



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 21 March 2016**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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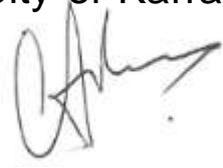
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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 21 March 2016 was declared open at 6.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Q. Raised by public attendee Yohanna Kelly:

Heritage buildings – Roebourne – Why have the buildings that were damaged still in a state of disrepair, public safety to other around.

A. Chris Adams, CEO advised that the Department of Land and Heritage has primary responsibility (management and tenure) of the majority of built heritage sites in Roebourne and Cossack. The City is undertaking a comprehensive study of built heritage sites in Roebourne and Cossack with outcomes and evaluations to be presented to Council in April 2016 with a view to negotiating management and tenure with the Department of Land and Heritage.

Q. Raised by public attendee Liam Kelly:

How did it come about that they sold all the underground cabling for Cossack? The company that purchased it for \$9,000 has already on sold it for \$49,000. Why was this money not used for underground power or something? It is public money that has been lost.

A. Simon Kot, Director Projects and Strategic Infrastructure advised that the cabling was purchased in 2004. Council elected not to proceed with the Cossack Power and Water Upgrade Project and subsequently resolved in October 2011 to utilise in excess of half the cable for the high voltage upgrade at the Karratha Airport. In November 2012 Council resolved to dispose of the balance of the cable. The cable was listed for disposal by way of tender since 2013. The cable drums have continued to deteriorate until the remaining cable was finally disposed of in December 2015.

Q. Raised by public attendee Marc Fogarty:

1. As per a previous question I would request confirmation of the existence of and statement of custodianship and responsibility of the apparent due diligence and cost benefit analysis which were stated to have been carried out for the PUPP, but was not apparently sighted by some members of council, nor able to be found by such either.
2. On the 15th December 2014 I raised a question into the positive benefit attributed to PUPP by the council, rather than reference the apparent in depth analysis carried out by council the delayed response of the 24th of July 2015 references Horizon Power as the source of the information (see attached copy of correspondence). Thus I shall now rephrase my question what quantifiable benefits have been identified by council as a result of its in depth analysis of PUPP i.e. due diligence and cost benefit analysis. Especially given that neither the ERA nor the Office of Public Utility when questioned supported the information supplied by Horizon Power.

3. Given that the council was entering into a cofounding arrangement of the PUPP, how did it decide on a relevant position of negotiation i.e. how did it establish the position of the other parties and arrive at an appropriate dispensation of the proportionate funding responsibility.
4. Will the council table the Due Diligence and Cost Benefit Analysis for consideration by the general public at the next meeting? If not why?
- A. Chris Adams, CEO advised that given the technical nature of questions 1 - 4 these would be taken on notice and the City would report back to Mr Fogarty and to the Council.
5. As per the attached submission, being the summary of a very short survey conducted on the Association's facebook page, interaction with members and the community on social media, it has become apparent that there are concerns about safety and security within Karratha. We would ask that the council consider following other councils by instigating measures to address this issue, the predominant thought is for the adoption of a security patrol.
- A. Chris Adams, CEO advised that this matter would be the subject of discussion at the City's Safer Communities Partnership Steering Group Meeting on 22 March 2016 and if necessary a report would come to Council on the matter.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillors:	Cr Peter Long [Mayor] Cr John Lally [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling Cr Grant Cucel Cr Geoff Harris Cr Bart Parsons Cr Daniel Scott Cr Evette Smeathers Cr Robin Vandenberg Cr Fiona White-Hartig
Staff:	Chris Adams Chief Executive Officer Phillip Trestrail Director Corporate Services Andrew Ward Director Community Services David Pentz Director Development Services Simon Kot Director Strategic Projects & Infrastructure Linda Franssen Minute Secretary
Apologies:	Nil
Absent:	Nil
Leave of Absence:	Nil
Members of Public:	Heidi Cruikshank Neil Dedman Marc Fogarty Mahir Hodzil Liam Kelly Yohanna Kelly Lyn Kleynhans Micheal McDonald Chris Millward Peter Newbold Julie Pope Donna Slott Mark Smyth Stephanie Sparks Hendrix Tewhaiti Mik Whitecross
Members of Media:	Michael Nikakis, Ngaarda Media Tom Zaubmayr, Pilbara News

4 DECLARATIONS OF INTEREST

Cr Cucel declared an interest in the following Item:

- Proximity interest in Item 11.1 Development Plans for New Baynton West Parks as Cr Cucel owns property neighbouring the New Baynton West.

Cr Harris declared an interest in the following Item:

- Impartiality interest in Item 10.2 Community Sport and Recreation Facilities Fund as Cr Harris is a Life Member of the Karratha Football and Sporting Club Inc.

Cr Lally declared an interest in the following Item:

- Impartiality interest in Confidential Item 17.3 Karratha Country Club Inc. Request for Financial Assistance as Cr Lally is Patron of the Karratha Country Club Inc.

Cr Parsons declared an interest in the following Items:

- Financial interest in Item 10.3 Exemption from Local Law: Signs on Karratha Leisureplex Fence as Cr Parsons is the owner of Beats in the Heat which applied to use the Leisureplex Fence for Beats in the Heat signage.
- Proximity interest in Item 11.1 Development Plans for New Baynton West Parks as Cr Parsons owns property neighbouring the New Baynton West.
- Impartiality interest in Confidential Item 17.3 Karratha Country Club Inc. Request for Financial Assistance as Cr Parsons is a Member of the Karratha Country Club Inc.

Cr Scott declared an interest in the following Item:

- Proximity interest in Item 11.1 Development Plans for New Baynton West Parks as Cr Scott owns property neighbouring the New Baynton West.

Cr Vandenberg declared an interest in the following Items:

- Impartiality interest in Item 10.2 Community Sport and Recreation Facilities Fund as Cr Vandenberg is a Life Member of the Karratha Football and Sporting Club Inc.
- Impartiality interest in Confidential Item 17.3 Karratha Country Club Inc. Request for Financial Assistance as Cr Vandenberg is a Social Member of the Karratha Country Club Inc.

Cr White-Hartig declared an interest in the following Items:

- Impartiality interest in Item 11.6 Memorandum of Understanding for the Transfer of Management of Bushfires and Bushfire Brigades to DFES as Cr White-Hartig is a support member of the Wickham Volunteer Fire and Rescue Service (WVFRS) and the item deals with the Department of Fire and Emergency Services (DFES).
- Financial interest in Item 12.3 Award of Tender – Dampier Foreshore Works – Stage 1 Shark Cage Beach and Hampton Oval Movie Screen as Cr White-Hartig's spouse is employed by RioTinto which have given the City funding towards this project.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153386
MOVED : Cr Scott
SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 15 February 2016, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/02/2016 - Harry Butler memorial morning tea
01/02/2016 - Meeting with Quadrant Energy
02/02/2016 - Meeting with Department of Regional Development
02/02/2016 - Meeting with Minister Simpson
02/02/2016 - City of Perth Council meeting
04/02/2016 - Pilbara Regional Council Cultural Awareness Training
04/02/2016 - Pilbara Regional Council Audit and Risk Committee Meeting
04/02/2016 - Meeting with Minister Nalder
05/02/2016 - Pilbara Regional Council meeting
05/02/2016 - Regional Road Group meeting
08/02/2016 - Council Briefing session
09/02/2016 - Safer Communities Partnership meeting
10/02/2016 - Wickham Key Stakeholders meeting
10/02/2016 - Elders Yarn
11/02/2016 - Meeting with Jo Halpin
11/02/2016 - Meeting with Sean Throssell
12/02/2016 - Meeting with Murujuga Rangers & City of Karratha
12/02/2016 - Tourism Advisory Group Meeting
15/02/2016 - Meeting with Brendon Grylls
15/02/2016 - Dampier Community Hub Site Tour
15/02/2016 - Ordinary Council Meeting
17/02/2016 - Small Business Breakfast
18/02/2016 - WARCA Meeting
18/02/2016 - ABN Group & City of Karratha Catch up
18/02/2016 - Meeting with Alan Roberts
19/02/2016 - Meeting with Mark Nodwell
23/02/2016 - Meeting with Woodside
23/02/2016 - Meeting with Murujuga Aboriginal Corporation and Department of Parks & Wildlife
23/02/2016 - Meeting with Peter Hayman
24/02/2016 - Meeting with Minister Simpson
25/02/2016 - Meeting with Robyn Sermon
25/02/2016 - Oil and Gas Conference
26/02/2016 - Meeting with Jill Churnside and Tracey Heimberger
26/02/2016 - Meeting with Linda Giles

8 EXECUTIVE SERVICES

Nil.

9 CORPORATE SERVICES

9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JANUARY 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	4 March 2016
Applicant/Proponent:	Not applicable
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31st January 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31st January 2016:

2015-2016	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	123,816,770	119,299,933	87,547,016	86,477,294	(1,069,722)	↓
Operating Expense	(81,653,530)	(81,974,981)	(43,944,428)	(47,222,024)	(3,277,596)	↓
Non Operating Rev	28,073,997	34,922,423	3,700,424	16,983,237	13,282,813	↑
Non Operating Exp	(86,916,716)	(87,382,626)	(39,527,407)	(39,564,766)	(37,359)	↓
Non Cash Items Included	11,107,814	11,196,314	6,516,211	10,463,144	3,946,933	↑
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	63,450	0	
Restricted Balance BFWD 14/15 - PUPP	12,499,009	12,208,160	12,208,160	12,208,160	0	
Restricted Balance - PUPP	8,332,673	8,332,673	8,332,673	8,332,673	0	
Surplus/(Deficit) 15/16	29,001	0	18,230,753	31,075,823	12,845,070	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2015 (either by instalment options or outstanding).

This table shows that Council is currently in an unrestricted surplus position of \$31.1m, a variance of \$12.8 above the budgeted year to date surplus position of \$18.2m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
(1,274,455) ▼	Under budget in Contributions - Effluent System Upgrades- Claims for payment slightly behind schedule because spine main must be laid before claim can be made. This difference in timing is addressed in budget review.
Operating Expenditure	
303,510 ▲	Under budget in Rubbish Collection Parks, Open Spaces & Events - Under expenditure in Salaries/Wages/Overheads offset against expenditure in other accounts.
299,486 ▲	Trade/Commercial Refuse Collection - Under expenditure in Salaries/Wages/Overheads offset against expenditure in other accounts.
Non-Operating Revenue	
5,970,383 ▲	Over budget in Transfer from Partnership Reserve - Payment of 15/16 Pindan progress claims for DCH earlier than budgeted.
4,315,201 ▲	Over budget in Transfer From Carry Forward Reserve-Effluent Upgrade - Unbudgeted transfer from reserve for Effluent Upgrade works.
1,456,253 ▲	Over budget in Transfer From Carry Forward Budget Reserve - Unbudgeted transfer from reserve of FAG grant
(551,123) ▼	Under budget in Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure.
Non Operating Expenditure	
2,071,392 ▲	Under budget in DCH Capital-Buildings - Contractor claims slightly behind schedule, City will only pay for components delivered. Budget to be amended in review, project on schedule to complete Mar/Apr
(1,665,490) ▼	Over budget in Transfer To Partnership Reserve - Transfer to reserve posted to wrong account has been amended in February, plus timing difference between budgeted transfers and actual transfers.
(2,297,673) ▼	Over budget in Transfer to Pilbara Underground Power Reserve - Contributions received and transferred earlier than budgeted

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2015/16	YTD Budget 2015/16	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	30,238,499	30,682,092	28,950,608	The Operating Surplus Ratio is below budget due to higher than anticipated operating expenditure to date.
		90,042,700	67,218,936	67,240,491	
Minimum Target between 0% and 15%	33.6%	45.6%	43.1%		
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is lower than the YTD budget due to higher than expected Depreciation, specifically in Roads and Streets. This is due to an increase in value due to the recent revaluation of Infrastructure Assets.
	Capital Renewal and Replacement Expenditure/Depreciation	8,731,491	6,170,207	5,966,040	
		11,116,452	6,484,102	11,425,949	
	Target - Greater than 0.90	0.79	0.95	0.52	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved. This variance is primarily due to operating expenses above YTD budget.
		90,042,700	67,218,936	67,240,491	
	Own Source Operating Revenue/Operating Expenses	81,653,530	43,944,428	47,222,024	
	Target - Greater than or equal to 0.40	1.10	1.53	1.42	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year. A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 5.81.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	30,313,668	Not	46,521,201	
		126,069	Applicable	6,369,812	
	Target - greater than or equal to 1	240.45		7.30	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved. Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having no budgeted or actual debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	37,166,194	40,376,556	
		0	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

Statement of Financial Position

	2016 January	2015 December	% change
Current			
Assets	130,602,312	131,935,102	-1.01%
Liabilities	10,319,245	9,304,777	10.90%
Non Current			
Assets	742,324,950	742,108,147	0.03%
Liabilities	705,663	705,663	0.00%
Net Assets	861,902,353	864,032,809	

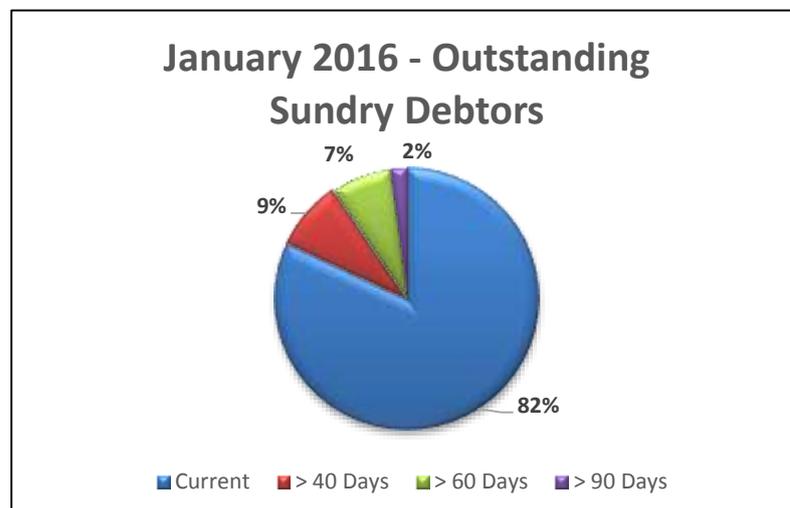
Total Current Assets have decreased by 1.01% from December to January due to a decrease in debtor invoices receivable. Current Liabilities have increased by 10.90% from December to January due an increase in supplier invoices payable. Non-Current Assets have increased by 0.03% due to the progression of the Dampier Community Hub, Airport Expansion Project and Arts and Community Precinct. Non-Current Liabilities remain unchanged from November.

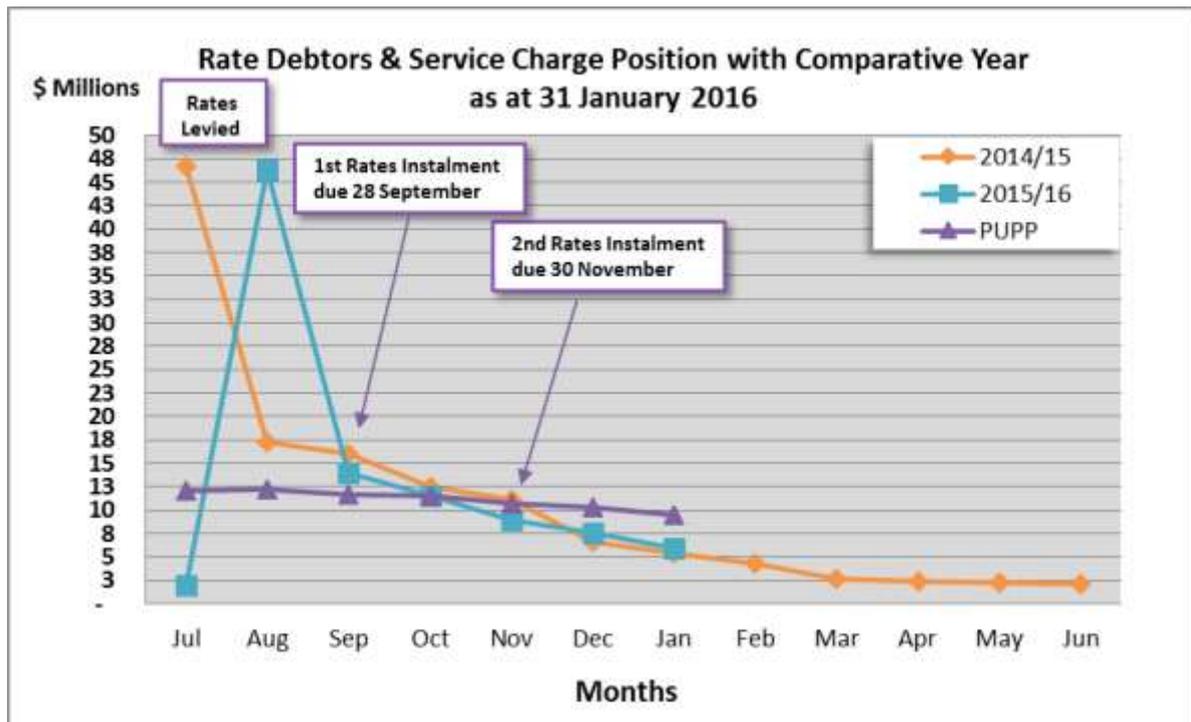
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 January	2015 December	Change %	Of Current Total %
Non Rate Debtors				
Current	4,021,246	6,128,216	-34%	82%
> 40 Days	419,710	523,184	-20%	9%
> 60 Days	365,154	101,057	261%	7%
> 90 Days	100,703	322,888	-69%	2%
Total	4,906,813	7,075,344	-31%	100%
Rates Debtors				
Total	5,866,526	7,632,419	-23%	100%
PUPP Debtors				
Total	9,452,736	10,319,771	-8%	100%

The balance of outstanding PUPP charges has decreased from December 2015. PUPP payments have been made on 97.8% of properties, with 75.8% paid in full and 24.2% paying by instalments.

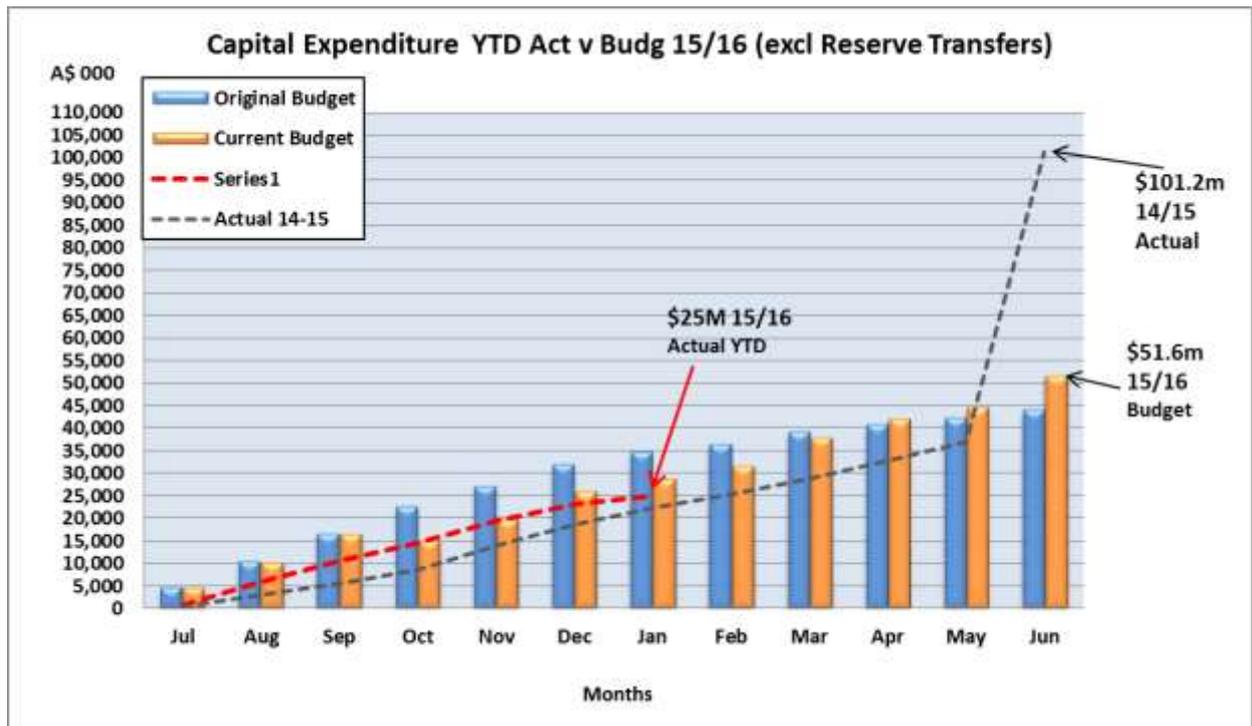




Total Debtors decreased by 31% or \$2.1m, primarily due to receipt of payment for invoices payable. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	148,217.78	146,496.45	0.00	Letter of Demand sent 02/11/2015. CS Legal are currently preparing a General Procedure Claim. Payment received for 60 days 12/02/2016
Department of Infrastructure & Regional Development	0.00	0.00	30,000.00	Round Three Funding waiting on financial audit of the Civic Infrastructure Wellness Project from Council to process payment
Frank Smith	0.00	0.00	41,593.20	Demolition charges for removal of damaged property after TC Christine. Charges have been registered against the property with the Registrar of Titles. Property is currently for sale and these costs will be recovered at settlement. Keystart advised the matter is still under deliberation between Keystart Management and the agent involved in the sale.
Karratha Country Club Inc	0.00	0.00	9,834.59	Annual membership subscriptions 2014. Northwest Accountancy has been appointed to handle the financial dealing of the Club - a payment schedule will be provided once they have assessed the situation.
Star Struck Drama Workshops	0.00	0.00	8,571.58	Default judgement awarded. Beyond debt is preparing a Part IX Debt Agreement. CS Legal has been instructed to apply for a Property Seizure & Sale Order in the interim.
Virgin Australia Airlines	216,199.03	111,228.10	0.00	Reminder email sent 01/02/2016, a response was received on the 10/02/2016 outlining the payment of the outstanding amounts.

Capital Expenditure



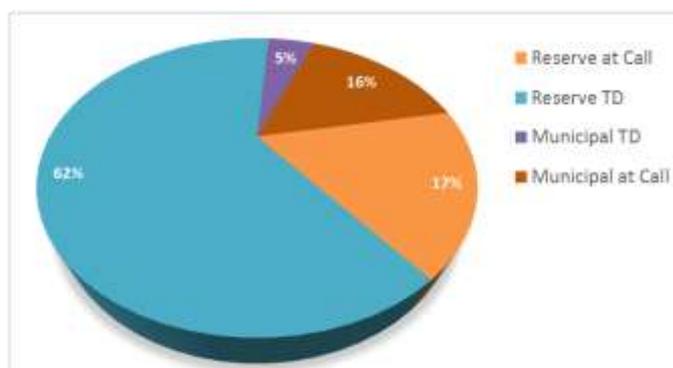
The Council’s 2015/16 Capital Expenditure budget is \$51.6 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade and infrastructure improvements. The following table shows that Council is currently 13% below budget in capital expenditure year to date.

Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Jan-16			30-Jun-16	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	16,586,465	13,282,152	-20%	24,246,861	24,054,904
Equipment	44,655	64,891	45%	117,500	44,655
Furn & Equip	103,776	18,250	-82%	386,026	371,026
Plant	1,568,134	1,292,718	-18%	3,399,000	2,997,134
Infrastructure	10,582,295	10,399,733	-2%	15,903,573	24,221,993
Totals	28,885,325	25,057,743	-13%	44,052,960	51,689,712

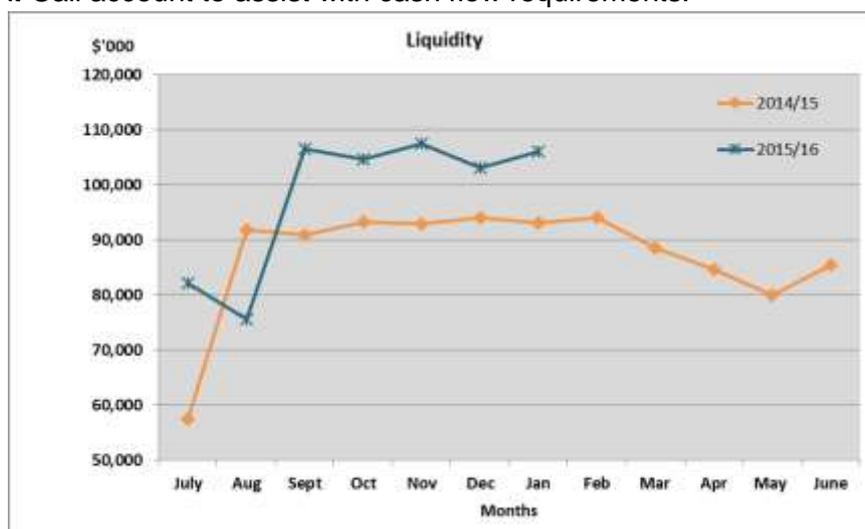
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Balance 31 January 2016	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	18,642,719	1.40	At Call	
NAB	Reserve Term Deposits	5,043,595	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,280,431	2.95	5 months	Mar-16
NAB	Reserve Term Deposits	5,021,308	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,045,441	3.06	3 months	Apr-16
NAB	Reserve Term Deposits	10,005,096	3.10	4 months	May-16
NAB	Reserve Term Deposits	15,007,644	3.10	4 months	May-16
Bankwest	Reserve Term Deposits	10,040,110	3.05	3 months	Mar-16
Bankwest	Reserve Term Deposits	10,004,767	2.90	6 months	Jul-16
Bankwest	Muni Term Deposits	5,000,000	2.95	3 months	Apr-16
WBC	Municipal (Transactional)	13,537,968	1.51	At Call	
WBC	Maxi Cash Municipal	3,465,000	1.85	At Call	
N/A	Cash on Hand	17,955	0.00		
	Total	106,112,033			



The Reserve Bank cash rate (overnight money market interest rate) remained unchanged at 2% during January. The Municipal funds held with Westpac Bank continue to earn 1.51% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.85% on the Maxi-Direct Muni Account to maximise interest earnings. One Reserve investment matured during January and was re-invested in three new deposits, \$10m at 3.10% to mature in May, \$15m at 3.10% to mature in May and \$10m at 2.90% to mature in July. The remainder was drawn down into Council’s Reserve At-Call account to assist with cash flow requirements. One Municipal investment matured during January and \$5m was reinvested at 2.95% for 3 months with the remainder being drawn down into Council’s Municipal At-Call account to assist with cash flow requirements.



The liquidity graph for 2015/16 demonstrates an increase in liquidity from December. This increase is due to receipts of additional reserve funds related to Dampier Community Hub as well as receipt of Pilbara Underground Power Project instalments.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of January 2016 with a current full year surplus budget position of \$26,563,426 (comprising \$18,230,753 unrestricted surplus and \$8,332,673 restricted surplus) and a current surplus position \$39,408,496 (comprising \$31,075,823 unrestricted surplus and \$8,332,673 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$31,075,823 is largely due to transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st January 2016; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st January 2016

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153387
MOVED : Cr Lally
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st January 2016.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 January 2016							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2014/15
	\$	\$		\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,263,058	41,077,058	40,787,772	40,623,743	-	(164,029)	40,113,562
Fees and Charges	44,906,454	43,922,700	24,652,224	24,739,102	-	86,878	74,454,459
Operating Grant, Subsidies and Contributions	10,755,868	8,712,022	6,858,394	8,047,755	17.34%	1,189,361	77,576,298
Interest Earned	3,333,891	2,963,048	1,773,967	1,819,857	-	-	3,576,356
Proceeds/Realisation	0	0	0	675	-	-	0
All Other	500,239	734,991	549,190	884,386	61.03%	335,196	2,633,867
Total	100,759,510	97,409,819	74,621,547	76,115,517	-	1,493,970	198,354,542
Expenses from Operations							
Employee Costs	(36,502,549)	(33,723,517)	(20,104,273)	(19,371,966)	-	732,307	(33,608,639)
Materials and Contracts	(25,355,482)	(27,148,355)	(12,018,183)	(10,766,272)	-10.42%	1,251,911	(31,298,232)
Utilities (gas, electricity, water etc)	(3,793,942)	(3,794,273)	(1,954,163)	(2,264,508)	15.88%	(310,345)	(3,946,514)
Interest Expenses	0	0	0	0	-	-	0
Depreciation	(11,116,452)	(11,116,452)	(6,484,102)	(11,425,949)	76.21%	(4,941,847)	(12,711,352)
Insurance Expenses	(1,396,264)	(1,422,188)	(1,413,813)	(1,410,359)	-	-	(1,606,065)
Other Expenses	(3,458,421)	(4,678,594)	(1,932,812)	(1,809,889)	-	122,923	(3,891,449)
Total	(81,623,110)	(81,883,379)	(43,907,346)	(47,048,943)		(3,141,597)	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	23,018,202	21,878,374	12,920,496	10,304,663	-20.25%	(2,615,833)	9,313,340
Profit On The Sale Of Assets	39,058	11,740	4,973	57,114	-	52,141	91,170
Loss On Asset Disposal	(30,420)	(91,602)	(37,082)	(173,081)	-	(135,999)	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	42,163,240	37,324,952	43,602,588	39,255,270			119,985,381

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies and Contributions	17.34%	1,189,361	705,000	▲ Over budget in Rio Tinto and KCC Contribution-Pship Mgmt Team- timing difference
			313,575	▲ Over budget in Education Dept - Roebourne Pool Contribution
			110,000	▲ Over budget in Special Youth Projects Income
All Other	61.03%	335,196	163,132	▲ Over budget in Workers Comp & Insurance Rebate
			89,953	▲ Over budget In PUPP Reimbursements- Search/Legal Fees
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-10.42%	(1,251,911)	441,387	▲ Under budget in Karratha Golf Course/Bowling Green Facility
			177,629	▲ Under budget in Footpath Maintenance
			140,054	▲ Under budget in Local Planning Strategy (LPS)
			120,647	▲ Under budget in Litter Control
			117,897	▲ Under budget in KTA Airport - Airside Mtce
			105,827	▲ Under budget in Rio Tinto - Town Beautification
Utilities	15.88%	310,345	239,064	▼ Over budget in KTA Airport - Recoverable
			78,197	▼ Over budget in Parks & Gardens Maintenance
Non- Operating Revenue	Material Variance			
Non- Operating Grants, Subsidies and Contributions	-20.25%	2,615,833	1,500,000	▼ Under budget in Contributions - Contributions - Boat Ramps & Jetties (incl. RBFS)
			1,274,455	▼ Under budget in Contributions - Effluent System Upgrades

City of Karratha							
Rate Setting Statement							
for the period ending 31 January 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,663,088	4,510,131	2,724,539	2,819,277	-	94,738	↑
Governance	252,530	239,951	139,346	176,584	26.72%	-	
Law, Order And Public Safety	547,365	371,733	187,054	258,279	38.08%	71,225	↑
Health	165,200	182,618	160,118	181,525	13.37%	-	
Education and Welfare	58,920	76,181	51,631	51,619	-	-	
Housing	1,269,099	445,450	268,898	259,884	-	-	
Community Amenities	19,953,978	17,042,190	9,757,634	8,694,547	-10.89%	(1,063,087)	↓
Recreation And Culture	20,400,565	22,352,920	14,940,040	14,909,136	-	-	
Transport	32,794,777	32,321,572	18,043,395	17,828,858	-	(214,537)	↓
Economic Services	442,790	444,992	286,342	264,874	-	-	
Other Property And Services	5,400	235,137	200,247	408,968	104.23%	208,721	↑
	82,553,712	78,222,875	46,759,244	45,853,551	-	(905,693)	
Expenses (Applications)							
General Purpose Funding	(3,795,500)	(3,819,400)	(160,450)	(173,678)	-	-	
Governance	(3,827,503)	(4,374,428)	(1,698,183)	(1,983,763)	16.82%	(285,580)	↓
Law, Order And Public Safety	(1,722,225)	(1,637,061)	(930,842)	(882,302)	-	-	
Health	(1,275,319)	(1,338,762)	(836,467)	(786,267)	-	50,200	↑
Education and Welfare	(181,526)	(183,959)	(115,499)	(98,213)	-14.97%	-	
Housing	(474,793)	(375,867)	(302,681)	(579,933)	91.60%	(277,252)	↓
Community Amenities	(14,741,963)	(13,567,338)	(8,024,486)	(7,081,368)	-11.75%	943,118	↑
Recreation And Culture	(31,046,909)	(32,579,398)	(17,927,582)	(16,928,423)	-	999,159	↑
Transport	(21,461,286)	(21,416,013)	(12,305,467)	(16,386,339)	33.16%	(4,080,872)	↓
Economic Services	(2,893,856)	(2,825,309)	(1,707,933)	(1,303,671)	-23.67%	404,262	↑
Other Property And Services	(232,650)	142,554	65,162	(1,018,066)	-1662.36%	(1,083,228)	↓
	(81,653,530)	(81,974,981)	(43,944,428)	(47,222,024)	-	(3,277,596)	
Capital							
Revenue							
Proceeds From Disposal Of Assets	841,000	904,287	550,787	446,190	-18.99%	(104,597)	↓
Tsf From Aerodrome Reserve	693,655	712,264	-	2,424,134	-	2,424,134	↑
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	766,000	557,045	-	-	-	-	
Tsf From Infrastructure Reserve	2,245,744	4,240,108	-	669,411	-	669,411	↑
Tsf From Partnership Reserve	18,870,646	20,509,874	2,408,500	8,378,883	247.89%	5,970,383	↑
Tsf From Waste Management Reserve	49,222	116,910	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	75,920	75,920	75,920	76,732	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	325,000	1,140,455	325,000	226,123	-169.58%	(551,123)	↓
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	363,384	2,822,134	337,134	4,466,523	1224.85%	4,129,389	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	-	1,945	-	-	
Tsf From Pilbara Underground Power Reserve	3,600,000	3,600,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	237,260	237,260	-	742,459.41	-	742,459	↑
Repayments Of Self Supporting Loans	6,166	6,166	3,083.00	3,083.14	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	28,073,997	34,922,423	3,700,424	16,983,237	358.95%	13,282,813	

City of Karratha							
Rate Setting Statement							
for the period ending 31 January 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Amended Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	
Purchase Of Assets - Artwork	-	-	-	-	-	-	
Purchase Of Assets - Buildings	(24,247,855)	(24,054,904)	(16,586,465)	(13,282,152)	-19.92%	3,304,313	↑
Purchase Of Assets - Equipment	(117,500)	(44,655)	(44,655)	(64,891)	45.32%	-	
Purchase Of Assets - Furniture & Equipment	(386,026)	(371,026)	(103,776)	(18,250)	-82.41%	85,526	↑
Purchase Of Assets - Plant	(3,399,000)	(2,997,134)	(1,568,134)	(1,292,718)	-17.56%	275,416	↑
Purchase Of Assets - Infrastructure	(15,903,573)	(24,221,993)	(10,582,295)	(10,399,733)	-	182,562	↑
Loan Principal Repayments	-	-	-	-	-	-	
Tsf To Aerodrome Reserve	(171,168)	(72,578)	(43,828)	(39,513)	-	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	-	-	-	-	
Tsf To Plant Replacement Reserve	(1,234,856)	(1,173,114)	(30,343)	(26,882)	-11.41%	-	
Tsf To Walkington Theatre Reserve	(1,032)	(860)	(490)	(436)	-10.99%	-	
Tsf To Workers Compensation Reserve	(85,878)	(77,343)	(8,564)	(7,648)	-10.70%	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(13,863,191)	(15,378,002)	(2,946,349)	(2,899,959)	-	-	
Tsf To Partnership Reserve	(10,217,192)	(11,120,230)	(6,527,499)	(8,192,989)	25.51%	(1,665,490)	↓
Tsf To Waste Management Reserve	(551,604)	(541,034)	(308,359)	(273,832)	-11.20%	-	
Tsf To Housing Reserve	(11,028)	(8,431)	(4,476)	(3,895)	-12.98%	-	
Tsf To Aged Persons Home Reserve	-	(503)	(503)	(503)	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(762)	(754)	(104)	(91)	-12.69%	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(2,349,594)	(1,558,160)	(59,622)	(52,587)	-11.80%	-	
Tsf To Community Development Reserve	(161,784)	(677,050)	(513,500)	(513,085)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,833,085)	(4,458,520)	(193,854)	(2,491,527)	1185.26%	(2,297,673)	↓
Tsf To Medical Services Assistance Package Reserve	(57,588)	(90,380)	(4,591)	(4,075)	-11.23%	-	
Tsf To Carry Forward Budget Reserve	(9,314,000)	(525,955)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(86,916,716)	(87,382,626)	(39,527,407)	(39,564,766)	-	-	
Adjustment For Non Cash Items							
Depreciation	11,116,452	11,116,452	6,484,102	11,425,949	76.21%	4,941,847	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	-	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(1,078,772)	-	(1,078,772)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	(8,638)	79,862	32,109	115,967	261.17%	83,858	↑
	11,107,814	11,196,314	6,516,211	10,463,144	60.57%	3,946,933	
Restricted Balance BFWD - Pilbara Underground Power	12,499,009	12,208,160	12,208,160	12,208,160	-	-	
Unrestricted Surplus Brought Forward 1 July	1,434,330	63,450	63,450	63,450	-	-	
Amount Raised From Rates	41,263,058	41,077,058	40,787,772	40,623,743	-	(164,029)	
Restricted Balance - Pilbara Underground Power	8,332,673	8,332,673	8,332,673	8,332,673	-	-	
Surplus / (Deficit)	29,001	0	18,230,753	31,075,823		12,845,070	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance	Significant Items	
Law, Order And Public Safety	38.08% 71,225	71,225	▲ Various minor amounts including contributions to Emergency Services and Rangers Services.
Community Amenities	-10.89% 1,063,087	1,274,455	▼ Contributions - Effluent System Upgrades - Claims for payment slightly behind schedule because spine main must be laid before claim can be made. This difference in timing is addressed in budget review.
Other Property and Services	104.23% 208,721	163,132	▲ Workers Comp & Insurance Rebate.
Expenses from Operations	Material Variance	Significant Items	
Governance	16.82% 285,580	64,158	▼ Contribution To Pilbara Regional Council
		33,697	▼ Office Expenses-Executive Services
		31,840	▼ Depreciation - Corporate Services Admin
		31,774	▼ It Software Expenses
Housing	91.60% 277,252	146,883	▼ Various minor amounts - Housing Operating and Maintenance Costs
		60,115	▼ 7B Petersen Court-Op Costs Lot 1226 - Reallocation of Exp to Waste required
Community Amenities	-11.75% 943,118	303,510	▲ Rubbish Collection Parks, Open Spaces & Events - Under expenditure in Salaries/Wages/Overheads offset against 640200, 408000 & 408401. All collection wages being booked to 640200.
		299,486	▲ Trade/Commercial Refuse Collection - Under expenditure in Salaries/Wages/Overheads offset against 640200, 408000 & 408401. All collection wages being booked to 640200.
		217,588	▲ Wickham Transfer Station Costs - 245K Underspent
			▲ Salaries/Wages/Overheads offset against 408000 & 408401. 31k overspent in plant.
		81,346	▲ Street Sweeping - Pending invoices and processing.
		64,610	▲ Drainage Maintenance - Further works pending February / March on maintenance projects.
		53,437	▲ Employment Costs-Statutory Planning
Economic Services	-23.67% 404,262	143,145	▲ Cont. - Roebourne Tourist Bureau
		74,689	▲ Cont. - Karratha Tourist Bureau
		60,068	▲ Pt Samson Beautification - Stage 1 Design Works
		52,237	▲ Employment Costs-Building Control
Other Property and Services	-1662.36% 1,083,228	166,071	▼ WM - Employment Costs - Over expenditure offset against Salaries/Wages in 640400, 640240, 640245 & 640412
		115,836	▼ Works - Employment Costs
		110,764	▼ PG - Employment Costs
		50,700	▼ PS - Employment Costs
Capital Revenue	Material Variance	Significant Items	
Proceeds from Disposal of Assets	-18.99% 104,597	104,597	▼ Various Proceeds of Sale across various programmes including: Governance, Economic Services, Recreation and Culture, Community Amenities and Transport
Transfer From Partnership Reserve	247.89% 5,970,383	5,970,383	▲ Transfer from Partnership Reserve - Payment of 15/16 Pindan progress claims for DCH earlier than budgeted.
Transfer From Community Development Reserve	-169.58% 551,123	551,123	▼ Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure.
Transfer from Carry Forward Budget Reserve	1224.85% 4,129,389	4,315,201	▲ Transfer From Carry Forward Reserve-Effluent Upgrade - Transfer from reserve for Effluent Upgrade works and FAG grant received earlier than anticipated
		1,456,253	▲ Transfer From Carry Forward Budget Reserve - FAG received in 14/15 and transferred to carry forward reserve
Capital Expenses	Material Variance	Significant Items	
Purchase of Assets - Buildings	-19.92% 3,304,313	2,071,392	▲ DCH Capital-Buildings - Contractor claims slightly behind schedule, City will only pay for components delivered. Budget to be amended in review, project on schedule to complete Mar/Apr
		200,000	▲ Leisureplex Improvements
		197,839	▲ WCH Capital-Buildings - Design development has not progressed as quickly as expected. Budget to be amended in review.
		165,762	▲ Karratha Leisureplex - Generator load tester was incorrectly journaled to plant purchase account when budgeted here. Amended in budget review
		160,588	▲ Tambrey Pavilion - Budget amended at budget review as not currently reflective of contract cash flow.
		118,684	▲ Building Improvements-Karratha Depot - Architect has been appointed to review admin building extension, slightly behind schedule but expected to be complete by June, budget amended in review. Also procurement of truck wash and shade structures are about 2 months behind schedule but due to be complete by end June.
Purchase of Assets- Furniture & Equipment	-82.41% 85,526	84,206	▲ Purchase Computer Equipment
Purchase of Assets- Plant	-17.56% 275,416	121,393	▲ Purchase - Plant, Recreation
		91,727	▲ Purchase - Plant , Tech Services
Tsf To Partnership Reserve	25.51% 1,665,490	1,665,490	▼ Transfer To Partnership Reserve - Transfer to reserve posted to wrong account has been amended in February, plus timing difference between budgeted transfers and actual transfers.
Tsf to Pilbara Underground Power Reserve	1185.26% 2,297,673	2,297,673	▼ Transfer to Pilbara Underground Power Reserve - Contributions received and transferred earlier than budgeted

City of Karratha
Notes to the Financial Statements
for the period ending 31 January 2016

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		22,020,923	1,291,195
Cash and Cash Equivalents - Restricted (Trust)		4,488,670	2,600,906
Cash and Cash Equivalents - Restricted - Reserves		84,081,110	84,089,304
Cash - Restricted Unspent Grants/Contributions		-	4,918
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	19,140,949	27,403,212
Land held for Resale - Development Costs		524,439	524,251
Inventories		346,220	488,186
Total Current Assets		130,602,312	116,401,972
Current Liabilities			
Trade and Other Payables		3,322,134	16,318,915
Trust Liabilities		3,246,967	2,740,006
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		-	-
Current Portion of Provisions		3,750,144	3,750,144
Total Current Liabilities		10,319,245	22,809,065
Net Current Assets		120,283,067	93,592,907
Less			
Cash and Cash Equivalents - Restricted - Reserves		(84,081,110)	(84,089,304)
Loan repayments from institutions		232,215	232,215
Movement in Accruals (Non-Cash)			485,034
Land Held for Resale		(524,439)	-
Cash - Restricted Unspent Grants/Contributions		-	4,918
Restricted Balance - Pilbara Underground Power		(12,208,160)	-
Add back			
Current Loan Liability		-	-
Cash Backed Employee Provisions		3,786,466	2,302,189
Current Provisions funded through salaries budget		3,587,784	537,567
Net Current Asset Position		31,075,823	13,065,525

Note Explanation:

1) Total Trade and Other Receivables	13,274,423
Total Rates Debtors Outstanding	5,866,526

City of Karratha
Statement of Financial Position
for the period ending 31 January 2016

