



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 23 January 2017 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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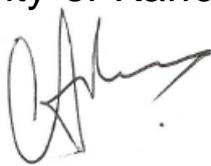
Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	7
2	PUBLIC QUESTION TIME.....	7
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	7
4	REQUESTS FOR LEAVE OF ABSENCE	8
5	DECLARATIONS OF INTEREST	8
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	8
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	8
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	8
9	EXECUTIVE SERVICES.....	9
9.1	INVESTMENT PROPOSAL: KARRATHA HOMEMAKER CENTRE	9
10	CORPORATE SERVICES	15
10.1	FINANCIAL STATEMENT FOR PERIOD ENDING 30 NOVEMBER 2016	15
10.2	LIST OF ACCOUNTS DECEMBER 2016	33
10.3	2016 ANNUAL ELECTORS’ MEETING.....	73
10.4	2017 LOCAL GOVERNMENT ELECTIONS	75
10.5	KARRATHA EQUESTRIAN CENTRE - LEASE OF LOT 1078 ROBINS ROAD	79
10.6	DELEGATION 15 – DISPOSAL OF PROPERTY	83
11	COMMUNITY SERVICES	87
11.1	CITY CENTRE ACTIVATION GRANT	87
11.2	KARRATHA LEISUREPLEX: GYMNASIUM EXPANSION	91
11.3	MAJOR EVENTS SPONSORSHIP SCHEME REVIEW - POLICY CS22.....	103
11.4	DAMPIER MARINA DEVELOPMENT	109
12	DEVELOPMENT SERVICES.....	117
12.1	APPLICATION FOR ADDITIONAL TRANSIENT WORKFORCE ACCOMMODATION ROOMS AT WICKHAM VILLAGE AND REQUEST FOR ADDITIONAL FIVE (5) YEAR APPROVAL	117
12.2	KARRATHA CITY CENTRE LANDSCAPING PROJECTS FOR 2017	125
12.3	BURRUP WORLD HERITAGE LISTING	131
12.4	CITY OF KARRATHA ENERGY EFFICIENCY INITIATIVES.....	135

12.5	MAITLAND STRATEGIC INDUSTRIAL AREA - WAPC RESOLUTION TO PREPARE IMPROVEMENT SCHEME NO.4	141
12.6	WICKHAM BOAT BEACH – REQUEST FOR REALLOCATION OF FUNDING TO IMPLEMENT PRIORITY FORESHORE MANAGEMENT ACTIONS	145
13	STRATEGIC PROJECTS & INFRASTRUCTURE	149
13.1	NORWEST JOCKEY CLUB FINANCIAL CONTRIBUTION	149
13.2	SUBDIVISIONAL GUIDELINES & OUTSTANDING WORKS BOND POLICY TE-05	153
13.3	REQUEST TO CALL TENDERS FOR THE SUPPLY OF ASPHALT AND PROFILING SERVICES.....	157
13.4	REQUEST TO CALL TENDER FOR THE SUPPLY AND LAYING OF CONCRETE (FOOTPATHS AND KERB) SERVICES	161
13.5	RFT 17-16/17 TENDER - SPRAYING AND FERTILISING SERVICES	165
13.6	KARRATHA AIRPORT QANTAS LOUNGE BASE BUILD WORKS.....	169
13.7	OUTCOME OF THE REQUEST FOR TENDER FOR THE PROVISION OF INTERNATIONAL FLIGHTS RFT 21-16/17	173
14	ITEMS FOR INFORMATION ONLY.....	177
14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	178
14.2	NON STATUTORY DONATIONS FOR PERIOD ENDING 30 NOVEMBER 2016	179
14.3	RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION	182
14.4	MONTHLY BUILDING STATISTICS.....	183
14.5	PLANNING DECISIONS ISSUED 01 DECEMBER TO 31 DECEMBER 2016.....	186
14.6	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	192
14.7	MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS.....	194
14.8	ECONOMIC DEVELOPMENT UPDATE DECEMBER 2016.....	197
14.9	COMMUNITY SERVICES UPDATE DECEMBER 2016.....	199
14.10	WASTE SERVICES DATA	209
14.11	AIRPORT SERVICES DATA	214
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	217
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	217
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	217
18	MATTERS BEHIND CLOSED DOORS	219
18.1	CONFIDENTIAL ITEM - COSSACK TOWN SITE MANAGEMENT AND PROMOTION.....	219
18.2	CONFIDENTIAL ITEM – APPOINTMENT OF DIRECTOR DEVELOPMENT SERVICES.....	219

**CONFIDENTIAL ATTACHMENT TO ITEM 13.5 - RFT 17-16/17 TENDER -
SPRAYING AND FERTILISING SERVICES TENDER EVALUATION REPORT.. 219**

**CONFIDENTIAL ATTACHMENT TO ITEM 13.6 - KARRATHA AIRPORT QANTAS
LOUNGE BASE BUILD WORKS TENDER EVALUATION REPORT 219**

**CONFIDENTIAL ATTACHMENT TO ITEM 13.7 - OUTCOME OF THE REQUEST
FOR TENDER FOR THE PROVISION OF INTERNATIONAL FLIGHTS RFT 21-16/17
TENDER SUMMARY 219**

19 CLOSURE & DATE OF NEXT MEETING 221

AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Jerom Hurley	A/g Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Franssen	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE**5 DECLARATIONS OF INTEREST****6 PETITIONS/DEPUTATIONS/PRESENTATIONS****7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS****OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 12 December 2016, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor:
01/12/2016 – Woodside Karratha CLG Meeting
01/12/2016 – Business After Hours - Woodside & North West Shelf
02/12/2016 – WALGA Training: Sustainable Asset (Infrastructure) Management
05/12/2016 – Council Briefing Session
06/12/2016 – Karratha Seniors Christmas Party
07/12/2016 – Meeting with Toyota
07/12/2016 – WALGA State Council Meeting
07/12/2016 – WALGA State Council Christmas Dinner
09/12/2016 – Meeting with Rio Tinto
12/12/2016 - Annual Electors' Meeting
12/12/2016 – Ordinary Council Meeting
13/12/2016 – Safer Communities Partnership Meeting
13/12/2016 – Meeting with Karratha Police
14/12/2016 – Salvation Army Christmas Hamper Packing
14/12/2016 – Meeting with Karratha District Chamber of Commerce and Industries
15/12/2016 – JDAP Meeting
15/12/2016 – Meeting with Karratha City Vicinity
16/12/2016 – Ngaarda Radio Show
16/12/2016 – Meeting with Yirramagardu Community Association
16/12/2016 – Meeting with Ngarliyarndu Bindirri Aboriginal Corporation
16/12/2016 – Meeting with Yindjibarndi Aboriginal Corporation
16/12/2016 – Sharpe Ave Light Walk 2016

9 EXECUTIVE SERVICES

9.1 INVESTMENT PROPOSAL: KARRATHA HOMEMAKER CENTRE

File No:	GR.41
Responsible Executive Officer:	Chief Executive Officer
Reporting Author:	Chief Executive Officer
Date of Report:	9 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Homemaker Centre: Business Plan

PURPOSE

For Council to consider the draft Business Plan for the proposed Karratha Homemaker Centre and determine whether it wishes to pursue this matter further by seeking public feedback/comment.

BACKGROUND

At its December meeting Council considered a report on a proposal to work closely with the West Australian Land Authority (LandCorp) to develop the Karratha Homemaker Centre. At that meeting the Council resolved to:

REQUEST that a Local Government Act Compliant Business Plan be prepared for Council's consideration at the January 2017 Council Meeting on the proposal for Council to buy land and develop property at Lot 8 within the Gap Ridge Homemaker Centre.

A business plan has since been developed (See Attachment). The Business Plan proposes that Council will work with LandCorp to finance the detailed feasibility, design, construction and leasing of a 9150m² Mixed Use development on Lot 8 of the Gap Ridge Homemaker Centre.

The plan indicates that the project would be undertaken in various phases giving the City the opportunity to withdraw from the project at various milestone dates if the proposal was deemed to be unsatisfactory to the Council.

The Business Plan demonstrates that the City has the wherewithal to enter into the proposed transaction and that there is potential for the transaction to generate significantly better financial returns than Council's current investment regime of primarily investing in fixed-term bank deposits. Additionally, the proposal has the potential to increase local job opportunities, diversify the local economic base, increase the Council's rate yield and assist in achieving the City's vision of becoming Australia's Most Liveable Regional City.

While the returns from the proposal are potentially good, the proposal does come with an elevated level of risk in that a return on investment is not guaranteed, the Council's capital is less secure than when in bank deposits and the capital investment limits the potential for other investments.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic issues/parties affected issues due to the potential to incur a high level of spend and the fact that the proposal involves potential entry into partnership with the private sector to carry out a significant activity.

COUNCILLOR/OFFICER CONSULTATION

Council has discussed the potential to be more actively involved with the Karratha Homemaker Centre project at several Council Briefing Sessions and formally resolved to develop a Business Plan on the proposal at the December Council meeting.

The CEO and the Director Strategic Project and Infrastructure have been actively involved in discussions with LandCorp regarding this project.

COMMUNITY CONSULTATION

This report seeks Council's consideration to undertake consultation on the proposal that is required under statute. While the Act specifies the minimum level of community consultation required (public notice for 42 days) it is proposed to do more than the minimum by:

- Allowing additional time for public comment (approx. 60 days); and
- Actively seeking comment through local media and social media platforms.

STATUTORY IMPLICATIONS

This project is considered to be a Major Land Transaction under the *Local Government Act 1995*. Section 3.59 (3)(b) & (c) of the Act states:

Before it —

- (b) enters into a major land transaction; or*
- (c) enters into a land transaction that is preparatory to entry into a major land transaction,*
a local government is to prepare a business plan.

The Act also states in 3.59 that the local government is to

- (a) give Statewide public notice stating that —*
 - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and*
 - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and*
 - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*
 - (b) make a copy of the business plan available for public inspection in accordance with the notice.*
- (5) After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.*

** Absolute majority required.*

POLICY IMPLICATIONS

Council’s Investment Policy: Property (CF4) includes the following statements that relate to this matter:

When making decisions to invest in Property related investments one or more of the following criteria needs to be satisfied:

ii. Council may invest in Commercial/Industrial Property which gives continuous source of ongoing returns and also have capital growth potential.

vi. Council may invest in property to achieve key strategic goals of the Council that will deliver a broad based benefit to the community without financial return being the key driver.

FINANCIAL IMPLICATIONS

The financial implications of this project are presented in detail within the Business Plan.

In summary, if the proposal is to proceed through to full development, the proposal would require Council to invest approximately \$27M in the development over the next two (2) years. These funds would be derived from the City’s Infrastructure Reserve.

The proposal has been structured in various project Phases. Council would have the ability to stop the project at key points in the project (detailed feasibility, design, construction tender, etc.) if the project is deemed to be presenting unacceptable terms for the City.

The return on this investment from the project is dependent on the occupancy rate for the development and rental rate that is achieved from tenants. The return on investment at various rates is tabled below. These rates exclude management costs and outgoings. Rates marked green indicate those parameters that achieve greater than 3% ROI which is the average return currently being generated from Council’s cash investments.

		% of Property Let								
		20%	30%	40%	50%	60%	70%	80%	90%	100%
Rate/M2	\$150	1.02	1.53	2.03	2.54	3.05	3.56	4.07	4.58	5.08
	\$200	1.36	2.03	2.71	3.39	4.07	4.74	5.42	6.10	6.78
	\$250	1.69	2.54	3.39	4.24	5.08	5.93	6.78	7.63	8.47
	\$300	2.03	3.05	4.07	5.08	6.10	7.12	8.13	9.15	10.17
	\$350	2.37	3.56	4.74	5.93	7.12	8.30	9.49	10.68	11.86
	\$400	2.71	4.07	5.42	6.78	8.13	9.49	10.84	12.20	13.56
	\$450	3.05	4.58	6.10	7.63	9.15	10.68	12.20	13.73	15.25
	\$500	3.39	5.08	6.78	8.47	10.17	11.86	13.56	15.25	16.94
	\$550	3.73	5.59	7.46	9.32	11.18	13.05	14.91	16.78	18.64

LandCorp’s role in the transaction is to work closely with the City to attempt to ensure the success of the project. LandCorp has skills and resources available in these type of developments that the City does not have in-house. LandCorp is proposed to benefit from the project through being engaged to provide project management skills/advice, selling land to the City at an agreed price and potentially through the payment of a development management fee.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the following extracts relate to this matter:
 Theme 2: Our Economy Well Managed and Diversified
 Our Goal: To attract diverse and sustainable businesses and employment opportunities

Our Outcomes: 2.c Good Infrastructure to support business investment
 Our Response: 2.c.2 Public private partnerships are in place for the development of key infrastructure

RISK MANAGEMENT CONSIDERATIONS

A risk analysis for the proposal has been undertaken and is detailed in the Business Plan.

The analysis has been undertaken using a risk matrix approach. A total of 10 potential risks have been identified with three (3) risks being rated as low risk, six (6) risks being rated as moderate risk and one (1) risk has been rated as high risk. No extreme risks have been identified. Mitigation strategies for all identified risks have been listed.

IMPACT ON CAPACITY

The impact on capacity for the proposal is detailed in the Business Plan.

As the proposal involves engaging LandCorp and various sub-consultants to undertake the early stages of project development, there is no additional resources required in the short/medium term other than staff time. If the project proceeds to full development, additional resources will be required. The timing and quantum of this resource requirement will be determined in the Detailed Feasibility phase of the project.

RELEVANT PRECEDENTS

Council last undertook a major land transaction when it resolved to proceed with the Lazy Lands project. If developed in its entirety, this proposal would be the largest non-cash investment undertaken by the City in its history.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1
 As per Officer’s recommendation.

Option 2
 That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with the proposal to investment in the Karratha Homemaker Centre at this time.

Option 3
 That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not support the giving of public notice on this proposal at this time and request that further work be done on the Draft Business Plan with a specific focus on the following matters:

- a) _____
- b) _____
- c) _____

CONCLUSION

While the proposal to invest City resources in the Homemaker Centre is outside of 'normal' investment strategy of this local government, the proposed investment is consistent with the City's Investment Policy: Property, and potentially has some other 'spin-off' benefits including increase in rate revenue, job creation and assisting in delivering on the Council's Vision of the City of Karratha becoming Australia's Most Liveable Regional City.

While it has some merit, the proposal is still in the early stages of development. If the proposal is to proceed further, the draft Business Plan needs to be publicly advertised for a minimum of 42 days with Council considering all feedback that is received. Given that advertising the Business Plan does not constitute full endorsement/support for the proposal, it is recommended that this step be taken so that public support (or otherwise) for the proposal can be ascertained.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to:

1. **Give Statewide public notice stating that:**
 - a) **The local government proposes to commence entering into major land transaction involving investing City resources into the development of the Karratha Homemaker Centre;**
 - b) **A copy of the business plan may be inspected at:**
 - i) **The City of Karratha Office (Welcome Road);**
 - ii) **Dampier Library;**
 - iii) **Karratha Library;**
 - iv) **Roebourne Library; and**
 - v) **Wickham Library**
 - c) **Submissions about the proposed undertaking or transaction may be made to the City of Karratha before 31 March 2017, being a day that is not less than 6 weeks after the notice is given; and**
2. **REQUEST that a report be prepared for the April Ordinary Council Meeting that details the public feedback on the Business Plan.**

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 NOVEMBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	14 December 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 30 November 2016.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 November 2016:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	114,369,273	75,028,554	75,853,955	825,401	↑
Operating Expense	(88,152,610)	(87,938,837)	(34,950,942)	(33,940,934)	1,010,008	↑
Non Operating Rev	22,773,260	27,026,361	137,369	201,439	64,070	↑
Non Operating Exp	(79,727,050)	(82,956,310)	(18,022,367)	(15,740,483)	2,281,884	↑
Non Cash Items Included	21,951,174	22,001,643	9,592,611	8,121,486	(1,471,125)	↓
Surplus BFWD 16/17 - Unrestricted	586,878	1,800,787	1,800,787	1,800,787	-	
Surplus BFWD 16/17- Restricted Airport Funds	-	3,958,660	3,958,660	3,958,660	-	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,905,744	7,905,744	7,905,744	-	
less Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	-	
Surplus/(Deficit) 16/17	32,874	303,401	39,586,496	42,296,734	2,710,238	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$42.29m, a positive variance of \$2.71m compared to the budgeted year to date surplus position of \$39.58m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table:

Operating Revenue	
1,164,874	▼ Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received.
401,650	▲ Over budget in Grants and Cont - Pavilions & Halls - Grant instalment received earlier than budgeted.
1,104,353	▲ Over budget in Contributions - Boat Ramps & Jetties (incl. RBFS) - Construction costs less than anticipated which reduces the amount of reimbursement from RBFS. Contribution received earlier than budgeted.
Operating Expenditure	
381,043	▼ Under budget in Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$247k under expenditure in plant operating costs. \$116k salaries and overheads under expenditure offset by Waste Management employment costs.
Non Operating Expenditure	
2,134,680	▼ Under budget in Transfer to Partnership Reserve - Timing difference.
Non Cash Items	
516,132	▼ Under budget in Depreciation-Vehicles & Plant - Decrease in depreciation as a result of the Vehicle and Plant revaluation. To be adjusted in next budget review.
301,875	▼ Under budget in Depreciation - Dampier Community Hub - Timing difference. Dampier Community Hub to be capitalised and start depreciating in January.
294,192	▼ Under budget in KTA Airport -Depreciation - Timing difference. Terminal upgrade to be capitalised and start depreciating in January.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
Operating Sustainability					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	31,032,984	32,467,219	The Operating Surplus Ratio is currently higher than the YTD budget due to higher than budgeted operating surplus.
	Minimum Target between 0% and 15%	87,861,770	58,668,373	57,228,104	
		11.7%	52.9%	56.7%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is higher than the YTD budget due to lower than expected Depreciation, specifically in Dampier Community Hub, Vehicles & Plant and Karratha Airport.
	Capital Renewal and Replacement Expenditure/Depreciation	8,571,728	3,513,856	3,436,621	
		21,762,467	9,583,399	8,230,754	
	Target - Greater than 0.90	0.39	0.37	0.42	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.
		87,861,770	58,668,373	57,228,104	Own Source Revenue is currently in line with the YTD budget.
	Own Source Operating Revenue/Operating Expenses	88,152,610	34,950,942	33,940,934	
	Target - Greater than or equal to 0.40	1.00	1.68	1.69	
Liquidity Ratios					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.
		17,851,866	Not	51,435,305	The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	6,191,433	A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 7.208
	Target - greater than or equal to 1	1.16		8.31	
Debt Ratios					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	40,610,581	40,699,057	Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
		520,278	520,278	520,278	
	Target - more than 2- The higher the better	61.60	78.06	78.23	

Statement of Financial Position

	2016 November	2016 October	% change
Current			
Assets	148,097,006	149,322,588	-0.82%
Liabilities	10,287,207	9,609,505	7.05%
Non Current			
Assets	735,631,571	735,217,911	0.06%
Liabilities	1,256,603	1,256,603	0.00%
Net Assets	872,184,767	873,674,391	

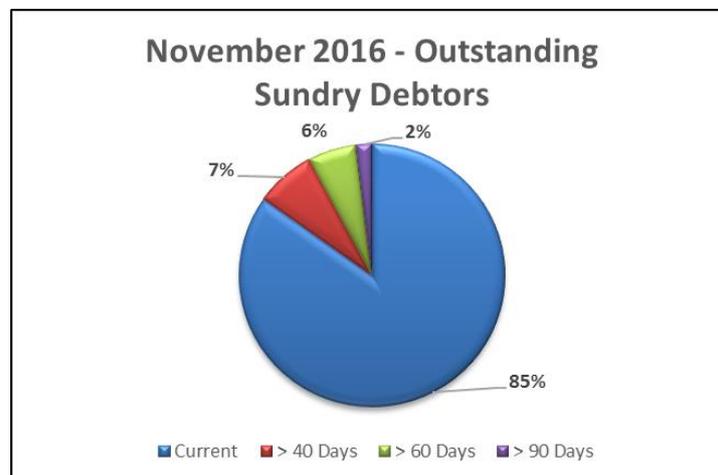
Total Current Assets decreased by 0.82% from October to November primarily due to a decrease in accounts receivable. Current Liabilities have increased by 7.05% from October to November due to an increase in outstanding accounts payable. Non-Current Assets have increased by 0.06% as a result of progress being made on construction of Karratha Arts and Community Precinct. There has been no change to Non-Current Liabilities from October to November.

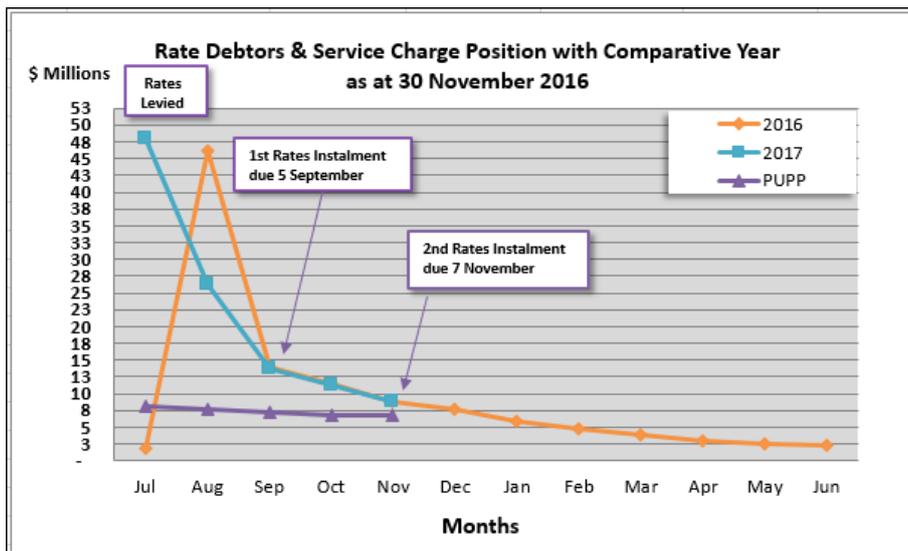
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of October. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2016 November	2016 October	Change %	Of Current Total %
Non Rate Debtors				
Current	3,737,649	3,667,804	2%	85%
> 40 Days	324,745	5,367,137	-94%	7%
> 60 Days	257,885	54,354	374%	6%
> 90 Days	85,530	72,287	18%	2%
Total	4,405,810	9,161,582	-52%	100%
Rates Debtors				
Total	8,825,148	11,297,889	-22%	100%
PUPP Debtors				
Total	6,807,482	6,892,128	-1%	100%

The balance of outstanding PUPP charges has decreased from October 2016. PUPP payments have been made on 98.8% of properties, with 77.8% paid in full and 22.2% paying by instalments.

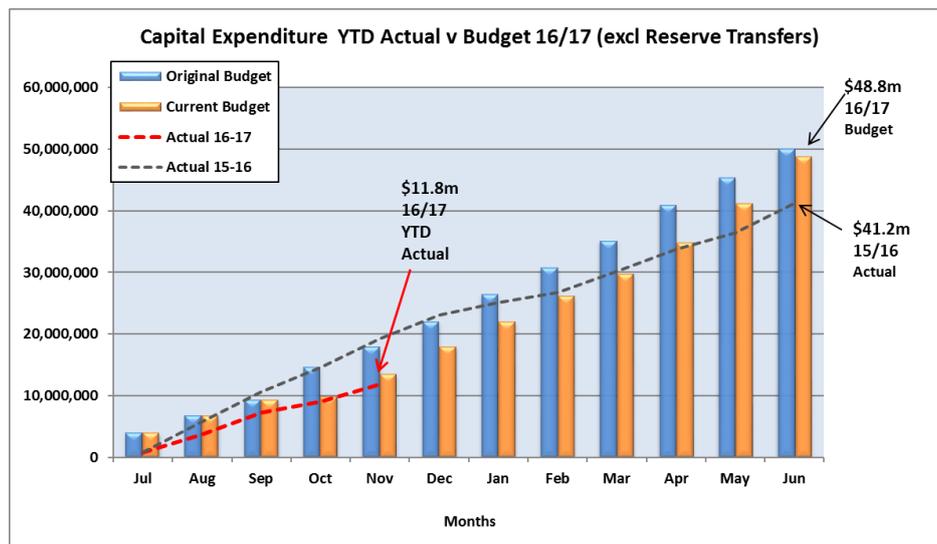




Total Debtors decreased by 52% or \$4.7m due to payment being received for grant funding invoiced issued in prior month. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Alliance Airlines Pty Ltd	199,382.18	226,815.59	626.51	\$148,507 received on 09/12/2016. Alliance continue to exceed terms and incur penalty interest. First and final reminder sent and CS Legal instructed to issue letter of demand.
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Onyx (aust) Pty Ltd	7,136.78	2,308.49	0.00	Have been issued a First & Final letter plus Letter of Demand with no result, a Breach Notice is to be served. (Since paid).
Qantas Lease Administration	3,607.40	14,861.71	77.98	Relates to lease on LA6C. Qantas are yet to return an executed copy of the lease. Officers have issued a formal follow-up letter to obtain an executed lease and payment.

Capital Expenditure



The Council’s 2016/17 amended Capital Expenditure budget is \$48.8 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 13% below budget in capital expenditure year to date.

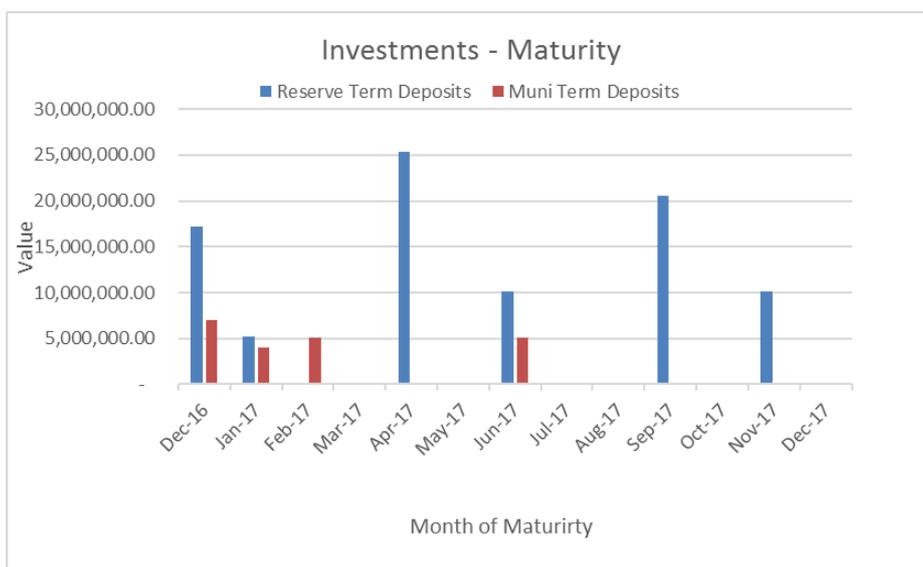
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Nov-16			30-Jun-16	
Land	0	(188)	0%	0	0
Artwork	0	14,000	0%	0	0
Buildings	5,843,703	4,834,572	-17%	29,638,543	28,803,171
Equipment	1,000	55,187	5419%	1,000	51,000
Furn & Equip	250,000	199,559	-20%	424,000	509,000
Plant	248,155	278,033	12%	1,452,000	575,155
Infrastructure	7,241,398	6,466,598	-11%	18,602,172	18,942,845
Totals	13,584,256	11,847,762	-13%	50,117,715	48,881,171

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

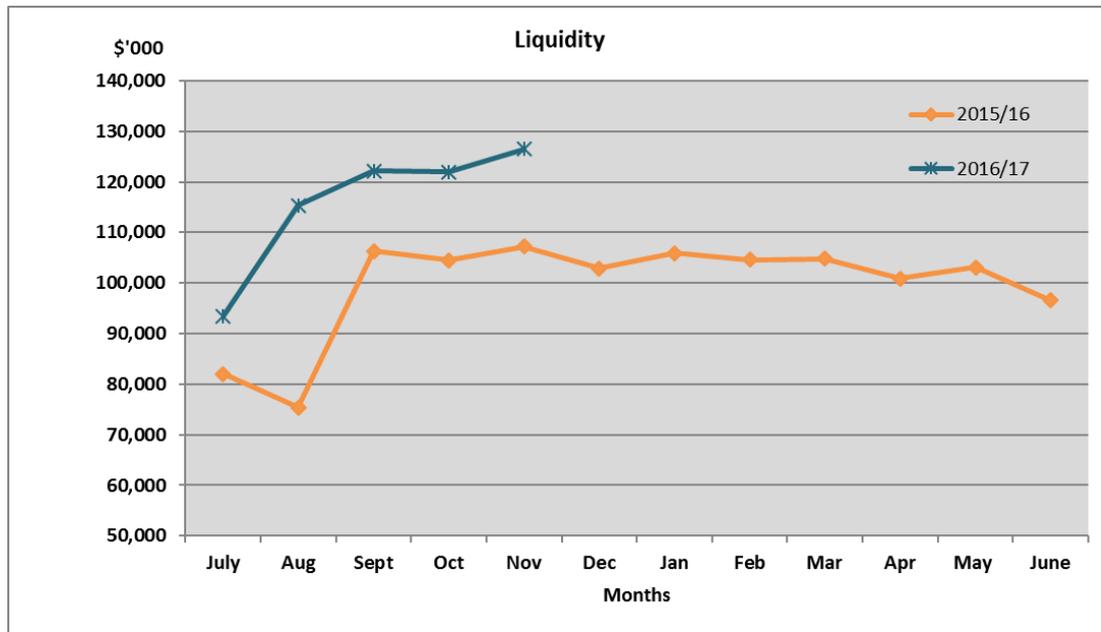
Institution	Accounts	Principal Investment \$	Balance 30 November 2016 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	8,291,875	0.70	At Call	
NAB	Reserve Term Deposits	5,152,765	5,171,823	2.70	3 months	Jan-17
WBC	Reserve Term Deposits	10,154,258	10,159,165	2.94	12 months	Nov-17
WBC	Reserve Term Deposits	15,000,000	15,240,189	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	5,000,000	5,073,356	3.06	6 months	Dec-16
WBC	Reserve Term Deposits	5,000,000	5,073,356	3.06	6 months	Dec-16
WBC	Reserve Term Deposits	5,370,524	5,405,152	2.87	12 months	Sep-17
WBC	Reserve Term Deposits	10,000,000	10,058,340	2.73	7 months	Apr-17
WBC	Reserve Term Deposits	10,000,000	10,058,981	2.76	9 months	Jun-17
WBC	Reserve Term Deposits	15,000,000	15,092,638	2.89	12 months	Sep-17
BWEST	Reserve Term Deposits	7,000,000	7,027,386	2.55	2 months	Dec-16
WBC	Muni Term Deposits	7,000,000	7,034,950	2.68	3 months	Dec-16
WBC	Muni Term Deposits	5,000,000	5,024,964	2.68	5 months	Feb-17
WBC	Muni Term Deposits	5,000,000	5,024,871	2.67	9 months	Jun-17
BWEST	Muni Term Deposits	4,007,397	4,009,357	2.55	1 month	Jan-17
WBC	Municipal (Transactional)	-	6,911,562	0.86	At Call	
WBC	Maxi Cash Municipal	-	1,758,203	0.70	At Call	
N/A	Cash on Hand	-	18,405	0.00		
Total			126,434,574			

* The balance of all Term Deposits includes interest accrued to 30 November 2016.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during November at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.86% interest on balances between \$1m and \$5m in the everyday account and 0.70% on the Maxi-Direct Muni Account.

During November Council had \$10.1m in maturing Reserve investments. These funds were reinvested for 12 months at 2.94%. During November Council had \$4m in Municipal investments mature. These funds were reinvested for 2 months at 2.55%.



