (Karratha Visitor Centre)
- City of Karratha Director Development Services
- City of Karratha Director Community Services
- City of Karratha Economic Development Advisor

Other interested parties upon invitation:

- Roebourne Visitor Centre (RVC) Manager
- Roebourne Visitor Centre (RVC) Chair
- Karratha Visitor Centre (KVC) Manager
- Karratha Visitor Centre (KVC) Chair
- Karratha and Districts Chamber of Commerce and Industry – CEO
- Business Centre Pilbara – CEO
- Australia's North West Tourism - Representative
- Department of Parks and Wildlife - Representative
- Pilbara Development Commission - Representative
- Indigenous Tourism Representative

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the economic potential of enhanced tourism products and services.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Executive and the Economic Development Advisor.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Whilst there are no particular financial implications for the establishment of the Tourism Advisory Group, the development and progression of the City of Karratha Tourism Strategy has been budgeted within the 14/15FY:

Acc No	Job No	Account/Job Description	Current Budget	(Inc)/Dec	Proposed Amended Budget	Reason
302204	n/a	Tourism Development	14/15	\$50,000	n/a	n/a
		Total	14/15	\$50,000	n/a	

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 2.a.3.1 Support Tourism and Visitor Centre Development
 Our Services: 2.a.3.1.2 Support and facilitate the development of tourism within the municipality.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to NOT ACCEPT the Terms of Reference for the City of Karratha Tourism Advisory Group.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to ACCEPT the Terms of Reference for the City of Karratha Tourism Advisory Group with a revised membership list including:

CONCLUSION

In view of the many varied agencies and organisations involved in delivering tourism initiatives within the Pilbara, it is considered highly strategic for the City of Karratha to establish a Tourism Advisory Group to advise and provide recommendations to Council for consideration on a strategic vision and direction for the development and promotion of Tourism within our municipality. This includes providing consideration and advice on strategic projects and services that the City of Karratha should prioritise for Tourism.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to ACCEPT the Terms of Reference for the City of Karratha Tourism Advisory Group.

COUNCIL AMENDMENT / COUNCIL RESOLUTION

Res No : 152972
MOVED : Cr Kickett
SECONDED : Cr White-Hartig

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to ACCEPT the Terms of Reference for the City of Karratha Tourism Advisory Group with amendment to include representation from the Pilbara Regional Council, Regional Development Australia Pilbara and other parties as identified by the Advisory Group.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil
REASON : Council modified the Officer's recommendation to broaden the membership of the City of Karratha Tourism Advisory Group to ensure all key stakeholders are involved.

11.4 REVIEW OF DELEGATIONS ON CROWN LAND MATTERS

File No: CM.112
Responsible Executive Officer: Director Development Services
Reporting Author: Crown Land Consultant
Date of Report: 26 September 2014
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Recommended modifications to the Delegations and Authorisations Register

PURPOSE

To review and revise delegations and authorisations for Council decisions on Crown land matters under the *Land Administration Act 1997* to reduce the number of land matters that need to be determined by Council.

BACKGROUND

The Council’s current Delegations and Authorisations Register was adopted on 16 June 2014. Delegation 37 includes:

Function	Delegated to	Sub-delegated to
Authority to make written and verbal submissions, including objections and recommendation of conditions, on proposed leases or licences of Crown land referred to the Council by the Department Regional Development and Lands	Chief Executive Officer	Director Development Services Manager Planning Services Principal Statutory Planner Senior Strategic Planner Lands Officer

With the large majority of land in the City of Karratha local government area being Crown land, including road and drainage reserves in each town, there are many Crown land matters that need to be determined. There are, however, only a few sections in the *Land Administration Act 1997* that require a formal Council resolution. These are listed in Schedule 1 below:

Schedule 1 – Matters requiring Council Resolution

Matter	Relevant legislation	Function
Road Dedication	<i>Land Administration Act 1997</i> Section 56(2)	Council to request Minister for Lands to dedicate land as a road and provide survey, sketch or document describing road dimensions
Leasing Roads	<i>Land Administration Act 1997</i> Section 57	The Minister for Lands may, with the consent of the local government, lease land comprising a road for a purpose consistent with its use by the public
Closing Roads	<i>Land Administration Act 1997</i> Section 58(1)	Council to request Minister for Lands to close a road after a period of 35 days has elapsed from the publication in a local paper of a notice of motion of that resolution

Mall Reserves	<i>Land Administration Act 1997</i> Section 59(1)	Council may request the Minister for Lands to reserve land as a Mall Reserve for the passage of pedestrians, vehicles of adjoining land owners and occupiers and other vehicles permitted under local laws after advertising the proposal for a period of 35 days.
By-Laws for Management of Mall Reserves	<i>Land Administration Act 1997</i> Section 61(3)	Local Government may make local laws under the <i>Local Government Act 1995</i> for the management of traffic and leasing or licencing of that land to adjoining owners or occupiers.
Cancelling Mall Reserves	<i>Land Administration Act 1997</i> Section 62(1)	Council may request the Minister for Lands cancel a Mall Reserve after advertising the proposal for a period of 35 days
Amending or Cancelling Subdivision Reserves	<i>Planning & Development Act 2005</i> Section 152(1)	Council may request the Minister for Lands to amend or cancel a Reserve created as a condition of subdivision under the P& D Act after advertising the proposal for a period of 35 days.

It is possible for Council to authorise officers to make decisions in respect of all other functions and for those Officers, on behalf of the Council, to then request DoL to undertake those functions. These matters and functions are listed in Schedule 2 below:

Schedule 2 – Matters not requiring Council Resolution

Matter	Relevant legislation	Function
Dedication of Roads by Subdivision of Crown Land	<i>Land Administration Act 1997</i> Section 28	CEO or Authorised Officer may request DoL Officers to dedicate roads through survey plans for Crown land subdivision
Creation of Reserves	<i>Land Administration Act 1997</i> Section 41	CEO or Authorised Officer may request DoL Officers to reserve Crown land for one or more purposes in the public interest
Management of Reserves	<i>Land Administration Act 1997</i> Section 46	CEO or Authorised Officer may request DoL Officers to place a reserve under the care, control and management of the local government
Leasing of Reserves	<i>Land Administration Act 1997</i> Section 47 & 48	CEO or Authorised Officer may request DoL Officers for the grant of a lease over an unmanaged reserve for the reserve purpose or a purpose compatible with or ancillary to the reserve purpose.
Revocation of Management Order	<i>Land Administration Act 1997</i> Section 50	CEO or Authorised Officer may request DoL Officers to revoke an existing Management Order over a reserve.
Cancel, amend or change a reserve purpose	<i>Land Administration Act 1997</i> Section 51	CEO or Authorised Officer may request DoL Officers to cancel or change the purpose, or amend the boundaries of a reserve
Acquisition of land	<i>Land Administration Act 1997</i> Section 52	CEO or Authorised Officer may request DoL Officers to acquire as Crown land: <ul style="list-style-type: none"> • Any alienated land designated for a public purpose on a plan of survey • Any private road • Any alienated land in an abolished townsite.

Purchase of Crown Land	<i>Land Administration Act 1997</i> Section 86	CEO or Authorised Officer may request DoL Officers to sell a parcel of Crown land to the local Government by private treaty, subject to the <i>Local Government Act 1995</i>
Licence of Crown land	<i>Land Administration Act 1997</i> Section 91	CEO or Authorised Officer may request DoL Officers grant a licence for any purpose
Easement over Crown land	<i>Land Administration Act 1997</i> Section 41	CEO or Authorised Officer may request DoL Officers to grant an easement for any purpose specified
Offences on Crown land	<i>Land Administration Act 1997</i> Section 267	CEO or Authorised Officer may request DoL Officers to commence action against a person or persons who commit an offence on Crown land without permission or reasonable excuse.

There are also functions under the *Land Administration Act 1997* that can be delegated from the Minister for Lands via an Instrument of Delegation to designated position(s) within a local government. These matters and functions are listed in Schedule 3 below:

Schedule 3 – Matters that can be delegated by Minister to local government

Matter	Relevant legislation	Function
Removal of Unauthorised Structures	<i>Land Administration Act 1997</i> Section 273	The Minister may either generally or as provided by the instrument of delegation, delegate powers under Sections 270 and 271 to an employee of a local government

It is recommended that Council request the Minister for Lands to delegate this function to the CEO.

LEVEL OF SIGNIFICANCE

The recommended delegations could have implications for decisions regarding City managed land. Delegation of decision making on Crown land matters should improve the efficiency of processing Crown land matters.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Department of Lands Pilbara Region Manager

COMMUNITY CONSULTATION

The need for community consultation will be determined on a case-by-case basis and as required by legislation.

STATUTORY IMPLICATIONS

Set out above.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures
Our Services:	3.a.1.3.1	Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters

RISK MANAGEMENT CONSIDERATIONS

It is recommended that many of the matters listed in Schedule 2 above only be delegated to the CEO. There will always be the opportunity to refer Crown land matters to Council for a decision on grounds of inconsistency with Council adopted plans or policies and/or likely community interest.

IMPACT ON CAPACITY

Carrying out the Officer's recommendation should reduce the impact on capacity from current practices.

RELEVANT PRECEDENTS

Nil.

VOTING REQUIREMENTS

Absolute and Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Sections 5.46 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the recommended Delegations and Authorisations pending further review.

CONCLUSION

Delegations and authorisations streamline decision making and outcomes in the discharge a Council functions. This review has been conducted and is presented for Council consideration.

