



ORDINARY COUNCIL MEETING

MINUTES

The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on 15 November 2010 at 6.30pm

Collene Longmore
CHIEF EXECUTIVE OFFICER

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AGENDA

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on 15 November 2010 was declared open at 6:30pm. Cr Lockwood also acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

2.1 ITEM 13.8 R-CODES VARIATION – OUTBUILDING WITH WALL HEIGHT OF 4.5M AND RIDGE HEIGHT OF 5.2M RIDGE HEIGHT AT REDUCED SIDE BOUNDARY SET BACK OF 1M – LOT 5 BLACKWOOD CRESCENT, DAMPIER.

Question: Greg Barker

With relation to Item 13.8 – is it possible to have my application approved to build my shed at a height of 4.5 metres? I have supporting photographs showing that other residences in the area have very tall sheds.

Response by Shire President Nicole Lockwood

Shire President Nicole Lockwood sought interest from Councillors to bring the matter forward.

COUNCIL RESOLUTION

Res No : 151369

MOVED : Cr Smeathers

SECONDED: Cr Lewis

That Council bring item 13.8 R-Codes Variation – Outbuilding with Wall Height of 4.5m and Ridge Height of 5.2m Ridge Height at Reduced Side Boundary Set Back of 1m – Lot 5 Blackwood Crescent, Dampier, forward for discussion.

CARRIED

FOR :Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig

AGAINST : Nil

13.8 R-CODES VARIATION - OUTBUILDING WITH WALL HEIGHT OF 4.5M AND RIDGE HEIGHT OF 5.2M RIDGE HEIGHT AT REDUCED SIDE BOUNDARY SETBACK OF 1M - LOT 5 BLACKWOOD CRESCENT, DAMPIER

File No: P2348

Attachment(s)

1. Location Plan
2. Site Plan/Elevation Plan

Responsible Officer: Director Development And Regulatory Services

Author Name: Planning Assistant

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider an application for a variation to the acceptable development provisions of the Residential Design Codes of Western Australia (R-Codes) and make determination against the relevant performance criteria for a proposed outbuilding situated at Lot 5 [5] Blackwood Crescent, Dampier.

Background

Locality: Dampier
Applicant: Jason Armstrong
Owner: Greg Barker
Zoning: Residential (R20)

Building Licence Application 20100309 for an outbuilding was received on 20 May 2010. After completion of an initial assessment by the Building Surveyor advice was given to the applicant that an application for R-Codes Variation was required to be submitted prior to the issue of the Building Licence to address the over height wall of 4.5m, over height ridge of 5.2m and the reduced side boundary setback of 1m. A subsequent application for R-Codes Variation approval was received on the 15 September 2010.

As part of the R-Codes assessment, contact was made with the applicant asking for the height of the outbuilding to be reduced or justification be given as to the necessity for the its proposed excessive height. It was explained to the applicant that the structure is considered industrial in nature and not an appropriate development in residential areas.

The applicants' response stated the following:

“Ridge height will only exceed by 700mm and we believe shading to neighbours property will be welcomed due to our climatic conditions, as to the view that it will not look aesthetically pleasing and is of an industrial nature we disagree as to the colour range that is available, and that complete houses are also built in this manner.

Dampier with its change in building regulations has only just started to get revitalised and believe there will be a greater demand on the large type storage areas as to stow away large boats etc in the case of a cyclone.”

During a site inspection carried out on 15 September 2010 the owner of the property explained that the purpose of the outbuilding was to store a boat that measured 3.2m to the top of the rod holders.

Issues

Compliance with the Shire of Roebourne Town Planning Scheme No. 8 (TPS8)

The relevant Dampier Precinct objectives include:

“Enhance the high quality residential environment of Dampier.”

And

“Encourage residential development that will accommodate a greater range of lifestyles to reflect the broadening population base.”

The proposed outbuilding is not considered to meet the objectives of the Shire of Roebourne Town Planning Scheme No. 8 as the proposed outbuilding is considered to be bulky and oversized in nature, more suitable for an industrial zoned area and further, it will not enhance the residential amenity of the area.

A reduction in the wall height to 3.6m and ridge height to 4.5m of the proposed outbuilding would decrease the impact on the streetscape. The reduced wall and ridge heights will still enable the outbuilding to be used to store the owners boat as was the intention of the structure and therefore supporting the lifestyles and recreational choices for the broadening population base of Dampier.

Residential Design Codes of Western Australia (R-Codes)

The relevant provisions of the R-Codes that relate to this application are as follows:-

Acceptable development provision 6.3.1 – Buildings setback from the boundary:

“A1 Buildings which are setback in accordance with the following provisions, subject to any additional measures in other elements of the codes:

(i) Buildings setback from boundaries other than street boundaries in accordance with table 1, tables 2a and 2b (for wall heights 10m and less), figure 2a – 2e, and figure 3 (for wall heights in excess of 10m).”

The prescribed side boundary setback applicable is 1.5m.

As the proposed outbuilding does not comply with the acceptable development provisions stated above the application should; therefore, be measured against the performance criteria as follows:

“Buildings setback from boundaries other than street boundaries so as to:

- *Provide adequate direct sun and ventilation to the building;*
- *Ensure adequate sun and ventilation being available to adjoining properties;*
- *Provide adequate direct sun to the building and appurtenant open space;*
- *Assist with protection of access to direct sun for adjoining properties;*
- *Assist in Ameliorating the impacts of building bulk on adjoining properties;and*
- *Assist in protecting privacy between adjoining properties.”*

As the proposed outbuilding does not comply with all of the acceptable development provisions it should be measured against the performance criteria applicable specifically to outbuildings as follows:

“Outbuildings that do not detract from the streetscape or visual amenity of residents or neighbouring properties.”

The proposed 4.5m high wall and 5.2m high ridge of the outbuilding is considered to detract from the streetscape and visual amenity of residents and neighbouring properties. In particular the over height wall of the outbuilding will be higher than the overall heights of the surrounding dwellings and therefore is considered to diminish the existing residential character of the area and adversely affect the existing and future amenity of the residents and neighbouring properties. The bulky and over height nature of the outbuilding is considered to detrimentally impact on the visual amenity of the immediate neighbourhood.

The reduced setback of the outbuilding is considered to increase the impacts of building bulk on the adjoining property particularly as the structure is oversize and industrial in nature. The surrounding dwellings along Blackwood Crescent have overall heights that are below the proposed wall height of the outbuilding with the overall heights of dwellings generally being around 3.7m – 4m. The proposed 4.5m wall height will therefore dominate the streetscape of Blackwood crescent which will not support the Shire of Roebourne Town Planning Scheme No. 8 precinct objective to ‘enhance the high quality residential environment of Dampier’. An outbuilding is not considered to be a residential type structure which is why the R-Codes protect the amenity of residential areas by reducing the allowable height and size of outbuildings being built in residentially zoned areas. A significantly oversized outbuilding with a wall height of 4.5m and ridge height of 5.2m is not what should be dominating a residential streetscape.

A reduction in the wall height to a maximum of 3.6m and maximum ridge height of 4.5m would enable the outbuilding to meet the performance criteria of the R-Codes by reducing the building bulk and preserving access to sunlight and ventilation for the adjoining property owner. The streetscape and visual amenity of the residents and neighbouring properties would be maintained.

Compliance with Local Planning Policy DP 7 ‘Residential Frontage’

The key objectives of the Local Planning Policy DP 7 that relate to the proposal include:

‘To protect the amenity of residential streetscapes.’

And

‘To provide weather protection for boats, caravans and vehicles on residential properties.’

The proposed outbuilding is not deemed to comply with the objective ‘To protect the amenity of residential streetscapes.’

The policy states;

“Garages, carports, boatports, and non-habitable outbuildings shall have a maximum wall height of 2.7m and a total overall height of 4.5m. Where a wall height of greater than 3.6m is proposed the applicant must be determined at an Ordinary Council Meeting.”

The proposed outbuilding exceeds the maximum wall height stated in the policy of 2.7m and the overall height of 4.5m and consequently has been assessed against the relevant performance criteria.

The outbuilding with an over height wall of 4.5m and ridge height of 5.2m at a reduced side boundary setback of 1m is considered to have a detrimental impact on the streetscape and visual amenity of the residential area in which it is proposed. The bulky and over height nature of the structure is considered to compromise the access to sunlight and ventilation to the western side of the adjoining dwelling. This adjoining property is slightly elevated in relation to the subject site, despite this the proposed wall height impedes on the neighbouring property with building bulk and potentially affects the sunlight and ventilation accessed by this property. The most significant of the adverse affects on the adjoining and surrounding properties is the impact of building bulk resulting from a structure that is not residential in nature.

Surrounding property owners along side and behind the subject property were given notice of the application. There were no responses received as a result of the notifications. Notwithstanding the lack of neighbours' responses it is considered that the proposed outbuilding will have a significant impact on the amenity of the area which is located on the edge of the residential zone with Blackwood Crescent overlooking the valuable views of the Dampier Port.

Options

Council has the following options available:

1. To approve the application for R-Codes variation for the outbuilding with over height wall of 4.5m, ridge height of 5.2m and reduced side boundary setback of 1m.

2. To approve the proposed outbuilding with the following amendments to the plans:
 - a. Wall height of no more than 3.6m
 - b. Ridge height of no more than 4.5m
 - c. Side boundary setback of no less than 1m.

3. To refuse the application for R-Codes variation.

Policy Implications

Local Planning Policy DP7 'Residential Frontage' is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The R-Codes variation application fee of \$135 has been paid by the applicant

Conclusion

The proposed outbuilding with wall height of 4.5m and ridge height of 5.2m with a 1m setback is considered undesirable as it is inconsistent with the residential zoning of the area. It is considered to detract from the visual amenity of the streetscape which is viewed from the beach front of the Dampier Port. The development poses unsatisfactory visual

impact of building bulk on neighbouring properties and compromises the availability of sunlight and ventilation to the western side of the neighbouring dwelling.

It is considered reasonable to reduce the wall height of the outbuilding to a maximum of 3.6m, ridge height maximum of 4.5m and retain the 1m side boundary setback. This would enable the owner to store his 3.2m high boat while allowing the performance criteria of the R-Codes to be met. By reducing the wall and ridge heights it is deemed to reduce the impact of building bulk on neighbouring properties and preserves the streetscape amenity. By reducing the wall height of the proposed outbuilding to a maximum of 3.6m the wall height will not be above the overall heights of the surrounding dwellings.

It is therefore recommended that the application for R-Codes Variation be approved subject to the wall height being reduced to a maximum of 3.6 and ridge height to a maximum of 4.5m.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151370**
MOVED : **Cr Lally**
SECONDED : **Cr Lewis**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR :Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151371**
MOVED : **Cr Smeathers**
SECONDED : **Cr Pritchard**

That Council reinstate Standing Orders.

CARRIED

FOR :Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151372
MOVED : Cr Lally
SECONDED : Cr Cechner

That the Council:

Approve the application for R-Codes Variation for the development of an outbuilding at Lot 5 Blackwood Crescent, Dampier subject to the following amendments to the plans for the outbuilding:

- (a) Reduce wall height to a maximum of 3.6m**
- (b) Reduce the ridge height to a maximum of 4.5m**
- (c) Maintain the side boundary setback of 1m minimum**

CARRIED

FOR :Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

3 RECORD OF ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

Councillors: Cr Nicole Lockwood [President]
Cr John Lally [Deputy President]
Cr Garry Bailey
Cr Fay Cechner
Cr Ben Lewis
Cr Joanne Pritchard
Cr Evette Smeathers
Cr Fiona White-Hartig

Staff: Collene Longmore Chief Executive Officer
Simon Kot Director Strategic Projects
David Pentz Director Development & Regulatory Services
Troy Davis Director Infrastructure Services
Andrew Ward Director Community and Corporate Services
Ray McDermott Executive Manager Corporate Services
Chloe Berkrey Minute Secretary

Apologies: Cr Harry Hipworth

Absent:

Leave of Absence: Cr Sharon Vertigan

Cr Smeathers requested leave of absence for the Special Council Meeting to be held on 6 December 2010 and the Ordinary Council Meeting to be held on 20 December 2010.

COUNCIL RESOLUTION

Res No : 151373
MOVED : Cr Lewis
SECONDED: Cr White-Hartig

That Councillor Smeathers be granted leave of absence for the Special Council Meeting to be held on 6 December 2010 and the Ordinary Council Meeting to be held on 20 December 2010.

CARRIED

FOR :Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

Members of Public: Ezzeddine Tayari, Greg Barker, Natasha Selten, Vicki Jack

Members of Media: Nil

4 **DECLARATIONS OF INTEREST**

Item 14.1 Cr Lewis declared an Impartiality Interest
Nature of Interest: Employer nominated as a subcontractor by one of the tenderers.

5 **PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**6 **CONFIRMATION OF MINUTES AND BUSINESS
ARISING FROM MINUTES OF PREVIOUS MEETINGS****

COUNCIL RESOLUTION

Res No : 15174
MOVED : Cr Smeathers
SECONDED: Cr Lewis

**That the Minutes of the Ordinary Meeting of Council held on 18 October 2010,
be confirmed as a true and correct record of proceedings.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
 Cr Smeathers, Cr White-Hartig
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/10/10 Nicole Lockwood, Pilbara Regional Council Meeting Tom Price
05/10/10 Nicole Lockwood, meeting with Janette Tuttle
05/10/10 Nicole Lockwood, meeting with Woodside
05/10/10 Nicole Lockwood meeting with Kerrie Chapman, Water Corporation
07/10/10 Nicole Lockwood Pilbara Underground Power Commencement Ceremony
08/10/10 Nicole Lockwood Karratha City of the North Steering Committee meeting
09/10/10 Nicole Lockwood KDCCI Business Excellence Awards 2010
11/10/10 Nicole Lockwood Telstra Business Woman Workshop, Perth
12/10/10 Nicole Lockwood Telstra Business Woman Lunch, Perth
13/10/10 Nicole Lockwood Urbis Client Show, Perth
14/10/10 Nicole Lockwood PDC Board Meeting
15/10/10 Nicole Lockwood Productivity and Prosperity Advisory Panel, Sydney
23/10/10 Nicole Lockwood meeting with Robert Toland
23/10/10 Nicole Lockwood PDC Dinner with Members of Cabinet
24/10/10 Nicole Lockwood NASH Launch
24/10/10 Nicole Lockwood meeting with Roy Krowsynski
24/10/10 Nicole Lockwood, Collene Longmore Karratha Community Celebration
24/10/10 Nicole Lockwood, Ministers Dinner
25/10/10 Nicole Lockwood Opening of Tambrey Early Learning Centre
25/10/10 Nicole Lockwood CEDA Lunch
25/10/10 Nicole Lockwood Regional Cabinet Bus Tour
25/10/10 Nicole Lockwood meeting with Premier Colin Barnett, Minister Moore and Minister Grylls
25/10/10 Nicole Lockwood Community Reception with State Cabinet Ministers
26/10/10 Nicole Lockwood meeting with Dr Jim Limerick, Perth
26/10/10 Nicole Lockwood WAPC Meeting, Perth
27/10/10 Nicole Lockwood meeting with Greg Grabasch and Josh Byrne, Perth
27/10/10 Nicole Lockwood meeting with Tammie Webb, Perth
27/10/10 Nicole Lockwood WEPC Cocktail Reception, Perth
28/10/10 Nicole Lockwood WEPC Conference, Perth
29/10/10 Nicole Lockwood Pilbara to Parliament Workshop, Perth

8 COUNCILLORS' REPORTS

8.1 CONFIDENTIAL REPORT – CHIEF EXECUTIVE OFFICER RENUMERATION REVIEW

File No:

Attachment(s) Nil

Responsible Officer: Shire President

Author Name: Shire President

Disclosure of Interest: Nil

COUNCIL RESOLUTION

Res No : 151375

MOVED : Cr Smeathers

SECONDED : Cr Cechner

That Council move into camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151376

MOVED : Cr Lewis

SECONDED : Cr Pritchard

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151377

MOVED : Cr Smeathers

SECONDED : Cr Cechner

That Council move out of camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151378
MOVED : Cr Smeathers
SECONDED : Cr Pritchard

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151379
MOVED : Cr Cechner
SECONDED : Cr Lewis

1. That Council amend the Salary of the CEO to reflect the following package:

| | | |
|-----------------------------|--|------------------|
| Remuneration Package | Salary (cash component) | \$191,200 |
| | Motor vehicle | \$17,000 |
| | (as outlined in the Fleet Policy CH8) | |
| | Superannuation (13%) | \$24,655 |
| | FBT | \$9,750 |
| | | <hr/> |
| | | \$242,605 |
| | | <hr/> |

| | | |
|--------------------------------|--|-----------------|
| Other benefits (clause) | Housing located at 22 Gecko Circle, Tambrey | |
| | Remote travel allowance | \$3,000 |
| | Regional allowance | \$5,000 |
| | Utilities | \$4,000 |
| | | <hr/> |
| | | \$12,000 |
| | | <hr/> |

Performance Bonus \$15,000 each year

2. That Council adopt the following KPI's for the remainder of 10/11:

| CHIEF EXECUTIVE OFFICER: KEY PERFORMANCE INDICATORS 2010 | | |
|--|--|---|
| Objective | Measure | Action |
| IMPLEMENTATION STRATEGIC PLAN | | |
| Develop Operational Plan that aligns with Strategic Plan | 2010/11 Operational Plan completed | Work inclusively with Executive Team to deliver the 2010/2011 Operational Plan |
| FISCAL RESPONSIBILITY AND PLANNING | | |
| Decision making that is tied to fiscal responsibility for current and future budgets | Development of Forward Financial Plan and Capital Works Plan Execution of Budget reviews in November and February Adoption of the 2011/12 Budget by 30 June 2011 | Ensure that the Executive Manager Corporate Services is kept apprised of all decisions that impact on Council's annual budget |
| DELIVERY AGAINST SERVICE LEVELS | | |
| The agreed levels of service are developed | Customer survey designed to measure successful delivery of levels of service | Customer Satisfaction Survey undertaken |
| ORGANISATIONAL CAPACITY BUILDING | | |
| Develop and grow a culture of trust and support throughout the organisation | 360 Review Results Staff Survey Results Staff develop values and shared vision | 360 Review Team building for Executive Team Staff Survey Staff visioning day |
| ORGANISATIONAL PROCESSES | | |
| Directorate Plans are presented to Council in accordance with Corporate Calendar | Directorate Plans are delivered on time | Council approves Directorate Plans |

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
 AGAINST : Nil

9 CHIEF EXECUTIVE OFFICER & EXECUTIVE SERVICES

9.1 Nil

10 FINANCIAL SERVICES

10.1 LIST OF ACCOUNTS NOVEMBER 2010

| | |
|--------------------------------|---|
| File No: | NOV10 |
| Attachment(s) | Nil |
| Responsible Officer: | Executive Manager Corporate Services |
| Author Name: | Creditors Officer |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

Background

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or electronic lodgement.

Issues

None.

Options

Council has the following options available:

1. To adopt the report as is
2. To adopt the report with amendments
3. Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications from this report.

Conclusion

None.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151380**

MOVED : **Cr Lewis**

SECONDED : **Cr Bailey**

That Voucher numbers 73035 (Cancelled), 73221 - 73328, EFT8194 – EFT8550, Trust Cheques 10 (Cancelled), 24 - 35 inclusive, Direct Debits 12648.1 & 12649.1 and payroll cheques, totalling \$7,638 515.27 submitted and checked with vouchers, be accepted.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig

AGAINST : Nil

| Chq/EFT | Date | Name | Description | Amount |
|---------|------------|--|--|--------------|
| 10 | 23/08/2010 | Bruce Granger | Cancelled Cheque | -5,103.60 |
| 24 | 26/10/2010 | Shire Of Roebourne | Refund to SOR For Hire Bond | 330.00 |
| 25 | 26/10/2010 | Wong Goo Tt Oo Group | Refund of Bond - Roebourne Community Hall Hire | 250.00 |
| 26 | 26/10/2010 | Blades Netball Club | Refund of Bond - Millars Well Pavilion Hire | 250.00 |
| 27 | 26/10/2010 | Kirsty Dennison | Hire Bond Refund | 420.00 |
| 28 | 26/10/2010 | Bruce Granger | Refund of Performance Guarantee Planning Approval 1725 - Lot 10 Petrel Corner | 5,103.60 |
| 29 | 26/10/2010 | Matt Herbert | Cash Bond Refund - PA2112 Lot 2867 Cowle Road | 30,898.77 |
| 30 | 26/10/2010 | Karratha Storm Junior Rugby League | Refund of Bond - Sports Trailer Hire | 200.00 |
| 31 | 26/10/2010 | Karratha Softball Association | Refund of Bond - East & West Bulgarra Oval & Hunt Way Kiosk | 750.00 |
| 32 | 26/10/2010 | Greg King | Refund of Cap Trap Deposit | 30.00 |
| 33 | 26/10/2010 | Karratha Police Social Club | Refund of Bond - Karratha Golf Course Hire | 500.00 |
| 34 | 26/10/2010 | Craig Lynch | Refund of Bond - Millars Well Pavilion Hire | 500.00 |
| 35 | 26/10/2010 | Doyen Radcliffe | Refund of Bond - Roebourne Community Hall Hire | 150.00 |
| EFT8194 | 04/10/2010 | Australian Taxation Office | Payroll Deductions | 153,481.46 |
| EFT8195 | 04/10/2010 | Child Support Agency | Payroll Deductions | 657.98 |
| EFT8196 | 05/10/2010 | Amnet It Services | Email Broadband 09/10/10 - 09/01/11 | 435.00 |
| EFT8197 | 05/10/2010 | British American Tobacco Australia Ltd | TTI - Cigarettes | 2,486.26 |
| EFT8198 | 05/10/2010 | Commander Australia Limited | Service Assurance BCM 21/09/10 - 20/10/10 | 158.00 |
| EFT8199 | 05/10/2010 | WALGA (Marketforce) | Councillors Local Government Convention, Advertising | 7,573.41 |
| EFT8200 | 05/10/2010 | Seek Limited | Seek Job Ad Pack | 3,113.00 |
| EFT8201 | 05/10/2010 | Woolworths (WA) Ltd | Cossack - Kiosk Stock, KAC Batteries & Torches, Dog Food | 312.35 |
| EFT8202 | 05/10/2010 | Beverley White | Catering | 460.00 |
| EFT8203 | 06/10/2010 | Griffin Civil | Karratha Airport Car Park Expansion - Payment Claim | 1,190,010.32 |
| EFT8204 | 06/10/2010 | Lorraine Ellis Retirement Fund | Superannuation Contributions | 296.68 |
| EFT8205 | 06/10/2010 | All Seasons Karratha | R Waddell Accommodation 13/09 - 15/09/2010 | 724.14 |
| EFT8206 | 06/10/2010 | D. Burleigh | Reimbursement | 159.95 |
| EFT8207 | 06/10/2010 | Karratha First National Real Estate | Shire Housing Water Consumption, Rental Adjustment | 105.13 |
| EFT8208 | 06/10/2010 | Bullivants | Kit For Quick Coupling | 8.81 |
| EFT8209 | 06/10/2010 | Corporate Express Australia Limited | Office Chairs, Stationery | 2,973.87 |
| EFT8210 | 06/10/2010 | Carr Civil Contracting Pty Ltd | 7 Mile Tip - Earthworks For New Evaporation Pond | 56,514.00 |
| EFT8211 | 06/10/2010 | Transpacific Cleanaway | KTA Airport Bin Service - Workshop August 2010 | 290.00 |
| EFT8212 | 06/10/2010 | Chandler Macleod | Waste Management Labour Hire | 3,208.48 |
| EFT8213 | 06/10/2010 | Drake Australia Pty Ltd | Admin Office & TTI Temp Staff | 17,880.41 |
| EFT8214 | 06/10/2010 | Davis Langdon Australia Pty Ltd | Progress Claims - Karratha Youth Centre, Transportable Housing, Admin Office Expansion | 28,578.00 |
| EFT8215 | 06/10/2010 | Educational Experience Pty Limited | KEC Materials | 161.15 |

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| EFT8216 | 06/10/2010 | Godfrey's Fitting Service | Pressure Protection Valve ABC118181 | 49.06 |
| EFT8217 | 06/10/2010 | GHD Pty Ltd | Bulgarrá Oval Progress Claim #3 | 8,256.60 |
| EFT8218 | 06/10/2010 | Geraldton Building Services & Cabinets | Refund Retention - Millars Well Day Care Expansion | 26,204.88 |
| EFT8219 | 06/10/2010 | J. Gajic | Reimbursement For Tyre | 395.00 |
| EFT8220 | 06/10/2010 | Harvey World Travel | Employee / Contractor Flights | 2,908.02 |
| EFT8221 | 06/10/2010 | Karratha Newsagency | TTI Newspapers & Magazines | 10,888.81 |
| EFT8222 | 06/10/2010 | Karratha Alternative Carriers | Karratha Golf Club - Delivery Fencing Material | 198.00 |
| EFT8223 | 06/10/2010 | Karratha Tavern | TTI - Alcohol | 15,459.10 |
| EFT8224 | 06/10/2010 | Les Mills Aerobics Australia | KEC - Monthly Contract Fee | 727.06 |
| EFT8225 | 06/10/2010 | Midalia Steel | Airport Sheeting, Fence Panels, Steel | 775.56 |
| EFT8226 | 06/10/2010 | T. Marks | Reimbursement Relocation Expenses 3rd Anniversary | 845.55 |
| EFT8227 | 06/10/2010 | Martin Sparks | Tyre Valve Tool | 58.74 |
| EFT8228 | 06/10/2010 | L. Manser | Reimbursement - Debrief With Hon Caretakers C/Ville & 40 Mile | 100.00 |
| EFT8229 | 06/10/2010 | North West Realty | Shire Housing Water Consumption | 38.50 |
| EFT8230 | 06/10/2010 | Water2Water | KEC Monthly Water Cooler Rental | 53.50 |
| EFT8231 | 06/10/2010 | Pilbara Iron Company (Services) Pty Ltd | Shire Housing Electricity Consumption | 21.74 |
| EFT8232 | 06/10/2010 | Parry's Merchants | RAC, TTI Kiosk Stock | 12,539.90 |
| EFT8233 | 06/10/2010 | Perth Irrigation Centre | Restocking Fee, Pressure Gauge | 648.90 |
| EFT8234 | 06/10/2010 | Poinciana Nursery | Sharpe Avenue Median Strip - Plants | 1,033.16 |
| EFT8235 | 06/10/2010 | Roebourne District High School | Great Nthn Clean Up Dollar For Bags | 720.00 |
| EFT8236 | 06/10/2010 | Ray White Real Estate | 13 Gecko Circle Lease Adjustment | 170.94 |
| EFT8237 | 06/10/2010 | St John Ambulance-Karratha | Large Leisure First Aid Kit | 309.50 |
| EFT8238 | 06/10/2010 | Shell Company Of Australia | Fuel | 6,324.57 |
| EFT8239 | 06/10/2010 | Stihl Shop Redcliffe | Chainsaw Chain, Air Filter | 86.85 |
| EFT8240 | 06/10/2010 | The Royal Life Saving Society Australia | RAC Bronze Medallion Course & WAW Registration Fees | 157.50 |
| EFT8241 | 06/10/2010 | TNT Express | Freight | 1,619.80 |
| EFT8242 | 06/10/2010 | Truck Centre (WA) Pty Ltd | Assembly Evaporator, Battery Box | 1,357.99 |
| EFT8243 | 06/10/2010 | Visimax | Snake Capture Bag & Frame | 161.00 |
| EFT8244 | 06/10/2010 | Whelans | Baynton West Feature Surveys x 8 Lots | 4,400.00 |
| EFT8245 | 06/10/2010 | Wickham Have A Go Junior Cricket | Great Nthn Clean Up Dollars for Bags | 846.00 |
| EFT8246 | 06/10/2010 | Worksense Safety & Workwear | Corporate Clothing | 450.34 |
| EFT8247 | 06/10/2010 | Atom Supply | Parks & Gardens - Various Tools Required, Camlock Fitting | 1,454.52 |
| EFT8248 | 06/10/2010 | Australia Day Council Of WA (Inc) | Membership Renewal Fee 10-11 | 200.00 |
| EFT8249 | 06/10/2010 | Protector Alsafe | Safety Clothing | 1,820.87 |
| EFT8250 | 06/10/2010 | Abco Products | Grill Brick | 311.26 |
| EFT8251 | 06/10/2010 | Attend Pty Ltd | Litter Picker | 665.90 |

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| EFT8252 | 06/10/2010 | Allied Pickfords - Bunbury | Removal Expenses | 6,882.70 |
| EFT8253 | 06/10/2010 | Aquatic Agency | KAC - Raft, Mini Slide, Ladder | 1,486.44 |
| EFT8254 | 06/10/2010 | Lisa Ammon (Tangibility) | KEC Workout/Fitness Towels | 3,737.25 |
| EFT8255 | 06/10/2010 | The Artists Foundation of WA T/As Artsource | Cossack Art Awards - Hanging System Purchased, Artsource Subscription | 7,012.75 |
| EFT8256 | 06/10/2010 | AVP Commercial Pools | KAC - Upgrade & Renovation Progress Claim # 2 | 399,328.44 |
| EFT8257 | 06/10/2010 | Astro Tours | Cossack Astronomy Experience | 10,410.00 |
| EFT8258 | 06/10/2010 | BOC Limited | Gas Bottles | 768.47 |
| EFT8259 | 06/10/2010 | Bunzl Ltd | Toilet Tissue | 2,108.41 |
| EFT8260 | 06/10/2010 | Beaurepairs | Tyre Repairs, Replacements & Alignment | 12,212.63 |
| EFT8261 | 06/10/2010 | Wickham Service Station | Fuel | 451.66 |
| EFT8262 | 06/10/2010 | BT Equipment Pty Ltd | Camera Colour, Mirror | 3,603.98 |
| EFT8263 | 06/10/2010 | Budget Rent A Car | Vehicle Hire | 592.01 |
| EFT8264 | 06/10/2010 | Bright People Technologies | User Licence Fee Enable Recruit 01/08/10 - 31/10/10 | 990.00 |
| EFT8266 | 06/10/2010 | CJD Equipment | Foot Step, Scraper, Sealing Ring, Fender Flare | 1,239.60 |
| EFT8267 | 06/10/2010 | Centurion Transport Co Pty Ltd | Freight | 2,662.72 |
| EFT8268 | 06/10/2010 | Coca-Cola Amatil (Holdings) Ltd | EKC & TTI Kiosk Stock | 9,909.67 |
| EFT8269 | 06/10/2010 | Coventrys | Absorbant Granules - Spillfix, Filters, Fan Belts, Mudflaps | 771.19 |
| EFT8270 | 06/10/2010 | Coda Studio Pty Ltd | Baynton West Family Centre - Project Review Meeting, Bulgarra Community Risk Management Workshop, Car Rental Reimbursement | 5,066.42 |
| EFT8271 | 06/10/2010 | Crown Relocations | Removal Services Part 1 - Director Community & Corporate Services | 2,142.00 |
| EFT8272 | 06/10/2010 | Dy-Mark (Aust) Pty Ltd | Roe/Wickham Community Activities Art Supplies - Paint | 2,994.53 |
| EFT8273 | 06/10/2010 | Department Of Environment & Conservation | Controlled Waste Tracking Forms Licence | 39.00 |
| EFT8274 | 06/10/2010 | Department Of Corrective Services | Rubbish Collection 3 Days Sept 10 | 396.00 |
| EFT8275 | 06/10/2010 | Conference Design | Councillors Design Junction Conference 2010 | 1,746.00 |
| EFT8276 | 06/10/2010 | Farinosi and Sons (Rtl) Pty Ltd | Folding Pruning Saws & Curved Blade Pruning Saw | 165.80 |
| EFT8277 | 06/10/2010 | Fortesque Bus Service Pty Ltd | FeNaCING Festival 31.07.10 Bus Upgrade | 352.00 |
| EFT8278 | 06/10/2010 | Globe Australia Pty Ltd | Twilight ULV Mosquito Adulticide | 3,291.20 |
| EFT8279 | 06/10/2010 | Gemini Medical Centre - Karratha | Workcover Audio Assessment | 66.00 |
| EFT8280 | 06/10/2010 | Gateway Motel | Staff Accommodation | 115.01 |
| EFT8281 | 06/10/2010 | Home Hardware | Urban Art Project - Filter Mask/Dust Respirator | 56.83 |
| EFT8282 | 06/10/2010 | Howard Porter | Mudguard Rubber | 575.52 |
| EFT8283 | 06/10/2010 | Hitachi Construction Machinery | Tooth Point | 953.37 |
| EFT8284 | 06/10/2010 | Impay Pty Ltd (Karratha Motors) | Transport Vehicle - KIE to Sims Metal | 185.00 |
| EFT8285 | 06/10/2010 | International Art Services Pty Ltd | Cossack Art Awards Transportation | 3,080.00 |
| EFT8286 | 06/10/2010 | Insight Callcentre Services | Overcall Fees - August 2010 | 767.91 |

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| EFT8287 | 06/10/2010 | Jtagz Pty Ltd | Wrap Strap Dog Tags | 363.00 |
| EFT8288 | 06/10/2010 | Jaylon Environmental Pty Ltd | Supply/ Installation HDPE Liner - New Effluent Pond - 7 Mile Waste | 88,072.60 |
| EFT8289 | 06/10/2010 | Karratha Smash Repairs | Insurance Excesses | 3,101.23 |
| EFT8290 | 06/10/2010 | Keyspot Services | Name Badges | 245.00 |
| EFT8291 | 06/10/2010 | Karratha Auto Electrics | Repairs to Air Conditioners, Repair Electrical Faults | 3,208.10 |
| EFT8292 | 06/10/2010 | Karratha Medical Centre | Work Capability Assessment | 137.00 |
| EFT8293 | 06/10/2010 | Karratha Community Association | Prize Money Contribution - Karratha Garden Competition 2010/2011 | 800.00 |
| EFT8294 | 06/10/2010 | Karratha Agistment Centre | Great Northern Clean Up Dollars For Bags | 318.00 |
| EFT8295 | 06/10/2010 | Karratha Kats Sporting & Rec Club | Clubroom Hire & Cleaning - NAIDOC Festival Day Concert 18/07/0101 | 549.00 |
| EFT8296 | 06/10/2010 | Lyons & Peirce | Airport Water Cartage, Pump Septic Tanks, Unblock Drains | 10,857.80 |
| EFT8297 | 06/10/2010 | Landgate | GRV Interim Valuations, Mining Tenements, Online Transactions | 2,342.42 |
| EFT8298 | 06/10/2010 | Macdonald Johnston Engineering | Paddle Access Door, Plate, Spacer, Proximity Switch | 648.92 |
| EFT8299 | 06/10/2010 | Moxham Motors | Air Filter, Fan Belt | 468.40 |
| EFT8300 | 06/10/2010 | Modern Teaching Aids Pty Ltd | KEC - Paper Mache Scrapbooks, Classroom Garden Kits | 484.22 |
| EFT8301 | 06/10/2010 | Mcintosh & Son | Clutch Rod Kit | 212.43 |
| EFT8302 | 06/10/2010 | MSA Family Trust | Contract Labour Hire | 8,761.50 |
| EFT8303 | 06/10/2010 | Brittany Moxham | Reimbursement - Expenditure Urban Art Project | 187.21 |
| EFT8304 | 06/10/2010 | Marnda Mia CNC Pty Ltd | Boardroom Hire & Catering 19/08/10 | 275.00 |
| EFT8305 | 06/10/2010 | NW Communications & IT Specialists | KAC - GME UHF Handheld Twin Pack, Waterproof Full Function Case | 655.64 |
| EFT8306 | 06/10/2010 | Broadcast Australia Pty Ltd | Facilities Leasing JJJ & SBS | 407.36 |
| EFT8307 | 06/10/2010 | North West Tree Services | Cossack - Remove Dead Wood & Reduce 1 x Albizia | 1,595.00 |
| EFT8308 | 06/10/2010 | Nickol Bay Jewellers | Employee Gift Certificate | 150.00 |
| EFT8309 | 06/10/2010 | OPUS International Consultants Ltd | 5 Kwong Close Interior Design | 5,664.27 |
| EFT8310 | 06/10/2010 | Oasis Umbrella World | Mastershade Umbrella, Protective Cover, Edge Valance & Freight | 35,929.00 |
| EFT8311 | 06/10/2010 | Pilbara Distributors | RAC Kiosk Stock, Water | 1,092.00 |
| EFT8312 | 06/10/2010 | Pilbara Motor Group | Belt Assembly | 580.25 |
| EFT8313 | 06/10/2010 | Pilbara Tafe | Employee Training | 7,739.45 |
| EFT8314 | 06/10/2010 | Pilbara Newspapers Pty Ltd (Pilbara Echo) | Urban Art Project Advertising | 176.00 |
| EFT8315 | 06/10/2010 | Perth Petroleum Services | KAC - Hazchem Spill Kit | 232.00 |
| EFT8316 | 06/10/2010 | D. Pentz | Reimbursement Water Charges | 108.15 |
| EFT8317 | 06/10/2010 | Roebourne Dingo Hire | Cattrall Park - Excavate Retic Mainline | 1,056.00 |
| EFT8318 | 06/10/2010 | Amcap (Formerly Skipper Truck Parts) | Fly Wheel, Clutch Plate | 1,594.45 |
| EFT8319 | 06/10/2010 | Statewide Bearings | Heavy Duty Jock, Auto Belts | 404.85 |
| EFT8320 | 06/10/2010 | Sunny Sign Company Pty Ltd | Traffic Cones | 509.06 |
| EFT8321 | 06/10/2010 | Stott & Hoare | 10 Gb Ethernet Pass Through Module | 17,311.80 |
| EFT8322 | 06/10/2010 | Statewide Turf Services | Shire Lawn & Verge Maintenance | 25,819.40 |

