



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 19 September 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Bev Menezes	A/Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Tishka Hanlon	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:** Cr Bart Parsons

**Members of Public:**

**Members of Media:**

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER’S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 15 August 2016 and the Minutes of the Special Meeting of Council held on Tuesday, 30 August 2016 be confirmed as a true and correct record of proceedings.

**8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

<b>Mayor:</b>
01/08/2016 – Western Australian Regional Capitals Alliance Meeting
01/08/2016 – Meeting with Rio Tinto
02/08/2016 – Kimberley Regional Group meeting
02/08/2016 – Pilbara Regional Council meeting
02/08/2016 – Mayors/Presidents Policy Forum – Local Government Week
03/08/2016 – WALGA Honours Luncheon – Local Government Week
03/08/2016 – WALGA Annual General meeting – Local Government Week
03/08/2016 – WALGA Welcome reception – Local Government Week
04/08/2016 – WALGA Local Government week Conference
05/08/2016 – WALGA Local Government week Conference
08/08/2016 – Council Briefing Session
09/08/2016 – Safer Communities Partnership meeting
09/08/2016 – Meeting with the BBI Group
10/08/2016 – Joint Business Breakfast - KDCCI and RDA-Pilbara
10/08/2016 – Elders Yarn
11/08/2016 – Meeting with David Templeman
12/08/2016 – Pilbara Regional Council Advocacy Workshop
15/08/2016 – Ordinary Council Meeting
16/08/2016 – KACP Project Advisory Group meeting
17/08/2016 – 150 Roebourne Official Opening
19/08/2016 – Judge Steamfest Comp

19/08/2016 - National Party Sundowner
21/08/2016 – Welcome Civic Reception for the Governor of Western Australia
22/08/2016 – Meeting with Big hART
23/08/2016 - Governor of Western Australia tour of Cossack & Roebourne
24/08/2016 – Pilbara Port Authority Sundowner
24/08/2016 – Business after hours Co-hosted by IBIS Styles, Pilbara News & Spirit Radio
25/08/2016 - Yara TAN Project official opening
25/08/2016 – Meeting with the Premier of Western Australia
25/08/2016 – Meeting with The Funding Network
26/08/2016 – Fortescue Metals Sundowner
29/08/2016 – Citizenship Ceremony
30/08/2016 – Meeting with EPIC
30/08/2016 – Special Council Meeting



## **9 EXECUTIVE SERVICES**

Nil



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 JULY 2016

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>29 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 July 2016.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 July 2016:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	121,244,683	51,307,430	51,541,451	234,021	↑
Operating Expense	(88,152,610)	(88,166,318)	(4,752,709)	(3,659,927)	1,092,782	↑
Non Operating Rev	22,773,260	22,773,260	5,790,053	0	(5,790,053)	↓
Non Operating Exp	(79,727,050)	(79,727,050)	(5,464,094)	(1,013,415)	4,450,679	↑
Non Cash Items Included	21,951,174	21,951,174	0	(87,312)	(87,312)	↓
Unrestricted Surplus BFWD 16/17	586,878	586,878	586,878	586,878	0	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,220,459	7,220,459	7,220,459	0	
/ess Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	0	
<b>Surplus/(Deficit) 16/17</b>	<b>32,874</b>	<b>19,166</b>	<b>48,824,097</b>	<b>48,724,214</b>	<b>(99,883)</b>	<b>↓</b>

The 2015/16 end of financial year actual surplus/ (deficit) balances have not yet been finalised and remain subject to final year-end adjustments and audit. This report reflects the position at the time of reporting.

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$48.7m, a variance of \$0.1m below the budgeted year to date surplus position of \$48.8m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

<b>Operating Expenditure</b>		
1,075,295	▼	Various amounts related to internal accounting of departmental allocations. Variance due to budgeted work not yet expended.
<b>Non-Operating Revenue</b>		
4,000,000	▼	Under budget in Transfer From Carry Forward Reserve - KACP. Timing difference, funds not yet received.
1,733,894	▼	Under budget in Transfer From Carry Forward Reserve-Effluent Upgrade - Timing Difference
<b>Non Operating Expenditure</b>		
1,232,209	▼	Under budget in Transfer to Partnership Reserve - Timing difference, funds not yet received.
842,543	▼	Under budget in Upgrade Effluent Systems - Progress claim that was cash flowed to pay in July has been delayed to August payment
821,307	▼	Under budget Dampier Foreshore Beautification - Stage 1 - Invoice processed early August
736,699	▼	Under budget in Back Beach Boat Ramp Reconstruction And Channel Dredging - Timing issue - July invoice not received yet. Following up with Contractor
287,000	▼	Under budget in Karratha Foreshore Management Plan - Timing issue - July invoice not received yet. Follow up with Contractor

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	44,039,451	47,489,154	The Operating Surplus Ratio is currently inline with the YTD budget.
		87,861,770	46,698,701	47,618,193	
	Minimum Target between 0% and 15%	11.7%	94.3%	99.7%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is currently inline with the YTD budget.
	Capital Renewal and Replacement Expenditure/Depreciation	8,571,728	1,209,473	69,365	
		21,762,467	0	0	
	Target - Greater than 0.90	0.39		0.00	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.
		87,861,770	46,698,701	47,618,193	Own Source Revenue is inline with YTD budget..
	Own Source Operating Revenue/Operating Expenses	88,152,610	4,752,709	3,659,927	
	Target - Greater than or equal to 0.40	1.00	9.83	13.01	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.
		17,851,866	Not	60,235,003	The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.  A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 6.38
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	9,273,379	
	Target - greater than or equal to 1	1.16		6.50	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	44,039,451	47,490,238	Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
		0	520,278	520,278	
	Target - more than 2- The higher the better	>10	84.65	91.28	

**Statement of Financial Position**

	2016 July	2016 June	% change
<b>Current</b>			
<b>Assets</b>	153,232,045	118,274,953	29.56%
<b>Liabilities</b>	13,369,154	14,193,901	-5.81%
<b>Non Current</b>			
<b>Assets</b>	736,756,540	749,896,162	-1.75%
<b>Liabilities</b>	1,256,603	1,118,177	12.38%
<b>Net Assets</b>	875,362,828	852,859,037	

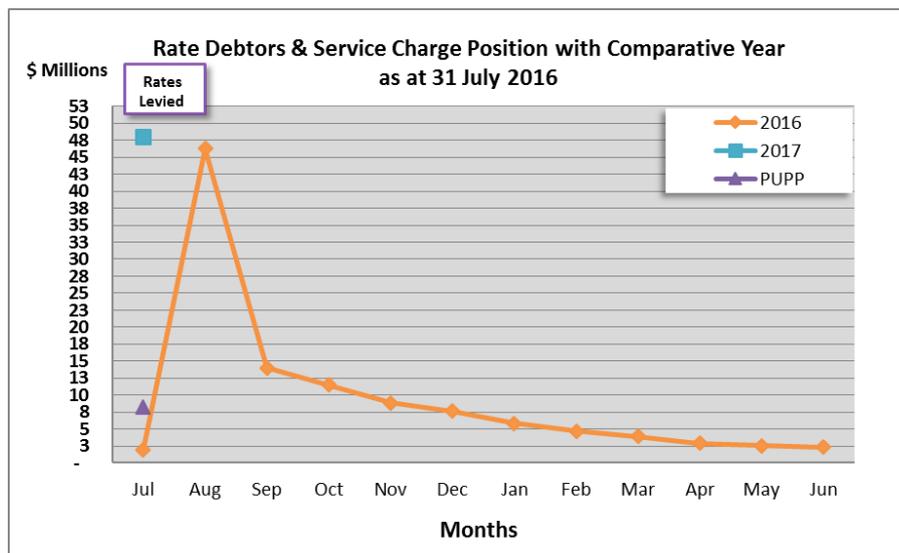
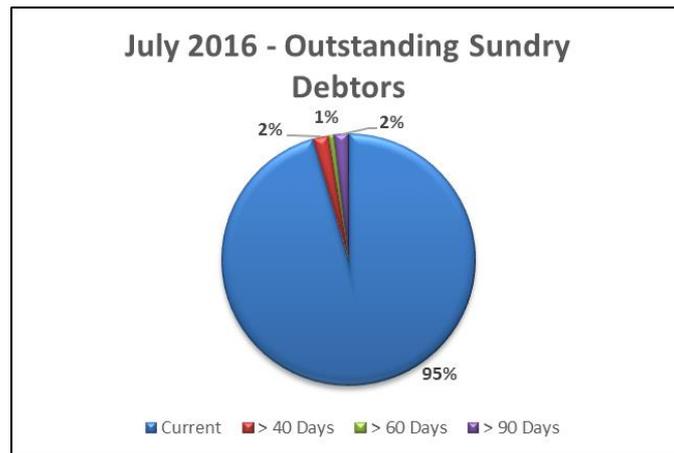
Total Current Assets have increased by 29.57% from June to July primarily due to a rates being raised. Current Liabilities have decreased by 5.69% from June to July due to a decrease in outstanding accounts payable. Non-Current Assets have decreased by 1.75% due to End of Financial Year asset impairments, with the largest movements relating to land revaluations of Staff Housing, Roebourne Airport and Council Depot. Non-Current Liabilities increased by 12.38% from June to July due to an increase in Councils provision for Long Service Leave.

**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 July	2016 June	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
<b>Current</b>	10,360,482	7,273,337	42%	96%
<b>&gt; 40 Days</b>	216,159	408,966	-47%	2%
<b>&gt; 60 Days</b>	75,706	258,352	-71%	1%
<b>&gt; 90 Days</b>	194,830	185,724	5%	2%
<b>Total</b>	<b>10,847,177</b>	<b>8,126,379</b>	<b>33%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>48,012,682</b>	<b>2,310,195</b>	<b>1978%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>8,234,530</b>	<b>8,100,799</b>	<b>2%</b>	<b>100%</b>

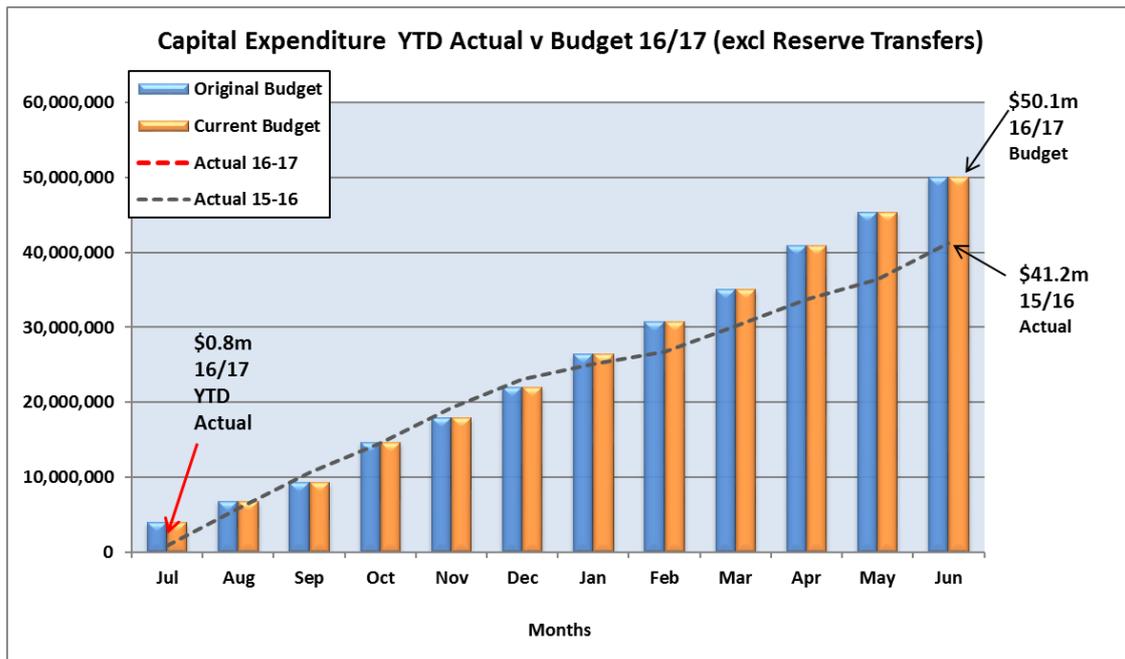
The balance of outstanding PUPP charges has decreased from June 2016. PUPP payments have been made on 98.4% of properties, with 77.0% paid in full and 23.0% paying by instalments.



Total Debtors increased by 33% or \$2.7m due to an increase in invoices receivable, primarily for invoices relating to grant contributions. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	Total Amount	Current	40 Days	60 Days	>90 Day	Comments
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Debt has been registered against property
CHC HELICOPTERS (AUSTRALIA)	111,815.14	73,848.48	0.00	37,938.97	27.69	CHC advised they have filed for a Chapter 11 Bankruptcy with the US Courts, cost incurred before the 5th May 2016 will be paid once authorisation has been sought from the US Courts, all cost incurred after the 5th May 2016 will be paid as per normal. Awaiting advice from CS Legal regarding any further actions required to secure our debt.
Newslink Pty Ltd ( LS Travel Retail )	14,932.25	4,356.04	10,554.26	0.00	21.95	Emailed copy of invoice 16/08/16, claimed that hadn't received original invoice.
ONYX (Aust) Pty Ltd	34,699.24	19,805.63	7,914.65	4,978.96	2,000.00	Onyx were in discussions with officers for credit amounts in relation to restrictions on their lease area during construction works. These discussions have concluded and credit amounts will be added to the August rental invoice. Onyx will pay the remaining balance outstanding at this time.

### Capital Expenditure



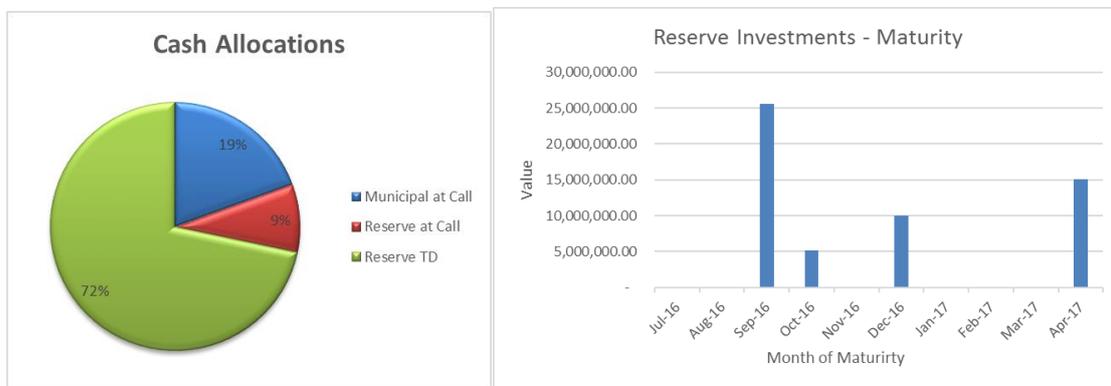
The Council’s 2016/17 Capital Expenditure budget is \$50.1 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 80% below budget in capital expenditure year to date.

Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Jul-16			30-Jun-16	
Land	0	(188)	0%	0	0
Artwork	0	0	0%	0	0
Buildings	1,005,728	657,494	-35%	29,638,543	29,638,543
Equipment	0	0	0%	1,000	1,000
Furn & Equip	0	0	0%	424,000	424,000
Plant	84,000	7,158	-91%	1,452,000	1,452,000
Infrastructure	2,913,113	145,806	-95%	18,602,172	18,602,172
<b>Totals</b>	<b>4,002,841</b>	<b>810,270</b>	<b>-80%</b>	<b>50,117,715</b>	<b>50,117,715</b>

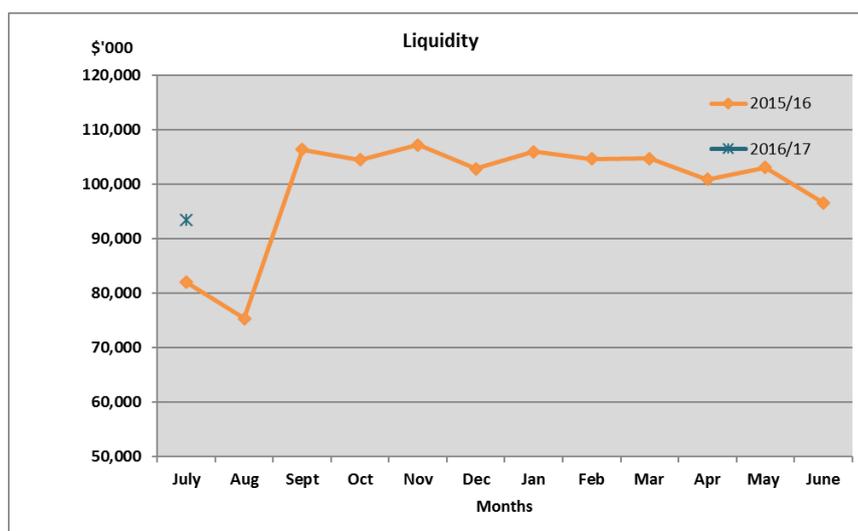
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

Institution	Accounts	Balance	Interest %	Investment Term	Maturity
		31 July 2016			
		\$			
WBC	Maxi Cash Reserve	8,132,516	1.30	At Call	
NAB	Reserve Term Deposits	5,353,581	3.10	6 months	Sep-16
NAB	Reserve Term Deposits	5,118,300	3.06	3 months	Oct-16
NAB	Reserve Term Deposits	4,642,997	3.13	6 months	Sep-16
NAB	Reserve Term Deposits	15,541,646	3.08	6 months	Sep-16
WBC	Reserve Term Deposits	10,057,847	3.06	6 months	Nov-16
WBC	Reserve Term Deposits	15,086,770	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	5,022,216	3.06	6 months	Dec-16
WBC	Reserve Term Deposits	5,022,216	3.06	6 months	Dec-16
WBC	Municipal (Transactional)	7,426,513	1.34	At Call	
WBC	Maxi Cash Municipal	3,158,203	1.30	At Call	
N/A	Cash on Hand	18,705	0.00		
<b>Total</b>		<b>84,581,511</b>			



The Reserve Bank cash rate (overnight money market interest rate) remained steady during July at 1.75%. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1m and \$5m in the everyday account and 1.30% on the Maxi-Direct Muni Account. During July Council had \$10m of Reserve investments mature. These funds were drawn down into Councils Westpac At Call account to aid in End of Financial Year reserve transfers, and has since been transferred back into Reserve.



The liquidity graph for 2015/16 demonstrates a decrease in liquidity from June. This decrease is primarily due to payment of outstanding supplier invoices.

The variance of \$8.8m in the cash investments table as compared to the liquidity graph is due to transfers to reserve processed in August, and dated 30 June 2016. The transfers were delayed as the calculations are based on End of Financial Year positions which are currently being finalised.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Sections 6.19 and 6.4 of the *Local Government Act 1995* provides for giving local public notice of the intention to impose as fees or charges after the annual budget has been adopted; and for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of July 2016 with a current year to date surplus budget position of \$48,824,097 (comprising \$41,603,638

unrestricted surplus and \$7,220,459 restricted surplus) and a current surplus position \$48,724,214 (comprising \$41,503,755 unrestricted surplus and \$7,220,459 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$41,503,755 is largely due to is primarily due to the levying of 2016/17 annual rates in July 2016.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.d.1.3 Provide transparent and accountable financial information required by the Local Government Act, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations
- Our Services: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a routine process alerting Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> July 2016; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> July 2016.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> July 2016.

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 31 July 2016</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2015/16</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	41,910,719	41,910,719	41,990,810	42,018,522	-	-	40,113,562
Fees and Charges	42,618,883	42,618,883	4,450,347	5,350,336	20.22%	899,989	74,454,536
Operating Grant, Subsidies and Contributions	10,204,189	10,204,189	2,070,764	3,494,795	68.77%	1,424,031	77,576,298
Interest Earned	3,327,528	3,327,528	257,544	249,334	-	-	3,576,356
Proceeds/Realisation	0	0	0	0	-	-	0
All Other	372,510	372,510	22,695	36,093	59.04%	-	2,633,867
<b>Total</b>	<b>98,433,829</b>	<b>98,433,829</b>	<b>48,792,160</b>	<b>51,149,081</b>	<b>-</b>	<b>2,356,921</b>	<b>198,354,620</b>
<b>Expenses from Operations</b>							
Employee Costs	(32,274,431)	(32,274,431)	(2,585,176)	(2,399,490)	-	185,686	(33,608,639)
Materials and Contracts	(23,853,369)	(23,868,369)	(1,430,522)	(945,899)	-33.88%	484,623	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,722,755)	(255,717)	(135,782)	-46.90%	119,935	(3,946,514)
Interest Expenses	(11,222)	(11,222)	0	1,084	-	-	0
Depreciation	(21,762,467)	(21,762,467)	0	0	-	-	(12,711,352)
Insurance Expenses	(1,545,116)	(1,545,116)	(114,605)	(273)	-99.76%	114,332	(1,606,065)
Other Expenses	(3,789,903)	(3,788,611)	(366,689)	(179,568)	-51.03%	187,121	(3,891,449)
<b>Total</b>	<b>(87,959,263)</b>	<b>(87,972,971)</b>	<b>(4,752,709)</b>	<b>(3,659,927)</b>		<b>1,092,782</b>	<b>(87,062,252)</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	22,806,214	22,806,214	2,515,270	392,370	-84.40%	(2,122,900)	9,313,340
Profit On The Sale Of Assets	4,640	4,640	0	0	-	-	91,170
Loss On Asset Disposal	(193,347)	(193,347)	0	0	-	-	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
<b>Change In Net Assets From Operations</b>	<b>33,092,073</b>	<b>33,078,365</b>	<b>46,554,721</b>	<b>47,881,523</b>			<b>119,985,458</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

### Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Fees and Charges	20.22%	899,989	297,140	▲ Over budget in PUPP Instalment Charges
Operating Grant, Subsidies & Contributions	68.77%	1,424,031	406,000	▲ Over budget in Contribution to Rangers/Local Laws
			175,000	▲ Over budget in Eastern Corridor Youth Services
			175,000	▲ Over budget in Contribution To Entry Statement
			145,000	▲ Over budget in Red Earth Arts Festival - Income
			142,500	▲ Over budget in Grants-Community Safety
			105,000	▲ Over budget in Cossack Art Prizes - Contributions
			98,000	▲ Over budget in NAIDOC Week Income
			88,000	▲ Over budget in Contributions - Club Development
			65,000	▲ Over budget in Special Youth Projects Income
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-33.88%	484,623	71,239	▼ Under budget in Karratha Golf Course/Bowling Green Facility
			69,494	▼ Under budget in Litter Control
			68,390	▼ Under budget in Crime & Safety Initiatives
			51,779	▼ Under budget in KTA Airport - Karratha Terminal Building - Op Exp
Utilities	-46.90%	119,935	64,283	▼ Under budget in Karratha Leisureplex
Insurance Expense	-99.76%	114,332	112,930	▼ Under budget in Plant - Insurance & Rego
Other Expenses	-51.03%	187,121	55,000	▼ Under budget in Contribution To Pilbara Regional Council
			40,000	▼ Under budget in Cont. - Karratha Tourist Bureau
			39,211	▼ Under budget in Cont. - Roebourne Tourist Bureau
			38,000	▼ Under budget in Sponsorship Scheme
Non- Operating Revenue	Material Variance			
Non Operating Grant, Subsidies and Contributions	-84.40%	2,122,900	1,164,874	▼ Under budget in Contributions to Corporate Projects
			500,000	▼ Under budget in Contributions - Karratha Arts & Community Precinct
			356,120	▼ Under budget in Contributions To Works

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 July 2016</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	6,253,402	6,253,402	280,100	558,505	99.39%	278,405	↑
Governance	1,378,884	1,378,884	1,184,334	20,840	-98.24%	(1,163,494)	↓
Law, Order And Public Safety	823,668	823,668	91,297	587,487	543.49%	496,190	↑
Health	171,100	171,100	17,000	62,087	265.22%	-	
Education and Welfare	58,920	58,920	4,910	4,908	-	-	
Housing	400,434	400,434	30,861	26,952	-12.66%	-	
Community Amenities	10,327,978	10,327,978	3,641,807	3,661,679	-	-	
Recreation And Culture	29,578,115	29,578,115	2,799,040	3,553,364	26.95%	754,324	↑
Transport	29,816,933	29,816,933	1,223,626	943,393	-22.90%	(280,233)	↓
Economic Services	381,230	381,230	43,445	103,259	137.68%	59,814	↑
Other Property And Services	143,300	143,300	200	452	126.14%	-	
	79,333,964	79,333,964	9,316,620	9,522,928	-	206,308	
<b>Expenses (Applications)</b>							
General Purpose Funding	(4,255,422)	(4,255,422)	(21,600)	(6,348)	-70.61%	-	
Governance	(4,042,783)	(4,056,491)	(271,809)	(160,543)	-40.94%	111,266	↑
Law, Order And Public Safety	(1,831,404)	(1,831,404)	(203,464)	(184,450)	-	-	
Health	(1,279,492)	(1,279,492)	(102,836)	(80,000)	-22.21%	-	
Education and Welfare	(168,573)	(168,573)	(7,835)	(4,070)	-48.06%	-	
Housing	(489,163)	(489,163)	8,644	(37,880)	-538.22%	-	
Community Amenities	(13,863,161)	(13,863,161)	(961,053)	(630,564)	-34.39%	330,489	↑
Recreation And Culture	(29,469,836)	(29,469,836)	(2,313,442)	(1,913,623)	-17.28%	399,819	↑
Transport	(29,928,009)	(29,928,009)	(637,371)	(496,682)	-22.07%	140,689	↑
Economic Services	(2,657,292)	(2,657,292)	(267,524)	(108,895)	-59.30%	158,629	↑
Other Property And Services	(167,475)	(167,475)	25,581	(36,873)	-244.14%	(62,454)	↓
	(88,152,610)	(88,166,318)	(4,752,709)	(3,659,927)	-22.99%	1,092,782	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	333,670	333,670	50,950	-	-100.00%	(50,950)	↓
Tsf From Aerodrome Reserve	1,530,967	1,530,967	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	2,509,412	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	8,111,710	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	5,783,894	5,733,894	-	-100.00%	(5,733,894)	↓
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	5,209.00	-	-100.00%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	22,773,260	5,790,053	-	-100.00%	(5,790,053)	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 July 2016</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	-	-	-	188.0	-	-	
Purchase Of Assets - Artwork	-	-	-	-	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(29,638,543)	(1,005,728)	(657,494)	-34.63%	348,234	↑
Purchase Of Assets - Equipment	(1,000)	(1,000)	0	0	-	-	
Purchase Of Assets - Furniture & Equipment	(424,000)	(424,000)	0	0	-	-	
Purchase Of Assets - Plant	(1,452,000)	(1,452,000)	(84,000)	(7,158)	-91.48%	76,842	↑
Purchase Of Assets - Infrastructure	(18,602,172)	(18,602,172)	(2,913,113)	(145,806)	-94.99%	2,767,307	↑
Loan Principal Repayments	(63,103)	(63,103)	-	-	-	-	
Tsf To Aerodrome Reserve	(114,804)	(114,804)	(9,567)	(6,096)	-36.28%	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	0	-	-	-	
Tsf To Plant Replacement Reserve	(74,028)	(74,028)	(6,169)	(4,953)	-19.72%	-	
Tsf To Walkington Theatre Reserve	(912)	(912)	(76)	(79)	-	-	
Tsf To Workers Compensation Reserve	(16,932)	(16,932)	(1,411)	(1,303)	-	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,913,135)	(101,471)	(83,572)	-17.64%	-	
Tsf To Partnership Reserve	(6,164,565)	(6,164,565)	(1,243,674)	(14,069)	-98.87%	1,229,605	↑
Tsf To Waste Management Reserve	(1,779,299)	(1,779,299)	(48,292)	(49,345)	-	-	
Tsf To Housing Reserve	(9,660)	(9,660)	(805)	(839)	-	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(774)	(17)	(17)	-	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(159,984)	(13,332)	(10,095)	-24.28%	-	
Tsf To Community Development Reserve	(11,916)	(11,916)	(993)	(3,389)	241.26%	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,313,493)	(34,458)	(28,654)	-16.84%	-	
Tsf To Medical Services Assistance Package Reserve	(11,856)	(11,856)	(988)	(736)	-25.55%	-	
Tsf To Carry Forward Budget Reserve	(964,874)	(964,874)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	<b>(79,727,050)</b>	<b>(79,727,050)</b>	<b>(5,464,094)</b>	<b>(1,013,415)</b>	<b>-81.45%</b>	<b>4,450,679</b>	
<b>Adjustment For Non Cash Items</b>							
Depreciation	21,762,467	21,762,467	-	-	-	-	
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	188,707	-	-	-	-	
	<b>21,951,174</b>	<b>21,951,174</b>	<b>-</b>	<b>(87,312)</b>	<b>-</b>	<b>(87,312)</b>	
<b>Restricted Balance BFWD - Pilbara Underground Power</b>	<b>7,220,459</b>	<b>7,220,459</b>	<b>7,220,459</b>	<b>7,220,459</b>	<b>-</b>	<b>-</b>	
<b>Unrestricted Surplus Brought Forward 1 July</b>	<b>586,878</b>	<b>586,878</b>	<b>586,878</b>	<b>586,878</b>	<b>-</b>	<b>-</b>	
<b>Amount Raised From Rates</b>	<b>41,910,719</b>	<b>41,910,719</b>	<b>41,990,810</b>	<b>42,018,522</b>	<b>-</b>	<b>-</b>	
<b>Restricted Balance - Pilbara Underground Power</b>	<b>5,863,920</b>	<b>5,863,920</b>	<b>5,863,920</b>	<b>5,863,920</b>	<b>-</b>	<b>-</b>	
<b>Surplus / (Deficit)</b>	<b>32,874</b>	<b>19,166</b>	<b>48,824,097</b>	<b>48,724,214</b>	<b>-</b>	<b>(99,883)</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

### Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items
General Purpose Funding	99.39%	278,405	297,140 ▲ PUPP Instalment Charges
Governance	-98.24%	1,163,494	1,164,874 ▼ Contributions to Corporate Projects
Law, Order & Public Safety	543.49%	496,190	406,000 ▲ Contribution to Rangers/Local Laws - Timing difference, funds received earlier than budgeted.
			82,500 ▲ Grants-Community Safety - Timing difference, funds received earlier than budgeted.
Recreation and Culture	26.95%	754,324	530,768 ▲ Moonrise Cinema Income - Journal to be processed, should have been posted to Arts & Culture income.
			175,000 ▲ Eastern Corridor Youth Services - Grant Income not budgeted for. To be adjusted at review.
Transport	-22.90%	280,233	446,120 ▼ Contributions To Works
			175,000 ▲ Contribution To Entry Statement - Contribution from Rio not budgeted for. Will be transfer to Reserve when received.
Economic Services	137.68%	59,814	59,814 ▲ Various minor amounts
Expenses from Operations	Material Variance		Significant Items
Governance	-40.94%	111,266	55,000 ▼ Contribution To Pilbara Regional Council
Community Amenities	-34.39%	330,489	197,731 ▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in Staff Overheads offset by over expenditure in Waste Management Overheads allocated to works.
Recreation and Culture	-17.28%	399,819	70,000 ▼ Adv Retreat Co. - Pilbara Wellness Retreat - Funding Agreement terminated. This payment will not be made.
			77,663 ▼ Green The Greens - Part payment for new tanks was to be paid in July, however procurement took place in July, to be delivered August and commissioned Sep
			63,377 ▼ Karratha Leisureplex-Op Costs
Transport	-22.07%	140,689	53,093 ▼ Kta Airport-Terminal Building-Op Cost - Timing of invoices for cleaning contract meant no payments for this month.
Economic Services	-59.30%	158,629	40,000 ▼ Cont. - Karratha Tourist Bureau
			39,211 ▼ Cont. - Roebourne Tourist Bureau
Other Property and Services	-244.14%	62,454	62,454 ▼ Various amounts related to internal accounting of departmental allocations.
Capital Revenue	Material Variance		Significant Items
Proceeds From Disposal Of Assets	-100.00%	50,950	20,950 ▼ Proceeds of Sale - Landfill Operations
			30,000 ▼ Proceeds of Sale - Roads & Streets
Transfer From Carry Forward Budget Reserve	-100.00%	5,733,894	5,733,894 ▼ Transfer From Carry Forward Reserve-Effluent Upgrade and KACP. Timing difference.
Capital Expenses	Material Variance		Significant Items
Purchase of Assets - Buildings	-34.63%	348,234	162,287 ▼ DCH Capital-Buildings - Building is complete and open, however the balance of construction contingency is to fund further improvements including the wireless upgrade and new roof to the hall. The wireless upgrade has been delayed because of tower restrictions, the tower is owned by RTIO
			141,250 ▼ Building Improvements-Karratha Depot - Invoices that were to be paid in July have been processed in August
			97,092 ▼ WCH Capital-Buildings - July invoice posted to August
			50,000 ▼ Capital Buildings-Airport - Delayed awaiting customer requirements
			103,863 ▲ Tambrey Pavilion - this project is ahead of schedule, therefore progress claims have been processed one month prior to budgeted cash flow.
Purchase of Assets - Plant	-91.48%	76,842	77,000 ▼ Purchase - Plant - Truck now purchased and invoice paid in August. Fit out costs order provided but invoice not paid yet.
Purchase of Assets - Infrastructure	-94.99%	2,767,307	842,543 ▼ Upgrade Effluent Systems - Progress claim that was cash flowed to pay in July has been delayed to August payment
			821,307 ▼ Dampier Foreshore Beautification - Stage 1 - Invoice processed in August.
			736,699 ▼ Back Beach Boat Ramp Reconstruction And Channel Dredging - Timing issue - July invoice not received yet. Following up with Contractor
			287,000 ▼ Karratha Foreshore Management Plan - Timing issue - July invoice not received yet. Follow up with Contractor
Transfer to Partnership Reserve	-98.87%	1,229,605	1,232,209 ▼ Transfer to Partnership Reserve - Timing difference, funds not yet received.

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 31 July 2016**

<b>Note 1. Net Current Assets</b>	<b>Note</b>	<b>Year to Date Actual</b>	<b>2015/16 Budget Brought Forward 1 July</b>
		<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		448,406	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		2,921,273	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		92,987,602	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	56,547,009	16,863,287
Land held for Resale - Development Costs		188	188
Inventories		318,127	345,277
Total Current Assets		153,232,045	116,890,164
<b>Current Liabilities</b>			
Trade and Other Payables		6,758,927	7,108,541
Trust Liabilities		2,926,965	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		63,103	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		13,369,154	13,952,764
<b>Net Current Assets</b>		139,862,891	102,937,400
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(92,987,602)	(92,784,458)
Loan repayments from institutions		(57,995)	(63,204)
Movement in Accruals (Non-Cash)		(87,312)	(991,461)
Land Held for Resale		(188)	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,220,459)	(7,220,459)
<b>Add back</b>			
Current Loan Liability		63,103	63,103
Cash Backed Employee Provisions		4,474,343	4,464,248
Current Provisions funded through salaries budget		(1,177,047)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
<b>Net Current Asset Position</b>		48,724,214	10,072,756

Note Explanation:

1) Total Trade and Other Receivables	8,534,327
Total Rates Debtors Outstanding	48,012,682

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 31 July 2016**

<b>Note 2: Statement of Financial Position</b>	<b>2016/17</b>	<b>2015/16</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	18,705	18,705
Cash and Cash Equivalents - Unrestricted	429,701	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	2,921,273	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	92,987,602	92,784,458
Trade and Other Receivables	56,547,009	16,863,287
Inventories	318,315	345,465
<b>Total Current Assets</b>	<b>153,232,045</b>	<b>116,890,166</b>
<b>Non-Current Assets</b>		
Trade and Other Receivables	449,823	449,823
Property, Plant and Equipment	200,722,513	231,148,014
Infrastructure	535,584,203	504,348,244
<b>Total Non-Current Assets</b>	<b>736,756,540</b>	<b>735,946,081</b>
<b>Total Assets</b>	<b>889,988,585</b>	<b>852,836,247</b>
<b>Current Liabilities</b>		
Bank Overdrafts	-	-
Trade and Other Payables	6,758,927	7,108,541
Trust Liabilities	2,926,965	3,160,962
Long Term Borrowings	63,103	63,103
Provisions	3,620,158	3,620,158
<b>Total Current Liabilities</b>	<b>13,369,154</b>	<b>13,952,764</b>
<b>Non-Current Liabilities</b>		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
<b>Total Non-Current Liabilities</b>	<b>1,256,603</b>	<b>1,256,603</b>
<b>Total Liabilities</b>	<b>14,625,757</b>	<b>15,209,367</b>
<b>Net Assets</b>	<b>875,362,828</b>	<b>837,626,880</b>
<b>Equity</b>		
Accumulated Surplus	402,863,451	365,330,648
Revaluation Surplus	379,511,771	379,511,771
Reserves	92,987,605	92,784,461
<b>Total Equity</b>	<b>875,362,828</b>	<b>837,626,880</b>

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 July 2016**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2016/17</b>
	\$
<b>Unrestricted Cash</b>	
Cash On Hand	18,705
Westpac on call	429,701
Term deposits - Westpac / WATC	-
Term deposit - Westpac	-
	<u>448,406</u>
<b>Restricted Cash</b>	
Reserve Funds	92,987,602
Restricted Unspent Grants	9,440
Westpac - Trust	2,921,273
	<u>95,918,315</u>
<b>Total Cash</b>	<u><u>96,366,721</u></u>

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 July 2016</b>				
	<b>2016/17 Budget</b>	<b>2016/17 Amended</b>	<b>2016/17 Year To Date Budget</b>	<b>2016/17 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,406)	(110,689)	(42,316)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(794,525)	(64,370)	(51,217)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	38,622,650	38,622,650	42,008,310	42,361,105
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(12,120,395)	9,665	2,648
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,267,968)	(178,115)	(168,847)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(12,492,833)	1,670,351	479,275
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,825,127)	(159,571)	(142,834)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,103,960)	(87,060)	(83,572)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,837,486)	(148,871)	(103,402)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,831)	(98)	0
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	0
Net (Cost) Revenue to Council for Staff Housing	(99,680)	(99,680)	(74)	(53,183)
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(569,090)	(44,383)	(31,401)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	3,556,534	3,556,534	(822,657)	455,894
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	14,400	14,400	1,200	605
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,203,514)	(2,203,514)	(218,824)	(115,752)
Net (Cost) Revenue to Council for Youth Services	(223,420)	(223,420)	40,689	263,333
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	(180,193)	(180,193)	(14,275)	(12,562)
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	(176)	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(895,633)	100,000	42,103
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(56,307)	(2,925)	839
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(18,406)	(837)	(406)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(2,990)	(239)	(3,878)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(204,211)	(41,492)	(25,389)
Net (Cost) Revenue to Council for Library Services	(1,765,826)	(1,765,826)	(145,265)	(118,926)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(327,493)	(30,646)	(19,000)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(943,287)	(109,563)	(82,781)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,347,210)	(148,082)	(49,578)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(2,594,211)	(360,199)	(454,360)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(635,689)	(635,689)	(59,612)	30,166
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(2,234,803)	(22,983)	(19,605)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	111,827	3,220	49,522
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(107,461)	(5,809)	(5,800)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(1,023,203)	(84,961)	(64,537)
Net (Cost) Revenue to Council for Record not found	(7,380)	(7,380)	(615)	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,290,853)	(247,288)	(162,727)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(22,203)	2,433	5,070
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(1,039,347)	(267,160)	580,751
Net (Cost) Revenue to Council for Dampier Community Hub	(1,884,236)	(1,884,236)	(245,557)	(78,053)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	18,211,454	4,500,000	0
Net (Cost) Revenue to Council for Record not found	53,800	53,800	0	300
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	663,219	1,033,135	1,059,460
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	(1,386,202)	(171,477)	(74,726)

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 July 2016</b>				
	<b>2016/17 Budget</b>	<b>2016/17 Amended</b>	<b>2016/17 Year To Date Budget</b>	<b>2016/17 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(211,764)	(15,483)	(74,102)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(712,743)	(97,378)	316,875
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(572,500)	(80,000)	(1,889)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(442,416)	(34,111)	130,602
Net (Cost) Revenue to Council for Economic Development	(386,276)	(386,276)	(11,157)	(33,254)
Net (Cost) Revenue to Council for Camping Grounds	66,912	66,912	28,100	26,783
Net (Cost) Revenue to Council for Building Control	(362,013)	(362,013)	(35,006)	(3,848)
Net (Cost) Revenue to Council for Health Services	(963,174)	(963,174)	(70,459)	(44,615)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,267,874)	(97,554)	(108,497)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(689,013)	(19,543)	(20,641)
Net (Cost) Revenue to Council for Development Services	(71,600)	(71,600)	(4,300)	(547)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,037,332)	(236,764)	(78,932)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	(42,745)	(5,551)	21,462
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	2,121,224	16,658	(23,768)
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,630,821)	93,578	58,827
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,144,556)	(132,135)	(110,621)
Net (Cost) Revenue to Council for Drainage	(764,815)	(764,815)	(10,000)	(14,674)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,294,584)	412,000	(10,585)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(378,304)	852,762	(35,813)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(154,223)	(12,101)	(4,487)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(367,767)	(30,106)	(23,417)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(266,504)	(1,024,208)	44,356
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(3,521,809)	(984,518)	134,151
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(97,500)	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	0
Net (Cost) Revenue to Council for Works Overheads	197,053	197,053	41,104	130,134
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	839,592	56,587	67,042
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(176,643)	0	0
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,250,907)	(264,546)	(283,694)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(19,000)	(1,584)	(197)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	8,719	8,719	5,425	(32,958)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,653,880)	2,850,689	3,022,812
Net (Cost) Revenue to Council for Landfill Operations	462,358	462,358	(49,721)	226,742
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,731,898	126,081	19,093
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	14,411,699	45,415	209,364
Net (Cost) Revenue to Council for Other Airports	(12,012)	(12,012)	0	0



**10.2 LIST OF ACCOUNTS AUGUST 2016**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>29 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

This month's List of Accounts includes itemised accounts of payment made via credit cards. Council's auditors have suggested that these items be specifically itemised for greater transparency.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 49% of external payments reported for the period were made locally.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	4.d.1.5	Ensure financial accountability
Our Services:	4.d.1.5.2	Ensure value for money in procurement

### **RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

### **VOTING REQUIREMENTS**

Simple Majority

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 293;
- b) EFT43392 to EFT44184 (Inclusive);
- c) Cheque Vouchers 78232 to 78237 (Inclusive);
- d) Cancelled Cheques: EFT31562, EFT39946, EFT43432, EFT43455, EFT43473, EFT43577, EFT43603, EFT43655, EFT43672, EFT43713, EFT43811, EFT43847, EFT43851, EFT43874, EFT43890, EFT43947, EFT43957, EFT44013, EFT44019, EFT44020, EFT44021, EFT44022, 77859, 78238,
- e) Direct Debits: DD26219.1 to DD26456.1;
- f) Payroll Cheques \$1,429,901.66; and
- g) with the EXCEPTION OF \_\_\_(as listed)\_\_\_

### **CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,166,509.94 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 293;
- b) EFT43392 to EFT44184 (Inclusive);
- c) Cheque Vouchers 78232 to 78237 (Inclusive);
- d) Cancelled Cheques: EFT31562, EFT39946, EFT43432, EFT43455, EFT43473, EFT43577, EFT43603, EFT43655, EFT43672, EFT43713, EFT43811, EFT43847, EFT43851, EFT43874, EFT43890, EFT43947, EFT43957, EFT44013, EFT44019, EFT44020, EFT44021, EFT44022, 77859, 78238;
- e) Direct Debits: DD26219.1 to DD26456.1; and
- f) Payroll Cheques: \$1,429,901.66

Chq/EFT	Date	Name	Description	Amount
293	05.08.2016	Bond Administrator	Rental Security Pet Bond	260.00
EFT31562	07.11.2015	Patricia Denise Nicholson	Cancelled Cheque	-300.00
EFT39946	14.01.2016	Patricia Denise Nicholson	Cancelled Cheque	-300.00
EFT43392	27.07.2016	Karratha Automotive Group - KAG	Purchase of One (1) White 2016 Holden Colorado LS Turbo Diesel Automatic 4x4 Utility	42,612.78
EFT43393	27.07.2016	Telstra Corporation Ltd	Telephone Usage Charges	21,987.90
EFT43394	28.07.2016	Water Corporation	Water Usage and Service Charges	4,525.12
EFT43395	29.07.2016	City of Karratha	Payroll deductions	351.00
EFT43396	29.07.2016	City of Karratha	Payroll deductions	3,089.44
EFT43397	29.07.2016	City of Karratha - Social Club	Payroll deductions	1,428.00
EFT43398	29.07.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT43399	29.07.2016	Australian Services Union (ASU/MEU Div.)	Payroll deductions	971.75
EFT43400	29.07.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43401	29.07.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43402	29.07.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT43403	29.07.2016	Maxxia Pty Ltd	Payroll deductions	18,020.81
EFT43404	29.07.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT43405	29.07.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT43406	29.07.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,354.17
EFT43407	03.08.2016	Australian Taxation Office	Payroll deductions	319,912.43
EFT43408	03.08.2016	Child Support Agency	Payroll deductions	1,147.34
EFT43409	29.07.2016	Karratha Senior High School	Refund - Hire Bond Main Hall 07/10/2004	500.00
EFT43410	29.07.2016	Colin Wilkinson Developments Pty Ltd	Refund - Development Bond For PA1813 - Colin Wilkinson Developments (includes Interest On TD)	5,755.09
EFT43411	29.07.2016	Australian Breastfeeding Association - Isolated Members NW	Refund - Hire Bond KLP Meeting & Club Room 27/03/2014 - ABA IMNW	250.00

Chq/EFT	Date	Name	Description	Amount
EFT43412	29.07.2016	Crystel Carlow	Refund - Car Park Bond #248330 14/05/15 Crystel Carlow	50.00
EFT43413	29.07.2016	Hepatitis WA Inc	Refund - Hire Bond Frank Butler Community Centre 17-18/06/2014 - Hepatitis WA Inc	250.00
EFT43414	29.07.2016	Richard Irvine	Refund - Asic Bond #242271 16/12/0214 Richard Irvine	50.00
EFT43415	29.07.2016	Karratha Touch Association	Refund - Hire Bond Millars Well Pavilion 22/10/2006 - Kta Touch Assoc	100.00
EFT43416	29.07.2016	Darren Little	Refund - Asic Bond #259555 08/12/2015 Riley Munro	50.00
EFT43417	29.07.2016	Pilbara Aboriginal Apostolic Church	Refund - Hire Bond Roebourne Community Hall 11/08/2010 - Pilbara Aboriginal Church	340.00
EFT43418	29.07.2016	West Australian Symphony Orchestra	Refund - Hire Bond Roebourne Community Hall 11/04/2011 - WASO	500.00
EFT43419	29.07.2016	Youth Of The Decade 2010 (YOTHD 10)	Refund - Hire Bond Roebourne School Oval - 14/06/2010 Yothd10	600.00
EFT43420	04.08.2016	Karratha Earthmoving & Sand Supplies	Gawthorne Drainage Upgrade - Install 4 Drainage Sumps Underground Drainage Pipes, Green the Greens Golf Course Works, Footpath and Kerb Maintenance	216,410.00
EFT43421	04.08.2016	WALGA	WALGA Membership Subscription - Association Membership - 2016/2017	43,311.64
EFT43422	04.08.2016	BGC Contracting	Dampier Foreshore - Construction of Public amenity Structure at Shark Cage Beach (RFT 10-15/16)	398,604.72
EFT43423	04.08.2016	Daimler Trucks Perth	Supply & Deliver One (1) 4 Tonne Single Cab Tip Truck	48,477.00
EFT43424	04.08.2016	Ertech Pty Ltd	Rebuild of the Karratha Back Beach Boat Ramp Jetty and Carpark RFT 17-15/16 - Progress Claim #2	206,383.70
EFT43425	04.08.2016	Gresley Abas Pty Ltd	WCH - Variation 04 - Revised Schematic Design, DCH - Architectural Services	62,912.25
EFT43426	04.08.2016	Leethall Constructions Pty Ltd	Staff Housing - Form and Pour New Semi Mountable Kerbing and Yard works, Youth Shed - Outdoor Redevelopment (50% Retention Release)	60,777.75
EFT43427	04.08.2016	MSS Security	Kta Airport - Screening And Security Services June 2016	247,311.17
EFT43428	04.08.2016	North West Waste Alliance	Street Sweeping Services For June 2016	44,874.86
EFT43429	04.08.2016	Pastoral Management Pty Ltd	Rates Refund For Assessment A90216	993,299.84
EFT43430	04.08.2016	West Coast Synthetic Surfaces	WRP - Supply And Install Synthetic Turf To Wickham Indoor Cricket	49,511.00
EFT43431	04.08.2016	Xelerator Pty Ltd t/a KBSS Engineering	Saylor Park Solar Lighting Supply & Installation - RFQ 23-15/16 Final Claim	40,244.81
EFT43432	04.08.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Cancelled Cheque	0.00
EFT43433	04.08.2016	Horizon Power	Electricity Usage Charges	18,865.95
EFT43434	04.08.2016	Water Corporation	Water Usage and Service Charges	12,280.22
EFT43435	04.08.2016	Water Corporation	Water Usage and Service Charges	12,823.79
EFT43436	04.08.2016	Water Corporation	Water Usage and Service Charges	16,959.98
EFT43437	05.08.2016	LFA First Response (Previously - Alpha First Aid Supplies Pty Ltd )	First Aid Kits and Supplies	239.86
EFT43438	05.08.2016	Aerodrome Management Services Pty Ltd	Kta Airport - Prepare And Facilitate Emergency Desk Top Exercise	5,291.00
EFT43439	05.08.2016	G Bailey	Reimbursement - Councillor Car Mileage 07/04/2016 To 20/06/2016	631.04

Chq/EFT	Date	Name	Description	Amount
EFT43440	05.08.2016	M Booth	Reimbursement - Study Assistance Cert IV Local Govt	375.80
EFT43441	05.08.2016	Chefmaster Australia	Stock	1,206.45
EFT43442	05.08.2016	Cardno WA Pty Ltd	Kta Foreshore Management Plan - Detailed Designs Maitland Road Node	6,511.99
EFT43443	05.08.2016	Chandler Macleod	7 Mile - Litter Control - Labour Hire Litter Crew	8,914.75
EFT43444	05.08.2016	Department of Transport	Department Of Transport Vehicle Search Fees	110.55
EFT43445	05.08.2016	Department Of Agriculture & Food	Quarantine Inspection 23/06/16	61.00
EFT43446	05.08.2016	Blue Hat Cleaning Services T/A Damel Cleaning Services	WRP Bistro - Carry Out Full Facility Vacate/Handover Clean	2,200.00
EFT43447	05.08.2016	Garrards Pty Ltd	Stock	606.27
EFT43448	05.08.2016	Hart Sport	Youth Shed - Replacement of Ping Pong Table and Fooze Ball Table	2,490.20
EFT43449	05.08.2016	Hathaways Lubricants	Stock	12,733.01
EFT43450	05.08.2016	Keynote Conferences	Waste & Recycle Conference Fremantle 14-16/09/2016 - S. Wachter	1,300.00
EFT43451	05.08.2016	LRW'S Electrical	Crime Prevention Strategies - 110 X Motorcycle Heavy Duty Chain Locks 2m	5,500.00
EFT43452	05.08.2016	Les Mills Aerobics Australia	KLP - 12 Month Contract Fees Les Mills Group Fitness Programs	1,540.43
EFT43453	05.08.2016	Lil's Retraivision Karratha	Youth Shed - UE Boom And Stand Replacement, Sandwich Press Replacement and Musical Instrument Repairs and Parts	867.35
EFT43454	05.08.2016	Midalia Steel T/A Onesteel	Traffic/Street Signs and Control Equipment	343.35
EFT43455	05.08.2016	Mingullatharndo Association Ltd	Cancelled Cheque	0.00
EFT43456	05.08.2016	Ngarliyarndu Bindirri Aboriginal Corp.	NAIDOC 2016 - Deliver 400 Flyers In Roebourne To Residential Properties	924.00
EFT43457	05.08.2016	Phonographic Performance Company (PPCA)	WRP - Public Performance Protected Sound Recordings And Public Exhibition Of Music Videos	1,368.15
EFT43458	05.08.2016	Water2Water	KLP - Rental Reverse Osmosis Water System - August	66.00
EFT43459	05.08.2016	Parry's Merchants	Youth Shed - Cafe Stock, Depot - Stock for Stores	1,865.90
EFT43460	05.08.2016	Perth Irrigation Centre	DCH Capital-buildings - Additional Irrigation Supplies, WRP - Effluent Retic Systems	8,508.44
EFT43461	05.08.2016	Poinciana Nursery	Pegs Creek Oval Maintenance - Top Soil	416.00
EFT43462	05.08.2016	Signswest Stick With Us Sign Studio	WRP - Welcome Sign And Wickham Hall Directional Signs	1,028.50
EFT43463	05.08.2016	SAI Global Ltd	Kookaburra Park Development - AS2560. 2.3-2007 Sports Lighting - Football All Codes	124.33
EFT43464	05.08.2016	Shenton Enterprises Pty Ltd	WRP - Equipment Repairs	155.99
EFT43465	05.08.2016	Sealanes	Stock - White Spirit Vinegar 10%	63.87
EFT43466	05.08.2016	Stihl Shop Redcliffe	Stock	22.60
EFT43467	05.08.2016	Everywhere Travel & Cruise Karratha (Previously Helloworld North West)	Kta Airport - AAA Annual General Meeting Perth 04/08/2016	309.00
EFT43468	05.08.2016	TNT Express	Freight	1,107.03
EFT43469	05.08.2016	Truck Centre (WA) Pty Ltd	Plant Repairs	338.80
EFT43470	05.08.2016	B Tussler	Reimbursement - Study Assistance - International Business Law	1,305.00
EFT43471	05.08.2016	The Retic Shop	Stock - Retic Parts	4,059.75

Chq/EFT	Date	Name	Description	Amount
EFT43472	05.08.2016	Landmark Operations Limited	Stock	851.40
EFT43473	05.08.2016	Allan Wright	Cancelled Cheque	0.00
EFT43474	05.08.2016	Worksense Safety & Workwear	Safety Work Boots	187.44
EFT43475	05.08.2016	Atom Supply	Plant Repairs	158.21
EFT43476	05.08.2016	J Blackwood & Son Pty Limited	Safety Work Boots	159.20
EFT43477	05.08.2016	A Noble & Son Ltd - WA Division	KLP - WT#14289 Recertification Inspection and Documentation of the Height Safety System	2,205.28
EFT43478	05.08.2016	Auslec	Tambrey Oval - Maintenance - 32mm Conduit	297.91
EFT43479	05.08.2016	Onyx (Aust) Pty Ltd	NAIDOC 2016 - Supply Deliver And Erect Stage, DCH - Fake Turf Hire, Catering, PBFC - Quarterly Management Fee	15,082.00
EFT43480	05.08.2016	Abco Products	Stock	689.63
EFT43481	05.08.2016	Attorney-General's Department	KTA Airport - 18 X Auscheck Recovery	1,665.00
EFT43482	05.08.2016	Apprenticeships Australia	HR - Managed Apprentice Fee - (Jan - May 2016)	366.67
EFT43483	05.08.2016	Avdata Australia	Kta Airport - Monthly Data Reporting Fee - May 2016	1,446.48
EFT43484	05.08.2016	West End Projects Australia Pty Ltd	DCH - Public Art Project Install	15,400.00
EFT43485	05.08.2016	Airport Security Pty Ltd	Kta Airport - ASICs Printing x 6	320.00
EFT43486	05.08.2016	AEC Group Ltd	Policy Development: Transient Workforce - TWA Scheme Amendment	12,700.16
EFT43487	05.08.2016	ARUP Pty Ltd	Karratha City Centre Parking Study - City Centre Parking Audit	3,142.70
EFT43488	05.08.2016	Advam Pty Ltd	Kta Airport - Monthly Advam Support And Services	382.62
EFT43489	05.08.2016	Australian Safety Engineers (WA)	KLP - Repairs to SCBA for KLP Pool On/off valve	233.20
EFT43490	05.08.2016	Armsign Pty Ltd	Roebourne Heritage Trail - Concept Designs Interpretive Writing For 20 Interpretive Panels, DCH - Pilycure Sign	34,845.80
EFT43491	05.08.2016	All Access Australasia (Prev known as Elan Media)	Library - New Resources (Various)	491.00
EFT43492	05.08.2016	Barth Bros Automotive Machine	Plant Repairs	1,298.30
EFT43493	05.08.2016	Bunzl Ltd	Stock	1,108.54
EFT43494	05.08.2016	Beaurepaires	Plant Repairs	6,217.52
EFT43495	05.08.2016	BC Lock & Key	Footpath Lighting Upgrade - City Solar Lid Padlocks for lockable battery pits, WRP - Saylor Park Improvements	4,203.01
EFT43496	05.08.2016	Burkeair Pty Ltd	Air Con Maintenance / Servicing	3,628.90
EFT43497	05.08.2016	BEST Consultants	KACP - Electrical Engineering Review And Consultation - Final Claim	9,790.00
EFT43498	05.08.2016	BT Equipment Pty Ltd T/A Tutt Bryant Equipment	Plant Repairs	8,978.99
EFT43499	05.08.2016	Benara Nurseries	Road Tree Mtce - Eucalyptus Vitrix - 30l X 200, WRP - Plantings	25,266.63
EFT43500	05.08.2016	Beacon Equipment	Equipment Purchase - Stihl Blower - P4092	456.50
EFT43501	05.08.2016	Steven John Burgess	Lands Matters - Research And Report	1,214.60
EFT43502	05.08.2016	April Joy Butt	WRP - Nutritionplan For Member A. Streeter	75.00
EFT43503	05.08.2016	Badgelink (CJ & RG Blewitt)	Community Development - Name Badges	161.00
EFT43504	05.08.2016	BB Landscaping WA Pty Ltd	Staff Housing - Garden Maintenance and Retic Repairs	1,776.50

