



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Community Hall, Point Samson  
on Monday, 16 February 2015 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  \_\_\_\_\_  
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillors:**  
 Cr Peter Long [Mayor]  
 Cr John Lally [Deputy Mayor]  
 Cr Geoff Harris  
 Cr Harry Hipworth  
 Cr Janine Miller  
 Cr Michael Saylor  
 Cr Evette Smeathers  
 Cr Robin Vandenberg  
 Cr Fiona White-Hartig

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:** Cr Garry Bailey

**Members of Public:**

**Members of Media:**

**4 DECLARATIONS OF INTEREST****5 PETITIONS/DEPUTATIONS/PRESENTATIONS****6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Tuesday 27 January 2015, be confirmed as a true and correct record of proceedings.

**7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

12/01/2015 – Meeting with Michael Leslie
13/01/2015 – Meeting with Amanda Ewin
19/01/2015 – Meeting with Hon Steven Dawson
04/12/2014 – WARCA Meeting with WA Premier
21/01/2015 – Meeting with the rate Payer Association
22/01/2015 – Meeting with Brendan Grylls
22/01/2015 – Meeting with Rutila Resources Ltd
23/01/2015 – Meeting with Amanda Ewin
26/01/2015 – Australia Day Breakfast
26/01/2015 – Citizenship Ceremony
27/01/2015 – Meeting with Renee D'Arcy
27/01/2015 – Ordinary Council Meeting - Karratha
28/01/2015 – Meeting with Woodside
28/01/2015 – Meeting with Marlene Boundy

## **8 EXECUTIVE SERVICES**



## 9 CORPORATE SERVICES

### 9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 DECEMBER 2014

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>19 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Not applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council’s financial position for the period ending 31<sup>st</sup> December 2014.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31<sup>st</sup> December 2014:

2014-2015	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	143,487,568	147,118,200	110,435,869	109,394,242	(1,041,627)	▼
Operating Expense	(105,204,527)	(87,185,155)	(36,411,852)	(34,791,074)	1,620,778	▲
Non Operating Rev	34,297,242	42,791,640	9,446,710	17,422,729	7,976,019	▲
Non Operating Exp	(85,697,579)	(115,892,595)	(42,945,998)	(42,090,466)	855,532	▲
Non Cash Items Included	12,004,776	11,550,277	3,069,821	1,480,934	(1,588,887)	▼
Surplus BFWD 13/14	1,112,520	1,617,633	1,617,633	1,617,633	0	
<b>Surplus/(Deficit) 14/15</b>	<b>0</b>	<b>0</b>	<b>45,212,183</b>	<b>53,033,998</b>	<b>7,821,815</b>	<b>▲</b>

This table shows that Council is currently in a surplus position of \$53m, an amount \$7.82m over budget from the budgeted year to date surplus position of \$45.21m.

The following variances (greater than \$150K) contribute significantly to the surplus shown in the above table. Many of the following variances are due to timing differences in operating and capital expenditure as well as timing differences in invoices being received.

#### Operating Expense

- \$259k under budget in plant repair costs due to current staff vacancies.
- \$200k under budget in shoulder grading due to work delays.
- \$173k under budget in drainage maintenance due to design delays.
- \$156k under budget in Karratha Airport screening and security due to timing differences in expenditure.

**Operating Income**

- \$524k under budget in Road grants due to funding not yet invoiced.
- \$360k under budget in Waste disposal fees due to newly opened competing facility.

**Non-operating Expense**

- \$188k over budget in Roebourne Street Lighting upgrade due to timing difference.
- \$379k under budget in Landfill Operations plant purchases due to savings on purchased items.
- \$267k under budget in City Telecommunications project due to delays in commencement.
- \$200k under budget in Roads and Street Blackspot works due to delay in required Main Roads approvals.
- \$176k under budget in Karratha Arts and Community Precinct due to timing differences.
- \$158k under budget in Karratha Airport Water Infrastructure upgrades due to contract variation discussions.

**Non-operating Revenue**

- All variances are applicable to timing differences in transfers to/from Reserves relating to differences in project expenditure and funding received.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**FINANCIAL MANAGEMENT SUMMARY**

**Financial Ratios**

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2014/15	YTD Budget 2014/15	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	31,600,940	69,168,900	70,840,773	The Operating Surplus Ratio is above budget due to higher than anticipated operating surplus attributable to rates and service charges levied in July.
		123,609,834	97,055,510	95,141,647	
	Minimum Target between 0% and 15%	25.6%	71.3%	74.5%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is slightly higher than the YTD budget due to delays in entry of building depreciation attributable to system requirements.
	Capital Renewal and Replacement Expenditure/Depreciation	49,876,498	20,699,357	18,596,716	
		11,202,287	2,715,951	2,580,112	
	Target - Greater than 0.90	4.45	7.62	7.21	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				This variance is primarily due to rates and service charges levied in July as well as operating expenses below YTD budget.
		123,625,701	97,040,626	95,141,647	
	Own Source Operating Revenue/Operating Expenses	105,204,527	36,411,852	34,791,074	
	Target - Greater than or equal to 0.40	1.18	2.67	2.73	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted on an annual basis.
		8,892,983	Not	60,299,488	
		Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	7,326,678	Applicable	6,792,255
	Target - greater than or equal to 1	1.21		8.88	A current Ratio excluding the PUPP service charge would result in a Current Ratio equal to 6.33
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				Original Budget results in a ratio in excess of 10 due to Council having only minimal budgeted debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	42,850,927	71,884,851	70,840,773	
		402,325	0	0	Council's actual position results in a ratio in excess of 10 due to Council not yet having taken out loans as budgeted.
	Target - more than 2- The higher the better	>10	>10	>10	

**Statement of Financial Position**

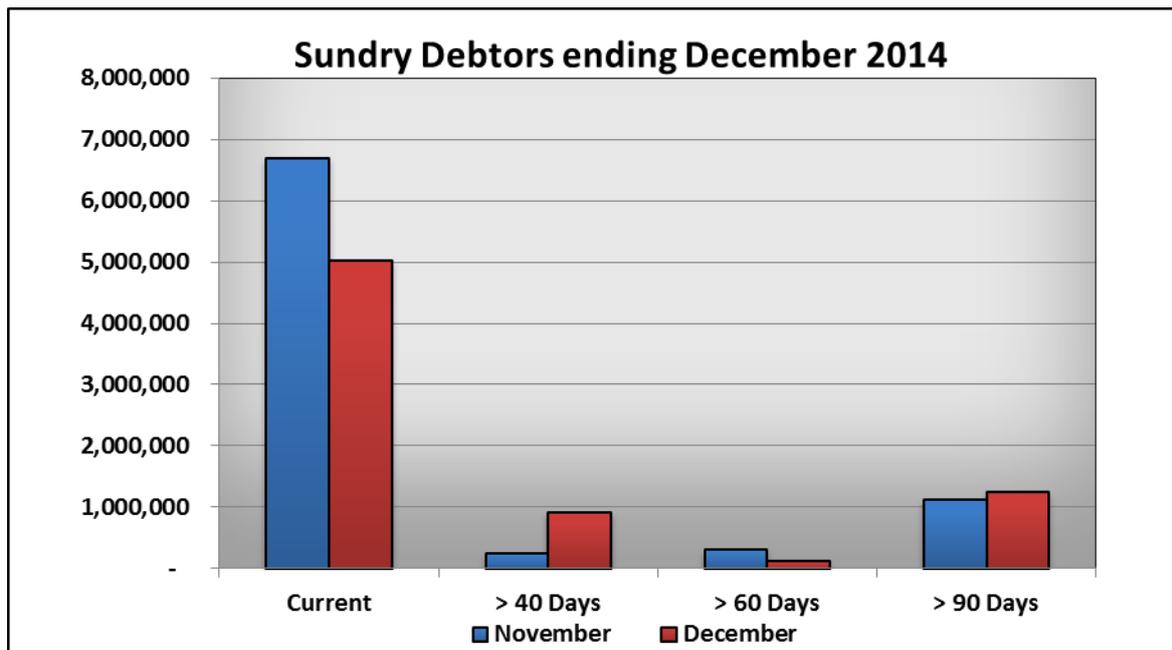
	2014 December	2014 November	% change
<b>Current</b>			
<b>Assets</b>	129,545,874	133,898,116	-3.25%
<b>Liabilities</b>	9,548,070	9,624,339	-0.79%
<b>Non Current</b>			
<b>Assets</b>	325,129,323	322,739,740	0.74%
<b>Liabilities</b>	1,328,725	1,328,725	0.00%
<b>Net Assets</b>	443,798,402	445,684,792	

Total Current Assets have decreased by 3.25% from November to December due to a reduction in trade receivables. Current Liabilities have decreased by 0.79% from November to December due to a reduction in supplier invoices payable. Non-Current Assets have increased by 0.74% due to capitalisation of assets. Non-current Liabilities remain unchanged.

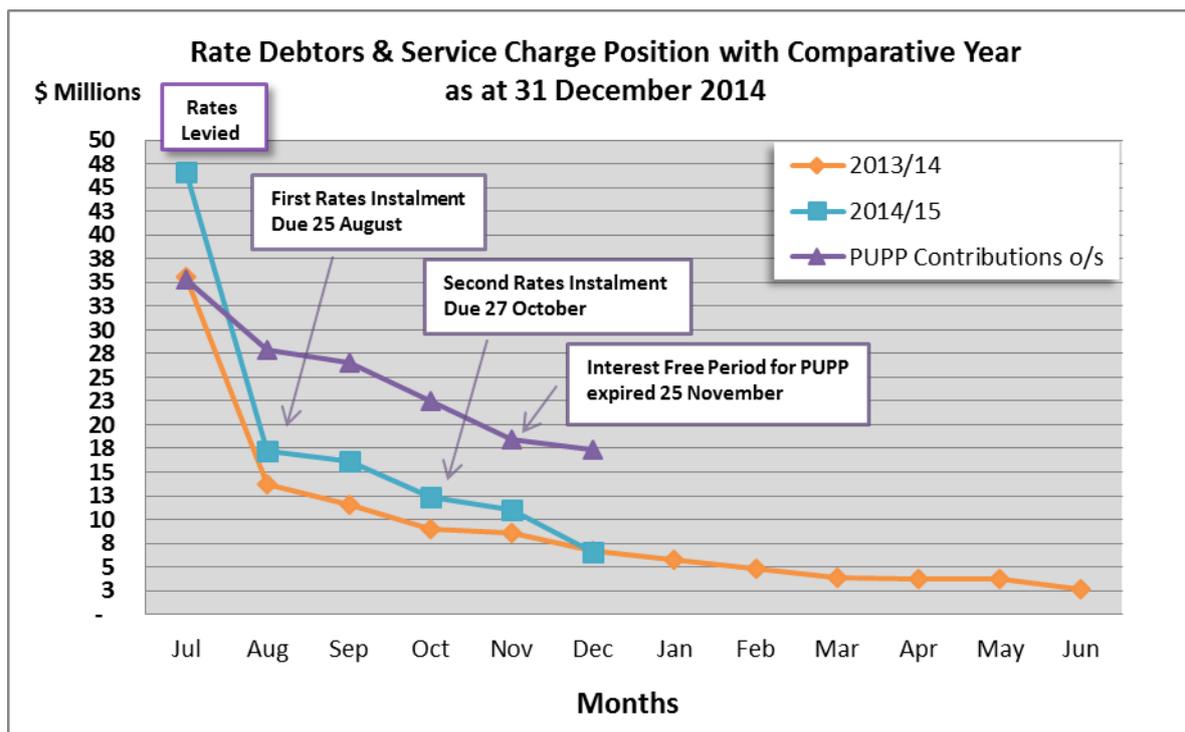
**Debtors Schedule**

Total Trade Debtors has decreased by 13% or \$1,080,035 due to receipt of debtor payments. Stringent debt collection on outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for balances in excess of \$5,000.

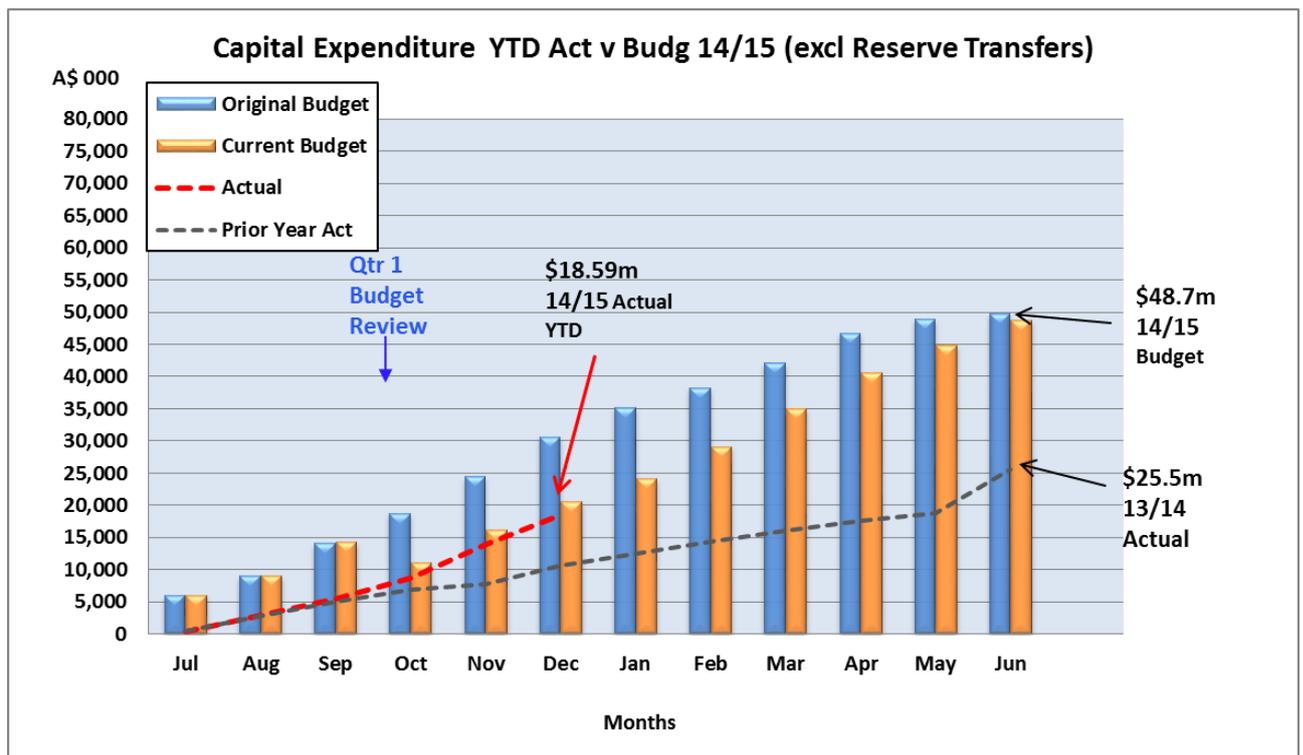
Debtor	40 Days	60 Days	>90 Days	Comments
Qantaslink Pty Ltd	308,790.96	22,672.32	229,631.28	
Qantas Airways Limited	-	17,665.06	369,491.73	Qantas has agreed to pay future 2014/15 charges as invoiced and back pay outstanding balance.
Qantas Airways Limited	437,861.38	49,240.02	550,564.25	
Alliance Airlines Pty Ltd	120,765.72	-	11,311.48	June 2014 Landing Charges and October 2014 Passenger Service Charges. In discussions regarding payment of overdue amounts, have been advised they will be paid.
Budget Rent A Car	14,380.63	-	-	November 2014 Monthly rent for tenancy at Karratha Airport. First and Final issued with no response, Letter of Demand sent 27/01.
Hertz Australia Pty Ltd	-	-	6,109.57	July 2014 & August 2014 Monthly rent for tenancy at Karratha Airport . In discussions with Airport regarding Fees.
SMC Building Pty Ltd	768.96	-	10,728.20	Waste Disposal September 2014. Letter of Demand issued by CS legal 22/01 - Cash Alert placed on Tip Account
Star Struck Drama Workshops	-	1,316.11	6,308.67	Frank Butler Comm Centre Hire June 2014 to Dec 2014 - Letter of Demand issued by CS legal



The total outstanding rates balance at the end of December was \$6,594,904.



### Capital Expenditure



Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Dec-14			30-Jun-15	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	13,316,113	13,413,622	1%	33,183,371	29,705,779
Equipment	55,750	25,737	-54%	320,000	235,750
Furn & Equip	464,609	97,066	-79%	620,900	668,109
Plant	2,151,395	1,507,558	-30%	3,500,000	3,737,395
Infrastructure	4,711,490	3,552,733	-25%	12,240,227	14,385,848
<b>Totals</b>	<b>20,699,357</b>	<b>18,596,716</b>	<b>-10%</b>	<b>49,864,498</b>	<b>48,732,881</b>

The Council’s 2014/15 Capital Expenditure budget is \$48.7 million, the majority of the budget is associated with major projects including Karratha Airport terminal upgrade and infrastructure improvements. The above table shows that Council is currently 10% below budget in capital expenditure year to date. Major variances are in Furniture & Equipment, Plant and Infrastructure purchases as follows:

**Major Variances – Capital Expenditure**

Capital Expenses	Material Variance		Significant Items		
Furniture and Equipment	-79.00%	(367,543)	(54,292)	▼	Purchase Computer Equipment
			(267,000)	▼	City of Karratha Telecommunications Project
Plant	-30.00%	(643,837)	(142,297)	▼	Purchase - Plant
			(379,629)	▼	Purchase - Plant
Infrastructure	-25.00%	(1,158,757)	(54,782)	▼	Major Road Tree Planting
			(60,000)	▼	Park Enhancements
			(65,013)	▼	Playground Replacement Programme
			(70,000)	▼	Landside Landscape Upgrade
			(70,000)	▼	Footpaths - Poinciana Place
			(74,109)	▼	Footpaths - Balmoral Rd Across Catrall Park
			(102,983)	▼	Karratha Cemetery Master Plan
			(118,850)	▼	RRG-Coolawanyah Rd
			(129,959)	▼	Wickham Cemetery Master Plan
			(158,496)	▼	Water Infrastructure Upgrades-Karratha Airport
			(200,000)	▼	Blackspot Works - Karratha Rd & Dampier/Millstream Rd

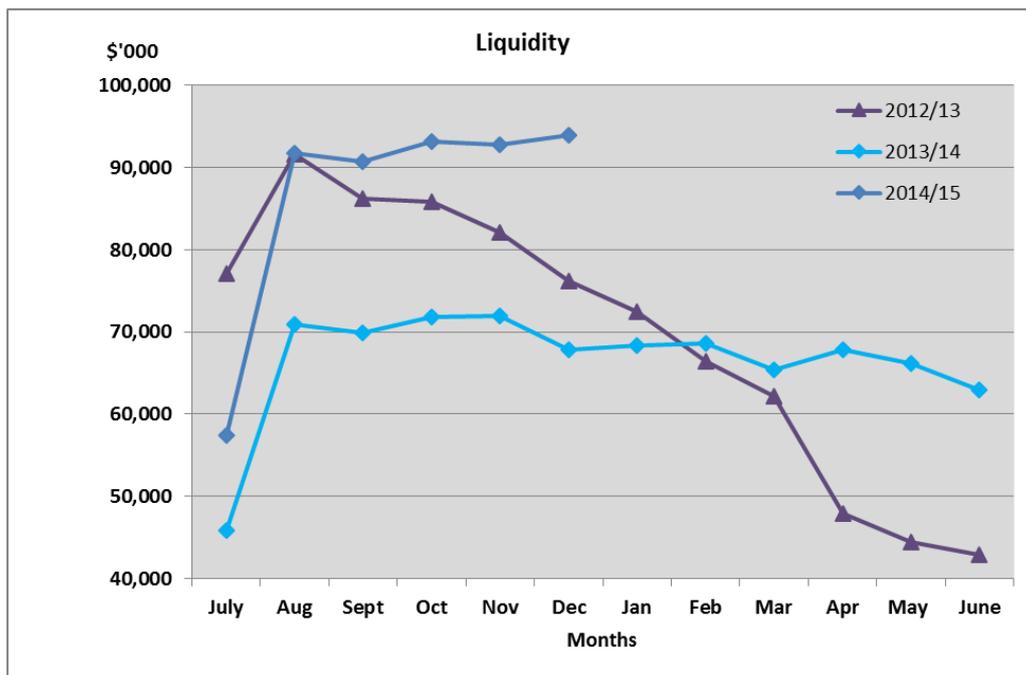
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

Institution	Accounts	Balance 31 December	Interest %	Investment Term	Maturity
WBC	Reserve (Transactional)	127,795	1.88	At Call	
WBC	Maxi Cash Reserve	8,567,205	2.10	At Call	
NAB	Reserve Term Deposit	20,551,387	3.72	6 months	January
NAB	Reserve Term Deposit	5,000,000	3.60	6 months	April
WBC	Reserve Term Deposit	25,000,000	3.74	7 months	April
BW	Reserve Term Deposit	10,000,000	3.59	3 months	March
WBC	Municipal (Transactional)	4,406,228	1.88	At Call	
WBC	Maxi Cash Municipal	5,298,245	2.10	At Call	
WBC	Municipal Term Deposit	10,000,000	3.74	7 months	April
BW	Municipal Term Deposit	5,000,000	3.59	3 months	March
N/A	Cash on Hand	32,945	0.00		
	<b>Total</b>	<b>93,983,805</b>			

The Reserve Bank cash rate (overnight money market interest rate) has remained at 2.5%, since the 25 basis point decrease in early August 2013. The Municipal funds held with Westpac Bank continued to earn 1.88% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 2.1% on the Maxi-Direct Muni Account to maximise interest earnings. During December \$5m of Municipal funds were reinvested at 3.59% to mature in March 2015.

**Cash and Investments (continued)**



The liquidity graph for 2014/15 demonstrates an increase in liquidity due to receipt of large grant contributions and rates instalments receipts.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of December 2014 with a current full year balanced budget and actual surplus year to date reported of \$53,033,998 which is largely due to transfers to and from reserve.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- |               |           |  |
|---------------|-----------|--|
| Our Program:  | 4.d.1.3   | Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations. |
| Our Services: | 4.d.1.3.1 | Prepare the Financial Statements and Reports to Council.   |

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> December 2014;  
and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> December 2014.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICERS RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* resolves to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> December 2014.**

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 31 December 2014</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2013/14</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	40,580,172	40,736,011	39,868,511	39,520,479	-	(348,032)	35,769,877
Fees and Charges	79,630,708	76,677,567	54,418,944	53,292,842	-	(1,126,102)	47,162,921
Operating Grant, Subsidies and Contributions	11,917,157	14,802,277	8,525,242	10,487,342	23.02%	1,962,100	7,410,418
Interest Earned	3,398,954	3,086,011	1,548,562	890,476	-42.50%	(658,086)	2,445,099
Proceeds/Realisation	0	0	0	2,858	-	-	0
All Other	532,647	1,581,103	1,204,609	1,390,433	15.43%	185,824	1,482,487
<b>Total</b>	<b>136,059,638</b>	<b>136,882,969</b>	<b>105,565,868</b>	<b>105,584,430</b>	<b>-</b>	<b>-</b>	<b>94,270,802</b>
<b>Expenses from Operations</b>							
Employee Costs	36,384,898	31,457,845	16,105,129	17,182,127	-	(1,076,998)	33,353,872
Materials and Contracts	47,197,845	33,228,993	11,747,408	9,976,623	-15.07%	1,770,785	23,682,567
Utilities (gas, electricity, water etc)	4,175,242	4,138,802	2,066,688	1,729,260	-16.33%	337,428	4,275,811
Interest Expenses	47,700	0	0	0	-	-	10,597
Depreciation	11,202,287	10,968,688	2,715,951	2,580,112	-	135,839	9,858,359
Insurance Expenses	1,753,304	1,635,856	1,610,524	1,598,206	-	-	1,700,422
Other Expenses	3,845,795	5,157,515	1,797,398	1,927,108	-	(129,710)	2,321,215
<b>Total</b>	<b>104,607,071</b>	<b>86,587,699</b>	<b>36,043,098</b>	<b>34,993,436</b>		<b>1,049,662</b>	<b>75,202,843</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	7,412,063	10,219,364	4,855,117	3,762,396	-22.51%	1,092,721	16,392,796
Fair Value Adjustments	-	-	-	-	-	-	0
Profit On The Sale Of Assets	(15,867)	(15,867)	(14,884)	(47,417)	-	-	(46,856)
Loss On Asset Disposal	597,456	597,456	368,754	(202,362)	-	571,116	2,125,558
<b>Change In Net Assets From Operations</b>	<b>38,283,041</b>	<b>59,933,045</b>	<b>74,024,017</b>	<b>74,603,169</b>		<b>-</b>	<b>33,382,053</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items		
Operating Grant, Subsidies and Contributions	23.02%	1,962,100	438,966	▲	Contributions to Strategic Planning Office
			406,000	▲	Contribution to Rangers/Local Laws
			396,900	▲	Rio Tinto and KCC Contribution-Pship Mgmt Team
			114,000	▲	Eastern Corridor Youth Services
			66,455	▲	Contributions - Club Development
			55,000	▲	Karratha Leisureplex-Sundry Contributions/Donations
Interest Earned	-42.50%	(658,086)	(62,943)	▼	Interest Earned - Partnership
			(186,742)	▼	Interest Earned - Infrastructure
			(211,580)	▼	Interest Earned - Aerodrome
			(250,084)	▼	Interest Earned - Waste Management
All Other	15.43%	185,824	71,747	▲	Rebates
			109,541	▲	Karratha Leisureplex-Sundry Contributions/Donations

**Variance Commentary by Nature & Type (continued)**

<b>Expenses from Operations</b>	<b>Material Variance</b>		<b>Significant Items</b>		
Materials And Contracts	-15.07%	1,770,785	254,869	▼	KTA Airport - Landside Mtc e
			198,184	▼	Pastoral Access Road Mtc e
			158,872	▼	Open Space/Drain Reserve Mtc e
			156,289	▼	KTA Airport - Recoverable
			151,884	▼	Local Planning Strategy (LPS)
			103,502	▼	Studies
			95,589	▼	Staff Housing-Mtc e Costs
			82,171	▼	Expenditure
			81,766	▼	Plant-Repairs
			80,407	▼	Litter Control
			55,729	▼	Playground Maintenance
			51,891	▼	Website Development Expenses
Utilities	-16.33%	(337,428)	(100,589)	▼	KTA Airport - Recoverable
			(64,745)	▼	Karratha Leisureplex
<b>Other Revenues</b>	<b>Material Variance</b>		<b>Significant Items</b>		
Non Operating Grants, Subsidies And Contributions	-22.51%	1,092,721	500,098	▲	Contribution-Wickham Recreation Facility
			144,475	▲	Grants-Community Safety

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 December 2014</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Var. Ind</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	41,130,572	38,153,281	35,099,789	33,425,099	-	(1,674,690)	
Governance	176,088	920,592	831,508	978,788	17.71%	147,280	▲
Law, Order And Public Safety	1,365,336	1,220,305	1,015,366	1,530,759	50.76%	515,393	▲
Health	183,189	184,789	108,789	234,275	115.35%	125,486	▲
Education and Welfare	58,900	58,900	29,448	29,450	-	-	
Housing	349,356	324,644	145,586	130,126	-10.62%	-	▼
Community Amenities	12,688,688	12,435,643	7,358,969	7,523,046	-	164,077	
Recreation And Culture	15,976,278	21,316,111	11,326,563	11,697,753	-	371,190	
Transport	29,985,449	30,590,361	13,924,627	13,665,705	-	(258,922)	
Economic Services	537,040	564,657	336,557	277,764	-17.47%	(58,793)	▼
Other Property And Services	456,500	612,906	390,156	380,999	-	-	
	102,907,396	106,382,189	70,567,358	69,873,763	-	(693,595)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(20,431,500)	(9,837,400)	(1,118,900)	(1,067,776)	-	51,124	
Governance	(5,497,948)	(5,869,131)	(2,449,677)	(2,092,323)	-14.59%	357,354	▼
Law, Order And Public Safety	(2,028,131)	(1,968,491)	(877,062)	(840,674)	-	-	
Health	(1,343,165)	(1,351,479)	(713,983)	(718,888)	-	-	
Education and Welfare	(183,232)	(191,085)	(112,845)	304,723	-370.04%	417,568	▼
Housing	(859,507)	(473,226)	(340,849)	(390,235)	14.49%	-	▲
Community Amenities	(18,462,741)	(15,779,703)	(7,862,263)	(6,774,013)	-13.84%	1,088,250	▼
Recreation And Culture	(31,025,969)	(30,788,892)	(14,635,820)	(14,504,948)	-	130,872	
Transport	(21,110,979)	(19,932,106)	(7,739,984)	(6,705,544)	-13.36%	1,034,440	▼
Economic Services	(2,306,304)	(2,303,063)	(1,122,525)	(1,038,310)	-	84,215	
Other Property And Services	(1,955,051)	1,309,421	562,056	(963,086)	-271.35%	(1,525,142)	▼
	(105,204,527)	(87,185,155)	(36,411,852)	(34,791,074)	-	1,620,778	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	789,850	1,243,910	744,910	269,047	-63.88%	(475,863)	▼
Tsf From Aerodrome Reserve	9,492,459	4,312,899	2,753,465	8,448,146	206.82%	5,694,681	▲
Tsf From Plant Replacement Reserve	1,192,000	1,228,986	-	275,494	-	275,494	
Tsf From Infrastructure Reserve	4,836,588	4,022,259	697,378	1,118,814	60.43%	421,436	▲
Tsf From Partnership Reserve	3,005,329	5,642,542	4,249,413	4,249,413	-	-	
Tsf From Waste Management Reserve	6,110,466	6,880,344	-	1,145,663	-	1,145,663	
Tsf From Junior Sport Reserve	1,800	1,800	-	-	-	-	
Tsf From Community Development Reserve	531,500	1,769,906	-	914,608	-	914,608	
Tsf From Medical Services Assistance Reserve	56,000	-	-	-	-	-	
Tsf From History & Cultural Publications	56,244	56,244	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	-	9,400,000	1,000,000	1,000,000	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	▲
New Loans Raised	8,000,000	8,000,000	-	-	-	-	
Other Loan Principal Income	221,863	229,607	-	-	-	-	
Repayments Of Self Supporting Loans	3,143	3,143	1,544.00	1,544.06	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	34,297,242	42,791,640	9,446,710	17,422,729	84.43%	7,976,019	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 December 2014</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Amended Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Var. Ind</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(33,183,371)	(29,705,779)	(13,316,113)	(13,413,622)	-	(97,509)	
Purchase Of Assets - Equipment	(320,000)	(235,750)	(55,750)	(25,737)	-53.83%	-	▼
Purchase Of Assets - Furniture & Equipment	(632,900)	(668,109)	(464,609)	(97,066)	-79.11%	367,543	▼
Purchase Of Assets - Plant	(3,500,000)	(3,737,395)	(2,151,395)	(1,507,558)	-29.93%	643,837	▼
Purchase Of Assets - Infrastructure	(12,240,227)	(14,385,848)	(4,711,490)	(3,552,733)	-24.59%	1,158,757	▼
Loan Principal Repayments	(354,625)	-	-	-	-	-	-
Tsf To Aerodrome Reserve	(705,024)	(533,750)	(268,754)	(116,732)	-56.57%	152,022	▼
Tsf To Dampier Drainage Reserve	(24)	-	-	-	-	-	-
Tsf To Plant Replacement Reserve	(1,774,056)	(1,822,583)	(40,227)	(22,331)	-44.49%	-	▼
Tsf To Walkington Theatre Reserve	(204)	(816)	(306)	(250)	-18.32%	-	▼
Tsf To Workers Compensation Reserve	(23,328)	(23,328)	(11,664)	(5,950)	-48.99%	-	▼
Tsf To Royalties for Regions Reserve	-	(3,000,000)	-	-	-	-	-
Tsf To Infrastructure Reserve	(7,343,491)	(8,470,106)	(752,504)	(1,483,243)	97.11%	(730,739)	▲
Tsf To Partnership Reserve	(158,748)	(10,584,161)	(8,504,787)	(7,941,843)	-	562,944	
Tsf To Waste Management Reserve	(6,144,849)	(6,130,062)	(338,877)	(168,173)	-50.37%	170,704	▼
Tsf To Aged Persons Home Reserve	(2,664)	(2,664)	(1,332)	(680)	-48.94%	-	▼
Tsf To Junior Sport Reserve	(60)	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(180)	(180)	(90)	(50)	-44.29%	-	▼
Tsf To History & Cultural Publications Reserve	(2,028)	(2,028)	(1,014)	(516)	-49.07%	-	▼
Tsf To Employee Entitlements Reserve	(74,184)	(80,619)	(39,237)	(21,232)	-45.89%	-	▼
Tsf To Community Development Reserve	(563,912)	(571,103)	(18,603)	(4,604)	-75.25%	-	▼
Tsf To Pilbara Underground Power Reserve	(18,665,280)	(35,825,230)	(12,227,249)	(13,725,690)	12.25%	(1,498,441)	
Tsf To Medical Services Assistance Package Reserve	(8,424)	(9,279)	(4,497)	(2,455)	-45.41%	-	▼
Tsf To Carry Forward Budget Reserve	-	(103,805)	(37,500)	-	-100.00%	-	▼
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	▲
	(85,697,579)	(115,892,595)	(42,945,998)	(42,090,466)	-	855,532	
<b>Adjustment For Non Cash Items</b>							
Depreciation	11,202,287	10,968,688	2,715,951	2,580,112	-	(135,839)	
Movement in Employee Benefit Provisions	220,900	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(849,399)	-	(849,399)	
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	581,589	581,589	353,870	(249,779)	-170.58%	(603,649)	
	12,004,776	11,550,277	3,069,821	1,480,934	-51.76%	(1,588,887)	
<b>Surplus Brought Forward 1 July</b>	1,112,520	1,617,633	1,617,633	1,617,633	-	-	
<b>Amount Raised From Rates</b>	40,580,172	40,736,011	39,868,511	39,520,479	-	(348,032)	
<b>Surplus / (Deficit)</b>	<b>0</b>	<b>0</b>	<b>45,212,183</b>	<b>53,033,998</b>		<b>7,821,815</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Revenues from Operations	Material Variance		Significant Items		
Governance	17.71%	147,280	71,747	▲	Reimbursements/Commissions & Rebates - Final WANDRRA claim has been submitted and payment received.
Law, Order and Public Safety	50.76%	515,393	(77,480)	▼	DFES Contrib - Karratha SES - Awaiting full DFES contribution
			144,475	▲	Grants-Community Safety - Grant income received in advance
			406,000	▲	Contribution to Rangers/Local Laws - Grant funding received in advance, has been transferred to reserve
Health	115.35%	125,486	60,236	▲	Health Premises Fees & Charges - Majority of Health premises fees received as invoices issued before Christmas
Economic Services	-17.47%	(58,793)	(58,972)	▼	Building Licence Fees - Reduction in expected building license applications over the past few months as per Information reports to Council. Some monies expected in new year for larger projects.
Expenses from Operations	Material Variance		Significant Items		
Governance	-14.59%	357,354	51,253	▼	Website Development Expenses -
			54,663	▼	Ex Gratia Contribution - Pt Samson Community Assoc -
			80,297	▼	Computer Network Expenses -
				▼	Various other minor items
Education and Welfare	-370.04%	417,568	408,909	▼	Loss On Sale - Other Buildings -
Community Amenities	-13.84%	1,088,250	65,552	▼	Depreciation-Waste Collection - Plant depreciation amendment to be entered through review
			67,060	▼	Wickham Transfer Station Costs - 18k Plant Op Costs underspent - includes depreciation. Amend at March Review, 49k Salaries & Overheads underspent
			107,785	▼	Karratha Redevelopment Plans - Final \$28,160 Stage 1 invoice has been authorised. Stage 2 contract to be awarded in January 2015, which will account for balance funding and closure of project by end 14/15
			123,667	▼	Trade/Commercial Refuse Collection - 26k Plant Op Costs underspent - includes depreciation. Amend at March Review, 96k Salaries & Overheads underspent
			123,997	▼	Drainage Maintenance - Designs complete for Scholl St and will be now constructed in house. Millstream design yet to be finalised and tendered in February
			134,769	▼	Loss On Sale - Landfill -
			153,262	▼	Rubbish Collection Parks, Open Spaces & Events - 81k Plant Op Costs underspent - includes depreciation. Amend at March Review, 41k Salaries & Overheads underspent
			307,880	▼	Depreciation-Landfill Operations - Plant depreciation amendment to be entered through review

**Variance Commentary by Program (cont.)**

Expenses from Operations	Material Variance		Significant Items		
Transport	-13.36%	1,034,440	59,346	▼	KTA Airport -Depreciation
			61,066	▼	Kta Airport - Checked Baggage Xray & Etd Mtce - Underspend due to timing difference.
					Second quarter maintenance invoices for L3 Communications and Morpho to be posted in January.
			75,569	▼	Power - Timing difference. December invoice to be processed and posted in January.
			81,713	▼	Loss On Sale - Vehicles and Plant - Loss on sale of P8006 (Tennant Footpath Sweeper), which was carried over (CFWD) from 13/14 budget, was greater than anticipated amount. Also note that P9425 is SES trailer to be journalled to account 202610 - \$8354.96
			103,502	▼	KTA Airport - Consultants For Studies - Underspend due to timing difference. YTD PO raised for \$75K and progress is tracking well. First progress claim from consultant expected to be received in April. Budget reforecast to be addressed at March budget review.
			121,731	▼	Cyclone Preparation - Program complete under budget and to be adjusted in March review
			140,374	▼	Kta Airport - Car Park & Grounds Transport Op Exp - Underspend due to timing difference. November and December invoices for MSS and Designa to be posted in January.
			156,289	▼	Screening And Security - Timing difference. December invoice to be processed and posted in January.
			200,000	▼	Shoulder Grading Various Roads - Work delayed until January/February
Other Property and Services	-271.35%	(1,525,142)	(549,975)	▲	Depreciation-Vehicles & Plant - Original Budget did not account for Plant Depreciation. Purchase of large equipment items (Bomag Refuse Compactor) depreciating at higher rate, was not originally accounted for.
			(309,158)	▲	WM - Employment Costs -
			(146,077)	▲	Works - Employment Costs -
			(125,081)	▲	PS - Employment Costs -
			(109,266)	▲	PG - Employment Costs -
			259,633	▼	Plant-Repairs - Workshop position not filled for period of time (LH Mechanic) Current positions also vacant (Trades Assistant) Less wages currently being paid.

**Variance Commentary by Program (cont.)**

Capital Revenue	Material Variance		Significant Items		
Proceeds From Disposal Of Assets	-63.88%	(475,863)	59,390	▼	Proceeds of Sale - Parks & Gardens
			266,753	▼	Proceeds of Sale - Landfill Operations
Transfer From Aerodrome Reserve	206.82%	5,694,681	5,694,681	▲	Transfer From Aerodrome Reserve - Transfer from reserve based on terminal works invoices received to date
Transfer From Infrastructure Reserve	60.43%	421,436	206,907	▲	Transfer From Infrastructure Reserve -
			228,806	▲	Transfer from Infrastructure - Cleansweep
Capital Expenses	Material Variance		Significant Items		
Purchase of Assets - Furniture & Equipment	-79.11%	367,543	54,292	▼	Purchase Computer Equipment -
			267,000	▼	Sor Telecommunications Project -
Purchase of Assets - Plant	-29.93%	643,837	142,297	▼	Purchase - Plant - Several purchases delayed through either availability, pending business cases or have been ordered and not delivered/invoiced yet.
			379,629	▼	Purchase - Plant - Price difference on BOMAG (P8017) less than anticipated due to higher than anticipated trade in price. P8016 (Komatsu Loader) purchase approx. \$20k under budget.
Purchase of Assets - Infrastructure	-24.59%	1,158,757	54,782	▼	Major Road Tree Planting - Balmoral Rd. planting project, detailed designs near completion. Awaiting funding from Watercorp to begin procurement process.TM
			60,000	▼	Park Enhancements - Seeking quotations from contractors, delay in responding
			65,013	▼	Playground Replacement Programme -
			70,000	▼	Landside Landscape Upgrade - Concrete and landscaping works complete Nov invoiced Dec, however invoice was posted to Jan \$88,688. Total actual to date \$137,094.76
			70,000	▼	Footpaths - Poinciana Place - Payment delayed pending defects resolved
			74,109	▼	Footpaths - Balmoral Rd Across Cattrall Park - Payment delayed pending defects resolved
			102,983	▼	Karratha Cemetery Master Plan - Construction complete, not all invoices received due to office closure period. Landscaping works to be completed. Update at Mar budget review
			118,850	▼	Rrg-Coolawanyah Rd - Delay in provision of complete design documentation from consultant has resulted in delay of the tender process. To be updated in Mar budget Review
			129,959	▼	Wickham Cemetery Master Plan - Construction complete, not all invoices received due to office closure period. Landscaping works to be completed. Update at Mar budget review
			158,496	▼	Water Infrastructure Upgrades-Karratha Airport - Contract defects and variations still to be resolved. To be updated March budget review
			200,000	▼	Blackspot Works - Karratha Rd & Dampier/Millstream Rd - Delayed due to MRWA approvals having not been received.

