



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 20 June 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillors:**

- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Andrew Ward	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:** Cr Peter Long [Mayor] and Cr Bart Parsons

**Members of Public:**

**Members of Media:**

**4 DECLARATIONS OF INTEREST**

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**6 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER’S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 16 May 2016 and the Special Council Meeting of Council held on Monday, 30 May 2016 be confirmed as a true and correct record of proceedings.

**7 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

02/05/2016 - Meeting with Superintendent Karratha police
02/05/2016 - Karratha Toastmasters Club Speechcraft course
03/05/2016 - Environmental & Sustainability Advisory Group
03/05/2016 - Meeting with Alinta Energy
03/05/2016 - Karratha Arts & Community Precinct Project Advisory Group
04/05/2016 - Wickham Key Stakeholders Meeting
04/05/2016 - Meeting with Richard Goscombe
04/05/2016 - Meeting with Woodside
05/05/2016 - WALGA State Meeting
05/05/2016 - Pilbara Wellness Retreat Event Launch
06/05/2016 - Dampier Community Hub Project Reference Group Meeting
09/05/2016 - Council Briefing
10/05/2016 - Economic Development Advisory Group Meeting
11/05/2016 - Facilitating Asset Based Community Development Workshop
12/05/2016 - Official Opening of Career Central 2016
12/05/2016 - WA Regional AAA Conference Opening
12/05/2016 - Pilbara Universities Centre stakeholders meeting
13/05/2016 - Meeting with Karratha Ratepayers Association
13/05/2016 - Karratha Volunteer Recognition Awards
16/05/2016 - Ordinary Council Meeting
17/05/2016 - Murujuga Board meeting
17/05/2016 - Meeting with RSM Business Local
17/05/2016 - Depot Masterplan Project Control Group Meeting
18/05/2016 - Tourism Advisory Group Meeting
19/05/2016 - Meeting with Helmut Geisner

19/05/2016 - Woodside Karratha Community Liaison Group meeting
20/05/2016 - Meeting with the Consul General of Vietnam
20/05/2016 - Presentation to Leadership WA delegation
20/05/2016 - Port Walcott Surf Life Saving Club presentation night
21/05/2016 - Mayor's meet resident's session
23/05/2016 - Pilbara Regional Council Councillor Teleconference
23/05/2016 - Karratha Toastmasters Club Speechcraft course
24/05/2016 - Meeting with Rio Tinto
24/05/2016 - KDCCI Business After Hours hosted by Sodexo
25/05/2016 - Meeting with Michael Nikakis
25/05/2016 - Meeting with Ngarluma Yindjibarndi Foundation Ltd
26/05/2016 - Meeting with Woodside
27/05/2016 - Quarterly Grant Scheme Presentation
27/05/2016 - Murru Concert - Pre Event Reception
27/05/2016 - Murru Concert
28/05/2016 - Meeting with Mark Lewis & Ken Baston
30/05/2016 - Cossack Advisory Group meeting
30/05/2016 - Meeting with Rotary WA
30/05/2016 - Rates Council Briefing
30/05/2016 - Special Council meeting
31/05/2016 - Meeting with Heliworks



## 8 EXECUTIVE SERVICES

### 8.1 NGARLUMA NGURRA/CITY OF KARRATHA WORKING GROUP

<b>File No:</b>	<b>LP.228</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>Chief Executive Officer</b>
<b>Date of Report:</b>	<b>14 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>CONFIDENTIAL: Summary Table of Status of Negotiations</b>

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#### PURPOSE

To update Council on the status of the Ngarluma Ngurra/City of Karratha Working Group and seek direction on the proposed Agreement with the Ngarluma Aboriginal Corporation (NAC)

#### BACKGROUND

At its 27/1/16 Ordinary Meeting, Council considered a report on Native Title matters and resolved to:

- Establish a Native Title Working Group;
- Appoint Councillors to the Working Group;
- Invite NAC to appoint representatives; and
- Request that terms of reference be bought back to Council for consideration.

Since this date there has been a variety of correspondence between the City and NAC re the Working Group. The Council and NAC representatives held their first meeting on the 28/4/16. The meeting discussed two primary issues:

- Developing a stronger working relationship between NAC and the City; and
- A proposal to develop a formal agreement between the parties regarding how the parties could work together on key issues of common interest. Ideally this agreement would be signed at the Roebourne's 150<sup>th</sup> Celebration on August 17th.

Post this initial meeting, substantial focus has been placed on the proposed agreement. Various versions of an agreement have been circulating between the parties. A second Working Group meeting was held on 10/6/16 to discuss the status of agreement negotiations. In broad terms, the draft agreement covers:

- The proposed process for effectively and efficiently managing aboriginal heritage matters on Ngarluma Country (as defined through Federal Court determination) in a meaningful and respectful manner;
- Engagement and consultation protocols with NAC on City planning related matters; and
- Processes for training Council staff and engaging Ngarluma people in Council related activities.

It should be noted that Council is not obliged to develop an agreement with NAC as other legislative processes exist that cover matters proposed in the agreement. Having said that,

the agreement would foster the relationship between NAC and the City and would assist in streamlining systems and processes between the parties.

While there has been substantial progress in the agreement negotiations, there are currently six 'material' issues that are being discussed and negotiated by the parties. In summary the issues are:

1. Works: The definition of what constitutes 'works' that need to be reported to NAC for their consideration/consultation;
2. Works Notification: The process that the City will follow to notify NAC of 'works' and the subsequent action/s that will be undertaken by NAC;
3. Duration: The duration of the agreement and the agreement review/termination mechanisms;
4. Planning: The process and protocols around appropriate engagement of NAC on Strategic and Statutory land use planning matters;
5. Engagement: Agreeing on systems and processes for engaging Ngarluma people and Ngarluma related companies in City related projects, works and services; and
6. Fee Schedule: NAC is proposing that Council contribute towards NAC's costs of the development of the agreement. Additionally, the agreement seeks to establish an agreed Schedule of Rates for engaging NAC (and their related consultants) on heritage and cultural related matters. The quantum of these contributions is currently not agreed.

There have been concessions on both sides on all of the above matters and Council officers are of the opinion that a negotiated position that is acceptable to both parties can be achieved. A confidential summary of the status of the negotiations of these items is included in Attachment 1. City Officers are currently re-drafting clauses pertaining to the above matters for the consideration of NAC.

The aim is to bring the draft Agreement and Terms of Reference for the Working Group back to the 18 July Ordinary Council Meeting for consideration by Council as to whether both documents will be adopted.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic and cultural issues and its effect on Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors Bailey, Long, Smeathers and White-Hartig are Council nominated members of the Working Group. Council was verbally briefed on the status of negotiations with NAC at the 13 June 2016 Briefing Session.

#### **COMMUNITY CONSULTATION**

Council is consulting with NAC Board members and staff re this matter. NAC has indicated a desire to present the final draft of the proposed agreement to a full meeting of the Ngarluma Native Title claimant group.

#### **STATUTORY IMPLICATIONS**

*Native Title Act 1993 and Land Administration Act 1997*

#### **POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The Financial Implications of entering into the proposed agreement could be significant for Council in both the short and long term.

To date, the City’s direct costs in the development of the proposed agreement have involved City staff time. NAC has engaged legal representation to act as its primary point of contact on all agreement negotiations. NAC has requested that the City pays 50% of its legal costs in developing the agreement (including costs incurred to date), along with 50% of the NAC’s Board and other related costs for the development and consideration of the proposed agreement. This request is outside of the City’s standard business practice. NAC’s current estimate of 50% of the costs of the agreement is beyond the City’s 2015/16 budget allocation for this purpose.

Officers have raised concerns with NAC re the scope of legal costs proposed by NAC to support development of the agreement and the associated estimated costs for the agreement development. In Council officer’s experience, the development of this agreement could be developed at a significantly lower cost than that being proposed by NAC.

In addition to the Agreement development costs, the draft agreement proposes a schedule of rates for matters such as:

- Heritage Survey Consultant costs;
- Payments for Welcome to Country;
- Legal costs;
- Heritage officers and NAC Elders engagement costs; and
- NAC Administration costs.

Officers are supportive of the inclusion of a schedule of rates within the proposed agreement as it gives both NAC and the City a greater level of certainty into the future when working on issues of common interest. While officers are supportive of the principle, the rates that have been provided to date are beyond officers’ expectations and are over and above rates that have been applied in Indigenous Land Use Agreements elsewhere.

Given that Council’s intent for the agreement is to streamline aboriginal heritage processes so that it can deliver infrastructure for community purposes (not commercial purposes), the Council should be seeking to minimise its costs in this regard to only those which are reasonable and absolutely necessary.

If NAC costs associated with preparing the agreement cannot be substantially reduced, Council may need to consider whether the benefits of having the agreement justify the costs.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.d.2.2	Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.
	1.f.4.4	Strengthen relationships with indigenous groups, promoting culture, history and achievements.
Our Services:	1.d.2.2.2	Source new partnership agreements.
	1.f.4.4.2	Demonstrate a commitment to building respectful relationships with indigenous groups within the City.

**RISK MANAGEMENT CONSIDERATIONS**

The proposed agreement aims to streamline systems and processes for the City and NAC in dealing with Aboriginal Heritage issues. In the absence of an agreement, there is potential for delays in projects as statutory processes and timeframes

**IMPACT ON CAPACITY**

Staff from the City's Planning and Corporate Compliance team are involved with the proposed agreement development, with support from the City's Executive Team.

Much of the administration of the Ngarluma Ngurra/City of Karratha Working Group is currently being undertaken 'in-house' by City staff. At this point in time, no external support has been provided to City staff on this project. An external legal review of the final draft agreement may be required prior to Council consideration.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2 – Note and advise of concerns regarding costs

That Council

1. NOTE the progress of discussions with the Ngarluma Ngurra/City of Karratha Working Group and the status of the proposed Aboriginal Heritage Agreement; and
2. ADVISE the Ngarluma Aboriginal Corporation that the Council:
  - a) Is pleased that discussions are progressing on the issues of:
    - Management of aboriginal heritage issues on Ngarluma Ngurra
    - Protocols for NAC engagement in planning matters; and
    - Processes for training Council staff and engaging Ngarluma people in Council related activities.
  - b) While it is keen to work collaboratively with NAC to develop an agreement between the parties on these matters by the 17th of August, it has significant concerns regarding the potential short and longer term costs of entering into the agreement and indicate that, if costs cannot be substantially reduced, Council may not be position to progress with the agreement.

Option 3 – Defer continuation of proposed agreement negotiations

That Council

1. NOTE the progress of discussions with the Ngarluma Ngurra/City of Karratha Working Group and the status of the proposed Aboriginal Heritage Agreement.
2. ADVISE Ngarluma Aboriginal Corporation that it is not proposing to progress the proposed Aboriginal Heritage Agreement any further at this time as it is concerned regarding the financial and administrative ramifications of progressing with the agreement.

**CONCLUSION**

Discussions between NAC and the City have been progressing on methods for engaging in a more effective and efficient manner between the two entities on heritage and planning related matters. A draft agreement on these matters is being negotiated in good faith. If agreed, the agreement has the potential to streamline systems and processes for both organisations and improve working relationships.

While there is potentially a considerable upside in having an agreement with NAC, the proposed costs of drafting the agreement are high and the current NAC proposed processes and associated costs in implementing the agreement would add substantial additional bureaucracy and costs to the City. Every effort should be made to streamline proposed processes and minimise potential costs prior to Council approving the proposed agreement.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE the progress of discussions with the Ngarluma Ngurra/City of Karratha Working Group and the status of the proposed Aboriginal Heritage Agreement; and**
2. **ADVISE the Ngarluma Aboriginal Corporation (NAC) that the Council:**
  - a) **Is pleased that discussions are progressing on the issues of:**
    - **Management of aboriginal heritage issues on Ngarluma Ngurra;**
    - **Protocols for NAC engagement in planning matters; and**
    - **Processes for training City staff and engaging Ngarluma people in those processes.**
  - b) **Is keen to work collaboratively with NAC to develop an agreement between the parties on these matters by 17<sup>th</sup> August 2016.**
  - c) **Is willing to contribute 50% toward NAC's fair and reasonable agreement development costs, noting that:**
    - **It is not common practice for the City to pay for negotiation/agreement costs of third parties;**
    - **Considerable effort will be made to keep agreement development costs to an absolute minimum; and**
    - **Council officers will negotiate and agree on fair and reasonable costs with NAC before they are incurred.**
  - d) **Is eager to ensure that systems and processes for managing heritage, planning and Ngarluma engagement issues post the proposed agreement signing should be reasonably simple, low-cost and in accordance with agreed best practice guidelines as Council's objective in dealing with these matters is community focussed, not commercially focussed.**



## 9 CORPORATE SERVICES

### 9.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 APRIL 2016

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>20 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30<sup>th</sup> April 2016.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30<sup>th</sup> April 2016:

2015-2016	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	123,816,770	119,988,348	103,577,831	104,796,709	1,218,878	↑
Operating Expense	(81,653,530)	(89,084,710)	(68,975,379)	(65,836,725)	3,138,654	↑
Non Operating Rev	28,073,997	33,781,194	17,868,653	19,689,961	1,821,308	↑
Non Operating Exp	(86,916,716)	(88,230,968)	(56,120,127)	(56,286,113)	(165,986)	↓
Non Cash Items Included	11,107,814	19,607,199	16,397,423	15,213,494	(1,183,929)	↑
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	63,450	0	
Restricted Balance BFWD 14/15 - PUPP	12,499,009	12,208,160	12,208,160	12,208,160	0	
Restricted Balance - PUPP	8,332,673	8,332,673	8,332,673	8,332,673	0	
<b>Surplus/(Deficit) 15/16</b>	<b>29,001</b>	<b>0</b>	<b>16,687,338</b>	<b>21,516,263</b>	<b>4,828,926</b>	<b>↑</b>

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in an unrestricted surplus position of \$21.5m, a variance of \$4.8m above the budgeted year to date surplus position of \$16.7m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

<b>Operating Revenue</b>	
1,500,000	▲ Over budget in Rio Tinto and KCC Contrib-Dampier Community Hub - Timing difference. Operational funding of \$1m invoiced in April, \$500k R4R funding paid earlier than budgeted.
373,461	▲ Over budget in Govt Grants-Blackspot Funding
(370,350)	▼ Under budget in Contributions-Beaches & Foreshore Works
(603,022)	▼ Under budget in Contributions - Karratha Bowling & Golf.
<b>Operating Expenditure</b>	
525,880	▼ Under budget in Green The Greens - Further payment for Irrigation system made in May, with balance to be paid in June.
438,107	▼ Under budget in Trade/Commercial Refuse Collection - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste Management employment costs
430,611	▼ Under budget in Rubbish Collection Parks, Open Spaces & Events - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste Management employment costs
316,632	▼ Under budget in Wickham Transfer Station Costs - Underspent salaries and wages offset by over expenditure in Waste Management employment costs
<b>Non-Operating Revenue</b>	
2,810,976	▲ Over budget in Transfer from Partnership Reserve - Timing difference.
(314,607)	▼ Under budget in Transfer from Community Development Reserve - Timing difference
(590,685)	▼ Under budget in Transfer From Infrastructure Reserve - Arts & Community Precinct - Timing difference.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2015/16	YTD Budget 2015/16	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.  The Operating Surplus Ratio is higher than budget due to lower than anticipated operating expenditure to date.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	30,238,499	18,195,670	22,321,218	
		90,042,700	76,914,914	76,627,363	
	Minimum Target between 0% and 15%	33.6%	23.7%	29.1%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is currently inline with the YTD budget.
	Capital Renewal and Replacement Expenditure/Depreciation	8,731,491	7,180,904	6,831,717	
		11,116,452	16,370,689	16,163,027	
	Target - Greater than 0.90	0.79	0.44	0.42	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.  This variance is primarily due to operating expenses below YTD budget.
		90,042,700	76,914,914	76,627,363	
	Own Source Operating Revenue/Operating Expenses	81,653,530	68,975,379	65,836,725	
	Target - Greater than or equal to 0.40	1.10	1.12	1.16	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.  The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.  A current Ratio excluding outstanding PUPP service charge amounts would result in a Current Ratio equal to 5.65.
		30,313,668	Not	35,381,285	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	126,069	Applicable	4,792,462	
	Target - greater than or equal to 1	240.45		7.38	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.  Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having no budgeted or actual debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	34,566,359	38,484,245	
		0	0	0	
	Target - more than 2- The higher the better	>10	>10	>10	

**Statement of Financial Position**

	2016 April	2016 March	% change
<b>Current</b>			
<b>Assets</b>	124,926,893	131,657,549	-5.11%
<b>Liabilities</b>	8,741,895	12,376,441	-29.37%
<b>Non Current</b>			
<b>Assets</b>	746,127,809	744,296,710	0.25%
<b>Liabilities</b>	705,663	705,663	0.00%
<b>Net Assets</b>	861,607,144	862,872,155	

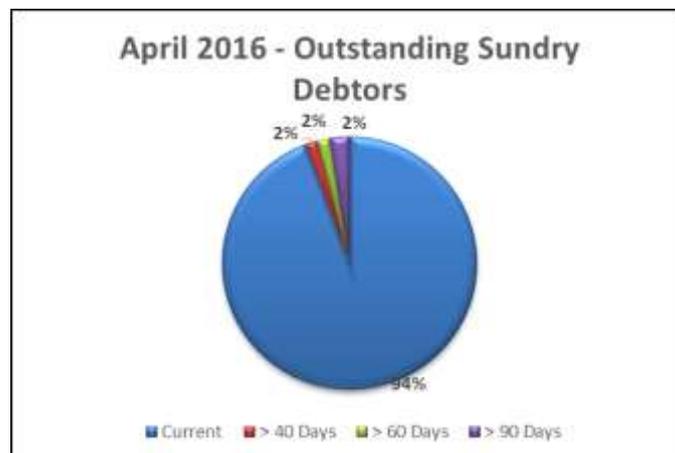
Total Current Assets have decreased by 5.11% from March to April primarily due to a decrease to the unrestricted cash balance and accounts receivable. Current Liabilities have decreased by 29.37% from March to April due to a decrease in supplier invoices payable. Non-Current Assets have increased by 0.25% due to the progression of the Dampier Community Hub and Effluent Upgrade Project. Non-Current Liabilities remain unchanged from March.

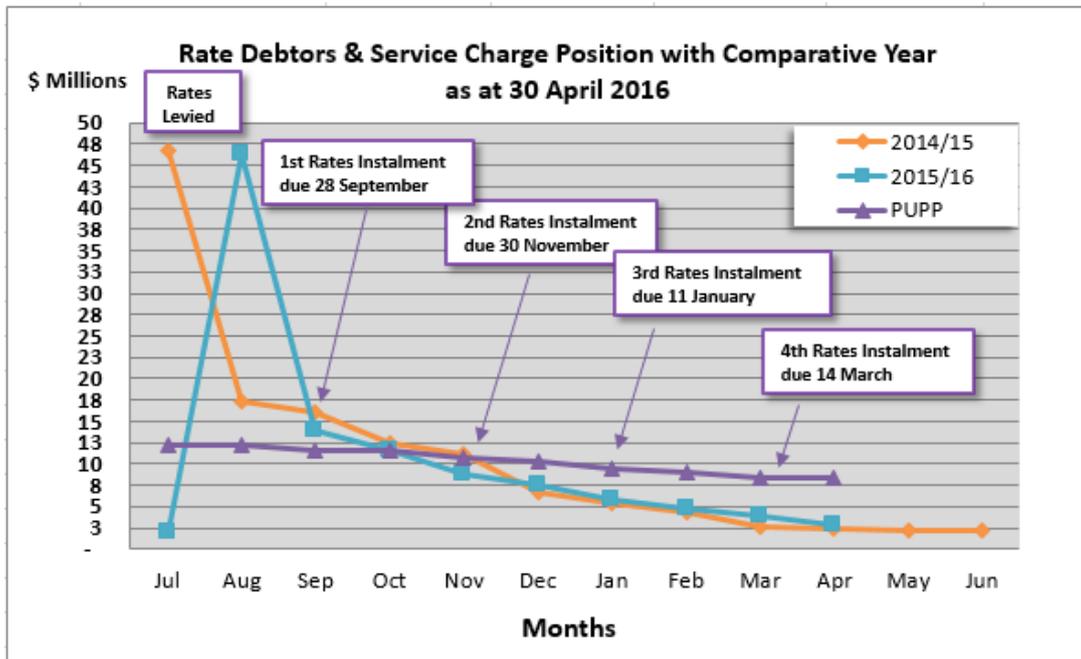
**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 April	2016 March	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
<b>Current</b>	6,143,123	9,643,718	-36%	94%
<b>&gt; 40 Days</b>	99,403	550,443	-82%	2%
<b>&gt; 60 Days</b>	105,744	122,305	-14%	2%
<b>&gt; 90 Days</b>	162,058	98,273	65%	2%
<b>Total</b>	<b>6,510,328</b>	<b>10,414,739</b>	<b>-37%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>2,899,852</b>	<b>3,898,679</b>	<b>-26%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>8,292,970</b>	<b>8,450,912</b>	<b>-2%</b>	<b>100%</b>

The balance of outstanding PUPP charges has decreased from February 2016. PUPP payments have been made on 98.1% of properties, with 76.4% paid in full and 23.6% paying by instalments.

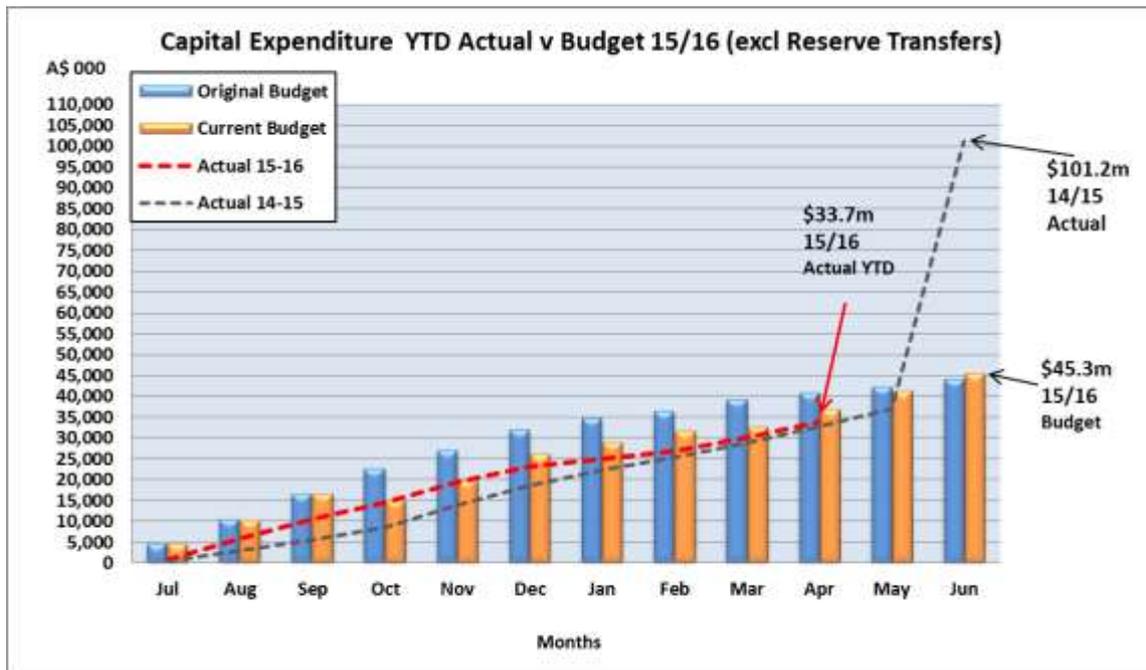




Total Debtors decreased by 37% or \$3.9m due to a decrease in invoices receivable, the majority of which relate to grant funding from third parties. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	Total Amount	Current	40 Days	60 Days	>90 Days	Comments
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Demolition charges for removal of damaged property after TC Christine. Charges have been registered against the property with the Registrar of Titles. Property is currently for sale and these costs will be recovered at settlement. Keystart advised the matter is still under deliberation between Keystart Management and the agent involved in the sale.
Karratha Country Club Inc	38,667.65	0.00	0.00	38,667.65	0.00	Annual membership subscriptions 2015. Council has recently resolved to provide a funding loan to the KCC, this outstanding amount will be paid with the proceeds of that loan.
Ngarluma & Yindjibarndi Foundation Ltd	18,222.00	520.00	0.00	17,702.00	0.00	Sponsorship for Cossack Art Awards, advised Events Coordinator that invoice has not been paid and to follow up with the debtor
Pilbara Development Commission	11,092.57	92.57	0.00	11,000.00	0.00	Sponsorship for Cossack Art Awards, advised Events Coordinator that invoice has not been paid and to follow up with the debtor
Star Struck Drama Workshops	9,028.18	0.00	280.60	176.00	8,571.58	Default judgement awarded. Part IX Debt Agreement received with proposed dividend of \$0.80 per dollar owing, repaid over a period up to August 2019. The proposal was accepted by creditors and first dividend is expected in July 2016.
Toll Priority	16,549.42	11,467.43	5,081.99	0.00	0.00	Emailed on the 09/05/16 followed up with LOD on the 16/05/2016, paid 27/05/2016. Emailed Bronwyn Ritchie (Property Manager) advising her of the Lease obligations 30/05/2016.
Woodside Energy Pluto LNG Park	17,922.00	210.00	0.00	17,600.00	112.00	Sponsorship for Cossack Art Awards, advised Events Coordinator that invoice has not been paid and to follow up with the debtor

### Capital Expenditure



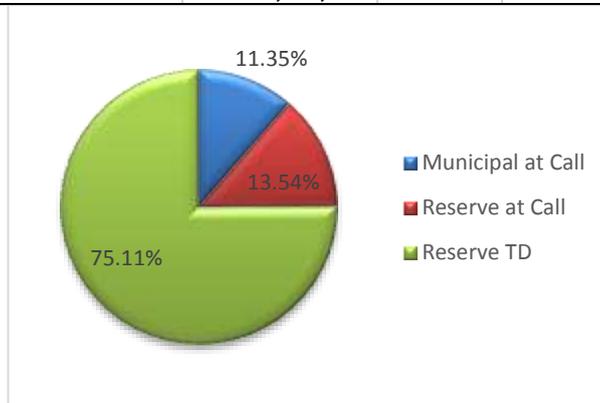
The Council’s 2015/16 Capital Expenditure budget is \$45.3 million, the majority of which is associated with major projects including Dampier Community Hub, Karratha Airport terminal upgrade, Effluent System Upgrade and other infrastructure improvements. The following table shows that Council is currently 8% below budget in capital expenditure year to date.

Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	<b>30-Apr-16</b>			<b>30-Jun-16</b>	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	20,105,013	18,598,057	-7%	24,246,861	22,446,612
Equipment	24,523	71,797	193%	117,500	29,523
Furn & Equip	181,176	42,687	-76%	386,026	181,176
Plant	1,440,421	1,424,036	-1%	3,399,000	2,107,421
Infrastructure	14,886,714	13,580,143	-9%	15,903,573	20,570,744
<b>Totals</b>	<b>36,637,847</b>	<b>33,716,719</b>	<b>-8%</b>	<b>44,052,960</b>	<b>45,335,476</b>

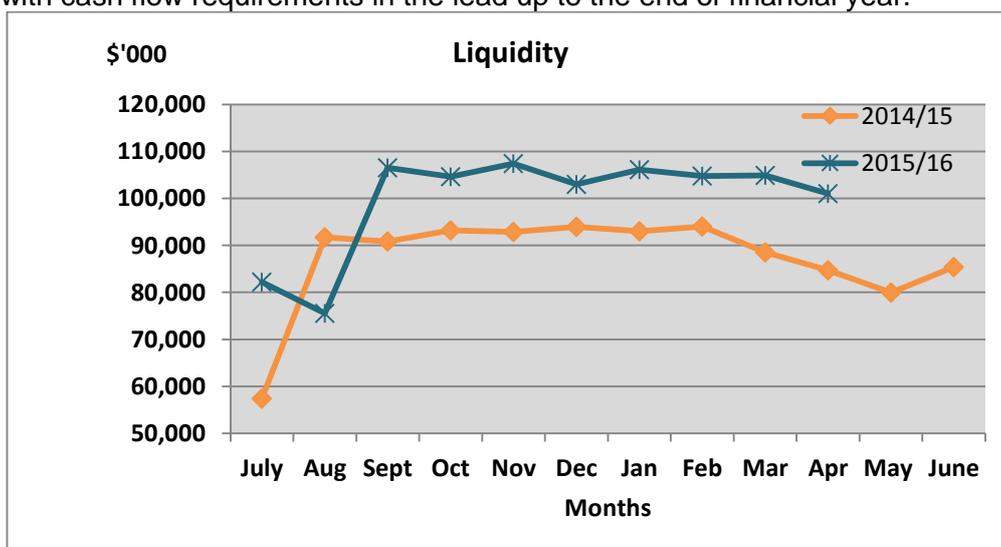
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

Institution	Accounts	Balance	Interest %	Investment Term	Maturity
		30 April 2016			
		\$			
WBC	Maxi Cash Reserve	13,678,680	1.30	At Call	
NAB	Reserve Term Deposits	5,080,945	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,312,255	3.10	6 months	Sep-16
NAB	Reserve Term Deposits	5,058,493	3.05	6 months	Jun-16
NAB	Reserve Term Deposits	5,083,835	3.06	3 months	Oct-16
NAB	Reserve Term Deposits	10,080,685	3.10	4 months	May-16
NAB	Reserve Term Deposits	15,121,027	3.10	4 months	May-16
NAB	Reserve Term Deposits	4,612,623	3.13	6 months	Sep-16
NAB	Reserve Term Deposits	15,441,584	3.08	6 months	Sep-16
Bankwest	Reserve Term Deposits	10,075,479	2.90	6 months	Jul-16
WBC	Municipal (Transactional)	5,508,128	1.34	At Call	
WBC	Maxi Cash Municipal	5,958,203	1.30	At Call	
N/A	Cash on Hand	18,105	0.00		
<b>Total</b>		<b>101,030,043</b>			



The Reserve Bank cash rate (overnight money market interest rate) remained steady at 2.00% during April. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1,000,000 and \$5,000,000 in the everyday account and 1.30% on the Maxi-Direct Muni Account. During April Council had \$5m of Municipal investments mature. These funds were deposited into Councils Westpac At Call account to assist with cash flow requirements in the lead up to the end of financial year.



The liquidity graph for 2015/16 demonstrates a decrease in liquidity from March. This decrease is due to payment of large supplier invoices including progress claims for Dampier Community Hub.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of April 2016 with a current year to date surplus budget position of \$25,020,011 (comprising \$16,687,338 unrestricted surplus and \$8,332,673 restricted surplus) and a current surplus position \$29,848,936 (comprising \$21,516,263 unrestricted surplus and \$8,332,673 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2016 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$29,848,936 is largely due to

transfers to and from reserve as well as timing differences relating to significant infrastructure projects and their related funding.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> April 2016; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30<sup>th</sup> April 2016.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* **RESOLVES** to **RECEIVE** the Financial Reports for the financial period ending 30<sup>th</sup> April 2016.

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 30 April 2016</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2014/15</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	41,263,058	40,628,453	40,548,453	40,502,276	-	-	40,113,562
Fees and Charges	44,906,454	42,668,578	33,858,268	33,475,572	-	(382,696)	74,454,536
Operating Grant, Subsidies and Contributions	10,755,868	9,094,687	9,568,756	10,525,624	-	956,868	77,576,298
Interest Earned	3,333,891	2,810,464	2,484,000	2,590,897	-	106,897	3,576,356
Proceeds/Realisation	0	0	0	675	-	-	0
All Other	500,239	740,963	687,379	1,004,956	46.20%	317,577	2,633,867
<b>Total</b>	<b>100,759,510</b>	<b>95,943,145</b>	<b>87,146,856</b>	<b>88,100,000</b>	<b>-</b>	<b>953,144</b>	<b>198,354,620</b>
<b>Expenses from Operations</b>							
Employee Costs	(36,502,549)	(32,759,528)	(27,209,020)	(26,816,362)	-	392,658	(33,608,639)
Materials and Contracts	(25,355,482)	(26,320,840)	(17,654,753)	(15,288,949)	-13.40%	2,365,804	(31,298,232)
Utilities (gas, electricity, water etc)	(3,793,942)	(4,277,666)	(3,145,935)	(3,317,434)	-	(171,499)	(3,946,514)
Interest Expenses	0	0	0	0	-	-	0
Depreciation	(11,116,452)	(19,547,523)	(16,370,689)	(16,163,027)	-	207,662	(12,711,352)
Insurance Expenses	(1,396,264)	(1,422,188)	(1,418,838)	(1,412,433)	-	-	(1,606,065)
Other Expenses	(3,458,421)	(4,666,329)	(3,125,217)	(2,651,339)	-15.16%	473,878	(3,891,449)
<b>Total</b>	<b>(81,623,110)</b>	<b>(88,994,074)</b>	<b>(68,924,452)</b>	<b>(65,649,543)</b>		<b>3,274,909</b>	<b>(87,062,252)</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	23,018,202	24,014,243	16,406,782	16,638,766	-	231,984	9,313,340
Profit On The Sale Of Assets	39,058	30,960	24,193	57,943	139.50%	-	91,170
Loss On Asset Disposal	(30,420)	(90,636)	(50,927)	(187,182)	267.55%	(136,255)	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
<b>Change In Net Assets From Operations</b>	<b>42,163,240</b>	<b>30,903,638</b>	<b>34,602,452</b>	<b>38,959,984</b>			<b>119,985,458</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
All Other	46.20%	317,577	163,132	▲ Over budget in Workers Comp & Insurance Rebate
			114,648	▲ Over budget in PUPP Reimbursements-Search/Legal Fees
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-13.40%	2,365,804	600,787	▼ Under budget in Karratha Golf Course/Bowling Green Facility
			221,341	▼ Under budget in KTA Airport - Recoverable
			157,298	▼ Under budget in Wickham Recreation Facility Grounds
			114,567	▼ Under budget in Roundabout Maintenance
			111,523	▼ Under budget in KTA Airport - Airside Mtce
			95,032	▼ Under budget in KTA Airport - Landside Mtce
			89,908	▼ Under budget in Litter Control
			67,250	▼ Under budget in Office Expenses-Corp Services Admin
			65,748	▼ Under budget in Tech Serv - Design & Investigations
			60,517	▼ Under budget in Karratha Leisureplex - Grant Funded Programs
			52,002	▼ Under budget in Roebourne Aquatic Centre
			51,712	▼ Under budget in Parks & Gardens Maintenance
			50,766	▼ Under budget in Office Expenses-Pship Mgmt Team
Other Expenses	-15.16%	473,878	354,011	▼ Under budget in Non Statutory Donations
			75,534	▼ Under budget in Sponsorship Scheme
Non- Operating Revenue	Material Variance		Significant Items	
Loss on Asset Disposal	267.55%	136,255	156,210	▲ Over budget in Loss on Sale - Sanitation
			12,241	▼ Under budget in Loss on Sale - Community Development

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 30 April 2016</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	6,663,088	4,393,809	3,789,299	3,899,465	-	110,166	↑
Governance	252,530	238,678	204,568	227,811	11.36%	-	
Law, Order And Public Safety	547,365	364,117	324,729	388,814	19.74%	64,085	↑
Health	165,200	191,942	185,542	191,357	-	-	
Education and Welfare	58,920	67,550	57,730	66,344	14.92%	-	
Housing	1,269,099	397,471	320,743	347,064	-	-	
Community Amenities	19,953,978	17,179,056	12,270,903	12,578,599	-	307,696	↑
Recreation And Culture	20,400,565	24,448,257	21,289,001	22,203,031	-	914,030	↑
Transport	32,794,777	31,443,179	24,037,937	23,516,910	-	(521,027)	↓
Economic Services	442,790	382,442	312,252	290,302	-	-	
Other Property And Services	5,400	253,394	236,674	584,735	147.06%	348,061	↑
	<b>82,553,712</b>	<b>79,359,895</b>	<b>63,029,378</b>	<b>64,294,433</b>	<b>-</b>	<b>1,265,055</b>	
<b>Expenses (Applications)</b>							
General Purpose Funding	(3,795,500)	(3,869,294)	(240,094)	(237,099)	-	-	
Governance	(3,621,226)	(3,791,112)	(2,173,523)	(2,540,815)	16.90%	(367,292)	↓
Law, Order And Public Safety	(1,928,502)	(1,897,686)	(1,497,250)	(1,380,165)	-	117,085	↑
Health	(1,275,319)	(1,329,690)	(1,131,812)	(1,062,141)	-	69,671	↑
Education and Welfare	(181,526)	(175,310)	(148,305)	(142,584)	-	-	
Housing	(474,793)	(294,211)	(290,410)	(796,255)	174.18%	(505,845)	↓
Community Amenities	(14,741,963)	(13,935,199)	(11,540,117)	(9,995,864)	-13.38%	1,544,253	↑
Recreation And Culture	(31,046,909)	(32,019,956)	(25,914,344)	(24,012,427)	-	1,901,917	↑
Transport	(21,461,286)	(29,718,832)	(24,382,986)	(23,178,739)	-	1,204,247	↑
Economic Services	(2,893,856)	(2,453,459)	(1,976,349)	(1,819,201)	-	157,148	↑
Other Property And Services	(232,650)	400,039	319,811	(671,436)	-309.95%	(991,247)	↓
	<b>(81,653,530)</b>	<b>(89,084,710)</b>	<b>(68,975,379)</b>	<b>(65,836,725)</b>	<b>-</b>	<b>3,138,654</b>	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	841,000	787,333	588,833	551,956	-	-	
Tsf From Aerodrome Reserve	693,655	861,539	2,424,134	2,424,134	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	766,000	557,045	-	-	-	-	
Tsf From Infrastructure Reserve	2,245,744	3,700,142	1,373,425	782,740	-43.01%	(590,685)	↓
Tsf From Partnership Reserve	18,870,646	18,030,936	8,473,901	11,284,877	33.17%	2,810,976	↑
Tsf From Waste Management Reserve	49,222	-	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	75,920	76,732	76,732	76,732	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	325,000	1,140,455	88,484	226,123	-355.55%	(314,607)	↓
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	363,384	4,278,387	4,092,575	4,045,075	-	-	
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	1,944	1,945	-	-	
Tsf From Pilbara Underground Power Reserve	3,600,000	3,600,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	237,260	742,459	742,459.00	742,459.41	-	-	
Repayments Of Self Supporting Loans	6,166	6,166	6,166.00	6,166.28	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	<b>28,073,997</b>	<b>33,781,194</b>	<b>17,868,653</b>	<b>19,689,961</b>	<b>10.19%</b>	<b>1,821,308</b>	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 30 April 2016</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Amended Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase Of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(24,247,855)	(22,446,612)	(20,105,013)	(18,598,057)	-	1,506,956	↑
Purchase Of Assets - Equipment	(117,500)	(29,523)	(24,523)	(71,797)	192.77%	-	-
Purchase Of Assets - Furniture & Equipment	(386,026)	(181,176)	(181,176)	(42,687)	-76.44%	138,489	↑
Purchase Of Assets - Plant	(3,399,000)	(2,107,421)	(1,440,421)	(1,424,036)	-	-	-
Purchase Of Assets - Infrastructure	(15,903,573)	(20,570,744)	(14,886,714)	(13,580,143)	-	1,306,571	↑
Loan Principal Repayments	-	-	-	-	-	-	-
Tsf To Aerodrome Reserve	(171,168)	(62,514)	(56,046)	(54,359)	-	-	-
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	(10,000)	(10,000)	-100.00%	-	-
Tsf To Plant Replacement Reserve	(1,234,856)	(1,164,982)	(40,290)	(38,977)	-	-	-
Tsf To Walkington Theatre Reserve	(1,032)	(739)	(650)	(628)	-	-	-
Tsf To Workers Compensation Reserve	(85,878)	(75,199)	(11,179)	(10,826)	-	-	-
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	-
Tsf To Infrastructure Reserve	(13,863,191)	(17,046,592)	(4,890,350)	(4,887,917)	-	-	-
Tsf To Partnership Reserve	(10,217,192)	(14,856,454)	(12,234,820)	(11,268,265)	-	966,555	↑
Tsf To Waste Management Reserve	(551,604)	(1,118,032)	(407,434)	(394,295)	-	-	-
Tsf To Housing Reserve	(11,028)	(7,059)	(6,163)	(5,947)	-	-	-
Tsf To Aged Persons Home Reserve	-	(503)	(503)	(503)	-	-	-
Tsf To Junior Sport Reserve	-	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(762)	(726)	(138)	(131)	-	-	-
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	-
Tsf To Employee Entitlements Reserve	(2,349,594)	(1,541,608)	(79,906)	(77,254)	-	-	-
Tsf To Community Development Reserve	(161,784)	(820,176)	(520,068)	(521,402)	-	-	-
Tsf To Pilbara Underground Power Reserve	(4,833,085)	(4,458,520)	(271,917)	(4,356,272)	1502.06%	(4,084,355)	↓
Tsf To Medical Services Assistance Package Reserve	(57,588)	(118,983)	(6,069)	(5,871)	-	-	-
Tsf To Carry Forward Budget Reserve	(9,314,000)	(1,613,405)	(946,747)	946,747.00	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	-
	(86,916,716)	(88,230,968)	(56,120,127)	(56,286,113)	-	(165,986)	
<b>Adjustment For Non Cash Items</b>							
Depreciation	11,116,452	19,547,523	16,370,689	16,163,027	-	(207,662)	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(1,078,772)	-	(1,078,772)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	(8,638)	59,676	26,734	129,239	383.43%	102,505	↑
	11,107,814	19,607,199	16,397,423	15,213,494	-	(1,183,929)	
<b>Restricted Balance BFWD - Pilbara Underground Power</b>	12,499,009	12,208,160	12,208,160	12,208,160	-	-	
<b>Unrestricted Surplus Brought Forward 1 July</b>	1,434,330	63,450	63,450	63,450	-	-	
<b>Amount Raised From Rates</b>	41,263,058	40,628,453	40,548,453	40,502,276	-	-	
<b>Restricted Balance - Pilbara Underground Power</b>	8,332,673	8,332,673	8,332,673	8,332,673	-	-	
<b>Surplus / (Deficit)</b>	<b>29,001</b>	<b>0</b>	<b>16,687,338</b>	<b>21,516,263</b>		<b>4,828,926</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Revenues from Operations	Material Variance		Significant Items	
Law, Order and Public Safety	19.74%	64,085	64,085	▲ Various Minor Amounts
Other Property and Services	147.06%	348,061	163,131	▲ Workers Comp & Insurance Rebate
			157,598	▲ Supervision of Subdivisions
Expenses from Operations	Material Variance		Significant Items	
Governance	16.90%	367,292	367,292	▲ Various amounts related to internal accounting of departmental allocations, being reviewed as part of 15/16 Final Forecast process.
Housing	174.18%	505,845	451,239	▲ Various amounts related to internal accounting of departmental allocations, being reviewed as part of 15/16 Final Forecast process.
Community Amenities	-13.38%	1,544,253	438,107	▼ Trade/Commercial Refuse Collection - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste Management employment costs
			430,611	▼ Rubbish Collection Parks, Open Spaces & Events - Underspent salaries and wages offset by over expenditure wages in domestic collection and Waste Management employment costs
			316,632	▼ Wickham Transfer Station Costs - Underspent salaries and wages offset by over expenditure in Waste Management employment costs
			71,721	▼ Street Sweeping - Does not take into account current purchase order commitments.
			60,279	▼ Cemetery Maintenance & Burials - Down on Parks Mntce.
Other Property and Services	-309.95%	991,247	776,556	▼ Various amounts related to internal accounting of departmental allocations, being reviewed as part of 15/16 Final Forecast process.
			148,943	▼ Tech Serv - Employment Costs
			65,748	▼ Tech Serv - Design & Investigations - Does not include current purchase order commitments.
Capital Revenue	Material Variance		Significant Items	
Transfer From Infrastructure Reserve	-43.01%	590,685	590,685	▼ Transfer from Infrastructure Reserve - Timing difference for transfers related to Arts & Culture Precinct.
Transfer From Partnership Reserve	33.17%	2,810,975	2,810,976	▲ Transfer from Partnership Reserve - Timing difference for transfers related to Dampier Community Hub.
Transfer From Community Development Reserve	-355.55%	314,607	314,607	▼ Transfer from Community Development Reserve- Adjustment to Non Statutory Donations for 14/15 & pending transfer for associated expenditure.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets- Furniture & Equipment	-76.44%	138,489	89,732	▼ Purchase Computer Equipment
Transfer to Pilbara Underground Power Reserve	1502.06%	4,084,355	4,084,355	▲ Transfer to Pilbara Underground Power Reserve - Contributions received and transferred earlier than budgeted
Non Cash Items	Material Variance		Significant Items	
Profit / Loss on Sale of Assets	383.43%	102,505	156,210	▲ Loss On Sale - Sanitation - Loss on sale of 2 x rubbish trucks.