Note 2: Statement of Financial Position	2015/16	2014/15
	\$	\$
Current Assets		
Cash On Hand	17,955	18,705
Cash and Cash Equivalents - Unrestricted	22,002,968	1,272,490
Cash and Cash Equivalents - Restricted (Trust)	4,488,670	2,600,908
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	-	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	84,081,110	84,089,304
Trade and Other Receivables	19,140,949	27,403,212
Inventories	870,659	1,012,437
Total Current Assets	130,602,312	116,401,974
Non-Current Assets		
Trade and Other Receivables	42,612	547,812
Property, Plant and Equipment	208,974,513	213,137,211
Infrastructure	533,307,825	515,914,073
Total Non-Current Assets	742,324,950	729,599,096
Total Assets	872,927,262	846,001,069
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	3,322,134	16,318,915
Trust Liabilities	3,246,967	2,740,006
Long Term Borrowings	-	-
Provisions	3,750,144	3,750,144
Total Current Liabilities	10,319,245	22,809,065
Non-Current Liabilities		
Long Term Borrowings	-	-
Provisions	705,663	705,663
Total Non-Current Liabilities	705,663	705,663
Total Liabilities	11,024,908	23,514,728
Net Assets	861,902,353	822,486,341
Equity		
Accumulated Surplus	392,554,540	344,295,518
Revaluation Surplus	392,985,970	392,825,228
Reserves	76,361,843	85,365,595
Total Equity	861,902,353	822,486,341

City of Karratha
Statement Of Financial Activity
for the period ending 31 January 2016

Note 3: Cash and Cash Equivalents	2015/16
	\$
Unrestricted Cash	
Cash On Hand	17,955
Westpac on call	17,002,968
Term deposits - Westpac / WATC	-
Term deposit - Westpac	5,000,000
	<u>22,020,923</u>
Restricted Cash	
Reserve Funds	84,081,110
Restricted Unspent Grants	-
Westpac - Trust	4,488,670
	<u>88,569,781</u>
Total Cash	<u><u>110,590,704</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 January 2016				
	2015/2016 Budget	2015/2016 Amended	2015/2016 Year To Date Budget	2015/2016 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(696,912)	(948,874)	(611,722)	(633,965)
Net (Cost) Revenue to Council for Executive Admin	(750,002)	(744,068)	(439,822)	(487,490)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,260,511	38,063,874	41,314,838	41,300,367
Net (Cost) Revenue to Council for General Revenue	(12,188,601)	(14,906,206)	(1,654,373)	(4,647,436)
Net (Cost) Revenue to Council for Financial Services	(2,195,397)	(2,141,078)	(1,257,610)	(1,211,089)
Net (Cost) Revenue to Council for Corporate Services Admin	7,163,390	7,364,054	3,924,715	4,159,205
Net (Cost) Revenue to Council for Human Resources	(1,841,611)	(1,802,674)	(1,009,041)	(1,170,169)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,378,284)	(1,201,465)	(690,873)	(633,018)
Net (Cost) Revenue to Council for Information Services	(1,908,937)	(1,842,248)	(1,049,251)	(1,022,258)
Net (Cost) Revenue to Council for Television & Radio Services	(13,566)	(13,636)	(13,381)	(12,451)
Net (Cost) Revenue to Council for Business Improvement Process	(15,800)	(15,800)	(1,500)	0
Net (Cost) Revenue to Council for Staff Housing	901,019	176,296	163,468	(96,046)
Net (Cost) Revenue to Council for Public Affairs	(574,932)	(560,690)	(317,043)	(293,181)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Rio Tinto Partnership	16,086,600	17,881,035	1,985,638	11,086,607
Net (Cost) Revenue to Council for Aged Persons Housing	75,920	75,920	75,920	76,732
Net (Cost) Revenue to Council for Community Development	(2,355,151)	(2,129,871)	(1,080,462)	(928,021)
Net (Cost) Revenue to Council for Youth Development	127,100	105,100	140,250	188,990
Net (Cost) Revenue to Council for Other Culture	(109,243)	(56,283)	(12,053)	(57,768)
Net (Cost) Revenue to Council for Arts & Culture Program	(152)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(911,425)	(1,652,443)	(669,088)	(910,097)
Net (Cost) Revenue to Council for Daycare Centres	(68,389)	(70,822)	(49,502)	(32,518)
Net (Cost) Revenue to Council for Child Health Clinics	(18,022)	(18,737)	(12,328)	(12,235)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(52,222)	(52,238)	(30,523)	(1,722)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(732,423)	(695,105)	(618,392)	(17,039)
Net (Cost) Revenue to Council for Libraries	(1,636,867)	(1,726,706)	(1,026,580)	(978,431)
Net (Cost) Revenue to Council for Cossack Operations	(699,616)	(601,060)	(208,524)	(208,890)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(966,077)	(891,798)	(296,661)	(186,246)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(699,991)	(369,777)	(615,151)	(226,264)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,338,381)	(833,094)	(303,042)	(532,892)
Net (Cost) Revenue to Council for Leisure Projects	(1,264,690)	(669,291)	(340,125)	(322,720)
Net (Cost) Revenue to Council for Playgrounds	(471,976)	(498,365)	(172,706)	(202,265)
Net (Cost) Revenue to Council for Medical Services	58,465	0	44,984	35,117
Net (Cost) Revenue to Council for Other Buildings	(91,451)	(135,135)	(107,442)	(76,940)
Net (Cost) Revenue to Council for The Youth Shed	(1,203,674)	(1,200,082)	(720,926)	(666,732)
Net (Cost) Revenue to Council for Youth Centres	(3,876)	(3,876)	(2,261)	(3,066)
Net (Cost) Revenue to Council for Karratha Leisureplex	(5,384,214)	(4,936,447)	(2,945,869)	(2,525,835)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(88,876)	(93,901)	(67,646)	(43,636)
Net (Cost) Revenue to Council for Events & Festivals	(1,116,136)	(1,138,254)	(317,484)	(410,579)
Net (Cost) Revenue to Council for Dampier Community Hub	(13,178,086)	(13,284,263)	(9,941,033)	(7,863,238)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	52,150	53,882	53,782	53,748
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(583,502)	(793,869)	(447,443)	(470,546)
Net (Cost) Revenue to Council for Wickham Community Hub	612,608	490,720	(376,419)	(169,622)

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 January 2016				
	2015/2016 Budget	2015/2016 Amended	2015/2016 Year To Date Budget	2015/2016 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(763,610)	(220,798)	(145,024)	(127,495)
Net (Cost) Revenue to Council for Ranger Services	(1,257,307)	(1,119,722)	(639,050)	(582,905)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(727,720)	(612,080)	(386,990)	(194,991)
Net (Cost) Revenue to Council for Community Safety	(225,910)	(216,672)	(54,011)	(136,492)
Net (Cost) Revenue to Council for Economic Development	(467,492)	(407,809)	(272,819)	(229,316)
Net (Cost) Revenue to Council for Camping Grounds	75,684	75,684	36,284	41,906
Net (Cost) Revenue to Council for Building Control	(451,062)	(368,397)	(195,917)	(161,094)
Net (Cost) Revenue to Council for Health Services	(1,005,815)	(1,003,425)	(572,529)	(509,780)
Net (Cost) Revenue to Council for Town Planning	(1,411,291)	(1,373,461)	(792,679)	(629,138)
Net (Cost) Revenue to Council for Strategic Planning	(1,434,044)	(574,190)	(312,234)	(197,173)
Net (Cost) Revenue to Council for Development Services	(53,600)	(53,600)	(26,600)	(22,438)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,014,524)	(1,029,103)	(904,984)	(704,754)
Net (Cost) Revenue to Council for Public Services Overheads	1,116,413	1,376,652	771,443	500,227
Net (Cost) Revenue to Council for Fleet & Plant	3,481	16,236	272,953	679,300
Net (Cost) Revenue to Council for Roads & Streets	(4,051,115)	(3,936,764)	(2,491,483)	(2,783,909)
Net (Cost) Revenue to Council for Parks & Gardens	(1,604,655)	(1,623,689)	(954,298)	(736,378)
Net (Cost) Revenue to Council for Drainage	(752,387)	(752,387)	(460,022)	(353,917)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,277,200)	(1,571,129)	(585,373)	(330,177)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(239,736)	(219,522)	(178,432)	371,249
Net (Cost) Revenue to Council for Cemeteries	(151,881)	(166,247)	(95,150)	(38,160)
Net (Cost) Revenue to Council for Public Toilets	(402,892)	(350,948)	(197,564)	(226,481)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(1,456,769)	(1,456,342)	1,668,497	43,790
Net (Cost) Revenue to Council for Town Beautification	(4,542,436)	(4,709,957)	(1,916,187)	(900,688)
Net (Cost) Revenue to Council for Bus Shelters	(127,000)	(121,505)	(121,505)	(41,505)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,157
Net (Cost) Revenue to Council for Works Overheads	243,867	419,528	190,593	372,626
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,023,529	1,162,646	684,152	390,699
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(284,140)	(284,140)	(284,140)	(161,950)
Net (Cost) Revenue to Council for Tech Services	(3,690,863)	(3,592,328)	(2,128,674)	(2,363,052)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,040)	(27,040)	(13,690)	(12,637)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(53,012)	79,568	264,456	(95,327)
Net (Cost) Revenue to Council for Waste Collection	(1,247,495)	(1,110,060)	887,372	1,539,440
Net (Cost) Revenue to Council for Landfill Operations	144,600	(44,291)	(395,038)	(31,375)
Net (Cost) Revenue to Council for Waste Overheads	1,686,163	1,583,506	1,017,104	422,978
Net (Cost) Revenue to Council for Karratha Airport	10,069,146	10,122,238	2,388,150	5,578,349
Net (Cost) Revenue to Council for Other Airports	(6,839)	(11,938)	(5,938)	(8,524)

9.2 LIST OF ACCOUNTS FEBRUARY 2015

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	27 February 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 57% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money in procurement

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT40225 to EFT40627 (Inclusive);
- c) Cheque Vouchers 78125 to 78137 (Inclusive);
- d) Cancelled Cheques: EFT40573, EFT40539, DD24997.1;
- e) Direct Debits: DD24926.1 to DD25059.9;
- f) Payroll Cheques \$1,451,295.01; and
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153388
MOVED : Cr Smeathers
SECONDED : Cr Parsons

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$6,647,408.04 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT40225 to EFT40627 (Inclusive);
- c) Cheque Vouchers 78125 to 78137 (Inclusive);
- d) Cancelled Cheques: EFT40573, EFT40539, DD24997.1;
- e) Direct Debits: DD24926.1 to DD25059.9; and
- f) Payroll Cheques \$1,451,295.01.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT40225	27.01.2016	City of Karratha - Social Club	Payroll deductions	1,380.00
EFT40226	27.01.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT40227	27.01.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40228	27.01.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40229	27.01.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT40230	27.01.2016	Maxxia Pty Ltd	Payroll deductions	13,579.67
EFT40231	27.01.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT40232	27.01.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT40233	03.02.2016	Australian Taxation Office	Payroll deductions	291,835.00
EFT40234	03.02.2016	Child Support Agency	Payroll deductions	1,085.33
EFT40235	04.02.2016	Pilbara Bakeries T/A BT's Bakery	Australia Day 2016 - Food For Australia Day Celebrations	1,122.00
EFT40236	04.02.2016	Chefmaster Australia	Stock	2,041.35
EFT40237	04.02.2016	Chandler Macleod	Labour Hire - Litter Picker Crew	4,716.80
EFT40238	04.02.2016	Department of Transport	Vehicle Search Fees - December 2015	170.85
EFT40239	04.02.2016	Department Of Agriculture & Food	Quarantine Inspections - Nursery Plants 10-12-15	61.00
EFT40240	04.02.2016	Department Of Health	Medical Consultations	378.40
EFT40241	04.02.2016	Karratha Volunteer Fire And Rescue Services	Australia Day - Fireworks Assistance For Cardile International Fireworks	750.00
EFT40242	04.02.2016	Lil's Retravision Karratha	WRP - GF Audio Leads For Fitness Classes & Gym	14.95
EFT40243	04.02.2016	LINK (Local Information Network Karratha) Inc.	LINK - 70% Second Instalment 2015/16 Annual Community Grant Scheme - Funds To Deliver Parenting Workshops	14,255.00
EFT40244	04.02.2016	Caltex Energy WA (Link Energy Pty Ltd)	Stock - Fuel	14,672.36

Chq/EFT	Date	Name	Description	Amount
EFT40245	04.02.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Parts for Repairs	179.20
EFT40246	04.02.2016	Parry's Merchants	Stock - Youth Shed, Depot	460.20
EFT40247	04.02.2016	Sebel Furniture Ltd	Dampier Community Hub - Internal Fit Out	19,842.90
EFT40248	04.02.2016	St John Ambulance-Karratha	Training - First Aid Course 18/01/16	398.00
EFT40249	04.02.2016	Royal Life Saving Society WA Inc	RAC - Infant Aquatic Certificate Level 6	7.10
EFT40250	04.02.2016	TNT Express	Freight	583.21
EFT40251	04.02.2016	Truck Centre (WA) Pty Ltd	Parts for Repairs	53.91
EFT40252	04.02.2016	The Retic Shop	Stock - Retic Repairs	47.18
EFT40253	04.02.2016	Atom Supply	Stock	54.51
EFT40254	04.02.2016	J Blackwood & Son Pty Limited	Stock	10.93
EFT40255	04.02.2016	Onyx (Aust) Pty Ltd	Annual Staff Awards Breakfast 2015 - Catering - 03/12/15	780.00
EFT40256	04.02.2016	Air Dynamics	Air Con Unit Maintenance	1,040.60
EFT40257	04.02.2016	Airport Security Pty Ltd	KTA Airport - 1 x ASIC Print	40.00
EFT40258	04.02.2016	Angie Ayers T/A Wildfire Studio	MC At Australia Day Citizenship Ceremony	700.00
EFT40259	04.02.2016	Poinciana Nursery	Catrrall Park Reinstatement - Landscaping As Per RFQ 05-15/16	71,590.75
EFT40260	04.02.2016	Bunzl Ltd	Stock	2,237.60
EFT40261	04.02.2016	Burkeair Pty Ltd	Wickham Community Hall - Repair Gas Leak On Airconditioning Unit 1, Depot - Repairs to Server Room	2,794.00
EFT40262	04.02.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Parts for Repairs	1,279.27
EFT40263	04.02.2016	BBC Entertainment	Australia Day 2016 Awards - MC Karl Langdon At KLP	3,964.00
EFT40264	04.02.2016	Centurion Transport Co Pty Ltd	Freight	3,169.31
EFT40265	04.02.2016	Coates Hire Operations	Baynton West Park Toilets - Transport Costs To Remove Portaloo's And Return To Hire Company	396.00
EFT40266	04.02.2016	Coca-Cola Amatil (Holdings) Ltd	Café Stock - Youth Shed	1,183.43
EFT40267	04.02.2016	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	First Aid Supplies	396.00
EFT40268	04.02.2016	Chemform	Stock	1,597.42
EFT40269	04.02.2016	Command IT Services	CCTV Installation At Pam Buchanan Family Centre (External Perimeter)	29,885.67
EFT40270	04.02.2016	Cardile International Fireworks	KLP - Australia Day 2016 - Fireworks / Cardile Fireworks	16,500.00
EFT40271	04.02.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	3,919.30
EFT40272	04.02.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	193.00
EFT40273	04.02.2016	Culture Counts Australia Pty Ltd	Annual Membership City Of Karratha / Events And Festivals	5,266.80
EFT40274	04.02.2016	Dampier Volunteer Fire & Rescue	Australia Day 2016- Donation Towards Running The Aussie BBQ	500.00
EFT40275	04.02.2016	Ed Knox T/A The Design Co-Operative Ltd	Kta Airport - Design And Layout Billboard Artwork	1,100.00
EFT40276	04.02.2016	Double R Equipment Repairs	Plant Repairs	2,298.93

Chq/EFT	Date	Name	Description	Amount
EFT40277	04.02.2016	E & MJ Rosher Pty Ltd	Stock	404.10
EFT40278	04.02.2016	Gym Care Commercial Fitness Specialists	KLP - RPM Bike Equipment	2,271.37
EFT40279	04.02.2016	The Honda Shop	Parts for Repairs	81.64
EFT40280	04.02.2016	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	7 Mile Waste - Panasonic FT30 Blu Tough DSC	210.10
EFT40281	04.02.2016	Qube Logistics (Aust) Pty Ltd	Transport of Chlorine Gas Cylinders	1,954.68
EFT40282	04.02.2016	Isubscribe Pty Ltd	Kta Library - Magazine Renewals	1,932.43
EFT40283	04.02.2016	J G Graphix	Australia Day 2016 - Corflutes Activity Zone Signs Information Signs Fireworks Signs	1,892.00
EFT40284	04.02.2016	Jolly Good Auto Electrics	Plant Repairs	5,071.50
EFT40285	04.02.2016	Beyond Carpentry Contracting	4 Mcrae Court - Investigate/Repair Leaking Roof, DCH - Construct new Piano Enclosure	4,079.61
EFT40286	04.02.2016	Karratha Glass Service	22B Shadwick - Repair Seals And Screws To Rear Bedroom Window	165.00
EFT40287	04.02.2016	Komatsu Australia Pty Ltd	Parts for Repairs	5,775.45
EFT40288	04.02.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	594.00
EFT40289	04.02.2016	Landgate	Online Title Search Transactions- December 2015	182.58
EFT40290	04.02.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile - 15 Litre Spring Water Refills	165.15
EFT40291	04.02.2016	Njama Mining Pty Ltd	Arts & Cultural - Labour Staff For Christmas On The Green Yaburara Trail Light Spectacular	2,319.90
EFT40292	04.02.2016	PrintSync Norwest Business Solutions	Photocopier / Printer Charges	1,990.77
EFT40293	04.02.2016	Pilbara Traffic Management Pty Ltd	Australia Day 2016 - Traffic Management And Control	435.60
EFT40294	04.02.2016	The Trustee For The Pilbara Indigenous Enterprise Trust	Citizenship Ceremonies 2016 - Australia Day Citizenship Ceremony Gifts	1,016.40
EFT40295	04.02.2016	Roebourne PCYC	Safe Space Program In Roebourne - 25% First Payment 2015/16 Annual Community Grant Scheme	8,250.00
EFT40296	04.02.2016	Preferred Training Networks Pty Ltd	LG Service Review - Workshop - 10/02/16	5,382.30
EFT40297	04.02.2016	P & M Automotive Equipment	Plant Repairs	275.00
EFT40298	04.02.2016	Pilbara Green Waste Solutions	Roebourne Community Centre - Removal Of Fridge	350.00
EFT40299	04.02.2016	Repco Auto Parts	Stock	208.88
EFT40300	04.02.2016	Red Dot Stores	KLP - Storage Containers	119.94
EFT40301	04.02.2016	Rider Levett Bucknall WA Pty Ltd	Effluent Reuse Scheme - Fee For Quantity Surveying And Cost Management	3,784.00
EFT40302	04.02.2016	Telstra Corporation Ltd	Telephone Usage Charges	700.00
EFT40303	04.02.2016	Horizon Power	Electricity Usage Charges	341.65
EFT40304	04.02.2016	Water Corporation	Water Usage/Service Charges	5,817.25
EFT40305	04.02.2016	Water Corporation	Water Usage/Service Charges	2,142.94
EFT40306	04.02.2016	Statewide Bearings	Parts for Repairs	67.79
EFT40307	04.02.2016	Kmart Karratha	KLP - Sharpies And Clip Boards For Swim School	89.00
EFT40308	04.02.2016	Sigma Chemicals	Stock	902.00
EFT40309	04.02.2016	Stott & Hoare	APC Symmetra Rackmount Battery Module	4,065.60
EFT40310	04.02.2016	Seatadviser Pty Ltd	SABO Training 22-23/02/2016	1,349.70
EFT40311	04.02.2016	Specialised Truck Services	Plant Repairs	158.40

Chq/EFT	Date	Name	Description	Amount
EFT40312	04.02.2016	K Sparks	Reimbursement For 2016 Study Assistance - Cert IV Local Govt. Administration	675.00
EFT40313	04.02.2016	Chantelle Creevey T/A Stick It Stickers	Community Bus - Installation Of Decals To Bus Stop Signs	2,805.00
EFT40314	04.02.2016	Trugrade Pty Ltd	Stock	331.25
EFT40315	04.02.2016	Taniwha Security Services Pty Ltd	Australia Day 2016 - Security	880.00
EFT40316	04.02.2016	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment 11-24/01/16	7,459.81
EFT40317	04.02.2016	The Desert Princess	Australia Day 2016 Celebrations - Entertainment	1,375.00
EFT40318	04.02.2016	Vicki Long & Associates (Astron Engineering Pty Ltd)	Ieramargadu Bushtucker Trail Roebourne - Botanist Services	1,669.00
EFT40319	04.02.2016	Westrac Equipment Pty Ltd	Plant Repairs	989.30
EFT40320	04.02.2016	Woolworths (WA) Ltd	Depot - Various Groceries For Jan/Feb 2016	12.00
EFT40321	04.02.2016	Wormald Australia Pty Ltd	Kta Main Admin Building, Frank Butler & Admin Annexe - Supply And Install Emergency Exit Lights	7,934.30
EFT40322	04.02.2016	Wickham Tidy Towns	Tidy Towns - Donation Towards Catering For Tidy Towns Wickham Judges Visit	175.00
EFT40323	04.02.2016	Wai Chi Law	Refund - ASIC Card Bond (#257644 10/11/15)	100.00
EFT40324	04.02.2016	Solarwinds Software Europe Limited	Solarwinds Annual Maintenance Renewals	1,955.00
EFT40325	08.02.2016	Karratha Country Club Inc	Karratha Golf Course - Water Usage Reimbursement December 2015	1,917.19
EFT40326	11.02.2016	Telstra Corporation Ltd	Telephone Usage Charges	87.04
EFT40327	11.02.2016	Horizon Power	Electricity Usage Charges	101,503.65
EFT40328	11.02.2016	Water Corporation	Water Usage/Service Charges	38,358.68
EFT40329	10.02.2016	Water Corporation	Water Usage/Service Charges	23,385.03
EFT40330	11.02.2016	Jupps Floorcoverings Karratha Pty Ltd	Kta Main Admin Building - Remove Supply And Replace Damaged Carpet Tiles To Office	1,122.00
EFT40331	11.02.2016	Staples Australia	Stationery Items - Various	1,401.16
EFT40332	11.02.2016	Cardno WA Pty Ltd	Dampier Town Site And Foreshore Enhancement Plan - Period Ending 27/11/15, Point Samson Beautification Project	10,755.01
EFT40333	11.02.2016	Chandler Macleod	Labour Hire - Litter Picker Crew	6,603.52
EFT40334	11.02.2016	Hathaway's Lubricants	Stock	1,704.19
EFT40335	11.02.2016	Les Mills Aerobics Australia	KLP - Contract Fees Les Mills Group Fitness Programs 01/02 To 29/02/16	1,419.56
EFT40336	11.02.2016	LINK (Local Information Network Karratha) Inc.	KLP - Running Of The Activity Table At The Love Where You Live Karratha Event On Australia Day	51.00
EFT40337	11.02.2016	Market Creations Pty Ltd	Advertising - Various	970.20
EFT40338	11.02.2016	Martin Sparks t/as MAS Tools	Workshop Hand Tools	191.06
EFT40339	11.02.2016	B Pezzali	Reimbursement as per Managers Employment Contract	156.35
EFT40340	11.02.2016	Parry's Merchants	Stock	74.25
EFT40341	11.02.2016	Bryan Retter (SpinFX Audio)	Australia Day 2016 - Cookie Fingers Performances	3,000.00
EFT40342	11.02.2016	City of Karratha	Roebourne / Wickham SES - Commercial / Industrial Rubbish Charge 2015/2016 FY	1,379.97
EFT40343	11.02.2016	Signswest Stick With Us Sign Studio	KTA Airport - Trolley Return Sign	431.20
EFT40344	11.02.2016	Sealanes	Stock	85.16
EFT40345	11.02.2016	Te Wai Manufacturing	Uniforms	60.50
EFT40346	11.02.2016	Royal Life Saving Society WA Inc	KLP - Long Sleeve Teacher Rashies	346.00
EFT40347	11.02.2016	TNT Express	Freight	823.44

Chq/EFT	Date	Name	Description	Amount
EFT40348	11.02.2016	Karratha Timber & Building Supplies	KLP - Repairs And Maintenance Items January 2016	258.92
EFT40349	11.02.2016	Woolworths (WA) Ltd	Café Stock - Youth Shed, Youth Services Program Supplies, Cossack Trail BBQ Catering, Depot - Expansion Workshop, WCH - Catering for Meeting	1,744.12
EFT40350	11.02.2016	Wurth Australia Pty Ltd	Stock	140.49
EFT40351	11.02.2016	Water Infrastructure Science and Engineering P/L	Effluent Reuse Scheme Upgrade - Progress Claim 4	23,567.72
EFT40352	11.02.2016	Xelerator Pty Ltd t/a KBSS Engineering	Footpath Lighting Upgrade - RFT 15-14/15 - Supply and Installation Final Claim	5,087.69
EFT40353	11.02.2016	Yakka Pty Ltd	Uniforms	270.60
EFT40354	11.02.2016	Zipform Pty Ltd	Financial Services - Printing Of Municipal Cheque Vouchers	1,639.00
EFT40355	11.02.2016	Worksense Safety & Workwear	Safety Work Boots	177.65
EFT40356	11.02.2016	J Blackwood & Son Pty Limited	Stock	153.31
EFT40357	11.02.2016	A Noble & Son Ltd - WA Division	Stock	314.27
EFT40358	11.02.2016	Protector Alsafe	Stock	220.22
EFT40359	11.02.2016	Apprenticeships Australia	Apprentice Management Fees - E. Burmaz January 2016	366.67
EFT40360	11.02.2016	Air Dynamics	Mcrae Court - Scroll Clean Kitchen Air Conditioner	1,280.40
EFT40361	11.02.2016	Australia Day Council of South Australia	Australia Day 2016 - Celebration Flags	211.25
EFT40362	11.02.2016	Advam Pty Ltd	KTA Airport - Monthly Advam Support And Services	362.03
EFT40363	11.02.2016	Aqua-Pro Solutions	Refund - Overpayment Of Debtor Acc A267	297.10
EFT40364	11.02.2016	Arts Hub Australia Pty Ltd	Cossack Art Awards 2016 - Advertising January 2016	1,210.00
EFT40365	11.02.2016	BC Lock & Key	Padlocks, Replacement Locks, Key Cutting, Rekeying of Padlocks, Recode Cylinders	1,319.00
EFT40366	11.02.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	186.23
EFT40367	11.02.2016	Benara Nurseries	Wickham Skate Park Upgrade - Plants	3,897.30
EFT40368	11.02.2016	BMT JFA Consultants Pty Ltd	Redesign Of Karratha Back Beach Ramps Jetty And Carpark Area - Phase 2	37,840.00
EFT40369	11.02.2016	Badge A Minit	Kta Library - Plastic Badge Circles For Use On Australia Day At Leisureplex Kids Activities	84.48
EFT40370	11.02.2016	S Bomer	Reimbursement For Les Mills Body Combat Training Course 06-07/02/16	607.99
EFT40371	11.02.2016	Coca-Cola Amatil (Holdings) Ltd	Café Stock - Youth Shed, RAC	393.63
EFT40372	11.02.2016	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Stock	612.43
EFT40373	11.02.2016	Chadson Engineering Pty Ltd	Stock	82.50
EFT40374	11.02.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	995.54
EFT40375	11.02.2016	Ed Knox T/A The Design Co-Operative Ltd	KTA Airport - Car Park Redesign - Aluminium Composite Panel Signs	4,024.05
EFT40376	11.02.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,436.00

Chq/EFT	Date	Name	Description	Amount
EFT40377	11.02.2016	Dampier Party Hire	The Youth Shed - Luau Party Photo Booth hire - Christmas Bash Juke Box hire. (11/12/2015 & 19/12/2015)	500.00
EFT40378	11.02.2016	Ezi-Hose Pty Ltd	Parts for Repairs	2,034.78
EFT40379	11.02.2016	Fortesque Bus Service Pty Ltd	Staff Christmas Party 12/12/15 Bus Hire	825.00
EFT40380	11.02.2016	Feel Creative Pty Ltd	Cossack - Editing Of The Cossack Art Awards Website	3,036.00
EFT40381	11.02.2016	Fulham Christopher	KTA Airport - Public Art For Terminal Upgrade Project - Bilybara	15,000.00
EFT40382	11.02.2016	Environmental Industries	WRP - Mowing Of Wickham Oval Oct-Dec 2015, Bin Collections, Mowing of Swimming Pool Surrounds, Roebourne Footpaths - Mowing and Whipping,	57,253.13
EFT40383	11.02.2016	Home Hardware Karratha	General Hardware	30.33
EFT40384	11.02.2016	Qube Logistics (Aust) Pty Ltd	Transport Chlorine Gas Cylinders	1,954.68
EFT40385	11.02.2016	James Bennett Pty Limited	Karratha Library - New Resources	551.85
EFT40386	11.02.2016	Jolly Good Auto Electrics	Plant Repairs	4,055.70
EFT40387	11.02.2016	Beyond Carpentry Contracting	5 Marsh Way - Maintenance Works, Kta Admin Building - Repair Flagpole, 33 Marniyarra - Repair back door locks, FBCC - Repair Door to Main Hall, Repair Shower Door, Repair Hole in Kitchen Wall	2,106.87
EFT40388	11.02.2016	Kwik Kopy Printing Centre	Stock - Envelopes	1,422.96
EFT40389	11.02.2016	Komatsu Australia Pty Ltd	Plant Repairs	692.63
EFT40390	11.02.2016	Sonic HealthPlus Pty Ltd	Medical Consultations	194.70
EFT40391	11.02.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	594.00
EFT40392	11.02.2016	Karratha Environmental Crushing Pty Ltd	7 Mile Waste - Removal Of Recycled Glass	7.04
EFT40393	11.02.2016	Brett Kay	The Youth Shed - Gaming Nights Facilitator (17/11/2015 & 08/12/2015)	100.00
EFT40394	11.02.2016	Kent Aluminium Windows Pty Ltd	KTA Airport - Supply And Install White Translucent Glass To Booth A	3,982.00
EFT40395	11.02.2016	L3 Communications Australia Pty Ltd	KTA Airport - BHS Preventative Maintenance Dec 15 To May 16	18,581.90
EFT40396	11.02.2016	Lift Equipt Pty Ltd	Plant Repairs	217.14
EFT40397	11.02.2016	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	970.34
EFT40398	11.02.2016	MM Electrical Merchandising	KLP - Supply the ProTag Elite Resin Ribbons for Test and Tags	593.42
EFT40399	11.02.2016	Christian & Louise McKay T/A Liddle Pearson	Luau Party - Performance Act - 19/12/15	1,300.00
EFT40400	11.02.2016	NBS Signmakers	Crime Prevention Strategies - 6 x Signs 12 x Poles And Associated Clamps And Pole Caps	2,242.68
EFT40401	11.02.2016	Norwest Craft Supplies	KTA Airport - Extra Draping For Opening Of Lenni's Playground	363.08
EFT40402	11.02.2016	NYFL Ltd	Litter Collection Services - Roebourne December 2015	5,214.00
EFT40403	11.02.2016	Neils Reticulation And Landscaping	45 Clarkson - Investigate/Repair All Reticulation	776.00
EFT40404	11.02.2016	North West Waste Alliance	Street Sweeping - Monthly Street And Footpath Sweeping For January 2016	46,527.49

Chq/EFT	Date	Name	Description	Amount
EFT40405	11.02.2016	Ixom Operations Pty Ltd (Orica)	GRWWP / RAC - 920Kg Chlorine Cylinders	3,877.28
EFT40406	11.02.2016	Ooh! Media Retail Pty Ltd	Australia Day 2016 - Shopalite Signage 01/01 To 31/01/16	924.00
EFT40407	11.02.2016	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Road Maintenance - 2 x 1000ltr Pods Of Emulsion	2,860.00
EFT40408	11.02.2016	Pilbara Copy Service	Photocopier / Printer Charges	481.59
EFT40409	11.02.2016	Prompt Fencing Pty Ltd	Roebourne Covered Courts - Supply And Replace 6. 5m Section Of Fence	2,992.00
EFT40410	11.02.2016	Karratha Contracting Pty Ltd	KTA Airport - Strip Heat Exchanger And Clean Tubes On Chiller #2, Bulgarra POS - Change System to Time Lock, Kta Airport - Scaffold to fit Billboard, Bulgarra Pump Station - Max Load, Kta Airport - Unblock Drains, Supply Door to Qantas Air Freight Area, Millars Well & Bulgarra Tanks Works	42,190.28
EFT40411	11.02.2016	A Keenan	Refund - Airport Staff Carparking Card Bond A Keenan	48.00
EFT40412	11.02.2016	Repco Auto Parts	Stock	905.03
EFT40413	11.02.2016	Roy Galvin & Co Pty Ltd	Pegs Creek Pavilion - Supply Only Ezy Push Time Flow Pillar Tap X 2 Units	384.63
EFT40414	11.02.2016	Raeco	Community - Bookguards & Spine Protectors	264.20
EFT40415	11.02.2016	Rocla Pipeline Products	Minilya Crescent Culvert Upgrade - 11 x Flush End Class 4 Pipes With Joining Bands, Pre cast headwalls	50,585.26
EFT40416	11.02.2016	Holcim (Australia) Pty Ltd	Drainage - 2 x offset Smart Grates 1350 x 1350 x 150.	2,257.20
EFT40417	11.02.2016	Amcap (Formerly Skipper Truck Parts)	Plant Repairs	881.75
EFT40418	11.02.2016	Statewide Bearings	Parts for Repairs	99.20
EFT40419	11.02.2016	Kmart Karratha	KLP - Items For Holiday Program 2016	19.00
EFT40420	11.02.2016	Sunstone Design	KTA Main Admin Building - Supply And Install Slimline Venetian Blinds To Office Windows	887.04
EFT40421	11.02.2016	G Shoemark	Reimbursement - As Per Employment Contract	100.00
EFT40422	11.02.2016	Scope Business Imaging	Photocopier / Printer Charges	1,705.07
EFT40423	11.02.2016	Scott Printers Pty Ltd	Printing - Various	1,008.70
EFT40424	11.02.2016	Michael Smith	Citizenship Ceremonies - Acoustic Performance At The Australia Day Citizenship Ceremony 2016	1,000.00
EFT40425	11.02.2016	Tradelink Plumbing Supplies	Plumbing Supplies	1,500.81
EFT40426	11.02.2016	District 17 Toastmasters International (Karratha)	Australia Day 2016 - MC Assistance For Angie Ayers	100.00
EFT40427	11.02.2016	TWH Plumbing	Kta SES Building - Investigate / Repair Blocked Toilets, Wickham Building - Repair HWS, Cossack Caretakers - Repair Water Leak	2,876.07
EFT40428	11.02.2016	The Interpretive Design Company	Ngurin Bushtucker Trail - Concept Designs & Interpretative Writing	2,799.50
EFT40429	11.02.2016	Lord Mayor's Distress Relief Fund	Donation To The Lord Mayor's Distress Relief Fund For Waroona And Districts Fire Appeal 2016	10,000.00
EFT40430	11.02.2016	Wormald Australia Pty Ltd	7 Mile Waste - Supply And Install 2 X Type 5 Exit Lights	712.80
EFT40431	10.02.2016	Telstra Corporation Ltd	Telephone Usage Charges	9,727.83
EFT40432	11.02.2016	Roebourne Visitor Centre	2016 Funding To Roebourne Visitor Centre For Provision Of Visitor Information Services As Per Council Resolution: 153332 - Quarter 1	48,125.00
EFT40433	12.02.2016	Karratha International Hotel (Ringthane Pty Ltd t/as)	Refund - Security Bond On Sea Container @ Hillview Road Karratha	2,519.66

Chq/EFT	Date	Name	Description	Amount
EFT40434	12.02.2016	Glenhay Holdings Pty Ltd T/A Glendinning Homes	Refund - Verge Bond Lot 1710 Galbraith Rd Pegs Creek	3,000.00
EFT40435	12.02.2016	Pepe Iva	Refund - Asic Card Bond (onyx Cafe) #250428 13/07/2015 Pepe Iva	50.00
EFT40436	15.02.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT40437	15.02.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40438	15.02.2016	Soon Lee Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40439	15.02.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT40440	15.02.2016	Maxxia Pty Ltd	Payroll deductions	12,946.01
EFT40441	15.02.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT40442	15.02.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT40443	15.02.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT40444	17.02.2016	Australian Taxation Office	Payroll deductions	270,303.00
EFT40445	17.02.2016	Child Support Agency	Payroll deductions	1,085.33
EFT40446	16.02.2016	Power Saver Plus Pty Ltd T/as PSPlus	KLP - Smart Drives 18.5kw Pspsdv18.5ip66 Installed To Swimming Pool Pumps	70,393.40
EFT40447	16.02.2016	Peter Hunt Architects	Arts And Community Precinct Project Architect Contract As Per Tender 34 - 13/14	165,337.87
EFT40448	18.02.2016	Telstra Corporation Ltd	Telephone Usage Charges	15,555.22
EFT40449	18.02.2016	Horizon Power	Electricity Usage Charges	125,727.65
EFT40450	18.02.2016	Water Corporation	Water Usage/Service Charges	12,831.29
EFT40451	18.02.2016	Horizon Power	Electricity Usage Charges	175,979.83
EFT40452	18.02.2016	Water Corporation	Water Usage/Service Charges	27,394.66
EFT40453	18.02.2016	Aerodrome Management Services Pty Ltd	Kta Airport - Independent Security Audit Completed On Security Operations And Compliance Manuals	6,820.00
EFT40454	18.02.2016	Jupps Floorcoverings Karratha Pty Ltd	Kta Main Admin - Supply And Install 4 X Clear PVC Chairmats With Bevelled Edges And Spiked Bottoms	750.00
EFT40455	18.02.2016	Chefmaster Australia	Stock	1,148.50
EFT40456	18.02.2016	Staples Australia	The Youth Shed - Benq Replacement Projector Lamp, Stationery Items - Various	1,477.34
EFT40457	18.02.2016	Cardno WA Pty Ltd	Detailed Design of Shark Cage Beach Node and Relocation of Existing Below Ground Services	16,210.20
EFT40458	18.02.2016	Chandler Macleod	Labour Hire - Litter Picker Crew	9,433.60
EFT40459	18.02.2016	Dampier Community Association	2014/15 ACADS - Dampier Art Awards Funding	15,400.00
EFT40460	18.02.2016	Hathaway's Lubricants	Stock	1,243.42
EFT40461	18.02.2016	Les Mills Aerobics Australia	WRP - Les Mills Subscription Feb 2016	878.01
EFT40462	18.02.2016	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Diesel - 7 Mile and Depot Tanks	28,278.26
EFT40463	18.02.2016	Mercure Hotel - Perth	Accommodation - J Williams 03-05/02/16 Book Exchange And WA Libraries Meeting	720.00
EFT40464	18.02.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Ieramagadu Bush Tucker Trail Roebourne - Attendance Of Violet Samson & Pansy Hicks To Locating Bush Tucker Trail And Identifying Species	370.22
EFT40465	18.02.2016	Tyrepower Karratha / North West 4WD (MAC Tyres Pty Ltd)	Plant Repairs	290.00

Chq/EFT	Date	Name	Description	Amount
EFT40466	18.02.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Wickham & Dampier Sites - Electricity Charges	7,395.68
EFT40467	18.02.2016	Parry's Merchants	Café Stock - Youth Shed	697.20
EFT40468	18.02.2016	Perth Irrigation Centre	Stock	1,327.53
EFT40469	18.02.2016	Poinciana Nursery	Mosquito Management - Bags Of Poultry Chook Food	96.00
EFT40470	18.02.2016	St John Ambulance-Karratha	KLP - Senior First Aid Re-Qualification With St Johns	199.00
EFT40471	18.02.2016	Signswest Stick With Us Sign Studio	Kta Airport - 6.5m Length Of Rib Bracing Cut Into 2 M Lengths	93.50
EFT40472	18.02.2016	BP Australia - Bulk Fuel (Reliance Petroleum)	Stock - Fuel Bulk Purchase	1,642.83
EFT40473	18.02.2016	Sealanes	Kitchen Supplies - February 2015	209.80
EFT40474	18.02.2016	TNT Express	Freight	596.11
EFT40475	18.02.2016	The Retic Shop	Stock	102.40
EFT40476	18.02.2016	C Watts	Reimbursement For Ipad Screen Replacement For Graffiti Ipad	160.00
EFT40477	18.02.2016	Centurion Transport Co Pty Ltd	Refund - Overpayment Of Debtors Invoice - Waste Docket 20024004	185.00
EFT40478	18.02.2016	Coca-Cola Amatil (Holdings) Ltd	Café Stock - Youth Shed & RAC	1,298.02
EFT40479	18.02.2016	Covs Parts Pty Ltd (formerly Coventry Group Ltd)	Parts for Repairs	880.64
EFT40480	18.02.2016	Cabcharge Australia Pty Ltd	Cabcharge - January 2016	35.80
EFT40481	18.02.2016	Chemform	Stock	372.57
EFT40482	18.02.2016	Clark Rubber - Geraldton	KLP - Poolstone For Poolside Tile Cleaning	387.50
EFT40483	18.02.2016	Comtec Data Pty Ltd	Wickham Library - Investigate/Repair Fault On Alarm System	1,252.17
EFT40484	18.02.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Costs	614.30
EFT40485	18.02.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	2,137.50
EFT40486	18.02.2016	Pilbara Ports Authority	Rates Refund For Assessment A79391	6,853.52
EFT40487	18.02.2016	Daimler Trucks Perth	Parts for Repairs	108.90
EFT40488	18.02.2016	Ed Knox T/A The Design Co-Operative Ltd	Design And Print Of Consultation Flyers For The 150 Roebourne Celebrations	2,121.78
EFT40489	18.02.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	700.00
EFT40490	18.02.2016	Double R Equipment Repairs	Plant Repairs	2,013.12
EFT40491	18.02.2016	E & MJ Rosher Pty Ltd	Stock	726.40
EFT40492	18.02.2016	Environmental Industries	Mowing - Slashing Works Needed In Gap Ridge Industrial Estate, Sam's Island - Remove 25mm Solenoid at Water Meter and Upgrade to 50mm	22,451.10
EFT40493	18.02.2016	Elan Media Partners	Library - New Resources	1,358.19
EFT40494	18.02.2016	Empowering People In Communities (EPIC) Inc	Grant Reference CC/05/OCT/2015 For Assistance Towards The Costs Of Hosting An Inclusive Christmas Party.	3,300.00
EFT40495	18.02.2016	Empire6714	Marketing & Promotion - Incentive Prize For Annual Community Survey	75.00
EFT40496	18.02.2016	Foxtel For Business	KLP - Monthly Foxtel Charges - 18/01/16 To 17/02/16	320.00
EFT40497	18.02.2016	Globe Australia Pty Ltd	Stock	742.50

Chq/EFT	Date	Name	Description	Amount
EFT40498	18.02.2016	Global Security Management (WA)	Security Patrols January 2016	6,820.00
EFT40499	18.02.2016	Goldplay Holdings Pty Ltd	7 Mile Waste - Wet Hire 45 Tonne Excavator Landfill Access Road	28,701.20
EFT40500	18.02.2016	Worksense Safety & Workwear	Stock	402.67
EFT40501	18.02.2016	Atom Supply	Replacement Tools / Equipment	1,354.80
EFT40502	18.02.2016	J Blackwood & Son Pty Limited	Stock	12.65
EFT40503	18.02.2016	Auslec	KLP - Replacement Globes	194.04
EFT40504	18.02.2016	Onyx (Aust) Pty Ltd	Catering For Australia Day Citizenship Ceremony 26/01/16	1,465.00
EFT40505	18.02.2016	Abco Products	Stock	689.63
EFT40506	18.02.2016	Airport Security Pty Ltd	KTA Airport - 5 x ASIC Prints	200.00
EFT40507	18.02.2016	Ausrecord Pty Ltd	Packs Of 100 - 2D Extra File (Folders)	280.50
EFT40508	18.02.2016	ROL-WA Pty Ltd T/A Allpest WA	Pest Control	154.00
EFT40509	18.02.2016	BOC Limited	Karratha Airport & RAC - Oxygen, Gas, Chlorine Cylinders	1,063.41
EFT40510	18.02.2016	BP Roebourne	Diesel Fuel Supplied To Wickham/Roebourne Ambulance Sub Centre	138.78
EFT40511	18.02.2016	Beaurepaires	Plant Repairs	4,110.83
EFT40512	18.02.2016	BC Lock & Key	WRP - Supply Extra Keys, 5 Kwong - Install Deadlock, DCH - Padlocks	1,316.83
EFT40514	18.02.2016	BP Australia Pty Ltd	Fleet Fuel - January 2016	5,795.54
EFT40515	18.02.2016	Home Hardware Karratha	General Hardware	44.15
EFT40516	18.02.2016	Arcadis Australia Pacific Pty Ltd (Formerly Hyder Consulting)	Detailed Design Of Additional Irrigation Pipe Sections - Progress Claim 5	5,216.20
EFT40517	18.02.2016	Hammersley Iron Pty Ltd	Rates Refund For Assessment A28258	1,982.53
EFT40518	18.02.2016	Insight Callcentre Services	Overcall Fees For Month Of December 2015	1,321.32
EFT40519	18.02.2016	James Bennett Pty Limited	Library - New Resources	340.46
EFT40520	18.02.2016	Jangs Kitchen & Cleaning Pty Ltd	Marketing & Promotion - Incentive Prize For Annual Community Survey	150.00
EFT40521	18.02.2016	Jolly Good Auto Electrics	Plant Repairs	1,260.60
EFT40522	18.02.2016	Beyond Carpentry Contracting	WRP - Community Hall Repair/Replace Crash Bar, Remove Brick Edging from Windowsills	1,787.50
EFT40523	18.02.2016	Karratha Glass Service	6 Mcrae Court - Repair Loose Sliding Window Pane	335.50
EFT40524	18.02.2016	Keyspot Services	KLP - Store Shed Padlock Keys	32.00
EFT40525	18.02.2016	Komatsu Australia Pty Ltd	Plant Repairs	884.26
EFT40526	18.02.2016	Karratha Machinery Hire	Drainage Maintenance - Hire 8 Tonne Rubber Track Excavator With Scollop Bucket 04/02/16	429.00
EFT40527	18.02.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Plant Repairs	484.00
EFT40528	18.02.2016	Douglas Karunakaran	The Youth Shed - School Holiday Mayhem - Hip Hop Workshop - 21/01/2015	220.00
EFT40529	18.02.2016	McLeods & Co Barristers And Solicitors	Legal Costs	982.96
EFT40530	18.02.2016	Landgate	Gross Rental Valuations - 21/11/15 To 15/01/16	1,298.63
EFT40531	18.02.2016	Lift Equipt Pty Ltd	Plant - Travel To And From Site/Inspect & Service Mast Chains Carriage & Rams	376.64
EFT40532	18.02.2016	MAK Industrial Water Solutions Pty Ltd	KTA Airport - P7000098 Pump Dosing Diaphragm	7,078.36