**Variance Commentary by Program (cont.)**

<b>Capital Expenses</b>	<b>Material Variance</b>		<b>Significant Items</b>		
Transfer To Aerodrome Reserve	-56.57%	152,022	152,022	▼	Transfer to Aerodrome Reserve - Timing difference due to investment term
Transfer To Infrastructure Reserve	97.11%	(730,739)	(1,187,785)	▲	Transfer to Infrastructure Reserve - Timing difference due to transfers processed earlier than budgeted - to be rectified at review
			228,000	▼	Transfer To Infrastructure Reserve- Bridgeworks - MRWA carrying out the work, commencement date unknown.
Transfer To Waste Mgmt. Reserve	-50.37%	170,704	170,704	▼	Transfer to Waste Management Reserve - Timing difference due to investment term
Transfer To Pilbara Underground Power Reserve	12.25%	(1,498,441)	(1,498,441)	▲	Transfer to Pilbara Underground Power Reserve -
<b>Non Cash Items</b>	<b>Material Variance</b>		<b>Significant Items</b>		
(Profit) / Loss On Disposal Of Assets	-170.58%	(603,649)	(408,909)	▼	Loss On Sale - Other Buildings
			(134,769)	▼	Loss On Sale - Landfill
			(81,713)	▼	Loss On Sale - Vehicles and Plant

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 31 December 2014**

**Note 1. Net Current Assets**

	Note	Year to Date Actual \$	Annual Report Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		24,737,418	20,780
Cash and Cash Equivalents - Restricted (Trust)		2,862,324	3,083,656
Cash and Cash Equivalents - Restricted - Reserves	1	69,246,387	62,904,777
Cash - Restricted Unspent Grants/Contributions		0	4,918
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	32,281,471	11,944,825
Land held for Resale - Development Costs		0	0
Inventories		418,275	401,889
Total Current Assets		129,545,874	78,360,845
<b>Current Liabilities</b>			
Trade and Other Payables		3,285,196	10,680,791
Trust Liabilities		2,872,117	3,093,451
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	0
Current Portion of Provisions		3,390,758	3,390,758
Total Current Liabilities		9,548,070	17,164,999
<b>Net Current Assets</b>		119,997,804	61,195,845
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(69,246,387)	(62,904,777)
Loan repayments from institutions		(1,599)	(3,143)
Movement in Accruals (Non-Cash)		0	485,034
Cash - Restricted Unspent Grants/Contributions		0	4,918
<b>Add back</b>			
Current Loan Liability		0	0
Cash Backed Employee Provisions		2,299,046	2,302,189
Current Provisions funded through salaries budget		(14,867)	537,567
<b>Net Current Asset Position</b>		53,033,998	1,617,633
Note Explanation:			
1) Reserves and Long Service Leave are Cash Backed			
2) Total Trade and Other Receivables		25,686,567	
Total Rates Debtors Outstanding		6,594,904	

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 31 December 2014**

<b>Note 2: Statement of Financial Position</b>	<b>2014/15</b>	<b>2013/14</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	32,945	18,455
Cash and Cash Equivalents - Unrestricted	24,704,473	2,325
Cash and Cash Equivalents - Restricted (Trust)	2,862,324	3,083,658
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	0	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	69,246,387	62,904,777
Trade and Other Receivables	32,281,471	11,944,825
Inventories	418,275	401,889
<b>Total Current Assets</b>	<b>129,545,874</b>	<b>78,360,847</b>
<b>Non-Current Assets</b>		
Trade and Other Receivables	50,260	50,260
Property, Plant and Equipment	194,463,368	193,216,254
Infrastructure	130,615,695	116,573,581
<b>Total Non-Current Assets</b>	<b>325,129,323</b>	<b>309,840,095</b>
<b>Total Assets</b>	<b>454,675,197</b>	<b>388,200,942</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	3,285,196	10,680,791
Trust Liabilities	2,872,117	3,093,451
Long Term Borrowings	0	0
Provisions	3,390,758	3,390,758
<b>Total Current Liabilities</b>	<b>9,548,070</b>	<b>17,164,999</b>
<b>Non-Current Liabilities</b>		
Long Term Borrowings	0	0
Provisions	1,328,725	1,328,725
<b>Total Non-Current Liabilities</b>	<b>1,328,725</b>	<b>1,328,725</b>
<b>Total Liabilities</b>	<b>10,876,795</b>	<b>18,493,724</b>
<b>Net Assets</b>	<b>443,798,402</b>	<b>369,707,217</b>
<b>Equity</b>		
Accumulated Surplus	325,487,509	257,737,937
Revaluation Surplus	49,064,504	49,064,504
Reserves	69,246,390	62,904,777
<b>Total Equity</b>	<b>443,798,402</b>	<b>369,707,217</b>

**City of Karratha**  
**Statement Of Financial Activity**  
**for the period ending 31 December 2014**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2014/15</b>
	\$
<b>Unrestricted Cash</b>	
Cash On Hand	32,945
Westpac on call	9,704,472
Term deposits - Westpac / WATC	0
Term deposit - Westpac	<u>15,000,000</u>
	<u><b>24,737,417</b></u>
<b>Restricted Cash</b>	
Reserve Funds	69,246,387
Restricted Unspent Grants	0
Westpac - Trust	<u>2,862,324</u>
	<u><b>72,108,711</b></u>
<b>Total Cash</b>	<u><u><b>96,846,128</b></u></u>

<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 December 2014</b>				
	<b>2014/2015 Budget</b>	<b>2014/2015 Amended</b>	<b>2014/2015 Year To Date Budget</b>	<b>2014/2015 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(912,445)	(893,173)	(457,768)	(400,074)
Net (Cost) Revenue to Council for Cossack Infrastructure Project	0	0	0	0
Net (Cost) Revenue to Council for Executive Admin	(641,720)	(603,118)	(298,599)	(334,806)
Net (Cost) Revenue to Council for Public Affairs	(726,941)	(665,987)	(440,345)	(417,836)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	57,873,702	66,967,938	71,698,104	70,473,050
Net (Cost) Revenue to Council for General Revenue	(21,548,196)	(29,950,639)	(9,567,752)	(12,606,636)
Net (Cost) Revenue to Council for Corporate Services	3,273,292	4,784,383	2,292,368	3,492,394
Net (Cost) Revenue to Council for Human Resources	(1,852,148)	(1,843,437)	(924,387)	(890,653)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,281,220)	(1,242,788)	(643,461)	(613,713)
Net (Cost) Revenue to Council for Information Services	(1,908,098)	(1,959,598)	(1,106,642)	(1,005,553)
Net (Cost) Revenue to Council for Television & Radio Services	(24,225)	(23,424)	(18,024)	(11,359)
Net (Cost) Revenue to Council for Business Improvement Process	(5,025)	(5,000)	0	(6,108)
Net (Cost) Revenue to Council for Staff Housing	(384,000)	(49,356)	(134,912)	(115,645)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Rio Tinto Partnership	6,227,220	453,676	(1,070,119)	(210,586)
Net (Cost) Revenue to Council for Aged Persons Housing	(2,340)	0	0	0
Net (Cost) Revenue to Council for Community Development	(1,593,397)	(1,381,059)	(601,424)	(705,825)
Net (Cost) Revenue to Council for Cossack Art Awards	0	0	0	0
Net (Cost) Revenue to Council for Youth Development	(24,550)	49,050	26,800	179,729
Net (Cost) Revenue to Council for Other Culture	(356,397)	(281,052)	(67,840)	(101,434)
Net (Cost) Revenue to Council for Arts & Culture Program	(195)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(1,606,950)	(1,424,020)	(663,178)	(49,469)
Net (Cost) Revenue to Council for Daycare Centres	(63,138)	(75,027)	(54,821)	(47,918)
Net (Cost) Revenue to Council for Child Health Clinics	(96,101)	(89,637)	(46,385)	(42,502)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(5,400)	(5,400)	(2,700)	33,549
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	(63,868)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(539,266)	(532,375)	(335,282)	(385,172)
Net (Cost) Revenue to Council for Libraries	(2,013,933)	(1,811,614)	(892,777)	(915,499)
Net (Cost) Revenue to Council for Cossack Operations	(425,554)	(786,399)	(303,881)	(275,829)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,136,811)	(1,260,898)	(748,912)	(785,250)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(887,171)	(899,616)	(389,863)	(428,417)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,320,500)	(1,340,992)	(505,851)	(480,415)
Net (Cost) Revenue to Council for Leisure Projects	(1,906,530)	(1,936,055)	(350,123)	(375,452)
Net (Cost) Revenue to Council for Playgrounds	(422,488)	(430,738)	(307,492)	(222,842)
Net (Cost) Revenue to Council for Youth Centres	(3,480)	(3,480)	(1,740)	(2,055)
Net (Cost) Revenue to Council for Medical Services	25,135	(28,719)	(12,421)	58,645
Net (Cost) Revenue to Council for Other Buildings	(114,122)	(109,260)	(60,332)	(85,649)
Net (Cost) Revenue to Council for The Youth Shed	(1,478,802)	(1,473,538)	(565,445)	(639,280)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,643,651)	(4,667,868)	(2,302,242)	(2,249,858)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	41,380	(80,951)	(46,793)	(50,528)
Net (Cost) Revenue to Council for Events & Festivals	(1,268,168)	(1,287,110)	(127,516)	(125,064)
Net (Cost) Revenue to Council for Dampier Community Hub	(463,182)	(1,175,862)	(707,312)	(293,498)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	50,161	52,328	52,167	52,167
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,353,640	1,237,613	2,008,029	2,531,425
Net (Cost) Revenue to Council for Wickham Community Hub	0	111,282	429,932	(72,830)
Net (Cost) Revenue to Council for Asbestos Remediation Project Roebourne (3	0	0	0	0

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 December 2014</b>				
	<b>2014/2015 Budget</b>	<b>2014/2015 Amended</b>	<b>2014/2015 Year To Date Budget</b>	<b>2014/2015 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(1,161,333)	(718,841)	(561,125)	(177,655)
Net (Cost) Revenue to Council for Ranger Services	(977,478)	(911,121)	(250,408)	115,891
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(660,832)	(660,832)	(308,416)	(145,436)
Net (Cost) Revenue to Council for Community Safety	(50,854)	(278,140)	(49,577)	447,228
Net (Cost) Revenue to Council for Economic Development	(199,446)	(273,325)	(93,419)	(102,865)
Net (Cost) Revenue to Council for Camping Grounds	(15,592)	58,143	36,041	43,641
Net (Cost) Revenue to Council for Building Control	(370,026)	(397,549)	(171,186)	(251,921)
Net (Cost) Revenue to Council for Health Services	(854,325)	(909,214)	(467,406)	(433,874)
Net (Cost) Revenue to Council for Town Planning	(1,232,268)	(1,149,624)	(503,656)	(546,182)
Net (Cost) Revenue to Council for Strategic Planning	(1,444,087)	(113,113)	(554,264)	45,772
Net (Cost) Revenue to Council for Development Services	(83,100)	(73,100)	(41,800)	(20,522)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,231,016)	(1,470,178)	(557,967)	(516,095)
Net (Cost) Revenue to Council for Public Services Overheads	1,019,883	1,246,007	616,106	551,952
Net (Cost) Revenue to Council for Fleet & Plant	(4,016,904)	(212,129)	73,034	752,528
Net (Cost) Revenue to Council for Roads & Streets	(3,545,726)	(4,836,624)	(1,906,319)	(1,463,776)
Net (Cost) Revenue to Council for Parks & Gardens	(1,938,576)	(1,979,729)	(1,134,450)	(901,675)
Net (Cost) Revenue to Council for Drainage	(742,612)	(790,868)	(429,904)	(293,602)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,535,101)	(1,695,469)	(746,231)	(524,960)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(794,516)	(1,019,614)	(411,653)	(345,150)
Net (Cost) Revenue to Council for Cemeteries	(827,188)	(832,277)	(551,830)	(387,250)
Net (Cost) Revenue to Council for Public Toilets	(325,406)	(387,680)	(218,909)	(200,783)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(338,369)	(511,935)	114,538	(31,026)
Net (Cost) Revenue to Council for Town Beautification	(1,320,940)	(1,327,645)	(577,896)	(344,186)
Net (Cost) Revenue to Council for Bus Shelters	(100,000)	(131,438)	68,562	(31,438)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	3,289	3,289	1,726
Net (Cost) Revenue to Council for Works Overheads	1,133,367	717,069	279,206	296,730
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,243,700	1,240,053	633,786	584,102
Net (Cost) Revenue to Council for Distaster Preparation & Recovery	(402,978)	(323,072)	(323,072)	(201,623)
Net (Cost) Revenue to Council for Tech Services	(3,141,888)	(3,082,064)	(1,484,430)	(2,315,583)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(29)
Net (Cost) Revenue to Council for Vehicle Storage Temporary Contract	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Enhancement Scheme	0	0	(18,727)	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,000)	(32,000)	(16,002)	(17,540)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	13,116	180	67,369	89
Net (Cost) Revenue to Council for Waste Collection	(6,286,712)	(5,929,780)	1,354,315	1,740,181
Net (Cost) Revenue to Council for Landfill Operations	5,830,579	5,923,542	(775,138)	190,798
Net (Cost) Revenue to Council for Waste Overheads	1,789,084	1,889,314	936,422	423,447
Net (Cost) Revenue to Council for Karratha Airport	2,084,303	2,072,972	(1,132,473)	4,591,062
Net (Cost) Revenue to Council for Tien Tsin Inne	0	(52,071)	(52,071)	(49,293)
Net (Cost) Revenue to Council for Other Airports	(6,565)	(6,674)	(674)	(28,938)

**9.2 LIST OF ACCOUNTS JANUARY 2015**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>21 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Not Applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money and procurement

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,262,708.18 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 255;
- b) EFT32675 to EFT33039 (Inclusive);
- c) Cheque Vouchers 77535 to 77585 (Inclusive);
- d) Cancelled cheques EFT32334, EFT32667, EFT32909, EFT32910, EFT32911, EFT32912, EFT32991, 77577, 77583;
- e) Direct Debits: DD21914.1;
- f) Payroll Cheques \$1,475,226.32;
- g) with the EXCEPTION OF     (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,262,708.18 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 255;
- b) EFT32675 to EFT33039 (Inclusive);
- c) Cheque Vouchers 77535 to 77585 (Inclusive);
- d) Cancelled cheques EFT32334, EFT32667, EFT32909, EFT32910, EFT32911, EFT32912, EFT32991, 77577, 77583;
- e) Direct Debits: DD21914.1;
- f) Payroll Cheques \$1,475,226.32.

Chq/EFT	Date	Name	Description	Amount
255	14.01.2015	Bond Administrator	Staff Rental Security Bonds	972.00
EFT32334	12.12.2014	Enigin Western Australia	Cancelled Cheque	-1,650.00
EFT32667	24.12.2014	Enigin Western Australia	Cancelled Cheque	-5,497.50
EFT32675	24.12.2014	Pilbara Real Estate	Water Usage - 14 Honeyeater Cnr	107.08
EFT32676	05.01.2015	Shire of Roebourne - Social Club	Payroll deductions	1,956.67
EFT32677	05.01.2015	Maxxia Pty Ltd	Payroll deductions	6,700.40
EFT32678	05.01.2015	T Swetman	Home Ownership Allowance	555.00
EFT32679	05.01.2015	L Gan (Mortgage Account)	Home Ownership Allowance FE 31.12.2014	1,470.90
EFT32680	05.01.2015	R Steinki (Mortgage Account )	Home Ownership Allowance FE 31.12.2014	800.00
EFT32681	05.01.2015	S Wachter (Mortgage Account)	Home Ownership Allowance Fe 31.12.2014	1,394.17
EFT32682	07.01.2015	Australian Taxation Office	Payroll deductions	288,780.18
EFT32683	07.01.2015	Child Support Agency	Payroll deductions	1,937.18
EFT32684	07.01.2015	Australian Ethical Retail Superannuation Fund	Superannuation contributions	1,622.67
EFT32685	07.01.2015	AMP Retirement Trust - BATT	Superannuation contributions	2,645.73
EFT32686	07.01.2015	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	132.13
EFT32687	07.01.2015	Local Government Superannuation - BRISBANE	Superannuation contributions	1,538.52
EFT32688	07.01.2015	MACQUARIE SUPER - HOUNSHAM(JEWKES)	Superannuation contributions	1,550.01
EFT32689	07.01.2015	Cbus	Superannuation contributions	2,123.71
EFT32690	07.01.2015	The Haines Superannuation Fund	Superannuation contributions	1,174.21
EFT32691	07.01.2015	WA Super ( Formerly WALGSP)	Superannuation contributions	341,638.66
EFT32692	07.01.2015	BT Lifetime Super employer Plan - Hadland	Superannuation contributions	1,650.06
EFT32693	07.01.2015	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	179.08
EFT32694	07.01.2015	Jacqueline & Theresa Super Fund	Superannuation contributions	1,034.28
EFT32695	07.01.2015	J & S Pryor Super Fund	Superannuation contributions	1,413.27
EFT32696	07.01.2015	Maritime Super	Superannuation contributions	99.10
EFT32697	07.01.2015	Statewide Super	Superannuation contributions	2,127.21
EFT32698	07.01.2015	Vision Super	Superannuation contributions	1,410.06
EFT32699	07.01.2015	A&B Canvas Australia	Kta Airport - Alteration Of Car Park Terminal Covers	1,094.50
EFT32700	07.01.2015	Austral Pool Equipment	Klp - Water Polo Club Goal	4,325.15
EFT32701	07.01.2015	Allied Pickfords - Karratha	Packing & Removal Of Goods - 907 Walcott Way	2,087.59

Chq/EFT	Date	Name	Description	Amount
EFT32702	07.01.2015	Karratha First National Real Estate	4b Raynor Rd - Water Charges 30/09 To 30/11/14	160.51
EFT32703	07.01.2015	M Booth	Reimbursement For Meals While In Perth Ranger Training	90.00
EFT32704	07.01.2015	Staples Australia (formerly Corporate Express)	Stationery Items - Various	685.52
EFT32705	07.01.2015	Cardno Bsd Pty Ltd	Point Samson District Structure Plan - November 2014	28,860.82
EFT32706	07.01.2015	Chandler Macleod	Labour Hire	15,530.24
EFT32707	07.01.2015	Forpark Australia	Parts for Backhoe Repairs	4,759.15
EFT32708	07.01.2015	GHD Pty Ltd	Dampier Stormwater Management Study Proposal	4,590.30
EFT32709	07.01.2015	Hart Sport	Youth Shed - Drop In Air Hockey Pucks	27.50
EFT32710	07.01.2015	Karratha Florist	Flower Arrangement for Staff Member	100.00
EFT32711	07.01.2015	Best Western Karratha Central Apartments	Staff Accommodation - 16-17/14 Emerging Leaders Program	568.20
EFT32712	07.01.2015	Les Mills Aerobics Australia	WRP - Les Mills Licence 01/12/2014	441.78
EFT32713	07.01.2015	Lil's Retravision Karratha	KLP Creche - 6kg Dryer Replacement	400.00
EFT32714	07.01.2015	Midalia Steel	Repairs - 3mm Floor Plate 1200 X 2400	244.84
EFT32715	07.01.2015	WALGA (Marketforce)	Advertising - Various	3,377.66
EFT32716	07.01.2015	Norwest Sand & Gravel Pty Ltd	Wet Hire Of Grader - Woodbrook Rd Roebourne To Rio-tinto Access Road 19-20/12/14	3,357.20
EFT32717	07.01.2015	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	157.56
EFT32718	07.01.2015	North West Realty	11 Baynton Way - Water Usage 27/09 To 01/12/14	269.14
EFT32719	07.01.2015	Poolmart Karratha	Klp - Test Tubes For Palintest Water Testing	495.00
EFT32720	07.01.2015	Pegs Creek Primary School	CC/18/OCT/14 - Support for Training All Staff	2,420.00
EFT32721	07.01.2015	Water2Water	Klp - Monthly Rental Charge For 4 Stage Ro System J09013 And Waterworks	66.00
EFT32722	07.01.2015	B Pezzali	Reimbursement Of Utilities - Water Charges 15/09 To 15/11/14	201.13
EFT32723	07.01.2015	Parry's Merchants	Youth Shed Café Stock, Cleaning Stock	567.33
EFT32724	07.01.2015	Perth Irrigation Centre	Stock - Retic	2,263.25
EFT32725	07.01.2015	Poinciana Nursery	Bags Of Chook Food	211.20
EFT32726	07.01.2015	Swan Earthmoving	Exploration Dr Gap Ridge, Pt Samson Beach Lookout, Millar Close Park - Remedial Works Along Drainage System	27,027.00
EFT32727	07.01.2015	St John Ambulance-Karratha	Kta Airport - First Aid Course 8th & 9th Dec 2014	1,707.00
EFT32728	07.01.2015	Signswest Stick With Us Sign Studio	CoK Vehicle Decal 200mm X 424mm Full Colour Digital Magnetic Signs	4,260.85
EFT32729	07.01.2015	Helloworld North West Karratha (Aspen View Pty Ltd)	Airfares for Consultant Safety Audit- Record No JJDOR	826.00
EFT32730	07.01.2015	TNT Express	Freight	511.80
EFT32731	07.01.2015	B Tussler	Reimbursement Of Study Assistance - Principles Of Economics	630.00
EFT32732	07.01.2015	The Retic Shop	Stock - Retic	520.16
EFT32733	07.01.2015	Whelans	Re-establishment Survey Of The Northern And Eastern Boundaries Lot 1083 On Dp 211473 07/11/14	2,365.00
EFT32734	09.01.2015	Atom Supply	Materials for Various Repairs	549.56
EFT32735	09.01.2015	Blackwoods (Atkins Carlyle Ltd)	Stock	964.37
EFT32736	09.01.2015	Auslec	Klp - Replacement Of Broken Digital Power Timer In Plantroom	316.98
EFT32737	09.01.2015	Australian Institute Of Management - WA (AIM)	Emerging Leaders Training - Leading Others 17/12/14-18/12/14	9,354.70
EFT32738	09.01.2015	Onyx (Aust) Pty Ltd	Catering - Karratha Revitalisation Workshop 3 09/12/14	967.50
EFT32739	09.01.2015	Protector Alsafe	Stock	548.98
EFT32740	09.01.2015	Abco Products	Cleaning Products	1,548.13
EFT32741	09.01.2015	Assetic Australia Pty Ltd	Mydata Valuation Training Through Webinar	2,200.00
EFT32742	09.01.2015	Airport Security Pty Ltd	Kta Airport - 16 Asics Print And Supply	640.00
EFT32743	09.01.2015	Ampac Debt Recovery	Rates Debt Recovery - December 2014	300.30

Chq/EFT	Date	Name	Description	Amount
EFT32744	09.01.2015	BOC Limited	Various Cylinders - Oxygen, Gas, Air	423.25
EFT32745	09.01.2015	Bunzl Ltd	Stock	2,415.89
EFT32746	09.01.2015	Beaurepaires	Plant - Tyre Repairs and Replacements	10,268.58
EFT32747	09.01.2015	Bodyscience International	Klp - Protein Products For Onsale At Pro Shop	211.20
EFT32748	09.01.2015	N Bylund	Reimbursement For Meals While Attending Central Records Training 9-11/12/14	54.50
EFT32749	09.01.2015	Steven John Burgess	Land Matters	275.00
EFT32750	09.01.2015	M Benjamin	Reimbursement Of Meal Allowance While In Perth For Les Mills Training 21-24/11/14	174.31
EFT32751	09.01.2015	Centurion Transport Co Pty Ltd	Freight	1,110.32
EFT32752	09.01.2015	Coca-Cola Amatil (Holdings) Ltd	RAC & Youth Shed - Café Stock	76.21
EFT32753	09.01.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts for Repairs - Various	541.43
EFT32754	09.01.2015	Chadson Engineering Pty Ltd	Stock	738.10
EFT32755	09.01.2015	Chemform	Stock	913.55
EFT32756	09.01.2015	Command IT Services	KLP - Rectification Of CCTV At The Leisureplex, Kta Airport - Install Phone Capacity to Weather Terminal and antenna Repairs	25,329.35
EFT32757	09.01.2015	Convic Pty Ltd	TYS Outdoor Redevelopment Project - Stage Three Payment (15%)	4,463.25
EFT32758	09.01.2015	Complete Tyre Solutions Pty Ltd	Plant - Tyre Repairs and Replacements	4,365.80
EFT32759	09.01.2015	Daysafe Training & Assessing	7 Mile Waste - Bomag VOC Certification	1,683.00
EFT32760	09.01.2015	ESS Bay Village (Compass Group)	Partnership Luncheon - Catering and Beverage Requirements 21/11/2014	3,680.05
EFT32761	09.01.2015	Farinosi & Sons Pty Ltd	Stock	457.50
EFT32762	09.01.2015	FOXTEL For Business	Klp - Foxtel Service 18/12 To 17/01/15	305.00
EFT32763	09.01.2015	FE Technologies Pty Ltd	24/7 Check In Chute With Receipt Printer - 50% Payment	11,275.00
EFT32764	09.01.2015	Globe Australia Pty Ltd	Stock	600.82
EFT32765	09.01.2015	Gurrurga Pty Ltd	Welcome To Country - City Of Karratha And Rio Tinto Annual Partnership Meeting	660.00
EFT32766	09.01.2015	Global Security Management (WA)	Security Patrols - Various Sites	11,973.50
EFT32767	09.01.2015	Home Hardware Karratha	Materials for Repairs	1,214.42
EFT32768	09.01.2015	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	IT Hardware - Microsoft USB Mouse, Cruzar Blade USB Device	499.50
EFT32769	09.01.2015	Insight Callcentre Services	Overcalls Fee For Month Of November - 204 Calls	920.04
EFT32770	09.01.2015	Ibis Styles Karratha	Accommodation And Meals - 9th & 10th December, Cooking Workshop	1,548.00
EFT32771	09.01.2015	Invarion Rapidplan Pty Ltd	IT Software - Rapid Plan Single License	3,157.00
EFT32772	09.01.2015	Jason Signmakers	Signage - Various	1,529.00
EFT32773	09.01.2015	J G Graphix	Decals Sets X 2	121.00
EFT32774	09.01.2015	James Bennett Pty Limited	Library - New Resources	79.36
EFT32775	09.01.2015	Jolly Good Auto Electrics	Vehicle - Electrical Repairs	3,636.75
EFT32776	09.01.2015	Keyspot Services	Name Badges For Wickham And Roebourne Pools	203.90
EFT32777	09.01.2015	Karratha Shooting Supplies	Kta Airport - 2 X Ammunition Safes Ammunition Gun Belts And Gun Cleaning Equipment	672.00
EFT32778	09.01.2015	Komatsu Australia Pty Ltd	Plant - Parts for Repairs	442.23
EFT32779	09.01.2015	Sonic HealthPlus Pty Ltd	Medical Consultation On 11/12/2014	72.10
EFT32780	09.01.2015	Karratha Environmental Crushing Pty Ltd	7 Mile Waste - Removal Of Recycles Glass	12.32
EFT32781	09.01.2015	Brett Kay	Youth Shed - Running Of Gaming Tournament And Prizes 25/11/14	200.00
EFT32782	09.01.2015	Lyons & Peirce	Klp - Pump Out Grease Trap December	725.00
EFT32783	09.01.2015	McLeods & Co Barristers And Solicitors	Legal Advice	7,187.35
EFT32784	09.01.2015	Leethall Constructions Pty Ltd	7 Mile Waste - Supply And Install Concrete Push Wall, KLP - Installation of Pavers, 7 Mile Waste - Install Wheel Stops	16,115.00

Chq/EFT	Date	Name	Description	Amount
EFT32785	09.01.2015	Le Thi Det T/a Karratha Cleaning Services	Vacate Clean Including Carpet Cleaning At 907 Walcott Way	415.00
EFT32786	09.01.2015	RAW Hire	REAF 2014 - Car Hire	2,861.80
EFT32787	09.01.2015	R McDermott	Reimbursement Of LGMA Membership	310.00
EFT32788	09.01.2015	Mandalay Technologies Pty Ltd	7 Mile Waste - Setup And Configuration Of Existing J2 Unit For Tip Shop And Reconfigure Existing Tip Shop Tablet	3,905.00
EFT32789	09.01.2015	Mawarnkarra Health Services	CC/04/OCT/14 Funding For MHS Staff To Participate In a Suicide Prevention In Aboriginal Communities Workshop	6,930.00
EFT32790	09.01.2015	Morpho Australasia Pty Ltd	Kta Airport - Checked Baggage Security Screening Machine Maintenance Agreement	1,411.67
EFT32791	09.01.2015	Nickol Bay Hospital	Medical Consultation On 8/12/2014	223.00
EFT32792	09.01.2015	Neils Reticulation And Landscaping	Wrp - Irrigation Repairs Wickham Rec, Nickol Skate Park - Repair Broken Sprinklers, Baynton Oval - Cut High Cable & Reinstall	5,461.50
EFT32793	09.01.2015	Norwest Plumbing Solutions	Kta Airport - Repairs To Emergency Eye Wash Station	220.00
EFT32794	09.01.2015	Pilbara Motor Group	Purchase of Toyota Hilux 4x2 3.0L SingleCab Manual Transmission Trayback Utility	29,905.09
EFT32795	09.01.2015	Pilbara Copy Service	Photocopier Charges	338.28
EFT32796	09.01.2015	PaperCut Software International Pty Ltd	IT Software - Upgrade Assurance and Support (12 months)	543.40
EFT32797	09.01.2015	Perth Safety Products	Signage - Various	519.20
EFT32798	09.01.2015	Print Sync Norwest Business Solutions	Photocopier Charges	1,353.11
EFT32799	08.01.2015	QB Industries	Quad Bar	1,881.00
EFT32800	08.01.2015	Roy Galvin & Co Pty Ltd	Stock - Retic	1,475.62
EFT32801	08.01.2015	State Law Publisher	Government Gazette Advertising - 05/12/14 Scheme Amendment 34	204.00
EFT32802	08.01.2015	Kmart Karratha	Christmas Lollies For The Dampier Volunteer Fire Brigade	249.00
EFT32803	08.01.2015	Broometown Holdings T/a Subway Karratha	CofK Youth Services - Catering For YACWA Training - 17/11/14	360.00
EFT32804	08.01.2015	Swoon Design Studio	7 Mile Waste - Printing A4 Single Sided Colour Flyer, Amendments to Flyers	429.00
EFT32805	08.01.2015	Seaview Orthotics	Stock	246.50
EFT32806	08.01.2015	Scope Business Imaging	Photocopier Charges	7,035.68
EFT32807	08.01.2015	Skilled Group Limited	Labour Hire	9,144.45
EFT32808	08.01.2015	Smiths Detection (Australia) Pty Ltd	Kta Airport - Sampler Handle, Printer Rolls	1,652.20
EFT32809	08.01.2015	Scout Association Of Australia / WA Banch	2014/15 Annual Community Grant Scheme - Certificate III IV Diploma of Management and Water Safety Training for Scout Leaders - First Instalment 25%	4,400.00
EFT32810	08.01.2015	The Trustee For The Star Marquees Trust T/a Star Outdoor	Klp - Marquee Frame Shadestar Mk3 50% Deposit	6,120.00
EFT32811	08.01.2015	Tambrey Centre (Tambrey Tavern Trust)	Annual Rio Tinto Partnership Get Together 21/11/2014 - Refreshments	1,531.80
EFT32812	08.01.2015	Tradelink Plumbing Supplies	Klp - PVC Pipe And Fittings For Aquarun	89.19
EFT32813	08.01.2015	Schneider Electric Buildings Aust. Pty Ltd	Klp - Carry Out Maintenance And Staff Training On Andover BSM	14,624.50
EFT32814	08.01.2015	Toddville Prospecting Pty Ltd T/As Taylor Burrell Barnett	CofK Local Planning Strategy Review and Completion To 05/12/14	19,742.36
EFT32815	08.01.2015	UDLA	Mapping Amendments for the Roebourne Structure Plan	484.00
EFT32816	08.01.2015	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Screening Of The Grinch On 5/12/2014	330.00
EFT32817	08.01.2015	Universal Office National (Pilbco Pty Ltd)	Stationery and Office Supplies	236.56
EFT32818	08.01.2015	Karratha Timber & Building Supplies (formerly Versatile)	General Hardware for Repairs	630.74
EFT32819	08.01.2015	VCS Products Pty Ltd	Klp - Cleaning Agents For Sports Floors	676.92

Chq/EFT	Date	Name	Description	Amount
EFT32820	08.01.2015	Woolworths (WA) Ltd	Klp - Supplies For Holiday Program Meatball Madness And Masterchef, Youth Shed - Café Stock	485.27
EFT32821	08.01.2015	A Ward	Reimbursement Of Phone Charges 28/10 To 27/11/14	105.00
EFT32822	08.01.2015	Wrapped Creations	MESS Sponsorship for Gossip Festival May 2015 (as per resolution 152966) 50% Deposit	16,500.00
EFT32823	08.01.2015	Yakka Pty Ltd	Uniforms	6,105.87
EFT32824	13.01.2015	BRL Building Company	5a & 5b Leonard Way - Carry Out Concreting Works, 7B Petersen - Patio Repairs, 795 Andover Way - Roof Repairs	65,976.93
EFT32825	13.01.2015	BP Australia Pty Ltd	Fuel	27,348.38
EFT32826	13.01.2015	BP Australia - Bulk Fuel (Reliance Petroleum)	Fuel	64,590.44
EFT32827	14.01.2015	North West Tree Services	Street Tree Trimming and Maintenance, Karratha - Various Locations	98,724.05
EFT32828	14.01.2015	Supercivil Pty Ltd	Asphalt Surfacing - Wickham & Roebourne, Dampier Boat Ramp - Barrier Kerbing, Roundabout Repairs,	396,851.47
EFT32829	14.01.2015	Barmah Hats	Stock	352.00
EFT32830	14.01.2015	Staples Australia (formerly Corporate Express)	Stationery Items - Various	2,073.47
EFT32831	14.01.2015	Chandler Macleod	Labour Hire	11,792.00
EFT32832	14.01.2015	Hart Sport	Materials for KLP Programs and Fitness Programs	4,185.00
EFT32833	14.01.2015	Hathaway's Lubricants	Stock - Lubricants	349.77
EFT32834	14.01.2015	ITVision	Registration - Central Records Administration Course 9 & 10/11/2014	1,078.00
EFT32835	14.01.2015	Karratha Earthmoving & Sand Supplies	Wrp - Water Truck Wickham Oval 24-28/11/14	28,875.00
EFT32836	14.01.2015	Lil's Retravision Karratha	SES - 80 Litre Portable Fridge/freezer ENGEL	2,398.00
EFT32837	14.01.2015	Midalia Steel	Parts - 40 X 6 Flat Bar	27.06
EFT32838	14.01.2015	B Pezzali	Reimbursement Of Electricity - 30/09 To 28/11/14 60 Days 1418 Units	351.88
EFT32839	14.01.2015	Swan Earthmoving	Extension Of Road Works Between Exploration Drive And Bedrock Drive Gap Ridge	7,700.00
EFT32840	14.01.2015	Shenton Enterprises Pty Ltd	Wpc - New Prox2/100 Wave Dolphin (Balance)	440.00
EFT32841	14.01.2015	Te Wai Manufacturing	Uniforms	2,676.20
EFT32842	14.01.2015	Royal Life Saving Society WA Inc	Klp - Combination Lifeguard Course	245.00
EFT32843	14.01.2015	The Retic Shop	Stock - Retic	275.00
EFT32844	14.01.2015	Home Hardware Karratha	General Hardware for Repairs	848.84
EFT32845	14.01.2015	Herring Storer Acoustics	Acoustical Survey And Report - Monitoring Of Blanche Bar	14,300.00
EFT32846	14.01.2015	Iron Mountain Australia Pty Ltd	Storage of CoK Archives	694.16
EFT32847	14.01.2015	JS Roadside Products Pty Ltd	Guides For Pneumatic Driver	382.80
EFT32848	14.01.2015	Karratha Smash Repairs	Plant - Repairs	3,685.00
EFT32849	14.01.2015	Keyspot Services	City Of Karratha Name Badges	55.50
EFT32850	14.01.2015	Sonic HealthPlus Pty Ltd	Medical Consultation	150.70
EFT32851	14.01.2015	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Vehicle Tow / Removal	712.80
EFT32852	14.01.2015	Landgate	Valuation Expenses - July 2014	3,797.13
EFT32853	14.01.2015	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Servicing	463.65
EFT32854	14.01.2015	MSD Wholesale - T/A McLernon's Everything Business	Kta Admin Office - File Shelf Brackets For Partitioning In Central Office Area	180.00
EFT32855	14.01.2015	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	472.90
EFT32856	14.01.2015	Neils Reticulation And Landscaping	Kta Airport - Clean Out Excess Dirt & Stone Pitch Around Storm Water Drain, and Install Steel Bollards & Security Chain	5,066.88
EFT32857	14.01.2015	Nearmap Australia Pty Ltd	12 Month Licence / Registration	1,320.00
EFT32858	14.01.2015	Pilbara Distributors	Youth Shed & RAC - Café Stock	350.76