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 30 April 2016**

**Note 1. Net Current Assets**

	Note	Year to Date Actual \$	2015/16 Budget Brought Forward 1 July \$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		11,484,436	1,291,195
Cash and Cash Equivalents - Restricted (Trust)		3,175,413	2,600,906
Cash and Cash Equivalents - Restricted - Reserves		89,545,607	84,089,304
Cash - Restricted Unspent Grants/Contributions		-	4,918
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	19,877,225	27,403,212
Land held for Resale - Development Costs		524,439	524,251
Inventories		319,773	488,186
Total Current Assets		124,926,893	116,401,972
<b>Current Liabilities</b>			
Trade and Other Payables		1,761,399	16,318,915
Trust Liabilities		3,230,351	2,740,006
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		-	-
Current Portion of Provisions		3,750,144	3,750,144
Total Current Liabilities		8,741,895	22,809,065
<b>Net Current Assets</b>		116,184,998	93,592,907
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(89,545,607)	(84,089,304)
Loan repayments from institutions		232,215	232,215
Movement in Accruals (Non-Cash)		-	485,034
Land Held for Resale		(524,439)	-
Cash - Restricted Unspent Grants/Contributions		-	4,918
Restricted Balance - Pilbara Underground Power		(12,208,160)	-
<b>Add back</b>			
Current Loan Liability		-	-
Cash Backed Employee Provisions		3,786,466	2,302,189
Current Provisions funded through salaries budget		3,590,790	537,567
<b>Net Current Asset Position</b>		21,516,263	13,065,525

Note Explanation:

1) Total Trade and Other Receivables	16,977,373
Total Rates Debtors Outstanding	2,899,852

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 30 April 2016**

<b>Note 2: Statement of Financial Position</b>	<b>2015/16</b>	<b>2014/15</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	18,105	18,705
Cash and Cash Equivalents - Unrestricted	11,466,331	1,272,490
Cash and Cash Equivalents - Restricted (Trust)	3,175,413	2,600,908
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	-	4,918
Cash and Cash Equivalents - Restricted (Reserves/Muni)	89,545,607	84,089,304
Trade and Other Receivables	19,877,225	27,403,212
Inventories	844,212	1,012,437
<b>Total Current Assets</b>	<b>124,926,893</b>	<b>116,401,974</b>
<b>Non-Current Assets</b>		
Trade and Other Receivables	42,612	547,812
Property, Plant and Equipment	213,022,071	213,137,211
Infrastructure	533,063,126	515,914,073
<b>Total Non-Current Assets</b>	<b>746,127,809</b>	<b>729,599,096</b>
<b>Total Assets</b>	<b>871,054,702</b>	<b>846,001,069</b>
<b>Current Liabilities</b>		
Bank Overdrafts	-	-
Trade and Other Payables	1,761,399	16,318,915
Trust Liabilities	3,230,351	2,740,006
Long Term Borrowings	0	-
Provisions	3,750,144	3,750,144
<b>Total Current Liabilities</b>	<b>8,741,895</b>	<b>22,809,065</b>
<b>Non-Current Liabilities</b>		
Long Term Borrowings	-	-
Provisions	705,663	705,663
<b>Total Non-Current Liabilities</b>	<b>705,663</b>	<b>705,663</b>
<b>Total Liabilities</b>	<b>9,447,558</b>	<b>23,514,728</b>
<b>Net Assets</b>	<b>861,607,144</b>	<b>822,486,341</b>
<b>Equity</b>		
Accumulated Surplus	379,075,564	344,295,518
Revaluation Surplus	392,985,970	392,825,228
Reserves	89,545,610	85,365,595
<b>Total Equity</b>	<b>861,607,144</b>	<b>822,486,341</b>

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 30 April 2016**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2015/16</b>
	\$
<b>Unrestricted Cash</b>	
Cash On Hand	18,105
Westpac on call	11,466,331
Term deposits - Westpac / WATC	-
Term deposit - Westpac	-
	<u>11,484,436</u>
<b>Restricted Cash</b>	
Reserve Funds	89,545,607
Restricted Unspent Grants	-
Westpac - Trust	3,175,413
	<u>92,721,020</u>
<b>Total Cash</b>	<u><u>104,205,456</u></u>

<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 30 April 2016</b>				
	<b>2015/2016 Budget</b>	<b>2015/2016 Amended</b>	<b>2015/2016 Year To Date Budget</b>	<b>2015/2016 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(696,912)	(946,263)	(826,799)	(800,691)
Net (Cost) Revenue to Council for Executive Admin	(750,002)	(771,521)	(632,822)	(662,195)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	38,260,511	37,784,404	41,268,337	41,288,713
Net (Cost) Revenue to Council for General Revenue	(12,188,601)	(15,330,744)	(952,309)	(4,787,908)
Net (Cost) Revenue to Council for Financial Services	(2,195,717)	(2,122,670)	(1,744,921)	(1,652,473)
Net (Cost) Revenue to Council for Corporate Services Admin	7,163,390	7,546,646	6,073,576	5,477,094
Net (Cost) Revenue to Council for Human Resources	(1,841,611)	(1,810,880)	(1,455,321)	(1,422,069)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,377,964)	(1,124,707)	(910,844)	(855,858)
Net (Cost) Revenue to Council for Information Services	(1,908,937)	(1,771,481)	(1,539,279)	(1,444,930)
Net (Cost) Revenue to Council for Television & Radio Services	(13,566)	(13,636)	(13,534)	(12,732)
Net (Cost) Revenue to Council for Business Improvement Process	(15,800)	(6,000)	(1,000)	0
Net (Cost) Revenue to Council for Staff Housing	901,019	199,541	147,831	(217,370)
Net (Cost) Revenue to Council for Public Affairs	(594,182)	(517,174)	(441,389)	(411,897)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Rio Tinto Partnership	16,086,600	11,917,657	4,006,238	9,305,402
Net (Cost) Revenue to Council for Aged Persons Housing	75,920	76,732	76,732	76,732
Net (Cost) Revenue to Council for Community Development	(2,696,451)	(2,354,291)	(1,486,884)	(1,458,751)
Net (Cost) Revenue to Council for Youth Development	127,100	(65,900)	(1,600)	129,764
Net (Cost) Revenue to Council for Other Culture	(109,243)	(54,923)	(34,691)	(95,499)
Net (Cost) Revenue to Council for Arts & Culture Program	(152)	(176)	(176)	(176)
Net (Cost) Revenue to Council for Community Sponsorship	(911,425)	(1,523,735)	(1,207,318)	(1,152,294)
Net (Cost) Revenue to Council for Daycare Centres	(68,389)	(62,752)	(54,603)	(40,415)
Net (Cost) Revenue to Council for Child Health Clinics	(18,022)	(18,190)	(16,141)	(14,652)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(52,222)	(12,238)	(10,218)	(4,689)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(732,423)	(430,019)	(337,923)	(168,253)
Net (Cost) Revenue to Council for Libraries	(1,636,867)	(1,733,152)	(1,451,357)	(1,342,990)
Net (Cost) Revenue to Council for Cossack Operations	(349,616)	(244,739)	(187,637)	(149,954)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(966,077)	(918,859)	(644,360)	(471,052)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(699,991)	(55,326)	(901,517)	(879,189)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,338,381)	(817,466)	(463,121)	(704,359)
Net (Cost) Revenue to Council for Leisure Projects	(1,264,690)	(646,363)	(536,113)	(423,860)
Net (Cost) Revenue to Council for Playgrounds	(471,976)	(526,365)	(265,699)	(319,410)
Net (Cost) Revenue to Council for Medical Services	58,465	(37,041)	55,795	65,690
Net (Cost) Revenue to Council for Other Buildings	(91,451)	(141,842)	(109,964)	(113,197)
Net (Cost) Revenue to Council for The Youth Shed	(1,203,674)	(1,212,129)	(1,000,065)	(906,933)
Net (Cost) Revenue to Council for Youth Centres	(3,876)	(5,876)	(5,230)	(5,276)
Net (Cost) Revenue to Council for Karratha Leisureplex	(5,384,214)	(4,835,621)	(3,958,039)	(3,482,386)
Net (Cost) Revenue to Council for Pam Buchanan Family Centre	(88,876)	(81,166)	(69,136)	(45,115)
Net (Cost) Revenue to Council for Events & Festivals	(1,124,836)	(1,033,783)	(886,662)	(597,720)
Net (Cost) Revenue to Council for Dampier Community Hub	(13,178,086)	(12,640,256)	(11,798,322)	(11,390,764)
Net (Cost) Revenue to Council for Other Buildings (Leisure)	52,150	53,882	53,882	53,749
Net (Cost) Revenue to Council for Wickham Recreation Precinct	(583,502)	(819,351)	(139,398)	103,334
Net (Cost) Revenue to Council for Wickham Community Hub	612,608	4,013,382	2,666,407	2,801,044

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 30 April 2016</b>				
	<b>2015/2016 Budget</b>	<b>2015/2016 Amended</b>	<b>2015/2016 Year To Date Budget</b>	<b>2015/2016 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(763,610)	(141,869)	(112,931)	(89,404)
Net (Cost) Revenue to Council for Ranger Services	(1,257,307)	(1,118,523)	(917,987)	(836,932)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(727,720)	(436,345)	(280,595)	(324,133)
Net (Cost) Revenue to Council for Community Safety	(225,910)	(282,962)	(255,199)	(197,551)
Net (Cost) Revenue to Council for Economic Development	(448,242)	(409,694)	(317,898)	(270,550)
Net (Cost) Revenue to Council for Camping Grounds	75,684	65,134	25,850	34,483
Net (Cost) Revenue to Council for Building Control	(451,062)	(321,578)	(226,091)	(254,306)
Net (Cost) Revenue to Council for Health Services	(1,005,815)	(986,266)	(809,035)	(745,751)
Net (Cost) Revenue to Council for Town Planning	(1,411,291)	(1,243,630)	(993,907)	(861,255)
Net (Cost) Revenue to Council for Strategic Planning	(1,434,044)	(340,734)	(229,639)	(205,316)
Net (Cost) Revenue to Council for Development Services	(53,600)	(53,600)	(40,500)	(37,726)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,014,524)	(1,007,595)	(1,061,648)	(916,814)
Net (Cost) Revenue to Council for Public Services Overheads	1,116,413	1,373,926	1,164,874	613,343
Net (Cost) Revenue to Council for Fleet & Plant	3,481	270,769	697,591	1,099,644
Net (Cost) Revenue to Council for Roads & Streets	(4,051,115)	(4,236,883)	(3,935,693)	(4,351,039)
Net (Cost) Revenue to Council for Parks & Gardens	(1,604,655)	(1,626,891)	(1,289,842)	(1,065,234)
Net (Cost) Revenue to Council for Drainage	(752,387)	(836,387)	(521,522)	(513,501)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,277,200)	(1,576,129)	(915,429)	(642,568)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(239,736)	550,344	(1,707,498)	(203,458)
Net (Cost) Revenue to Council for Cemeteries	(151,881)	(171,247)	(138,369)	(51,013)
Net (Cost) Revenue to Council for Public Toilets	(402,892)	(356,178)	(294,932)	(233,988)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(1,456,769)	(2,953,591)	(598,145)	(1,010,498)
Net (Cost) Revenue to Council for Town Beautification	(4,542,436)	(3,676,532)	(2,068,582)	(1,378,957)
Net (Cost) Revenue to Council for Bus Shelters	(127,000)	(141,505)	(91,505)	(96,320)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,157
Net (Cost) Revenue to Council for Works Overheads	243,867	555,527	446,030	736,790
Net (Cost) Revenue to Council for Parks & Gardens Overheads	1,023,529	1,083,757	894,999	596,719
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(284,140)	(159,803)	(159,803)	(163,076)
Net (Cost) Revenue to Council for Tech Services	(3,690,863)	(3,614,769)	(3,043,720)	(3,055,928)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(32,040)	(22,040)	(16,700)	(17,843)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(53,012)	53,759	170,375	(142,911)
Net (Cost) Revenue to Council for Waste Collection	(1,247,495)	(762,650)	103,860	925,329
Net (Cost) Revenue to Council for Landfill Operations	144,600	(228,560)	(282,550)	162,460
Net (Cost) Revenue to Council for Waste Overheads	1,686,163	1,620,337	1,379,708	630,280
Net (Cost) Revenue to Council for Karratha Airport	10,069,146	10,298,069	7,859,634	8,256,093
Net (Cost) Revenue to Council for Other Airports	(6,839)	(15,206)	(9,206)	(8,524)

**9.2 LIST OF ACCOUNTS MAY 2016**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>27 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 64% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money in procurement

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 286 to 287;
- b) EFT41748 to EFT42368 (Inclusive);
- c) Cheque Vouchers 78169 to 78179 (Inclusive);
- d) Cancelled Cheques: EFT41852, EFT42020, EFT42085, EFT42095, EFT42141, EFT42259;
- e) Direct Debits: DD25497.1 to DD25698.1;
- f) Payroll Cheques \$1,448,955.45; and
- g) with the EXCEPTION OF  (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,042,002.37 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 286 to 287;
- b) EFT41748 to EFT42368 (Inclusive);
- c) Cheque Vouchers 78169 to 78179 (Inclusive);
- d) Cancelled Cheques: EFT41852, EFT42020, EFT42085, EFT42095, EFT42141, EFT42259;
- e) Direct Debits: DD25497.1 to DD25698.1; and
- f) Payroll Cheques \$1,448,955.45;

Chq/EFT	Date	Name	Description	Amount
286	20.05.2016	Bond Administrator	Rental Security Bond	486.00
287	05.05.2016	Telethon Speech And Hearing	Refund - Facility Hire Bond For FBCC Oval Chevron Ear Health Program 02/05/2015	500.00
EFT41748	29.04.2016	Total Eden Pty Ltd	Green The Greens - RFT 03-15/16 Karratha Golf Course Irrigation Tender Progress Payment	504,000.32
EFT41749	29.04.2016	Karratha First National Real Estate	Rates Refund For Assessment A78298	646.35
EFT41750	29.04.2016	G Bailey	Reimbursement - Mileage 03/12/15 to 21/03/16	453.56
EFT41751	29.04.2016	Everywhere Travel & Cruise Karratha (Previously Helloworld North West)	Staff Travel Expenses for EastxWest Forum 9 -17 April 2016	23,871.00
EFT41752	29.04.2016	Burkeair Pty Ltd	Air Con Maintenance - Various	16,695.93
EFT41753	29.04.2016	Building Commission (Building Services Levy)	BSL Receipts - March 2016 Building Permits	4,736.49
EFT41754	29.04.2016	BP Australia Pty Ltd	Fleet Fuel - March 2016	4,838.10
EFT41755	29.04.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	2,151.10
EFT41756	29.04.2016	Data#3 Limited	IT Purchases - WS-C3560CX-8TC-S Cisco Catalyst 3560-CX 8 Port Data IP Base	6,712.72
EFT41757	29.04.2016	Todd Delfs t/as LVF	Major Events Sponsorship Scheme (MESS) 2016 - 50% deposit Videographer for WA Day weekend events 1. Nickol Bay Sport fishing Club Billfish Shootout 2. Red Dog Relay & Festival	4,812.50
EFT41758	29.04.2016	Harvey Norman Karratha (Karrathavit Pty Ltd t/as)	DCH - Electrical Equipment	4,988.00
EFT41759	29.04.2016	Moore Stephens (WA) Pty Ltd As Agent	Registration For Management Accountant - Management Reporting Workshop And Financial Reporting Workshop	2,090.00
EFT41760	29.04.2016	Jolly Good Auto Electrics	Plant Repairs - Various	1,287.00
EFT41761	29.04.2016	Karratha Fluid Power	Plant Repairs - Various	1,546.48
EFT41762	29.04.2016	LJ Hooker Karratha	Staff Housing - Lease Paid to 31/05/2016	2,607.15
EFT41763	29.04.2016	Hanson Construction Materials - Karratha	Footpath Works - .6cm Foot Path Concrete, Galbraith Rd Karratha	520.19
EFT41764	29.04.2016	Pilbara Copy Service	Photocopier Charges - Various	269.56
EFT41765	29.04.2016	TenderLink.com	Advertising - Various	330.00
EFT41766	29.04.2016	Totally Workwear	Uniforms	1,045.68
EFT41767	29.04.2016	The Adventure Retreat Co Pty Ltd	Pilbara Wellness Retreat - Grant Funding 34% Payable Upon Agreement Execution	38,896.00
EFT41768	29.04.2016	Wormald Australia Pty Ltd	Supply And Install Emergency Exit Lighting Critical Repairs, Fire Systems Maintenance and Annual Surveys	10,055.27
EFT41769	03.05.2016	Telstra Corporation Ltd	Telephone Usage Charges	2,954.86
EFT41770	03.05.2016	Horizon Power	Electricity Usage Charges	31,834.93

Chq/EFT	Date	Name	Description	Amount
EFT41771	03.05.2016	Water Corporation	Water Usage Charges	34,301.59
EFT41772	03.05.2016	Horizon Power	Electricity Usage Charges	44,350.20
EFT41773	06.05.2016	Australia Post	Postage - March 2016	5,261.72
EFT41774	06.05.2016	Staples Australia	Stationery Items - Various	5,620.90
EFT41775	06.05.2016	Cardno WA Pty Ltd	KTA Airport Car Park Redesign - Stage 2 Works Of Tender RFQ01-14/15. Design Development Stage	4,889.35
EFT41776	06.05.2016	Chandler Macleod	Labour Hire - Litter Crew	22,876.48
EFT41777	06.05.2016	Signature Music Pty Ltd	Tambrey Pavilion - Hire Of Small Stage 05/04/2016	264.00
EFT41778	06.05.2016	Department of Transport	Vehicle Search Fees - March 2016	113.90
EFT41779	06.05.2016	Hathaways Lubricants	Stock	958.05
EFT41780	06.05.2016	Karratha Visitor Centre	KVC Building Improvements - As Per Council Resolution 14/12/16 OCM - Supply And Install Air Conditioner	4,638.30
EFT41781	06.05.2016	Lil's Retraivision Karratha	Dampier Community Hub - Electrical Items for Fitout	7,699.75
EFT41782	06.05.2016	Caltex Energy WA (Link Energy Pty Ltd)	Bulk Diesel Purchase	36,430.41
EFT41783	06.05.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock - Filters	463.56
EFT41784	06.05.2016	Water2Water	KLP - Rental Charge, Reception Water Cooler - May 2016	66.00
EFT41785	06.05.2016	B Pezzali	Reimbursement of Utility Allowance As Per Managers Contract	891.19
EFT41786	06.05.2016	Parry's Merchants	The Youth Shed, Cossack and Depot - Cafe Stock / Stores Stock	609.00
EFT41787	06.05.2016	Perth Irrigation Centre	Stock - Retic	2,280.48
EFT41788	06.05.2016	Poinciana Nursery	Cossack - Garden Maintenance & Plant Replacement	881.00
EFT41789	06.05.2016	Ray White Real Estate	Rates refund for assessment A78861	756.25
EFT41790	06.05.2016	Roebourne Art Group Aboriginal Corp	Cossack Walk Trail Mtce - Drawings Sourced From Pansy Hicks And Violet Samson (Roebourne Art Group) For The Intention Of Using The Design On Signage Stands	400.00
EFT41791	06.05.2016	St John Ambulance-Karratha	Training - Provide First Aid Courses	995.00
EFT41792	06.05.2016	Shenton Enterprises Pty Ltd	KLP - Servicing Kit For Dolphin Wave 300 For Automatic Pool Cleaner	548.90
EFT41793	06.05.2016	Stihl Shop Redcliffe	Stock	34.80
EFT41794	06.05.2016	TNT Express	Freight	946.46
EFT41795	06.05.2016	The Retic Shop	Stock - Retic	50.58
EFT41796	06.05.2016	Karratha Earthmoving & Sand Supplies	Green The Greens - Separable Portion 2 Work Program As Directed By Superintendent	55,109.16
EFT41797	06.05.2016	Worksense Safety & Workwear	Safety Work Boots	135.04
EFT41798	06.05.2016	Atom Supply	KTA Airport - Compressor Air Petrol 6.5hpm, Stock Items, Plant Items	2,999.91
EFT41799	06.05.2016	J Blackwood & Son Pty Limited	Stock	249.22
EFT41800	06.05.2016	Onyx (Aust) Pty Ltd	Karratha Arts & Community Precinct - Supply and Install 60sqm (10m x 6m) 25mm pile Synthetic Turf	1,392.00
EFT41801	06.05.2016	Attorney-General's Department	KTA Airport - 12 x ASIC Auscheck	1,110.00
EFT41802	06.05.2016	Art Monthly Australia	Cossack Art Awards 2016 - Art Monthly Australia Advertising. ½ Page May 2016 Issue	935.00
EFT41803	06.05.2016	Airport Security Pty Ltd	Kta Airport - Printing of ASIC's	120.00
EFT41804	06.05.2016	ARUP Pty Ltd	Karratha City Centre - Parking Audit	7,084.00

Chq/EFT	Date	Name	Description	Amount
EFT41805	06.05.2016	Australian Performing Arts Centres Association	APACA Annual Membership 2016	1,260.00
EFT41806	06.05.2016	Ashdown-Ingram	Plant Repairs - Various	752.13
EFT41807	06.05.2016	A1 Rubber Pty Ltd	Playground Maintenance - UMIK - UMIK Portable 10kg + 2kg mixer	2,013.00
EFT41808	06.05.2016	Barth Bros Automotive Machine	Plant Repairs	1,323.85
EFT41809	06.05.2016	Bunzl Ltd	Stock	1,937.16
EFT41810	06.05.2016	Beaurepaires	Plant Repairs	5,061.15
EFT41811	06.05.2016	BC Lock & Key	8 Knight Place - Supply And Install Deadlock To Back Door - Keyed To Like, Stores - Padlocks & Consumables	843.15
EFT41812	06.05.2016	Burkeair Pty Ltd	Various Air Con Repairs and Investigate And Repair Ice Machine	5,232.26
EFT41813	06.05.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Stock	900.40
EFT41814	06.05.2016	Beacon Equipment	Stock	27.50
EFT41815	06.05.2016	Bin Bomb Pty Ltd	Stock	494.84
EFT41816	06.05.2016	BB Landscaping WA Pty Ltd	Staff Housing - Supply and Install New Reticulation System, Repair Burst Pipe	3,745.50
EFT41817	06.05.2016	Centurion Transport Co Pty Ltd	Freight	44.00
EFT41818	06.05.2016	Challenge Chemicals Australia	Boat Ramp Maintenance - 5 x 25 ltr containers of Algae Clean	1,685.75
EFT41819	06.05.2016	Coates Hire Operations	Shoulder Maintenance - Extend Hire Of 13 Tonne Smooth Drum Roller From 12/03/2016 To 12/04/2016	4,627.70
EFT41820	06.05.2016	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed Cafe - Drinks And Coffee	844.54
EFT41821	06.05.2016	Chadson Engineering Pty Ltd	Stock	255.20
EFT41822	06.05.2016	Chemform	Stock	1,485.00
EFT41823	06.05.2016	Coral Coast Electrical	Kta Depot - (RFQ 07) - 15/16 Upgrade of Switchboard at Works Depot - Claim #2	24,693.90
EFT41824	06.05.2016	Code Group Pty Ltd	DCH Consultant Travel Allowance	3,987.50
EFT41825	06.05.2016	Richard Chamberlain	Green The Greens - Fees For Design Consulting Throughout Construction Stage 1 - Implementation	2,013.00
EFT41826	06.05.2016	Clark Tiling Services T/A Choices Flooring	KLP - Remove And Dispose Of Existing Red Framing Carpet In Function/foyer Rooms. Prepare Floor And Lay New Carpet	12,950.00
EFT41827	06.05.2016	Department Of Planning (Govt Of Wa - Dept Finance Shared Services)	Planning - Scheme Amendment Maps	81.00
EFT41828	06.05.2016	Donald Cant Watts Corke (WA) Pty Ltd	Dampier Community Hub - Quantity Surveyor Services Claim #24	6,960.59
EFT41829	06.05.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	350.00
EFT41830	06.05.2016	Development Cartographics (The Trustee for The Beal Family Trust)	Coastal Management Strategy Series - April 2016	701.25
EFT41831	06.05.2016	DS Agencies Pty Ltd	Oval Maintenance - Pedestal leg to suit CMM404 powered coated	393.03
EFT41832	06.05.2016	Double R Equipment Repairs	Plant Repairs	6,312.77
EFT41833	06.05.2016	Dampier Party Hire	Youth Week - Spark Fest Photo Booth 08/04/2016	450.00
EFT41834	06.05.2016	Ezi-Hose Pty Ltd	Plant Repairs	3,887.47
EFT41835	06.05.2016	Fire And Safety WA	Safety Work Boots	559.65
EFT41836	06.05.2016	Foxtel For Business	KLP - Foxtel Charges For 18/04/16 To 17/05/16	320.00

Chq/EFT	Date	Name	Description	Amount
EFT41837	06.05.2016	Fence It WA Pty Ltd	Youth Week - Spark Fest Fencing Instalment and Dismantle 08/04/2016	1,430.00
EFT41838	06.05.2016	Founder Enterprises P/L T/As Fortus Group	Stock	1,582.26
EFT41839	06.05.2016	Gas City Pest Control	Staff Housing - Vacate Tick & Flea Spray End of Lease	165.00
EFT41840	06.05.2016	Gresley Abas Pty Ltd	Dampier Community Hub - Project Architect Travel Allowance	13,129.61
EFT41841	06.05.2016	Environmental Industries	Mowing And Slashing Verges, Drains - Baynton, Millars Well, Roebourne - Various Locations	62,452.57
EFT41842	06.05.2016	Home Hardware Karratha	General Hardware Items	403.38
EFT41843	06.05.2016	Handy Hands Pty Ltd	Weed Control to Road Areas From Map Provided Sprayed And Slashed Free Of Weeds, Clean Up Roundabout, Reserve/Drainage Maintenance	13,541.00
EFT41844	06.05.2016	Handley Surveys	KTA Airport - Front Of Terminal And Car Park Upgrade - Additional Survey To Car Park	2,216.50
EFT41845	06.05.2016	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile Waste Facility Tip Shop - Komatsu 2.5 Tonne Forklift Hire 01/03/16 To 31/03/16	1,072.06
EFT41846	06.05.2016	Hydrogold Pty Ltd (The Pryor Family Trust Trading As)	Dodd Court Park - Irrigation Audit And Adjustment Training	1,240.00
EFT41847	06.05.2016	Insight Callcentre Services	Overcall Fees For March 2016	1,066.07
EFT41848	06.05.2016	Qube Logistics (Aust) Pty Ltd	Gap Ridge WWTP - Transport 1 x 920kg Chlorine Gas Cylinder	1,954.68
EFT41849	06.05.2016	Ibis Styles Karratha	RAC - Accommodation For G. Ninnes	192.68
EFT41850	06.05.2016	Jason Signmakers	Signage, Brackets and Blades	1,160.50
EFT41851	06.05.2016	James Bennett Pty Limited	New Library Resources	1,015.77
EFT41852	06.05.2016	M Jewkes	Cancelled Cheque	0.00
EFT41853	06.05.2016	JS Roadside Products Pty Ltd	Signage	191.07
EFT41854	06.05.2016	Jolly Good Auto Electrics	Plant Repairs	3,780.85
EFT41855	06.05.2016	Beyond Carpentry Contracting	Karratha Office Annexe - Repair Damaged Tiles And Shift Paper & Towel Dispensers, WRP - Repair Screen to Toilets, Roebourne Covered Courts - Repair Roller Shutter to Kiosk, Staff Housing - Various Small Repairs, Youth Shed - Repair Gate	4,058.60
EFT41856	06.05.2016	Karratha Glass Service	Dampier Library Building - Supply 1 Of Each Size Of 2mm Clear Glass Cut To Size	49.50
EFT41857	06.05.2016	Keyspot Services	1000 x 25ml Rings For Dog Tags	200.00
EFT41858	06.05.2016	Kwik Kopy Printing Centre	40 Mile Beach - Camping Infringement Books x 40	1,488.69
EFT41859	06.05.2016	Komatsu Australia Pty Ltd	Stock - Plant Repairs	2,132.26
EFT41860	06.05.2016	Karratha Newsagency - KLP Account	KLP - Fitness Magazine Subscriptions For Gym	49.44
EFT41861	06.05.2016	Karratha Automotive Group - KAG	Plant - Purchase of One (1) 2016 White Hyundai iLoad TQ3 Lift back 2.5L Diesel Automatic	39,244.79
EFT41862	06.05.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	495.00
EFT41863	06.05.2016	A Kett	Reimbursement - Meal Allowance ELP 2016	67.96
EFT41864	06.05.2016	Karratha Garage Doors (ANZ Building & Construction Pty Ltd t/as)	Workshop Karratha Depot - Service 11 Roller Doors	3,411.10
EFT41865	06.05.2016	Karratha Contracting Pty Ltd	Kta Golf Course - Supply and Installation of Pump Station Switchboard, Kta Airport - Remove Redundant Comm Cables, Bulgarra Oval - Repair broken pipe, Wickham SES - Repair Security Gate, Wickham Oval - Repair Retic Solenoid	62,465.97

Chq/EFT	Date	Name	Description	Amount
EFT41866	06.05.2016	L3 Communications Australia Pty Ltd	KTA Airport - BHS Preventative Maintenance Dec 15 To May 16	18,581.90
EFT41867	06.05.2016	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring 15/16 Financial Year	1,705.23
EFT41868	06.05.2016	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	Town Street Maintenance - 8 x Tonne Cold Mix	1,628.00
EFT41869	06.05.2016	Marketforce	Advertising - Various	3,679.56
EFT41870	06.05.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service & Operations Monthly Management Feb 2016	1,146.93
EFT41871	06.05.2016	B Menezes	Reimbursement of Utilities as per Managers Contract	85.90
EFT41872	06.05.2016	Mastec Australia Pty Ltd	7 Mile Waste - 240 Litre Mobile Garbage Bin Bodies	14,960.00
EFT41873	06.05.2016	Morse Court Apartments	HR - Accommodation for Robert Glover - Resilience - 19/04/2016	181.00
EFT41874	06.05.2016	North West Tree Services	Street Tree Maintenance - WT#13736 - Trim/Tidy/Prune Tree Either Side Of Euro Bvd & End Of Street	4,008.40
EFT41875	06.05.2016	Norwest Craft Supplies	The Youth Shed- School Holiday program - Youth Mural Supplies - 12/04/2016	200.15
EFT41876	06.05.2016	Northfleet Bus Contractors	The Youth Shed - Masked Ball - 18/02/2016	726.00
EFT41877	06.05.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	330.30
EFT41878	06.05.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water	16.15
EFT41879	06.05.2016	Northwest Isuzu Ute	Stock	171.30
EFT41880	06.05.2016	Nickol Bay Sportfishing Club (Hampton Harbour Boat & Sailing Club t/as	Major Events Sponsorship Scheme - 2016 Nickol Bay Billfish Shootout Payment Deposit 1/2 70%	11,550.00
EFT41881	06.05.2016	Nikki M Group Pty Ltd	Roebourne/Wickham Community Activities - Roebourne Coffee Table Book	7,568.00
EFT41882	06.05.2016	Ixom Operations Pty Ltd (Orica)	Cylinder Refills and Delivery	2,691.70
EFT41883	06.05.2016	Windy Valley Enterprises Pty Ltd T/A Pilbara Building Services	WRF - Storage Sheds Construction (RFQ 20-15/16) Claim #1 25% of Contract Award	16,299.20
EFT41884	06.05.2016	Prompt Fencing Pty Ltd	Kta Airport - Gate Supply Delivery & Installation (as per Quote 3254) - Progress Claim #2	22,000.00
EFT41885	06.05.2016	PrintSync Norwest Business Solutions	Photocopier Charges - Various	7,636.23
EFT41886	06.05.2016	Leethall Constructions Pty Ltd	Shark Cage Beach - Service Relocation (RFQ 10-15/16) Progress Claim #1 and Variation	153,260.25
EFT41887	06.05.2016	Xelerator Pty Ltd t/a KBSS Engineering	Footbridges 1 & 2 - Bathgate to Gawthorne Roads (RFT 09-15/16) Progress Claim #1	96,901.20
EFT41888	06.05.2016	Repco Auto Parts	Stock	1,047.07
EFT41889	06.05.2016	Red Dot Stores	KLP - Function Room Table Cloth Storage Boxes x 3	39.98
EFT41890	06.05.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	850.00
EFT41891	06.05.2016	Rider Levett Bucknall WA Pty Ltd	Effluent Scheme Upgrade - Quantity Surveying and Cost Management Services (as per RFT 12-14/15)	5,557.95
EFT41892	06.05.2016	Kmart Karratha	Youth Services Eastern Corridor - School Holiday Programming At The Base, Youth Shed - Holiday Program Items, Sparkfest Performance Supplies	1,133.75
EFT41893	06.05.2016	Karratha State Emergency Service	Karratha SES - Quarterly Grant Funded Payment For KSES Unit Costs - April To June 2016 - Payment 4	5,500.00
EFT41894	06.05.2016	Sigma Chemicals	Stock	902.00

Chq/EFT	Date	Name	Description	Amount
EFT41895	06.05.2016	Sunny Sign Company Pty Ltd	Stock	374.00
EFT41896	06.05.2016	Siemens Ltd	Upgrade Effluent Systems - DN65 Flow Meter - 240 Volt Unit	4,813.05
EFT41897	06.05.2016	Shire Of Wyndham - East Kimberley	Cert Services Of Building Plans & Issue Of BA3 Cert Of Design Compliance Cert No CK012	99.00
EFT41898	06.05.2016	Designa Sabar Pty Ltd	Kta Airport - Tech Assistance Relating To Issue With The Card Reader With Long Term B Exit and All Access Passes	775.50
EFT41899	06.05.2016	Scott Printers Pty Ltd	City Of Karratha - Town Newsletters	4,251.50
EFT41900	06.05.2016	Slavin Architects Pty Ltd	Kta Works Depot - RFT 11-15/16 - Office Building Expansion Stage 2 Concept Design 50% complete	18,568.33
EFT41901	06.05.2016	Skipper Transport Parts (formerly Covs)	Plant Repairs	676.98
EFT41902	06.05.2016	Telford Industries	Stock	1,755.60
EFT41903	06.05.2016	State Library of WA (Office of Shared Services)	Inter-Library Recoup 2015-2016 Karratha Library	2,500.47
EFT41904	06.05.2016	Trasan Contracting	5A Leonard - Refurbishment Of Bathroom Laundry Toilet and Replace HWS	28,562.07
EFT41905	06.05.2016	Tennant Australia Pty Ltd	KLP - Back Wheels For S9 Sweeper	137.32
EFT41906	06.05.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2016: Deadpool 3/4/16	1,899.60
EFT41907	06.05.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016: Zootopia 8/4/16	1,328.86
EFT41908	06.05.2016	Trisleys Hydraulic Services Pty Ltd	KLP - Minor Service As Per Scope Of Works For Plant Room And Chlorination System	4,195.40
EFT41909	06.05.2016	Turf Whisperer	Green The Greens - Variation 01 - Addition Of Plant Hours To Contract 04/04/16 To 17/04/16	12,623.97
EFT41910	06.05.2016	TWH Plumbing	Installation Of A New Backflow Device At The Standpipe On The NW Coastal Hwy, Staff Housing - Repair Gas Leak, Repair Gas Stove, Repair Solar Heating System	4,964.48
EFT41911	06.05.2016	United Party Hire	Youth Week Spark Fest-Celebration Entertainment - Bungee Run Gladiator Demo Zone. Instalment & Delivery 08/04/2016	2,970.00
EFT41912	06.05.2016	Uniqco (WA) Pty Ltd	Fleet - Uniqco Monthly Service Fee - April 2016	5,280.00
EFT41913	06.05.2016	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016: The Dressmaker 7/2/16	1,000.51
EFT41914	06.05.2016	Karratha Timber & Building Supplies	General Hardware Items	1,287.17
EFT41915	06.05.2016	Westrac Equipment Pty Ltd	Plant Repairs	2,361.83
EFT41916	06.05.2016	Woolworths (WA) Ltd	The Youth Shed - Spark Fest - Bus Kits Emergency Kits Water Supplies First Aid, School Holiday Program Supplies, Youth Shed - Café Stock, KLP - Office/Kitchen Supplies, Catering for Meetings	2,542.13
EFT41917	06.05.2016	Wurth Australia Pty Ltd	Stock	109.43
EFT41918	06.05.2016	WT Design Studio	Youth Week - Final Advertisement Design, Program Flyers, School Holiday Program	1,460.80
EFT41919	06.05.2016	Water Infrastructure Science and Engineering P/L	Upgrade Effluent Systems - Mar To April 2016 - Site Inspections And Project Management	16,381.75
EFT41920	06.05.2016	J Williams	Reimbursement Of Allowances For Perth Book Exchange 06-08/04/16	192.30
EFT41921	06.05.2016	Karratha Country Club Inc	Karratha Country Club - Water Usage 26/02/16 To 31/03/16 35 Days 830kL	1,791.97
EFT41922	05.05.2016	S Murphy	Travel Assistance Trust Withdrawal	1,600.00
EFT41923	05.05.2016	M Waterstrom	Travel Assistance Trust Withdrawal	19,268.82

Chq/EFT	Date	Name	Description	Amount
EFT41924	05.05.2016	Development Assessment Panels	Development Assessment Panels Fee - PA JDAP16001 Lot 117 Bedrock Rd Gap Ridge IE	6,053.00
EFT41925	05.05.2016	Brett Donald	Refund - ASIC Bond (Rec #25990 17/12/15)	50.00
EFT41926	05.05.2016	Wheeler Nominees (WA) Pty Ltd	Refund - Asic Bond (#252134 14/08/2015)	250.00
EFT41927	06.05.2016	City of Karratha	Payroll deductions	682.00
EFT41928	06.05.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT41929	06.05.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41930	06.05.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT41931	06.05.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT41932	06.05.2016	Maxxia Pty Ltd	Payroll deductions	13,434.11
EFT41933	06.05.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT41934	06.05.2016	R Steinki (Mortgage Account )	Home Ownership Allowance	800.00
EFT41935	06.05.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT41936	06.05.2016	Australian Taxation Office	Payroll deductions	270,007.00
EFT41937	06.05.2016	Child Support Agency	Payroll deductions	1,147.34
EFT41938	13.05.2016	MSS Security	Kta Airport - Screening and Security Services	259,282.12
EFT41939	13.05.2016	North West Waste Alliance	Street Sweeping Services - April 2016	53,318.74
EFT41940	13.05.2016	Avis Australia Car Hire	KTA Airport - Car Hire Mr Robert Muilenburg 21/04/2016	76.32
EFT41941	13.05.2016	Allied Pickfords-Perth	HR - Relocation Y. Ganfield Mandurah To Karratha 17/05/16	3,426.50
EFT41942	13.05.2016	Staples Australia	Stationery Items - Various	2,519.77
EFT41943	13.05.2016	Transpacific Cleanaway	Kta Airport - Removal And Disposal Of Secured Security Bags 01/03/2016	187.77
EFT41944	13.05.2016	Chandler Macleod	Labour Hire - Litter Crew	14,150.40
EFT41945	13.05.2016	Hathaways Lubricants	Stock	582.90
EFT41946	13.05.2016	Karratha Visitor Centre	Karratha Visitor Centre - Building Improvements - Floor Coverings - Funding Partnership CoK And KVC	16,490.00
EFT41947	13.05.2016	Les Mills Aerobics Australia	KLP - Monthly Contract Fees Les Mills Group Fitness Programs	1,419.56
EFT41948	13.05.2016	Department Of Sport And Recreation WA	Refund Of Unspent Grant Funding For Sport 4 All - Kidsport Program	28,490.84
EFT41949	13.05.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock	162.27
EFT41950	13.05.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Youth Week - Spark Fest - Security 08/04/2016	1,125.70
EFT41951	13.05.2016	Point Samson Community Association Inc	Point Samson Community Park - Garden Maintenance Reimbursement 13/14 FY	19,800.00
EFT41952	13.05.2016	Pilbara Real Estate	Rates Refund For Assessment A76653	935.20
EFT41953	13.05.2016	Sebel Furniture Ltd	DCH - Postura plus linking chair 460mm	3,936.57
EFT41954	13.05.2016	Signswest Stick With Us Sign Studio	Wickham Youth Group Facility - The Base - Muster Point Sign	82.50
EFT41955	13.05.2016	BP Australia - Bulk Fuel (Reliance Petroleum)	Fuel	1,682.34
EFT41956	13.05.2016	Sealanes	Stock	85.16
EFT41957	13.05.2016	Royal Life Saving Society WA Inc	KLP - Bronze Medallion Qualification Certificate	17.60
EFT41958	13.05.2016	TNT Express	Freight	615.18

Chq/EFT	Date	Name	Description	Amount
EFT41959	13.05.2016	The Retic Shop	Effluent System Upgrade - Data Coil (2-Way), Retic Modem	30,235.82
EFT41960	13.05.2016	Worksense Safety & Workwear	Stock	482.01
EFT41961	13.05.2016	Atom Supply	Stock	839.30
EFT41962	13.05.2016	J Blackwood & Son Pty Limited	Stock	786.20
EFT41963	13.05.2016	Auslec	KLP - 4 x 400w Globes replacement Indoor Courts	321.33
EFT41964	13.05.2016	Abco Products	Youth Shed / Main Admin - Dry Vacuum Cleaners	912.74
EFT41965	13.05.2016	Air Dynamics	Air Con Repairs - Various	2,659.70
EFT41966	13.05.2016	Airport Security Pty Ltd	KTA Airport - ASIC Prints	240.00
EFT41967	13.05.2016	Advam Pty Ltd	Kta Airport - Monthly Advam Support and Services April 2016	380.34
EFT41968	13.05.2016	ROL-WA Pty Ltd T/A Allpest WA	Pest Control	154.00
EFT41969	13.05.2016	Ampac Debt Recovery	Legal Fees	198.00
EFT41970	13.05.2016	All Access Australasia (Prev known as Elan Media)	Library - New Resources	217.44
EFT41971	13.05.2016	Barth Bros Automotive Machine	Plant Repairs	583.90
EFT41972	13.05.2016	BOC Limited	Karratha Airport - Oxygen Industrial E2 Size Cylinder Monthly Rental Charge	499.26
EFT41973	13.05.2016	Beaurepaires	Plant Repairs	6,928.45
EFT41974	13.05.2016	BC Lock & Key	Roebourne Old Shire Office - Supply 2 X Padlocks For Front And Side Gate	158.71
EFT41975	13.05.2016	Benara Nurseries	Park Enhancements - Plant Stock	4,255.75
EFT41976	13.05.2016	Beacon Equipment	Stock	7.50
EFT41977	13.05.2016	BP Australia Pty Ltd	Fuel - Fleet	6,091.25
EFT41978	13.05.2016	BCE Surveying Pty Ltd	Tech Services - Hearsons Cove Road Reserve Realignment Project 1st Interim Invoice	3,267.00
EFT41979	13.05.2016	Steven John Burgess	Lands Matters - Rangelands Cossack Whim Creek Caravan Park Coastal Nodes NW Coastal Highway - Research And Report	1,335.00
EFT41980	13.05.2016	BB Landscaping WA Pty Ltd	Staff Housing - Garden Maintenance, Retic Repairs	8,008.00
EFT41981	13.05.2016	Centurion Transport Co Pty Ltd	Freight	6,584.70
EFT41982	13.05.2016	Coates Hire Operations	Extend Hire Of 13 Tonne Smooth Drum Roller From 31/03/16 To 12/04/16	1,650.00
EFT41983	13.05.2016	Cherratta Lodge Pty Ltd	KLP - Launder White Tablecloths from Function Room	66.01
EFT41984	13.05.2016	Command IT Services	FBCC - Investigate/Repair Security Panel	264.00
EFT41985	13.05.2016	Comtec Data Pty Ltd	5A Leonard Way - Investigate And Repair Poor Television Reception	308.00
EFT41986	13.05.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Fees	15,154.00
EFT41987	13.05.2016	Crusader Removals Pty Ltd	HR - Staff Relocation Costs	852.50
EFT41988	13.05.2016	Dance Kix Karratha	Youth Services Hire Black Lights Fluoro Frenzy Dance Party 27/02/2016.	330.00
EFT41989	13.05.2016	Darwin Plant Wholesalers	Park Enhancements Plant Stock	6,796.57
EFT41990	13.05.2016	Department Of Environment Regulation	7 Mile - Annual Licence Fee	10,931.81
EFT41991	13.05.2016	Corey Davis	Youth Shed - School Holiday Program DJ Workshop - 14/04/16	250.00
EFT41992	13.05.2016	Daraelka Pty Ltd Trading As Minetuff Lighting Solutions	Footpaths SBL Series Solar Bollards	3,295.60
EFT41993	13.05.2016	E & MJ Rosher Pty Ltd	Plant Repairs	87.05
EFT41994	13.05.2016	Ellenby Tree Farm Pty Ltd	Wickham Skate Park Upgrade - Eucalyptus Trees	3,256.00