OFFICER'S RECOMMENDATION

1. That Council by **ABSOLUTE** Majority pursuant to Sections 5.42 of the *Local Government Act 1995* RESOLVES to **ENDORSE** the modifications to the Delegations and Authorisations Register set out in Attachment 1.
2. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to **REQUEST** delegation from the Minister for Lands through the Department of Lands for the Chief Executive Officer to receive delegation in respect to removal of unauthorised structures as provided by Section 273 *Land Administration Act 1997*.

COUNCIL AMENDMENT / RESOLUTION

Res No : **152973**
MOVED : **Cr White-Hartig**
SECONDED : **Cr Lally**

That Council lay Item 11.4 Review of Delegations on Crown Land Matters on the table until the November 2014 Ordinary Council Meeting to allow for further clarification around the delegations and authorisations for transfer of Crown Land to Council.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil
REASON : Councillors laid this item on the table in order to obtain further clarification particularly around the delegations and authorisations for transfer of Crown Land to Council.

Cr Hipworth declared a financial interest in Item 12.1 Dampier Community Hub Project Tender for Construction as Cr Hipworth holds Rio Tinto shares above the value of the allowed threshold.

Cr Kickett declared an impartiality interest in Item 12.1 Dampier Community Hub Project Tender for Construction as Cr Kickett is a member of the Dampier Community Association. Pursuant to Section 5.68 of the *Local Government Act 1995*, this disclosure does not restrict the ability for Cr Kickett to vote on this matter and therefore Cr Kickett is not required to leave Chambers.

At 7.12 pm Cr Hipworth left the room.

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 DAMPIER COMMUNITY HUB PROJECT TENDER FOR CONSTRUCTION

File No:	CP.329, CP.338
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	29 September 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Dampier Community Hub Final Floor Plan 2. Dampier Community Hub Documentation and Specification (full set of drawings are available to Councillors upon request and will be available for viewing by Councillors at the Council Meeting) 3. Confidential – Dampier Community Hub Project Budget

PURPOSE

For Council to consider proceeding to tender for construction of the Dampier Community Hub project.

BACKGROUND

At the November 2013 Ordinary Council meeting, Council resolved, in part to;

1. ENDORSE the Concept Design for the Dampier Community Hub; and
2. AUTHORISES the Dampier Community Hub project to advance to the Schematic/Design Development and Documentation stage.

The appointed architects, Gresley Abas has worked with City officers and the Dampier Community to further develop the design of the project and submitted a Design Development Report which includes the specialist sub consultants input into required services for the project. The Report has been reviewed by the Client and the Project Manager and is deemed to meet the requirements of the project.

The project will provide:

- Early Learning Centre (accommodating up to 70 long day care places.);
- Multi-purpose community rooms (art space, playgroups, OHSC and general meeting rooms);
- Functional office spaces and meeting space (up to 4 spaces including Dampier Community Association and clinician space);
- City of Karratha Library and office space;
- Changing facilities (separate community hall changing facilities, public toilets and ticket office);
- Refurbishment and extension of the existing Community Hall; and
- Coffee Hut

Concept Plan to Detailed Design, Changes

The design process has seen the Endorsed Concept Plan develop through the Schematic & Detailed design stages whilst being challenged and reviewed at each stage to ensure the layout is both cost effective and meeting the design brief and Client/Community requirements.

Changes from the concept design to the final layout are minimal and are generally related to refining internal layouts and positioning of access points. The only significant change which proposed an impact on the budget was the inclusion of the additional façade material that was extended to include the existing community hall and further external aesthetic improvements to the community hall. This change was considered at the April 2014 Council meeting where Council resolved, in part to:

2. AGREE to retain the original roof line and façade scheme and include additional allowance for screening to the existing community hall and library, noting that at the completion of the design development and pre-tender estimate stage, if Council choose to proceed with the project, Council's contribution over the life of the project will increase by an additional \$320,000;

The Final Design floor plan for the redevelopment of the Dampier Community Hub is submitted as Attachment 1. A full set of documents including all drawings and specifications will be tabled at the Council Meeting.

The detailed developed design was presented to the Project Reference Group and technical subject matter experts by the architect and appointed sub-consultants. This was a means of providing an opportunity to fully understand the rationale behind the design and the new systems to be incorporated prior to full documentation. Various feedback was provided and incorporated into the design for full documentation.

Procurement Options

At the May 2013 Council Meeting, Council resolved in part to; ENDORSE the utilisation of AS4000-1997 General conditions of contract for the Dampier Community Hub project.

The procurement method recommended for the project is a Construct Only procurement, to be tendered on the design documentation developed by the Project Architect and managed under AS4000.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the social and cultural & wellbeing of the residents of Dampier as it relates to the constriction of significant community infrastructure in their community.

COUNCILLOR/OFFICER CONSULTATION

A Project Reference Group (PRG) has been established to have overview of the design and documentation and the construction process. The PRG comprises of several officers, Rio Tinto representatives and two (2) nominated Councillors.

Dampier Ward Councillors have also been consulted throughout the development of this project.

COMMUNITY CONSULTATION

Officers have consulted with the Dampier Community Association (DCA) and other existing and proposed users of the Dampier Community Hub throughout each stage of the project to date. Each identified stakeholder has been provided the opportunity to comment on the plans as they have been developed for this project.

STATUTORY IMPLICATIONS

Tenders are to be called in accordance with Section 3.57 of the *Local Government Act 1995* which states that a local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation:

Where the tendered amount is expected to be in excess of \$1M ex-GST, then the invitation for tender, scope of works and the evaluation criteria need to be put to Council for determination.

The proposed evaluation criteria has been prepared to be consistent with this policy and includes;

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	20%
Demonstrated Understanding	20%
Price	40%

Due to the value of the proposed works being in excess of \$1M, Council is required to endorse this selection criteria.

FINANCIAL IMPLICATIONS

Based on the documented design provided by Project Architect Gresley Abas, the Project Quantity Surveyors Donald Cant Watts Corke have prepared the pre-tender estimate and the final Dampier Community Hub Project Budget. Refer to the confidential Attachment 3. The budget is comprised of:

- Pre-tender Construction estimate incorporating, preliminaries, design contingencies, escalation costs and location loading.
- Project Costs including, construction contingencies, consultant fees and compliance costs.
- Direct Project Costs including; public art and direct (internal) project and administration management costs.

Current Budget

The current 2014/15 project budget is \$463,182. This amount is to complete the design and tender process to the appointment of a contractor.

An additional 2014/2015 budget amendment is anticipated following completion of the tender process for the construction. At this time the budget amendment will be submitted to Council for adoption with the recommendation to award the tender. The remaining project budget for 2015/16 and 2016/17 will be considered in the annual budget process.

Project Funding

The City of Karratha has secured \$15.9M in funding for the project;

\$9.4M	Rio Tinto Iron Ore
\$6.5M	Royalties for Regions Funding

An additional funding application has been submitted to Lotterywest for \$1M.

The City of Karratha has committed \$1.32M to the project.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities
Our Program:	1.a.2.7	Deliver projects of strategic importance to the City
Our Services:	1.a.2.7.2	Provide project management resources

RISK MANAGEMENT CONSIDERATIONS

The PRG has developed a Project Risk Register which is reviewed on a monthly basis by the group.

The Project Architect will also have a key role in managing the risk register throughout the project lifecycle.

The City of Karratha has committed \$1.32M to the project and has secured \$15.9M from external funding sources. An additional funding application has been made to Lotterywest for \$1M. If the Lotterywest application is unsuccessful, the City may need to consider an additional contribution to fund the shortfall. The extent of funds potentially required won’t be known until a recommendation to appoint a preferred contractor is made and the outcomes of the Lotterywest application are known.

Further, options that will be available to Council include potential scope reduction and/or sourcing additional revenue should it be required.

IMPACT ON CAPACITY

Should Council endorse the Officer’s recommendation, Officers will be required to manage a formal Tender process. This has been factored in to the work plans for the officers affected in the process.

RELEVANT PRECEDENTS

Council has previously tendered for contractors to construct major community infrastructure projects including the Pam Buchanan Family Centre, Karratha Leisureplex and the Karratha Airport.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT AGREE to call tenders for the construction of the Dampier Community Hub Project at this time.

CONCLUSION

The final design has been submitted achieving the objective to include:

- Improvement of community amenity;
- Providing the most cost effective solution to the construction of community amenity in Dampier; and
- Meeting the outcomes as defined in the Dampier Community Hub Funding Agreement.

The Cost Manager has submitted a pre tender estimate. The detailed project budget has been prepared and is supplied as Attachment 3.

In order to proceed, Council is required to consider the budget implications for the project and resolve to proceed to tender for the Dampier Community Hub Project.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152974
MOVED : Cr Lally
SECONDED : Cr Kickett

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE to call tenders for the construction of the Dampier Community Hub in accordance with the design and specifications prepared by Gresley Abas Architects; and**
2. **ENDORSE the tender selection criteria as follows;**

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	20%
Demonstrated Understanding	20%
Price	40%

3. **NOTE the pre-tender estimate in the confidential Attachment 3 provided by Donald Cant Watts Corke based on the detailed design and documentation; and**
4. **(b) NOTE that a budget amendment to the 2014/15 Financial Year will be required upon appointment of the successful contractor.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

At 7.13 pm Cr Hipworth re-entered the room.

12.2 REQUEST TO AWARD CONTRACT FOR THE RECONSTRUCTION AND UPGRADE OF COOLAWANYAH ROAD

File No:	RD.81
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	29 September 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider delegating authority to the Chief Executive Officer to award the contract for the reconstruction and upgrade of Coolawanyah Road.