The liquidity graph for 2016/17 demonstrates an increase in liquidity from October. This increase is primarily due to receipt of a large grant funding payment.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of November 2016 with a current year to date surplus budget position of \$39,586,496 (comprising \$33,722,576 unrestricted surplus and \$5,863,920 restricted surplus) and a current surplus position of \$42,296,734 (comprising \$36,432,814 unrestricted surplus and \$5,863,920 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$36,432,814 is primarily due to the levying of 2016/17 annual rates in July 2016.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th November 2016;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th November 2016.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th November 2016.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 November 2016							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2015/16
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,910,719	40,156,167	40,153,523	40,073,158	-	(80,365)	40,113,562
Fees and Charges	42,618,883	40,216,983	17,125,641	17,125,935	-	-	74,454,536
Operating Grant, Subsidies and Contributions	10,795,597	10,963,526	7,020,243	7,326,320	-	306,077	77,576,298
Interest Earned	3,327,528	3,257,770	1,387,277	1,485,316	-	98,039	3,576,356
Proceeds/Realisation	-	650.00	-	-	-	-	-
All Other	372,510	606,539	295,310	368,413	24.75%	73,103	2,633,867
Total	99,025,237	95,201,635	65,981,994	66,379,141	-	397,147	198,354,620
Expenses from Operations							
Employee Costs	(32,274,431)	(31,124,518)	(12,755,871)	(13,496,607)	-	(740,736)	(33,608,639)
Materials and Contracts	(23,853,369)	(24,714,206)	(8,150,082)	(8,058,354)	-	91,728	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,527,503)	(1,661,684)	(1,321,586)	-20.47%	340,098	(3,946,514)
Interest Expenses	(11,222)	(11,222)	(5,802)	1,084	-118.68%	-	-
Depreciation	(21,762,467)	(21,664,177)	(9,583,399)	(8,230,754)	-14.11%	1,352,645	(12,711,352)
Insurance Expenses	(1,545,116)	(1,623,945)	(1,499,651)	(1,529,866)	-	-	(1,606,065)
Other Expenses	(3,789,903)	(3,930,427)	(1,283,309)	(1,297,793)	-	-	(3,891,449)
Total	(87,959,263)	(87,595,998)	(34,939,798)	(33,933,877)	-	1,005,921	(87,062,252)
Non Operating Grants, Subsidies and Contributions							
Contributions	22,214,806	19,162,265	9,044,628	9,445,801	-	401,173	9,313,340
Profit On The Sale Of Assets	4,640	5,373	1,932	29,012	1401.66%	-	91,170
Loss On Asset Disposal	(193,347)	(342,839)	(11,144)	(7,056)	-36.68%	-	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
Change In Net Assets From Operations	33,092,073	26,430,436	40,077,612	41,913,022	-	-	119,985,458

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance	Significant Items	
All Other	24.75% 73,103	73,103	▲ Over budget in various minor amounts, including Workers Comp & Insurance Rebate and Diesel Fuel Rebate
Expenses from Operations	Material Variance	Significant Items	
Utilities	-20.47% 340,098	134,183	▼ Under budget in KTA Airport - Recoverable
		80,355	▼ Under budget in Wickham Recreation Facility Building
		54,093	▼ Under budget in Dampier Community Hub
Depreciation	-14.11% 1,352,645	516,132	▼ Under budget in Depreciation-Vehicles & Plant
		301,875	▼ Under budget in Depreciation - Dampier Community Hub
		294,192	▼ Under budget in KTA Airport -Depreciation
		103,070	▼ Under budget in Depreciation-Roads & Streets

City of Karratha							
Rate Setting Statement							
for the period ending 30 November 2016							
	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
Rate Setting Statement	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,258,942	6,002,143	2,883,537	3,029,906	-	146,369	↑
Governance	1,378,884	1,391,063	1,275,948	126,485	-90.09%	(1,149,463)	↓
Law, Order And Public Safety	823,668	800,252	676,858	700,937	-	-	
Health	171,100	202,478	101,528	184,969	82.19%	83,441	↑
Education and Welfare	58,920	58,920	24,550	24,542	-	-	
Housing	400,434	328,702	145,687	144,124	-	-	
Community Amenities	10,327,978	10,404,340	6,469,511	6,488,575	-	-	
Recreation And Culture	29,578,115	26,592,144	13,224,509	14,841,545	12.23%	1,617,036	↑
Transport	29,816,933	27,771,641	9,674,130	9,791,150	-	117,020	↑
Economic Services	381,230	397,573	261,273	262,582	-	-	
Other Property And Services	143,300	263,850	137,500	185,981	35.26%	-	
	79,339,504	74,213,106	34,875,031	35,780,797	-	905,766	
Expenses (Applications)							
General Purpose Funding	(4,255,422)	(4,332,068)	(202,498)	(226,027)	11.62%	-	
Governance	(4,042,783)	(3,917,992)	(1,560,481)	(1,279,866)	-17.98%	280,615	↑
Law, Order And Public Safety	(1,831,404)	(1,715,447)	(770,465)	(733,386)	-	-	
Health	(1,279,492)	(1,304,859)	(560,617)	(583,268)	-	-	
Education and Welfare	(168,573)	(153,666)	(73,943)	(67,780)	-	-	
Housing	(489,163)	(474,346)	(285,015)	(387,968)	36.12%	(102,953)	↓
Community Amenities	(13,863,161)	(13,846,522)	(5,190,483)	(4,522,675)	-12.87%	667,808	↑
Recreation And Culture	(29,469,836)	(29,510,644)	(12,630,827)	(12,313,247)	-	317,580	↑
Transport	(29,928,009)	(29,789,572)	(12,326,526)	(12,106,938)	-	219,588	↑
Economic Services	(2,657,292)	(2,508,833)	(992,128)	(806,413)	-18.72%	185,715	↑
Other Property And Services	(167,475)	(384,888)	(357,959)	(913,366)	155.16%	(555,407)	↓
	(88,152,610)	(87,938,837)	(34,950,942)	(33,940,934)	-	1,010,008	
Capital							
Revenue							
Proceeds From Disposal Of Assets	333,670	671,670	111,220	147,289	32.43%	-	
Tsf From Aerodrome Reserve	1,530,967	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	10,654,928	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	9,409,762	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	2,500.0	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	1,783,894	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	24,918	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	26,149.00	29,232.37	11.79%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	27,026,361	137,369	201,439	46.64%	64,070	

City of Karratha							
Rate Setting Statement							
for the period ending 30 November 2016							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	-	-	-	188	-	-	
Purchase Of Assets - Artwork	-	-	-	14,000.0	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(28,803,171)	(5,843,703)	(4,834,572)	-17.27%	1,009,131	↑
Purchase Of Assets - Equipment	(1,000)	(51,000)	1,000	(55,187)	5418.70%	(54,187)	↓
Purchase Of Assets - Furniture & Equipment	(424,000)	(534,000)	(250,000)	(199,559)	-20.18%	50,441	↑
Purchase Of Assets - Plant	(1,452,000)	(575,155)	(248,155)	(278,033)	12.04%	-	
Purchase Of Assets - Infrastructure	(18,602,172)	(18,942,845)	(7,241,398)	(6,466,598)	-10.70%	774,800	↑
Loan Principal Repayments	(63,103)	(63,103)	31,360	-	-100.00%	-	
Tsf To Aerodrome Reserve	(114,804)	(4,941,173)	(20,760)	(18,461)	-11.08%	-	
Tsf To Dampier Drainage Reserve	(10,000)	(10,266)	88	(87)	-	-	
Tsf To Plant Replacement Reserve	(74,028)	(34,301)	(14,168)	(11,428)	-19.34%	-	
Tsf To Walkington Theatre Reserve	(912)	(824)	(345)	(343)	-	-	
Tsf To Workers Compensation Reserve	(16,932)	(21,004)	(9,024)	(10,017)	11.01%	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,152,125)	(477,281)	(505,878)	-	-	
Tsf To Partnership Reserve	(6,164,565)	(6,448,191)	(3,452,453)	(1,290,478)	-62.62%	2,161,975	↑
Tsf To Waste Management Reserve	(1,779,299)	(2,014,919)	(225,209)	(225,084)	-	-	
Tsf To Housing Reserve	(9,660)	(8,833)	(3,694)	(3,650)	-	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(760)	(80)	(82)	-	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(123,474)	(52,173)	(54,121)	-	-	
Tsf To Community Development Reserve	(11,916)	(42,856)	(18,150)	(19,011)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,213,262)	(128,992)	(1,574,431)	1120.56%	(1,445,439)	↓
Tsf To Medical Services Assistance Package Reserve	(11,856)	(10,174)	(4,334)	(4,650)	-	-	
Tsf To Carry Forward Budget Reserve	(964,874)	(964,874)	-	-	-	-	
Tsf To Restricted Funds Reserve	-	-	-	(175,000)	100.00%	(175,000)	↓
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(79,727,050)	(82,956,310)	(18,022,367)	(15,740,483)	-12.66%	2,281,884	
Adjustment For Non Cash Items							
Depreciation	21,762,467	21,664,177	9,583,399	8,230,754	-14.11%	(1,352,645)	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	337,466	9,212	21,956	-338.34%	-	
	21,951,174	22,001,643	9,592,611	8,121,486	-	(1,471,125)	
Restricted Balance BFWD - Pilbara Underground Power	7,220,459	7,905,744	7,905,744	7,905,744	-	-	
Unrestricted Surplus Brought Forward 1 July	586,878	5,759,447	5,759,447	5,759,447	-	-	
Amount Raised From Rates	41,905,179	40,156,167	40,153,523	40,073,158	-	(80,365)	↓
Restricted Balance - Pilbara Underground Power	5,863,920	5,863,920	5,863,920	5,863,920			
Surplus / (Deficit)	32,874	303,401	39,586,496	42,296,734		2,710,238	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Variance Commentary by Program

Revenues from Operations	Material Variance		Significant Items	
Governance	-90.09%	1,149,463	1,164,874	▼ Contributions to Corporate Projects - Funding from Landcorp for admin carpark budgeted but not received.
Health	82.19%	83,441	76,154	▲ Health Premises Fees & Charges.
Recreation and Culture	12.23%	1,617,036	1,104,353	▲ Contributions - Boat Ramps & Jetties (incl. RBFS) - Construction costs less than anticipated which reduces the amount of reimbursement from RBFS. Contribution received earlier than budgeted.
			401,650	▲ Grants and Cont - Pavilions & Halls - Grant instalment received earlier than budgeted.
			120,000	▲ Cossack - Grant Income - Grant income received earlier than budgeted.
Expenses from Operations	Material Variance		Significant Items	
Governance	-17.98%	280,615	348,013	▼ Various minor amounts including Corporate Services Office Expenses, Audit Fees and IT Software Expenses.
Housing	36.12%	102,953	102,953	▲ Various minor amounts for operating and maintenance costs across all housing stock.
Community Amenities	-12.87%	667,808	381,043	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - \$247k under expenditure in plant operating costs. \$116k salaries and overheads under expenditure offset by Waste Management employment costs.
			83,154	▼ Domestic Refuse Collection - Under expenditure in plant operating costs.
			74,809	▼ City of Karratha Transition.
			69,698	▼ Strategic Planning Projects - Currently another \$20K committed in Purchase Orders and seeking quotes on Cossack Conservation Management Plan and Scheme Amendment Project (\$100K).
Economic Services	-18.72%	185,715	108,592	▼ Pt Samson Beautification - Stage 1 Design Works - Preliminary design stage, Planning Services reviewing concept designs.
Other Property And Services	155.16%	555,407	114,796	▲ WM - Employment Costs - Offset against under expenditure in Refuse Site Maintenance salaries and wages.
			102,520	▲ Plant-Repairs - Depreciation to be reviewed and adjusted a next budget review.
			50,974	▲ PG - Employment Costs.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-17.27%	1,009,131	136,460	▼ Tambrey Pavilion.
			60,996	▼ Capital Buildings - Karratha Leisureplex.
			91,453	▼ Karratha Leisureplex Shade Playground.
			384,605	▼ DCH Capital-Buildings - Budgeted items now to be completed in February.
			125,597	▼ Staff Housing Improvements - Under expenditure offset by postings to individual properties.
			264,731	▼ Karratha Airport Terminal Expansion Project - Financial Transaction - Reallocation of terminal fit out costs from previous financial year
Purchase of Assets - Equipment	5418.70%	54,187	54,187	▲ Various minor amounts including Depot Equipment and Airport Equipment.
Purchase of Assets - Furniture & Equipment	-20.18%	50,441	60,000	▼ Capital-Furniture & Equip-Leisureplex.
Purchase of Assets - Infrastructure	-10.70%	774,800	218,677	▼ Pt Samson Beautification - Stage 1 Capital Works - Timing issue with contractor invoicing, now approved and waiting payment.
			208,037	▼ Roebourne Street Lighting Upgrade - Lighting completed, financial adjustment from a previous financial year.
			159,785	▼ Upgrade Effluent Systems - Waiting on Landcorp contractor to complete commissioning of Bayview pipeline.
			148,638	▼ Karratha Foreshore Management Plan - Discrepancies with contractor invoices now rectified and final invoices approved and waiting payment.
Transfer to Partnership Reserve	-62.62%	2,161,975	2,134,680	▼ Transfer to Partnership Reserve - Timing difference for funding transfers. Interest income lower than budgeted.
Transfer to Pilbara Underground Power Reserve	1120.56%	1,445,439	1,445,438	▲ Transfer to Pilbara Underground Power Reserve - Timing difference.
Transfer to Restricted Funds Reserve	100.00%	175,000	175,000	▲ Transfer to Restricted Funds Reserve - Contribution to Wickham Entry Statement Asset Management and subsequent transfer to reserve unbudgeted.
Non Cash Items	Material Variance		Significant Items	
Depreciation	-14.11%	1,352,645	516,132	▼ Depreciation-Vehicles & Plant - Decrease in depreciation as a result of the Vehicle and Plant revaluation. To be adjusted in next budget review.
			301,875	▼ Depreciation - Dampier Community Hub - Timing difference. Dampier Community Hub to be capitalised and start depreciating in January.
			294,192	▼ KTA Airport -Depreciation - Terminal upgrade to be capitalised and depreciation to start January, timing difference.

City of Karratha
Notes to the Financial Statements
for the period ending 30 November 2016

Note 1. Net Current Assets	Note	Year to Date Actual	2015/16 Budget Brought Forward 1 July
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		29,772,873	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		2,698,136	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		96,652,261	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	18,629,439	15,706,552
Land held for Resale - Development Costs		-	188
Inventories		334,857	345,277
Total Current Assets		148,097,006	115,733,430
Current Liabilities			
Trade and Other Payables		3,921,539	9,500,568
Trust Liabilities		2,682,407	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		63,103	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		10,287,207	16,344,791
Net Current Assets		137,809,799	99,388,640
Less			
Cash and Cash Equivalents - Restricted - Reserves		(96,652,261)	(92,784,458)
Loan repayments from institutions		(33,972)	(69,370)
Movement in Accruals (Non-Cash)		(87,312)	(992,544)
Land Held for Resale		-	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
Add back			
Current Loan Liability		63,103	63,103
Cash Backed Employee Provisions		4,518,369	4,464,248
Current Provisions funded through salaries budget		(1,269,728)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
Net Current Asset Position		42,296,734	6,516,748
Note Explanation:			
1) Total Trade and Other Receivables		9,804,291	
Total Rates Debtors Outstanding		8,825,148	

City of Karratha
Statement of Financial Position
for the period ending 30 November 2016

Note 2: Statement of Financial Position	2016/17	2015/16
	\$	\$
Current Assets		
Cash On Hand	18,405	18,705
Cash and Cash Equivalents - Unrestricted	29,754,468	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	2,698,136	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	96,652,261	92,784,458
Trade and Other Receivables	18,629,439	15,706,552
Inventories	334,857	345,465
Total Current Assets	148,097,006	115,733,430
Non Current Assets		
Trade and Other Receivables	3,998,585	3,998,585
Property, Plant and Equipment	195,681,110	223,792,879
Infrastructure	535,951,876	504,348,244
Total Non Current Assets	735,631,571	732,139,708
Total Assets	883,728,577	847,873,139
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	3,921,539	9,500,568
Trust Liabilities	2,682,407	3,160,962
Long Term Borrowings	63,103	63,103
Provisions	3,620,158	3,620,158
Total Current Liabilities	10,287,207	16,344,791
Non Current Liabilities		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
Total Non Current Liabilities	1,256,603	1,256,603
Total Liabilities	11,543,810	17,601,394
Net Assets	872,184,767	830,271,745
Equity		
Accumulated Surplus	403,375,866	365,330,648
Revaluation Surplus	372,156,637	372,156,637
Reserves	96,652,264	92,784,461
Total Equity	872,184,767	830,271,745

City of Karratha
Statement of Financial Activity
for the period ending 30 November 2016

Note 3: Cash and Cash Equivalents	2016/17
	\$
Unrestricted Cash	
Cash On Hand	18,405
Westpac on call	8,660,325
Term deposits - Westpac / WATC	0
Term deposit - Westpac	<u>21,094,143</u>
	<u>29,772,873</u>
 Restricted Cash	
Reserve Funds	96,652,261
Restricted Unspent Grants	9,440
Westpac - Trust	<u>2,698,136</u>
	<u>99,359,837</u>
 Total Cash	 <u><u>129,132,710</u></u>

10.2 LIST OF ACCOUNTS DECEMBER 2016

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	22 December 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CG-11 Regional Price Preference Policy 44% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 307;
- b) EFT46140 to EFT47117 (Inclusive);
- c) Cheque Vouchers 78271 to 78296 (Inclusive);
- d) Cancelled Cheques: EFT46158-46222, EFT46308, EFT46359, EFT46383, EFT46495, EFT46499-46638, EFT46652, EFT46653, EFT46729, EFT46789, EFT46982, EFT46984, EFT46989, EFT47005-47013, 78093, 78104, 78221, 78235, 78273-78275, 78280-78283, 78289, 78290, 78291;
- e) Direct Debits: DD27180.1 to DD27296.43;
- f) Credit Card payments: \$31,420.00;
- g) Payroll Cheques \$1,504,346.44 and
- h) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$17,184,157.47 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 307;
- b) EFT46140 to EFT47117 (Inclusive);
- c) Cheque Vouchers 78271 to 78296 (Inclusive);
- d) Cancelled Cheques: EFT46158-46222, EFT46308, EFT46359, EFT46383, EFT46495, EFT46499-46638, EFT46652, EFT46653, EFT46729, EFT46789, EFT46982, EFT46984, EFT46989, EFT47005-47013, 78093, 78104, 78221, 78235, 78273-78275, 78280-78283, 78289, 78290, 78291;
- e) Direct Debits: DD27180.1 to DD27296.43;
- f) Credit Card payments: \$31,420.00; and
- g) Payroll Cheques: \$1,504,346,321.44

Chq/EFT	Date	Name	Description	Amount
307	09.12.2016	Bond Administrator	Rental Security And Pet Bonds - Staff Housing	2,458.00
EFT46140	28.11.2016	Chandler MacLeod	Waste Services - Labour Hire (Litter Pickers)	9,503.45
EFT46141	28.11.2016	Signature Music Pty Ltd	Arts & Culture Program - 2016 Guy Fawkes Twilight Tunes - Production & Stage	4,400.00
EFT46142	28.11.2016	Department Of Transport	Vehicle Search Fees - October 2016	165.00
EFT46143	28.11.2016	Blue Hat Cleaning Services T/a Damel Cleaning Services	WRP - Acid Wash And Deep Clean All Change Room Floors, KLP - Acid Pressure Blast Walkways	2,816.00
EFT46144	28.11.2016	Hathaways Lubricants	Stock - Brake Clean	236.50
EFT46145	28.11.2016	Institute Of Public Works Engineering Australasia	KLP - Yardstick Facility Benchmarking Subscription - 2016/17	3,619.00
EFT46146	28.11.2016	Karratha Visitor Centre	CIVIC 2016: Hire Of 21 Seater Bus & Driver	200.00
EFT46147	28.11.2016	Karratha Amateur Swimming Club	Sports Funding Scheme - Grant Reference SP/04/Aug/2016 To Provide Funding To Assist With The Cost Of Holding A Development Camp For Swimmers Coaches And Volunteers	2,000.00
EFT46148	28.11.2016	Ministers Association West Pilbara	Arts & Cultural Program - Contribution Towards Production For Carols By Glowlight Event	3,850.00
EFT46149	28.11.2016	Water2water	KLP - Monthly Rental RO Water System	66.00
EFT46150	28.11.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	1,400.41
EFT46151	28.11.2016	Parry's Merchants	Youth Services - Eastern Corridor - Disposable Goods Plates Cups And Cutlery	298.65
EFT46152	28.11.2016	Poinciana Nursery	Set Service Open Area Slashing - Wickham, Roebourne	12,007.00
EFT46153	28.11.2016	St John Ambulance - Karratha	HR - Provide First Aid Course	199.00
EFT46154	28.11.2016	Royal Life Saving Society Wa Inc	Freight	300.00
EFT46155	28.11.2016	TNT Express	Freight	528.75
EFT46156	28.11.2016	The Retic Shop	Stock - Retic Parts	1,033.45
EFT46157	25.11.2016	Dampier Community Association	DCA - BMX Park Funding - 2013/14 Ex Gratia Funds Reallocated To 2014/2015 - Council Resolution 153135	42,153.52
EFT46158 - EFT46222	23.11.2016	Various Payments	Cancelled Payments - Synergy System Error	0.00

Chq/EFT	Date	Name	Description	Amount
EFT46223	23.11.2016	Concert & Corporate Productions	Arts & Cultural Program - Christmas In The Pilbara - 50% - Light Show Lighting And Sound Production Spectacular - 09/12/16 Wickham And 10/12/16 Karratha	15,400.00
EFT46224	23.11.2016	Wrapped Creations	Reimbursement - Ticketing - Brew In The Moo	37,713.00
EFT46225	24.11.2016	Telstra Corporation Ltd	Telephone Usage Charges	17,128.07
EFT46226	24.11.2016	Horizon Power	Electricity Usage Charges	194,127.65
EFT46227	24.11.2016	Water Corporation	Water Usage Charges	3,307.05
EFT46228	24.11.2016	G Bailey	Sitting Fee - November 2016	2,791.67
EFT46229	24.11.2016	J Lally	Sitting Fee - November 2016	4,562.50
EFT46230	24.11.2016	E Smeathers	Sitting Fee - November 2016	2,791.67
EFT46231	24.11.2016	F White-Hartig	Sitting Fee - November 2016	2,791.67
EFT46232	24.11.2016	M Bertling	Sitting Fee - November 2016	2,791.67
EFT46233	24.11.2016	G Cucel	Sitting Fee - November 2016	2,791.67
EFT46234	24.11.2016	G Harris	Sitting Fee - November 2016	2,791.67
EFT46235	24.11.2016	P Long	Sitting Fee - November 2017	11,125.00
EFT46236	24.11.2016	B Parsons	Sitting Fee - November 2016	2,791.67
EFT46237	24.11.2016	D Scott	Sitting Fee - November 2016	2,791.67
EFT46238	24.11.2016	R Vandenberg	Sitting Fee - November 2016	2,791.67
EFT46239	25.11.2016	T F Woollam & Son Pty Ltd T/A Woollam Constructions	Kta Airport Terminal Upgrade - Construction Project RFT 27-13/14	162,537.54
EFT46240	24.11.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	1,434.84
EFT46241	24.11.2016	Horizon Power	Electricity Usage Charges	9,046.73
EFT46242	28.11.2016	Reppo Auto Parts	Stock - Cable Ties, Jerry Cans and Filters	558.35
EFT46243	28.11.2016	Roy Galvin & Co Pty Ltd (Galvins)	KLP - Equipment Replacement - PVC Right Angles	76.82
EFT46244	28.11.2016	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	220.00
EFT46245	28.11.2016	Roebourne PCYC	Disability Inclusion Project - PCYC Hall Hire - DIAP Meeting - October 2016	156.00
EFT46246	28.11.2016	Roebourne General Food Store (cafe) - Ieramugadu Cafe Maya	Disability Inclusion Project - Catering - IDAP Stakeholders Meeting - October 2016	198.00
EFT46247	28.11.2016	Rowe Plumbing Pty Ltd	Baynton Oval - Replace Float Valve And Hydraulic Valve, Kta Airport - Rectify Recycled Water Gate Valve, Compliance Auditing and Inspections - Various, Wickham Oval - Excavate and Repair Pipework, install ball valve	25,596.62
EFT46248	28.11.2016	Ruff Country 4x4	Plant - Industrial Pedestal Fans	655.85
EFT46249	28.11.2016	RePipe Pty Ltd	8 Knight Place - Investigate And Repair Back External Leaking Tap	129.40
EFT46250	28.11.2016	Kmart Karratha	Youth Services - Supplies For Programming And Events, Tambrey Pavilion Opening Catering Supplies, DCH - Office Supplies	941.97
EFT46251	28.11.2016	Sigma Chemicals	RAC - Pallet Storage	1,732.50
EFT46252	28.11.2016	Sunstone Design	31 Marniyarra Loop - Install Chainless Wand Style Weights In Sliding Door External Vertical Blinds	3,012.75
EFT46253	28.11.2016	Decor8 Australia Pty Ltd	DCH - Apply Anti-Graffiti Clear Coat To Mural, Clarkson Way - Patch and Paint Walls, Wickham Transfer Stn - Paint Office, Kitchen and Toilet	9,790.00
EFT46254	28.11.2016	Broometown Holdings T/a Subway Karratha	Kta Airport - Catering for Airport Emergency Committee Meeting 08/09/2016	133.00
EFT46255	28.11.2016	Slimline Warehouse Display Shop (the Jessen Group Pty Ltd)	Tambrey Pavilion - A4 Clip Frame Dy24a4slv With Rounded Corners	158.70

Chq/EFT	Date	Name	Description	Amount
EFT46256	28.11.2016	Seatadvisor Pty Ltd	Moonrise Cinema 2016 - Seatadvisor Costs October 2016	774.40
EFT46257	28.11.2016	Securepay Pty Ltd	Moonrise Cinema 2016 - Ticketing Fees October 2016	183.22
EFT46258	28.11.2016	Scope Business Imaging	Photocopier / Printer Charges	192.50
EFT46259	28.11.2016	Stats - Specialist Testing And Technical Services	Karratha Depot - Provision Of Geotechnical Investigation Work	2,781.90
EFT46260	28.11.2016	Skipper Transport Parts (Formerly Covs)	Stock - Parts for Plant Repairs	267.30
EFT46261	28.11.2016	Tambrey Centre (Tambrey Tavern Trust)	REAF 2016 - Performer Rider (Meals And Drinks) - Babba - Tambrey Tavern As Per Contractual Agreement	390.00
EFT46262	25.11.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Safety Work Boots	1,035.37
EFT46263	25.11.2016	Atom Supply	Stock - Star Pickets and Concrete Mix	1,445.73
EFT46264	25.11.2016	J Blackwood & Son Pty Limited	Stock - Mosquito Head Net	26.31
EFT46265	25.11.2016	Onyx (Aust) Pty Ltd	Tambrey Pavilion Opening - 4 x Bar Leaners With Black Satin Table Covers	150.00
EFT46266	25.11.2016	Airflite Pty Ltd	Kta Airport - Airside Maintenance Battery Pack and Headset Adapters	2,300.10
EFT46267	25.11.2016	Avdata Australia	Kta Airport - Data Reporting Fee & Billing Service - September 2016	1,511.36
EFT46268	25.11.2016	Airport Security Pty Ltd	Kta Airport - ASIC Printing	160.00
EFT46269	25.11.2016	Ashdown-Ingram	Plant - 12v 100 Amp H/Duty Relay	50.05
EFT46270	25.11.2016	Allround Plumbing Services Pty Ltd	Wickham Roebourne Cemetery - WT#16613 - Supply And Install Caroma Uniset Toilets	1,105.50
EFT46271	25.11.2016	Angie Ayers T/a Wildfire Studio	Arts & Cultural Program - Light The Night Twilight Tunes 2016 MC Event	500.00
EFT46272	25.11.2016	Armsign Pty Ltd	Roebourne Walking Trails - Cossack Heritage Trail - Revised Brochure	1,595.00
EFT46273	25.11.2016	All Access Australasia	New Library Resources	817.62
EFT46274	25.11.2016	Argonaut Engineering & Construction	WRP Bistro - Rambla Vandalism Glass Door Repairs, Clarkson Way - Repair Front Door Latch, McRae Court - Repair Toilet Extractor Fan	3,134.38
EFT46275	25.11.2016	Barth Bros Automotive Machine	Plant Repairs - Various	9,181.35
EFT46276	25.11.2016	BOC Limited	Plant - Various Hose Fittings	44.55
EFT46277	25.11.2016	Bunzl Ltd	Stock - Kimcare Gen Freq Use Foam Soap	811.38
EFT46278	25.11.2016	BC Lock & Key	DCH - Investigate And Repair Lock On Male Toilet Door, WRP - Padlocks for Netball Courts, WRP - Repair Flyscreen Door Lock	1,427.84
EFT46279	25.11.2016	Burkeair Pty Ltd	KLP - Repair Heating For Combo Pool Frozen Over, Monthly Scheduled Air Con Servicing and Maintenance - various Sites, WRP - Replace Valves, WRP - Repair HWU, Staff Housing - Air Con Repairs, KLP - Repair Air Curtain at Front Entrance	25,015.38
EFT46280	25.11.2016	Bez Engineering	Plant - Manufacture 2 Bucket Pins	500.50
EFT46281	25.11.2016	Bowman And Associates Pty Ltd	WM - Prepare And Submit DER Amendment By Notice Application For Acceptance Of Processed Salty Water At 7 Mile	2,244.00
EFT46282	25.11.2016	Beacon Equipment	Plant Repairs - Various	34,765.15
EFT46283	25.11.2016	Big Sky Entertainment (WA) Pty Ltd	Arts & Culture 2016: Twilight Tunes Hampton Harbour Boat Club	4,950.00
EFT46284	25.11.2016	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Supplies/Stock	720.69

Chq/EFT	Date	Name	Description	Amount
EFT46285	25.11.2016	Axicom Pty Ltd	Effluent Reuse System - Telecommunications Site Rental - L3746 Dampier Road Stove Hill - Licence 64549 - Stove Hill Telecommunication Compound Site Rental - November 2016 To October 2017 - System Scada Telecommunications Infrastructure And City's Point To Point Wireless Network Repeater And Relay	13,181.04
EFT46286	25.11.2016	Command IT Services	IT - Professional Support Services - 06/10/16 To 15/11/16, Wickham Squash Courts - Repair Alarm, KLP - Repair 24hr Access Door, SES, FBCC & The Base - Security Monitoring Annual Fee	13,268.50
EFT46287	25.11.2016	Clarie Bailey T/a Coloured By Claire	Youth Services - Eastern - The Base Haunted House Party Late Night Event - 29/10/16	980.00
EFT46288	25.11.2016	Comtec Data Pty Ltd	KLP - Wi Fi Expansion Initiative, WRP - Supply/Install Modem and Antenna	6,899.20
EFT46289	25.11.2016	Clark Tiling Services T/a Choices Flooring	20A Shadwick Drive - Remove Lounge Flooring And Retile, Kta Depot - Retile Male Toilet, Clarkson Way - Remove Carpet and Replace with Vinyl	9,557.50
EFT46290	25.11.2016	Campbell Clan Superannuation Fund	Records Storage - 16/38 Coolawanyah Road - 18/10/16 To 17/11/16	450.00
EFT46291	25.11.2016	The Trustee For Csa Trust T/as Commercial Systems Australia	Town Street Maintenance - Bollards x 4 And Bin Enclosures x 2 (Stainless Steel)	7,273.20
EFT46292	25.11.2016	Cushway Blackford & Associates Pty Ltd	Kta Airport - Qantas Lounge Upgrade - Consulting Engineering Services	3,300.00
EFT46293	25.11.2016	Christopher James Crowe (Rusty Boots Accoustic)	Arts and Culture Program 2016/17. Twilight Tunes As Part Of Wickham Car Boot Sale	600.00
EFT46294	25.11.2016	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	15 Teesdale Place - Investigate Report/Repair /Replace Pool Salinator Panel	200.00
EFT46295	25.11.2016	E & MJ Roshier Pty Ltd	Stock	287.70
EFT46296	25.11.2016	Elliotts Irrigation Pty Ltd	Stock - Retic Parts	2,890.80
EFT46297	25.11.2016	Ezi-Hose Pty Ltd	Parts for Plant Repairs	1,199.03
EFT46298	25.11.2016	Gas City Pest Control	Termite And Singapore Ant Inspection - Various	439.45
EFT46299	25.11.2016	Greentree Bithuwarnda Fencing & Civil	Wickham Bistro Ramblas - Investigate/Change Locking Device On External Chiller Room	948.20
EFT46300	25.11.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	898.47
EFT46301	25.11.2016	Gresley Abas Pty Ltd	WCH - RFT 09-14/15 - Architect Fees Period 01/10/2016 To 31/10/2016	120,312.95
EFT46302	28.11.2016	Hydramet	WRP & RAC - Swimming Pool Chlorination Equipment Servicing	14,547.84
EFT46303	28.11.2016	Hitachi Construction Machinery	Plant Repairs - Various	248.67
EFT46304	28.11.2016	B Hogan	Reimbursement - Cleaverville Caretaker Expenses	357.26
EFT46305	28.11.2016	Harvey Norman Karratha (Rathavit Pty Ltd)	Pt Samson VBFB - Laptop, Wireless Mouse, 24 Month Product Care, Replacement Protector Charge Slipcase And Inks, KLP - Group Fitness Aux Cords/Adaptors	1,584.78
EFT46306	28.11.2016	ZircoData Pty Ltd	Archive Storage And Retrieval Costs - Corporate Compliance And Building Records - October 2016	2,295.58
EFT46307	28.11.2016	Jason Signmakers	Traffic and Street Signs - Various	3,635.61