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EFT32859	14.01.2015	Powervac Pty Ltd	Stock - Henry Vacuum Cleaner Bags	165.00
EFT32860	14.01.2015	Point Parking Pty Ltd	Kta Airport - Administration Carpark Management And Monitoring Fees December 2014	4,060.00
EFT32861	14.01.2015	Perth Windsor Doors Pty Ltd	Kta SES - Investigate And Report On Roller Door Fault	3,751.00
EFT32862	14.01.2015	RPS Australia East Pty Ltd	Design Variation For Bulgarra Pos Stage 2 & Issue For Construction	2,035.00
EFT32863	14.01.2015	Raiders Boxing Club	2014 FUTURECLUBS Community Sports Awards Nominations	200.00
EFT32864	14.01.2015	Amcap (Formerly Skipper Truck Parts)	Parts for Repairs - Various	576.71
EFT32865	14.01.2015	Kmart Karratha	Christmas Hampers Medical Practices MSES	208.00
EFT32866	14.01.2015	Sussex Industries	Stock - Fence Droppers	567.56
EFT32867	14.01.2015	Saving Animals From Euthanasia	SAFE Payment 3 Of 4 - 2014/15 MOU	11,000.00
EFT32868	14.01.2015	Designa Sabar Pty Ltd	Kta Airport - Preventive Maintenance Agreement December 14	3,972.41
EFT32869	14.01.2015	Soundgear Australia	Klp - Group Fitness Microphone Beltpack And 10x Rechargeable Batteries	450.50
EFT32870	14.01.2015	Skilled Group Limited	Labour Hire	1,261.30
EFT32871	14.01.2015	Smiths Detection (Australia) Pty Ltd	Kta Airport - 3 X Lonscan 500 Dt Verification Standard Pen Dual	214.50
EFT32872	14.01.2015	Shire Of Esperance	LSL Reimbursement	2,595.96
EFT32873	14.01.2015	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Kta Airport - Painting Of All Previously Painted External Surfaces, Dampier Boat Ramp - Line Marking and Wickham Trsf Stn - Line Marking	15,334.00
EFT32874	14.01.2015	Turf Whisperer	Golf Course Superintendent - Phase 1 Works Of Golf Course Redevelopment 01-12/12/14	15,252.83
EFT32875	14.01.2015	Toro Australia Group Sales Pty Ltd	Kta Golf Course - Flex 21 Walk Behind Mower	4,000.00
EFT32876	14.01.2015	Universal Office National (Pilbco Pty Ltd)	Stationery Items - Various	342.88
EFT32877	14.01.2015	Westrac Equipment Pty Ltd	Plant - Parts for Repairs	594.00
EFT32878	14.01.2015	Woolworths (WA) Ltd	KLP, Youth Shed, Admin Office - Supplies for Catering	1,635.75
EFT32879	14.01.2015	Wormald Australia Pty Ltd	Kta Airport Terminal - December Maintenance	3,420.24
EFT32880	14.01.2015	Wurth Australia Pty Ltd	Parts - Lynch Pin & R Clip Set	1,197.89
EFT32881	14.01.2015	Downer Edi Works Pty Ltd	Baynton Oval Maintenance - Dianella Cassa Blue Plants 14mm Pots	2,456.00
EFT32882	14.01.2015	Wavesound Pty Ltd	Subscription To Indieflix For Libraries	1,485.00
EFT32883	14.01.2015	Yakka Pty Ltd	Uniforms	3,711.87
EFT32884	14.01.2015	Atom Supply	Stock	492.75
EFT32885	14.01.2015	Onyx (Aust) Pty Ltd	Catering Seniors Big Day Out - Wed 12 Nov 14	1,508.80
EFT32886	14.01.2015	Allwest Racking Solutions Pty Ltd	Kta Depot - Pallet Racking For Stores	4,381.70
EFT32887	14.01.2015	Bunzl Ltd	Stock	1,748.03
EFT32888	14.01.2015	Beaurepairs	Plant - Tyre Repairs and Replacements	10,924.78
EFT32889	14.01.2015	BC Lock & Key	Klp - Cut 10 Restricted Keys	132.00
EFT32890	14.01.2015	Bird Gard Pty Ltd	7 Mile Waste - Super Pro X With 360 Degree Speaker And 2 Sound Chips	1,990.00
EFT32891	14.01.2015	Building Commission (Building Services Levy)	BSL October 2014 - Collections	7,248.55
EFT32892	14.01.2015	Bilby Publishing & Consulting	Kta Library - ABS Filament & 3D Scanner	1,569.80
EFT32893	14.01.2015	Coates Hire Operations	Drainage Maintenance - Hire of Roller Smooth 20t, 10-11/12/14	1,345.30
EFT32894	14.01.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	396.30
EFT32895	14.01.2015	Chemform	Stock	2,050.62
EFT32896	14.01.2015	The Pier Group Pty Ltd t/as CS Legal	Rates Refund - overpayment	3,054.11
EFT32897	14.01.2015	City of Canning	Reimbursement Of LSL for Staff Member	91.07
EFT32898	14.01.2015	Complete Tyre Solutions Pty Ltd	Plant - Tyre Repairs and Replacements	5,613.30
EFT32899	14.01.2015	Donald Cant Watts Corke (wa) Pty Ltd	Quantity Surveying Services For Roebourne Community Aquatic Centre Schematic Design	8,250.00

Chq/EFT	Date	Name	Description	Amount
EFT32900	14.01.2015	E & MJ Rosher Pty Ltd	Parts - Blade Bolt And Nut	121.15
EFT32901	14.01.2015	Enigin Western Australia	Kta Airport - Professional Fees For Sustainable Energy Consulting Services	7,147.50
EFT32902	14.01.2015	Fortesque Bus Service Pty Ltd	City Of Karratha - Bus Hire All Staff Christmas Party 13th December 2014	825.00
EFT32903	14.01.2015	Glidpath Australia Pty Ltd	Kta Airport - Full BHS Maintenance Inspection For December 2014	9,531.50
EFT32904	14.01.2015	Gresley Abas Pty Ltd	Dampier Community Hub - Consultancy Fees	4,372.51
EFT32905	14.01.2015	Development Assessment Panels	Development Assessment Panels Fee - Application JDAP14005	5,409.00
EFT32906	14.01.2015	K Hicks	Refund - Rental Security Bond	486.00
EFT32907	14.01.2015	Empowering People In Communities (EPIC) Inc	Refund - Venue Hire Bond KLP Clubroom 13/12/14	250.00
EFT32908	14.01.2015	Anthony Justin Ford	Refund - Travellers Library Membership (01/09/14 #237146) A Ford	50.00
EFT32909	19.01.2015	Karratha First National Real Estate	Cancelled Cheque	0.00
EFT32910	19.01.2015	North West Realty	Cancelled Cheque	0.00
EFT32911	19.01.2015	Pilbara Real Estate	Cancelled Cheque	0.00
EFT32912	19.01.2015	Finbar Karratha Pty Ltd	Cancelled Cheque	0.00
EFT32913	19.01.2015	Karratha First National Real Estate	Lease to 20/02/2015	17,380.94
EFT32914	19.01.2015	North West Realty	Lease to 30/01/2015	14,991.07
EFT32915	19.01.2015	Pilbara Real Estate	Lease to 30/01/2015	13,904.76
EFT32916	19.01.2015	Ray White Real Estate	Lease to 30/01/2015	3,910.71
EFT32917	19.01.2015	Finbar Karratha Pty Ltd	Lease to 06/02/2015	4,333.33
EFT32918	16.01.2015	T Swetman	Home Ownership Allowance FE14.01.2015	555.00
EFT32919	16.01.2015	A Dorning (Mortgage Account)	Homeownership Allowance FE 14.01.2015	3,675.00
EFT32920	16.01.2015	L Gan (Mortgage Account)	Home Ownership Allowance FE 14.01.2015	1,470.90
EFT32921	16.01.2015	Maxxia Pty Ltd	Payroll deductions	6,548.47
EFT32922	16.01.2015	R Steinki (Mortgage Account)	Homeownership Allowance FE 14.01.2015	800.00
EFT32923	16.01.2015	S Wachter (Mortgage Account)	Home Ownership Allowance FE14.01.2015	1,394.17
EFT32924	21.01.2015	Australian Taxation Office	Payroll deductions	280,311.00
EFT32925	21.01.2015	Child Support Agency	Payroll deductions	1,914.60
EFT32926	22.01.2015	Australia Post	Admin Postage Charges - December 2014	4,137.62
EFT32927	22.01.2015	Austral Pool Equipment	Wickham Rec - Pavement Sign - Learn To Swim	468.60
EFT32928	22.01.2015	Staples Australia (formerly Corporate Express)	Stationery Items - Various	87.04
EFT32929	22.01.2015	Chandler Macleod	Labour Hire	12,735.36
EFT32930	22.01.2015	Signature Music Pty Ltd	Moonrise Cinema - Nov 2015 Screenings x 9	3,520.00
EFT32931	22.01.2015	Educational Experience Pty Limited	KLP - Items For Creche	1,575.56
EFT32932	22.01.2015	Spectacles 2-4-1	7 Mile Waste - Prescription Transitional Glasses	440.00
EFT32933	22.01.2015	Midalia Steel	General Hardware for Repairs	105.78
EFT32934	22.01.2015	Parry's Merchants	Youth Shed & RAC - Café Stock	1,058.40
EFT32935	22.01.2015	Poinciana Nursery	Kta Airport - Labour Plant And Materials For Landscaping Services To 14 Garden Areas On Bayly Avenue	67,032.90
EFT32936	22.01.2015	SAI Global Ltd	Copyright License For AS/NZS 4911-2003 General Conditions Of Contract For Supply Of Equipment Without Installation	1,458.07
EFT32937	22.01.2015	Royal Life Saving Society WA Inc	RAC - Stage 2 Certificate	133.60
EFT32938	22.01.2015	TNT Express	Freight	639.22
EFT32939	22.01.2015	Landmark Operations Limited	Stock - [5ltr] Sst Enviro Dye Blue	958.52
EFT32940	23.01.2015	Karratha Contracting Pty Ltd	Kta Cemetery - Erect Shade Structures, CoK - Air Con Maintenance, Kta Airport - Electrical Repairs, Kta Admin - Install Air Cons, Pegs Creek Pavilion - Comprehensive Electrical Testing and Replacement of Damaged Lights, Dampier Fire Station - Audit of Electrics, Plumbing and Air Cons	127,156.10
EFT32941	20.01.2015	T F Woollam & Son Pty Ltd TA Woollam Constructions	Kta Airport - Terminal Upgrade Project RFT 27-13/14 Progress Claim No.7	2,818,663.17

Chq/EFT	Date	Name	Description	Amount
EFT32942	22.01.2015	Pilbara Regional Council	Member Contributions Quarter 3 FY 14/15	60,500.00
EFT32943	20.01.2015	Daimler Trucks Perth	Purchase of 1 2014 Mitsubishi Fuso FV51SK2VFAA Truck Fitted With Hook Bin Lifting System and Ancillary Equipment	255,511.50
EFT32944	22.01.2015	Environmental Industries	Mowing And Slashing Various Drainage and Verge Locations, Waste Disposal, Planting of Trees	50,313.22
EFT32945	22.01.2015	Supercivil Pty Ltd	Kta Airport - Labour Plant And Material To Install 320m Of Kerbing, Various Kerbing Repairs and Installs	77,690.96
EFT32946	22.01.2015	Atom Supply	Stock	641.51
EFT32947	22.01.2015	Blackwoods (Atkins Carlyle Ltd)	Kta Airport - 8 X Cone Bars	119.68
EFT32948	22.01.2015	Auslec	Klp - Replacement Lights Bulbs	220.00
EFT32949	22.01.2015	Onyx (Aust) Pty Ltd	Seniors Christmas Lunch Karratha - 02/12/14	3,431.50
EFT32950	22.01.2015	Protector AIsafe	Work Safety Boots	195.80
EFT32951	22.01.2015	Avdata Australia	Kta Airport - Monthly Data Reporting And Billing Services For November 2014	522.72
EFT32952	22.01.2015	Australia Day Council of South Australia	Australia Day - Australia Day Merchandise	680.00
EFT32953	22.01.2015	Airport Security Pty Ltd	Kta Airport - 3 ASICs Print And Supply	120.00
EFT32954	22.01.2015	Ausrecord Pty Ltd	Ausrecord Roll of 500 Side Tab - Alpha Labels 24x38mm - Letter F	57.50
EFT32955	22.01.2015	Advam Pty Ltd	Kta Airport - December Avdam Services For Car Parking	365.31
EFT32956	22.01.2015	Analytical Reference Laboratory (WA) Pty Ltd - ARL	Waste - Analysis of 8 Bores	2,822.05
EFT32957	22.01.2015	Australian Performing Arts Centres Association	APACA 2015 Membership	1,221.00
EFT32958	22.01.2015	ROL-WA Pty Ltd t/as Allpest WA	35 Clarkson Way - Treat Termite Activity In Main Bedroom	275.00
EFT32959	22.01.2015	Ashdown-Ingram	Parts - for Repairs	1,783.71
EFT32960	22.01.2015	Ampac Debt Recovery	Recovery Of Costs - Legal Fees For Debt Recovery Action December 2014	1,002.34
EFT32961	22.01.2015	Bunzl Ltd	Stock	1,088.56
EFT32962	22.01.2015	Beaurepaires	Plant - Tyre Repairs and Replacements	4,595.71
EFT32963	22.01.2015	Building Commission (Building Services Levy)	BSL November 2014 Collections	4,121.33
EFT32964	22.01.2015	BRL Building Company	7A & 7B Leonard Way - Carry Out Concreting Works including replacing footpaths, WRP - Install Shelving	47,421.17
EFT32965	22.01.2015	Barel Corporation Pty Ltd	Youth Shed - Replacement of Plates and Cups for Birthday Party Bookings	295.56
EFT32966	22.01.2015	Coates Hire Operations	Cick14 - Hire Of100kva Generator Distroboard And 3 Phase Lighting Tower & Forklift	1,689.05
EFT32967	22.01.2015	Coca-Cola Amatil (Holdings) Ltd	Youth Shed & RAC - Café Stock	424.86
EFT32968	22.01.2015	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	159.63
EFT32969	22.01.2015	Cabcharge Australia Pty Ltd	Cabcharge - December 2014	1,506.24
EFT32970	22.01.2015	Cummins South Pacific Pty Ltd	Plant Repairs - Add Bluse Injector to Dozer	708.50
EFT32971	22.01.2015	Comine Safety & Training Pty Ltd	Basic Chemical Handling And Storage Training 10 Per Class X 2 Sessions	2,629.00
EFT32972	22.01.2015	Complete Tyre Solutions Pty Ltd	Plant - Tyre Repairs and Replacements	748.00
EFT32973	22.01.2015	Chinword Chinese Translation	Interpreter Services (2 Days) For Sister City Delegation Visit November 2014	1,200.00
EFT32974	22.01.2015	Doric Constructions	Refund Of Overpayment Of Building Fees - Application No 150005 And 150006	15,390.00
EFT32975	22.01.2015	Darwin Plant Wholesalers	Plants for Dampier HWY Landscaping - Chrysopogon Elongatus Pot Size 125mm	4,924.74
EFT32976	22.01.2015	Design Co-Operative Ltd	Annual Report 2013-14 Design And Printing	12,741.20
EFT32977	22.01.2015	Donald Cant Watts Corke (wa) Pty Ltd	Quantity Surveyor Services - Dampier Community Hub	1,375.00

Chq/EFT	Date	Name	Description	Amount
EFT32978	22.01.2015	Embroidery Excellence	REAF Dance Fusion - High Vis Shirts For Clique Entertainment Performance	220.00
EFT32979	22.01.2015	Jodie Elston	Copy-writing Including One Round Of Edits For The City Of Karratha 13/14 Annual Report	1,980.00
EFT32980	22.01.2015	Essential Environmental	Karratha Revitalisation Plan - Milestones 11 12 & 7	28,160.00
EFT32981	22.01.2015	Elan Media Partners	Library - New Resources	838.65
EFT32982	22.01.2015	Chubb Fire Safety Ltd	Kta Airport - Supply Co2 Extinguishers Signage Bracket And Fire Blanket	1,498.39
EFT32983	22.01.2015	Felton Industries Pty Ltd	Klp - 4 Tier X 4 Mtr Select Grandstand	14,076.70
EFT32984	22.01.2015	Gym Care Commercial Fitness Specialists	Klp - Gym Wipes	217.80
EFT32985	22.01.2015	GES Consulting	Contract Project Management Fees To 09/01/15	7,810.00
EFT32986	22.01.2015	Global Security Management (WA)	Security Patrols - Various Sites	4,021.60
EFT32987	22.01.2015	Global Electrotech Pty Ltd	Christmas In The City - Electrical Management Of The Sharpe Avenue Light Walk	16,808.00
EFT32988	22.01.2015	Gresley Abas Pty Ltd	Tender 09-14/15 Wickham Community Hub Project Architect 01/12 To 31/12/14	26,802.90
EFT32989	22.01.2015	Home Hardware Karratha	Youth Shed Indoor Play Centre - Trolley For Furniture/chairs Etc	114.95
EFT32990	22.01.2015	Harvey Norman Karratha (Karravit Pty Ltd atf Karravit No 2 Trust t/as)	Klp - UHF Radios With Headpiece	640.00
EFT32991	22.01.2015	Geoffrey Harris	Cancelled Cheque	0.00
EFT32992	22.01.2015	Iron Mountain Australia Pty Ltd	Fee for CoK Storage of Archives	1,164.53
EFT32993	22.01.2015	Ibis Styles Karratha	Christmas In The City Of Karratha - Production And Lighting Team 09-15/12/14	2,200.00
EFT32994	22.01.2015	Ibis Styles Port Hedland	Staff Accommodation - 28/10 - 31/10/14 For Management Course	1,036.00
EFT32995	22.01.2015	James Bennett Pty Limited	Library - New Resources	262.14
EFT32996	22.01.2015	John Batman Group	1/4 Page Advertisement - City Wide Accommodation Compendium Karratha Leisureplex	1,805.00
EFT32997	22.01.2015	Karratha Glass Service	Klp - Replace Broken Perspex Panel With Polycarbonate On Main Generator	198.00
EFT32998	22.01.2015	Keyspot Services	Animal Control - 1000 Split Rings At 25mm Diameter	320.00
EFT32999	22.01.2015	Karratha Veterinary Hospital	Animal Control	167.50
EFT33000	22.01.2015	Karratha Fluid Power	Plant - Repairs	116.66
EFT33001	22.01.2015	Karratha Flying Services Pty Ltd	Chartered Flight - 27/11/14 City of Karratha & Sister City Delegation From Rizhao China	5,197.50
EFT33002	22.01.2015	Karratha Self Storage	Record Management - Monthly Storage Karratha Self Storage Jan 2015	450.00
EFT33003	22.01.2015	Wesfarmers Kleenheat Gas Pty Ltd	Klp - Yearly Fee For Bulk Tank 4.50kl	337.38
EFT33004	22.01.2015	Karratha Transport Pty Ltd	Youth Shed - Sept/oct Holiday Mayhem Hip Hop Workshop 30/09/2014	150.00
EFT33005	22.01.2015	McLeods & Co Barristers And Solicitors	Legal Advice	6,659.94
EFT33006	22.01.2015	P Long	Reimbursement - Car Mileage 11/08 To 22/11/14 1649 klms	1,625.91
EFT33007	22.01.2015	Links Modular Solutions	RFID Wristbands For KLP Memberships & Visit Pass Holders	10,780.00
EFT33008	22.01.2015	Modern Teaching Aids Pty Ltd ( MTA )	Library - Supplies For Literacy Kits	227.10
EFT33009	22.01.2015	MM Electrical Merchandising	7 Mile Waste - Test Tag White Pack 100	136.29
EFT33010	22.01.2015	Morpho Australasia Pty Ltd	Kta Airport - Checked Baggage Security Screening Machine Support And Maintenance	2,117.50
EFT33011	22.01.2015	MSD Wholesale - T/A McLernon's Everything Business	7 Mile Waste - Enduro Two Tier Locker	2,766.00
EFT33012	22.01.2015	Redwave Media Ltd	Advertising Campaigns, Xmas Road Safety & Cyclone Awareness	8,255.50

Chq/EFT	Date	Name	Description	Amount
EFT33013	22.01.2015	National Tyres (Titan Australia Pty Ltd)	Plant - Tyre Repairs and Replacements	222.75
EFT33014	22.01.2015	Neils Reticulation And Landscaping	Kta Airport - Relocate 3 Palms	2,255.00
EFT33015	22.01.2015	North West Waste Alliance	Sweeping Of Roads Pavements Pathways And Car Parks - December 2014	40,132.36
EFT33016	22.01.2015	Pilbara Copy Service	Photocopier Charges	888.79
EFT33017	22.01.2015	Peter Tippet Haulage (Tenista Pty Ltd)	Mobilize 30 Tonne Excavator From Depot To 7 Mile Waste Facility 23/12/14	687.50
EFT33018	22.01.2015	Programmed Integrated Workforce Limited	CICK14 - Labour Hire for Yaburara Trail Christmas Light Show	991.00
EFT33019	22.01.2015	Roy Galvin & Co Pty Ltd	Wrp - Retic Parts for Repairs	1,553.99
EFT33020	22.01.2015	Statewide Bearings	Parts - 10:1 Brake Winch	310.72
EFT33021	22.01.2015	Kmart Karratha	Cossack Caretakers - Linen For Budget Accommodation	615.00
EFT33022	22.01.2015	State Emergency Service	Kta SES - Reimbursement For Carpet And Painting Part Of Capital Grant Funding From DFES ESL Payment	23,584.00
EFT33023	22.01.2015	Stott & Hoare	IBM BladeCenter H Enhanced Cooling Module To Replace FRU:68Y8205	5,361.40
EFT33024	22.01.2015	Shelf Cleaning Services Pty Ltd	Pt Samson Park - Cleaning Of 2 Bbqs At Community Park	275.00
EFT33025	22.01.2015	Sanders Turner Ellick Architects ( STEA )	Kta Airport - Travel Reimbursements for site visits	5,158.04
EFT33026	22.01.2015	Seatadvisor Pty Ltd	Moonrise Cinema - December 2014 Ticket Sales	387.20
EFT33027	22.01.2015	Securepay Pty Ltd	Moonrise Cinema - Seatadvisor Payments December 2014	33.50
EFT33028	22.01.2015	Sony Pictures Releasing	Moonrise Cinema - Screening Of Whiplash On 30/11/2014	275.00
EFT33029	22.01.2015	Scope Business Imaging	Photocopier Charges	2,242.94
EFT33030	22.01.2015	Skilled Group Limited	Labour Hire	5,475.20
EFT33031	22.01.2015	Scott Printers Pty Ltd	Moonrise Cinema 2015 - Printing of 3 x A1 posters for January 2015 Schedule	247.50
EFT33032	22.01.2015	Trisleys Hydraulic Service	Klp - Three Way Valves	105.60
EFT33033	22.01.2015	Village Roadshow Pty Ltd	Moonrise Cinema 2014 - Screening Of The Hunger Games: Mockingjay Part 1	2,318.25
EFT33034	22.01.2015	Woolworths (WA) Ltd	Youth Shed & RAC - Café Stock	1,387.31
EFT33035	22.01.2015	West-Sure Group	Kta Airport - Car Parking Revenue Bank Deposit December	367.43
EFT33036	22.01.2015	A Wear	Reimbursement Of Phone Charges 14/11 To 13/12/14	89.40
EFT33037	22.01.2015	Amanda Wills	Christmas In Karratha - Flyer Distribution To Pegs Creek And Millars Well	124.55
EFT33038	22.01.2015	Yakka Pty Ltd	Uniforms	512.83
EFT33039	20.01.2015	Ashurst Australia	Arbitration between the City of Karratha and Firedam Civil KAHU Project - 25/09/14 to 19/01/15 (IAMA Matter No 3738)	5,478.00
77535	05.01.2015	City of Karratha	Airport Paystation Floats	10,905.00
77536	05.01.2015	City of Karratha	Payroll deductions	1,483.46
77537	05.01.2015	City of Karratha	Payroll deductions	100.00
77538	05.01.2015	Australian Services Union (ASU/MEU Div.)	Payroll deductions	1,280.10
77539	05.01.2015	Lgrceu	Payroll deductions	145.50
77540	07.01.2015	Australian Super	Superannuation contributions	15,673.77
77541	07.01.2015	Colonial First State Firstchoice Super	Superannuation contributions	4,619.75
77542	07.01.2015	Asgard Superannuation	Superannuation contributions	655.68
77543	07.01.2015	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	4,703.48
77544	07.01.2015	ANZ Smart Choice Super	Superannuation contributions	1,195.09
77545	07.01.2015	AXA Generations	Superannuation contributions	2,214.06
77546	07.01.2015	AMP Super Directions Fund	Superannuation contributions	722.69
77547	07.01.2015	AMP SignatureSuper	Superannuation contributions	1,662.87
77548	07.01.2015	BT Super For Llife	Superannuation contributions	5,209.73

Chq/EFT	Date	Name	Description	Amount
77549	07.01.2015	CBA Superannuation Savings Account	Superannuation contributions	961.25
77550	07.01.2015	Club Plus Superannuation Scheme	Superannuation contributions	1,579.06
77551	07.01.2015	First State Super	Superannuation contributions	1,889.09
77552	07.01.2015	100F Lifetrack Personal Superannuation	Superannuation contributions	1,436.13
77553	07.01.2015	GuildSuper Fund	Superannuation contributions	125.52
77554	07.01.2015	Hesta Superannuation	Superannuation contributions	4,511.23
77555	07.01.2015	HostPlus Superannuation	Superannuation contributions	9,484.64
77556	07.01.2015	The Industry Superannuation Fund	Superannuation contributions	1,580.97
77557	07.01.2015	JR Superannuation Fund	Superannuation contributions	695.55
77558	07.01.2015	Local Government Superannuation- SYDNEY	Superannuation contributions	3,232.71
77559	07.01.2015	Legal Super Pty Ltd	Superannuation contributions	1,328.22
77560	07.01.2015	MLC Nominees Pty Ltd	Superannuation contributions	2,713.96
77561	07.01.2015	MLC Masterkey Superannuation	Superannuation contributions	4,335.19
77562	07.01.2015	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	1,065.13
77563	07.01.2015	NGS Superannuation	Superannuation contributions	1,771.61
77564	07.01.2015	OnePath Masterfund	Superannuation contributions	1,381.22
77565	07.01.2015	Rest Superannuation	Superannuation contributions	16,496.34
77566	07.01.2015	Superwrap Personal Super Plan	Superannuation contributions	1,550.01
77567	07.01.2015	Sunsuper Pty Ltd	Superannuation contributions	2,821.88
77568	07.01.2015	Colonial First State Investments Limited (super)	Superannuation contributions	1,505.71
77569	07.01.2015	VicSuper	Superannuation contributions	1,617.63
77570	12.01.2015	Telstra Corporation Ltd	Telephone Charges	45,317.23
77571	14.01.2015	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - October 2014	15,084.59
77572	14.01.2015	Karratha Adventure Sports	330 X Christmas Gifts For All Staff City Of Karratha	14,087.20
77573	14.01.2015	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Rates Refund for Various Assessments	9,691.22
77574	14.01.2015	Horizon Power	Electricity Usage Charges	776.84
77575	14.01.2015	Water Corporation	Water Usage Charges	23,216.69
77576	14.01.2015	Zurich Insurance Australia	Excess On Claim 63-3424865	300.00
77577	19.01.2015	Ray White Real Estate	Cancelled Cheque	0.00
77578	16.01.2015	City of Karratha	Payroll deductions	1,483.46
77579	16.01.2015	City of Karratha	Payroll deductions	20.05
77580	20.01.2015	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Usage Charges	2,662.82
77581	20.01.2015	Telstra Corporation Ltd	Telephone Charges	2,186.97
77582	20.01.2015	Horizon Power	Electricity Usage Charges	317,712.77
77583	20.01.2015	Water Corporation	Cancelled Cheque	0.00
77584	20.01.2015	Water Corporation	Water Usage Charges	11,276.19
77585	22.01.2015	Reece Pty Ltd	Kta Golf Course - 150mm Gib Bolt	150.35
DD21914.1	09.10.2014	Westpac Banking Corporation	Corporate Credit Cards	62,575.90
				<b><u>6,787,481.86</u></b>
31.12.2015	City Of Karratha	Payroll W/Ending 31.12.2014	742,493.97	
15.01.2015	City Of Karratha	Payroll W/Ending 14.01.2015	732,732.35	
				<b><u>1,475,226.32</u></b>
<b>Total Payments</b>				<b><u>8,262,708.18</u></b>



**9.3 OPERATIONAL PLAN 2014/15 – QUARTER 2 PERFORMANCE REPORT**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Corporate Planning Officer  
**Date of Report:** 30 January 2015  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the Quarter 2 performance (October 2014 – December 2014) against the Operational Plan 2014-15.

**BACKGROUND**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2021 which identifies the aspirations of our communities. The Corporate Business Plan 2012-2016 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four year period. The Operational Plan 2014-2015 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

One of the supporting processes is quarterly reporting against the current year of the Corporate Business Plan to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 2 is attached to this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Below Target	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

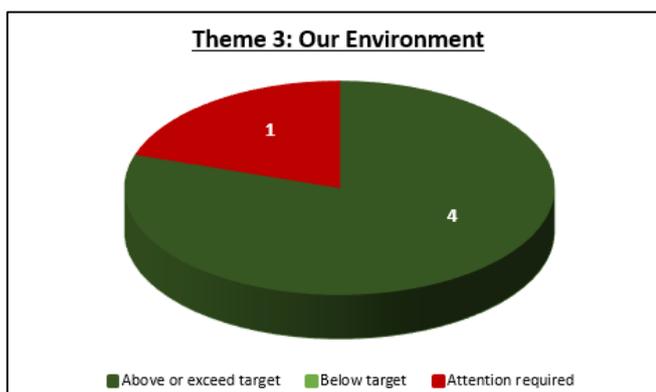
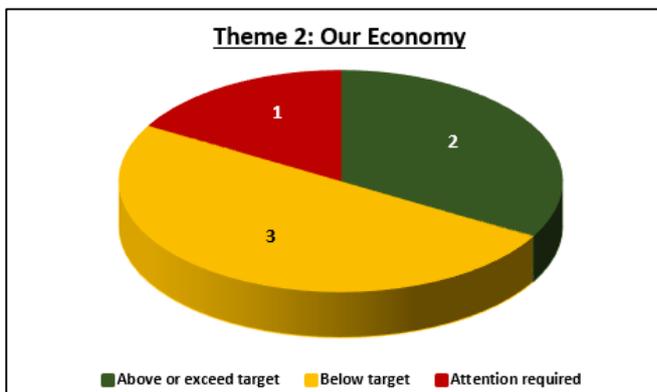
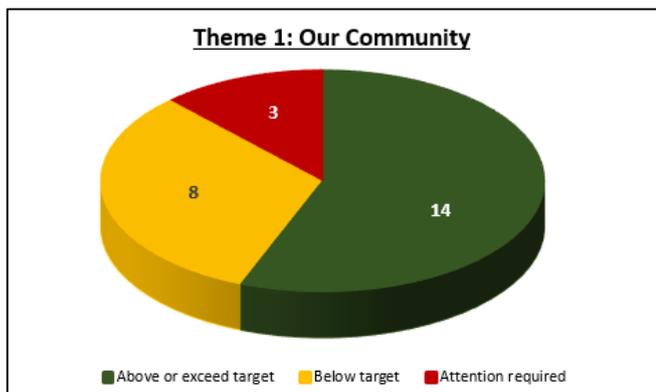
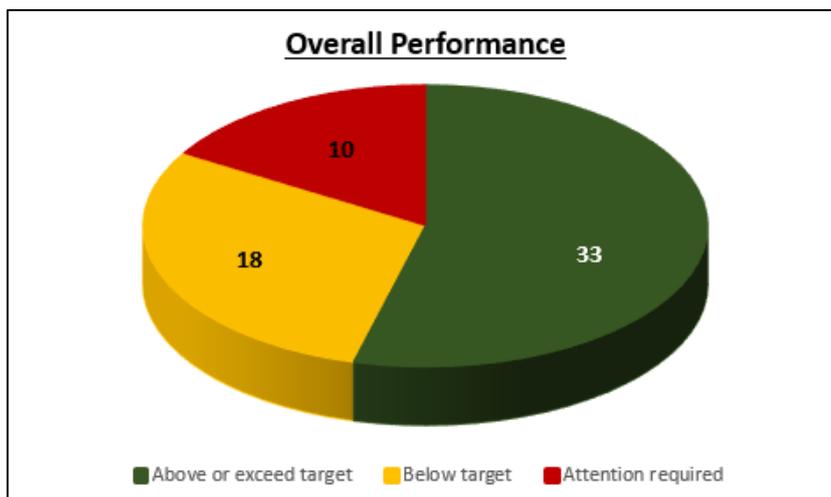
**Overall Progress Snapshot**

There are four strategic themes in the Strategic Community Plan 2012-2021, which are delivered through 116 Programs outlined in the Corporate Business Plan. These are in turn delivered through 300 ongoing services and projects, which are measured by 107 performance measures.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	51	146	56
Our Economy	7	9	6
Our Natural & Built Environment	6	25	8
Our Leadership	52	120	37

Out of a total 107 performance measures, 61 are measured quarterly. The results for Quarter 2 are indicated below:



33 or 54% of the Quarter 2 performance measures exceeded the target, including:

- Youth Drop-in programs have significantly exceeded the attendance targets with a total of 4,318 young people participating to date this financial year.
- Library visitations were 16% above target.
- MSES consultation hours available to the public exceeded target.
- Significant increase in cat and dog registrations during this quarter with a total of 655 dogs and 68 cats processed.
- Infringements issued increased, particularly in relation to camping/parking (from 20 infringements in Quarter 1 to 46 in Quarter 2).
- There was no unscheduled information technology downtime.
- Financial indicators confirm Council's financial stability, with excellent liquidity and debt ratios which far exceed the KPIs.
- 90% of invoices paid within supplier terms of trade.
- The number of bush fires has reduced on the number attended during the first quarter (from 21 to 10).
- All building applications were processed within statutory timeframes.
- The total number of passengers travelling on Regular Public Transport (RPT) to the airport increased this quarter.

10 or 16% of the Quarter 2 performance measures require attention, including:

- 64% of incoming correspondence was recorded as being acknowledged within one week.
- Collection of invoice payments within Council's Terms of Trade was 72.43% which is below the desired target of 80% (this relates to Qantas debt recovery).
- There has been an increase in the incidence of illegal litter dumping partly reflected in the inclusion of shopping trollies and cyclone clean-up.
- 100 dogs and 75 cats were processed through the pound, resulting in the issuing of 63 infringements (a significant increase from 23 in Quarter 1).
- 201 cyclone notices and 96 fire notices were issued. These were predominately for unsecured sea containers or long grass posing a fire danger risk. This process is still ongoing as residents are encouraged to become compliant.
- Repeat pool inspections increased this quarter from 44 to 58 as the latest round of 4 yearly inspections found many non-compliant barriers. Resident education continues in this area.
- Users accessing online economic data on Council's website was below target.
- The number of visitors to the Visitors Information Centres fell significantly from 29,154 in Quarter 1 to 13,082 in Quarter 2.
- Plant and fleet servicing was recorded as below target however data accuracy is being reviewed.
- The number of Regular Public Transport (RPT) aircraft movements arriving and leaving the airport was below target however charter flights increased during the same period.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.

**STRATEGIC IMPLICATIONS**

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular:

- Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities
- Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the City and present to Council for approval

**RISK MANAGEMENT CONSIDERATIONS**

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

**IMPACT ON CAPACITY**

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports were presented to Council throughout the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER the Quarter 2 Performance Report for 2014-2015.

**CONCLUSION**

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2012-2022, a four year focused Corporate Business Plan 2012-2016 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 2 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 54% of the 61 performance measures were achieved in Quarter 2 as at 31 December 2014.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the 2014/15 Quarter 2 Performance Report.**



## **10 COMMUNITY SERVICES**

### **10.1 AUSTRALIA DAY COMMUNITY FUNDING AND AWARD CATEGORIES**

<b>File No:</b>	<b>RC.117</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Acting Events Coordinator</b>
<b>Date of Report:</b>	<b>20 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider:

1. The reallocation of funding from Community Associations to City based activities that celebrates Australia Day on January 26 each year.
2. Changes to Australia Day Award Categories.

#### **BACKGROUND**

Since 2009, the City of Karratha has delivered an Australia Day Awards Ceremony, Citizenship Ceremony and Community Celebration on January 26. In 2014 and 2015 all of these events took place at the Karratha Leisureplex with a total attendance in excess of 2000 people per year.

#### **Community Association Funding**

Over the last five years, the City of Karratha has offered \$2000 in funding to the Community Associations to deliver an Australia Day celebration in their towns. Due to cyclones, unpredictable weather, low attendance and lack of volunteers at this time of year associations have been reluctant to commit to events on January 26 rather organising community BBQ's or events later in the year.

In 2015, Community Associations were advised that funding would be allocated to an event or celebration that took place on Australia Day only.

Below is a summary of previous events held outside of Karratha since 2013 with Australia Day funding:

	2015	2014	2013
Roebourne	Free pool entry and community run BBQ. Managed by City Yandina and Roebourne Advisory Group volunteers.	No event. Funds used towards Cemetery Day.	Free pool entry community BBQ, and a basketball competition.
Dampier	No event.	Free community celebration and BBQ on 26 January.	Free community BBQ on 26 January.
Point Samson	No event.	No event. Funds used for Chilli Cook Off in August.	No event.
Wickham	Pool based activities managed by City	No event. Funds used for BBQ and cricket match in October.	No event. Funds used for BBQ and cricket match in October

Given that Community Associations are no longer using funding for events on Australia Day. Officers recommend that funding within the Australia Day budget be used to host City run events at the Roebourne and Wickham recreational precincts in lieu of Community Association run events.

#### **Australia Day Awards Categories**

Every Australia Day community members from all around the Nation are recognised for the outstanding achievements they make to their respective communities. Local Governments may determine the number, nature and criteria of the award categories they promote to represent the needs of their individual communities.

In 2015, over 30 nominations were received for the City of Karratha Awards. However, some categories were under-represented in this total. Below is a list of all nominations received over the past three years:

Award	2015	2014	2013
Citizen of the Year	8	11	4
Young Citizen of the Year	5	11	1
Sportsperson of the Year	1	1	3
Young Sportsperson of the Year	2	2	2
Environmental Award	3	7	1
Community Service	12	18	4
Community Spirit	2	2	No award

As a result of the varied number of nominations being received, officers are recommending changes to some of the award categories. The changes are recommended to better recognise the achievements of the community and to remove duplicated awards throughout the year.

The below table summaries officers’ recommendation about each award category changes:

Award	Recommendation	Basis of recommendation
Citizen of the Year	No change to award category.	Award receives consistent number of nominations each year.
Young Citizen of the Year	Remove category.	Award criteria and recognition is duplicated in the more prestigious Walkington Award. The past two awards were allocated to Walkington award recipients.
Sportsperson of the Year	Remove category.	Award consistently receives low number of nominations. Prestigious sports awards occurring in November.
Young Sportsperson of the Year	Remove category.	Award consistently receives low number of nominations. Prestigious sports awards occurring in November.
Environmental Award	No change to award category.	Award represents an area of importance to the community.
Community Activity or Event	Create new category.	Promotes external event providers, arts, and cultural activity in the region – a key strategic direction for Events and Festivals.
Community Spirit	Change criteria to be an individual only. Open to everyone not just Community Associations.	Award consistently receives low numbers while community service receives large numbers made up of organisations and individuals.
Community Service	Change criteria to be an organisation only.	Award consistently receives large number of entries from individuals and organisations. Separating these categories into two should ensure both individuals and organisation are recognised.

**Award Sponsorship Allocation**

In 2015, the awards attracted five sponsors; the City of Karratha, Rio Tinto, Horizon Power, and Woodside operated Northwest Shelf Project and Woodside operated Pluto LNG. Currently Rio Tinto and the City of Karratha are the only contributors to the event expenditure while other sponsors support the value of the award prize. As a way of making sponsorship contribution more consistent, officers recommend increasing sponsors contribution to include commitment to event delivery and prize money.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place within Community Services Directorate involving Director Community Services, Leisure Services and Community Development.

**COMMUNITY CONSULTATION**

In reference to funding, ongoing consultation with the Dampier Community Association (DCA), the City has been advised that the DCA wishes to join in the central celebration at Karratha, rather than develop another event in Dampier. Consultation regarding available funding has taken place with both Wickham and Point Samson Community Associations however, no Australia Day celebrations have taken place in the past two years.

If Council supports officer's recommendation consultation will occur with all Community Associations to advise that the funds once available in the Australia Day budget will no longer be available.

Community feedback from both the 2014 and 2015 Award Celebration suggests that changes to Australia Day award categories are needed.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Funding of \$2000 has previously been allocated to the Wickham Community Association, Dampier Community Association, Roebourne Advisory Group and the Point Samson Community Association. Officers suggest that this funding be reallocated to deliver free pool entry and activities in Roebourne and Wickham to be managed by the relevant recreational facilities teams.