Chq/EFT	Date	Name	Description	Amount
EFT41995	13.05.2016	Farinosi & Sons Pty Ltd	Stock	915.00
EFT41996	13.05.2016	Aus Media TV Pty Ltd	Karratha Arts And Community Precinct - Film Shoot With Prime Minister Malcolm Turnbull 11/04/2016	2,420.00
EFT41997	13.05.2016	Feel Creative Pty Ltd	Website Development - Map Listings And Email Notifications Amend Events Page	2,706.00
EFT41998	13.05.2016	Funtastic Ltd T/A Madman Entertainment	Moonrise Cinema 2015; Dragonball Z 7/10/15	385.00
EFT41999	13.05.2016	Global Security Management (WA)	Alarm Monitoring Mobile Security Patrols - March 2016	6,820.00
EFT42000	13.05.2016	Handy Hands Pty Ltd	Kta Golf Course - Selective Weed Spraying, Drainage Maintenance, Stump Grind and Lop Trees	16,494.50
EFT42001	13.05.2016	B Hogan	Reimbursement - Cleaverville Caretaker	605.85
EFT42002	13.05.2016	L Husking	Reimbursement - 40 Mile Caretaker	653.20
EFT42003	13.05.2016	Jason Signmakers	Traffic/street Signs And Control Equipment	1,830.40
EFT42004	13.05.2016	JSS Logistics Pilbara	Shoulder Grading Various Roads - Float 35 Tonne Excavator From Coolawanyah Rd To Power Line Gravel Pit 2km Roebourne Side Cossack Turnoff	726.00
EFT42005	13.05.2016	Jolly Good Auto Electrics	Plant Repairs	1,056.00
EFT42006	13.05.2016	JR & A Hersey Pty Ltd	Cleaverville Beach / 40 Mile - Cleaning Rakpa Plus	1,694.00
EFT42007	13.05.2016	Beyond Carpentry Contracting	22b Frinderstein - Replace Front Door, Millars Well Daycare - Install Steel Hinges to Air Con Cage, Roebourne Comm Centre - Install Privacy Locks	2,590.28
EFT42008	13.05.2016	Karratha Veterinary Hospital	Animal Control	67.00
EFT42009	13.05.2016	Kwik Kopy Printing Centre	Community Services / Waste Services - Invoice Books	478.65
EFT42010	13.05.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	396.00
EFT42011	13.05.2016	Karratha City Plumbing & Gas	KTA Airport - Supply And Install Replacement Potable Water Cover On Valve Box	140.00
EFT42012	13.05.2016	UDLA	Hearson Cove Foreshore & Wickham Back Beach - Consultancy Services	9,359.66
EFT42013	13.05.2016	Karratha Timber & Building Supplies	General Hardware Items	3,434.85
EFT42014	13.05.2016	Westrac Equipment Pty Ltd	Stock	22.88
EFT42015	13.05.2016	Woolworths (WA) Ltd	Community Development - Grant Writing Workshop Catering 04/05/16, Youth Shed - Café Stock, Exec Kitchen - Restock, Youth Shed - Holiday Program Supplies, KLP - Batteries, Utensils, Kitchen Stock	819.93
EFT42016	13.05.2016	Wormald Australia Pty Ltd	Annual Survey EWIS Fire Indicator Panel Diesel Hydrant Pumps Tanks - Various Sites	3,556.40
EFT42017	13.05.2016	A Ward	Reimbursement - Utilities As Per Employment Contract	80.00
EFT42018	13.05.2016	Yakka Pty Ltd	Uniforms	739.20
EFT42019	13.05.2016	Landgate	Land Enquiry - Title Searches, March 2016	399.43
EFT42020	13.05.2016	Lomax Family Trust T/A Lomax Media	Community Edit Of China Economic Video	1,298.00
EFT42021	13.05.2016	Leethall Constructions Pty Ltd	Cossack Walk Trail Mt Welcome Lookout - Public Art Fabrication And Installation, Cossack Bush Tucker Trail - Civil Works, Dampier Foreshore - Relocation of Services	38,146.62
EFT42022	13.05.2016	Liberal Party Of Australia (WA Div) Inc.	Cancelled Cheque	0.00
EFT42023	13.05.2016	McMahon Services Australia Pty Ltd	Wickham Tf's - Removal Of 80 Additional Abandoned Vehicles	3,525.50

Chq/EFT	Date	Name	Description	Amount
EFT42024	13.05.2016	North West Tree Services	Tambrey Estate Entry Gardens - Tree And Shrub Pruning - WT#13047	1,064.80
EFT42025	13.05.2016	NYFL Ltd	Litter Collection Services Roebourne 01/03/16 To 30/03/16	5,214.00
EFT42026	13.05.2016	Titan Australia Pty Ltd	Plant Repairs	693.00
EFT42027	13.05.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	180.05
EFT42028	13.05.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water	45.95
EFT42029	13.05.2016	Nindethana Seed Service Pty Ltd	Road Trees - Supply Of Seed For Balmoral Road	11,901.18
EFT42030	13.05.2016	Networkcity Pty Ltd	Infrastructure - Drum pumps 25/5	366.60
EFT42031	13.05.2016	Onie's Angels Cleaning Service	Staff Housing - Vacate Cleans And Carpet Cleans	1,320.00
EFT42032	13.05.2016	Peerless Jal Pty Ltd	Stock - Mop Heads Duraclean Yellow	249.35
EFT42033	13.05.2016	Pilbara Copy Service	Photocopier Charges - Various	293.40
EFT42034	13.05.2016	Paintball Eruption	Wickham Youth Project - 50% Paintball 15/04/2016	9,625.00
EFT42035	13.05.2016	D Pentz	Reimbursement Membership Aust Institute of Company Directors	539.66
EFT42036	13.05.2016	Perth Safety Products	Signage - Roads to Recovery / CofKta Signs & Brackets	6,270.00
EFT42037	13.05.2016	Preferred Training Networks Pty Ltd	HR - Resilience Training 19/04/16, Manager Session	8,800.00
EFT42038	13.05.2016	POS Central	Moonrise Cinema 2016: 4x Honeywell 2D Scanner System	1,576.00
EFT42039	13.05.2016	Repco Auto Parts	Stock	243.71
EFT42040	13.05.2016	Roy Galvin & Co Pty Ltd	WRP - Septic Inspection Cap	64.46
EFT42041	13.05.2016	REFAP Pty Ltd	Refund - Overcharged Septic Application Fees	282.00
EFT42042	13.05.2016	Kmart Karratha	Youth Shed - School Holiday Mayhem, Chill Out And Drop In Activities - 20/04/2016	65.00
EFT42043	13.05.2016	Sunstone Design	Youth Shed - Supply Blind Motor Drop In Space	264.00
EFT42044	13.05.2016	Decor8 Australia Pty Ltd	WRP - High Pressure Clean Required Prior To Winter Season Netball Courts Basketball Courts Tennis Court Entrance To Gym And Surrounds	3,000.00
EFT42045	13.05.2016	Seek Limited	HR - 10 x Classic Ad Job Pack	2,255.00
EFT42046	13.05.2016	Saving Animals From Euthanasia	Safe MOU Funding - Payment 4 Of 4	11,000.00
EFT42047	13.05.2016	Swoon Design Studio	7 Mile Waste - Printing A4 Single Sided Colour Flyers	808.50
EFT42048	13.05.2016	Shire Of Wyndham - East Kimberley	Certification Of Building Plans & Issue Of BA3 Cert Of Design Compliance	1,442.37
EFT42049	13.05.2016	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Period 21/04/2016-20/05/2016	7,610.54
EFT42050	13.05.2016	G Shoemark	Reimbursement Utilities as per Employment Contract	93.26
EFT42051	13.05.2016	Soundpack Solutions	Karratha Library - Audio Book Covers	511.67
EFT42052	13.05.2016	State Wide Turf Services	Top Dress Ovals - Hollow Coring Of Ovals As Quoted	22,422.00
EFT42053	13.05.2016	Alice Steedman Architect	Roebourne Old Shire Office - Design Upgrade Prepare Heritage Impact Statement Planning Approvals And Cost Estimates For Construction	5,000.00
EFT42054	13.05.2016	Skipper Transport Parts (formerly Covs)	Stock	996.64
EFT42055	13.05.2016	Telford Industries	Stock	2,290.20
EFT42056	13.05.2016	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Maintenance Service Plan Andover Continuum BMS - Quarterly Maintenance Contract Number OP-150925-4085681	9,044.75

Chq/EFT	Date	Name	Description	Amount
EFT42057	13.05.2016	Tox Free (Australia) Pty Ltd	7 Mile Waste, Kta Airport, Wickham Trs Station KLP - Bin Services	2,088.24
EFT42058	13.05.2016	TWH Plumbing	Staff Housing - Repair Blocked Drain, Replace Sink Tap, Repair Basin Taps in Bathroom	1,097.75
EFT42059	13.05.2016	The Adventure Retreat Co Pty Ltd	Grant Funding for 2016 Pilbara Wellness Retreat - 33% Payment #2	37,752.00
EFT42060	13.05.2016	Telstra Corporation Ltd	Telephone Usage Charges	12,491.27
EFT42061	13.05.2016	Telstra Corporation Ltd	Telephone Usage Charges	389.87
EFT42062	13.05.2016	Horizon Power	Electricity Usage Charges	106,646.64
EFT42063	13.05.2016	Water Corporation	Water Usage Charges	2,276.53
EFT42064	19.05.2016	City Of Joondalup	Kta Library - Damaged/lost Items	8.50
EFT42065	19.05.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Stock	182.48
EFT42066	19.05.2016	Pilbara Real Estate	14D Kallama Pde - Water Usage Charges	30.26
EFT42067	19.05.2016	Parry's Merchants	Youth Shed & RAC - Cafe Stock	770.00
EFT42068	19.05.2016	Stihl Shop Redcliffe	Stock	54.00
EFT42069	19.05.2016	Royal Life Saving Society WA Inc	WRP - Lifeguard Requalification's	1,440.80
EFT42070	19.05.2016	Whelans Australia Pty Ltd	Kta Arts & Community Precinct - Additional Site Survey to Identify Below Ground Services on Dampier Hwy	9,685.50
EFT42071	19.05.2016	BOC Limited	Karratha Airport - Oxygen Industrial E2 Size Cylinder Monthly Rental Charge - 27.02.2016 - 28.03.2016	530.88
EFT42072	19.05.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed & RAC - Cafe Stock	1,051.21
EFT42073	19.05.2016	ES2 Pty Ltd	System Development - Professional Sharepoint Services Upgrades Report Analysis And Remediation. Configure Registry Permissions	495.00
EFT42074	19.05.2016	Exotic Athletica	WRP - Supply & Deliver 50 x Racer Back Singlets For Advertising/Promo	943.58
EFT42075	19.05.2016	Flush Fitness	WRP - Fitness Kiosk Stock for On sale	468.40
EFT42076	19.05.2016	Global Security Management (WA)	Nightly Security Patrols - Various Locations	12,226.50
EFT42077	19.05.2016	Gresley Abas Pty Ltd	WCH - Tender 09-14/15 Wickham Community Hub Project Architect	32,224.94
EFT42078	19.05.2016	ISEC7 Asia Pacific Pty Limited	Blackberry Silver Universal Annual Subscription	4,290.00
EFT42079	19.05.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal of Abandoned Vehicles	726.00
EFT42080	19.05.2016	Ixom Operations Pty Ltd (Orica)	Cylinder Rental/Services - Various Sites	1,350.56
EFT42081	19.05.2016	Steve Trevurza t/as Pilbara Shade Sails	RAC - Replace Large Shade Over Babies Pool Supply 2 x Brake Winches & Pulleys	4,510.00
EFT42082	19.05.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema - Zootopia - 20/04/16	1,596.15
EFT42083	19.05.2016	The Trustee For Alist Entertainment T/A Alist Entertainment Pty Ltd	REAF 2015 - Entertainment	16,750.00
EFT42084	19.05.2016	Westrac Equipment Pty Ltd	Plant Repairs	254.35
EFT42085	18.05.2016	Australia Post	Cancelled Cheque	0.00
EFT42086	18.05.2016	T F Woollam & Son Pty Ltd T/A Woollam Constructions	Kta Airport Terminal Expansion - Approved Contract Variation's Progress Claim #19	251,149.06
EFT42087	19.05.2016	Roebourne Visitor Centre	Q2 2016 - Quarterly Funding Payment As Per 2016 Funding Agreement	48,125.00
EFT42088	19.05.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design and Construct (as per Resolution 153203) - Progress Payment #3	149,425.89

Chq/EFT	Date	Name	Description	Amount
EFT42089	18.05.2016	BLS Industries Pty Ltd T/a Cobey Industries	Karratha Effluent Reuse Scheme - Award of RFT 23-14/15 Progress Claim #8	826,528.12
EFT42090	20.05.2016	Horizon Power	Tambrey Pavilion - Upgrade Supply to 380 amps for Lot 4541 Tambrey Drive	53,827.29
EFT42091	20.05.2016	Karratha Automotive Group - KAG	Purchase of 4 x Vehicles (Holden Colorado's)	147,808.04
EFT42092	19.05.2016	Telstra Corporation Ltd	Telephone Usage Charges	15,920.10
EFT42093	19.05.2016	Horizon Power	Electricity Usage Charges	18,926.31
EFT42094	19.05.2016	Water Corporation	Water Usage Charges	25,438.73
EFT42095	19.05.2016	Department of Transport	Cancelled Cheque	0.00
EFT42096	19.05.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Usage Charges - Dampier / Wickham	3,436.76
EFT42097	20.05.2016	Australia Post	Postage Charges - April 2016	2,316.29
EFT42098	20.05.2016	Staples Australia	Stationery Items - Various	3,425.68
EFT42099	20.05.2016	Transpacific Cleanaway	KLP - 10000 LTR Water Cart and Driver	1,320.00
EFT42100	20.05.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Cossack Walk Trail - Consultation Meeting With Elders For Bush Tucker Trail	416.46
EFT42101	20.05.2016	Shenton Enterprises Pty Ltd	WRP - Wave 100 Pool Cleaner	4,700.00
EFT42102	20.05.2016	Sealanes	Corporate Services - Kitchen Supplies - April 2016	236.70
EFT42103	20.05.2016	The Retic Shop	Stock - Retic	1,079.77
EFT42104	20.05.2016	Wickham Service Station	Diesel - Wickham/Roebourne Ambulances	192.23
EFT42105	20.05.2016	Command IT Services	Roebourne/Wickham SES - Assistance To Fix Log In Issues	66.00
EFT42106	20.05.2016	Essential Environmental	Water Mgt Strategy - Consultancy Services Stage 2	8,954.00
EFT42107	20.05.2016	Home Hardware Karratha	General Hardware Items	2,839.00
EFT42108	20.05.2016	Karratha Signs ( Formerly J G Graphix)	Moonrise Cinema - Updated Decals	434.50
EFT42109	20.05.2016	M Jewkes	Reimbursement - Allowances (Emerging Leaders Program AIMWA Perth 04/04/16)	87.40
EFT42110	20.05.2016	Karratha Machinery Hire	Green the Greens - Skid Steer Hire And Transport	1,551.00
EFT42111	20.05.2016	Marketforce	Advertising - Various	207.00
EFT42112	20.05.2016	Morpho Australasia Pty Ltd	Kta Airport - Service Contract For Itemiser Etd Machine - 01/01/2016 - 31/03/2016	2,117.50
EFT42113	20.05.2016	Repco Auto Parts	Stock	1,130.93
EFT42114	20.05.2016	Rider Levett Bucknall WA Pty Ltd	Upgrade Effluent Systems - Quantity Surveying And Cost Management Services	5,443.35
EFT42115	20.05.2016	Kmart Karratha	WRP - Child Safety Gates x 2 For Play Program Baby Wipes & New Communications Book, WRP - School Holiday Program Supplies, KLP - Crèche Kitchen Supplies, Youth Shed - Careers Expo Stall Supplies	580.50
EFT42116	20.05.2016	Skipper Transport Parts (formerly Covs)	Plant Repairs	330.00
EFT42117	20.05.2016	Woolworths (WA) Ltd	Youth Shed - Itunes Vouchers, WRP Kiosk Supplies and Holiday Program Items, 7 Mile Waste - Kitchen Stocks, Youth Shed - Program Supplies and Catering Supplies	2,335.80
EFT42118	19.05.2016	Karratha First National Real Estate	Lease Paid to 30/06/16	4,236.61
EFT42119	19.05.2016	Ray White Real Estate	Lease Paid to 30/06/16	3,476.19
EFT42120	19.05.2016	Finbar Karratha Pty Ltd	Lease Paid to 30/06/16	3,250.00
EFT42121	19.05.2016	Karratha Self Storage	Monthly Storage at KSS Unit 00007 - May 2016	450.00
EFT42122	19.05.2016	LJ Hooker Karratha	Lease Paid to 30/06/16	2,607.15
EFT42123	20.05.2016	Wickham Wasps Rugby League Club	Trust Refund - Facility Hire Bond Wickham Community Hall - 13/05/16 (#265161 18/03/16)	750.00
EFT42124	20.05.2016	Shelley Cuthbert	Trust Refund - Asic Bond & Carpark Bond (#265225 04/04/16)	100.00

Chq/EFT	Date	Name	Description	Amount
EFT42125	20.05.2016	Linus McAlister	Trust Refund - Carpark Bond (#266384 20/04/16)	50.00
EFT42126	20.05.2016	Amy Rushton	Trust Refund - Asic Bond & Carpark Bond (#254375 23/09/15)	100.00
EFT42127	20.05.2016	Porsha Reed	Trust Refund - Asic Bond (#262033 01/02/16)	50.00
EFT42128	20.05.2016	Susan Standen	Refund - Verge Bond 54 Goshawk Circle Nickol (#262092 05/02/16)	3,000.00
EFT42129	20.05.2016	Satinder Singh	Trust Refund - Asic Bond (#253853 15/09/2015)	50.00
EFT42130	20.05.2016	City of Karratha - Social Club	Payroll deductions	1,344.00
EFT42131	20.05.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT42132	20.05.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT42133	20.05.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT42134	20.05.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT42135	20.05.2016	Maxxia Pty Ltd	Payroll deductions	16,391.29
EFT42136	20.05.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT42137	20.05.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT42138	20.05.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,394.17
EFT42139	25.05.2016	Australian Taxation Office	Payroll deductions	278,139.00
EFT42140	25.05.2016	Child Support Agency	Payroll deductions	1,147.34
EFT42141	25.05.2016	Karratha Contracting Pty Ltd	Cancelled Cheque	0.00
EFT42142	25.05.2016	Karratha Contracting Pty Ltd	KLP - Repair Works To Balance Tank, Kta Airport - Air Con Maintenance and Repair Major Water Leak, Moonrise Cinema - Screen Clean, Millars Well Oval - Repair Goal Posts, Baynton West Oval - Repair Electrical Fault on Tank, Roebourne Covered Courts - Supply 260 Lamps, KLP - Testing of Emergency Lighting, Kta Airport - Repair Ceiling	79,301.76
EFT42143	27.05.2016	Barmah Hats	Stock	198.00
EFT42144	27.05.2016	Chefmaster Australia	Stock	1,603.40
EFT42145	27.05.2016	Staples Australia	Stationery Items - Various	1,151.03
EFT42146	27.05.2016	Cardno WA Pty Ltd	Kta Foreshore Management Plan - Detailed Designs In Plan Format And Site Layout Levels Materials And Finishes	12,650.00
EFT42147	27.05.2016	Chandler Macleod	Labour Hire - Litter Crew	28,064.96
EFT42148	27.05.2016	Signature Music Pty Ltd	Moonrise Cinema - Projectionist for Screenings, Mar 2016	3,872.00
EFT42149	27.05.2016	Dampier Community Association	Dampier Community Services - Construction of Lions Park Bike Track	27,044.89
EFT42150	27.05.2016	Department of Transport	Vehicle Search Fees April 2016	217.75
EFT42151	27.05.2016	GHD Pty Ltd	Tank Hill Lookout Development - Detailed Design Of Extension Of Walkway April 2016	2,750.00
EFT42152	27.05.2016	Geraldton Building Services & Cabinets	Refund - Building Permit Fee	218.48
EFT42153	27.05.2016	Hathaways Lubricants	Stock	4,533.10
EFT42154	27.05.2016	KAW Engineering Pty Ltd	KTA Airport - Supply And Fit 3 Cover Plates To Switch Room	1,034.00
EFT42155	27.05.2016	Best Western Karratha Central Apartments	Karratha Library - National Heritage Festival Speaker - Accommodation for M. Gregg	358.20
EFT42156	27.05.2016	Karratha Netball Association	Grant Reference SP/04/OCT/15 for Thunderbolts Netball Club for Equipment for Junior and Senior Players.	1,688.40

Chq/EFT	Date	Name	Description	Amount
EFT42157	27.05.2016	Les Mills Aerobics Australia	WRF - Les Mills SPRINT Training 11/6/16 (KLP)	3,095.00
EFT42158	27.05.2016	J Lally	Reimbursement For Meal Allowance & Taxi Fare For East X West Forum 09 - 17/04/16	486.90
EFT42159	27.05.2016	M Joyce Crane Hire	Roebourne Advisory Group - 12/13 Roebourne Ex-Gratia - Move Boulder From Memorial Site	1,588.57
EFT42160	27.05.2016	Midalia Steel T/A Onesteel	KLP - Improvements - Widening Access Driveway	256.60
EFT42161	27.05.2016	Nor West Jockey Club	Major Events Sponsorship Scheme (MESS) funding - Roebourne Races sponsorship 2015/2016	19,800.00
EFT42162	27.05.2016	Point Samson Community Association Inc	Hire Of Point Samson Community Hall For 18 April 2016 Ordinary Council Meeting	700.00
EFT42163	27.05.2016	Water2Water	KLP - Monthly Rental Reception Kitchen Water Cooler	66.00
EFT42164	27.05.2016	Parry's Merchants	Anzac Day 2016 - Catering Gunfire Breakfast, Youth Shed - Café Stock	798.35
EFT42165	27.05.2016	Perth Irrigation Centre	Upgrade Effluent Systems - SIG 2.5 2 Wire Cable, Retic Stock Items	7,600.23
EFT42166	27.05.2016	Roebourne Art Group Aboriginal Corp	NAIDOC 2016 - Roebourne Art Group - Copyright Cee for use of Loreen Samson's Ngarluma Country Artwork for NAIDOC Celebrations	1,100.00
EFT42167	27.05.2016	St John Ambulance-Karratha	RAC - Apply First Aid Course	180.00
EFT42168	27.05.2016	Te Wai Manufacturing	Uniforms - Yellow Lifeguard Polo Shirts	1,375.80
EFT42169	27.05.2016	The Scout Association of Aust WA Branch - Karratha	Annual Community Grant Scheme - 70% Second Instalment - Purchase And Replace Air Conditioners	28,600.00
EFT42170	27.05.2016	Everywhere Travel & Cruise Karratha (Previously Helloworld North West)	Cossack 2016. Flights for MC Narelda Jacobs for Gala Night	568.00
EFT42171	27.05.2016	TNT Express	Freight	1,823.63
EFT42172	27.05.2016	Thrifty Car Rental	WRP Infrastructure Upgrade - Car Hire A.Whettters And A.Lawes	599.09
EFT42173	27.05.2016	F White-Hartig	Reimbursement For Parking At KTA Airport For East X West Forum 09 - 17/04/2016	105.60
EFT42174	23.05.2016	Telstra Corporation Ltd	Telephone Usage Charges	2,610.57
EFT42175	23.05.2016	Horizon Power	Electricity Usage Charges	159,169.61
EFT42176	23.05.2016	Water Corporation	Water Usage Charges	14,443.56
EFT42177	27.05.2016	Worksense Safety & Workwear	HR - Safety Work Boots	405.91
EFT42178	27.05.2016	Atom Supply	Stock	1,271.95
EFT42179	27.05.2016	J Blackwood & Son Pty Limited	Stock	1,086.73
EFT42180	27.05.2016	Airservices Australia	Kta Airport - False Fire Alarm Charge 02/03/2016 - AFA Activated At Terminal Building	558.25
EFT42181	27.05.2016	Auslec	IT - Telephone Test Set	304.00
EFT42182	27.05.2016	Airport Lighting Specialists Pty Ltd	KTA Airport - 120 X J1/74 30w 6. 6a Globes	1,877.10
EFT42183	27.05.2016	Onyx (Aust) Pty Ltd	Catering - Councillor Briefing Session - 09/05/2016	938.00
EFT42184	27.05.2016	Abco Products	Stock	574.70
EFT42185	27.05.2016	Attorney-General's Department	Kta Airport - X Auscheck Background Checks	647.50
EFT42186	27.05.2016	Austswim Limited (Melbourne)	KLP - Aust Swim Recognition Fees	49.95
EFT42187	27.05.2016	Apprenticeships Australia	HR - Apprentice Fee - E.Burmaz - March 2016	733.34
EFT42188	27.05.2016	Avdata Australia	Kta Airport - March 2016 - Monthly Data Reporting Fee	1,406.19
EFT42189	27.05.2016	West End Projects Australia Pty Ltd	West End Projects Australia - J. McGuiness Travel	459.80

Chq/EFT	Date	Name	Description	Amount
EFT42190	27.05.2016	Ausco Modular Pty Limited	Kta Depot - Extension Of Existing Contract - Monthly Lease 01/04/2016 To 30/04/2016	1,573.88
EFT42191	27.05.2016	Airport Security Pty Ltd	Kta Airport - ASIC Prints	308.00
EFT42192	27.05.2016	Advam Pty Ltd	Kta Airport - Monthly Rental Advam Support And Services - March/April 2016	370.13
EFT42193	27.05.2016	APP Corporation Pty Ltd	Airside Infrastructure Upgrade Consultation - Fees March 2016	18,067.50
EFT42194	27.05.2016	Civica Pty Ltd	IT - Performance Manager - Software Assurance Licensing And Support 01/06/2016 - 31/05/2017	9,864.04
EFT42195	27.05.2016	Acromat Pty Ltd	WRP - Equipment - Supply And Deliver Netball Rings And Chain Nets	579.70
EFT42196	27.05.2016	Aviation Safety Management Pty Ltd	Kta Airport - Sera Subscription 29/05/2016 To 29/05/2017	4,675.00
EFT42197	27.05.2016	Art Almanac Division of Nextmedia	Cossack Art Awards 2016 - Advertising In Art Almanac	1,415.25
EFT42198	27.05.2016	Allround Plumbing Services Pty Ltd	Green The Greens - Supply And Install New Pressure Water Service Main	15,422.00
EFT42199	27.05.2016	All Access Australasia (Prev known as Elan Media)	New Resources For Libraries	1,038.52
EFT42200	27.05.2016	Barth Bros Automotive Machine	Plant Repairs	7,207.95
EFT42201	27.05.2016	Bunzl Ltd	Stock	1,614.26
EFT42202	27.05.2016	Centurion Transport Co Pty Ltd	Freight	1,792.65
EFT42203	27.05.2016	Challenge Chemicals Australia	Stock	660.00
EFT42204	27.05.2016	Coates Hire Operations	Shoulder Grading - Hire Of 13 Tonne Smooth Drum Roller 12/04/16 To 30/04/16	3,065.09
EFT42205	27.05.2016	Chadson Engineering Pty Ltd	Environmental Health Services - Pool Tests	982.30
EFT42206	27.05.2016	Cabcharge Australia Pty Ltd	Cabcharge - April 2016	865.02
EFT42207	27.05.2016	Chemform	Stock	336.82
EFT42208	27.05.2016	Cherratta Lodge Pty Ltd	KLP - Function Room Table Cloths - Wash Dry And Fold	49.34
EFT42209	27.05.2016	N Milligan	Reimbursement - Catering For Meeting With Landcorp	75.80
EFT42210	27.05.2016	Command IT Services	Kta Airport - Inspect/Repair Access Intercom At Admin Reception Desk	165.00
EFT42211	27.05.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Fees	12,801.16
EFT42212	27.05.2016	City Of Canning	Kta Library - Lost Item Fee	24.20
EFT42213	27.05.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	77.00
EFT42214	27.05.2016	Daysafe Training & Assessing	National Plant Operator Assessments	1,776.50
EFT42215	27.05.2016	Donald Cant Watts Corke (WA) Pty Ltd	Quantity Surveyor Services - Dampier Community Hub - Claim #23	2,200.00
EFT42216	27.05.2016	Development Cartographics (The Trustee for The Beal Family Trust)	Coastal Development Strategy - Drafting And Design Works - May 2016	556.88
EFT42217	27.05.2016	Double R Equipment Repairs	Plant Repairs	15,763.65
EFT42218	27.05.2016	E & MJ Rosher Pty Ltd	Plant Repairs	537.75
EFT42219	27.05.2016	Ezi-Hose Pty Ltd	Plant Repairs	712.92
EFT42220	27.05.2016	Empire6714	Cossack Art Awards 2016 - Catering For Sponsors Briefing April 2016	295.00
EFT42221	27.05.2016	Gas City Pest Control	Housing - Vacate Tick And Flea Spray	165.00
EFT42222	27.05.2016	Grace Removals Group	Staff Relocation Costs	5,133.82

Chq/EFT	Date	Name	Description	Amount
EFT42223	27.05.2016	Global Security Management (WA)	Nightly Security Patrols - April 2016	5,445.00
EFT42224	27.05.2016	Glidepath Australia Pty Ltd	Kta Airport - VFD Replacement	1,267.72
EFT42225	27.05.2016	Gerard Lighting Pty Ltd	Stock - Photocell Suit Sylvania Urban Lamp Weshl 5556-bu	145.33
EFT42226	27.05.2016	Environmental Industries	Wickham Oval - Mowing Jan 16 To March 16, Mowing & Brushcutting - Various Sites, Whipping of Fence lines, Repair Burst Retic Pipes, Retic Repairs - Various, Tractor Works, Laying of Turf, Drainage Maintenance	108,302.50
EFT42227	27.05.2016	Delron Cleaning Pty Ltd	Cleaning Services April 2016 - Contract RFT04-1516 - Karratha Airport	68,279.75
EFT42228	27.05.2016	Total Eden Pty Ltd	Green the Greens - (RFT 03-15/16) Karratha Golf Course Irrigation Progress Claim #2	301,731.05
EFT42229	27.05.2016	Xelerator Pty Ltd t/a KBSS Engineering	Footbridges 1 & 2 - Bathgate to Gawthorne Roads (RFT 09-15/16) Progress Claim #2	198,788.15
EFT42230	27.05.2016	Home Hardware Karratha	General Hardware Items	126.97
EFT42231	27.05.2016	Handy Hands Pty Ltd	Kta Golf Course Watering, 16/04/2016 - 24/04/2016, Dampier Highway - Median Weed Spraying, Kta Airport - Carpark Tidy Up, Kta Bowling Club - Surface Turf Area Spray	8,410.50
EFT42232	27.05.2016	B Hogan	Reimbursement - Fuel, Cleaverville Caretaker	181.12
EFT42233	27.05.2016	Hale Group International Pty Ltd	REAF 2016 - Matt Hale Comedy Hypnotist \$1000 Deposit	1,000.00
EFT42234	27.05.2016	L Husking	Reimbursement - Fuel, 40 Mile Caretakers	76.04
EFT42235	27.05.2016	Harvey Norman Karratha (Karrastore Pty Ltd t/as)	Cossack - Replacement Lounge Caretakers Residence	3,079.00
EFT42236	27.05.2016	Iron Mountain Australia Pty Ltd	Records - Monthly Storage Of Building Services Archives April 2016; And Image On Demand Service Retrieval Charges April 2016	908.39
EFT42237	27.05.2016	Isubscribe Pty Ltd	Renewal Of Magazine For Local History inside History	50.00
EFT42238	27.05.2016	Paul Iskov T/A Fervor	Public Event - Sabo Ticketing Income Dinners 28/05/2016 03/06/2016 And 06/06/2016	18,180.00
EFT42239	27.05.2016	Jason Signmakers	Signage - Various	5,357.00
EFT42240	27.05.2016	JSS Logistics Pilbara	7 Mile Waste Facility - Mobilization of P8013 Komatsu D85EX Bulldozer To Workshop 20/04/2016	1,210.00
EFT42241	27.05.2016	James Bennett Pty Limited	New Resources - Libraries	806.71
EFT42242	27.05.2016	Jolly Good Auto Electrics	Plant Repairs	11,784.27
EFT42243	27.05.2016	JR & A Hersey Pty Ltd	Stock	869.44
EFT42244	27.05.2016	Beyond Carpentry Contracting	WRP - Supply And Installation Of Lockable Caged Areas, Kta Admin Annex - Dismantle Compactus, FBCC - Repair Cupboard Handle, Replace Ceiling Tile, Repair Flyscreen, Staff Housing - Various Maintenance	8,728.72
EFT42245	27.05.2016	Karratha Shooting Supplies	Ktha Airport - Solvent And Cleaning Pads	94.50
EFT42246	27.05.2016	Kott Gunning	Karratha Arts & Community Precinct - Legal Advice In Relation To Contract	356.51
EFT42247	27.05.2016	Komatsu Australia Pty Ltd	Stock	1,917.21
EFT42248	27.05.2016	Karratha Basketball Association	Sports Funding Scheme - Grant Reference SP/06/OCT/15 - Equipment And Stadium Scoring Update	1,715.89
EFT42249	27.05.2016	Karratha Newsagency - KLP Account	KLP - Fitness Centre - Magazine Subscriptions	33.99
EFT42250	27.05.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	613.80

Chq/EFT	Date	Name	Description	Amount
EFT42251	27.05.2016	Karratha Environmental Crushing Pty Ltd	7 Mile - Removal Of Recycled Glass	91.08
EFT42252	27.05.2016	King Bay Game Fishing Club	Sports Funding Scheme - Media Advertising King Bay Open Bottom Fishing Competition - SP/02/Feb/16	2,000.00
EFT42253	23.05.2016	Australian Taxation Office	2015/16 FBT Payment	28,032.26
EFT42254	27.05.2016	Landgate	Valuation Services - G2016/4	22,222.91
EFT42255	27.05.2016	Land Surveys NPJS Pty Ltd	Roebourne Old Town Cemetery - Full Feature Survey	3,025.00
EFT42256	27.05.2016	Leethall Constructions Pty Ltd	Cossack Walk Trail - Mt Welcome Lookout - Civil Works, Statue Mount	26,714.00
EFT42257	27.05.2016	Liberal Party Of Australia (WA Div) Inc.	Mayor Long To Attend Breakfast Event With Prime Minister Turnbull 11/04/2016	500.00
EFT42258	27.05.2016	Peter Lynch	Refund - Surplus Plot Reservation Kta Cemetery	181.50
EFT42259	27.05.2016	Lynda.com Inc.	Cancelled Cheque	0.00
EFT42260	27.05.2016	Modern Teaching Aids Pty Ltd ( MTA )	KLP - Term 2 Kids Program Supplies	243.21
EFT42261	27.05.2016	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Period 01/05/2016 - 31/05/2016	2,479.31
EFT42262	27.05.2016	Marketforce	Advertising - Various	1,715.15
EFT42263	27.05.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service & Operations Monthly Management April 2016	20,259.10
EFT42264	27.05.2016	NW Communications & IT Specialists	DCH - Supply And Installation - IT Equipment, Rangers - Personal Trackers	45,567.95
EFT42265	27.05.2016	Redwave Media Ltd	Advertising - Various	15,356.00
EFT42266	27.05.2016	North West Tree Services	Street Tree Maintenance - WT# 13745 - Remove And Stump Grind Gum On Front Verge - 1 Erwin Crescent Dampier	2,633.95
EFT42267	27.05.2016	Northfleet Bus Contractors	Youth Shed - Mayhem Program - Bus Travel 11/04/2016 To 22/04/2016	2,293.50
EFT42268	27.05.2016	Titan Australia Pty Ltd	Plant Repairs	893.75
EFT42269	27.05.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water	360.10
EFT42270	27.05.2016	Nickol Bay Speedway Club	Major Events Sponsorship Scheme - Sprint car Stampede - Deposit 70%	11,550.00
EFT42271	27.05.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water	60.85
EFT42272	27.05.2016	Neverfail Springwater Pty Ltd - Front Reception	15 Litre Spring Water	45.95
EFT42273	27.05.2016	Nextmedia Pty Ltd	Cossack Art Awards 2016 - Advertising In Artist Profile	275.00
EFT42274	27.05.2016	Nintex Pty Ltd	IT - System Development - Nintex Software Renewal - 30/06/2016 To 29/06/2017	9,240.00
EFT42275	27.05.2016	Ixom Operations Pty Ltd (Orica)	Stock	499.95
EFT42276	27.05.2016	Ooh! Media Retail Pty Ltd	Comedy Festival 2016 - Shopalite At Centro	484.00
EFT42277	27.05.2016	Onyx Productions	Fluid Festival - Sabo Ticketing Income 2016	10,740.00
EFT42278	27.05.2016	Overflow Industrial Pty Ltd	Kta ERS Install Stovehill WWTP Interface Design and Drafting Including updates of Water Corp Documentation Records	18,726.00
EFT42279	24.05.2016	Pindan Contracting Pty Ltd	Dampier Community Hub - (Award of RFT 11-14/15) Progress Claim #15	325,505.03
EFT42280	27.05.2016	Repco Auto Parts	Plant Repairs	174.90
EFT42281	27.05.2016	Roebourne Dingo Hire	Environmental - Wickham SES/St John Site - Removal Rubbish Rocks Metal And Wood Pallet, Removal of Abandoned Vehicle	1,364.00
EFT42282	27.05.2016	Road Specialist Australia Pty Ltd	Plant Repairs	1,265.00

Chq/EFT	Date	Name	Description	Amount
EFT42283	27.05.2016	Red West Pty Ltd T/A Red Dog Tools	Tool Replacement	737.00
EFT42284	27.05.2016	Ruff Country 4x4	Plant Repairs	5,449.00
EFT42285	27.05.2016	Reece Pty Ltd	Stock	45.09
EFT42286	27.05.2016	Statewide Bearings	Plant Repairs	397.15
EFT42287	27.05.2016	Kmart Karratha	Citizenship Ceremonies - Certificate Frames	43.50
EFT42288	27.05.2016	Shire Of Wyndham - East Kimberley	Certification Service Of Building Plans & Issue Of BA3 Cert Of Design Compliance	198.00
EFT42289	27.05.2016	Designa Sabar Pty Ltd	Kta Airport - Technical Support Service 29/02/2016 And 01/03/2016	2,004.75
EFT42290	27.05.2016	Seatadvisor Pty Ltd	Moonrise Cinema - Ticketing Costs - April 2016	1,194.60
EFT42291	27.05.2016	Stickerworld Pty Ltd T/A Mark-It Freidge Magnets	Crime Prevention - 15 x Life-Size Waterproof Mark-it Standee (Police Officer/shoplifting)	2,656.50
EFT42292	27.05.2016	Securepay Pty Ltd	Moonrise Cinema - Transaction Ticketing Costs April 2016	223.87
EFT42293	27.05.2016	Scope Business Imaging	Photocopier Charges - Various	4,435.95
EFT42294	27.05.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Service Contract Preventative Maintenance - Screening Equipment 16/04/2016 To 16/06/2016	7,476.98
EFT42295	27.05.2016	Scott Printers Pty Ltd	KTA Airport - Business cards for Manager Airport Services	279.40
EFT42296	27.05.2016	SD Upholstery & Repairs	KLP - Upholstery Repairs To Gym Equipment	522.50
EFT42297	27.05.2016	Skipper Transport Parts (formerly Covs)	Stock	449.95
EFT42298	27.05.2016	Sit Down Comedy Productions Pty Ltd	REAF 2016 Comedy - Dave Callan - 50% Deposit	3,475.00
EFT42299	27.05.2016	Showtime Attractions Pty Ltd	REAF 2016 - Giggle And Hootabelle Show	11,962.50
EFT42300	27.05.2016	Telford Industries	Stock	4,766.30
EFT42301	27.05.2016	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Maintenance Service Plan Andover Continuum BMS 01/04/16 To 30/06/16	9,044.75
EFT42302	27.05.2016	Tox Free (Australia) Pty Ltd	7 Mile Waste, Kta Airport, KLP, Wickham Trs Station - Bin Services	2,508.61
EFT42303	27.05.2016	Trasan Contracting	Refurbishment - Variation Of Works 5a Leonard	2,931.01
EFT42304	27.05.2016	TenderLink.com	Tender Advertising	165.00
EFT42305	27.05.2016	Think Promotional	Cossack Art Awards - 2016 - Generic T-Shirts	1,159.13
EFT42306	27.05.2016	Talis Consultants Pty Ltd T/A Talis Unit Trust	WM - Consultancy Services - 7 Mile Class III Landfill Cell - RFQ 06-15/16 Final Capping - Detailed Design Fee Proposal	8,712.00
EFT42307	27.05.2016	Trisleys Hydraulic Services Pty Ltd	KLP - O-ring Cord For Hair And Lint Pot Seals	121.00
EFT42308	27.05.2016	Turf Whisperer	Golf Course Superintendent - Golf Course Redevelopment - 18/04/16 To 01/05/16	4,996.94
EFT42309	27.05.2016	TWH Plumbing	Cossack caretakers - Excavate And Re Divert Sewer Line Around Large Tree Near Septic Tanks, Wickham Aquatic Plant Room - Repair Leak, Staff Housing - Various Maintenance	6,838.98
EFT42310	27.05.2016	The Interpretive Design Company	Cossack Walk Trail - Ngurin Bush tucker Trail - Project Completion 50%, Roebourne Walk Trail Signage	5,920.75
EFT42311	27.05.2016	Abel Concepts (Aust) Pty Ltd	WRP - Supply And Deliver Portable Soccer And Pop Up Goals	12,672.00
EFT42312	27.05.2016	BC Lock & Key	Various Lock Works	838.46
EFT42313	27.05.2016	Burkeair Pty Ltd	Air Con Maintenance and Repairs	11,708.63
EFT42314	27.05.2016	BEST Consultants	Kta Arts And Community Precinct - Provide Electrical Engineering Review And Consultation	4,400.00
EFT42315	27.05.2016	BBC Entertainment	REAF 2016 - BBC Entertainment - BABBA - 50% Deposit	12,265.00

