



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 21 November 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____

Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Bev Menezes	A/Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

**7 CONFIRMATION OF MINUTES AND BUSINESS
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 17 October 2016, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor:
03/10/2016 - Meeting with Dome Café Group
04/10/2016 - Meeting with Blanche Bar
04/10/2016 - Councillor Catch-up
05/10/2016 - Meeting with Woodside Energy
06/10/2016 - ABC Radio interview – Bushfire Brigade
06/10/2016 - Business After Hours – Pilbara Regiment
10/10/2016 - CEDA State of the Nation (Canberra)
10/10/2016 - Meeting with Minister Nash’s office
10/10/2016 - Northern Australia Alliance (NAA) Meeting
11/10/2016 - Meeting with Hon. Warren Enstch MP
11/10/2016 - NAA Reception
12/10/2016 - Great Small Cities for a Great Big Nation Forum
12/10/2016 - Australian Maritime Safety Authority Briefing
12/10/2016 - Meeting with Maritime Border Command
12/10/2016 - Meeting with Senator Matt Canavan
13/10/2016 - Meeting with Melissa Price MP
13/10/2016 - Meeting with Senator Chris Back
13/10/2016 - ANU and Engineers Australia Energy Security Forum
14/10/2016 - Citizenship Ceremony
14/10/2016 - Rio Tinto ‘Ribbon of Steel’ Book Launch
17/10/2016 - Ordinary Council Meeting
18/10/2016 - ABC Interview
18/10/2016 - Spirit Radio Interview
18/10/2016 - Safer Communities Partnership Meeting
18/10/2016 - Meeting with WACRH staff
19/10/2016 - Meeting with NBAC Executive
19/10/2016 - Port of Dampier Community Consultation Committee Meeting
19/10/2016 - Business After Hours – Alinta Energy
20/10/2016 - NAC Working Group Meeting
21/10/2016 - PRC Training - Workshop: Playing the media game to win
21/10/2016 - PRC Ordinary Council Meeting
24/10/2016 - Meeting with Flo Corrigan
24/10/2016 - St Luke’s College Presentation Night
25/10/2016 - WARCA Meeting
26/10/2016 - Ngarda Radio
27/10/2016 - Meeting with Quadrant Energy
27/10/2016 - Golden Gecko Awards

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 SEPTEMBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	25 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 September 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 September 2016:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on
Operating Revenue (incl. Rates)	121,244,683	121,244,683	61,251,966	65,325,211	4,073,245	↑
Operating Expense	(88,152,610)	(88,166,318)	(20,788,298)	(18,586,551)	2,201,747	↑
Non Operating Rev	22,773,260	22,773,260	5,892,877	89,191	(5,803,686)	↓
Non Operating Exp	(79,727,050)	(79,727,050)	(11,218,717)	(9,972,088)	1,246,629	↑
Non Cash Items Included	21,951,174	21,951,174	5,482,144	4,337,225	(1,144,919)	↓
Surplus BFWD 16/17 - Unrestricted	586,878	586,878	586,878	1,800,787	1,213,909	
Surplus BFWD 16/17- Restricted Airport Funds	-	-	-	3,958,660	3,958,660	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,220,459	7,220,459	7,905,744	685,285	
/ess Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	-	
Surplus/(Deficit) 16/17	32,874	19,166	42,563,389	48,994,258	6,430,869	↑

The 2015/16 end of financial year audited surplus balances are not yet reflected in the Amended Budget and Year to Date Budget above. The 15/16 surplus is included in the 16/17 budget through the November budget review process, and future monthly financial reports will be updated after adoption of the amended budget.

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$48.99m, a positive variance of \$6.43m compared to the budgeted year to date surplus position of \$42.56m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
4,000,000	▲ Over budget in Contributions - Karratha Arts & Community Precinct - R4R funding not yet budgeted. Adjusted in November budget review.
1,667,112	▼ Under budget in Interim Rates - Closure of Woodside Gap Ridge camp earlier than expected with resulting revaluation. Adjusted in November budget review.
1,500,000	▼ Under budget in Contributions - Boat Ramps & Jetties (incl. RBFS)-Claim \$1,104,353 in Dec 2016 for KBB boat ramp and \$45k for Pt Samson Jetty in March 2017.
Operating Expenditure	
435,348	▼ Under budget in Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in plant op costs. Underspent salaries and wage offset by Waste Management employment.
342,835	▼ Under budget in KTA Airport Depreciation - Depreciation for terminal upgrade budgeted but not yet processed until November, as waiting for completion of defects liability period. Adjusted in November budget review.
310,343	▼ Depreciation-Vehicles & Plant- Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in November budget review.
Non-Operating Revenue	
4,000,000	▼ Under budget in Transfer From Carry Forward Reserve - KACP. Timing difference, funds not yet received. Adjusted in November budget review
1,733,894	▼ Under budget in Transfer From Carry Forward Reserve-Effluent Upgrade - Timing Difference.
Non Operating Expenditure	
550,000	▼ Under budget in Capital Buildings-Airport-Upstairs fit out cashflow amended in November budget review.
539,595	▼ Under budget in Karratha Foreshore Management Plan-Projects completed in October expecting invoice in Oct/ Nov.
436,985	▼ Under budget in Tambrey Pavilion-Timing difference.
266,046	▼ Under budget in Back Beach Boat Ramp Reconstruction And Channel Dredging-Last invoice to pay in Oct, project completed.
253,490	▼ Under budget in Footpaths - Balmoral Rd Stage 3-Works in progress. Invoices expected in November, December and January.
683,290	▲ Over budget in Transfer to Pilbara Underground Power Reserve. Timing difference.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	36,269,392	40,018,994	The Operating Surplus Ratio is currently higher than the YTD budget due to higher than budgeted operating surplus.
		87,861,770	54,067,089	52,393,797	
	Minimum Target between 0% and 15%	11.7%	67.1%	76.4%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is higher than the YTD budget due to lower than budgeted Depreciation, specifically Airport, Vehicles & Plant and Dampier Community Hub.
	Capital Renewal and Replacement Expenditure/Depreciation	8,571,728	3,239,376	2,710,614	
		21,762,467	5,459,891	4,445,585	
	Target - Greater than 0.90	0.39	0.59	0.61	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.
		87,861,770	54,067,089	52,393,797	Own Source Revenue is inline with YTD budget.
	Own Source Operating Revenue/Operating Expenses	88,152,610	20,788,298	18,586,551	
	Target - Greater than or equal to 0.40	1.00	2.60	2.82	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.
		17,851,866	Not	58,676,881	The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	6,724,807	
	Target - greater than or equal to 1	1.16		8.73	A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 7.08.
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	41,729,283	44,465,662	Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
		520,278	520,278	520,278	
	Target - more than 2- The higher the better	61.60	80.21	85.47	

Statement of Financial Position

	2016 September	2016 August	% change
Current			
Assets	157,742,551	159,815,179	-1.30%
Liabilities	10,820,581	11,619,042	-6.87%
Non Current			
Assets	731,345,038	732,241,017	-0.12%
Liabilities	1,256,603	1,256,603	0.00%
Net Assets	877,010,405	879,180,551	

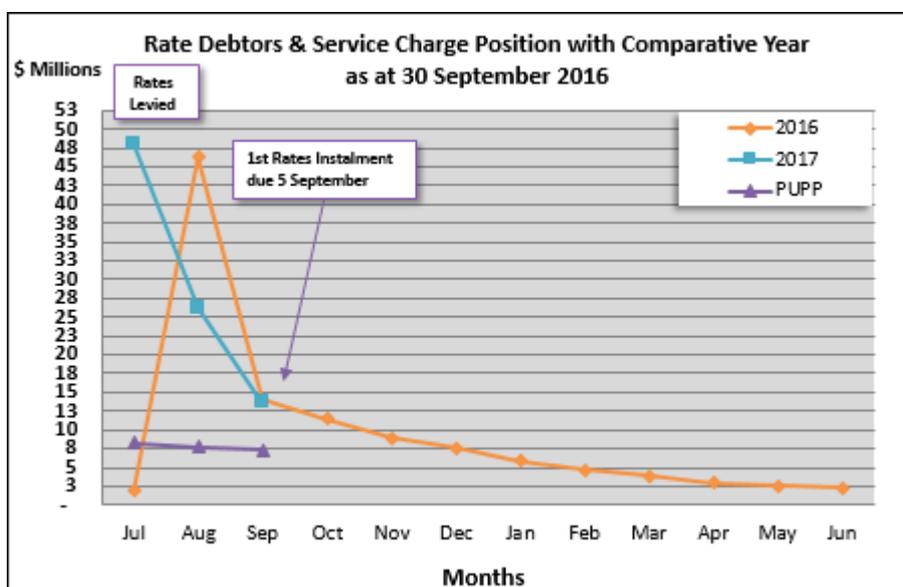
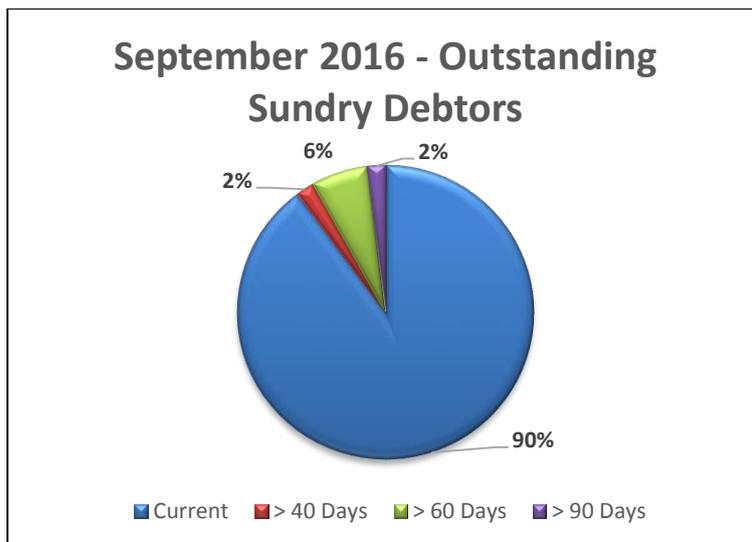
Total Current Assets have decreased by 1.3% from August to September due to a decrease in accounts receivable. Current Liabilities have decreased by 6.87% from August to September due to a decrease in outstanding accounts payable. Non-Current Assets have decreased by 0.12% as a result of the depreciation being run for July to September in September. There has been no change to Non-Current Liabilities from August to September.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of December. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 September	2016 August	Change %	Of Current Total %
Non Rate Debtors				
Current	9,110,033	3,607,231	153%	90%
> 40 Days	199,177	2,556,716	-92%	2%
> 60 Days	632,614	19,379	3164%	6%
> 90 Days	195,427	238,281	-18%	2%
Total	10,137,251	6,421,608	58%	100%
Rates Debtors				
Total	13,628,050	26,232,429	-48%	100%
PUPP Debtors				
Total	7,337,720	7,713,484	-5%	100%

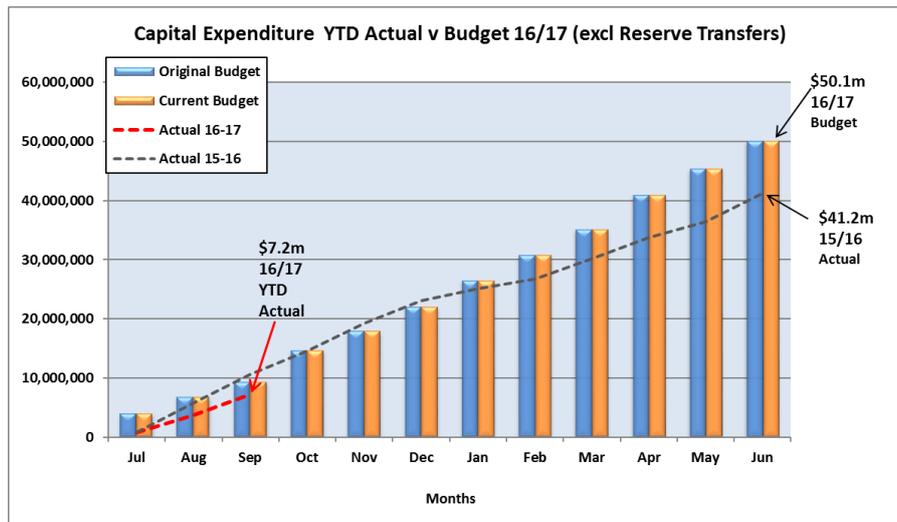
The balance of outstanding PUPP charges has decreased from August 2016. PUPP payments have been made on 98.7% of properties, with 77.4% paid in full and 22.6% paying by instalments.



Total Debtors increased by 58% or \$3.7m due to an increase in invoices receivable, primarily for a PDC invoice relating to grant contributions for the KACP. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	Total Amount	Current	40 Days	60 Days	>90 Days	Comments
Frank Smith	41,593.20	-	-	-	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Optus Mobile Pty Ltd	38,163.30	46.86	37,978.74	137.70	-	Relates to annual rent for Bulgarra & Gap Ridge sites, issued with a first & final reminder 11/10/16

Capital Expenditure



The Council’s 2016/17 Capital Expenditure budget is \$50.1 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 22% below budget in capital expenditure year to date.

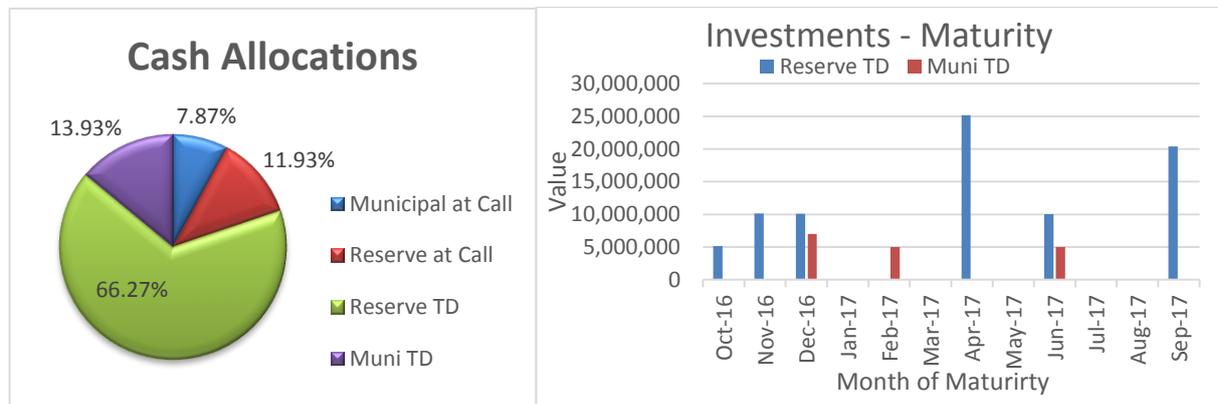
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Sep-16			30-Jun-16	
Land	0	0	0%	0	0
Artwork	0	0	0%	0	0
Buildings	3,673,460	1,959,914	-47%	29,638,543	29,638,543
Equipment	1,000	0	0%	1,000	1,000
Furn & Equip	182,000	97,198	-47%	424,000	424,000
Plant	287,000	93,532	-67%	1,452,000	1,452,000
Infrastructure	5,155,916	5,098,434	-1%	18,602,172	18,602,172
Totals	9,299,376	7,249,078	-22%	50,117,715	50,117,715

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 30 September 2016 \$	Interest %	Investment Term	Maturity	Source
WBC	Maxi Cash Reserve	-	14,570,022	1.30	At Call		Bank Statement
NAB	Reserve Term Deposits	5,037,023	5,144,255	3.06	3 months	Oct-16	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	10,000,000	10,108,986	3.06	6 months	Nov-16	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	15,000,000	15,163,479	3.06	11 months	Apr-17	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	5,000,000	5,047,786	3.06	6 months	Dec-16	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	5,000,000	5,047,786	3.06	6 months	Dec-16	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	5,370,524	5,379,392	2.87	12 months	Sep-17	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	10,000,000	10,012,715	2.73	7 months	Apr-17	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	10,000,000	10,012,855	2.76	9 months	Jun-17	Reserve Bank Rec- Excel
WBC	Reserve Term Deposits	15,000,000	15,020,190	2.89	12 months	Sep-17	Reserve Bank Rec- Excel
WBC	Muni Term Deposits	7,000,000	7,003,598	2.68	3 months	Dec-16	Muni TD Bank Rec
WBC	Muni Term Deposits	5,000,000	5,002,570	2.68	5 months	Feb-17	Muni TD Bank Rec
WBC	Muni Term Deposits	5,000,000	5,002,560	2.67	9 months	Jun-17	Muni TD Bank Rec
WBC	Municipal (Transactional)	-	6,458,463	1.34	At Call		Synergy
WBC	Maxi Cash Municipal	-	3,158,203	1.30	At Call		Synergy
N/A	Cash on Hand	-	18,555	0.00			Synergy
Total			122,151,417				

* The balance of all Term Deposits includes interest accrued to 30 September 2016.

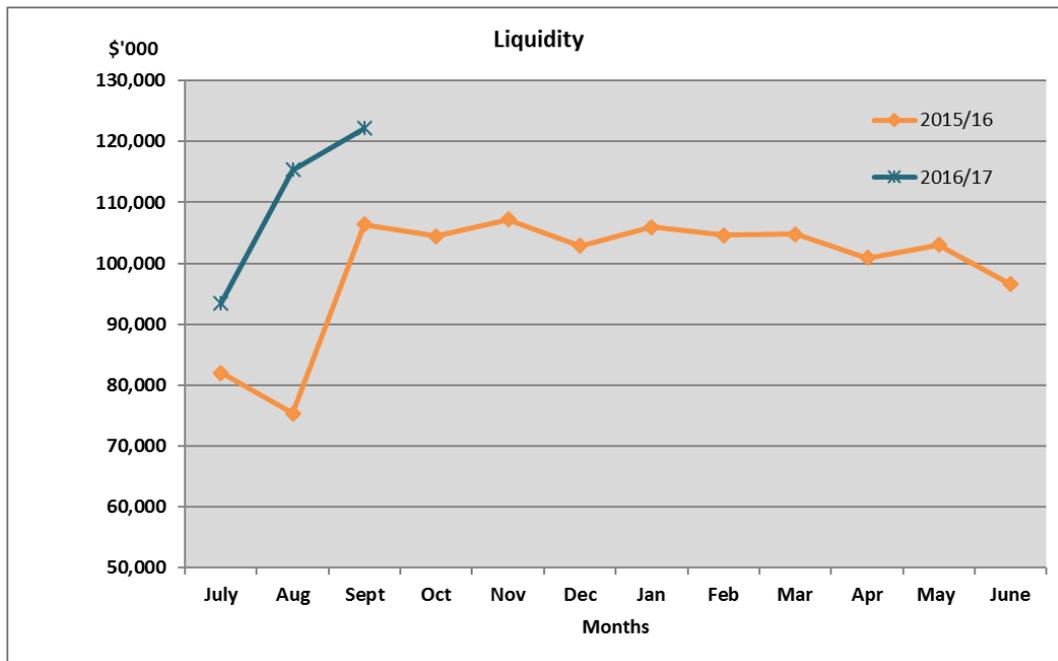


The Reserve Bank cash rate (overnight money market interest rate) remained steady during September at 1.50%. The Municipal funds held with Westpac Bank are currently earning 1.34% interest on balances between \$1m and \$5m in the everyday account and 1.30% on the Maxi-Direct Muni Account.

During September Council had \$25m in maturing Reserve investments. These funds were reinvested along with \$15m from Council’s Reserve At Call account, as \$10m for 7 months at 2.73%, \$10m for 9 months at 2.76%, \$15m for 12 months at 2.89% and \$5m for 12 months at 2.87%.

Also in September, Council invested surplus Municipal funds in term deposits, \$7m for 3 months at 2.68%, \$5m for 5 months at 2.68% and \$5m for 9 months at 2.67%.

During October Council has invested \$7m of Reserve funds from the Maxi Cash Reserve account, as well as \$4m of Municipal funds not immediately required.



The liquidity graph for 2016/17 demonstrates an increase in liquidity from August. This increase is primarily due to receipt of rates instalments.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Sections 6.19 and 6.4 of the *Local Government Act 1995* provides for giving local public notice of the intention to impose as fees or charges after the annual budget has been adopted; and for the preparation of financial reports.

In accordance with Regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of September 2016 with a current year to date surplus budget position of \$42,563,389 (comprising \$35,342,930 unrestricted surplus and \$7,220,459 restricted surplus) and a current surplus position \$48,994,258 (comprising \$41,088,514 unrestricted surplus and \$7,905,744 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$41,088,514 is primarily due to the levying of 2016/17 annual rates in July 2016.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Program/Services: 4.d.1.3 Provide transparent and accountable financial information required by the *Local Government Act*, Code of Accounting Practice, Australian Accounting Standards and Local Government Regulations.
- Our Projects/Actions: 4.d.1.3.1 Prepare the Financial Statements and Reports to Council.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th September 2016;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th September 2016.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th September 2016.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 September 2016							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2015/16
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,910,719	41,910,719	41,857,535	40,148,523	-	(1,709,012)	40,113,562
Fees and Charges	42,618,883	42,618,883	11,361,132	11,381,691	-	-	74,454,536
Operating Grant, Subsidies and Contributions	10,795,597	10,795,597	2,909,967	6,045,032	107.74%	3,135,065	77,576,298
Interest Earned	3,327,528	3,327,528	844,632	842,445	-	-	3,576,356
Proceeds/Realisation	-	-	150	-	-	-	0
All Other	372,510	372,510	80,634	166,716	106.76%	86,082	2,633,867
Total	99,025,237	99,025,237	57,054,050	58,584,406	-	1,530,356	198,354,620
Expenses from Operations							
Employee Costs	(32,274,431)	(32,274,431)	(7,726,093)	(7,326,042)	-	400,051	(33,608,639)
Materials and Contracts	(23,853,369)	(23,868,369)	(5,201,425)	(4,439,503)	-14.65%	761,922	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,722,755)	(994,593)	(739,730)	-25.62%	254,863	(3,946,514)
Interest Expenses	(11,222)	(11,222)	-	1,084	-	-	-
Depreciation	(21,762,467)	(21,762,467)	(5,459,891)	(4,445,585)	-18.58%	1,014,306	(12,711,352)
Insurance Expenses	(1,545,116)	(1,545,116)	(117,955)	(836,985)	609.58%	(719,030)	(1,606,065)
Other Expenses	(3,789,903)	(3,788,611)	(1,262,448)	(799,699)	-36.65%	462,749	(3,891,449)
Total	(87,959,263)	(87,972,971)	(20,762,405)	(18,586,460)	-	2,175,945	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	22,214,806	22,214,806	4,194,276	6,719,666	60.21%	2,525,390	9,313,340
Profit On The Sale Of Assets	4,640	4,640	3,640	21,139	480.75%	-	91,170
Loss On Asset Disposal	(193,347)	(193,347)	(25,893)	(91)	-99.65%	25,802	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	33,092,073	33,078,365	40,463,668	46,738,660	-	-	119,985,458

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies & Contributions	107.74%	3,135,065	545,000	▲ Over budget in Arts & Culture Program - Events Income
			482,584	▲ Over budget in Rio Tinto and KCC Contribution-Pship Mgmt Team
			406,000	▲ Over budget in Contribution to Rangers/Local Laws
			349,891	▲ Over budget in Grants & Contributions - Ovals
			285,417	▲ Over budget in Education Dept - Roebourne Pool Contribution
			175,000	▲ Over budget in Eastern Corridor Youth Services
			175,000	▲ Over budget in Contribution To Entry Statement
			169,000	▲ Over budget in Grants-Community Safety
			135,000	▲ Over budget in Red Earth Arts Festival - Income
			130,000	▲ Over budget in Cossack Art Prizes - Contributions
			120,000	▲ Over budget in Cossack - Grant Income
All Other	106.76%	86,082	118,000	▲ Over budget in Special Youth Projects Income
		86,092	▲ Over budget in various minor amounts including Workers Compensation Rebate and diesel fuel rebate	
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-14.65%	761,922	212,585	▼ Under budget in KTA Airport - Recoverable
			136,271	▼ Under budget in Red Earth Arts Festival - Expense
			127,011	▼ Under budget in Karratha Golf Course/Bowling Green Facility
			103,940	▼ Under budget in Open Space/Drain Reserve Maintenance
			85,524	▼ Under budget in Rio Tinto - Town Beautification
			73,840	▼ Under budget in Crime & Safety Initiatives
			58,749	▼ Under budget in Road Trees Maintenance
			58,462	▼ Under budget in Roundabout Maintenance
			53,894	▼ Under budget in Litter Control
			51,500	▼ Under budget in Economic Development Projects
			98,050	▲ Over budget in Footpath Maintenance
Utilities	-25.62%	254,863	101,073	▲ Over budget in Town Street Maintenance
			125,269	▼ Under budget in Karratha Leisureplex
			46,538	▼ Under budget in Wickham Recreation Facility Building
			31,697	▼ Under budget in Oval Maintenance
			28,963	▼ Under budget in Dampier Community Hub
Depreciation	-18.58%	1,014,306	25,972	▼ Under budget in Street Lights-Electricity
			342,835	▼ Under budget in KTA Airport -Depreciation
			310,343	▼ Under budget in Depreciation-Vehicles & Plant
			142,527	▼ Under budget in Depreciation - Dampier Community Hub
			53,629	▼ Under budget in Depreciation-Roads & Streets
			41,764	▼ Under budget in Depreciation-Effluent System
			35,200	▼ Under budget in Depreciation-Corp Services
			17,883	▼ Under budget in Depreciation-Karratha Leisureplex
			11,564	▼ Under budget in Depreciation-Emergency Services
			11,546	▼ Under budget in Depreciation-Pavilions & Halls
Insurance Expense	609.58%	719,030	719,030	▲ Over budget in Insurance Expense - timing difference
Other Expenses	-36.65%	462,749	153,333	▼ Under budget in KTA Airport - Karratha Terminal Building - Op Exp
			141,685	▼ Under budget in Sponsorship Scheme
			100,000	▼ Under budget in Economic Development Projects
			85,248	▼ Under budget in Non Statutory Donations
Non- Operating Revenue	Material Variance		Significant Items	
Non Operating Grant, Subsidies and Contributions	60.21%	2,525,390	3,500,000	▲ Over budget in Contributions - Karratha Arts & Community Precinct
			1,309,296	▲ Over budget in Roads To Recovery - Grant Funding
			1,164,874	▼ Under budget in Contributions to Corporate Projects
			1,500,000	▼ Under budget in Contributions - Boat Ramps & Jetties (incl. RBFS)
Loss on Asset Disposal	-99.65%	25,802	25,802	▼ Under budget in Loss On Sale - Infrastructure

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,253,402	6,253,402	1,912,297	1,901,318	-	-	
Governance	1,378,884	1,378,884	1,214,684	68,994	-94.32%	(1,145,690)	↓
Law, Order And Public Safety	823,668	823,668	100,377	636,851	534.46%	536,474	↑
Health	171,100	171,100	29,500	81,607	176.63%	52,107	↑
Education and Welfare	58,920	58,920	14,730	14,725	-	-	
Housing	400,434	400,434	92,583	79,734	-13.88%	-	
Community Amenities	10,327,978	10,327,978	4,795,652	5,223,364	-	427,712	↑
Recreation And Culture	29,578,115	29,578,115	5,302,549	10,751,797	102.77%	5,449,248	↑
Transport	29,816,933	29,816,933	5,733,454	6,130,077	-	396,623	↑
Economic Services	381,230	381,230	157,105	244,332	55.52%	87,227	↑
Other Property And Services	143,300	143,300	41,500	43,890	-	-	
	79,333,964	79,333,964	19,394,431	25,176,688	29.81%	5,782,257	
Expenses (Applications)							
General Purpose Funding	(4,255,422)	(4,255,422)	(87,800)	(155,641)	77.27%	(67,841)	↓
Governance	(4,042,783)	(4,056,491)	(1,024,898)	(782,617)	-23.64%	242,282	↑
Law, Order And Public Safety	(1,831,404)	(1,831,404)	(487,270)	(443,021)	-	-	
Health	(1,279,492)	(1,279,492)	(317,471)	(302,874)	-	-	
Education and Welfare	(168,573)	(168,573)	(37,748)	(36,270)	-	-	
Housing	(489,163)	(489,163)	(97,808)	(218,248)	123.14%	(120,440)	↓
Community Amenities	(13,863,161)	(13,863,161)	(3,292,526)	(2,518,150)	-23.52%	774,377	↑
Recreation And Culture	(29,469,836)	(29,469,836)	(7,921,086)	(7,027,982)	-11.28%	893,104	↑
Transport	(29,928,009)	(29,928,009)	(6,700,510)	(6,199,098)	-	501,412	↑
Economic Services	(2,657,292)	(2,657,292)	(743,402)	(433,283)	-41.72%	310,120	↑
Other Property And Services	(167,475)	(167,475)	(77,777)	(469,367)	503.48%	(391,590)	↓
	(88,152,610)	(88,166,318)	(20,788,298)	(18,586,551)	-10.59%	2,201,747	
Capital							
Revenue							
Proceeds From Disposal Of Assets	333,670	333,670	143,325	70,450	-50.85%	(72,875)	↓
Tsf From Aerodrome Reserve	1,530,967	1,530,967	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	2,509,412	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	8,111,710	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	5,783,894	5,733,894	-	-100.00%	(5,733,894)	↓
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	15,658.00	18,740.79	19.69%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	22,773,260	5,892,877	89,191	-98.49%	(5,803,686)	

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	-	-	-	-
Purchase Of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(29,638,543)	(29,638,543)	(3,673,460)	(1,959,914)	-46.65%	1,713,546	↑
Purchase Of Assets - Equipment	(1,000)	(1,000)	1,000	0	-100.00%	-	-
Purchase Of Assets - Furniture & Equipment	(424,000)	(424,000)	(182,000)	(97,198)	-46.59%	84,802	↑
Purchase Of Assets - Plant	(1,452,000)	(1,452,000)	(287,000)	(93,532)	-67.41%	193,468	↑
Purchase Of Assets - Infrastructure	(18,602,172)	(18,602,172)	(5,155,916)	(5,098,434)	-	57,482	↑
Loan Principal Repayments	(63,103)	(63,103)	-	-	-	-	-
Tsf To Aerodrome Reserve	(114,804)	(114,804)	(28,701)	(12,210)	-57.46%	-	-
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	-	(43)	-	-	-
Tsf To Plant Replacement Reserve	(74,028)	(74,028)	(18,507)	(8,154)	-55.94%	-	-
Tsf To Walkington Theatre Reserve	(912)	(912)	(228)	(209)	-	-	-
Tsf To Workers Compensation Reserve	(16,932)	(16,932)	(4,233)	(5,612)	32.57%	-	-
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	-
Tsf To Infrastructure Reserve	(15,913,135)	(15,913,135)	(304,413)	(293,458)	-	-	-
Tsf To Partnership Reserve	(6,164,565)	(6,164,565)	(1,266,604)	(1,257,498)	-	-	-
Tsf To Waste Management Reserve	(1,779,299)	(1,779,299)	(144,876)	(136,237)	-	-	-
Tsf To Housing Reserve	(9,660)	(9,660)	(2,415)	(2,229)	-	-	-
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	-
Tsf To Junior Sport Reserve	-	-	-	-	-	-	-
Tsf To Public Open Space Reserve	-	-	-	-	-	-	-
Tsf To Mosquito Control Reserve	(774)	(774)	(51)	(49)	-	-	-
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	-
Tsf To Employee Entitlements Reserve	(159,984)	(159,984)	(39,996)	(31,863)	-20.33%	-	-
Tsf To Community Development Reserve	(11,916)	(11,916)	(2,979)	(11,113)	273.04%	-	-
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,313,493)	(103,374)	(786,664)	660.99%	(683,290)	↓
Tsf To Medical Services Assistance Package Reserve	(11,856)	(11,856)	(2,964)	(2,671)	-	-	-
Tsf To Carry Forward Budget Reserve	(964,874)	(964,874)	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	(175,000)	100.00%	(175,000)	↓
Interest Free Loan Principal	-	-	-	-	-	-	-
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	-
Income Set Aside As Restricted Funds	-	-	-	-	-	-	-
	(79,727,050)	(79,727,050)	(11,218,717)	(9,972,088)	-11.11%	1,246,629	
Adjustment For Non Cash Items							
Depreciation	21,762,467	21,762,467	5,459,891	4,445,585	-18.58%	(1,014,306)	
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	(1,084)	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	188,707	188,707	22,253	21,048	-194.59%	-	-
	21,951,174	21,951,174	5,482,144	4,337,225	-	(1,144,919)	
Restricted Balance BFWD - Pilbara Underground Power	7,220,459	7,220,459	7,220,459	7,905,744	-	685,285	↑
Unrestricted Surplus Brought Forward 1 July	586,878	586,878	586,878	5,759,447	881.37%	5,172,569	↑
Amount Raised From Rates	41,910,719	41,910,719	41,857,535	40,148,523	-	(1,709,012)	
Restricted Balance - Pilbara Underground Power	5,863,920	5,863,920	5,863,920	5,863,920			
Surplus / (Deficit)	32,874	19,166	42,563,389	48,994,258		6,430,869	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	-94.32%	1,145,690	1,164,874	▼ Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received
Law, Order & Public Safety	534.46%	536,474	406,000	▲ Contribution to Rangers/Local Laws - Timing difference, funds received earlier than budgeted.
			109,000	▲ Grants-Community Safety - Timing difference, funds received earlier than budgeted.
Health	176.63%	52,107	52,107	▲ Various minor amounts including Contribution to Medical Services Package
Recreation and Culture	102.77%	5,449,248	4,000,000	▲ Contributions - Karratha Arts & Community Precinct - R4R funding not yet budgeted. Adjusted in November budget review.
			545,000	▲ Arts & Culture Program - Events Income-Grant income received earlier than budgeted.
			482,584	▲ Rio Tinto and KCC Contribution-Pship Mgmt Team-Rio grant funding paid earlier than budgeted, and \$45k unallocated CDS funding.
			401,650	▲ Grants and Cont - Pavilions & Halls-Grant instalment received earlier than forecast
			349,891	▲ Grants & Contributions - Ovals-Contribution received earlier than anticipated
			285,417	▲ Education Dept - Roebourne Pool Contribution-Contribution received earlier than anticipated
			175,000	▲ Eastern Corridor Youth Services-Income received earlier than expected.
			136,895	▲ Red Earth Arts Festival - Income-Grant income received earlier than budgeted.
			130,000	▲ Cossack Art Program - Contributions-Rio grant funding received earlier than budgeted.
			120,000	▲ Cossack - Grant Income-Grant received earlier than forecast
			118,000	▲ Special Youth Projects Income-Income received earlier than expected.
			97,646	▲ Karratha Leisureplex-Sundry Contributions/Donations - Department of Education Joint Use agreement received.
			94,825	▲ Contributions-Beaches & Foreshore Works - Contribution for the Searipple foreshore works.
			86,000	▲ Contributions - Club Development-Grant income received earlier than budgeted. Budgeted in November.
			60,000	▲ NAIDOC Week Income-Grant income received earlier than budgeted.
			150,000	▼ Grant-Arts & Culture Program-Grant income not yet received from Landcorp.
			1,500,000	▼ Contributions - Boat Ramps & Jetties (incl. RBFS)-Claim \$1,104,353 in Dec 2016 for KBB boat ramp and \$45k for Pt Samson Jetty in March 2017.
Economic Services	55.52%	87,227	55,496	▲ Building Licence Fees-Monies for the Arts Centre license came in early and several demolition permits received.
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	72.27%	67,841	67,841	▼ Various minor amounts including Bank charges and office expenses.
Governance	-23.64%	242,282	113,491	▲ LSL Entitlements Cash Backed - no budget.
			50,000	▲ Contribution - Karratha Community Association - Contribution to Searipple Public Amenity Structure Project.
Housing	123.14%	120,440	120,440	▲ Various minor amounts - Timing difference for 16/17 Insurance premium for staff housing.
Community Amenities	-23.52%	774,377	435,348	▼ Under budget in Refuse Site Maintenance - 7 Mile (Dom/Comm)- Under expenditure in plant op costs. Underspent salaries and wage offset by Waste Management employment.
			100,000	▼ Economic Development Projects - Business Support .
			64,929	▼ Rubbish Collection Parks, Open Spaces & Events-Budget should be allocated to Refuse site maintenance. Will be addressed in November Budget Review.
Recreation and Culture	-11.28%	893,104	142,527	▼ Depreciation - Dampier Community Hub Depreciation budgeted but not yet processed until October. Timing difference.
			140,053	▼ Adv Retreat Co. - Pilbara Wellness Retreat-Contract terminated.
			136,271	▼ Red Earth Arts Festival - Expense.
			118,258	▼ Green The Greens-Late Invoices to be paid this month.
			101,028	▼ Open Space/Drain Reserve Mtce-Invoices for works received but not yet processed.
			81,463	▼ Employment Costs-Karratha Leisureplex.
			61,266	▼ Trade/Commercial Refuse Collection-Budget should be allocated to Refuse site maintenance. Adjusted in November Budget Review.
			52,560	▼ Karratha Leisureplex-Op Costs.
Economic Services	-41.72%	310,120	77,500	▼ Contribution - Karratha Tourist Bureau.
			75,000	▼ Pt Samson Beautification - Stage 1 Design Works-Design work under way, PO issued.
			59,030	▼ Roundabout Maintenance-Procurement underway for completion in December / January.
Other Property and Services	503.48%	391,590	310,343	▼ Depreciation-Vehicles & Plant- Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in November budget review.

Capital Revenue	Material Variance		Significant Items
Proceeds From Disposal Of Assets	-50.85%	72,875	120,500 ▲ Proceeds of Sale - Roads & Streets
			13,750 ▼ Proceeds of Sale - Public Affairs - vehicle sold
			16,250 ▼ Proceeds of Sale - Animal Control - 4x4 sold
			19,500 ▼ KTA - Proceeds on Sale - 4x4 sold
Transfer From Carry Forward Budget Reserve	-100.00%	5,733,894	5,733,894 ▼ Transfer From Carry Forward Reserve-Effluent Upgrade and KACP, timing difference.
Capital Expenses	Material Variance		Significant Items
Purchase of Assets - Buildings	-46.65%	1,713,546	550,000 ▼ Capital Buildings-Airport- Upstairs fit out cashflow amended in budget review.
			436,985 ▼ Tambrey Pavilion-Timing difference.
			206,256 ▼ Building Improvements-Karratha Depot-Some delayed works due to commence in 2017 as well as a proposed reduction in FY Budget with works at Depot anticipated to roll in to 17/18.
			200,501 ▼ WCH Capital-Buildings - Detailed Design was delayed due to site issues. Design on track for completion December. Skate park design now progressed however Splash Pad design and construction to be procured separately. Cashflow adjustment will be required at budget review.
			112,712 ▼ Karratha Arts & Community Precinct-Project commencement delayed by 1 week.
			86,661 ▼ DCH Capital-Buildings-Expected contingency spend did not occur.
			82,658 ▼ Staff Housing Improvements-cash flow adjusted in budget review.
			74,731 ▼ Karratha Airport Terminal Expansion Project-Project on hold awaiting council approvals on revised budgets.
Purchase of Assets - Furniture & Equipment	-46.59%	84,802	64,106 ▼ Purchase of computer equipment.
Purchase of Assets - Plant	-67.41%	193,468	163,417 ▼ Purchase - Plant-Purchase of 2016 JCB Backhoe, originally anticipated in September, however machines arrival was extended to 10th October. Variance will resolve with processing of Tax Invoice in October posting month.
Transfer to Pilbara Underground Power Reserve	660.99%	683,290	683,290 ▲ Transfer to Pilbara Underground Power Reserve - timing difference.
Transfer to Restricted Funds Reserve	100.00%	175,000	175,000 ▲ Transfer to Restricted Funds Reserve - Contribution to Wickham Entry Statement Asset Management and subsequent transfer to reserve unbudgeted.
Non Cash Items	Material Variance		Significant Items
Depreciation	-18.58%	1,014,306	342,835 ▼ KTA Airport Depreciation - Depreciation for terminal upgrade budgeted but not yet processed until November, as waiting for completion of defects liability period. Adjusted in November budget review.
			310,343 ▼ Depreciation-Vehicles & Plant- Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in November budget review.
			142,527 ▼ Depreciation - Dampier Community Hub-Depreciation budgeted but not yet processed until October. Timing difference.