Chq/EFT	Date	Name	Description	Amount
EFT40533	18.02.2016	Morpho Australasia Pty Ltd	KTA Airport - Itemiser 3 Consumables	723.69
EFT40534	18.02.2016	Redwave Media Ltd	Advertising - Various	8,580.00
EFT40535	18.02.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile Waste - 15 Litre Spring Water Refills	120.45
EFT40536	18.02.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water Refills	31.05
EFT40537	18.02.2016	Neils Reticulation And Landscaping	18 Winyama - Repair Reticulation In Front Garden	677.33
EFT40538	18.02.2016	Ixom Operations Pty Ltd (Orica)	KLP - 920 Kg Chlorine Gas Cylinder	2,691.70
EFT40539	18.02.2016	Pilbara Motor Group - PMG	Cancelled Cheque	0.00
EFT40540	18.02.2016	Pilbara Water & Gas	Karratha SES - Domestic 45kg LPG Gas Cylinder	150.00
EFT40541	18.02.2016	Pilbara Copy Service	Photocopier / Printer Charges	676.19
EFT40542	18.02.2016	Playtec Pty Ltd	The Youth Shed - Preventative Periodical Maintenance Works	6,215.00
EFT40543	18.02.2016	Point Parking Pty Ltd	KTA Airport - Carpark Management & Monitoring Fee	4,405.83
EFT40544	18.02.2016	Pilbara First Aid	WRP - First Aid Course/CPR Refresher	100.00
EFT40545	18.02.2016	Preferred Training Networks Pty Ltd	Trainers Travel - LG Service Review - Dan Casey - 10/02/2016	319.00
EFT40546	18.02.2016	Pilbara Children's Education Trust (PCET)	Quarterly Grant Scheme - For Purchase Of Music Instruments For Community Workshops	4,500.00
EFT40547	17.02.2016	North West Tree Services	Pre Cyclone Street Tree Pruning Program - Karratha Dampier Wickham Roebourne and Point Samson	62,420.60
EFT40548	18.02.2016	MSS Security	Kta Airport - Screening And Security Services December 2015	253,106.70
EFT40549	18.02.2016	Stagecraft Pty Ltd	Dampier Community Hall - Stagecraft Works - Supply & Install Equipment	101,246.37
EFT40550	18.02.2016	Repco Auto Parts	Parts for Repairs	572.54
EFT40551	18.02.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	1,200.00
EFT40552	18.02.2016	Statewide Bearings	Plant Repairs	777.49
EFT40553	18.02.2016	Kmart Karratha	WRP - Yoga Mats For Body Balance, Storage Containers For Office/ Program Supplies	332.00
EFT40554	18.02.2016	Speedo Australia Pty Ltd	KLP - Speedo Merchandise For Onsale	554.40
EFT40555	18.02.2016	Shire Of Wyndham-East Kimberley	Certification Service Of Building Plans & Issue Of BA3 Certificate Of Design Compliance	530.75
EFT40556	18.02.2016	Site Pics	Australia Day 2016 - Photography For Events	1,100.00
EFT40557	18.02.2016	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance, Card Swipe Machine Cleaners, Tickets X 128000	12,410.08
EFT40558	18.02.2016	Seaview Orthotics	Stock - Litter Pickers	171.80
EFT40559	18.02.2016	Scope Business Imaging	Photocopier / Printer Charges	2,345.68
EFT40560	18.02.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Service Contract KTASC-9 Covering Preventative Maintenance For The Existing Smiths Screening Equipment 01/01 to 31/03/16	3,735.05
EFT40561	18.02.2016	TenderLink.com	Tender Advertising - Airside Upgrade - RFT 15-15/16 Consultant Airside Design Services	165.00
EFT40562	18.02.2016	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment - Wages 25/01/16 To 07/02/16	4,996.93
EFT40563	18.02.2016	TWH Plumbing	7 Mile Waste - Bore, Replace First 1.5m Pipe, WRP - Unblock Toilets, Depot - Repair Boiling Water Unit, Admin Building - Repair HWS, 39 Marniyarra - Repair Water Leak, RAC - Repair Float Valve in Balance Tank	9,317.79

Chq/EFT	Date	Name	Description	Amount
EFT40564	18.02.2016	Kiah Twelftree T/A Mamatree	Youth Services Eastern Corridor - Henna Tattoo Workshop	340.00
EFT40565	18.02.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	214.68
EFT40566	18.02.2016	UDLA	Wickham Back Beach Foreshore Management Plan - 31/01/16	10,695.76
EFT40567	18.02.2016	Uniqco (WA) Pty Ltd	Unifleet Monthly Fee For January 2016	4,290.00
EFT40568	18.02.2016	Karratha Timber & Building Supplies (Formerly Versatile)	General Hardware	602.56
EFT40569	18.02.2016	VCS Products Pty Ltd	KLP - Floor Cleaner Products For Main Sports Hall	583.90
EFT40570	18.02.2016	Westrac Equipment Pty Ltd	Plant Repairs	451.84
EFT40571	18.02.2016	Woolworths (WA) Ltd	Youth Shed - Cafe Stock & Program Supplies, WRP - Sprinklers/Hoses, Office Supplies, Kiosk Supplies, KLP - Program Supplies, Rangers - Cat Litter, Australia Day Platters & Catering	1,812.19
EFT40572	18.02.2016	Wormald Australia Pty Ltd	PBFC - Supply And Install New Ceiling Mounted LED Exit Lights, Youth Shed - Install Emergency Exit Lights, Millars Well Daycare - Replace Emergency Light, Wickham Library - Repair Emergency Light	7,616.40
EFT40573	18.02.2016	WA Library Supplies	Cancelled Cheque	0.00
EFT40574	18.02.2016	Wurth Australia Pty Ltd	Stock - Consumables	625.12
EFT40575	18.02.2016	WA Billboards	KTA Airport - Monthly Charges For FIDS System - January 2016	2,345.75
EFT40576	18.02.2016	West-Sure Group	KTA Airport - FY 15/16 - Car Parking Revenue Bank Deposit	317.63
EFT40577	18.02.2016	T Wear	Reimbursement - As Per Employment Contract	28.04
EFT40578	18.02.2016	WA Iveco	Plant - New Tyres Required For Iveco Acco Rubbish Truck	1,430.00
EFT40579	19.02.2016	Karratha First National Real Estate	Lease Payment	4,236.61
EFT40580	19.02.2016	North West Realty	Lease Payment	6,334.51
EFT40581	19.02.2016	Pilbara Real Estate	Lease Payment	5,214.29
EFT40582	19.02.2016	Ray White Real Estate	Lease Payment	3,476.19
EFT40583	19.02.2016	Finbar Karratha Pty Ltd	Lease Payment	4,333.33
EFT40584	19.02.2016	Karratha Self Storage	Karratha Self Storage - Monthly Archive Storage February 2016	450.00
EFT40585	18.02.2016	Karratha Country Club Inc	Karratha Bowling Club - Water Usage 893kls 24/12/15 to 29/01/16 37 Days	1,927.99
EFT40586	22.02.2016	Karratha Contracting Pty Ltd	Dampier Highway Roundabout - Water Leak On Effluent Line, Kta Airport - Fit new Fan Motor & Assembly to Chiller, WRP - Install new Bermad Solenoid, Millars Well Daycare - Repair Blocked Toilets, Pegs Creek Tank Compound - Repair Pumps, KLP Tank Compound - Repair Bermad Inlet Float Valve, Kta Airport - Test Generator, FBCC - Install new Extractor Fan in Kitchen	54,316.25
EFT40587	22.02.2016	BLS Industries Pty Ltd T/a Cobey Industries	Karratha Effluent Reuse Scheme - Award of RFT 23-14/15 Claim #5	623,195.99
EFT40588	23.02.2016	Chandler Macleod	Labour Hire - Litter Picker Crew	25,517.89
EFT40589	23.02.2016	Karratha Visitor Centre	Karratha Visitor Centre - Q1 2016 Quarterly Funding Payment As Per Council Resolution 153332	41,250.00
EFT40590	23.02.2016	Building Commission (Building Services Levy)	BSL Receipts January 2016	22,749.51
EFT40591	23.02.2016	Gresley Abas Pty Ltd	Dampier Community Hub - Project Architect Services As Per Rft 29-12/13 Claim #33	19,270.06

Chq/EFT	Date	Name	Description	Amount
EFT40592	23.02.2016	Hydramet	RAC - Carry Out Servicing To Swimming Pool Chlorination Equipment	21,642.25
EFT40593	23.02.2016	Karratha Automotive Group - KAG	Plant - Purchase Of 2015 Holden Colorado LS 4x2 Automatic Turbo Diesel Dual Cab Tray Back Utility	33,285.46
EFT40594	23.02.2016	MAK Industrial Water Solutions Pty Ltd	WWTP - Service & Operations Monthly Management For July 15 To June 16	25,198.80
EFT40595	23.02.2016	Regional Development Australia	Early Learning Specialists Community Scholarships - Return Of Funds To Regional Development For The Early Years Group Coordination For Karratha And Roebourne	9,493.44
EFT40596	23.02.2016	West Australian Newspapers Limited	Advertising - Various	7,333.10
EFT40597	24.02.2016	Pindan Contracting Pty Ltd	Dampier Community Hub - RFT 11-14/15 Progress Claim #12	661,497.29
EFT40598	26.02.2016	Wickham Community Association (Inc)	Community Bus Shed Project - 25% Upfront Payment from 2014/15 Ex-gratia	27,500.00
EFT40599	25.02.2016	City of Karratha - Social Club	Payroll deductions	1,398.00
EFT40600	25.02.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT40601	25.02.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40602	25.02.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT40603	25.02.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT40604	25.02.2016	Maxxia Pty Ltd	Payroll deductions	12,946.01
EFT40605	25.02.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT40606	25.02.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT40607	25.02.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT40608	29.02.2016	Australian Taxation Office	Payroll deductions	275,625.00
EFT40609	29.02.2016	Child Support Agency	Payroll deductions	1,147.34
EFT40610	29.02.2016	R Butterworth	Refund - Staff Housing Bond Top Up	54.90
EFT40611	29.02.2016	Caitlin Spence	Refund - Asic Bond Kta Airport Parking	100.00
EFT40612	29.02.2016	G Bailey	Sitting Fee - February 2016	2,791.67
EFT40613	29.02.2016	J Lally	Sitting Fee - February 2016	4,562.50
EFT40614	29.02.2016	E Smeathers	Sitting Fee - February 2016	2,791.67
EFT40615	29.02.2016	F White-Hartig	Sitting Fee - February 2016	2,741.67
EFT40616	29.02.2016	M Bertling	Sitting Fee - February 2016	2,791.67
EFT40617	29.02.2016	G Cucel	Sitting Fee - February 2016	2,791.67
EFT40618	29.02.2016	G Harris	Sitting Fee - February 2016	2,791.67
EFT40619	29.02.2016	P Long	Sitting Fee - February 2016	11,125.00
EFT40620	29.02.2016	B Parsons	Sitting Fee - February 2016	2,791.67
EFT40621	29.02.2016	D Scott	Sitting Fee - February 2016	2,791.67
EFT40622	29.02.2016	R Vandenberg	Sitting Fee - February 2016	2,791.67
EFT40623	29.02.2016	Telstra Corporation Ltd	Telephone Usage Charges	2,466.18
EFT40624	29.02.2016	Horizon Power	Electricity Usage Charges	14,503.68
EFT40625	29.02.2016	Water Corporation	Water Usage/Service Charges	7,514.90
EFT40626	29.02.2016	Horizon Power	Electricity Usage Charges	11,975.09
EFT40627	29.02.2016	Imagination Play (Swanshore Pty Ltd)	Karratha Airport - Supply And Install Play Equipment Within Airport Terminal Final Claim	9,277.21
78125	27.01.2016	City of Karratha	Payroll deductions	1,137.19
78126	27.01.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	922.40
78127	27.01.2016	Lgrceu	Payroll deductions	102.52

Chq/EFT	Date	Name	Description	Amount
78128	04.02.2016	Nat Brown	Refund For Cancelled January Holiday Programs	83.00
78129	04.02.2016	City of Karratha	Karratha Library Float Top Up	50.00
78130	11.02.2016	Housing Authority	Rates Refund For Assessment A21337	1,813.00
78131	15.02.2016	City of Karratha	Payroll deductions	1,057.19
78132	18.02.2016	Stephanie Beattie	Refund - Cancelled Term 1 2016 Program	135.00
78133	18.02.2016	Danielle Watson	Refund For Lost Parking Ticket	165.00
78134	23.02.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - January 2016	471.08
78135	25.02.2016	City of Karratha	Payroll deductions	997.69
78136	25.02.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	922.40
78137	25.02.2016	Lgrceu	Payroll deductions	102.52
DD24926.1	27.01.2016	WA Super (Formerly WALGSP)	Superannuation contributions	187.41
DD24949.1	10.02.2016	WA Super (Formerly WALGSP)	Payroll deductions	107,074.80
DD24949.10	10.02.2016	AMP SignatureSuper	Superannuation contributions	996.44
DD24949.11	10.02.2016	NGS Superannuation	Superannuation contributions	531.62
DD24949.12	10.02.2016	BT Super For Llife	Superannuation contributions	1,262.39
DD24949.13	10.02.2016	Sunsuper Pty Ltd	Superannuation contributions	1,106.52
DD24949.14	10.02.2016	J & S Pryor Super Fund	Superannuation contributions	234.12
DD24949.15	10.02.2016	Cbus	Superannuation contributions	820.78
DD24949.16	10.02.2016	Statewide Super	Superannuation contributions	744.51
DD24949.17	10.02.2016	MLC Masterkey Superannuation	Payroll deductions	733.43
DD24949.18	10.02.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	742.36
DD24949.19	10.02.2016	VicSuper	Superannuation contributions	670.81
DD24949.2	10.02.2016	Hesta Superannuation	Payroll deductions	2,926.35
DD24949.20	10.02.2016	JR Superannuation Fund	Superannuation contributions	490.86
DD24949.21	10.02.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	483.17
DD24949.22	10.02.2016	CBA Superannuation Savings Account	Superannuation contributions	391.70
DD24949.23	10.02.2016	Rest Superannuation	Superannuation contributions	5,257.03
DD24949.24	10.02.2016	Club Plus Superannuation Scheme	Payroll deductions	790.08
DD24949.25	10.02.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	79.31
DD24949.26	10.02.2016	AMP Superleader	Superannuation contributions	548.61
DD24949.27	10.02.2016	OnePath Masterfund	Superannuation contributions	71.32
DD24949.28	10.02.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	197.92
DD24949.29	10.02.2016	Kym Davies Superannuation Fund	Superannuation contributions	550.62
DD24949.3	10.02.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	501.79
DD24949.30	10.02.2016	AvSUPER FUND	Superannuation contributions	442.74
DD24949.31	10.02.2016	ANZ Smart Choice Super	Superannuation contributions	945.26
DD24949.32	10.02.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD24949.33	10.02.2016	QSUPER	Superannuation contributions	454.77
DD24949.34	10.02.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,553.80
DD24949.35	10.02.2016	Essential Super	Superannuation contributions	364.83

Chq/EFT	Date	Name	Description	Amount
DD24949.36	10.02.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD24949.37	10.02.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD24949.38	10.02.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD24949.39	10.02.2016	Australian Super	Superannuation contributions	4,248.75
DD24949.4	10.02.2016	AXA Generations	Superannuation contributions	615.80
DD24949.40	10.02.2016	First State Super	Superannuation contributions	730.87
DD24949.5	10.02.2016	HostPlus Superannuation	Payroll deductions	3,273.94
DD24949.6	10.02.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.84
DD24949.7	10.02.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	478.71
DD24949.8	10.02.2016	Local Government Superannuation - BRISBANE	Payroll deductions	1,851.51
DD24949.9	10.02.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD24951.1	09.02.2016	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - January 2016 59 Fines	3,068.00
DD24989.1	10.02.2016	WA Super (Formerly WALGSP)	Superannuation contributions	143.87
DD24997.1	17.02.2016	WA Super (Formerly WALGSP)	Cancelled Cheque	-143.87
DD25003.1	10.02.2016	WA Super (Formerly WALGSP)	Superannuation contributions	143.87
DD25055.1	09.02.2016	Westpac Corporate Credit Cards	Corporate Credit Cards - January 2016	20,713.12
DD25059.1	24.02.2016	WA Super (Formerly WALGSP)	Payroll deductions	108,979.24
DD25059.10	24.02.2016	AMP SignatureSuper	Superannuation contributions	1,024.26
DD25059.11	24.02.2016	QSUPER	Superannuation contributions	923.60
DD25059.12	24.02.2016	BT Super For Life	Superannuation contributions	1,310.35
DD25059.13	24.02.2016	NGS Superannuation	Superannuation contributions	590.54
DD25059.14	24.02.2016	Sunsuper Pty Ltd	Superannuation contributions	1,224.99
DD25059.15	24.02.2016	ANZ Smart Choice Super	Superannuation contributions	571.47
DD25059.16	24.02.2016	J & S Pryor Super Fund	Superannuation contributions	471.09
DD25059.17	24.02.2016	Cbus	Superannuation contributions	724.35
DD25059.18	24.02.2016	Statewide Super	Superannuation contributions	744.51
DD25059.19	24.02.2016	MLC Masterkey Superannuation	Payroll deductions	829.36
DD25059.2	24.02.2016	Hesta Superannuation	Payroll deductions	2,837.12
DD25059.20	24.02.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	661.11
DD25059.21	24.02.2016	VicSuper	Superannuation contributions	876.53
DD25059.22	24.02.2016	JR Superannuation Fund	Superannuation contributions	487.16
DD25059.23	24.02.2016	Rest Superannuation	Superannuation contributions	5,425.33
DD25059.24	24.02.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	484.33
DD25059.25	24.02.2016	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	70.77
DD25059.26	24.02.2016	CBA Superannuation Savings Account	Superannuation contributions	413.59

Chq/EFT	Date	Name	Description	Amount
DD25059.27	24.02.2016	Club Plus Superannuation Scheme	Payroll deductions	795.49
DD25059.28	24.02.2016	OnePath Masterfund	Superannuation contributions	202.63
DD25059.29	24.02.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	65.24
DD25059.3	24.02.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD25059.30	24.02.2016	GuildSuper Fund	Superannuation contributions	222.57
DD25059.31	24.02.2016	Prime Super	Superannuation contributions	155.92
DD25059.32	24.02.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25059.33	24.02.2016	Kym Davies Superannuation Fund	Superannuation contributions	592.84
DD25059.34	24.02.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,661.44
DD25059.35	24.02.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25059.36	24.02.2016	AMP Superleader	Superannuation contributions	437.64
DD25059.37	24.02.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.92
DD25059.38	24.02.2016	Essential Super	Superannuation contributions	430.31
DD25059.39	24.02.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD25059.4	24.02.2016	AXA Generations	Superannuation contributions	746.44
DD25059.40	24.02.2016	AustSafe Super	Superannuation contributions	454.77
DD25059.41	24.02.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67
DD25059.42	24.02.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25059.43	24.02.2016	Australian Super	Superannuation contributions	4,370.78
DD25059.44	24.02.2016	First State Super	Superannuation contributions	789.52
DD25059.5	24.02.2016	HostPlus Superannuation	Payroll deductions	3,496.02
DD25059.6	24.02.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.84
DD25059.7	24.02.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	555.37
DD25059.8	24.02.2016	Local Government Superannuation - BRISBANE	Payroll deductions	1,568.51
DD25059.9	24.02.2016	AMP Super Directions Fund	Superannuation contributions	474.84

5,196,113.03

03.02.2016	City of Karratha	Wages	1,707.87
09.02.2016	City of Karratha	Wages	2,466.45
11.02.2016	City of Karratha	Payroll - F/N Ending 10.02.2016	715,582.61
17.02.2016	City of Karratha	Wages	3,724.67
25.02.2016	City of Karratha	Payroll - F/N Ending 24.02.2016	727,813.41

1,451,295.01

Total Payments: 6,647,408.04

9.3 OPERATIONAL PLAN 2015/16 – PERFORMANCE REPORT

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 4 March 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide Council with an update on the Quarter 2 (October 2015 – December 2015) performance against the Operational Plan 2015-16.

BACKGROUND

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2012-2022 which identifies the aspirations of our communities. The Corporate Business Plan 2012-2016 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four year period. The Operational Plan 2015-2016 (an annual slice of the Corporate Business Plan 2012-2016) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

The Strategic Community Plan is currently under review and an updated plan will be presented to Council for consideration prior to 2016/17.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 2 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

Key Measures for 2015/16

There are four strategic themes in the Strategic Community Plan 2012-2022, which are delivered through 125 Programs outlined in the Corporate Business Plan. These are in turn delivered through 226 ongoing services and projects, which are measured by 104

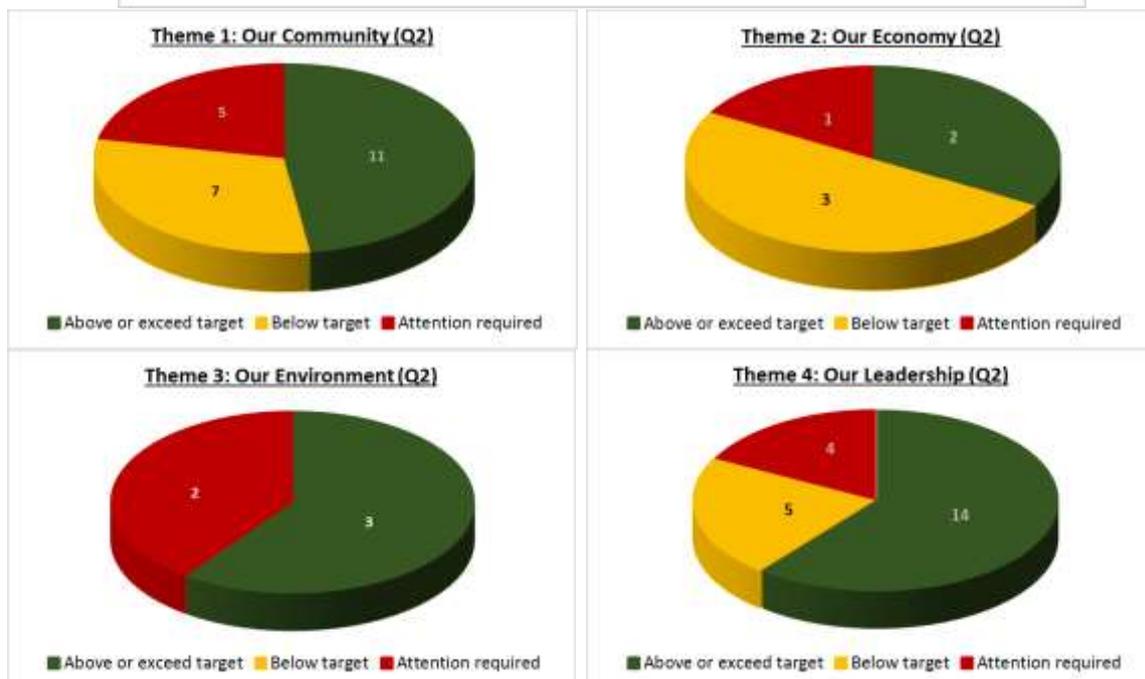
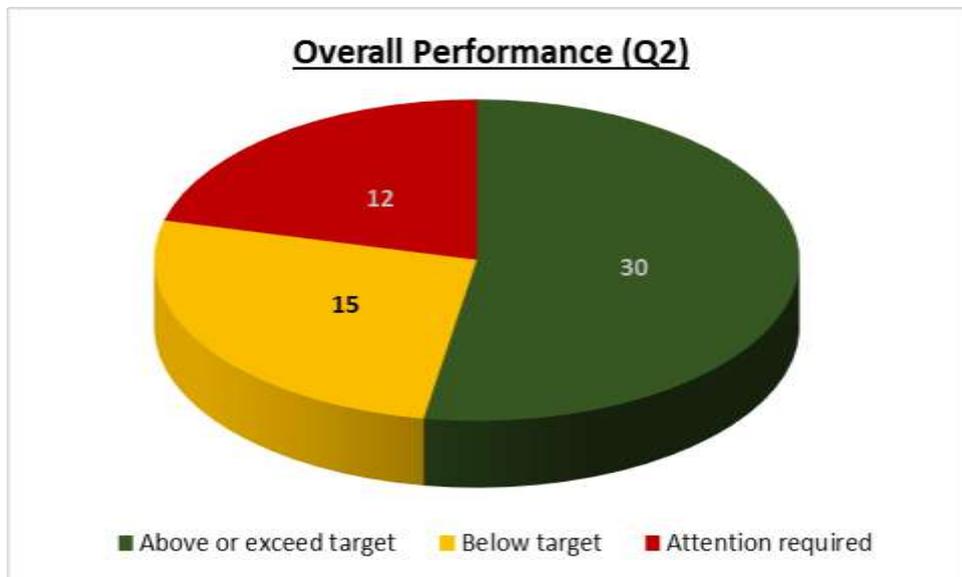
performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs	Services & Projects	Performance Measures
Our Community	52	104	56
Our Economy	8	13	3
Our Natural & Built Environment	6	16	8
Our Leadership	59	93	37

Quarter 2 Performance Measures

Out of a total 104 performance measures, 57 are measured this quarter. The results for Quarter 2 are indicated below:



Quarter 2 Positives:

30 (53%) of the Quarter 2 performance measures exceeded the target or were within tolerance levels and include the following notable measures:

- Building maintenance requests continue to meet service response targets and works are completed within time frames.
- Attendance at the Wickham Sporting Precinct exceeded targets with YTD attendances reaching 6,302 patrons to the end of December.
- Online visits to the City’s ID Demographics webpages has for the second quarter exceeded targets as has the numbers visiting libraries.
- Youth Services continues to deliver more programs and events each quarter in both the Eastern Corridor and in Karratha with late night events, Dribble Beat Carve and SSB at the Nickol West Skate Park.
- Facebook visits continue to be very strong with over 19,442 views as a result of more content and greater engagement strategies.
- 21 new businesses have started up since 1 July 2015.
- Retail and office space lease costs in Karratha have reduced over the past quarter by 25% to \$352.50/m² significantly lower than 12 months ago where the rate was hovering around \$517.50/m²
- Despite some large fires around the region, there has been very few bushfires this season. Only 14 minor incidents have arisen to date compared to 31 this time last year. Community vigilance and reporting of arson have had positive impacts on our community’s safety.
- Dog and cat registrations and renewals and cyclone clean ups have increased the workload on customer service staff responding to over 11,138 enquiries for the quarter a 15% increase from quarter 1 results.
- Establishment of a 9th MSES GP practitioner in Wickham in the second quarter has seen consultation hours available to the community increase. New services in Dampier in mid-2016 will vastly increase the serviceability to our community of public health services.
- Infringements doubled expected forecasts with over 215 infringements issued with 50% related to parking infringements. Infringements are lower than the first quarter results by around 36%.
- Absenteeism continues to decline from 15 days last quarter to 12 days.
- Finances continue to remain very healthy with no debt, a moderate rates ratio indicator of 1.57 indicating Council’s ability to cover anticipated operating expenditure and a current ratio of 9.31 that indicates strong liquidity and ability to adequately cover financial obligations.
- Staff turnover was only 3.87% this quarter, down from 9% the previous quarter and 28% this time last year.

Quarter 2 Watch list:

12 (21%) of the Quarter 2 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Community – Diverse and Balanced	Airport	1.a.2.2.1b Number of regular passenger transport (RPT) landings	Target: 2025 pax Actual: 1774 pax	Qtr 2 experienced a reduction in number of landings impacted in part through the cancellation of a contract for Cobham to provide charter flights from Karratha Airport.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
	Library	1.b.2.1.3a Number of new items (including e-Resources) added to the collection.	Target: 3,000 items Actual: 1,746 items	Supplies reduced due to delays being experienced getting resources freighted to Karratha from State Library. Resources were also diverted to a new OPAC online catalogue service that will be going live in 2016.
		1.b.2.2.1a Number of items added or updated to the local history collection databases	Target: 250 items Actual: 0 items	Training of staff to use software is being arranged in Feb – Mar with resourcing then diverted to Roebourne 150 years project. Resumption of cataloguing will occur when workloads reduce on external projects.
	Community Safety	1.f.5.2.1a Number of hours for graffiti removal	Target: 182 hours Actual: 240 hours	Additional hours allocated this quarter to addressing the increased incidence of graffiti around the community. Budget remains on track as there was a saving in the previous quarter.
		1.f.5.3.1a Reduce tonnage collected by roadside pick-up	Target: 4 tonnes Actual: 5.1 tonnes	A large community clean-up was conducted in Wickham involving 7 community groups and approximately 200 volunteers, which has increased the amount of litter collected during the reporting period. In comparison to the same period in the previous year, participation was significantly higher.
Our Economy	Economic Development	2.a.3.1.1a Number of visitors attending the Visitor Information Centres	Target: 15,000 Actual: 5,704	KVC = 4,262 RVC = 1442 KVC reported that the December numbers have been impacted negatively by repeated malfunctions of their door counter over a two week period. Roebourne Visitor Centre has also been impacted by a changeover from a manual counting system to a changeover to a door counter.
Our Natural and Built Environment – Thriving and Sustainable	Ranger Services	3.a.1.1.1a Reduction in number of dumped vehicles and off road vehicle complaints throughout the City.	Target: 132 Actual: 168	Rangers have undertaken co-ordinated blitz work with the Police in relation to off road vehicles/trail bikes. Change in process and patrol work identifies unregistered vehicles on verges (primarily in Wickham and Roebourne) quicker, with sticker and removal being expedited to maintain the amenity of these suburbs.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
	Ranger Services	3.a.1.1.2a Reduction in the amount of illegal dumping of litter throughout the City.	Target: 71 Actual: 182	This period has seen a blitz on abandoned shopping trolleys. Ranger Services will be liaising closer with Coles and Woolworths in the new year to reduce the numbers of dumped trolleys.
Our Leadership – Responsive and Accountable	Customer Services	4.a.1.2.6a Total number of building, environmental health and planning applications processed	Target: 700 Actual: 427	This is the sixth consecutive quarter where applications have continued to reduce. Building, planning applications and Dreamer's Hill permits increased marginally but reductions in camping fees due to cyclone season, replacement bins and verge inspections have resulted in the negative trend. This quarter tends to be quieter with many residents during the month of December taking leave, thus having an impact on application fees collected.
	Building Services	4.b.1.8.2a Reduce the number of pool repeat inspections	Target: 23 Actual: 63	The 4 yearly inspection program was put on hold for the quarter due to a change in staff and the need to work through all outstanding barrier non-compliances. It is anticipated that the next quarter will see a dramatic reduction in the percentage of re-inspections, with the aim of reaching the target percentage by the end of June.
	Ranger Services	4.c.2.3.3a Number of notices issued to properties that are not compliant for bush fire or cyclone events	Target: 20 Actual: 144	This quarter has seen the Rangers and Emergency Management Coordinator undertake inspections of all properties within the district. A change in process has seen notices being issued earlier in the process. Additional sea containers being installed without any approvals each year is adding to the number of notices served.
	Finance and Asset Management	4.d.1.5.1a Collect payment from all invoices within Council's terms of trade of 40 days.	Target: 80% Actual: 69.26%	Of the \$4.1mil received outside of terms, \$3.7mil is comprised of 9 debtors responsible for 41 outstanding invoices.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The budgetary allocations embedded within the Operational Plan have drawn on Council's budget deliberations.

STRATEGIC IMPLICATIONS

This item is relevant to Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.c.2.8 Develop and implement a strategic business planning management system and coordinate business improvement activities.
- Our Services: 4.c.2.8.4 Coordinate and prepare quarterly review reports across the City and present to Council for approval.

RISK MANAGEMENT CONSIDERATIONS

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

IMPACT ON CAPACITY

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 2 Performance Report for 2015-2016.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2012-2022, a four year focused Corporate Business Plan 2012-2016 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 2 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 79% of the 57 performance measures were achieved or substantially achieved in Quarter 2 for the period ended 31 December 2015.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153389**
MOVED : **Cr Lally**
SECONDED : **Cr Vandenberg**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 2 Performance Report for 2015/16.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

9.4 MARCH 2016 BUDGET REVIEW

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	16 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Detailed Budget List of Amendments by Account

PURPOSE

To consider the 2015/16 budget review, completed in accordance with statutory requirements, based on 31 December actuals.

BACKGROUND

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September 2015 actuals and the second conducted based on 31 December 2015 actuals as is the statutory requirement.

Council's entire budget was reviewed by the management team with each department manager explaining the current status of their respective budget. Through this process budget modifications have been recommended to project the most likely financial outcomes.

As a result of this review a budget surplus of \$1,787,594 (as at 30/06/2016) was projected, which comprised of net savings of \$247,000 and adjustments and carry forwards of \$1,540,594. No new initiatives have been identified and it is proposed that the surplus should be transferred to the Infrastructure Reserve.

The adoption of November 2015 budget review resulted in a balanced budget. There have been no amendments to budget since the November review and Council officers forecast a balanced budget upon adoption of the March 2016 review.

The attached table identifies accounts that are expected to have material or confirmed variances compared to the current budget and therefore require budget amendment.

Following is a summary of significant changes by Income/Expenditure type:

IE Type	Original Budget	Current Budget	Reallocation (Waste & Airport)	Adj./Savings	Proposed Budget	Total Revision	Explanation
Advertising	(361,326)	(349,607)	(2,367)	(8,494)	(360,468)	(10,861)	- \$5K Moonrise Cinema - \$5k Airport - (\$21K) NAIDOC week 2015
Legal Advice	(306,000)	(268,333)	1,500	31,500	(235,333)	33,000	- \$70K General Corporate - (\$40K) PUPP
Printing & Stationary	(236,580)	(231,670)	(3,500)	5,634	(229,536)	2,134	- \$5K Rates - (\$3k) Airport
Telephone	(331,465)	(331,441)	(17,441)	(26,394)	(375,276)	(43,835)	- (\$17k) Airport - (\$29k) Computer Network Expenses (reallocation)
Training	(440,480)	(440,480)	(3,000)	6,000	(437,480)	3,000	- \$6k Leisureplex - (\$3k) Airport
Uniforms	(77,100)	(74,853)	2,120	1,000	(71,733)	3,120	- \$2k Airport - \$1k Leisureplex
Recruitment	(23,956)	(24,956)	(1,039)	(3,662)	(29,657)	(4,701)	Minor amendments
Relocation Expenses	(69,996)	(69,996)	0	0	(69,996)	0	No amendments
Conferences	(119,000)	(112,445)	2,900	21,550	(87,995)	24,450	- \$9k Partnership Mgmt Team (reallocation) - \$8k Wickham Recreation Facility - \$4k Leisureplex - \$3k Airport
Study Assistance	(19,500)	(18,000)	0	(10,161)	(28,161)	(10,161)	- (\$10k) Human Resources
Postage & Freight	(85,260)	(100,026)	(1,434)	3,261	(98,199)	1,827	- \$3K Plant Repairs - \$1k Airport - (\$2k) Waste
Electricity	(3,022,512)	(3,022,080)	(320,688)	26,480	(3,316,288)	(294,208)	- \$40k Old KEC Site - \$19k Pam Buchanan Centre - (\$24k) Street Lights - (\$320k) Airport - \$28k Waste
Water Usage	(585,894)	(586,229)	983	(247,775)	(833,021)	(246,792)	- (\$27k) Airport - (\$99k) Works - (\$145k) Recreation
Water Rates	(179,928)	(179,754)	133	54,797	(124,824)	54,930	Minor amendments
Gas & Other	(5,608)	(6,210)	0	(5)	(6,215)	(5)	Minor amendments

IE Type	Original Budget	Current Budget	Reallocation	Adj/Savings	Proposed Budget	Total Revision	Explanation
Contractors	(53,078,592)	(62,952,020)	1,292,239	4,505,758	(57,154,023)	5,797,997	- \$1.26m Airport, incl Screening & Security, Airside Maintenance, Airside Upgrade, Carpark Redesign - \$1.04m Tambrey Pavilion - rebudget to 16/17 - \$892k Effluent Upgrade - \$821k Dampier Foreshore Beautification - timing alt. - \$594k Back Beach Boat Ramp Recon - timing alt. - \$429k Dampier Community Hub - \$352k Green the Greens - rebudgeted to 16/17 - \$351k Karratha Foreshore Management Plan - timing alt
Materials & Services	(8,844,309)	(9,242,979)	17,211	317,155	(8,908,613)	334,366	- \$121k Arts and Cultural Program - \$50k NAIDOC Week 2015 - \$37k Moonrise Cinema Various minor amendments
Subscriptions, Publications, Legislation	(210,674)	(208,011)	5,640	3,631	(198,740)	9,271	- \$14k Members of Council
Insurance	(1,376,164)	(1,442,088)	0	1,802	(1,440,286)	1,802	Minor amendments
Employee Costs	(30,147,860)	(27,671,157)	18,039	732,624	(26,920,494)	750,663	Adjusted for EA and vacancies
Proceeds on Sale	841,000	903,167	(101,500)	(15,454)	786,213	(116,954)	Amendments as per current sales prices being obtained, and delay in some replacements to 16/17.
Grants & Contributions	17,950,972	16,182,563	0	(1,291,062)	14,891,501	(1,291,062)	(\$1.5M) Contribution - Boat Ramps to be claimed in 16/17 - timing difference
Fees & Charges	44,906,454	43,922,700	(960,367)	(143,755)	42,818,578	(1,104,122)	- \$966K Reduction to Airport Landings Revenue - (\$5K) Waste Revenue - Various other minor amendments
Interest	3,333,891	2,963,048	0	(152,584)	2,810,464	(152,584)	- (\$139K) Penalty Interest - \$291K Reserve Interest Actual interest rates being obtained on investments has reduced
Total	(32,489,887)	(43,360,857)	(70,571)	3,811,846	(39,619,582)	3,741,275	

LEVEL OF SIGNIFICANCE

The level of revenue and expenditure identified in this review has been deemed significant in accordance with *Significant Decision Making Policy CG-8*.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in regular reviews of their operational and capital budgets both as part of the Budget Review process and ongoing Financial Management and variance reporting to Council.

COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a media release.

STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

POLICY IMPLICATIONS

The City's Budget Review is completed in accordance with *Budget Review Policy CF16*, *Local Government Accounting Directions CF1* and the Australian Accounting Standards.

FINANCIAL IMPLICATIONS

The Budget Review considers the financial position of the Council to the end of December 2015 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2015/16 financial year.

The financial implications of this report are that a balanced budget position will be maintained through the implementation of the recommended amendments contained within the report.

The following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2015/16:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Revenue	123,816,770	119,282,929	119,970,650	687,721
Operating Expense	(81,653,530)	(81,957,977)	(89,068,959)	(7,110,982)
Non Operating Expense	(86,916,716)	(87,382,626)	(88,230,965)	(848,339)
Non Operating Revenue	28,073,997	34,018,136	32,995,805	(1,022,331)
Non Cash Items Included	11,107,814	12,100,601	20,394,532	8,293,931
Restricted PUPP Surplus BFWD 14/15	12,499,009	12,208,160	12,208,160	0
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	0
Restricted PUPP Surplus CFWD	8,332,673	8,332,673	8,332,673	0
Surplus/ (Deficit) 15/16	29,001	0	(0)	(0)

The net position proposed after this review is a balanced budget as at 30/06/2016. The variance in the operating expense includes an increase of depreciation expenditure of \$8,431,071 which is offset by an increase in non-cash items of \$8,431,071. Due to the non-cash nature of depreciation this has no impact on the operating surplus/deficit.

The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding).

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-16 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the *Local Government Act*, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations.
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Regular Budget Review, along with astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately.

IMPACT ON CAPACITY

There is minimal impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council conducted two budget reviews in the 2014/15 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2015/16 year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS

Option 1

As per the Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2015/16 Budget Amendments presented in the Budget Review subject to the following changes:

1. _____
2. _____

CONCLUSION

The amendments proposed in the attachments reflect Council’s operations for the remainder of the year and by adopting the proposed adjustments a balanced budget will be maintained.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153390
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2015/16 Second Quarter Budget Review (incorporating the attached amendments) which result in a balanced Budget Review position.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

9.5 DESTINATION MARKETING STRATEGY

File No:	CR.77
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Marketing and Communications
Date of Report:	16 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Destination Marketing Project Plan

PURPOSE

To seek Council's consideration of the proposed City of Karratha Destination Marketing Strategy and Project Plan including timeframes and indicative budgets.

BACKGROUND

Council has indicated a desire to market and position Karratha as a progressive city with high quality facilities, services and significant opportunities. To do this it is important that the City of Karratha has a positive profile in the media.

Until now the City of Karratha's position has largely revolved around the economic importance of the region during major construction projects in the resources sector. Delivery of messaging has been ad hoc and the City's narrative is primarily driven by the media. Since the resources industry has moved from a construction to a production phase, the City has received little coverage in the national media. A study of national media coverage from July to December 2015 showed that the City had minimal cut-through and coverage had not coalesced around a key position or theme.

In considering a strategy to re-position the City of Karratha and re-establish its place in the national media, a range of positioning options are available including focusing on jobs, investment attraction, lifestyle and population retention and growth. The following five themes have been explored and analysed on the basis of best fit, support for existing Council programs, and the ability to cut-through in the national market:

1. **Liveability/amenity** – attracting more people to live in the City based on the quality of facilities and services.
2. **Tourist destination** – attracting more people to visit the City by moving into the destination marketing space.
3. **Aboriginal heritage and culture** – focusing on boutique tourism opportunities such as arts and culture.
4. **Affordability** – marketing the City as newly affordable and reversing the 'boom' narrative.
5. **Investment friendly** – attracting new businesses and investment.

While each of the above themes present opportunities for Council, a comprehensive destination marketing strategy is considered to be the most effective way to re-position

Karratha in the national market, as well as supporting and enhancing the City's existing tourism product development projects and major events sponsorship scheme. While it is suggested that a focused strategy is developed based on one key area, it is important to note that secondary messaging will still be delivered in other areas and tied back thematically to tourism and destination marketing.

A three year project plan has been drafted to create a market positioning concept, develop marketing channels and provide a competitive content marketing program. A multi-year program has been proposed given the time required to establish a foothold in the competitive destination market. Furthermore, the campaign should begin to gain traction when product development strategies currently underway are brought online.

As destination marketing is a highly specialised field, a high level of creativity and strong execution are required to achieve the desired cut through. As such it is proposed to engage a creative agency with strong track record in destination marketing and tourism via tender to deliver a channel strategy, creative pitch and content plan. The project will be delivered in three stages.

1. **Strategy development** – including industry and stakeholder engagement, development of content concepts based on local feedback and market conditions, identification of key channels using contemporary industry trends and development of strong positioning pitch.
2. **Channel implementation** – including the establishment of digital assets and selection of mass marketing targets.
3. **Content marketing** – including the development of narrative, identification of key selling points and delivery of campaign and creative pitch.