Chq/EFT	Date	Name	Description	Amount
EFT42316	27.05.2016	Bilby 3D Pty Ltd	Kta Library - Equipment Repairs And Replacement - Heater Block Aluminium Barrel Replicator 1/2 Extruder Upgrade Kit	121.85
EFT42317	27.05.2016	Bodyscience International	KLP - Merchandise - Protein Drinks And Bars for on sale	138.80
EFT42318	27.05.2016	April Joy Butt	WRP - Deliver Healthy Cookery Session For School Holiday Program January 2016	277.24
EFT42319	27.05.2016	Elle Borgward - Photographer	Cossack 2016 - Photography Of Winning Artworks And Judging Day - July Deposit 50%.	1,345.00
EFT42320	27.05.2016	Commander Centre	IT - Supply 1140E IP Phone	313.48
EFT42321	27.05.2016	James Bennett Pty Limited	New Resources - Libraries	545.67
EFT42322	27.05.2016	B Joiner	Reimbursement - Relocation Expenses	696.49
EFT42323	27.05.2016	Keyspot Services	KLP - Social Sport Competition Supplies	37.90
EFT42324	27.05.2016	Marketforce	Advertising - Various	207.00
EFT42325	27.05.2016	Peerless Jal Pty Ltd	Stock	306.66
EFT42326	27.05.2016	North Regional TAFE	Moonrise Cinema Venue Booking April 2016	7,240.00
EFT42327	27.05.2016	Porter Consulting Engineers	Dampier Highway And Broadhurst Intersection - Pelican Crossing	7,472.85
EFT42328	27.05.2016	Pilbara Regional Council	Professional Development - Participation In East V West Forum - Cr Scott	7,650.00
EFT42329	27.05.2016	Polytechnic West	Annual Training Cost Ethan Burmaz Apprenticeship - Year 2	537.01
EFT42330	27.05.2016	Promapp Solutions Limited	IT - Promapp Licensing Assurance Software Renewal 01/04/16 To 01/04/2016	7,920.00
EFT42331	27.05.2016	PrintSync Norwest Business Solutions	Poster Printing Charges	133.30
EFT42332	27.05.2016	Point Parking Pty Ltd	Kta Airport - Carpark Management And Monitoring Fee	4,405.83
EFT42333	27.05.2016	Preferred Training Networks Pty Ltd	HR - Workbooks For Resilience Training	1,509.20
EFT42334	27.05.2016	Jack Clive Pam	Cossack Art Awards - Install And Deinstall 2016	13,215.00
EFT42335	27.05.2016	Quadrant Energy Australia Limited	Rates Refund For Assessment A88161	30,410.60
EFT42336	27.05.2016	UDLA	Wickham Back Beach Foreshore Management Plan - Consultancy Fees And Car Hire	3,791.75
EFT42337	27.05.2016	Uniqco (WA) Pty Ltd	Fleet - Unifleet Plant And Vehicle Asset Management Service Fee - May 2016	6,270.00
EFT42338	27.05.2016	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016 - Hail Caesar! 23/04/16	330.00
EFT42339	27.05.2016	Karratha Timber & Building Supplies	General Hardware Items	1,550.00
EFT42340	27.05.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - How To Be Single 16/04/16	2,973.30
EFT42341	27.05.2016	Vicki Long & Associates (Astron Engineering Pty Ltd)	Yaburara Heritage Trail - Weeding Eradication Program Disposal Of Weed Material	880.00
EFT42342	27.05.2016	Westrac Equipment Pty Ltd	Plant Repairs	55.06
EFT42343	27.05.2016	Woolworths (WA) Ltd	Pound - Food And Provisions, Catering, Youth Shed - Café Stock, WRP - Kiosk Stock	423.58
EFT42344	27.05.2016	WA Library Supplies	Dampier Library - Black Book Easels	262.50
EFT42345	27.05.2016	Wren Oil	Recycling - Waste Oil Disposal	1,573.00
EFT42346	27.05.2016	Wurth Australia Pty Ltd	Fleet - Workshop Consumables - Mandatory Sign	1,339.10
EFT42347	27.05.2016	West Coast Auto N Sound	Plant Repairs	130.00
EFT42348	27.05.2016	Wilson Security	Youth Shed - Intruder Alarm Call Out	179.30
EFT42349	27.05.2016	WA Billboards	KTA Airport - Monthly Charge Fids System - April 2016	1,080.75

Chq/EFT	Date	Name	Description	Amount
EFT42350	27.05.2016	Wrapped Creations	MESS Sponsorship - Gossip Festival - 50% Deposit	13,750.00
EFT42351	27.05.2016	West Australian Newspapers Limited	Advertising - Various	7,931.40
EFT42352	27.05.2016	Wangka Maya Pilbara Aboriginal Language Centre	Roebourne Walking Trails - Aboriginal And Translation Signage	440.00
EFT42353	27.05.2016	Writing WA Inc	Kta Library - Annual Membership Renewal 2016	135.00
EFT42354	27.05.2016	Zipform Pty Ltd	Rates Final Notices	1,556.38
EFT42355	27.05.2016	Zurich Insurance Australia	Insurance Excess Payable On Claim	300.00
EFT42356	27.05.2016	State Wide Turf Services	Karratha Golf Course - Autumn Works Plant Stolon's @ 1-10 Ratio, Street Tree Maintenance - Various sites	57,200.00
EFT42357	26.05.2016	Karratha Contracting Pty Ltd	Kta Depot - Equipment Wash Down Area Construction - Progress Claim #1, Kta Golf Course - Install Pump Station Switchboard, Main Admin - Air Handling Unit Repairs, Kta Airport - Install Water Meter on Recycled Water Line, Repair Leak in Swale Drain, Repair Water Leak in ARO Workshop, PBFC - Air Con Repairs, Air Con Repairs throughout CofK Office Spaces, KLP - Report on Air Flow UHU4, Kta Airport - Annual Oil Sample test and Report	104,660.90
EFT42358	27.05.2016	Garry Bailey	Sitting Fee - May 2016	2,791.67
EFT42359	27.05.2016	John Lally	Sitting Fee - May 2016	4,562.50
EFT42360	27.05.2016	Evette Smeathers	Sitting Fee - May 2016	2,791.67
EFT42361	27.05.2016	Fiona White-Hartig	Sitting Fee - May 2016	2,741.67
EFT42362	27.05.2016	Margaret Bertling	Sitting Fee - May 2016	2,791.67
EFT42363	27.05.2016	Grant Cucel	Sitting Fee - May 2016	2,791.67
EFT42364	27.05.2016	Geoffrey Harris	Sitting Fee - May 2016	2,791.67
EFT42365	27.05.2016	Peter Long	Sitting Fee - May 2016	11,125.00
EFT42366	27.05.2016	Bart Parsons	Sitting Fee - May 2016	2,791.67
EFT42367	27.05.2016	Daniel Scott	Sitting Fee - May 2016	2,791.67
EFT42368	27.05.2016	Robin Vandenberg	Sitting Fee - May 2016	2,791.67
78169	06.05.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - March 2016	3,891.00
78170	06.05.2016	Cindy Dippel	KLP - Refund For Cancelled 2016 Holiday Program	87.00
78171	09.05.2016	City of Karratha	Catering For CEO Budget Review Meeting	1,323.00
78172	18.05.2016	Department of Transport	Vehicle Registration - to Expire CDD of 31/07/2016	19.30
78173	20.05.2016	City of Karratha	Payroll deductions	589.35
78174	20.05.2016	City of Karratha	Payroll deductions	1,594.52
78175	20.05.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	948.20
78176	20.05.2016	Lgrceu	Payroll deductions	102.52
78177	27.05.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - April 2016	10,757.85
78178	27.05.2016	City Of Vincent Library	Lost Item Borrowed From City Of Vincent Library	4.40
78179	27.05.2016	FMG Pilbara Pty Ltd	Rates refund for assessment A90766	386.78
DD25497.1	20.04.2016	AMP Superleader	Superannuation contributions	84.12
DD25501.1	08.04.2016	Westpac Corporate Credit Cards	Corporate Credit Cards	25,440.73
DD25544.1	04.05.2016	WA Super ( Formerly WALGSP)	Payroll deductions	109,068.94
DD25544.10	04.05.2016	AMP SignatureSuper	Superannuation contributions	1,039.86
DD25544.11	04.05.2016	QSUPER	Payroll deductions	2,522.62

Chq/EFT	Date	Name	Description	Amount
DD25544.12	04.05.2016	BT Super For Llife	Superannuation contributions	1,427.64
DD25544.13	04.05.2016	NGS Superannuation	Superannuation contributions	590.78
DD25544.14	04.05.2016	Sunsuper Pty Ltd	Superannuation contributions	1,670.15
DD25544.15	04.05.2016	J & S Pryor Super Fund	Superannuation contributions	374.54
DD25544.16	04.05.2016	Statewide Super	Superannuation contributions	744.51
DD25544.17	04.05.2016	MLC Masterkey Superannuation	Payroll deductions	715.53
DD25544.18	04.05.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	602.27
DD25544.19	04.05.2016	VicSuper	Superannuation contributions	731.89
DD25544.2	04.05.2016	Hesta Superannuation	Payroll deductions	3,310.25
DD25544.20	04.05.2016	JR Superannuation Fund	Superannuation contributions	490.86
DD25544.21	04.05.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	480.85
DD25544.22	04.05.2016	CBA Superannuation Savings Account	Superannuation contributions	357.44
DD25544.23	04.05.2016	Rest Superannuation	Superannuation contributions	4,990.01
DD25544.24	04.05.2016	Club Plus Superannuation Scheme	Payroll deductions	788.84
DD25544.25	04.05.2016	OnePath Masterfund	Superannuation contributions	97.31
DD25544.26	04.05.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	204.68
DD25544.27	04.05.2016	AMP Superleader	Superannuation contributions	162.17
DD25544.28	04.05.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25544.29	04.05.2016	Cbus	Superannuation contributions	512.99
DD25544.3	04.05.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD25544.30	04.05.2016	Local Government Superannuation - BRISBANE	Superannuation contributions	512.84
DD25544.31	04.05.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25544.32	04.05.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.92
DD25544.33	04.05.2016	ANZ Smart Choice Super	Superannuation contributions	452.04
DD25544.34	04.05.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,337.16
DD25544.35	04.05.2016	Mtaa Superannuation Fund	Superannuation contributions	533.60
DD25544.36	04.05.2016	AustSafe Super	Superannuation contributions	454.77
DD25544.37	04.05.2016	Netwealth Superannuation	Superannuation contributions	545.88
DD25544.38	04.05.2016	Superwrap Personal Super Plan	Superannuation contributions	516.67

Chq/EFT	Date	Name	Description	Amount
DD25544.39	04.05.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25544.4	04.05.2016	AXA Generations	Superannuation contributions	746.44
DD25544.40	04.05.2016	Australian Super	Superannuation contributions	4,478.65
DD25544.41	04.05.2016	First State Super	Superannuation contributions	791.19
DD25544.5	04.05.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	353.63
DD25544.6	04.05.2016	HostPlus Superannuation	Payroll deductions	3,332.03
DD25544.7	04.05.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,196.84
DD25544.8	04.05.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	1,011.79
DD25544.9	04.05.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD25654.1	18.05.2016	WA Super ( Formerly WALGSP)	Payroll deductions	109,113.08
DD25654.10	18.05.2016	AMP Super Directions Fund	Superannuation contributions	480.85
DD25654.11	18.05.2016	AMP SignatureSuper	Superannuation contributions	1,032.05
DD25654.12	18.05.2016	BT Super For Life	Superannuation contributions	1,353.94
DD25654.13	18.05.2016	QSUPER	Payroll deductions	2,510.60
DD25654.14	18.05.2016	NGS Superannuation	Superannuation contributions	590.84
DD25654.15	18.05.2016	Sunsuper Pty Ltd	Superannuation contributions	1,786.32
DD25654.16	18.05.2016	J & S Pryor Super Fund	Superannuation contributions	368.56
DD25654.17	18.05.2016	Statewide Super	Superannuation contributions	744.51
DD25654.18	18.05.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	699.09
DD25654.19	18.05.2016	CBA Superannuation Savings Account	Superannuation contributions	489.60
DD25654.2	18.05.2016	First State Super	Superannuation contributions	805.24
DD25654.20	18.05.2016	VicSuper	Superannuation contributions	596.52
DD25654.21	18.05.2016	JR Superannuation Fund	Superannuation contributions	490.86
DD25654.22	18.05.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	480.85
DD25654.23	18.05.2016	MLC Masterkey Superannuation	Payroll deductions	1,018.66
DD25654.24	18.05.2016	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	88.46
DD25654.25	18.05.2016	Club Plus Superannuation Scheme	Payroll deductions	764.13
DD25654.26	18.05.2016	OnePath Masterfund	Superannuation contributions	98.41
DD25654.27	18.05.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	173.96
DD25654.28	18.05.2016	AMP Superleader	Superannuation contributions	186.75

Chq/EFT	Date	Name	Description	Amount
DD25654.29	18.05.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD25654.3	18.05.2016	Hesta Superannuation	Payroll deductions	3,275.56
DD25654.30	18.05.2016	Cbus	Superannuation contributions	321.38
DD25654.31	18.05.2016	Local Government Superannuation - BRISBANE	Superannuation contributions	358.99
DD25654.32	18.05.2016	AvSUPER FUND	Superannuation contributions	442.74
DD25654.33	18.05.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD25654.34	18.05.2016	Rest Superannuation	Superannuation contributions	4,835.26
DD25654.35	18.05.2016	ANZ Smart Choice Super	Superannuation contributions	468.72
DD25654.36	18.05.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD25654.37	18.05.2016	AustSafe Super	Superannuation contributions	454.77
DD25654.38	18.05.2016	Netwealth Superannuation	Superannuation contributions	526.99
DD25654.39	18.05.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,644.64
DD25654.4	18.05.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD25654.40	18.05.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD25654.41	18.05.2016	Superwrap Personal Super Plan	Superannuation contributions	684.37
DD25654.42	18.05.2016	Australian Super	Superannuation contributions	4,298.81
DD25654.5	18.05.2016	AXA Generations	Superannuation contributions	746.44
DD25654.6	18.05.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	403.65
DD25654.7	18.05.2016	HostPlus Superannuation	Payroll deductions	3,438.72
DD25654.8	18.05.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,223.68
DD25654.9	18.05.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	1,027.68
DD25698.1	24.05.2016	WA Super ( Formerly WALGSP)	Superannuation contributions	173.69

**7,593,046.92**

05.05.2016	City Of Karratha	Payroll FN Ending: 04/05/2016	717,054.48
19.05.2016	City Of Karratha	Payroll FN Ending: 18/05/2016	726,162.66
24.05.2016	City Of Karratha	Wages	5,538.31
25.05.2016	City Of Karratha	Wages	200.00

**1,448,955.45**

**Total Payments: 9,042,002.37**



**9.3 2015/16 FINAL FORECAST AND CARRY FORWARD BUDGET AMENDMENTS**

**File No:** FM.19  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Management Accountant  
**Date of Report:** 31 May 2016  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Detailed Budget Amendments by Account

**PURPOSE**

A final review of the 2015/16 budget versus actual comparison has been completed as part of the preparation of the 2016/17 Budget. This report identifies accounts that are expected to have material or confirmed variances compared to the current budget in determining the final surplus/ (deficit) carried forward.

**BACKGROUND**

Council staff undertake a mandatory review of the budget progress in March each year in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. The budget calculation process includes establishing if there is a budget deficit or surplus to be carried forward restricted to the prescribed amount, and should be prepared and calculated on realistic and conservative estimates.

It is necessary to review Council’s entire budget in order to forecast projected surplus/ (deficit) for year ended 30 June 2016. The forecast review has been completed including consideration of current commitments and carry forward capital programs that require inclusion in the 2016/17 budget.

The following table is a summary of the overall amendments required to the budget as a result of the Carry Forwards and Ordinary Council Meetings for 2015/16:

	Original Budget	Current Budget	Final Forecast 2015/16	Budget Amendments
Operating Revenue	123,816,770	119,970,650	121,503,790	1,533,140
Operating Expense	(81,653,530)	(89,068,960)	(88,465,806)	603,154
Non Operating Revenue	28,073,997	32,995,806	34,506,805	1,510,999
Non Operating Expense	(86,916,716)	(88,230,965)	(92,403,749)	(4,172,784)
Non Cash Items Included	11,107,814	20,394,532	20,394,532	0
Restricted PUPP Surplus BFWD 14/15	12,499,009	12,208,160	12,208,160	0
Unrestricted Surplus BFWD 14/15	1,434,330	63,450	63,450	0
Restricted PUPP Surplus CFWD*	8,332,673	8,332,673	7,220,459	(1,112,214)
<b>Surplus/ (Deficit) 2015/16</b>	<b>29,001</b>	<b>(0)</b>	<b>586,723</b>	<b>586,723</b>

*\*the adjustment to restricted PUPP Surplus Carried Forward is a result of an increase in actual debtors receipts versus the budgeted debtors receipts for PUPP service charges.*

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is high in terms of ensuring the financial stability of the organisation.

**COUNCILLOR/OFFICER CONSULTATION**

The Executive and Managers have been involved in regular reviews of the operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The prescribed format is in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. Pursuant to section 6.8 of the *Local Government Act 1995* changes to budget need to be authorised in advance by resolution.

**POLICY IMPLICATIONS**

The City's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The amendments identified below will result in the Current Budget Surplus/ (Deficit) of Nil being replaced with a Proposed Estimated Carry Forward Budget Surplus of \$586,723.

The current position is as follows:

Original Budget Surplus/ (Deficit)	\$29,001
Current Budget Surplus/ (Deficit) as per amendments to 30 April 2016	\$0
Changes as a result of the 15/16 Carry Forward Amendment	\$7,807,182
Less: Restricted Balance - Pilbara Underground Power	\$7,220,459
<b>Proposed Estimated Budget Unrestricted Surplus/ (Deficit)</b>	<b>\$586,723</b>

The detailed proposed amendments attributing to this surplus are included as an attachment to this report, a summary of the key changes is as follows:

Major Amendments to Revenue	Description	
Revenue Reduction: Back Rates	Reduction in back rates receivable due to refunds including Eramurra Village 14/15 rates 15/16 rates	(\$993,299) (\$1,398,727)
Revenue Reduction: Airport Landing Fees and Passenger Service Charge	Decrease in forecast due to less landings and smaller aircraft being used combined with reduction in passenger numbers	(\$1,235,000)
Revenue Increase: Karratha Arts & Community Precinct Contributions	Anticipated Royalties for Regions contribution	\$5,000,000
Revenue Increase: Dampier Community Hub Contributions	LotteryWest funding received earlier than anticipated	\$500,000
<b>Total</b>		<b>\$1,872,974</b>

Major Amendments to Expenditure	Description	
Tambrey Pavillion	Adjustment to contractor progress claims since budget review Total project budget \$2,876,410. Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$82,919
Kookaburra Park Redevelopment	Costs related to Kookaburra Park as per Council resolution 153375.	\$102,500
Blackspot Works	De Witt Road/Dampier Highway intersection works previously unbudgeted.	\$900,000
Additional Reserve Transfers	Reserve transfers to move funding received for major projects into reserve.	\$4,143,489
<b>Total</b>		<b>\$5,228,908</b>

Items to be Carried Forward	Description	
Roebourne CCTV & Lighting	Anticipated expenditure early 2016/17.	\$68,447
Pilbara Industry Road Safety Alliance (PIRSA) expense	Anticipated expenditure early 2016/17.	\$27,000
Green the Greens	Adjustment to contractor progress of civil works relating to fairway and workshop works Total project budget \$2,601,175. Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$147,361
Road Trees Maintenance	Installation of pipeline and trees along Balmoral Road.	\$115,000
Roundabout Maintenance	Concreting works proposed for July and August 2016	\$97,428
Wickham Streetscape & Landscape Plan	Completion of detailed design works.	\$13,720
Buildings – Roebourne/Wickham SES	Costs for sail and blinds to be paid July 2016.	\$15,000
WCH Capital Buildings	Design costs not paid due to delays in design completion related to property title issues. Total design budget \$1,145,745, Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$156,513
DCH Capital Buildings	Allowance made for contract variation to upgrade hall roof is now to be procured separately from the construction contract and later in the year. Total project budget \$16,963,860. Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$453,993

Items to be Carried Forward	Description	
Karratha Depot Building Improvements	Final costs for truck wash and shade structure construction will not be realised until 16/17. Total project budget \$2,456,719, Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$357,958
Effluent System Upgrade	Minor delays in the construction program have led to some components being paid for later than anticipated Total project budget \$10,615,078, Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget	\$390,121
Karratha Foreshore Management Plan	Anticipated expenditure early 2016/17 Total project budget \$730,000. Cash flow adjustment will transfer remaining project budget allowed for in 16/17 budget	\$222,356
Back Beach Boat Ramp	Anticipated expenditure early 2016/17 Total project budget \$2,378,662. Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$142,103
Point Samson Beautification	Timing issues resulting in expenditure expected in August and September 2016. Total project budget \$1,000,000 Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$249,000
Karratha Airport Front of Terminal and Car Park Upgrades	Design process delayed due to changes in concept design Total project budget \$2,055,011. Cash flow adjustment will increase remaining project budget allowed for in 16/17 budget.	\$93,047
<b>Total</b>		<b>\$ 2,549,047</b>

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government regulations.
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

**RISK MANAGEMENT CONSIDERATIONS**

Strong internal controls, policies and monitoring ensure that risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported to Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Two budget reviews were conducted during the 2015/16 financial year. The budget reviews were conducted in November 2015 based on the first quarter results and in March 2016 based on the second quarter results.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996*, RESOLVES to ADOPT the Proposed 2015/16 Budget Amendments presented in the Carry Forwards Estimated Budget with the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The report considers the financial position of the Council to the end of April 2016 and proposes various amendments as determined by management to ensure the budget represents the most current reflection of Council’s activities for the remainder of the 2015/16 financial year.

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**OFFICER’S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to ADOPT the attached 2015/16 Carry Forward Estimated Budget Amendments which result in a forecast 2015/16 Unrestricted Budget Surplus of \$586,723 as follows:

Carry Forward Items	(\$2,549,047)
Adjustments to Income/Expenditure	\$2,023,556
Reduction in Forecast 2015/2016 Restricted Surplus Carried Forward	\$1,112,214
Forecast 2015/2016 Unrestricted Budget Surplus	\$586,723



## 9.4 OPTUS LEASES

<b>File No:</b>	<b>LS.7</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Compliance Officer</b>
<b>Date of Report:</b>	<b>6 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Optus Mobile Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Location Plans</b>

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### **PURPOSE**

For Council to consider lease agreements with Optus Mobile Pty Ltd (Optus) for use of land with the intention of constructing and utilising two mobile communication towers at separate locations within Karratha.

### **BACKGROUND**

Due to current infrastructure having insufficient capacity, Optus are seeking to build and utilise two new communication towers to further its service to customers within Karratha. Optus were unable to proceed with their initial intention to co-locate their assets on existing Telstra infrastructure because '*.... existing pole could not accommodate the future reserved antennas load of Telstra and Optus facilities*'.

Optus further stated '*Optus has committed to constructing a structure that is strong enough to satisfy the needs of other telecommunication carriers via co-location should they have a need to provide services to customers in this area*'.

The proposed sites are:

- part of Lot 681 (Reserve 32335) in Bulgarra which is adjacent Bulgarra Oval and approximately 100 metres from a current Telstra telecommunication tower, and
- part of Lot 929 (Reserve 41146) in Baynton which is part of Karratha Cemetery and approximately 30 metres from a current Telstra telecommunication tower.

At the March and April 2011 Ordinary Council Meeting Council approved the planning applications and authorised the Chief Executive Officer to negotiate lease terms (refer Resolutions 151535 and 151594 respectively).

Planning was delayed and subsequently re-approved under delegation by the Principal Statutory Planner in mid-2015. Planning at both sites has now been completed and draft lease agreements have been negotiated between Optus (Lessee) and the City (Lessor).

In summary, the negotiated terms and conditions for both leases are:

- 20 year term;
- \$18,000 rent per annum, increased by 3% on each anniversary of the commencement date throughout the term;
- Construction, maintenance and repair of equipment and infrastructure to be conducted by Optus;

- All associated costs with setup and construction borne by Optus; and
- Lease subject to Ministerial consent.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of telecommunications and economic benefits to the community.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Corporate Compliance Officers, Director Corporate Services and Optus to ensure conditions of both leases are fair for both parties and that City of Karratha has adequate protection with regards to Indemnity and Insurance by Optus throughout the term of each lease.

**COMMUNITY CONSULTATION**

All relevant community consultation has been conducted in relation to the Planning approval which has since been completed.

Subject to Council's determination, local public notice is required in accordance with Section 3.58 of the *Local Government Act*.

**STATUTORY IMPLICATIONS**

Section 3.58 of the *Local Government Act* outlines the disposal provisions and the requirement for public notice.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Optus has agreed to pay rent of \$18,000 per annum at each site, increased by 3% each year. This amount was determined by reference to the existing arrangements with Telstra.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:           1.d.2.2    Develop and implement strategic partnerships that assist in the provision of community infrastructure and service delivery.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable to either lease.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

In 2009 lease agreements were effected with Telstra for telecommunication towers at the same locations. These leases provided similar terms, including \$15,000 rent per annum, indexed by 3% each year, with an initial term of 10 years and two five year options.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to REJECT the two Optus lease proposals.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to RE-NEGOTIATE the two Optus leases on the following terms:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CONCLUSION**

Council has previously approved these two telecommunication towers subject to negotiation of appropriate lease terms.

The leases at each site would allow for an increase in telecommunications capacity for Optus in Karratha whilst providing an income stream for City of Karratha. The construction of new towers also satisfies the needs of other telecommunication providers moving forward as current capacity is unable to accommodate further upgrades.

The two proposed leases are industry standard and almost identical to current leases in effect with Telstra.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

3. **ADVERTISE** for submissions regarding the proposed lease with Optus Mobile Pty Ltd for the installation of mobile towers with the following terms at Lot 681 Bulgarra and Lot 929 Baynton:
  - a) 20 year term;
  - b) \$18,000 rent per annum, increased by 3% on each anniversary of the commencement date throughout the term;
  - c) Construction, maintenance and repair of equipment and infrastructure to be conducted by Optus;
  - d) All associated costs with setup and construction borne by Optus; and
  - e) Lease subject to Ministerial consent.
  
4. **EXECUTE** both lease agreements on the negotiated terms, by way of affixing the Common Seal, should no material objections or submissions be received during the statutory advertising period.



## 9.5 REVIEW OF DELEGATIONS AND AUTHORISATIONS REGISTER

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance and Organisational Strategy</b>
<b>Date of Report:</b>	<b>7 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Delegations and Authorisations Register 2016</b>

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### **PURPOSE**

To review and determine delegations and authorisations provided by Council to the Chief Executive Officer and other City staff over and above powers otherwise provided through the *Local Government Act 1995* and other relevant legislation.

### **BACKGROUND**

#### Delegations

Throughout the course of the year, delegations are put in place for specific matters or for ongoing routine procedures in terms of decision making functions.

Each year Council has the opportunity to review existing delegations and provide additional delegations or withdraw any delegations if so required. Delegations are required to follow particular processes and additionally there are limitations on what can be delegated. This information is detailed in the 'Statutory Implications' section of this report (below).

Council can also delegate functions under legislation other than through the *Local Government Act 1995*, provided that there is a power of delegation within the relevant legislation. In some circumstances, sub-delegation to an officer by the Chief Executive Officer may not be permitted, therefore the delegation will need to be made to an officer directly by Council.

#### Authorisations

An authorisation is where a person or body is given permission to perform a specific statutory function in their own right (as distinct from a delegation).

Unlike delegations made under the *Local Government Act 1995*, there is not a legislative requirement for authorisations to be reviewed. The *Local Government Act 1995* empowers a local government to appoint 'authorised persons', and this power can in turn be sub-delegated to the Chief Executive Officer. In order for authorisations to be made under legislation other than the *Local Government Act 1995*, there must be a power to authorise within the relevant legislation. In some circumstances, only the local government can appoint 'authorised persons/officers' because no powers to delegate exist in some legislation.

#### Review of Existing Delegations and Authorisations

The current Delegations and Authorisations Register (Attachment 1) has been reviewed and separately refers to:

- Authorisations from Local Government
- Authorisations from Chief Executive Officer

- Delegations
- One-Off Delegations (Appendix)

The updated Delegations and Authorisations Register also provides details of the positions that hold the relevant delegation or authorisation. A number of minor changes have been made to comply with legislative changes or changes in position titles in the organisation.

All Town Planning related delegations and authorisations have been amended to reflect the change of where powers to authorise, delegate and sub-delegate come from following the introduction of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The following material changes that require Council approval are proposed to the register:

<b>Authorisations from the Local Government:</b>		
Authorisation 6 (deleted)	Dog Act 1976 – Authorised Persons	Consolidated into Delegation 49
Authorisation 7 (deleted)	Service of Infringement Notices under the Dog Act 1976 – Authorised Persons	Consolidated into Delegation 49
Authorisation 8 (deleted)	Service of Infringement Notices under the Dog Act 1976 – Authorised Persons	Consolidated into Delegation 49
Authorisation 9 (deleted)	Dog Act 1976 – Registration Officers	Consolidated into Delegation 49
Authorisation 17 (Amendment)	Litter Act 1979 – Authorised Officers and Service of Infringement Notices	Removal of Airport Administration Officer
Authorisation 21 (deleted)	Cat Act 2011 – Authorised Persons	Consolidated into Delegation 50
Authorisation 22 (deleted)	Cat Act 2011 – Service of Infringement Notices under the Cat Act 2011 – Authorised Persons	Consolidated into Delegation 50
Authorisation 23 (deleted)	Cat Act 2011 – Withdrawal of Infringement Notices under the Cat Act 2011	Consolidated into Delegation 50
<b>Delegations from the Local Government:</b>		
Delegation 6 (Amendment)	Payment of rates by instalment or special arrangement	Change of wording to bring it in line with s.6.49 of the <i>Local Government Act 1995</i> . This involved the replacement of “domestic refuse charges and private swimming pool inspection fees” with “and service charges.”
Delegation 11 (Amendment)	Concessions on Fees for Council Facilities	Change of wording to say “including, but not limited to, the following” prior to the list of Council facilities and services affected by the delegation, and added Wickham sporting precinct, Tambrey Pavilion, indoor cricket facilities and Airport carpark

		to the list of relevant Council facilities and services.
Delegation 15 (Amendment)	Disposal of Property	Addition of point 5 (authority for CEO to consider Disposal of Property submissions related to interest other than land) and point 9 (authority for CEO to consider Disposal of Property submissions related to interest in land).
Delegation 34 (Amendment)	Town Planning Approvals	Under the heading of “Power/Duty Delegated” a number of changes were made including <ul style="list-style-type: none"> <li>• update of the proposed use references at the first bullet point;</li> <li>• inclusion of the authority to determine applications for amendments to plans at the last bullet point; and</li> <li>• deletion of duplicate text.</li> </ul>
Delegation 37 (Amended)	Town Planning – Making submissions on behalf of Council	Change of name of <i>Department of Environment and Conservation</i> to reflect structural changes.
Delegation 40 (Amended)	Written directions in relation to unauthorised development	Changed to allow sub-delegation by CEO. This is in response to increased workload as a result of recruitment of Planning/Compliance Officer, and an expected workload increase as a consequence of audit works in this area.
Delegation 43 (deleted)	Town Planning – Authority to appoint officers – powers of entry	Not required as a consequence of Schedule 2 Part 10 Section 79 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , which gives the CEO the power to appoint officers for these purposes.
Delegation 44 (deleted)	Town Planning – Decisions	Not required as it is duplicated by Delegation 34.
Delegation 49 (Amended)	Dog Act 1976 – Dog Control	Consolidated delegation to replace four Authorisations from Local Government and one Delegation related to <i>Dog Act 1976</i> . CEO now has authority to execute all powers under the <i>Dog Act 1976</i> and its subsidiary legislation.
Delegation 50 (Amended)	Cat Act 2011 – Cat Control	Consolidated delegation to replace three Authorisations from Local Government. Use of a Delegation instead of Authorisation is possible as a result of Section 44 of the <i>Cat Act 2011</i> . CEO now has authority to execute all powers under the <i>Cat Act 2011</i> and its subsidiary legislation.

The Appendix for one off delegations has been amended to reflect the delegations that currently remain outstanding

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role. The ability to discharge a function through a delegation or authorisation streamlines decision making outcomes.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Officers across the organisation.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Sections 5.42 – 5.46 of the *Local Government Act 1995* (the Act) legislates Council's ability to delegate functions to the Chief Executive Officer.

Section 5.44 of the Act allows the Chief Executive Officer to delegate to any employee the exercise of any of the CEO's powers or the discharge of duties, other than the power of delegation.

Section 5.46 of the Act provides that the local government is to undertake annual reviews of any delegations it has provided to the Chief Executive Officer or to various committees.

Section 9.10 of the Act provides that the local government may appoint persons or classes of persons to be authorised for the purposes of performing particular functions.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operations Plan 2015-2016 provides for this activity:

Our Program:	4.c.2.1	Maintain corporate information to enhance accountability and compliance
Our Services:	4.c.2.1.1	Review and maintain corporate registers

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Compliance. With all delegations, the act of delegating is based on the premise that the person or committee receiving the delegation has the appropriate skills and qualifications to make decisions on behalf of Council. This is a matter that needs to be reviewed by the delegator periodically as staff within the organisation change and as work priorities alter.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

All delegations are reviewed annually.

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to:

- Sections 5.16, 5.42, 5.46 and 9.10 of the *Local Government Act 1995*;
- Schedule 2 Part 10 Sections 10(4), Section 38(3)(a) of *Control of Vehicles Act 1978*,
- Sections 79, 82, and 83 of the *Planning and Development (Local Planning Schemes) Regulations 2015*,
- Section 24 of the *Cat Act 2011*, and
- Section 10AA of the *Dog Act 1976* RESOLVES to:

ENDORSE the Delegations and Authorisations Register (Attachment 1) with the following variations and/or new delegations/authorisations:

- a) \_\_\_\_\_  
b) \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations and Authorisations Register pending further review.

**CONCLUSION**

Delegations and authorisations streamline decision making outcomes in the discharge of Council functions. There is a statutory requirement to review all delegations provided to Officers and committees on an annual basis. This review has been conducted and is presented to Council for consideration.

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**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to:

- **Sections 5.16, 5.42, 5.46 and 9.10 of the *Local Government Act 1995*;**
- **Schedule 2 Part 10 Sections 10(4), Section 38(3)(a) of *Control of Vehicles Act 1978*;**
- **Sections 79, 82, and 83 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;**
- **Section 24 of the *Cat Act 2011*; and**
- **Section 10AA of the *Dog Act 1976***

ENDORSE the amended Delegations and Authorisations Register (Attachment 1).



## 9.6 DESTINATION MARKETING UPDATE

**File No:**

**Responsible Executive Officer:** Director, Corporate Services

**Reporting Author:** Manager Marketing and Communications

**Date of Report:** 15 June 2016

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s):** Nil

### PURPOSE

To update Council on the Destination Marketing Strategy project and to seek direction on how to integrate projects and ideas which are concurrently being investigated, including the potential for local ambassadors, into the strategy.

### BACKGROUND

Council agreed at the March 2016 Ordinary Council Meeting to pursue a Destination Marketing Strategy to re-position the city and highlight its positive features including lifestyle, investment and tourism. The scope of work for the strategy includes:

- industry and stakeholder engagement;
- market research and assessment;
- identification of key segments;
- development of a high level messaging and narrative strategy;
- identification of key marketing channels; and
- development of high level campaign concepts.

Following the adoption of the project plan, proposals have been solicited from suitably qualified organisations for the development of the strategy. A first round of proposals was received with no companies with sufficient experience in similar projects putting forward proposals. A second round of proposals was of a much higher standard with negotiations currently underway with a preferred supplier to finalise the scope of the project. Key project timeframes are as follows:

Timing	Action/s
June 24	Project initiation meeting
June 27 - July 8	Market research, benchmarking and segmentation studies
July 11 - July 15	Stakeholder and industry consultation (including Councillor consultation at the July Briefing)
July 18 - August 19	Strategy Development
August 22 - September 2	Internal Review
September - October	Presentation of draft strategy to Tourism Advisory Group and Councillor Briefing for feedback prior to consideration by Council.

While proposals for the development of the Destination Marketing Strategy have been sought, the idea of City of Karratha Ambassadors has been raised and pursued. Influential

people with connections to or an interest in the City of Karratha including actor Joel Jackson, demographer and columnist Bernard Salt and football player Dean Cox have been raised as potential ambassadors for the City.

Ambassadors are used by some local governments, and often tourism bodies, as spokespeople for their destinations. Ambassador relationships can come in a number of forms depending on how famous the person is, their affinity with the City and their schedules. The usual practice is for these arrangements to be paid, long term contracts that align the personal brand of the celebrity/spokesperson with the destination brand. The keys to success for such arrangements are:

- Personal affinity between the spokesperson and the destination
- Alignment of the spokesperson's brand with the destination's strategy
- A long-term contractual relationship, often but not always on commercial terms

Joel Jackson has been approached informally about the possibility of being an ambassador for the City and while positive about the opportunity, has directed officers to contact his management company. Discussions with management have focused on entering into a formal contractual arrangement which would be subject to fees for appearances and services performed as is standard in the entertainment industry.

While the idea of ambassadors will be considered in the strategy, it is unlikely that a long-term and high profile ambassador could be secured gratis and it is currently premature to enter into a paid arrangement. Officers do not recommend entering into any contractual arrangements that require fees to be paid at least until the destination marketing strategy is completed to provide advice on the best use of promotional funding. As such, officers propose to continue pursuing ambassador relationships where they present, but not to offer payments to secure ambassador services at this time.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors have been briefed on the destination marketing strategy.

#### **COMMUNITY CONSULTATION**

The Tourism Advisory Group has been briefed on the destination marketing strategy and will be consulted during its development.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

\$75,000 has been included in the draft 2016/17 Budget for the development of the destination marketing strategy. Future budgets for implementation will be proposed once the Strategy is assessed.

There is no provision for any separate budget for an Ambassador program.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality

**RISK MANAGEMENT CONSIDERATIONS**

There is a risk in linking the reputation of the City to the reputation of individuals however the level of risk is considered to be Low to the City in terms of Reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. DEVELOP a plan for a City of Karratha Ambassador program;
2. SHORTLIST potential ambassadors and PRESENT their respective fee schedules to Council for review; and
3. CONTINUE the Destination Marketing Strategy as a separate project to the Ambassador program.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.8 of the *Local Government Act 1995* RESOLVES to:

1. CEASE investigating the potential for City of Karratha Ambassadors;
2. REMOVE ambassadors or other celebrity endorsement type options from consideration in the Destination Marketing Strategy.

**CONCLUSION**

The Destination Marketing Strategy project will provide Council with a range of options and concepts to re-position and market the region nationally and beyond. While a number of ideas have been proposed, including an ambassador program, projects that require budget allocations will need to be considered in the context of the Strategy recommendations.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **SUPPORT** an Ambassador program in principle and have it considered in the Destination Marketing Strategy; and
2. **REVIEW** the recommendations of the Destination Marketing Strategy when complete to determine the key promotional projects and strategies to be pursued.

## **10 COMMUNITY SERVICES**

### **10.1 KARRATHA ARTS AND COMMUNITY PRECINCT – FACILITY NAMING**

<b>File No:</b>	<b>RC.133</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Community Services</b>
<b>Date of Report:</b>	<b>26 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider the process for naming the Karratha Arts and Community Precinct (KACP).

#### **BACKGROUND**

The Karratha Arts and Community Precinct is the current working title for the facility to be constructed at Lot 7021 Karratha. Planning is well underway for this facility and officers now wish to commence the process to formally decide on the name of the venue.

At its meeting in September 2015, Council was informed of a range of recommendations made by the KACP Project Advisory Group (PAG), one of which was regarding the facility naming. Specifically, the PAG recommended that the Precinct should have a place based name rather than a function based name (descriptive). The PAG also recommended that community involvement in naming the facility should be considered.

In considering the recommendation from PAG, Officers now offer the following approach to be taken to determine the name for the facility:

1. The City's Marketing and Communications team develop and coordinate a public place-based naming competition throughout the wider community.
2. During the competition period, City Engagement Officers will facilitate meetings with key community representative bodies promoting the competition and seeking involvement.
3. All suggestions will be collated and presented to the PAG for consideration. The PAG will shortlist five names that will be presented to Council for consideration and decision on the ongoing facility name.

It is anticipated that the key representative bodies to be consulted will include, but not be limited to:

- Dampier Community Association;
- Ieramugadu Community Association;
- Karratha Community Association;
- Point Samson Community Association;
- Wickham Community Association;

- Ngarluma Aboriginal Corporation;
- Yindjibarndi Aboriginal Corporation;
- Murujuga Aboriginal Corporation; and
- Kuruma Marduthunera Aboriginal Corporation.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of cultural & wellbeing issues as the community in general could expect to participate in some way with the naming of this facility.

**COUNCILLOR/OFFICER CONSULTATION**

Council was advised of the PAG recommendation at its OCM in September 2015.

**COMMUNITY CONSULTATION**

Community consultation is to occur should the Officer's recommendation be adopted.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Council policy CS-09 Naming of Parks, Reserves and Buildings applies in this case.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of reputational risk as the community is being afforded the opportunity to contribute to this decision. There is however a risk that Council not support one or any of the names offered as options for KACP.

**IMPACT ON CAPACITY**

There will be an additional impact on staff resources to undertake the community consultation process should the Officer's recommendation be adopted. It is expected that this can be accommodated within existing work plans.

**RELEVANT PRECEDENTS**

Officers have previously engaged a Communications consultant to assist with the process of naming the Karratha Leisureplex. In that instance, a naming competition was held in which the wider community was invited to participate.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.17 of the *Local Government Act 1995* RESOLVES to REJECT the Officer's recommendation and INSTRUCTS Officers to undertake the following:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The Karratha Arts and Community Precinct planning is well underway and it is now appropriate to commence the process to determine the formal name for the venue. It is suggested that naming suggestions be received from key community representative bodies to be presented to Council for consideration.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DEVELOP** and coordinate a public, place-based naming competition through the wider community;
2. **ENGAGE** key community representative bodies to participate in the competition;
3. **ADVISE** the community of Council's preference for the name of the facility to be a place based name, not a name based on the functionality of the building or of an individual.
4. **COLLATE** all responses for presentation to the Karratha Arts and Community Precinct Project Advisory Group; and
5. **REPORT** back to Council with up to five shortlisted options for further consideration and decision on the ongoing facility name.



## **11 DEVELOPMENT SERVICES**

### **11.1 FINAL ADOPTION OF LOCAL PLANNING POLICY - BASIC RAW MATERIALS**

<b>File No:</b>	<b>LPP.26</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Strategic Planner</b>
<b>Date of Report:</b>	<b>3 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Local Planning Policy 26 – Basic Raw Materials</b>

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#### **PURPOSE**

For Council to consider submissions on the draft Local Planning Policy 26 – Basic Raw Materials (Attachment 1) and determine whether to adopt the policy for final approval.

#### **BACKGROUND**

The ready availability of Basic Raw Materials (BRM) to communities is essential for the development of town infrastructure, however; due to competition for land, local construction companies have historically had limited access to reliable, affordable sources of BRM. In addition, there has been some conflicts between the mining of BRM and other community values, in particular on community amenity, popular recreation areas, aboriginal heritage, and the environment. As such, Council determined that a policy was required to strike the best possible balance between securing BRM supplies and protecting other social, cultural and environmental values.

Draft Local Planning Policy 26 - Basic Raw Materials is the result of the work that has followed. This policy provides information and guidance on three critical considerations:

- The extent of known and potential Basic Raw Materials (BRM) across the City.
- Past, current and projected future demand for BRM.
- Means available to the City to limit and manage exploitation of BRM in areas where there are other important community, heritage and environmental values and interests that may be affected.

At the Ordinary Council Meeting in November 2015, Council resolved to advertise draft Local Planning Policy 26 - Basic Raw Material in accordance with the provisions set out in Town Planning Scheme No.8.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of ensuring that the City has an appropriate planning framework for considering future BRM extraction proposals.

**COUNCILLOR/OFFICER CONSULTATION**

Council adopted the draft BRM Local Planning Policy at its November 2015 OCM.

**COMMUNITY CONSULTATION**

Public notices inviting submissions on the draft BRM Local Planning Policy appeared in the local newspaper in January 2016.

The draft BRM Local Planning Policy was publicly advertised for 28 days. No submissions were received.

**STATUTORY IMPLICATIONS**

Clause 5.1.1 of the City of Karratha Town Planning Scheme No. 8 provides for the creation and amendment of local planning policies.

**POLICY IMPLICATIONS**

Once adopted the policy will guide Council decisions regarding BRM extraction proposals.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies.
Our Services	1.b.2.4.1	Prepare, review and implement Local Planning Policies.
Our Program:	3.a.1.3	Provide expert advice to Government Agencies regarding matters relating to lands including native vegetation, mining leases and land tenures.
Our Services	3.a.1.3.1	Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters.

**RISK MANAGEMENT CONSIDERATIONS**

The proposed policy provides clear guidance for City officers, government departments, the community and Aboriginal groups, individuals and proponents on how BRM risks and impacts should be weighted and managed. The policy also provides guidance regarding criteria to be used in the evaluation of mining proposals on Crown land. This will make it easier to assess incidental proposals when they come in.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has already adopted a draft version of the policy for public advertising.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the draft DP26 Basic Raw Materials Local Planning Policy for final approval subject to the following amendments being made:

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

**CONCLUSION**

The draft Basic Raw Materials Local Planning Policy will provide guidance to assist Council and City Officers when considering proposals for future extractive industry operations. This policy clearly articulates Council’s position on BRM extraction proposals by providing proponents and their representatives, Council and City officers with a clear and practical framework for considering BRM proposals.

As no submissions were received during the advertising period, it is recommended that the draft Basic Raw Materials Local Planning Policy DP26 be adopted for final approval.