BACKGROUND

At the July 2014 Ordinary Council Meeting, Council resolved to:

1. RECEIVE the Karratha Light Industrial Assessment Roads Upgrade Multi criteria Assessment as a guiding document towards planning sequential upgrades of roads within the Light Industrial Area;
2. APPROVE Coolawanyah Road as the first stage of upgrade works, from Karratha Road to a point between Woodbrook Road and Lambden Road, a distance of approximately 940 metres;
3. INSTRUCT Consultants GHD Pty Ltd to commence detail design and produce specifications and drawings for the reconstruction and upgrade of Coolawanyah Road from Karratha Road to a point between Woodbrook Road and Lambden Road; and
4. AGREE to call tenders for the reconstruction and upgrade of Coolawanyah Road as detailed in the design and specifications for the reconstruction and upgrade of Coolawanyah Road from Karratha Road to a point between Woodbrook Road and Lambden Road (as per 3 above) utilising the following weighting criteria:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

It is intended to call for tenders for the reconstruction and upgrade of Coolawanyah Road in November 2014. The construction works will be delivered in three stages (separable portions) with the successful contractor commencing Stage 1 works at the end of December 2014 to early January 2015. The timing is such that it takes advantage of the reduced volume of traffic during the Christmas holiday period within the LIA and in particular Coolawanyah Road.

To maintain continuity and standards of work, it is proposed to appoint a single contractor to deliver all three stages of works subject to budget availability from one stage to the next. The contract will include appropriate rise and fall clauses to allow for the extended period of construction and will be written such that either single stage or other stage can be constructed as funds become available over a three year timeframe.

Due to compliance processes there is insufficient time for the tender to be advertised and evaluated in time to include in the November Council Meeting. Likewise appointing a contractor at the December Council meeting does not allow sufficient time for a contractor to prepare to commence works in early January 2015. In order to appoint a contractor and commence construction as planned to minimising disruption to users of Coolawanyah Rd, Council is requested to delegate authority to the Chief Executive Officer to award the construction contract in accordance with the approved budget.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Tender Assessment Panel will include:

- Manager Infrastructure
- Coordinator Works & Technical Services
- Senior Engineering Technical Officer

COMMUNITY CONSULTATION

No community consultation is required however significant communication with regard to notices to adjoining and nearby businesses will occur.

STATUTORY IMPLICATIONS

Section 5.42 of the *Local Government Act 1995* applies to the recommendation for Council to delegate authority to the Chief Executive Officer.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In responding to the Tender, proponent(s) will be requested to agree to the rise and fall mechanism as outlined in the tender. The total 2014/15 budget for Stage 1 works is \$1,325,334 of which \$883,556 will be provided by Regional Road Group. It is anticipated the remaining two stages will require a similar level of funding with appropriate budget allocations being made during the 2015/16 and 2016/17 financial years.

There may be an opportunity to bring forward some or all of the works other than what has already been allocated for Stage 1, but this will depend on whether Regional Road Group has the capacity to provide the City with the 2015/16 and 2016/17 funding sooner than scheduled, and is also dependent on whether Council has the ability to fund its associated one third share. If this becomes an option a further report will be presented to Council for consideration.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs.
Our Services:	1.a.2.4.3	Maintain and renew road and footpath / cycle ways infrastructure

RISK MANAGEMENT CONSIDERATIONS

There is a risk that the timing of the construction could occur outside the 'quiet' Christmas/ New Year period if a delay to approving the contract occurs. By adopting the recommendation this risk is reduced.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously delegated authority to the CEO to award tenders where timing on the award of a contract was an issue. Typically this is done providing the preferred tender is within Council's budget allocation and the project delivery benefits.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to NOT DELEGATE authority to the Chief Executive Officer to award the contract for reconstruction and upgrade of Coolawanyah Road and instead receive a report on the tender assessment outcomes with recommended successful tenderer at the January 2015 Ordinary Council Meeting.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE authority to the Chief Executive Officer to award the contract for reconstruction and upgrade of Coolawanyah Road Stage 1 only in accordance with the approved budget for the 2014/15 financial year.

CONCLUSION

Council has previously agreed to call tenders for the reconstruction and upgrade of Coolawanyah Road. Council has approved the budget (for 2014/15), the scope of works and the selection criteria. In order to facilitate the awarding of a contract in a timely manner, it is recommended to delegate authority to the Chief Executive Officer to award a contract in accordance with the relevant budget for the first three stages of reconstruction work of Coolawanyah Road.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152975
MOVED : Cr Vandenberg
SECONDED : Cr Miller

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act, 1995* RESOLVES to DELEGATE authority to the Chief Executive Officer to award a contract for the reconstruction and upgrade of Coolawanyah Road providing that the tender and total projects costs are within approved budget.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for October 2014.

VOTING REQUIREMENTS

Simple

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152976

MOVED : Cr Smeathers

SECONDED : Cr Harris

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees
- 13.4 Building Statistics
- 13.5 Planning Decisions Issued
- 13.6 Joint Development Assessment Panel Applications
- 13.7 Environmental Health Statistics
- 13.8 Ranger Statistics
- 13.9 Economic Development update
- 13.10 Waste Services Data
- 13.11 Roebourne Advisory Group Meeting Minutes October 2014

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
08/09/2014	Town Planning Scheme Amendment 38 Initiation - City of Karratha
08/09/2014	Deed of Partial Surrender & Variation – Lease: Portion of Karratha Airport Terminal between the Shire of Roebourne (Lessor) and Airlink Pty Limited Lessee)
12/09/2014	Formal Adoption of the Amended Development Plan Lot 601 Di Carlo Way, Nickol
12/09/2014	Formal Adoption of the Amended Development Plan Lot 623 Gawthorne Drive, Millars Well
12/09/2014	Formal Adoption of the Amended Development Plan Lot 636 Nairn Street, Bulgarra
12/09/2014	Formal Adoption of the Amended Development Plan Lot 683 Gregory Way, Bulgarra
12/09/2014	Formal Adoption of the Amended Development Plan Lot 651 Hancock Way, Bulgarra
23/09/2014	Deed of Variation and Extension of Lease: Lot 9 Norman Road, Karratha Airport, Karratha

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 SEPTEMBER 2014

File No: SEP14
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 6 October 2014
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15.

City of Karratha	Current Budget	Actual YTD	Funds Remaining
Non Statutory Donations	\$	\$	\$
For the Period Ending 30 September 2014			
Contribution - Dampier Community Assoc	\$ 100,000	\$ 7,620	\$ 92,380
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 2,500	\$ 97,500
2011/12 ACADS RAG		\$ 10,475	
2012/13 ACADS RAG		\$ 71,000	
2013/14 ACADS RAG		\$ 40,000	
Contribution - Wickham Community Assoc	\$ 100,000	\$ -	\$ 100,000
Contribution - Karratha Community Assoc	\$ 100,000	\$ 3,960	\$ 96,040
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 7,642	\$ 92,358
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ -	\$ 250,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 1,000	\$ 124,000
2012/13 Ex-Gratia RAG		\$ 74,000	
2011/12 Ex-Gratia RAG		\$ 125,000	
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ -	\$ 125,000
School Awards	\$ 1,350	\$ -	\$ 1,350
Christmas Lights Competition	\$ 5,000	\$ -	\$ 5,000
Walkington Awards	\$ 5,500	\$ -	\$ 5,500
Karratha Golf Club	\$ -	\$ 5,000	-\$ 5,000
State Emergency Services	\$ 8,100	\$ 383	\$ 7,717
Sundry Donations To Community Groups	\$ 250,000	\$ 23,021	\$ 226,979
Fee Waiver	\$ 20,000	\$ -	\$ 20,000
	1,389,950	371,601	1,338,824

13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 7 October 2014
Disclosure of Interest: Nil

PURPOSE

To provide Council with an update of concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations.

Name	Reason	Amount	Running Total
Karratha Bikers	Waiver of fees for Dampier Pavilion Annual Fathers Day Car, Bike & 4WD Show	\$276.00	\$3,028.50
Karratha-Dampier Tee Ball Association	Waiver of fees for Bulgarra Oval, Frank Butler Centre and Lights for North West Tee Ball Championships	\$1,173.00	\$4,201.50
Tox Free	Waiver of Tip fees for waste disposal relating to REAF	\$966.00	\$5,167.50
Karratha Young Professionals	Waiver of KLP Fees	\$170.00	\$5,337.50

13.4 MONTHLY BUILDING STATISTICS – SEPTEMBER 2014

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 30 September 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	24	4	17	2	4	0	3	2	2				58
Alterations and Additions	0	3	3	1	1	2	1	0	3				14
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3				34
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28				228
Group Development	0	0	5	0	0	0	0	1	1				7
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0				0
Commercial	2	4	2	2	0	6	2	8	4				30
Monthly total	51	37	61	43	35	35	34	34	41	0	0	0	371
Building Approval Certificates & Demolition Certificates													
Demolition Permits	5	4	1	0	2	0	1	1	2				16
Dwellings	0	0	0	0	0	0	0	0	1				1
Alterations and Additions	0	0	0	0	0	0	1	0	0				1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0				1
Outbuildings	8	2	2	2	2	6	0	3	4				29
Group Development	0	0	0	0	0	0	0	0	0				0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0				0
Commercial	0	0	0	0	0	0	1	0	0				0
Occupancy Permit				4	2	4	5	2	8				25
Monthly total	13	6	4	6	6	10	8	6	15	0	0	0	74
Total \$'000 Construction Value	16,691	14,909	25,481	2,706	4,989	35,351	56,436	25,345	16,301				198,209
Building Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Building Permits													
Dwellings	16	8	6	2	12	92	88	21	67	20	18	57	407
Alterations and Additions	1	2	3	0	4	4	3	5	3	1	2	0	28
Swimming Pools and Spas	8	2	7	5	8	6	1	6	7	3	4	2	59
Outbuildings	37	30	35	14	23	38	45	44	17	32	35	21	371
Group Development	3	1	1	1	1	2	2	1	5	0	2	0	19
Number sole occpcy units/grp development	13	23	10	8	8	32	24	8	50	0	216	0	392
Commercial	9	8	5	9	5	5	8	10	9	8	2	4	82
Monthly total	87	74	67	39	61	179	171	95	158	64	279	84	1358
Building Approval & Demolition Certificates													
Demolition Permits	1	5	13	1	3	2	1	0	0	3	1	0	30
Dwellings	0	0	0	0	0	0	0	0	3	0	0	0	3
Alterations and Additions	2	0	0	0	0	0	0	0	0	0	0	0	2
Swimming Pools and Spas	0	0	0	0	0	1	0	0	0	0	0	0	1
Outbuildings	4	1	1	0	1	1	2	0	0	0	0	1	11
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	2	0	0	0	0	3
Monthly total	7	6	14	1	4	4	4	2	3	3	1	1	50
Total \$'000 Construction Value	44,375	23,774	17,867	16,885	27,869	70,900	87,711	28,250	68,744	20,839	67,166	43,554	517,934