Chq/EFT	Date	Name	Description	Amount
EFT43505	05.08.2016	BCJ Plastic Products	Roebourne/Cossack Museum - Interactive Donation Box - Final 50% Payment	1,556.50
EFT43506	05.08.2016	Elle Borgward - Photographer	Cossack Art Awards 2016 - Photography Of Winning Artworks And Judging Day - 50%	1,345.00
EFT43507	05.08.2016	Centurion Transport Co Pty Ltd	Freight	4,809.59
EFT43508	05.08.2016	Coates Hire Operations	Footpath & Kerb Maintenance - Hire Cat 930 G Integrated Tool Carrier 27/06/2016 To 28/06/2016.	1,204.50
EFT43509	05.08.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Stock	1,330.74
EFT43510	05.08.2016	Chadson Engineering Pty Ltd	Stock	857.12
EFT43511	05.08.2016	Chemform	Stock	1,160.28
EFT43512	05.08.2016	CBCA WA Branch(Inc)	Library - Posters/stickers For Children's Book Week 2016	127.00
EFT43513	05.08.2016	CB Snapz	Community Club Development - Photographer For Community Sports Awards	500.00
EFT43514	05.08.2016	Coral Coast Electrical	Bulgarr Daycare Building, Dampier Pavilion, Karratha SES and Shadwick Drive - Electrical Works	1,836.85
EFT43515	05.08.2016	N Milligan	Reimbursement - Allowances KACP Meeting Perth	103.51
EFT43516	05.08.2016	Command IT Services	Call Out - Telecommunications Works for Main Admin and 7 Mile Waste	264.00
EFT43517	05.08.2016	Costello Alliance Pty Ltd T/A Cozco Electrical Contractors	RCD Testing - All sites	1,307.64
EFT43518	05.08.2016	Compass Group (Australia) Pty Ltd	Refund - Invoice 97230 paid Twice	450.00
EFT43519	05.08.2016	Richard Chamberlain	Green The Greens - Design Consultation Works	3,300.00
EFT43520	05.08.2016	Church Communities Australia Ltd T/A Danthonia Designs	Cossack Walk Trail - Entry Statement Panel For Roebourne Heritage Trail and Ngurin Bushucker Trail	8,850.60
EFT43521	05.08.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Fees	3,805.10
EFT43522	05.08.2016	T Corfield	Reimbursement - Allowances for Attendance to Core Solutions Training Course 30/05/16 to 03/06/16	227.79
EFT43523	05.08.2016	Shane William Corry (Galloping Foxleys)	REAF 2016 - Recovery Performance - Galloping Foxleys - 70% Deposit	4,900.00
EFT43524	05.08.2016	Patrick Churnside (Mayaga Made Arts & Consultation)	Naidoc 2016 - Welcome To Country & 40 Minute Cultural Dance Performance, DCH Opening - Welcome to Country	3,365.00
EFT43525	05.08.2016	Cracker Jack Paddle Sports	Tourism Business Grant Scheme - May OCM Resolution 153454 - Cracker Jack Paddle Sports	1,100.00
EFT43526	05.08.2016	Maxie Coppin	Naidoc 2016 Community Event - Emceeing Event	100.00
EFT43527	05.08.2016	Dampier Bowling Club	Sports Funding Scheme - Grant Reference SP/05/May/2016 - Repair Plinths Eastern Side Of Green - Dampier Bowling Club	3,250.00
EFT43528	05.08.2016	Data#3 Limited	IT - Additional License Acrobat Standard	1,456.57
EFT43529	05.08.2016	Darwin Plant Wholesalers	KLP Improvements - Tree Plantings	3,731.51
EFT43530	05.08.2016	Dee Cee's Icecream	DCH - Dampier Hub Opening - Ice Cream Vouchers	175.00
EFT43531	05.08.2016	Ed Knox T/A designED	City of Karratha Transition - Update And Rebrand Remaining Shire to City Signage, Crime Prevention Strategies Signage and Banners	8,958.73

Chq/EFT	Date	Name	Description	Amount
EFT43532	05.08.2016	Donald Cant Watts Corke (WA) Pty Ltd	KACP - Quantity Surveying / Cost Management Services	16,500.00
EFT43533	05.08.2016	Development Cartographics (The Trustee for The Beal Family Trust)	Land Matters - NAC Notification Exemption Plans	206.25
EFT43534	05.08.2016	Dampier Concrete Pty Ltd	Kta Airport - Concreting a 200mm Slab at the Eastern Gate area at Karratha Airport with F82 mesh and 32MPA	7,700.00
EFT43535	05.08.2016	DS Agencies Pty Ltd	Kta Golf Course - Mall Bench	4,125.00
EFT43536	05.08.2016	Double R Equipment Repairs	Plant Repairs	1,690.70
EFT43537	05.08.2016	O'Reilly Family Trust T/as Dampier Party Hire / Hullabaloo	DCH - Dampier Hub Opening - Coffee And Juice Vouchers	85.90
EFT43538	05.08.2016	Dalts Electrical	WRP - Install GPO On Circuit - Label All Power Points	715.00
EFT43539	05.08.2016	Todd Delfs t/as LVF	Major Events Sponsorship Scheme (MESS) 2016 - 50% Balance	4,812.50
EFT43540	05.08.2016	DAE Strategic Pty Ltd	Community Club Development - Strategic Governance Training - Grant Provided By DSR	2,750.00
EFT43541	05.08.2016	E & MJ Rosher Pty Ltd	Plant Repairs	5,601.40
EFT43542	05.08.2016	Environmental Health Australia (NSW) Inc	I'm Alert Food Safety Program - Annual Subscription Fee - 2016/17	550.00
EFT43543	05.08.2016	Edge Digital Technology Pty Ltd	Moonrise Cinema 2016 - Edge Digital Service Contract 01/04/16 - 31/03/17	3,071.77
EFT43544	05.08.2016	Ellenby Tree Farm Pty Ltd	Stock - Callistemon King's Park Special 35ltr	1,650.00
EFT43545	05.08.2016	Ezi-Hose Pty Ltd	Plant Repairs	2,886.11
EFT43546	05.08.2016	ES2 Pty Ltd	Sharepoint 2013 Professional Services - May & June 2016	2,378.75
EFT43547	05.08.2016	Envirolab Services T/A MPL Laboratories	7 Mile - Analysis Of 8 Bores Plus One Duplicate	2,532.20
EFT43548	05.08.2016	Fortesque Bus Service Pty Ltd	Melbourne Comedy Festival - Bus Services, Youth Services - Youth Transport to the Base	6,710.00
EFT43549	05.08.2016	FMG Pilbara Pty Ltd	Refund - Overpayment Invoices 99161 And 99229	1,107.90
EFT43550	05.08.2016	Foxtel For Business	KLP - Foxtel Charges 18/07/2016 To 17/08/2016	320.00
EFT43551	05.08.2016	L Franssen	Reimbursement - Meal Allowance - Training In Perth	108.90
EFT43552	05.08.2016	Fence It WA Pty Ltd	NAIDOC 2016 - Community Concert Fencing And Set Up - 10/07/2016	638.00
EFT43553	05.08.2016	Flush Fitness	WRP - Kiosk Supplies - Protein Supplements	160.60
EFT43554	05.08.2016	Founder Enterprises P/L T/As Fortus Group	Stock	872.34
EFT43555	05.08.2016	Gillian Furlong t/as Simply Food	DCH - Dampier Hub Opening - Catering Services	2,200.00
EFT43556	05.08.2016	GE Surveys	Coolawanyah Road LIA Survey Services - June 2016	11,132.00
EFT43557	05.08.2016	Grama Bazita Service & Maintenance Pty Ltd (Formerly Global Electrotec	NAIDOC 2016 - Electrical Compliance	412.50
EFT43558	05.08.2016	Prime Media Group (GWN7)	TV Advertising June 2016	4,692.60
EFT43559	05.08.2016	Glidepath Australia Pty Ltd	Kta Airport - Maintenance and Services as per contract June 2016	9,916.50
EFT43560	05.08.2016	Home Hardware Karratha	General Hardwar Supplies for Repairs	1,311.24

Chq/EFT	Date	Name	Description	Amount
EFT43561	05.08.2016	Hitachi Construction Machinery	Plant Repairs	251.65
EFT43562	05.08.2016	Handley Surveys	Wickham Beautification Project	3,515.60
EFT43563	05.08.2016	Hinaki Whanau Trust/ Tv Te (T/A Kicking Up Dust Productions)	NAIDOC 2016 - Event Photography	650.00
EFT43564	05.08.2016	B Hogan	Reimbursement - Cleaverville Caretakers Fuel	141.15
EFT43565	05.08.2016	The Trustee for the Hickey Family Trust T/A Hickey Holdings WA Pty Ltd	7 Mile - Transport Forklift From Waste Facility To Hickey Holdings Yard	275.00
EFT43566	05.08.2016	Aaron Hopper T/A Copperwing Music	WRP - Holiday Program - Songwriting Percussion Band Production Workshop	400.00
EFT43567	05.08.2016	L Husking	Reimbursement - 40 Mile Caretaker, Fuel	90.20
EFT43568	05.08.2016	Harvey Norman Karratha (Karrastore Pty Ltd t/as)	WRP - Bistro - Replacement Equipment Fridge & Microwave, Youth Shed - Replacement iPod Touch, Kta Library - Microwave and Vax Vacuum	1,625.00
EFT43569	05.08.2016	International Art Services Pty Ltd	Cossack Art Awards 2016 - Freight 300 Works - Perth-Cossack-Perth	8,888.00
EFT43570	05.08.2016	Insight Callcentre Services	Overcall Fees June 2016 - 202 Calls	1,011.01
EFT43571	05.08.2016	Iron Mountain Australia Pty Ltd	Monthly Storage Of Corporate Compliance Archives And Box Retrieval - June 2016	1,463.57
EFT43572	05.08.2016	Qube Logistics (Aust) Pty Ltd	Gap Ridge WWP - Transport Chlorine Gas Cylinder From Gap Ridge Treatment Plant And Return Empty Cylinder To Ixom	1,954.68
EFT43573	05.08.2016	Jason Signmakers	Street Signs / Blades and Fixings	2,461.80
EFT43574	05.08.2016	Karratha Signs (Formerly J G Graphix)	Arts & Culture - Fabrication And Installation Of 12 x Double Sided Banners In Roebourne, Cossack Art Awards - Poster Printing and Demarcation Banners, Kta Airport - Terminal Signage	18,550.40
EFT43575	05.08.2016	JSS Logistics Pilbara	Float 35T Excavator from 7 Mile Tip Gap Ridge 04/07/2016 to Roebourne	968.00
EFT43576	05.08.2016	JP Promotions	Youth Services Eastern Corridor - Promotional Programming Merchandise	3,190.00
EFT43577	05.08.2016	Jolly Good Auto Electrics	Cancelled Cheque	0.00
EFT43578	05.08.2016	Beyond Carpentry Contracting	Wickham Bistro - Repair All Defects Found From Inspection, Wickham Transfer Stn - Repair Water Leak, Bulgarra North Rec Club - Extend Cleaners Cupboard, Repair Shower, PBFC - Install Door Rollers, Bulgarra Daycare - Refix Fencing	8,808.36
EFT43579	05.08.2016	Keyspot Services	WRP Bistro - Supply Key Tags	40.00
EFT43580	05.08.2016	Karratha Building Co	Millars Well Daycare - Repairs and Maintenance on Building (Various)	727.76
EFT43581	05.08.2016	Karratha Veterinary Hospital	Animal Control	253.50
EFT43582	05.08.2016	Claudia Kraus	Pt Samson Centenary Park - Repaint Mural	5,000.00
EFT43583	05.08.2016	Karratha Shooting Supplies	KTA Airport - Repair Rubber Butt And Check Barrel Of Airside Shotgun	200.00
EFT43584	05.08.2016	Kott Gunning	Legal Fees	1,273.25
EFT43585	05.08.2016	Komatsu Australia Pty Ltd	Plant Repairs	1,493.91
EFT43586	05.08.2016	Karratha & King Bay Horse & Pony Club	Sports Funding Scheme - Grant Reference SP/12/May/2016 - Qualified Instructors To Complete Coaching And Assessments For Junior Riders	5,000.00
EFT43587	05.08.2016	Karratha Little Athletics Association	Sports Funding Scheme - Grant Reference SP/03/May/2016 - Coaching Clinics For Volunteers And Committee Members	1,400.00

Chq/EFT	Date	Name	Description	Amount
EFT43588	05.08.2016	Karratha Basketball Association	Sports Funding Scheme - Grant Reference SP/01/Feb/16 - Coaching And Training Support For Junior Basketball Development Program	2,800.00
EFT43589	05.08.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles	1,694.00
EFT43590	05.08.2016	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk Tank Service Charge June 2017 Year	1,960.80
EFT43591	05.08.2016	K Kenway	Reimbursement - Meal Allowance, Perth Conference	117.83
EFT43592	05.08.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	KLP - Splash Pad Improvements Upgrades to Water Features, Removal of Abandoned Vehicles	8,982.00
EFT43593	05.08.2016	Kats Cricket Club Inc	Community Club Development - FutureClubs Incentive Scheme	300.00
EFT43594	05.08.2016	Landgate	Rates - Valuation Roll Mining Tenements, Valuation Schedules and Land Enquiries	3,566.77
EFT43595	05.08.2016	Land Surveys NPJS Pty Ltd	Green The Greens - Survey To Establish Distances Of New Golf Holes	1,870.00
EFT43596	05.08.2016	Lion Hire Pty Ltd	7 Mile - 2. 5 Tonne Forklift With Solid Tyres Side And Tyres Shift Capabilities	848.43
EFT43597	05.08.2016	Lunar Circus	REAF 2016 - Lunar Circus - 75% Deposit	33,000.00
EFT43598	05.08.2016	Latrobe Holdings Pty Ltd T/as LMW	Kta Airport - Market Valuation - Lot 319 Rowell Street Gap Ridge	2,200.00
EFT43599	05.08.2016	AB & C Townsend t/as Food Fanatics	DCH - Dampier Hub Opening - Let's Waffle Vouchers	150.00
EFT43600	05.08.2016	Metro Count	Tech Services - Metrocount USB Comms Cable	350.90
EFT43601	05.08.2016	iSentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring - June 2016	2,028.40
EFT43602	05.08.2016	Manning Pavement Services Pty Ltd T/A Karratha Asphalt	Road Maintenance - Bar Mag Dust	165.00
EFT43603	05.08.2016	Mandalay Technologies Pty Ltd	Cancelled Cheque	0.00
EFT43604	05.08.2016	Marketforce	Advertising - Various	3,928.25
EFT43605	05.08.2016	Mobile Concreting Solutions Pty Ltd	Footpath And Kerb Maintenance - Stabilised Sand Delivered To The City Of Karratha Depot	3,498.00
EFT43606	05.08.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service & Operations - Monthly Management July 2016	24,336.86
EFT43607	05.08.2016	Matrix Productions	DCH - Dampier Community Hub Opening - Confetti Cannons	869.48
EFT43608	05.08.2016	Morpho Australasia Pty Ltd	Kta Airport - Morpho Consumables	347.38
EFT43609	05.08.2016	Tanya Montgomery	Cossack Art Awards 2016 - May Preparation For Cossack Workshops	2,050.00
EFT43610	05.08.2016	Monash University	Reimbursement - Double Payment For Kta Airport Parking 24.06.2016	200.00
EFT43611	05.08.2016	NW Communications & IT Specialists	Professional IT Services - IT Service Desk 05/07/2016 - 15/07/2016	6,383.52
EFT43612	05.08.2016	Redwave Media Ltd	NAIDOC 2016 - RedFM Advertising	2,288.00
EFT43613	05.08.2016	North West Tree Services	West Avenue Storm Water Drain Dampier - Clean Up / Remove Dying/Dead Trees, Reduce Deadwood on Gums, Street Tree Maintenance, Open Space Drainage Maintenance, Dress Cotton Palms, Stump Grind	29,653.25
EFT43614	05.08.2016	Norwest Craft Supplies	Youth Shed - School Holiday Program - July 2016 - Tie Dye Materials	145.87

Chq/EFT	Date	Name	Description	Amount
EFT43615	05.08.2016	Ngarluma Aboriginal Corporation	Reimbursement Of 50% Legal Fees - Ngarluma And City Of Karratha Agreement Negotiations	9,074.05
EFT43616	05.08.2016	NYFL Ltd	7 Mile Waste - Litter Collection Services Roebourne June 2016	5,214.00
EFT43617	05.08.2016	Titan Australia Pty Ltd	Plant Repairs	528.00
EFT43618	05.08.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	392.40
EFT43619	05.08.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Refills	31.05
EFT43620	05.08.2016	Neverfail Springwater Pty Ltd - Front Reception	15 Litre Spring Water Refills	45.95
EFT43621	05.08.2016	Nielsen Liquid Waste Services Pty Ltd	Cossack Bond Store - WT# 14927 Pump Out Septic Tank, Wickham Bistro - Empty Grease Traps	1,484.00
EFT43622	05.08.2016	Nikki M Group Pty Ltd	Roebourne Coffee Table Book - 50% Deposit - Editing Press Coordination Printing Binding And Delivery	15,648.60
EFT43623	05.08.2016	Natural Area Consulting Management Services	Kta Golf Course - Stock - Spinifex Longifolius Tube	357.50
EFT43624	05.08.2016	Repco Auto Parts	Stock	526.71
EFT43625	05.08.2016	Roy Galvin & Co Pty Ltd	Kta Airport - Toilet Seat Replacement Male Departures	215.93
EFT43626	05.08.2016	Red Dot Stores	WRP - Arts & Crafts Supplies For Holiday Program	159.72
EFT43627	05.08.2016	Roebourne Dingo Hire	Playground Maintenance - Carting Of Pin Dan Sand Screened Sand And Levelling To Refurbish Of Long Jump Pits Parks And Play Grounds	5,060.00
EFT43628	05.08.2016	Roebourne Girls Academy	Community And Cultural Scheme - Local Team Fees Umpiring Costs Administration Costs Bin Hire And First Aid Associated With The 2016 Naidoc Basketball Competition	2,750.00
EFT43629	05.08.2016	Red West Pty Ltd T/A Red Dog Tools	Minor Tools & Equipment Replacement - LED Work Light Magbase	1,218.00
EFT43630	05.08.2016	Ruff Country 4x4	Tool Boxes for Vehicles	5,449.00
EFT43631	05.08.2016	Repucom Pty Ltd	Market Research Agency Services - Evaluate Major Events Sponsorship Scheme MESS Events Occurring During The WA Day Long Weekend In June 2016 - BALANCE	16,843.20
EFT43632	05.08.2016	Reece Pty Ltd	Plumbing Supplies	183.81
EFT43633	05.08.2016	Kmart Karratha	WRP - Play Program Supplies, Decorations, Youth Shed - Materials for Programs	704.75
EFT43634	05.08.2016	Sigma Chemicals	Stock	902.00
EFT43635	05.08.2016	Sunstone Design	WRP - Bistro - Install Venetian Blind	242.00
EFT43636	05.08.2016	St Vincent De Paul Society	Annual Community Grant Scheme - 70% Second Instalment 2015/16 - Weekly Rubbish Removal	6,600.00
EFT43637	05.08.2016	Saving Animals From Euthanasia	SAFE - Instalment 1 - As Per Signed MOU And Resolution 153483 (20/06/2016)	16,250.00
EFT43638	05.08.2016	Swoon Design Studio	Crime Prevention Strategies - Design Meet the Neighbours Fridge Magnets	5,431.31
EFT43639	05.08.2016	Shire Of Wyndham - East Kimberley	Certification Service Of Building Plans & Issue Of BA3 Certificate Of Design Compliance	1,476.55
EFT43640	05.08.2016	Designa Sabar Pty Ltd	Kta Airport - Software and Firmware Updates to Bill2Bill Unit for new \$5 note per APS Machine	1,386.00
EFT43641	05.08.2016	P Shah	Reimbursement - Study Assistance Investment Valuation	2,525.50

Chq/EFT	Date	Name	Description	Amount
EFT43642	05.08.2016	Seatadvisor Pty Ltd	Moonrise Cinema 2016 - Seatadvisor Costs June - September 2016	903.10
EFT43643	05.08.2016	Securepay Pty Ltd	Moonrise Cinema 2016 - SABO Ticketing/Transaction Costs June - September 2016	182.16
EFT43644	05.08.2016	Select Music Agency	Naidoc 2016 - Performance Thelma Plum - 50% Immediately Post-event	6,600.00
EFT43645	05.08.2016	Spun Spydus Users Network	Kta Library - Annual Membership Spydus Users Network - 01/07/2016 To 30/06/2017	150.00
EFT43646	05.08.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Consumables For Ionscan 500DT	323.95
EFT43647	05.08.2016	Scott Printers Pty Ltd	Cossack Art Awards 2016 - Additional Stickers For Coffee Cup Campaign	240.90
EFT43648	05.08.2016	Sewlex Manufacturing T/A Security4Transit	KTA Airport - Tebco Cash Bag Seals 1000	198.00
EFT43649	05.08.2016	Supercivil Pty Ltd	Asphalt Surfacing - Galbraith	7,239.91
EFT43650	05.08.2016	STATS - Specialist Testing And Technical Services	7 Mile - Site Maintenance - Material Testing For Footprint Of Proposed Landfill Cells Borrow Pit Areas And Future MRF/WTS	20,601.24
EFT43651	05.08.2016	SD Upholstery & Repairs	Plant - Supply And Fit Tonneau Cover	924.00
EFT43652	05.08.2016	Sanity Music Stores Pty Ltd	Library - New Resources (Various)	993.94
EFT43653	05.08.2016	Skipper Transport Parts (formerly Covs)	Stock	9.91
EFT43654	05.08.2016	S Stewart	Reimbursement - Meal Allowance - PLWA Conference Fremantle 15-18/06/2016	136.90
EFT43655	05.08.2016	Total Eden Pty Ltd	Cancelled Cheque	0.00
EFT43656	05.08.2016	Tox Free (Australia) Pty Ltd	7 Mile - Supply And Collection Front Lift Bulk Recycling Bins, Kta Airport - Monthly Bin Rental, Wickham Trs Stn - Frontlift Bon Service	1,795.02
EFT43657	05.08.2016	Trasan Contracting	5B Leonard - RFT 02-15/16 Refurbishment Of Bathroom	27,175.43
EFT43658	05.08.2016	Think Promotional	Youth Services Western Corridor - Promotional Programming Merchandise	882.20
EFT43659	05.08.2016	Jolly Good Auto Electrics	Plant Repairs	4,606.50
EFT43660	05.08.2016	Ixom Operations Pty Ltd (Orica)	Cylinder Rental/Service July 2016	1,210.53
EFT43661	05.08.2016	Ooh! Media Retail Pty Ltd	Cossack Art Awards 2016 - Shopalite - Poster Printing And Installation	990.00
EFT43662	05.08.2016	Peerless Jal Pty Ltd	Stock	166.23
EFT43663	05.08.2016	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Road Maintenance - Pods Of Emulsion Delivered To Cowle Road Depot Return 2 X Empty Pods	2,574.00
EFT43664	05.08.2016	Pilbara Distributors	Re-stock Councillor Fridge - Water	140.00
EFT43665	05.08.2016	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT43666	05.08.2016	North Regional TAFE	Moonrise Cinema - Venue Booking June 2016	2,650.00
EFT43667	05.08.2016	Pilbara Community Legal Service	Community And Cultural Scheme - Grant Reference CC/09/May/2016 Towards The Community Migrant Settlement Information And Recreation Sessions	2,200.00
EFT43668	05.08.2016	Successful Projects	KACP - Time Management Planning Services May & June 2016	660.00
EFT43669	05.08.2016	PrintSync Norwest Business Solutions	Photocopier / Printer Charges	3,560.59
EFT43670	05.08.2016	Point Parking Pty Ltd	Kta Airport - Carpark Management & Monitoring Fee June 2016	4,405.83
EFT43671	05.08.2016	Julie Percy	Refund - Kta Airport Overcharge for Parking	28.00
EFT43672	05.08.2016	Pivotel Satellite Pty Limited	Cancelled Cheque	0.00

Chq/EFT	Date	Name	Description	Amount
EFT43673	05.08.2016	Treinaya & Tyhreece Phillips	Naidoc 2016 Community Event - Emceeing Event	200.00
EFT43674	05.08.2016	The Entertainers Australia (M Burgan & T Burgan T/A)	Cossack Art Awards - 50% MC Fee & Reimbursements	2,145.00
EFT43675	05.08.2016	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd T/a)	Town Planning Scheme Review - Scope-out The Tasks Associated With A Scheme Review And Preparation Of A New Scheme As Per Fee Proposal And Scope Of Works Ref 12/050	5,500.00
EFT43676	05.08.2016	Timik Development Pty Ltd	Construction Of x 2 Bus Shelters, Pt Samson - Construction Claim for Public Amenity Structure	32,172.71
EFT43677	05.08.2016	TWH Plumbing	WRP - Bistro Outdoor Cage Area - Repair Water Leak, Backflow Compliance Auditing and Inspections, Bulgarra Oval - Unblock Toilets, Windgrass Way - Repair Solar HWU	6,589.95
EFT43678	05.08.2016	Tarampa Music Pty Ltd	NAIDOC 2016 - Troy Cassar-Daley Performance - 10/07/2016 - 50% Final Payment	17,600.00
EFT43679	05.08.2016	Taldara Industries Pty Ltd	WRP - Replacement Bistro Glass Tray Baskets	366.96
EFT43680	05.08.2016	United Party Hire	NAIDOC 2016 - Three Lane Slide Giraffe Castle Gladiator – Set Up Generator And Management	12,452.00
EFT43681	05.08.2016	Uniqco (WA) Pty Ltd	Fleet Management - Unifleet Monthly Service Fee July 2016	4,418.70
EFT43682	05.08.2016	Karratha Timber & Building Supplies	General Hardwar Supplies for Repairs	712.67
EFT43683	05.08.2016	Westrac Equipment Pty Ltd	Plant Repairs	1,736.44
EFT43684	05.08.2016	Woolworths (WA) Ltd	Youth Services - Program Supplies, Café Stock, Staff Amenities, Catering, Office Supplies	3,174.01
EFT43685	05.08.2016	Wormald Australia Pty Ltd	DCH - Fire Safety Equipment - ELC and Library Buildings	7,472.86
EFT43686	05.08.2016	WA Library Supplies	DCH - 24 X Slidewall Acrylic Book Holders	4,705.00
EFT43687	05.08.2016	WA Billboards	KTA Airport - Monthly Charges For Fids System & Monthly Access Charge For 'Rapidsuitecloud' June 2016	2,345.75
EFT43688	05.08.2016	West-Sure Group	KTA Airport - Car Parking Revenue Bank Deposit	727.73
EFT43689	05.08.2016	Wrapped Creations	DCH - Dampier Community Hub Opening - Styling Services For VIP, Furniture Hire and Beverages for VIP Function	5,545.10
EFT43690	05.08.2016	Xpress Enterprises Pty Ltd t/as Hoseexpress	Plant Repairs	417.21
EFT43691	05.08.2016	Xtreme Kites & Paddle	NAIDOC 2016 - Community Activities - Bubble Soccer Archery Tag Zorb Ball Cuttlefish Display Kite	5,045.00
EFT43692	05.08.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	1,292.80
EFT43693	05.08.2016	Pivotel Satellite Pty Limited	Rangers - Monthly Vehicle Tracking System	259.00
EFT43694	05.08.2016	Environmental Industries	WRF - Mowing, Spraying, Blower Vac of Gardens, Carpark and Nets April To June 2016, Goshawk Park - Irrigation Repairs, Drainage, Reserve and Verge Maintenance, Park Maintenance, Oval Maintenance on Various sites.	141,698.00
EFT43695	08.08.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Usage Charges	9,208.60
EFT43696	05.08.2016	Dampier Primary School	Refund - Hall Hire Hampton Pavilion Hire Bond	100.00

Chq/EFT	Date	Name	Description	Amount
EFT43697	05.08.2016	Johnston Tracey	Refund - Hall Hire Bond (#98046)	100.00
EFT43698	05.08.2016	Kanjana Nugent	Travel Assistance Trust Withdrawal - Final Balance (T Nugent)	300.00
EFT43699	05.08.2016	Nor West Jockey Club	Refund - Hall Hire Bond Roebourne Hall (#45476)	100.00
EFT43700	05.08.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Refund - Hall Hire Bond (#119366)	500.00
EFT43701	05.08.2016	Roebourne District High School	Refund - Hall Hire Roebourne Hall (#121742)	200.00
EFT43702	05.08.2016	City of Karratha	Refund - Verge Bond (#198764 19/12/2011) - Withholding To Allocate To Rates Arrears (as Per Email) - Lot 2557 Augustus Drive KIE	10,000.00
EFT43703	05.08.2016	Wickham Wasps Rugby League Club	Refund - Hall Hire Bond Wickham Rec Precinct (#263620 26/02/2016)	150.00
EFT43704	05.08.2016	Doric Contractors Pty Ltd	Refund - Verge Bond Lot 7080 Sharpe Avenue (A91285) (#244978)	10,000.00
EFT43705	05.08.2016	Karratha Roosters Rugby League Club	Refund - Hall Hire Bond Millars Well Kiosk (#44496)	100.00
EFT43706	05.08.2016	Pindan Contracting Pty Ltd	Refund - Verge Bond Dampier Community Hub Project (#246054)	13,000.02
EFT43707	05.08.2016	Pindari WA Pty Ltd	Refund - Verge Bond Lot 205 Point Samson/ Roebourne Road (#201067)	3,000.00
EFT43708	12.08.2016	Telstra Corporation Ltd	Telephone Usage Charges	12,460.47
EFT43709	09.08.2016	Commander Centre Perth North	Avaya Next Generation Unified Communications Telephony Solution - 50% Deposit	36,865.60
EFT43710	12.08.2016	Horizon Power	Electricity Usage Charges	7,979.59
EFT43711	12.08.2016	Water Corporation	Water Usage and Service Charges	10,321.92
EFT43712	12.08.2016	Water Corporation	Water Usage and Service Charges	16,426.84
EFT43713	12.08.2016	Water Corporation	Cancelled Cheque	0.00
EFT43714	12.08.2016	Staples Australia	Stationery Supplies - Various Departments	238.10
EFT43715	12.08.2016	Chandler Macleod	Labour Hire	14,284.29
EFT43716	12.08.2016	Signature Music Pty Ltd	Youth Shed - Nickol West - Skate Scooter And BMX Movie Night - Projector Hire Media And Labour - 29/06/2016	1,127.50
EFT43717	12.08.2016	Hathaways Lubricants	Stock	1,257.20
EFT43718	12.08.2016	Karratha Visitor Centre	Cossack Art Awards 2016 - Materials For Judges	14.85
EFT43719	12.08.2016	Best Western Karratha Central Apartments	WRP - Accommodation M. Spicer - Gym Maintenance Contractor	231.30
EFT43720	12.08.2016	Leisure Institute Of WA Aquatics (Inc)	WRP - Registration And Conference Fees, LIWA Conference Fremantle 15-16/08/2016	630.00
EFT43721	12.08.2016	Millars Well Primary School	NAIDOC Celebrations - Millars Well Primary School - Grant Reference CC/11/May/2016	2,750.00
EFT43722	12.08.2016	Parry's Merchants	Stock	242.50
EFT43723	12.08.2016	Roebourne Visitor Centre	Cossack Generator - Fuel	868.11
EFT43724	12.08.2016	St Lukes College	Donation - Bucks For Bags 310 Bags	1,860.00
EFT43725	12.08.2016	St John Ambulance-Karratha	First Aid Kits and Supplies	159.95
EFT43726	12.08.2016	Signswest Stick With Us Sign Studio	City Signage Strategy - Ngarluma Aboriginal Corporation Logo To Allow Inclusion On Appropriate Interpretive Signage	55.00
EFT43727	12.08.2016	TNT Express	Freight	467.38
EFT43728	12.08.2016	A Wright	Reimbursement - Allowances While Attending Op Swap Forum Brisbane May 2016	111.20
EFT43729	12.08.2016	Westrac Equipment Pty Ltd	Stock for Repairs	457.40
EFT43730	12.08.2016	Woolworths (WA) Ltd	Cossack Gala & Family Day - Greenroom Supplies, KLP - Program Supplies, WCH - Catering for Meetings,	883.90

Chq/EFT	Date	Name	Description	Amount
EFT43731	12.08.2016	Wurth Australia Pty Ltd	Stock	261.80
EFT43732	12.08.2016	Wilson Security	Youth Shed - Security Callouts	397.10
EFT43733	12.08.2016	Wickham Playgroup Inc	Donation - Bucks For Bags 88 Bags	528.00
EFT43734	12.08.2016	Wrapped Creations	Cossack Gala & Cossack Family Day - Event Items Delivery & Set Up/Pack Down Charges	4,347.83
EFT43735	12.08.2016	Wickham Tidy Towns	Donation - Bucks For Bags 241 Bags	1,446.00
EFT43736	12.08.2016	W.R.A.P.S. Motocross Club	Donation - Bucks For Bags 249 Bags	1,494.00
EFT43737	12.08.2016	Xpress Enterprises Pty Ltd t/as Hoseexpress	Plant Repairs	123.02
EFT43738	12.08.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	564.80
EFT43739	12.08.2016	Caltex Energy WA (Link Energy Pty Ltd)	Fuel Stock	68,216.41
EFT43740	12.08.2016	Worksense Safety & Workwear	Uniforms	230.80
EFT43741	12.08.2016	Atom Supply	Plant - Spitwater Hot & Cold Pressure Washer, Assorted Tool Replacements, Stock and Plant Repair Items	9,346.97
EFT43742	12.08.2016	J Blackwood & Son Pty Limited	Kta Airport - Danger Warning Stickers, Safety Boots, Stock - gloves, mortein spray and Moist towlettes	710.74
EFT43743	12.08.2016	Airservices Australia	Kta Airport - False Alarm Attendance Passenger Set Off Alarm In Error - EWIS Reset And Alarm Cleared	558.25
EFT43744	12.08.2016	Abco Products	WRP - Cleaning Products and Equipment	847.34
EFT43745	12.08.2016	Airport Security Pty Ltd	Kta Airport - ASIC Prints	400.00
EFT43746	12.08.2016	Australian Golf Course Superintendents Assoc Ltd	SP & Infrastructure - Position Vacant Notice Published On AGCSA Website For RFT 03-16/17	220.00
EFT43747	12.08.2016	Barth Bros Automotive Machine	Stock	1,064.35
EFT43748	12.08.2016	Bunzl Ltd	Stock	4,156.70
EFT43749	12.08.2016	Beaurepaires	Plant Repairs	1,155.66
EFT43750	12.08.2016	BC Lock & Key	SES Roebourne/Wickham - Rekey Depot To R618 System, DCH - Rekey Comms Room, Padlock Stock	2,035.42
EFT43751	12.08.2016	Burkeair Pty Ltd	Air Con Maintenance / Servicing	824.45
EFT43752	12.08.2016	Benara Nurseries	Drain Reserve/Open Space - Tree Planting Eucalyptus Victrix Snow Queen	4,774.00
EFT43753	12.08.2016	BRL Building Company	Building Maintenance - Removal And Installation Of Partitions In Administration Annex and Main Administration Buildings	6,800.20
EFT43754	12.08.2016	Haybar Pty Ltd t/as Blanche Bar	DCH - Dampier Hub Opening - DJ And Equipment	1,100.00
EFT43755	12.08.2016	BB Landscaping WA Pty Ltd	Dampier Library (Temporary Building) - Vacate Garden Maintenance and Staff Vacant Housing - Garden Maintenance	3,410.00
EFT43756	12.08.2016	CJD Equipment	Plant Repairs	4,123.12
EFT43757	12.08.2016	Centurion Transport Co Pty Ltd	Freight	749.39
EFT43758	12.08.2016	Coates Hire Operations	NAIDOC 2016 - Community Concert - Portaloos And Transport 10/07/2016	1,519.65
EFT43759	12.08.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Stock	367.87
EFT43760	12.08.2016	Chemform	Stock	634.04
EFT43761	12.08.2016	Command IT Services	WRP Bistro - Inspect Investigate And Report On IT Equipment Entrance Scan Door Lock, Wickham Library - Alarm Panel Repairs, Admin Office - Reception Duress Alarm Repairs	8,643.25

Chq/EFT	Date	Name	Description	Amount
EFT43762	12.08.2016	CS Legal (The Pier Group Pty Ltd t/as)	Legal Fees	4,493.43
EFT43763	12.08.2016	Dampier Volunteer Fire & Rescue	DFES - Town Fire Breaks - Hazard Reduction Burns Dampier - NBRM Program	1,000.00
EFT43764	12.08.2016	Darwin Plant Wholesalers	WRP - Tree Planting - Tipuana Tipu 20ltr	13,605.26
EFT43765	12.08.2016	Ed Knox T/A designED	Design & layout for Safer Communities Partnership Strategic Plan 2015-2018	3,067.63
EFT43766	12.08.2016	Water Corporation	Water Usage and Service Charges	12,324.43
EFT43767	12.08.2016	Water Corporation	Water Usage and Service Charges	7,636.40
EFT43768	12.08.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,400.00
EFT43769	12.08.2016	Dalts Electrical	Wickham Library - Install Mount And Tag Lights To Power Points In Computer Room	828.42
EFT43770	12.08.2016	DomeShelter Australia Pty Ltd	Green The Greens – Bolt lock Rail Container And Freight	7,579.28
EFT43771	12.08.2016	E & MJ Rosher Pty Ltd	Stock	306.35
EFT43772	12.08.2016	Environmental Industries	Open Space Mowing and Brushcutting in Roebourne, WRP - Mowing of Oval	4,675.00
EFT43773	12.08.2016	EPD Asia Pacific Pty Ltd	IBM Servicepac IBM/Lenovo Hardware Equipment Support - Service Level 1 Yr Onsite Repair	1,441.00
EFT43774	12.08.2016	Global Security Management (WA)	Security Patrols - Various Sites	4,510.00
EFT43775	12.08.2016	Grama Bazita Service & Maintenance Pty Ltd (Formerly Global Electrotec)	Cossack Gala & Cossack Family Day 2016 - Electrical Compliance	605.00
EFT43776	12.08.2016	Glidpath Australia Pty Ltd	Kta Airport - Eaton Powerware Ups - Includes Delivery Installation And Commissioning	3,202.39
EFT43777	12.08.2016	Home Hardware Karratha	General Hardwar Supplies for Repairs	187.34
EFT43778	12.08.2016	S Holden	Reimbursement - Trimester 1 Master Of Professional Accounting Training - 2016 Allowance	406.00
EFT43779	12.08.2016	L Husking	Fuel Reimbursement - 40 Mile Beach Caretaker	155.21
EFT43780	12.08.2016	Harvey Norman Karratha (Karrastore Pty Ltd t/as)	Cossack Caretakers - Commercial Vacuum	599.00
EFT43781	12.08.2016	Impact Media Karratha	DCH - Dampier Community Hub Opening - Map And Treasure Hunt Design	724.90
EFT43782	12.08.2016	Instant Weighing	Kta Airport - Review And Service Of Unserviceable Check-In Scales - Calibration Of All Scales	4,526.50
EFT43783	12.08.2016	ISEC7 Asia Pacific Pty Limited	Certified Bes 12 Installation/migration/upgrade Per Additional Server - Remote	6,259.00
EFT43784	12.08.2016	Jason Signmakers	Footpath Signage - Balmoral Stage 2, Bridge Signage	3,038.20
EFT43785	12.08.2016	Karratha Signs ( Formerly J G Graphix)	Dampier Community Hub Opening - Coreflute Signage for Parking and Toilets	286.00
EFT43786	12.08.2016	James Bennett Pty Limited	Library - New Resources (Various)	23.09
EFT43787	12.08.2016	Jolly Good Auto Electrics	Plant Repairs	8,641.00
EFT43788	12.08.2016	Beyond Carpentry Contracting	7 Mile - Repair Roof Seal Holes On Roof And Tension Loose Screws, Staff Housing - Small Maintenance Issues (Various Properties), RAC - Repair Air Con Housing, Cossack Art Awards - Porch for Opening, Dampier Library - Assist with Furniture Removal and Reinstallation	17,909.90
EFT43789	12.08.2016	Karratha Glass Service	DCH - Install Reglaze Bifold Door Panel	2,227.50
EFT43790	12.08.2016	Keyspot Services	Development Services - Stamps	105.05

Chq/EFT	Date	Name	Description	Amount
EFT43791	12.08.2016	Karratha Building Co	Millars Well Daycare Building - Repair Trip Hazard	1,633.50
EFT43792	12.08.2016	Komatsu Australia Pty Ltd	Stock for Repairs	1,575.38
EFT43793	12.08.2016	KLB Systems	WM - Stationery Thermal Receipt Printer Paper	396.00
EFT43794	12.08.2016	Rikker Holdings Pty Ltd T/A Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	396.00
EFT43795	12.08.2016	Karratha Automotive Group - KAG	Plant Repairs	389.31
EFT43796	12.08.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Plant Repairs and Removal of Abandoned Vehicles	1,531.00
EFT43797	12.08.2016	Chrysalis Quantity Surveying Pty Ltd	WCH - Additional Consulting Fees	7,612.00
EFT43798	12.08.2016	Latrobe Holdings Pty Ltd T/as LMW	Kta Airport - Rental Valuation On Property	3,300.00
EFT43799	12.08.2016	MKM Consulting Engineering P/L	Roebourne 150 - Structural Engineer For Signage Framework And Installation - Roebourne Town Cemetery Sign 150 Statues Sign Board Mount Welcome Sign	1,633.50
EFT43800	12.08.2016	Carmen Moore T/As Wickham Junior Tennis	WRP - Supply Equipment For Tennis Programming	753.50
EFT43801	12.08.2016	North West Tree Services	Tree Pruning - Church Way Park, Madigan Road, Searipple Road and Youth Shed	1,241.90
EFT43802	12.08.2016	Northfleet Bus Contractors	Youth Services - Youth Engagement City Wide Basketball Tournament - Bus Hire - 21/05/2016	764.50
EFT43803	12.08.2016	Northstar Asset Trust T/A Jaffa Room	DCH - Copyright Costs - Screening Of Frozen For Dampier Hub Opening - 09/07/2016	198.00
EFT43804	12.08.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	105.55
EFT43805	12.08.2016	North West Waste Alliance	Balmoral Stage 2 - Pressure Wash Of Footpath On Balmoral Road, Street Sweeping Bulgarra Oval	3,164.89
EFT43806	12.08.2016	Nielsen Liquid Waste Services Pty Ltd	Kta Airport - Empty Grease Trap, Cossack Bond Store - Septics Pump Out	2,666.00
EFT43807	12.08.2016	Ngaarda Media Aboriginal Corporation	NAIDOC 2016 - Advertising by Ngaarda Media	2,530.00
EFT43808	12.08.2016	One 20 Productions (Kadesjada Trust)	Cossack Art Awards - 50% Deposit For AV Hire	5,155.97
EFT43809	12.08.2016	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT43810	12.08.2016	Pilbara Copy Service	Photocopier / Printer Charges	687.40
EFT43811	12.08.2016	Porter Consulting Engineers	Cancelled Cheque	0.00
EFT43812	12.08.2016	Prompt Fencing Pty Ltd	Balmoral Road Bridge Repairs - Roads To Recovery	17,600.00
EFT43813	12.08.2016	PrintSync Norwest Business Solutions	Photocopier / Printer Charges	296.60
EFT43814	12.08.2016	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	NAIDOC 2016 - Hire Of 50 Cent Hall To Use As Band Greenroom For Community Concert 10/07/16	100.00
EFT43815	12.08.2016	Practical Products Pty Ltd	WRP - Replacement of Bistro Robot Coupe MP450 Ultra Mixer	1,122.00
EFT43816	12.08.2016	M Pearce	HR - Study Assistance Reimbursement Session 1 2016	2,413.00
EFT43817	12.08.2016	Repco Auto Parts	Stock	283.25

Chq/EFT	Date	Name	Description	Amount
EFT43818	12.08.2016	Roy Galvin & Co Pty Ltd	Bulgarra North Building - Storm Water Drain - Grate	41.49
EFT43819	12.08.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	660.00
EFT43820	12.08.2016	Rider Levett Bucknall WA Pty Ltd	Upgrade Effluent Systems - Quantity Surveying And Cost Management Services As Per RFT 12-14/15	5,642.64
EFT43821	12.08.2016	Ruff Country 4x4	Playground Maintenance - Black Weld Tape	19.95
EFT43822	12.08.2016	Roebourne Consulting Services (Roebourne Enterprises Pty Ltd t/as)	Aboriginal Community Engagement Workshop - 22/07/2016	1,100.00
EFT43823	12.08.2016	Redman Solutions Pty Ltd	IT - Trapeze Desktop Plan Manager Annual Support (19/09/2016 - 08/09/2017)	804.28
EFT43824	12.08.2016	Fuel Trans Australia Pty Ltd T/A Recharge Petroleum	Stock	1,270.98
EFT43825	12.08.2016	Rebecca Yule t/as Red Chilli Design	150 Roebourne - Revision And Modification Logo File For Digital Print	110.00
EFT43826	12.08.2016	State Law Publisher	Rates - Government Gazette Change In Rating Category - Lot 609 On Dp66691	86.40
EFT43827	12.08.2016	Statewide Bearings	Plant Repairs	131.32
EFT43828	12.08.2016	Kmart Karratha	Cossack 2016- Items For Pimms And Pastels Workshop As Part Of Public Programs	73.00
EFT43829	12.08.2016	Sunstone Design	DCH - Supply And Install Curtains In Early Learning Centre Dampier, FBCC - Blind Reinstall in Main Hall	3,326.33
EFT43830	12.08.2016	Sunny Sign Company Pty Ltd	Stock	363.00
EFT43831	12.08.2016	Statewide Turf Services	Top Dress Ovals - Tambrey And Kookaburra Park	3,194.80
EFT43832	12.08.2016	Shire Of Wyndham - East Kimberley	Building Plan - Cert of Design Compliance - Cert No Ck022-102055	297.00
EFT43833	12.08.2016	Slimline Warehouse Display Shop (The Jessen Group Pty Ltd)	Roebourne/Wickham Community Activities - 150 Roebourne Promotional Items	536.92
EFT43834	12.08.2016	Scott Printers Pty Ltd	Community Development - 250 Business Cards - Coordinator Arts And Culture And Ranger Team	250.00
EFT43835	12.08.2016	Sewlex Manufacturing T/A Security4Transit	7 Mile - Security Cash Bag Seals	182.60
EFT43836	12.08.2016	Skipper Transport Parts (formerly Covs)	Plant Repairs	229.00
EFT43837	12.08.2016	Schreder Australia Pty Ltd	Footpath Lighting Upgrade - Lockable Pit Lids	1,980.00
EFT43838	12.08.2016	Superior Lawns Australia Pty Ltd	Green The Greens - Velveteen Grass	1,139.00
EFT43839	12.08.2016	J Snook	Reimbursement - Cossack Art Awards - Judges Amenities And Craft Items	97.45
EFT43840	12.08.2016	Trugrade Pty Ltd	Stock	600.52
EFT43841	12.08.2016	T-Quip	Plant Repairs	961.35
EFT43842	12.08.2016	Total Eden Pty Ltd	Stock - Irrigation Supplies	14,092.38
EFT43843	12.08.2016	Town Of Port Hedland	Retail/Franchise Attraction Strategy - Memorandum Of Understanding Between To PH And CoK	22,000.00
EFT43844	12.08.2016	The Ranges Karratha	Tourism Business Grant Scheme - As Per May OCM Council Resolution 153454 For Digital Media Project	5,500.00
EFT43845	12.08.2016	Turf Whisperer	Green The Greens - Golf Course Redevelopment	8,229.82

Chq/EFT	Date	Name	Description	Amount
EFT43846	12.08.2016	TWH Plumbing	Kta Airport - Replace And Install Domestic Water Pump Seal Kit, Unblock Toilets, Dampier Pavilion - Repair Leaking Toilet, Bulgarra Change rooms - Repair Men's Urinal, Millars Well Daycare - Repair Blocked Drain, WRP - Bistro Kitchen Maintenance, DCH - Repair Kitchen Tap and Repair Drainage Problem	7,476.08
EFT43847	12.08.2016	The Desert Princess	Cancelled Cheque	0.00
EFT43848	12.08.2016	The Gelo Company	Cossack Family Day 2016 - Performer MC Famous Sharon Kids Show + Magician 75% Balance Payment	3,869.25
EFT43849	12.08.2016	Voces Arts Networking Group Inc.	Moonrise Cinema - Over The Fence Comedy Film Festival Screening - Sept 2015	440.00
EFT43850	12.08.2016	Karratha Contracting Pty Ltd	8 McCrae Court - Install Solar HWU, KLP - Repair Pool Pump, Filter and Chiller Repairs, Bathgate Roundabout - Install Multidirectional Lights, Cossack Bond Store - Install Lights, Effluent Upgrade - Pump Repairs, 7 Mile Waste - Replace LED Oyster Lights	25,142.50
EFT43851	12.08.2016	Telstra Corporation Ltd	Cancelled Cheque	0.00
EFT43852	12.08.2016	Telstra Corporation Ltd	Telephone Usage Charges	471.50
EFT43853	12.08.2016	City of Karratha	Payroll deductions	501.00
EFT43854	12.08.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT43855	12.08.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43856	12.08.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT43857	12.08.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT43858	12.08.2016	Maxxia Pty Ltd	Payroll deductions	17,962.48
EFT43859	12.08.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT43860	12.08.2016	R Steinki (Mortgage Account )	Home Ownership Allowance	800.00
EFT43861	12.08.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	1,354.17
EFT43862	12.08.2016	Australian Taxation Office	Payroll deductions	272,297.00
EFT43863	12.08.2016	Child Support Agency	Payroll deductions	1,818.56
EFT43864	19.08.2016	Horizon Power	Electricity Usage Charges	114,551.55
EFT43865	19.08.2016	Water Corporation	Water Usage and Service Charges	20,066.70
EFT43866	19.08.2016	Water Corporation	Water Usage and Service Charges	19,389.66
EFT43867	19.08.2016	Water Corporation	Water Usage and Service Charges	3,902.81
EFT43868	19.08.2016	Telstra Corporation Ltd	Telephone Usage Charges	19,299.22
EFT43869	17.08.2016	BLS Industries Pty Ltd T/a Cobey Industries	Upgrade Effluent Systems - Award Of RFT 23-14/15 Karratha Effluent Reuse Scheme - Progress Claim	898,854.82
EFT43870	19.08.2016	Daimler Trucks Perth	Purchase Fuso 4T Single Cab Tip Truck With Mounted 600L Diesel Fuel Tank	55,803.00
EFT43871	19.08.2016	North West Waste Alliance	Street Sweeping Services - July 2016	53,513.77
EFT43872	17.08.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design and Construct (Resolution 153203) Progress Claim #6	440,948.39
EFT43873	19.08.2016	Supercivil Pty Ltd	Asphalt Re-surfacing - Various Locations	638,531.47
EFT43874	19.08.2016	Total Eden Pty Ltd	Cancelled Cheque	0.00
EFT43875	19.08.2016	Total Eden Pty Ltd	Green the Greens - RFT 03-15/16 Karratha Golf Course Irrigation Tender Award Progress Claim	346,566.26

Chq/EFT	Date	Name	Description	Amount
EFT43876	19.08.2016	Waterlink Perth (The Trustee For Hanney Family Trust)	Tambrey Oval - Effluent System Upgrade - RFT 28-15/16 - Irrigation System Upgrade	107,582.92
EFT43877	19.08.2016	LFA First Response (Previously - Alpha First Aid Supplies Pty Ltd )	First Aid Kits and Supplies	77.52
EFT43878	19.08.2016	J Brown	WCH Project Management Services July 2016	1,155.00
EFT43879	19.08.2016	Jupps Floorcoverings Karratha Pty Ltd	WRP Bistro - Dispose Existing Carpet Tiles Install New	860.00
EFT43880	19.08.2016	Chefmaster Australia	Stock	2,045.65
EFT43881	19.08.2016	Staples Australia	Stationery Supplies - Various Departments	4,739.35
EFT43882	19.08.2016	Chandler Macleod	Labour Hire	14,200.91
EFT43883	19.08.2016	Signature Music Pty Ltd	NAIDOC 2016 - Production For Major Event 10/07/16	7,814.40
EFT43884	19.08.2016	Hart Sport	WRP Gym - Holiday Program Items, Bench BP Cuff Interval Timers And Mini Hurdles	3,514.90
EFT43885	19.08.2016	Hathaways Lubricants	Stock	5,873.52
EFT43886	19.08.2016	Karratha & Districts Chamber Of Commerce (KDCCI)	KDCCI - Business Development Grant Scheme - As Per Council Resolution 153518	70,950.00
EFT43887	19.08.2016	LRW'S Electrical	Stock	99.00
EFT43888	19.08.2016	Les Mills Aerobics Australia	KLP/ WRP - Monthly Contract Fees Les Mills Group Fitness Programs	2,598.90
EFT43889	19.08.2016	Midalia Steel T/A Onesteel	Town Street Maintenance - Reinforcing Mesh, Depot Washpad - Alloy Flatbar	1,079.20
EFT43890	19.08.2016	Kanjana Nugent	Cancelled Cheque	0.00
EFT43891	19.08.2016	North West Training & Inspection Services Pty Ltd T/As North West Oil	Plant Repairs	32.29
EFT43892	19.08.2016	Hotel Ibis Perth	HR - Accommodation C. Sayer	652.00
EFT43893	19.08.2016	Pilbara Iron Company (Services) Pty Ltd (Rio Tinto)	Electricity Usage Charges	1,281.46
EFT43894	19.08.2016	Parry's Merchants	Youth Shed - Cafe Stock	693.85
EFT43895	19.08.2016	Perth Irrigation Centre	Stock - Irrigation Supplies	152.75
EFT43896	19.08.2016	Signswest Stick With Us Sign Studio	WS - Aluminium Sign With Rib Bracing, WRP - Indoor Court Signage	478.23
EFT43897	19.08.2016	SAI Global Ltd	IT - Australian Standards Membership Fee - 20/07/2016 - 19/07/2017	1,028.50
EFT43898	19.08.2016	Shenton Enterprises Pty Ltd	RAC - Replace Filter Media And Carry Out Repairs To Laterals And Push Pull Valve	18,642.80
EFT43899	19.08.2016	Sealanes	Corp Services/Councillor - Kitchen Amenities - August 2016	256.01
EFT43900	19.08.2016	Town Link Couriers	Courier Services	33.00
EFT43901	19.08.2016	Everywhere Travel & Cruise Karratha (Previously Helloworld North West)	Pship Mgmt Team - Airfares For A. Ward Rio Partnership Presentation - Perth 18/09/16	2,553.00
EFT43902	19.08.2016	Position Partners	HR - Training C. Davey - 18/08/2016 - Topo Survey & Basic Setout (Magnet Field)	1,089.00
EFT43903	19.08.2016	TNT Express	Freight	149.26
EFT43904	19.08.2016	The Retic Shop	Stock	2,388.22
EFT43905	19.08.2016	Thrifty Car Rental	HR - Car Hire C. Sayer	83.30
EFT43906	19.08.2016	Atom Supply	Stock - Plant Repairs	710.89
EFT43907	19.08.2016	J Blackwood & Son Pty Limited	Stock	895.30
EFT43908	19.08.2016	Onyx (Aust) Pty Ltd	Cossack Art Awards 2016 - Family Day - Supply & Install Astro Turf, Catering - 50yr Atomic Testing Tour Group	4,902.00