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**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT for final approval the Draft Local Planning Policy DP26 Basic Raw Materials.**



## 11.2 FINAL ADOPTION OF LOCAL PLANNING POLICY – DP7 AMENDMENTS TO THE DEEMED-TO-COMPLY PROVISIONS OF THE RESIDENTIAL DESIGN CODES

<b>File No:</b>	<b>LPP7</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Statutory Planning/Compliance Officer</b>
<b>Date of Report:</b>	<b>31 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Final Amended Local Planning Policy DP7</b>

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### **PURPOSE**

For Council to consider final adoption of Local Planning Policy (LPP) *DP7 – Amendments to the Deemed-to-comply provisions of the Residential Design Codes.*

### **BACKGROUND**

At the Ordinary Council Meeting held on 21 March 2016, Council resolved as follows (Resolution Number 153400): Issue a notice of the proposed amended Local Planning Policy DP7 to the Western Australian Planning Commission, and advertise DP7 in accordance with Clause 5.1.5 of the Shire of Roebourne Town Planning Scheme No.8 (TPS8). No submissions were received during the advertising period.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with the City of Karratha's Building Services prior to the LPP being publicly advertised because single houses are exempt from planning approval provided they meet deemed to comply criteria of the R Codes, which is checked by Building Services.

### **COMMUNITY CONSULTATION**

Community consultation was undertaken following Council's Resolution in accordance with Clause 5.1.5 of TPS8. Two notices appeared in the Pilbara News and the Policy was made available to view at the City's Administration Office and on the City's website. No submissions were received during the advertising period.

### **STATUTORY IMPLICATIONS**

*Planning and Development Act 2005*

*State Planning Policy 3.1 Residential Design Codes (2015)*

*Town Planning Scheme No.8 Clause 5.1.5 (e)*

*Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2: Part 2, Clause 5.*

**POLICY IMPLICATIONS**

The review of DP7 stripped the policy of any duplication with the R-Codes, and removed provisions that had become obsolete due to changes to the R-Codes overtime. The final version of DP7 (Attachment 1) presented for final adoption only includes the advertised variations to the 'deemed to comply' provisions of the R-Codes and minor additional provisions not covered by the R-Codes but important in the local context.

The amendments allow for and encourage residential design appropriate to the climatic and practical characteristics of the region that have been found to be commonly applied design elements for housing needs throughout the City. The proposed amendments to the deemed-to-comply provisions will ensure an appropriate standard of residential development (eg. additional covered private open space than permitted by the R Codes). It should be noted that following the completion of the Karratha Revitalisation Strategy, it is intended to have a closer look at streetscape and residential frontage policy provisions.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies.
Our Services:	1.b.2.4.1	Prepare, review and implement Local Planning Policies.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Local Planning Policies are reviewed over time. Some of the existing LPPs have been reviewed a number of times since their original adoption by Council.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 5.1.5 of the *Shire of Roebourne's Town Planning Scheme No.8* RESOLVES to maintain Local Planning Policy DP7, with no modifications.

**CONCLUSION**

Adoption of the updated version of DP7 will provide amendments to the R-Codes that will put in place deemed-to-comply provisions which will encourage residential design appropriate to the climatic and practical characteristics of the region that have been found to be commonly applied design elements for housing needs throughout the City. These

deemed-to-comply provisions will also assist in clarifying to developers of residential housing within the City.

Due to no submissions being received during the advertising period, it is recommended that the revised version of DP7 be finally adopted.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to *Clause 5.1.5 of the Shire of Roebourne Town Planning Scheme No.8* RESOLVES to: ADOPT the Local Planning Policy – *DP7 Amendments to the Deemed-to-Comply Provisions of the Residential Design Codes* for final approval, without modifications.**



### 11.3 PROPOSAL TO UNDERTAKE MINING EXPLORATION ACTIVITIES WITHIN THE KARRATHA TOWNSITE

<b>File No:</b>	<b>LM16012</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>3 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Stoneform Holdings Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Plan of Proposed Exploration Licence E47/2740</b> <b>2. City Letter of Recommendation to DMP</b>

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#### **PURPOSE**

To present to Council the mining exploration proposal within the Karratha Townsite by Stoneform Holdings Pty Ltd and for Council to consider its position in regard to the proposal.

#### **BACKGROUND**

In correspondence from the Department of Minerals and Petroleum (DMP) dated 15 March 2016 the City was asked to provide its recommendation in regard to the proposal to undertake mining exploration activities within the Karratha townsite under an exploration licence applied for by Stoneform Holdings Pty Ltd. The DMP is required to seek the Local Government's recommendation under Section 25 (3B) of the *Mining Act, 1978* should a proponent seek to undertake mining activity in a townsite.

The land area within the proposed exploration licence contains significant land areas within the Karratha townsite (see Attachment 1). The area under the applied for exploration licence extends east to include the majority of the Karratha Industrial Estate, south to the North West Coastal Highway and beyond in some locations, west to include large areas of the Gap Ridge Industrial Estate and Reserves containing the City's waste facility and north including large areas of the Karratha Hills, residential areas of Baynton and all the land to the centre of these described extremities (see Attachment 1).

As allowed for under the City's Delegations and Authorisations Register, the City forwarded its recommendation to the Director General of the DMP in a letter dated 6 April 2016. The City of Karratha recommended in the letter that application for Exploration Licence 47/2470 not be granted. The letter then outlined the numerous reasons for this position, which will be outlined within this report (see Attachment 2 containing the letter sent to DMP). The City to this date has had no further written correspondence from the DMP in regard to this matter.

Since the City has forwarded this letter to the DMP the Sole Director of Stoneform Holdings Pty Ltd (the proponent) has contacted the City and requested to outline the mining exploration proposal to the City. The proponent gave a presentation at the 9 May 2016 Council briefing session and requested that Council consider supporting this proposal. Following the briefing session the proponent was informed this matter would be discussed at the June Ordinary Council Meeting (OCM) and was asked to provide a formal letter outlining the detail of the proposal and what they were seeking from the City. At the time of

writing the proponent had not forwarded a formal letter as requested but has forwarded the power point presentation shown at the Councillor briefing session.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of environmental issues, cultural issues, parties affected issues and land use issues. The broad range of issues raised here is due to the significant land area being applied for under Exploration Licence 47/2470.

### **COUNCILLOR/OFFICER CONSULTATION**

The proponent presented his proposal for mining exploration within the townsite at the Councillor Briefing Session of 9 May 2016.

### **COMMUNITY CONSULTATION**

No community consultation is required. However, consultation with the proponent has occurred through email correspondence and the presentation at the Councillor Briefing Session.

City staff met with Ngarluma Aboriginal Corporation (NAC) on 31 March 2016 in regard to this matter following concerns raised by NAC. NAC expressed that the Ngarluma people they represent consider many areas within the E47/2740 to be areas of cultural significance and stated they were opposed to this exploration licence being granted. It is understood that Native Title holders are consulted as one of the processes required to be undertaken by DMP in determining whether to grant a licence.

### **STATUTORY IMPLICATIONS**

Under Sections 23-26 of the *Mining Act 1978*, mining may be carried out on certain classes of land, including within a townsite, with the written consent of the Minister for Mines and Petroleum. In respect of townsites, under the *Mining Act* (Section 25 (3B)), the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the Local Government and the Minister of Lands before he can grant consent to mine. In this instance 'mine' means the same as exploration.

Under the *Planning and Development Act, 2005* and associated Regulations the City is required to prepare a Local Planning Strategy (LPS) and Planning Scheme. The City currently has a Draft LPS approved by the Western Australian Planning Commission (WAPC) for advertising. In addition, Town Planning Scheme No.8 (TPS8) is gazetted and includes and applies to the Karratha Townsite. Supporting Strategic Planning of the Karratha Townsite more broadly is the City and State adopted Karratha City of the North (KCN) and City Growth Plan.

It should be noted that only the DMP has the power to approve or refuse Mining Applications made under the *Mining Act*. In this instance the City can only make a recommendation.

When responding to the DMP's request for the City's recommendation (under delegation) the following matters, mainly relating to statutory obligations in regard to land use planning matters, were presented in support of the conveyed position of recommending the licence not be granted.

- The Karratha City of the North and Karratha Growth Plan ' earmark ' significant areas within E47/2740, to the south of Karratha Hills, for future development. Supporting the granting of mining tenements in this area, limits potential for this land to be used as future expansion areas. Once issued, mining tenements and their holders often preclude other land uses for lengthy time periods. The considerable strategic planning that has been undertaken within the townsite boundary of Karratha should not be jeopardised by mining

exploration and mining activity in general. The land should be freely available into the future to perform one of the key functions of a townsite; to allow for future expansion without the constraint of a mining tenement over such a large area.

- Stemming from the KCN document the City has recently expended considerable resources in preparing a Draft Local Planning Strategy (LPS) which provides the strategic planning framework for land use out to 2031. Proper planning for future growth includes the preservation of land areas to the south of the Karratha Hills for future industrial expansion. Further, Council has adopted Scheme Amendment 21 which provides for rezoning of land to 'Industrial Development' in the subject area. It is not considered appropriate to support the alienation of this land or any mining activities that may compromise potential future development of this land.
- The proposed licence area, resultant mining exploration activities and potential future mining activities within this area are not compatible with the relevant zoning objectives of TPS8, nor the future strategic land use planning as set out within the Draft LPS and adopted KCN Plan for this area. Strategic planning currently undertaken, does not contemplate mining activity in this area and in such close proximity to existing and future urban land uses.
- The greater area of the proposed mining tenement south of the Karratha Hills is visible from the North West Coastal Highway, Madigan Road and De Witt Road. E47/2740 also includes large areas of land to the north of the Karratha Hills. The City does not support mining activity in clear view of the two entrance roads into town as this is not considered a desirable entry statement for Karratha. Furthermore, the Karratha Hills is a natural landscape feature that provides an important visual back drop to those entering Karratha from the Highway and those residents living within Karratha. The City would not support an exploration licence that could see mining activity occurring in the Karratha Hills and that would be highly visible to residential properties and entrance roads into Karratha. Further, the City is soon to undertake work on a Karratha Hills Management Plan and it would be inappropriate to support exploration activity within the Karratha Hills until such a Plan was prepared.
- Under the City's TPS8 the Karratha Hills are largely zoned as Conservation, Recreation and Natural Landscapes. An Exploration Licence that may allow mining activities in the Karratha Hills is not commensurate with the zoning of the land.
- E47/2740 includes numerous Reserves, some of which are vested in the City. It is understood that none of these Reserves are for the purpose of mining exploration and that on this basis, this use would not be permitted by the Department of Lands within these reserves unless a change to the purpose of the reserve is supported by DoL. In regard to Reserves within E47/2740 and that are under Management Authority to the City, the City would not support any exploration activity within these reserves as the activity would likely be detrimental to the current use of the Reserves and would not meet the purpose of the Reserves.

The proponents presentation to Councillors raised the points below:

- The proponent stated within his presentation to Councillors that it is unlikely that members of the community will notice the presence of the drilling on any given day.
- The proponent within the presentation depicted the location of the outcropping mineralisation, which is a relatively small land area as compared with the size of the licence area applied for. However, the information within the presentation does not state

whether exploration is limited to this area or could be undertaken in other areas within the exploration licence area over time.

- The applicant has stated that much of the expenditure on an exploration drilling program will be spent in Karratha. Should mining progress as a result of exploration the operation would offer jobs and opportunity for local business and the community.
- The proponent has requested that Councillors approve a letter from the City of Karratha to Stoneform Holdings Pty Ltd confirming that the City has no objection to the granting of the Exploration Licence E47/2740 subject to no exploration activity being conducted to the north of the Jaburara/Karratha Hills.

Following reconsideration of the matter by officers, it is recommended that Council maintain the position presented in the letter forwarded to the Director General of DMP recommending that application for Exploration Licence 47/2740 not be granted.

Should Council consider contrary to the abovementioned recommendation, it is recommended that support only be given by Council should the proponent make a new or revised application to minimise the land area of the application to that area immediately surrounding the proposed exploration. Alternatively, the Council, should it consider support for the application, only support the application subject to the proponent entering into a legal agreement with the City that would include a plan limiting the area within the current applied for licence area that can be used for exploration activities and placement of any machinery or equipment associated with the activity.

#### **POLICY IMPLICATIONS**

Consideration must be given to the KCN, LPS, Amendment 21 and the future consideration of a Karratha Hills Management Plan.

The City has adopted and advertised, (with no submissions received), Local Planning Policy: DP26 – Basic Raw Materials Policy.

This policy requires City officers to consider the proposal due to it being proposed over and adjacent to existing urban areas such as the Karratha Industrial Estate, residential areas in Baynton and Gap Ridge Industrial Estate and due to its proximity to creek lines and aboriginal heritage sites. The policy requires officers to request further information from the proponent should this be required

In this instance with all City strategic planning and policy direction and the information presented by the proponent it is recommended that Council maintain its position that the exploration licence not be granted by the DMP.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 3.a.1.3 Provide expert to Government agencies regarding matters relating to lands including native vegetation, mining leases and land tenures.

Our Services: 3.a.1.3.1 Respond to requests for City advice and provide information on crown land, mining leases, environmental controls, encumbrances and related matters.

### **RISK MANAGEMENT CONSIDERATIONS**

The risk associated with this proposal is that it may alienate land from being used in the future for the purposes outlined in well considered strategic planning documents (KCN and LPS) for land use within the townsite. In addition, supporting the proposal would be making a decision opposed to the contents of documents prepared to guide land use planning that have undergone serious rigour, been supported by Council and gone through considerable public consultation. This may create a risk to the City in terms of reputation in regard to land use planning and associated decision making by the Council.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2 - New and Revised Application by Proponent

That Council by SIMPLE Majority pursuant to Section 25(3B) of the *Mining Act, 1978* RESOLVES to RECOMMEND to the Minister and Director General of the Department of Minerals and Petroleum that Council that Council does not support the granting of Exploration 47/2740 but would consider supporting a new application for exploration over a parcel of land restricted to the immediate area of proposed exploration activity.

#### Option 3 - Proponent Revise Existing Application

That Council by SIMPLE Majority pursuant to Section 25(3B) of the *Mining Act, 1978* RESOLVES to RECOMMEND to the Minister and Director General of the Department of Minerals and Petroleum that Council would only support the granting of Exploration Licence 47/2740 to Stoneform Holdings Pty Ltd should Stoneform Holdings Pty Ltd revise the land area within the current application to be restricted to the immediate area of exploration to Council's satisfaction.

#### Option 4 - Proponent Enter Legal Agreement Under Existing Application

That Council by SIMPLE Majority pursuant to Section 25(3B) of the *Mining Act, 1978* RESOLVES to RECOMMEND to the Minister and Director General of the Department of Minerals and Petroleum that Council would only support the granting of Exploration Licence 47/2740 to Stoneform Holdings Pty Ltd should Stoneform Holdings Pty Ltd enter a legal agreement with the City that restricts the area of exploration activity to that area agreed by the City and shown accurately on a plan included in the agreement.

#### Option 5 – Support the Proponents Application

That Council by SIMPLE Majority pursuant to Section 25(3B) of the *Mining Act, 1978* RESOLVES to RECOMMEND to the Minister and Director General of the Department of Minerals and Petroleum that Council support the granting of Exploration Licence 47/2740 to Stoneform Holdings Pty Ltd without conditions.

**CONCLUSION**

In correspondence from the Department of Minerals and Petroleum (DMP) dated 15 March 2016 the City was asked to provide its recommendation in regard to the proposal to undertake mining exploration activities within the Karratha townsite under an exploration licence (E47/2740) applied for by Stoneform Holdings Pty Ltd. The City recommended to the DMP in a letter dated 6 April 2016, as per officer delegations, that the application for the exploration licence not be granted.

No strategic land use planning documents prepared by the City contemplate any form of mining activity in the area applied for by the proponent. These documents prepared to guide land use planning have undergone serious rigour in preparation and have been supported by Council.

Council requested that the matter be presented at the next available Ordinary Council Meeting for further consideration. Following submission of further information from the proponent and after reconsideration of the proposal it is recommended that Council maintain the City's position as outlined in the City's earlier letter to the DMP dated 6 April 2016.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 25(3B) of the *Mining Act, 1978* RESOLVES to RECOMMEND to the Minister and Director General of the Department of Minerals and Petroleum that Council MAINTAIN the position presented in a letter forwarded from the City of Karratha to the Director General of DMP dated 6 April 2016, recommending that application for Exploration Licence 47/2740 not be granted.**

**11.4 RETRACTION OF COUNCIL POLICY TE6 – VERGE BONDING POLICY**

<b>File No:</b>	<b>GR.9</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Building Coordinator</b>
<b>Date of Report:</b>	<b>24 May 2015</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider the retraction of Council Policy TE6 – Verge Bonding Policy and replace it with a simple fee structure for inspection services.

**BACKGROUND**

The City's Verge Bonding Policy was adopted on 16 May 2011 in response to ongoing damage to the City's footpath and verge infrastructure, within newly subdivided residential and commercial estates. The policy requires applicant's for selected residential and commercial building applications to pay a bond of \$3,000 and \$10,000 respectively and an inspection fee of \$110. The inspection fee is retained for services rendered, with the bond amounts only used in instances where it can be proven that damage was caused to the verge during the course of construction. To date the bond money held has only been used on 2 occasions for verge rectification works. The Policy can be viewed at <http://www.karratha.wa.gov.au/policies>.

Although originally intended to be applied only to new sub-divisions the requirement to pay the verge bond has generally been applied to all relevant new development in the past 5 years, with the same bonds being paid in the old parts of Bulgarra as in the new parts of Baynton, despite the differences in existing infrastructure.

The existing policy places a financial burden on local builders and home owners, as well as requiring an increased level of administration across four departments within the City, namely Customer Service, Building Services, Technical Services and Creditors.

During the recently completed Building Services Review, it was identified that the current system is time consuming, cumbersome and adds little value, thus, this review recommended that council consider replacing the requirement for a bond with a set inspection fee, with fees to be reflective of the nature and scale of the proposed building works. This will allow a pool of funds to accumulate over time, which could then be used for ongoing maintenance of Council verges as required. This would reduce the current level of administration required for facilitate the bonds system. Payment would be made upon lodgement of a relevant building application, thus alleviating the need for trust accounts to be set up and managed.

**Current Process:**

This requires the payment of a bond (refundable) and inspection fee (non-refundable) when an application for Building Permit is submitted. Technical Services are then advised of the application and an inspection is undertaken prior to the commencement of construction.

When the Building Permit is issued the builder is provided with a verge bond refund request form. Upon completion of the works this form is completed and returned by the builder triggering the final inspection by Technical Services.

If no damage is identified the bond value is fully refunded. In instances where damage has occurred the builder has the option of arranging for the repairs or allowing the City to utilise the bond to fund repairs. Any expenses in addition to the bond value are charged to the builder.

Proposed Process:

Under the proposed new system, upon lodgement of a Building Permit Application an inspection fee would be paid, no part of which would be refundable. Technical Services would be advised of the submission, such that an inspection could be undertaken prior to the commencement of construction. Once the works are complete the builder is legally required under the *Building Act 2011* to submit a BA7 – Notice of Completion, this would become the trigger to advise Technical Services to re-inspect the site.

The fees accumulated could then be used to repair any minor damage. In the event of any significant damage the builder would have the option of making the necessary repairs themselves or be charged by the City for undertaking the repair works on their behalf.

The fees proposed are outlined below and reflect those recommended in the Building Services, Service Review:

Fee	Description
\$100	Residential Alterations & Additions with an Estimated Value >\$20,000
\$150	Residential Swimming Pool Applications
\$200	New dwellings (Upto 2 dwellings on one allotment)
\$500	Commercial Construction & Multi Residential Development (3 or more dwellings)

These fees have been incorporated into the proposed City Fees and Charges for 2016/17 and will commence on 1 July 2016 if the Verge Bonding Policy is retracted. All existing verge bonds will remain in place and will be returned to the Builder upon completion of construction and satisfactory inspection of the kerb/verge.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Customer Service, Technical Services, Building Services and Creditors departments, all of whom are in agreement that the policy should be retracted and replaced with a simple fee structure for inspections.

**COMMUNITY CONSULTATION**

No community consultation has been sought at this stage.

**STATUTORY IMPLICATIONS**

Fees to be imposed in accordance with Section 6.16 2.(d) of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Council Policy TE6 – Verge Bonding Policy would be retracted.

**FINANCIAL IMPLICATIONS**

These fees have been incorporated into the proposed City Fees and Charges for 2016/17 to be adopted by Council.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of the potential financial impact resulting from works undertaken to rectify verge damage in instances the funds cannot be recovered from the owner or builder on a particular site.

**IMPACT ON CAPACITY**

The proposed retraction of the subject policy and the introduction of the proposed fee structure would reduce the current impact on the capacity of each department.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter. The current policy was adopted by resolution 151623 at the Ordinary Council Meeting of 16 May 2011.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the current Verge Policy and associated Verge Bond fees.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSULT the local building industry on the proposed retraction of Policy TE6 and the implementation of a fee structure.

**CONCLUSION**

The current verge bond policy and associated procedure for lodging and returning the bond places a significant burden on both Builders/Home owners and City Staff. Implementing a standard fee will reduce the costs to Builders, and reduce the time taken by City Staff to set up the bond, while retaining a mechanism to pay for any damage to local kerbs/verges.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RETRACT** Policy TE6 – Verge Bonding Policy from 1 July 2016.
2. **IMPLEMENT** verge fees as prescribed in the Annual Budget, as outlined in table below.

<b>Fee</b>	<b>Description</b>
<b>\$100</b>	<b>Residential Alterations &amp; Additions with an Estimated Value &gt;\$20,000</b>
<b>\$150</b>	<b>Residential Swimming Pool Applications</b>
<b>\$200</b>	<b>New dwellings (Upto 2 dwellings on one allotment)</b>
<b>\$500</b>	<b>Commercial Construction &amp; Multi Residential Development (3 of more dwellings)</b>

**11.5 DISCOVERY PARKS – RV FRIENDLY SITE PROPOSAL**

<b>File No:</b>	<b>ED.3</b>
<b>Responsible Executive Officer:</b>	<b>Director Development</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>3 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Discovery Parks</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Discovery Parks Proposal Letter</b> <b>2. Map of Discovery Park – Balmoral Park</b>

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**PURPOSE**

For Council to make a decision in regards to progressing to RV Friendly Town Status and supporting Discovery Park's offer in assisting the City in achieving that status by providing short term, low cost camping for self-contained vehicles in return for support.

**BACKGROUND**

The City of Karratha has been considering the implementation of RV Friendly Town status as part of an overarching initiative by the Pilbara Regional Council (PRC). The PRC undertook the Pilbara Recreational Vehicle Friendly Feasibility study on behalf of the four Pilbara Municipalities due to a perceived lack of recreational vehicle (RV) friendly amenities.

The study aims to understand the requirements, costs and benefits for implementing RV Friendly Town™ status. The study has noted that of all leisure tourists, 79% are reported to arrive by road therefore an opportunity exists to develop this leisure tourism market by specifically targeting and enticing this self-drive audience.

RV Friendly Towns™ are an initiative of the Campervan and Motorhome Club of Australia (CMCA). Towns that happily provide basic amenities and services to these mobile travellers and which meet certain criteria set by the CMCA can make application to the CMCA for RV Friendly Town status.

By promoting the partnership between RV tourists and Pilbara towns, it is anticipated to encourage the expansion of tourism related infrastructure and services, and promote economic incentives to towns that attract these RV tourists. In addition to this, it is important to note that this initiative does not intend to take away from the caravan park industry, rather provide alternative options for self-contained RVs and encourage additional visitation from those that may not be attracted to stay in the Pilbara as part of their journey. It is targeted at those self-contained travellers that rather than pay for facilities they do not use, they simply avoid the town meaning their contribution is not felt in the local economy.

The PRC study indicated that the City of Karratha met all of the mandatory and desirable criteria except for the provision of short term, low cost camping for self-contained vehicles.

To this end City officers met with Discovery Parks representatives who have recently taken over the Aspen Parks portfolio of caravan parks in Balmoral and Rosemary Roads, Karratha. Discovery Parks are the largest owner and operator of caravan and accommodation parks

with over 60 locations in Australia. Preliminary discussions were had in relation to whether Discovery Parks would be predisposed to assisting the City in achieving RV Friendly Town status through the provision of low cost camping for self-contained vehicles at either of their Karratha Parks.

On May 17, 2016, the City received a letter from Discovery Parks CEO, Grant Wilkens, with an RV Friendly Proposal as follows (See attachment):

- Discovery Parks propose to utilise Balmoral Park as the designated RV friendly stop over for Karratha.
- The RV friendly site to be located within the park boundary, however, partitioned off with fencing from the main park at Discovery's cost (refer to Location Plan attached).
- The Balmoral Park site would provide to RV Guests:
  - Designated sites for guest parking (many sites with existing slabs)
  - Water
  - Dump point facility
  - Security - on site manager at Balmoral Park
  - Defined fenced area for security - Cost to Discovery \$40k
  - Access via Balmoral Road
  - Reception area at Balmoral Park from 1st May to 31st August (tourist season)
  - Promotional material regarding Karratha and surrounds from Reception
  - Signage
- Usage of the site would be restricted to:
  - Self-contained RVs and caravans
  - Maximum 2 night stay
  - Charged \$10 / night - fees managed by and payable to Discovery Parks
  - Optional - site to be open from 1st May to 31st August (tourist season) and closed for off-peak season, as gates can be locked

Mr Wilkens also flagged intention to change Balmoral Park operations:

- To open as a tourist park in season only from 1st May to 31st August each year (minimum);
- Retain an on-site caretaker throughout the year to ensure security of assets;
- Centralise all administration and bookings at Discovery Parks - Karratha (Pilbara Park) during the low tourist season;
- Existing long term tenants currently residing at Balmoral, to be offered tenancy at Discovery Parks – Karratha;
- Balmoral to focus on the requirements of tourist visitors to the region; and
- Improve guest facilities such as BBQ/ Camp Kitchen and conduct 'in park' holiday activities for guests

As part of the proposal and discussions had with Discovery Park representatives at a meeting at the City on Friday 20<sup>th</sup> May, 2016, Discovery Parks have requested support from the City as follows:

- Consideration by the City of Karratha toward the current yearly rate charge. As Balmoral will be operating as a commercial business for only 4 months of the year, a reduction to our current monthly rates for the months not utilised by 70%. Rates for the months in operation (May to August inclusive) will remain consistent with current charges;
- Consideration toward the cancellation of the existing lease for the undeveloped land Lot 4210, located next to Balmoral Park and the proposed RV friendly site (refer to Location Plan attached);

- Discovery hold no future plans or desire to develop this land into a workers village. We would therefore, be willing to surrender the current DA for such accommodation, and
- Consideration by the City of Karratha for the part funding of the cost to erect a fence separating the RV Friendly section from the balance of the park.

Officers have reviewed the request and recommend as follows:

- The City issues rates for the full year and there is no provision in the Local Government Act (LGA) for the pro-rata issuing of rates, however Discovery Parks can seek a review of their property valuation by the Valuer General once the City have issued their rates. Alternatively, should Discovery Parks operate the Balmoral Caravan Park as a seasonal facility, the Valuer General will pick this up in the next round of valuations in 2018. This is could result in a significantly lower property value and hence significantly lower rates.
- The cancellation of the existing lease for the undeveloped land Lot 4210, located next to Balmoral Park and to let the current DA for Transient Workforce Accommodation (TWA) lapse is supported. The latter is in line with the City's policy position of reducing the number of TWA beds across the District and supporting a more sustainable resident community.
- In order to create a defined RV area and prevent access to the remainder of the Balmoral Caravan Park, Discovery Park are seeking funding support to erect a fence. Prior to discussions with Discovery Park, the City had contemplated constructing an RV Friendly camping facility adjacent to the Karratha Golf Course. While Discovery Park's Balmoral Caravan Park is a privately owned asset, providing funding support for the erection of a fence would be more cost effective in the short to medium term and deliver a better outcome than proceeding with the construction of a similar facility on the City reserve. The request for funding is supported subject to Discovery Park retaining the RV Friendly facility as proposed for a minimum period of 5 years.

Achievement of RV Friendly Town status would be a welcome boost to marketing of our region especially for the self-drive and recreational vehicle travellers. Discovery Parks have indicated a keenness to assist the City in achieving RV Friendly Town status through the provision of short term, low cost camping for self-contained vehicles in return for consideration of rate reductions and support for surrendering a DA.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between officers and Discovery Parks representatives and the matter raised at two Tourism Advisory Group (TAG) meetings held in 2016. There has been universal support from the TAG members in regard to pursuing RV Friendly Town status.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Acc No	Job No	Account/Job Description	Current Budget (15/16)	(Inc)/Dec	Proposed Amended Budget	Reason
302204	97720	Tourism Development	\$55,000			Allocation of up to \$25,000 toward the cost of fencing

Currently \$55,000 remaining in 15/16 tourism budget for Tourism initiatives related to implementation of CofK Tourism Strategy as identified by the Tourism Advisory Group.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 2.a.3.1 Support Tourism and Visitor Centre Development.  
 Our Services: 2.a.3.1.2 Support and facilitate the development of tourism within the municipality.

The item is also relevant to the City’s Operational Economic Development strategy 2014 – 2016

Objectives: 1.3.1 Elevate the City’s reputation as a premier Pilbara tourism destination enhanced through the development of Quality tourism infrastructure, visitor information services and product development.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1  
 As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE progression to RV Friendly Town status for Karratha; and
2. NOT SUPPORT Discovery Parks proposal through provision of:

- a) Up to \$25,000 toward the cost of the dividing fence on Balmoral Park, subject to Discovery Park retaining the RV Friendly facility as proposed for a minimum period of 5 years;
- b) A letter of support for the cancellation of the existing lease for the undeveloped land Lot 4210; and
- c) Signage directing tourists to the RV Friendly site at City’s expense.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE progression to RV Friendly Town status for Karratha
- 2. SUPPORT Discovery Parks proposal through provision of:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. NOT ENDORSE progression to RV Friendly Town status for Karratha; and
- 2. NOT SUPPORT Discovery Parks proposal through provision of:
  - a) Up to \$25,000 toward the cost of the dividing fence on Balmoral Park;
  - b) A letter of support for the cancellation of the existing lease for the undeveloped land Lot 4210; and
  - c) Signage directing tourists to the RV Friendly site at City’s expense.

**CONCLUSION**

Achievement of RV Friendly Town status would be a welcome boost to marketing of our region especially for the self-drive and recreational vehicle travellers. Discovery Parks have indicated a keenness to assist the City in achieving RV Friendly Town status through the provision of short term, low cost camping for self-contained vehicles in return for consideration of rate reductions and support for surrendering a DA. Progressing to RV Friendly Town status has the full support of the City’s Tourism Advisory Group. It is the officer’s view that working with a caravan operator to facilitate low cost camping is a more desirable, cost effective and sustainable option than Council initiating an alternative option counter to caravan park operators in the municipality. Provision of funding to support the costs of fencing of the RV Friendly site and a letter of support for the cancellation of the existing lease for the undeveloped land Lot 4210 are recommended however a rate reduction is not recommended.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** progression to RV Friendly Town status for Karratha
2. **SUPPORT** Discovery Parks proposal through provision of:
  - a) **Up to \$25,000** toward the cost of the dividing fence on Balmoral Park subject to Discovery Park retaining the RV Friendly facility as proposed for a minimum period of 5 years;
  - b) **A letter of support** for the cancellation of the existing lease for the undeveloped land Lot 4210; and
  - c) **Signage directing tourists** to the RV Friendly site at City's expense.

## 11.6 REQUEST FOR EXTENSION OF PLANNING APPROVAL P3406 - TRANSIENT WORKFORCE ACCOMMODATION AT LOTS 4931 & 4471 SEARIPPLE ROAD (SEARIPPLE VILLAGE)

<b>File No:</b>	<b>P3406</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Statutory Planner</b>
<b>Date of Report:</b>	<b>2 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Fleetwood Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Location Plan</b></li> <li><b>2. Zoning Plan</b></li> </ol>

### **PURPOSE**

For Council to consider a request for an extension of time to Planning Approval P3406 for Searipple Village.

### **BACKGROUND**

Searipple Village is located in Bulgarra approximately 2km north east of the Karratha City Centre in close proximity of the foreshore of Nickol Bay (see Attachment 1 Location Plan).

Council received a written request on 24 March 2016 from Fleetwood Corporation (Fleetwood), the owners and operators of Searipple Village, for an extension to the time limited approval for Searipple Village, located within Lots 250, 4471 and 4931 Searipple Road, Bulgarra.

The majority of Searipple Village is zoned 'Tourism' under the City's Town Planning Scheme No.8 (TPS8). Council has acknowledged that the current 'Local Conservation, Recreation and Natural Landscapes' Reserve over portion of Lot 250 and all of Lot 4931 does not reflect the situation on the ground. Fleetwood has a lease with the State for the use of Lot 4471 and Lot 4931 specifically for TWA. Lot 250 is owned in freehold title by Fleetwood.

### Summary of Site Planning Approval and Land Tenure History

- Fleetwood has operated the site as a TWA facility since 2003.
- Between 2003 and 2008 a total of 5 planning approvals were issued for the site as TWA.
- On 15 December 2012 the City issued a consolidated Planning Approval which extended the time for all approvals until 16 May 2014.
- At the OCM of 16 December 2013 Council resolved to (Res No.152716) approve an application for an extension of time to the TWA facility planning approval (P3406) for a period of four years until 1 February 2018.
- That approval was granted on the basis of Fleetwood contributing more than the offered \$50,000 towards foreshore works at the Searipple Node.
- On 15 October 2014 the State Administrative Tribunal 'Ordered' that the Planning Approval P3406 is amended by extending the length of the approval in respect of Lot 250 only to ten years from 1 February 2014.

- SAT ordered on 24 February 2015 that Fleetwood pay to the City \$179,300 towards foreshore works at the Searipple node in four annual instalments of \$44,825, as agreed by the parties.
- **Therefore Planning Approval P3406 for Lots 4471 and 4931 (lease) expires on 1 February 2018 and for Lot 250 (freehold) expires on 1 February 2024.**
- **The Department of Lands has issued a lease to Fleetwood over Lots 4931 and 4471 until 31 January 2022.**

Fleetwood has requested an extension of time to Planning Approval P3406 for another four (4) years from 1 February 2018 until 31 January 2022, to align with its current lease term over Lots 4931 and 4471. The main matters to be considered by Council in determining this request are set out under the Policy Implications and Financial Implications sections below.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

This matter is brought to Council for consideration and decision as required under Delegation 34 of the Delegations and Authorisations Register, where it relates to TWA development.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Under TPS8, Clause 4.6.2 states that upon written application being made by an owner of land the Council may vary any condition imposed on a planning approval or may extend the time for compliance of any condition so imposed. The applicant has sought to extend the time period granted under Planning Approval P3406 for a further 4 years from the current expiry date of 1 February 2014.

#### **POLICY IMPLICATIONS**

Local Planning Policy DP10 – Transient Workforce Accommodation guides TWA development within the City and is pertinent to this request to extend the period of approval.

The policy states that TWA's not on freehold title can only be approved for a maximum period of 5 years and must be associated with a specific construction project. Searipple Village is located across both freehold and leasehold. As portion of the development is located on leasehold land, this provision applies to that portion. Fleetwood has provided information supporting the request for a four year extension to the approval.

Fleetwood has stated that in February 2015 they secured a commercial agreement with a major resource sector company that would provide over 800 rooms to this company when required, for a term marginally short of three years, with three one year options thereafter. It is understood in discussion with Fleetwood and the company party to this commercial arrangement that the beds are required to accommodate workers on short term demand for shutdowns, to provide accommodation should any emergency dictate this and as a reliable back-up should the company commission any new construction projects in this time period that would require a construction workforce. It would appear that this commercial arrangement for a considerable number of the total number of beds available within the facility, is a financially beneficial arrangement for this business over a number of years to come.

As the proponent has demonstrated a need for these beds and a commercial arrangement that provides a company this service in line with the parameters of the policy it is considered appropriate to grant an extension of time. The policy allows up to 5 years to be granted in this situation. The approved extension will align the expiry date of the City's Planning Approval (where it applies to the leased lots 4471 and 4931) with the expiry date of State lease. It is recommended that Council approve the requested 4 year extension to the planning approval to 31 January 2022.

It is however noted the above commercial arrangement and demonstrated need contradicts the recent correspondence from Fleetwood to the City stating a decline in occupancy and tariffs received as a result of the resource sector downturn and seeking that the City reduce the rates applied to this property.

### **FINANCIAL IMPLICATIONS**

Should Council support the requested extension of time and the TWA continues to operate the City will continue to receive applicable rates payments from the property owner.

The latest cost estimate for foreshore works at the Searipple foreshore node is \$805,000. The \$179,300 Fleetwood contribution towards foreshore works at the Searipple foreshore was agreed between the parties and by the SAT in renewing the approval for the full development of Searipple Village, with renewal over the leasehold portion being for a period of four years. The latest request from Fleetwood is to extend the approval over the leasehold portion of Searipple Village for a further four years. On this basis, it is recommended that a further proportionate contribution be sought from Fleetwood.

50% of Searipple Village beds are located over the leasehold portion. It is therefore recommended that a 50% contribution be sought for the four year extension (\$89,650). A similar approach is recommended whereby annual instalments of \$22,412.50 are made by Fleetwood across the extended approval period.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial and land use matters.

In regard to land use concerns, the bulk of the site is zoned Tourism under TPS8. Approval to the extension will enable the TWA to continue operation, which will prevent the land from being used for tourism purposes.

In regard to financial matters, a risk associated with not approving the extension of the TWA facility would be the ending of TWA operations earlier than the requested expiry date. Once the TWA operations cease and the property lease is surrendered the property ceases to be rateable.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

The City has previously issued a four (4) year extension to the time period for the validity of Planning Approval P3406.

### **VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 4.6.2 of the Shire of Roebourne Town Planning Scheme No.8 RESOLVES to:

1. APPROVE the request to amend Planning Approval P3406 to extend the time limited approval for Transient Workforce Accommodation located on Lot 4471 and Lot 4931 Searipple Road, Bulgarra (the leasehold portion), for a period of 4 years from 1 February 2018 until 31 January 2022; and
2. AMEND the Decision Notice for P3406 accordingly.

Option 3

That Council by SIMPLE Majority pursuant to Clause 4.6.2 of the City's Town Planning Scheme No.8 RESOLVES to REFUSE the request to amend the condition under Planning Approval P3406 that relates to the time period of validity of the Planning Approval.

**CONCLUSION**

The proponent seeks approval to amend condition of planning approval P3406 for Searipple Village by requesting the City approve an extension of time for the approval for an additional four (4) years. Should Council approve the request, the expiry date would align with the term of the lease over a large portion of the site, being 31 January 2022.

The proposal is considered to meet Council's direction as outlined within the City's Local Planning Policy DP10 – Transient Workforce Accommodation. It is recommended the request to extend the planning approval P3406 for a period of 4 years until 31 January 2022 be approved by Council.

It is recommended that an additional contribution to foreshore works at the Searipple foreshore node be sought from Fleetwood given that the original contribution that was agreed was based on approval to the use over the leasehold portion until 31 January 2018, whereas the requested extension would result in an approval over the leasehold portion until 31 January 2022.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Clause 4.6.2 of the Shire of Roebourne Town Planning Scheme No.8 RESOLVES to:**

- 1. APPROVE the request to amend Planning Approval P3406 to extend the time limited approval for Transient Workforce Accommodation located on Lot 4471 and Lot 4931 Searipple Road, Bulgarra (the leasehold portion), for a period of 4 years from 1 February 2018 until 31 January 2022 subject to the following additional condition:**

**Condition 4**

**For the approval to extend the use over the leasehold portion of Searipple Village from 1 February 2018 until 31 January 2022, the Applicant shall pay to the City \$89,650.00 by way of a contribution to the City of Karratha towards works to be carried out by the City on the foreshore of the Searipple Precinct in accordance with the Karratha Foreshore Management Plan. The contribution is to be made in four annual instalments of \$22,412.50 pursuant to invoices that will be issued by the City upon or about 1 July 2018, 1 July 2019, 1 July 2020 and 1 July 2021 respectively; and**

- 2. AMEND the Decision Notice for P3406 accordingly.**



**11.7 REQUEST FOR INCREASE IN FUNDING FOR SAVING ANIMALS FROM EUTHANASIA**

<b>File No:</b>	<b>EM.18</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>24 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Saving Animals From Euthanasia</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Letter requesting additional funding 2. SAFE Strategic Plan</b>

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**PURPOSE**

For Council to consider a request to increase the funding provided to Saving Animals From Euthanasia (SAFE) in the 2016/17 budget and extend the life of the associated Memorandum of Understanding.

**BACKGROUND**

The City of Karratha and SAFE have operated under several Memorandums of Understanding for the past 13 years to rehome impounded dogs, and more recently cats, which have been deemed suitable to be released to the community by the City's Ranger Service. The existing MOU (which includes funding of \$44,000 inc GST per annum) is due to expire in December 2018. Since the current MOU came into effect, SAFE have developed a Strategic Plan with milestones to provide direction and further the longevity of the organisation.

SAFE provided a presentation to Council at the May Briefing, outlining their plans for the future of SAFE and advising that funding in addition to the current MOU is required to continue their service. The City's Regulatory Service has received a formal request from SAFE for additional funding (\$65,000 plus CPI each year thereafter) and an extension to the MOU for 5 years. This increase represents approximately 25% of their total income (\$270,000), with a continuation of the current reporting requirements. The additional funding is to be put toward employment of an additional part time staff member to implement and manage the new Animal Shelter Management system which SAFE are purchasing. The submission also included budgetary income and expenditure, and several letters of support for the organisation (available on request).

SAFE have indicated that they are seeking the additional funding in order to account for the increases in operating costs, purchase a software package called Animal Shelter Manager designed to manage the records of animal shelters including the ongoing annual subscription (\$380 pa), and to employ a paid, permanent part-time staff member (approx \$20k pa) to implement and manage animal records management system, provide training to other staff and provide ongoing records management and administrative support.

This financial year (to end of April 2016) 51 impounded dogs have been re-homed to SAFE, with only 25 being euthanized by Rangers Services at the 7 Mile Landfill and 8 by the Vet. Where this agreement not in place, all impounded dogs not collected within 5 days would be

euthanized. 36 cats have been rehomed by SAFE, with 106 being euthanised by the Vets, and 22 euthanised by Rangers. It should be noted that the City's Ranger Service undertakes a significant amount of feral cat trapping, none of which are suitable for rehoming. As part of the MOU reporting requirements, SAFE provide a quarterly report to Ranger Services listing owner contact details of adopted animals to allow staff to follow up registration.

There are obvious benefits for staff involved in this project in that Rangers will not have to euthanize healthy domestic dogs and cats which could be rehomed. Euthanasia of animals is a very emotive topic within the community, with negative commentary in social media surrounding the shooting of dogs and cats by Rangers. While there are some dogs and cats that will be shot due to their feral and aggressive nature (because they are a safety issue for rangers and vets) or euthanised by lethal injection by the vet, this is counterbalanced by promotion of the MOU within social media and the wider community. The City's Ranger Service does not have sufficient room in the pound, or staffing to undertake a re-homing service.

The MOU creates positive opinions of the City within the larger community, with residents being aware that if a dog or cat is surrendered for what-ever reason, it may be rehomed, rather than put down.

If the Council determined not to enter into the new MOU (\$65,000), the existing MOU (\$44,000) would continue to run its course expiring in December 2018. Under such a scenario SAFE have indicated that they would increasingly struggle to cover their operating costs and would be unable to employ a part time administrative support person and make improvements with regards to animal records management and recording.

Further, if Council determined to cease funding the MOU at that time, all dogs and cats not collected by their owners from the pound within the designated time period (between 3 to 7 days depending on whether an animal has identification) would be euthanised. Based on the number of rehomed animals, together with the ratio of animals euthanised by the Ranger and the Vet, this would likely cost council the following (approximate):

- Veterinary Euthanasia – additional \$1,000 (euthanise placid domestic animals)
- Ranger Services (wages etc)- additional \$16,000 (euthanise feral/dangerous animals)

In addition, application could be made by SAFE to the City's Community Services Directorate to source annual grant funding, but would be subject to the competitive assessment process with continual funding not guaranteed.

SAFE have branches in ten locations across regional WA. The local authority associated with each of the other branches has been contacted and advised that whilst they do not provide any direct funding, some do provide other concessions and assistance in regards to fundraising, registration fees and pound fees. The Town of Port Hedland provides assistance with fundraising ventures and have a Council resolution in place which provides three years free dog/cat registration for SAFE animals. Similarly the City of Busselton undertake ongoing fundraising efforts on behalf of their local SAFE branch.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required. A presentation to Councillors on the role of SAFE and their request for additional funds occurred at the 9 May 2016 Briefing.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

\$44,000 has been included in the draft 2016/17 budget as per the current MOU. If Council adopts the Officer recommendation, this will need to be increased in the draft budget to \$65,000 or other value as determined by Council.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.b.1.11	Promote responsible companion animal ownership within the City.
Our Services:	4.b.1.1.1	Facilitate initiatives to promote good companion animal ownership within the City.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the City in terms of Reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation or the alternate recommendation.