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| EFT8323 | 06/10/2010 | T-quip | Filters | 114.15 |
| EFT8324 | 06/10/2010 | State Library of WA (Office of Shared Services) | Dampier Library - Recoveries Lost & Damaged Books | 37.40 |
| EFT8325 | 06/10/2010 | Versatile Building Products | Secateurs X 3 | 185.25 |
| EFT8326 | 06/10/2010 | Wurth Australia Pty Ltd | Workshop Consumables | 1,219.10 |
| EFT8327 | 06/10/2010 | Downer Edi Works Pty Ltd | Hire Of Dozers | 40,755.00 |
| EFT8328 | 06/10/2010 | Waterboyz Pool Maintenance | Pool Maintenance | 231.91 |
| EFT8329 | 11/10/2010 | J. McDonald | Refund of Travel Assistance | 2,640.00 |
| EFT8330 | 12/10/2010 | British American Tobacco Australia Ltd | TTI - Cigarettes | 2,382.53 |
| EFT8331 | 12/10/2010 | Philip Morris Limited | TTI - Cigarettes | 797.69 |
| EFT8332 | 12/10/2010 | D. Ball | Advanced Prosecution Training Expenses | 157.00 |
| EFT8333 | 12/10/2010 | Bob Waddell Consultant | Assist With Annuals & Mthly Financials Sep-10 | 11,583.65 |
| EFT8334 | 12/10/2010 | A. Taylor | Conference Expenses - AIBS National Conference | 283.10 |
| EFT8335 | 12/10/2010 | Woolworths (WA) Ltd | KEC School Holiday Program Ingredients, TTI Stock, Executive Entertainment | 1,375.95 |
| EFT8336 | 12/10/2010 | Karratha Contracting Pty Ltd | Golf Club Indoor Cricket Facility (1st Progress Claim), KAC Supply & Installation of Switch Boards & New Sub Mains, Shire Housing Repairs / Maintenance, Supply / Install Entry Door & Replace Tiles, Air Conditioner Servicing, Fence Repair | 181,472.78 |
| EFT8337 | 14/10/2010 | R. Butterworth | Airport Lighting Training Expenses | 377.55 |
| EFT8338 | 14/10/2010 | Dept Of Housing & Works | Payroll Deductions | 250.00 |
| EFT8339 | 14/10/2010 | Dept Of Housing & Works | Payroll Deductions | 1,370.20 |
| EFT8340 | 14/10/2010 | Dept Of Housing & Works | Payroll Deductions | 564.60 |
| EFT8341 | 20/10/2010 | Australian Taxation Office | Payroll Deductions | 148,788.44 |
| EFT8342 | 20/10/2010 | Child Support Agency | Payroll Deductions | 1,033.69 |
| EFT8343 | 15/10/2010 | Cabcharge Australia Pty Ltd | Taxi Vouchers September 2010 | 749.10 |
| EFT8344 | 18/10/2010 | Karratha First National Real Estate | Shire Housing Rents | 24,418.33 |
| EFT8345 | 18/10/2010 | Karratha City Real Estate | Shire Housing Rents | 5,214.29 |
| EFT8346 | 18/10/2010 | Jacque Lymbery | Shire Housing Rents | 7,691.42 |
| EFT8347 | 18/10/2010 | North West Realty | Shire Housing Rents | 24,507.15 |
| EFT8348 | 18/10/2010 | Pilbara Real Estate | Shire Housing Rents | 16,946.43 |
| EFT8349 | 18/10/2010 | Ray White Real Estate | Shire Housing Rents | 35,881.36 |
| EFT8350 | 18/10/2010 | LJ Hooker Karratha | Shire Housing Rents | 5,200.00 |
| EFT8350 | 21/10/2010 | | Cancelled Cheque | |
| EFT8352 | 21/10/2010 | D. Hipworth | Travel Expenses AAA National Convention | 223.40 |
| EFT8353 | 21/10/2010 | S. Kot | Reimbursement Water Charges | 118.80 |
| EFT8354 | 21/10/2010 | | Cancelled Cheque | |
| EFT8355 | 21/10/2010 | LGIS Property | 2010 - 2011 Property Insurance Second Instalment | 281,277.66 |
| EFT8356 | 21/10/2010 | I. Miller | Travel Expenses Emergency Management Course | 144.55 |
| EFT8357 | 21/10/2010 | B. Moxham | Reimbursement of Urban Art Project Expenses | 207.07 |
| EFT8358 | 22/10/2010 | C. Fox | Travel Expenses AAA National Convention | 286.95 |

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| EFT8359 | 22/10/2010 | Roebourne Art Group | Colours Of Our County 2010 - Artwork Sales | 48,745.00 |
| EFT8360 | 22/10/2010 | A. Wright | Travel Assistance Trust Withdrawal | 4,594.61 |
| EFT8361 | 22/10/2010 | Emma Ashburton | Colours Of Our County 2010 - Artwork Sales | 500.00 |
| EFT8362 | 22/10/2010 | James Brockman | Colours Of Our County 2010 - Artwork Sales | 2,810.00 |
| EFT8363 | 22/10/2010 | Grahame Baptie | Colours Of Our County 2010 - Artwork Sales | 400.00 |
| EFT8364 | 22/10/2010 | Jill Churnside | Colours Of Our County 2010 - Artwork Sales | 3,150.00 |
| EFT8365 | 22/10/2010 | Colleen Hamlett | Colours Of Our County 2010 - Artwork Sales | 2,910.00 |
| EFT8366 | 22/10/2010 | Tuesday Lockyer | Colours Of Our County 2010 - Artwork Sales | 2,250.00 |
| EFT8367 | 22/10/2010 | Gladys Tucker | Colours Of Our County 2010 - Artwork Sales | 500.00 |
| EFT8368 | 22/10/2010 | Yinjaa Barni Art Group | Colours Of Our County 2010 - Artwork Sales | 109,451.00 |
| EFT8369 | 22/10/2010 | British American Tobacco Australia Ltd | TTI - Cigarettes | 3,693.31 |
| EFT8370 | 22/10/2010 | Crown Relocations | Relocation Costs | 7,736.53 |
| EFT8371 | 22/10/2010 | Karis Drummond | Colours Of Our Country 2010 - Artwork Sales | 400.00 |
| EFT8372 | 22/10/2010 | Media Monitors Australia Pty Ltd | Media Monitoring - 01/09/10 to 30/09/10 | 515.97 |
| EFT8373 | 22/10/2010 | Peter Hunt Architect Superannuation Fund No 2 | Rent U2/4 Welcome Road - 19th Oct 10 - 18th Nov 10 | 2,711.03 |
| EFT8374 | 22/10/2010 | D. Pentz | Expenses For Various Meetings | 295.80 |
| EFT8375 | 22/10/2010 | Woolworths (WA) Ltd | Cossack & TTI Kiosk Stock, Morning Tea, Gift Voucher, Dog Food | 924.38 |
| EFT8376 | 22/10/2010 | Beverley White | Catering | 1,000.00 |
| EFT8377 | 22/10/2010 | Yinjaa Barni Art Group | Colours Of Our Country 2010 - Artwork Sales | 10,470.00 |
| EFT8378 | 22/10/2010 | Drake Australia Pty Ltd | Admin Office & TTI Temp Staff | 38,903.35 |
| EFT8379 | 25/10/2010 | All Seasons Karratha | Accommodation B Waddell 28/09/10 - 30/09/10 | 724.14 |
| EFT8380 | 25/10/2010 | Baker's Temptation | TTI - Bakery Supplies 05/09/10 - 25/09/10 | 2,025.90 |
| EFT8381 | 25/10/2010 | Bullivants | Spitwater Front Part D/Lance 680 No Nozzle | 212.39 |
| EFT8382 | 25/10/2010 | Corporate Express Australia Limited | Shredder, Stationery | 2,957.96 |
| EFT8383 | 25/10/2010 | Carr Civil Contracting Pty Ltd | Point Samson Information Bay - Bollard Adjustment And Relocation | 41,234.38 |
| EFT8384 | 25/10/2010 | C-Direct P/L Prepaid | TTI Prepaid Phone Cards | 1,900.00 |
| EFT8385 | 25/10/2010 | Transpacific Cleanaway | Rubbish Collection | 28,885.44 |
| EFT8386 | 25/10/2010 | Chandler Macleod | Waste Management Labour Hire | 9,915.94 |
| EFT8387 | 25/10/2010 | Dampier Plumbing & Gas | Frinderstein Way - Fire Main Flow Test | 423.50 |
| EFT8388 | 25/10/2010 | Down To Earth Training & Assessing | Staff Training | 24,112.00 |
| EFT8389 | 25/10/2010 | Forte Airport Management | Airport - LV Upgrade Report, Stage 3 BMR & Car Park Upgrade Project Management, Water Infrastructure Upgrade, Obstacle Limitation Surfaces Drawing | 47,196.53 |
| EFT8390 | 25/10/2010 | Ron Fullarton | Caretaker Cleaverville - Travel Costs | 138.65 |
| EFT8391 | 25/10/2010 | GHD Pty Ltd | Depot Upgrade Progress Fee Claim, Airport Concept Design Progress Claim, Draft Karratha Drainage Management Plan, Water Balance Study | 48,177.98 |
| EFT8392 | 25/10/2010 | Garrards Pty Ltd | Biflex Duo 10L | 718.00 |
| EFT8393 | 25/10/2010 | Harvey World Travel | Staff Travel | 2,963.15 |
| EFT8394 | 25/10/2010 | Hart Sport | KEC - Club Rubber Basketball, Netball Bibs | 812.20 |
| EFT8395 | 25/10/2010 | Hathaway's Lubricants | Renolin B68 Hydraulic Oil | 2,012.94 |

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| EFT8396 | 25/10/2010 | ITVision | Payroll Leave Maintenance Webinar 5307 | 231.00 |
| EFT8397 | 25/10/2010 | Intercontinental Perth Burswood | Staff Accommodation | 510.00 |
| EFT8398 | 25/10/2010 | Karratha Newsagency | KEC & TTI Newspapers & Magazines | 5,553.03 |
| EFT8399 | 25/10/2010 | Karratha Amateur Swimming Club | Refund of Overcharge on Invoice 56534 | 137.50 |
| EFT8400 | 25/10/2010 | Karratha International Hotel | Accommodation - KAC Building Contractors | 1,818.00 |
| EFT8401 | 25/10/2010 | Karratha Tavern | TTI - Alcohol | 16,696.40 |
| EFT8402 | 25/10/2010 | Leisure Institute Of WA Aquatics (Inc) | RAC - Membership 01.09.10 - 31.08.11 | 100.00 |
| EFT8403 | 25/10/2010 | Local Government Managers Australia | LGMA Corporate Membership 2010 - 2011 | 1,600.00 |
| EFT8404 | 25/10/2010 | Caltex Energy WA (Link Energy Pty Ltd) | Fuel | 21,081.27 |
| EFT8405 | 25/10/2010 | M Joyce Crane Hire | KAC - Lift /Remove Sand Filter Tank | 2,922.70 |
| EFT8406 | 25/10/2010 | McLernons Supply & Demand - Welshpool | 2 x Orion 2 File Drawer Mobile Pedestal | 390.20 |
| EFT8407 | 25/10/2010 | New Wave Caterers | Catering - Council Update Session | 169.40 |
| EFT8408 | 25/10/2010 | Poolmart Karratha | 8 Knight Place - Weekly Pool Maintenance, KAC Algae Brush, Pool Broom, Hand & Pole Brush | 872.40 |
| EFT8409 | 25/10/2010 | Pilbara Iron Company (Services) Pty Ltd | Dampier Public Toilets - Water Rates End Dec 2010, Dampier Pavilion Water Charges | 73.46 |
| EFT8410 | 25/10/2010 | Parry's Merchants | RAC, TTI Kiosk Stock | 23,114.80 |
| EFT8411 | 25/10/2010 | Poinciana Nursery | Sharpe Ave Supply of Native Plants, Potting Mix, Fertiliser | 1,281.41 |
| EFT8412 | 25/10/2010 | Pilbara Holiday Park | KAC - Accommodation Contractors | 730.00 |
| EFT8413 | 25/10/2010 | Sandover Pinder Pty Ltd | Stage 1, 2 & 3 Preparation of Design & Construct Tender - Karratha Youth & Family Centre | 38,445.00 |
| EFT8414 | 25/10/2010 | Signswest, Stick With Us Sign Studio | TTI - Coreflute Signs, Off Road Vehicle Signage, Roebourne Wickham Cemetery Sign, Sign Writing, Dampier Boat Ramp Sign, Parks & Gardens Frames | 6,378.50 |
| EFT8415 | 25/10/2010 | Shell Company Of Australia | Fuel | 8,655.64 |
| EFT8416 | 25/10/2010 | Reliance Petroleum | Fuel | 23,044.03 |
| EFT8417 | 25/10/2010 | Sealanes | Coffee, Milk, Tea Bags | 811.33 |
| EFT8418 | 25/10/2010 | Stihl Shop Redcliffe | Brush Cutter Cord, Oil Cap | 532.35 |
| EFT8419 | 25/10/2010 | Salvation Army | Dollar For Bags Great Northern Clean Up Sept 2010 | 2,976.00 |
| EFT8420 | 25/10/2010 | Te Wai Manufacturing | Polo Shirts With Logo | 513.00 |
| EFT8421 | 25/10/2010 | The Royal Life Saving Society Australia | KAC - Vinyl Stretcher, Bum Bags, Re-Registration Watch Around Water Fee 2010 - 2011 | 795.00 |
| EFT8422 | 25/10/2010 | Travelworld Karratha | Vehicle Hire / Accommodation | 738.07 |
| EFT8423 | 25/10/2010 | TNT Express | Freight | 1,216.08 |
| EFT8424 | 25/10/2010 | Truck Centre (WA) Pty Ltd | Latch & Bracket, Secondary Fuel Filter, Reservoir Cap | 175.09 |
| EFT8425 | 25/10/2010 | The Locals | Sandfly/Mosquito Repellent | 267.30 |
| EFT8426 | 25/10/2010 | Landmark Operations Limited | Depot - Baya Quickbayt | 444.91 |
| EFT8427 | 25/10/2010 | Whelans | Refund Sign Licence Application - 4520 Crane Circle -Building Licence Cancelled | 200.00 |
| EFT8428 | 25/10/2010 | Atom Supply | Mesh Barrier Fencing | 287.34 |
| EFT8429 | 25/10/2010 | Auslec | Karratha Airport - Light Globes | 561.00 |
| EFT8430 | 25/10/2010 | Protector Alsafe | Safety Clothing | 3,479.31 |

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| EFT8431 | 25/10/2010 | Attorney-General's Department | Karratha Airport AusChecks October 2010 | 1,539.00 |
| EFT8432 | 25/10/2010 | Ausco Building Systems Pty Ltd | Karratha Airport - Hire of Lunchroom Facility | 902.88 |
| EFT8433 | 25/10/2010 | Artcraft Pty Ltd | Street Signs | 624.80 |
| EFT8434 | 25/10/2010 | Avdata Australia | Karratha Airport ABR Data Transcription | 2,957.20 |
| EFT8435 | 25/10/2010 | AIT Specialists Pty Ltd | Diesel Fuel Rebate - Professional Services For Claim | 41,558.28 |
| EFT8436 | 25/10/2010 | Lisa Ammon (Tangibility) | Master Chef - Competition Merchandise | 779.90 |
| EFT8437 | 25/10/2010 | BOC Limited | Gas Bottles | 485.03 |
| EFT8438 | 25/10/2010 | BP Roebourne | Fuel | 513.69 |
| EFT8439 | 25/10/2010 | Bunzl Ltd | Interleaved Hand Towels | 1,657.38 |
| EFT8440 | 25/10/2010 | Beaurepaires | Batteries, Repair Tyres, Replace Tyres, Alignment | 21,582.98 |
| EFT8441 | 25/10/2010 | BC Lock & Key | Rekey Shire Buildings, Houses & Sheds, Lock Repair | 11,261.54 |
| EFT8442 | 25/10/2010 | Wickham Service Station | Fuel | 473.11 |
| EFT8443 | 25/10/2010 | Baileys Fertilisers | Fertilisers | 6,792.50 |
| EFT8444 | 25/10/2010 | BT Equipment Pty Ltd | Scraper, Air Filter | 3,067.40 |
| EFT8445 | 25/10/2010 | BGC Contracting | Crushed Rock, Quarry Dust | 49,963.98 |
| EFT8446 | 25/10/2010 | CJD Equipment | Sealing Ring | 83.03 |
| EFT8447 | 25/10/2010 | Centurion Transport Co Pty Ltd | Freight | 2,089.36 |
| EFT8448 | 25/10/2010 | Coates Hire Operations | Equipment Hire | 3,877.67 |
| EFT8449 | 25/10/2010 | Coca-Cola Amatil (Holdings) Ltd | KEC, RAC, KAC, TTI Kiosk Stock | 13,001.11 |
| EFT8450 | 25/10/2010 | Coventrys | Fuel Filter, Trailer Connector, Lamps, Safety Goggles | 637.75 |
| EFT8451 | 25/10/2010 | Cape Byron Imports | KAC - Goggles With Ear Plugs | 2,121.92 |
| EFT8452 | 25/10/2010 | Calcutt Watson & Associates | Conference Registration Costs - Australian Airports Association | 2,010.00 |
| EFT8453 | 25/10/2010 | Chemform | Enviroblocks - Toilet Blocks, Cleaner | 900.70 |
| EFT8454 | 25/10/2010 | Coda Studio Pty Ltd | Bulgarr Community Facility - Architecture - Contract Documentation | 17,683.77 |
| EFT8455 | 25/10/2010 | Department Of Corrective Services | Rubbish Collection 10/09/10 - 23/09/10 6 Days | 792.00 |
| EFT8456 | 25/10/2010 | Dan Duggan T/A Magnetism Art & Design | Urban Arts Project - Facilitators Fees | 18,627.40 |
| EFT8457 | 25/10/2010 | Davis Road | Employee Relocation Costs - Payroll Officer | 880.00 |
| EFT8458 | 25/10/2010 | E & MJ Rosher Pty Ltd | Fuel Filter | 60.35 |
| EFT8459 | 25/10/2010 | Bradken Mining | Scarifier Shank | 1,207.21 |
| EFT8460 | 25/10/2010 | Scottish Pacific Business Finance P/L | Safety Glass - Smoke Lens | 219.12 |
| EFT8461 | 25/10/2010 | Emeco International Pty Ltd | 7 Mile - Hire Wheel Loader | 22,990.00 |
| EFT8462 | 25/10/2010 | Farinosi and Sons (Rtl) Pty Ltd | Concrete Pack, KAC Trolley, Tape Measure | 1,736.82 |
| EFT8463 | 25/10/2010 | Chubb Fire Safety Ltd | Karratha Airport - Maintenance Airport Hydrant System | 512.05 |
| EFT8464 | 25/10/2010 | Fortesque Bus Service Pty Ltd | Transport for School Holiday Program | 5,500.00 |
| EFT8465 | 25/10/2010 | Frogs Gelato | TTI - Coffee Machine | 14,960.00 |
| EFT8466 | 25/10/2010 | GE Surveys | Survey for Linemarking Karratha Airport | 792.00 |
| EFT8467 | 25/10/2010 | Home Hardware | Karratha Airport, Cossack - General Hardware Items | 695.94 |

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| EFT8468 | 25/10/2010 | Hevrons | DermaSoft Sanitising Hand Gel | 113.65 |
| EFT8469 | 25/10/2010 | Hitachi Construction Machinery | Oil Cooler | 587.76 |
| EFT8470 | 25/10/2010 | Handy Hands Pty Ltd | KEC, SOR & Masonic Units Garden Maintenance, Carroll & Geyer Place Weed Control | 6,672.05 |
| EFT8471 | 25/10/2010 | Hallmark Editions | Registration for National Economic Development Conference 2010 | 1,180.00 |
| EFT8472 | 25/10/2010 | Impay Pty Ltd (Karratha Motors) | Transport Vehicles | 3,965.00 |
| EFT8473 | 25/10/2010 | ISIS Group Australia | Checked Baggage Handling System - Progress Claim No. 5 | 323,949.58 |
| EFT8474 | 25/10/2010 | Insight Callcentre Services | Call Centre Fees for September 2010 | 527.67 |
| EFT8475 | 25/10/2010 | Karratha Smash Repairs | Windscreen Repair & Replacements, Canopy Glass Replacement | 1,932.19 |
| EFT8476 | 25/10/2010 | Karratha Comlec | Karratha Airport Terminal - Find and Rectify Fault with Airport PA System | 528.00 |
| EFT8477 | 25/10/2010 | Kott Gunning | Legal Advice | 3,375.68 |
| EFT8478 | 25/10/2010 | Kaz Adair Furniture | Service Awards | 500.00 |
| EFT8479 | 25/10/2010 | Karratha Basketball Association | Dollar For Bags Collection Jan - Feb 2010 | 600.00 |
| EFT8480 | 25/10/2010 | Lyons & Peirce | Sullage Drainage at 40 Mile Camping Site - Truck Operation and Tracking Fee | 1,392.50 |
| EFT8481 | 25/10/2010 | Loscam Limited | TTI - Hire Of Pallets September 2010 | 15.92 |
| EFT8482 | 25/10/2010 | Landgate | Land Enquiry | 133.00 |
| EFT8483 | 25/10/2010 | LE Roberts Drafting & Design | Bulgarr Oval Existing Change Rooms - Design, Documentation and Contract Administration | 5,610.00 |
| EFT8484 | 25/10/2010 | Macdonald Johnston Engineering | Solenoid, Pneumatic Cylinder, Wheel Assembly Nozzle | 2,286.49 |
| EFT8485 | 25/10/2010 | Moxham Motors | Fuel Filter, Wheel Studs | 550.95 |
| EFT8486 | 25/10/2010 | LGIS Workcare | Workers Compensation Contribution 2010/2011 - 2nd Instalment | 184,492.00 |
| EFT8487 | 25/10/2010 | Museums Australia | Local History Office Membership Fee - Museums Australia Sep 2010 - Sep 2011 | 176.00 |
| EFT8488 | 25/10/2010 | Mc Laren Hire | Vehicle Hire 4 x4 Ute - Waste Services | 2,556.68 |
| EFT8489 | 25/10/2010 | Mike Allen Planning | Bulgarr Oval Sporting Precinct - Boundary Rationalisation - Investigation & Preparation of Report | 1,930.50 |
| EFT8490 | 25/10/2010 | Mcintosh & Son | Idler Pulley, Blower Assembly, Belt | 1,167.93 |
| EFT8491 | 25/10/2010 | MSA Family Trust | Labour Hire Costs – Building Maintenance Manager | 8,266.50 |
| EFT8492 | 25/10/2010 | Pilbara News | Advertising | 8,085.35 |
| EFT8493 | 25/10/2010 | Northwest Copier & Fax Services | TTI - Casio Cashier Registers, Meter Readings, Cartridges | 6,771.58 |
| EFT8494 | 25/10/2010 | Nickol Bay Jewellers | Gift Voucher | 150.00 |
| EFT8495 | 25/10/2010 | Orica Australia Pty Ltd | 920kg Chlorine Gas Drum | 5,665.33 |
| EFT8496 | 25/10/2010 | Ocean Clipper Inn | Staff Accommodation | 612.00 |
| EFT8497 | 25/10/2010 | Pilbara Distributors | RAC Kiosk Stock | 1,806.00 |
| EFT8498 | 25/10/2010 | Pirtek | Hose, Fittings | 133.53 |
| EFT8499 | 25/10/2010 | Pilbara Motor Group | Air Conditioner Condenser, Filter | 701.92 |
| EFT8500 | 25/10/2010 | Pilbara Tafe | Library & Walkington Theatre Contribution, Contractor Accommodation, Staff Training | 67,332.22 |
| EFT8501 | 25/10/2010 | Pilbara Copy Service | Karratha Airport - Photocopier Charges -Sept 2010 | 89.05 |
| EFT8502 | 25/10/2010 | Pilbara Newspapers Pty Ltd (Pilbara Echo) | Advertising, City of The North Summary Books | 2,395.58 |

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| EFT8503 | 25/10/2010 | Porter Consulting Engineers | Prepare/Review Concept Designs For Black Spot Project, Gap Ridge Industrial Estate Review Plans | 1,464.38 |
| EFT8504 | 25/10/2010 | Pitney Bowman Software Pty Ltd | MapXtreme 5 User Licence (200810-190811) | 5,500.00 |
| EFT8505 | 25/10/2010 | Roy Galvin & Co Pty Ltd | Len PVC Press Pipe | 412.98 |
| EFT8506 | 25/10/2010 | R&R Tape & Safety Supplies | Riggers Gloves Large | 422.40 |
| EFT8507 | 25/10/2010 | Roebourne Dingo Hire | Golf Course Excavate Pipe Line & Replace Valve, Miles Loop Playground Earthworks | 5,775.00 |
| EFT8508 | 25/10/2010 | Amcap (Formerly Skipper Truck Parts) | Air-Conditioner / Heater Blower, Antenna, Bolt, Switch | 1,062.93 |
| EFT8509 | 25/10/2010 | Statewide Bearings | Mechanical Override, Jockey Wheel | 198.06 |
| EFT8510 | 25/10/2010 | Stott & Hoare | IT - 5 x Nortel IP Phone 1120E | 1,666.50 |
| EFT8511 | 25/10/2010 | Statewide Equipment Hire | Karratha Airport - Hire 20KVA Generator, Mini Excavator hire | 2,676.43 |
| EFT8512 | 25/10/2010 | Statewide Turf Services | Shire Lawn & Verge Maintenance | 11,027.50 |
| EFT8513 | 25/10/2010 | SBS Media | KEC Advertising at the Karratha Tavern | 544.50 |
| EFT8514 | 25/10/2010 | State Library of WA (Office of Shared Services) | Books for the Better Beginnings, Dampier Library Lost & Damaged Books | 1,736.90 |
| EFT8515 | 25/10/2010 | Toland Pty Ltd | Conservation Plan - Roebourne Buildings | 15,400.00 |
| EFT8516 | 25/10/2010 | The Planning Group WA Pty Ltd | Finbar And Morse Court Hi Tech Accommodation Assessment | 4,719.00 |
| EFT8517 | 25/10/2010 | Pritchard Francis Pty Ltd | Bulgarr Community Centre - Fees for Preparation of Civil and Structural Design Specification | 1,760.00 |
| EFT8518 | 25/10/2010 | Versatile Building Products | Weed Kill Glyphosate 1 Litre | 89.95 |
| EFT8519 | 25/10/2010 | Wickham Newsagency | Wickham Library - Magazines and Newspapers | 53.30 |
| EFT8520 | 25/10/2010 | WA Library Supplies | Dampier Library - Stationery | 164.45 |
| EFT8521 | 25/10/2010 | Wurth Australia Pty Ltd | Black Heat Shrink | 231.95 |
| EFT8522 | 25/10/2010 | Downer Edi Works Pty Ltd | Asphalt Works, Hire of Semi Tanker Water | 614,743.69 |
| EFT8523 | 25/10/2010 | Wood & Grieve Engineers | Consultation Fees - Karratha Youth & Family Centre | 5,940.00 |
| EFT8524 | 25/10/2010 | Waterboyz Pool Maintenance | 12 Dodd Court Fortnightly Pool Maintenance | 243.78 |
| EFT8525 | 25/10/2010 | Webset Security | Karratha Airport Terminal Security Services | 33,906.40 |
| EFT8526 | 25/10/2010 | Woodhead Pty Ltd | Karratha Leisure Centre - Architectural Services – Master Planning | 9,350.00 |
| EFT8527 | 25/10/2010 | T. Wear | Reimbursement of KEC Holiday Program Expenses | 405.80 |
| EFT8528 | 26/10/2010 | F. Cechner | Conference Expenses WECP Conference | 193.25 |
| EFT8529 | 26/10/2010 | N. Lockwood | Conference Expenses WECP Conference | 86.25 |
| EFT8530 | 26/10/2010 | C. Longmore | Conference Expenses WECP Conference | 86.25 |
| EFT8531 | 26/10/2010 | Pilbara News | Pre-Cyclone Clean Up Advertising | 1,644.00 |
| EFT8532 | 26/10/2010 | Woolworths (WA) Ltd | YAC Fundraiser Goods | 367.47 |
| EFT8533 | 26/10/2010 | Andrew Ward | Reimbursement Tax Fares/Fuel Perth Meetings | 212.53 |
| EFT8534 | 27/10/2010 | Chandler Macleod | Waste Management Labour Hire | 6,350.98 |
| EFT8535 | 27/10/2010 | Philip Morris Limited | TTI - Cigarettes | 770.23 |
| EFT8536 | 27/10/2010 | Budget Rent A Car | Hire Car | 1,307.92 |
| EFT8537 | 27/10/2010 | Hays Specialist Recruitment | Quarterly Pro Rata Placement Fee | 5,346.00 |
| EFT8538 | 27/10/2010 | Pilbara News | Advertising | 308.70 |
| EFT8539 | 27/10/2010 | Beverley White | Catering | 703.00 |

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| EFT8540 | 27/10/2010 | Karratha Contracting Pty Ltd | Shire Housing Renovations, Maintenance and Repairs, Airport Sewer System & Pump Repairs, Install RCD's to Shed, Skate Park Urban Art Project Preparation, Finance Office Upgrade, General Building Maintenance | 108,822.93 |
| EFT8541 | 28/10/2010 | Dept Of Housing & Works | Payroll Deductions | 250.00 |
| EFT8542 | 28/10/2010 | Dept Of Housing & Works | Payroll Deductions | 1,020.20 |
| EFT8543 | 28/10/2010 | Dept Of Housing & Works | Payroll Deductions | 440.00 |
| EFT8544 | 28/10/2010 | Dept Of Housing & Works | Payroll Deductions | 350.00 |
| EFT8545 | 28/10/2010 | Dept Of Housing & Works | Payroll Deductions | 124.60 |
| EFT8546 | 29/10/2010 | British American Tobacco Australia Ltd | TTI - Cigarettes | 2,277.56 |
| EFT8547 | 29/10/2010 | Pilbara News | Advertising | 308.70 |
| EFT8548 | 29/10/2010 | Woolworths (WA) Ltd | KEC & TTI Kiosk Stock | 1,088.84 |
| EFT8549 | 29/10/2010 | Beverley White | Catering | 860.00 |
| EFT8550 | 21/10/2010 | Western Australian Treasury Corp | Loan No. 91 - Admin Building Renovations, Loan No. 95 - Staff Housing, Loan No. 96 – Cossack Infrastructure | 421,788.87 |
| 73035 | 23/08/2010 | Karratha Kickboxing | Cancelled Cheque | -390.00 |
| 73221 | 05/10/2010 | Shire Of Roebourne | Petty Cash Reimbursement | 1,227.75 |
| 73222 | 05/10/2010 | Telstra | Shire Telephone Charges | 989.50 |
| 73224 | 05/10/2010 | Horizon Power | Shire Electricity Charges | 75,535.44 |
| 73225 | 05/10/2010 | Water Corporation | Shire Water Charges | 6,197.05 |
| 73226 | 06/10/2010 | Australian Super | Superannuation Contributions | 2,599.89 |
| 73227 | 06/10/2010 | Asset Super | Superannuation Contributions | 1,673.97 |
| 73228 | 06/10/2010 | Colonial First State Firstchoice Super | Superannuation Contributions | 794.49 |
| 73230 | 06/10/2010 | WA Local Govt Superannuation Plan | Superannuation Contributions | 229,015.59 |
| 73231 | 06/10/2010 | Amp Life Limited | Superannuation Contributions | 526.20 |
| 73232 | 06/10/2010 | Axa Australia | Superannuation Contributions | 794.35 |
| 73233 | 06/10/2010 | Bt Super For Life | Superannuation Contributions | 833.08 |
| 73234 | 06/10/2010 | Catholic Super & Retirement Fund | Superannuation Contributions | 332.37 |
| 73235 | 06/10/2010 | First State Super | Superannuation Contributions | 341.41 |
| 73236 | 06/10/2010 | Health Super | Superannuation Contributions | 994.69 |
| 73237 | 06/10/2010 | HostPlus Superannuation | Superannuation Contributions | 737.96 |
| 73238 | 06/10/2010 | LG Super | Superannuation Contributions | 894.60 |
| 73239 | 06/10/2010 | PBTL - Lifetime Superannuation Fund | Superannuation Contributions | 958.86 |
| 73240 | 06/10/2010 | Mtaa Superannuation Fund | Superannuation Contributions | 1,367.75 |
| 73241 | 06/10/2010 | MLC Nominees Pty Ltd | Superannuation Contributions | 1,232.41 |
| 73242 | 06/10/2010 | Navigator Australia Limited (Aviva Investment Services) | Superannuation Contributions | 1,452.73 |
| 73243 | 06/10/2010 | Rest Superannuation | Superannuation Contributions | 1,632.82 |
| 73244 | 06/10/2010 | Westscheme | Superannuation Contributions | 2,270.04 |
| 73245 | 06/10/2010 | Alpha First Aid Supplies Pty Ltd | Resuci Face Shields | 173.39 |