Chq/EFT	Date	Name	Description	Amount
EFT43909	19.08.2016	Abberfield Industries Pty Ltd	Install 2 x Keyswitches To Suit Floodlight Controller	122.10
EFT43910	19.08.2016	Assetic Australia Pty Ltd	MyData Asset Management System - 2016/17 Annual Licensing Support And Maintenance	33,744.77
EFT43911	19.08.2016	Airport Security Pty Ltd	KTA Airport - 9 x ASIC Prints	360.00
EFT43912	19.08.2016	Armsign Pty Ltd	Cossack Walk Trail Mtce - To Make Corrections Print And Freight Ngurin Bush Tucker Trail Head Map To Karratha	836.00
EFT43913	19.08.2016	Barth Bros Automotive Machine	Plant Repairs	4,323.15
EFT43914	19.08.2016	Bunzl Ltd	Stock	923.31
EFT43915	19.08.2016	Beaurepaires	Plant Repairs	2,344.88
EFT43916	19.08.2016	BC Lock & Key	Stock	1,220.74
EFT43917	19.08.2016	Burkeair Pty Ltd	Air Con Maintenance / Servicing	10,209.69
EFT43918	19.08.2016	BRL Building Company	Kta Main Admin - Relocation Of Partitions And Supply Of Office Furniture	10,803.05
EFT43919	19.08.2016	BP Australia Pty Ltd	Fuel - Fleet	5,953.36
EFT43920	19.08.2016	Centurion Transport Co Pty Ltd	Freight	2,512.93
EFT43921	19.08.2016	Challenge Chemicals Australia	Stock	2,471.17
EFT43922	19.08.2016	Coates Hire Operations	DCH - Hire Lighting Towers And Generator Including Delivery And Collection	644.97
EFT43923	19.08.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Cafe Drinks And Coffee	626.86
EFT43924	19.08.2016	Chadson Engineering Pty Ltd	Stock	255.20
EFT43925	19.08.2016	Cabcharge Australia Pty Ltd	Cabcharge - June and July 2016	1,161.97
EFT43926	19.08.2016	Coral Coast Electrical	Wickham Library - Replace Auto Door Battery Pack GPO, Main Admin Reception - Repair Jammed Auto Door	285.32
EFT43927	19.08.2016	Command IT Services	IT - Admin Office Service Room - Security Alarm Installation, Tip Shop Camera Repairs, KLP - Security Alarm Monitoring Fee	3,183.84
EFT43928	19.08.2016	Comine Safety & Training Pty Ltd	Accredited Training - Inspect Test And Maintain Non-Gaseous Pre-Engineered Fire-Suppression Systems	3,213.33
EFT43929	19.08.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	180.50
EFT43930	19.08.2016	Lisa Pearce T/A Karratha Mobile Veterinary Services	Animal Control	1,050.00
EFT43931	19.08.2016	Development Cartographics (The Trustee for The Beal Family Trust)	Land Matters - Mapping Undeveloped Areas	61.88
EFT43932	19.08.2016	O'Reilly Family Trust T/as Dampier Party Hire / Hullabaloo	Youth Services Eastern Corridor - Juke Box And Slushy Machine Hire - Winter Wonderland Night - 06/08/2016	500.00
EFT43933	19.08.2016	Delron Cleaning Pty Ltd	KTA Airport - Cleaning Services JULY 2016 - Contract RFT04-1516	3,752.83
EFT43934	19.08.2016	Elliotts Irrigation Pty Ltd	Stock - Irrigation Supplies	1,636.80
EFT43935	19.08.2016	Environmental Industries	Mowing/Slashing - Pegs Creek Primary School Open Space - Footpath Fence Line, Gap Ridge Estate - Tractor Slashing	5,060.00
EFT43936	19.08.2016	Edwina Forward Engraving	DCH - Plaque Tread Lines For The Dampier Community Hub Public Art	455.84

Chq/EFT	Date	Name	Description	Amount
EFT43937	19.08.2016	Entertainment One Films Australia Pty Ltd	Moonrise Cinema 2016 - Now You See Me 2 - 09/07/16 - Attendance 37	352.00
EFT43938	19.08.2016	ES2 Pty Ltd	Computer Equipment - Palo Alto Pa-3020 Next Generation Security Solution With 3 Year Subscriptions	41,834.38
EFT43939	19.08.2016	Freestyle Now	Youth Services Winter Classic - 25-29/07/2016 Provision Of 4 X Skate/scoot/bmx Workshops (city Wide) And 1 X Skate/scoot/bmx Competition	3,685.00
EFT43940	19.08.2016	Friends Of St Pauls - St Pauls Primary	NAIDOC 2016 - St Pauls Primary School - Welcome To Country - Grant Reference CC/12/Oct/2015	477.30
EFT43941	19.08.2016	Grace Removals Group	Staff Relocation	3,344.58
EFT43942	19.08.2016	Gym Care Commercial Fitness Specialists	WRP - Gymcare Service	4,161.09
EFT43943	19.08.2016	Global Security Management (WA)	Security Patrols - Various Sites	4,216.41
EFT43944	19.08.2016	B Hogan	Fuel Reimbursement - Cleaverville Caretaker	130.55
EFT43945	19.08.2016	Harvey Norman Karratha (Karrastore Pty Ltd t/as)	KLP - Cordless Vacuum	399.00
EFT43946	19.08.2016	Jayde Hopper T/as Pilbara Beauty	Youth Shed - Henna Workshop, Girlz Crew - 30/6/2016	200.00
EFT43947	19.08.2016	Ian Lush & Associates	Cancelled Cheque	0.00
EFT43948	19.08.2016	Ideal Office Furniture Pty Ltd	DCH - Trend Cafe Chairs	1,586.20
EFT43949	19.08.2016	Ibis Styles Karratha	Cossack Art Awards 2016 - Judges Accommodation	1,884.00
EFT43950	19.08.2016	Jason Signmakers	Street Signs - Street Blades	4,910.40
EFT43951	19.08.2016	Karratha Signs (Formerly J G Graphix)	Cossack Art Awards 2016 - Additional Poster Printing	236.50
EFT43952	19.08.2016	JSS Logistics Pilbara	40 Mile Beach - Gravel Resheeting - Transport 35T Digger From Roebourne/Wittenoom Road Gravel Pit 18/07/2016	1,089.00
EFT43953	19.08.2016	Jangs Kitchen & Cleaning Pty Ltd	Cossack Art Awards 2016 - Judges And Curatorial Team Meeting Refreshments	260.00
EFT43954	19.08.2016	Jolly Good Auto Electrics	Plant Repairs	5,858.21
EFT43955	19.08.2016	Beyond Carpentry Contracting	Council Chambers - Construct And Install Of Jarrah Honour Board, FBCC - Repair Various Doors, Staff Housing - Minor Maintenance Issues	3,792.80
EFT43956	19.08.2016	Karratha Smash Repairs	Plant Repairs	450.00
EFT43957	19.08.2016	Karratha Building Co	Cancelled Cheque	0.00
EFT43958	19.08.2016	Karratha Country Club Inc	Karratha Bowling Club - Water Usage Charges June 2016 459 kL	990.98
EFT43959	19.08.2016	Karratha Storm Junior Rugby League	Future Clubs Membership Reimbursement	300.00
EFT43960	19.08.2016	S King	Reimbursement - Meal Allowance - National Sports Convention 22/06/2016 - 24/06/2016	117.32
EFT43961	19.08.2016	Karratha Automotive Group - KAG	Plant Repairs	237.37
EFT43962	19.08.2016	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk	1,021.36
EFT43963	19.08.2016	Karratha Environmental Crushing Pty Ltd	7 Mile - Removal Of Recycled Glass	91.52
EFT43964	19.08.2016	Karratha Apartments Pty Ltd	Youth Projects - Winter Classic - 25-29/07/2016 - Workshop Providers Accommodation	1,400.00
EFT43965	19.08.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Plant Repairs	1,564.00

Chq/EFT	Date	Name	Description	Amount
EFT43966	19.08.2016	Helen Komene	Cossack Art Awards 2016 - Facilitate Pimms & Pastels Workshop Inclusive Of Material Costs	600.00
EFT43967	19.08.2016	Kennards Hire Pty Limited	7 Mile - Forklift Hire, July 2016	792.00
EFT43968	19.08.2016	Local Health Authorities Analytical Com	Food Analysis And Water Sampling - Annual Fee - Analytical Services Legislated	6,451.35
EFT43969	19.08.2016	Leethall Constructions Pty Ltd	7 Mile - Excavate And Install Blue Metal Between Storage Shed And Lunch Room	924.00
EFT43970	19.08.2016	Latrobe Holdings Pty Ltd T/as LMW	Kta Airport - Market And Rental Valuation	8,800.00
EFT43971	19.08.2016	Morrison Low Consultants Pty Ltd	Update 2016/17 LTFP Capex And Review For Amendments To Model	2,640.00
EFT43972	19.08.2016	Carrie McDowell	Cossack Art Awards 2016 - Payment For Artist Talk As Part Of Public Program	220.00
EFT43973	19.08.2016	Jan Malkin	Cossack Art Awards 2016 - Live Paint Demonstrations - J. Malkin - 24/07/2016 30/07/2016 And 07/08/2016	300.00
EFT43974	19.08.2016	S Pracy & F Orr T/as S & F Finishing Services (Malaga Print & Copy)	Roebourne Walking Trail - Yarurara Trail - Brochures	1,188.00
EFT43975	19.08.2016	NW Communications & IT Specialists	IT - Professional Services - C. Burger	4,510.00
EFT43976	19.08.2016	North West Tree Services	Tree Pruning - Padbury To Gregory and Oleander Way, Wickham	8,027.80
EFT43977	19.08.2016	Norwest Craft Supplies	Youth Services - Girlz Crew, Program Materials 21/07/2016	57.40
EFT43978	19.08.2016	Titan Australia Pty Ltd	Plant Repairs	621.50
EFT43979	19.08.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	150.25
EFT43980	19.08.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	15 Litre Spring Water Refills	16.15
EFT43981	19.08.2016	Neils Reticulation And Landscaping	Upgrade Effluent Systems - RFQ- 25% - Parks Irrigation Communication Cable Installation, WRO - Oval Retic Testing and Repairs	8,484.97
EFT43982	19.08.2016	Point Samson Resort	Emergency Management - PSBFB Award Dinner - Catering And Room Hire	1,000.00
EFT43983	19.08.2016	Porter Consulting Engineers	Dampier Highway and Broadhurst Intersection Pelican Crossing - Claim for works up to 01/07/16	6,098.93
EFT43984	19.08.2016	Paramount Pictures Australia	Moonrise Cinema 2016 - Teenage Mutant Ninja Turtles 01/07/16	330.00
EFT43985	19.08.2016	Carlito Puno T/as Puno Cleaning Services	NAIDOC Community Concert - Vent Cleaners / Portaloo Cleaners 10/07/16	385.00
EFT43986	19.08.2016	Repco Auto Parts	Plant Repairs	921.15
EFT43987	19.08.2016	Roy Galvin & Co Pty Ltd	Stock	155.36
EFT43988	19.08.2016	Holcim (Australia) Pty Ltd	Town Street Maintenance - 10 Tonne Of 7/10 Aggregate	645.33
EFT43989	19.08.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	660.00
EFT43990	19.08.2016	Rider Levett Bucknall WA Pty Ltd	Upgrade Effluent System - Variation 1 - Assessment Of EOT	5,896.00
EFT43991	19.08.2016	Ruff Country 4x4	Plant Repairs	179.00
EFT43992	19.08.2016	Reece Pty Ltd	Stock - Irrigation Supplies	115.06
EFT43993	19.08.2016	Amcap (Formerly Skipper Truck Parts)	Stock	78.72
EFT43994	19.08.2016	Statewide Bearings	Plant Repairs	84.54

Chq/EFT	Date	Name	Description	Amount
EFT43995	19.08.2016	Kmart Karratha	Cossack Art Awards 2016 - Certificate Frames, Library - Beans for Beanbags, Youth Shed - Party Supplies	218.50
EFT43996	19.08.2016	Sussex Industries	Stock	898.13
EFT43997	19.08.2016	St. John Ambulance Wickham	NAIDOC Community Concert 2016 - 10/07/2016, 5 Hours	561.00
EFT43998	19.08.2016	V Subramoney	Reimbursement Of Meals Fuel & Parking For Book Exchange In Perth For V. Subramoney 03-05/08/16	261.20
EFT43999	19.08.2016	Shire Of Wyndham - East Kimberley	Certification Service Of Building Plans & Issue Of BA3 Certificate Of Design Compliance Cert # Ck026-102074	198.00
EFT44000	19.08.2016	Seatadvisor Pty Ltd	Moonrise Cinema 2016 - Seatadvisor Costs July 2016	717.75
EFT44001	19.08.2016	Securepay Pty Ltd	Moonrise Cinema 2016 - SABO Ticketing/transaction Costs July 2016	139.39
EFT44002	19.08.2016	Scope Business Imaging	Photocopier / Printer Charges	325.23
EFT44003	19.08.2016	Scott Printers Pty Ltd	Cossack Art Awards 2016 - Winners And Highly Commended Certificates Winners Brochure and Envelopes, Cossack Map Leaflets	5,606.46
EFT44004	19.08.2016	Skipper Transport Parts (formerly Covs)	Plant Repairs	632.85
EFT44005	19.08.2016	Telford Industries	Stock	1,421.20
EFT44006	19.08.2016	Total Eden Pty Ltd	Tambrey Oval - Documentation - Irrigation Design - Specification - Schedule of Rates	1,650.00
EFT44007	19.08.2016	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Service Plan Andover Continuum BMS - Quarterly Maintenance, Main Admin Building - Quarterly Service Plan	15,276.25
EFT44008	19.08.2016	Tox Free (Australia) Pty Ltd	Roebourne 150 - Cemetery Works, 6mtr Skip Bin To Be Delivered	22.14
EFT44009	19.08.2016	Trasan Contracting	Wickham SES - Installation Of Shade Sails	12,133.00
EFT44010	19.08.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 - Finding Dory 15/07/16	3,936.03
EFT44011	19.08.2016	TenderLink.com	Tender Advertising	165.00
EFT44012	19.08.2016	TWH Plumbing	FBCC - Repair Leaking Vanity Waste, Urinal, Drink Fountain, Female Toilet Showers, and Dog Water Tap, Annual Backflow Maintenance - Various, PBFC - Replace Broken Seats in Health Care Module, Wickham Bistro - Investigate Water Pressure/flow	8,307.52
EFT44013	19.08.2016	The Desert Princess	Cancelled Cheque	0.00
EFT44014	19.08.2016	BCE Surveying Pty Ltd	Hearsons Cove Road - Undertake Remaining Works As Instructed By Department Of Lands And Deposit Plans At Land Gates	3,432.00
EFT44015	19.08.2016	J Hourquebie	Cossack 2016 - MC For Afternoon With Artist In Residence. Inc Travel	140.00
EFT44016	19.08.2016	One 20 Productions (Kadesjada Trust)	REAF 2016 - Production & Staging - 50% Deposit	25,976.48
EFT44017	19.08.2016	Total Eden Pty Ltd	Stock	17.69
EFT44018	19.08.2016	Karratha Contracting Pty Ltd	Kta Depot - Works Depot Minor Construction Improvements Progress Claim, Kta Back Beach - Install Navigation Lights, Battery Landbased Navigation Lights, Kta Depot - Treatment Plant Shade Structure, Kta Airport - Replacement Screw Compressor, Dodd Court Toilets - Replace Lights, Kta Depot - Install 15amp Power Outlet	92,638.72
EFT44019	19.08.2016	Karratha First National Real Estate	Cancelled Cheque	0.00
EFT44020	19.08.2016	Ray White Real Estate	Cancelled Cheque	0.00
EFT44021	19.08.2016	Finbar Karratha Pty Ltd	Cancelled Cheque	0.00

Chq/EFT	Date	Name	Description	Amount
EFT44022	19.08.2016	LJ Hooker Karratha	Cancelled Cheque	0.00
EFT44023	19.08.2016	Karratha First National Real Estate	Lease Payment To 17/09/16	1,671.43
EFT44024	19.08.2016	Ray White Real Estate	Lease Payment to 30/09/16	3,476.20
EFT44025	19.08.2016	Finbar Karratha Pty Ltd	Lease Payment to 06/10/16	3,250.00
EFT44026	19.08.2016	LJ Hooker Karratha	Lease Payment to 30/09/16	2,607.15
EFT44027	25.08.2016	Telstra Corporation Ltd	Telephone Usage Charges	2,311.90
EFT44028	25.08.2016	Horizon Power	Electricity Usage Charges	119,733.51
EFT44029	25.08.2016	Water Corporation	Water Usage and Service Charges	140.72
EFT44030	25.08.2016	Australia Post	Postage Charges - July 2016	6,334.83
EFT44031	25.08.2016	Staples Australia	Stationery Supplies - Various Departments	764.49
EFT44032	25.08.2016	Chandler Macleod	Labour Hire	15,416.32
EFT44033	25.08.2016	Department Of Agriculture & Food	Quarantine Inspection 13/07/16 - Plants From Darwin Nursery	63.00
EFT44034	25.08.2016	Hart Sport	Rio Tinto - Sport Clinic - Sport Equipment	231.00
EFT44035	25.08.2016	Hathaways Lubricants	Stock	368.30
EFT44036	25.08.2016	Karratha Earthmoving & Sand Supplies	Green The Greens - Golf Cart Path - 4th Hole	7,484.05
EFT44037	25.08.2016	Karratha Netball Association	Kidsport Program - Application Funding	1,130.00
EFT44038	25.08.2016	LRW'S Electrical	Plant Repairs	26.95
EFT44039	25.08.2016	Local Government Managers Australia	Corporate Council Membership Subscription - 2016/2017	1,990.00
EFT44040	25.08.2016	Midalia Steel T/A Onesteel	Plant Repairs	42.75
EFT44041	25.08.2016	K Nugent	Rates Refund For Assessment A2719	1,500.00
EFT44042	25.08.2016	Ngarliyarndu Bindirri Aboriginal Corp.	Cossack Art Awards - Gala Night Pack Down Staff	572.01
EFT44043	25.08.2016	Water2Water	KLP - Monthly Rental RO Water System	66.00
EFT44044	25.08.2016	Parry's Merchants	Ground Surface Treatment - 20L Reodorant Disinfectant - Chemform	105.95
EFT44045	25.08.2016	Perth Irrigation Centre	WRP - Wickham Oval Reticulation Maintenance	1,481.71
EFT44046	25.08.2016	Roebourne Visitor Centre	Cossack Café (Fuel Reimbursement)	817.20
EFT44047	25.08.2016	SAI Global Ltd	Kta Depot Improvements - Royalty Fees On AS4905-2002 Wash Down Bay Redevelopment (Construction)	1,202.44
EFT44048	25.08.2016	TNT Express	Freight	240.41
EFT44049	25.08.2016	Truck Centre (WA) Pty Ltd	Plant Repairs	338.30
EFT44050	25.08.2016	The Retic Shop	Stock - Irrigation Supplies	998.30
EFT44051	25.08.2016	Landmark Operations Limited	Stock	681.12
EFT44052	26.08.2016	G Bailey	Sitting Fee - August 2016	2,791.67
EFT44053	26.08.2016	J Lally	Sitting Fee - August 2016	4,562.50
EFT44054	26.08.2016	E Smeathers	Sitting Fee - August 2016	2,791.67
EFT44055	26.08.2016	F White-Hartig	Sitting Fee - August 2016	2,741.67
EFT44056	26.08.2016	M Bertling	Sitting Fee - August 2016	2,791.67
EFT44057	26.08.2016	G Cucel	Sitting Fee - August 2016	2,791.67
EFT44058	26.08.2016	G Harris	Sitting Fee - August 2016	2,791.67
EFT44059	26.08.2016	P Long	Sitting Fee - August 2016	11,125.00
EFT44060	26.08.2016	B Parsons	Sitting Fee - August 2016	2,791.67
EFT44061	26.08.2016	D Scott	Sitting Fee - August 2016	2,791.67
EFT44062	26.08.2016	R Vandenberg	Sitting Fee - August 2016	2,791.67
EFT44063	26.08.2016	Supercivil Pty Ltd	Asphalt Reseal Program - (R2R) Various Locations	259,676.46
EFT44064	26.08.2016	Leethall Constructions Pty Ltd	Fabrication Delivery And Installation Of Roebourne 150 Statue	80,179.00
EFT44065	25.08.2016	Worksense Safety & Workwear	Uniforms	193.18

Chq/EFT	Date	Name	Description	Amount
EFT44066	25.08.2016	Atom Supply	Stock	514.01
EFT44067	25.08.2016	J Blackwood & Son Pty Limited	Stock	291.14
EFT44068	25.08.2016	A Noble & Son Ltd - WA Division	KTA Airport - Inspection And Re-tension Of GA Apron Cables X 8	3,363.16
EFT44069	25.08.2016	Airservices Australia	KTA Airport - False Alarm Charge 07/08/16 & 08/07/16 Due To Passenger Error	558.25
EFT44070	25.08.2016	Auslec	KLP - Replacement Globes	156.38
EFT44071	25.08.2016	Australasian Performing Right Assoc (APRA)	KLP - APRA Licence Background Music	492.32
EFT44072	25.08.2016	ARUP Pty Ltd	Kta City Centre Parking Audit	294.80
EFT44073	25.08.2016	Advam Pty Ltd	Kta Airport - Advam Support And Services - July 2016	414.66
EFT44074	25.08.2016	ROL-WA Pty Ltd T/A Allpest WA	Karratha Terminal Building - Rodent Baiting LA6. C	154.00
EFT44075	25.08.2016	Allround Plumbing Services Pty Ltd	Dampier Pavilion - Repair Gas BBQ	297.00
EFT44076	25.08.2016	Armsign Pty Ltd	Roebourne 150 - Cemetery Display Board, Cossack Walk Trail - Signage	4,724.50
EFT44077	25.08.2016	Jennifer Hourquebie t/as A Pom Pom A Day	Pom-Pom-A-Day Activity - Dampier Hub Opening event 09/07/2016	350.00
EFT44078	25.08.2016	Australian Asphalt Pavement Assoc Ltd	HR - P. Heekeng - Training - Sprayed Sealing Selection And Design - Perth 30-31/08/2016	1,430.00
EFT44079	25.08.2016	Australian Institute of Kettlebells	KLP - Private Course - Kettlebells And Battling Ropes	7,000.00
EFT44080	25.08.2016	Barth Bros Automotive Machine	Plant Repairs	2,029.50
EFT44081	25.08.2016	Burkeair Pty Ltd	Air Con Maintenance / Servicing	10,075.30
EFT44082	25.08.2016	Building Commission (Building Services Levy)	BSL - July 2016	3,256.97
EFT44083	25.08.2016	Beacon Equipment	Plant Repairs	54.75
EFT44084	25.08.2016	BB Landscaping WA Pty Ltd	160B Withnell Way - Reticulation Repairs, 10 Knight Place - Repair Reticulation	3,001.35
EFT44085	25.08.2016	Karratha Broncos Junior Rugby League Club Inc.	Community And Cultural Scheme - Grant Reference SP/09/May/2016 - Line Marker For Game And Training Days - Junior Broncos	2,545.00
EFT44086	26.08.2016	Gresley Abas Pty Ltd	WCH - Award Of Request For Tender 09-14/15 Wickham Community Hub Project Architect	52,788.08
EFT44087	22.08.2016	Australian Taxation Office	BAS - July 2016	325,301.00
EFT44088	25.08.2016	Coates Hire Operations	TYS - Supply Of 19ft Scissor Lift And Trailer For 26/07/2016 - 29/07/2016	302.94
EFT44089	25.08.2016	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Drinks And Coffee	463.34
EFT44090	25.08.2016	Chemform	Stock	817.08
EFT44091	25.08.2016	Cemeteries & Crematoria Assoc Of WA	Annual Subscription - Cemeteries & Crematoria Association Of WA - 2016/2017 Ordinary Membership	115.00
EFT44092	25.08.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs	250.00
EFT44093	25.08.2016	Diamond Kevin Charles & Judith Christine	Reimbursement - DCH Cancelled Booking	87.50
EFT44094	25.08.2016	Daysafe Training & Assessing	WS - Wickham Transfer Station - Backhoe VOC Assessment - W.Hofstee - 08/08/16	182.33
EFT44095	25.08.2016	E & MJ Rosher Pty Ltd	Stock	866.05
EFT44096	25.08.2016	Ezi-Hose Pty Ltd	Plant Repairs	3,943.00
EFT44097	25.08.2016	Max & Claire Pty Ltd T/A Ergolink	Community Development - Ergonomic Chairs Including Freight	2,419.70
EFT44098	25.08.2016	Farinosi & Sons Pty Ltd	Youth Shed - Outreach Program BBQ	229.00

Chq/EFT	Date	Name	Description	Amount
EFT44099	25.08.2016	Freestyle Now	Youth Engagement - Winter Classic Event - Reimb Meal Costs For Freestyle Now Staff Members As Per Agreement	474.26
EFT44100	25.08.2016	United Party Hire	Cossack Family Day 2016 - Bucking Bull/Gladiator Dual/Genset/Marquee (Lights Set Up /Pack Down)	2,942.50
EFT44101	25.08.2016	Uniqco (WA) Pty Ltd	Fleet Management - UNIFLEET Monthly Service Fee - August 2016	4,418.70
EFT44102	25.08.2016	Westrac Equipment Pty Ltd	Plant Repairs	1,733.86
EFT44103	25.08.2016	Woolworths (WA) Ltd	Youth Shed - Cafe Stock, Program Items and Materials, Staff Amenities, Cossack - Pimms Pastels Event, KLP Crèche Items, Seniors High Tea Catering,	2,480.40
EFT44104	25.08.2016	Wormald Australia Pty Ltd	WRP Bistro - Repair Fire Alarm Panel - WT# 15351	836.00
EFT44105	25.08.2016	Wren Oil	7 Mile Waste and Wickham Transfer Station - Admin And Compliance Fees	33.00
EFT44106	25.08.2016	Wurth Australia Pty Ltd	Plant Repairs	1,857.06
EFT44107	25.08.2016	WA Billboards	Kta Airport - Monthly Charges - FIDS System - July 2016	2,345.75
EFT44108	25.08.2016	West-Sure Group	Kta Airport - Car Parking Revenue Bank Deposit - July 2016	316.67
EFT44109	25.08.2016	Wickham Wolves Junior Football Club	Donation - Bucks For Bags 131 Bags	786.00
EFT44110	25.08.2016	Wickham Tidy Towns	Cossack Family Day 2016 - Litter Pickers	300.00
EFT44111	25.08.2016	WT Design Studio	150 Roebourne Celebrations - Design & Develop Concepts And Display Boards X 10	2,343.00
EFT44112	25.08.2016	Wickham Wanderers Junior Soccer Club	Donation - Bucks For Bags	1,642.00
EFT44113	25.08.2016	Home Hardware Karratha	General Hardware Supplies for Repairs	10.80
EFT44114	25.08.2016	Handy Hands Pty Ltd	Balmoral Rosemary & Searipple Roads - Weed Control - Spray Open Areas And Verges, Oval Maintenance - Turf Fertiliser, Pt Samson - Weed Control, Kta Bowling Green - Fertilise and Insecticide Spraying, Weed Control / Spraying - Various Sites,	41,855.50
EFT44115	25.08.2016	Christine Hingston (Femina Holdings Pty Ltd)	Cossack Art Awards 2016 - Artist In Residence Program	12,749.00
EFT44116	25.08.2016	Aiden Hughes	Entertainment - Roebourne 150 Community Concert 20/05/16 The Bushlanders	1,500.00
EFT44117	25.08.2016	Ian Lush & Associates	KACP - Building Surveyor Services	5,104.00
EFT44118	25.08.2016	Iron Mountain Australia Pty Ltd	Records Management - Monthly Storage Corporate Compliance Archives - July 2016	387.57
EFT44119	25.08.2016	Jtagz Pty Ltd	Animal Control - Wrap Straps (Tags)	1,078.00
EFT44120	25.08.2016	Karratha Signs ( Formerly J G Graphix)	Kta Airport - Airside Signage For Spill Kits And Parking	478.50
EFT44121	25.08.2016	James Bennett Pty Limited	Library - New Resources (Various)	94.47
EFT44122	25.08.2016	Jolly Good Auto Electrics	Plant Repairs	4,984.60
EFT44123	25.08.2016	Beyond Carpentry Contracting	Pegs Creek Pavilion - Replace Bottom External Verandah Posts, Millars Well Daycare - Repair Locks, DCH - Repair Gate Bolts	3,544.84
EFT44124	25.08.2016	Jag Entertainment (WA) Pty Ltd t/as Velvet Betty	REAF 2016 - Velvet Betty Garden Games	1,320.00
EFT44125	25.08.2016	Karratha Building Co	7B Leonard Way - Repair Bedroom 3 Window Frame and Unblock Overflowing Kitchen Drain, Wickham Bistro - Repair Dishwasher Fault	875.49

Chq/EFT	Date	Name	Description	Amount
EFT44126	25.08.2016	Karratha Falcons Junior Football Club	Kidsport Program - Karratha Falcons Application Funding	825.00
EFT44127	25.08.2016	Komatsu Australia Pty Ltd	Plant Repairs	2,557.63
EFT44128	25.08.2016	Karratha Little Athletics Association	Kidsport Program - Little Athletics Application Funding	110.00
EFT44129	25.08.2016	Karratha Water Polo Association Inc.	Club Bathers Sales	648.00
EFT44130	25.08.2016	Karratha Panel & Paint (Tunstead Family Trust T/A)	Removal Of Abandoned Vehicles	605.00
EFT44131	25.08.2016	Karratha Timber & Building Supplies	Roebourne 150 Celebrations - Supplies For Roebourne Prison Work Camp To Make Bench Seat For Roebourne Town Cemetery Memorial Garden, General Hardware Items - Various Maintenance Works	4,276.75
EFT44132	25.08.2016	West Australian Newspapers Limited	Advertising - Various	4,483.20
EFT44133	25.08.2016	Waco Kwikform Limited	FeNaCING 2016 - Archway Includes Archway Ground Support + Hanging The FeNaCING Banners For One Week.	3,765.95
EFT44134	25.08.2016	YMCA of Perth Inc - Mirnutharntu Maya	HR - Staff Accommodation - PDC Evaluation Workshop Port Hedland - 02/08/2016 To 03/08/2016	159.50
EFT44135	25.08.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	886.36
EFT44136	25.08.2016	Yaburara & Coastal Mardudhunera Aboriginal Corporation YACMAC	Refund Of Cancelled Full Facility KLP Membership (Raelene Cooper)	744.00
EFT44137	25.08.2016	McLeods & Co Barristers And Solicitors	KACP - Reciprocal Parking Agreement	3,241.94
EFT44138	25.08.2016	Land Surveys NPJS Pty Ltd	For Survey Of Distances On Remaining Existing Golf Holes	2,365.00
EFT44139	25.08.2016	Lawrence Marshall Photography	Kta Library - Resources	173.40
EFT44140	25.08.2016	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Stock	196.00
EFT44141	25.08.2016	Mandalay Technologies Pty Ltd	7 Mile - Annual Software Subscription 01/07/2016 To 30/06/2017	30,563.87
EFT44142	25.08.2016	Marketforce	Advertising - Various	5,387.30
EFT44143	25.08.2016	North West Tree Services	Michael Lewandowski Park - Dress Palms Dead Wood Malay Almonds & Gums, Various Street Tree Maintenance Works, Dodd Park - Mulch, Cattrall Park - Stump Grinding	18,178.25
EFT44144	25.08.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	15 Litre Spring Water Refills	90.65
EFT44145	25.08.2016	Nielsen Liquid Waste Services Pty Ltd	Cleaverville Beach - Waste Collection - Pump Sullage Pits, Cossack Bond Store - Empty Septics	1,715.00
EFT44146	25.08.2016	Patricia Denise Nicholson	REAF - Vaudeville Village Donation For Tarot Card Reading Services	600.00
EFT44147	25.08.2016	Nikki M Group Pty Ltd	Roebourne 150 Coffee Table Book - Variation Of Scope To Include Additional Pages	7,785.00
EFT44148	25.08.2016	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Cylinder	2,691.70
EFT44149	25.08.2016	Peerless Jal Pty Ltd	Stock	256.61
EFT44150	25.08.2016	Hanson Construction Materials - Karratha	Concrete Delivered To High Street Dampier	3,071.20

Chq/EFT	Date	Name	Description	Amount
EFT44151	25.08.2016	Pilbara Motor Group - PMG	Plant Repairs	6.55
EFT44152	25.08.2016	Pilbara Water & Gas	Cossack Caretakers Accommodation And Facility - Gas Cylinders	750.00
EFT44153	25.08.2016	Windy Valley Enterprises Pty Ltd T/A Pilbara Building Services	Wickham Storage Sheds Construction RFQ 20-15/16 Final Claim	16,299.20
EFT44154	25.08.2016	Pilbara Regional Council	HR - Grants & Funding Workshop - 25/07/2016	1,760.00
EFT44155	25.08.2016	Pindan Contracting Pty Ltd	DCH - RFT 11-14/15 Construction Of Dampier Community Hub - Progress Claim 18	49,083.22
EFT44156	25.08.2016	Paramount Pictures Australia	Moonrise Cinema 2016 - Star Trek Beyond 30/07/16	442.81
EFT44157	25.08.2016	PrintSync Norwest Business Solutions	Photocopier / Printer Charges	498.15
EFT44158	25.08.2016	Point Parking Pty Ltd	Kta Airport - Car Park Management - July 2016	4,405.83
EFT44159	25.08.2016	The Trustee For The Pilbara Indigenous Enterprise Trust	Roads - Tree Maintenance - Acacia Coriacea	1,227.60
EFT44160	25.08.2016	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Roebourne Community Hall Hire - Ordinary Council Meeting - 15/08/2016	208.00
EFT44161	25.08.2016	Impact Media Karratha	Roebourne 150 - Printing DL Invites Includes Express Delivery	134.20
EFT44162	25.08.2016	Landgate	Valuation - GRV Rolls G2016/7	474.28
EFT44163	25.08.2016	Repco Auto Parts	Stock	244.02
EFT44164	25.08.2016	RPS Australia East Pty Ltd	Kta Caravan Park - Searipple Precinct Statutory Planning Framework	3,330.15
EFT44165	25.08.2016	Rowe Plumbing Pty Ltd	KLP - Oval Maintenance - Plumb All Tanks Together - Reinstall RP2 To Potable Tank - WT#15302	1,177.21
EFT44166	25.08.2016	Reece Pty Ltd	KLP - Crèche Tap Replacement - Basin Mixer Plus Fittings	220.77
EFT44167	25.08.2016	Kmart Karratha	KLP - Program Equipment	35.00
EFT44168	25.08.2016	Stott & Hoare	IT - LTO 6 Tape Cartridges	1,482.25
EFT44169	25.08.2016	Saving Animals From Euthanasia	Community And Cultural Scheme - Grant Reference CC/01/Feb/16 - Ultrasound Machine	3,300.00
EFT44170	25.08.2016	Site Pics	Cossack Art Awards 2016 - Photography Of Sponsors Preview Event And Gala Awards Night	852.50
EFT44171	25.08.2016	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement - 21/07/16 To 20/08/16	4,139.92
EFT44172	25.08.2016	Scott Printers Pty Ltd	WRP - Supply & Deliver Brochures	685.80
EFT44173	25.08.2016	SD Upholstery & Repairs	Moonrise Cinema - Repairs To Damaged Screen	313.50
EFT44174	25.08.2016	Slavin Architects Pty Ltd	Kta Depot - Expansion Design - Travel Disbursements - RFT 11-15/16 Depot	2,284.78
EFT44175	25.08.2016	Peter Smith	Reimbursement - 40 Mile Beach Camping Fees	141.46
EFT44176	25.08.2016	Trasan Contracting	Roebourne/Wickham SES - Painting Shade Sail Posts	455.40
EFT44177	25.08.2016	TenderLink.com	Advertising - Various	165.00
EFT44178	25.08.2016	Talis Consultants Pty Ltd T/A Talis Unit Trust	WM - 7 Mile Class III Landfill Cell Phase 3 Approvals	9,246.40
EFT44179	25.08.2016	Turf Whisperer	Green The Greens - Golf Course Redevelopment - Wages - Course Superintendent	7,952.39
EFT44180	25.08.2016	Timik Development Pty Ltd	Pt Samson - Miller Close Public Amenity Structure - RFT 07-15/16	12,012.53

Chq/EFT	Date	Name	Description	Amount
EFT44181	25.08.2016	District 17 Toastmasters International (Karratha)	NAIDOC Community Concert 2016 - MC Training With Roebourne Youth	100.00
EFT44182	25.08.2016	TWH Plumbing	Balmoral Road (Near Caravan Park) Compliance Auditing And Inspections - Investigate And Repair Broken Stand Pipe, Millars Well Pavilion - Repair Men's Toilets, Kta Airport - Install Recycled Water Tap, and Water Line, Youth Shed - Repair Café Water Pressure	12,089.76
EFT44183	25.08.2016	The Desert Princess	Cossack Family Day 2016 - 2 X Entertainers Face Painting / Balloons	1,300.00
EFT44184	26.08.2016	City of Karratha	Trust Bonds - Forfeited due to non-return (Anti Bark and Cat Trap Hire Bonds)	1,340.00
77859	13.05.2015	Yaburara & Coastal Mardudhunera Aboriginal Corporation YACMAC	Cancelled Cheque	-744.00
78232	29.07.2016	Lgrceu	Payroll deductions	102.52
78233	05.08.2016	Kurt Mauritz	Refund - Court Fine Case No. 183515 Infringement No. 14373 - Fire Hazzard (Paid twice)	250.00
78234	12.08.2016	Alan Heywood	Refund Of Fees Paid For A Plan Search	35.00
78235	12.08.2016	Ruth Leigh	Cossack Art Awards 2016 - Artist Talk As Part Of Public Programs Of Events	200.00
78236	11.08.2016	Landgate	Registration of Lease Documentation for Optus - Bulgarra Lease	165.80
78237	11.08.2016	Landgate	Registration of Lease Documentation for Optus - Gap Ridge Lease	165.80
78238	25.08.2016	Landgate	Cancelled Cheque	0.00
DD26219.1	27.07.2016	WA Super ( Formerly WALGSP)	Payroll deductions	106,137.55
DD26219.10	27.07.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	566.22
DD26219.11	27.07.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD26219.12	27.07.2016	BT Super For Llife	Superannuation contributions	1,310.81
DD26219.13	27.07.2016	AMP SignatureSuper	Superannuation contributions	1,137.74
DD26219.14	27.07.2016	QSUPER	Payroll deductions	2,535.62
DD26219.15	27.07.2016	NGS Superannuation	Superannuation contributions	980.84
DD26219.16	27.07.2016	J & S Pryor Super Fund	Superannuation contributions	457.41
DD26219.17	27.07.2016	Statewide Super	Superannuation contributions	781.74
DD26219.18	27.07.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	673.90
DD26219.19	27.07.2016	CBA Superannuation Savings Account	Superannuation contributions	487.36
DD26219.2	27.07.2016	Sunsuper Pty Ltd	Superannuation contributions	2,114.19
DD26219.20	27.07.2016	VicSuper	Superannuation contributions	449.91
DD26219.21	27.07.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	492.35
DD26219.22	27.07.2016	Club Plus Superannuation Scheme	Payroll deductions	837.32
DD26219.23	27.07.2016	MLC Masterkey Superannuation	Payroll deductions	993.88

Chq/EFT	Date	Name	Description	Amount
DD26219.24	27.07.2016	OnePath Masterfund	Superannuation contributions	158.61
DD26219.25	27.07.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	115.12
DD26219.26	27.07.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD26219.27	27.07.2016	AvSUPER FUND	Superannuation contributions	442.74
DD26219.28	27.07.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.91
DD26219.29	27.07.2016	ANZ Smart Choice Super	Superannuation contributions	502.09
DD26219.3	27.07.2016	First State Super	Superannuation contributions	846.52
DD26219.30	27.07.2016	Mtaa Superannuation Fund	Superannuation contributions	533.61
DD26219.31	27.07.2016	Netwealth Superannuation	Superannuation contributions	471.77
DD26219.32	27.07.2016	CARE Super	Superannuation contributions	102.84
DD26219.33	27.07.2016	Vision Super	Superannuation contributions	90.85
DD26219.34	27.07.2016	Rest Superannuation	Superannuation contributions	4,985.74
DD26219.35	27.07.2016	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	526.99
DD26219.36	27.07.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,681.30
DD26219.37	27.07.2016	AMP Retirement Trust - BATT	Superannuation contributions	886.04
DD26219.38	27.07.2016	Superwrap Personal Super Plan	Superannuation contributions	608.03
DD26219.39	27.07.2016	Cbus	Payroll deductions	1,000.00
DD26219.4	27.07.2016	Hesta Superannuation	Payroll deductions	3,515.96
DD26219.40	27.07.2016	Australian Super	Superannuation contributions	4,818.10
DD26219.5	27.07.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.08
DD26219.6	27.07.2016	AXA Generations	Payroll deductions	1,154.59
DD26219.7	27.07.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	343.91
DD26219.8	27.07.2016	HostPlus Superannuation	Payroll deductions	3,367.98
DD26219.9	27.07.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,259.71
DD26233.1	13.07.2016	WA Super ( Formerly WALGSP )	Superannuation contributions	140.48
DD26331.1	10.08.2016	WA Super ( Formerly WALGSP )	Payroll deductions	104,509.41
DD26331.10	10.08.2016	AMP Super Directions Fund	Superannuation contributions	474.84
DD26331.11	10.08.2016	AMP SignatureSuper	Superannuation contributions	1,067.77
DD26331.12	10.08.2016	BT Super For Llife	Superannuation contributions	1,290.90
DD26331.13	10.08.2016	QSUPER	Payroll deductions	2,173.60

Chq/EFT	Date	Name	Description	Amount
DD26331.14	10.08.2016	NGS Superannuation	Superannuation contributions	590.84
DD26331.15	10.08.2016	J & S Pryor Super Fund	Superannuation contributions	447.37
DD26331.16	10.08.2016	Statewide Super	Superannuation contributions	781.74
DD26331.17	10.08.2016	MLC Navigator Retirement Plan - SYCAMORE	Superannuation contributions	502.10
DD26331.18	10.08.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	602.27
DD26331.19	10.08.2016	CBA Superannuation Savings Account	Superannuation contributions	500.80
DD26331.2	10.08.2016	First State Super	Superannuation contributions	691.93
DD26331.20	10.08.2016	VicSuper	Superannuation contributions	449.91
DD26331.21	10.08.2016	MLC Masterkey Superannuation	Payroll deductions	479.19
DD26331.22	10.08.2016	Colonial First State Investments Limited (Super)	Superannuation contributions	488.76
DD26331.23	10.08.2016	Rest Superannuation	Superannuation contributions	4,492.63
DD26331.24	10.08.2016	Scott G Fitzgerald & Sherry A Fitzgerald ATF Superannuation Fund	Superannuation contributions	234.43
DD26331.25	10.08.2016	Club Plus Superannuation Scheme	Payroll deductions	809.44
DD26331.26	10.08.2016	OnePath Masterfund	Superannuation contributions	223.87
DD26331.27	10.08.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	63.96
DD26331.28	10.08.2016	AMP Superleader	Superannuation contributions	170.12
DD26331.29	10.08.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	344.76
DD26331.3	10.08.2016	Hesta Superannuation	Payroll deductions	3,423.31
DD26331.30	10.08.2016	AvSUPER FUND	Superannuation contributions	442.74
DD26331.31	10.08.2016	MLC Nominees Pty Ltd	Superannuation contributions	461.92
DD26331.32	10.08.2016	ANZ Smart Choice Super	Superannuation contributions	502.09
DD26331.33	10.08.2016	Mtaa Superannuation Fund	Superannuation contributions	533.60
DD26331.34	10.08.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,781.49
DD26331.35	10.08.2016	AustSafe Super	Superannuation contributions	147.25
DD26331.36	10.08.2016	Netwealth Superannuation	Superannuation contributions	471.77
DD26331.37	10.08.2016	CARE Super	Superannuation contributions	121.64
DD26331.38	10.08.2016	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	526.99
DD26331.39	10.08.2016	Superwrap Personal Super Plan	Superannuation contributions	599.18

Chq/EFT	Date	Name	Description	Amount
DD26331.4	10.08.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	634.21
DD26331.40	10.08.2016	AMP Retirement Trust - BATT	Superannuation contributions	1,769.55
DD26331.41	10.08.2016	Australian Super	Superannuation contributions	4,448.91
DD26331.42	10.08.2016	Cbus	Payroll deductions	1,000.00
DD26331.43	10.08.2016	Sunsuper Pty Ltd	Superannuation contributions	1,686.82
DD26331.5	10.08.2016	AXA Generations	Payroll deductions	1,154.59
DD26331.6	10.08.2016	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	369.74
DD26331.7	10.08.2016	HostPlus Superannuation	Payroll deductions	3,337.82
DD26331.8	10.08.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,236.99
DD26331.9	10.08.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	486.72
DD26344.1	10.08.2016	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - July 2016 41 Fines	2,378.00
DD26403.1	10.08.2016	MLC Nominees Pty Ltd	Superannuation contributions	51.32
				<b>9,705,976.29</b>

**Credit Card Payments**

DD26456.1 (credit card)	01.07.2016	Adventure Sports	Farewell Present For Staff member	250.00
DD26456.1 (credit card)	14.07.2016	Karratha Courthouse	Notice To Attend Court For Unpaid Infringements	197.00
DD26456.1 (credit card)	14.07.2016	Karratha Courthouse	Court Hearing Notice For Unpaid Infringements	352.50
DD26456.1 (credit card)	14.07.2016	Haybar Pty Ltd	Lunch With Consultant From GTEC Perth As Part Of Karratha Airport Annual Technical Inspection	89.70
DD26456.1 (credit card)	29.06.2016	Woolworths Karratha	Catering For 29/06/2016 EMG Meeting	48.00
DD26456.1 (credit card)	13.07.2016	AHRI Ltd	AHRI Membership Fee 2016/17 For Manager Human Resources	360.00
DD26456.1 (credit card)	15.07.2016	Pensione Hotel	Accommodation For Staff To Attend WALGA Training/Prepare Agendas And Minutes In Local Government	196.91
DD26456.1 (credit card)	30.06.2016	Passware Kit Business 2016	2 Software Including Fx Fee Au\$6. 86	235.80
DD26456.1 (credit card)	04.07.2016	Amnet Broadband Pty Ltd	Broadband 2+ Non-enabled Service 09/07/2016-09/08/2016	79.00
DD26456.1 (credit card)	22.07.2016	Tsn Internet. Com. Au	Adsl2+gb And Domain Hosting Subscription	357.00
DD26456.1 (credit card)	05.07.2016	Water Corporation	Water Bill (09/03/16 - 11/05/16) as per Manager's Contract	393.66
DD26456.1 (credit card)	14.07.2016	Virgin Australia Airlines	Airfares For Facilitator Of Community Consultation Training	901.70
DD26456.1 (credit card)	14.07.2016	Telstra	Telephone Bill (21/05/16-20/06/16) as per Director's Contract	108.33
DD26456.1 (credit card)	21.07.2016	Telstra	Telephone Bill (29/05/16-28/06/16) as per Manager's Contract	55.00
DD26456.1 (credit card)	21.07.2016	Horizon Power	Power Bill (04/05/16-04/07/16) as per Manager's Contract	719.48
DD26456.1 (credit card)	01.07.2016	Telstra	Telephone Bill (21/04/16-20/05/16) as per Director's Contract	165.20
DD26456.1 (credit card)	28.06.2016	Department Of State Development Payment	China Office Recoup April 2016	44.71

Chq/EFT	Date	Name	Description	Amount
DD26456.1 (credit card)	01.07.2016	Facebook Ireland Ltd	Facebook Ads Payment - Generic Boosting Via Paid FB Advertising	188.30
DD26456.1 (credit card)	08.07.2016	Microsoft-Billing Computer Software	Hosting Fee For Online Photo Library (Onedrive) May 2016	2.00
DD26456.1 (credit card)	11.07.2016	Facebook Ireland Ltd	Facebook Ads Payment - Generic Boosting Via Paid Fb Advertising	31.01
DD26456.1 (credit card)	11.07.2016	Facebook Ireland Ltd	Facebook Ads Payment - Generic Boosting Via Paid FB Advertising	61.81
DD26456.1 (credit card)	19.07.2016	Rackspace International Gmbh	Cloud Product Services - Hosting Fee For City Website May 2016 Includes Fx Fee	697.11
DD26456.1 (credit card)	20.07.2016	Campaign Monitor	Email Distribution Service Used To Send Out Media Releases To Media Contacts And Subscribers	89.62
DD26456.1 (credit card)	20.07.2016	Audio Blocks	Subscription Purchase (20/07/16-20/07/17)	136.43
DD26456.1 (credit card)	05.07.2016	Coles	Catering Councillor Catch up 05.07.2016.	6.00
DD26456.1 (credit card)	19.07.2016	AST Management PTY	Australian Regional Development Conference: guest speaker 5 September	680.00
DD26456.1 (credit card)	19.07.2016	Ticketbooth	Ticket for Mayor attending the Mid North Western Australia Investment Portfolio Launch 25.07.2016	90.00
DD26456.1 (credit card)	20.07.2016	Qantas	Accommodation for Councillor attending Local Government week 3-5th August 2016	310.40
DD26456.1 (credit card)	20.07.2016	Qantas	Return Karratha to Perth flight for Councillor attending Local Government week 3-5th August 2016	505.00
DD26456.1 (credit card)	20.07.2016	Virgin Airlines	Return Karratha to Perth flight for Councillor attending Local Government week 3-5th August 2016	571.70
DD26456.1 (credit card)	19.07.2016	Travelodge	Accommodation for Councillor attending Local Government week 3-5th August 2016	447.00
DD26456.1 (credit card)	21.07.2016	Qantas	Return Karratha to Perth flight for Mayor attending the Mid and NW Investment Prospectus Launch 25.07.2016	727.01
DD26456.1 (credit card)	21.07.2016	Qantas	Return Karratha to Perth flight for Mayor attending Local Government week and various meetings Perth 1-5th August 2016	727.01
DD26456.1 (credit card)	21.07.2016	Qantas	Flight change charge - Return Karratha to Perth flight for Councillor attending Local Government week and various meetings Perth 3-5th August 2016	88.00
DD26456.1 (credit card)	21.07.2016	Qantas	Karratha to Perth flight for CEO attending meetings in Perth 1-3rd August 2016	256.00
DD26456.1 (credit card)	21.07.2016	Virgin Airlines	Flight change charge - Return Karratha to Perth flight for Councillor attending Local Government week	80.00
DD26456.1 (credit card)	20.07.2016	Travelodge	Accommodation for Councillor attending Pilbara regional Council meeting 02.08.2016	111.75
DD26456.1 (credit card)	20.07.2016	Pensione Hotel	Accommodation for CEO attending meetings Perth 1-3rd August 2016	104.55
DD26456.1 (credit card)	21.07.2016	KDCCI	4 x Tickets to attend Business breakfast briefing with Johnathan Pain (Executive Management)	80.00
DD26456.1 (credit card)	21.07.2016	KDCCI	2 x Tickets to attend Business breakfast briefing with Johnathan Pain (Councillors)	40.00
DD26456.1 (credit card)	26.07.2016	KDCCI	4 x Tickets to attend Business breakfast briefing with Johnathan Pain	80.00
DD26456.1 (credit card)	22.07.2016	Ticketbooth	Ticket to Networking Sundowner with the new Minister for Defence Industry as part of the Mid and NW Investment Prospectus Launch 25.07.2016	64.95

Chq/EFT	Date	Name	Description	Amount
DD26456.1 (credit card)	12.07.2016	Virgin Airlines	Flight Cost For Airport Manager To Attend AAA National Conference 2016 In Canberra In November 2016	986.70
DD26456.1 (credit card)	15.07.2016	Virgin Airlines	Flight Cost For Airport Manager To Attend AAA National Conference 2016 In Canberra In November 2016 (Difference In Preferred Flight Cost As Per Policy)	399.00
DD26456.1 (credit card)	15.07.2016	Virgin Airlines	Return Flight Cost For Waste Manager Following Attendance At Waste And Recycle 2016 Conference In Fremantle September 2016	256.70
DD26456.1 (credit card)	19.07.2016	Harvey Norman	Recognition Of Service For Employee Leaving Council As Per Policy CH-03 Entitlement	100.00
DD26456.1 (credit card)	27.07.2016	Hotel.com	Hotel Accommodation For Waste Manager Whilst Attending Waste And Recycle 2016 Conference In Fremantle 13-17/09/16	816.00
DD26456.1 (credit card)	27.07.2016	Travel Agencies & Tour	Hotel Accommodation For Airport Compliance Coordinator Whilst Attending AAA Annual General Meeting In Perth In August 2016	107.40
DD26456.1 (credit card)	28.07.2016	QANTAS Airways	Flight Costs For Airport Compliance Coordinator Attending AAA Annual General Meeting In Perth In August 2016	397.01
DD26456.1 (credit card)	06.07.2016	KTA Airport	Short Term Parking at airport	3.00
DD26456.1 (credit card)	01.07.2016	FPA Australia	AS3959 Bushfire Standard For Officer Bushfire Attack Level Assessor Course 18-22/07/16	110.00
DD26456.1 (credit card)	06.07.2016	QANTAS	Consultant For ARCGIS Implementation 20/07/16	337.00
DD26456.1 (credit card)	06.07.2016	Virgin	Consultant For ARCGIS Implementation 22/07/16	326.70
DD26456.1 (credit card)	08.07.2016	Virgin	Flights On 20-23/09/16 For Rangers For New Horizons Conference 2016	1,011.40
DD26456.1 (credit card)	28.06.2016	Nickol Bay Jewellers	Farewell Gift As Per Employee Leaving Policy CH-03	100.00
DD26456.1 (credit card)	21.07.2016	Animal Ark	Snake Handling Kits For Airport Reporting Officers	775.42
DD26456.1 (credit card)	22.07.2016	Ozwashroom Industrial Supplies	Stainless Steel Refillable Soap Dispensers	989.00
DD26456.1 (credit card)	30.06.2016	EB Games	12 x Controllers & 10 Games For Youth Shed Gaming Night	698.47
DD26456.1 (credit card)	04.07.2016	Alliance Airlines	Airfares For Events Coordinator for KACP Meetings Perth 13-14/07/16	304.38
DD26456.1 (credit card)	05.07.2016	Qantas Airlines	Airfares For Events Coordinator for KACP Meetings Perth 13-14/07/16	397.01
DD26456.1 (credit card)	04.07.2016	86 Candles	Candles For Cossack Art Awards Presentations	33.97
DD26456.1 (credit card)	14.07.2016	Robyn McSweeny	Book Purchase For Library	69.00
DD26456.1 (credit card)	14.07.2016	Mercure Perth	Accommodation For Events Coordinator for KACP Meetings Perth 13-14/07/16	156.31
DD26456.1 (credit card)	20.07.2016	Jacksons Drawing Supplies	Art Supplies For Workshops At Cossack Art Awards	417.01
DD26456.1 (credit card)	21.07.2016	KDCCI	Business Breakfast Briefing	20.00
DD26456.1 (credit card)	22.07.2016	Virgin Airlines	Airfares For Winner Of Cossack Art Awards	645.70
DD26456.1 (credit card)	26.07.2016	Woolworths	Catering For Public Art Meeting KACP	9.50
DD26456.1 (credit card)	26.07.2016	Novotel Perth	Accommodation For Library Coordinator for Book Exchange Perth 03/08-05/08/16	310.40
DD26456.1 (credit card)	27.07.2016	Virgin Airlines	Airfares for Library Coordinator To Attend Book Exchange In Perth 03/08-05/08/16	645.70

Chq/EFT	Date	Name	Description	Amount
DD26456.1 (credit card)	28.06.2016	Rendezvous Grand Hotel	Accommodation – Director Community - KACP Tender Meeting Perth	250.60
DD26456.1 (credit card)	29.06.2016	QANTAS Airways	Flights – Director Community - KACP Tender Meeting Perth	1,003.01
DD26456.1 (credit card)	30.06.2016	Breakwater Pty Ltd	Meal Allowance – Director Community - KACP Tender Meeting Perth	25.50
DD26456.1 (credit card)	01.07.2016	Wild Fig Cafe	Meal Allowance – Director Community - KACP Tender Meeting Perth	25.00
DD26456.1 (credit card)	01.07.2016	City Of Perth Parking	Car Parking Fees – Director Community - KACP Tender Meeting Perth	14.40
DD26456.1 (credit card)	01.07.2016	Grilld Pty Ltd	Meal Allowance – Director Community - KACP Tender Meeting Perth	27.20
DD26456.1 (credit card)	01.07.2016	Subway	Meal Allowance – Director Community - KACP Tender Meeting Perth	14.20
DD26456.1 (credit card)	01.07.2016	Dome Northbridge	Meal Allowance – Director Community - KACP Tender Meeting Perth	9.95
DD26456.1 (credit card)	30.06.2016	Elra Hudson Coffee	Meal Allowance – Director Community - KACP Tender Meeting Perth	7.90
DD26456.1 (credit card)	02.07.2016	The Wild Fig Cafe	Meal Allowance – Director Community - KACP Tender Meeting Perth	25.00
DD26456.1 (credit card)	02.07.2016	Rendezvous Grand Hotel	Parking Fees For Car Hire – Director Community - KACP Tender Meeting Perth	30.45
DD26456.1 (credit card)	02.07.2016	WW Petrol	Fuel For Car Hire – Director Community - KACP Tender Meeting Perth	13.25
DD26456.1 (credit card)	30.06.2016	Thrifty Australia	Car Hire – Director Community - KACP Tender Meeting Perth	141.31
DD26456.1 (credit card)	13.07.2016	QANTAS Airways	Airfares For LIWA Conference Perth	256.00
DD26456.1 (credit card)	14.07.2016	QANTAS Airways	Airfares For - Gym Maintenance Contractor	306.50
DD26456.1 (credit card)	14.07.2016	QANTAS Airways	Airfares For - Gym Maintenance Contractor	306.50
DD26456.1 (credit card)	14.07.2016	QANTAS Airways	Additional Baggage For - Gym Maintenance	30.00
DD26456.1 (credit card)	14.07.2016	QANTAS Airways	Additional Baggage For - Gym Maintenance	30.00
DD26456.1 (credit card)	25.07.2016	Les Mills	Program Equipment For KLP	430.36
DD26456.1 (credit card)	14.07.2016	Virgin Australia	Airfares And Additional Baggage For Contractor	198.35
DD26456.1 (credit card)	14.07.2016	Virgin Australia	Airfares And Additional Baggage For Contractor	198.35
DD26456.1 (credit card)	13.07.2016	Virgin Australia	Airfares For LIWA Conference Perth	167.70
DD26456.1 (credit card)	30.06.2016	Austrade	Austrade Winning Investment For Australia Conference	3,000.00
DD26456.1 (credit card)	12.07.2016	QANTAS	Flights KTA to Perth 14/07/16	613.00
DD26456.1 (credit card)	13.07.2016	The Esplanade Hotel	Food Charges (incorrectly Charged By Hotel To Be Invoiced) Port Hedland Economic Forum 13/07/16	41.62
DD26456.1 (credit card)	13.07.2016	The Esplanade Hotel	Accommodation Charges - Port Hedland Economic Forum 13/07/16	218.23
DD26456.1 (credit card)	15.07.2016	KTA Airport	Carpark Charges	28.00
DD26456.1 (credit card)	26.07.2016	AST Management Pty Ltf	Registration for Manager Health for 2016 Safe Cities Conference Melbourne 22-23/08/16	477.50
DD26456.1 (credit card)	26.07.2016	Expedia.com.au/Pullman Melbourne	Accommodation for Manager Regulatory Services for 2016 Safe Cities Conference Melbourne 22-23/08/16	515.99
DD26456.1 (credit card)	27.07.2016	Qantas	Flights For Manager Regulatory Services for 2016 Safe Cities Conference Melbourne 22-23/08/16	707.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD26456.1 (credit card)	27.07.2016	Virgin	Flights For Manager Regulatory Services for 2016 Safe Cities Conference Melbourne 22- 23/08/16	366.70
				<b>30,631.99</b>

03.08.2016	City of Karratha	Wages	696.65	
04.08.2016	City of Karratha	Wages	777.31	
10.08.2016	City of Karratha	Payroll - F/N Ending 10.08.2016	713,970.41	
19.08.2016	City of Karratha	Wages	6,355.94	
25.08.2016	City of Karratha	Payroll - F/N Ending 24.08.2016	708,101.35	
				<b>1,429,901.66</b>

**Total Payments: 11,166,509.94**



### 10.3 RATES EXEMPTION AND PENALTY INTEREST WRITE OFF – LOT 48 NORTH WEST COASTAL HIGHWAY, ROEBOURNE

<b>File No:</b>	<b>RV.16, A5117</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Rates Officer</b>
<b>Date of Report:</b>	<b>2 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Cheeditha Group Aboriginal Corporation</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Exemption request letter from Cheeditha Group Aboriginal Corporation manager</b>

#### PURPOSE

For Council to consider a request for rates exemption and penalty interest write off from Cheeditha Group Aboriginal Corporation (CGAC) for the property located at Lot 48 North West Coastal Highway, Roebourne, known as Cheeditha Village.