**RELEVANT PRECEDENTS**

An MOU currently exists between the City and SAFE (resolution 152717 16 December 2013). This report seeks to extend this MOU and provide additional funding.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to RETAIN the current Memorandum of Understanding and associated funding with Saving Animals from Euthanasia, expiring December 2018.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to:

1. PROVIDE funding to Saving Animals From Euthanasia to be adopted in the 2016/17 Budget being \$\_\_\_\_\_ per year.

2. EXTEND the life of the current Memorandum of Understanding with Saving Animals From Euthanasia by \_\_\_\_\_ years, expiring in June 20\_\_\_\_.

**CONCLUSION**

The City's relationship and funding of SAFE by way of Memorandums of Understanding has continued for nearly 15 years, with the most recent MOU being in place since December 2013. SAFE is seeking a new MOU with increased funding (\$65,000) to account for the increases in operating costs and to allow for the employment of an administrative support person and to implement and operate a new Animal Shelter Management system.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to:

1. INCREASE funding provided to Saving Animals From Euthanasia to be adopted in the 2016/17 Budget to \$65,000 per year.
2. AUTHORISE the CEO to EXTEND the life of the current Memorandum of Understanding with Saving Animals From Euthanasia by five (5) years, expiring in June 2021, with the annual contribution from the City to be \$65,000 (\$65,000 plus CPI each year thereafter).

**11.8 TOURISM ADVISORY GROUP REPORT**

<b>File No:</b>	<b>ED.8</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>3 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Tourism Advisory Group Minutes May 18, 2016</b>

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**PURPOSE**

For Council to accept the Tourism Advisory Group meeting minutes of May 18<sup>th</sup>, 2016 and endorse the actions contained within.

**BACKGROUND**

On the 29<sup>th</sup> of April, 2014, Council resolved to establish a Tourism Advisory Group comprising of Councillors, key Council staff and external tourism stakeholders (Resolution 152815). A further resolution in respect to acceptance of terms of reference for the Tourism Advisory Group occurred on the 20<sup>th</sup> October, 2014.

The overall scope of the Tourism Advisory Group is to:

- a) Assess, prioritise and make recommendations to Council on the development of tourist events, facilities and infrastructure considered to be within the remit of the City of Karratha
- b) Review and assist in the recommendation of tourism infrastructure and facilities that are considered appropriate for development by the private sector
- c) Assess and make recommendations to Council on funding for bodies responsible for tourist information and marketing
- d) Review and monitor private tourist development proposals
- e) Advocate and lobby for the development of tourism initiatives and businesses within the municipality
- f) Provide advice to Council on tourism related matters to assist in informing the development of a tourism vision, policy and strategy.

The Tourism Advisory Group is directly aligned with one of the principal objectives of the City's Operational Economic Development Strategy 2014-2016 which aims to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

One of the principal projects overseen by the Tourism Advisory Group was the development of the Tourism Venture Feasibility Study which was adopted by Council at the January OCM 2016. The study identified the following top five tourism ventures:

1. **Island Eco-tourism** on the Dampier Archipelago – two versions were presented for consideration:
  - a) High end, all-inclusive luxury option (Glamping); and

- b) Mid-scale quality eco-camping experience.
2. **Watersports Hub** that will develop the City of Karratha as the water playground of the Pilbara.
3. **Cultural Tour** that further highlights the unique indigenous offerings of the City of Karratha with a high touch, immersive and engaging experience.
4. **Karratha Events Unit** dedicated to promoting, managing and delivering signature events to Karratha via a consistent monthly and annual calendar of events.
5. **Mining Hall of Fame** - a resources/mining themed attraction that would be of acute relevance to the City of Karratha and offer an engaging, interpretative and educational value to locals and visitors alike.

The Tourism Advisory Group met on May 18<sup>th</sup>, 2016 in Council Chambers, minutes of which are attached.

The key agenda item was the discussion of eco-camping in which Mr. Rod Quartermain from Parks and Wildlife presented an overview of the current state of play of eco-camping initiatives in WA detailing some successful case studies and the processes involved in bringing product to market. The recommended action is for the City to continue discussions with DPAW with a view to deconstraining recommended sites and providing value add to prospective proponents.

A secondary item was discussion of the RV Friendly Town initiative being led by the Pilbara Regional Council for which City officers have been progressing a solution in negotiation with Discovery Parks. The recommended action is for City officers to continue negotiations with Discovery Parks in relation to a solution to assist the City in achieving RV Friendly Town status for Karratha.

There was also discussion of the progress of the Tourism Venture Prospectus with the recommended action for the City to further review and refine the prospectus prior to wide distribution.

Finally, it was recommended that the Tourism Advisory Group Terms of Reference be reviewed to further refine and focus the role of Council in facilitating tourism opportunities.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in economic terms as it relates to improvement of tourism, an important contributor to Karratha's economic diversification.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between officers from within Development Services and the Executive Management Group.

#### **COMMUNITY CONSULTATION**

Consultation has taken place with the members of the Tourism Advisory Group many of whom are local community members involved in tourism businesses, associations and visitor information centres.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There may be financial implications as a result of Council receiving the minutes of the Tourism Advisory Group if Council adopt recommendations in relation to further expenditure on tourism projects.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development.
Our Services:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality.

The item is also relevant to the City's Operational Economic Development strategy 2014 – 2016

Objectives:	1.3.1	Elevate the City's reputation as a premier Pilbara tourism destination enhanced through the development of Quality tourism infrastructure, visitor information services and product development.
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**RISK MANAGEMENT CONSIDERATIONS**

There may be a reputation risk to Council if no further course of action for tourism investment is decided upon.

**IMPACT ON CAPACITY**

Should Council endorse recommendations in relation to expenditure of the tourism budget, then there will staff resourcing implications to manage the project.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the City of Karratha Tourist Advisory Group Minutes of May 18<sup>th</sup>, 2016; and
2. DIRECT the CEO to \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT RECEIVE the City of Karratha Tourist Advisory Group Minutes of May 18<sup>th</sup>, 2016; and
2. DIRECT the CEO to continue with current City of Karratha's tourism initiatives.

**CONCLUSION**

The establishment of the City of Karratha Tourism Advisory Group is a direct action identified within the City's Operational Economic Development Strategy 2014-2016 with the intended scope of the group being to advise Council on tourism related infrastructure, facilities, events, issues and priorities for City of Karratha actions.

The overarching objective of Council's involvement in tourism is to elevate the City's reputation as a premium Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

The Tourism Advisory Group met on May 18<sup>th</sup>, 2016 in Council Chambers and discussed eco-camping opportunities.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Minutes of City of Karratha Tourist Advisory Group (TAG) meeting held on May 18<sup>th</sup>, 2016; and
2. ENDORSE the recommended actions of the May 18 TAG meeting, namely:
  - a) City to undertake further review of the Tourism Venture Feasibility Prospectus prior to wide distribution;
  - b) City of Karratha to continue negotiations with Discovery Parks in relation to a solution to assist the City in achieving RV Friendly Town status for Karratha;
  - c) City to continue discussions with DPAW with a view to deconstraining recommended sites and providing value add to prospective proponents; and
  - d) That the Tourism Advisory Group Terms of Reference be reviewed to focus the role of Council in facilitating tourism opportunities.

**11.9 BUSINESS DEVELOPMENT GRANT SCHEME**

<b>File No:</b>	<b>ED.14 and ED.9</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>8 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed Policy DE-02 Business Development Grant Scheme</b>

**PURPOSE**

For Council to consider adopting the proposed Policy DE-02 Business Development Grant Scheme as the new implementation methodology for providing business support services within the City of Karratha.

**BACKGROUND**

It is timely to consider the City's provision of business support services given that the review of a number of areas within the City including the service level review of the Economic Development Unit, review of the City's Strategic Community Plan and additionally the Operation Economic Development Plan 2014-2016 which is also due for review.

In respect to the provision of business support services by external parties, for the last three years the City has entered into funding partnerships with both the Business Centre Pilbara and Karratha and Districts Chamber of Commerce and Industry. In these partnerships the respective organisations deliver small business services on behalf of the City as part of the City's Strategic Community Plan 2012-2022 and the Operational Economic Development Strategy 2014-2016. The services provided in the previous partnerships have included

Facilitating the City's Home Based Business Network, provision of small business start-up and longevity data, developing and maintaining a database of home businesses, facilitating a bi-annual business confidence survey, facilitating the creation of a business and community directory, delivering the City of Karratha's Small Business Breakfast Briefings and a range of large local and Perth based events including Business Excellence Awards, Pilbara Pulse Economic Forum, Karratha Business Expo, Coming of Age Economic Forum and Careers Expo.

**Funding History:**

	<b>BCP</b>	<b>KDCCI</b>	<b>Total</b>
2013/14	\$20,000 ex GST	\$20,000 ex GST	\$40,000 ex GST
2014/15	\$20,000 ex GST	\$49,500 ex GST	\$69,500 ex GST
2015/16	\$20,000 ex GST	\$50,000 ex GST	\$70,000 ex GST

For the 2015/16 FY funding for the KDCCI and BCP was subject to a Council report at the September 2015 OCM (Resolution 153260) in which Council resolved to approve the full funding requests for the KDCCI and BCP as per the above table. The KDCCI and BCP have subsequently delivered all initiatives as per the negotiated partnership agreements.

For 2016/17 both the KDCCI and BCP have submitted partnership proposals with both continued and new initiatives with substantially higher funding requests. For the KDCCI the request has risen from \$50,000 to \$118,000 and the BCP from \$20,000 to \$38,663.

Upon analysis of the respective KDCCI and BCP partnership proposals for 2016/17 it was observed that there is now some duplication and crossover of initiatives being offered by the KDCCI and BCP. Additionally there are other business service providers such as RSM Business Local and Many Rivers Microfinance who also offer business services within the City of Karratha. In the interests of transparency and to avoid any actual, potential or perceived conflict of interest it is recommended to establish the Business Development Support Grant Scheme. This will provide a competitive, open and fair process which will ensure Council’s investment in business support services is providing efficient and best value for money services for the improvement of business conditions within the municipality.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role in delivering outcomes from the Strategic Community Plan and Operational Economic Development Strategy.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the CEO, Director Development Services and the Economic Development Advisor.

**COMMUNITY CONSULTATION**

The CEO of the KDCCI has met with the CEO and the Director Development Services.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

Policy DE.02 is a new policy for the City of Karratha and is modelled on Policy DE-01 Tourism Business Grant Scheme.

**FINANCIAL IMPLICATIONS**

Acc No	Job No	Account/Job Description	Current Budget (16/17)	(Inc)/Dec	Proposed Amended Budget	Reason
TBA	TBA	Business Support	\$100,000 ex GST			

Provisional funding to the total of \$100,000 is provided for in the 16/17 budget for small business development and support.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 2.a.1 Develop initiatives, build partnerships and deliver projects to attract and support small to medium enterprises in the region.
- 2.a.1.1 Facilitate the development of small businesses in conjunction with key stakeholders.
- Our Services: 2.a.1.1.1 Fund the KDCCI and Business Centre Pilbara.

This item is also relevant to the City's Operational Economic Development Strategy 2014-2016:

- 1.1.1 Strengthen microbusiness and SME outcomes via the facilitation of business support services, education programmes, networking and targeted business development.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the City in terms of Reputation. Withdrawal of the funding to either party during a period of softened local business conditions could negatively impact the City's reputation in the business sector.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

The City of Karratha have supported the Business Centre Pilbara for the last three financial years and the KDCCI for over a decade.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ADOPT Policy (DE-02) Business Development Support Grant Scheme and commence implementation.
2. APPROVE funding to the Business Centre Pilbara of \$\_\_\_\_\_ ; and
3. APPROVE funding to the KDCCI of \$\_\_\_\_\_.

### **CONCLUSION**

The City of Karratha has partnered with the Business Centre Pilbara (BCP) and the KDCCI for several years in which these organisations have delivered a range of support services to the small business sector to assist the City in delivering outcomes from the Strategic Community Plan and Operational Economic Development Strategy.

The BCP and KDCCI Partnerships have contributed to small business growth within the municipality and has added to the reputation of the City of Karratha through the media and sponsorship coverage. However through the revision process of the Strategic Community Plan and service level review of the economic development portfolio it is now timely for Council to review the direction of business development and support services, especially in light of other business service providers to limit any duplication of services and maximise efficacy.

As a consequence it is recommended that Council adopt the Business Development Support Grant Scheme and commence implementation.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy (DE-02) Business Development Support Grant Scheme and commence implementation.**

## 12 STRATEGIC PROJECTS & INFRASTRUCTURE

### 12.1 MINOR WORKS – AIR CONDITIONING SERVICES

<b>File No:</b>	<b>CM.238</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>31 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential –Tender Evaluation Report</b>

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#### PURPOSE

To seek Council's consideration to endorse the successful tender for RFT 25-15/16 Minor Works – Air Conditioning.

#### BACKGROUND

At the Ordinary Council meeting held in March 2016, Council resolved to call tenders for Minor Works - Air conditioning services within City facilities.

Tenders were advertised on 30 April 2016 and closed 18 May 2016.

Four compliant tenders were received by the closing date from:

- Ausolar Pty Ltd
- Karratha Contracting Pty Ltd
- Elite Air Conditioning
- Burke Air Pty Ltd

The tenders were evaluated by a three person panel comprising of:

- Manager Infrastructure Services
- Building Maintenance Coordinator
- Building Maintenance Planner

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%

The Regional Price Preference Policy was applied to all four tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Director Strategic Projects and Infrastructure, and the Evaluation Panel.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

**POLICY IMPLICATIONS**

Council Policies CE13 - Tender Evaluation Criteria and CG11 – Regional Price Preference are applicable in this matter.

**FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council's budget allocations. The contract price is estimated at \$250,000 per annum, with a total estimated contract price including extension options being \$1M. The contract term is based on a period of two years with two one year extension options.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.b.3.1	Implement a proactive maintenance, refurbishment and upgrade program for buildings.
Our Services:	1.b.3.1.1	Undertake planned maintenance program.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of service interruption. It should be noted that by not servicing air conditioners in an appropriate manner could lead to health issues and/or significant service interruptions.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously endorsed calling tenders for Minor Works – Air Conditioning under RFT 22-12/13.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the required level of skill, experience and capacity to perform the contract requirements to the expected level.

The skills and experience represented in the tender submission are aligned with the City's strategy of providing a comprehensive proactive maintenance regime to minimise breakdowns and offer a reliable air conditioning service within City buildings.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Burke Air Pty Ltd ABN 95 093 463 284 as the City's preferred contractor for air conditioning services based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 25-15/16 – Minor Works Air Conditioning.**



**12.2 MINOR WORKS – PLUMBING SERVICES**

<b>File No:</b>	<b>CM.239</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>31 May 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential –Tender Evaluation Report</b>

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**PURPOSE**

To seek Council's consideration to endorse the successful tenderer for RFT 26-15/16 Minor Works - Plumbing Services.

**BACKGROUND**

At the Ordinary Council meeting held in March 2016, Council resolved to call tenders for Minor Works - Plumbing Services with the intent to appoint a panel of providers to undertake plumbing works.

Tenders were advertised on 30 April 2016 and closed 18 May 2016.

Six compliant tenders were received by the closing date from:

- TWH Plumbing
- Repipe Services
- Karratha Contracting Pty Ltd
- Dampier Plumbing and Gas
- Rowe Plumbing Services
- All Round Plumbing

The tenders were evaluated by a four person panel comprising of:

- Manager Infrastructure Services
- Building Maintenance Coordinator
- Parks and Gardens Coordinator
- Building Maintenance Planner

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Relevant Experience	20%
Capacity to Deliver	10%
Demonstrated Understanding	10%

The Regional Price Preference Policy was applied to all six tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Director Strategic Projects and Infrastructure, and the Evaluation Panel.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

**POLICY IMPLICATIONS**

Council Policies CE13 - Tender Evaluation Criteria and CG11 – Regional Price Preference are applicable in this matter.

**FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price is estimated at \$250,000 per annum, with a total estimated contract price including extension options being \$1M. The contract term is based on a period of two years with two one year extension options.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program:           1.b.3.1                   Implement a proactive maintenance, refurbishment and upgrade program for buildings.
- Our Services:         1.b.3.1.1                 Undertake planned maintenance program.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of service interruption. It should be noted that by not undertaking plumbing services as required could lead to health issues and/or significant service interruptions.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously endorsed calling tenders for Minor Works – Plumbing Services Tender RFT 25-12/13.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer(s).

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer(s).

**CONCLUSION**

The Evaluation Panel believes that the recommended panel of providers under this tender provide the required skills, capacity and understanding of the scope, and demonstrate value for money.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT the following panel of providers:

- Rowe Plumbing ABN 149 162 210
- TWH Plumbing ABN 18 719 862 971; and
- All Round Plumbing ABN 45 080 646 877

based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 26-15/16 – Minor Works Plumbing Services.



**12.3 REQUEST FOR TENDER – TURF MOWING SERVICES**

<b>File No:</b>	<b>PK.82</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>1 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To seek Council's consideration of a proposal to call tenders for the Provision of Turf Mowing Services as provided within this report.

**BACKGROUND**

At the Ordinary Meeting held on 3 June 2013, Council resolved to award the Turf Management and Open Areas Maintenance Contract to a panel of providers for a period of three years, with two one year extensions.

Turf mowing services are currently included within this contract, but is not the focus. As identified in the Parks and Gardens Service Review carried out in 2015, Officers now believe it is more advantageous to provide multiple contracts to sole suppliers for various services under the current Turf Management and Open Areas Maintenance Contract. Officers believe this will enable more competitive prices being supplied for specific contract elements.

This report deals only with turf mowing services as a result of the proposed strategy and consequently will determine if pricing is more competitive than when the contract was originally awarded in 2013.

It is also recommended that the contract be for a period of three years with two, optional one year extensions.

The works to be included within the proposed tender are as follows:

- Mowing of City ovals
- Mowing of City parks as requested
- Mowing to be undertaken in accordance to the specification details as part of the Tender document.
- Mowing services undertaken at the nominated frequencies as specified by the City.

It is therefore recommended that neither of the current contract extensions be exercised and a new tender process be undertaken.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

There has been consultation between the Director Strategic Projects and Infrastructure, Manager Infrastructure Services and the Parks & Gardens Coordinator.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

**POLICY IMPLICATIONS**

Council Policy CE13 – Tender Evaluation and Policy CG11 – Regional Price Preference is applicable to this matter.

The proposed evaluation is based on the following criteria, weightings and justification:

Criteria	Weighting	Justification
Relevant Experience	10%	Although some experience is reasonably important it is not a complicated exercise and is therefore weighted low.
Capacity to Deliver	15%	It is important that the contractor has the proper equipment and resources to carry out the work to an appropriate level and efficiently with back up resources where required.
Demonstrated Understanding	15%	The contractor must understand the importance of timing and what their availability means in responding adequately to growing cycles of various grasses such as those for active sport, passive recreation or aesthetics.
Price	60%	Given that this is a reasonably straight forward task, price is an important consideration and is weighted relatively high.

**FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price per annum is estimated at \$300,000 with a total estimated contract price including the extension options at \$1.5M.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

- Our Program: 1.a.3.1 Provide open spaces which cater for the communities needs
- Our Services: 1.a.3.1.1 Provide well maintained active reserves

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial risk or service interruption.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously endorsed calling tenders for Turf Management and Open Areas Maintenance under RFT 19-12/13.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the calling of Tenders for the Provision of Turf Mowing Services in accordance with the scope of works outlined in this report; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows: \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders for the Provision of Turf Mowing Services contract and RENEW the existing contract for a further twelve month period.

**CONCLUSION**

Council has in the past supported the calling of Tenders for the Turf Management and Open Areas Maintenance contract and is now requested to consider the specification of works for an independent Turf Mowing Contract, along with the tender evaluation selection criteria in order to progress the calling of tenders.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the calling of Tenders for the Provision of Turf Mowing Services including; mowing of City ovals, and mowing of City parks as requested, in accordance with specification details within the tender document and at nominated frequencies as specified by the City; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows:

Criteria	Weighting
Relevant Experience	10%
Capacity to Deliver	15%
Demonstrated Understanding	15%
Price	60%



**12.4 KARRATHA BACK BEACH – ADDITIONAL WORKS**

<b>File No:</b>	<b>CP.815</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>2 June 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Map – Overlay of new ramp, jetty and car park</b></li> <li><b>2. Map – Overlay of overflow car park</b></li> </ol>

**PURPOSE**

To seek Council's consideration for additional works to compliment the first stage of Karratha Back Beach boat ramp, jetty and car park upgrade works.

**BACKGROUND**

At the May 2016 Ordinary meeting, Council resolved to defer consideration of the Karratha Back Beach – Overflow Car Park as Officers indicated that further discussions had occurred with Recreational Boating Facilities Scheme (RBFS) staff which would impact the allocation of the balance of RBFS funding. Officers advised that they would continue to liaise with RBFS and present options for further improvements at the Karratha Back Beach at the June Council meeting.

The City was successful in securing \$1.5M in funding under the RBFS Round 20 for the reconstruction of the boat ramps, jetty and car park at the Karratha Back Beach facility (see attachment 1). Council has budgeted a total of \$2,378,622 to deliver the first stage works. In April Council awarded a contract to Ertech Pty Ltd for \$1,347,027 to deliver the first stage which has realised a likely project saving. Given the potential surplus of funds available, Council may be able to consider completing additional works for the project that are consistent with the master plan for the area and the approved RBFS grant.

RBFS have advised that they are likely to support additional works provided they are consistent with the agreed plan and funding guidelines. In terms of considering additional elements that could be added to the project, it is important to understand that the RBFS funding is applied to various components of works as outlined below:

<b>CATEGORIES</b> Note: Preliminaries, consultant fees, project financial costs are apportioned equally over the three categories	<b>RBFS Contribution</b>	<b>City Contribution</b>	<b>Total Construction Budget</b>
Demolition/Earthworks	\$583,725.00	\$341,932.00	\$925,657.00
Boat Ramp	\$613,385.00	\$359,305.00	\$972,690.00
Jetty	\$302,890.00	\$177,425.00	\$480,315.00
<b>Total</b>	<b>\$1,500,000.00</b>	<b>\$878,662.00</b>	<b>\$2,378,662.00</b>

Having regard for the contract let, the following table outlines potential available funding in each category:

<b>COMPONENT</b> Note: Preliminaries, consultant fees, project financial costs are apportioned equally over the three categories	<b>Budget Total</b>	<b>Committed Expenditure</b>	<b>Balance of Budget Remaining</b>
Demolition/Earthworks	\$925,657.00	\$854,347.25	\$71,309.75
Boat Ramp	\$972,690.00	\$337,291.48	\$635,398.52
Jetty	\$480,315.00	\$275,706.77	\$204,608.23
<b>Total</b>	<b>\$2,378,662.00</b>	<b>\$1,467,345.50</b>	<b>\$911,316.50</b>

It should be noted that the balance of funding includes a contingent sum for the works under contract.

RBFS have further stated the approved grant cannot be transferred to other projects and additionally the amounts allocated to each component of the grant cannot be adjusted.

Officers have reviewed potential additions to the agreed scope of works and determined the following list of potential work:

- Provision of seating and shelters \$35K
- New rubbish bin bank \$5K
- Extension of formalised car park (west of boat ramps). \$20K - \$650K, depending on the nature of the development.

Officers recommend that the seating and shelters and new bin bank be added to the scope of works as they are low cost improvements to the functionality of the facility, have been previously provided at the location and are consistent with other coastal facilities. Additional car parking however has many considerations as detailed below.

#### Additional Car Parking

The facility upgrade at the Back Beach Boat Ramp will deliver 26 formalised car and trailer parking areas on a bituminised sealed area. An overflow car park could offer an additional 34 car and trailer parking area (as per attachment 2). The overflow car park (west of the ramps) was a component of the RBFS application however was proposed as future works. Should Council consider the need to develop this facility, Officers have prepared several options for consideration:

#### Option 1 – Full construction

The overflow car park area is located west of the Mystery Road entrance and is currently a natural sand and rock area. Attachment 2 shows the overflow area with formalised bitumen surface raised similarly to the main car park to avoid inundation of the lower section at very high tides. The cost estimate prepared by Officers for constructing the overflow car park is \$650,000. Officers forecast a cost of \$6,100 per annum would be required to maintain the asphalt surfacing over its anticipated life of 25 years (including resurfacing at end of 25 years).

If Council elected to endorse this option, it will be required to contribute the entire \$650,000. This is due to all RBFS funds within the 'demolition/earthwork' category being exhausted by contract works. In regards to the contingent sum, at the time of preparing this report additional work had been identified being; additional rock armour at the car park edge near the ramp, and kerbing along top edge of new car park which will all but exhaust the contingent sum.

Additionally if Council determines to construct the overflow car park, it is recommended that works form part of a separate procurement process to be undertaken immediately on completion of the current ramp, jetty and car park project. The timeframe would be to commence the procurement process in July 2016, with works commencing in September 2016.

#### Option 2 – Partial formalising

A further option is to make some relatively minor improvements to the overflow car park but maintain the character and natural surface of the area. This style of car park development is consistent with the car parking at the Dampier Public Boat Ramp which has higher levels of use than the Karratha Back Beach.

The hatched area in attachment 2 is located above the high tide level and could be cleared of its sparse vegetation, graded and made available for car / trailer parking. Initial discussions with the Department for Environment and Regulation indicates a clearing permit would not be required for these minor works to develop an unsealed area.

If Council elected to endorse this option, Council will be required to allocate \$20,000 with no RBFS funds, as funding to this component is likely to have been exhausted as identified earlier.

#### Option 3 – Do Nothing

This option does not preclude the area from being used as an overflow car park but is more restricted in its layout compared with the previous two options particularly if the clearing of vegetation and grading did not proceed.

It is important to understand the costs involved with each option and the different levels of service they afford. In summary, Option 1 represents a very high level of service and formalises the area at Council's own cost. Option 2 represents a mid-level level of service but one that is better than currently available at Council's cost. Option 3 represents a usable but basic level of service at no cost. The additional costs of each option are represented in the Financial Implications section of this report.

To inform a recommendation, Officers have been observing the car park utilisation at Back Beach in the weeks immediately before the boat ramp was closed. This coincides with peak crabbing season. Utilisation numbers indicate the existing parking area copes well with current demand and vehicle / trailers would be accommodated in the first stage main car park redevelopment. Assuming that demand remains steady post the upgrade works, it is anticipated that the overflow car park will only be used sporadically and only during high season. If demand increases as a result of improved facilities, the overflow car park area may be used more frequently.

The balance of items suggested for consideration will all need to be Council funded as they do not meet the RBFS funding criteria to apply to the Ramp or Jetty.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Council Officers and the Department of Transport (DoT) who administer the RBFS.

Council has been consulted throughout the design process and the calling of tenders endorsed by Council at its meeting held in October 2015.

Councillors have previously raised the option to consider a fish cleaning station at the site. Officers have investigated this option including consulting with other local government areas that provide such a facility. Several designs are provided along the Gascoyne / Pilbara coast including composting tanks (bins), facilities serviced by potable water and those without water. Based on the feedback received Officers recommend this option is not considered for inclusion at the site for the following reasons;

- Composting tanks are expensive to operate, are often contaminated with inappropriate material and need to be positioned a reasonable distance from normal public use due to odours
- The Karratha Back Beach has no potable water service in close proximity to enable appropriate cleaning to take place
- The previous fish cleaning stand was not utilised for fish cleaning purposes
- A salt water pumping system to enable water to be supplied in this location is problematic and would need to be maintained.

### **COMMUNITY CONSULTATION**

Community notification has commenced with the first stage of works initiated in early May 2016. Depending on which option is selected, further public notification of forward planned works where access to the location will be disrupted during a construction period will be required.

### **STATUTORY IMPLICATIONS**

Designs comply with all relevant Australian Standards.

Tenders for the first stage works were called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Functions and General) Regulations 1996*. Minor variations are permitted under this legislation.

The proposed works are located on Crown Reserve 36708 vested in the City for the purposes of parks and recreation.

### **POLICY IMPLICATIONS**

Council's CG-12 Purchasing Policy applies in this matter.

### **FINANCIAL IMPLICATIONS**

The 2015/16 budget for first stage works of the project is \$2,378,622. \$1.5M has been provided by RBFS Round 20 and \$878,622 contributed by Council. The contract for the works were awarded in April 2016 to Ertech P/L at \$1,347,027. As highlighted in the table below, this results in a potential budget surplus.

If Council opt to undertake any further works as detailed above, it will be required to fully fund the work as RBFS funding for the demolition/earthworks component has been exhausted and the further items identified such as shade / seating or bins don't fit within the RBFS categories where surplus funding is available. As a result it is unlikely that Council will be able to fully claim the RBFS grant.

Additionally, if Council was to consider constructing the Overflow Car Park (\$650,000) it would be required to contribute a further \$195,000 plus further funds towards other facilities it would like constructed as it would be unable to allocate these works to the RBFS funding.

The table below summarises the expenditure and surplus:

Component	*Cost	RBFS Contribution	Council Contribution	Overall RBFS Surplus	Overall Council Surplus
Income Budget		1,500,000.00	878,622.00		
Current estimate to construct ramp, jetty and car park	1,455,345.49	1,043,473.69	423,871.81	456,526.31	454,790.19

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.2.4	Maintain City infrastructure necessary to meet the community needs
Our Services:	1.a.2.4.6	Maintain and renew other community infrastructure (i.e. beaches, boat ramps, jetties)

### RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of financial implications.

Existing Project risks are being managed through proactive communications to the public on ramp closures and contractor risk management requirements are stipulated in all construction contracts.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

Council has previously considered this project on three occasions in January, February and October 2015.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. AGREE to CONSTRUCT the overflow car park only at the Karratha Back Beach as per Option 1 and depicted at attachment 2 of this report; and
2. NOTE the cost of works is estimated at \$650,000 which requires consideration of an additional contribution of \$195,000 of Council funds in the 2016/17 Draft Budget to the Karratha Back Beach Boat Ramp Project Budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* AGREES to NOT PROGRESS the development of an overflow area and allow surplus vehicles/trailers to find a parking spot within the existing undeveloped area.

**CONCLUSION**

The project as currently contracted will deliver a suitable boat ramp facility at Karratha Back Beach including a sealed car park for 26 cars and trailers with a new jetty and boat ramps. Given the sporadic need for an overflow car park at Karratha Back Beach, Officer’s recommend Option 2 for an overflow car park be considered to enhance the area as an initial step to providing a greater space for overflow parking. Further, Officers recommend that the inclusion of additional seating and shelters, plus rubbish bin bank will add to the amenity of the area.

In considering the recommendation it should be noted that all works will be funded by Council as RBFS category funding for the additional items identified in this report is exhausted.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE to additional improvements at the Karratha Back Beach, including clearing vegetation and grading to allow for informal car and trailer parking as per Option 2 contained within this report plus additional seating and shelters, and rubbish bin bank to improve the amenity of the area;**
2. **NOTE the cost of the items recommended is \$60,000 which are totally funded by Council; and**
3. **SUBJECT to agreement to Part 1, note that this project is likely to be delivered under budget as indicated in the table below and any Budget Amendment will be addressed at the completion of the project.**

Component	Original Budget Total	Proposed Budget	Probable Savings
<b>RBFS</b>	<b>\$1,500,000</b>	<b>\$1,043,474</b>	<b>\$456,526</b>
<b>City</b>	<b>\$878,662</b>	<b>\$483,872</b>	<b>\$394,790</b>
<b>Total</b>	<b>\$2,378,662</b>	<b>\$1,527,346</b>	<b>\$851,316</b>

## 13 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

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### PURPOSE

To advise Council of the information items for June 2016.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION

That Council note the following information items:

- 13.1 Register of Documents Stamped with the City's Common Seal
- 13.2 Non-Statutory Donations
- 13.3 Concessions on Fees
- 13.4 Record of Tenders Awarded by the CEO under Delegation
- 13.5 Building Statistics
- 13.6 Planning Decisions Issued
- 13.7 Environmental Health Statistics
- 13.8 Ranger Statistics (*includes two applications to keep three or more dogs on a residential property*)
- 13.9 Economic Development update
- 13.10 Waste Services Data
- 13.11 Community Services update

### 13.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

#### PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
09/05/2016	Month by month use and access agreement between the City of Karratha (Lessor) and 360 Health and Community Ltd (Lessee)
10/05/2016	Lease Agreement between the City of Karratha (Landlord) and The trust Company (Australia) Limited as trustee for Pearl Hotels ZC 2013 trust – Lot 503 Deposited Plan 406072 Car park on Crown Land as part of the arrangements to create Karratha Terrace.
26/05/2016	Automated Teller Machine Licence Agreement between the City of Karratha and Next Payments Pty Ltd
31/05/2016	Lease agreement of office space within the Dampier Community Hub between 360 Health and Community Limited (Lessee) and the City of Karratha (Lessor)

**13.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 24 MAY 2016**

**File No:** APR16  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 24 May 2016  
**Disclosure of Interest:** Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2015/16 were adopted in Council Res No. 153229 Municipal Fund Budget 2015/16. These allocations were amended in the statutory budget review adopted in March via Council Res No. 153390.

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Final Forecast</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 24 May 2016</b>					
Contribution - Dampier Community Assoc	\$ 100,000	\$ 191,967	\$ 100,000	\$ 21,244	\$ 78,756
2014/15 BFWD		\$ -	\$ 67,382	\$ 49,237	\$ 18,146
2013/14 BFWD		\$ -	\$ 4,415	\$ 4,415	\$ 0
2012/13 BFWD		\$ -	\$ 17,190	\$ -	\$ 17,190
Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 123,916	\$ 100,000	\$ 5,000	\$ 95,000
2014/15 BFWD		\$ -	\$ 70,065	\$ -	\$ 70,065
2013/14 BFWD		\$ -	\$ 100,000	\$ -	\$ 100,000
Contribution - Roebourne Advisory Group	\$ 100,000	\$ 187,070	\$ 100,000	\$ 17,997	\$ 82,003
2014/15 BFWD		\$ -	\$ 64,213	\$ 10,935	\$ 53,277
2013/14 BFWD		\$ -	\$ 22,658	\$ 22,658	\$ -
Contribution - Wickham Community Assoc	\$ 100,000	\$ 182,500	\$ 100,000	\$ 62,500	\$ 37,500
2014/15 BFWD		\$ -	\$ 45	\$ -	\$ 45
2013/14 BFWD		\$ -	\$ 20,760	\$ 20,760	\$ -
Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2014/15 BFWD		\$ -	\$ 50,000	\$ -	\$ 50,000
Ex Gratia Contribution - Dampier Community Assoc	\$ 100,000	\$ 290,000	\$ 100,000	\$ 25,758	\$ 74,242
2014/15 BFWD		\$ -	\$ 100,000	\$ 5,000	\$ 95,000
2013/14 BFWD		\$ -	\$ 100,000	\$ 40,000	\$ 60,000
2012/13 BFWD		\$ -	\$ 66,416	\$ -	\$ 66,416
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 51,250	\$ 402,750	\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ -	\$ 101,500	\$ 15,861	\$ 85,639
2013/14 BFWD		\$ -	\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD		\$ -	\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 51,250	\$ 152,750	\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ -	\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 102,500	\$ 157,860	\$ 102,500	\$ 25,625	\$ 76,875
2014/15 BFWD		\$ -	\$ 111,034	\$ 25,000	\$ 86,034
2013/14 BFWD		\$ -	\$ 28,064	\$ 28,064	\$ -
<b>Subtotal</b>	<b>\$ 805,000</b>	<b>\$ 1,788,813</b>	<b>\$ 2,080,243</b>	<b>\$ 380,054</b>	<b>\$ 1,700,189</b>

<b>City of Karratha</b>	<b><u>Original Budget</u></b>	<b><u>Current Budget</u></b>	<b><u>Final Forecast</u></b>	<b><u>Actual YTD</u></b>	<b><u>Remaining</u></b>
<b>Non Statutory Donations</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 24 May 2016</b>					
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Christmas Lights Competition	\$ -	\$ -	\$ -	\$ -	\$ -
Walkington Awards	\$ 5,500	\$ 5,500	\$ 5,327	\$ 5,327	\$ -
Local Information Network Karratha (Link)	\$ 28,800	\$ 28,800	\$ 28,800	\$ 27,360	\$ 1,440
Sundry Donations To Community Groups	\$ 74,694	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Fee Waiver	\$ 20,000	\$ 25,907	\$ 25,907	\$ 24,593	\$ 1,314
St Johns Ambulance (Wickham & Roebourne)	\$ 12,000	\$ 12,000	\$ 12,000	\$ 6,556	\$ 5,444
Karratha Amateur Swimming Club	\$ 18,906	\$ 18,906	\$ 18,906	\$ 17,961	\$ 945
Juluwarlu Aboriginal Corporation	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
Big Hart Incorporated	\$ 30,000	\$ 30,000	\$ 30,000	\$ 8,250	\$ 21,750
Millars Well Primary School P&C	\$ 18,000	\$ 18,000	\$ 18,000	\$ 4,500	\$ 13,500
Wa Police & Citizens Youth Club (Roebourne)	\$ 30,000	\$ 30,000	\$ 30,000	\$ 28,500	\$ 1,500
West Pilbara Junior Football Association	\$ 5,600	\$ 5,600	\$ 5,852	\$ 5,852	\$ -
Karratha Scouts Group	\$ 26,000	\$ 26,000	\$ 26,000	\$ 7,150	\$ 18,850
Vinnies Karratha	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
<b>Subtotal</b>	<b>\$ 276,925</b>	<b>\$ 218,138</b>	<b>\$ 228,217</b>	<b>\$ 178,925</b>	<b>\$ 49,292</b>
<b>TOTAL</b>	<b>\$ 1,081,925</b>	<b>\$ 2,006,951</b>	<b>\$ 2,308,460</b>	<b>\$ 558,979</b>	<b>\$ 1,749,481</b>

**CONCLUSION**

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

**13.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 15/16 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 31 May 2016  
**Disclosure of Interest:** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 15/16 Financial Year.

Name	Reason	Amount (exc GST)
Pegs Creek Primary School P & C Association	Fee waiver 100% for Pegs Creek Primary School P & C to hold a Quiz Night Fundraiser Event at the KLP Function Room on 18 June 2016.	\$572.73
Rio Tinto on behalf of The Funding Network	Fee waiver 100% for The Funding Network to host a function for Charities for an opportunity to pitch for funding at the KLP Function Room on 25 August 2016.	\$790.91



**13.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 8 June 2016  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	RFT 27–15/16	<b>Project Budget:</b>	\$280,000
<b>Tender Title:</b>	Karratha Golf Course Irrigation Storage Tank		
<b>State-wide Advertising Commenced:</b>	7/5/2016	<b>Tender Closing Date/ Time:</b>	2pm AWST 25/5/2016
<b>Scope of Works:</b>	Seeking suitably qualified suppliers and contractors to arrange the supply and installation of a new treated effluent water storage tank and pipework connections		
<b>Selection Criteria:</b>	Price	60%	
	Relevant Experience	20%	
	Capacity to Deliver	10%	
	Demonstrated Understanding	10%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Karratha Contracting Pty Ltd</li> <li>• Heal Manufacturing Pty Ltd</li> <li>• BLS Industries T/A Cobey Projects Pty Ltd</li> <li>• BGC Contracting Pty Ltd</li> <li>• Australind Tank Services Pty Ltd</li> <li>• Allround Plumbing Services Pty Ltd</li> <li>• Ahrens Group</li> </ul>		
<b>Tender Awarded to:</b>	BLS Industries T/A Cobey Projects Pty Ltd		
<b>Contract Value:</b>	\$230,623.39 (ex GST)	<b>Date of Award:</b>	7 June 2016
<b>Contract Term:</b>	3 months	<b>Contract Options:</b>	N/A
The requirement for an additional treated effluent water storage tank seeks to improve the effectiveness of the watering system over the golf course. It is proposed to be sited adjacent to the existing storage tank on the northern side. The successful tenderer has presented a contract value within budget and within the delegation to the CEO to award.			

**13.5 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>2 June 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

A steady stream of applications were received in April, including fit-out applications for the Karratha Quarter. The lack of major project applications is reflected in the value of works for the period. This trend is likely to continue in the coming months, with only residential alterations and additions and minor commercial works likely.

Note: The Department of Finance – Building Management and Works have issued a Demolition Permit for the old Karratha High School, works are underway.

<b>Building Statistics 2016</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	1	0	0								1
Alterations and Additions	0	1	1	3	1								6
Swimming Pools and Spas	2	1	3	1	0								7
Outbuildings (inc signs and shade)	10	15	17	16	27								85
Group Development	0	0	0	0	0								0
Number sole occpcy units/grp development	0	0	0	0	0								0
Commercial	2	3	2	3	6								16
<b>Monthly total</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>23</b>	<b>34</b>	<b>0</b>	<b>115</b>						
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	0								1
BAC's	0	0	0	0	2								2
BAC Strata	0	0	0	0	0								0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>						
<b>Occupancy Permits</b>													
Occupancy Permits	0	2	2	2	1								7
OP Strata	1	3	0	0	0								4
OP Unauthorised	0	1	0	0	0								0
<b>Monthly total</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>12</b>						
<b>Total \$'000 Construction Value</b>	<b>2,702</b>	<b>1,510</b>	<b>3,086</b>	<b>2,022</b>	<b>1,423</b>								<b>10,743</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashbutron	3	6	5	4	10								28
Shire of Wyndham (East Kimberley)	1	0	1	1	0								2
Port Hedland	0	0	1	0	3								3
<b>Monthly Totals</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>13</b>	<b>0</b>	<b>35</b>						
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance					2								2
Certificate of Building Compliance					1								1
Certificate of Construction Compliance													-
<b>Monthly total</b>					<b>3</b>								<b>3</b>

<b>Building Statistics 2015</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
<b>Monthly total</b>	<b>27</b>	<b>30</b>	<b>47</b>	<b>26</b>	<b>30</b>	<b>32</b>	<b>24</b>	<b>19</b>	<b>18</b>	<b>26</b>	<b>35</b>	<b>26</b>	<b>340</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>38</b>
<b>Occupancy Permits</b>													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
<b>Monthly total</b>	<b>5</b>	<b>8</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>45</b>
<b>Total \$'000 Construction Value</b>	<b>40,909</b>	<b>32,572</b>	<b>7,151</b>	<b>589</b>	<b>1,668</b>	<b>6,282</b>	<b>6,117</b>	<b>5,913</b>	<b>286</b>	<b>444</b>	<b>4,460</b>	<b>314</b>	<b>106,705</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>16</b>	<b>10</b>	<b>22</b>	<b>17</b>	<b>27</b>	<b>16</b>	<b>19</b>	<b>5</b>	<b>3</b>	<b>173</b>

**13.6 PLANNING DECISIONS ISSUED 01 MAY TO 31 MAY 2016**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

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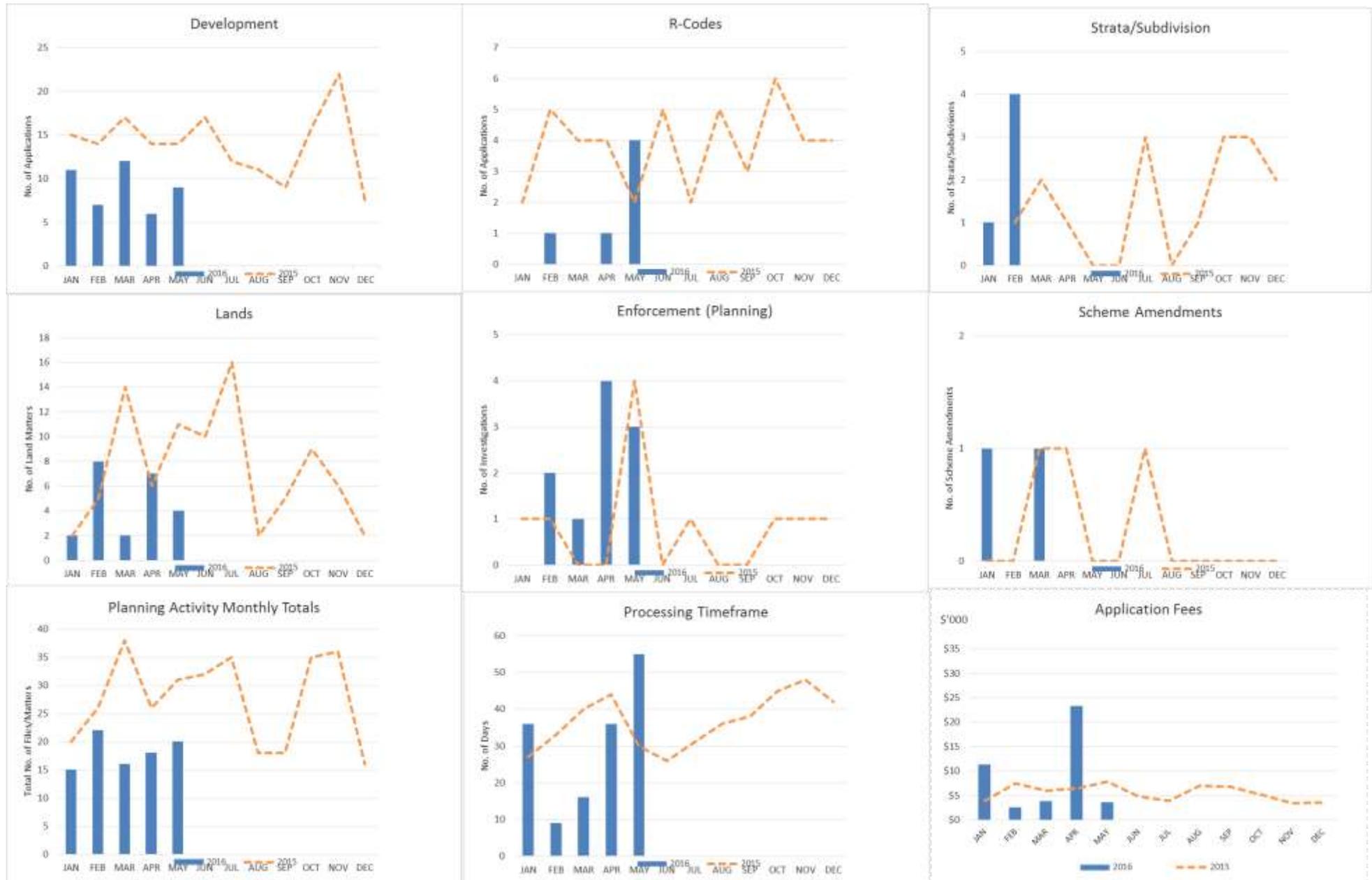
**PURPOSE**

To advise Council of the following planning decisions issued for the above period.