Chq/EFT	Date	Name	Description	Amount
EFT46308	28.11.2016	James Bennett Pty Limited	Cancelled Payment	0.00
EFT46309	28.11.2016	Jolly Good Auto Electrics	Plant Repairs - Various	4,532.40
EFT46310	28.11.2016	Keyspot Services	Development Services - Name Badge	18.50
EFT46311	28.11.2016	Karratha Veterinary Hospital	Animal Control	33.50
EFT46312	28.11.2016	Karratha Country Club Inc	Kta Bowling Club - Water Usage - August 2016 959KL	4,029.21
EFT46313	28.11.2016	Karratha Contracting Pty Ltd	KLP - Replace Failed Emergency Lights, Kta Airport - Repair HWU, Wickham Bistro - Repair Bug Zapper, WRP - Report Electricity Capacity at Main Switchboard and replace fuses	7,079.38
EFT46314	28.11.2016	Komatsu Australia Pty Ltd	Plant Repairs - Various	1,188.07
EFT46315	28.11.2016	Karratha Basketball Association	Kidsport - Payment Of Kidsport Vouchers	6,295.00
EFT46316	28.11.2016	Sonic Healthplus Pty Ltd	Quarter 3 - 2016 Rental Subsidy Payment for MSES	3,640.00
EFT46317	28.11.2016	Karratha Automotive Group - KAG	Plant - Clamp P/n 12645376	54.48
EFT46318	28.11.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal Of Abandoned Vehicles	380.00
EFT46319	28.11.2016	Kennards Hire Pty Limited	7 Mile - Forklift Hire 21/10/16 To 04/11/6	396.00
EFT46320	25.11.2016	Tania Lindau	Red Dog Walk Trail - Copyright To Use Portions Of Poinciana Bloom Painting Artwork	450.00
EFT46321	25.11.2016	Leethall Constructions Pty Ltd	Roebourne Walking Trails - Red Dog Dampier Trail - Fabrication Corten Steel Interpretive Sign Structure	20,262.00
EFT46322	25.11.2016	MM Electrical Merchandising	7 Mile - Emorepair - Printer & Pat Tester Repair & Service - Includes Freight	436.53
EFT46323	25.11.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Management - October 2016	20,259.10
EFT46324	25.11.2016	Media On Mars	Website Hosting Renewal - www.Partneringforabrighterfuture.com.au - 13/11/2016 To 13/11/2017	308.00
EFT46325	25.11.2016	J MacDonagh	Reimbursement - Meals And Travel WALGA Heritage Workshop - Perth DOL 16/11/16	231.30
EFT46326	25.11.2016	M P Rogers & Associates Pty Ltd	Cossack Storm Surge Mapping - Modification To Existing Wickham Storm Surge Modelling Report	4,505.50
EFT46327	25.11.2016	Majors Group Australasia Pty Ltd	Youth Shed - Indoor Play Centre - Cups	136.84
EFT46328	25.11.2016	Michael Jeffery Saunders t/as MSMR	Kta Airport - Tensa Barrier Installation To Security Screening Point	450.00
EFT46329	25.11.2016	North West Tree Services	Wickham SES Building - Dress Cotton Palms Along Footpath, Roebourne Skate Park - Garden Maintenance	2,377.10
EFT46330	25.11.2016	Norwest Craft Supplies	Tambrey Pavilion - Ribbon And Bow Materials	114.11
EFT46331	25.11.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	7 Mile - 15 Litre Spring Water Refills	180.05
EFT46332	25.11.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Transfer Station - 15 Litre Spring Water Refills	16.15
EFT46333	25.11.2016	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro - Grease Trap Waste Removal - October 2016	638.00
EFT46334	25.11.2016	Officeworks Ltd	Health & Safety - 6 x Sit / Stand Staff Desks	1,553.95

Chq/EFT	Date	Name	Description	Amount
EFT46335	25.11.2016	Oberwill Pty Ltd T/A The Digital Imagineers Company	Filming And Production Of Rio Tinto Partnership Video - 50% payment	11,928.40
EFT46336	25.11.2016	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Town Street Maintenance - 2 X Pods Of Emulsion 1000 Ltr	4,554.00
EFT46337	25.11.2016	Pilbara Distributors	Ktha SES - Gas Bottle	859.79
EFT46338	25.11.2016	Porter Consulting Engineers	Coolawanyah Road - Prepare Detailed Design As Identified In RFQ Stage 2 - Sp1 And Sp2 - Site Visit	2,970.00
EFT46339	25.11.2016	Printsync Norwest Business Solutions	Photocopier / Printer Charges	56.11
EFT46340	25.11.2016	Stats - Specialist Testing And Technical Services	Wickham Splash Pad - Provision Of Geotechnical Investigation Work	4,540.25
EFT46341	25.11.2016	T-Quip	Green The Greens - Bedknife - Tournament Cut 13 x Top119-4151 Screw-Bedknife	76.50
EFT46342	25.11.2016	Total Eden Pty Ltd	Stock - Retic Parts	29.38
EFT46343	25.11.2016	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	165.00
EFT46344	25.11.2016	Turf Whisperer	Karratha Golf Course/Bowling Green Facility - Golf Course Superintendent - Maintenance And Operational Duties 12/09/16 To 30/10/16	2,337.50
EFT46345	25.11.2016	TWH Plumbing	Roebourne Community Hall - Install Tap Cleaners Storage Area And Plumb Laundry Spouts	238.89
EFT46346	25.11.2016	Totally Workwear	Uniforms	137.31
EFT46347	25.11.2016	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016: Film License - Kubo & The Two Strings Screening	660.00
EFT46348	25.11.2016	Karratha Timber & Building Supplies	General Hardware Items for Maintenance	765.66
EFT46349	25.11.2016	Westrac Equipment Pty Ltd	Parts for Plant Repairs	297.00
EFT46350	25.11.2016	Woolworths (WA) Ltd	Youth Shed - Cafe Stock, Catering for Meetings, Youth Services - Program Supplies, KLP - Program Supplies	2,011.70
EFT46351	25.11.2016	Wren Oil	Recycling - Oil Waste Disposal Admin Fees	16.50
EFT46352	25.11.2016	Wilson Security	WRP Bistro - Security Service 11pm To 6am - Alarm Inoperable - 15/08/16 To 18/08/16	2,618.00
EFT46353	25.11.2016	WT Design Studio	KACP - Public Art Shade Structure Artwork Design	1,749.00
EFT46354	25.11.2016	Wormald Australia Pty Ltd	Wickham Child Health-360 Health - Supply/Install 1 x 1kg DCP & Replace 2 x 3.5KG Co2 Fire Extinguishers, Scheduled Maintenance - Emergency Lighting, Fire Equipment for Various Sites	7,714.85
EFT46355	25.11.2016	Ertech Pty Ltd	Karratha Foreshore Searipple Node - Construction Of Public Amenity Structure RFT 20-15/16 Progress Claim #4	440,849.70
EFT46356	28.11.2016	Anura Dias	Refund - Asic Bond #277264 24/10/2016	100.00
EFT46357	28.11.2016	Fe Larrazabal	Refund - Airport Carparking Bond #269802 24/06/2016	100.00
EFT46358	28.11.2016	Parsons Brinckerhoff Australia Pty Limited	Refund - Verge Bond #212581 13/12/2012	9,000.00
EFT46359	28.11.2016	SMC Building Pty Ltd	Cancelled Payment	0.00
EFT46360	28.11.2016	Michael Schmittman	Refund - Asic Bond #244378 09/02/2015	50.00
EFT46361	28.11.2016	Total Eden Pty Ltd	Karratha Golf Course Irrigation - RFT 03-15/16 Progress Claim #4 - RETENTION RELEASE	42,857.43

Chq/EFT	Date	Name	Description	Amount
EFT46362	02.12.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	332.82
EFT46363	02.12.2016	Telstra Corporation Ltd	Telephone Usage Charges	12,900.19
EFT46364	02.12.2016	Horizon Power	Electricity Usage Charges	3,002.65
EFT46365	02.12.2016	Water Corporation	Water Usage Charges	56,826.81
EFT46366	02.12.2016	Water Corporation	Water Usage Charges	21,717.04
EFT46367	02.12.2016	Cardno Wa Pty Ltd	Johns Creek Boat Ramp - Professional Services Week Ending 28/10/16	4,300.00
EFT46368	02.12.2016	Chandler MacLeod	Waste -Labour Hire Litter Crew	11,861.85
EFT46369	02.12.2016	Signature Music Pty Ltd	Moonrise Cinema 2016: Projectionist For Screenings In October 2016	8,888.00
EFT46370	02.12.2016	Geraldton Building Services & Cabinets	Youth Shed - Reattach Disabled Toilet Air Vent Door Tighten Latch Reattach Door Handles Reattach Emergency Exit Door Closure, Kta Main Admin - Reseal Window, Install Whiteboard	1,621.40
EFT46371	02.12.2016	Karratha Amateur Swimming Club	Kidsport Program - Payment For Approved Vouchers	435.00
EFT46372	02.12.2016	LRW's Electrical	Stock	49.95
EFT46373	02.12.2016	Lil's Retravision Karratha	Cossack Accommodation - Top Mount Fridge	1,335.00
EFT46374	02.12.2016	WALGA	HR - Emergency Management Training - Local Recovery Coordinator - Perth 08-09/12/2016	534.50
EFT46375	02.12.2016	Parry's Merchants	Youth Shed - Cafe Stock, October 2016, Stock - Spray Water Bottles	274.30
EFT46376	02.12.2016	Perth Irrigation Centre	Stock - Retic Parts	1,525.60
EFT46377	02.12.2016	St John Ambulance - Karratha	KLP - First Aid Training - 27/10/16	199.00
EFT46378	02.12.2016	Signswest Stick With Us Sign Studio	The Base - Entry Rules Signage	275.55
EFT46379	02.12.2016	Te Wai Manufacturing	Uniforms	972.00
EFT46380	02.12.2016	TNT Express	Freight	318.24
EFT46381	02.12.2016	United Party Hire	Tambrey Pavilion Opening - Plaque Unveiler	357.50
EFT46382	02.12.2016	Karratha Timber & Building Supplies	General Hardware Items for Maintenance	1,881.99
EFT46383	02.12.2016	Filippo And Caterina Vinci	Cancelled Payment	0.00
EFT46384	02.12.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016: Film License - Bad Moms	3,044.23
EFT46385	02.12.2016	Woolworths (WA) Ltd	KLP - MasterChef Items, Council Fridge Restock, Catering - Various Meetings, RAC - Kiosk Stock, Youth Services - Program Supplies, The Base - Outreach BBQ Supplies	948.90
EFT46386	02.12.2016	Wormald Australia Pty Ltd	KLP - Install 6 x 9kg Plastic Extinguisher Cabinets And Reinstall Extinguishers	3,916.00
EFT46387	02.12.2016	Wrapped Creations	Carboot Sale Event 23/10/2016 - Umbrella Shade For Performers	95.00
EFT46388	02.12.2016	West Australian Newspapers Limited	Advertising - Various	1,738.60
EFT46389	02.12.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	655.36
EFT46390	02.12.2016	Zipform Pty Ltd	Rates - Annual Pupp Notices 2016	506.00
EFT46391	02.12.2016	Elaine Walsham	WRP - Facilitate & Deliver St. Johns First Aid Program - 6 Weeks	450.00
EFT46392	02.12.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Sqwincher Qwik-stik Sachets, Safety Boots, Trousers, Shirts	841.15

Chq/EFT	Date	Name	Description	Amount
EFT46393	02.12.2016	Atom Supply	Stock - Combo Safety Cap/Screen/Earmuff, Mower Parts, Plant - Refuse Compactor Bolts, Sundry Equipment	677.45
EFT46394	02.12.2016	J Blackwood & Son Pty Limited	Stock - Gloves-nitrile Disposable	283.56
EFT46395	02.12.2016	ABCO Products	Stock - 5lt Ecozyme B+ 170266, Depot - Ribbed Mat	717.94
EFT46396	02.12.2016	Attorney-General's Department	Kta Airport - Auscheck Background Checks	1,480.00
EFT46397	02.12.2016	Airport Security Pty Ltd	Karratha Airport - ASIC Printing	280.00
EFT46398	02.12.2016	Australian Flag Makers	Roebourne Walking Trails - Table Cover For Red Dog Trail	154.00
EFT46399	02.12.2016	Allround Plumbing Services Pty Ltd	WRP Bistro Beer Garden - Repair Blocked Drain, Petersen Court - Unblock Bathroom Drain, Richardson Way - Repair Stove & Flickmixer, Cemetery - Repair Leaking Tap	2,041.19
EFT46400	02.12.2016	Argonaut Engineering & Construction	Rangers Transportable Office - Depot Dog Pound - Repairs Slide Bolts Rear Access And External Door, Clarkson Way - Replace Shower Roses, Repair Kitchen Cupboards, Wickham Community Hall - Repair Ceiling	1,671.12
EFT46401	02.12.2016	Barth Bros Automotive Machine	Stock - Filters	576.15
EFT46402	02.12.2016	BOC Limited	Workshop Consumables - Argosshield Universal G Size	518.97
EFT46403	02.12.2016	Burkeair Pty Ltd	WRP - Wickham Community Hall Kitchen And Main Area, Supply & Install Airconditioner Units & Test, Millars Well Daycare - Install Units, Wickham Bistro - Replace Door Bell on Cool Room, McRae Court - Investigate and Report on Repairs Required	17,231.89
EFT46404	02.12.2016	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock	3,494.74
EFT46405	02.12.2016	R Bhardwaj	Reimbursement Of Meals Whilst Attending Bushfire Fire Fighting Course In Port Hedland 12-13/10/16	65.50
EFT46406	02.12.2016	Beacon Equipment	7 Mile - Plant P3048 - Honda Scud 3000PSI Pressure Cleaner	1,710.00
EFT46407	02.12.2016	April Joy Butt	Pilbara Sports Academy Workshop - Nutrition Lecture And Demonstration	438.54
EFT46408	02.12.2016	BB Landscaping WA Pty Ltd	11 Walcott Way - Trim Hanging Tree Branches	682.00
EFT46409	02.12.2016	E Burmaz	Reimbursement of Meal Expenses - Apprenticeship Training Perth - September 2016	527.00
EFT46410	02.12.2016	Yirramugardu Community Association	ACADS Funding - 50% First Payments for Community Association Establishment Funds, Purchase of Trailer and Planned Community Events	11,383.00
EFT46411	02.12.2016	Karratha Earthmoving & Sand Supplies	Coolawayah Road Maintenance - Reconstruction - 1540 Metres RFT 10-14/15	56,474.63
EFT46412	02.12.2016	MSS Security	KTA Airport - Security Services	245,916.15
EFT46413	02.12.2016	Pivotel Satellite Pty Limited	Rangers Vehicle Tracking - 15/11/16 To 14/12/16	259.00
EFT46414	02.12.2016	Challenge Chemicals Australia	Stock - Clean Dry Machine Dishwasher Drying Agent 5L	99.00
EFT46415	02.12.2016	Command IT Services	Kta Airport - Attend Airport To Investigate And Resolve Digital Parking Sign Not Responding To Carpark Movements External Carpark Cctv Camera Central Paystation Lost Connection	396.00

Chq/EFT	Date	Name	Description	Amount
EFT46416	02.12.2016	Comtec Data Pty Ltd	35 Clarkson Way - Investigate And Repair Reception Antenna, Tambrey Pavilion - Program Alarm System	1,179.00
EFT46417	02.12.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	8,855.98
EFT46418	02.12.2016	Charles Walsh Nature Tourism Services	Red Dog Signage Project - Final payment	8,442.50
EFT46419	02.12.2016	Donald Cant Watts Corke (WA) Pty Ltd	KACP - Quantity Surveying / Cost Management Services	3,300.00
EFT46420	02.12.2016	Double R Equipment Repairs	Plant - Fitout Of Toolbox And Anderson Plug To Vehicle, Backhoe Repairs, Padfoot Roller Repairs, Hookbin Repairs, Crew Truck Repairs	7,209.40
EFT46421	02.12.2016	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	11B Teesdale Place - Investigate and Repair Pool Pump Fault, Install Pool Filter Handle	1,435.80
EFT46422	02.12.2016	E & MJ Roshier Pty Ltd	Plant - Slasher Repairs - PTO Drive Clutch Assy	421.95
EFT46423	02.12.2016	ES2 Pty Ltd	IT - Sharepoint 2013 Professional Services - September 2016	330.00
EFT46424	02.12.2016	Ertech Pty Ltd	Karratha Foreshore Searipple Node - Construction of Public Amenity Structure (RFT 20-15/16) Final RETENTION Payout (Bank Guarantee has been supplied)	20,620.76
EFT46425	02.12.2016	Enlocus Pty Ltd	WCH Capital Buildings - Phase 3 - Design Development	13,409.00
EFT46426	02.12.2016	Department Of Fire & Emergency Services (DBA Monitoring)	PBFC & Main Admin - Annual Monitoring of Fire Alarms	3,526.56
EFT46427	02.12.2016	Foxtel For Business	KLP - Foxtel Business Premium Package - 18/11/16 To 17/12/16	320.00
EFT46428	02.12.2016	Gas City Pest Control	Carry Out Termite and Singapore Ant Inspections	230.89
EFT46429	02.12.2016	Greentree Bithuwarnda Fencing & Civil	Depot LIA - Supply And Install New Fence	2,750.00
EFT46430	02.12.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	414.02
EFT46431	02.12.2016	Home Hardware Karratha	General Hardware Items for Maintenance	1,195.28
EFT46432	02.12.2016	Hitachi Construction Machinery	Parts for Plant Repairs	1,417.68
EFT46433	02.12.2016	Handy Hands Pty Ltd	7 Mile Waste Facility - Weed Spraying Around Effluent Ponds, WRF - Broadleaf Spray around Pool	2,123.00
EFT46434	02.12.2016	Helloworld Karratha	Youth Svcs Flights - P.Ryan Bike Rescue Training	698.00
EFT46435	02.12.2016	John Hunya	Reimbursement - Fuel - Travel Port Hedland To Karratha, Pilbara Sports Academy Workshop	34.09
EFT46436	02.12.2016	Institute Of Public Works Engineering WA	HR - Training Plant And Vehicle Management Workshop	395.00
EFT46437	02.12.2016	Karratha Signs	KTA Airport - Signage For Terminal And FOH	297.00
EFT46438	02.12.2016	James Bennett Pty Limited	New Library Resources	220.67
EFT46439	02.12.2016	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	Community Club Development - Michele Timms Breakfast Workshop (Funded Via DSR) - 50% Final Payment	600.00
EFT46440	02.12.2016	Jolly Good Auto Electrics	Plant Repairs - Various	3,238.29
EFT46441	02.12.2016	Keyspot Services	Community Club Development - Engraving On 8 Shields For The Community Sports Awards	115.00

Chq/EFT	Date	Name	Description	Amount
EFT46442	02.12.2016	Karratha Building Co	Dampier Pavilion - Repair/Replace Disable Toilet Door, Pegs Creek Pavilion - Repair Changeroom Hand Dryer, Shadwick Dr - Replace Light and GPO	1,665.70
EFT46443	02.12.2016	Karratha Veterinary Hospital	Animal Control	1,327.25
EFT46444	02.12.2016	Karratha Gymnastics Club	Kidsport Program - Voucher Payment	200.00
EFT46445	02.12.2016	Karratha Contracting Pty Ltd	Upgrade Effluent Systems - Baynton West 2 Wire Installation	3,767.50
EFT46446	02.12.2016	Komatsu Australia Pty Ltd	Parts for Plant Repairs	287.06
EFT46447	02.12.2016	Karratha Basketball Association	Annual Community Grant Scheme - 70% Second Instalment 2016/17 - Assist With Costs Associated With Player Insurance	13,040.65
EFT46448	02.12.2016	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	396.00
EFT46449	02.12.2016	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk	1,190.63
EFT46450	02.12.2016	Kennards Hire Pty Limited	Footpath And Kerb Maintenance - Bobcat Hire - 11/11/2016 - Pick Up And Delivery	290.00
EFT46451	02.12.2016	Anna Kerr (C/- Jacob Kerr)	Reimbursement - Fuel for Travel Port Hedland To Karratha - Pilbara Sports Academy Workshop	73.46
EFT46452	02.12.2016	Landgate	Rates - Land Enquiry Searches	247.21
EFT46453	02.12.2016	Modern Teaching Aids Pty Ltd (MTA)	KLP - Crèche Toys And Pencils	142.93
EFT46454	02.12.2016	Momar Australia	Stock - Vandal Mark Remover Aerosol 17oz	499.40
EFT46455	02.12.2016	MM Electrical Merchandising	KLP - Replacement Electrical Pit Lid 620x620	105.60
EFT46456	02.12.2016	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services 16/17 - October 2016	2,028.40
EFT46457	02.12.2016	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Town Street Maintenance - 20 Tonne Barmag Dust	544.50
EFT46458	02.12.2016	Marketforce	Advertising - Various	3,130.53
EFT46459	02.12.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Management - Chemicals - September 2016	14,254.68
EFT46460	02.12.2016	Messages On Hold Australia Pty Ltd	Governance - Customer Service - Interactive Voice Recordings - 20 x Messages	1,976.04
EFT46461	02.12.2016	Ngarluma & Yindjibarndi Foundation Ltd (NYFL)	Karratha Library - Catering For Esmart Celebration	180.00
EFT46462	02.12.2016	Norwest Craft Supplies	Youth Shed - Craft Supplies For Programming - November 2016	47.25
EFT46463	02.12.2016	Titan Australia Pty Ltd	Plant Repairs - Various	1,380.50
EFT46464	02.12.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WS - 15 Litre Spring Water Refills	90.65
EFT46465	02.12.2016	NBN Co Limited	KACP - Relocation Of An NBN Owned Pit On 29-37 Welcome Rd Karratha	6,050.00
EFT46466	02.12.2016	National Rugby League Limited	Reimbursement For Overpayment Of Invoice 101465	50.00
EFT46467	02.12.2016	Outback Labour Services Pty Ltd T/a Outback Fuel Distributors Pty Ltd	Stock - Bulk Diesel (7 Mile and Depot Tanks)	38,882.88

Chq/EFT	Date	Name	Description	Amount
EFT46468	02.12.2016	Pastoral Management Pty Ltd	Rates refund for assessment A88976	236.54
EFT46469	02.12.2016	Successful Projects (Brett David Investments Pty Ltd)	KACP - Time Management Planning Services - September 2016 Construction Program Review - October 2016 Construction Program Review & Doric Meeting And Actions	4,790.50
EFT46470	02.12.2016	Pindan Contracting Pty Ltd	DCH - RFT 11-14/15 Construction - Progress Claim 19	9,056.42
EFT46471	02.12.2016	Prompt Fencing Pty Ltd	7 Mile Waste Facility - Litter Screens, Tambrey Pavilion - Remove Chain Mesh Fence & Hand Rail	35,915.00
EFT46472	02.12.2016	Repcos Auto Parts	Stock - Multi Belt, Plastic Jerry Cans	313.93
EFT46473	02.12.2016	Roebourne Dingo Hire	WRP - Oval Mowing And Brush Cutting, Removal of Abandoned Vehicles	3,520.00
EFT46474	02.12.2016	Red Earth Flowers	Cossack Art Awards 2016 - Floral Arrangements Ceiling Installation And Winners Flower Bunches	1,750.00
EFT46475	02.12.2016	Rowe Plumbing Pty Ltd	2 McRae Court - Replace Shower Head	170.01
EFT46476	02.12.2016	Rid Australia	Mosquito Management - RID Medicated Lotion Pump 100ml	4,070.00
EFT46477	02.12.2016	RePipe Pty Ltd	RAC - Investigate Repair And Report Water Leak Outside Fenceline Main Water Line Into The Pool, Cossack Village - Repair Water Leak	1,036.68
EFT46478	02.12.2016	Kmart Karratha	Christmas Events - Supplies, Youth Services - Program Supplies, WRF - Program Supplies	802.25
EFT46479	02.12.2016	Speedo Australia Pty Ltd	KLP - Stock Speedo Goggles	92.40
EFT46480	02.12.2016	Sigma Chemicals	Stock - 25kg Bag Pool Carb	902.00
EFT46481	02.12.2016	Decor8 Australia Pty Ltd	51 Clarkson Way - Patch And Paint All Walls & Ceiling, Kta Airport - Paint Walls	5,420.00
EFT46482	02.12.2016	Sage Consulting Engineers Pty Ltd	Kta Airport - Car Park Redesign - Cctv And Boomgate	4,895.00
EFT46483	02.12.2016	T Stewart	Reimbursement - Meal Expenses, Plant & Vehicle Mgt Training Perth 11/11/16	45.00
EFT46484	02.12.2016	Sony Pictures Releasing	Moonrise Cinema 2016 Film Licenses	1,094.40
EFT46485	02.12.2016	Scott Printers Pty Ltd	Photocopier / Printer Charges	365.89
EFT46486	02.12.2016	Supercivil Pty Ltd	Tambrey Pavilion - Carpark Asphalt Works	32,127.61
EFT46487	02.12.2016	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	219.38
EFT46488	02.12.2016	St John Ambulance Western Australia Ltd	WRP - Program Term 4 - First Aid Club Consumables And Delivery - October 2016	118.80
EFT46489	02.12.2016	Tox Free (Australia) Pty Ltd	7 Mile, Wickham Trsf Stn, KLP, Airport - Bin Servicing	2,090.44
EFT46490	02.12.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 Film License - Snowden	275.00
EFT46491	02.12.2016	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	330.00
EFT46492	02.12.2016	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Reseal - Nickol Road Tambrey Drive to Balmoral Road - Linemarking Of Various Roads After Asphalt Reseals And Road Repairs	42,108.00
EFT46493	02.12.2016	TWH Plumbing	DCH - Investigate Sewerage Smell In Bathroom Of ELC, WRP - Repair Leak in Umpire changeroom, WRP - Report Works Required	1,325.86
EFT46494	02.12.2016	The Business Centre Pilbara	Kta Tourist Bureau - Business Support Grant Scheme - After 5 Women's Networking Event - August 2016	5,500.00
EFT46495	02.12.2016	Horizon Power	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT46496	02.12.2016	Water Corporation	Water Usage Charges	499.60
EFT46497	02.12.2016	Horizon Power	Electricity Usage Charges	519.32
EFT46498	02.12.2016	City Of Karratha	Payroll deductions	3,258.00
EFT46499 - EFT46638	02.12.2016	Various Payments	Cancelled Payments - Synergy System Error	0.00
EFT46639	05.12.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT46640	05.12.2016	Australian Services Union (asu/meu Div.)	Payroll deductions	1,264.80
EFT46641	05.12.2016	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT46642	05.12.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT46643	05.12.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT46644	05.12.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT46645	05.12.2016	Maxxia Pty Ltd	Payroll deductions	16,423.37
EFT46646	05.12.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	814.79
EFT46647	05.12.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT46648	05.12.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT46649	07.12.2016	Australian Taxation Office	Payroll deductions	294,076.00
EFT46650	07.12.2016	Child Support Agency	Payroll deductions	2,043.99
EFT46651	05.12.2016	City Of Karratha - Social Club	Payroll deductions	2,040.00
EFT46652	05.12.2016	City Of Karratha	Cancelled Payment	0.00
EFT46653	09.12.2016	Telstra Corporation Ltd	Cancelled Payment	0.00
EFT46654	09.12.2016	Horizon Power	Electricity Usage Charges	529.53
EFT46655	09.12.2016	Water Corporation	Water Usage Charges	78,557.89
EFT46656	09.12.2016	Water Corporation	Water Usage Charges	0.00
EFT46657	09.12.2016	Barmah Hats	Stock - Large Canvas Drover Hat Beige	138.60
EFT46658	09.12.2016	Karratha First National Real Estate	Rates Refund For Assessment A55982	4,505.74
EFT46659	09.12.2016	Chefmaster Australia	Stock - Garbage Bags	1,485.55
EFT46660	09.12.2016	Staples Australia	Stationery Items - Various	378.39
EFT46661	09.12.2016	Chandler MacLeod	Waste - Labour Hire Litter Crew	11,130.75
EFT46662	09.12.2016	V Connolly	Reimbursement - Welfare Required For Firefighters For Miaree Pool Fire 28/11/16 - Food And Drinks	260.00
EFT46663	09.12.2016	Dampier Playgroup Inc	Quarterly Community Grant Scheme - Cc/02/oct/2016 - Support To Purchase Outback Adventure Playset	3,000.00
EFT46664	09.12.2016	Geraldton Building Services & Cabinets	Wickham Daycare - Repair Cupboard Laminex, Mosher Way - Re Grout Kitchen, Various Small Repairs	1,331.88
EFT46665	09.12.2016	Hathaways Lubricants	Stock - Titan GT1 Pro Flex	683.60
EFT46666	09.12.2016	Spectacles 2-4-1	WS - Prescription Safety Glasses	373.00
EFT46667	09.12.2016	Karratha International Hotel (Ringthane Pty Ltd t/as)	Quarterly Grants Presentation Evening - Catering - October 2016	1,837.00
EFT46668	09.12.2016	WALGA	HR - Local Recovery Course Perth - 08/12/16 To 09/12/16	1,199.00
EFT46669	09.12.2016	Point Samson Community Association Inc	Annual Community Association Development Scheme - 2016/17- Point Samson Kids Art Awards - 50% Progress Payment	7,947.00

