



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 12 December 2016 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE	6
5	DECLARATIONS OF INTEREST	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	6
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	7
9	EXECUTIVE SERVICES.....	9
9.1	HOMEMAKER CENTRE: POTENTIAL CITY INVOLVEMENT	9
10	CORPORATE SERVICES	15
10.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 OCTOBER 2016	15
10.2	LIST OF ACCOUNTS NOVEMBER 2016.....	37
10.3	DESTINATION MARKETING	59
11	COMMUNITY SERVICES	65
11.1	COMMUNITY SERVICES POLICY REVIEW - COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME (CS06).....	65
11.2	COMMUNITY SERVICES POLICY REVIEW CS12: PUBLIC ART POLICY.....	73
11.3	KARRATHA TANK HILL LOOKOUT TENDER AWARD AND ACCESS TRACK..	79
11.4	NICKOL WEST PARK EXPANSION TENDER AWARD	85
11.5	RED EARTH ARTS PRECINCT PUBLIC ART SELECTION CRITERIA	89
12	DEVELOPMENT SERVICES.....	95
12.1	PROPOSED DAMPIER ARCHIPELAGO CAMPGROUND	95
12.2	CITY OF KARRATHA COASTAL MANAGEMENT STRATEGY	99
12.3	CONSIDERATION OF SUBMISSIONS ON SCHEME AMENDMENT 42 AND REQUEST TO ADOPT FOR FINAL APPROVAL	103
12.4	RECOMMENDATIONS TO SUPPORT MINING TENEMENTS REQUIRING COUNCIL DECISION.....	107
12.5	PUBLIC HEALTH ACT 2016 - DELEGATIONS.....	115

12.6	DWELL TIME LIMITED PARKING IN THE CITY CENTRE	119
12.7	DELEGATION – GRAFFITI VANDALISM ACT 2016	125
12.8	TAKEAWAY ALCOHOL MANAGEMENT SYSTEM.....	129
13	STRATEGIC PROJECTS & INFRASTRUCTURE	135
13.1	JOHN’S CREEK JETTY REBUILD.....	135
13.2	RFT 13-16/17 TURF MOWING SERVICES TENDER AWARD	139
13.3	REQUEST FOR TENDER – COOLAWANYAH ROAD – STAGE 2.....	145
14	ITEMS FOR INFORMATION ONLY.....	149
14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	150
14.2	NON STATUTORY DONATIONS FOR PERIOD ENDING 31 OCTOBER 2016 ...	151
14.3	CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16-17 FINANCIAL YEAR	153
14.4	OCTOBER 2016 QUARTERLY GRANTS	154
14.5	MONTHLY BUILDING STATISTICS.....	157
14.6	PLANNING DECISIONS ISSUED 01 NOVEMBER – 28 NOVEMBER 2016	160
14.7	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	167
14.8	MONTHLY RANGER & EMERGENCY MANAGMENT STATISTICS – NOVEMBER 2016	169
14.9	ECONOMIC DEVELOPMENT UPDATE NOVEMBER 2016.....	171
14.10	COMMUNITY SERVICES UPDATE.....	173
14.11	WASTE SERVICES DATA	177
14.12	AIRPORT SERVICES DATA	181
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	185
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	185
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	185
18	MATTERS BEHIND CLOSED DOORS	187
18.1	CONFIDENTIAL ITEM - OPTION TO ACQUIRE OLD WICKHAM HOSPITAL SITE	187
18.2	CONFIDENTIAL ITEM – VAST PROJECT CONTRACT	187
	CONFIDENTIAL ATTACHMENT TO ITEM 11.3 KARRATHA TANK HILL LOOKOUT TENDER AWARD AND ACCESS TRACK	187
	CONFIDENTIAL ATTACHMENT TO ITEM 11.4 NICKOL WEST PARK EXPANSION TENDER AWARD.....	187
	CONFIDENTIAL ATTACHMENTS TO ITEM 13.2 RFT 13-16/17 TURF MOWING SERVICES TENDER AWARD.....	187
19	CLOSURE & DATE OF NEXT MEETING	189

AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:
 Cr Peter Long [Mayor]
 Cr John Lally [Deputy Mayor]
 Cr Garry Bailey
 Cr Margaret Bertling
 Cr Grant Cucel
 Cr Geoff Harris
 Cr Daniel Scott
 Cr Evette Smeathers
 Cr Robin Vandenberg

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
David Pentz	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr Bart Parsons
 Cr Fiona White-Hartig

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That

1. The Minutes of the Ordinary Meeting of Council held on Monday, 21 November 2016, be confirmed as a true and correct record of proceedings; and
2. The answers to questions taken on notice at the Ordinary Council Meeting held on 21 November 2016 (as listed below) be noted:
 - Q.1 Can the council please confirm for the record its statement that a Due Diligence was not conducted into the PUPP as was stated previously without equivocation at the meeting which was attended by myself and our Vice President with members of the shire.
 - A.1 *As previously advised, all Councillors (with the exception of Cr Smeathers who declared a conflict of interest) voted to support the PUPP after considering the costs and benefits of the project.*
 - Q.2 Can the council also confirm for the record that upon consideration, it has been determined by the shire that as a result of classifying the multi-million dollar PUPP in the same category of consideration as the community grants normally circa \$100 000 that they believe they have fulfilled their fiduciary obligations, as Due-diligence is not warranted for such grants/projects.
 - A.2 *It has not been determined by the City that the PUPP can be classified in the same category as community grants worth circa \$100,000 or that to do so would fulfil Council's fiduciary obligations.*
 - Q.3 Have any of those present at the aforementioned meeting looked into the veracity of the information provided by Horizon Power to both the council and the public as was discussed at the meeting.
 - A.3 *As previously advised, the City had access to information from a range of sources in addition to Horizon Power, including other local governments that had received the benefits of underground power and the Economic Regulation Authority (ERA) which indicate the net benefit of underground power.*

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor:
01/11/2016 - Meeting with Woodside
01/11/2016 - Meeting with Jack Renault
02/11/2016 - Wickham Key Stakeholders Meeting
02/11/2016 - Meeting with Army Regional Indigenous Liaison Officer for Western Australia
03/11/2016 - Meeting with Rio Tinto
03/11/2016 - City of Karratha Audit and Organisational Risk Committee Meeting
03/11/2016 - KDCCI 2016 Annual General Meeting
07/11/2016 - KACP Project Advisory Group Meeting
07/11/2016 - Karratha Airport Long Term Financial Plan Meeting
08/11/2016 - Safer Communities Partnership (Cleansweep Taskforce) Meeting
09/11/2016 - Official Opening Solar Farm
09/11/2016 - Business After Hours - Virgin Airways, Singapore Airways, Perth Airport
10/11/2016 - Meeting with Woodside
10/11/2016 - Meeting with The Ranges Karratha
11/11/2016 - Remembrance Day Ceremony
11/11/2016 - Meeting with Pilbara Regiment
11/11/2016 - Meeting with Stellata Energy
11/11/2016 - Official Opening of the Tambrey Pavilion
14/11/2016 - Meeting with Christine Milne & Robin Chapple
14/11/2016 - Meeting with Jeff Kerferd - Mercury Removal Project
14/11/2016 - Tourism Advisory Group Meeting
14/11/2016 - Council Briefing Session
15/11/2016 - Meeting with Karratha Police
16/11/2016 - Ngarda Radio Show
16/11/2016 - Meeting with Yirramagardu Community Association
16/11/2016 - Meeting with Ngarliyarndu Bindirri Aboriginal Corporation
16/11/2016 - Meeting with Yindjibarndi Aboriginal Corporation
17/11/2016 - Meeting with Westpac Karratha
18/11/2016 - Meeting with Pilbara Development Commission
18/11/2016 - Meeting with Rio Tinto
22/11/2016 - Meeting Renewable Hydrogen Pty Ltd
22/11/2016 - Meeting with Energy Made Clean
22/11/2016 - Movember fundraiser Event
23/11/2016 - Rio Tinto & City of Karratha Annual Partnership Celebration
24/11/2016 - Quarterly Grant Scheme Presentation
25/11/2016 - White Ribbon Day Morning Tea
25/11/2016 - Pilbara Regional Council Ordinary Meeting
28/11/2016 - Meeting with Chevron
28/11/2016 - Meeting with University of Western Australia
29/11/2016 - The New Pilbara Economic Development Conference
30/11/2016 - Western Australian Planning Commission – Pilbara Stakeholders Session

9 EXECUTIVE SERVICES

9.1 HOME MAKER CENTRE: POTENTIAL CITY INVOLVEMENT

File No:	A89424
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Chief Executive Officer
Date of Report:	6 December 2016
Applicant/Proponent:	LandCorp
Disclosure of Interest:	Nil
Attachment(s)	Homemaker Centre: Sub-division Plan

PURPOSE

For Council to consider whether to progress further negotiations with LandCorp regarding the City potentially taking a greater role in the delivery of the Homemaker Centre in Gap Ridge.

BACKGROUND

LandCorp has developed land at the Homemaker Centre within Gap Ridge, Karratha. The site has been developed to provide land and development opportunity for 'big box' retail opportunities.

Although 40% of the land at the Homemaker Centre has been sold, none of it has been developed and, given property market conditions and developer sentiment, sales enquiries from land buyers and developers are currently slow.

Anecdotal evidence suggests that there is a reasonably strong rental market for this type of development but commercial developers of the style/nature of projects proposed at the Homemaker Centre are currently focussed on projects in the eastern states of Australia (where the property market is very strong) and attracting developer interest to regional WA is difficult. Discussions with LandCorp have suggested that there is potential for both yield and capital growth from developments at this site but the growth and yields are currently not particularly attractive to the private development sector as better profits can be made elsewhere with similar or lower risk.

While the development sector is currently not focussed on this project, there may be an opportunity for the City to 'step-in' as the developer for product at this site. The City has the potential to gain from this project via:

- Increasing retail offering and job prospects within the City.
- Further progressing the delivery of the City's Vision to be *Australia's Most Liveable Regional City*.
- Financial returns in the form of:
 - Generating a financial yield from a property investment that exceeds current bank interest available.
 - Possible capital growth over time.
 - Additional rates revenue from the development.

While there is upside potential from this development/investment, it comes with a higher level of risk than that traditionally taken by the City. In the main, the City's financial investments have been limited long-term deposits in AAA rated banks. The City does own approximately 100 properties within the district so investment in land and property is not an entirely new space for the City to be contemplating. The City has not previously invested in commercial/industrial property with the explicit aims of commercial return or facilitating business development.

Discussions with LandCorp regarding this matter have focussed on the City working in partnership with LandCorp to develop Lot 8 at the Homemaker Centre (a 22,032m² site) with twelve tenancies totalling 9,150m². While the City may be able to undertake this task on its own, it is not our core business or core competency hence discussions have been held re the City working closely with LandCorp (who has substantial experience in this regard) to facilitate a result that works for both parties.

Under the proposed model for the transaction, the City's role would be to buy and develop the land after appropriate due diligence process has been undertaken. LandCorp's role would be to manage, procure and pre-fund the *Feasibility Phase* involving property services such as planning, survey, architectural, concept, engineering, quantity survey, marketing, leasing and valuations all of which are project costs. The City would need to fund LandCorp to undertake these roles.

If the proposal is to proceed there are number of logistical and legal issues that would need to be addressed including (but not limited to):

- Compliance with the Major Land Transaction provisions of the Local Government Act (1995)
- 'Bedding down' roles and responsibilities of both LandCorp and the City during the project feasibility, design, construction and leasing of the proposed project.
- Identifying an appropriate contractual structure between the parties that mitigates risks to both parties.
- Identifying appropriate tenancies and agreeing on commercial terms

The first formal step to progress this initiative would be for Council to develop a Draft Business Plan regarding proposal. Under statute, this plan would need to be advertised publicly for a minimum of six (6) weeks with Council being required to consider submissions from the public on the matter prior to resolving whether to proceed.

If Council elected to proceed at that point, it would be proposed to enter into an *Option to Purchase Land* with LandCorp whereby the City would agree to buy the land off LandCorp at an agreed price subject to due diligence and pre-leasing reaching a point whereby the Council felt comfortable with the proposal.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic issues/parties affected issues due to the potential to incur a high level of spend and the fact that the proposal involves potential entry into partnership with the private sector to carry out a significant activity.

COUNCILLOR/OFFICER CONSULTATION

Councillors have informally discussed this opportunity at both the October and December briefing sessions.

COMMUNITY CONSULTATION

If Council elects to pursue this project as offered by LandCorp, a detailed Business Plan would need to be developed. This Business Plan would need to be advertised and circulated widely with comments being sought and considered by Council.

STATUTORY IMPLICATIONS

The Local Government Act (1995) defines a **major land transaction** as a land transaction other than an exempt land transaction if the total value of —

- (a) the consideration under the transaction; and
 - (b) anything done by the local government for achieving the purpose of the transaction,
- is more, or is worth more, than the amount prescribed for the purposes of this definition;

Regulations dictate that the prescribed amount for a major land transaction is \$10,000,000 or 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year. If progressed, the purchase of land and development of buildings by the City at the Homemaker Centre would constitute a major land transaction.

Section 3.59 (2) of the Local Government Act states

Before it —

- (b) enters into a major land transaction; or
 - (c) enters into a land transaction that is preparatory to entry into a major land transaction,
- a local government is to prepare a business plan.

The Act and associated regulations specify the minimum content for the Business Plan and the process that needs to be followed prior to Council entering into a major land transaction.

POLICY IMPLICATIONS

Council’s Investment Policy: Property (CF4) includes the following statements that relate to this matter:

- When making decisions to invest in Property related investments one or more of the following criteria needs to be satisfied:*
- ii. Council may invest in Commercial/Industrial Property which gives continuous source of ongoing returns and also have capital growth potential.
 - vi. Council may invest in property to achieve key strategic goals of the Council that will deliver a broad based benefit to the community without financial return being the key driver.

FINANCIAL IMPLICATIONS

The financial implications of this proposal would be developed in far greater detail in the Business Plan for the proposal. The table below states the indicative project costs based on information that has been gathered over the past two months.

Item	\$
Feasibility	
• LandCorp Management Fee	\$115,000
• City Costs	\$35,000
• Fees: Planning, survey, architectural, concept, engineering, quantity survey, marketing, leasing and valuation.	\$250,000
Land Acquisition	\$4,500,000
Property Development Costs	\$17,800,000

At this early stage, the indicative internal rate of return for the investment is between 6% and 12%. This figure is heavily dependent on the land price, development cost and ability to attract/retain leases at commercial rates.

If this proposal were to proceed, funding would potentially be derived from Council's Infrastructure Reserve. No loan funding or finance costs is currently contemplated for the proposal.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the following extracts relate to this matter:

Theme 2: Our Economy Well Managed and Diversified

Our Goal: To attract diverse and sustainable businesses and employment

Our Outcomes: Good Infrastructure to support business investment

Our Response: Public private partnerships are in place for the development of key infrastructure

RISK MANAGEMENT CONSIDERATIONS

There are higher financial risks in this proposed transaction than other Council investments. Risk identification and management/mitigation is a key component of Local Government Act Business Planning process.

IMPACT ON CAPACITY

The report proposes to develop a Local Government Act Compliant Business Plan for a major land transaction. This action can be undertaken using existing staff resources.

Should the proposal progress past the Business Plan phase into feasibility, design, construction and/or leasing, additional resourcing would be required.

RELEVANT PRECEDENTS

Council last undertook a major land transaction when it resolved to proceed with the Lazy Lands project.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not proceed with the development of a Business Plan for the purchase and development of Lot 8 in the Gap Ridge, Homemaker Centre.

CONCLUSION

The development of the Karratha Homemaker Centre is consistent with Council Strategic and long term land use plans. While there is some interest in leasing, land sales and development at the site has proven to be difficult.

Given its relatively healthy balance sheet, the strategic value of the development and potential for economic and community return, there may be value in Council playing a much more significant role in facilitating this development.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUEST that a Local Government Act Compliant Business Plan be prepared for Council's consideration at the January 2017 Council Meeting on the proposal for Council to buy land and develop property at Lot 8 within the Gap Ridge Homemaker Centre.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 OCTOBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	17 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 October 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 October 2016:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	121,244,683	66,038,404	69,035,186	2,996,782	↑
Operating Expense	(88,152,610)	(88,166,318)	(29,114,660)	(25,632,540)	3,482,120	↑
Non Operating Rev	22,773,260	22,773,260	5,903,262	94,431	(5,808,831)	↓
Non Operating Exp	(79,727,050)	(79,727,050)	(16,787,122)	(12,047,540)	4,739,582	↑
Non Cash Items Included	21,951,174	21,951,174	7,330,895	5,837,237	(1,493,658)	↓
Surplus BFWD 16/17 - Unrestricted	586,878	586,878	586,878	1,800,787	1,213,909	
Surplus BFWD 16/17- Restricted Airport Funds	-	-	-	3,958,660	3,958,660	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,220,459	7,220,459	7,905,744	685,285	
less Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	-	
Surplus/(Deficit) 16/17	32,874	19,166	35,314,196	45,088,044	9,773,848	↑

The 2015/16 end of financial year audited surplus balances are not yet reflected in the Amended Budget and Year to Date Budget above. The 15/16 surplus is included in the 16/17 budget through the November budget review process, and future monthly financial reports will be updated to reflect adoption of the amended budget.

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$45.08m, a positive variance of \$9.77m compared to the budgeted year to date surplus position of \$35.31m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
4,000,000	▲ Over budget in Contributions - Karratha Arts & Community Precinct - R4R funding not yet budgeted. Adjusted in November budget review.
1,309,296	▲ Over budget in Roads to Recovery Grant Funding - Timing difference, funding received earlier than budgeted.
1,768,893	▼ Under budget in Interim Rates - Early closure of Gap Ridge TWA Camp and surrender of Burrup strategic land holding. Adjusted in November budget review.
1,500,000	▼ Under budget in Contributions - Boat Ramps & Jetties (incl. RBFS)-Claim \$1,104,353 in Dec 2016 for KBB boat ramp and \$45k for Pt Samson Jetty in March 2017. Adjusted in November budget review.
Operating Expenditure	
536,413	▼ Under budget in Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in plant op costs.
225,777	▼ Under budget in KTA Airport - Terminal Building Op Costs - Contribution to upstairs development budgeted to pay in Nov, however will not to be paid until early 2017. Adjusted in November budget review.
Non-Operating Revenue	
4,000,000	▼ Under budget in Transfer From Carry Forward Reserve - KACP. Timing difference, funds not yet received. Adjusted in November budget review.
1,733,894	▼ Under budget in Transfer From Carry Forward Reserve-Effluent Upgrade - Timing Difference. Adjusted in November budget review.
Non Operating Expenditure	
1,321,889	▼ Under budget in Karratha Arts & Community Precinct - Budget to be expended this financial year. Adjusted in November budget review.
750,000	▼ Under budget in Capital Buildings-Airport - Upstairs base build delayed to February. Adjusted in November budget review.
550,280	▼ Under budget in Karratha Foreshore Management Plan - Cash flow adjusted in November budget review.
431,382	▼ Under budget in Tambrey Pavilion - Budget to be expended this financial year. Adjusted in November budget review.
347,067	▼ Under budget in Upgrade Effluent Systems - Delay due to completion of works in Bayview Terrace. Adjusted in November budget review.
320,490	▼ Under budget in Footpaths - Balmoral Rd Stage 3 - Cashflow adjusted in November budget review.
265,774	▼ Under budget in Back Beach Boat Ramp Reconstruction And Channel Dredging - Complete. Adjusted in November budget review.
Non Cash Items	
458,355	▼ Under budget in KTA Airport Depreciation - Depreciation for terminal upgrade budgeted but not yet processed until November, as waiting for completion of defects liability period. Adjusted in November budget review.
416,834	▼ Under budget in Depreciation-Vehicles & Plant- Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in November budget review.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	32,713,286	36,666,797	The Operating Surplus Ratio is currently higher than the YTD budget due to higher than budgeted operating surplus.
		87,861,770	57,693,605	55,403,732	
Minimum Target between 0% and 15%	11.7%	56.7%	66.2%		
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is lower than the YTD budget due to lower than budgeted Capital Renewal expenditure, primarily Airport Buildings, Back Beach Boat Ramp works, Karratha Depot Improvements, and Gravel Resheeting.
	Capital Renewal and Replacement Expenditure/Depreciation	8,571,728	5,153,697	2,817,696	
		21,762,467	7,305,112	5,943,736	
	Target - Greater than 0.90	0.39	0.71	0.47	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved. Own Source Revenue is higher than YTD budget due to lower than budgeted Operating expenditure.
		87,861,770	57,693,605	55,403,732	
	Own Source Operating Revenue/Operating Expenses	88,152,610	29,114,660	25,632,540	
	Target - Greater than or equal to 0.40	1.00	1.98	2.16	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually. The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year. A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 8.468.
		17,851,866	Not	53,584,162	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	5,513,731	
	Target - greater than or equal to 1	1.16		9.72	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved. Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	40,018,398	42,611,617	
		520,278	520,278	520,278	
	Target - more than 2- The higher the better	61.60	76.92	81.90	

Statement of Financial Position

	2016 October	2016 September	% change
Current			
Assets	149,322,588	154,193,789	-3.16%
Liabilities	9,609,505	10,820,581	-11.19%
Non Current			
Assets	735,217,911	734,893,800	0.04%
Liabilities	1,256,603	1,256,603	0.00%
Net Assets	873,674,391	877,010,405	

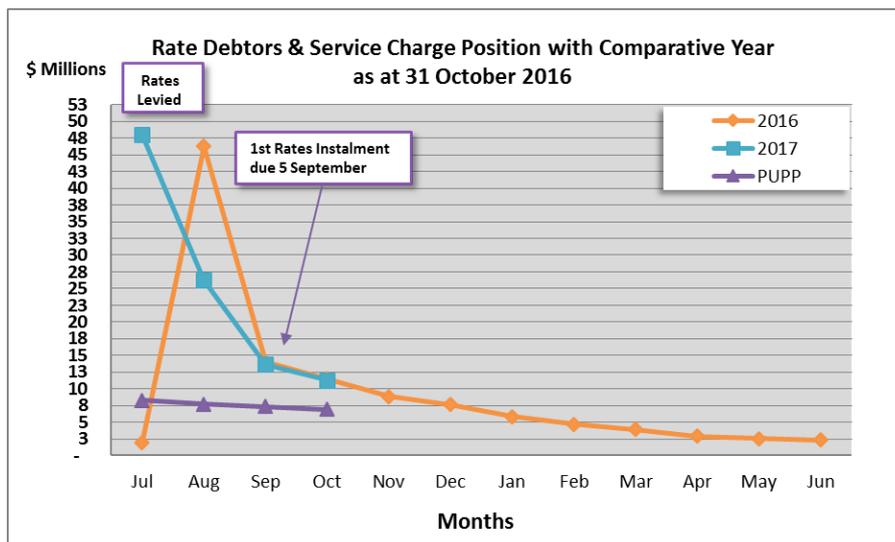
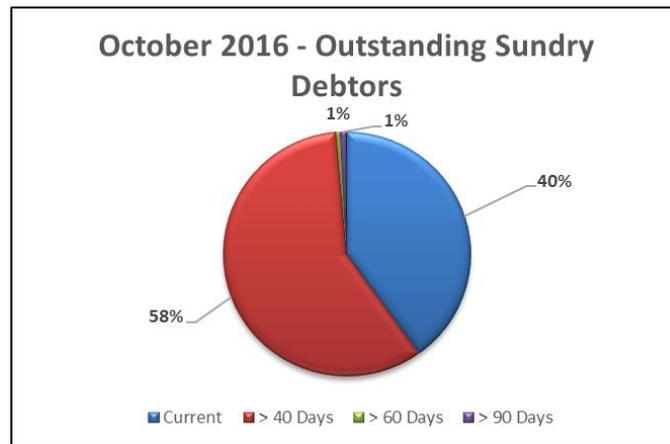
Total Current Assets have decreased by 3.16% from September to October primarily due to a decrease in accounts receivable. Current Liabilities have decreased by 11.19% from September to October due to a decrease in outstanding accounts payable. Non-Current Assets have increased by 0.04% as a result of progress being made on construction of Tambrey Pavilion and Karratha Arts and Community Precinct. There has been no change to Non-Current Liabilities from September to October.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of October. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 October	2016 September	Change %	Of Current Total %
Non Rate Debtors				
Current	3,667,804	9,110,033	-60%	40%
> 40 Days	5,367,137	199,177	2595%	59%
> 60 Days	54,354	632,614	-91%	1%
> 90 Days	72,287	195,427	-63%	1%
Total	9,161,582	10,137,251	-10%	100%
Rates Debtors				
Total	11,297,889	13,628,050	-17%	100%
PUPP Debtors				
Total	6,892,128	7,337,720	-6%	100%

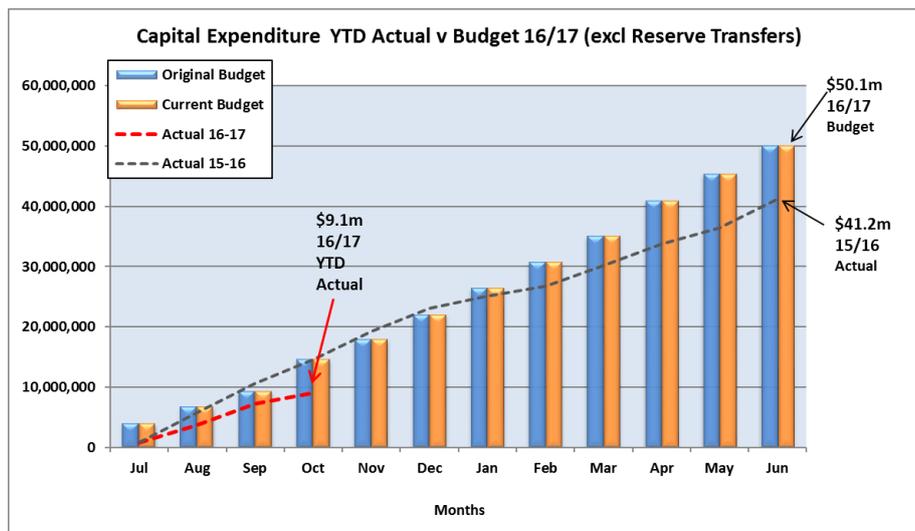
The balance of outstanding PUPP charges has decreased from September 2016. PUPP payments have been made on 98.7% of properties, with 77.6% paid in full and 22.4% paying by instalments.



Total Debtors decreased by 10% or \$975k due to a decrease in accounts receivable. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor Name	Total Amount	Current	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	428,865.37	201,219.88	225,570.78	626.51	1,448.20	First and Final reminder sent. Breakdown of interest amounts requested and sent.
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Debt has been registered against property.
Karratha Flying Services (2008) Pty Ltd	12,809.56	2,682.18	10,127.38	0.00	0.00	Business has been sold - currently liaising with settlement agent to determine liability and received payment for outstanding invoices.
Optus Mobile Pty Ltd	38,163.30	46.86	0.00	37,978.74	137.70	Invoice was issued prior to lease documentation being executed - lease has since been executed so payment expected shortly.
Qantas Lease Administration	24,076.10	9,151.47	14,846.65	77.98	0.00	Amount relates to yearly utility charges, waiting on confirmation of payment date.

Capital Expenditure



The Council’s 2016/17 Capital Expenditure budget is \$50.1 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 38% below budget in capital expenditure year to date.

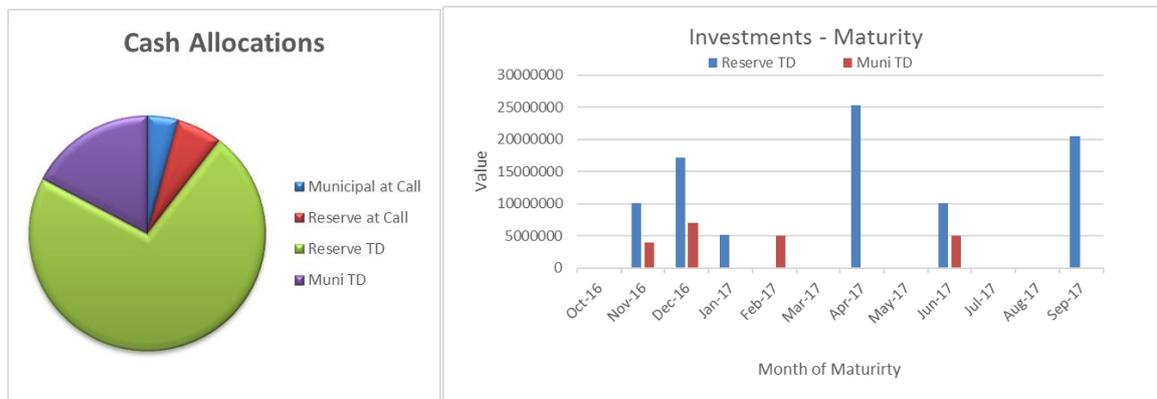
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Oct-16			30-Jun-16	
Land	0	(188)	0%	0	0
Artwork	0	0	0%	0	0
Buildings	6,434,530	3,261,816	-49%	29,638,543	29,638,543
Equipment	1,000	0	0%	1,000	1,000
Furn & Equip	245,000	139,264	-43%	424,000	424,000
Plant	357,000	88,504	-75%	1,452,000	1,452,000
Infrastructure	7,601,207	5,613,616	-26%	18,602,172	18,602,172
Totals	14,638,737	9,103,013	-38%	50,117,715	50,117,715

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 31 October 2016 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	7,575,193	0.70	At Call	
NAB	Reserve Term Deposits	5,152,765	5,160,388	2.70	3 months	Jan-17
WBC	Reserve Term Deposits	10,000,000	10,134,975	3.06	6 months	Nov-16
WBC	Reserve Term Deposits	15,000,000	15,202,463	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	5,000,000	5,060,781	3.06	6 months	Dec-16
WBC	Reserve Term Deposits	5,000,000	5,060,781	3.06	6 months	Dec-16
WBC	Reserve Term Deposits	5,370,524	5,392,483	2.87	12 months	Sep-17
WBC	Reserve Term Deposits	10,000,000	10,035,901	2.73	7 months	Apr-17
WBC	Reserve Term Deposits	10,000,000	10,036,296	2.76	9 months	Jun-17
WBC	Reserve Term Deposits	15,000,000	15,057,008	2.89	12 months	Sep-17
BWEST	Reserve Term Deposits	7,000,000	7,012,715	2.55	2 months	Dec-16
WBC	Muni Term Deposits	7,000,000	7,019,531	2.68	3 months	Dec-16
WBC	Muni Term Deposits	5,000,000	5,013,951	2.68	5 months	Feb-17
WBC	Muni Term Deposits	5,000,000	5,013,899	2.67	9 months	Jun-17
BWEST	Muni Term Deposits	4,000,000	4,001,726	2.25	1 month	Nov-16
WBC	Municipal (Transactional)	-	3,395,952	0.86	At Call	
WBC	Maxi Cash Municipal	-	1,758,203	0.70	At Call	
N/A	Cash on Hand	-	18,405	0.00		
	Total		121,950,652			

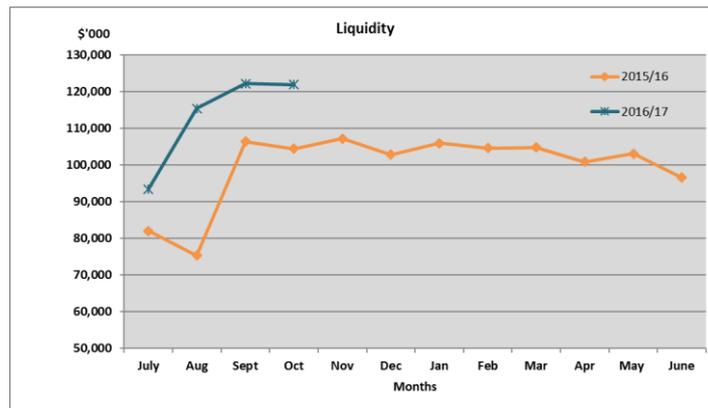
* The balance of all Term Deposits includes interest accrued to 30 October 2016.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during October at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.86% interest on balances between \$1m and \$5m in the everyday account and 0.70% on the Maxi-Direct Muni Account.

During October Council had \$5.1m in maturing Reserve investments. These funds were reinvested for 3 months at 2.70%. Council also invested \$7m from the Reserve At Call account in a Term Deposit for 2 months at 2.55%.

During October Council invested \$4m of Municipal funds not required for immediate cashflow purposes in a 1 month term deposit at 2.25%.



The liquidity graph for 2016/17 demonstrates an increase in liquidity from July to September. This increase is primarily due to payment of accounts payable.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality

threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of October 2016 with a current year to date surplus budget position of \$35,314,196 (comprising \$28,093,797 unrestricted surplus and \$7,220,459 restricted surplus) and a current surplus position of \$45,088,044 (comprising \$37,182,300 unrestricted surplus and \$7,905,744 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$45,088,044 is primarily due to the levying of 2016/17 annual rates in July 2016.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process alerting Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st October 2016;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st October 2016.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st October 2016.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 October 2016							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2015/16
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,910,719	41,910,719	41,857,535	40,043,739	-	(1,813,796)	40,113,562
Fees and Charges	42,618,883	42,618,883	14,663,104	14,200,704	-	(462,400)	74,454,536
Operating Grant, Subsidies and Contributions	10,795,597	10,795,597	4,011,213	6,678,579	66.50%	2,667,366	77,576,298
Interest Earned	3,327,528	3,327,528	1,169,176	1,169,968	-	-	3,576,356
Proceeds/Realisation	-	-	150	30,000.00	-20100.00%	-	0
All Other	372,510	372,510	123,128	217,027	76.26%	93,899	2,633,867
Total	99,025,237	99,025,237	61,824,306	62,280,016	-	455,710	198,354,620
Expenses from Operations							
Employee Costs	(32,274,431)	(32,274,431)	(10,285,937)	(9,917,963)	-	367,974	(33,608,639)
Materials and Contracts	(23,853,369)	(23,868,369)	(6,996,013)	(6,187,235)	-11.56%	808,778	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,722,755)	(1,383,589)	(973,417)	-29.65%	410,172	(3,946,514)
Interest Expenses	(11,222)	(11,222)	-	1,084	-	-	-
Depreciation	(21,762,467)	(21,762,467)	(7,305,112)	(5,943,736)	-18.64%	1,361,376	(12,711,352)
Insurance Expenses	(1,545,116)	(1,545,116)	(1,522,916)	(1,492,871)	-	-	(1,606,065)
Other Expenses	(3,789,903)	(3,788,611)	(1,591,670)	(1,118,270)	-29.74%	473,400	(3,891,449)
Total	(87,959,263)	(87,972,971)	(29,085,237)	(25,632,406)	-	3,452,831	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	22,214,806	22,214,806	4,210,458	6,735,848	59.98%	2,525,390	9,313,340
Profit On The Sale Of Assets	4,640	4,640	3,640	19,321	430.81%	-	91,170
Loss On Asset Disposal	(193,347)	(193,347)	(29,423)	(134)	-99.55%	-	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	33,092,073	33,078,365	36,923,744	43,402,646	-	-	119,985,458

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies & Contributions	66.50%	2,667,366	544,943	▲ Over budget in Arts & Culture Program - Events Income
			482,584	▲ Over budget in Rio Tinto and KCC Contribution-Pship Mgmt Team
			406,000	▲ Over budget in Contribution to Rangers/Local Laws
			285,417	▲ Over budget in Education Dept - Roebourne Pool Contribution
			175,000	▲ Over budget in Eastern Corridor Youth Services
			175,000	▲ Over budget in Contribution To Entry Statement
			169,000	▲ Over budget in Grants-Community Safety
			135,000	▲ Over budget in Red Earth Arts Festival - Income
			130,000	▲ Over budget in Cossack Art Program - Contributions
			120,000	▲ Over budget in Cossack - Grant Income
All Other	76.26%	93,899	118,000	▲ Over budget in Special Youth Projects Income
			93,899	▲ Over budget in various minor amounts including Workers Compensation Rebate and diesel fuel rebate
Expenses from Operations	Material Variance		Significant Items	
Materials and Contracts	-11.56%	808,778	110,524	▼ Under budget in Rio Tinto - Town Beautification
			85,187	▼ Under budget in Oval Maintenance
			79,211	▼ Under budget in Community Walking Trails
			78,332	▼ Under budget in Road Trees Maintenance
			71,151	▼ Under budget in Crime & Safety Initiatives
			69,813	▼ Under budget in Landfill Operation
			65,765	▼ Under budget in Roundabout Maintenance
			61,607	▼ Under budget in Litter Control
			58,372	▼ Under budget in Karratha Golf Course/Bowling Green Facility
			50,234	▼ Under budget in KTA Airport - Karratha Terminal Building - Op Exp
Utilities	-29.65%	410,172	115,632	▼ Under budget in Karratha Leisureplex
			90,510	▼ Under budget in KTA Airport - Recoverable
			61,710	▼ Under budget in Wickham Recreation Facility Building
			39,926	▼ Under budget in Dampier Community Hub
Depreciation	-18.64%	1,361,376	35,894	▼ Under budget in Parks & Gardens Maintenance
			458,356	▼ Under budget in KTA Airport -Depreciation
			416,835	▼ Under budget in Depreciation-Vehicles & Plant
			190,553	▼ Under budget in Depreciation - Dampier Community Hub
Other Expenses	-29.74%	473,400	71,339	▼ Under budget in Depreciation-Roads & Streets
			55,837	▼ Under budget in Depreciation-Effluent System
			306,666	▼ Under budget in KTA Airport - Karratha Terminal Building - Op Exp
			134,205	▼ Under budget in Sponsorship Scheme
Non- Operating Revenue	Material Variance		Significant Items	
Non Operating Grant, Subsidies and Contributions	59.98%	2,525,390	4,000,000	▲ Over budget in Contributions - Karratha Arts & Community Precinct
			1,309,296	▲ Over budget in Roads To Recovery - Grant Funding
			1,164,874	▼ Under budget in Contributions to Corporate Projects
			1,500,000	▼ Under budget in Contributions - Boat Ramps & Jetties (incl. RBFS)

City of Karratha							
Rate Setting Statement							
for the period ending 31 October 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,253,402	6,253,402	2,272,166	2,134,366	-	(137,800)	↓
Governance	1,378,884	1,378,884	1,248,734	93,653	-92.50%	(1,155,081)	↓
Law, Order And Public Safety	823,668	823,668	142,574	684,169	379.87%	541,595	↑
Health	171,100	171,100	40,000	100,928	152.32%	60,928	↑
Education and Welfare	58,920	58,920	19,640	19,633	-	-	
Housing	400,434	400,434	123,444	105,007	-14.94%	-	
Community Amenities	10,327,978	10,327,978	5,509,873	5,847,254	-	337,381	↑
Recreation And Culture	29,578,115	29,578,115	6,763,632	11,726,145	73.37%	4,962,513	↑
Transport	29,816,933	29,816,933	7,843,776	7,963,618	-	119,842	↑
Economic Services	381,230	381,230	170,330	250,313	46.96%	79,983	↑
Other Property And Services	143,300	143,300	46,700	66,361	42.10%	-	
	79,333,964	79,333,964	24,180,869	28,991,447	19.89%	4,810,578	
Expenses (Applications)							
General Purpose Funding	(4,255,422)	(4,255,422)	(118,400)	(211,252)	78.42%	(92,852)	↓
Governance	(4,042,783)	(4,056,491)	(1,358,948)	(1,010,935)	-25.61%	348,013	↑
Law, Order And Public Safety	(1,831,404)	(1,831,404)	(662,188)	(584,760)	-11.69%	77,427	↑
Health	(1,279,492)	(1,279,492)	(442,016)	(433,483)	-	-	
Education and Welfare	(168,573)	(168,573)	(68,935)	(55,843)	-18.99%	-	
Housing	(489,163)	(489,163)	(255,351)	(301,455)	18.06%	-	
Community Amenities	(13,863,161)	(13,863,161)	(4,443,737)	(3,497,366)	-21.30%	946,370	↑
Recreation And Culture	(29,469,836)	(29,469,836)	(10,810,895)	(9,577,913)	-11.40%	1,232,982	↑
Transport	(29,928,009)	(29,928,009)	(9,656,402)	(8,628,190)	-10.65%	1,028,213	↑
Economic Services	(2,657,292)	(2,657,292)	(925,326)	(654,407)	-29.28%	270,920	↑
Other Property And Services	(167,475)	(167,475)	(372,463)	(676,937)	81.75%	(304,474)	↓
	(88,152,610)	(88,166,318)	(29,114,660)	(25,632,540)	-11.96%	3,482,120	
Capital							
Revenue							
Proceeds From Disposal Of Assets	333,670	333,670	148,470	70,450	-52.55%	(78,020)	↓
Tsf From Aerodrome Reserve	1,530,967	1,530,967	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	2,509,412	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	8,111,710	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	-	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	5,783,894	5,733,894	-	-100.00%	(5,733,894)	↓
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	20,898.00	23,981.25	14.75%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	22,773,260	5,903,262	94,431	-98.40%	(5,808,831)	