Should Council resolve to accept the changes to the Australia Day Award Categories. The 2015/16 sponsorship income will be altered during the budget process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.4.2	Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.
Our Services:	1.f.4.2.7	Continue to provide and support range of celebratory community events and ceremonies.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Community Services regularly reviews events and festivals to determine areas of improvement, identify duplicate activities in the community and ensure effective process are undertaken.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the officer’s recommendation as per Council’s determination:

1. MODIFY Community Association Australia Day Funding to

Community Association	Council Determination
Dampier Community Association	
Wickham Community Association	
Point Samson Community Association	
Roebourne Advisory Group	

2. MODIFY Australia Day Award categories as:

Award	Council Determination
Citizen of the Year	
Young Citizen of the Year	
Sportsperson of the Year	
Young Sportsperson of the Year	
Environmental Award	
Community Activity or Event	
Community Spirit	
Community Service	

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to make NO CHANGES to the Community Association Australia Day Celebration funding nor the Australia Day Award Categories.

**CONCLUSION**

Funding currently allocated to the Community Associations for Australia Day celebrations is no longer being used for events and celebrations on Australia Day. Officers suggest that this funding be reallocated to deliver free pool entry and activities in Roebourne and Wickham to be managed by the relevant recreational facilities teams.

Consistently low nominations in some categories has led to a review of the criteria and categories for the Australia Day Awards.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the reallocation of community association funds for Australia Day celebrations to the provision of free pool entry and activities in Roebourne and Wickham to be managed by the City.
2. ENDORSE the following changes to the Australia Day Awards Categories.

Award	Recommendation	Basis of recommendation
Citizen of the Year	No change to award category	Award receives consistent number of nominations each year.
Young Citizen of the Year	Remove category	Award criteria and recognition is duplicated in the more prestigious Walkington Award. The past two awards were allocated to Walkington award recipients.
Sportsperson of the Year	Remove category	Award consistently receives low number of nominations. Prestigious sports awards occurring in November.
Young Sportsperson of the Year	Remove category	Award consistently receives low number of nominations. Prestigious sports awards occurring in November.
Environmental Award	No change to award category	Award represents an area of importance to the community.
Community Activity or Event	Create new category	Promotes external event providers, arts, and cultural activity in the region – a key strategic direction for Events and Festivals.
Community Spirit	Change criteria to be an individual only  Open to everyone	Award consistently receives low numbers while community service receives large numbers made up of organisations and individuals.
Community Service	Change criteria to be an organisation only	Award consistently receives large number of entries from individuals and organisations. Separating these categories into two will ensure both individuals and organisation are recognised.

**10.2 PAM BUCHANAN FAMILY CENTRE COMMUNITY MODULE MANAGEMENT**

<b>File No:</b>	<b>CM.52</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Leisure Services</b>
<b>Date of Report:</b>	<b>28 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Community Module Map</b>

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**PURPOSE**

For Council to review internal costs for City of Karratha to manage Pam Buchanan Family Centre Community Module and determine the future management model for the facility.

**BACKGROUND**

Karratha Community House (KCH) was appointed the management of the community module, (Community Module Map attached), of the Pam Buchanan Family Centre (PBFC) at the September 2011 Ordinary Council Meeting following a formal Expression of Interest (EOI) process.

At the January 2015 Ordinary Council Meeting, Council resolved the following, as per resolution 153035:

1. RECEIVE the letter of termination by Karratha Community House Inc. for the management of the Pam Buchanan Family Centre Community Module; and
2. INSTRUCT the Chief Executive Officer to present costs and management approach for the City of Karratha to manage the Pam Buchanan Family Centre Community Module at the February 2015 Ordinary Council Meeting.

PBFC is a unique facility catering predominately for families by incorporating childcare, child health services, playgroup and occasional care facilities in addition to not for profit offices, commercial kiosk, reception and meeting rooms. PBFC has a number of tenants (lease holders, regular and casual users) and stakeholders representing commercial and not for profit organisations. The PBFC community module consists of four office and meeting spaces for casual and regular hirers and a reception and office space which services the PBFC.

Due to PBFC delivering a unique service an alternative management approach to a conventional community facility was endorsed by Council in 2011. The management philosophy of the facility is aimed at improving capacity of community organisations operating from PBFC, building City capacity and delivering an increased level of service to the community. Day to day activities of managing the PBFC Community Module include:

- Administration;
- customer service and reception duties;
- coordinating room hire;
- coordinating security system and access;

- organising maintenance and contractors;
- tenant management; and
- payment of outgoing expenses.

Officers have identified advantages and disadvantages of the management the PBFC community module:

<b>Advantages of Internal Management</b>	<b>Disadvantages of Internal Management</b>
Capacity to deliver, using internal resources such as Public Relations team to increase promotion, awareness and usage of facility.	Extra resources required to manage the facility within Community Services Directorate has not been factored into the City's Workforce Plan.
Officers currently provide assistance to KCH managing this module, approximately 5 hours per week. Internal management will improve effectiveness and stream line advice and assistance to tenants and enable direct relationship with all users.	Associated costs have not been factored into the long term financial plan.
Increase level of customer services due to one full time employee present on site.	Limits community groups from having the opportunity to manage the facility.
Proven success and experience in facility management.	Financial comparison indicates additional cost to council, however tender process would provide actual comparisons.
Coordinate building maintenance issues directly with City building maintenance team. Opportunity to alleviate existing building concerns present since facility constructed.	
Increase capacity of tenants by allowing community organisations operating from the facility to focus on core business and area of expertise.	

Alternatively, Council may wish to publicly tender the management of the facility using the following scope and selection criteria identified in the January 2015 Ordinary Council Meeting as follows:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	25%
Capacity to Deliver	25%
Methodology	25%
Price	25%

Area	Tenant responsibilities/Scope	City of Karratha responsibilities
Foyer and Reception Offices	<ul style="list-style-type: none"> <li>• Payment of all outgoing</li> <li>• Building security (coordinating security access)</li> <li>• Cleaning of all spaces (not including Public Toilets)</li> <li>• Fitting out all loose furniture</li> <li>• Annual testing of electrical items</li> <li>• Site cyclone clean up</li> <li>• Adhering to Disability Access and Inclusion Plan</li> <li>• Pest/Insect control</li> <li>• Contents insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Management of lease agreement</li> <li>• All planned and unplanned building maintenance of Landlords fixtures</li> <li>• Building security (managing security system/training tenant on operation of system)</li> <li>• Fit out of all fixed items</li> <li>• Fire protection</li> <li>• Building insurance</li> <li>• Cleaning of Public Toilets</li> </ul>
Community Hire Rooms	<ul style="list-style-type: none"> <li>• Coordinating user group/commercial hire and retaining income</li> <li>• Payment of all outgoing</li> <li>• Building security (coordinating security access)</li> <li>• Cleaning of all areas</li> <li>• Fit out of furniture to all areas</li> <li>• Maintenance of all furniture</li> <li>• Site cyclone clean up</li> <li>• Adhering to Disability Access and Inclusion Plan</li> <li>• Pest/Insect control</li> <li>• Contents insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Management of lease agreement</li> <li>• All planned and unplanned building maintenance of Landlords fixtures</li> <li>• Building security (managing security system/training tenant on operation of system)</li> <li>• Building insurance</li> <li>• Fire protection</li> <li>• Fit out of fixed furniture</li> </ul>
Outdoor Areas (including central courtyard)	<ul style="list-style-type: none"> <li>• Site cyclone clean up/tie-down</li> <li>• Hire of outdoor area</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of all external grounds</li> <li>• Payment of outgoing</li> </ul>

Council may also consider the option to publicly tender the management of the facility with the City preparing an internal bid for the management of the Community Module of the Pam Buchanan Family Centre. This option would provide Council with the opportunity to compare submissions from external organisations and the City against set criteria and a determined scope of services.

A final option that exists to Council is to operate the facility via an “off-site” approach (similar to the way the Frank Butler Community Centre is currently managed). This methodology would involve all bookings managed via the Karratha Leisureplex Customer Service desk and patrons provided a key. This approach would be cost effective however there may be challenges around access, usage, design and patron behaviour.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, financial and operational issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Leisure Services, Finance, Information Technology (IT), Human Resources and Building Maintenance Departments.

**COMMUNITY CONSULTATION**

KCH and Pilbara Prep have both been consulted regarding possible future management options of the facility.

**STATUTORY IMPLICATIONS**

Section 3.18 and 3.57 of the *Local Government Act 1995*

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Should the PBFC Community Module be managed internally one full time employee (FTE) would be required to deliver a level of service as originally endorsed by Council for the PBFC to the community. The proposed role would reside within the Community Services Directorate and be responsible for delivering effective customer service to patrons of the PBFC, manage the PBFC Community Module and administration associated with PBFC and its tenants.

The annual costs of managing the PBFC Community Module are estimated below. The costs detailed below are “over and above” the assistance currently provided to KCH.

Item	Total
TOTAL INCOME	\$23 k
*TOTAL EXPENDITURE PER ANNUM	\$168 k
<b>TOTAL OPERATING LOSS PER ANNUM</b>	<b>\$145 k</b>

\*Expenditure includes wages and outgoings.

Costs associated with the external management of the PBFC will not be known until a tender process is completed. However, Council is aware that the assistance provided to KCH (in the order of \$85,000 last financial year) is deemed unsustainable by the community organisation.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.a.2.6 Operate community facilities.  
 Our Services: 1.a.2.6.1 Maintain Pam Buchanan Centre leases.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of social issues and service interruption.

**IMPACT ON CAPACITY**

If Council were to resolve to manage the PBFC Community Module internally, impact on capacity would be:

1. Additional 1FTE to manage PBFC Community Module.
2. Additional Corporate resources allocated to facility management.

The tendering of the management of the PBFC Community Module was not factored into the work plans for the Leisure Services Department within the 2014/15 year.

**RELEVANT PRECEDENTS**

Council has previously managed facilities and called for tenders for the management of community facilities.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ACKNOWLEDGE the costs to manage the Pam Buchanan Family Centre Community Module internally.
2. PROCEED with the internal management of the PBFC Community Module.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ACKNOWLEDGE the costs to manage the Pam Buchanan Family Centre Community Module internally.
2. PROCEED with the internal management of the PBFC Community Module via an “off-site” approach with bookings made via the Karratha Leisureplex Customer Service.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ACKNOWLEDGE the costs to manage the Pam Buchanan Family Centre Community Module internally.
2. ADVERTISE public tender for the management of the Community Module of the Pam Buchanan Family Centre under the following criteria and scope:

Criteria	Weighting
Relevant Experience	25%
Capacity to Deliver	25%
Methodology	25%
Price	25%

Area	Tenant responsibilities/Scope	City of Karratha responsibilities
Foyer and Reception Offices	<ul style="list-style-type: none"> <li>• Payment of all outgoings</li> <li>• Building security (coordinating security access)</li> <li>• Cleaning of all spaces (not including Public Toilets)</li> <li>• Fitting out all loose furniture</li> <li>• Annual testing of electrical items</li> <li>• Site cyclone clean up</li> <li>• Adhering to Disability Access and Inclusion Plan</li> <li>• Pest/Insect control</li> <li>• Contents insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Management of lease agreement</li> <li>• All planned and unplanned building maintenance of Landlords fixtures</li> <li>• Building security (managing security system/training tenant on operation of system)</li> <li>• Fit out of all fixed items</li> <li>• Fire protection</li> <li>• Building insurance</li> <li>• Cleaning of Public Toilets</li> </ul>
Community Hire Rooms	<ul style="list-style-type: none"> <li>• Coordinating user group/commercial hire and retaining income</li> <li>• Payment of all outgoings</li> <li>• Building security (coordinating security access)</li> <li>• Cleaning of all areas</li> <li>• Fit out of furniture to all areas</li> <li>• Maintenance of all furniture</li> <li>• Site cyclone clean up</li> <li>• Adhering to Disability Access and Inclusion Plan</li> <li>• Pest/Insect control</li> <li>• Contents insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Management of lease agreement</li> <li>• All planned and unplanned building maintenance of Landlords fixtures</li> <li>• Building security (managing security system/training tenant on operation of system)</li> <li>• Building insurance</li> <li>• Fire protection</li> <li>• Fit out of fixed furniture</li> </ul>
Outdoor Areas (including central courtyard)	<ul style="list-style-type: none"> <li>• Site cyclone clean up/tie-down</li> <li>• Hire of outdoor area</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of all external grounds</li> <li>• Payment of outgoings</li> </ul>

3. PREPARE an internal bid for the management of the Community Module of the Pam Buchanan Family Centre.

**CONCLUSION**

KCH has managed the PBFC Community Module since February 2012. Following extensive assistance by the City, KCH has formally advised the foundations of the current agreement are unsustainable for them to continue and consequently terminated their lease. Officers are seeking direction from Council on the future management of the PBFC Community Module where internal management of the PBFC Community Module will cost Council approximately \$145,000 per annum or re-release the Community Module to the market under a public tender process.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACKNOWLEDGE** the costs to manage the Pam Buchanan Family Centre Community Module internally.
2. **ADVERTISE** public tender for the management of the Community Module of the Pam Buchanan Family Centre under the following criteria and scope:

Criteria	Weighting
Relevant Experience	25%
Capacity to Deliver	25%
Methodology	25%
Price	25%

Area	Tenant responsibilities/Scope	City of Karratha responsibilities
Foyer and Reception Offices	<ul style="list-style-type: none"> <li>• Payment of all outgoing</li> <li>• Building security (coordinating security access)</li> <li>• Cleaning of all spaces (not including Public Toilets)</li> <li>• Fitting out all loose furniture</li> <li>• Annual testing of electrical items</li> <li>• Site cyclone clean up</li> <li>• Adhering to Disability Access and Inclusion Plan</li> <li>• Pest/Insect control</li> <li>• Contents insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Management of lease agreement</li> <li>• All planned and unplanned building maintenance of Landlords fixtures</li> <li>• Building security (managing security system/training tenant on operation of system)</li> <li>• Fit out of all fixed items</li> <li>• Fire protection</li> <li>• Building insurance</li> <li>• Cleaning of Public Toilets</li> </ul>
Community Hire Rooms	<ul style="list-style-type: none"> <li>• Coordinating user group/commercial hire and retaining income</li> <li>• Payment of all outgoing</li> <li>• Building security (coordinating security access)</li> <li>• Cleaning of all areas</li> <li>• Fit out of furniture to all areas</li> <li>• Maintenance of all furniture</li> <li>• Site cyclone clean up</li> <li>• Adhering to Disability Access and Inclusion Plan</li> <li>• Pest/Insect control</li> <li>• Contents insurance</li> </ul>	<ul style="list-style-type: none"> <li>• Management of lease agreement</li> <li>• All planned and unplanned building maintenance of Landlords fixtures</li> <li>• Building security (managing security system/training tenant on operation of system)</li> <li>• Building insurance</li> <li>• Fire protection</li> <li>• Fit out of fixed furniture</li> </ul>
Outdoor Areas (including central courtyard)	<ul style="list-style-type: none"> <li>• Site cyclone clean up/tie-down</li> <li>• Hire of outdoor area</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of all external grounds</li> <li>• Payment of outgoing</li> </ul>



**10.3 WICKHAM RECREATION PRECINCT – RUGBY OVAL LIGHTING TENDER DELEGATED AUTHORITY**

**File No:** CM.60  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Manager Recreation Facilities  
**Date of Report:** 4 February 2015  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To seek Council delegation to the Chief Executive Officer to award the public tender for the Wickham Recreation Precinct Rugby Oval Lighting upgrade.

**BACKGROUND**

At the January 2015 Ordinary Council Meeting, Council resolved the following:

1. AUTHORISE the calling of tenders for the upgrade to the Wickham Recreation Precinct Rugby Oval lighting upgrade in accordance with the following scope:
  - Removal of existing light poles, floodlights, control gear and cabling.
  - Design and installation of new floodlighting including poles and cross arms.
  - New sports lighting control equipment switchboards.
  - Final circuit cabling.
  - Stainless steel catenary cables for support within poles.
  - Testing and Commissioning.
  - Drawings and maintenance handbooks.
  - Defect maintenance period.

2. ENDORSE the following Wickham Recreation Precinct Rugby Oval upgrade tender Selection Criteria:

Criteria	Detail	Weighting
Price	Fully disclosed and identified costs of project	60%
Relevant Experience / Capacity To Deliver	Experience in the Sports lighting delivery market in North West Conditions and the Capacity to undertake the project with adequate resources allocated	20%
Methodology	Timeline and detail of specific Infrastructure at Wickham	20%

3. DELEGATE AUTHORITY to the Chief Executive Officer to award the Tender for the Wickham Recreation Precinct Rugby Oval Lighting upgrade.

Corporate Services have advised that a delegation of authority should detail a financial value, as per section 5.43 *Local Government Act 1995*.

As indicated within the January report the budget for remediation works within the Wickham precinct is \$500,000. The tender outcomes are expected to range from \$400,000 - \$500,000. The delegation to the Chief Executive Officer is requested to be set at the \$500,000 budget limit.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and community wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Council was briefed on these issues at the September 2014 agenda briefing session and considered a formal report at the December 2014 and January 2015 meetings.

**COMMUNITY CONSULTATION**

Consultation has taken place between Officers, Rio Tinto and the following sports in Wickham: Rugby, Cricket, Football, Basketball, Netball, Softball, Tee-Ball, Indoor Cricket and Tennis.

**STATUTORY IMPLICATIONS**

Section 5.43 *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Negotiations with Rio Tinto have been successful in obtaining a commitment of \$500,000 to commence works on sporting facilities identified at the Wickham Recreation Facility.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012 - 2022 and Corporate Business Plan 2012 - 2016. In particular the Operational Plan 2014 - 2015 provides for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.4	managing the Wickham Sporting Precinct in partnership with Rio Tinto.

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has invited Tenders and delegated authority to the CEO for numerous Sports lighting upgrades in recent years, namely Tambrey and Baynton West ovals.

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by *SIMPLE* Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT DELEGATE AUTHORITY to the Chief Executive Officer to award of tenders for the lighting upgrade to the Wickham Sporting Precinct Rugby Oval.

**CONCLUSION**

At the January 2015 Ordinary Council Meeting Council resolved to delegate authority to the Chief Executive Officer to award the Wickham Recreation Precinct Rugby Oval lighting upgrade. Corporate Services have advised that a delegation of authority should detail a financial value, as per section 5.43 *Local Government Act 1995*. Officers recommend that the delegation be set at \$500,000.

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**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 5.43 of the *Local Government Act 1995* RESOLVES to DELEGATE AUTHORITY to the Chief Executive Officer to award the Tender for the Wickham Recreation Precinct Rugby Oval Lighting upgrade up to an amount of \$500,000.



**10.4 COMMUNITY SERVICES POLICY REVIEW – RECOGNITION OF EMERGENCY SERVICE VOLUNTEERS IN THE CITY OF KARRATHA (POLICY CS-13)**

<b>File No:</b>	<b>CR.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Acting Manager Community and Engagement</b>
<b>Date of Report:</b>	<b>28 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Reviewed Policy CS-13 Recognition of Emergency Service Volunteers in the City of Karratha</b>

**PURPOSE**

For Council to consider adopting the amended Recognition of Emergency Service Volunteers in the City of Karratha Policy CS.13 to reflect organisational changes, improve readability, and clarification of the criteria for eligible emergency services volunteers.

**BACKGROUND**

The objective of Policy CS.13 Recognition of Emergency Service Volunteers in the City of Karratha is to recognise the invaluable service they contribute to the City of Karratha community. This recognition is celebrated during National Volunteer Week. This policy recognises the work of those individuals who have actively volunteered in emergency services within the City of Karratha.

During the planning of the 2014 Volunteers Recognition Awards ceremony, some volunteers were uncertain of the recognition criteria (in particular the number of years recognised by Council).

The policy has been reviewed to ensure relevance, clarity and ease of administrating applications.

A summary of changes to Policy CS.13 are outlined in the table below, with the policy being presented in the revised policy format as an attachment.

Proposed Change	Purpose of change
Format change and update use of organisational name and Councillor terminology	Policy updated onto the City of Karratha Policy template to reflect organisation change.
2.1 – Change made to number of years table to include 35 and 40 year services.	Number of years table updated to reflect numbers of years over 30 years to clearly articulate how eligible recipients will be recognised.

<p>Change of wording from advertise to <i>advise local Emergency Service organisations</i> to submit applications.</p>	<p>Change implemented to incorporate consultation feedback that the Emergency Services Organisation want to be informed directly about the application open dates rather than being advertised in the newspaper.</p>
<p>Included the sentence - <i>All applications will be verified against Department of Fire and Emergency Services and St Johns Ambulance records.</i></p>	<p>This is to avoid confusion and verify accuracy of information being supplied (particularly in regards to number of service years) on the application form.</p>
<p>2.2 Included the sentence under criteria- <i>Time served in previous voluntary organisations outside the City of Karratha is non-transferable. Members will be recognised for length of time served within the City of Karratha only.</i></p>	<p>To clearly articulate that only volunteer years completed in the City of Karratha will be considered for eligibility.</p>
<p>Changed from ... and then be referred to Council for a final recommendation to Council <i>will be informed of the successful applicants via a Council information item.</i></p>	<p>The awards are a function of the administration not a Council responsibility.</p>
<p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Remove repetitive text; improve readability, meaning, clarity and officer title changes.</p>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be “low” in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Leisure Services and Community Development as well as with the Director Community Services and Emergency Management Coordinator. All positions consulted agreed that there is no conflict in the proposed changes and that these would be beneficial to the broader community.

**COMMUNITY CONSULTATION**

Officers specifically undertook a community consultation with the relevant volunteer emergency services organisations. These groups included Port Walcott Volunteer Marine Rescue, Dampier VFRS, St John Roebourne and Wickham, SES Karratha, Roebourne Districts SES, Karratha VFRS, West Pilbara Volunteer Marine Rescue Group, Karratha and Dampier St John and Wickham VFRS.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Policy CS.13 Recognition of Emergency Service Volunteers in the City of Karratha and associated application form will need to be modified to reflect the changes, uploaded to the website, and distributed to community via the Community Development email distribution lists.

**FINANCIAL IMPLICATIONS**

There will be no financial implication as the proposed changes do not require additional budget from Council. Council currently contributes \$9,000 towards the two awards ceremonies held in Karratha and Wickham.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 4.c.2 Focus on continuously improving systems, processes and best practice in service delivery to the community.
- Our Services: 4.c.2.3 Develop and/or review Council policies, procedures and processes.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City of Karratha.

**IMPACT ON CAPACITY**

There is no additional impact on capacity or resourcing to carry out the Officers recommendation.

**RELEVANT PRECEDENTS**

Officer’s review all policies on an annual basis.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy (CS.13) Recognition of Emergency Service Volunteers in the City of Karratha with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

Council is presented with updated policies to review and endorse frequently. Officers recommend the suggested changes are incorporated into Policy CS.13 Recognition of Emergency Service Volunteers in the City of Karratha for the betterment of recognising our community volunteers.

Officers support the recommendation and suggested policy changes based on the consultative process undertaken.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the suggested amendments to the Recognition of Emergency Service Volunteers in the city of Karratha Policy (CS.13) as identified in the table below:

Proposed Change	Purpose of change
<p>Format change for the use of Shire of Roebourne and Shire President</p> <p>2.1 – Change made to number of years table to include 35 and 40 year services.</p> <p>Change of wording from advertise to <i>advise local Emergency Service organisations</i> to submit applications.</p> <p>Included the sentence - <i>All applications will be verified against Department of Fire and Emergency Services records.</i></p> <p>2.2 Included the sentence under criteria- <i>Time served in previous voluntary organisations outside the City of Karratha is non-transferable. Members will be recognised for length of time served within the City of Karratha only.</i></p> <p>Changed from ... and then be referred to Council for a final recommendation to Council <i>will be informed of the successful applicants via a Council information item.</i></p> <p>Minor grammatical amendments and sentence restructure throughout policy.</p>	<p>Policy updated onto the City of Karratha Policy template to reflect organisation change.</p> <p>Number of years table updated to reflect numbers of years over 30 years to clearly articulate how eligible recipients will be recognised.</p> <p>Change implemented to incorporate consultation feedback that the Emergency Services Organisation want to be informed directly about the application open dates rather than being advertised in the newspaper.</p> <p>This is to avoid confusion and verify accuracy of information being supplied (particularly in regards to number of service years) on the application form.</p> <p>To clearly articulate that only volunteer years completed in the City of Karratha will be considered for eligibility.</p> <p>The awards are a function of the administration not a Council responsibility.</p> <p>Remove repetitive text; improve readability, meaning, clarity and Officer title changes.</p>

**10.5 ANZAC DAY 2015 CENTENARY CELEBRATIONS**

<b>File No:</b>	<b>RC.4</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Acting Manager Community and Engagement</b>
<b>Date of Report:</b>	<b>3 February 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider the proposed public program for the ANZAC Day 2015 Centenary celebrations.

**BACKGROUND**

ANZAC Day is the day in which the community comes together to remember fallen servicemen and women. The ANZAC spirit pays tribute to those who served and died in all wars, conflicts, and peacekeeping operations. 25 April 2015 will mark the 100<sup>th</sup> year of ANZAC commemoration.

Traditionally the City has conducted or supported a number of ANZAC Day activities, including:

*Whim Creek memorial service:*

The Whim Creek memorial service pays respect to the Lockyer Brothers and Indigenous servicemen and women that have served during war. Hence, this is not an ANZAC Day ceremony, but rather a memorial service. Historically the service is held on the Sunday prior to the official ANZAC Day commemorations. This memorial service is coordinated by the Pilbara Regiment with the City providing assistance in advertising, funding and the Mayor attending as a guest speaker. The Pilbara Regiment has confirmed that the Regiment will continue to coordinate and deliver the service with the same level of commitment expected from the City.

*Roebourne ANZAC Ceremony:*

The Roebourne ceremony has historically been coordinated by the Roebourne Fire and Rescue in front of the cenotaph on Roe Street. Council assists financially via the Roebourne advisory groups annual community associations grant scheme as well as public liability/insurance assistance.

*Karratha ceremony:*

Traditionally conducted outside the City of Karratha administration office at the cenotaph with a gunfire breakfast. The Karratha ceremony is coordinated by the City of Karratha, the Pilbara Regiment and the RSL.

During the 2014/15 budget process Council indicated a desire to 'do more' in relation to ANZAC in 2015 in recognition of the 100<sup>th</sup> year commemoration of ANZAC. Additional budget allocation was provided for this purpose.

Discussions have been had with various key stakeholders regarding options and alternatives. As a result of these discussions, the activities that are proposed to mark the 100<sup>th</sup> year of ANZAC commemoration for 2015 are:

*Whim Creek memorial service:*

The Pilbara Regiment will continue to coordinate the planning for the 2015 memorial service in consultation with the Lockyer family. Details of the activities will be provided as the information becomes available. Through the consultation process, the Pilbara Regiment has confirmed that the same level of commitment would be appreciated from the City for the Whim Creek memorial service.

*Roebourne ceremony:*

This year the Roebourne Advisory Group have allocated \$12,000 of the Council provided ACADS funding towards the service. At the January Roebourne Advisory Group meeting, the group was advised that the first planning meeting for ANZAC Day celebrations was scheduled for Wednesday 14 January. A call for interested community members to attend the first planning meeting was made via the Roebourne community calendar. A working group has been created with community members from Roebourne and Wickham. Brett Warner, Special Army Service, has been engaged together with Wrapped Creations to coordinate the Roebourne ANZAC Day ceremony.

In addition to the ANZAC Day service, the Roebourne Advisory Group will be unveiling the new war memorial public art in Roebourne. This \$80,000 project was funded by the Roebourne Advisory Group through the group's annual community associations grant scheme. The unveiling of the war memorial is particularly significant to the Roebourne community as it commemorates the sacrifice and honour of Pilbara men and women who have served in our defence force. The war memorial will be permanently located next to the existing Cenotaph on Roe Street.

The City is supporting the Roebourne ceremony through financial support and officer involvement in the working group. The level of support required from The City is to be determined at the next working group meeting.

*Karratha ceremony:*

In consultation with the RSL and Regiment, it is proposed to move the traditional Karratha ceremony to Dampier to capture the essence of remembrance and provide a memorable event that goes beyond traditional/normal celebrations.

A draft public program for the Dampier ANZAC Day Centenary Celebration has been developed and discussed amongst RSL, Pilbara Regiment and Council staff. The draft program is outlined below.

**Camp Out**

*Friday 24 April 2015*

*6pm – 5am*

*Hampton Oval, Dampier*

The camp out is an opportunity for the community to come together on the 100<sup>th</sup> anniversary of Gallipoli to sleep out under the stars as the original ANZAC's did 100 years ago.

On the foreshore in Dampier families, schools and community groups will be invited to join in a special night of remembrance and entertainment. The camp out is proposed to be held at Hampton Oval with residents being encouraged to use swags, sleeping bags and tents - just like the Diggers did. It is proposed to engage some entertainment, have some special guests, documentaries, food options along with a Dawn Service on ANZAC Day itself.

**The Dawn March and Service***Saturday 25 April 2015**5.50am – 7.00am**Under the Palms, Dampier Foreshore*

It is proposed to conduct a dawn march through Dampier Palms to a temporary cenotaph on the beach foreshore where upon a dawn service will commence. As per previous years at the traditional Karratha Service, it is proposed that the dawn march will be coordinated by the Pilbara Regiment and the Dawn Service will be managed by Karratha RSL.

**Gunfire Breakfast***Saturday 25 April 2015**7.00am – 9.30am**Hampton Oval, Dampier*

Following the dawn service, it is proposed to hold a gunfire breakfast at Hampton Oval with live entertainment and market stalls. Local community groups would be provided with an opportunity to fundraise through the gunfire breakfast by managing food stalls for the event.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place within Community Services Directorate involving Director Community Services and the Community Development Team. Councillors were advised of discussions regarding a possible change to the traditional Karratha Dawn Service via an information report in the December 2104 Council Agenda.

**COMMUNITY CONSULTATION**

Officers undertook a community consultation with the relevant services organisations. These groups included Karratha Returned and Services League (RSL) and The Pilbara Regiment. Officers will continue to liaise with the RSL and the Regiment.

At the January Roebourne Advisory Group meeting, the group was advised that the first planning meeting for ANZAC Day celebrations in Roebourne was scheduled for Wednesday, 14 January. A working group has been created with community members from Roebourne and Wickham. Officers have requested to be invited to the next Roebourne working group meeting and have offered assistance.

While there has been consultation with the groups outlined above, there has been no broad scale community consultation on this matter. While the key stakeholders that have traditionally run the ANZAC Day events are supportive of the proposed new program, the level of support from returned service people and/or the general public for the proposed new program is not known.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The 2015 ANZAC activities has a budget of \$21,000. Support for the above mentioned ANZAC activities is currently within budget limits.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.f.4.2	Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.
Our Services:	1.f.4.2.7	Continue to provide and support range of celebratory community events and ceremonies.

**RISK MANAGEMENT CONSIDERATIONS**

ANZAC Day is a special day that has significant traditions and customs. Changing the location and nature of the traditional events and functions has the potential to upset some stakeholders and community members who may value the existing customs highly. While this risk is noted, the key stakeholders involved with arranging the events are supportive of the proposed changes.

**IMPACT ON CAPACITY**

Community Development officers have made allowance for the 2015 ANZAC celebrations in their current work plans.

**RELEVANT PRECEDENTS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MAINTAIN the traditional ANZAC Day celebrations for 2015 throughout the City of Karratha.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to UNDERTAKE further community consultation on the preferred events/activities for the 2015 ANZAC Day ceremony/s.

**CONCLUSION**

As per previous years, there are three ANZAC Day centenary celebrations being planned for the communities in Karratha/Dampier, Roebourne and Whim Creek. The Roebourne ceremony promises to be significantly larger than previous years as it involves the commissioning/unveiling of the \$80,000 war memorial public art piece. The Roebourne community have commenced preparation for the service through the establishment of a working group to coordinate the Centenary celebrations.

Key stakeholders involved with the traditional Karratha ANZAC Day events are recommending changes to the location and functions associated with the 2015 Centenary ANZAC Day celebrations.

The Whim Creek memorial service will be coordinated by the Pilbara Regiment in consultation with the Lockyer family is proposed to take place on the Sunday prior to the official ANZAC Day.

All three events are supported by Karratha RSL and Pilbara Regiment.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE support for the new initiatives proposed for the 2015 ANZAC Day Centenary celebration being held in:**

- a) Whim Creek – Memorial Service;
- b) Roebourne – ANZAC Ceremony and public art unveiling; and
- c) Dampier – Camp Out, Dawn Service and Gun Fire breakfast/markets.



**10.6 FUTURE DIRECTION OF CHRISTMAS LIGHTS IN KARRATHA**

<b>File No:</b>	<b>RC.113</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Acting Event Coordinator</b>
<b>Date of Report:</b>	<b>3 February 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To seek Council's endorsement of the 2015 Christmas light activations program.

**BACKGROUND**

In 2014, the Events and Festivals team trialled a number of outdoor Christmas activations including low cost decorations on Sharpe Avenue and a lighting display on the Yaburara Heritage Trail. Activations in all surrounding towns included inflatable elements and signage. The installations were in place from Friday 5 December through to Monday 5 January. Officers are not aware of any damage intentionally caused to any of the equipment during this period.

As a result, officers recommend that additional commercial quality lighting displays are purchased for 2015. Four to six extra-large pieces of Christmas objects are proposed to be commissioned from a national commercial illumination company responsible for some of the lighting displays seen in other major cities.

It is recommended that the scope include a large Christmas Tree. The scope will require the presentation of the activations be maintained during the day ensuring there is a mix of illuminated and non-illuminated objects.

It is proposed the project predominately be a Sharpe Avenue light walk with minor activations in each township. However, the opening night will include a community gathering with Santa, some Christmas themed food stalls and face painting in the Karratha Village carpark. It is proposed that no additional major Christmas activities will be organised by the City unless directed otherwise by Council.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Director Community Services and Leisure Services.

**COMMUNITY CONSULTATION**

Feedback received on social media and directly to officers was largely positive. Some feedback indicated that the presentation could be improved particularly during the day.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Should Officers recommendations be endorsed purchases of lighting displays will be made from the existing Arts and Cultural budget, this financial year. Equipment is currently heavily discounted due to left over stock from 2014, representing good value for money.

The cost to carry out officers recommendations is as follows:

Event Year	Cost
2014	\$67,742.89- including lighting display
2015	\$50,000 equipment purchase \$20,000 installation of equipment

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

- Our Program: 1.f.4.2 Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.
- Our Services: 1.f.4.2.7 Continue to provide and support range of celebratory community events and ceremonies.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Community Services regularly reviews events and festivals to determine areas of improvement, identify duplicate activities in the community and ensure effective process are undertaken.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the Officers recommendation as per Council determination:

Event Year	Council determination
2015	
2016	

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to make NO CHANGES to the Christmas Activations for 2015.

**CONCLUSION**

Due to the response by community to the 2014 lighting displays, officers are confident that purchasing some more expensive higher quality goods will be beneficial and increase the presentation of the activation for 2015 and beyond in Karratha and surrounding towns.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the procurement of four to six large pieces of Christmas decorations for use in 2015 and beyond at a cost of \$50,000 from the Arts and Cultural Budget (Account No 312010).



## **11 DEVELOPMENT SERVICES**

### **11.1 REVIEW OF DELEGATIONS ON CROWN LAND MATTERS**

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>19 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Recommended modifications to the Delegations and Authorisations Register</b>

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#### **PURPOSE**

To review and revise delegations and authorisations for Council decisions on Crown land matters under the *Land Administration Act 1997*.

#### **BACKGROUND**

The Council resolved at its 17 November 2014 Ordinary Council Meeting (res No 152993) to endorse modifications to the Delegations and Authorisations Register. Unfortunately, the modifications to the Register endorsed by the Council at that meeting were not the modifications intended by officers or the Councillors.

The version of the modifications endorsed by the Council at its 17 November 2014 Ordinary Council Meeting does not contain conditions prepared to address concerns previously raised by the Council at its 20 October 2014 Ordinary Council Meeting, where the item was laid on the table. The report to the Council's 17 November 2014 Ordinary Council Meeting refers to the conditions to be imposed on the delegation of Council decisions on Crown land matters but the modifications endorsed do not include such conditions. It is important that the delegations on Council decisions on Crown land matters reflect the intentions of the Council. The correct modifications, including the intended conditions (Attachment 1), is now presented for Council endorsement

#### **LEVEL OF SIGNIFICANCE**

The recommended delegations could have implications for decisions regarding City managed land. Delegation of decision making on Crown land matters should improve the efficiency of processing Crown land matters.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Department of Lands Pilbara Region Manager.

#### **COMMUNITY CONSULTATION**

The need for community consultation will be determined on a case-by-case basis and as required by legislation.

#### **STATUTORY IMPLICATIONS**

Explained in report to 17 November 2014 Ordinary Council Meeting (Item 11.4).

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures
Our Services:	3.a.1.3.1	Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters

**RISK MANAGEMENT CONSIDERATIONS**

The conditions contained in the recommended modifications will make sure decisions on Crown land matters are generally only made under delegation when consistent with Council adopted plans or policies or where no objections are received.

**IMPACT ON CAPACITY**

Carrying out the Officer's recommendation should reduce the impact on capacity from current practices.

**RELEVANT PRECEDENTS**

Nil.

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 5.46 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the recommended Delegations and Authorisations pending further review.

**CONCLUSION**

It is recommended that the Council endorse the intended Delegations and Authorisations for Crown Land matters.

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**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Sections 5.42 of the *Local Government Act 1995* RESOLVES to ENDORSE the modifications to the Delegations and Authorisations Register set out in Attachment 1.

**11.2 PROPOSED DEVELOPMENT PLAN – BULKY GOODS SITE – CORNER  
MADIGAN ROAD AND DAMPIER ROAD**

<b>File No:</b>	<b>DP14003</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>27 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Rowe Group for Landcorp</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Indicative Image of Constructed Development 2. TPS8 Existing Zoning Plan 3. Proposed Plan Set for the Development Plan 4. Proposed Development Plan Document</b>

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**PURPOSE**

For Council to consider for adoption a proposed Development Plan that promotes the subdivision and development of land for bulky goods retail/showroom uses at the corner of Madigan Road and Dampier Road.

**BACKGROUND**

A proposal for a Development Plan over land located at the corner of Madigan Road and Dampier Road was lodged with the City on 20 October 2014 by Rowe Group consultants on behalf of Landcorp (see Attachment 4 for the Development Plan text).

The subject area of this proposal is currently zoned Urban Development and shown as a portion of Development Area 13 (DA13) on the zoning maps of the City's Town Planning Scheme No.8 (TPS8). The portion of land within DA13 proposed to be dedicated to the Bulky goods/showroom type development is approximately 19 hectares and is made up of Lots 521 and 522. The remainder of the DA13 land area contains the Civeo (formerly MAC) TWA and further south again is the Woodside Gap Ridge TWA.

The proposed Development Plan will maintain the TPS8 zoning of Urban Development over these sites. This will allow the proposed Development Plan to be amended in the future when development in accordance with TPS8 direction is considered at the expiration of the existing TWA's lifespans. At present TPS8 direction has a focus on future residential in this area.

Access to proposed Development Plan area is via lot 509 which contains an existing formed road that connects to Madigan Road and currently services the Civeo TWA to the south. This road will provide access to Stage 1 of the proposed bulky goods/showroom site.

The Development Plan will enable the future subdivision, sale of land and development of buildings and associated parking areas to accommodate larger scale bulky goods outlets and businesses commonly related to showroom form development. It is intended that this proposal will provide not only a local destination for bulky goods but also a regional destination as there is currently no site dedicated for this use, at this scale, in the Pilbara.

The Development Plan proposes a Mixed Business zoning over the area to be developed for bulky goods retail/showrooms and the remainder to be zoned as Parks, Recreation, Drainage, areas which will ultimately become drainage Reserves vested with the City. The drainage areas are approximately 25m in width and are proposed between the Mixed Business zoning and the Road Reserves and also separating the Mixed Business zoning from the remainder of the DA13 area to the south. These drainage reserves will provide the function of drains but will also serve to contain landscaping that will add to the visual appearance of the site and soften parking and loading areas from Dampier Road and Madigan Road. Further to this, there will be a drainage reserve that will separate this site from the existing TWA site to the south. This reserve will provide a vegetated buffer between the Mixed Use site and any residential uses to the south of the site that may be developed in the longer term once TWA land uses have expired in this area.