Chq/EFT	Date	Name	Description	Amount
EFT46670	09.12.2016	Poinciana Nursery	Wickham/Roebourne - Mowing Of Paths Verges And Whipper Snipper	13,953.00
EFT46671	09.12.2016	Ray White Real Estate	Rates refund for assessment A21311	465.55
EFT46672	09.12.2016	St John Ambulance - Karratha	KLP - First Aid Training 27/10/16	199.00
EFT46673	09.12.2016	Signswest Stick With Us Sign Studio	KTA Airport - 5 x Pass Holders Only Stickers	107.25
EFT46674	09.12.2016	Royal Life Saving Society Wa Inc	KLP - Flights Accommodation And Car Hire - RLSSWA Trainer	5,656.59
EFT46675	09.12.2016	TNT Express	Freight	426.43
EFT46676	09.12.2016	The Retic Shop	Stock - Retic Parts	227.20
EFT46677	09.12.2016	C Watts	Reimbursement of Utilities as per Managers Contract	317.12
EFT46678	09.12.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Safety Work Boots	171.27
EFT46679	09.12.2016	Atom Supply	Plant - Sika Flex	80.17
EFT46680	09.12.2016	J Blackwood & Son Pty Limited	7 Mile - Hessian Cloth, Rakes, Pliers, Uvex Moist Towlettes, Aeroguard, Windex	1,297.36
EFT46681	09.12.2016	Australian Institute Of Management - WA(AIM)	HR - Delivery Of In-house Emerging Leaders Program	12,166.70
EFT46682	09.12.2016	Onyx (Aust) Pty Ltd	Councillor Briefing - Catering - 14/11/2016	1,566.80
EFT46683	09.12.2016	Alliance Power And Data	Kta Airport - Design And Documentation - Chiller Power Upgrade	17,693.50
EFT46684	09.12.2016	C Adams	Reimbursement of Utilities as per Employment Contract	320.39
EFT46685	09.12.2016	Allround Plumbing Services Pty Ltd	RAC - Investigate And Repair Leaking Tap In Plant Room	198.11
EFT46686	09.12.2016	Armsign Pty Ltd	DCH Capital-Buildings - Roadside Signage As Per RFQ 36 15/16	21,890.00
EFT46687	09.12.2016	ASB Marketing Pty Ltd	Mosquito Management - Caps - Fight The Bite	4,620.00
EFT46688	09.12.2016	Argonaut Engineering & Construction	Wickham Daycare - Repair Holes In Wall And Repair Holes In Dining Area And Hallway, FBCC - Repair Deadlock	1,238.51
EFT46689	09.12.2016	BOC Limited	Traffic/Street Signs And Control Equipment	328.51
EFT46690	09.12.2016	Bunzl Ltd	Stock	1,537.65
EFT46691	09.12.2016	Beaurepaires	Plant Repairs - Various	613.94
EFT46692	09.12.2016	BC Lock & Key	11B Teesdale Place - Repair Shed Key Lock Barrel	121.55
EFT46693	09.12.2016	Burkeair Pty Ltd	Wickham Pavilion Amenities - Remove Redundant Packaged Unit And Dispose, Quarterly Scheduled Maintenance - Various Sites, Shadwick Dr - Clean all Units	8,428.20
EFT46694	09.12.2016	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Filters	117.33
EFT46695	09.12.2016	Budget Rent A Car	Executive Services - Car Hire	149.89
EFT46696	09.12.2016	Beacon Equipment	Stock - Filters	800.05
EFT46697	09.12.2016	Steven John Burgess	Lands Matters - August 2016	294.85
EFT46698	09.12.2016	Maria Britcliffe	Reimbursement - Fuel - Pilbara Sports Academy	75.00
EFT46699	09.12.2016	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs, Legal Fees, Trace Fees	8,117.65
EFT46700	09.12.2016	Clark Tiling Services T/a Choices Flooring	Wickham Transfer Station - Remove Existing Flooring Install New Vinyl	3,066.36
EFT46701	09.12.2016	Donna Cucel T/as Destined Feather	Community Club Development - Michele Timms Community Breakfast Gift - DSR Funded	31.00
EFT46702	09.12.2016	Daysafe Training & Assessing	Traffic Management Refresher - 02/11/16	2,673.25

Chq/EFT	Date	Name	Description	Amount
EFT46703	09.12.2016	Ed Knox T/A DesignEd	Safer Communities Partnership Strategic Plan - Design Amendments And Printing	900.08
EFT46704	09.12.2016	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	2,010.00
EFT46705	09.12.2016	Dml Contracting Pty Ltd	Kta Airport - Repair Unsafe Plantroom 1 And 2 Ceiling and Security Screen Aluminium Angle	467.50
EFT46706	09.12.2016	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	51 Clarkson Way - Install Zodiac Flopro Pump, 15 Teesdale - Install New Chlorinator	2,629.65
EFT46707	09.12.2016	Dampier Taverners Cricket Club Inc	Quarterly Community Grant Scheme - Sp/07/oct/2016 - Assistance For Equipment Trailer	2,000.00
EFT46708	09.12.2016	E & MJ Roshier Pty Ltd	Parts for Plant Repairs	257.75
EFT46709	09.12.2016	Enlocus Pty Ltd	WCH - Phase 4 - Final Design Revision	5,027.00
EFT46710	09.12.2016	Funtastic Ltd T/a Madman Entertainment	Moonrise Cinema 2016: The Hurt Business Screening	385.00
EFT46711	09.12.2016	Global Security Management (WA)	Kta Main Admin - Alarm Monitoring Mobile Security Patrols - October 2016, FBCC - Emergency Call Outs	3,110.80
EFT46712	09.12.2016	Greentree Bithuwarnda Fencing & Civil	Karratha Depot - Supply And Install New Gate and Repair Fence Holes, Depot Pound - Fabricate / Install Metal Surround,	4,015.22
EFT46713	09.12.2016	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	505.33
EFT46714	09.12.2016	Karratha Timber & Building Supplies	General Hardware Items for Maintenance	1,510.26
EFT46715	09.12.2016	Filippo And Caterina Vinci	Refund of Partially Paid Legal Fees and Penalty Interest for A70734 as per PUPP Settlement Agreement	5,261.19
EFT46716	09.12.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016: Film License For Deepwater Horizon	370.70
EFT46717	09.12.2016	Westrac Equipment Pty Ltd	Parts for Plant Repairs	2,340.01
EFT46718	09.12.2016	Woolworths (WA) Ltd	Community Club Development - Drinks Catering for Futureclubs Community Sports Awards - 18/11/2016	2,351.87
EFT46719	09.12.2016	Wrapped Creations	Pship Mgmt Team - Event Management Including Styling Catering Equipment Hire & Service Staff For Rio Tinto Annual Partnership Celebration	4,430.05
EFT46720	09.12.2016	Xelerator Pty Ltd T/a KBSS Engineering	Footpaths - Balmoral Rd Stage 3 - Supply And Install Rock Pitching For Bridge 4	12,012.00
EFT46721	09.12.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	258.56
EFT46722	09.12.2016	Department Of Environment Regulation	7 Mile Waste Facility - Application To Amend Licence L7021/1997/15	1,088.00
EFT46723	09.12.2016	Home Hardware Karratha	General Hardware Items for Maintenance	783.79
EFT46724	09.12.2016	J Hurley	Reimbursement - Utilities as per Employment Contract	561.50
EFT46725	09.12.2016	Insight Callcentre Services	Governance - Overcall Fees	1,141.14
EFT46726	09.12.2016	Jason Signmakers	Traffic/Street Signs and Control Equipment	2,175.80
EFT46727	09.12.2016	Karratha Signs	Tambrey Pavilion - Full Corflute Road Side Signage Install	555.50
EFT46728	09.12.2016	JSS Logistics Pilbara	Cleaverville Road Maintenance - Float 35 Tonne Excavator - Seven Mile Tip Gap Ridge To Gravel Pit - 21/11/16	726.00

Chq/EFT	Date	Name	Description	Amount
EFT46729	09.12.2016	James Bennett Pty Limited	Cancelled Payment	0.00
EFT46730	09.12.2016	Jolly Good Auto Electrics	Plant Repairs - Various	1,518.55
EFT46731	09.12.2016	Beyond Carpentry Contracting	DCH - Construct Pine Division Walls, Install Display Frames	5,259.38
EFT46732	09.12.2016	Karratha Smash Repairs	Plant Repairs - Various	495.00
EFT46733	09.12.2016	Karratha Building Co	Millars Well Pavilion - Replace Male Toilet Cracked GPO And Light Switch, Repair Store Room Light, Kta Annex - Repair Light Fitting, Dampier Pavilion - Repair GPO	897.24
EFT46734	09.12.2016	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Cars	990.00
EFT46735	09.12.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Insurance Excess Payable On Claim, Removal of Abandoned Vehicles, Freight of Gang Mower to Country Club	1,092.00
EFT46736	09.12.2016	A Kett	Reimbursement For KTA Airport Safety Week Competition Prizes Roadshow Quiz Prizes & Centro Stall Stationery Supplies	216.47
EFT46737	09.12.2016	Kennards Hire Pty Limited	7 Mile - Hire 2.5 Tonne Forklift - 04/11/16 To 18/11/16	396.00
EFT46738	09.12.2016	Pennoschea Little	Refund Of Nomination Deposit For 2015 C of K Election	80.00
EFT46739	09.12.2016	Leethall Constructions Pty Ltd	Cossack Walk Trail Mtce - Relocate Statues At Mount Welcome Lookout	7,810.00
EFT46740	09.12.2016	Ruth Leigh	Cossack Art Awards 2016 - Artist Talk As Part Of Public Programs Of Events	200.00
EFT46741	09.12.2016	Marketforce	Advertising - Various	207.80
EFT46742	09.12.2016	Morse Court Apartments	HR - Accommodation - H.Wemper - Emerging Leaders Facilitator - 20-21/11/16	507.00
EFT46743	09.12.2016	Ngarluma & Yindjibarndi Foundation Ltd (NYFL)	Community And Cultural Scheme - CC/09/Oct/2016 - Quarterly Community Grant Scheme - Assistance Towards The Purchase Of Red Rock Mulch To Define Pathways Within The Ngurin Community Garden	1,072.50
EFT46744	09.12.2016	NYFL Ltd	Litter Control - Litter Collection Services Roebourne 01/07/16 To 31/12/16	5,214.00
EFT46745	09.12.2016	Titan Australia Pty Ltd	Plant Repairs - Various	627.00
EFT46746	09.12.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WM - 15 Litre Spring Water Refills	165.15
EFT46747	09.12.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Trsf Stn - 15 Litre Spring Water Refills	31.05
EFT46748	09.12.2016	Printsync Norwest Business Solutions	Photocopier / Printer Charges	1,399.61
EFT46749	09.12.2016	M Pearce	Reimbursement - Study Assistance	587.00
EFT46750	09.12.2016	Paiker & Overmeire	Rates Refund For Assessment A89977	3,809.24
EFT46751	09.12.2016	Repco Auto Parts	Parts for Plant Repairs	572.25
EFT46752	09.12.2016	Raeco	KTA Library - 12 Deuce Mesh Task Chairs	1,241.86
EFT46753	09.12.2016	Red Dot Stores	WRF - Rec Fac E/C Programs Term 4 Art Club	41.42
EFT46754	09.12.2016	Raiders Boxing Club	Quarterly Community Grant Scheme - Sp/12/oct/2016 - Assistance Towards Purchasing Equipment For Free Classes For At-Risk Youth	2,250.00
EFT46755	09.12.2016	RFF Pty Ltd	Coastal Management Strategy - Document Development	10,978.00

Chq/EFT	Date	Name	Description	Amount
EFT46756	09.12.2016	RePipe Pty Ltd	Depot - Investigate And Repair Leaking Tap, Wickham Library - Repair Leaking Cistern	393.41
EFT46757	09.12.2016	Reece Pty Ltd	Stock - Plumbing Parts	2,048.26
EFT46758	09.12.2016	Statewide Bearings	Plant - Seals for Repairs	407.34
EFT46759	09.12.2016	Kmart Karratha	Youth Services - Eastern Corridor - Mini School Holiday Program Supplies - 20-23/12/16, Kta Library - Program Supplies	570.00
EFT46760	09.12.2016	Designa Sabar Pty Ltd	KTA Airport - Starsp200c Ribbon Purple	1,708.23
EFT46761	09.12.2016	Sidameneo (456)pty Ltd T/a Karratha Medical	Medical Services - MSES Agreement 2016, Travel Allowance 1 Yr Full Service & Satisfied MSES Requirements	8,800.00
EFT46762	09.12.2016	Sanity Music Stores Pty Ltd	The Youth Shed - Purchase Of New Cd's For The Indoor Play	199.97
EFT46763	09.12.2016	Linfield Pacific Pty Ltd t/as Safeflame and Alcyon	Arts & Culture 16/17 - Christmas On The Green Events Safe Flame Candles	2,640.00
EFT46764	09.12.2016	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	146.81
EFT46765	09.12.2016	John Smith	Reimbursement - Fuel - Pilbara Sports Academy	69.34
EFT46766	09.12.2016	Trugrade Pty Ltd	Stock - Cleaning Cloths Truwipes	364.37
EFT46767	09.12.2016	Talis Consultants Pty Ltd T/a Talis Unit Trust	7 Mile - Additional Works Class Iii Cell Rfq 06-15/16 - Cell Detailed Design	13,750.00
EFT46768	09.12.2016	Trisley's Hydraulic Services Pty Ltd	KLP - 1 x Quarterly Minor Service Pool Filtration Systems	4,777.30
EFT46769	09.12.2016	Turf Whisperer	Golf Course Superintendent - Maintenance And Operational Duties 17-23/10/16	7,012.50
EFT46770	09.12.2016	TWH Plumbing	Kta Admin Building - Assist In The Instalment/Connection Of The Replacement Hot Water System In Staff Kitchen, Replace Water Filter on Tap, PBFC - Repair HWU, Pt Samson - Repair Blocked Toilets, Kta Airport - Replace Zip Taps	2,449.14
EFT46771	09.12.2016	Totally Workwear	Uniforms	192.42
EFT46772	09.12.2016	North West Tree Services	Street Maintenance - Pre-cyclone Tree Trimming, Open Space Drainage Works	70,401.10
EFT46773	09.12.2016	Telstra Corporation Ltd	Telephone Usage Charges	714.95
EFT46774	09.12.2016	Water Corporation	Water Usage Charges	16,363.79
EFT46775	09.12.2016	Karratha Contracting Pty Ltd	Rec Club Carpark - Repair Works To Lights To Standardise Cabling And Underground Power Feed, Green the Greens - Install Bollards, WRP - Install Surge Diverter, DCH - Repair Water Fountain, Kta Golf Course - Repair Main Switchboard Doors	26,028.08
EFT46776	12.12.2016	Water Corporation	Water Usage Charges	79,377.80
EFT46777	09.12.2016	Noeleen Mary Benfer	Refund - Airport Carpark Card	50.00
EFT46778	09.12.2016	Brayden Carter-Tulk	Refund - Airport Asic Card Bond (#254415 24/09/2015)	50.00
EFT46779	09.12.2016	Charles Draper	Refund - Airport Carpark Card	50.00
EFT46780	09.12.2016	Nikki D'Agostino	Refund - Airport Carpark Card	50.00
EFT46781	09.12.2016	Shannon McPharlin	Refund - Airport Carpark Card	50.00
EFT46782	09.12.2016	Roy Galvin & Co Pty Ltd (Galvins)	Refund - Planning Bond P2143 Lot 33 Mooligunn Road KIE (Galvins)	11,228.95
EFT46783	09.12.2016	Angela Roelandts	Refund - Airport Carpark Card	50.00
EFT46784	09.12.2016	SMC Building Pty Ltd	Refund - Verge Bond #205747 30/07/2012	10,000.00
EFT46785	09.12.2016	Danielle Thompson	Refund - Airport Carpark Card	50.00
EFT46786	09.12.2016	Laura Wood	Refund - Dampier Community Hall Hire Bond 02/12/2016 L Wood (#275138 21/09/2016)	250.00
EFT46787	09.12.2016	Wheeler Nominees (WA) Pty Ltd	Refund - Lease Bond For Norman Road Kta Airport (#240149 17/10/2014) LA.06/01	10,000.00

Chq/EFT	Date	Name	Description	Amount
EFT46788	16.12.2016	Australia Post	Postage Charges - November 2016	5,461.05
EFT46789	16.12.2016	Garry Bailey	Cancelled Payment	0.00
EFT46790	16.12.2016	Jupps Floorcoverings Karratha Pty Ltd	KTA Airport - Carpet Tiles For Replacement Data Pits Throughout Terminal	160.00
EFT46791	16.12.2016	Staples Australia	Stationery Items - Various	5,446.73
EFT46792	16.12.2016	Chandler MacLeod	Waste - Labour Hire Litter Crew	25,585.93
EFT46793	16.12.2016	Dampier Community Association	Dampier Acads - 50 Anniversary 25% Final Payment (Inc Admin)	20,738.38
EFT46794	16.12.2016	Dampier Primary School	Refund of Hire Bond for Dampier Community Hall 02/12/2016 (#279702 30/11/2016)	500.00
EFT46795	16.12.2016	Blue Hat Cleaning Services T/a Damel Cleaning Services	WRP Gym - Carpet Cleaning	2,354.00
EFT46796	16.12.2016	Geraldton Building Services & Cabinets	Wickham Recreation Precinct - Ceiling Replacement Change Room 1 And 2, Millars Well ELC - Repair Door Locks	16,962.99
EFT46797	16.12.2016	Hathaways Lubricants	Parts for Plant Repairs	2,171.99
EFT46798	16.12.2016	Karratha Volunteer Fire And Rescue Services	Community Sports Awards Night - Provision Of Bar Services	700.00
EFT46799	16.12.2016	Karratha Earthmoving & Sand Supplies	Pt Samson VBFB - Loader Hire - Cutting In Fire Breaks At Miaree Pool/Maitland Fire - DFES Incident 347975	1,605.12
EFT46800	16.12.2016	LRW's Electrical	Plant Repairs - Various	41.25
EFT46801	16.12.2016	Les Mills Aerobics Australia	KLP / WRP - 12 Month Contract Fees Les Mills Group Fitness Programs 01/12/16 To 31/12/16	2,560.39
EFT46802	16.12.2016	Market Creations Pty Ltd	IT - Annual Web Server Hosting / Annual SQL Database Hosting For Reporting	660.00
EFT46803	16.12.2016	WALGA	WALGA Training - Sustainable Asset (Infrastructure) Management - Councillor	50.00
EFT46804	16.12.2016	Karratha Baptist Church	Community Grant Scheme - Cc/04/oct/2016 - Sound System	3,850.00
EFT46805	16.12.2016	Leisure Institute Of WA Aquatics (Inc)	WRP & KLP - Memberships	720.00
EFT46806	16.12.2016	Norwest Sand & Gravel Pty Ltd	KTA Airport - Screened Sand	108.90
EFT46807	16.12.2016	North West Training & Inspection Services Pty Ltd T/as North West Oil	Stock - Filters	325.22
EFT46808	16.12.2016	Point Samson Community Association Inc	Annual Community Association Development Scheme - 2016/17 Point Samson Oyster Schucker To The Stars Event - 50% Progress Payment	5,953.48
EFT46809	16.12.2016	Water2water	KLP - Rental Service December 2016	66.00
EFT46810	16.12.2016	Parry's Merchants	Youth Shed - Indoor Play Centre - Cafe Stock	289.15
EFT46811	16.12.2016	Perth Irrigation Centre	Stock - Retic Parts	1,794.95
EFT46812	16.12.2016	Sebel Furniture Ltd	Tambrey Pavilion - Postura Plus Linking Chairs, Tables	12,433.31
EFT46813	16.12.2016	Signswest Stick With Us Sign Studio	DCH - Remove Existing Door Sign And Install New Signs	272.80
EFT46814	16.12.2016	Sealanes	Corporate Services Kitchen Supplies - December 2016	378.26
EFT46815	16.12.2016	The Australian Local Government Job Directory	HR - Employment Advertising, Director Development Services 28/11/16	2,684.00
EFT46816	16.12.2016	TNT Express	Freight	1,198.88
EFT46817	16.12.2016	The Retic Shop	Stock - Retic Parts	58.96
EFT46818	16.12.2016	Thrifty Car Rental	Wickham Aquatic Centre - Car Hire G. Luscombe - Contractor For Asset Condition Report	235.40

Chq/EFT	Date	Name	Description	Amount
EFT46819	16.12.2016	Wickham Community Association (inc)	16/17 Wickham ACADS: Annual Over 18's Concert - 50% Upfront Payment	56,375.00
EFT46820	16.12.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	1,508.64
EFT46821	16.12.2016	Telstra Corporation Ltd	Telephone Usage Charges	274.63
EFT46822	16.12.2016	Horizon Power	Electricity Usage Charges	19,963.29
EFT46823	16.12.2016	Water Corporation	Water Usage Charges	9,300.84
EFT46824	16.12.2016	Horizon Power	Electricity Usage Charges	2,956.20
EFT46825	16.12.2016	Water Corporation	Water Usage Charges	8,911.42
EFT46826	16.12.2016	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Sqwincher Qwik-stik Sachets, Ear Plugs and Safety Boots	606.16
EFT46827	16.12.2016	Atom Supply	Parts for Bin Maintenance, Buckets, Spray Paint, Star Pickets, Safety Glasses	524.36
EFT46828	16.12.2016	J Blackwood & Son Pty Limited	Stock - Truckwash	1,566.81
EFT46829	16.12.2016	Auslec	7 Mile - Portable Pedestal Fans 240v 750w	1,496.55
EFT46830	16.12.2016	Onyx (Aust) Pty Ltd	Community Club Development - Catering And Room Set Up For Annual Community Sports Awards	6,150.00
EFT46831	16.12.2016	ABCO Products	Equipment Replacement - Red Henry Vacuum	526.58
EFT46832	16.12.2016	Attorney-General's Department	KTA Airport - Auscheck Background Checks	1,757.50
EFT46833	16.12.2016	Airport Security Pty Ltd	Karratha Airport - ASIC Printing	360.00
EFT46834	16.12.2016	Advam Pty Ltd	Kta Airport - Advam Support And Services - ParkBank Transactions October 2016 - Support Fee November 2016	367.84
EFT46835	16.12.2016	Ampac Debt Recovery	Debt Recovery Costs - Notice Of Discontinuance	66.00
EFT46836	16.12.2016	Allied Pickfords - Welshpool	HR - Relocation Costs Director Community Services	9,351.10
EFT46837	16.12.2016	Allround Plumbing Services Pty Ltd	Cossack Bond Store - Leach Drain Replacement, Clarkson Way - Rectify Bathroom Drainage Issue	14,535.62
EFT46838	16.12.2016	Snells Distribution Pty Ltd TA Amalgamated Movies Non-Theatrical Film	Civic 2016: Film License For Seniors Movie Lady In The Van Playing	147.40
EFT46839	16.12.2016	Armsign Pty Ltd	Roebourne Walking Trails - Red Dog Trail Signage - Graphic Panel Fabrication	32,777.80
EFT46840	16.12.2016	All Access Australasia	Library - New Resources	925.73
EFT46841	16.12.2016	Acacia Connection Pty Ltd	EAP Program - Quarterly Fee 01/01/2017 - 31/03/2017	1,760.00
EFT46842	16.12.2016	AMD Audit & Assurance Pty Ltd	Strategic Planning Projects - Coast West Grant Acquittal	539.00
EFT46843	16.12.2016	Aquenta Consulting Pty Ltd	KTA Airport Car Park Redesign - Cost Management Services For KTA Airport Front Of Terminal And Car Park Upgrade Contract Documentation & Pre-Tender Estimate	10,582.83
EFT46844	16.12.2016	Argonaut Engineering & Construction	PBFC - Install Manholes For Access To Airconditioner Filters And Ducting, Andover Way - Patch and Paint Wall	1,134.93
EFT46845	15.12.2016	Barth Bros Automotive Machine	Plant Repairs - Various	10,783.60
EFT46846	15.12.2016	BOC Limited	Stock - Argon Shield Universal	282.24
EFT46847	15.12.2016	Bunzl Ltd	Stock - Toilet Tissue & Hand Towels	1,163.16
EFT46848	15.12.2016	Beaurepaires	Plant Repairs - Various	681.32

Chq/EFT	Date	Name	Description	Amount
EFT46849	15.12.2016	BC Lock & Key	DCH - Supply And Install All Hardware To Upgrade 3 x Toilet Doors, FBCC - Repair Cleaners Cupboard Lock	2,008.07
EFT46850	15.12.2016	Burkeair Pty Ltd	Roebourne Community Hall - Investigate Report And Repair Airconditioner, Kta Airport - Repair Ice Machine, Shadwick Drive - Service All Units, Scheduled Monthly / Qtrly Maintenance - Various Sites, KLP - Repair AC System and Install 2way Zone Valve and Actuator, Repair Chiller 2 Faulty	19,294.32
EFT46851	15.12.2016	Bez Engineering	Plant - Labour	2,019.60
EFT46852	15.12.2016	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Parts for Plant Repairs	146.15
EFT46853	15.12.2016	Beacon Equipment	Depot - Equipment Replacement - Silvan 12V Motorised 25l Spray Trolley, Stihl Electric Blowers	2,335.00
EFT46854	15.12.2016	BP Australia Pty Ltd	Fleet Diesel / Unleaded - November 2016	5,431.02
EFT46855	15.12.2016	Steven John Burgess	Lands Matters - General Reserve Enquiry Burrup Aboriginal Heritage Notice	110.00
EFT46856	15.12.2016	Badgelink (CJ & RG Blewitt)	Community Development - Name Badges	48.00
EFT46857	15.12.2016	BB Landscaping WA Pty Ltd	51 Clarkson Way - Garden Maintenance	1,540.00
EFT46858	15.12.2016	Trevor Turbo Brown	Cossack Art Awards 2016 - Highly Commended Winner (Reissue Stale Cheque)	100.00
EFT46859	16.12.2016	Delron Cleaning Pty Ltd	Kta Airport / DCH / KLP - Cleaning Services - November 2016	90,735.33
EFT46860	16.12.2016	Ertech Pty Ltd	Karratha Foreshore - Searipple Node - Construction of Public Amenity Structure Progress Claim #5	86,695.08
EFT46861	16.12.2016	Centurion Transport Co Pty Ltd	Freight	149.45
EFT46862	16.12.2016	Coates Hire Operations	Kta Airport - Hire 18t Smooth Drum Roller - 14/11/16 To 18/11/16, Generator 30kva Hire	3,207.80
EFT46863	16.12.2016	Cabcharge Australia Pty Ltd	Cabcharge - Oct, Nov 2016	776.07
EFT46864	16.12.2016	Chemform	Stock - Odour Eater - Odour Neutraliser, Disinfectant, Dishwashing Liquid	864.93
EFT46865	16.12.2016	Chamber Of Commerce & Industry WA	Delivery Of Managing Teams Training - 16/11/16	2,750.00
EFT46866	16.12.2016	Command IT Services	Karratha Airport - Front Terminal And Car Park Upgrade - Specialist Technical Project Comms Review, KLP - Resolve Club Room Connectivity Issue, Youth Shed & PBFC - Security Alarm Monitoring Annual Fees	4,504.50
EFT46867	16.12.2016	Clarie Bailey T/a Coloured By Claire	KLP - Face Painting For Pool Summer Opening Party	180.00
EFT46868	16.12.2016	Comtec Data Pty Ltd	WRP - Additional Fibre Optic Works, 7 Mile Waste - Troubleshooting CCTV Cameras	4,418.32
EFT46869	16.12.2016	CS Legal (The Pier Group Pty Ltd T/as)	Rates - Legal Fees	2,285.70
EFT46870	16.12.2016	Complete Tyre Solutions Pty Ltd	Plant Repairs - Various	2,498.10
EFT46871	16.12.2016	Charles Walsh Nature Tourism Services	Shark Cage Beach Sign - Along Red Dog Trail	880.00
EFT46872	16.12.2016	Cushway Blackford & Associates Pty Ltd	Kta Airport Terminal Expansion - Qantas Lounge Upgrade - Fee Proposal For Consulting Engineering Services	3,300.00

Chq/EFT	Date	Name	Description	Amount
EFT46873	16.12.2016	Creative Spaces (Clarke Family Trust atf)	Tambrey Pavilion - RFQ 04-16/17 Design Construct And Install Signage	2,145.00
EFT46874	16.12.2016	Danthonia Designs	Roebourne Walking Trails - Start Up Payment Of 25% For The Design And Fabrication	2,206.44
EFT46875	16.12.2016	Daysafe Training & Assessing	DCH - Emergency And Chief Warden Training - Community Engagement - 15/11/16	1,300.50
EFT46876	16.12.2016	Dampier Primary P&C Association	Dampier Foreshore Beautification - 2017 Year 6 Camp Fundraisers - Catering	500.00
EFT46877	16.12.2016	Donald Cant Watts Corke (WA) Pty Ltd	Karratha Cultural Precinct Project - Quantity Surveying / Cost Management Services Travel Allowance	7,294.84
EFT46878	16.12.2016	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	3,387.00
EFT46879	16.12.2016	Development Cartographics (the Trustee For The Beal Family Trust)	Lands Matters	41.25
EFT46880	16.12.2016	Deepend Karratha Pool Maintenance (Gavin Rorke)	51 Clarkson Way - Pool Clean And Balance	223.90
EFT46881	16.12.2016	E & MJ Rosher Pty Ltd	Plant Repairs - Various	1,760.20
EFT46882	16.12.2016	Ezi-Hose Pty Ltd	Plant Repairs - Various	2,448.03
EFT46883	16.12.2016	Espresso Essential WA Pty Ltd	Karratha Library Contribution - 1 Carton Of Unsweetened Milk For Public Coffee Machine	190.76
EFT46884	16.12.2016	ES2 Pty Ltd	Professional IT Services Security Enterprises - J.Narayanan - Senior Security Engineer And A.Battle - Architect Director	3,300.00
EFT46885	16.12.2016	Envirolab Services T/a Mpl Laboratories	Upgrade Effluent Systems - Bulgarra Tank Testing	243.10
EFT46886	16.12.2016	N Emil	Reimbursement Of Expenses To Attend New Pilbara Event In Perth 29/11/16	183.90
EFT46887	16.12.2016	Farinosi & Sons Pty Ltd	Arts & Cultural Program - Christmas 2016: Lights & Materials For Christmas Program	82.00
EFT46888	16.12.2016	Flush Fitness	WRP - Kiosk Stock	35.00
EFT46889	16.12.2016	Founder Enterprises P/L T/As Fortus Group	Stock - Cutting Blades	863.53
EFT46890	16.12.2016	Gas City Pest Control	Millars Well Clinic - Re-install 44 Metre Chemical Termite Protective Zone Using Fipronil - Treat Shrubs For Active Termites, Termite and Singapore Ant Inspections, RePump Altis Termite Retic Systems - Various Staff Houses	5,167.69
EFT46891	16.12.2016	Globe Australia Pty Ltd	Pest Control - Amdro Ant Granules and Liquid Baits	291.50
EFT46892	16.12.2016	Global Security Management (WA)	Kta Main Admin - Alarm Monitoring Mobile Security Patrols - November 2016	1,650.00
EFT46893	16.12.2016	G Bishops Transport Services Pty Ltd atf GBT Services Trust	Freight	2,288.06
EFT46894	16.12.2016	Home Hardware Karratha	WRP - Aquatic - Heavy Duty Kinchrome Shelving, 7 Mile Waste - Replacement Stihl Blower, String Lines, Fixings for General Maintenance	1,754.56
EFT46895	16.12.2016	Hitachi Construction Machinery	Plant Repairs - Various	60.57
EFT46896	16.12.2016	Hisconfe	Youth Shed - Cafe Confectionery	393.34
EFT46897	16.12.2016	Harvey Norman Karratha (Rathavit Pty Ltd)	Rec Facilities E/C - Monitors And Wall Brackets For Promotional Wall Of WRP, DCH - Supply Wall Oven	2,351.00
EFT46898	16.12.2016	Ian Lush & Associates	Karratha Airport - Qantas Lounge BCA Review	352.00