City of Karratha							
Rate Setting Statement							
for the period ending 31 October 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	188	-	-	
Purchase Of Assets - Artwork	-	-	-	-	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(29,638,543)	(6,434,530)	(3,261,816)	-49.31%	3,172,714	↑
Purchase Of Assets - Equipment	(1,000)	(1,000)	1,000	0	-100.00%	-	
Purchase Of Assets - Furniture & Equipment	(424,000)	(424,000)	(245,000)	(139,264)	-43.16%	105,736	↑
Purchase Of Assets - Plant	(1,452,000)	(1,452,000)	(357,000)	(88,504)	-75.21%	268,496	↑
Purchase Of Assets - Infrastructure	(18,602,172)	(18,602,172)	(7,601,207)	(5,613,616)	-26.15%	1,987,591	↑
Loan Principal Repayments	(63,103)	(63,103)	-	-	-	-	
Tsf To Aerodrome Reserve	(114,804)	(114,804)	(38,268)	(15,421)	-59.70%	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,000)	-	(66)	-	-	
Tsf To Plant Replacement Reserve	(74,028)	(74,028)	(24,676)	(9,837)	-60.14%	-	
Tsf To Walkington Theatre Reserve	(912)	(912)	(304)	(278)	-	-	
Tsf To Workers Compensation Reserve	(16,932)	(16,932)	(5,644)	(7,875)	39.54%	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,913,135)	(405,884)	(402,603)	-	-	
Tsf To Partnership Reserve	(6,164,565)	(6,164,565)	(1,278,069)	(1,273,910)	-	-	
Tsf To Waste Management Reserve	(1,779,299)	(1,779,299)	(193,168)	(181,888)	-	-	
Tsf To Housing Reserve	(9,660)	(9,660)	(3,220)	(2,959)	-	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(774)	(68)	(66)	-	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(159,984)	(53,328)	(43,299)	-18.81%	-	
Tsf To Community Development Reserve	(11,916)	(11,916)	(3,972)	(15,171)	281.95%	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,313,493)	(137,832)	(812,466)	489.46%	(674,634)	↓
Tsf To Medical Services Assistance Package Reserve	(11,856)	(11,856)	(3,952)	(3,688)	-	-	
Tsf To Carry Forward Budget Reserve	(964,874)	(964,874)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	(175,000)	100.00%	(175,000)	↓
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(79,727,050)	(79,727,050)	(16,787,122)	(12,047,540)	-28.23%	4,739,582	
Adjustment For Non Cash Items							
Depreciation	21,762,467	21,762,467	7,305,112	5,943,736	-18.64%	(1,361,376)	
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	188,707	25,783	19,188	-174.42%	-	
	21,951,174	21,951,174	7,330,895	5,837,237	-	(1,493,658)	
Restricted Balance BFWD - Pilbara Underground Power	7,220,459	7,220,459	7,220,459	7,905,744	-	685,285	↑
Unrestricted Surplus Brought Forward 1 July	586,878	586,878	586,878	5,759,447	881.37%	5,172,569	↑
Amount Raised From Rates	41,910,719	41,910,719	41,857,535	40,043,739	-	(1,813,796)	
Restricted Balance - Pilbara Underground Power	5,863,920	5,863,920	5,863,920	5,863,920			
Surplus / (Deficit)	32,874	19,166	35,314,196	45,088,044		9,773,848	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	-92.50%	1,155,081	1,164,874	▼ Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received.
Law, Order & Public Safety	379.87%	541,595	406,000	▲ Contribution to Rangers/Local Laws - Timing difference, funds received earlier than budgeted.
			109,000	▲ Grants-Community Safety - Timing difference, funds received earlier than budgeted.
Health	152.32%	60,928	60,928	▲ Various minor amounts including Contribution to Medical Services Package.
Recreation and Culture	73.37%	4,962,513	4,000,000	▲ Contributions - Karratha Arts & Community Precinct - R4R funding not yet budgeted. Adjusted in November budget review.
			544,943	▲ Arts & Culture Program - Events Income-Grant income received earlier than budgeted.
			482,584	▲ Rio Tinto and KCC Contribution-Pship Mgmt Team - Rio grant funding paid earlier than budgeted, and \$45k unallocated CDS funding.
			401,650	▲ Grants and Cont - Pavilions & Halls - Grant instalment received earlier than forecast.
			285,417	▲ Education Dept - Roebourne Pool Contribution -Budgeted for later in year. Adjusted in November budget review.
			175,000	▲ Eastern Corridor Youth Services - Grant funds received earlier than forecast.
			136,895	▲ Red Earth Arts Festival - Income - Higher ticketing income and sponsorship achieved.
			130,000	▲ Cossack Art Program - Contributions - Grant funds received earlier than forecast.
			125,000	▲ Special Youth Projects Income - Grant funds received earlier than forecast.
			120,000	▲ Cossack - Grant Income - Budgeted for later in year. Adjusted in November budget review.
			96,130	▲ Karratha Leisureplex-Sundry Contributions/Donations - Ed Dept contribution was budgeted for later in year. Adjusted in November budget review.
			94,825	▲ Contributions-Beaches & Foreshore Works - Timing difference. Adjusted in November budget review.
			80,000	▲ Contributions - Club Development - Grant income received earlier than budgeted.
			60,000	▲ NAIDOC Week Income - Grant income received earlier than budgeted.
			114,109	▼ Grants & Contributions - Ovals - Reduction in total cost of facilities therefore reduction in Ed Dept contribution. Adjusted in November budget review.
			150,000	▼ Grant-Arts & Culture Program - Grant funds received earlier than forecast.
			1,500,000	▼ Contributions - Boat Ramps & Jetties (incl. RBFS) - Adjusted in November budget review.
Economic Services	49.96%	79,983	50,859	▲ Building Licence Fees-Monies for the Arts Centre license came in early.
Expenses from Operations	Material Variance		Significant Items	
General Purpose Funding	78.42%	92,852	122,736	▲ Rate/Penalty Write Offs - Cheeditha Write-off. Adjusted in November budget review.
Governance	-25.61%	348,013	348,013	▼ Various Minor Amounts including Non Statutory Donation to local clubs, and Employment Costs for Corporate Services Admin, IT & Records and Human Resources.
Law, Order & Public Safety	-11.69%	77,427	68,447	▼ Roebourne Cctv & Lighting.
Community Amenities	-21.30%	946,370	536,414	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in plant op costs. Salaries and wage under expenditure offset by Waste Overheads employment costs. Budget review to address allocation to Rubbish Collection Parks, Open Spaces & Events & Trade/Commercial Refuse Collection.
			100,000	▼ Business Support.
			86,572	▼ Rubbish Collection Parks, Open Spaces & Events - Budget should be allocated to Refuse Site Maintenance, adjusted in November budget review.
			81,688	▼ Trade/Commercial Refuse Collection - Budget should be allocated to Refuse Site Maintenance, adjusted in November budget review.
			70,910	▼ Domestic Refuse Collection - Under expenditure in plant op costs.
			59,392	▼ Strategic Planning Projects - Additional projects (ie Cossack Conservation Management Plan and Scheme Amendment) in the process of being commissioned.
			55,837	▼ Depreciation-Effluent System - Effluent re-use upgrade to be capitalised in January. Adjusted in November budget review.
			50,300	▼ Street Sweeping - Timing difference, on track.
			64,500	▲ Karratha And Districts Chamber Of Commerce And Industry Funding Agreement.
Recreation and Culture	-11.40%	1,232,982	190,553	▼ Depreciation - Dampier Community Hub - Dampier Community Hub to be capitalised and start depreciating in November. Timing difference.
			140,053	▼ Adv Retreat Co. - Pilbara Wellness Retreat - Sponsorship agreement terminated.
			99,724	▼ Karratha Leisureplex-Op Costs.
			98,040	▼ Roebourne Walking Trails.
			71,880	▼ Top Dress Ovals - Timing issue.
			60,772	▼ Wickham Recreation Facility Building-Op Costs.
			57,796	▼ Employment Costs-Wickham Recreation Facility.

Expenses from Operations cont.	Material Variance		Significant Items	
Transport	-10.65%	1,028,213	458,356	▼ KTA Airport -Depreciation - Depreciation for terminal upgrade budgeted but not yet processed until end November, waiting for completion of defects liability period. Adjusted in November budget review.
			225,778	▼ Kta Airport-Terminal Building-Op Cost - Contribution to upstairs development budgeted to pay in Nov, however will not to be paid until early 2017. Adjusted in November budget review.
			90,202	▼ Road Trees Maintenance - Adjusted in November budget review.
			87,907	▼ Power - Electricity use is less than budgeted, adjusted in November budget review.
			55,102	▼ Unsealed Rural Road Mtce - Staff shortages and vacancies for approximately 3-4 weeks.
Economic Services	-29.28%	270,920	100,000	▼ Pt Samson Beautification - Stage 1 Design Works- Complete and updated in November budget review.
			66,248	▼ Roundabout Maintenance-Procurement underway for completion in December / January. Adjusted in November budget review.
Other Property and Services	81.75%	304,474	132,087	Plant-Repairs - Adjusted in November budget review.
			87,191	WM - Employment Costs - Offset against under expenditure in salaries and wages.
			368,074	▼ Workshop Supervision - Adjusted in November budget review.
Capital Revenue	Material Variance		Significant Items	
Proceeds From Disposal Of Assets	-52.55%	78,020	120,600	▲ Proceeds of Sale - Roads & Streets
			13,750	▼ Proceeds of Sale - Public Affairs - vehicle sold
			16,250	▼ Proceeds of Sale - Animal Control - 4x4 sold
			19,500	▼ KTA - Proceeds on Sale - 4x4 sold
Transfer From Carry Forward Budget Reserve	-100.00%	5,733,894	5,733,894	▼ Transfer From Carry Forward Reserve-Effluent Upgrade and KACP, timing difference.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-49.31%	3,172,714	1,321,889	▼ Karratha Arts & Community Precinct - Adjusted in November budget review. Budget to be expended this financial year.
			431,382	▼ Tambrey Pavilion - Adjusted in November budget review. Budget to be expended this financial year.
			186,376	▼ WCH Capital-Buildings - Still in Design and awaiting Approval Phase.
			111,218	▼ DCH Capital-Buildings - Timing difference, budget still to be expended this financial year.
			167,264	▼ Staff Housing Improvements - Timing difference, budget still to be expended this financial year.
			205,091	▼ Building Improvements-Karratha Depot - Timing difference, budget still to be expended this financial year.
			750,000	▼ Capital Buildings-Airport - Upstairs base build delayed to Feb, adjusted in November budget review.
			75,113	▼ Karratha Airport Terminal Expansion Project - Adjusted in November budget review. Budget to be used this financial year.
Purchase of Assets - Furniture & Equipment	-43.16%	105,736	60,000	▼ Capital-Furniture & Equip-Leisureplex.
Purchase of Assets - Plant	-75.21%	268,496	163,417	▼ Purchase - Plant - Backhoe purchased, invoice paid November
			98,000	▼ Purchase - Plant - Outfront mower purchased October, invoice awaiting payment (28k). Tractor (70k) to be purchase in January.
Purchase of Assets - Infrastructure	-26.15%	1,987,591	550,280	▼ Karratha Foreshore Management Plan - Cashflow adjusted in November budget review.
			347,067	▼ Upgrade Effluent Systems - Cashflow adjusted in November budget review. Delay due to completion of works in Bayview Terrace.
			320,490	▼ Footpaths - Balmoral Rd Stage 3 - Cashflow adjusted in November budget review.
			265,774	▼ Back Beach Boat Ramp Reconstruction And Channel Dredging - Complete and updated in November review.
			226,904	▼ Roebourne Wittenoom Rd-Gravel Resheeting - Emergency road works (weather impact) causing program reallocation of expenses between 40mile resheeting and Roe Wittenoom Road resheeting, adjusted in November budget review.
			218,206	▼ Cleaverville Road Gravel Resheeting - Late commencement, however to be completed by late December.
Transfer to Pilbara Underground Power Reserve	489.46%	674,634	674,634	▲ Transfer to Pilbara Underground Power Reserve - Timing difference.
Transfer to Restricted Funds Reserve	100.00%	175,000	175,000	▲ Transfer to Restricted Funds Reserve - Contribution to Wickham Entry Statement Asset Management and subsequent transfer to reserve unbudgeted.
Non Cash Items	Material Variance		Significant Items	
Depreciation	-18.64%	1,361,376	458,355	▼ KTA Airport Depreciation - Depreciation for terminal upgrade budgeted but not yet processed until November, as waiting for completion of defects liability period. Adjusted in November budget review.
			416,834	▼ Depreciation-Vehicles & Plant- Decrease in depreciation as a result of the Vehicle and Plant revaluation. Adjusted in November budget review.
			190,522	▼ Depreciation - Dampier Community Hub-Dampier Community Hub to be capitalised and start depreciating in November. Timing difference.
			55,837	▼ Depreciation-Effluent System - Effluent re-use upgrade to be capitalised in January. Adjusted in November budget review.

City of Karratha
Notes to the Financial Statements
for the period ending 31 October 2016

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		26,212,226	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		2,719,144	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		95,728,986	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	24,336,171	15,706,552
Land held for Resale - Development Costs		-	188
Inventories		316,621	345,277
Total Current Assets		149,322,588	115,733,430
Current Liabilities			
Trade and Other Payables		3,212,838	9,500,568
Trust Liabilities		2,713,406	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		63,103	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		9,609,505	16,344,791
Net Current Assets		139,713,083	99,388,640
Less			
Cash and Cash Equivalents - Restricted - Reserves		(95,728,986)	(92,784,458)
Loan repayments from institutions		(39,223)	(69,370)
Movement in Accruals (Non-Cash)		(87,312)	(992,544)
Land Held for Resale		-	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
Add back			
Current Loan Liability		63,103	63,103
Cash Backed Employee Provisions		4,507,547	4,464,248
Current Provisions funded through salaries budget		(1,288,905)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
Net Current Asset Position		45,088,044	6,516,748
Note Explanation:			
1) Total Trade and Other Receivables		13,038,282	
Total Rates Debtors Outstanding		11,297,889	

City of Karratha
Statement of Financial Position
for the period ending 31 October 2016

Note 2: Statement of Financial Position	2016/17	2015/16
	\$	\$
Current Assets		
Cash On Hand	18,405	18,705
Cash and Cash Equivalents - Unrestricted	26,193,821	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	2,719,144	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	95,728,986	92,784,458
Trade and Other Receivables	24,336,171	15,706,552
Inventories	316,621	345,465
Total Current Assets	149,322,588	115,733,430
Non Current Assets		
Trade and Other Receivables	3,998,585	3,998,585
Property, Plant and Equipment	194,883,871	223,792,879
Infrastructure	536,335,455	504,348,244
Total Non Current Assets	735,217,911	732,139,708
Total Assets	884,540,499	847,873,139
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	3,212,838	9,500,568
Trust Liabilities	2,713,406	3,160,962
Long Term Borrowings	63,103	63,103
Provisions	3,620,158	3,620,158
Total Current Liabilities	9,609,505	16,344,791
Non Current Liabilities		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
Total Non Current Liabilities	1,256,603	1,256,603
Total Liabilities	10,866,108	17,601,394
Net Assets	873,674,391	830,271,745
Equity		
Accumulated Surplus	405,788,766	365,330,648
Revaluation Surplus	372,156,637	372,156,637
Reserves	95,728,989	92,784,461
Total Equity	873,674,391	830,271,745

City of Karratha
Statement of Financial Activity
for the period ending 31 October 2016

Note 3: Cash and Cash Equivalents	2016/17
	\$
Unrestricted Cash	
Cash On Hand	18,405
Westpac on call	5,144,715
Term deposits - Westpac / WATC	-
Term deposit - Westpac	21,049,106
	<u>26,212,226</u>
Restricted Cash	
Reserve Funds	95,728,986
Restricted Unspent Grants	9,440
Westpac - Trust	2,719,144
	<u>98,457,570</u>
Total Cash	<u><u>124,669,796</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 October 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,406)	(339,956)	(356,836)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(794,525)	(257,578)	(246,296)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,622,650	38,622,650	42,430,256	40,475,210
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(12,120,395)	654,017	(208,412)
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,267,968)	(711,603)	(737,956)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(12,492,833)	920,928	1,471,291
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,825,127)	(597,563)	(683,557)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,103,960)	(374,290)	(363,342)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,837,486)	(665,856)	(613,714)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,831)	(1,495)	(735)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	0
Net (Cost) Revenue to Council for Staff Housing	(99,680)	(99,680)	(133,652)	(83,573)
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(569,090)	(172,029)	(139,833)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	2,556,534	2,556,534	(919,744)	(394,154)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	68,200	68,200	58,500	92,206
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,064,864)	(2,064,864)	(801,557)	(618,686)
Net (Cost) Revenue to Council for Youth Services	(230,800)	(230,800)	(59,704)	242,092
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	0	0	0	0
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	(176)	(176)	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(895,633)	(154,208)	(73,930)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(56,307)	(31,367)	(18,282)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(18,406)	(10,086)	(9,419)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(2,990)	(1,078)	(11,325)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(204,211)	(203,888)	77,210
Net (Cost) Revenue to Council for Library Services	(1,946,019)	(1,946,019)	(657,580)	(570,849)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(327,493)	(170,318)	3,351
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(943,287)	(33,569)	(20,404)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,347,210)	(654,233)	(562,112)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(2,594,211)	(2,169,794)	(1,295,484)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(774,339)	(774,339)	(226,448)	(246,842)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(2,234,803)	(144,821)	(191,431)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	111,827	16,240	96,967
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(107,461)	(40,199)	(58,783)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(1,023,203)	(347,843)	(323,567)
Net (Cost) Revenue to Council for Youth Centres	0	0	0	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,290,853)	(1,362,001)	(1,100,933)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(22,203)	(24,637)	(15,939)
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(1,039,347)	(776,467)	25,953
Net (Cost) Revenue to Council for Dampier Community Hub	(884,236)	(884,236)	(339,171)	(249,791)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	18,211,454	4,500,000	4,476,594
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	0	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	663,219	1,195,151	1,255,588
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	(1,386,202)	(637,553)	(452,186)

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 October 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(211,764)	(73,505)	(84,319)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(712,743)	(383,271)	57,555
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(572,500)	(186,250)	(137,895)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(442,416)	(118,103)	88,072
Net (Cost) Revenue to Council for Economic Development	(386,276)	(386,276)	(239,528)	(260,926)
Net (Cost) Revenue to Council for Camping Grounds	66,912	66,912	53,116	63,439
Net (Cost) Revenue to Council for Building Control	(362,013)	(362,013)	(102,074)	(39,434)
Net (Cost) Revenue to Council for Health Services	(963,174)	(963,174)	(323,877)	(324,903)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,267,874)	(407,941)	(376,787)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(689,013)	(157,172)	(58,541)
Net (Cost) Revenue to Council for Development Services	(71,600)	(71,600)	(16,200)	(9,815)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,037,332)	(694,717)	(437,412)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	(42,745)	(18,032)	30,439
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	2,121,224	413,515	37,358
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,630,821)	(2,662,663)	(1,000,608)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,144,556)	(763,936)	(467,637)
Net (Cost) Revenue to Council for Drainage	(764,815)	(764,815)	(27,485)	(23,667)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,294,584)	(493,192)	(409,546)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(378,304)	(26,289)	(1,378,506)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(154,223)	(52,600)	(11,145)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(367,767)	(126,118)	(114,176)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(266,504)	69,426	(461,885)
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(3,521,809)	(1,687,974)	(1,622,444)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(97,500)	(30,000)	(156)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	2,713
Net (Cost) Revenue to Council for Works Overheads	197,053	197,053	(56,699)	245,027
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	839,592	226,346	246,057
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(176,643)	0	(72,696)
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,250,907)	(1,024,641)	(1,333,847)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(19,000)	(6,334)	(9,453)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	8,719	8,719	18,598	(162,495)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,653,880)	2,138,938	2,464,478
Net (Cost) Revenue to Council for Landfill Operations	462,358	462,358	65,763	905,127
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,731,898	557,533	196,813
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	14,411,699	2,764,037	3,305,407
Net (Cost) Revenue to Council for Other Airports	(12,012)	(12,012)	(5,870)	(8,199)

10.2 LIST OF ACCOUNTS NOVEMBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	18 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CF-5 Regional Price Preference Policy 47% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 306;
- b) EFT45724 to EFT46139 (Inclusive);
- c) Cheque Vouchers 78268 to 78270 (Inclusive);
- d) Cancelled Cheques: EFT45932, EFT45944, EFT45977, EFT46006, EFT46037, EFT46040, EFT46081, 78269;
- e) Direct Debits: DD26995.1 to DD27089.44;
- f) Credit Card payments: \$33,844.78;
- g) Payroll Cheques \$1,465,321.54 and
- h) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$6,328,921.57 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 306;
- b) EFT45724 to EFT46139 (Inclusive);
- c) Cheque Vouchers 78268 to 78270 (Inclusive);
- d) Cancelled Cheques: EFT45932, EFT45944, EFT45977, EFT46006, EFT46037, EFT46040, EFT46081, 78269;
- e) Direct Debits: DD26995.1 to DD27089.44;
- f) Credit Card payments: \$33,844.78; and
- g) Payroll Cheques: \$1,465,321.54

Chq/EFT	Date	Name	Description	Amount
306	09.11.2016	Bond Administrator	Rental Security Bonds	972.00
EFT45724	02.11.2016	Telstra Corporation Ltd	Telephone Usage Charges	12,067.19
EFT45725	02.11.2016	Horizon Power	Electricity Usage Charges	79,589.69
EFT45726	02.11.2016	Water Corporation	Water Usage Charges	34,868.75
EFT45727	04.11.2016	Xelerator Pty Ltd T/a KBSS Engineering	Foot Bridges Balmoral Road - RFT 09-15/16 Design and Construct Progress Claim #2	162,567.35
EFT45728	04.11.2016	MSS Security	Kta Airport - Screening And Security Services - 01/09/2016 To 30/09/2016	243,225.97
EFT45729	04.11.2016	Pilbara Regional Council	Pilbara Regional Council - Member Contribution 2nd Qtr - 2016/2017	60,500.00
EFT45730	04.11.2016	Staples Australia	Stationery Supplies - Various Departments	91.13
EFT45731	04.11.2016	Chandler MacLeod	Labour Hire - Litter Crew	13,017.47
EFT45732	04.11.2016	Dampier Community Association	DCH - Reimbursement For The DCA Moving Out Of The Dampier Community Hub Whilst In Construction	1,608.72
EFT45733	04.11.2016	Geraldton Building Services & Cabinets	7B Leonard Way - Investigate And Repair Fly Screens, 35 Marniyarra - Repair Broken Gate Latch, 18B Richardson - Minor Repair Works	921.80
EFT45734	04.11.2016	Hart Sport	KLP - Fitness Programs - Tennis Nets x 2 And 10 Skipping Ropes	758.90
EFT45735	04.11.2016	Hathaways Lubricants	Stock Items - Oil and Parts	769.70
EFT45736	04.11.2016	Karratha Scout Group	CoK Quarterly Community Grant - CC/07/May/2016 - Cub Scouts And Scout Leaders Travel To Attend Enduro 2016	3,300.00
EFT45737	04.11.2016	Karratha Volunteer Fire And Rescue Services	Town Fire Breaks - Karratha Hills And KIE - Hazard Reduction Burns	2,500.00
EFT45738	04.11.2016	LRW's Electrical	Stock - Brushcutter Head Alloy Manual Feed	59.90
EFT45739	04.11.2016	Lil's Retravision Karratha	Tambrey Pavilion - 1100W Touch Control Microwave, Youth Services - Charger Cords, Youth Shed - Replacement Sandwich Press	368.95
EFT45740	04.11.2016	Phonographic Performance Company (PPCA)	KLP - PPCA Licence - Aquatic Function Room And Group Fitness Areas - 01/11/2016 To 31/10/2017	5,328.22
EFT45741	04.11.2016	Parry's Merchants	Youth Shed - Indoor Play Centre - Cafe Stock	387.80
EFT45742	04.11.2016	Roebourne Visitor Centre	Roebourne Tourist Bureau - Funding Subsidy - Provision Of Visitor Information Services As Per Council Resolution 153332	48,125.00
EFT45743	04.11.2016	St John Ambulance - Karratha	First Aid - Supply Adult Defibrillator Pads	800.01
EFT45744	04.11.2016	Signswest Stick With Us Sign Studio	DCH - Post Mounting - Green Background White Writing - No Parking - Emergency Exit	161.70
EFT45745	04.11.2016	Sai Global Ltd	Standards Online Select - Subscription Renewal 2016-2017	2,454.69
EFT45746	04.11.2016	Te Wai Manufacturing	Uniform Stock	631.80

Chq/EFT	Date	Name	Description	Amount
EFT45747	04.11.2016	Position Partners	IT - Annual Magnet Field And Magnet Office Product Maintenance	1,860.10
EFT45748	04.11.2016	TNT Express	Freight	82.28
EFT45750	04.11.2016	Aurizon Operations Limited	City Of Karratha - 50% End Of Year Dinner Function - 10/12/2015	312.40
EFT45751	04.11.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Protective Wear - Boots and Hats	431.69
EFT45752	04.11.2016	Atom Supply	Sundry Equipment Purchases - New Automatic Laser Level Tripod And Staff, Buckets and Repellent	1,205.51
EFT45753	04.11.2016	J Blackwood & Son Pty Limited	Stock - Gloves, Glasses, Asbestos/Dust Masks, Bins	762.12
EFT45754	04.11.2016	A Noble & Son Ltd - WA Division	Plant - Wire Rope	82.28
EFT45755	04.11.2016	Auslec	Kta Airport - Terminal Office - Fluoro Globes	133.06
EFT45756	04.11.2016	Onyx (Aust) Pty Ltd	Catering Citizenship Ceremony 14/10/16, Catering - Grant Writing Workshop, Catering - Budget Review Workshops	753.50
EFT45757	04.11.2016	Avdata Australia	Kta Airport - Data Reporting Fee & Billing Services	1,385.65
EFT45758	04.11.2016	Airport Security Pty Ltd	Karratha Airport ASIC Printing, September 2016	240.00
EFT45759	04.11.2016	Allround Plumbing Services Pty Ltd	Tambrey Oval Toilet - Replace Broken/Burnt Disabled Toilet Seat, 45 Clarkson - Investigate / Report on Solar HWU Leak	633.88
EFT45760	04.11.2016	All Access Australasia	Library - New Resources	270.11
EFT45761	04.11.2016	Barth Bros Automotive Machine	Stock - Filters, Mudflaps	256.15
EFT45762	04.11.2016	Boc Limited	Plant - Komatsu, Regulator Boc Nitrogen Type 50 3500kpa	449.15
EFT45763	04.11.2016	Beaurepaires	Plant Repairs - Various	140.45
EFT45764	04.11.2016	BC Lock & Key	Wickham Bistro/Rambla Bar And Bistro - Supply Padlock Key	93.65
EFT45765	04.11.2016	Burkeair Pty Ltd	Kta Admin Building - Meeting Room 4 Adjust AC Temperature, PBFC - KCH Room 2 Repair AC	1,001.00
EFT45766	04.11.2016	Bez Engineering	Plant - Tipping Trailer Repairs - 19mm Stainless Pipe	55.00
EFT45767	04.11.2016	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Filters	458.83
EFT45768	04.11.2016	BB Landscaping WA Pty Ltd	41 Clarkson Way - Investigate And Repair Leaking Retic, Monthly Garden Maintenance October 2016 - Various Properties	6,363.50
EFT45769	04.11.2016	Brightspark Cleaning Service	8 Goshawk Circle - Full Vacate Clean And Carpet Clean End Of Lease	1,177.00
EFT45770	04.11.2016	Centurion Transport Co Pty Ltd	Freight	37.08
EFT45771	04.11.2016	Challenge Chemicals Australia	Stock	127.05
EFT45772	04.11.2016	Coates Hire Operations	REAF 2016 - 10 x Portaloos for Karratha Quarter Events Delivery 16/09/2016 Removal 25/09/16	495.00
EFT45773	04.11.2016	Chamber Of Commerce & Industry WA	HR - Training - Problem Solving 14/09/2016	2,750.00
EFT45774	04.11.2016	Commander Centre Perth North	IT - Programme Voicemail - Staff Message Service Extension 8599	88.00
EFT45775	04.11.2016	Command IT Services	WRP Bistro - Reinstall Matrix Switcher Install HDMI Repaired Amplifier And PA System Troubleshoot Audio System, Reconfigure Door Access, Kta Airport - Carpark Upgrade Consultation Fees, WRP - Repair Cameras, IT Support Services	22,500.81
EFT45776	04.11.2016	Clarie Bailey T/a Coloured By Claire	REAF 2016 - Recovery - Entertainers x 2 Face Painting In Kid Zone - 25/09/16	870.00

Chq/EFT	Date	Name	Description	Amount
EFT45777	04.11.2016	Comtec Data Pty Ltd	Kta Airport Terminal & Car Park - Cable Locations And Provision Of Drawings To Show As Constructed Data, IT - Install Wireless Access Points to Admin Office, The Base - Install new Cable to Main Distribution Board	6,841.40
EFT45778	04.11.2016	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	739.20
EFT45779	04.11.2016	Daysafe Training & Assessing	7 Mile - VOC Haul Truck Hook Bin Truck Assessments, Forklift Licence	2,146.68
EFT45780	04.11.2016	Pro AV Solutions WA (Dynamic Audio Visual Solutions)	Exec Room 4 - Remote Assistance - Setup Touchscreen Controller	356.05
EFT45781	04.11.2016	Development Assessment Panels	Development Assessment Panels Fee - Decommissioning Of Gap Ridge Village JDAP16003	6,221.00
EFT45782	04.11.2016	Embroidery Excellence	Kta Golf Course Upgrade - 18th Flag Printing For ERS	132.00
EFT45783	04.11.2016	Ezi-Hose Pty Ltd	Plant Repairs - Various	2,091.05
EFT45784	04.11.2016	ES2 Pty Ltd	IT - Security Architect/Technical Consultant - Professional Services	6,160.00
EFT45785	04.11.2016	Enlocus Pty Ltd	WCH - Phase 1 & 2 - Community & Youth Engagement	10,373.00
EFT45786	04.11.2016	Fortesque Bus Service Pty Ltd	Youth Services - Bus Hire Sep/Oct School Holidays, Refund for Invoices Paid Twice F044	2,838.00
EFT45787	04.11.2016	Department Of Fire And Emergency Services (ESL Payments)	2016/17 ESL Section 36I & 36M City of Karratha Properties ESL	34,484.28
EFT45788	04.11.2016	Foxtel For Business	KLP - Foxtel Business Premium Package 18/10/16 To 17/11/2016	320.00
EFT45789	04.11.2016	Deborah Lee Friedmann	Rates refund for assessment A48335 due to cancellation of additional rubbish bin	209.59
EFT45790	04.11.2016	Gas City Pest Control	8 Goshawk Circle - End Of Lease Vacate Tick & Flea Spray Internal And Rear Yard	285.89
EFT45791	04.11.2016	Globe Australia Pty Ltd	Stock	962.45
EFT45792	04.11.2016	Global Security Management (wa)	KLP - Nightly Security Patrols - September 2016	3,276.90
EFT45793	04.11.2016	Glidepath Australia Pty Ltd	Kta Airport Baggage Handling System - Quarterly Service And Maintenance - September 2016	9,916.50
EFT45794	04.11.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	987.46
EFT45795	04.11.2016	Hitachi Construction Machinery	Plant - Parts for Repairs	1,525.26
EFT45796	04.11.2016	Handy Hands Pty Ltd	45 Clarkson Way - Full Turf And Reticulation Timer Install, Weed Control - Spraying Various Locations	7,711.00
EFT45797	04.11.2016	Heatleys Sales Pty Ltd	Equipment Replacement - Hydro pneumatic Trolley 2 Piston Larzep Pn: Hn231	3,144.90
EFT45798	04.11.2016	L Husking	Reimbursement Caretaker Expenses as per contract	1,258.69
EFT45799	04.11.2016	Liam Hankin	Refund - Lifeguard Course due to cancellation	234.00
EFT45800	04.11.2016	Institute Of Public Works Engineering Wa	HR - IPWEA Conference / Training - R.Dias 14-18/11/2016	1,950.00
EFT45801	04.11.2016	Insight Callcentre Services	Overall Fees - September 2016	970.97
EFT45802	04.11.2016	JSS Logistics Pilbara	7 Mile - Float 35T Excavator From 22km Gravel Pit Woodbrook Rd To Gap Ridge	1,573.00
EFT45803	04.11.2016	James Bennett Pty Limited	Library - New Resources	17.49
EFT45804	04.11.2016	Jolly Good Auto Electrics	Plant Repairs - Various	753.50
EFT45805	04.11.2016	Beyond Carpentry Contracting	WRP - Supply & Construct 3 x Frames, Cook Close - Repair Ceiling, Bulgarra ELC - Various Small Repairs	4,519.90
EFT45806	04.11.2016	Karratha Glass Service	KLP - Reglaze Emergency Exit Door	1,595.00

Chq/EFT	Date	Name	Description	Amount
EFT45807	04.11.2016	Karratha Smash Repairs	Insurance Excess Payable - Windscreen Claim	495.00
EFT45808	04.11.2016	Keyspot Services	Kta Golf Course - Upgrade Effluent System - Plaque For ERS / Event	467.50
EFT45809	04.11.2016	Karratha Building Co	Dampier Pavilion - Palms BBQ Area - Tag Out And Repair Lights, Dampier Palms - Repair Electric BBQ's, Depot - Repair Reception Lights	4,112.97
EFT45810	04.11.2016	Karratha Veterinary Hospital	Animal Control	187.00
EFT45811	04.11.2016	Karratha Country Club Inc	Ktha Bowling - Water Usage, September 2016 - 605KL	2,039.88
EFT45812	04.11.2016	Kwik Kopy Printing Centre	Photocopier / Printing Charges	698.07
EFT45813	04.11.2016	Karratha Softball Association	Sports Funding Scheme - SP/05/Aug/2016 - Accredited Official NW Championships For Training	750.00
EFT45814	04.11.2016	Komatsu Australia Pty Ltd	Plant Repairs - Various	926.86
EFT45815	04.11.2016	Karratha Community Association	Bucks For Bags Litter Clean Up Back Beach - 22/10/16	852.00
EFT45816	04.11.2016	Karratha Automotive Group - KAG	Plant Repairs - Various	77.00
EFT45817	04.11.2016	United Party Hire	Kta Golf Course - Upgrade Effluent System - Plaque Unveiler ERS Event	550.00
EFT45818	04.11.2016	Karratha Timber & Building Supplies	Cemetery Maintenance - 6 x Bags Cream Colour Mortar	88.18
EFT45819	04.11.2016	Woolworths (WA) Ltd	Youth Services - Halloween Party Items, Bike Rescue Program Items, WRP and Youth Shed - Café Items, Catering for Meetings and Farewells, Library & Airport - Staff Amenities	1,418.04
EFT45820	04.11.2016	Landgate	Rates - Land Enquiries, Certificate of Titles	235.42
EFT45821	04.11.2016	Leethall Constructions Pty Ltd	Roebourne Heritage Trail - Signage Stand Fabrication And Installation (OCR143667)	9,295.00
EFT45822	04.11.2016	LGIS Workcare	Insurance - LGIS Workcare - Actual Wages Adjustment - 30/06/2015 To 30/06/2016	2,955.12
EFT45823	04.11.2016	Redwave Media Ltd	Roebourne 150 - Radio Advertising, Official Opening Events And Concert - 16/08/2016 To 19/08/2016	1,364.00
EFT45824	04.11.2016	North West Tree Services	RAC, Dodd Court, Malster Park - Tree Pruning	2,546.50
EFT45825	04.11.2016	NYFL Ltd	Litter Collection Services - Roebourne - 01/09/2016 To 30/09/2016	5,214.00
EFT45826	04.11.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile - 15 Litre Spring Water Refills	120.45
EFT45827	04.11.2016	Neverfail Springwater Pty Ltd - Front Reception	Reception - 15 Litre Spring Water Refills	31.05
EFT45828	04.11.2016	Ixom Operations Pty Ltd (Orica)	Cylinder Rental/Services - Various	975.35
EFT45829	04.11.2016	One 20 Productions (Kadesjada Trust)	REAF 2016 - Production & Staging Equipment	385.00
EFT45830	04.11.2016	Oceanic Offshore Pty Ltd	Rates refund for assessment A88966 due to overpayment	36.54
EFT45831	04.11.2016	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Bitumen Surfacing - 2 X Pods Of Emulsion 1000lt	2,574.00
EFT45832	04.11.2016	Pilbara Distributors	Re-stock Councillor Fridge	280.00
EFT45833	04.11.2016	Pilbara Motor Group - PMG	Plant - Hiace Repairs - Left Hd Lens Cover	148.29
EFT45834	04.11.2016	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT45835	04.11.2016	North Regional Tafe	HR - Introductory Training - Health & Safety Representative 10-14/10/16	2,350.00
EFT45836	04.11.2016	Pilbara Copy Service	Photocopier / Printing Charges	838.37
EFT45837	04.11.2016	Prompt Fencing Pty Ltd	Ktha Foreshore - Installation Of Additional Fencing At Searipple Lookout	4,746.50
EFT45838	04.11.2016	Printsync Norwest Business Solutions	Photocopier / Printing Charges	1,144.41

Chq/EFT	Date	Name	Description	Amount
EFT45839	04.11.2016	Pacer Legal Pty Ltd	Legal Fees	5,400.00
EFT45840	04.11.2016	Practical Products Pty Ltd	WRP Bistro - Replacement Cake Display	4,587.00
EFT45841	04.11.2016	Wormald Australia Pty Ltd	Kta Airport - Review And Amendment Of FIP And EWIS System, WRP - Repair Emergency Lighting, PBFC - Repair Fault on Fire Control Panel, Gap Ridge WWTP - Fire Extinguishers	5,610.00
EFT45842	04.11.2016	WA Library Supplies	Library - Book Covering And Spine Protectors	204.70
EFT45843	04.11.2016	WA Billboards	Kta Airport - Access Charges Fids System - Rapidsuitecloud - September 2016	3,148.75
EFT45844	04.11.2016	West-sure Group	KTA Airport - FY 16/17- Car Parking Revenue Bank Deposit September 2016	512.27
EFT45845	04.11.2016	Wickham Tidy Towns	Wickham Litter Control - Bucks For Bags - 15/10/16	1,560.00
EFT45846	04.11.2016	RepcO Auto Parts	Plant Repairs - Various	241.03
EFT45847	04.11.2016	Roy Galvin & Co Pty Ltd	Kta Airport - Terminal Toilet Seat Fixings And Hinge Kits	153.80
EFT45848	04.11.2016	Rendezvous Hotel Perth Scarborough	HR - Staff Accommodation 20-23/09/2016	1,110.60
EFT45849	04.11.2016	Rider Levett Bucknall Wa Pty Ltd	ERS - Variation 2 - Additional QS Work Due To Construction Services Being Extended	3,941.66
EFT45850	04.11.2016	Rowe Plumbing Pty Ltd	P&G - Replace 5 Valves In Tambrey Park, Millars Well Oval - Install Pipeline, Kookaburra Park - Repair Retic Break, Pt Samson Park - Replace Damaged Ball Valve	6,184.67
EFT45851	04.11.2016	The Rengel Family Trust T/as West Coast Amusements	Youth Services - Pool Table Repair And ReclotH Replacement Cues And Balls	2,100.00
EFT45852	04.11.2016	Statewide Bearings	Plant Repairs - Various	188.29
EFT45853	04.11.2016	Kmart Karratha	WRP - Play Program Supplies, Youth Shed - Socks for Indoor Play Area, WRP - Kiosk Supplies	744.00
EFT45854	04.11.2016	Saving Animals From Euthanasia	S.A.F.E Payment 2 - As Per MOU And Resolution 153483 - 01/10/2016 To 31/12/2016	16,250.00
EFT45855	04.11.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Year 2 Service Maintenance Contract #9 - 01/10/2016 - 31/12/2016	2,977.98
EFT45856	04.11.2016	Santa Fe Wridgways (Belmont)	HR - Staff Relocation Costs	3,208.24
EFT45857	04.11.2016	Skipper Transport Parts (Formerly Covs)	Stock - Plant Repairs	58.66
EFT45858	04.11.2016	Trugrade Pty Ltd	Stock - Roar Wiper Rolls 49cm x 70cm	213.30
EFT45859	04.11.2016	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising - RFT08 -16/17 - Karratha Works Depot Storage Shed Construction	165.00
EFT45860	04.11.2016	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Footpaths - Balmoral Stage 2 - Line Marking	5,313.00
EFT45861	04.11.2016	Turf Whisperer	Kta Golf Course - Superintendent - Maintenance And Operational Duties - 10/10/16 To 16/10/16	2,337.50
EFT45862	04.11.2016	Timik Development Pty Ltd	Pt Samson Beautification - Variation No. 5 - Retaining Wall Stair Risers And Vertical Decking	14,080.39
EFT45863	04.11.2016	TWH Plumbing	WRP - Bistro - Supply 2 x Grundfos Pumps, Water Quality Testing, PBFC - Water Softening Repairs/Testing, KLP - Install new Dishwasher in Kiosk, Dampier Fire Station - Camera and Map Waste Water Drainage System, DCH - Investigate Repair Sewer	16,564.36
EFT45864	04.11.2016	David Wilson Brian Turner	HR - Provision Of CPTED Training - 18-19/1016	6,300.00
EFT45865	04.11.2016	TRIO Test & Measurement Pty Ltd	Tech Serv - Design & Investigations - Extech LT300 Light Meter	328.35
EFT45866	04.11.2016	The Trustee For TriVision t/as CD Soft	Kta Library - Printer Flahforge Creator Pro Dual Head 3D	1,449.00