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| 73246 | 06/10/2010 | Department For Planning & Infrastructure | Registration Renewal 3 Months Vehicle - 1BBW878 | 76.85 |
| 73247 | 06/10/2010 | Shenton Enterprises Pty Ltd | RAC - Drive Tracks - Ultrabot Magnum | 403.48 |
| 73248 | 06/10/2010 | Te Wai Manufacturing | Polo Shirts | 1,014.90 |
| 73249 | 06/10/2010 | Angus And Robertson Karratha | Dampier Library - Books | 118.67 |
| 73250 | 06/10/2010 | Aurox Resources Ltd | Rates Refund - Assessment A78277 Lot E47/01184 Exploration Licence | 467.26 |
| 73251 | 06/10/2010 | Bunnings Group Limited | Treated Pine Log | 424.38 |
| 73252 | 06/10/2010 | Bernd Kruse | Vehicle Crossover Subsidy | 387.50 |
| 73253 | 06/10/2010 | | Cancelled Cheque | |
| 73254 | 06/10/2010 | David Crooks | Vehicle Crossover Subsidy | 404.25 |
| 73255 | 06/10/2010 | P. Conrau | Reimbursement Relocation & Mobilisation Expenses | 1,355.00 |
| 73256 | 06/10/2010 | Marilyn Ann Fenner | Rates Refund - Assessment A78730 29 Honeyeater Corner Nickol 6714 | 471.51 |
| 73257 | 06/10/2010 | Peter Goonan | Rates Refund - Assessment A78003 Lot P47/01197 Prospecting Licence | 358.62 |
| 73258 | 06/10/2010 | Karratha Veterinary Hospital | Dog Health Program Fees 30/8/2010 | 1,986.40 |
| 73259 | 06/10/2010 | McLeods & Co Barristers And Solicitors | Governance Advice | 22.00 |
| 73260 | 06/10/2010 | Liftmec Pty Ltd | Transport Coaster Bus From Burrup Rd To Anglican Church | 363.00 |
| 73261 | 06/10/2010 | Paul Moxham | Reimbursement For Damaged Artwork | 330.00 |
| 73262 | 06/10/2010 | Natural Choice Karratha | KEC - Max's MGPX Bars | 110.00 |
| 73263 | 06/10/2010 | Glen Robert Nuttall | Rates Incentive Scheme 5th Prize Winner | 500.00 |
| 73264 | 06/10/2010 | Kmart Karratha | Cossack - Linen, RAC Food Storage Containers | 474.50 |
| 73265 | 06/10/2010 | Nikola Suleski | Rates Incentive Scheme 3rd Prize Winner | 1,500.00 |
| 73266 | 06/10/2010 | Luke Seaborn | Vehicle Crossover Subsidy | 363.00 |
| 73267 | 06/10/2010 | Wacker Neuson | Pump | 1,045.00 |
| 73268 | 06/10/2010 | Kim Zuidema | Refund 50% Building Fee Application B12010360 - Withdrawn | 408.63 |
| 73269 | 11/10/2010 | Shire Of Roebourne | ATM Cash Replenishment | 74,000.00 |
| 73270 | 12/10/2010 | Australia Post | Australia Post Account - September 2010 | 2,354.66 |
| 73271 | 12/10/2010 | Department Of Health | TTI - Tobacco Licence Renewal Nov 2010 | 173.50 |
| 73272 | 12/10/2010 | Telstra | Shire Telephone Charges | 10,856.62 |
| 73273 | 12/10/2010 | Horizon Power | Shire Electricity Charges | 42,810.14 |
| 73274 | 12/10/2010 | Water Corporation | Shire Water Charges | 116.85 |
| 73275 | 12/10/2010 | Australian Communications & Media Author | Renewal Broadcast/Mobile Licences | 688.00 |
| 73276 | 12/10/2010 | Commissioner Of Police | Corporate Firearms Licence Renewal | 106.50 |
| 73277 | 12/10/2010 | Department Of The Premier And Cabinet | Advertisement - Parking & Parking Facilities Local Law - Government Gazette | 2,222.65 |
| 73278 | 14/10/2010 | Shire Of Roebourne | Payroll Deductions | 1,725.03 |
| 73279 | 14/10/2010 | Shire Of Roebourne | Payroll Deductions | 1,946.15 |
| 73280 | 21/10/2010 | Telstra | Shire Telephone Charges | 1,236.44 |
| 73281 | 21/10/2010 | 3 Hutchison Telecommunications Aust. | SES Messaging Service | 196.59 |
| 73282 | 21/10/2010 | | Cancelled Cheque | |

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| 73283 | 21/10/2010 | Horizon Power | Shire Electricity Charges | 16,333.52 |
| 73284 | 21/10/2010 | Water Corporation | Shire Water Charges | 30,375.45 |
| 73285 | 21/10/2010 | C. Coghlan | Private Accommodation Allowance - PIA State Conference | 50.00 |
| 73286 | 21/10/2010 | Kmart Karratha | 12 Dodd Court Miscellaneous Items, IPod Touch, Label Maker | 1,517.50 |
| 73287 | 22/10/2010 | Harvey Norman | Household Items 12 Dodd Court, Gift Voucher | 2,326.00 |
| 73288 | 25/10/2010 | Alpha First Aid Supplies Pty Ltd | Resuci Face Shields | 1,249.07 |
| 73289 | 25/10/2010 | Australian Institute Of Building Surveyors | Registration Fee For AIBS 2010 WA Conference | 1,550.00 |
| 73290 | 25/10/2010 | Building And Construction Industry Training Fund (BCITF) | BCITF Collection Agency Fee - July & August 2010 | 136,129.42 |
| 73291 | 25/10/2010 | Karratha Netball Association | Refund Charges For Oval Lighting | 362.16 |
| 73292 | 25/10/2010 | Lil's Retravision Karratha | Simpson Top Loader Washing Machine | 798.00 |
| 73293 | 25/10/2010 | Nor West Jockey Club | Refund - Duplicate Payment On Invoice 56059 | 250.00 |
| 73294 | 25/10/2010 | Angus And Robertson Karratha | Dampier Library - Books, Books For Gifts | 354.18 |
| 73295 | 25/10/2010 | Builders Registration Board of WA | BRB Collection Agency Fee July & August 2010 | 5,360.50 |
| 73296 | 25/10/2010 | Chadson Engineering Pty Ltd | RAC - Flexi Vac Head, Palintest Tablets | 1,195.76 |
| 73297 | 25/10/2010 | Dc Project Services Pty Ltd | Refund Builders Licence 20100682 - 2-9 Fishwick Court | 85.00 |
| 73298 | 25/10/2010 | Degrey Engineering | Refund - Duplicate Payment Invoice 56248 Less Underpaid Invoice 55445 | 81.13 |
| 73299 | 25/10/2010 | Greenline AG Pty Ltd | TCU14939 Blade | 43.88 |
| 73300 | 25/10/2010 | Horizon Power - Karratha | Design Fee For Underground Cable Installation to Enable Catrall Park Upgrade/Refurbishment | 2,100.00 |
| 73301 | 25/10/2010 | Jbs Projects | Refund - Duplicate Payment Invoice 56231 Paid 20/07/10 & 17/08/10 | 41.97 |
| 73302 | 25/10/2010 | Mark Jolley | Reimbursement Fuel Costs Caretaker 40 Mile Camp | 135.10 |
| 73303 | 25/10/2010 | Jones And Paul Plumbing | Refund Duplicate Payment of Invoice 56629 | 77.23 |
| 73304 | 25/10/2010 | Karratha Veterinary Hospital | 5 Pups for Euthanasia 01/10/2010 | 95.00 |
| 73305 | 25/10/2010 | Karratha Shooting Supplies | Bushman 22 Hollow Point Ammunition | 27.00 |
| 73306 | 25/10/2010 | Karratha Storm Junior Rugby League | Junior Sports Light Token Reimbursement - 2010 Season | 720.00 |
| 73307 | 25/10/2010 | McLeods & Co Barristers And Solicitors | Legal / Governance Advice | 3,540.90 |
| 73308 | 25/10/2010 | Natural Choice Karratha | KEC - Max's Muscle Meal Protein Shake | 96.00 |
| 73309 | 25/10/2010 | Norfleet Bus Contractors | Refund - Duplicate Payment Inv 56250 | 105.60 |
| 73310 | 25/10/2010 | Dept Of Planning & Infrastructure - Plates | SOR Number Plate - 308R N Stewart | 150.00 |
| 73311 | 25/10/2010 | Pindan Pty Ltd | Overpayment 3 Bldg Licences - BCITF Charges | 1,380.00 |
| 73312 | 25/10/2010 | Rabsqa International | Annual Fee - Certified Level 4 High Risk Auditor | 308.00 |
| 73313 | 25/10/2010 | Halaine Rainsford | Diploma Children's Services - 50% Competencies Completed | 1,500.00 |
| 73314 | 25/10/2010 | Kmart Karratha | Roebourne Library - DVD's & Books | 1,295.00 |
| 73315 | 25/10/2010 | Daniel Thomas | Refund of Plansearch Fee | 30.00 |

| | | | | |
|-----------|------------|---|---|-----------|
| 73316 | 25/10/2010 | Watering Concepts | Mechanical Seal Kit | 693.22 |
| 73317 | 25/10/2010 | Woodhouse Legal Solicitors & Legal Consul | Karratha Airport - Check In Counter Document Preparation, Lease Legal Advice | 4,044.70 |
| 73318 | 25/10/2010 | James Wells | Refund - Building Licence Application Fee -Licence Duplicated In Error | 1,172.73 |
| 73319 | 25/10/2010 | Rebecca Young | Early Learning Specialist Scholarship Program 50% & 100% Incentive | 3,000.00 |
| 73320 | 25/10/2010 | Shire Of Roebourne | ATM Cash Replenishment | 74,000.00 |
| 73321 | 26/10/2010 | Shire Of Roebourne | Karratha Kick Boxing - Inv Paid Twice Refund Cheque Paid to SOR to Offset Invoice 57645 | 390.00 |
| 73322 | 26/10/2010 | Dr Crystal Cree | MSIS Retention Grant | 18,333.70 |
| 73323 | 26/10/2010 | Land Corp | Refund of Water Charges paid by Land Corp - Refund Issued To Shire | 64.25 |
| 73324 | 27/10/2010 | Telstra | Shire Telephone Charges | 774.36 |
| 73325 | 27/10/2010 | Horizon Power | Shire Electricity Charges | 16,818.49 |
| 73326 | 27/10/2010 | Water Corporation | Shire Water Charges | 4,119.00 |
| 73327 | 28/10/2010 | Shire Of Roebourne | Payroll Deductions | 1,302.23 |
| 73328 | 29/10/2010 | Shire Of Roebourne | Petty Cash Reimbursement | 1,211.60 |
| DD12648.1 | 09/09/2010 | Westpac Corporate Credit Cards | CEO & EM Corporate Services August Expenses | 7,659.86 |
| DD12649.1 | 11/10/2010 | Westpac Corporate Credit Cards | Director Technical Services & Development Services September Expenses | 4,597.01 |

6,743,047.01

| | | | | |
|--|------------|--------------------|----------------------|------------|
| | 05/10/2010 | Shire of Roebourne | Wages | 1,609.05 |
| | 14/10/2010 | Shire of Roebourne | Payroll F/E 13.10.10 | 438,366.45 |
| | 15/10/2010 | Shire of Roebourne | Wages | 721.55 |
| | 28/10/2010 | Shire of Roebourne | Payroll F/E 27.10.10 | 454,771.21 |

895,468.26

Total Payments

7,638,515.27

10.2 FINANCIAL STATEMENT FOR PERIOD ENDING 30 SEPTEMBER 2010

| | |
|--------------------------------|---|
| File No: | NOV10 |
| Attachment(s) | Nil |
| Responsible Officer: | Executive Manager Corporate Services |
| Author Name: | Management Accountant |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To provide Council with a summary of the financial position as at the specified period.

Background

In accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

In accordance with the regulations, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$10,000.

With this report being composed at programme level, only a general comment can be made regarding the variances.

The Act states that a statement of financial activity, and accompanying documents, are to be;

- 1) presented to the Council;
 - (a) At the next ordinary meeting of council following the end of the month to which the statement relates; or
 - (b) If the statement is not prepared in time to present it to the meeting referred to in (a) above, to the next meeting of Council after that meeting; and
- 2) Recorded in the minutes of the meeting at which it is presented.

Options

- 1) To adopt the report as is
- 2) To adopt the report with amendments
- 3) Not to adopt the report

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per section 34 of the Local Government (Financial Management) Regulations 1996.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151381

MOVED : Cr Smeathers

SECONDED : Cr Lally

That the Financial reports for the period ending 30 September 2010 be received.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig

AGAINST : Nil

Shire Of Roebourne

Statement Of Financial Activity

for the period 1 July 2010 to 30 September 2010

| | Original Budget | Amended Budget | Year to Date Amended Budget | Year To Date Actual | \$10,000 or more |
|---|-----------------|----------------|-----------------------------|---------------------|------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Rate Setting Statement | | | | | |
| Operating | | | | | |
| Revenues (Sources) | | | | | |
| General Purpose Funding (excluding Rates) | 4,415,287 | 4,415,287 | 1,117,444 | 593,608 | 523,836 |
| Governance | 94,283 | 94,283 | 14,474 | 220,684 | (206,210) |
| Law, Order And Public Safety | 251,007 | 251,007 | 47,754 | 21,643 | 26,111 |
| Health | 80,532 | 80,532 | 18,379 | 13,488 | - |
| Education and Welfare | 150,337 | 150,337 | 37,395 | 13,747 | 23,648 |
| Housing | 3,837,429 | 3,837,429 | 1,045,704 | 57,434 | 988,270 |
| Community Amenities | 12,000,193 | 12,000,193 | 4,294,086 | 3,774,809 | 519,277 |
| Recreation And Culture | 9,895,765 | 9,933,355 | 2,541,053 | 2,052,175 | 488,878 |
| Transport | 22,640,687 | 22,640,687 | 5,387,571 | 5,259,324 | 128,247 |
| Economic Services | 1,294,988 | 1,414,988 | 365,612 | 497,645 | (132,033) |
| Other Property And Services | 60,100 | 60,100 | 8,549 | 23,240 | (14,691) |
| | 54,720,608 | 54,878,198 | 14,878,021 | 12,527,797 | 2,350,224 |
| Expenses (Applications) | | | | | |
| General Purpose Funding | (502,566) | (502,566) | (130,353) | (102,244) | (28,109) |
| Governance | (2,249,738) | (2,259,738) | (877,240) | (973,643) | 96,403 |
| Law, Order And Public Safety | (1,753,954) | (1,753,954) | (478,401) | (247,474) | (230,927) |
| Health | (1,122,073) | (1,122,073) | (286,386) | (173,763) | (112,623) |
| Education and Welfare | (379,193) | (379,193) | (110,010) | (27,891) | (82,119) |
| Housing | (2,942,214) | (2,942,214) | (813,587) | (269,438) | (544,149) |
| Community Amenities | (9,708,738) | (9,709,302) | (2,525,378) | (1,704,958) | (820,420) |
| Recreation And Culture | (19,279,423) | (19,317,013) | (4,060,649) | (2,730,407) | (1,330,242) |
| Transport | (16,037,913) | (16,037,913) | (3,358,578) | (2,005,492) | (1,353,086) |
| Economic Services | (12,083,023) | (12,212,023) | (370,851) | (385,803) | 14,952 |
| Other Property And Services | 792,620 | 792,620 | (142,900) | 354,082 | (496,982) |
| | (65,266,215) | (65,443,369) | (13,154,333) | (8,267,030) | (4,887,303) |
| Capital | | | | | |
| Revenue | | | | | |
| Proceeds From Disposal Of Assets | 5,926,756 | 5,926,756 | 1,813,756 | 880,518 | 933,238 |
| Tsf From Aerodrome Reserve | 5,173,492 | 5,173,492 | 1,122,873 | 0 | 1,122,873 |
| Tsf From Air conditioning Reserve | 0 | 0 | 0 | 0 | - |
| Tsf From MSIS Reserve | 0 | 0 | 0 | 0 | - |
| Tsf From Walkington Theatre Reserve | 0 | 0 | 0 | 0 | - |
| Tsf From Royalties for Regions Reserve | 18,066,500 | 18,066,500 | 2,907,000 | 0 | 2,907,000 |
| Tsf From Plant Replacement Reserve | 745,977 | 745,977 | 0 | 0 | - |
| Tsf From Dampier Drainage Reserve | 0 | 0 | 0 | 0 | - |
| Tsf From Infrastructure Reserve | 7,751,338 | 7,751,338 | 2,255,000 | 0 | 2,255,000 |
| Tsf From Waste Management Res | 1,302,865 | 1,302,865 | 0 | 0 | - |
| Tsf From Housing Reserve | 1,604,135 | 1,604,135 | 0 | 0 | - |
| Tsf From Parks, Ovals & Rec Facilities | 0 | 0 | 0 | 0 | - |
| Tsf From Information Technology Res | 0 | 0 | 0 | 0 | - |
| Tsf From Public Open Space Reserve | 1,198,000 | 1,198,000 | 0 | 0 | - |
| New Loans Raised | 19,521,304 | 19,521,304 | 0 | 0 | - |
| Tsf From Restricted Cash Unspent Grants/Contributions | 0 | 0 | 0 | 1,434,380 | (1,434,380) |
| Repayments Of Self Supporting Loans | 5,601 | 5,601 | 2,756 | 2,678 | - |
| Repayments Of Interest Free Loans To | 101,536 | 101,536 | 1,884 | 1,884 | - |

Local Groups

61,397,504 61,397,504 8,103,269 2,319,460 5,783,809

Shire Of Roebourne
Statement Of Financial Activity
for the period 1 July 2010 to 30 September 2010

| | Original Budget | Amended Budget | Year to Date Amended Budget | Year To Date Actual | \$10,000 or more |
|--|-----------------|----------------|-----------------------------|---------------------|------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Expenses | | | | | |
| Purchase Of Assets - Land | (2,389,000) | (2,389,000) | (1,389,000) | (1,388,075) | - |
| Purchase Of Assets - Artwork | 0 | 0 | 0 | 0 | - |
| Purchase Of Assets - Buildings | (32,680,244) | (32,680,244) | (3,148,854) | (3,354,406) | 205,552 |
| Purchase Of Assets - Equipment | (536,890) | (536,890) | (491,791) | (32,592) | (459,199) |
| Purchase Of Assets - Furniture & Equip | (616,570) | (598,570) | (273,922) | (54,522) | (219,400) |
| Purchase Of Assets - Plant | (5,588,351) | (5,606,351) | (3,077,301) | (483,984) | (2,593,317) |
| Purchase Of Assets - Infrastructure | (22,197,855) | (22,197,855) | (4,841,717) | (1,949,066) | (2,892,651) |
| Loan Principal Repayments | (1,835,380) | (1,835,380) | (466,099) | (466,100) | - |
| Tsf To Aerodrome Reserve | (287,295) | (287,295) | (71,823) | (138,478) | 66,655 |
| Tsf To Air conditioning Reserve | 0 | 0 | 0 | 0 | - |
| Tsf To Dampier Drainage Reserve | (732) | (732) | (183) | (225) | - |
| Tsf To Plant Replacement Reserve | (41,356) | (41,356) | (10,338) | (11,695) | - |
| Tsf To Walkington Theatre Reserve | (98) | (98) | (24) | (43) | - |
| Tsf To Royalties for Regions Reserve | (400,000) | (400,000) | (99,999) | (9,940) | (90,059) |
| Tsf To Workers Compensation Res | (24,128) | (24,128) | (6,033) | (10,501) | - |
| Tsf To Infrastructure Reserve | (918,136) | (918,136) | 0 | (127,177) | 127,177 |
| Tsf To Waste Management Reserve | (407,623) | (407,623) | (30,519) | (66,108) | 35,589 |
| Tsf To Housing Reserve | (1,488,162) | (1,488,162) | (49,542) | (14,243) | (35,299) |
| Tsf To Parks, Ovals & Rec Facilities Res | 0 | 0 | (42) | 0 | - |
| Tsf To Aged Persons Home Reserve | (1,345) | (1,345) | (336) | (688) | - |
| Tsf To Information Technology Reserve | 0 | 0 | 0 | 0 | - |
| Tsf To Junior Sport Reserve | (1,542) | (1,542) | (387) | (784) | - |
| Tsf To Public Open Space Reserve | (12,355) | (12,355) | (3,045) | (19,895) | 16,850 |
| Tsf To Mosquito Control Reserve | (537) | (537) | (9) | (21) | - |
| Tsf To History & Cultural Publications Reserve | (1,090) | (1,090) | (273) | (474) | - |
| Tsf To Underground Power Reserve | (3,985,345) | (3,985,345) | 0 | 0 | - |
| Tsf To Medical Services Assistance Package Reserve | (7,654) | (7,654) | (1,914) | (2,315) | - |
| Interest Free Loan Principal | 0 | 0 | 0 | 0 | - |
| Tsf of Unbudgeted Muni Restricted Cash | 0 | 0 | 0 | (1,434,380) | 1,434,380 |
| Income Set Aside As Restricted Funds | 0 | 0 | 0 | 0 | - |
| | (73,421,688) | (73,421,688) | (13,963,151) | (9,565,710) | (4,397,441) |
| Adjustment For Non Cash Items | | | | | |
| Depreciation | 7,798,569 | 7,798,569 | 826,365 | 0 | |
| Amounts Set Aside To Provisions | (200,000) | (200,000) | 0 | 0 | |
| Accrued Loan Interest | 0 | 0 | 0 | (234,685) | |
| Accrued Salary & Wages | 0 | 0 | 0 | (69,622) | |
| (Profit) / Loss On Disposal Of Assets | (3,506,519) | (3,506,519) | (1,019,032) | 0 | |
| | 4,092,050 | 4,092,050 | (192,667) | (304,306) | |
| Surplus Brought Forward 1 August | 0 | 0 | 0 | 0 | |

| | | | | | |
|---------------------------------|------------|-----------------|-------------------|-------------------|---------|
| Amount Raised From Rates | 18,477,741 | 18,477,741 | 18,158,972 | 18,001,226 | 157,746 |
| Surplus / (Deficit) | <u>0</u> | <u>(19,564)</u> | <u>13,830,111</u> | <u>14,711,436</u> | |

This statement is to be read in conjunction with the accompanying notes.

Operating revenue is under the year to date budget by \$2,350,224 which represents a variance of 15.80%.

Operating Expenditure is under the year to date budget by \$4,887,303 which represents a variance of 37.15%.

In accordance with the materiality threshold adopted by Council for the reporting of variances by programme in the Statement of Financial Activity, the following comments are made to provide an explanation of the above variances.

General Purpose Funding

Revenue

Revenue down 46.88% (\$523,836) due to additional interest on reserves Term Deposits brought to account to September 2010 with Interest payable at maturity in September & October on Royalty for Regions Funds \$31,948 higher than expected. Government Financial Assistance Grants budgeted to be received for the first quarter in September not received until October (\$612,888). Interim rates & Instalment notices issued were \$66,811 higher than budgeted for the first quarter.

Expenditure

Expenditure is showing a variance down of 21.56% (\$28,109) which is due to lower than expected Administration costs allocated (\$32,495) and higher than expected bank charges YTD of \$10,650.

Governance

Revenue

Revenue is up 1424.69% (\$206,210) which is due to Pilbara to Parliament Income of \$197,045 and \$10,688 for Reimbursements/Commissions/Rebates Received to September not budgeted.

Expenditure

Expenditure is up 10.99% (\$96,403) which is due to:

- 1) \$179,240 down on Non-Statutory Donations Budgeted Year to Date September
- 2) \$123,810 down on Executive Services Office & Project Expenses, still to be completed.
- 3) \$108,222 down on IT Software, Network Expenses, and Main Computer System upgrade due to work still to be completed in November.
- 4) \$59,011 down on Karratha Admin Building costs
- 5) \$33,889 down on Employment Costs Strategic Projects, due to Project Manager vacancy
- 6) \$27,386 down on Employment Costs Executive due to vacancies, Exec PA, HR Officer
- 7) \$556,977 up on Administration costs allocated
- 8) \$71,013 up on Employment Costs Corporate Services due to 12 month leave entitlement paid in July

Law, Order and Public Safety

Revenue

Revenue is down by 54.68% (\$26,111) which is due to RTO grants for Community Safety \$20,000 not yet received as Budgeted for September.

Expenditure is down 48.27% (\$230,927) which is due to:

- 1) \$46,596 down on Anti Graffiti Initiatives Budget spread evenly over the year

- 2) \$91,890 August to September Budget unspent on Cyclone Hazard removal costs to be reforecast for later in the Year i.e. October to November
- 3) \$15,000 down on Depreciation
- 4) \$10,335 down on Karratha SES Building Costs YTD – FESA operating grants received Oct.

Health

Revenue

Revenue is down by 26.61% (\$4,891) which is due to income received on Health Premises & Stallholder Fees & charges.

Expenditure

Expenditure is down 39.33% (\$112,623) which is due to:

- 1) \$10,413 down on MSIS Employment & Office costs – position currently vacant
- 2) \$20,835 MSIS Retention payments lower than budgeted
- 3) \$52,542 down on Compliance Auditing & Inspections to occur in second quarter

Education and Welfare

Revenue

Revenue is showing a variance of down 63.24% (\$23,648) which was due to Freemasons Aged person unit contribution not yet received. Also yearly contribution not yet received for Early Learning Specialist Scholarship (\$13,749).

Expenditure

Expenditure is showing a variance of down 74.65% (\$82,119) which is due to:

- 1) \$19,661 down on Early Learning Specialist Scholarship expenses as income not yet received
- 2) \$25,928 down on Day Care Buildings costs
- 3) \$57,841 down on KELT project expenses to occur early 2011

Housing

Revenue

Revenue is showing a variance down of 94.51% (\$988,270) due to Disposal & Profit not yet recorded in asset register on sale of Harding Way Units. Proceeds have been received in August.

Expenditure

Expenditure is down 66.88% (\$544,149) which is due to:

- 1) \$23,550 up on Leased Housing due to paid in advance
- 2) \$33,522 down on Interest expense on Staff Housing Loans due to 09/10 accrual
- 3) \$58,214 down on Staff Housing Op Costs Year to Date
- 4) \$112,887 down on Depreciation YTD not yet posted
- 5) \$399,489 down on allocation of Staff Housing costs

Community Amenities

Revenue

Revenue has a variance down of 12.09% (\$519,277) mainly due to:

- 1) \$91,028 up on Domestic Refuse Collection Fees.
- 2) \$122,894 up on Industrial/Commercial Refuse collection Fees
- 3) \$42,541 up on Town Planning Fees
- 4) \$367,181 down on Industrial/Commercial Refuse disposal Fees
- 5) \$254,330 down on Liquid Waste disposal fees
- 6) \$25,711 down on Hazardous Waste disposal fees
- 7) \$25,136 down on Income from Recycling
- 8) \$15,000 down on Litter Initiatives Funding
- 9) \$10,000 down on Contributions Economic Development from RDA

Expenditure

Expenditure is showing a variance down of 32.49% (\$820,420). The main variances are as follows:

- 1) \$ 152,781 down on Litter Control – reduced staff numbers
- 2) \$109,723 down on Domestic Refuse Collection – vacant positions in this area
- 3) \$100,560 down on Depreciation not yet posted for waste collection & landfill ops
- 4) \$93,039 down on Town Planning Office Expenses – Staff Development not yet spent
- 5) \$66,272 down on Recycling
- 6) \$60,501 down on Local Planning Strategy/Policy Development – Not yet started
- 7) \$46,589 down on Refuse Site Maintenance & Refuse Site 7 Mile
- 8) \$34,464 down on Economic Development Employment Costs
- 9) \$32,323 down on Drainage Maintenance Costs
- 10) \$ 28,252 down on Economic Development Prospectus Project
- 11) \$16,286 down on Karratha City of the North Expenses

Recreation and Culture

Revenue

Revenue has a variance down of 19.24% (\$488,878). The variance is due to:

- 1) \$280,542 down on Grants & Contributions-Ovals not yet received from Dept Education
- 2) \$176,000 down on Grant & Contributions-Playground Structures Not yet Received
- 3) \$23,500 down on Contribution to Cossack Art Prizes
- 4) \$19,623 down on Special Youth Projects Income not received til October
- 5) \$17,998 down on KAC Merchandise Sales due to Pool Closure for Refurbishment
- 6) \$15,000 down on Community Bus (Public Transport Project – 60k 10/11)
- 7) \$38,406 up on KEC Programme Income – Attendance has been better than expected.
- 8) \$13,600 up on Grant unbudgeted Received for Community Heritage NLA

Expenditure

Expenditure has a variance of down 32.76% (\$1,330,242). The main variances are as follows:

- 1) \$124,565 down on Administration Allocated to KEC, RAC, Cossack, KAC, Recreation
- 2) \$116,608 down on Employment Costs – KAC & KEC & RAC (KAC Closed til Nov, training being completed for permanent employees)
- 3) \$117,980 down on Oval Mtce
- 4) \$100,062 down on Hard-court Mtce – Ongoing
- 5) \$97,192 down on Parks & Gardens Mtce – due to staff shortages
- 6) \$57,356 down on Karratha Entertainment Centre Expenses
- 7) \$52,445 down on Cossack Operating Expenses
- 8) \$53,610 down on Playground Maintenance
- 9) \$50,449 down on Effluent Tank Mtce – further works pending
- 10) \$50,001 down on Roebourne Pool Contrib. to Building Assets
- 11) \$47,822 down on Open Space/ Drain Reserve Mtce
- 12) \$44,841 down on KAC Building Mtce – currently closed for Project
- 13) \$41,784 down on NAIDOC week expenses – remaining wont be expended til June-11
- 14) \$41,558 down on Special Youth Projects Expense
- 15) \$30,000 down on Review of Karratha Library Operations, to appoint consultant in October and complete by Feb-11.
- 16) \$26,453 down on Contribution to Walkington Theatre paid September
- 17) \$23,990 down on Karratha Library Contribution – September not paid until October
- 18) \$20,202 down on Roebourne Aquatic Centre Expenses
- 19) \$21,670 down on Community Bus (Public Transport Project)
- 20) \$11,409 down on Interest on Loan repayments Cossack Infrastructure – due to 09/10
Accrual Reversal
- 21) \$15,000 down on Contribution to St Luke's Oval
- 22) \$10,258 down on Boat Ramp Maintenance

- 23) \$142,708 up on Employment Costs Recreation & Community Development (offsets above Centres)
- 24) \$52,175 up on Dampier Pavilion Building
- 25) \$16,057 up on Roebourne Race Track expenses as completed additional car park & track surface prep works.
- 26) \$13,000 up on Jaburara Heritage Trail

Transport

Revenue

Revenue shows a variance down of 2.38% (\$128,247). The main variances are as follows:

- 1) \$553,498 down on Karratha Airport income (including leases) due to timing on Sep-10 Invoice raised in Oct – timing of landing data availability.
- 2) \$250,984 up on Road to Recovery Project Grants Year To Date
- 3) \$147,744 up on Local Govt Road Grants – Timing Difference as Budget Spread evenly over year; 35% of Total Year Budget received in first quarter.
- 4) \$110,295 up on Tien Tsin Inne income
- 5) \$78,961 on sale of assets not yet realised as budgeted

Expenditure

Expenditure has a variance of down 40.29% (\$1,353,086). The main variances are due to depreciation on infrastructure assets not yet applied and as follows:

- 1) \$261,376 down on Karratha Terminal Building Mtce
- 2) \$159,018 down on Interest on Loan – Karratha Airport – due to reversal of 09/10 year 30 June Interest Accrual YTD
- 3) \$110,267 down on Airside Mtce
- 4) \$72,340 down on Footpath Mtce
- 5) \$65,978 down on Traffic Signs & Control costs
- 6) \$68,024 down on Airport Employment costs
- 7) \$41,248 down on Street Lights-Electricity
- 8) \$39,732 down on TTI Kiosk Expenses
- 9) \$37,927 down on Pastoral Access Rd Mtce
- 10) \$30,000 down on Consultants required for studies not yet spent for Quarter
- 11) \$29,671 down on Landside Mtce
- 12) \$28,891 down on Airport office expenses
- 13) \$27,909 down on Street Tree Mtce Costs
- 14) \$26,395 down on Airport Security Costs
- 15) \$24,741 down on Reseal Roads Expenses
- 16) \$21,692 down on TTI Bar expenses
- 17) \$20,000 down on planned Greening of Main Streets Costs
- 18) \$15,000 down on Crossover Contributions
- 19) \$29,276 up on TTI Employment costs
- 20) \$43,770 up on Town Street Mtce
- 21) \$77,307 up on sheeting roads begun first quarter while budgeted evenly over year.

Economic Services

Revenue

Revenue has a variance up of 36.11% (\$132,033). The variance is mainly due to Building Licence fees up on budget by \$20,456 and Receipt of Unbudgeted \$145,000 Contribution to Enhancement of Camping Grounds at 40 Mile from Apache yet to be utilised. Increased Camping Fees at 40 Mile Beach have been received year to date.

Expenditure

Expenditure has a variance up of 4.03% (\$14,952) due to Overrun in employment costs Building less Underspend in Contributions paid to Tourist Bureau(September not yet paid).

Other Property and Services

Revenue

Revenue has a variance up of 171.85% (\$14,691) which is mainly due to income not yet received from Private works in budget & Insurance settlement received not budgeted.

Expenditure

Expenditure has a variance down of 157.20% (\$339,523). This is mainly due to:

- 1) \$60,299 down on plant costs & allocations – over allocated as per Plant Reserves transfer.
- 2) \$336,051 down on Employment costs due to vacancies in Waste Management & Works
- 3) \$21,494 down on Tech Serv – Design & Investigations
- 4) \$19,694 down on Works Office Expenses
- 5) \$20,000 down on Asset Management costs Monthly Budget

Capital

Revenue

Capital Revenue shows a variance down of 71.38% (\$5,783,809) - no Transfers from Reserves are have occurred Year to Date against Budgeted \$6,284,873 (Royalties for Regions & Infrastructure). This has been offset by 09/10 Unspent Restricted Cash brought in. Proceeds from disposal of assets are down by \$933,238 Year to Date against Budget (the Harding Way Units settled in August has been the only Sale recorded to date).