Chq/EFT	Date	Name	Description	Amount
EFT46899	16.12.2016	ZircoData Pty Ltd	Records Management Project - Archive Storage And Retrieval Costs For Corporate Compliance And Building Records	1,084.98
EFT46900	16.12.2016	Invarion Rapidplan Pty Ltd	IT - Rapid Plan License Renewal January 2017 - January 2018	412.50
EFT46901	16.12.2016	Jason Signmakers	Traffic Signage and Street Blades	815.10
EFT46902	16.12.2016	Karratha Signs	Tambrey Pavilion - Door Decal	242.00
EFT46903	16.12.2016	JSS Logistics Pilbara	Plant - Bulldozer Transport - From 7 Mile To Cowle Rd Depot	605.00
EFT46904	16.12.2016	James Bennett Pty Limited	Library - New Resources	1,079.54
EFT46905	16.12.2016	J G Johnson Painting & Decorating Pty Ltd	WRP - Promo Wall - Entrance Paint Feature Wall	435.60
EFT46906	16.12.2016	Jolly Good Auto Electrics	Plant Repairs - Various	11,000.30
EFT46907	16.12.2016	Beyond Carpentry Contracting	Youth Shed - Install 8 Security Screen Panels	2,624.38
EFT46908	16.12.2016	JCB Construction Equipment Australia (C. F. C. Holding Pty Ltd)	Stock - Filters	206.35
EFT46909	16.12.2016	Karratha Glass Service	Karratha Depot - Investigate And Replace Window Panel, Admin Bldg - Repair Window Seals and Cracked Window	973.50
EFT46910	16.12.2016	Karratha Smash Repairs	Plant Repairs - Various	990.00
EFT46911	16.12.2016	Keyspot Services	WRF - Trophies For WRP Mini Triathlon	293.50
EFT46912	16.12.2016	Karratha Veterinary Hospital	Dog Health Program	1,125.15
EFT46913	16.12.2016	Kott Gunning	Legal Advice	534.60
EFT46914	16.12.2016	Komatsu Australia Pty Ltd	Stock	1,563.33
EFT46915	16.12.2016	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	1,045.00
EFT46916	16.12.2016	Karratha Environmental Crushing Pty Ltd	7 Mile - Removal Of Recycled Glass	110.44
EFT46917	16.12.2016	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Wheel Loader Repairs - Replace Side 1/4 Window Glass On Excavator - P8016	914.49
EFT46918	16.12.2016	Kennards Hire Pty Limited	7 Mile - 2.5T Forklift Hire - 18/11/2016 To 02/12/2016	396.00
EFT46919	16.12.2016	LJ Hooker Karratha	Rates Refund For Assessment A74660	892.31
EFT46920	16.12.2016	Landgate	Provision Of Imagery Over Cossack Townsite - Via Mapviewer 2001 Dampier Degrey Coastline 2007 Roebourne Mapsheet 2014 Roebourne Mapsheet	1,364.30
EFT46921	16.12.2016	Western Australian Land Authority (Landcorp)	Effluent Reuse Scheme - Baynton West Pos 6 7 & 8 Mainline Works	39,669.96
EFT46922	16.12.2016	Lift Equipt Pty Ltd	Hire Forklift Delivery Charges	485.57
EFT46923	16.12.2016	Marketforce	Advertising - Various	11,389.82
EFT46924	16.12.2016	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations - November 2016 Monthly Management	20,259.10
EFT46925	16.12.2016	M P Rogers & Associates Pty Ltd	Strategic Planning Projects - Cossack Coastal Hazard Mapping	1,614.47
EFT46926	16.12.2016	NW Communications & IT Specialists	IT - Veeam Annual Maintenance Renewal	12,718.20
EFT46927	16.12.2016	North West Tree Services	Street Maintenance - Tree And Shrub Pruning and Poisoning/Removal	6,591.20

Chq/EFT	Date	Name	Description	Amount
EFT46928	16.12.2016	Norwest Craft Supplies	Eastern Corridor Youth Services - Supplies For Creative Tuesdays Art And Craft Program At The Base	149.18
EFT46929	16.12.2016	NYFL Ltd	Litter Collection Services Roebourne 01/11/16 To 30/11/16	5,214.00
EFT46930	16.12.2016	Titan Australia Pty Ltd	Plant Repairs	1,287.00
EFT46931	16.12.2016	Neverfail Springwater Pty Ltd - 7 Mile Waste Account	WS - 15 Litre Spring Water Refills	601.00
EFT46932	16.12.2016	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Trsf Stn - 15 Litre Spring Water Refills	47.20
EFT46933	16.12.2016	Neverfail Springwater Pty Ltd - Front Reception	Customer Service - 15 Litre Spring Water Refills	31.05
EFT46934	16.12.2016	North West Waste Alliance	Street Sweeping Services For November 2016	45,069.89
EFT46935	16.12.2016	Nielsen Liquid Waste Services Pty Ltd	KTA Airport - WWTP Service & Mtce - Pumping Out And Cleaning Of Six Sewerage Pump Stations Located In The Karratha Airport Precinct, Cossack Courthouse, Dampier Shark Cage Toilets, WRP - Pump Out Septics, Rambla Bar - Grease Trap Waste Removal	6,249.50
EFT46936	16.12.2016	Ngaarda Media Aboriginal Corporation	Community And Cultural Scheme - Jurluwarlu Gems Broadcasting Project - CC/08/Oct/2016 - Quarterly Community Grant Scheme	4,950.00
EFT46937	16.12.2016	Ixom Operations Pty Ltd (orica)	WS - 62 Days Rental / Service On 920kg Chlorine Cylinders	1,777.48
EFT46938	16.12.2016	Outback Labour Services Pty Ltd T/a Outback Fuel Distributors Pty Ltd	7 Mile Waste / Depot Tanks - Diesel Bulk Stock	43,418.90
EFT46939	16.12.2016	K O'Neill	Reimbursement - Fuel (Card Not Working)	54.70
EFT46940	16.12.2016	Peerless Jal Pty Ltd	Stock - Cleaning Equipment and Products	299.38
EFT46941	16.12.2016	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Street Maintenance - Bitumen Surfacing - Emulsion Pods 1000L	2,574.00
EFT46942	16.12.2016	Pilbara Distributors	RAC - Kiosk Stock	731.29
EFT46943	16.12.2016	Pilbara Motor Group - PMG	Stock - Toyota Long Life Coolant	257.11
EFT46944	16.12.2016	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT46945	16.12.2016	Pilbara Copy Service	Photocopier / Printer Charges	1,259.80
EFT46946	16.12.2016	Porter Consulting Engineers	Coolawanyah Road Design Stage 2 - SP1 And SP2 - Prepare Detailed Design Of Coolawanyah Road As Identified In RFQ	19,213.57
EFT46947	16.12.2016	Prompt Fencing Pty Ltd	KTA Airport - Remove Dislodged Bollard & Supply And Install New Bollard	1,012.00
EFT46948	16.12.2016	Printsync Norwest Business Solutions	Photocopier / Printer Charges	244.78
EFT46949	16.12.2016	Pilbara Traffic Management Pty Ltd	Red Dog: True Blue - RTM Site Visit To Approve Road Closure Process For Sharpe Ave And Warambie Roads Due To The Traffic Flow Being Altered	2,090.00
EFT46950	16.12.2016	Pacer Legal Pty Ltd	Legal Advice	550.00
EFT46951	16.12.2016	Repco Auto Parts	Plant Repairs - Various	767.07
EFT46952	16.12.2016	Roy Galvin & Co Pty Ltd (Galvins)	Cleaverville Road Gravel Resheeting - 16cm Lay Flat x 5 metres	234.65
EFT46953	16.12.2016	Roebourne Dingo Hire	Wickham Oval - Mowing And Brush Cutting	2,200.00

Chq/EFT	Date	Name	Description	Amount
EFT46954	16.12.2016	Rowe Plumbing Pty Ltd	Roebourne Skate Park - Emergency Potable Water Leak Excavate And Repair, Apex Park - Excavate Trench and Repair Retic, Desert Pea Blvd - Retic Repairs, Baynton West Park - Toilet Repairs, WRP - Repair RPZ, Shadwick - Service Solar HWU	22,390.83
EFT46955	16.12.2016	Ruff Country 4x4	Depot - Equipment - Drop Down Fridge Slide Medium Ds50 Msa - For Pressure Cleaner P3036	935.00
EFT46956	16.12.2016	Karyn Riordan	WRP - Yoga Kidz Workshop Sept/Oct 2016 School Holiday Program	210.00
EFT46957	16.12.2016	RePipe Pty Ltd	Roebourne Basketball Court - Investigate Urinal Running Continually In Toilet Block and Repair Leaking Basin, Dampier Shark Cage Beach - Repairs	1,561.73
EFT46958	16.12.2016	Reece Pty Ltd	KLP - Equipment Replacement - 6 x Push Button Basin Taps	1,109.19
EFT46959	16.12.2016	State Law Publisher	Development Services - Publication - Roebourne Town Cemetery Vesting Order	452.16
EFT46960	16.12.2016	Statewide Bearings	Plant Repairs - Various	438.81
EFT46961	16.12.2016	Kmart Karratha	Youth Shed - Cafe Socks, KLP - Program Supplies, KLP - Office Supplies, WRP - Goggles, Swim Caps, Floaties for resale	499.95
EFT46962	16.12.2016	Speedo Australia Pty Ltd	KLP - Speedo Goggles And Accessories	1,821.60
EFT46963	16.12.2016	Sigma Chemicals	Stock - Bags Pool Carb	960.26
EFT46964	16.12.2016	Syba Signs Pty Ltd	DCH - Perspex Sign 150x600mm - Local History	117.15
EFT46965	16.12.2016	Broometown Holdings T/a Subway Karratha	Community And Cultural Scheme - Catering For 2016 Grant Writing Workshop	154.00
EFT46966	16.12.2016	Seek Limited	HR Advertising - 10 Job Ad Pack	2,379.30
EFT46967	16.12.2016	Shire Of Wyndham - East Kimberley	Dampier Hall Re-Roof - Certificate Of Design Compliance	1,243.70
EFT46968	16.12.2016	Designa Sabar Pty Ltd	KTA Airport - 3 x Multicon, Preventative Maintenance	17,464.32
EFT46969	16.12.2016	G Shoemark	Reimbursement of Utilities as per Employment Contract	170.00
EFT46970	16.12.2016	Soundgear Australia	KLP - RPM PA System Repairs	275.00
EFT46971	16.12.2016	Scope Business Imaging	Photocopier / Printer Charges	2,536.62
EFT46972	16.12.2016	Smiths Detection (Australia) Pty Ltd	Kta Airport - Service Maintenance Contract - 28/11/2016 - 27/02/2017	6,413.00
EFT46973	16.12.2016	Stats - Specialist Testing And Technical Services	WCH - A2 - Excavator Mobilisation And Demobilisation And Operator	871.20
EFT46974	16.12.2016	Slavin Architects Pty Ltd	Kta Depot - Extend Stage 2 RFT Depot Architectural Works	38,896.00
EFT46975	16.12.2016	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	1,619.45
EFT46976	16.12.2016	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Maintenance Service Plan Andover Continuum BMS - Quarterly Maintenance	9,044.75
EFT46977	16.12.2016	Tox Free (Australia) Pty Ltd	7 Mile & Wickham Trsf Stn - Bin Services	2,047.10
EFT46978	16.12.2016	David Sebastian Karszniewicz	Refund - Plan Fee, #278900	15.00
EFT46979	16.12.2016	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	495.00

Chq/EFT	Date	Name	Description	Amount
EFT46980	16.12.2016	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Reseal - Line Marking And Car Bays To Hedland And Klenk	4,455.00
EFT46981	16.12.2016	Timik Development Pty Ltd	KTA Airport - Leased Buildings KTA Precinct - Complete Works At Qantas Freight LA6C	14,239.47
EFT46982	16.12.2016	Technical Services Group Pty Ltd	Cancelled Payment	0.00
EFT46983	16.12.2016	TWH Plumbing	Kta Airport, ARO Shed, Depot, Annex and 7 Mile Waste - Scheduled Maintenance of Zippy Hot Water Units And Bubblers, DCH - Investigate Sewer Smell,	5,765.14
EFT46984	16.12.2016	The Dobbie Dico Meter Company (WA) Pty Ltd	Cancelled Payment	0.00
EFT46985	16.12.2016	Michele Timms	Community Club Development - Guest Speaker Annual Community Sports Awards - 18/11/2016 - 113 Guests	4,000.00
EFT46986	16.12.2016	UDLA	Wickham Boat Beach Foreshore Management Plans - Variation To Cover Finalisation Of Work Under Existing Contract	2,024.00
EFT46987	16.12.2016	Karratha Timber & Building Supplies	General Hardware Items for Maintenance	2,107.93
EFT46988	16.12.2016	Westrac Equipment Pty Ltd	Plant Repairs - Various	674.04
EFT46989	16.12.2016	Woolworths (WA) Ltd	Cancelled Payment	0.00
EFT46990	16.12.2016	Wormald Australia Pty Ltd	Kta Depot - Replace 16 X Fire Extinguishers Due For Suppression Test, Scheduled Maintenance - Various Sites, WRP - Fire Blankets, Repair Exit Lights - Various Sites	12,167.10
EFT46991	16.12.2016	WA Library Supplies	Community Development - Library Supplies - Walsco Adhesives	729.50
EFT46992	16.12.2016	Wren Oil	7 Mile - Waste Oil Collection	33.00
EFT46993	16.12.2016	Wurth Australia Pty Ltd	Parts for Plant Repairs	481.34
EFT46994	16.12.2016	WA Billboards	Kta Airport - Fids System - Access Charge Rapidsuitecloud - December 2016	2,345.75
EFT46995	16.12.2016	West-Sure Group	Kta Airport - Car Parking Revenue Bank Deposit - November 2016	364.33
EFT46996	16.12.2016	Water Infrastructure Science And Engineering (WISE)	Kta Airport - Collection And Preparation Of Data For Annual License Fee Submission	2,271.50
EFT46997	16.12.2016	Denis Ian Williams	Rates refund for assessment A37530	1,010.80
EFT46998	16.12.2016	Steve & Caron Weyer	Reimbursement - Fuel - Pilbara Sports Academy Travel	75.00
EFT46999	16.12.2016	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	352.00
EFT47000	16.12.2016	Yurra Pty Ltd	Pt Samson Beautification - Stage 1 Capital Works - Installation Of Additional Pathway And Removal Of An Additional Tree	9,027.24
EFT47001	16.12.2016	Yirramugardu Community Association	2015/16 Roebourne ACADS Funding - 50% First Payment - Red Dog Screening In Roebourne	9,657.80
EFT47002	16.12.2016	Supercivil Pty Ltd	Asphalt Resurfacing - Hedland Place, Klenk St Owen Road	319,788.12
EFT47003	16.12.2016	Karratha Contracting Pty Ltd	Green The Greens - Karratha Golf Course - Supply And Pump Station Switchboard Installation, Kta Depot - Works Depot Storage Shed, Footpath Lighting Remedial Works, Effluent Upgrade System - Wire Installations, WRP - Repair Carpark Lights,	54,634.19

Chq/EFT	Date	Name	Description	Amount
EFT47004	16.12.2016	Nitro Software Inc	It Software Expenses - Nitro Pro PDF Software Assurance	2,241.00
EFT47005 - EFT47013	20.12.2016	Various Payments	Cancelled Payments - Synergy System Error	0.00
EFT47014	20.12.2016	Finbar Karratha Pty Ltd	Lease Payment	3,250.00
EFT47015	20.12.2016	LJ Hooker Karratha	Lease Payment	2,607.15
EFT47016	20.12.2016	Australian Taxation Office	BAS - November 2016	60,732.00
EFT47017	15.12.2016	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT47018	15.12.2016	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT47019	15.12.2016	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47020	15.12.2016	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT47021	15.12.2016	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT47022	15.12.2016	Maxxia Pty Ltd	Payroll deductions	13,971.40
EFT47023	15.12.2016	N Milligan - (Mortgage Account)	Home Ownership Allowance	403.32
EFT47024	15.12.2016	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT47025	15.12.2016	S Wachter - (Mortgage Account)	Home Ownership Allowance	938.39
EFT47026	15.12.2016	City Of Karratha	Payroll deductions	1,120.00
EFT47027	21.12.2016	Australian Taxation Office	Payroll deductions	278,156.00
EFT47028	21.12.2016	Child Support Agency	Payroll deductions	2,043.99
EFT47029	20.12.2016	Doric Contractors Pty Ltd	Karratha Arts and Community Precinct Construction - RFT 24-15/16 - PROGRESS CLAIM #3	2,055,866.14
EFT47030	20.12.2016	Department Of Fire And Emergency Services (ESL Payments)	2016/17 Emergency Services Levy 2nd Quarter Contribution	532,374.04
EFT47031	23.12.2016	Gresley Abas Pty Ltd	WCH - Architect - RFT 09-14/15	50,968.29
EFT47032	23.12.2016	Yurra Pty Ltd	Pt Samson Revegetation - Stage 1 - Progress Claim 2	139,441.38
EFT47033	22.12.2016	G Bailey	Reimbursement - Mileage - 08/08/2016 To 17/10/2016	394.40
EFT47034	22.12.2016	Roebourne Visitor Centre	Australia Day Awards & Citizenship Ceremony Gifts - Red Dog Towels	1,750.00
EFT47035	22.12.2016	Civica Pty Ltd	IT - Upload Of Strategic Community Plan Corporate Business Plan Operational Plan Strategies And Actions Including Inclusion Of KPI's	1,146.75
EFT47036	22.12.2016	AMD Audit & Assurance Pty Ltd	DCH - Audit 15/16 R4r Report To Funding Provided	638.00
EFT47037	22.12.2016	BOC Limited	Karratha Airport - Oxygen Industrial E2 Cylinder Rental Charges - 28.09.2016 - 28.10.2016	1,129.59
EFT47038	22.12.2016	Building Commission (Building Services Levy)	BSL Collections October & November 2016	8,694.14
EFT47039	22.12.2016	BB Landscaping Wa Pty Ltd	Millars Well Childcare Centre - Investigate And Repair Reticulation, Teesdale PI - Repair Retic Controller	759.00
EFT47040	22.12.2016	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Café Stock	266.63

Chq/EFT	Date	Name	Description	Amount
EFT47041	22.12.2016	Command IT Services	IT - Professional Services - Rfq Ncr22623 25/11/2016 And 28/11/2016	1,512.50
EFT47042	22.12.2016	Concert & Corporate Productions	A&C - Light Show Spectacular - Lighting and Sound Production - 09/12/16 Wickham And 10/12/16 Karratha 50% Payment	15,400.00
EFT47043	22.12.2016	Comtec Data Pty Ltd	IT - Lighting/Surge Protection For Pstn / Data Communications	2,690.05
EFT47044	22.12.2016	Mark Casserly	Reimbursement - Fuel, Unable To Use Fuel Card	164.94
EFT47045	22.12.2016	Dave's Transit Service	The Base - Bus Transit Service To Transport Youth And Staff To KLP - Summerdayz End Of Year Youth Celebration Event	330.00
EFT47046	22.12.2016	R Dias	Reimbursement - IPWEA 2016 Public Works Training - Perth 14-18/11/2016 - Meal And Accommodation	346.40
EFT47047	22.12.2016	Just Party Linen	KLP - Function Room Tablecloths	1,265.00
EFT47048	22.12.2016	Sonic Healthplus Pty Ltd	MSES Agreement 2016 - Travel Allowance For Participating GPs	8,800.00
EFT47049	22.12.2016	L3 Communications Australia Pty Ltd	Kta Airport - BHS Preventative Maintenance - September To November 2016	22,167.92
EFT47050	22.12.2016	Northstar Asset Trust T/a Jaffa Room	Moonrise Cinema 2016 - Fred Claus - 24/12/16	350.00
EFT47051	22.12.2016	Red Dot Stores	Youth Shed - Art Supplies - Girlz Crew 20/10/2016, KLP - Fitness Costume Replacement, Office Supplies, Civic Events - Christmas Decorations	377.40
EFT47052	22.12.2016	St Pauls Parish (The Roman Catholic Bishop of Geraldton Karratha P ari	A&C - Pilbara Santa Fundraising Sausage Sizzle - Sharpe Ave Light Walk - 16/12/16 - Funds For Presents For Children Of Roebourne Prison	550.00
EFT47053	22.12.2016	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2016 - Miss Peregrine's Home For Peculiar Children - 11/11/2016 Absolutely Fabulous 9/9/16 Attendance 88	671.80
EFT47054	22.12.2016	The Walt Disney Company Pty Ltd	Moonrise Cinema 2016 - Doctor Strange - 25/11/2016	950.08
EFT47055	22.12.2016	The Dobbie Dico Meter Company (WA) Pty Ltd	Upgrade Effluent Systems - Flexi Marker Post Service Valve 50% Deposit	2,488.20
EFT47056	22.12.2016	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema 2016 - Film License Bridget Jones's Baby - 14/10/2016	2,910.50
EFT47057	22.12.2016	Woolworths (WA) Ltd	Tambrey Pavilion - Opening Catering, Youth Shed - Café Stock, Program Supplies, WRP - Kiosk Stock, KLP - Office Supplies, Program Supplies, Crèche Supplies, Casual Staff Christmas Gifts, Pound Food, Catering for Meetings - Various	5,877.11
EFT47058	22.12.2016	Wormald Australia Pty Ltd	PBFC - Repair Failed Emergency Exit Lights, Kta Airport - Repair Emergency Lights, Supply and Install Extinguishers - Various Sites, Scheduled Maintenance and Emergency Light Testing - Various Sites	16,065.78
EFT47059	22.12.2016	Wrapped Creations	A&C - Christmas On The Green - Wickham 10/12/2016 And Karratha 11/12/2016 - 50% Balance, AVIDA Performance Fee 10-11/12/2016	28,248.00
EFT47060	22.12.2016	Aerodrome Management Services Pty Ltd	Kta Airport - Consultant Technical Review Of Transport Security Program	7,165.95
EFT47061	22.12.2016	Cardno Wa Pty Ltd	Johns Creek Boat Ramp - Professional Services Period Ending 25/11/2016, Site visit	2,336.63

Chq/EFT	Date	Name	Description	Amount
EFT47062	22.12.2016	Chandler MacLeod	Waste - Labour Hire Litter Crew	8,961.92
EFT47063	22.12.2016	Signature Music Pty Ltd	Red Dog True Blue Screening - Production Staging And AV	396.00
EFT47064	22.12.2016	Dampier Community Association	14/15 Dampier Ex Gratia - Transit Park Upgrade 25% Final Payment (inc Admin), 15/16 ACADS - Dampier Sunset Movies	6,694.50
EFT47065	22.12.2016	Onyx (Aust) Pty Ltd	Staff Christmas Party 2016 - Event Package	22,310.00
EFT47066	22.12.2016	Apple Pty Ltd	IT Equipment Purchases - iPhones	18,535.00
EFT47067	22.12.2016	Allround Plumbing Services Pty Ltd	33 Marniyarra Loop - Investigate And Repair Faulty Relief Ensuite Toilet Valve, 22A Frinderstein Way - Replace Flick Mixer	297.00
EFT47068	22.12.2016	Burkeair Pty Ltd	Kta Admin - Quarterly Scheduled Aircon Maintenance - Water Test Treatment - November 2016, Rangers Cattery Office - Scheduled Maintenance	1,617.00
EFT47069	22.12.2016	Barrier Group Pty Ltd	Kta Airport - Airside And Terminal - Safety Railing And Closed For Cleaning Barriers	1,636.80
EFT47070	22.12.2016	Paola Burgon T/as In Kuppakes	Civic Seniors Christmas 2016 - Gift For Seniors Including Wrapping Tagging And Cupcake Delivery	720.00
EFT47071	22.12.2016	Centurion Transport Co Pty Ltd	Freight	337.56
EFT47072	22.12.2016	Cherratta Lodge Pty Ltd	KLP - Wash and Fold Function Room Tablecloths	39.06
EFT47073	22.12.2016	Entertainment One Films Australia Pty Ltd	Moonrise Cinema 2016 - The Girl On The Train - 02/12/2016	786.01
EFT47074	22.12.2016	Lauren Edwards	Refund - Lost Car Parking Ticket Fee	160.00
EFT47075	22.12.2016	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	Youth Services RYCN - Catering - 06/12/2016	596.00
EFT47076	22.12.2016	Karratha Solar Power No 1 Pty Ltd	Karratha Solar Power No 1 - Electricity Supplied 07/11/16 To 30/11/16 94495 kWh	32,831.78
EFT47077	22.12.2016	Morse Court Apartments	HR - Accommodation - S.Lovett - Performance Management Training - 07/12/2016	169.00
EFT47078	22.12.2016	N May	Reimbursement - Meal Allowance - Club Development Training 22-24/11/2016 Perth	133.00
EFT47079	22.12.2016	Porter Consulting Engineers	Dampier Highway/Broadhurst Pelican Crossing - Consultancy And Design Claim To 25/11/2016	206.25
EFT47080	22.12.2016	Kmart Karratha	Youth Services - Eastern Corridor - Christmas Tree and Decorations - Yaandina Christmas Party - 17/12/16, Prizes, Food Supplies, Program Items. Youth Shed - Indoor Play Christmas Items	1,062.50
EFT47081	22.12.2016	Seatadvisor Pty Ltd	Moonrise Cinema - Seatadvisor Costs - November 2016	833.25
EFT47082	22.12.2016	Securepay Pty Ltd	Moonrise Cinema 2017 - Ticketing Fee's	179.26
EFT47083	22.12.2016	Scope Business Imaging	Photocopier / Printer Charges	223.30
EFT47084	22.12.2016	Scott Printers Pty Ltd	A&C - Christmas 2016 - Printing Of A5 Full Colour Christmas Flyer + Australia Post Mailout To All Homes	1,537.90
EFT47085	22.12.2016	Telford Industries	Stock - Chem-chlor 10kg	1,782.00
EFT47086	22.12.2016	Turf Whisperer	Kta Golf Course - November 2016 - Superintendent Services - Fairway Mowing Fertiliser Foliar Application Tee Surfaces Vertimowing Tee Surface Coring Fairway Vertimowing Irrigation Maintenance Servicing Of 2 x Greens	43,217.71

Chq/EFT	Date	Name	Description	Amount
EFT47087	22.12.2016	TWH Plumbing	Kta Depot Workshop Waste Pit - Remove And Replace Submersible Waste Pump, Depot - Rectify Oily Liquid Filling Mechanical Pit, Millars Well ELC - Repair Water Leak, Millars Well Child Health Clinic - Install Compliant Water Meter	8,216.72
EFT47088	22.12.2016	Village Roadshow Pty Ltd	Moonrise Cinema 2016 - Masterminds - 26/11/2016	377.40
EFT47089	22.12.2016	WT Design Studio	Youth Shed - School Holiday Program - Jan 2017 - Advert	280.50
EFT47090	22.12.2016	G Bailey	Sitting Fee - December 2016	2,791.67
EFT47091	22.12.2016	J Lally	Sitting Fee - December 2016	4,562.50
EFT47092	22.12.2016	E Smeathers	Sitting Fee - December 2016	2,791.67
EFT47093	22.12.2016	F White-Hartig	Sitting Fee - December 2016	2,791.67
EFT47094	22.12.2016	M Bertling	Sitting Fee - December 2016	2,791.67
EFT47095	22.12.2016	G Cucel	Sitting Fee - December 2016	2,791.67
EFT47096	22.12.2016	G Harris	Sitting Fee - December 2016	2,791.67
EFT47097	22.12.2016	P Long	Sitting Fee - December 2016	11,125.00
EFT47098	22.12.2016	B Parsons	Sitting Fee - December 2016	2,791.67
EFT47099	22.12.2016	D Scott	Sitting Fee - December 2016	2,791.67
EFT47100	22.12.2016	R Vandenberg	Sitting Fee - December 2016	2,791.67
EFT47101	22.12.2016	D Blanket	Travel Assistance Trust Withdrawal	480.00
EFT47102	22.12.2016	Everbetter Pty Ltd T/as Eaton Building Services	Refund - Stale Cheque #67869 (held In Trust) - P&R Eaton Building Services	250.00
EFT47103	22.12.2016	Paul Courtney	Refund - Rolling Verge Bond #214839 18/02/2013	10,000.00
EFT47104	22.12.2016	Haydn Michael Glendinning t/as Karratha Construction And Maintenance	Refund - Verge Bond For Lot 194 Bajamalu Dr Baynton (#201766 11/04/2016)	3,000.00
EFT47105	22.12.2016	Karratha Agistment Centre	Withdrawal Of Funds For Final Payment To M Creber - Master Plan Documentation	4,500.00
EFT47106	22.12.2016	Angela Marie Levissianos	Refund - Stale Cheque #50629 Held In Trust From 05/12/2003 A Levissianos	26.76
EFT47107	22.12.2016	McGrath Homes	Refund - Verge Bond For Lot 96 Wellard Way Kta (#213347 10/01/2013)	3,000.00
EFT47108	22.12.2016	Siobhan Mitchell	Refund - Asic Card Bond #259306 04/12/15 S Mitchell	100.00
EFT47109	22.12.2016	Murray River North Pty Ltd	Refund - Verge Bond For Lot 630 Nankeen Elbow Nickol (#230960 24/03/2012)	3,000.00
EFT47110	22.12.2016	Mountasser Siham	Refund - Asic Card Bond #279362 23/11/16 S. Montasser	100.00
EFT47111	22.12.2016	Wickham Netball Association Inc	Refund - Seasonal Hire Bond #9625 13/04/2016	150.00
EFT47112	22.12.2016	Wickham Touch Association Inc.	Refund - Seasonal Oval Hire Bond #279028 08/11/2016	150.00
EFT47113	22.12.2016	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	2,414.90
EFT47114	22.12.2016	Telstra Corporation Ltd	Telephone Usage Charges	11,151.40
EFT47115	22.12.2016	Horizon Power	Electricity Usage Charges	90,625.44
EFT47116	22.12.2016	Water Corporation	Water Usage Charges	3,184.70
EFT47117	22.12.2016	Horizon Power	Electricity Usage Charges	3,211.51
78093	06.12.2016	Pennoschea Little	Cancelled Stale Cheque	-80.00
78104	02.12.2016	Casey Pearce	Cancelled Stale Cheque	-40.50
78221	02.12.2016	Trevor Turbo Brown	Cancelled Stale Cheque	-100.00
78235	02.12.2016	Ruth Leigh	Cancelled Stale Cheque	-200.00
78271	28.11.2016	Video Ezy Karratha	Youth Shed - Movie Hire - School Holiday Programming	14.00

Chq/EFT	Date	Name	Description	Amount
78272	28.11.2016	Woodside Energy Limited	Reimbursement - Cancelled Dampier Hub Hall Hire - 16/11/2016	450.00
78273 - 78275	23.11.2016	Various Payments	Cancelled Payments - Synergy System Error	0.00
78276	25.11.2016	Office Of State Revenue	Pensioner Rebate Claim To Be Returned To Office Of Revenue As Senior Holder No Longer Resides In Karratha	312.05
78277	25.11.2016	Pilbara Wildlife Carers Association	Donation - Bucks For Bags - Litter Cleanup - 18/11/16 - 50 Bags	300.00
78278	25.11.2016	Western Diagnostic Pathology	CofK Staff - Drug & Alcohol Testing - Oct 2016	2,374.24
78279	02.12.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - October 2016	3,897.98
78280 - 78283	02.12.2016	Various Payments	Cancelled Payments - Synergy System Error	0.00
78284	05.12.2016	Lgrceu	Payroll deductions	92.28
78286	05.12.2016	City Of Karratha	Investment - Reserve Funds NAB Term Deposit 3 Months @ 2.72%	7,000,000.00
78287	09.12.2016	Department Of Housing	Rates Refund For Assessment A52861	2,233.79
78288	07.12.2016	Australian Taxation Office	Superannuation Payment Oct 2015-Sept 2016 #9782	13,683.57
78289	09.12.2016	City Of Karratha	Cancelled Cheque - Not Required	0.00
78290	09.12.2016	City Of Karratha	Cancelled Cheque - Not Required	0.00
78291	16.12.2016	Karratha Baptist Church	Cancelled Cheque	0.00
78292	16.12.2016	Western Diagnostic Pathology	HR - Instant Urine Screen & Breathalyser (Pre-employment Airport Staff)	121.66
78293	16.12.2016	City Of Karratha	Kta Airport Carparking Paystation Float Reimbursement - January 2017	10,905.00
78294	22.12.2016	Building And Construction Industry Training Fund (BCITF)	BCITF Collections - November 2016	2,459.25
78295	22.12.2016	Zivko Stojceski	Refund - Building Services Levy (#265065 & #259852) Zivko Stojceski	151.55
78296	22.12.2016	Greg Smith	Refund - Application Fee for a Certificate of Design Compliance Cancelled at Applicants Request	458.00
DD27180.1	30.11.2016	Wa Super (Formerly Walgsp)	Payroll deductions	106,606.36
DD27180.10	30.11.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	528.19
DD27180.11	30.11.2016	AMP Super Directions Fund	Superannuation contributions	490.39
DD27180.12	30.11.2016	BT Super For Life	Superannuation contributions	1,301.12
DD27180.13	30.11.2016	AMP SignatureSuper	Superannuation contributions	1,111.44
DD27180.14	30.11.2016	QSUPER	Payroll deductions	2,195.82
DD27180.15	30.11.2016	NGS Superannuation	Superannuation contributions	591.54
DD27180.16	30.11.2016	J & S Pryor Super Fund	Superannuation contributions	459.61
DD27180.17	30.11.2016	Statewide Super	Superannuation contributions	547.22
DD27180.18	30.11.2016	MLC Navigator Retirement Plan - SYCAMORE	Payroll deductions	703.96
DD27180.19	30.11.2016	CBA Superannuation Savings Account	Superannuation contributions	577.78
DD27180.2	30.11.2016	First State Super	Superannuation contributions	623.43
DD27180.20	30.11.2016	VicSuper	Superannuation contributions	666.11