#### BACKGROUND

Cheeditha Village consists of 15 residential dwellings located on a rural property near Roebourne. The exemption application from CGAC advises that the residential dwellings are used to provide low-cost housing to 'economically disadvantaged Aboriginal people'. CGAC is a registered not-for-profit community organisation and is registered as a Charity with the Australia Taxation Office for this purpose.

Cheeditha Village is currently rated as UV Pastoral with an Unimproved Valuation of \$154,000. The property has historically been liable for approx. \$10,000-\$15,000 in rates per annum as well as domestic rubbish service charges for 15 services (a cost of \$4,500 in 2016/17).

The rates have not been paid in full since 2009, with a current balance owing of \$109,245.01. Since 2009, CGAC has made payments of \$45,200.00 towards the outstanding balance. All amounts levied on CGAC since 2009 are outlined in the table below:

Rates	\$ 96,326.71
<i>Less: Rating Pastoral Concessions</i>	-\$ 7,036.56
Domestic Rubbish Service Charges	\$ 31,513.50
Emergency Services Levy	\$ 468.00
Penalty Interest	\$ 33,129.54
ESL Penalty	\$ 87.98
Legal Costs	\$ 998.95
<b>Total Levied since 2009</b>	<b>\$ 155,488.12</b>
Payments received since 2009	-\$ 45,800.00
<b>Current Balance Outstanding</b>	<b>\$109,688.12</b>

CGAC have been making regular payments of \$200 per fortnight towards the outstanding balance since October 2015, however the current penalty interest accruing each fortnight exceeds this amount and therefore the outstanding balance is increasing rather than reducing.

CGAC has made a request for rates exemption under Section 6.26(2)(g) of the *Local Government Act 1995* for the property. A copy of their request letter is attached.

In their application, CGAC has advised that the land was intended to be leased to external parties and all financial commitments to the City would be resolved from that point should a lease eventuate. They have expressed that business opportunities in the Pilbara have declined and the remainder of the property outside the accommodation village remains vacant. CGAC has noted that in the absence of external business operations they consider the land is used solely exclusively for a charitable purpose.

In their application for exemption, CGAC refers to the ruling of the Supreme Court in *Shire of Ashburton v Bindi Bindi Aboriginal Corporation [1999] WASC 108* in which the Court decision recognised that the advancement of Aboriginal people generally is a charitable purpose.

On this basis of the CGAC application Council Officers have assessed that the land meets the criteria for exemption from rating in accordance with section 6.26 (2)(g) of the *Local Government Act 1995*. It is not proposed to write off the balance of domestic rubbish service charges and CGAC has agreed that they will pay these arrears and continue to pay these amounts in future.

Based on the current balance outstanding less the 2016/17 service charges and ESL the proposed write off is as follows:

<b>Current Balance Outstanding</b>		<b>\$109,688.12</b>
2016/17 Domestic Waste Service Charges	\$ 4,500.00	
2016/17 Emergency Services Levy	\$ 71.00	
ESL Penalty	\$ 69.05	
Emergency Services Levy Arrears	\$ 192.00	
2016/17 Receipts	(\$800.00)	
<b>Total Due and Payable</b>		<b>-\$4,032.05</b>
<b>Total Proposed Exemption/Write Off</b>		<b>\$105,656.07</b>

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

A letter of representation dated 15 April 2016 has been provided by the Chairperson of CGAC, Mr Stanley Warrie, authorising Council to liaise with Ms Carrie McDowell on all matters relating to CGAC.

A submission has been provided by Ms Carrie McDowell requesting consideration of a rating exemption and write off of outstanding penalties.

**STATUTORY IMPLICATIONS**

Section 6.26 (2)(g) of the *Local Government Act 1995* provides that land used exclusively for a charitable purpose is not rateable land.

Section 6.12 (1)(c) of the *Local Government Act 1995* provides the power to write off debts.

**POLICY IMPLICATIONS**

CF11 – Rating Exemption Policy

**FINANCIAL IMPLICATIONS**

The total amount proposed to be credited is \$105, 656.07 which will affect the organisations budget position in the current financial year. The effect of the write off will be to charge for Domestic Waste Service charges for the current financial year as well as recognise the requirement for current, arrears and penalty emergency services levy charges. The remaining assessment for A5117 at the time this report is \$4,032.05 after applying current financial year receipts of \$800

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council considers and grants rating exemptions to not-for-profit charitable organisations annually.

Council regularly considers and grants penalty interest write offs for amounts deemed not recoverable.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.26 of the *Local Government Act 1995* RESOLVES NOT to GRANT a rates exemption to CGAC for the property located at Lot 48 North West Coastal Highway, Roebourne.

**CONCLUSION**

The application for a rates exemption provided by CGAC is assessed as meeting the legislative requirements of the *Local Government Act 1995* Section 6.26 paragraph (g) which states that land will not be rateable if the land is owned by a charitable organisation and is '*used exclusively for charitable purpose*', consequently it is recommended to Council for granting of a rating exemption and amend the rate record to in order to retain rates and services charges not recommended for write off.

**OFFICER’S RECOMMENDATION**

That Council by **SIMPLE Majority** pursuant to **Section 6.26 (2)(g) AND Section 6.12 (1)(c)** of the *Local Government Act 1995* **RESOLVES** to:

1. **GRANT** a rating exemption to **CGAC** for the property **A5117** located at **Lot 48 North West Coastal Highway, Roebourne.**
  
2. **APPROVE** the write off of rates and penalty interest relating to **Assessment A5117** totalling **\$105,656.07** leaving a balance due and payable of **\$4,032.05** comprised of:

<b>2016/17 Domestic Waste Service Charges</b>	<b>\$ 4,500.00</b>
<b>2016/17 Emergency Services Levy</b>	<b>\$ 71.00</b>
<b>ESL Penalty</b>	<b>\$ 69.05</b>
<b>Emergency Services Levy Arrears</b>	<b>\$ 192.00</b>
<b>less 2016/17 Receipts</b>	<b>(\$800.00)</b>
<b>TOTAL DUE AND PAYABLE</b>	<b>\$4,032.05</b>

**10.4 INVESTMENT POLICY - PROPERTY (CF04)**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Financial Services/CFO</b>
<b>Date of Report:</b>	<b>3 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Investment Policy (Property) CF04</b>

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**PURPOSE**

To consider a new Investment Policy to provide for a co-ordinated and considered approach to guide Council's investment decisions pertaining to freehold and vested property.

**BACKGROUND**

Council policy CF03 Investment Policy details the provisions of how the City will manage cash investments. In addition to these cash investments, Council owns a number of property assets. At this point in time there is no clear policy direction re how and when Council will invest in property. Council owns approximately 100 properties, including residential properties, commercial properties and "lazy land" sites that were acquired with the specific intent to minimise operating costs (in the case of staff housing), generate revenue (in the case of commercial properties such as those at the airport) and realise returns (in the case of lazy lands). In addition, the City is approached, at times on an adhoc basis, to consider investment opportunities in greenfield, infill and developed commercial/residential properties. Examples of investment opportunities in property that have presented in recent times include:

- Lazy Lands
- Bulky Goods Retail
- CBD Hotel
- Overflow Caravan Park
- Airport Lounge

Adoption of a policy pertaining to investing in property would provide Council with an overarching framework when considering property investment decisions.

While each opportunity would be assessed on its merits, in the interests of attaining consistency of assessment and ensuring alignment with Council's Integrated Strategic Planning processes (particularly as they relate to economic development) it is proposed that a guiding policy be adopted to ensure appropriate consideration of risk comparative to the medium to long term proposed return on investment.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors were consulted at the July 2016 briefing session.

**COMMUNITY CONSULTATION**

No community consultation is required until specific proposals are considered.

**STATUTORY IMPLICATIONS**

Section 6.15(1)(a)(v) of the *Local Government Act 1995* provides that a local government may receive revenue or income from investments.

**POLICY IMPLICATIONS**

The proposed policy would complement Council's existing Investment Policy which only applies to cash investments.

**FINANCIAL IMPLICATIONS**

Financial implications would be addressed at such time as specific proposals are considered.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	2.a.1.4	Facilitate and advocate development of partnerships and investment opportunities to promote sustainable economic growth of the City
Our Services:	2.a.1.4.1	Develop investment opportunities

In addition to providing potential direct financial returns, investment in property can also have the benefit of attracting businesses that might not otherwise establish in the City and in some cases additional rate revenue will be derived.

**RISK MANAGEMENT CONSIDERATIONS**

When considering property investments, a comprehensive business case would be required to identify and quantify Financial, Economic, Operational and other associated Risks and statutory requirements.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council's recent lazy lands acquisition is a relevant example of investment in property.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.15 of the *Local Government Act 1995* RESOLVES to ADOPT Investment Policy - Property (CF04) as attached with amendment.

Option 3

That Council by SIMPLE Majority pursuant to Section 6.15 of the *Local Government Act 1995* RESOLVES to NOT ADOPT Investment Policy - Property (CF04) as attached.

**CONCLUSION**

Council's existing Investment Policy provides for cash investments only, however the City has for some time used property as a vehicle to reduce expenses and generate revenue. The proposed Investment Policy - Property would provide a framework for Council to consider proposals for future investments in property.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 6.15 of the *Local Government Act 1995* RESOLVES to ADOPT Investment Policy - Property (CF04) as attached.



**10.5 AUDIT AND ORGANISATIONAL RISK COMMITTEE – AUGUST 2016 MEETING**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance and Organisational Strategy</b>
<b>Date of Report:</b>	<b>24 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Minutes of AORC Meeting 23 August 2016</b>

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**PURPOSE**

To receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 23 August 2016.

**BACKGROUND**

The following matters were discussed at the meeting:

- (a) External Audit Interim Management Report that highlighted improvement opportunities relating to three moderate risk issues and four minor risk issues that have now all been addressed.
- (b) Development of a structured Internal Audit Program including the use of internal resources to conduct internal audits on key priority areas.
- (c) Status report on implementation of the business improvement program.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer and the Director Corporate Services.

**COMMUNITY CONSULTATION**

No consultation is required with the community.

**STATUTORY IMPLICATIONS**

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Given that the internal audits will be conducted by staff, there are no financial implications involved in conducting the internal audits. There may be financial implications involved in addressing recommendations arising from the audits.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program: 4.c.1.1 Provide assistance to all departments across the City in complying with legislative and statutory requirements.  
Our Services: 4.c.1.1.1 Compile and coordinate statutory returns

**RISK MANAGEMENT CONSIDERATIONS**

Addressing the findings of the interim external audit will minimise potential for statutory non-compliance, material misstatements, error, fraud, unauthorised payments, unauthorised deductions and policy non-compliance.

Internal audits will assist the City in effectively managing risks and improving operational systems and processes.

**IMPACT ON CAPACITY**

Capacity has been made available to deliver internal audits using internal resources.

**RELEVANT PRECEDENTS**

Interim audits are conducted by the City's appointed external auditors on an annual basis prior to the completion of the EOFY audit.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further information.

**CONCLUSION**

The City's external auditors have commenced their external audit and have provided an Interim Management Report that make several recommendations relating to the valuation and treatment of land and building as well as highlighting seven process improvements. These have now been addressed following receipt of the Interim Management Report.

Additionally an internal audit program has been proposed to be delivered internally by Governance staff that would provide for review and identification of potential improvements in the City's established systems, processes and procedures.

**OFFICER’S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Part 7 of the *Local Government Act 1995* **RESOLVES** to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee for the meeting held on 23 August 2016;
2. **RECEIVE** the Interim Management Report prepared by AMD Chartered Accountants for the period ending 30 June 2016; and
3. **ENDORSE** the following indicative Internal Audit Program:

Financial Year	Audit Activity Areas	
2016/17	Delegations and Authorisations	Credit cards
2017/18	Grants and Contributions	Tenders/Contract Management
2018/19	Records Management	Inventory Control



## 10.6 COMMUNICATIONS STRATEGY

<b>File No:</b>	<b>CR.77</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing and Communications</b>
<b>Date of Report:</b>	<b>1 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Summary of proposed communications channels</b>

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### **PURPOSE**

For Council to consider the City's communications strategies for the coming year, particularly how resources will be spread across traditional and social media outlets to gain maximum coverage and engagement with the community.

### **BACKGROUND**

The City communicates with local residents across a range of mediums including the local media, direct mailouts, social media, webpages, and paid advertising. Council officers review media targeting and spending on a rolling basis to ensure that each service, facility and event is given a communications package that is tailored specifically to its target audience.

Over the past three years the City's communications efforts have gradually shifted from traditional media to social media delivery, in keeping with contemporary marketing trends. The City's social media properties, led by the City of Karratha Facebook page, have seen very large audiences and extensive reach for both paid and organic content. The Marketing and Communications team has upskilled to do videography and video editing in house which allows for the fast deployment of compelling video content which has proven very popular and effective. By way of example, the Karratha Back Beach boat ramp video has had 7,700 views and the Arts & Community Precinct fly-through had 24,000 views. In-house design skills have also increased to design content for Facebook and Instagram quickly. This has resulted in a lower spend on external graphic design and advertising in the past financial year.

While press releases, print and broadcast advertising and newsletters still remain part of the City's marketing mix, the balance between traditional and online media is continually shifting. The City's Marketing and Communications team has reviewed current and potential future media channels in order to develop an overall media mix that will reach the greatest number of people in the most cost effective manner.

The attached summary of proposed communication channels outlines each of the earned, owned and paid channels currently used and recommends the extent to which each should be utilised by the City going forward. Overall, the strategy going forward will involve the following key elements:

- Continuing to shift towards social media, including consolidating the City's Facebook page and investigating emerging platforms including Snapchat;
- Moving advertising spend from traditional to new media, particularly for events

- Delivering more content in video format as this achieves significantly higher engagement than text or picture content;
- Increasing earned media (shares, comments, reviews, endorsements) through deeper engagement and moderated debate online;
- Investigating creative bespoke solutions for individual service areas and projects (e.g. coffee cup stickers for Cossack Art Awards, waste messaging on residential bins, youth generated Snapchat content, web vignette series for Karratha Arts and Community Precinct construction).

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Councillors at the August briefing session. Officers conduct internal consultation with all service areas on a rolling basis about the City's communications activities.

**COMMUNITY CONSULTATION**

Officers receive community feedback about communication channels and also use audience data for each medium to determine where people receive their Council information.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Allocations of \$10,000 for corporate (whole of organisation) advertising and \$15,000 for corporate publications including newsletters are contained in the 16/17 budget. Individual projects and service areas have individual marketing budgets that are additional to this.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.f.3.1	Ensure the community is effectively engaged about City strategies, plans and major projects
Our Services:	1.f.3.1.1	Develop communications plans for major City projects and Activities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AMEND the proposed communications strategy to include the following:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

City initiatives and projects are generally communicated effectively to the majority of the community through a mix of traditional and new media channels. Nevertheless, as the media environment is continually changing, review and fine tuning of the City’s strategy is required to ensure effective audience engagement.

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**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the proposed media and marketing channel strategy, progressively shifting focus from traditional to social media and from static to video content.**



**10.7 AMENDMENT OF DELEGATIONS AND AUTHORISATIONS REGISTER**

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Compliance</b>
<b>Date of Report:</b>	<b>1 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Authorisation 1 - <i>Control of Vehicles (Off Road Areas) Act 1978</i></b> <b>2. Authorisation 4 – <i>Caravan Parks and Camping Grounds Act 1995</i></b> <b>3. Authorisation 17 – <i>Litter Act 1979</i></b>

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**PURPOSE**

To consider changes to the Delegations and Authorisations Register with a view to adding an administrative officer to commence formal prosecutions electronically, thus freeing up operational officers to maintain their presence within the community and away from the office.

**BACKGROUND**

Last financial year, City of Karratha officers issued 836 infringements within the community for offences against a wide range of legislation with the most common being the *Dog Act 1976* and *Parking Facilities Local Law*. Of these, 454 infringements were paid prior to next stage of enforcement.

Infringements that remain unpaid beyond their allowed time are required to be dealt with by the Fines Enforcement Registry via the Department of the Attorney General.

For this purpose the Department of the Attorney General utilises an electronic formal prosecution system known as the eCourts Portal so that Fines Enforcement Registry may enforce the unpaid infringements. Under the *Fines, Penalties and Infringements Act 1994* (Act) the City is required to nominate Prosecuting Officers who may commence formal prosecuting proceedings utilising the eCourts Portal by uploading any unpaid infringements.

The administrative task of uploading any unpaid infringements is the responsibility of the Regulatory Services Administrative Officer. However, under section 16(4) of the Act, a Prosecuting Officer who utilises the eCourts Portal to upload unpaid infringements and commence prosecution via Fines Enforcement Registry must be a person who is empowered under the principal enactment to commence a prosecution for the alleged offence.

Currently the Regulatory Services Administrative Officer does not have authority to commence prosecutions and has read-only access to the eCourts Portal. This places an unnecessary administrative burden on the Ranger Services Coordinator who is currently the only listed Prosecuting Officer able to upload all unpaid infringements onto the eCourts Portal which last financial year was 382, an average of 32 per month.

The process to upload each unpaid infringement is time consuming, taking almost an hour due to the manual requirements to double check each infringement and ensure there are no appeals, legislative time constraints or other notes that would impact the ability to upload to the Portal. Every infringement is meticulously checked to ensure there is no embarrassment caused to the City once enforcement is formally commenced by Fines Enforcement Registry.

In order to adjust the Schedule of Prosecuting Officers for the Fines Enforcement Registry, the role of the Regulatory Services Administration Officer will need to be provided authority to commence prosecutions under various legislation commonly enforced by the City.

Some Delegations and Authority can be granted by the Chief Executive Officer however some Authorities under various pieces of legislation require appointment by Council.

Authorisations

An authorisation is where a person or body is given permission to perform a specific statutory function in their own right (as distinct from a delegation). Proposed amendments to the Delegations and Authorisations Register requiring Council approval is as below:

Authorisations from the Local Government:	Amendment:
Authorisation 1 (Amendment) <i>Control of Vehicles (Off Road Areas) Act 1978 – Authorised Officers</i>	Addition of the positions of Regulatory Services Administration Officer and Manager Regulatory Services
Authorisation 4 (Amendment) <i>Service of Infringement Notices under the Caravan Parks and Camping Grounds Act 1995 – Authorised Persons</i>	Addition of the position of Regulatory Services Administration Officer
Authorisation 17 (Amendment) <i>Litter Act 1979 – Authorised Officers and Service of Infringement Notices</i>	Addition of the positions of Regulatory Services Administration Officer and Manager Regulatory Services

All other necessary amendments to Delegations and Authorisations in relation to this matter can be made by the Chief Executive Officer, including changes under the Cat and Dog Acts, Building Regulations and Bush Fire Acts.

The Regulatory Services Administration Officer role will not be issuing infringements. The ability to commence prosecution is a legislative requirement only, in order to commence formal prosecutions utilising the eCourts Portal.

In addition, as described in the above table, Authorisation 1 and Authorisation 17 will also require amendment, providing the Authorisations to the Manager Regulatory Services. These Authorisations previously were not required by the Manager position, however, to bring the legislative powers for that role in line with other Prosecuting Officers, the Authorisations are now required in order to comply with section 16(4) of the Act.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Officers across Corporate and Development Services.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Sections 5.42 – 5.46 of the *Local Government Act 1995* legislates Council's ability to delegate functions to the Chief Executive Officer.

Section 5.44 of the *Local Government Act 1995* allows the Chief Executive Officer to delegate to any employee the exercise of any of the CEO's powers or the discharge of duties, other than the power of delegation.

Section 9.10 of the *Local Government Act 1995* provides that the local government may appoint persons or classes of persons to be authorised for the purposes of performing particular functions.

Section 13(2) of the *Fines, Penalties and Infringement Notices Enforcement Act 1994* provides that City of Karratha is to notify the Registrar those officers that are delegated Prosecuting Officers for the purpose of the Act.

Section 16(4) of the *Fines, Penalties and Infringement Notices Enforcement Act 1994* provides that a Prosecuting Officer must be a person who is empowered under the principal legislation to commence prosecution for the alleged offence.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operations Plan 2015-2016 provides for this activity:

Our Services:	1.f.6.1.2	Undertake investigation and enforcement action as a result of patrols.
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**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Compliance.

**IMPACT ON CAPACITY**

Allowing an Administrative Officer to conduct the formal administrative functions of commencing prosecutions utilising a digital database will free up Ranger resources for patrols.

**RELEVANT PRECEDENTS**

All delegations are reviewed annually and upon operational requirement depending on urgency.

**VOTING REQUIREMENTS**

Absolute Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to sections 5.16, 5.42, 5.46 and 9.10 of the *Local Government Act 1995*; section 38(3)(a) of *Control of Vehicles (Off-Road Areas) Act 1978*; section 23(11) of the *Caravan Parks and Camping Grounds Act 1995*; and section 26(c)(ii) of the *Litter Act 1979* RESOLVES to ENDORSE the amendments to the attached Local Government Authorisations within the Delegations and Authorisations Register with the following variations and/or new delegations/authorisations:

(a) \_\_\_\_\_

(b) \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations and Authorisations Register pending further review.

**CONCLUSION**

The formal commencement of prosecution by way of uploading unpaid infringements is an administrative function that fits in with the work currently performed by the role of Regulatory Services Administration Officer. In order to be able to perform that function, the role requires additional Delegations and Authorisations. This will free up operational Ranger staff to be patrolling within the community and away from the office.

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**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to sections 5.16, 5.42, 5.46 and 9.10 of the *Local Government Act 1995*; section 38(3)(a) of *Control of Vehicles (Off-Road Areas) Act 1978*; section 23(11) of the *Caravan Parks and Camping Grounds Act 1995*; and section 26(c)(ii) of the *Litter Act 1979* ENDORSE the amendments to the attached Local Government Authorisations within the Delegations and Authorisations Register.

# 11 COMMUNITY SERVICES

## 11.1 ROEBOURNE COMMUNITY AQUATIC CENTRE REDEVELOPMENT

<b>File No:</b>	<b>CP.235</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Leisure Planner</b>
<b>Date of Report:</b>	<b>19 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Roebourne Community Aquatic Centre Asset Condition Report – August 2016</b>

### PURPOSE

For Council to consider the findings of the recently completed Roebourne Community Aquatic Centre (RCAC) Asset Condition Report and provide direction on the future upgrade/development of the aquatic facilities.

### BACKGROUND

In early 2012, the Department of Health (DoH) undertook an assessment of RCAC and identified a number of compliance issues requiring rectification. DoH Officers noted that whilst the facilities continue to return acceptable biological water sample results, overall the facility is reaching the end of its practical life and that upgrades will be required.

In November 2013, Council endorsed the following as per resolution 152680:

1. INSTRUCT the Chief Executive Officer to progress partnership and funding negotiations with relevant stakeholders;
2. Provided funding is successfully negotiated ENDORSE Option 1 of the UDLA Community Engagement Report for the Roebourne Recreational Precinct which includes the following facilities developed over a 10yr period;

Phase 1 (1-3 years)	Skate Space, Community Kitchen, Yarning Circles, Landscaping and Plantings, Redevelopment of the Roebourne Aquatic Centre.
Phase 2 (4-6 years)	Extension of Skate Space, Community Kitchen, Yarning Circles, Landscaping and Plantings and investigation to redevelop the Roebourne Community Hall.
Phase 3 (7-10 years)	Extension of Skate Space, Community Kitchen, Yarning Circles, Landscaping and Plantings and redevelopment of the Roebourne Community Hall.

3. INSTRUCT the Chief Executive Officer to progress Option 1 of the UDLA Community Engagement Report for the Roebourne Recreational Precinct by utilising existing funding within the 2013/14 year for the Roebourne Skate Park (\$600,000.00) and the Roebourne Community Kitchen (\$165,000.00).

Following notification from DoH and Council Resolution, City Officers engaged landscape architects UDLA to develop a master plan document for the Roebourne Recreation Precinct. UDLA and the City carried out extensive consultation over a four week period in 2014 and engaged a total of 22 community groups and organisations to seek feedback including;

- Schools (TAFE, High School, Department of Education)
- Police
- Numerous Aboriginal Corporations
- Family Support Services
- Art Groups
- Health and Youth Services
- Industry

Through the 2014/2015 annual budget process, \$100,000 was allocated to the design of the redevelopment of the RCAC. Officers re-engaged aquatic engineers Geoff Nannes Fong & Partners (GNFP), to provide schematic design and documentation for a 'like-for-like' aquatic facility, with improved functionality and security.

The design of the facility was based around 'flipping' the pool from the western side of the site to the eastern side and refurbishing the existing administration building, providing improved passive surveillance, more exposure of the facility and reduced construction costs. Additionally, this would potentially allow the existing pool to remain open during construction.

The scope included:

- Refurbished Change rooms;
- Refurbished first aid room;
- New plant room and storage;
- Beach entry;
- 4-lane lap pool;
- Water play elements;
- Increased universal accessibility;
- Specialised drainage sub-surfaces to safeguard from sinkage;
- Turfed areas with BBQ and shade amenities;
- Retractable shade sails; and
- Refurbished administration building.

In January 2015, unexpended funds from the schematic design stage were allocated to complete the detailed design and tender documentation, after Council resolved to move forward with detailed design on condition that a minimum of \$64,000 was secured from external parties. Officers subsequently secured a \$20,000 grant through Pilbara Development Commission's Community Chest Grant, and attempted to secure the balance of funds required from external parties. Officers were unsuccessful in their efforts - no other external funds were secured. Approaches were also made to Prime Minister and Cabinet under the Federal Government Indigenous Advancement Strategy fund, as well as local Aboriginal Corporations to create funding partnerships for the redevelopment, though attempts were again unsuccessful. The PDC Community Chest Grant agreement has been extended for acquittal in June 2017.

The status and direction for upgrade/development of the RCAC and the surrounding precinct was informally discussed with Councillors at the March 2016 Briefing Session. While no formal decisions were made, Councillors discussed the relative priority of projects in and

around the recreation precinct. Based on the extensive community consultation, feedback from potential funding providers and feedback from the Council, it has become clear that:

- The community wants to retain a pool/water body in Roebourne.
- In the current economic climate it will be difficult to access the 75% of external funding that has been mooted for this project by Council in its Long Term Financial Plan.
- The 50c Hall, adjacent to the pool facility, is also aging and need significant repair/upgrade to improve its functionality. This upgrade needs to be considered in context with other building upgrades proposed in Roebourne including the Ngurin Cultural Centre, redevelopment of the Victoria Hotel, extensions to Mawankarra and Yaandina's facility development proposals.
- If viable, it may make more financial sense to upgrade/repair the existing Aquatic Facility rather than demolish and replace the facility.

Given the feedback and the passing of time since the previous structural inspection, officers engaged experts to undertake an Asset Condition Report (ACR) on the existing aquatic facility. This report reviewed the ACR that was completed in 2009, identified the structural status of the pool and ascertained what options (if any) were available to extend the asset life of the existing pool, in lieu of a full pool redevelopment.

The key comments within the report are;

- RCAC is losing 15,750 litres of water/day due to leaks from multiple locations
- The pool has settled unevenly by approximately 5mm
- The condition of the plant is satisfactory
- The gutters and balance tank are under-servicing the pool
- Existing pool render is past useful life

Council has the following options available in regards to the progression of this project;

1. Full redevelopment of the pool – To progress the full redevelopment, design and detailed documentation needs to be completed. Quotes received indicate that this will cost \$129,000. It should be noted that this is for documentation only with construction estimates being > \$12m; or
2. Upgrades - Endorse the basic recommendations within the ACR to complete upgrade works to extend the pool life span for an additional 10 -15 years, with a budget amendment for \$531,700 or;
3. Upgrades Option Two – Endorse the full scope of recommendations within the ACR to complete works to extend the pool life span for an additional 10 - 15 years and provide higher quality pool water, with a budget amendment of \$865,000 or;
4. Do nothing.

The impacts of the options are further detailed within the Financial Implications and Risk Management sections of this report.

Officers support the ACR report that identifies that the most appropriate course of action is to upgrade existing infrastructure (Option 3). The report suggests that the works are completed within RCAC's closure period (June – September) to cause minimal interruption to service. Officers have developed a whole-of-project budget to ensure the cost of the upgrades is appropriate.

The project timeframe is estimated as follows;

<b>Milestone</b>	<b>Date</b>
Complete RFQ documentation	October 2016
Release RFQ	November 2016
RFQ Close	December 2016
RFQ Appointment	January 2017
Complete design works	March 2017
Complete upgrade tender documentation	April 2017
Tender Close	May 2017
Tender Appointment (Council)	June 2017
Facility closes for winter	June 2017
Construction commences	July 2017
Practical Completion	August 2017
Handover	September 2017
Facility opens for summer	September 2017

This option is not in line with the November 2013 Council resolution, but the upgrade work (as opposed to a full redevelopment) provides opportunity to commence rationalisation of the community spaces in Roebourne. Officers suggest that the Recreational Precinct Phases outlined in the November 2013 Report should be revisited should Council proceed with an option to prolong the life of the current asset. This could involve reviewing the current status of the Roebourne Community Hall, future skate park expansions and landscaping to improve the community spaces. Additionally, it will review the current community spaces afforded throughout the township of Roebourne to ensure the level of service is appropriate.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of cultural & wellbeing issues for the residents of Roebourne.

#### **COUNCILLOR/OFFICER CONSULTATION**

Internal consultation has been carried out throughout all stages of the project thus far. The project working group comprises of Officers from the Community Projects and Recreation Facilities departments. The City's Strategic Projects department have also reviewed the designs and provided recommendations for the project moving forward. Also, Councillors have previously been briefed on RCAC through several previous reports to Council.

#### **COMMUNITY CONSULTATION**

Officers have consulted a number of organisations throughout the design project in regards to partnership funding including;

- The former board of Ngarluma Aboriginal Corporation (NAC);
- Ngarluma Yindjibarndi Foundation Ltd (NYFL);
- Wirilu-Murra Yindjibarndi Aboriginal Corporation;
- Juluwarlu Group Aboriginal Corporation;
- Kuruma Marduthenera Aboriginal Corporation;
- Ngarliyarndu Bindirri Aboriginal Corporation (NBAC);
- Federal Government

Officers also consulted the community extensively through the Roebourne Recreation Precinct master plan process. Should Council wish to proceed with either option 1 or option 2 Officers will reengage the relevant stakeholders to inform them of the decision and the process moving forward.

### STATUTORY IMPLICATIONS

Sections 6.8, 3.18 and 3.57 of the *Local Government Act 1995*.

### POLICY IMPLICATIONS

Should Council adopt the Officers Recommendation, tenders will be called in accordance with Council Policies CE-13 Tender Evaluation and CG-11 Regional Price Preference.

### FINANCIAL IMPLICATIONS

There are financial implications pertaining to this report dependent on Council's direction. There are no funds allocated within the 2016/2017 budget for upgrade works to RCAC.

#### Option One – Tender documentation

Geoff Ninnes Fong & Partners has provided a quotation under the existing contract to develop the design to tender documentation of \$128,845 (ex GST). Officers consider this to be a fair price.

#### Option Two

a) ACR basic scope recommendations;

Completing the bare minimum upgrade works required as per the recommendations within the ACR will require a new budget allocation, and would be progressed through a public tender process. The basic upgrade works are estimated to cost \$288,000 however this cost is based on Perth pricing, and provides no contingency, design cost, preliminaries or demolition costs. These have been included within the table below, to bring the total budget of these works to \$523,000.

Component	Cost
Remove render	\$ 22,000.00
Render the pool	\$ 44,000.00
Replace pipes in pool floor and rubber ring joint	\$ 100,000.00
Upgrade joints with combliflex and maxisil P joint	\$ 18,000.00
Renovate gutters	\$ 14,000.00
Place new droppers and new line to balance tank	\$ 80,000.00
Fill system for balance tank	\$ 10,000.00
<b>Sub Total</b>	<b>\$ 288,000.00</b>
Contingency	\$ 29,800.00
External consultant cost	\$ 50,000.00
Pilbara allowance	\$ 115,200.00
Preliminaries	\$ 29,800.00
Demolition	\$ 10,000.00
<b>TOTAL</b>	<b>\$ 522,600.00</b>

b) ACR full scope recommendations;

Completing the further upgrade works as per the recommendations within the ACR to increase the quality of the pool water, will require a new budget allocation, and would be progressed through a public tender process. The additional upgrade works are estimated to cost \$503,000 however this cost is again based on Perth pricing, and provides no

contingency, design cost, preliminaries or demolition costs. These have been included within the table below, to bring the total budget of these works to \$865,000.

<b>Component</b>	<b>Cost</b>
Remove render	\$ 22,000.00
Render the pool	\$ 44,000.00
Replace pipes in pool floor and rubber ring joint	\$ 100,000.00
Upgrade joints with combliflex and maxisil P joint	\$ 18,000.00
Renovate gutters	\$ 14,000.00
Place new droppers and new line to balance tank	\$ 80,000.00
Fill system for balance tank	\$ 10,000.00
UV Filtration	\$ 40,000.00
Concourse paving	\$ 169,950.00
Leaf Drainage Pit	\$ 5,000.00
<b>Sub Total</b>	<b>\$ 502,950.00</b>
Contingency	\$ 50,295.00
External consultant cost	\$ 50,000.00
Pilbara allowance	\$ 201,180.00
Preliminaries	\$ 50,295.00
Demolition	\$ 10,000.00
<b>TOTAL</b>	<b>\$ 864,720.00</b>

Should Council opt to progress with Option Two, a new budget allocation of \$865,000 within the 2016/17/18 financial years will be required. Officers suggest \$100,000 should be allocated to the 2016/17 year with the remaining \$765,000 budgeted within the 2017/18 year.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 1.a.2.6 Operate Community Facilities  
 Our Services: 1.a.2.6.6 Plan new facilities and upgrade facilities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be high to the City in terms of Financial, Service Interruption, and Reputation. There are three options that Council may consider for the progression of the project:

<b>Action</b>	<b>Current and Future Implications</b>
Progress the project to tender documentation stage with Council funds within the 2016/2017 FY.	<ul style="list-style-type: none"> <li>• Documentation will be ready for construction immediately should the RCAC be closed down and capital funding secured;</li> <li>• Budget amendment required;</li> <li>• Increased cost to Council.</li> </ul>
Complete upgrade works as recommended within the ACR.	<ul style="list-style-type: none"> <li>• Life span of facility will increase by an estimated 10 – 15 years;</li> <li>• Budget amendment required;</li> <li>• \$20,000 to be forfeited back to Pilbara Development Commission;</li> </ul>

	<ul style="list-style-type: none"> <li>• Increased cost to Council, but less expensive than full redevelopment.</li> </ul>
Do nothing.	<ul style="list-style-type: none"> <li>• Designs will not be ready for construction should the RCAC be closed down;</li> <li>• Project scope may change;</li> <li>• Council will not have to commit additional funding to the project at this stage;</li> <li>• Project will be delayed;</li> <li>• Major service interruption should the facility be closed down;</li> <li>• Potential partnerships and programming opportunities may be sourced.</li> </ul>

**IMPACT ON CAPACITY**

Dependant on Council’s direction, the impact on capacity will be factored into Officers future work plans.

**RELEVANT PRECEDENTS**

Council has previously endorsed forward planning and facility development plans for the Roebourne Recreation Precinct, which includes the redevelopment of Roebourne Community Aquatic Centre.

**VOTING REQUIREMENTS**

Simple and/or Absolute Majority, dependent on Council’s direction.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. INSTRUCT the Chief Executive Officer to progress the plans to tender documentation stage and;

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

2. NOTE a budget amendment to the 2016/2017 Financial Year will be required for the expenditure.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. INSTRUCT the Chief Executive Officer to hold the project and continue to attempt to secure external funding for full redevelopment of the facility;
2. FORFEIT \$20,000 income from Pilbara Development Commission Community Chest Grant Scheme and return back to Pilbara Development Commission; and
3. NOTE that a budget amendment to the 2016/2017 Financial Year will be required for the return of income.

**CONCLUSION**

The Roebourne Community Aquatic Centre is currently in a deteriorated state with a high risk of closure in the coming years. Officers have developed the designs of a refurbished 'like-for-like' aquatic facility, and have also commissioned an Asset Condition Report which recommends upgrade works to extend the life of the facility by at least 10 years. Officers are now seeking direction about how Council wishes to move forward.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the recommendations within the Roebourne Community Aquatic Centre Asset Condition Report and the scope of works being;
  - Remove existing render and re-render pool
  - Replace pool floor pipes and rubber ring joint
  - Upgrade joints as required
  - Renovate existing gutter and supply new grates
  - Construct new droppers and new line from pool body to balance tank
  - Install fill system for balance tank
  - Install UV Filtration system
  - Re-lay concourse
2. **AGREE** to develop quotation documentation to complete design and construction drawings and determine a more detailed estimated construction cost for the endorsed scope of works
3. **NOTE** that the \$20,000 income from Pilbara Development Commission Community Chest Grant Scheme will be foregone and returned back to Pilbara Development Commission
4. **REQUEST** a further report back on the design and construction work package so that an appropriate budget allocation/amendment can be made at a later date.

**11.2 2016/2017 COMMUNITY SPORT AND RECREATION FACILITIES FUND APPLICATION**

<b>File No:</b>	<b>GS.44</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Leisure Planner</b>
<b>Date of Report:</b>	<b>15 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider and prioritise funding applications to the State Government in relation to the 2016/2017 Community Sport and Recreation Facilities Fund (CSRFF).

**BACKGROUND**

The State Government through the Department of Sport and Recreation Community Sport and Recreation Facilities Fund (CSRFF) provides funding to community organisations and local governments to develop sport and recreation infrastructure.

The CSRFF guidelines allow for application to request up to 50% of the total project cost as a development bonus in certain situations.

The development bonus is assessed against the following criteria:

- Location – Regional, remote or growth areas
- Co-location of sports and facilities
- Sustainability – Water savings, energy reductions, etc.
- Increased participation – New users, increased participation of existing users, special interest group's participation, etc.

As part of the application process, all applications must be endorsed and prioritised by the Local Government Authority (LGA) prior to being submitted to the Department of Sport and Recreation for assessment. Generally, Council must also determine its contribution, if any, to each project.

Officers have reviewed Council's Long Term Financial Plan regarding proposed projects for completion in 2017/2018 that are eligible for CSRFF funding, as well as the City's Draft Community Facilities Matrix (CFM) which identifies and recommends facility provision to sustain population increases.

On review of the current Long Term Financial Plan and the draft Community Facilities Matrix Officers have identified the following projects for initial consideration;

<b>Projects Identified under the Community Facilities Matrix (CFM)</b>	<b>Justification</b>
District level playing field	Not requested due to lack of need. The CFM is based on population growth. Population doesn't warrant District sized space.
District level clubroom	Currently under construction (Tambrey).
New sports change room	Proposed as the Millar's Well Change room project.
New Cricket oval	Not requested due to lack of need. The CFM is based on population growth. Population doesn't warrant an additional cricket oval.
Additional Tennis Court	Proposed as the Bulgarra Tennis Courts project.
Neighbourhood Skate Park	Not required due to lower population growth.
<b>Projects Identified under the LTFP</b>	
Golf Course Development	As per agreement with the Country Club. This project will be deferred until the club can regain financial stability.
Millars Well Change room	Proposed as the Millar's Well Change room project.
Roebourne Aquatic Centre upgrade	As presented in another report at the September OCM, unless the project is a complete re-build and development of new facilities it does not meet criteria.

Of the projects listed above, two projects are being proposed by Officers as priority projects: Millars Well Change Rooms (for which funding has previously been applied for, and unsuccessful in two previous rounds), and the redevelopment of the Bulgarra Tennis Courts (eastern) to synthetic turf for tennis and hockey use.

The Millars Well change room project is in line with the Millars Well Master Plan (endorsed in April 2015) and is the instigator for future works at that site such as realignment of the oval and cricket fields for increased level of play, redevelopment of the running track into car parking and additional upgrades to increase the capacity of the facility.

The Bulgarra Tennis courts will transform an older underutilised facility and improve spaces for both tennis and hockey clubs to grow their membership base, provide increased service and further activate the facility.

**Bulgarra Tennis Courts**

The eastern tennis courts located at Bulgarra Sporting Precinct are made up of two synthetic turf courts and two concrete netball courts, separated by a permanent high fence. In their current state, the synthetic turf courts are non-functional due to the synthetic turf being over compacted, which forces sand to the surface and results in raised line markings (hindering hockey). There are no remediation options available to extend the current life. The bitumen courts are rarely used by the community who utilise the newer courts included in the adjacent Bulgarra public open space.

The western courts, which were re-turfed in 2012, are utilised eight hours per week by the Karratha Tennis Club, and four hours per week by Nickol Bay Hockey Association, however

usage hours are hindered due to the deteriorated state of the eastern courts as well as the lack of a retractable fence (such as installed on the western side) which provides a larger hockey field area.

The project will see a new synthetic turf and retractable net system installed, to increase the functionality of the courts and allow hockey and tennis to be played on both the eastern and western courts, and concurrently if the clubs wish to do so. Should Council support this application, Officers suggest half of the total project cost should be requested via the Department of Sport and Recreation.

#### Millars Well Change Rooms

The Millars Well Change Rooms project was realised through the 2013 Community Pavilion Improvement Program and the 2015 Kevin Richards Memorial Oval Facilities Plan, which recommended a redevelopment of Millars Well Pavilion due to the change rooms being at the end of their useful life as well as the recommendation to redevelop the oval site to an AFL-standard facility with options for community co-location. The pavilion provides a structurally sound facility in which to locate the 'Karratha Co-Located Facility' that incorporates the Karratha Community Men's Shed, Community Garden, Karratha Community Association and Karratha Arts and Learning Centre. The future master plan of the site creates a need for new changing rooms to be built on or nearby the existing site to cater to the sports teams that utilise Kevin Richards Memorial Oval. The scope of the project includes two changing rooms that can be opened to form one larger room, a cleaners store, umpires room, first aid room and three storage sheds for sports groups and the City Parks and Gardens team.

In previous years, the City of Karratha has been successful in obtaining funding through the CSRFF program. In 2015/16 the Millar's Well Change Room project (which was ranked number two) was unsuccessful. This project remains a priority project and budgeted within the City's Long Term Financial Plan over 2017/2018 and 2018/2019. Officers suggest the application for the Millar's Well Change Room is resubmitted in this grant round as priority number one.

The synthetic turf project would not take precedence as the western courts at Bulgarra are still functional and this project has not been considered within Council's Long Term Financial Plan, therefore Officers recommend that this application is submitted as priority number two.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic, cultural and wellbeing issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place regarding these projects via internal discussions between departments. Officers have reviewed the projects under the Long Term Financial Plan, and planning and design works have been completed for both projects. The Millars Well Change Rooms Schematic Design Report has been attached for Council's information.

The Millars Well Change Room project aligns to the Kevin Richards Memorial Oval (KRMO) Facilities Plan, endorsed at the April 2015 Ordinary Council Meeting.

#### **COMMUNITY CONSULTATION**

Community consultation was undertaken during the master planning phase of the KRMO Facilities Plan for the Millars Well Change Rooms. A letter of support is attached from the Karratha Kats Club who will be the main users of the change room facility.

The Nickol Bay Hockey Association previously advised Officers that due to the lack of a dedicated, full size hockey field, participation and membership numbers were reducing.

Council made improvements to the western courts to support the club, by installing a retractable net to create a larger, although not senior size, hockey field.

Nickol Bay Hockey Association’s strong relationship with Hockey Australia has seen Australia’s only Indigenous hockey program, in partnership with the Kookaburras Men’s Hockey Team, take place within Karratha and the redevelopment of the eastern courts will support the ongoing operation of this valuable program by providing quality space for additional training hours.

**STATUTORY IMPLICATIONS**

This matter is in accordance with Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are financial implications pertaining to this report. Providing funding is obtained, Council may be required to fund up to \$1,085,000 towards the detailed design and construction of the Millars Well Change Rooms project in the next two financial years, which has been forecast within the Long Term Financial Plan (LTFP). A financial summary for the Millars Well Change Rooms project has been outlined in the table below.

Project phase	Year	CSRFF Requested	Council Contribution	Total Cost
Design/Construction	2017/2018	\$0	\$520,000	\$520,000
Construction	2018/2019	\$565,000	\$565,000	\$1,130,000

There are greater financial implications in relation to the Bulgarra Tennis Courts project, as this spend has not been forecast within Council’s LTFP. Should Council endorse the funding application and it is successful, the financial outlay for Council will be as follows;

Project	Funding Year Required	CSRFF Requested	Council Contribution	Total Cost
Bulgarra Tennis Courts	2017/2018	\$109,660	\$109,660	\$219,320

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.a.2.4 Maintain City infrastructure necessary to meet the community needs.
- Our Services: 1.a.2.4.6 Maintain and renew other community infrastructure.
- Our Program: 1.a.2.6 Operate community facilities
- Our Services: 1.a.2.6.6 Plan new facilities and upgrade facilities

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is minor impact on Community Projects Officers to complete and finalise the applications.

**RELEVANT PRECEDENTS**

Council considers CSRFF applications annually.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Community Sport and Recreation Facilities Fund applications in the priority order outlined in the table below:

Priority Ranking 1 = highest 2 = lowest	Project	Funding Requested
2	Millars Well Change Room Project	\$565,108
1	Bulgarra Tennis Courts Upgrade Project	\$109,660

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the City of Karratha Community Sporting and Recreation Facilities Fund Application.

**CONCLUSION**

Officers are requesting endorsement of the 2016/2017 Community Sport and Recreation Facilities Fund applications, through the Department of Sport and Recreation. The applications seek funds for the Millars Well Change Room project, and the Bulgarra Tennis Courts Upgrade Project.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Community Sport and Recreation Facilities Fund applications in the priority order outlined in the table below:

Priority Ranking 1 = highest 2 = lowest	Project	Funding Requested
1	Millars Well Change Room Project	\$565,108
2	Bulgarra Tennis Courts Upgrade Project	\$109,660



**11.3 BULGARRA SPORTS PRECINCT: ELECTRONIC SCOREBOARD**

<b>File No:</b>	<b>CP.107</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Recreation Facilities</b>
<b>Date of Report:</b>	<b>30 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Correspondence between Falcons Football &amp; Sporting Club &amp; City of Karratha</b>

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**PURPOSE**

For Council to consider the installation of a permanent electronic scoreboard at the Bulgarra Oval Sports Precinct.

**BACKGROUND**

In February 2016, Officers received email correspondence from Falcons Football & Sporting Club (Falcons) requesting the installation of a fixed electronic scoreboard at the Bulgarra Sport Precinct. Council in its normal course of business has not historically provided fixed scoreboard facilities at any of its active ovals. This has been the responsibility of user Clubs.

Officers responded formally to this correspondence on 2 March 2016, as per attached Letter to Falcons Football & Sporting Club.

In 16 March 2016, Council received correspondence from the Karratha Falcons Football and Sporting Club, including some letters of support from other clubs, seeking to install a permanent electronic scoreboard at Bulgarra Oval, similar to that at the Wickham Sporting Precinct. The issue of finding a suitable location to service all users at the grounds continued to be raised in the support letters.

As per the initial correspondence sent to Falcons in March 2016, Officers indicated;

- Acknowledgement of receipt of the Falcons correspondence;
- The previous wooden scoreboard had been removed to make way for the Frank Butler Community Centre, noting that this scoreboard was in poor condition, considered unsafe and unusable;
- A moveable electronic scoreboard was purchased and allocated to the Bulgarra Sports Precinct as a one-off for all user groups to access. It was not installed as fixed at the time due to conflicting priorities in location requested by the Clubs and to not detract from the aesthetics of Frank Butler Community Centre. The scoreboard can only operate 'one-way' and requires it to directly face the playing field. It cannot be viewed from both sides.
- The moveable scoreboard remains stored adjacent to Bulgarra Oval, available for use by all users and is able to be moved by two adults.

- The scoreboard at the Wickham Sporting Precinct was not installed by Council and is of a much smaller size than the current moveable scoreboard at Bulgarra.
- That the installation of a permanent electronic scoreboard was not considered a priority at this stage and that the Club would be welcome to seek funding for such a project through Councils' or other community grant schemes.

No such funding applications have been received and the Club have now raised the matter direct to Council members on this occasion and are seeking a response.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and social issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

Consultation has previously been carried out between Officers and the Karratha Falcons Football and Sporting Club on this matter.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications to carry out the Officers recommendations. Should Council support an alternate motion and the installation of a permanent electronic scoreboard, estimates of cost including detailed design and drawings, approvals and installation could be in the vicinity of \$50,000 - \$60,000.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- |               |           |  |
|---------------|-----------|--|
| Our Program:  | 1.a.3.1   | Provide open spaces which cater for the community's needs. |
| Our Services: | 1.a.3.1.2 | Improve open space as per community needs.                 |

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

#### **IMPACT ON CAPACITY**

There is no impact on capacity to carry out the Officers recommendation.

#### **RELEVANT PRECEDENTS**

Council does not provide scoreboard facilities at any sporting grounds or reserves. Provision of permanent scoreboard facilities for one Club, would likely invite similar requests from other Clubs at other facilities.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to

1. \_\_\_\_\_;
2. \_\_\_\_\_.

**CONCLUSION**

Correspondence from Falcons Football & Sporting Club regarding the possibility of a permanent electronic scoreboard at the Bulgarra Sports Precinct has been received by Officers and responded to accordingly. Falcons Football and Sporting Club have raised the matter direct with Council members and are seeking a response. Council does not provide permanent scoreboard facilities at any sporting grounds or reserves.

Additionally, there remains no agreement between groups to a suitable location to service all three playing fields at Bulgarra and Officers believe the portable option remains the most suitable.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **NOT PROCEED** with installing a permanent electronic scoreboard at Bulgarra Sport Precinct; and
2. **ENCOURAGES** the user groups to **APPLY** for Government or other grants for the permanent scoreboard and may **CONSIDER** an allocation of funds in future budgets should a grant application be received and approved.



**11.4 ALLOCATION OF CITY CENTRE ACTIVATION FUNDING**

<b>File No:</b>	<b>RC. 120</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Arts and Culture</b>
<b>Date of Report:</b>	<b>26 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

For Council to consider the proposed distribution of City Centre Activation funds received as part of the City's agreement with LandCorp.