The proposed Destination Marketing Strategy would be separate but complementary to the public affairs and messaging strategies that are delivered in house by the Marketing and Communications department.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place internally with the City's Economic Development and Events teams as well as with Councillors.

COMMUNITY CONSULTATION

Marketing and Communications staff have presented the plans to the Tourism Advisory Group for feedback. The Pilbara Development Commission has also been informed about the project. External stakeholders will continue to be included in the project to leverage other tourism related projects in the region.

Consultation with tourism operators and other external stakeholders will form a significant part of the project to ensure the strategy is authentic and accurately reflects the destination.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The project is subject to budget allocations in the March 2016 budget review and future budgets. An indicative budget for the next three years has been proposed.

- 2015/16: \$25,000 Initial brief and familiarisation
- 2016/17: \$75,000 Strategy and concept development
- 2016/17: \$250,000 Channel roll out and content marketing
- 2017/18: \$250,000 Content marketing
- 2018/19: \$250,000 Content marketing and consolidation

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 2.a.3.1 Support Tourism and Visitor Centre Development.
- Our Services: 2.a.3.1.2 Support and facilitate the development of tourism within the municipality.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha Destination Marketing Strategy and Project Plan with the following changes:

- 1. _____
- 2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to REJECT the City of Karratha Destination Marketing Strategy and proceed with a re-positioning strategy with a different focus (investment attraction/lifestyle/affordability etc.).

CONCLUSION

Developing and implementing a comprehensive Destination Marketing Strategy will provide the City with a strong basis to re-establish its place in the national media and re-position the region away from a focus on the resources sector. A Destination Marketing Strategy will support and enhance the significant investments that Council and other bodies are making into developing a strong tourism sector in the Pilbara.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153391
MOVED : Cr Harris
SECONDED : Cr Lally

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **APPROVE** the City of Karratha Destination Marketing Strategy and Project Plan.

CARRIED 9-2

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg
AGAINST : Cr Bailey, Cr White-Hartig

10 COMMUNITY SERVICES

10.1 COMMUNITY LEASES

File No:	AX/4/6
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships and Engagement
Date of Report:	03 March 2016
Applicant/Proponent:	Anglicare Karratha Community Association Gumala Aboriginal Corporation Karratha Arts and Learning Centre
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

Council to consider the renewal or establishment of leases for a range of community organisation and service providers.

BACKGROUND

Council regularly considers a wide variety of leases, both community based and commercial in nature. Officers are presenting a number of community leases in this report that are now expired and require renewal or pertain to the establishment of new leases. This report addresses four leases outlined below;

1. Anglicare, renewal at the Pam Buchanan Family Centre. To provide counselling services.
2. Karratha Community Association, establishment of a new lease at lot 3897 Teesdale Place, Millars Well (the old child health clinic). To provide a community office and meeting place.
3. Gumala Aboriginal Corporation, establishment of a new lease at 10 Hedland Place, Karratha (the old child health clinic). To deliver their '3A Project' which provides learning and educational activities for young Indigenous children.
4. Karratha Arts and Learning Centre, renewal at the Richardson Way premises in Bulgarra. To continue art and craft programming and activities.

The detail of each lease is presented in the Community Consultation section of this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers from the following Departments: Building Maintenance, Corporate and Community Services, regarding lease options where relevant. This is to ensure lease conditions are consistent and workloads can be accommodated where required. Council should note, that although the lease fees for the proposed two new leases (Karratha Community Association and Gumala Aboriginal Corporation) are not high, they are proposing to utilise currently vacant facilities, which Officers suggest is a positive outcome.

COMMUNITY CONSULTATION

The organisations requesting premises have been consulted and the following terms and conditions have been proposed. Should Council wish to alter terms and conditions this option is available, however Council should note this will require further consultation with the entity in question.

Proponent	Facility	Land Tenure/ Management Order	Terms proposed	Lease Fee proposed	Key conditions proposed
Anglicare	2 x Not for profit office space at the Pam Buchanan Family Centre	Land and facility owned by the City of Karratha for Community and Public Purposes.	1 year plus 1 year plus 1 year	\$4997.40 per annum per office.	<ul style="list-style-type: none"> • Increase lease fee by CPI per annum. • All outgoing are the responsibility of the tenant • No sub-letting • City responsible for building maintenance • Tenant responsible for cleaning
Karratha Community Association	Lot 3897 Teesdale Place, Millars Well	Land vested to the City of Karratha for the purpose of Child Health.	2 years plus 3 years	\$5 per annum	<ul style="list-style-type: none"> • All outgoing are the responsibility of the tenant • City responsible for building maintenance • Tenant responsible for cleaning
Gumala Aboriginal Corporation	10 Hedland Place, Karratha	Land and facility owned by the City of Karratha in freehold.	1 year plus 1 year plus 1 year	\$5 per annum	<ul style="list-style-type: none"> • All outgoing are the responsibility of the tenant • No sub-letting • Tenant responsible for all maintenance and gardens • Tenant responsible for cleaning
Karratha Arts and Learning Centre	23 Richardson Way, Bulgarra	Land vested to the City of Karratha for the purpose of arts and crafts.	5 years plus 5 years	\$5 per annum	<ul style="list-style-type: none"> • All outgoing are the responsibility of the tenant • City responsible for major building maintenance • No sub-letting • Tenant responsible for cleaning

Based on the information presented in the table above, should Council endorse the Officer's recommendation, the City will need to seek a change of purpose for the Millars Well infant health clinic, to a broad purpose of *Community*. This will allow the Karratha Community Association to operate within the purpose of the facility.

STATUTORY IMPLICATIONS

Section 3.58 of the *Local Government Act 1995* will not apply as the proponents will be exempt from this Section under Reg 30 Functions and General. Reg 30 indicates organisations that are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature will be exempt from Section 3.58.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is minimal financial implication pertaining to this report. As detailed in the above table, the financial contributions are minimal with the exception of Anglicare, of which is currently budgeted for within the 2015/16 budget and 2016/17 draft budget. Should Council endorse Officers recommendation, the annual income across community leases will raise by \$10 per annum. Council does have the option to review and propose changes to the lease fee. Council should note that an increase in lease fee may prompt the proponent to request a higher level of service. Marginal building maintenance costs will be incurred on some of the tenanted properties.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.a.1.1	Manage and maintain corporate lease records on arrangements in place for use of public property either owned or vested with the City and/or property owned privately but leased by the City.
Our Services:	4.a.1.1.1	Establish and maintain lease register.

RISK MANAGEMENT CONSIDERATIONS

Officers suggest there is no risk management considerations pertaining to this report.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has frequently afforded community groups and community service provider's leases at City owned facilities. Often, if the organisation is not for profit or has strong community based operations, the lease fee has been at a peppercorn rate.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. REQUEST through the Department of Lands that Lot 3897 Teesdale Place, Millars Well is altered in purpose from Infant Health Clinic to broad purpose of the Community.
2. APPROVE the following leases and associated conditions:

Proponent	Facility	Terms proposed	Lease Fee proposed	Key conditions proposed
Anglicare WA	2 x Not for profit office space at the Pam Buchanan Family Centre			
Karratha Community Association	Lot 3897 Teesdale Place, Millars Well			
Gumala Aboriginal Corporation	10 Hedland Place, Karratha			
Karratha Arts and Learning Centre	23 Richardson Way, Bulgarra			

3. AUTHORISE the Mayor and CEO to execute the lease agreements under Common Seal, subject to a change of purpose.

CONCLUSION

Officers have consulted with a number of entities regarding leasing Council facilities to organisations providing community services or access to facilities for the community. Officers have presented four organisations in this report who are seeking permanent access to Council facilities under a lease agreement. Officers do not envisage any risks associated with these leases and suggest a positive in that two current facilities that are vacant, would be utilised.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153392
MOVED : Cr Parsons
SECONDED : Cr Harris

That Council by **SIMPLE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to:

1. **REQUEST** through the Department of Lands that Lot 3897 Teesdale Place, Millars Well is altered in purpose from Infant Health Clinic to broad purpose of the Community.
2. **APPROVE** the following leases and associated conditions:

Proponent	Facility	Terms proposed	Lease Fee proposed	Key conditions proposed
Anglicare WA	2 x Not for profit office space at the Pam Buchanan Family Centre	1 year plus 1 year plus 1 year	\$4997.40 per annum per office.	<ul style="list-style-type: none"> • Increase lease fee by CPI per annum. • All outgoing are the responsibility of the tenant • No sub-letting • City responsible for building maintenance • Tenant responsible for cleaning
Karratha Community Association	Lot 3897 Teesdale Place, Millars Well	2 years plus 3 years	\$5 per annum	<ul style="list-style-type: none"> • All outgoings are the responsibility of the tenant • City responsible for building maintenance • Tenant responsible for cleaning
Gumala Aboriginal Corporation	10 Hedland Place, Karratha	1 year plus 1 year plus 1 year	\$5 per annum	<ul style="list-style-type: none"> • All outgoing are the responsibility of the tenant • No sub-letting • Tenant responsible for all maintenance and gardens • Tenant responsible for cleaning
Karratha Arts and Learning Centre	23 Richardson Way, Bulgarra	5 years plus 5 years	\$5 per annum	<ul style="list-style-type: none"> • All outgoing are the responsibility of the tenant • City responsible for major building maintenance • No sub-letting • Tenant responsible for cleaning

3. **AUTHORISE** the Mayor and CEO to execute the lease agreements under Common Seal, subject to a change of purpose.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr Harris declared an impartiality interest in Item 10.2 Community Sport and Recreation Facilities Fund as Cr Harris is a Life Member of the Karratha Football and Sporting Club Inc.

Cr Vandenberg declared an impartiality interest in Item 10.2 Community Sport and Recreation Facilities Fund as Cr Vandenberg is a Life Member of the Karratha Football and Sporting Club Inc.

Cr Harris and Cr Vandenberg did not leave the room as the disclosures do not restrict their ability to vote on this matter.

10.2 COMMUNITY SPORTING AND RECREATION FACILITIES FUND

File No: GS.44
Responsible Executive Officer: Director Community Services
Reporting Author: Manager Partnerships and Engagement
Date of Report: 3 March 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Minister approval letter

PURPOSE

To inform Council of the outcome of the City’s Community Sport and Recreation Facilities Fund applications and seek Council’s direction on the delivery of the projects.

BACKGROUND

At the September 2015 Ordinary Council Meeting, Council endorsed two applications via the Department of Sport and Recreations annual major infrastructure funding scheme, the Community Sport and Recreation Facilities Fund (CSRFF).

Priority Ranking 1 = Highest 2 = Lowest	Project	Funding Requested
1	Karratha Bowling Club Green and Shade Upgrade	\$305,426
2	Millar’s Well Change Room Project	\$535,600

The City of Karratha was successful in receiving \$250,000.00 from the CSRFF program towards the installation of shade and synthetic surfaces at the Karratha bowling club. Unfortunately the application for the Millars Well Change was unsuccessful. The successful letter from Minister Davies is attached for Councils perusal.

The Karratha Bowling Club green is currently 33 years old and is due for upgrade. Annual maintenance costs to Council are in excess of \$31,000 per annum. In addition to this annual maintenance cost borne by the City, the club performs over 12 hours per week in upkeep, maintenance and preparation on the greens plus other responsibilities. The project will see a new synthetic turf and retractable shade sails installed at the club, it is anticipated this will increase participation numbers and reduce ongoing costs such as watering and maintenance. The payback period for synthetic turf is approximately 6 years.

The Millars Well Change Rooms project was identified through the 2013 Community Pavilion Improvement Program. This program recommended a redevelopment of the Millars Well Pavilion due to being near the end of its useful life. The project is part of a larger plan to develop the ‘Karratha Co-Located Facility’ which incorporates the Karratha Community Men’s Shed, Community Garden and Karratha Arts and Learning Centre. The redevelopment of the pavilion however also creates a need for new changing rooms to be built on or nearby the existing site to cater to the sports teams that utilise Kevin Richards Memorial Oval. The scope of the project includes two changing rooms that can be opened to form one larger room, a cleaners store, umpires room, first aid room and three storage sheds for sports groups and the City Parks and Gardens team.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and financial issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Further community consultation will occur with stakeholder of both projects to inform the outcome of the funding request and immediate and long term future of the project.

STATUTORY IMPLICATIONS

This matter is in accordance with Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are financial implications pertaining to this report. On receipt of \$250,000 from the Department, Council may be required to fund up to \$340,852 towards the bowling green project next financial year. The Long Term Financial Plan currently reflects the maximum contribution Council may be required to provide. Should Council not wish to increase its cost, Council has the option to hold the project until further external funding can be sourced. The increase cost to Council is highlighted in the table below for the Karratha Bowling Club project;

Organisation	Requested (\$)	Actual (\$)	Difference
Department of Sport and Recreation	\$305,426.00	\$250,000.00	(\$55,426.00)
City of Karratha	\$285,426.00	\$340,852.00	\$55,426.00

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
- Our Services: 1.a.2.4.6 Maintain and renew other community infrastructure.
- Our Program: 1.a.2.6 Operate Community facilities.
- Our Services: 1.a.2.6.6 Plan new facilities and upgrade new facilities.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable. Additional external funding applications will be made to further reduce the initial capital cost to Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The bowling club project has been factored into 2016/17 work plans for the Community Service project team.

RELEVANT PRECEDENTS

Council considers CSRFF applications annually, and frequently re-assess Council's contribution once notified of the actual contribution made by external bodies.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to INSTRUCT the Chief Executive Officer to HOLD the delivery of both project until further external funding can be sourced to reduce Council's contribution.

CONCLUSION

The City's 2015/16 application via the Departments Community Sport and Recreation Facilities Fund was in part successful. The Karratha bowling club project received a significant amount of funding, however the Millars Well change room project was unsuccessful. Officers will liaise with stakeholder and seek Councils acknowledgement of the project and the external funding.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153393
MOVED : Cr Lally
SECONDED : Cr Cucel

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **NOTE** the successful funding application via the Department of Sport and Recreation's Community Sport and Recreation Facilities Fund to support the Karratha Bowling Club synthetic green and shade project;
2. **NOTE** the Millars Well change room project was unsuccessful via the Department of Sport and Recreation's Community Sport and Recreation Facilities Fund;
3. **NOTE** \$590,852 is listed in the 2016/17 draft budget for Council consideration to deliver the Karratha Bowling Club project as detailed in this report as per the Long Term Financial Plan; and
4. **NOTE** the Millars Well Change Room project is now forecasted in the City of Karratha's Long Term Financial Plan to be completed across the 2017/18/19 financial years.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr Parsons declared a financial interest in Item 10.3 Exemption from Local Law: Signs on Karratha Leisureplex Fence as Cr Parsons is the owner of Beats in the Heat which applied to use the Leisureplex Fence for Beats in the Heat signage.

At 6.54 pm Cr Parsons left the Chambers.

10.3 EXEMPTION FROM LOCAL LAW: SIGNS ON KARRATHA LEISUREPLEX FENCE

File No:	LE.1
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Recreation Facilities
Date of Report:	9 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider exemption from Local Law Relating to Signs, Hoardings and Bill Posting for the fence area adjacent to Dampier Highway at the Karratha Leisureplex.

BACKGROUND

The Karratha Leisureplex has been in operation for almost three years and the fence line bordering its ovals and Dampier Highway have always been a popular destination for the placement of upcoming event signage. Whilst some have been approved by City Officers, not all have met all requirements as required by the Local Law relating to Signs, Hoardings and Bill Posting local law legislation. The Local Law allows signage to be displayed for up to four weeks prior to an event.

This report essentially requests Council to consider exempting signs displayed along the Leisureplex fence from the Local Law, by allowing a maximum term of three months for signage to be displayed provided it is professionally manufactured and is of a breathable fabric (so that no damage to fence infrastructure occurs). All other aspects of the Local Law will still apply to signage located at the Leisureplex facility.

Promoters of events and festivals which create enormous benefit for the City of Karratha regard the Karratha Leisureplex fence line as a central and effective method for their advertising device for these events. City event staff support this location as a preferred vehicle for their advertising of the City's internal events.

Promoters for large regional events, which attract visitors to the town are requesting that a period of three months prior to a function be allowed for the advertising of events. This is to ensure exposure and allow sufficient time to accommodate flight bookings and other logistics associated with events of such size.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of environmental issues or parties affected in Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Director Community Services and the Director Development Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Local Law relating to signs, hoardings and Bill Posting applies. In particular:

3.9.9 Provides for Council to issue a temporary sign permit to all the display of advertisements for charitable or non-profit meetings, functions, artistic and cultural activity or other events of public interest upon such terms and conditions as Council deems fit.

3.10 states that any sign approved shall not be erected more than four weeks before the event and shall be removed not later than one week after the conclusion of the event.

5.11 states that a person shall not erect, attach, affix, paint or maintain a sign or advertising device on or as part of a fence and that the owner shall not permit any such sign on the fence on any part of a lot.

5A allows for the relaxation of the requirements and standards for a permit for a sign that does not comply under this by-law.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.f.4.2 Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Environmental impact or amenity.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Previous approvals have been granted, mainly in the City Centre with large construction projects. Whilst largely being dust mitigation strategy, signs have often included events and festivals by nature.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5A of the Local Law Relating to Signs, Hoardings and Bill Posting RESOLVES to:

1. NOT EXEMPT SIGNS approved for usage at the Karratha Leisureplex Fence from 3.10 of Local Law relating to Signs, Hoardings and Bill Posting; and
2. NOT EXEMPT SIGNS approved for usage at the Karratha Leisureplex Fence from 5.11 of Local Law relating to Signs, Hoardings and Bill Posting.

CONCLUSION

Exemption from certain sections of the Local Law Relating to Signs, Hoardings and Bill Posting will allow for the promotion and exposure for large scale events that are of major benefit to the region.

The exemption to allow a three month advertising period will allow for better exposure and attraction of regional visitors to the events. The Karratha Leisureplex fence line is a central and effective method for advertising for these events. City event staff support this location as a preferred vehicle for their advertising of the City's internal events.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153394
 MOVED : Cr Cucel
 SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 5A of the Local Law Relating to Signs, Hoardings and Bill Posting RESOLVES to:

1. EXEMPT signs approved for usage at the Karratha Leisureplex Fence from 3.10 of Local Law relating to signs, hoardings and bill posting and ALLOW for a maximum term of three months prior to the event date;
2. EXEMPT signs approved for usage at the Karratha Leisureplex Fence from 5.11 of Local Law relating to signs, hoardings and bill posting and ALLOW for such signage to be attached to the fence, provided it is:
 - Professionally manufactured
 - Is of a breathable fabric that will not damage the fence or facility
3. APPLY all other clauses as per existing Local Law.

CARRIED 8-2

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers,
 Cr Vandenberg
 AGAINST : Cr Bailey, Cr White-Hartig

At 7.02 pm Cr Parsons re-entered the Chambers.

10.4 ROEBOURNE 150

File No:	CS.97
Responsible Executive Officer:	Director Community Services
Reporting Author:	Coordinator Community Engagement
Date of Report:	25 February 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To update Council regarding community consultation relating to the sesquicentenary acknowledgement for the township of Roebourne.

BACKGROUND

17 August 2016 will mark the sesquicentenary for the township of Roebourne. Roebourne became a gazetted town in 1866, the oldest town between Geraldton and Darwin. In recognition of the significance of the occasion, Council allocated \$100,000 through the 2015/16 annual budget process to celebrate the significant milestone.

In June 2015 Officers presented at the Council Agenda Briefing on possible celebratory concepts to mark the event. Officers commenced presenting the concepts to the Roebourne community through the Elders Yarn and a further eight community consultations held on Sunday evenings in Andover Park. The number of people attending the community consultation sessions increased as the project gained momentum and “buy in” from all community members was evident. Attendance at sessions has varied from 25-60 persons.

At the December 2015 OCM Council resolved as part of the 150 Roebourne acknowledgement to:

1. *SUPPORT the development of Town Sculptures and request that Officers continue to develop this initiative; and*
2. *UNDERTAKE broader community consultation on the direction, priorities and activities to celebrate Roebourne Town reaching 150 years with the following:*
 - a) *Descendants of the original settlers;*
 - b) *Whole of the Roebourne Town community and broader City of Karratha; and*
 - c) *Traditional Owner groups.*

As directed Officer’s undertook further consultation including: flyer distribution to every household in Roebourne, 5 Mile, Cheeditha, Harding River Caravan Park and Roebourne LIA. In excess of 1000 were distributed and placed in all libraries and the Leisureplex for community access. During the following 4 weeks a total of 12 responses were received. The majority of commentary was in support for the community based initiatives presented to Council in December 2015. However 2 comments were made suggesting a “pioneer dress up” event be held.

Based on the flyer feedback and community consultation to date, concept design work has progressed in collaboration with the Roebourne community.

To date the following concepts have been identified and allocated indicative budget allocations that will require further refinement as each concept develops:

No.	CONCEPT	FINER DRAFT DETAIL	COST
1.	Acknowledgement event (s)	<p>5 community events as proposed by the community working group</p> <p><u>Wednesday 17 August 2016 (Afternoon)</u> Official opening of: - Roebourne Heritage Trail - Ngurin Bush Tucker Trail - Statues - Mt Welcome - Elder Board</p> <p><i>Evening:</i> BIGhART/ Juluwarlu or Weerianna Street Media – (yet to be decided) will put on a : - Play production - Film/Slide Night - Documentary Night</p> <p><u>Thursday 18 August</u> Cemetery Memorial Day Transportation provided to visit 3 sites (Wickham / Roebourne / Roebourne, 2 mile) with an emphasis of including school children.</p> <p><u>Friday 19 August</u> Open Day around the Town Including -School, Hospital, -Yaandina, Minurmarghali, Police Station, DCP/Hostel, Mawarnkarra, NBAC, Juluwarlu, Old Law Precinct Area</p> <p><i>Evening:</i> BIGhART/ Juluwarlu or Weerianna Street Media – (yet to be decided) will put on a : - Play production - Film/Slide Night - Documentary Night</p> <p><u>Saturday 20 August</u> -Basketball -Interactive Displays</p> <p><i>Evening :</i> Concert</p> <p><u>Sunday 21 August</u> -Pilbara Aboriginal Church -Pool Day -Football Match</p>	<p>\$25,000 contribution from Council</p> <p>The community working group are discussing the possibility of organisations providing services in-kind</p>

		<i>Evening:</i> Church Service on Mt Welcome at sunset. The City of Karratha has empowered the community through the consultation process to take ownership of the event program. The City of Karratha will be invited guests to the program.	
2.	Community Designed T-shirts	Community designs t-shirts. A community run design competition with design fabricated on polo shirts and sold to public. The City of Karratha has empowered the Working Group to take ownership of the t-shirt activity and to date the design element is due for completion by end of March 2016.	Up to \$5,000
3.	Cemetery Memorial	Refer to 1. Events Thursday 18 August for detail. Additional: City of Karratha to design, fabricate and install a cemetery plot interpretive panel for Roebourne Town cemetery and associated markings	\$10,000
4.	Town Sculptures and Honour / Elders Memory Board	The elder's memory board is suggested to be combined with a previous statue concept. The new concept is referred to as an Honour Board which captures an artwork of the Ngurin River with all names of significant people who have passed. Installation is suggested near Jubilee Park. The concept of 150 Sculpture is at final design. It is suggested that it be located at the information bay area near Gus Jager oval.	\$45,000
5.	Advertising, Marketing, Promotional Material		\$5,000
6.	Contingency	10% of \$100,000	\$10,000

In addition to the above-mentioned concepts the City of Karratha is progressing the following projects for the 150 Roebourne acknowledgements:

- Roebourne Heritage Trail including Mt Welcome Lookout minor upgrade
- Ngurin (Harding River) Bush Tucker Trail
- Pictorial History Book

Officers have noted during consultations, a high level of cultural sensitivity is required in developing appropriate content and information for these projects. The concepts provided by the community highlighted their eagerness to be a part of the decision making process for these items.

Costs indicated in the table are indicative based on previous projects of a similar nature. Detailed quotes will follow once the concept/design stage is finalised.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of cultural & wellbeing issues and Council's ability to perform its role.

Given the level of consultation and community feedback received by Officer's, any outcome from Council that conflicts with community sentiment is likely to significantly impact on relationships and Council standing within the community.

COUNCILLOR/OFFICER CONSULTATION

Relevant Officers from Community Engagement, Community Services and Leisure Services have been consulted to draw on expertise and knowledge for 150 Roebourne activities and associated logistics and costings.

COMMUNITY CONSULTATION

Significant consultation involving Participatory Budget methods of engagement has occurred with a great level of success. The major achievement from consultations has been the level of attendance and engagement from the community in a positive and open manner. This resulted in the concept list, with priorities identified via preference voting. This is a notable outcome.

Officers have attended a total of eight community consultations held in Andover Park. Officers have noted significant behavioural changes, with community members empowered to speak and be heard. A microphone is passed around for comment and there is now a steady stream of participants/speakers. Additionally, the community is in agreement that this forum is the way forward for the forthcoming Ieramagardu Community Association.

Officers were guided by Policy CS-09 Consultation principles of access to information, encouragement to present views, transparency, opportunity to present views, feedback, openness, responding to diversity, timeliness, coordination and cultural protocol.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Policy CS-09.

FINANCIAL IMPLICATIONS

In recognition of the significance of the occasion, Council allocated \$100,000 through the 2015/16 annual budget process to celebrate Roebourne's milestone. The top 5 priority projects as voted by the community fall within the \$100,000 Council allocation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.f.4.2	Provide support to local community groups and local service providers for community engagement events, projects, programs and activities.
Our Services:	1.f.4.2.3	Provide support to local community groups and local service providers for community civic events and activities.

	1.f.4.2.5	Provide community funding and grants to encourage development and provision of programs and activities that benefit the wider community.
Our Program:	1.f.4.4	Strengthen relationships with Indigenous groups, promoting culture, history and achievements
Our Services:	1.f.4.4.1	Celebrate the culture, history and achievements of local indigenous people.
	1.f.4.4.2	Demonstrate a commitment to building respectful relationships with indigenous groups within the City.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial management.

The level of risk associated with City’s reputation within the community will be high should Council support concepts other than those highlighted by the community.

IMPACT ON CAPACITY

The Community Services team have planned for the 150 Roebourne as part of the 2015/16 projects and have the capacity to support the associated activities.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not consider the community’s direction on the 150 Roebourne acknowledgement and resolve to undertake the following projects as part of the 150 Roebourne acknowledgement.

1. _____
2. _____

CONCLUSION

The community has demonstrated increased ownership, enthusiasm and community pride through empowerment during the consultation process for 150 Roebourne acknowledgement and associated activities.

As a result of the community consultation Officers have made recommendations to acknowledge 150 years of Roebourne. The recommendations are responsive to community concepts and voting preferences.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153395
MOVED : Cr Lally
SECONDED : Cr Bailey

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT the community's direction and priorities for activities to acknowledge Roebourne Town reaching 150 years, as detailed below:

1. Acknowledgement events designed and proposed by the Community;
2. Community designed T-Shirts;
3. Cemetery Memorial/Information infrastructure; and
4. Town Sculpture to include Honour / Elders board concept as detailed in the report.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11 DEVELOPMENT SERVICES

Cr Cucel declared a proximity interest in Item 11.1 Development Plans for New Baynton West Parks as Cr Cucel owns property neighbouring the New Baynton West Park.

Cr Parsons declared a proximity interest in Item 11.1 Development Plans for New Baynton West Parks as Cr Parsons owns property neighbouring the New Baynton West Park.

Cr Scott declared a proximity interest in Item 11.1 Development Plans for New Baynton West Parks as Cr Scott owns property neighbouring the New Baynton West Park.

At 7.10 pm Cr Cucel, Cr Parsons and Cr Scott left the Chambers.

11.1 DEVELOPMENT PLANS FOR NEW BAYNTON WEST PARKS

File No:	P2474; P2478
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	4 March 2016
Applicant/Proponent:	LandCorp
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> Adopted Baynton West Development Plan Current versions of concept plans for Stage 6 (Balyarra Parkway) and Stage 7 (Rothschild Loop) POS for the Baynton West Estate

PURPOSE

For the Council to consider concept plans for new parks at Balyarra Parkway and Rothschild Loop in Baynton West.

BACKGROUND

Planning for parks at Balyarra Parkway and Rothschild Loop in Baynton West has been in the pipeline with Council now able to consider plans to guide the delivery of these parks. The following points set out timelines for the planning that has gone into establishing these parks, including capitalising on the opportunity to irrigate these parks sustainably using recycled wastewater.

Baynton West Development Plan

Nov 2007 Council adopted Baynton West Development Plan. Adopted Development Plan refers to:

1.4ha of public open space in the south-east quadrant large enough to accommodate a wide range of active recreation opportunities as well as some associated car parking, if required (Balyarra Parkway).

A smaller pocket park located in the north-eastern portion of the estate abutting the existing drainage reserve (Rothschild Loop) will combine with the

bisecting drainage reserve to form a contiguous visual and possibly also pedestrian link through the area.

Development Plan states that parks other than central POS (Baynton West Park – Mara Guthurra) have been located to provide high level of amenity for residents and will contain neighbourhood facilities such as shade trees, small playgrounds and open play spaces.

Mar 2011 Council adopted amendment to Baynton West Development Plan. This plan is the current version of the adopted Development Plan (Attachment 1) and shows Balyarra Parkway and Rothschild Loop POS areas.

Reserve Creation

Jul 2008 Subdivision plans for Baynton West Stage 6 (Balyarra Parkway) and Stage 7 (Rothschild Loop) granted preliminary approval by Western Australian Planning Commission. Conditions of approval required 10% gross subdivisible area to be ceded for POS, proposed reserves shown on plans (the subject two parks) to be ceded free of cost and arrangements being made for embayment parking bays on roads abutting POS. Advice note granted WAPC approval to meet 10% POS contribution via cash-in-lieu.

Apr 2011 Reserves for Recreation created.

Sep 2014 Management Orders in favour of City granted.

Irrigating with Recycled Water

Recycled water has been used to irrigate Karratha sporting grounds, parks and open spaces for many years. Being able to irrigate sporting grounds, parks and open spaces with recycled water reduces the City's use of potable water and the associated cost to ratepayers for potable water use. Recycled water is currently not available for Balyarra Parkway and Rothschild Loop POS areas but it will become available via upgrade of the Effluent Reuse Scheme (ERS).

2012 City became aware of opportunity to expand ERS to irrigate a number of additional sporting grounds, parks and open spaces using recycled water (including Balyarra Parkway and Rothschild Loop POS areas) due to major modifications and upgrades to the Water Corporation's waste water treatment facilities.

Aug 2013 LandCorp gave written undertaking to contribute \$2.5M towards the ERS on the proviso that POS Stages 2 and 3 (Balyarra Parkway and Rothschild Loop) will be irrigated using recycled water supplied by the ERS.

Jan 2014 Council resolved to commence concept design.

Feb 2014 City signed funding agreement with Water Corporation for \$7.3M (ex GST) contribution towards ERS.

Aug 2014 Council resolved to proceed to detailed design.

Feb 2015 Council resolved to call for tenders to construct ERS upgrades.

Jul 2015 Council appointed contractor to commence construction of ERS upgrade.

Feb 2016 Council resolved to enter Recycled Water Supply Agreement with Water Corporation

It is scheduled to commission the ERS by May 2016.

Concept Plans

Draft concept plans for development of the Balyarra Parkway and Rothschild Loop POS areas were first drawn not long after the area was subdivided. From September 2015 these plans have been under review. City officers have been involved in this review process. The City’s main points in relation to the development of these two parks have been to recognise the intended function of each park in line with the City’s Play Space Standards document and to develop the parks with a high level of amenity and appropriate infrastructure but not to over service the parks. The review process has resulted in the current versions of the concept plans being submitted for Council consideration (Attachment 2).

Some of the key elements of the concept plans are:

Element	Balyarra Parkway Park	Rothschild Loop Park
Bridge and footpath connections across drains for easy access for surrounding residents		✓
Internal footpath network	✓	✓
Permanent shade structures over children nature play space	✓	
Junior BMX pump track	✓	
Turfed kick about area	✓	✓
Inbuilt cricket stumps		✓
Native tree clusters	✓	
Exotic shade trees	✓	✓
Planted garden beds with rockwork edge	✓	✓
Family shelter and picnic setting	✓	✓
Universal access public toilets	✓	
Artist designed stepping stones	✓	✓
Public art/sculpture	✓	✓
Informal compacted gravel verge parking		✓

In addition, LandCorp has recently planted 250 Eucalyptus vitrix in the large drainage reserve that runs between the parks and that fronts sections of Dampier Road and Baynton Drive. LandCorp intends to plant another 500 Eucalyptus vitrix in this drainage reserve, which will substantially improve the visual amenity of this open area.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of delivering public parks in a responsible and sustainable way, working with developers and providing a high standard of community services.

COUNCILLOR/OFFICER CONSULTATION

Officers from Planning Services, Community Services and Infrastructure Services have been closely involved in the development of the current concept plans.

Councillors were updated on the current concept plans for these parks and the anticipated timeframe for developing these parks at the 8 February 2016 Councillor Briefing Session.

COMMUNITY CONSULTATION

LandCorp sent out a letter to Baynton West residents in November 2015 advising of the intention to develop the Balyarra Parkway and Rothschild Loop parks once recycled water is available for irrigation via the ERS.

Further community consultation is to occur prior to commencing park construction. LandCorp intends to place a sign on the Balyarra Parkway site showing an image of the park that will be developed on the site and to send another letter to residents to update them on plans for the park and the timeframe for development.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Officers have made recommendations in line with the City's Play Space Standards document which outlines the level of service and amenity which should be afforded at these parks.

FINANCIAL IMPLICATIONS

These parks will be developed by LandCorp in accordance with the development approval, and will be responsible for maintenance over the next two years. After this time, the City will be responsible for maintenance of the parks and associated costs.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.3.1 Provide open spaces which cater for the communities needs
Our Services: 1.a.3.1.2 Improve open space as per community needs

RISK MANAGEMENT CONSIDERATIONS

The decision to not develop the Balyarra Parkway and Rothschild Loop POS areas until recycled water is available has meant some landowners and residents in the vicinity of these parks have waited up to 4 years for these parks to be developed. Obviously this has been more of a concern in relation to the Balyarra Parkway park as it is surrounded by residential lots and will be a central feature for those residents.

Concerns were raised by owners of properties fronting the Balyarra Parkway park in September 2014 regarding the delay in developing the park and the state of the site at that point in time. LandCorp arranged for the site to be cleaned up in response. Concerns were raised again in mid-2015 regarding the delay in development of the park. The response to these concerns has consistently been that the park will be developed once the ERS is commissioned.

It is now only a matter of months until development of the park will commence. While the concerns expressed by residents surrounding the Balyarra Parkway park are understandable and entirely reasonable, the decision to not develop the parks in the absence of the ERS has conserved substantial quantities of potable water and saved City ratepayers considerable water consumption charges. Baynton West Park is about 300m away and has been available for use since mid-late 2012.

IMPACT ON CAPACITY

Nil

RELEVANT PRECEDENTS

LandCorp developed the Baynton West Park.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following modifications to the concept plans for the Balyarra Parkway and Rothschild Loop parks in Baynton West prior to adoption:

1. _____
2. _____ etc.

CONCLUSION

It is recommended that Council adopt the attached concept plans for the new parks at Balyarra Parkway and Rothschild Loop in Baynton West and that LandCorp be requested to plan development of these parks to commence as soon as possible once recycled water is available via the Effluent Reuse Scheme.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153396
MOVED : Cr Smeathers
SECONDED : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the concept plans for Stage 6 (Balyarra Parkway) and Stage 7 (Rothschild Loop) POS for the Baynton West Estate as presented in DWG KA-09-01, KA-09-02 and KA-09-12 Rev A (Date 02-02-16) as the basis for LandCorp developing these new parks.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Harris, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

At 7.11 pm Cr Cucel, Cr Parsons and Cr Scott re-entered the Chambers.

11.2 AMENDMENT AND ADDITION TO LOCAL PLANNING POLICY - DP19 STORM SURGE RISK POLICY

File No:	LPP19
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	4 March 2016
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	1. Existing DP19 (text) – Storm Surge Risk Policy (Tracked changes) 2. Wickham 500yr ARI Storm Surge Inundation Mapping

PURPOSE

For Council to consider an amendment and addition of Wickham storm surge mapping to DP19 Storm Surge Risk Policy for public advertising purposes.

BACKGROUND

At the 20 October 2014 OCM Council adopted Scheme Amendment 37 (SA37) and DP19 Storm Surge Risk Policy (Res No: 152970). At that time storm surge mapping was not available for the Wickham townsite. Part 4 a) of Council's October 2014 resolution required consideration of funding in the 2014-15 mid-year budget for Wickham storm surge mapping to be undertaken. The Wickham 500 year ARI storm surge mapping was undertaken in 2015.

SA37 brings Town Planning Scheme No 8 (TPS8) into line with State Planning Policy 2.6 *State Coastal Planning Policy* and deletes the Storm Surge Risk Special Control Area from TPS8 maps, which applied to all land out to the North West Coastal Highway. With more accurate storm surge modelling in place, which is reflected on maps attached to DP19, the Scheme simply needs to refer to DP19 as providing guidance on how storm surge risk is to be considered as part of any development proposal within an affected area. SA37 was granted final approval by the Minister for Planning on 16 December 2015.

With Wickham 500 year ARI storm surge mapping now available, this mapping needs to be included in DP19. With respect to the Wickham 500 year ARI Storm Surge mapping (Attachment 2), the following points are worth noting:

1. A 1 in 500 ARI Storm Surge event is an extreme event.
2. The majority of Wickham is unaffected by the modelled 1 in 500 year storm surge event.
3. The north eastern portion of Wickham (either side of Wickham Drive) is the part of Wickham that would be affected by a modelled 1 in 500 year storm surge event.
4. The level of inundation for the affected area in a modelled 1 in 500 year storm surge event would generally range from 0.5m to 1m for a short period coinciding with high tide.
5. The Wickham 500 year ARI Storm Surge mapping provides best possible information about the implications of an extreme storm surge event on existing properties. While

the mapping reflects modelling of an extreme storm surge event, it is up to individual property owners to determine whether the mapping warrants any remedial action. The Storm Surge Risk Policy can only be applied to the consideration of new development in storm surge affected areas. DP19 provides both mitigation and risk assessment measures to address the level of storm surge risk for new development.

The current policy shows a greater area of Wickham inundated by storm surge, however the new data received confirms a lesser area will be impacted. The amendments to the policy will update mapping to include this new data, and remove reference to the town of Wickham as being a development area requiring referral to the Department of Water.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the possible consequences for landowners, residents, property and the City.

COUNCILLOR/OFFICER CONSULTATION

The Storm Surge mapping for Wickham was presented to Councillors at the 14 March 2016 Councillor Briefing Session. Internal consultation with relevant departments will be carried out during the advertising period.

COMMUNITY CONSULTATION

Should Council support the recommended modifications and addition of Wickham storm surge mapping to DP19, the *Planning and Development Regulations 2015* requires public notification of the amended version of the policy. In addition to statutory advertising of this proposal, officers propose to consult with the Wickham community by forwarding letters to affected landowners, a notification on the City's website and social media.

The community consultation undertaken in regard to AMD37 and DP19 highlighted community concerns in regard to the mapping and the policy and implications for their properties. Having responded to those concerns City officers will be well prepared for any similar concerns raised in relation to the Wickham storm surge mapping. In this regard, the adopted policy gives landowners and applicants options for addressing storm surge risk, so long as they take responsibility for the consequences of applying their preferred design response. Schedules are included in the policy to assist landowners and applicants identifying and categorising the level of storm surge risk as part of considering any new development proposal in a storm surge risk area. It needs to be remembered here that the modelling reflects the extent of an extreme and rare event.

Any submissions received during the public advertising period would be reported back to Council to consider whether the modifications and additions to DP19 will be finally adopted, with or without modifications.

STATUTORY IMPLICATIONS

SA37 inserts a new clause 6.17 *Storm Surge Risk* into TPS8. Clause 6.17.1 requires the City to maintain a local planning policy (DP19) on storm surge risk containing mapping that identifies land vulnerable to storm surge inundation. Furthermore, clause 6.17.2 requires land identified as vulnerable to storm surge inundation to be subject to the requirements of a Local Planning Policy (DP19). SA37 removes the exemption under TPS 8 for a single house and associated outbuilding(s) from the requirement to obtain planning approval. However, the *Planning and Development (Local Planning Schemes) Regulations 2015* deemed to comply provisions re-introduce exemptions for single dwellings and associated outbuilding(s) from obtaining planning approval. To resolve this issue it is intended to amend TPS8 to override the exemption for single houses and outbuildings under the Regulations.

POLICY IMPLICATIONS

The amendment to DP19 to delete reference to Wickham as an area not covered by storm surge mapping and to add the Wickham 500yr ARI storm surge mapping means DP19 will have storm surge mapping for all towns within the City of Karratha.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.b.2.4 Review and update Local Planning Policies.
Our Services: 1.b.2.4.1 Prepare, review and implement Local Planning Policies.

RISK MANAGEMENT CONSIDERATIONS

An extreme storm surge event is unlikely but would have serious consequences. The storm surge mapping for Wickham quantifies both the likelihood and the consequences in terms on inundation. The policy uses these parameters to prescribe acceptable development standards for new development within storm surge affected areas and provides the opportunity for landowners/applicants to put forward alternative arrangements at their own risk. This provides clear guidance on how storm surge is addressed by the City of Karratha.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Storm Surge Risk Policy is already adopted. There is already storm surge mapping for all other towns attached to DP19.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2, Part 2, clause 4 (4) of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to NOT AMEND Local Planning Policy DP19 – Storm Surge Risk Policy.

CONCLUSION

Scheme Amendment 37, approved by the Minister for Planning in December 2015, requires the City to maintain a local planning policy on storm surge risk containing mapping that identifies land vulnerable to a 1 in 500 year ARI storm surge event. Council adopted DP19 Storm Surge Risk Policy in October 2014 but there was no storm surge inundation mapping available for Wickham at the time. Storm surge mapping for Wickham is now available. It is recommended that draft revised DP19 include the Wickham 500yr ARI storm surge mapping and the amended policy be adopted for public advertising.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153397
MOVED : Cr Smeathers
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Schedule 2, Part 2, clause 4(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

- 1. ADOPT the proposed amendment and addition to Local Planning Policy DP19 – Storm Surge Policy as presented in Attachments 1 and 2 of this item; and**
- 2. ADVERTISE the amended Local Planning Policy DP19 – Storm Surge Risk Policy in accordance with Schedule 2, Part 2, clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, giving particular attention to helping landowners whose properties are within the 500 year ARI modelled storm surge area understand the implications of the policy.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11.3 RETROSPECTIVE PLANNING APPLICATION DA16004 FOR TRANSIENT WORKFORCE ACCOMMODATION AND INDUSTRY-LIGHT

File No:	DA16004
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	4 March 2016
Applicant/Proponent:	RFF Pty Ltd for Diverse Group Australia
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan 2. Site Plan – existing structures 3. Site Plan and Elevations – Industry-Light

PURPOSE

For Council to determine retrospective Planning Application DA16004 for Transient Workforce Accommodation and Industry-Light on Lots 12 and 13 Wilson Way, Wickham.

BACKGROUND

In September 2014 and May 2015 the proponent, Diverse Group Australia, was advised by the City to lodge an Application for Planning Approval for Transient Workforce Accommodation (TWA) that was operating on the site without planning approval. The proponent had approached the City in September 2014 requesting advice in regard to erecting a TWA on the site. The proponent was advised of the requirement to apply for planning approval and that justification would need to be provided for the TWA. A site visit carried out on 14 July 2015 confirmed workers accommodation was still present and being utilised. No planning application was received therefore compliance action was taken and a Written Direction Notice for illegal development was issued on 16 July 2015.

Retrospective Planning Application DA16004 was formally lodged with the City on 11 January 2016. Planning Services does not have delegated authority to determine Planning Applications for TWA within 20 kilometres of a gazetted township where the proposal does not fall within a TWA zone and includes the provision of 16 or more beds. The subject TWA comprises 21 beds.

The site consists of two parcels and is located in the Wickham Mixed Business Zone, to the north of the Wickham townsite (refer Attachment 1). The TWA is located on Lot 12 and consists of:

- Four transportable Accommodation Units;
- Communal kitchen;
- Laundry; and
- Dining Room.

Lot 12 also includes Workshop 2, associated covered area, three offices, a wash down bay and car parking. Lot 13 includes Workshop 1, Canopies 1-3 and car parking. Both lots are utilised to store sea containers. Workshop 1 and 2, associated covered areas 1-3 and the dining room are permanent structures. All other buildings and canopies are transportable

(refer Attachment 2). The site has planning approvals, issued in 1986, for workshops and an office. Canopies 1 -3, three offices and the storage of sea containers can be approved under the land use of Industry-Light.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of implementing Council's policy on Transient Workforce Accommodation.