Chq/EFT	Date	Name	Description	Amount
DD27180.21	30.11.2016	Mlc Masterkey Superannuation	Superannuation contributions	171.04
DD27180.22	30.11.2016	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD27180.23	30.11.2016	Rest Superannuation	Superannuation contributions	4,407.05
DD27180.24	30.11.2016	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	118.80
DD27180.25	30.11.2016	Club Plus Superannuation Scheme	Payroll deductions	884.40
DD27180.26	30.11.2016	OnePath Masterfund	Superannuation contributions	199.98
DD27180.27	30.11.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	178.93
DD27180.28	30.11.2016	AMP Superleader	Superannuation contributions	256.56
DD27180.29	30.11.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD27180.3	30.11.2016	Hesta Superannuation	Payroll deductions	3,570.15
DD27180.30	30.11.2016	AvSUPER FUND	Superannuation contributions	443.43
DD27180.31	30.11.2016	ANZ Smart Choice Super	Superannuation contributions	1,034.57
DD27180.32	30.11.2016	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD27180.33	30.11.2016	AustSafe Super	Superannuation contributions	491.50
DD27180.34	30.11.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,845.48
DD27180.35	30.11.2016	Netwealth Superannuation	Superannuation contributions	511.62
DD27180.36	30.11.2016	Care Super	Superannuation contributions	73.11
DD27180.37	30.11.2016	Prime Super	Superannuation contributions	540.18
DD27180.38	30.11.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.61
DD27180.39	30.11.2016	Bartlett Rise Superannuation Fund	Superannuation contributions	509.89
DD27180.4	30.11.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27180.40	30.11.2016	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27180.41	30.11.2016	Commonwealth Bank Group Super	Superannuation contributions	173.67
DD27180.42	30.11.2016	Cassery Super Fund	Superannuation contributions	831.86
DD27180.43	30.11.2016	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD27180.44	30.11.2016	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27180.45	30.11.2016	Australian Super	Superannuation contributions	4,235.80
DD27180.46	30.11.2016	Cbus	Payroll deductions	1,000.00
DD27180.47	30.11.2016	Sunsuper Pty Ltd	Superannuation contributions	2,431.65
DD27180.5	30.11.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,070.10
DD27180.6	30.11.2016	Axa Generations	Payroll deductions	1,146.33
DD27180.7	30.11.2016	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	310.42
DD27180.8	30.11.2016	HostPlus Superannuation	Payroll deductions	4,855.30

Chq/EFT	Date	Name	Description	Amount
DD27180.9	30.11.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,236.42
DD27296.1	14.12.2016	Wa Super (Formerly Walgsp)	Payroll deductions	104,089.86
DD27296.10	14.12.2016	100F Lifetrack Personal Superannuation	Superannuation contributions	487.42
DD27296.11	14.12.2016	AMP Super Directions Fund	Superannuation contributions	490.39
DD27296.12	14.12.2016	BT Super For Life	Superannuation contributions	1,350.24
DD27296.13	14.12.2016	AMP SignatureSuper	Superannuation contributions	1,141.14
DD27296.14	14.12.2016	QSUPER	Payroll deductions	2,231.51
DD27296.15	14.12.2016	NGS Superannuation	Superannuation contributions	591.54
DD27296.16	14.12.2016	J & S Pryor Super Fund	Superannuation contributions	483.57
DD27296.17	14.12.2016	MLC Navigator Retirement Plan - SYCAMORE	Payroll deductions	703.96
DD27296.18	14.12.2016	CBA Superannuation Savings Account	Superannuation contributions	516.40
DD27296.19	14.12.2016	VicSuper	Superannuation contributions	567.09
DD27296.2	14.12.2016	First State Super	Superannuation contributions	652.80
DD27296.20	14.12.2016	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD27296.21	14.12.2016	Club Plus Superannuation Scheme	Payroll deductions	872.63
DD27296.22	14.12.2016	OnePath Masterfund	Superannuation contributions	89.47
DD27296.23	14.12.2016	Rest Superannuation	Superannuation contributions	4,396.44
DD27296.24	14.12.2016	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	152.62
DD27296.25	14.12.2016	AMP Superleader	Superannuation contributions	481.13
DD27296.26	14.12.2016	Jacqueline & Theresa Super Fund	Superannuation contributions	346.12
DD27296.27	14.12.2016	AvSUPER FUND	Superannuation contributions	443.43
DD27296.28	14.12.2016	ANZ Smart Choice Super	Superannuation contributions	1,034.57
DD27296.29	14.12.2016	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD27296.3	14.12.2016	Hesta Superannuation	Payroll deductions	3,473.84
DD27296.30	14.12.2016	AustSafe Super	Superannuation contributions	491.50
DD27296.31	14.12.2016	Netwealth Superannuation	Superannuation contributions	511.63
DD27296.32	14.12.2016	Prime Super	Superannuation contributions	555.97
DD27296.33	14.12.2016	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	530.61
DD27296.34	14.12.2016	Colonial First State Firstchoice Super	Superannuation contributions	1,845.99
DD27296.35	14.12.2016	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD27296.36	14.12.2016	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD27296.37	14.12.2016	Cassery Super Fund	Superannuation contributions	1,039.82
DD27296.38	14.12.2016	REI Superannuation	Superannuation contributions	165.64
DD27296.39	14.12.2016	Superwrap Personal Super Plan	Superannuation contributions	524.69

Chq/EFT	Date	Name	Description	Amount
DD27296.4	14.12.2016	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	531.78
DD27296.40	14.12.2016	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD27296.41	14.12.2016	Australian Super	Superannuation contributions	4,188.74
DD27296.42	14.12.2016	Cbus	Payroll deductions	1,000.00
DD27296.43	14.12.2016	Sunsuper Pty Ltd	Superannuation contributions	2,591.24
DD27296.5	14.12.2016	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	919.01
DD27296.6	14.12.2016	Axa Generations	Payroll deductions	1,146.33
DD27296.7	14.12.2016	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	310.42
DD27296.8	14.12.2016	HostPlus Superannuation	Payroll deductions	5,708.82
DD27296.9	14.12.2016	Local Government Superannuation- SYDNEY	Superannuation contributions	1,236.42
				15,648,391.03

Credit Cards				
DD27357.1	31.10.2016	Virgin	Flights For Director To Attend Pilbara Economic Development Conference In Perth Nov 2016	240.00
DD27357.1	11.11.2016	Hotels	Accommodation For Director To Attend Pilbara Economic Development Conference In Perth Nov 2016	345.07
DD27357.1	11.11.2016	Hotels	Accommodation For Director To Attend Pilbara Economic Development Conference In Perth Nov 2016	60.93
DD27357.1	16.11.2016	Karratha Newagency	Farewell Card For Staff Member	5.99
DD27357.1	16.11.2016	Karratha Photographic Shop	Staff Farewell Gift For As Per Recognition Of Service Policy	89.90
DD27357.1	24.11.2016	Coles	Catering For Staff As Per Recognition Of Service Policy	29.92
DD27357.1	24.11.2016	Coles	Catering For Staff As Per Recognition Of Service Policy	18.83
DD27357.1	24.10.2016	Pensione Hotel	Accommodation For CEO In Perth For Business Meetings	178.64
DD27357.1	03.11.2016	Dropbox	11 Additional Licences	1,778.34
DD27357.1	03.11.2016	Dropbox	4 Additional Licences	646.67
DD27357.1	03.11.2016	Virgin Airlines	Airfare For Director To Attend New Pilbara Economic Summit In Perth 28/11/2016	222.00
DD27357.1	03.11.2016	Virgin Airlines	Airfare For Director To Attend New Pilbara Economic Summit In Perth 28/11/2016 Credit Card Charge	2.89
DD27357.1	15.11.2016	Qantas	Airfare For Meetings In Perth For CEO 25/11/2016	1,009.00
DD27357.1	15.11.2016	Qantas	Airfare For CEO To Attend New Pilbara Economic Summit And Meetings In Perth 28-30/11/2016	949.00
DD27357.1	17.11.2016	Virgin Airlines	Airfare For Director To Attend New Pilbara Economic Summit And Meetings In Perth 28-30/11/2016 Credit Card Charge	4.15
DD27357.1	17.11.2016	Virgin Airlines	Return Airfare For Director To Attend New Pilbara Economic Summit In Perth 30/11/2016	319.00
DD27357.1	24.11.2016	KDCCI	Registration For Cr Scott, Harris, Parson & Cucel To Attend New Pilbara Economic Summit In Perth 29/11/2016	660.00
DD27357.1	01.11.2016	Facebook Ireland Ltd	Facebook Ads Payment FB Advertising	638.66

Chq/EFT	Date	Name	Description	Amount
DD27357.1	03.11.2016	Shutterstock Inc	365 Day Images With 5 Standard License Downloads	50.47
DD27357.1	09.11.2016	Microsoft Billing	Computer Software Hosting Fee For Online Photo Library (Onedrive) 08/11/2016.	2.00
DD27357.1	21.11.2016	Rackspace International GMBH	Cloud Product Services Hosting Fee For City Website	723.81
DD27357.1	22.11.2016	Campaign Monitor	Email Distribution Service Used To Send Out Media Releases To Media Contacts And Subscribers	91.01
DD27357.1	28.11.2016	Facebook Ireland Ltd	Facebook Ads Payment FB Advertising	100.00
DD27357.1	28.11.2016	Facebook Ireland Ltd	Facebook Ads Payment FB Advertising	510.00
DD27357.1	28.11.2016	Facebook Ireland Ltd	Facebook Ads Payment FB Advertising	118.79
DD27357.1	28.11.2016	Facebook Ireland Ltd	Facebook Ads Payment FB Advertising	250.00
DD27357.1	09.11.2016	City of Karratha	Short Term Parking For P Trestrail At KTA Airport To Attend Solar Farm Opening 09/11/2016	4.00
DD27357.1	27.10.2016	Horizon Power	Electricity Usage 02/08/16-03/10/16 For Manager	357.04
DD27357.1	27.10.2016	Pensione Hotel Perth	Accommodation For Emerging Leaders Residential Program	436.04
DD27357.1	28.10.2016	Middlesex University	Staff Registration For Inaugural Annual Conference Of The International Place Branding Association 07 - 09/12/16	809.89
DD27357.1	01.11.2016	Telstra	Telephone Usage 11/09/16 - 14/10/16 For Manager	145.42
DD27357.1	01.11.2016	Horizon Power	Electricity Usage 13/08/16-14/10/16 For Manager	188.71
DD27357.1	01.11.2016	The Hide London	Staff Accommodation for Attendance At The Inaugural Annual Conference Of The International Place Branding Association 07-09/12/16	634.57
DD27357.1	24.11.2016	Telstra	Telephone Usage 14/09/16 - 13/10/16 For Director	132.71
DD27357.1	12.11.2016	Telstra	Telephone Usage 18/09/16 - 17/10/16 For Manager	105.19
DD27357.1	15.11.2016	Jetpets	Pet Transportation As Part Of Staff Relocation (Director Community Services)	363.60
DD27357.1	17.11.2016	Woolworths	Catering For Emerging Leaders Program 17/11/2016	41.22
DD27357.1	21.11.2016	Coles	Catering For Emerging Leaders Program 21/11/2016	29.17
DD27357.1	22.11.2016	Telstra	Telephone Usage 21/09/16 - 20/10/16 For Director	111.35
DD27357.1	21.11.2016	Subway	Meal For Emerging Leaders Program Facilitator	11.00
DD27357.1	21.11.2016	Coles	Catering For Emerging Leaders Program 21/11/2016	13.80
DD27357.1	21.11.2016	Telstra	Telephone Usage 29/09/16 - 28/10/16 For Manager	55.18
DD27357.1	22.11.2016	Subway	Meal For Emerging Leaders Program Facilitator	12.00
DD27357.1	25.11.2016	Survey Monkey	Subscription Renewal	309.00
DD27357.1	24.11.2016	Telstra	Telephone Usage For Director (Credit Towards Next Bill)	132.71
DD27357.1	24.11.2016	Telstra	Telephone Usage 29/09/16 - 28/10/16 For Manager (Subject To Claim For Refund Due To Telstra System Error)	55.18
DD27357.1	24.11.2016	Horizon Power	Power Usage 07/09/16-04/11/16 For Manager	483.68
DD27357.1	24.11.2016	Horizon Power	Power Usage 07/09/16-04/11/16 For Manager	750.00

Chq/EFT	Date	Name	Description	Amount
DD27357.1	28.10.2016	Karratha Court House	Occasional Liquor License For Community Sports Award	53.00
DD27357.1	04.11.2016	Coles	BFB Consultation Meeting After Hours Refreshments	10.32
DD27357.1	04.11.2016	Coles	Refreshments For LEMC Meeting Held 04/11/16	6.70
DD27357.1	07.11.2016	Coles	Food Safety Week Promotional Items	24.00
DD27357.1	08.11.2016	Red Dot	Food Safety Week Promotional Items	24.99
DD27357.1	24.11.2016	WA Police	Australia Firearm Application For Teledart Gun For Rangers	189.00
DD27357.1	15.11.2016	Flower Sales	Flowers For B Rains - Father Passed Away	99.95
DD27357.1	31.10.2016	Vimeo Pro	Video Sharing Website User	225.57
DD27357.1	03.11.2016	Go Daddy	Internet Domain Registration (Remote. Roebourne.wa.gov.au)	226.58
DD27357.1	04.11.2016	Officeworks	Adjustable Desk For Records Office	758.95
DD27357.1	15.11.2016	ISPX	ADSL And Email Hosting 06/11/2016 To 05/12/016	822.93
DD27357.1	23.11.2016	Amnet	Broadband 09/12/2016 To 09/01/2017	79.00
DD27357.1	24.11.2016	Go Daddy	Internet Domain Registration (www.cossackartawards.com.au)	102.98
DD27357.1	07.11.2016	Star Mart	Petrol CEO Car	184.38
DD27357.1	07.11.2016	Star Mart	Petrol CEO Car	113.19
DD27357.1	14.11.2016	Star Mart	Petrol CEO Car	153.54
DD27357.1	22.11.2016	Star Mart	Petrol CEO Car	151.95
DD27357.1	18.11.2016	Cover More Insurance	Travel Insurance On Flight (Omitted Unticking Box When Making Booking)	13.95
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Vandenberg Attending The New Pilbara Economic Development Conference 29/11/2016	638.00
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Vandenberg Attending The New Pilbara Economic Development Conference 29/11/2016 (Credit Card Charge For Flight)	8.29
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Cucel Attending The New Pilbara Economic Development Conference 29/11/2016 (Credit Card Charge For Flight)	8.29
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Cucel Attending The New Pilbara Economic Development Conference 29/11/2016	638.00
DD27357.1	18.11.2016	Virgin Australia	Return Kta To Perth Flight For Cr Scott Attending The New Pilbara Economic Development Conference 29/11/2016	638.00
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Scott Attending The New Pilbara Economic Development Conference 29/11/2016 (Credit Card Charge For Flight)	8.29
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Harris Attending The New Pilbara Economic Development Conference 29/11/2016	638.00
DD27357.1	18.11.2016	Virgin Australia	Flight For Cr Harris Attending The New Pilbara Economic Development Conference 29/11/2016 (Credit Card Charge For Flight)	8.29
DD27357.1	21.11.2016	QANTAS	Flight For Mayor Long Attending The New Pilbara Economic Development Conference And Meetings Perth 24-30/11/16	949.00
DD27357.1	21.11.2016	QANTAS	Flight For Cr Parsons Attending The New Pilbara Economic Development Conference 29/11/2016	646.29
DD27357.1	21.11.2016	QANTAS	Flight For Cr Parsons Attending The New Pilbara Economic Development Conference 29/11/2016 (Amount Subject To Reimbursement)	24.31
DD27357.1	21.11.2016	QANTAS	Flight For CEO Attending WARCA Meeting And Various Meetings Perth 08-09/12/16	670.60

Chq/EFT	Date	Name	Description	Amount
DD27357.1	25.11.2016	Nimbleschedule	Purchase Of Corporate Software For KLP Rostering	1,970.36
DD27357.1	01.11.2016	St Lukes College	Contribution Towards End Of Year Presentation Awards As Per Council Policy Cs06	175.00
DD27357.1	02.11.2016	Britz Marketing Aust	Items For Youth Services Summerdayz End Of Year Pool Party	58.96
DD27357.1	02.11.2016	Britz Marketing Aust	Items For Youth Services Summerdayz End Of Year Pool Party	58.96
DD27357.1	03.11.2016	86 Candles	Items For Youth Services Summerdayz End Of Year Pool Party	154.48
DD27357.1	03.11.2016	86 Candles	Items For Youth Services Summerdayz End Of Year Pool Party	154.49
DD27357.1	14.11.2016	KFC Karratha	Items For Youth Services Summerdayz End Of Year Pool Party	185.00
DD27357.1	14.11.2016	The Ranges Karratha	Accommodation For B. Miller And R. Carbon Workshop Facilitators For Pilbara Sports Academy	375.00
DD27357.1	18.11.2016	Ticketriver.com.au	Printing Of Tickets For Summerdayz Youth Event	57.17
DD27357.1	21.11.2016	Alex Hotel Perth	Accommodation For Library Staff For Book Exchange Perth 07-09/12/16	418.00
DD27357.1	21.11.2016	Red Dot	Certificate Frames For Walkington Awards	47.84
DD27357.1	21.11.2016	Virgin Australia	Airfares For G. Luscombe Contractor Wickham Aquatic Centre Asset Condition Report	1,194.00
DD27357.1	21.11.2016	Virgin Australia	Airfares For G. Luscombe Contractor Wickham Aquatic Centre Asset Condition Report Credit Card Fee	11.00
DD27357.1	23.11.2016	Global Kids Oz	Round Mats To Hold Outside Youth Events	307.47
DD27357.1	23.11.2016	Global Kids Oz	Round Mats To Hold Outside Youth Events	307.48
DD27357.1	02.11.2016	Qantas	Flight For Director Perth To Kta For New Pilbara Event 30/11/16	335.30
DD27357.1	02.11.2016	Qantas	Flight Director Perth To Kta For New Pilbara Event 28/11/16	319.00
DD27357.1	02.11.2016	Qantas	Flight Director Perth To Kta For New Pilbara Event 28/11/16 Credit Card Charge	4.15
DD27357.1	04.11.2016	Virgin	Flights Staff for Bushfire Risk Management Course 27/11-02/12/16 Credit Card Charge	5.77
DD27357.1	04.11.2016	Virgin	Flights For Staff, Bushfire Risk Management Course 27/11-02/12/16	444.00
DD27357.1	07.11.2016	Wotif	Accommodation For Staff For Local Recovery Coordinator Course 08-09/12/16	438.75
DD27357.1	07.11.2016	Virgin	Flight For Staff For Local Recovery Coordinator Course 08-09/12/16	698.00
DD27357.1	07.11.2016	Virgin	Flight For Staff For Local Recovery Coordinator Course 08-09/12/16 Credit Card Charge	9.07
DD27357.1	09.11.2016	Dome	Meal Whilst Attending AIM Course And Meetings Perth	37.95
DD27357.1	09.11.2016	Virgin	Flights For Staff To Attend Walga Heritage Workshop Perth 16/11/16	638.00
DD27357.1	09.11.2016	Virgin	Flights For Staff To Attend Walga Heritage Workshop Perth 16/11/16 Credit Card Charge	8.29
DD27357.1	14.11.2016	Seasons Of Perth	Accommodation And Meal For David Pentz For AIM Coaching Skills 08-11/11/16	524.00
DD27357.1	24.11.2016	Starmart	Fuel For Fleet Vehicle	139.64
Total				31,420.00

Chq/EFT	Date	Name	Description	Amount
Payroll				
	01.12.2016	City of Karratha	Payroll F/N Ending 30.11.2016	765,420.84
	15.12.2016	City of Karratha	Payroll F/N Ending 14.12.2016	738,925.60
				1,504,346.44
Total Payments				<u>17,184,157.47</u>

Note 4

City of Karratha

**Notes To And Forming Part Of The Financial Statements
by Divisions by Activities
for the period ending 30 November 2016**

	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,491)	(440,664)	(408,156)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(794,525)	(321,947)	(330,621)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	38,622,650	36,640,491	40,499,947	40,559,077
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(11,396,418)	1,243,554	(324,893)
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,347,181)	(960,302)	(963,888)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(12,507,804)	1,277,979	669,406
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,775,082)	(717,647)	(850,806)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,150,178)	(455,516)	(489,683)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,850,168)	(816,435)	(757,902)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,811)	(14,073)	(12,810)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(3,800)	0
Net (Cost) Revenue to Council for Staff Housing	(99,680)	(151,347)	(58,182)	(83,930)
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(554,340)	(264,162)	(193,451)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	2,556,534	3,816,653	(2,590,982)	(436,133)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	68,200	44,800	51,700	92,956
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,064,864)	(1,957,434)	(830,195)	(767,819)
Net (Cost) Revenue to Council for Youth Services	(230,800)	(30,012)	211,269	210,537
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	0	0	0	0
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(833,948)	(64,828)	(163,836)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(41,692)	(27,093)	(20,938)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(25,268)	(12,373)	(10,492)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(3,022)	(1,349)	(10,245)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(283,520)	34,387	4,231
Net (Cost) Revenue to Council for Library Services	(1,946,019)	(1,905,703)	(761,145)	(769,927)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(261,923)	(178,771)	(21,480)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(1,024,094)	(157,610)	(159,053)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,452,635)	(717,898)	(491,145)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(1,502,185)	(2,029,199)	(1,445,450)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(774,339)	(713,039)	(274,437)	(311,284)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(2,235,102)	(180,603)	(272,205)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	113,563	74,846	103,547
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(107,110)	(52,010)	(75,059)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(993,766)	(415,082)	(429,398)
Net (Cost) Revenue to Council for Youth Centres	0	0	0	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,132,198)	(1,539,755)	(1,595,346)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(21,072)	(14,299)	(17,842)
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(1,219,034)	25,482	(63,339)
Net (Cost) Revenue to Council for Dampier Community Hub	(884,236)	(887,236)	(658,903)	(330,066)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	19,123,762	4,479,055	4,468,499
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	0	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	578,219	1,006,110	1,029,274
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	(814,673)	884,143	884,915

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 November 2016				
	2016/17 Budget	2016/17 Amended	2016/17 Year To Date Budget	2016/17 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(136,130)	(119,524)	(102,195)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(653,097)	(38,355)	(47,947)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(438,750)	(203,750)	(150,191)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(322,416)	14,180	81,239
Net (Cost) Revenue to Council for Economic Development	(386,276)	(345,361)	(240,471)	(297,327)
Net (Cost) Revenue to Council for Camping Grounds	66,912	80,244	62,264	61,317
Net (Cost) Revenue to Council for Building Control	(362,013)	(355,138)	(89,330)	(80,003)
Net (Cost) Revenue to Council for Health Services	(963,174)	(952,400)	(411,575)	(369,319)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,223,883)	(470,410)	(513,342)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(652,996)	(175,316)	(98,094)
Net (Cost) Revenue to Council for Development Services	(71,600)	(38,608)	(19,077)	(13,797)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,098,435)	(578,742)	(580,687)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	440,335	88,137	18,135
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	1,718,810	616,898	191,189
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,941,240)	(1,495,947)	(1,781,226)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,123,448)	(720,578)	(638,681)
Net (Cost) Revenue to Council for Drainage	(764,815)	(740,415)	(100,157)	(30,880)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,096,440)	(634,917)	(491,628)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(446,609)	(1,583,626)	(1,406,728)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(152,909)	(63,458)	(18,771)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(381,495)	(170,165)	(147,512)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(1,191,143)	(1,185,300)	50,058
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(4,183,193)	(2,415,233)	(1,746,642)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(97,656)	(156)	(156)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	0	0	3,513
Net (Cost) Revenue to Council for Works Overheads	197,053	826,213	444,403	376,962
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	893,039	327,238	259,087
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(176,643)	(176,643)	(189,930)
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,746,171)	(1,627,783)	(1,736,910)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(19,000)	(7,918)	(12,148)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	8,719	(2,729)	(15,094)	(191,210)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,064,071)	2,097,663	2,282,990
Net (Cost) Revenue to Council for Landfill Operations	462,358	652,305	624,776	1,003,395
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,366,559	452,382	202,149
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	6,746,630	4,378,289	4,283,122
Net (Cost) Revenue to Council for Other Airports	(12,012)	(15,287)	(6,692)	(8,341)

10.3 2016 ANNUAL ELECTORS' MEETING

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Director Corporate Services
Date of Report:	11 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Minutes of the Annual Electors' Meeting held on 12 December 2016

PURPOSE

To receive the minutes of the Annual Electors' Meeting held on 12 December 2016.

BACKGROUND

The Annual Electors' Meeting is held to review the contents of the annual report for the financial year just concluded and then any general business.

Apart from the acceptance of the 2015/16 Annual Report, Annual Financial Report and Auditors Opinion, there were no other matters raised at the meeting.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The ratepayers/electors of the district were invited to this meeting via local public notice. Ratepayers/electors have the opportunity to put forward motions in line with the City's Standing Orders.

STATUTORY IMPLICATIONS

The City is required in accordance with Part 5 Subdivision 4 of the *Local Government Act 1995* to convene a general meeting of electors once every financial year and within 56 days of the Council accepting the annual report of the previous financial year. Any decisions made are to be then presented to the next available ordinary Council meeting for consideration.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

A general meeting of electors of the district is held once every financial year.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.33 of the *Local Government Act 1995* RESOLVES to DEFER receiving the Minutes of the Annual Electors' Meeting for the City of Karratha held on 12 December 2016.

CONCLUSION

The Annual Electors' Meeting was held in accordance with the *Local Government Act 1995* on 12 December 2016 following local public notice. The 2015/16 Annual Report, Annual Financial Report and Auditors' Opinion were accepted without any discussion from those electors in attendance at the meeting.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.33 of the *Local Government Act 1995* RESOLVES to RECEIVE the Minutes of the Annual Electors' Meeting for the City of Karratha held on 12 December 2016.

10.4 2017 LOCAL GOVERNMENT ELECTIONS

File No: GV.4
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 9 January 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To consider the method of conducting the 2017 ordinary local government election for the City, the appointment of the WA Electoral Commissioner to be responsible for the conduct of the election and the method of filling the office of Mayor.

BACKGROUND

Local government elections are held for 50% of the elected members in each ward on the third Saturday in October every two years. The next local government elections are due to be held on 21 October 2017.

The terms of the City’s elected members expire as follows:

Ward	Representation	Term Expiry	
Dampier Ward	Cr John Lally	2017	
Karratha Ward	Cr Margaret Bertling		2019
	Cr Grant Cucel		2019
	Cr Geoff Harris	2017	
	Cr Peter Long		2019
	Cr Bart Parsons	2017	
	Cr Daniel Scott		2019
	Cr Evette Smeathers	2017	
	Cr Robin Vandenberg	2017	
Wickham/Point Samson/Roebourne/Cossack Pastoral Ward	Cr Garry Bailey		2019
	Cr Fiona White-Hartig	2017	

Local government elections can be conducted as *postal elections* or *voting in person elections*.

Postal elections must be conducted by the WA Electoral Commission (WAEC). With *voting in person elections*, the CEO or another nominated person assumes the role and responsibilities of Returning Officer.

Across Western Australia *postal elections* consistently receive a higher level of voter turnout than *voting in person elections*, with participation rates below 15% for *voting in person elections* being common across the State.

Historically the City has conducted postal elections for all of its wards given the difficulties in attracting voter participation on the day of the election. Recent participation rates in our district are as follows:

Year	Dampier Ward		Karratha Ward		Roebourne-Pastoral Ward		Wickham-Point Samson-Cossack Ward		Wickham-Point Samson-Roebourne-Cossack-Pastoral Ward		Total Electors
	Electors	% Attend	Electors	% Attend	Electors	% Attend	Electors	% Attend	Electors	% Attend	
2015*	609	Elected Unopposed	7,026	27.01%					1,568	24.87%	9,203
2013	653	32.47%	6,944	26.09%		No Election	925	Elected Unopposed			8,522 ^{XRP}
2011	698	Elected Unopposed	6,255	29.67%	533	Elected Unopposed	915	No Election			8,401
2009	765	Elected Unopposed	6,102	28.88%		No Election	990	27.07%			7,857 ^{XRP}
2007	764	Elected Unopposed	6,121	25.63%	620	Elected Unopposed	1,064	Elected Unopposed			8,569
Ave		32.47%		27.46%		Elected Unopposed		27.07%			

* Ward boundaries were adjusted within the district from 4 wards to 3 wards.

^{XRP} Excludes Roebourne Pastoral Ward as no elections were conducted in that ward for that year.

The role of the Mayor is defined in the *Local Government Act* as presiding at meetings, providing leadership and guidance to the community, carrying out civic and ceremonial duties and speaking on behalf of the local government. The Mayor is currently elected by the Council from amongst the Councillors, however the Council may change the method of filling the office of Mayor from the *election by the Council method* to the *election by the electors method* which would have the effect of creating a 12 person Council. Although Council can change the method to the *election by the electors method* (by special majority), a poll of all electors is required to change the method to the *election by the Council method*.

A 2012 discussion paper¹ on the role of Mayors in Australia indicates that direct election of Mayors is mandated in Queensland, Tasmania and the Northern Territory (for urban local governments only) whereas in Victoria only the Mayors of Melbourne and Geelong are directly elected and apart from the Lord Mayors of Perth and Sydney, Mayors may be elected either directly or indirectly in WA, NSW and SA however the majority are elected by Council. Of the 138 local governments in mainland WA, there are currently 112 Mayors/Shire Presidents elected by Council and 26 directly elected Mayors/Shire Presidents, including the Mayors of Port Hedland, Kalgoorlie, Geraldton and Bunbury.

Although the role of Mayor in WA is the same whether elected by the Council or electors, the discussion paper highlights the value of a personal mandate, greater visibility and accountability, and more influence as key benefits of direct election. The paper also highlights that Mayors elected by the Council can and do achieve similar results without the risks associated with ‘personality politics’, personal agendas and ‘gridlock between the Mayor and an opposing majority of Councillors’. It should also be noted that direct election in WA has additional costs associated with the Mayoral election process which may be run concurrently with the ordinary election of Councillors. The potential changing of the process of the election of the Mayor from *by the Council* to *by the electors* is not a decision to be taken lightly as, once changed, the decision cannot easily be reversed.

¹ Sansom, G *Australian Mayors: What Can and Should They Do?* UTS: Centre for Local Government, September 2012

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The Electoral Commissioner has written to the City advising of his agreement to be responsible for the conduct of the 2017 elections should this be required by Council.

STATUTORY IMPLICATIONS

Section 4.20 of the *Local Government Act 1995* provides for the selection of the returning officer. Section 4.61 provides for the choice of method of conducting the election.

Part 1 of the Act makes provision for the election of Mayor and the process for changing the method of election of Mayor.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The WAEC has provided an estimate of \$48,000 inclusive of GST to conduct the 2017 election that will cover all running costs, postage and stationery, statutory advertising, and excludes local government administration and non-statutory advertising through local media outlets. This is based on a response rate of 30% from 10,683² electors filling 6 vacancies within the district.