Chq/EFT	Date	Name	Description	Amount
EFT45867	04.11.2016	Wangler Investments Pty Ltd T/a Western Angler	Kta Library - One Year Subscription To Western Angler Magazine - 2017	90.00
EFT45868	04.11.2016	Zip Heaters (Aust) Pty Ltd	Kta Airport - Maintenance - Landside Zip Taps	415.80
EFT45869	04.11.2016	City Of Karratha	Payroll deductions	260.00
EFT45870	04.11.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	555.00
EFT45871	04.11.2016	D Cleaver (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	400.00
EFT45872	04.11.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	1,000.00
EFT45873	04.11.2016	L Gan - (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	1,000.00
EFT45874	04.11.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	600.00
EFT45875	04.11.2016	Maxxia Pty Ltd	Payroll deductions	19,026.80
EFT45876	04.11.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	814.79
EFT45877	04.11.2016	R Steinki (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	800.00
EFT45878	04.11.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance FE 02.11.2016	938.39
EFT45879	09.11.2016	Australian Taxation Office	Payroll deductions	276,861.00
EFT45880	09.11.2016	Child Support Agency	Payroll deductions	948.52
EFT45881	04.11.2016	Pivotel Satellite Pty Limited	Rangers Vehicle Tracking - 15/10/2016 To 14/11/2016	259.00
EFT45882	04.11.2016	Roebourne Dingo Hire	Open Space Drainage - Mowing/Slashing Services October 2016, Pt Samson - Removal of Plantings, Removal of Abandoned Vehicles	61,644.00
EFT45883	08.11.2016	Telstra Corporation Ltd	Telephone Usage Charges	337.02
EFT45884	08.11.2016	Horizon Power	Electricity Usage Charges	50,586.61
EFT45885	08.11.2016	Water Corporation	Water Usage Charges	60,902.76
EFT45886	09.11.2016	Gumala Aboriginal Corporation	Repayment Of Stale Cheque #67915 (Held In Trust) #183140 01/07/2010 Gumala	100.00
EFT45887	09.11.2016	Harvey Norman Karratha (Rathavit Pty Ltd)	Repayment Of Stale Cheque #51726 (Held In Trust) #179741 19/03/2004 Harvey Norman	99.90
EFT45888	09.11.2016	Murujuga Aboriginal Corporation	Refund - Roebourne Community Hall Hire Bond 18-19th August 2007 (#147653 21/08/2007)	200.00
EFT45889	09.11.2016	Paula Rogers	Refund - Dampier Hub Hire Bond #276200 11/10/2016 Paula Rogers	250.00
EFT45890	09.11.2016	Roebourne Safe House	Repayment Of Stale Cheque 65100 (Held In Trust) #183132 01/07/2010 Roebourne Safe House	500.00
EFT45891	09.11.2016	City Of Karratha	Reallocation From Trust - ATM Cash Overpayments From 2007-2009	2,407.00
EFT45892	09.11.2016	Kurt Harvey	Refund - ASIC Card Kurt Harvey	50.00
EFT45893	09.11.2016	McMahon Services Australia Pty Ltd	Refund - Commercial Verge Bond 316 Oxide Loop	10,000.00
EFT45894	09.11.2016	Kelly Wheeler	Refund - ASIC Card Kelly Wheeler	50.00
EFT45895	11.11.2016	Jupps Floorcoverings Karratha Pty Ltd	45 Clarkson Way - Install New Bedroom and Lounge Room Carpets	2,928.60
EFT45896	11.11.2016	Chefmaster Australia	Stock - H/D Bin Liners all sizes	3,423.95
EFT45897	11.11.2016	Chemsearch Australia (NCH Australia)	Stock - Nu-Kote Multi-Purpose Protective Coating & Conditioner	555.94
EFT45898	11.11.2016	Staples Australia	Stationery Supplies - Various Departments	898.74
EFT45899	11.11.2016	Chandler MacLeod	Labour Hire - Litter Crew	9,114.31
EFT45900	11.11.2016	Signature Music Pty Ltd	Moonrise Cinema 2016 - Projectionist - Weekly Movie Ingesting - September 2016	4,092.00
EFT45901	11.11.2016	Dampier Community Association	DCH - Partial Refund Of Invoice #101321 Due To Change Of Booking	4,720.00
EFT45902	11.11.2016	Department Of Transport	Vehicle Search Fees - September 2016	240.90
EFT45903	11.11.2016	Geraldton Building Services & Cabinets	Honeymoon Cove Toilets - Investigate And Replace 3x Toilet Locks/Latch, 7 Mile Waste - Repair Crib Room Door	468.60

Chq/EFT	Date	Name	Description	Amount
EFT45904	11.11.2016	Garrards Pty Ltd	Stock - Quickbayt Spray	869.57
EFT45905	11.11.2016	Hart Sport	WRP - Decline Bench Repairs	15.00
EFT45906	11.11.2016	Karratha Visitor Centre	Kta Tourist Bureau - Installation Of Lights	836.11
EFT45907	11.11.2016	LRW's Electrical	P & G - Helmet Of Vice M-Blk XS	99.95
EFT45908	11.11.2016	Parry's Merchants	RAC - Kiosk Stock	726.80
EFT45909	11.11.2016	Perth Irrigation Centre	Stock - Retic Parts	596.00
EFT45910	11.11.2016	Roebourne Visitor Centre	Cossack Cafe - Generator Fuel for September 2016	819.98
EFT45911	11.11.2016	St John Ambulance - Karratha	REAF 2016 Launch - Attendance 16/09/16 at The Karratha Quarter, PBFC & KLP - Annual Service of Defibrillators, First Aid Training	1,309.02
EFT45912	11.11.2016	Sealanes	Stock - White Spirit Vinegar 10%	106.45
EFT45913	11.11.2016	Town Link Couriers	Freight	27.50
EFT45914	11.11.2016	The Retic Shop	Stock - Retic Parts	255.92
EFT45915	11.11.2016	Thrifty Car Rental	Car Hire - E.Rossato - Links Contractor 09/10/16 To 15/10/16	333.65
EFT45916	11.11.2016	Wickham Volunteer Fire Brigade	Town Fire Breaks - Karratha Hills BRMP Burn	400.00
EFT45917	11.11.2016	C Watts	Reimbursement - Utilities as per Manager Employment Contract	154.45
EFT45918	11.11.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Gloves	188.84
EFT45919	11.11.2016	Atom Supply	Stock Items, Cooler Jugs, Fire Extinguishers for Plant, Rope, Tie Down Straps, Mig Welding Wire	696.10
EFT45920	11.11.2016	J Blackwood & Son Pty Limited	Stock - Gloves, Shovel, Hand Tools	648.75
EFT45921	11.11.2016	A Noble & Son Ltd – WA Division	Plant - Wire Rope 5mm and Grips	81.77
EFT45922	11.11.2016	Onyx (Aust) Pty Ltd	REAF 2016 - Supply Chairs - Install Picket Fencing To Hampton Oval 14/09/16 And The Quarter 24/09/16	3,050.00
EFT45923	11.11.2016	Airport Security Pty Ltd	Kta Airport - ASIC Printing	120.00
EFT45924	11.11.2016	Associated Instrumentation Pty Ltd	Kta Airport - Papi Clinometer Calibration	165.00
EFT45925	11.11.2016	Argonaut Engineering & Construction	4 McRae Court - Investigate/Replace Broken Light & Install New Exhaust Fan In Toilet, Pegs Creek Pavilion - Replace Globes, 11 Walcott Way - Repair Door Hinges	1,690.25
EFT45926	11.11.2016	Barth Bros Automotive Machine	Stock - Filters (Various)	1,216.10
EFT45927	11.11.2016	Boc Limited	Signage - 1 x Oxygen Cylinder & 1 x Acetylene Cylinder	179.83
EFT45928	11.11.2016	Bunzl Ltd	Stock - Interleaved Hand Towels Code# 4456	510.18
EFT45929	11.11.2016	BC Lock & Key	Tambrey Pavilion Oval - Supply Keys x 34, Plant - Navara Rekey, Padlocks	1,305.52
EFT45930	11.11.2016	Burkeair Pty Ltd	Monthly Scheduled Air-conditioning Maintenance - October 2016 (Various Sites)	4,703.52
EFT45931	11.11.2016	Bez Engineering	Plant - Refuse Compactor Plate Repairs	3,190.00
EFT45932	11.11.2016	R Bhardwaj	Cancelled Cheque	0.00
EFT45933	11.11.2016	Britel Enterprises Pty Ltd	WRP Advertisement - Safety House Booklets For Distribution Through Wickham Primary School	1,095.00
EFT45934	11.11.2016	Baynton West Primary School P&c	Litter Initiative - Bucks For Bags - NWCoastal Highway Between DeWitt And Madigan Roads - 350 Bags	2,000.00
EFT45935	11.11.2016	BB Landscaping Wa Pty Ltd	2B Echidna - Investigate And Change The Retic Timer	93.50
EFT45936	11.11.2016	Centurion Transport Co Pty Ltd	Freight	1,685.79
EFT45937	11.11.2016	Coates Hire Operations	Roundabout Maintenance - Day Hire of Trailer Mounted Boom	207.90

Chq/EFT	Date	Name	Description	Amount
EFT45938	11.11.2016	Chemform	Stock - Orange Hand / Dishwashing Detergent, Carpet Cleaner	286.88
EFT45939	11.11.2016	Caterlink	KLP - Electrolux (spel. Nht8g) Commercial Dishwasher With Drain Pump And Detergent Dispenser	6,834.30
EFT45940	11.11.2016	Command IT Services	WRP Bistro - Replace Hard Drive And Reset, Repair Cameras, Configure Access, Professional IT Help Desk Support Services	7,881.40
EFT45941	11.11.2016	Comtec Data Pty Ltd	Youth Services (Eastern),The Base - Supply And Install Wireless Duress Receivers, FBCC - Repair Alarm System	814.00
EFT45942	11.11.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	2,524.40
EFT45943	11.11.2016	S Culver	Reimbursement - Ktha Library - Working With Children Check	83.00
EFT45944	11.11.2016	Donna Duque	Cancelled Cheque	0.00
EFT45945	11.11.2016	Dun Direct Pty Ltd (Dunning's)	Stock - 30,000 Litres Of Diesel For Depot and Waste Tanks	33,000.00
EFT45946	11.11.2016	Dismantle	Youth Services / Safer Communities Partnership Contribution to BIKE RESCUE Tool and Equipment Kit (Youth Engagement 10 week program)	15,112.90
EFT45947	11.11.2016	H Eaton	Reimbursement - Utilities as per Managers Employment Contract	335.84
EFT45948	11.11.2016	Ezi-Hose Pty Ltd	Plant Repairs - Various	1,633.99
EFT45949	11.11.2016	Fortesque Bus Service Pty Ltd	Youth Shed - Holiday Mayhem Program - Bus Travel 04-05/10/2016	1,815.00
EFT45950	11.11.2016	Gas City Pest Control	35 Clarkson Way Bulgarra - Termite And Singapore Ant Inspection	87.89
EFT45951	11.11.2016	Globe Australia Pty Ltd	Mosquito Management - Bioprene 4gr - Granules (sand) 20kg Tubs	1,584.00
EFT45952	11.11.2016	Greentree Bithuwarnda Fencing & Civil	Depot LIA - Investigate And Repair Fencing (Vandalised)	1,650.00
EFT45953	11.11.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	79.99
EFT45954	11.11.2016	Home Hardware Karratha	General Hardware Items for Minor Repairs	217.92
EFT45955	11.11.2016	Hitachi Construction Machinery	Plant Repairs - Various	1,184.96
EFT45956	11.11.2016	Handy Hands Pty Ltd	KLP Oval Maintenance - Verti Mower Hire - 07/10/16	152.00
EFT45957	11.11.2016	Harvey Norman Karratha (Rathavit Pty Ltd)	IT - USB iPhone Lightning Cables	502.00
EFT45958	11.11.2016	ID Consulting Pty Ltd	Economic Development Online Stats - Yearly Subscription Fee	22,770.00
EFT45959	11.11.2016	Identity Security Pty Ltd	Kta Airport - Access And Support Visitor Pass (VIC) Security System	4,400.00
EFT45960	11.11.2016	Ibis Styles Karratha	Cossack Art Awards 2016 - Judges Accommodation	1,020.00
EFT45961	11.11.2016	Isubscribe Pty Ltd	Library - Magazine Subscriptions (Various)	4,676.05
EFT45962	11.11.2016	Karratha Signs	KLP - Replacement Signs And Decals	814.00
EFT45963	11.11.2016	Jolly Good Auto Electrics	Plant Repairs - Various	1,808.40
EFT45964	11.11.2016	JR & A Hersey Pty Ltd	Pest Control - Silvan/Selecta Spotpak Redline Rechargeable 25litre Trolley Sprayer Sp25-tr2	328.90
EFT45965	11.11.2016	Beyond Carpentry Contracting	WRP - Pavilion Amenities - Cut Weld And Galvanise Posts And Base Plate, Install 2 x Timers to Gym Wall, 11B Teesdale Pl - Repair Side Gate Bolt	3,778.50
EFT45966	11.11.2016	JCB Construction Equipment Australia (C. F. C. Holding Pty Ltd)	Stock - Filters (Various)	588.34
EFT45967	11.11.2016	Karratha Building Co	Dalgety House - Bathroom Floor Subsidied	11,905.07

Chq/EFT	Date	Name	Description	Amount
EFT45968	11.11.2016	Kwik Kopy Printing Centre	Stock - DLX Window Faced Envelopes - 20 Boxes Of 500	1,422.96
EFT45969	11.11.2016	Komatsu Australia Pty Ltd	Plant Repairs - Various	2,658.52
EFT45970	11.11.2016	K Kenway	Reimbursement - Study Assistance - Community Development Strategies	582.50
EFT45971	11.11.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Windscreen Replacement - Damaged By Object, Removal of Abandoned Vehicles	891.00
EFT45972	11.11.2016	Kennards Hire Pty Limited	7 Mile - Hire 2.5T Forklift - 07/10/2016 To 21/10/2016	396.00
EFT45973	11.11.2016	Repeco Auto Parts	Stock - Hydraulic Element, Face Respirator, LED Work Lights	232.75
EFT45974	11.11.2016	Red Dot Stores	Youth Services - Eastern Corridor Halloween Haunted House Party Late Night Decorations, Program Supplies ongoing	448.23
EFT45975	11.11.2016	Holcim (Australia) Pty Ltd	Bitumen Surfacing - 10 Tonne Of Barmag Dust	146.48
EFT45976	11.11.2016	Roebourne Dingo Hire	Open Space/Drainage - Mowing/Slashing - 24/10/16 To 28/10/16, Removal of Abandoned Vehicles	30,756.00
EFT45977	11.11.2016	K Riordan	Cancelled Cheque	0.00
EFT45978	11.11.2016	Juennesse Rundell	Refund - Laser Tag Party Cancellation Due To Health Reasons 08/11/16	270.00
EFT45979	11.11.2016	Statewide Bearings	Plant Repairs - Various	569.04
EFT45980	11.11.2016	Kmart Karratha	Youth Services - Eastern Corridor - Halloween Haunted House Party Late Night Decorations And Food, WRP - Group Fitness Equipment	564.00
EFT45981	11.11.2016	Designa Sabar Pty Ltd	Kta Airport - Device Software Updates	4,081.00
EFT45982	11.11.2016	Scope Business Imaging	Photocopier / Printing Charges	371.40
EFT45983	11.11.2016	Scotwork Negotiating Skills (Negotiating Skills Australia Pty Ltd)	HR - Professional Development - Advanced Negotiating Skills Course 21-24/11/16	5,461.50
EFT45984	11.11.2016	Skipper Transport Parts	Stock - Thorzt Electrolyte Ice Shots, Spark Plugs, Brake Relay Valves, Sanisafe Gel	858.39
EFT45985	11.11.2016	TWH Plumbing	7 Mile Waste - Investigate And Repair The Leak In The Water Line, Wick Trsf Stn - Remove Toilet and Vanity Pipe	1,900.42
EFT45986	11.11.2016	The Business Centre Pilbara	Kta Tourist Bureau - Business Support Grant Scheme - Destination Pilbara Warlu Way Tourism Conference Event	5,500.00
EFT45987	11.11.2016	Land Surveys NPJS Pty Ltd	WCH Splash Pool - Feature And Existing Services Plan	1,122.00
EFT45988	11.11.2016	Links Modular Solutions	WRP - Touch Screens, Receipt Printer, Cash Drawer	4,015.00
EFT45989	11.11.2016	MM Electrical Merchandising	KTA Airport - Pro Tag EliteTest Tags	543.40
EFT45990	11.11.2016	Mobile Concreting Solutions Pty Ltd	Kta Airport - Culvert HNZ Hanger - Cement, 12/10/2016	1,188.00
EFT45991	11.11.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WM - 15 Litre Spring Water Refills	194.95
EFT45992	11.11.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water Bottles	31.05
EFT45993	11.11.2016	North West Waste Alliance	Street Sweeping Services - October 2016	55,021.90
EFT45994	11.11.2016	Nielsen Liquid Waste Services Pty Ltd	Removal Of Sullage At 40 Mile Beach, Cleaverville, Cossack Courthouse	4,828.00
EFT45995	11.11.2016	Ourwest Corporation Pty Ltd	Rates refund for assessment A79094 due to tenement death	301.81
EFT45996	11.11.2016	One Tree Community Services Inc	Roebourne 150 - Community Concert - S.Shirtliff Performance	1,000.00
EFT45997	11.11.2016	Pacific Biologics	Mosquito Management - Prolink Xr Briquet (Case Of 220)	8,812.16

Chq/EFT	Date	Name	Description	Amount
EFT45998	11.11.2016	Printsync Norwest Business Solutions	Photocopier / Printing Charges	42.86
EFT45999	11.11.2016	Pilbara First Aid	WRP - Senior First Aid Refresher	200.00
EFT46000	11.11.2016	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	542.98
EFT46001	11.11.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - War Dogs	288.20
EFT46002	11.11.2016	Westrac Equipment Pty Ltd	Stock - Filters	119.45
EFT46003	11.11.2016	Woolworths (WA) Ltd	KLP - Kitchen And Office Supplies For Reception Creche And Aquatic, Youth Shed - Café Stock, KLP - Swim Nappies, Program Supplies, Pound - Animal Food, Library - Program Supplies, Depot - Staff Amenities, Catering Supplies	1,161.41
EFT46004	11.11.2016	West-sure Group	Kta Airport - Car Parking Revenue Bank Deposit - September 2016	512.27
EFT46005	11.11.2016	Water Infrastructure Science And Engineering (WISE)	Kta Airport - WWTP - Department Of Environmental Regulation Annual Environmental Report And Annual Audit Compliance Report	2,340.25
EFT46006	11.11.2016	Department Of Fire & Emergency Services (DBA Monitoring)	Cancelled Cheque	0.00
EFT46007	11.11.2016	Karratha Contracting Pty Ltd	Roundabout Maintenance - Euro Boulevard, Electrical Demolition, KACP - Mounting of Time Lapse Camera, Kta Airport - Carpark Upgrade Assist Comtec with Underground Services Locations, 11 Walcott Way - Install Security Sensor Light System, KLP - Generator Servicing, Apex Park - Retic Controller Relocation, DCH - Install Marine Grade Aluminium Switchboard Housing	38,880.10
EFT46008	14.11.2016	Dampier Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46009	14.11.2016	Karratha Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46010	14.11.2016	Millars Well Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46011	14.11.2016	Pegs Creek Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46012	14.11.2016	Roebourne District High School	Contribution for End of Year Presentation Awards 2016 - High School & Primary School	275.00
EFT46013	14.11.2016	St Pauls Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46014	14.11.2016	Tambrey Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46015	14.11.2016	Wickham Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46016	14.11.2016	Baynton West Primary School	Contribution for End of Year Presentation Awards 2016	100.00
EFT46017	18.11.2016	Iron Mountain Mining Ltd	Rates Refund For Assessment A78762 due to tenement death	148.48
EFT46018	18.11.2016	Karratha Signs	KACP - Public Art Coreflute Signs For Community Awareness Voting Stall At Karratha City Shopping Centre	528.00
EFT46019	18.11.2016	James Bennett Pty Limited	Library - New Resources	507.29
EFT46020	18.11.2016	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	Community Development - Michele Timms Breakfast Workshop (Funded Via DSR) - 50% Deposit	1,000.00
EFT46021	18.11.2016	Jolly Good Auto Electrics	Plant Repairs - Various	3,615.30
EFT46022	18.11.2016	Beyond Carpentry Contracting	WRP - Backwash Pit Repairs, Christmas 2016 - Construction of Letters for Display	4,578.75
EFT46023	18.11.2016	Karratha Building Co	Dalgety House - Investigated Possible Toilet Defect From Installation / Found To Be Blocked	264.00
EFT46024	18.11.2016	Komatsu Australia Pty Ltd	Plant Repairs - Various	325.49

Chq/EFT	Date	Name	Description	Amount
EFT46025	18.11.2016	K Kenway	Reimbursement - Allowances 16/09-24/09/2016	254.79
EFT46026	18.11.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Insurance Recoverables - Windscreen Replacement (Various), Removal of Abandoned Vehicles	2,225.00
EFT46027	18.11.2016	Kingsbury Super Pty Ltd	Rates Refund For Assessment A89128 due to cancellation of additional bins	990.00
EFT46028	18.11.2016	Landgate	Valuations - Consultancy Services Senior Valuer - Resource Rating, Mining Tenements and GRV Valuations	3,159.17
EFT46029	18.11.2016	Stephen Mark Librizzi	Rates refund for assessment A78786 due to overpayment	763.90
EFT46030	18.11.2016	Links Modular Solutions	KLP - RFID Wristbands	14,344.00
EFT46031	18.11.2016	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Service	550.00
EFT46032	18.11.2016	Malaga Properties Pty Ltd	Rates Refund For Assessment A89319 due to cancellation of additional bins	1,320.00
EFT46033	18.11.2016	NW Communications & IT Specialists	Kta Airport - Black Otter iPhone SE Boxes	693.00
EFT46034	18.11.2016	North West Tree Services	4 Meda Crescent Dampier - Dress Cotton Palms Along Footpath	752.95
EFT46035	18.11.2016	North West Volleyball Association Incorporated	Sports Funding Scheme - SP/01/Aug/2016 - Support To Provide Accredited Coach From Volleyball WA For Coaching And Junior Player Development	3,000.00
EFT46036	18.11.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WS - 15 Litre Spring Water Refills	105.55
EFT46037	18.11.2016	Pindan Contracting Pty Ltd	Cancelled Cheque	0.00
EFT46038	18.11.2016	Prompt Fencing Pty Ltd	Tambrey Pavilion - Install Weld Mesh Dividing Wall	1,870.00
EFT46039	18.11.2016	JCB Construction Equipment Australia (C. F. C. Holding Pty Ltd)	Purchase Of JCB 3cx APC Elite Eco 2 Wheel Steer 4.4 Diesel Max Backhoe Loader	138,330.87
EFT46040	18.11.2016	Doric Contractors Pty Ltd	Cancelled Cheque	0.00
EFT46041	18.11.2016	Ertech Pty Ltd	Kta Back Beach Boat Ramp Jetty and Carpark Upgrade (FT 17-15/16) Progress Claim #4	281,040.80
EFT46042	18.11.2016	Centurion Transport Co Pty Ltd	Freight	1,158.23
EFT46043	18.11.2016	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Supplies/Stock	610.60
EFT46044	18.11.2016	Chemform	Stock - Cleaning Products	391.27
EFT46045	18.11.2016	Comtec Data Pty Ltd	Green The Greens - Karratha Golf Course - Relocation Aerial Irrigation Computer And Controller, Wickham Trs Stn - Install Cabinet and Patch Panel	5,838.80
EFT46046	18.11.2016	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	2,343.00
EFT46047	18.11.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	4,697.25
EFT46048	18.11.2016	Development Cartographics (the Trustee For The Beal Family Trust)	Lands Matters - Plan Preparation	618.75
EFT46049	18.11.2016	O'Reilly Family Trust T/as Dampier Party Hire / Hullabaloo	Youth Services - Eastern Corridor - Photo Booth And Slushy Machine Hire - Halloween Haunted House Late Night Program - 29/10/16	750.00
EFT46050	18.11.2016	Delron Cleaning Pty Ltd	Kta Airport, DCH & KLP - Cleaning Services - October 2016 - RFT04-1516	90,735.33
EFT46051	18.11.2016	Dalts Electrical	WRP - Community Hall And Gym - Installation Clock/Timer	555.50
EFT46052	18.11.2016	Elliotts Irrigation Pty Ltd	Stock - Retic Parts	3,467.84
EFT46053	18.11.2016	Ezi-Hose Pty Ltd	Plant Repairs - Various	2,200.02
EFT46054	18.11.2016	Energy Power Systems Australia Pty Ltd	Plant - Generator Modem	3,170.35

Chq/EFT	Date	Name	Description	Amount
EFT46055	18.11.2016	Feel Creative Pty Ltd	Development Services - Reporting Web Form	1,848.00
EFT46056	18.11.2016	C Gorman	Reimbursement Of Accommodation & Meals Whilst Attending AIBS WA Chapter State Conference In Perth 19-23/10/16	483.00
EFT46057	18.11.2016	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight	1,197.80
EFT46058	18.11.2016	Recco Auto Parts	Stock - Hydraulic Element	121.00
EFT46059	18.11.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicle	220.00
EFT46060	18.11.2016	Rowe Plumbing Pty Ltd	Tambrey Park - Repair Two Broken Lateral Lines, 7 Mile Waste Wash Pad - Repair Failed 2nd Valve Check, Bulgarra North Building - Repair Toilet Blockage	7,929.79
EFT46061	18.11.2016	Kmart Karratha	Youth Services - Western Corridor - Makeup - Girlz Crew 2016 Term 4 Programming, KLP - AUX Cables for Function Room	316.00
EFT46062	18.11.2016	Karratha State Emergency Service	Karratha SES - 2/4 Quarterly Payments For General Goods And Services October-December 2016	5,500.00
EFT46063	18.11.2016	Speedo Australia Pty Ltd	KLP - Merchandise - Speedo Goggles And Accessories	1,454.20
EFT46064	18.11.2016	Sunstone Design	22b Shadwick Drive - Investigate And Replace Vertical Blind In Master Bedroom	297.00
EFT46065	18.11.2016	St. John Ambulance Wickham	REAF 2016 - Wickham Ambulance For Motox Event	440.00
EFT46066	18.11.2016	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement - 21/10/2016 To 20/11/2016	4,139.92
EFT46067	18.11.2016	Scope Business Imaging	Photocopier / Printing Charges	3,201.34
EFT46068	18.11.2016	Slavin Architects Pty Ltd	Kta Depot - Sub Consultants - Revised Scope And Cost For Achieving Fire Compliant Design	5,489.82
EFT46069	18.11.2016	Skipper Transport Parts (Formerly Covs)	Stock - Filters, Spray Markout Paint	297.18
EFT46070	18.11.2016	Switchbait (The Hickey Trust)	Uniforms - KLP Long Sleeve Polo Shirts	2,644.40
EFT46071	18.11.2016	Samson Soft Serve	Point Samson Community Planting Day - Function Attendance	232.00
EFT46072	18.11.2016	TWH Plumbing	Dampier Fire Station - Repair 1m Section Of Sewer Line Damaged By Roots, Depot - Isolate Water and Remove Hand Basins, 7 Mile Waste - Repair Bore Pipework, PBFC - Water Softener Scheduled Maintenance	4,209.69
EFT46073	18.11.2016	Australia Post	Postage Period Ending 31/10/2016	6,137.84
EFT46074	18.11.2016	Staples Australia	Stationery Supplies - Various Departments	620.72
EFT46075	18.11.2016	Chandler MacLeod	Labour Hire - Litter Crew	9,573.30
EFT46076	18.11.2016	Signature Music Pty Ltd	DCH - Custom Made Manual For The Dampier Community Hall Production Equipment	4,152.50
EFT46077	18.11.2016	Hathaways Lubricants	Plant Repairs - Various	1,456.41
EFT46078	18.11.2016	Karratha & Districts Chamber Of Commerce (KDCCI)	KDCCI - Business And Community Directory As Per Council Resolution #153566, Sponsorship of New Pilbara Economic Development Workshop	25,850.00
EFT46079	18.11.2016	Karratha Earthmoving & Sand Supplies	Cemetery Maintenance & Burials - Backhoe Dry Hire 10-11/11/16	660.00
EFT46080	18.11.2016	Les Mills Aerobics Australia	KLP/WRP - Contract Fees Les Mills Group Fitness Programs	2,560.39
EFT46081	18.11.2016	Leisure Institute Of WA Aquatics (Inc)	Cancelled Cheque	0.00
EFT46082	18.11.2016	Martin Sparks T/as Mas Tools	Workshop Cleaning - 3 Tonne Ratcheting Chassis Stands (Set of 2)	198.00
EFT46083	18.11.2016	Parry's Merchants	Youth Shed - Cafe Stock	284.15
EFT46084	18.11.2016	Roebourne Visitor Centre	Roebourne Tourist Bureau - Cossack Cafe - Generator Fuel - October 2016	868.98

Chq/EFT	Date	Name	Description	Amount
EFT46085	18.11.2016	St John Ambulance - Karratha	Youth Services - Eastern Corridor - Replacement First Aid Kit	149.50
EFT46086	18.11.2016	Position Partners	Tech Serv - New FC-500 Geo Camera 512mb Data Recorder	4,174.50
EFT46087	18.11.2016	TNT Express	Freight	407.60
EFT46088	18.11.2016	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	174.92
EFT46089	18.11.2016	Filippo And Caterina Vinci	Refund Of Legal Fees Partially Paid For Assessments A70734, A70742 & A70776 Due To Out Of Court Settlement Re PUPP	5,261.19
EFT46090	18.11.2016	Woolworths (WA) Ltd	Youth Shed - Cafe Stock, Catering for Various Meetings, WRP - Kiosk Stock, Depot - Staff Amenities	912.96
EFT46091	18.11.2016	Wurth Australia Pty Ltd	Depot - Workshop Consumables	1,683.96
EFT46092	18.11.2016	WA Billboards	Kta Airport - Access FIDS System Rapidsuitecloud - October 2016	4,691.50
EFT46093	18.11.2016	West-sure Group	Kta Airport - Car Parking Revenue Services - October 2016	307.97
EFT46094	18.11.2016	T Wear	Reimbursement - Utilities as per Managers Employment Contract	181.29
EFT46095	18.11.2016	Wisestar Investments Pty Ltd	Rates Refund For Assessment A78309 due to cancellation of additional bin	300.00
EFT46096	18.11.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Work Boots and Gloves	391.04
EFT46097	18.11.2016	Atom Supply	Equipment - Makita Circular Saw, Workshop Consumables, Kta Airport - D Cell Batteries, Plant Parts for Minor Repairs	1,569.22
EFT46098	18.11.2016	J Blackwood & Son Pty Limited	Stock - Mortein Fly Spray Fast Knockdown, Plastic Funnels, Cleaning Wipes, Brooms	371.56
EFT46099	18.11.2016	Auslec	Kta Airport - Airside - Lampholder K-o Es W/p Holder	256.70
EFT46100	18.11.2016	Abbott & Co Printers	Cossack Heritage Trail - Brochure Printing	1,221.00
EFT46101	18.11.2016	Airport Security Pty Ltd	Kta Airport - ASIC Printing	200.00
EFT46102	18.11.2016	Allround Plumbing Services Pty Ltd	Roebourne Community Hall - WT# 16358 - Investigate And Repair Running Toilet/Cistern, Gas Audits - Various Sites	10,840.32
EFT46103	18.11.2016	Asb Marketing Pty Ltd	Mosquito Management - Fight The Bite Vinyl Stickers - 97mm X 120mm	1,287.00
EFT46104	18.11.2016	Argonaut Engineering & Construction	1 Cook Close - Carry Out Repairs Including Fix Downpipe Fix Cyclone Screen Supply/Install Doorstops & New Towel Rail & Install Bathroom Mirror	1,154.19
EFT46105	18.11.2016	Barth Bros Automotive Machine	Plant Repairs - Various	2,786.40
EFT46106	18.11.2016	Boc Limited	Cylinders - Various Gases and Sites	1,882.86
EFT46107	18.11.2016	Beaurepairs	Plant Repairs - Various	671.31
EFT46108	18.11.2016	BC Lock & Key	Kta Main Admin - Investigate And Repair Broken Lunch Room Door Handle	253.97
EFT46109	18.11.2016	Burkeair Pty Ltd	KLP - Test Refrigerant Per Gas2go (trial) And Supply Report, Kta Admin Annex - Air Con Repairs, Quarterly Maintenance - Various Sites, Millars Well Daycare - Clean Units and Coils, Pegs Creek Pavilion - Repair Unit, Depot - Replace Power Point with Timer	6,337.54
EFT46110	18.11.2016	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Repairs - Various	480.23
EFT46111	18.11.2016	Beacon Equipment	P&G - 3 x Stihl FS130 Brushcutters And Forestry Harnesses	3,251.50
EFT46112	18.11.2016	BP Australia Pty Ltd	Fleet Fuel - October 2016	6,274.42
EFT46113	18.11.2016	Steven John Burgess	Lands Matters	759.70

Chq/EFT	Date	Name	Description	Amount
EFT46114	18.11.2016	Hayley Nicole Barker	Rates refund for assessment A35627 due to overpayment	124.03
EFT46115	18.11.2016	United Party Hire	REAF 2016 - Large Event Marquees & Chairs For Wickham Events - REAF Comedy/REAF Hypnotist, Youth Services - Smoke Machine Hire for Youth Event	21,515.00
EFT46116	18.11.2016	Uniqco (WA) Pty Ltd	Fleet Plant & Vehicle Asset Management Fixed Service Fee For November 2016	4,418.70
EFT46117	18.11.2016	Zipform Pty Ltd	Rates - 2nd Instalment Notices Printed & Posted - 2016/17	2,220.51
EFT46118	18.11.2016	Supercivil Pty Ltd	Footpaths - Harding Way Bulgarra - Install Concrete Footpath	81,797.57
EFT46119	18.11.2016	Pindan Contracting Pty Ltd	Tambrey Pavilion - Design And Construct As Per Resolution 153203	58,250.06
EFT46120	18.11.2016	Gaye Henry T/A What Now Drummer	REAF 2016 - Launch - 2 X 40 Minute Performances - Band What Now	1,000.00
EFT46121	21.11.2016	Telstra Corporation Ltd	Telephone Usage Charges	1,037.00
EFT46122	21.11.2016	Horizon Power	Electricity Usage Charges	14,363.70
EFT46123	21.11.2016	Water Corporation	Water Usage Charges	172.02
EFT46124	17.11.2016	Doric Contractors Pty Ltd	Karratha Arts and Community Precinct Construction - RFT 24-15/16 Progress Claim #2	1,454,018.34
EFT46125	18.11.2016	Coles Group Limited	Gift Cards for Service Awards	4,564.85
EFT46126	18.11.2016	Finbar Karratha Pty Ltd	Lease Payment to 07/01/2017	3,250.00
EFT46127	18.11.2016	LJ Hooker Karratha	Lease Payment to 01/01/2017	2,607.15
EFT46128	18.11.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT46129	18.11.2016	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT46130	18.11.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT46131	18.11.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT46132	18.11.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT46133	18.11.2016	Maxxia Pty Ltd	Payroll deductions	19,026.80
EFT46134	18.11.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT46135	18.11.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT46136	18.11.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT46137	18.11.2016	City Of Karratha	Payroll deductions	320.00
EFT46138	18.11.2016	Australian Taxation Office	Payroll deductions	272,065.00
EFT46139	18.11.2016	Child Support Agency	Payroll deductions	2,080.13
78268	04.11.2016	Elaine Walsham	WRP - Facilitate & Deliver St. Johns First Aid Program - 6 Weeks	450.00
78269	04.11.2016	Department Of Transport	Cancelled Cheque	0.00
78270	18.11.2016	Sophie Sparks	2016 Walkington Award Recipient	5,000.00
DD26995.1	02.11.2016	Wa Super (Formerly Walgsp)	Payroll deductions	105,413.53
DD26995.10	02.11.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	487.42
DD26995.11	02.11.2016	AMP Super Directions Fund	Superannuation contributions	490.39
DD26995.12	02.11.2016	BT Super For Lfe	Superannuation contributions	1,326.25
DD26995.13	02.11.2016	AMP SignatureSuper	Superannuation contributions	1,111.46
DD26995.14	02.11.2016	QSUPER	Payroll deductions	2,187.91
DD26995.15	02.11.2016	NGS Superannuation	Superannuation contributions	591.54
DD26995.16	02.11.2016	J & S Pryor Super Fund	Superannuation contributions	464.65
DD26995.17	02.11.2016	Statewide Super	Superannuation contributions	781.74
DD26995.18	02.11.2016	MLC Navigator Retirement Plan - SYCAMORE	Payroll deductions	703.96
DD26995.19	02.11.2016	CBA Superannuation Savings Account	Superannuation contributions	589.37

Chq/EFT	Date	Name	Description	Amount
DD26995.2	02.11.2016	First State Super	Superannuation contributions	665.07
DD26995.20	02.11.2016	VicSuper	Superannuation contributions	660.29
DD26995.21	02.11.2016	Mlc Masterkey Superannuation	Superannuation contributions	202.61
DD26995.22	02.11.2016	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD26995.23	02.11.2016	Rest Superannuation	Superannuation contributions	4,306.00
DD26995.24	02.11.2016	Club Plus Superannuation Scheme	Payroll deductions	875.47
DD26995.25	02.11.2016	OnePath Masterfund	Superannuation contributions	230.24
DD26995.26	02.11.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	189.46
DD26995.27	02.11.2016	AMP Superleader	Superannuation contributions	280.24
DD26995.28	02.11.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD26995.29	02.11.2016	AvSUPER FUND	Superannuation contributions	443.43
DD26995.3	02.11.2016	Hesta Superannuation	Payroll deductions	3,555.42
DD26995.30	02.11.2016	ANZ Smart Choice Super	Superannuation contributions	1,034.57
DD26995.31	02.11.2016	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD26995.32	02.11.2016	AustSafe Super	Superannuation contributions	491.50
DD26995.33	02.11.2016	Netwealth Superannuation	Superannuation contributions	511.62
DD26995.34	02.11.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,877.60
DD26995.35	02.11.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.61
DD26995.36	02.11.2016	Bartlett Rise Superannuation Fund	Superannuation contributions	462.91
DD26995.37	02.11.2016	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD26995.38	02.11.2016	BT Business Super	Superannuation contributions	85.68
DD26995.39	02.11.2016	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD26995.4	02.11.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD26995.40	02.11.2016	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD26995.41	02.11.2016	Australian Super	Superannuation contributions	4,943.33
DD26995.42	02.11.2016	Cbus	Payroll deductions	1,000.00
DD26995.43	02.11.2016	Sunsuper Pty Ltd	Superannuation contributions	2,278.83
DD26995.5	02.11.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	889.37
DD26995.6	02.11.2016	Axa Generations	Payroll deductions	1,146.33
DD26995.7	02.11.2016	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	310.42
DD26995.8	02.11.2016	HostPlus Superannuation	Payroll deductions	5,033.77
DD26995.9	02.11.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,236.42
DD26999.1	01.11.2016	Fines Enforcement Registry (Dept Of Attorney General)	Lodgement Of FERS Enforcement Certificate Unpaid Fines - October 2016 39 Fines	2,262.00
DD27089.1	16.11.2016	Wa Super (Formerly Walgsp)	Payroll deductions	104,021.72
DD27089.10	16.11.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	601.06
DD27089.11	16.11.2016	AMP Super Directions Fund	Superannuation contributions	490.39
DD27089.12	16.11.2016	BT Super For Llife	Superannuation contributions	1,305.69
DD27089.13	16.11.2016	AMP SignatureSuper	Superannuation contributions	1,170.25
DD27089.14	16.11.2016	QSUPER	Payroll deductions	2,208.30
DD27089.15	16.11.2016	NGS Superannuation	Superannuation contributions	591.54
DD27089.16	16.11.2016	J & S Pryor Super Fund	Superannuation contributions	488.61