**BACKGROUND**

At its January 2016 Meeting, Council resolved to authorise the CEO to enter into a Deed of Agreement with LandCorp for event funding to facilitate activation of the City centre. (Resolution 153351)

Under the terms of the Agreement LandCorp provides City of Karratha funding to the value of \$150,000 per annum to produce or fund local events that activate the City centre. The agreement is for a three-year term from 1 July 2015 to 30 June 2018.

The Agreement stipulates the following in relation to the distribution of funds:

**Events** means a signature event or events and/or activities to be coordinated, supported, undertaken or managed by the City in accordance with (the) Deed for the purpose of enhancing activation of the Karratha City Centre only.

3.3 All Events must be mutually agreed in writing between the City and LandCorp prior to:

- a) the City agreeing to support, unless with its own funds, any third party to undertake an Event; and
- b) LandCorp providing the Funding for the respective Event to the City

4.6 The Parties agree that:

- a) In order to provide a signature Event in the 2015/2016 financial year, LandCorp will, subject to the terms of this Deed, provide as part of its Funding, the amount of \$150,000 plus GST to the City for the purpose of bringing the Red Dog Festival into the Karratha City Centre. This Event will be held over the 2016 WA Day long weekend and is also proposed to coincide with the official opening of The Quarter Precinct, Karratha; and
- b) The distribution of the Funding for 2016/2017 Financial Year and 2017/2018 Financial Year will be mutually agreed between the Parties.

When considering suitable events to receive an allocation under this Agreement for the remaining two years of its term, Officers considered the following parameters:

1. Will the event have broad community appeal?
2. Does the event offer something new and unique for the community?
3. Will the event attract members of the community to the City Centre specifically to attend the event?
4. Will the event generate marketing and profile the City Centre?
5. Does the event duplicate or conflict with other activities on at the same time?

In May 2016, an unsolicited proposal for funding to activate the City Centre was received from a newly formed group, the 'Sharpe Ave Co-Op' (not Incorporated), comprising the Pelago hospitality businesses of Blanche Bar (Haybar Pty Ltd), Soul Café, Vita, Empire 6714, Yo-Get-It and Bollywood.

The Sharpe Ave Co-Op proposes to stage a twilight market on the second Sunday of each month from April – December (nine times per annum), from 5pm – 10pm within the City centre. The markets will include live music, stalls, children's activities and other entertainment as available. The Sharpe Ave Co-Op is requesting funding to the value of \$20,000 to run the nine events, and has nominated Haybar Pty Ltd to be the recipient of the funding to disperse on behalf of the Co-Op.

Officers have identified another possible option for Council to consider for the distribution of these funds apart from the Officer's recommendation as listed below. Council could decide to instruct Officers to develop criteria and call for expressions of interest from the community to participate in a competitive grant round so that Officers can be made aware of and assess other potentially suitable events.

Officers have considered the request for funding from Haybar Pty Ltd on behalf of Sharpe Ave Co-Op and have also considered the remaining term of this Agreement. Due to the short term nature of this funding agreement, plus the existence of other grant opportunities available at the City of Karratha, Officers are of the opinion that the development of a competitive grant process for these funds not be a suitable alternative. Consequently, after discussion and agreement with LandCorp, the following events are offered as suitable options to receive funding under this Agreement for the remaining term:

EVENT	PROPONENT	Requested Amount	AMOUNT (Ex. GST)	RATIONALE
<b>2016/2017</b>				
Twilight Markets	Haybar Pty Ltd, on behalf of Sharpe Ave Co Op	\$20,000	Up to \$15,000	Start-up funding to establish the markets and gain momentum. Funding for Oct - Dec 2016 and Apr. – Jun 2017 markets.
True Blue Movie Premiere (Prequel to Red Dog)	Internal	No request made, this is an allowance.	Up to \$40,000	The movie’s producer is requesting to hold the worldwide movie premiere in Karratha. Proposed to be screened adjacent to The Quarter in Sharpe Ave in Dec 2016.
Red Dog Festival	Peter Kay, on behalf of Event Alliance	\$150,000	Up to \$65,000	Continue investment in Year Two to bring the Festival to the City centre as signature activation event.
Red Earth Arts Festival	Internal	\$30,000	Up to \$30,000	Major funding partner (Woodside) withdrew support for 2016 event. Funds will allow staging of key REAF events in the City Centre.
<b>TOTAL</b>			<b>\$150,000</b>	

<b>2017/2018</b>				
Twilight Markets	Haybar Pty Ltd, on behalf of Sharpe Ave Co Op	\$20,000	Up to \$20,000	Funding to continue the markets, dependant on successful delivery in 16/17. Funding for Jul 2017 – Dec 2017 and Apr 2018 – Jun 2018.
Red Dog Festival	Peter Kay, on behalf of Event Alliance	\$150,000	Up to \$50,000	Continue investment in Year Three to bring the Festival to the City centre as signature activation event.
Red Earth Arts Festival	Internal	\$30,000	Up to \$30,000	Funds will allow staging of key REAF events in the City centre.
Karratha Arts & Community Precinct	Internal	\$50,000	Up to \$50,000	Funds to enable activation of the Precinct, attracting visitors to the City centre.
<b>TOTAL</b>			<b>\$150,000</b>	

Should any event as listed not proceed, then it is proposed that Officers will identify, in consultation with LandCorp, other opportunities for funding in accordance with the listed parameters as previously stated above.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in relation to financial issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred between the CEO, Director Community Services, Manager Community Services and Coordinator Arts and Culture in relation to this matter.

**COMMUNITY CONSULTATION**

Officers have consulted with the organisers of both the Dampier Beachside Markets and Karratha Markets (held at Baynton West) regarding the proposal from Sharpe Ave Co Op to hold City Centre markets.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.f.4.2 Provide support to local community groups and local service providers for community engagement events, projects, programs and activities
- Our Services: 1.f.4.2.5 Provide community funding and grants to encourage development and provision of programs and activities that benefit the wider community

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is some additional impact on capacity and resourcing to carry out the Officers recommendation, however this can be managed within existing work plans.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the events as proposed and INSTRUCTS Officers to SEEK proposals for funding from the wider community through a competitive process to be determined by Officers.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to INSTRUCT Officers to:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

Officers consider the events listed in this report as being suitable to receive City Centre Activation funding for the remaining two-year term of the Agreement with LandCorp. The establishment of a competitive grant round was considered, however deemed not to be suitable due to the short term nature of the funding and the existence of other grant opportunities offered by the City of Karratha.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE distribution of City Centre Activation funding as follows:

EVENT	PROPONENT	AMOUNT (Ex. GST)
<b>2016/2017</b>		
Twilight Markets	Haybar Pty Ltd, on behalf of Sharpe Ave Co Op	Up to \$15,000
True Blue Movie Premiere (Prequel to Red Dog)	Internal	Up to \$40,000
Red Dog Festival	Peter Kay, on behalf of Event Alliance	Up to \$65,000
Red Earth Arts Festival	Internal	Up to \$30,000
<b>TOTAL</b>		<b>\$150,000</b>
<b>2017/2018</b>		
Twilight Markets	Haybar Pty Ltd., on behalf of Sharpe Ave Co Op	Up to \$20,000
Red Dog Festival	Peter Kay, on behalf of Event Alliance	Up to \$50,000
Red Earth Arts Festival	Internal	Up to \$30,000
Karratha Arts & Community Precinct	Internal	Up to \$50,000
<b>TOTAL</b>		<b>\$150,000</b>

2. NOTES that should any event as listed above not proceed, that Council **AUTHORISES** the CEO to **IDENTIFY** and **AGREE**, in consultation with LandCorp, other suitable events to receive City Centre Activation funding according to the following parameters:
  - a. The level of broad community appeal
  - b. Whether the event offers something new and unique for the community
  - c. Attraction of the community to the City Centre specifically to attend the event
  - d. Ability to generate marketing and profile the City Centre
  - e. Whether any duplication or conflict with other activities exist.

**11.5 2015-2016 MAJOR EVENTS SPONSORSHIP SCHEME PROJECT EVALUATIONS**

**File No:** RC.120  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Manager Community Services  
**Date of Report:** 28 August 2016  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Confidential Executive Summary Assessment of Each Completed MESS Event

**PURPOSE**

For Council to:

1. Review the evaluation of the 2015/16 events sponsored through the Major Events Sponsorship Scheme (MESS); and
2. Consider the future structure and purpose of the Scheme.

**BACKGROUND**

The Major Event Sponsorship Scheme Policy CS-22 aims to actively develop and attract major events to the City. Benefits sought from these sponsorships include increased community capacity, economic impact, profile raising and tourism development opportunities.

The FY15/16 recipients of the scheme are as follows:

<b>Event</b>	<b>Value of Sponsorship ex GST</b>	<b>Current Term</b>
Corporate Sports Australia - Karratha City to Surf	\$16,500	2017
Nickol Bay Sports Fishing Club – Billfish Shootout	\$15,000	2017
Northwest Sprintcar Stampede	\$15,000	2017
Red Dog Relay & Festival	\$26,500	2017
Fervor – Fervor Dinner Series	\$25,000	2017 & 2018
Hay Bar - Beats in the Heat	\$170,000	2017 & 2018
Adventure Retreat Co - Pilbara Wellness Retreat	\$104,000	Terminated
Wrapped Creations - Gossip Festival	\$26,500	Terminated
<b>Total Event Sponsorship Value</b>	<b>\$398,500</b>	

It should be noted that Dampier Lions Club (FeNaCING) and the Norwest Jockey Club (Roebourne Races) also receive annual sponsorship funding of \$80,000 (cash) and \$18,400

(cash) plus in-kind support respectively, however those contributions are considered as part of budget adoption in June each year. As these events are not subject to the same reporting requirements, they are not included for the purposes of evaluating MESS events.

### **MESS Event Methodology**

The initial applications for funding were assessed against the seven qualitative criteria listed below. All post event reports were then compared against the results anticipated by the recipients in the original application and the actual event statistics as provided in the final reports.

The seven qualitative criteria used for assessment are summarised as follows:

- strategic fit – 20%
- value for money – 20%
- audience development/values of excellence & diversity – 20%
- genre – 10%
- venue suitability – 10%
- production capability – 10%
- timing – 10%

In addition to this, the policy requires applicants to outline return benefits to the City of Karratha in respect to two areas as follows:

- Economic Impact – score/10
- Media Impact/Exposure – score/10

Qualitative Criteria is scored across the seven criteria each of which has a weighting (as above). These scores are then added together to provide a total percentage score.

Economic Impact is calculated by dividing the total reported economic impact by the City's sponsorship. This provides a return on investment figure which is turned into a score using the table listed in the Policy.

Media Impact is calculated by dividing the total reported paid media spend by the City's sponsorship. This provides a return on investment figure which is turned into a score using the table listed in the Policy.

The formulas have been provided as an industry benchmark and is the approach taken by Tourism WA to measure the impacts of their event sponsorships.

### **Summary of Event Evaluations**

A summary of the event assessments is provided in the table below. An Executive Summary of the detailed event assessments are provided in Confidential Attachment 1.

For the purposes of determining one overall score, the qualitative percentage has been converted to a score out of 10. For example, City to Surf qualitative score of 67% has been allocated a score of 6.7 out of 10.

Total Event Score Summary

<b>Event</b>	<b>Qualitative Criteria /10</b>	<b>Economic Impact /10</b>	<b>Media Impact /10</b>	<b>TOTAL SCORE /30</b>
<b>Red Dog Relay &amp; Festival</b>	6.2	10	10	26.2
<u>Note:</u> Evaluation has been based on the investment made from the MESS budget only and does not take into account the additional \$150k invested via the City Centre Activation Fund.				
<b>Sprintcar Stampede</b>	6.7	10	2	18.7
<u>Note:</u> None.				
<b>Billfish Shootout</b>	6.7	10	Not measured	16.7
<u>Note:</u> Media Impact not scored as media was delivered by the City as part of funds allocated for MESS leveraging.				
<b>City to Surf</b>	6.7	Not yet received	Not yet received	To be determined
<u>Note:</u> Formal post event report has not yet been received (due end of September), therefore Economic and Media Impact not yet scored.				
<b>Fervor Dinner Series</b>	6.3	6	0	12.3
<u>Note:</u> None.				
<b>Beats in the Heat</b>	5.4	3	1	9.4
<u>Note:</u> None.				

The outcomes listed above represent performance against the key outcomes sought by the City by the provision of this funding. An exact benchmarked return on investment for the City was not articulated through the Policy and so assessment against such a benchmark cannot be determined.

Based on the total scores as listed above however, Officers consider that Red Dog Relay & Festival represents a high return on investment for the City of Karratha.

Sprintcar Stampede and Billfish Shootout both represent a reasonable return on investment. Although the City to Surf evaluation has not yet been finalised, assessment by Officers at the event suggest that it will also represent a reasonable return on investment.

While they were both considered good events, Fervor Dinner Series and Beats in the Heat were assessed as providing a lower return on investment.

**MESS Leveraging & Evaluation**

As part of the 2015/16 MESS, Officers undertook a leveraging and evaluation activity aimed at increasing the value of the investment made by the City across the Scheme, as well as accurately and independently verifying the return on investment for the City and success of the Scheme in achieving its outcomes as per the Policy.

**Leverage - Videography**

The City appointed a videographer to take footage and edit into a number of 'films' which can be used in future profiling activities for the City. Given the number of events held across the WA Day Long Weekend (4, 5, 6 June) this weekend was chosen. Two x 3-minute videos showcasing events and landscape were produced, as well as six shorter videos suitable for use on social media. All edited clips including the raw footage is now available for the City to use for a range of profiling opportunities. Over the past month, these videos have been viewed 3,606 times via the City's Vimeo Channel.

The videos have also been provided to Tourism WA and North West Tourism for their use in profiling the region.

**Evaluation - Repucom Visitor Perception and Economic Impact Assessment**

The City appointed expert agency Repucom to undertake an evaluation project to assess a range of success measures for MESS. Again, the WA Day long weekend was chosen as the best time to undertake this project as six events were staged across that weekend, three of which were MESS sponsored.

Repucom analysed Community Sentiment, Visitor Preferences and Economic Impact over the period via the following:

1. 174 face to face surveys of event attendees and local residents
2. 231 post event surveys to event attendees and local residents; 198 respondents attended at least one of the WA Day long weekend events while the remaining 33 respondents live locally in Karratha and answered Community Sentiment questions only.
3. A series of vox pop interviews with event attendees, event stakeholders and local business managers/owners.

Summary of results/findings are as follows:

- Residents overwhelmingly support the idea of having major events in the City, with 98% in favour and 97% agreeing that the City should be involved in hosting the events
- Residents cited community impact/local civic pride and enjoyment of living in Karratha as the main benefits of hosting events (not economic impact or regional profiling)
- \$372,520 spent in Karratha as a direct result of WA Day events (Red Dog Relay, Billfish Shootout & Fervor Dinner Series) – of which the City invested \$66,500 via sponsorship of these events
- 87% awareness that the City of Karratha sponsored the events staged
- 55% of local residents said that major events affected their likelihood to remain in Karratha over weekends and holidays

### Summary of outcomes for MESS investment 15/16

NB: The City's 15/16 investment in the events used to compile this data is \$268,000\*.

Number of visitors to Karratha specifically for a MESS event	663
Number of nights spent in Karratha by visitors	1699
Expenditure in Karratha by visitors	\$349,900
Direct spend in Karratha by event organisers	\$440,000
Combined economic impact from all MESS events	\$777,400
Combined media impact from all MESS events	\$105,770

\* data only includes events which supplied this information accurately via their post-event reports – Sprintcar Stampede, Billfish Shootout, Fervor Dinner Series, Beats in the Heat & Red Dog Relay.

More broadly, Officers suggest that a review of the purpose and focus of MESS be undertaken that identifies current and future needs of major events within the community and how they can be best planned, funded and executed to deliver a greater certainty of the outcomes of the investment.

Officers are concerned that the current model does not provide enough control over the results achieved through the funding and that the City may continue to carry a significant amount of risk supporting events which are fully owned, planned and executed by external parties.

With the adoption of the City's updated Strategic Community Plan 2016-2026 it is timely for the City to identify, consider and assess new opportunities including conferencing, meetings, incentives, activation of the Karratha Arts and Community Precinct and other projects that will achieve outcomes detailed in the Strategic Community Plan. One such project is the Arts & Culture Community Engagement Initiative (VAST project) that is also being considered by Council.

Based on the performance of the events currently supported under MESS, Officers believe that Sprintcar Stampede and Billfish Shootout:

- are performing well
- are run by not-for-profit clubs
- support volunteerism and not-for-profit activity within the City
- ensure the survival and advancement of important community Club activity
- are delivering significant outcomes for the City in the context of the City's investment in them
- are events that would never be delivered directly by the City
- assist with profiling the City as a great place to visit
- add to the overall offering of a range of sporting and entertainment based activities for local residents
- events that should be considered to be 'by the community, for the community'.

For these reasons, Officers recommend that Sprintcar Stampede and Billfish Shootout be funded through a direct sponsorship arrangement, considered as part of budget adoption in June each year and similar to that currently provided to Dampier Lions Club (FeNaCING) and the Norwest Jockey Club (Roebourne Races).

Furthermore, Officers believe that the City to Surf and Red Dog Relay:

- are delivering significant outcomes for the City in the context of the City’s investment in them
- are events that would never be delivered by the City themselves
- support some volunteerism activity within the City
- assist with profiling the City as a great place to visit
- add to the overall offering of a range of sporting and entertainment based activities for local residents

For these reasons, Officers recommend that City to Surf and Red Dog Relay & Festival be funded for one further year under existing MESS arrangements and existing MESS Funding Agreements for 2016/2017.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place via formal post event evaluations by Officers including ongoing discussion with Director Community Services and CEO in relation to issues pertaining MESS and the ongoing position within the City’s funding offering.

**COMMUNITY CONSULTATION**

Officers have worked directly with community groups and commercial operators to improve deliverables of their events. Feedback about the post-event evaluations has been provided to all sponsorship recipients.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

The allocation of Major Events Sponsorship Scheme budget is underpinned by Policy CS-22 as endorsed by Council at the 2014 April OCM, Resolution Number 152826

**FINANCIAL IMPLICATIONS**

There is currently a 2016/2017 budget for MESS of \$522,500. Should Council endorse the Officer’s recommendation, \$70,000 for 2016/2017 financial year will be allocated to sponsoring the following events at a fixed level:

Nickol Bay Sportfishing Club Billfish Shootout	Not for profit, club based event	\$20,000 ex GST, then annually through budget process.
Nickol Bay Speedway Sprintcar Stampede	Not for profit, club based event	\$20,000 ex GST, then annually through budget process.
Red Dog Relay	Broad community event	\$20,000 ex GST.
City to Surf	Broad community event, mass participation	\$20,000 ex GST.

All events will be required to provide some level of reporting in order to monitor the success and/or challenges of each event.

It is further recommended that the remainder of the unallocated MESS budget of \$442,500 not be allocated at this time and that a revised set of objectives and criteria for this budget be presented to Council as a future Agenda Item.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2015-2016 provided for this activity:

- Our Program: 1.f.1.5 Identify potential sponsorship and grant funding opportunities.
- Our Services: 1.f.1.5.1 Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects and strategies.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no additional impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously committed funding for MESS related activities at a number of OCMs. Community Services regularly reviews events and festivals including the achievements of all funding provided externally to determine areas of improvement, identify duplication and ensure effective processes are undertaken.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or events supported at Council’s determination:

Event	Sponsorship Value	Current Term	New Term
Corporate Sports Australia - City to Surf		2017	
Nickol Bay Sports Fishing Club – Billfish Shootout		2017	
Northwest Sprintcar Stampede		2017	
Red Dog Relay & Festival		2017	
Fervor – Fervor Dinner Series		2017 & 2018	
Hay Bar - Beats in the Heat		2017 & 2018	

Option 3 That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Officers recommendation and INSTRUCT Officers to:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

Officers have reviewed each event sponsored in the 15/16 financial year and presented findings for each. Extensive work has been done to determine the outcomes and return on investment for the City in relation to MESS in its entirety.

Officers are recommending that two regular, consistently well performing not-for-profit volunteer run events are re-aligned into an annual sponsorship program to be supported at a fixed level of funding each year, subject to the annual budget process. A further recommendation includes supporting two events for a further year under existing MESS arrangements. At this point in time, Officers are recommending that two MESS supported events are not funded. This position may change when a more comprehensive review of the MESS program is undertaken.

Finally, Officers suggest a review of the overall strategy and objectives of MESS be undertaken with recommendations for future approach presented to Council for consideration as a future Agenda item.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE financial support for the organisations detailed below as an annual sponsorship at a fixed level for 2016/2017 and considered as part of budget adoption in June each year thereafter, subject to an event evaluation each year:**

<b>Nickol Bay Sportfishing Club Billfish Shootout</b>	<b>Non-for profit, club based event</b>	<b>\$20,000 ex GST.</b>
<b>Nickol Bay Speedway Sprintcar Stampede</b>	<b>Non-for profit, club based event</b>	<b>\$20,000 ex GST.</b>

2. **ENDORSE financial support from the Major Events Sponsorship Scheme 2016/2017 budget for the following organisations under existing MESS arrangements:**

<b>Event Alliance Red Dog Relay</b>	<b>Broad community event</b>	<b>\$20,000 ex GST.</b>
<b>Corporate Sports City to Surf</b>	<b>Broad community event, mass participation</b>	<b>\$10,000 ex GST.</b>

3. **NOT ALLOCATE any further funds from the Major Events Sponsorship Scheme 2016/2017 at this time and INSTRUCT Officers to submit for Council consideration a reviewed strategy for these funds within current budget levels as a future Agenda item.**

## 11.6 COMMUNITY SERVICES POLICY REVIEW - ANNUAL COMMUNITY ASSOCIATION GRANT SCHEMES (CS19)

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Community Engagement</b>
<b>Date of Report:</b>	<b>25 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed Policy CS19 – Annual Community Association Grant Scheme</b>

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### PURPOSE

For Council to consider proposed changes to Annual Community Association Grant Schemes Policy CS19, to improve clarity of the funding scheme to eligible Community Associations.

### BACKGROUND

Initiated in 2010, Policy CS19 offers Community Associations (CAs) based within the City of Karratha financial assistance to coordinate high quality community infrastructure projects, programs, events and services that provide a direct benefit to their associated community. Funding requests are to be consistent with the values and strategies contained within the City of Karratha's Strategic Plan.

The current schemes available to City of Karratha communities are:

1. Annual Community Associations Development Scheme (ACADS):
  - o Karratha, Dampier, Wickham, Point Samson and Roebourne
2. Birra Birra Ex-Gratia Funding Scheme. The total funding available is based on actual occupancy of the Birra Birra camp (\$250/bed/night) with funding allocated to the following communities with the associated split:
  - o Point Samson (25%), Wickham (50%) and Roebourne (25%).

After recent advice that the Birra Birra camp will no longer be occupied, ex gratia payments obtained for the 15/16 FY and distributed to Community Associations in the 16/17 FY will be the last received.

Funds are distributed via the following eligible Community Associations:

- Karratha Community Association (KCA)
- Dampier Community Association (DCA)
- Wickham Community Association (WCA)
- Point Samson Community Association (PSCA)
- Yirramagardu Community Association (YCA)
  - o Previously the City of Karratha's Roebourne Advisory Group made recommendations for the allocation of funds within the Roebourne community. Officers are currently

working with the newly established Yirramagardu Community Association (recently incorporated).

The City is required to review Council policies on a regular basis. Officers presented a number of suggested amendments to the Policy at the May 2016 OCM whereby Council resolved to defer consideration (Resolution 153447). At the June 2016 OCM, Officers collated an overview of all current City of Karratha grant schemes, as well as an outline of various schemes offered by other Local Governments. At that time, Council resolved to undertake a further review of the policy (Resolution 153503).

Additionally, a working group was established post the June OCM and a presentation was made to Councillors at the August Council briefing. Suggested amendments made over this time have now been included as part of this policy review report. Should Council endorse the proposed changes to CS.19, CS.06 Community Grants and Contributions Scheme Policy will be presented for review at the October OCM.

Significant changes have occurred over the past 12 months, essentially rendering Policy CS-19 out dated. The proposed amendments aim to:

- Improve clarity and consistency throughout the document;
- Assist Community Associations to access majority of funds during initial stages of project implementation;
- Provide greater accountability for acquittal documentation when accessing final payments to reduce burden of paperwork at completion of project;
- Remove reference to ex-gratia. Kangaroo Hill was the Temporary Workers Accommodation (TWA) located in Dampier, and Birra Birra is located in proximity to Wickham, Point Samson and Roebourne. As these TWA's are no longer utilised, ex gratia payments are no longer received for distribution to Community Associations.
- Remove reference to Roebourne Advisory Group and establish Yirramagardu Community Association as an eligible entity following recent confirmation of their incorporated status;
- Formalise a variation process due to an increase in variation requests from Community Associations. This will assist in more timely and efficient approval processes;
- Currently Community Associations have the ability to transfer unallocated funds into reserve for a future unknown use. The proposed amendments seek to remove this option effective 2016/17 FY onwards. Approved projects may be funded over multiple years in consultation with officers; and
- Clarify and simplify the process for Community Associations.

Additionally, Officers will continue to review and simplify associated application and evaluation forms.

A summary of changes to Policy CS19 are outlined in the table below:

Proposed Change	Purpose of change
<p>Title – Annual Community Association Development Scheme</p> <p>1. Objective</p>	<p>As Ex Gratia is no longer applicable as a grant scheme, refer to one scheme only (ACADS).</p>
<p>2.1 Introduction</p>	<p>Reworded to improve clarity.</p> <p>Added Yirramagardu Community Association as an eligible entity.</p>
<p>2.2 General Conditions/Criteria</p>	<p>Clarify range of community projects eligible for funding. Consistent with other sections.</p> <p>Reference to City of Karratha level of service documentation to ensure consistent messaging (internally and externally) regarding Council priorities for project funding.</p> <p>Remove reference to capped event funding as Ex Gratia is no longer relevant.</p>
<p>2.3 Eligibility</p>	<p>Reworded to improve clarity.</p> <p>Remove reference to ex gratia.</p> <p>Added Yirramagardu Community Association as an eligible entity and removed reference to Roebourne Advisory Group (dissolved May 2015 as per Council Resolution)</p>
<p>2.4 Purpose</p>	<p>Minor grammatical improvements to improve clarity.</p> <p>Reference to City of Karratha level of service documentation to ensure consistent messaging (internally and externally) regarding Council priorities for project funding.</p>
<p>2.5 Allocation of funds</p>	<p>Proposed change to progress payments allowing:</p> <ul style="list-style-type: none"> <li>- Greater access to funds at initiation of project. This would change from 25% to 50%. This has been requested by the Community Associations to expedite projects and aid with cash flow concerns.</li> <li>- Written update to receive progress payment.</li> <li>- Release of final payment once all paperwork received.</li> <li>- Additional 10% payment can be made upon proof of expenditure to date.</li> <li>- Clarification on use of funds towards ongoing maintenance.</li> </ul> <p>Remove ability to place funds in reserve.</p> <p>Remove ability to apply for unplanned community events.</p>

	Clarify that only contingencies against individual projects will be considered.
2.6 Unspent and/or Unallocated Funds	Adjust inconsistent numbering  Identify Council’s ability to reallocate funds CAs do not apply for via ACADS to alternate grant schemes (such as Annual Community Grant or Quarterly Grants).  Remove ability to place funds in reserve.  Specify that funds that remain unspent and/or are not acquitted at the end of the FY will be forfeited (to be returned to Municipal Funds).
2.7 Variations	Text moved from Section 2.8 to Section 2.7  Inclusion of a Variation Request Form that aims to streamline variation process and provide Officers with full breadth of information regarding reason for variation.
2.8 Return Benefits to the City of Karratha	Reworded to improve clarity
3.1 Annual Community Association Development Scheme (ACADS)	Clarify range of community projects eligible for funding. Consistent with other sections.  Text added pertaining to acquittal requirements including the City of Karratha reserving rights to request an Audited Financial Statement. This is to make clear the City’s stance on auditing requirements, necessary for Community Associations under recent changes to the Incorporation Act. It will also assist the City in meeting its own governance requirements.  Reworded to improve clarity.
3.2 Birra Birra Ex Gratia Payments (Ex- Gratia)	Removed.
5. Roles and Responsibilities  6. Reference to Related Documents	Reference to Variation Request Form and process for variation in both Sections.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

All relevant Officers have been provided with an opportunity to review and make appropriate changes to the respective policy.

## COMMUNITY CONSULTATION

Whilst no specific community consultation has been undertaken, recommended changes for Policy CS19 are based on additional feedback received from Community Associations throughout the 2016/17 Annual Community Association Grant Scheme application process. Officers sent all Community Associations correspondence on 1 June 2016 advising them of the changes proposed in this report. Verbal and written correspondence has been sent to the Community Associations of Roebourne, Wickham and Point Samson regarding the outcome of Birra Birra funding for the 2016/17 FY.

Dampier Community Association has specifically requested upfront payments for approved ACADS projects. Whilst Officers do not recommend 100% upfront payment, the change from 25% to 50% upfront payment is in recognition of this request.

The proposed changes to the release of project payments aims to assist Community Associations in accessing funds during the initial stages of the project whilst also encouraging progress documentation. Officers anticipate that this will reduce the burden of paperwork at the completion of the project, thus enabling release of final payments in a timelier manner (subject to Community Association compliance).

Due to changes to the Incorporation Act, Dampier Community Association also requested formal advice as to whether the City will require full financial audits (as one of their major funding sources). As this is likely to impact on all Community Associations, Officers have recommended making this clear in the Policy by stating that the City reserves the right to request an audits on an annual basis.

The proposed policy recommendations are for implementation from the current FY onwards. Funds currently held in reserve (and those funds allocated in current FY that may be requested to be placed in reserve under current policy) are recommended to remain under the endorsed 2-year period, meaning there will be no reserve funds for Community Associations after 30 June 2019.

Year Funding Allocated	First Year Reserve	Second Year Reserve	Expiry
2014/15	2015/16	2016/17	30 June 2017
2015/16	2016/17	2017/18	30 June 2018
2016/17	2017/18	2018/19	30 June 2019
2017/18	No longer applicable	No longer applicable	30 June 2018

Should Council endorse the Officer's recommendation, Community Associations will be contacted individually to discuss the changes.

## STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

## POLICY IMPLICATIONS

Policy CS19 Annual Community Association Grant Schemes and associated internal guidelines will need to be modified to reflect the changes, uploaded to the website and distributed to Community Associations via the Community Engagement team.

Policy CS06 – Community Grants and Contributions Scheme will be reviewed in the coming months to ensure any endorsed changes under this report are incorporated across all City of Karratha Grant Scheme Policies.

**FINANCIAL IMPLICATIONS**

There has been a significant reduction in Community Associations placing unallocated funds in reserve. This has been a result of previous Policy changes and structure around funds in reserve *only* where they are allocated against a project. However, over \$660,000 still remains in reserve attributed to the ACADS scheme, with a further \$863,000 attributed to the Ex-Gratia Scheme,

**Annual Community Association Development Scheme (ACADS)**

<b>Community Association</b>	<b>Placed in Reserve (Year of Allocation)</b>	<b>Current Amount</b>	<b>TOTAL IN RESERVE</b>	<b>Comments</b>
Dampier	1 July 2015 (2014/15)	\$14,660	\$78,213	
	1 July 2016 (2015/16)	\$63,553		
Point Samson	1 July 2014 (2013/14)	\$100,000	\$265,000	Extension to 2 year reserve period for 2014 reserve amount agreed due to nature of project (Jetty Restoration) and City partnership.
	1 July 2015 (2014/15)	\$70,000		
	1 July 2016 (2015/16)	\$95,000		
Roebourne	1 July 2015 (2014/15)	\$53,277	\$135,277	
	1 July 2016 (2015/16)	\$82,000		
Wickham	1 July 2016 (2015/16)	\$37,500	\$37,500	
Karratha	1 July 2015 (2014/15)	\$50,000	\$150,000	
	1 July 2016 (2015/16)	\$100,000		
<b>TOTAL:</b>			<b>\$665,990</b>	

**Ex Gratia Scheme**

<b>Community Association</b>	<b>Placed in Reserve (Year of Allocation)</b>	<b>Current Amount</b>	<b>TOTAL IN RESERVE</b>	<b>Comments</b>
Dampier	1 July 2014 (2013/14)	\$27,047	\$161,289	2014 Reserve amount scheduled for payment shortly for BMX pocket Park Project.
	1 July 2015 (2014/15)	\$60,000		
	1 July 2016 (2015/16)	\$74,242		
Point Samson	1 July 2013 (2012/13)	\$125,000	\$386,890	Extension to 2 year reserve period for 2013 and 2014 reserve amounts agreed due to nature of project (Jetty Restoration) and City partnership.
	1 July 2014 (2013/14)	\$125,000		
	1 July 2015 (2014/15)	\$85,640		
	1 July 2016 (2015/16)	\$51,250		
Roebourne	1 July 2015 (2014/15)	\$101,500	\$152,750	
	1 July 2016 (2015/16)	\$51,250		
Wickham	1 July 2015 (2014/15)	\$86,000	\$162,875	
	1 July 2015 (2014/15)	\$76,875		
<b>TOTAL:</b>			<b>\$863,804</b>	

The complete removal of reserve funds will help to ensure that projects are finalised and acquitted in the year to which funding is allocated. Ideally, this will reduce the number of variation requests and aims to encourage greater planning and accountability in the early stages (at time of application) rather than post allocation.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2015-2016 provided for this activity:

- Our Program: 4.c.2 Focus on continuously improving systems processes and best practice in service delivery to the community
- Our Services: 4.c.2.3 Develop and/or review Council policies, procedures and processes.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

The current administration of ACADS and Ex Gratia schemes has a significant impact on the Community Engagement team. Applications, variations, invoicing and reports across multiple years and multiple Community Associations is substantially time consuming.

The proposed changes aim to reduce impact on both Community Association and officer capacity.

**RELEVANT PRECEDENTS**

Officers review all policies on an annual basis.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the Annual Community Association Grant Scheme Policy (CS19) with the following amendments for implementation in the 2016/2017 financial year:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT any amendments to the existing Annual Community Association Grant Scheme Policy (CS19) for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

The suggested changes incorporated into the Annual Community Association Grant Scheme Policy (CS19) will provide Officers and Community Associations a clear direction in the management the Annual Community Association Grant Schemes.

Whilst individual challenges remain for each Community Association in their respective location, Officers support the recommendation and proposed policy changes with the understanding that these suggestions will provide the best possible outcome for the majority of current issues.

The suggested policy changes are recommended for implementation in the 2016/2017 financial year onwards, with no impact on funds currently allocated or in reserve.

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**OFFICER’S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the amendments to the Annual Community Association Grant Scheme Policy (CS19) as per the amendments detailed in this report for implementation in the 2016/2017 financial year (funds currently held in reserve or allocated in current FY to remain at two years).**

## **12 DEVELOPMENT SERVICES**

### **12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME – FURTHER CONSIDERATION OF APPLICATIONS FOR FUNDING**

<b>File No:</b>	<b>GS.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>5 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Various Businesses Support Agencies</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Policy DE-02 Business Support Grant Scheme</b>

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#### **PURPOSE**

For Council to reconsider applications for financial support from business support agencies via initial round of the Business Development Support Grant Scheme.

#### **BACKGROUND**

At the June 2016 Ordinary Council Meeting, Council resolved to adopt Policy DE-02 Business Development Support Grant Scheme and commence implementation. The objective of the policy is to assist local collaborators and organisations with developing and delivering innovative projects that will result in economic benefits to the City.

Applications for the 2016 Business Development Support Grant Scheme were advertised from 29 June 2016 in the local newspaper, on the City of Karratha's website and Facebook page and sent via email to existing service providers. The advertised closing date for applications was Wednesday, 11 July 2016. A total of twelve (12) applications were received with the requests totalling \$131,450.

At the 18 July 2016 Ordinary Council Meeting, Council resolved to fund six applications from the Karratha and District Chamber of Commerce and Industry for the 2016 Business Development Support Grant Scheme for a total of \$64,500. This has left a balance of \$35,500 from the original allocation of \$100,000.

At 8 August 2016 Council Briefing further discussion was had with regards to the allocation of the remaining funds with some councillors suggesting that the Business and Community Directory project, the Pilbara Women's Network Series and the proposed Destination Pilbara – Warlu Way Tourism Event had merit and were worth of further consideration.

As a result, officers undertook a review of the unfunded project / event applications received as part of the first round assessment and concur that the Business and Community Directory project and the Pilbara Women's Network Series have established track records of known benefit to the local small business community. Further, that the Destination Pilbara – Warlu Way Tourism Event aligns with the City's support for the growth and development of local tourism, in particular Aboriginal Tourism. The submissions not recommended at this stage for financial support were considered by officers to be either already provided by another provider or to be commercial in nature.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Business Development Support Grant Scheme providing significant funding assistance.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with relevant internal departments.

**COMMUNITY CONSULTATION**

The Director Development has liaised with each of the previous applicants to advise of Council’s resolution.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

Policy DE-02 Business Development Support Grant Scheme applies.

**FINANCIAL IMPLICATIONS**

Council has allocated \$100,000 in the 2016/17 Budget towards the Business Development Support Grant Scheme.

Council resolved at the July 2016 OCM to support applications totalling \$64,500 leaving a balance of \$35,500.

<b>Recommended Applicant</b>	<b>Project</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
KDCCI	Business and Community Directory	\$122,638	\$17,000	\$13,500
Business Centre Pilbara	Pilbara Women’s Network Series	\$55,146	\$17,000	\$17,000
Business Centre Pilbara	Destination Pilbara – Warlu Way Tourism Event	\$141,256	\$5,000	\$5,000
<b>TOTAL</b>				\$35,500

Applications not recommended by Officers include:

<b>Applicant</b>	<b>Project</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>
RSM	Growing Your Future Business information evening	\$21,000	\$10,700
RSM	Economic Benefits of Indigenous Employment Research project	\$35,750	\$10,000
RSM	MYOB-Xero Training	\$11,500	\$5,750

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Response:            2.a.1.    Develop initiatives, build partnerships and deliver projects to attract and support small to medium enterprises in the region.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the officer's recommendation.

**RELEVANT PRECEDENTS**

Council has a similar Policy in (DE-01) Tourism Business Grant Scheme upon which the Business Development Support Grant Scheme is modelled.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council's determination:

Recommended Applicant	Project	Amount	Council Determination

**CONCLUSION**

The intent of the Business Development Support Grant Scheme is to assist local business support organisations with developing and delivering innovative projects that will result in economic benefits to the City. A first round of applications saw \$64,500 allocated for the purpose leaving a balance of \$35,500. A further review of the applications received as part of the first round assessment, with recommendations for funding support from Council for a total of \$35,500.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support of \$35,500 for Applications via the Business Development Support Grant Scheme 2016 as per the table below:

Recommended Applicant	Project (recommended to fund)	Amount
KDCCI	Business and Community Directory	\$13,500
Business Centre Pilbara	Pilbara Women's Network Series	\$17,000
Business Centre Pilbara	Destination Pilbara – Warlu Way Tourism Event	\$5,000
<b>TOTAL</b>		<b>\$35,500</b>
<b>UNALLOCATED</b>		<b>\$0</b>



## 12.2 ESTABLISHMENT OF THE KARRATHA CITY BUSH FIRE BRIGADE

<b>File No:</b>	<b>ES.8</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>31 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **PURPOSE**

To update Council on the arrangements in place for the management and control of bush fires in the District, in light of the MOU with DFES being reconsidered and for Council to consider commencing the creation of a Bush Fire Brigade within Karratha.

### **BACKGROUND**

#### **Bush Fire Control**

Local Government has a legislated responsibility for the management of all active scrub and bush fires outside gazetted fire districts (ie town sites), and are responsible for the management, training and control of Bush Fire Brigades (BFB) within the local government boundary. As reported to Council at its March 2016 and May 2016 meetings, the Department of Fire and Emergency Services (DFES) has been working with Pilbara Local Government Authorities to develop a Memorandum of Understanding (MOU) whereby the control of bush fires and bush fire brigades will be handed to the Department.

Although Council resolved to become a signatory to the MOU at its May 2016 meeting (resolution 153456) due to other Local Governments in the region not supporting the MOU (only Shire of Exmouth and City of Karratha supported the MOU), DFES has advised that it is considering other options to assist Local Government. Although the City's Regulatory Service had made preparations for the transfer of bush fire control to DFES, the transfer has not been completed, and the pre-existing structure for response to bush fires within the District is still in place.

Due to the preparatory works undertaken by Regulatory Services with DFES, officers have maintained a good working relationship with the Pilbara DFES District Office, and have met several times with the District Superintendent and his District Officers to develop a program which will enhance the training and fire management capabilities of the City's Fire Control Officers, and in turn provide a better service and provide better protection to the residents of the City.

#### **New Bush Fire Brigade**

Prior to the MOU negotiations commencing, the City's Regulatory Service discussed the formation of a Bush Fire Brigade based within the Karratha town site with the Regional Superintendent to provide a greater bush fire control capacity within the City as a whole. Currently there is only one Bush Fire Brigade (Point Samson) which is called upon to combat fires on pastoral lands and other areas outside of the gazetted town site or fire district. Volunteer Fire & Rescue Service (VFRS) Brigades are in place to respond to fires and other

hazards within the towns, with units located at Karratha, Dampier, Roebourne and Wickham. When a fire occurs outside of a gazetted town site or fire district, VFERS units will attend if available, however this can and does leave those towns potentially unprotected or subject to a delayed response.

Establishing a bush fire brigade located within Karratha will lead to a greater bush fire control capacity within the City as a whole, and provide a quicker response to fires located outside of the Karratha town site and the southern parts of the district. This in turn will lead to less environmental damage caused by bush fire due to a quicker response and arrival at the fire scene. This also has the support of the DFES Regional Superintendent who's staff will assist in the development of the BFB, if Council resolves to proceed with the development of a BFB.

Gaining Councils endorsement is the first step in forming a Bush Fire Brigade. Once the brigade is endorsed by Council and supported by DFES, a "Risk to Resource" will be undertaken in conjunction with DFES to determine the type or types of vehicles that will be required. It is likely that in the first instance, a refurbished vehicle or vehicles from Perth will be supplied, with the Brigade being added to the Local Government Grant Scheme (LGGS) build program for a new vehicle in the coming years. At the same time, advertising for new members will occur. Some current and previous serving Volunteer Fire & Rescue Service members have already been canvassed for their support with eight of them showing an interest to join the Karratha City BFB as dual members. By comparison, Point Samson BFB currently operates with 14 members. It is expected more interest will be generated using social media and other forms of communication for the public to register support to become members. Provision of the vehicle/s for the BFB and commencement of training new members is expected to commence in early 2017.

The Emergency Services Levy (ESL) funded Local Government Grant Scheme, which provides for Bush Fire Brigades and their activities, has closed for the 2016/17 financial year. Therefore Council funding needs to be provided initially to provide equipment and personal protective clothing for members of the newly formed BFB. This expenditure will likely be recouped when the LGGS application is submitted to DFES for the 2017/18 financial year, subject to further discussions with the DFES Grants Funding Officer.

Subject to further discussion with DFES, it is possible that the BFB vehicles will be stored at the City's Cowle Road Depot adjacent to the Ranger Office while land and funding is sourced to construct a BFB building. This will be the subject of a separate report to Council once the number and type of vehicles are confirmed, and possible locations for the BFB station building to be considered by Council.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with the Ranger Co-ordinator, Manager Infrastructure Services and the Project Manager, Strategic Projects.

#### **COMMUNITY CONSULTATION**

Regulatory Services Officers have had several meetings with the Department of Fire and Emergency Services to discuss bush fire control and the formation of a Karratha based Bush Fire Brigade. Both the previous and current DFES Regional Superintendents have expressed their support for a BFB to be formed. Initial discussions have been had with members of the City's Ranger Service as well as some members of Karratha Volunteer Fire & Rescue Service around the formation of a BFB. Should a BFB be formalised, the wider community will be consulted to seek membership.

**STATUTORY IMPLICATIONS**

There are no statutory implications requiring the formation of a Karratha based Bush Fire Brigade. While the City has a legislative responsibility to manage and control fires outside of gazetted fire districts, there has been no directive to create a BFB.

The Bush Fires Act 1954 enables Local Government to establish and maintain one or more bush fire brigades.

**POLICY IMPLICATIONS**

Policy DR06 “Bush Fire Brigades” outlines and clarifies the roles, responsibilities and operational procedures of the Bush Fire Brigade.

**FINANCIAL IMPLICATIONS**

Should Council support the establishment of a BFB in the near future initial funding will need to be provided to establish the Karratha City Bush Fire Brigade, with this money being recouped from the LGGs, subject to discussion and approval from the DFES Grants Funding Officer. Due to the LGGs funding model, several accounts will need to be created to allow for the initial purchase of personal protective clothing and other operational items for the bush fire brigade. Based on the LGGs funding provided to Point Samson BFB, an initial investment of \$15,000 is recommended to be applied.

Initial funding can be sourced from savings in the Emergency Service employment budget. Advice from the Manager Financial Services confirmed that this could be undertaken in the Mid Year Budget Review.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program: 3.a.1            Protect and enhance the natural environment, open spaces, beaches and waterways.
- Our Services: 3.a.1.1        Monitor and minimise the environmental effects of active fire.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Environment and Reputation.

**IMPACT ON CAPACITY**

The Manager Regulatory Services and Ranger Co-ordinator currently manage the operations and budget of the Point Samson BFB. A new BFB will add to this workload, however this is expected to be minimal.

**RELEVANT PRECEDENTS**

The City has a Bush Fire Brigade located at Point Samson which went through a similar development and naming process. Please refer to resolution 13289 (15 March 2004).

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 41 of the *Bush Fires Act 1954* RESOLVES to ADVISE the Department of Fire and Emergency Services that it does not intend to establish another Bush Fire Brigade within the District.

**CONCLUSION**

The establishment of a Karratha City Bush Fire Brigade will lead to a greater bush fire control capacity within the City as a whole, and provide a quicker response to fires located around Karratha and the southern parts of the district.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 41 of the *Bush Fires Act 1954* RESOLVES to:-

1. **NOTE** the proposed MOU between the Pilbara Local Government Associations and DEFS is not proceeding as other Local Government Associations have not supported the proposal
2. **ESTABLISH** a Bush Fire Brigade based in Karratha named "Karratha City Bush Fire Brigade".
3. **CONSIDER** funding towards the Bushfire Brigade in the Mid Year Review.
4. **NOTE** that a further report will be provided once timing, resourcing and facility location are confirmed with the Department of Fire and Emergency Services.

**12.3 SMALL BUSINESS FRIENDLY LOCAL GOVERNMENTS INITIATIVE**

<b>File No:</b>	<b>ED.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>5 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Small Business Development Corporation</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Small Business Friendly Local Governments Charter</b> <b>2. Small Business Friendly Local Governments Brochure</b>

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**PURPOSE**

For Council to consider and endorse involving in the Small Business Friendly Local Governments Initiative.

**BACKGROUND**

Support of small to medium enterprises has been a major focus of the City's economic development program over the last six years with a range of partnerships and initiatives progressed to encourage business retention and expansion. The Small Business Development Corporation have initiated the Small Business Friendly Local Governments Initiative to assist in building stronger, more productive relationships between small business and local government. For Council to obtain Small Business Friendly status requires commitment to a Charter which identifies a range of actions demonstrating support of small business such as offering enhanced customer service, reducing red tape, making on-time payments, having a process in place to handle disputes and introducing other activities to improve the operating environment for small businesses in their area.

Two of the mandatory requirements are the establishment of a business advisory group consisting of local small business operators and members of their representative bodies and the introduction of an on-time payment policy ensuring all invoices from small business suppliers are paid within 30 days.

The City already meets a number of the key requirements including the following:

- Established Economic Advisory Group, the terms of reference of which could be extended to include representation from the City's small business sector;
  - Established on-time payment operational practices with shorter pay periods of 14 – 21 days for local businesses;
  - Established Purchasing Policy CG-12 that addresses Local Preference / 'Buying Local' and Sustainable Procurement;
  - Close working relationship with the Karratha District Chamber of Commerce and Industry(KDCCI) and small business support service providers, and
  - Annually funded events, conferences and training to support Small Business development and operations.
-

To be fully compliant with the requirements of Small Business Friendly Local Governments Charter, the City will need to:

- Establish a Small Business Advisory Group;
- Establish an on-time payment policy;
- Develop and implement a process to manage any disputes it may have with small business;
- Report biannually to the Small Business Development Corporation on results achieved in relation to small business friendly activities, and
- Initiate a program of promotion and marketing for small business activities.

Further details are provided in the attached Small Business Friendly Local Governments Charter.

This initiative is entirely consistent with the directions of Council's Strategic Community Plan in economic development and it is highly recommended that Council commit to seeking Small Business Friendly status.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

Council would need to adopt an On-time Payment Policy ensuring all invoices from small business suppliers are paid within 30 days.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

#### **STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Response:           2.a.1.    Develop initiatives, build partnerships and deliver projects to attract and support small to medium enterprises in the region.

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

#### **IMPACT ON CAPACITY**

The establishment and servicing of another advisory group will impact on staff capacity and resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to: \_\_\_\_\_

**CONCLUSION**

Support of small to medium enterprises has been a major focus of the City's economic development program over the last six years with a range of partnerships and initiatives progressed to encourage business retention and expansion. The Small Business Development Corporation have initiated the Small Business Friendly Local Governments Initiative to assist in building stronger, more productive relationships between small business and local government. This initiative is entirely consistent with the directions of Council's Strategic Community Plan in economic development and it is highly recommended that Council commit to seeking Small Business Friendly status.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE the City of Karratha becoming a Small Business Friendly Local Government and;**
2. **DIRECT the CEO to sign the Small Business Friendly Local Governments Charter and to commence the implementation of the required initiatives, processes and activities to achieve Small Business Friendly status.**



**12.4 PILBARA UNIVERSITIES CENTRE (PUC) FEASIBILITY STUDY**

<b>File No:</b>	<b>CM.7</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Economic Development Advisor</b>
<b>Date of Report:</b>	<b>29 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Geraldton Universities Centre</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Pilbara Universities Centre (PUC) Feasibility Study (available on request)</b>

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**PURPOSE**

To inform Council of the progress of the Pilbara Universities Centre (PUC) Feasibility Study, for Council to notify the proponent of its in-principle support for the development of the PUC in Karratha and to appoint a representative to a Karratha based advisory committee.

**BACKGROUND**

The Geraldton Universities Centre (GUC) has undertaken a project scoping and feasibility study into supported distance education university opportunities in the Pilbara, based on its own model. Under the GUC model of mixed mode delivery or supported distance education, students are enrolled as distance education students with a university partner and supported administratively, pastorally and academically at the Centre.

This study proceeded with an objective that establishing any new centre in the Pilbara would need to increase supported tertiary education participation in north regional WA while also increasing student enrolments and programs offered through GUC.

The study identified Karratha as the most likely location of a supported distance university centre, with the possibility of support hubs in Port Hedland and Newman in the future to electronically integrate other Pilbara residents with the Karratha centre once it is established.

The GUC governance model sees it trade under the Geraldton Institute Incorporated with a regionally based board. A Pilbara Universities Centre (PUC) too could trade under this incorporated body. However, to inform the development of a PUC that is appropriate for, and responsive to the Pilbara community, active involvement and community buy in would be essential. A local, Karratha based advisory committee would be required and a seat(s) on the GUC Board would be encouraged.

Community surveys have indicated clear support for a model based on that provided at GUC, with student demand strongest for programs in Health, Management/Commerce and Society/Culture related courses. Based on expressions of interest received through surveys, and on GUC experience, possible student enrolments were projected for the existing courses supported at GUC. This modelling revealed some 128 students could be studying at a PUC within five years with the prospects of achieving around \$2.8million in revenue during this period.

Operational and staffing costs for this same period would be in the order of \$4 million with a leased facility (including fit out) that serves to provide sufficient aspiration and space to support the projected number of students, a further \$2.25million.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

The mayor and Chief Executive Officer have been in discussion with GUC with regards to this proposal for some months.

**COMMUNITY CONSULTATION**

The proponent has undertaken community consultation including a public forum which was attended by a Council officer.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications at this point in time. Should GUC progress the feasibility study there may be further representations to Council seeking funding support in the future.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the Pilbara Universities Centre (PUC) Feasibility Study,
2. ADVISE the Geraldton Universities Centre of Council's in-principle support for the development of a Pilbara Universities Centre based in Karratha,
3. ESTABLISH and lead a community based committee supporting the progression of a Pilbara Universities Centre based in Karratha, and
4. APPOINT Cr. \_\_\_\_\_ as the nominated Council PUC Project Champion.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to: \_\_\_\_\_

**CONCLUSION**

The Geraldton Universities Centre (GUC) has undertaken a project scoping and feasibility study into supported distance education university opportunities in the Pilbara, based on its own model. The study identified Karratha as the most likely location of a supported distance university centre. A Karratha based advisory committee supported by Council would be a critical factor in the successful development of a local university centre.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the Pilbara Universities Centre (PUC) Feasibility Study,
2. ADVISE the Geraldton Universities Centre of Council's support of the development of a Pilbara Universities Centre based in Karratha, and
3. APPOINT Cr \_\_\_\_\_ as the nominated Council PUC Project Champion and representative on a community based committee supporting the progression of a Pilbara Universities Centre based in Karratha.



**12.5 VISITOR INFORMATION SERVICES PROVISION**

**File No:** ED3 and ED4  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Director Development Services  
**Date of Report:** 5 September 2016  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Confidential Visitor Information Services EOI Evaluation Document

**PURPOSE**

For Council to review and endorse the recommendation of the evaluation committee for the EOI for provision of visitor information services with the City of Karratha for the 2017-2018 calendar years and to consider investigating the opportunities and options for retaining and expanding visitor products and experiences in Roebourne and Cossack.

**BACKGROUND**

The City of Karratha has been the principal funding partner for the Karratha Visitor Centre (KVC) and the Roebourne Visitor Centre (RVC) via annual funding contributions for an extended period. Councillors and officers have been well consulted on the visitor centres operational, management and funding situations through numerous Council reports and briefings.

At the May 2016 OCM Council resolved to:

1. ENDORSE the calling of the Expressions of Interest for Provision of Visitor Information Services;
2. ENDORSE the key elements of the Expressions of Interest for Provision of Visitor Information Services (Attachment 1);
3. ENDORSE the Expressions of Interest Scope of Works for Provision of Visitor Information Services; and
4. ENDORSE the Expressions of Interest evaluation criteria as outlined in the following table:

Criteria	Weighting
Relevant Experience	30%
Resourcing/Capacity	30%
Ability to meet criteria for Level 1 accreditation	40%

The City of Karratha issued an Expression of Interest for Provision of Visitor Information Services for the City of Karratha on 7/6/16. A non-mandatory briefing was held on 10/06/16 which was attended by representatives from five different organisations. The deadline for all submissions to be received by was 3:30 pm July 8, 2016 via the Tenderlink E-Procurement Portal. Thirty two suppliers downloaded a copy of the Expression of Interest document and two submissions were received.

The Evaluation Panel considered the two Expression of Interest submissions against the compliance criteria, qualitative criteria and a predetermined price structure as detailed in the Expression of Interest document.

As a result of the evaluation, it was considered that only one organisation has the demonstrated capability to provide services requested.

Whilst the RVC Expression of Interest submission did not meet the mandatory requirements it is recognised that the RVC has in the past and currently provides a range of tours and ‘visitor experiences’ in Roebourne, Cossack and the District which all contributes to the provision of valuable tourism product. As a result, officers recommend that the options for retaining and expanding visitor products and experiences in Roebourne and Cossack be explored with a view to packaging management and product options for possible future tendering to the market.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, the funding of Visitor Centres is significant due to a potential expenditure of approximately \$300-350,000 per annum over two calendar years (2017-2018)

**COUNCILLOR/OFFICER CONSULTATION**

Councillors and officers have been well consulted on the visitor centres operational, management and funding situations through numerous Council reports and briefings.

**COMMUNITY CONSULTATION**

As detailed earlier, a variety of meetings and consultation has occurred between the RVC, KVC and the City.