**DEVELOPMENT PLANNING DECISIONS ISSUED 01 MAY – 31 MAY**

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA15207	APPROVED DELEGATE	FERN STREET PTY LTD	LEE TATTAM	15 MIDDLETON WAY, NICKOL	DEV	ONE SEA CONTAINER
DA15217	APPROVED DELEGATE	PIM HUISMAN	TALIA COLBERT	20 HARDING WAY, BULGARRA	DEV	HOME OCCUPATION HAIRDRESSER
DA15223	APPROVED DELEGATE	MMA OFFSHORE SUPPLY BASE PTY LTD	PETER PURVES	2 GREGORY STREET, DAMPIER	DEV	ONE SEA CONTAINER
DA16001	APPROVED DELEGATE	STEVEN AND AMELIA PHILLIPS	STEVEN PHILLIPS	12 RICHARDSON WAY, BULGARRA	DEV	TWO SEA CONTAINERS
DA16007	APPROVED DELEGATE	ROBE RIVER IRON ASSOCIATES	PHILIP STEVENS	5 OLDEANDER PLACE, WICKHAM	DEV	ONE SEA CONTAINER
DA16010	APPROVED DELEGATE	MONADEPLHUS PROPERTIES LTD	HPC URBAN DESIGN AND PLANNING PTY LTD	LOT 106 EXPLORATION DRIVE, GAP RIDGE	DEV	INDUSTRIAL GENERAL WORKSHOP AND WAREHOUSE
DA16013	APPROVED DELEGATE	ROBE RIVER MINING CO PTY LTD	MATT MAXWELL	1 CAJUPUT WAY, WICKHAM	DEV	ONE SEA CONTAINER
DA16014	APPROVED DELEGATE	GARRY AND MARJORIE MCGLINN	GARRY AND MARJORIE MCGLINN	6 WITHNELL WAY, BULGARRA	DEV	ONE SEA CONTAINER
DA16027	APPROVED DELEGATE	IAN DOWNES	HANNAH BROWN	8 BIRCH PLACE, BAYNTON	DEV	HOME OCCUPATION BEAUTICIAN
DA16028	APPROVED DELEGATE	JACQUELINE SHAW	JACQUELINE SHAW	37 SHOLL STREET, ROEBOURNE	DEV	TWO SEA CONTAINERS
DA16034	APPROVED DELGATE	ROBE RIVER MINING PTY LTD	SAMANTHA CAVASIN	45 OLEANDER PLACE, WICKHAM	DEV	HOME OCCUPATION BEAUTICIAN
DA16035	APPROVED DELEGATE	NORTHWEST PROPERTY PROJECTS PTY LTD	NORTHWEST PROPERTY PROJECTS PTY LTD	39 ROE STREET, ROEBOURNE	DEV	BAKERY AND CAFÉ
DA16037	APPROVED DELEGATE	GEOFFREY MARK BARFIELD	GEOFFREY MARK BARFIELD	43 PADBURY WAY BULGARRA	DEV	HOME OCCUPATION – STORAGE OF PLANTS
DA16039	APPROVED DELEGATE	WA LAND AUTHORITY	LUKE TROY	24 KARRATHA TERRACE, KARRATHA	DEV	CHANGE OF USE FROM CAFÉ TO BEAUTY SALON – THE QUARTER
DA16040	APPROVED DELEGATE	JIRI MAREK & PETRA NECASOVA	KRISTY MCINNES	1/8 LEEDS CLOSE MILLARS WELL	DEV	HOME OCCUPATION – HAIRDRESSING IN CARAVAN
DA16043	APPROVED DELEGATE	CITY OF KARRATHA	CITY OF KARRATHA	LOT 4237 COWLE ROAD KIE	DEV	DEPOT 3 STORAGE CONTAINERS UPGRADE OF TRUCKWASH AND EXTENSION TO WORKSHOP
DA16046	APPROVED DELEGATE	CLARISSE HOLDINGS PTY LTD	BRENDAN SELLEY	30-32 BALMORAL ROAD KARRATHA	DEV	MONITORING WELLS – BP SERVICE STATION

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development including JDAP	11	7	12	6	9								45
R-Codes	0	1	0	1	4								6
Strata/Subdivision	1	4	0	0	0								5
Lands	2	8	2	7	4								23
Enforcement	0	2	1	4	3								10
Scheme Amendments	1		1	0	0								2
<b>Monthly total</b>	<b>15</b>	<b>22</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>0</b>	<b>91</b>						
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	<b>36</b>	<b>9</b>	<b>16</b>	<b>36</b>	<b>55</b>								<b>152</b>
<b>2015</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
<b>Monthly total</b>	<b>20</b>	<b>26</b>	<b>38</b>	<b>26</b>	<b>31</b>	<b>32</b>	<b>35</b>	<b>18</b>	<b>18</b>	<b>35</b>	<b>36</b>	<b>16</b>	<b>331</b>
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	<b>27</b>	<b>33</b>	<b>40</b>	<b>44</b>	<b>30</b>	<b>26</b>	<b>31</b>	<b>36</b>	<b>38</b>	<b>45</b>	<b>48</b>	<b>42</b>	<b>440</b>
<b>APPLICATION FEES</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>2016</b>	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606								\$44,755
<b>2015</b>	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490



**13.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

**File No:** LE.288  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** June 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics 2016													Environmental Health Statistics 2015														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	16	33	16	34	19								118	225	20	17	18	13	16	14	7	6	14	16	41	43	
Lodging house inspection	0	2	0	4	6								12	41	0	0	1	6	2	11	6	1	8	5	0	1	
Camping/caravan park inspection	0	0	0	0	0								0	10	0	0	0	0	0	1	0	0	9	0	0	0	
Public building inspection	2	2	1	9	14								28	66	0	2	4	14	8	9	4	1	13	1	1	9	
Swimming pool inspection	0	0	0	0	0								0	33	2	0	1	0	0	0	0	3	6	18	0	3	
Hairdressers inspection	0	0	1	0	2								3	17	0	2	2	1	3	3	0	2	0	3	0	1	
Beauty therapy/skin penetration inspection	0	0	1	0	2								3	19	0	1	2	1	5	1	0	3	0	4	0	2	
Septic tank inspections	0	0	0	1	0								1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Closed premises	4	4	1	1	1								11	28	3	5	2	4	1	0	2	2	1	1	3	4	
<b>Monthly total</b>	<b>22</b>	<b>41</b>	<b>20</b>	<b>49</b>	<b>44</b>	<b>0</b>	<b>176</b>	<b>439</b>	<b>25</b>	<b>27</b>	<b>30</b>	<b>39</b>	<b>35</b>	<b>39</b>	<b>19</b>	<b>18</b>	<b>51</b>	<b>48</b>	<b>45</b>	<b>63</b>							
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	0	1	1	3	1								6	5	0	1	0	0	0	1	1	1	0	0	1	0	
Building & Accommodation	0	3	0	2	2								7	21	2	4	0	2	2	0	5	0	0	3	2	1	
Effluent & Water Pollution	0	1	2	1	0								4	6	0	1	0	0	0	2	3	0	0	0	0	0	
Food Safety	1	4	0	1	1								7	13	0	1	0	0	0	0	1	1	5	1	2	2	
Noise Pollution	0	0	1	3	3								7	20	0	1	1	1	3	0	5	3	2	2	1	1	
Nuisance	2	1	3	0	0								6	17	0	10	2	1	0	0	1	1	1	0	1	0	
Pest Control	0	3	1	0	2								6	11	0	3	0	0	3	2	0	0	1	0	2	0	
Refuse & Litter	0	3	1	1	1								6	4	0	0	1	0	0	0	1	2	0	0	0	0	
Skin Penetration	0	1	0	0	1								2	6	0	3	0	0	0	0	1	1	1	0	0	0	
Stallholders & Traders	0	1	0	0	1								2	2	0	1	0	0	0	0	0	0	0	0	1	0	
Other	0	0	0	0	0								0	2	0	0	0	0	0	0	0	0	0	0	0	2	
<b>Monthly total</b>	<b>3</b>	<b>18</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>0</b>	<b>53</b>	<b>107</b>	<b>2</b>	<b>25</b>	<b>4</b>	<b>4</b>	<b>8</b>	<b>5</b>	<b>18</b>	<b>9</b>	<b>10</b>	<b>6</b>	<b>10</b>	<b>6</b>							
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	1	3	1	0								5	25	6	5	1	0	2	3	2	3	0	1	1	1	
Barmah Forest Virus (BHV)	0	0	0	0	1								1	2	1	0	0	0	0	0	0	0	0	0	1	0	
Salmonellosis	5	1	3	3	2								14	19	3	3	1	3	4	0	2	2	1	0	0	0	
Campylobacteriosis	1	3	3	3	1								11	33	5	4	4	3	1	2	2	1	3	3	4	1	
Cryptosporidiosis	1	0	2	0	0								3	31	2	4	19	4	2	0	0	0	0	0	0	0	
Other	0	0	0	0	0								0	5	1	1	1	0	0	0	1	1	0	0	0	0	
<b>Monthly total</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>0</b>	<b>34</b>	<b>115</b>	<b>18</b>	<b>17</b>	<b>26</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>2</b>							
<b>Other health</b>														<b>Other health</b>													
Assess development applications	6	9	7	7	9								38	47	0	0	0	2	4	9	5	3	8	4	9	3	
Assess building applications	0	0	1	1	0								2	3	0	0	0	0	0	0	0	0	0	1	2	0	
Respond to swimming pool positive detections	1	4	0	1	5								11	52	6	14	17	3	2	1	3	1	0	1	2	2	
Healthy dog day	0	1	0	0	1								2	4	0	1	0	0	1	0	0	1	0	0	0	1	
Chicken bleeding	2	2	3	2	2								11	22	2	2	2	2	2	2	2	2	2	1	1	2	
<b>Monthly total</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>11</b>	<b>17</b>	<b>0</b>	<b>64</b>	<b>128</b>	<b>8</b>	<b>17</b>	<b>19</b>	<b>7</b>	<b>9</b>	<b>12</b>	<b>10</b>	<b>7</b>	<b>10</b>	<b>7</b>	<b>14</b>	<b>8</b>							

**13.8 MONTHLY RANGER STATISTICS**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Council of Ranger matters / statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	5	1	2	8
Abandoned vehicles	13	11	22	46
Animal (dogs/other)	53	84	37	174
Cats	12	13	12	37
Camping	3	7	0	10
Cyclone	2	0	0	2
Fire	3	2	1	6
Litter	33	21	13	67
Parking	85	23	1	109
Off Road Vehicles	22	31	5	58
Total Action requests	231	193	93	517

**There are two applications to keep 3 or more dogs on a residential property.**

Three Dog Applications for 52 Koolinda Parade, Baynton and 29 Kestral Way, Bulgarra were received. Ranger Services attended both properties and deemed that it was suitable to house three dogs and that the fencing was adequate to contain the dogs. Letters were sent to neighbouring properties seeking comments on the application. No objections were received for either application. The Ranger Officer recommends approval of these applications.

**For this month there were seventy-one (71) calls forwarded from our after-hours call centre. Fifty-Two (52) of those calls required an immediate after hour response.**

Some Emergency Management Statistics are also included in this agenda report.

Rangers Statistics 2016														Ranger Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on City Properties	6	12	29	16	8									71	70	4	0	3	0	1	2	6	8	8	4	21	13
Abandoned vehicles	24	68	89	47	46									274	375	13	46	20	11	35	20	38	47	44	44	30	27
Animal (dogs/etc)	105	82	109	108	174									578	1277	97	101	147	113	99	123	86	120	100	84	110	97
Cats	43	28	15	28	37									151	307	13	16	35	31	30	22	20	22	28	32	32	26
Camping	10	11	13	9	10									53	318	28	16	44	41	22	30	48	48	13	12	10	6
Cyclone	0	7	4	2	2									15	271	2	6	3	1	0	1	0	0	79	112	62	5
Fire	1	9	3	5	6									24	208	5	6	3	7	11	8	9	4	50	79	17	9
Litter	59	86	65	78	67									355	580	27	47	135	27	41	18	37	25	43	65	65	50
Parking	39	92	157	192	109									589	1335	79	72	231	95	106	84	142	84	105	121	113	103
Off Road Vehicles	28	45	24	52	58									207	255	30	30	40	11	34	0	16	13	17	29	28	7
<b>Monthly total</b>	<b>315</b>	<b>440</b>	<b>508</b>	<b>537</b>	<b>517</b>	<b>0</b>	<b>2317</b>	<b>4996</b>	<b>298</b>	<b>340</b>	<b>661</b>	<b>337</b>	<b>379</b>	<b>308</b>	<b>402</b>	<b>371</b>	<b>487</b>	<b>582</b>	<b>488</b>	<b>343</b>							
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	0	2	2	1	2									7	12	0	0	4	0	0	1	2	0	1	1	1	2
Activities on City Properties	0	1	0	0	0									1	0	0	0	0	0	0	0	0	0	0	0	0	0
Animal Environment & Nuisance	3	0	19	1	3									26	69	0	1	24	1	8	7	0	0	1	0	2	25
Animal (dogs/cats/etc)	12	7	19	9	28									75	232	6	13	15	34	38	45	20	11	10	7	20	13
Camping	0	0	0	0	0									0	3	0	0	1	0	0	0	2	0	0	0	0	0
Litter	2	1	3	1	4									11	18	2	3	4	0	0	1	0	0	2	5	1	0
Parking	12	30	59	78	62									241	530	9	14	86	19	77	56	65	33	38	49	36	48
<b>Monthly total</b>	<b>29</b>	<b>41</b>	<b>102</b>	<b>90</b>	<b>99</b>	<b>0</b>	<b>361</b>	<b>864</b>	<b>17</b>	<b>31</b>	<b>134</b>	<b>54</b>	<b>123</b>	<b>110</b>	<b>87</b>	<b>46</b>	<b>52</b>	<b>62</b>	<b>60</b>	<b>88</b>							
<b>Infringements</b>														<b>Infringements</b>													
Value of Infringements Paid	13,116	6633	4939	9496	12795									46979							2390	800	5254	6516	6780	2856	
Infringements withdrawn	1	0	5	6	4									16							5	3	1	3	5	4	
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	14	8	4	8	14									48	104	5	9	6	11	8	12	10	9	7	5	16	6
East	5	0	8	11	17									41	101	0	14	7	8	21	18	2	3	7	3	13	5
West	9	11	15	13	18									66	119	15	8	2	8	16	20	8	6	8	7	11	10
<b>Monthly total</b>	<b>28</b>	<b>19</b>	<b>27</b>	<b>32</b>	<b>49</b>	<b>0</b>	<b>155</b>	<b>324</b>	<b>20</b>	<b>31</b>	<b>15</b>	<b>27</b>	<b>45</b>	<b>50</b>	<b>20</b>	<b>18</b>	<b>22</b>	<b>15</b>	<b>40</b>	<b>21</b>							
Released to Owner	9	10	11	20	17									67	158	10	14	5	18	17	27	15	10	9	8	19	6
Rehomed to SAFE	9	2	3	7	10									31	63	1	6	2	4	15	5	4	0	5	4	8	9
Euthanised by Ranger	2	1	3	3	14									23	49	5	8	0	5	0	17	1	3	6	0	0	4
Euthanised by Vet	1	1	0	0	2									4	19	3	1	0	0	9	0	0	0	0	1	3	2
<b>Monthly total</b>	<b>21</b>	<b>14</b>	<b>17</b>	<b>30</b>	<b>43</b>	<b>0</b>	<b>125</b>	<b>289</b>	<b>19</b>	<b>29</b>	<b>7</b>	<b>27</b>	<b>41</b>	<b>49</b>	<b>20</b>	<b>13</b>	<b>20</b>	<b>13</b>	<b>30</b>	<b>21</b>							
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	4	6	0	10	12									32	58	10	2	2	6	12	7	3	4	2	2	6	2
East	3	0	6	23	15									47	66	2	0	1	5	1	3	0	2	7	2	29	14
West	10	8	1	6	5									30	35	2	0	3	4	2	3	4	5	4	5	2	1
<b>Monthly total</b>	<b>17</b>	<b>14</b>	<b>7</b>	<b>39</b>	<b>32</b>	<b>0</b>	<b>109</b>	<b>159</b>	<b>14</b>	<b>2</b>	<b>6</b>	<b>15</b>	<b>15</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>37</b>	<b>17</b>							
Released to Owner	0	1	0	0	2									3	5	1	0	0	0	0	0	1	0	3	0	0	0
Rehomed to SAFE	6	4	1	1	2									14	40	7	2	2	4	0	1	2	5	7	2	4	4
Euthanised by Vet	11	8	6	29	23									77	88	6	0	2	11	12	5	3	4	3	0	30	12
Euthanised by Ranger	2	1	0	7	5									15	19	0	0	0	0	0	7	1	2	0	7	1	1
<b>Monthly total</b>	<b>19</b>	<b>14</b>	<b>7</b>	<b>37</b>	<b>32</b>	<b>0</b>	<b>109</b>	<b>152</b>	<b>14</b>	<b>2</b>	<b>4</b>	<b>15</b>	<b>12</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>35</b>	<b>17</b>							

**13.9 ECONOMIC DEVELOPMENT UPDATE**

**File No:** ED.1  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Economic Development Advisor  
**Date of Report:** 4 June 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To inform Council of economic development activities for the month of May 2016.

**BACKGROUND**

Council’s Strategic Theme Two: Our Economy has as its goal a well-managed and diversified economy to maximise the benefits of growth in the region. Additionally the City has an Operational Economic Development Strategy 2014-2016. The City’s response is a range of economic development initiatives, projects and partnerships.

**REPORT**

**1. Economic and Demographic information provision**

A key component of the City’s Economic Development Strategy is the provision of project briefings, facilitated commentary for VIP/investor tours, economic data provision and collaboration with key stakeholders: For the previous month the Economic Development activity included:

Date	Person/s	Organisation	Nature of Enquiry
11/05/16	Project and Communications Officer	Geraldton Universities Centre	Re feasibility of establishment of university centre in Karratha
12/05/16	Proprietor	Contract management organisation	Is acting as BDM for a contract management, installation and maintenance group. Wishing to build stakeholder map.
12/05/16	Various	Various	Attendance at Career Central 16’ as major sponsor
13/05/16	Proprietors	GalaxSee Astronomy Tours	New tourism start-up. Referred by RSM. Specialises in night time astronomy tours. Provided contacts and local information.
16/05/16	Census Area Manager (Roebourne)	ABS	Re TWA discussion for census collection
16/05/16	Manager Economic and Land Development	Shire of Ashburton	Enquiry on home occupation policy
17/05/16	Manager	PDC	ALCES Demonstration and information session
18/05/16	Various	Various	Tourism Advisory Group Meeting
19/05/16	Proprietors	GalaxSee Tours	Discussion on astronomy tour business
19/05/16	KDCCI Board		Board Meeting KDCCI
19/05/16	Leadership WA Tour Group		CBD tour provided to Leadership WA Group
23/05/16	Business Centre Pilbara Board		BCP Board Meeting

23/05/16	CCIWA NW Investment Tour Group		Dinner Meeting with CCIWA NW Investment Tour Group
23/05/16	Manager	Dampier Accommodation Facility	Enquiry regarding feasibility of backpackers
25/05/16	CCIWA NW Investment Tour Group		CBD tour provided to CCIWA NW Investment Tour Group
25/05/16	Senior Project Officer	PDC	Pilbara Tourism Discussion

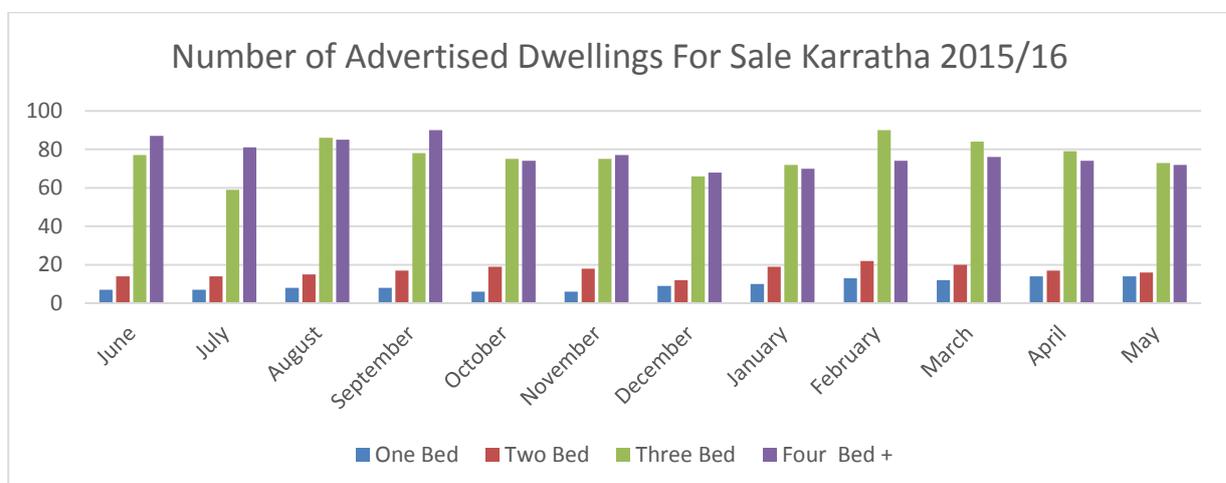
**2. Coming Business Events and Workshops**

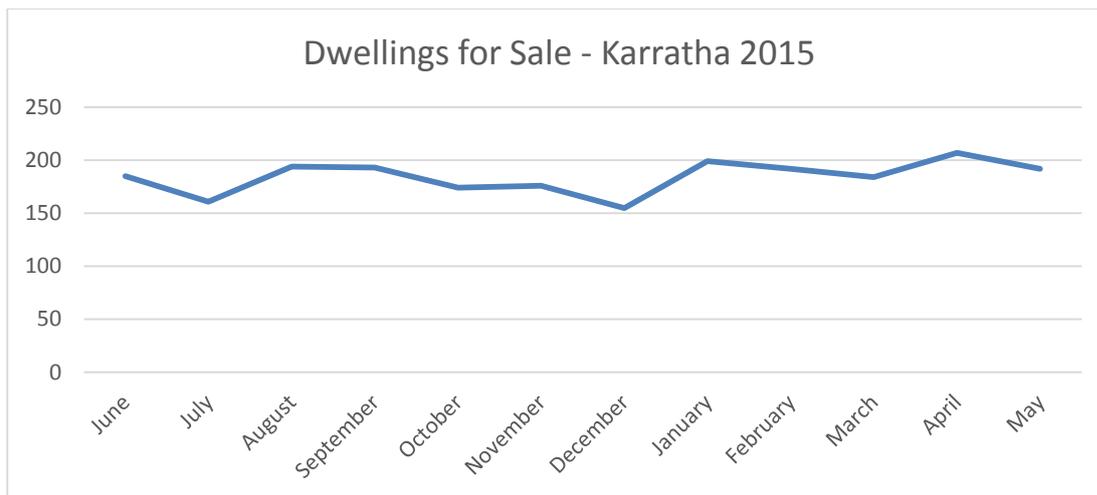
Month	Date	Time	Event	City Involvement	Organising Agency	Contact
June	8	6:00-8:00 pm	Home Based Business Workshop – Business Financials	Major Sponsor	Business Centre Pilbara	9144 4668
	22	5:30pm-7:30pm	Business After Hours Directory Launch Industrial Skills Centre North Regional TAFE	Major Sponsor	KDCCI	9144 1999
July	13	8:20 am-5pm	Hedland Economic and Resources Forum	Attendee	PHCCI	
July	20	5:30pm-7:30pm	Business After Hours - PDC; Landcorp & Blanche Bar	Attendee	KDCCI	9144 1999
July	20	TBA	Business Boot Camp	TBA	KDCCI	9144 1999
August	17	5:30pm-7:30pm	Alinta Energy	Attendee	KDCCI	9144 1999
Sept	16	6pm	KDCCI Business Excellence Awards	Major Sponsor	KDCCI	9144 1999

**3. Karratha and Districts - Housing and Land Development April Update**  
**3.1 Residential Homes and Apartments Advertised For Sale**

	April				May			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>								
One Bed	14	\$96,000	\$545,000	\$320,500	14	\$85,000	\$499,000	\$292,000
Two Bed	17	\$120,000	\$370,000	\$245,000	16	\$120,000	\$370,000	\$245,000
Three Bed	79	\$150,000	\$738,000	\$444,000	73	\$150,000	\$738,000	\$444,000
Four Bed +	74	\$190,000	\$775,000	\$482,000	72	\$175,000	\$780,000	\$477,500
<b>Total</b>	<b>184</b>				<b>175</b>			
<b>Dampier</b>								
Two Bed	1	\$199,000	\$199,000	\$199,000	1	\$199,000	\$199,000	\$199,000
Three Bed	4	\$180,000	\$480,000	\$330,000	4	\$379,000	\$579,000	\$479,000
Four Bed +	1	\$550,000	\$550,000	\$550,000	3	\$550,000	\$565,000	\$557,500
<b>Total</b>	<b>6</b>				<b>8</b>			
<b>Wickham</b>								
Three Bed	3	\$190,000	\$270,000	\$230,000	3	\$190,000	\$270,000	\$230,000
Four Bed								
<b>Total</b>	<b>3</b>				<b>3</b>			
<b>Pt Samson</b>								
Three Bed	3	\$495,000	\$720,000	\$607,500	2	\$575,000	\$670,000	\$622,500
Four Bed +	2	\$600,000	\$875,000	\$737,500	2	\$575,000	\$875,000	\$725,000
<b>Total</b>	<b>5</b>				<b>4</b>			
<b>Roebourne</b>								
One bed	1	\$170,000	\$170,000	\$170,000	1	\$170,000	\$170,000	\$170,000
Three Bed	2	\$270,000	\$270,000	\$270,000	1	EOI	EOI	N/A
<b>Total</b>	<b>3</b>				<b>2</b>			
<b>City Total</b>	<b>207</b>				<b>192</b>			

(Courtesy of Realestate.com.au)



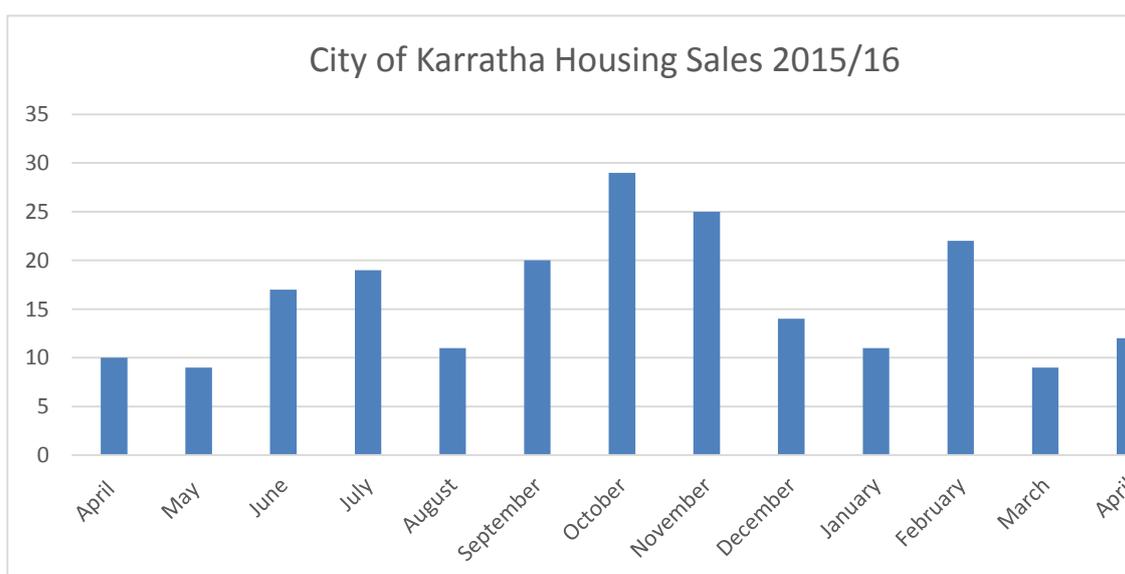


(Source: [www.realestate.com.au](http://www.realestate.com.au))

**3.1.2 House Sales 2015/16 FY (As at May 29, 2016)**

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	2	11
February	5	6	2	2	3	4	22
March	1	1	1	5	1	0	9
April	2	2	2	4	1	1	12
May	0	0	1	3	2	1	7

*N.B. Still early days for sales figures to come through for May 2016*



Karratha/Dampier Median Prices						
Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
August	\$579,000	\$417,500	\$390,000	\$430,000	\$407,000	\$610,000
September	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$610,000
October	\$575,000	\$425,000	\$390,000	\$410,000	\$410,000	\$620,000
November	\$565,000	\$448,500	\$377,500	\$380,000	\$383,750	\$550,000
December	\$565,000	\$450,000	\$380,000	\$380,000	\$381,250	\$550,000
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
March	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
April	\$493,500	\$440,000	\$360,000	\$340,000	\$345,000	\$485,000
May	\$460,000	\$412,000	\$325,000	\$330,000	\$340,000	\$470,000
January 2016 Average Median for Karratha/Dampier \$451,500						
February 2016 Average Median for Karratha/Dampier \$409,750						
March 2016 Average Median for Karratha/Dampier \$409,750						
April 2016 Average Median for Karratha/Dampier \$410,580						
May 2016 Average Median for Karratha/Dampier \$389,500						
Annual Growth						
	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
	-23%	-5.3%	-19.8%	-24.6%	-20.9%	-29.1%

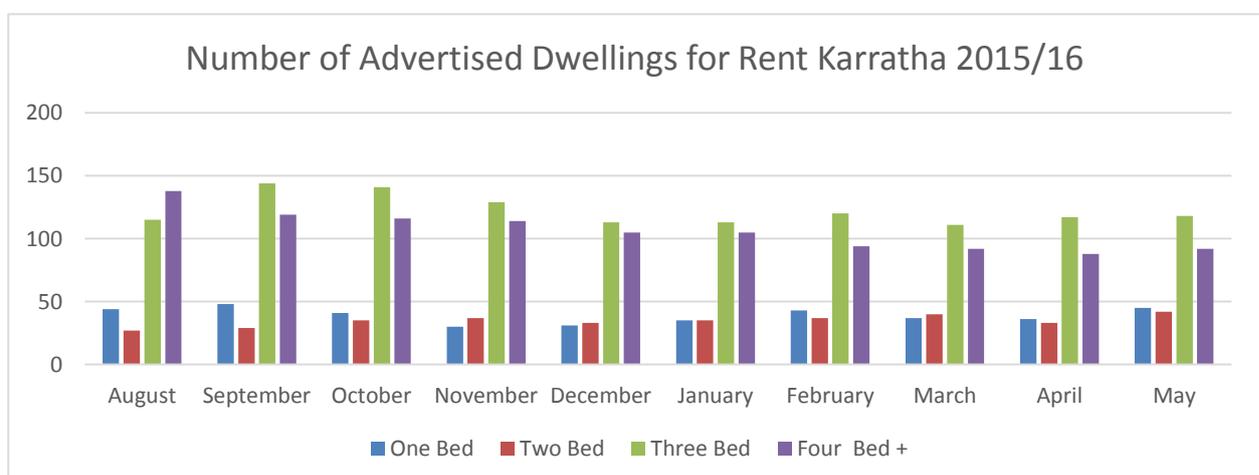
(Source: REIWA)

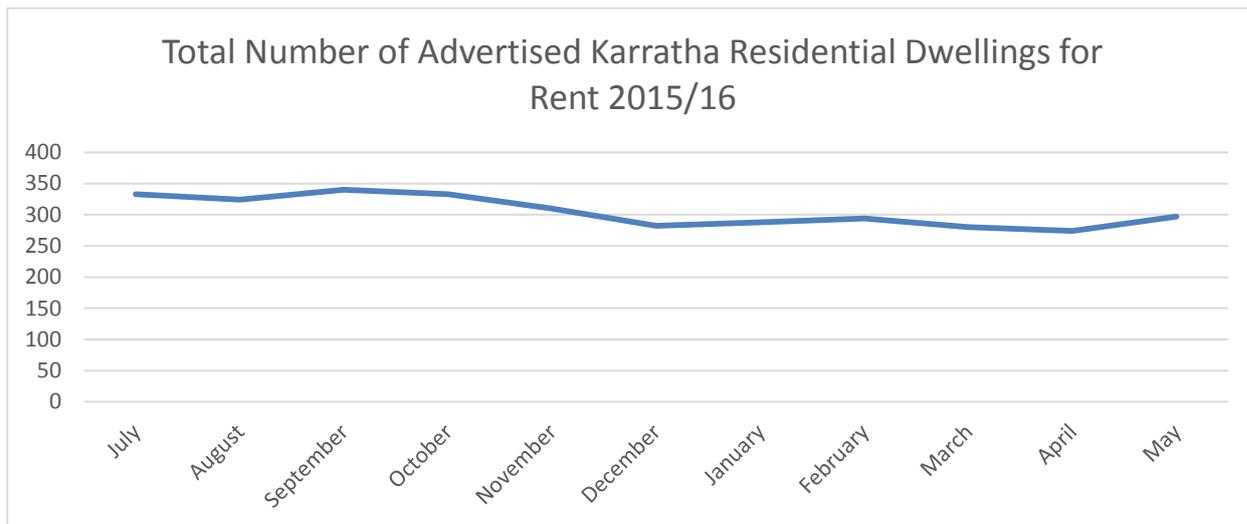
### 3.1.3 Dwellings for Sale Commentary

Average median sale price for Karratha/Dampier has dropped around \$20,000 from April to May with a \$60,000 drop since January. The biggest declines were Baynton (down \$33,500) and Nickol (down \$28,000). Reduced stock on the market by 15 compared to last month.

### 3.2 Residential For Rent (Karratha) – Asking Rents

Karratha	April 2016				May 2016			
	One Bed	36	\$200	\$1000	\$600	45	\$180	\$1000
Two Bed	33	\$210	\$900	\$555	42	\$195	\$900	\$550
Three Bed	117	\$250	\$950	\$600	118	\$250	\$950	\$600
Four Bed +	88	\$299	\$1200	\$750	92	\$320	\$1000	\$660
<b>Total Availability</b>	<b>274</b>				<b>297</b>			
<b>Average Rental</b>	<b>\$626</b>				<b>\$600</b>			



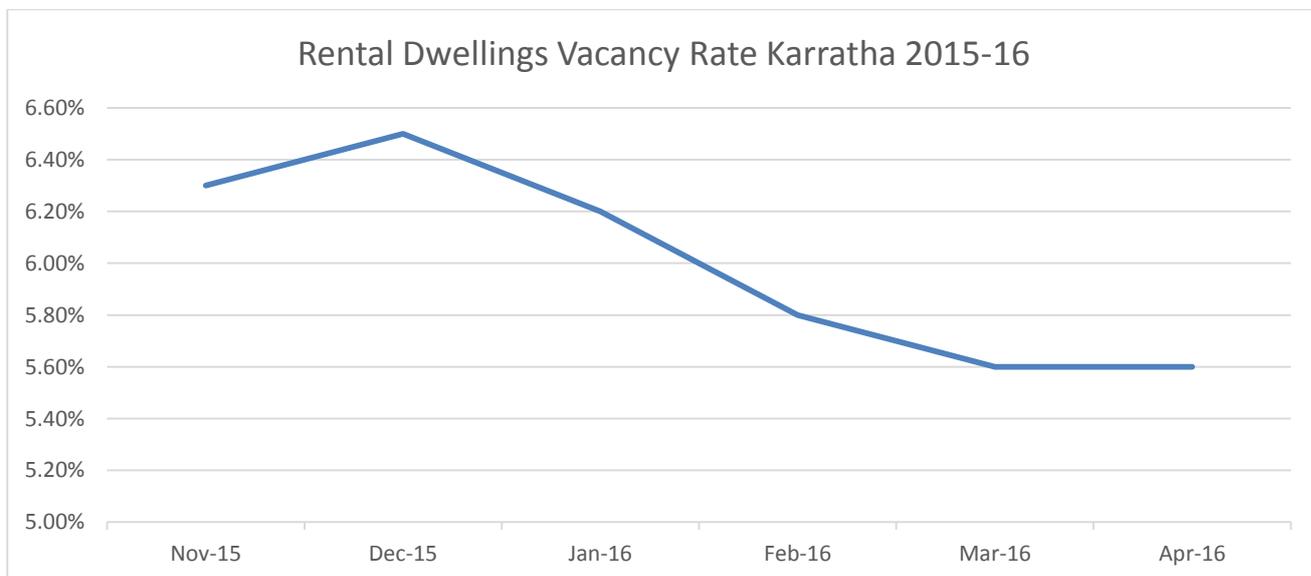


**3.2.1 Dwelling Weekly Asking Rent Index for 6714 Postcode February 28 2016**

Housing type	Weekly Rents January	Weekly Rents February	Weekly Rents March	Weekly Rents April	Weekly Rents May	3 year % change
All houses	\$494	\$478	\$467	\$454	\$450	-66%
3 br houses	\$401	\$398	\$399	\$400	\$398	-64%
All units	\$366	\$349	\$345	\$346	\$350	-59%
2 br units	\$578	\$506	\$448	\$478	\$423	-46%

Vacancy Rate Nov 2015	6.3%
Vacancy Rate Dec 2015	6.5%
Vacancy Rate Jan 2016	6.2%
Vacancy Rate Feb 2016	5.8%
Vacancy Rate March 2016	5.6%
Vacancy Rate April 2016	5.6%
Vacancy Rate May 2016	TBA

(Courtesy of SQM research.com.au)



**3.2.2 Rental Property Commentary**

Rental prices continuing to soften. Vacancy rate stabilised. Availability increased.

**4. Economic, Demographic and Business News****4.1 Career Central 2016**

The City sponsored Career Central '16 was a great success this year with 47 agencies and businesses as stall holders inside the Karratha Leisureplex and six on the outside. Congratulations to EPIC and KDCCI for another great event providing valuable information to the City's young people and jobseekers on career and workplace options.

**4.2 Iron Ore Price Rally**

The year to date iron ore average price is currently at \$US52 a tonne with a high of \$US69 a tonne on April 18 but up from the year low of \$US39.60 a tonne in January 2016. The current price is around \$US49 a tonne. The recent rally in iron ore prices is attributed to higher demand in China and production pull backs by Rio Tinto and BHP Billiton.