The proponent has undertaken various technical investigations to support the proposal including, Geotechnical Report, Traffic Impact Assessment, Assessment of Market Potential, Stormwater Drainage and a Pump Station Servicing Strategy.

The Development Plan includes a Staging Plan. Stage 1 will be the development of the corner of the site with frontages to both Madigan Road and Dampier Road. This initial stage will provide a Net Lettable Area of 25,000m<sup>2</sup>. Stage 1 does not include the connection of the internal road through to Dampier Road. The Development Plan states that Stage 2 will only progress following take up of lots in Stage 1. Stage 2 is anticipated to have a medium to longer term timeframe before it is considered for subdivision or development (refer to Attachment 3 which contains the Staging Plan).

The Development Plan contains a provision on Stage 2 stating that prior to consideration of any additional floorspace within the Stage 2 land area, the City will require the preparation of Retail Sustainability Assessment. This will ensure consideration of the current commercial market trends of the time and ensure consideration of other commercial areas with the City at that time.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and land use issues pertaining to achieving strategic direction for the future growth of Karratha.

#### **COUNCILLOR/OFFICER CONSULTATION**

The application has been referred to the City's Infrastructure Services Unit for comment. Comments outlined that the proposed drainage for the site was adequate to accommodate stormwater from both the subject site and adjoining site to the south. Landcorp had previously undertaken detailed design for the latter when the TWA was originally proposed.

Main Roads WA (MRWA) were also consulted in regard to the proposed access into and out of the site to Dampier Road as this road is controlled by MRWA. MRWA have indicated that the proposed access point is not supported. It should be noted that the proposed access onto Dampier Road is not required for Stage 1 of the proposal as submitted traffic investigations have concluded that access from Madigan Road adequately accommodates the additional trips generated by this proposal. The access to Dampier Road may only be required if there is sufficient demand in the medium to longer term time frame to take up land within the Stage 2 area. Should Stage 2 be required in the future, Landcorp will enter into further investigations and consultation with MRWA to determine preferred additional access to and from the site.

The consultant in preparing the proposal for the Development Plan has previously consulted with Water Corporation, Department of Indigenous Affairs, Department of Water, Department of Environmental Regulation. The proposal was also forwarded to the Western Australian Planning Commission when initially received, as required by TPS8 provisions.

### **COMMUNITY CONSULTATION**

In accordance with TPS8 the proposed Development Plan was publicly advertised in the Pilbara News. No public submissions were received. At the time of writing this report consultation was being undertaken with Civeo, the adjacent land owner to the bulky goods site. Earlier discussions with Civeo staff and City staff have previously raised the matter of this site for this development with no known objections. Planning Services will however, await formal comments and should there be any content that may require any minor modifications to the Development Plan it is recommended these be carried out under delegation to the CEO.

### **STATUTORY IMPLICATIONS**

The provisions, standards and requirements specified under Part 1 of the Development Plan shall have the same force and effect as if it were a provision, standard or requirement of the Scheme. The Development Plan outlines land use, zones and reserves applicable within the Development plan area. The zones and reserves designated under the Development Plan apply to the land within it as if the zones and reserves were incorporated into TPS8.

The proposal seeks to zone the land area dedicated to the bulky goods/showroom uses as Mixed Business. It is considered that this zoning above any others available under the current TPS8 is appropriate. However, on reviewing the relevant provisions that apply to land uses allowed under this zoning, it is considered that there is a need for further refinement. The recommended method to achieve this is to include a zoning table within the Development Plan that will only permit uses directly related to bulky goods/showroom type development and any ancillary or associated land uses deemed appropriate in this area. This will prevent residential, industrial and other inappropriate land uses at this site.

The use of a zoning table to achieve desired outcomes for preferred land uses on the ground is common and occurs in a number of Development Plans the City has previously adopted. At the time of writing this report, work to achieve this inclusion was underway with Landcorp's consultants. It is recommended that the proposed Development Plan be adopted with delegation to the CEO to include provisions (zoning table) that permit and restrict various land uses.

TPS8 requires that following adoption of the Development Plan by Council, the adopted plan with modifications be forwarded to the Western Australian Planning Commission for consideration and endorsement.

### **POLICY IMPLICATIONS**

Landcorp have recently provided Planning Services with a draft set of design guidelines for future development across the 'bulky goods' site. At the time of writing this report, a review of this draft was underway. Planning Services will consider a refined draft version of these guidelines for adoption as a Local Planning Policy in accordance with TPS8.

### **FINANCIAL IMPLICATIONS**

Should the Development Plan be progressed through adoption by Council this will allow future subdivision to accommodate commercial development which will create new freehold properties and bring additional rates to the City. The City would also receive any fees associated with Planning Applications submitted to the City for assessment.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program: 1.e.1.1 Prepare structure plans for all urban areas in the City.  
Our Services: 1.e.1.1.1 Prepare, review and implement development plans for new development areas.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter considering this will be the first Development Plan dedicated to the provision of bulky goods/showroom development for the City of Karratha. However, Council has previously undertaken the processing of Development Plans in accordance with TPS8 for residential and industrial lands.

**VOTING REQUIREMENTS**

Simple and Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 7.2.8.1 of Town Planning Scheme No.8 RESOLVES to REFUSE to adopt the development plan at this time and for Planning Services to seek additional information and revisions to the Development Plan for Council to reconsider.

**CONCLUSION**

The proposed Development Plan provides for zoning of a portion of land known as Development Area DA13 under TPS8, at the Corner of Madigan and Dampier Roads as 'Mixed Business' to allow for the subdivision and development of land for land uses relating to 'large scale bulky goods' and showroom type development along with appropriate ancillary and associated land uses. Following consideration of the submitted information, consultation in accordance with TPS8 and modifications undertaken by the proponent in response to the City's requests, it is recommended that Council adopt the modified Development Plan. Further to this, and to allow some additional modifications to be undertaken prior to forwarding the completed document to the Western Australian Planning Commission for endorsement it is recommended the Council delegate to the CEO the ability to make minor modifications in relation to any comments received from the adjoining property owner if required and to strengthen provisions relating to land uses that are to be permitted and restricted within this portion of the land area of DA13.

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**OFFICER'S RECOMMENDATION**

1. That Council by **SIMPLE** Majority pursuant to Clause 7.2.8.1 of the Town Planning Scheme No.8 **RESOLVES** to **ADOPT** the proposed Development Plan with modifications as it shown in Attachments 3 and 4 of this report and that relates to land contained within Development Area DA13 as marked in the City's Town Planning Scheme No.8, subject to comments being received by the land owner of Lot 526 Madigan Road.
2. That Council by **ABSOLUTE** Majority pursuant to Sections 5.42 of the Local Government Act 1995 **RESOLVES** to **DELEGATE** to the CEO the ability to undertake any modifications to the Development Plan that:
  - may arise from comments of the land owner of Lot 526 Madigan Road;
  - allows the insertion into Part A of the Development Plan a land use zoning table;
  - relates to any modification to the landscaping provisions within Part A;
  - relates to general grammatical corrections and minor revisions to plans and text;

prior to the document being forwarded to the Western Australian Planning Commission for endorsement.
3. **FORWARD** the Development Plan to the Western Australian Planning Commission for endorsement.



**11.3 KARRATHA REVITALISATION STRATEGY STAGE 1 REPORT**

<b>File No:</b>	<b>LP.193</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Strategic Planner</b>
<b>Date of Report:</b>	<b>23 January 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Karratha Revitalisation Strategy Study Area 2. Proposed Density Plan 3. Proposed Transport Linkages Plan 4. Copies of the full Karratha Revitalisation Strategy Stage 1 Report will be available at the Councillor Briefing Session and at the Ordinary Council Meeting.</b>

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**PURPOSE**

For Council to consider the Karratha Revitalisation Strategy Stage 1 Report for Public Advertisement.

**BACKGROUND**

The Karratha Revitalisation Strategy Stage 1 Report ('KRS' or 'Strategy') has been prepared to provide an overarching framework for the revitalisation and future development of the established suburbs of Millars Well, Pegs Creek and Bulgarra collectively known as 'the study area'. The study area is depicted within Attachment No.1.

The KRS focuses on the revitalisation of the established suburbs of Karratha in the context of district level planning documents such as the Karratha City of the North Plan and as a strategy to inform the preparation of the Local Planning Strategy and the future review of the City's Town Planning Scheme.

The KRS aims to assist in the achievement of the Pilbara Cities vision for Karratha as described in the Karratha City of the North Plan (KCN):

*'A liveable, compact, Regional City of 50,000+ people, with a diversified economy, a healthy local community which demonstrates demographic balance, affordability, high quality amenity, and infrastructure. It is a place of choice, to work, visit, grow up, raise families and age gracefully.'*

The KRS is an important document representing a commitment by the City to a program of change and growth in a co-ordinated manner. The KRS recognises the merit of accommodating growth of the City within existing areas and seeks to facilitate appropriate development and redevelopment. The KRS recognises the efficiencies and economic benefits that can be delivered by infill development through the utilisation of existing infrastructure.

A comprehensive analysis of base information and landscape elements, overlain by demographic, environmental, infrastructure and community information has informed the preparation of the KRS. As such, a strong evidential base of analysis is represented within the KRS to inform its recommendations. The KRS represents a body of work which has considered the opportunities and constraints of the study area in conjunction with existing statutory and non-statutory reports, plans and strategies to accommodate the overarching vision of the KCN within a town planning framework.

A proposed Density Plan has been prepared as an outcome of the analysis within the KRS. The Density Plan is included as Attachment No.2. The Density Plan recognises the potential for redevelopment and has been presented at each of the three community workshops and subsequently refined as a result.

Attachment No.3 refers to a proposed Transport Linkages Plan which shows the potential connection between the residential 'cells' of the study area. There is limited connection between the cells which are often dependent upon access to significant Distributor Roads such as Dampier, Balmoral, Searipple and Millstream Roads. The proposed Transport Linkages Plan seeks to address the limitations of the current road network for weak or absent through-traffic functions between existing residential cells. If implemented, the recommendations of the Transport Linkages Plan will avert future road congestion concerns resulting from sub-district traffic being concentrated upon a limited number of through-traffic routes.

The KRS has commenced investigation into landscape visual amenity and streetscape considerations which may be further considered with specific regard to implementation options and prioritised actions as part of the preparation of the KRS Stage 2 Report.

Upon finalisation the KRS Stage 1 Report will inform the City of Karratha Local Planning Strategy and ultimately the Scheme review, to guide future land use and development within the study area.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of enhancing the amenity and attraction of the established suburbs of Karratha by facilitating development in an appropriate manner.

#### **COUNCILLOR/OFFICER CONSULTATION**

The draft KRS Stage 1 Report and Technical Appendices were circulated for discussion and feedback to relevant departments of the City. A number of senior City officers have had input into the KRS Stage 1 Report. There has been Councillor and officer attendance at the community workshops.

Council has been briefed on the KRS Strategy Stage 1 Report throughout the course of its development.

#### **COMMUNITY CONSULTATION**

There has been extensive community consultation associated with preparation of the KRS Stage 1 report. The community consultation process has involved:

- 3 separate community workshops;
- Mail out to affected residents, landowners and community organisations;
- 3 newspaper advertisements;
- A webpage on the City of Karratha's website; and
- A Collaborative Map: an interactive online tool that solicits comment on an aerial image of the study area.

As a result of the community consultation and the incorporation of associated comment, the KRS Report has developed to a stage where it is suitable for formal Public Advertisement prior to finalisation. It is recommended that the Strategy be adopted for Public Advertisement to allow for the Community to consider the document and provide the opportunity for any requested changes to be incorporated.

It is recommended the KRS Stage 1 Report be advertised for a period of 21 days in the following manner:

- Advertised on the City's website; and
- Public Notice in a local newspaper for two successive weeks.

### **STATUTORY IMPLICATIONS**

While the Karratha Revitalisation Strategy will be a non-statutory report, it will provide an important input for the Local Planning Strategy which is currently being prepared. The planning scheme review process and the Infrastructure Capital Works Plan are scheduled to commence this year.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The Department of Planning (DoP) funded preparation of this document through the Northern Planning Program. Implementation of the Strategy and various works packages will be considered through the annual budget process over the coming years.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2014-2015 provided for this activity:

Our Programs: 1.a.2.7 Deliver projects of strategic importance to the City  
1.c.1.1. Identify areas for development and promotion of a diversity of housing forms.

Our Services: 1.b.2.3.1 Undertake strategic planning to guide future growth and decision making.  
1.c.1.1.1 Identify areas suitable for new housing and/or redevelopment in local planning strategy and structure plans.

### **RISK MANAGEMENT CONSIDERATIONS**

The final review of the strategy, to be undertaken following Public Advertisement, will ensure the strategy reflects community values and contributes to implementing the vision of the Karratha City of the North document.

### **IMPACT ON CAPACITY**

The City will need to manage the ongoing implementation of the Strategy and all associated packages of work. This will be undertaken within existing staff resources.

### **RELEVANT PRECEDENTS**

The Karratha City of the North is a similar non-statutory planning document endorsed by the WAPC. The recommendations of the KRS Stage 1 Report will provide valuable input for the City of Karratha Local Planning Strategy and Scheme review.

**VOTING REQUIREMENTS**

Simple and Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER Public Advertisement of the Karratha Revitalisation Strategy Stage 1 Report.

**CONCLUSION**

The Karratha Revitalisation Strategy Stage 1 Report builds upon the principles of the Karratha City of the North document and the aspiration to grow and develop into a Regional City of 50,000+ people. The KRS specifically investigates the facilitation of appropriate development within the established suburbs of Millars Well, Pegs Creek and Bulgarra and establishes a specific framework for revitalisation which can be implemented immediately and over the long term

The Public Advertisement and adoption of the KRS Stage 1 Report will ensure that future individual developments, redevelopments and improvements are guided by a longer term strategic vision. This course of action will also allow for the development of the Stage 2 Report which is anticipated to deliver greater detail regarding the particular works required, as well as the planning tools necessary to facilitate implementation.

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**OFFICER'S RECOMMENDATION**

1. That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE the Karratha Revitalisation Strategy Stage 1 Report for a period of 21 days.
2. That Council by ABSOLUTE Majority in pursuance to Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE to the Chief Executive Officer authority to make any additional minor revisions to the Karratha Revitalisation Strategy Stage 1 Report required to finalise the document, including making clearer the links between planning issues, plans and actions recommended and priority actions that may follow advertisement.

## **12 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **12.1 KARRATHA BACK BEACH BOAT RAMP AND JETTY UPGRADE**

<b>File No:</b>	<b>GS.10</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>10 February 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

To seek Council's endorsement of Recreational Boating Facilities Scheme (RBFS) Round 20 Works Funding Application and the project for the 2015/16 budget.

#### **BACKGROUND**

Closing date for funding applications for Round 20 of the Recreational Boating Facilities Scheme is 10 February 2015.

The City of Karratha was successful in securing funding under RBFS Round 19 Planning Application and commissioned BMT JFA Consulting Pty Ltd to investigate:

1. The feasibility of dredging a navigable channel from the ramp location to deep water
2. Detailed design and further investigation of proposed channel alignment, should it prove feasible to construct. (Note: this component of the study was the subject of a January Council Report)
3. Redesigning the boat ramps to address the issue of tidal flooding across the staging area
4. Replacing the existing finger jetty with a floating jetty to accommodate the new boat ramp design

BMT JFA have concluded item 1 above and as noted item 2 was the subject of a January Council Report.

The redesign of the boat ramps and the jetty have been finalised and detailed designs and drawings have been produced. The key findings that have been addressed in the designs are proposed to include:

- Increasing the crest height of the ramp (and car park behind the ramp) by approximately 1.5 metres will ensure compliance with Department of Transport Design Guidelines. This will then avoid inundation of the ramp crest and car park at high tides. Additionally, shifting the ramps landward will accommodate potential deepening of the facility.
- Replacement of existing static finger jetty with a floating pontoon jetty will enable safer boat launching at varying tides.

The recommended proposed scope of works include:

- Removal of existing ramps and replacing with new ramp, designed to reduce inundation during high tides. Design to incorporate armour stone to protect sides of the ramp.
- Remove existing static finger jetty and replacing with floating pontoon jetty.
- Raise the level of the carpark to compliment the new ramp height and to provide tie down points for jetty pontoons in the event of a cyclone.

BMT JFA have estimated the cost to undertake these works to be \$2,378,662. If successful with the works funding application, RBFS will provide \$1,500,000 and the City will be required to provide \$878,662.

The ‘works’ based application, if successful, will improve and enhance existing boating facilities at Karratha Back Beach.

Council is therefore requested to endorse the funding application and consider a total of \$2,378,662 (gross) for this project with two thirds funding budgeted as externally sourced income from the RBFS in their 2015/16 budget deliberations. The net cost to Council being \$878,662.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of significance in terms of economic issues as the budget is estimated at 5% or more of the total rates of City as shown in the Corporate Business Plan 2012-2016.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Council Officers and BMT JFA Consulting Pty Ltd.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Council’s contribution of \$878,662 will need to be included during deliberations for the 2015/16 Budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs
Our Services:	1.a.2.4.3	Continue to maintain and renew other community infrastructure (beaches, boat ramps, jetties)

**RISK MANAGEMENT CONSIDERATIONS**

There are inherent risks with ramps overtopping during high tide which will be mitigated by redesigning the ramps.

Replacing the static jetty with floating pontoon arrangement will increase operability at the ramps and improve public safety.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

On 17 March 2014 Council endorsed (Res 152789) the Recreational Boating Facilities Scheme Round 19 Funding Applications and considered the projects for the 2014/15 budget, including the Karratha Back Beach (Groyne remediation works, dredging new channel and ramp upgrade feasibility study) and Dampier Boat ramp (vehicle turning and preparation area upgrade).

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to WITHDRAW the funding submission at this point in time.

**CONCLUSION**

This project will provide numerous benefits. The design of the boat ramps has taken into consideration the potential for a navigable channel from the ramp location to deep water (the subject of the January 2015 Council Report). Thus the rebuild of the ramps will complement any future works the City may wish to undertake.

The final height of the ramps will ensure no further overtopping occurs during high tide, which will increase public and vehicular safety whilst launching and retrieving boats. Additionally the replacement of the static jetty with floating pontoons will enhance public safety whilst exiting/entering boats that are being launched or retrieved.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the scope of works proposed for the Karratha Back Beach Boat Ramp and Jetty upgrade as detailed in this report;
2. **ENDORSE** the funding application for the Karratha Back Beach Boat Ramp and Jetty Upgrade to the Recreational Boating Facilities Scheme (RBFS) Round 20 Works Funding Application; and
3. **CONSIDER** a total of \$2,378,662 for this project with two thirds funding budgeted as externally sourced income from the Recreational Boating Facility Scheme in their 2015/16 budget deliberations. The net cost to Council being \$878,662.



**12.2 REMOVAL OF CA07 CONDITION ON KING BAY ROAD**

<b>File No:</b>	<b>TT.386</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Date of Report:</b>	<b>14 January 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To seek Council's endorsement to request Main Roads Western Australia (MRWA) remove the CA07 Condition applicable to King Bay Road.

**BACKGROUND**

At the ordinary Council Meeting held on 21 November 2011 (Res.151902) Council agreed to allow Restricted Access Vehicle movements on City of Karratha roads subject to the following:

1. For any heavy vehicle operator requiring Restricted Access Vehicle Permit Support on a non –Restricted Access Vehicle route for repetitive freight cartage movements (such as fuel deliveries having 3-4 truck movements per week over a defined period), be approved by the City of Karratha Chief Executive Officer under delegated authority.
2. For any heavy vehicle operator or associated companies requiring Restricted Access Vehicle Permit Support for any 'campaign or cyclic' cartage operations, or of heavy vehicles that have excessive axle loads or require specialist axle configurations to accommodate the intended heavy loads which seek the use of the City of Karratha's roads are to be presented to Council for resolution, and;
  - a) That delegated authority to use the City of Karratha road network for all heavy vehicle usage over long periods is determined via Council resolution.
  - b) That, prior to any cartage occurring, a Road Maintenance Agreement is reached to provide road maintenance services on the specific road(s).
  - c) Throughout the cartage period the company must indemnify the City of Karratha against all associated liability, claim or loss against City of Karratha that is directly or indirectly a result of the road condition or the cartage operation being performed.
  - d) That a security or performance bond be lodged in respect of the road infrastructure throughout the entire cartage period requested that will be used in the case of any unrepaired damage that occurs and is not addressed appropriately or in a timely manner.
  - e) That Restricted Access Vehicle Permit Support is granted in allotments of six monthly periods until cartage completion.
  - f) That the Chief Executive Officer be the delegated authority to approve the Restricted Access Vehicle Permit Support six monthly renewals and all associated agreements in (b), (c) and (d) above.

At the ordinary Council meeting held on 16 April, 2012 (Res 151991) Council resolved to:

1. Endorse the Road Maintenance Agreement which comprises the Cash Contribution Deed and Road Maintenance Deed and associated Road Maintenance Guideline documents and endorse the processes involved.
2. Delegate authority to the Chief Executive Officer to negotiate Road Maintenance Agreements with heavy vehicle transport operators or companies seeking access to the City of Karratha road network, for heavy vehicle road access.
3. Establish a reserve account for the purpose of heavy haulage roads and provide one month's local public notice seeking submissions from the community

Discussions with MRWA established that to effectively implement the above Resolutions, a 'CA07' condition was required to be placed on affected roads, namely King Bay Road. Applying the 'CA07' condition ensures Council has the means of capturing all intended heavy haulage use of its roads as the CA07 condition requires all operators of heavy haulage vehicles to obtain written approval from Council prior to applying to MRWA for Restricted Access Vehicle (RAV) permits. Heavy haulage operators must also carry a copy of Council's written permission at all times.

In addition, to fully implement the Road Maintenance Agreements mentioned above, further communication with MRWA was necessary to establish parameters for calculating wear and tear to Council roads. As a result of these discussions Porter Consulting Engineers were engaged to investigate and report options available for determining wear and tear and costing models best suited to the nature of road usage in the City.

Since March 2013, Council Officers have been recording and issuing permit support applications for all operators using King Bay Road. However, given the large number of businesses that operate from King Bay Road and the significant number of small sub-contractors employed, Council Officers have been unable to identify the main proponents producing/receiving goods and consequently have been unable to negotiate any road maintenance agreements.

By retaining the CA07 Condition on King Bay Road, unnecessary administrative processes are being undertaken with no advantage to the City. It is therefore recommended the CA07 Condition on King Bay Road be removed.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

Discussion are being held with MRWA in regards to the future ownership of King Bay road. The City engaged ARUP consultants to undertake an assessment as to the appropriateness of these roads as State roads. Discussion are ongoing with the MRWA Pilbara office.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Programs	1.a.2.4	Maintain City Infrastructure necessary to meet the community needs
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**RISK MANAGEMENT CONSIDERATIONS**

There are concerns for the maintenance of the King Bay road. RAV permits will continue to be required from MRWA. The City is in the process of negotiating the proclamation of King Bay Road and has ongoing discussions with the Pilbara Ports Authority and MRWA Pilbara Office.

**IMPACT ON CAPACITY**

By removing the CA07 condition from King Bay Road the impact on Council resources will be reduced.

**RELEVANT PRECEDENTS**

Council resolved on 17 September 2007 to progress the transfer of King Bay and Mof Rd to the State Government so as to connect to their existing network - Burrup Rd. Discussions have been ongoing with the Pilbara Port Authority (formerly Dampier Port Authority) and MRWA.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONTINUE with the application of the CA07 Condition on King Bay Road.

**CONCLUSION**

The intent of the CA07 Condition on King Bay Road was to enable the collection of sufficient data to negotiate road maintenance agreements with the main proponents producing/receiving goods. However due to the significant number of businesses and small sub-contractors that operate from King Bay Road this has not been achievable.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to**

- 1. SUPPORT the withdrawal of the CA07 Condition on King Bay Road and request Main Roads Western Australia (MRWA) remove this same Condition from its Network Addendum.**
- 2. CONTINUE to progress the transfer of King Bay Road ownership to the State Government.**

**12.3 REQUEST FOR TENDER – KARRATHA EFFLUENT REUSE SCHEME PROJECT**

<b>File No:</b>	<b>CP.483</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>4 February 2014</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. ERS Alignment Plan 2. Confidential - Project Budget</b>

**PURPOSE**

This report seeks Council's endorsement to proceed to call tenders for the construction of the Karratha Effluent Reuse Scheme, to endorse the scope of works and selection criteria contained within the Request for Tender (RFT) document.

**BACKGROUND**

The Karratha Effluent Reuse Scheme Project aims to provide an improved and sustainable water supply system to reticulate all existing and future planned open green space (GOS) public parks and recreation reserves throughout Karratha. The project includes the replacement of a main distribution pipeline for transferring the treated effluent water from the Water Corporation's Sewage Treatment Plant near Bulgarra to strategically located tank storage locations with secondary pumping systems for distribution of the treated effluent water to the nearby GOS areas. The upgraded effluent reuse system (ERS) will have an improved capacity and functionality control to supply treated effluent on a prioritised functional needs basis to each of the GOS. This will effectively set levels of grass quality to each area. This major improvement to the ERS will ensure effective and sustainable use and management of this valuable recycled water source.

On the 28 January 2014 (Res 152749) Council resolved to:

1. APPOINT Hyder Consulting Pty. Ltd. ABN 76104485289, for a contract value (exclusive of GST) for Stage 1 (Concept Design) at \$213,715 and Stage 2 (Detailed Design) at \$236,000 (estimate) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 17-13/14 – Effluent Reuse Scheme Concept and Design Consultancy; and
2. NOTE that Council will be required to consider a budget allocation in the 2014/15 financial year to complete these contracted works.

Further, on the 18 August 2014 (Res 152932) Council resolved in part to the following:

1. That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995*, RESOLVES to:
  - a) RECEIVE the Concept Report prepared by Hyder Consulting Pty Ltd;
  - b) AGREE to execute Stage 2 of the Effluent Reuse Scheme Concept & Design consultancy Brief with Hyder Consulting Pty Ltd for the value of \$259,660; and
  - c) NOTE the proposed preliminary project budget cost to deliver the spine main and Priority 1 works is \$14.3m.

2. That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to:
  - a) DELEGATE authority to the Chief Executive Officer to negotiate and execute funding agreement with Water Corporation for up to \$7.5m as a contribution to the effluent reuse spine main;
  - b) DELEGATE authority to the Chief Executive Officer to negotiate and execute agreement with LandCorp to contribute to construction of spine main to Baynton West and distribution of ERS to Baynton West public open spaces 2 and 3; and
  - c) APPROVE a budget amendment that results in the transfer of \$73,124 in funds from the current Infrastructure Reserve to the Upgrade Effluent System account.

#### Scope of Works

The final detailed design for the works being undertaken by Hyder Consulting Pty Ltd is nearing completion. Extensive field investigations are now in progress to confirm locations of underground services, the geology and topography of the proposed supply line routes and storage/pump station sites. This work will assist in resolving the optimum locations of the planned new infrastructure. It will be valuable information that can be supplied to prospective contracting tenderers in refining their bids knowing the majority of subsurface risks.

Due to the extent and cost of works it is proposed to call tenders for the supply and installation of the detailed designed scope of works.

Key Aspects of the Scope of Works to be delivered in Stage 1 of the ERS Project are:

- Supply and installation of a new main distribution pressure pipeline from the existing Water Corporation supply outlet line near the intersection of Millstream and Maitland Roads throughout the city. This is to enable secondary feed pipeline connections to the stage 1 and future proposed tank and pump station locations to service reticulation to the public GOS sites.
- Supply and installation of all secondary distribution pipelines from the main line to the tank/pump sites.
- Supply and installation of all new and replacement tanks and pump stations
- Supply and installation of wireless pump and tank control prioritised filling system
- Installation of integration connections from new pump stations to existing GOS reticulation systems
- The GOS sites and pump/tank station locations in Stage 1 include:
  - Bulgarra Oval (GOS Site 1)
  - Karratha Golf Course (GOS Site 4)
  - Town Centre area (GOS Sites 5,6,7 and 16)
  - Pegs Oval/Catral Park (GOS Sites 9 and 10)
  - Tambrey Oval/Park ( GOS Sites 23 and 24)
  - Millars Well/ M. Lewandowski Park(GOS Sites 13 and 14)
  - Karratha Leisureplex oval (GOS Site 11)
  - Karratha High School Oval (GOS Site 12)
  - St Lukes School (GOS Site 22)
  - Baynton West Oval and POS 2 and 3 (GOS Sites 15 and 17)
  - Jingarri Estate park and connection sites (GOS Sites 28,29 and 30)
  - Madigan Road Estate (GOS Site 31)
  - Karratha Cemetery

Refer to attachment 2 for the overall ERS alignment plan showing the sites.

Note: other sites shown on the plan would be considered for connection to the main supply system when treated effluent water supply volumes increase and areas are developed in accordance with the agreed prioritised watering supply hierarchy.

The above proposed upgrade to the ERS does not include several tanks and pump stations that will be constructed as part of the development of new GOS sites as these will be developer-funded in the future. The upgrades also do not include any works at the waste water treatment plant. These will be funded by the Water Corporation as part of their capital investment programme as detailed in a strategic funding agreement between the City and the Water Corporation.

#### Funding

Negotiations with Water Corporation have been concluded and agreed with the funding agreement, in the sum of a minimum of \$7.07m, to be formally drawn up and executed. This amount may increase marginally dependant on the costs incurred by the Water Corporation to undertake changes to the pumping system at the treatment plant, (The Water Corporation have allowed up to \$423k for this work, the agreement requires savings to be redirected to the ERS project).

LandCorp have provided Council with a written undertaking to contribute \$2.5m towards the spine main extension to service Baynton West GOS areas and distribution lines to future GOS in Baynton West. Landcorp are preparing an agreement for CEO's consideration.

Further funding is being provided in a letter of support received from Pindan Pty Ltd in the sum of \$500k. This is to permit expansion of the ERS to the proposed GOS at Jingarra Estate and additional established GOS in Nickol West.

Council officers in November 2014 submitted a funding application to the National Stronger Regions Fund in the sum of \$3.2m. This was based on a project that combined the ERS project with the Karratha Golf Course Reticulation replacement that formed part of the Karratha Golf Course Redevelopment master plan previously endorsed by Council. The application was based on obtaining \$1.97m to fund the complete Golf Course Irrigation replacement and \$1.23m towards the ERS project. A response to this application is not expected until approximately March 2015, therefore the Golf Course Reticulation is not included in the scope for this Tender. If approved this would have the effect of reducing the City's contribution to the ERS project. Refer to separate Confidential Financial Report.

The total value of the contract works will exceed the Chief Executive Officer's delegated authority provided under Policy CE13 – Tender Evaluation Criteria, therefore Council's endorsement to call for tenders and establish the tender selection criteria is required.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic, environmental, and cultural & wellbeing issues for the residents of the City as it relates to the construction of significant infrastructure.

#### **COUNCILLOR/OFFICER CONSULTATION**

Council has been advised of the project through previous reports:

- Council Resolution 152749 28 January 2014
- Council Resolution 152932 18 August 2014

An internal Project Reference Group has been established. The group includes the Director Strategic Projects and Infrastructure with nominated officers from Infrastructure Services (the Client) and Strategic Projects (Project Managers). This is in addition to the design consultants and other supporting technical consultants to assist with the completion of final technical design and specifications and evaluation of tenders when called.

**COMMUNITY CONSULTATION**

No community consultation has occurred at this design stage, but will be required through public notification of forward planned works near residential and business properties and where access to roads and pedestrian/cycle ways will be disrupted to retain realistic access and ensure public safety.

**STATUTORY IMPLICATIONS**

The upgraded Effluent Reuse Scheme will deliver a higher class of water which will ensure compliance with Department of Health requirements under the *Health Act 1911* and Guidelines for the Non-potable Uses of Recycled Water in Western Australia (2011).

Tenders for the proposed works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

The contract related to the tender specification will be in accordance with AS 4000—1997 General Conditions of Contract.

**POLICY IMPLICATIONS**

Policy CE13 – Tender Evaluation is applicable.

It is recommended that price be 60%, as a major component of the evaluation has been let as a separate contract for the provision of detailed design and specifications for the entire project. This detailed designed construction only contract permits the tenderer minimal ability or requirement to vary from the detailed schedule that will be incorporated with the tender documentation. Additionally the compliance provisions will be detailed to an extent that ensure only competent and experienced contractors are considered.

The proposed evaluation criteria has been prepared to be consistent with this policy and includes:

Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%
Price	60%

**FINANCIAL IMPLICATIONS**

As reported at the August 2014 Council Meeting the estimated project to deliver the Karratha Effluent Reuse Scheme Priority 1 works was \$14.3m.

The revised costs for the upgrade of the Effluent Reuse Scheme have been estimated at \$13.9m. This amount includes design and project management, administration costs and cost for integration with existing public open space reticulations system estimated at \$2.17m, which is suggested to be contributed by the City of Karratha. This total project amount was initially estimated by the contracted design consultant and further refined by an independent Quantity Surveyor who is experienced in similar works having been involved with the recent Water Corporations main sewer pressure main installation from Gap Ridge to Bulgarra. Please refer to Confidential Attachment 1 for detailed construction budget estimates.

The known and proposed income sources for the ERS project scope is as follows:

<b>INCOME SOURCE</b>	<b>AMOUNT</b>	<b>DETAILS</b>
Water Corporation	\$7,077,000	Confirmed through Royalties for Regions program
Landcorp	\$2,500,000	Contribution for GOS developments in Baynton precinct
Pindan P/L	\$ 500,000	Contribution for GOS developments in Jingarri Estate
City Of Karratha / Federal Government NSRF	\$3,836,826	To be considered by Council at the time of award of tender.
<b>TOTAL</b>	<b>\$13,913,826</b>	

If the NSRF funding is successful for the combined ERS and Karratha Golf Course Irrigation project the contribution from the City would be reduced by \$1.23m to achieve the same scope of works.

The 2014/15 Annual Budget for this project is currently \$789,946, being funded solely by Council for consultant and project management costs. The City's contribution and any required budget or project scope considerations will be resolved at the time of submitting the Tender evaluation report back to Council.

In 2014/15 Council has allocated approximately \$168,000 towards the ongoing maintenance and operation of the effluent reuse distribution pipeline in Karratha. The majority of costs are associated with main line breakages, pump and tank maintenance hence it is envisaged that the ERS project will significantly reduce Councils annual operating costs to maintain this system.

In addition Council has several GOS areas included within the Priority 1 ERS scope of works that are currently on potable water that are proposed to be transitioned to reuse. These include a section of the Karratha Leisureplex Oval and surrounds, Nickol West Park and 2 further parks in the subdivision, Baynton West Oval and surrounds, Tambrey Park and the Town Centre. The estimated annual water consumption cost at these facilities is in the 2014/15 Budget is approximately 174,000 per annum. Further Council currently contributes to the ongoing cost of St Lukes Oval that will be transitioned to the ERS system and provision is made to connect the Karratha Senior High School Oval also on potable water.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	1.a.3.1	Provide open spaces which cater for the community's needs
Our Services:	1.a.3.1.1	Provide well maintained active reserves (i.e. ovals, playing fields, and golf course)
Our Program:	1.a.2.7	Delivery projects of strategic importance to the City
Our Services:	1.a.2.7.2	Provide project management resources

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be moderate to the City in terms of Health, Financial and Environment areas.

A detailed project risk management plan has been developed and submitted as part of the NSRF application to detail how the City would manage risks associated with the project. The main risk associated with the project is ground conditions. To mitigate this potential risk, as part of the design process, a detailed assessment of existing site conditions has been provided, this will be supplied to prospective tenderers in the tender package. Additionally the extent of the detailed design provides minimal ability for variation within the contract.

Council has previously included a sum of \$14.3m in the Ten Year Capital Works Program and LTFP.

The City is in the process of negotiating \$10.07m from external project partners. The balance of funds for the ERS will be considered by Council in current and future budget deliberations based on the outcomes of the proposed ERS Tender and the NSRF grant application.

### **IMPACT ON CAPACITY**

Should Council endorse the Officers recommendation, Officers will be required to manage a formal tender process. This has been factored into the work plans of relevant officers.

### **RELEVANT PRECEDENTS**

Council has previously considered this project on two occasions:

Council Resolution 152749 28 January 2014

Council Resolution 152932 18 August 2014

### **VOTING REQUIREMENTS**

Simple Majority

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ENDORSE the calling of Tenders for the upgrade of the Karratha Effluent Reuse Scheme Scope of Works detailed in this report and AMEND the selection criteria as follows:\_\_\_\_\_.

#### Option 3

That Council RESOLVES to NOT call tenders for the Effluent Reuse Scheme Project at this time.

### **CONCLUSION**

The proposed upgrade of the Effluent Reuse Scheme will provide Council with the opportunity to improve and extend the existing effluent reuse scheme capability for servicing the reticulation of existing and future planned open green space areas within Karratha. Should the NSRF grant funding application be successful it permits the upgrade and replacement of the Golf Course Reticulation system plus reduces overall Council contribution costs to the Effluent Reuse Scheme upgrade.

Due to the estimated value of the works, tenders would be required to be called for the project and establish the selection criteria weightings for the tender evaluations.

The project budget and Tender award recommendations will be presented to Council on completion of the Tender evaluation.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the calling of Tenders for the upgrade of the Karratha Effluent Reuse Scheme Scope of Works as detailed in this report;
2. **ENDORSE** the Tender selection Evaluation Criteria weighting as follows:

<b>Relevant Experience</b>	<b>20%</b>
<b>Capacity to Deliver</b>	<b>10%</b>
<b>Demonstrated Understanding</b>	<b>10%</b>
<b>Price</b>	<b>60%</b>

3. **NOTE** the outcomes of the tender evaluation will be presented to Council for consideration, at which time Council will need to consider budget project funding implications.



## **13 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for February 2015.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- **13.1 Register of Documents Stamped with the City's Common Seal**
- **13.2 Non-Statutory Donations**
- **13.3 Concessions on Fees**
- **13.4 Record of Tenders Awarded by the CEO under Delegation 13**
- **13.5 Building Statistics**
- **13.6 Planning Decisions Issued**
- **13.7 Environmental Health Statistics**
- **13.8 Ranger Statistics**
- **13.9 Economic Development update**
- **13.10 Waste Services Data**
- **13.11 Community Services update**
- **13.12 Extension of NAIDOC Celebrations within the City of Karratha**
- **13.13 Reverse Graffiti NAIDOC Advertising within the City of Karratha**
- **13.14 Child Health Clinics Discontinue Lease Negotiations**
- **13.15 Wickham Community Hub Reference Group**

**13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
<b>23/01/2015</b>	Withdrawal of Caveat Lot 1537 on Deposited Plan 213940 & Lot 1538 on Deposited Plan 213940 – Cavet number: L399255
<b>23/01/2015</b>	Renewal of Lease of part of Karratha Airport between the City of Karratha (Landlord) and WTH PTY LTD (Tenant)
<b>23/01/2015</b>	Licence for the use of Parking Bays in the Rental Car parking Area at Karratha Airport between the City of Karratha (Licensor) and WTH PTY LTD (Licensee)

**13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 JANUARY 2015**

**File No:** FEB14  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 19 January 2015  
**Disclosure of Interest:** Nil

**PURPOSE**

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2014/15 were adopted in Council Res No. 152891 Municipal Fund Budget 2014/15. These allocations were amended in the first quarter budget review adopted in November via Council Res No. 152998.