13.5 PLANNING DECISIONS ISSUED 01 SEPTEMBER TO 06 OCTOBER 2014

File No: TA/1/1
 Responsible Officer: Director Development Services
 Author Name: Planning Administration Officer
 Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14072	Approved Delegate	Batavia Furniture Connection Ltd	Contract and Management Services	Lot 1028 Lambert Road KIE	Development	Warehouse and Showroom
DA14076	Approved Delegate	R E Fenny	R E Fenny	Lot 1975 Warambie Road,	Development	Car Park for Vet Clinic
DA14094	Approved Delegate	M J and R C Joyce	SMC Building	Lot 87 Wellard Way, Bulgarra	Development	Multiple Dwelling (units)
DA14101	Approved Delegate	Hammersley Iron Pty Ltd	A Clifton	Lot 3 Shakespeare Street, Bulgarra	R-Code Variation	Setback for outbuilding
DA14102	Approved Delegate	Claret Enterprises Ltd	Karratha Mobile Vet Services	Lot 2867 Cowle Road, KIE	Development	Vet Clinic, Office Shed and Yard
DA14103	Approved Delegate	B P and H OConnor	B P OConnor	Lot 280 Stuart Crescent, Dampier	R-Code Variation	Fence
DA14107	Approved Delegate	Woodside Energy Ltd	P McComb	Lot 2094 Bergin Close, Millars Well	R-Code Variation	Building setback
DA14109	Approved Delegate	Kirsty Jennings	LE Roberts Drafting and Design	Lot 196 Forrest Crescent, Dampier	R-Code Variation	Variations to Front Boundary Setback

**13.6 JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS
01 SEPTEMBER TO 06 OCTOBER 2014**

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the status of JDAP Applications for the above period.

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
JDAP 14004	09 JULY	HAMERSLEY IRON PTY LTD	GRESLEY ABAS ARCHITECTS	LOT 373 STREET, DAMPIER	LIBRARY AND COMMUNITY HALL	APPROVED JDAP 10 TH SEPTEMBER 2014
P2839 Amend ment to JDAP	02/09/14	ASPEN FUNDS MANAGEMENT	TPG TOWN PLANNING AND DESIGN	LOT 2654 AND 4210 BALMORAL ROAD, GAP RIDGE	EXTENSION OF APPROVAL BY AN ADDITIONAL TWO YEARS	TO BE ADVISED

13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 1 October 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics													Environmental Health Statistics													
2014													2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits													
Food premises inspection/reinspection	11	11	37	14	4	28	17	4	19				145	136	24	7	1	36	0	0	0	8	9	12	34	5
Lodging house inspection	0	0	1	17	2	8	3	0	3				34	41	0	0	0	1	0	0	34	6	0	0	0	0
Camping/caravan park inspection	0	0	0	3	1	0	4	0	0				8	7	0	0	0	0	0	0	7	0	0	0	0	0
Public building inspection	0	0	3	27	1	36	6	0	9				82	0	0	0	0	0	0	0	0	0	0	0	0	0
Swimming pool inspection	1	0	0	0	0	0	0	0	0				1	28	0	0	0	0	0	0	0	0	0	28	0	0
Hairdressers inspection	5	0	2	1	0	1	1	0	0				10	3	0	0	0	0	0	0	0	1	1	0	1	0
Beauty therapy/skin penetration inspection	3	1	8	0	0	2	0	0	0				14	9	0	0	0	0	0	0	0	1	0	2	5	1
Septic tank inspections	0	0	1	0	0	0	0	0	0				1	0	0	0	0	0	0	0	0	0	0	0	0	0
Closed premises	8	1	5	2	0	7	5	1	3				32	23	3	0	0	0	7	0	0	3	8	0	2	0
Monthly total	28	13	57	64	8	82	36	5	34	0	0	0	327	247	27	7	1	37	7	0	41	19	18	42	42	6
Health nuisances/complaints investigated													Health nuisances/complaints investigated													
Air Pollution	0	0	1	0	1	0	0	3	0				5	11	0	1	3	1	0	0	1	0	0	1	3	1
Building & Accommodation	1	1	5	0	2	1	3	0	0				13	26	1	1	3	3	4	3	2	0	2	1	6	0
Effluent & Water Pollution	2	3	1	0	0	1	1	0	0				8	0	0	0	0	0	0	0	0	0	0	0	0	0
Food Safety	0	2	0	0	0	2	2	1	2				9	44	5	7	9	13	5	2	1	0	0	1	0	1
Noise Pollution	1	3	0	1	0	5	5	3	0				18	37	4	2	2	6	5	6	2	2	3	3	0	2
Nuisance	3	7	0	3	0	2	0	1	0				16	28	0	1	1	1	4	1	2	1	9	6	0	2
Pest Control	2	4	0	0	0	1	0	0	1				8	34	8	3	4	4	4	3	0	0	1	1	5	1
Refuse & Litter	1	1	0	0	0	1	0	0	0				3	10	1	1	1	0	1	2	0	0	2	1	0	1
Skin Penetration	1	1	0	0	0	1	1	0	0				4	2	0	0	0	0	1	1	0	0	0	0	0	0
Stallholders & Traders	0	2	0	0	0	0	0	0	1				3	6	0	0	0	0	0	0	3	2	0	1	0	0
Other	0	0	0	0	0	0	0	0	0				0	66	5	14	17	15	4	11	0	0	0	0	0	0
Monthly total	11	24	7	4	3	14	12	8	4	0	0	0	87	264	24	30	40	43	28	29	11	5	17	15	14	8
Notifiable infectious diseases													Notifiable infectious diseases													
Ross River Virus (RRV)	0	2	13	2	3	4	4	1	4				33	4	0	0	0	2	2	0	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0	0	0	0	0	0	1	0	0				1	12	0	0	5	2	2	0	0	0	0	3	0	0
Salmonellosis	2	0	2	3	1	1	4	0	2				15	4	0	0	0	3	0	0	0	0	0	0	1	0
Campylobacteriosis	3	1	3	0	1	0	1	0	1				10	1	0	0	0	0	0	0	0	0	0	0	1	0
Cryptosporidiosis	0	0	1	0	0	0	0	0	0				1	3	0	0	0	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	5	3	19	5	5	5	10	1	7	0	0	0	60	24	0	0	5	10	4	0	0	0	0	3	2	0
Other health													Other health													
Assess development applications	3	9	2	3	1	1	2	3	3				27	61	3	9	5	7	7	10	11	3	0	2	3	1
Assess building applications	0	0	0	0	0	0	0	0	0				0	3	1	1	1	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	3	3	8	1	1	0	4	0	5				25	9	0	0	0	2	0	0	2	3	0	2	0	
Healthy dog day	0	1	0	0	1	0	0	1	0				3	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	3	2	2	2	2	2				19	24	2	2	2	3	2	2	3	2	2	2	1	1
Monthly total	8	15	12	7	5	3	8	6	10	0	0	0	74	101	6	13	8	12	10	12	14	8	5	4	7	2

13.8 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 1 October 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Ranger Services Statistics for the Council's information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on Shire Properties	0	0	0	0
Abandoned vehicles	7	23	5	35
Animal (dogs/other)	57	36	17	110
Cats	14	5	5	24
Camping	7	6	2	15
Cyclone	0	57	0	57
Fire	8	51	2	61
Litter	12	20	2	34
Parking	34	13	0	47
Off Road Vehicles	1	4	3	8
Total Action requests	140	215	36	391

- No applications to keep 3 or more dogs on a residential property were received this month.
- For this month there was 99 calls forwarded from our after hours call centre. 63 of those calls required an immediate after hour's response.