City of Karratha
Notes to the Financial Statements
for the period ending 30 September 2016

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		26,634,509	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		2,720,949	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		95,507,468	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	29,018,508	15,706,552
Land held for Resale - Development Costs		188	188
Inventories		302,726	345,277
Total Current Assets		154,193,789	115,733,430
Current Liabilities			
Trade and Other Payables		4,409,684	9,500,568
Trust Liabilities		2,727,636	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		63,103	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		10,820,581	16,344,791
Net Current Assets		143,373,207	99,388,640
Less			
Cash and Cash Equivalents - Restricted - Reserves		(95,507,468)	(92,784,458)
Loan repayments from institutions		(44,463)	(69,370)
Movement in Accruals (Non-Cash)		(87,312)	(992,544)
Land Held for Resale		(188)	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
Add back			
Current Loan Liability		63,103	63,103
Cash Backed Employee Provisions		4,496,111	4,464,248
Current Provisions funded through salaries budget		(1,247,469)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
Net Current Asset Position		48,994,258	6,516,748

Note Explanation:

1) Total Trade and Other Receivables	15,390,458
Total Rates Debtors Outstanding	13,628,050

City of Karratha
Statement of Financial Position
for the period ending 30 September 2016

Note 2: Statement of Financial Position	2016/17	2015/16
	\$	\$
Current Assets		
Cash On Hand	18,555	18,705
Cash and Cash Equivalents - Unrestricted	26,615,954	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	2,720,949	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	95,507,468	92,784,458
Trade and Other Receivables	29,018,508	15,706,552
Inventories	302,914	345,465
Total Current Assets	154,193,789	115,733,430
Non Current Assets		
Trade and Other Receivables	3,998,585	3,998,585
Property, Plant and Equipment	193,886,217	223,792,879
Infrastructure	537,008,999	504,348,244
Total Non Current Assets	734,893,800	732,139,708
Total Assets	889,087,589	847,873,139
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	4,409,684	9,500,568
Trust Liabilities	2,727,636	3,160,962
Long Term Borrowings	63,103	63,103
Provisions	3,620,158	3,620,158
Total Current Liabilities	10,820,581	16,344,791
Non Current Liabilities		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
Total Non Current Liabilities	1,256,603	1,256,603
Total Liabilities	12,077,184	17,601,394
Net Assets	877,010,405	830,271,745
Equity		
Accumulated Surplus	409,346,297	365,330,648
Revaluation Surplus	372,156,637	372,156,637
Reserves	95,507,471	92,784,461
Total Equity	877,010,405	830,271,745

City of Karratha
Statement of Financial Activity
for the period ending 30 September 2016

Note 3: Cash and Cash Equivalents	2016/17
	\$
Unrestricted Cash	
Cash On Hand	18,555
Westpac on call	9,607,226
Term deposits - Westpac / WATC	-
Term deposit - Westpac	17,008,728
	<u>26,634,509</u>
Restricted Cash	
Reserve Funds	95,507,468
Restricted Unspent Grants	9,440
Westpac - Trust	2,720,949
	<u>98,237,857</u>
Total Cash	<u><u>124,872,366</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,406)	(222,067)	(254,323)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(794,525)	(193,108)	(177,956)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,622,650	38,622,650	42,379,456	40,658,878
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(12,120,395)	606,852	(248,458)
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,267,968)	(532,257)	(538,638)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(12,492,833)	2,266,058	1,504,479
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,825,127)	(463,852)	(522,917)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,103,960)	(279,030)	(267,082)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,837,486)	(519,384)	(487,428)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,831)	(346)	(382)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	0
Net (Cost) Revenue to Council for Staff Housing	(99,680)	(99,680)	(6,612)	(99,056)
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(569,090)	(129,149)	(100,943)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	3,556,534	3,556,534	(888,715)	(367,154)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	14,400	14,400	3,600	36,030
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,203,514)	(2,203,514)	(448,138)	(570,413)
Net (Cost) Revenue to Council for Youth Services	(223,420)	(223,420)	(22,933)	259,565
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	(180,193)	(180,193)	(44,825)	(12,562)
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	(176)	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(895,633)	(154,208)	(36,854)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(56,307)	(9,609)	(8,135)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(18,406)	(3,617)	(5,646)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(2,990)	(717)	(6,326)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(204,211)	(131,245)	138,947
Net (Cost) Revenue to Council for Library Services	(1,765,826)	(1,765,826)	(448,296)	(418,521)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(327,493)	(94,698)	46,483
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(943,287)	(309,665)	107,722
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,347,210)	(557,999)	(388,744)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(2,594,211)	(1,477,074)	(647,001)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(635,689)	(635,689)	(175,186)	(107,415)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(2,234,803)	(121,449)	(145,555)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	111,827	17,020	74,163
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(107,461)	(25,875)	(31,774)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(1,023,203)	(248,457)	(234,768)
Net (Cost) Revenue to Council for Youth Centres	(7,380)	(7,380)	(1,845)	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,290,853)	(886,271)	(690,136)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(22,203)	2,025	3,499
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(1,039,347)	(679,546)	209,292
Net (Cost) Revenue to Council for Dampier Community Hub	(1,884,236)	(1,884,236)	(311,100)	(192,153)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	18,211,454	4,500,000	4,488,455
Net (Cost) Revenue to Council for Other Buildings (Leisure)	53,800	53,800	0	300
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	663,219	752,133	808,083
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	(1,386,202)	(558,560)	(358,994)

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(211,764)	(58,294)	(103,744)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(712,743)	(282,454)	159,052
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(572,500)	(186,250)	(56,645)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(442,416)	(88,439)	113,097
Net (Cost) Revenue to Council for Economic Development	(386,276)	(386,276)	(228,371)	(169,956)
Net (Cost) Revenue to Council for Camping Grounds	66,912	66,912	60,600	70,792
Net (Cost) Revenue to Council for Building Control	(362,013)	(362,013)	(68,068)	(85)
Net (Cost) Revenue to Council for Health Services	(963,174)	(963,174)	(236,427)	(223,902)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,267,874)	(310,162)	(296,054)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(689,013)	(88,629)	(10,312)
Net (Cost) Revenue to Council for Development Services	(71,600)	(71,600)	(11,900)	(6,955)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,037,332)	(565,750)	(341,260)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	(42,745)	(16,654)	31,356
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	2,121,224	353,380	15,344
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,630,821)	(708,630)	(744,600)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,144,556)	(534,391)	(380,812)
Net (Cost) Revenue to Council for Drainage	(764,815)	(764,815)	(23,742)	(20,026)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,294,584)	(114,322)	(240,778)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(378,304)	204,983	(1,294,089)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(154,223)	(38,804)	(9,722)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(367,767)	(90,465)	(80,725)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(266,504)	171,642	(445,922)
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(3,521,809)	(1,536,873)	(1,358,506)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(97,500)	0	(156)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	1,749
Net (Cost) Revenue to Council for Works Overheads	197,053	197,053	135,009	245,741
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	839,592	169,760	198,823
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(176,643)	0	0
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,250,907)	(767,882)	(1,007,653)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(19,000)	(4,751)	(6,353)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	8,719	8,719	13,924	(135,780)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,653,880)	2,381,979	2,638,155
Net (Cost) Revenue to Council for Landfill Operations	462,358	462,358	(28,607)	764,331
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,731,898	406,117	112,304
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	14,411,699	2,137,782	2,451,950
Net (Cost) Revenue to Council for Other Airports	(12,012)	(12,012)	0	(4,925)
GRAND TOTALS	(1,917,083)	(1,930,791)	40,619,822	41,280,299

10.2 LIST OF ACCOUNTS OCTOBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	31 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 45% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 301 to 305;
- b) EFT45065 to EFT45723 (Inclusive);
- c) Cheque Vouchers 78257 to 78267 (Inclusive);
- d) Cancelled Cheques: 304, EFT45015, EFT45096, EFT45097, EFT45099, EFT45122, EFT45174, EFT45236, EFT45274, EFT45301, EFT45305, EFT45345, EFT45360, EFT45406, EFT45553, EFT45678, EFT45702, 78102, 78121, 78264, DD26738.1;
- e) Direct Debits: DD26738.1 to DD26908.43;
- f) Credit Card payments: DD26952.1;
- g) Payroll Cheques \$1,476,272.34; and
- h) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$21,495,270.31 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 301 to 305;
- b) EFT45065 to EFT45723 (Inclusive);
- c) Cheque Vouchers 78257 to 78267 (Inclusive);
- d) Cancelled Cheques: 304, EFT45015, EFT45096, EFT45097, EFT45099, EFT45122, EFT45174, EFT45236, EFT45274, EFT45301, EFT45305, EFT45345, EFT45360, EFT45406, EFT45553, EFT45678, EFT45702, 78102, 78121, 78264, DD26738.1;
- e) Direct Debits: DD26738.1 to DD26908.43;
- f) Credit Card payments: DD26952.1; and
- g) Payroll Cheques: \$1,476,272.34

Chq/EFT	Date	Name	Description	Amount
301	30.09.2016	Niche Q	Refund - Rolling Verge Bond	10,000.00
302	17.10.2016	Bond Administrator	Rental Security Bond – Staff Housing	746.00
303	17.10.2016	Elizabeth Ann Campbell	Refund - Library Travellers Membership	50.00
304	21.10.2016	Woodside Energy Limited	Cancelled Cheque	0.00
305	21.10.2016	Woodside Energy Limited	Bond Refund - Dampier Community Hub	250.00
EFT45015	04.10.2016	P.Heeking	Cancelled Cheque	-181.10
EFT45065	29.09.2016	Horizon Power	Electricity Usage Charges	89,411.04
EFT45066	30.09.2016	Aussie Modular Solutions Pty Ltd	Refund - Verge Bond	9,000.00
EFT45067	30.09.2016	Development Assessment Panels	JDAP Application 16002 - WCH	6,221.00
EFT45068	30.09.2016	Delstrat Pty Ltd	Refund - Verge Bond	13,000.00
EFT45069	30.09.2016	Karratha Contracting Pty Ltd	Refund - ASIC Bond L Smith	50.00
EFT45070	30.09.2016	Neowest Building Co Pty Ltd	Refund - Rolling Verge Bond	10,000.00
EFT45071	30.09.2016	Woodside Energy Limited	Rates Refund For Assessment A89855 – reduction in valuation for Gap Ridge Camp due to closure	1,496,692.64
EFT45072	30.09.2016	Arnoldus Johannes Joseph Hogeboom	Rates Refund For Assessment A15728 – double payment	2,064.58
EFT45073	07.10.2016	Chandler MacLeod	WS - Labour Hire	15,093.76
EFT45074	07.10.2016	V. Connolly	Staff reimbursement	200.00
EFT45075	07.10.2016	Dampier Community Association	DCA - 2014/15 Ex Gratia Funding - Final Admin Costs - DCH Upgrade (MOU)	5,604.40
EFT45076	07.10.2016	Geraldton Building Services & Cabinets	7B Leonard Way - Investigate/Repair Security Door Lock & Replace Damaged Fly Wire Screen	744.15
EFT45077	07.10.2016	Hathaways Lubricants	Stock - Grease	958.00
EFT45078	07.10.2016	Karratha Arts & Learning Centre	Community And Cultural Scheme - Grant Reference CC/04/Aug/16 - Funding Towards Purchase Of A Pottery Kiln	3,500.00
EFT45079	07.10.2016	Karratha Districts Junior Soccer Association	Bucks For Bags Donation	1,380.00
EFT45080	07.10.2016	Karratha Community House	Kta Community House - 25% First Instalment - 2016/17 Annual Community Grant Scheme - Garden Upgrade/Maintenance And Insurance	3,161.67

Chq/EFT	Date	Name	Description	Amount
EFT45081	07.10.2016	WALGA	WALGA Local Government Week 2016 Registration For Councillors	4,835.99
EFT45082	07.10.2016	North West Realty	Rates Refund For Assessment A78481 – double payment	1,481.65
EFT45083	07.10.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Rates refund for assessment A29393 – double payment	2,074.58
EFT45084	07.10.2016	Parry's Merchants	Stock - Squeeze Bottles	23.85
EFT45085	07.10.2016	Perth Irrigation Centre	Stock - Retic Parts	404.70
EFT45086	07.10.2016	City Of Karratha	Rates Refund for assessment A78159 – funds paid at settlement	1,334.31
EFT45087	07.10.2016	St John Ambulance - Karratha	Supply First Aid Kit - Roebourne Basketball Court /RAC/WRP	651.10
EFT45088	07.10.2016	Signswest Stick With Us Sign Studio	7 Mile - Aluminium Signs	2,481.05
EFT45089	07.10.2016	Stihl Shop Redcliffe	Stock - Brush Cutter Cord	288.00
EFT45090	07.10.2016	Everywhere Travel & Cruise Karratha	HR - WALGA Training - Professional Development	1,225.00
EFT45091	07.10.2016	TNT Express	Freight	895.23
EFT45092	07.10.2016	The Retic Shop	Stock - Retic Parts	1,433.50
EFT45093	07.10.2016	C. Watts	Reimbursement as per Managers Contract	139.24
EFT45094	07.10.2016	Telstra Corporation Ltd	Telephone Usage Charges	674.70
EFT45095	07.10.2016	Horizon Power	Electricity Usage Charges	88,450.36
EFT45096	07.10.2016	Water Corporation	Cancelled Cheque	0.00
EFT45097	07.10.2016	Water Corporation	Cancelled Cheque	0.00
EFT45098	05.10.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	WCH - Electrical Infrastructure	137,500.00
EFT45099	07.10.2016	Pastoral Management Pty Ltd	Cancelled Cheque	0.00
EFT45100	07.10.2016	Peter Hunt Architects	KACP - Architect Contract As Per Tender	55,000.00
EFT45101	07.10.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Gloves	104.28
EFT45102	07.10.2016	Atom Supply	Stock For Plant/Stock/KLP/Bridge Maintenance	3,883.73
EFT45103	07.10.2016	J Blackwood & Son Pty Limited	Stock - Gloves	260.58
EFT45104	07.10.2016	Auslec	Kta Airport - Floodlights	166.85
EFT45105	07.10.2016	Onyx (Aust) Pty Ltd	Councillor Briefing Session and Ordinary Council Meeting - Catering	900.00
EFT45106	07.10.2016	Airport Security Pty Ltd	Kta Airport - ASIC Printing	240.00
EFT45107	07.10.2016	Acromat Pty Ltd	Tambrey Pavilion - Boxing Bag Bracket	1,504.80
EFT45108	07.10.2016	Aha! Consulting Pty Ltd (Unified Service Trust)	HR - Delivery Certification & Manuals For Engagement Essentials & Conflict In Engagement	9,183.90
EFT45109	07.10.2016	All Access Australasia	Roebourne Library - New Resources	475.27
EFT45110	07.10.2016	Argonaut Engineering & Construction	Dampier Shark Cage Beach - Supply/Replace/Install 2 X Safety Switches For BBQ's	442.78
EFT45111	07.10.2016	Barth Bros Automotive Machine	Plant Repairs - Various (Prime Mover, Tipping Trailer, Filters)	4,904.85
EFT45112	07.10.2016	Boc Limited	KLP - Replacement Welder Liner	14.98
EFT45113	07.10.2016	Bunzl Ltd	Stock - S/Steel Lockable Dispensers	666.96

Chq/EFT	Date	Name	Description	Amount
EFT45114	07.10.2016	Beaurepaires	Plant Repairs - Tyres (Prime Mover, Tipping Trailer)	4,917.59
EFT45115	07.10.2016	BC Lock & Key	FBCC - Replace Padlock On AC Compound	110.00
EFT45116	07.10.2016	Burkeair Pty Ltd	Wickham Bistro - Supply And Install New Condenser Fan Motor, FBCC - Install Filters	2,297.71
EFT45117	07.10.2016	Bez Engineering	Plant - Welder Cover	308.00
EFT45118	07.10.2016	Beacon Equipment	Stock - Cutting Head	105.00
EFT45119	07.10.2016	Badgelink (CJ & RG Blewitt)	WRP - Name Badges	368.01
EFT45120	07.10.2016	Command IT Services	WRP Bistro - Replacement Comms Rack, Install Cabinet And Relocate Equipment	10,719.17
EFT45121	07.10.2016	CS Legal (The Pier Group Pty Ltd T/as)	Legal Expenses	6,350.22
EFT45122	07.10.2016	Adrian Catlin	Cancelled Cheque	0.00
EFT45123	07.10.2016	Shane William Corry (Galloping Foxleys)	REAF 2016 - Recovery Performance - Galloping Foxleys - 30% Balance	2,100.00
EFT45124	07.10.2016	Dampier Salt	Rates Refund For Assessment A24652 – double payment	2,102.58
EFT45125	07.10.2016	Dee Cee's Icecream	Dampier Shark Cage - Ice Creams For Opening Event 24/09/16	920.00
EFT45126	07.10.2016	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	350.00
EFT45127	07.10.2016	Double R Equipment Repairs	Plant Repairs - Various	5,237.54
EFT45128	07.10.2016	Tanya Montgomery T/as Dampier Arts Studio	Community And Cultural Scheme - Quarterly Grant CC/04/May/2016 - Dampier Art Studio - Sharing Stories Project	2,000.00
EFT45129	07.10.2016	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	Staff housing - Inspect Clean And Balance Pool	837.35
EFT45130	07.10.2016	E & MJ Roshier Pty Ltd	Stock - Caster Wheel, Blades & Brake Pump	599.40
EFT45131	07.10.2016	Elliotts Irrigation Pty Ltd	Stock - Retic Parts	1,636.80
EFT45132	07.10.2016	Environmental Industries	Final Release - 50% Retention (RFT 05-14/15) Bulgarra POS Stage 2	39,611.47
EFT45133	07.10.2016	E. Elborne	Reimbursement - Catering As Per CH-03	93.31
EFT45134	07.10.2016	Empire6714	REAF 2016 - Catering For Sponsors Function	630.00
EFT45135	07.10.2016	Enlocus Pty Ltd	WCH - PHASE 2 - Community & Youth Engagement	5,335.00
EFT45136	07.10.2016	Electric Images Australia (Gavin Lee Canning)	Community Development - Leaving Gift As Per Policy CH-03	350.00
EFT45137	07.10.2016	Farinosi & Sons Pty Ltd	Tech Serv - Design & Investigations - Tap & Club	114.00
EFT45138	07.10.2016	Scottish Pacific (BFS) Pty Ltd On Behalf Of Aus Media TV Pty Ltd	KLP - Source File Vision Edit And Deliver File	99.00
EFT45139	07.10.2016	Foxtel For Business	KLP - Foxtel Business Premium Package	320.00
EFT45140	07.10.2016	Funtastic Ltd T/a Madman Entertainment	Moonrise Cinema - Hunt For the Wilderpeople, Movie Hire Fees	1,393.21
EFT45141	07.10.2016	Food Safety Information Council	Environmental Health Services - Posters And Brochures For National Food Safety	80.00
EFT45142	07.10.2016	Gas City Pest Control	Termite And Singapore Ant Inspections - Various	2,900.37
EFT45143	07.10.2016	Grace Removals Group	HR - Staff Relocation	2,957.79
EFT45144	07.10.2016	Globe Australia Pty Ltd	Stock - Insecticide	369.60

Chq/EFT	Date	Name	Description	Amount
EFT45145	07.10.2016	Prime Media Group (gwn7)	Community Development - Overflow From June 2016 TVC KLP Adverts	278.30
EFT45146	07.10.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	190.37
EFT45147	07.10.2016	Centurion Transport Co Pty Ltd	Freight	157.09
EFT45148	07.10.2016	Challenge Chemicals Australia	Stock - Cleaning Supplies	1,044.35
EFT45149	07.10.2016	Cabcharge Australia Pty Ltd	Cabcharges - September 2016	2,146.36
EFT45150	07.10.2016	Chemform	Stock - Detergent	92.40
EFT45151	07.10.2016	Hitachi Construction Machinery	Plant P8005 - Backhoe Loader Repairs	36.85
EFT45152	07.10.2016	Handy Hands Pty Ltd	KTA Golf Course - Selective Grasses Weed Spraying	5,464.50
EFT45153	07.10.2016	P. Heekeng	Reimbursement - Meal Expenses - Perth Training	181.10
EFT45154	07.10.2016	Hale Group International Pty Ltd	REAF 2016 - Final Payment For Comedy Hypnotist	2,875.00
EFT45155	07.10.2016	Lennard Brice Husking	40 Mile Beach - Fuel Reimbursement For Caretaker For Trip To Campsite	32.65
EFT45156	07.10.2016	Ibis Styles Karratha	Cossack Art Awards 2016 - Judges Accommodation	1,020.00
EFT45157	07.10.2016	Isubscribe Pty Ltd	Local History - 12 Month Renewal - Inside History Magazine	50.00
EFT45158	07.10.2016	Jason Signmakers	Traffic Signs And Street Signs	1,117.60
EFT45159	07.10.2016	Karratha Signs	Kta Airport - Install Remaining Public Artwork Vinyl Column Wraps	1,963.50
EFT45160	07.10.2016	JSS Logistics Pilbara	Woodbrook Road - Gravel Resheeting	968.00
EFT45161	07.10.2016	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	REAF 2016 - As Per Contract Performer, Riders Meal	150.00
EFT45162	07.10.2016	Jolly Good Auto Electrics	Plant P8017 - Refuse Compactor Repairs	627.00
EFT45163	07.10.2016	Beyond Carpentry Contracting	Carry Out Various Works At WRP/RAC/Ramblas/Dalgety House/Bulgarra Daycare/Roebourne Old Shire Office/Wickham Pavilion And The Youth Shed	12,851.08
EFT45164	07.10.2016	Karratha Glass Service	DCH - Supply & Install New Front Door & Cyclone Screens	30,285.00
EFT45165	07.10.2016	Karratha Building Co	Dampier Pavilion Building - Repairs To BBQ Install Sign And Removal Of Old Sign & Post	2,396.49
EFT45166	07.10.2016	Karratha Contracting Pty Ltd	Green The Greens - Plumbing Connections To Transportable Building, Effluent Upgrade - Attend Pump Stations for Progress and Quality Inspections, REAF 2016 - Labour for Recovery Event, Kta Airport - Repair Power Issue, BMS Handover Reports	22,707.09
EFT45167	07.10.2016	Kwik Kopy Printing Centre	Stock - Envelopes, Ranger Infringement Books	2,807.89
EFT45168	07.10.2016	Komatsu Australia Pty Ltd	Plant Repairs - Various	3,538.20
EFT45169	07.10.2016	Sonic Healthplus Pty Ltd	WS - Fast Track Twinrix Vaccine	99.00
EFT45170	07.10.2016	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	396.00

Chq/EFT	Date	Name	Description	Amount
EFT45171	07.10.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal Of Abandoned Vehicles	200.00
EFT45172	07.10.2016	Kennards Hire Pty Limited	Depot Workshop - Supply Lift And Trailer	103.00
EFT45173	07.10.2016	LGIS Property	Insurance Premiums - Mid Term Property Adjustment For 2015/16 Period	5,888.62
EFT45174	07.10.2016	Stephen Mark Librizzi	Cancelled Cheque	0.00
EFT45175	07.10.2016	Leethall Constructions Pty Ltd	Park Enhancements - Installation Of Millars Well Signs	1,716.00
EFT45176	07.10.2016	Macdonald Johnston Engineering (Bucher Municipal Pty Ltd)	Plant Repairs - Iveco	1,049.75
EFT45177	07.10.2016	Modern Teaching Aids Pty Ltd (Mta)	KLP - Creche Toys And Pencils	502.02
EFT45178	07.10.2016	Momar Australia	Road Maintenance - Drums of Top Job, Galvanised Spray, Dry Lon, Disinfectant	5,915.80
EFT45179	07.10.2016	B. Menezes	Reimbursement as per Managers Contract	95.15
EFT45180	07.10.2016	Minespec Electrical Services	REAF Recovery - DJ Adam Markey	440.00
EFT45181	07.10.2016	Kate Meers	Reimbursement - Lost Ticket Fee	165.00
EFT45182	07.10.2016	North West Tree Services	Millar Close Park Point Samson - Reduce Trees	6,651.15
EFT45183	07.10.2016	NYFL Ltd	Litter Control - Litter Pickers	1,650.00
EFT45184	07.10.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WM - 15 Litre Spring Water	120.45
EFT45185	07.10.2016	Ooh! Media Retail Pty Ltd	REAF 2016 - Shopalite Sign	913.00
EFT45186	07.10.2016	Pilbara Copy Service	Photocopier Charges	824.18
EFT45187	07.10.2016	Porter Consulting Engineers	Dampier Highway And Broadhurst Intersection Upgrades - Design Revisions/Liaise With GHD	1,938.75
EFT45188	07.10.2016	Pilbara Regional Council	7 Mile - Green Waste Shredding	40,107.55
EFT45189	07.10.2016	Prompt Fencing Pty Ltd	KTA Airport - Remove Damaged Sections Of Concrete And Reinstate New Concrete	5,390.00
EFT45190	07.10.2016	Printsync Norwest Business Solutions	Photocopier Charges	2,489.86
EFT45191	07.10.2016	Point Parking Pty Ltd	Kta Airport - Car Park Management	2,074.65
EFT45192	07.10.2016	Premier Workplace Solutions	7 Mile - Refuse Site Maintenance, Speed Ramp	863.50
EFT45193	07.10.2016	Pilbara Dive And Tours (Natalie Callanan)	Tourism Business Grant Scheme - Grant For Technology	3,123.00
EFT45194	07.10.2016	Repco Auto Parts	Plant Repairs	681.58
EFT45195	07.10.2016	Roy Galvin & Co Pty Ltd	Cossack Grounds Maintenance - Plumbing Supplies	204.18
EFT45196	07.10.2016	Holcim (Australia) Pty Ltd	Town Street Maintenance - Blended Aggregate	1,548.50
EFT45197	07.10.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	220.00
EFT45198	07.10.2016	Repeat Plastics (WA)	Green The Greens - Bollards And Freight	2,730.73
EFT45199	07.10.2016	Pivotel Satellite Pty Limited	Monthly Rangers Vehicle Tracking	259.00
EFT45200	07.10.2016	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Drum of Unleaded Petrol	1,789.92
EFT45201	07.10.2016	Statewide Bearings	Plant Repairs	348.50

Chq/EFT	Date	Name	Description	Amount
EFT45202	07.10.2016	Kmart Karratha	Youth Services - October School Holiday Program Supplies, KLP - Program Supplies, Dampier Shark Cage Beach Opening Event Supplies	450.00
EFT45203	07.10.2016	Sunstone Design	Staff housing - Investigate/Report/Repair Blinds	363.00
EFT45204	07.10.2016	Stott & Hoare	Computer Network Expenses - SAN Battery	3,450.70
EFT45205	07.10.2016	G. Shoemark	Reimbursement as per Employment Contract	162.01
EFT45206	07.10.2016	Sony Pictures Releasing	Moonrise Cinema 2016 - Sausage Party	980.80
EFT45207	07.10.2016	Scope Business Imaging	Photocopier Charges	1,745.97
EFT45208	07.10.2016	Scott Printers Pty Ltd	Youth Services - Print And Mail Sort For DL Flyer - Children's Programming In Wickham	596.20
EFT45209	07.10.2016	Skipper Transport Parts (Formerly Covs)	Plant Repairs	32.36
EFT45210	07.10.2016	Narelle Simpson	REAF 2016 - Payment For 2 x Performers	975.00
EFT45211	07.10.2016	Showtime Attractions Pty Ltd	REAF 2016 - Giggle & Hoot & Hootabelle Show - Final Payment 50% Balance	11,962.50
EFT45212	07.10.2016	St John Ambulance Westen Australia Ltd	KLP - First Aid Club Supplies	118.80
EFT45213	07.10.2016	Seventh Day Adventist Church	Rates Refund For Assessment A35821 – exempt (charitable purpose)	1,113.16
EFT45214	07.10.2016	Tony Staley-Carpenter	Refund For Overpayment Of Debtor Account 5292	34.00
EFT45215	07.10.2016	Trasan Contracting	Staff housing - Wet Area Refurbishment	30,761.79
EFT45216	07.10.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2016 - Absolutely Fabulous	557.19
EFT45217	07.10.2016	Tenderlink. Com	Tender Advertising	330.00
EFT45218	07.10.2016	Timik Development Pty Ltd	Pt Samson Beautification - Variation V006 - Supply And Install Tactiles	21,030.90
EFT45219	07.10.2016	TWH Plumbing	Staff housing - Investigate And Repair Leaking HWU, FBCC - Replace Basin Taps, RAC - Repair Kitchen Tap Fittings	1,421.48
EFT45220	07.10.2016	Totally Workwear	Uniforms	1,555.10
EFT45221	07.10.2016	The Judith Treby Family Trust T/a Have A Go News (concept Media Wa Pty	REAF 2016 - Facebook Advertising	165.00
EFT45222	07.10.2016	Thundelarra Limited	Rates Refund For Assessment A78288 – tenement death	287.00
EFT45223	07.10.2016	Rider Levett Bucknall Wa Pty Ltd	Upgrade Effluent System - Consultancy Services - RFT 23-14/15	4,730.00
EFT45224	07.10.2016	Royal WA Historical Society	Local History - Royal WA Historical Society Annual Subscription 2016/17	95.00
EFT45225	07.10.2016	Rowe Plumbing Pty Ltd	Dodd Court Toilets - Investigate And Repair Blocked Male Toilet	759.00
EFT45226	07.10.2016	Refap Pty Ltd	Refund - Cancellation Of Building Application	1,409.10
EFT45227	07.10.2016	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016 - Warcraft	736.80
EFT45228	07.10.2016	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	1,129.99
EFT45229	07.10.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - The Legend Of Tarzan	719.80
EFT45230	07.10.2016	Westrac Equipment Pty Ltd	Stock - Air Filter	42.85

Chq/EFT	Date	Name	Description	Amount
EFT45231	07.10.2016	Woolworths (WA) Ltd	Youth Shed - Cafe Stock and Program Supplies, KLP - Program Supplies, Community - Event Catering,	1,306.14
EFT45232	07.10.2016	Wormald Australia Pty Ltd	The Youth Shed - Investigate and Repair Faulty Emergency Exit Lights, DCH - Repair Faulty Emergency Lighting	3,205.66
EFT45233	07.10.2016	Wurth Australia Pty Ltd	Plant - Impact Screwdriver and Charger, Workshop Consumables	2,727.25
EFT45234	07.10.2016	Wilson Security	WRP Bistro - Provide Security Due To Inability To Arm Alarm	5,890.50
EFT45235	07.10.2016	Kaye White	2014 Cossack Art Awards - Commission	507.50
EFT45236	07.10.2016	Wickham Swimming Club	Cancelled Cheque	0.00
EFT45237	07.10.2016	WA Air Springs (Aust) P/I T/a WA Safety Tape & Mesh	Footpaths - Balmoral Rd Stage 3	280.50
EFT45238	07.10.2016	Welcome Exploration Pty Ltd	Rates Refund For Assessment A89664 – tenement death	9.75
EFT45239	07.10.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	1,138.13
EFT45240	07.10.2016	Delron Cleaning Pty Ltd	Kta Airport - Cleaning Services - June 2016 (RFT04-1516)	53,329.83
EFT45241	07.10.2016	Water Corporation	Water Usage Charges	22,139.95
EFT45242	07.10.2016	Telstra Corporation Ltd	Telephone Usage Charges	12,424.24
EFT45243	07.10.2016	Jacinta Harvey	Refund - Hire Bond Cossack Bond Store	750.00
EFT45244	07.10.2016	Wickham Wolves Football Club	Refund - Hire Bond Cossack Bond Store	2,850.00
EFT45245	07.10.2016	Wickham Touch Association Inc.	Refund - Hire Bond Rugby Oval For 2015 Season	250.00
EFT45246	07.10.2016	Circul8 Communicate Pty Ltd	Destination Marketing Strategy As Per RFQ	40,700.00
EFT45247	06.10.2016	Vicinity Real Estate Licence Pty Limited (Myer Centre Management)	KACP - Public Art Community Awareness Stall	1,320.00
EFT45248	07.10.2016	City Of Karratha	Payroll Deductions	1,249.00
EFT45249	07.10.2016	T. Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT45250	07.10.2016	D. Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT45251	07.10.2016	A. Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT45252	07.10.2016	L. Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT45253	07.10.2016	P. Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT45254	07.10.2016	Maxxia Pty Ltd	Payroll deductions	18,276.10
EFT45255	07.10.2016	N. Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT45256	07.10.2016	R. Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT45257	07.10.2016	S.Wacher - (Mortgage Account)	Home Ownership Allowance	1,354.17
EFT45258	13.10.2016	Australian Taxation Office	Payroll Deductions	275,813.00
EFT45259	13.10.2016	Child Support Agency	Payroll Deductions	907.22
EFT45260	07.10.2016	Water Corporation	Water Usage Charges	5,196.60

Chq/EFT	Date	Name	Description	Amount
EFT45261	14.10.2016	Staples Australia	Stationery Supplies	3,429.95
EFT45262	14.10.2016	Chandler MacLeod	Labour Hire - Litter Pickers	15,191.55
EFT45263	14.10.2016	GHD Pty Ltd	Kookaburra Park Development - Nickol West Park Expansion - Finalisation Of Design For Tender Package	20,380.80
EFT45264	14.10.2016	Hart Sport	The Youth Shed - Sporting Goods Replacement	181.50
EFT45265	14.10.2016	Hathaways Lubricants	Stock	1,422.96
EFT45266	14.10.2016	Karratha & Districts Chamber Of Commerce (KDCCI)	KLP - 2 X 'Adapt And Lead' Workshop	110.00
EFT45267	14.10.2016	Karratha Earthmoving & Sand Supplies	Cemetery Maintenance & Burials - Clean Sand	440.00
EFT45268	14.10.2016	Karratha Districts Junior Soccer Association	Sports Funding Scheme - Grant Reference SP/10/Aug/2016 To Assist With Funding For Travel	3,750.00
EFT45269	14.10.2016	LRW's Electrical	Stock - 4LOil	99.90
EFT45270	14.10.2016	Les Mills Aerobics Australia	KLP / WRP - Group Fitness Programs October 2016	2,560.39
EFT45271	14.10.2016	Nor West Jockey Club	Major Events Sponsorship Scheme - Norwest Jockey Club Funding	19,800.00
EFT45272	14.10.2016	Poolmart Karratha	RAC - Acid	190.00
EFT45273	14.10.2016	Parry's Merchants	RAC - Kiosk Stock, Stock - Bleach	1,528.50
EFT45274	14.10.2016	St John Ambulance - Karratha	Cancelled Cheque	0.00
EFT45275	14.10.2016	Shenton Enterprises Pty Ltd	RAC - Pool Maintenance - White Inlet Valve	315.61
EFT45276	14.10.2016	Royal Life Saving Society Wa Inc	KLP - Registration Fees - Watch Around Water	150.00
EFT45277	14.10.2016	Everywhere Travel & Cruise Karratha	Community Club Development - Airfare To Fly Keynote Speaker For Community Sports Awards	1,020.00
EFT45278	14.10.2016	Truck Centre (WA) Pty Ltd	Stock - Compressor, O Rings, Seals	2,204.16
EFT45279	14.10.2016	Wickham Community Association (inc)	Annual Youth Event - 70% Instalment 2 WCA ACADS 2015/16	20,900.00
EFT45280	14.10.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	1,346.37
EFT45281	14.10.2016	Telstra Corporation Ltd	Telephone Usage Charges	341.79
EFT45282	14.10.2016	Horizon Power	Electricity Usage Charges	12,817.35
EFT45283	14.10.2016	Water Corporation	Water Usage Charges	12,963.46
EFT45284	12.10.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Uniforms	423.08
EFT45285	12.10.2016	Atom Supply	Town Street Maintenance - Kerosene, Workshop Consumables, RAC - Parts for Slide Repairs, Hand Tools, PPE Stock	1,517.06
EFT45286	12.10.2016	Australasian Performing Right Assoc (Apra)	Moonrise Cinema - APRA Fees	646.30
EFT45287	12.10.2016	ABCO Products	Tambrey Pavilion/ Waste Services - Vacuums	1,053.16
EFT45288	12.10.2016	Airport Security Pty Ltd	KTA Airport - ASIC Printing FY 1617	640.00
EFT45289	12.10.2016	Advam Pty Ltd	Kta Airport - Advam Support And Services	382.80
EFT45290	12.10.2016	Australian Flag Makers	CofK Transition - Visitors Centre	210.00
EFT45291	12.10.2016	Acromat Pty Ltd	KLP - Netball Posts Rubber Adjustments, Backboard Rubber	504.90

Chq/EFT	Date	Name	Description	Amount
EFT45292	12.10.2016	Allround Plumbing Services Pty Ltd	17 Mosher Way - Cut In Water Source For New Retic, 7 Mile - Install new Tap in Weighbridge Bldg, Dodd Court - Unblock Toilets	1,094.50
EFT45293	12.10.2016	Jennifer Hourquebie T/as A Pom A Day	REAF 2016 - 50% Balance - Entry Point Archway Art Installation And Deinstall	1,499.40
EFT45294	12.10.2016	Argonaut Engineering & Construction	FBCC - Repair Hole In Storeroom Wall, Clarkson Way - Replace Office Door, Kta Depot - Install new Fleet Office door	1,458.09
EFT45295	12.10.2016	Barth Bros Automotive Machine	Stock - Air Filters	812.00
EFT45296	12.10.2016	Bunzl Ltd	Stock - Hand Towels	931.79
EFT45297	12.10.2016	Beaurepaires	Plant Repairs	415.39
EFT45298	12.10.2016	BC Lock & Key	DCH - Investigate And Repair Loose Lock Set, Dampier Shark Cage Beach - Replace BBQ Locks, Padlock Stock	1,098.63
EFT45299	12.10.2016	Burkeair Pty Ltd	Air Conditioning Maintenance	12,662.75
EFT45300	12.10.2016	BP Australia Pty Ltd	Fleet Fuel - September 2016	7,626.57
EFT45301	12.10.2016	N. Bylund	Cancelled Cheque	0.00
EFT45302	12.10.2016	Haybar Pty Ltd T/as Blanche Bar	KACP - Catering Start Up Meeting	172.15
EFT45303	12.10.2016	Barrier Group Pty Ltd	Kta Airport - Flush Sleeve	1,727.00
EFT45304	12.10.2016	BB Landscaping Wa Pty Ltd	17 Mosher Way - Retic Repairs	3,520.00
EFT45305	14.10.2016	BLS Industries Pty Ltd t/a Cobey Industries	Cancelled Cheque	0.00
EFT45306	14.10.2016	Centurion Transport Co Pty Ltd	Freight	136.10
EFT45307	14.10.2016	Challenge Chemicals Australia	Stock - Bathroom Cleaner, Hand Cleaner	313.94
EFT45308	14.10.2016	Command IT Services	FBCC - Supply And Install Alarm System, Help Desk Services, Kta Airport - Removal of TV Screens	12,440.93
EFT45309	14.10.2016	Comtec Data Pty Ltd	WRP - Investigate And Repair Soft Light Control	330.00
EFT45310	14.10.2016	CS Legal (The Pier Group Pty Ltd T/as)	Legal Expenses	1,059.85
EFT45311	14.10.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs - Tyres	4,602.00
EFT45312	14.10.2016	C. P Pearce & A. J Troy T/A Pilbara Party Ponies	Cossack Art Awards 2016 - Family Day	700.00
EFT45313	14.10.2016	Campbell Clan Superannuation Fund	Records Management - Monthly Archive Storage	450.00
EFT45314	14.10.2016	Charles Walsh Nature Tourism Services	Stage 2 Payment On Red Dog Roaming Project	8,800.00
EFT45315	14.10.2016	Ed Knox T/A DesignEd	Corp Services - Rates Newsletter	481.25
EFT45316	14.10.2016	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	700.00
EFT45317	14.10.2016	Development Cartographics (the Trustee For The Beal Family Trust)	Lands Matters - Prepare Map Showing DPAW World Map	82.50
EFT45318	14.10.2016	Dalts Electrical	Wickham Library - Test GPO's	264.00
EFT45319	14.10.2016	Dynamic Gift International Pty Ltd	Kta Airport - Airport Safety Week	410.30
EFT45320	14.10.2016	M. Dequen	Reimbursement - Meal Expenses - Ranges Conference	53.43

Chq/EFT	Date	Name	Description	Amount
EFT45321	14.10.2016	Elliotts Irrigation Pty Ltd	Stock - Retic	966.91
EFT45322	14.10.2016	Ezi-Hose Pty Ltd	Plant Repairs - Various	625.56
EFT45323	14.10.2016	Electronic Scoreboards Australia	WRF - Repair Indoor Cricket Scoreboard Remote	455.04
EFT45324	14.10.2016	Envirolab Services T/a MPL Laboratories	7 Mile - Analysis Of 8 Bores	1,779.80
EFT45325	14.10.2016	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Kta Airport - Drainage Culvert, Pot Hole Services For Cable Locations HNZ	264.00
EFT45326	14.10.2016	N. Emil	HR - Staff Relocation	1,453.09
EFT45327	14.10.2016	Fence It WA Pty Ltd	REAF 2016 - Pool Fencing	967.89
EFT45328	14.10.2016	Flush Fitness	WRP - Stock	300.85
EFT45329	14.10.2016	Gas City Pest Control	Termite And Singapore Ant Inspections	87.89
EFT45330	14.10.2016	Globe Australia Pty Ltd	Stock - Ant Gel	132.00
EFT45331	14.10.2016	Glidepath Australia Pty Ltd	Kta Airport - Checked Baggage Maintenance	4,662.51
EFT45332	14.10.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	183.98
EFT45333	14.10.2016	Delron Cleaning Pty Ltd	KLP - Cleaning Services - June 2016 - RFT 04-15/16	37,405.50
EFT45334	14.10.2016	Environmental Industries	Karratha - Drain/Road Reserve And Verges Mowing and Slashing	82,512.50
EFT45335	14.10.2016	Hitachi Construction Machinery	Parts for Plant Repairs	12.21
EFT45336	14.10.2016	Hinaki Whanau Trust/ Tv Te (t/a Kicking Up Dust Productions)	REAF 2016 - Event Photography And Production	2,250.00
EFT45337	14.10.2016	Aaron Hopper T/a Copperwing Music	WRP - Percussion Workshop October Holiday Program	350.00
EFT45338	14.10.2016	Harvey Norman Karratha (Rathavit Pty Ltd)	IT - Microsoft Optical Mouse, Uniden Cordless Phone	292.00
EFT45339	14.10.2016	Ibis Styles Karratha	REAF 2016 - Music Performers Accommodation	310.00
EFT45340	14.10.2016	Karratha Signs (Formerly J G Graphix)	REAF 2016 - Caravan Decal Print Install and Remove	2,772.00
EFT45341	14.10.2016	JSS Logistics Pilbara	REAF 2016 - Delivery And Collection Of Event Equipment	1,358.50
EFT45342	14.10.2016	James Bennett Pty Limited	Library - New Resources	703.83
EFT45343	14.10.2016	Jolly Good Auto Electrics	Plant Repairs	280.50
EFT45344	14.10.2016	Beyond Carpentry Contracting	Wickham Bistro/Rambla - Investigate And Repair Concrete Bricks	900.00
EFT45345	14.10.2016	Karratha Building Co	Cancelled Cheque	0.00
EFT45346	14.10.2016	Karratha Contracting Pty Ltd	Bulgarra Oval Lights - Investigate Report And Repair Damage To Lights, Cattrall Park - Replace Faulty Lighting, Kta Airport- Aircon Works, Repair Faulty Wind Indicator, Dalgety House - Install Fans / Controllers, KLP - Emergency Lighting Testing 6mths	24,578.63
EFT45347	14.10.2016	Kwik Kopy Printing Centre	Printing of Animal Registration Renewals, Youth Shed - Party Invite Printing	899.64
EFT45348	14.10.2016	Karratha Apartments Pty Ltd	Youth Services - Accommodation P.Ryan For Bike Rescue Program	700.00

Chq/EFT	Date	Name	Description	Amount
EFT45349	14.10.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal of Abandoned Vehicles	1,444.00
EFT45350	14.10.2016	Kennards Hire Pty Limited	7 Mile - Forklift Hire	768.00
EFT45351	14.10.2016	Lift Equipt Pty Ltd	Plant - Forklift Hire	220.00
EFT45352	14.10.2016	SUEZ Medical Solutions Pty Ltd T/ As SITA Medi-Collect	Stock - Sharps Container	237.01
EFT45353	14.10.2016	Menzies Contracting	Green The Greens - Kta Golf Course - Fencing Works RFQ 01-16/17	33,041.80
EFT45354	14.10.2016	Tanya Montgomery	REAF 2016 - Flying Corella Workshops Supplies Management And Procession	2,200.00
EFT45355	14.10.2016	More Comedy Pty Ltd	REAF 2016 - Mikey Robbins MC 50% Balance	4,805.00
EFT45356	14.10.2016	North West Tree Services	33A Coolibah Way Open Space - Remove Vitex Shrub Rear Of House	702.90
EFT45357	14.10.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WS - 15 Litre Spring Water Refills	150.25
EFT45358	14.10.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water	31.05
EFT45359	14.10.2016	North Pilbara Football League	Annual Community Grant Scheme 2016/17 70% Second Instalment - Assistance To League With Audit Fees Office Incidentals And Affiliation Fees To The WACFL	4,460.00
EFT45360	14.10.2016	North West Waste Alliance	Cancelled Cheque	0.00
EFT45361	14.10.2016	Nielsen Liquid Waste Services Pty Ltd	Kta Depot - Workshop Mechanical Pit Pump Out, Hearson Cove - Pump out Drop Toilet, Cossack Bond Store - Pump out Septic, KLP - Onyx Grease Trap Pump out, FBCC - Grease Trap Pump Out	3,412.00
EFT45362	14.10.2016	Ooh! Media Retail Pty Ltd	REAF 2016 - Shopalite Sign	627.00
EFT45363	14.10.2016	One 20 Productions (Kadesjada Trust)	REAF 2016 - Production & Staging - 50% Final Payment	20,820.25
EFT45364	14.10.2016	Outback Labour Services Pty Ltd T/a Outback Fuel Distributors Pty Ltd	Bulk Diesel - Depot and 7 Mile Waste Tanks	34,594.03
EFT45365	14.10.2016	Peerless Jal Pty Ltd	Stock - Floor Pads	45.85
EFT45366	14.10.2016	Pilbara Motor Group - PMG	Plant- Spare Wheel Cover	643.82
EFT45367	14.10.2016	North Regional Tafe	HR - Introductory Training - Health & Safety - M.Munday	1,175.00
EFT45368	14.10.2016	Prompt Fencing Pty Ltd	REAF 2016 - Banner Mesh Installation, Removal of Sponsor Signage	1,210.00
EFT45369	14.10.2016	Printsync Norwest Business Solutions	Photocopier Charges	242.18
EFT45370	14.10.2016	Carlito Puno T/as Puno Cleaning Services	REAF 2016 - Portaloo Cleaning And Litter Pick	2,431.00
EFT45371	14.10.2016	Repco Auto Parts	Stock - Paint, Jerry Cans, Cleaning Products	596.15
EFT45372	14.10.2016	Roy Galvin & Co Pty Ltd	Stock - Retic / Plumbing Parts	29.65
EFT45373	14.10.2016	Red Dot Stores	WRP - Oct School Holiday Program Craft Supplies	124.33
EFT45374	14.10.2016	Roebourne Dingo Hire	Long Jump Pits Refurbish - Carting Pindan And Screened Sand	4,961.00

Chq/EFT	Date	Name	Description	Amount
EFT45375	14.10.2016	Rowe Plumbing Pty Ltd	Wickham Daycare - Garden Reticulation Maintenance, Bulgarra Oval - Retic Maintenance, Kta Airport - Replace Water Meter, Compliance Auditing and Inspections	5,636.59
EFT45376	14.10.2016	Rambla Bar Pty Ltd (Rambla Bar & Bistro)	REAF 2016 - Performance Riders - Motox & Comedy	375.70
EFT45377	14.10.2016	Reece Pty Ltd	Stock - Plumbing Parts	506.31
EFT45378	14.10.2016	Kmart Karratha	Youth Shed - School Holiday Program Supplies, Rangers - Cat Carriers, WRP - Program Supplies, KLP - Batteries, Misc Supplies and Program Items	484.50
EFT45379	14.10.2016	Broometown Holdings T/a Subway Karratha	SP&I - Catering Stocktake Team	49.00
EFT45380	14.10.2016	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance	4,139.92
EFT45381	14.10.2016	Securepay Pty Ltd	Moonrise Cinema 2016 - Ticketing Fees	260.83
EFT45382	14.10.2016	Scope Business Imaging	Photocopier Charges	1,384.17
EFT45383	14.10.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Baggage X-ray Service Maintenance	6,413.00
EFT45384	14.10.2016	Scott Printers Pty Ltd	KLP - Membership Fees Brochures	619.30
EFT45385	14.10.2016	Michael Smith	REAF 2016 - Entertainment	1,500.00
EFT45386	14.10.2016	Skipper Transport Parts (Formerly Covs)	Stock - Carby Cleaner	138.71
EFT45387	14.10.2016	Trugrade Pty Ltd	Stock -Cleaning Cloths	364.37
EFT45388	14.10.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 - Up	32.01
EFT45389	14.10.2016	Talis Consultants Pty Ltd T/a Talis Unit Trust	WS - Consultancy Services Phase 3 Approvals	2,200.00
EFT45390	14.10.2016	Taniwha Security Services Pty Ltd	REAF Orchestra - Security x 2	1,584.00
EFT45391	14.10.2016	TWH Plumbing	Repairs - DCH/Marinyarra Loop/Hearson Cove/WRP/17 Mosher Way/Tambrey Oval/KLP/45 Clarkson Way/PBFC & KTA Admin Annex	5,944.98
EFT45392	14.10.2016	Totally Workwear	Uniforms	46.43
EFT45393	14.10.2016	Vinindex Pty Limited	Culvert (Adjacent HNZ Hanger) - Storm Pro Pipe	1,454.20
EFT45394	14.10.2016	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	296.49
EFT45395	14.10.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - Bad Moms	2,632.20
EFT45396	14.10.2016	Vicki Long & Associates (Astron Engineering Pty Ltd)	Yaburara Heritage Trail - Weeding Eradication Program	577.50
EFT45397	14.10.2016	Woolworths (WA) Ltd	WRP - Kiosk Stock, NAIDOC Catering, Youth Services - Program Supplies, Youth Shed - Cafe Stock, KLP - Program Supplies, Catering Supplies	2,316.76
EFT45398	14.10.2016	Wormald Australia Pty Ltd	Repairs to all Failed Emergency Exit Lights - Various Sites	6,893.27
EFT45399	14.10.2016	Megan Wood-Hill	REAF 2016 - Interactive Dance And Theatre Performance	4,450.00
EFT45400	14.10.2016	Wrapped Creations	REAF 2016 - Table Centrepieces - BABBA, Event Furniture Hire, Recovery Event Furniture	6,687.95
EFT45401	14.10.2016	West Australian Newspapers Limited	Advertising - Newspapers	5,068.20