**STATUTORY IMPLICATIONS**

In accordance with Section 11 of the Local Government Act (Functions and General) 1995 an Expressions of Interest for Provision of Visitor Information Services was called for via public notice. Two submissions were received however one was deemed not to comply. Given the unique nature of the services required and the unlikelihood that there are other potential suppliers able to comply, the City can proceed to negotiate with the single complying submitter.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The City of Karratha has provided the following funding to the visitor centres over the last four years:

Year	Karratha Visitor Centre	Roebourne Visitor Centre	Total
2012/13	\$291,000 ex GST	\$188,000 ex GST	\$479,000
2013/14	\$393,000 ex GST	\$291,000 ex GST	\$684,000
2014/15	\$218,000 ex GST	\$109,000 ex GST	\$327,000
2015/16	\$231,000	\$87,500 ex GST	\$318,500

For the 2016 calendar year the Karratha Visitor Centre is to be funded a maximum of \$190,000 ex GST (Operational \$150,000, Building improvements \$40,000) and the Roebourne Visitor Centre \$215,000 ex GST maximum (Operational Funding \$175,000, Building Repairs \$25,000 and Cossack Café Equipment \$15,000).

The City's current draft 2016/17 Budget includes a total allocation of \$350,000 for Visitor Servicing. This amount can be modified at Council's discretion.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program: 2.a.3.1 Support tourism and visitor centre development.

Our Services: 2.a.3.1.1 Support visitor information services within the municipality.

Additionally, the City's Operational Economic Development Strategy 2014-2016 has tourism as a key objective:

- 1.3.1 Elevate the City of Karratha's reputation as a premier Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

### **RISK MANAGEMENT CONSIDERATIONS**

It is appropriate for the City to ensure that value for money is achieved with its investment in visitor information services. With two fully geared up and independent operations currently, progressing to an EOI and/or tender process could effectively result in a third party operator being successful leaving the current operators in limbo.

### **IMPACT ON CAPACITY**

May impact on capacity if officer time is required to manage the tender/EOI process and resulting contract.

### **RELEVANT PRECEDENTS**

The City of Karratha has been the principal funding partner of the independently run visitor centres for over a decade. Putting visitor information services out for an EOI/Tender process has not occurred previously.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 11 of the *Local Government Act (Functions and General) 1995* RESOLVES to: REQUEST that the Karratha Visitor Centre submit a private tender for the provision of visitor information services in the form of the following for the 2017 and 2018 calendar years:

- A friendly and professional face to face welcome with a consistently high quality, unbiased, free information service to provide visitors to the City of Karratha with insights into the region and distribute information about tourist product available in the region.
- A comprehensive range of local, regional and state wide brochures, maps and directional information both in hard copy and available electronically;
- Information and booking services for accommodation and tours;
- Information on attractions, events, retail outlets, local services, road conditions and transport options;
- A web presence and digital strategy to educate and attract visitors to the local area;

- 24 hour access to information, emergency contact numbers and accommodation options
- Availability of quality souvenirs/merchandise appropriate for the region
- Is open to the public 7 days a week, Monday to Friday from 9am-5pm and weekends and public holidays (excluding Christmas Day and Good Friday) a minimum of three hours between 9am-5pm.
- Employs an appropriate number of staff experienced in visitor servicing, tourism or other relevant service delivery area
- Visitor information services to be operated within the Karratha CBD and a presence at a location in either Roebourne, Wickham or Point Samson as a minimum with the proponent to specify venue/s and other additional venues within the municipality.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 11 of the *Local Government Act (Functions and General) 1995* RESOLVES to: REQUEST that the Karratha Visitor Centre submit a private tender for the provision of visitor information services in Karratha and a presence in Dampier and at the Karratha Airport only for the 2017 and 2018 calendar years.

#### Option 4

That Council by SIMPLE Majority pursuant to Section 11 of the *Local Government Act (Functions and General) 1995* RESOLVES to: NOT SUPPORT the entering into contract negotiations or the requesting of a private tender for the Karratha Visitor Centre for the provision of visitor information services for the 2017 and 2018 calendar years.

#### Option 5

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

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### **CONCLUSION**

Tourism is a growing and important industry for the City of Karratha and Visitor Information Services are an important component of this industry. Financial support of Visitor Information Services is essential to ensure productive tourism experiences by visitors to our municipality.

Clear direction on Council's preference for the operation of visitor information services in the short and long term is needed to ensure both stability and the opportunity for growth in this area. City officers have undertaken a visitor information services expression of interest process which has identified the Karratha Visitor Centre (KVC) as the only potential supplier that meets the mandatory requirements. It is recommended that the City enter into negotiations with the KVC as sole supplier to provide visitor information services for the 2017 and 2018 calendar years.

While the provision of visitor information services is addressed in this report and the officer recommendation, consideration needs to be given to how best to support the ongoing management and provision of guided tours as part of providing for 'visitor experiences' in Cossack and Roebourne.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 22 of the *Local Government Act (Functions and General) 1995* RESOLVES to:

1. **NOTE** that only one compliant bid was received in response to the publically advertised Expression of Interest for the Provision of Visitor Information Services and that this bid was received from the Karratha Visitor Centre;
  
2. **AUTHORISE** the CEO to enter into direct contract negotiations with the Karratha Visitor Centre for the provision of visitor information services in the form of the following for the 2017 and 2018 calendar years:
  - A friendly and professional face to face welcome with a consistently high quality, unbiased, free information service to provide visitors to the City of Karratha with insights into the region and distribute information about tourist product available in the region.
  - A comprehensive range of local, regional and state wide brochures, maps and directional information both in hard copy and available electronically;
  - Information and booking services for accommodation and tours;
  - Information on attractions, events, retail outlets, local services, road conditions and transport options;
  - A web presence and digital strategy to educate and attract visitors to the local area;
  - 24 hour access to information, emergency contact numbers and accommodation options
  - Availability of quality souvenirs/merchandise appropriate for the region
  - Is open to the public 7 days a week, Monday to Friday from 9am-5pm and weekends and public holidays (excluding Christmas Day and Good Friday) a minimum of three hours between 9am-5pm.
  - Employs an appropriate number of staff experienced in visitor servicing, tourism or other relevant service delivery area
  - Visitor information services to be operated within the Karratha CBD and a presence at a location in either Roebourne, Wickham or Point Samson as a minimum with the proponent to specify venue/s and other additional venues within the municipality, and
  
3. **REQUEST** that officers investigate the opportunities and options for retaining and expanding visitor products and experiences in Roebourne and Cossack and to bring back a report for Council's consideration.



## 12.6 MINOR AMENDMENT TO LOCAL PLANNING POLICY DP7 – AMENDMENTS TO THE DEEMED-TO-COMPLY PROVISIONS OF THE RESIDENTIAL DESIGN CODES

<b>File No:</b>	<b>LPP7</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Statutory Planning Compliance Officer</b>
<b>Date of Report:</b>	<b>3 September 2016</b>
<b>Applicant/Proponent:</b>	<b>City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Amended Local Planning Policy DP7</b>

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### **PURPOSE**

For Council to consider minor recommended amendments to Local Planning Policy (LPP) *DP7 – Amendments to the Deemed-to-comply provisions of the Residential Design Codes* (R-Codes).

### **BACKGROUND**

Local Planning Policy DP7 was reviewed, amended and then finally adopted at the Ordinary Council Meeting of 21 March 2016 (Council Resolution 153400). Planning Services noted some minor issues when working with the newly revised document that are considered to require addressing through some additional minor amendments to the policy. These amendments are due to and provide for:

- Minor administrative omissions from the previously revised policy;
- Minor grammatical revisions; and
- Clarity to the reader through additions of some minor referencing back to the Rcodes document.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services and Corporate Compliance on interpretation of the requirements for amending a Local Planning Policy.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

Under the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2: Part 2, Clause 5 a local government may make an amendment to a Local Planning Policy (LPP) without advertising the amendment if, in the opinion of the local government, the amendment is a minor amendment. It is considered that the amendments proposed at this time, to the recently revised LPP do not alter the intent of the objectives of the policy nor do they introduce any significant changes to the earlier adopted version of the

LPP. It is therefore recommended that Council resolve that these are minor amendments that do not require additional public advertising.

### **POLICY IMPLICATIONS**

This review of DP7 proposes minor amendments which shed clarity on the Deemed-to-Comply provisions that are being varied. This is shown in the policy by inserting a statement below each Policy Provision, referencing which Design Principle and Deemed-to-Comply requirement is being amended (see Attachment 2).

A further minor amendment to the policy is in relation to the height of carports. Carports are defined as per the definition of 'Building' under the R-Codes. Design Principle 5.1.6 of the R-Codes allows 'Buildings' to have a maximum height of 9m. It is considered that as the R-Codes do not provide for maximum heights for carports, (except that they would comply with heights for buildings), it is necessary to maintain some height control for carports within the policy. It is noted that boatports fall under the definition of carports.

This control was provided for in the policy prior to the March revision of the policy adopted by Council. It was accidentally omitted through administrative error, from the policy, as it was attached for Council consideration within the March agenda and subsequently was adopted by Council with this provision omitted. Planning Services wishes to simply reinstate this earlier omission to the policy to ensure appropriate control of carport heights. Therefore, it is proposed that carports have a maximum wall/post height of 2.7m, with a maximum overall height of 4.5m, which is the control that had previously been in place for many years.

The existing policy provision for Shade Sails has been moved from 'Policy Provisions' to 'General Provisions'.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.b.2.4	Review and update Local Planning Policies.
Our Services:	1.b.2.4.1	Prepare, review and implement Local Planning Policies.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the city in terms of Compliance.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

Local Planning Policies are reviewed over time. Some of the existing LPPs have been reviewed a number of times since their original adoption by Council.

### **VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE majority pursuant to Clause 5.1.5 of the *Shire of Roebourne's Town Planning Scheme No.8* RESOLVES to maintain Local Planning Policy DP7, with no modifications.

**CONCLUSION**

Although the Local Planning Policy 'DP7 - Amendments to the Deemed-to-Comply Provisions of the Residential Design Codes (R-Codes)' was recently reviewed, amended and then adopted by Council in March, Planning Services through recent use of the policy have determined that there are some minor modifications required. These will provide clarity to readers of the policy and address some administrative omissions to the policy, as it was drafted and adopted at the March Ordinary Council Meeting.

These amendments to the existing DP7 are considered to be minor in nature and do not alter the intent of the objectives of the policy or introduce any significant changes to the policy. Therefore, in accordance with Schedule 2, Part 2, Clause 5 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015, it is recommended that Council resolve to adopt the minor amendments to the policy without requiring these minor amendments to be publicly advertised.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Schedule 2: Part 2, Clause 5 (2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **CONSIDER** the proposed amendments to Local Planning Policy 'DP7 – Amendments to the Deemed-to-Comply Provisions of the Residential Design Codes' to be minor amendments and;
2. **ADOPT** the Local Planning Policy DP7 – *Amendments to the Deemed-to-Comply Provisions of the Residential Design Codes* for final approval, as presented within Attachment 2 of this item, without the requirement for public advertising.



**12.7 SCHEME AMENDMENT NO.39 - WORKFORCE ACCOMMODATION. CONSENT TO ADVERTISE**

<b>File No:</b>	<b>LP. 251</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Strategic Planner</b>
<b>Date of Report:</b>	<b>1 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. TWA Zones within TP Scheme No.8</b> <b>2. Scheme Amendment No.39 draft summary.</b> <b>3. Full copy of Scheme Amendment Report will be available for viewing at Councillor Briefing Session and Council Meeting</b>

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**PURPOSE**

For Council to consider initiating an amendment (39) to Town Planning Scheme No.8 to delete the Transient Workforce Accommodation zone and transient worker accommodation use class; modify the existing transient worker accommodation provisions and insert new workforce accommodation use classes.

**BACKGROUND****Local Planning Strategy**

The City is preparing a Local Planning Strategy which will be the first prepared for the City and former Shire of Roebourne. The draft Local Planning Strategy confirms the City's position in relation to workforce accommodation, as outlined below:

*'The city accepts the need for TWA camps to accommodate short-term construction and maintenance workforces but whereas industry may prefer to use operational FIFO workers, it is the City's strong preference for those operations workforces to be accommodated in more permanent forms of town based accommodation that are well integrated into existing neighbourhoods.'*

**Local Planning Policy DP 10 – Transient Workforce Accommodation**

On the 15th December 2014 Council adopted Local Planning Policy DP 10 – Transient Workforce Accommodation which affirmed Council's position on workforce accommodation as:

*'That workforce accommodation needs should be met as much as possible through more permanent forms of town-based accommodation, rather than transient workforce accommodation. The Council recognises that there needs to be a base-level supply of TWA beds.'*

### **Town Planning Scheme No.8**

The key workforce accommodation land use controls presently included within TPS8 are as follows:

- A transient workforce accommodation zone. Bay Village is an example of a site which is zoned transient workforce accommodation;
- Transient workforce accommodation use class. This is currently defined as: '*Dwellings intended for the temporary accommodation of transient workers and may be designed to allow transition to another use or may be designed as permanent facility for transient workers and includes a contractor's camp and dongas*';
- Transient workforce accommodation use class permissibility. This shows which zones the use class is or is not permissible; and
- Specific workforce accommodation TPS8 scheme provisions. These are controls with statutory powers which work in conjunction with Local Planning Policy.

### **Limitations of Current Controls**

#### *Transient Workforce Accommodation zone*

Having a specific Transient Workforce Accommodation zone has not been found to be an effective tool for guiding the location of workforce accommodation as a number of facilities are located within other zoned areas. The integration of workforce accommodation within a more mixed use environment will be better achieved by permitting and controlling workforce accommodation within the more general zoning framework, rather than a dedicated zone.

#### *Transient Workforce Accommodation Definition and Use Permissibility*

The current definition within TPS8 is all encompassing and includes permanent facilities, contractor camps and dongas. The definition does not differentiate between permanent workforce accommodation located in proximity to town centre, temporary workforce accommodation located on the fringe of town sites and construction camps located in remote areas.

The expectations for the standard of development within these different locations are very different, with the workforce accommodation closer to the town centre expected to be permanent and of a higher standard, compared to temporary workforce accommodation and construction camps.

Transient workforce accommodation is currently not permitted within the City Centre zone which is considered a missed opportunity for workforce accommodation to integrate within the city centre and for businesses within the city centre to leverage off the workforce accommodation. Similarly the workforce accommodation is a discretionary use within the Tourism zone which can prevent the intended tourism development from occurring if the workforce accommodation is permanent in nature.

#### *Transient Workforce Accommodation Scheme Provisions*

The existing workforce accommodation provisions in TPS8 require workforce accommodation to be in accordance with Local Planning Policy DP 10. However, key requirements of the policy are not specifically referenced in TPS8. Accordingly, Council is only required to give due regard to matters in LPP DP 10 rather than the requirements having the force and effect TPS8.

### **AEC Report**

To ensure that Town Planning Scheme No.8 aligned with the draft Local Planning Strategy (LPS) and reflect the intent of LPP DP10 – Transient Workforce Accommodation the City commissioned the AEC Group to prepare a research and analysis report to determine a base level supply of workforce accommodation.

The future accommodation priorities noted in the report are outlined below:

- *‘There is sufficient resource-company owned and independently owned workforce accommodation in the City of Karratha to meet current and future anticipated demand. No further increase in supply is required.*
- *Where land is zoned for tourism, not workforce, the tourism use must be given priority.*
- *As major project workforces reduce their demand for local accommodation and new supply comes online, there is potential for tourism demands to return subject to appropriate strategies being implemented to encourage visitation to the region.’*

Given the stabilisation of demand for workforce accommodation, it is important to ensure there is not an oversupply of workforce accommodation within the City. Additionally, ensuring the integration of future workforce accommodation is considered a key objective in managing future workforce accommodation development and central to developing attractive, sustainable communities.

### **Removal of Transient Workforce Accommodation Zone**

For the reasons stipulated within the preceding ‘Limitations of Current Controls’ section it is proposed to delete the Transient Workforce Accommodation zone from TPS8.

There are three sites currently zoned Transient Workforce Accommodation in the City which will require a change of zoning. These sites and their proposed alternative zoning are:

- Bay Village to Urban: Lots 3799 and 4644 Rankin Road, Karratha;
- Karratha Industrial Estate TWA including Cherratta Lodge to Mixed Business: Lots 1, 2, 5, 10, 550, 570, 1060, 1062, 1068 – 1071, 3776 – 3799 and 4644 Mooligunn Road, King Way and Cherratta Road, Karratha; and
- Two vacant lots in Wickham to Mixed Business: Lots 111 and 112 Point Samson-Roebourne Road, Wickham. It is noted that Scheme Amendment No.39 documentation is being updated at the time of writing this report to include these two vacant lots.

### **Replacement of Transient Workforce Accommodation Use Class**

The existing transient workforce accommodation use class is proposed to be deleted and replaced with three new use classes which differentiate between types of workforce accommodation. The distinction between the different workforce classes is based on the following operational differences:

1. If the workforce accommodation is designed to appropriately integrate within its urban context then it may be considered permanent accommodation and not subject to a time limit upon its planning approval;
2. If the workforce is considered to be temporary and is therefore subject to a time limit on the approval; or
3. If the workforce accommodation is for construction purposes only.

Accordingly the proposed definitions of the new use classes are outlined below.

**Workforce Accommodation – Permanent** means: workforce accommodation that if built to an appropriate standard to its urban location and appropriately integrated to its urban context is not subject to a time limit on the approval.

**Workforce Accommodation – Temporary** means: workforce accommodation that is subject to a time limit on the planning approval.

**Workforce Accommodation – Construction** means: workforce accommodation that is to support a construction project for the life of that construction project only.

In addition to the use classes listed above, planning controls regulate where each use class may be considered by way of the zoning table and use permissibility of Town Planning Scheme No.8.

### **TPS8 Zoning Table**

By introducing more specific definitions for workforce accommodation, the zoning table within TPS8 can be modified to more appropriately control the permissibility of the various types of workforce accommodation.

**Workforce Accommodation – Permanent** is proposed to be a discretionary use after giving notice within the Residential, Town Centre, Commercial and City Centre zones. The use is proposed to be not permitted in all other zones.

A higher standard of development will be required for the workforce accommodation – permanent land use type, therefore allowing it to be appropriately integrated with other uses in these zones.

Consistent with the recommendations of the AEC report, *permanent workforce accommodation* is proposed to be not permitted within the Tourism zone to ensure the land is not permanently sterilised for tourism development.

**Workforce Accommodation – Temporary** is proposed to be a discretionary use after giving notice in the Urban Development, Tourism and Mixed Business zones; the use is proposed to not be permitted in all other zones. These zones are typically located on the perimeter of town sites which is considered an appropriate location for this style of accommodation.

Given the temporary nature of the infrastructure, the expectations for the standard of workforce accommodation – temporary will not be as high as the permanent workforce accommodation.

*Temporary workforce accommodation* is also considered an appropriate use for the Tourism zone on the basis that the use will be subject to a time limited approval, and therefore Tourism zoned land would still be available for future tourism development.

**Workforce Accommodation – Construction Camp** is proposed only be a discretionary use after giving notice in the outer lying zones, including: Urban Development, Strategic Industry and Rural zone on the basis that construction camps are temporary and need to be located in proximity to resource and major construction projects. The use is proposed to not be permitted in all other zones.

The standard of development for construction camps will be lower than that required for temporary or permanent workforce accommodation.

**Proposed Workforce Accommodation TPS8 Scheme Provisions***Needs Analysis*

It is proposed that scheme provisions be introduced to require a needs analysis be prepared to demonstrate that additional workforce accommodation is required to service the base level supply. If there is considered to be sufficient supply provided within the workforce accommodation market then new developments will not be supported.

Given demand for workforce accommodation is stabilising, it is important to ensure that there is not an oversupply within the City. A needs analysis is a current requirement of Local Planning Policy DP 10 – Transient Workforce Accommodation. It is considered appropriate to elevate the requirement to scheme provisions within TPS8 to grant further statutory weight.

*Built Form*

Further scheme provisions are proposed to be introduced that require all workforce accommodation meet design and integration standards relative to their use class i.e. Workforce Accommodation – Permanent, so that the development is appropriate to its location.

The proposed scheme provisions will require that all workforce accommodation is of an appropriate scale, design and standard in the context of the location. This will ensure all workforce accommodation, whether it be permanent, temporary or a construction camp will need to be developed to a standard commensurate with its location to ensure it is appropriately integrated. Accordingly, permanent workforce accommodation will be required to be built to a high standard, whilst a lower standard of development, relative to permanent workforce accommodation, is considered reasonable for temporary workforce accommodation or construction camps. It is intended that Local Planning Policy DP 10 will provide further detail on the design requirements, which is an appropriate location for built form controls.

The approach identified above is consistent with the objectives of the State Governments Pilbara Planning and Infrastructure Framework (2012) and the City's draft Local Planning Strategy and Local Planning Policy DP 10. With the planning work undertaken to date, supported by the AEC report, it is an appropriate time to co-ordinate planning controls and give statutory effect to Council objectives.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of social and economic matters should this proposed amendment be initiated by Council and proceed through to final adoption by Council.

**COUNCILLOR/OFFICER CONSULTATION**

Transient Workforce accommodation is a matter that has been the subject of numerous reports and briefings to Council over the years. Further, the research undertaken in support of this project and proposed scheme amendment has been discussed at Council briefing through the evolution of this project. The input of various internal departments of the City has occurred over time with further consultation intended to occur should this amendment be initiated by Council.

**COMMUNITY CONSULTATION**

Community consultation is to occur following Council adoption of the Scheme Amendment in accordance with the adoption of the Officer's recommendation in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, subject to no objection being received from the Environmental Protection Authority.

**STATUTORY IMPLICATIONS**

- Town Planning Scheme No.8
- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- State Agreements
- Mining Act 1978

The Amendment is 'Standard' under the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* for the following reasons:

1. The amendment is consistent with the precinct objectives as set out within Town Planning Scheme No.8; and
2. The amendment is consistent with the draft Local Planning Strategy.

**POLICY IMPLICATIONS**

Local Planning Policy DP10 – Transient Workforce Accommodation and Draft Local Planning Policy – DP1: Karratha City Centre Development Requirements are relevant to this matter. The proposed scheme amendment will require these Local Planning Policies to be updated to align with the direction and details of the Scheme Amendment.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.c.1.1	Identify areas for development and promotion of a diversity of housing forms.
Our Services:	1.c.1.1.1	Identify areas suitable for new housing and/or redevelopment in Local Planning Strategy and Structure Plans.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of reputation.

Having effective statutory controls in place guides effective decision-making. This is particularly relevant given the propensity for workforce accommodation proposals to be considered by a Joint Development Assessment Panel. Effective statutory controls also assist in defending decisions if challenged through the State Administrative Tribunal.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The finalisation of the scheme amendment aims to provide an appropriate assessment framework for assessing and determining applications. This framework will assist with guiding the preparation of development proposals and streamlining assessment processes.

**RELEVANT PRECEDENTS**

Planning Services regularly undertakes the process of amending the scheme.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to DEFER further consideration of the Proposed Scheme Amendment subject to further investigations.

Option 3

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to NOT INITIATE the proposed Scheme Amendment pending further information.

**CONCLUSION**

The proposed Scheme Amendment No.39 represents one of the final steps in the City's comprehensive review of its planning framework in relation to workforce accommodation.

The scheme amendment is consistent with the broader planning framework including the Pilbara Planning and Infrastructure Framework, the City's draft LPS and Local Planning Policy DP 10 – Transient Workforce Accommodation.

Furthermore, the proposed scheme amendment grants the force and effect of Town Planning Scheme No.8 which is greater than the due regard required to Local Planning Policy DP 10.

On this basis, it is recommended that the Amendment be supported to ensure that suitable controls are in place to respond to future workforce accommodation considerations in a manner that contributes to creating attractive and sustainable communities in the City of Karratha.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to:

1. **INITIATE** an amendment to Town Planning Scheme No.8 (Scheme Amendment No.39) by:
    - (i) Deleting the Transient Workforce Accommodation zone and transient workforce accommodation use class;
    - (ii) Inserting new workforce accommodation use classes as follows:
      - a. Workforce Accommodation – Permanent means: workforce accommodation that if built to an appropriate standard to its urban location and appropriately integrated to its urban context is not subject to a time limit on the approval.
      - b. Workforce Accommodation – Temporary means: workforce accommodation that is subject to a time limit on the planning approval.
      - c. Workforce Accommodation – Construction means: workforce accommodation that is to support a construction project for the life of that construction project only.
    - (iii) Modifying the existing transient workforce accommodation provisions;
    - (iv) Rezoning Lots 3799 and 4644 Rankin Road, Karratha from Transient Workforce Accommodation to Urban Development;
    - (v) Rezoning Lots 1, 2, 5, 10, 550, 570, 1060, 1062, 1068 – 1071, 3776 – 3779 and 4644 Mooligunn Road, King Way and Cherratta Road, Karratha from Transient Workforce Accommodation to Mixed Business;
    - (vi) Rezoning Lots 111 and 112 Point Samson-Roebourne Road, Wickham from Transient Workforce Accommodation to Mixed Business; and
    - (vii) Amending the Scheme Maps accordingly.
  2. **CLASSIFY** the proposed Scheme Amendment No.39 as a Standard Amendment in accordance with Section 34 and 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the amendment is addressed by the City's draft Local Planning Strategy approved by the Western Australian Planning Commission for public advertising and will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.
  3. **FORWARD** the Amendment to Town Planning Scheme No.8 to the Environmental Protection Authority for review in accordance with section 81 of the *Planning and Development Act 2005*; and
  4. **ADVERTISE** Scheme Amendment No.39 in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* should no environmental assessment be required.
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## 12.8 FUNDING REQUEST FOR THE NEW PILBARA ECONOMIC DEVELOPMENT CONFERENCE

<b>File No:</b>	<b>ED.9</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>5 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Karratha Districts Chamber of Commerce &amp; Industry</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>KDCCI Application for Sponsorship</b>

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### PURPOSE

For Council to consider sponsorship of the “New Pilbara Economic Development Conference”.

### BACKGROUND

The City has received a request for sponsorship of the “New Pilbara Economic Development Conference” via the Karratha Districts Chamber of Commerce and Industry (KDCCI). The one day event is proposed to be held on 21 November 2016 at the Hyatt Regency Perth. The KDCCI is partnering with other Chambers within the Pilbara Region to deliver an event to highlight the achievements and innovation being driven by regional Chambers and their members.

The purpose of the conference is to explore the emerging industries that have the potential to drive sustained economic growth and diversification across the Pilbara region including tourism, agriculture, renewable energy and education. The target audience of the conference includes key decision makers, investors, and entrepreneurs from WA and abroad.

Market Creations who are arranging the conference on behalf of the Chambers, have developed a “Local Government Partner” package which, if the City provides sponsorship will include:-

- City branding on all promotional material and correspondence
- Key positioning of City branding on the event website, including hyperlink to the City's website
- Two (2) delegate passes to the forum
- Acknowledgement by the Master of Ceremonies (one minute scripted announcement at commencement of session, with display of DVD)
- Exhibition Booth at the event

Promotional material includes event registration brochure, advertising and signage, together with digital projection of the City logo through the event.

The promotional outcomes for the City from sponsoring this event are very similar to the return benefits required of the Business Development Support Grant Scheme, and other

Community Directorate managed grants. Although the application is in the form of the Grant application, it has been assessed separate to the Grant Scheme.

The level of sponsorship funding which is being sought from each Local Government Authority within the Pilbara is \$10,000 (ex GST). KDCCI have indicated a total cost of \$180,930 for holding the conference.

Funding this conference will assist in the support and development of business enterprises providing direct benefits to City residents and the business community. The timing of the event close to the forthcoming State Election potentially increases the impetus to the project, keeping the Pilbara region in focus and on the wider agenda. This activity also aligns with the City's Operational Economic Development Strategy.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

Although this application is not part of the Grant Scheme, the "New Pilbara Economic Development Conference" event does align with the Principles of Policy DE-02 Business Development Support Grant Scheme.

#### **FINANCIAL IMPLICATIONS**

The total cost of holding this event has been costed at \$180,930. The City's contribution, based on this request, will be \$10,000 (ex GST) which represents 5.5% of the total project cost.

Should Council resolve to allocate the requested \$10,000 (ex GST), then funding provision will need to be included in the 2016 Mid Year budget review or sourced/reallocated from the existing Economic Development Budget employment budget.

#### **STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	2.a.1.4	Facilitate and advocate for the development of partnerships and investment opportunities to promote sustainable economic growth of the City
Our Services:	2.a.1.4.1	Develop investment opportunities

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has provided funding via the Business Development Support Grant Scheme at its July 2016 meeting (Resolution 153518). Although this application is not part of the Scheme, the intent and outcomes are similar.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Karratha Districts Chamber of Commerce and Industry that it will not provide funding for the New Pilbara Economic Development Conference.

**CONCLUSION**

The New Pilbara Economic Development Conference has the potential to attract new business and development to the Pilbara Region, which will in turn drive growth and diversification within the City of Karratha economy.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **PROVIDE** funding of \$10,000 (ex GST) to the Karratha Districts Chamber of Commerce and Industry to sponsor the "New Pilbara Economic Development Conference".
2. **INCLUDE** and additional \$10,000 (ex GST) in account 370211 during the Mid Year Budget review if required.



**12.9 FUNDING FOR “NAKED WANDERER” PRODUCTION**

<b>File No:</b>	<b>RC.116</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>5 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Walking Bare Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider a funding request for the production of “The Naked Wanderer” movie which is proposed to be partly filmed in the City of Karratha.

**BACKGROUND**

The City has been forwarded a request from Walking Bare Pty Ltd seeking funding for the production of the “Naked Wanderer” comedy movie. The premise of the movie revolves around the central character walking from Margaret River to Broome to raise funds for charity. The producers are intending to shoot the whole of the third act within the Pilbara region, as well as scenes from the first and second act.

It was originally intended to film the majority of the third act north of Perth, however the producers have now expanded their scope to include a greater Pilbara presence in terms of screen time in the movie and shooting the movie. To film the whole third act within the Pilbara Region requires the relocation of the whole cast and crew to the City at an indicative cost of \$300,000 over the projected budget.

Walking Bare are seeking assistance from the City in terms of financing part of the filming within Karratha and its surrounds, and co-brand a media campaign with the film. The application provided includes the distribution of costs allocated to filming in the Pilbara (additional \$336,449), of which \$179,069 is being sought from the City of Karratha.

There are potential short term and long term benefits to the City in terms of the economy, tourism and wider community. Longer term there are potential destination marketing and tourism benefits for the City and wider district which will have flow on effects to the local tourism industry. In the short term, there are benefits to local accommodation and hospitality providers, as well as labour hire, catering, vehicle and general supply services.

Walking Bare have also indicated that they intend to develop a positive relationship with the community engaging with local school students to discuss the film making process, involving local residents as extras on the film, working with local indigenous representatives, and engaging with local tourism operators to capture a greater market.

The City has assisted several other movies which have been filmed within the region, most recently “Blue Dog” which is the prequel/sequel to the movie “Red Dog”. The City did not receive any request for funding from the producers of Blue Dog, however did provide officer assistance in terms of approvals, set location and access together with liaison with the community.

A review of the return on investment from the recent grant funding through the Major Event Sponsorship Scheme found that a larger investment/funding in a project did not correlate to a larger return on investment. While there are potential benefits to the community both in the short and longer term, there is no budget within the Development Services Directorate which could be allocated toward this project. Any funding would need to be sourced from the existing Council Budget or considered with the Mid Year Budget Review. Alternatively, funding could be sourced from the Pilbara Development Commission who provide grants for this type of project.

Although a movie of this type will boost the profile of Karratha and the region in general, the application does not indicate what support (whether financial or in kind) is being sought from the other Local Governments or regions in which the movie is based. Similarly, there is no guarantee of “air time” within the movie, and given that the theme is in effect a “road trip” opportunities to show the Karratha region may be limited.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

If Council resolves to provide funding toward the movie, this will require budget amendment resolved by Absolute Majority. No funding is available within the Development Services Directorate budget, therefore an alternate source of funding from another division will need to be considered. There is a potential to fund this project in part via the unspent MESS funding as discussed between the Director Development Services and Director Community Services.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	2.a.1.4	Facilitate and advocate for the development of partnerships and investment opportunities to promote sustainable economic growth of the City.
Our Services:	2.a.1.4.3	Develop private public partnerships

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The City has provided in-kind support for filming of movies within the District previously, with Blue Dog receiving assistance from officers with regard to locations for shooting, relevant approvals and liaison with the community.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to PROVIDE to assist in the filming of "The Naked Wanderer" to a value of \$\_\_\_\_\_ in addition to in-kind officer support.

Note: The source of potential funding has not been determined, however unexpended MESS funding is a potential option.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT provide any assistance toward the filming of "The Naked Wanderer".

**CONCLUSION**

A production company is seeking financial support to undertake part of filming of "The Naked Wanderer" within the Karratha region of the Pilbara. While there are potential benefits in terms of the economy and future tourism, the request does not detail the amount of time that the City is shown in the movie, and therefore any possible monetary benefit is unknown.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **PROVIDE** in kind officer support to assist in the filming of "The Naked Wanderer" within the City of Karratha.
2. **NOT** provide any financial support for the film "The Naked Wanderer", but support Walking Bare Pty Ltd with its efforts to access funding from other government sources, industry and/or other alternative avenues.



**12.10 FUNDING APPLICATION TO THE PILBARA DEVELOPMENT COMMISSION  
ECONOMIC DEVELOPMENT FUND FOR A FEASIBILITY STUDY INTO  
INTENSIVE AGRICULTURAL INDUSTRIES.**

<b>File No:</b>	<b>ED.11</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Strategic Planning Officer</b>
<b>Date of Report:</b>	<b>13 September 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>City of Karratha Application for the Pilbara Development Commission Economic Development Fund.</b>

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**PURPOSE**

For Council to consider an application to the Pilbara Development Commission (PDC) Economic Development Fund for the inception of a study into the feasibility of intensive agriculture within the City.

**BACKGROUND**

Recent inroads into horticultural technology have resulted in successful trials of intensive, ecologically sustainable agriculture in arid and semi-arid environments. These trials (based on the use of salt water cooled greenhouses) have successfully produced high volumes of crops using renewable energy, minimal water for irrigation and the sequestering of carbon dioxide from neighbouring industry in the growing process.

The City of Karratha, due to its coastal proximity, semi-arid environment and availability of industrial infrastructure was identified as a location which could readily facilitate this type of intensive agriculture. The City in conjunction with Sahara Forest Project (SFP) and Yara Pilbara is proposing to seek funding from the Pilbara Development Commission Economic Development Fund to determine the feasibility of undertaking such a project in the Karratha region.

Feasibility will be determined through the initiation of a number of area specific studies, including; identification of site options, commercial viability, ecosystem and environmental impact studies, social impact studies and public information programs. Reports arising from the studies will be speculative in nature and intended to be applicable for numerous projects across various industry sectors. These reports include: commercial analysis reporting; ecosystem services mapping; preliminary site identification; environmental assessment study; social interaction analysis; and a communication and awareness program.

SFP and Yara Pilbara are also undertaking a number of additional investigative actions with the aim of eventually developing the infrastructure for the project. Should this project reach fruition, it is anticipated (through the use of economic profiling software) that approximately 20 agricultural related jobs could be created and an estimated \$10 million could be added to the economy. The construction of this infrastructure could also result in ongoing development of innovative growing practices that can be showcased to the wider community, with the

facility to be potentially used as a research, development and training centre. This could lead to further creation of jobs through upskilling of the local population.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social and economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

Stakeholder engagement to date includes face to face meetings with the Department of Agriculture and Food (DAFWA), Department of Regional Development (DRD), Pilbara Development Commission (PDC), relevant members of parliament and local industry.

Community consultation is to occur following the adoption of the Officer's recommendation and will include a public outreach program utilising social media, print media, radio outlets and community workshops. Community workshops will be targeted to those most directly influenced by the eventual outcomes of the project including industry and local businesses. Additionally, academic organisations and the CSRIO will be informed in regards to the research and development potential.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

Although the application is not part of the Grant Scheme, it does align with the City's Principles of Policy DE-02 Business Development Support Grant Scheme.

#### **FINANCIAL IMPLICATIONS**

The total cost of the feasibility study is \$150,000 (ex GST) with the PDC funding amounting to \$100,000 (ex GST) and the City's contribution to be \$50,000 (ex GST). No specific budget currently exists for the City's contribution although it is anticipated that this could be funded via savings identified in the quarterly budget revision.

#### **STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	2.a.1.4	Facilitate and advocate for the development of partnerships and investment opportunities to promote sustainable economic growth of the City.
Our Services:	2.a.1.4.2	Develop investment opportunities.
	2.a.1.4.3	Develop private public partnerships.

#### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial implications. Currently a business development assessment is being undertaken by Sahara Forest Project in partnership with Yara Pilbara to determine the inherent risks associated in developing a project of this nature in the region. Should this risk assessment indicate that the project will not be commercially viable, further studies by the City and the Pilbara Development Commission will not be undertaken.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The City of Karratha Strategic Community Plan encompasses a core outcome of creating opportunities for growth and diversification of the local economy. The completion of the proposed feasibility study builds the achievement of this outcome. The social impact assessment is applicable to future City led economic development projects and grant applications. The proposed communication package will promote the region as a viable community that is not wholly dependent on the mining sector.

Council has also provided funding via the Business Development Support Grant Scheme. Although this application is not part of the Scheme, the intent and outcomes are similar.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the funding application to the PDC Economic Development Fund as detailed in this report.

**CONCLUSION**

The proposed feasibility study will result in a bank of common user information that can be applied to the achievement of strategic objectives encompassed within the City's Strategic Community Plan. In light of this, it is recommended that Council endorses the application to the PDC and makes available funding for the City's cash contribution towards the feasibility study.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* / or other legislation\* RESOLVES to:

1. **ENDORSE** the City's application to the Pilbara Development Commission Economic Development Fund for the inception of a feasibility study on intensive agricultural industries within the City of Karratha.
2. **INDICATE** that the City is willing to contribute \$50,000 (ex GST) as cash contribution to the funding application, with additional in-kind support via the use of City staff to for the implementation of the project.



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 PROPOSAL TO INSTALL A ROCKWELL COLLINS ARINC GROUND STATION**

<b>File No:</b>	<b>TT.484</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Airport Property Officer</b>
<b>Date of Report:</b>	<b>24 August 2016</b>
<b>Applicant/Proponent:</b>	<b>ARINC Incorporated</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider entering into a License Agreement with ARINC Incorporated for the purpose of installing a ground station to obtain data from aircraft in flight.

#### **BACKGROUND**

ARINC Incorporated install ground stations to provide data from aircraft in flight that is obtained from their stations located throughout the country.

ARINC have put forward a proposal to enter into an agreement to occupy some space in the Karratha Airport grounds. Their intention is to install a ground station at the Karratha Airport which will include some flight monitoring equipment such as IT equipment and an external antenna. The equipment measures approximately 92cm deep x 61cm wide x 163cm high.

Officers have confirmed that the equipment proposed by ARINC will not interfere with the operations or any of the current equipment located at the Karratha Airport. It is suggested that the most suitable location for this equipment is inside the lighting cubicle which is located airside. The room is air-conditioned and there is similar equipment located in this space.

The lighting cubicle is not a marketable space and as such would likely remain vacant unless the City was approached by a company requesting to occupy it for a similar purpose. As the space is not considered marketable, obtaining a valuation or appraisal would be of no benefit. Officers have assessed other leased areas within the Airport Precinct and have suggested a license fee amount that they believe to be fair and reasonable.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social and economic issues affecting Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

It is a requirement under the management order for the Airport Reserve that all licenses are endorsed by the Minister for Lands.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

ARINC Incorporated proposes the following terms:

Proposed Commercial Terms	
Annual License Fee:	\$5,000, plus GST
Term:	2 Years

The amount of \$5,000 per annum will be subject to annual CPI increases on each anniversary.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program:           1.a.2.2                   Operate Karratha Airport to achieve a Commercial outcome
- Our Services:         1.a.2.2.5                 Manage lease of land, office accommodation and commercial space

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously developed licence agreements for various activities that occur on Airport land.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT APPROVE entering into an agreement with ARINC Incorporated to install ground station equipment in the lighting cubicle.

**CONCLUSION**

The Officer recommends Council enter into a License Agreement with ARINC Incorporated to install a ground station within the site known as the lighting cubicle at the Karratha Airport as it is In line with the Council's Strategic Community Plan and provides a commercial outcome for the City.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to AGREE to a License Agreement with ARINC Incorporated for a period of 2 years for the installation of a ground station in a portion of the area known as the lighting cubicle at Karratha Airport, at a rate of \$5,000pa plus GST, and subject to CPI increases on each anniversary.**



**13.2 REQUEST TO ENDORSE LICENSE AGREEMENT WITH EUROPCAR**

<b>File No:</b>	<b>TT.72</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Airport Property Officer</b>
<b>Date of Report:</b>	<b>25 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Europcar</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider entering into a License Agreement with Europcar at Karratha Airport for the provision of additional car bays located in the Long Term Car park.

**BACKGROUND**

CLA Trading Pty Ltd trading as Europcar have leased space within the Karratha Airport Precinct since 2004 and currently have a Lease Agreement to occupy a meet and greet booth within the Airport Terminal as well as at Site LA49. Additionally Europcar has a license agreement that allows them use of six ready bays in the car rental car park.

Europcar have also been occupying some additional car bays in the Long Term Car Park since December 2012 to park additional vehicles. They are the only rental car operator that has this arrangement. This agreement was by exchange of letters only as they were originally moving to LA49 that would've accommodated the extra cars. With Europcar now deciding to take a lease on LA35 there will still be a shortage of space for additional vehicles. As such, it is recommended to formalise this arrangement by implementing a second License Agreement in relation to the use of these long term bays.

A Licence Agreement is consistent with normal practice in relation to car hire companies. This arrangement gives Council the flexibility to relocate operators to different bays based on operational requirements of the Airport.

In July 2016, Council resolved to offer Site LA35 to Europcar in replacement of LA49 and this change is still in process.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and economic issues affecting Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

It is a requirement under the management order for the Airport Reserve that all license agreements are endorsed by the Minister for Lands.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Europcar have advised that they are interested in occupying 6 bays in the Long Term car park. Preliminary discussions have taken place and the following terms are proposed to be offered:

Area	6 bays in Long Term B
Rate	\$5 per bay per day
Fee per annum	\$10,950 plus GST
Term	2 years

Should Council endorse the Officers recommendation, and assuming that the agreement starts 1 October 2016 this would result in \$8,212.50 (plus GST) worth of revenue for the 2016/17 financial year. The total revenue for the term of the agreement would be \$21,900 plus GST.

On average car spaces in the Rental Car park return approximately \$4,500 per bay per annum. This equates to approximately \$12 per bay per day. We note that the bays in the Rental Car park are considered to be a premium location with the Long Term B bays being inferior in comparison. As such, a reduction of 58% in the value of these bays is considered fair and reasonable.

Whilst Long Term B is for use by the general public due to the number of bays and its proximity to the terminal it does not reach capacity. Therefore should six bays be occupied by Europcar this would not affect the availability of spaces to the general public. There are no other bays within Long Term B under lease agreement.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

- Our Program:           1.a.2.2                   Operate Karratha Airport to achieve a Commercial outcome
- Our Services:         1.a.2.2.5                 Manage lease of land, office accommodation and commercial space

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously executed leases with existing tenants who operate at Karratha Airport.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT APPROVE entering into a License Agreement with CLA Trading Pty Ltd trading as Europcar for the use of additional car spaces in the Long Term Car park.

**CONCLUSION**

As Europcar have been permitted access in to Long term for a period of time Officers recommend that this agreement be formalised by way of a new licence agreement. The rate proposed represents a rental return that Officers believe is reasonable having regard for the location when compared to more premium locations

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to EXECUTE a License Agreement based on the terms offered to CLA Trading Pty Ltd trading as Europcar for a period of 2 years being for 6 car bays in the Long Term B Car park at a rate of \$5 per bay per day giving an total rental return of \$21,900 for the full term of the agreement.**



**13.3 RFT 03-16/17 KARRATHA GOLF COURSE SUPERINTENDENT**

<b>File No:</b>	<b>CM.250</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>30 Aug. 16</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the outcome of tenders called for Karratha Golf Course Superintendent Services, RFT 03-16/17.

**BACKGROUND**

In April 2016 Council endorsed calling for tenders for Superintendent Services at the Karratha Golf Course. The key aspects of the scope included fairway mowing, irrigation maintenance, turf renovations, turf weed control, fertilising and maintaining the initial grass green.

Tenders were advertised on 30 July 2016 and closed 24 August 2016.

A non-mandatory site inspection was held on the 10<sup>th</sup> August which was attended by three organisations.

Two tenders were received by the closing date from:

- Turf Life Pty Ltd; and
- Environmental Industries Pty Ltd

The tenders were reviewed by a three person panel comprising of:

- Director Strategic Projects and Infrastructure
- Manager Infrastructure Services
- Parks and Gardens Technical Officer

The tenders were first assessed for compliance with the tender documents and it was considered neither submission met the tender specifications. Consequently, the Panel was unable to complete a value for money assessment.

A copy of the Evaluation Report detailing the areas of non-compliance is located within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members and the Chief Executive Officer in analysing the content of each tender submission.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Functions and General) Regulations 1996*.

The Officer's recommendation to reject tenders is in accordance with Regulation 18 of the *Local Government (Functions and General) Regulations 1996*.

Further pursuant to Regulation 11 (2)(c)(i) of the *Local Government (Functions and General) Regulations 1996*, tenders which were publicly invited within the last 6 months and where no tender submitted met the tender specifications, do not require to be publicly invited again.

**POLICY IMPLICATIONS**

Policy CE13 - Tender Evaluation Criteria, CG11- Regional Price Preference Policy and CG12 - Purchasing Policy is applicable.

**FINANCIAL IMPLICATIONS**

There are no financial implications for carrying out the Officer's recommendation.

Should Council not appoint a Golf Course Superintendent the City will be required to deliver the services to maintain the golf course through a variety of in-house, contract and Karratha Country Club resources which has previously been determined to be sub optimal.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.a.3.1	Provide public open spaces which cater for the community needs.
Our Services:	1.a.3.1.1	Provide well maintained active reserves (i.e. ovals, playing fields and golf course).

**RISK MANAGEMENT CONSIDERATIONS**

The tendering of the golf course superintendent is in line with the approved recommendations made in the 2016 Parks and Gardens Department Service Review. Council has previously made a commitment to the Memorandum of Understanding between the City of Karratha and the Karratha Country Club which outlines the City's responsibilities at the Karratha Golf Course and those that will be undertaken by the Karratha Country Club..

Should Council choose not to endorse the Officer's recommendation the level of risk is considered to be Low to the City in terms of service interruption.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. However if the recommendation is not supported, the scope of works contained within the request cannot be fully delivered in house due to limitations with capacity and the required skillset as determined by the 2016 Parks and Gardens Department service review.

Responsibilities at the Golf Course will continue to be partially carried out in house and partially contracted as per the current resourcing strategy.

### **RELEVANT PRECEDENTS**

Council had previously awarded a contract for a Karratha Golf Course Superintendent under RFT 01-14/15 which commenced in September 2014 for 1 year and extended for a further year, due to expire on 22 September 2016.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSES that the scope, specification and criteria as defined in RFT 03-16/17 be readvertised and re tendered.

### **CONCLUSION**

Following the evaluation process, the panel determined that no compliant submissions were received, and as such recommends that no appointment be awarded under RFT 03-16/17.

It is however recommended that the City invite compliant bids from the two Tenderer's as per the scope of works, specifications and criteria contained within RFT 03-16/17 for a full evaluation.

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### **OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **REJECT** all tenders submitted under RFT 03-16/17 Karratha Golf Course Superintendent, due to non-compliance of the tender specifications;
2. **INVITE** and privately **NEGOTIATE** with Turf Life Pty Ltd ABN 70 601 663 209; and Environmental Industries Pty Ltd ABN 80 009 156 353 who submitted non-compliant tenders under RFT 03-16/17, to make further submissions based on the same specifications offered under RFT 03-16/17 Karratha Golf Course Superintendent; and
3. **NOTE** that a further report will be provided to Council to consider the outcome of the negotiation and evaluation process.



**13.4 RFT 26-15/16 MINOR WORKS – PLUMBING TENDER**

<b>File No:</b>	<b>CM.239</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>26 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Review</b>

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**PURPOSE**

For Council to consider the inclusion of Repipe Pty Ltd to the panel of prequalified suppliers offered under RFT 26-15/16 Minor Works Plumbing.

**BACKGROUND**

On June 2016 Council endorsed a recommendation to appoint three contractors to a panel of prequalified suppliers for minor plumbing works under RFT 26-15/16. Following the notification of award, one tenderer requested an independent review of the evaluation process.

The City's Corporate Compliance department completed an investigation and identified an administrative error in the evaluation process, which when rectified, affected the overall rankings of the submissions received. The details are contained within the confidential attachment to this report.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Director Strategic Projects and Infrastructure, Director Corporate Services, Manager Governance & Organisational Strategy, Corporate Compliance Officer, Manager Infrastructure Services, Building Maintenance Coordinator and Project Officer Infrastructure.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Policy CE13 - Tender Evaluation Criteria is applicable.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.b.3.1	Implement a proactive maintenance, refurbishment and upgrade program for buildings.
Our Services:	1.b.3.1.1	Undertake planned maintenance program

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be moderate to the City in terms of Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There is no relevant precedent to this matter

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT APPOINT Repipe Pty Ltd to the panel of suppliers and remain with the original three suppliers awarded under RFT 26-15/16 Minor Works - Plumbing

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to DISOLVE all contracts appointed under RFT 26-15/16 and re-tender a revised scope of works.

**CONCLUSION**

As a consequence of the administrative error revealed in the RFT 26-15/16 Minor Works – Plumbing tender evaluation process, officer's recommend the appointment of Repipe Pty Ltd to the panel of pre-qualified suppliers for minor works plumbing.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT RePipe Pty Ltd ABN 59 090 975 634 to the Plumbing Panel of pre-qualified suppliers, making the total number of Panel members four (4) based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 26-15/16 – Minor Works Plumbing Services.**

**13.5 RFT 01-16/17 TURF MOWING SERVICES TENDER**

**File No:** CM.248  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Project Officer  
**Date of Report:** 24 August 2016  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Confidential Tender Evaluation Report

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**PURPOSE**

For Council to consider the successful tenderer for the Turf Mowing Services, RFT 01-16/17.

**BACKGROUND**

In June 2016 Council resolved to call tenders for broad acre turf mowing services within the City of Karratha for services to be carried out at parks, ovals and sporting grounds in all towns across the City. The contract proposed was for 3 years with a 2 year option at the discretion of the City.

Tenders were advertised on 23 July 2016 and closed 17 August 2016.

Four compliant tenders were received by the closing date from:

- Yurra Pty Ltd
- Roebourne Dingo Hire
- Poinciana Nursery and Landscaping
- Environmental Industries

The tenders were evaluated by a four person panel comprising of:

- Manager Infrastructure Services
- Parks and Gardens Coordinator
- Parks and Gardens Technical Officer
- Leading Hand Horticulturist

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	10%
Capacity to Deliver	15%
Demonstrated Understanding	15%
Price	60%

The Regional Price Preference Policy was applied to four local tenderers. A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues environmental issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

There has been consultation between the Director Strategic Projects and Infrastructure, Chief Executive Officer and the Evaluation Panel.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The form of contract related to the tender is proposed to be in accordance with AS 4921-2003.

#### **POLICY IMPLICATIONS**

Policy CE13 - Tender Evaluation Criteria is applicable.

#### **FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council's budget allocations. The contract price is estimated at \$300,000 per annum; the total estimated contract price, including extension options being \$1,500,000

#### **STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.a.3.1	Provide open spaces which cater for the communities needs
Our Services:	1.a.3.1.1	Provide well maintained active reserves

#### **RISK MANAGEMENT CONSIDERATIONS**

Should the Council choose not to appoint a successful tenderer(s) the level of risk is considered to be low to the City in terms of service interruption.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

#### **RELEVANT PRECEDENTS**

Council has previously awarded tenders for similar services under Turf Management RFT 19-12/13.

#### **VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer's primary submission provides value for money by offering a competitive price and sufficient resourcing which is further supplemented by significant expertise in the areas of turf management and broad acre mowing. Further to this, the submission provides for a service in line with community expectations.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Environmental Industries Pty Ltd ABN 80 009 156 343 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under their primary tender submission for RFT 01-16/17 – Turf Mowing Services.**



**13.6 WICKHAM COMMUNITY HUB ADDITIONAL EXPENDITURE**

<b>File No:</b>	<b>CP.699</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Date of Report:</b>	<b>31 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of additional expenditure for the Wickham Community Hub Project.

**BACKGROUND**

In January 2016 Ordinary Council Meeting Council resolved, in part, to:

1. ENDORSE the Schematic Design as recommended by the Wickham Community Hub Reference Group and as depicted in Attachment 1 of this report;
2. NOTE the current forecasted total project costs based on the Schematic Drawings is \$17,104,610 (ex GST);
3. NOTE that:
  - a) Rio Tinto Iron Ore has confirmed \$8,000,000 towards the construction of the project and \$500,000pa to operational costs (subject to an appropriate agreement being reached)
4. AGREE to the Wickham Community Hub Project advancing to the next STOP/GO point at Pre-Tender Estimate which includes full detailed design and documentation.

Officers have progressed the detailed design of the Wickham Community Hub.

During the design process it was assumed that the electrical supply to the existing Wickham Recreation Precinct would be sufficient to accommodate the proposed Wickham Community Hub. It has since been confirmed by Rio Tinto Iron Ore (RTIO) that the existing electrical transformer supplying the existing Wickham Recreation Precinct site is not sufficient to supply the additional demand. In discussions with RTIO two options have been considered including an upgrade to the existing transformer, or provision of a new transformer.

An upgrade to the existing transformer is essential as a minimum but is costly as it will also require an upgrade to infrastructure supplying the Wickham Recreation Precinct. As a result the most cost effective option is to provide a new transformer that feeds both site main switchboards at both facilities. This cost was not anticipated to the project.

RTIO have provided a quote of \$250,000 to supply and install the new transformer. RTIO has confirmed that the cost of connection of the existing Wickham Recreation Precinct to the new supply will be borne by RTIO.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

An update on the design and status of the Wickham Community Hub project was presented to Councillors at the Council Briefing session held on the 12<sup>th</sup> September 2016.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Council’s Long Term Financial Plan provides for \$18.25m supported by \$15.5m in external contributions toward this project. Council has not adopted a final project budget at this time. A draft project budget was presented at the completion of the schematic design at an estimated project cost of \$17,104,610. This did not include any allowance for headworks connections including power.

Council has allocated \$3,840,684 in the 2016/17 budget to progress the project and includes \$1.77M for construction.

The amount of \$250,000 required for the electrical transformer upgrade can be provided for within the existing budget amount approved in the 2016/2017 financial year however has not been specified. As a critical infrastructure component required to deliver the project it is important that procurement and installation of the new transformer occur prior to the construction of the facility. As a result is recommended that Council agree to the procurement and note the cost will be incorporated in the project budget when represented at the conclusion of the design process.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular the Operational Plan 2015-2016 provides for this activity:

Our Program:	1.a.2.6	Operate Community Facilities
Our Services:	1.a.2.6.6	Plan new facilities and upgrade new facilities
Our Program:	1.a.2.7	Deliver projects of strategic importance to the City
Our Services:	1.a.2.7.2	Provide project management resources
Our Program:	1.d.1.2	Provide contemporary, innovative family facilities that provide a variety of family orientated services
Our Services:	1.d.1.2.1	Promote and support family and children services within the City

**RISK MANAGEMENT CONSIDERATIONS**

Council has at this time approved the project to the completion of the design and documentation/ pre-tender estimate stage only. On completion of this stage, further budget estimates will be provided to Council for a decision as to the project progression.

Given that all external project funding has not been secured, committing to the completion of the electrical transformer upgrade prior to final project approval may result in redundant infrastructure if the project is not approved to progress to construction.

The risk of not completing the transformer upgrade prior to the next Council decision is a delay to the project, potentially for up to 6 months.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

#### **RELEVANT PRECEDENTS**

Council have approved additional expenditure in line with budget within progress of previous projects.