Rangers Statistics 2014														Ranger Statistics 2013													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on Shire Properties	0	0	0	0	2	1	0	0	0				3	13	1	0	0	1	2	1	1	1	1	4	1	0	
Abandoned vehicles	25	56	14	26	15	22	35	20	35				248	300	15	16	77	20	32	15	21	22	25	15	20	22	
Animal (dogs/etc)	62	53	50	53	48	73	71	94	110				614	941	86	91	95	72	94	92	102	89	50	54	68	48	
Cats	30	22	22	20	19	23	21	19	24				200	33											19	14	
Camping	0	1	7	4	2	1	3	4	15				37	71	3	5	3	22	13	5	8	4	6	0	1	1	
Cyclone	3	0	0	1	0	0	0	0	57				61	98	6	8	0	0	0	0	0	0	0	0	81	3	
Fire	1	0	0	0	1	3	2	1	61				69	97	3	2	2	1	0	0	5	8	4	2	67	3	
Litter	10	15	31	13	8	11	13	8	34				143	180	10	22	20	12	21	12	16	12	18	17	14	6	
Parking	21	16	9	18	22	38	16	3	47				190	232	12	17	12	37	15	13	20	22	18	7	32	27	
Off Road Vehicles	0	2	2	1	1	1	3	3	8				21	26	3	2	2	1	1	1	1	7	3	3	0	2	
Monthly total	152	165	135	136	118	173	164	152	391	0	0	0	1586	1991	139	163	211	166	178	139	174	165	125	102	303	126	
Infringements Issued														Infringements Issued													
Bushfire	3	1	0	0	0	1	0	0	1				6	15	7	0	0	1	1	0	1	3	1	0	1	0	
Activities on Shire Properties	0	0	0	0	0	1	0	0	0				1	1	0	0	0	0	0	0	0	1	0	0	0	0	
Animal (dogs/cats/etc)	3	0	3	6	1	18	7	4	12				54	72	13	5	5	6	8	3	8	3	8	5	7	1	
Camping	0	1	1	2	0	4	0	2	4				14	43	5	1	0	16	17	2	0	0	2	0	0	0	
Litter	3	0	2	8	4	1	2	1	4				25	30	2	2	4	4	0	0	2	2	1	4	9	0	
Parking	18	30	7	12	48	12	3	2	8				140	98	6	8	4	19	14	3	5	6	7	8	18	0	
Monthly total	27	32	13	28	53	37	12	9	29	0	0	0	240	259	33	16	13	46	40	8	16	15	19	17	35	1	
Impounded Dogs														Impounded Dogs													
Central	16	13	9	12	15	19	15	15	23				137	172	15	13	10	8	24	11	14	20	10	23	11	13	
East	10	4	7	6	4	28	7	8	7				81	83	3	10	5	3	18	7	12	6	0	6	4	9	
West	12	11	9	13	10	17	10	17	14				113	151	17	14	11	17	13	10	18	11	11	6	17	6	
Monthly total	38	28	25	31	29	64	32	40	44	0	0	0	331	406	35	37	26	28	55	28	44	37	21	35	32	28	
Released to Owner	13	14	12	16	10	27	21	14	15				142	196	16	20	15	22	29	13	24	20	10	4	11	12	
Rehomed to SAFE	14	10	7	7	4	13	9	10	14				88	83	7	6	6	3	11	6	15	10	7	2	10	0	
Euthanised by Ranger	10	2	5	6	7	24	1	3	13				71	33	2	6	3	0	7	4	4	1	0	0	6	0	
Euthanised by Vet	1	2	1	0	2	0	1	0	1				8	718	60	69	50	53	102	51	87	68	38	41	59	40	
Monthly total	38	28	25	29	23	64	32	27	43	0	0	0	309	1030	85	101	74	78	149	74	130	99	55	47	86	52	
Impounded Cats														Impounded Cats													
Central	2	17	7	9	10	8	7	12	3				75	35												19	16
East	16	3	19	5	18	26	6	4	2				99	32												15	17
West	5	5	0	7	1	8	3	1	3				33	6												4	2
Monthly total	23	25	26	21	29	42	16	17	8	0	0	0	207	73	0	38	35										
Released to Owner	0	3	0	1	0	0	1	0	1				6	1												1	0
Rehomed to SAFE	4	3	11	10	9	4	10	5	5				61	25												9	16
Euthanised by Vet	6	16	13	10	10	6	5	8	2				76	41												21	20
Euthanised by Ranger	13	3	2	0	0	32	0	3	0				53	0												0	0
Monthly total	23	25	26	21	19	42	16	16	8	0	0	0	196	67	0	31	36										

13.9 ECONOMIC DEVELOPMENT UPDATE

File No:	ED
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	6 October 2014
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of September.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

REPORT

1. Economic and Demographic information provision

A key component of the City's Economic Development Strategy is the provision of project briefings, VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of September, the Economic Development Advisor has engaged with:

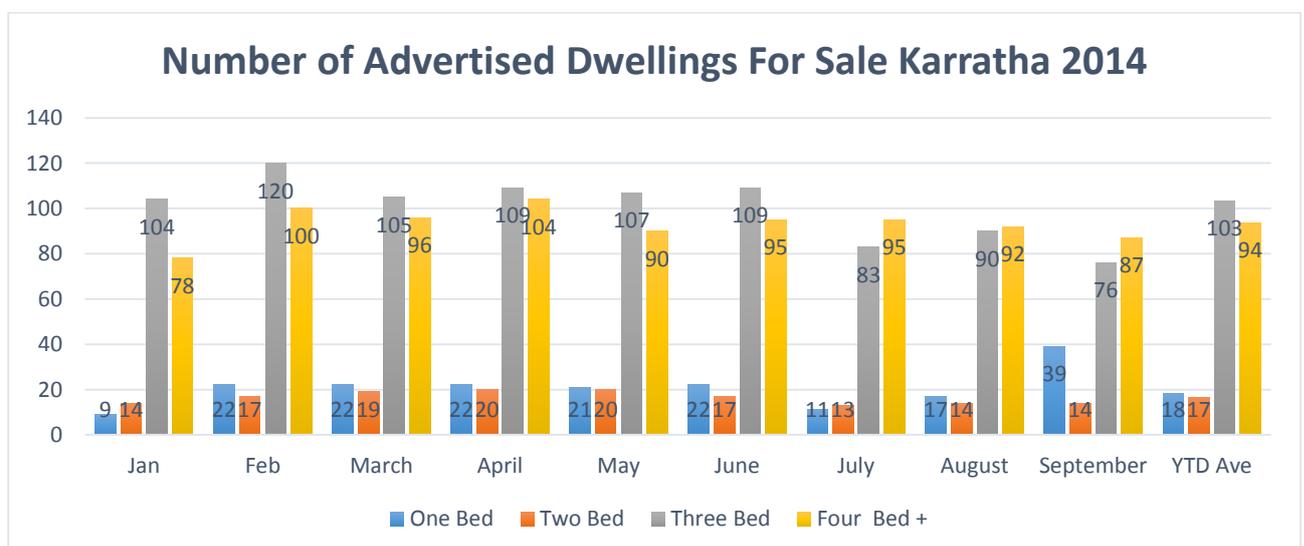
- CEO Pilbara Joblink re Indigenous Participation
- Rio Tinto Business After Hours
- Manager Many Rivers Microfinance re small business start-ups
- Business Development Manager Ausco re project update and business opportunities
- SBCWP – Business Incubator Sub-Committee Meeting
- SBCWP Board Meeting
- The Airport Group, Project Update
- Citic Pacific Sino Iron Tour with KDCCI and PDC
- Professor Gavin Wood, RMIT re Housing Research Project
- CEO KDCCI - Finalisation of strategic partnership for 14/15
- Department for State Development, Regional Directors' Presentation and Tour
- Royal College Canberra - Provided City of Karratha Presentation and KCN Tour to tour party of 45 Defence Forces personnel
- PRC – Tourism Sullage Point Steering Committee

2. Karratha and Districts - Housing and Land Development August Update

2.1 Residential Homes and Apartments Advertised For Sale

	August				September			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	17	\$170,000	\$644,000	\$407,000	39	\$170,000	\$545,000	\$435,000
Two Bed	14	\$350,000	\$546,000	\$448,000	14	\$350,000	\$559,000	\$455,000
Three Bed	90	\$370,000	\$840,000	\$605,000	76	\$370,000	\$840,000	\$605,000
Four Bed +	92	\$450,000	\$1,250,000	\$850,000	87	\$425,000	\$1,250,000	\$838,000
Total	213				216			
Dampier								
Two Bed	1	POA	POA	-	1	POA	POA	-
Three Bed	4	\$699,000	\$850,000	\$774,500	5	\$699,000	\$850,000	\$774,500
Four Bed +	2	\$630,000	\$820,000	\$725,000	2	\$820,000	\$970,000	\$895,000
Total	7				8			
Wickham								
Three Bed	7	\$320,000	\$625,000	\$472,500	5	\$370,000	\$480,000	\$425,000
Four Bed	2	\$500,000	\$550,000	\$525,000	2	\$500,000	\$550,000	\$525,000
Total	9				7			
Pt Samson								
Three Bed	2	EOI	\$820,000	\$820,000	2	EOI	\$820,000	\$820,000
Four Bed +	4	\$870,000	\$1,075,000	\$972,500	4	\$870,000	\$1,075,000	\$972,500
Total	6				6			
Roebourne								
Two Bed	n/a	n/a	n/a	n/a	1	\$330,000		
Three Bed		EOI		EOI	1	\$530,000		
Four Bed +	1	\$530,000	1	\$530,000	1	\$530,000	\$530,000	\$530,000
Total	3		3		3			
City Total	238				240			

(Courtesy of Realestate.com.au)