COUNCILLOR/OFFICER CONSULTATION

The application was referred internally to Building Services, Infrastructure Services and Environmental Health. Comments received were considered when assessing the application.

COMMUNITY CONSULTATION

The application was advertised to neighbouring landowners from 1 February to 17 February 2016. No submissions were received.

STATUTORY IMPLICATIONS

The site is zoned 'Mixed Business' under Town Planning Scheme No 8 (TPS8). TWA and Industry-Light are AA uses under TPS8. AA uses are not permitted unless Council has granted planning approval.

In assessing the application, the Council must have regard for relevant clauses of *Schedule 2 Part 9 Matters to be considered of the Planning and Development (Local Planning Schemes) Regulations 2015* and TPS8.

Planning and Development (Local Planning Schemes) Regulations 2015

Clause 67: Matters to be considered by local government:

- (a) *the aims and provisions of this Scheme;*
- (g) *any Local Planning Policy for the Scheme area;*
- (m) *the compatibility of the development with its setting*;
- (v) *the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing business; and*
- (zb) *any other planning consideration the local government considers appropriate.*

The development is considered to align with the land use of Industry-Light. The TWA land use does not align with clause 67 (m), specifically Local Planning Policy DP10 Transient Workforce Accommodation. This is addressed in the Policy Implications Section below. Furthermore, in relation to clause 67 (v) it is not considered consistent with the vision for the City to allow for the proliferation of TWA.

TPS8

Clause 1.6 (b) – Aims of the Scheme states that a general aim of the Scheme is to respond to and implement strategic directions for the City by facilitating development in accordance with development objectives for precincts within the Scheme.

Clause 5.14 (iv) Wickham Objectives States: *Develop the Wickham Mixed Business zone as a precinct in which businesses may be developed in conjunction with single residences.* The existing TWA is not a single residence and therefore does not align with this objective of the precinct. To address this issue of conflicting industrial and residential land uses the draft Local Planning Strategy (recently granted WAPC consent to advertise) recommends

Mixed Business zones become Industrial zones, whereby the preference would be to avoid sensitive land uses, including TWA's.

Given the policy and legislative framework it is recommended Council not support the TWA land use as it does not meet the objective for the Wickham Mixed Business zone nor the provisions of Local Planning Policy DP10.

POLICY IMPLICATIONS

The application is subject to Local Planning Policies *DP8 Roebourne and Wickham Mixed Business Development Zone Requirements*, *DP10 Transient Workforce Accommodation* and DP20 Social Impact Assessment.

DP8 Roebourne and Wickham Mixed Business Development Zone Requirements

The development complies with the policy provisions in regard to Site Cover, Building Height, Front Setbacks, and Rear Setbacks. The site does not comply with the requirement for a minimum 1 metre landscaping strip on the front boundary. It is recommended a condition be included for a Landscaping Plan be submitted to the City for endorsement within one month from the date of approval.

DP10 Transient Workforce Accommodation

At the 15 December 2014 OCM, Council resolved) to adopt DP10 Transient Workforce Accommodation (Res No: 153019. The policy provides Council's position and provisions in regard to TWA development throughout the City of Karratha. The following clauses of DP10 relate to the application.

Section 5.2 Council Position states: *The Council acknowledges the critical role Transient Workforce Accommodation plays during the construction phase of major resource projects and to accommodate peak short-term workforce requirements associated with maintenance shutdowns.*

The applicant has emphasised the importance of Diverse Group providing 24 hour shutdown maintenance services to Rio Tinto's railway network and ship loading operations at Cape Lambert and that the lack of alternative accommodation options accessible to RTIO contractors requires the company to have a TWA on the site. RTIO, however, has advised that there are TWA beds available for contractors in Birra Birra Camp B and in Wickham. The TWA is therefore not required to accommodate the proponent's maintenance and shutdown workers.

The intent of the policy is that all maintenance and shutdown contractors be accommodated in either TWAs operated by the company undertaking the maintenance or shutdown or in commercial TWA camps, not for each contractor to be able to provide TWA for its workers. As much as possible, TWA needs to be provided for in a coordinated way. If every contractor were allowed to provide their own TWA, this would represent a highly uncoordinated approach to TWA planning.

Section 6.1 Matters to be considered in exercising discretion states:

If on freehold land, whether the TWA is needed to service the ongoing base-level supply of TWA beds.

The recent construction boom has resulted in there being more TWA beds (and more additional TWA beds being approved) than are currently required. Major resource companies have now moved from a construction phase to an operational phase. For example, Rio Tinto has recently decommissioned a large number of TWA beds. The City is currently progressing draft Scheme Amendment 39. Given that there are currently more TWA beds than required to meet base-level supply but recognising that additional TWA beds may be required to accommodate future construction phases or construction projects, Scheme Amendment 39

is being prepared to set out the circumstances under which discretion should be used to approve additional TWA beds. It is anticipated draft Scheme Amendment 39 will be presented to Council for adoption to advertise by May 2016. With RTIO advising that it has TWA beds available for Diverse Group contractors it is safe to say that the subject TWA beds are not currently required as part of a base-level supply of TWA beds.

Section 6.6 Time Limited Approvals states: *Demonstrated service demand associated with identified major construction project/s.*

The applicant has requested a ten year approval for the subject TWA. DP10 requires all TWA approvals in the Mixed Business zone to be time limited, with the approval period (ten years maximum) to be determined based on consideration of relevant matters. One such matter is a demonstrated need for a TWA in association with a major construction project. In this instance the TWA is not required for a major construction project.

The TWA component of this application does not align with DP10 in regard to Council's position on TWAs under Section 5.2 nor with Sections 6.1 Matters to be considered, nor Section 6.6 Time Limited Approvals.

DP20 Social Impact Assessment

Section 6.1 Policy Measures allows Council discretion to require a Social Impact Assessment (SIA) to be completed for TWA proposals. The applicant has not submitted a SIA however given the TWA component of the application does not comply with DP10 it is considered a SIA is not required.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 4.a.1.2.	Implement highest standards of Customer Service
Our Services: 4.a.1.2.15	Provide sound planning advice to customers

RISK MANAGEMENT CONSIDERATIONS

Should Council resolve to refuse the TWA component of this application and should the applicant seek State Administrative Tribunal review of this decision, this report sets out reasons that would be used in support of such a decision.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has recently successfully defended its policy position on TWA in the State Administrative Tribunal.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2, Part 9, Clause 73 (a) of Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to APPROVE Application for Planning Approval DA16004 with standard conditions of approval and relevant condition/s time limiting the TWA approval to a period of ten years from the date of this resolution, within which time period the proponent shall cease occupation of the Transient Workforce Accommodation development and remove that development from the site.

Option 3

That Council by SIMPLE Majority pursuant to Schedule 2, Part 9, Clause 73 (a) of Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to APPROVE Application for Planning Approval DA16004 with standard conditions of approval and relevant condition/s time limiting the TWA approval to a period of _____ from the date of this resolution, within which time period the proponent shall cease occupation of the Transient Workforce Accommodation development and remove that development from the site.

CONCLUSION

The proposal to keep the TWA on-site is not considered to be appropriate in the Wickham Mixed Business Zone as the bulk and scale of the TWA does not qualify as a single residence and therefore does not achieve the objective for the precinct under TPS8. The TWA does not align with Council's position as Diverse Group contractors can be housed in TWA provided by RTIO. Furthermore, with RITO advising that it has TWA beds available for contractors and the City's preference for contractors to be accommodated in that way, the subject TWA beds are currently not required as part of a base-level supply of TWA beds. It is recommended the TWA component of this application not be approved.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153398
MOVED : Cr Scott
SECONDED : Cr Parsons

That Council by **SIMPLE** Majority pursuant to Schedule 2, Part 9, Clause 73 (b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* **RESOLVES** to:

1. **NOT APPROVE** the Transient Workforce Accommodation component of DA16004 for the following reasons:
 - a) The proposal does not achieve the Objective for the Wickham Mixed Business zone precinct as outlined under clause 5.14(iv) Wickham Objectives of the City's Town Planning Scheme No 8.
 - b) The proposal does not adequately meet Sections 5.2, 6.1 and 6.6 of Local Planning Policy DP10 Transient Workforce Accommodation as it does not align with the City's intentions for accommodating maintenance and shut down workers and does not demonstrate the need to retain the TWA for that purpose.
2. **APPROVE** all other aspects of DA16004, as shown in Attachment 3, with the following conditions:
 - a) This approval relates only to the land uses of Industry-Light as indicated on the approved plan. The Transient Workforce Accommodation on Lot 12 Wilson Way, Wickham is not approved under this Decision Notice and shall be removed within one month from the date of this approval.
 - b) The development hereby permitted taking place in accordance with the approved plans.
 - c) Within one month from the date of this approval the applicant shall submit a Stormwater Management Plan for endorsement by the City of Karratha.
 - d) The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the City of Karratha.
 - e) The on-site drainage system shall be maintained on an ongoing basis to the satisfaction of the City of Karratha.
 - f) The car parking and loading area(s), and vehicle access and circulation areas shown on the approved site plan, including the provision of universally accessible (disabled) car parking, is to be constructed, drained, and line marked to the satisfaction of the City of Karratha.
 - g) All car parking/loading areas, and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the City of Karratha.
 - h) The development hereby permitted shall be connected to an approved effluent disposal system.

- i) Within one month of this approval the applicant shall submit a Landscaping Plan for endorsement by the City of Karratha.
- j) Within 3 months of this approval all landscaped areas are to be planted and installed in accordance with the endorsed Landscaping Plan and shall be maintained on an ongoing basis to the satisfaction of the City of Karratha.

Advice Notes

- i. For Conditions 2f) and 2g) detailed specifications that include further requirements pertaining to drainage, kerbing, delineation of bays, and bollards can be obtained from the City's Infrastructure Services. Prior to commencing any works on the vehicle crossover, the owner/developer must contact the City's Infrastructure Services Department on 9186 8546 to discuss these works. The landowner may be eligible for a Council contribution toward these works.
- ii. A Building Permit is required to be issued by the City of Karratha.
- iii. Separate applications must be made for any health approvals required under the *Health Act 1911*.
- iv. The determination of this application for planning approval has been made under delegated authority. If you object to this decision or any of the conditions imposed you may request that Planning Services reconsidered the decision. The right to request reconsideration is separate from and does not impinge upon any right of appeal under the *Planning and Development Act 2005*.
- v. Should the owner and/or applicant be aggrieved by this decision, or any of the conditions imposed, there is a right of review under the *Planning and Development Act 2005*. An application for review must be submitted in accordance with Part XIV of the *Planning and Development Act 2005* within 28 days of the date of this decision to: the State Administrative Tribunal, GPO Box U1991, Perth, WA 6845. Further information regarding this right of review is available on the SAT website www.sat.justice.wa.gov.au or by phoning 1300 306 017.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig

AGAINST : Nil

11.4 RESIDENTIAL OCCUPATION IN THE KARRATHA INDUSTRIAL ESTATE

File No:	LS.18
Responsible Executive Officer:	Director Development Services
Reporting Author:	Statutory Planning/Compliance Officer
Date of Report:	4 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Karratha Industrial Estate – Planning Compliance Action Plan

PURPOSE

For Council to consider investigating and addressing unauthorised residential occupation within the Karratha Industrial Estate (KIE).

BACKGROUND

There is a large amount of residential accommodation within the KIE. The KIE is currently zoned 'Industry' under Town Planning Scheme No.8 (TPS8). TPS8 does not permit any residential accommodation in this zone, with the exception of a 'Caretaker's Dwelling' and 'Driver's Accommodation'. This is because there is a risk in situating residential uses in proximity to some industrial uses and some nuisances that can cause conflict. It is better to avoid these risks and this is why the Scheme prevents residential uses in the KIE.

Unauthorised residential occupation on sites in the KIE has been a recognised issue for the City of Karratha for a number of years. At the Ordinary Council Meeting of 20 December 2010 (Resolution No. 151482) Council resolved to *commence an informational media campaign; issue written correspondence to the KIE community explaining the non-compliance; and grant delegated authority to the CEO to commence legal action where all other enforcement options fail*. An initial Planning Compliance Action Plan was drafted following Council Resolution 151482. This Compliance Plan has been reviewed and updated (Attachment 1).

It is intended that planning compliance in the KIE be a gradual, staged process; allowing time for businesses to either find alternative accommodation or make application for an approved caretaker dwelling. The Stages are summarised below:

Stage 1: Desktop Study/Site Inspections.

Stage 2: Draft 'Enforcement Action Plan' for Council approval.

Stage 3: Initiate enforcement.

This report seeks to Initiate Stage 1 of the process. If Council agrees to proceed with Stage 1, then the results would be reported back to Council for review prior to seeking a Council resolution to initiate Stage 3.

The main reasons for undertaking an audit and possible future compliance actions are:

- a) to ensure fairness to businesses that are complying with planning requirements.
- b) to address legislated responsibilities under the *Planning and Development Act 2005* and;

- c) to mitigate against potential public safety and health issues by preventing incompatible land uses continuing.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues / economic issues / Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place within the City of Karratha's Development Services regarding methods of contacting the affected parties, allocating appropriate timeframes to each task contained within the Compliance Action Plan, the potential for legal action and applicable penalties should businesses be non-compliant.

COMMUNITY CONSULTATION

As part of Stage 1 it is recommended that a notice initially be sent out to the affected landowners to inform them of the type of residential accommodation the City can consider under planning legislation (caretaker's dwelling and drivers' accommodation), and advising them of their statutory requirement to seek the relevant retrospective approvals.

STATUTORY IMPLICATIONS

Planning and Development Act 2005 (Part 13 – Enforcement and legal proceedings)

Planning and Development (Local Planning Schemes) Regulations 2015 (Schedule 2: Part 10, Clause 78 & 79).

Town Planning Scheme No.8 (Part 9 – Administration).

POLICY IMPLICATIONS

Local Planning Policy – DP5 Industrial Zones and Industrial Development Requirements supports TPS8, stating under Clause 4.1.1 – *No form of accommodation other than a caretaker's dwelling or driver's accommodation is permitted on land zoned industry.*

FINANCIAL IMPLICATIONS

The City of Karratha has allocated a budget for this project. It is intended that these funds be used to provide legal assistance to undertake enforcement of non-compliant development. The level of financial support needed in this regard will be able to be more accurately determined following the completion of the Stage 1 audit of sites. There is the potential to claim penalties for non-compliance under the *Planning and Development Act 2005*.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program: 4.c.2.3 Develop and/or review Council policies, procedures and processes.

RISK MANAGEMENT CONSIDERATIONS

The December 2010 Council report mentions that the matter had been discussed with solicitors who advised that the City could be held liable if serious injury or death was to occur in the area due to illegal residential occupation. The unauthorised residential accommodation has not been assessed against Planning and Building requirements, and this can be particularly threatening to resident safety as Karratha is within a cyclonic region. The level of risk is considered to be high to the City in terms of Health/Financial/Reputation/Compliance.

IMPACT ON CAPACITY

This project shall predominantly be undertaken internally and will have a substantial impact on staff resources (Planning Services), most particularly the Statutory Planning/Compliance Officer.

RELEVANT PRECEDENTS

Council's 20 December 2010 resolution.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER initiating Stage 1 of the Karratha Industrial Estate Planning Compliance Action Plan until further detail is provided for Council consideration.

CONCLUSION

This is a complex issue which has broad reaching implications, both socially, politically and economically. A rapid campaign to eliminate illegal occupation of the Karratha Industrial Estate may result in negative political fallout for the City of Karratha and impacts on resident's livelihoods. A procedure to investigate the issue and potentially proceed with any further action is set out in the attached KIE - Planning Compliance Action Plan.

It is recommended that Council initiate Stage 1 of the KIE Compliance Action Plan.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153399
MOVED : Cr Lally
SECONDED : Cr Harris

That Council by SIMPLE Majority in pursuance of Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **INITIATE** Stage 1 of the Karratha Industrial Estate Planning Compliance Action Plan, as shown in Attachment 1 to this report; and
2. **REQUEST** Planning Services to report back to Council, findings of Stage 1 of the Karratha Industrial Estate Planning Compliance Action Plan.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11.5 LOCAL PLANNING POLICY REVIEW – DP7 AMENDMENTS TO THE DEEMED-TO-COMPLY PROVISIONS OF THE RESIDENTIAL DESIGN CODES

File No:	LPP7
Responsible Executive Officer:	Director Development Services
Reporting Author:	Statutory Planning/Compliance Officer
Date of Report:	4 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Existing Adopted Local Planning Policy DP7 2. Draft Amended Local Planning Policy DP7

PURPOSE

For Council to consider recommended amendments to Local Planning Policy (LPP) *DP7 – Residential Frontages*.

BACKGROUND

Local Planning Policy: DP7 – Residential Frontages was originally prepared and adopted in February 2002 with a focus on residential design elements pertaining to the frontages of dwellings. Over subsequent reviews, this Policy was amended and included far wider ranging residential design elements than simply those relating to the frontages of dwellings. The title of DP7 has therefore become somewhat misleading.

Most recently, Council adopted amendments to DP7 at the 18 May 2009 Ordinary Council Meeting (Resolution No. 14639) (Attachment 1). The City's 2015/16 Operational Plan targets review of all currently adopted local planning policies every two years. DP7 has not been reviewed since May 2009.

This policy is often referred to by Statutory Planning Officers when assessing Residential Design Codes (Rcodes) variation applications. Experience has shown that this policy is outdated and in regard to many provisions set out in the policy, obsolete. It is also a policy that contains much duplication of the Rcodes which makes the policy unnecessarily cumbersome for the user. The review has determined that an overhaul of the content and direction of the policy is required.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of a low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the City of Karratha's Building Services on interpretation of specific R-Code design elements.

COMMUNITY CONSULTATION

Community consultation is to occur should Council adopt the Officer's recommendation. Consultation is to occur in accordance with Schedule 2: Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This would involve publishing a

notice of the revised policy in a newspaper circulating in the area for a period not less than 21 days (Reg. 4a). Any submissions received during the public advertising period would be considered and the draft policy (along with the submissions) would be reported back to Council to consider whether it will finally adopt the policy, with or without modifications. The review process will be completed upon notification of Council’s final adoption of the policy.

STATUTORY IMPLICATIONS

Planning and Development Act 2005

Residential Design Codes (2015)

Town Planning Scheme No.8 Clause 5.1.5 (e)

Planning and Development (Local Planning Schemes) Regulations 2015 *Schedule 2: Part 2, Clause 5.*

POLICY IMPLICATIONS

Following a review of DP7 and having stripped the policy of any duplication with the Rcodes, and removed provisions that had become obsolete due to changes to the Rcodes overtime, it was found that the policy’s main direction was to notify the public of any proposed variations to the ‘Deemed to Comply’ provisions of the Rcodes being considered. The draft amended version of DP7 (Attachment 2) has been revised to present only the recommended variations to the ‘deemed to comply’ provisions of the Rcodes and some minor additional provisions which are not considered to be covered by the Rcodes but are important in the local context. As this is the new direction of this policy and the policy still relates to residential development, it is recommended the title be amended to: DP7 – Amendments to the Deemed to the Comply Provisions of the Rcodes.

It should be noted that following the completion of the Karratha Revitalisation Strategy, it is intended to develop a Local Planning Policy that focuses on streetscape and residential frontages.

The review resulted in three amendments to the ‘deemed to comply’ provisions being relevant to residential design throughout the City. These relate to:

- area of open space on a residential lot;
- height and size of outbuildings; and
- location of carports in the front setback.

The review has also refined general provisions for structures defined as pergolas under the Rcodes, which by definition include shade sails.

The rationale for introducing these provisions is set out below:

Open Space	<p>The aim of this recommended amendment to the ‘deemed to comply’ provision of the Rcodes 5.1.4 C4 is to allow for a greater percentage of the site area to be included in the calculations for open space. This effectively means that dwelling design would be allowed to provide an increase of up to 10% of the site area (above that currently prescribed under the Rcodes) as open space, on the condition that this additional covered area is open on a minimum of two sides.</p> <p>The existing policy currently contains the following provision which was an attempt at recognising and allowing for larger areas of covered but open outdoor living areas.</p> <p><i>For single houses in the residential zone the permanently roofed area of all buildings and structures shall not exceed 60% of the site area.</i></p>
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	<p>The problem with this provision is that it does not differentiate from a fully enclosed area of the site under a roof, from a roofed area that was open to the elements. This allows developers to reduce open space by using an additional 10% of the site area as part of the dwelling and not for outdoor living. The proposed amendment is as follows:</p> <p><i>Open Space provided in accordance with Table 1 of the R-Codes may be reduced by up to 10% of the value presented in Table 1 provided any additional roofed area is unenclosed on at least two sides.</i></p> <p><i>Where a Detailed Area Plan (DAP) is in place, it supersedes this Policy and the R-Codes.</i></p>
<p>Outbuildings</p>	<p>The aim of this recommended amendment to the ‘deemed to comply’ provision of the Rcodes 5.4.3 C3 is to allow for a greater height than the 2.4m wall height allowed for under the Rcodes. The City has traditionally accepted a greater height to allow for boats on trailers and 4WD vehicles with roof racks. The current Rcode provisions state: <i>do not exceed a wall height of 2.4m and do not exceed a ridge height of 4.2m.</i></p> <p>It should be noted that the current policy provision states:</p> <p><i>Garages, carports, boatports, and non-habitable outbuildings shall have a maximum wall height of 2.7m and a total overall height of 4.5m. Where a wall height of greater than 3.6m is proposed the application must be determined at an Ordinary Council Meeting.</i></p> <p>The amended provision is proposed to read; <i>do not exceed a wall height of 2.7m and do not exceed a ridge height of 4.5m.</i></p> <p>Further to the above and under the same ‘deemed to comply’ provision of the Rcodes DP7 currently allows a maximum floor area not exceeding 10% of the site or 100m² (whichever is the lesser), as compared to the 60m² maximum floor area as prescribed under the R-Codes. This has been an historical recognition by Council of accepting marginally larger sized sheds without requiring planning approval to accommodate vehicles, camping gear and boats out of the elements. It is considered that this amendment to the Rcodes be maintained in DP7.</p>
<p>Shade Sails</p>	<p>Provisions for shade sails are generally consistent with those prescribed under the existing DP7, where both versions of the Policy recommend a minimum setback for shade sail posts to be 1.5m from property boundaries. The revised DP7 introduces the provision that shade sail structures under 3m high are permitted a nil setback from adjoining property boundaries. This will allow landowners to utilise their land effectively, whilst complying with open space requirements and having adequate protection from the hot climate.</p> <p><i>It should be noted that the requirements for shade sails are additional provisions to the Policy, as provisions for these structures are not addressed under the R-Codes.</i></p>
<p>Carports</p>	<p>The aim of this proposed amendment to the ‘deemed to comply’ provision of the Rcodes 5.2.1 is to allow for a reduced primary street setback for carports to that prescribed under the Rcodes. The City has traditionally allowed a 1.5m setback for carports at the primary street both at right</p>

	<p>angles and if parallel. This position is set out in the current version of DP7.</p> <p>To delete this amendment from the policy would be a significant shift from Council’s adopted position as the requirement under the Rcodes would require carports to be setback according to the residential density coding of the property (i.e. for an R20 zoned property, the Rcodes require a primary street setback of 6m from the front boundary). This may result in many people seeking applications for a variation to the Rcodes. If the City continues to accept variations and allow carports to be setback a minimum of 1.5m from the primary street, then the provision should remain in the policy.</p>
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It should be noted that under Clauses 7.3.1 and 7.3.2 of the Rcodes only certain ‘deemed to comply’ provisions can be amended through a local planning policy without seeking approval from the Western Australian Planning Commission (WAPC). The proposed amendments to ‘deemed to comply’ provisions relating to Open Space and Outbuildings must be approved by the WAPC. It is recommended that Council support the amendments to DP7 generally and refer the proposed variations to the ‘deemed comply’ provisions in relation to open space and outbuildings to the WAPC for approval.

Providing for these amendments will reduce the need for residential property owners to apply for variations to the Rcodes, which in turn will assist to streamline the process and costs involved with residential development. The amendments allow for and encourage residential design appropriate to the climatic and practical characteristics of the region that have been found to be commonly sought after design elements for housing needs throughout the City. The proposed amendments to the deemed-to-comply provisions will ensure an appropriate standard of development.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

- | | | |
|---------------|-----------|--|
| Our Program: | 1.b.2.4 | Review and update Local Planning Policies. |
| Our Services: | 1.b.2.4.1 | Prepare, review and implement Local Planning Policies. |

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Local Planning Policies are reviewed over time. Some of the existing LPPs have been reviewed a number of times since their original adoption by Council.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 5.1.5 of the *Shire of Roebourne's Town Planning Scheme No.8* RESOLVES to maintain Local Planning Policy DP7, with no modifications.

CONCLUSION

Local Planning Policy DP7 – Residential Frontages has been reviewed as part of Planning Services ongoing review of LPPs. DP7 applies to all residential development within the City of Karratha. The Policy provides notification to developers and residential property owners of the City's amendments to specific 'Deemed to Comply' provisions of the Rcodes. The amendments allow for and encourage residential design appropriate to the climatic and practical characteristics of the region that have been found to be commonly sought after design elements for housing needs throughout the City.

It is recommended that the draft revised version of DP7 be adopted for public advertising.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153400
MOVED : Cr Scott
SECONDED : Cr Parsons

That Council by SIMPLE Majority pursuant to Schedule 2: Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **ISSUE** notice of the proposed amended Local Planning Policy DP7 – *Amendments to the Deemed-to-Comply Provisions of the Residential Design Codes* to the Western Australian Planning Commission seeking approval; and
2. **ADVERTISE** the proposed amended Local Planning Policy DP7 – *Amendments to the Deemed-to-Comply Provisions of the Residential Design* in accordance with Schedule 2 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr White-Hartig declared an impartiality interest in Item 11.6 Memorandum of Understanding for the Transfer of Management of Bushfires and Bushfire Brigades to DFES as Cr White-Hartig is a support member of the Wickham Volunteer Fire and Rescue Service (WVFRS) and the item deals with the Department of Fire and Emergency Services (DFES). Cr White-Hartig did not leave the room as the disclosure does not restrict her ability to vote on this matter.

11.6 MEMORANDUM OF UNDERSTANDING FOR THE TRANSFER OF MANAGEMENT OF BUSHFIRES AND BUSHFIRE BRIGADES TO DFES

File No:	ES.17
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	3 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Memorandum of Understanding

PURPOSE

For Council to consider the proposal by the Department of Fire and Emergency Services (DFES) to take over management of all bushfires and bushfire brigades within the District.

BACKGROUND

Local Government is responsible for the management of all active scrub and bushfires outside gazetted fire districts (ie town sites), and are responsible for the management, training and control of Bushfire Brigades (BFB) within the local government boundary. This is currently one of the functions of the City's Emergency Management Co-ordinator as Chief Bushfire Control Officer (CBFCO), with each of the Rangers having a Fire Control Officer role.

Through the CBFCO and deputy CBFCO, the City provides a 24 hour on call service to respond to and manage bushfires, primarily on pastoral stations and UCL within the City. This included responding to 53 fires in the 2014/15 financial year, and 18 fires to date this current financial year.

The Chief Executive Officer and officers from Regulatory Services met with the DFES Chief Superintendent Country North and Superintendent Operations Command Pilbara Region in July 2015 to commence discussions on a proposal for DFES to take on the responsibility of management of bushfires and bushfire brigades from Local Governments within the Pilbara Region. A similar three year trial in the Kimberley region had been successful, with DFES looking to extend this within the Pilbara Region.

DFES are proposing that the City's CBFCO role, including fire ground and BFB unit control, be transferred to DFES. The City would retain all planning, preparation, prevention and recovery roles in relation to bushfires. If the City agreed to the MOU, this primary response role would transfer to DFES, with the City likely to be providing a supporting role if called upon, however this is yet to be confirmed.

Since this initial meeting, further works have been undertaken to develop a Memorandum of Understanding (MOU) which has been discussed at the Pilbara Regional Council. This included presentations from DFES and the Bushfire Brigade Association in support and opposition of the proposal respectively. While not committing to the handover of bushfire responsibility, the City has participated in discussions to develop the MOU, with a view to potentially being signatory if the outcome was beneficial to the City and its residents.

The MOU proposes a three (3) year trial period whereby DFES and Pilbara Local Government Authorities will work toward the handover of all firefighting capability and control to the Department of Fire and Emergency Services. While the MOU provides for an overarching agreement, there are several outstanding issues that need to be clarified and confirmed before the City signs the MOU.

Officers are seeking clarification from DFES on these and other operational matters, and once received Council will be in a better position to determine whether the City supports this initiative and becomes a signatory to the MOU. Early indications are that there will be 2 additional DFES officers employed within the Pilbara (one based in Karratha, the other Port Hedland) to manage all fires in the region. It also may be possible that the City will retain a secondary response role when called upon to assist DFES in the management and control of bushfires for long duration events or where there are multiple fires at the same time.

The Point Samson BFB has been advised that the City is considering the MOU and was forwarded an early draft copy. Based on the content of the early version, they have concerns relating to the changes and the management of the BFB by DFES. The finalised copy of the MOU will be forwarded to the BFB for their comment, with a meeting to be arranged with the BFB and DFES officers once the City has a better understanding of the operational requirements and ramifications of the MOU.

The MOU relates to the provision of bushfire control only, with the City still retaining all other emergency management functions (preparation, prevention, recovery) which will include maintenance and updating of all fire management plans, bushfire break/property inspections, firebreak installation and maintenance, responding to fire complaints (infringements for burning rubbish), maintenance of policies and local laws relating to bushfires, fireworks permits and permits to burn.

If the City does not become a signatory to the MOU, the current response to and management of bushfires outside gazetted fire districts will remain in place.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The Point Samson BFB is aware that City is considering the MOU proposed by DFES, and has been supplied a draft version of the MOU previously. As there is now a finalised document to present to the Point Samson BFB, arrangements will be made once items have been clarified with DFES, to consult with the BFB.

STATUTORY IMPLICATIONS

Section 38A of the *Bushfires Act 1954* enables Local Government to request the Fire and Emergency Services Commissioner to designate a person employed by DFES as the CBFCO for that local government.

POLICY IMPLICATIONS

Policy DR-06 ‘Bushfire Brigades Policy’ applies and will continue to apply irrespective of whether DFES take on management of the Point Samson BFB.

FINANCIAL IMPLICATIONS

There are no financial implications. The BFB is funded via the Emergency Services Levy. DFES has advised that there will be no additional cost to the ESL based on them assuming management of fires as per the MOU.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	3.a.1	Protect and enhance the natural environment, open spaces, beaches and waterways.
Our Services:	3.a.1.1	Monitor and minimise the environmental effects of active fire.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Environment and Reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The main CBFCO role is proposed to be taken over by DFES. This represents less than 8% of the workload of the Emergency Management Co-ordinator, who will be reallocated other duties. Other fire preparation, prevention and recovery roles are retained by the Emergency Management Co-ordinator.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the signing of the Memorandum of Understanding between the Department of Fire and Emergency Services and the City of Karratha for the management and control of bushfire brigades and bushfire and emergency services in the Pilbara Region of Western Australia until operational matters are clarified

Option 3

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Department of Fire and Emergency Services that it will not be

entering into the Memorandum of Understanding relating to the control and management of bushfires.

CONCLUSION

The Department of Fire and Emergency Services has been working with Pilbara Local Government Authorities to develop a Memorandum of Understanding whereby the control of bushfires and bushfire brigades will be handed to the Department. The document however is currently lacking detail in operational matters which could affect both the City and Point Samson BFB. Once this detail is clarified and consultation has occurred with the Point Samson BFB, Officers will be in a better position to support the City being a signatory to the MOU.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153401**
MOVED : **Cr Lally**
SECONDED : **Cr Cucel**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* or other legislation RESOLVES to:

- 1. NOTE that the Department of Fire and Emergency Services has developed a Memorandum of Understanding in relation to the management and control of bushfires.**
- 2. CONSULT with the Point Samson Bushfire Brigade and Department of Fire and Emergency Services to address officer concerns relating to the management and control of bushfires.**
- 3. REQUEST a report be provided for Council to consider becoming a signatory to the Memorandum of Understanding, once these concerns have been clarified.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11.7 RECOMMENDED FOLLOW UP ACTIONS OF THE TOURISM ADVISORY GROUP

File No:	ED.8
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	4 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the recommended follow up actions of the Tourism Advisory Group meeting of 12 February 2016.

BACKGROUND

On 29 April 2014, Council resolved to establish a Tourism Advisory Group comprising of Councillors, key Council staff and external tourism stakeholders (Resolution 152815). A further resolution in respect to acceptance of terms of reference for the Tourism Advisory Group occurred on 20 October 2014.

The overall scope of the Tourism Advisory Group is to:

- a) Assess, prioritise and make recommendations to Council on the development of tourist events, facilities and infrastructure considered to be within the remit of the City of Karratha
- b) Review and assist in the recommendation of tourism infrastructure and facilities that are considered appropriate for development by the private sector
- c) Assess and make recommendations to Council on funding for bodies responsible for tourist information and marketing
- d) Review and monitor private tourist development proposals
- e) Advocate and lobby for the development of tourism initiatives and businesses within the municipality
- f) Provide advice to Council on tourism related matters to assist in informing the development of a tourism vision, policy and strategy.

The Tourism Advisory Group is directly aligned with one of the principal objectives of the City's Operational Economic Development Strategy 2014-2016 which aims to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

At its 27 January 2016 meeting, Council resolved to request the TAG consider the top five priority tourism ventures and opportunities recommended in the AEC Group study, and recommend to Council follow up actions (resolution 153359).

The Tourism Advisory Group met on 12 February 2016 in Council Chambers. The key agenda item was the discussion of the Tourism Venture Feasibility Study and the

accompanying Tourism Venture Prospectus. A workshop approach was taken with TAG members working in groups to consider the current state of play, options, next steps and recommendations in relation to each of the top five identified ventures:

- Events,
- Cultural Tours,
- Water Sports Hub,
- Eco-camping/Glamping
- Mining Hall of Fame (Industrial Tourism).

The key workshop discussion points and have been captured and recorded in Appendix 2 of the TAG Feb 12 minutes.

The TAG member's recommendations have been collated with the following City actions recommended for each tourism Venture:

- Events:
 - City's Events Team to explore opportunities for renowned acts to perform in the municipality
- Cultural Tours:
 - City to discuss opportunities for tourism emanating from Murujuga National Park with Murujuga Aboriginal Corporation and DPAW
 - City to actively promote grants and opportunities to assist emerging indigenous tour operators
 - City to work with key stakeholders to facilitate Camping with Custodians initiative on the Burrup
- Water Sports Hub:
 - City to investigate coastal storage options, start-up packages as part of the prospectus EOI
 - Community Services to explore the feasibility of water play equipment for deployment at popular coastal areas
- Island Eco-camping/glamping:
 - City to commence discussions with DPAW regarding access to islands and coastal areas for tourism development
 - City to undertake case studies of existing eco-camping/glamping product in order to clarify development costs, potential revenue streams, marketing and management practices
- Mining Hall of Fame (Industrial Tourism):
 - City to investigate mining hall of fame concepts, potential locations and potential for industrial tourism trails

The key intention of the consultancy process has been to arrive at a deliverable Tourism Venture Prospectus to take to the Tourism market for expressions of interest and to provide recommendations to Council on potential further actions. The Prospectus requires fine tuning in the area of events to bring into line with current City of Karratha events policy, projects and opportunities and it is anticipated that it will be finalised ready for marketing by the end of March.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in economic terms as it relates to improvement of tourism, an important contributor to Karratha's economic diversification.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between officers from within Development Services and the Executive Management Group.

COMMUNITY CONSULTATION

Consultation has taken place with the members of the Tourism Advisory Group many of whom are local community members involved in tourism businesses, associations and visitor information centres.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There may be financial implications as a result of Council receiving the minutes of the Tourism Advisory Group if Council adopt recommendations in relation to further expenditure on tourism projects.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2014-2015 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development.
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality.

The item is also relevant to the City's Operational Economic Development strategy 2014-2016

Objectives:	1.3.1	Elevate the City's reputation as a premier Pilbara tourism destination enhanced through the development of Quality tourism infrastructure, visitor information services and product development.
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RISK MANAGEMENT CONSIDERATIONS

There may be a reputation risk to Council if no further course of action for tourism investment is decided upon.

IMPACT ON CAPACITY

Should Council endorse recommendations in relation to expenditure of the tourism budget, then there will staff resourcing implications to manage the project.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUEST that the City of Karratha Tourist Advisory Group Minutes review the recommended actions of its February meeting and report back to Council.

CONCLUSION

The establishment of the City of Karratha Tourism Advisory Group is a direct action identified within the City's Operational Economic Development Strategy 2014-2016 with the intended scope of the group being to advise Council on tourism related infrastructure, facilities, events, issues and priorities for City of Karratha actions.

The overarching objective of Council's involvement in tourism is to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

The Tourism Advisory Group met on 12 February 2016 in Council Chambers and workshopped the Tourism Venture Feasibility Study's top five recommended ventures.

The key intention of the consultancy process has been to arrive at a deliverable Tourism Venture Prospectus to take to the Tourism market for expressions of interest and to provide recommendations to Council on potential further actions.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153402
MOVED : Cr Scott
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the following actions in respect to the five recommended tourism ventures:

1. **Events: City to explore opportunities for renowned acts to perform in the municipality.**
2. **Cultural Tours:**
 - a) **City to discuss opportunities for tourism emanating from Murujuga National Park with Murujuga Aboriginal Corporation and the Department of Parks and Wildlife.**
 - b) **City to actively promote grants and opportunities to assist emerging indigenous tour operators.**
 - c) **City to work with key stakeholders to facilitate Camping with Custodians initiative on the Burrup.**
3. **Water Sports Hub:**
 - a) **City to investigate coastal storage options, start-up packages as part of the prospectus EOI.**
 - b) **City to explore the feasibility of water play equipment for deployment at popular coastal areas.**
4. **Island Eco-camping/glamping:**
 - a) **City to commence discussions with the Department of Parks and Wildlife regarding access to islands and coastal areas for tourism development.**
 - b) **City to undertake case studies of existing eco-camping/glamping product in order to clarify development costs, potential revenue streams, marketing and management practices.**
5. **Industrial Tourism: City to investigate mining hall of fame concepts, potential locations and potential for industrial tourism trail.**

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

11.8 DEVELOPMENT SERVICES POLICY INITIATION – TOURISM BUSINESS GRANT SCHEME (POLICY DE-01)

File No:	ED.2
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Coordinator
Date of Report:	4 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Policy DE-01 Tourism Business Grant Scheme

PURPOSE

For Council to consider adopting the proposed Policy DE-01 Tourism Business Grant Scheme.

BACKGROUND

The City's Operational Economic Development Strategy 2014-2016 has as a key objective to elevate The City of Karratha's reputation as a premier Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development in order to diversify the local economy.

At the Tourism Advisory Group (TAG) Meeting of May 15 2015, a draft proposal for a Tourism Business Grants Scheme was tabled for discussion. There was general agreement from the members that is a worthy project for the City to progress. Recommendations were made that the scheme should have a focus on improving the digital capacity of tourism businesses and that the notional funding amount be adjusted. An action arising was for the proposal to be modified to address issues raised and redistribute to TAG members in readiness for further discussion at the following meeting.

At the Tourism Advisory Group Meeting of August 17 2015 the draft proposal was reviewed and once again there was general agreement to progress. TAG members were invited to provide any further feedback. Internal officer advice recommended that the proposal be further developed into a formal policy of Council along the lines of the Community Grants Schemes with the accompanying Guidelines and application forms.

The objective of proposed Policy DE-01 Tourism Business Grant Scheme is to offer existing and new tourism businesses financial assistance of up to \$5,000 per business on a matched dollar for dollar basis to improve their digital capacity and marketing in order to increase competitiveness, innovation and efficiency of the enterprises' operations, products and services.

Assessment of applications will be measured against ability to demonstrate compliance with the eligibility criteria as specified in the Tourism Grant Scheme Policy.

This in turn will support the effective implementation of the City's Operational Economic Development Strategy which has, as a strategic focus, the support and development of tourism enterprises providing direct benefits to City residents and the business community.

Subject to Council approval it is anticipated that the Tourism Business Grant Scheme will be ready to commence with advertising by the end of March with a due date for applications by the end of April. The selection panel will provide a report with recommendations for consideration by Council at the May 2016 meeting.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is not considered to be “Significant”.

COUNCILLOR/OFFICER CONSULTATION

The business case for the Tourism Business Grant Scheme has been considered in the past by executive. Councillor members of the Tourism Advisory Group had opportunity to input into the proposal at the TAG meetings of May 15 and August 17, 2015.

COMMUNITY CONSULTATION

Community members within the Tourism Advisory Group had opportunity to input into the proposal at the TAG meetings of May 15 and August 17, 2015.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy DE.01 is a new policy for the City of Karratha and is modelled on the Policy (CS.6) Community Grants and Contributions Scheme.

FINANCIAL IMPLICATIONS

\$30,000 has been budgeted for the implementation of the Tourism Business Grant Scheme within the 2015/16 economic development budget.

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City.

IMPACT ON CAPACITY

Implementation of the Tourism Business Grant Scheme will require resourcing to carry out the Officer’s recommendation however is anticipated to be adequately catered for within current resource allocation.

RELEVANT PRECEDENTS

Council has a similar Policy in (CS-6) Community Grants and Contributions Scheme upon which the Tourism Business Grant Scheme is modelled.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy (DE-01) Tourism Business Grant Scheme with the following amendments:

1. _____
2. _____
3. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matters pending further information from Officers.

CONCLUSION

The proposed Policy DE-01 Tourism Business Grant Scheme is anticipated to improve the digital capacity and marketing of tourism businesses within the City of Karratha in order to increase competitiveness, innovation and efficiency of the enterprises’ operations, products and services. This in turn will support the effective implementation of the City’s Operational Economic Development Strategy which has, as a strategic focus, the support and development of tourism enterprises providing direct benefits to City residents and the business community. The proposal has the general support of the members of the City’s Tourism Advisory Group.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153403
MOVED : Cr Cucel
SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy (DE-01) Tourism Business Grant Scheme and commence implementation.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

12 STRATEGIC PROJECTS & INFRASTRUCTURE

12.1 REQUEST FOR TENDER – MINOR WORKS – AIR CONDITIONING

File No:	CM.116
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	1 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration to call tenders for the Minor Works – Air Conditioning contract and to determine the scope of works and selection criteria.

BACKGROUND

At the Ordinary Meeting held on 17 June 2013, Council resolved to award the Minor Works – Air Conditioning contract to the Karratha Contracting Pty Ltd for a period of two years, with two one year extensions at the absolute discretion of Council.

The original contract was extended for a period of one year, however Council Officers now believe it more advantageous to test the market to determine if pricing is more competitive now than when the contract was originally awarded in 2013. It is therefore recommended a new tender process be undertaken. The air conditioning works to be included in this new tender are comprised of but not limited to:

- Servicing of the City's air-conditioning systems within existing buildings;
- Installation of new air conditioning systems in new and existing buildings;
- Repair and maintenance of air-conditioning and associated mechanical services across the City's buildings;
- Safety maintenance and testing of appliances wherein all testing is carried out in accordance with AS 3666 (as amended from time to time);
- Minor alteration and relocation of air-conditioners;
- Minor new air-conditioning installation work;
- Air-conditioning inspection and condition reports as directed by the City.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

There has been consultation between the Director Strategic Projects and Infrastructure, Manager Infrastructure Services and the Building Maintenance Coordinator.

The review of this contract was proposed in the Building Maintenance Service review completed in 2015.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation is applicable.

The proposed evaluation criteria includes:

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%
Price	60%

The Council Policy CG11 – Regional Price Preference is applicable to this matter.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price is estimated at \$250,000 per annum; the total estimated contract price, including extension options being \$1,000,000.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

- Our Program: 1.b.3.1 Implement a proactive maintenance, refurbishment and upgrade program for buildings.
- Our Services: 1.b.3.1.1 Undertake planned maintenance program.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service interruption. However it should be noted that by not servicing air conditioners in an appropriate manner would lead to significant service interruptions.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Minor Works – Air Conditioning Tender RFT 22-12/13

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ENDORSE the calling of Tenders for the Minor Works – Air Conditioning contract with an amended specification to include the following:-

- a) _____
- b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders for the Minor Works – Air Conditioning contract and to renew the existing contract for a further twelve month period.

CONCLUSION

Council has in the past supported the calling of Tenders for the Minor Works – Air Conditioning contract and is now required to consider the specification of works, along with the tender evaluation selection criteria, in order to progress the calling of tenders.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153404
 MOVED : Cr Lally
 SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the calling of Tenders for the Minor Works – Air Conditioning contract in accordance with the scope of works outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows:

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%
Price	60%

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

12.2 REQUEST FOR TENDER – MINOR WORKS – PLUMBING

File No:	CM.117
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	1 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration to call tenders for the Minor Works – Plumbing contract and to determine the scope of works and selection criteria.