#### **VOTING REQUIREMENTS**

Simple Majority.

#### **OPTIONS:**

##### Option 1

As per Officer's recommendation.

##### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT AGREE to expenditure of \$250,000 to provide for a new electrical supply to the Wickham Community Hub site at this time, noting that this will present an insufficient supply to the demand of the Wickham Community Hub facilities.

#### **CONCLUSION**

The Wickham Community Hub Design is progressing. It has been confirmed by Rio Tinto Iron Ore that the existing electrical supply to the Wickham Community Hub is not sufficient to supply the new proposed facilities. A new transformer is proposed as the most cost effective outcome.

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#### **OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE to expenditure of \$250,000 ex GST to provide for a new electrical supply to the Wickham Community Hub site utilising the pre existing 2016/17 Project Budget;**
2. **MAKE ALLOWANCE for the additional expenditure in the Wickham Community Hub Project budget;**
3. **NOTE the Wickham Community Hub design and documentation and pre-tender estimate will be presented to Council in the coming months to consider proceeding to tender.**



## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for September 2016

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 Record of Tenders Awarded by the CEO under Delegation
- 14.5 Building Statistics
- 14.6 Planning Decisions Issued
- 14.7 Environmental Health Statistics
- 14.8 Ranger Statistics
- 14.9 Economic Development update
- 14.10 Waste Services Data
- 14.11 Community Services update
- 14.12 Airport Service Data
- 14.13 Local Emergency Management - Update

#### 14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

#### PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
03/08/2016	Land lease of site: P8295 Bulgarra – The part of Lot 681 on Plan 71341 shown on the plan in Annexure A being Part of the property know as Reserve 32335, Searipple Road. Bulgarra. Land lease between the City of Karratha (Lessor) and Optus Mobile Pty Limited (Lessee)
03/08/2016	Land lease of site: P8294 Gap Ridge – The part of Lot 929 on Deposited Land 76543 shown on plans in Annexure A being part of the property known as Lot 929 (Reserve 41146) Corner of Dampier Road and Madigan Road, Karratha. Land lease between the City of Karratha (Lessor) and Optus Mobile Pty Limited (Lessee)
19/08/2016	Variation of Licence between the City of Karratha (Licensor) and CLA Trading Pty Ltd trading as Europcar (Licensee)
19/08/2016	Variation of Licence between the City of Karratha (Licensor) and Chalkwest Pty Ltd (Licensee)
19/08/2016	Variation of Licence between the City of Karratha (Licensor) and Hertz Australia Pty Ltd (Licensee)
19/08/2016	Variation of Licence between the City of Karratha (Licensor) and ILHA Pty Ltd (Licensee)
19/08/2016	Variation of Licence between the City of Karratha (Licensor) and WTH Pty Ltd (Licensee)

**14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 JULY 2016**

**File No:** APR16  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Assistant Management Accountant  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under Final Forecast as B/FWD from previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

<b>City of Karratha</b>	<u>Original Budget</u>	<u>Final Forecast</u>	<u>Actual YTD</u>	<u>Remaining</u>
<b>Non Statutory Donations</b>	\$	\$	\$	\$
<b>For the Period Ending 31 July 2016</b>				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 63,553	\$ -	\$ 63,553
2014/15 BFW		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 95,000	\$ -	\$ 95,000
2014/15 BFW		\$ 70,065	\$ -	\$ 70,065
2013/14 BFW		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 82,003	\$ -	\$ 82,003
2014/15 BFW		\$ 53,277	\$ -	\$ 53,277
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 37,500	\$ -	\$ 37,500
2014/15 BFW		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 100,000	\$ -	\$ 100,000
2014/15 BFW		\$ 50,000	\$ -	\$ 50,000
Ex Gratia Contribution - Dampier Community Assoc	\$ -	\$ -	\$ -	\$ -
2015/16 BFW		\$ 74,242	\$ -	\$ 74,242
2014/15 BFW		\$ 59,999	\$ -	\$ 59,999
2013/14 BFW		\$ 27,047	\$ -	\$ 27,047
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 85,639	\$ -	\$ 85,639
2013/14 BFW		\$ 125,000	\$ -	\$ 125,000
2012/13 BFW		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 40,000	\$ -	\$ 40,000
2015/16 BFW		\$ 76,875	\$ -	\$ 76,875
2014/15 BFW		\$ 86,034	\$ -	\$ 86,034
<b>Subtotal</b>	<b>\$ 580,000</b>	<b>\$ 2,109,941</b>	<b>\$ -</b>	<b>\$ 2,109,941</b>

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 July 2016</b>				
Raiders Boxing Club	\$ -	\$ 5,385	\$ -	\$ 5,385
Karratha Bmx Club	\$ -	\$ 20,000	\$ -	\$ 20,000
School Awards	\$ 1,425	\$ 1,425	\$ -	\$ 1,425
Walkington Awards	\$ 8,500	\$ 8,500	\$ -	\$ 8,500
Karratha Community House Inc.	\$ -	\$ 11,497	\$ -	\$ 11,497
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ -	\$ 18,865
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ -	\$ 4,776
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 3,557	\$ 16,443
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ -	\$ 15,000
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ -	\$ 15,910
Karratha Family Centre	\$ -	\$ 9,000	\$ -	\$ 9,000
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ 835	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ -	\$ 49,374
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
North Pilbara Football League	\$ -	\$ 4,460	\$ -	\$ 4,460
Karratha Basketball	\$ -	\$ 13,727	\$ -	\$ 13,727
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ -	\$ 5,000
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ -	\$ 11,964
<b>Subtotal</b>	<b>\$ 229,925</b>	<b>\$ 243,633</b>	<b>\$ 4,393</b>	<b>\$ 240,076</b>
<b>TOTAL</b>	<b>\$ 809,925</b>	<b>\$ 2,353,574</b>	<b>\$ 4,393</b>	<b>\$ 2,350,017</b>

**CONCLUSION**

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

**14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16-17 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 31 August 2016  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

Name	Reason	Amount (exc GST)
Wickham Community Church	Fee waivers for 2 months to hold a community church TOTAL \$216	\$196.36
Regional Development Australia (RDA)	Fee waiver for RDA to hold a theatre performance of "All Aboard the Spinifex Express" at the Roebourne Basket Ball Courts 5/9-6/9/16 TOTAL \$160.00	\$145.45
Karratha Association	Bikers Fee waiver to hold the Karratha Bikers Fathers Day Car and Bike show at Dampier Pavilion 4/9/16. TOTAL \$260.00	\$236.36

**14.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 8 June 2016  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>RFT 28-15/16</b>	<b>Project Budget:</b>	<b>\$150,000</b>
<b>Tender Title:</b>	Tambrey Oval Irrigation Systems		
<b>State-wide Advertising Commenced:</b>	14 May 2016	<b>Tender Closing Date/ Time:</b>	1 June 2016 @ 2pm
<b>Scope of Works:</b>	Installation of a fully automatic irrigation system to operate efficiently according to best standards.		
	Price		60%
	Key personnel skills and experience		10%
<b>Selection Criteria:</b>	Relevant Experience		20%
	Demonstrated Understanding		10%
<b>Submissions Received:</b>	Waterlink – Nobile P/L Karratha Contracting P/L		
<b>Tender Awarded to:</b>	Waterlink – Nobile P/L		
<b>Contract Value:</b>	<b>\$121,007.85</b>	<b>Date of Award:</b>	<b>17 June 2016</b>
<b>Contract Term:</b>	<b>3 weeks</b>	<b>Contract Options:</b>	<b>N/A</b>

<b>Tender No:</b>	<b>RFT 30-15/16</b>	<b>Project Budget:</b>	\$350,000
<b>Tender Title:</b>	Dampier Community Hub – Roof Sheeting Replacement		
<b>State-wide Advertising Commenced:</b>	16 July 2016	<b>Tender Closing Date/ Time:</b>	3 August 2016 @ 2pm
<b>Scope of Works:</b>	Removal and disposal of existing roof sheet materials. Supply and install new roof sheeting and associated materials.		
	Price		60%
	Capacity to Deliver		15%
<b>Selection Criteria:</b>	Relevant Experience		20%
	Methodology		5%
<b>Submissions Received:</b>	TIMIK Developments Team Roof Safeway Contracting Pty Ltd PRC Building Services Pty Ltd Karratha Contracting Pty Ltd Granchoice Holdings Pty Ltd as trustee for the Karratha Building Unit Trust Geraldton Building Services & Cabinets Pty Ltd AWB Building Co. Ahrens Group		
<b>Tender Awarded to:</b>	Geraldton Building Services & Cabinets Pty Ltd		
<b>Contract Value:</b>	\$224,779	<b>Date of Award:</b>	2 September 2016
<b>Contract Term:</b>	4 weeks	<b>Contract Options:</b>	N/A

**14.5 MONTHLY BUILDING STATISTICS**

**File No:** GR.27  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 1 September 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

<b>Building Statistics 2016</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0	0					1
Alterations and Additions	0	1	1	3	1	4	1	1					12
Swimming Pools and Spas	2	1	3	1	0	1	3	0					11
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22					150
Group Development	0	0	0	0	0	0	0	0					0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0					0
Commercial	2	3	2	3	6	3	6	3					28
<b>Monthly total</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>23</b>	<b>34</b>	<b>32</b>	<b>29</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>202</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	0	1	0	1					3
BAC's	0	0	0	0	2	1	0	0					3
BAC Strata	0	0	0	0	0	0	0	0					0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>
<b>Occupancy Permits</b>													
Occupancy Permits	0	2	2	2	1	2	1	3					13
OP Strata	1	3	0	0	0	0	0	0					4
OP Unauthorised	0	1	0	0	0	0	1	0					0
<b>Monthly total</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19</b>
<b>Total \$'000 Construction Value</b>	<b>2,702</b>	<b>1,510</b>	<b>3,086</b>	<b>2,022</b>	<b>1,423</b>	<b>8,874</b>	<b>1,803</b>	<b>8,995</b>					<b>30,415</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	3	6	5	4	10	2	4	11					45
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1					3
Port Hedland	0	0	1	0	3	0	0	0					
<b>Monthly Totals</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>13</b>	<b>2</b>	<b>4</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance					2	3	1	1					7
Certificate of Building Compliance					1								1
Certificate of Construction Compliance							1	2					3
<b>Monthly total</b>					<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>					<b>11</b>
<b>Total \$'000 Construction Value</b>					<b>103</b>	<b>517</b>	<b>50</b>	<b>75</b>					<b>745</b>

<b>Building Statistics 2015</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
<b>Monthly total</b>	<b>27</b>	<b>30</b>	<b>47</b>	<b>26</b>	<b>30</b>	<b>32</b>	<b>24</b>	<b>19</b>	<b>18</b>	<b>26</b>	<b>35</b>	<b>26</b>	<b>340</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>38</b>
<b>Occupancy Permits</b>													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
<b>Monthly total</b>	<b>5</b>	<b>8</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>45</b>
<b>Total \$'000 Construction Value</b>	<b>40,909</b>	<b>32,572</b>	<b>7,151</b>	<b>589</b>	<b>1,668</b>	<b>6,282</b>	<b>6,117</b>	<b>5,913</b>	<b>286</b>	<b>444</b>	<b>4,460</b>	<b>314</b>	<b>106,705</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	0
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>16</b>	<b>10</b>	<b>22</b>	<b>17</b>	<b>27</b>	<b>16</b>	<b>19</b>	<b>5</b>	<b>3</b>	<b>173</b>

**14.6 PLANNING DECISIONS ISSUED 01 AUGUST – 31 AUGUST 2016**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

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**PURPOSE**

To advise Council of the following planning decisions approved and completed lands matters for the above period.

**DEVELOPMENT PLANNING DECISIONS ISSUED 01 AUGUST – 31 AUGUST**

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA14085	Approved Amendment	City of Karratha – Airport	Deighton Pty Ltd	Lot 302 Bayley Avenue, Karratha	Amd	Proposed mobile base station at Karratha Airport
DA16064	Approved Delegate	Dennis Krieg	Ritu Bangia	Lot 88 Euro Boulevard, Baynton West	Dev	Home Occupation - Threading
DA16066	Approved Delegate	Filippo Carmelo and Caterina Vinci	Cassandra Doyle	20 Hedland Place, Karratha	Dev	Change of Use from office space to yoga studio and consulting room.
DA16068	Approved Delegate	Callidus Process Solutions Pty Ltd	Outline Building and Design	64 Iron Way, Gap Ridge	Dev	Warehouse and Incidental Office
DA16072	Approved Delegate	Glen and Karen Matthews	Karen Matthews	28 Truslove Way, Pegs Creek	Dev	Sea Container
DA16074	Approved Delegate	Kathleen Anderson	Kevin McIntyre	Unit 17, 5-15 Sharpe Avenue, Karratha	Dev	Change of Use from beauty salon to a dental practice
DA16076	Approved Delegate	City of Karratha	RFF Pty Ltd	Lot 4548 Dewitt Road, Stove Hill	Dev	Kitchen addition to existing building at the Karratha Visitor's Centre
DA16081	Approved Delegate	Viva Energy Australia Ltd	RFF Pty Ltd	Lot 10 North West Coastal Highway, Stove Hill	Dev	Signage for service station
DA16088	Approved Delegate	David Culling	David Culling	16 Stuart Crescent, Dampier	Dev	Sea Container
DA16091	Approved Delegate	Ryleigh and Rebecca Steinki	Rebecca Steinki	3 Middleton Way, Nickol	Dev	Sea Container
P2480	Approved Amendment	State of WA	Civeo	42 Madigan Road, Gap Ridge	Amd	Install Wi-Fi Antenna to central facilities building of TWA facility.

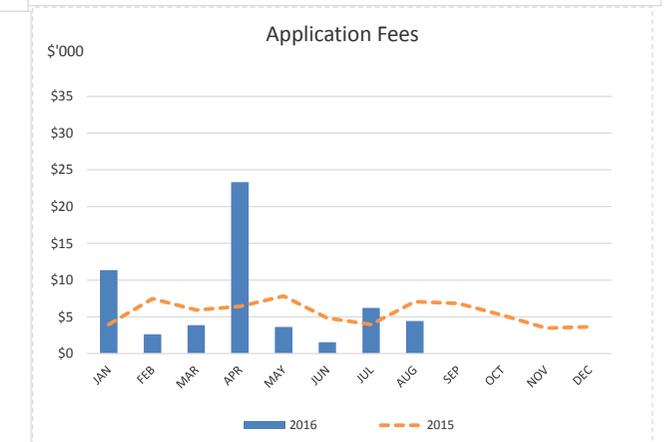
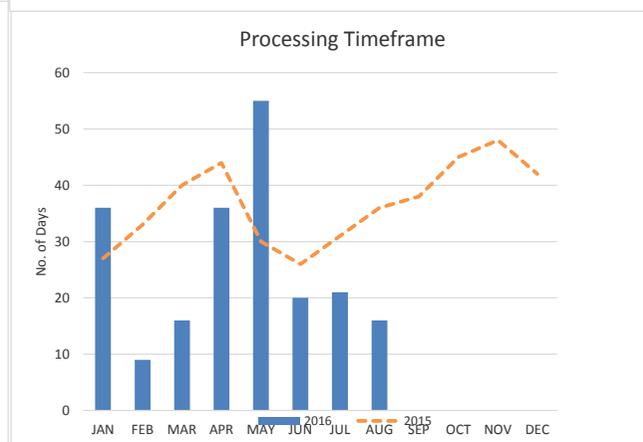
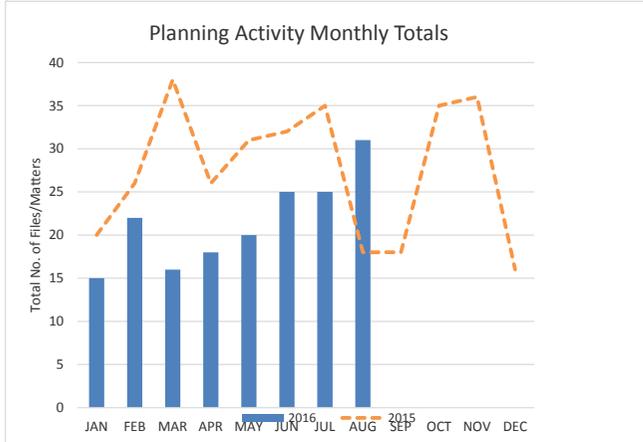
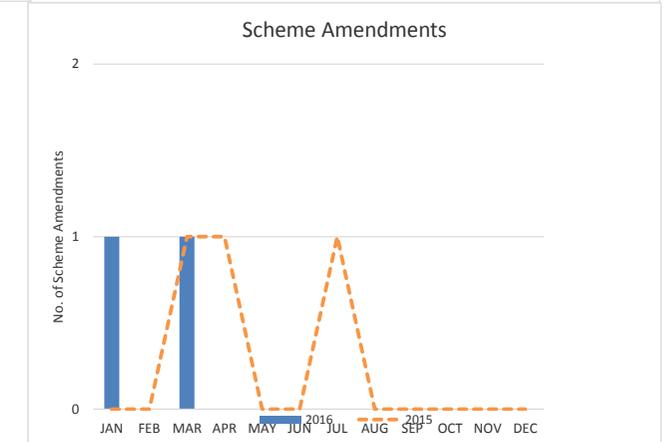
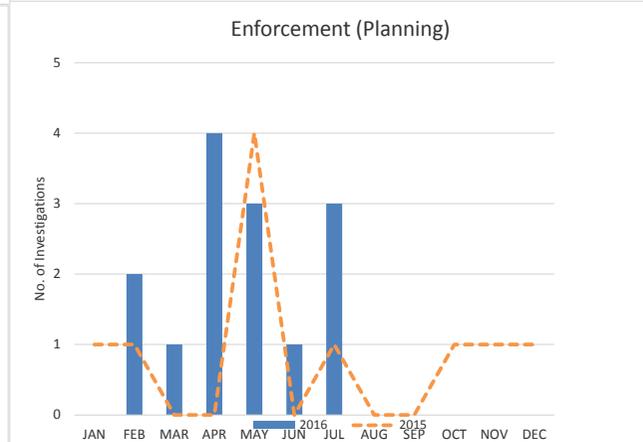
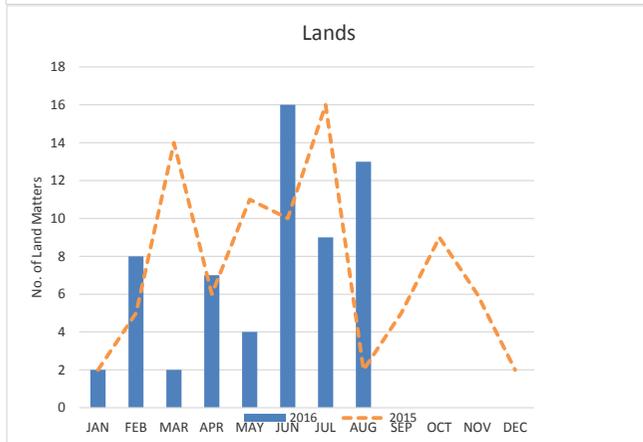
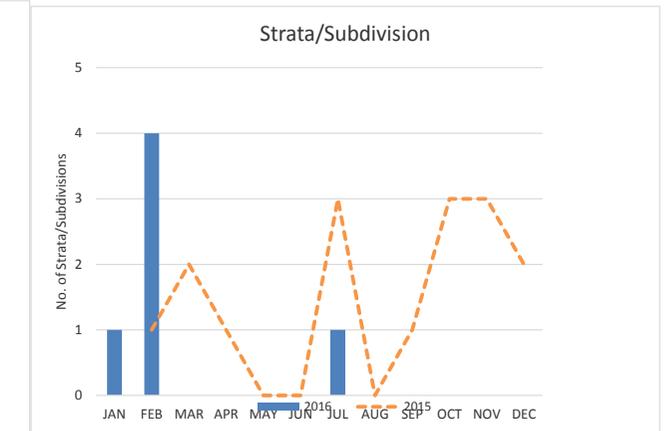
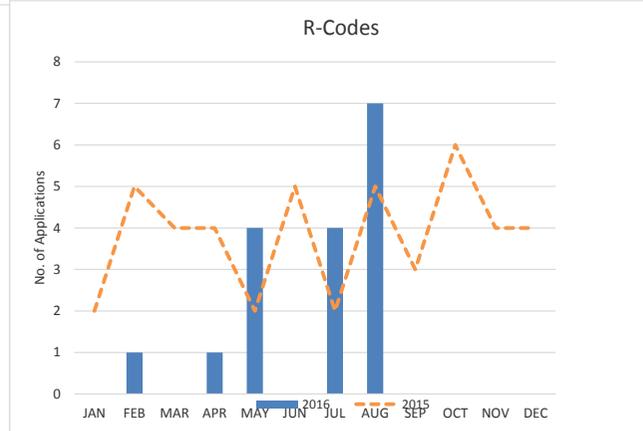
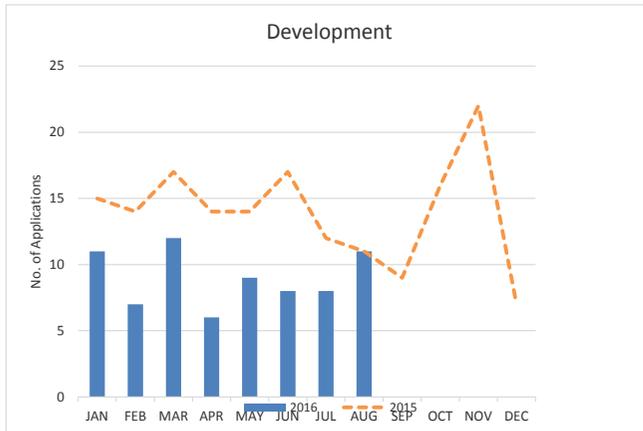
**LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 AUGUST – 31 AUGUST**

REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM15001	Create a single land tenure at Port Walcott Yacht Club	Port Walcott	RioTinto withdrew request to excise land from their Cape Lambert Lease at the Port Walcott Yacht Club. This action is supported by the City.
LM15069	Notification of Application for Miscellaneous Licence 47/750	Wickham	Allow RioTinto to use a small portion of City Managed Reserve at Cape Lambert for road access to power infrastructure.
LM16064	Application for Miscellaneous Licence 47/764	Wickham	Following assessment, no objection to the proposed mining tenement in the Anketell locality.
LM16084	Application for Miscellaneous Licence 47/1819	Wickham	No objection to this application for a prospecting licence located approx. 10km to the south west of Roebourne on Cherratta Road.
LM16085	Mawarnkarra Health Service requesting letter of support for a future child and maternal health building in Scholl Street, Roebourne	Roebourne	Provided 'in principle' support for a future proposed child and maternal health building to assist Mawarnkarra Health Service in seeking federal support for the project.
LM16087	Application for proposed exploration Licence E47/3529	Hamersley Range	The City has no objections.
LM16088	Application for Mining Tenement Mining Lease M47/1514	Mount Regal	No objection to the application for Mining Lease.
LM16091	Application for Exploration Licence 47/3535	Mount Welcome	No objection to mining exploration in a remote area approximately 8.5km south east of the Weymul Community.
LM16093	Application for Exploration Licence 47/3534/3546 and 3547	Munni Munni	No objection to proposed Exploration Licences in a remote area approximately 10km to the south of Weymul Community.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development including JDAP	11	7	12	6	9	8	8	11					72
R-Codes	0	1	0	1	4	0	4	7					17
Strata/Subdivision	1	4	0	0	0	0	1	0					6
Lands	2	8	2	7	4	16	9	13					61
Enforcement	0	2	1	4	3	1	3	0					14
Scheme Amendments, Local Planr	1		1	0	0	0	0	0					2
<b>Monthly total</b>	<b>15</b>	<b>22</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>25</b>	<b>25</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>172</b>
<b>Processing Timeframe - Days Development Applications</b>	<b>36</b>	<b>9</b>	<b>16</b>	<b>36</b>	<b>55</b>	<b>20</b>	<b>21</b>	<b>16</b>					<b>209</b>
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
<b>Monthly total</b>	<b>20</b>	<b>26</b>	<b>38</b>	<b>26</b>	<b>31</b>	<b>32</b>	<b>35</b>	<b>18</b>	<b>18</b>	<b>35</b>	<b>36</b>	<b>16</b>	<b>331</b>
<b>Processing Timeframe - Days Development Applications</b>	<b>27</b>	<b>33</b>	<b>40</b>	<b>44</b>	<b>30</b>	<b>26</b>	<b>31</b>	<b>36</b>	<b>38</b>	<b>45</b>	<b>48</b>	<b>42</b>	<b>440</b>
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>2016</b>	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424					\$56,930
<b>2015</b>	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490

STRATEGIC PLANNING PRIORITY PROJECT LIST – AUGUST 2016

PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Coastal Management Strategy	RFF	Undertake an agency workshop. Complete second round of online survey.	RFF to incorporate results of agency workshop and online survey into draft plan.	90%
Karratha Water Management Strategy	Essential Environmental	Document Reviewed – Awaiting consultant’s final revision	Report to Council	95%
Water Efficiency Action Plan	In-house	Action Plan presented to August 2016 OCM, for consideration.	Final validation of water use figures through specific onsite auditing. Waterwise accreditation to be sought from the Water Corp.	95%
Local Biodiversity Strategy	In-house	Apply for the State NRM Community Action Grant.	Convene working group for the project.	10%
Hearson Cove Foreshore Management Plan	UDLA	Report presented to Council August 2016 OCM for adoption.	Final changes made as per submissions received. Management plan displayed on website. Auditing of Coastwest grant and close of project.	95%
Local Planning Strategy Engagement Strategy	In-house	Engagement Strategy Finalised	Engagement to be undertaken from September 2016.	70%
Transient Worker Accommodation Scheme Amendment	TBB	Scheme Amendment documentation finalised and to go to September 2016 Ordinary Council Meeting.	Scheme Amendment documentation to be advertised from October 2016.	20%
Karratha Revitalisation Strategy	UDLA	Stage 2 report received in February 2016.	Stage 2 report and submissions received during advertisement of Stage 1 to be considered by Council in October 2016.	85%
Searipple Infrastructure Requirements and Costings Report	Cardno	Draft Infrastructure and Costings Report assessed	Infrastructure and Costings Report finalised in October 2016.	50%
Searipple Scheme Amendment and Technical Report	RPS	Research complete and draft amendment documentation prepared.	Amendment to be considered by Council in November 2016 for advertisement.	60%



**14.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

**File No:** LE.288  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** August 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics 2016														Environmental Health Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	16	33	16	34	19	14	12	11					155	225	20	17	18	13	16	14	7	6	14	16	41	43	
Lodging house inspection	0	2	0	4	6	9	0	0					21	41	0	0	1	6	2	11	6	1	8	5	0	1	
Camping/caravan park inspection	0	0	0	0	0	2	2	0					4	10	0	0	0	0	0	1	0	0	9	0	0	0	
Public building inspection	2	2	1	9	14	21	1	6					56	66	0	2	4	14	8	9	4	1	13	1	1	9	
Swimming pool inspection	0	0	0	0	0	0	0	0					0	33	2	0	1	0	0	0	0	3	6	18	0	3	
Hairdressers inspection	0	0	1	0	2	0	1	2					6	17	0	2	2	1	3	3	0	2	0	3	0	1	
Beauty therapy/skin penetration inspector	0	0	1	0	2	0	5	1					9	19	0	1	2	1	5	1	0	3	0	4	0	2	
Septic tank inspections	0	0	0	1	0	0	0	1					2	0	0	0	0	0	0	0	0	0	0	0	0	0	
Closed premises	4	4	1	1	1	2	2	4					19	28	3	5	2	4	1	0	2	2	1	1	3	4	
<b>Monthly total</b>	<b>22</b>	<b>41</b>	<b>20</b>	<b>49</b>	<b>44</b>	<b>48</b>	<b>23</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>272</b>	<b>439</b>	<b>25</b>	<b>27</b>	<b>30</b>	<b>39</b>	<b>35</b>	<b>39</b>	<b>19</b>	<b>18</b>	<b>51</b>	<b>48</b>	<b>45</b>	<b>63</b>	
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	0	1	1	3	1	0	3	1					10	5	0	1	0	0	0	1	1	1	0	0	1	0	
Building & Accommodation	0	3	0	2	2	4	5	0					16	21	2	4	0	2	2	0	5	0	0	3	2	1	
Effluent & Water Pollution	0	1	2	1	0	1	0	0					5	6	0	1	0	0	0	2	3	0	0	0	0	0	
Food Safety	1	4	0	1	1	6	0	1					14	13	0	1	0	0	0	0	1	1	5	1	2	2	
Noise Pollution	0	0	1	3	3	4	4	2					17	20	0	1	1	1	3	0	5	3	2	2	1	1	
Nuisance	2	1	3	0	0	1	0	0					7	17	0	10	2	1	0	0	1	1	1	0	1	0	
Pest Control	0	3	1	0	2	0	3	2					11	11	0	3	0	0	3	2	0	0	1	0	2	0	
Refuse & Litter	0	3	1	1	1	0	0	1					7	4	0	0	1	0	0	0	1	2	0	0	0	0	
Skin Penetration	0	1	0	0	1	0	0	0					2	6	0	3	0	0	0	0	1	1	1	0	0	0	
Stallholders & Traders	0	1	0	0	1	0	0	1					3	2	0	1	0	0	0	0	0	0	0	0	1	0	
Other	0	0	0	0	0	0	0	0					0	2	0	0	0	0	0	0	0	0	0	0	0	2	
<b>Monthly total</b>	<b>3</b>	<b>18</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>16</b>	<b>15</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>92</b>	<b>107</b>	<b>2</b>	<b>25</b>	<b>4</b>	<b>4</b>	<b>8</b>	<b>5</b>	<b>18</b>	<b>9</b>	<b>10</b>	<b>6</b>	<b>10</b>	<b>6</b>	
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	1	3	1	0	1	0	0					6	25	6	5	1	0	2	3	2	3	0	1	1	1	
Barmah Forest Virus (BHV)	0	0	0	0	1	0	0	0					1	2	1	0	0	0	0	0	0	0	0	0	1	0	
Salmonellosis	5	1	3	3	2	2	3	0					19	19	3	3	1	3	4	0	2	2	1	0	0	0	
Campylobacteriosis	1	3	3	3	1	1	1	0					13	33	5	4	4	3	1	2	2	1	3	3	4	1	
Cryptosporidiosis	1	0	2	0	0	0	0	0					3	31	2	4	19	4	2	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0	0					0	5	1	1	1	0	0	0	1	1	0	0	0	0	
<b>Monthly total</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42</b>	<b>115</b>	<b>18</b>	<b>17</b>	<b>26</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>2</b>	
<b>Other health</b>														<b>Other health</b>													
Assess development applications	6	9	7	7	9	3	10	2					53	47	0	0	0	2	4	9	5	3	8	4	9	3	
Assess building applications	0	0	1	1	0	0	0	0					2	3	0	0	0	0	0	0	0	0	1	2	0	0	
Respond to swimming pool positive detect	1	4	0	1	5	3	1	0					15	52	6	14	17	3	2	1	3	1	0	1	2	2	
Healthy dog day	0	1	0	0	1	0	0	1					3	4	0	1	0	0	1	0	0	1	0	0	0	1	
Chicken bleeding	2	2	3	2	2	2	2	0					15	22	2	2	2	2	2	2	2	2	2	1	1	2	
<b>Monthly total</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>11</b>	<b>17</b>	<b>8</b>	<b>13</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88</b>	<b>128</b>	<b>8</b>	<b>17</b>	<b>19</b>	<b>7</b>	<b>9</b>	<b>12</b>	<b>10</b>	<b>7</b>	<b>10</b>	<b>7</b>	<b>14</b>	<b>8</b>	

**14.8 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – AUGUST 2016**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	8	13	0	21
Abandoned vehicles	15	20	16	51
Animal (dogs/other)	29	67	59	155
Cats	8	7	10	25
Camping	3	8	8	19
Cyclone	1	0	0	1
Litter	17	16	16	49
Parking	189	23	14	226
Off Road Vehicles	7	7	5	19
<b>Total Action requests</b>	<b>277</b>	<b>161</b>	<b>128</b>	<b>566</b>

For this month there were sixty-eight (68) calls forwarded from our after-hours call centre. Forty-four (44) of those calls required an immediate after hour response.

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:-

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	Financial Year to end of July	August
Illegal burns investigated	1	2
Number of FCO Managed Scrub Fires	3	0
FCO Hours spent at fires	0	0
Cyclone/Bushfire Notices Served	2	1
Fireworks Permits issued	1	0
Permits to Burn Issued	3	9

Rangers Statistics 2016														Ranger Statistics 2015												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>												
Activities on City Properties	6	12	29	16	8	23	22	19					135	70	4	0	3	0	1	2	6	8	8	4	21	13
Abandoned vehicles	24	68	89	47	46	54	75	51					454	375	13	46	20	11	35	20	38	47	44	44	30	27
Animal (dogs/etc)	105	82	109	108	174	209	209	155					1151	1277	97	101	147	113	99	123	86	120	100	84	110	97
Cats	43	28	15	28	37	32	25	25					233	307	13	16	35	31	30	22	20	22	28	32	32	26
Camping	10	11	13	9	10	15	22	19					109	318	28	16	44	41	22	30	48	48	13	12	10	6
Cyclone	0	7	4	2	2	1	2	1					19	271	2	6	3	1	0	1	0	0	79	112	62	5
Fire	1	9	3	5	6	7	5	2					38	208	5	6	3	7	11	8	9	4	50	79	17	9
Litter	59	86	65	78	67	56	44	49					504	580	27	47	135	27	41	18	37	25	43	65	65	50
Parking	39	92	157	192	109	151	206	226					1172	1335	79	72	231	95	106	84	142	84	105	121	113	103
Off Road Vehicles	28	45	24	52	58	40	39	19					305	255	30	30	40	11	34	0	16	13	17	29	28	7
<b>Monthly total</b>	<b>315</b>	<b>440</b>	<b>508</b>	<b>537</b>	<b>517</b>	<b>588</b>	<b>649</b>	<b>566</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4120</b>	<b>4996</b>	<b>298</b>	<b>340</b>	<b>661</b>	<b>337</b>	<b>379</b>	<b>308</b>	<b>402</b>	<b>371</b>	<b>487</b>	<b>582</b>	<b>488</b>	<b>343</b>
<b>Infringements Issued</b>														<b>Infringements Issued</b>												
Bushfire	0	2	2	1	2	2	0	2					11	12	0	0	4	0	0	1	2	0	1	1	1	2
Activities on City Properties	0	1	0	0	0	0	0	0					1	0	0	0	0	0	0	0	0	0	0	0	0	0
Animal Environment & Nuisance	3	0	19	1	3	1	5	7					39	69	0	1	24	1	8	7	0	0	1	0	2	25
Animal (dogs/cats/etc)	12	7	19	9	28	30	31	15					151	232	6	13	15	34	38	45	20	11	10	7	20	13
Camping	0	0	0	0	0	1	1	0					2	3	0	0	1	0	0	0	2	0	0	0	0	0
Litter	2	1	3	1	4	0	3	1					15	18	2	3	4	0	0	1	0	0	2	5	1	0
Parking	12	30	59	78	62	49	45	76					411	530	9	14	86	19	77	56	65	33	38	49	36	48
<b>Monthly total</b>	<b>29</b>	<b>41</b>	<b>102</b>	<b>90</b>	<b>99</b>	<b>83</b>	<b>85</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>630</b>	<b>864</b>	<b>17</b>	<b>31</b>	<b>134</b>	<b>54</b>	<b>123</b>	<b>110</b>	<b>87</b>	<b>46</b>	<b>52</b>	<b>62</b>	<b>60</b>	<b>88</b>
<b>Infringements</b>														<b>Infringements</b>												
Value of Infringements Paid	13,116	6633	4939	9496	12795	9633	8931	11643					77186								2390	800	5254	6516	6780	2856
Infringements withdrawn	1	0	5	6	4	11	4	6					37								5	3	1	3	5	4
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>												
Central	14	8	4	8	14	12	13	11					84	104	5	9	6	11	8	12	10	9	7	5	16	6
East	5	0	8	11	17	12	13	12					78	101	0	14	7	8	21	18	2	3	7	3	13	5
West	9	11	15	13	18	22	18	14					120	119	15	8	2	8	16	20	8	6	8	7	11	10
<b>Monthly total</b>	<b>28</b>	<b>19</b>	<b>27</b>	<b>32</b>	<b>49</b>	<b>46</b>	<b>44</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>282</b>	<b>324</b>	<b>20</b>	<b>31</b>	<b>15</b>	<b>27</b>	<b>45</b>	<b>50</b>	<b>20</b>	<b>18</b>	<b>22</b>	<b>15</b>	<b>40</b>	<b>21</b>
Released to Owner	9	10	11	20	17	23	22	10					122	158	10	14	5	18	17	27	15	10	9	8	19	6
Rehomed to SAFE	9	2	3	7	10	13	4	4					52	63	1	6	2	4	15	5	4	0	5	4	8	9
Euthanised by Ranger	2	1	3	3	14	0	7	1					31	49	5	8	0	5	0	17	1	3	6	0	0	4
Euthanised by Vet	1	1	0	0	2	1	1	8					14	19	3	1	0	0	9	0	0	0	0	1	3	2
<b>Monthly total</b>	<b>21</b>	<b>14</b>	<b>17</b>	<b>30</b>	<b>43</b>	<b>37</b>	<b>34</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>219</b>	<b>289</b>	<b>19</b>	<b>29</b>	<b>7</b>	<b>27</b>	<b>41</b>	<b>49</b>	<b>20</b>	<b>13</b>	<b>20</b>	<b>13</b>	<b>30</b>	<b>21</b>
<b>Impounded Cats</b>														<b>Impounded Cats</b>												
Central	4	6	0	10	12	3	1	3					39	58	10	2	2	6	12	7	3	4	2	2	6	2
East	3	0	6	23	15	6	4	3					60	66	2	0	1	5	1	3	0	2	7	2	29	14
West	10	8	1	6	5	10	3	1					44	35	2	0	3	4	2	3	4	5	4	5	2	1
<b>Monthly total</b>	<b>17</b>	<b>14</b>	<b>7</b>	<b>39</b>	<b>32</b>	<b>19</b>	<b>8</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>143</b>	<b>159</b>	<b>14</b>	<b>2</b>	<b>6</b>	<b>15</b>	<b>15</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>37</b>	<b>17</b>
Released to Owner	0	1	0	0	2	2	0	1					6	5	1	0	0	0	0	0	1	0	3	0	0	0
Rehomed to SAFE	6	4	1	1	2	0	1	2					17	40	7	2	2	4	0	1	2	5	7	2	4	4
Euthanised by Vet	11	8	6	29	23	12	0	1					90	88	6	0	2	11	12	5	3	4	3	0	30	12
Euthanised by Ranger	2	1	0	7	5	5	6	3					29	19	0	0	0	0	0	7	1	2	0	7	1	1
<b>Monthly total</b>	<b>19</b>	<b>14</b>	<b>7</b>	<b>37</b>	<b>32</b>	<b>19</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>142</b>	<b>152</b>	<b>14</b>	<b>2</b>	<b>4</b>	<b>15</b>	<b>12</b>	<b>13</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>35</b>	<b>17</b>

**14.9 ECONOMIC DEVELOPMENT UPDATE - AUGUST 2016**

**File No:** ED.1  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Director Development Services  
**Date of Report:** 1 September 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

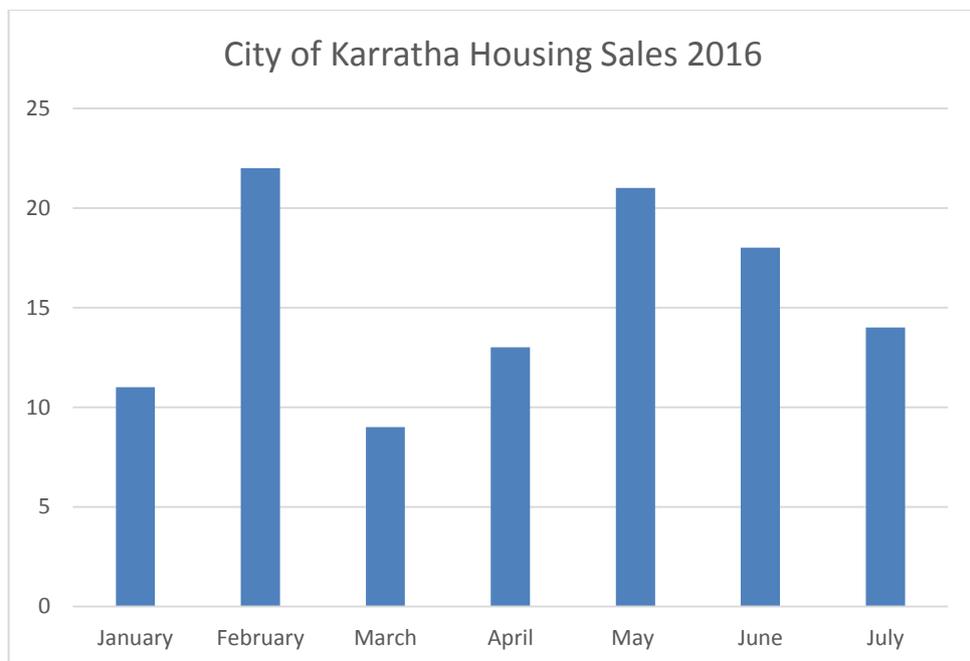
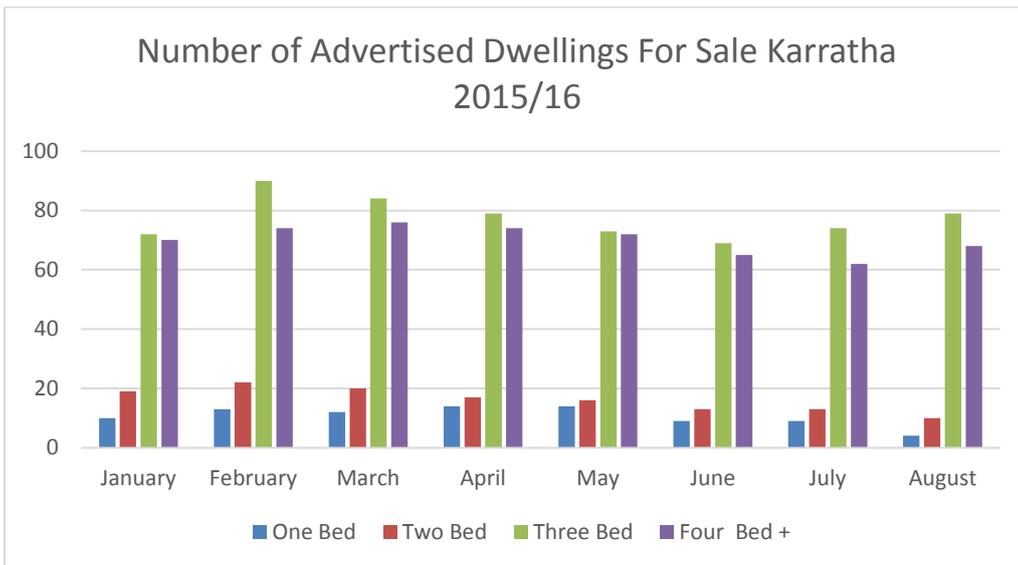
**PURPOSE**

To inform Council of residential properties for sale, sold and available for rent.

**Karratha and Districts - Housing Development August Update  
 Residential Homes and Apartments Advertised For Sale**

Location	July				August			
	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
<b>Karratha</b>								
One Bed	9	\$85,000	\$499,000	\$292,000	4	\$120,00	\$229,000	\$174,000
Two Bed	13	\$100,000	\$370,000	\$235,000	10	\$140,000	\$280,000	\$210,000
Three Bed	74	\$135,000	\$819,000	\$477,000	79	\$135,000	\$819,000	\$477,000
Four Bed +	62	\$175,000	\$780,000	\$477,500	68	\$175,000	\$1,450,000	\$812,000
<b>Total</b>	<b>158</b>				<b>161</b>			
<b>Dampier</b>								
Two Bed	1	199,000	\$199,000	\$199,000	1	\$199,000	\$199,000	\$199,000
Three Bed	2	480,000	\$480,000	\$480,000	2	\$480,000	\$480,000	\$480,000
Four Bed +	1	\$699,000	\$699,000	\$699,000	2	\$699,000	\$699,000	\$699,000
<b>Total</b>	<b>4</b>				<b>5</b>			
<b>Wickham</b>								
Three Bed	1	\$199,000	\$199,000	\$199,000	2	\$199,000	\$200,000	\$199,500
Four Bed	1	\$200,000	\$200,000	\$200,000	1	\$200,000	\$200,000	\$200,000
<b>Total</b>	<b>2</b>				<b>3</b>			
<b>Pt Samson</b>								
Three Bed	3	\$535,000	\$635,000	\$585,000	2	\$449,000	\$495,000	\$472,000
Four Bed +	2	\$500,000	\$875,000	\$687,500	2	\$500,000	\$875,000	\$687,500
<b>Total</b>	<b>5</b>				<b>4</b>			
<b>Roebourne</b>								
One bed	1	\$170,000	\$170,000	\$170,000	0			
Three Bed	3	\$70,000	\$70,000	\$120,000	3	\$480,000	\$480,000	\$480,000
<b>Total</b>	<b>4</b>				<b>3</b>	<b>EOI</b>		
<b>City Total</b>	<b>167</b>				<b>176</b>			

(Courtesy of Realestate.com.au)



(Source:

[www.realestate.com.au](http://www.realestate.com.au))

**Weekly Asking Property Price for Postcode 6714 as at August 30 2016**

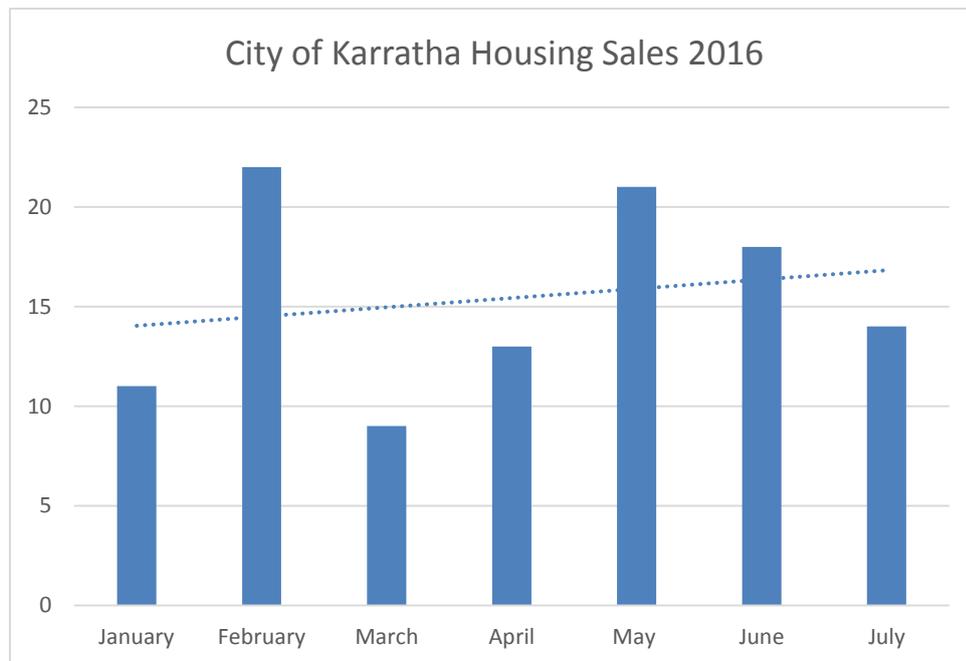
All Houses	\$307,200
Three bedroom houses	\$263,200
All Units	\$169,300
Two bedroom units	\$135,500

(Source: [www.sqmresearch.com.au](http://www.sqmresearch.com.au))

**House Sales 2015/16 FY (As at June 28, 2016)**

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
July	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	2	11
February	5	6	2	2	3	4	22
March	1	1	1	5	1	0	9
April	2	2	2	4	2	1	13
May	4	4	2	4	6	1	21
June 2016	5	2	2	4	4	5	22

*N.B. Still early days for sales figures to come through for July 2016*



**Karratha/Dampier Median Prices**

Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
March	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
April	\$493,500	\$440,000	\$360,000	\$340,000	\$345,000	\$485,000
May	\$460,000	\$412,000	\$325,000	\$330,000	\$340,000	\$470,000
June	\$460,000	\$412,000	\$325,000	\$325,000	\$340,000	\$470,000
July	\$460,000	\$412,000	\$325,000	\$320,000	\$340,000	\$470,000
August	\$445,000	\$385,000	\$315,000	\$288,500	\$325,000	\$452,500

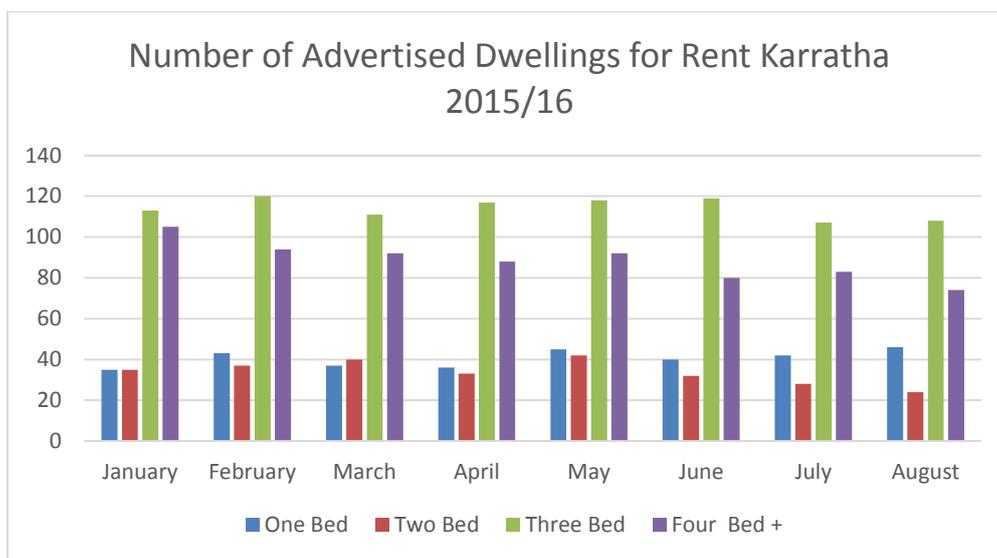
*(Source: REIWA)*

**Dwellings for Sale Commentary**

Little change in availability and asking prices since last report. Median sale prices have dropped for all suburbs in August.

**Residential For Rent (Karratha) – Asking Rents**

Karratha	July				August			
One Bed	40	\$280	\$1000	\$640	46	\$200	\$430	\$315
Two Bed	32	\$180	\$900	\$540	24	\$350	\$800	\$575
Three Bed	119	\$250	\$1000	\$625	108	\$250	\$750	\$500
Four Bed +	80	\$295	\$1300	\$798	74	\$320	\$1100	\$710
<b>Total Availability</b>	<b>280</b>				<b>252</b>			
<b>Average Rental</b>	<b>\$575</b>				<b>\$525</b>			



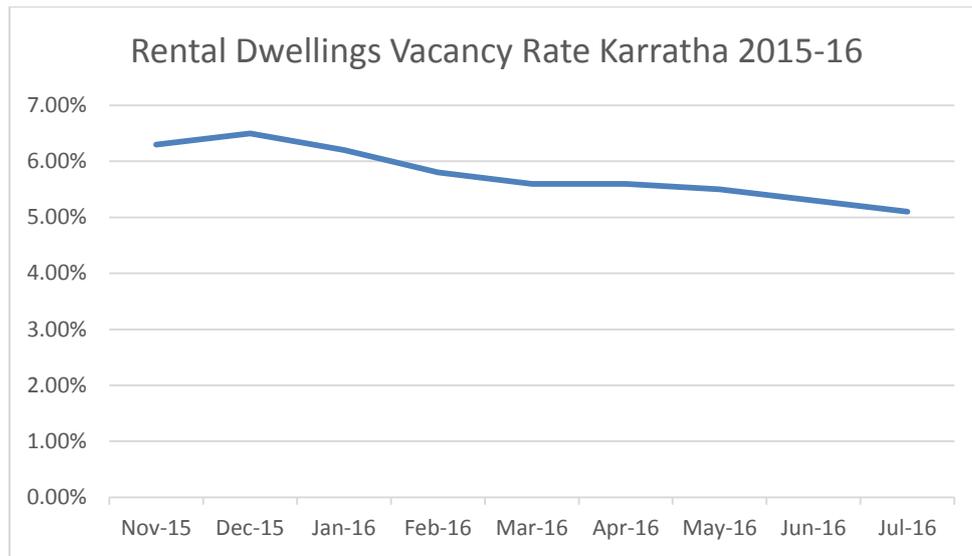
**Dwelling Weekly Asking Rent Index for 6714 Postcode August 2016**

Housing type	Week Rents Jan	Week Rents Feb	Week Rents March	Week Rents April	Week Rents May	Week Rents June	Week Rents July	Weekly Rents August	3 year % change
All houses	\$494	\$478	\$467	\$454	\$450	\$450	\$441	\$307	-65%
3 br houses	\$401	\$398	\$399	\$400	\$398	\$393	\$373	\$750	-63.6%
All units	\$366	\$349	\$345	\$346	\$350	\$350	\$350	\$169	-60.9%
2 br units	\$578	\$506	\$448	\$478	\$423	\$400	\$383	\$135	-51.1%

**Vacancy Rate 2016**

Vacancy Rate Jan 2016	6.2%
Vacancy Rate Feb 2016	5.8%
Vacancy Rate March 2016	5.6%
Vacancy Rate April 2016	5.6%
Vacancy Rate May 2016	5.5%
Vacancy Rate June 2016	5.3%
Vacancy Rate July 2016	5.1%

(Courtesy of SQM research.com.au)



**Rental Property Commentary**

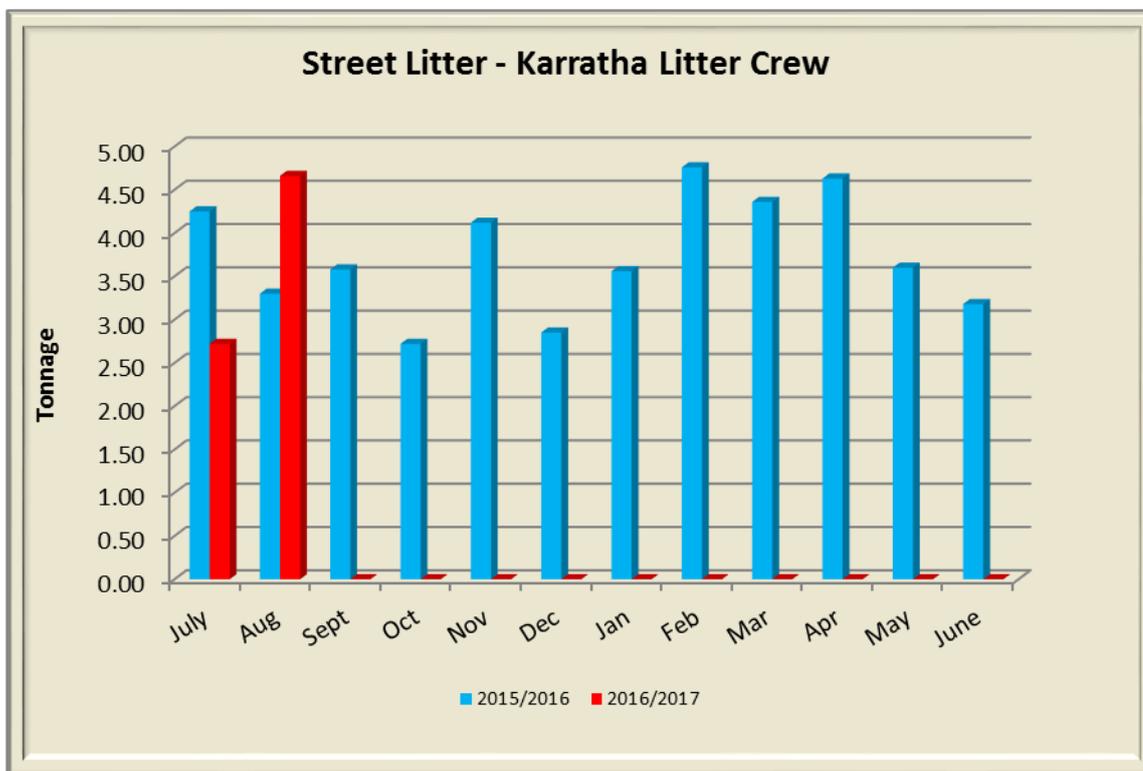
Rental asking prices are moderating with availability similar to last month. The vacancy rate has dropped from 6.2% in January to 5.1% in July.