Chq/EFT	Date	Name	Description	Amount
DD27089.17	16.11.2016	Statewide Super	Superannuation contributions	781.74
DD27089.18	16.11.2016	MLC Navigator Retirement Plan - SYCAMORE	Payroll deductions	703.96
DD27089.19	16.11.2016	CBA Superannuation Savings Account	Superannuation contributions	567.68
DD27089.2	16.11.2016	First State Super	Superannuation contributions	638.41
DD27089.20	16.11.2016	VicSuper	Superannuation contributions	479.72
DD27089.21	16.11.2016	Mlc Masterkey Superannuation	Superannuation contributions	224.98
DD27089.22	16.11.2016	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD27089.23	16.11.2016	Rest Superannuation	Superannuation contributions	4,271.86
DD27089.24	16.11.2016	Club Plus Superannuation Scheme	Payroll deductions	881.30
DD27089.25	16.11.2016	OnePath Masterfund	Superannuation contributions	118.96
DD27089.26	16.11.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	236.82
DD27089.27	16.11.2016	AMP Superleader	Superannuation contributions	232.88
DD27089.28	16.11.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD27089.29	16.11.2016	AvSUPER FUND	Superannuation contributions	443.43
DD27089.3	16.11.2016	Hesta Superannuation	Payroll deductions	3,591.91
DD27089.30	16.11.2016	ANZ Smart Choice Super	Superannuation contributions	1,053.47
DD27089.31	16.11.2016	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD27089.32	16.11.2016	AustSafe Super	Superannuation contributions	491.50
DD27089.33	16.11.2016	Netwealth Superannuation	Superannuation contributions	511.62
DD27089.34	16.11.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,920.25
DD27089.35	16.11.2016	Prime Super	Superannuation contributions	404.57
DD27089.36	16.11.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.61
DD27089.37	16.11.2016	Bartlett Rise Superannuation Fund	Superannuation contributions	293.63
DD27089.38	16.11.2016	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27089.39	16.11.2016	Commonwealth Bank Group Super	Superannuation contributions	105.25
DD27089.4	16.11.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27089.40	16.11.2016	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD27089.41	16.11.2016	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27089.42	16.11.2016	Australian Super	Superannuation contributions	4,629.92
DD27089.43	16.11.2016	Cbus	Payroll deductions	1,000.00
DD27089.44	16.11.2016	Sunsuper Pty Ltd	Superannuation contributions	2,192.62
DD27089.5	16.11.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	805.31
DD27089.6	16.11.2016	Axa Generations	Payroll deductions	1,146.33
DD27089.7	16.11.2016	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	310.42
DD27089.8	16.11.2016	HostPlus Superannuation	Payroll deductions	4,963.40
DD27089.9	16.11.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,236.42
				4,829,755.25
DD27110.1 (credit cards)	14.10.2016	Black Sun Window Tinting	Supply And Fit Window Tinting Film To Tambrey Pavilion	1,900.00
DD27110.1 (credit cards)	03.10.2016	Facebook	Online Advertising	278.21

Chq/EFT	Date	Name	Description	Amount
DD27110.1 (credit cards)	10.10.2016	Microsoft	Hosting Fee	2.00
DD27110.1 (credit cards)	19.10.2016	Rackspace	Cloud Service Hosting Sep/Oct 2016	693.92
DD27110.1 (credit cards)	21.10.2016	Campaignmonitor	Email Distribution Service For Media Releases	87.07
DD27110.1 (credit cards)	06.10.2016	Dropbox	Hosting Licence Fees 05/10/16 To 05/10/17	2,626.50
DD27110.1 (credit cards)	06.10.2016	Scooter	Software Licence	65.48
DD27110.1 (credit cards)	06.10.2016	Amnet	Broadband 09/10/16 To 09/11/16	79.00
DD27110.1 (credit cards)	06.10.2016	Amnet	Broadband 09/11/16 To 09/12/16	79.00
DD27110.1 (credit cards)	06.10.2016	ISPX	ADSL And Email Hosting 06/10/16 to 05/11/16	124.08
DD27110.1 (credit cards)	29.09.2016	Ace Travel	Travel insurance Mayor Travel Segra Conference	22.80
DD27110.1 (credit cards)	29.09.2016	Ace Travel	Travel Insurance CEO Travel Segra Conference	22.80
DD27110.1 (credit cards)	29.09.2016	Qantas	Mayor Flight To CEDA Conference In Canberra	710.20
DD27110.1 (credit cards)	29.09.2016	Regional Express	Mayor Flight To Segra Conference And WARCA Meeting In Albany	554.81
DD27110.1 (credit cards)	29.09.2016	Regional Express	CEO Flight To Segra Conference And WARCA Meeting In Albany	554.81
DD27110.1 (credit cards)	30.09.2016	Management Solutions	CEO Registration Segra Conference In Albany	1,457.45
DD27110.1 (credit cards)	30.09.2016	Management Solutions	Mayor Registration Segra Conference In Albany	1,457.45
DD27110.1 (credit cards)	03.10.2016	Qantas	CEO Flight Attending Segra Conference In Albany	335.30
DD27110.1 (credit cards)	03.10.2016	Qantas	Flight Change Charge CEO Flight Attending Segra Conference In Albany	88.00
DD27110.1 (credit cards)	04.10.2016	Trybooking.com	Mayor Registration For The Australian Minerals Industry Parliamentary Dinner In Canberra	275.30
DD27110.1 (credit cards)	06.10.2016	Qantas	Mayor Flight Attending CEDA Conference In Canberra	784.01
DD27110.1 (credit cards)	07.10.2016	CEDA	Registration For Cr White-Hartig Attending CEDA Conference In Canberra	2,730.00
DD27110.1 (credit cards)	07.10.2016	Qantas	CEO Flight Attending Segra Conference In Albany	335.30
DD27110.1 (credit cards)	10.10.2016	National Party Of Australia	Registration Mayor Attending The National Party Dinner Canberra	250.00
DD27110.1 (credit cards)	10.10.2016	Quest	Accommodation For CEO Attending Meetings In Perth 13/10/16	173.57
DD27110.1 (credit cards)	11.10.2016	Regional Express	Mayor Flight To Segra Conference And WARCA Meeting In Albany	33.72
DD27110.1 (credit cards)	17.10.2016	Qantas	Mayor Flight To Segra Conference And WARCA Meeting In Albany	88.00
DD27110.1 (credit cards)	20.10.2016	Virgin	Flight To Attend Meeting With Doric Contractors In Perth 17/10/16	707.85
DD27110.1 (credit cards)	21.10.2016	Virgin	Difference In Flight Costs Whilst Attending Meeting With Doric Contractors For KACP Project In Perth	60.00
DD27110.1 (credit cards)	14.10.2016	Hotels.com	Accommodation Whilst Attending IPWEA Training In Perth Nov 2016	155.40
DD27110.1 (credit cards)	14.10.2016	Virgin	Flight Cost To Perth Return Whilst Attending IPWEA Training Nov 2016	707.07
DD27110.1 (credit cards)	12.10.2016	Hotels	Accommodation In Perth Whilst Attending Local Recovery Coordinator Training In December 2016	351.00
DD27110.1 (credit cards)	13.10.2016	Virgin	Difference In Change For Flight To Attend Local Recovery Coordinator Training In December 2016	80.00

Chq/EFT	Date	Name	Description	Amount
DD27110.1 (credit cards)	25.10.2016	Virgin	Flight Cost To Perth Return To Attend IPWEA 2016 Pubic Works Training Week 14-18/11/2016	646.29
DD27110.1 (credit cards)	25.10.2016	Wotif	Accommodation For Bushfire Fire Fighting Course 12-13/10/16	338.00
DD27110.1 (credit cards)	07.10.2016	Qantas	Flights For Aim Coaching Skills Conference In Perth 08-11/11/16	335.30
DD27110.1 (credit cards)	07.10.2016	Virgin Australia	Flights For Aim Coaching Skills Conference In Perth 08-11/11/16	319.00
DD27110.1 (credit cards)	24.10.2016	Virgin Australia	Credit Card Fee Flights For Aim Coaching Skills Conference In Perth 08-11/11/16	4.15
DD27110.1 (credit cards)	24.10.2016	Newslink	Airport Emergency & Security Committee Meeting Catering	149.65
DD27110.1 (credit cards)	24.10.2016	Karratha Mall Vicinity Real Estate	Airport Safety Week Booth Hire	440.00
DD27110.1 (credit cards)	24.10.2016	Western Australia Police	Corporate Firearms Licence For Licence Number 09990035	122.00
DD27110.1 (credit cards)	17.10.2016	Subway	Catering For Bush Fire Brigade & Ranger Volunteers For Fire	141.50
DD27110.1 (credit cards)	13.10.2016	KCI Industries	New Door For Pie Heater At Youth Shed	66.60
DD27110.1 (credit cards)	29.09.2016	Samson Beach Chalets	Accommodation For WRP Contractor Links Training 09-13/10/16	945.00
DD27110.1 (credit cards)	29.09.2016	KCI Industries	Additional Costs For Pie Warmer Door For Youth Shed	64.00
DD27110.1 (credit cards)	10.10.2016	All Seasons Karratha	Accommodation For MC At Sports Awards	438.40
DD27110.1 (credit cards)	12.10.2016	Paypal Westernaust	Membership For Western Australian Genealogical Society Local History	100.00
DD27110.1 (credit cards)	12.10.2016	Karratha Senior High School	Contribution Towards Year 12 Presentation Awards As Per Council Policy CS06	175.00
DD27110.1 (credit cards)	13.10.2016	Australian Library & Information Assoc	Online Registration For Digital Trends Roundup 2016	270.00
DD27110.1 (credit cards)	21.10.2016	Qantas Australia	Airfares For Library Exchange Perth 09/12/16	221.90
DD27110.1 (credit cards)	21.10.2016	Virgin Airlines	Airfares For Library Exchange Perth Credit Card Charge	2.59
DD27110.1 (credit cards)	26.10.2016	Virgin Airlines	Airfares For Library Exchange Perth 07-09/12/16	199.00
DD27110.1 (credit cards)	26.10.2016	Creative Market	Art Package For Youth Shed	134.31
DD27110.1 (credit cards)	26.10.2016	Empire 6714	Catering For Partnerships Lunch	68.00
DD27110.1 (credit cards)	27.10.2016	Qantas	Airfare KTA-PER-KTA For Meetings In Perth/Albany 24-28/10/2016	949.00
DD27110.1 (credit cards)	27.10.2016	Woolworths	Catering For Budget Workshops 18/10/2016	11.49
DD27110.1 (credit cards)	24.10.2016	Rambla Bar And Bistro	Catering for October Ordinary Council Meeting	755.00
DD27110.1 (credit cards)	18.10.2016	Woolworths	Beverage for Budget Workshops 18/10/2016	47.00
DD27110.1 (credit cards)	17.10.2016	Woolworths	Beverage For Budget Workshops 19/10/2016	42.70
DD27110.1 (credit cards)	18.10.2016	Qantas	Airfare KTA-PER For Meetings In Perth/Albany 25/10/2016	335.30
DD27110.1 (credit cards)	19.10.2016	Regional Express	Airfare Perth-Albany-Perth For Meetings in Albany 25-26/10/2016	147.72
DD27110.1 (credit cards)	20.10.2016	Comfort Hotel Albany	Accommodation Attending WARCA Meeting .25/10/2016	130.00
DD27110.1 (credit cards)	20.10.2016	Brassey Hotel	Accommodation In Canberra Including Meals Whilst Attending Meetings 25/10/2016	1,410.34

Chq/EFT	Date	Name	Description	Amount
DD27110.1 (credit cards)	26.10.2016	Comfort Hotel Albany	Accommodation In Albany Whilst Attending WARCA Meeting 25/10/2016	244.50
DD27110.1 (credit cards)	09.10.2016	Rosso Espresso 89	Breakfast In Perth For Business Meetings	10.00
DD27110.1 (credit cards)	26.10.2016	Venice Pizza Bar & Restaurant	Meals In Albany For Business Meetings	35.25
DD27110.1 (credit cards)	13.10.2016	Venice Pizza Bar & Restaurant	Meals In Albany For Business Meetings	35.25
DD27110.1 (credit cards)	25.10.2016	Horizon Power	Electricity Usage 13/07/16 To 12/09/16	103.08
DD27110.1 (credit cards)	25.10.2016	Water Corp	Water Usage 13/07/16 To 14/09/16	251.79
DD27110.1 (credit cards)	03.10.2016	Water Corp	Water Usage 13/07/16 To 14/09/16	130.67
DD27110.1 (credit cards)	05.10.2016	Water Corp	Water Usage 13/07/16 To 14/09/16	82.87
DD27110.1 (credit cards)	05.10.2016	Water Corp	Water Usage 13/07/16 To 14/09/16	178.48
DD27110.1 (credit cards)	05.10.2016	Water Corp	Water Usage 13/07/16 to 14/09/16	55.78
DD27110.1 (credit cards)	05.10.2016	Water Corp	Water Usage 13/07/2016 to 14/09/16	172.11
DD27110.1 (credit cards)	05.10.2016	Woolworths	Rewards & Recognition Gift Cards	250.00
DD27110.1 (credit cards)	05.10.2016	Telstra	Phone Usage 11/08/16 To 10/09/16	126.17
DD27110.1 (credit cards)	05.10.2016	Telstra	Phone Usage 14/08/16 To 13/09/16	139.82
DD27110.1 (credit cards)	07.10.2016	Horizon Power	Electricity Usage 20/07/16 To 19/09/16	157.41
DD27110.1 (credit cards)	10.10.2016	Horizon Power	Electricity Usage 20/07/16 To 19/09/16	247.69
DD27110.1 (credit cards)	10.10.2016	Horizon Power	Electricity Usage To 21/09/16	389.50
DD27110.1 (credit cards)	10.10.2016	Water Corp	Water Usage 13/07/16 To 14/09/16	113.15
DD27110.1 (credit cards)	10.10.2016	Water Corp	Water Usage 20/07/16 to 20/09/16	113.15
DD27110.1 (credit cards)	10.10.2016	Water Corp	Water Usage 20/07/16 to 20/09/16	143.43
DD27110.1 (credit cards)	13.10.2016	Horizon Power	Electricity Usage Charges 20/07/16 to 19/09/16	388.80
DD27110.1 (credit cards)	13.10.2016	Telstra	Telephone Charges 21/08/16 to 20/09/16	112.22
DD27110.1 (credit cards)	17.10.2016	Telstra	Phone Charges 29/08/16 to 28/09/16	55.25
DD27110.1 (credit cards)	18.10.2016	Virgin Aust	HR Recruitment Flights 20/11/16	8.29
DD27110.1 (credit cards)	27.10.2016	Virgin Aust	HR Recruitment Flights 20/11/16	638.00
DD27110.1 (credit cards)	27.10.2016	Virgin Aust	Emerging Leaders Flights April 2017	33.18
DD27110.1 (credit cards)	27.10.2016	Virgin Aust	Emerging Leaders Flights April 2017	2,552.00
DD27110.1 (credit cards)	27.10.2016	Water Corp	Water Usage 13/07/2016 to 14/09/16	49.40
DD27110.1 (credit cards)	27.10.2016	Water Corp	Water Usage 13/07/2016 to 14/09/16	49.40
DD27110.1 (credit cards)	05.10.2016	Water Corp	Water Usage 13/07/2016 to 14/09/16	49.40
DD27110.1 (credit cards)	05.10.2016	Water Corp	Water Usage 13/07/2016 to 14/09/16	49.40

33,844.78

03.11.2016	City of Karratha	Payroll F/E: 02.11.2016	737,858.02
17.11.2016	City of Karratha	Payroll F/E: 16.11.2016	727,463.52

1,465,321.54

Total Payments:

6,328,921.57

10.3 DESTINATION MARKETING

File No:	CR.77
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Marketing and Communications
Date of Report:	30 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Destination Marketing Strategy 2. A copy of the Destination Marketing Implementation Plan will be available to Councillors at the meeting

PURPOSE

To consider the proposed Destination Marketing Strategy for the City, and to consider the scope of works, evaluation criteria and weightings for proposed tender documents for the implementation of the strategy.

BACKGROUND

Council agreed at the March 2016 Ordinary Council Meeting to pursue a Destination Marketing Strategy to re-position the City and highlight its positive features including lifestyle, natural beauty and tourism product. The scope of work for the strategy included:

- industry and stakeholder engagement;
- market research and assessment;
- identification of key segments;
- development of a high level messaging and narrative strategy;
- identification of key marketing channels; and
- development of mock up campaign concepts.

Circul8 Communicate was engaged to complete the above works. Consultation sessions were held with the Tourism Advisory Group, and local tourism businesses, culminating in the delivery of the strategy to the November Councillor briefing. The resultant strategy document is attached. The strategy sets the goal for Karratha “to be known as a diverse nature based adventure destination, and in the top ten places to visit in Western Australia”. It identifies the most promising markets for the City to target and presents a brand value proposition. Most importantly, the strategy sets out the specific marketing assets required by the City to enter the market as well and recommendations on the marketing channels the City should use to maximise value for money. These recommendations form the basis of the scope of works for the implementation and delivery project.

Following delivery of the strategy Council can now consider moving to the implementation and delivery phase. Various delivery methods have been considered to best align with current campaigns in the market and existing destination marketing structures that could be leveraged.

Tourism WA/Australia's North West Tourism

Tourism WA does not run a whole of state destination marketing campaign. They support regional tourism organisations (RTOs) to run regional campaigns and have competitive funding for tourism activities such as events. Australia's North West Tourism is the RTO responsible for the City of Karratha. While ANWT has run some campaigns featuring the Pilbara they are a member based organisation and focus their resources on Broome and the Kimberley region where their member base is higher. As such, the proposed Strategy will not duplicate work in market by these organisations. If this strategy is pursued both ANWT and Tourism WA will be consulted on our activities to make sure our work complements existing activities. If the strategy is successful and the local industry grows, it is anticipated that the marketing strategy could be taken over with a traditional RTO model.

Regional campaigns/co-operation

The Pilbara Regional Council, Pilbara Development Commission and neighbouring Councils have all run tourism activities with varying degrees of success in the national market. These tend to be one off projects rather than holistic destination marketing campaigns such as this one proposed in this report. A City of Karratha campaign would involve attractions which are in neighbouring municipalities, promoting Karratha as the entry point or base. As the City is supporting a range of tourism initiatives a marketing strategy is required to raise awareness of us as a new destination. While regional partnership will be beneficial to destination marketing in the future, it is important to establish ourselves as a destination in our own right to support the growing industry with a view to cluster marketing in the future.

After consideration of the strategy documents and market research, officers propose the following scope for tender of these works:

Stage 1: Asset development and launch

- Consultation with local industry, as well as Council and the Tourism Advisory Group;
- Development of a creative campaign concept that captures the City's tourism value proposition and market position;
- Preparation of marketing platforms identified in the strategy including social media and web assets, brand look and feel and brand guidelines;
- Full asset library including photography, videography, design templates;
- Launch campaign development, execution and evaluation across earned, owned, paid and borrowed media;
- Social media training for City of Karratha staff;
- Training for local tourism and hospitality businesses as well as the Karratha Visitor Centre to maximise campaign leveraging.

Stages 2-4

Each subsequent stage will consist of one year's worth of strategy implementation including:

- Update delivery strategy in line with evaluation of previous and contemporary trends;
- 12 months of content plans;
- Production and media buying services for the campaign as agreed in the strategy (print, online, video, influencers, familiarisations, out of home, etc.);
- Support and training for City staff, visitor centre and local businesses to deliver social media aspects of the campaign.

It is proposed that there be a stop/go point at the end of each year of the contract to assess whether sufficient ROI is being achieved.

Officers recommend the following evaluation criteria and weightings in line with Council Policy CG-12:

Criteria	Weighting
Relevant Experience	15%
Campaign Pitch	25%
Capacity to Deliver	5%
Methodology	5%
Price	50%

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors who sit on the Tourism advisory group participated in the workshop process prior to the development of the strategy. Circul8 Communicate presented to a Councillor Briefing session to seek Council feedback prior to finalising the strategy.

COMMUNITY CONSULTATION

Consultation has occurred with the local tourism industry and other stakeholders through the City’s Tourism Advisory Group. Further consultation is required as part of the tender during the delivery phase of the project.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Council Policy CG-12 – Purchasing Policy.

Council Policy CG-11 – Regional Price Preference is also applicable to this matter.

FINANCIAL IMPLICATIONS

Funds have not been included in budget for this project however Council recently resolved to create an Economic Development Reserve for the purpose of funding a range of economic development activities, including destination marketing.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	2.d.2.2	Marketing Services
Our Projects/Actions:	2.d.2.2.1	Prepare and implement the destination marketing strategy

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial outlay.

IMPACT ON CAPACITY

The Destination Marketing Strategy proposes that a significant portion of the day to day social media operations be taken on in-house by the City’s Marketing and Communications Team. It is anticipated that this work can be undertaken within the current resourcing.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the City of Karratha Destination Marketing Strategy; and
2. INVITE tenders for the implementation of the strategy with the following changes to the proposed scope of works and evaluation criteria:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the City of Karratha Destination Marketing Strategy; and
2. NOT PROCEED with implementation of the strategy

CONCLUSION

The Destination Marketing Strategy has been highlighted as a key project to re-position the City and grow awareness of its tourism potential. The Strategy delivered provides a strong basis to enter the national market and supports the Council’s current tourism initiatives and aspirations.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the City of Karratha Destination Marketing Strategy
2. **INVITE** tenders for the implementation of the Destination Marketing Strategy based on the following scope of works:
 - a) Consultation with local industry, as well as Council and the Tourism Advisory Group
 - b) Development of a creative campaign concept that captures the City’s tourism value proposition and market position
 - c) Preparation of marketing platforms identified in the strategy including social media and web assets, brand look and feel and brand guidelines
 - d) Full asset library including photography, videography, design templates
 - e) Launch campaign development, execution and evaluation across earned, owned, paid and borrowed media
 - f) Social media training for City of Karratha staff
 - g) Training for local tourism and hospitality businesses
 - h) Annual implementation for up to three years.
3. **APPROVE** the following evaluation criteria:

Criteria	Weighting
Relevant Experience	15%
Campaign Pitch	25%
Capacity to Deliver	5%
Methodology	5%
Price	50%

11 COMMUNITY SERVICES

11.1 COMMUNITY SERVICES POLICY REVIEW - COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME (CS06)

File No:	GS.36
Responsible Executive Officer:	Director Community Services
Reporting Author:	Coordinator Community Engagement
Date of Report:	10 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed Policy CS06 – Community Grants and Contributions Scheme (Tracked Changes)

PURPOSE

For Council to consider proposed changes to Community Grants and Contributions Schemes Policy CS06, to improve clarity of the funding schemes and ensure consistency with other Policy documents.

BACKGROUND

Policy CS06 offers community based organisations, clubs and service groups based within the City of Karratha, financial assistance to coordinate high quality programs, community events, facilities and services that provide a direct benefit to the City of Karratha community.

The community grants and contribution schemes covered under this policy are:

1. Annual Community Grant Scheme
2. Quarterly Grants Scheme.
3. End of Year School Awards Contribution.
4. Walkington Award.
5. Computers for Communities.

The City is required to review Council policies on a regular basis. At the October OCM, Council resolved to adopt a range of amendments to Policy CS19: Annual Community Association Development Scheme. In line with those recent changes, proposed amendments to Policy CS06 are aim to:

- Improve clarity and consistency throughout the document;
- Reference language consistent with other grant scheme policy documents;
- Outline the allocation of funds to schemes identified in CS06 as per recent amendments to Policy CS19 (where these funds are not allocated or not spent via CS19).
- Reference variation forms due to an increase in variation requests from Community Associations. This will assist in more timely and efficient approval processes;
- Provide greater accountability for acquittal documentation when accessing final payments to reduce burden of paperwork at completion of project;
- Clarify and simplify the process for Community Associations.

Additionally, Officers will continue to review and simplify associated application and evaluation forms.

A summary of proposed changes to Policy CS06 are outlined in the table below:

Proposed Change	Purpose of change
1. Objective	Minor grammatical change. Remove reference to Policy CS19 and CS22 as this is self-explanatory.
2.1 Introduction	Reworded to improve clarity and correct reference to the Policy Schemes
<p>2.2 (<i>Current</i>) Funding</p> <p>2.2 (<i>Proposed</i>) Eligibility</p>	<p>Text moved to Section 2.5 (Allocation of Funds) consistent with headings in CS19.</p> <p>2.2.2 – text pertaining to religious groups moved to 2.2.6. Clarification that religious groups may be funded for community based activities/programs ONLY (ie: inclusive Christmas parties, Carols by Candlelight, community craft programs). Religious specific activities are not considered (ie: Church services).</p> <p>2.2.3 – clarification that Corporate or Government organisations can not apply for sponsorship under this scheme (may be eligible for other City of Karratha schemes) unless via auspice in collaboration with a community group. Schools are eligible for the End of Year School Awards contribution as defined under Section 3.3.</p> <p>2.2.4 and 2.2.5 – clarification pertaining to the use of auspice. An auspice organisation directly associated with the project/initiative must be used. Where an auspice organisation is applying for equipment, the auspice’s incorporation and wind-up documentation must be provided.</p> <p>Applications from any organisation (<i>not just Community Associations</i>) for projects that have already been funded through alternate City schemes may be ineligible.</p>
2.3 General Conditions	<p>Reworded to improve clarity and/or items moved to alternate sections.</p> <p>Item 4 referring to <i>requests from other local government agencies</i> has been removed. Suggested amendment under Section 2.2 that Government organisations are ineligible to apply unless in conjunction with a community based organisation (ie: via auspice).</p> <p>Remove specific time applications to be submitted as this will vary between schemes and rounds (unnecessary text).</p> <p>Inclusion of what Council will not fund (moved from Section 2.7) and added clarifying text that Council will not fund the purchase of alcohol or associated licenses. Include text to CS19: Annual Community Grant Scheme.</p>

	Inclusion of text (consistent with Policy CS.19) that the City reserves the right to request Audited Financial Statements from any organisation that receives funding for projects or activities under Policy CS06.
2.4 Criteria	<p>Grammatical improvements.</p> <p>Clarification that any combination of the articulated criteria may be used when assessing applications.</p> <p><i>(note: Officer recommendations for grant schemes are not reliant on any one criteria, thus no singular criterion is prohibitive to an applicant receiving funding)</i></p> <p>2.4.6 (ability to generate income) has been removed in preference of ‘sustainability’</p> <p>2.4.7 ‘Ability of the organisation to deliver initiative’ included</p> <p>2.4.9 ‘Prior funding from City’ (either for the specific project or funding to the organisation) included.</p>
2.5 Allocation of funds	<p>Combined Section 2.2 and 2.7. Moved to Section 2.5 so headings consistent with Policy CS19.</p> <p>Inclusion of text pertaining to the allocation of funds from ACADS – consistent with text in Policy CS19.</p> <p>Minor grammatical improvements to be consistent with text in other grant policies.</p>
2.6 Unspent Funds	<p>Text moved from Section 2.8 so headings consistent with Policy CS19.</p> <p>Reworded to improve clarity, with clarification that any extension to the acquittal date must be received and approved prior to the due date.</p>
2.7 Variations	<p>Text moved from Section 2.10 and inserted under individual ‘Variation’ heading.</p> <p>Proposed text a replication of ‘Variation’ text in Policy CS19.</p>
2.8 Return Benefits to the City of Karratha	Proposed text a replication of ‘Return Benefits to the City of Karratha’ text in Policy CS19.
Remaining text under Section 2	As outlined above, all further deleted text has been incorporated elsewhere.
3.1 Annual Community Grant Scheme.	<p>Improved grammar and formatting.</p> <p><i>Specific grant considerations:</i> Updated lump sum payments, consistent with payment schedules in Policy CS.19.</p>

<p>3.2 Quarterly Grants Scheme</p>	<p>Majority of 3.2.1 was repeated in 3.2.2. Text relevant to both schemes moved to the one heading. The individual aim has remained under the specified section.</p> <p>Removed Leisure/Recreational Services representative, in preference for ‘any department representative’ relevant to the individual application. Officer titles updated.</p> <p>‘Delegated Authority’ changed to ‘Approval Process’ as more suitable heading for subsequent text.</p> <p>Text included as to approval process should a conflict between the CEO and an applicant be identified.</p> <p><i>Specific grant considerations:</i> (heading added to be consistent with other sections) outlines current acquittal and payment schedules.</p>
<p>3.2.1 Sports and Recreational Grant Scheme</p> <p>3.2.2 Community and Cultural Grant Scheme</p>	<p>The <i>Aim</i> of both sections has been reworded to improve grammar and readability.</p> <p>No change to the overall intent of the schemes.</p>
<p>3.3 End of Year School Awards Contribution</p>	<p>Specified that the assistance provided to the relevant institutions/schools must be for presentations held within the City of Karratha.</p> <p>Pilbara Institute now named North Regional TAFE.</p> <p>Specified dates scheme communicated (<i>funding rounds</i>)</p> <p>Specified the funding category applicable to the Public Training Provider.</p> <p>‘Delegated Authority’ changed to ‘Approval Process’ as more suitable heading for subsequent text.</p> <p>Improved grammar and formatting. Removed repetitive text.</p>
<p>3.4 Walkington Award</p>	<p>Officers are not proposing to discontinue the Walkington Award, however this section has been deleted as it contains operational information only.</p> <p>A detailed review of the Walkington Award program is currently underway which will result in the development of operational guidelines.</p> <p>This approach is consistent with other Council award contributions, such as the Australia Day Awards.</p>
<p>3.5 Computers for Communities</p>	<p>Minor grammatical improvements.</p> <p>Consistent reference to ‘Award Committee’.</p> <p>‘Delegated Authority’ changed to ‘Approval Process’ as more suitable heading for subsequent text.</p>

<p>5. References to Related Documents</p>	<p>Updated all documents referenced (including titles of documents).</p> <p>Removed reference to Policy CE01: Financial Requests for Unbudgeted Items as this Policy is not actually referenced in CS06.</p> <p>Included 'Variation Request Form' consistent with Policy CS19.</p>
---	--

For the purpose of clarity, the purchase of alcohol has previously been ambiguous within the grant scheme policies. The changes proposed above (across multiple schemes) seek to clarify that the use of grant funds for the purchase of alcohol is not permissible.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

All relevant Officers have been provided with an opportunity to review and make appropriate changes to the respective policy.

COMMUNITY CONSULTATION

Whilst no specific community consultation has been undertaken, recommended amendments to Policy CS06 are based on historical feedback provided to Officer’s throughout regular application processes. Proposed clarifications to Section 2.2 (eligibility) will significantly assist Officer’s in communicating organisations and/or projects that are/are not able to be considered for funding.

The proposed changes will only apply to applications received (across all identified schemes) subsequent to the date of Council adoption, currently proposed January 2017 onwards.

STATUTORY IMPLICATIONS

Section 2.7 (2)(b) of the *Local Government Act 1995*, the role of Council is to;

2.7. Role of Council

- (2) Without limiting subsection (1), the Council is to -
- (a) oversee the allocation of the local government’s finances and resources; and
- (b) determine the local government’s policies.

POLICY IMPLICATIONS

Policy CS06 Community Grants and Contribution Scheme and associated internal guidelines will need to be modified to reflect the changes, uploaded to the website and distributed to the stakeholders via the relevant internal City Departments.

A number of proposed changes are reflective of recent amendments to Policy CS19 – Annual Community Association Development Scheme.

FINANCIAL IMPLICATIONS

Schemes under Policy CS06	2016/17 Budget
Annual Community Grant Scheme	\$213,708
Quarterly Grant Scheme	\$142,000*
End of Year School Awards Contribution	\$1,425
Walkington Award	\$8,500**
Computers for Communities	\$0
* includes external funding	
** includes administration costs. \$5,000 cash prize.	

The proposed policy changes will have nil impact on the overall annual budgets outlined above (Non-Statutory Account).

The detailed review for Walkington Award will also address the cash component currently administered to the winner. Any proposed changes will be addressed via the ordinary budget process.

The proposed amendments do reference the redirection of Annual Community Association Development Scheme funds (where they are either unallocated or remain unspent) to schemes identified in Policy CS06. This would be applicable to the 2017/18 FY with an anticipated overall nil impact on the Non-Statutory account.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- | | | |
|------------------------|-----------|-------------------------------------|
| Our Programs/Services: | 1.c.1.1 | Community Engagement |
| Our Projects/Actions: | 1.c.1.2.1 | Provide Grant Funding Opportunities |

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

These proposed recommendations and subsequent amendments to guidelines, forms and processes aim improve efficiency and clarity.

RELEVANT PRECEDENTS

Officers review all policies on a regular basis.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to ADOPT the Community Grants and Contributions Scheme Policy (CS06) and Annual Community Association Development Scheme (CS19) with the following amendments, for implementation across all future grant rounds from January 2017 onwards:

1. _____
2. _____
3. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to REJECT any amendments to the existing Community Grants and Contributions Scheme Policy (CS06) and Annual Community Association Development Scheme (CS19) for the following reasons:

1. _____
2. _____
3. _____

CONCLUSION

The suggested changes incorporated into the Community Grants and Contributions Scheme Policy (CS06) and Annual Community Association Development Scheme (CS19) as detailed in this report will provide Officers and relevant stakeholders clear direction for the application process and management of grants and contributions detailed in the policy.

The suggested policy changes are recommended for implementation across all future grant rounds from January 2017 onwards, with no impact on funds currently allocated.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to ADOPT the amendments to the Community Grants and Contributions Scheme Policy (CS06) and Annual Community Association Development Scheme (CS19) as detailed in this report for implementation across all future grant rounds from January 2017 onwards.

11.2 COMMUNITY SERVICES POLICY REVIEW CS12: PUBLIC ART POLICY

File No:	RC.98; RC.38
Responsible Executive Officer:	Director Community Services
Reporting Author:	Coordinator Community Engagement
Date of Report:	22 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Proposed Policy CS12: Public Art Policy (track changed) 2. Proposed Public Art Advisory Group Terms of Reference (track changed)

PURPOSE

For Council to consider proposed changes to Public Art Policy CS12 and associated Terms of Reference for the Advisory Group.

BACKGROUND

Policy CS12 aims to promote public art within the City of Karratha by incorporating it as part of future capital works projects. It is based upon the City’s Public Art Strategy Document (2011) and provides direction for Council in assessing and approving Public Art projects (both City of Karratha commissioned art and private developer initiatives).

As the City’s knowledge and experience within the Public Art realm has broadened over the last few years, Officer’s propose the following changes to improve the overall intent and (in particular) procurement guidelines for Public Art in the City, in addition to minor grammatical improvements.

Proposed Change	Purpose of Change
1. Objective	Replaced final sentence with text from Section 4 to improve readability.
3. Policy Provisions	<p>Improved text to clarify performances, artist in residence and workshop opportunities are not considered the ‘specific artistic work’ itself (Public Art component).</p> <p>These elements are encouraged throughout the Public Art process as a ‘value-add’ and where consistent with Policy CE09: Community Engagement.</p> <p>Detail around ‘Donated Public Art’ moved to Section 4.4 as a specific Public Art Category.</p> <p>Reference made to Section 6: Roles and Responsibilities of the Public Art Advisory Group.</p>

Whilst there is no formal requirement for ‘Moderate Public Art’ to be presented to Council based on value, Officers recognise that artworks falling within this value are still likely to hold significant community interest. Under the proposed policy, artworks of this value will be presented to Council as an Info Item (at times deemed relevant by the Public Art Advisory Group).

Minor Public Art (these will generally be small scale art projects, such as murals) will largely be managed and procured via the Public Art Advisory Group unless deemed necessary to present to Council.

In addition to the Policy changes, Officers are also proposing the following changes to the Terms of Reference predominantly to ensure the Terms of Reference align with the proposed Policy. Previously, this representative group was the Public Art Steering Committee, however at the October 2015 OCM (Resolution 153278) Councillors were appointed as representatives of the Public Art Advisory Group

Proposed Change	Purpose of Change
2. Scope	Description changed to be consistent with proposed Policy CS12. No change to intent of Scope. Four Public Art categories (and values) as per proposed Policy CS12. Final paragraph moved to Section 3 (Objectives).
3. Objectives	Text consistent with that proposed for Policy CS12. <ul style="list-style-type: none"> • Specific detail as to responsibility of the Advisory Group (as it pertains to the individual Public Art categories).
4. Powers of the Public Art Advisory Group	‘Resolutions’ of Advisory Group changed to ‘recommendations’. Correct use of terminology.
6. Membership	Updated membership to correctly reflect current practice (i.e. Chair for meetings) and Officer titles. Improved formatting to reflect ‘Optional’ representatives and selection process (no overall change proposed).
8. Quorum	Updated to reflect current practice. Where no Councillor representation available, a Public Art Advisory Group meeting quorum is not formed and will be rescheduled.
10. Reporting	Proposed amendment aims to be consistent with CS12 and reflective of reporting requirements where Steering Committee reverted to Advisory Group.
14. Amendments to Terms of Reference (ToR).	Proposed amendment reflective of reporting requirements where Steering Committee reverted to Advisory Group.

The proposed level of involvement from the Advisory Group differs for each category to ensure most efficient and timely procurement of Public Art throughout the City.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

A meeting with a Councillor representative on the Public Art Advisory Group occurred on 25/11/2016. Feedback from that meeting has been incorporated as well as feedback from Officer's regularly involved with the Public Art processes coordinated by the City.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 2.7 (2)(b) of the *Local Government Act 1995*, the role of Council is to;

2.7. Role of Council

(2) Without limiting subsection (1), the Council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

POLICY IMPLICATIONS

Policy CS12 Public Art Policy and associated internal Procedure Manuals will need to be modified to reflect the changes, uploaded to the website and distributed to the stakeholders via the relevant internal City Departments.

FINANCIAL IMPLICATIONS

There are no financial (budgetary) implications.

The proposed changes are recommended to improve clarity around the procurement process for varying values of artworks. The recommendations are in line with relevant Corporate Services policies such as CG12: Purchasing Policy and CE13: Tender Evaluation Criteria.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016- 2021:

Our Programs/Services:	4.e	Services that meet community needs.
Our Projects/Actions:	4.e.1.2	Corporate Governance Support.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

There is no longer a statutory requirement for proposed amendments to the ToR be presented to Council. The suggested change is consistent with the ToR for the *Sister City Advisory Group*. As the Terms of Reference are closely aligned with Policy CS12, Officer's recommend any proposed changes stay with the CEO or Executive Management Team.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Officers review all policies on a regular basis.

The proposed amendments to Section 14 in the Terms of Reference is consistent with the Terms of Reference for the *Sister City Advisory Group*.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to:

1. ADOPT Policy CS12: Public Art Policy with the following amendments, for implementation 2017 onwards:
 - a) _____
 - b) _____
 - c) _____

4. ENDORSE changes to the Public Art Advisory Group Terms of Reference.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to:

1. REJECT any amendments to existing policy CS12: Public Art Policy for the following reasons:
 - a) _____
 - b) _____
 - c) _____

2. ENDORSE changes to the Public Art Advisory Group Terms of Reference.

CONCLUSION

The proposed changes incorporated into Policy CS12: Public Art Policy will provide Officers and relevant stakeholders a clearer understanding the overall intent of the policy and (in particular) procurement guidelines for Public Art in the City.

The suggested policy and Terms of Reference changes are recommended for implementation 2017 onwards.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to:

- 1. ADOPT the amendments to Policy CS12: Public Art Policy as per suggestions detailed in this report for implementation 2017 onwards; and**
- 2. ENDORSE changes to the Public Art Advisory Group Terms of Reference.**

11.3 KARRATHA TANK HILL LOOKOUT TENDER AWARD AND ACCESS TRACK

File No: CP.890
Responsible Executive Officer: Director Community Services
Reporting Author: Leisure Planner
Date of Report: 9 November 2016
Applicant/Proponent: Nil
Disclosure of Interest: Author’s spouse is an employee of a Respondent
Attachment(s) CONFIDENTIAL Evaluation Report

PURPOSE

For Council to consider the appointment of the successful tenderer for the construction of the Karratha Tank Hill Lookout following RFT 15-16/17, and works in relation to the ongoing access track maintenance.

BACKGROUND

Tender

At the May 2016 Ordinary Council Meeting, Council resolved to call for tenders for the construction of the Karratha Tank Hill Lookout subject to approval being received from Water Corporation and a budget of \$400,000 adopted through the annual budget process.

The weighted criteria for the tender being:

Selection Criteria	Weighting
Relevant Experience	15%
Key Personnel and Resources	15%
Demonstrated Understanding	10%
Price	60%

The scope of works within the tender includes construction of;

- The lookout superstructure;
- Car park grading;
- Extension of concrete surrounding existing shade structures;
- Footpath extending around the car park area;
- Installation of wheel stops;
- Two dual, accessible, binoculars and;
- Signage.

The superstructure drawings were provided as two options within the tender – 15m and 20m long, and respondents were required to quote to construct either option.

Officers released the Request for Tender (RFT) without noting a budgetary limit in the interest of receiving best value for money.

The RFT 15-16/17 was released on 28 October and closed Wednesday 23 November – remaining open for a period of 3.5 weeks. Officers received eight submissions by the closing

date with six submissions justifying regional price preference. The following companies provided submissions:

1. TIMIK Developments Pty Ltd
2. Lendlease
3. Leethall Constructions Pty Ltd
4. Karratha Contracting Pty Ltd
5. Downer
6. BGC Contracting Pty Ltd
7. Argonaut Engineering and Construction Pty Ltd
8. Geraldton Building Services & Cabinets Pty Ltd

The tender submissions were evaluated by a panel of three City of Karratha Officers comprising of;

- Manager Partnerships and Engagement;
- Coordinator Building Maintenance and;
- Senior Engineering Technical Officer.

The tender submissions were first assessed for compliance with the tender documentation, followed by an assessment against the criteria weightings. A copy of the Evaluation Report is attached to this report as a confidential attachment.