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 January 2014</b>				
Contribution - Dampier Community Assoc	\$ 200,000	\$ 100,000	\$ 7,620	\$ 92,380
2013/14 BFWD	\$ -	\$ 94,091	\$ 73,542	\$ 20,549
2012/13 BFWD	\$ -	\$ 28,733	\$ 11,000	\$ 17,733
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ 23,685	\$ 76,315
2013/14 BFWD	\$ -	\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD	\$ -	\$ 44,772	\$ 40,086	\$ 4,686
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 23,787	\$ 76,213
2013/14 BFWD	\$ -	\$ 100,000	\$ 40,000	\$ 60,000
2012/13 BFWD	\$ -	\$ 83,302	\$ 71,000	\$ 12,302
2011/12 BFWD	\$ -	\$ 15,299	\$ 10,475	\$ 4,824
Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
2013/14 BFWD	\$ -	\$ 79,545	\$ 58,785	\$ 20,760
Contribution - Karratha Community Assoc	\$ 100,000	\$ 80,000	\$ 30,000	\$ 50,000
2012/13 BFWD	\$ -	\$ 66,043	\$ 3,960	\$ 62,083
Ex Gratia Contribution - Dampier Community Assoc	\$ -	\$ 100,000	\$ -	\$ 100,000
2013/14 BFWD	\$ -	\$ 100,000	\$ -	\$ 100,000
2012/13 BFWD	\$ -	\$ 83,557	\$ 7,642	\$ 75,915
Ex Gratia Contribution - Wickham Community Assoc	\$ 250,000	\$ 203,000	\$ 91,966	\$ 111,034
2013/14 BFWD	\$ -	\$ 28,064	\$ -	\$ 28,064
Ex Gratia Contribution - Roebourne Advisory Group	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD	\$ -	\$ 125,000	\$ 125,000	\$ -
2012/13 BFWD	\$ -	\$ 125,000	\$ 74,000	\$ 51,000
2011/12 BFWD	\$ -	\$ 29,000	\$ 16,000	\$ 13,000
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 125,000	\$ 101,500	\$ -	\$ 101,500
2013/14 BFWD	\$ -	\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD	\$ -	\$ 125,000	\$ -	\$ 125,000

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 January 2014</b>				
School Awards	\$ 1,350	\$ 1,350	\$ 1,350	\$ -
Christmas Lights Competition	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 173
Karratha Golf Club	\$ -	\$ 5,000	\$ 5,000	\$ -
State Emergency Services	\$ 8,100	\$ -	\$ -	\$ -
Sundry Donations To Community Groups	\$ 250,000	\$ 90,170	\$ 87,653	\$ 2,517
Fee Waiver	\$ 20,000	\$ 20,000	\$ 9,854	\$ 10,146
	<b>\$ 1,389,950</b>	<b>\$ 2,465,426</b>	<b>\$ 867,732</b>	<b>\$ 1,597,694</b>

**13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 14/15 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 30 January 2015  
**Disclosure of Interest:** Nil

**PURPOSE**

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 14/15 Financial Year.

Name	Reason	Amount (exc GST)	Balance (exc GST)
St Pauls Catholic Church	Additional hire cost of Karratha Leisureplex 40 <sup>th</sup> Anniversary Ball \$330	\$300.00	\$300.00
Lifeline (Tamara Ferguson)	Waiver of hire fees for Dampier Pavilion – Lifeline \$75	\$68.18	\$368.18
Pilbara Zumbathon Committee	Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$800	\$727.27	\$1,095.45
Make a Wish Foundation	Waiver of hire fees for KLP for 1,000 calorie challenge \$300	\$272.73	\$1,368.18
Telethon	Waiver of Hire Fees for Telethon Twilight Market at Frank Butler \$322.50	\$293.18	\$1,661.36
Pilbara Population Health	Waiver of Hire Fees for Millars Well Pavilion for Healthy Kids Day \$175	\$159.09	\$1,820.45
Karratha Bikers	Waiver of fees for Dampier Pavilion Annual Father's Day Car, Bike & 4WD Show \$276	\$250.91	\$2,071.36
Karratha-Dampier Tee Ball Association	Waiver of fees for Bulgarra Oval, Frank Butler Centre and Lights for North West Tee Ball Championships \$1,173	\$1,066.91	\$3,138.27
Karratha Young Professionals	Waiver of KLP Fees \$170	\$154.55	\$3,292.82
Pilbara Zumbathon Committee	Additional Waiver of hire fees for KLP Indoor Courts for 2014 Zumbathon event \$275.00	\$250.00	\$3,542.82
Friends of St Pauls	Donation to St Pauls Primary School Quiz Night – 3 month membership KLP \$409.00	\$369.09	\$3,911.91
Sunsuper Ride to Conquer Cancer	Donation voucher to Trudi Tunstead representing the	\$143.64	\$4,055.55

Name	Reason	Amount (exc GST)	Balance (exc GST)
	Sunsuper Ride to Conquer Cancer – 1 month membership \$158.00		
Baynton West Primary School	Donation to Baynton West Primary School Twilight Fete – 3 month membership \$409.00	\$369.09	\$4,424.64
Karratha Primary School	Donation to Karratha Primary School Twilight Fete – 3 month membership \$409.00	\$369.09	\$4,793.73
C & I Waste	Waiver of Tip Fees Cyclone Preparation	\$685.86	\$5,479.59
Raiders Boxing Club	Waiver of Hire Fees for Karratha Leisureplex Indoor Courts \$1,700	\$1,545.45	\$7,025.04
Karratha Police Station	Waiver of Green Fees for Annual Karratha Police Charity Golf Day. Divided between Karratha Primary Schools. \$1,200	\$1,090.91	\$8,115.95
Tambrey Primary School	Waiver of Youth Shed Hire Fees for Tambrey Primary Graduation Disco \$240	\$218.18	\$8,334.13
Mawarnkarra Health Services	Waiver of Hire Fees 50c Hall \$75	\$68.18	\$8,402.31
Department of Child Protection	Waiver of Pool Entry Fees for White Ribbon Day Event \$398.10	\$361.90	\$8,764.21
Virtual Rotnest Channel Swim	Waiver of Pool Fees for Rottnest Channel Swim 21 Feb 2015. 4 lanes x 5 hours @ \$20.00/hour. Teams fundraise for their nominated charity \$400.00	\$363.64	\$9,127.85
Murujuga Aboriginal Corporation	Waiver of Tip Fees 14/15 To the value of \$750.00 Additional Tip Fees increased by \$750.00	\$47.27 July \$141.82 Aug \$189.09 Sept \$62.73 Oct \$141.82 Nov \$47.27 Dec \$630.00Total	\$9,757.85

### 13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION 13

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>3 February 2015</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

#### BACKGROUND

Under Delegation 13 'Awarding Tenders', the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Policy CE-13 'Tender Evaluation Criteria' requires that on each occasion where Delegation 13 is used a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	31-13/14	<b>Project Budget:</b>	\$280,000 (ex GST)
<b>Tender Title:</b>	Design and Installation of Airport Fencing and Gates		
<b>State-wide Advertising Commenced:</b>	12 February 2014	<b>Tender Closing Date/Time:</b>	2.00pm AWST 5 March 2014
<b>Scope of Works:</b>	Design and install new fencing and gates and clear existing fencing and gates.		
<b>Selection Criteria:</b>	Relevant Experience	30%	
	Project Understanding and Methodology	30%	
	Price	40%	
<b>Submissions Received:</b>	Southern Wire Fencewright DBS Fencing Boundaries Australia Prompt Fencing Against All Boundaries		
<b>Tender Awarded to:</b>	Fencewright		
<b>Contract Value:</b>	\$217,372.50 (ex GST)	<b>Date of Award:</b>	Friday 16 May 2014
<b>Contract Term:</b>	6 Weeks	<b>Contract Options:</b>	N/A

Notation: A review of records identified the awarding of Tender 31-13/14 Design and Installation of Airport Fencing and Gates in May 2014 should have been detailed at the June 2014 Ordinary Council Meeting in accordance with Policy CE-13.

**13.5 MONTHLY BUILDING STATISTICS JANUARY 2015**

**File No:** GR.27  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 30 January 2015  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

<b>Building Statistics 2015</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0												0
Alterations and Additions	1												1
Swimming Pools and Spas	3												3
Outbuildings (inc signs and shade)	19												19
Group Development	0												0
Number sole occpcy units/grp development	0												0
Commercial	4												4
<b>Monthly total</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0												0
Dwellings	0												0
Alterations and Additions	0												0
Swimming Pools and Spas	0												0
Outbuildings	0												0
Group Development	0												0
Number sole occpcy units/grp development	0												0
Commercial	0												0
Occupancy Permit	5												5
<b>Monthly total</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>Total \$'000 Construction Value</b>	<b>40,909</b>												<b>40,909</b>
<b>Building Statistics 2014</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	24	4	17	2	4	0	3	2	2	0	1	1	60
Alterations and Additions	0	3	3	1	1	2	1	0	3	1	2	2	19
Swimming Pools and Spas	7	5	3	4	4	2	4	2	3	7	7	7	55
Outbuildings (inc signs and shade)	18	21	31	34	26	25	24	21	28	12	17	30	287
Group Development	0	0	5	0	0	0	0	1	1	1	1	0	9
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	4	2	2	0	6	2	8	4	3	6	6	45
<b>Monthly total</b>	<b>51</b>	<b>37</b>	<b>61</b>	<b>43</b>	<b>35</b>	<b>35</b>	<b>34</b>	<b>34</b>	<b>41</b>	<b>24</b>	<b>34</b>	<b>46</b>	<b>475</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	5	4	1	0	2	0	1	1	2	0	1	1	18
Dwellings	0	0	0	0	0	0	0	0	1	0	1	0	2
Alterations and Additions	0	0	0	0	0	0	1	0	0	0	0	0	1
Swimming Pools and Spas	0	0	1	0	0	0	0	0	0	0	0	1	2
Outbuildings	8	2	2	2	2	6	0	3	4	3	0	1	33
Group Development	0	0	0	0	0	0	0	0	0	0	1	0	1
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	0	0	0	0	0	1	0	0	0	0	0	0
Occupancy Permit				4	2	4	5	2	8	5	1	1	32
<b>Monthly total</b>	<b>13</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>8</b>	<b>6</b>	<b>15</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>90</b>
<b>Total \$'000 Construction Value</b>	<b>16,691</b>	<b>14,909</b>	<b>25,481</b>	<b>2,706</b>	<b>4,989</b>	<b>35,351</b>	<b>56,436</b>	<b>25,345</b>	<b>16,301</b>	<b>1,906</b>	<b>8,770</b>	<b>1,431</b>	<b>210,316</b>

**13.6 PLANNING DECISIONS ISSUED 13 JANUARY - 27 JANUARY 2015**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Council of the following planning decisions issued for the above period.

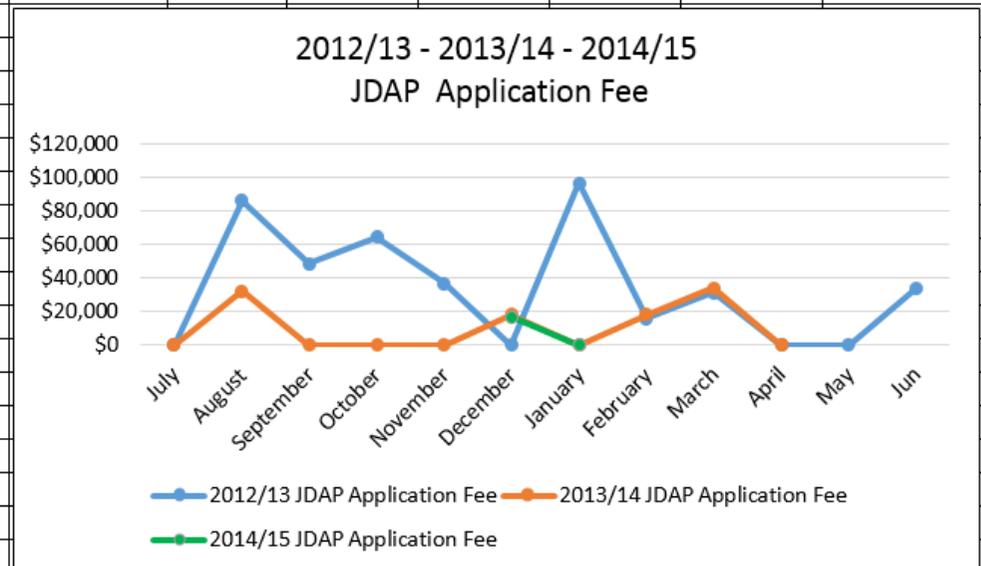
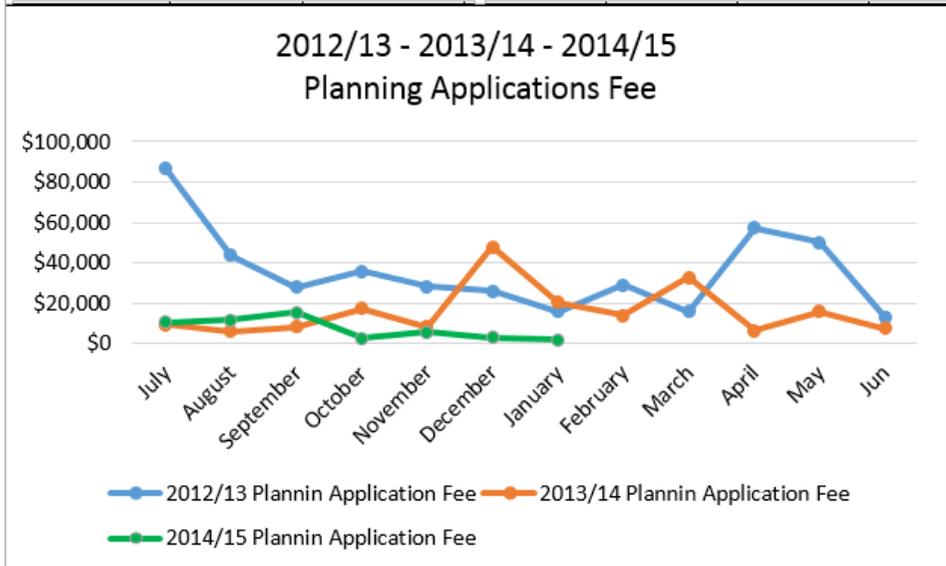
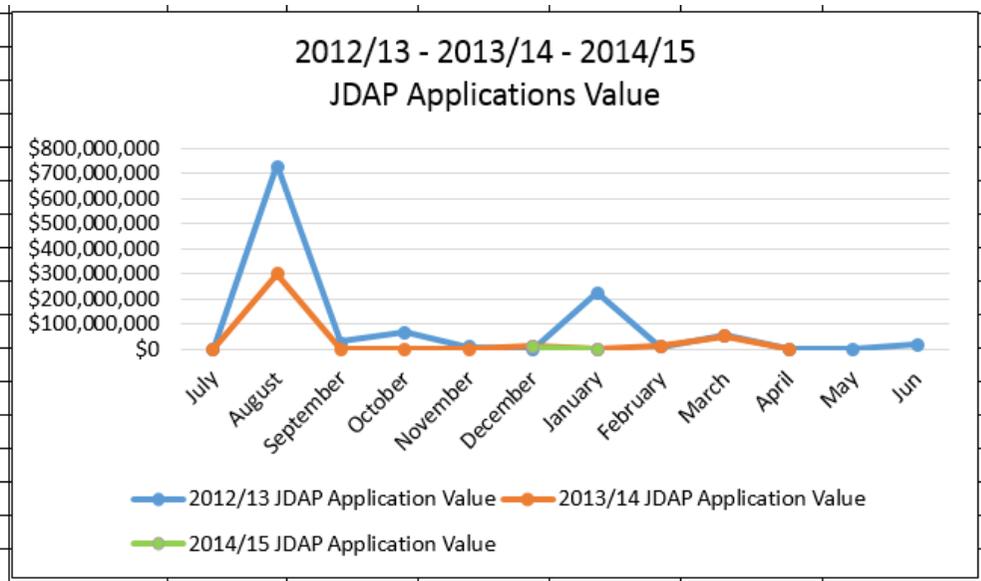
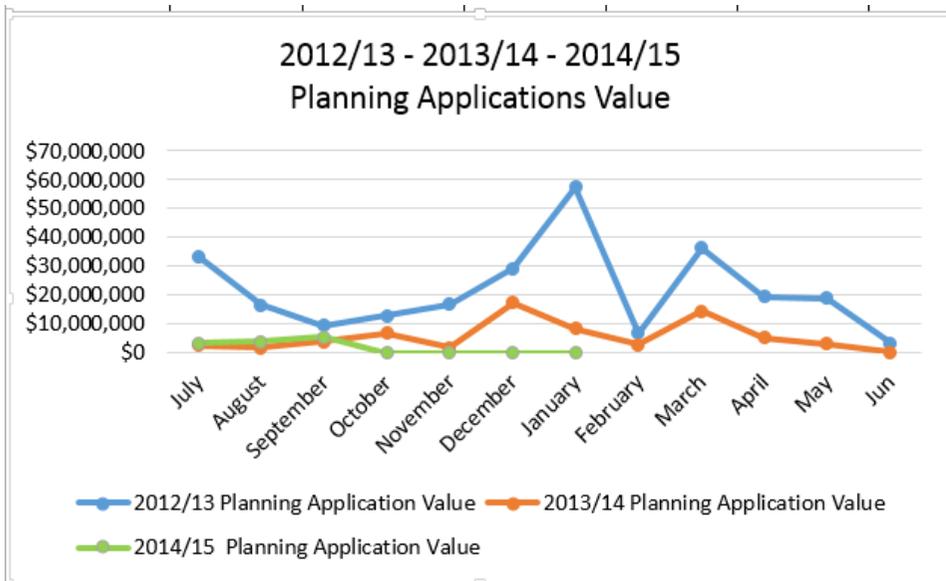
**STATUS OF CURRENT PLANNING DECISIONS ISSUED**

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14185	APPROVED DELEGATE	S J SMITH AND A J SMITH	J VIDLER	LOT 3174 NICKOL ROAD, NICKOL	DEV	SEA CONTAINER
DA14191	APPROVED DELEGATE	GARINDA INVESTMENT	GARINDA INVESTMENTS	LOT 3861 BATHGATE ROAD, NICKOL	DEV	SEA CONTAINER X 3
DA15000	APPROVED DELEGATE	J & S COGHLAN INVESTMENTS PTY LTD	MATRIX COMPOSITES AND ENGINEERING	LOT 10 PYRAMID ROAD, KIE	DEV	SHAPE SUBGRADE FOR SITE ENTRANCE
DA15002	APPROVED DELEGATE	HAMERSLEY IRON	ALLAN POLLARD	LOT 441 HOOLEY STREET, BULGARRA	DEV	SEA CONTAINER
DA15005	APPROVED DELEGATE	ROBE RIVER MINING	ALEX WOOD	LOT 628 JASMINE GROVE, WICKHAM	DEV	SEA CONTAINER
DA15007	APPROVED DELEGATE	COLIN BENNETT	COLIN BENNETT	LOT 118 SHOLL STREET, ROEBOURNE	DEV	SEA CONTAINER
DA15010	APPROVED DELEGATE	DAMPIER SALT LTD	RICK HOWARD	LOT 431 HALL STREET, ROEBOURNE	DEV	SEA CONTAINER
P2795	APPROVED AMENDMENT	BULGARRA PTY LTD	ADM GROUP	LOT 94 WELLARD WAY, BULGARRA	DEV	2 YEAR EXTENSION PLANNING APPROVAL

**STATUS OF CURRENT JOINT DEVELOPMENT ASSESSMENT PANEL APPLICATIONS**

APPL. #	LODGEMENT DATE	OWNER	APPLICANT	ADDRESS	DESCRIPTION	JDAP MEETING DATE
JDAP14005	16 DEC 2014	SULCON PTY LTD	RFF PTY LTD	LOT 10 NORTHWEST COASTAL HIGHWAY, STOVE HILL	SERVICE STATION AND TAKEWAY FOOD OUTLET	5 MARCH 2015

<b>2012/13 &amp; 2013/14 &amp; 2014/15 Development Applications Value</b>													
	July	August	September	October	November	December	January	February	March	April	May	Jun	YTD Total
2012/13 Planning Application Value	\$33,478,667	\$16,490,448	\$9,341,668	\$12,938,020	\$16,700,814	\$29,115,000	\$57,472,000	\$6,763,900	\$36,297,000	\$19,394,000	\$18,782,500	\$3,423,386	\$260,197,403
2013/14 Planning Application Value	\$2,671,000	\$1,770,000	\$3,897,650	\$6,770,000	\$1,763,000	\$17,455,854	\$8,340,625	\$2,850,000	\$14,371,100	\$5,189,325	\$3,010,000	\$85,000	\$68,173,554
2014/15 Planning	\$3,207,896	\$3,827,500	\$5,348,000	\$8,801	\$15,427	\$19,730	\$18,500						\$12,445,854
	July	August	September	October	November	December	January	February	March	April	May	Jun	YTD Total
2012/13 JDAP Application Value	\$0	\$733,000,000	\$30,000,000	\$65,000,000	\$7,014,300	\$0	\$222,000,000	\$8,600,000	\$52,000,000	-	-	\$19,254,000	\$1,136,868,300
2013/14 JDAP Application Value	\$0	\$300,000,000	\$0	\$0	\$0	\$9,500,000	\$0	\$9,500,000	\$50,000,000	-			\$369,000,000
2014/15 JDAP Application Value						\$8,387,433	\$0						\$8,387,433
<b>2012/13 &amp; 2013/14 &amp; 2014/15 Development Applications Fee</b>													
	July	August	September	October	November	December	January	February	March	April	May	Jun	YTD Total
2012/13 Plannin Application Fee	\$86,769	\$43,748	\$27,866	\$35,699	\$28,252	\$25,970	\$15,577	\$28,877	\$15,817	\$57,245	\$50,168	\$13,019	\$429,006
2013/14 Plannin Application Fee	\$9,238	\$5,938	\$8,134	\$17,134	\$8,180	\$47,715	\$20,187	\$13,708	\$32,697	\$6,206	\$15,520	\$7,565	\$192,222
2014/15 Plannin Application Fee	\$10,313	\$11,411	\$15,427	\$2,392	\$5,348	\$2,930	\$1,764						\$49,585
	July	August	September	October	November	December	January	February	March	April	May	Jun	YTD Total
2012/13 JDAP Application Fee	\$0	\$86,100	\$48,535	\$64,430	\$36,660	\$0	\$96,555	\$15,870	\$31,500	-	-	\$34,205	\$413,855
2013/14 JDAP Application Fee	\$0	\$32,185	\$0	\$0	\$0	\$18,168	\$0	\$18,168	\$34,196	-			\$102,717
2014/15 JDAP						\$16,800	\$0						\$16,800



**13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

**File No:** LE.288  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 1 February 2015  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics														Environmental Health Statistics													
2015														2014													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2013 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	20													20	136	11	11	37	14	4	28	17	4	19	14	36	23
Lodging house inspection	0													0	41	0	0	1	17	2	8	3	0	3	5	1	0
Camping/caravan park inspection	0													0	7	0	0	0	3	1	0	4	0	0	0	0	0
Public building inspection	0													0	0	0	0	3	27	1	36	6	0	9	1	1	1
Swimming pool inspection	2													2	28	1	0	0	0	0	0	0	0	0	0	2	18
Hairdressers inspection	0													0	3	5	0	2	1	0	1	1	0	0	5	1	0
Beauty therapy/skin penetration inspection	0													0	9	3	1	8	0	0	2	0	0	0	3	3	1
Septic tank inspections	0													0	0	0	0	1	0	0	0	0	0	0	0	0	0
Closed premises	3													3	23	8	1	5	2	0	7	5	1	3	4	5	1
<b>Monthly total</b>	<b>25</b>	<b>0</b>	<b>25</b>	<b>247</b>	<b>28</b>	<b>13</b>	<b>57</b>	<b>64</b>	<b>8</b>	<b>82</b>	<b>36</b>	<b>5</b>	<b>34</b>	<b>32</b>	<b>49</b>	<b>44</b>											
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
								0						0	11	0	0	1	0	1	0	0	3	0	0	0	0
Air Pollution	0													0	26	1	1	5	0	2	1	3	0	0	1	3	1
Building & Accommodation	2													0	0	2	3	1	0	0	1	1	0	0	0	1	1
Effluent & Water Pollution	0													0	44	0	2	0	0	0	2	2	1	2	6	0	0
Food Safety	0													0	37	1	3	0	1	0	5	5	3	0	0	0	0
Noise Pollution	0													0	28	3	7	0	3	0	2	0	1	0	0	1	1
Nuisance	0													0	34	2	4	0	0	0	1	0	0	1	2	0	0
Pest Control	0													0	10	1	1	0	0	0	1	0	0	0	2	0	0
Refuse & Litter	0													0	2	1	1	0	0	0	1	1	0	0	0	0	0
Skin Penetration	0													0	6	0	2	0	0	0	0	0	0	1	0	1	0
Stallholders & Traders	0													0	66	0	0	0	0	0	0	0	0	0	1	0	0
Other	0													0	264	11	24	7	4	3	14	12	8	4	12	6	3
<b>Monthly total</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>264</b>	<b>11</b>	<b>24</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>14</b>	<b>12</b>	<b>8</b>	<b>4</b>	<b>12</b>	<b>6</b>	<b>3</b>											
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	6													6	4	0	2	13	2	3	4	4	1	4	2	4	1
Barmah Forest Virus (BHV)	1													1	12	0	0	0	0	0	0	1	0	0	0	0	1
Salmonellosis	3													3	4	2	0	2	3	1	1	4	0	2	0	1	0
Campylobacteriosis	5													5	1	3	1	3	0	1	0	1	0	1	2	0	1
Cryptosporidiosis	2													2	3	0	0	1	0	0	0	0	0	0	0	0	1
Other	1													1	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>Monthly total</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>24</b>	<b>5</b>	<b>3</b>	<b>19</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>	<b>1</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>5</b>											
<b>Other health</b>														<b>Other health</b>													
Assess development applications	0													0	61	3	9	2	3	1	1	2	3	3	12	7	0
Assess building applications	0													0	3	0	0	0	0	0	0	0	0	0	8	0	0
Respond to swimming pool positive detections	6													6	9	3	3	8	1	1	0	4	0	5	4	1	2
Healthy dog day	0													0	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2													2	24	2	2	2	3	2	2	2	2	2	2	2	2
<b>Monthly total</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>101</b>	<b>8</b>	<b>15</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>3</b>	<b>8</b>	<b>6</b>	<b>10</b>	<b>26</b>	<b>11</b>	<b>4</b>											

**13.8 MONTHLY RANGER STATISTICS**

**File No:** LE.245  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** February 2015  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Annual Ranger Services Statistics for the Council's information.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	2	2	0	<b>2</b>
Abandoned vehicles	7	3	3	<b>13</b>
Animal (dogs/other)	30	48	19	<b>97</b>
Cats	6	4	3	<b>13</b>
Camping	5	21	2	<b>28</b>
Cyclone	1	0	1	<b>2</b>
Fire	1	1	3	<b>5</b>
Litter	8	17	2	<b>27</b>
Parking	51	24	4	<b>79</b>
Off Road Vehicles	17	7	6	<b>30</b>
Total Action requests	<b>128</b>	<b>127</b>	<b>43</b>	

**There was one application to keep 3 or more dogs on a residential property received this month.**

**For this month there were 51 calls forwarded from our afterhours call centre, 29 of those calls required an immediate after hour's response.**

<b>Rangers Statistics 2015</b>														<b>Ranger Statistics 2014</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>	<b>2013 TOTAL</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on City Properties	4												4	34	0	0	0	0	0	2	1	0	0	0	1	7	23
Abandoned vehicles	13												13	344	25	56	14	26	15	22	35	20	35	57	19	20	
Animal (dogs/etc)	97												97	950	62	53	50	53	48	73	71	94	110	124	130	82	
Cats	13												13	263	30	22	22	20	19	23	21	19	24	30	18	15	
Camping	28												28	81	0	1	7	4	2	1	3	4	15	13	11	20	
Cyclone	2												2	258	3	0	0	1	0	0	0	0	57	166	13	18	
Fire	5												5	146	1	0	0	0	1	3	2	1	61	70	2	5	
Litter	27												27	220	10	15	31	13	8	11	13	8	34	30	28	19	
Parking	79												79	436	21	16	9	18	22	38	16	3	47	74	105	67	
Off Road Vehicles	30												30	59	0	2	2	1	1	1	3	3	8	15	12	11	
<b>Monthly total</b>	<b>298</b>	<b>0</b>	<b>298</b>	<b>2791</b>	<b>152</b>	<b>165</b>	<b>135</b>	<b>136</b>	<b>118</b>	<b>173</b>	<b>164</b>	<b>152</b>	<b>391</b>	<b>580</b>	<b>345</b>	<b>280</b>											
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	0												0	8	3	1	0	0	0	1	0	0	1	1	1	0	
Activities on Shire Properties	0												0	1	0	0	0	0	0	1	0	0	0	0	0	0	
Animal (dogs/cats/etc)	6												6	115	3	0	3	6	1	18	7	4	12	22	16	23	
Camping	0												0	14	0	1	1	2	0	4	0	2	4	0	0	0	
Litter	2												2	27	3	0	2	8	4	1	2	1	4	1	1	0	
Parking	9												9	180	18	30	7	12	48	12	3	2	8	10	14	16	
<b>Monthly total</b>	<b>17</b>	<b>0</b>	<b>17</b>	<b>345</b>	<b>27</b>	<b>32</b>	<b>13</b>	<b>28</b>	<b>53</b>	<b>37</b>	<b>12</b>	<b>9</b>	<b>29</b>	<b>34</b>	<b>32</b>	<b>39</b>											
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	5												5	188	16	13	9	12	15	19	15	15	23	18	16	17	
East	0												0	103	10	4	7	6	4	28	7	8	7	11	10	1	
West	15												15	146	12	11	9	13	10	17	10	17	14	5	16	12	
<b>Monthly total</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>437</b>	<b>38</b>	<b>28</b>	<b>25</b>	<b>31</b>	<b>29</b>	<b>64</b>	<b>32</b>	<b>40</b>	<b>44</b>	<b>34</b>	<b>42</b>	<b>30</b>											
Released to Owner	10												10	196	13	14	12	16	10	27	21	14	15	19	16	19	
Rehomed to SAFE	1												1	118	14	10	7	7	4	13	9	10	14	12	15	3	
Euthanised by Ranger	5												5	83	10	2	5	6	7	24	1	3	13	0	6	6	
Euthanised by Vet	3												3	8	1	2	1	0	2	0	1	0	1	0	0	0	
<b>Monthly total</b>	<b>19</b>	<b>0</b>	<b>19</b>	<b>405</b>	<b>38</b>	<b>28</b>	<b>25</b>	<b>29</b>	<b>23</b>	<b>64</b>	<b>32</b>	<b>27</b>	<b>43</b>	<b>31</b>	<b>37</b>	<b>28</b>											
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	10												10	98	2	17	7	9	10	8	7	12	3	15	5	3	
East	2												2	138	16	3	19	5	18	26	6	4	2	20	7	12	
West	2												2	45	5	5	0	7	1	8	3	1	3	4	2	6	
<b>Monthly total</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>281</b>	<b>23</b>	<b>25</b>	<b>26</b>	<b>21</b>	<b>29</b>	<b>42</b>	<b>16</b>	<b>17</b>	<b>8</b>	<b>39</b>	<b>14</b>	<b>21</b>											
Released to Owner	1												1	9	0	3	0	1	0	0	1	0	1	1	2	0	
Rehomed to SAFE	7												7	75	4	3	11	10	9	4	10	5	5	6	0	8	
Euthanised by Vet	6												6	113	6	16	13	10	10	6	5	8	2	13	12	12	
Euthanised by Ranger	0												0	72	13	3	2	0	0	32	0	3	0	19	0	0	
<b>Monthly total</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>269</b>	<b>23</b>	<b>25</b>	<b>26</b>	<b>21</b>	<b>19</b>	<b>42</b>	<b>16</b>	<b>16</b>	<b>8</b>	<b>39</b>	<b>14</b>	<b>20</b>											

**13.9 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>2 February 2015</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

To inform Council of economic development activities for the month of January 2015.

**BACKGROUND**

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Our response is a range of economic initiatives, projects and partnerships.

**REPORT****1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, VIP/investor tours, economic data provision and collaboration with key stakeholders: For the month of November, the Economic Development Advisor has attended:

- Rutila Resources Briefing
- KDCCI Board Meeting
- Business Centre Pilbara Board Meeting
- Meeting with Business Development Manager, Karratha Village
- PRC Sullage Point Steering Committee
- Economic briefing for ANZ Bank Karratha Managers

**2. Coming Business Events and Workshops**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>	<b>Contact</b>
18 Feb	5:30-7:30 pm	KDCCI Business After Hours – Karratha Kats and Red Dog Festival	Karratha Cats Club, Millars Well Oval	admin@kdcci.asn.au
23 Feb	9:00am-4:00pm	Assertive Communication skills	KDCCI Meeting Room, Karratha Leisureplex	Business Centre Pilbara 9144 4668
24 Feb	9:00am-4:00pm	Winning Presentation Skills	KDCCI Meeting Room, Karratha Leisureplex	Business Centre Pilbara 9144 4668
11 Mar	10:00-11:30am	Home Based Business Marketing	KDCCI Meeting Room, Karratha Leisureplex	Business Centre Pilbara 9144 4668
18 Mar	5:30-7:30pm	KDCCI Business After Hours – KAW Engineering and Raw Hire	2502 Coolawanyah Rd, KIE	admin@kdcci.asn.au 9144 1999

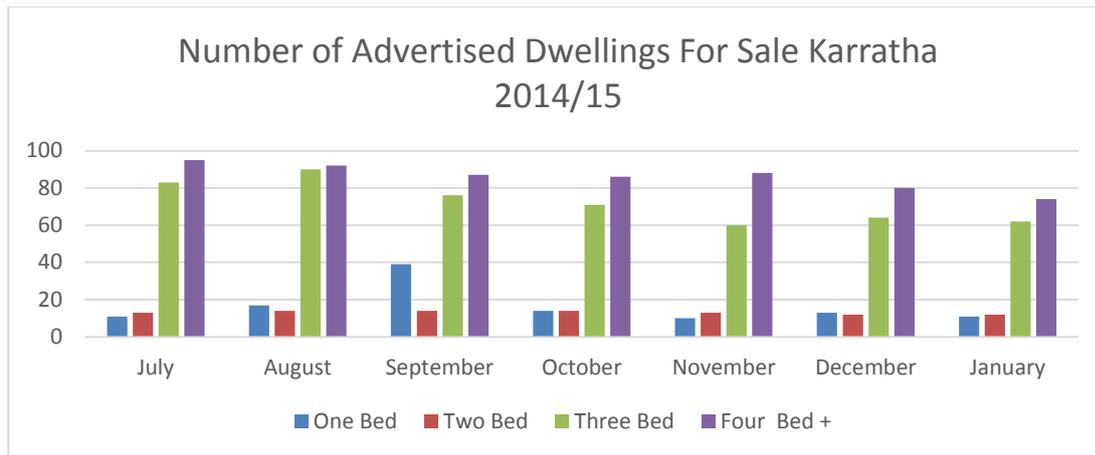
22 Apr	5:30-7:30pm	KDCCI Business After Hours RSM Bird Cameron & EBM Insurance	TBA	admin@kdcci.asn.au 9144 1999
30 Apr	TBA	Succeeding Online	KDCCI Meeting Room, Karratha Leisureplex	Business Centre Pilbara 9144 4668
25-30 May	Various	CCIWA NW Resources Tour 2015	Various	CCIWA

**3. Karratha and Districts - Housing and Land Development December Update**

**3.1 Residential Homes and Apartments Advertised For Sale**

Location	December				January			
	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>								
One Bed	13	\$170,000	\$545,000	\$435,000	11	\$170,000	\$545,000	\$357,500
Two Bed	12	\$250,000	\$549,000	\$399,500	12	\$250,000	\$549,000	\$399,500
Three Bed	64	\$325,000	\$999,000	\$662,000	62	\$310,000	\$990,000	\$650,000
Four Bed +	80	\$415,000	\$999,500	\$707,000	74	\$450,000	\$999,500	\$724,750
<b>Total</b>	<b>169</b>				<b>159</b>			
<b>Dampier</b>								
Two Bed	1	POA	POA	POA	-			
Three Bed	2	\$740,000	\$749,000	\$744,500	5	\$450,000	\$739,000	\$594,500
Four Bed +	2	\$749,000	\$890,000	\$820,000	2	\$749,000	\$890,000	\$819,500
<b>Total</b>	<b>5</b>				<b>7</b>			
<b>Wickham</b>								
Three Bed	4	\$390,000	\$459,000	\$425,000	4	\$390,000	\$459,000	\$425,000
Four Bed	2	\$475,000	\$550,000	\$512,500	2	\$475,000	\$550,000	\$512,500
<b>Total</b>	<b>6</b>				<b>6</b>			
<b>Pt Samson</b>								
Four Bed +	3	\$880,000	\$1,075,000	\$977,500	2	\$1,075,000	\$1,075,000	\$1,075,000
<b>Total</b>	<b>3</b>				<b>2</b>			
<b>Roebourne</b>								
Two Bed	1	\$330,000	\$330,000	\$330,000	-	-	-	-
Three Bed	1	\$495,000	\$495,000	\$495,000	1	\$530,000	\$530,000	\$530,000
<b>Total</b>	<b>2</b>				<b>1</b>			
<b>City Total</b>	<b>185</b>				<b>175</b>			

*(Courtesy of Realestate.com.au)*



**Asking Price Index for 6714 Postcode for week ending 30 Jan 2015**

Housing type	Change on previous week	Rolling month % change	Rolling quarter % change	12 month % change	3 year % change
All houses	-0.7%	-1.2%	-4.9%	-13.2%	-31.1%
3 br houses	-18.6%	-9.5%	-9.6%	-27.9%	-39.1%
All units	-7.1%	-5.0%	-5.9%	-14.2%	-25.8%
2 br units	-0.2%	-0.8%	-3.1%	-4.6%	-35.8%

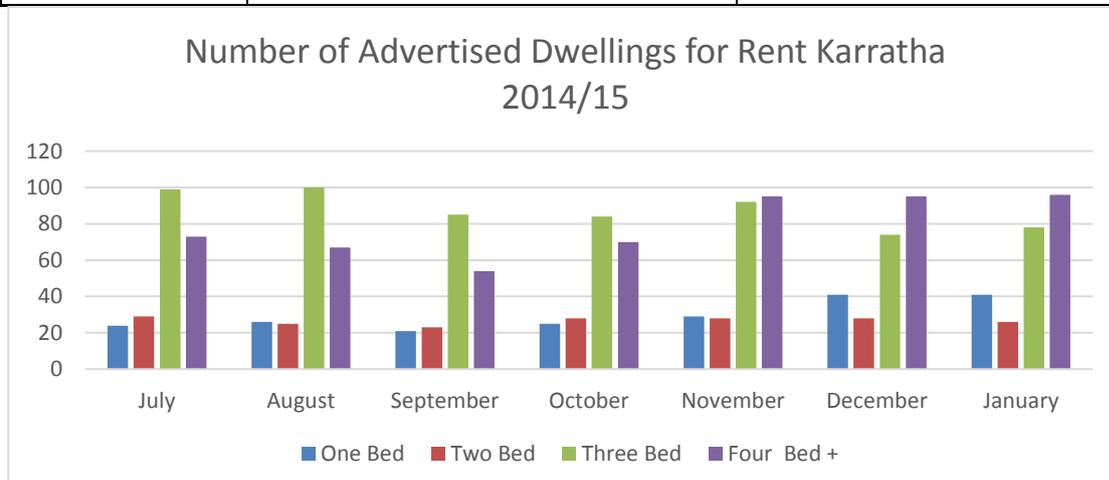
*(Courtesy of SQM research.com.au)*

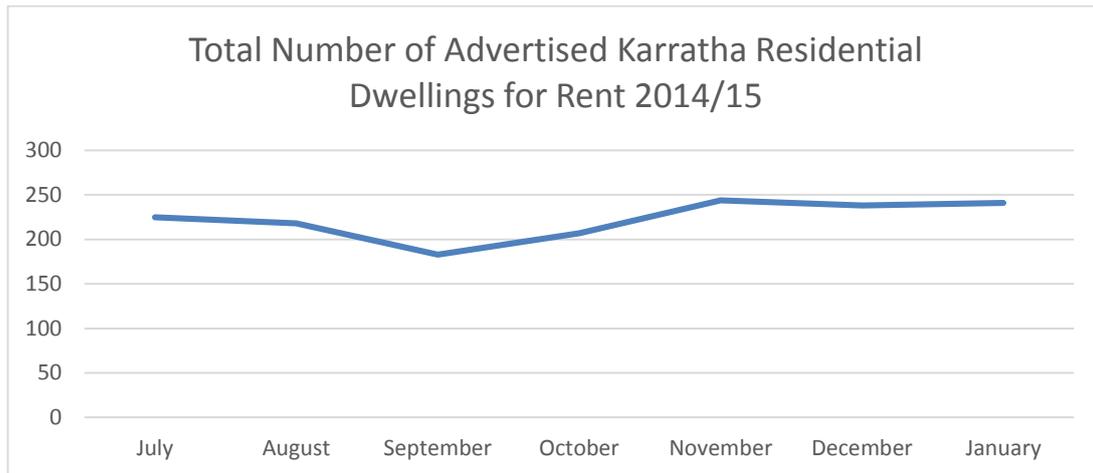
**Commentary**

10 three bedroom properties and 12 four bed Karratha properties under contract/offer for January. A few more Dampier properties are on the market this month, however 10 less properties on the market overall for January. Asking prices across the board still trending downwards, particularly for 3 bedroom dwellings.