**14.10 WASTE SERVICES DATA - AUGUST**

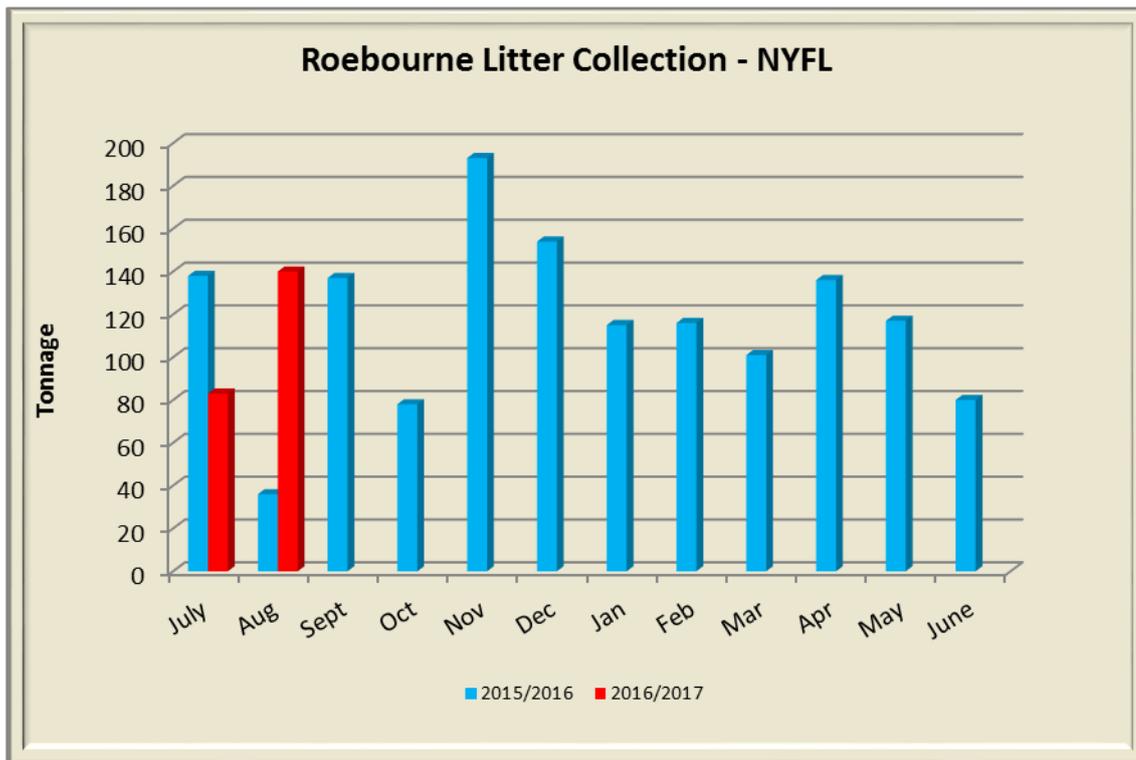
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 1 September 2016  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

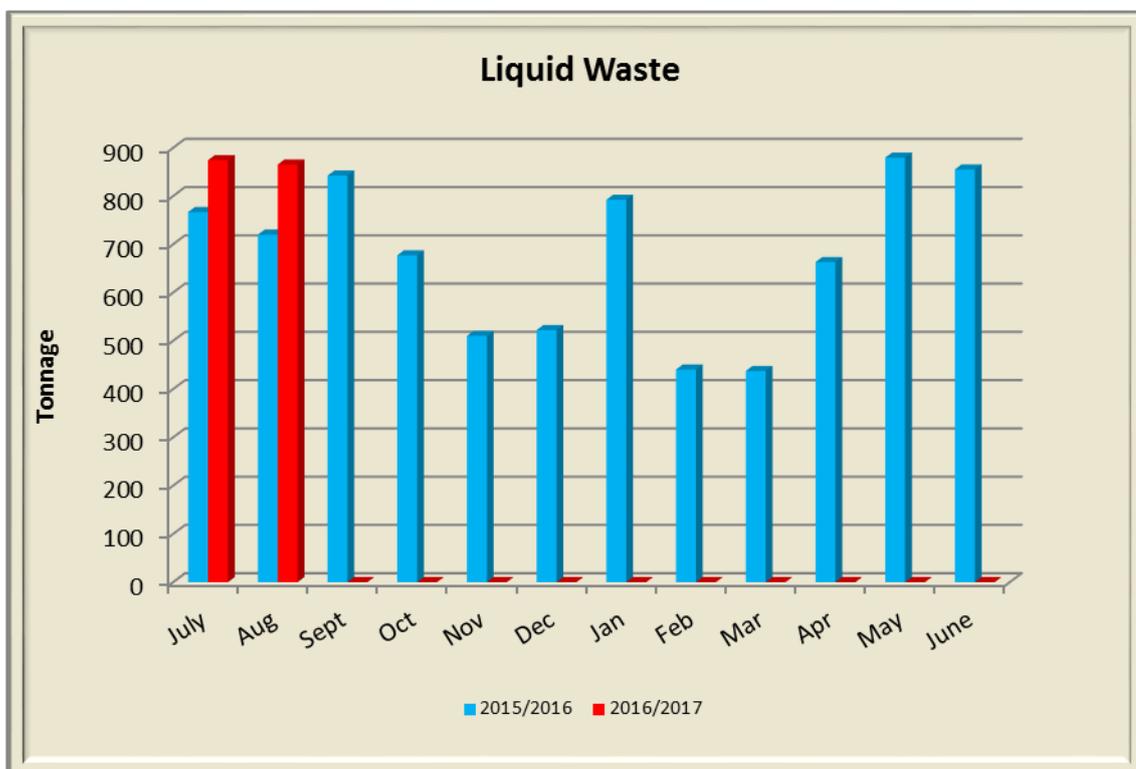
To provide an illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



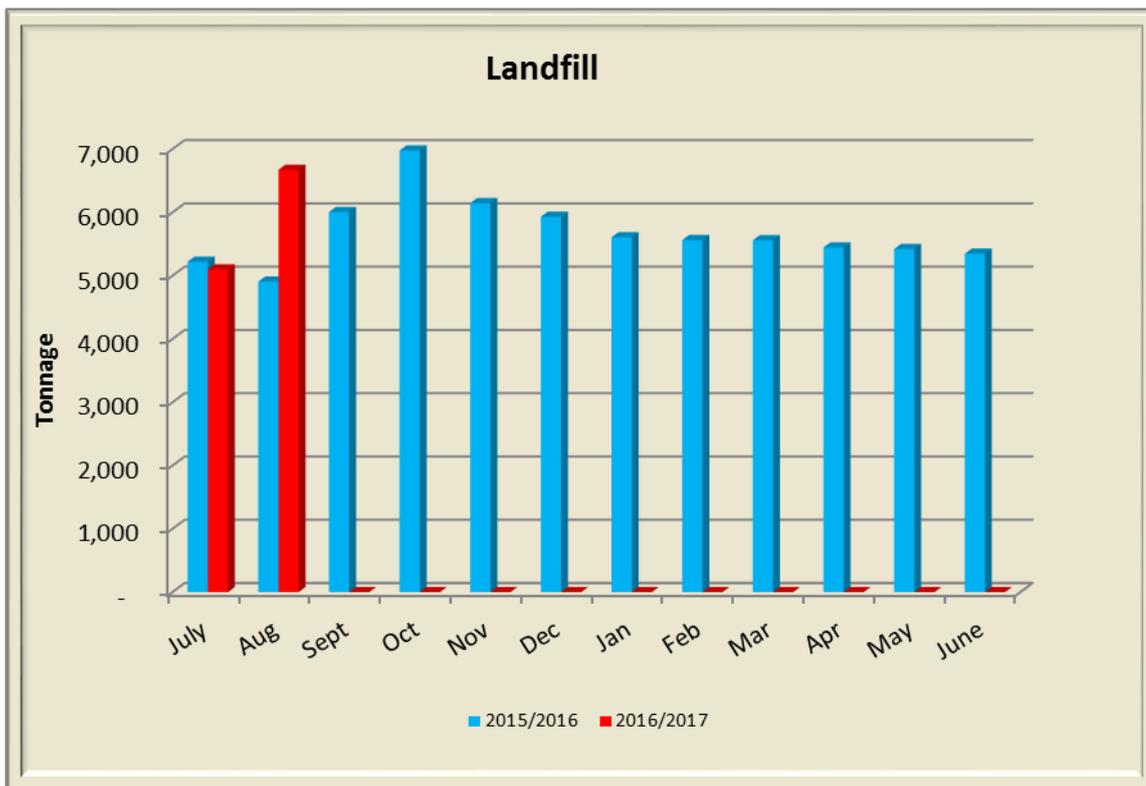
Street litter collected and delivered to the 7 Mile Waste Facility.



Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station. Additional services during Roebourne 150 celebrations contributed to the August total.



Liquid Waste delivered to the 7 Mile Waste Facility.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Approximately 1500 tonnes of Contaminated Soil was delivered to 7 Mile in August.



7 Mile Waste Facility Tip Shop Income. Increase in July due to additional trading days plus availability of good quality stock of which the majority was delivered by ISS and Spotless.



Waste diverted from landfill comprising recycling, green waste and re-usable items recovered for tip shop. 70 tonnes of car bodies were removed for recycling in August 2016.

**14.11 COMMUNITY SERVICES UPDATE AUGUST 2016**

<b>File No:</b>	<b>CS.23</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director Community Services</b>
<b>Date of Report:</b>	<b>31 August 2016</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council an update on August activities for Community Services.

**1. COMMUNITY SERVICES****1.1 Arts & Culture****a. Cossack Art Awards****Total attendance for Cossack Art Awards 2016**

8,206 (2015 attendance- 7,780)

**Total sales for Cossack Art Awards 2016**

85 artworks sold to a total value of \$94,583 (2015 sales- 75 artworks sold to the value of \$101,588)

**Public Program events**

Cossack Family Day	3700	Held on Sunday 24 July 2016. Record attendance enjoyed family entertainment, arts and crafts activities, food stalls and the Cossack art exhibition.
Off the Map Workshop	26	By local artist Carrie McDowell and included collage and bookmaking techniques.
Pimms and Pastels Workshop	40	By CAA artist Helen Komene. Booked out with a long waitlist.
Colour Mixing Workshop	20	By the Artist in Residence and booked out.
Storytime at the Gallery	51	Collaboration with Library staff and combining arts and crafts activities.
Indigenous Artist Showcase	320	In collaboration with NAIDOC, featured live painting by local indigenous artists, bush tucker cooking demonstration, artworks for sale, 'make your own design' calico bags, boomerang display, bush medicine display and a live performance from Boonderu Music Academy.
Seniors High Tea	64	Gallery Tour, Q&A with Artist in Residence.
Afternoon with Artist in Residence/ Cossack Up Late Twilight Tunes	650	Afternoon with Artist in Residence had a very low attendance, mostly because of the timing and due to guests wanting to attend the Twilight Tunes element. High Twilight Tunes attendance.

**b. Red Earth Arts Festival**

- 16-25 September 2016
- Tickets sales update at end August:
  - REAF Junior Act- Belong- Commit – sold out
  - Babba- 133/ 216
  - Lunar Circus- 337/ 450
  - Comedy (Wickham)- 56/ 200
  - Comedy (Dampier)- 200/ 450
  - Hypnotist (Karratha)- 46/300
  - Hypnotist (Wickham)- 4/200
- Second REAF Junior show announced
  - First show sold out 450 tickets in five days
- Perth Symphony Orchestra booked out in five days

**c. Civic Events**

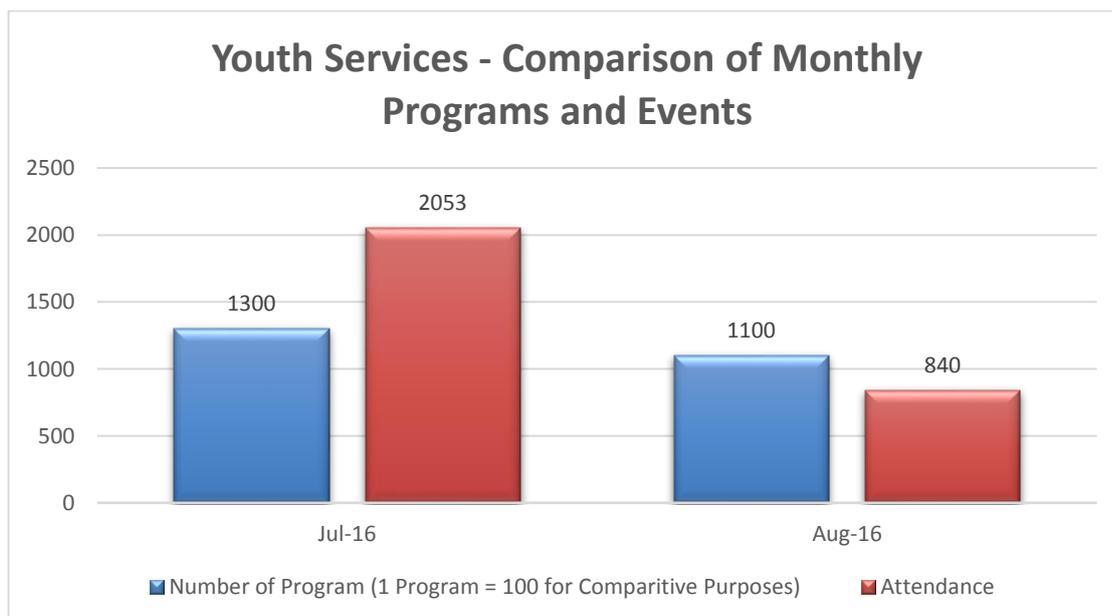
- Seniors Program
  - Seniors High Tea- Cossack Art Awards (64 attendees, 59 in 2015)
  - Seniors Movie at Library (27 attendees)

**d. Moonrise Cinema**

	2015	2016
Aug screenings	7	8
YTD screenings*	61	64
Aug attendance	615	955
YTD attendance*	9,300	8,456

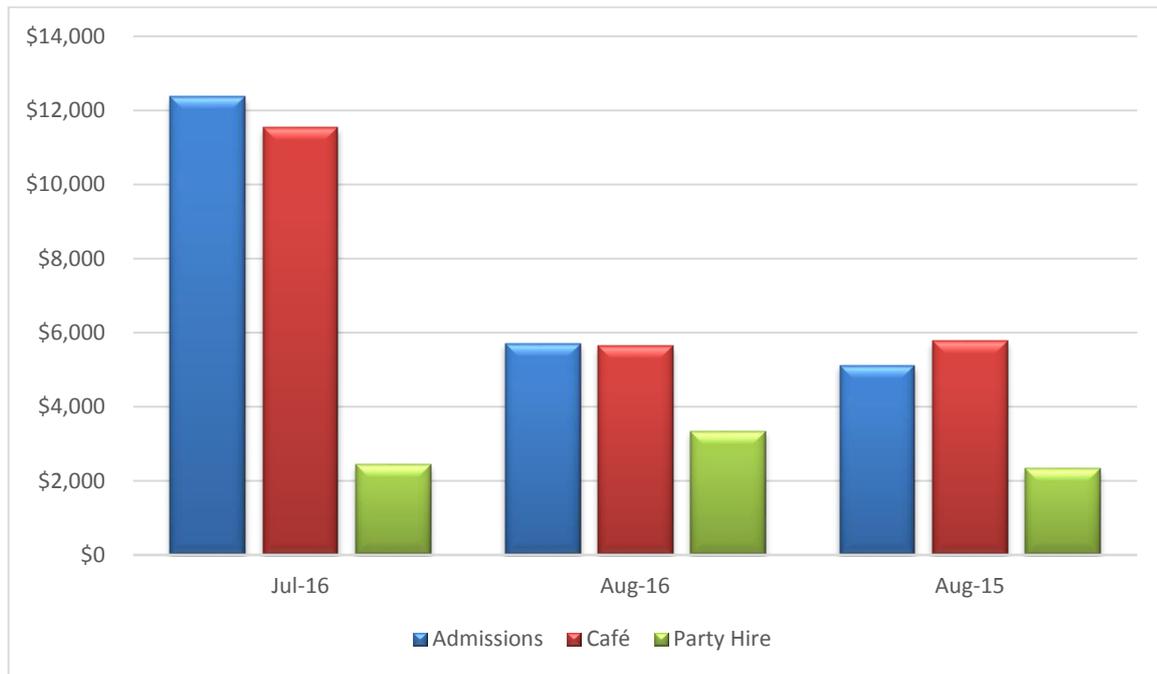
**1.2 YOUTH SERVICES**

**a. Comparison of Monthly Programs & Events**



**Programs includes:** Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Over 11’s, Movies and Milkshakes, Wickham Wonder chef.

**b. Youth Shed Indoor Play Centre**



### 1.3 LIBRARY & CHILDRENS SERVICES

#### a. Local History

Month	*Internal (CoK)*	*External (directed to LH staff)
May 2016	83 (46.75 hours)	76 (13 hours)
June 2016	129 (38.9 hours)	98 (17 hours)
July 2016	50 (17 hours)	45 (11.3 hours)
August 2016	103 (15 hours)	98 (30.5 hours)

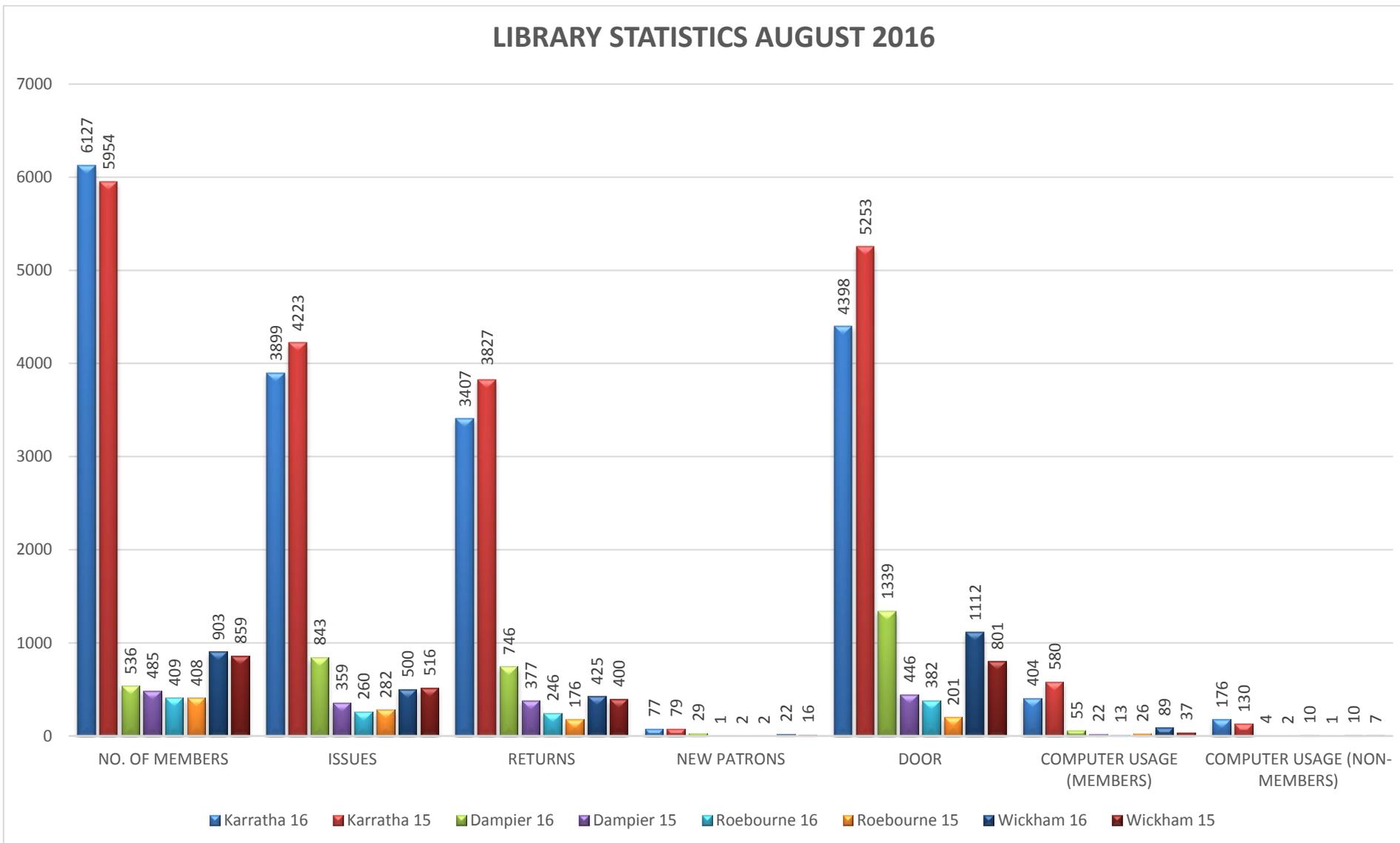
\* No of enquiries and hours taken to complete

Week	Rhyme Time*	Story Time*
1 – 7 August	22	74
8 – 14 August	106	96
15 – 21 August	132	90
22 – 28 August	112	34
<b>Total</b>	<b>393</b>	<b>362</b>

#### b. 2015/2016 Library Services Statistics

- 20% increase in memberships
- 19% increase in patrons visiting the libraries

### LIBRARY STATISTICS AUGUST 2016



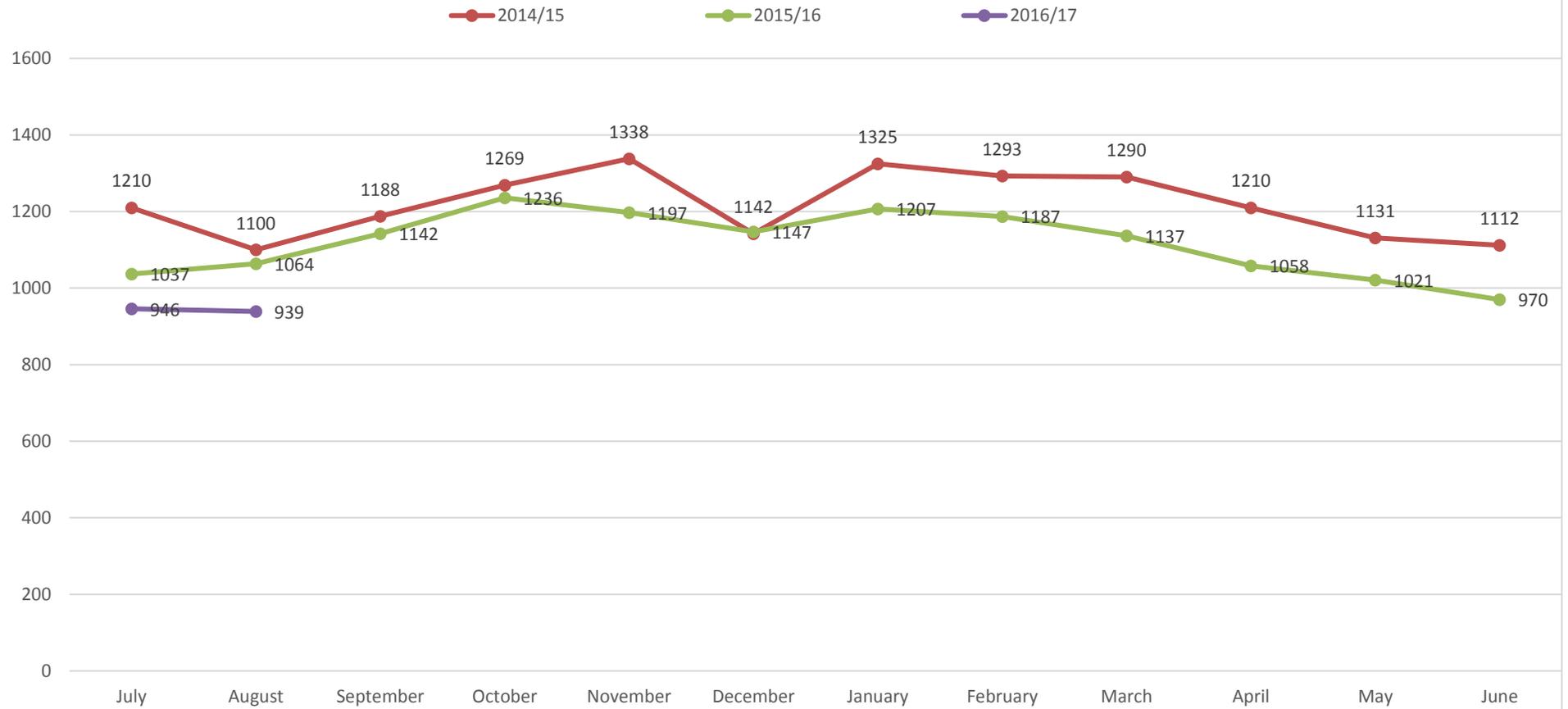
**2. RECREATION FACILITIES**

**a. Leisureplex Membership YTD Activity update**

	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Aug 2015
<b>CURRENT MEMBERS</b>	1,060	1,177	1,137	1,082	1,135	1,117	1,053	978	945	864	873	861	1,000
<b>SUSPENDED MEMBERS</b>	82	59	60	65	72	70	84	80	76	108	73	78	64
<b>TOTAL MEMBERS</b>	1,188	1,236	1,197	1,147	1,207	1,187	1,137	1,058	1,021	972	946	939	1,064
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	2,227	3,113	3,364	2,130	1,943	2,522	2,236	1,974	1,902	1,458	1,512	1,981	1,909
<b>GYM MEMBER</b>	1,643	1,578	1,533	981	1,113	1,512	1,508	1,381	1,259	1,106	1,149	1,262	1,522
<b>POOL MEMBER</b>	890	1,743	1,757	1,227	1,614	2,017	1,605	779	559	273	268	410	510
<b>GROUP FITNESS MEMBER</b>	367	433	660	278	289	421	398	453	595	363	527	584	345
<b>24 HOUR MEMBER</b>	2,580	2,598	2,843	1,993	2,279	2,887	2,671	2,631	2,893	2,212	2,185	2,443	2,233
<b>TOTAL MEMBER VISITS</b>	<b>7,707</b>	<b>9,465</b>	<b>10,427</b>	<b>6,609</b>	<b>7,238</b>	<b>9,359</b>	<b>8,418</b>	<b>7,218</b>	<b>7,208</b>	<b>5,412</b>	<b>5,641</b>	<b>6,680</b>	<b>6,519</b>
<b>TREND</b>	<b>18%</b>	<b>23%</b>	<b>10%</b>	<b>-37%</b>	<b>10%</b>	<b>29%</b>	<b>-10%</b>	<b>-14%</b>	<b>0%</b>	<b>-25%</b>	<b>4%</b>	<b>-1%</b>	<b>7%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>7.3</b>	<b>8.0</b>	<b>9.2</b>	<b>6.1</b>	<b>6.4</b>	<b>8.4</b>	<b>8.0</b>	<b>7.4</b>	<b>7.6</b>	<b>6.3</b>	<b>6.5</b>	<b>7.8</b>	<b>6.5</b>

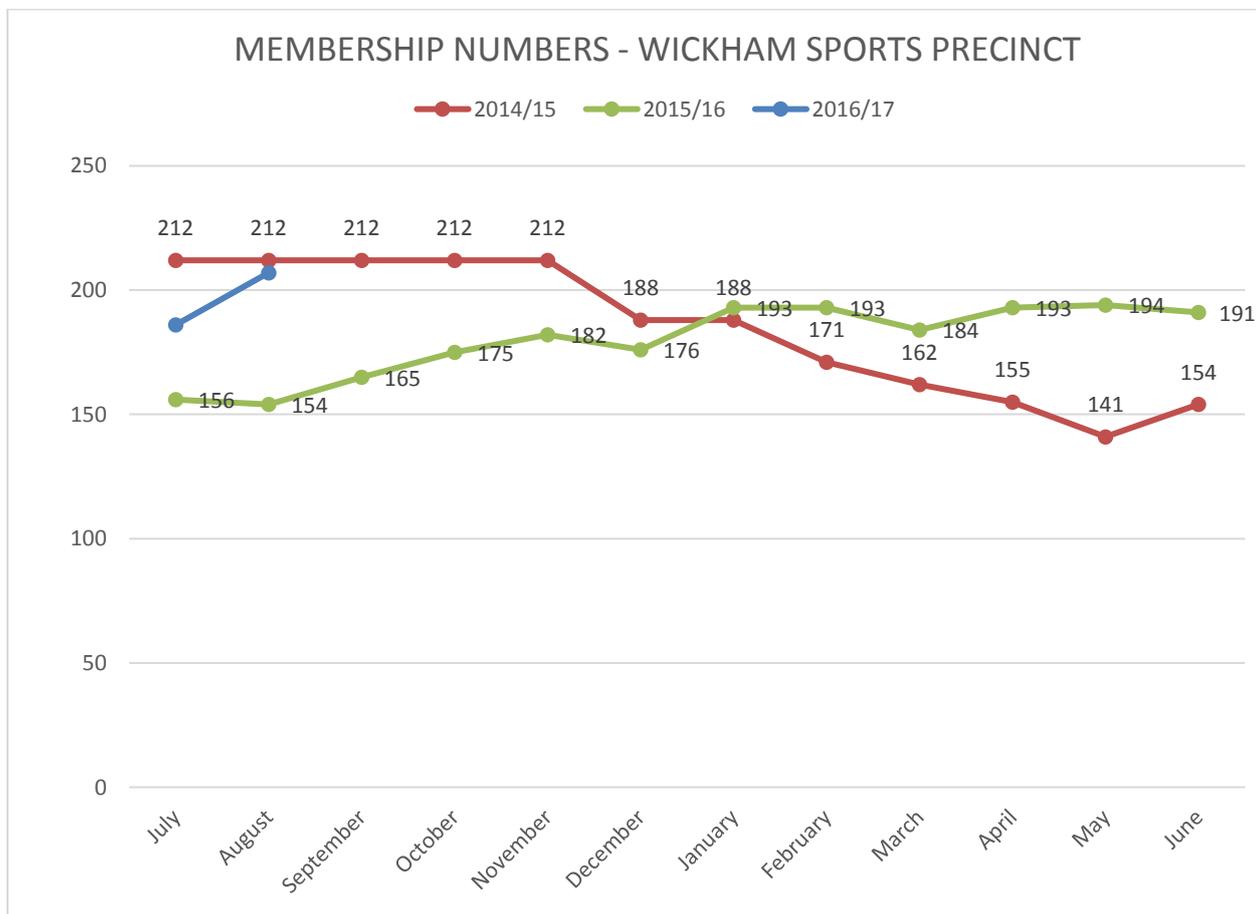
	TOTAL16/17 Fin Year		Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Aug 2015
<b>AQUATIC</b>	5,829	25%	9,699	14,008	18,363	12,077	12,207	16,536	13,689	6,832	7,336	2,158	2,465	3,364	4,731
<b>GYM</b>	9,250	39%	5,642	5,850	6,574	4,328	4,639	6,023	5,674	5,279	5,362	4,273	4,374	4,876	5,100
<b>PERSONAL TRAINING</b>	550	2%	212	153	246	177	184	139	220	242	302	305	245	305	65
<b>GROUP FITNESS</b>	4,169	18%	2,566	2,650	2,865	1,655	1,458	2,566	2,475	1,884	2,430	1,992	1,677	2,492	2,402
<b>CRECHE</b>	2,420	10%	1,209	1,462	1,595	752	840	1,476	1,428	1,251	1,263	1,012	1,143	1,277	1,072
<b>MINI GOLF</b>	906	4%	320	502	321	411	592	225	349	620	198	223	740	166	298
<b>HOLIDAY PROGRAM</b>	514	2%	537	550	5	26	443	0	127	594	0	0	514	0	23
<b>TOTAL RECORDABLE VISITS</b>	23,637	98%	20,154	25,175	29,969	19,426	20,362	26,965	23,962	16,702	16,891	9,963	11,158	12,479	13,691
<b>OTHER VISITS</b>	38,420		28,034	31,393	35,206	17,065	9,164	33,382	33,003	20,867	28,584	24,120	16,551	0	26,625
<b>TOTAL VISITS</b>	62,057		48,188	56,568	65,175	36,491	29,526	60,347	56,965	37,569	45,475	34,083	27,709	12,479	40,316
<b>TREND</b>			20%	17%	15%	-44%	-21%	104%	-6%	-34%	21%	-25%		-55%	46%
<b>Group Fitness av / class</b>	12.05		13.65	13.66	13.33	12.54	12.46	13.36	13.9	12.7	13.06	11.93	11.11	12.78	13.27
<b>Swim school participants</b>			255	850	850	850	742	742	742	385	385	385	237	237	255

### MEMBERSHIP NUMBERS - LEISUREPLEX



**WICKHAM SPORTING PRECINCT**

	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Aug 2015
<b>TOTAL MEMBERS</b>	165	175	182	176	193	193	184	193	194	191	186	207	154
<b>POOL ATTENDANCE</b>	974	2,287	1,622	1,036	1,574	1,490	1,088	989	358	108	121	219	271
<b>GROUP FITNESS AVERAGE/ CLASS</b>	8.8	10.1	9.6	8.7	9.9	9.7	7.6	10.1	8.5	9.2	9.6	10	7.4
<b>GROUP FITNESS CLASSES</b>	37	46	55	37	43	68	58	44	57	42	55	51	36
<b>GROUP FITNESS TOTAL PARTICIPANTS</b>	327	465	529	322	424	659	438	446	483	386	528	519	265
<b>GYM ATTENDANCE</b>	667	770	763	701	719	693	717	643	679	714	639	893	558
<b>REC PROGRAMS</b>											393	56	
<b>CRECHE</b>											292	246	



**ROEBOURNE AQUATIC CENTRE**

	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2016	April 2016	April 2015	May to Aug 2016
<b>POOL ATTENDANCE</b>	327	1,738	1,657	1,603	1,125	1,137	899	1,016	549	CLOSED

Roebourne Aquatic Centre closed from May - September

**COSSACK ACCOMMODATION**

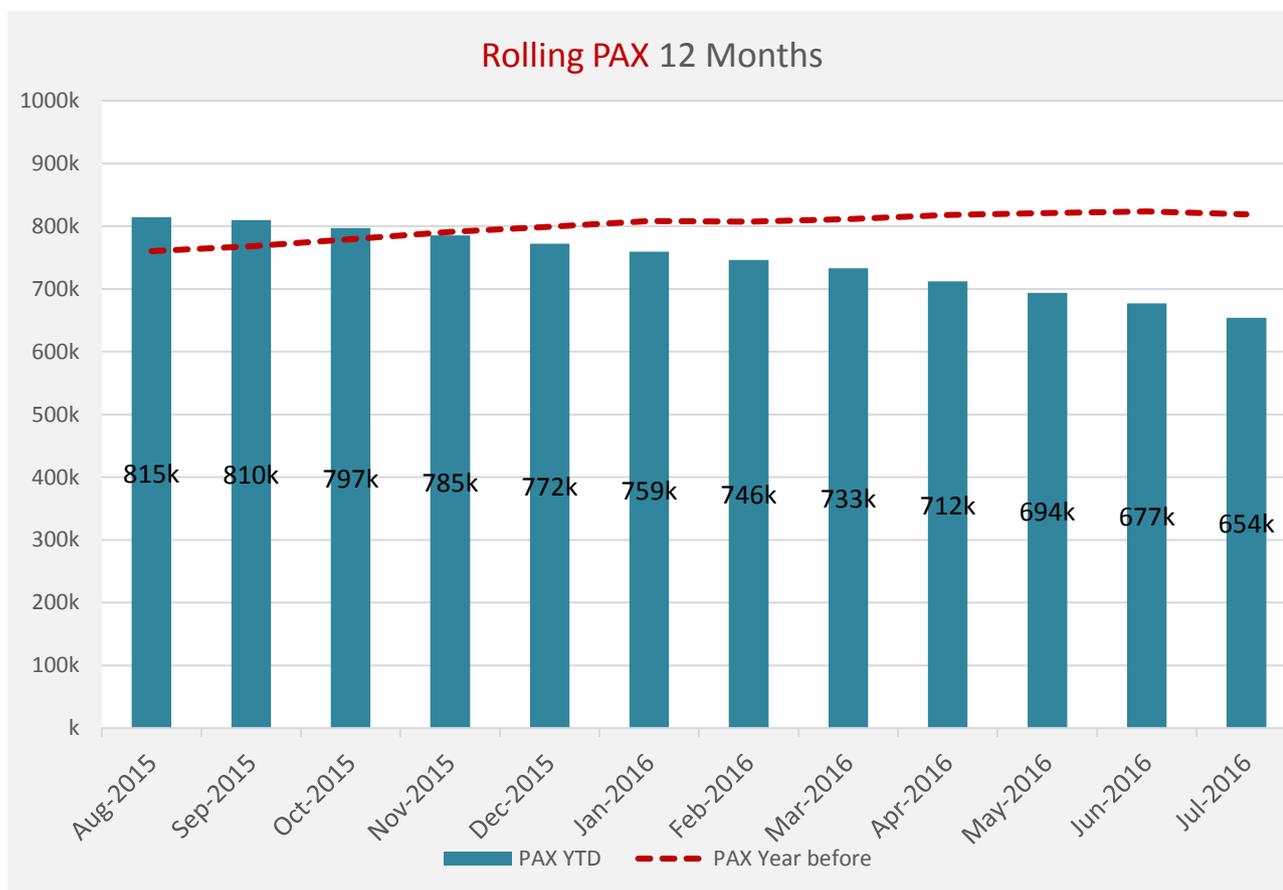
	Sept 2015	Oct 2015	Nov 2015	Dec 2015 – March 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Aug 2015
<b>Accommodation bed nights</b>	33	23	22	CLOSED	14	9	44	87	71	22

**14.12 AIRPORT SERVICES DATA**

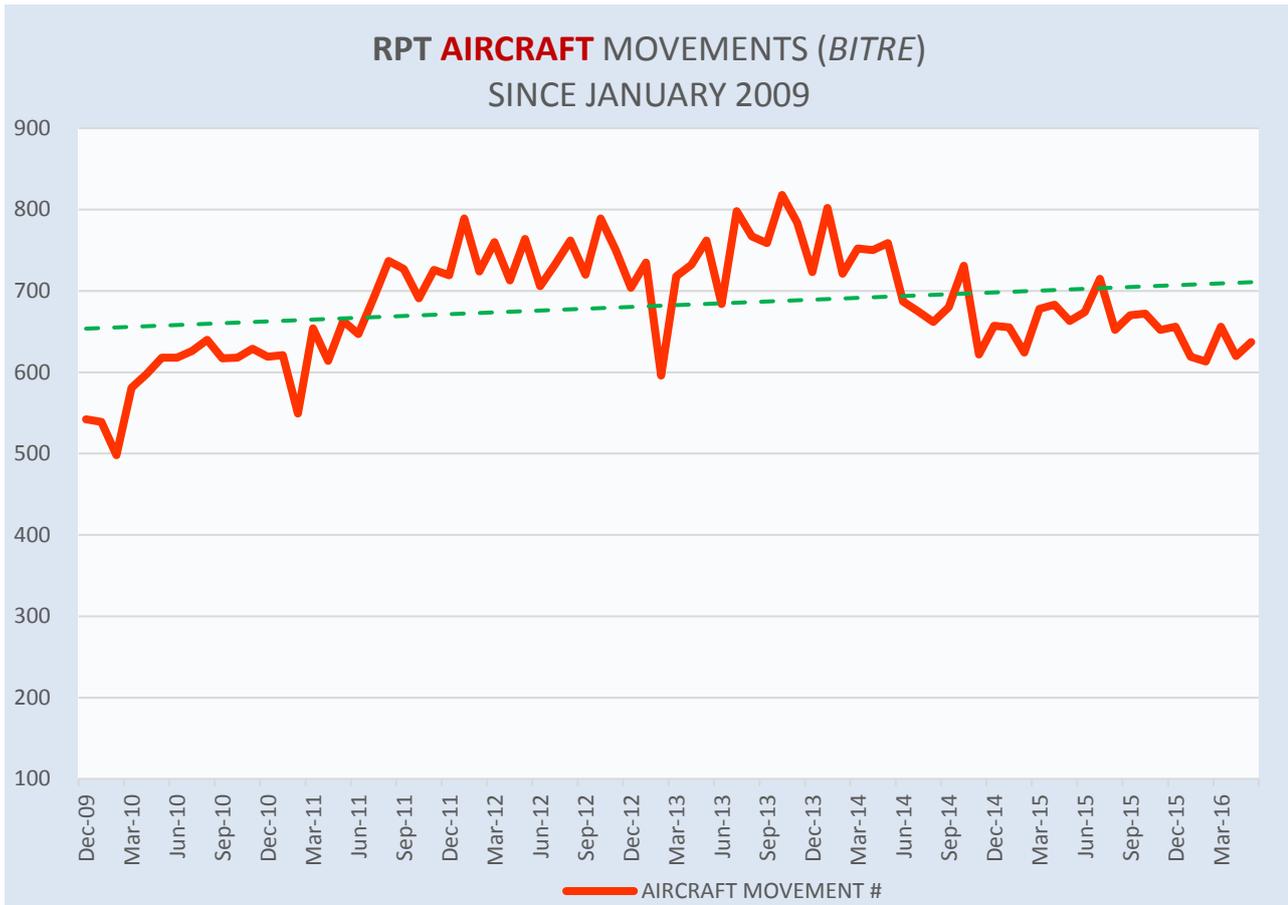
**File No:** TT.42  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Airport Services  
**Date of Report:** 5 September 2016 for July 2016 Data  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

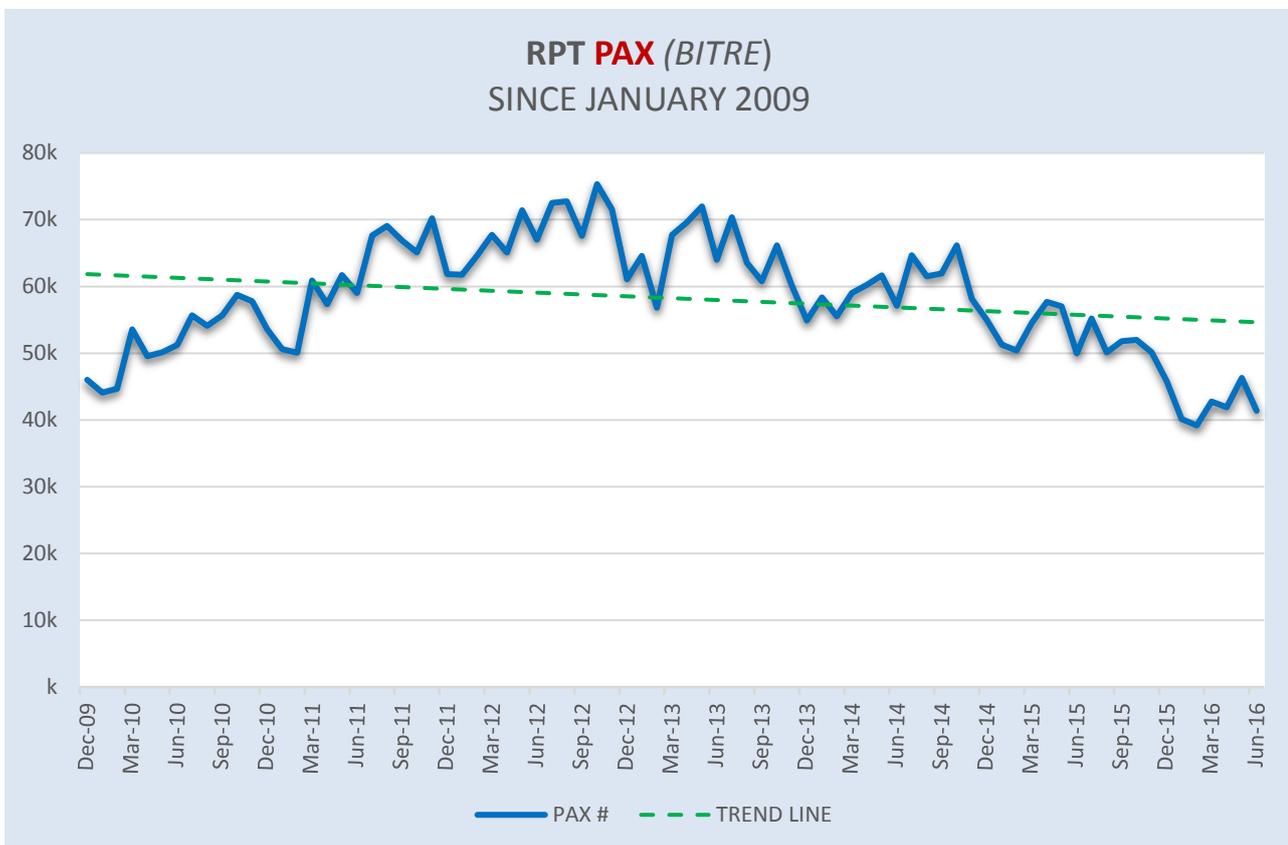
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



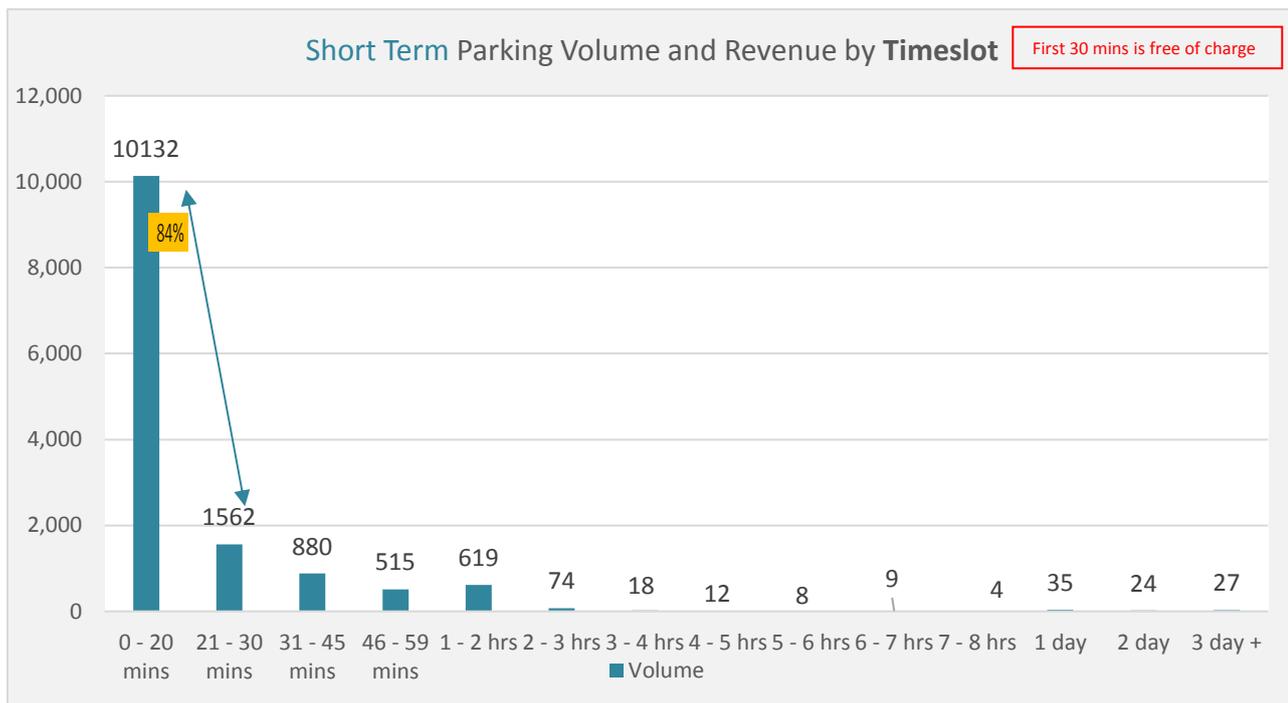
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



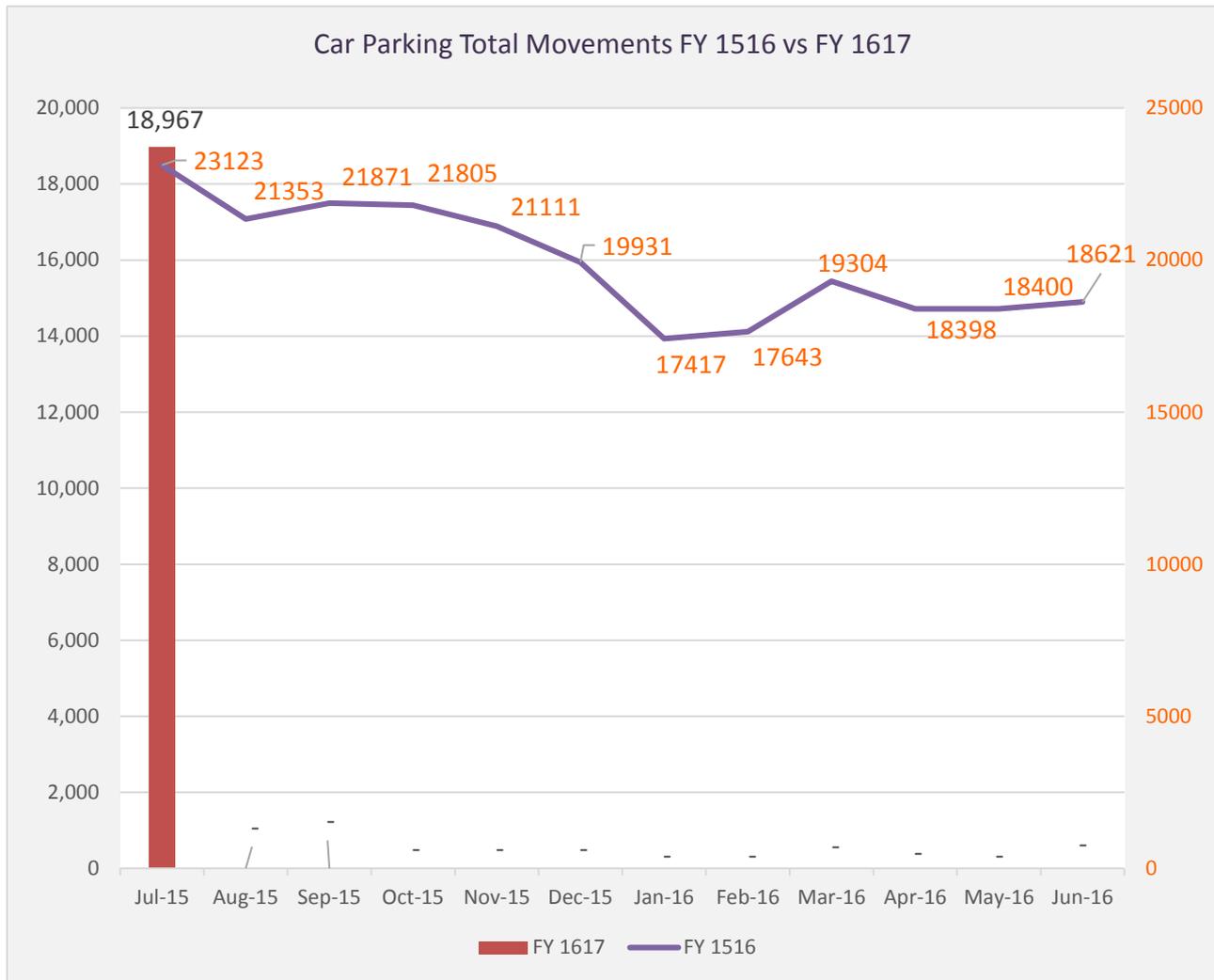
June Data not included.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided reflecting previous three months. Chart showing up to July 2016 for Passenger movements.



There were 13,919 short term tickets issued in July 2016. Since February 2015 the front lane drop off and pick up has been closed, directing all vehicles through short term. At the same time the short term was extended to 30 minutes free parking.



**14.13 LOCAL EMERGENCY MANAGEMENT - UPDATE**

<b>File No:</b>	<b>ES.15</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>12 August 2016</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>State Emergency Management Documents Mapping Sheet available on request</b>

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**PURPOSE**

For Council to note the inclusion of the State Emergency Management Documents Mapping Sheet as an addendum to the City of Karratha Local Emergency Management Arrangements.

**BACKGROUND**

The City of Karratha is required under legislation to have emergency management plans in place. These Local Emergency Management Arrangements (LEMA) have been prepared in accordance with section 41 of the *Emergency Management Act 2005*.

Correspondence was forwarded to the City on 26 May 2016 from the State Emergency Management Committee (SEMC) advising that they had approved a suite of State Emergency Management documentation which included the amalgamation of current Emergency Management (EM) documents and replacement of Policies, Administration Procedures, Operational Procedures and Training Procedures.

These changes include update of various Westplans (hazard specific emergency pre-plans), statement of fact amendments, and highlights the roles and responsibilities given by the SEMC to public authorities including Local Government.

As many of these superseded documents are referred to in current LEMA documents, SEMC has recommended that local governments insert the State Emergency Management Documents Mapping Sheet to the LEMA as an addendum. This will ensure that the appropriate sections within the State EM Policy, State EM Plan and individual procedures can be located when required. Where a local government is currently reviewing their LEMA, the SEMC recommends referencing the new sections of the State EM Policy, Plan and procedures.

As the City's LEMA have only recently been subject to a review and adopted in 2015, and are not due for full review until 2020, the State Emergency Management Documents Mapping Sheet should be included in the LEMA as an addendum to ensure they remain current.

Local Emergency Management Committee members were advised of the State Emergency Management Documents Mapping Sheet, together with the recommendation of SEMC to include these as an addendum to LEMA. At the 29 July 2016 LEMC meeting, members approved these minor changes for adoption by Council.

There are no changes to the operational workings of the document in terms of how emergencies are managed when they occur within the City of Karratha, or the understanding between agencies and stakeholders managing emergencies within the City.

**CONCLUSION**

A minor update to the City of Karratha Local Emergency Management Arrangements is required to maintain the correct references to State Emergency management policy documents. The inclusion of the State Emergency Management Documents Mapping Sheet is recommended by the State Emergency Management Committee and has been supported by the Local Emergency Management Committee.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

- 18.1 CONFIDENTIAL ITEM – KARRATHA AIRPORT REQUEST TO WAIVE FEE**
- 18.2 CONFIDENTIAL ITEM – SITES LA07 AND LA08 AT KARRATHA AIRPORT**
- 18.3 CONFIDENTIAL ITEM – REQUEST FOR QUOTATION 41-15/16 PROVISION OF WASTE AND RECYCLING COLLECTION SERVICES**
- 18.4 CONFIDENTIAL ITEM – ARTS AND CULTURE COMMUNITY ENGAGEMENT PROJECT PROPOSAL**
- 18.5 CONFIDENTIAL ITEM – DISPOSAL OF 190 RICHARDSON WAY BULGARRA**
- 18.6 CONFIDENTIAL ITEM – CEO PERFORMANCE REVIEW AND CONTRACT**

Also included is the following:

**CONFIDENTIAL ATTACHMENTS TO ITEM 11.5 - 2015-2016 MAJOR EVENTS SPONSORSHIP SCHEME EVALUATION**

**CONFIDENTIAL ATTACHMENTS TO ITEM 12.6 - VISITOR INFORMATION SERVICES EOI EVALUATION DOCUMENT**

**CONFIDENTIAL ATTACHMENTS TO ITEM 13.3 - RFT 03-16/17 KARRATHA GOLF COURSE SUPERINTENDENT**

**CONFIDENTIAL ATTACHMENTS TO ITEM 13.4 - RFT 26-15/16 MINOR WORKS – PLUMBING TENDER**

**CONFIDENTIAL ATTACHMENTS TO ITEM 13.5 - RFT 01-16/17 TURF MOWING SERVICES TENDER**



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 17 October 2016 at 6:30pm at Wickham Community Hall, Wickham.