Access Track

As per the May 2016 resolution, Officers have negotiated extensively with Water Corporation to develop a licence agreement that allows the City to construct the lookout on the Allocated Crown Land site, that is vested to Water Corporation. The draft licence agreement has been negotiated by Officers and has now been mutually agreed in principle by both parties. Officers are seeking Council direction on the access track prior to executing the document and commencing construction. In summary, the negotiated responsibilities for the City within the agreement are:

- The City is liable for public visitors, or anyone intending to visit the lookout, within the lookout premises and access track;
- Term of 10 years + 5 years extension option – The short term allows the City to utilise the land without the need for the section to be excised from the overall lot. It ensures the lookout project can progress within this financial year and guarantees no annual fees for the use of the land.
- The City to maintain the access track in a clean, tidy and safe condition at all times and effect any repair promptly when required. The track should be maintained to a standard suitable for public access by 2WD vehicle.

The access track is a 460m gravel road that spans from the Karratha Visitors Centre up to the lookout site and is the only access point to the public lookout and Water Corporation tanks. It is currently maintained by Water Corporation to a level that they require for truck access to the tanks, however under the draft licence agreement the City would have an obligation to grade the track at minimum once per year. The track contains large amounts of exposed granite rock and has no drainage solution for water runoff. Consequently, the track has severely eroded in a number of areas where water channels across the road. Through discussions with the City's Infrastructure department, it is evident that the track cannot be graded without improvement works such as creating a new cross fall, minor rock pitching to reduce erosion where water sheds from the track, and laying additional gravel.

The licence agreement is required to progress the lookout project – if it is not signed, the project cannot commence. Officers therefore suggest Council has four options for improvement and maintenance of the track.

The options for maintenance and associated impacts are further detailed below.

Option	Works	Implications	Cost
One	Gravel re-sheet + maintenance once per year (includes re-shaping drain within each grade)	<ul style="list-style-type: none"> Not consistent with level of service provided within City however, will maintain current level of service. Not recommended due to increased traffic proposed with Tank Hill Lookout project. Minor resource requirements – Works can be absorbed into maintenance program 	\$28,000 initial (project cost) + \$6,700 per year
Two	Gravel re-sheet + maintenance three times per year (includes re-shaping drain within each grade)	<ul style="list-style-type: none"> Typical level of service that Council provides will be maintained Minor resource requirements – Works can be absorbed into maintenance program 	\$28,000 initial (project cost) + \$20,000 per year
Three	Bitumen – Design and construct	<ul style="list-style-type: none"> Potentially over-engineered solution Tender process required Resource requirements increase – Separate project Floodway required to be constructed Minor ongoing maintenance 	Greater than \$200,000 (pending design)
Four	No works	<ul style="list-style-type: none"> No resourcing required Lookout project will stop 	Nil

The total budget for the lookout project is \$400,000, which previously did not encompass any works to the access track. However, Officers recommend the initial cost of \$28,000 is funded via the lookout project, with ongoing costs (for option one and two) absorbed into annual operational costs. Option three would require an additional budget allocation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Community Projects department and Infrastructure department to evaluate the tender submissions and determine the access track options. Officers recommend option two as the most appropriate option for maintenance of the track due to weather impacts and increased traffic to the lookout potentially eroding the track more rapidly.

COMMUNITY CONSULTATION

Community consultation is currently being undertaken in regards to the information signage to be installed at the lookout. Officers are liaising with Karratha Visitors Centre, Karratha Community Association and the City’s Local History Officers to determine information to be included in the signage.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Sections 3.18 and 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Council Policies, CG-11 Regional Price Preference Policy and the CG-12 Purchasing Policy were applied.

FINANCIAL IMPLICATIONS

There are financial implications for this project. A project budget of \$400,000 has been adopted through the 2016/2017 annual budget process for the construction of the Karratha Tank Hill Lookout. This allocated budget includes;

- Access track upgrades - \$28,000
- Project Management costs - \$32,000
- External consultancy costs - \$10,000
- Project incidentals - \$10,000
- Construction contingency - \$40,000

\$280,000 is available as a construction budget for RFT 15-16/17. The recommended tenderer price falls within this budget limit.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026. The Corporate Business Plan 2016-2021 also provided for this activity:

Our Programs/Services:	1.a.1.6	Community Projects.
Our Projects/Actions:	1.a.1	A full range of city-standard facilities and community infrastructure is provided.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the City in terms of Reputation. All access track options present risk in that Council is liable for the public who utilise the track for the purposes of visiting the lookout. Should Council opt for option four, there are risks in terms of Financial and Reputation - Council has invested funds in the Lookout and has advertised the construction of the project.

IMPACT ON CAPACITY

There are minor impacts to the City's Operations department to complete access track options one and two, and significant impacts should Council opt for option three.

Construction of the lookout has been factored into Community Projects Officers work plans and does not affect capacity.

RELEVANT PRECEDENTS

The City has previously completed various works in relation to tourism infrastructure, specifically, upgrades to Mt Welcome Lookout.

Works in relation to access tracks include Hearson's Cove Road and the Radio Hill Lookout access track, which are both bituminised, though the City maintains gravel tracks to 40 Mile Beach Road and Cleaverville Road.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. AGREE to complete re-sheeting improvement works to the Karratha Tank Hill Lookout Access Track and complete maintenance grading once annually
2. NOTE that the cost to complete the grading works will be absorbed into Council's existing works program
3. APPOINT _____ as the contractor for the construction of the Karratha Tank Hill Lookout project (RFT 15-16/17).

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE, in-principle, to bituminise the access track
2. INSTRUCT the Chief Executive Officer to develop quotation documentation to complete design drawings to determine a more detailed estimated construction cost
3. REQUEST a future Agenda item on the design and construction work package so that an appropriate budget allocation can be made.
4. APPOINT _____ as the contractor for the construction of the Karratha Tank Hill Lookout project (RFT 15-16/17).

Option Four

That Council by ABSOLUTE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ENDORSE any maintenance or upgrade works and stop the lookout project.
2. NOTE that a budget amendment for the surplus funds will be required at budget review.

CONCLUSION

The Karratha Tank Hill Lookout project involves the construction of a lookout superstructure, concrete works and car park grading. After advertising the tender for three weeks, the Evaluation Panel recommends the appoint of the Contractor, as per the attached confidential Evaluation Report for RFT 15-16/17.

With the draft licence agreement between City of Karratha and Water Corporation pending execution, Officers suggest there are four options for improvement and maintenance of the access track to the lookout, which will become the responsibility of the City under the agreement. Council is requested to provide direction about how they wish to upgrade the access track also, if at all.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE Majority** pursuant to Sections 3.18 and 3.57 of the Local Government Act 1995 **RESOLVES** to:

1. **AUTHORISE** the Chief Executive Officer to enter into a 15-year License Agreement with Water Corporation for the access, use and maintenance of part of Lot 3923, for the purposes of a viewing platform;
2. **APPOINT** BGC Contracting Pty Ltd ABN 88 008 766 407 as per the Evaluation report, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 15-16/17 – Fabrication and Construction of Karratha Tank Hill Lookout; and
3. **NOTE** that the \$400,000 Budget for this project is sufficient to cover:
 - a. Access track improvements;
 - b. Project Management costs;
 - c. External consultancy costs;
 - d. Project incidentals;
 - e. Construction contingency; and
 - f. Fabrication and construction costs (RFT 15-16/17)

11.4 NICKOL WEST PARK EXPANSION TENDER AWARD

File No: CP.891
Responsible Executive Officer: Director Community Services
Reporting Author: Leisure Planner
Date of Report: 8 November 2016
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) CONFIDENTIAL Evaluation Report

PURPOSE

For Council to consider the appointment of the successful tenderer for the construction of Nickol West Park Expansion (RFT 07-16/17).

BACKGROUND

At the Special Council Meeting held on 30 August 2016, Council approved the call for tenders for the construction of the Nickol West Park Expansion project. The weighting criteria for the tender being;

Selection Criteria	Weighting
Relevant Experience	15%
Key Personnel and Resources	10%
Demonstrated Understanding	15%
Price	60%

The scope of works is for the construction of an extension to the existing Nickol West Park and includes:

Contract scope

- 28-space bituminised car park
- Pre-fabricated, universally accessible public toilet
- Bicycle racks and motorbike parking
- 2x shaded picnic areas and BBQ's
- Match standard junior/senior soccer field
- Training standard junior/senior rugby league field
- Stolon turf sports field
- Soccer/Rugby hybrid goal posts
- 6-pole, 21m sports lighting
- A landscaped natural walkway area
- Public Art
- Edible native garden for community use
- 3m x 20m safety fence.

Separable portion

- Pre-fabricated public toilet
- Water, sewer and electrical capacity upgrades for future change room construction

Officers released the Request for Tender (RFT) without noting a budgetary limit, in the interest of receiving best value for money.

The RFT was released on Wednesday 28 September and closed Wednesday 26 October - remaining open for a period of four weeks. Six submissions were received by the closing date, four of which were Regional Respondents:

1. Norwest Contracting;
2. Ligna Construction;
3. Karratha Building;
4. Leethall Constructions Pty Ltd;
5. BCL Group Pty Ltd and;
6. Environmental Industries Pty Ltd.

The tender submissions were evaluated by a panel of four City of Karratha Officers comprising of:

- Leisure Planner;
- Manager Partnerships and Engagement;
- Parks and Gardens Technical Officer and;
- Engineering Technical Officer.

The tender submissions were first assessed for compliance with the tender documentation, followed by an assessment against the weighted criteria. A copy of the Evaluation Report is a confidential attachment to this report.

A pre-fabricated change room and the construction of a pre-fabricated public toilet option was presented within the Tender as a separable portion to allow Council to determine the full scope of works for the facility, should budget permit the stage two works. The quoted prices for the change room works received, exceed the construction budget of \$1,990,000. The primary intent of the project is to provide additional active open space to reduce usage pressure on the limited sports fields within the western end of Karratha and with this intent in mind, it is likely that the field will not be allocated as a home ground for any sports clubs in the foreseeable future. Due to this fact it is suggested that this field does not require the change rooms to be constructed within the stage one works however should be analysed at a later date to determine any increased need.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

The City's Partnerships and Engagement department are project managing the construction, with administration support provided by Strategic Projects. The project manager has consulted with the project team comprising of Technical Services, Parks and Gardens and Recreation Facilities for input into the design. Technical Services and Parks and Gardens have also taken part in the evaluation of the tender submissions.

COMMUNITY CONSULTATION

Community consultation has occurred as part of the design process, with Officers undertaking community workshops, community surveys and letters sent to residents in direct proximity to the park. The community will be further informed throughout the construction of the project.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Council Policy, CG-11 Regional Price Preference Policy and CG Purchasing Policy were applied.

FINANCIAL IMPLICATIONS

A project budget of \$2.34million has been adopted through the 2016/2017 annual budget process. The quoted price (excluding the change rooms) provided by the recommended contractor falls within budget and allows for a 10% contingency for works.

Should Council opt to complete construction of a change room facility within stage one works, an additional \$480,000 would be required. These funds could be obtained from Council's infrastructure reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026. The Corporate Business Plan 2016-2021 provided for this activity:

Our Programs/Services:	1.a.1.6	Community Projects
Our Projects/Actions:	1.a.1	A full range of city-standard facilities and community infrastructure are provided

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of financial implications.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council have previously constructed several public open spaces throughout the City, most recently the Bulgarra Public Open Space and the Youth Shed Outdoor Redevelopment.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 3.57 and 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT _____ as the contractor for the construction of Nickol West Park Expansion (RFT 07-16/17);
2. INSTRUCT the Chief Executive Officer to progress with construction of a change room facility within stage one works;
3. NOTE that a budget amendment of \$480,000 will be required within the 2016/2017 financial year to complete construction of change rooms with funds to be obtained from Council's infrastructure reserve.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT APPOINT a contractor and not progress with construction of Nickol West Park Expansion.

CONCLUSION

The Nickol West Park Expansion project involves the construction of an extension to the existing Nickol West Park, including a sports field, car park, a natural walkway and other amenities. After advertising the tender for construction for a period of four weeks, the Evaluation Panel recommends the appointment of the Contractor as per the attached confidential Evaluation Report for the construction of Nickol West Park Expansion – RFT 07-16/17.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **APPOINT Environmental Industries Pty Ltd ABN 80 009 156 343 as per the Evaluation Report, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 07-16/17 – Construction of Nickol West Park Expansion; and**
2. **NOTE that construction of a change room facility will not be completed within stage one works.**

11.5 RED EARTH ARTS PRECINCT PUBLIC ART SELECTION CRITERIA

File No:	CP.509
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Projects Officer
Date of Report:	25 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the weighted Selection Criteria and requirements for Expression of Interest 20-16/17 for the Red Earth Arts Precinct South Elevation of Building Façade Public Art Commission.

BACKGROUND

On 21 November 2016 Council endorsed the Public Art Advisory Group's (formally Public Art Steering Committee) recommendation to decline all offers received from RFT 06-16/17 and enter a new Expression of Interest process for Artwork Location 3. There are two approaches to this new EOI process outlined below.

Option A

The Project Architect and Council Officers and have assessed and documented a potential public art framework for the exterior façade of the South Elevation of the Building, which is provided as Option A. The location and installation methodology for this option has been developed in response to site conditions and constraints. The artists responding to Option A would only need to provide the artwork design to be accommodated within the proposed columns and plinth depicted in Option A. Manufacture and installation would be undertaken by the builder using the nominated materials, noting that design interpretation from concept to installation will require considerable liaison between the artist and the builder.

It is anticipated that this option will encourage artists that can offer a highly creative design solution to submit an expression of interest, without having to worry about engineering, fabrication and installation capabilities. This would be the basis of a complying bid and offers a maximum value of \$30,000 + GST for the artist fee.

Option B

The framework developed by the Project Architect and Council Officers is achievable within the allocated budget, however, it is not the only option for a public art installation in Artwork Location 3. Accordingly, the EOI process will also permit an alternative bid to be submitted (without the need for a complying bid) to allow for designs that do not embrace the design framework and construction materials specified for Option A.

Option B bids would require the artist to manage the total process and take responsibility to design, engineer, fabricate and install the public art in Location 3. Alternative bids under Option B would need to demonstrate a total installation package to a maximum value of \$250,000+GST

Artists may apply for Option A as a complying bid, Option B as an alternative bid, or both during the Expression of Interest process.

At the conclusion of the Expression of Interest evaluation process the Public Art Advisory Group will assess the submissions for consideration by Council. Council will be asked to consider a shortlist of up to three artists from either Option A or Option B. the preferred approach will then dictate whether artists are issued a Request for Quote (proceed with Option A) or a Request for Tender (proceed with Option B).

Officers now offer the following suggested Selection Criteria for the Expressions of Interest exercise as follows:

Expression of Interest Option A - Complying Bid - weighted selection criteria:

Selection Criteria	Weighting
Design Concept - A summary statement outlining the artwork concept proposal	40%
Demonstrated Understanding - Understanding of the scope of work	30%
Visual Support Material - Up to ten (10) jpeg images to support the concept proposal. Images may include visual inspiration, photography or artwork samples	30%

Expression of Interest Option B – Alternative bid - weighted selection criteria:

Selection Criteria	Weighting
Design Concept - A summary statement outlining the artwork concept proposal	40%
Demonstrated Understanding - Understanding of the scope of work	15%
Visual Support Material - Up to ten (10) jpeg images to support the concept proposal. Images may include visual inspiration, photography or artwork samples	15%
Methodology - Outline of how, when and what work will take place - Project schedule / timeline - Response to community engagement workshop requirement - Capacity to deliver	30%

The anticipated timeline for the project is detailed in the table below:

Artwork Option	Milestone	Date
A and B	Call for Expressions of Interest	Wednesday 14 December, 2016
A and B	Expressions of Interest close	2pm (AWST) Friday 27 January, 2017
A and B	Assessment by Advisory Group	1-3 February, 2017
A and B	Council consideration of submissions	20 February 2017

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place in accordance with the requirements of the Public Art Management Procedure and with the engagement of the Public Art Advisory Group.

COMMUNITY CONSULTATION

Consultation has previously taken place between Ngarluma Aboriginal Corporation and the City of Karratha regarding this project.

Additionally, community consultation took place on the first Request for Tender submissions received for this project as requested by Council.

STATUTORY IMPLICATIONS

Expressions of Interest for Artwork Location 3 are proposed to be called in accordance with Sections 3.57 and 5.42 of the *Local Government Act 1995*.

Whilst the consideration of public art is recognised as being subjective, the processes and procedure behind the recommendation contained within this report are governed by the Public Art Management Procedure and Public Art Policy.

POLICY IMPLICATIONS

The City of Karratha has a commitment to incorporate public art as part of certain capital works projects in accordance with CS12 Public Art Policy.

The following policies are also applicable:

CG11 – Regional Price Preference Policy

CG12 – Purchasing Policy

CS12 – Public Art Policy

FINANCIAL IMPLICATIONS

The Red Earth Arts Precinct project budget includes an allocation of \$250,000 ex GST for Artwork 3.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 for this activity:

Our Outcomes:	1.a	Quality Community Facilities
Our Response:	1.a.1	A full range of city-standard facilities and community infrastructure is provided
Our Response:	1.a.2	Future facility needs are planned for an developed in line with best practice
Our Response:	4.b.1	An environment that supports continuous improvement

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Officer work plans accommodate the resourcing required for the recommendation proposed.

RELEVANT PRECEDENTS

On 21 September 2015 Council endorsed the public art locations for the Red Earth Arts Precinct.

Council has previously endorsed public art recommendations for a number of facilities including Karratha Airport and Karratha Leisureplex.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AGREE to call for Expressions of Interest for the Red Earth Arts Precinct Artwork Location 3 with the following weighted selection criteria for Option A:

Selection Criteria	Weighting
Design Concept	%
Demonstrated Understanding	%
Visual Support Material	%

and OPTION B:

Selection Criteria	Weighting
Design Concept	%
Demonstrated Understanding	%
Visual Support Material	%
Methodology	%

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT PROCEED with the Artwork 3 public artwork commission and;
2. REALLOCATE \$250,000 ex GST within the Red Earth Arts Precinct construction budget.

CONCLUSION

Council endorsed (resolution 153624) the recommendation to enter a new Expression of Interest process for Artwork Location 3 that provides two options:

- a) Design only proposal; or
- b) Full artwork commission, including design, fabrication and installation.

Council are requested to consider the weighted selection criteria for the Expressions of Interest.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AGREE to call for Expressions of Interest for the Red Earth Arts Precinct Artwork Location 3 with the following weighted selection criteria.

Option A – complying bid

Selection Criteria	Weighting
Detailed Concept	40%
Demonstrated Understanding	30%
Visual Support Material	30%

Option B – alternative bid

Selection Criteria	Weighting
Design Concept	40%
Demonstrated Understanding	15%
Visual Support Material	15%
Methodology	30%

12 DEVELOPMENT SERVICES

12.1 PROPOSED DAMPIER ARCHIPELAGO CAMPGROUND

File No:	LP.310
Responsible Executive Officer:	Director Development Service
Reporting Author:	Strategic Planning Officer
Date of Report:	28 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed Campground Site Plan.

PURPOSE

For Council to consider the proposed location for a City-managed campground on the Dampier Archipelago and to seek in-principle support from the Department of Parks and Wildlife (DPaW) to this proposed campground.

BACKGROUND

Preliminary investigations into tourist accommodation options for the Dampier Archipelago have considered options ranging from a commercially operated 'glamping' opportunity at the high end to a City-managed campground at the low end. Identification of a suitable site and the establishment of a low impact, basic amenity campground is a relatively quick and easy first step towards unlocking the tourism potential of the Dampier Archipelago.

The ecological, cultural and social significance of the Dampier Archipelago gives good reasons for people to visit the islands. The more people who visit, the better it is for the local economy. A campground on the islands could form an integral part of enhancing tourism experiences across the Pilbara. The aim would be for tourism activities on the Archipelago to evolve as word gets around and demand increases. By starting with a low maintenance, low impact camping ground, immediate tourist demand can be accommodated and monitored. This may stimulate investigations into more formalised options, such as permanent 'eco-accommodation' structures.

Determining a Location for the Campground

The islands of the Dampier Archipelago are nature reserves vested in the Conservation and Parks Commission and managed by DPaW. Twenty-four of the islands are classified as A-Class nature reserves, the highest level of conservation protection afforded under the *Conservation and Land Management Act 1984*. This significantly restricts the use options for these islands; some islands are available for day use only, while public access is totally prohibited on others. This classification excludes those island from further consideration.

Under this reserve system, a few islands (eg. East Lewis, West Lewis and portion of Malus) have less restrictive classifications that allow for overnight camping. The DPaW (as managers of the Dampier Archipelago) has advised that if the City wishes to establish a campground on the islands, then the City needs to write to DPaW setting out some key details, including the exact location for the proposed site. An assessment of possible site options has been undertaken using the following environmental, social and economic factors:

- **Reserve Status**
Only Islands that are reserved 'Conservation and Recreation' or have allocated 'Recreation Zones' allow for overnight camping.
- **Amenity**
The proposed camping area requires a sheltered bay, a wide sandy beach, lack of rocky outcrops (both along the shoreline and in the foredunes) and minimal potential for land use conflict.
- **Accessibility**
It is important that the campground is relatively easy to access from boat launching areas on the mainland and is close to nice areas to swim, fish, dive and explore.

The recommended site for the proposed campground is the beach on the northern end of East Lewis Island (Attachment 1). It is important to note that the City's preferred site could be subject to change after consultation with DPaW, Traditional Owners and other interested parties.

Future Planning

On receipt of in-principle support from DPaW to the proposed campground, a Business Case and Operational Plan for the project will be prepared to demonstrate the City's ability and capacity to sustainably deliver and manage the campground.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental and cultural issues.

COUNCILLOR/OFFICER CONSULTATION

The Dampier Archipelago campground concept has been presented to the Tourism Advisory Group (TAG). The TAG supports the establishment of tourism opportunities on the Dampier Archipelago.

COMMUNITY CONSULTATION

If the City's proposed campground is supported in-principle by DPaW, the City will undertake a consultation process to raise awareness of the proposal and provide the opportunity for comments and input.

STATUTORY IMPLICATIONS

The management of the campground will require either a lease agreement with the DPaW under the *Conservation and Lands Management Act, 1984* or a new reserve under Management Order to the City.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Money has been allocated in the 2016/2017 financial year for the preparation of a business case for the campground. Once approved, there will be some establishment costs. There will also be some ongoing maintenance costs. These can be considered once the proposal becomes a project. The City may partner with, or contract other parties to administer ongoing maintenance.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services: 2.a.3.1 Support Tourism and Visitor Centre Development.
2.a.3.1.2 Support and facilitate the development of tourism within the municipality.

Our Program/Services: 2.a.4.1 Maintain and promote nature based camping within approved areas of the City.
2.a.4.1.1 Provide caretaker support and infrastructure to nature based camping during the approved season.

RISK MANAGEMENT CONSIDERATIONS

Native Title does not exist on the Dampier Archipelago but Aboriginal Heritage is an important consideration. A search of the Department of Aboriginal Affairs Aboriginal Heritage Inquiry System has revealed that there are no Registered Aboriginal Heritage Sites or Other Heritage Places on the preferred location on East Lewis Island. Notwithstanding, an Aboriginal heritage inspection is likely to be required prior to commencing any physical works on site. The need for such work can be considered once DPaW in-principle support is received.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE further investigation into the best site for a proposed campground on the Dampier Archipelago, recognising that many of the islands cannot be considered due to their conservation classification.

CONCLUSION

The establishment of a low impact, low maintenance campground on the Dampier Archipelago can start the process of exposing tourists to the beauty and uniqueness of the islands. The success of this project is largely dependent on the correct location being selected. The conservation status of many of the islands of the Dampier Archipelago rules them out of being considered. The beach at the northern end of East Lewis Island is recommended as a suitable site for the proposed campground.

It is recommended that Council seeks in-principle support from the Department of Parks and Wildlife for the establishment of a campground at the preferred site. It is also recommended that should Department of Parks and Wildlife give in-principle support, then a consultation

process be undertake to raise awareness of the proposal and provide the opportunity for comments and input.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE the beach at the northern end of East Lewis Island as the City of Karratha's preferred location for a potential campground on the Dampier Archipelago;**
- 2. SEEK in-principle support from the Department of Parks and Wildlife for the City of Karratha's proposed Dampier Archipelago campground project; and**
- 3. UNDERTAKE a consultation process following receipt of Department of Parks and Wildlife in-principle support to raise awareness of the proposal and to provide the opportunity for comments and input.**

12.2 CITY OF KARRATHA COASTAL MANAGEMENT STRATEGY

File No:	LP.205
Responsible Executive Officer:	Director Development Services
Reporting Author:	Strategic Planner
Date of Report:	28 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

A full copy of the draft Coastal Management Strategy will be available for review at the Council meeting

PURPOSE

For Council to consider the Draft City of Karratha Coastal Management Strategy and to determine whether it should be publicly advertised.

BACKGROUND

The City of Karratha coastline stretches for approximately 350km and houses a diverse, precious ecosystem, a unique cultural heritage and an economic powerhouse of national and international importance. The coast is valued by industry and the community. While the City has been delivering some fantastic foreshore infrastructure and amenity improvements, there is a need to coordinate coastal planning, development and management at a strategic level to ensure all values are appropriately considered as part of decision making.

The draft City of Karratha Coastal Management Strategy (CMS) will be a high level document that feeds into, as well as guiding implementation of the City's Integrated Planning Framework (the City's Strategic Community Plan, Corporate Business Plan and Operational Plan). The CMS will be an important overarching plan that will guide development of policies, planning decisions and foreshore management plans and works for the entire City coastline, including key coastal nodes.

The CMS has been in development on and off since 2005 and has been through a number of iterations during this time. A Draft Shire of Roebourne CMS was formulated in 2005 and a CMS Position Paper was developed in 2011. In 2014, the Department of Planning assisted the City by coordinating State-level review of the draft CMS. This has helped reshape and streamline the current draft. In 2015, the City applied for, and received a grant under the Department of Planning *Coastal Management Plan Assistance Program* to undertake stakeholder and community engagement as part of updating, refining and finalising the draft CMS.

A Stakeholder Engagement Plan was prepared to satisfy funding requirements and guide the consultation process. The major community concerns raised during consultation on the draft CMS were:

- Damage to coastal vegetation.
- Damage to native fauna.
- Loss of Access
- Impacts on fishing stock.

- Impacts on water quality.

These concerns were fed into the draft CMS and have helped align the objectives and management strategies of the draft CMS with community values and priorities.

The vision, objectives, management issues and management responses of the draft CMS are captured in the table below.

Vision	
<p><i>The City of Karratha coastal environment is recognised for its social, cultural, economic and environmental values that are of state, national and international significance. Coastal land uses are to be managed in a balanced, equitable way that ensures the preservation of all coastal values now and into the future.</i></p>	
Objectives	
<ul style="list-style-type: none"> • Conserve Coastal Biodiversity • Provide Land and Access for sustainable use by Industry. • Manage Coastal Recreation. • Protect Residential, Community, Cultural and Heritage Assets in a Changing Climate. 	
Management Issues	Management Responses
<ul style="list-style-type: none"> • Coastal vulnerability through climate change; • Cultural heritage considerations; • Land use conflicts and tenure issues; • Feral animal and weed control; and • Protection of native flora and fauna. 	<ul style="list-style-type: none"> • Identify areas at risk of erosion and note signs of natural or man-made disturbance as they occur. • Install interpretative signage in priority locations where important fauna is present. • Encourage revegetation of coastal dune systems. • Complete Foreshore Management Plans. • Prioritise new amenity infrastructure across coastal nodes. • Ensure that Scheme Amendments, Subdivisions, Development Applications and City Infrastructure Planning has regard to State Planning Policy 2.6 – State Coastal Planning Policy. • Engage with Native Title Holders and Aboriginal Corporations. • Collate information on existing industrial, marine and land based, access routes. Educate the public on the location and purpose of restricted areas. • Enforce the provisions as outlined within the <i>Control of Vehicle (Off-Road Areas) Act 1978</i>. • Require that signage is installed at select beaches to deter vehicle access during fauna nesting periods. • Require that adequate bins are provided and incorporate signage to encourage the community and visitors to clean up and take rubbish with them. • Incorporate ‘No Take Zone’ controls for designated areas. • Review facilities and practices for fish waste disposal at boat ramps, jetties and coastal nodes.

Implementation of the recommended strategies and actions from the CMS, largely via foreshore management plans and foreshore works, will help ensure sustainable use of the City’s coastline now and into the future.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic, environmental and cultural issues.

COUNCILLOR/OFFICER CONSULTATION

Officer consultation has occurred throughout the development of the CMS, in particular with: Ranger Services, Asset Management, Infrastructure Services, Community Engagement and Parks and Gardens. Internal consultation will occur during the ongoing monitoring of the CMS and through the development of associated Foreshore Management Plans.

COMMUNITY CONSULTATION

Community consultation has been a key component of recent revisions to the current draft CMS being considered by Council here. Forty individual stakeholders from government agencies, non-government organizations, industry and community associations were consulted regarding the draft CMS. Community and stakeholder engagement undertaken during the recent revisions included the convening of a stakeholder reference group, the use of a focus group and two rounds of online surveys. Should Council adopt the draft CMS for public advertising, the CMS will be formally advertised for a period of 28 days, allowing for formal submissions on the draft CMS to be made and considered by Council.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

The CMS will provide guidance for planning, development, works and management within the coastal zone. The CMS will coordinate, support and guide coastal hazard risk management adaptation planning, the consideration of storm surge risk and foreshore management plans.

FINANCIAL IMPLICATIONS

The Department of Planning has assisted the City refine the latest version of the CMS via a grant under the *Coastal Management Plan Assistance Program*. The funding of any recommendations of the CMS will need to be considered via project prioritisation, external funding and budgeting processes.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

- | | | |
|-----------------------|-----------|---|
| Our Program/Services: | 1.a.3.1 | Provide open spaces which cater for community needs. |
| | 1.f.2.3 | Make the most of our Natural and Public Environment. |
| | 3.a.1.4 | Promote and implement responsible use of resources for environmental sustainability. |
| Our Projects/Actions: | 1.a.2.4.3 | Continue to maintain and renew other community infrastructure (beaches, boat ramps, jetties). |
| | 3.a.1.4.1 | Prepare and implement environmental strategies. |

RISK MANAGEMENT CONSIDERATIONS

The CMS aims to ensure the overarching coordination and balance of social and economic coastal resources by providing a planning framework that minimises risks from coastal processes and potential coastal use conflicts. The CMS seeks to apply best practice coastal management in accordance with State Planning Policy 2.6.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Nil.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ENDORSE for public advertising the Draft City of Karratha Coastal Management Plan; and
2. REQUIRE the following actions to be taken prior to further consideration of the draft Coastal Management Strategy:

CONCLUSION

The City of Karratha coastline is important for a number of reasons. The draft Coastal Management Strategy seeks to coordinate coastal activities in a sustainable and equitable way. The latest version of the draft CMS has been in development for some time. The recent focus on capturing the views of the community and stakeholders has been instrumental in aligning the document with community views and priorities.

It is recommended that Council adopt the draft CMS for formal public advertising to provide the opportunity for stakeholders and the community to review the draft document and make a formal submission for Council to consider as part of finalising the document.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE for public advertising the Draft City of Karratha Coastal Management Strategy for a period of 28 days.

12.3 CONSIDERATION OF SUBMISSIONS ON SCHEME AMENDMENT 42 AND REQUEST TO ADOPT FOR FINAL APPROVAL

File No:	AMD 42
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	28 November 2016
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	1. Scheme Amendment Maps 2. Schedule of Submissions

PURPOSE

For Council to consider submissions on Scheme Amendment No. 42 to rezone the western portion of Bulgarra from 'Residential R30' to 'Residential R40' and determine whether to adopt the Amendment for final approval.

BACKGROUND

Council initiated Scheme Amendment No. 42 to its Town Planning Scheme No.8 (TPS8) on 15 February 2016 (Resolution 153376) in response to a landowner request to develop their property for multiple dwellings. The proposed amendment is to rezone the western portion of Bulgarra from 'Residential R30' to 'Residential R40' (see Attachment 1).

Reclassifying the western portion of Bulgarra from 'Residential R30' to 'Residential R40' will reinstate potential development yields for landowners in this area that applied prior to gazettal of the 2015 version of the Residential Design Codes (R Codes). In addition, the subject area is strategically located in close proximity to services and facilities of the Karratha City Centre.

The Scheme Amendment is required to continue to allow for multiple dwellings (dwellings that are vertically above one another) to be approved in the affected area. The current version of the R-Codes prohibits multiple dwelling developments on R30 zoned sites. Up until the revised version of the R-Codes being gazetted, a number of multiple dwelling developments had been approved and built in the affected area.

In accordance with Section 81 of the *Planning and Development Act 2005*, Amendment No. 42 was referred to the Environmental Protection Authority (EPA). The EPA advised that formal assessment was not required under the *Environmental Protection Act 1986*. Following the EPA's advice, the amendment was publicly advertised for 42 days in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*. No public submissions were received during this period. Eight (8) submissions were received from public authorities.

Should the Scheme Amendment be adopted by Council and finally approved by the Minister for Planning, multiple dwellings will again be able to be approved in the western portion of Bulgarra. It is appropriate to continue to give landowners the opportunity to redevelop their properties to a similar density to recently constructed apartment buildings in the affected

area. This form and density of development if designed appropriately is considered appropriate and desirable to introduce a fresh mix of development into older areas and allow more people to live within walking distance of the Karratha City Centre. The proposed R40 zoning is consistent with the recommendations of the recently adopted Karratha Revitalisation Strategy. Furthermore, the proposal supports housing diversity and affordability close to the City Centre.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, economic and environmental issues as they pertain to Karratha.

COUNCILLOR/OFFICER CONSULTATION

Scheme Amendment No. 42 was adopted by Council for public advertising at the 15 February 2016 Ordinary Council Meeting.

COMMUNITY CONSULTATION

Scheme Amendment No. 42 was publicly advertised from 21 September 2016 until 3 November 2016 in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. The following actions were taken:

1. Publication of a notice in the *Pilbara News* edition of 21 September 2016;
2. Display of the notice at the City of Karratha administration office;
3. Publication of a notice on the Council's website providing an electronic link to a copy of the Amendment Document;
4. A letter sent to all landowners directly affected by the proposed rezoning;
5. Notifying relevant agencies and inviting review and submissions.

There were no public submissions received. Eight (8) agencies responded with no objections to Amendment No. 42 (see Attachment 2 – Schedule of Submissions).

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to amend its Local Planning Scheme. The procedure for preparing and adopting an amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*. The amendment must be classified as Basic, Standard or Complex as defined by the regulations. Scheme Amendment No. 42 has been classified as 'Standard' as it is considered to be consistent with the objectives and provisions identified in the City's Town Planning Scheme No. 8 (TPS8) for the Residential zone.

After considering the submissions lodged, should Council resolve to adopt Amendment No. 42 (Regulation 50), the amendment documentation shall be forwarded to the Western Australian Planning Commission together with the schedule of submissions (Regulation 53). The Commission will then present Council's recommendation to the Hon. Minister for Planning who is responsible for final approval or refusal of the amendment (Regulation 55).

POLICY IMPLICATIONS

State Planning Policy 3.1 – Residential Design Codes of Western Australia (2015) and the City's DP07 – Amendments to the Deemed-to-Comply provisions of the R-Codes will be used when assessing development applications for residential development in the affected area. Local planning policies can be adjusted to require more attention to site design for multiple dwelling proposals in areas zoned Residential R40.

FINANCIAL IMPLICATIONS

The *Planning and Development Regulations 2009* provides for local governments to recoup costs for preparing scheme amendments. The need for Scheme Amendment No.42 has been generated by a landowner in the subject area seeking approval for a multiple dwelling development over their property. If that landowner had not triggered consideration of a Scheme Amendment, then the City would not have commenced preparation of such a Scheme Amendment as a priority. The owner has agreed to make a 50% contribution towards the City's costs in preparing the Scheme Amendment. The landowner has been advised that their contribution towards the Scheme Amendment will be no more than \$1,000.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program:	2.c.1.1	Strategic Land Use Planning.
Our Services:	2.c.1.1.1a	Supply of undeveloped residential zoned land that can be subdivided/developed.

RISK MANAGEMENT CONSIDERATIONS

Nil.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Karratha Revitalisation Strategy recommends R40 zoning over this area. The City's Planning Services regularly undertakes the process of Scheme Amendments in accordance with the *Planning and Development Act 2005*.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to REFUSE to adopt for final approval, Scheme Amendment No. 42 to the City of Karratha's Town Planning Scheme No.8 due to the rezoning permitting an inappropriate density code.

CONCLUSION

Reclassifying the western portion of Bulgarra from 'Residential R30' to 'Residential R40' will reinstate potential development yields for landowners in this area that applied prior to gazettal of the 2015 version of the Residential Design Codes. In addition, the subject area is strategically located in close proximity to services and facilities of the Karratha City Centre.

The proposed rezoning is considered a Standard Amendment as it is consistent with the objectives and provisions identified in TPS8 for the Residential zone and the City's strategic planning framework.

None of the submissions received during public consultation raised an objection to Amendment No. 42. It is therefore recommended that Amendment No. 42 be adopted without modification and forwarded to the WAPC for final approval consideration by the Minister.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

- 1. CLASSIFY proposed Scheme Amendment No. 42 as a Standard Amendment in accordance with Section 34 and 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reasons that the amendment is consistent with the objectives and provisions contained in Town Planning Scheme No. 8 for the residential zone;**
- 2. ADOPT for final approval Standard Amendment No. 42 to Town Planning Scheme No.8;**
- 3. AUTHORISE the Chief Executive Officer and Mayor to execute three (3) copies of Standard Amendment No. 42 documentation, in accordance with Regulation 53 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and**
- 4. FORWARD to the Western Australian Planning Commission three (3) copies of Standard Amendment No. 42 documentation and a copy of the Schedule of Submissions for the Minister of Planning's consideration.**

12.4 RECOMMENDATIONS TO SUPPORT MINING TENEMENTS REQUIRING COUNCIL DECISION

File No:	LM16095, LM16108, LM16109, LM16111
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	28 November 2016
Applicant/Proponent:	E47/3542 - API Management C/-Aquila Steel Pty Ltd and AMCI Pty Ltd L47/773 - Norwest Sand & Gravel Pty Ltd E47/3570 - Mineral & Gold Resources of Australia Pty Ltd E47/3573 - Peter Gianni
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Locality Plan showing general location of each proposed mining tenement 2. Proposed Exploration Licence E47/3542 3. Proposed Miscellaneous Licence L47/773 4. Proposed Exploration Licence E47/3570 5. Proposed Exploration Licence E47/3573

PURPOSE

Council to consider four separate applications for 'mining' tenements that require a Council decision because delegations do not extend to supporting applications within City reserves, Scheme reserves or within gazetted townsites.

BACKGROUND

The City has recently received an increase in the number of 'mining' applications lodged with the Department of Mines and Petroleum (DMP). Under Delegation 37: Town Planning – Making Submissions On Behalf of Council, the power delegated states: *Authority to make written and verbal submissions, including objections and recommendation of condition in relation to planning related initiatives and applications referred to the Council by the State, State Departments and Agencies including: ...Applications for mining tenements referred to the Council by the DMP;*

Conditions to this power of delegation are as follows:

- *Council submissions supporting mining tenement applications that fall within land reserved under the Town Planning Scheme No.8 or vested with the Council under the Land Administration Act 1997 shall be determined by Council.*
- *Council submissions supporting mining tenement applications that fall within a gazetted townsite shall be endorsed by Council.*

Four of the mining tenements currently with the City for comment fall outside the conditions of delegations outlined above. This means that there is no delegation to support any of these applications (Attachment 1). All four applications raise their own land use issues. Below is a summary of each application, the relevant land use planning issues, the progression of the matter with applicants to date and the officers' recommendation to Council.

Exploration Licence E47/3542 – Encroaches upon Reserve 356 –vested with the City for the purpose of 'Watering Place for Travellers and Stock and 24 Hour Rest Stop'.

This application is made by API Management on behalf of the applicants Aquila Steel Pty Ltd and AMCI Pty Ltd. The application is for exploration activity within the area of Reserve 356 (Attachment 2). If granted by the DMP, the licensee may hold an Exploration Licence for up to 5 years with two, two year options. The Reserve is located in two parcels of land separated by North West Coastal Highway. The southern portion of the Reserve contains the Miaree Pool 24 hour travellers stop. This portion of the Reserve is zoned 'Local Scheme Reserve: Conservation, Recreation and Natural Landscapes' under TPS8.

The southern portion of the Reserve has significant public value, not only as an overnight travellers stop but also a recreational destination for local residents. It is a permanent water hole that has environmental and community values worth protecting, and would likely have some level of significance to Traditional Owners.

The City lodged an objection to this mining tenement was lodged with the Mining Registrar's office on 19 September 2016. The applicant has been notified of the City's objection and officers have been seeking a commitment from the applicant that they will not undertake exploration in the southern portion of Reserve 356. If the City is able to achieve this, then the objection could be withdrawn. Under Delegation 37, this action would constitute support for the application and therefore requires a Council decision.

The northern portion of the Reserve does not need to be excluded from exploration activity under the proposal, as this part of the Reserve does not cover the portion of Miaree Pool that is known to be used for the purposes of 'Watering Place for Travellers and Stock and 24 Hour Rest Stop'.