Chq/EFT	Date	Name	Description	Amount
EFT45402	14.10.2016	Water Infrastructure Science And Engineering (WISE)	Dampier Drainage Reserve - Detail Design And Costings	30,847.24
EFT45403	14.10.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	247.81
EFT45404	14.10.2016	BLS Industries Pty Ltd t/a Cobey Industries	Effluent Systems Upgrade - Drilling Under Dampier Hwy To Connect newSection Of PE	49,589.10
EFT45405	14.10.2016	The Desert Princess	REAF 2016 - Entertainers	2,550.00
EFT45406	17.10.2016	City Of Karratha	Cancelled Cheque	0.00
EFT45407	17.10.2016	Judith Andrews	Refund - ASIC Card Bond	50.00
EFT45408	17.10.2016	Kian Doyle	Refund - ASIC Bond	50.00
EFT45409	17.10.2016	Shantelle Quinn	Refund - Carparking Card Bond	50.00
EFT45410	17.10.2016	Lynne Stannard	Refund - Carparking Bond	100.00
EFT45411	17.10.2016	Wickham Swimming Club	Refund - Facility Hire Bond	200.00
EFT45412	17.10.2016	Wickham Touch Association Inc.	Refund - Hire Bond Rugby Oval For 2015 Season	250.00
EFT45413	19.10.2016	Horizon Power	Electricity Usage Charges	115,565.72
EFT45414	19.10.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design/Construct As Per Resolution 153203	621,481.36
EFT45415	19.10.2016	Doric Contractors Pty Ltd	KACP - Construction (RFT 24-15/16) Preliminaries And Groundworks - Progress Claim #1	581,437.66
EFT45416	21.10.2016	Karratha Visitor Centre	KVC - Quarterly Funding Payment	41,250.00
EFT45417	21.10.2016	Building Commission (Building Services Levy)	BSL Receipts September 2016 - Building Permits	66,824.09
EFT45418	19.10.2016	Delron Cleaning Pty Ltd	KTA Airport / KLP and DCH - Cleaning Services	90,735.33
EFT45419	21.10.2016	Jenni Brown	WCH - Project Management Services	6,105.00
EFT45420	21.10.2016	Pilbara Real Estate	Advertising Costs For The Sale Of 2 x Properties	2,590.40
EFT45421	21.10.2016	Armsign Pty Ltd	150 Roebourne Projects - Design Fabricate And Freight Information Sign For The 150 Statues	478.50
EFT45422	21.10.2016	BLS Industries Pty Ltd t/a Cobey Industries	Karratha Golf Course Irrigation Storage Tank - (RFT 27-15/16) Progress Claim #2	39,095.56
EFT45423	21.10.2016	C. Boyce	HR - Staff Relocation	396.10
EFT45424	21.10.2016	Coates Hire Operations	Roebourne/Wickham Community Activities - Supply Hire And Transportation Of Toilets	2,668.10
EFT45425	21.10.2016	Data#3 Limited	IT - Creative Cloud For Teams All Apps 12 Months	5,101.81
EFT45426	21.10.2016	Finbar Karratha Pty Ltd	Lease Payment - to 07/12/2016	3,250.00
EFT45427	21.10.2016	Peter And Annette Fraser	Refund - Camping Fees Cleaverville	105.00
EFT45428	21.10.2016	Insight Callcentre Services	Overcall Fees July 2016	1,131.13
EFT45429	21.10.2016	Id Consulting Pty Ltd	Economic Development Online Stats - Yearly Subscription Fee	29,150.00
EFT45430	21.10.2016	Keyspot Services	DCH - Opening Ceremony - Stainless Steel Plaque	874.50
EFT45431	21.10.2016	Mcleods & Co Barristers And Solicitors	Legal Advice	470.99
EFT45432	21.10.2016	LJ Hooker Karratha	Lease Payment - to 01/12/2016	2,607.15
EFT45433	21.10.2016	LGIS Insurance Broking	Effluent Reuse Scheme - Final Adjustment On Contract Price Of Construction Insurance	2,625.55

Chq/EFT	Date	Name	Description	Amount
EFT45434	21.10.2016	Mandalay Technologies Pty Ltd	IT - Installation of Mandalay CS Ticketing Replication	1,320.00
EFT45435	21.10.2016	Perth Symphony Orchestra Limited	REAF 2016 - Perth Symphony Orchestra 50% Balance Payment	26,400.00
EFT45436	21.10.2016	Johann Posch	Rates Refund For Assessment A88441 – cancellation of additional bin service	262.19
EFT45437	21.10.2016	Tenderlink. Com	Tender Advertising	165.00
EFT45438	21.10.2016	Three Consulting Pty Ltd	Kta Airport - Consultant Review of EOI- International Charter Options	3,000.00
EFT45439	21.10.2016	Australia Post	Admin - Postage	1,469.07
EFT45440	21.10.2016	Allied Pickfords - Karratha	HR - Relocation Of Dr Kabane	6,535.21
EFT45441	21.10.2016	Noise & Vibration Measurement Systems Pl	Equipment Repairs And Replacement - Calibration	1,014.00
EFT45442	21.10.2016	North West Realty	Rates Refund For Assessment A78804 – double payment	3,098.87
EFT45443	21.10.2016	Parry's Merchants	Youth Shed - Café Supplies	1,094.10
EFT45444	21.10.2016	Sealanes	Corporate Services - Kitchen Supplies	507.69
EFT45445	21.10.2016	Te Wai Manufacturing	Uniforms	26.40
EFT45446	21.10.2016	Yaandina Family Centre Inc	Yaandina Family Centre Inc - 25% - First Payment 2016/17 Annual Community Grant Scheme - Children's Development Officer	1,313.40
EFT45447	21.10.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Uniforms	652.11
EFT45448	21.10.2016	Allround Plumbing Services Pty Ltd	Roebourne Community Hall PCYC - Investigate And Repair Tap To Water Bubbler	462.00
EFT45449	21.10.2016	Bez Engineering	Plant - Fabricate 1 Plate Bracket	467.50
EFT45450	21.10.2016	Adrian Catlin	Refund For An Over Payment Of A Building Application	75.00
EFT45451	21.10.2016	Daysafe Training & Assessing	HR - Basic Worksite Traffic Management & Traffic Controller Training	1,957.50
EFT45452	21.10.2016	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	1,400.00
EFT45453	21.10.2016	Instant Weighing	Kta Airport - Check In Scale Service	990.00
EFT45454	21.10.2016	James Bennett Pty Limited	Library - New Resources	205.22
EFT45455	21.10.2016	Morse Court Apartments	Accommodation - Problem Solving Training	169.00
EFT45456	21.10.2016	NYFL Ltd	Litter Control - Litter Collection Services Roebourne	5,214.00
EFT45457	21.10.2016	Rendezvous Hotel Observation City	HR - Accommodation	1,110.60
EFT45458	21.10.2016	Repeat Plastics (WA)	Green The Greens - Bollards	2,730.73
EFT45459	21.10.2016	Seek Limited	HR - Seek Job Ad	2,321.00
EFT45460	21.10.2016	Scope Business Imaging	Photocopier Charges	1,796.15
EFT45461	21.10.2016	Technical Services Group Pty Ltd	KLP - Additional Wireless Access Points Onboarding	638.00
EFT45462	21.10.2016	Kiah Twelftree T/a Mamatree	Youth Shed - Girls Crew Program - Henna Body Art	260.00
EFT45463	21.10.2016	Woolworths (WA) Ltd	Youth Services - School Holiday Program Supplies, Youth Shed - Café Supplies, Waste - Kitchen Supplies, WRP - Program Supplies, Catering for Various Meetings/Workshops	1,020.76
EFT45464	20.10.2016	Telstra Corporation Ltd	Telephone Usage Charges	3,170.64
EFT45465	20.10.2016	Horizon Power	Electricity Usage Charges	28,201.44

Chq/EFT	Date	Name	Description	Amount
EFT45466	20.10.2016	Water Corporation	Water Usage Charges	23,692.90
EFT45467	20.10.2016	Water Corporation	Water Usage Charges	9,287.84
EFT45468	20.10.2016	Water Corporation	Water Usage Charges	5,188.69
EFT45469	20.10.2016	Water Corporation	Water Usage Charges	20,501.95
EFT45470	21.10.2016	Hamersley Iron Pty Ltd	Refund - Commercial Verge Bond	10,000.00
EFT45471	21.10.2016	Karratha & King Bay Horse & Pony Club	Bond Refund - Bulgarra Oval Hire	40.00
EFT45472	21.10.2016	Ngarluma Aboriginal Corporation	Stale Cheque - Reissue Payment To Ngarluma Group	100.00
EFT45473	21.10.2016	Commander Centre Perth North	Avaya Next Generation Unified Communications Telephony Solution - Balance Payment 50%	36,865.60
EFT45474	21.10.2016	Aerodrome Management Services Pty Ltd	Kta Airport - Electrical Aerodrome Technical Inspection	5,214.00
EFT45475	21.10.2016	Chefmaster Australia	Stock - Garbage Bags	800.95
EFT45476	21.10.2016	Staples Australia	Stationery Supplies	704.06
EFT45477	21.10.2016	Chandler MacLeod	Labour Hire - Litter Pickers	14,220.25
EFT45478	21.10.2016	Garrards Pty Ltd	Stock - Flybait Quickbayt	385.44
EFT45479	21.10.2016	Karratha Earthmoving & Sand Supplies	7 Mile - Hire Of Excavator	13,376.00
EFT45480	21.10.2016	LRW's Electrical	Plant - Stihl Brushcutter Repairs	29.95
EFT45481	21.10.2016	Lil's Retraivision Karratha	The Base - Replacement Stolen HDMI Gaming Console Cords	89.85
EFT45482	21.10.2016	St John Ambulance - Karratha	KTA Airport - Wall Mounted First Aid Kits	558.90
EFT45483	21.10.2016	TNT Express	Freight	101.39
EFT45484	21.10.2016	Truck Centre (WA) Pty Ltd	Plant - Gasket/Nipple	265.63
EFT45485	21.10.2016	The Retic Shop	Stock - Retic Parts	210.00
EFT45486	21.10.2016	Visimax	Labelopes And Markal Paintstick	525.60
EFT45487	21.10.2016	Whelans Australia Pty Ltd	Green The Greens - Karratha Bowling Club Upgrades	5,775.00
EFT45488	21.10.2016	Atom Supply	Stock - D Shackles, Plastic Storage Containers	492.54
EFT45489	21.10.2016	J Blackwood & Son Pty Limited	Stock - Gloves	145.02
EFT45490	21.10.2016	Ausco Modular Pty Limited	Ktha Depot - Rental Of Multipurpose Complex Offices	1,023.00
EFT45491	21.10.2016	All Access Australasia	Library - New Resources	372.45
EFT45492	21.10.2016	Jennifer Hourquebie T/as A Pom Pom A Day	REAF 2016 - 50% Deposit - Entry Point Archway Art Installation - Install And Deinstall	1,499.40
EFT45493	21.10.2016	Artefact Consulting Services Pty Ltd	KACP - Operational Planning Procedures And Policies - 1st Instalment	7,111.50
EFT45494	21.10.2016	Barth Bros Automotive Machine	Stock - Filters	917.85
EFT45495	21.10.2016	Boc Limited	Plant - Gas Cylinder	48.92
EFT45496	21.10.2016	Beaurepaires	Plant Repairs	3,835.67
EFT45497	21.10.2016	BC Lock & Key	WRF - Supply Keys, Old Shire Offices - Repair Front Entry Lock, RAC - Padlocks	896.87
EFT45498	21.10.2016	Wickham Service Station	Diesel - Wickham/Roebourne Ambulance	141.54
EFT45499	21.10.2016	Burkeair Pty Ltd	Wickham Bistro - Investigate Temperature Settings, Various Air Con Repairs - Various Sites	2,611.40

Chq/EFT	Date	Name	Description	Amount
EFT45500	21.10.2016	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Scraper/Bolt/Tapped Plates	3,583.46
EFT45501	21.10.2016	Beacon Equipment	Stock - Cutting Head	105.00
EFT45502	21.10.2016	Steven John Burgess	Lands Matters - October 2016	269.70
EFT45503	21.10.2016	Brightspark Cleaning Service	Staff housing (leased) - End of Lease Full Vacate And Carpet Cleaning	803.00
EFT45504	21.10.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed / RAC - Café Stock	3,778.62
EFT45505	21.10.2016	Chadson Engineering Pty Ltd	KLP - Annual Service Of Pool Test Units X 3	911.90
EFT45506	21.10.2016	Cleverpatch Pty Ltd	Roebourne Library - Craft Supplies For After School/Holiday Activities	299.97
EFT45507	21.10.2016	Ed Knox T/A DesignEd	Marketing & Promotion - Design Of KAPC Billboard Signage	893.75
EFT45508	21.10.2016	Donald Cant Watts Corke (WA) Pty Ltd	KACP - Tender Evaluation	5,500.00
EFT45509	21.10.2016	Tanya Montgomery T/as Dampier Arts Studio	Community And Cultural Scheme - Grant Reference CC/08/Aug/2016 Funding To Purchase Additional Storage Equipment For The Art Group	4,150.00
EFT45510	21.10.2016	Environmental Industries	Karratha - Drain/Road Reserve And Verges	18,998.75
EFT45511	21.10.2016	Empire6714	Pship Mgmt Team - Catering For Partnership Meeting	83.50
EFT45512	21.10.2016	Franko Pty Ltd	Staff housing (leased) - Vacate Garden Tidy End Of Lease	350.00
EFT45513	21.10.2016	Gas City Pest Control	Termite And Singapore Ant Inspections	175.78
EFT45514	21.10.2016	Global Security Management (wa)	Alarm Monitoring/Mobile Security Patrols - Various	3,300.00
EFT45515	21.10.2016	Gresley Abas Pty Ltd	WCH - RFT 09 - Architect - Development Application Final Documentation And Tender 30%	49,472.50
EFT45516	21.10.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	447.16
EFT45517	21.10.2016	Jason Signmakers	Signing - Street Blades X 12	1,582.90
EFT45518	21.10.2016	James Bennett Pty Limited	Library - New Resources	62.57
EFT45519	21.10.2016	Jolly Good Auto Electrics	Plant Repairs	2,981.00
EFT45520	21.10.2016	Beyond Carpentry Contracting	Staff housing - Minor Maintenance Tasks, 7 Mile Waste - Replace Glass Sliding Door	1,521.96
EFT45521	21.10.2016	Karratha Glass Service	Plant - Fit Door Glass Supplied	528.00
EFT45522	21.10.2016	Komatsu Australia Pty Ltd	Plant Repairs	519.34
EFT45523	21.10.2016	Karratha Machinery Hire	Green The Greens - Skid Steer Hire	1,364.00
EFT45524	21.10.2016	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	990.00
EFT45525	21.10.2016	Karratha Environmental Crushing Pty Ltd	Recycling - 7 Mile - Removal Of Recycled Glass	83.16
EFT45526	21.10.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal Of Abandoned Vehicles	1,287.00
EFT45527	21.10.2016	Lift Equipt Pty Ltd	Plant - Scale Unit For Forklift	2,240.32
EFT45528	21.10.2016	B. Menezes	Reimbursement as per Managers Contract	102.93

Chq/EFT	Date	Name	Description	Amount
EFT45529	21.10.2016	M P Rogers & Associates Pty Ltd	Cossack Storm Surge Mapping - Modification To The Existing Wickham Storm Surge Modelling Report	4,689.40
EFT45530	21.10.2016	Redwave Media Ltd	REAF 2016 - Radio Marketing	3,553.00
EFT45531	21.10.2016	Titan Australia Pty Ltd	Plant Repairs - Tyres	1,375.00
EFT45532	21.10.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile - 15 Litre Spring Water Refills	120.45
EFT45533	21.10.2016	North West Waste Alliance	Street Sweeping Services - September 2016	45,069.89
EFT45534	21.10.2016	Midalia Steel T/a Onesteel	KLP - Repairs Lifeguard Chair	267.74
EFT45535	21.10.2016	Karratha Veterinary Hospital	Animal Control	620.00
EFT45536	21.10.2016	Karratha Contracting Pty Ltd	Green The Greens - Electrical Connections To Kta Golf Course Transportable Buildings, KLP - Carparking Lighting, Roundabout Maintenance, Scheduled Distribution Board Maintenance - Various Sites	33,465.18
EFT45537	21.10.2016	Nielsen Liquid Waste Services Pty Ltd	40 Mile Beach - Pump Out Sullage Pit, Cossack - Pump Out Septic	2,348.50
EFT45538	21.10.2016	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Town Street Maintenance - Emulsion 2 x Pods	2,574.00
EFT45539	21.10.2016	Pilbara Distributors	RAC - Kiosk Stock	754.82
EFT45540	21.10.2016	Repco Auto Parts	KLP - Pool Plant Room Tool Box, Stock, Hand Tools	1,933.72
EFT45541	21.10.2016	Roebourne Dingo Hire	Open Space & Drainage Reserves - Mowing/Slashing	12,100.00
EFT45542	21.10.2016	Rowe Plumbing Pty Ltd	Wickham Oval - Repair Main Line Leak On Oval	1,140.70
EFT45543	21.10.2016	Kmart Karratha	REAF 2016 - Arts And Craft Supplies – REAF Launch REAF Junior And REAF Recovery, KLP - Program Supplies, Youth Services - Program Supplies	363.40
EFT45544	21.10.2016	Sunstone Design	Tambrey Pavilion - Supply And Install Holland Blinds	2,337.06
EFT45545	21.10.2016	Sunny Sign Company Pty Ltd	Stock - Loc Socket c/w pin	31.15
EFT45546	21.10.2016	Designa Sabar Pty Ltd	KTA Airport - Technical Support And Fault Finding For Long Term B Nortech Card Reader	511.50
EFT45547	21.10.2016	Seatadvisor Pty Ltd	Moonrise Cinema 2016 - Seatadvisor	3,138.85
EFT45548	21.10.2016	Tambrey Centre (Tambrey Tavern Trust)	REAF 2016 - Ticket Proceeds - Hypnotist	15,625.50
EFT45549	21.10.2016	TWH Plumbing	DCH - Compliance Auditing - Investigate And Report For Warranty Purposes Valvecheq Meter	284.63
EFT45550	21.10.2016	Totally Workwear	Uniforms	702.79
EFT45551	21.10.2016	Uniqco (WA) Pty Ltd	Fleet Management - Unifleet Fleet Management Service Fee	4,418.70
EFT45552	21.10.2016	Westrac Equipment Pty Ltd	Plant Repairs	1,601.95
EFT45553	21.10.2016	Woolworths (WA) Ltd	Cancelled Cheque	0.00
EFT45554	21.10.2016	Wurth Australia Pty Ltd	Stock - Silicone	59.96
EFT45555	21.10.2016	S. Wachter	Reimbursement - Catering Mental Health Week	44.55
EFT45556	21.10.2016	Xpress Enterprises Pty Ltd T/as Hoseexpress	Plant - 1 Push Pull Diverter	757.96

Chq/EFT	Date	Name	Description	Amount
EFT45557	21.10.2016	City Of Karratha	Payroll Deductions	989.00
EFT45558	21.10.2016	City Of Karratha - Social Club	Payroll Deductions	1,422.00
EFT45559	21.10.2016	T. Swetman - (mortgage Account)	Home Ownership Allowance	555.00
EFT45560	21.10.2016	Australian Services Union (asu/meu Div.)	Payroll Deductions	869.55
EFT45561	21.10.2016	D. Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT45562	21.10.2016	A. Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT45563	21.10.2016	S. Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT45564	21.10.2016	P. Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT45565	21.10.2016	Maxxia Pty Ltd	Payroll Deductions	19,231.13
EFT45566	21.10.2016	N. Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT45567	21.10.2016	R. Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT45568	21.10.2016	S. Wacher - (Mortgage Account)	Home Ownership Allowance	1,354.17
EFT45569	26.10.2016	Australian Taxation Office	Payroll Deductions	279,095.00
EFT45570	26.10.2016	Child Support Agency	Payroll Deductions	948.52
EFT45571	21.10.2016	Australian Taxation Office	BAS - September 2016	365,506.00
EFT45572	21.10.2016	Woolworths (WA) Ltd	REAF 2016 - Performance Riders	1,242.07
EFT45573	28.10.2016	Chefmaster Australia	Stock - Garbage Bags	1,148.50
EFT45574	28.10.2016	Staples Australia	Stationery Supplies	1,948.24
EFT45575	28.10.2016	Cardno WA Pty Ltd	Kta Airport - Carpark Upgrade Services Rendered	7,324.02
EFT45576	28.10.2016	Chandler MacLeod	Labour Hire - Litter Pickers	11,792.00
EFT45577	28.10.2016	Garrards Pty Ltd	Stock - Turf Insecticide	882.09
EFT45578	28.10.2016	Hathaways Lubricants	Stock - Engine Oil, Titan Cargo Maxx	5,003.30
EFT45579	28.10.2016	Karratha Earthmoving & Sand Supplies	Green the Greens - Golf Course Rework Laydown, Road Maintenance - Reconstituted Crushed Concrete	17,525.22
EFT45580	28.10.2016	WALGA	WALGA Training For Councillor As Part Of Diploma Of Local Government Meeting Procedures And Debating	1,880.00
EFT45581	28.10.2016	Tyrepower Karratha / North West 4wd (mac Tyres Pty Ltd)	Plant Repairs - Various	2,795.00
EFT45582	28.10.2016	Water2water	KLP - Rental 4 Stage Reverse Osmosis Water System	66.00
EFT45583	28.10.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	28.34
EFT45584	28.10.2016	Parry's Merchants	Stock - Sponge Scourer, Youth Shed - Café Stock	415.15
EFT45585	28.10.2016	Perth Irrigation Centre	Stock - Retic Parts	1,357.50
EFT45586	28.10.2016	TNT Express	Freight	602.28
EFT45587	28.10.2016	The Retic Shop	Stock - Retic Parts	1,316.00

Chq/EFT	Date	Name	Description	Amount
EFT45588	28.10.2016	Thrifty Car Rental	WRP - Car Hire For K. Kenway For Pool Lifeguard And Pool Operations Course	457.29
EFT45589	28.10.2016	Visimax	Animal Control - Cat Trap Plate Releases x 6	1,214.60
EFT45590	28.10.2016	Landmark Operations Limited	Stock - Roundup	681.12
EFT45591	28.10.2016	C. Watts	Reimbursement as per Managers Contract	360.79
EFT45592	28.10.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Sqwincher Qwik-stik Sachets	319.22
EFT45593	28.10.2016	Atom Supply	Stock - Concrete Mix Aggregate/Sand/Cement, bolts, Fixings	803.55
EFT45594	28.10.2016	J Blackwood & Son Pty Limited	Stock - Tow Ball	59.36
EFT45595	28.10.2016	Onyx (Aust) Pty Ltd	PBFC - Annual Management Fee	5,450.00
EFT45596	28.10.2016	ABCO Products	WRP - Vacuum	526.58
EFT45597	28.10.2016	Attorney-General's Department	Kta Airport - Auscheck Background Checks	2,497.50
EFT45598	28.10.2016	Airport Security Pty Ltd	Karratha Airport - ASIC Printing 16/17	160.00
EFT45599	28.10.2016	Ausrecord Pty Ltd	Corporate Services - Folders	236.50
EFT45600	28.10.2016	Allround Plumbing Services Pty Ltd	Youth Shed - Investigate And Repair Blocked Toilet	132.00
EFT45601	28.10.2016	Asb Marketing Pty Ltd	Mosquito Management - Fight The Bite Pull Up Banners	1,072.50
EFT45602	28.10.2016	AMD Audit & Assurance Pty Ltd	Audit Fees - R2R Acquittal Year Ended	726.00
EFT45603	28.10.2016	Argonaut Engineering & Construction	Staff housing - Repair Kitchen Window Laundry Slide Bolt, Replace Bathroom Dimmer, Replace Kitchen LED	1,307.18
EFT45604	28.10.2016	Barth Bros Automotive Machine	Plant Repairs	927.85
EFT45605	28.10.2016	Bunzl Ltd	Stock - Toilet Tissue, Hand Towels	1,962.82
EFT45606	28.10.2016	Beaurepaires	Plant Repairs - Tyres	3,215.36
EFT45607	28.10.2016	BC Lock & Key	Staff housing - Rekey House And Garage, Rekey Sliding Door	728.97
EFT45608	28.10.2016	Burkeair Pty Ltd	Airconditioner Maintenance - Various Locations	7,723.02
EFT45609	28.10.2016	Big Hart Inc	Roebourne 150 - Sponsorship - The Tjaabi Show - Payment 2 - 50%	22,000.00
EFT45610	28.10.2016	Best It & Business Solutions Pty Ltd	IT - Computer Equipment	14,190.00
EFT45611	25.10.2016	BLS Industries Pty Ltd t/a Cobey Industries	ERS - Progress Claim 13	61,762.70
EFT45612	28.10.2016	BGC Contracting	Dampier Foreshore - Hampton Oval - Movie Screen Construction - RFT 10-15/16, Dampier Foreshore Beautification Works, Dampier Shark Cage - Public Amenity Structure Progress Claim	93,988.38
EFT45613	28.10.2016	Centurion Transport Co Pty Ltd	Freight	35.29
EFT45614	28.10.2016	Challenge Chemicals Australia	Stock - Algae Clean	1,432.86
EFT45615	28.10.2016	Coates Hire Operations	REAF 2016 - 10 X Portaloos for Quarter Events	1,140.70
EFT45616	28.10.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Café Stock	262.24
EFT45617	28.10.2016	Chadson Engineering Pty Ltd	Stock - Pool Chemicals Testing Kits	885.50

Chq/EFT	Date	Name	Description	Amount
EFT45618	28.10.2016	Chemform	Stock - Odour Neutraliser, Envirogreen	1,334.74
EFT45619	28.10.2016	Command IT Services	IT Onsite Support, WRP Bistro - Repair Lights/Fans	6,298.60
EFT45620	28.10.2016	Comtec Data Pty Ltd	DCH - Comms/Cabling	1,330.56
EFT45621	28.10.2016	Wildlife Services Australasia Pty Ltd t/as Chemical Capture Australia	Animal Control - Stock	5,894.00
EFT45622	28.10.2016	Dampier Volunteer Fire & Rescue	REAF 2016 - Brigade Donation	200.00
EFT45623	28.10.2016	Double R Equipment Repairs	Plant Repairs - Replace Shift Controller And Repair Wiring Harness	2,927.65
EFT45624	28.10.2016	Dun Direct Pty Ltd (Dunning's)	Stock - Diesel, Depot and 7 Mile Waste Tanks	31,685.94
EFT45625	28.10.2016	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	Staff housing - Investigate And Repair Pool Pump	701.00
EFT45626	28.10.2016	M. Dequen	Reimbursement - Allowances Whilst Attending Bushfire Fighting Course	69.74
EFT45627	28.10.2016	Vernon Djiagween	Refund - Impound Fee	250.00
EFT45628	28.10.2016	E & MJ Rosher Pty Ltd	Stock - Bolts, Washers	183.60
EFT45629	28.10.2016	Environmental Industries	Millars Well Oval - Remove Cricket Mats And Clean Playing Surface, Drainage Maintenance Mowing / Slashing	2,237.50
EFT45630	28.10.2016	Ezi-Hose Pty Ltd	Plant Repairs - Parts	849.35
EFT45631	28.10.2016	Espresso Essential WA Pty Ltd	Library - Coffee Machine Part Installation	132.00
EFT45632	28.10.2016	Fortesque Bus Service Pty Ltd	REAF 2016 - Wickham Bus Charter Services	1,078.00
EFT45633	28.10.2016	Kayne Ferguson	Refund For Temporary Sign Licence Application Lodged	10.00
EFT45634	28.10.2016	Founder Enterprises P/L T/As Fortus Group	Plant - Parts For Repairs, Plow Bolt/Nut	87.91
EFT45635	28.10.2016	Grama Bazita Service & Maintenance Pty Ltd (formerly Global Electrotec	REAF 2016 - Electrical Compliance Checks	2,520.00
EFT45636	28.10.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	257.37
EFT45637	26.10.2016	Pastoral Management Pty Ltd	Rates Refund For Assessment A90216 – reduction in valuation for Eramurra Camp subsequent to SAT determination.	472,723.55
EFT45638	28.10.2016	Pastoral Management Pty Ltd	Rates Refund For Assessment A89042 – tenement death	595.32
EFT45639	28.10.2016	Home Hardware Karratha	Green The Greens - Ratchet Tie Down And Shade Cloth, General Hardware Items for Minor Maintenance/Repairs	453.34
EFT45640	28.10.2016	Handy Hands Pty Ltd	Open Space/Drain Reserve Mtce - Clean Up All Roundabouts Along Dampier Hwy And Balmoral Road	2,145.00
EFT45641	28.10.2016	B. Hogan	Reimbursement - Cleaverville Caretaker Fuel	158.62
EFT45642	28.10.2016	Harvey Norman Karratha (Rathavit Pty Ltd)	Tambrey Pavilion - Freezer, WRP - Freezer for Reception Kiosk, Kta Library - Service Survey Prize	3,722.00
EFT45643	28.10.2016	Jayde Hopper T/as Pilbara Beauty	Youth Services - Makeup And Contouring Workshop - October School Holiday Program	300.00

Chq/EFT	Date	Name	Description	Amount
EFT45644	28.10.2016	International Art Services Pty Ltd	Cossack Art Awards 2016 - Return Freight Unsold Art	275.00
EFT45645	28.10.2016	Iron Mountain Australia Pty Ltd	Records Management - Monthly Storage Charges	2,324.14
EFT45646	28.10.2016	ISS Integrated Services Pty Ltd	Refund - Inv 97293 Issued Incorrectly To ISS	490.00
EFT45647	28.10.2016	Jason Signmakers	Bridge Maintenance - Supply GD3 Delineators Red And White	1,276.00
EFT45648	28.10.2016	Karratha Signs (Formerly J G Graphix)	REAF 2016 - Signs For Event Messaging	528.00
EFT45649	28.10.2016	Jumping Puddles Community Consultancy (Cardew Holdings Pty Ltd)	Community And Cultural Scheme - 2016 Grant Writing Workshop	1,045.00
EFT45650	28.10.2016	J G Johnson Painting & Decorating Pty Ltd	Staff housing - Patch And Paint Walls In Family Room	350.00
EFT45651	28.10.2016	Beyond Carpentry Contracting	RAC - Install Water Slide Flumes And Rotate, Honeyeater Cnr - Kitchen Repairs	1,512.50
EFT45652	28.10.2016	Keyspot Services	Council Meeting Name Plate - Director	62.00
EFT45653	28.10.2016	Karratha Building Co	Upgrade Effluent Systems - Report On Improvements And Gen-Set Change Over Switch Installation Options	1,155.00
EFT45654	28.10.2016	Karratha Veterinary Hospital	Animal Control - Desexing Packages	923.00
EFT45655	28.10.2016	Kwik Kopy Printing Centre	Printing - Reprint Cat Registration Mail Out Sheets, Cyclone Message Cards	445.94
EFT45656	28.10.2016	Komatsu Australia Pty Ltd	Plant Repairs	398.00
EFT45657	28.10.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal Of Abandoned Vehicles	1,122.00
EFT45658	28.10.2016	Karratha Garage Doors (ANZ Building & Construction Pty Ltd T/as)	Kta Depot Workshop - Scheduled Garage Door Maintenance	2,420.00
EFT45659	28.10.2016	Kennards Hire Pty Limited	7 Mile - Forklift Hire	396.00
EFT45660	28.10.2016	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	2,503.18
EFT45661	28.10.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - Lights Out	288.20
EFT45662	28.10.2016	Wren Oil	7 Mile Waste - Collection Of Used Oil	110.00
EFT45663	28.10.2016	Watering Concepts	Stock - Diaphragm	281.00
EFT45664	26.10.2016	MSS Security	Kta Airport - Screening And Security Services	255,618.08
EFT45665	28.10.2016	Mcleods & Co Barristers And Solicitors	Legal Advice	3,374.91
EFT45666	28.10.2016	Landgate	Valuation Expenses - Schedule G2016/9 Valuation Charges, Mining Tenement Schedule	1,865.18
EFT45667	28.10.2016	Lunar Circus	REAF 2016 - Lunar Circus - 25% Balance	11,000.00
EFT45668	28.10.2016	Leethall Constructions Pty Ltd	Signing - Supply And Install 2 New Signs, Bayview Road Signage	1,639.00
EFT45669	28.10.2016	Isentia Pty Limited (media Monitors Australia Pty Ltd)	Monthly Media Monitoring Services	2,028.40
EFT45670	28.10.2016	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Street Maintenance - Barmac Dust	165.00
EFT45671	28.10.2016	Marketforce	Advertising - Newspapers	2,011.16
EFT45672	28.10.2016	Mobile Concreting Solutions Pty Ltd	Back Beach Boat Ramp - Concrete For Works	299.20

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EFT45673	28.10.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations	22,434.07
EFT45674	28.10.2016	Morpho Australasia Pty Ltd	Kta Airport - Preventative Maintenance Contract KTASC	2,117.50
EFT45675	28.10.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile - 15 Litre Spring Water Refills	163.90
EFT45676	28.10.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water Refills	16.15
EFT45677	28.10.2016	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro - Grease Trap Removal, Hearson's - Pump Out Blocked Septic,	1,276.00
EFT45678	28.10.2016	One 20 Productions (Kadesjada Trust)	Cancelled Cheque	0.00
EFT45679	28.10.2016	Public Libraries Wa Inc	PLWA Membership 2016/2017	165.00
EFT45680	28.10.2016	Pilbara Traffic Management Pty Ltd	REAF 2016 - Launch, Street Party Traffic Management	10,599.60
EFT45681	28.10.2016	Phone Management Systems Pty Ltd	IT - Phone Control Translator	649.00
EFT45682	28.10.2016	Woolworths (WA) Ltd	Youth Shed - Café Stock, Youth Services - Program Supplies, Catering - Various Meetings, KLP - Program Supplies	720.15
EFT45683	28.10.2016	Wormald Australia Pty Ltd	Kta Main Admin - Repair Emergency Exit Light, KLP - Basketball Courts Repair Sensors, Kta Depot - Repair Fire Hydrant Leak, Roebourne Library - Fire Blankets and Signs	2,472.80
EFT45684	28.10.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	912.82
EFT45685	28.10.2016	Yurra Pty Ltd	Pt Samson Beautification - Stage 1 Capital Works - Dune Revegetation And Dune Fencing	49,994.30
EFT45686	28.10.2016	Zipform Pty Ltd	Printing / Final Instalment Notices Stock, PUPP Stock	1,770.57
EFT45687	28.10.2016	G. Bailey	Sitting Fee	2,791.67
EFT45688	28.10.2016	J. Lally	Sitting Fee	4,562.50
EFT45689	28.10.2016	E. Smeathers	Sitting Fee	2,791.67
EFT45690	28.10.2016	F. White-Hartig	Sitting Fee	2,791.67
EFT45691	28.10.2016	M. Bertling	Sitting Fee	2,791.67
EFT45692	28.10.2016	G. Cucel	Sitting Fee	2,791.67
EFT45693	28.10.2016	G. Harris	Sitting Fee	2,791.67
EFT45694	28.10.2016	P. Long	Sitting Fee	11,125.00
EFT45695	28.10.2016	B. Parsons	Sitting Fee	2,791.67
EFT45696	28.10.2016	D.Scott	Sitting Fee	2,791.67
EFT45697	28.10.2016	R. Vandenberg	Sitting Fee	2,791.67
EFT45698	28.10.2016	Repco Auto Parts	Stock - Filters, Workshop Consumables, Luggage Nets,	992.28
EFT45699	28.10.2016	Holcim (Australia) Pty Ltd	Drainage-Culvert/Underground - 4 X Pre Cast Head Walls To Depot	2,459.60
EFT45700	28.10.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	550.00
EFT45701	28.10.2016	Red West Pty Ltd T/a Red Dog Tools	WM - Chicken Bar Mt. 7wrp13	521.00
EFT45702	28.10.2016	Karyn Riordan	Cancelled Cheque	0.00
EFT45703	28.10.2016	Kmart Karratha	KACP - Public Art Community Awareness Stall Glass Jars And Tokens For Voting	79.50

Chq/EFT	Date	Name	Description	Amount
EFT45704	28.10.2016	Sunny Sign Company Pty Ltd	Stock - Loc Socket Spike, Pegs	300.43
EFT45705	28.10.2016	Shire Of Wyndham - East Kimberley	External Certification For Pedestrian Bridge 3 - Bayview & Bathgate Roads	874.28
EFT45706	28.10.2016	Designa Sabar Pty Ltd	Kta Airport - APS Receipt Printer, LCD Exit Terminal Screens	3,549.07
EFT45707	28.10.2016	South Metropolitan Tafe	HR - Training Cost For Fleet Staff, Apprenticeship	599.54
EFT45708	28.10.2016	Total Eden Pty Ltd	Stock - Retic Parts	255.64
EFT45709	28.10.2016	Tox Free (Australia) Pty Ltd	7 Mile Waste/Wickham Trsf Stn/KLP and Kta Airport - Monthly Bin Services	2,027.12
EFT45710	28.10.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 - Pete's Dragon	2,101.90
EFT45711	28.10.2016	Tenderlink. Com	Tender Advertising	165.00
EFT45712	28.10.2016	Taniwha Security Services Pty Ltd	NAIDOC 2016 - Security	572.00
EFT45713	28.10.2016	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Tambrey Pavilion - Car Park Line Marking	2,563.00
EFT45714	28.10.2016	Turf Whisperer	Ktha Golf Course - Professional Services Claim	7,573.50
EFT45715	28.10.2016	Timik Development Pty Ltd	Point Samson Foreshore - Construction of Public Amenity Structure (RFT 07-15/16) Progress Claim	44,293.97
EFT45716	28.10.2016	TWH Plumbing	Staff housing - Investigate/Report/Repair Pool Leak, Kta Airport - Unblock Toilets, 40 Mile - Toilet/Septics Report, Wickham Trsf Stn - Drainage Inspections/Reporting	3,374.32
EFT45717	28.10.2016	The Trustee For Alist Entertainment T/a Alist Entertainment Pty Ltd	REAF 2016 - A-list Entertainment - Akmal 50% Balance and Bev Killick 50% Balance	11,550.00
EFT45718	28.10.2016	West Australian Newspapers Limited	Advertising - Newspapers	8,953.68
EFT45719	28.10.2016	Horizon Power	Electricity Usage Charges	12,157.29
EFT45720	28.10.2016	Water Corporation	Water Usage Charges	325.39
EFT45721	28.10.2016	LGIS Property	2016/17 Insurance Premium - LGIS Property Policy	977,675.26
EFT45722	04.11.2016	Telstra Corporation Ltd	Telephone Usage Charges	16,907.84
EFT45723	04.11.2016	Horizon Power	Electricity Usage Charges	744.46
78102	21.10.2016	K. Ferguson	Cancelled Cheque	-10.00
78121	20.10.2016	Crydon Gold Pty Ltd	Cancelled Cheque	-4,183.99
78257	05.10.2016	City Of Karratha	Investment - Bankwest Term Deposit 2 months @ 2.55%	7,000,000.00
78258	14.10.2016	Stephen Geoffrey Daws	Rates Incentive Prize - A25658 1st Prize	2,000.00
78259	14.10.2016	Robyn Joan Howe	Rates Incentive Prize - A36372 2nd Prize	1,500.00
78260	14.10.2016	Hanson Construction Materials Pty Ltd	Rates Incentive Prize - A76657 6th Prize	500.00
78261	21.10.2016	Building And Construction Industry Training Fund (BCTIF)	BCITF Receipts - September 2016	97,270.51
78262	21.10.2016	Main Roads Western Australia	Main Roads Infringements	1,200.00
78263	21.10.2016	LGRCEU	Payroll Deductions	61.52
78264	21.10.2016	City Of Karratha	Cancelled Cheque	0.00

Chq/EFT	Date	Name	Description	Amount
78265	21.10.2016	City Of Karratha	Investment - Bankwest Term Deposit 1 Month @ 2.25%	4,000,000.00
78266	28.10.2016	Department Of Transport	Vehicle Transfer Fee	16.40
78267	28.10.2016	Croydon Gold Pty Ltd	Rates Refund For Assessment A91331-tenement death	4,183.99
DD26738.1	07.09.2016	MLC Masterkey Superannuation	Cancelled Cheque	-200.00
DD26738.2	07.09.2016	MLC Navigator Retirement Plan - SYCAMORE	Redirection of Super for #4550 to MM498 from MM262	200.00
DD26793.1	05.10.2016	Wa Super (Formerly Walgsp)	Payroll Deductions	104,578.09
DD26793.10	05.10.2016	100F Lifetrack Personal Superannuation	Superannuation Contributions	487.42
DD26793.11	05.10.2016	AMP Super Directions Fund	Superannuation Contributions	484.26
DD26793.12	05.10.2016	BT Super For Life	Superannuation Contributions	1,374.23
DD26793.13	05.10.2016	AMP SignatureSuper	Superannuation Contributions	1,104.78
DD26793.14	05.10.2016	QSUPER	Payroll Deductions	2,175.85
DD26793.15	05.10.2016	NGS Superannuation	Superannuation Contributions	591.54
DD26793.16	05.10.2016	J & S Pryor Super Fund	Superannuation Contributions	449.52
DD26793.17	05.10.2016	Statewide Super	Superannuation Contributions	781.74
DD26793.18	05.10.2016	MLC Navigator Retirement Plan - SYCAMORE	Payroll Deductions	703.96
DD26793.19	05.10.2016	CBA Superannuation Savings Account	Superannuation Contributions	589.17
DD26793.2	05.10.2016	First State Super	Superannuation Contributions	591.96
DD26793.20	05.10.2016	VicSuper	Superannuation Contributions	746.74
DD26793.21	05.10.2016	Colonial First State Investments Limited (super)	Superannuation Contributions	494.46
DD26793.22	05.10.2016	Club Plus Superannuation Scheme	Payroll Deductions	856.65
DD26793.23	05.10.2016	Rest Superannuation	Superannuation Contributions	4,762.04
DD26793.24	05.10.2016	OnePath Masterfund	Superannuation Contributions	257.87
DD26793.25	05.10.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation Contributions	206.56
DD26793.26	05.10.2016	AMP Superleader	Superannuation Contributions	276.29
DD26793.27	05.10.2016	Jacqueline & Theresa Super Fund	Superannuation Contributions	346.12
DD26793.28	05.10.2016	AvSUPER FUND	Superannuation Contributions	465.60
DD26793.29	05.10.2016	ANZ Smart Choice Super	Superannuation Contributions	1,034.57
DD26793.3	05.10.2016	Hesta Superannuation	Payroll Deductions	3,391.84
DD26793.30	05.10.2016	Mtaa Superannuation Fund	Superannuation Contributions	535.48
DD26793.31	05.10.2016	AustSafe Super	Superannuation Contributions	491.50
DD26793.32	05.10.2016	Netwealth Superannuation	Superannuation Contributions	511.62
DD26793.33	05.10.2016	Care Super	Superannuation Contributions	139.37
DD26793.34	05.10.2016	Colonial First State Firstchoice Super	Superannuation Contributions	1,854.40

Chq/EFT	Date	Name	Description	Amount
DD26793.35	05.10.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	530.62
DD26793.36	05.10.2016	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD26793.37	05.10.2016	Macquarie Wrap Super Manager	Payroll Deductions	1,580.00
DD26793.38	05.10.2016	AMP Retirement Trust - BATT	Superannuation Contributions	1,709.42
DD26793.39	05.10.2016	Superwrap Personal Super Plan	Superannuation Contributions	524.69
DD26793.4	05.10.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	531.78
DD26793.40	05.10.2016	Australian Super	Superannuation Contributions	5,588.05
DD26793.41	05.10.2016	Cbus	Payroll Deductions	1,000.00
DD26793.42	05.10.2016	Sunsuper Pty Ltd	Superannuation Contributions	1,794.11
DD26793.5	05.10.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	752.13
DD26793.6	05.10.2016	Axa Generations	Payroll Deductions	1,146.33
DD26793.7	05.10.2016	Mercer Superannuation (australia) Pty Ltd	Superannuation Contributions	310.42
DD26793.8	05.10.2016	HostPlus Superannuation	Payroll Deductions	4,359.57
DD26793.9	05.10.2016	Local Government Superannuation- SYDNEY	Superannuation Contributions	1,243.02
DD26908.1	19.10.2016	Wa Super (Formerly Walgsp)	Payroll Deductions	106,272.75
DD26908.10	19.10.2016	100F Lifetrack Personal Superannuation	Superannuation Contributions	583.71
DD26908.11	19.10.2016	AMP Super Directions Fund	Superannuation Contributions	490.39
DD26908.12	19.10.2016	BT Super For Llife	Superannuation Contributions	1,295.41
DD26908.13	19.10.2016	AMP SignatureSuper	Superannuation Contributions	1,095.06
DD26908.14	19.10.2016	QSUPER	Payroll Deductions	2,187.91
DD26908.15	19.10.2016	NGS Superannuation	Superannuation Contributions	591.54
DD26908.16	19.10.2016	J & S Pryor Super Fund	Superannuation Contributions	464.65
DD26908.17	19.10.2016	Statewide Super	Superannuation Contributions	781.74
DD26908.18	19.10.2016	MLC Navigator Retirement Plan - SYCAMORE	Payroll Deductions	703.96
DD26908.19	19.10.2016	CBA Superannuation Savings Account	Superannuation Contributions	547.68
DD26908.2	19.10.2016	First State Super	Superannuation Contributions	620.44
DD26908.20	19.10.2016	VicSuper	Superannuation Contributions	677.76
DD26908.21	19.10.2016	Colonial First State Investments Limited (super)	Superannuation Contributions	490.39
DD26908.22	19.10.2016	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation Contributions	73.11
DD26908.23	19.10.2016	Rest Superannuation	Superannuation Contributions	4,661.37
DD26908.24	19.10.2016	Club Plus Superannuation Scheme	Payroll Deductions	895.90
DD26908.25	19.10.2016	OnePath Masterfund	Superannuation Contributions	206.56

Chq/EFT	Date	Name	Description	Amount
DD26908.26	19.10.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation Contributions	142.09
DD26908.27	19.10.2016	AMP Superleader	Superannuation Contributions	234.19
DD26908.28	19.10.2016	Jacqueline & Theresa Super Fund	Superannuation Contributions	346.12
DD26908.29	19.10.2016	AvSUPER FUND	Superannuation Contributions	443.43
DD26908.3	19.10.2016	Hesta Superannuation	Payroll Deductions	3,512.99
DD26908.30	19.10.2016	ANZ Smart Choice Super	Superannuation Contributions	1,034.57
DD26908.31	19.10.2016	Mtaa Superannuation Fund	Superannuation Contributions	535.48
DD26908.32	19.10.2016	AustSafe Super	Superannuation Contributions	491.50
DD26908.33	19.10.2016	Netwealth Superannuation	Superannuation Contributions	511.62
DD26908.34	19.10.2016	Colonial First State Firstchoice Super	Superannuation Contributions	1,845.38
DD26908.35	19.10.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation Contributions	530.62
DD26908.36	19.10.2016	Bartlett Rise Superannuation Fund	Superannuation Contributions	521.28
DD26908.37	19.10.2016	Macquarie Wrap Super Manager	Payroll Deductions	1,400.00
DD26908.38	19.10.2016	BT Business Super	Superannuation Contributions	207.91
DD26908.39	19.10.2016	Superwrap Personal Super Plan	Superannuation Contributions	524.69
DD26908.4	19.10.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation Contributions	531.78
DD26908.40	19.10.2016	AMP Retirement Trust - BATT	Superannuation Contributions	1,703.40
DD26908.41	19.10.2016	Australian Super	Superannuation Contributions	5,248.38
DD26908.42	19.10.2016	Cbus	Payroll Deductions	1,000.00
DD26908.43	19.10.2016	Sunsuper Pty Ltd	Superannuation Contributions	2,053.44
DD26908.5	19.10.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation Contributions	918.46
DD26908.6	19.10.2016	Axa Generations	Payroll Deductions	1,146.33
DD26908.7	19.10.2016	Mercer Superannuation (australia) Pty Ltd	Superannuation Contributions	310.42
DD26908.8	19.10.2016	HostPlus Superannuation	Payroll Deductions	4,318.51
DD26908.9	19.10.2016	Local Government Superannuation- SYDNEY	Superannuation Contributions	1,243.02