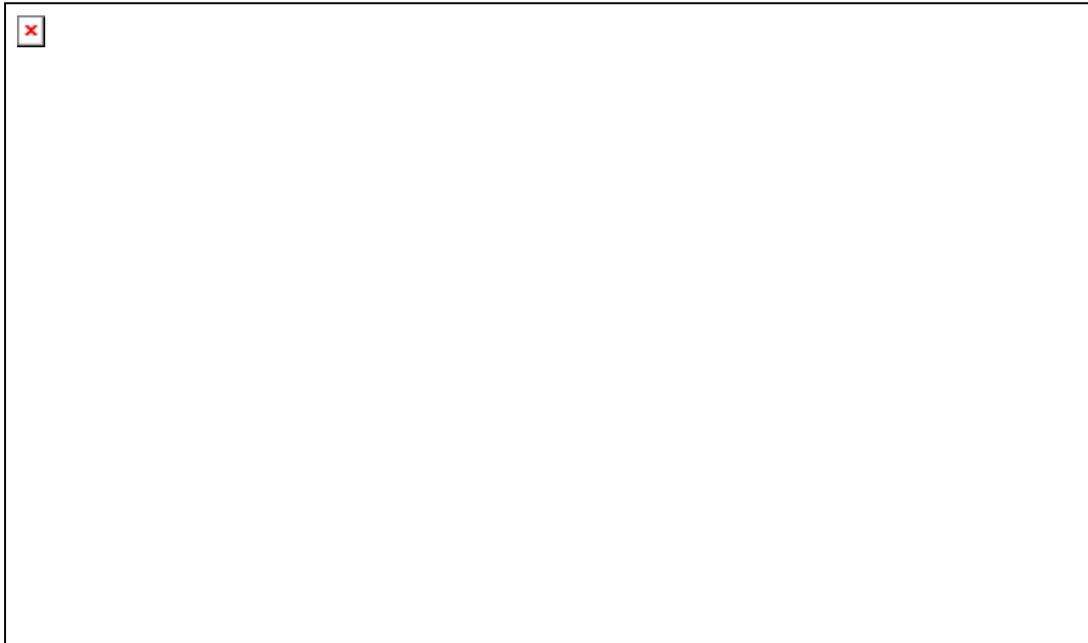
Capital

Expenditure

Capital expenditure shows a variance of down 31.49% (\$4,397,441). This is mainly due to expense being down in the following areas:

- 1) \$1,894,167 Infrastructure Airport Projects - underspent on Car park Year to Date as Expenditure out of sync with Budgeted Months, Reforecast in Budget Review.
- 2) \$955,618 down on Baynton West & Bulgarra Family Centre Buildings – Forecast to occur from Nov.
- 3) \$884,279 down on Various Plant & Equip/vehicle Purchases planned for September – Orders starting to be placed, Tech Services, Daycare Centres, Executive & Admin, Town planning, Health & Safety
- 4) \$648,370 on Playground Structures against Budgeted Expenditure Months to occur from Oct
- 5) \$513,424 Parks – Infrastructure – Cattrall Park Upgrade \$2.2m project not yet commenced (architecture only year to date, yet budget spread evenly over the year)
- 6) \$1,162,000 Roads – Plant Purchases Various – Budgeted all plant to be purchased in Sep & Mar only \$85k ordered YTD
- 7) \$452,063 Landfill Operations– 7 Mile Liquid Waste Pond Redevelopment & Weighbridge (\$537k Oct) now ordered but budgeted evenly over the year – In Budget Review.
- 8) \$220,266 down on Waste Compactor moved to operating hire rather than capital in Budget Review
- 9) \$187,957 down YTD September on KAC Refurb, to be complete in Nov
- 10) \$186,246 on Public Toilets & Recreation Projects –underspent ytd on Portable toilet blocks & Bulgarra Precinct-Electrical Upgrade (POs raised August/Sep \$88.4k)
- 11) \$182,180 down on Purchase Plant YTD – Vehicle & Plant Depot, order has been placed for \$182k
- 12) \$112,350 Beaches – Infrastructure – John’s Creek boat ramp car park extension
- 13) \$112,500 Community Safety – Infrastructure – Entry Statement Projects – In Design Stage
- 14) \$107,960 down on Purchase Plant for Parks & Gardens – (order has been placed for 42k Oct)
- 15) \$83,364 Footpaths – Infrastructure – Commencing November
- 16) \$69,793 Furniture & Equipment Purchases – Corporate Services, Computers
- 17) \$68,332 Community Safety – Infrastructure – CCTV & Security purchases
- 18) \$56,111 Plant & Equipment Purchases – KEC,KAC and Cossack behind budget
- 19) \$30,500 TTI - Furniture & Equipment

- 20) \$17,461 RAC - Purchase of Equipment order not placed until October
- 21) \$13,644 down on Karratha Youth Centre – Buildings – Project has commenced
- 22) \$1,472,560 up on Karratha Airport Baggage Handling System Project due to timing difference on expenditure. Total Budget of \$2.5M was spread evenly over the Year in Synergy. The baggage handling project capital has been committed in the first part of 10/11 Year and has been forecast in Budget Review.
- 23) \$303,225 up on Upgrade Effluent Systems (63% of Total Year Budget has been spent)
- 24) \$215,702 Town Beautification projects – Pt Samson Entry Statement ahead of budget ytd work down in September
- 25) \$120,913 up on Transfer to Reserves for 09/10 Interest Reversal brought to account to Sept
- 26) \$10,694 up on Teesdale Housing Improvements.



Rates

Variance shown is down (\$157,756) YTD after Annual Rates Notices Issued in August 2010.

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 30 September 2010

Note 1. Net Current Assets

| | Note | Year To Date Actual \$ | Brought Forward 1 August \$ |
|---|------|------------------------------|--------------------------------------|
| Current Assets | | | |
| Cash and Cash Equivalents - Unrestricted | | 7,418,101 | 256,567 |
| Net Trust Liabilities in Muni | | (41,213) | (0) |
| Trust - ATM Floats | | 14,499 | - |
| Trust - Medical Services Incentive Services | | 8,843 | - |
| Cash and Cash Equivalents - Restricted - LSL & R4R | | 344,007 | 344,007 |
| Cash and Cash Equivalents - Restricted - Reserves | 2 | 62,080,546 | 57,163,625 |
| Cash - Restricted Unspent Grants/Contributions | 1 | 1,283,642 | |
| Cash - Restricted Unspent Loans | 1 | 942,220 | |
| Trade and Other Receivables | 3 | 10,573,388 | 5,261,716 |
| Land held for Resale - Development Costs | | 217,625 | |
| Inventories | | 276,446 | 692,546 |
| Total Current Assets | | 83,118,105 | 63,718,460 |
| Current Liabilities | | | |
| Trade and Other Payables | | 1,753,532 | 6,210,829 |
| Bank Overdraft | | 0 | 0 |
| Current Portion of Long Term Borrowings | | 1,355,490 | - |
| Current Portion of Provisions | | 2,125,167 | - |
| Total Current Liabilities | | 5,234,188 | 6,210,829 |
| Net Current Assets | | 77,883,917 | 57,507,631 |
| Plus (Minus) Items To Be Excluded | | | |
| Take Out Reserve Funds | | (62,080,546) | (57,163,625) |
| Take Out Fully Restricted Cash (Grants/Contributions) | | (3,286,365) | |
| Take Out Fully Restricted Cash (Loans) | | (942,220) | |
| Take Out Restricted Cash (LSL) | | (344,007) | (344,007) |
| Add Back Non Cash Provisions | | 2,125,167 | |
| Add Back Current Borrowings | | 1,355,490 | |
| Net Current Asset Position | | 14,711,436 | (0) |

Note Explanation:

| | |
|-----------------------------------|---------|
| 1) Includes amounts received for: | |
| - unspent loan monies | 942,220 |
| - PDC Hydrology Grant | 40,000 |
| - Waterways Grant-St Luke's Oval | 45,455 |
| - Roebourne Enhancement Scheme | 331,950 |

- Roebourne Community Recreation Assoc inc

23,024

1,382,649

Shire Of Roebourne
Statement Of Financial Activity (con't)
for the period ending 30 September 2010

2) Reserves, Long Service Leave and Royalties for Regions (R4R – Karratha Leisure Centre) are Cash Backed

3) Includes amounts invoiced for:

| | |
|-------------------------------------|---------|
| - Alliance Airlines Pty Ltd | 114,157 |
| - BHP Billiton Iron Ore Pty Ltd | 28,047 |
| - Bristow Helicopters | 39,133 |
| - Carr Civil Contracting | 115,401 |
| - Cobham Aviation Services | 318,410 |
| - Fortescue Metals Group Ltd | 22,000 |
| - ISS Facility Services Resources | 20,918 |
| - Instant Waste Management | 42,879 |
| - Lyons & Peirce | 106,178 |
| - McMahon Services - Metal Com | 49,012 |
| - Ocean to Outback Contracting | 18,379 |
| - Pilbara Iron Services | 26,008 |
| - Pilbara Regional Council | 38,500 |
| - Skywest Airlines Pty Ltd | 223,648 |
| - Tox Free (Karratha) Pty Ltd | 298,444 |
| - Transpacific Cleanaway | 299,336 |
| - Transpacific Industrial Solutions | 29,560 |
| - Virgin Blue Airlines Pty Ltd | 266,557 |
| - Woodside Burrup Pty Ltd | 22,121 |
| - Woodside Energy Ltd | 92,131 |

| | |
|--|-----------|
| Total Trade and Other Receivables (incl above) | 5,249,551 |
| Total Rates Debtors Outstanding | 5,323,836 |

| | 2010 August \$000's | 2010 September \$000's | Change % |
|---------------------------------|---------------------------|------------------------------|-------------|
| Non Rate Debtors | | | |
| Current | 2,482,995 | 4,112,254 | 166% |
| > 30 Days | 738,604 | 806,717 | 109% |
| > 60 Days | 366,215 | 192,630 | 53% |
| > 90 Days | 213,591 | 332,140 | 156% |
| Total | 3,801,405 | 5,443,741 | 143% |
| Rates/Sanitation Debtors | | | |
| Total | 7,783,068 | 5,323,836 | 32% |

Shire Of Roebourne
Balance Sheet
for the period ending 30 September 2010

| Note 2: Balance Sheet | 2010/11 |
|--|---------------------------|
| | \$ |
| Current Assets | |
| Cash On Hand | 89,790 |
| Cash and Cash Equivalents - Unrestricted | 9,554,174 |
| Cash and Cash Equivalents - Restricted (Trust) | 1,206,068 |
| Cash and Cash Equivalents - Restricted | 62,424,553 |
| Trade and Other Receivables | 10,662,826 |
| Inventories | 494,071 |
| Total Current Assets | <u>84,431,482</u> |
| Non Current Assets | |
| Trade and Other Receivables | 97,332 |
| Infrastructure | 67,748,307 |
| Property, Plant And Equipment | 76,023,471 |
| Total Non Current Assets | <u>143,869,110</u> |
| Total Assets | <u>228,300,593</u> |
| Current Liabilities | |
| Bank Overdrafts | 0 |
| Trade and Other Payables | 1,753,532 |
| Trust Liabilities | 1,223,939 |
| Short Term Borrowings | 1,355,490 |
| Short Term Provisions | 2,125,167 |
| Total Current Liabilities | <u>6,458,127</u> |
| Non Current Liabilities | |
| Long Term Borrowings | 16,367,024 |
| Long Term Provisions | 167,490 |
| Total Non Current Liabilities | <u>16,534,514</u> |
| Total Liabilities | <u>22,992,641</u> |
| Net Assets | <u><u>205,307,952</u></u> |
| Equity | |
| Accumulated Surplus | 131,546,396 |
| Asset Revaluation Reserve | 11,681,010 |
| Reserves | 62,080,546 |
| Total Equity | <u><u>205,307,952</u></u> |

Shire Of Roebourne
Statement Of Financial Activity
for the period ending 30 September 2010

Note 3: Cash and Cash Equivalents

| | \$ |
|---------------------------------|--------------------------|
| Municipal Fund Bank | |
| Cash On Hand | 89,790 |
| Westpac on call | 3,299,869 |
| Term deposits – Westpac / WATC | 7,460,373 |
| | <u>10,850,032</u> |
| | |
| Reserves Fund Bank | |
| Westpac on call & Term Deposits | 62,080,546 |
| Westpac -Maxi Reserve | 344,007 |
| | <u>62,424,553</u> |
| | |
| Total Cash | <u><u>73,274,585</u></u> |



| | | | | |
|---|-------------|-------------|-----------|-----------|
| Net (Cost) Revenue to Council for Ranger Services | (1,399,565) | (1,399,565) | (426,195) | (273,090) |
| Net (Cost) Revenue to Council for Camping Grounds | 30,090 | 30,090 | 41,000 | 192,171 |

Shire Of Roebourne

Statement Of Financial Activity (con't)

by Divisions by Activities

for the period ending 30 September 2010

| | 2010/2011 Budget | 2010/2011 Amended | 2010/2011 Year To Date Amended Budget | 2010/2011 Actual To Date |
|--|---------------------|----------------------|--|--------------------------------|
| | \$ | \$ | \$ | \$ |
| DEVELOPMENT SERVICES | | | | |
| Net (Cost) Revenue to Council for Building Control | 399,417 | 399,417 | 105,801 | 29,549 |
| Net (Cost) Revenue to Council for Health Services | (565,612) | (565,612) | (138,853) | (129,289) |
| Net (Cost) Revenue to Council for Town Planning | (1,297,372) | (1,297,372) | (455,449) | (146,364) |
| TECHNICAL SERVICES | | | | |
| Net (Cost) Revenue to Council for Staff Housing | (3,046,529) | (3,046,529) | (993,615) | (914,447) |
| Net (Cost) Revenue to Council for Waste Collection | (1,208,429) | (1,208,429) | 878,611 | 1,342,886 |
| Net (Cost) Revenue to Council for Landfill Operations | 2,954,795 | 2,954,231 | 618,829 | 674,478 |
| Net (Cost) Revenue to Council for Public Services Overheads | 0 | 0 | (16,176) | 191,190 |
| Net (Cost) Revenue to Council for Waste Overheads | 0 | 0 | (22,417) | 318,530 |
| Net (Cost) Revenue to Council for Depots | (287,186) | (287,186) | (82,486) | (116,685) |
| Net (Cost) Revenue to Council for Vehicles & Plant | 2,872,365 | 2,872,365 | (221,937) | (131,036) |
| Net (Cost) Revenue to Council for Roads & Streets | (3,707,301) | (3,707,301) | (1,674,541) | (242,152) |
| Net (Cost) Revenue to Council for Parks & Gardens | (2,325,140) | (2,325,140) | 160,825 | (230,639) |
| Net (Cost) Revenue to Council for Drainage | (285,843) | (285,843) | (73,962) | (39,062) |
| Net (Cost) Revenue to Council for Footpaths & Bike Paths | (417,805) | (417,805) | (188,538) | (32,834) |
| Net (Cost) Revenue to Council for Effluent Re-Use Scheme | (543,975) | (543,975) | (269,104) | (521,880) |
| Net (Cost) Revenue to Council for Cemeteries | (55,176) | (55,176) | (13,887) | (11,227) |
| Net (Cost) Revenue to Council for Public Toilets | (436,010) | (436,010) | (165,237) | (122,117) |
| Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties | (91,007) | (91,007) | (148,137) | (18,234) |
| Net (Cost) Revenue to Council for Roebourne Enhancement Scheme | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for Town Beautification | (1,482,125) | (1,482,125) | (449,637) | (612,802) |
| Net (Cost) Revenue to Council for Private Works & Reinstatements | 1,589 | 1,589 | 396 | (777) |
| Net (Cost) Revenue to Council for Works Overheads | 0 | 0 | (151,294) | 395,236 |
| Net (Cost) Revenue to Council for Parks & Gardens Overheads | 0 | 0 | (14,676) | 255,331 |
| Net (Cost) Revenue to Council for Karratha Airport | 3,734,595 | 3,734,595 | 708,128 | 160,755 |
| Net (Cost) Revenue to Council for Tien Tsin Inne | 375,284 | 375,284 | 62,131 | 232,038 |
| Net (Cost) Revenue to Council for Other Airports | (17,011) | (17,011) | (3,593) | (930) |
| Net (Cost) Revenue to Council for Tech Services | 248,784 | 248,784 | (113,629) | (702,464) |
| Net (Cost) Revenue to Council for Tech Services Overheads | (624,784) | (624,784) | (164,328) | (173,777) |

10.3 PURCHASE OF LAND - BAYNTON WEST

File No: CP.182

Attachment(s) 1. **CONFIDENTIAL – Landcorp Allocation of Five Residential Lots**

2. **Baynton West Staging Plan**

Responsible Officer: Executive Manager Corporate Services

Author Name: Executive Manager Corporate Services

Disclosure of Interest: Nil

REPORT PURPOSE

To assess an opportunity to purchase Lots in Stages 5, 7 and 8A Baynton West.

Background

In September of this financial year Council purchased eight (8) lots within Stage 2 & 4B of Baynton West following an initial expression of interest by Landcorp in 2009. Landcorp has approached Council with the opportunity to purchase Lots in Stages 5, 7 and 8A Baynton West.

The 2010/11 Budget includes \$1,000,000 from Staff Housing Reserve allocated for the purchase of a further five (5) lots of land.

Issues

Landcorp has provided details of the lots allocated to Council in Baynton West Stages 5, 7 and 8A which are shown in the confidential attachments. Lot sizes range from 640 to 672sqm.

Sufficient Funds are available within the Staff Housing Reserve, as budgeted, for the procurement should Council resolve to purchase the five (5) lots allocated by Landcorp although this will require a budget amendment to reflect the total cost of lots allocated being \$1,207,000 representing \$207,000 expenditure in excess of budget estimates.

The commitment of purchasing lots would contractually commit Council to the construction of dwellings within a thirty (30) month period. The funding for the construction of these dwellings though is included in the current budget to be funded from the sale of older housing stock requiring significant refurbishments.

Strategic

Through a number of workshops/briefings Council has viewed a draft housing strategy that seeks to address issues of staff housing affordability and provision, as well as addressing the matter of ageing housing infrastructure. The draft strategy seeks to utilise prevailing market conditions to consider renewal as a viable option assessed against refurbishment. The table below provides an overview of the current status of the Draft Staff Housing Strategy and each component required in considering the future purchase of the Baynton West Lots.

| DESCRIPTION | COST DRIVER | FUNDING REQUIREMENT | SOURCE |
|--|------------------|---------------------|----------|
| Purchase of 5 lots in Nickol West (price still to be determined, estimate utilised) | Estimate | \$1,000,000 | Capital |
| Funding for the construction of 5 Dwellings - (Baynton West) | Market | \$2,750,000 | Capital |
| Sale of Richardson Way (212 Richardson Way, 209A/209B Richardson Way, 201 Richardson Way 190 Richardson Way) | Market | -\$2,650,000 | Disposal |
| Sale of 22 A & 22 B Frinderstein Way Pegs Creek | Market | -\$850,000 | Disposal |
| Balance of Programme to be funded by Reserve | Reserve Transfer | \$457,000 | Reserve |

The Draft Housing Strategy is based upon the following key elements in providing solutions to address staff housing affordability.

- *Renewal of older housing inventory to preserve and improve assets. Council's Staff Housing Asset Management Strategy provides condition ratings against Council's Housing Inventory.*
- *Effective utilisation of development potential of current and future Council owned residential blocks.*
- *Investment in apartment/high rise developments to diversify Council's housing inventory.*

Funding for the construction of dwellings, should Council proceed to purchase the allocated Baynton West lots, is budgeted from the proceeds of sale of existing properties on Richardson Way and a duplex property on Frinderstein Way.

Options

Council has the following options available:

1. Resolve to Purchase all 5 allocated Lots in Baynton West Stage 5, 7 and 8A Land Release in accordance with the Draft Housing Strategy. It should be noted that these purchases are dependent upon a number of the identified income sources in particular the sale of Richardson Way properties and Frinderstein Way Duplex;
2. Resolve to Purchase 4 Lots in Baynton West Stage 5, 7 and 8A Land Release to remain within the 2010/2011 allocated budget;
3. Resolve not to purchase any Lots in Baynton West Stage 5, 7 and 8A Land Release and advise Landcorp accordingly. This would provide the Shire with the opportunity to investigate other potential housing acquisitions (e.g.: apartment development or future land release opportunity's);
4. Consider alternative staff housing opportunities (ie through land purchase and other development opportunities).

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Section 6.8 of the Local Government Act 1995 Expenditure from municipal fund not included in the annual budget.

(1) A local government is not to incur expenditure from its

municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government;

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

Council is currently seeking additional advice regarding the requirement to prepare a business plan in accordance with Section 3.57 of the Local Government Act (1995) in relation to the disposal of land.

Financial Implications

Should Council wish to purchase all 5 allocated Lots in Baynton West Stage 5, 7 and 8A Land release a budget amendment of \$207,000 will be required.

If Council resolves to purchase 4 or fewer Lots in Baynton West Stage 5, 7 and 8A Land Release the purchase will fall within Council's 2010/2011 budget allocation.

A budget allocation of \$2,750,000 for the construction of 5 dwellings is included in the 2010/11 budget based on \$550,000 per dwelling, therefore construction of fewer than 5 dwellings will result in reduced capital expenditure.

Conclusion

A review of Council Building Conditions and the development of maintenance and asset management plans is currently underway and due for completion in early 2011 which will enable Council to reevaluate its Staff Housing stock for future years.

In accordance with the draft housing strategy and 2010/11 budget, officers would recommend that Council consider the opportunity to purchase land which would allow Council flexibility in continuing to improve and diversify its housing stock.

Due to the higher than expected land values and lot sizes, officers would recommend that Council purchase 4 lots to accommodate the existing budget allocation. The original budget estimate was proposed to purchase 5 lots.

Voting Requirements

Simple

AMENDMENT TO THE RECOMMENDATION:

REASON:

The Council agreed that not purchasing the Baynton West lots will provide the Shire with the opportunity to investigate other potential housing acquisitions such as apartment development or future land release opportunities.

COUNCIL RESOLUTION

Res No : **151382**

MOVED : **Cr Cechner**

SECONDED : **Cr Lewis**

That Council resolve not to purchase any Lots in Baynton West Stage 5, 7 and 8A Land Release and advise Landcorp accordingly.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig

AGAINST : Nil

10.4 PUBLIC TENDER - DISPOSAL OF LOT 5 VOLUME 2741 FOLIO 843, LOT 8 VOLUME 2741 FOLIO 846 AND LOT 11 VOLUME 2741 FOLIO 849 CLARKSON WAY

| | |
|--------------------------------|---|
| File No: | CP.2 |
| Attachment(s) | Confidential Attachment - Evaluation & Recommendation Report |
| Responsible Officer: | Executive Manager Corporate Services |
| Author Name: | Corporate Compliance Officer |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To consider tenders received for the sale of Lot 5 Volume 2741 Folio 843, Lot 8 Volume 2741 Folio 846 and Lot 11 Volume 2741 Folio 849 Clarkson Way.

Background

Council resolved to dispose of Lot 5 Volume 2741 Folio 843, Lot 8 Volume 2741 Folio 846 and Lot 11 Volume 2741 Folio 849 Clarkson Way at its Ordinary Council meeting 19 July 2010 with net sale proceeds to be allocated to Council's housing reserve.

Issues

An Expression of Interest was called for local real estate agencies to submit quotes to hold the Public Tender on behalf of the Shire of Roebourne. Three quotes were received with Ray White being appointed to conduct the Public Tender process.

The submission period for Public Tenders closed 15 October 2010 with a total of nineteen (19) submissions being received for Lot 5 Volume 2741 Folio 843, Lot 8 Volume 2741 Folio 846 and Lot 11 Volume 2741 Folio 849 Clarkson Way.

Options

Council has the following options available:

1. To accept the recommendations of the Executive Manager Corporate Services.
2. To accept an alternative tender other than the recommendation of the Executive Manager Corporate Services.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

s.3.58 – Local Government Act 1995 – Disposal of Property

(1) In this section –

dispose includes sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to –

- (a) The highest bidder at a public auction; or
- (b) The person who at public tender called by local government makes what is, in the opinion of the

local government, the most acceptable tender, whether or not it is the highest tender.

Financial Implications

As per the attached confidential report, the recommendation tenders exceed the market valuations received by Council for both properties.

Conclusion

The tender's process recommended for acceptance exceeds the Market Valuations obtained by Council in February.

It is recommended that Council endorse the recommendation of the Executive Manager Corporate Services

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151383**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council move into camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151384**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151385**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151386
MOVED : Cr Lewis
SECONDED : Cr Smeathers

That Council move out of camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151387
MOVED : Cr White-Hartig
SECONDED : Cr Smeathers

That Council lay the item on the table until the Special Council Meeting to be held on 6 December 2010, to seek further clarification.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

Cr Lewis left Chambers at 7:20pm
Cr Lewis returned to Chambers at 7:21pm

10.5 PUBLIC TENDER - 38 NELLEY WAY

File No: CP.2

Attachment(s) Confidential Attachment - Evaluation & Recommendation Report

Responsible Officer: Executive Manager Corporate Services

Author Name: Corporate Compliance Officer

Disclosure of Interest: Nil

REPORT PURPOSE

To consider tenders received for the sale of 38 Nelley Way.

Background

Council resolved to dispose of 38 Nelley Way at its Ordinary Council meeting 19 July 2010 with net sale proceeds to be allocated to Council's housing reserve.

Issues

An Expression of Interest was called for local real estate agencies to submit quotes to hold the Public Tender on behalf of the Shire of Roebourne. Three quotes were received with Ray White being appointed to conduct the Public Tender process.

The submission period for Public Tenders closed 15 October 2010 with three (3) submissions being received for 38 Nelley Way.

Options

Council has the following options available:

1. To accept the recommendations of the Executive Manager Corporate Services.
2. To accept an alternative tender other than the recommendation of the Executive Manager Corporate Services.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

s.3.58 – Local Government Act 1995 – Disposal of Property

(1) In this section –

dispose includes sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to –

- (c) The highest bidder at a public auction; or
- (d) The person who at public tender called by local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

Financial Implications

As per the attached confidential report, the recommended tender exceeds the market valuation received by Council for 38 Nelley Way.

Conclusion

The tender's process recommended for acceptance exceeds the Market Valuations obtained by Council in February.

It is recommended that Council endorse the recommendation of the Executive Manager Corporate Services

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151388**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council move into camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151389**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151390**
MOVED : **Cr Lally**
SECONDED : **Cr Pritchard**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151391**
MOVED : **Cr Lewis**
SECONDED : **Cr Prichard**

That Council move out of camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151392**
MOVED : **Cr Smeathers**
SECONDED : **Cr Cechner**

That Council resolve to accept the public tender of Peter John Coventry and Donna Christina Hector for the purchase of 38 Nelley Way for the sum of \$476,500.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

10.6 FIRST QUARTERLY BUDGET REVIEW 2010/11

File No: BR10/11

Attachment(s) Budget Review Workshop Presentation, held on 26 Oct 10

Responsible Officer: Executive Manager Corporate Services

Author Name: Management Accountant

Disclosure of Interest: Nil

REPORT PURPOSE

A review of the 2010/11 budget has been completed. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or amended budget.

Background

Council staff undertakes a review of the budget progress in February/March each year as a requirement of Regulation 33A of the Local Government (Financial Management) Regulations 1996. For the 2010/2011 Financial Year Council requested that the Management Team undertake two Budget Reviews. The first to be conducted after the First Quarter results for 2010/2011. Council's entire budget was reviewed as a result by the Council's management team. Once this was completed, the result of the Budget Review was presented to Council in a Budget Workshop by the Divisional Directors, detailing various budget amendments, as a result of the first quarter of the financial year.

The following table is a summary of the overall adjustments required to the budget thus far:

| | Original Budget | Amended Budget | Total Adjustments * | Proposed New Amended Budget |
|-------------------------------|------------------------|-----------------------|----------------------------|------------------------------------|
| Operating Expense | (57,115,635) | (57,292,789) | (1,225,573) | (58,518,362) |
| Operating Revenue | 75,266,575 | 75,424,165 | 18,828,316 | 94,252,481 |
| Non Operating Exp | (73,621,688) | (73,621,688) | (18,550,440) | (92,172,128) |
| Non Operating Rev | 55,470,748 | 55,470,748 | 938,196 | 56,408,944 |
| Non Cash Items Included | (10,218,806) | (10,218,806) | 0 | (10,218,806) |
| Restricted Surplus BFWD 09/10 | | | 4,328,487 | 4,328,487 |
| Surplus/(Deficit) 10/11 | 0 | (19,564) | (9,500) | (29,064) |

| Adjustments | |
|------------------------|---------------|
| Cfwd Correction | (\$2,036,353) |
| Identified Savings | \$1,028,184 |
| Accounting Corrections | - |
| Corrections | \$998,669 |
| Total | - |

Issues

The current position is as follows:

| | |
|---|--------------------|
| Budget (deficit) as per all amendments to 30 September 2010 | (\$19,564) |
| Brought Forward Restricted Surplus Amendment for the 09/10 Year Unaudited | \$4,328,487 |
| Changes as a result of the review | (\$9,500) |
| New Municipal Surplus/ (Deficit) | (\$29,064) |
| Restricted Surplus | \$4,328,487 |

2009/2010 Annual Financial Statements

The 2009/2010 Financial Statements have been prepared with the above Surplus and will be audited in November 2010. It is anticipated that the finalised result will be presented to Council for adoption on 20 December 2010 meeting.

The actual budget result for the year can only be endorsed when the financial year-end statements are finalised.

Options

Council has the following options available:

1. Adopt the Proposed Budget Adjustments presented;
2. Amend any of the changes.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

As per Local Government (Financial Management) Regulations 1996 the budget review is to be presented to Council within 30 days of being conducted and be submitted to the Department of Local Government within 30 days of council adopting the review.

As per Local Government Act 1995 sec 6.8 changes to budget need to be authorised in advance by resolution.

Financial Implications

The financial implications of this report revise the current budget deficit by \$9,500 to now total \$29,064.

It should be noted by Council that the identified carried forward Surplus of \$4,328,487 is an unaudited figure. The 2009/2010 Annual Financial Report is currently being audited with the final qualified result being presented to Council at the 20 December 2010 meeting.

Conclusion

The amendments suggested in the attachment reflect Council’s operations for the remainder of the year and therefore can be resolved accordingly.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : **151393**
MOVED : **Cr Pritchard**
SECONDED : **Cr Lockwood**

That Council suspend Standing Orders to allow for open discussion of this item.
CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151394**
MOVED : **Cr Lewis**
SECONDED : **Cr Cechner**

That Council reinstate Standing Orders.
CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151395
MOVED : Cr Cechner
SECONDED : Cr Smeathers

That Council:

1. **Adopt the 2010/2011 Budget Review (Amendments) which result in a deficit of \$9,500**
2. **Note that the total budget deficit following the budget review will be \$29,064.**
3. **Note the carried forward result as at 30th June 2010, being \$4,328,487 surplus is an unaudited figure and once the Annual Financial Report for 2009/2010 has been audited the confirmed carried forward figure will be presented to Council for adoption.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

11 COMMUNITY AND CORPORATE SERVICES

11.1 BAYNTON WEST FAMILY CENTRE TENANCY ARRANGEMENTS AND DRAFT MANAGEMENT PLAN

File No: CP.187

Attachment(s)

- 1. CONFIDENTIAL Baynton West Family Centre Draft Management Plan**
- 2. CONFIDENTIAL Tenancy Arrangement Options Regarding Cost Recovery**

Responsible Officer: Director Community & Corporate Services

Author Name: Manager Community Facilities

Disclosure of Interest: Nil

REPORT PURPOSE

Council to:

1. Consider the tenancy arrangements for the facility:
2. Consider the draft Management Plan for the Baynton West Family Centre (BWFC) and
3. Endorse and approve process to appoint tenancy and management groups.

Background

The Baynton West Family Centre is due to be constructed and open for operation in February 2012.

The facility design is unique with the intention to provide 'one stop' family centre facility for parent and child development.

At the Ordinary Council Meeting on 19th July 2010, Council was presented with the draft BWFC Management Plan, associated lease templates and report. At the meeting Council resolved to:

“1. Lay the item on the table to enable Council to workshop leases and the Management Plan.

2. Direct the Chief Executive Officer to develop a management model that is cost neutral.”

Res No: 15223

At Council Briefing on the 30th of September 2010, the Manager Community Facilities and additional Officers coordinated a workshop with Council, covering standard lease procedures, lease types with particular focus on the BWFC. Key issues identified at the workshop requiring formal consideration by Council included:

1. Criteria for selecting a not for profit/community group or association to manage and lease the Playgroup and Community Centre Module. (Community Lease)
2. Criteria for selecting a commercial entity to lease and operate the Cafe component.

- (Retail Lease)
3. Criteria for selecting a commercial operator to lease the Childcare Module (Non Retail Lease)
 4. Criteria for selecting a Health minded entity to operate and lease the Family Clinic module (Agreement to be sought)
 5. Criteria for selecting not for profit groups to lease office spaces (x3) (Community Lease)
 6. Options regarding cost recovery in relation to life cycle costs and community benefit.

Another discussion point from the Council workshop was the philosophy of the facility. This was included in the original report date July 2010, however this has been included again for Councillors information.

MANAGEMENT PHILOSOPHY

The concept behind the development of the BWFC is to develop a contemporary, innovative family centre providing a 'one stop' facility for parent and child development. To encourage neighbourhood identity and community participation and liveability, the approach to the management of the facility is to promote community management and capacity building to develop sustainable community organisations that have greater capacity for service delivery.

The primary 'tenant's of the centre will be community organisations and government departments delivering family and child related services to the community. The purpose of the proposed whole of community approach to the facility management is to collectively increase the level of service provision enabling the centre as a whole to establish itself as a viable and sustainable enterprise through which it will be able to increase collaboration, partnerships, communication and resources to expand and enhance its service and program capacity.

In addition, some modules of the facility have potential to be operated as a viable commercial entity, potentially providing Council with reduced facility operating costs.

Council Officers have prepared a draft Management Plan (attachment 1) to outline the proposed management approach to the facility.

The purpose of this report is for Council to set the direction in relation to the management of the Centre to enable various procedural matters such as tenders, expressions of interest and negotiation of lease or management agreements to progress. Additionally, the resolution of various agreements with organisations enables them to plan and provides certainty for agencies to prepare (and apply for funding in some instances), for the commencement of the centres operations.

Issues

Council Officers sought advice from Kott Gunning Lawyers for assistance to outline the type of tenancy arrangements typically applied for each of the centre modules, with specific requirements for the Playgroup and Community Centre Module. In addition, pro forma leasing documents for each of the tenancy arrangements have been prepared to commence negotiations on tenancy agreements. A draft Pro Forma tenancy document has been developed for each tenancy space. The pro forma agreement outlines the Shire's responsibility for the maintenance of the building structure and the tenant responsible for all

other building related maintenance and all operational costs. The lease fee can be set using a variety of different mechanisms as determined by Council

TENANCY OPTIONS

Commercial Tenancy (Non retail) – developed for any business whereby the tenant is permitted to receive any pecuniary profit from the operation of the business. A public tender will be required before entering into a commercial tenancy lease.

Commercial Tenancy (Retail) – developed for any business whereby the tenant is permitted to receive any pecuniary profit from the operation of the business and the business is of retail in nature. The Commercial tenancy (Retail Shops) Agreements Act 1985 is also applicable in this case which necessitates a minimum 5 year tenancy agreement.

A public tender will be required before entering into a commercial tenancy lease (Retail) in accordance with section 3.58 of the Local Government Act.

Community Tenancy – developed for a community based entity that is exempt under provisions of section 30(2)(b) of the Local Government Act (Functions and General) Regulations whereby a formal tender is not be required, should Council elect to enter into an agreement with a community based entity. Additionally, a Department of, or agent of, the WA Government (Crown) is also exempt from a formal tender process under section 30(2)(c) of the Local Government Act (Functions and General) Regulations should Council elect to enter into an agreement with that Department.

With the BWFC being defined into the 8 components below, Officers will be utilising all of the above tenancy options to achieve the most advantageous outcome for Council

BWFC components:

- Playgroup Module;
- Community Centre Module;
- Coffee Shop Module;
- Child Care Module;
- Family Centre Module;
- Office Spaces (x 3).

The following information is provided to address the key issues identified in the Council workshop on the 30th September 2010.

1. *Criteria for selecting a not for profit/community group or association to manage and lease the Playgroup and Community Centre Module. (Community Lease)*

Playgroup Module

The Shire has the ability to lease directly to a community based entity without going to tender. The Karratha Community House (KCH) has been identified as the proposed tenant of the playgroup area of the module.

KCH is a not for profit community organisation that currently manages 23 playgroups and some early learning programs. The KCH caters to in excess of 335 (0-5 yr old) children and operates from the Peg's Creek Pavilion. The existing issues for the KCH are that:

1. KCH is at full capacity and cannot cater for the demand for playgroup participation and provision of new playgroups sessions. The size and layout of Peg's Creek Pavilion hall space allows only one session to occur at a time.
2. KCH has capacity and the organizational structure to cater for a much wider program base for the 0-5 yr old age group but simply does not have the room to

increase programs.

KCH has been supported by the Shire of Roebourne in the past by the provision of a lease agreement of the Peg's Creek Pavilion. Presently the Shire of Roebourne provides the Peg's Creek Pavilion at minimal cost and pays all utilities for the facility.

The KCH have requested to enter into a Community tenancy leasing arrangement for the Playgroup component of the Community Centre module. The terms of the lease agreement is recommended to be at a peppercorn rental with KCH responsible for the service provision and all outgoings associated with the module. It is also recommended that a 5 year lease be offered.

The tenant will be measured against the following criteria;

1. Ability to provide structured programs for 0-12 yr olds.
2. Ability to positively work with volunteers.
3. Effective internal governance and organizational structure.
4. Ability to engage community and promote positive programs.
5. Ability to align with Baynton West Family Centre mission statement

Community Centre Module

There are three (3) options for the management of the community centre and common areas of the centre:

Option 1 - Shire to manage facility with additional human resources through the existing structure and processes of the Community Facilities Department.

Option 2 - A management agreement with a suitable community organisation with the Shire assisting in building the capacity of the organisation to provide services to the community. The organisation would be appointed through an EOI process, restricted to local community entities.

The benefits of a community organisation managing the facility on behalf of the Shire is the ability for direct input into increased family and early childhood program development, a focus on community accessibility to the facility and networking opportunities, and the provision of family and children's services.