BACKGROUND

At the Ordinary Meeting held on 17 June 2013, Council resolved to award the Minor Works – Plumbing contract to the Karratha Contracting Pty Ltd for a period of two years, with two one year extensions.

The original contract was extended for a period of one year, however Council Officers now believe it more advantageous to test the market to determine if pricing is more competitive now than when the contract was originally awarded in 2013. It is therefore recommend a new tender process be undertaken. It is intended to appoint a panel of providers to undertake the plumbing works as identified, but not limited to:

- General maintenance and repair of plumbing and gas fittings in and around the City's assets;
- Safety maintenance and testing of appliances wherein all testing is carried out in accordance with AS3500 and other relevant codes of practice as amended from time to time;
- Minor alteration and re-location of plumbing and gas fittings;
- Minor new plumbing and gas installation work;
- Plumbing and gas inspection and condition reports as required.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

There has been consultation between the Director Strategic Projects and Infrastructure, Manager Infrastructure Services and the Building Maintenance Coordinator

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation is applicable.
 Council should also consider developing and endorse a policy that provides guidelines for the reasonable and equitable distribution of work to panel members.

The proposed evaluation criteria includes:

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%
Price	60%

The Council Policy CG11 – Regional Price Preference is applicable to this matter.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price is estimated at \$250,000 the total estimated contract price, including extension options being \$1,000,000.

STRATEGIC IMPLICATIONS

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

- Our Program: 1.b.3.1 Implement a proactive maintenance, refurbishment and upgrade program for buildings.
- Our Services: 1.b.3.1.1 Undertake planned maintenance program.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service interruption.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Minor Works – Plumbing Tender RFT 25-12/13

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1
 As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ENDORSE the calling of Tenders for the Minor Works – Plumbing contract with an amended specification to include the following:

- a) _____
- b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders for the Minor Works – Plumbing contract and to renew the existing contract for a further twelve month period.

CONCLUSION

Council has in the past supported the calling of Tenders for the Minor Works – Plumbing contract and is now required to consider the specification of works, along with the tender evaluation selection criteria, in order to progress the calling of tenders. For expediency it is also recommended that Council delegate authority to the CEO to award the contract.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153405
MOVED : Cr Vandenberg
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the calling of Tenders for the Minor Works – Plumbing contract in accordance with the scope of works outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows:

Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%
Price	60%

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil

Cr White-Hartig declared a financial interest in Item 12.3 Award of Tender – Dampier Foreshore Works – Stage 1 Shark Cage Beach and Hampton Oval Movie Screen as Cr White-Hartig's spouse is employed by RioTinto.

At 7.31 pm Cr White-Hartig left the Chambers.

12.3 AWARD OF TENDER – DAMPIER FORESHORE WORKS – STAGE 1 SHARK CAGE BEACH AND HAMPTON OVAL MOVIE SCREEN

File No:	CM.221
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	26 February 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential –Tender Evaluation Report

PURPOSE

To seek Council's consideration to appoint the successful tenderer for the Dampier Foreshore Works – Stage 1 Shark Cage Beach and Hampton Oval Movie Screen (RFT 10-15/16).

BACKGROUND

At the Ordinary Meeting held on 26 October 2015, Council resolved to endorse the calling of tenders for the implementation of works at Shark Cage Beach.

Tenders were advertised on 27 January 2016 and closed 17 February 2016. Nine tenders were received by the following:

- BCL Group Pty Ltd
- BGC Contracting Pty Ltd
- Environmental Industries Pty Ltd
- In-Situ Construction & Maintenance
- Karratha Contracting Pty Ltd
- Leethall constructions Pty Ltd
- Timik Developments Pty Ltd
- Total Eden Pty Ltd
- PRD Engineering

The tenders were evaluated by a three person panel comprising of:

- Manager Infrastructure
- Building Coordinator
- Building Maintenance Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted against the following criteria:

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	15%
Demonstrated Understanding	10%
Price	60%

The Regional Price Preference Policy was applied to six local tenderers. A copy of the Evaluation Report is contained within the confidential section of this agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

A number of City Officers have provided input into the Dampier Town Site and Foreshore Enhancement Plan and the process for prioritising and implementing priority works for the foreshore areas. Council has previously been presented with updates on the design at Council Briefing Sessions.

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission.

COMMUNITY CONSULTATION

A community workshop was held on 11 November 2014 as part of preparation of the Dampier Town Site and Foreshore Enhancement Plan. If endorsed, Officers will be communicating regular updates to the Dampier and wider community on the design and status of the project.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*

POLICY IMPLICATIONS

Policy CE13 - Tender Evaluation Criteria is applicable.

FINANCIAL IMPLICATIONS

Council has allocated \$3.9m to the Dampier Foreshore Works in its Long Term Financial Plan.

Council allocated \$2m in its 2015/16 Budget towards the Shark Cage Node works and Movie Screen of which \$796,895 is Rio Tinto funding and \$1,203,105 Council funding.

The preferred tender price for the Shark Cage works and Movie Screen is within the estimated \$1.7m budget for the works including contingency. The balance of project funds are allowed for relocation of Rio Tinto services within the foreshore reserve which are required to enable the City's works to proceed.

STRATEGIC IMPLICATIONS

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
- Our Services: 1.a.2.4.3 Continue to maintain and renew other community infrastructure (beaches, boat ramps, jetties).

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial implications. A detailed risk management plan will be developed with the successful tenderer.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed the proposed first package of works at its meeting held on 16 March 2015. Council has also endorsed previous foreshore works including at Point Samson.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and REJECT all Tenders.

CONCLUSION

The Evaluation Panel has recommended the following tenderer based on their demonstrated ability to provide the required goods and services with the most advantageous outcome for the City of Karratha.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153406**
MOVED : **Cr Vandenberg**
SECONDED : **Cr Harris**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT BGC CONTRACTING PTY LTD. ABN 88 008 766 407 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 10 – 15/16 Dampier Foreshore Works – Stage 1 Shark Cage Beach and Hampton Oval Movie Screen.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg
AGAINST : Nil

At 7.32 pm Cr White-Hartig re-entered the Chambers.

12.4 KARRATHA ARTS AND COMMUNITY PRECINCT - PROCEED TO TENDER

File No:	CP.509
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Director Strategic Projects & Infrastructure
Date of Report:	29 February 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Detailed Design Report – (to be tabled at the Council meeting) 2. Confidential Draft Project Budget 3. Confidential Operational Budget and Assumptions

PURPOSE

To consider the scope of works and selection criteria, and call tenders for the major build contract and specialist theatre fit-out works for the Karratha Arts and Community Precinct.

BACKGROUND

At its July 2015 Ordinary Meeting, Council resolved to:

1. ENDORSE the Schematic Design as recommended by the Project Advisory Group for the Karratha Arts and Community Precinct Project
2. NOTE the current forecast project costs as prepared by Donald Cant Watts Corke based on the Schematic Drawings is \$55.6M;
3. NOTE that the anticipated funding for the project is as follows:
 - National Stronger Regional Fund up to \$10M
 - Royalties for Regions up to \$14M
 - Industry up to \$9M
 - Lotterywest up to \$1M
 - City of Karratha up to \$27.5M
4. NOTE that preliminary management planning estimates the annual operating cost of the Karratha Arts and Community Precinct to be between \$ 1,348,691 and \$1,824,700 per annum in addition to Council's current operating budget. This range is less than allowed for in Council's LTFP which provides for a consequential operating expenditure at 7.5% of the project value. This number will be refined as detailed design and management planning progresses over the next 9 months;
5. NOTE that for the purposes of the National Stronger Regional Fund the extent of Council capital funding contribution towards the Karratha Arts and Cultural Precinct will be up to \$46M, with the Chief Executive Officer authorised to negotiate and execute funding arrangements with a range of additional stakeholders and funding partners to minimise the funding exposure to Council;

6. AGREE to execute the next stage of the contracts for Peter Hunt Architects and Donald Cant Watts Corke; and
7. NOTE that at the completion of the Documentation Stage with a Pre-Tender estimate is a STOP/GO point in the contract and a further report will be tabled at the completion of this stage for Council to consider the progression of the project.

Since this time the Project Architects in consultation with City Officers have progressed to the completion of the design development stage and are preparing final documentation to enable release of the project to tender.

A series of minor design and fit-out discussions have occurred in consultation with the Karratha Arts and Community Precinct Advisory Group during this period to reach a final detailed design. Most notably, in December 2015 Council considered a major design change with the inclusion of a kitchen facility on the upper floor.

The final proposed scope of works includes:

GROUND FLOOR

- Theatre for 450 patrons, with traditional raised stage & proscenium arch with the ability to convert to a cinema as required
- Retractable seating to provide dual use of main theatre floor area
- Flat floor studio space
- Rehearsal rooms
- Quality theatre back of house facilities:
 - Green room
 - Dressing rooms
 - Changing rooms with toileting & shower provisions
 - Storage areas
- Library with dedicated reading room / booths & children's area
- Administration offices, fully serviced with change room, shower, WC and Tea bar
- Foyer areas with architectural features and proposed public art
- Public toilet facilities

UPPER FLOOR

- Roof terrace with cinema screen & projector facilities
- Fully fitted catering kitchen with kiosk servery direct to the terrace & foyer areas
- Fixed seating to balcony area with viewing over the auditorium & stage
- Public toilet facilities
- Storage areas
- Plant room areas

EXTERNAL

- Feature raised amphitheatre incorporating public art designs into the shade canopy
- Landscaped areas with local transplanted Kurrajong trees
- 84 onsite car park spaces
- Terrace area
- Prominent entry way to main building
- Facility service areas
- Plant compound

Refer to the Attached Detailed Design Report at Attachment 1.

With design development now completed Council is requested to consider the status of the project funding and determine the final section criteria to tender the works.

Cost Estimate and Funding Update

The Project’s Quantity Surveyors have submitted a revised cost of the project based on the detailed design of the facility. A copy of the confidential detailed project budget is provided as Attachment 2 of this report.

Council has notionally allocated \$54.1M to the project in its Long Term Financial Plan (LTFP) across 4 financial years which was proposed to be offset by \$28M in external funding.

Council were advised at the July 2015 meeting, the City anticipated external funding of up to \$34M for the project. The following table depicts the current status of external funding:

Organisation	Requested Amount	Status	Notification expected
State Government – PDC via R4R	\$14M	Submitted May 2015 Awaiting consideration by State Cabinet	March / April 2016
Federal Government	\$10M	Confirmed Funding Agreement Executed	Confirmed
Industry and Lotterywest	\$10M	Discussions held, applications submitted. RTIO yet to respond.	Woodside / North West Shelf and Lotterywest confirmed contributions. Total \$5.2M, currently undertaking funding agreements. RTIO are considering proposal, outcome expected March / April 2016.

The operating cost implications are detailed in the financial implications section of this report.

Proposed Specialist Works Package – Theatre Fit-out

The Theatre Fit-out, being the supply and installations of all key specialist systems required to offer a fully operational and integrated theatre space, have been recommended by the Theatre Consultant to be procured outside of the main construction tender.

The general scope of these works are as follows:

VENUE INFRASTRUCTURE

- Audio Visual & Technical data networks
- Work light & Blue light systems
- Stage lighting sub-circuits & control (DMX)
- Promotional screen management system

THEATRE

- Stage rigging & drapes
- Luminaries & lighting accessories control systems
- Stage Manager’s console & sound systems
- Talkback / Paging and Performance relay systems
- Video performance & presentation relay systems
- Cinema screens and drapes

ROOF DECK TERRACE

- Cinema infrastructure
- Paging zones & sound systems

SUNDRY

- Outdoor LED super screen

The Project's Quantity Surveyor has provided a pre tender estimate for the specialist theatre package that is included in the confidential draft project budget at Attachment 2.

The benefits and justification for the Theatre Consultants recommendation to tender this package earlier include:

- During the tender process, any alternatives, decisions, changes or compromise in the design will be assessed and advised by the Theatre Consultant on behalf of the Client based totally on quality and operational function. If procured under the Construction Tender, the focus, options, alternatives and design decisions would be cost driven to provide a compliant tender at the lowest cost.
- Complete specialist systems can be placed with recognised and proven specialist installers / contractors rather than components taken out of various packages and placed with general installers.
 - The example of cabling and electrical works is a key item that under a Construction Tender would be broken down into elements and installed by differing contractors with differing responsibilities.
- Warranty and ongoing maintenance issues will be simplified if installed by one specialist contractor being responsible for the complete installation of a specialist component, terminating at a predetermined location. If procured under a Construction Tender the general installation would only hold a 12 months defects liability period, whereas the complete specialist installed system can form the basis for ongoing maintenance agreements with assurance that all works have been installed by a specialist contractor as one package.
- Procuring the theatre fit-out contractor as a separate specialist package and novating to the awarded *Builder* has the advantage of removing any uncertainty around levels of quality and ability in the installation. The *Builder* will be responsible for coordinating the works without the need for specialist management experience to be present, thus reducing cost and time during the installation.
- Coordinated planning of the theatre fit-out works and general construction works will be more streamlined by having a dedicated and experienced theatre fit-out contractor liaising with the builder during the tender stage thus reducing time and risk during the installation.

If supported by Council, it is proposed that the successful theatre fit-out supplier be engaged to supply the scope of works outlined above. The intent is that the contract would then be novated to the main building contractor on award of the construction tender to enable full coordination of the installation and responsibility for the complete works as one package.

To align this strategy it is noted that the Theatre Fit-Out tender is proposed to be advertised for a minimum of 4 weeks with 2 weeks required for tender evaluation. If Council supports the strategy to tender the Theatre Fit-Out package first, then based on this timeframe it is unlikely that an evaluation report would be ready for the May 2016 Council Meeting. Noting that the major build works tender is likely to be finalised to release to market by the end of April, for expediency, Council may elect to delegate authority to the Chief Executive Officer to award the tender for the Theatre Fit-Out, providing the preferred tenderer is within Budget or alternatively call a Special Council Meeting to consider submissions.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of future social wellbeing, development of the arts in the region and general wellbeing of the residents of the City of Karratha. It is also significant in regards to the financial investment required to establish, progress and complete this project.

COUNCILLOR/OFFICER CONSULTATION

Council resolved to establish an Arts and Community Precinct Advisory Group at its meeting held in October 2013, with a purpose to discuss and inform the strategic direction for the Arts and Community Precinct project throughout its development. This Advisory Group has 6 nominated Councillors as representatives.

COMMUNITY CONSULTATION

The Karratha Arts and Community Precinct (KACP) Advisory Group includes 7 Community representatives. The Advisory Group meet throughout the various stages of design and have made recommendations to Council on various matters throughout the project. On 15 March 2016 the KACP Advisory Group was presented with the detailed design and this has now been recommended for Council's consideration. The key issues discussed at the KACP Advisory Group Meeting for Councils consideration include;

Facility Naming and Main Sign

The Architect is seeking direction on the facilities name and the provision of a significant sign for the facility to include in the documentation for tender. The KACP Advisory Group discussed the main sign and recommended this be located on the intersection of Dampier and Sharpe Avenue but not fixed to the building so as to detract from the facilities architecture.

Additionally the facilities naming was discussed. Council has a policy that guides the facility naming process. It was recommended that the strategy be presented to the next KACP Advisory Group meeting for discussion and then presentation to Council in May.

Main Building Colour

The colour of the building has been discussed at several meetings. The Architect presented several options but recommended the primary Alucabond product being Terracotta as included in the Detailed Design Report. This colour is consistent with past discussions at the Advisory Group meeting and was recommended for approval. A sample will be made available at the Council Meeting.

Additional Car Parking

The KACP Advisory Group was presented with several options to consider the extent of car parking required in the vicinity of the facility to support major events. It was noted that 83 bays will be provided on the site as part of the development however up to 220 vehicles could attend a significant theatre. Several options were presented that depicted a pedestrian or trafficable bridge being constructed to link the adjacent parking areas at the St Pauls Church.

A report is proposed to be tabled at the April Council Meeting to present each option and seek Council direction on the extent of formalised parking it may seek to develop to supplement the major events at the Arts and Community Precinct. This report will include consultation outcomes with St Pauls Church on each option and the associated cost implications.

Kiosk / Kitchen

As mentioned above the Council supported at its December 2015 Meeting the development of the kiosk / kitchen upstairs. The Architect presented the design to the KACP Advisory Group who agreed to the design as now included in the detailed design.

STATUTORY IMPLICATIONS

Tenders are to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Council Policy CE 13 is applicable to this matter.

Selection Criteria Major Build Contract

Should Council agree to tender the project it is required to determine the selection criteria.

Having regard for the major building tender being a construct only contract, Council Officer's recommend that price will be a significant factor in determining the outcome. Additionally, it will be important to select a builder that has the capacity and experience in major construction projects. With this in mind, Officer's recommend the following selection criteria:

Relevant Experience	10%
Capacity to Deliver	10%
Demonstrated Understanding	20%
Price	60%

The funding agreement with the Department of Infrastructure and Regional Development stipulate that the head contractor is to hold accreditation of the Australian Government Building & Construction WHS Accreditation Scheme. The stringent prequalification requirements for a head contractor achieving accreditation of the scheme is seen to significantly satisfy the aforementioned two criteria, thus reducing the risk to the project and reflected in the low weighted percentage.

Prospective Tenderers will be required to provide the following:

Relevant Experience 10%:

- Provide details of 3 previous projects of a similar scope and budget
- Provide two examples of specific issues that arose during previous projects and how these were managed noting the eventual outcome
- Provide details of any current or outstanding contractual disputes relating to installed works by your company

Capacity to Deliver 10%:

- Provide resume's for all key personnel to be used on this project
- Provide a resource schedule to show the anticipated allocated time for each key person to be engaged on this project, stating a percentage of time during the installation period
- Provide details of current work commitments anticipated to run concurrently with this project

Demonstrated Understanding 20%:

The rationale behind the applied 20% weighting being the need to recognise that the head contractor understands the complexities of a theatre installation and has allowed for the integration of a novated specialist contractor within the program and throughout the planning of the works.

- Prepare and submit a program to show the anticipated installation durations and highlight the critical preceding elements of "builder's works" to be completed to allow the theatre installation

- Provide a written methodology to demonstrate the planning undertaken to incorporate a novate specialist theatre installer into the construction staging

Price 60%:

The award is recognised to be driven predominantly by cost as other typical criteria have been satisfied by the requirement for the head contractors to hold a federal accreditation certificate, thus reducing the risk and allowing a greater emphasis on price.

- Complete all sections and return the pricing schedule
- Provide an anticipated cash flow forecast based on the program
- Provide a schedule of rates to be applied to variation claims

Selection criteria for the Specialist Theatre Fit-out works package

Relevant Experience	25%
Capacity to Deliver	20%
Demonstrated Understanding	15%
Price	40%

Relevant Experience 25%:

Due to the specialist nature of this tender, the need to award an appropriately experience contractor is seen to be a high priority. The criteria proposed being:

- Provide details of 3 previous projects of a similar scope and budget
- Provide two examples of specific issues that arose during pervious projects and how these were managed noting the eventual outcome
- Provide details of any current or outstanding contractual disputes relating to installed works by your company

Capacity to Deliver 20%:

The need to recognise and understand the actual installation team and there skillsets prior to award, is seen to be a method of reducing risk and ensuring quality in both management and installation. The criteria to be applied:

- Provide Resume's for all key personnel to be used on this project
- Provide a resource schedule to show the anticipated allocated time for each key person to be engaged on this project, stating a percentage of time allocated to this project during the installation period
- Provide details of current work commitments anticipated to run concurrently with this project
- Provide details of company Safety records

Demonstrated Understanding 15%:

The highly specialised nature of this tender is such that Demonstrated Understanding will be recognised by the Theatre Consultant when reviewing the submissions based on the limited number of companies able to offer compliant tenders within Australia. The criteria to be applied:

- Prepare and submit a program to show the anticipated installation durations and highlight the critical preceding elements of "builder's works" to be completed.

Price 40%:

The Theatre Consultant has provided a detailed schedule for tenderers to complete. The schedule has been costed and an accurate value calculated for the works, this value has been factored into the overall project budget as a single line item. The criteria to be applied:

- Complete all sections and return the pricing schedule
- Provide an anticipated cash flow forecast based on the program

FINANCIAL IMPLICATIONS

Council has notionally allocated \$54.1M to the project in its Long Term Financial Plan (LTFP) across 4 financial years which was proposed to be offset by \$28M in external funding.

Council has budgeted \$1.787M across the 2014/15 and 2015/16 Budget to progress the design of the Karratha Arts and Community Precinct. To date \$1.149M has been committed to expend on the project inclusive of internal project costs, the project architect and cost manager’s contracted fees.

The City appointed Quantity Surveyor has prepared a project estimate in consideration of the detailed design drawings presented. The estimated project budget previously presented for the project was \$55.6M. The draft project budget at the end of the Detailed Design stage has forecast a reduction in the Project Budget to a revised sum of \$54.869M. Detail is provided as a confidential attachment to this report.

It should be noted that the revised Project Budget includes an allowance of \$350K to relocate the transformer from its current location to a less prominent site. The KACP Advisory Group has previously recommended to Council that, funding permitted, this would be a decision that would be made at a later point in time but would be preferred. If supported, Council Officers would progress this activity outside of the building contract.

Additionally the LTFP provides for a whole of life costing at 7.5% of the project value meaning that once Council completes the project, the estimated annual operating costs is \$4.05M per annum in addition to Council’s current operating budget. In addition, the LTFP allocates depreciation of assets in a separate component of the LTFP.

Officers have prepared the initial management plan for the operation of the Precinct. Officers anticipate the operational cost to Council in the first year will be \$3.2M. Currently the City operates Library Services as well as an Arts and Culture (Events) unit at a cost to Council of some \$1.6M annually. It is proposed to relocate these service units into the new Arts and Community Precinct in 2018. As these two service units will relocate to the new Precinct and manage the facility, the additional cost to Council to operate the precinct is estimated to be \$1.63M (\$3.2M minus \$1.6M). The anticipated cost is noted with a +/- 15% allowance, resulting in an upper estimate of \$1.9M additional cost to Council per year to manage and operate the new precinct.

The operational plan contains anticipated operational costs and income for the precinct based on a number of assumptions. These assumptions play a critical role in determining and shaping the operational budget, hence some discrepancy between LTFP forecasts and the figures noted above. Key assumptions that impact on the operational estimates are:

- External Funding remaining at current levels
- Building depreciation costs are not included in expenditure
- City internal costs (Activity Based Costings) are not included in expenditure
- Operation of the precinct is managed with only 1 additional FTE

The detailed operational budget and the list of assumptions are noted at Attachment 3.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities

Our Program:	1.a.2.7	Deliver projects of strategic importance to the City
Our Services:	1.a.2.7.2	Provide project management resources

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial impact based on the significance of the capital contribution required and on ongoing operational funding to the City. To mitigate these factors the financial implications have been modelled in Council's Long Term Financial Plan that demonstrate it has the capacity to afford the project.

Whilst funding that is anticipated is not fully resolved, Council will be presented with the outcome of the tender process at which time it can consider the final project funding mix and requirements on Council's contribution. Council does however have the option to defer calling tenders until the final funding is confirmed.

In regards to the tender for the major build works the pre tender estimate has been prepared by Council's Project Quantity Surveyors who have been involved in every step of the design process to date, and have made allowance for various factors in the Projects Cost Plan.

As detailed in this report, the risks associated with the tendering for a specialist theatre fit-out are proposed to be addressed by removing the theatre fit-out from the major build works and selecting the preferred contractor through a separate procurement process.

The project has a detailed project risk register that is reviewed by the project team and report to the Advisory Group periodically.

The operational nature of the Precinct should also be noted as a risk. The operating financials are based on a number of assumptions. Officers are limited in their ability to foresee the impact/nature of these assumptions 2 to 3 years into the future within the operation of a new facility, hence these should be noted as potential financial risks for the City.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

The project will be overseen by the Director Strategic Projects and Infrastructure. The Director Community Services is responsible for preparing the management and operating strategy for the facility. An internal Project Technical Group has been established to provide input and review at all stages of the project and the Advisory Group will be involved throughout the project timeline.

Project Management responsibilities will be absorbed internally by the Strategic Projects Department, specifically through the allocation of a dedicated Project Manager and Project Administration Officer.

RELEVANT PRECEDENTS

Council has previously approved the design stages of a number of major and minor projects agreed to proceed to tender by endorsing scope of works and approving the tender selection criteria.

In the Karratha Airport Terminal Upgrade, Council approved the release of a forward works package for the baggage reclaim system being a long lead time item and specialised equipment. Once a preferred contractor was appointed, they were novated to the Builder to coordinate installation.

VOTING REQUIREMENTS

Simple and Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AGREE to call tenders for the major build contract and specialist theatre fit-out works for the Karratha Arts and Community Precinct and amend the selection criteria as follows:

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT call tenders for the major build contract and specialist theatre fit-out works for the Karratha Arts and Community Precinct at this point in time and await the completion of the full documentation stage of the project and the outcomes of the outstanding funding applications.

CONCLUSION

The final detailed design has been submitted by Peter Hunt Architects and the design achieves the project objective.

The Project’s Cost Manager has submitted a pre tender estimate that is within previous project budget estimates of \$55.6M.

In order to proceed, Council is required to consider the budget implications and determine whether it is prepared to proceed to tender for the Karratha Arts and Community Precinct Project major build contract and specialist theatre fit-out works. If Council agrees, it is required to endorse the scope of works and selection criteria for both tenders.

OFFICER’S RECOMMENDATION

1. That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:
 - a) **ENDORSE** the Detailed Design as recommended by the Project Advisory Group for the Karratha Arts and Community Precinct Project and as depicted in the attachment to this report;
 - b) **NOTE** the current forecast project budget as prepared by Donald Cant Watts Corke based on the Detailed Design is \$54.869M as detailed in Confidential Attachment 2;
 - c) **AGREE** to incorporate the transformer relocation in to the project scope and progress these works outside of the major build works.
 - d) **AGREE** to call tenders for the Major Build Works for the Karratha Arts and Community Precinct Project in accordance with the Detailed Design scope of works and adopt the following selection criteria:

Criteria	Weighting
Relevant Experience	10%
Capacity to Deliver	10%
Demonstrated Understanding	20%
Price	60%

- e) **NOTE** that at the completion of the Tender assessment a further report will be tabled for Council to consider the progression of the project to construction including the associated financial implications;
- f) **AGREE** to call tenders for the Specialist Theatre Fit-out in accordance with the scope of works outlined in this report and adopt the following selection criteria:

Criteria	Weighting
Relevant Experience	25%
Capacity to Deliver	20%
Demonstrated Understanding	15%
Price	40%

- g) **NOTE** that the current status of anticipated Project funding for the project is as follows:

Organisation	Requested Amount	Notification expected
State Government – PDC via R4R	\$14M	March / April 2016
Federal Government	\$10M	Confirmed
Industry and Lotterywest	Up to \$10M	Woodside / North West Shelf and Lotterywest confirmed contributions. Total \$5.2M RTIO outcome expected March / April 2016.

- h) **NOTE** that the current anticipated operational cost to manage the Karratha Arts and Community Precinct is forecast to be \$3.2M based on the assumptions detailed in Attachment 3, representing an additional cost to Council of \$1.63M +/- 15%.
2. That Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE AUTHORITY** to the Chief Executive Officer to award the Specialist Theatre Fit-out Tender, providing the preferred tender is within Council’s Budget allocation.

COUNCIL AMENDED RESOLUTION

Res No : 153407
 MOVED : Cr Smeathers
 SECONDED : Cr Lally

1. That Council by **SIMPLE** Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* **RESOLVES** to:
 - a) **ENDORSE** the Detailed Design as recommended by the Project Advisory Group for the Karratha Arts and Community Precinct Project and as depicted in the attachment to this report;
 - b) **NOTE** the current forecast project budget as prepared by Donald Cant Watts Corke based on the Detailed Design is \$54.869M as detailed in Confidential Attachment 2;

- c) **AGREE to incorporate the transformer relocation in to the project scope and progress these works outside of the major build works.**
- d) **AGREE to call tenders for the Major Build Works for the Karratha Arts and Community Precinct Project in accordance with the Detailed Design scope of works and adopt the following selection criteria:**

Criteria	Weighting
Relevant Experience	10%
Capacity to Deliver	10%
Demonstrated Understanding	20%
Price	60%

- e) **NOTE that at the completion of the Tender assessment a further report will be tabled for Council to consider the progression of the project to construction including the associated financial implications;**
- f) **AGREE to call tenders for the Specialist Theatre Fit-out in accordance with the scope of works outlined in this report and adopt the following selection criteria:**

Criteria	Weighting
Relevant Experience	25%
Capacity to Deliver	20%
Demonstrated Understanding	15%
Price	40%

- g) **NOTE that the current status of anticipated Project funding for the project is as follows:**

Organisation	Requested Amount	Notification expected
State Government – PDC via R4R	\$14M	March / April 2016
Federal Government	\$10M	Confirmed
Industry and Lotterywest	Up to \$10M	Woodside / North West Shelf and Lotterywest confirmed contributions. Total \$5.2M RTIO outcome expected March/April 2016.

- h) **NOTE that the current anticipated operational cost to manage the Karratha Arts and Community Precinct is forecast to be \$3.2M based on the assumptions detailed in Attachment 3, representing an additional cost to Council of \$1.63M +/- 15%.**

CARRIED 9-2

FOR : Cr Long, Cr Lally, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg
 AGAINST : Cr Bailey, Cr White-Hartig
 REASON : Councillors modified the Officer’s recommendation not to delegate authority to award the Specialist Theatre Fit-out Tender given the size of the project and the level of community and Council interest in this project.

12.5 KARRATHA AIRPORT FRONT OF TERMINAL AND CAR PARK UPGRADE DESIGN OPTIONS

File No:	TT.459
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Officer
Date of Report:	15 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Current Design 2. Concept Design inclusive of a “Kiss and Ride”

PURPOSE

To review the front of terminal (FOT) and car park upgrade concept design at the Karratha Airport.

BACKGROUND

In September 2015 Council resolved to:

1. ENDORSE the Masterplan prepared by Cardno and as recommended by the Karratha Airport Advisory Group, as the scope of works to be progressively implemented for the Karratha Airport Terminal - Front of Terminal and car park works;
2. AGREE that the scope of works for Stage 1, Stage 2 and Stage 3 of the Karratha Airport Terminal - Front of Terminal and car park works includes the front of terminal and short term car park exit as outlined in this report;
3. NOTE the current estimate for Stage 1, 2 and 3 works is \$ 2,055,011 (ex GST);
4. ENDORSE the tender selection evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	30%

5. NOTE that at the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of contract.

The primary objective of the project is to improve the parking and grounds transport facilities associated with Karratha Airport. The essential elements that were incorporated in the consultants design brief included:

- Provide for ease of use and access by users
- Ensure functionality of design and a sense of place and arrival
- Ensure compatibility with works already completed

- Enable ease for management of areas
- Ensure the design is durable, limits maintenance and damage to infrastructure

These issues and preliminary design concepts were presented to the Airport Advisory Group (AAG) on 13 July 2015 and workshopped. Further internal discussions have also been conducted in order to address various design issues particularly with safety for vehicle and pedestrian movements. The items that were considered include:

Car Park

- Car Parking Operational Efficiency - consider revised entry and exit routes to short term and long term parking areas
- Explore the potential for a “kiss and ride” option
- Review Commercial Vehicle Access and Egress, including taxis
- Review Rental Vehicle Access and Egress

Several design options were developed by the consultant for consideration aimed to address the development in a staged manner whilst meeting the key functional outcomes specified while adding to the airport architectural statement.

In September 2015, the proposed concept plan, which excluded a “kiss and ride” zone, was presented to Council and endorsed based on the following merits:

Pros	Cons
Increased pedestrian amenities and movement	Minor increase to distance for passengers to travel from terminal building to parking facilities
Installation of shade structures	
Aesthetic landscaping and architectural appeal in line with the upgraded terminal	
Improved security and safety to the front of terminal	
Creation of a new loading zone and bin storage facility away from the front of the terminal to alleviate odour	
Reorientation of the Short term car park exit to enable ease of exit and minimise damage caused to ticket machines	
Works to improve entry and exit to Long term Parking areas	
Increase in space for short term parking	Reconfigured car rental vehicle area, resulting in increased distance for customers. Minor disruption to operators, whilst works undertaken
Minimising changes to the current orientation for Short term and long term car parks (civil works)	
Staged approach to the car park upgrade	
The designer believes that the Masterplan is the most effective use of the car park space.	

Since this time several Councillors have raised queries with regard to the existing front of terminal lane and its closure. As the adopted plan by Council removes this lane, Officers have not reopened access. The primary reason is to create a minimum set-back between vehicles and the Terminal to meet recommended security requirements. In doing so Council has reduced its security costs to the front of the terminal by in excess of \$200k per annum.

At the AAG meeting held on 14 March 2016 members were represented the design to demonstrate the proposed operation of the redeveloped car park with particular focus on the “kiss and ride” aspect, or lack of, in the new design. The AAG discussed the merits of considering a series of “kiss and ride” car parking bays in the redeveloped short term car park to facilitate ease of traffic movement through short term. As a result of those discussions the AAG requested Council reconsider the previously adopted concept plan which includes the removal of the pickup / drop off zone (including “kiss and ride” zone).

The AAG noted that the only location for a “kiss and ride” option is within the current short term car park, resulting in a reduction of available short term car spaces. Whilst the adopted design enables vehicles to enter the car park, drop off and leave within 30 minutes it was not seen to flow as well as providing specific dedicated bays upon entry. It is noted that a proposal was prepared in the Concept design stage that provided this option however was not subsequently adopted by Council as its preferred plan. Refer to Attachment 2.

Council Officers have further considered the merits of a “kiss and ride” zone in the short term parking and note the following:

Pros	Cons
If utilised as designed, may reduce congestion	Considered dangerous with passengers opening doors into oncoming traffic
Passengers not having to park in a designated parking bay	Requires financial contribution annually to sustain a front of house security staff member if this area is to be managed
Provides a straight through approach to departure from short term parking	Reduction in short term parking bays
	Increased costs and time associated with redesigning an already approved design.
	Impact on entry and egress by way of traffic movement in one direction

Since the closure of the front of terminal lane has occurred associated with the redevelopment of the Karratha Airport Terminal there has been an increase in the use of the short term parking area as no “kiss and ride” option has been available. During this period 87% of short term vehicles still do not pay for short term parking many of whom are accessing the area to pick up and drop off.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of the financial investment required to establish, progress and complete the project. Additionally there is a high risk to the reputation of the City should the constructed design not meet community expectations.

COUNCILLOR/OFFICER CONSULTATION

AAG members meet on a quarterly basis. In September 2015 the AAG recommended the concept plan, which was subsequently endorsed by Council.

Below summarises the major discussion points and feedback of the AAG and internal stakeholders:

Strategy	Change	Reasoning
Car Park Access and Egress	Amended entry and exit routes	<ul style="list-style-type: none"> • Simplify access for travelling passengers • Reduce damage to parking infrastructure • Reduce congestion • Enhance customer experience • Remove need for same extent of front of terminal security staff to monitor 2 minute drop off
Car Park Capacity	Increase the size of short term parking	<ul style="list-style-type: none"> • Enhance customer experience • Increase capacity by relocating some of the rental cars • Improve FOT security outcome
Ground Transport	Amend FOT design and include new parking zones for minibus and taxis	<ul style="list-style-type: none"> • New facility for travelling passengers in line with major airports new design methodology • Reduce congestion for commercial vehicles and enhance customer experience
Front of Terminal	Brand new FOT design	<ul style="list-style-type: none"> • Increase pedestrian amenity including shade structures, aesthetic landscaping and architectural appeal in line with the upgraded terminal all whilst improving security to the FOT
Utility Zone	Relocate waste and loading	<ul style="list-style-type: none"> • Creating a new waste loading area to reduce congestion and remove unsightly activities and odours from FOT
Signage	Install new way finding signage	<ul style="list-style-type: none"> • Allow ease of access and enhance customer experience and reduce vehicle incidents

COMMUNITY CONSULTATION

The concept design has been regularly communicated with Karratha Airport Stakeholders.

Recently community members have sought clarification from Councillors in relation to the current closure of the “kiss and ride” zone, hence the purpose for providing an update via this report.

STATUTORY IMPLICATIONS

The design has been prepared in accordance with all regulatory and statutory requirements. Tenders for construction will be called in accordance with Section 3.57 of the *Local Government Act 1995*. At the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of contract.

POLICY IMPLICATIONS

Policy CE13 is applicable in relation to the tender process.

FINANCIAL IMPLICATIONS

At the September 2015 Council Meeting it was noted that the current estimate for works is \$2,055,011 (ex GST). This amount has been allocated in the 2016/17 budget and is based

on the Designer’s cost estimate on the current plans. On completion of the Tender process the project budget will be confirmed and consideration will be sought by Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.2 Operate Karratha Airport to achieve a Commercial outcome
- 1.a.2.4 Maintain City infrastructure necessary to meet the community needs
- Our Services: 1.a.2.4.4 Maintain and renew road and footpath / cycle ways infrastructure

RISK MANAGEMENT CONSIDERATIONS

Project Design Review

A Request for Quotation is currently advertised for the appointment of a suitably qualified and independent Consultant to undertake a full design review of the project.

The intention of the design review is to minimise the risk of variations due to incomplete documentation, prior to tender as well as assessing if the proposed design will meet the intended functional design modifications and alleviate the current design issues within the car park. In carrying out the design review, project risks arising from insufficient design will be reported to the City.

Project Timeline

The current indicative timeline for the project is:

Key Events	Date
Design Development Completes	31 March 2016
Independent Design Review Completes	5 April 2016
Full Documentation	6 May 2016
Tenders Open	11 May 2016
Tenders Close	8 June 2016
Contractor Appointed	18 July 2016
Construction Commences	August 2016
Practical Completion	February 2017

Any changes to the project design at this stage of the project will result in a delay to allow for redesign, prior to resubmission to Council for approval.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to REDESIGN the short term car park to include a “kiss and ride” option noting Council will need to consider the proposed designs before progressing to Tender.

CONCLUSION

The adopted plan by Council provides improved access and egress plus and increase in the number of bays in to short term parking at the Karratha Airport. Several comments had been received to query the reopening of the front of terminal lane for pick up and drop off of passengers since the terminal redevelopment project had concluded. The AAG and Officers have discussed the various implications of modifying the design and recommended that Council reconsider the design to ensure it is satisfied with the proposed works.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the discussions and review undertaken by the Airport Advisory Group on facilitating “kiss and ride” bays in the redeveloped short term car parking plan and RECONFIRMS its approach to continue with the current design as previously endorsed.

COUNCIL AMENDED RESOLUTION

Res No : 153408
 MOVED : Cr Parsons
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AGREE to REDESIGN the short term car park to include a “kiss and ride” option noting Council will need to consider the proposed designs before progressing to Tender.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
 AGAINST : Nil
 REASON : Councillors modified the Officer’s recommendation as Council considered the redesign of the short term car park should include a “kiss and ride” before progressing to Tender.

13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for March 2016.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153409
MOVED : Cr Scott
SECONDED : Cr Vandenberg

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees
- 13.4 Record of Tenders Awarded by the CEO under Delegation
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Environmental Health Statistics
- 13.8 Ranger Statistics
- 13.9 Economic Development update
- 13.10 Waste Services Data
- 13.11 Community Services update
- 13.12 Australia Infrastructure Plan – Implications for the City of Karratha

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
09/02/2016	Deed of Renewal of Lease - Part of Pam Buchanan Family Centre between the City of Karratha (Landlord) and Local Information Network Karratha INC (Tenant)
18/02/2016	Net Lease of Dampier Community Hub Not for Profit Office – (Lot 373) 3 High Street, Dampier, between the City of Karratha (Landlord) and 360 Health and community Limited (Tenant)
22/02/2016	Karratha City Centre Activation and Funding Deed between the City of Karratha and Landcorp

13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 29 FEBRUARY 2016

File No: MAR16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 4 March 2016
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16. These allocations were amended in the first quarter budget review adopted in November via Council Res No. 153292.

City of Karratha		Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations		\$	\$	\$	\$
For the Period Ending 29 February 2016					
631400	Contribution - Dampier Community Assoc	\$ 100,000	\$ 191,967	\$ 31,143	\$ 160,824
	2012/13 BFW D		\$ 91,967	\$ 3,394	\$ 88,573
631401	Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 270,166	\$ -	\$ 270,166
	2014/15 BFW D		\$ 70,166		\$ 70,166
	2013/14 BFW D		\$ 100,000		\$ 100,000
631402	Contribution - Roebourne Advisory Group	\$ 100,000	\$ 187,070	\$ 46,194	\$ 140,876
	2014/15 BFW D		\$ 58,500		\$ 58,500
	2013/14 BFW D		\$ 17,319		\$ 17,319
	2012/13 BFW D		\$ 11,251	\$ 10,155	\$ 1,096
631403	Contribution - Wickham Community Assoc	\$ 100,000	\$ 182,500	\$ 62,500	\$ 120,000
	2014/15 BFW D		\$ 72,500	\$ 10,000	\$ 62,500
	2013/14 BFW D		\$ 10,000	\$ 10,000	\$ -
631404	Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
631405	Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 290,000	\$ 45,000	\$ 245,000
	2014/15 BFW D		\$ 100,000	\$ 22,765	\$ 77,235
	2013/14 BFW D		\$ 90,000		\$ 90,000
631406	Ex Gratia Contribution - Wickham Community Assoc	\$ 102,500	\$ 157,860	\$ 25,000	\$ 132,860
	2014/15 BFW D		\$ 16,537		\$ 16,537
	2013/14 BFW D		\$ 38,823		\$ 38,823
631407	Ex Gratia Contribution - Roebourne Advisory Group	\$ 51,250	\$ 152,750	\$ -	\$ 152,750
	2014/15 BFW D		\$ 101,500		\$ 101,500
631408	Ex Gratia Contribution - Pt Samson Community Assoc	\$ 51,250	\$ 402,750	\$ -	\$ 402,750
	2014/15 BFW D		\$ 101,500		\$ 101,500
	2013/14 BFW D		\$ 125,000		\$ 125,000
	2012/13 BFW D		\$ 125,000		\$ 125,000

City of Karratha		Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations		\$	\$	\$	\$
For the Period Ending 29 February 2016					
631422	School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
631424	Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 173
631436	Local Information Network Karratha (Link)	\$ 28,800	\$ 28,800	\$ 27,360	\$ 1,440
631443	Sundry Donations To Community Groups	\$ 74,694	\$ -	\$ 10,000	-\$ 10,000
631445	Fee Waiver	\$ 20,000	\$ 20,000	\$ 18,664	\$ 1,336
631448	St Johns Ambulance (Wickham & Roebourne)	\$ 12,000	\$ 12,000	\$ 4,937	\$ 7,063
631452	Karratha Amateur Swimming Club	\$ 18,906	\$ 18,906	\$ 4,727	\$ 14,180
631459	Big Hart Incorporated	\$ 30,000	\$ 30,000	\$ 8,250	\$ 21,750
631460	Millars Well Primary School P&C	\$ 18,000	\$ 18,000	\$ 4,500	\$ 13,500
631461	Wa Police & Citizens Youth Club (Roebourne)	\$ 30,000	\$ 30,000	\$ 7,500	\$ 22,500
631462	West Pilbara Junior Football Association	\$ 5,600	\$ 5,600	\$ 5,852	-\$ 252
631463	Karratha Scouts Group	\$ 26,000	\$ 26,000	\$ -	\$ 26,000
631464	Vinnies Karratha	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
		\$ 1,081,925	\$ 3,267,357	\$ 364,692	\$ 2,902,665

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 15/16 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 29 February 2016
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 15/16 Financial Year.

Name	Reason	Amount (exc GST)
Karratha Water Polo Association	Donation of a 3 month KLP membership for a fundraising auction for the State Country Water Polo Championships– TOTAL \$418.00	\$380.00
Dance FX	Donation of a 1 month KLP membership for a fundraising quiz to dance in the various locations in the US – TOTAL \$162.00	\$147.27
Bank of Ideas	100% Fee waiver for Bank of Ideas to hire Wickham Community Hall to run Community and NGO Workshops – TOTAL \$78.00	\$70.91

13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 4 March 2016
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	07-15/16	Project Budget:	\$1,000,000 of which \$602,000 (inc. contingency) is allocated for the public amenity structure
Tender Title:	Point Samson Foreshore Works – Stage 1 Miller Close		
State-wide Advertising Commenced:	14/10/2015	Tender Closing Date/ Time:	4/11/2015 at 2pm
Scope of Works:	Construction and installation of a public amenity structure as identified in the Point Samson Foreshore Design Report.		
Selection Criteria:	Relevant Experience	15%	
	Capacity to Deliver	15%	
	Demonstrated Understanding	10%	
	Price	60%	
Submissions Received:	Leethall Constructions Pty Ltd Timik Developments Pty Ltd Total Eden Pty Ltd Trasan Contracting Pty Ltd		
Tender Awarded to:	Timik Developments Pty Ltd		
Contract Value:	\$519,009.83 (ex GST)	Date of Award:	5 February 2016
Contract Term:	6 months	Contract Options:	N/A

Council resolved (Resolution No. 153333) at its Ordinary Council Meeting on 14/12/2015 to delegate authority to the Chief Executive Officer to award this tender for the Point Samson Foreshore Works – Stage 1 Miller Close which has resulted in an award of contract to Timik Developments Pty Ltd at the value of \$519,009.83 ex GST.