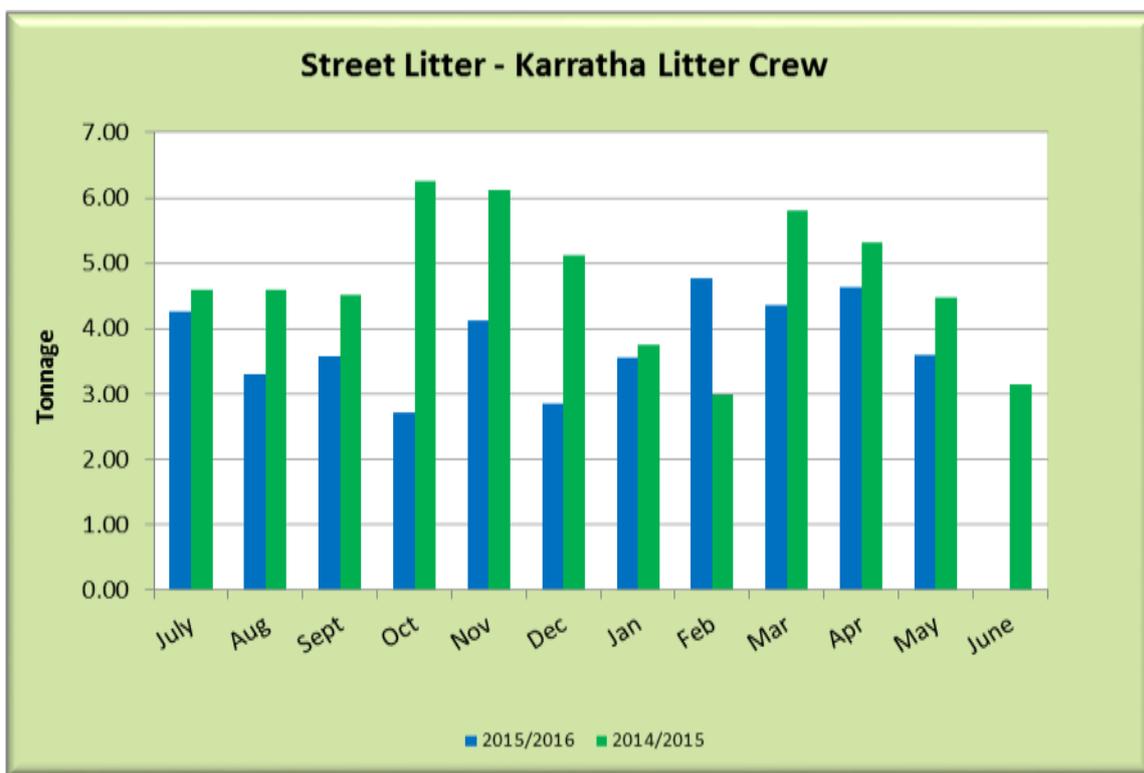
*Source: The Australian*

**13.10 WASTE SERVICES DATA**

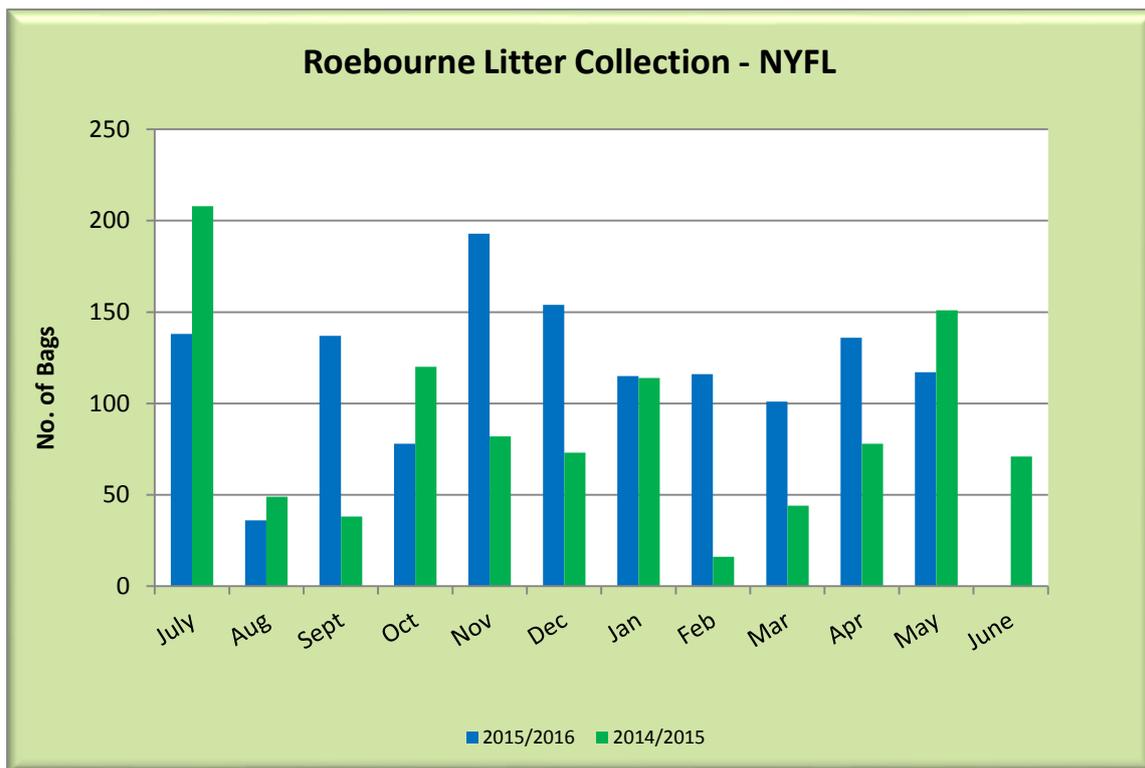
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 1 June 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

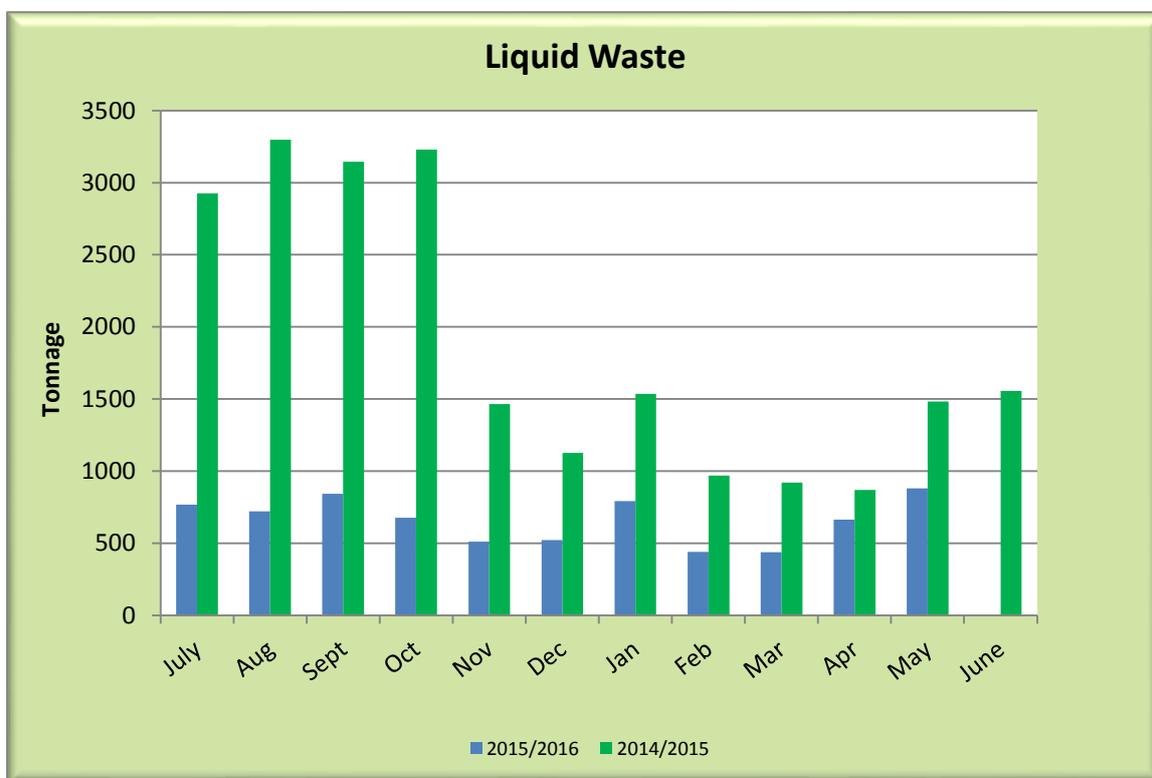
To provide an illustration of Waste Services data collected for the 2015/16 year with comparisons against previous year.



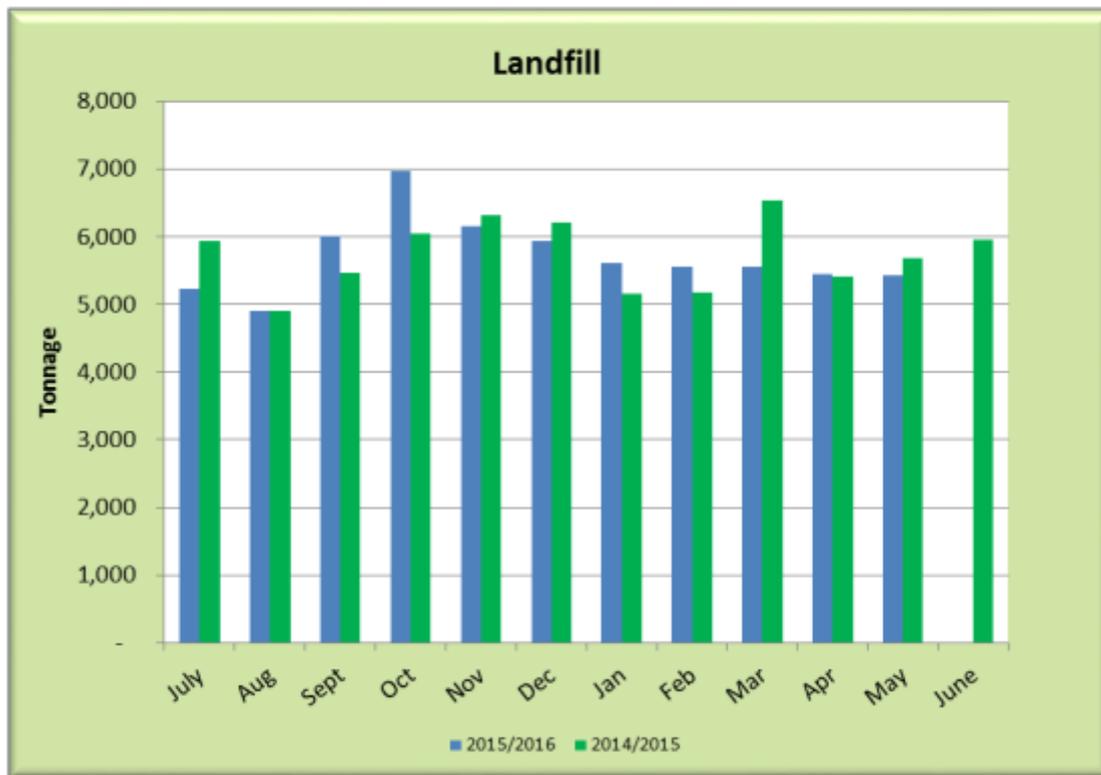
Street litter collected and delivered to the 7 Mile Waste Facility.



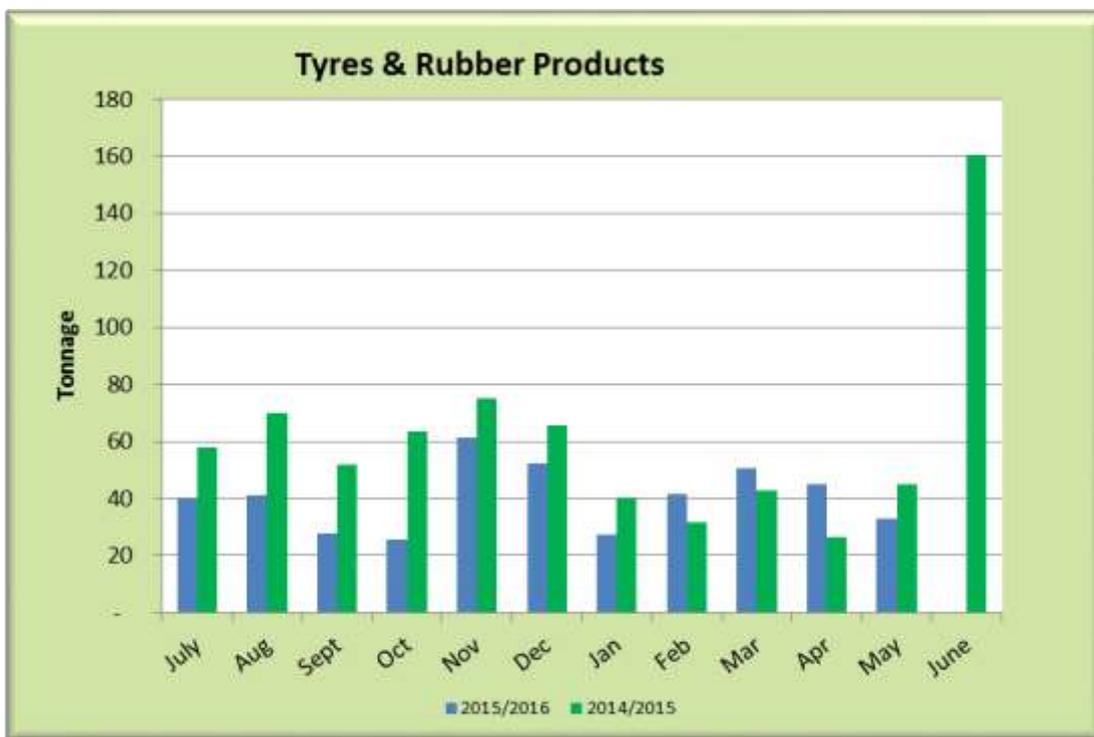
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile Waste Facility. Cleanaway recommenced delivery of liquid waste to 7 Mile in April 2016. North West Waste Alliance volumes increased in April and May.



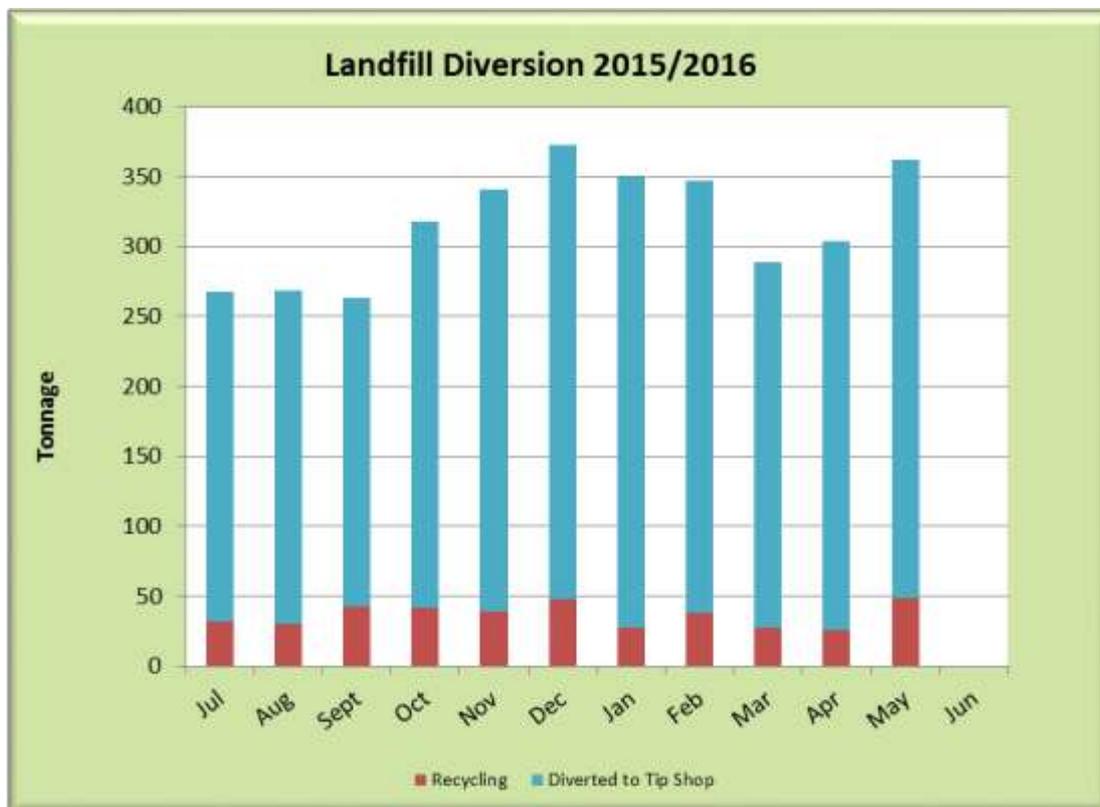
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Chevron waste currently accounts for over one third of the commercial YTD total. There has been a continued downward trend in other commercial waste streams (exc. Chevron) since October 2015.



Tyres and rubber products delivered to the 7 Mile Waste Facility. The spike in rubber products in June 2015 was due to the large quantity of rubber floating hoses received.



7 Mile Waste Facility Tip Shop Income. December's income dropped as a result of reduced trading hours over the Christmas period.



Waste/goods diverted to recycling and the 7 Mile Tip Shop from the Transfer Station.

**13.11 COMMUNITY SERVICES UPDATE**

**File No:** May 2016  
**Responsible Executive Officer:** Acting Director Community Services  
**Reporting Author:** Acting Director Community Services  
**Date of Report:** 30 May 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council an update on May activities for Community Services.

**1. COMMUNITY SERVICES**

**1.1 Arts & Culture**

**a) Cossack Art Awards**

Entries Opened 14 March 2016  
 Cossack Art Awards entries are full and closed.  
 Invitations to gala award due to be sent soon.  
 Public Program marketing to begin soon.

**b) Melbourne Comedy Festival**

Thursday sales to date 370  
 Friday sales to date 750 (SOLD OUT)

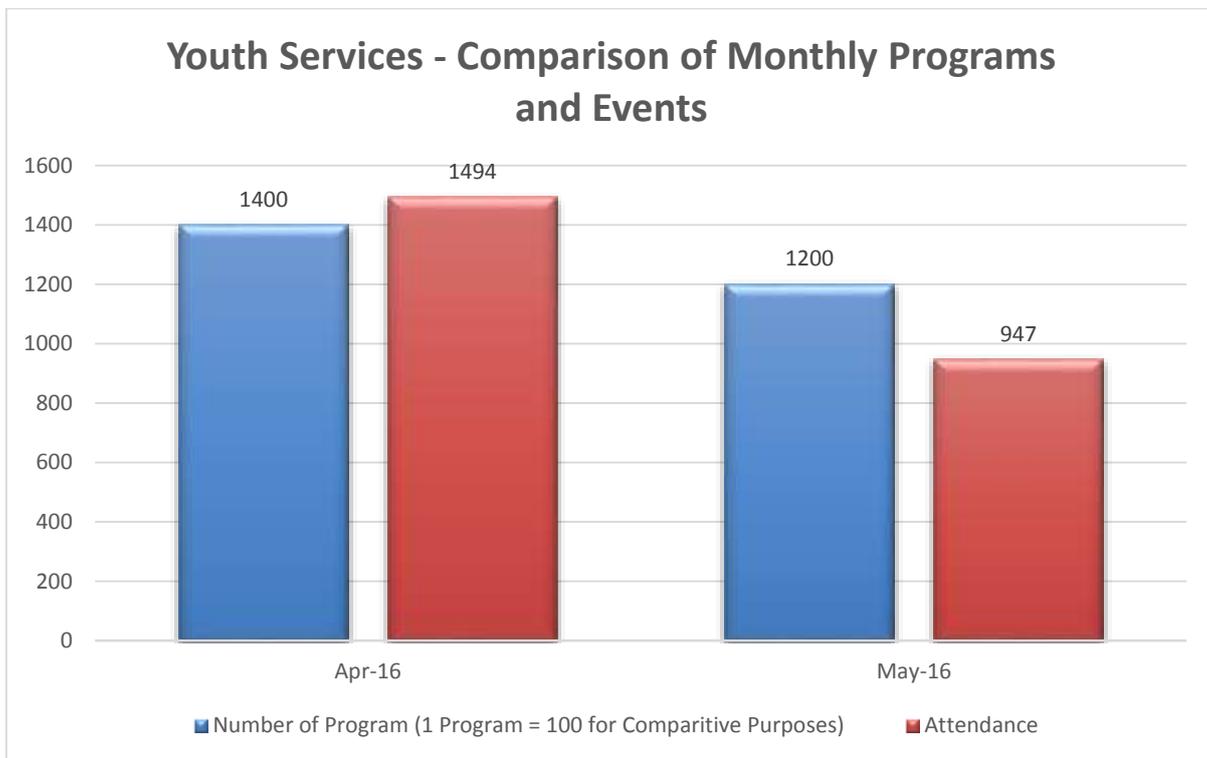
**c) Moonrise Cinema**

	2015	2016
May screenings	11	8
YTD screenings*	36	44
May attendance	858	838
YTD attendance*	6,127	5,212

*Calendar year Jan - May*

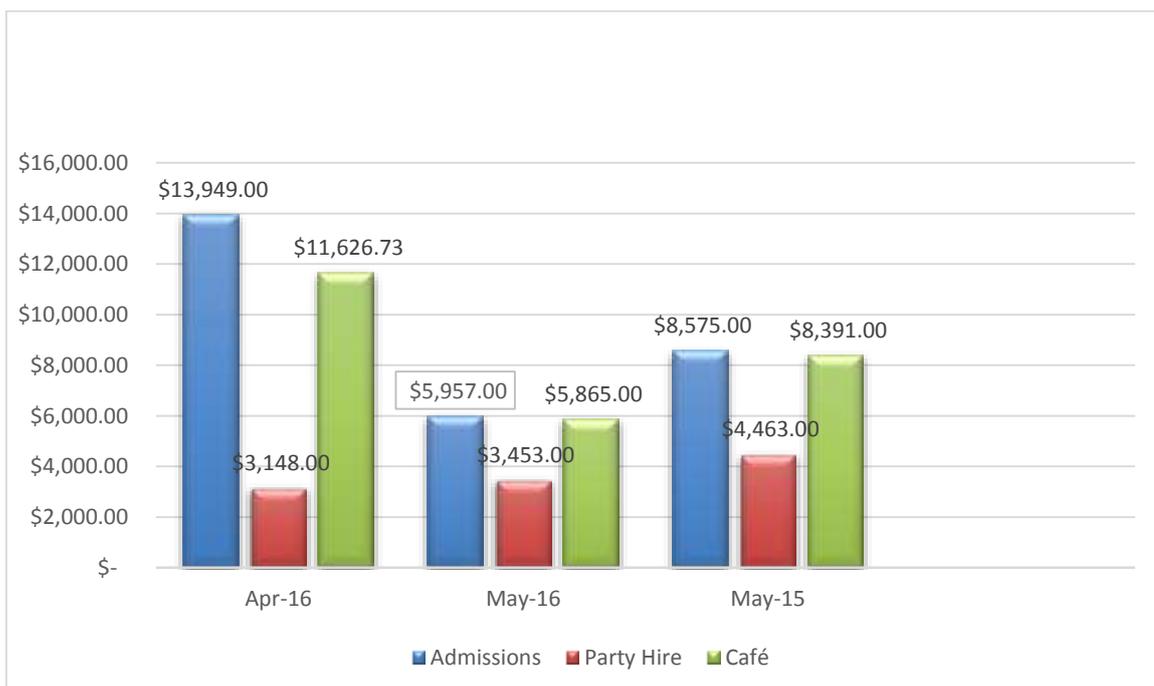
**1.2 YOUTH SERVICES**

**a) Comparison of Monthly Programs & Events**



**Programs includes:** Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11's, Movies and Milkshakes, Wickham Wonder chef, Paintball (April), Spark Fest – Youth Week event (April) & Wednesday Arvo's. City Wide Basketball (May) had 176 spectators and 148 players.

**b) Youth Shed Indoor Play Centre**



### 1.3 LIBRARY & CHILDRENS SERVICES

#### a) Library Statistics

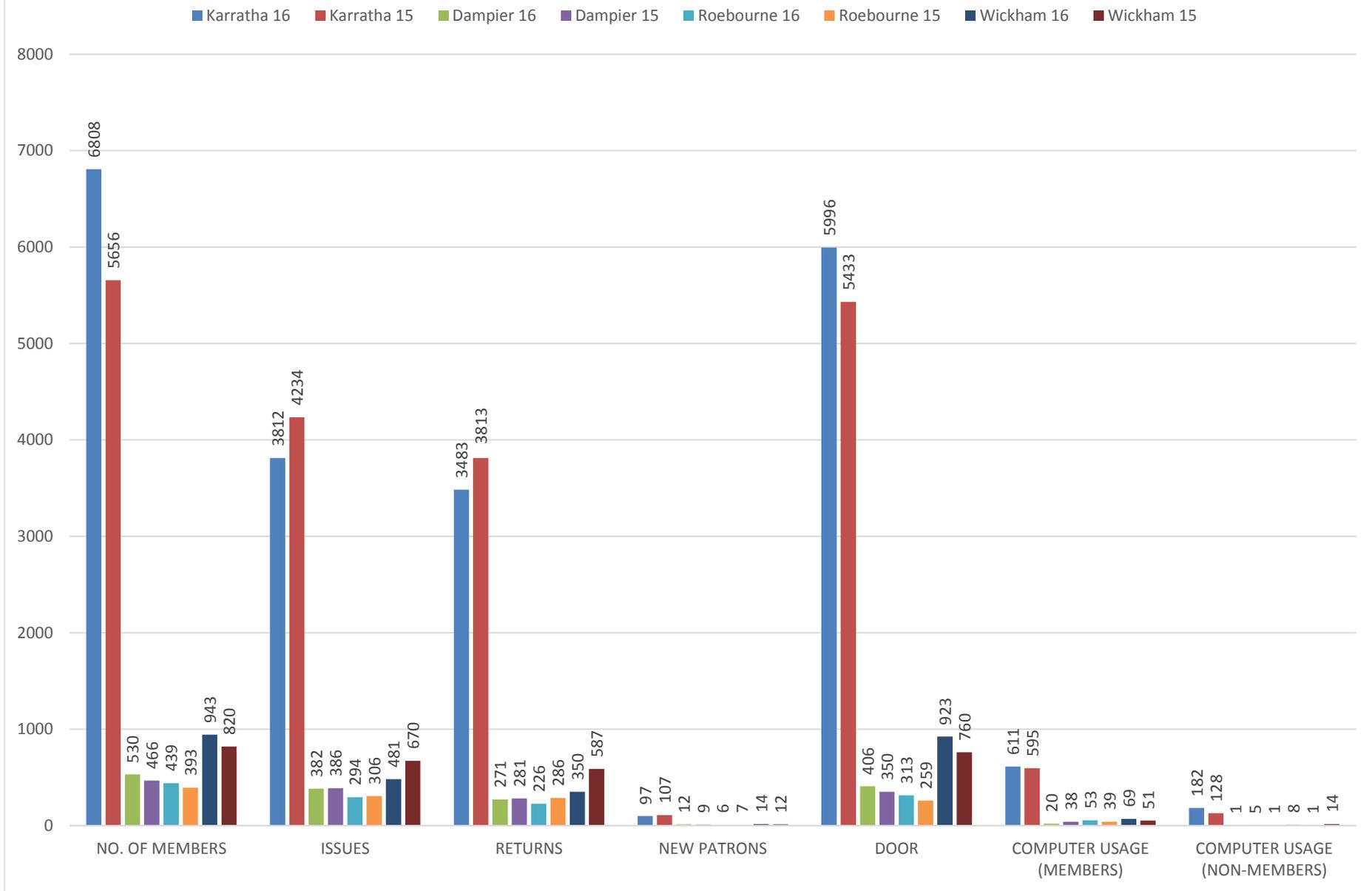
Week	Rhyme Time*	Story Time*
2 – 8 May	85	33
9 – 15 May	117	106
16 – 22 May	95	104
23 – 29 May	96	119
<b>Total</b>	<b>393</b>	<b>362</b>

#### b) Local History

Month	*Internal (CoK)*	*External (directed to LH staff)
February 2016	156 (14.5 hrs)*	147 (29.5 hrs)*
March 2016	107 (9.5 hrs)	107 (15 hrs)
April 2016	171 (36.5 hrs)	84 (13 hrs)
May 2016	93 (46.75 hours)	76 (13 hours)

\* No of enquiries and hours taken to complete

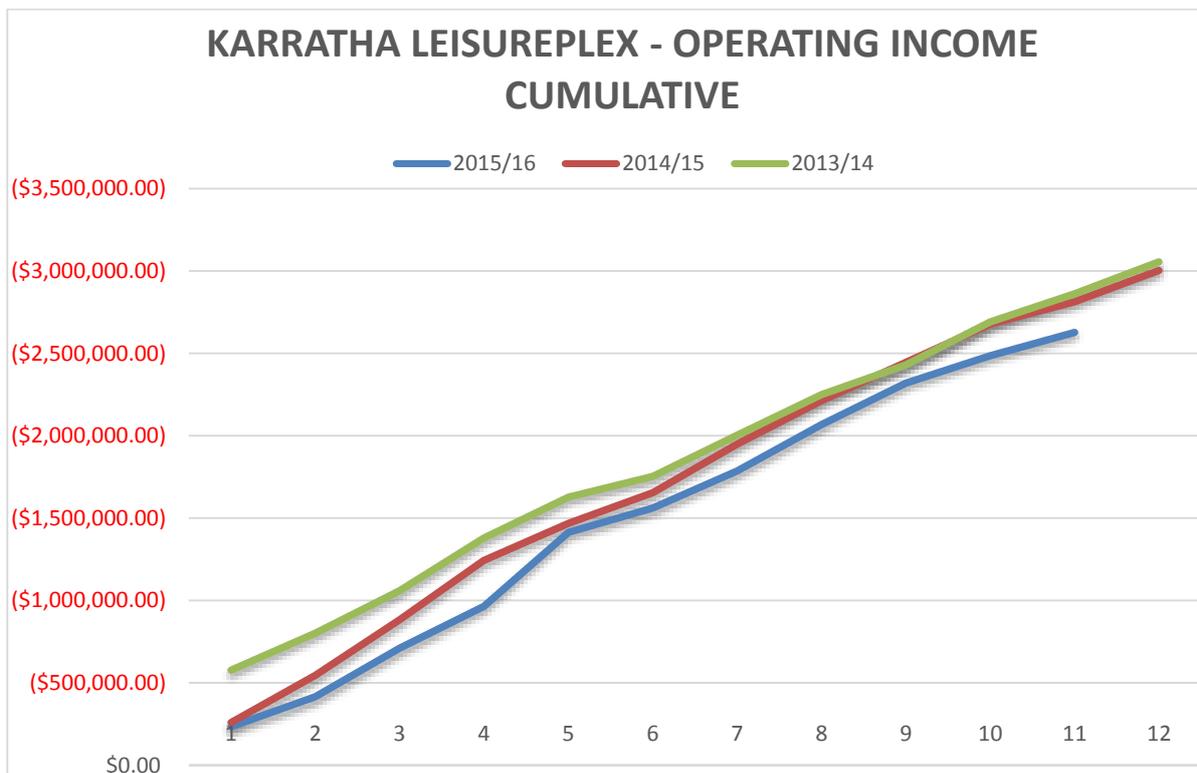
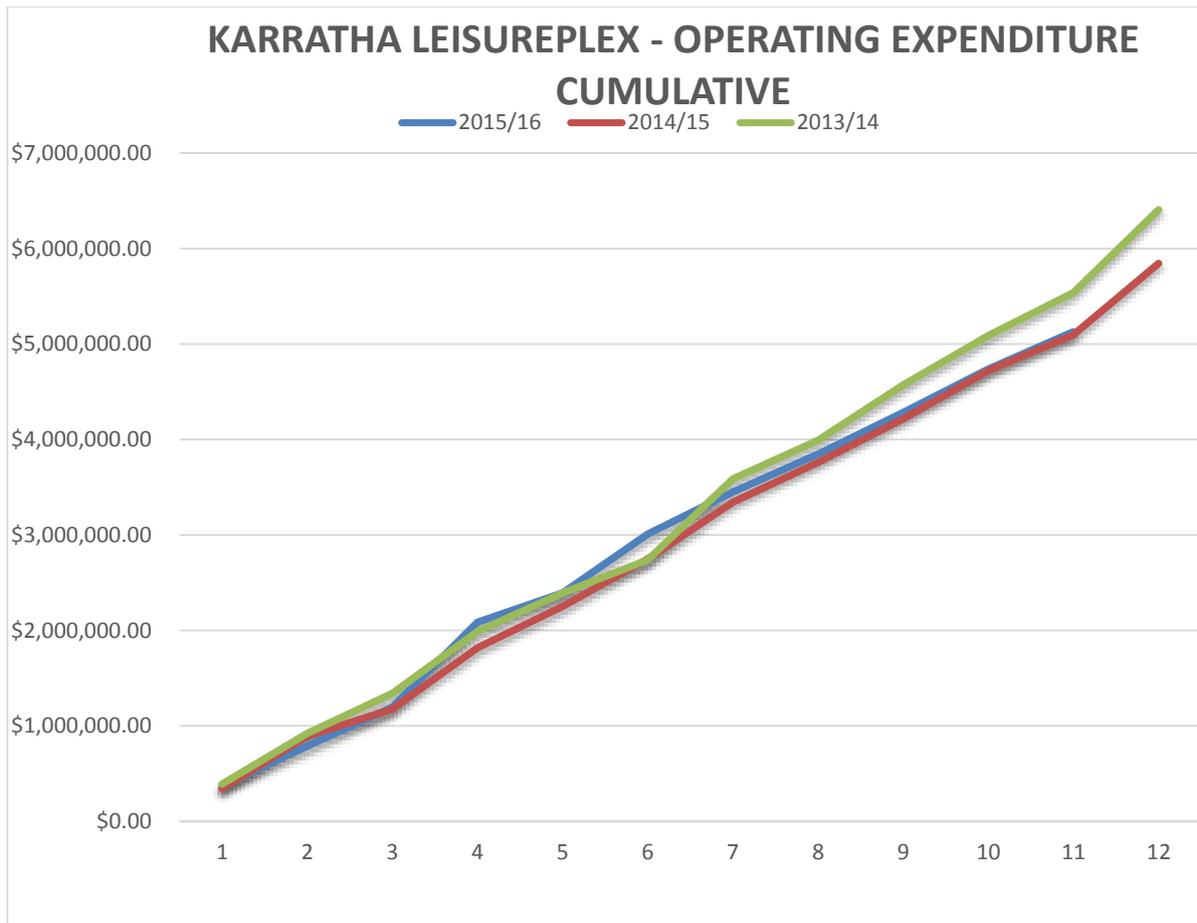
# LIBRARY STATISTICS MAY 2016

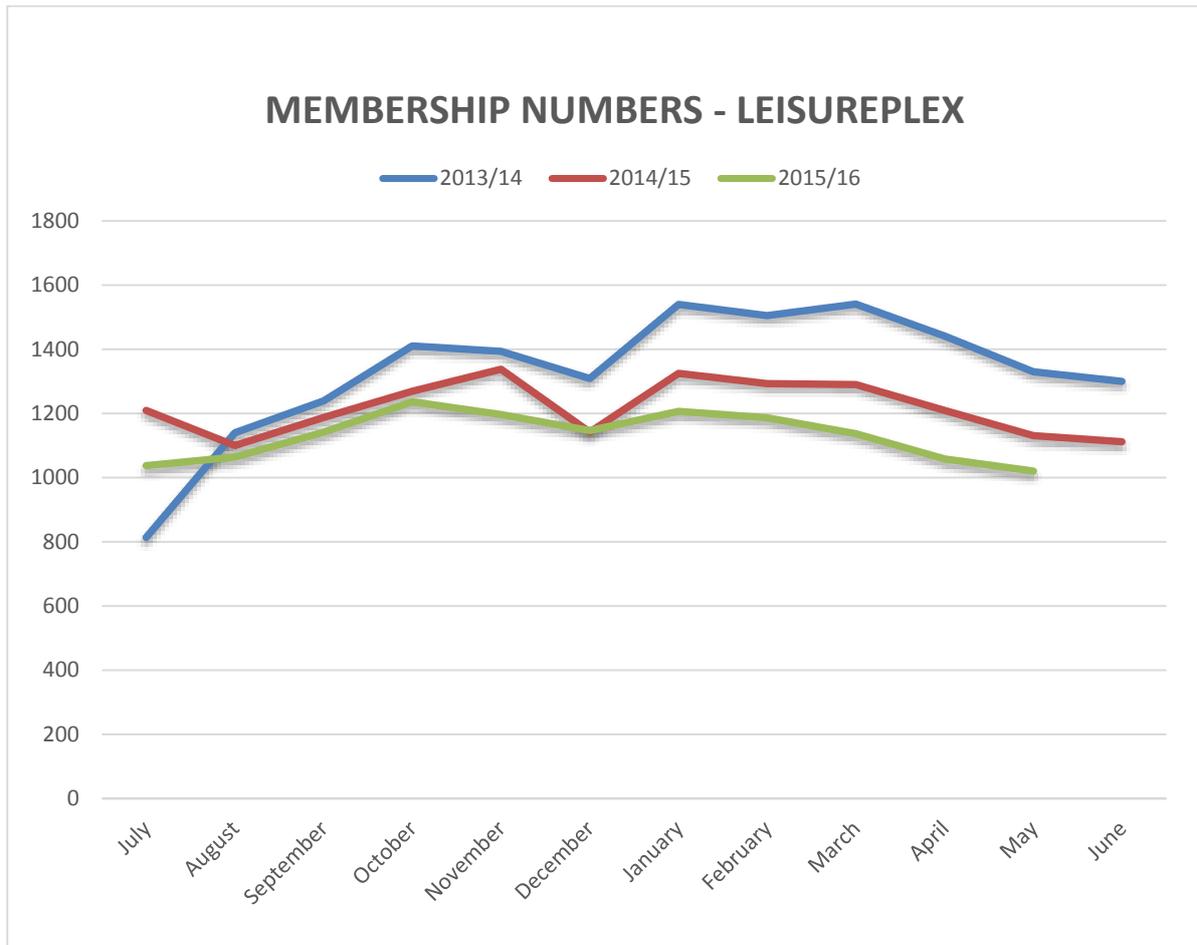


**2. RECREATION FACILITIES**

**a) Leisureplex Membership YTD Activity update**

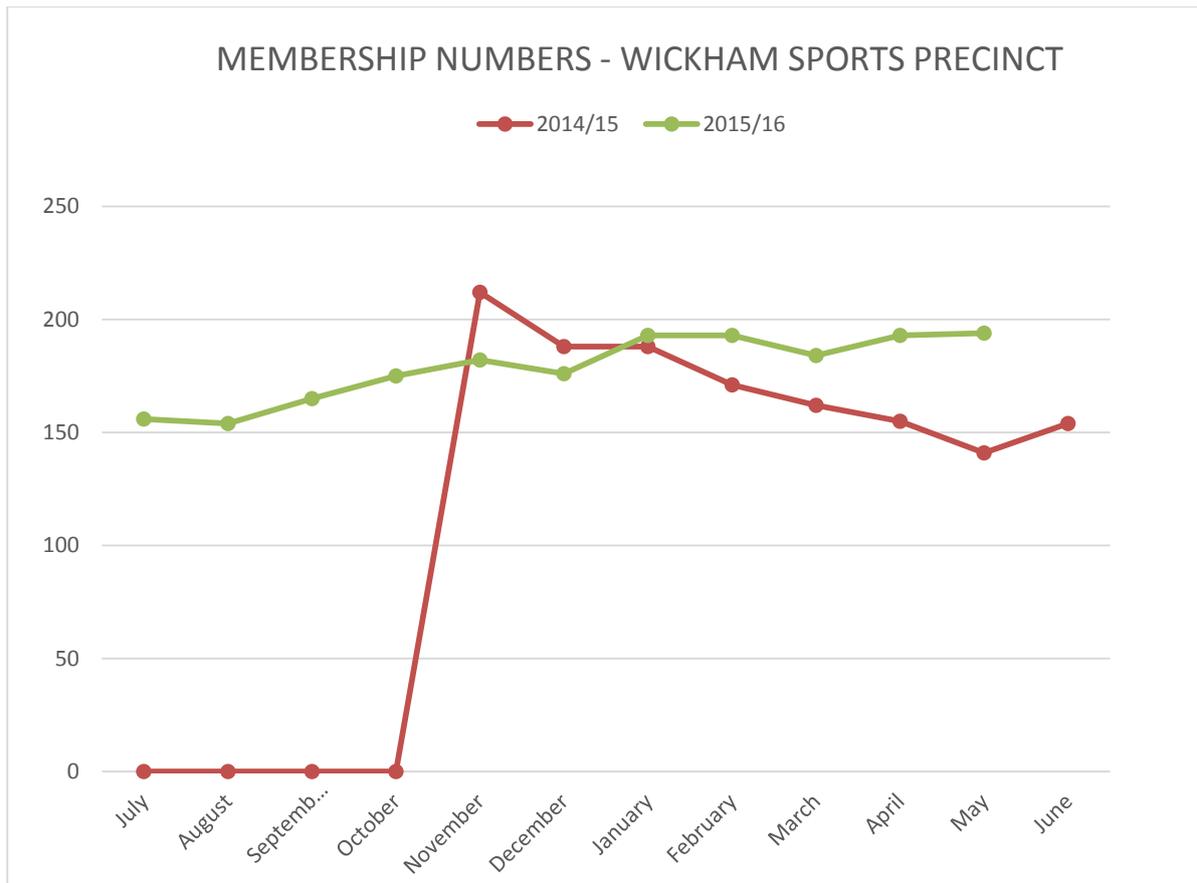
	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	May 2015		
<b>CURRENT MEMBERS</b>	1,029	974	1,000	1,060	1,177	1,137	1,082	1,135	1,117	1,053	978	945	1,057		
<b>SUSPENDED MEMBERS</b>	83	63	64	82	59	60	65	72	70	84	80	76	74		
<b>TOTAL MEMBERS</b>	1,112	1,037	1,064	1,188	1,236	1,197	1,147	1,207	1,187	1,137	1,058	1,021	1,131		
<b>MEMBER VISITS</b>															
<b>FULL MEMBER</b>	2,016	1,559	1,909	2,227	3,113	3,364	2,130	1,943	2,522	2,236	1,974	1,902	2,204		
<b>GYM MEMBER</b>	1,429	1,429	1,522	1,643	1,578	1,533	981	1,113	1,512	1,508	1,381	1,259	1,429		
<b>POOL MEMBER</b>	346	254	510	890	1,743	1,757	1,227	1,614	2,017	1,605	779	559	420		
<b>GROUP FITNESS MEMBER</b>	394	315	345	367	433	660	278	289	421	398	453	595	464		
<b>24 HOUR MEMBER</b>	2,393	2,523	2,233	2,580	2,598	2,843	1,993	2,279	2,887	2,671	2,631	2,893	2,668		
<b>TOTAL MEMBER VISITS</b>	<b>6,475</b>	<b>6,079</b>	<b>6,519</b>	<b>7,707</b>	<b>9,465</b>	<b>10,427</b>	<b>6,609</b>	<b>7,238</b>	<b>9,359</b>	<b>8,418</b>	<b>7,218</b>	<b>7,208</b>	<b>7,185</b>		
<b>TREND</b>	<b>-10%</b>		<b>7%</b>	<b>18%</b>	<b>23%</b>	<b>10%</b>	<b>-37%</b>	<b>10%</b>	<b>29%</b>	<b>-10%</b>	<b>-14%</b>	<b>0%</b>	<b>-10%</b>		
<b>MEMBER VISIT RATIO / MONTH</b>	<b>6.3</b>	<b>6.2</b>	<b>6.5</b>	<b>7.3</b>	<b>8.0</b>	<b>9.2</b>	<b>6.1</b>	<b>6.4</b>	<b>8.4</b>	<b>8.0</b>	<b>7.4</b>	<b>7.6</b>	<b>6.8</b>		
	<b>TOTAL 15/16 Fin Year</b>		<b>June 2015</b>	<b>July 2015</b>	<b>Aug 2015</b>	<b>Sept 2015</b>	<b>Oct 2015</b>	<b>Nov 2015</b>	<b>Dec 2015</b>	<b>Jan 2016</b>	<b>Feb 2016</b>	<b>Mar 2016</b>	<b>April 2016</b>	<b>May 2016</b>	<b>May 2015</b>
<b>AQUATIC</b>	90,399	54%	3,218	2,808	4,731	9,699	14,008	18,363	12,077	12,207	16,536	13,689	6,832	7,336	3,597
<b>GYM</b>	43,242	26%	5,031	5,087	5,100	5,642	5,850	6,574	4,328	4,639	6,023	5,674	5,279	5,362	5,511
<b>PERSONAL TRAINING</b>	1,254	1%	278	78	65	212	153	246	177	184	139	220	242	302	264
<b>GROUP FITNESS</b>	17,802	11%	2,977	1,640	2,402	2,566	2,650	2,865	1,655	1,458	2,566	2,475	1,884	2,430	2,884
<b>CRECHE</b>	9,207	6%	366	801	1,072	1,209	1,462	1,595	752	840	1,476	1,428	1,251	1,263	1,170
<b>MINI GOLF</b>	3,387	2%	290	718	298	320	502	321	411	592	225	349	620	198	278
<b>HOLIDAY PROGRAM</b>	1,959	1%	213	375	23	537	550	5	26	443	0	127	594	0	7
<b>TOTAL RECORDABLE VISITS</b>	167,249	99%	12,703	11,507	13,691	20,154	25,175	29,969	19,426	20,362	26,965	23,962	16,702	16,891	13,711
<b>OTHER VISITS</b>	197,976		36,005	16,056	26,625	28,034	31,393	35,206	17,065	9,164	33,382	33,003	20,867	28,584	30,596
<b>TOTAL VISITS</b>	365,225		48,030	27,563	40,316	48,188	56,568	65,175	36,491	29,526	60,347	56,965	37,569	45,475	44,307
<b>TREND</b>			8%	-42%	46%	20%	17%	15%	-44%	-21%	104%	-6%	-34%	21%	23%
<b>Group Fitness av / class</b>			13.74	10.06	13.27	13.65	13.66	13.33	12.54	12.46	13.36	13.9	12.7	13.06	14.14
<b>Swim school participants</b>			431	255	255	255	850	850	850	742	742	742	385	385	431





### WICKHAM SPORTING PRECINCT

	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	May 2015
<b>TOTAL MEMBERS</b>	154	156	154	165	175	182	176	193	193	184	193	194	141
<b>POOL ATTENDANCE</b>	182	112	271	974	2,287	1,622	1,036	1,574	1,490	1,088	989	358	260
<b>GROUP FITNESS AVERAGE/ CLASS</b>	6.4	7	7.4	8.8	10.1	9.6	8.7	9.9	9.7	7.6	10.1	8.5	4.9
<b>GROUP FITNESS CLASSES</b>	51	41	36	37	46	55	37	43	68	58	44	57	57
<b>GROUP FITNESS TOTAL PARTICIPANTS</b>	328	287	265	327	465	529	322	424	659	438	446	483	282
<b>GYM ATTENDANCE</b>	432	528	558	667	770	763	701	719	693	717	643	679	526



### ROEBOURNE AQUATIC CENTRE

	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2016	April 2016	April 2015	May to Aug 2016
<b>POOL ATTENDANCE</b>	327	1,738	1,657	1,603	1,125	1,137	899	1,016	549	CLOSED

Roebourne Aquatic Centre closed from May - September

### COSSACK ACCOMMODATION

	June 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015 - March 2016	April 2016	May 2016	May 2015
<b>Accommodation bed nights</b>	40	21	22	33	23	22	CLOSED	14	9	33



**14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**15 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**16 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **17 MATTERS BEHIND CLOSED DOORS**

Attached is the following:

**CONFIDENTIAL ATTACHMENT TO ITEM 8.1 NGARLUMA NGURRA/CITY OF KARRATHA WORKING GROUP**

**CONFIDENTIAL ATTACHMENT TO ITEM 12.1 MINOR WORKS – AIR CONDITIONING SERVICES**

**CONFIDENTIAL ATTACHMENT TO ITEM 12.2 MINOR WORKS – PLUMBING SERVICES**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **18 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 18 July 2016 at 6:30pm at Council Chambers - Welcome Road, Karratha.