Option 3 - Open the EOI process to the wider market and invite commercial and not for profit organisations to tender for the management of the centre.

Regardless of the option selected by Council it is suggested that the management agreement be given a term of 1 year with a 1 year option.

The following criteria and guidelines would be used to form the basis of the management agreement:

1. Previous experience in community facility coordination / management;
2. Demonstrated capacity to provide access to the facility for the wider community on an equitable hire/user pay system.
3. Demonstrated ability in the development of promotion and communication plans;
4. Proven experience in facility and program marketing and promotion;
5. Experience in business planning and financial management;
6. Ability to align with Baynton West Family Centre mission statement
7. The management body would receive the income for the hire and use of the facilities and utilise those funds for the management costs associated with the

facility operations and as a result would be required to meet key performance indicators set by the Shire of Roebourne.

The Shire will determine fees & charges for room hire, policies, reporting structure and conditions of use for the centre.

2. Criteria for selecting a commercial entity to lease and operate the Cafe component. (Retail Lease)

The Shire is required to enter into a commercial tenancy arrangement if it seeks to outsource the management of the coffee shop and as such would have to comply with Local Government tender regulations. As the proposed use is 'retail' the lease for this tenancy would also have to comply with the requirements of the Commercial tenancy (Retail Shops) Agreements Act 1985.

It is recommended to tender the lease the coffee shop for a 5 year period on a commercial tenancy basis to create an opportunity to support small business within the Shire of Roebourne. Additionally the coffee shop would assist in creating a social networking opportunity for the users of the BWFC.

Criteria for the tender will include;

1. Demonstrated organisation's capabilities in the management of a retail coffee shop
2. Demonstrated qualifications, skills and experience of key personal to be used in the operation of the facility.
3. Outline the proposed method of operation and management of the coffee shop facilities.
4. Ability to align with Baynton West Family Centre mission statement while undertaking a commercial operation

Current commercial tenancy rates in Karratha are listed at \$485 - \$550 per square metre.

3. Criteria for selecting a commercial operator to lease the Childcare Module (Non Retail Lease)

In 2008, Council set precedence by formally tendering for the operation of the Millars Well, Bulgarra and Wickham Child Care Centres for a 5 year period. The intent at this time was that the operation of the facilities would be outcome based in regards to the provision of Childcare services within the Shire.

It is recommended that the operation of the child care centre module of the BWFC formally be advertised for commercial tenancy (non retail).

It is recommended that a tender process be initiated to ensure the selected provider has time to fit the facility out during construction and to commence operations once the facility is complete.

The following criteria would be used to form the basis of the tender:

1. Demonstrate organisation's experience in the management of child care facilities and services;
2. Demonstrated need assessment and market research undertaken within local community;
3. Qualifications, skills and experience of key personnel to be used in the provision of the childcare services in the Pilbara;
4. Methodology to be used. (ie. Proposed method of operation and management);

5. Compliance with relevant (Community Services Child Care Regulations Act 1988) Quality Assurance requirements.

4. Criteria for selecting a Health minded entity to operate and lease the Family Clinic module (Agreement to be sought)

The rationale behind incorporating a Health Services component in the Baynton West Family Centre, was to develop a one stop shop for parents new to Karratha; providing a link from health services to playgroups and onto child care, building relationships and a creating a sense of community and “place” for new (and existing) residents.

Pilbara Population Health West is a division of the Health Department of WA and are the current provider of infant health clinics and associated family health services within the Shire of Roebourne. As the Pilbara Population Health West is an agent of the Department for Health (Crown), the Shire can enter into a lease agreement without a formal tender process. Pilbara Population Health West have requested to enter into an agreement to operate the family centre module of the complex excluding offices.

Pilbara Population Health West currently provides infant health clinics in Shire buildings at Millars Well and Hedland Place. There is currently no formal agreement in place at these facilities. It is recommended that a formal Community Tenancy arrangement be entered into with Pilbara Population Health for this facility and that a 5 & 5 year lease be offered.

Should Council wish to tender the operation and lease of the family clinic module the following criteria may be used;

1. Experience in coordination / management of Family health clinic operation;
2. Demonstrated capacity to provide access to the facility for the wider community
3. Proven experience in family health marketing and promotion;
4. Experience in business planning and financial management;
5. Demonstrated need assessment and market research undertaken within local community;
6. Qualifications, skills and experience of key personnel to be used in the provision of the health services in the Pilbara;
7. Methodology to be used. (ie. Proposed method of operation and management);
8. Ability to align with Baynton West Family Centre mission statement

5. Criteria for selecting not for profit groups to lease office spaces (x3) (Community Lease)

As all elements of the facility have designated offices spaces, officers believe the additional office spaces should be leased out at a partial cost recovery rate. The target group will initially be not for profit entities, however if demand is low the wider market may have the opportunity to occupy spaces. The procurement method suggested is an Expression of Interest process with the following criteria;

1. Organisation having obtained Not fo Profit / Incorporated status ;
2. Organisations ability to align with Baynton West Family Centre mission statement as detailed in Management Plan;
3. Ability to foster partnerships and value add to proposed facility tenancy;
4. Local service provider and based in Pilbara.

A summary of officers recommendations for the BWFC tenancy options, the appointment process and the leasing terms are tabled below;

| | Proposed Tennant | Terms |
|--------------------------------|-------------------------|--------------|
| Playgroup Module | KCH | 5 & 5 |
| Community Centre Module | EOI | 1 & 1 |
| Child Care Module | Tender | 5 & 5 |
| Family Centre Module | PPHU | 5 & 5 |
| Tenancy Spaces | EOI | 1 & 1 |
| Café/Coffee Shop | Tender | 5 & 5 |

Financial Implications

The Baynton West Family Centre will have ongoing financial implications for the Shire of Roebourne

Further to Council’s request to present cost neutral management options, Officers have provided annualised lifecycle operating cost estimates for both operating and facility replacement costs over a 25 year period in the table below;

| | % of m2 | Annual Life Cycle Cost (includes operating and replacement costs) over 25yr period | Annual Infrastructure Replacement Costs | Annual Maintenance cost to SoR |
|--------------------------------|----------------|---|--|---------------------------------------|
| Playgroup Module | 24.35% | \$206,531.89 | \$96,645.15 | \$21,972.47 |
| Community Centre Module | 21.04% | \$178,457.12 | \$83,507.76 | \$18,985.65 |
| Child Care Module | 30.48% | \$258,525.34 | \$120,975.12 | \$27,503.93 |
| Family Centre Module | 16.85% | \$142,918.37 | \$66,877.65 | \$15,204.77 |
| Tenancy Spaces | 3.64% | \$30,873.76 | \$14,447.16 | \$3,284.59 |
| Café/Coffee Shop | 3.64% | \$30,873.76 | \$14,447.16 | \$3,284.59 |
| Total | 100.00% | \$848,180.24 | \$396,900.00 | \$90,236.00 |

Annual Life Cycle Costs includes the following items;

Operating Costs

- Insurance
- Air Conditioning Maintenance
- Building Supervision
- Power Costs
- Fire Services
- Repairs & maintenance
- Security
- Cleaning
- Municipally Rates
- Water consumption
- Sundry Costs

Infrastructure Replacement

- Metal Roofing
- Wall Cladding
- Shaded Roofing
- Carpet
- Painting
- Hot Water Systems
- Air Conditioner
- Operable Wall
- Electrical Fittings
- External Lighting
- Bitumen Paving
- Sundry Expenses

Given Council's previous request to provide cost recovery options it is recommended that the CEO be given delegated authority to negotiate lease fees with potential tenants in order to obtain an optimal balance of cost recovery and community benefit.

A comprehensive table detailing cost recovery and tenancy options for Council information is attached as **Attachment 2**. Financial modelling has been undertaken to forecast cost recovery returns for Council under three categories, those being:

- 1) Community group rate
- 2) Partial cost recovery rate
- 3) Extensive Cost recovery rate

The costs and projected income will be budgeted yearly and the Schedule of Fees and Charges will be included in the annual budget process.

Options

Council has the following options available:

1. Enter into negotiations with Karratha Community House Inc to operate and manage the Playgroup Module (Community Lease) for a lease term of 5 years & 5 years;
2. Approve criteria as detailed in the report for selecting a Community organisation to operate and manage the Community Centre Module, through an EOI process. (Management Agreement) for a lease term of 1 year & 1 year;
3. Approve criteria as detailed in the report for selecting a commercial entity to lease and operate the Cafe component (Retail Lease) for a lease term of 5 years & 5 years;
4. Approve criteria as detailed in the report for selecting a commercial operator to lease the Childcare Module (Non Retail Lease) for a lease term of 5 years & 5 years;
5. Nominate Pilbara Population Health West to operate and lease the Family Clinic module (Agreement to be sought) for a lease term of 5 years & 5 years;
6. Approve criteria for selecting not for profit groups to lease office spaces (x3) (Community Lease) for a lease term of 1 year & 1 year;
7. Delegate authority to the Chief Executive Officer to negotiate lease fees with potential tenants in order to obtain an optimal balance of cost recovery and community benefit, with a further report presented to Council once negotiations have been finalized by the CEO;
8. To receive the Baynton West Family Centre Draft Management Plan as presented.

Or

9. To receive the Baynton West Family Centre Draft Management Plan and amended the terms and conditions of the various agreements and or
10. Advise alternative options in the appointment of Management bodies.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Tenders are required to be called in accordance with Section 3.57 of the Local Government Act and Commercial Tenancy (**Retail Shops**) Agreements **Act** 1985

Conclusion

The Management Plan has been developed with the underlying philosophy that community approach to the facility management is preferred to build capacity of community organisations and collectively increase the level of service provision enabling the centre as a whole to establish itself as a viable and sustainable enterprise. A series of tenancy and management agreements will be required to outline the conditions of the operations.

Officers suggest that Council consider Options 1 – 8 as recommended. Alternatively Council may wish to modify the proposed conditions / tenants for BWFC.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : 151396
MOVED : Cr Smeathers
SECONDED : Cr Pritchard

1. Enter into negotiations with Karratha Community House Inc to operate and manage the Playgroup Module (Community Lease) for a lease term of 5 years & 5 years;
2. Approve criteria as detailed in the report for selecting a Community organisation to operate and manage the Community Centre Module, through an EOI process. (Management Agreement) for a lease term of 1 year & 1 year;
3. Approve criteria as detailed in the report for selecting a commercial entity to lease and operate the Cafe component (Retail Lease) for a lease term of 5 years & 5 years;
4. Approve criteria as detailed in the report for selecting a commercial operator to lease the Childcare Module (Non Retail Lease) for a lease term of 5 years & 5 years;
5. Nominate Pilbara Population Health West to operate and lease the Family Clinic module (Agreement to be sought) for a lease term of 5 years & 5 years;
6. Approve criteria for selecting not for profit groups to lease office spaces (x3) (Community Lease) for a lease term of 1 year & 1 year;
7. Delegate authority to the Chief Executive Officer to negotiate lease fees with potential tenants in order to obtain an optimal balance of cost recovery and community benefit, with a further report presented to Council once negotiations have been finalized by the CEO;
8. To receive the Baynton West Family Centre Draft Management Plan as presented.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

11.2 OCTOBER 2010 ROUND SPORTS FUNDING & COMMUNITY AND CULTURAL GRANT SCHEME

| | |
|--------------------------------|---|
| File No: | GS34 & GS 36 |
| Attachment(s) | Nil |
| Responsible Officer: | Director Community And Coporate Services |
| Author Name: | Senior Community Development Officer |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To endorse applications for financial assistance received for the October 2010 round of the Sports Funding & Community Cultural Grant Scheme.

Background

The Sports Funding and Community Cultural Grant Schemes aim to offer not for profit groups based within the Shire of Roebourne financial assistance to foster high quality programs, community events, facilities and services that provide a return benefit to the local community.

The Sports Funding and Community Cultural Grant Schemes are available to community and sporting groups four times in the financial year that is in July, October, February and May.

Advertisements seeking applications for both funding schemes (October round) were advertised in the local papers and emails were sent out to the Shire's community groups contact list. Applications closed at 4.00pm on 22 October 2010 to enable Shire staff to assess the applications prior to Council consideration at the November Ordinary Council meeting.

Applicants were encouraged to contact Council's Senior Community Development Officer who provided applicants with assistance throughout the application process. Eight applications were received in total with five Community and Cultural applications and three Sports Funding applications.

Issues

As per Council's Policy CS6 *Donations Sponsorship & Community Grants*, the applications were assessed against the guidelines and criteria. The Community Services Portfolio Group discussed the applications and were in agreement with the Officers recommendations.

The following tables summarise the applications received, the purpose for the financial request, the amount requested and the recommendation of the Community Services Portfolio Group.

Community and Cultural Grant Scheme Applications – October 2010

| Applicant | Project | Funding Category | Total Cost of Project | Funding Requested | Comments |
|---|--|--------------------------------|------------------------------|---|--|
| Yaandina Family Centre CC/01/Oct/10 | To assist with the costs involved in purchasing equipment and resource materials for both inside and outside use for the Family Centre | Equipment | \$2,000 | \$1000.00 Recommended \$1,000 | Yaandina is a community based service that provides a wide range of services to Roebourne and neighbouring areas. The Family Care Centre currently services 16 children and is in the process of expanding from the 16 to 26 placements in the new year. |
| Karratha Community House CC/02/Oct/10 | To assist with cost associated with the redevelopment of the KCH website. | Community Development | \$6,550 | \$1,000 Recommended \$1,000 | KCH is a membership organisation that supports families with young children, with an average of 1000 participants utilising playgroups and casual programs. |
| First Steps Play Group CC/03/Oct/10 | To assist with costs associated with replacing, worn out play equipment and arts and crafts supplies. | Equipment | \$1,031 | \$515.51 Recommended \$276 | The First Steps Playgroup is a self funded organisation that runs supervised playtime for children at the Baptist Church. Replacement of worn out play equipment – Recommended Purchasing of arts and crafts supplies – Not recommended |
| St Luke's College CC/04/Oct/10 | To assist with costs associated with purchasing stage lighting and a lighting desk. | Facility Development | \$4,320 | \$2,420 Not recommended | Schools are not eligible to apply for the Community & Cultural funding. |
| Pilbara Multicultural Association CC/05/Oct/10 | To assist with costs associated holding a Christmas Party for the CaLD Community | Show, Exhibition and Festivals | \$2,000 | \$1,000 Recommended \$1,000 | The PMA is an organisation that caters to the local CaLD and Non-CaLD communities. They have successfully hosted various community events to date. |

| | | | |
|------------------------|--|-------------------|--------------------------------------|
| Total requested | | \$5,935.51 | Total Recommended \$3,276 |
|------------------------|--|-------------------|--------------------------------------|

Sports Funding Grant Scheme – October 2010

| Applicant | Project | Funding Category | Total Cost of Project | Funding Requested | Comments |
|---|--|---|---------------------------------------|---|--|
| Wickham Nitro V8 Supercar Club Inc. SP/01/Oct/10 | To assist with the costs involved in purchasing accurate timing equipment, this includes Timing CPU, Strating Xmas Tree, Infrared Speed Trap timeslip printer, LED Display Board, cabling and storage. | Equipment | \$2,000 | \$1,774.50 Recommended \$1,774.50 | The club promotes and develops radio controlled car racing. The club was formed in 2007 and encourages family participation. They attract members from all Shire communities. |
| Karratha Amateur Swimming Club SP/02/Oct/10 | To assist with costs associated with travel to Kambalda to swim at the Country Pennants next year. | Junior Participation in Regional/State championships | \$36,221.20 | \$1,000 Recommended \$1,000 | The Karratha Amateur Swim Club promotes fitness and competitive swimming within the Shire of Roebourne to young people aged between 6 and 17. This is the 2nd time in 2 years that the club will be taking swimmers to Country Pennants. |
| Boxing Club SP/03/Oct/10 | To assist with costs for the following: Equipment- Sports Development Facility Development | Equipment Sports Development Facility Development | \$2,000 \$1,000 \$2,000 | \$2,000 Recommended (\$2,000) \$1,000 Not recommended \$2,000 Not recommended | The Boxing Club is a newly formed club, with no members as yet. Equipment-Recommended Sports Development-Not recommended as does not meet the funding guidelines Facility development-Not recommended as this does not meet the funding guidelines |
| Total requested | | | | \$7,774.50 | Total Recommended \$4,774.50 |

Options

Council has the following options available:

1. Council support the Community Services Portfolio Group recommendations for the Sports funding and the Community and Cultural Grant Scheme for the October 2010 round.

Or

2. Council may alter the recommendations made by the Community Services Portfolio Group and agree to support applications for the October 2010 Round of the Sports Funding Grant Scheme and the Community Grant Scheme as determined.

Policy Implications

Policy number CS6 titled Donations, Sponsorships and Community Grants is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

Sports Funding Grant Scheme available funds

Account 314205 – Sports Funding Grants

\$36,136 annual budget

\$9,034/round (grants available on four occasions per year)

| | |
|---------------------------------------|--------------------|
| Budget | \$9,034 |
| Successful submissions as recommended | <u>\$4,774.50</u> |
| Funds remaining | <u>\$ 4,259.50</u> |

Community and Cultural Grant Scheme available funds

Account 314203 – Community & Cultural Grants

\$34,532 annual budget

\$8,633/round (grants available on four occasions per year)

| | |
|---------------------------------------|----------------|
| Budget | \$8,633 |
| Successful submissions as recommended | <u>\$3,276</u> |
| Funds remaining | <u>\$5,357</u> |

Conclusion

The Community Services Portfolio Group has assessed the applications and made recommendations based on the information provided by applicants against criteria that has been endorsed by Council through the Community Sponsorship and Donation Policy.

Voting Requirements

Simple

COUNCIL RESOLUTION

Res No : 151397
MOVED : Cr Smeathers
SECONDED : Cr Lally

That Council endorse the Community Services Portfolio Group recommendations for the Sports funding and the Community and Cultural Grant Scheme for the October 2010 round as follows:

SPORTS FUNDING GRANT SCHEME

Funding to be provided
(ACCOUNT 314205)

| | |
|-------------------------------------|------------|
| Wickham Nitro V8 Supercar Club Inc. | \$1,774.50 |
| Karratha Amateur Swimming Club | \$1,000.00 |
| Boxing Club | \$2,000.00 |

COMMUNITY CULTURAL GRANT SCHEME

Funding to be provided
(ACCOUNT 314203)

| | |
|-----------------------------|--------------|
| Yaandina Family Centre | \$1,000.00 |
| Karratha Community House | \$1,000.00 |
| First Steps Play Group | \$ 276.00 |
| Pilbara Multicultural Group | \$1,000.00 |
| St Luke's College | Not eligible |

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

11.3 TENDER G10 - 10/11 CONSTRUCTION OF PERMANENT SHADE STRUCTURES

| | |
|--------------------------------|--|
| File No: | CM.25 |
| Attachment(s) | 1. Confidential Evaluation Report 2. Examples of Shade Structures |
| Responsible Officer: | Director Community And Corporate Services |
| Author Name: | Senior Recreation Development Officer |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To seek Council's endorsement of a successful tenderer for Tender G10 – 10/11, Construction of Permanent Shade Structures.

Background

On the 20th September 2010 council resolved to:

1. Approve 10 High Priority Locations to receive Permanent Shade Structures as follows:

*Andover Park, Roebourne
Dodd Court Park, Pegs Creek
Richardson Way Park, Bulgarra
Smith Place Park, Nickol
Point Samson Community Park, Point Samson
Miles Loop Park, Baynton
Hillview Place Park, Baynton
Roebourne Aquatic Centre, Roebourne
Malster Place Park, Millars Well
Ausburn Park, Nickol*

2. Authorise the Chief Executive Officer to call tenders for the construction and installation of Permanent Shade Structures at the ten priority playground locations and that tenders be advertised on the 25th September 2010 with the assessment of tenders to be tabled at the October 2010 Council Meeting for consideration.

Tenders were advertised in the West Australian newspaper on the 25th September 2010 closing 2pm on Wednesday 13th October 2010.

Issues

As part of Scope of Services for the detailed design of Permanent Shade Structures, MNLA have conducted an evaluation and recommendation process analysing the tenders and provided the Shire with a Tender report with submission summary and recommendation. A copy of this report is attached.

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

| | |
|------------------------------|-----|
| Tendered Price | 60% |
| Schedule of Rates | 10% |
| Experience of Similar Works | 10% |
| Ability to Achieve Programme | 5% |
| Current Workload | 5% |
| Sub-Contractors Nominated | 10% |

A detailed summary is attached, as the confidential evaluation report.

The Tenders were evaluated by a panel consisting of:

- Senior Recreation Development Officer (SOR)
- Representatives from McNally Newton Landscape Architects (MNLA)

Options

Council has the following options available:

1. Accept recommended tender, or
2. Accept an alternative tender, or
3. Not accept any tender.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Tenders were called in accordance with Section 3.57 of the Local Government (Functions and Administration) Regulations.

Financial Implications

Council has allocated \$1,198,000 in the 2010/11 budget for the Playground Shade shelter project (RCLP funding of \$174,000 is included within the budget allocation).

Conclusion

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome to Council based on an assessment against the criteria as outlined above.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : **151398**
MOVED : **Cr Pritchard**
SECONDED : **Cr Cechner**

That Council move into camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151399
MOVED : Cr Lewis
SECONDED : Cr Smeathers

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151400
MOVED : Cr Lewis
SECONDED : Cr White-Hartig

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151401
MOVED : Smeathers
SECONDED : Pritchard

That Council move out of camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151402**
MOVED : **Cr Cechner**
SECONDED : **Cr Pritchard**

That Council endorse the recommendation of the Director Community and Corporate Services for successful tenderer made in the Confidential Evaluation Report for Tender G10 – 10/11, Construction of Permanent Shade Structures

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

11.4 ROEBOURNE ADVISORY COMMITTEE MINUTES OCTOBER 2010

| | |
|--------------------------------|---|
| File No: | CS.4 |
| Attachment(s) | Minutes of the Roebourne Advisory Committee Meeting Held 21 October 2010 |
| Responsible Officer: | Director Community and Corporate Services |
| Author Name: | Community Development Coordinator |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To receive the minutes of the Roebourne Advisory Committee held 21st October 2010 and consider any issues emanating from those minutes.

Background

A Roebourne Advisory Committee Meeting was held on the 21st October 2010. Draft minutes of the meeting and recommended public notice board design are provided as an attachment to this report.

Issues

A summary of the current action list is provided in the minutes. Most items have either been actioned, in progress or awaiting deliberations for progress.

Options

Council has the following options available:

That Council receive the minutes of the Roebourne Advisory Committee held 21st October 2010.

Or

Council decline to accept the minutes of the Roebourne Advisory Committee meeting and propose alternative recommendation.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The impact of the minutes of the meeting will require the time of Council's Officers to investigate various issues in order to provide responses, scope of works and costs to issues raised.

The expenditure is in accordance with the budget.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151403**
MOVED : **Cr Bailey**
SECONDED : **Cr Cechner**

That Council receive the minutes of the Roebourne Advisory Committee held 21st October 2010.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

12 INFRASTRUCTURE SERVICES

12.1 CONFIDENTIAL REPORT - AURORA ALGAE PTY LTD - AIRPORT POWER SUPPLY

File No: TT.75

- Attachment(s)**
1. **CONFIDENTIAL** Legal Advice
 2. **CONFIDENTIAL** Scope of Work and Karratha Airport Power Upgrade Layout
 3. **CONFIDENTIAL** Letter from Aurora

Responsible Officer: Director Infrastructure Services

Author Name: Airport Manager

Disclosure of Interest: Nil

COUNCIL RESOLUTION

Res No : 151404
MOVED : Cr Lewis
SECONDED : Cr Smeathers

That Council move into camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151405
MOVED : Cr Cechner
SECONDED : Cr Lally

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151406
MOVED : Cr Lewis
SECONDED : Cr Cechner

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151407
MOVED : Cr Lewis
SECONDED : Cr Smeathers

That Council move out of camera.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 151408
MOVED : Cr Smeathers
SECONDED : Cr White-Hartig

That Council:

- 1) Endorses Option 1 (direct electrical supply to Aurora Algae from Horizon Power) as the preferred option to supply increased electrical demand;**
- 2) Endorses the Chief Executive Officer to apply in writing for an exemption under the Electricity Act to continue to provide electricity to Aurora Algae via the existing arrangements;**
- 3) Advises Aurora Algae that, as a result of legal advice received, is not willing to enter into a new arrangement for the supply of increased electrical demand to the Aurora Algae site**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151409**
MOVED : **Cr White-Hartig**
SECONDED : **Cr Lally**

That item 18.1 Cape Lambert – Camp B Transient Workforce Accommodation be bought forward for discussion.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

18.1 PROPOSED 1200 PERSON TRANSIENT WORKFORCE ACCOMMODATION FACILITY - LOT 500, LOT 317 (RESERVE 35813) AND UNALLOCATED CROWN LAND, CAPE LAMBERT ROAD

File No: P2349
Attachment(s) Site plans, Staging Plan, Floor Plan, Elevation
Responsible Officer: Director Development And Regulatory Services
Author Name: Senior Planning Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make determination on application for planning approval P2349 that proposes the development of a 1200 person Transient Workforce Accommodation (TWA) facility across Lot 500, Lot 317 (Reserve 35813) and Unallocated Crown Land (UCL), Cape Lambert Road at Cape Lambert. The application has been referred to Council for determination in accordance with the Shire's Delegated Authority Register.

Background

Application for planning approval P2349 was received on 14 September 2010 submitted by Robe River Mining Company Ltd Pty Ltd being a subsidiary of RioTinto. The application proposes the development of a 1200 person TWA facility. The development is proposed to be staged and this is detailed in the 'Issues' section below. The facility is known by the applicant as the Cape Lambert Construction Camp B and will be referred to in this report as Camp B.

The site of Camp B is located approximately 3.2km north-northeast of Wickham and the town of Point Samson is located approximately 4.2km to the north east. An area of tidal marine flats is located approximately 500m to the east of the site.

It is noted that a 1200 person TWA (Camp A) has previously been approved (PA 1588) adjacent to the proposed Camp B and within Lot 500 (refer to attachments). Camp A is presently operational with the majority of the approved facilities having been constructed and presently able to accommodate 780 persons. Under PA 1588 Camp A has the potential to accommodate a further 420 persons.

The proposed development of Camp B is spread across the following three parcels of land (refer to attachments);

Lot 500: This lot currently contains Camp A and associated Waste Water Treatment Plant and treatment effluent disposal system (sprayfields). Lot 500 under this development application is proposed to contain a portion of Camp B including parking areas and entry to Camp B from Cape Lambert Road. This lot is zoned as Strategic Industry under TPS8.

Reserve 35813: The applicant is seeking to excise a portion of land from Reserve 35813 (34.8Ha) to be amalgamated with lot 500. The bulk of the proposed development will be located within this portion of land. This land is zoned as Strategic Industry under TPS8.

Unallocated Crown Land: The applicant is seeking to excise a portion of unallocated crown land (14.89Ha) adjoining Lot 500 to the south. This portion of land is proposed to be used to accommodate the treated waste water dispersal or 'sprayfield'. No permanent structures are proposed to be located within this land area. This portion of land is zoned as Conservation, Recreation and Natural landscapes under TPS8.

The majority of the land subject of this proposal (the land within Lot 500 and Reserve 35813) is zoned under TPS8 as 'Strategic Industry' with the portion of unallocated crown land that is to contain the 'sprayfield', being zoned 'Conservation Recreation and Natural Landscapes'.

The applicant has stated that proposed Camp B is to accommodate Fly In Fly Out (FIFO) construction worker's (with the possibility of a small proportion of operational workers from time to time), necessary for the forthcoming Cape Lambert port and rail expansion.

The proposal contains the following components:

- Accommodation for 1200 persons within 4 single person accommodation units and 8 single 'accessible' accommodation units. These units are arranged in groups of 14 four person units across the development with each group being linked by footpaths to a laundry (see attachments).
- Kitchen and dining facilities (this building also acts as the emergency cyclone shelter).
- Administration and office buildings
- Internet Cafe
- Gymnasium
- Medical Facility with ambulance shelter
- Tavern and Beer Garden
- Outdoor kitchen and BBQ area.
- Cricket Nets
- Multi-sport court
- Swimming pool
- Shop
- Induction/Training Room
- Store rooms
- Linen Facilities
- Bin compound and washdown areas
- Maintenance shed and compound
- Vehicle wash down bay
- Gate house
- Communications room

- Parking: total of 433 car parking bays (including 9 disabled bays) plus 32 bus/truck parking bays. For further detail in regard to parking refer to the 'Issues' section.
- Internal road network and connection to Cape Lambert Road
- Perimeter fencing
- Waste Water Treatment Plant and associated treated effluent disposal system
- Earthworks and stormwater drainage systems
- Topsoil stockpile

It is recognised that an application of this scale of development not only has significant impacts upon the land area within the site boundaries but also has the potential to have significant impacts on surrounding areas. In this case the proposal is considered to have potential social and economic impacts beyond the boundaries of the site and in particular upon the towns of Wickham and Point Samson and the facilities, infrastructure and services available to the residents of these towns. Following this, the 'Issues' section below will discuss both site impacts and those impacts on surrounding areas.

Issues

Tenure and TPS8 Zoning Implications

Lot 500 is currently under a Crown Land Lease (K58441) to the applicant. The lease particulars provide for a term of four (4) years commencing on 16 January 2007. The 'Permitted Use' under the particulars of the Lease, state the following;

“Subject to and in accordance with Approved Proposals, the construction operation and maintenance of a construction camp (including water treatment plant) to accommodate, after the Agreement Minister’s approval pursuant to the Agreement of the Expansion Proposals, the Lessee’s workforce required for the expansion and upgrade the subject of the Expansion Proposals and for ancillary and incidental purposes thereto.”

Effectively, this land has been leased to the applicant for the specific purpose of providing a camp to accommodate the workforce (including wastewater treatment plant) for the Cape Lambert port and rail expansion.

The land to be excised from Reserve 35813 and the parcel of Unallocated Crown Land are to be amalgamated with Lot 500 under a newly determined Crown Land Lease in favour of the applicant.

The implications for the Council in regard to this modification of land tenure is in regard to the Unallocated Crown Land that would become amalgamated to Lot 500 and subsequently subject to a similar Crown Land Lease. This land will then fall under the legislation provided within the Iron Ore (Robe River) Act, 1964.

The relevant Clause of the Iron Ore (Robe River) Agreement Act States the following:

(g) that the mineral lease and the lands the subject of any Crown Grant lease license or easement granted to the Company under this Agreement shall be and remain zoned for use or otherwise protected during the currency of this Agreement so that the operations of the Company hereunder may be undertaken and carried out thereon without any interference or interruption by the State by any State agency or instrumentality or by any local or other authority of the State on the ground that such operations are contrary to any zoning by-law or regulation;

Should the unallocated crown land be amalgamated into the Lease granted to the applicant, the Shire's TPS8 zoning over the land would become ineffective in regard to future proposals on this land by the applicant due to the abovementioned clause. The 'Permitted Use' over the Lease land that is written into the new lease would determine what can be undertaken on this land. At present this is strictly for a construction camp to accommodate workers associated with Cape Lambert expansion, including waste water treatment and ancillary and incidental purposes. Once under a Lease the applicant could apply to undertake works associated with the construction camp over the excised land and the zoning under the TPS8 would be ineffective. Any physical structures associated with a TWA would be unlikely to meet the intent of the Conservation, Recreation and Landscape zoning.

It is the Shire's responsibility to undertake proper planning in relation to the intent of the zoning. To achieve this, the following actions could be undertaken should Council resolve to grant planning approval for this application;

- Request the Department of Regional Development and Lands to include within the newly formed lease (that would include the excised land) that the "Permitted Use", for this Lease Area be the same as that already contained within the existing Lease (K 58441) over Lot 500.
- Request the Department of Regional Development and Lands to include a Clause in the Lease that essentially states that the area of land, which is that area to be excised from the Unallocated Crown Land, is strictly for the purpose of the dispersal of wastewater and cannot contain any buildings or structures, (including a waste water treatment plant) for the term of the Lease. This would ensure that the intent of the Conservation, Recreation and Natural Landscapes zoning is maintained and that the Shire has undertaken its responsibilities in accordance with TPS8.
- Should Council grant planning approval to the proposed Camp B, conditions of approval could also be applied to ensure the environmental integrity of the use on the land and surrounding areas and therefore meet the intent of the TPS8 zoning. These conditions would be as follows:
 - (a) That the area of land being excised from the Unallocated Crown Land and that are zoned Conservation, Recreation and Natural Landscapes be used only for the dispersal of treated waste water in line with DEC Works Approval/s and that no buildings or structures (including a waste water treatment plant) may be permitted to be constructed on this land.
 - (b) The submission to the Shire of the DEC Works Approval/s associated with the dispersal of treated wastewater over this land, prior to any works and/or use beginning on this parcel of land is recommended.

The excision of land from Reserve 35813 will not contain the same implications as that of the unallocated crown land as the Reserve land is currently zoned as 'Strategic Industry' under TPS8 and under TPS8 a TWA is permitted in this zoning should Council grant planning approval.

Staging and Timing

The applicant has stated that Camp B is proposed to have a lifespan of approximately five (5) years. It is recommended that should Council grant planning approval for this application that a condition of approval have a timeframe of six (6) years for the operational

life of the TWA and that should the applicant wish to extend this, a new application for planning approval is to be submitted to the Shire for assessment. In addition it is recommended that a condition of approval require the applicant to submit a detailed Site Rehabilitation Plan to be endorsed by Planning Services prior to any occupation of the TWA.

The applicant proposes to undertake the overall development across three (3) stages (refer to the Staging Plan in the attachments).

Council's Local Planning Policy (LPP) DP10 – TWA requires that recreational facilities be provided for occupants of the TWA. The policy allows the provision of these facilities to be deferred for a limited period provided that alternative suitable arrangements to ensure an acceptable minimum level of recreational services are in place. The applicant proposes to provide adequate recreational facilities for the occupants within Stage 2 of the development. The applicant has stated that to ensure adequate recreational opportunities are available to those occupants of Stage 1 the facilities within Camp A will be made available to these occupants. At present Camp A contains fully operational gymnasium, BBQ areas, a multipurpose sports court, an "indoor" cricket net, a wet mess, a recreation room, a swimming pool, a phone room and an internet room. This is considered a satisfactory arrangement. It is recommended that a condition of approval require that the bulk of the approved recreational facilities be provided before the accommodation units associated with Stage 2 are occupied.

The staging of the proposal is considered to work appropriately in regard to the provision of all other infrastructure and facilities as required under LPP DP10 –TWA.

Infrastructure

Power will be provided via extension of the existing HV powerlines to a proposed load centre within Camp B. Water will be provided via extension of a supply main from the Water Corporations 9,000m³ capacity 'summit tank' which is located on the hill above proposed Camp B.

All building and facilities proposed as part of the development are proposed to be connected to a buried pipe sewerage reticulation system. Waste water will be captured in sewers and gravity fed to pumping stations that will transfer, via rising mains to a proposed new wastewater treatment plant (WWTP) adjacent to the existing Camp A WWTP. This new plant would be located within the existing Lot 500. The associated 'sprayfield' used to disperse treated waste is proposed to be located directly south of Lot 500 on the Unallocated Crown Land. The applicant has stated that they are in close consultation with the Department of State Land Services in relation to the grant of tenure over this unallocated crown land. Should Council resolve to approve the application, it is recommended this be conditional upon the applicant gaining tenure over the parcel of Unallocated Crown Land required for the 'sprayfield'.

The applicant has submitted the application for Works Approval with the Department of Environment and Conservation for the proposal to construct the Camp B WWTP and associated 'sprayfield'. The applicant has also applied for a Native Vegetation Clearance permit for the land area of the WWTP and 'sprayfield' and it is anticipated that this will be issued once tenure has been granted. It is considered that should the DEC grant the Works Approval for the WWTP and issue the Native Vegetation Clearance permit that all environmental considerations in regard to the WWTP and 'sprayfield' will have been dealt with adequately. However, should Council resolve to grant any planning approval for this proposal conditions of approval are recommended to require evidence of such approvals and permits being submitted to Planning Services prior to any works beginning on site.