Total Creditors Payments: 19,994,924.46

DD26952.1	29.08.2016	ACMA	Licence Renewal	43.00
DD26952.1	29.08.2016	Pensione Hotel	Accommodation For CEO While Attending Meetings	120.07
DD26952.1	31.08.2016	Qantas	HR recruitment - Return Airfares PER/KTA	437.38
DD26952.1	31.08.2016	Qantas	Flight Perth To Kta For LGCSB 2016 Conference.	222.00
DD26952.1	31.08.2016	Virgin	Flight Kta To Perth To Kta For LGCSB 2016 Conference.	326.70
DD26952.1	01.09.2016	Pensione Hotel	Meal Allowance For CEO While Attending Meetings	4.50

Chq/EFT	Date	Name	Description	Amount
DD26952.1	01.09.2016	Golden House Chinese	Meal Allowance For CEO While Attending Meetings	27.50
DD26952.1	01.09.2016	Facebook Ireland Ltd	Facebook Ads Payment REAF FB Advertising	735.60
DD26952.1	01.09.2016	Facebook Ireland Ltd	Facebook Ads Payment NAIDOC FB Advertising	55.00
DD26952.1	01.09.2016	Facebook Ireland Ltd	Facebook Ads Payment REAF FB Advertising	10.66
DD26952.1	01.09.2016	Etro Bistro Perth	Lunch Whilst Attending Various Meeting	25.00
DD26952.1	01.09.2016	Rendezvous Grand Hotel Perth	Accommodation For Pool Operations Course	1,014.00
DD26952.1	02.09.2016	Bond Store	Meal Allowance For CEO While Attending Meetings	34.30
DD26952.1	02.09.2016	Karratha Airport	Parking Whilst Attending Meetings Perth	42.00
DD26952.1	02.09.2016	Country Comfort Belmont	Accommodation For Pool Lifeguard Course Perth	324.00
DD26952.1	05.09.2016	Hotel Ibis	Breakfast Whilst Attending Meetings	50.75
DD26952.1	05.09.2016	Pensione Hotel	Staff Accommodation For LGCSN 2016 Conference	357.28
DD26952.1	05.09.2016	Wrap Melbourne	2 Nights' Accommodation For CEO While Attending Meetings	354.25
DD26952.1	05.09.2016	Qantas	Perth To Karratha Flight For Mayor P. Long Attending Walga Staye Meeting	396.10
DD26952.1	06.09.2016	Betterbatt	Replacement Laptop Battery	58.54
DD26952.1	06.09.2016	Moddex	Muster Point Signage & Bay Signage	636.41
DD26952.1	06.09.2016	Ready Steady Print	Airport Safety Week Bookmarks Printing	125.00
DD26952.1	06.09.2016	Woolworths	Catering For Staff Farewell Morning Tea	47.03
DD26952.1	07.09.2016	ASI JD Macdonald	Baby Change Station For New Building-Tambrey Pavilion	682.25
DD26952.1	07.09.2016	St John	Cardiopulmonary Resuscitation	89.00
DD26952.1	07.09.2016	Virgin	Return Change Of Airfare Charges For Problem Solving Training Facilitor	1.04
DD26952.1	07.09.2016	Virgin	Return Change Of Airfare Charges For Problem Solving Training Facilitor	80.00
DD26952.1	07.09.2016	Qantas Airways	Airfares For KACP Public Art Project	949.00
DD26952.1	07.09.2016	Qantas Airways	Airfares For KACP Public Art Project	949.00
DD26952.1	07.09.2016	Qantas Airways	Airfares LINKS Contractor For Wickham Recreation Precinct	568.29
DD26952.1	07.09.2016	Wholefoods WPF 10206 Atlanta	Illegal Credit Card Usage Refunded Through Westpac Fraud Claim	617.95
DD26952.1	08.09.2016	Atlanta Fish Market	Illegal Credit Card Usage Refunded Through Westpac Fraud Claim	253.54
DD26952.1	09.09.2016	Microsoft Billing Computer Software	Hosting Fee For Online Photo Library	2.00
DD26952.1	09.09.2016	Refund Fraud CMS	Illegal Credit Card Usage Refunded Through Westpac Fraud Claim	-253.54
DD26952.1	09.09.2016	Refund Fraud CMS	Illegal Credit Card Usage Refunded Through Westpac Fraud Claim	-617.95
DD26952.1	09.09.2017	Coles	Catering For Director Community Services Farewell	48.00
DD26952.1	12.09.2016	EMPIRE6714	Breakfast Meeting With New Director/CEO/Director Community Services	71.50
DD26952.1	12.09.2016	Telstra	Telephone Bill as per Managers contract	118.01

Chq/EFT	Date	Name	Description	Amount
DD26952.1	14.09.2016	Taxi Fare	Travel Expense Whilst In Perth For Waste & Recycle Conference	65.30
DD26952.1	15.09.2016	Pizza Bella Roma	Meal Expense Whilst In Perth For Waste & Recycle Conference	40.50
DD26952.1	16.09.2016	Karratha Photographi	Joby Grip Tight Micro Stand	29.95
DD26952.1	16.09.2016	Pink Rice	Meal Expense Whilst In Perth For Waste & Recycle Conference	32.23
DD26952.1	19.09.2016	Rackspace International GmbH	Cloud Product Services Hosting Fee For City Website	724.01
DD26952.1	19.09.2016	Taxi Fare	Travel Expense Whilst In Perth For Waste & Recycle Conference	59.54
DD26952.1	19.09.2016	Elgas	1x Replacement Gas Bottle For 17 Mosher Way	130.00
DD26952.1	20.09.2016	Planet Ozi	ADSL2+GB And Domain Hosting Subscription	124.08
DD26952.1	20.09.2016	Facebook Ireland Ltd	Facebook Ads Payment REAF FB Advertising	900.27
DD26952.1	20.09.2016	Facebook Ireland Ltd	Facebook Ads Payment WRP FB Advertising	78.51
DD26952.1	20.09.2016	Qantas	Return Karratha To Perth Flight For CEO Attending Meetings	731.40
DD26952.1	20.09.2016	Qantas	Return Karratha To Perth Flight For Mayor P.Long Attending Meetings	670.60
DD26952.1	21.09.2016	Campaign Monitor	Email Distribution Service Used To Send Out Media Releases To Media Contacts And Subscribers	88.70
DD26952.1	21.09.2016	Mercado Negro	Meal Allowance For CEO While Attending Meetings	20.30
DD26952.1	21.09.2016	Market Creations	National Economic Development Conference	1,450.00
DD26952.1	21.09.2016	Qantas	Flight Change Charge For Mayor P. Long Attending Meetings Perth	88.00
DD26952.1	22.09.16	City Heart Indian	Meal Allowance For CEO While Attending Meetings Perth	22.00
DD26952.1	22.09.2016	Australian Institute	Staff attendance at Building Surveyors WA Chapter Conference	1,665.00
DD26952.1	22.09.2016	Telstra	Telephone Bill as per Managers contract	75.61
DD26952.1	22.09.2016	Telstra	Telephone Bill as per Managers contract	431.35
DD26952.1	22.09.2016	Horizon Power	Power Bill as per Managers contract	711.24
DD26952.1	23.09.2016	Qantas	Staff Flights Perth To Kta For WA Chapter Conference	396.10
DD26952.1	23.09.2016	Qantas	Staff Flights Kta To Perth For WA Chapter Conference	319.00
DD26952.1	23.09.2016	Virgin	Credit Card Fees For Staff Flight For WA Chapter Conference	4.15
DD26952.1	24.09.2016	Pensione Hotel	Accommodation For CEO While Attending Meetings Perth	176.61
DD26952.1	25.08.2016	Telstra	Telephone Bill as per Managers contract	106.17
DD26952.1	25.09.2016	Swan Valley Oasis	Accommodation For Cr R Vandenberg Attending Economic Development Conference	130.00
DD26952.1	25.09.2016	Swan Valley Oasis	Accommodation For Cr R Vandenberg Attending Economic Development Conference	260.00
DD26952.1	25.09.2016	Nanutarra Roadhouse	Fuel For P1056 As Per Employment Contract	48.90
DD26952.1	25.09.2016	Kmart	Wireless Door Chime For HR	16.00
DD26952.1	26.09.2016	Caltex	Fuel	141.19
DD26952.1	27.09.2016	Ceda	Registration For State Of The Nation Conference Canberra	2,730.00

Chq/EFT	Date	Name	Description	Amount
DD26952.1	27.09.2016	Qantas Airways Ltd	Airfares For KLP Pilbara Sports Academy Contractors	1,584.40
DD26952.1	28.09.2016	Qantas Airways Ltd	Airfares For KACP Artist	1,452.98
DD26952.1	28.09.2016	Hoteling.com	Refund From Travel Agencies And Tours For Booking For Staff Training	-435.74

Total Credit Cards: 24,073.51

06.10.2016	City of Karratha	Payroll F/E: 05/10/2016	730,882.93
11.10.2016	City of Karratha	Wages	1,778.37
20.10.2016	City of Karratha	Payroll F/E: 19/10/2016	743,611.04

Total Payroll: 1,476,272.34

TOTAL PAYMENTS: 21,495,270.31

10.3 REVIEW OF ASSET MANAGEMENT POLICY CF13

File No: FM.1
Responsible Executive Officer: Director Corporate Services
Reporting Author: Asset Management Coordinator
Date of Report: 3 November 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Asset Management Policy CF13

PURPOSE

To consider proposed amendments to Council’s Asset Management Policy CF13.

BACKGROUND

Officers have conducted a review of Asset Management Policy CF13. A summary of proposed changes is outlined in the table below:

Amendment	Reason
<ul style="list-style-type: none"> Consolidation of policy objectives / principles 	<ul style="list-style-type: none"> To reflect new policy format and provide a more succinct statement of objectives.
<ul style="list-style-type: none"> Change review period from annually to every second year 	<ul style="list-style-type: none"> To align with reviews of Strategic Asset Management Plan
<ul style="list-style-type: none"> Expanded explanation of Asset Management objectives 	<ul style="list-style-type: none"> To better articulate Asset Management objectives
<ul style="list-style-type: none"> Removal of Asset Disposals from Asset Management Policy 	<ul style="list-style-type: none"> Separate policy to be developed
<ul style="list-style-type: none"> Updated roles and responsibilities framework 	<ul style="list-style-type: none"> Reflects current organisation structure
<ul style="list-style-type: none"> Update referencing Asset Management regulations and practices 	<ul style="list-style-type: none"> Reflects current legislation

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Local governments are currently required to produce a plan for the future under s5.56 (1) of the *Local Government Act 1995*. The Asset Management Policy forms part of the informing

Strategies or policies to the Strategic Community Plan, Corporate Business Plan, Annual Budget, and the outputs of measurements, monitoring and reporting of asset management plans.

POLICY IMPLICATIONS

The reviewed and amended Asset Management Policy CF13 is proposed to replace the existing policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4. c.1.2	Asset Management Services
Our Projects/Actions:	4. c.1.2.1	Implement Sustainable Asset Management Plans

RISK MANAGEMENT CONSIDERATIONS

Sound Asset Management practices assist in reducing exposure to associated financial risks.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Council adopted the Asset Management Policy as part of the adoption of Asset Management Plan in December 2012.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT updated Asset Management Policy CF13 as attached with the amendments:

- a) _____
- b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to NOT ADOPT updated Asset Management Policy CF13.

CONCLUSION

Following a review of Asset Management Policy CF13 a number of minor changes are proposed to guide the review and further development of the Asset Management Strategy and Asset Management Plan/s in order to best meet the City’s current and future Asset Management needs.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT amended Asset Management Policy CF13 as attached.

10.4 ANNUAL REPORT 2015-2016

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Marketing and Communications
Date of Report:	1 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	2015-2016 Annual Report

PURPOSE

To receive the Annual Report for the financial period ending 30 June 2016.

BACKGROUND

The 2015-2016 City of Karratha Annual Report details the activities of the organisation over the past financial year and supports the Audited Financial Statements. Reporting is conducted against the goals outlined in the City of Karratha's Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. A mix of qualitative and quantitative reporting measures have been used to identify key highlights of the past year under each of the Community Plan goals.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Each department has had the opportunity to review and provide input into the report about their achievements over the past 12 months.

COMMUNITY CONSULTATION

No community consultation is required. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report.

STATUTORY IMPLICATIONS

The City is required to prepare an annual report for each financial year in accordance with Part 5 Division 5 of the *Local Government Act 1995*. The report is to be accepted by no later than 31 December by an absolute majority in accordance with section 5.54 of the Act.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Annual Report is prepared and presented to Council and the community each year.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to RECEIVE the 2015/16 City of Karratha Annual Report with the following amendments:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER this matter to the next Council meeting pending further review.

CONCLUSION

The annual report provides the community with an overview of the Council and its operations for the past 12 months. The report will be presented to the community through the Annual Electors Meeting.

OFFICER’S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.27 and 5.54 of the *Local Government Act 1995* RESOLVES to:

- 1. RECEIVE the 2015/16 City of Karratha Annual Report; and**
- 2. HOLD the Annual Electors Meeting on Monday 12 December 2016 at 6.00 pm in the Council Chambers at Karratha.**

10.5 AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2016 MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance and Organisational Strategy
Date of Report:	3 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Minutes of AORC Meeting 3 November 2016 2. Confidential – Management Letter

PURPOSE

To receive the minutes of the Audit and Organisational Risk Committee (AORC) meeting held on 3 November 2016.

BACKGROUND

The following matters were discussed at the meeting:

- (a) Audit report for the financial year ended 30 June 2016 that involved a teleconference with the City's newly appointed auditors AMD Chartered Accountants to discuss their Audit Opinion and Management Report. The Audit Opinion was unqualified and only two minor findings were noted –
 - (i) Prior Year Balances that remained uncleared; and
 - (ii) Aged Sundry Debtors balances.
- (b) Meeting dates for the Audit and Risk Committee for 2017.
- (c) Status report on implementation of business improvement initiatives.
- (d) Audits by the Office of Auditor General.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role and its financial status.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer and the Director Corporate Services.

COMMUNITY CONSULTATION

No consultation is required with the community. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report, including the Annual Financial report and the Audit Report.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee.

In accordance with section 5.53 of the *Local Government Act 1995* the City is required to prepare an annual report for each financial year. Section 5.54 requires that the annual report be accepted by an absolute majority no later than 31 December.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total cost of the annual audit was \$35,381 plus disbursements for which there is an allocation in the 2016/17 budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

Our Program/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Addressing the findings of the external audit will minimise potential for statutory non-compliance, material misstatements, error, fraud, unauthorised payments, unauthorised deductions and policy non-compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council considers the Annual Financial Reports and Audit Opinion on an annual basis.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the minutes of the Audit and Organisational Risk Committee meeting held on 3 November 2016, the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2016.

CONCLUSION

The major focus of the recent meeting of the Audit and Organisational Risk Committee was to consider the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2016. As the Audit Opinion was unqualified and confirmed that the Financial Report provides a true and fair view of the City's financial position it is recommended that the Council now receive the minutes of the Committee Meeting together with the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2016 prior to the Annual Elector's Meeting which is scheduled to be held on 12 December 2016.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:

- 1. RECEIVE the Minutes of the Audit and Organisational Risk Committee for the meeting held on 3 November 2016;**
- 2. ACCEPT the Annual Financial Report for the Year Ended 30 June 2016;**
- 3. ACCEPT the Audit Opinion from AMD Chartered Accountants for 2015/16; and**
- 4. NOTE the Audit Findings from AMD Chartered Accountants for the year ended 30 June 2016.**

10.6 AMENDMENT TO KARRATHA COMMUNITY ASSOCIATION LEASE

File No: CA.73
Responsible Executive Officer: Director Corporate Services
Reporting Author: Governance Officer - Leasing
Date of Report: 3 November 2016
Applicant/Proponent: Karratha Community Association
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

For Council to consider changing the outgoings provision of the Karratha Community Association lease to reflect the intentions of the negotiating parties.

BACKGROUND

At the 21 March 2016 Ordinary Council Meeting, Community Services presented a report to Council regarding a number of proposed community leases. In response, Council resolved in part to lease premises at Lot 3897 Teesdale Place Millars Well to the Karratha Community Association for a term of 2 years plus 3 years at an annual rent of \$5 per annum (Resolution 153392). The key conditions included that all outgoings are to be the responsibility of the Karratha Community Association and that building maintenance be the City’s responsibility.

In the course of drafting the lease it was identified that the intention of the negotiating parties was not accurately reflected in the Officer’s Recommendation. It is therefore requested that the Council Resolution be changed to ensure that the intentions of the negotiating parties in relation to the responsibility for outgoings is clear. There is no issue in relation to the building maintenance and cleaning terms.

The understanding that was reached is that outgoings for the Premises will be apportioned as follows:

Karratha Community Association pays:	City of Karratha pays:
Rubbish rates and charges	Water rates
Water consumption charges	Fire and emergency services levies
Power consumption charges	Any costs in relation to preparation of the lease
Telephone consumption charges	Land tax
Internet consumption charges	Local government rates
Gas consumption charges	
Installation of any services not already on-site	
Connection of services already on site but inactive	
Any other charges relating to occupancy of the leased premises	

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Manager Partnerships and Engagement and his team who have in turn liaised with Karratha Community Association.

COMMUNITY CONSULTATION

Karratha Community Association has been consulted and agree that the proposed changes reflect the intent of the parties.

STATUTORY IMPLICATIONS

Under Regulation 10(3) of the *Local Government (Administration) Regulations 1996* the changing of a decision of Council can be made by simple majority where the effect of the change would be that the decision would not become substantially different.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Outgoings relating to the premises at Lot 3897 Teesdale Place, Millars Well will be apportioned as per the below table for the duration of their lease agreement:

Karratha Community Association pays:	City of Karratha pays:
Rubbish rates and charges	Water rates
Water consumption charges	Fire and emergency services levies
Power consumption charges	Any costs in relation to preparation of the lease
Telephone consumption charges	Land tax
Internet consumption charges	Local government rates
Gas consumption charges	
Installation of any services not already on-site	
Connection of services already on site but inactive	
Any other charges relating to occupancy of the leased premises	

The City is expected to incur costs of no more than \$500 per annum associated with water rates and the ESL.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to NOT CHANGE Council Resolution 153392.

CONCLUSION

The proposed change to the decision of Council will reflect the intention of the parties in relation to the outgoings.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Regulation 10(3) of the *Local Government (Administration) Regulations 1996* RESOLVES to CHANGE Part 2 of Resolution 153392 dated 21 March 2016 so that the Key Conditions Proposed in relation to the Karratha Community Association Lease of Lot 3897, Teesdale Place, Millars Well are as follows:

- a) Outgoings relating to the Premises at Lot 3897 Teesdale Place, Millars Well will be apportioned as per the below table for the duration of the proposed lease agreement:

Karratha Community Association pays:	City of Karratha pays:
Rubbish rates and charges	Water rates
Water consumption charges	Fire and emergency services levies
Power consumption charges	Any costs in relation to preparation of the lease
Telephone consumption charges	Land tax
Internet consumption charges	Local Government rates
Gas consumption charges	
Installation of any services not already on-site	
Connection of services already on site but inactive	
Any other charges relating to occupancy of the leased premises	

- b) City retain responsibility for building maintenance; and
- c) Karratha Community Association retain responsibility for cleaning.

10.7 REVIEW OF PURCHASING POLICIES AND DELEGATIONS

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Procurement
Date of Report:	7 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	<ol style="list-style-type: none">1. CE-13 Tender Evaluation Criteria Policy2. CG-11 Regional Price Preference Policy3. CG-12 Purchasing Policy4. Delegation 5 – Authorisation of Expenditure from Municipal and Trust Fund5. Delegation 13 – Awarding Tenders6. Delegation 14 – Inviting Tenders and Determining Evaluation Criteria7. Delegation 45 – Inviting Expressions of Interest and Determining Evaluation Criteria

PURPOSE

To consider the review of Council's CE-13 Tender Evaluation Criteria Policy, CG-11 Regional Price Preference Policy, CG-12 Purchasing Policy and associated delegations.

BACKGROUND

On 1 October 2015 a number of amendments to the *Local Government (Functions and General) Regulations 1996* (F&G Regulations) came into effect. As a result of these amendments Council's CG-12 Purchasing Policy was updated and approved by Council on 26 October 2015.

A significant amendment to the F&G Regulations was the inclusion of Division 3 – Panels of pre-qualified suppliers. Regulation 24AC(1) of the F&G Regulations stipulates that a local government must not establish a panel of pre-qualified suppliers unless it has a written policy. The F&G Regulations also prescribes what information must be included in the policy under Regulation 24AC(2).

Whilst the updated Purchasing Policy does reference panels of pre-qualified suppliers, it does not specifically address the requirements of Regulation 24AC(2).

As a result of this, a full review was completed of Council's purchasing policies and delegations that may be impacted by the inclusion of Division 3 in the F&G Regulations. Additional amendments to the policies and delegations are proposed to improve readability and for consistency across the documents.

The following policies and delegations have been reviewed for Council's consideration and the proposed amendments are outlined below:

POLICIES

Document reference Summary of Proposed Changes

CE-13 Tender Evaluation Criteria Policy

General It is proposed to repeal this policy and relocate the core content into Council’s CG-12 Purchasing Policy. This change aims to reduce the number of policies that deal with tenders and panels of pre-qualified suppliers.

The Tender Evaluation Criteria Policy currently provides direction to the CEO regarding the selection of evaluation criteria for tenders, which is only one aspect of the tender process. Aside from the application of a regional price preference, the remainder of tender related guidance is currently located in the CG-12 Purchasing Policy.

CG-11 Regional Price Preference Policy

General The application of this policy has been updated to address quotations as well as tenders.

This change is recommended so Officers only need to reference one policy in order to identify what the City’s buying local requirements are. Currently quotations are addressed under section 2.5 of CG-12 Purchasing Policy.

- 1.1 The definitions section of this policy has been expanded to define construction, goods, services and premises.
- 2. For consistency, the application of a price preference for quotations has been updated to align with tender price preference requirements.
- 2.1 Amended to reflect price preference equally applying to quotations and tenders.
- 2.2 This is a new section that highlights the requirement for suppliers to provide sufficient evidence to support a regional price preference claim.

CG-12 Purchasing Policy

General Numerous structural changes proposed to this policy in order to accommodate the inclusion of new sections and for improved readability. In addition to the proposed amendments below, some content has been relocated however the content itself, whilst amended, has not materially changed.

- 2.1 & 2.3 In order to ensure that the Purchasing Policy covers the key procurement issues without increasing the length of the policy, some of the content from ‘Section 2.1 Ethics and Integrity’ has been relocated to the City’s Purchasing Guidelines. ‘Section 2.3 Effective and Efficient’ has been relocated to the Purchasing Guidelines.
- 3.2 This is a new section that requires officers to purchase goods or services from an existing City contract where possible.
- 3.3 The \$5,001 - \$50,000 (ex GST) threshold has been amended to require that all quotations be requested in writing and received in writing.
- 3.4 Clause 3.4(i) is a proposed new clause that verifies quotations may be waived where the prescribed number of quotations is requested by City officers, however suppliers opt not to submit a quotation.
- 3.7 The requirements around applying a regional price preference to quotations has been relocated to CG-11 Regional Price Preference Policy, however the Buying Local section has been updated to address the principles around purchasing from local suppliers.

- 3.8 This is a new section that highlights the purchase of public art must comply with CS-12 Public Art Policy as well as standard purchasing requirements.
- 3.9, 3.10 & 3.11 These are new sections that address purchasing from Aboriginal Businesses, Disability Enterprises and Panels of Pre-Qualified Suppliers.

The section on panels of pre-qualified suppliers is proposed in order to meet the requirements of regulation 24AC of the F&G Regulations. This section covers when a Panel should be established, how to establish a Panel, distributing work amongst Panel members and how to purchase from the Panel.
- 3.12 This is a new section that covers the core content of CE-13 Tender Evaluation Criteria Policy. This section includes applications to join a panel of pre-qualified suppliers. It is additionally proposed that the evaluation criteria and minimum weightings for service purchases also apply to construction purchases.
- 3.13.2 The reporting section of CE-13 Tender Evaluation Criteria Policy has been relocated to this section.
- 3.13.3 This is a new section called Payment Methods. This section identifies what payment methods are available and when they apply.
- 3.13.5 & 3.13.6 Additional information has been included around sole source of supply and what constitutes market testing for the purpose of applying sole source of supply.
- 3.17 This is a new section that identifies any requests to review a procurement process should be directed to Governance for assessment.

DELEGATIONS

Document reference Summary of Proposed Changes

Delegation 5 – Authorisation of Expenditure form Municipal and Trust Fund

General An additional condition has been added about trust payments.

Delegation 13 – Awarding Tenders

2. This is a new power/authority that enables the CEO to reject and accept applications to join a panel of pre-qualified suppliers.

Due to this inclusion the title of the delegation has been updated to “Accepting and Rejecting Tenders and Applications to Join a Panel of Pre-qualified Suppliers”.

Delegation 14 – Inviting Tenders and Determining Evaluation Criteria

3. & 4. Currently there are two separate delegations for Inviting Tenders and Expressions of Interest and Determining Evaluation Criteria. For clarity it is recommended that the two delegations be merged by incorporating Delegation 45 into Delegation 14.

5. This is a new power/authority that enables the CEO to establish a panel of pre-qualified suppliers and determine evaluation criteria.

Due to the inclusion of Expressions of Interest and panels of pre-qualified suppliers, it is proposed to update the title of the delegation to “Inviting Tenders, Expressions of Interest and Applications to Join a Panel of Pre-qualified Suppliers and Determining Evaluation Criteria”.

Delegation 45 – Inviting Expressions of Interest and Determining Evaluation Criteria

General It is proposed to repeal this delegation and incorporate the core content into Delegation 14.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor consultation is required. The Executive Management Team has been consulted in the review of purchasing policies.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 3.57 of the *Local Government Act 1995* provides that a local government is required to invite tenders before it enters into a contract of a prescribed kind. Sections 5.42-4 provides for delegation of local government powers and duties to and by the CEO.

Part 4 of the *Local Government (Functions and General) Regulations 1996* makes provisions in relation to tenders, expressions of interest, establishing a panel of pre-qualified suppliers and adoption of purchasing policies.

POLICY IMPLICATIONS

Material amendments are proposed to the following Council policies:

- CE-13 Tender Evaluation Criteria Policy;
- CG-11 Regional Price Preference Policy; and
- CG-12 Purchasing Policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	2.a.3.1	Governance of Procurement Processes.
Our Projects/Actions:	2.a.3.1.2	Review Purchasing Policy (including Regional Price Preference Policy).

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of Financial and Compliance considerations.

IMPACT ON CAPACITY

The proposed changes will have a flow on effect to other internal documents, guidelines, processes, forms and training packages that will require updating for utilisation by staff.

RELEVANT PRECEDENTS

Council's CG-12 Purchasing Policy was last reviewed in October 2015 in order to capture legislative changes.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 3.57, 5.42, 5.43 and 5.44 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

1. AMEND Council Policy CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy, subject to the following:
 - a) _____
 - b) _____

2. AMEND Delegation 5 Authorisation of Expenditure from Municipal and Trust Fund, Delegation 13 Accepting and Rejecting Tenders and Applications to Join a Panel of Pre-Qualified Suppliers (re-titled) and Delegation 14 Inviting Tenders, Expressions of Interest and Applications to Join a Panel of Pre-qualified Suppliers and Determining Evaluation Criteria (re-titled), subject to the following:
 - a) _____
 - b) _____

3. REPEAL Council Policy CE-13 Tender Evaluation Criteria Policy and Delegation 45 Inviting Expressions of Interest and Determining Evaluation Criteria, subject to the following:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further review.

CONCLUSION

The proposed changes to Council’s CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy and associated delegations are intended to give effect to recent amendments to the *Local Government (Functions and General) Regulations 1996* and to ensure currency and consistency of information.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Section 3.57, 5.42, 5.43 and 5.44 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* **RESOLVES** to:

1. **APPROVE Amended Council Policies:**
 - a) **CG-11 Regional Price Preference Policy; and**
 - b) **CG-12 Purchasing Policy.**

2. **APPROVE Amended Delegations:**
 - a) **5 – Authorisation of Expenditure from Municipal and Trust Fund;**
 - b) **13 – Accepting and Rejecting Tenders and Applications to Join a Panel of Pre-qualified Suppliers (re-titled); and**
 - c) **14 – Inviting Tenders, Expressions of Interest and Applications to Join a Panel of Pre-qualified Suppliers and Determining Evaluation Criteria (re-titled).**

3. **REPEAL:**
 - a) **CE-13 Tender Evaluation Criteria Policy; and**
 - b) **Delegation 45 – Inviting Expressions of Interest and Determining Evaluation Criteria.**

10.8 NOVEMBER 2016 BUDGET REVIEW

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	15 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Detailed Budget List of Amendments by Account 2. Budget Amendments to Date

PURPOSE

A first quarter review of the 2016/17 budget has been completed. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds and the creation of a new Economic Development Reserve.

BACKGROUND

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September 2016 actuals and the second conducted based on 31 December actuals in accordance with statutory requirements.

Council's entire budget was reviewed by the Council's management team with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes.

As a result of this review a budget surplus of \$998,408 (as at 30/06/2016) is projected. A presentation highlighting the surplus funds and a list of priority projects was provided to Councillors at the November briefing session. The following table highlights the projects presented at the briefing session that are recommended for consideration by Council:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2016/17 \$	Municipal Funds	External Funding	Reserve Funds
On-Board Weighing Devices	Supply & Install weighing devices to various trucks and/or machinery to ensure load compliance with MRWA/Police heavy haulage compliance requirements	\$ 50,000	\$ 50,000	\$ -	\$ -
Maitland Lookout	Additional funds to complete full scope of works. As per Council decision at October Ordinary Council Meeting	\$ 70,007	\$ 70,007	\$ -	\$ -
Conzinc Bay Road	Design and Investigation to construct new road from Withnell Bay Rd to Conzinc Bay for Strategic Industry site and access to Murujuga National Park	\$117,000	\$ -	\$117,000	\$ -
Searipple Lookout: Stage 2	Stage 2 works. Additional Dune rehabilitation and Planting to Eastern side of stairwell, adjacent to lookout including fencing.	\$ 80,000	\$ 80,000	\$ -	\$ -
Searipple Lookout Stage3	Close access adjacent to lookout road and rehabilitate	\$ 30,000	\$ 30,000	\$ -	\$ -
Depot masterplan - Administration Building	To complete documentation for tender. Current funding provides to end of detailed design only. Additional funding will permit the project to progress to tender stage which can be achieved in the current financial year	\$100,000	\$100,000	\$ -	\$ -
Additional Footpath and Kerb Repairs	Increase level of maintenance to broken kerbs and footpaths across all towns. Has been concerted effort in this area over past 2 years but some areas still require work.	\$150,000	\$150,000	\$ -	\$ -
HHBSC Marina	Contribution to Geotechnical Works and Design process as per Cr resolution	\$125,000	\$125,000	\$ -	\$ -
Moonrise Cinema New Screen	New screen at Moonrise Cinema. TAFE provided screen is starting to fail. Propose to install fixed screen in lieu of current retractable one	\$ 25,000	\$ 25,000	\$ -	\$ -
Fifty Cent Hall	Reseal of Fifty Cent Hall carpark	\$ 65,000	\$ 65,000	\$ -	\$ -
TOTAL		\$812,007	\$695,007	\$117,000	\$ -

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2016/17:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Expense	(88,152,610)	(88,166,318)	(87,847,879)	318,439
Operating Revenue	121,244,683	121,244,683	114,278,315	(6,966,368)
Non Operating Expense	(79,727,050)	(79,727,050)	(82,956,310)	(3,229,260)
Non Operating Revenue	22,439,590	22,439,590	26,354,691	3,915,101
Non Cash Items Included	22,284,844	22,284,844	22,673,313	388,469
Restricted PUPP Surplus BFWD 15/16	7,220,459	7,220,459	7,905,744	685,285
Unrestricted Surplus BFWD 15/16	586,878	586,878	5,759,447	5,172,569
Restricted PUPP Surplus CFWD	5,863,920	5,863,920	5,863,920	0
Surplus/ (Deficit) 16/17	32,874	19,166	303,401	284,235

The net proposed position after this review is a proposed surplus as at 30/06/2017 of \$303,401.

New Reserve Account – Economic Development Reserve

It is proposed that a new reserve account be established with the purpose of funding economic development activities within the City, including Destination Marketing, Business Attraction, Property Development and Tourism. After the reserve is established it is proposed that surplus funds be transferred into the reserve.

LEVEL OF SIGNIFICANCE

The level of revenue and expenditure identified in this review has been deemed significant in accordance with *Significant Decision Making Policy* CE8.

COUNCILLOR/OFFICER CONSULTATION

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was presented to Council at the November Briefing Session.

COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a media release.

STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

Section 6.11 of the *Local Government Act 1995* provides for local government to establish and maintain reserve accounts to set aside money for use for a purpose in a future financial year.

POLICY IMPLICATIONS

The City's Budget Review is completed in accordance with *Budget Review Policy* CF16, *Local Government Accounting Directions* CF1 and the Australian Accounting Standards.

FINANCIAL IMPLICATIONS

The report considers the financial position of the Council to the end of September 2016 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2016/17 financial year.

A budgeted surplus will be achieved through the implementation of the recommended amendments contained within the report, although it is proposed to transfer the surplus to a new Economic Development Reserve.

A detailed list of amendments by account and a summary of the amendments by department is attached.

Following is a summary of significant changes by Income/Expenditure type:

IE Type	Original Budget	Current Budget	Reallocation (Waste & Airport)	Adj. / Savings	Proposed Budget	Total Revision	Explanation
Advertising	(385,340)	(385,340)	(650)	90,897	(295,093)	90,247	- \$53K decrease Community Development - \$18K decrease REAF - \$18K decrease Development Services
Legal Advice	(245,002)	(245,002)	0	20,000	(225,002)	20,000	- \$10K decrease PUPP - \$10K decrease Governance
Printing & Stationary	(222,255)	(222,255)	3,508	35,075	(183,672)	38,583	- \$20K decrease Corporate - \$3.5K decrease Airport Office - \$15K decrease Development Services
Training	(435,800)	(435,800)	0	50,000	(385,800)	50,000	\$50K Staff Training Programme
Conferences	(89,500)	(89,500)	6,000	(480)	(83,980)	5,520	\$6K Airport
Postage & Freight	(100,620)	(100,620)	5,358	(565)	(95,827)	4,793	- \$3K decrease Waste - \$1.7K decrease Airport
Electricity	(3,543,262)	(3,543,262)	87,907	97,320	(3,358,035)	185,227	- \$88K decrease Airport - \$35K decrease Waste Water - \$40K decrease Karratha Leisureplex - \$25K reallocation for PCYC contribution
Water Usage	(1,082,715)	(1,082,715)	6,654	0	(1,076,061)	6,654	\$6.6K decrease Airport
Gas & Other	(8,120)	(8,120)	171	3,200	(4,749)	3,371	\$3K decrease Workshop

IE Type	Original Budget	Current Budget	Reallocation (Waste & Airport)	Adj. / Savings	Proposed Budget	Total Revision	Explanation
Contractors	(59,635,329)	(59,635,329)	(152,496)	39,292	(59,748,533)	(113,204)	Various projects brought from 2015/16 and carried forward to 2017/18
Materials & Services	(8,803,349)	(8,803,349)	48,257	(350,520)	(9,105,612)	(302,263)	- \$62K increase REAF - \$20K increase Economic Development - \$65K increase Plant Repairs - \$20K increase Airport Car Park - \$85K increase Phone Solution - \$25K new cinema screen
Subscriptions, Publications, Legislation	(229,322)	(229,322)	0	(6,753)	(236,075)	(6,753)	- \$4K increase in APRA and PPCA - \$1K increase Human Resources - \$1.8K increase Corporate Services
Insurance	(1,525,016)	(1,525,016)	(71,634)	(124,647)	(1,721,297)	(196,281)	Amendments as per actual premium paid
Employee Costs	(26,998,746)	(26,998,746)	278,398	655,645	(26,064,703)	934,043	Recognition of savings in relation to outsourcing of waste collection and review of facility cleaning
Proceeds on Sale	333,670	333,670	319,500	18,500	671,670	338,000	Amendments as per current sales prices being obtained and sale of Waste Collection Trucks (\$3.0M) National Stronger Regions Funding for Karratha Arts and Community Precinct to be received in 2017/18
Grants & Contributions	23,115,595	23,115,595	0	(3,038,824)	20,076,771	(3,038,824)	- (\$2.09M) Airport Revenue - (\$167K) PUPP credits - (\$72K) Staff housing rent income - Various other minor amendments
Fees & Charges	42,618,883	42,618,883	(2,102,164)	(299,736)	40,216,983	(2,401,900)	- \$22K Municipal Interest - (\$136K) Reserve Interest
Interest	3,327,528	3,327,528	0	(69,758)	3,257,770	(69,758)	Actual interest rates obtained on investments has reduced
Total	(33,908,700)	(33,908,700)	(1,571,191)	(2,881,354)	(38,361,245)	(4,452,545)	

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.2 Prepare and Review Annual Budget.

RISK MANAGEMENT CONSIDERATIONS

Regular Budget Review, along with astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately.

IMPACT ON CAPACITY

Impact on capacity or resourcing has been factored in to the evaluation of each of the proposed new initiatives.

RELEVANT PRECEDENTS

Council conducted two budget reviews in the 2015/16 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2016/17 year.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS

Option 1

As per the Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2016/17 Budget Amendments presented in the Budget Review subject to the following changes:

1. _____
2. _____

CONCLUSION

The amendments in the attachments reflect Council’s operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

OFFICER'S RECOMMENDATION

1. That Council by **ABSOLUTE** Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2016/17 First Quarter Budget Review (incorporating the following and attached amendments) which result in a proposed surplus as at 30/06/17 of \$303,401.

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2016/17 \$	Municipal Funds	External Funding	Reserve Funds
On-Board Weighing Devices	Supply & Install weighing devices to various trucks and/or machinery to ensure load compliance with MRWA/Police heavy haulage compliance requirements	\$ 50,000	\$ 50,000	\$ -	\$ -
Maitland Lookout	Additional funds to complete full scope of works. As per Council decision at October Ordinary Council Meeting	\$ 70,007	\$ 70,007	\$ -	\$ -
Conzinc Bay Road	Design and Investigation to construct new road from Withnell Bay Rd to Conzinc Bay for Strategic Industry site and access to Murujuga National Park	\$117,000	\$ -	\$117,000	\$ -
Searipple Lookout: Stage 2	Stage 2 works. Additional Dune rehabilitation and Planting to Eastern side of stairwell, adjacent to lookout including fencing.	\$ 80,000	\$ 80,000	\$ -	\$ -
Searipple Lookout Stage3	Close access adjacent to lookout road and rehabilitate	\$ 30,000	\$ 30,000	\$ -	\$ -
Depot masterplan - Administration Building	To complete documentation for tender. Current funding provides to end of detailed design only. Additional funding will permit the project to progress to tender stag which can be achieved in the current financial year	\$100,000	\$100,000	\$ -	\$ -
Additional Footpath and Kerb Repairs	Increase level of maintenance to broken kerbs and footpaths across all towns. Has been concerted effort in this area over past 2 years but some areas still require work.	\$150,000	\$150,000	\$ -	\$ -
HHBSC Marina	Contribution to Geotechnical Works and Design process as per Cr resolution	\$125,000	\$125,000	\$ -	\$ -
Moonrise Cinema New Screen	New screen at Moonrise Cinema. TAFE provided screen is starting to fail. Propose to install fixed screen in lieu of current retractable one	\$ 25,000	\$ 25,000	\$ -	\$ -
Fifty Cent Hall	Reseal of Fifty Cent Hall carpark	\$ 65,000	\$ 65,000	\$ -	\$ -
TOTAL		\$812,007	\$695,007	\$117,000	\$ -

2. That Council by **SIMPLE** Majority pursuant to section 6.11 of the *Local Government Act 1995* RESOLVES to ESTABLISH an Economic Development Reserve for the purpose of funding economic development activities within the City including Destination Marketing, Business Attraction, Property Development and Tourism.

3. That Council by **ABSOLUTE** Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* **RESOLVES** to **TRANSFER \$300,000** to the Economic Development Reserve when it is established.

11 COMMUNITY SERVICES

11.1 CITY CENTRE ACTIVATION GRANT

File No:	GS.41
Responsible Executive Officer:	Acting Director Community Services
Reporting Author:	Acting Director Community Services
Date of Report:	2 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment	Confidential - NCR24861 Evaluation Report

PURPOSE

For Council to consider the allocation of funds to be distributed from the City Centre Activation Grant.

BACKGROUND

At the September OCM Council resolved to establish a competitive grant process to distribute the \$150,000 City Centre Activation fund from LandCorp, to ensure funding was made available to the wider community.

Officers developed a grant process including guidelines, application form and assessment criteria. The Grant was opened on Friday 28 October 2016, with wide community communication undertaken. This included Facebook posts, website content, direct emails to all community groups/associations, schools and business owners. Furthermore, newspaper advertising has been booked in the coming weeks to further promote the Grant.

Applications will be accepted until March 2017 or until funds are allocated (whichever comes first). Applications will be assessed by Officers as they are received with recommendations submitted to the next available Council meeting for consideration.

Key criteria for the City Centre Activation Grant are:

- Ability to attract people to the City Centre
- Uniqueness of Event/Activity
- Broad Community Appeal
- Ability/Capacity to deliver a successful event/activity
- Level of previous funding received from City of Karratha
- Return benefits/recognition for the City of Karratha and LandCorp

Officers are aware of a number of applications currently under development and it is anticipated that these will be received, assessed and presented to Council in the near future.

One internal application has been submitted and is presented to Council via this report for consideration, due to the event being scheduled in early December.

APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
City of Karratha (Arts & Culture) “Red Dog:True Blue” World Premiere screening, Karratha	\$30,000	\$82,000	37 / 50
<p>RATIONALE Village Roadshow have invested approximately \$52K to bring the screening to Karratha, including the projection system, media and some cast/crew. The proposed additional \$30K from the City will provide “value-add” components to complement the screening, including traffic management, waste, toilets and some local marketing.</p> <p>It should be noted that should this funding not be approved, the screening can still proceed, however without the additional elements described above.</p>			

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in relation to financial issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers via a panel assessment and evaluation of applications for funding received. An assessment panel not directly involved in the funding application was convened to assess the internal application against the criteria.

COMMUNITY CONSULTATION

Officers across a range of departments have worked to distribute the information and opportunity for community groups and local businesses/organisations to apply for this Grant. Furthermore, Officers have fielded a number of queries from potential applicants in relation to completing the forms and will continue to offer support and encouragement to those wishing to apply for funding to ensure a good range and quality of applications are received.

As of November Officers have received contact from a number of community and commercial organisations interested in submitting an application in the coming months. These include Wrapped Creations, United Party Hire, organisers of the Mother’s Day Classic, Corporate Sports (City to Surf) and the Sharpe Av Co-Op (hospitality tenants of Pelago).

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Should Council endorse to support the funding of the application at the level requested (as per Officer’s recommendation), funds will be allocated via the annual budget process as follows:

FY 16/17 Current Financial Year \$30,000 ex GST Red Dog: True Blue
 Payable December 2016

STRATEGIC IMPLICATIONS

This item is relevant with the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

- Our Program/Services: 1.c.1.2 Community engagement
- Our Projects/Actions: 1.c.1.2.1 Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City facilitates a range of annual grant funds.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount as follows:

Applicant	Amount
City of Karratha – Arts & Culture Red Dog: True Blue premiere screening	

CONCLUSION

An application has been received and assessed as appropriate for funding through the City Centre Activation Grant. Should the Officer’s Officers recommendation be supported the remaining balance of funds for distribution would be as follows:

FY 16/17	FY 17/18
\$120,000	\$150,000

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE support for the following applicant:

APPLICANT	AMOUNT REQUESTED	AMOUNT FUNDED
City of Karratha (Arts & Culture) “Red Dog: True Blue” World Premiere screening, Karratha	\$30,000 ex GST	\$30,000 ex GST FY 16/17

11.2 KARRATHA ARTS AND COMMUNITY PRECINCT – FACILITY NAMING

File No:	RC.133
Responsible Executive Officer:	Acting Director Community Services
Reporting Author:	Acting Director Community Services
Date of Report:	7 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider naming options for the Karratha Arts and Community Precinct (KACP) to be built at Lot 7021, Karratha.

BACKGROUND

At its meeting in June 2016, Council agreed to the parameters to determine a formal name for the KACP, including to:

- Develop and coordinate a public place-based naming competition throughout the wider community;
- Engage key community representative bodies to participate and advising them that Council's preference for a place-based name, rather than a name based on functionality or of an individual; and
- Present options to the KACP Project Advisory Group (PAG) for that group to shortlist up to five options for Council to consider.

Officers subsequently initiated an online naming competition, seeking suggestions within the guidelines provided by Council. The competition was open for three weeks and was widely promoted through social media channels and also through direct engagement with key community representative bodies, including all Community Associations and Aboriginal Corporations.

A total of 101 naming suggestions were received by the closing date, some of which were duplicated. Of these, 45 were not progressed for further consideration as they were deemed not to comply with either Council's request for a place-based name or with Council Policy CS-09 Naming of Parks, Reserves and Buildings. The remaining 33 names were distributed to the PAG and after a series of shortlisting exercises, the following names are offered for further consideration by Council:

1. Archipelago Rise
2. Karratha Arts and Community Precinct
3. Karratha Performing Arts Centre
4. Karratha Regional Entertainment Centre

It should be noted that the PAG did not reach consensus on a preferred name. Other options that received some support include Red Earth Art Centre, Ngarluma Maya and Marda Marda Arts Centre, among others.

Council's request for a place-based name is in keeping with similar facilities. In fact, several major regional arts/theatre facilities in Western Australia reflect their location, such as Albany Entertainment Centre, Bunbury Regional Entertainment Centre, Broome Civic Theatre, Mandurah Performing Arts Centre, Goldfields Arts Centre, Margaret River Arts Centre and even the State Theatre of WA.