**3.2 Residential For Rent (Karratha)**

Karratha	December 2014				January 2015			
	No	Min \$	Max \$	Avg \$	No	Min \$	Max \$	Avg \$
One Bed	41	\$265	\$1,000	\$632	41	\$250	\$1,000	\$625
Two Bed	28	\$300	\$1,200	\$750	26	\$250	\$1,200	\$725
Three Bed	74	\$400	\$1,400	\$900	78	\$350	\$1,800	\$1,075
Four Bed +	95	\$480	\$2,100	\$1,290	96	\$480	\$2,100	\$1,290
<b>Karratha Total</b>	<b>238</b>				<b>241</b>			





**Commentary**

Little change in the Karratha rental market compared to December 2014.

**3.3 Karratha Housing Market Sales Activity 2014**

Suburb	Houses Sold	Median Price	Ave days on the market	Units Sold	Median Sale Price
Baynton	47	\$760,750	135	14	\$837,500
Millars Well	14	\$827,500	n/a	6	n/a
Pegs Creek	22	\$585,000	91	11	\$735,000
Bulgarra	29	\$640,000	143	n/a	n/a
Nickol	22	\$690,000	116	n/a	n/a
<b>Total</b>	<b>134</b>	<b>\$700,650</b>	<b>121</b>	<b>31</b>	<b>\$786,250</b>

(Source: RP Data Pty Ltd)

**3.4 Overall Market Analysis**

Sales in the three to four bedroom properties continuing however asking prices still softening. There appears to be an increase in the number of properties being offered up at auction. Rental market has plateaued in terms of supply and rental asking price.

**4. Chamber of Commerce and Industry Western Australia (CCIWA)**

CCIWA’s vision for Western Australia is to be a world-leading place to live and do business. Their State of the Future: A vision for WA document lays out a blueprint for WA for the next 20 years.

May of the key areas highlighted have direct relevance to the Pilbara. Manufacturing is listed as an area that has a positive future given WA is a leader in specialised industrial machinery and has significant expertise in downstream processing of resources.

Manufacturing accounts for 5% of WA’s economy, employs 91,000 people, supports 8,900 businesses and provides 17% of WA’s exports. A focus on innovation and the creation of niche products represent opportunities to diversify the WA economy. CCIWA has developed a paper “*The future of manufacturing: A Vision for WA*”. The paper outlines the challenges and opportunities that manufacturing can provide to meet the demands of emerging and established markets and create economic diversification.

Infrastructure is regarded by CCIWA as a key enabler of WA’s future with roads and ports mentioned specifically. There is a critical need to further invest in world-class infrastructure to support the WA economy and its communities into the future. The CCIWA paper “*The future of Infrastructure*” is scheduled to be released in February 2015.

Further information at [www.cciwa.com](http://www.cciwa.com)

**5. Latest Economic Data**

- WA Housing finance commitments fell 1% in November 2014, with Australian figures down 0.7% following an increase in the previous month of 1.7%. The latest figures suggest a stabilisation of the housing market following a substantial period of growth as a result of low interest rates (Source: CCIWA)
- WA unemployment jumped to 6% for December 2014, up 0.7% since November. (Source: CCIWA)
- South Hedland is the top yielding suburb for units in Australia with an AVM rental yield of 12.9% (Source: CoreLogic RP Data)

**6. People: The new drivers of economic growth**

The new driver of economic growth is human capital which is the store of knowledge, skills, talents, experience, wisdom and intellectual attributes that people contain in their heads.

Human capital plays an important role as a source of innovation and learning and provides access to better technology, process improvements and new efficiencies for legacy industries to do more with less.

The industry sectors which rely heavily on human capital as a means of production, are potential sources of jobs and growth in domestic product. The following are those industry sectors which rely on human capital with a comparison of City of Karratha bench marked against WA and Australian averages.

Industry Sector	Percentage of population In industry sector		
	Karratha	WA	Australia
Health Care & Social Assistance	3.5%	10.4%	11.7%
Education & Training	4.2%	8.1%	8.1%
Professional, Scientific & Technical Services	4.5%	7.3%	7.4%
Finance & Insurance Services	0.5%	2.6%	3.8%
Information Media and Telecommunications	0.3%	1.1%	1.8%

The chart above clearly indicates that workforce industry sectors regarded as being high on reliance on human capital are well under represented within the City of Karratha in comparison to WA and Australian averages.

The good news is that there are a number of projects and initiatives that have potential to impact positively in these industry sectors. With the Karratha Health Campus and GP Superclinic projects moving forward, one would expected improvements in the health care and social assistance sectors in the near future. The Quarter development in the Karratha CBD will provide greater diversity and availability of modern commercial and retail offerings potentially facilitating improvement in the commercial sectors, whilst the implementation of the NBN in Karratha over 2015/16 is a key infrastructure enabler for both the Information Media and Telecommunications and Professional, Scientific & Technical Services sectors. Ongoing lobbying and analysis of improved tertiary education options for the region would auger well for enhanced education, training and research capability.

It is essential for all stakeholders to consider investment in human capital in our region to assist in economic diversification.

*(Source: .id The Population Experts, economy.id, ABS Census 2011)*

## 7. WA Business Expectation Survey 2015

The Small Business Development Corporation has published the results of their annual business expectations survey. Key results:

- Over half the respondents indicated concern on the impact of the economy on their business however a similar number indicated they expected an increase in the overall sales/revenue of their business for 2014.
- Businesses not as confident about their profitability for 2015.
- 40% of businesses expected employment costs to increase however expected that it would be easier to employ staff
- In respect to implementing changes to their business, the top three strategies are exploring new markets, employing more staff and updating equipment and technology which were the same top three responses last year.
- The top three expected challenges for 2015 are increasing operational costs, attracting new customers and increased competition.

Further information at: <http://www.smallbusiness.wa.gov.au/business-expectations-survey-2015>

## 8. Forecast for the WA economy in 2015

The Chamber of Commerce and Industry WA believes that whilst the resources sector are moving from a construction phase to production mode, there is still a significant pipeline of work underway with investment at high levels.

### Challenges for 2015

- Sharp falls in commodity prices
- Further pressure on margins
- Capacity expansions less likely in this climate
- Some major projects coming to completion this year
- Slowdown in China growth

### Positive signs

- Australian dollar trading closer to long term average
- World oil prices falling
- Labour market conditions softening
- Easing of cost of doing business
- Wage pressures easing
- US economy on the rise
- Economic fundamentals remain sound

### Opportunities

- Manufacturing
- Education
- Tourism

WA now regarded as the state of enormous opportunity.

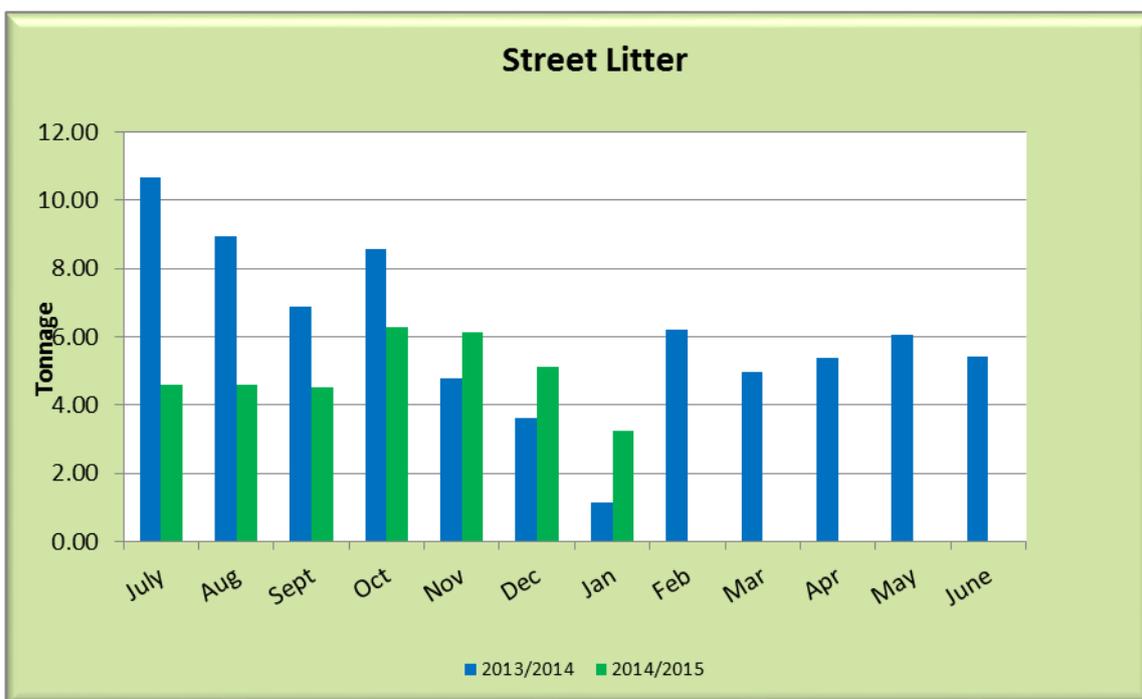
*(Source: John Nicolaou, Chief Economist, CCIWA, Business Pulse, February 2015)*

**13.10 WASTE SERVICES DATA**

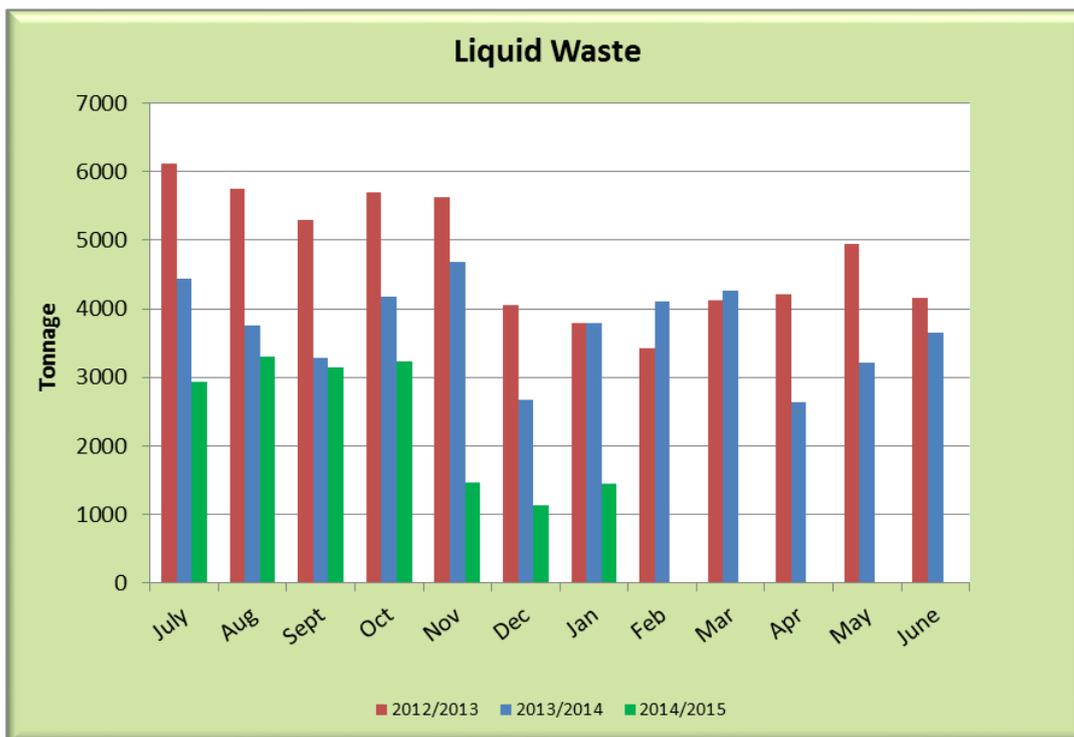
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 28 January 2015  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

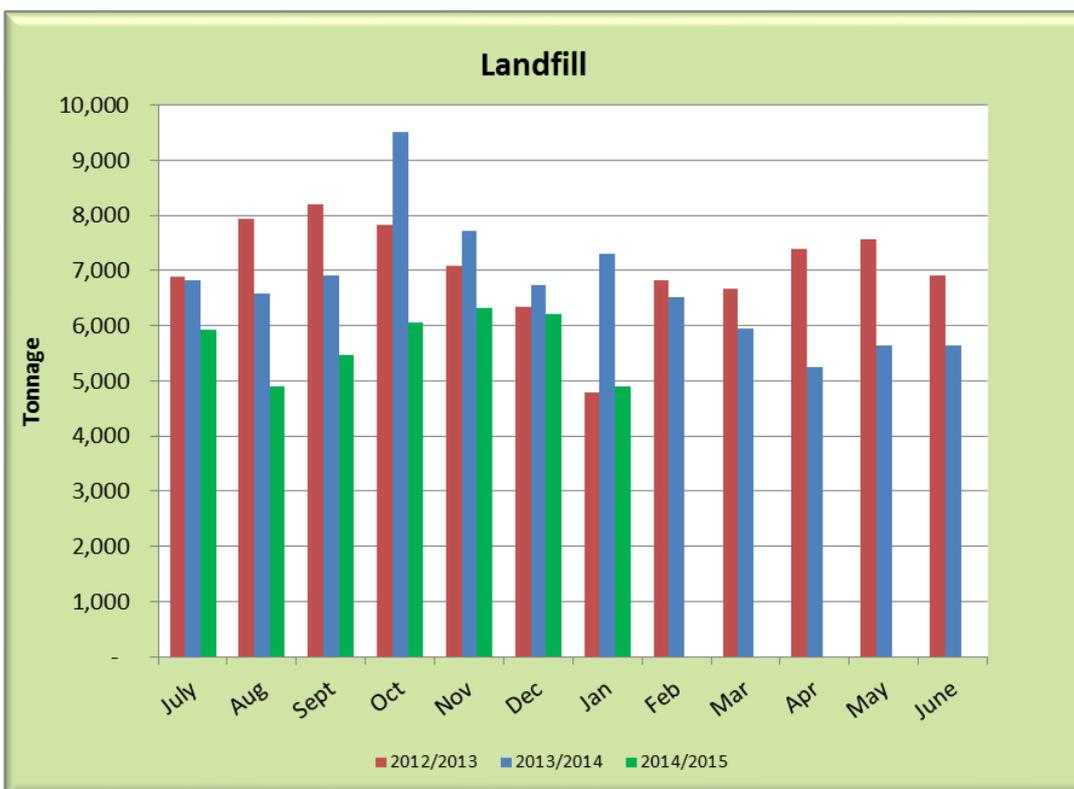
To provide an illustration of Waste Services data collected for the 2014/15 year with comparisons against previous years.



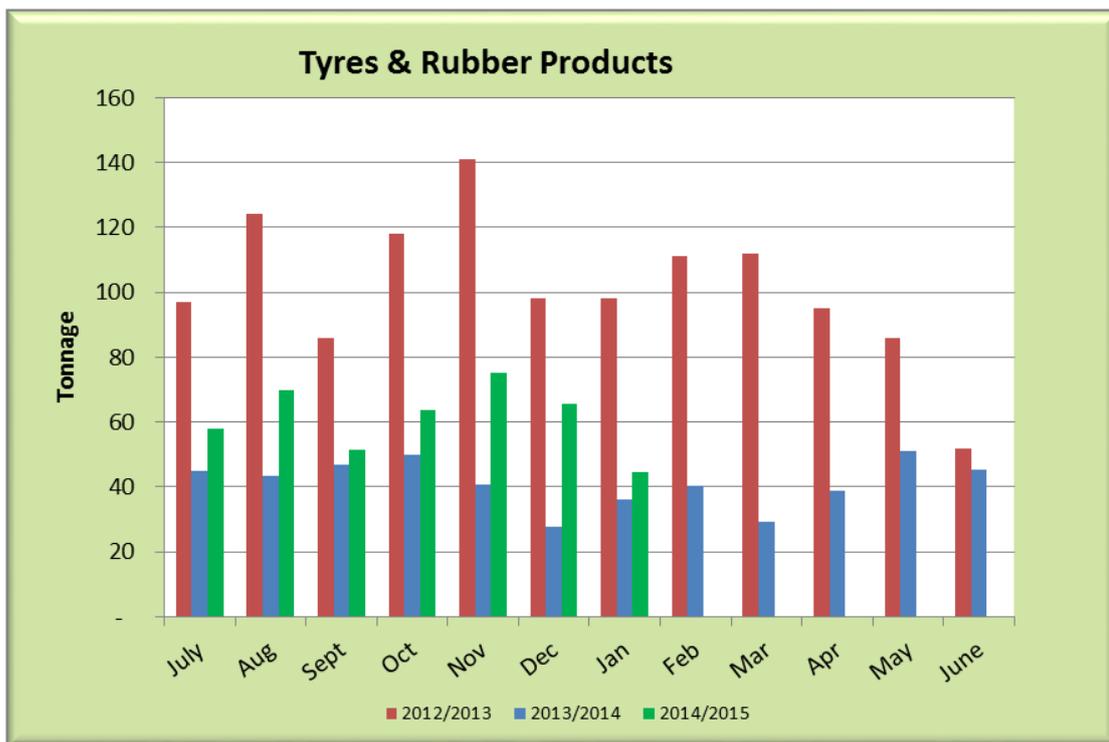
Street Litter collected from Karratha, Dampier, Roebourne, Wickham, Cossack and Point Samson and delivered to the 7 Mile Waste Facility.



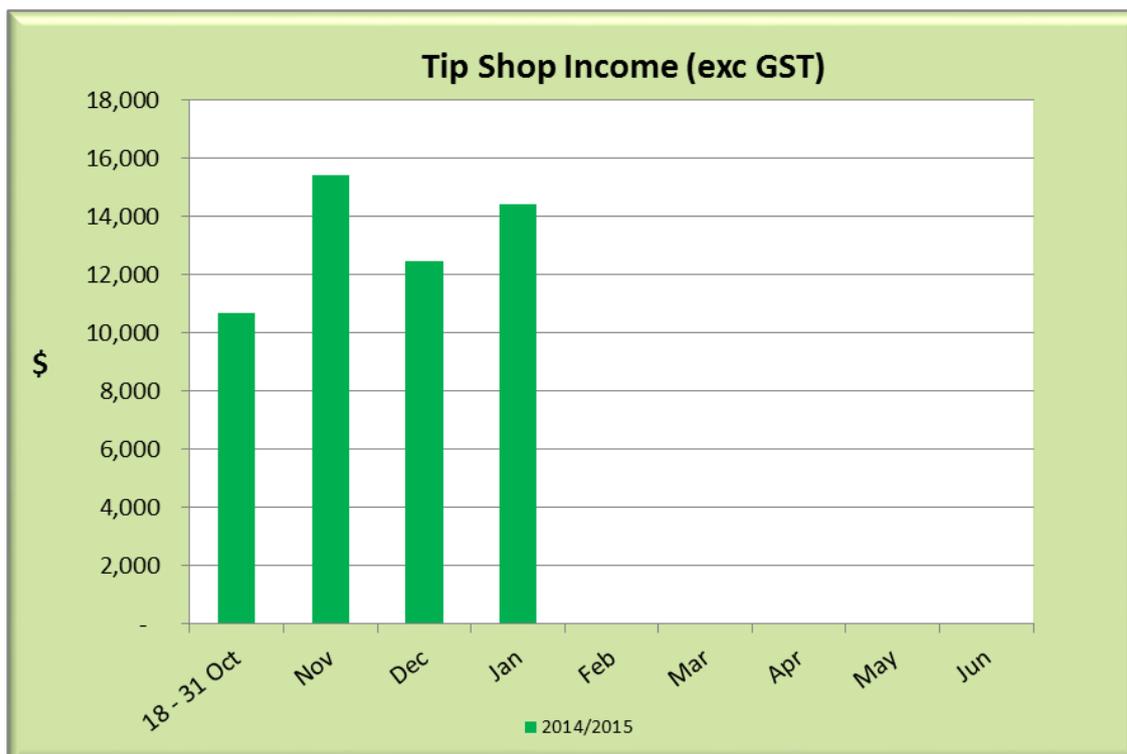
Liquid Waste delivered to the 7 Mile Waste Facility. Continued trend of reduction in tonnages from previous years due to downturn in camp populations. Further reductions to tonnages due to Karratha Environmental Crushing commencing operation of liquid waste ponds in competition with the 7 Mile Waste Facility.



Total waste, excluding liquid waste and clean fill, delivered to the 7 Mile Waste Facility. Continued trend of reduction in commercial waste tonnages on previous years due to downturn in major project construction activity.



Tyres and Rubber products delivered to the 7 Mile Waste Facility.



The 7 Mile Waste Facility Tip Shop opened 18 October 2014.

**13.11 COMMUNITY SERVICES UPDATE**

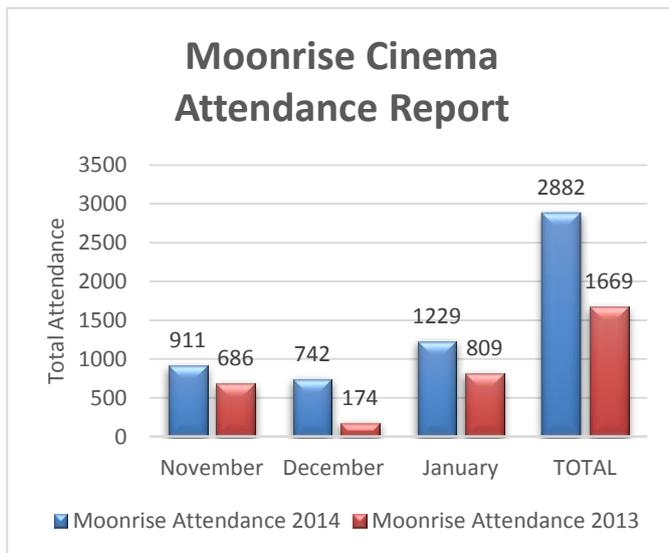
**File No:** January 2015  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 2 February 2015  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council with an update on activity for Community Services.

**1. LEISURE SERVICES**

**1.1 Moonrise Cinema**

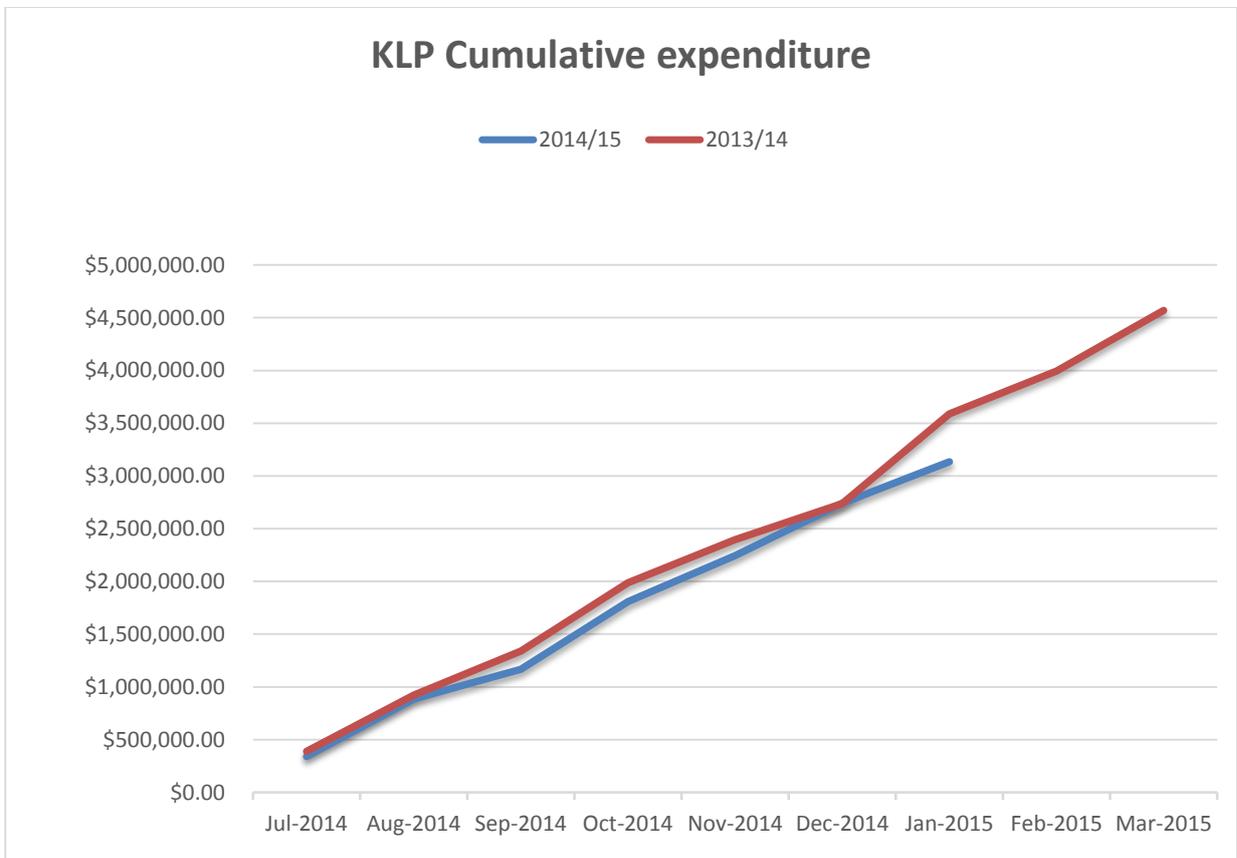
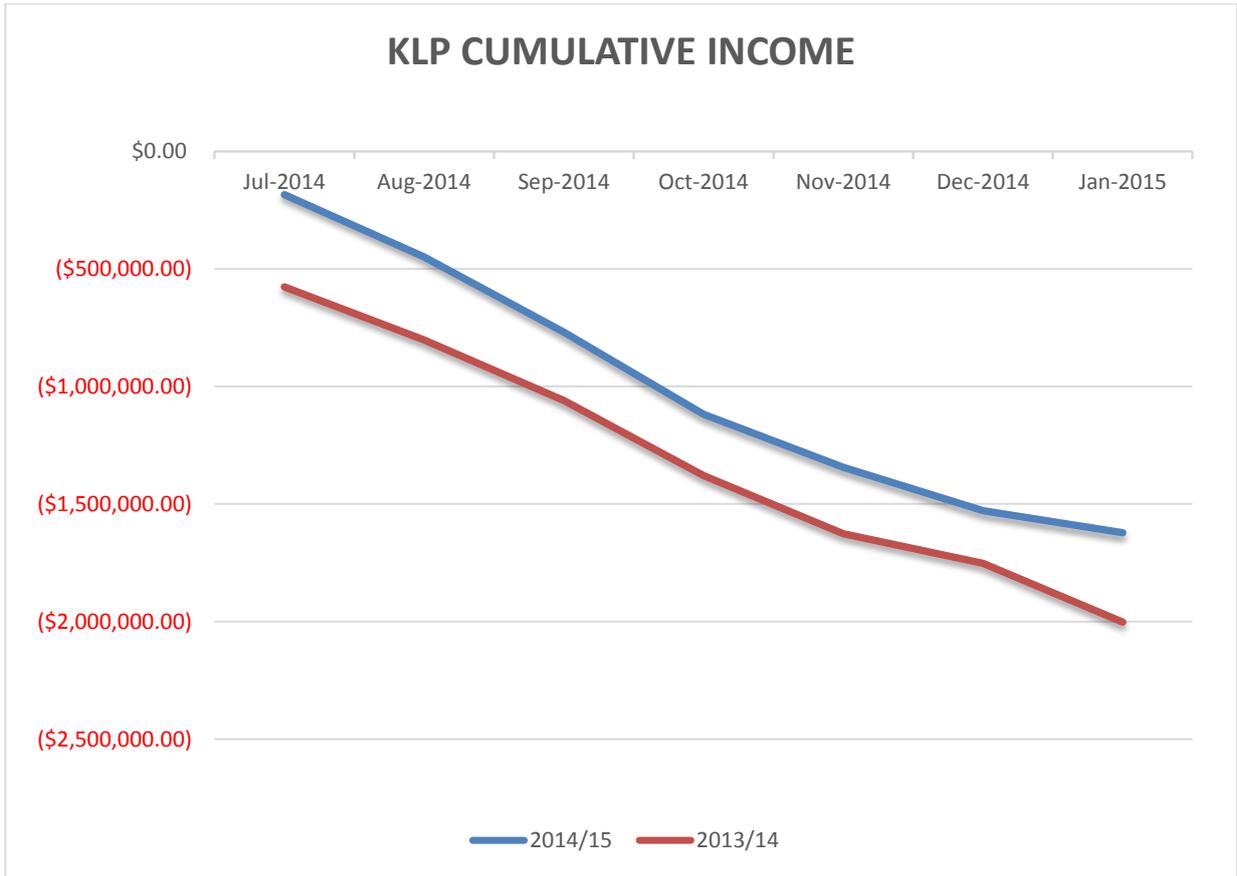


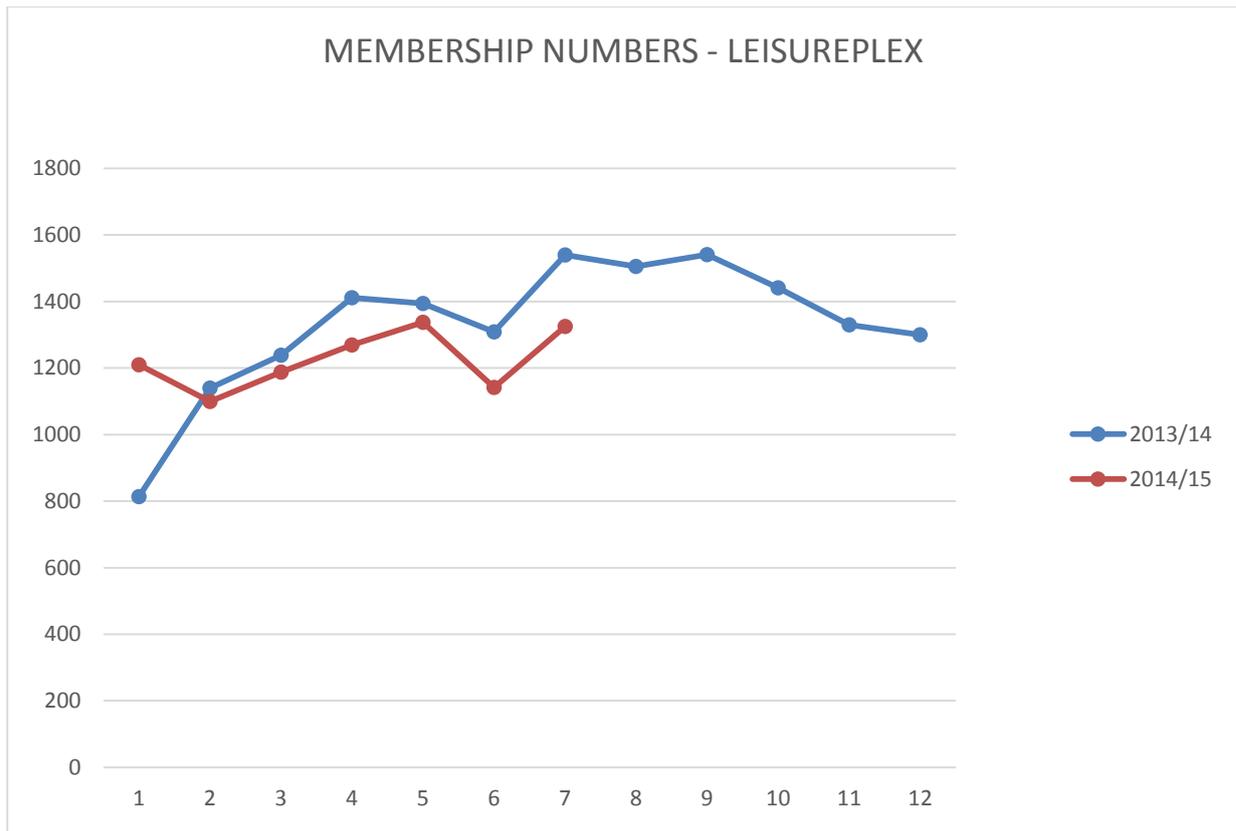
Moonrise Attendance Sept - Nov		
	2014	2013
	157	76
	131	148
	50	90
	144	96
	38	276
	120	-
	157	-
	88	-
	26	-
<b>November</b>	<b>911</b>	<b>686</b>
	166	174
	58	-
	50	-
	30	-
	50	-
	388	-
<b>December</b>	<b>742</b>	<b>174</b>
	<b>2015</b>	<b>2014</b>
	105	160
	117	400
	225	249
	284	-
	287	-
	211	-
<b>January</b>	<b>1229</b>	<b>809</b>

**1.2 Karratha Leisureplex**

**a) Leisureplex Membership YTD Activity update**

	Feb 2014	Mar 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Jan 2014		
<b>CURRENT MEMBERS</b>	1459	1479	1387	1280	1239	1148	1049	1118	1206	1206	915	1271	1490		
<b>SUSPENDED MEMBERS</b>	46	62	54	50	61	62	51	70	63	70	227	54	50		
<b>TOTAL MEMBERS</b>	1505	1541	1441	1330	1330	1210	1100	1188	1269	1338	1142	1325	1540		
<b>TREND</b>	-2%	2%	-6%	-8%	-2%	-7%	-9%	8%	7%	5%	-15%	16%	18%		
<b>MEMBER VISITS</b>															
<b>FULL MEMBER</b>	4764	4099	3146	3138	2502	2451	2597	2745	3550	4052	2584	3026	3737		
<b>GYM MEMBER</b>	2201	1805	1527	1541	1522	1713	1675	1763	1898	1898	1457	1486	1515		
<b>POOL MEMBER</b>	1969	1489	774	551	259	227	410	917	1789	1816	1203	2100	1699		
<b>GROUP FITNESS MEMBER</b>	1329	399	500	450	351	355	351	432	477	529	331	267	549		
<b>24 HOUR MEMBER</b>	2256	2238	2303	2377	2203	1971	2346	2665	27	2761	2359	3140	1622		
<b>TOTAL MEMBER VISITS</b>	<b>12519</b>	<b>10030</b>	<b>8250</b>	<b>8057</b>	<b>6837</b>	<b>6717</b>	<b>7379</b>	<b>8522</b>	<b>10461</b>	<b>11056</b>	<b>7934</b>	<b>10019</b>	<b>9122</b>		
<b>TREND</b>	<b>37%</b>	<b>-20%</b>	<b>-18%</b>	<b>-2%</b>	<b>-15%</b>		<b>10%</b>	<b>15%</b>	<b>23%</b>	<b>6%</b>	<b>-28%</b>	<b>26%</b>	<b>17%</b>		
<b>MEMBER VISIT RATIO / MONTH</b>	<b>8.6</b>	<b>6.8</b>	<b>5.9</b>	<b>6.3</b>	<b>5.5</b>	<b>5.9</b>	<b>7.0</b>	<b>7.6</b>	<b>8.7</b>	<b>8.7</b>	<b>8.7</b>	<b>7.9</b>	<b>6.1</b>		
	TOTAL		Feb 2014	March 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Jan 2014
<b>AQUATIC</b>	86059	53%	23895	19924	9700	4783	2820	3670	5317	9477	15915	20724	14655	16301	16628
<b>GYM</b>	43016	27%	4388	3605	2936	2885	2642	5312	5652	6191	6867	7054	5443	6497	3263
<b>PERSONAL TRAINING</b>	1767	1%	137	181	234	399	328	169	75	275	305	455	254	234	68
<b>GROUP FITNESS</b>	17473	11%	5427	3798	2492	2977	2415	2234	2020	2844	3119	3415	1920	1921	2295
<b>CRECHE</b>	9236	6%	1580	1391	1221	1376	1062	1173	1174	1414	1805	1608	954	1108	985
<b>MINI GOLF</b>	3521	2%	483	486	660	284	390	868	381	344	469	385	592	482	742
<b>HOLIDAY PROGRAM</b>	2012	1%						556	0	119	518	0	322	497	466
<b>TOTAL RECORDABLE VISITS</b>	162205	101%	35910	29384	17243	12703	9656	13425	14619	20664	28998	33641	23818	27040	23981
<b>OTHER VISITS</b>	139565		10773	8815	5173	3811	2897	4028	4386	6199	17002*	34427	18572	10242	7194
<b>TOTAL VISITS</b>	301770		46683	38200	22416	16514	12553	25850	29005	40960	58215	68068	42390	37282	31175
<b>TREND</b>			50%	-18%	-41%	-26%	-24%		9%	41%	40%	16%	-29%	14%	30%
<b>Group Fitness av / class</b>			15.15	16.3	12.52	11.77	10.78	10.02	12.05	12.7	13.1	14.72	13.33	16.58	14.75
<b>Swim school participants</b>			820	820	459	459	459	422	422	422	786	786	786		





**WICKHAM SPORTING PRECINCT**

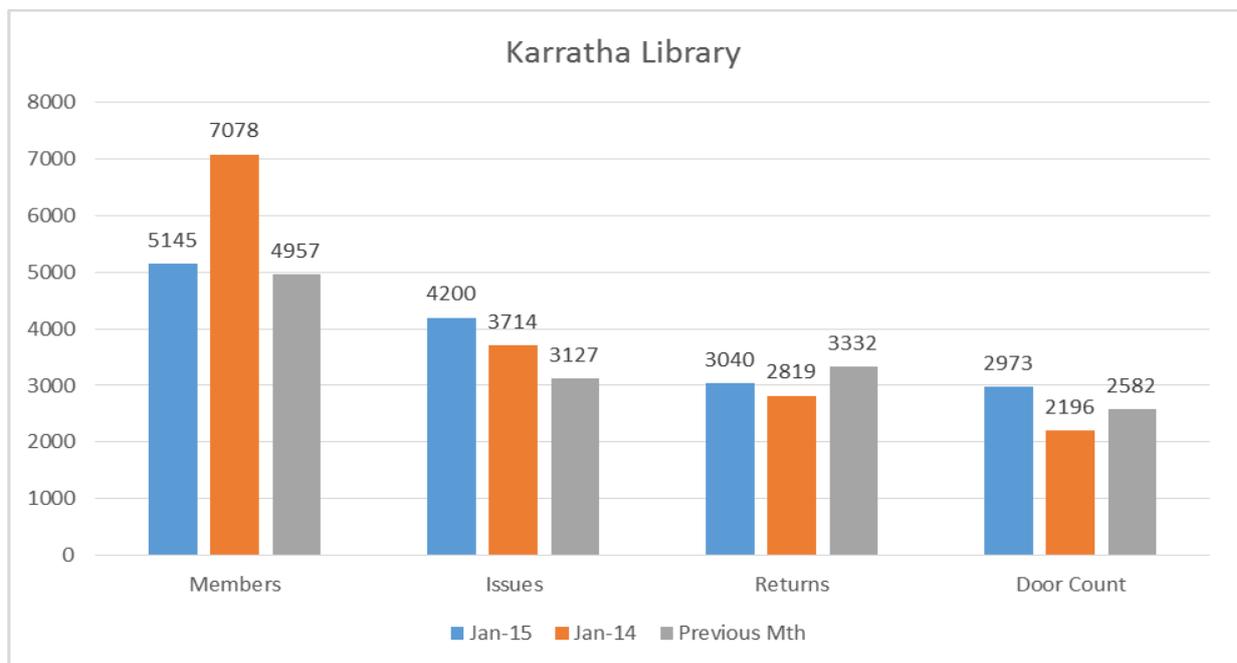
	November	December
<b>TOTAL MEMBERS</b>	212	188
<b>POOL ATTENENDANCE</b>	1796	1711
<b>GROUP FITNESS AVERAGE/CLASS</b>	6.29	4.86
<b>GROUP FITNESS CLASSES</b>	66	52
<b>GROUP FITNESS TOTAL PARTICIPANTS</b>	415	253

## 2. COMMUNITY AND ENGAGEMENT

### 2.1 LIBRARIES

#### a) Karratha Library Statistics

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
29 Dec- 3 Jan	<b>CLOSED</b>						
5-10 Jan	4988	1050	970	28	606	117	22
12-17 Jan	5045	892	555	60	662	131	30
19-24 Jan	5096	1177	865	52	772	123	40
26-31 Jan	5145	1081	650	46	933	99	40



#### Memberships:

- 3.8% increase in memberships compared to December 2014.
- 27% decrease since January 2014.