13.5 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	29 February 2016
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Due to the decrease in applications received, the Building Services unit is now providing additional assistance and support (oversight and inspection) to projects being undertaken by Strategic Projects and Infrastructure.

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0											0
Alterations and Additions	0	1											1
Swimming Pools and Spas	2	1											3
Outbuildings (inc signs and shade)	10	15											25
Group Development	0	0											0
Number sole occpcy units/grp development	0	0											0
Commercial	2	3											5
Monthly total	14	20	0	0	0	0	0	0	0	0	0	0	34
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1											1
BAC's	0	0											0
BAC Strata	0	0											0
Monthly Total	0	1	0	0	0	0	0	0	0	0	0	0	1
Occupancy Permits													
Occupancy Permits	0	2											2
OP Strata	1	3											4
OP Unauthorised	0	1											0
Monthly total	1	6	0	0	0	0	0	0	0	0	0	0	7
Total \$'000 Construction Value	2,702	1,510											4,212
Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705

Building Statistics 2016

Applications Processed for Other Councils														YTD
Shire Of Ashbutron	3	6												9
Shire of Wyndham (East Kimberley)	1	0												0
Port Hedland	0	0												
Monthly Totals	4	6	0	10										

Building Statistics 2015

Applications Processed for Other Councils														YTD
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3		157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0		16
Port Hedland								1	2	0	0	0		
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3		173

13.6 PLANNING DECISIONS ISSUED 01 FEBRUARY – 29 FEBRUARY 2016

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

PLANNING DECISIONS ISSUED

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA15179	APPROVED DELEGATE	YARRA PILBARA FERTILISERS PTY LTD	REFAP PTY LTD	LOT 3778 MOOLIGUNN ROAD, KIE	DEV	COMMERCIAL LAUNDRY
DA15213	APPROVED DELEGATE	CLORINA BOEKHORST	CLORINDA BOEKHORST	LOT 71 FORTESCUE CRESCENT, DAMPIER	DEV	SEA CONTAINER
DA15224	APPROVED DELEGATE	KINGSBURY SUPER PTY LTD	ADRIAN CATLIN	UNT 7, LOT 2885 COOLAWANYAH ROAD, KIE	DEV	SEA CONTAINER
DA15227	APPROVED DELEGATE	CHRISTOPHER REID AND ELIZABETH ASHTON	JOHN LALLY	LOT 270 PINGANDY CRESCENT, DAMPIER	DEV	SEA CONTAINER
DA16003	APPROVED DELEGATE	FATIMA AND WILLIAM GIBSON	TIMIK DEVELOPMENT PTY LTD	LOT 39, SHARPE AVENUE, KARRATHA	DEV	CHANGE OF USE
DA16009	APPROVED DELEGATE	KARRATHA CITY SC HOLDINGS PTY LTD	KARRATHA CITY SC HOLDINGS PTY LTD	LOT 4230 SHARPE AVENUE, KARRATHA	DEV	TENANCY – NEW KIOSK SITE
DA16012	APPROVED DELEGATE	AISHA DARWICH	BRINDAVAN PANDEY	LOT SL5 HEDLAND PLACE, KARRATHA	DEV	DENTAL CONSULTING ROOMS

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	11	7											18
R-Codes	0	1											1
Strata/Subdivision	1	4											5
Lands	2	8											10
Enforcement	0	2											2
Scheme Amendments	1												1
Monthly total	15	22	0	37									
Processing Timeframe - Days Development Applications	36	9											45
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
Monthly total	20	26	38	26	31	32	35	18	18	35	36	16	331
Processing Timeframe - Days Development Applications	27	33	40	44	30	26	31	36	38	45	48	42	440
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	\$885	\$2,622											\$3,507
2015	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490



13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	February 2016
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Focus of February assessments was food premises. Due to the whole team being present for the month, and a focus on inspection work as per the Service Level Review, this has seen an increase in the number of food premises inspections undertaken this month.

City's Environmental Health Service is also receiving regular enquiries regarding setting up new food businesses, including mobile vendors. Approvals for the fit out of 3 new food businesses were issued.

Environmental Health Statistics														Environmental Health Statistics													
2016														2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Food premises inspection/reinspection	16	33												49	182	20	17	18	13	16	14	7	6	14	16	41	
Lodging house inspection	0	2												2	40	0	0	1	6	2	11	6	1	8	5	0	
Camping/caravan park inspection	0	0												0	10	0	0	0	0	0	1	0	0	9	0	0	
Public building inspection	2	2												4	57	0	2	4	14	8	9	4	1	13	1	1	
Swimming pool inspection	0	0												0	30	2	0	1	0	0	0	0	3	6	18	0	
Hairdressers inspection	0	0												0	16	0	2	2	1	3	3	0	2	0	3	0	
Beauty therapy/skin penetration inspection	0	0												0	17	0	1	2	1	5	1	0	3	0	4	0	
Septic tank inspections	0	0												0	0	0	0	0	0	0	0	0	0	0	0	0	
Closed premises	4	4												8	24	3	5	2	4	1	0	2	2	1	1	3	
Monthly total	22	41	0	63	376	25	27	30	39	35	39	19	18	51	48	45	0										
Health nuisances/complaints investigated														Health nuisances/complaints investigated													
Air Pollution	0	1												1	5	0	1	0	0	0	1	1	0	0	0	1	
Building & Accommodation	0	3												3	20	2	4	0	2	2	0	5	0	0	3	2	
Effluent & Water Pollution	0	1												1	6	0	1	0	0	0	2	3	0	0	0	0	
Food Safety	1	4												5	11	0	1	0	0	0	0	1	1	5	1	2	
Noise Pollution	0	0												0	19	0	1	1	1	3	0	5	3	2	2	1	
Nuisance	2	1												3	17	0	10	2	1	0	0	1	1	1	0	1	
Pest Control	0	3												3	11	0	3	0	0	3	2	0	0	1	0	2	
Refuse & Litter	0	3												3	4	0	0	1	0	0	0	1	2	0	0	0	
Skin Penetration	0	1												1	6	0	3	0	0	0	0	1	1	1	0	0	
Stallholders & Traders	0	1												1	2	0	1	0	0	0	0	0	0	0	0	1	
Other	0	0												0	0	0	0	0	0	0	0	0	0	0	0	0	
Monthly total	3	18	0	21	101	2	25	4	4	8	5	18	9	10	6	10	0										
Notifiable infectious diseases														Notifiable infectious diseases													
Ross River Virus (RRV)	0	1												1	24	6	5	1	0	2	3	2	3	0	1	1	
Barmah Forest Virus (BHV)	0	0												0	2	1	0	0	0	0	0	0	0	0	0	1	
Salmonellosis	5	1												6	19	3	3	1	3	4	0	2	2	1	0	0	
Campylobacteriosis	1	3												4	32	5	4	4	3	1	2	2	1	3	3	4	
Cryptosporidiosis	1	0												1	31	2	4	19	4	2	0	0	0	0	0	0	
Other	0	0												0	5	1	1	1	0	0	0	1	1	0	0	0	
Monthly total	7	5	0	12	113	18	17	26	10	9	5	7	7	4	4	6	0										
Other health														Other health													
Assess development applications	6	9												15	44	0	0	0	2	4	9	5	3	8	4	9	
Assess building applications	0	0												0	3	0	0	0	0	0	0	0	0	0	1	2	
Respond to swimming pool positive detections	1	4												5	50	6	14	17	3	2	1	3	1	0	1	2	
Healthy dog day	0	1												1	3	0	1	0	0	1	0	0	1	0	0	0	
Chicken bleeding	2	2												4	20	2	2	2	2	2	2	2	2	2	1	1	
Monthly total	9	16	0	25	120	8	17	19	7	9	12	10	7	10	7	14	0										

13.8 MONTHLY RANGER STATISTICS

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	1	7	4	12
Abandoned vehicles	16	23	29	68
Animal (dogs/other)	21	43	18	82
Cats	11	11	6	28
Camping	0	2	9	11
Cyclone	2	3	2	7
Fire	2	5	2	9
Litter	28	37	21	86
Parking	58	29	5	92
Off Road Vehicles	19	19	7	45
Total Action requests	158	179	103	440

For this month there was seventy-one (71) calls forwarded from our after-hours call centre. Forty-five (45) of those calls required an immediate after hour response.

Rangers have been working closely with the Department of Housing to target unsightly properties and off-road vehicle activities from Department of Housing properties. This work has seen positive results which Rangers will continue in the future.

Some Emergency Management Statistics are also included in this agenda report.

Rangers Statistics 2016														Ranger Statistics 2015												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														Inspections/reinspections/audits												
Activities on City Properties	6	12												70	4	0	3	0	1	2	6	8	8	4	21	13
Abandoned vehicles	24	68												375	13	46	20	11	35	20	38	47	44	44	30	27
Animal (dogs/etc)	105	82												1277	97	101	147	113	99	123	86	120	100	84	110	97
Cats	43	28												307	13	16	35	31	30	22	20	22	28	32	32	26
Camping	10	11												318	28	16	44	41	22	30	48	48	13	12	10	6
Cyclone	0	7												271	2	6	3	1	0	1	0	0	79	112	62	5
Fire	1	9												208	5	6	3	7	11	8	9	4	50	79	17	9
Litter	59	86												580	27	47	135	27	41	18	37	25	43	65	65	50
Parking	39	92												1335	79	72	231	95	106	84	142	84	105	121	113	103
Off Road Vehicles	28	45												255	30	30	40	11	34	0	16	13	17	29	28	7
Monthly total	315	440	0	755	4996	298	340	661	337	379	308	402	371	487	582	488	343									
Infringements Issued														Infringements Issued												
Bushfire	0	2												12	0	0	4	0	0	1	2	0	1	1	1	2
Activities on City Properties	0	1												0	0	0	0	0	0	0	0	0	0	0	0	0
Animal Environment & Nuisance	3	0												69	0	1	24	1	8	7	0	0	1	0	2	25
Animal (dogs/cats/etc)	12	7												232	6	13	15	34	38	45	20	11	10	7	20	13
Camping	0	0												3	0	0	1	0	0	0	2	0	0	0	0	0
Litter	2	1												18	2	3	4	0	0	1	0	0	2	5	1	0
Parking	12	30												530	9	14	86	19	77	56	65	33	38	49	36	48
Monthly total	29	41	0	70	864	17	31	134	54	123	110	87	46	52	62	60	88									
Infringements														Infringements												
Value of Infringements Paid	13,116	6633																			2390	800	5254	6516	6780	2856
Infringements withdrawn	1	0																			5	3	1	3	5	4
Impounded Dogs														Impounded Dogs												
Central	14	8												104	5	9	6	11	8	12	10	9	7	5	16	6
East	5	0												101	0	14	7	8	21	18	2	3	7	3	13	5
West	9	11												119	15	8	2	8	16	20	8	6	8	7	11	10
Monthly total	28	19	0	47	324	20	31	15	27	45	50	20	18	22	15	40	21									
Released to Owner	9	10												158	10	14	5	18	17	27	15	10	9	8	19	6
Rehomed to SAFE	9	2												63	1	6	2	4	15	5	4	0	5	4	8	9
Euthanised by Ranger	2	1												49	5	8	0	5	0	17	1	3	6	0	0	4
Euthanised by Vet	1	1												19	3	1	0	0	9	0	0	0	0	1	3	2
Monthly total	21	14	0	35	289	19	29	7	27	41	49	20	13	20	13	30	21									
Impounded Cats														Impounded Cats												
Central	4	6												58	10	2	2	6	12	7	3	4	2	2	6	2
East	3	0												66	2	0	1	5	1	3	0	2	7	2	29	14
West	10	8												35	2	0	3	4	2	3	4	5	4	5	2	1
Monthly total	17	14	0	31	159	14	2	6	15	15	13	7	11	13	9	37	17									
Released to Owner	0	1												5	1	0	0	0	0	0	1	0	3	0	0	0
Rehomed to SAFE	6	4												40	7	2	2	4	0	1	2	5	7	2	4	4
Euthanised by Vet	11	8												88	6	0	2	11	12	5	3	4	3	0	30	12
Euthanised by Ranger	2	1												19	0	0	0	0	0	7	1	2	0	7	1	1
Monthly total	19	14	0	33	152	14	2	4	15	12	13	7	11	13	9	35	17									

13.9 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	4 March 2016
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities for the month of February 2016.

BACKGROUND

Council's Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Additionally the City has an Operational Economic Development Strategy 2014-2016. The City's response is a range of economic development initiatives, projects and partnerships.

REPORT**1. Economic and Demographic information provision**

A key component of the City's Economic Development Strategy is the provision of project briefings, facilitated commentary for VIP/investor tours, economic data provision and collaboration with key stakeholders: For the previous month the Economic Development Advisor has attended:

Date	Person/s	Organisation	Nature of Enquiry
1/02/16	Local resident	nil	Enquiry regarding establishing a gardening business and employ local indigenous people
1/02/16	Marketing and Events Manager	CCIWA	Enquiry re proposed NW Resources Tour 2016
2/02/16	NW Manager	Landcorp	Data requested on number of businesses in Karratha and comparison to other municipalities
5/02/16	Project Officer	Pilbara Regional Council	Input into Pilbara Regional Signage Brand kit
8/02/16	varied	PRC	Destination Pilbara Tourism Forum
12/02/16	varied	varied	Tourism Advisory Group Meeting
15/02/16	Project Officer	Pilbara Regional Council	Provision of CofK Style Guide for consideration in respect to the Pilbara Regional Signage Strategy.
15/02/16	Project Officer	Pilbara Regional Council	Digital Mobile Engagement and Pilbara Heritage Celebration discussion
17/02/16	Manager Economic Development & Strategy	Town of Port Hedland	Negotiation on Retail Attraction Strategy Joint Venture funding submission to PDC Community Chest
17/02/16	varied	varied	Small Business Breakfast Briefing

18/02/16	Economic Development Coordinator Project Officer	Town of Port Hedland Pilbara Regional Council	Negotiation on Regional Tourism Boundary Signage Joint Venture funding submission to PDC Community Chest
18/02/16	Project Officer	Pilbara Regional Council	Feedback to PRC regarding the Pilbara RV Friendly Town Feasibility Study.
19/02/15	Manager Economic Development & Strategy	Town of Port Hedland	Regional Tourism Boundary Signage Joint Venture
23/02/16	varied	PRC	Pilbara Tourism Product Development Steering Group
23/02/16	Regional Officers	DPAW	Island based eco-camping opportunities
24/02/16	Consultant	Deloittes	Economic development investment opportunities
29/02/16	CEO	Business Centre Pilbara	Progress of Karratha Business Incubator

2. Coming Business Events and Workshops

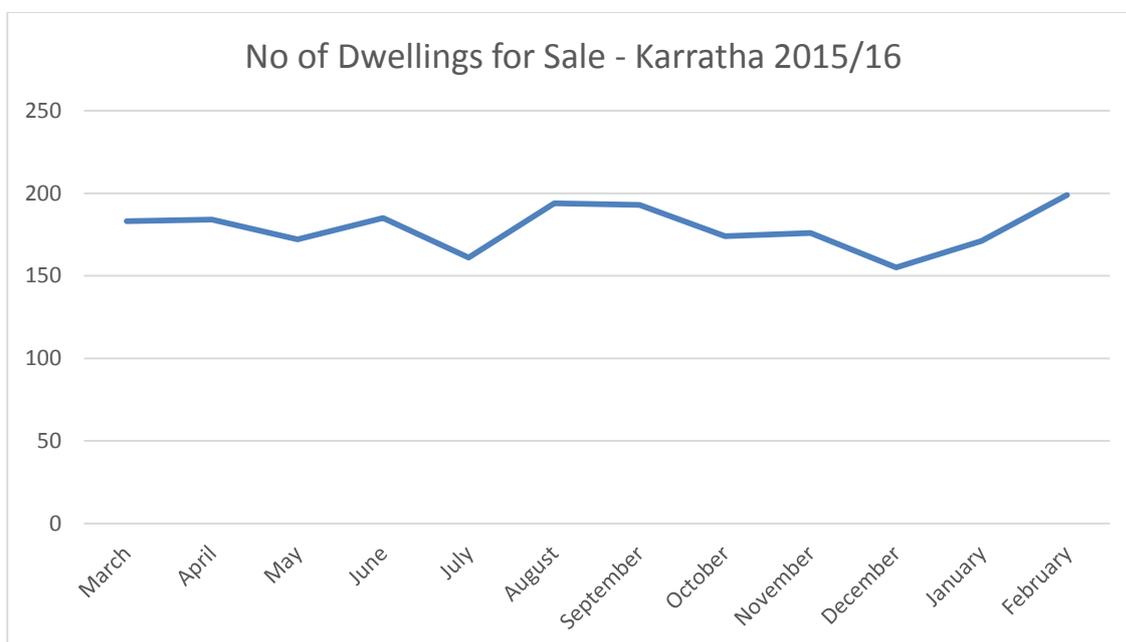
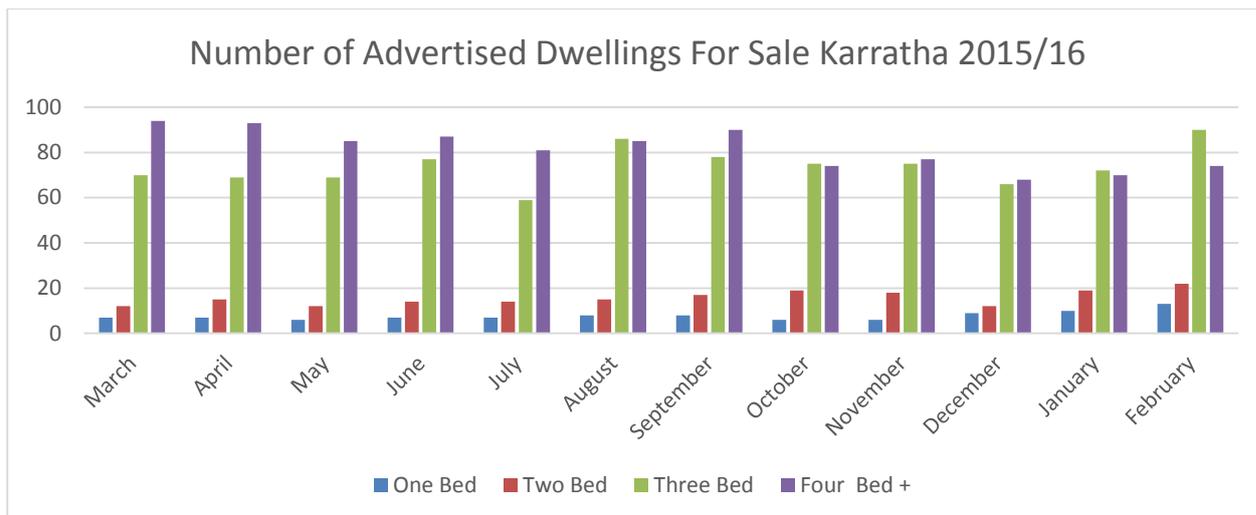
Month	Date	Time	Event	City Involvement	Organising Agency	Contact
March	3-4		Pilbara Women in Leadership Master Class	Nil	Zest e-Biz	Kylah Morrison 0456 110 240
	9	5:30 – 7:00 pm	Airnorth and Ramada Eco Beach Resort Business After Hours	Participant	KDCCI	9144 1999
	9	9:30-2:00	MYOB Training	Nil	NW Accountancy	91859400
	10	7:30 -9 am 6 - 7:30pm	Marketing Seminar	Nil	REDFM	Karratha.rsvp.yomstar.com
April	TBA	TBA	Home Based Business Workshop – Marketing Online	Major Sponsor	Business Centre Pilbara	9144 4668
	14	9:30-2:00	MYOB Training	Nil	NW Accountancy	91859400
May	7	9:30-2:00	MYOB Training	Nil	NW Accountancy	91859400
	10	11:00 – 2:00	Pilbara Women’s Network Luncheon	Participant	Business Centre Pilbara	9144 4668
	22	5:30 – 7:00 pm	Civeo & Alinta Gas Business After Hours	Participant	KDCCI	9144 1999
	(23-27)	various	CCIWA NW Tour	See below	CCIWA	Lydia Light 9365 7528
	24	5:30 – 7:00 pm	CCIWA NW Tour - Business After Hours with KDCCI	Participant	CCIWA/KDCCI	9144 1999
	25	Midday (TBA)	CCIWA NW Tour	Presentation & CBD tour	CCIWA	Lydia Light 9365 7528
June	TBA	TBA	Home Based Business Workshop – Business Financials	Major Sponsor	Business Centre Pilbara	9144 4668
	22	9:30 am -2:00 pm	Career Central 2016 and Try a Trade Expo	Major Sponsor	KDCCI	9144 1999
Sept	16	6pm	KDCCI Business Excellence Awards	Major Sponsor	KDCCI	9144 1999

3. Karratha and Districts - Housing and Land Development April Update

3.1 Residential Homes and Apartments Advertised For Sale

	January				February			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	10	\$110,000	\$545,000	\$327,000	13	\$110,000	\$545,000	\$327,000
Two Bed	19	\$79,000	\$500,000	\$289,500	22	\$79,000	\$500,000	\$289,500
Three Bed	72	\$180,000	\$738,000	\$459,500	90	\$150,000	\$738,000	\$444,000
Four Bed +	70	\$299,000	\$840,000	\$569,500	74	\$299,000	\$840,000	\$569,500
Total	171				199			
Dampier								
Two Bed	1	\$385,000	\$385,000	\$385,000	1	\$385,000	\$385,000	\$385,000
Three Bed	6	\$399,000	\$550,000	\$474,500	6	\$399,000	\$550,000	\$474,500
Four Bed +	0				0			
Total	7				7			
Wickham								
Three Bed	3	\$190,000	\$350,000	\$270,500	3	\$190,000	\$350,000	\$270,500
Four Bed	1	\$350,000	\$350,000	\$350,000	1	\$350,000	\$350,000	\$350,000
Total	4				4			
Pt Samson								
Three Bed	0				0			
Four Bed +	1	\$700,000	\$700,000	\$700,000	1	\$700,000	\$700,000	\$700,000
Total	1				1			
Roebourne								
Two bed	0				0			
Three Bed	2	\$270,000	\$270,000	\$270,000	2	\$270,000	\$270,000	\$270,000
Total	2				2			
City Total	185				213			

(Courtesy of Realestate.com.au)

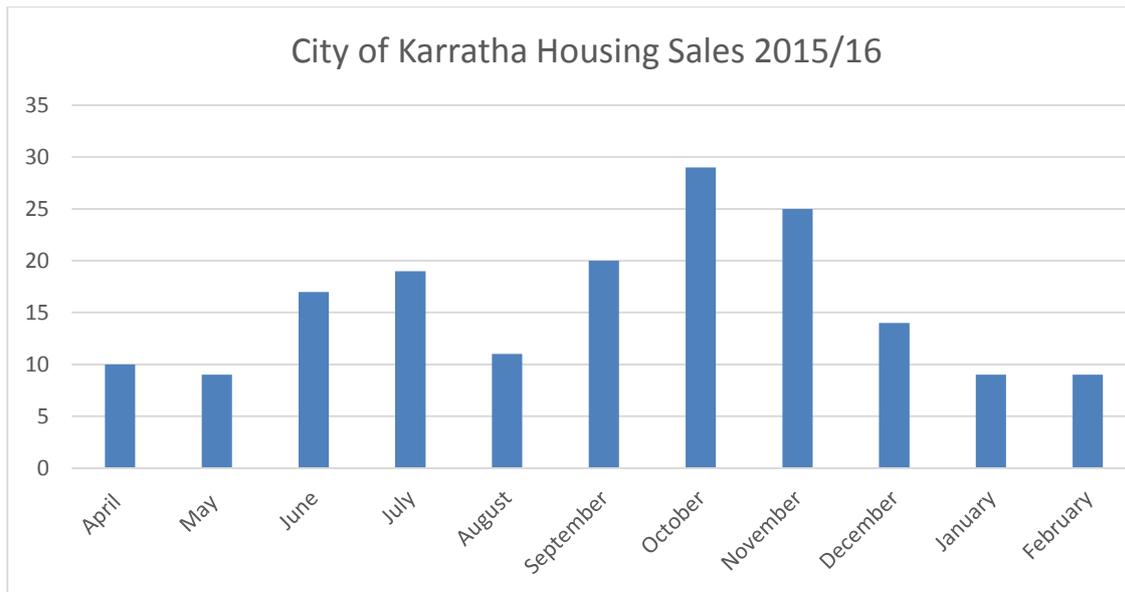


(Source: www.realestate.com.au)

3.1.2 House Sales 2015/16 FY (As at Feb 1, 2016)

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	0	9
February	3	3	1	1	1	0	9

N.B. Still early days for sales figures to come through for February 2016



Karratha/Dampier Median Prices						
Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
August	\$579,000	\$417,500	\$390,000	\$430,000	\$407,000	\$610,000
September	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$610,000
October	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$620,000
November	\$565,000	\$448,500	\$377,500	\$380,000	\$383,750	\$550,000
December	\$565,000	\$450,000	\$380,000	\$380,000	\$381,250	\$550,000
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
January 2016 Average Median for Karratha/Dampier \$451,500						
February 2016 Average Median for Karratha/Dampier \$409,750						
Annual Growth						
	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
	-22.6%	-2.3%	-17.0%	-29.9%	-25.9%	-29.2%

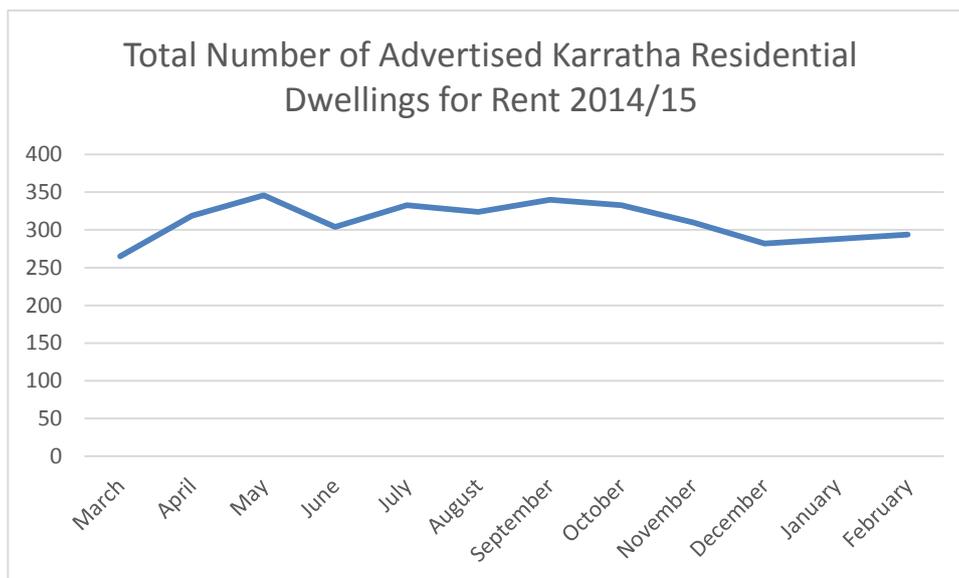
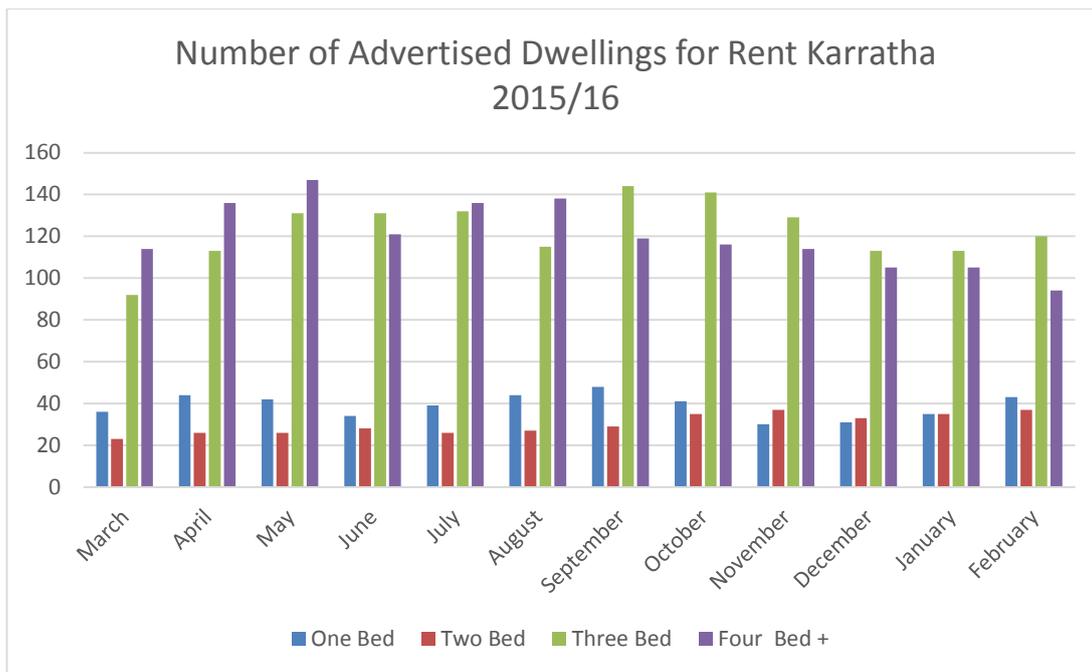
(Source: REIWA)

3.1.3 Dwellings for Sale Commentary

Increased availability of three bedroom dwellings in the Karratha area. Median prices have dropped nearly 10% across the board with the most affected suburb being Baynton with a \$72,000 drop (13%) followed by Dampier dropping \$65,000 which is a 12% drop in median price.

3.2 Residential For Rent (Karratha) – Asking Rents

Karratha	January 2016				February 2016			
One Bed	35	\$165	\$1000	\$583	43	\$150	\$1000	\$575
Two Bed	35	\$250	\$1100	\$675	37	\$195	\$950	\$573
Three Bed	113	\$250	\$775	\$513	120	\$250	\$775	\$513
Four Bed +	105	\$375	\$1300	\$838	94	\$350	\$1100	\$725
Total	288				294			
Average Rental	\$653				\$596			



3.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode February 28 2016

Housing type	Weekly Rents December	Weekly Rents January	Weekly Rents February	3 year % change
All houses	\$496	\$494	\$478	-63%
3 br houses	\$409	\$401	\$398	-64%
All units	\$390	\$366	\$349	-61%
2 br units	\$544	\$578	\$506	-40%
Vacancy Rate Nov 2015				6.3%
Vacancy Rate Dec 2015				6.5%
Vacancy Rate Jan 2016				6.2%

(Courtesy of SQM research.com.au)

3.2.2 Rental Property Commentary

Slight increase in availability of rentals mainly in 1-3 bedroom dwellings whilst availability of 4 bed dwellings has decreased. Asking rents for two and four bedroom dwellings have decreased considerably (15% and 13% respectively).

4. Economic, Demographic and Business News

4.1 WA Top Investment Destination for Mining

Western Australia has been announced as the world's top investment destination by the Fraser Institute Annual Survey of Mining Companies 2015. Since 1997, the Fraser Institute has conducted an annual survey of mining and exploration companies to assess how mineral endowments and public policy factors such as taxation and regulation affect exploration investment. Survey results now represent the opinions of 449 executives and exploration managers in mining and mining consulting companies operating around the world. The survey includes data on 109 jurisdictions worldwide, on every continent except Antarctica. WA has moved up to top spot for 2015 after being fifth to in 2014. The next placed were Saskatchewan and Nevada with South Australia coming in tenth.

This international confidence in WA's mining sector as a premium investment destination augers well for Karratha as a regional capital of mining and resources in WA.

4.2 Resources and Energy Demand Expected to Increase

A recent report from the Department of Industry, Innovation and Science states that whilst current market conditions are challenging, over the medium to long-term, demand for Australia's resources and energy commodities is projected to increase, due to increasing consumption in developing nations, particularly in Asia. This expectation is based largely on increasing urbanisation and the expansion of manufacturing in emerging, highly populated Asian economies. It is projected that Australia's resource and commodity earnings will increase at around 6% annually to a total of \$235 billion by 2019/20.

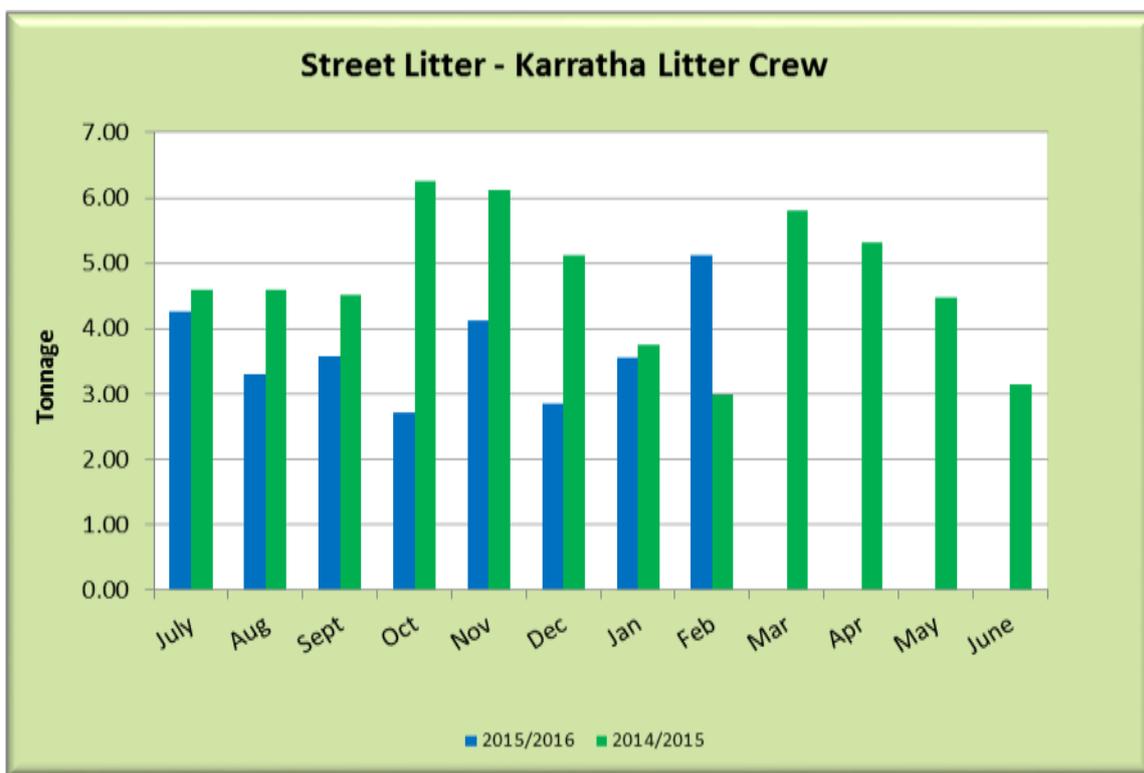
(Resources and Energy Quarterly, Sept 2015)

13.10 WASTE SERVICES DATA

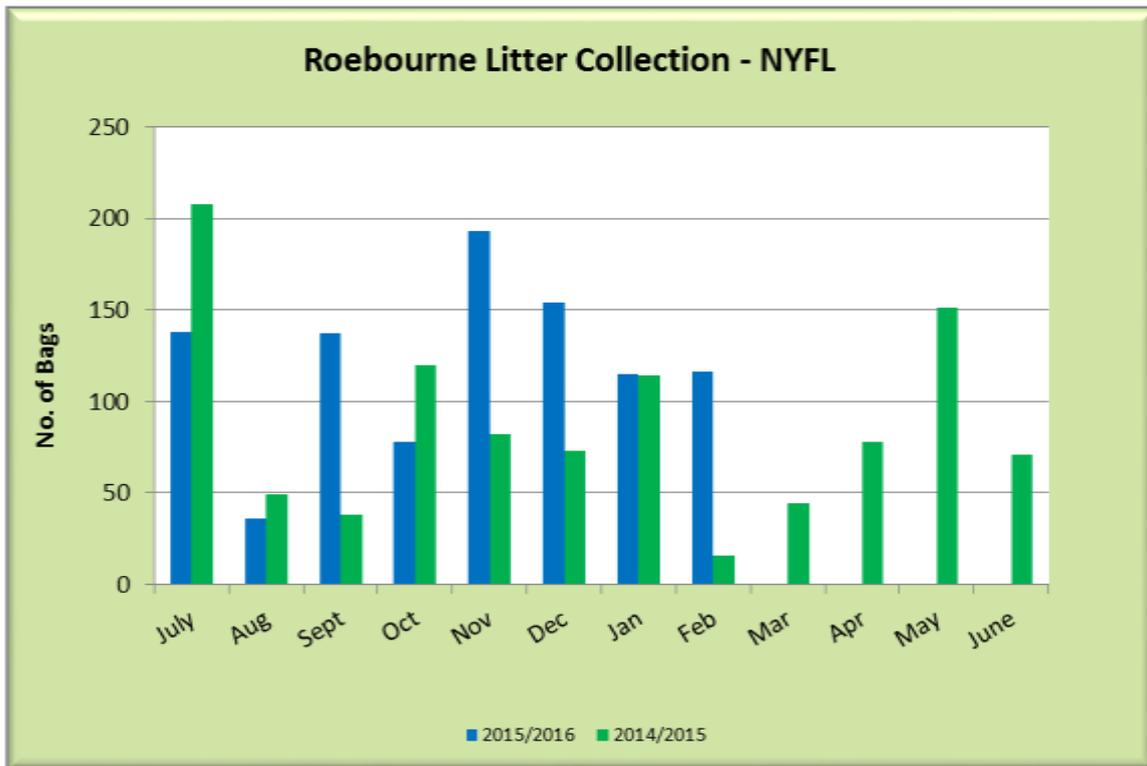
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 26 February 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

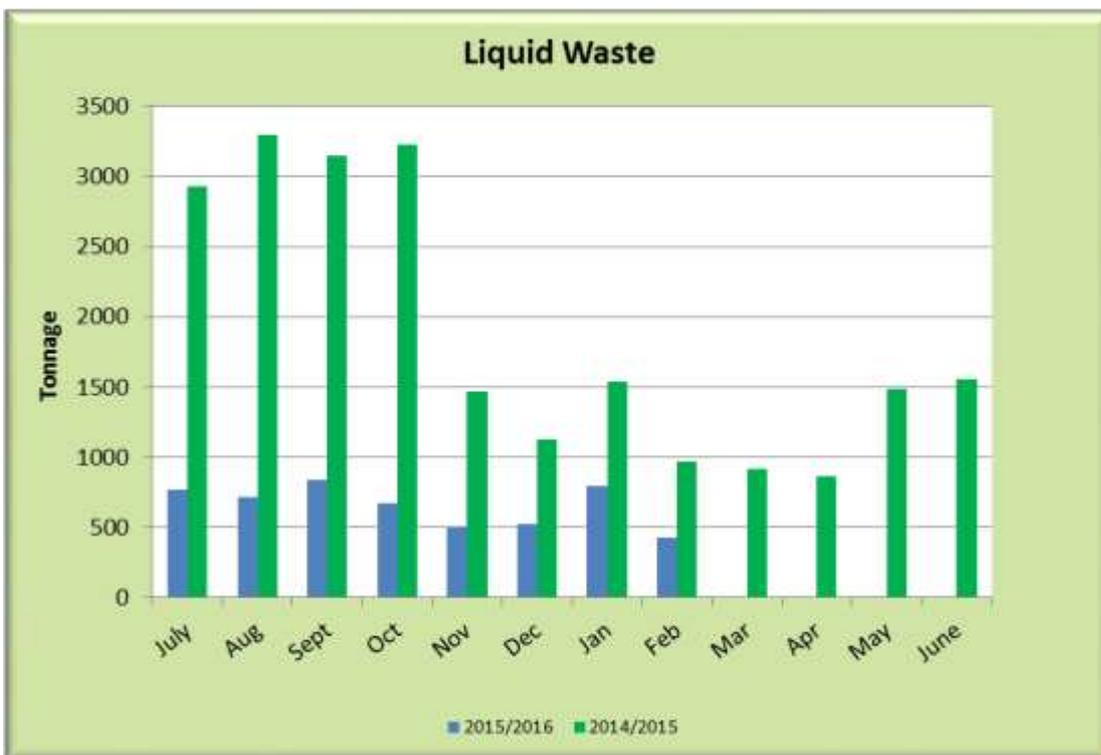
To provide an illustration of Waste Services data collected for the 2015/16 year with comparisons against previous year.



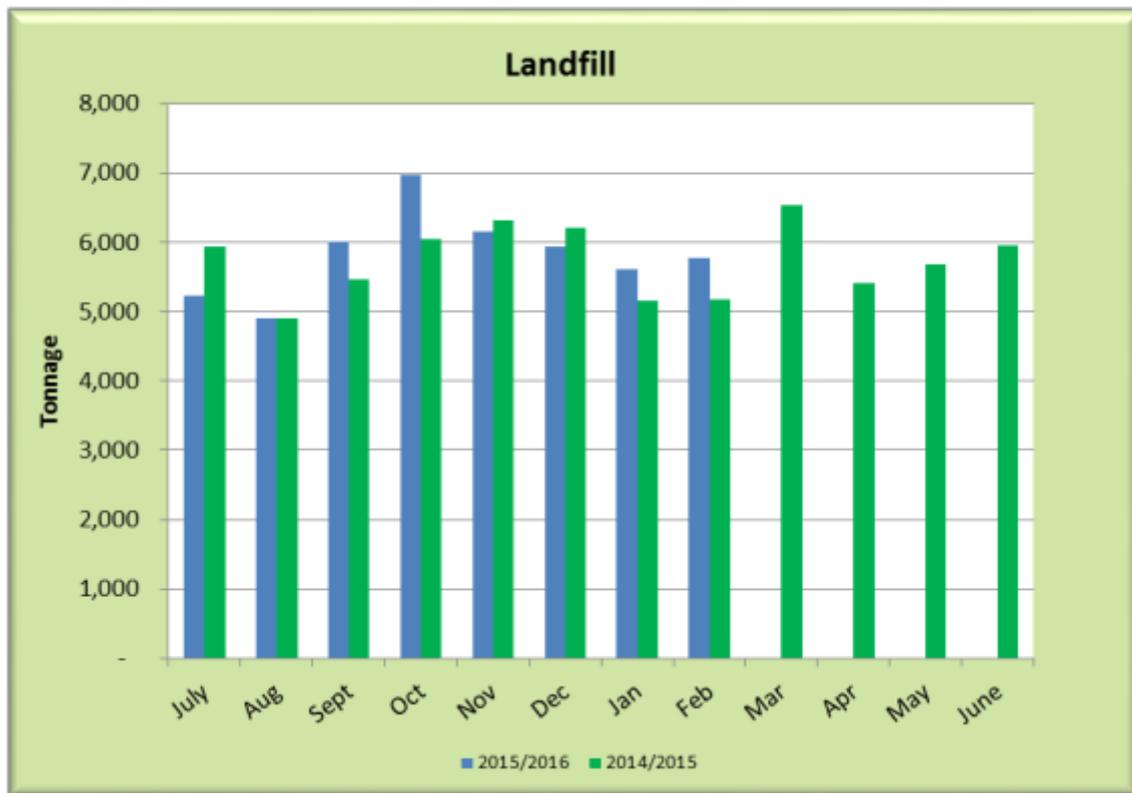
Street litter collected and delivered to the 7 Mile Waste Facility. Additional Litter Pickers were deployed in November following an increase in litter and 2015/16 litter collection budget. February increase due to significant litter collection in Karratha’s LIA and full crew now engaged.