Facilities with place-based names can provide instant recognition and sense of identity for both users and stakeholders and can build value for the region in which they are located. It may be considered however, that they lack creativity or originality. The Queens Park Theatre (Geraldton), Matt Dann Theatre & Cinema (South Hedland) and Camel Lane Theatre (Carnarvon) are examples of facilities that do not directly reflect their location, however provide an element of uniqueness in their naming conventions.

Deciding the facility name is one of the first steps in developing the brand for the KACP. Strong branding will aid recognition, create a sense of trust and expectation for users and help develop the facility's reputation. Brands take time to develop however, and in this context, it is preferred that the facility name is agreed in a timely manner to allow adequate time and preparation for full brand and associated collateral development.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

There is currently Councillor representation on the PAG.

COMMUNITY CONSULTATION

Community consultation occurred prior to and throughout the three week naming competition.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Council policy CS-09 Naming of Parks, Reserves and Buildings applies in this case.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of reputational risk as the community was afforded the opportunity to contribute to this decision. There is however a risk that Council not support one or any of the names offered in this report.

IMPACT ON CAPACITY

There is no additional impact on staff resources should Council endorse the Officer's recommendation.

RELEVANT PRECEDENTS

Officers have previously engaged a Communications consultant to assist with the process of naming the Karratha Leisureplex. In that instance, a naming competition was held in which the wider community was invited to participate.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.17 of the *Local Government Act 1995* RESOLVES to REJECT the Officer’s recommendation and INSTRUCTS Officers to undertake the following:

1. _____
2. _____

CONCLUSION

Construction of the KACP has now commenced and Officers now provide the following shortlisted options as possible names for the facility for Council’s consideration:

1. Archipelago Rise
2. Karratha Arts and Community Precinct
3. Karratha Performing Arts Centre
4. Karratha Regional Entertainment Centre

It is noted that the PAG did not reach consensus on the name and a number of alternatives were considered. Once the facility name has been determined, branding options will be developed for future consideration by Council.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NAME the facility located at Lot 7021 Karratha as

_____.

11.3 KARRATHA ARTS AND COMMUNITY PRECINCT PUBLIC ART

File No:	CM.245
Responsible Executive Officer:	Acting Director Community Services
Reporting Author:	Community Project Officer
Date of Report:	1 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential - Concept Design evaluation will be available at Council Briefing

PURPOSE

For Council to consider the recommendations by the Public Art Steering Committee (PASC) resulting from the recent Karratha Arts and Community Precinct public art concept design evaluation process.

BACKGROUND

On 15 August 2016 Council endorsed the PASC’s recommendation to shortlist and call for Design Concept proposals from the respondents to EOI 31-15/16 Karratha Arts and Community Precinct Public Art Commissions for the two artwork locations as follows:

Artwork location 2 (Staircase within the main foyer) up to \$100,000:

1. UAP Australia Pty Ltd
2. Zen Ironwork
3. Roebourne Art Group

Artwork location 3 (the façade of the Southern wall elevation) up to \$250,000:

1. UAP Australia Pty Ltd
2. Roebourne Art Group
3. Creativemove Pty Ltd

In addition to endorsing the above recommendation, Council resolved to include an element of community feedback in the “Methodology” selection criteria for the concept design and public art tender evaluation process. Accordingly, the following criteria was used:

RESPONSE TO BRIEF including details, models, outline of artwork development, fabrication and installation processes, medium, price schedule	40%
RELEVANT EXPERIENCE AND TECHNICAL CAPABILITIES including demonstrated competency and proven track record, other projects delivered and any issues arising.	15%
QUALITY OF PREVIOUS WORK demonstrated by visual support material and any accompanying images.	15%
METHODOLOGY including details of how the project will be tackled, demonstrated understanding of the scope of work, project schedule/timeline and process for community engagement	15%
STRUCTURAL COMPLIANCE including safe work methods, engineering certifications/industry standards and consideration for all aspects of installation and maintenance	10%

MANAGEMENT including CV of key staff, contract performance, resource contingency, organisational profile, quality systems and economic stability	5%
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The Concept Design proposals and tender submissions were received and each respondent presented their concepts in person to the Committee on 12 October 2016.

A period of community consultation then followed the presentations from 13 to 16 October with the following purposeful scoping statement and program:

Purpose: “To identify community preferences for the two public artworks at the Karratha Arts and Community Precinct to inform Council decision”

Program:

PROGRAM FEATURE	DATE	PUBLIC INPUT METHOD
Email to PASC and Councillors	Thursday 13 October	Direct to survey and voting opportunity
Inclusion in internal email to all staff	Friday 14 October	Direct to survey and voting opportunity
Facebook posts with link to online survey and key dates of Karratha City Shopping Centre community awareness stall voting opportunity	Thursday 13 October Friday 14 October Saturday 15 October Sunday 16 October	Via survey response and commentary on Facebook post
Karratha City Shopping Centre Community Awareness Stall	Thursday 13 October, 5-9pm	Vote for number one preference for each location
Karratha City Shopping Centre Community Awareness Stall	Saturday 15 October, 9am-12pm	Vote for number one preference for each location

The following community responses were received:

Art Concept	Number of votes (voting stall)	Number of votes (online)	TOTAL votes
Location 2 - Stairwell			
RAG Concept 1	46	52	98
RAG Concept 2	29	27	56
UAP Concept 1	15	70	85
ZEN Concept 1	9	12	21
ZEN Concept 2	48	8	56
Location 3 – Southern Building Elevation			
RAG Concept 1	48	25	73
RAG Concept 2	36	57	93
UAP Concept 1	24	66	90
CREATIVEMOVE Concept 1	29	15	44
CREATIVEMOVE Concept 2	8	6	14

The above community feedback data was considered by each PASC member within their methodology assessment score.

Policy CS-12 states that public art projects up to \$100,000 will be considered and managed by the PASC. Accordingly, the PASC evaluated the submissions received and awarded the commission for the Artwork location 2 to Brad Jackson from Zen Fine Ironwork for his Concept 1 ‘Lost in the cool depths of a rock chasm, the river sings’.

Public art projects over \$100,000 are required to be considered by Council. With regard to Artwork Location 3, the PASC recommends to not award the commission at this time, for the reasons outlined in the confidential evaluation report.

Further, it is recommended that a new Expression of Interest process is conducted that refines the scope for Artwork location 3 and also provides two options for submissions.

It is proposed that the revised scope will include:

1. Requirement for the art work to be directly affixed to the southern facing building wall, noting the confines of the five external vertical columns;
2. Must include lighting to ensure evening illumination;
3. Must not protrude significantly from the building wall; and
4. Must exceptionally celebrate the building's form, function and exterior façade.

The PASC also recommends that two submission options be offered in the revised EOI:

1. Full Commission – includes all design, fabrication and installation requirements.
2. Design only – City to manage fabrication and installation requirements.

By adding in the design only option, it is anticipated that the project may become more accessible and appealing to artists who may not have the necessary expertise to manage the full commission requirements associated with design, fabrication and installation.

The Project Manager and Architect have confirmed that this process can be accommodated within the current construction program.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place in accordance with the requirements of the Public Art Management Procedure and with the engagement of the PASC.

COMMUNITY CONSULTATION

Consultation has taken place between Ngarluma Aboriginal Corporation and the City of Karratha regarding this project.

Additionally, community consultation took place as requested by Council as per the program above.

STATUTORY IMPLICATIONS

Tenders for Artwork Location 3 are proposed to be called in accordance with Sections 3.57 and 5.42 of the *Local Government Act 1995*.

Whilst the consideration of public art is recognised as being subjective, the processes and procedure behind the recommendation contained within this report are governed by the Public Art Management Procedure (PAMP) document.

POLICY IMPLICATIONS

The City of Karratha has a commitment to incorporate public art as part of certain capital works projects in accordance with CS12 Public Art Policy.

The following policies are also applicable;
CG11 – Regional Price Preference Policy;
CS12 – Public Art Policy;
CE13 – Tender Evaluation Policy.

FINANCIAL IMPLICATIONS

The Karratha Arts and Community Precinct project includes an allocation of \$470,000 across the following components;

Project	Estimated Cost ex GST
Artwork Location 1: Amphitheatre shade structure	\$ 20,000
Artwork Location 2: Staircase within the main foyer	\$100,000
Artwork Location 3: Southern wall elevation of building	\$250,000
Provisional Sum allowances for artworks	\$ 45,000
Internal Project Management costs	\$ 55,000
TOTAL	\$470,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 for this activity:

- Our Programs/Services: 1.a Quality Community Facilities.
- Our Projects/Actions: 1.a.1 A full range of city-standard facilities and community infrastructure is provided.
- Our Projects/Actions: 1.a.2 Future facility needs are planned for an developed in line with best practice.
- Our Projects/Actions: 4.b.1 An environment that supports continuous improvement.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Officer work plans accommodate the resourcing required for the recommendation proposed.

RELEVANT PRECEDENTS

On 21 September 2015 Council endorsed the public art locations for the Karratha Arts and Community Precinct.

Council has previously endorsed public art recommendations for a number of facilities including Karratha Airport and Karratha Leisureplex.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SHORTLIST the following artist to invite to tender for the commission for Artwork Location 3:

Applicant name: _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the Artwork Location 3 public art commission; and
2. REALLOCATE \$250,000 within the Karratha Arts and Community Precinct construction budget.

CONCLUSION

Expressions of Interest were evaluated by the Public Art Steering Committee on 26 July 2016 and Council endorsed the recommendation to shortlist three applicants to develop Design Concept Proposals for Artwork Location 2, and three applicants to develop Design Concept Proposal for Artwork Location 3.

The Public Art Steering Committee evaluated the submissions, undertook a period of community consultation and reconvened to make their final decision to commission Brad Jackson for Artwork Location 2 and recommends to enter a new Expression of Interest process for Artwork Location 3.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** that the Karratha Arts and Community Precinct Artwork Location 2 commission has been awarded to Brad Jackson (Zen Fine Ironwork) to progress to the design development stage as determined by the Public Art Steering Committee;
2. **DECLINE** all offers from the Karratha Arts and Community Precinct Artwork Location 3 applicants as recommended by the Public Art Steering Committee; and
3. **SUPPORT** the Public Art Steering Committee's recommendation to enter a new Expression of Interest process for Artwork Location 3 that provides two options:
 - a) Design only proposal; or
 - b) Full artwork commission, including design, fabrication and installation.

12 DEVELOPMENT SERVICES

12.1 CITY OF KARRATHA CONTRACT WITH KARRATHA VISITOR CENTRE

File No:	ED.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	28 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Contract Between City of Karratha and Karratha Visitor Centre

PURPOSE

For Council to consider this draft contract between the City of Karratha and the Karratha Visitor Centre (KVC) for provision of visitor information services with the City of Karratha for the 2017-2018 calendar years and to reconsider its representation on the Board for the KVC.

BACKGROUND

The City of Karratha has been the principal funding partner for the KVC via annual funding contributions for an extended period. Councillors and officers have been well consulted on the visitor centres operational, management and funding situations through numerous Council reports and briefings.

At the September 2016 OCM, Council resolved to:

2. *AUTHORISE the CEO to enter into direct contract negotiations with the KVC for the provision of visitor information services in the form of the following for the 2017 and 2018 calendar years:*
 - *A friendly and professional face to face welcome with a consistently high quality, unbiased, free information service to provide visitors to the CofK with insights into the region and distribute information about tourist product available in the region.*
 - *A comprehensive range of local, regional and state wide brochures, maps and directional information both in hard copy and available electronically;*
 - *Information and booking services for accommodation and tours;*
 - *Information on attractions, events, retail outlets, local services, road conditions and transport options;*
 - *A web presence and digital strategy to educate and attract visitors to the local area;*
 - *24-hour access to information, emergency contact numbers and accommodation options.*
 - *Availability of quality souvenirs/merchandise appropriate for the region.*
 - *Is open to the public 7 days a week, Monday to Friday from 9am-5pm and weekends and public holidays (excluding Christmas Day and Good Friday) a minimum of three hours between 9am-5pm.*
 - *Employs an appropriate number of staff experienced in visitor servicing, tourism or other relevant service delivery area.*

The contract has been formulated to reflect the above recommendations in addition to outlining the KPIs against which the KVC performance will be evaluated and measured. The KPIs cover the 6 key areas of the service and include: customer service, promotion and information, digital presence, industry liaison, service standard and governance. The KVC is to submit quarterly and annual reports to map out the activities taken to meet those KPIs.

With the new KVC operational model and funding coming in place, officers are of the opinion that it is an appropriate time for the Council to reconsider the status of its representation on the Board for the KVC and to appointment, in place of an elected member, an appropriate officer in the form of the City's newly appointed Business Investment & Attraction Advisor.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, the funding of Visitor Centres is significant due to a potential expenditure of approximately \$395,635 per annum over two calendar years (2017-2018).

COUNCILLOR/OFFICER CONSULTATION

Councillors and officers have been well consulted on the visitor centres operational, management and funding situations through numerous Council reports and briefings.

COMMUNITY CONSULTATION

A variety of meetings have occurred between the City of Karratha and the KVC including a meeting between CEO and the KVC to discuss the details of this contract.

STATUTORY IMPLICATIONS

In accordance with Section 11 of the Local Government Act (Functions and General) 1995 an Expressions of Interest for Provision of Visitor Information Services was called for via public notice. Two submissions were received however one was deemed not to comply. Given the unique nature of the services required and the unlikelihood that there are other potential suppliers able to comply, the City can proceed to negotiate with the single complying submitter.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total value of the contract is \$791,250 ex GST or \$395,625 ex GST per calendar year for 2017 and 2018. Provision in the amount of \$200,000 has been made in the 16/17 annual budget to cover the first period of the contract from 1 Jan 2017 to 30 June 2017. Provision will need to be made in the 17/18 and 18/19 financial years to cover the remainder of the contract period.

STRATEGIC IMPLICATIONS

This item is relevant to the Councils approved Strategic Community Plan 2016-2026 and, Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

Our Programs/Services:	2.a.	Diverse Industry.
	2.a.2.2	Tourism engagement and promotion
Our Projects/Actions:	2.a.2.	Business opportunities are highlighted and promoted.

Additionally, the City's Operational Economic Development Strategy 2014-2016 has tourism as a key objective:

- 1.3.1 Elevate the City of Karratha’s reputation as a premier Pilbara tourism destination enhanced through the development of quality tourism infrastructure, visitor information services and product development.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

It is anticipated that there will be minimal impact on staff capacity and resourcing to carry out the Officers recommendation.

RELEVANT PRECEDENTS

The City of Karratha has been the principal funding partner of the independently run visitor centres for over a decade. The contracting out of visitor information services through a competitive EOI / tender process has not occurred previously.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 3.18 and 9.49A of the *Local Government Act 1995* RESOLVES to:

1. NOT EXECUTE the contract between the City of Karratha and the Karratha Visitor Centre for the provision of visitor information services for the 2017-2018 calendar years; and
2. NOT APPOINT the Business Investment & Attraction Advisor as the City of Karratha’s representative to the Board for the Karratha Visitor Centre and to retain the current status quo.

CONCLUSION

Tourism is a growing and important industry for the City of Karratha and Visitor Information Services are an important component of this industry. Ongoing financial support for the provision of Visitor Information Services is important in the short to medium term in order to ensure continuity of the services across the District. During this period Council will have the opportunity to investigate and consider best practice options for the provision of such services going forward.

Accordingly, CEO has entered into negotiations with the KVC regarding the level of service, KPIs and the performance expected from the KVC. Based on the stated negotiations, a contract that captures all the required details has been formulated.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 3.18 and 9.49A of the *Local Government Act 1995* RESOLVES to:

- 1. AUTHORISE the CEO to execute the contract between the City of Karratha and the Karratha Visitor Centre for the provision of visitor information services for the 2017-2018 calendar years, and**
- 2. APPOINT the Business Investment & Attraction Advisor as the City of Karratha's representative to the Board for the Karratha Visitor Centre.**

12.2 CITY OF KARRATHA REPEAL LOCAL LAW

File No:	CM.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	7 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed City of Karratha Repeal Local Law 2017

PURPOSE

For Council to consider commencing the procedure for making a Local Law to repeal current Local Laws relating to Bee Keeping, Signage, Bush Fire Brigades and Tidepole (Sams) Island.

BACKGROUND

Each local government has the legislative power to make Local Laws under the provisions of the *Local Government Act 1995* for the good government of its district. Laws can only be made when authorised by the *Local Government Act 1995* or other written laws but cannot be inconsistent with any State or Federal law.

Local Laws are to be reviewed within every 8 year cycle to ensure they reflect the current attitude and position of the Council. Local Laws can be "amended" to reflect a change in circumstances or "repealed" if they are no longer relevant. There is a strict process which a Local Government must follow to either introduce, amend or repeal Local Laws.

Council should note that commencement of this part of the process does not bind them to adopt the Local Law but only starts the process and allows for public comment to be made concerning the proposed adoption of the Local Law.

As part of the legislative process notice of the purpose and effect of the proposed Local Law must be given in both the agenda and the minutes of the Council meeting. The City is also required to give State-wide public notice that the local government proposes to make a Local Law and invite submissions for a period of six (6) weeks.

As several of the City's Local Laws have not been formally reviewed in over 8 years, Officers from various departments within the City met to determine the order in which the Local Laws will be reviewed and then form specialist groups to review and modify the Local Laws. From this initial review process, it has been determined that the following Local Laws are no longer required and can be repealed: -

- (a) *Shire of Roebourne Bee Keeping Local Law*, published in the *Government Gazette* on 16 June 2003;
- (b) *Shire of Roebourne Signs, Hoarding and Bill Posting By-Law* published in the *Government Gazette* on 6 September 1991, as amended in the *Government Gazette* on 28 October 1994;
- (c) *Shire of Roebourne Tidepole Island Local Law*, published in the *Government Gazette* on 4 December 2007;

- (d) *Shire of Roebourne Bush Fire Brigades Local Law*, published in the *Government Gazette* on 16 June 2003.

The Bee Keeping Local Law is no longer required as the current Health Local Laws include provisions for the keeping of bees, including in residential areas, to minimise nuisance to neighbours.

The Signs, Hoarding and Bill Posting By-law will be superseded by a new Planning policy which is in the process of being developed. Advice from the Department of Local Government confirmed that Signs Local Laws should only deal with the issue of signage on local government property. In the case of the current Local Laws, these extend to private property so could not be retained on review. It is proposed to include signage provisions relating to local government property (including election signage) in the revised Activities in Thoroughfares and Public Places and Trading Local Law.

The Tidepole Island Local Law is no longer required as the provisions relating to the issue of permits to access the Island are too onerous on staff, and staff have no mechanism of checking persons on the island being issued those permits. It is proposed to include a general clause in the Local Government Property Local Law which includes access to islands under the management of the City, and permitted activities on those islands.

The Bush Fire Brigades Local Law has largely been superseded by the implementation of Policy DR06 – Bush Fire Brigades Policy adopted by Council last year and the associated Operational and Management Guide.

To effect these changes, it is proposed that the City develop the “City of Karratha Repeal Local Law 2017”.

The Purpose of the proposed Local Law is to repeal the Shire of Roebourne’s Beekeeping Local Law, Signs, Hoarding and Bill Posting By-Law, Tidepole Island Local Law and Bush Fire Brigades Local Law.

The Effect of this Local Law is to remove obsolete and outdated Local Laws relating to the district of the City of Karratha.

Retaining the Local Laws which are proposed to be repealed would place an additional burden on staff as they would be enforcing legislation which is not current, may conflict with other Local Laws or direction, and cause confusion among residents and visitors to the City.

Upon closing of the advertising period, all submissions must be considered, with a further report to be provided to Council to consider adopting, amending or not proceeding with the Repeal Local Law. If there are any significant changes to the Local Law, the advertising process must recommence. However, since this is a simple repeal Local Law, no significant changes are expected.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officer consultation has been undertaken with representatives from the City’s Development Services Directorate, Corporate Compliance, Airport, and Infrastructure Services.

COMMUNITY CONSULTATION

Community consultation is to occur if the Officer's recommendation is adopted by Council, in accordance with the legislated process. The proposed Local Law will be advertised for a minimum six (6) week period, after which time all submissions must be considered if Council intends to continue the process of making a Local Law.

STATUTORY IMPLICATIONS

The development and gazettal of the Local Law must follow the requirements of Section 3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, advertising of the Local Laws, adoption of the advertised Local Laws, and gazettal of the adopted Local Law.

The Purpose and the Effect of the Local Laws must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting. The name of the local law being reviewed at the time of gazettal is to be listed (ie Shire of Roebourne Local Law)

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. Costs associated with advertising and gazettal of the Local Laws will be sourced from the existing corporatized accounts in the Council budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity

Our Program/Services:	4.e.1	Services to our community area are socially responsible and financially sustainable.
Our Projects/Actions:	4.e.1.2	Corporate Governance Support.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Works will be undertaken by the Manager Regulatory Services and Manager Governance and Organisational Strategy as part of their roles.

RELEVANT PRECEDENTS

Council has previously undertaken the process of adopting Local Laws, including adoption of the Health Local Law at its 15 October 2012 meeting.

VOTING REQUIREMENTS

Simple Majority. Absolute Majority will be required when the Local Law is returned before Council for adoption.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER the advertising of the City of Karratha Repeal Local Law 2017 until further advice and clarification is received.

CONCLUSION

In reviewing the City's Local Laws it has been determined that due to the lack of currency, duplication and inability to enforce certain provisions, the Local Laws pertaining to Bee Keeping, Signs, Hoarding and Bill Posting, Bush Fire Brigades and Tidepole Island be repealed.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to

1. **COMMENCE** advertising of the City of Karratha Repeal Local Law 2017 for public comment for a minimum period of six (6) weeks; and
2. **NOTE** a further report will be provided at the end of the consultation period for Council to consider adopting the Repeal Local Law.

12.3 CITY OF KARRATHA ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL LAW

File No:	CM.5
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	1 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed Activities in Thoroughfares and Public Places and Trading Local Law 2017 provided as an electronic copy (with a hard copy available at the Council meeting)

PURPOSE

For Council to consider commencing the procedure for adopting a new Activities in Thoroughfares and Public Places and Trading Local Law to repeal current version of that Local Law

BACKGROUND

Each local government has the legislative power to make Local Laws under the provisions of the *Local Government Act 1995* for the good government of its district. Laws can only be made when authorised by the *Local Government Act 1995* or other written laws but cannot be inconsistent with any State or Federal law.

A review of the Shire of Roebourne Activities in Thoroughfares and Public Places and Trading Local Law has been undertaken which has included various modifications to the local law, removal of outdated terms and legislation, and updating and inclusion of provisions which will maintain currency of the legislation.

As part of the legislative process notice of the purpose and effect of the proposed Local Law must be given in both the agenda and the minutes of the Council meeting.

The Purpose of the proposed local law is to regulate the care, control and management of activities in thoroughfares, public places and trading.

The Effect of this local law is to control the use of local government thoroughfares, public places and trading. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government thoroughfares, public places and trading.

The City is also required to give State-wide public notice that the local government proposes to make a Local Law and invite submissions for a period of six (6) weeks. Commencement of this part of the process does not bind Council to adopt the Local Law but only starts the process and allows for public comment to be made concerning the proposed adoption of the amendment Local Law.

The proposed City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017 is based on those adopted by the City of Melville in 2014, and although similar in parts to the City's existing Local Laws, have included provisions which make them more user-friendly for both residents and officers. Retaining the Local Laws which are proposed to be repealed would place an additional burden on staff as they would be enforcing legislation which is not current, may conflict with other Local Laws or direction, and cause confusion among residents and visitors to the City.

Modified Local Laws include provision for assistance animals, parking on verges, placing sea containers on verges for furniture removal/relocation, use of synthetic turf as a verge treatment, signage installed on verges, and removing shopping trolleys from a retailer's premises. References to updated Acts and other legislation is included.

Upon closing of the advertising period, all submissions must be considered, with a further report to be provided to Council to consider adopting the Local Law. If there are any significant changes to the Local Law, the advertising process must recommence. However, since this involves the repeal of an existing Local Law and adoption of a modified version already in use, no significant changes are expected.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officer consultation has been undertaken with representatives from the City's Development Services Directorate, Corporate Compliance, Airport, and Infrastructure Services.

COMMUNITY CONSULTATION

Community consultation is to if the Officer's recommendation is adopted by Council, in accordance with the legislated process to adopt a Local Law. The proposed Local Law will be advertised for a minimum six (6) week period, after which time all submissions must be considered if Council intends to continue the process of making a Local Law.

STATUTORY IMPLICATIONS

The development and gazettal of the Local Law must follow the requirements of Section 3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, advertising of the Local Laws, adoption of the advertised Local Laws, and gazettal of the adopted Local Law.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. Costs associated with advertising and gazettal of the Local Laws will be sourced from the existing corporatized accounts in the Council budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity

Our Program/Services: 4.e.1 Services to our community area are socially responsible and financially sustainable.

Our Projects/Actions: 4.e.1.2 Corporate Governance Support.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Works will be undertaken by the Manager Regulatory Services and Manager Governance and Organisational Strategy as part of their roles.

RELEVANT PRECEDENTS

Council has previously undertaken the process of adopting Local Laws, including adoption of the Health Local Law at its 15 October 2012 meeting.

VOTING REQUIREMENTS

Simple Majority. Absolute Majority will be required when the Local Law is returned before Council for adoption.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER the advertising of the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017 until further advice and clarification is received.

CONCLUSION

In reviewing the City's Local Laws it has been determined that the Activities in Thoroughfares and Public Places and Trading Local Law requires several updates. Adoption of a new Local Law will provide legislation which is up to date, integrate and supplement existing legislation and provide greater clarity for members of the public and staff.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to

1. **COMMENCE** advertising of the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017 for public comment for a minimum period of six (6) weeks.
2. **NOTE** a further report will be provided at the end of the consultation period for Council to consider adopting the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017.

12.4 CONSIDERATION OF SUBMISSIONS ON SCHEME AMENDMENT 43 AND REQUEST TO ADOPT FOR FINAL APPROVAL

File No:	AMD 43
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	1 November 2016
Applicant/Proponent:	Whelans/Department of Education/LandCorp
Disclosure of Interest:	Nil
Attachment(s)	1. Location Plan 2. Schedule of Submissions

PURPOSE

For Council to consider submissions on Scheme Amendment No. 43 (old Karratha High School site) and determine whether to adopt the Amendment for final approval.

BACKGROUND

Council initiated Scheme Amendment No. 43 to its Town Planning Scheme No.8 (TPS8) on 18 July 2016 (Resolution 153505). This proposed amendment is to rezone the old Karratha High School and existing Primary School from 'Local Scheme Reserve, Public Purposes: Education' to 'Urban Development'.

In accordance with Section 81 of the *Planning and Development Act 2005*, the amendment was referred to the Environmental Protection Authority (EPA). The EPA has advised that formal assessment was not required under the *Environmental Protection Act 1986*. Following the EPA's advice, the amendment was publicly advertised for 42 days in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*. No public submissions were received during this period and six (6) submissions were received from public authorities.

Should the Scheme Amendment be adopted by Council and finally approved by the Minister for Planning, the State Government has proposed to dispose of the subject site through the Land Asset Sales Programme (LASP). The land will be transferred from a Reserve to freehold upon gazettal of the amendment which will allow this to occur.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, economic and environmental issues as they pertain to Karratha.

COUNCILLOR/OFFICER CONSULTATION

Scheme Amendment No. 43 was adopted by Council for public advertising at the 18 July 2016 Ordinary Council Meeting.

COMMUNITY CONSULTATION

Scheme Amendment No. 43 was publicly advertised from 7 September 2016 until 19 October 2016 in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following manner:

1. Publication of a notice in the *Pilbara News* edition of 7 September 2016;
2. Display of the notice at the City of Karratha administration office;
3. Publication of a notice on the Council's website providing an electronic link to a copy of the Amendment Document;
4. A letter sent to potentially affected surrounding landowners inviting comment;
5. Notifying the following agencies and seeking submissions:
 - Water Corporation;
 - Horizon Power;
 - Department of Environmental Regulation;
 - Department of Parks and Wildlife;
 - Pilbara Education Regional Office;
 - Department of Health;
 - Telstra;
 - Department of Fire and Emergency Services;
 - Main Roads WA;
 - Department of Lands;
 - Department of Water;
 - Pilbara Development Commission;
 - Department of State Development;
 - Department of Aboriginal Affairs; and
 - Department of Transport.

There were no public submissions received. Six (6) of the above agencies responded with no objections to Amendment No. 43 (see Attachment 2 – Schedule of Submissions).

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to amend its Local Planning Scheme. The procedure for preparing and adopting an amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*. The amendment must be classified as Basic, Standard or Complex as defined by the regulations. Scheme Amendment No. 43 has been classified as 'Standard' as it will have minimal impact on land in the scheme area that is not the subject of the amendment, and the amendment is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the scheme area.

After considering the submissions lodged, should Council resolve to adopt Amendment No. 43 (regulation 50), the amendment documentation shall be forwarded to the Western Australian Planning Commission together with the schedule of submissions (regulation 53). The Commission will then present Council's recommendation to the Hon. Minister for Planning who is responsible for final approval or refusal of the amendment (regulation 55).

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Council will charge the applicant (Whelan's on behalf of LandCorp/Department of Education) a fee for service for processing this Amendment in accordance with the *Planning and Development Regulations 2009*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services: 2.c.1.1 Strategic Land Use Planning.

Our Projects/Actions: 2.c.1.1.1a Supply of undeveloped residential zoned land that can be subdivided/developed.

RISK MANAGEMENT CONSIDERATIONS

The redundant High School buildings have already been removed from the site which removes the risk of vandalism and antisocial behaviour associated with abandoned buildings. The Department of Environment Regulation has also noted the presence of asbestos cement piping below the soil surface in the northern portion of the Karratha Primary School, resulting in the overall site being classified 'possibly contaminated – investigation required' under the *Contaminated Sites Act 2003*. A memorial has been placed on the title to this effect. Although the Karratha Primary School is part of the proposed Amendment, there are currently no plans to redevelop the Primary School and it is likely to be excised from the remaining developable area through the subdivision process. The 'possibly contaminated' status can be investigated at this stage, as part of detailed site investigation and remediation at structure plan or subdivision stage, or when alternative uses are considered for the land. Alternatively Council can resolve to refuse adoption of this amendment until such time as the applicant undertakes the necessary investigations and actions required to lift the possibly contaminated status. It is recommended the 'possibly contaminated' status is investigated at a later stage in the planning process, as no physical changes to the land are proposed at Scheme Amendment stage.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this rezoning specifically however Wickham Hospital was recently rezoned as part of the State Government's Land Asset Sales Programme which was subject of a Scheme Amendment. The City's Planning Services regularly undertakes the process of Scheme Amendments in accordance with the *Planning and Development Act 2005*.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to REFUSE to adopt for final approval, Scheme Amendment No. 43 to the City of Karratha's Town Planning Scheme No.8 due to the site being identified as 'possibly contaminated – investigation required' under the *Contaminated Sites Act 2003*.

CONCLUSION

The old Karratha High School site is a redundant Western Australian Department of Education asset and has been closed, relocated and buildings demolished. A rezoning of the land to Urban Development and subsequent transfer to freehold will free up additional serviced land for development in proximity to Karratha City Centre and Primary School, which is consistent with the objectives of the Karratha Precinct under Clause 5.9 of TPS8.

The proposed rezoning is considered a Standard Amendment as it will have minimal impact on land in the scheme area that is not subject to the amendment, and is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the scheme area.

None of the submissions received during public consultation raised an objection to Scheme Amendment No. 43. It is therefore recommended that Amendment No. 43 be adopted without modification and forwarded to the WAPC for final approval consideration by the Minister.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. **ADOPT** for final approval Standard Amendment No. 43 to the Shire of Roebourne's Town Planning Scheme No.8;
2. **AUTHORISE** the Chief Executive Officer and Mayor to execute three (3) copies of Standard Amendment No. 43 documentation, in accordance with Regulation 53 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
3. **FORWARD** to the Western Australian Planning Commission three (3) copies of Standard Amendment No. 43 documentation and a copy of the Schedule of Submissions for the Minister of Planning's consideration.

12.5 PINDAN CONTRIBUTIONS TO ERS AND NICKOL WEST PARK EXPANSION

File No:	CP.483
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	7 November 2016
Applicant/Proponent:	Pindan
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider a request from Pindan to defer cash payment to the City for its Effluent Reuse Scheme (ERS) and Nickol West Park expansion contributions.

BACKGROUNDERS Contribution

In December 2014, Pindan agreed to contribute \$500,000 (ex GST) toward the ERS. This commitment from Pindan helped the City extend the ERS into Nickol. The benefit to Pindan in making this contribution is that it allows the park extension to be irrigated by the ERS, which avoids Pindan having to pay expensive scheme water headworks and greatly reduces its service charges over the 2 year maintenance period. The City also benefits from having parks in Nickol connected to the ERS by saving on scheme water use and costs.

The ERS is now fully operational and it was officially opened on 16 October 2016.

Pindan is yet to pay its contribution towards the ERS.

Nickol West Park Extension Contribution

Pindan has made a \$441,000 cash-in-lieu of public open space contribution for a shortfall of POS land in the Jingarri Estate. The Minister has approved expenditure of this \$441,000 cash-in-lieu contribution on development of the Nickol West Park expansion.

Pindan originally intended to deliver the park itself. Pindan provided the City with a concept plan for developing the park in November 2013. Pindan has always been clear that it has a designated budget for delivering the park and that has been a key consideration in the park designs prepared by Pindan. Pindan's budget for delivering the concept plan for the park is \$591,408 (ex GST). Council has always sought to deliver a higher standard park with more public infrastructure and amenities than would be provided via Pindan's budget.

When Council considered this matter at its 26 October 2015 Ordinary Council Meeting, the adopted position was that Pindan would develop the park extension and the City would pay for additional works to bring the park up to the standard sought by Council. However, when reconsidering the matter at its 15 February 2016 OCM, Council adopted the position that the City would deliver the park in-house and use Pindan's full contribution (\$591,408 ex GST) to develop the first stage. Council resolved at that meeting to also spend \$200,000 on detailed design. Council has since considered costs determined through detailed design and has called for tenders. Works are due to commence in January 2017 and practical completion is scheduled for May 2017.

Pindan is yet to pay its contribution towards development of the Nickol West Park expansion.

As the ERS is fully operational and the Nickol West Park expansion is expected to be fully developed by May 2017, Council could invoice Pindan for the full ERS contribution now and invoice Pindan for the balance contribution towards the Nickol West Park expansion upon practical completion.

Pindan's Request

Pindan has advised that of the 330 residential lots that were created in Jingarri Estate, it is still holding in excess of 40 unsold lots. This means that in excess of 85% of lots in the Jingarri Estate have been sold. Notwithstanding, Pindan has stated that making any significant payments against the Estate at this time relies on revenue being generated from sale of the remaining lots. On that basis, Pindan is requesting more time to pay its contributions in full.

Pindan's request is to use the \$441,000 cash-in-lieu the City already holds to pay the majority of the ERS contribution, with the balance of the ERS contribution (\$109,000) to be paid before the end of the 2016/17 financial year. Pindan would then pay the Nickol West Park development contribution (\$591,408 ex GST) before the end of the 2017/18 financial year.

The problem for the City with this request is that the \$441,000 cash-in-lieu held by the City has been approved by the Minister for expenditure on development of the Nickol West Park expansion only. The City must not spend this money on other works without being granted further approval by the Minister. If Council is prepared to support Pindan's approach to deferred payments, then a better approach would be:

1. Use \$441,000 cash-in-lieu for development of the Nickol West Park expansion, as approved;
2. Invoice Pindan \$109,000 ERS contribution on 31 May 2017;
3. Invoice Pindan \$441,000 ERS contribution on 31 May 2018; and
4. Invoice Pindan \$150,408 (ex GST) Nickol West Park expansion contribution on 31 May 2018.

The \$441,000 cash-in-lieu contribution for development of the Nickol West Park expansion represents nearly 73% of Pindan's total contribution towards development of the park. Pindan's proposed \$109,000 2016/17 contribution towards the ERS represents only 20% of the total ERS contribution Pindan has agreed to make. Additionally, Pindan's proposed 2016/17 ERS contribution bears no relationship to the costs incurred, either via installation of the ERS or otherwise. Two alternative methods of calculating a contribution have been considered:

1. Non-ERS park development scenario; and
2. Higher 2016/17 contribution towards ERS.

Option 1 - Non-ERS park development scenario

If the ERS were not an option, Pindan would have to connect the Nickol West Park expansion to reticulated water and maintain the park for 2 years. Pindan would have to pay for headworks and water consumption for the 2 year maintenance period. Water consumption charge estimates for the Nickol West Park expansion are higher because the amount of water consumption is expected to exceed 49KL per day. Water Corporation's estimate for this total cost is \$429, 863. In accordance with the timeline for development of the park, services are due to be commissioned on 10 March 2017 and practical completion is scheduled for May 2017. Assuming headworks are paid in March 2017 and turf is installed by 30 April 2017, the estimated costs to be paid under a non-ERS park development scenario

by the end of 2016/17 (headworks + water consumption charges) would represent about 21% of the total costs to be paid over the 2 year maintenance period. Under a Non-ERS park development scenario, the City could seek a 2016/17 contribution of \$115,793 from Pindan.

Option 2 – Higher 2016/17 contribution towards ERS

From the City's perspective, the intention has always been that Pindan would pay its ERS contribution once the ERS is fully operational. If Council is prepared to defer payment of Pindan's ERS contribution but does not believe a 20% contribution by the end of 2016/17 is adequate, then the required percentage contribution could be raised. Given that the ERS is already fully operational, a 50% contribution may be considered more appropriate if this option is preferred.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of financial management.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with various officers in considering this matter, including the Manager of Financial Services and the Project Manager for the Nickol West Park Expansion Project.

COMMUNITY CONSULTATION

There has been community information available regarding the ERS throughout its development and the community will be kept informed regarding the Nickol West Park expansion project throughout the course of its development.

STATUTORY IMPLICATIONS

Land developers are required under State Planning Policy to provide 10% of the gross subdividable area as public open space. Pindan has given \$441,000 cash-in-lieu of full 10% POS land contribution. The \$441,000 Pindan cash-in-lieu of Public Open Space contribution can only be spent on Public Open Space purposes approved by the Minister for Planning. The Minister has approved expenditure of the \$441,000 on development of the Nickol West Park expansion.

It is good practice for land developers to not only hand over land for POS, but to also develop the parks as part of delivering residential subdivisions. This has always been Pindan's intention in relation to Nickol West Park expansion.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City has already incurred the cost of constructing the ERS, including the connections to the Nickol West Park. The cost of constructing the Nickol West Park expansion will be incurred in the 2016/17 financial year.

The outstanding Pindan contributions represent income the City is expecting to receive to offset some of the costs incurred on each of these projects. The amount of additional income the City is expecting to receive via contributions from Pindan is \$715,449. The longer it takes for the City to receive these contributions, the longer the City bears this financial cost.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	2.c.2	Public private partnerships are in place for the development of key infrastructure.
Our Projects/Actions:	2.c.2.2	Development and Implementation of Strategic Partnerships.
Our Programs/Service:	4.c.1	Recognised as a leader in local government financial management.
Our Projects/Actions:	4.c.1.1	Management Accounting Services.

RISK MANAGEMENT CONSIDERATIONS

The level of financial risk to the City is considered to be Low. While the City has not received any contributions from Pindan as yet beyond the \$441,000 cash-in-lieu contribution which was required to create lot titles, Pindan has agreed to pay the contribution amounts. Pindan is only seeking approval to deferred payment arrangements. If the capacity for Pindan to pay its contributions is tied to the Jingarri Estate project alone, then Pindan has substantial equity in the remaining saleable lots it holds freehold title for in the Jingarri Estate.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has received contributions towards the ERS from other land developers.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ISSUE an invoice to Pindan for payment of its full Effluent Reuse Scheme contribution; and
2. ADVISE Pindan that an invoice for the balance contribution towards development of the Nickol West Park extension will be issued to Pindan upon completion of park development works.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE Pindan that it is prepared to grant an extension of time for Pindan to pay its contributions to the Effluent Reuse Scheme and development of the Nickol West Park extension as follows:

- a) \$115,793 towards the Effluent Reuse Scheme to be invoiced on 31 May 2017;
 - b) Balance \$434,207 towards the Effluent Reuse Scheme to be invoiced on 31 May 2018; and
 - c) Balance \$150,408 (ex GST) towards development of the Nickol West Park extension to be invoiced on 31 May 2018
2. REQUEST an agreement between the parties be prepared and executed to give effect to the Council agreed deferred payment arrangements.

CONCLUSION

Council could either refuse to grant Pindan an extension of time to pay its contributions towards the Effluent Reuse Scheme and development of the Nickol West Park or agree to an extension. It is recommended that Council grant an extension.

Pindan has proposed a payment method whereby only a 20% contribution would be made towards the ERS by the end of 2016/17. While this aligns closely to payments that would be expected to be made under a Non-ERS park development scenario, the intention has always been that Pindan pay its ERS contribution once the ERS is fully operational. The ERS is now fully operational. If Council is prepared to grant an extension of time for Pindan to pay its contributions, then it is considered reasonable to require Pindan to pay 50% of its ERS contribution in the 2016/17 financial year.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE Pindan's request to extend payment terms for its contributions towards the City's Effluent Reuse Scheme and Nickol West Park Expansion Development projects.**
2. **APPROVE an extension of time for Pindan to pay its contributions to the Effluent Reuse Scheme and development of the Nickol West Park extension as follows:**
 - a) **\$275,000 towards the Effluent Reuse Scheme (50%) to be invoiced on 31 May 2017;**
 - b) **Balance \$275,000 towards the Effluent Reuse Scheme to be invoiced on 31 May 2018;**
 - c) **Balance \$150,408 (ex GST) towards development of the Nickol West Park extension to be invoiced on 31 May 2018.**
3. **ADVISE Pindan accordingly.**

12.6 TAMBREY NEIGHBOURHOOD CENTRE STRUCTURE PLAN

File No:	DP15001
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	3 November 2016
Applicant/Proponent:	LandCorp
Disclosure of Interest:	Nil
Attachment(s)	1. Tambrey Neighbourhood Centre Structure Plan 2. Schedule of Submissions A full copy of the Tambrey Neighbourhood Centre Structure Plan document will be available for review at the Councillor Briefing Session and Ordinary Council Meeting.

PURPOSE

For Council to consider a recommendation to the Western Australian Planning Commission to approve the Tambrey Neighbourhood Centre Structure Plan (TNCSP) following review of submissions received during public advertising.

BACKGROUND

The Tambrey Neighbourhood Centre site is the 9.6 hectare portion of vacant land on the north-west corner of the Dampier Road and Bathgate Road intersection. The structure plan has been prepared to facilitate subdivision and development of the Tambrey Neighbourhood Centre. The affected land comprises Urban Development zone “DA7” in TPS8 which is earmarked for the creation of a neighbourhood centre comprising an anchor supermarket with commercial and medium density residential development around a retail main street that connects Tambrey Drive with Dampier Road.

The structure plan has been prepared by LandCorp in conjunction with Tambrey Joint Venture developer FJM Property and Raydale Holdings. A significant degree of flexibility has been included in the structure plan to allow market driven development over the site, with the original catalyst being anticipated as a supermarket anchor in Stage 1 at the corner of Dampier and Bathgate Road with accompanying specialty retail, restaurant and other commercial land uses. Adoption of the TNCSP will put the necessary planning framework in place for the City (or JDAP) to consider a development application for Stage 1, whilst also allowing for later stages of development to include further commercial and residential development as demand requires including permanent, well integrated transient workforce accommodation.

The proposed structure plan would introduce the following statutory planning controls:

- “Town Centre” zoning with additional provisions.
- Indicative road network layout with key access points and major parking areas.

- Provision for Local Development Plans (LDP's) which will include detailed built form design guidelines for sub-precincts incorporating commercial and/or residential development.
- A notional staging plan which shows initial development of an anchor supermarket.
- Maximum residential density coding of R40 by virtue of Clause 6.6.4 of TP8 which applies to the Town Centre zone, and permits a mixture of single, grouped and multiple dwellings to facilitate housing diversity. The estimated total number of dwellings across the site is 165 with a population of 410 people (2.5 persons/dwelling). Transient Workforce Accommodation is a use that can be permitted in the Town Centre zone, and is not subject to standard residential density codes.
- Overall commercial floor space cap of 8,500m² across the site to ensure that development does not undermine the viability of Karratha City Centre.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place during preparation of the TNCSP over the 2013 to 2015 period between the developer and their consultants and various City staff including representatives of Technical Services, Environmental Health, Leisure Services and Planning Services. Many of the comments already provided by City Officers cannot be addressed at the structure plan stage but will need to be addressed at the LDP / Development Application stage.

PUBLIC CONSULTATION

The public advertising period for the TNCSP was twenty-one (21) days between 28 September 2016 and 19 October 2016. An advertisement was published in the Pilbara News on 28 September 2016 and letters were sent directly to potentially affected adjacent landowners and relevant agencies. One (1) submission was received. An outline and summary of this has been included as Attachment 2 to this report.

STATUTORY IMPLICATIONS

The City is required to process the TNCSP in accordance with 'Part 4 – Structure Plans' of Schedule 2 – Deemed Provisions for Local Planning Schemes within the *Planning and Development (Local Planning Schemes) Regulations 2015*. It is noted that the City's TPS8 refers to the Structure Plan as a 'Development Plan' as the Scheme uses old planning terminology that predates gazettal of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This is being rectified through preparation of a separate Scheme Amendment to bring TPS8 into conformity with the new Regulations.

Appendix 8 of TPS8 prescribes requirements for any Development Plan (Structure Plan) prepared for the 'DA7' Urban Development zone. The proposed Structure Plan satisfies all Appendix 8 TPS8 requirements.

The only modification proposed to the Structure Plan is included in Clause 4.5 (a), which states:

“Direct vehicle access to Bathgate Road or Dampier Drive is precluded unless shown as a 'Key Access Point' or a road connection as shown on the Structure Plan, or otherwise approved by the City as part of a Local Development Plan.”

It is considered that the City should have ability to approve alternative access by either a development application or as part of a Local Development Plan. Clause 4.5(a) currently only permits approval of alternative access through a Local Development Plan. The location

of such connections will be determined at subdivision/development stages and therefore should be able to be approved in the absence of a Local Development Plan to allow sufficient flexibility. Therefore it is recommended Clause 4.5(a) be modified as follows:

“Direct vehicle access to Bathgate Road or Dampier Drive is precluded unless shown as a ‘Key Access Point’ or a road connection as shown on the Structure Plan, Local Development Plan, or otherwise approved by the City”.