It is recommended that Council support negotiating an agreement with the applicant that would effectively prevent any exploration activity within the southern portion of Reserve 356 and that the CEO be authorised to withdraw the objection should this agreement with the applicant be achieved. Should this not be achievable, then officers will maintain the objection and continue to proceed within the Mining Wardens Court, (under Delegation 37). Alternatively, Council may wish not to support exploration activity on any portion of Reserve 356.

Miscellaneous Licence L47/773 – Encroaches upon Reserve 613 – vested with the City for the purpose of 'Resting Place and Commonage'.

This application is made by Norwest Sand & Gravel Pty Ltd. The application is for a Miscellaneous Licence which encroaches upon a portion of Reserve 613. Reserve 613 is approximately 1381 hectares in area, comprising approximately 25 separated land parcels spread across an 8Km area. The land parcel the subject of this application (total area of 136 hectares see Attachment 3) is located adjacent to the Point Samson – Roebourne Road and immediately adjacent the northern boundary of the Roebourne Regional Goal. This Reserve is not currently used by the City. This appears to be a historical reserve likely used for resting stock travelling from outlying stations to the old port at Cossack.

The proposed purposes of the Miscellaneous Licence are: bore; pipeline; power line; road; and bore field. Miscellaneous licences are generally applied for by mining companies to support their Mining Licences. If granted, a miscellaneous licence can be held by the proponent for a period of 21 years with a 21 year option. In this instance, the proponent is proposing to utilise some old bores on the Reserve that according to the applicant were used by the Roebourne Coal when the Coal first opened. Should the Mining Warden grant the applicant the Miscellaneous Licence, then the applicant would be required to use the bores to support its mining interests in the area. The applicant would be required to gain separate approval for the bores from the Department of Water (DoW).

Further information has been requested from the applicant to gain a greater understanding of the proposal and determine whether an objection should be made to the Mining Warden. The applicant has provided adequate detail to understand the proposal, including outlining the land area within the Reserve that would be impacted by the proposal. The applicant seeks the use of the existing track within the Reserve and wishes to create some new tracks for trucks to access the tanks, to collect water, for distribution to the applicant's mining tenements within the region.

The Reserve contains power lines that service a communications facility on a hill to the north of the reserve and also power line infrastructure owned by Rio Tinto. The existing tracks within the Reserve are used to service this infrastructure. Service authority/s and the City need to continue to be able to traverse these tracks at all times and the majority of the Reserve should be accessible to the City/the Public. The applicant has provided a plan that shows that the area of the Reserve that is being considered for use is a relatively small portion of the proposed miscellaneous licence area.

An objection has been lodged with the Mining Wardens Court due to insufficient time to resolve the matter with the applicant prior to the closing date for objections and on grounds related to land use provisions under the City's Planning Scheme. The Mining Warden has set a date for a Mention Hearing being Friday 20 January 2017. The proposal is considered acceptable subject to appropriate terms being negotiated with the applicant. The terms to be negotiated are:

- 1) Tracks within the reserve and therefore, within the applied for Miscellaneous Licence area, must be available and open for use by service authority's and the City at all times; and
- 2) Only the immediate areas shown on plans submitted by the applicant be used by the applicant with greater areas of the Reserve remaining unfenced and open for access by the City.

Should these terms be agreed by the applicant, then the objection can be withdrawn. again, under Delegation 37 this would constitute support for the proposal and require a Council decision.

At the time of writing this report, a Minute of Consent is being negotiated with the applicant as a means of agreeing and formalising the City's abovementioned requirements. It is recommended that Council authorise the CEO to determine such an outcome. Should this not be achievable, then officers will maintain the objection, as provided for under Delegation 37.

Exploration Licence E47/3570 – Encroaches upon the Roebourne Townsite.

This application is made by Mineral & Gold Resources of Australia Pty Ltd. The application is for an Exploration Licence which encroaches upon the south west corner of the Roebourne Townsite (see Attachment 4).

The City has objected to this application as the applicant did not provide sufficient information to allow the City to make a proper assessment of the impacts on the townsite and the existing developed areas within the townsite (which is common when the City receives mining tenement applications for comment). The Mining Warden set a Mention Hearing date in the Mining Wardens Court for Friday 20 January 2017. The area of the proposed Exploration Licence encroaches on a part of the Roebourne townsite that has no development in it; the only exception being the unsealed Cherratta Road. The recently prepared Roebourne Structure Plan, which sets out strategic land use planning for Roebourne for the next 20 years, shows the nearest expansion area of the town being approximately 800m from the nearest point of the Exploration Licence. There are no future long term plans to expand the townsite near the proposed Licence area. Accordingly, it is considered in this instance the objection could be withdrawn and exploration allowed within this area. It is noted that should the applicant ever seek to undertake any mining activity within the townsite, including under any grant for this exploration licence, then the City will be referred that proposal separately for recommendation to the Minister for Mines and Petroleum. This is because the mining activity would be in a gazetted townsite. This means the City would get a second chance to object.

Under Delegation 37, withdrawal of the City's objection would constitute support for the proposal and would require a Council decision. It is recommended Council support the withdrawal of the objection which would allow exploration to proceed in the south west corner of the Roebourne Townsite. Alternatively, Council may prefer to only withdraw the objection should the applicant agree to a condition that no exploration occur within the Townsite boundary.

Exploration Licence E47/3573 – Falls within land reserved under TPS8.

This application is made by Peter Gianni. The application is for an Exploration Licence which encroaches on two separate Local Scheme Reserves under TPS8 (Attachment 5). Firstly, 'Local Scheme Reserve: Public Purpose – Water and Drainage', which is the area that covers the Harding River Dam catchment that is a Reserve vested to the Water Corporation. Secondly, 'Local Scheme Reserve: Infrastructure', which covers a pipeline and Rio Tinto's rail line.

The areas of the Exploration Licences encroaching into these Local Scheme Reserves is located approximately 35km south of the North West Coastal Highway (see Attachment 5). The City does not hold any land tenure over the area. The Mining Act/Regulations requires this proposal to be referred to the Water Corporation and Rio Tinto for comment and/or object. The proposal is remote and does not impact any City controlled land. It is therefore recommended that the City not object to the application. Under the conditions of Delegation 37, support would require a Council decision.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, these matters are considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This item represents Councillor consultation.

COMMUNITY CONSULTATION

For the majority of abovementioned Mining Tenement applications, officers have consulted with the applicants to seek further information to make a properly considered recommendation to Council. In regard to application for Exploration Licence E47/3573 it is considered no further information or consultation is required with the applicant to form the view that the City need not object to this application.

STATUTORY IMPLICATIONS

The applications outlined above have been made by the applicants to the Mining Registrar whom is representing the Department of Mines and Petroleum and have been made in accordance with the *Mining Act, 1978*. The objections Planning Officers have made under Delegation 37 of the Delegations and Authorisations Register have been made in accordance with the *Mining Act* and are now in the jurisdiction of the Mining Wardens Court, which operates under the *Mining Act* and associated Regulations.

Should Council support the Officer's recommendations this will require planning officers to withdraw the objections in accordance with the *Mining Act* and associated Regulations. Should Council not support the recommendations presented for each of the four abovementioned Mining Tenement applications and seek to maintain objections or object to any of these applications, then officers will pursue the objections through the Mining Wardens Court in accordance with provision under Delegation 37.

Delegation 37 has raised issues in regard to Officers being able to respond back to the DMP within the legal timeframes of the *Mining Act* due to having to present an item for Council for a decision. Planning Services is currently working on a potential rewording of the Delegation to introduce a more streamlined approach that does not complicate dealings with applicants of mining tenements or impede achieving acceptable negotiated outcomes. Any suggested modification to the delegation will be presented to Corporate Compliance for processing through standard review processes for delegations.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Should Council resolve to not support the officer recommendation on any of the four abovementioned applications and seek to maintain objections, then this will potentially incur costs associated with solicitors representing the City within the Mining Wardens Court.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of reputation as the community may see the use of areas of a Townsite and Reserves under the management of the City, for the purpose of mining activities, as not in the community's interest.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter as each mining tenement application referred to the City has its own unique location and land use issues. However, Council has previously made decisions in regard to specific mining applications referred to the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. MAINTAIN City objections to Exploration Licence E47/3542, Miscellaneous Licence L47/773 and Exploration Licence E47/3570 on the grounds that Council does not support mining activity within any portion of Reserve 356, Reserve 613 and the Roebourne Townsite; and
2. WITHDRAW its objection to Exploration Licence E47/3573.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. MAINTAIN City objections to Exploration Licence E47/3542, Miscellaneous Licence L47/773 and Exploration Licence E47/3570 on the grounds that Council does not support mining activity within any portion of Reserve 356, Reserve 613 and the Roebourne Townsite; and
2. OBJECT to Exploration Licence E47/3573.

CONCLUSION

The above four proposed mining tenements are required to be presented to Council for determination because it is recommended that they be supported: two encroaching upon City managed reserves; one encroaching upon the Roebourne Townsite; and one encroaching upon a Local Scheme Reserve under TPS8. For some of these mining tenements, withdrawal of objections is only recommended if the applicant agrees to certain conditions.

It is recommended that Council authorise the CEO to withdraw objections to Exploration Licence E47/3542, Miscellaneous Licence L47/773 and Exploration Licence E47/3570 only if the applicant of each of the applications makes a commitment deemed appropriate by the CEO to protect the City's interests and the public interest. It is also recommended that Council authorise the CEO to support Exploration Licence E47/3573.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE the CEO the power to withdraw objections made to Exploration Licence E47/3542, Miscellaneous Licence L47/773 and Exploration Licence E47/3570 on the condition that in each case, the applicant undertakes commitments deemed appropriate by the CEO to protect the City of Karratha's and the public interest in regard to the encroachments of, and potential impacts of these mining proposals on Reserves 356 and 613 and the Roebourne Townsite respectively;
2. MAINTAIN City objections to Exploration Licence E47/3542, Miscellaneous Licence L47/773 and Exploration Licence E47/3570 if the applicants do not undertake the commitments considered necessary by the CEO to protect the land area within Reserves 356 and 613 and the Roebourne Townsite, and pursue the objections in the Mining Wardens Court; and
3. AUTHORISE to the CEO to support Exploration Licence E47/3573.

12.5 PUBLIC HEALTH ACT 2016 - DELEGATIONS

File No:	PH.36
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	17 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider delegating all duties conferred or imposed on it by the *Public Health Act 2016* to the Chief Executive Officer.

BACKGROUND

The gazettal of the *Public Health Act 2016* represents a significant update and change to the implementation of environmental health legislation, replacing the *Health Act 1911*. As there is a significant amount of work required to transition to the new regulatory framework, the Department of Health (WA) has advised that implementation is to occur in a staged manner over the next 3 to 5 years.

The old *Health Act 1911* (which will be known as the *Health (Miscellaneous Provisions) Act 1911*), and all regulations made under the *Health Act*, will continue to be the main enforcement tool used by the City's Environmental Health Service until the provisions of the new Act are proclaimed over the coming years.

There are five (5) stages of implementation, of which Stages 1 and 2 are already in effect and have no practical implications for local government. Stage 3 involves key elements of the administrative framework provided by Part 2 of the *Public Health Act 2016* coming into operation to replace the equivalent administrative framework provided by Part II of the *Health Act 1911*. This includes gazettal of Environmental Health Officers to enforce the provisions of the Act within their local government authority and annual reporting requirements. Stage 3 is expected to occur in early 2017, with works needed to be undertaken to effect this transition within the City of Karratha.

Stage 4 will adopt changes to the *Public Health Act 2016* relating to notifiable infectious diseases and related conditions, prescribed conditions of health, serious public health incident powers and public health emergencies. Date for commencement is yet to be determined. No action by local government is expected during this implementation stage.

Stage 5 will be the most significant stage of implementation for enforcement agencies as it represents the point at which they move from the framework provided by the *Health (Miscellaneous Provisions) Act 1911* to the *Public Health Act 2016*. The development of new regulations under the *Public Health Act 2016* relating to environmental health matters will commence, and feature provisions for:

- the built environment
- water

- body art and personal appearances
- pests and vectors.

Equivalent provisions in the *Health (Miscellaneous Provisions) Act 1911* and regulations and by-laws made under that Act will be repealed.

The following provisions will also commence with the enforcement provisions:

- Public Health Planning
- Public Health Assessments and
- Registration and licensing

Stage 5 will require substantial works by local government to implement this stage. The Department of Health has advised that it will be working closely with Local Government Authorities in the lead up to this stage, including consultation on the development of the required regulations.

All currently employed Environmental Health Officers will automatically be authorised officers and will continue to enforce both the new and the old public health legislation as the transition continues. However, implementation of Stage 3 requires that they must be provided a certificate of authority, to be produced on request. The City's authorised delegate is required to sign the certificate.

Using section 21(1)(b)(i), Council may delegate the powers and duties conferred on it to the Chief Executive Officer or an authorised officer of the Local Government. At this time, the effect of the delegation being sought is minor (sign the certificate), however as further provisions are gazetted to expand the powers of the *Public Health Act 2016*, this delegation will provide for the smooth implementation of these provisions as they are implemented.

Precedent for this already in place for the Health Act (Delegation 30) which enables the CEO to act on behalf of Council in respect to the Act and associated Regulations. This includes initiating legal action on behalf of the City for breaches of the *Health Act 1911*. The Manager Regulatory Services is also currently delegated to act on behalf of Council, however has no authority to commence prosecution action. The current delegation will need to remain in place during the transition to the new *Public Health Act 2016*.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 21(1)(b)(i) of the *Public Health Act 2016* enables Council to delegate the powers and duties conferred on it to the Chief Executive Officer, or an authorised officer designated by the Local Government.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 1.d.2 Programs and services that improve community wellbeing are developed and promoted.
Our Projects/Actions: 1.d.2.7 Environmental Health.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the City in terms of Health and Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Delegation is necessary to reflect the change in legislation. Works undertaken by the City's Environmental Health Service will remain unaffected.

RELEVANT PRECEDENTS

The Chief Executive Officer and Manager Regulatory Services are already delegated to act on behalf of the City in relation to the provisions of the *Health Act 1911*. The new *Public Health Act 2016* will, in time, supersede the *Health Act 1911*

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 21(1)(b)(ii) of the *Public Health Act 2016* RESOLVES to DELEGATE all powers and duties conferred or imposed on the City of Karratha by the *Public Health Act 2016* to _____.

CONCLUSION

With the introduction of the new Public Health Act 2016, delegations are necessary to enable the Chief Executive Officer to continue to act on behalf of the City in relation to Environmental Health matters.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 21(1)(b)(i) of the *Public Health Act 2016* RESOLVES to DELEGATE all powers and duties conferred or imposed on the City of Karratha by the *Public Health Act 2016* to the Chief Executive Officer.

12.6 DWELL TIME LIMITED PARKING IN THE CITY CENTRE

File No:	LP.197
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Statutory Planner
Date of Report:	28 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Dwell Time Limits Parking Allocation Plan Revised

PURPOSE

To present for Council's consideration proposed changes to the previously approved dwell time limited parking allocations within the Karratha City Centre.

BACKGROUND

At the 17 August 2015 Ordinary Council Meeting, Council resolved (Res No.153220) to implement dwell time limits (timed parking) within selected areas of the Karratha City Centre. Dwell time limit signs have been installed as approved by Council.

Since installation of the dwell time limit signs some business owners have requested alterations to the type of parking and/or the time periods for parking close to their businesses.

Karratha Terrace Parking

A business owner on Karratha Terrace and within the Quarter requested that the two taxi bays on Karratha Terrace out the front of their business be changed to loading bays and/or loading and general parking, stating that taxis do not park there and that service vehicles are having to park in the Karratha City Shopping Centre carpark, which they considered unsafe for delivery drivers. The business owner is right; taxis are not parking in these bays.

LandCorp was required under the Development Approval for The Quarter (P3163) to provide a loading bay on-site but this bay has not been provided. As a result of this being raised, LandCorp has agreed to include a service vehicle bay in the laneway that runs through The Quarter and connects to Karratha Terrace. This is planned to be installed by LandCorp before the end of 2016. This will assist in servicing commercial and residential tenants at the Quarter, however this bay is only big enough for smaller service vehicles (ie. mini-vans).

The on-street embayment on Sharpe Avenue in front of The Quarter was approved under Development Approval (P3163) as a service bay and drop off/pick up bay for the Quarter. To date, this bay has not been signed nor time limited. This bay is currently the only option for larger delivery vehicles to park and service The Quarter. It is essential to provide a larger parking space for The Quarter because delivery trucks and removalist type trucks regularly need to load or unload.

The matter of the Karratha Terrace taxi bay location was considered by the Karratha City Centre Infrastructure Works Program Place Team. The Place Team recommends the following changes:

- 1) remove the signs showing taxi parking and replace them with general two hour limited parking bays; and
- 2) the taxi parking requirements to be accommodated and added to the designation of the long parking embayment on Sharpe Avenue in front of the hotel site that was approved under The Quarter Development Approval (P3163) for service bay and pick up/drop off.

It is considered that the movement of the two taxi bays from Karratha Terrace to Sharpe Avenue in front of The Quarter will benefit more people by bringing the taxi bays to a more central location, visible and easily accessible from The Quarter and Pelago. It is recommended that Council resolve to adopt this change to the previously approved dwell time limits parking allocations plan. The signage for this parking embayment on Sharpe Avenue will need to be installed to include taxi parking and service/loading bay. This may be able to be undertaken by LandCorp under the Karratha City Centre Works Program.

Sharpe Avenue Parking

A business owner on Sharpe Avenue within the Pelago West building has indicated that people are parking vehicles for longer than the 15 minute period in the 2 bays on Sharpe Avenue closest to Warambie after 6pm. The owner has requested that the 15 minute restriction be applied for extended hours. Currently the signs show that the 15 minute parking period applies from 8am to 6pm. The business owner requests the time period be extended to 9pm, seven days a week.

Regulatory Services have been consulted in regard to the extension of the time period for the 15 minute parking allocations on Sharpe Avenue and have indicated that Rangers will not be able to monitor the extended 6pm to 9pm time period on a regular basis. Rangers can conduct occasional monitoring during the 6-9pm period (likely once a month). If the business owner wants tighter regulation of these bays, then they would be required to take photographic evidence with accurate time of day information and submit to the City for verification and processing.

The times on the existing two signs raised by the adjoining business owner could be changed from '15 minute parking 8am – 6pm Mon to Fri and 8am to 1pm on Sat' to '15 minute parking 8am – 9pm Mon to Sun'. This time extension throughout the week would assist businesses that serve takeaway meals that have high turnover of customers as well as providing for convenient drop off and pick up bays, particularly on the weekends. For consistency and to better achieve this benefit in an area where there are many similar businesses, it is recommended the two 15 minute parking signs on the opposite side of Sharpe Avenue (nearest Jewel Lane), also be changed to '15 minute parking 8am – 9pm Mon to Sun'.

Hedland Place Parking

Another business owner has raised concerns that the 2 hour time limited parking on Hedland Place does not allow staff within their business to park in those bays. The Ranger Services Coordinator has advised that while time limits have been in place in Hedland Place for a long time, this is not regulated because there are no parking supply issues or complaints. Notwithstanding, the business owner wanted to know where their staff can park all day. Aside from the fact that businesses should provide staff parking on site, there is still untimed public parking around the City Centre. The nearest untimed public parking to this business is the newly constructed car park adjacent the Ibis Hotel, which is approximately 40m from the business. The business owner believes this is a good option for their staff but they have been advised that there is no guarantee that untimed parking bays will always be an option for their staff.

Department of Transport (DoT) Request for Dedicated Bays

The DoT, (a new tenant within The Quarter) has requested two bays within the existing 2 hour time limited parking on Karratha Tce (east of the two taxi bays mentioned earlier) be allocated for 'practical driver assessing'. The City has limited on street parking in this part of the City Centre and this parking must not be dedicated for the exclusive use of nearby businesses. Wherever possible, these bays should be available for visitors. Parking for tenants of The Quarter needs to be accommodated on site or via other arrangements with third parties. LandCorp (as current owner of The Quarter) has been contacted. LandCorp agrees and has requested that the DoT contact LandCorp to discuss the matter with them.

The following issues have been considered in arriving at the 'Officer's recommendation':

- The time limited parking allocations in the City Centre, the time periods these time limits apply and the appropriate location for these parking bays should aim to achieve the best balance in serving the interests of all businesses and customers.
- Allocations, time periods and locations should be considered based on the broader needs of the City Centre and not considered on individual business requirements.
- Allocations, time periods and locations should remain as consistent as possible with change only occurring where clearly necessary and/or of clear benefit to the broader business community within the City Centre so that the 'goal posts' are not constantly changing.
- Increased 'after hours' resources of Ranger Services staff would be required to 'police' the extended time period between 6-9pm.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The matter of the Karratha Terrace taxi bay location was considered by the Karratha City Centre Infrastructure Works Program Place Team. Regulatory Services have been consulted in regard to the extension of the time period for the 15 minute parking allocations on Sharpe Avenue.

Any proposed changes to approved dwell time limits signage in the future will be brought back to Council for a decision.

COMMUNITY CONSULTATION

Consultation with business owners that have raised issues in regard to City Centre parking has included:

- Taxi bay on Karratha Terrace
The City has communicated with the business owner on a number of occasions. The business owner is aware of this item being presented to Council at this meeting and supports this outcome.
- Extended hours for 15 minute dwell time limits on Sharpe Avenue
The business owner is aware that this item is being presented to Council at this meeting.
- Hedland Place time limited parking
The business owner is no longer concerned.

- Dedicated DoT driver training bays

The DoT has been advised to contact LandCorp to discuss the matter with them.

Officers will continue to be receptive to issues that are raised by businesses about the introduction and ongoing effectiveness of dwell time limits signage.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

A parking audit has been undertaken for the Karratha City Centre and a program is in place to monitor City Centre parking bay use.

FINANCIAL IMPLICATIONS

Extending the time periods for time limited parking may result in additional parking infringements and therefore collection of payments for infringements.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of Financial and Compliance matters.

IMPACT ON CAPACITY

Some additional City resources will be required for Ranger Services to undertake occasional monitoring.

RELEVANT PRECEDENTS

Council has previously resolved to support dwell time limited parking allocations in the City Centre.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT any changes to the previously resolved dwell time limited parking allocations nor extend any time periods of these allocations.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT an amendment to the adopted Dwell Time Limit Parking Allocation Plan by removing two taxi bays on Karratha Terrace and replacing these with two general two (2) hour time limited parking bays and include provision for taxis on Sharpe Avenue within existing on street parking next to The Quarter currently approved for service bay and drop off/pick up; and

2. NOT SUPPORT the extension to any existing approved time periods relating to 15 minute dwell time limited parking allocations on the section of Sharpe Avenue north of Warambie.

CONCLUSION

Recently, some City Centre business owners have requested changes to the dwell time limit parking allocations and time periods as they are currently signed within the City Centre.

Following consultation with relevant internal departments and consideration by the Karratha City Centre Infrastructure Works Place Team, it is recommended that Council support the following amendments to the adopted Dwell Time Limit Parking Allocation Plan:

- Remove the two taxi bays on Karratha Terrace and replace them with two general two (2) hour time limited parking bays.
- Include provision for taxis in Sharpe Avenue on street parking that is currently approved for service bay and drop off/pick up.
- Change the existing approved 15 minute dwell time limited parking in the first two Sharpe Avenue bays north of Warambie on either side from the current 8am to 6pm time period to 8am to 9pm, seven days a week.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **AMEND** the adopted Dwell Time Limit Parking Allocation Plan as follows:
 - a) **Remove the two taxi bays on Karratha Terrace and replace them with two general two (2) hour time limited parking bays.**
 - b) **Include provision for taxis in Sharpe Avenue on street parking next to The Quarter that is currently approved for service bay and drop off/pick up.**
2. **INSTALL** signs for the existing on street parking embayment on Sharpe Avenue next to The Quarter for two taxi bays/public pick up-drop off bays and one full sized service vehicle bay;
3. **CHANGE** existing approved 15 minute dwell time limited parking in Sharpe Avenue (immediately north of Warambie) from the current 8am to 6pm time period, to 8am to 9pm and extend this to include all days of the week;
4. **REFUSE** the request for two 2 hour parking bays on Karratha Terrace to be allocated for 'practical driver assessing' and suggest the Department of Transport contact LandCorp to discuss the Department's parking requirements.
5. **REQUEST** regular monitoring of parking bay use in the Karratha City Centre so dwell time limits are always providing for changes in use patterns, the effects of new development and business and customer requirements;
6. **CONVEY** Council's resolution to businesses that raised these issues.

12.7 DELEGATION – GRAFFITI VANDALISM ACT 2016

File No:	CS.86
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	21 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider providing delegated authority to the Chief Executive Officer for the purposes of *Graffiti Vandalism Act 2016*.

BACKGROUND

The *Graffiti Vandalism Act 2016 (GV Act)* came into effect on 7 October 2016. It is a consolidated Act enabling police, public transit officers and local government authorities to deal with graffiti offences. The relevant powers of these agencies has been transferred from various Acts into the GV Act.

The *GV Act*:

- creates a new offence of damaging property by graffiti and allows for the costs of cleaning graffiti to be awarded against the offender;
- allows local governments to issue notices requiring the removal of graffiti and to enter properties under warrant to remove graffiti themselves; and
- provides those persons issued with a notice (“affected persons”) the right to seek review of that decision with the State Administrative Tribunal or to object to the notice.

As a consequence of the passage of the *GV Act*, the existing powers of local governments to remove graffiti within their districts have been deleted from Schedules 3.1 and 3.2 of the *Local Government Act 1995* and transferred to the *GV Act*.

Delegation is required under the *GV Act* to approve forms, sign notices and discharge all powers and duties associated within the implementation of the Act. Specific provisions are made within the Act to enable Council to delegate this power to the Chief Executive Officer by absolute majority. The Act also allows for the Chief Executive Officer to delegate these powers to an employee or employees who oversee removal of graffiti.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The *GV Act* requires Council to adopt forms for the lodgement of an objection and for a warrant to enter premises, and enables delegation of powers and duties to the Chief Executive Officer.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	3.e.1	Good citizenship and pride in the City is fostered and encouraged.
Our Projects/Actions:	3.e.1.1	Community Safety Management.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation & Compliance.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Adoption of these forms will enable the City's Community Safety Service to continue to remove graffiti, and provide additional enforcement tools to require removal of graffiti on private property.

RELEVANT PRECEDENTS

Graffiti removal has been previously undertaken under the provisions of the Local Government Act.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to NOT PROVIDE delegated authority to the Chief Executive Officer to exercise powers and duties of the local Government under the *Graffiti Vandalism Act 2016*.

CONCLUSION

The gazettal of the *Graffiti Vandalism Act 2016* continues the authority of local government to deal with graffiti issues within their respective districts. Powers are provided to delegate authority to an officer to discharge all powers and duties associated with the implementation of the Act.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 18 of the *Graffiti Vandalism Act 2016* RESOLVES to DELEGATE the Chief Executive Officer to exercise all powers and any duties of the Local Government under the *Graffiti Vandalism Act 2016*.

12.8 TAKEAWAY ALCOHOL MANAGEMENT SYSTEM

File No:	CS.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	16 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Current Liquor Restrictions

PURPOSE

For Council to consider its position in relation to the proposed implementation of a Takeaway Alcohol Management System within the City.

BACKGROUND

The West Pilbara Alcohol Accord was re-established in 2015 by the Pilbara Liquor Enforcement Unit (WAPOL) as a co-operative arrangement between licensed premises and other agencies. This accord aims to develop safe and well managed environments in and around licensed premises in the local context. They are part of an overall strategy that seeks to achieve a standard of practice that assists in fostering a responsible drinking culture, ensures safety in the local community, and promotes effective communication and problem solving between licensees and key stakeholders. The aim is to reduce the alcohol related harm that is caused by excessive drinking and encourage the responsible consumption of liquor in the community.

A special Accord meeting was held on 2 November 2016 to discuss a proposal relating to a Takeaway Alcohol Management System (TAMS) and associated restrictions which were being considered within the Town of Port Hedland. This initiative was being progressed by the licensees and community within Port Hedland who were seeing first hand social issues (antisocial behaviour, vagrancy, demands on normal services, domestic abuse) due to the excess consumption of alcohol. The Liquor Enforcement Unit sought discussion from the licensees as to whether they would consider the implementation of a similar alcohol management system within the City of Karratha.

TAMS was also discussed at the Safer Communities Partnership meeting on 8 November 2016. Alcohol related issues were the third highest concern within the community in the 2015 Community Safety Survey. WA Police representatives at the meeting sought confirmation of the City's position in relation to the implementation of TAMS and further alcohol restrictions.

Implementation of TAMS and any associated restrictions is controlled by the Department of Racing, Gaming and Liquor via conditions on licensees. The Liquor Control Act 1998 allows for the Director of Liquor Licensing, where it is in the public interest, to impose conditions on licensees restricting the sale and supply of liquor from licensed premises. A condition may include a limitation, prohibition or an authorisation on any licence or permit and can relate to any aspect of business carried out under the licence, or any activity that takes place at the licensed premises. The City may be consulted prior to the imposition of any restriction.

TAMS, as proposed within the Town of Port Hedland, will restrict the daily purchase of full strength takeaway alcohol to 2 of the following;

- one carton of full strength (over 3.5% alcohol) beer
- one bottle of spirits,
- three bottles of wine

Mid strength (3.5% alcohol or lower) and low strength alcohol will not be restricted. Port Hedland restrictions propose to put measures put in place to allow residents to pre-order larger amounts of full strength alcohol for events and activities. A similar system is already on trial within the Shire of Wyndham – East Kimberley. Evidence suggests that this system has assisted in reducing alcohol related harm within the community.

Alcohol restrictions are already in place within the City of Karratha which were implemented on 8 October 2012. The current restrictions limit the purchase of take away alcohol to between 11.00am and 8.00pm from the majority of licensed premises, together with restrictions on the size of packaging. Packaging restrictions include prohibition on the sale of beer in bottles of 750ml or more (king browns), wine casks more than 2 litres and fortified wine in containers greater than one litre. These restrictions have had the effect of reducing alcohol consumption within the region from 3 times that of the Perth metropolitan area to 2 times that of the Perth metropolitan area (per head of population).

WA Police are supportive of the implementation of restrictions proposed for the Town of Port Hedland as, based on previous examples, this has seen a reduction in crime, violence (especially domestic violence) and anti-social behaviour. Police Domestic Violence Incidence Reports (DVIR)) associated with alcohol indicate the following:-

01/01/2016 – 06/11/2016	Total DVIRs	DVIRs with alcohol	Percentage
Dampier	5	1	20%
Karratha	532	229	70%
Roebourne	288	280	97%

Port Hedland has also seen recent acts of violence in open areas of the community between the local population and transient population which were allegedly triggered by alcohol. The City of Karratha has not had such acts of violence openly committed.

A list of potential benefits and negatives of the possible implementation of TAMS and associated restrictions as proposed in Port Hedland are as follows.

Potential Benefits	Potential Negatives
Promote consistent application of alcohol supply within the Pilbara.	Application of TAMS and restrictions is inconsistent with the City’s aspiration to be “Most liveable regional City”
Potential for further reduction in alcohol related crime, violence and antisocial behaviour within the City	Restrictions on tourists may lead to negative perceptions and detract from experience.
Expected to minimise relocation of transient population from other areas subject to TAMS	Implementation of TAMS without providing support services (counselling/mental health care etc) does not solve the issue.
Potential reduction in impacts on to support agencies (ie Youth Shed, St Johns Ambulance etc)	Would affect whole community, rather than targeting problem drinkers.
	Additional restrictions likely to be on top of restrictions currently in effect

University studies conducted into the implementation of restrictions have determined that restrictions imposed on the community will be less effective, in both the short and long term, than those which have community backing and community control (National Drug Research Institute, "Restrictions on the Sale and Supply of Alcohol; Evidence and Outcomes, 2007). As the introduction of further restrictions is likely to be divisive within the community, prior to determining its position in relation to the implementation of TAMS, community support for such measures should be considered by Council.

Community consultation in the form of an on-line survey, similar to the Annual Community Survey, is proposed to be held until the end of January 2017. This will gauge community opinion of the proposed TAMS and associated restrictions, and provide a guide to the level of community support for any possible implementation. Once developed, the survey will be released via the City's social media page, and will include questions relating to drinking habits (including frequency of alcohol purchases and volumes, whether their drinking purchases would likely be impacted by the implementation of restrictions), whether residents do or don't believe there are alcohol related issues within our community and whether they would or would not support the implementation of TAMS and restrictions as proposed by the Town of Port Hedland. Once these statistics are collected and collated, a further report will be provided to Council to consider when determining its position in relation to the proposed implementation of a Takeaway Alcohol Management System and associated purchase restrictions within the City.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues and parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The introduction of TAMS and associated restrictions has been discussed at the West Pilbara Alcohol Accord, and at the Safer Communities Partnership. As the implementation of TAMS and the associated restrictions will impact on the whole community, broader consultation with the community is proposed.

STATUTORY IMPLICATIONS

The City has no statutory powers in relation to the implementation of restrictions on the sale of alcohol, however the Director of Liquor Licensing may consult with the City when deciding to impose, vary or cancel a condition on a license. The decision on whether this is implemented or not is not the City's decision, but our feedback is sought.

POLICY IMPLICATIONS

There are no policy implications which apply to the implementation of restrictions. If Council determines to consult further with the community prior to making a decision, this will be done so in accordance with Policy CE-09 Community Engagement.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Programs/Services: 1.b.3 Safe environments are established through effective programs and partnerships with enforcement agencies.
- Our Projects/Actions: 1.b.3.1 Safer Communities Partnership.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Moderate to the City in terms of Reputation if a decision is made to support the implementation of TAMS and the associated restrictions, without consultation with the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Implementation of the current restrictions was considered at the August 2012 Council meeting with Councillors resolving to "ADVISE the Director of Liquor Licensing that as the measures proposed do not target specific problem drinkers of alcohol, continue to provide access to alcohol to those problem drinkers and as such the Shire expects targeted restrictions, rather than this blanket approach proposed." (Resolution 152210)

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to SUPPORT the implementation of a Takeaway Alcohol Management System and associated restrictions which are consistent with the Pilbara region:

Option 3

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to REAFFIRM that the measures proposed do not target specific problem drinkers of alcohol and the flow on effects of alcohol abuse, and as such the City expects targeted restrictions, rather than this blanket approach proposed.

CONCLUSION

Implementation of further liquor restrictions is likely to be divisive within the community, though their introduction will have positive effects on certain members of the community who regularly consume excess alcohol. As the implementation of restrictions would be applied to the whole of the City of Karratha community, it is recommended that consultation with the community is undertaken before Council determines its position in relation to the implementation of a Takeaway Alcohol Management System and associated purchasing restrictions.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.1 of the *Local Government Act 1995* RESOLVES to:

- 1. UNDERTAKE further community consultation, in the form of an online community survey, to gauge whether there is support for the implementation of a Takeaway Alcohol Management System and associated restrictions; and**
- 2. NOTE that a further report will be tabled at the February 2017 Council meeting to advise the outcome of the community consultation.**

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 JOHN'S CREEK JETTY REBUILD

File No:	CP.910
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	22 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration of the Recreational Boating Facilities Scheme (RBFS) Round 22 funding application for the Point Samson - John's Creek Jetty Rebuild.

BACKGROUND

In July 2016, Council confirmed John's Creek Boat Ramp as a short/medium term priority for recreational boating facility enhancements.

The City of Karratha was successful in securing funding under Recreational Boating Facilities Scheme (RBFS) Round 21 Planning Application and for the Jetty, commissioned design consultants Cardno WA Pty Ltd to:

- Undertake a condition assessment of the structure including a site inspection;
- Produce a detailed assessment report with recommendations; and
- Undertake detailed design to achieve the recommendations together with cost estimates.

A detailed assessment report received, recommends that it is more cost effective to implement a new structure than to repair the existing structure. This recommendation has been supported by RBFS. The City has been encouraged to submit a works funding application in Round 22 which will likely open in December 2016 and close February 2017.

Council had previously included the works in its 2016/17 Budget but amended it to design only when it secured RBFS planning funding only.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officers, RBFS Officers and Cardno WA Pty Ltd.

COMMUNITY CONSULTATION

Discussions have taken place with the Point Samson Community Association.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Cost estimates for rebuilding the jetty including; new piers, headstocks, deck and fenders are estimated at \$776,000 based on recent experiences with the rebuilding of the jetty at Karratha Back Beach. It is proposed two thirds (\$582,000) of the cost will be funded by RBFS pending a successful funding application, and the balance net cost to Council of \$194,000 would need consideration during the 2017/18 budget development process.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are inherent risks in the public accessing ageing and deteriorating jetty structure at the John's Creek boat ramp. The proposed rebuild will address this risk by providing a more robust structure with additional enhancements like ladders and closer centred fenders that will enhance safety.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

In July 2016, Council endorsed the City's short/medium term priorities for recreational boating facility enhancements included: Wickham Back Beach Boat Ramp, Dampier Marina Project and the John's Creek Boat Ramp.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT make an application for funding in Round 22, Recreational Boating Facilities Scheme (RBFS) for the John's Creek Jetty Upgrade at Point Samson at this time.

CONCLUSION

The jetty at John's Creek boat ramp has been assessed as requiring a rebuild, which has been supported by RBFS and an application under Round 22 will be made accordingly. If successful, this application will provide substantial funding to assist Council. These works are in accordance with Council short/medium term priorities for recreational boating facility enhancements and is sufficiently advanced in its design to be considered for funding.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT the submission of a works funding application in Round 22, Recreational Boating Facilities Scheme (RBFS) for the John's Creek Jetty Upgrade at Point Samson.

13.2 RFT 13-16/17 TURF MOWING SERVICES TENDER AWARD

File No:	CM.262
Responsible Executive Officer:	Manager Infrastructure Services
Reporting Author:	Coordinator Parks and Gardens
Date of Report:	23 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Confidential –Tender Evaluation Report 2. Confidential – Proposal for Provision of Internal Turf Mowing by City Staff

PURPOSE

To seek Council's consideration of tender submissions for RFT 13-16/17 Turf Mowing Services and the comparison of this service with an internal delivery model.

BACKGROUND

In September 2016 Council endorsed a recommendation to award a contract under RFT 01-16/17 Turf Mowing Services to Environmental Industries, however following the formal notification of award, the preferred Contractor declined the offer of contract.

In October 2016 Council endorsed re-tendering the service. Under this option all past tenderers were able to resubmit their bids. Within the October report, it was indicated that Officers also develop an in-house service delivery model to ascertain whether this service could be better delivered by in-house resources or a contractor.

Subsequently, tenders were advertised on 26 October 2016 and closed 16 November 2016.

Five compliant tenders were received by the closing date from:

- Turf Life Pty Ltd T/A Turf Whisperer
- Roebourne Dingo Hire
- Poinciana Nursery & Landscaping
- Lendlease Services Pty Ltd
- JJ and RB Scolari T/A Turf Guru Landscapes

One non-compliant tender was received from Yurra P/L. This submission did not meet several of the compliance criteria including failure to complete a pricing structure. The non-compliant submission was therefore not assessed.

The tenders were evaluated by a three-person panel comprising of:

- Manager Infrastructure Services
- Coordinator Parks and Gardens
- Technical Officer Parks and Gardens

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted before finally the preferred tenderer being assessed against the internal delivery model.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	10%
Capacity to Deliver	15%
Demonstrated Understanding	15%
Price	60%

The Regional Price Preference Policy was applied to four local tenderers.

A copy of the Evaluation Report is contained as Attachment 1 within the confidential section of the agenda.

Officers then compared the best offer for the above process with a modified and improved in-house service. The in-house proposal includes the introduction of a modern, self-propelled rotary gang mower which improves mowing efficiency rates. A comparison of the in house proposal to the tendered cost is provided as Confidential Attachment 2.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission and internal delivery model. Advice was also sought from officers of the Corporate Compliance department.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*. The form of contract related to the tender is proposed would comply with AS 4921-2003.

In accordance with the Competition Principles Agreement 'government businesses should not enjoy any net competitive advantage simply as a result of public sector ownership'. Although the principles only apply to the business activities of publicly owned entities, not to non-business, non-profit activities, it is appropriate to consider competitive neutrality when comparing in-house costs against external tenders. Applying both the City's potential competitive advantages and disadvantages would result in a small net competitive advantage predominantly related to payroll tax hence this has been included in the cost comparison.

POLICY IMPLICATIONS

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

FINANCIAL IMPLICATIONS

The current cost of in house turf mowing is \$253,000 per year which includes staff costs, overheads, maintenance and operating costs. This is based on approximately 57 hours of effort per service across Council's major ovals and parks.

Tendered prices varied from \$167,000 per annum to \$375,000 per annum. Once assessed, the evaluation panel compared the preferred tenderer against the City’s internal delivery model. This assessment included:

- Determining internal rates inclusive of overhead costs
- Comparison of the weekly hours for each site (level of effort) with existing and proposed new/equivalent machinery
- Allowance for travel time to each site
- Comparison of annual costs

The analysis highlights that the current service delivery method is inefficient primarily due to the machinery currently used. If the City provided the services in house with new, equivalent machinery to that proposed by contractors, a financial benefit over the life of the proposed contract could be achieved. The difference is a reduction from 57 hours per week at present to 25 hours with a more efficient rotary gang mower.