#### Loan issue:

- 34% increase in issues compared to December 2014
- 13% increase since January 2014.

#### Returns:

- 8% decrease in returns compared to December 2014.
- 8% increase since January 2014.

#### Door count (includes out of library visits to schools):

- 15% increase in door count compared to December 2014.
- 35% increase since January 2014.

#### Other information:

- 371 members used the computers January 2015 compared to 395 in December 2014
- 92 non-members utilising the machines in January 2015 and 92 in Decemeber2014.

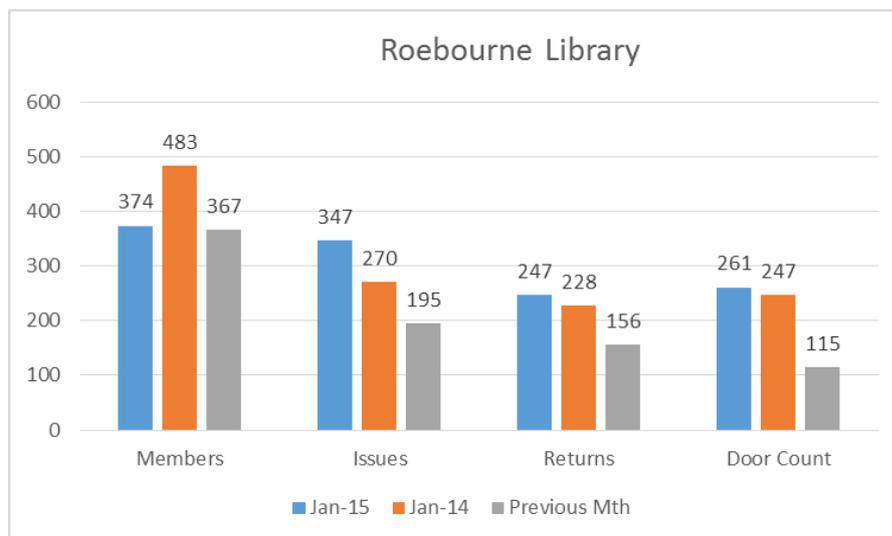
- 7 people attended the computer training workshops.
- Lower statistics are due to there being only 3 weeks of Library operations in January.
- Tagging of all Karratha stock completed on 24 December 2014 in line with the RFID project.
- Events – Xavier Toby event (visiting author) 32 people attended.
- School holiday activity 26 attendees.
- Computer training commenced with 14 people attending and 12 sessions being delivered in total.

Income:

- \$2,535.65 for January.
- \$38.20 Trust deposits, lost or damaged goods.

**b) Roebourne Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
29 Dec- 3 Jan	<b>CLOSED</b>						
5-10 Jan	367	67	50	0	47	9	2
12-17 Jan	371	92	61	3	81	8	1
19-24 Jan	372	101	51	1	50	2	0
26-31 Jan	374	87	85	2	83	5	0



Memberships:

- 2% increase in memberships compared to December 2014.
- 22% decrease since January 2014.

Loan Issues:

- 33% increase in issues compared to December 2014.
- 3.7% decrease in issues compared to January 2014.

Returns:

- 58% increase in returns compared to December 2014.
- 8.3% decrease since January 2014.

Door count:

- 126% increase in door count compared to December 2014.

- 5.6% increase since January 2014.

Other Information

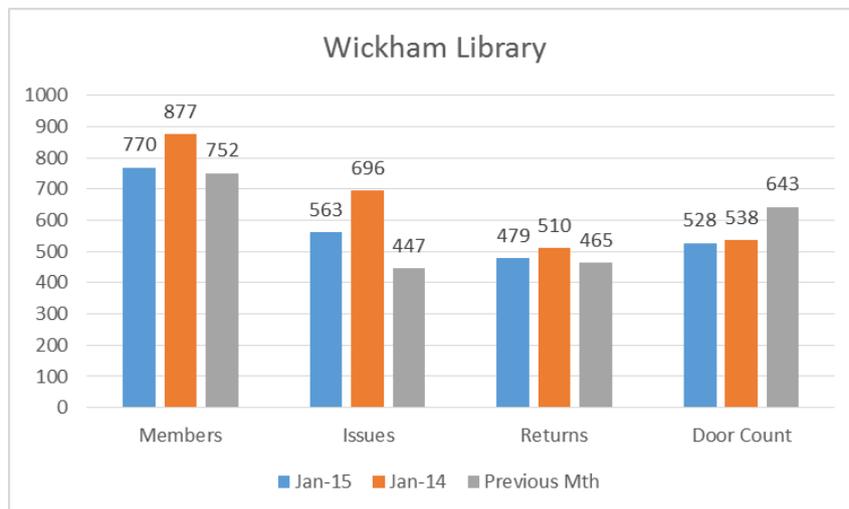
- RFID tagging commenced on 19 December – 90% complete
- School holiday activities 11 attendees.

Income:

- \$83.05 Library Revenue
- \$1,029.30 Income (includes rates and licencing)

**c) Wickham Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non- Members)
29 Dec- 3 Jan	<b>CLOSED</b>						
5-10 Jan	758	172	177	7	135	6	0
12-17 Jan	760	98	84	2	140	14	0
19-24 Jan	761	119	99	1	107	3	0
26-31 Jan	770	174	119	9	146	10	0



Memberships:

- 2.4% increase in memberships compared to December 2014.
- 12% decrease since January 2014.

Issues:

- 25% increase in issues compared to December 2014
- 19% decrease since January 2014.

Returns:

- 3% increase in returns compared to December 2014.
- 6% decrease since January 2014.

Door count:

- 17.8% decrease in door count compared to December 2014.
- 1.8% decrease since January 2014.

Other Information:

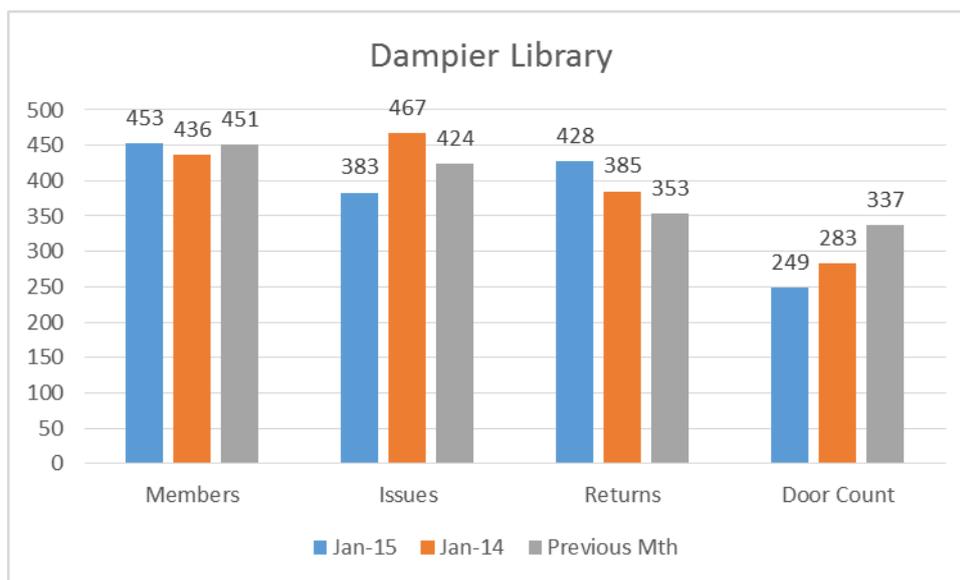
- School holiday activities 22 attendees.

Income:

- \$114.10

**d) Dampier Library Statistics**

Week	Number of Members	Issues	Returns	New Patrons	Door	Computer usage (Members)	Computer usage (non-Members)
29 Dec- 3 Jan	<b>CLOSED</b>						
5-10 Jan	452	130	176	1	82	8	3
12-17 Jan	451	83	50	0	51	1	0
19-24 Jan	452	116	99	1	61	2	0
26-31 Jan	453	54	103	1	55	2	0



**Memberships:**

- 0.4% increase in memberships compared to December 2014.
- 3.9% increase since January 2014.

**Issues:**

- 9.7% decrease in issues compared to December 2014.
- 18% decrease since January 2014.

**Returns:**

- 21% increase in returns compared to December 2014.
- 11% increase since January 2014.

**Door count:**

- 26% decrease in door count compared to December 2014
- 12% decrease since January 2014

**Other Information:**

- RFID – 60% complete.
- Move into the new Dampier library scheduled for 9 and 10 February.

**Income:**

- \$78.20 Library Revenue

**e) Story Time and Rhyme Time**

**Combined attendance – January 2015**

Week	Story Time	Rhyme Time*
29 Dec- 3 Jan	Closed	Closed
5-10 Jan	43	35
12-17 Jan	48	26
19-24 Jan	63	29
26-31 Jan	Not available	Not available

- Rhyme Time was not conducted at Roebourne Library. Storytime conducted weekly in all libraries (Karratha – no story time over school holidays).

**f) Resourcing**

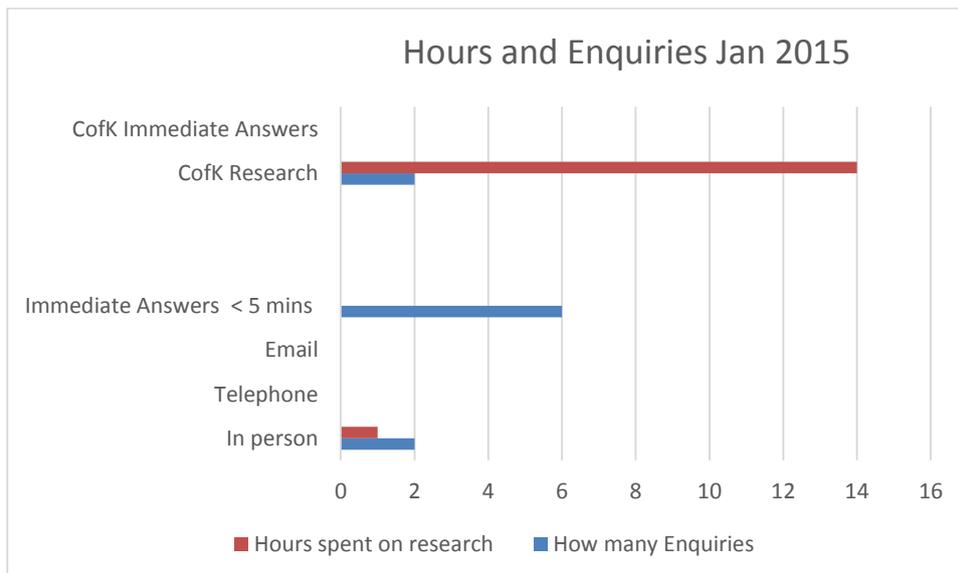
- 924 items added to the collection (excluding eresources).
- 855 items deleted from stock (including exchange items).

**g) Other**

- RFID tagging is ongoing. Karratha and Wickham libraries are now complete.

**h) Local History**

Enquiries	Internal	External (directed to LH staff)	Tourist enquiries across libraries only (not LH staff)
December	0	19	2
January	2	0	8



**Other information:**

- Karratha Artwork Audit commenced - complete
- Archiving Road Board books & storing in compactus - 85% complete

### 3. COMMUNITY DEVELOPMENT

#### a) Indigenous Engagement

Overview of meetings attended between July 2014 – January 2015 in relation to Indigenous Engagement:

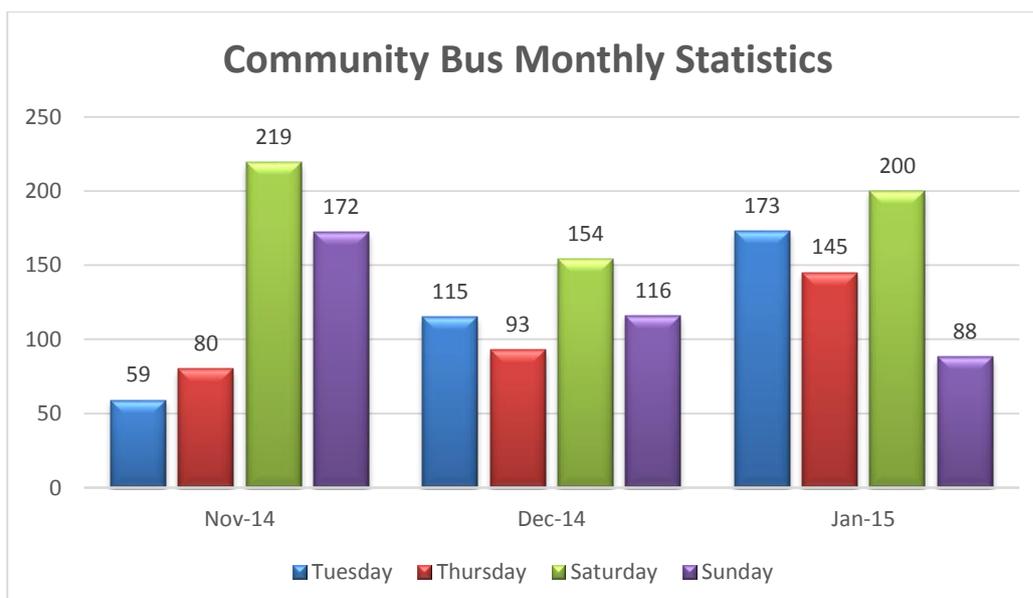
Month	Number of Meetings attended by Community Development Officer/s
July	13
August	19
September	15
October	21
November	21
December	8
January 2015	0
TOTAL	97

Groups engaged to date include: Ngarliyarndu Bindirri Aboriginal Corporation, Act Belong Commit, Yaandina Family Centre, Ngarluma Yindijbarndi Foundation Limited, Juluwarlu Group Aboriginal Corporation, Murdoch University, Yindijbarndi Aboriginal Coporation, Roebourne Resource Centre, Roebourne Children and Family Centre, Ngaruluma Yindijbarndi Foundation Limited, Roebourne District School, BighART, REFAP, Woodside, Fresh Start, Weeirana Street Media, Medicare Local, Ngarda Media, IBN and Medicare Local.

#### b) Art Exhibitions

- Soul Café – Sam Corrigan
- Karratha Library – Jan Malkin
- Jamaica Blue – Jan Malkin

#### c) Community Bus



- It is noted that New Years Day was a public holiday therefore the Community Bus service did not operate on Thursday 1 January 2015.

Number of Services provided from November 2013 to December 2014 are as follows:

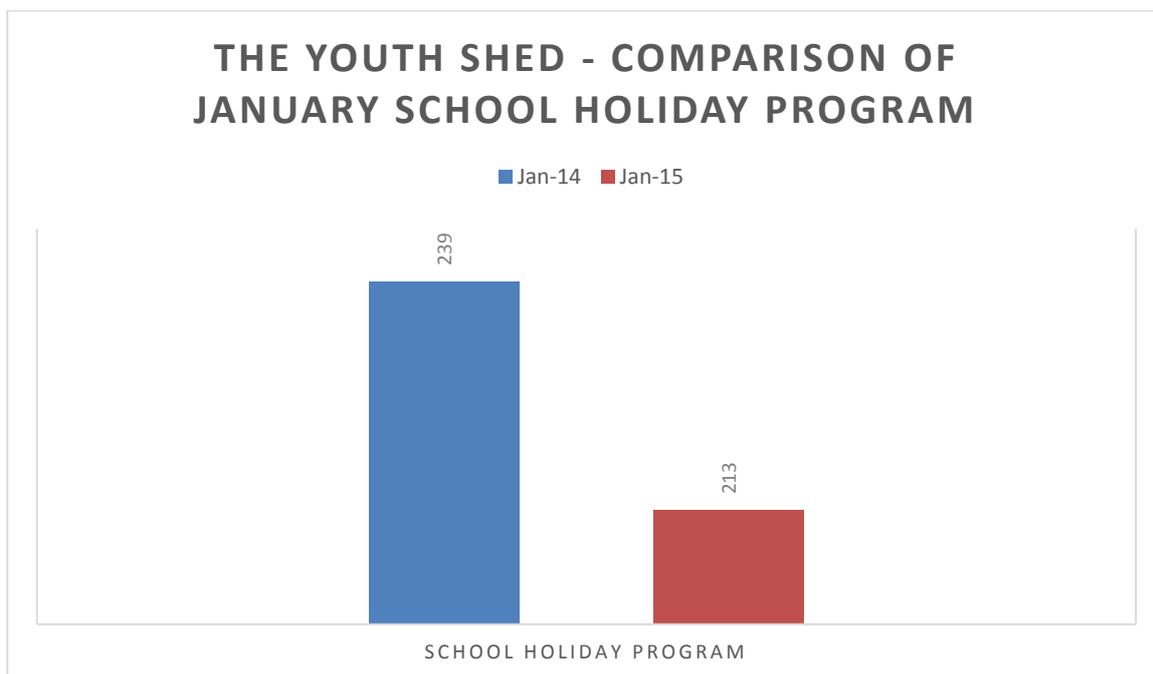
- Tuesday – 62
- Thursday – 59
- Saturday – 62
- Sunday – 61

**d) Love Where You Live Community BBQ**

It is estimated approximately 1000 people visited the inaugural Love Where You Live Community BBQ held on Australia Day at the Karratha Leisureplex.

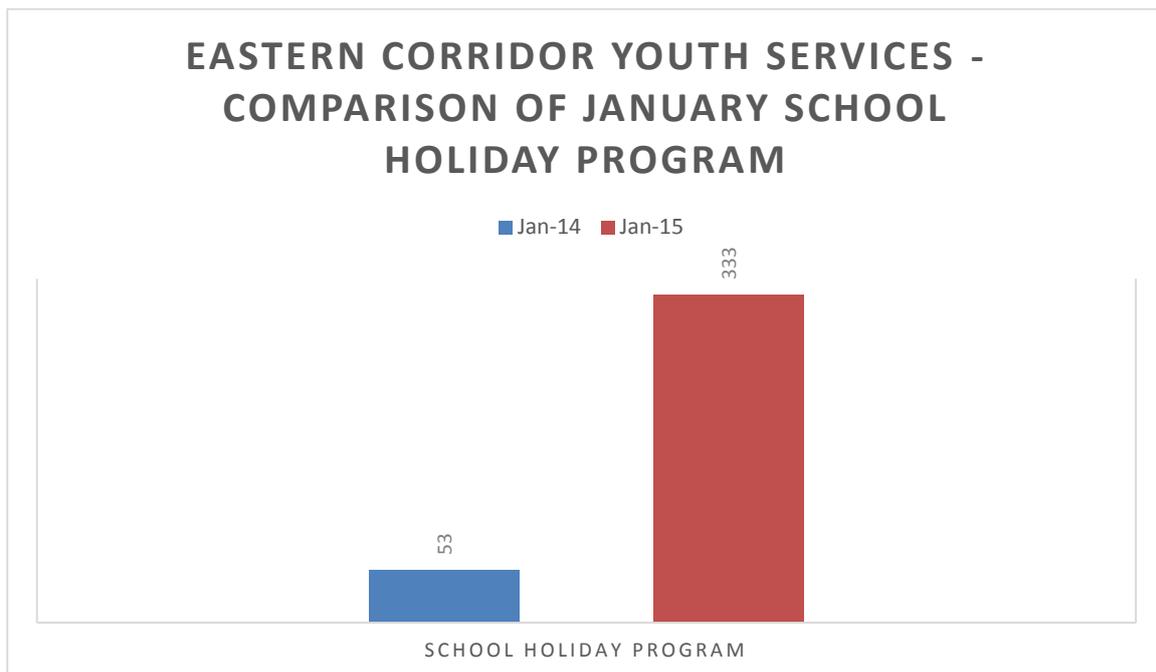
**3.2 YOUTH SERVICES**

**a) The Youth Shed – School Holiday Program**



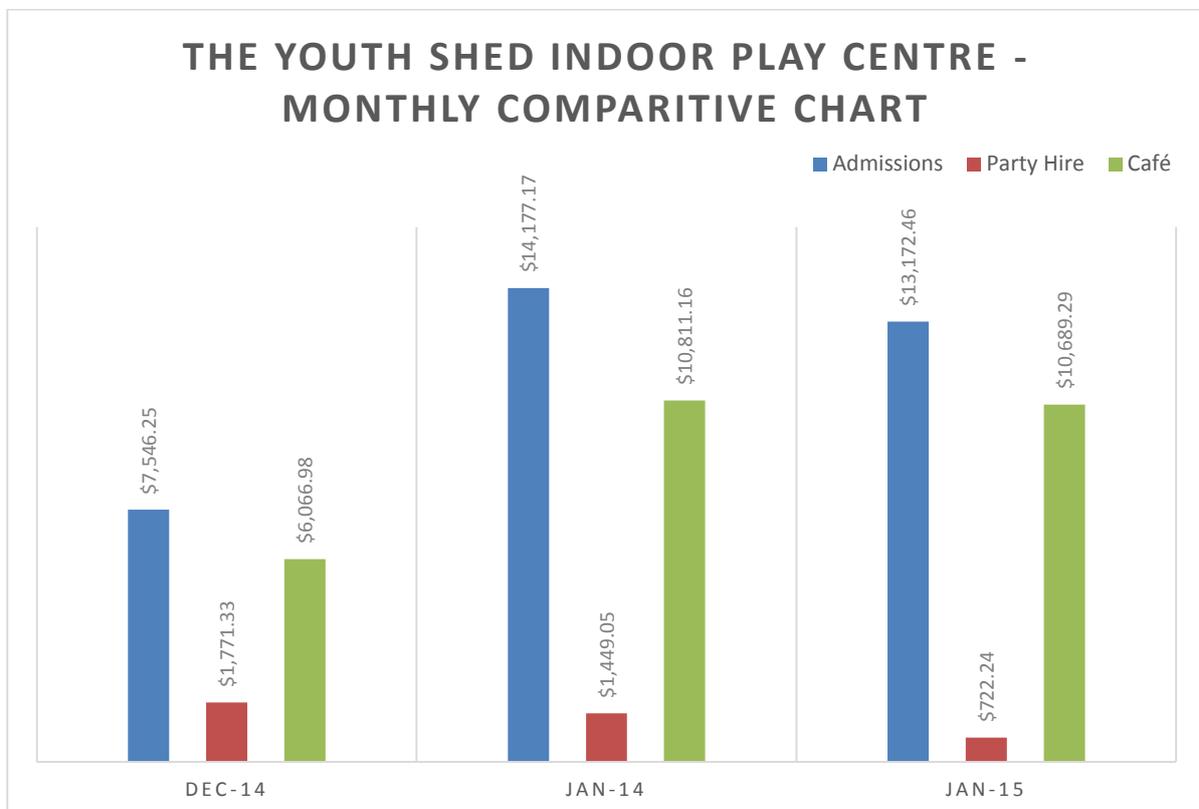
- No regular programming is delivered in January – only School Holiday Programs.

**b) Eastern Corridor Youth Services - School Holiday Program**



- Please Note: 2014 January School Holiday Program was managed and delivered by the Wickham Youth Group.

**c) Youth Shed Indoor Play Centre**



**13.12 EXTENSION OF NAIDOC CELEBRATIONS WITHIN THE CITY OF KARRATHA**

<b>File No:</b>	<b>CR.47</b>
<b>Responsible Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Development Officer</b>
<b>Date of Report:</b>	<b>22 January 2015</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of the extension of NAIDOC (National Aboriginal and Islander Day of Observance Committee) celebration dates in the City of Karratha as guided by community feedback.

**BACKGROUND**

NAIDOC week is a celebration of the culture, history and achievements of our Indigenous people. The focus of the NAIDOC activities is to provide a platform where local Indigenous performers can showcase the rich and eclectic talent in music, dance, fashion, the arts and sports. NAIDOC also promotes nationally recognised and celebrated Indigenous performers and strong role models to the local region.

The primary objective of the City of Karratha's NAIDOC activities is to promote a sense of community pride and celebration utilising the broad and inspiring Indigenous talent we have. This initiative of celebration encourages the continued development of positive attitudes towards Indigenous Australians.

NAIDOC events prove to be a significant attraction for the local community with an average of 3,500 attendees each year. Over the past three years, key attractions have included:

- Jessica Mauboy
- Troy Cassar Daley
- Busby Marou
- Christine Anu
- Casey Donovan
- Mary G
- The Last Kinnnection
- Coloured Stone
- The Blackstone Ramblers
- The Black Olive
- Yabu Band
- Sean Choolburra
- Kevin Kropinyeri
- Red Ochre
- Archie Roach
- Chooky Dancers

In previous years, NAIDOC was been celebrated across a one-week period (typically the first Sunday to the second Sunday of July). The official NAIDOC body (NAIDOC.ORG) acknowledges events that happen throughout July to the end of September.

After NAIDOC 2014 events, surveys and feedback collated from the community and sponsors indicated there was a strong preference to expand NAIDOC events throughout the month of July. The information collated was used to develop the proposed calendar of NAIDOC events. These proposed events were communicated to major stakeholders via the final 2014/15 NAIDOC evaluation report.

The core reason for this change is to allow community to experience NAIDOC across an extended timeframe. From a community perspective, NAIDOC is typically too many Indigenous cultural events packed into the one week with long distances in between. Some of the challenges raised were around events falling on a weeknight, limiting the public from attending.

A month of activities would create opportunities for community groups and /or individuals wanting to coordinate their own cultural events to share in existing resources such as co-share entertainers/guests. Booking entertainment out of the NAIDOC week has its advantages, for example a visiting dance group will now have the availability to engage with the community by providing workshops in schools, youth centres and to other interested groups. Each year school holidays clash with NAIDOC reducing the number of opportunities for Indigenous engagement with our school community.

The changes will still see a number of events held during the official ‘NAIDOC Week’ but is proposed to extend through to late July. The proposed NAIDOC events and activities are being planned around other major community events including Roebourne Races, Cossack Art Awards and Cossack Family Day to avoid clashes.

The below calendar provides an overview of the proposed NAIDOC events. The events are sponsored and delivered by the City of Karratha and associated sponsors. Community consultation with local community groups is yet to be finalised hence the calendar of events has the potential to grow significantly.

An alternative to the scope of NAIDOC was considered but not recommended due to existing agreements with sponsors and event contractors. Note that there is no increase in the number of City of Karratha celebrations being delivered.

Proposed calendar of major NAIDOC events:

Thursday	2 July 2015	NAIDOC Sponsors Launch Event Dampier Harbour (invite only)
Saturday	4 July 2015	NAIDOC Roebourne (opening ceremony)
Sunday	5 July 2015	NAIDOC Dampier
Friday	10 July 2015	NAIDOC Point Samson
Friday	24 July 2015	NAIDOC Wickham
Sunday	26 July 2015	NAIDOC Karratha (closing ceremony)

Other NAIDOC activities being held during the month of July include:

- The City of Karratha’s youth services July school holiday program.
- Roebourne Cemetery Days.
- Cultural Awareness training.
- Storytelling and crafts at the libraries.

A community calendar will be formed encompassing all NAIDOC celebrations throughout the month.

The Intradepartmental Calendar demonstrates that the new NAIDOC celebration dates avoid clashes with other major community events.

<b>1 July 2015</b>	<b>Old Peoples Birthday - Roebourne</b>
<b>2 July 2015</b>	<b>NAIDOC Sponsors Lunch</b>
<b>4 July 2015</b>	<b>NAIDOC Roebourne</b>
<b>5 July 2015</b>	<b>NAIDOC Dampier</b>
<b>10 July 2015</b>	<b>NAIDOC Point Samson</b>
11 July 2015	Ladies Day Races
19 July – 9 August 2015	Cossack Art Awards 2015 - Events
17 July 2015	Cossack Sponsors Night
18 July 2015	Cossack Awards Night
19 July 2015	Cossack Family Day
19 July 2015	Cossack Art Awards Panel Talk
<b>24 July 2015</b>	<b>NAIDOC Wickham</b>
24 July 2015	CAA15 Film Night
25 July 2015	Roebourne Races
25 July 2015	CAA15 Indigenous Art Talk and Demonstration Morning
<b>26 July 2015</b>	<b>NAIDOC Family Day Karratha (PM event)</b>
26 July 2015	Karratha City to Surf (AM event)
28 July 2015	Seniors Cossack Art Awards Tour
29 July 2015	CAA15 Mums and Bubs Morning in the Gallery

Events held during NAIDOC 2015 in the City of Karratha will be coordinated by two separate appointed events coordinators: Weerianna Street Media and Wrapped Creations.

Coordinators will continue to consult with the community, industry representatives and relevant Government and non-Government officers to develop their celebrations. The scope of each community event will depend on the procurement of in-kind and financial sponsorship. Officers are planning NAIDOC festivities within the Council's current financial contribution.

### **CONCLUSION**

The City of Karratha's NAIDOC events and activities are being celebrated over the month of July and not only during the official NAIDOC week. Officers are confident that there will be no variation to current Council financial contribution. A month of celebrating culture creates an opportunity to talk about culture, co-share resources with other community groups, include local schools in the celebration of culture and incorporate NAIDOC celebration into youth and library programs. A focus would remain on the official NAIDOC Week with cultural awareness training being provided free to all community members.

**13.13 REVERSE GRAFFITI NAIDOC ADVERTISING WITHIN THE CITY OF KARRATHA**

<b>File No:</b>	<b>CR.47</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Development Officer</b>
<b>Date of Report:</b>	<b>27 January 2015</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Councillors of the intention to promote NAIDOC (National Aboriginal and Islander Day of Observance Committee) celebration dates in the City of Karratha using Reverse Graffiti on City of Karratha footpaths.

**BACKGROUND**

NAIDOC week is a celebration of the culture, history and achievements of our Indigenous people. The focus of the NAIDOC activities is to provide a platform where local Indigenous performers can showcase the rich and eclectic talent in music, dance, fashion, the arts and sports. NAIDOC also brings nationally recognised and celebrated Indigenous performers and strong role models to the local region.

The primary objective of the NAIDOC activities is to promote a sense of community and celebration of Indigenous talent within the City of Karratha.

In order to target a larger number of people, both Indigenous and non-Indigenous the Community Development Team will introduce a new initiative called Reverse Graffiti.

Reverse Graffiti (also known as clean graffiti and green graffiti) is a new eco-friendly form of outdoor communication. Reverse Graffiti contains highly targeted images and messages using only water, a template and a power washer. No ink, no paper, no plastic or vinyl and generating very little waste. An example of Reverse Graffiti is writing "wash me" on a dirty car.

*Examples of Reverse Graffiti:*



This form of Guerrilla Marketing is currently used in Germany, Israel, Italy, Netherlands, Spain, Canada and North America as well as Queensland. Some Local Governments charge businesses in their towns for footpath space in order for business to promote their services and events.

With almost no limitations regarding size and shape of the messages themselves, the possibilities are endless.

There are many benefits of using Reverse Graffiti:

- no reliance on existing infrastructure (no banner poles, fencing required);
- reduced environmental impact;
- generates very little waste and it removes itself naturally over time;
- Once a template has been generated, it can be applied as many times as desired.

Reverse Graffiti turns our urban build-up into a canvas that can be used for communication in a whole new way. Reverse Graffiti communicates in a way that people will notice, enjoy, talk about or even just tolerate as they know the message at their feet will soon blend back into the footpath from which it came.

It is very unlikely that Reverse Graffiti would become a problem in the community. The degree of pressure required to clean using this method would require the purchase of very expensive high pressure cleaning products.

Decor8 are the current contractor for graffiti removal for the City of Karratha. Decor8 have identified themselves as having the capacity, knowledge and experience to deliver high pressure washing over stencils using their graffiti removal equipment.

Together with Decor8, suitable high foot traffic areas are being identified in consultation with community associations as possible locations for Reverse Graffiti. The high traffic would increase exposure but also ensure that the area is restored to its usual state in an environmentally friendly way.

Potential areas for Reverse Graffiti could include:

- Wickham: skate park, shopping centre, Wickham sports precinct entry;
- Roebourne: Roebourne store, footpaths, outside BigHart;
- Point Samson: footpath beside public amenities, footpath outside Point Samson Tavern, footpath outside school pickup location;
- Karratha: Youth Shed Skate Park (centred), Sharpe Ave footpath, opposite Karratha High-school footpath;
- Dampier: Hampton Oval Pavilion footpath, Central Ave bus-stop, Dampier Primary School on footpath.

## **CONCLUSION**

This form of advertising will form a part of the NAIDOC allocated marketing budget. Officers have investigated possible contractors that have the capability, knowledge and experience of executing this form of advertising.

The Community Development Team are able to implement Reverse Graffiti within the existing NAIDOC marketing budget.

**13.14 CHILD HEALTH CLINICS DISCONTINUE LEASE NEGOTIATIONS**

<b>File No:</b>	<b>RC. 121</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Project Officer</b>
<b>Date of Report:</b>	<b>20 January 2015</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Millars Well Child Health Clinic Arial Map 2. Hedland Place Child Health Clinic Arial Map</b>

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**PURPOSE**

To inform Council of correspondence regarding the, Western Australia Country Health Services (WACHS) Pilbara decision to relocate the Child Health Clinics within Karratha.

**BACKGROUND**

Western Australian Local Government Association has an expired (2012) Memorandum of Understanding (MOU) with the State Government regarding the provision of Child Health Clinics. The MOU states that local government will be responsible for the assistance in accommodating a child health clinic in a suitable, safe building and support access to appropriate communication services. To date City of Karratha has provided buildings, maintained them and paid for all outgoings for the facilities at Millars Well and Hedland Place. The leases for both have expired. A proposal was put to WACHS (as Lessee) indicating that they should expect to pay for outgoings. The outgoings included; electricity, water and internal cleaning for both buildings. These total at \$23,417 per annum with a peppercorn rent.

Community Services began negotiations with WACHS Pilbara regarding the Millars Well Child Health Clinic and Hedland Place Child Health Clinic leases in June 2014. The process of negotiations included research into what our neighbouring Council's practices were:

- Port Hedland: \$2,500 rent and all outgoings. This new approach is slowly being implemented and yet to affect their Child Health Clinics.
- Shire of Ashburton: any medical personal from private or government are charged full commercial rates for the hire/ use of consult rooms.

WACHS Pilbara informed City of Karratha Officers of their intent to relocate Millars Well and Hedland Place Child Health Clinics by 13 February 2015. Both services will be relocated to existing child health services at the Pam Buchanan facility and the new Population Health building on the Nickol Bay hospital site. Clear communication messages have been developed informing the community that child health clinics are relocating.

Officers have responded to Regional Director Ron Wynn WACHS Pilbara recognising negotiations have ceased and services are relocating.

**CONCLUSION**

Opportunities for alternative use of the buildings will be explored.

**13.15 WICKHAM COMMUNITY HUB REFERENCE GROUP**

- File No:** CP.699
- Responsible Executive Officer:** Director Community Services
- Reporting Author:** Manager Leisure Services
- Date of Report:** 3 February 2015
- Disclosure of Interest:** Nil
- Attachment(s)**
1. Wickham Community Hub reference group Terms of Reference
  2. Wickham Community Hub reference group Minutes – December 2014 and January 2015

**PURPOSE**

To present Council with the minutes of the Wickham Community Hub reference group meetings held in December 2014 and January 2015.

**BACKGROUND**

After several years of negotiation and passionate community workshops, a stakeholder reference group which enables equal representation of key stakeholders has been established in order to progress the design and construction of the Wickham Community Hub. The reference group has been formed under a strict terms of reference which outlines the purpose of the group and the manner in which discussion and resolution should occur. The Terms of Reference document is attached for Council perusal.

Members of the Wickham Community Hub reference group (WCHRG) were provide a seven month timeline in order to keep the project on track. This is presented below;

<b>Meeting Topic</b>	<b>Month</b>
Scope	December 2014
Management	January 2015
Masterplan Design	February 2015
Concept Design	March 2015
Concept Design	April 2015
Schematic Design	June 2015
Schematic Design	July 2015

\*No meeting was scheduled for May as the first presentation of schematic design would take 6-8 weeks to prepare.

The first two meetings have been extremely positive focusing on scope/priorities and the management of the proposed facility. The minutes of these meetings are attached for Council perusal. As a summary the following points were agreed by consensus at the December and January meetings.

**December 2014 - Scope**

- The following scope elements were agreed to be essential, ranked from highest priority:
  - Doctors offices
  - Childcare
  - Library
  - Multipurpose rooms/ hall
  - Youth Drop In Centre with kitchen and office
- The following scope elements were agreed as non-essential, ranked from highest priority:
  - Not-for-Profit offices
  - Skate Park
  - Splash pad (water play)
  - Refresh squash facilities
  - Older ages children’s playground
  - Kiosk (this was removed as a standalone item and integrated into the youth area)

**January 2015 – Management**

- The group resolved the following scope elements should be managed and programmed accordingly

<b>Area</b>	<b>Management</b>	<b>Programming</b>
Doctors offices	City of Karratha	Tender
Library	City of Karratha	City of Karratha
Childcare	City of Karratha	Tender
Multipurpose room/hall	City of Karratha	Public bookings (via CofK)
Youth Drop in Centre	City of Karratha	City of Karratha
Not-for-Profit offices	City of Karratha	Tender
Skate park	City of Karratha	City of Karratha
Splash pad	City of Karratha	Public open space
Squash facilities	RTIO	Squash Club

**CONCLUSION**

The Minutes of the December 2014 and January 2015 Wickham Community Hub Reference Group meetings for consideration.

**14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**



**16 URGENT BUSINESS APPROVED BY THE PERSON  
PRESIDING OR BY DECISION**



## **17 MATTERS BEHIND CLOSED DOORS**

### **CONFIDENTIAL ATTACHMENT TO ITEM 12.3 REQUEST FOR TENDER – KARRATHA EFFLUENT REUSE SCHEME PROJECT**

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#### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **17.1 CONFIDENTIAL ITEM – LAZY LANDS PROJECT REVIEW**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **18 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The date of the next meeting is to be held on Monday, 16 March 2015 at 6:30pm at Council Chambers - Welcome Road, Karratha.