This recommended modification will allow the necessary flexibility of permitting development without a Local Development Plan where appropriate.

POLICY IMPLICATIONS

A number of LDP’s are earmarked within the TNCSP, shown as “asterisks” on the Structure Plan map, as being required to be prepared to further guide built form within the Structure Plan area. Each LDP will be presented to Council for adoption as each stage of the Tambrey Neighbourhood Centre develops over time.

FINANCIAL IMPLICATIONS

Costs will be recovered from the applicant for processing the Structure Plan in accordance with the *Planning and Development Regulations 2009*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	2.c.1.1	Strategic Land Use Planning.
Our Projects/Actions:	2.c.1.1.1a	Supply of undeveloped residential zoned land that can be subdivided/developed.
Our Programs/Services:	2.c	Good infrastructure to support business investment.
Our Projects/Actions:	2.c.1	Serviced land is prepared and available for a variety of new enterprise purposes.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 4 of Schedule 2 – Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. CONSIDER the submissions received during public consultation included as Attachment 2 of this report; and
2. RECOMMEND that the Western Australian Planning Commission approves the Tambrey Neighbourhood Centre Structure Plan included as Attachment 1 of this report without modification.

CONCLUSION

The Tambrey Neighbourhood Centre Structure Plan complies with TPS8 Appendix 8 provisions and provides high level guidance for future subdivision and development of the site. The Structure Plan will allow for the development of a neighbourhood centre to better service the residents in the western suburbs of Karratha. This will assist in creating a more liveable City with services provided within closer driving and walking distances to a greater number of residents than is currently provided. It is recommended that the Structure Plan be adopted to allow for subdivision and development of the site.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Part 4 of Schedule 2 – Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. DETERMINE the submission received in accordance with the Schedule of Submissions (Attachment 2 of this report); and
2. RECOMMEND that the Western Australian Planning Commission approves the Tambrey Neighbourhood Centre Structure Plan included as Attachment 1 of this report with the following modification:

Reword Clause 4.5 (a) to state: “Direct vehicle access to Bathgate Road or Dampier Drive is precluded unless shown as a ‘Key Access Point’ or a road connection as shown on the Structure Plan, Local Development Plan, or otherwise approved by the City”.

12.7 IMPROVEMENT SCHEME NO.2 – ANKETELL STRATEGIC INDUSTRIAL AREA – CITY OF KARRATHA SUBMISSION

File No:	LP.70
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	7 November 2016
Applicant/Proponent:	Western Australian Planning Commission
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Improvement Scheme No.2 Scheme Map 2. Recommended submission to WAPC for Improvement Scheme No.2 – Anketell Strategic Industrial Area

PURPOSE

For Council to consider a recommended submission to the Western Australian Planning Commission (WAPC) on draft Improvement Scheme No.2 - Anketell Strategic Industrial Area.

BACKGROUND

The Department of Planning (DoP) is currently publicly advertising draft Improvement Scheme No.2 - Anketell Strategic Industrial Area. The draft Improvement Scheme has been prepared by the Department of State Development (DSD) on behalf of the WAPC.

Terminology

Improvement Plans are strategic instruments used to facilitate development of land in areas identified by the WAPC as requiring special planning. Improvement Plans do not have statutory effect. They do not remove the land from the existing local planning scheme. As such, development undertaken under an Improvement Plan is subject to the usual local planning scheme requirements. Improvement Plan No.42: Anketell Strategic Industrial Area was gazetted on 8 May 2015.

Improvement Schemes have priority over local planning schemes such as the City's Town Planning Scheme No.8 (TPS8). In an Improvement Scheme area, the WAPC is the development control authority and has responsibility for determining applications.

The City has previously made submissions on the Anketell Improvement Plan and commented on the Anketell Improvement Scheme:

22 May 2014: CEO wrote to WAPC Chairman to convey initial thoughts on concept of Improvement Scheme over Anketell area prior to any formal consideration by WAPC.
City's support for any initiative that aids effective, efficient delivery of Anketell and Maitland industrial estates, City's good track record in helping facilitate significant resource development projects and offer to work with State Government whichever framework is considered most efficient and effective.

City's interest in being delegated decision making powers by WAPC to determine applications in an efficient way, should Improvement Schemes be introduced.

16 June 2014: Council resolution (Res No: 152872) supported content of letter referred above and included request for City to receive fees for service for assisting in assessing development applications in the Improvement Scheme Area.

17 November 2014: Council resolution (Res No: 152991) conveyed previous points raised in letter and Council's resolution above. Council reaffirmed position that City officers should be assessing officers for development applications within Improvement Scheme Areas.

Council also raised concerns about Improvement Plan not appropriately addressing access to Cleaverville and not representing community or supporting existing planned industrial areas appropriately within the text of the document.

20 July 2015: Council resolved (Res No: 153197) to submit particulars of matters for consideration in the preparation of the Improvement Scheme. Basis for many City concerns and requests was lack of community focus in regard to Aims and Objectives and lack of consideration for existing land use planning already in place, along with no provision for the City to be delegated decision making responsibilities.

The DSD responded to the City's submission, although no modifications were recommended as a result.

15 February 2016: Council resolved (Res No: 153374) that it had no objection to a proposed minor amendment to the Anketell Strategic Area Improvement Plan to recognise land within the Improvement Plan area affected by RioTinto's State Agreement.

The attached draft submission (Attachment 2) has been prepared having reviewed previous Council minutes, considerations and the current publicly advertised draft Improvement Scheme No.2. The submission requests inclusion of matters previously raised that to date have not been included within the draft Improvement Scheme. In addition, the submission queries where responsibility lies in regard to compliance matters relating to WAPC decisions on development applications and questions some inclusions and whether the WAPC would consider bringing these in line with the requirements of the recently introduced *Planning and Development (Local Planning Schemes) Regulations 2015*.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and environmental issues and is of moderate significance in regard to Council's ability to perform its role. It is noted that the introduction of the Improvement Scheme by the State replaces the provisions of the City's Planning Scheme over the area of the Improvement Scheme. This removes the ability for the City to receive and assess Development Applications in this area and therefore limits the City's ability to perform its role in influencing land use decisions to benefit the community.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between DSD, the DoP and relevant City staff at numerous meetings over the past two years. At these meetings the City has expressed its concerns and raised questions over a number of matters. Matters discussed included the need to implement such a planning mechanism and queries regarding specific clauses within the draft Improvement Scheme.

The Anketell Improvement Plan and Improvement Scheme have been the subject of four separate reports to Council over the past two years.

COMMUNITY CONSULTATION

The WAPC has released the Draft Improvement Scheme No.2 to the public, with the period for submissions closing on 16 December 2016. The submission adopted by Council (Recommended submission at Attachment 2) will be forwarded to the WAPC prior to this date.

STATUTORY IMPLICATIONS

Following the closing of the public advertising period, the WAPC will review all submissions made and recommend any modifications to the Minister for Planning. Should the Minister approve Improvement Scheme No.2 the document will be placed in the Government Gazette and from this date will be 'in force'. From this date, the City's TPS8 will no longer apply to the land area covered by Improvement Scheme No.2 and the Council (JDAP in most cases now) will no longer be the decision making authority for development applications within this land area.

POLICY IMPLICATIONS

The City's Local Planning Policies that would normally apply to development in industrial areas will not apply in the Improvement Scheme area. Instead, the Improvement Scheme provides the WAPC the ability to develop separate 'Improvement Scheme Policies'. These policies will be used by DoP staff to assess Development Applications submitted to the WAPC within the Improvement Scheme land area.

FINANCIAL IMPLICATIONS

Once the Improvement Scheme is gazetted, the City will not determine any Development Applications in the Improvement Scheme area. As a result, the City will not receive any Development Application fees that would normally be received. The City has in the past submitted to the WAPC that decisions regarding all development applications in the Anketell Improvement Scheme area should be delegated to the City and that the City be remunerated for any work undertaken to assist in processing any such applications. This would ensure that development occurs in accordance with local specifications and requirements that may not be understood by State Government officers and that the City would continue to receive fees for services.

There is no impact on the current rating of land uses and properties due to the introduction of the Improvement Scheme.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	2.c.1.1	Strategic Land Use Planning.
Our Projects/Actions:	2.c.1.1.1	Develop and implement Land Supply Pipeline Project.

RISK MANAGEMENT CONSIDERATIONS

The City is maintaining a good reputation with the State Government by not opposing the introduction of Regional Improvement Schemes.

The level of risk is considered to be moderate to the City in terms of financial matters as the City will not receive fees for services (such as Development Application assessment fees), as would normally occur if the land area remained under TPS8.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MAKE no submission to the Western Australian Planning Commission relating to the publicly advertised Improvement Scheme No.2 – Anketell Strategic Industrial Area document.

CONCLUSION

The Department of Planning has publicly advertised the draft Improvement Scheme No.2 – Anketell Strategic Industrial Area document and submissions are due no later than 16 December 2016. A draft submission has been prepared (Attachment 2) which refines and reflects earlier comments provided by the City to the WAPC based on the current situation.

The draft submission reiterates the City's concern that the Improvement Scheme has little community input focus in its aims and objectives and does not provide an avenue for the WAPC to delegate responsibility to the City of Karratha to determine development applications within the Improvement Scheme area. The submission makes the point that the draft Improvement Scheme does not go far enough to protect existing planned industrial estates in Karratha and queries the operation of the document and the jurisdiction of responsibilities in regard to planning compliance.

It is recommended that Council support the submission prepared by Planning Services and presented in Attachment 2 to this report and that this submission be forwarded to the WAPC prior to 16 December 2016.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MAKE a submission to the Western Australian Planning Commission on the publicly advertised draft Improvement Scheme No.2 – Anketell Strategic Industrial Area, as set out in Attachment 2 to this report.

12.8 PROGRESS OF THE KARRATHA BASED BUSH FIRE BRIGADE

File No:	ES.8
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	4 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To update Council on the progress of the establishment of the Karratha based Bush Fire Brigade and request Council confirm the preferred location for the Bush Fire Brigade Station.

BACKGROUND

At its 19 September 2016 meeting, Council indicated its support for the establishment of a Bush Fire Brigade (BFB) based in Karratha. Council also requested further consultation with stakeholders be undertaken.

Officers from the City's Regulatory Service arranged a meeting on the evening of 27 September 2016 with the Department of Fire and Emergency Services, inviting the ranking officers from each of the Volunteer Fire & Rescue Service (VFRS) brigades, State Emergency Service Units and the Bush Fire Brigade (BFB). Representation was made by Karratha, Dampier, Wickham and Roebourne VFRS, and Karratha SES. Point Samson BFB and Roebourne Districts SES were not represented at the meeting, however were previously advised of the intention to form an additional BFB within the City.

Officers at the meeting were provided an update on the process of forming a BFB and invited to make comment in relation to the formation of the new brigade. Both the City and DFES representatives stressed that there was no intention for the new BFB to take over roles within allocated fire districts, and that the new brigade would provide an additional asset which could be utilized at fires.

The Karratha VFRS officers had concerns in relation to the name of the new BFB being "Karratha City", and suggested that the use of the term "City" would cause possible disrespect to the Point Samson BFB. As an alternative the Officers recommended that the new BFB be called "Nickol Bay BFB". The Captain of Point Samson BFB has since been contacted and confirmed that he had no objection to the naming of the new BFB as "Karratha City". DFES officers had no objection to the naming of the BFB being changed to "Nickol Bay BFB".

The naming of a BFB unit is generally named after the town or suburb that the BFB was located, however in this case DFES advised that removing the name 'Karratha' from the proposed BFB would prevent any confusion with Karratha VFRS and eliminate any risk to the community with the wrong unit being called to a structure fire.

DFES, DPaW, ARFF and the Burrup Industries Emergency Management Committee (includes Rio Tinto, Woodside and Yara which each have Emergency Response teams who

have previously assisted at bush fires) have each been formally advised of the City's intentions to establish a Karratha based BFB. No concerns or negative commentary has been received. This was also raised at the LEMC meeting on 4 November with no concerns or queries being raised.

A public meeting was held on the evening of Thursday 3 November which was attended by 30 people. This was primarily used as an information session to provide an overview of the likely brigade activities, training and management requirements. The group confirmed its support of the name change to Nickol Bay BFB, and location of the proposed BFB station at the City's Cowle Road Depot. A list of 27 potential members was drawn up, who will be updated as the brigade progresses to establishment. Please note that the other 3 participants were members of the Ranger Service who had already expressed an interest in joining.

City officers have also completed a draft "Risk to Resource" and are working through this document with DFES Pilbara District Office to submit to the DFES Headquarters to determine the type or types of vehicles required for the new BFB. Based on the number of potential members, and the outcomes of the draft Risk to Resource, and likely "DFES design" to be constructed, an area of approximately 1600m² will be required for the building, access driveway, car parking, training and social area.

Similar to the recently constructed SES unit building in Wickham, for a station to be constructed, land must be allocated from the City, with the ESL funding being sourced for the construction of the BFB building and sourcing of the vehicle. Potential sites for the BFB station were considered including:

1. L637 Millstream Rd (corner of Finnerty St) - Issues possibly with filling part to gain access from Finnerty St;
2. Rear triangular piece of land behind the dirt carpark at the KLP (currently used as a laydown/sand dumping area). This will likely have issues providing power, water and sewerage;
3. L1650 Galbraith (behind the Salvation Army church) – Access directly off Balmoral which may pose a traffic issue and have vehicles crossing over the footpath;
4. Excising some land near the BMX track at the end of Rosemary Rd, or Madigan Rd – currently not under the control of the City, likely access issues to utilities; and
5. Utilising a portion of the Cowle Rd Depot – with the depot site being redeveloped, there is opportunity to section 1600m² off for future development of a BFB station.

An alternative to constructing a new building would be to request a change to the vesting of Lot 1432 Hillview Road, which is the old St John Ambulance Subcentre. This land is vested to St John Ambulance for the purpose of "Ambulance Subcentre" however St John Ambulance is in the process of returning the land to the Department of Lands. They have also indicated that they would be supportive of the City taking over management of the property for the purpose of a Bush Fire Brigade.

Both the Manager Regulatory Services and Ranger Co-ordinator have inspected the building and believe it would be fit for the purpose of housing a Bush Fire Brigade. Further assessment of the premises by Building Maintenance will be required before seeking to acquire the land via a vesting order or similar.

Utilising this property in the short to medium term will enable strategic planning to be undertaken as to the eventual design and construction of a new purpose built Bush Fire

Brigade station, with linkages to a new SES building once the current SES facility reaches end of life. This is the preferred site for the BFB station and will require the vesting of vesting of Lot 1432 Hillview Road to the City with the purpose being changed to “Emergency Services” or similar to allow use by the BFB.

Officers will continue to progress the establishment of the new Karratha based BFB unit and station. Once the unit is registered with DFES and provided with emergency vehicles, training of the new members will commence. Dependant on when DFES is able to provide a suitable vehicle, it is expected that the new BFB will commence operations in March/April 2017.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Development Services Directorate and Strategic Projects and Infrastructure Services Directorate.

COMMUNITY CONSULTATION

Officers notified and held meetings with VFRS brigades, SES units and the BFB unit. Other than the name change to the new BFB, no other significant concerns which impact the operation of a BFB were raised.

DFES, DPaW, BIEMC and LEMC members have been advised of the Council decision to progress the establishment of a BFB. No concerns or objections have been raised.

Officers held a public meeting to gauge residential support for the establishment of the BFB. This was attended by 30 residents, with 27 indicating their intention to become a member of the new BFB.

STATUTORY IMPLICATIONS

The *Bush Fires Act 1954* enables Local Government to establish and maintain one or more bush fire brigades.

POLICY IMPLICATIONS

Policy DR06 “Bush Fire Brigades” outlines and clarifies the roles, responsibilities and operational procedures of the Bush Fire Brigade.

FINANCIAL IMPLICATIONS

Initial funding (approx \$15,000) can be sourced from savings in the Emergency Service employment budget. Advice from the Manager Financial Services confirmed that this could be undertaken in the Mid-Year Budget Review. This money would then be re-couped from DFES via the Local Government Grants Scheme.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.d.2	Programs and services that improve community wellbeing are developed and promoted.
Our Projects/Actions:	1.d.2.4	Ranger Services.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Environment and Reputation.

IMPACT ON CAPACITY

The Manager Regulatory Services and Ranger Co-ordinator currently manage the operations and budget of the Point Samson BFB. A new BFB will add to this workload, however this is expected to be minimal.

RELEVANT PRECEDENTS

The City has a Bush Fire Brigade located a Point Samson which went through a similar development and naming process. Please refer to resolution 13289 (15 March 2004). Land on which the Karratha SES, Roebourne Districts SES and Point Samson BFB stations are located are vested with the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 41 of the *Bush Fires Act 1954* RESOLVES to:

1. CONTINUE the establishment of a Bush Fire Brigade located within Karratha;
2. CONFIRMS the name of the proposed Bush Fire Brigade as being _____;
3. DIRECT works be undertaken to provide land for the construction of a Bush Fire Brigade Station at _____; and
4. CONSIDER funding towards the Bush Fire Brigade in the Mid Year Review.

Option 3

That Council by SIMPLE Majority pursuant to Section 41 of the *Bush Fires Act 1954* RESOLVES to ADVISE the Department of Fire and Emergency Services that it no longer intends to establish another Bush Fire Brigade within the District.

CONCLUSION

Officers have consulted further with the community and emergency services groups to confirm the City's intentions and to seek feedback of their concerns in relation to the formation of a Karratha based Bush Fire Brigade. The name change suggested by the emergency services groups of "Nickol Bay Bush Fire Brigade" and a proposed station location of Lot Lot 1432 Hillview Road (old St John Ambulance Subcentre) were supported by community members who attended the public meeting.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 41 of the *Bush Fires Act 1954* RESOLVES to:

1. CONTINUE the establishment of a Bush Fire Brigade located within Karratha;
2. AMEND the name of the proposed Bush Fire Brigade from Karratha City Bush Fire Brigade to “Nickol Bay Bush Fire Brigade”;
3. SUPPORT a request for vesting of Lot 1432 Hillview Road to the City with the purpose being changed to “Emergency Services” or similar, subject to further investigation of the building structure; and
4. CONSIDER funding towards the Bush Fire Brigade in the Mid Year Review.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REQUEST FOR TENDER - KARRATHA AIRPORT FRONT OF TERMINAL AND CONTROLLED CAR PARK FACILITY

File No:	TT.459
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Officer
Date of Report:	27 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Current / Superseded Staging Plan 2. Cost Estimate (Confidential attachment) 3. Karratha Airport Master Plan with Proposed Design Options 4. Karratha Airport Design Inclusions

PURPOSE

To seek Council's consideration of the amended design and approval to call tenders for the Karratha Airport Front of Terminal and Controlled Car Park Facility.

BACKGROUND

In 2009 the City of Karratha embarked on a project that delivered a new front of terminal (FOT) and controlled car park facility at Karratha Terminal Airport (KTA).

These facilities have served the airport well however over time it has become apparent that additional modifications could improve entry, exits, circulation and presentation of the car parking areas and FOT. Further, and in discussions with the Office of Transport Security, good design practice for Airport Terminals requires a greater vehicle setback from terminal facilities than currently provided at KTA.

The primary objective of the project is to improve the parking and grounds transport facilities associated with KTA. The essential elements that were incorporated in the consultant's design brief included:

- Provide for ease of use and access by users
- Ensure functionality of design and a sense of place and arrival
- Ensure compatibility with works already completed
- Enable ease for management of areas
- Ensure the design is durable, limits maintenance and damage to infrastructure.

Consultants were engaged to prepare the Masterplan and progress the design which was broken down into four stages of works. Attachment 1 shows that these stages have been further refined and detailed to reduce contractor's time on site, and aid in reducing project costs:

	Previous Inclusions	Current Inclusions
Stage 1	Installation of a new pedestrian forecourt to the FOT building	Installation of a new pedestrian forecourt to the FOT building (far eastern third)
	Civil works within the utility area	Civil works within the utility area
Stage 2	Amendments to the Rental Vehicle Car Park	Installation of a new pedestrian forecourt to the FOT building (middle third)
	Installation of shade structures through the pedestrian thoroughfare	Electrical works and road realignment works to Long Term Car Park A
Stage 3	Electrical works and road realignment works to Long Term Car Park A	Roadworks, electrical works and installation of shade structure to the Short Term Car Park / Drop-off Area, CCTV works to Long Term B
Stage 4	Electrical works, and minor roadworks to Long Term Car Park B	Minor roadworks to Long Term Car Park B

In September 2015 Council resolved to:

1. ENDORSE the Masterplan prepared by Cardno and as recommended by the Karratha Airport Advisory Group, as the scope of works to be progressively implemented for the Karratha Airport Terminal - Front of Terminal and car park works;
2. AGREE that the scope of works for Stage 1, Stage 2 and Stage 3 of the Karratha Airport Terminal - Front of Terminal and car park works includes the front of terminal and short term car park exit as outlined in this report;
3. NOTE the current estimate for Stage 1, 2 and 3 works is \$ 2,055,011 (ex GST);
4. ENDORSE the tender selection evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	30%

5. NOTE that at the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of contract.

In March 2016 Councillor and Community discussions regarding the removal of the “kiss and ride” zone resulted in a report being presented to Council to reconfirm its approach with the design as previously endorsed, which excluded the “kiss and ride” zone. At this meeting Council resolved to agree to redesign the short term car park to include a “kiss and ride” option noting that Council will need to further consider the proposed designs before progressing to Tender.

The design has since been progressed and is fully detailed to provide an overall Masterplan of works, inclusive of a “kiss and ride” zone within the short term car park.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of the financial investment required to

establish, progress and complete the project. Additionally, there is a high risk to the reputation of the City should the constructed design not meet community expectations.

COUNCILLOR/OFFICER CONSULTATION

Until recently, the Airport Advisory Group (AAG) met quarterly. Throughout the concept design stages the AAG was presented with design options and have provided recommendations to Council when required.

In April 2016 Council was presented with a reconfigured concept design which incorporated the “kiss and ride” zone. This was supported in principal and the design progressed.

Council was further presented with an update on the project scope and finances at the Council briefing session held on 10 October 2016 due to a higher than anticipated pre-tender estimate costing of works.

COMMUNITY CONSULTATION

The concept and detailed design has been regularly communicated with Karratha Airport Stakeholders.

Early in 2016 community members raised concerns with Councillors in relation to the current closure of the “kiss and ride” zone. This resulted in an update to Council in March 2016 and the subsequent resolution to include a “kiss and ride” option within the design.

During the planning and detailed design stages, Airport staff have been consulting with Rental Car Operators who are aware of the potential works. All operators have also signed revised contracts which takes into consideration the revised rental vehicle car park design.

Early in the planning stages, Airport staff advised Ground transport operators of the intention to modify the front of terminal area. Further consultation will be undertaken with operators as the project progresses via the re-establishment of Airport User Group Meetings to enable effective communication with all stakeholders during construction.

Air Services Australia and Department of Fire and Emergency Services have reviewed and accepted the proposed design to ensure compliance with emergency vehicle access standards. Further consultation will be undertaken with these stakeholders throughout construction to ensure that all parties are familiar with the changes to access throughout the staging of works.

STATUTORY IMPLICATIONS

The design has been prepared in accordance with all regulatory and statutory requirements. Tenders for construction will be called in accordance with Section 3.57 of the *Local Government Act 1995*. At the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of contract.

POLICY IMPLICATIONS

Policy CE13 is applicable in relation to the tender process.

Council previously endorsed the tender selection evaluation criteria. As the site is occupied, staging of works will be required for this project to be successfully implemented. It would be highly advantageous to assess tenderers based on their methodology for execution, including their proposed staging and traffic management plans. Given this, it is now recommended that the previously endorsed criteria be modified as follows;

Criteria	Weighting
Price	50%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	20%

FINANCIAL IMPLICATIONS

Council has provided a budget allocation of \$2,648,058 to this project in its Long Term Financial Plan, allocated across 2015/16 (\$500K) and 2016/17 (\$2.148M). Additionally, a further \$400K has been allocated in 2019/20 to carry out stage 4 works as the Masterplan.

At the September 2015 Council Meeting it was noted that the current estimate for construction works was \$2,055,011 (ex GST). This was based on a cost estimate of the concept plans.

Since then, the design has progressed significantly and is now fully documented. By proceeding to tender with a fully documented design the financial risk to Council is lessened.

The pre-tender estimate received from the Quantity Surveyor of the fully scoped detailed design was \$4.45M. This full scope is beyond the immediate needs and expectations of Council and the community but shows the total cost of the full development.

As a result of this higher than anticipated cost Officers have reviewed the approach and scope of works and proposed stages to identify and separate works into 3 key areas:

Priority Works	Improvement of the circulation roads and connections, particularly at the exits to long term A, short term car park and the commercial lanes.
	Upgraded and expanded CCTV system to further protect City infrastructure.
	Improvement of front of terminal security with greater vehicle setback.
	Inclusion of a “kiss and ride” zone.
	Improved aesthetics, including the addition of shades to pedestrian areas where possible.
“Optional Extra “ Works – Pending Funding Availability	Large cluster plantings of landscaping in the outer car park areas.
	3 large shade structures in the forecourt thoroughfares.
	Trafficable access onto the forecourt paving and higher specification paving.
	New brick paving in the “kiss and ride” lanes (in lieu of the existing asphalt to match the current commercial lane paving).
	Paving of the long term A car park exit medians, in lieu of gravel
	Removal of old staff car park exit lanes, extension of fencing and landscaping.
Future Works	Up-lighting in shade structures.
	9 shade structures in the car park thoroughfares.
	Long term B - road alignments.

The priority works identified are those determined to meet the project objectives which were set in the project initiation stage, and include Council’s endorsement for a “kiss and ride” zone.

The optional extra and future works would achieve optimal long term aesthetics and objectives for the project, but are not essential to address the current car park circulation and security issues.

City Officers have reviewed the pre-tender estimate and identified a number of areas in which cost savings could be acquired while effecting the priority works, and still achieve the overall project objectives. The pre-tender estimate, revised pre-tender estimate and cost reduction comments based on the implementation of the priority works shown above is attached as confidential attachment 2. The scope of works proposed as a priority, is estimated to be \$2.67M.

Attachment 3 and 4 outlines the Masterplan, the key design changes proposed and what inclusions as a minimum Council could expect.

Should Council support the approach advocated the Optional Extra and Future Works are proposed to be written into tender documentation as separable portions and options, which would allow the City to choose which components are included, should construction estimates be lower than anticipated. This will also afford Council greater flexibility in executing additional works at a later date should additional funding become available.

On completion of the Tender process the project budget and scope of works will be confirmed on the known construction costs and consideration will be sought by Council.

The revised carpark design is such that it provides greater vehicle set back from the terminal building and removes the need for such intensive monitoring at the front of house. Previously this service had cost Council in excess of \$400k per annum. Additionally, the improvement of the alignment of the exit ways would reduce the amount of assistance security staff currently provide to airport users.

The construction of stage 3 will require the current mini bus and tax lane to be temporarily closed for works. During this time ground vendor transport will be redirected to parking in the bus bay to the east of the terminal. This will result in a short term loss of revenue over a two-month period which is projected to be approximately \$14,000. This loss of revenue has already been accounted for in airport revenue forecasts.

Should Council wish to proceed with the modified design as shown in attachment 4, further drawing and specification amendments will be required. This is estimated to be up to \$10,000 and can be accommodated within the current budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services:	1.a.1.4	Airport Facility Management
Our Projects/Actions:	1.a.1.4.2	Upgrade of Karratha Airport Front of Terminal and Carpark Project

RISK MANAGEMENT CONSIDERATIONS

Project Design

A project design review has been undertaken by an independent and suitably qualified Consultant. The purpose of the design review was to minimise the risk of variations due to incomplete documentation prior to tender, as well as assessing if the proposed design will meet the intended functional design modifications and alleviate the current design issues

within the car park. In carrying out the design review, project risks arising from insufficient design have been reported to the City, and acted upon as necessary.

Project Risk

A project risk plan has been developed for the project and will be monitored by the Project Manager and the internal stakeholder team throughout construction.

Construction Risk

Construction works will impact on airport operations and cause some disruption to passengers. To reduce significant disruption to airport users and passengers;

- Works will be staged to facilitate ongoing access;
- The Contractor will be permitted to perform after hours work in high impact areas; and
- Detailed traffic management plans are to be approved by the Project Manager with amended traffic flow configurations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

1. In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, the following four Councillors:

- a) _____
- b) _____
- c) _____
- d) _____

AGREE to CONSIDER REVOKING item 4 of Resolution 153265, determined at the Ordinary Council Meeting held on 21 September 2015, being the tender selection evaluation criteria as shown below:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	30%

2. That Council by ABSOLUTE Majority pursuant to Section 5.25 of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Administration) Regulations 1996*, RESOLVES to REVOKE item 4 of Resolution 153265 determined at the Ordinary Council Meeting held on 21 September 2015.

3. That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- a) ENDORSE the full Masterplan design inclusive of stages 1, 2, 3 and 4 which incorporates a “kiss and ride” zone as presented in this report;
- b) AGREE that the scope of works for Stage 1, 2, 3 and 4 of the Karratha Airport Front of Terminal and Controlled Car Park Facility includes the front of terminal, utility area, short term car park, rental vehicle car park and long term car parks A and B;
- c) NOTE the pre-tender construction estimate prepared by the Quantity Surveyor for all stages of work as fully designed as \$4.45M;
- d) REJECT the modified design proposal shown in attachment 4 of this report;
- e) REQUEST further design amendments to align costs with the previously reported construction expenditure of \$2,055,011, NOTING that \$500K of savings need to be identified in the current design, and in doing so SUGGEST the following features are omitted or scaled back in the modified design proposal:
 - i. _____
 - ii. _____
 - iii. _____

- f) NOTE that re-design and documentation fees of up to \$10,000 will be incurred;
- g) ENDORSE the tender selection evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	20%

- h) ENDORSE the calling of Tenders for the Karratha Airport Front of Terminal and Controlled Car Park Facility on completion of the re-design and documentation with the scope of works to be executed as Stages 1, 2 and 3, with various separable portions and pricing options for potential additional work to be added in line with the full Masterplan as outlined in this report; and
- i) NOTE that at the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of contract.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the design based on the projected financial commitment to fully execute the project;
2. AGREE that the existing Karratha Airport car park is to remain as currently designed and operated; and
3. NOTE the ongoing operational costs of maintaining security to the existing front of terminal lane is approximately \$400k per year.

CONCLUSION

The proposed amended design which incorporates Stages 1, 2 and 3 provides improved access and egress as well as an increase in the number of bays in short term parking at Karratha Airport. The design reduces ongoing operational costs and maintains a dedicated zone for pick up and drop off of passengers. The design is fully detailed to reduce the risk to Council of construction variations and the Masterplan allows for additional works to be undertaken at a later date.

The calling for tenders with separable portions and options of work will provide Council with greater flexibility to execute the works in a staged manner, as funds become available, or to include additional Masterplan features should the tendered prices be less than anticipated.

OFFICER’S RECOMMENDATION 1

1. In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996*, the following four Councillors:

- a) _____
- b) _____
- c) _____
- d) _____

AGREE to CONSIDER REVOKING item 4 of Resolution 153265 determined at the Ordinary Council Meeting held on 21 September 2015, being the tender selection evaluation criteria:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	30%

2. That Council by **ABSOLUTE** Majority pursuant to Section 5.25 of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Administration) Regulations 1996*, **RESOLVES to REVOKE** item 4 of Resolution 153265 determined at the Ordinary Council Meeting held on 21 September 2015.

OFFICER’S RECOMMENDATION 2

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the full Masterplan design inclusive of stages 1, 2, 3 and 4 which incorporates a “kiss and ride” zone as presented in this report;
2. **NOTE** that the scope of works for Stage 1, 2, 3 and 4 of the Karratha Airport Front of Terminal and Controlled Car Park Facility includes;
 - the front of terminal,
 - utility area,
 - short term car park,
 - rental vehicle car park; and
 - long term car parks A and B;
3. **NOTE** the pre-tender construction estimate prepared by the Quantity Surveyor for all stages of work as fully designed as \$4.45M;

4. **ENDORSE** tendering a reduced scope of works for Stages 1, 2 and 3 as presented in this report to achieve a construction budget of approximately \$2.67M with various separable portions and pricing options for potential additional work to be added in line with the full Masterplan and as outlined in this report; and
5. **ENDORSE** the tender selection evaluation criteria weighting as follows:

Criteria	Weighting
Price	50%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	20%

6. **NOTE** that at the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of contract.

13.2 KARRATHA AIRPORT GROUND TRANSPORT POLICY REVIEW

File No:	TT.147
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Property Officer
Date of Report:	19 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Revised Ground Transport Taxi Operators Policy 2. Revised Ground Transport Shuttle Service Operators Policy 3. Revised Ground Transport Tour & Charter Operators Policy

PURPOSE

To consider the review of the following Council Policies relating to the Karratha Airport:
 Ground Transport Taxi Operators Policy;
 Ground Transport Shuttle Service Operators Policy; and
 Ground Transport Tour & Charter Operators Policy.

BACKGROUND

The purpose of the policies is to provide consistency and fairness in relation to the use of the Airport car park.

The policies have been presented for Council's consideration with minor modifications including; format to reflect current policy template, and naming and description of some car parks and lanes. These changes do not affect the intent or key objectives.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal staff members from the Airport team.

COMMUNITY CONSULTATION

Consultation with the airport car park users has occurred with taxi, ground transport and shuttle service operators with no adverse feedback received.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

POLICY IMPLICATIONS

If Council supports the officer's recommendation, the reviewed and attached policies presented will be in effect with a review date scheduled for November 2018.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

Ensuring that Council Policies are up to date, reduces exposure to reputation risks.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Reviews are conducted periodically by the City of all of its policies to ensure they are current and relevant.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as proposed pending further review:

- Karratha Airport – Ground Transport Taxi Operators Policy
- Karratha Airport – Ground Transport Shuttle Service Operators Policy
- Karratha Airport – Ground Transport Tour & Charter Operators Policy

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the following Council Policies:

- Karratha Airport – Ground Transport Taxi Operators Policy,
- Karratha Airport – Ground Transport Shuttle Service Operators Policy and
- Karratha Airport – Ground Transport Tour & Charter Operators Policy

Noting the following modifications:

CONCLUSION

Council’s Policies for Karratha Airport Ground transport have been reviewed and minor changes proposed to ensure the policies are current and relevant to car park operations.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the following policies as amended in the attachments to this report:

1. **Karratha Airport – Ground Transport Taxi Operators Policy (AP-GT-TO);**
2. **Karratha Airport – Ground Transport Shuttle Service Operators Policy (AP-GT-SSO); and**
3. **Karratha Airport – Ground Transport Tour & Charter Operators Policy (AP-GT-TCO).**

13.3 WICKHAM COMMUNITY HUB – WATER SPRAY PLAYGROUND

File No:	CP.708
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	19 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Wickham Community Hub Site Plan

PURPOSE

For Council to consider the Wickham Community Hub (WCH) Project and determine whether to seek tenders for the design and construction of the Water Spray Playground (splash pad).

BACKGROUND

On 28 October 2013 Council endorsed the scope of works for the Wickham Community Hub including a Splash Pad/Water Playground.

At its meeting on 17 November 2014, Council appointed Project Architects Gresley Abas, who subsequently provided a schematic design endorsed by Council on 27 January 2016. The architects are currently working on the detailed design and documentation for construction of the WCH which will be presented to Council in the coming months.

The Wickham Community Hub Reference Group (WCHRG) met on 25 March 2015 and recommended the water spray playground be located immediately behind the Wickham Pool in the area currently occupied with a basketball hoop and hardstand area. This site provides a number of benefits:

- It is adjacent to the pool enabling the pool staff to monitor the users of the facility and also manage the daily water quality testing requirements.
- The filtration and water treatment plant can be located adjacent to the existing pool plant which is of benefit from an operational and safety perspective.
- The local community supports this location.

Previously the water spray playground was proposed within the WCH precinct, however following the change to the building footprint to separate the Not for Profit and the WCH buildings, there is limited capacity within this site.

The water spray playground does not form part of the Project Architect scope of works for construction of the WCH as it is now located on a separate site. The WCHRG preference is that the water spray playground project be completed prior to next summer in line with community expectations.

The proposed design and construction will be in accordance with Health Department requirements, with the scope of works to include:

- 250m² brushed concrete pad including drainage surrounds and a range of water play features including spray rings, arches, stream jets, water buckets, cannon sprays and pop up sprays.

- Filtration and water treatment plant to be located adjacent to the existing pool plant but operate independently.
- Compliant fencing and access from the car park area.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social & cultural wellbeing of the residents of Wickham as it relates to the construction of significant community infrastructure.

COUNCILLOR/OFFICER CONSULTATION

Consultation on the WCH project has taken place via presentations to Councillors at Agenda briefing sessions held in June and November 2015, and September 2016.

COMMUNITY CONSULTATION

Regular meetings of the WCHRG have occurred throughout the project to date and there is strong support for the water spray playground at the proposed location.

STATUTORY IMPLICATIONS

The proposal to call tenders will be in accordance with Section 3.57 of the *Local Government Act 1995*. The construction of the water spray playground will also require compliance with Health Department legislation and Code of Practice for the design, construction, operation, management and maintenance of aquatic facilities. Approval will be required from the Health Department at the completion of design and also immediately following construction and before the facility is open to the public.

POLICY IMPLICATIONS

Policies CE-13 – Tender Evaluation Criteria and CG-12 Purchasing are applicable.

It is recommended that the following selection criteria for the water spray playground Design and Construction Contract are endorsed by Council in determining the best value for money tender through the evaluation process.

Criteria	Detail	Weighting
Tender price		60%
Methodology	Proposed site plan including features. Compliance with technical requirements.	20%
Relevant experience	Demonstrated successful experience on similar projects. Previous experience in Pilbara or similar environment.	10%
Capacity to Deliver	Capacity to deliver to remote location. Relevant experience of key personnel.	10%

FINANCIAL IMPLICATIONS

Council’s Long Term Financial Plan provides for \$18.25m supported by \$15.5m in external contributions toward this project. A draft project budget was presented at the completion of the schematic design for the WCH at an estimated project cost of \$17,104,610. The 19 September 2016 Council meeting approved an increase of \$250k to allow for the supply and installation of a new transformer to the site. The draft budget includes \$1.2m for the water spray playground.

Project Funding

Current funding for the project is summarised below:

Funding Body	Status	Contribution
Royalties for Regions, via Pilbara Development Commission	A funding submission has been made and a decision is not expected till early 2017.	\$3m
Rio Tinto	Confirmed. In addition RIO has indicated their willingness to provide \$500,000 towards operating costs subject to appropriate agreement.	\$8m
City of Karratha	Long Term Financial Plan Projected Capital Expenditure: Adopted June 2015	\$2.75m
Lotterywest	A grant request has been made and a decision is not expected till early 2017	\$1.5m
Less Project Estimate		\$17,354,610
Projected Shortfall		\$2,104,610

Council has allocated \$3,840,684 in the 2016/17 budget to progress the project and includes \$1.77m for construction including the WCH building and the water spray playground.

The water spray playground budget allocation is \$1.2m. If the project proceeds now the expenditure is likely to be equally spread over two financial years.

The operating costs of the water spray playground will be developed with the design and construct contractor engaged to complete the works.

An updated project budget will be submitted to Council as part of the request for approval to call tenders for the WCH building contract.

An update on the financial status of the WCH project was provided to the 19 September 2016 Council meeting.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services:	1.a.2.5	Strategic Project Management
Projects/Actions:	1.a.2.5.1	Construct Wickham Community Hub

RISK MANAGEMENT CONSIDERATIONS

Council has approved the WCH project to the completion of the detailed design and documentation/pre-tender estimate stage. The next stop/go point will require further budget estimates to be provided to Council to consider proceeding to call tenders for the WCH building contract.

At present not all funding for the entire WCH project has been secured, with a current shortfall of approximately \$2.1m. There is however an available budget to complete the water spray playground, estimated at \$1.2m.

The risk of not proceeding to call for tenders for the water spray playground will delay the project and may not achieve an expectation to the local community to provide a water spray playground prior to next summer.

Operationally it is proposed that the water playground will be free for public use which may impact on the patronage of the Wickham Pool. It may be prudent to request further advice on what the impacts of this operating model may be prior to letting and contract.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has previously constructed water spray playgrounds as part of the Karratha Leisureplex project and has regularly tendered for contractors to construct works at City facilities.

A point of difference in this project is the Wickham spray playground is suggested to be free of charge as opposed to the Karratha Leisureplex being pay per entry.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the scope of works for Wickham water spray playground; and
2. PROCEED to call tenders for the design and construction based on the following selection criteria:

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE proceeding to call tenders for the Design and Construction of the Wickham water spray playground until such time that greater certainty is available on:

1. Royalties for Region and LotteryWest funding regarding their potential capital contributions to the project; and
2. Operational costs of the facility and impacts that the facility may have on the Wickham Pool.

CONCLUSION

The WCH precinct project is in response to its community input, intended to provide a contemporary facility to accommodate existing demands and future requirements of the growing community. As a water spray playground has been identified as part of the overall project but has no capacity to be incorporated as part of the precinct, Council are now requested to consider the proposed site as identified in the attachment to this report and proceed to call tenders to carry out these works.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the proposed site for the Water Spray Playground located within the Wickham pool complex as depicted in Attachment 1 of this report;
2. **ENDORSE** the calling of tenders for the design and construction of the Wickham water spray playground (splash pad);
3. **ENDORSE** the scope of works for the Wickham water spray playground in accordance with Health Department requirements to include:
 - 250m² brushed concrete pad including drainage surrounds and a range of water play features including spray rings, arches, stream jets, water buckets, cannon sprays and pop up sprays;
 - Filtration and water treatment plant to be located adjacent to the existing pool plant but operate independently; and
 - Compliant fencing and access from the car park area
4. **ENDORSE** the tender selection evaluation criteria weighting as follows:

Criteria	Detail	Weighting
Tender price		60%
Methodology	Proposed site plan including features. Compliance with technical requirements.	20%
Relevant experience	Demonstrated successful experience on similar projects. Previous experience in Pilbara or similar environment.	10%
Capacity to Deliver	Capacity to deliver to remote location. Relevant experience of key personnel.	10%

5. **NOTE** that \$1.2m has been notionally allocated to the Wickham Water Spray Playground; and
6. **NOTE** that a further report will be presented to Council following the outcome of the tender evaluation process which will additionally include advice on the potential operating cost implications in providing this facility on the Wickham Pool.

13.4 DISPOSAL OF PROPERTY - PLANT (PRESS, ROLLERS & TRAILER)

File No:	PL.19
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Fleet & Plant Coordinator
Date of Report:	3 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's approval for the disposal of five (5) items of plant in accordance with the 2016/17 budget.

BACKGROUND

A review of plant utilisation against industry benchmarks has identified that the items listed in the below table are underutilised. A cost analysis supports hiring the machines as required, rather than incurring ongoing operating and ownership costs. As a consequence of this analysis several plant items were included in the 2016/17 Budget for disposal only.

Although the budgeted income is lower than \$50,000 for two (2) of the items, it is the Officer's recommendation that these disposals be approved in the event that the actual sale price exceeds the limits set by Council under Delegation 15, whereby Council approval is required for disposal above \$50,000.

Written down values (WDV) are as of 31 October 2016.

Plant/Asset Number	Date Acquired	Purchase price	Description	Written Down Value	Budgeted Income	Guaranteed Offer Inc. GST
20000656	28/02/14	\$14,131	100T Hydraulic Press	\$1,210	\$2,000	\$4,000
P8500	24/03/10	\$189,000	Bomag Padfoot Roller	\$70,549	\$35,000	\$50,000
P8501	02/02/11	\$164,834	Bomag Multi-Tyre Roller	\$66,684	\$30,000	\$60,000
P8502	06/09/12	\$47,000	Bomag Tandem Vib Roller	\$22,396	\$13,000	\$20,000
P9409	08/03/10	\$19,564	Small Plant Trailer	\$9,812	\$2,000	\$2,000
					TOTAL	\$136,000

Additionally, Pickles Auctioneers have submitted a guaranteed offer of \$136,000 including GST for all of the items as a total package. If this figure is not realised at auction, then Pickles Auctioneers will pay the short fall or purchase the items outright. Bids over the guaranteed

price offered will be realised by the City. This offer exceeds budgeted income and all items are sold in situ on an “as is where is” basis.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Coordinator Fleet & Plant, Manager City Services, Coordinator Operations and the City’s Fleet Management Bureau Service Unicqo,

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Dispositions are required to be in accordance with Section 3.58 of the *Local Government Act 1995*.

Council approval is required for disposals above \$50,000 in accordance with Delegation 15 of the City’s Delegations and Authorisations Register.

POLICY IMPLICATIONS

Disposal of Assets Policy CF-17 is applicable.

FINANCIAL IMPLICATIONS

All disposals of plant in this report will occur in accordance with the 2016/17 budget. The appropriate notations have been made in the 2016/17 budget income considerations. If Council agree with the proposal, an amendment to the 2016/17 budget would be required to reflect actual income.

The Fees & Charges applicable for Auction with Pickles Auctioneers are as follows:

- Commission – 2.75% of sale price per item.
- OH&S Report - \$150.00 per item.
- Lotting Fee - \$5.00 per item.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.c.1.6 Fleet and Plant Management

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously approved the disposal of plant above \$50,000.

VOTING REQUIREMENTS

Simple and Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to APPROVE the disposal of the following asset/plant individually by way of tender:

- a) Asset # 20000656 100T Hydraulic Press;
- b) P8500 Bomag Padfoot Roller;
- c) P8501 Bomag Multi-Tyre Roller;
- d) P8502 Bomag Tandem Vib Roller; and
- e) P9409 Small Plant Trailer.

CONCLUSION

The plant items listed in this report have been identified as underutilised and surplus to requirements. The method of disposal proposed in this report provides the benefit of a guaranteed price as a minimum. This price is greater than the budgeted income for these items.