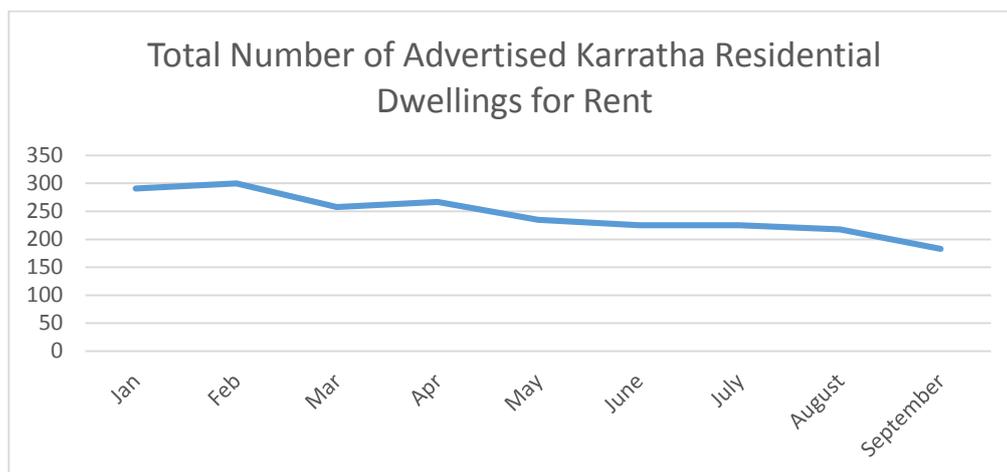
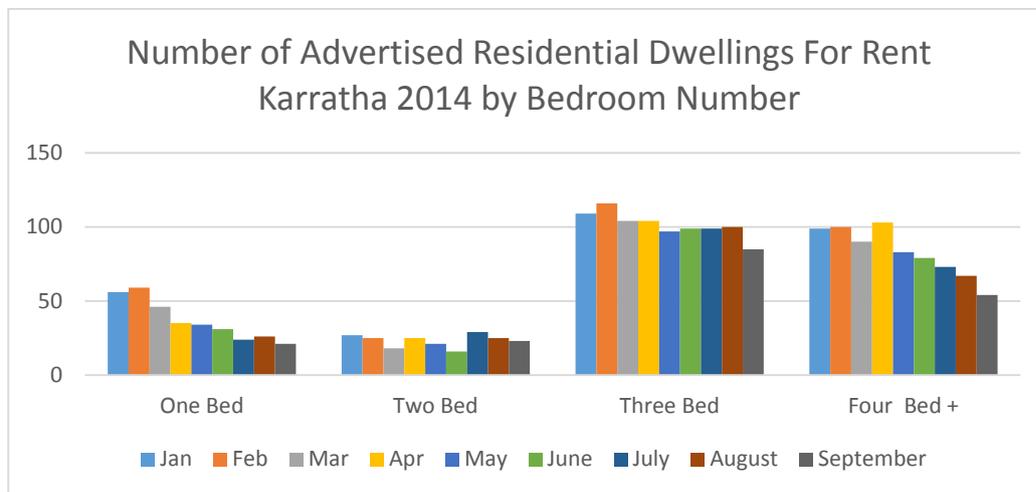


Commentary

For September, 21 three bedroom dwellings and 10 four+ bedroom dwellings are under offer indicating that the market is continuing to improve as buyers take advantage of the best affordability levels for many years.

2.2 Residential For Rent (Karratha)

Karratha	August				September			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	26	\$300	\$1,200	\$750	21	\$330	\$800	\$565
Two Bed	25	\$400	\$1,200	\$800	23	\$360	\$1,200	\$780
Three Bed	100	\$400	\$1450	\$925	85	\$450	\$1400	\$925
Four Bed +	67	\$650	\$2100	\$1375	54	\$600	\$1900	\$1250
Karratha Total	218				183			



Commentary

Availability across the board in the Karratha rental market has dropped by around 17% from 218 dwellings in August to 183 in September with the current availability at its lowest in 2014. Average rental prices have dropped for 1, 2 and 4 bedroom dwellings with 3 bedroom dwellings stable.

2.3 Overall Market Analysis

Property market continues to improve with increased dwelling sales and with rental properties being taken up. Affordability also continuing to improve for sales and rentals.

3 Coming Business Events and Workshops

Date	Event	Location	Contact
2 October	Reconnect with your business vision	Pilbara Skills Centre	skills@pilbara.wa.edu.au
4 October	KDCCI Business Excellence Awards	Tambrey Function Centre	KDCCI 9144 1999
14 October	Assertive Communication Skills	Leisureplex	SBCWP 9144 4668
14 October	Public Speaking	Leisureplex	SBCWP 9144 4668
15 October	Home Based Business Network: Business Financials	KDCCI, Leisureplex	assistance@sbcwp.com.au
16 October	Speaking off the Cuff	Leisureplex	SBCWP 9144 4668
21 October	Understanding Trusts and Assets Protection	Pilbara Skills Centre	skills@pilbara.wa.edu.au
23 October	Understand Trusts and Asset Protection	Pilbara Skills Centre	skills@pilbara.wa.edu.au
6 November	City of Karratha - Coming of Age Economic Forum	Hyatt Regency Perth	KDCCI 9144 1999
11 November	Pilbara Women's Network Lunch	Ibis Styles	SBCWP 9144 4668
11 November	Pilbara Business Development Series Workshop TBA	WLH	SBCWP 9144 4668
11 November	Pilbara Business Development Series Workshop TBA	WLH	SBCWP 9144 4668
13 November	Budgets and Cash flows	Pilbara Skills Centre	skills@pilbara.wa.edu.au

4 Contractor and Project News

Contractor and project news highlights medium to large mining, construction, industrial and commercial contracts/projects that have been awarded within the City of Karratha geographical area or nearby West Pilbara during the last month. Approximately \$105 worth of construction and associated contracts have been awarded over the last month.

Contract/Project	Awarded Company	\$	Details
Chevron Gorgon	Mermaid Marine	\$105m	*Operate and manage a converted accommodation vessel, the Silja Europa, serving Chevron's Gorgon project for a 12 month period. The vessel will house up to 1400 workers from Barrow Island, including construction workers, catering and cleaning staff and locally hired crew.

(Acknowledgement to: WA Business News*, Australian Mining#, ©National Mining Chronicle, ™Government Media Statements)

5. Small Business Centre West Pilbara Partnership

The City of Karratha and the Small Business Centre West Pilbara have renewed a strategic partnership for the 2014/15 financial year following the successful completion of the 2013/14 partnership. Specifically for 2013/14, the SBCWP undertook to:

- a) Host a Home Based Business Network on behalf of the City with a minimum of four meetings per annum.
- b) Provide data on the number of small businesses that enter and exit the City. The data to be gathered by a process of ongoing surveying of business clients to ascertain business progress and growth since their initial visit to SBCWP, as well as determining what, if any, further assistance may be required to support the business.
- c) Provide data and database of home based businesses that the SBCWP becomes aware of during its workshops and day to day client contact sessions.

The highlights for 2013/14 were:

- 4000 client contact sessions for the SBCWP which well and truly exceeds the minimum requirements of the centre.
- Four home based business workshops undertaken which had an average of 12-14 attendees and included topics such as online marketing and selling techniques. The workshops were very practical and provided networking opportunities for new home business start-ups.
- Improved business survival rates.
- Increased in jobs created.
- The client interactions have identified that business planning, financial management and marketing are the most requested topics for support and advice.
- Largest industry type for enquiries has been Arts and Recreation Services. This is very pleasing as this sector is probably the most under represented in the Karratha business profile.

In further news, the SBCWP has commenced the process of changing its name to the Business Centre Pilbara with an official launch of the new name and logo in the near future.

6. Karratha Visit by WA Government Overseas Trade and Investment Regional Directors

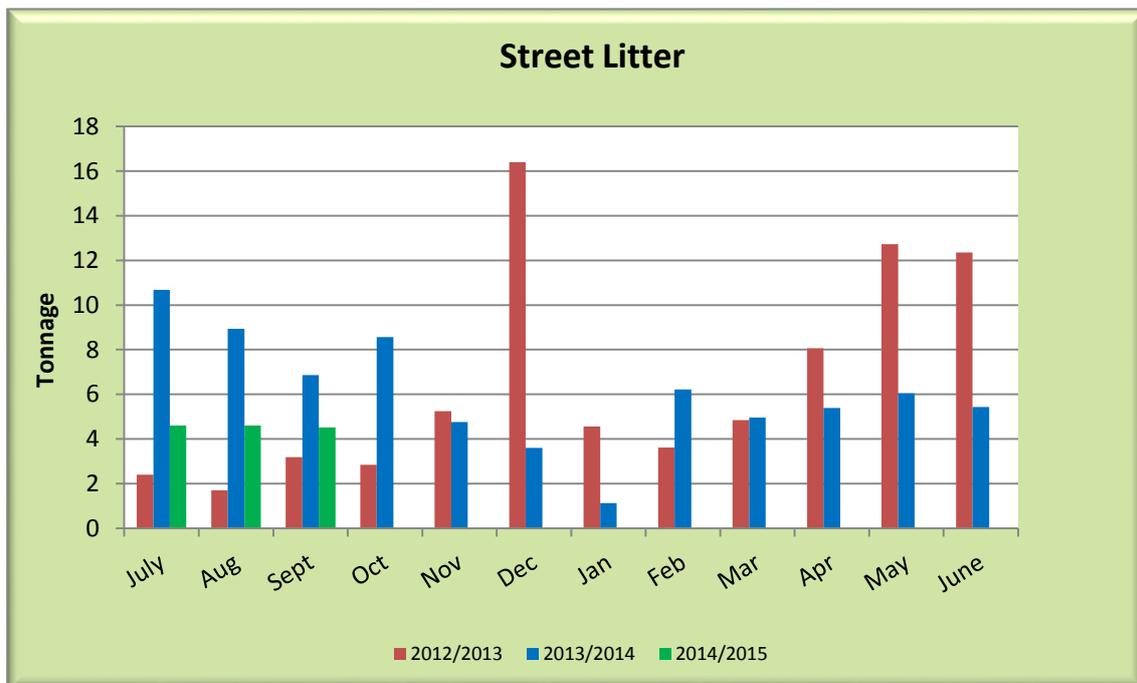
On the 15th and 16th September, 2014, the City of Karratha hosted a visit by the Director and Regional Directors from the WA Government Overseas Trade and Investment Unit from the Department of State Development which included representatives from Dubai, Singapore, China, Indonesia, Korea, Japan and India. The purpose of the visit was to provide a much deeper understanding of the Pilbara region and its economic impact. The City's Economic Development Advisor provided an in-depth economic overview presentation followed by a Karratha City of the North Tour and site visits to the proposed Anketell Strategic Industrial Area and major resource proponents. The trip was highly successful with communication of thanks forwarded to the City by Stuart Crockett, Director, International Trade and Investment. (See ED Appendix 1)