If Council elects to provide turf mowing services in house and in order to realise the potential benefits, the purchase of the ‘equivalent’ new machine will be required. Consequently, an addition will be required in the budget review to accommodate this purchase. The capital cost of this new machine is \$104,300 including trailer (to be amortised over 5 years). There is no intention to dispose of the current machine as these will be retained and utilised in the short term and as a contingency measure for turf mowing services should a breakdown occur and to continue routine renovation works.

Further information regarding the internal proposal can be found in the Confidential Attachment 2 to this report.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 1.a.1.2 Parks and Gardens Maintenance

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service interruption.

The following risks and controls have also been identified:

	RISK	CONTROL
Internal Delivery Model	Current internal capacity of 2 x operators is insufficient	Additional staff can be inducted to use new equipment with minimal training and provide back up to currently trained staff.
	Lead-time for Plant	City will continue to deliver turf mowing services using the current machinery available.
	Contingency for plant	Retain current plant after the purchase of new equipment.
	Retention of staff	If savings made in mowing service hours, current staff would be deployed to other areas in the Parks & Gardens department.

	RISK	CONTROL
Outsourced to preferred Tenderer	New service does not meet quality and service requirements – Consequent impact on reputation	Rigorous evaluation, including references and presentations. Frequent monitoring and contract management.

IMPACT ON CAPACITY

If the Officer’s recommendation is endorsed, in time it will result in a decrease in hours necessary to mow public spaces by virtue of utilising a far more efficient and quicker machine. A full round of mowing currently takes 57 hours, instead this will be achieved in 25 hours with the new machine resulting in a surplus capacity of approximately 32 hours, which can be re-allocated to deliver core services at new sites in Wickham, the City Centre, Jingari Park, Madigan Estate and Open Space Works.

RELEVANT PRECEDENTS

In June 2016 Council resolved to separate various previously combined Turf Management and Open Areas Maintenance contracts following the outcomes of the Parks and Gardens service review. Council has since endorsed calling for tenders for Turf Mowing Services (1 and 2), Open Areas Vegetation Slashing, and Spaying & Fertilising services.

It is also relevant that following the successful tenderer declining the offer to provide Turf Mowing Services (1), it was determined that a comparison be made between services provided externally with services provided in-house.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT _____ as the successful tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 13-16/17 – Turf Mowing Services.

CONCLUSION

In addition to the financial savings that the internal delivery model (with equivalent machinery presents), adopting the option of a mowing service using in-house resources would allow for increased capability and capacity. The flexibility to provide extra service in extreme conditions (like growth after cyclonic rainfall) would be invaluable, at cheaper cost and quicker turnaround times.

The pride gained from keeping this work in-house and doing the complete job is not to be underestimated for staff morale. Public perception and reputation is likely to benefit through improved presentation in shorter timeframes.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DECLINE** all tenders made under RFT 13-16/17 Turf Mowing Services;
2. **ENDORSE** the continuation of turf mowing services to be delivered in-house (noting that this is of financial benefit to the City following a financial comparison of the highest ranked tenderer offered under RFT 13-16/17); and
3. **AUTHORISE** the purchase of a new rotary gang mower and trailer at the cost of \$104,300 (to be amortised over 5 years) and amend the budget accordingly at the March Budget Review.

13.3 REQUEST FOR TENDER – COOLAWANYAH ROAD – STAGE 2

File No:	RD.81
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure
Date of Report:	13 October 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Each Stage of Works Aerial Map – Coolawanyah Road

PURPOSE

To seek Council's consideration to proceed to call tenders for the construction of the stage two upgrade to Coolawanyah Road, and to endorse the scope of works and selection criteria as contained within this report.

BACKGROUND

Council has endorsed Coolawanyah Road as the first priority of upgrade works to be undertaken in the Karratha Light Industrial Area utilising a combination of Council and Regional Road Group funding. Stage 1 of these works was successfully completed in 2015/16 from Dewitt Road to the concrete causeway.

Regional Road Group 2016/17 funding is now available to commence Stage 2 of upgrade works to Coolawanyah Road. Detailed design drawings and specifications are currently being finalised, with design developed to include two further stages of work to ultimately complete Coolawanyah Road. These include;

Stage 2 - From the concrete causeway to a point approximately 667m east, just past Cowle Road intersection (the subject of this report)

Stage 3 - Cowle Road intersection to end of seal – 970 metres (to be constructed at a future date)

If supported it is proposed to call for tenders for Stage 2 in January 2017, with construction works to commence in May 2017. It should be noted that the cost to construct the full Stage 2 works is estimated in excess of the 2016/17 Budget allocation. Council Officers have been in consultation with Main Roads WA to confirm the 2017/18 Regional Road Group Funding which if combined with 2016/17 Budget would enable Stage 2 to be fully complete.

Officers now seek Council support to the strategy to tender for the full Stage 2 works as one contract to be delivered and funded across two financial years.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues as the budget is estimated below 5% of the total rates of the City.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant officers, with the Tender Evaluation Panel proposed to include:

- Director Strategic Projects and Infrastructure (or his nominee)
- Coordinator Operations
- Coordinator Technical Services

COMMUNITY CONSULTATION

No community consultation is required however significant communication with regard to notices to adjoining and nearby businesses will occur prior to works commencing. Moreover, there has been significant communication with affected landowners during the design process especially concerning access to their premises.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*. The form of contract related to the tender is proposed to be in accordance with AS 4000—1997 General Conditions of Contract.

POLICY IMPLICATIONS

Policy CG12 – Purchasing is applicable.

The selection criteria proposed for the tender is consistent with the policy as follows:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

FINANCIAL IMPLICATIONS

The available 2016/17 budget is \$663,877 of which \$413,611 has been provided by Regional Road Group. Using existing Regional Road Group formula, the 2017/18 contribution is estimated at \$487,000 which together with Council’s one third matching contribution will provide a 2017/18 budget of \$730,500. This potentially provides a total project budget of \$1,394,377. Based on current costings per lineal metre, it is estimated that the 667 metres for the Stage 2 upgrade, can be fully constructed which would be funded over two financial years.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Program/Services: 1.a.2.2 Infrastructure Project Management.
 Projects/Actions: 1.a.2.2.3 Construct Coolawanyah Road

RISK MANAGEMENT CONSIDERATIONS

The project budget has been prepared based on funding currently available from Regional Road Group, however the amount of funding available in 2017/18 is yet to be confirmed. There is a small risk that Council will be required to increase its contribution if funding levels are reduced.

To mitigate this risk, it is understood that the 2017/18 Regional Road Group funding will be finalised by February 2017 which is prior to Council considering any tender award and the associated financial implications.

IMPACT ON CAPACITY

Should Council consider the Officers recommendation, Officers will be required to manage a formal tender process and project construction management. This has been factored into the work plans of relevant officers.

RELEVANT PRECEDENTS

Council has previously endorsed the construction of Coolawanyah Road - Stage 1 at its meetings held in July and October 2014, and May 2015.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the calling of Tenders to implement the next stage of upgrade works of Coolawanyah Road.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ENDORSE the calling of Tenders for work that can be accommodated in the 2016/17 budget only.

CONCLUSION

Council has supported Coolawanyah Road as the first priority of upgrade works to be undertaken in the Karratha Light Industrial Area and committed significant financial resources to the project in the past. These works will complete a major milestone in road upgrades in the Light Industrial Area.

To progress the works, Council is requested to consider calling for tenders based on the scope of works and tender selection criteria contained within this report.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE to call tenders for the second stage of reconstruction and upgrade of Coolawanyah Road from the concrete causeway to a point approximately 667m east, just past Cowle Road intersection, utilising the following evaluation criteria and weighting:**

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

2. **NOTE that a further report will be tabled at the end of the tender process considering the award of tender and associated funding considerations.**

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for December 2016.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 October 2016 Quarterly Grants
- 14.5 Building Statistics
- 14.6 Planning Decisions Issued
- 14.7 Environmental Health Statistics
- 14.8 Ranger Statistics
- 14.9 Economic Development update
- 14.10 Community Services update
- 14.11 Waste Services Data
- 14.12 Airport Services Data

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council that no documents were stamped with the Common Seal of the City of Karratha since the last Council Meeting.

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 OCTOBER 2016

File No: APR16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 14 November 2016
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under Final Forecast as B/FWD from previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

City of Karratha	Original Budget	Current Budget / Prior Years Balance	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 31 October 2016				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 63,553	\$ 2,532	\$ 61,021
2014/15 BFW		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 95,000	\$ -	\$ 95,000
2014/15 BFW		\$ 70,065	\$ -	\$ 70,065
2013/14 BFW		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 11,582	\$ 88,418
2015/16 BFW		\$ 82,003	\$ 1,500	\$ 80,503
2014/15 BFW		\$ 53,277	\$ 9,473	\$ 43,804
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 37,500	\$ 17,500	\$ 20,000
2014/15 BFW		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFW		\$ 100,000	\$ -	\$ 100,000
2014/15 BFW		\$ 50,000	\$ 50,000	\$ -
Ex Gratia Contribution - Dampier Community Assoc		\$ -	\$ -	\$ -
2015/16 BFW		\$ 74,242	\$ -	\$ 74,242
2014/15 BFW		\$ 59,999	\$ 2,563	\$ 57,436
2013/14 BFW		\$ 27,047	\$ -	\$ 27,047
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 85,639	\$ -	\$ 85,639
2013/14 BFW		\$ 125,000	\$ -	\$ 125,000
2012/13 BFW		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
2015/16 BFW		\$ 51,250	\$ -	\$ 51,250
2014/15 BFW		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 40,000	\$ -	\$ 40,000
2015/16 BFW		\$ 76,875	\$ -	\$ 76,875
2014/15 BFW		\$ 86,034	\$ -	\$ 86,034
Subtotal	\$ 580,000	\$ 2,109,939	\$ 95,150	\$ 2,014,789

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 31 October 2016				
Raiders Boxing Club	\$ -	\$ 5,385	\$ 1,346	\$ 4,039
Karratha Bmx Club	\$ -	\$ 20,000	\$ -	\$ 20,000
School Awards	\$ 1,425	\$ 1,425	\$ -	\$ 1,425
Walkington Awards	\$ 8,500	\$ 8,500	\$ -	\$ 8,500
Karratha Community House Inc.	\$ -	\$ 11,497	\$ 2,874	\$ 8,623
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ -	\$ 18,865
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ 1,194	\$ 3,582
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 16,236	\$ 3,764
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ 1,362	\$ 13,638
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ 3,978	\$ 11,932
Karratha Family Centre	\$ -	\$ 9,000	\$ -	\$ 9,000
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ -	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ 13,844	\$ 35,530
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
North Pilbara Football League	\$ -	\$ 4,460	\$ 4,460	\$ -
Karratha Basketball	\$ -	\$ 13,727	\$ -	\$ 13,727
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ -	\$ 5,000
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ -	\$ 11,964
Subtotal	\$ 229,925	\$ 243,633	\$ 45,294	\$ 198,339
TOTAL	\$ 809,925	\$ 2,353,572	\$ 140,444	\$ 2,213,128

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham was adjusted in the November budget review and will be reflected in the report for the period ended 30 November 2016. Ex Gratia contributions of \$39,500 were received, therefore corresponding funding allocations to community associations must be adjusted accordingly.

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16-17 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 30 November 2016
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council's facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

Name	Reason	Amount (exc GST)
Girls Night In Fundraiser	Fee waiver of room hire to hold a "Girls Night In" at the KLP to raise money for Women's Cancer (Deb English) 29/10/16 - TOTAL \$387.00	\$351.82
Girls Night In Fundraiser	Donation of a full 1 month KLP membership to raise money for Womens Cancer (Deb English) – TOTAL \$165.00.	\$150.00
EPIC	Fee waiver for room hire at Frank Butler to hold free fitness classes to celebrate International Day of People on 3/12/16 – TOTAL \$95.00	\$86.36
Yinjaa Barni Art Group	Fee waiver for building fees of up to \$350.00 only if and when building application for Kitchen Upgrade at Dalgety House is lodged	\$350.00

14.4 OCTOBER 2016 QUARTERLY GRANTS

File No: GS.34 & GS.36
Responsible Executive Officer: Director Community Services
Reporting Author: Coordinator Community Engagement
Date of Report: 11 November 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Council of successful October 2016 Quarterly grant recipients.

BACKGROUND

The Quarterly Grant Scheme aims to provide financial assistance to any individual, club, committee, association or other leisure body that performs community based activities providing a return benefit to the local community, within the City of Karratha. This program is funded in partnership with Woodside-Operated North West Shelf Project.

Each grant is assessed on its ability to reach required guideline criteria: strategic synergy; level of previous funding received; community benefit; organisation/club benefit; prior history; ability to deliver; and exposure for City of Karratha. The application must also meet all relevant conditions for eligibility such as: letters of support attached where required; all sections on application complete; submitted by closing day/time.

Officer’s form recommendations for CEO approval, as per delegation outlined in Policy CS.06.

CONCLUSION

Organisation	Project Description	Amount Approved
Ngaarda Media Aboriginal Corporation	Ngaarda media are working with Juluwarlu Aboriginal Corporation to help make their archives more accessible to the public through 20 one hour radio shows broadcasted over the radio and accessible online. Financial assistance provided to purchase the copyright from Juluwarlu so they can broadcast the material.	\$4,500
Pilbara Community Legal Service	A joint initiative between the Community Migrant Settlement Services, PCLS and the Royal Life Saving Society, whereby swimming and water safety education to migrants and CaLD groups in the City of Karratha will be provided.	\$4,500
Point Samson Community Association <i>(auspice for Point</i>	Funding to support the establishment of a parent group/playgroup which will provide a meeting place for new parents and caregivers to connect with each other and give babies and young children a social	\$4,000

Samson Playgroup)	environment to engage and play with one another, within Point Samson.	
Ngarluma Yindjibarndi Foundation (NYFL)	Funding for the establishment of a community garden based at the Ngurin Cultural Centre. The garden will consist only of native flora to be used for traditional bush tucker and bush medicine. Free access for community with a traditional food cooking area and meeting place for families. Additionally, serves as an "out of classroom" learning place for local Elders to pass down cultural knowledge to a broad range of community members. Minor funding provided for Stage A	\$975
Karratha Baptist Church	Funds to purchase a new quality sound system which will be actively used for Toddler Jam (50 families registered - 60 on the waitlist, the Epic Youth Group (open to all high school aged children), Club 46 (a monthly group for children in years 4-6) and other social events	\$3,500
Dampier Family Playgroup	Assistance for the new DFIG committee to purchase several pieces of play equipment to enhance the outdoor area enabling them to cater to all age groups. The adventure playset is designed so that it can be 'structured' in various layouts and can be packed away after each session.	\$3,000
Dampier Community Association (auspice for Dampier Billycart Derby)	Support towards the Inaugural Dampier Billy Cart Derby, a unique community event encouraging families to work together to design, build and race a billy cart. The committee is currently auspiced under the DCA.	\$2,500
Karratha Basketball Association	Assistance towards running a development afternoon with Michele Timms for Junior Development Squads (40 athletes)	\$2,000
Karratha Little Athletics	Funds to purchase a line marker to assist with the numerous line marking required for little athletics. The purchase of this machine will dramatically reduce the volunteer time needed for line marking each week.	\$3,225
Dampier Taverner's Cricket Club	Purchase of an equipment trailer to assist with the storage and transportation of club equipment.	\$2,000
Raiders Boxing Club	Funding to assist with the cost of equipment required to run free boxing classes for troubled youth in the City of Karratha	\$2,000
Pilbara Regional Football Development Commision (auspice for Jessica Creighton)	Assistance towards Jessica Creighton travelling to Perth for the State Woman's AFL Talent Development Squad (invitational squad only).	\$750

Karratha Equestrian Centre	To assist with the cost of installing a Solar Panel gate to the entrance of the facility/site to ensure the security of the club. The electronic gate will ensure automatic closure once vehicle has passed through.	\$3,500
West Pilbara Softball Organisation	To assist with the purchase of 10x trestle tables to assist all teams with weekly game duties and end of season wind up.	\$490
West Pilbara Softball Organisation <i>(auspice for Georgina Bushby)</i>	Georgina Bushby has been selected in the WA State 19's & under team, this will provide assistance towards her flights for the competition.	\$750
West Pilbara Cricket Association	Support for hosting the Toyota Country Cup, bringing together the regional towns for a weekend tournament.	\$426

A grants presentation evening was held for all recipients on Thursday, 24 November 2016 with approximately 40 attendees.

14.5 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	28 November 2016
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Applications of note assessed this month included a warehouse/workshop/office space within the Gap Ridge Industrial Estate, a domestic residence in Point Samson, new Dampier Hub Roof, installation of solar panels and the Pilbara Barracks and the Certificate of Construction Compliance issued for the Icon Restaurant.

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2	1		4
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4		18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9		24
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13		206
Group Development	0	0	0	0	0	0	0	0	0	0	0		0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0		0
Commercial	2	3	2	3	6	3	6	3	4	2	1		35
Monthly total	14	20	24	23	34	32	29	26	22	35	28	0	287
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1		4
BAC's	0	0	0	0	2	1	0	0	0	0	0		3
BAC Strata	0	0	0	0	0	0	0	0	0	0	0		0
Monthly Total	0	1	0	0	2	2	0	1	0	0	1	0	7
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5		25
OP Strata	1	3	0	0	0	0	0	0	0	0	1		5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2		0
Monthly total	1	6	2	2	1	2	2	3	6	1	8	0	34
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575	3,140		83,426
Applications Processed for Other Councils													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2		54
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0		3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0		
Monthly Totals	4	6	7	5	13	2	4	12	4	3	2	0	62
Private Certifications Provided													YTD
Certificate of Design Compliance					2	3	1	1	2	-	-		9
Certificate of Building Compliance					1					-	-		1
Certificate of Construction Compliance							1	2	2	-	1		6
Monthly total					3	3	3	3	4	-	1		16
Total \$'000 Construction Value					103	517	50	75	95	-	75		915

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705
Applications Processed for Other Councils													YTD
Shire Of Ashburton	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	0
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3	173

14.6 PLANNING DECISIONS ISSUED 01 NOVEMBER – 28 NOVEMBER 2016

File No: TA/1/1
Responsible Officer: Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

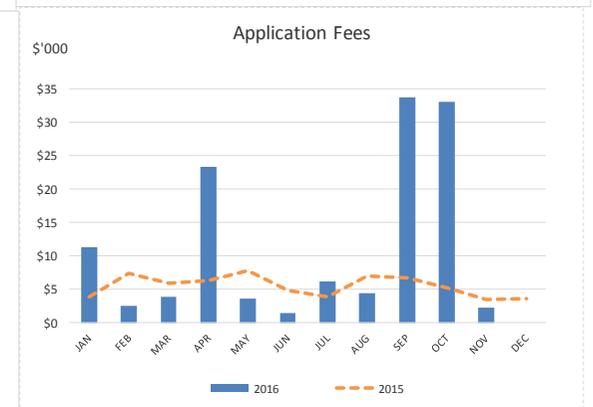
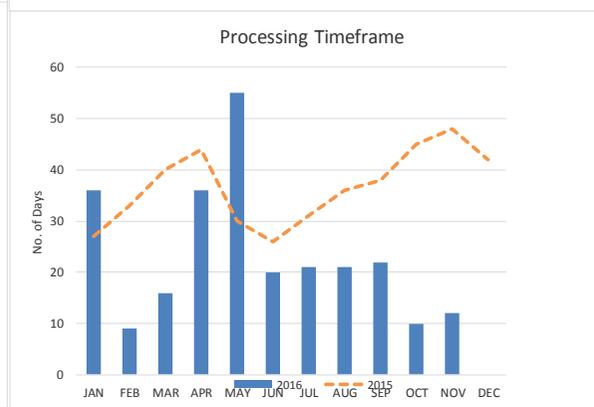
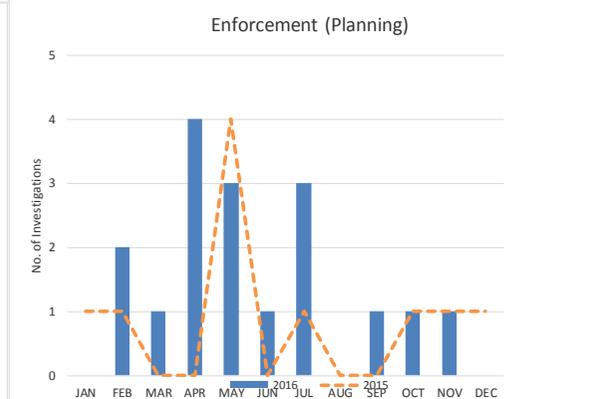
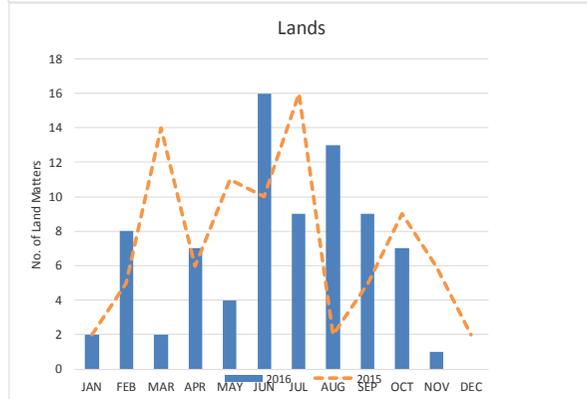
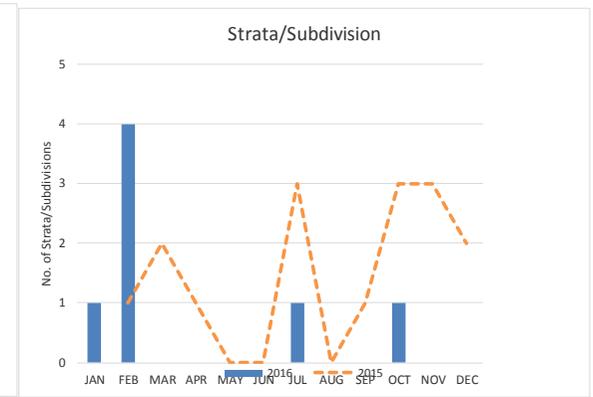
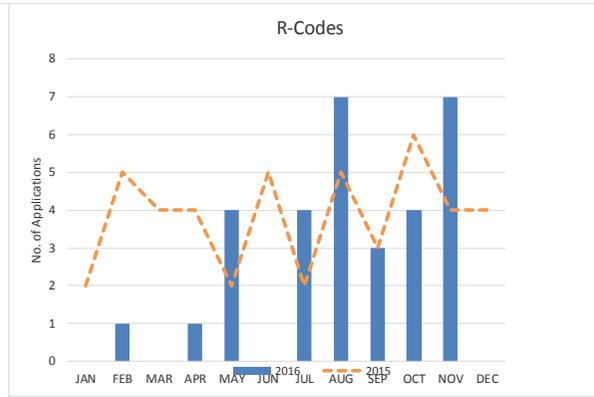
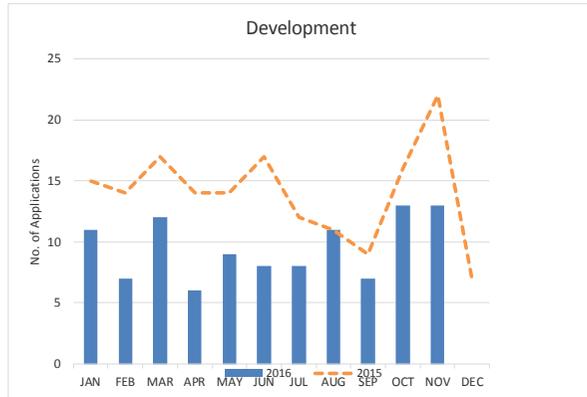
To advise Council of the following planning decisions issued for the above period.

DEVELOPMENT PLANNING DECISIONS ISSUED 01 NOVEMBER – 28 NOVEMBER

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
P2143	Approved Amendment	Roy Galvin & Co Pty Ltd	Northwest Shedmasters	Lot 33 Mooligunn Road, KIE	Amd	Remove condition 4 and amend condition 2 to remove reference to bulk bin storage area as no longer applicable.
DA14130	Approved Amendment	Swire Oilfield Services Pty Ltd	Deighton Pty Ltd	Lot 102 Exploration Drive, Gap Ridge	Amd	Extension of approval for a further two years
DA16094	Approved Delegate	Water Corporation	John Latham	Lot 3921 Robins Road, Mulataga	Dev	Retrospective application sea container, Outbuilding, shade structures and stables (Site 11)
DA16116	Approved Delegate	John and Linda Kelsall	Elisa Saruchera	21 Bettong Bend, Baynton	Dev	Home Occupation – Cake making and decorating.
DA16117	Approved Delegate	Robe River Mining Co. Ltd	Marcus Tutt	21 Thalgu Entrance, Wickham	Dev	Home Occupation - Massage
DA16118	Approved Delegate	Water Corporation	Miranda Le Cerf	Lot 3921 Robins Road, Mulataga	Dev	Retrospective application - three sea containers, stables, shade sails (equestrian site 3)
DA16120	Approved Delegate	Water Corporation	Lisa Bird	Lot 3921 Robins Road, Mulataga	Dev	Retrospective application - sea container, outbuildings, shade sails, stables (site 4)
DA16123	Approved Delegate	City of Karratha	Lisa Pearce	Lot 1078 Robins Road, Mulataga	Dev	Retrospective application – sea container, shelters, water tank (site 24)
DA16124	Approved Delegate	Robe River Mining	Shae Lukas	12 Murnungu Drive, Wickham	Dev	Home Occupation – Cake decorating
DA16132	Approved Delegate	City of Karratha	Natasha Selten	Lot 1078 Robins Road, Mulataga	Dev	Retrospective approval 3 x sea containers, stables (Site 6)
DA16133	Approved Delegate	City of Karratha	Mardi Serle	Lot 1078 Robins Road, Mulataga	Dev	Retrospective approval – sea containers, stables and shade structures (site 21)
DA16134	Approved Delegate	Water Corporation	Karratha Equestrian Centre	Lot 3921 Robins Road, Mulataga	Dev	Retrospective approval – stables and shade structures (sites 12 and 13)
DA16142	Approved Delegate	City of Karratha	Sharmain Dunstan	Lot 1078 Robins Road, Mulataga	Dev	Retrospective approval – 3 sea containers, hay shed and stables (site 19)
DA16143	Approved Delegate	City of Karratha	Kane Otto	Lot1078 Robins Road, Mulataga	Dev	Retrospective approval – 2 sea containers and stables (site 25)

LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 NOVEMBER – 28 NOVEMBER 2016			
REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM16026	Roebourne Old Town Cemetery – Management Order	Roebourne	The Reserve has been Gazetted
LM16107	Application for Pastoral Lease for proposed aquaculture development	Mardie Station	Support proposal 'in principle' subject to detailed flood investigations and suitability of site near to the mouth of the Fortescue River and recommended the proposal be forwarded to the EPA for assessment
LM16112	Application to clear native vegetation	Mardie Station	Should the DER permit vegetation clearance of the land it is recommended a condition of permit ensure the proponent does not impede public access on the Fortescue River Rd. The proposal for algae ponds requires submission of a DA unless exempt under other legislation.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	11	7	12	6	9	8	8	11	7	13	13		105
R-Codes	0	1	0	1	4	0	4	7	3	4	7		31
Strata/Subdivision	1	4	0	0	0	0	1	0	0	1	0		7
Lands	2	8	2	7	4	16	9	13	9	7	1		78
Enforcement	0	2	1	4	3	1	3	0	1	1	1		17
Scheme Amendments, Local Planr	1		1	0	0	0	0	0	0	0	2		4
Monthly total	15	22	16	18	20	25	25	31	20	27	24		243
Processing Timeframe - Days													
Development Applications	36	9	16	36	55	20	21	21	22	10	12		
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
Monthly total	20	26	38	26	31	32	35	18	18	35	36	16	331
Processing Timeframe - Days													
Development Applications	27	33	40	44	30	26	31	36	38	45	48	42	
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242		\$125,971
2015	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490



STRATEGIC PLANNING PRIORITY PROJECT LIST – DECEMBER 2016				
PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Coastal Management Strategy	RFF	Coastal Management Strategy was presented at the November Councillor Briefing, 2016.	Coastal Management Strategy to be presented for public advertising at the December OCM, 2016. Public advertising to commence in January 2017.	98%
Cossack Conservation Management Plan and Cossack Scheme Amendment Documentation.	TBA	The RFQ for the project was submitted to three consultancy's: TPG, Palasis and Urbis (via the City's 'e-quoting' system).	Submissions from the consultants to be received on the 15 th December, 2016. The inception date for the project to be early Jan, 2017.	50%
Dampier Archipelago Camp Ground Investigation.	In-house/consultant (yet to be determined)	The campground location and proposal to seek in-principle support from the Department of Parks and Wildlife for the project, to be presented to Council at the December OCM, 2016.	A letter of in-principle support is to be forwarded to the Department of Parks and Wildlife, detailing specifications of the project.	30%
Native Nurse Investigation	In-house	Options matrix (detailing the different ways in which the nursery can be set-up and operated) was tabled and discussed at the November 2016 Environmental and Sustainability Advisory Group.	Working group to be convened to determine final preferred option. Option and specifications of the project to be presented to Council in the New Year.	30%
Roebourne Built Heritage Feasibility Study	In-house	Project presented at November 2016 Councillor Briefing session. Project procurement undertaken.	Feasibility Report received	45%
Local Planning Strategy Engagement Strategy	In-house	1 st Stage of Engagement Strategy undertaken. 2 nd Stage of Engagement Strategy undertaken. Advertising Closed	Consideration of Submissions. Report to Council	85%
Transient Worker Accommodation Scheme Amendment	TBB	Environmental Protection Authority advise no objection. Procurement and appointment of consultant to update Workforce Accommodation report.	Scheme Amendment documentation to be advertised from November 2016. Modified Workforce Accommodation report received.	50%
Karratha Revitalisation Strategy	UDLA	Stage 2 report and submissions received during advertisement of Stage 1 presented to October 2016 Ordinary Council Meeting	Property owners affected by realigned Green Link to be contacted. Stage 2 report and first package of works to be finalised.	95%

Searipple Infrastructure Requirements and Costings Report	Cardno	Draft Infrastructure and Costings Report assessed	Infrastructure and Costings Report finalised in December 2016.	60%
Searipple Scheme Amendment and Technical Report	RPS	Documentation to be updated with findings of Infrastructure and Costings Report.	Final amendment documentation prepared.	70%

14.7 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	November 2016
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

There have been several new food premises open in November including Fiorita Deli and Bushlolly Café which have required several face to face meetings on site. The “Shockone” dance event was the first of its kind approved by City's Environmental Health Service, and although it involved a significant amount of assessment time and liaison with the event organisers, the result was a successful and compliant event.

Environmental Health Statistics 2016														Environmental Health Statistics 2015												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														Inspections/reinspections/audits												
Food premises inspection/reinspection	16	33	16	34	19	14	12	11	14	18	23		210	225	20	17	18	13	16	14	7	6	14	16	41	43
Lodging house inspection	0	2	0	4	6	9	0	0	0	0	5		26	41	0	0	1	6	2	11	6	1	8	5	0	1
Camping/caravan park inspection	0	0	0	0	0	2	2	0	2	0	2		8	10	0	0	0	0	0	1	0	0	9	0	0	0
Public building inspection	2	2	1	9	14	21	1	6	4	3	2		65	66	0	2	4	14	8	9	4	1	13	1	1	9
Swimming pool inspection	0	0	0	0	0	0	0	0	0	25	0		25	33	2	0	1	0	0	0	0	3	6	18	0	3
Hairdressers inspection	0	0	1	0	2	0	1	2	0	1	7		14	17	0	2	2	1	3	3	0	2	0	3	0	1
Beauty therapy/skin penetration inspection	0	0	1	0	2	0	5	1	1	2	9		21	19	0	1	2	1	5	1	0	3	0	4	0	2
Septic tank inspections	0	0	0	1	0	0	0	1	0	0	0		2	0	0	0	0	0	0	0	0	0	0	0	0	0
Closed premises	4	4	1	1	1	2	2	4	3	1	10		33	28	3	5	2	4	1	0	2	2	1	1	3	4
Monthly total	22	41	20	49	44	48	23	25	24	50	58	0	404	439	25	27	30	39	35	39	19	18	51	48	45	63
Health nuisances/complaints investigated														Health nuisances/complaints investigated												
Air Pollution	0	1	1	3	1	0	3	1	2	1	4		17	5	0	1	0	0	0	1	1	1	0	0	1	0
Building & Accommodation	0	3	0	2	2	4	5	0	1	0	0		17	21	2	4	0	2	2	0	5	0	0	3	2	1
Effluent & Water Pollution	0	1	2	1	0	1	0	0	0	0	2		7	6	0	1	0	0	0	2	3	0	0	0	0	0
Food Safety	1	4	0	1	1	6	0	1	0	0	2		16	13	0	1	0	0	0	0	1	1	5	1	2	2
Noise Pollution	0	0	1	3	3	4	4	2	1	2	3		23	20	0	1	1	1	3	0	5	3	2	2	1	1
Nuisance	2	1	3	0	0	1	0	0	0	1	0		8	17	0	10	2	1	0	0	1	1	1	0	1	0
Pest Control	0	3	1	0	2	0	3	2	0	2	0		13	11	0	3	0	0	3	2	0	0	1	0	2	0
Refuse & Litter	0	3	1	1	1	0	0	1	1	0	1		9	4	0	0	1	0	0	0	1	2	0	0	0	0
Skin Penetration	0	1	0	0	1	0	0	0	0	0	1		3	6	0	3	0	0	0	0	1	1	1	0	0	0
Stallholders & Traders	0	1	0	0	1	0	0	1	0	0	0		3	2	0	1	0	0	0	0	0	0	0	0	1	0
Other	0	0	0	0	0	0	0	0	0	0	0		0	2	0	0	0	0	0	0	0	0	0	0	0	2
Monthly total	3	18	9	11	12	16	15	8	5	6	13	0	116	107	2	25	4	4	8	5	18	9	10	6	10	6
Notifiable infectious diseases														Notifiable infectious diseases												
Ross River Virus (RRV)	0	1	3	1	0	1	0	0	0	0	0		6	25	6	5	1	0	2	3	2	3	0	1	1	1
Barmah Forest Virus (BHV)	0	0	0	0	1	0	0	0	0	0	0		1	2	1	0	0	0	0	0	0	0	0	0	1	0
Salmonellosis	5	1	3	3	2	2	3	0	1	0	1		21	19	3	3	1	3	4	0	2	2	1	0	0	0
Campylobacteriosis	1	3	3	3	1	1	1	0	1	4	2		20	33	5	4	4	3	1	2	2	1	3	3	4	1
Cryptosporidiosis	1	0	2	0	0	0	0	0	0	0	0		3	31	2	4	19	4	2	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0		0	5	1	1	1	0	0	0	1	1	0	0	0	0
Monthly total	7	5	11	7	4	4	4	0	2	4	3	0	51	115	18	17	26	10	9	5	7	7	4	4	6	2
Other health														Other health												
Assess development applications	6	9	7	7	9	3	10	2	7	5	2		67	47	0	0	0	2	4	9	5	3	8	4	9	3
Assess building applications	0	0	1	1	0	0	0	0	0	1	1		4	3	0	0	0	0	0	0	0	0	0	1	2	0
Respond to swimming pool positive detections	1	4	0	1	5	3	1	0	1	2	1		19	52	6	14	17	3	2	1	3	1	0	1	2	2
Healthy dog day	0	1	0	0	1	0	0	1	0	0	1		4	4	0	1	0	0	1	0	0	1	0	0	0	1
Chicken bleeding	2	2	3	2	2	2	2	2	2	2	2		23	22	2	2	2	2	2	2	2	2	2	1	1	2
Monthly total	9	16	11	11	17	8	13	5	10	10	7	0	117	128	8	17	19	7	9	12	10	7	10	7	14	8

14.8 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – NOVEMBER 2016

File No: LE.245
Responsible Officer: Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	4	5	0	9
Abandoned vehicles	5	17	19	41
Animal (dogs/other)	42	51	35	128
Cats	3	14	4	21
Camping	0	4	4	8
Cyclone	1	6	8	15
Litter	28	5	8	41
Parking	191	42	10	243
Off Road Vehicles	7	9	12	28
Unsightly Properties	3	2	0	5
Total Action requests	284	155	100	539

Please note that fire action requests which were included in this table previously have been included in the annual statistics as per the following page.:-

For this month there were fifty-nine (59) calls forwarded from our after-hours call centre. Forty-four (44) of those calls required an immediate after hour response.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	Financial Year to end of October 2016	November
Illegal burns investigated	0	3
Number of FCO Managed Scrub Fires	3	1
FCO Hours spent at fires	0	4
Cyclone/Bushfire Notices Served	2	107
Fireworks Permits issued	1	0
Permits to Burn Issued	3	5

Rangers Statistics 2016														Ranger Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	6	12	29	16	8	23	22	19	11	23	9		178	70	4	0	3	0	1	2	6	8	8	4	21	13	
Abandoned vehicles	24	68	89	47	46	54	75	51	50	19	41		564	375	13	46	20	11	35	20	38	47	44	44	30	27	
Animal (dogs/etc)	105	82	109	108	174	209	209	155	148	144	128		1571	1277	97	101	147	113	99	123	86	120	100	84	110	97	
Cats	43	28	15	28	37	32	25	25	20	26	21		300	307	13	16	35	31	30	22	20	22	28	32	32	26	
Camping	10	11	13	9	10	15	22	19	5	2	8		124	318	28	16	44	41	22	30	48	48	13	12	10	6	
Cyclone	0	7	4	2	2	1	2	1	5	9	15		48	271	2	6	3	1	0	1	0	0	79	112	62	5	
Fire	1	9	3	5	6	7	5	2	2	59	92		191	208	5	6	3	7	11	8	9	4	50	79	17	9	
Litter	59	86	65	78	67	56	44	49	63	27	41		635	580	27	47	135	27	41	18	37	25	43	65	65	50	
Parking	39	92	157	192	109	151	206	226	167	189	243		1771	1335	79	72	231	95	106	84	142	84	105	121	113	103	
Off Road Vehicles	28	45	24	52	58	40	39	19	23	23	28		379	255	30	30	40	11	34	0	16	13	17	29	28	7	
Monthly total	315	440	508	537	517	588	649	566	494	521	626	0	5761	4996	298	340	661	337	379	308	402	371	487	582	488	343	
Infringements Issued														Infringements Issued													
Bushfire	0	2	2	1	2	2	0	2	1	0	0		12	12	0	0	4	0	0	1	2	0	1	1	1	2	
Activities on City Properties	0	1	0	0	0	0	0	0	0	0	0		1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	3	0	19	1	3	1	5	7	5	1	2		47	69	0	1	24	1	8	7	0	0	1	0	2	25	
Animal (dogs/cats/etc)	12	7	19	9	28	30	31	15	21	21	9		202	232	6	13	15	34	38	45	20	11	10	7	20	13	
Camping	0	0	0	0	0	1	1	0	0	1	1		4	3	0	0	1	0	0	0	0	2	0	0	0	0	
Litter	2	1	3	1	4	0	3	1	2	2	0		19	18	2	3	4	0	0	1	0	0	2	5	1	0	
Parking	12	30	59	78	62	49	45	76	65	71	115		662	530	9	14	86	19	77	56	65	33	38	49	36	48	
Monthly total	29	41	102	90	99	83	85	101	94	96	127	0	947	864	17	31	134	54	123	110	87	46	52	62	60	88	
Infringements														Infringements													
Value of Infringements Paid	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571		113991														
Infringements withdrawn	1	0	5	6	4	11	4	6	5	6	9		57														
Impounded Dogs														Impounded Dogs													
Central	14	8	4	8	14	12	13	11	6	6	9		105	104	5	9	6	11	8	12	10	9	7	5	16	6	
East	5	0	8	11	17	12	13	12	7	29	11		125	101	0	14	7	8	21	18	2	3	7	3	13	5	
West	9	11	15	13	18	22	18	14	10	20	8		158	119	15	8	2	8	16	20	8	6	8	7	11	10	
Monthly total	28	19	27	32	49	46	44	37	23	55	28	0	388	324	20	31	15	27	45	50	20	18	22	15	40	21	
Released to Owner	9	10	11	20	17	23	22	10	10	21	8		161	158	10	14	5	18	17	27	15	10	9	8	19	6	
Rehomed to SAFE	9	2	3	7	10	13	4	4	9	33	8		102	63	1	6	2	4	15	5	4	0	5	4	8	9	
Euthanised by Ranger	2	1	3	3	14	0	7	1	0	0	0		31	49	5	8	0	5	0	17	1	3	6	0	0	4	
Euthanised by Vet	1	1	0	0	2	1	1	8	2	0	3		19	19	3	1	0	0	9	0	0	0	0	1	3	2	
Monthly total	21	14	17	30	43	37	34	23	21	54	19	0	313	289	19	29	7	27	41	49	20	13	20	13	30	21	
Impounded Cats														Impounded Cats													
Central	4	6	0	10	12	3	1	3	2	4	0		45	58	10	2	2	6	12	7	3	4	2	2	6	2	
East	3	0	6	23	15	6	4	3	3	1	1		65	66	2	0	1	5	1	3	0	2	7	2	29	14	
West	10	8	1	6	5	10	3	1	3	6	4		57	35	2	0	3	4	2	3	4	5	4	5	2	1	
Monthly total	17	14	7	39	32	19	8	7	8	11	5	0	167	159	14	2	6	15	15	13	7	11	13	9	37	17	
Released to Owner	0	1	0	0	2	2	0	1	0	0	0		6	5	1	0	0	0	0	0	1	0	3	0	0	0	
Rehomed to SAFE	6	4	1	1	2	0	1	2	3	1	1		22	40	7	2	2	4	0	1	2	5	7	2	4	4	
Euthanised by Vet	11	8	6	29	23	12	0	1	4	10	1		105	88	6	0	2	11	12	5	3	4	3	0	30	12	
Euthanised by Ranger	2	1	0	7	5	5	6	3	1	0	2		32	19	0	0	0	0	0	7	1	2	0	7	1	1	
Monthly total	19	14	7	37	32	19	7	7	8	11	4	0	165	152	14	2	4	15	12	13	7	11	13	9	35	17	

14.9 ECONOMIC DEVELOPMENT UPDATE NOVEMBER 2016

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	28 November 2016
Disclosure of Interest:	Nil
Attachment(s)	1. Small Business Advisory Group TOR-Draft 2. Supply Chain Map and Gap Report- Draft

PURPOSE

To inform Council of economic development activities in the month of November

BACKGROUND

Council's Strategic goals 1 and 2 aim at diversifying the economy by stimulating local business sectors and enhancing the reputation of the City as an attractive investment option.