OFFICER'S RECOMMENDATION

1. That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to APPROVE the DISPOSAL of the following asset/plant by way of public auction:
 - a) Asset # 20000656 100T Hydraulic Press;
 - b) P8500 Bomag Padfoot Roller;
 - c) P8501 Bomag Multi-Tyre Roller;
 - d) P8502 Bomag Tandem Vib Roller; and
 - e) P9409 Small Plant Trailer
2. That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to DELEGATE Authority to the Chief Executive Officer to ACCEPT OR REJECT offers made for the above plant, following the public auction.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for November 2016.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Local Property update
- 14.9 Safer Communities Partnership Quarterly Report – Jul to Sep 2016
- 14.10 Community Services update
- 14.11 Red Earth Arts Festival Final Report 2016
- 14.12 Waste Services Data
- 14.13 Airport Services Data

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: DAO Corporate Services****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
5/10/2016	Deed of Indemnification: Lot 563 (No.19) Nairn Street, Roebourne between Kelmscott Central Pty Ltd and the City of Karratha
12/10/2016	Lease for Rainstorm Dust Control Pty Ltd for Aquaculture/Bitterns Processing on Crown Land Lot 267 on Deposited Plan 93179 located to the east of Karratha Airport.

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 SEPTEMBER 2016

File No: APR16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under Final Forecast as B/FWD from previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

	<u>Original Budget</u>	<u>Current Budget / Prior Years Balance</u>	<u>Actual YTD</u>	<u>Remaining</u>
City of Karratha				
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 September 2016				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 63,553	\$ 2,532	\$ 61,021
2014/15 BFW		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 95,000	\$ -	\$ 95,000
2014/15 BFW		\$ 70,065	\$ -	\$ 70,065
2013/14 BFW		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 11,582	\$ 88,418
2015/16 BFW		\$ 82,003	\$ -	\$ 82,003
2014/15 BFW		\$ 53,277	\$ 9,473	\$ 43,805
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 37,500	\$ -	\$ 37,500
2014/15 BFW		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 100,000	\$ -	\$ 100,000
2014/15 BFW		\$ 50,000	\$ 50,000	\$ -
Ex Gratia Contribution - Dampier Community Assoc		\$ -	\$ -	\$ -
2015/16 BFW		\$ 74,242	\$ -	\$ 74,242
2014/15 BFW		\$ 59,999	\$ 2,563	\$ 57,436
2013/14 BFW		\$ 27,047	\$ -	\$ 27,047
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 85,639	\$ -	\$ 85,639
2013/14 BFW		\$ 125,000	\$ -	\$ 125,000
2012/13 BFW		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 40,000	\$ -	\$ 40,000
2015/16 BFW		\$ 76,875	\$ -	\$ 76,875
2014/15 BFW		\$ 86,034	\$ -	\$ 86,034
Subtotal	\$ 580,000	\$ 2,109,939	\$ 76,150	\$ 2,033,790

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 September 2016				
Raiders Boxing Club	\$ -	\$ 5,385	\$ 1,346	\$ 4,039
Karratha Bmx Club	\$ -	\$ 20,000	\$ -	\$ 20,000
School Awards	\$ 1,425	\$ 1,425	\$ -	\$ 1,425
Walkington Awards	\$ 8,500	\$ 8,500	\$ -	\$ 8,500
Karratha Community House Inc.	\$ -	\$ 11,497	\$ 2,874	\$ 8,623
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ -	\$ 18,865
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ -	\$ 4,776
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 15,269	\$ 4,731
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ 797	\$ 14,203
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ 3,978	\$ 11,933
Karratha Family Centre	\$ -	\$ 9,000	\$ -	\$ 9,000
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ -	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ 13,844	\$ 35,531
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
North Pilbara Football League	\$ -	\$ 4,460	\$ -	\$ 4,460
Karratha Basketball	\$ -	\$ 13,727	\$ -	\$ 13,727
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ -	\$ 5,000
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ -	\$ 11,964
Subtotal	\$ 229,925	\$ 243,633	\$ 38,108	\$ 205,527
TOTAL	\$ 809,925	\$ 2,353,572	\$ 114,259	\$ 2,239,317

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham will be adjusted in November budget review. Ex Gratia contributions of \$39,500 were received, therefore corresponding funding allocations to community associations must be adjusted accordingly.

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16-17 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Acting Director Community Services
Reporting Author: Acting Director Community Services
Date of Report: 31 October 2016
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

Name	Reason	Amount (ex GST)
Girls Night In Fundraiser	Fee waiver of room hire to hold a “Girls Night In” at the KLP to raise money for Women’s Cancer (Deb English) 29/10/16 - TOTAL \$387.00	\$351.82
Girls Night In Fundraiser	Donation of a full 1 month KLP membership to raise money for Womens Cancer (Deb English) – TOTAL \$165.00.	\$150.00

14.4 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 16 November 2016

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CE-13 ‘Tender Evaluation Criteria’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	RFT 08-16/17	Project Budget:	\$230,000
Tender Title:	Karratha Works Depot Storage Shed Construction		
State-wide Advertising Commenced:	8/10/2016	Tender Closing Date/ Time:	2/11/2016 @ 2pm
Scope of Works:	Design, engineering, manufacture and installation for a new works storage shed at the Depot		
Selection Criteria:	Relevant Experience	20%	
	Capacity to Deliver – Key Personal	10%	
	Demonstrate Understanding	10%	
	Price	60%	
Submissions Received:	<ul style="list-style-type: none"> • Trasan Contracting • Karratha Building • Timik • Geraldton Building Services and Cabinetry • Thomas Building • Argonaut • North West Sheds • Ahrens • Karratha Contracting 		
Tender Awarded to:	Karratha Contracting		
Contract Value:	\$116,665	Date of Award:	15/11/2016
Contract Term:	3 Months	Contract Options:	N/A
<p>The revised project budget is adjusted to \$230k being a combination of agreed construction for a new Works storage shed and a sign storage area. Following a decision to retain an existing Works storage shed on site, the scale and capital cost is reduced. Any savings for this contract will be reconsidered within the overall priority development program for the Depot Redevelopment Masterplan. Sign storage is still to be manufactured and purchased under a separate supply contract.</p>			

Tender No:	RFT 15-15/16	Project Budget:	\$500,000
Tender Title:	Consultant Airside Design Services		
State-wide Advertising Commenced:	23/1/2016	Tender Closing Date/ Time:	23/2/2016 at 2pm
Scope of Works:	The scope of works for the consultant airside design services comprises two work packages: Package 1 – Airside Civil/Pavement works and Package 2 – Aeronautical Ground Lighting upgrade works.		
Selection Criteria:	Price	50 %	
	Relevant Experience	25 %	
	Capacity to Deliver	15 %	
	Methodology	10 %	
Submissions Received:	<ul style="list-style-type: none"> • Infra Tech Consulting • GHD Pty Ltd • Arcadis Australia Pacific • Aerodrome Management Services • Acor MCE 		
Tender Awarded to:	Aerodrome Management Services for Packages 1 & 2.		
Contract Value:	\$83,963.80	Date of Award:	18 April 2016
Contract Term:	57 Days	Contract Options:	N/A
The two work package offered under this tender were for airside design services, being a component of the overall Project Budget.			

14.5 MONTHLY BUILDING STATISTICS

File No: GR.27
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: 31 October 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2			3
Alterations and Additions	0	1	1	3	1	4	1	1	1	1			14
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2			15
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28			193
Group Development	0	0	0	0	0	0	0	0	0	0			0
Number sole occpocy units/grp development	0	0	0	0	0	0	0	0	0	0			0
Commercial	2	3	2	3	6	3	6	3	4	2			34
Monthly total	14	20	24	23	34	32	29	26	22	35	0	0	259
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0			3
BAC's	0	0	0	0	2	1	0	0	0	0			3
BAC Strata	0	0	0	0	0	0	0	0	0	0			0
Monthly Total	0	1	0	0	2	2	0	1	0	0	0	0	6
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1			20
OP Strata	1	3	0	0	0	0	0	0	0	0			4
OP Unauthorised	0	1	0	0	0	0	1	0	0	0			0
Monthly total	1	6	2	2	1	2	2	3	6	1	0	0	26
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575			80,286
Applications Processed for Other Councils													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3			52
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0			3
Port Hedland	0	0	1	0	3	0	0	0	0	0			
Monthly Totals	4	6	7	5	13	2	4	12	4	3	0	0	60
Private Certifications Provided													YTD
Certificate of Design Compliance					2	3	1	1	2	-			9
Certificate of Building Compliance					1					-			1
Certificate of Construction Compliance							1	2	2	-			5
Monthly total					3	3	3	3	4	-			15
Total \$'000 Construction Value					103	517	50	75	95	-			840

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705
Applications Processed for Other Councils													YTD
Shire Of Ashburton	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	0
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3	173

14.6 PLANNING DECISIONS ISSUED 01 OCTOBER – 31 OCTOBER 2016

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

A Joint Development Assessment Panel Application was received on 27 October 2016 for the decommissioning of Gap Ridge Village Transient Workforce Accommodation.

DEVELOPMENT PLANNING DECISIONS ISSUED 01 OCTOBER – 31 OCTOBER 2016

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
P2358	Approved Council	Pilbara Iron Co Services	Rio Tinto Iron Ore	Lot 103 Wickham Drive, Wickham	Dev	Extension of Approval for a further year – Transient Workforce Accommodation
P3310	Approved Amendment	State of WA	Dynamic Planning and Developments	Lot 109 Bedrock Turn, Gap Ridge	Dev	Revised Stormwater Management Plan
DA16104	Approved Delegate	David and Lisa Ives	Lisa Ives	Lot 106 Murchison Crescent, Dampier	Dev	Sea Container
DA16108	Approved Delegate	Richard & Lorraine Wielgomasz	TNT Automotive	Lot 677 Point Samson-Roebourne Road, Roebourne	Dev	Ancillary Office
DA16109	Approved Delegate	City of Karratha	Doric Contractors	Lot 555 Welcome Road, Karratha	Dev	Temporary carpark whilst Cultural Precinct is being constructed
DA16113	Approved Delegate	City of Karratha	Carolyn McAuley	Lot 1078 Robins Road, Mulataga	Dev	Retrospective approval for two sea containers
DA16115	Approved Delegate	City of Karratha	Glenn and Catherine Connell	Lot 1078 Robins Road, Mulataga	Dev	Retrospective approval for 5 sea containers

LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 OCTOBER – 31 OCTOBER 2016

REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM16086	Decommissioning Birra Birra Camp	Cape Lambert	Advice to Department of State Development stating Rio's obligations to provide the City with a Rehabilitation plan for the decommissioning of the TWA's and rehabilitation of the site.
LM16103	Notification of proposed upgrade of existing telecommunications facility	154 Burrup Road, Dampier	Low impact facilities do not require planning approval.
LM16104	Notification of proposed upgrade of existing telecommunications facility	2634 Rosemary Road, Stove Hill	Low impact facilities do not require planning approval.
LM16105	Department of Lands have requested if the City of Karratha has interest in taking Management Order for Reserve 43295 (Windy Ridge Oval)	Windy Ridge Oval	Advised The Department of Lands the City has no interest in accepting Management Order for Reserve 43295.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development including one JDAP*	11	7	12	6	9	8	8	11	7	13			92
R-Codes	0	1	0	1	4	0	4	7	3	4			24
Strata/Subdivision	1	4	0	0	0	0	1	0	0	1			7
Lands	2	8	2	7	4	16	9	13	9	7			77
Enforcement	0	2	1	4	3	1	3	0	1	1			16
Scheme Amendments, Local Planr	1		1	0	0	0	0	0	0	0			2
Monthly total	15	22	16	18	20	25	25	31	20	27	0	0	219
Processing Timeframe - Days													
Development Applications	36	9	16	36	55	20	21	21	22	10			
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
Monthly total	20	26	38	26	31	32	35	18	18	35	36	16	331
Processing Timeframe - Days													
Development Applications	27	33	40	44	30	26	31	36	38	45	48	42	
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075			\$123,729
2015	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490
** October JDAP Decommissioning of Gap Ridge TWA													



STRATEGIC PLANNING PRIORITY PROJECT LIST – OCTOBER 2016				
PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Coastal Management Strategy	RFF	RFF to incorporate results of agency workshop and online survey into draft plan. RFF to edit document in preparation for public advertising.	Coastal Management Strategy to be presented at the November Councillor Briefing, 2016. Coastal Management Strategy to be presented for public advertising at the December OCM, 2016.	98%
Cossack Conservation Management Plan and Cossack Scheme Amendment Documentation.	In-house	A Request for Quote (RFQ) to be prepared for the development of a Conservation Management Plan and Cossack Scheme Amendment Documentation.	The RFQ to be presented to the State Heritage Office, the Department of Lands and the Department of Planning for comment.	50%
Dampier Archipelago Camp Ground Investigation.	In-house /Consultant (to be determined)	An letter of in-principle support is to be forwarded to the Department of Parks and Wildlife, detailing specifications of the project.	A Request for Quote (RFQ) to be prepared for the development of the camping proposal, including operational requirements and approval processes needed.	20%
Native Nursey Investigation	In-house	Needs assessment undertaken based on current and future City tree planting programs. Options matrix to be devised using cost, operational and feasibility assessment criteria. Options matrix to be used to develop business case for the project.	Options matrix to be tabled and discussed at the November 2016 Environmental and Sustainability Advisory Group.	15%
Roebourne Built Heritage Feasibility Study	In-house	Internal meetings and site visit undertaken. Draft RFQ to be finalised.	Project presented at November 2016 Councillor Briefing session. Project procurement undertaken. Feasibility Report received	5%
Local Planning Strategy Engagement Strategy	In-house	1 st Stage of Engagement Strategy undertaken	2 nd Stage of Engagement Strategy to be undertaken.	85%
Transient Worker Accommodation Scheme Amendment	TBB	Scheme Amendment documentation finalised and presented to September 2016 Ordinary Council Meeting.	Scheme Amendment documentation to be advertised from November 2016 upon receipt of no objection from Environmental Protection Authority.	30%

Karratha Revitalisation Strategy	UDLA	Stage 2 report and submissions received during advertisement of Stage 1 presented to October 2016 Ordinary Council Meeting	Property owners affected by realigned Green Link to be contacted. Stage 2 report and first package of works to be finalised.	95%
Searipple Infrastructure Requirements and Costings Report	Cardno	Draft Infrastructure and Costings Report assessed	Infrastructure and Costings Report finalised in November 2016.	60%
Searipple Scheme Amendment and Technical Report	RPS	Documentation to be updated with findings of Infrastructure and Costings Report.	Final amendment documentation prepared.	70%

14.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics													Environmental Health Statistics													
2016													2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits													Inspections/reinspections/audits													
Food premises inspection/reinspection	16	33	16	34	19	14	12	11	14	18			187	225	20	17	18	13	16	14	7	6	14	16	41	43
Lodging house inspection	0	2	0	4	6	9	0	0	0	0			21	41	0	0	1	6	2	11	6	1	8	5	0	1
Camping/caravan park inspection	0	0	0	0	0	2	2	0	2	0			6	10	0	0	0	0	0	1	0	0	9	0	0	0
Public building inspection	2	2	1	9	14	21	1	6	4	3			63	66	0	2	4	14	8	9	4	1	13	1	1	9
Swimming pool inspection	0	0	0	0	0	0	0	0	0	25			25	33	2	0	1	0	0	0	0	3	6	18	0	3
Hairdressers inspection	0	0	1	0	2	0	1	2	0	1			7	17	0	2	2	1	3	3	0	2	0	3	0	1
Beauty therapy/skin penetration inspection	0	0	1	0	2	0	5	1	1	2			12	19	0	1	2	1	5	1	0	3	0	4	0	2
Septic tank inspections	0	0	0	1	0	0	0	1	0	0			2	0	0	0	0	0	0	0	0	0	0	0	0	0
Closed premises	4	4	1	1	1	2	2	4	3	1			23	28	3	5	2	4	1	0	2	2	1	1	3	4
Monthly total	22	41	20	49	44	48	23	25	24	50	0	0	346	439	25	27	30	39	35	39	19	18	51	48	45	63
Health nuisances/complaints investigated													Health nuisances/complaints investigated													
Air Pollution	0	1	1	3	1	0	3	1	2	1			13	5	0	1	0	0	0	1	1	1	0	0	1	0
Building & Accommodation	0	3	0	2	2	4	5	0	1	0			17	21	2	4	0	2	2	0	5	0	0	3	2	1
Effluent & Water Pollution	0	1	2	1	0	1	0	0	0	0			5	6	0	1	0	0	0	2	3	0	0	0	0	0
Food Safety	1	4	0	1	1	6	0	1	0	0			14	13	0	1	0	0	0	0	1	1	5	1	2	2
Noise Pollution	0	0	1	3	3	4	4	2	1	2			20	20	0	1	1	1	3	0	5	3	2	2	1	1
Nuisance	2	1	3	0	0	1	0	0	0	1			8	17	0	10	2	1	0	0	1	1	1	0	1	0
Pest Control	0	3	1	0	2	0	3	2	0	2			13	11	0	3	0	0	3	2	0	0	1	0	2	0
Refuse & Litter	0	3	1	1	1	0	0	1	1	0			8	4	0	0	1	0	0	0	1	2	0	0	0	0
Skin Penetration	0	1	0	0	1	0	0	0	0	0			2	6	0	3	0	0	0	0	1	1	1	0	0	0
Stallholders & Traders	0	1	0	0	1	0	0	1	0	0			3	2	0	1	0	0	0	0	0	0	0	0	1	0
Other	0	0	0	0	0	0	0	0	0	0			0	2	0	0	0	0	0	0	0	0	0	0	0	2
Monthly total	3	18	9	11	12	16	15	8	5	6	0	0	103	107	2	25	4	4	8	5	18	9	10	6	10	6
Notifiable infectious diseases													Notifiable infectious diseases													
Ross River Virus (RRV)	0	1	3	1	0	1	0	0	0	0			6	25	6	5	1	0	2	3	2	3	0	1	1	1
Barmah Forest Virus (BHV)	0	0	0	0	1	0	0	0	0	0			1	2	1	0	0	0	0	0	0	0	0	0	1	0
Salmonellosis	5	1	3	3	2	2	3	0	1	0			20	19	3	3	1	3	4	0	2	2	1	0	0	0
Campylobacteriosis	1	3	3	3	1	1	1	0	1	4			18	33	5	4	4	3	1	2	2	1	3	3	4	1
Cryptosporidiosis	1	0	2	0	0	0	0	0	0	0			3	31	2	4	19	4	2	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0			0	5	1	1	1	0	0	0	1	1	0	0	0	0
Monthly total	7	5	11	7	4	4	4	0	2	4	0	0	48	115	18	17	26	10	9	5	7	7	4	4	6	2
Other health													Other health													
Assess development applications	6	9	7	7	9	3	10	2	7	5			65	47	0	0	0	2	4	9	5	3	8	4	9	3
Assess building applications	0	0	1	1	0	0	0	0	0	1			3	3	0	0	0	0	0	0	0	0	0	1	2	0
Respond to swimming pool positive detections	1	4	0	1	5	3	1	0	1	2			18	52	6	14	17	3	2	1	3	1	0	1	2	2
Healthy dog day	0	1	0	0	1	0	0	1	0	0			3	4	0	1	0	0	1	0	0	1	0	0	0	1
Chicken bleeding	2	2	3	2	2	2	2	2	2	2			21	22	2	2	2	2	2	2	2	2	2	1	1	2
Monthly total	9	16	11	11	17	8	13	5	10	10	0	0	110	128	8	17	19	7	9	12	10	7	10	7	14	8

14.8 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – OCTOBER 2016

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	6	13	4	23
Abandoned vehicles	6	7	6	19
Animal (dogs/other)	44	69	31	144
Cats	5	10	11	26
Camping	0	2	0	2
Cyclone	8	1	0	9
Litter	12	9	0	21
Parking	171	17	1	189
Off Road Vehicles	7	12	4	23
Unightly Properties	4	2	0	6
Total Action requests	263	142	57	462

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

For this month there were eighty-two (82) calls forwarded from our after-hours call centre. Sixty-One (61) of those calls required an immediate after hour response.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	Financial Year to end of July	October
Illegal burns investigated		2
Number of FCO Managed Scrub Fires	3	1
FCO Hours spent at fires	0	2
Cyclone/Bushfire Notices Served	2	54
Fireworks Permits issued	1	1
Permits to Burn Issued	3	5

Rangers Statistics 2016														Ranger Statistics 2015												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														70	4	0	3	0	1	2	6	8	8	4	21	13
Activities on City Properties	6	12	29	16	8	23	22	19	11	23			169	375	13	46	20	11	35	20	38	47	44	44	30	27
Abandoned vehicles	24	68	89	47	46	54	75	51	50	19			523	1277	97	101	147	113	99	123	86	120	100	84	110	97
Animal (dogs/etc)	105	82	109	108	174	209	209	155	148	144			1443	307	13	16	35	31	30	22	20	22	28	32	32	26
Cats	43	28	15	28	37	32	25	25	20	26			279	318	28	16	44	41	22	30	48	48	13	12	10	6
Camping	10	11	13	9	10	15	22	19	5	2			116	271	2	6	3	1	0	1	0	0	79	112	62	5
Cyclone	0	7	4	2	2	1	2	1	5	9			33	208	5	6	3	7	11	8	9	4	50	79	17	9
Fire	1	9	3	5	6	7	5	2	2	59			99	580	27	47	135	27	41	18	37	25	43	65	65	50
Litter	59	86	65	78	67	56	44	49	63	27			594	1335	79	72	231	95	106	84	142	84	105	121	113	103
Parking	39	92	157	192	109	151	206	226	167	189			1528	255	30	30	40	11	34	0	16	13	17	29	28	7
Off Road Vehicles	28	45	24	52	58	40	39	19	23	23			351	4996	298	340	661	337	379	308	402	371	487	582	488	343
Monthly total	315	440	508	537	517	588	649	566	494	521	0	0	5135	12	0	0	4	0	0	1	2	0	1	1	1	2
Infringements Issued													0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bushfire	0	2	2	1	2	2	0	2	1	0			12	69	0	1	24	1	8	7	0	0	1	0	2	25
Activities on City Properties	0	1	0	0	0	0	0	0	0	0			1	232	6	13	15	34	38	45	20	11	10	7	20	13
Animal Environment & Nuisance	3	0	19	1	3	1	5	7	5	1			45	3	0	0	1	0	0	0	0	2	0	0	0	0
Animal (dogs/cats/etc)	12	7	19	9	28	30	31	15	21	21			193	18	2	3	4	0	0	1	0	0	2	5	1	0
Camping	0	0	0	0	0	1	1	0	0	1			3	530	9	14	86	19	77	56	65	33	38	49	36	48
Litter	2	1	3	1	4	0	3	1	2	2			19	864	17	31	134	54	123	110	87	46	52	62	60	88
Parking	12	30	59	78	62	49	45	76	65	71			547	Infringements							2390	800	5254	6516	6780	2856
Monthly total	29	41	102	90	99	83	85	101	94	96	0	0	820	Impounded Dogs												
Infringements													104	5	9	6	11	8	12	10	9	7	5	16	6	
Value of Infringements Paid	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432			103420	101	0	14	7	8	21	18	2	3	7	3	13	5
Infringements withdrawn	1	0	5	6	4	11	4	6	5	6			48	119	15	8	2	8	16	20	8	6	8	7	11	10
Impounded Dogs													324	20	31	15	27	45	50	20	18	22	15	40	21	
Central	14	8	4	8	14	12	13	11	6	6			96	158	10	14	5	18	17	27	15	10	9	8	19	6
East	5	0	8	11	17	12	13	12	7	29			114	63	1	6	2	4	15	5	4	0	5	4	8	9
West	9	11	15	13	18	22	18	14	10	20			150	49	5	8	0	5	0	17	1	3	6	0	0	4
Monthly total	28	19	27	32	49	46	44	37	23	55	0	0	360	19	3	1	0	0	9	0	0	0	0	1	3	2
Released to Owner	9	10	11	20	17	23	22	10	10	21			153	289	19	29	7	27	41	49	20	13	20	13	30	21
Rehomed to SAFE	9	2	3	7	10	13	4	4	9	33			94	Impounded Cats												
Euthanised by Ranger	2	1	3	3	14	0	7	1	0	0			31	58	10	2	2	6	12	7	3	4	2	2	6	2
Euthanised by Vet	1	1	0	0	2	1	1	8	2	0			16	66	2	0	1	5	1	3	0	2	7	2	29	14
Monthly total	21	14	17	30	43	37	34	23	21	54	0	0	294	35	2	0	3	4	2	3	4	5	4	5	2	1
Impounded Cats													159	14	2	6	15	15	13	7	11	13	9	37	17	
Central	4	6	0	10	12	3	1	3	2	4			45	5	1	0	0	0	0	0	1	0	3	0	0	0
East	3	0	6	23	15	6	4	3	3	1			64	40	7	2	2	4	0	1	2	5	7	2	4	4
West	10	8	1	6	5	10	3	1	3	6			53	88	6	0	2	11	12	5	3	4	3	0	30	12
Monthly total	17	14	7	39	32	19	8	7	8	11	0	0	162	19	0	0	0	0	0	7	1	2	0	7	1	1
Released to Owner	0	1	0	0	2	2	0	1	0	0			6	152	14	2	4	15	12	13	7	11	13	9	35	17
Rehomed to SAFE	6	4	1	1	2	0	1	2	3	1			21	Inspections/reinspections/audits												
Euthanised by Vet	11	8	6	29	23	12	0	1	4	10			104	70	4	0	3	0	1	2	6	8	8	4	21	13
Euthanised by Ranger	2	1	0	7	5	5	6	3	1	0			30	375	13	46	20	11	35	20	38	47	44	44	30	27
Monthly total	19	14	7	37	32	19	7	7	8	11	0	0	161	1277	97	101	147	113	99	123	86	120	100	84	110	97

14.9 LOCAL PROPERTY UPDATE - OCTOBER 2016

File No: ED.1

Responsible Executive Officer: Director Development Services

Reporting Author: Director Development Services

Disclosure of Interest: Nil

PURPOSE

To inform Council of residential properties for sale, sold and available for rent.

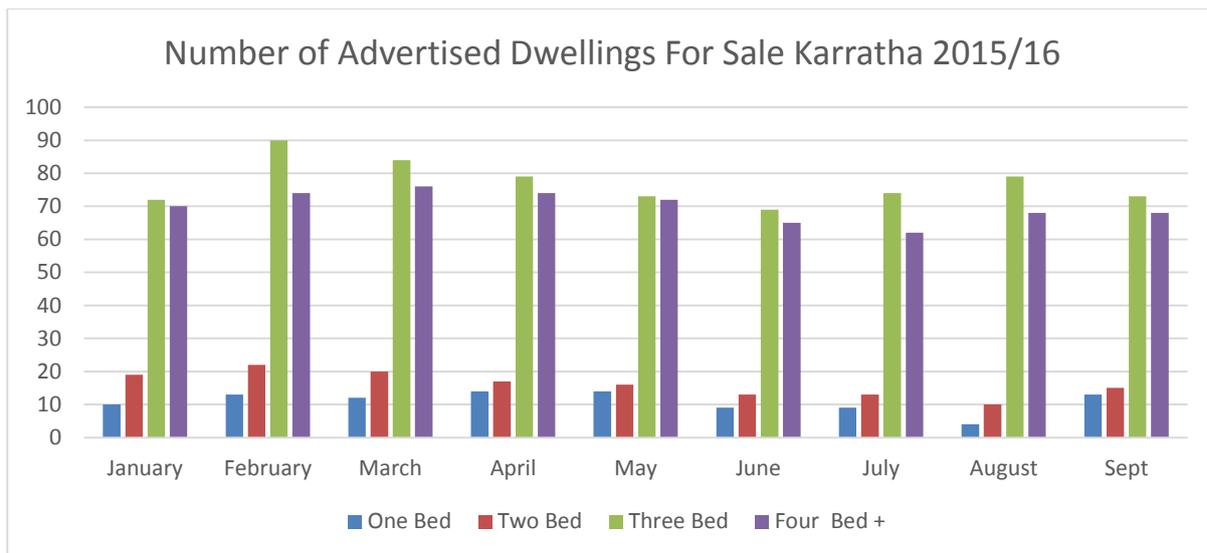
1. There has been an increased number of sales in August particularly in Baynton and Bulgarra; and
2. There has also been an increase in rent prices this month up \$50.00 on average per week than in September.

Karratha and Districts - Housing Development October Update

Residential Homes and Apartments Advertised For Sale

	September				October			
Location	No.	Min \$	Max \$	Avg \$	No.	Min \$	Max \$	Avg \$
Karratha								
One Bed	13	79,000	345,000	212,000	13	50,000	345,000	172,000
Two Bed	15	85,000	370,000	227,500	11	75,000	370,000	222,000
Three Bed	73	135,000	799,000	467,000	61	120,000	485,000	302,500
Four Bed +	74	297,000	760,000	528,500	82	175,000	760,000	467,500
Total	175				167			
Dampier								
Two Bed	1	199,000	199,000	199,000	1	199,000	199,000	199,000
Three Bed	2	480,000	499,000	489,500	0			
Four Bed +	1	499,000	499,000	499,000	0			
Total	3				1			
Wickham								
Three Bed	1	179,000	179,000	179,000	2	220,000	220,000	220,000
Four Bed	1	200,000	200,000	200,000	1	200,000	200,000	200,000
Total	2				3			
Pt Samson								
Three Bed	1	300,000	300,000	300,000	0			
Four Bed +	2	450,000	875,000	662,500	2	450,000	795,000	622,500
Total	3				2			
Roebourne								
One bed	0				0			
Three Bed	2	EOI	2	EOI	3	EOI	470,000	
Total	2		2		3			
City Total	185		185		176			

(Courtesy of Realestate.com.au)

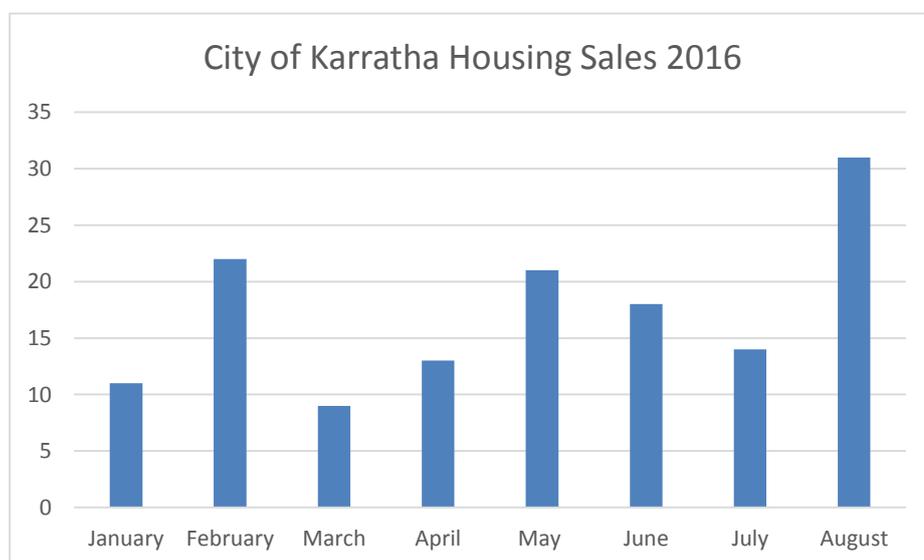


(Source: www.realestate.com.au)

House Sales 2015/16 FY (As at July 2016)

	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier	Total
July 2015	5	1	5	1	5	2	19
August	2	1	3	0	3	2	11
September	5	2	2	3	6	2	20
October	8	4	4	3	8	2	29
November	5	4	0	10	4	2	25
December	3	3	2	2	2	2	14
January	3	2	2	0	2	2	11
February	5	6	2	2	3	4	22
March	1	1	1	5	1	0	9
April	2	2	2	4	2	1	13
May	4	4	2	4	6	1	21
June 2016	5	2	2	4	4	5	22
July	2	4	1	2	3	4	16
August	9	6	3	3	8	2	31

N.B. Still early days for sales figures to come through for September 2016

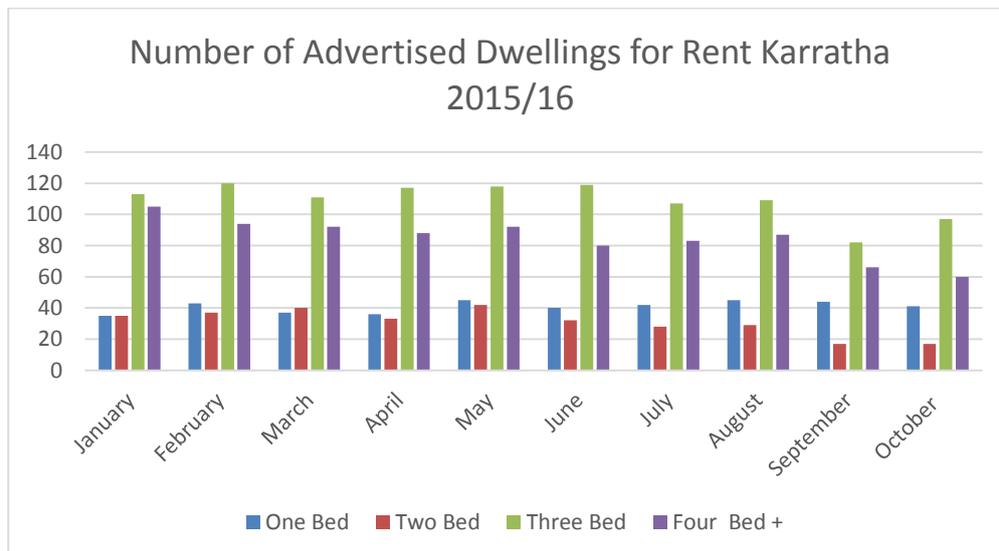


Karratha/Dampier Median Prices						
Month	Baynton	Nickol	Millars Well	Pegs Creek	Bulgarra	Dampier
January	\$565,000	\$450,000	\$380,000	\$380,000	\$383,750	\$550,000
February	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
March	\$493,500	\$420,000	\$365,000	\$350,000	\$345,000	\$485,000
April	\$493,500	\$440,000	\$360,000	\$340,000	\$345,000	\$485,000
May	\$460,000	\$412,000	\$325,000	\$330,000	\$340,000	\$470,000
June	\$460,000	\$412,000	\$325,000	\$325,000	\$340,000	\$470,000
July	\$460,000	\$412,000	\$325,000	\$320,000	\$340,000	\$470,000
August	\$445,000	\$385,000	\$315,000	\$288,500	\$325,000	\$452,500
September	\$445,000	\$387,500	\$315,000	\$292,000	\$325,000	\$452,000
October	\$445,000	\$390,000	\$315,000	\$292,000	\$325,000	\$452,500

(Source: REIWA)

Residential For Rent (Karratha) – Asking Rents

Karratha	September				October			
One Bed	44	\$150	\$500	\$325	41	\$140	\$700	\$420
Two Bed	17	\$175	\$800	\$487	17	\$240	\$725	\$482
Three Bed	82	\$240	\$700	\$470	97	\$310	\$905	\$607
Four Bed +	66	\$1100	\$300	\$700	60	\$300	\$1200	\$750
Total Availability	209				215			
Average Rental	\$495				\$564			



2016 Dwelling Weekly Asking Rent Index for 6714 Postcode

Housing Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	3 year % change
All houses	\$494	\$478	\$467	\$454	\$450	\$450	\$441	\$443	\$423	\$447	-59.4%
3 br houses	\$401	\$398	\$399	\$400	\$398	\$393	\$373	\$375	\$369	\$375	-60.1%
All units	\$366	\$349	\$345	\$346	\$350	\$350	\$350	\$350	\$318	\$308	-60.3%
2 br units	\$578	\$506	\$448	\$478	\$423	\$400	\$383	\$385	\$359	\$423	-32.3%

Vacancy Rate 2016

January	6.2%
February	5.8%
March	5.6%
April	5.6%
May	5.5%
June	5.3%
July	5.1%
August	4.9%
September	3.5%

14.10 SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT – JULY TO SEPTEMBER 2016

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Community Safety Coordinator
Disclosure of Interest:	Nil
Attachment(s)	SCP Quarterly report July to September 2016

PURPOSE

To provide an overview on activities and initiatives undertaken by the Safer Communities Partnership for the period July to September 2016.

BACKGROUND

The Safer Communities Partnership reports to Council to provide information on progress of the program. This report provides an overview of all projects, initiatives and strategies undertaken from July to September 2016.

A Strategic Plan for the Safer Communities Partnership was adopted by Council in the December 2015 meeting, with initiatives from the new Strategic Plan incorporated into the 2016/2017 Operational Plan.

CONCLUSION

The Safer Communities Partnership Annual / Quarterly Report was submitted to all Steering Group members on 29 July 2016.

14.11 COMMUNITY SERVICES UPDATE

File No: October 2016
Responsible Executive Officer: Acting Director Community Services
Reporting Author: Acting Director Community Services
Date of Report: 31 October 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on October activities for Community Services.

1. COMMUNITY SERVICES

1.1 Arts & Culture

a.) Moonrise Cinema

	2015	2016
October screenings	11	12
YTD screenings	76	94
October attendance	312	1,702
YTD attendance	10,177	11,187

October

- Three sell outs (2 x The Secret Life of Pets, 1 x Bad Moms)
- School holiday screening x 2
- 6x screenings – 200+ attended
- Private screening 16/10/16 | **EPIC National Carers Week:** 119 attended Moonrise Cinema (not included in attendance records above)

December

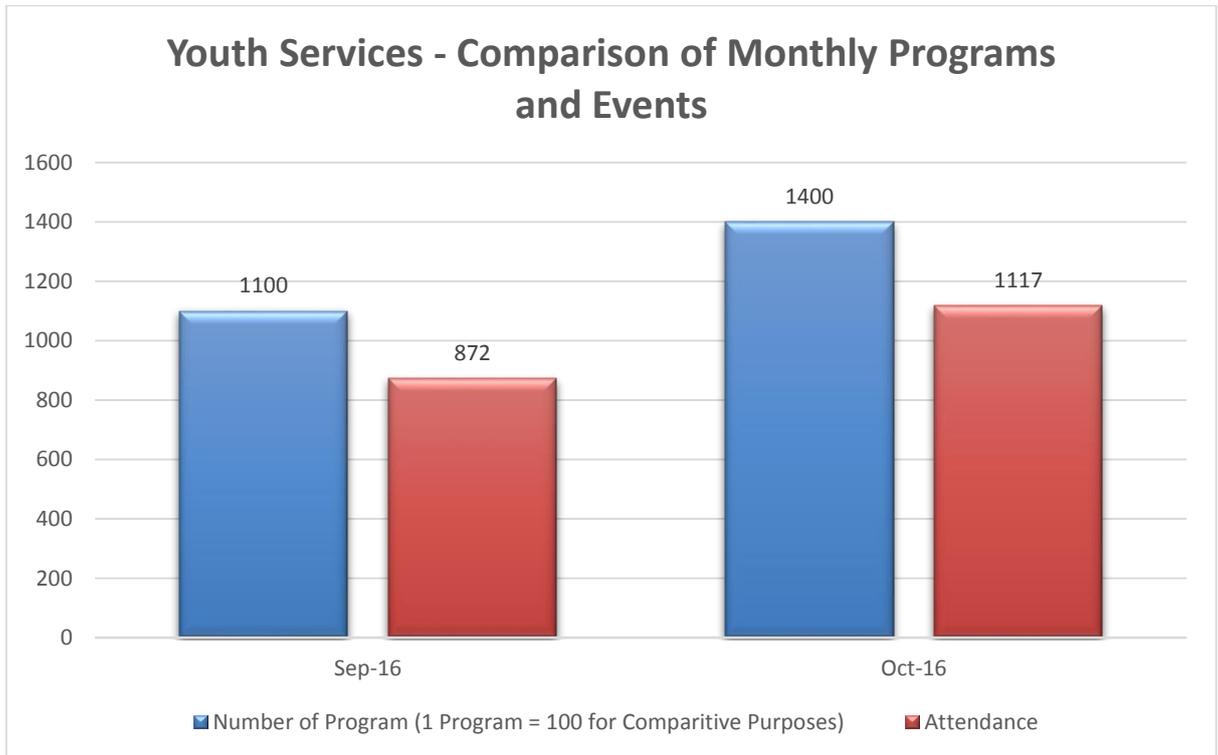
- Christmas Period is scheduled to screen x7 movies
- Three (minimum) booked for Christmas themed (16/12 Bad Santa2 + 23/12 Office Christmas Party + 24/12 Fred Claus)
- No screening weekend 30/31 December. Reopens 6/1/17

b.)Citizenship Ceremony 14 October

52 pledged – total attendance on the day 110

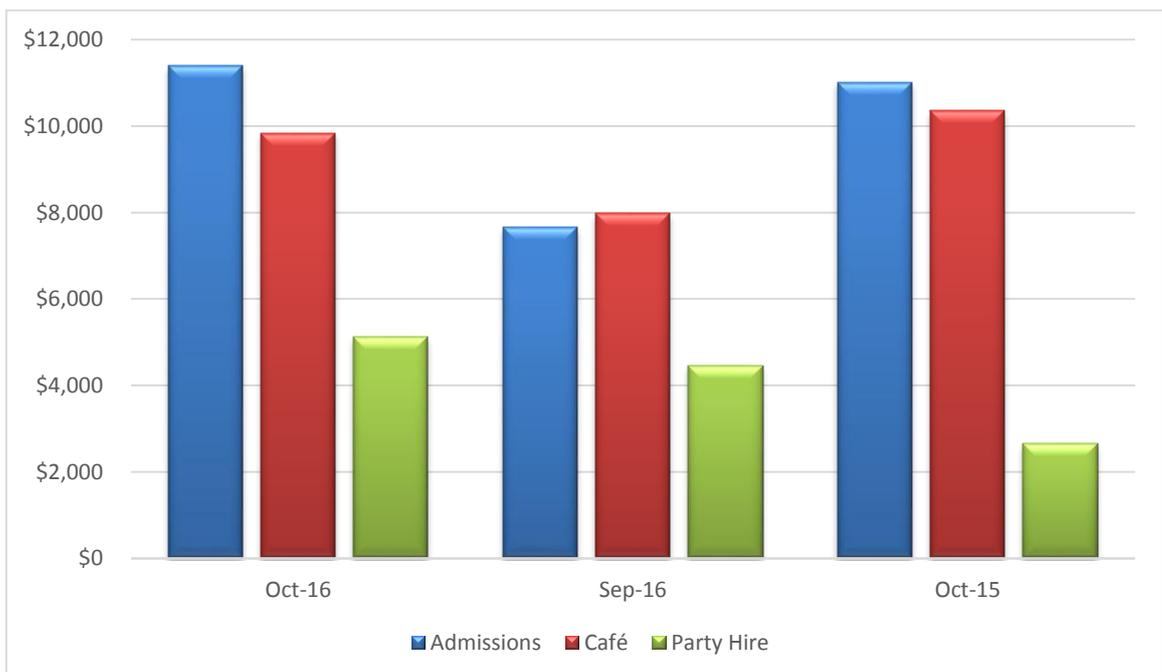
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Girlz Crew, Guys Day, School Holiday Program, Friday Feed, Saturday Movies and Milkshakes etc.

b) Youth Shed Indoor Play Centre



1.3 LIBRARY & CHILDRENS SERVICES

a) **Local History**

Month	*Internal (CoK)*	*External (directed to LH staff)
July 2016	50 (17 hours)	45 (11.3 hours)
August 2016	103 (15 hours)	98 (30.5 hours)
September 2016	84 (11.5 hours)	68 (19 hours)
October 2016	35 (9.1 hours)	45 (8.3 hours)

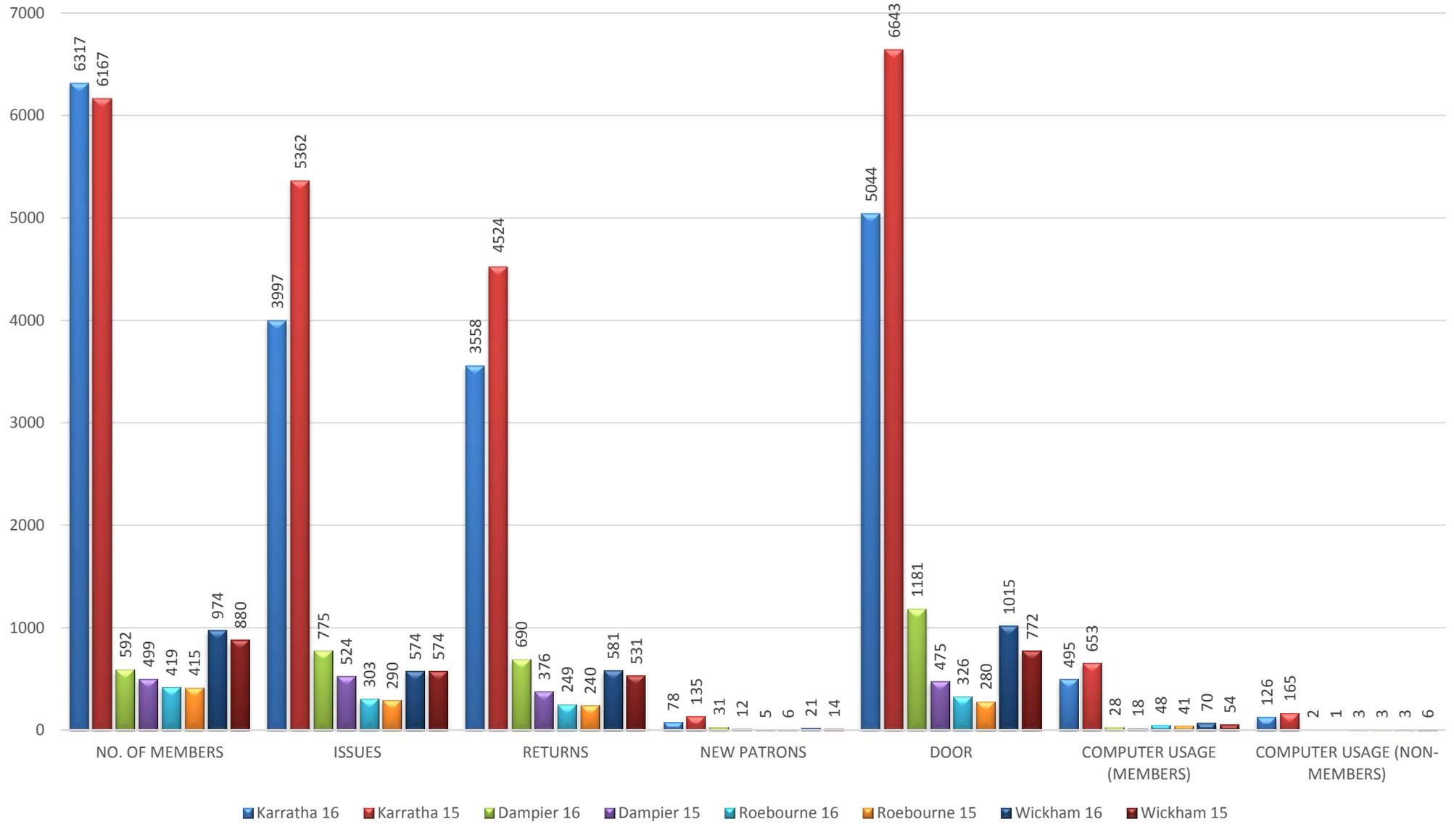
* No of enquiries and hours taken to complete

b) **Rhyme Time/Story Time Statistics**

Week	Rhyme Time*	Story Time*
3-9 October	55	37
10-16 October	89	111
17-23 October	75	101
24-30 October	104	109
Total	323	358