Further to this, any works are to be undertaken in accordance with Construction Environmental Management Plan as submitted by the applicant and an Operational Management Plan for the ongoing operation of the WWTP should also be submitted to Planning Services prior to the WWTP becoming operational.

The internal road network within Camp B is considered appropriate to provide functionality to the use of the site as a TWA and parking numbers are adequate and in line with the provisions of TPS8. The proposal includes connection to Cape Lambert Road. It is recommended that any planning approval that may be issued for this application be conditioned to require the submission to and endorsement by the Shire, of a detailed Traffic Management Plan for both the construction and operational phases of the development prior to works beginning on site. It is considered that the applicant should be required to seek confirmation from Main Roads as to whether the additional volume of traffic generated by the proposal will require any upgrading of the Cape Lambert Road intersection with the Point Samson – Roebourne Road. This information would be included within the Traffic Management Plan.

The applicant has provided some information in regard to the proposed drainage of the site, however as there is tidal flats downstream from the site which are part of the estuarine system of local mangrove lined creeks, it is recommended that any approval that Council may grant for this application require the submission of detailed Stormwater Management Plans and Sediment and Erosion Control Plans ensuring that mitigation measures are in place to prevent any significant impacts upon the downstream estuarine systems. These plans are to be submitted to and endorsed by the Shire prior to any works beginning on site.

Environmental

The applicant has submitted a detailed Construction Environmental Management Plan that covers potential environmental impacts during the construction phase along with mitigation measures to prevent any significant impacts within the site and on surrounding lands. Environmental impacts and their mitigation during the operational phase require further detail to be submitted to and endorsed by the Shire along with evidence of approvals and permits from other government authorities. Should Council resolve to approve this application conditions of approval are recommended which would require the applicant to provide the following information and evidence of permits or approvals at the appropriate stage of the development:

- Solid Waste Management Plan
- Stormwater Management Plan
- Sediment and Erosion Control Plan
- Site Rehabilitation Plan
- Evidence of Native Vegetation Clearance Permits (for both the Camp B site area and the area containing the WWTP and 'sprayfield')
- Evidence of all required Works Approvals.
- Invasive Weed and Pest Control Management Plan

Heritage

Aboriginal cultural heritage surveys have been conducted in and around the site during the Cape Lambert Port B Environmental Impact Assessment and Engineering Study. Specific details of these surveys are presented in the Cape Lambert Port B Public Environmental Review (PER). The applicant has provided avoidance site fencing to prevent any interference with areas noted as having some aboriginal heritage significance.

There are no sites as listed under the Shire's Municipal Heritage inventory contained within the bounds of the proposed site area for Camp B, including the area to be used as the 'sprayfield'. Nor are there any sites on surrounding land that would be affected by this proposal.

TPS8 - Cape Lambert Precinct Objectives

Section 5.3 Precinct Objectives of TPS8 provides Council's preferred land use and development outcomes within various areas of the Shire and provides additional guidelines for Council when determining applications for planning approval. The subject site is located in that area known as the Cape Lambert Precinct under TPS8. Subsequent Section 5.5 - Cape Lambert Objectives states the following;

- (i) Facilitate the development of the Cape Lambert precinct as a strategic industry estate which:
 - allows the efficient and effective processing of primary resources,
 - does not compromise the lifestyle and tourist assets of the Shire, and
 - has due regard to the environmental and heritage values of the area.
- (ii) Accommodate the development of additional port facilities, including public wharf facilities.
- (iii) Retain access to key coastal recreational nodes within the precinct, in particular Boat Beach.

Having regard to the Cape Lambert Objectives it is clear that this proposal would assist to achieve the facilitation of the development of Cape Lambert as a Strategic Industry estate which would allow the efficient and effective processing of primary resources. The environmental and heritage values have been considered by the applicant and conditions of any approval that may be granted can ensure that potential environmental impacts of the proposal can be adequately mitigated to prevent significant impacts on the surrounding environment.

The application as it has been presented at this point in time does not provide sufficient information to make a proper assessment against objective (i) in regard to whether this proposal would or would not compromise the lifestyle and tourist assets within the surrounding areas and towns. The Shire has requested that the applicant provide a Socio-Economic Impact Assessment of the proposal on the towns of Wickham and Point Samson. At the time of writing this has not been forwarded to Council to enable a proper assessment of the proposal in this regard. For further discussion on this matter refer to the subheading below: Socio-Economic Impacts of the Proposal.

It is considered that the proposal meets the objectives (ii) and (iii) in that the proposal assists in the upgrade of port facilities and does not impede access to coastal recreation nodes, including Boat Beach.

Local Planning Policy DP10 – Transient Workforce Accommodation

DP10 -TWA is the Shire's guiding document for TWA development within the Shire as reflected in the objectives of the policy.

The proposal complies with DP10 requirements for building setbacks to boundaries, site cover, building height and density. The proposal provides adequate dining area and

seating for the total number of 1200 occupants in accordance with DP10. The dining/kitchen building is proposed to be designed to Building Code of Australia importance level 4 and is designed in accordance with DP10. This provides an adequate shelter for cyclone emergency purposes. The proposed laundry facilities are in accordance with DP10. Essential buildings within the site, including the dining/kitchen areas are proposed to be accessible to those with disabilities. The number of 'accessible' accommodation units proposed to be provided is eight (8). DP10 requires that 12 'accessible' units be provided. Should Council resolve to grant planning approval for this proposal a condition of approval is recommended that would require the provision of 12 'accessible' accommodation units.

The proposal provides a total of 461 parking bays including 32 bus/truck bays and 9 'accessible' bays. DP10 requires the provision of car parking bays at the rate of 0.5 bays per person. The proposal provides for a total of 1200 occupants which under DP10 would require a total of 600 car parking bays. Section 6.12.5 states that where Council is satisfied that the circumstances of a development justify such action and there will not be any resultant lowering of safety standards, it may permit a reduction in the number of car parking bays otherwise required by TPS8 and/or associated policies (DP10). It is considered that as Camp B is for the purpose of providing accommodation to construction workers solely involved in the Cape Lambert port and rail expansion that a large number of the occupants will be bussed by the applicant from Camp B to the work site at Cape Lambert. Being FIFO workers many of the occupants of Camp B will not have personal vehicles. It is considered that the proposed number of parking bays is adequate in this instance. Further to this, each stage of the development is considered to provide sufficient car parking bays to service the level of occupation of each stage.

It is recommended that should Council resolve to approve the application that a condition be applied to allow the applicant to provide justification to the satisfaction of the Director of Development and Regulatory Services seeking a lesser car parking requirement should the applicant seek to provide a lesser number than 461 parking bays. It is considered that this is appropriate in this instance as the nature of the development, its occupant demographic being FIFO construction workers and its close proximity to the work sites could possibly see a far less demand for parking than that required under DP10. It is a desirable and a more sustainable approach to have less sealed surfaces than those that are required under DP10, in some instances, whilst still allowing for the functionality of this TWA.

The applicant has not provided a detailed landscaping plan. It is recommended that any condition of approval that may be granted by Council contain a condition requiring the submission and endorsement of a landscaping plan by Planning Services, prior to any occupation of the site.

To ensure that the day to day operations of the TWA are such that any potential impacts on surrounding sites and nearby land users are mitigated a Management Plan is recommended to be required as a condition of approval should Council grant approval to this proposal.

Socio-Economic Impacts of the Proposal

As discussed above under the heading TPS8 – Cape Lambert Precinct Objectives, Section 5.5 of TPS8 requires an application to achieve the objective that pertains to the facilitation of the development of the Cape Lambert Precinct as a strategic industry estate that does not compromise the lifestyle and tourist assets of the Shire. Having regard to this objective and Council's concern for the potential for significant impacts upon the surrounding towns of Point Samson, Wickham and nearby public facilities, it is essential that the applicant provide sufficient information to enable a proper assessment of this proposal. Following this, Council has previously requested the applicant to provide a Socio-Economic Impact

Assessment investigating the potential impacts of this proposal on the towns of Wickham and Point Samson. The applicant to this date has not submitted this further requested information and it is considered that until this information is received by the Shire it is not possible to make a proper planning decision in regard to this matter. Therefore, it is recommended that the appropriate resolution for Council to make is that a decision on this application for planning approval be deferred until the Socio-Economic Impact Assessment has been received by and considered by Council staff, where upon a proper assessment of the application can be undertaken and a decision in accordance with the Planning and Development Act, 2005 and TPS8 can be made.

Options

Council has the following options available:

1. Approve planning application P2349, with relevant conditions, for the development of Transient Workforce Accommodation at Lot 500, Lot 317 (Reserve 35813) and Unallocated Crown Land on Cape Lambert Road, Cape Lambert.
2. Refuse planning application P2349 for the development of Transient Workforce Accommodation at Lot 500, Lot 317 (Reserve 35813) and Unallocated Crown Land on Cape Lambert Road, Cape Lambert.
3. Defer the decision on planning application P2349 until the completion of a socio-economic impact assessment is received and assessed by the Shire and the mitigation of any noted impacts within the assessment are concluded to the satisfaction of the CEO.
4. Approve planning application P2349, subject to the completion of a socio-economic impact assessment and the mitigation of effects to the satisfaction of the CEO.

Policy Implications

Policy number DP10 – Transient Workforce Accommodation is relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of fees (\$31,100), applicable to the planning application based on development cost.

Conclusion

Application for planning approval (P2349) is of a scale that will not only have significant impacts upon the land area of the site but is likely to have significant impacts on the surrounding towns of Wickham and Point Samson and associated public facilities, infrastructure and services. The applicant has provided information to assess the impacts on the site area and immediate surrounds, although relevant conditions of approval would be required to satisfy that certain aspects of the approval would be undertaken in an appropriate manner by the applicant should planning approval be granted for this proposal. It is considered that the physical elements of the proposal are appropriate to the site and the zoning of the land. Having regard to potential socio-economic impacts beyond the site and particularly in regard to the towns of Wickham and Point Samson it is considered that the applicant, at this time, has not submitted sufficient information to make a proper planning assessment in accordance with the Planning and Development Act, 2005 and TPS8. It is considered that the requested Socio-Economic Impact Assessment requested by the Shire is required to be submitted to and assessed by the Shire before a proper assessment can be made in regard to these issues. Therefore, it is recommended that

Council resolve to defer the decision on planning application P2349 until the completion of a socio-economic impact assessment is received and assessed by the Shire and the mitigation of any noted impacts within the assessment are concluded to the satisfaction of the CEO.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151410**

MOVED : **Cr Lewis**

SECONDED : **Cr Lally**

That Council suspend Standing Orders to allow for open discussion of this item.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig

AGAINST : Nil

COUNCIL RESOLUTION

Res No : **151411**

MOVED : **Cr Lewis**

SECONDED : **Cr Cechner**

That Council reinstate Standing Orders.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig

AGAINST : Nil

AMENDMENT TO THE RECOMMENDATION

REASON:

The Council agreed that the interest of both parties could be met by allowing more time for Rio Tinto to undertake a socio-economic study and undergo thorough community consultation.

COUNCIL RESOLUTION

Res No : 151412
MOVED : Cr White-Hartig
SECONDED : Cr Lally

That Council:

- 1. Approve planning application P2349, subject to the completion of a socio-economic impact assessment and the mitigation of effects to the satisfaction of the Chief Executive Officer.**
- 2. That the negotiated outcome comes back to Council for consideration.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

Cr Cechner left Chambers at 8:06pm
Cr Cechner returned to Chambers at 8:08pm

**12.2 CAPE LAMBERT PORT B DEVELOPMENT
PROPOSAL TO UPGRADE AND SEAL VARIOUS ROADS AT CAPE LAMBERT**

File No: A78346

Attachment(s)

- 1. Correspondence from Rio Tinto**
- 2. Site Access Roads Upgrade Plan**
- 3. Cape Lambert Port B Plan**

Responsible Officer: Director Infrastructure Services

Author Name: Manager Of Works

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider endorsing Rio Tinto's request enabling the construction and upgrade of several roads within the Cape Lambert Port area.

Background

The proposed expansion of the Cape Lambert Port area by Rio Tinto will require additional roads that service the transient workers camp and provide heavy vehicle access to the mine site.

Rio Tinto have requested Council's endorsement towards the proposed roads which will require a letter from the Shire to the Department of Regional Development and Lands (RDL previously the State Lands Division) advising that the Shire of Roebourne endorses the Rio Tinto proposal to construct the roads as outlined in the Rio Tinto correspondence. This is inclusive of granting access to the land in the reserves vested to the Shire of Roebourne and that the Shire of Roebourne supports the issue of a section 91 licence under the Land Administration Act over this land to Rio Tinto, for the purposes of construction.

Issues

As can be seen within the attached plan "Site Access Roads Upgrade", Rio Tinto wish to construct Road # 2 (Construction Worker Access Road) and Road # 3 (Water Corporation Access Road). These two roads are internal roads that service Rio Tinto activities only and as such should remain as private roads with the maintenance responsibility remaining with Rio Tinto.

Negotiations between Rio Tinto and Shire of Roebourne staff have led to the following outcomes and recommendations on the remaining roads being Road # 1 (Heavy Haulage Road) and Road # 4 (Extension of Walcott Road).

Council staff advised that any proposed mine access through the Wickham Townsite via Wickham Drive and Walcott Road would have localised safety issues. Road geometry, no

suitable intersection turning radii, interaction between pedestrian and vehicular traffic would lead to safety concerns and infrastructure damage.

It was proposed that a new heavy vehicle access be constructed from the Point Samson / Roebourne Road (owned by Main Roads WA - MRWA), which would link to Walcott Road, North of the Wickham townsite.

For Council to grant approval to the construction of a new heavy vehicle access, Rio Tinto was advised that the sealing of the remainder of Walcott Road would also need to be undertaken (from the end of the current sealed section on Walcott Road to the Rail Crossing) and at Rio Tinto's expense.

This would give an all weather road from the Wickham townsite to the rail crossing and eliminate Council maintenance grading activities in the future.

As designated heavy vehicle roads, both roads would need constructing to suit the largest Restricted Access Vehicles (RAV vehicles) to enable MRWA endorsement as a heavy vehicle route.

Rio Tinto has agreed to such a proposal for both roads, inclusive of a 2 year maintenance responsibility at their expense.

Walcott Road is owned by the Shire of Roebourne and the heavy vehicle access road will be vested to the Shire of Roebourne after construction. The vesting will give some security and control to the Shire of Roebourne regarding traffic movements within the area.

Further to the Walcott Road upgrade, Council Staff have advised that Rio Tinto needs to address the remaining section of unsealed road known as Boat Beach Road.

This road services the existing Port Walcott Yacht Club, the Port Walcott Volunteer Marine Rescue Radio Shack Operations and gives access for the community to an existing boat ramp and beach facility.

This public access is currently graded by Council with minor repair works undertaken to surface failures. The road in general has had no formalisation to its ownership. Council staff advised Rio Tinto that it may be more prudent that the road is sealed by RIO Tinto and vested to the Shire of Roebourne and that this action should consolidate any Council concern towards public access restrictions in the future.

Rio Tinto's consultant's reply was "*That there will be a huge issue with the Shire pursuing boat beach road for creation as a public road and we will not be able to agree on this. I would strongly urge you to reconsider this aspect of the proposal and remove it from your agenda.*

Boat beach road is, and once it is realigned and sealed, will continue to be wholly contained within the Robe State Agreement special lease on which the company's port operations exist.

It would be very unlikely and probably unwise for the company to agree to a process that will sever the State Agreement special lease, at the same time creating an opportunity for the public to move uncontrolled between these severed lands so close to a very busy industrial port.

Additionally this approach creates other problems regarding ownership, public access & maintenance for the bridge crossing over the railway".

The consultant also believes *“that the Rio proposal provides for a better managed outcome as it guarantees public access from the bridge to the beach (Shire’s goal) but will retain a discreet level of control should a situation where safety & security require it (Rio’s goal)”*.

Advice from Rio Tinto’s consultant is that they are prepared to recommend to Rio Tinto, as an alternative to dedication, that they look to formulate an access agreement/deed between Rio Tinto and the Shire of Roebourne that alleviates public access concerns. This access agreement will require legal endorsement from Council’s solicitors.

Rio Tinto has also advised that the sealing of Boat Beach Road will be undertaken in two stages.

Stage 1

From the rail bridge (end of Walcott Road new seal) to the Engineering Procurement and Construction Management (EPCM) and Contractor’s Offices (See attachment “Cape Lambert Port B Phase A plan”).

Stage 2

Will need road realignment prior to sealing (See attachment “Cape Lambert Port B- Phase A plan”).

Once completed Boat Beach Road is to be the through extension of Walcott Road and combined they will act as the mine site’s RAV heavy vehicle route.

Options

The options are:

For Council to endorse the request from Rio Tinto towards the proposed roads;

1. This will require a letter from the Shire to the department of Regional Development and Lands (RDL previously the State Lands Division) advising that the Shire of Roebourne endorses the Rio Tinto proposal to construct these roads as was outlined in the Rio Tinto correspondence.

This is inclusive of granting access to the land in the reserves vested to the Shire of Roebourne and that the Shire of Roebourne supports the issue of a section 91 licence under the Land Administration Act over this land to Rio Tinto for the purposes of construction.

That Council advise that Road # 2 (Construction Worker Access Road) and Road # 3 (Water Corporation Access Road) are internal roads that service Rio Tinto activities only and as such should remain as private roads with the maintenance responsibility remaining with Rio Tinto rather than becoming Shire of Roebourne road assets.

That Road # 1 (Heavy Haulage Road) and Road # 4 (Extension of Walcott Road) be constructed to suit RAV heavy vehicle access required by Rio Tinto, that the roads are vested with the Shire of Roebourne and that Rio Tinto afford a 2 year maintenance period responsibility on the roads after construction. This option will alleviate RAV heavy vehicle traffic through the Wickham Townsite.

That the Shire of Roebourne and Rio Tinto enter into discussions to formulate an access agreement/deed that alleviates public access concerns to the current Port Walcott Yacht Club, the Port Walcott Volunteer Marine Rescue Radio Operations Shack and gives access for the community to the existing boat ramp and beach facility.

That the access agreement be reviewed by Council's solicitors.

2. That Council not endorse the proposal or offer an alternative.

Policy Implications

No implications

No implications.

Financial Implications

Reduced maintenance costs through the elimination of grading and general road maintenance activities.

Conclusion

Sealing of Walcott Road will reduce maintenance cost and provide an all weather trafficable surface for the community and combined with removing / reducing RAV heavy vehicle and general mine type traffic (which would have had to traverse through the Wickham Townsite), the proposal seems sound.

If supported by Council, the proposal produces a safer community environment and should be supported.

Council will need to work with Rio Tinto to deliver a suitable agreement re public access via Boat Beach Road.

Voting Requirements

Absolute.

COUNCIL RESOLUTION

Res No : 151413

MOVED : Cr Cechner

SECONDED : Cr Lewis

- 1: That Council endorse the request from Rio Tinto for the construction of Road # 1 (Heavy Haulage Road), Road # 2 (Construction Workers Access Road), Road # 3 (Water Corporation Access Road) and Road # 4 (Extension to Walcott Road), which will require a letter from the Shire to the Department of Regional Development and Lands advising that Council endorses the Rio Tinto proposal to construct these roads as outlined in the Rio Tinto correspondence.
- 2: Advise that Road # 2 (Construction Worker Access Road) and Road # 3 (Water Corporation Access Road) are internal roads that service Rio Tinto activities only and as such must remain as private roads with the maintenance responsibility remaining with Rio Tinto.
- 3: Road # 1 (Heavy Haulage Road) and Road # 4 (Extension of Walcott Road) be constructed to suit the heavy vehicle access required by Rio Tinto, the roads are vested with the Shire of Roebourne and that Rio Tinto are obligated to undertake a 2 year maintenance period responsibility to Roads # 1 and # 4 after construction.
- 4: The Shire of Roebourne and Rio Tinto enter into an access agreement/deed that alleviates public access concerns to the current Port Walcott Yacht Club, the Port Walcott Volunteer Marine Rescue Radio Shack Operations and gives access for the community to the existing boat ramp and beach facility.
- 5: Delegate authority to the Chief Executive Officer to finalise the access agreement / deed inclusive of legal endorsement from Council's Solicitors.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig

AGAINST : Nil

12.3 KARRATHA FLYING SERVICES - ASSIGNMENT OF LEASE

File No: TT.61
Attachment(s) Email from Woodhouse Legal
Responsible Officer: Director Infrastructure Services
Author Name: Airport Manager
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider a request from Karratha Flying Services (2008) Pty Ltd for an altering of the conditions relating to their current lease over Lots 7 and 8 at Karratha Airport.

Background

At the Council meeting held on 20 July 2009, Council approved the assigning of the lease over Lot 7 at Karratha Airport, following a change in the ownership of Karratha Flying Services. An excerpt from the Council meeting minutes is below:

RECOMMENDATION/ COUNCIL RESOLUTION

Res No : 14712

MOVED : Cr Lockwood

SECONDED : Cr Cechner

That Council approves the assigning of the existing lease agreement, with all its rights and obligations, from Karratha Flying Services Pty Ltd (ACN 065 580 690) to Karratha Flying Services (2008) Pty Ltd (ACN 127 916 607)

CARRIED

Subsequently, Council approved a further lease of the adjoining Lot 8, to Karratha Flying Services (2008) Pty Ltd, as per the below recommendation at the Council meeting held on 16 November 2009 :

COUNCIL RESOLUTION

Res No : 14885

MOVED : Cr Lally

SECONDED : Cr Hipworth

That Council reject all tenders received for Tender KAP 01-09/10 regarding the lease of Lot 8 at Karratha Airport.

AND

That Council delegate authority to the Chief Executive Officer to negotiate directly with Karratha Flying Services for the lease of Lot 8 at Karratha Airport as per the valuation amount and for a term not exceeding 15 years, to be valued to market every 3 years and to CPI annually.

CARRIED

Thus, Karratha Flying Services (2008) Pty Ltd holds two existing leases, over Lots 7 and 8.

Lot 7 - The original lease started on the 1 July 2004 for a period of 10 years, the reassignment due to a name change was on 1 August 2009.

Lot 8 - Term: 15 years. Commencement date: 1st January 2010. Expiry Date: 31st December 2025

Correspondence, in writing (attached) was received dated 13 September 2010, and advising of a company restructure. As part of this restructure, the shares in Karratha Flying Services are to be transferred, in three equal lots, to three Pty Ltd companies as trustees for the three owners that make up Karratha Flying Services (2008) Pty Ltd.

Issues

Under Section 8.3 of the current lease agreement between Shire of Roebourne and Karratha Flying Services (2008) Pty Ltd, if there is a change in the principal shareholders of a corporate lessee (which is not a public listed company) and this has the effect of altering the effective control of the “Lessee” then this is deemed to be an assignment of the lease which requires the consent of the Shire.

This is set out in Clause 9.3 of the lease agreement:

9.3 Change of shareholding

An assignment of this Lease requiring the consent of the Lessor in the terms of clause 9.2 will be deemed to occur when:

- (a) any change in the principal shareholders of any corporate Lessee (which is not a public listed company) occurs which has the effect of altering the effective control of the Lessee;*

Advice has been obtained from the Shire’s legal representative, Woodhouse Legal, and the view put forward by Woodhouse Legal is that the changes to the structure of Karratha Flying Services (2008) Pty Ltd is either an effective change in the control of the company or could lead to the control being changed in the future without the knowledge of the Shire.

This could occur, for example, if one of the Pty Ltd companies that the shares are being transferred to was to change ownership. This would be an effective change in control of the company, and it is in the best interests of the Shire to be able to have control over the holding of the lease.

In order to ensure this, Woodhouse Legal has advised it would be prudent for the Shire to assign the 2 x leases currently held by Karratha Flying Services (2008) Pty Ltd to the three (3) Pty Ltd companies that the shares are being transferred to. This will ensure that any change in ownership of any or all of these 3 companies in the future will need to be communicated to the Shire as the lease will require re-assignment.

The three (3) Pty Ltd companies are:

CBR929RR Pty Ltd
Fletch Holdings Pty Ltd
BMA Holdings (WA) Pty Ltd

Options

Council has the following options available:

1. Accept the advice of Woodhouse Legal and assign the leases held by Karratha Flying Services (2008) Pty Ltd to the 3 x Pty Ltd companies.

2. Not accept the advice of Woodhouse Legal and retain the leases in their current format.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Under the management order for the site, it is a requirement that all leases are endorsed by the Minister for Lands.

Financial Implications

There are no financial implications resulting from this report as all costs associated with amending the leases are borne by the lessee.

Conclusion

It is recommended that the advice received from Woodhouse Legal is accepted, and the leases currently held by Karratha Flying Services (2008) Pty Ltd are assigned to the three Pty Ltd companies.

Voting Requirements

Simple.

Cr Smeathers left Chambers at 8:10pm

COUNCIL RESOLUTION

Res No : **151414**
MOVED : **Cr Lally**
SECONDED : **Cr Pritchard**

That Council:

- (1) Approve the assigning of the current leases over Lot 7 and 8 at Karratha Airport held by Karratha Flying Services (2008) Pty Ltd**
- (2) The leases be assigned to the following Pty Ltd companies:**
CBR929RR Pty Ltd
Fletch Holdings Pty Ltd
BMA Holdings (WA) Pty Ltd

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr White-Hartig
AGAINST : Nil

12.4 RECREATIONAL BOATING FACILITIES SCHEME PROJECT WITHDRAWAL, DAMPIER ABLUTIONS

| | |
|--------------------------------|---|
| File No: | GS.10 |
| Attachment(s) | Installed signage photo |
| Responsible Officer: | Director Infrastructure Services |
| Author Name: | Manager Works |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

For Council to advise the Department of Planning of its withdrawal of the Round 11 Recreational Boating Facilities Scheme (RBFS) funding request for the construction of ablutions at the Dampier boat ramp facility.

Background

In July 2005 the Shire of Roebourne applied to the then Department of Planning for funding through the Recreational Boating Facilities Scheme to construct an ablution at the Dampier boat ramp facility.

Funding was requested for \$75,000 which was to be met with a similar funding contribution from the Shire of Roebourne.

The total project costing was budgeted at \$150,000.

Issues

The proposed ablution project stalled due to difficulty in delivering the ablutions construction.

Originally the ablutions were to be a composting or septic type facility; however tidal impact and problems with excavation restricted this type of facility.

The next option was to consider connection to existing deep sewage, however this entailed the construction of a 300mtr sewer line, a 300mtr water line and an electrical supply required for lighting. Excavation to install the associated infrastructure would likely be impeded by insitu rock and therefore further cost.

The inherent difficulties in delivering the project and a review of the need for such a facility saw Council discussing the issue at the 2010 / 2011 pre budget briefing session.

It was agreed that the ablutions would not be constructed and that a suitable sign showing where current ablutions were located would be installed. The budget allocation for the project was removed.

There are current public ablutions on the Windy Ridge Oval approximately 250mtrs from the boat ramp and a further ablution inclusive of a carpark that would accommodate a trailered boat, approximately 1000mtrs along The Esplanade heading west.

Both have been on the newly installed ablution sign which is installed at the Dampier boat ramp.

The Department of Planning is requesting that the Shire of Roebourne officially withdraw the funding request enabling project closure.

Options

Council has the following options:

1. Advise Department of Planning that Council wishes to withdraw the Dampier boat ramp ablutions project funded under RBFS round 11 funding.

OR

2. Progress the project and reinstate the budget which would need to be decided by absolute majority.

Policy Implications

No implications

Legislative Implications

No implications.

Financial Implications

Approximately \$1,000 provided under sign maintenance for the supply and installation of an advisory sign at the Dampier boat ramp.

Conclusion

The original project to develop an ablution block at the Dampier boat ramp proved to be beyond the original scope and a decision was made during the development of the 2010/2011 budget that the project should be removed from the Council budget.

This report serves to formalise that decision and allows the funding to be withdrawn.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151415**

MOVED : **Cr Bailey**

SECONDED : **Cr Lewis**

That Council advise the Department of Planning of its intention to withdraw the round 11 funding request valued at \$75,000, for funding assistance towards the construction of an ablution at the Dampier boat ramp facility.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr White-Hartig

AGAINST : Nil

12.5 STATE BLACK SPOT PROPOSAL FOR 2011 / 2012.

| | |
|--------------------------------|---|
| File No: | GS . 3 |
| Attachment(s) | Intersection Design Plans |
| Responsible Officer: | Director Infrastructure Services |
| Author Name: | Manager Of Works |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To request Council endorsement for the Millstream and Searipple Road intersection State Black Spot funding, to be submitted for the 2011–2012 financial year.

Background

Local Governments are eligible to apply for National and State Black Spot Funding provided the project submitted meets strict crash criteria and the funding guidelines associated.

A project can also be approved after a road safety audit analysis.

Projects are based upon the previous 5 years of recorded crash history relating to any defined section of road, intersection or other type road geometry.

Engineered crash prevention measures and their construction costs are weighted against community costs incurred by the type crashes recorded.

This formula results in a Benefit to Cost Ratio (BCR).

The BCR is then used to determine which projects are likely to receive Black Spot funding, which has been allocated to a Regional Road Group area.

Funding is based upon a $\frac{1}{3}$ Local Government and $\frac{2}{3}$ Black Spot funding model.

Issues

Council staff received the 2010 Black Spot Funding crash statistic dataset, which also included the nomination form and project detail documents in August 2010.

Based upon the 2005 – 2009 crash history, staff submitted the Millstream / Searipple Road intersection as a 2011/ 2012 Black Spot proposal. This intersection has had 8 crashes within the 5 year period and all were listed as property damage, major and minor type crash occurrence. No fatality crashes were listed.

The crash statistic pattern indicates the concern is that there is no dedicated left turn lane for traffic travelling east to turn left from Millstream into Searipple Road. The current arrangement screens vehicles which are heading further east than the intersection and who remain in the left lane rather than entering the through lane being the right hand lane. These screened vehicles then impact with vehicles exiting Searipple Road.

The remedy is to construct a similar type arrangement as is insitu when turning left from Searipple Road (heading north), into Welcome Road, with the addition of several variations.

The Millstream / Searipple intersection project has been endorsed by Main Roads WA for funding. The project costing is valued at \$120,000 of which \$80,000 is State funding and \$40,000 would come from Council's general revenue.

Options

Council has the following options:

1. To endorse the project which will create a safer intersection for the road users

OR

2. Not to endorse the project

Policy Implications

No implications

Legislative Implications

No implications.

Financial Implications

This project is to be funded within the 2011/2012 financial year, therefore there are no immediate financial implications however a \$40,000 Council contribution in the 2011 / 2012 financial year towards the total project costing of \$120,000 would need to be considered during the development of the 2011/2012 budget.

Conclusion

Assisting the through flow and correctly delineating the left turn pocket will allow conclusive evidence to traffic exiting Searipple Road and combine with strategically placed seagull medians, protection is afforded to traffic in the holding pocket waiting to exit Searipple Road.

This design will improve safety at the intersection and as a safety initiative should be endorsed by the Council.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151416
MOVED : Cr Cechner
SECONDED : Cr White-Hartig

That Council:

1. **Endorses the Millstream Searipple Road Intersection State Black Spot Works proposed for the 2011 / 2012 financial year.**
2. **Consider the Millstream / Searipple Road Intersection State Black Spot Project, which is costed at \$120,000 during the 2011/2012 budget deliberations, to be funded by contributions of \$40,000 from the Shire of Roebourne and \$80,000 from the State Black Spot Program.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr White-Hartig
AGAINST : Nil

13 DEVELOPMENT AND REGULATORY SERVICES

13.1 APPLICATION FOR TWO OR MORE DOGS - 21 THISTLE LOOP NICKOL

| | |
|--------------------------------|---|
| File No: | LE.192 |
| Attachment(s) | Nil |
| Responsible Officer: | Director Development & Regulatory Services |
| Author Name: | Emergency Management & Ranger Services Coordinator |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

For Council to consider a request for an exemption to the Shire of Roebourne's Dog Local Laws to keep three dogs at 21 Thistle Loop Nickol and to seek a decision on this application.

Background

The residents of 21 Thistle Loop, Nickol have requested an exemption to keep three (3) dogs in accordance with section 26(3) of the *Dog Act 1976*.

The residents have three dogs residing at the above address: one female miniature dachshund, that is 7 years old, one male miniature dachshund that is 5 years old, and one male miniature dachshund aged 3 years. The residents and all the three dogs have resided in the Shire since 20 September 2010.

The Shire Ranger has attended and inspected the property and based on observations conclude that the fences are adequate to confine all three dogs. The three dogs appear to be quiet and well behaved and the residents are responsible dog owners.

Surveys have been sent out to nearby neighbours of 21 Thistle Loop Nickol to determine whether or not they object to three dogs being kept at the applicants' property. A total of six surveys were sent out and two written responses received.

Both surveys received did not raise any objections to the residents at 21 Thistle Loop keeping the three dogs.

Issues

It is of the opinion of the Ranger Services Coordinator that based on no objections being received from surrounding surveyed residents that this request be conditionally supported.

Options

Council has the following options available:

1. Reject the application to keep more than two dogs;

Or

2. Grant exemption pursuant to Section 26 of the *Dog Act 1976* and the Shire of Roebourne Dog Local Law 2003, in relation to dogs being kept at 21 Thistle Loop, Nickol. Any sustainable complaint or breach of the *Dog Act 1976* and the Shire of

Roebourne Dog Local Law 2003, will result in the immediate revocation of the exemption.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The *Dog Act 1976*, Part V, s26: Council's Local Laws Part 3, s3 deals with the number limits of dogs that may be kept on any one premise.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

A decision is required on whether to grant this request for permission to keep more than two dogs

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151417
MOVED : Cr Bailey
SECONDED : Cr Lewis

That Council grant an exemption pursuant to *Section 26 of the Dog Act 1976* to allow the keeping of three dogs at 21 Thistle Loop Nickol, subject to the following conditions:

1. The exemption applies only to the dog which is subjected of the request dated 21 September 2010.
2. Any sustainable complaint or breach of the *Dog Act 1976* and the Shire of Roebourne Dog Local Law 2003, in relation to dogs being kept at 21 Thistle Loop Nickol Karratha, will result in the immediate revocation of the exemption.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr White-Hartig
AGAINST : Nil

Cr Smeathers returned to Chambers at 8:15pm

13.2 INITIATION OF PROPOSED SHIRE OF ROEBOURNE TOWN PLANNING SCHEME NO. 8 AMENDMENT NO. 23 - WICKHAM

File No: LP.47
Attachment(s) Scheme Amendment Report and Map
Responsible Officer: Director Development And Regulatory Services
Author Name: A/Manager Planning Services
Disclosure of Interest: Nil

REPORT PURPOSE

For the Council to consider a request to initiate a minor omnibus amendment to the *Shire of Roebourne Town Planning Scheme No. 8 (TPS8)* to reclassify and rezone various parcels of land in Wickham in order to correct inconsistencies between the current TPS8 zoning and reservations and the actual on ground development and to facilitate numerous infill development opportunities.

Background

The Scheme amendment request was received on 8 October 2010 submitted by Taylor Burrell Barnett Town Planning & Design (TBB) on behalf of Rio Tinto Iron Ore (RTIO). The Scheme amendment proposes the correction of a number of anomalies identified in the TPS8 Scheme map for the Wickham townsite. The proposed amendments are as follows:

1. Saltbush Court – Reclassification of part Lots 778 & 779 on Deposited Plan 31274 from 'Parks, Recreation and Drainage' reserve to 'Residential R30' zone. Although reserved, the parcels are currently developed for residential purposes.
2. Wickham Lodge - Reclassification of part Lot 369 on Deposited Plan 219421 from 'Residential R20' zone and 'Public Purpose (Education)' reserve to 'Residential R50' zone. The parcel currently exhibits three (3) different zonings and contains RTIO's Wickham Lodge workers accommodation facility.
3. Jacaranda Place - Reclassification part Lot 788, Lots 789 & 790 on Plan 31274 and a portion of Unallocated Crown Land from 'Public Purposes (Energy)' reserve to 'Urban Development' zone. Part Lot 788 currently contains an electricity supply switchyard and will in part remain reserved. Lots 789 & 790 are vacant and a rezoning to 'Urban Development' is required to complement the Wickham South Development Plan area.