The actual cost for the election is dependent upon the number of Wards having elections on the day (as opposed to candidates being elected unopposed) and the number of polling stations across the Wards. Historically only one polling station is open on election day at the main Administration Office in Welcome Road Karratha.

Direct election of the Mayor by electors would increase the cost of running the election however an estimate is not currently available. As a directly elected Mayor is not a Councillor there would also be costs of approximately \$44,000 per annum associated with an additional elected member.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4.a.2.2	Council Support
Our Projects/Actions:	4.a.2.2.1	Oversee Local Government Elections

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

With either option, there is staff involvement in supporting the electoral process.

² Residents Roll WAEC as at 3 October 2016

In the event the WAEC is appointed as Returning Officer to oversee and manage the ordinary election process, local staff involvement is required to support owner/occupier enquiries. Staff also facilitate a basic administration role in terms of issuing replacement packs when an election is underway and manning the polling station on the day of the election and staff are also involved in the count after the polls close.

RELEVANT PRECEDENTS

Recent elections have used the postal voting method. The Mayor and Shire Presidents have historically been elected by the Council.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 4.61 of the *Local Government Act 1995* RESOLVES to CONDUCT the 2017 Ordinary Local Government Election as a voting in person election.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 2.11 of the *Local Government Act 1995* RESOLVES to CHANGE the method of filling the office of Mayor from the *election by the Council method* to the *election by the electors method*.

CONCLUSION

The 2017 local government elections will require the election of six Councillors to fill vacant positions. The ordinary elections will also trigger the election of Mayor for the ensuing two years. Council can determine to conduct the elections as *postal elections* or *voting in person elections*. Council can also consider an alternative method of filling the office of Mayor. Consistent with past practice, it is recommended that the 2017 elections be held through a postal vote requiring the WA Electoral Commissioner to be engaged to oversee this process. There are pros and cons associated with both methods of election of Mayor however continuation of the election by the Council method is recommended.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 4.20, 4.61 and 2.11 of the *Local Government Act 1995* RESOLVES to:

1. **DECLARE** that the WA Electoral Commissioner is to be responsible for the conduct of the 2017 election;
2. **CONDUCT** the 2017 election as a postal election;
3. **FILL** the office of Mayor following the 2017 election by the 'election by Council method'; and
4. **NOTE** that provision will need to be made in the 2017/18 Budget for electoral expenses incorporating the WA Electoral Commission estimated fees of \$48,000 inclusive of GST.

10.5 KARRATHA EQUESTRIAN CENTRE - LEASE OF LOT 1078 ROBINS ROAD

File No:	LS.7
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Leasing
Date of Report:	18 January 2017
Applicant/Proponent:	Karratha Equestrian Centre
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider the establishment of a lease between Karratha Equestrian Centre (KEC) and the City of Karratha (City) for Lot 1078 Robins Road, Karratha.

BACKGROUND

Lot 1078 on deposited plan 216652 is a Crown Reserve under the Management of the City, and has a designated purpose of "Equestrian Purposes". The KEC currently conducts equestrian activities from the lot in question. The KEC were previously known as Karratha Agistment Centre, and prior to that as the Karratha and King Bay Horse and Pony Club. Equestrian clubs under varying names have operated from this site for over 30 years.

Council previously had a 21-year lease at the same site with the Karratha and King Bay Horse and Pony Club, which expired on 31st May 2011. The site has been occupied since then on the basis of a holding over clause in that lease. On 19th March 2012 Council resolved to negotiate and enter into a 10-year lease agreement with Karratha Agistment Centre for Lots 1078 and 3921 Robins Road, with an option to extend for a further 10 years. Since the initial lease commenced, significant infrastructure has been put in place by members of the clubs to enable safe keeping of horses and equestrian activities. A number of planning and building compliance issues have been identified with the infrastructure on the site, and delays with rectification of those compliance issues has hindered progress with fresh lease negotiations in accordance with Council's 2012 resolution. The KEC are now actively working with the City to make the entire site compliant with all statutory and City requirements, however the Club estimates that it may take up to two years to reach full compliance.

With the above in mind it is proposed that a new lease be established with KEC for Lot 1078 under the following key terms:

Lessee	Karratha Equestrian Centre
Site	Lot 1078 Robins Road, Karratha on deposited plan 216652
Initial Term	2 years
Extension Options	Yes – 5 years + 5 years + 5 years + 4 Years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10 per annum ex GST
Permitted Use	Equestrian purposes – no commercial activities permitted

Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	<ol style="list-style-type: none"> 1. During initial term: quarterly progress reports from KEC to City regarding rectification of compliance issues across the site, with the first report being provided within 2 weeks of execution of the lease agreement. 2. No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City in at the City's sole discretion. 3. In the event of termination of the lease, tenant is to remove all structures and remediate the site to the satisfaction of the City at the City's sole discretion, at full cost to the tenant. 4. All occupants of yards and paddocks on the site are to acknowledge in writing that they have read, understood, comply with, and will abide by the provisions of the lease.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of parties affected issues.

Should Council recommend not to enter into the lease the members of the KEC will have to find another suitable local location to keep their horses. Each club member will incur significant relocation and site remediation costs.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Leisure Services & Community Engagement team and Planning Services.

COMMUNITY CONSULTATION

The KEC has been consulted and are supportive of the proposed lease.

Under Regulation 30(b) of the *Local Government (Functions and General) Regulations 1996*, this disposition is exempt from the requirement to conduct a local public notice under section 3.58 of the *Local Government Act 1995*.

STATUTORY IMPLICATIONS

Section 18 of the *Land Administration Act 1997* requires that Ministerial approval is obtained when leasing Crown land.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

Implementing a lease will reduce risks associated with having occupants on a reserve that is under the management of the City without a valid lease being in place.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Relevant precedents include:

1. Lease Agreement with the Karratha & Kings Bay Horse & Pony Club Inc that commenced on 1 June 1990 and expired on 31 May 2011, for the same site as is the subject of this report; and
2. Council Resolution 151933 dated 19th March 2012 agreeing to advertise intention to enter into a lease agreement with Karratha Agistment Centre for a period of 10 years with a further option of 10 years with an annual lease fee of \$10 and lessee responsible for all outgoings related to the premises.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES not to establish a lease with Karratha Equestrian Centre.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to defer this matter pending further information.

CONCLUSION

Entering into a new lease with the KEC for Lot 1078 Robins Road, Karratha with an initial two-year term will allow rectification of compliance issues and give effect to Council's 2012 resolution.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** the establishment of a lease between City and Karratha Equestrian Centre for Lot 1078 Robins Road under the following key terms and conditions:

Lessee	Karratha Equestrian Centre
Site	Lot 1078 Robins Road, Karratha on deposited plan 216652
Initial Term	2 years
Extension Options	Yes – 5 years + 5 years + 5 years + 4 Years
Total potential lease duration	21 Years
Rent	Peppercorn - \$10 per annum ex GST
Permitted Use	Equestrian purposes – no commercial activities permitted
Maintenance responsibility	All maintenance responsibility with Lessee
Outgoings responsibility	All outgoings responsibility with Lessee
Subletting permitted	No
Special conditions	<ol style="list-style-type: none"> 1. During initial term: quarterly progress reports from KEC to City regarding rectification of compliance issues across the site, with the first report being provided within 2 weeks of execution of the lease agreement. 2. No extension option to be granted without resolution of all compliance issues on the site to the satisfaction of the City at the City’s sole discretion. 3. In the event of termination of the lease, tenant is to remove all structures and remediate the site to the satisfaction of the City at the City’s sole discretion, at full cost to the tenant. 4. All occupants of yards and paddocks on the site are to acknowledge in writing that they have read, understood, comply with, and will abide by the provisions of the lease.

2. **AUTHORISE** the Mayor and Chief Executive Officer to execute the lease agreement.

10.6 DELEGATION 15 – DISPOSAL OF PROPERTY

File No:	CM.112
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Compliance
Date of Report:	18 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Delegation 15 - Disposal of Property (with tracked changes)

PURPOSE

To consider an amendment to Council's delegation for disposal of property by way of residential lease.

BACKGROUND

The City staff housing supply includes 62 owned houses and 2 rental apartments. In terms of demand, 73 staff are currently eligible for staff housing with 48 of those taking up the offer of City housing. In addition, there is one 'transient house' and three houses rented to staff as private rentals. This means that 12 City owned houses are currently vacant, although five positions are currently being recruited that are eligible for housing and 2 houses are currently under offer following Council's resolution to dispose of several properties.

In order to maintain flexibility in the City's housing stock, it is proposed to lease, rather than sell, vacant properties on the private market when they are not required in the medium term. To this end, the City currently has three residential properties about to be offered to the public for rent via a local real estate agent.

The disposal of land by way of residential leases is done under delegation in accordance with Delegation 15 of the Delegations and Authorisations Register – Disposal of Property. However, the financial limit set by Council for the delegation stands at \$20,000 (excl. GST). and it is anticipated that some residential leases will attract consideration above \$20,000. Given that it is impracticable to delay a prospective lessee by awaiting a Council decision for approval of a residential lease, it is proposed that the limit of \$20,000 be removed from the delegation in order to more effectively manage these disposals and allow for faster decision making surrounding residential leases.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Chief Executive Officer and Director Corporate Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.42 of the *Local Government Act 1995* requires any delegation to CEO to be in writing and by absolute majority.

Under Regulation 30 of the *Local Government (Functions and General) Regulations 1996*, the disposal of local government property by way of residential lease is exempt from the provisions of Section 3.58 of the *Local Government Act 1995* surrounding tenders, public auctions and local public notice.

POLICY IMPLICATIONS

This recommendation is in line with Council Policy CF17 – Disposal of Assets Policy and the City of Karratha Asset Management Strategy.

FINANCIAL IMPLICATIONS

Private leasing of staff housing already generates approximately \$55,000 per annum and the additional private leases are expected to realise a further \$80,000, however this income is in part offset by allowance paid to staff who own/rent their own home.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4. b.3.4 Staff Housing Co-ordination
Our Programs/Services: 4. c.1.2 Asset Management Services
Our Program/Services: 4. e.1.4 Lease Administration

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of Financial and Reputational risks.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

One residential lease has already been effected with a consideration greater than \$20,000 per annum.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to NOT AMEND Delegation 15 - Disposal of Property.

Option 3

That the Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further review.

CONCLUSION

Removal of the financial limit placed on leasing of residential properties under Delegation 15 – Disposal of Property will allow more effective management of City owned residential properties, ensuring that where there is no medium term requirement to utilise a residential property for staff housing it is not left unnecessarily vacant and generates an income for the City.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to AMEND the Delegations and Authorisations Register to remove the financial limit (within section 8 surrounding residential leases) of Delegation 15 – Disposal of Property.

11 COMMUNITY SERVICES

11.1 CITY CENTRE ACTIVATION GRANT

File No:	GS.41
Responsible Executive Officer:	Director Community Services
Reporting Author:	Leisure Events Officer
Date of Report:	19 December 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the allocation of funds to be distributed from the City Centre Activation Grant.

BACKGROUND

At the September 2016 OCM, Council resolved to establish a competitive grant process to distribute the \$150,000 City Centre Activation fund from LandCorp, to ensure funding was made available to the wider community.

Officers developed a grant process including guidelines, application form and assessment criteria. The grant was opened on Friday 28 October 2016, with wide community communication undertaken. This included Facebook posts, newspaper advertising, website content, direct emails to community groups/associations, schools and business owners.

Applications will be accepted until March 2017 or until funds are fully allocated (whichever comes first). Applications will be assessed by Officers as they are received with recommendations submitted to the next available Council meeting for consideration.

Key criteria for the City Centre Activation Grant are:

- Ability to attract people to the City Centre
- Uniqueness of the Event/Activity
- Broad Community Appeal
- Ability/Capacity to deliver a successful event/activity
- Level of previous funding received from City of Karratha
- Return benefits/recognition for the City of Karratha and LandCorp

An application has been submitted and is presented to Council via this report for consideration.

Applicant	Amount Requested	Total Event Cost	Assessment Score
Wildwater Holdings Pty Ltd "Family Fun Night" April 2017	\$10,500 ex GST	\$21,000 ex GST	29/50
<p>RATIONALE Potential for activation is strong with an anticipated 300–400 audience of young families and children up to age 12 attending the family fun night at The Quarter site with amusement rides and children’s activities. Success of event is subject to correct balance of ticket pricing, crowd management to avoid queues, and effective marketing to attract the correct audience. Organiser has proven ability and demonstrated capacity to manage and deliver events with strong experience providing event services locally. Applicant adequately meets criteria for panel approval.</p>			

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in relation to financial issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers via a panel assessment and evaluation of application for funding received.

COMMUNITY CONSULTATION

Officers across a range of departments have worked to distribute the information and opportunity for community groups and local businesses/organisations to apply for this Grant. Furthermore, Officers have received a number of queries from potential applicants in relation to completed the forms and will continue to offer support and encouragement to those wishing to apply for funding to ensure a good range and quality of applications are received.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Should Council endorse to support the funding of the application at the level requested (as per Officer’s recommendation), funds will be allocated via the annual budget process as follows:

FY 16/17 Current Financial Year \$10,500 ex GST Family Fun Night
Payable February 2017

FY16/17		FY 17/18	
Initial Budget	\$150,000	Initial Budget	\$150,000
Committed	\$ 30,000	Committed	
Sub Total	\$120,000	Sub Total	
This Request	\$ 10,500	This Request	
Remaining Funds	\$109,500	Remaining Funds	\$150,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.c.1.2	Community Engagement
Our Projects/Actions:	1.c.1.2.1	Provide grant funding opportunities

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City facilitates a range of annual grant funds.

VOTING REQUIREMENTS

Simple Majority.

CONCLUSION

An application has been received and assessed as appropriate for funding through the City Centre Activation Grant. Further applications were received after the assessment period and will be presented to Council at its February Council meeting.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE funding support for Wildwater Holdings Pty Ltd "Family Fun Night" for the requested amount of \$10,500 ex GST for the current Financial Year 2016/17.

11.2 KARRATHA LEISUREPLEX: GYMNASIUM EXPANSION

File No:	RC. 108
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Recreation Facilities
Date of Report:	22 December 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none">1. Floor Plan – Option 1 Spin Studio 2nd storey2. Visual Image – Functional Training ground floor3. Floor plan – Option 2 Spin studio / Functional training combined ground floor4. Additional revenue calculations – Option 15. Additional revenue calculations – Option 2

PURPOSE

For Council to consider additional information regarding the expansion of the existing Karratha Leisureplex Fitness Centre and the options for the purpose and scope of the existing Mini Golf room.

BACKGROUND

The original business planning for the Karratha Leisureplex, (KLP) recognised the limitations in the size of the fitness centre gymnasium at the time of construction and called for a review of the space with a view to expansion after a number of years.

This was completed and at the Ordinary Council Meeting (OCM) held on Monday 18 April 2016, Council resolved to expand the existing gymnasium by relocating the spin room into the existing mini golf area, which is to be disposed of or relocated at a time in the near future. The reasoning behind this decision at the time was that mini golf income had decreased and represented less than 1% of all patronage. Visits for 2014/15 dropped to 5,330 at an average of 444 per month. For 2015/16 attendance decreased slightly again to 4777 or only 398 per month. Feedback was that the facility had lost its initial attraction and had become boring and predictable to the children. The mini golf facility, has served as a very useful tool, or 'wow' factor in the initial introduction to the greater Leisureplex facility.

The fitness Centre expansion project has progressed and concept plans for the first part of the process have been evaluated and finalised. The expansion of the existing fitness Centre is achieved by removing the existing office, removal of several walls and expanding into the existing spin room. The final estimated cost for this component is \$202,616.

It is the second component of the project that requires further consideration and direction to ensure that the best possible result is achieved from this opportunity.

Initial Council reports indicated that the existing spin room would be relocated to the mini golf space.

As planning for the transition project continued, further information and advice was received from user groups, internal stakeholders and original architects of the KLP and issues were raised about making the best possible use of the mini-golf space. Foremost amongst this feedback was that the project could not look like a renovation but rather a planned stage of construction, maintaining the integrity and class of the building as a marquee facility and ensuring that the facility can cater for increased usage well into the future. Of particular interest is the opportunity associated with the high ceiling available in the mini-golf space.

Further research has been conducted into the most effective use of the space to ensure increased revenue streams (rather than just relocating existing streams) and the need for additional usage to be compatible with the relocated spin studio. The space must provide not only for the current needs, but the changing face of recreation trends well into the future. It is integral that the Karratha Leisureplex retains its 'wow' factor.

Officers believe that developing the additional space for functional fitness training, High Intensity Interval Training (HIIT) and group personal training will achieve this requirement. These types of fitness options are amongst the top 5 fastest growing areas in the fitness industry and are not accommodated in the existing fitness Centre, due to space restrictions. Boutique gyms, such as CrossFit¹ 'boxes' and F45², are taking advantage of this shift and acquiring greater market share as customers and members demand more from their larger traditional fitness centre.

Traditional fitness centres that provide HIIT and functional training spaces and classes have experienced membership increases of 15 to 30 percent through:

- Products and services suiting time poor participants;
- Workouts requiring less equipment than traditional gym workouts;
- Welcoming social and less intimidating atmosphere is attractive to those new to exercise or gyms.

These dedicated spaces and services are best suited to meeting members' needs and reducing barriers to attendance and renewals such as overcrowding, price considerations and offer more personalised and tailored experiences.

Officers have presented 4 options for the redevelopment of the Mini Golf space for Council consideration;

OPTION 1

Incorporates a full second floor as a spin studio, (Attachment 1), with the entire ground floor occupied by a functional training space (Attachment 2). Allowing for access requirements, the spin studio would be approximately 80m² to 90m², similar dimensions to the current spin studio (81m²). The ground floor would allow for approximately 180m² of functional group training space which would also double as a hireable space to community and user groups.

This option creates the additional floor space to relocate the spin studio, but provides sufficient space downstairs to create a proven additional income stream, that cannot be adequately provided by the other options. It ensures efficient usage of the available high ceilings in the room and ensures that the quality of the entire facility is retained by adequately providing for the existing fitness needs, with future proofed rooms for changing requirements over time.

This option requires additional funds as expressed in financial implications.

¹ For more information on CrossFit, consult <https://www.crossfit.com/>

² For more information on F45, consult <https://f45training.com.au/>

OPTION 2

This option provides a reduced spin room and a smaller functional training space making use of the existing ground floor space only (no second floor development) as shown in Attachment 3. This option incorporates approximately 60m² of programmable space for a new spin room (which is approximately 25% smaller than existing spin room) with 120m² remaining for use as a functional group training space (this is the absolute minimum space required for this activity). The ability to hire the functional training space for alternative activities and community use is severely diminished if not totally negated due to the reduced size of the room and the limited free space available due to permanently installed fitness equipment.

This option although possibly providing for the immediate need of the centre, does not readily allow future expansion without reversing any structural changes that are made to accommodate this renovation. Patrons will visibly notice and experience a reduction in size of the spin room (compared to existing) and experience a small to average size functional training space. There is risk of the overall reputation of the Centre diminishing.

This option requires no additional funding and can be accommodated with existing budget allocations.

OPTION 3

This option involves the simple relocation of the spin bikes to the mini golf space, cosmetic improvements (paint, carpet) with no structural changes, resulting in a significantly 'oversized' spin studio. It is the least costly alternative, however, Officers do not believe that this option represents the most effective and efficient use of the space available and a wasted opportunity.

This option, does however, allow for future development of the space (as proposed in option 1, or for an alternative yet to be determined purpose) without the cost of reversing any major structural changes. Additional income streams are removed as any spin studio requires full enclosure due to noise generated. This option results in the spin studio increasing in size from 81m² to approximately 180m², which is in itself considered too large to create the appropriate class atmosphere and an inefficient use of the space.

This option requires no additional funding and can be accommodated with existing budget allocations.

Officers believe that the first option is an opportunity to keep Karratha Leisureplex as genuine leaders in the provision of quality facilities in regional Australia.

OPTION 4

Reconsider the planned expansion of the current gymnasium (requires Council to rescind previous Resolution No 153427) and retain the mini golf facility. Officers do not recommend this option as it conflicts with original business planning for the facility.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of enhancing the amenity and attraction of the facility.

COUNCILLOR/OFFICER CONSULTATION

Council has considered the issue in previous reports regarding the redevelopment of the mini golf room.

COMMUNITY CONSULTATION

Community consultation has been made via staff and member focus groups, technical assistance from original architects and industry representatives.

STATUTORY IMPLICATIONS

All designs and construction must be in accordance with the Building Code of Australia.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The amount of \$500,000 is allocated in the 2016/17 budget for the completion of this project.

Implications of the 3 redevelopment options are as follows. A fourth option to reconsider the expansion of the current gymnasium and retain the mini golf facility has been included. This option would require Council to rescind previous Resolution No 153427.

Existing Gymnasium Expansion	\$202,616	\$202,616	\$202,616	\$0
Existing Gymnasium Expansion to proceed as previously endorsed regardless of options 1,2 or 3				No expansion
	Option 1 – 2nd Floor Spin and Ground Floor Functional Training	Option 2 – Ground Floor Spin and Functional Training	Option 3 – Ground Floor relocate Spin only	Option 4 – Do not expand current gymnasium. Retain Mini Golf
Mini Golf Room Expansion	\$502,032	\$190,712	\$50,000	\$0
Total Cost	\$704,648	\$393,328	\$252,616	\$0
Additional Budget Required	\$204,648	\$0 (Surplus \$106,672)	\$0 (Surplus \$247,384)	\$0
Additional Revenue p.a.	\$363,936	\$260,101	\$0	\$0
Additional expenditure p.a (Staff)	\$170,837	\$170,837	\$0	\$0
Additional expenditure p.a (Other)	\$50,000	\$0	\$0	\$0
Est Nett Income p.a.	\$143,099	\$89,263	\$0	\$0
Payback Period	4.92	4.41	n/a	n/a
ROI (%)	20%	23%	n/a	n/a
Timeline Options	Project to be completed by 30 June 2017 if funded as per Officers recommendation.	Project to be completed by June 30th	Project to be completed by June 30th	No Timeline required
	Project to be completed by December 2017 if funded via 2017/18 Annual budget			

Option 1 is the only option to require additional funding of \$204,648. It is the option that will allow for the greatest possible additional income stream and the biggest reduction in the operating deficit of the facility. It is also anticipated that fitness trends such as Cross-Fit, F45 and HIIT, and their subsequent variations and iterations will be enduring. The return from this investment will be appreciated long after the payback period.

This option also allows for easy future development and reinvention of the space as fads and fashions change in the fitness realm with the major structural works to create a second floor space already in place. In the short to immediate term, it maintains the complex as a leading edge facility.

Additional revenue (attachment 4) is generated via increased new memberships, better retention of existing members and upgrades of existing members to a higher cost full membership, which incorporates all facilities. Income amounts are higher due to better opportunities of bigger space in Option 1.

Estimated additional staffing requirements remain the same for 2 options, regardless of the size of the room available.

Other additional expenditure for Option 1 is based on existing rates for the additional space required as well as the cost of servicing access requirements (Lift etc.).

Additional funds could be considered at the following times;

1. From operational savings at March budget review, allowing the project to be completed this financial year as planned.
2. Allocation in next year's budget, allowing the project to be completed in first half of 2017/18
3. Allocation from future year's budgets. Option 1 would therefore commence immediately with project completed when funds made available.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

Our Outcomes:	1. a.	Quality Community facilities
Our Response:	1.a.1	A full range of City standard facilities and community infrastructure are provided

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of maintaining reputation of the Karratha Leisureplex as one of Australia's leading regional facilities.

Consideration should be given to competitive neutrality requirements as there is other private businesses in Karratha that offers fitness products. Facilities have always offered similar products and the expansion of the KLP fitness area is simply an extension of this relationship. The personal fitness and wellness industry is rapidly expanding and officers forecast little or no impact on other existing fitness provider businesses.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE Option 1 as the preferred scope and purpose of the existing Mini Golf room, and will consider additional funds being allocated in the 2017/18 budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE Option 2 as the preferred scope and purpose of the existing Mini Golf room, recognising the limitations placed on the facility.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE Option 3 as the preferred scope and purpose of the existing Mini Golf room, recognising that developments may be made to the facility at a future time.

Option 5

That Council by ABSOLUTE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RESCIND resolution 153427 and advises the CEO to

CONCLUSION

As per original business planning for the Karratha Leisureplex, the expansion of the existing gymnasium has been reviewed and a number of options prepared for consideration.

To maintain the Leisureplex as one of Australia’s leading regional facilities, Officers believe that the construction of a full second storey to be the most effective long term option. This allows for the relocation of the existing spin studio, to a space equivalent in size and quality of the existing space.

It also provides a suitable ground floor option for a functional training space, providing additional revenue streams to the facility and decreasing the existing operating financial deficit. It ensures efficient usage of the available high ceilings in the room and that the quality of the entire facility is retained by adequately providing for the existing fitness needs, with future proofed rooms for changing requirements over time.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

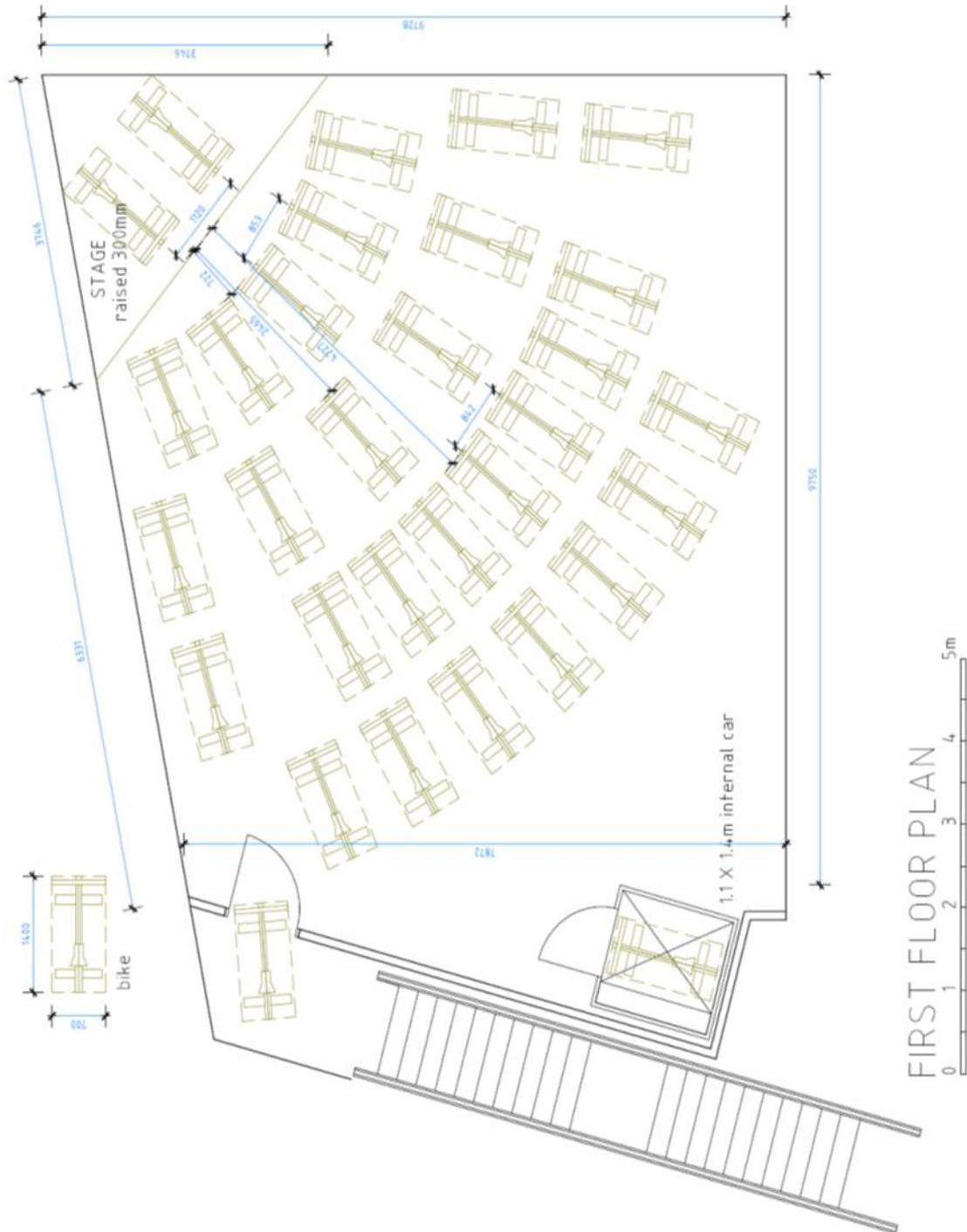
1. ENDORSE Option 1 as the preferred scope and purpose of the existing Mini Golf room;
2. AGREE to call tenders for construction of the Karratha Leisureplex Gymnasium Expansion project with the following weighted selection criteria; and

Selection Criteria	Weighting
Relevant Experience	15%
Key Personnel and Resources	15%
Demonstrated Understanding	10%
Price	60%

3. CONSIDER the additional budget allocation as a part of the March 2017 budget review.

KARRATHA LEISUREPLEX: GYMNASIUM EXPANSION
ATTACHMENT 1: Floor Plan – Option 1 Spin Studio 2nd storey

APPROX 80-90 SQUARE METRES – SPIN ROOM STUDIO

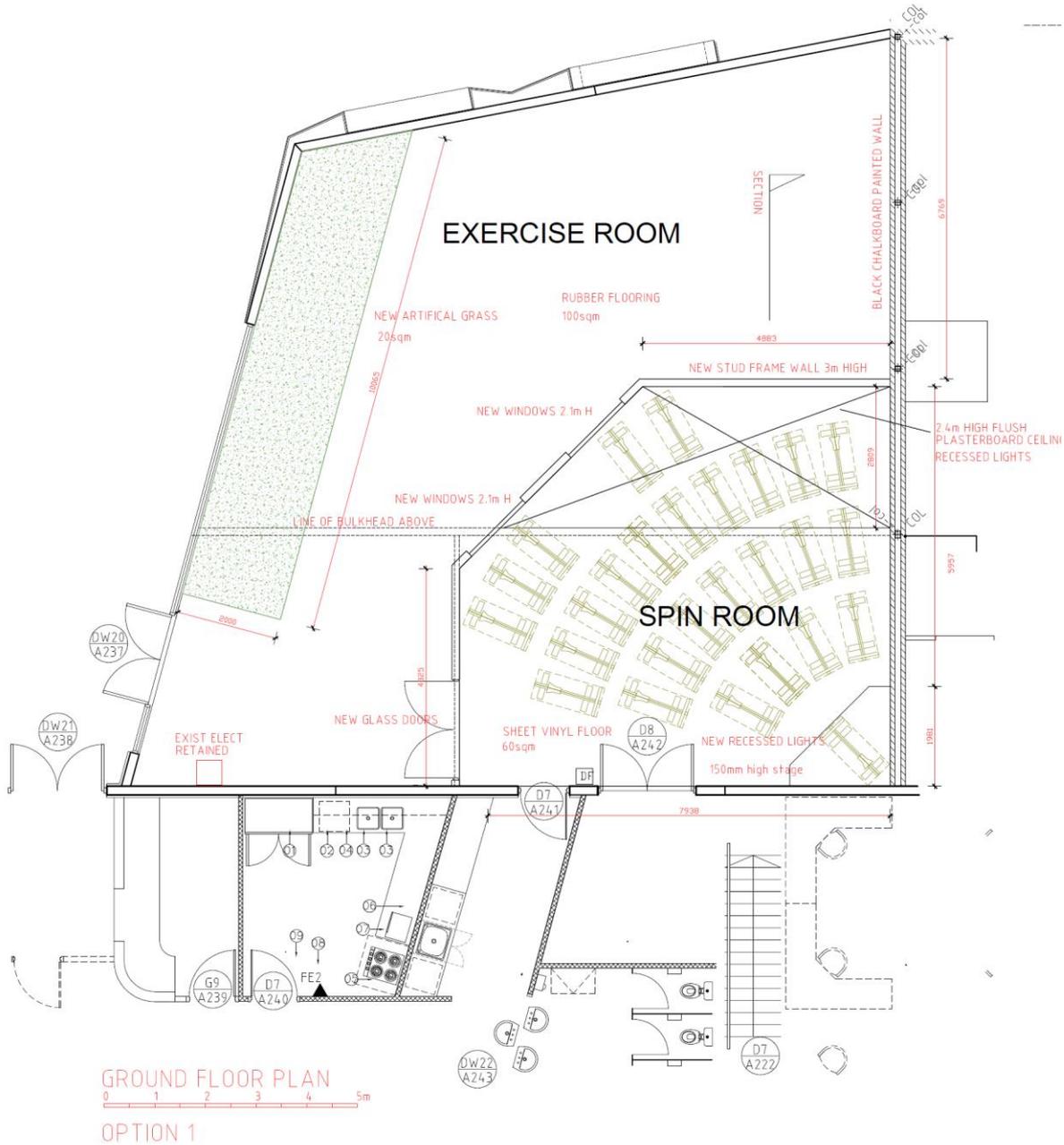


KARRATHA LEISUREPLEX: GYMNASIUM EXPANSION
ATTACHMENT 2: Visual Image – Functional Training ground floor



APPROX 180 SQUARE METRES – FUNCTIONAL TRAINING SPACE

KARRATHA LEISUREPLEX: GYMNASIUM EXPANSION
ATTACHMENT 3: Floor plan – Option 2 Spin studio / Functional training combined
Existing ground floor



APPROX 60 SQUARE METRES – SPIN ROOM STUDIO
APPROX 120 SQUARE METRES – FUNCTIONAL TRAINING SPACE

ATTACHMENT 5: Additional revenue calculations – Option 2

Revenue Calculations - Functional Training & Spin Room									
OPTION 2									
	Price	Number of Members	Percentage of Membership Base						
Full Membership	\$1,415	491	59%						
Group Fitness Membership	\$950	101	12%						
Gym Membership	\$950	229	28%						
				Additional Casual Attendances					
Upgrades of Current Group Fitness and Gym Members to Full Membership					Attendees per week	Weeks of Operation	Price	Total	
	Group Fitness Members	Gym Members			Personal Training	22	44	\$40	\$38,720
					Functional Group Fitness	6	44	\$17	\$4,488
Price difference bewteen Full Membership	\$465	\$465			Functional Gym Visit	27	44	\$17	\$20,196
% Upgrading Memberships	2.5%	2.5%	Total Return		Small group training	48	44	\$40	\$84,480
Annual Return	\$1,174.13	\$2,662.13	\$3,836		Casual Spin	10	44	\$17	\$7,480
					Total Return				\$155,364
Membership Retention									
Current rate	40%								
Estimated rate	45%				Total Annual Revenue		\$260,101.15		
Total Full, Gym & GF members	821				Total Operating Costs		\$170,837		
Current Rentention in Members	328.4								
Estimated Retention in Members	369.45								
Additional Members Retained	41.05								
	Group Fitness & Gym Members	Full Members	Total Return						
Annual Return	\$15,599.00	\$34,851.45	\$50,450.45						
New Memberships Generated									
Current Full, Gym & GF members	821								
Membership Increase	5%								
Expected Number of New Members	41.05								
	Group Fitness & Gym Members	Full Members	Total Return						
Annual Return	\$15,599.00	\$34,851.45	\$50,450.45						

11.3 MAJOR EVENTS SPONSORSHIP SCHEME REVIEW - POLICY CS22

File No:	RC.120
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community Services
Date of Report:	25 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Proposed Policy CS22 – Major Events Sponsorship and Attraction Program (Tracked Changes)

PURPOSE

For Council to consider proposed changes to the Major Events Sponsorship Scheme Policy CS22.