*Totals includes parents attending with children

LIBRARY STATISTICS OCTOBER 2016

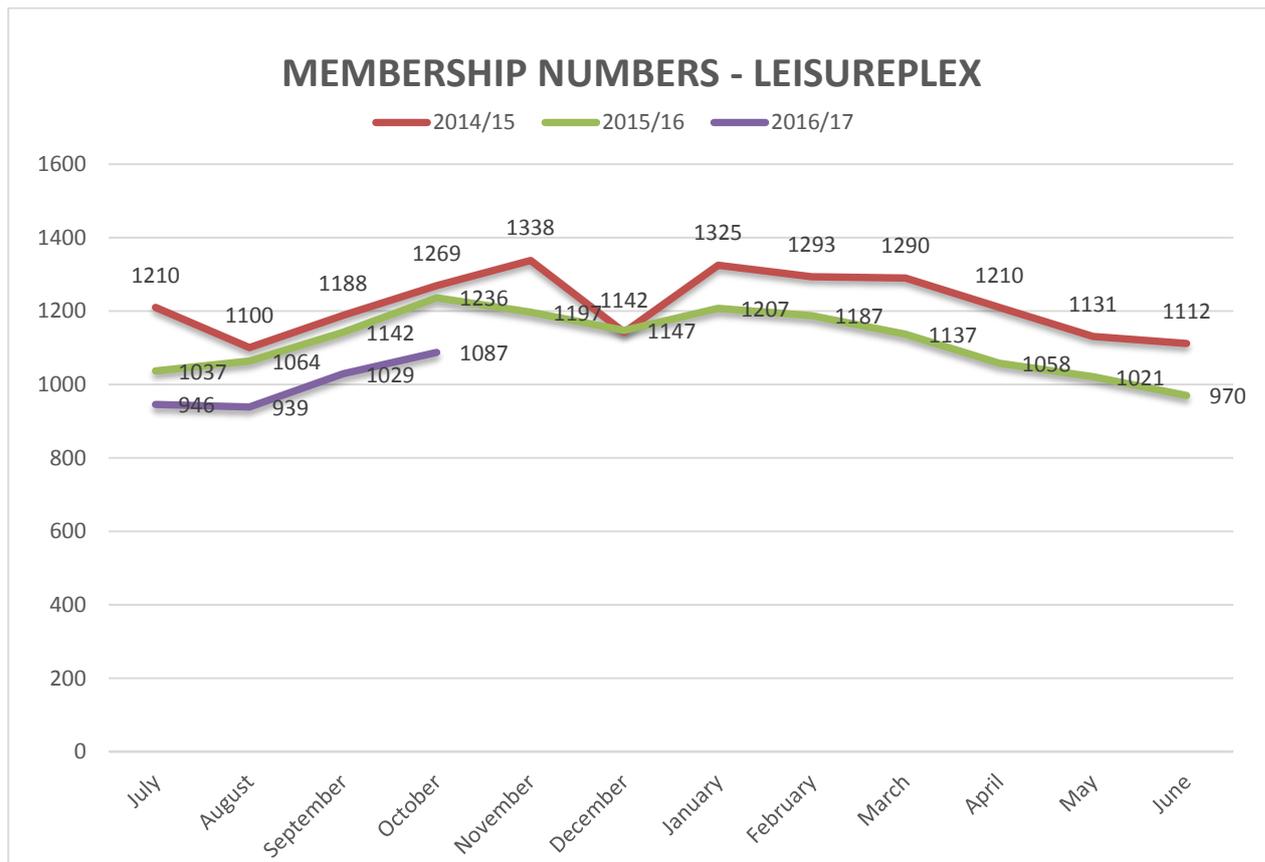


2. RECREATION FACILITIES

a) Leisureplex Membership YTD Activity update

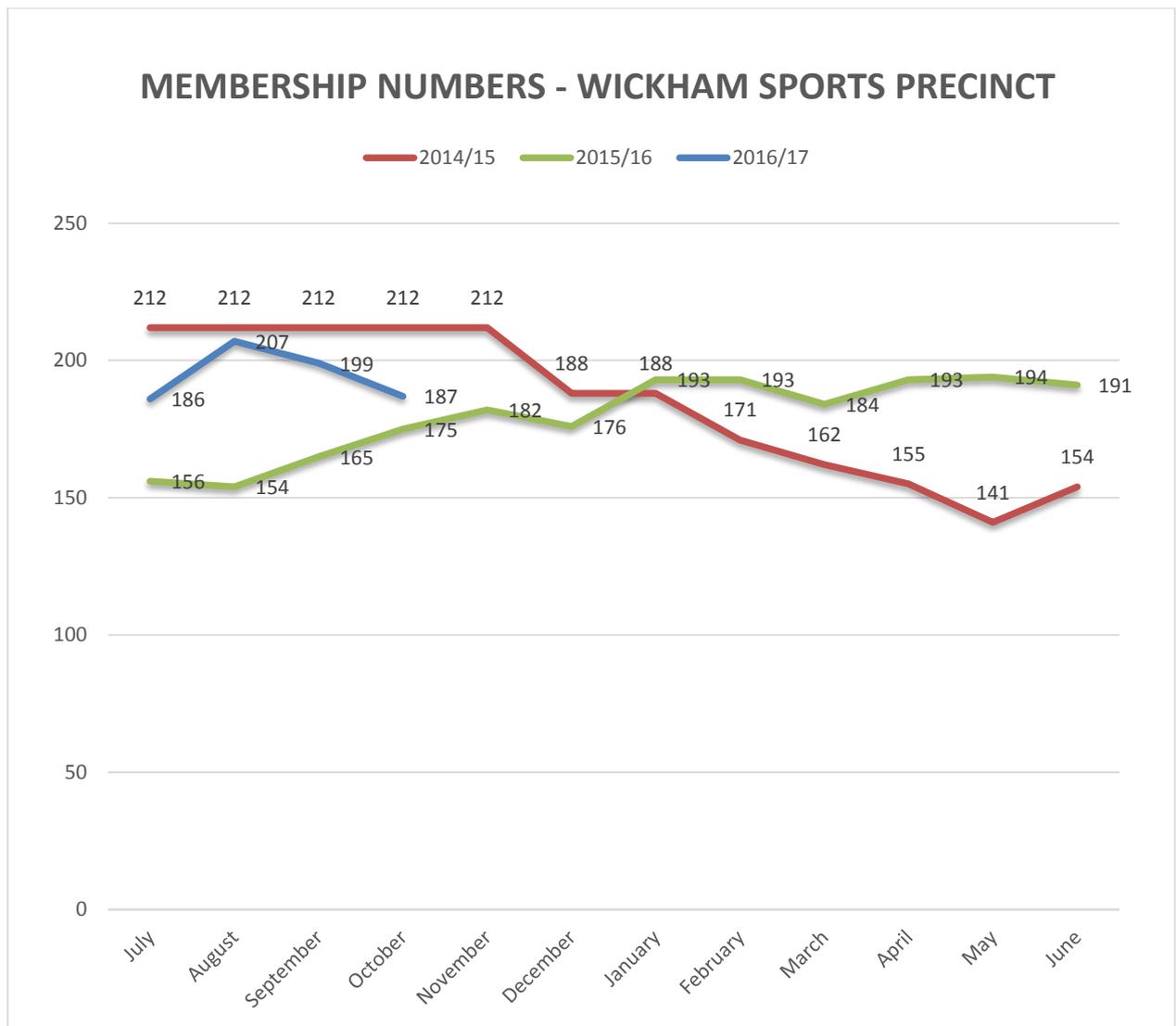
	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sept 2016	Oct 2016	Oct 2015
CURRENT MEMBERS	1,137	1,082	1,135	1,117	1,053	978	945	864	873	861	927	1,028	1,177
SUSPENDED MEMBERS	60	65	72	70	84	80	76	108	73	78	102	59	59
TOTAL MEMBERS	1,197	1,147	1,207	1,187	1,137	1,058	1,021	972	946	939	1,029	1,087	1,236
MEMBER VISITS													
FULL MEMBER	3,364	2,130	1,943	2,522	2,236	1,974	1,902	1,458	1,512	1,981	1,972	2,599	3,113
GYM MEMBER	1,533	981	1,113	1,512	1,508	1,381	1,259	1,106	1,149	1,262	1,128	1,147	1,578
POOL MEMBER	1,757	1,227	1,614	2,017	1,605	779	559	273	268	410	941	1,936	1,743
GROUP FITNESS MEMBER	660	278	289	421	398	453	595	363	527	584	575	554	433
24 HOUR MEMBER	2,843	1,993	2,279	2,887	2,671	2,631	2,893	2,212	2,185	2,443	2,467	2,258	2,598
TOTAL MEMBER VISITS	10,427	6,609	7,238	9,359	8,418	7,218	7,208	5,412	5,641	6,680	7,083	8,494	9,465
TREND	10%	-37%	10%	29%	-10%	-14%	0%	-25%	4%	-1%	6%	20%	23%
MEMBER VISIT RATIO / MONTH	9.2	6.1	6.4	8.4	8.0	7.4	7.6	6.3	6.5	7.8	7.6	8.3	8.0

	TOTAL16/17 Fin Year		Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sept 2016	Oct 2016	Oct 2015
AQUATIC	29,184	25%	18,363	12,077	12,207	16,536	13,689	6,832	7,336	2,158	2,465	3,364	7,461	15,895	14,008
GYM	19,091	39%	6,574	4,328	4,639	6,023	5,674	5,279	5,362	4,273	4,374	4,876	4,837	5,005	5,850
PERSONAL TRAINING	1,116	2%	246	177	184	139	220	242	302	305	245	305	241	325	153
GROUP FITNESS	8,285	18%	2,865	1,655	1,458	2,566	2,475	1,884	2,430	1,992	1,677	2,492	1,908	2,208	2,650
CRECHE	4,914	10%	1,595	752	840	1,476	1,428	1,251	1,263	1,012	1,143	1,277	1,124	1,370	1,462
MINI GOLF	1,721	4%	321	411	592	225	349	620	198	223	740	166	249	566	502
HOLIDAY PROGRAM	1,179	2%	5	26	443	0	127	594	0	0	514	0	554	111	550
TOTAL RECORDABLE VISITS	64,490	98%	29,969	19,426	20,362	26,965	23,962	16,702	16,891	9,963	11,158	12,479	16,188	25,479	25,175
OTHER VISITS	89,844		35,206	17,065	9,164	33,382	33,003	20,867	28,584	24,120	16,551	21,869	22,960	28,464	31,393
TOTAL VISITS	155,334		65,175	36,491	29,526	60,347	56,965	37,569	45,475	34,083	27,709	34,348	39,148	53,943	56,568
TREND			15%	-44%	-21%	104%	-6%	-34%	21%	-25%		24%	14%	37%	17%
Group Fitness av / class	11.96		13.33	12.54	12.46	13.36	13.9	12.7	13.06	11.93	11.11	12.78	11.16	12.55	13.66
Swim school participants			850	850	742	742	742	385	385	385	237	237	237	662	850



WICKHAM SPORTING PRECINCT

	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Oct 2015
TOTAL MEMBERS	182	176	193	193	184	193	194	191	186	207	199	187	175
POOL ATTENDANCE	1,622	1,036	1,574	1,490	1,088	989	358	108	121	219	3,035	1,918	2,287
GROUP FITNESS AVERAGE/ CLASS	9.6	8.7	9.9	9.7	7.6	10.1	8.5	9.2	9.6	10	10	9	10.1
GROUP FITNESS CLASSES	55	37	43	68	58	44	57	42	55	51	42	39	46
GROUP FITNESS TOTAL PARTICIPANTS	529	322	424	659	438	446	483	386	528	519	413	358	465
GYM ATTENDANCE	763	701	719	693	717	643	679	714	639	893	869	715	770
REC PROGRAMS									393	56	172	246	
CRECHE									292	246	253	246	



ROEBOURNE AQUATIC CENTRE

	Nov 2015	Dec 2015	Jan 2016	Feb 2015	Mar 2016	Apr 2016	May to Sep 2016	Sep 2016	Oct 2016	Oct 2015
Pool attendance	1,657	1,603	1,125	1,137	899	1,016	CLOSED	420	1,415	1,738

Roebourne Aquatic Centre closed from May - September

COSSACK ACCOMMODATION

	Nov 2015	Dec 2015– Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Oct 2015
Accommodation bed nights	22	CLOSED	14	9	44	87	71	30	5	23

14.12 RED EARTH ARTS FESTIVAL FINAL REPORT 2016

File No:	RC.80
Responsible Executive Officer:	Acting Director Community Services
Reporting Author:	Coordinator Arts and Culture
Date of Report:	2 November 2016
Disclosure of Interest:	Nil
Attachment(s)	Red Earth Arts Festival Final Report 2016

PURPOSE

To inform Council of key outcomes from the 2016 Red Earth Arts Festival (REAF) and to advise of recommendations for planning and activities for the 2017 Red Earth Arts Festival.

BACKGROUND

REAF 2016 received the highest recorded visitation to date with over 9,500 guests attending events held across the 10-day period (16-25 September). The Festival's economic impact for the region has been estimated at over \$2 million, with the City of Karratha spending \$96,422 of this directly with local suppliers.

Included in the REAF program were REAF Launch, REAF Junior, REAF Comedy, REAF BABBA, REAF Circus, REAF Hypnotist, REAF Orchestra, REAF Recovery and REAF Extra Moto-X. Most events booked out, all were well attended and positive feedback received from the majority of respondents surveyed.

This year five events were delivered in Karratha, three were delivered in Dampier and three were delivered in Wickham.

Corporate sponsorship was attained from Rio Tinto, Tourism WA, Healthway and Pilbara Ports Authority. In-kind sponsorship was also secured from Ibis Styles, Kennards Hire and Cleanaway.

INCOME

ITEM	ACTUAL EX GST
Sponsorship (cash)	\$174,000
In Kind Estimated Value	\$12,500
Ticket Sales	\$62,000
TOTAL	\$248,500

EXPENDITURE

ITEM	ACTUAL EX GST
Contractors and Consultants	\$70,000
Materials and Services	\$264,000
Advertising	\$23,000
TOTAL	\$357,000

Budget Net Cost of REAF 2016 \$126,000

Actual Net Cost of REAF 2016 \$108,500

**excludes staff costs, estimated at \$85,000*

FEEDBACK FROM ATTENDEES

161 event attendees were surveyed post-REAF via an online survey. Respondents rated REAF 84/100 in regards to embodying the following dimensions; Diversity, Captivation, Concept, Connection, Local Impact and Place. (*Culture Counts framework)

Some event patron feedback included;

“It brought people together to experience such exciting events. I loved everything about REAF” - Fungai

“The City came alive, loved seeing the town square happening, should happen much more often!” - Aleisha

There were a number of operational issues which were raised throughout REAF which will form the basis of minor operational changes for 2017. Examples include:

- The amount/diversity of catering available and wait times at the REAF Launch was again an issue in 2016.
- Quality and service of food & beverage package provided by the Tambrey at the BABBA event
- Length of the show for REAF Junior
- Timing of REAF Circus
- Management of the booking process for free events
- Engagement/invitation of locally registered mobile foods vans at REAF events

RED EARTH ARTS FESTIVAL 2017

REAF 2017 is scheduled for 15 – 24 September 2017, avoiding a scheduling conflict with the AFL Grand Final (30 September). Officers have made the below recommendations to ensure the continual improvement of the Red Earth Arts Festival in line with the City's strategic vision;

- Continue with format of eight events over 10 days
- Consider programming that will begin the transition across to how the Festival will sit within the context of the KACP from 2018
- Launch, Junior and Recovery to remain core components of program
- Consideration as to how and what hospitality is factored into events to ensure community acceptance and transparency
- Review post event surveying to produce more detailed community feedback on types of events, ticket pricing and venue preference for future events
- Refocus marketing on whole town activation rather than ticket sales. Significant marketing is not required to drive ticket sales for REAF. Whole community awareness via a “Paint the town REAF” will underpin marketing activity and spend.
- No major changes to operational and programming approach for 2017

CRITICAL TIMELINE

December 2016	Event plan for REAF 2017 submitted to EMT for approval
January 2017	Event sponsors secured
February 2017	Programming finalised Community engagement
March 2017	Venues confirmed In kind sponsors secured
April 2017	Ticketing requirements developed for SABO
May 2017	Marketing design commenced
June 2017	Stakeholder consultation marketing collateral produced
July 2017	Marketing campaign commences
August 2017	REAF tickets on sale
September 2017	REAF 15 – 24 September event delivery
October 2017	REAF Final Report completed
November 2017	REAF Final Report issued to Council as Information Item

CONCLUSION

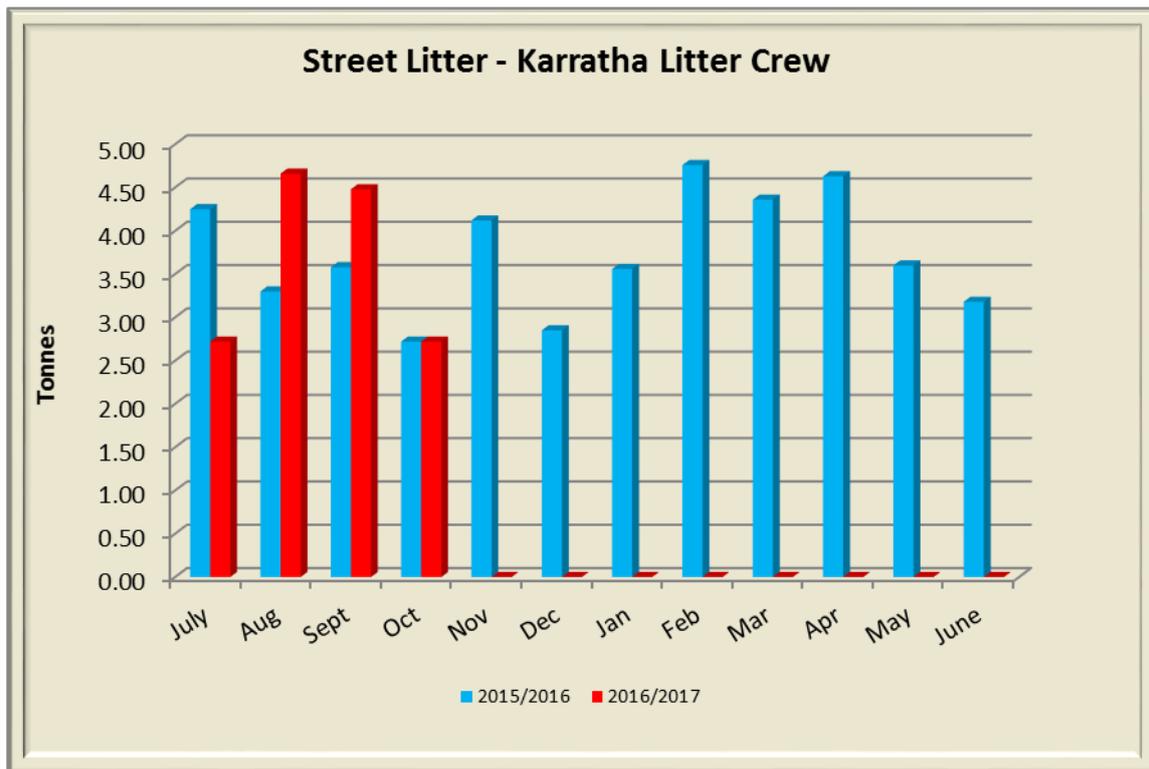
It is proposed to continue with the same successful format of the 2016 REAF. There are no major operational changes proposed Red Earth Arts Festival in 2017.

14.13 WASTE SERVICES DATA

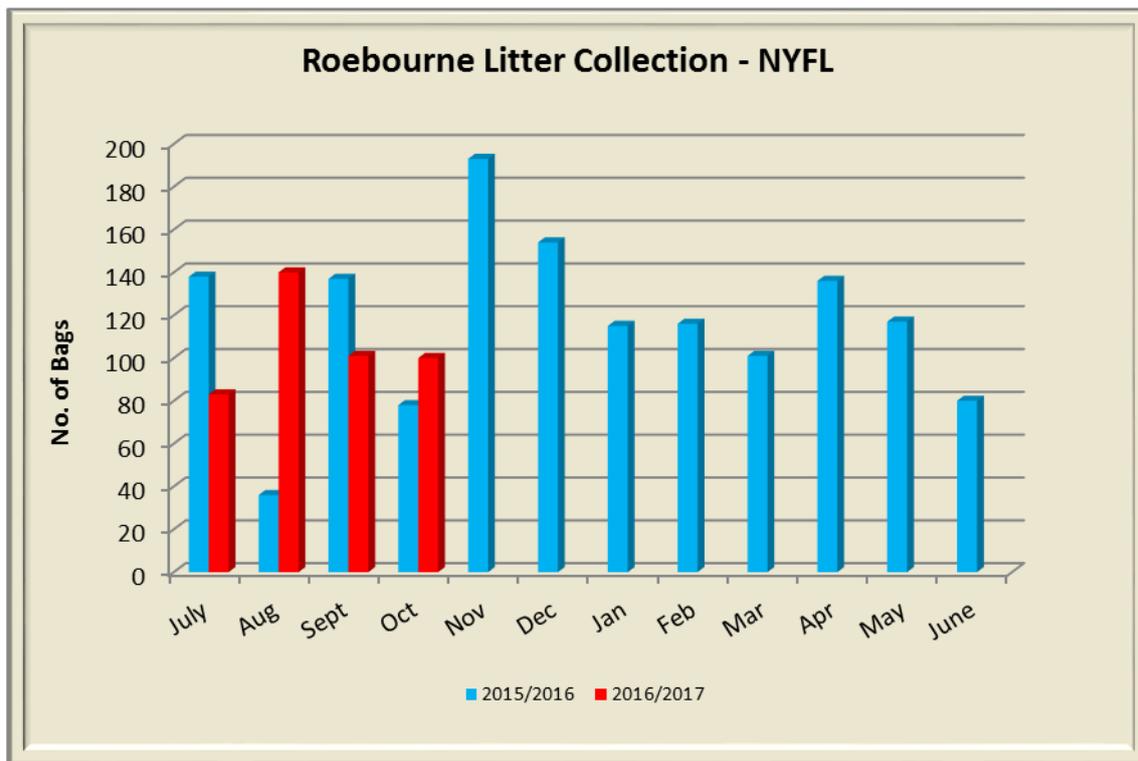
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 3 November 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

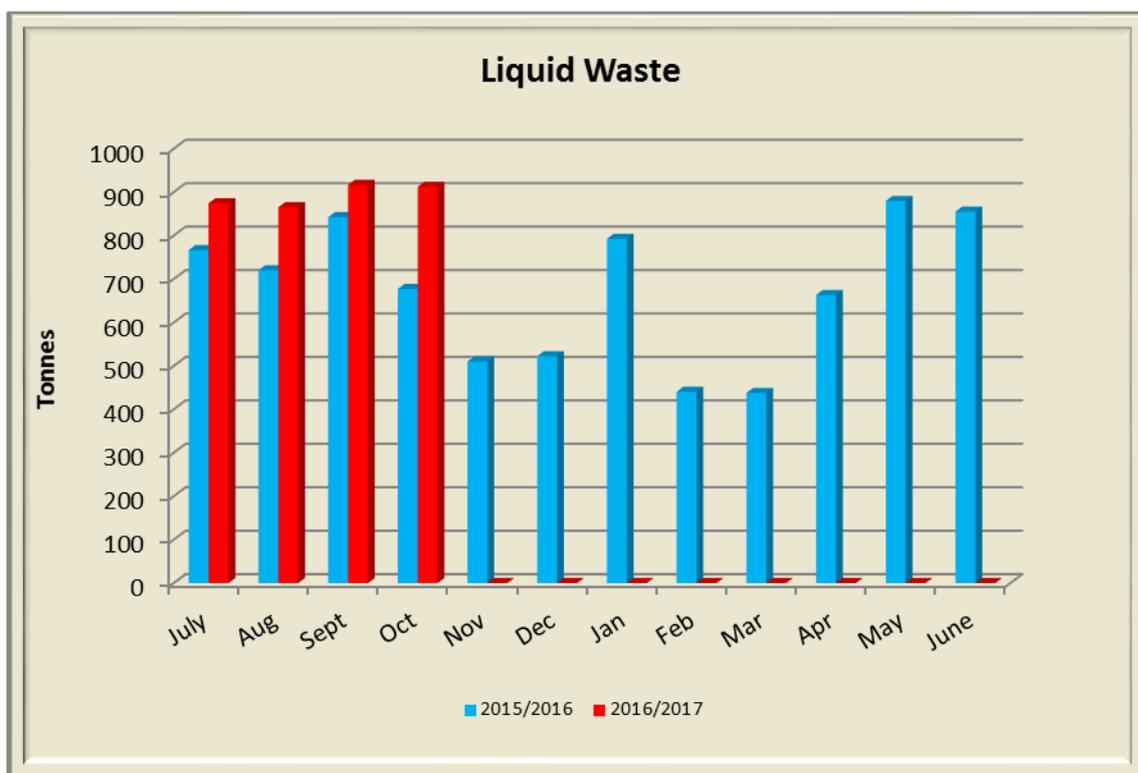
To provide an illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



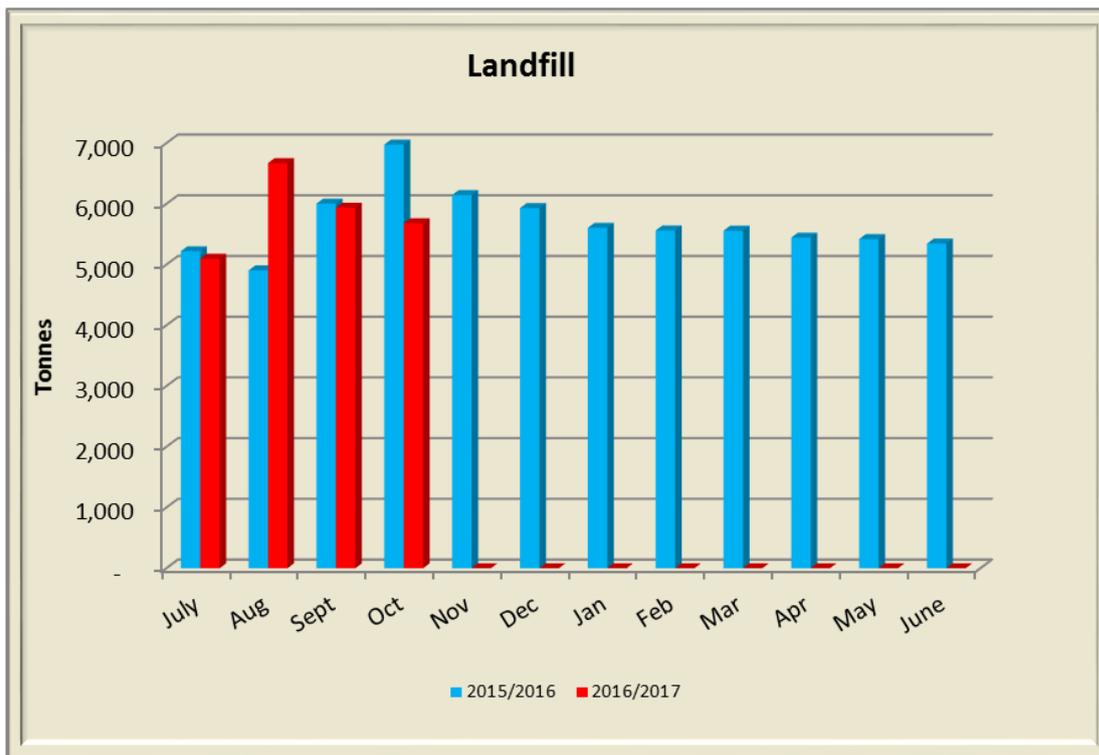
Street litter collected and delivered to the 7 Mile Waste Facility.



Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station. Additional services during Roebourne 150 celebrations contributed to the August total.



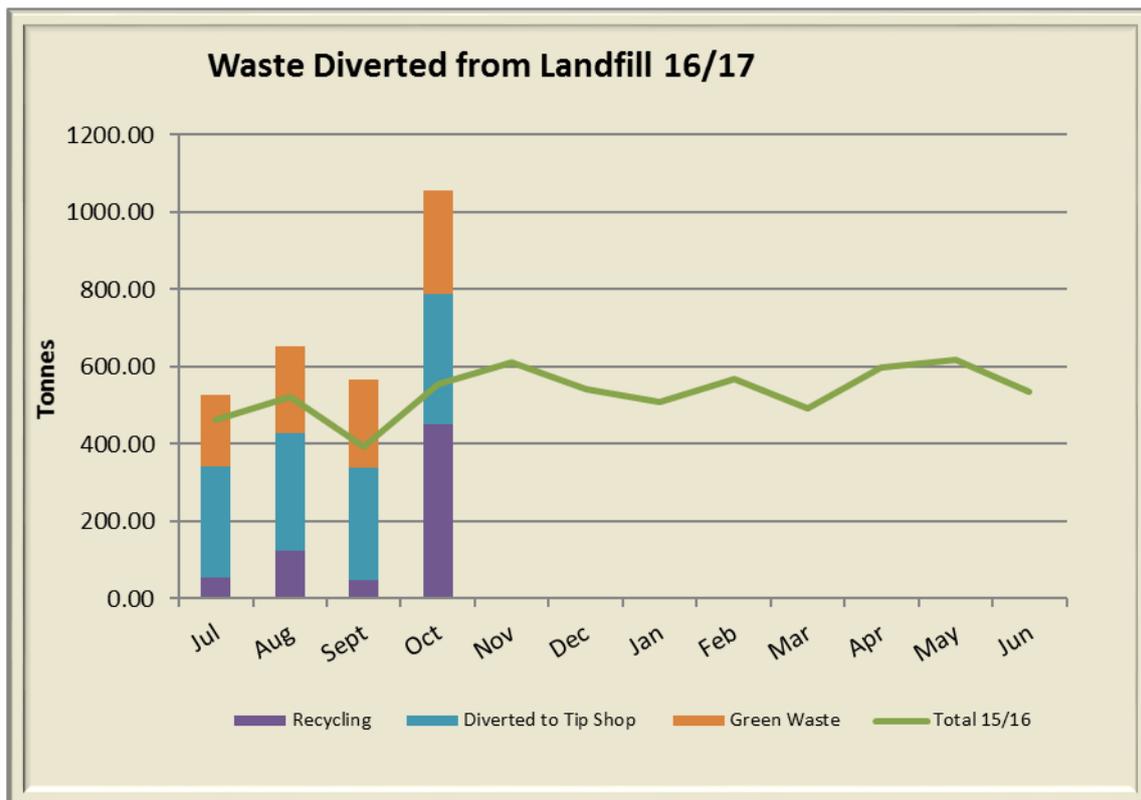
Liquid Waste delivered to the 7 Mile Waste Facility.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Approximately 1500 tonnes of Contaminated Soil were delivered to 7 Mile in August and over 900 tonnes of Construction and Demolition waste in September.



7 Mile Waste Facility Tip Shop Income. Increase in July due to additional trading days plus availability of good quality stock of which the majority was delivered by ISS and Spotless.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling, green waste and re-usable items recovered for the 7 Mile Tip Shop. The increase in October was due to the following:

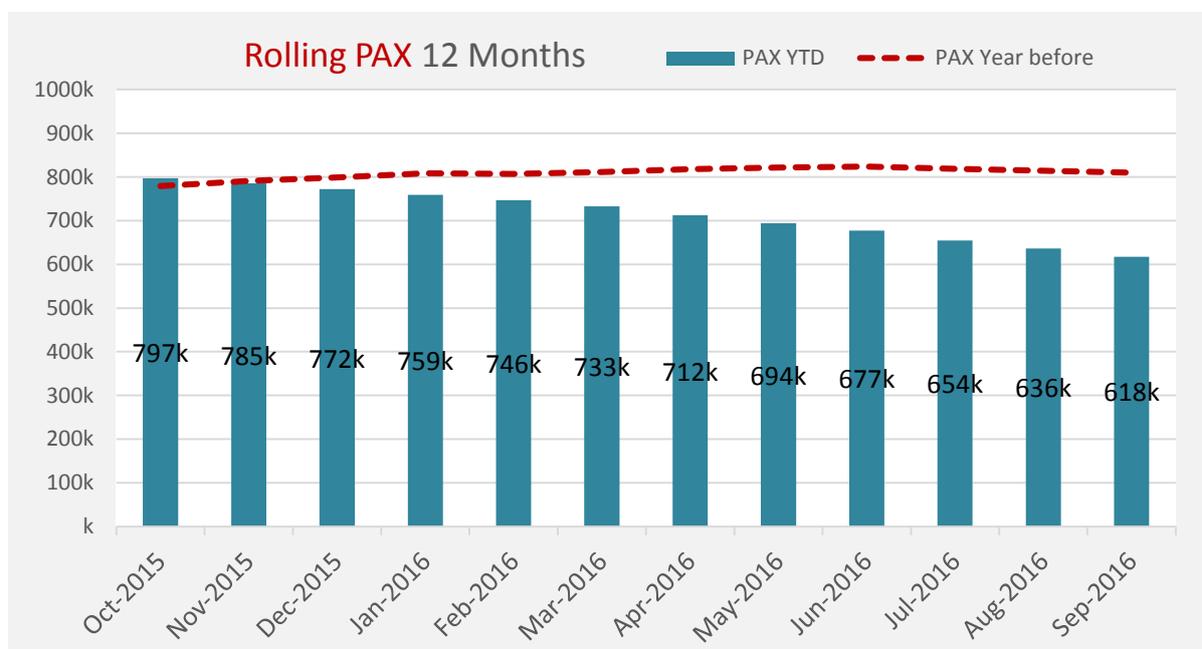
- 221 tonnes of metal removed from the 7 Mile Waste Facility,
- 122 tonnes of car bodies removed from Wickham Transfer Station,
- AMC Recycling commenced removal of industrial hard plastic pipes from 7 Mile, 50 tonnes has been removed to date. This is being recycled at no cost to Council.

14.14 AIRPORT SERVICES DATA – SEPTEMBER 2016

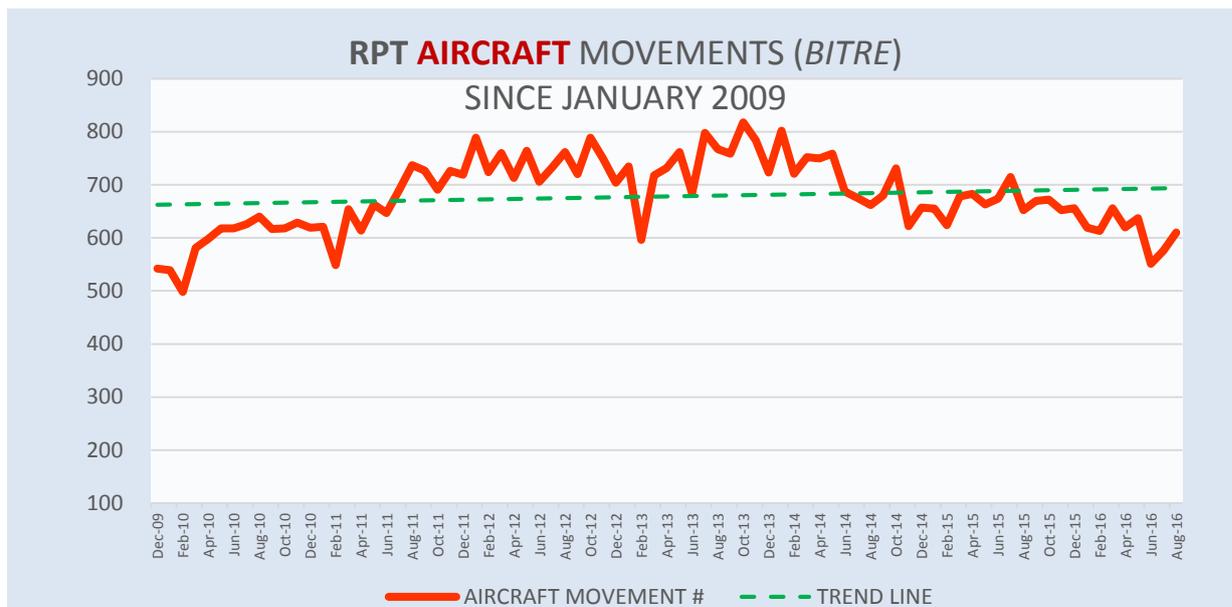
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 4 November 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

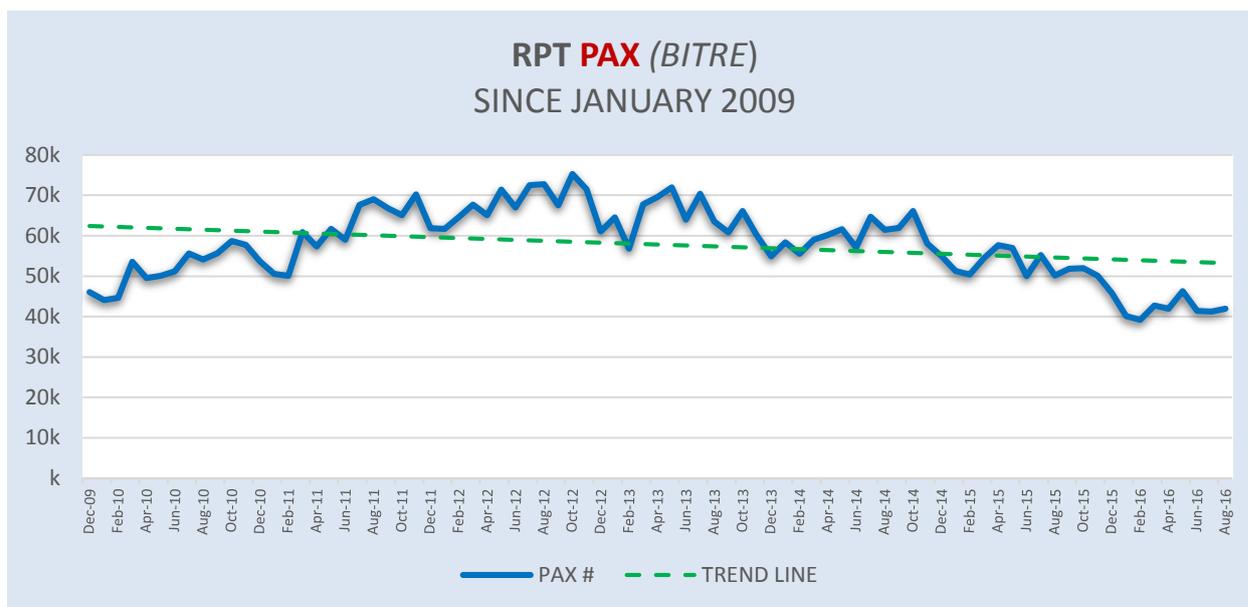
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



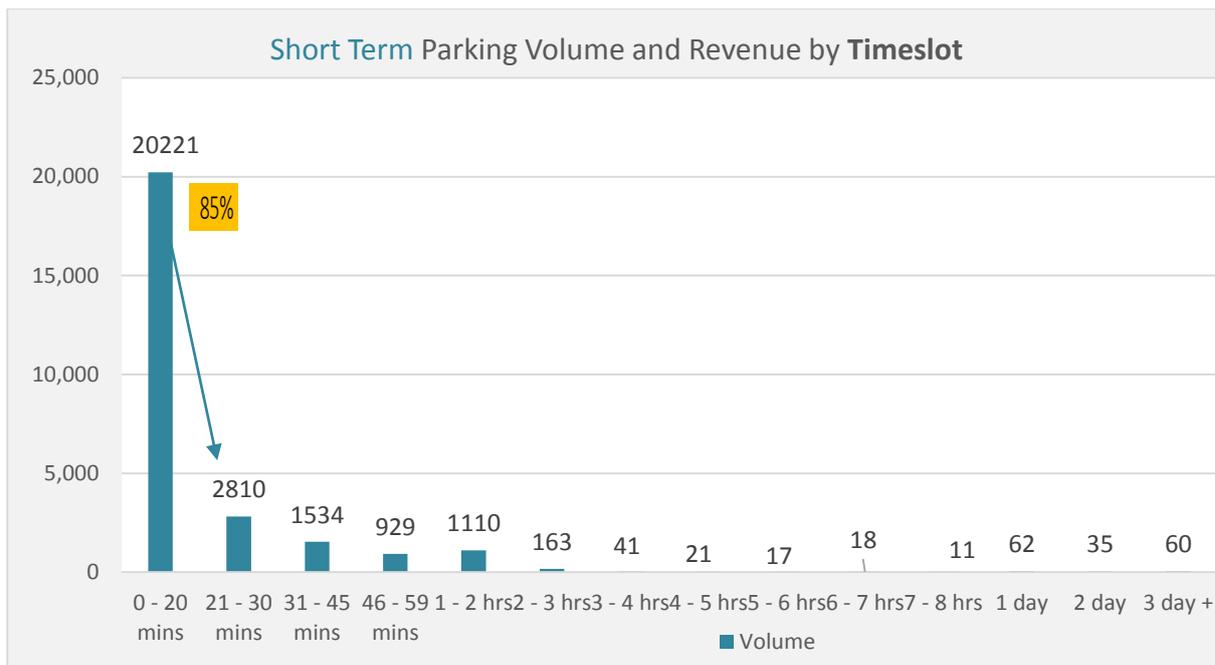
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



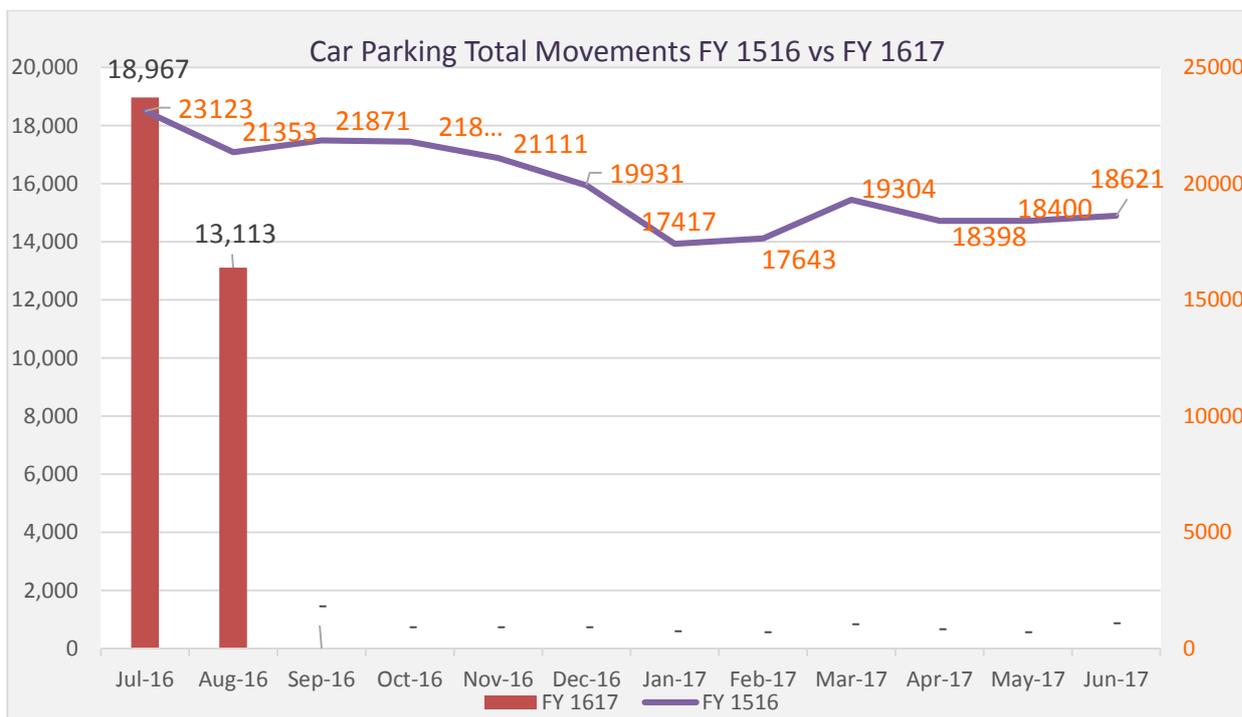
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to August 2016 for RPT Aircraft movements.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to August 2016 for RPT Passenger movements.



This Car Park Data relates to August 2016. There is no September & October data available yet.



This Car Park Data relates to August 2016. There is no September & October data available yet.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

- 18.1 **CONFIDENTIAL ITEM – OUTCOME OF THE EXPRESSION OF INTEREST FOR THE PROVISION OF INTERNATIONAL FLIGHTS EOI 04-16/17**
- 18.2 **CONFIDENTIAL ITEM - DISPOSAL OF PROPERTY – PLANT (LOADERS)**
- 18.3 **CONFIDENTIAL ITEM – KARRATHA AIRPORT - LOT 319 ROWELL STREET**
- 18.4 **CONFIDENTIAL ITEM – RED DOG RELAY AND FESTIVAL FUNDING**

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 10.5 AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2016 MEETING

CONFIDENTIAL ATTACHMENT TO ITEM 11.1 CITY CENTRE ACTIVATION GRANT

CONFIDENTIAL ATTACHMENT TO ITEM 11.3 KARRATHA ARTS AND COMMUNITY PRECINCT PUBLIC ART

CONFIDENTIAL ATTACHMENT TO ITEM 13.1 REQUEST FOR TENDER - KARRATHA AIRPORT FRONT OF TERMINAL AND CONTROLLED CAR PARK FACILITY

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 12 December 2016 at 6:30pm at Council Chambers - Welcome Road, Karratha.