See attached exerts from the Wickham Scheme map.

The various parcels of land the subject of the amendment have been identified in the course of detailed planning investigations for the Wickham townsite as part of the preparation of a Development Plan and Structure Plan to facilitate an expanded population in town. The structure planning proposes to guide the expansion of Wickham to accommodate the additional workforce associated with the upgrade and expansion of RTIO's Cape Lambert Port operations.

Issues

As stated, the minor omnibus amendment to the Scheme aims to correct inconsistencies between the on ground development and the Scheme maps. Prior to advertising and referral to external agencies for comment, no issues have been identified that would prevent the Council from initiating the Scheme amendment as it is considered that the various rezonings and reclassifications of the land parcels will contribute to more orderly planning and facilitate additional residential development in the townsite.

Options

Council has the following options available:

1. To initiate the proposed Scheme Amendment 23 to reclassify and rezone various parcels of land in Wickham in order to correct inconsistencies between the current TPS8 zoning and reservations and the actual on ground development and to facilitate numerous infill development opportunities.
2. Not to initiate the proposed Scheme Amendment 23 to reclassify and rezone various parcels of land in Wickham in order to correct inconsistencies between the current TPS8 zoning and reservations and the actual on ground development and to facilitate numerous infill development opportunities.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

The process for amending the Town Planning Scheme shall be undertaken in accordance with the *Planning and Development Act 2005* and associated Regulations.

Financial Implications

Based on historic instances of similar Scheme amendments, it is anticipated that the final Planning assessment fee will total approximately \$1,500 which includes professional and administrative billing hours and disbursements (advertising etc.).

Conclusion

The proposed minor omnibus amendment to TPS8 is considered appropriate in order to correct minor anomalies in the Scheme map where development that has occurred on the ground is inconsistent with the existing TPS8 zoning and reservations. Furthermore, the rationalisation of land proposed by the reclassification of the numerous parcels provides RTIO with the opportunity to further expand the existing Wickham residential housing stock for the immediate short-term.

It is recommended that the Council initiate the Scheme amendment and direct the Chief Executive Officer to forward the amendment to the Environmental Protection Authority.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151418
MOVED : Cr Cechner
SECONDED : Cr Lally

That Council:

1. Initiate the proposed *Shire of Roebourne Town Planning Scheme No. 8 Amendment 23* to:
 - i. Reclassify part Lots 778 & 779 on Deposited Plan 31274 from ‘Parks, Recreation and Drainage’ reserve to ‘Residential R30’ zone;
 - ii. Reclassify part Lot 369 on Deposited Plan 219421 from ‘Residential R20’ zone and ‘Public Purpose (Education)’ reserve to ‘Residential R50’ zone; and
 - iii. Reclassify part Lot 788, Lots 789 & 790 on Plan 31274 and a portion of Unallocated Crown Land from ‘Public Purposes (Energy)’ reserve to ‘Urban Development’ zone.

2. Subject to the advice from the Environmental Protection Authority that under s.48A of the *Environmental Protection Act 1986* the Amendment is not subject to formal environment assessment, direct the Chief Executive Officer to advertise the Amendment in accordance with the requirements of the *Town Planning Regulations 1967* for a period of 42 days.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.3 TRANSIENT WORKFORCE ACCOMMODATION - LOT 5 KING WAY, KARRATHA INDUSTRIAL ESTATE

File No: P2338

Attachment(s)

1. Site Plans/Floor Plans
2. Elevation Plans

Responsible Officer: Director Development And Regulatory Services

Author Name: Planning Officer

Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make a determination on an application for planning approval for the development of a transient workforce accommodation facility at Lot 5 King Way, Karratha Industrial Estate against the relevant *Shire of Roebourne Town Planning Scheme No. 8* (TPS8) and policy provisions. This matter is referred to Council as Administration does not have delegation to determine applications for 'Transient Workforce Accommodation' within 20km of all Gazetted townships.

Background

Application for Planning Approval P2205 was received 19 August 2010. The application proposes the development of ten [10], three [3] bedroom accommodation buildings, an office, a store and recreation/cyclone building, a laundry and associated ancillary works. Additionally, onsite amenities for residents include three outdoor landscaped areas including a barbeque facility as well as the communal recreation room within the cyclone shelter. The design and layout of the development proposal is detailed by plans attached to this report.

Issues

The proposal generally complies with the requirements of DP10 'Transient Workforce Accommodation'. There are several minor issues that can be resolved under delegation via conditions of approval, if granted. These relate to: perimeter and internal fencing, ground surface treatments, accessibility and the provision of a bin collection hard stand.

The following issues require discussion.

Waste Water Disposal

The sewer system in the 'Transient Workforce Accommodation' zone in the Karratha Industrial Estate is a liquid effluent only scheme and the Water Corporation will only accept connection that meets the stated criteria. Their requirement is for all properties to install holding tanks for solids and comply with AS3500 section 3.19 'Common Effluent Drainage Systems'.

If approved, a condition is required to be attached to the development approval for an amended site plan to be provided demonstrating the location of the holding tanks. A copy

of plans must be provided to the Karratha Regional Office of the Water Corporation in order to meet their requirements.

Earthworks & Site Drainage

The earthworks and drainage plan provided by the applicant demonstrates that the site has been back filled at the rear and is graded to enable stormwater to flow via an open channel drain along the north western boundary for outfall onto King Way. This backfilling has created the need for batters, in lieu of retaining walls to stabilise the land given the natural ground level at the boundary is much lower.

The existing batter slope angle ratio is 1.5:1 (1.5 horizontal to 1 vertical) which is considered too steep to maintain the land during a high rainfall event. Technical Services recommends a minimum batter slope angle of 3:1 (3 horizontal to 1 vertical). Therefore in conjunction to advice from Technical Services, the applicant will be required to demonstrate this batter angle on an amended earthworks and drainage plan. Alternatively the 1.5:1 batter will require suitable physical surface stabilisation or retaining walls provided along property boundaries. The applicant shall also demonstrate how storm water will be prevented from discharging across the eastern property boundary. These requirements may be enforced by a condition of approval.

Options

Council has the following options available:

1. Approve the application for planning approval as submitted.
2. Approve the application for planning approval subject to planning conditions as outlined by this report and standard conditions determined by the Manager of Planning Services.
3. Refuse the application for planning approval on grounds to be determined by the Council.

Policy Implications

DP10 – Transient Workforce Accommodation

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of \$6,060 applicable to the planning application based on the development cost.

Conclusion

The development application largely meets the requirements of policy DP10 'Transient Workforce Accommodation'. There are several minor provisions which will require conditions to be attached as part of the development approval.

With regards to waste water disposal, the applicant will be requested to provide holding tanks on site shown on amended site plan as a condition of approval. The earthworks and drainage plan will need to be revised to demonstrate the required batter slope standard

required by Technical Services and further clarification of stormwater containment and outfall.

It is recommended that Council conditionally approve the application.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151419**
MOVED : **Cr Lally**
SECONDED : **Cr Cechner**

That the Council:

- 1. Approve planning application P2205 for the development a transient workforce accommodation facility at Lot 5 King Way, Karratha Industrial Estate subject to:**
 - i. Submission of an amended site plan demonstrating the location of waste water holding tanks as required by the Water Corporation.**
 - ii. Submission of an amended earthworks and drainage plan demonstrating batter angle ratios of 3:1, or suitable surface stabilisation of 1.5:1 batters and suitable physical controls to prevent stormwater from discharging into adjoining properties.**
 - iii. Standard conditions of development approval as determined by the Manager of Planning Services.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.4 PROPOSAL TO CLOSE EUCALYPTUS ROAD

| | |
|--------------------------------|---|
| File No: | LP.55 |
| Attachment(s) | 1. Taylor Burrell Barnett letter seeking road closure 2. Eucalyptus Road Closure Plan / Wickham South Development Plan |
| Responsible Officer: | Director Development and Regulatory Services |
| Author Name: | Senior Strategic Planner |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

For the Council to consider a proposal by Taylor Burrell Barnett on behalf of Rio Tinto to close Eucalyptus Road, Wickham and decide whether to proceed to advertise the proposed road closure.

Background

On 17 September 2010 Taylor Burrell Barnett, on behalf of Rio Tinto, applied to close Eucalyptus Road in Wickham. The land through which the road passes is the subject of the Wickham South Development Plan lodged with the Shire of Roebourne on 21 October 2010. If adopted the development plan will support residential development in the area and establish a road pattern to service that development.

Comment was sought from Technical Services staff on 29 October 2010. Advice received was that there are no immediately obvious issues associated with the proposal to close the road. Staff also noted that the treated wastewater line may be in the vicinity. That matter would be dealt with through the development process.

Issues

The road closure process is lengthy and should be initiated immediately in order to ensure development of the Wickham South development area can progress efficiently.

While Eucalyptus Road is an unformed road it is a strategic asset establishing legal access to land within Wickham South. If the road is closed and subdivision of the development plan area does not proceed, legal access to the area will be forfeited.

Options

Council has the following options:

1. To resolve to advertise the proposal to close Eucalyptus Road and to resolve to close the road if no objections are received.
2. To resolve to advertise the proposal to close Eucalyptus Road and require Planning Services Staff to report back to the Council following the close of the objection period.
3. To resolve to decline to advertise the proposal to close Eucalyptus Road until such time as a subdivision proposal establishing the road layout for the Wickham South Development Plan Area has been lodged with the Planning Commission.
4. To resolve to decline to advertise the proposal to close Eucalyptus Road.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Local Government Act 1995 (road not constructed)

Financial Implications

Costs incurred for advertising the road closure in the Pilbara News (approximately \$100).

Conclusion

Early commencement of the road closure process will assist in the expedition of the Wickham South Development Plan and is considered to carry only a small risk for the Shire of Roebourne if subdivision establishing the road network within the area does not proceed.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151420**
MOVED : **Cr Smeathers**
SECONDED : **Cr Cechner**

That the Council resolve to advertise the proposal to close Eucalyptus Road, Wickham and resolve to close the road if no objections are received.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.5 TWO [2] TEMPORARY SHIPPING CONTAINERS ASSOCIATED WITH A TRANSIENT WORKFORCE ACCOMMODATION – LOT 1072 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE

File No: P2310
Attachment(s) Site Plan
Responsible Officer: Director Development And Regulatory Services
Author Name: Planning Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make a determination on an application for planning approval for the development of two [2] temporary sea containers at Lot 1072 Cherratta Road, Karratha Industrial Estate against the relevant planning controls. This matter is referred to Council as Administration does not have delegation to determine applications for Transient Workforce Accommodation within 20km of all gazetted townships.

Background

At the March 2010 Ordinary Council Meeting it was resolved to approve the development of a transient workforce accommodation facility on Lot 1072 Cherratta Road, Karratha Industrial Estate.

Application for Planning Approval P2310 was received on 12 July 2010. The application proposes the replacement of two of the four approved oversized vehicle bays with two temporary shipping containers required for further storage for residents of the facility. The location of the two structures is detailed by plans attached to this report.

Issues

Occupancy

The issue of occupancy is relevant to this proposal as the use of the two subject oversized vehicle bays by shipping containers for storage reduces the number of bays allocated specifically for oversized vehicles. The applicant stated that this would not be an issue as the residents occupying the facility would be contracted by Chevron (and/ or its agents) being flown directly to and working on Barrow Island for the period the shipping containers were required. This would create a situation where there was no or limited vehicle movement. It is reasonably argued that occupants of the facility will not require the oversize vehicle parking bays as no oversize commercial vehicles will be parked on the site. Occupants will be bused to and from Karratha Airport each day and during periods of leave, can store personal possessions in the shipping containers.

Support from Planning Services was dependant on the applicant providing a written statement that Chevron is employing the occupants of the accommodation facility. As this has been provided by the applicant, the proposal is now able to be approved without detrimentally affecting the provision for parking. It is recommended that a condition of approval be applied requiring the removal of the shipping containers upon the termination of the accommodation contract with Chevron.

Options

Council has the following options available:

1. To approve the application as submitted.
2. To approve the application subject to the shipping containers being removed from the site upon the termination of the accommodation contract with Chevron and other relevant conditions determined under delegation by the Manager Planning Services.
3. To refuse the application on grounds determined by the Council.

Policy Implications

DP10 'Transient Workforce Accommodation'

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of fees \$132, applicable to the planning application based on development cost.

Conclusion

The application is a relatively minor addition to replace two oversized vehicle bays which were required as part of an existing planning approval with two temporary shipping containers. As the occupants of the facility will be employed for the proposed length of time by Chevron being transported to, and working on Barrow Island it is considered that there will be no affect on parking requirements by the proposed conversion.

It is therefore recommended that the Council conditionally approve the application.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151421
MOVED : Cr Cechner
SECONDED : Cr Smeathers

That Council:

Approve planning application P2319 that proposes two [2] shipping containers at Lot 1072 Cherratta Road, Karratha Industrial Estate subject to:

- i. The shipping containers being removed from the site upon the termination of the accommodation contract with Chevron; and**
- ii. Other relevant conditions determined under delegation by the Manager Planning Services.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.6 CHANGE OF USE - PROPOSED MEDICAL CENTRE/CONSULTING ROOMS - LOT 1 (STRATA LOTS 1 & 2) WARAMBIE ROAD, KARRATHA

File No: P2353
Attachment(s) Site Plan/Floor Plans
Responsible Officer: Director Development And Regulatory Services
Author Name: Senior Planning Officer
Disclosure of Interest: Nil

REPORT PURPOSE

For Council to consider and make determination on application for planning approval P2344 that proposes the change of use within an existing two storey commercial building in the town centre to a medical centre containing consulting rooms at Strata Parts 1 & 2 on Strata Plan 21043, Lot 1 Warambie Road, Karratha. The application has been referred to Council for determination in accordance with the Shire's Delegated Authority Register.



Background

Application for planning approval P2353 was received on 22 September 2010 submitted by Keith Fragomeli of ISIS on behalf of Medibank Health Solutions. The application proposes a change of use to a medical centre and consulting rooms within the existing two storey building on-site. The building is currently vacant. No significant external works are proposed to the building. A new entry point to the building is proposed at ground level.

The application proposes internal alterations to accommodate the medical centre. The Medical Centre is proposed to contain seven (7) consulting rooms, rooms associated with radiology and pathology, administration and office space, meeting rooms, staff room and toilets. The applicant has stated that the following services will be provided by Medibank:

Mine Worker's Health Surveillance
Injury Treatment (Minor Injury)
Injury Management
General Family Medicine
Travel Medicine/ Vaccinations
Pre-employment & Periodic Medical Exams

In addition, radiology and pathology services will also be provided. These will be provided by other companies but fall under the administrative management of Medibank. Operating hours are proposed between 8am -5pm Monday to Friday.

The site is strata titled with Strata Lots 1 & 2 being the ground and upper floors of the building to the front of the site that is proposed to contain the medical centre. There is a single storey building located to the rear of the site which currently contains the Evolution Nightclub, which has previously been approved for this use. Car parking for all strata lots on the site is located within the common property. It is undetermined how many parking bays are currently located on the site as the surface of the common property car parking area has deteriorated to the point that line marking is barely visible. The site is zoned as Town Centre under the Shire of Roebourne Town Planning Scheme No. 8 (TPS8).

Issues

Karratha City Centre Masterplan

As the lot is located within the area that is proposed to be zoned as City Centre under TPS8 Amendment No. 18 and comes under the influence of the Karratha City of the North Plan (KCNP), it is important to consider this proposal in relation to the impact of the proposal may have on achieving the objectives of the KCNP.

The Lot is located in that area of the proposed City Centre zoning described as 'Precinct 2 – Commercial' under Scheme Amendment 18. The proposal is a commercial use with public benefits arising through the provision of an alternative and additional medical service in the region. The proposal does not include the erection of any new buildings or structures. The proposed objectives for the City Centre zone and Precinct 2 are as follows;

6.6.A.1 The objectives of the City Centre zone are:

- a) *To facilitate the appropriate and orderly and proper development of the City Centre based on sound urban design principles and which reflect the Scheme objectives.*
- b) *To create a vibrant and safe City Centre with a diversity of land uses including residential, commercial, retail, entertainment and civic uses.*
- c) *To create a network of clearly legible pedestrian and vehicle movement networks.*
- d) *To create enhanced pedestrian environments with pedestrian shelter, active ground floor uses and passive surveillance wherever possible.*

- e) *To encourage and facilitate the development and beautification of the City Centre.*

6.6.A.2 *The Karratha City Centre comprises four distinct Precincts; a Retail Precinct, Commercial Precinct, Entertainment Precinct and an Accommodation Precinct. The objectives for each Precinct are:*

Commercial Precinct [Precinct 2]

To promote a diversity of development in the Commercial Precinct with active ground floor uses facing the street. Whilst the predominant use is envisaged to be offices, other tenancies with a gross floor area less than 1000m² comprising comparison retail, showrooms, and other commercial uses are also encouraged. Multiple dwellings are encouraged on upper levels and may be permitted to face secondary streets where Council considers that active commercial uses are not required.

It is considered that the proposal meets the objectives of the Commercial Precinct and would not compromise the ability of the City Centre zone objectives to be achieved into the future.

Current TPS8 Objectives

The proposal provides a useful commercial service to the community and will assist with the continued growth of Karratha as a regional centre of the West Pilbara. The proposal is considered to achieve the relevant Precinct Objectives for Karratha as currently presented in Section 5.9 of TPS8.

Vehicle Access and Parking

Vehicle access is via a crossover from Warambie Road. No parking is proposed offsite. As stated, it is undetermined how many parking bays are located on the site. Parking bays are used in a reciprocal arrangement between the various Strata lots on-site. The Evolution nightclub located to the rear of the site (Strata lot 3) has operating hours late at night whilst the applicant has stated that the proposed medical centre shall have operating hours of between 8am and 5pm. The medical centre and the nightclub would be the only two business' operating on site should the medical centre be granted approval. The operating hours of these business entities at no stage overlap. As has been the case previously, all parking bays on the site in the day time hours can be used by the Medical Centre whilst the reciprocal is the case for the Nightclub during night hours.

In accordance with the parking provisions of the scheme and based on the detail of uses proposed within the Medical Centre it has been calculated that a total of thirty-one (31) parking bays would be required to effectively meet the needs of the Medical Centre. It is considered that the common property parking area is sufficient in size to accommodate the required number of bays for both the proposed Medical Centre use and Nightclub and the parking meets the provisions of TPS8. However, should Council grant planning approval it is recommended that conditions of approval require the upgrading of line marking of the bays and the upgrading to Council's satisfaction of the pavement within the car park and vehicle manoeuvring areas. The design and layout of the parking area should be provided to Planning Services for approval.

Waste Disposal

The proposed Medical Centre will produce both general waste and medical waste. Local Planning Policies DP9 – Town Centre Zone Development Requirements and DP12 - Commercial Zone Development Requirements both require a bin compound for commercial development. At present no bin compound dedicated to the building proposed to contain the medical centre is located on-site. The proponent has indicated a new bin compound to be provided to the front of the site for general waste. Medical waste will be securely stored internal to the building. It is recommended that landscaping be provided by the proponent to screen the bin compound visually from public viewpoints within the streetscape.

Visual Aesthetics and Landscaping

Landscaping within the road verge to the front of the site has deteriorated and along with the boarded front windows of the building, the property detracts from the visual appearance of the streetscape as viewed from public places. It is recommended that a condition of any approval that may be issued for the proposal require a detailed landscaping plan to be prepared and implemented by the proponent prior to operations beginning on-site. This plan is to be endorsed by Planning Services and is to include the road verge to the front of the site. The landscaping plan shall be prepared in accordance with Local Planning Policy DP6 – Landscaping Requirements for Industrial and Commercial Areas.

The windows to the front of the building have been boarded up due to previous vandalism to the building whilst the building has been vacant. This vandalism may be as a result of anti-social behaviour associated with nearby land uses. A condition of approval to require the facade of the building to be treated to improve the visual appearance to the streetscape should be placed on any approval that may be issued for this proposal.

Options

Council has the following options available:

1. Approve planning application P2353, with relevant conditions, for the change of use to a medical centre with consulting rooms at Lot 1 Warambie Road, Karratha.
2. Refuse planning application P2353 for the change of use to a medical centre with consulting rooms at Lot 1 Warambie Road, Karratha.

Policy Implications

Policy number DP9 (Town Centre Zone Development Requirements), DP12 (Commercial Zone Development Requirements) and DP6 (Landscaping Requirements for Industrial and Commercial Areas) are relevant to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of fees (\$1550), applicable to the planning application based on development cost.

Conclusion

The proposal is for a change of use by providing for a medical centre with consulting rooms within an existing building. The use of the medical centre is considered to meet the relevant objectives of TPS8 without compromising the objectives of the Karratha City of the North Plan. Parking room on-site is considered adequate although detailed design and an

upgrade to the surface is required. No additional structures are required to be built and any minor alterations to the external walls of the building are considered to improve the aesthetics from public viewpoints.

Relevant conditions of approval are recommended to improve car parking and vehicle manoeuvring areas within the common property of the site in accordance with TPS8. Additionally, relevant conditions requiring the landscaping of the verge area are also recommended along with treatments to the facade of the building. The proposal for the change of use to a medical centre with consulting rooms is considered an appropriate development for the site and is recommended for approval with relevant conditions.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151422**
MOVED : **Cr Bailey**
SECONDED : **Cr Smeathers**

That Council-

Approve application for Planning Approval P2353 for a change of use to a medical centre with consulting rooms at Strata Parts 1 & 2 on Strata Plan 21043, Lot 1 Warambie Road, Karratha subject to relevant standard conditions as determined by the Manager Planning Services.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.7 SHIRE OF ROEBOURNE PARKING AND PARKING FACILITIES AMENDMENT LOCAL LAW 2010

| | |
|-------------------------------------|--|
| File No: | LE.1 |
| Attachment(s) | 1. Parking and Parking Facilities Local Law 2010 2. Correspondence from Joint Standing Committee on Delegated Legislation |
| Responsible Officer: | Director Development And Regulatory Services |
| Author Name: Coordinator | Emergency Management And Ranger Services |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

For Council to amend the Shire of Roebourne Parking and Parking Facilities Local Law 2010 to include a number of undertakings which the Joint Standing Committee on Delegated Legislation [Parliament of WA] seeks from all local governments. These undertakings ensure that section 3.12 **Local Government Act 1995** procedure to amend a local law is upheld.

Background

Council resolved at the Ordinary Council Meeting held on 19 April 2010:

That Council:

1. **Adopt the proposed Shire of Roebourne Parking and Parking Facilities Local Law 2010 made in accordance with the procedures under section 3.12 of the *Local Government Act 1995* thereby repealing the previous Parking and Parking Facilities Local Law 2003;**
2. **Adopt the proposed modified penalties appended in Schedule 2 in the new local law;**
3. **Authorise the affixing of the Shire's common Seal to the local law, to be witnessed, signed and dated by the Shire President and Chief Executive Officer;**
4. **In accordance to section 3.12 (5) of the Act, give a copy to the Minister and publish the adopted local law in the Government Gazette; and**
5. **In accordance to section 3.12 (6) of the Act, give public notice with the purpose and effect of the local law summarised in the notice, specify the date on which the local law comes into operation and have copies of the adopted local law available for distribution.**

This local law was then subsequently sent to the Department of Local Government for approval and gazetted on 30 July 2010.

The Joint Standing Committee on Delegated Legislation (Committee) met on 11 October 2010 to consider the Shire of Roebourne's Parking and Parking Facilities Local Law 2010.

The Committee resolved at this meeting to write to the Shire of Roebourne highlighting the following issues:

- clause 1.5(1) – duplication of the words ‘Currency Act 1965’ in the definition of ‘currency’: replace the work ‘works’ with ‘words’ in the definition of ‘keep clear marking’;
- clause 1.5 (5)(b) – delete two unnecessary occurrences of ‘1974’ in the sentence;
- clause 4.8(b) – replace *Road Traffic Act 1974* with ‘Road Traffic Act’;
- clause 4.16 – correct ‘shoeing’ to ‘showing’; and
- clause 4.17 of the local law to be problematic. This clause relates to special event parking and was intended to expedite the process of presenting reports to Council for approval to install parking restrictions near and around a special event.

The Committee required clause 4.17 to be amended to include giving the public timely and specific notice of the event, consequent restrictions and any fee payable for the parking. The month, days and times of the special event are also to be included into the local law.

Issues

The Shire of Roebourne has only one special event that occurs at the same time every year, FeNaCLNG Festival. Given that any other special events are of a one off nature, the request by the Committee to provide specific details around date and time for required parking restrictions is not achievable. The intention of including a clause for special events parking was for future events to be held as the Shire grows. Ranger Services are unable at this time to identify specific events in advance. It is therefore recommended that the clause be withdrawn at this time.

A number of typographical errors have been altered as per the Committee request.

The Shire of Roebourne has a deadline of 5pm Thursday 25 November 2010 to provide copies of this Council report and amended local law to the Joint Standing Committee on Delegated Legislation.

If Council does not amend the Shire of Roebourne Parking and Parking Facilities Local Law 2010, the Joint Standing Committee will repeal this Local Law.

Options

Council has the following options available:

1. Agree to amend the Shire of Roebourne Parking and Parking Facilities Local Law 2010 (as attached) in accordance with Section 3.2 of *the Local Government Act 1995*.

OR

2. Not to proceed with amending the Shire of Roebourne Parking and Parking Facilities Local Law 2010.

Policy Implications

The expenditure is in accordance with the budget.

Legislative Implications

Section 3.5 & 3.12 of the *Local Government Act 1995* applies.

Financial Implications

All costs will be absorbed within the Development and Regulatory budget.

Conclusion

The Joint Standing Committee on Delegated Legislation (Committee) met on 11 October 2010 to consider the Shire of Roebourne's Parking and Parking Facilities Local Law 2010 and highlighting several issues.

The Shire has a specific timeframe to address these issues to avert the repeal of Roebourne Parking and Parking Facilities Local Law 2010.

The local law has been amended to affect the following changes:

- a clause relating to residential parking permits has been included;
- all reference to either ACROD or disable parking has now been included into one clause, instead of three different clauses;
- definitions have been amended to reflect current legislation requirements; clause 1.5(1) – duplication of the words 'Currency Act 1965' in the definition of 'currency': replace the work 'works' with 'words' in the definition of 'keep clear marking';
- clause 1.5 (5)(b) – delete two unnecessary occurrences of '1974' in the sentence;
- clause 4.8(b) – replace *Road Traffic Act 1974* with 'Road Traffic Act';
- clause 4.16 – correct 'shoeing' to 'showing'; and
- clause 4.17 of the local law to be problematic. This clause relates to special event parking and was intended to expedite the process of presenting reports to Council for approval to install parking restrictions near and around a special event.

Voting Requirements

Absolute.

The Shire President to read aloud the Purpose and Effect as stated below.

"Purpose: the purpose of these amendments is to reflect the requirements of the Joint Standing Committee on Delegated Legislation, to include residential parking permits and rationalise the Shire of Roebourne Parking Local Law.

Effect: the effect of these amendments local law is to ensure that it is consistent with other legislation and to control the parking within the Shire of Roebourne for the benefit of the community".

COUNCIL RESOLUTION

Res No : 151423
MOVED : Cr Lewis
SECONDED : Cr Smeathers

That, in respect of the Shire of Roebourne Parking and Parking Facilities Local Law 2010 made in accordance with the procedures under section 3.12 of the *Local Government Act 1995*, Council resolve to provide the following undertakings to the Joint Standing Committee on Delegated Legislation:

1. to replace the word 'works' with 'words' in the definition of 'keep clear marking' and to delete the duplication of the words 'Currency Act 1965' in clause 1.5(1);
2. to delete two unnecessary occurrences of '1974' in clause 1.5(5)(b);
3. to replace *Road Traffic Act 1974* with 'Road Traffic Act' in clause 4.8(b); to correct 'shoeing' to 'showing' in clause 4.16;
4. to delete clause 4.17;
5. that all consequential undertakings arising from the undertakings be made;
6. that the clauses will not be enforced in a manner contrary to the undertakings;
7. that the undertakings will be completed within 6 months of the date of the Shire's letter giving the undertakings;
8. that the Shire of Roebourne will provide a copy of the minutes of the meeting at which the Roebourne Council resolves to provide the undertakings; and
9. that the Shire will make publicly available, whether in hard copy or electronic form, a copy of these undertakings together with the principal local law.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

13.8 R-CODES VARIATION - OUTBUILDING WITH WALL HEIGHT OF 4.5M AND RIDGE HEIGHT OF 5.2M RIDGE HEIGHT AT REDUCED SIDE BOUNDARY SETBACK OF 1M - LOT 5 BLACKWOOD CRESCENT, DAMPIER

File No: P2348

Attachment(s)

- 1. Location Plan**
- 2. Site Plan/Elevation Plan**

Responsible Officer: Director Development And Regulatory Services

Author Name: Planning Assistant

Disclosure of Interest: Nil

Item bought forward, refer to page 6.

13.9 PROPOSED UGRADE TO MCDONALDS RESTAURANT DRIVE THROUGH - LOT 50 WELCOME ROAD, KARRATHA

| | |
|--------------------------------|---|
| File No: | P2344 |
| Attachment(s) | Site Plan, Detailed Site Plan and Elevation Plan |
| Responsible Officer: | Director Development & Regulatory Services |
| Author Name: | Senior Planning Officer |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

For Council to consider and make determination on application for planning approval P2344 that proposes the development in the form of an upgrade to the existing vehicle drive through at the McDonald's Restaurant and associated signage within the town centre at Lot 3908 on Plan 216465 Welcome Road, Karratha. The application has been referred to Council for determination in accordance with the Shire's Delegated Authority Register.

Background

Application for planning approval P2344 was received on 3 September 2010 submitted by Hindley & Associates Pty Ltd. The application proposes the upgrading of the existing drive through service facility attached to the McDonald's Restaurant, along with the relocation of some signage and the addition of some new signage directly associated with the upgrade. The subject site is zoned Town Centre under the Shire of Roebourne Town Planning Scheme No. 8 [TPS8] and is located within the land owned by Karratha City SC Holdings Pty Ltd.

The application proposes a dual lane drive-thru ordering system. It is noted that the dual lane only extends to the north western corner of the existing drive-thru lane whereby both lanes merge to become a single lane as already exists on site. To achieve this, the following works are proposed:

- a) The repositioning of the existing 'customer order display' unit (COD), associated awning roof and menu boards. The COD unit contains the two way speaker system to place voice orders.
- b) The reconfiguration of the existing drive-thru lane.
- c) The addition of a second drive-thru lane and associated COD unit, awning roof and menu boards.
- d) The works will extend into the existing shopping centre carpark, removing a total of three (3) parking bays and the realignment of four (4) parking bays.
- e) Line marking of a new pedestrian crossing and line marking to delineate lane ways.
- f) The reinstatement of banking to the edge of the outer lane to match existing banking.
- g) Removal of an established eucalypt tree.

- h) The removal of an existing sign indicating the entrance to the drive-thru and the replacement with a new sign.
- i) The addition of two new 'height clearance' gantries. One of each to be placed at the entrance to each lane.

Issues

Karratha City of the North Plan

As the lot is located within the area that is proposed to be zoned as City Centre under TPS8 Amendment No. 18 and comes under the influence of the Karratha City of the North Plan (KCNP), it is important to consider this proposal in relation to the impact the proposal may have on achieving the objectives of the KCNP.

The Lot is located in that area of the proposed City Centre zoning described as 'Precinct 1 – Retail' under Amendment No. 18. The proposal is a modification to upgrade an existing retail use. The proposal does not include the erection of any new buildings. The proposed objectives for the City Centre zone and Precinct 1 are as follows;

6.6.A.1 The objectives of the City Centre zone are:

- f) *To facilitate the appropriate and orderly and proper development of the City Centre based on sound urban design principles and which reflect the Scheme objectives.*
- g) *To create a vibrant and safe City Centre with a diversity of land uses including residential, commercial, retail, entertainment and civic uses.*
- h) *To create a network of clearly legible pedestrian and vehicle movement networks.*
- i) *To create enhanced pedestrian environments with pedestrian shelter, active ground floor uses and passive surveillance wherever possible.*
- j) *To encourage and facilitate the development and beautification of the City Centre.*

6.6.A.2 The Karratha City Centre comprises four distinct Precincts; a Retail Precinct, Commercial Precinct, Entertainment Precinct and an Accommodation Precinct. The objectives for each Precinct are:

Retail Precinct [Precinct 1]

To achieve development in the Retail Precinct in a Main Street style, dominated by ground floor retail uses. Main Street tenancies should be no greater than 500m², include active facades, have nil setbacks, car parking areas screened from the public domain and include elements that enhance the pedestrian public domain. Dwellings with any street frontage at ground level other than to facilitate entry will not be permitted. Multiple dwellings are strongly encouraged on upper levels.

It is considered that the proposal meets the objectives of the Retail Precinct and would not compromise the ability of the City Centre zone objectives to be achieved into the future.

Car Parking and Vehicle Access

The most significant impact of the proposal will be in relation to the improvement of vehicle access to parking bays within the area of the McDonalds restaurant and upon traffic movement along Klenk Street. Further to this, there is the issue of the resultant loss of three parking bays in the vicinity of the restaurant and any impact this may have on the function of vehicle access in the area.

It is known to Council staff that at peak times (lunchtime and evenings) the McDonalds drive-thru can back up and cause congestion within vehicle access areas that both impedes access to parking bays in the vicinity and to traffic along the thoroughfare that is Klenk Street. Two main reasons for this is the volume of patrons attending the drive-thru and the limited capacity of the drive-thru to accommodate this patronage. As indicated in information submitted by the applicant, McDonald's has recognised this issue and has proposed the upgrade to significantly improve the present situation. The applicant has indicated that the use of a dual lane drive-thru will improve the present situation. Firstly, by increasing the number of vehicles that can be accommodated within the increased driveway areas attributed to the additional lane. The design of the drive-thru will allow a total of eleven [11] vehicles to wait within the drive-thru lanes, without protruding into the shopping centre car park access way. Secondly, by providing two customer ordering points within the drive-thru this will significantly improve the speed at which vehicles can be merged into the greater length of driveway to the payment and pick up points. It is clear that the proposal will improve the current situation of traffic congestion caused as a result of the existing drive-thru arrangement by reducing the potential for vehicles backing up behind the customer order display [COD] units and creating impeding vehicle movement in the area.

The proposed additional lane and realignment of associated kerbing would result in the loss of three (3) parking bays and the realignment of four (4) parking bays within the Centro Shopping Centre car park. In accordance with the parking requirements of TPS8 the proposal does not require additional parking. Section 6.12.5 of TPS8 states the following:

Variations to Car Parking Requirements

“Where the Council is satisfied that circumstances of a development justify such action and there will not be any resultant lowering of safety standards, it may permit a reduction in the number of carparking spaces required...”

It is considered in this instance that as the proposal does not require any additional parking bays to be provided and that only three (3) parking bays will be removed, this variation is acceptable to achieve significantly improved vehicle movements within the car park and within Klenk Street. The proposed reconfiguration of the four parking bays is considered appropriate. Standard conditions of approval will ensure minimum parking bay dimensions in accordance with TPS8 are achieved.

Signs

The proposal involves the relocation of two menu boards and the addition of three menu boards associated with the additional drive-thru lane along with the removal and replacement with a new sign that indicates the entrance to the drive-thru.