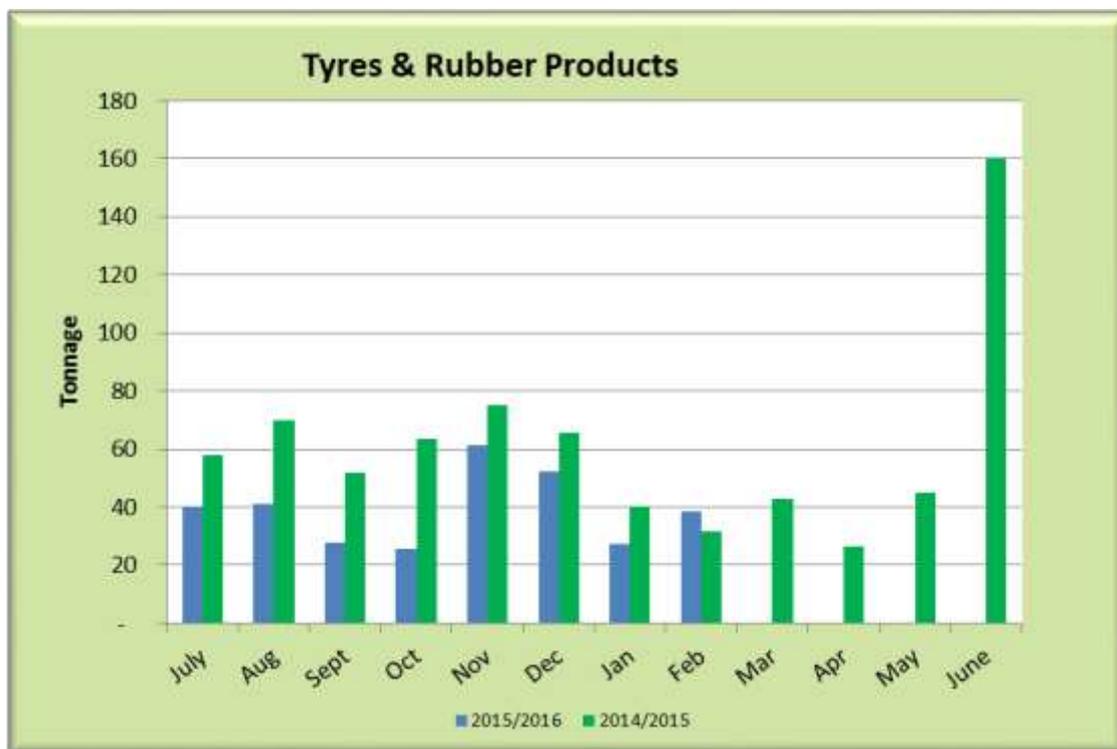
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in the Roebourne area.



Liquid Waste delivered to the 7 Mile Waste Facility. Significant drop from 2014/15 due to new competition in the operation of liquid waste ponds and a reduction in camp utilisation.



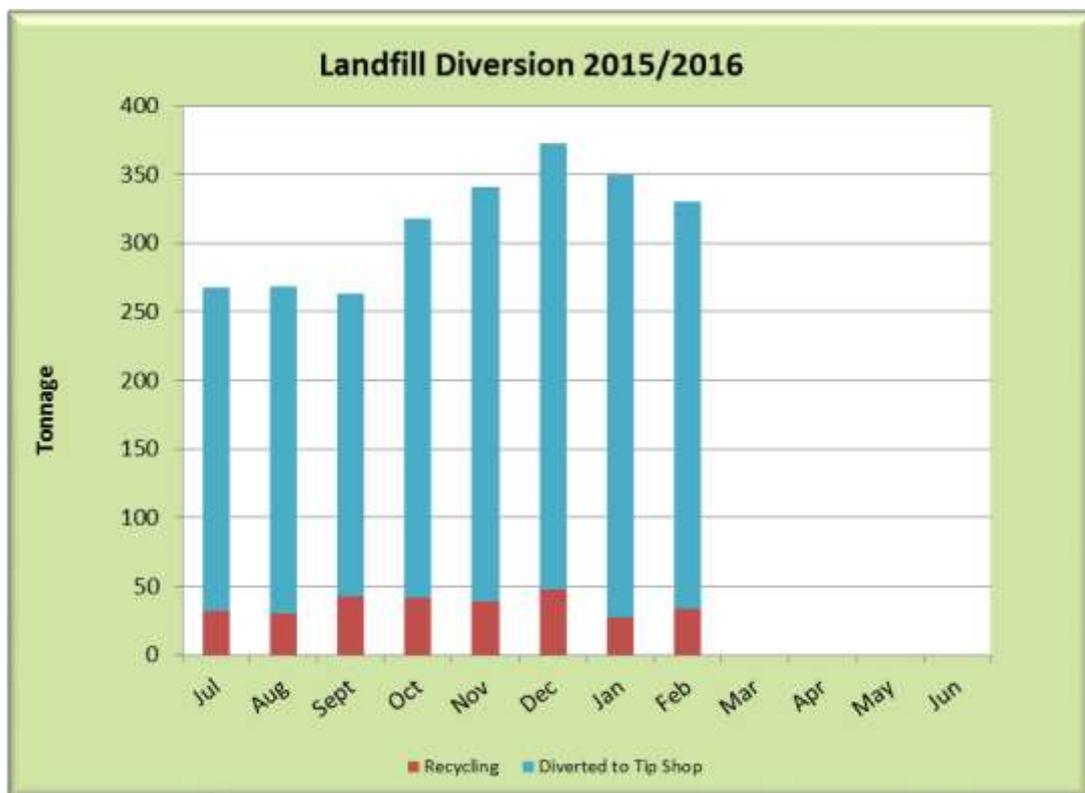
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. September and October increased movement due to demobilisation of Kangaroo Hill and volumes of waste received from Wheatstone and Barrow Island (Chevron).



Tyres and rubber products delivered to the 7 Mile Waste Facility. The spike in rubber products in June 2015 was due to the large quantity of rubber floating hoses received.



7 Mile Waste Facility Tip Shop Income. The general downward trend is predominately due to the lack of quality items now available for sale. December's income dropped further as a result of reduced trading hours, this increased in January due to additional weekend trading.



Waste/goods diverted to recycling and the 7 Mile Tip Shop from the Transfer Station.

13.11 COMMUNITY SERVICES UPDATE

File No: February 2016
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 March 2016
Disclosure of Interest: Nil
Attachment(s) Nil

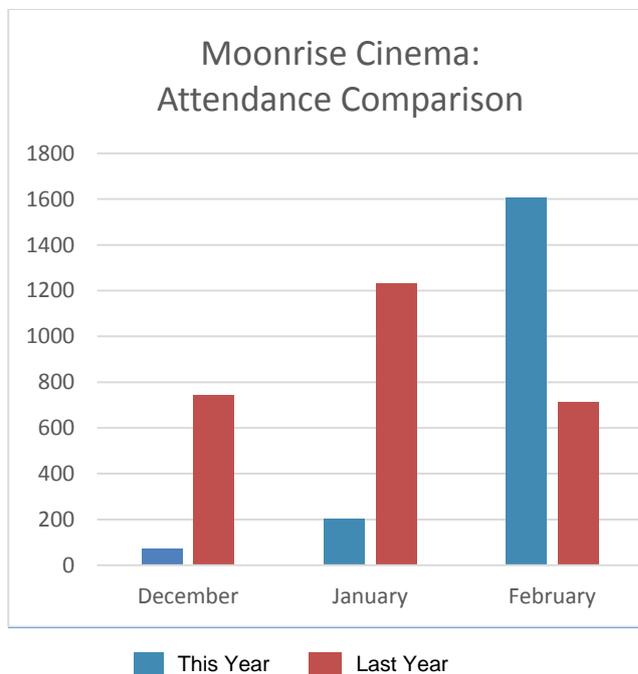
PURPOSE

To provide Council an update on activity for Community Services.

1. COMMUNITY SERVICES

1.1 ARTS & CULTURE

a) Moonrise Cinema



MOONRISE ATTENDANCE: DECEMBER - FEBRUARY		
December	2015	2014
	49	166
	22	58
		50
		30
		50
		388
TOTALS	71	742
January	2016	2015
	204	105
		117
		225
		284
		287
		211
TOTALS	204	1229
February	2016	2015
	250	197
	254	192
	141	97
	82	228
	250	
	250	
	43	
	143	
	82	
	109	
TOTALS	1604	714

Moonrise Cinema attendance numbers were significantly higher in February 2016 than the previous year. This is a result of running extra screenings which stemmed from rescreening films that had been cancelled in January and running multiple screenings of popular films. This included:

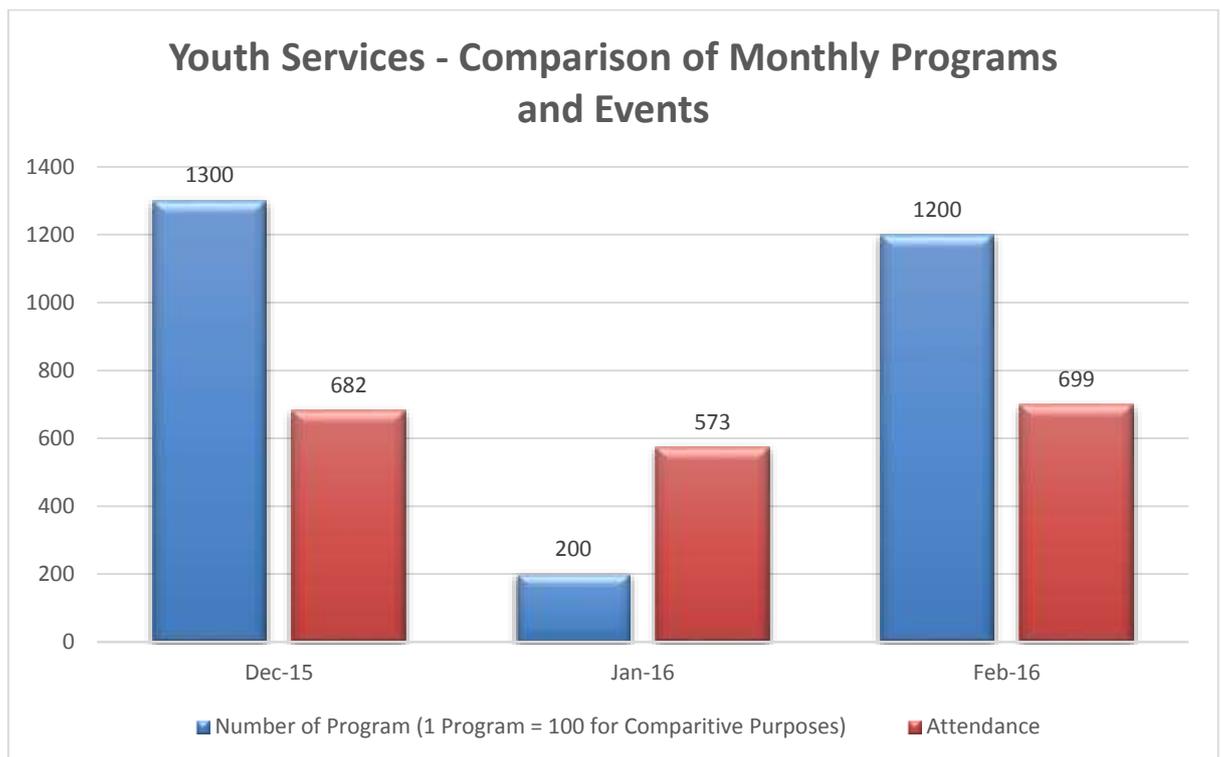
- The Dressmaker – moved from 23 Jan to 7 Feb (due to screen damage).
- Alvin & the Chipmunks – moved from 30 Jan to 12 Feb (due to TC Stan).
- Star Wars – screened four times due to high demand on 5, 6, 14 & 26 Feb.
- The Hunger Games:Mockingjay Part2 – screened twice due to high demand: 13 & 19 Feb

b) Other Information

- NAIDOC major event scheduled for 10 July 2016 at the Roebourne High school Oval.
- REAF dates scheduled for 16-25 September 2016.
- COSSACK ART AWARDS – Entries open 14 March 2016.
- Planning is underway for the 2016/17 Events Program

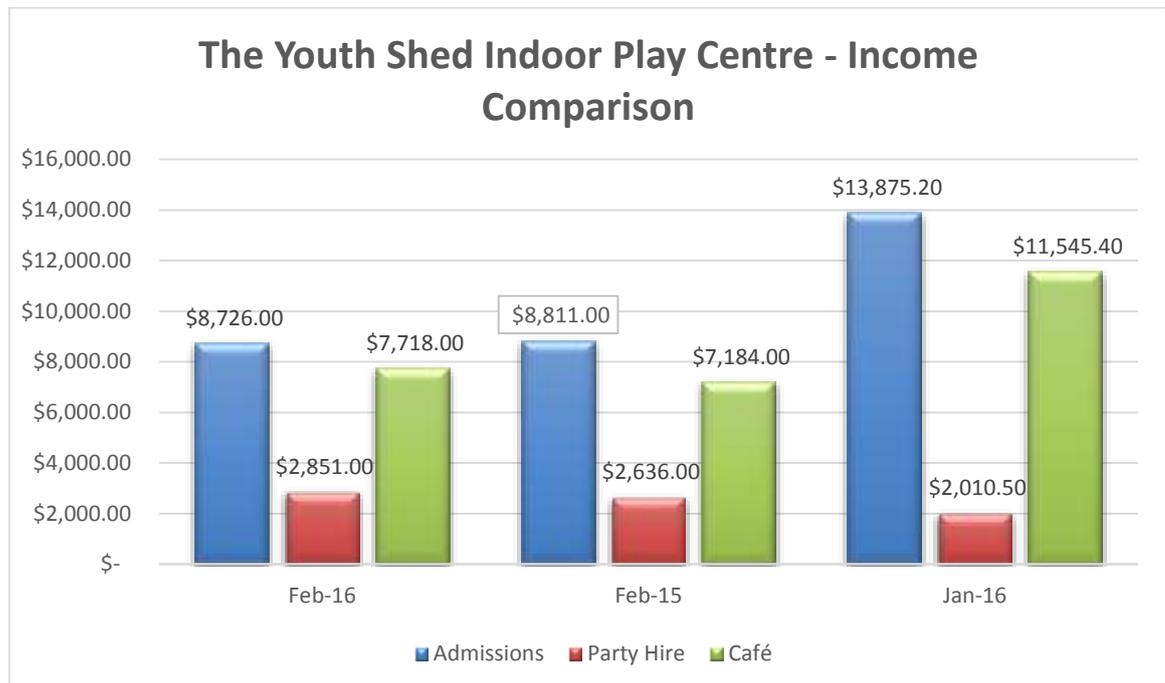
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11's, Movies and Milkshakes, Wickham Wonder chef & Wednesday Arvo's

b) Youth Shed Indoor Play Centre



1.3 LIBRARY & CHILDRENS SERVICES

a) Library Statistics

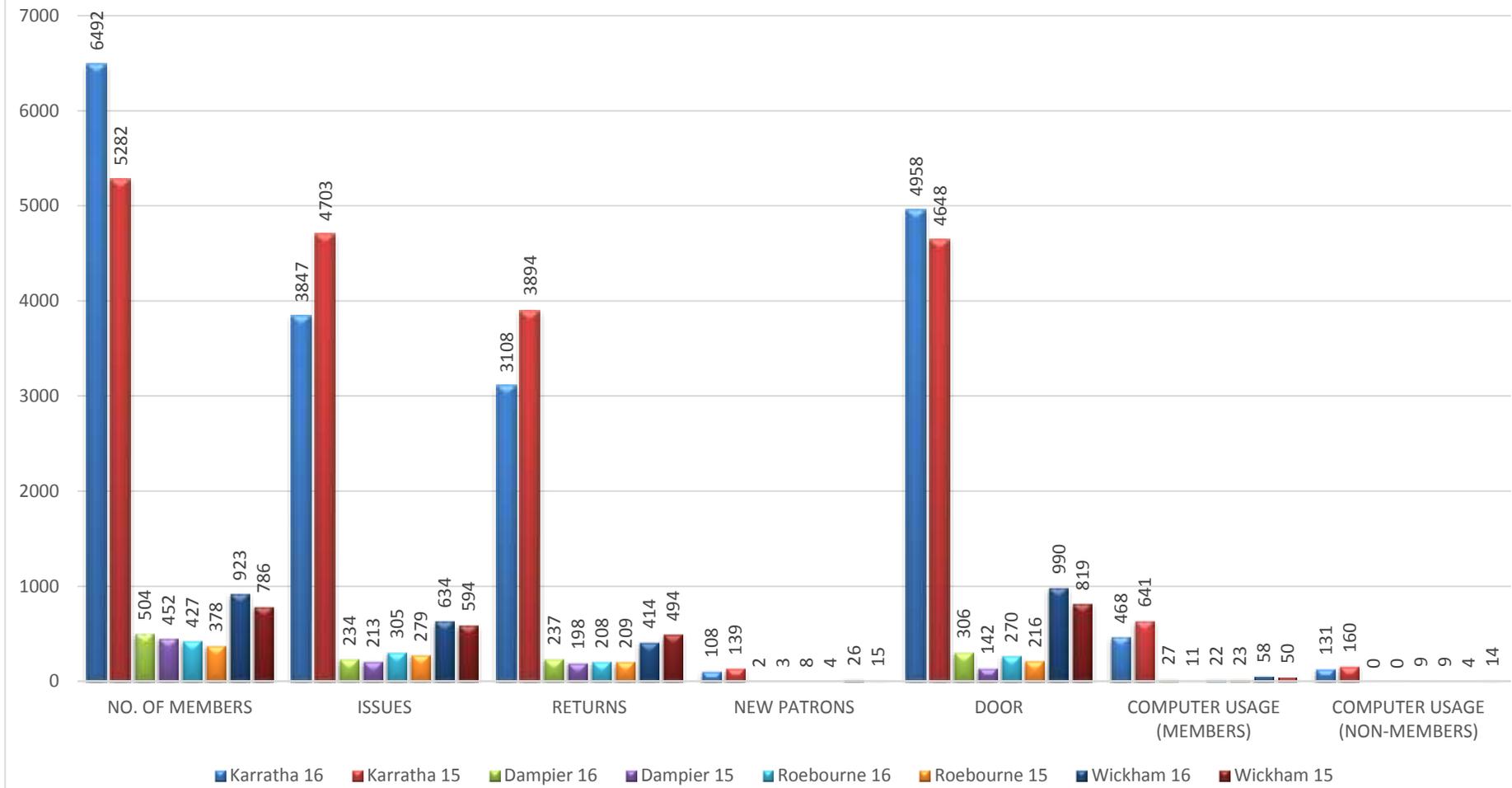
Week	Rhyme Time*	Story Time*
1 – 7 Feb	70	85
8 – 14 Feb	82	185
15 – 21 Feb	88	124
22 – 28 Feb	87	161
Total	327	555

b) Local History

Month	*Internal (CoK)*	*External (directed to LH staff)	Tourist enquiries across libraries only (not LH staff)
November 2015	82(150.5 hrs)*	100 (35.5 hrs)*	5
December 2015	61 (100 hrs)*	58 (28.5 hrs)*	6
January 2016	58 (129 hrs)*	117 (14.5 hrs)*	6
February 2016	156 (14.5 hrs)*	147 (29.5 hrs)*	0

* No of enquiries and hours taken to complete

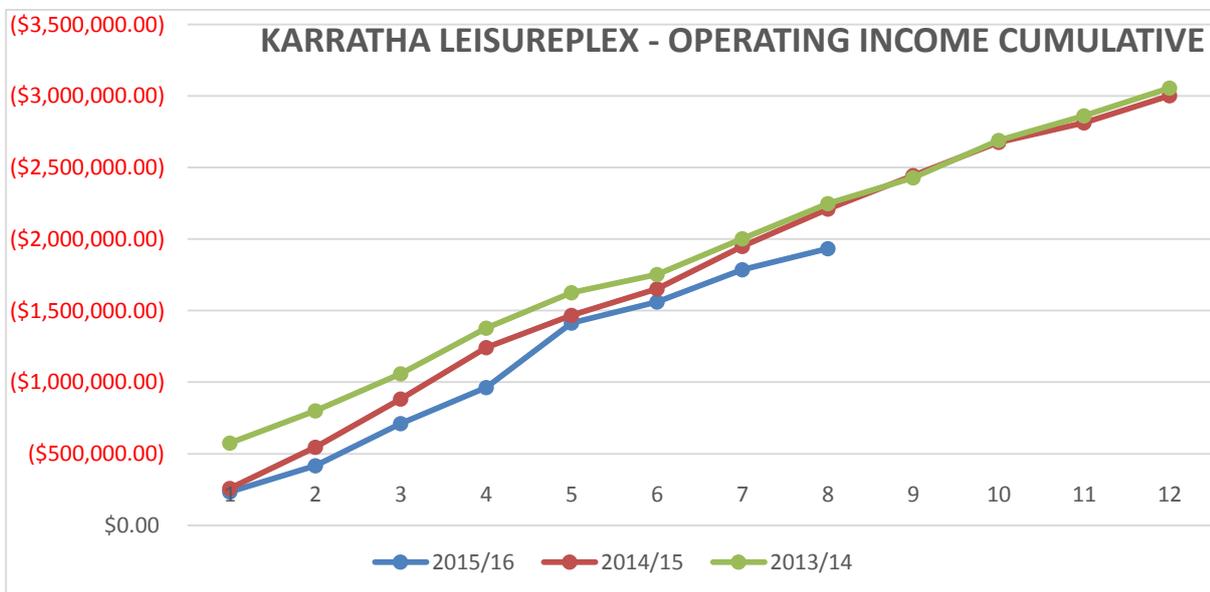
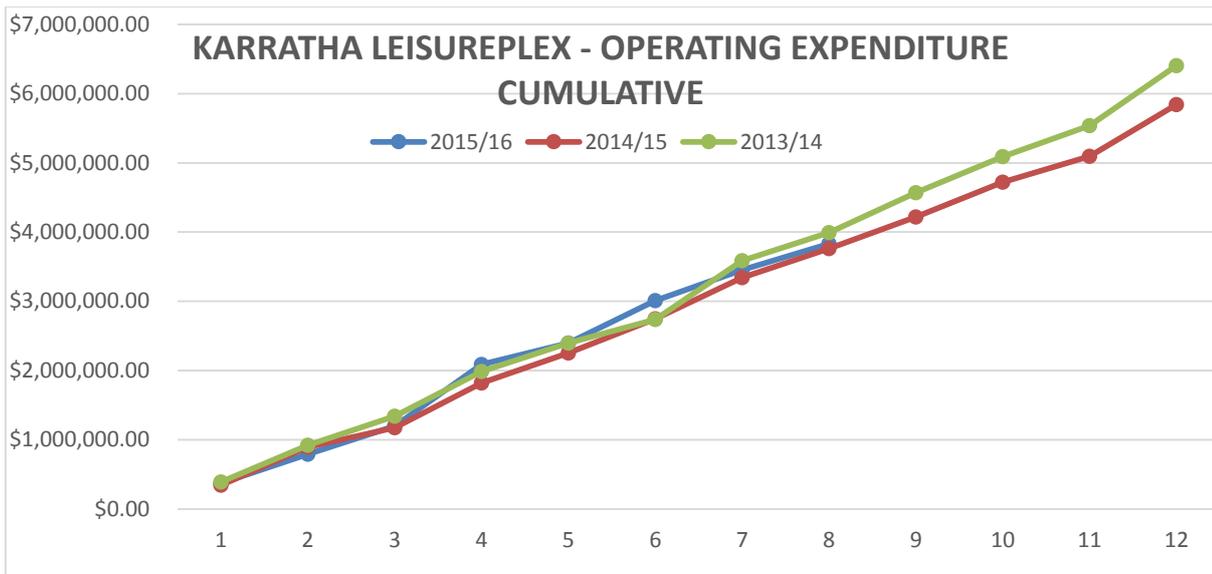
LIBRARY STATISTICS FEBRUARY

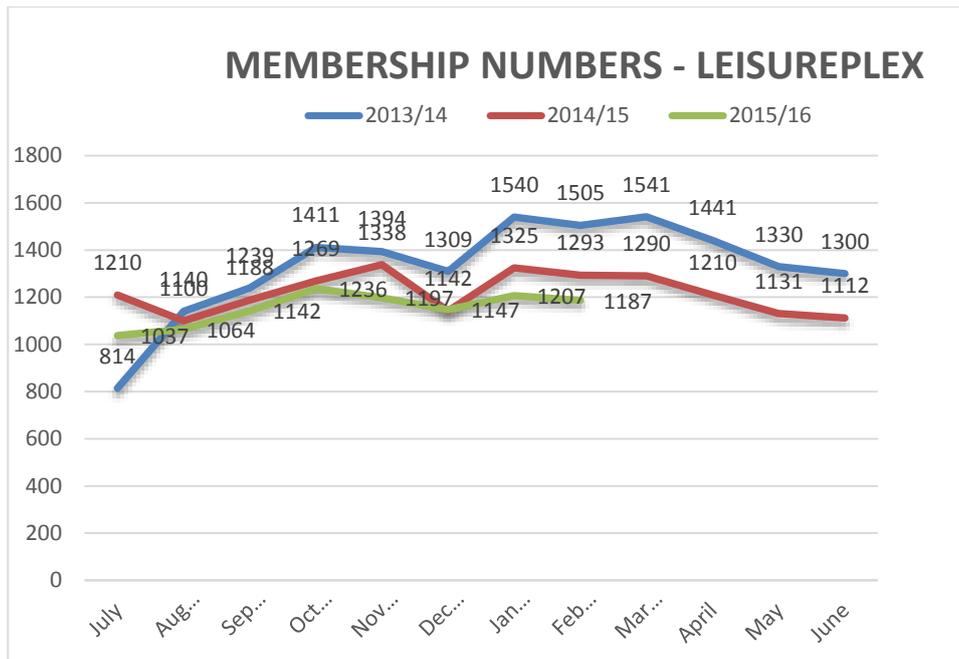


2. RECREATION FACILITIES

a) Leisureplex Membership YTD Activity update

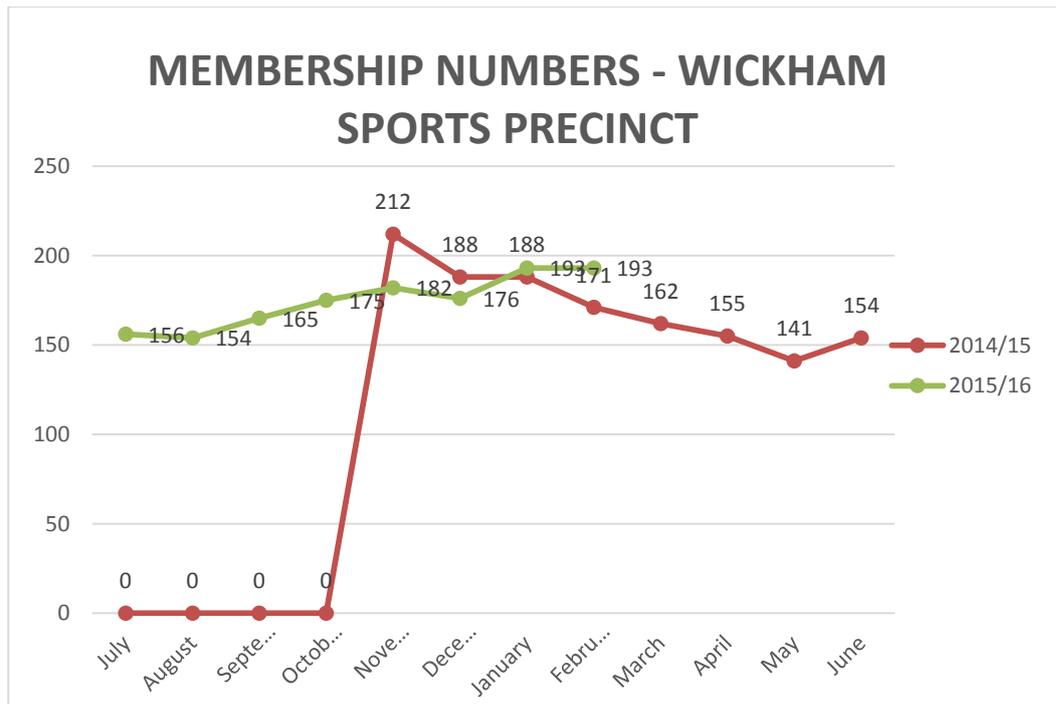
	Mar 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Feb 2015		
CURRENT MEMBERS	1,224	1,135	1,057	1,029	974	1,000	1,060	1,177	1,137	1,082	1,135	1,117	1,256		
SUSPENDED MEMBERS	66	75	74	83	63	64	82	59	60	65	72	70	37		
TOTAL MEMBERS	1,290	1,210	1,131	1,112	1,037	1,064	1,188	1,236	1,197	1,147	1,207	1,187	1,293		
MEMBER VISITS															
FULL MEMBER	3,480	2,588	2,204	2,016	1,559	1,909	2,227	3,113	3,364	2,130	1,943	2,522	3,566		
GYM MEMBER	1,668	1,651	1,429	1,429	1,429	1,522	1,643	1,578	1,533	981	1,113	1,512	1,533		
POOL MEMBER	1,382	667	420	346	254	510	890	1,743	1,757	1,227	1,614	2,017	2,029		
GROUP FITNESS MEMBER	540	337	464	394	315	345	367	433	660	278	289	421	611		
24 HOUR MEMBER	2,827	2,782	2,668	2,393	2,523	2,233	2,580	2,598	2,843	1,993	2,279	2,887	3,027		
TOTAL MEMBER VISITS	9,897	8,025	7,185	6,475	6,079	6,519	7,707	9,465	10,427	6,609	7,238	9,359	10,766		
TREND	-8%	-19%	-10%	-10%		7%	18%	23%	10%	-37%	10%	29%	7%		
MEMBER VISIT RATIO / MONTH	8.1	7.1	6.8	6.3	6.2	6.5	7.3	8.0	9.2	6.1	6.4	8.4	8.6		
	TOTAL15/16 Fin Year		March 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Jan 2016	Feb 2015
AQUATIC	90,399	54%	15,677	6,711	3,597	3,218	2,808	4,731	9,699	14,008	18,363	12,077	12,207	16,536	16,577
GYM	43,242	26%	6,636	6,054	5,511	5,031	5,087	5,100	5,642	5,850	6,574	4,328	4,639	6,023	6,709
PERSONAL TRAINING	1,254	1%	292	327	264	278	78	65	212	153	246	177	184	139	334
GROUP FITNESS	17,802	11%	3,335	1,876	2,884	2,977	1,640	2,402	2,566	2,650	2,865	1,655	1,458	2,566	3,647
CRECHE	9,207	6%	1,425	1,086	1,170	366	801	1,072	1,209	1,462	1,595	752	840	1,476	1,559
MINI GOLF	3,387	2%	381	598	278	290	718	298	320	502	321	411	592	225	262
HOLIDAY PROGRAM	1,959	1%	437	324	7	213	375	23	537	550	5	26	443	0	53
TOTAL RECORDABLE VISITS	167,249	99%	28,183	16,976	13,711	12,703	11,507	13,691	20,154	25,175	29,969	19,426	20,362	26,965	29,141
OTHER VISITS	197,976		34,743	18,964	30,596	36,005	16,056	26,625	28,034	31,393	35,206	17,065	9,164	33,382	28,832
TOTAL VISITS	365,225		62,926	35,940	44,307	48,030	27,563	40,316	48,188	56,568	65,175	36,491	29,526	60,347	57,973
TREND			9%	-43%	23%	8%	-42%	46%	20%	17%	15%	-44%	-21%	104%	55%
Group Fitness av / class			16.27	12.94	14.14	13.74	10.06	13.27	13.65	13.66	13.33	12.54	12.46	13.36	18.61
Swim school participants			798	431	431	431	255	255	255	850	850	850	742	742	798





WICKHAM SPORTING PRECINCT

	Mar 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Feb 2015
TOTAL MEMBERS	162	155	141	154	156	154	165	175	182	176	193	193	171
POOL ATTENDANCE	1,424	695	260	182	112	271	974	2,287	1,622	1,036	1,574	1,490	1,781
GROUP FITNESS AVERAGE/ CLASS	7.7	4.2	4.9	6.4	7	7.4	8.8	10.1	9.6	8.7	9.9	9.7	8.2
GROUP FITNESS CLASSES	45	41	57	51	41	36	37	46	55	37	43	68	46
GROUP FITNESS TOTAL PARTICIPANTS	345	172	282	328	287	265	327	465	529	322	424	659	375
GYM ATTENDANCE	437	529	526	432	528	558	667	770	763	701	719	693	463



ROEBOURNE AQUATIC CENTRE

	Mar 2015	April 2015	May – Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Feb 2015
POOL ATTENDANCE	1,510	549	CLOSED	327	1,738	1,657	1,603	1,125	1,137	1,537

COSSACK ACCOMMODATION

	March 2015	April 2015	May 2015	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015 – March 2016
Accommodation bed nights	21	22	33	40	21	22	33	23	22	CLOSED

13.12 AUSTRALIA INFRASTRUCTURE PLAN – IMPLICATIONS FOR THE CITY OF KARRATHA

File No:	GR.104
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Advisor
Date of Report:	1 March 2016
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of the Australia Infrastructure Plan and its implications to the City of Karratha.

BACKGROUND

Infrastructure Australia (IA) is an independent statutory body with a mandate to prioritise and progress nationally significant infrastructure. IA provides advice to governments and the community on the infrastructure projects and reforms Australia needs to support economic growth and maintain quality of life.

Infrastructure Australia released the first 15 year **Australian Infrastructure Plan** on 17 February 2016.

The Plan recommends reforming the funding and operation of transport infrastructure, completing the national electricity market, improving the quality and competitiveness of the water sector and delivering a telecommunications market that responds to user demand.

The Plan was developed following consultation on the Australian Infrastructure Audit report. Infrastructure Australia will update the Plan at least every five years, and the Priority List regularly throughout each year.

The Pilbara is mentioned in the context of rapidly growing populations and economies in the same sentence as major Queensland cities Gladstone, Cairns and Townsville. It is also stated about the Pilbara that the majority of the infrastructure is funded by the private sector discounting the Pilbara Cities initiative and the role that the WA State Government plays. Having said that it does point out that the Pilbara will have the highest Gross Regional product of any region at an estimated \$88.7bn by 2031. Further on in the report, the Pilbara is presented as a case study into taking lessons from the mining boom

“A key lesson from the Pilbara is that good infrastructure planning is essential to ensure we make the most from fast-growing regions. And this planning must occur well before rapid growth takes hold, to ensure growth opportunities are maximised. This also helps ensure communities share the rewards of growth by accessing high quality services and amenities”

The Pilbara is also mentioned in the context of unlocking agricultural opportunities however despite this identification of the Pilbara’s economic importance to Australia as a whole this is not evident in terms of priority infrastructure provision.

Key investment recommendations related to rail, road, water, public transport and urban renewal appear to be mainly focussed on capital cities. For projects in WA, the following are listed:

- Perth Freight Link - high priority (near term)
- Perth CBD-Northern Corridor capacity- high priority (near term)
- Forrestfield-Airport Rail Link – priority (near term)
- Perth major east-west and southern corridor capacity upgrades – priority (medium term)
- Perth Airport third runway – priority (medium term)
- Perth container terminal capacity enhancement – priority (longer term)
- Improve road access to remote WA communities – priority (near term)

The only project that may impact on the Pilbara is the Improve road access to remote WA communities however the lack of specificity in the project overview makes it difficult to ascertain if any of the flagged improvements are earmarked for remote Pilbara communities.

Infrastructure Australia does have a process for submission of initiatives or projects by organisations for assessment for inclusion on the Infrastructure Priority List.

More information including the Infrastructure Plan and the Infrastructure Priority List are available at www.infrastructureaustralia.gov.au

CONCLUSION

The Australia Infrastructure Plan identifies the economic importance of the Pilbara and flags Pilbara population growth and the diversification potential of agriculture however this importance is not reflected in any forecast infrastructure improvements other than a vague reference to improved road access to remote settlements across regional and remote Western Australia.

It would be strategic for the City of Karratha to lobby via its key regional stakeholders, the Pilbara Regional Council, Pilbara Development Commission and RDA Pilbara to ensure heightened understanding of the Pilbara's infrastructure needs at the Federal level and consider submission of recommended Pilbara Infrastructure Projects to the Infrastructure Priority List.

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.1 LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE MARCH MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	21 March 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Minutes of AORC Meeting 21 March 2016 2. 2015 Compliance Audit Report

PURPOSE

To receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 21 March 2016, to adopt the 2015 Compliance Audit Return and consider the appointment of the City's auditor.

BACKGROUND

The following matters were discussed at the meeting:

- (a) 2015 Compliance Audit Return - out of 87 questions only 2 non-compliance matters were identified resulting in a 97.7% compliance rate, a 5% improvement on the previous year. The two non-compliances related to a failure in the notification to three employees of the requirement to lodge primary returns and there being no copy of the signed correspondence related to one tender.
- (b) Appointment of an independent external auditor - three valid submissions were received to undertake the audit of the City's accounts and annual financial report for a period of three years from 2015/16 – 2017/18. Based on the evaluation of submissions against the criteria approved by Council, AMD Chartered Accountants is the recommended audit firm.
- (c) Status report on implementation of the business improvement program.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer and the Director Corporate Services.

COMMUNITY CONSULTATION

Advertising of the RFQ for the independent external audit took place between 29 January 2016 and 8 February 2016 using the WALGA eQuotes system.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee, purpose and conduct of the audit and the general scope of audit. Regulation 16 of the *Local Government (Audit) Regulations 1996* makes provision for the function of the audit committee.

Section 7.3 of the Act provides that the local government is to appoint its auditor on the recommendation of the audit committee (by Absolute Majority).

Regulations 14 and 15 of the Audit regulations provides for the carrying out of the compliance audits and reporting to the audit committee, Council and a final copy being furnished to the Department of Local Government and Communities.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The 2015/16 budget includes \$37,000 for audit costs and related expenses. Budget provision will be made in subsequent years based on the submission of the appointed audit firm.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	4.c.1.1	Provide assistance to all departments across the City in complying with legislative and statutory requirements.
Our Services:	4.c.1.1.1	Compile and coordinate statutory returns

RISK MANAGEMENT CONSIDERATIONS

The Compliance Audit Return and annual external audit are an integral part of ensuring that compliance and financial risks are minimised.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council considers compliance audit returns annually. A compliance rate of 91% was recorded for the 2014 CAR. External audit appointments are considered every three years.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Part 7 of the *Local Government Act 1995* and Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* RESOLVES to DEFER consideration of this matter pending further information.

CONCLUSION

The City has attained a compliance score of 97.7% for the 2015 CAR as a result of past efforts to tighten up on incidents where routine oversight and a lack of knowledge resulted in non-compliances. This is a positive reflection on the systems in place to monitor compliance activities.

The appointment of the City's auditor is a necessary requirement to ensure the financial affairs of the City are transparent and accurately reported. All submissions received were competitive and all parties were considered capable of undertaking the audit, however price was a determining factor in the recommendation of AMD Chartered Accountants as the City's auditor.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153410
MOVED : Cr Scott
SECONDED : Cr Harris

That Council by ABSOLUTE Majority pursuant to Part 7 of the *Local Government Act 1995* and Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996* RESOLVES to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee for the meeting held on 21 March 2016;
2. **ADOPT** the 2015 Compliance Audit Return for submission to the Department of Local Government and Communities; and
3. **APPOINT** AMD Chartered Accountants, as recommended by the Audit and Organisational Risk Committee, as the City's auditor for the three financial years from 2015/16 – 2017/18.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

17 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153411
MOVED : Cr Harris
SECONDED : Cr Parsons

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

- 17.1 CONFIDENTIAL ITEM – KARRATHA AIRPORT UPPER FLOOR DESIGN AND PROJECT FUNDING
- 17.2 CONFIDENTIAL ITEM – KARRATHA AIRPORT QANTAS LOUNGE
- 17.3 CONFIDENTIAL ITEM – KARRATHA COUNTRY CLUB INC. REQUEST FOR FINANCIAL ASSISTANCE
- 17.4 CONFIDENTIAL LATE ITEM – FOR INFORMATION ONLY – VALUATION OBJECTION - ERAMURRA VILLAGE (CAPE PRESTON)

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 12.3 AWARD OF TENDER – DAMPIER FORESHORE WORKS – STAGE 1 SHARK CAGE BEACH AND HAMPTON OVAL MOVIE SCREEN

CONFIDENTIAL ATTACHMENTS TO ITEM 12.4 KARRATHA ARTS AND COMMUNITY PRECINCT - PROCEED TO TENDER

CONFIDENTIAL ATTACHMENT TO ITEM 16.1 LATE ITEM – AUDIT AND ORGANISATIONAL RISK COMMITTEE MARCH 2016 MEETING

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Council moved in camera at 7.48 pm.

17.1 CONFIDENTIAL ITEM - KARRATHA AIRPORT UPPER FLOOR DESIGN AND PROJECT FUNDING

File No: TT.442
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Airport Commercial Coordinator
Date of Report: 10 December 2015
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s)

1. Concept Design Karratha Airport Upper Floor
2. Karratha Airport Upper Floor Fit-out Budget
3. Property Valuation Report

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153412
MOVED : Cr Scott
SECONDED : Cr Parsons

That Council SUPPORT the Officer’s recommendation as contained in the confidential report.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

17.2 CONFIDENTIAL ITEM - KARRATHA AIRPORT QANTAS LOUNGE

File No: TT.63
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Airport Commercial Coordinator
Date of Report: 11 February 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) 1. Airlink Pty Ltd (QANTAS Airlines) proposal
 2. Property Valuation Report

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153413
MOVED : Cr Lally
SECONDED : Cr Parsons

That Council SUPPORT the Officer’s recommendation as contained in the confidential report.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Cr Lally declared an impartiality interest in Confidential Item 17.3 Karratha Country Club Inc. Request for Financial Assistance as Cr Lally is Patron of the Karratha Country Club Inc.

Cr Parsons declared an impartiality interest in Confidential Item 17.3 Karratha Country Club Inc. Request for Financial Assistance as Cr Parsons is a Member of the Karratha Country Club Inc.

Cr Vandenberg declared an impartiality interest in Confidential Item 17.3 Karratha Country Club Inc. Request for Financial Assistance as Cr Vandenberg is a Social Member of the Karratha Country Club Inc.

Cr Lally, Cr Parsons and Cr Vandenberg did not leave the room as the disclosures do not restrict their ability to vote on this matter.

17.3 CONFIDENTIAL ITEM - KARRATHA COUNTRY CLUB INC REQUEST FOR FINANCIAL ASSISTANCE

File No:	CP.504
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Director Corporate Services
Date of Report:	21 March 2016
Applicant/Proponent:	Karratha Country Club Inc
Disclosure of Interest:	The CEO and Director Corporate Services are current financial members of the Country Club
Attachment(s):	Karratha Country Club Inc letters dated 23/02/2016 & 23/01/2016

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **153414**
MOVED : **Cr Lally**
SECONDED : **Cr Scott**

That Council by ABSOLUTE Majority pursuant to Section 6.8 and 6.20 of the *Local Government Act 1995* RESOLVES to:

- 1. PROVIDE financial assistance to the Karratha Country Club Inc subject to the following:**
 - a) assistance to be in the form of a self-supporting loan through the WA Treasury Corporation for an amount not exceeding \$475,616;**
 - b) all costs associated with the loan are to be recouped from the Karratha Country Club Inc;**
 - c) the term of the loan to be a maximum of 7 years;**
 - d) the loan is to be secured by way of a lien over the assets of the Karratha Country Club Inc;**
 - e) the Karratha Country Club Inc is to comply with the requirements of Council Policy CS-14 Self Supporting Loans; and**
 - f) the City is to be provided with an ex officio position on the Board of the Karratha Country Club Inc.**

- 2. PROVIDE local public notice of the proposal to exercise the power to borrow money; and**
- 3. AUTHORISE the execution of any documentation necessary to effect the loan and the conditions detailed above.**

CARRIED 8-3

FOR : Cr Long, Cr Lally, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott, Cr Smeathers,
Cr Vandenberg
AGAINST : Cr Bailey, Cr Bertling, Cr White-Hartig

Cr Lally left the Chambers at 8.53 pm.

**17.4 CONFIDENTIAL LATE - FOR INFORMATION ITEM ONLY – VALUATION
OBJECTION - ERAMURRA VILLAGE (CAPE PRESTON)**

File No: RV.3
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Financial Services/CFO
Date of Report: 21 March 2016
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

For information only.

Cr Lally re-entered the Chambers at 8.54 pm.

COUNCIL RESOLUTION

Res No : 153415
MOVED : Cr Smeathers
SECONDED : Cr Lally

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Lally, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Parsons, Cr Scott,
Cr Smeathers, Cr Vandenberg, Cr White-Hartig
AGAINST : Nil

Council moved out of camera at 9.01 pm.

18 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 9.01 pm.

The next meeting is to be held on Monday, 18 April 2016 at 6:30pm at the Point Samson Community Hall, Point Samson.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 21 March 2016.

..... Date ____/____/____
Signed