13.10 WASTE SERVICES DATA

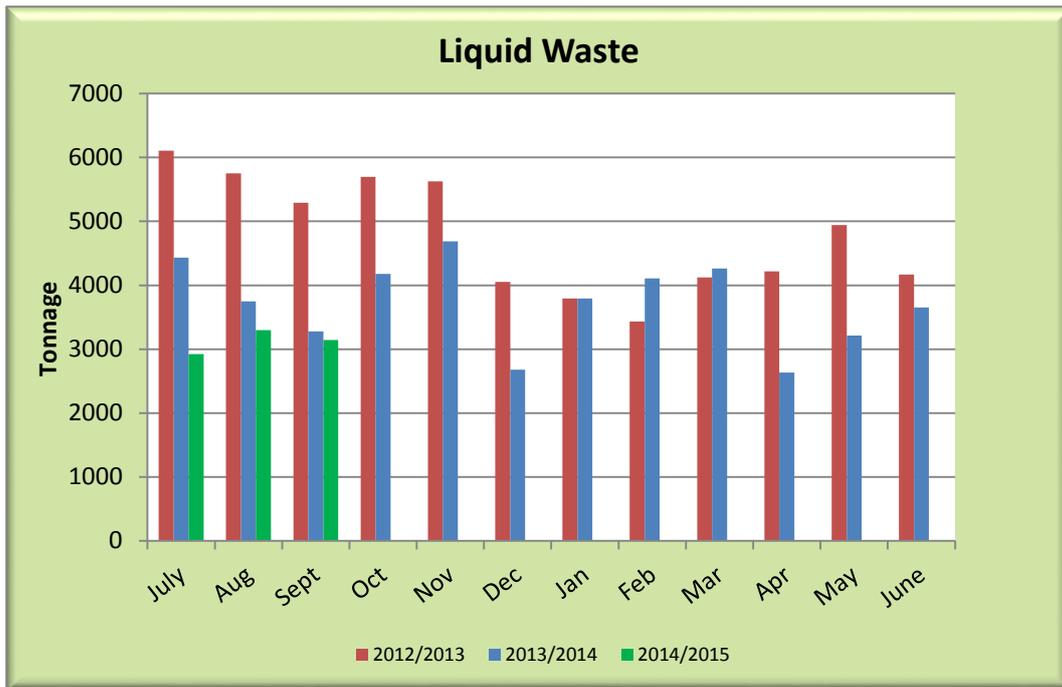
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 07 October 2014
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

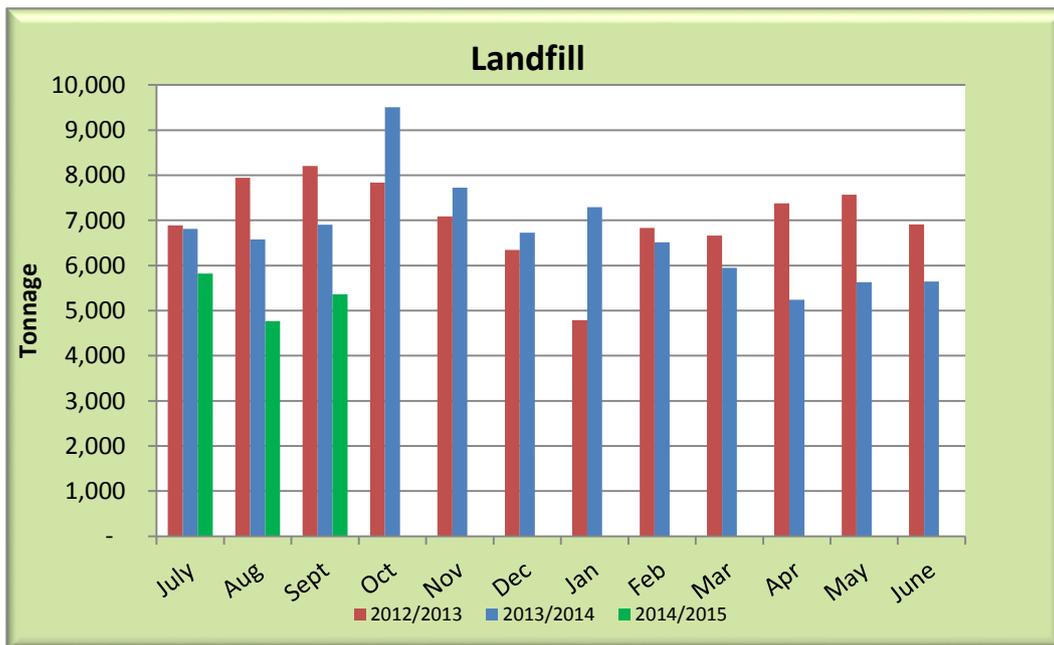
To provide an illustration of Waste Services data collected for the 2014/15 year with a comparison with 2012/13 & 2013/14.



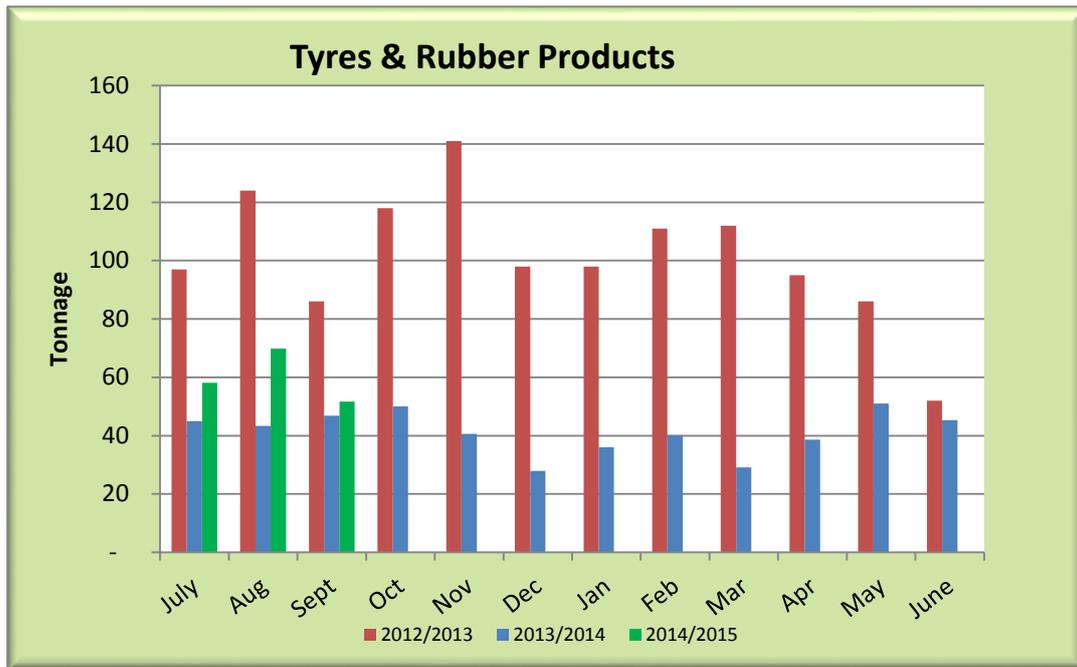
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility. Trend attributed to decrease in illegal dumps reported for collection in first quarter compared to previous year, changes to the collection methodology from dumping hot spots such as Mount Welcome and a general reduction in litter.



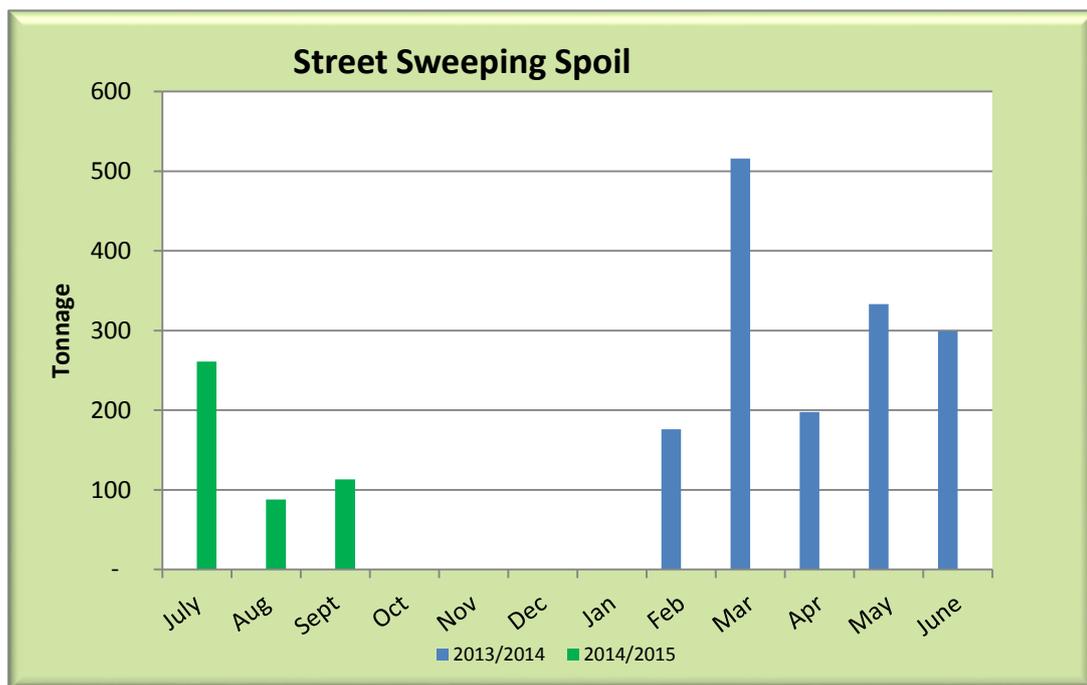
Liquid Waste delivered to the 7 Mile Waste Facility. Continued trend of reduction in tonnages from previous years due to downturn in camp populations.