Section 6.11 – Control of Advertisements of TPS8 and the Shire's Local Law Relating to Signs, Hoardings and Bill Postings provides for the control of all forms of signs throughout the Shire. TPS8 requires that planning approval is required for signs and this will be undertaken as a part of this application along with the other proposed works. The Local Law provides the more detailed prescriptive controls for proposed signs.

The menu boards essentially inform those ordering at the COD unit and are not aimed at public advertising however, are still defined as a sign. The menu boards are illuminated internally to be able to be read after hours and are switched off outside of operating hours. The menu boards, in accordance with Section 2 of the Local Law are defined as 'illuminated signs'. The menu boards comply with the requirements of Section 5.1 of the Local Law that relates to 'illuminated signs'.

The sign that indicates the entrance to the drive-thru and that is replacing an existing sign is defined as a 'ground level sign' in accordance with Section 2 of the Local Law. Section 5.9 contains the controls for this type of sign and the sign is compliant with all controls regarding height, width and depth. Section 5.9.2 states that Council shall not permit both a ground level sign and a pylon sign on any lot. A pylon sign exists at the McDonalds Restaurant and therefore the proposal is technically seeking a variation to this Local Law.

Section 5A of the Local Law states the following:

Relaxation of Requirements and Standards

Where a sign the subject of an application for a licence under this by-law would not comply with a requirement or standard contained in Clause 5 of this by-law with respect to that application the Council may by simple majority resolution, and notwithstanding that non-compliance, approve the application and issue the licence with or without conditions.

In this instance the proposed ground level sign is simply replacing and performing the same function as the existing ground level sign. This proposed sign will not impede pedestrian or traffic movement in the area and is not considered to have any detrimental visual impact on the area. The sign, along with the other works proposed, will assist to improve traffic flow from the car park road network to the drive-thru, as it is essentially a directional aid. It is considered that this minor variation from Section 5A of the Local Law is warranted.

Options

Council has the following options available:

1. Approve planning application P2344 for the development of a dual lane drive through associated with McDonald's Restaurant at Lot 3908 Welcome Road, Karratha.
2. Refuse planning application P2344 for the development of a dual lane drive through associated with McDonald's Restaurant at Lot 3908 Welcome Road, Karratha.

Policy Implications

Policy number DP9 (Town Centre Zone Development Requirements), Local Law Relating to Signs, Hoardings and Bill Postings

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

The applicant has made payment of fees (\$240), applicable to the planning application based on development cost.

Conclusion

Duplication of the McDonalds Restaurant drive-thru is considered to meet the relevant objectives of TPS8 without compromising the objectives of the Karratha City of the North Plan. The proposal will assist in reducing traffic congestion at the south-eastern entrance to

Centro Karratha and potentially on Klenk Street and although three [3] parking bays will be displaced, the benefits arising from the works relating to improved traffic flow in the area adequately compensate for this.

On these grounds it is recommended that the application be approved subject to standard conditions.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151424
MOVED : Cr Lewis
SECONDED : Cr Cechner

That the Council:

Approve application for Planning Approval P2344 for the duplication of the McDonalds Restaurant drive-thru including signage at Lot 3908 on Plan 216465 Welcome Road, Karratha subject to standard relevant conditions as determined under delegation by the Manager Planning Services.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

Cr Lewis declared an Impartiality Interest

Nature of Interest: Employer nominated as a subcontractor by one of the tenderers.

14 STRATEGIC PROJECTS

14.1 TENDER G02-10/11 SHIRE STAFF HOUSING

| | |
|--------------------------------|---|
| File No: | CP.183 |
| Attachment(s) | G02-10/11 Shire Staff Housing Confidential Evaluation Report |
| Responsible Officer: | Director Strategic Projects |
| Author Name: | Director Strategic Projects |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To seek Council's endorsement of a successful tenderer for Tender G02-10/11 Shire Staff Housing.

Background

On 20 September 2010 Council resolved to:

- 1. Agree to call tenders for the design and construction of 12 houses in accordance with the Functional Design Brief (attached) on Lots 323, 325, 326, 327, 349, 350, 351 and 452 Baynton West and Lot 160 Bulgarra, Karratha,***
- 2. Agree to implement the procurement of the 12 Shire houses through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement,***
- 3. Appoints the Chief Executive Officer, Director of Strategic Projects, Director Development and Regulatory Services and Councillors Lewis and Hipworth as members of the Project Tender Evaluation Panel.***

Tenders were advertised on 25 September and closed on 20 October 2010.

Eight tenders were received by the closing date.

Issues

The tenders were evaluated by a six person panel comprising of:

- Chief Executive Officer – Collene Longmore
- Director Strategic Projects – Simon Kot
- Director Development and Regulatory Services – David Pentz
- Project Manager – James Martin of Davis Langdon Pty Ltd
- Shire Councillor Ben Lewis
- Shire Councillor David Hipworth

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

| | |
|-------------------------|-----|
| Price | 40% |
| Submitted Design | 40% |
| Capacity and Capability | 20% |

A detailed summary is attached as the Confidential Evaluation Report.

Options

Council has the following options available:

1. Accept recommended tender, or
2. Accept an alternative tender, or
3. Not accept any tender.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Tenders were called in accordance with Section 3.57 of the Local Government (Functions and Administration) Regulations.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome to Council based on an assessment against the criteria as outlined above.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151425
MOVED : Cr Lally
SECONDED : Cr Pritchard

That Council recommend the appointment of *Tekbuilt PTY LTD T/A Haven Designs ABN 87130881560* for the consideration of prices submitted of \$4,512,842.40 inc GST. *Tekbuilt PTY LTD T/A Haven Designs* has provided the most advantageous Tender and best value for money to the Shire of Roebourne based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under G02-10/11 Shire Staff Housing Project.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

14.2 TENDER G03-10/11 KARRATHA YOUTH AND FAMILY CENTRE

| | |
|--------------------------------|--|
| File No: | CP.99 |
| Attachment(s) | Confidential Evaluation Report G03-10/11 Karratha Youth And Family Centre |
| Responsible Officer: | Director Strategic Projects |
| Author Name: | Director Strategic Projects |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To seek Council's endorsement of a successful tenderer for Tender G03-10/11 Karratha Youth And Family Centre.

Background

On 20 September 2010 Council resolved to:

- 1. Agree to call tenders for the design and construction of the Karratha Youth and Families Centre in accordance with the Functional Design Brief.**
- 2. Agree to implement the procurement of the Karratha Youth and Families Centre through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement.**
- 3. Appoint the Chief Executive Officer, Director of Strategic Projects, Project Manager James Martin, Councillors Ben Lewis and Evette Smeathers as members of the Project Tender Evaluation Panel.**

Tenders were advertised on 25 September and closed on 27 October 2010.

Four tenders were received by the closing date.

Issues

The tenders were evaluated by a five person panel comprising of:

- Chief Executive Officer – Collene Longmore
- Director Strategic Projects – Simon Kot
- Project Manager – James Martin of Davis Langdon Pty Ltd
- Shire Councillor Ben Lewis
- Shire Councillor Evette Smeathers

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

| | |
|-------------------------|-----|
| Price | 40% |
| Submitted Design | 40% |
| Capacity and Capability | 20% |

A detailed summary is attached as the Confidential Evaluation Report.

Options

Council has the following options available:

1. Accept recommended tender, or
2. Accept an alternative tender, or
3. Not accept any tender.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Tenders were called in accordance with Section 3.57 of the Local Government (Functions and Administration) Regulations.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome to Council based on an assessment against the criteria as outlined above.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151426**
MOVED : **Cr Lewis**
SECONDED : **Cr Smeathers**

That Council recommend the appointment of *Morago Nominees Pty Ltd trading as Gavin Constructions ABN 52284677804* for the consideration of prices submitted of **\$3,075,188 (ex GST). *Gavin Constructions* has provided the most advantageous Tender and best value for money to the Shire of Roebourne based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under **G03-10/11 Design and Construction of Karratha Youth and Family Centre**.**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

14.3 TENDER G04-10/11 ADMINISTRATION OFFICE PROJECT

File No: CP.103

Attachment(s) G04-10/11 Administration Office Project Confidential Evaluation Report

Responsible Officer: Director Strategic Projects

Author Name: Director Strategic Projects

Disclosure of Interest: Nil

REPORT PURPOSE

To seek Council's endorsement of a successful tenderer for Tender G04-10/11 Administration Office Project.

Background

On the 20 September 2010 Council resolved to:

- 1. Agree to call tenders for the design and construction of additional Shire Office Accommodation in accordance with the Functional Design Brief (attached);**
- 2. Agree to implement the procurement of the Shire Office Accommodation through a design and construct form of contract utilising Australian Standards AS4902-2000 General terms and conditions of contract for Design and Construct and the appropriate form of agreement;**
- 3. Appoint the Chief Executive Officer, Director of Strategic Projects and the Shire President as members of the Project Tender Evaluation Panel.**

Tenders were advertised on 25 September and closed on 20 October 2010.

Two tenders were received by the closing date.

Issues

The tenders were evaluated by a four person panel comprising of:

- Chief Executive Officer – Collene Longmore
- Director Strategic Projects – Simon Kot
- Shire President – Nicole Lockwood
- Project Manager – James Martin of Davis Langdon Pty Ltd

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

| | |
|-------------------------|-----|
| Price | 40% |
| Submitted Design | 40% |
| Capacity and Capability | 20% |

A detailed summary is attached as the Confidential Evaluation Report.

Options

Council has the following options available:

1. Accept recommended tender, or
2. Accept an alternative tender, or
3. Not accept any tender.

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

Tenders were called in accordance with Section 3.57 of the Local Government (Functions and Administration) Regulations.

Financial Implications

The expenditure is in accordance with the budget.

Conclusion

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome to Council based on an assessment against the criteria as outlined above.

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : 151427
MOVED : Cr Lewis
SECONDED : Cr Cechner

That Council recommend the appointment of *Tekbuilt PTY LTD T/A Haven Designs ABN 87130881560* for the consideration of prices submitted of *\$1,154,430 excluding GST. Tekbuilt PTY LTD T/A Haven Designs* has provided the most advantageous Tender and best value for money to the Shire of Roebourne based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under G04 – 10/11 Design and Construction of Transportable Shire Administration Office.

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard, Cr Smeathers, Cr White-Hartig
AGAINST : Nil

15 ITEMS FOR INFORMATION ONLY

INFORMATION ONLY ITEMS - OCTOBER 2010

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the information items for October 2010.

Background

None

Issues

None

Options

None

Policy Implications

There are no relevant policy implications pertaining to this matter.

Legislative Implications

There are no relevant legislative implications pertaining to this matter.

Financial Implications

There are no financial implications resulting from this report.

Conclusion

None

Voting Requirements

Simple.

COUNCIL RESOLUTION

Res No : **151428**
MOVED : **Cr Smeathers**
SECONDED : **Cr Lewis**

That Council note the following information items:

- ◆ **15.1 Shire President’s Mail 6 October – 1 November 2010**
- ◆ **15.2 Register of Documents Stamped with the Shire’s Common Seal**
- ◆ **15.3 Councillor Representatives on Organisations**
- ◆ **15.4 Tabled Correspondence**
- ◆ **15.5 Budget Amendments for period ending 31 October 2010**
- ◆ **15.6 Non-Statutory Donations for period ending 31 October 2010**
- ◆ **15.7 Building Statistics – October 2010**
- ◆ **15.8 Planning Decisions Issued – 6 October to 2 November 2010**
- ◆ **15.9 Introduction of Development Assessment Panels**

CARRIED

FOR : Cr Lockwood, Cr Lally, Cr Lewis, Cr Bailey, Cr Cechner, Cr Pritchard,
Cr Smeathers, Cr White-Hartig
AGAINST : Nil

15.1 SHIRE PRESIDENT’S MAIL – 6 OCTOBER TO 1 NOVEMBER 2010

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

Incoming correspondence for the Shire President

| Date | From | Subject Details |
|-------------|---|---|
| 06/10/2010 | REGIONAL ACHIEVEMENT AND COMMUNITY AWARDS | REGIONAL ACHIEVEMENT AND COMMUNITY AWARDS INVITATION TO ATTEND THE 2010 AWARDS GALA PRESENTATION DINNER |
| 06/10/2010 | TINGLEY | NAMING OF PUBLIC PLACES IN REMEMBRANCE OF RECENT MILITARY EVENTS RAISED BY ROGER TINGLEY - ENCLOSED COPY OF LETTER FROM THE PREMIER OF WESTERN AUSTRALIA AND LANDGATE IN RELATION TO GEOGRAPHIC NAMES |
| 06/10/2010 | AUZCORP | INTRODUCTION FROM LOUISE DURACK - GENERAL MANAGER, ABORIGINAL AND PUBLIC AFFAIRS, AUZCORP |
| 19/10/2010 | NAUMOVSKI | STEVE NAUMOVSKI - ATTACHED CORRESPONDENCE FROM DON MOSS DIRECTOR - ASSOCIATION OF PROFESSIONAL ENGINEERS (APEA) IN RELATION TO QUALIFICATIONS - REQUEST CERTIFICATIONS PASSED THROUGH BUILDING DEPARTMENT OF SHIRE OF ROEBOURNE |
| 20/10/2010 | KARRATHA PRIMARY SCHOOL | KARRATHA PRIMARY SCHOOL SEEK DONATION TOWARDS PURCHASE OF AN AWARD FOR 2010 PRESENTATION EVENING ON 07 DECEMBER 2010 |
| 27/10/2010 | MILLARS WELL PRIMARY SCHOOL | MILLARS WELL PRIMARY SCHOOL SEEKING CONTINUED SUPPORT FROM SHIRE OF ROEBOURNE - PRESENTATION NIGHT EVENT TO BE HELD ON 08 DECEMBER 2010 |

**15.2 REGISTER OF DOCUMENTS STAMPED WITH THE SHIRE OF ROEBOURNE
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the Shire of Roebourne since the last Council Meeting.

| DATE | DOCUMENT |
|----------------------------|--|
| 11 October 2010 | Transfer of land L1072 on deposited plan 211744, as to lease hold interest L376756 only. |

15.3 COUNCILLOR REPRESENTATIVES ON ORGANISATIONS

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

Below is the listing of Councillor Portfolios and Representatives on Organisations within the Shire of Roebourne, both internal and external groups.

External Committees:

| EXTERNAL COMMITTEE | DIVISION & STAFF MEMBER [if applic] | COUNCILLOR |
|--|--|---|
| Nor West Jockey Club Committee | Community and Corporate Services | Cr Fiona White-Hartig |
| Pilbara Regional Council (PRC) | Chief Executive Officer | Cr Lockwood & Cr Hipworth, Cr White-Hartig & Cr Smeathers as proxies |
| Pilbara Regional Road Group | CEO & Infrastructure Services | Cr Lockwood & Cr Hipworth |
| Resource Industry Advisory Group | Chief Executive Officer, Community and Corporate Services, Development and Regulatory Services & Infrastructure Services | Cr Lally, Cr White-Hartig & Cr Hipworth |
| Visitor Centre(s) Committees | Community and Corporate Services | Cr Hipworth & Cr Bailey |
| Walkington Theatre Management Committee | Community and Corporate Services | Cr Cechner & Cr Smeathers as proxy |
| West Pilbara Communities for Children Consortium | Community and Corporate Services | Cr Vertigan & Cr Smeathers as proxy |
| Roebourne Advisory Group | Community and Corporate Services | Cr Bailey, Cr White-Hartig & Cr Pritchard |

Internal Portfolio's:

| INTERNAL PORTFOLIO'S | COUNCILLOR |
|-------------------------------------|---|
| Community and Corporate Services | Cr Lewis, Cr Smeathers, Cr Vertigan & Cr Pritchard |
| Financial Services | Cr Lally & Cr Lockwood |
| Development and Regulatory Services | Cr Bailey, Cr Cechner Cr Hipworth & Cr White-Hartig |
| Infrastructure Services | Cr Hipworth & Cr Lally |

15.4 TABLED CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Author Name: Minute Secretary

Disclosure of Interest: Nil

REPORT PURPOSE

Tabled correspondence for Councillors information:

| Date | From | Subject Details |
|-------------|--|--|
| 07/10/2010 | NGARLUMA ABORIGINAL CORPORATION | FIRST DRAFT NGARLUMA HERITAGE AGREEMENT AND NGARLUMA SIGNAGE RECEIVED IN APRIL 2010 |
| 12/10/2010 | PILBARA REGIONAL COUNCIL | MEMBER COUNCIL CONTRIBUTION FINANCIAL YEAR 2010 / 2011 - \$88,000.00 AMOUNT INCLUDES PROJECT CONTRIBUTION - PILBARA REGIONAL COUNCIL (PRC) |
| 14/10/2010 | DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS | FINANCIAL ASSISTANCE AGREEMENT - ROYALTIES FOR REGIONS PROJECT - ATTACHED 2 COPIES OF FAA FOR SIGNATURE |
| 22/10/2010 | KARRATHA COMMUNITY ASSOCIATION | LETTER OF THANK YOU TO SHIRE OF ROEBOURNE FOR SUPPORT AND SPONSORSHIP OF THE KARRATHA GARDEN COMPETITION 201 |

15.5 BUDGET AMENDMENTS FOR THE PERIOD ENDING 31 OCTOBER 2010

File No: NOV10

Responsible Officer: Executive Manager Corporate Services

Author Name: Management Accountant

Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a report on adopted amendments to the original budget and the anticipated effect of those amendments on the surplus/deficit position at the end of the year.

Shire Of Roebourne

Budget Amendments

For The Period Ending 31 October 2010

| Date Of Meeting | Res Number | Account Number | Description | Expenditure Increase / (Decrease) | Income Increase / (Decrease) | New Surplus /(Deficit) |
|-----------------|------------|----------------|---|-----------------------------------|------------------------------|------------------------|
| | | | | \$ | \$ | \$ |
| | | | Original Budget Closing Estimate | | | 0 |
| | | | Adjustment of Opening Surplus/(Deficit) after Audit | | | |
| 19-Jul-10 | 15219 | 314200 | Lions Club-FeNaCING children's activities | 10,000 | | (10,000) |
| 20-Sep-10 | 151292 | 314772 | Karratha Community Celebration Income not Budgeted 10/11 | | 120,000 | 120,000 |
| 20-Sep-10 | 151292 | 314207 | Karratha Community Celebration Expense not Budgeted 10/11 | 129,000 | | (129,000) |
| 20-Sep-10 | 151293 | 404411 | Write-off Commercial Rubbish Debt by Alvar Distributors Pty Ltd | 564 | | (564) |
| 20-Sep-10 | 151297 | 308705 | Lottery West Grant Conservation of Cultural Heritage Create Income account | | 37,590 | 37,590 |
| 20-Sep-10 | 151297 | 308205 | Lottery West Grant Conservation of Cultural Heritage Create Expense account | 37,590 | | (37,590) |
| 20-Sep-10 | 151301 | 332503 | Reallocate Budget Capital Funds Cossack | | 18,000 | 18,000 |
| 20-Sep-10 | 151301 | 332504 | Reallocate Budget Capital Funds Cossack | 18,000 | | (18,000) |
| 15-Oct-10 | 151354 | 460204 | Commit Contribution to funding Narcotic Detection Dog Operations new activity | (15,500) | | (15,500) |
| | | | | | | |
| | | | | | | |
| | | | Totals | (179,654) | 175,590 | |
| | | | | | | |
| | | | Current Budget Position is a Deficit of | | | (4,064) |

15.6 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 OCTOBER 2010

File No: NOV10

Responsible Officer: Executive Manager Corporate Services

Author Name: Management Accountant

Disclosure of Interest: Nil

REPORT PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period.

**Shire Of Roebourne
Non Statutory Donations
For The Period Ending 31 October 2010**

| | Original Budget \$ | Amended Budget \$ | Actual \$ |
|---|-----------------------------------|----------------------------------|----------------------|
| Contribution-Dampier | 200,000 | 200,000 | |
| Contribution-Pt Samson | 100,000 | 100,000 | |
| Contribution-Roebourne | 100,000 | 100,000 | |
| Contribution-Wickham | 100,000 | 100,000 | |
| FeNaCLNG Children's activities | 0 | 10,000 | |
| FeNaCLNG Fireworks display | 12,000 | 12,000 | |
| Hampton Harbour Boat & Sailing Club | 5,000 | 5,000 | |
| Juluwarlu Aboriginal Corporation | 50,000 | 50,000 | 25,000.00 |
| Juluwarlu Aboriginal Corporation-c/fwd 2009/10 | 18,100 | 18,100 | |
| Karratha Baptist Church Craft Group-c/fwd 2009/10 | 16,891 | 16,891 | |
| Karratha Districts Chamber of Commerce & Industry | 2,500 | 2,500 | 2,272.73 |
| Karratha Emergency Relief Assoc | 3,000 | 3,000 | |
| Link Inc | 5,303 | 5,303 | |
| Lotteries House Insurance | 4,552 | 4,552 | 4,175.82 |
| Nor West Jockey Club | 8,000 | 8,000 | |
| Not for Profit Organisations-commence operations | 50,000 | 50,000 | |
| Pilbara Community Legal Services | 4,000 | 4,000 | |
| Roebourne Sobering-Up Shelter | 5,500 | 5,500 | |
| SAFE Karratha | 21,530 | 21,530 | |
| Salvation Army-Red Shield Appeal | 3,000 | 3,000 | |
| St John Ambulance Sub Centre Roebourne | 9,000 | 9,000 | 3,567.32 |
| St Vincent de Paul - waste collection reimbursement | 4,576 | 4,576 | |
| Wickham Community Association | 11,000 | 11,000 | |
| Yaandina Family Centre | 2,000 | 2,000 | |
| Youthcare West Pilbara | 2,000 | 2,000 | |
| | 737,952 | 747,952 | 35,015.87 |

15.7 BUILDING STATISTICS FOR THE MONTH OF OCTOBER 2010

File No: GR.27

Responsible Officer: Manager Building Services

Author Name: Divisional Admin Officer

Disclosure of Interest: NIL

REPORT PURPOSE

To advise Council of the following Building Statistics:

| BUILDING LICENCES APPROVED | NO. SOLE OCCUPANCY UNITS | OCTOBER 2009 | NO. SOLE OCCUPANCY UNITS | OCTOBER 2010 |
|---|--------------------------|---------------------|--------------------------|---------------------|
| NEW RESIDENCES | | 16 | | 17 |
| GROUP DWELLINGS | 5 | 2 | 18 | 2 |
| TRANSIENT WORKFORCE ACCOMMODATION | 0 | 1 | 0 | 0 |
| COMMERCIAL/ INDUSTRIAL DEVELOPMENTS | | 10 | | 10 |
| MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS) | | 26 | | 40 |
| SWIMMING POOLS/SPAS | | 9 | | 10 |
| TOTAL | | 64 | | 79 |
| VALUE | | \$13,048,291 | | \$35,210,064 |

| BUILDING LICENCES APPROVED (CUMULATIVE) | NO. SOLE OCCUPANCY UNITS | 1 JULY 2009 TO 31 OCT 2009 | NO. SOLE OCCUPANCY UNITS | 1 JULY 2010 TO 31 OCT 2010 |
|---|--------------------------|----------------------------|--------------------------|----------------------------|
| NEW RESIDENCES | 0 | 78 | | 40 |
| GROUP DWELLINGS | 7 | 3 | 57 | 4 |
| TRANSIENT WORKFORCE ACCOMMODATION | 1914 | 4 | 94 | 1 |
| COMMERCIAL/ INDUSTRIAL DEVELOPMENTS | 0 | 35 | | 21 |
| MISCELLANEOUS (INC. ADDITIONS AND OUTBUILDINGS) | 0 | 152 | | 169 |
| SWIMMING POOLS/SPAS | 0 | 31 | | 42 |
| TOTAL | | 303 | | 277 |
| VALUE | | \$147,648,344 | | \$81,798,669 |

15.8 PLANNING DECISIONS ISSUED - 6 OCTOBER TO 2 NOVEMBER 2010

File No: TA/1/1

Responsible Officer: Manager Planning Services

Author Name: Planning Assistant

Disclosure of Interest: Nil

REPORT PURPOSE

To advise Council of the following planning and WAPC subdivision decisions issued for the above period.

| APPL. # | DECISION | OWNER | APPLICANT | ADDRESS | APPLICATION TYPE | DEVELOPMENT |
|---------|-------------------|----------------------------------|------------------------------------|--|-------------------|---|
| P2284 | APPROVED DELEGATE | LANDCORP | SALEEBA ADAMS ARCHITECTS | LOT 760 [2-6] SHOLL STREET ROEBOURNE | DEVELOPMENT | COMMUNITY PURPOSE FACILITY [YAANDINA YOUTH CENTRE] AND ANCILLARY WORKS |
| P2296 | APPROVED DELEGATE | STATE OF WA | ALLERDING AND ASSOCIATES | LOT 267 ON DEPOSITED PLAN 93179 NICKOL BAY DAMPIER | DEVELOPMENT | TO ESTABLISH TWELVE [12] ALGAE PONDS, A 12M X 32M STORAGE FACILITY ASSOCIATED INFRASTRUCTURE AND ANCILLARY WORKS |
| P2306 | APPROVED DELEGATE | HILARY O'CONNELL | DC PROJECT SERVICES | LOT 2187 UNIT 2 [9] FISHWICK COURT MILLARS WELL | DEVELOPMENT | PATIO ASSOCIATED WITH A GROUPED DWELLING |
| P2315 | APPROVED DELEGATE | WELCOME LOTTERIES HOUSE | TJR BUILDING | LOT 4473 [7] MORSE COURT KARRATHA | DEVELOPMENT | OUTBUILDING ASSOCIATED WITH A COMMUNITY FACILITY |
| P2317 | APPROVED DELEGATE | LANDCORP | SPINIFEX YARD SERVICES | LOT 770 [24] JAGER STREET ROEBOURNE | DEVELOPMENT | WORKSHOP, OFFICE AND ANCILLARY WORKS |
| P2319 | APPROVED DELEGATE | PILBARA IRON CO SERVICES PTY LTD | PILBARA IRON | LOT 780 CARSE STREET WICKHAM | DEVELOPMENT | EXPANSION OF THE EXISTING WICKHAM SPORTING PRECINCT |
| P2325 | APPROVED DELEGATE | MINGULLATHARNDO ASSOCIATION LTD | PORTACOMM BUILDING SYSTEMS PTY LTD | LOT 300 NORTH WEST COASTAL HIGHWAY ROEBOURNE | DEVELOPMENT | WORKSHOP, CLASSROOM AND ARTEFACTS ROOM ASSOCIATED WITH AN INDIGENOUS COMMUNITY |
| P2335 | APPROVED DELEGATE | DARRYL JAMES BURNS | MARTIN BENJAMIN AYLES | LOT 115 [115] WITHNELL WAY BULGARRA | DEVELOPMENT | TWO [2] GROUPED DWELLINGS AND ANCILLARY WORKS |
| P2336 | APPROVED DELEGATE | SCOTT ANDREW SZULC | BRETT FORT | LOT 128 [128] WITHNELL WAY BULGARRA | DEVELOPMENT | TWO [2] GROUPED DWELLINGS AND ANCILLARY WORKS |
| P2342 | APPROVED DELEGATE | PETER KEVIN NEWBOLD | BRIAN NEWBOLD | LOT 355 [26] WINYAMA ROAD BAYNTON | R-CODES VARIATION | SINGLE DWELLING WITH REDUCED SOUTHERN BOUNDARY SETBACK [LOWER LEVEL SETBACK 900MM] AND OVERLOOKING FROM MAJOR OPENINGS [BALCONY] OVER NORTHERN BOUNDARY |
| P2343 | APPROVED DELEGATE | PETER KEVIN NEWBOLD | BRIAN NEWBOLD | LOT 359 [34] WINYAMA ROAD BAYNTON | R-CODES VARIATION | SINGLE DWELLING WITH REDUCED SOUTHERN BOUNDARY SETBACK |

| | | | | | | |
|-------|-------------------|---|---|---|-------------------|---|
| | | | | | | [LOWER LEVEL SETBACK 900MM] AND OVERLOOKING FROM MAJOR OPENINGS [BALCONY] OVER NORTHERN BOUNDARY |
| P2347 | APPROVED DELEGATE | PAUL JOHN HESSON | PAUL JOHN HESSON | LOT 244 [244] HARTOG CRESCENT DAMPIER | R-CODES VARIATION | OUTBUILDING WITH WALL HEIGHT OF 3600MM |
| P2350 | APPROVED DELEGATE | STEPHANIE JO MACEK | JEFF MOIR | LOT 431 [4] NYUMARI STREET BAYNTON | R-CODES VARIATION | SINGLE DWELLING WITH WALL ON BOUNDARY WITH AN AVERAGE WALL HEIGHT OF 3M AND REDUCED FRONT SETBACK [4.5M] WITH INSUFFICIENT AREA OF COMPENSATION |
| P2351 | APPROVED DELEGATE | MT WELCOME PASTORAL CO PTY LTD | ALLROUND PLUMBING SERVICES PTY LTD | NORTH LOCATION 2 WOODBROOK ROAD COOYA POOYA | DEVELOPMENT | UNROOFED ABLUTION BLOCK ASSOCIATED WITH A PLACE OF PUBLIC ASSEMBLY [LORE GROUNDS] AND ANCILLARY WORKS |
| P2354 | WITHDRAWN | KRISTIAN, BEAU, VAUGHAN AND DAYNE CORPS | HORIZON POWER | LOT 388 [35] KOOLINDA PARADE BAYNTON | DEVELOPMENT | SHIPPING CONTAINER ASSOCIATED WITH A SINGLE DWELLING |
| P2357 | APPROVED DELEGATE | RACHEL TERES MARS | RACHEL TERES MARS | LOT 416 [24] CURLEW STREET BAYNTON | R-CODES VARIATION | SINGLE DWELLING WITH REDUCED PRIMARY STREET SETBACK [4800MM] WITH INSUFFICIENT AREA OF COMPENSATION, MINOR |
| P2359 | APPROVED DELEGATE | PETER JAMES GUALTER | PETER JAMES GUALTER | LOT 504 [504] HUNT WAY BULGARRA | R-CODES VARIATION | OUTBUILDING WITH A REDUCED SIDE BOUNDARY SETBACK [400MM] AND OVER HEIGHT WALL [3000MM] |
| P2360 | APPROVED DELEGATE | STATE OF WA | RONSA PTY LTD T/A POINT SAMSON CHARTER CO | LOT 288 HONEYMOON ROAD POINT SAMSON | DEVELOPMENT | STORAGE SHED ASSOCIATED WITH MARINE OPERATIONS [COMMERCIAL CHARTER] |

Note – Determinations of Subdivision/Amalgamation applications made by the Western Australian Planning Commission

15.9 INFORMATION ONLY - INTRODUCTION OF DEVELOPMENT ASSESSMENT PANELS

| | |
|--------------------------------|---|
| File No: | GR.19 |
| Responsible Officer: | Director Development And Regulatory Services |
| Author Name: | Senior Strategic Planner |
| Disclosure of Interest: | Nil |

REPORT PURPOSE

To advise the Council of the function of Development Assessment Panels as proposed by the Government of Western Australia and to highlight some likely implications.

Development Assessment Panels will be mandatory in Western Australia and will be established to determine applications made under local and region planning schemes which are of a class and monetary value identified in new regulations to be made under the Planning and Development Act 2005.

Development Assessment Panels are anticipated to be sitting from June 2011.

Objectives

Development Assessment Panels are intended to assist with strategic planning and to overcome resource and skills shortages within individual councils by grouping resources and allowing Councils to refer decision making power as is necessary to promote effective planning.

Development Assessment Panels (DAPs)

DAPs will service two or more local governments if the Minister believes that the local government organisations do not have the development assessment case load to support an individual local development assessment panel.

In order to determine whether local governments should be serviced by a Local Development Assessment Panel (LDAP) or a Joint Development Assessment Panel (JDAP), the Minister will assess available data regarding population, rate of growth, the number of development applications (within financial bracket ranges) and the number of complex development applications made in the previous financial year. This assessment will apply to both metropolitan and non-metropolitan local governments. The Shire of Roebourne is likely to be covered by a JDAP.

Non metropolitan JDAPs will be based on the WAPC regions, as set out in the Planning and Development Act 2005. Assuming one JDAP is formed per region, there will be nine non-metropolitan JDAPs. The exact formation of the panels will depend on growth rates and the extent to which local governments refer their decision-making powers to the JDAP.

It may be possible to form a JDAP with a local government organisation outside of the region where those administrative centres are in close proximity.

Applications to be determined by Joint Development Assessment Panels

A JDAP will undertake the decision making role for applications made under the local Planning Scheme for consideration of development which is of a category prescribed in the *Planning Development (Development Assessment Panels) Regulations 2010*. It is proposed that the criteria for delegation be based on monetary values and the class of development.

Applications to be determined by each JDAP will be specified in the gazetted Order which creates the JDAP.

Applications for the remaining categories of development will continue to be determined by the relevant local government or the WAPC unless the Council opts to refer the application to the JDAP.

Make Up of Joint Development Assessment Panels

Panels will consist of independent technical experts (specialist members) and local government representatives. Specialist members will be appointed in accordance with specified criteria prescribed in the new regulations. Members will be required to comply with a Code of Conduct and declare any potential conflict of interest. The development assessment panel will make decisions in accordance with the local and state policy frameworks

The panel will consist of:

- 7 members (unless otherwise approved by the Minister)
- A presiding member (a specialist member)
- Up to three elected Council members or Council staff and
- At least three other specialist members

Powers of Development Assessment Panels

- The panels will have the power to determine applications for development approval on behalf of relevant decision making authority
- The power may be referred to the panel by an overriding provision in relevant planning legislation or by delegation from a relevant decision making authority.
- A Minister may call in an application of state significance which will be determined or assessed by the panel on the Minister's behalf.
- Applicants to pay for consideration of a proposal by a DAP whether is a mandatory referral or the Council has opted to refer it.
- The threshold for mandatory referral is proposed at \$7 million dollars across WA with the exception of Perth where it is \$10 million.
- State Government will pay sitting fees to Local Government members and specialist members sitting on the panel.
- State Government will pay a fee to local government members and specialist members for their attendance at mandatory training they are required to complete.

Implications of Introducing Development Assessment Panels

- Limited technical expertise in a region may mean the same experts are regularly called upon to sit on JDAPs and essentially ‘capture’ decision making.
- Removing high level assessment and decision making power from Council staff and elected representatives may have the effect of ‘dumbing down’ local decision making by limiting the ability to develop complex analysis and decision making skills.
- Development Assessment Panels represent a shift away from local government decision making by introducing the influence of technical expertise. The initiative essentially alters the traditional relationship of the expert as an advisor to elected decision makers and installs the expert as the decision maker. This interferes with the checks and balances that underpin democratic decision making at local government level.
- The Council may benefit from the ability to refer complex applications to a JDAP at times when local expertise is not available and when work load exceeds the capacity of the Council.
- Decision making is likely to be more consistent where JDAPs are involved. This will provide certainty to applicants and establish expected and accepted development responses.

Possible Action

- Develop a Council Policy on referral of applications to Development Assessment Panels with the intention of retaining as much decision making power as possible.
- Initiate discussion with state government to determine the shape of any Development Assessment Panel that might apply to the Shire of Roebourne.

References

Department of Planning *‘Building a Better Planning System’* consultation paper - March 2009.

Department of Planning *‘Implementing Development Assessment Panels’* discussion document - September 2010.

WALGA Summary of Submissions to *‘Implementing Development Assessment Panels’* discussion document and outlining proposed changes. 27 May 2010.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

18 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18.1 CAPE LAMBERT – CAMP B TRANSIENT WORKFORCE ACCOMMODATION

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 8:32pm. The next Council meeting is a Special Council Meeting to be held on the 6 December 2010.

I, Shire President, Cr Nicole Lockwood, of the Shire of Roebourne, hereby declare on behalf of the Councillors of the Shire of Roebourne that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on

.....
Signed

Date ____/____/____