Council resolved at its 19 September 2016 OCM (Resolution 153568) to endorse the City becoming a small business friendly local government.

CURRENT ACTIVITIES**Small Business Friendly Local Government**

The following steps have been taken towards making the City small business friendly:

- Consultation with the Small Business Development Corporation
The SBDC is the entity the Council will report to as a Small Business Friendly LG. Two reports per year will be submitted to the SBDC outlining the steps Council is taking towards making the City small business friendly. The SBDC also provides advice on services the City could provide that local small businesses can benefit from.
- Small Business Advisory Group
Requirement of becoming a Small Business Friendly LG. SBAG will be established with the specific role of informing Council of things the City can do to assist small business. Preliminary feedback from local business community has been positive. Draft Terms of Reference have been prepared. Aiming to have small business representatives appointed and first meeting by February 2017.

Map and Gap Project

Partnership with RDA Pilbara. Two-part map and gap study to target gaps in the local business market and leverage supply chain opportunities for local businesses. The finalized study will be used to focus efforts towards attracting investment and business.

Draft of first part of the study (supply chain analysis and investment opportunities by sector) received on 18 November 2016. City has requested study identify industries and services being imported by the mining sector and go into more detail regarding the investments required in the tourism sector.

ID Prospects and Economic Forecasting

Businesses have requested more accurate population statistics. Id Prospects is revisiting its forecasts for the City. Id Prospects representative will be visiting the City on 14 December 2016.

WA North Asia Free Trade Agreement Access

The Chamber of Commerce and Industry of Western Australia (CCIWA) has received funding from the Australian Government to build and deliver the WA North Asia Free Trade Agreement Access Program to encourage WA regional businesses to utilise free trade agreements with China, Korea and Japan.

CCIWA will deliver a series of training workshops in 11 metro and regional locations, 2 state-wide webinars and up to 185 tailored one-on-one consulting sessions to assist businesses to better utilise FTAs to grow their business.

One of the workshops will be held at the Karratha Leisureplex on 15 December 2016. The workshop will be subsidised by the CCIWA, with local businesses receiving a four-hour session valued at \$400 for only \$20. The workshop will play a role in building the capacity of local businesses and would be a good step towards the City adopting a trade start scheme for local businesses wishing to export.

International Business Presence in the City

Mitsui O.S.K Lines Ltd is a Japanese logistics company that currently provides services to Rio Tinto. A Mitsui representative approached the City seeking information on the cost of living in Karratha. By providing companies like Mitsui with helpful information and by keeping communication lines open, the Council can continue to promote the City as an ideal location for a North West Australian logistics hub.

Tourism Advisory Group and City Branding

The Tourism Advisory Group has been briefed on the destination marketing strategy being considered by Council as part of this agenda. The recommendation is that the TAG continue to be involved in implementing the destination marketing strategy and that actions be taken to support the local tourism industry as part of implementing the strategy.

New Pilbara Economic Summit

The Pilbara Regional Chambers of Commerce hosted the Pilbara Economic Development Conference on Tuesday, 29 November 2016 at the Hyatt Regency in Perth. Aptly themed “The New Pilbara”, the conference was aimed at attracting key community leaders and business stakeholders to consider opportunities for diversification of the Pilbara’s economic base and to highlight emerging industries that have the potential to drive sustained economic growth across the Pilbara region. The event received positive media coverage.

Retail Franchise Attraction Strategy

Joint project with Town of Port Hedland, Shire of Ashburton and Shire of East Pilbara. Funded by Pilbara Development Commission. The retail franchise prospectus has been produced and will be marketed at the New Pilbara Event.

Investment Attraction

Aldi retail chain approached. Aldi has no immediate plan to invest in Karratha. This proactive approach will continue, guided by the outcomes of the map and gap project.

14.10 COMMUNITY SERVICES UPDATE

File No: November 2016
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 30 November 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on October activities for Community Services.

1. COMMUNITY SERVICES

1.1 Arts & Culture

a.) Moonrise Cinema

	2015	2016
November screenings	4	8
YTD screenings*	81	100
November attendance	325	375
YTD attendance*	10,775	11,562

b.) Civic Events

- Seniors Program
 - 15 attendees to Lady in the Van screening (22/11)
 - Seniors Christmas Parties scheduled
 - Karratha 6/12
 - Roebourne 9/12

c.) Arts and Culture Program

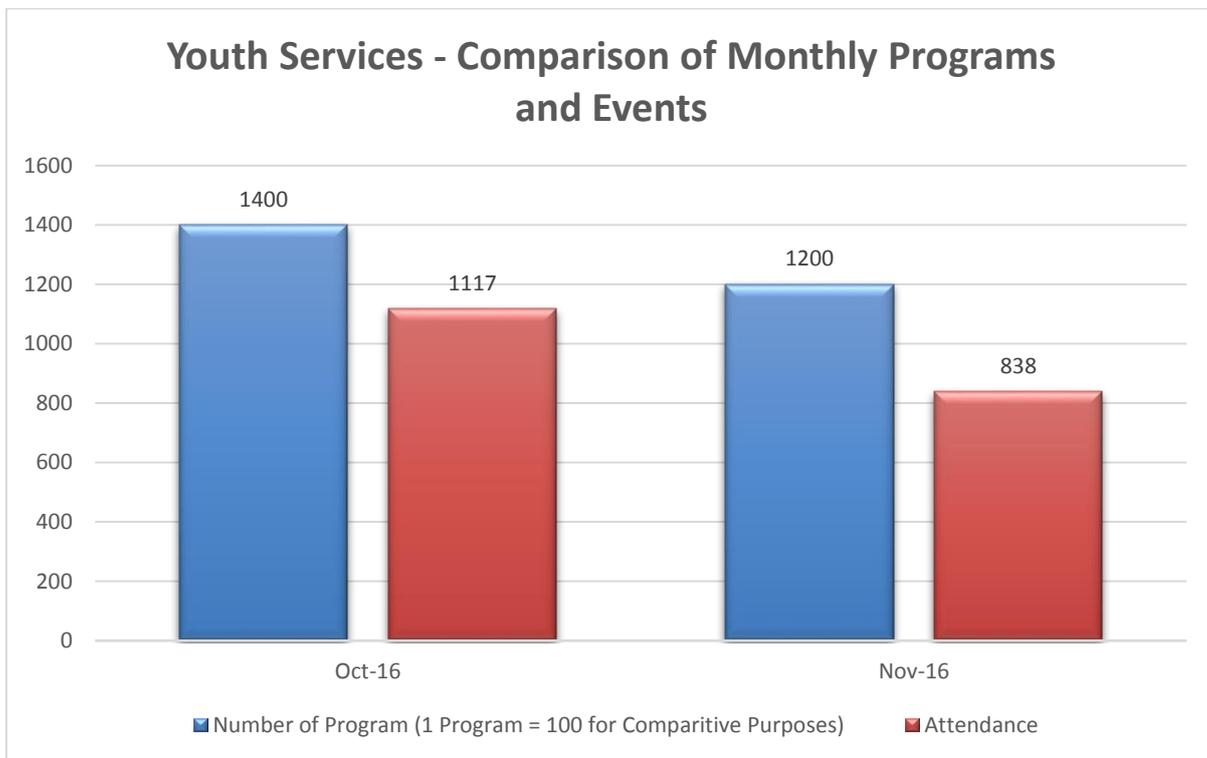
- Guy Fawkes Night
 - 5-10pm, 5th November 2016
 - Supported with Angie Ayers MC, live Twilight Tunes music from Chrislyn Hamilton and funds towards fireworks display
 - Approx. 500 attendees in HHBSC, 7,000 attendees between Dampier Bowls Club and HHBSC
 - 163 lanterns sold for light the night walk
 - Market stalls, food trucks and children’s entertainment
- Wickham Car Boot Sale
 - 8.30-1pm, 6th November 2016
 - Run by the Wickham P&C
 - Supported with live Twilight Tunes music from Rusty Boots
 - 15 car boot stalls
 - Approx. 300 people attended

d.) Australia Day Awards

- 31 nominations already received to date
- Nominations close 9 December 2016

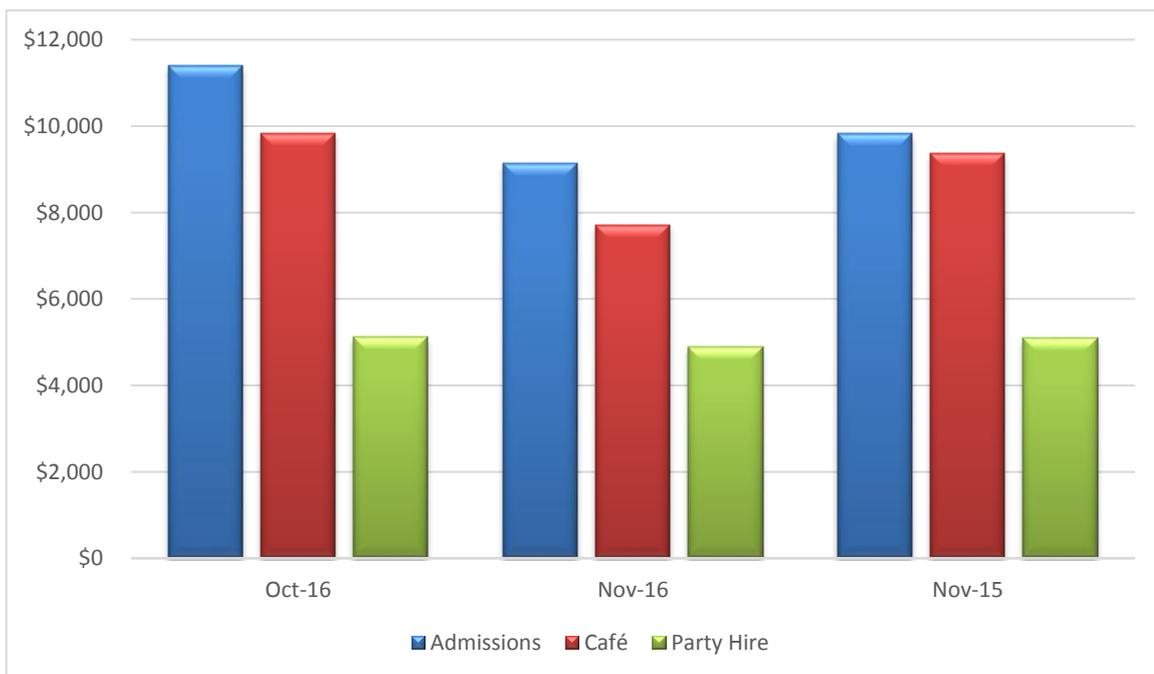
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Girlz Crew, Guys Day, School Holiday Program, Friday Feed, Saturday Movies and Milkshakes etc.

b) Youth Shed Indoor Play Centre



1.3 RECREATION FACILITIES

Figures are not available for November due to time restraints.

1.4 LIBRARY & CHILDRENS SERVICES

a) **Local History**

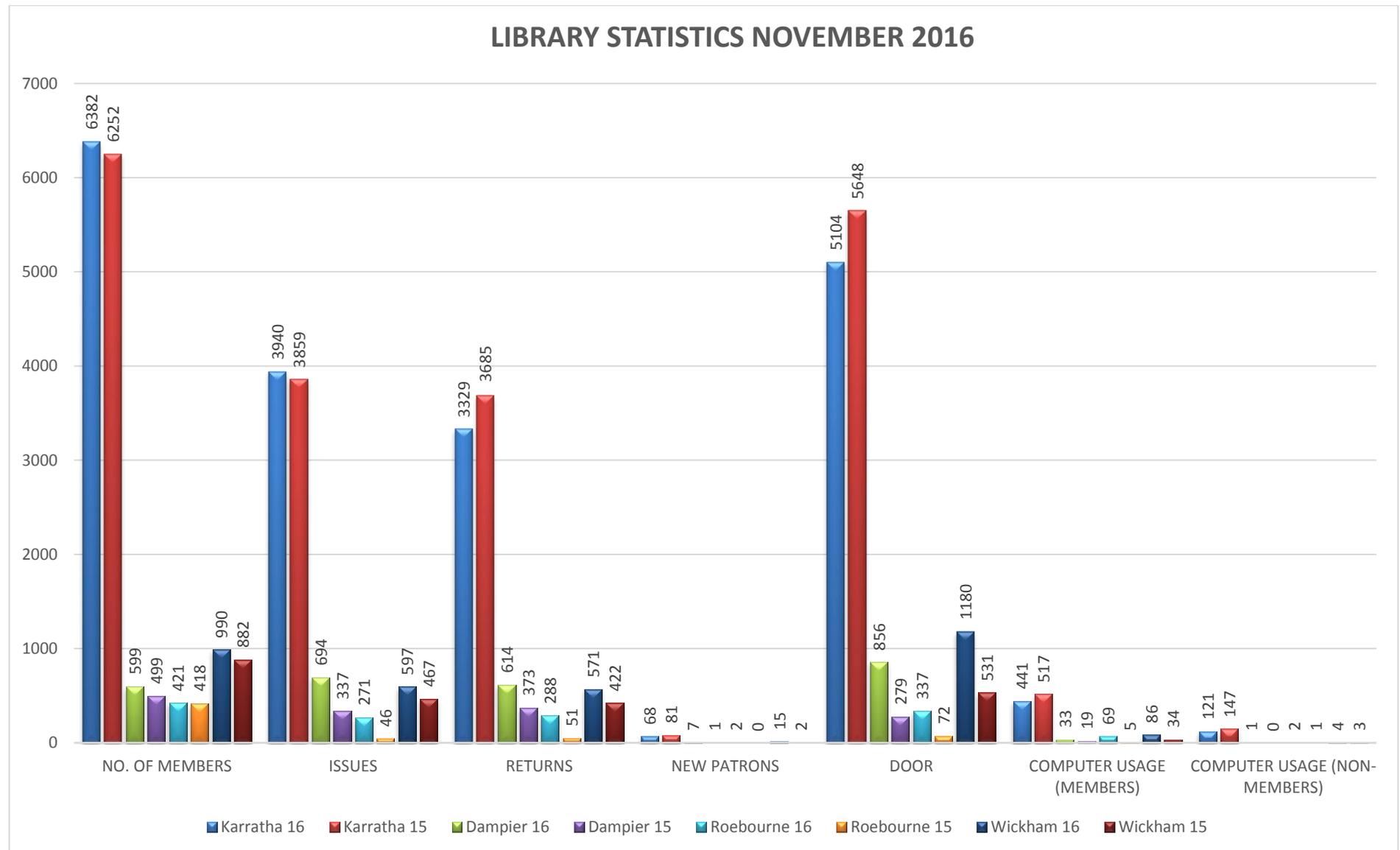
Month	Internal (CofK)	External (directed to LH staff)
August 2016	103 (15 hours)	98 (30.5 hours)
September 2016	84 (11.5 hours)	68 (19 hours)
October 2016	35 (9.1 hours)	45 (8.3 hours)
November 2016	32 (6.8 hours)	59 (12.8)

* No. of enquiries and hours taken to complete

b) **Rhyme Time/Story Time Statistics**

Week	Rhyme Time*	Story Time*
31 Oct – 6 November	74	106
7 – 13 November	111	84
14 – 20 November	107	100
21 – 27 November	112	119
Total	404	409

*Totals includes parents attending with children

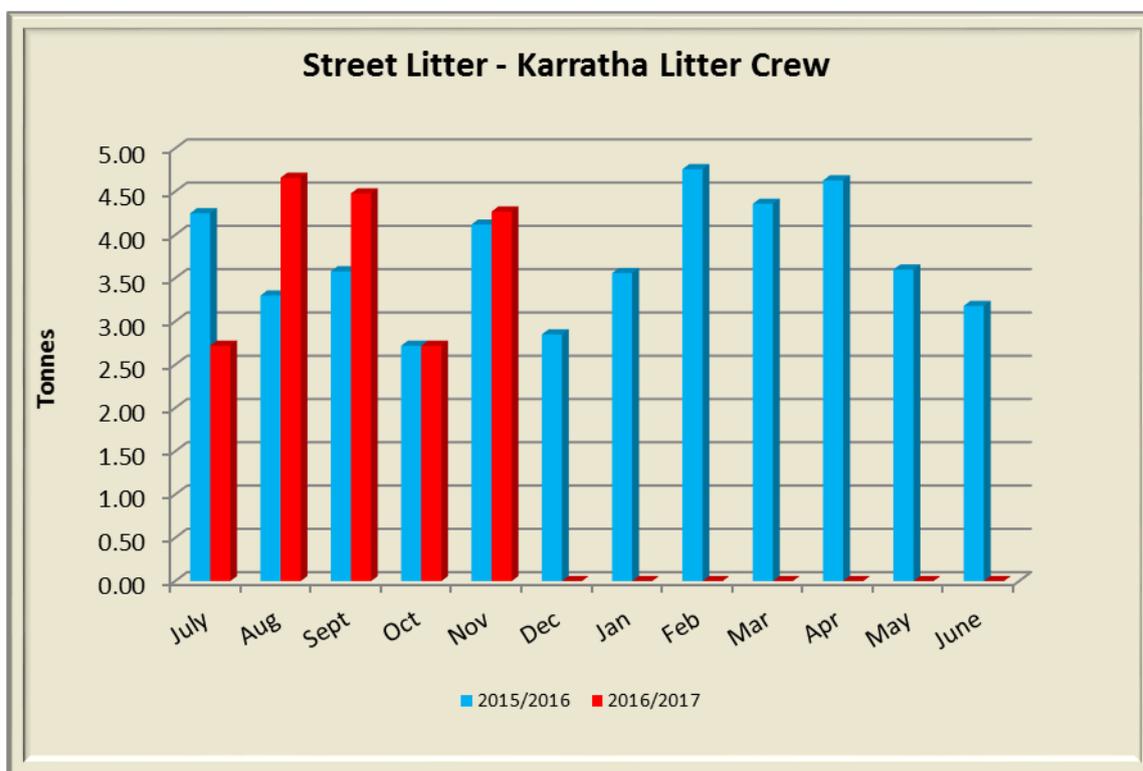


14.11 WASTE SERVICES DATA

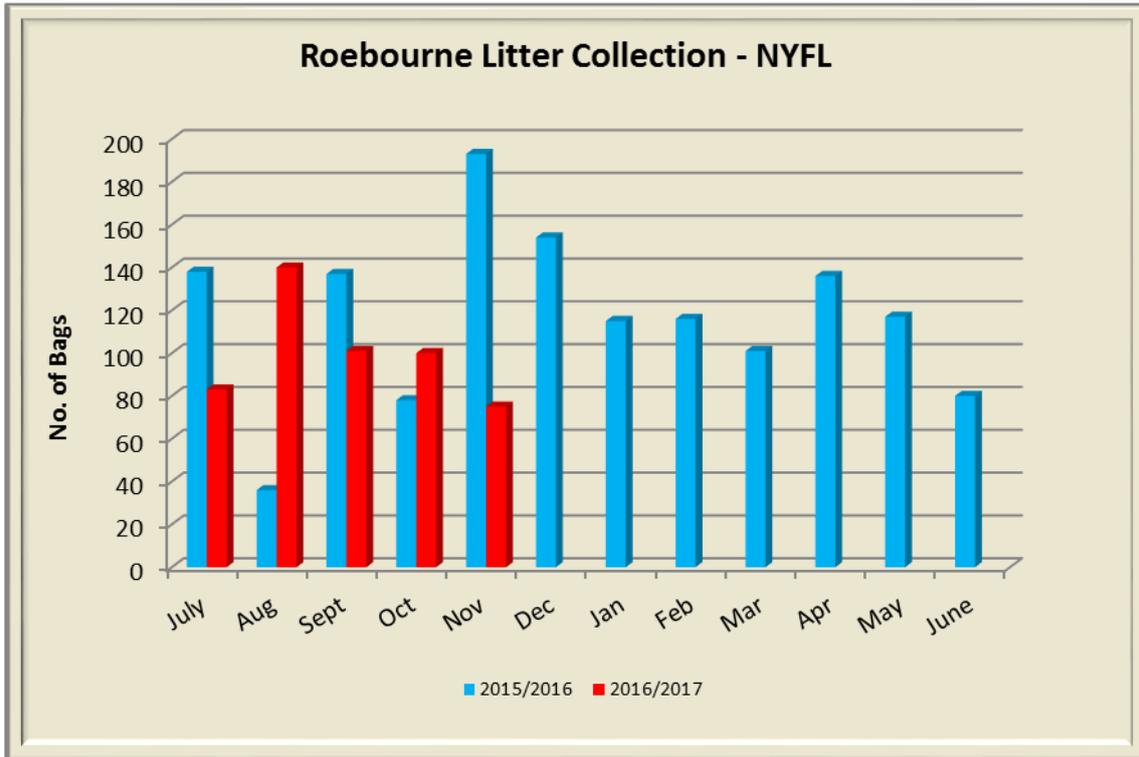
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 1 December 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

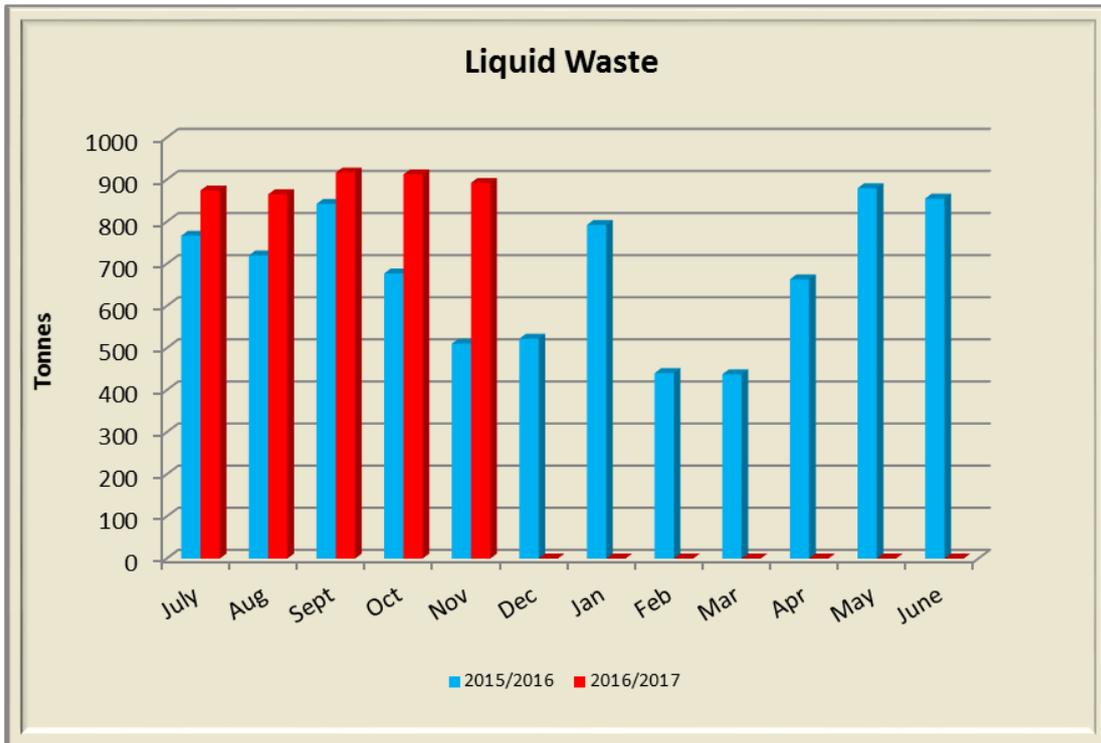
To provide an illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



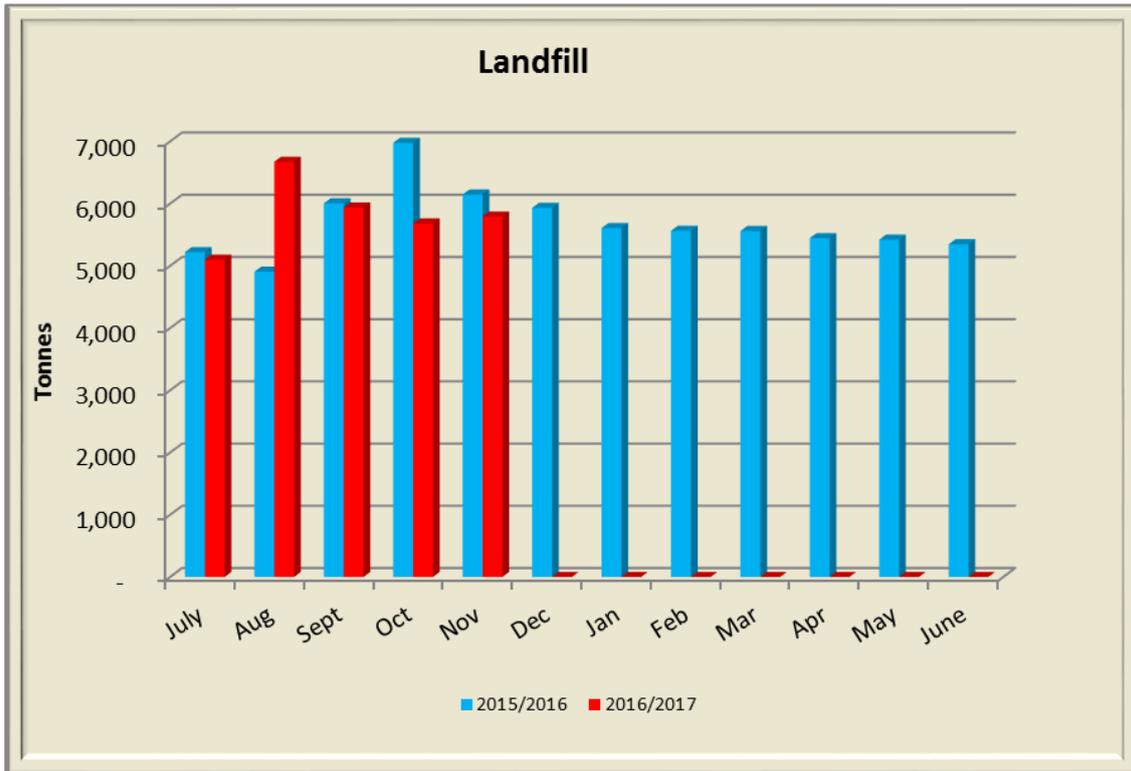
Street litter collected and delivered to the 7 Mile Waste Facility.



Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



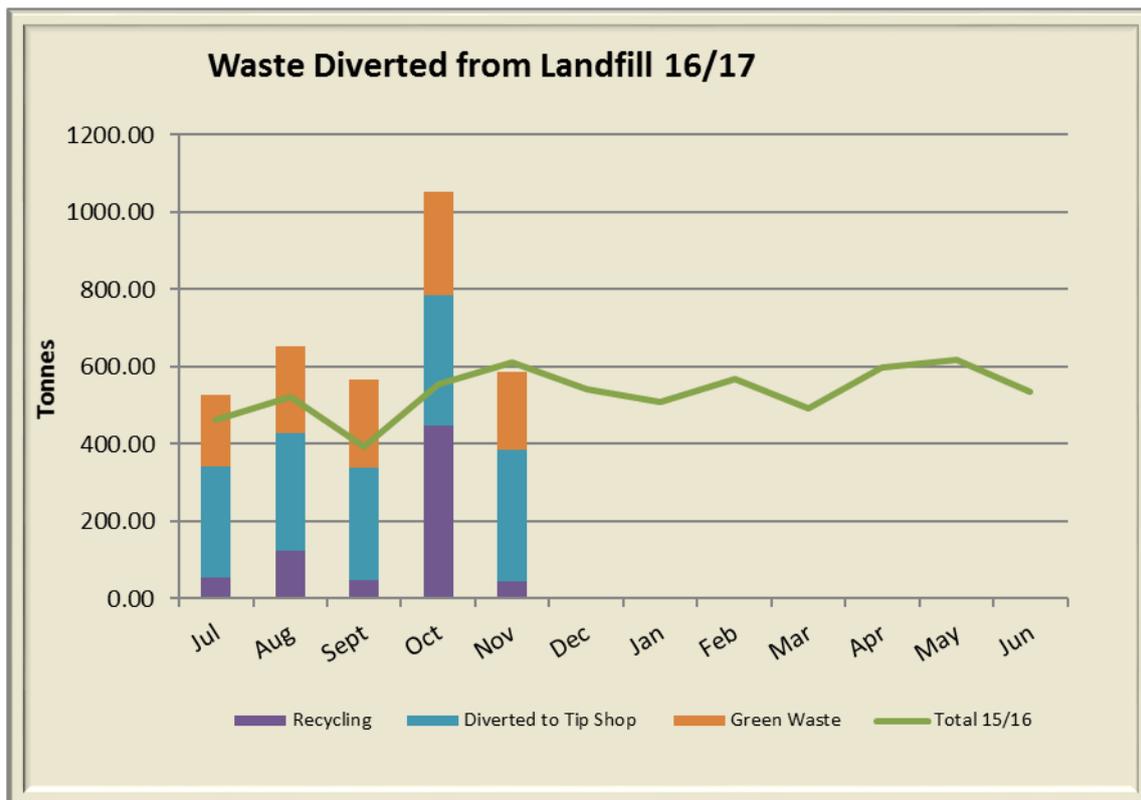
Liquid Waste delivered to the 7 Mile Waste Facility.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling, green waste and re-usable items recovered for the 7 Mile Tip Shop. The increase in October was due to the following:

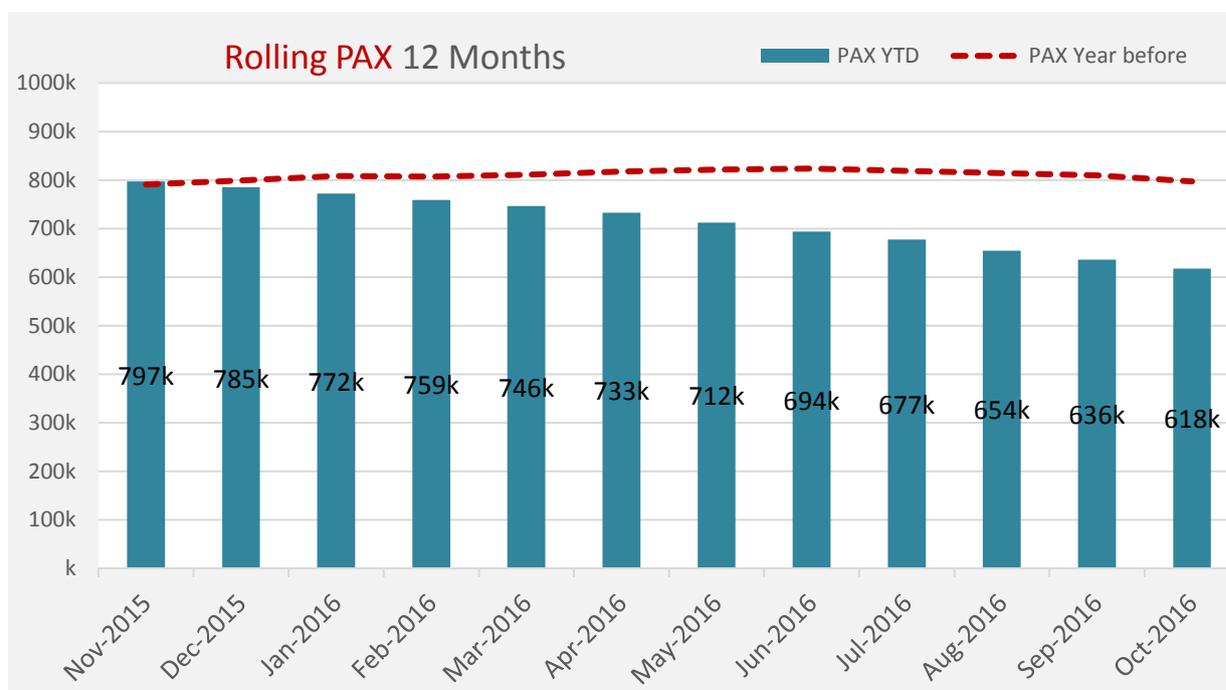
- 221 tonnes of metal removed from the 7 Mile Waste Facility,
- 122 tonnes of car bodies removed from Wickham Transfer Station,
- AMC Recycling commenced removal of industrial hard plastic pipes from 7 Mile, 50 tonnes has been removed to date. This is being recycled at no cost to Council.

14.12 AIRPORT SERVICES DATA

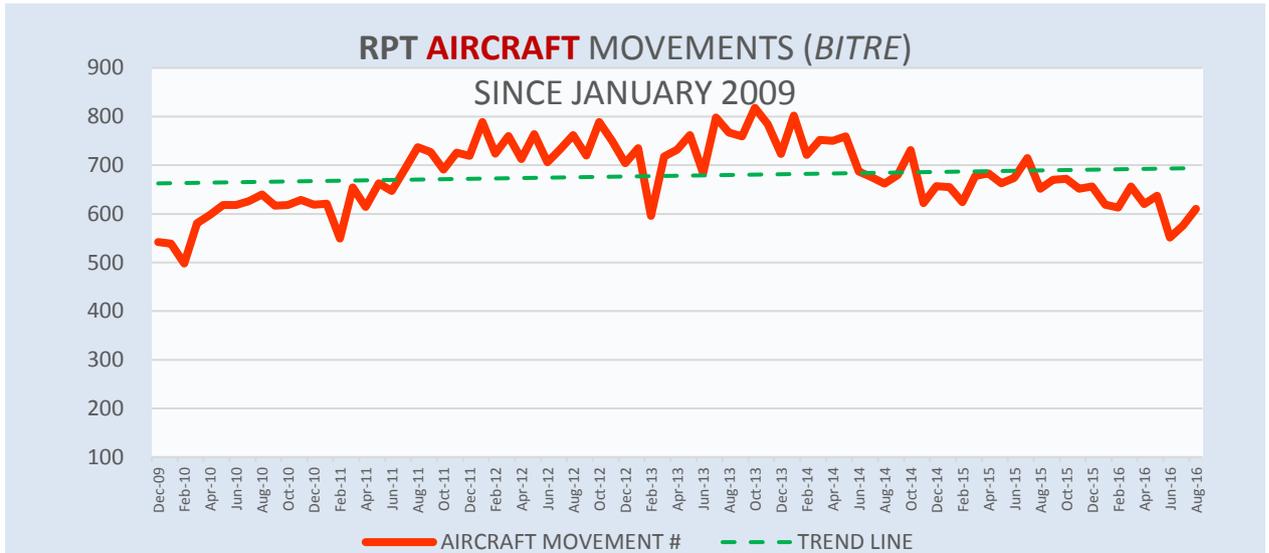
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 29 November 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

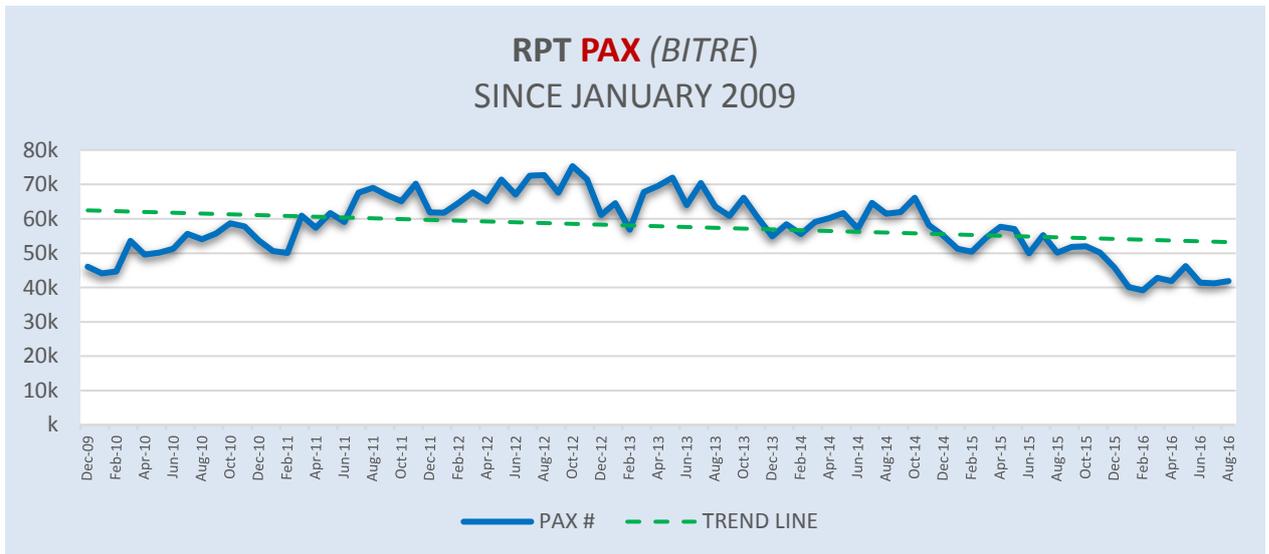
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



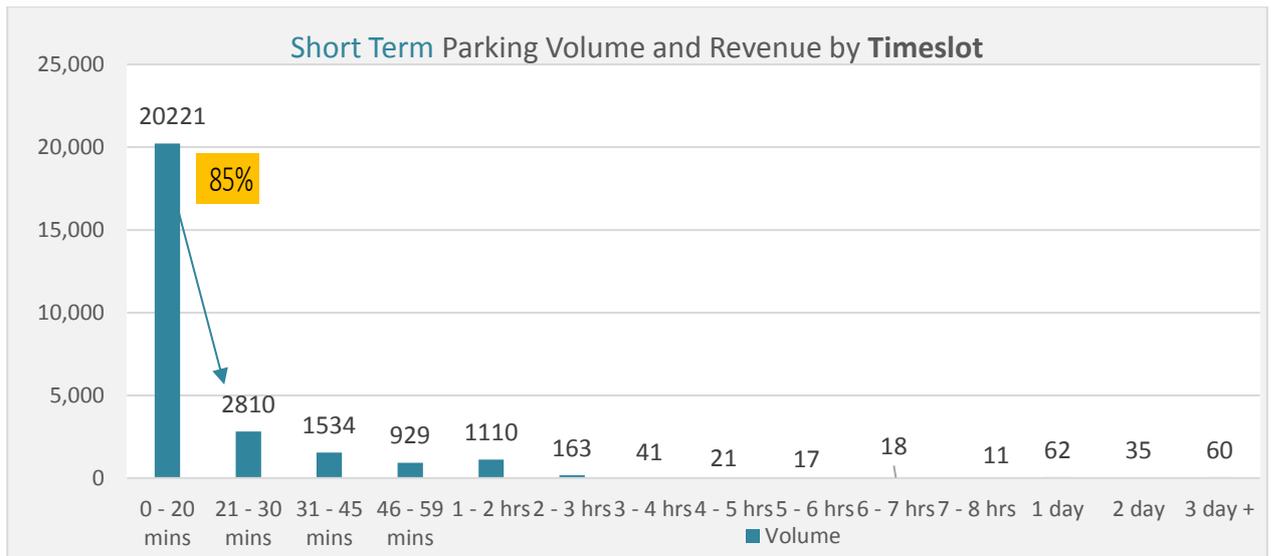
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to August 2016 for RPT Aircraft movements.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to August 2016 for RPT Passenger movements.



This Car Park Data relates to August 2016. There is no September & October data available yet.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - OPTION TO ACQUIRE OLD WICKHAM HOSPITAL SITE

18.2 CONFIDENTIAL ITEM – VAST PROJECT CONTRACT

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 11.3 KARRATHA TANK HILL LOOKOUT TENDER AWARD AND ACCESS TRACK

CONFIDENTIAL ATTACHMENT TO ITEM 11.4 NICKOL WEST PARK EXPANSION TENDER AWARD

CONFIDENTIAL ATTACHMENTS TO ITEM 13.2 RFT 13-16/17 TURF MOWING SERVICES TENDER AWARD

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 23 January 2017 at 6:30pm at Council Chambers
- Welcome Road, Karratha.