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility. Continued trend of reduction in commercial waste tonnages due to downturn in major project construction activity.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The street sweeping contractor commenced 3 February 2014. An additional roadway sweeper was deployed during and after the Cyclone Christine clean up period to ensure contract service levels were maintained. Schedules can now be maintained without an additional sweeper resulting in a general reduction in tonnage and costs.

13.11 ROEBOURNE ADVISORY GROUP MEETING MINUTES – OCTOBER 2014

File No:	CS.4
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community and Engagement
Date of Report:	8 October 2014
Disclosure of Interest:	Nil
Attachment(s)	Roebourne Advisory Group Draft Minutes Oct 2014

PURPOSE

To present to Council draft minutes of the Roebourne Advisory Group (RAG) meeting, held 6 October 2014.

BACKGROUND

Roebourne Advisory Group (RAG) meetings are held on the first Monday of every month, with the October meeting being held on 6 October 2014:

A summary of the key matters considered at this meeting are:

- A number of signage issues identified from Cyclone Christine or requiring general replacement are still ongoing with MRWA.
- The design and commission agreement for Andrew Kay (artist) regarding the War Memorial Sculpture has been sent. Consultation dates with the community confirmed for 2 and 3 November. Andrew Kay will be in attendance at next RAG meeting.
- Sign design and installation at Jubilee Park (name as determined from community consultation) to be progressed at November meeting. Representatives from the art groups will be invited to attend for their ideas and suggestions.
- Variable message signage being considered for Roebourne to help slow down traffic on the main street. Concerns over traffic movements are ongoing.
- A funding application received from Department of Corrective Services was not supported by the Advisory Group at this time. Officer's have been encouraged to work with the applicant to strengthen the submission, as the program and intent is considered worthwhile.
- Overview of current resolution register

Whilst meetings are open for members of the community to attend, no community members attended for the October meeting.

CONCLUSION

The draft minutes of the Roebourne Advisory Group (RAG) meeting, held 6 October 2014 are presented for Council consideration.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

17 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152977
 MOVED : Cr Vandenberg
 SECONDED : Cr Smeathers

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss items:

- 17.1 CONFIDENTIAL ITEM - MATTERS OF POTENTIAL NON-COMPLIANCE AT LOTS 178 STURT PEA RD, WICKHAM AND LOT 1001 WILSON WAY, WICKHAM
- 17.2 CONFIDENTIAL ITEM - DAMPIER COMMUNITY HUB OPERATIONAL MANAGEMENT FUNDING AGREEMENT
- 17.3 CONFIDENTIAL ITEM - KARRATHA AIRPORT REQUEST TO ENDORSE LEASE TERMS WITH NORTHWEST AVIATION SERVICES
- 17.4 CONFIDENTIAL ITEM – CEO PERFORMANCE REVIEW

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 10.1 MAJOR EVENTS SPONSORSHIP SCHEME BUDGET ALLOCATION FY14/15

CONFIDENTIAL ATTACHMENT TO ITEM 12.1 DAMPIER COMMUNITY HUB PROJECT TENDER FOR CONSTRUCTION

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

Council moved in camera at 7.19 pm.

**17.1 CONFIDENTIAL ITEM - MATTERS OF POTENTIAL NON-COMPLIANCE AT LOTS
178 STURT PEA RD, WICKHAM AND LOT 1001 WILSON WAY, WICKHAM**

File No: CU.6

Responsible Executive Officer: Director Development Services

Reporting Author: Director Development Services

Date of Report: 2 October 2014

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s)

1. Email Correspondence from the complainant
2. Previous City Responses to the complainant
3. Location Plan

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152978

MOVED : Cr Vandenberg

SECONDED : Cr Lally

That Council support the Officer’s recommendation as contained in the confidential report.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

Cr Hipworth declared a financial interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr Hipworth holds Rio Tinto shares above the value of the allowed threshold.

Cr Kickett declared an impartiality interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr Kickett is a member of the Dampier Community Association. Pursuant to Section 5.68 of the *Local Government Act 1995*, this disclosure does not restrict the ability for Cr Kickett to vote on this matter and therefore Cr Kickett is not required to leave Chambers.

Cr Saylor declared a financial interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr Saylor is employed by Rio Tinto.

Cr White-Hartig declared a financial interest in Item 17.2 Dampier Community Hub Operational Management Funding Agreement as Cr White-Hartig's spouse is employed by Rio Tinto.

At 7.24 pm Cr Hipworth, Cr Saylor and Cr White-Hartig left the room.

17.2 CONFIDENTIAL ITEM - DAMPIER COMMUNITY HUB OPERATIONAL MANAGEMENT FUNDING AGREEMENT

File No:	CM.60
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships
Date of Report:	23 September 2014
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Dampier Community Hub Operational Management Funding Agreement

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **152979**
MOVED : **Cr Smeathers**
SECONDED : **Cr Miller**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to execute a Funding Agreement with Rio Tinto to support the anticipated operational loss of the Dampier Community Hub facility, inclusive of the following principles:

1. The City of Karratha will be responsible for the day to day management and operation of the Dampier Community Hub ensuring the facility is operated and maintained to a standard that could be reasonably expected by the community, providing access to a variety of community activities, events and services.

- a) The City of Karratha shall be responsible for the day to day operational management of the Dampier Community Hub inclusive of management of all tenancies, casual hire and sub leases, financial management, setting and implementing a schedule of fees and charges, asset management and general communications and promotions to increase patronage and facility use.
 - b) The City of Karratha shall ensure that the associated facilities are being operated and utilised in accordance with Council's strategic and policy direction and relevant legislation for the provision of community facilities and services.
2. Rio Tinto will provide to the City of Karratha a financial contribution towards the operating deficit of the Dampier Community Hub for the first three years of operation.
- a) Rio Tinto agrees to contribute 100% of the operational deficit excluding the items agreed to be the sole responsibility of the City of Karratha for the first three years, commencing from Practical Completion.
 - b) The City of Karratha shall exclude from the financial request to Rio Tinto the operational and asset management costs related to the library and related office space, or as agreed by the Parties from time to time to be the sole responsibility of the Local Government.
3. The Parties agree to meet and finalise a subsequent long term funding agreement
- a) The Parties shall commence discussions no later than two years from Practical Completion to enter into a subsequent funding agreement for a maximum term of a further seventeen (17) years, being twenty (20) years total Funding including this Agreement. The Parties shall aim to finalise the second funding agreement at least 2 years and 6 months after Practical Completion of the facility.
 - b) Annual funding from Rio Tinto shall progressively reduce during the term of the subsequent agreement, reducing Rio Tinto's contribution to zero after the expiration of the Agreement. Rio Tinto will have no further funding obligation toward the Dampier Community Hub from Year 21 onwards with the City assuming full financial responsibility for the Hub. It is estimated that Rio Tinto's contribution over this 17 year period will be in the order of \$10 m to \$15 m, in real terms, 2014 dollars. The City of Karratha shall exclude from the financial request to Rio Tinto the operational and asset management costs related to the library and related office space, or as agreed by the Parties from time to time to be the sole responsibility of the Local Government.
 - c) The Parties shall determine and allow for the treatment of either cost savings or over runs of forward operational budgets.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Kickett, Cr Smeathers,
Cr Vandenberg

AGAINST : Nil

At 7.25 pm Cr Hipworth, Cr Saylor and Cr White-Hartig re-entered the room.

17.3 CONFIDENTIAL ITEM - KARRATHA AIRPORT REQUEST TO ENDORSE LEASE TERMS WITH NORTHWEST AVIATION SERVICES

File No: TT.137

Responsible Executive Officer: Director Strategic Projects & Infrastructure

Reporting Author: Airport Commercial Coordinator

Date of Report: 1 October 2014

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s)

1. Lease Area Plan KTA.PT 20
2. Lease Area Plan ET.02

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152980

MOVED : Cr Vandenberg

SECONDED : Cr Saylor

That Council support the Officer’s recommendation as contained in the confidential report.

1.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

At 7.26 pm Simon Kot, David Pentz, Andrew Ward and Linda Franssen left the room.

17.4 CONFIDENTIAL ITEM – CEO PERFORMANCE REVIEW

File No: ADA.C
Responsible Executive Officer: Director Corporate Services
Reporting Author: Human Resources Manager
Date of Report: 15 October 2014
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 152981
MOVED : Cr Smeathers
SECONDED : Cr Kickett

That Council support the Officer’s recommendation as contained in the confidential report.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 152982
MOVED : Cr Vandenberg
SECONDED : Cr White-Hartig

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Miller, Cr Harris, Cr Hipworth, Cr Kickett, Cr Saylor, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Council moved out of camera at 7.30 pm.

At 7.30 pm Simon Kot, David Pentz, Andrew Ward and Linda Franssen re-entered the room.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.31 pm.

The date of the next meeting is to be held on Monday, 17 November 2014 at 6:30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 20 October 2014.

..... Date ____/____/____
Signed