BACKGROUND

The Major Event Sponsorship Scheme (MESS) was created in 2014 with the aim to actively develop and attract major events to the City. Benefits sought from these sponsorships included increased community capacity, economic impact, profile raising and tourism development opportunities.

It was originally intended that MESS would provide multi-year support for start-up initiatives to enable sustainability in the medium term. The intention was that once events were established and self-sufficient, funding would be diminished or withdrawn and the City would seek out other events to support through the scheme. The intent of MESS was to attract major events to the City, however, the majority of those sponsored to date were either existing or start up local events.

Further, application of MESS in recent times has highlighted a number of limitations with the scheme, including:

1. MESS has to date sponsored entertainment-style events only, which is perceived to be too narrow a focus for the scheme.
2. Officers have little to no control over sponsored events and the City therefore is exposed to a significant amount of risk from events which are fully owned, planned and executed by external parties.
3. There is a general reliance on event organisers knowing about and applying for funding through the scheme and this imperfect market leads to a bias in event applications from a select few who have local knowledge.
4. Smaller organisations, such as Not for Profit and Volunteer groups, wishing to tackle major events have had difficulty in reporting against areas such as economic impact and also have required additional support with media exposure/marketing aspects.

Broadening the scope and refining the scheme

Whilst entertainment-style events will remain a key focus of the scheme, the construction of the Red Earth Arts Precinct provides an opportunity for Officers to actively attract and/or host a more diverse range of large scale events. For example, the meetings industry

(conferences, large scale business meetings etc.), exhibitions and product or service launches and regional celebrations require extensive and multi-location support.

Similarly, the Karratha Leisureplex provides the ideal venue to host regional sporting championships and exhibition matches. These major venues, combined with the newly established Dampier Community Hub and the proposed Wickham Community Hub will collectively offer a suite of venues for a year round program of events, some of which may be recurrent.

A number of changes are now proposed for the scheme to enable a more responsive program that identifies current and future needs for major events within the community and how they can be best planned, funded and executed to deliver a greater certainty of the outcomes of the investment.

Summary of changes as follows:

Proposed Change	Purpose of change	Rationale
Title: Major Events Sponsorship and Attraction Program	To include focus on attraction of events to the City and to indicate that the City will partner in event design and staging, and initiate and deliver events as required.	The City will play a more active role in creating market awareness of the program, take an active role in identifying events of a regional nature and where necessary initiate and deliver major events that have a regional focus
1. Objective	Four key areas of focus included: <ul style="list-style-type: none"> • Contribute to Council’s Vision to be Australia’s most liveable regional City. • Maximise the economic, media and social value of major events. • Provide a coherent framework for City investment in supporting and growing major events. • Encourage events and activities that have a regional focus. 	To clearly outline the outcomes sought from the City’s support for and involvement in the delivery of major events.
2. Principles 2.1 Scope 2.2 Definitions	Increased focus on event partnerships to enable influence of event outcomes. Definition of events expanded to include the conference /seminar/meetings industry, sporting championships and exhibitions, in addition to entertainment style events etc.	A more descriptive statement of the types of events to be sought, encouraged and supported

2.3 Criteria	Six criteria proposed:	Consolidation of the assessment criteria and inclusion of weightings to be applied to the evaluation process
Strategic Alignment	Contribution to Council's Vision and Strategic Themes.	
Economic Impact	Contribution to the local economy.	
Community/Social Impact	Alignment with Council's Values and associated benefit/impact to the Community.	
Environmental Impact	The level of impact on the environment and associated natural and built resources.	
Media/Promotion Impact	Direct and Indirect value of marketing and promotional activities.	
Risk Profile	Extent of risk mitigation, ability and capacity to deliver, financial stability/sustainability of event.	
2.4 Sponsorship	Expanded to include other forms of support (cash, in-kind, marketing, local logistics, event management etc.)	To provide greater flexibility and capacity to attract and support major events
General	A number of operational areas such as application, acquittal and evaluation processes have been removed from the policy and will be reflected in operational guidelines.	Large parts of the policy were purely operational.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council has been briefed on MESS a number of times and has considered several reports on the scheme.

COMMUNITY CONSULTATION

No community consultation is necessary in this instance. Should Council endorse the Officer's recommendation, a wider marketing campaign will be developed.

STATUTORY IMPLICATIONS

Under Section 2.7 (2)(b) of the *Local Government Act 1995*, the role of Council is to;

2.7. Role of Council

(2) Without limiting subsection (1), the Council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

POLICY IMPLICATIONS

Policy CS22 Major Events Sponsorship Scheme associated internal guidelines will need to be modified to reflect the changes, uploaded to the website and distributed to stakeholders via the relevant internal City Departments.

FINANCIAL IMPLICATIONS

The proposed amendments do not impact on the overall annual budget already in place for this scheme.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.c.1.1	Community Engagement
Our Projects/Actions:	1.c.1.2.1	Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Officers can accommodate the additional workload as a result of the proposed recommendations and subsequent required amendments to guidelines, forms and processes.

RELEVANT PRECEDENTS

Officers review all policies on a regular basis.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to ADOPT the Major Events Sponsorship an Attraction Program Policy (CS22) with the following amendments, for implementation across all future grant rounds from January 2017 onwards:

1. _____
2. _____
3. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to REJECT any amendments to the existing Major Events Sponsorship Scheme Policy (CS22) for the following reasons:

1. _____
2. _____
3. _____

CONCLUSION

The suggested policy change from Major Event Sponsorship Scheme to the Major Event Sponsorship and Attraction Program (Policy CS22) aims to provide a more responsive program that can be used to support local event development and also attract major events to the City. It will provide Officers with the opportunity to work collaboratively with existing and future event owners to develop a support package that suits each event's requirements.

Should Council support the Officer's recommendation, work will commence on revised guidelines, application and evaluation documentation as well as a discrete marketing strategy.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 2.7 (2)(b) of the *Local Government Act 1995* RESOLVES to ADOPT the amendments to Policy CS22 now titled Major Events Sponsorship and Attraction Program and NOTES that internal guidelines will be reviewed to reflect the changes.

11.4 DAMPIER MARINA DEVELOPMENT

File No:	GS.10
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Partnerships & Engagement
Date of Report:	3 January 2017
Applicant/Proponent:	Hampton Harbour Boat & Sailing Club (HHBSC)
Disclosure of Interest:	Author is a member of the HHBSC
Attachment(s)	Dampier Marina Masterplan

PURPOSE

To:

1. Consider and reaffirm Council's ongoing role in the development of the Dampier Marina.
2. Seek Council's endorsement of the Dampier Marina Masterplan as presented in this report;
3. Confirm that Council will seek to secure land and seabed tenure and consequently ownership of the Dampier Marina development;
4. Seek high level support for and authority to pursue the funding strategy outlined in this report; and
5. Seek high level support for and authority to further develop the management strategy outlined in this report.

BACKGROUND

The Dampier Marina has long been identified as a key element of community infrastructure to assist in establishing the City of Karratha as a City of the North and improve liveability for local residents. At the July 2016 Ordinary Council Meeting, Council endorsed a report that highlighted the Dampier Marina as a short/medium term priority to enhance recreational boating facilities. The Marina project is to add to infrastructure and amenity already developed by the City of Karratha (public boat ramp) and the Hampton Harbour Boat and Sailing Club (HHBSC) which includes the Kaiser marina, boat ramps, hard stand areas and Clubhouse facilities.

The proposed development of a new marina adjacent to the HHBSC is a key phase of the long term strategy to improve recreation boating facilities and encourage economic growth. The Club's continued interest and role in the development of the new marina is not questioned, however, the Club has indicated that it is unlikely to be able to deliver this Marina development without support and assistance from the City, and other parties.

This project remains unfunded and will require considerable effort and expertise to secure the requisite funds and deliver the project. The Club has demonstrated a degree of expertise in facility development, however, there are aspects of the proposed development that would benefit from the project delivery capabilities of the City. As such a collective approach to the development may be advantageous. Additionally, the resolution of land access and seabed license rights may be less constrained if the transfer of title is to the City, i.e. government to government rather than to an incorporated community organisation.

The City has previously committed funds in support of this project to progress technical reports to aid in the development of a project plan and budget. Officers are now seeking Council's consideration and support to:

1. Take a lead role in the development of the Dampier Marina
2. Seek land access and seabed license rights to be transferred to the City
3. Endorse the Damper Marina Master Plan and support the development in accordance with the masterplan.
4. Pursue funding in accordance with outlined funding strategy and note the financial contribution that may be required of the City.
5. Progress discussions with HHBSC regarding their involvement in project delivery and future management of the proposed Marina.

These items are explored within the Officer Consultation section of this report. Each of the five items listed above is supported by the HHBSC.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social and economic issues.

COUNCILLOR/OFFICER CONSULTATION

Community Services Officers have liaised with Directors and staff from Strategic Projects and Development Services, in addition to the Chief Executive Officer. The marina project has evolved over the past several years and all officers and the HHBSC are aligned on the scope of the project. There is general agreement that the potential to secure funds and progress the development of the Dampier Marina will benefit from the City taking a lead role in the project. The Club is supportive of this move.

The Draft Masterplan for the marina is attached and describes the following scope of development:

- a) Extending the existing eastern seawall.
- b) Reclamation of approximately 2000 m².
- c) Floating platforms/pontoons.
- d) Up to 97 berths.
- e) Wave attenuators to the south and west.
- f) Additional vessel moorings alongside wave attenuators for up to 9 vessels up to 15m length.
- g) A cyclone hardstand for an additional 70 vessels.
- h) Purchase of a 45t Croc Lift.

The project has been refined over the past several years by the HHBSC following detailed market research and community consultation. Officers are of the opinion that the Draft Masterplan presented to Council is a sustainable, realistic development that provides future economic growth.

Land Tenure Matters

Currently, land tenure in and around the proposed HHBSC Marina site is a combination of RTIO leases, subleases, freehold land and Pilbara Ports Authority controlled land. To successfully deliver the project, a variety of land tenure matters will need to be resolved/clarified. This will involve discussions and negotiations with both RTIO and a variety of State Government departments (DOL, DSD, Pilbara Ports). It is proposed for land tenure over the marina development area to be under the control of the City of Karratha. A management agreement or sub-lease arrangement is proposed between the City and the HHBSC once the marina facility has been developed.

Capital Funding Strategy

Officers have discussed the project funding strategy with the HHBSC at length to understand all options should Council wish to proceed with the project. The project is currently scoped at approximately \$15 million as follows:

Phase	Estimated cost (Incl. GST)
Planning	\$597,135
Execution	\$14,044,800
Monitoring & Control	\$196,350
Closure	\$58,905
TOTALS	\$14,897,190 (+/- \$2,234,580)* Say \$15,000,000

*15% contingency and subject to securing fill locally

Officers have included a 15% project variance at this stage of the project due to uncertain material supply, technical and geotechnical requirements. Additionally, officers have limited prior experience in the development of a marina and have recommended a variance is included until a more detailed design and cost analysis is developed.

The HHBSC has drafted a business plan for this project and have proffered a significant contribution to the project, whilst earmarking Federal, State and Local Government support for the balance. The HHBSC business plan identifies that the City of Karratha will be requested to fund in the order of \$1-2 million.

The current funding strategy is outlined below.

Potential Funding Partner	Submission Date	Proposed contribution / application (best case scenario)	Anticipated minimum allocation (worst case scenario)
Department of Regional Development	January 2017	\$7,500,000	\$5,000,000
Federal Building Better Regions Fund	February 2017	\$4,000,000*	\$1,000,000
Hampton Harbour Boat & Sailing Club	In Principal	\$2,375,000**	\$2,000,000
City of Karratha	Committed	\$125,000	\$125,000
	Proposed	\$1,000,000	1,000,000
Total		\$15,000,000	\$9,125,000
Shortfall on a \$15,000,000 budget			-\$5,875,000
Compensatory mechanism			
Additional contribution by HHBSC			\$4,000,000
Additional contribution by City to \$2m			\$ 875,000
Reduction in project scope			\$1,000,000
Total adjustment			\$5,875,000
Total funds after compensatory mechanism			\$15,000,000

*It is intended that the Federal BBRF application will include the wider Dampier foreshore redevelopment project, hence the actual application is likely to be higher than the \$4m depicted in the table.

**The HHBSC have the ability to contribute to the funding of the project via cash reserves, potential pre-sales of berths and loan funding.

While external funding for the project is proposed to be sought, there is no certainty that these funds will be provided. If funding is not forthcoming, the project potentially has a significant budget shortfall. The HHBSC has indicated that it may be able to contribute additional funds to assist in compensating for this shortfall. The City may also be asked to increase its total funding to \$2m. Additionally/alternatively, a reduction in the scope of the project may also need to be contemplated should other funding not be forthcoming.

The State and Federal grant applications identified in the above Capital funding strategy appear to be the most expeditious and financially advantageous approach. The applications will respond to Government requirements for funding to contribute to economic and social growth of the region and would draw upon precedence in relation to the funding of other marinas currently under development within Western Australia's North-West.

Should Council wish to not proceed with sourcing State and Federal Government funding, Council could elect to;

- a) Consider this matter as a commercial investment opportunity and invest a greater amount of funds on the premise that it would offer a commercial level of return. This premise is yet to be tested or proven; or
- b) Hand the project back to the HHBSC to source the additional funds and administer the project.

Given the linkages to the City's Strategic Planning documents, it is recommended that the City seek external funding for the project as indicated in the table above.

Planning and Design

Planning and design for this project is well advanced with significant pre-work completed. Progressing project planning to design development is likely to assist in the likelihood of success with funding applications as greater certainty around all aspects of the project would be available. Sufficient funds are available from within existing Council budget allocations and the HHBSC's own resources to complete the detailed design process for this project. It is proposed to continue with this design work concurrently with the funding application process.

Operational Planning

A review of the risks associated with the financial and operational components of the project continues to be undertaken as part of the Business Plan development. The key risk identified at present relates to the requirement to generate sufficient funds to adequately cover operational and asset replacement costs. Preliminary reviews indicate that this risk can be mitigated through appropriate pricing and management arrangements being put in place. This matter will continue to be reviewed as design and project planning progress.

Management

Should the project proceed, the ongoing management of the facility must be considered. A management strategy is key to many funding applications and a clear intent must be able to be demonstrated.

City Officers are working through a process of land transfers with Rio Tinto Iron Ore (RTIO) throughout the township of Dampier. This involves the wider foreshore, including the HHBSC site and the surrounding seabed. These negotiations are progressing well and RTIO have expressed a desire to see the marina project advance. The outcome of these land changes would see the Club and any current or future facilities being within land controlled by the City of Karratha. Accordingly, several options exist in relation to the management of the proposed marina. These are outlined in the table below:

Management Option	Discussion/Analysis
City of Karratha manage and operate the facility	This methodology would require additional staff resources and day to day involvement by the City. The City has no experience in Marina management and would need to either recruit or upskill staff. HHBSC have been able to demonstrate a viable operation of the boating facilities in Dampier and it is likely that a similar result would eventuate under City management. There is however potential for conflict between HHBSC operation and City operation in the same location, which could undermine the success of the HHBSC as an enduring community organisation. This option is not recommended given the demonstrated expertise of the Club and the likely impact on the livelihood of the HHBSC.
HHBSC own the facility	This would require the club to fund, deliver and administer the entire project. The City would merely be an advocate for the project and the manager of land. The club would need to maintain and manage the facility and would be responsible for all operations. In principal this methodology is sound as the club has experience and a track record of managing the current premises and the exiting Kaiser marina. However, in order for this to take place the project would need to be solely administered by the HHBSC, hence Officers do not recommend this approach as mentioned for reasons outlined in the Funding Strategy section of this report.
HHBSC manage and operate the facility under a lease or license agreement from the City	This methodology would allow the benefit mentioned above, with the advantages of the being a City led project from a capital sourcing and construction point of view. The agreement would see the club manage all aspects of the operations, with a payment each year made to the City to cover asset renewal requirements. It may be appropriate to establish an advisory committee including HHBSC, City and specialist technical representatives to guide the early period of operation.
State Government operate and manage the facility	Current projects being delivered/planned throughout the North-west are to be managed by the Department of Transport. The current project has largely progressed without comment or involvement by the DoT. Unlike other situations, the HHBSC are already operating a marina with the City. They possess the experience and capability to continue this and expand operations to new facilities. Officers don't support handing management and control of the facility over to the State. The preference is to continue the capacity building of a local club.

Officers suggest that a heads of agreement is signed by the City and the HHBSC, outlining that although the asset will be owned by the City, the HHBSC will manage facility and be responsible for the day to day operations. The City would be required by the Department of Local Government to include the asset in its Asset Renewal ratios and management plans, hence some income derived from the marina would need to be paid to the City for future major asset renewal and held in a special purpose Reserve. HHBSC are supportive of this approach and the details will be negotiated.

Based on the above land tenure arrangement it is also suggested that the City manages the project construction, working closely with the HHBSC. It is also suggested that several items of the construction or planning process be administered by the HHBSC due to existing knowledge, experience and understanding.

COMMUNITY CONSULTATION

The HHBSC has undertaken significant community consultation regarding the need for a marina and the scope development.

A recent review of boat ownership in the City of Karratha revealed that approximately 32% of households in the municipality own a boat. There are 2,560 boats registered within the municipality, with 26 private boats over 10m in length and a further 20 commercial vessels. Anecdotally, several hundred boats are over 7m in length and would qualify for a mooring at a marina, with the majority of the owners of the larger vessels indicating interest in using the marina.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

Should the project progress to construction, Council would be required under Section 3.56 of the *Local Government Act 1995*, to gain approval from the Minister for Transport prior to reclaiming land and/or dredging seabed over tidal waters.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Subject to the Dampier Marina Master Plan being endorsed by Council and the funding strategy being approved, the scope and deliverables and an indicative cost would be agreed in-principal. The project is still, however, undergoing review of technical and geotechnical information and market costing. The total project budget will continue to be refined as the project moves through detailed design and documentation.

In accordance with the funding strategy the current anticipated cost to the City of Karratha as part of the funding mix is in the range of \$1,000,000 to \$2,000,000 inclusive of the \$125,000 already committed to technical investigations, plus associated resource and project management costs (yet to be detailed). This project is listed within the City's Long Term Financial Plan. City funding for the would potentially come from the City's Infrastructure Reserve.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.a.2	Future facility needs are planned for and developed in line with industry best practise
Our Projects/Actions:	1.a.2.2	Strategic Project Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be low in terms of financial and reputation however funding application success (or otherwise) will determine the extent of the financial contribution asked of the City.

IMPACT ON CAPACITY

The planning, business case development and funding attraction will require resourcing and attention from officers and senior management. Additionally, the attraction of State and Federal funding has historically required the time and effort of relevant Councillors and senior management to advocate for the project. If the project proceeds to construction phase there would be a significant impact on City resources if it was to take on a project management role for the development of the Dampier marina. Should the Council approve the City taking on a lead role to deliver this project, a detailed management plan outlining resource allocations will be developed over the coming months.

RELEVANT PRECEDENTS

Council has previously endorsed plans and noted project budgets and potential funding partners for projects such as the Wickham Community Hub, Dampier Community Hub and the Karratha Leisureplex.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT support the Dampier Marina project; and
2. DIRECT the project back to the Hampton Harbour Boat and Sailing Club to administer the project in its entirety.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the attached masterplan for the Dampier Marina and below outlined scope as the basis of the project:
 - Extending the existing eastern seawall
 - Reclamation of approximately 2000m²
 - Floating platforms/pontoons
 - Up to 97 berths
 - Wave attenuators to the south and west
 - Additional vessel moorings alongside wave attenuators for up to 9 vessels up to 15m length
 - A cyclone hardstand for an additional 70 vessels
 - Purchase of a 45t Croc Lift.
2. DECLINE the option of taking a lead role or to manage the project delivery;
3. SUPPORT the Hampton Harbour Boat and Sailing Club's applications to State and Federal Government agencies for grants as outlined in the funding strategy;
4. AGREE to a maximum contribution to the project of management; and

5. REQUEST a business case is presented to Council outlining the potential benefit should Council invest into the Marina project as a commercial decision.

CONCLUSION

The Hampton Harbour Boat and Sailing Club have been working on a proposed marina development in Dampier for several years. The project is now ready to seek external support and finalisation of drawings and documentation. Officers are seeking guidance from Council on a number of issues, most importantly if Council endorses and to what extent it wishes to be involved in the marina development.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONFIRM the City of Karratha will lead the development of the Dampier Marina project as presented in this report;
2. ENDORSE the attached masterplan for the Dampier Marina and below outlined scope as the basis of the project:
 - Extending the existing eastern seawall
 - Reclamation of approximately 2000 m2
 - Floating platforms/pontoons
 - Up to 97 berths
 - Wave attenuators to the south and west
 - Additional vessel moorings alongside wave attenuators for up to 9 vessels up to 15m length
 - A cyclone hardstand for an additional 70 vessels
 - Purchase of a 45t Croc Lift.
3. NOTE the current order of probable cost for the Dampier marina is \$14,897,190, and that a 15% variance will be carried until a more detailed analysis can be developed;
4. NOTE the potential funding mix as outlined below, noting submissions will be made by March 2017;

Potential Funding Partner	Submission Date	Proposed contribution / application
Department of Regional Development	January 2017	\$7,500,000
Federal Building Better Regions Fund	February 2017	\$4,000,000
Hampton Harbour Boat & Sailing Club	In Principal	\$3,375,000
City of Karratha	Committed	\$125,000
Total		\$15,000,000

5. SUPPORT the development of a ‘Heads of Agreement’ between the City of Karratha and the Hampton Harbour Boat and Sailing Club regarding the proposed management and operations of the facility.

12 DEVELOPMENT SERVICES

12.1 APPLICATION FOR ADDITIONAL TRANSIENT WORKFORCE ACCOMMODATION ROOMS AT WICKHAM VILLAGE AND REQUEST FOR ADDITIONAL FIVE (5) YEAR APPROVAL

File No:	DA16153
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	Senior Statutory Planner
Date of Report:	9 January 2017
Applicant/Proponent:	Robe River Joint Venture
Disclosure of Interest:	Nil
Attachment(s)	Development Plans

PURPOSE

For Council to determine Development Application DA16153 which seeks approval to increase the number of Transient Workforce Accommodation (TWA) rooms at Wickham Village and extend the approval period from 20 December 2017 to 20 December 2022.

BACKGROUND

In 2007 Council approved a temporary 74 room TWA camp on the Wickham Village site for a period of five (5) years. In 2010 Council approved an expansion of Wickham Village to accommodate up to 232 occupants to cater for fly-in, fly-out (FIFO) construction workers engaged in Wickham redevelopment works. Due to the temporary nature of the development, its built form typology (dongas) and location within the Town Centre zone (where a more permanent, higher standard of development is promoted), Council placed a further time limit on the approved use, which expired in December 2016. In October 2016 Council issued a one (1) year extension until December 2017 to allow Robe River Joint Venture (Rio Tinto) time to consider its future needs for the site in the context of its overall accommodation strategy in the Wickham area.

Rio Tinto Iron Ore (RTIO) has been reviewing its accommodation supply and demand in recent months and has been adjusting FIFO accommodation supply to match the reduced demand for TWA rooms post completion of large scale construction projects. This has included decommissioning 800 rooms at Kangaroo Hill and Northern Link Camp and 2,400 rooms at Birra Birra. Closure of the Birra Birra camps means that RTIO is now short on TWA rooms in proximity to Cape Lambert to accommodate peak FIFO workforces during maintenance shut downs. RTIO proposes to relocate 36 accommodation units (totalling 144 rooms) from the Birra Birra camps to Wickham Village. Half of these units are simply replacing old leased accommodation units. While RTIO's proposal for Wickham Village will increase the number of rooms on the site by 72 rooms, the nett effect of the transition from the Birra Birra camps to Wickham Village is a 2,328 room reduction.

RTIO requests that Wickham Village be allowed to continue to operate as a TWA development for the next five (5) years, to accommodate peak FIFO maintenance shutdown workforces required at specific short periods in the operational cycle. RTIO has advised that occupants of the facility would use the Julutharndu Maya central facilities building (located

approximately 700m west of Wickham Village) for meals. Laundry facilities are proposed on site at Wickham Village. RTIO also seeks retrospective approval for the existing mess hall within Wickham Village to be used as an Office (occupied by Yurra Pty Ltd, a Yinjibarndi business) and a private 24-hour Gymnasium.

Other than changing out and adding new units to the eastern portion of the site, RTIO proposes to enhance the presentation of Wickham Village from Wickham Drive via the following upgrades:

- Removal of fencing adjacent to Wickham Drive to opening up the frontage to the street;
- Upgrading the parking area adjacent to Wickham Drive;
- Retention of existing established onsite vegetation;
- New landscaping along Wickham Drive and Mulga Way frontages that ties in with the City's Wickham streetscape beautification plans; and
- The western portion of Wickham Village is proposed to remain largely unchanged.

The development has been assessed in accordance with the provisions of Town Planning Scheme No. 8 (TPS8). The proposed land uses of 'Transient Workforce Accommodation', 'Office' and 'Private Recreation' are capable of approval in the Town Centre Zone. In addition, the proposal is generally consistent with the City's Local Planning Policy DP10 – Transient Workforce Accommodation for temporary TWA camps. Streetscape improvements are proposed by the application that will improve the amenity of Wickham Drive and Mulga Way, including introducing visually permeable fencing in areas, removing the car park fence adjacent to Wickham Drive and improving landscaping within the car parking area. The proposed works are considered to be a substantially improved streetscape outcome in comparison to the current situation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of implementing Council's policy on Transient Workforce Accommodation.

COUNCILLOR/OFFICER CONSULTATION

The application was referred internally to Building Services, Environmental Health, Technical Services and Parks and Gardens. Comments received have been considered and Conditions/Advice Notes are recommended where appropriate.

COMMUNITY CONSULTATION

The proposal was advertised to potentially affected adjoining landowners for a period of twenty-one (21) days. An advertisement was placed in the Pilbara News on 21 December 2016 with comments being invited by 5 January 2017. One (1) submission was received from the Department of Fire and Emergency Services which outlined the applicant's obligations to achieve compliance with *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* as the site is located within a 'bushfire prone area' as identified by the Fire and Emergency Services Commissioner. This advice has been translated to a recommended condition of planning approval requiring the applicant to prepare a Bushfire Management Plan to the satisfaction of the City.

STATUTORY IMPLICATIONS

There is no delegation to officers from Council for determining TWA applications within 20Km of a townsite.

The built form typology (dongas) proposed by the subject application is not an ideal outcome for the site in the long term as opposed to higher quality more permanent FIFO accommodation in Wickham such as Cajaput Villas and Wickham Lodge. It should be recognised however that the use of Wickham Village for shorter term accommodation of peak FIFO workforces during maintenance shut downs at various times throughout the year is a better outcome than using a remote FIFO camp (such as Birra Birra). Locating FIFO workforces in the Wickham Townsite provides an opportunity for FIFO workers to utilise local community shops and services, which provides more of an opportunity for positive flow-on effect to the local economy.

Planning Conditions

There are a number of recommended conditions that would require detailed plans and management plans to be prepared by the proponent. These conditions should be imposed as part of the City's approval for reasons summarised below:

- Conditions 2 and 3 – Site Rehabilitation Plan
The development is required to cease operations by 20 December 2022. This is a standard condition for a Temporary TWA camp and will ensure the site is rehabilitated at the proponent's cost at the end of the useful life of the camp.
- Condition 4 – Bushfire Management Plan
Necessary pursuant to *State Planning Policy 3.7 – Planning in Bushfire Prone Areas*.
- Condition 5 – Stormwater Management Plan
Required to ensure the modified site integrates effectively with the surrounding drainage network.
- Condition 6 – Dust Management Plan (DMP)
Required to ensure that the impact of dust is minimised on adjoining properties during construction. The nature of the works and location of the site necessitate the preparation of a DMP.
- Condition 7 – Insect Vector Management Plan (IVMP)
Required as the site is considered high risk by the City's Environmental Health Services due to its location in the Town Centre and high density of accommodation capacity.
- Condition 8 - Detailed Landscaping Plans
Not yet prepared as there is an intention to integrate new landscaping with Wickham beautification works which will commence detailed design in early 2017.

These conditions have all been agreed to by the Applicant and will be submitted to the City for endorsement post planning approval.

Scheme Amendment No. 39

On 9 September 2016, Council resolved to initiate Scheme Amendment No.39 which (amongst other things) seeks to require a higher standard of development for TWA's in Town Centre zones. If draft Amendment No.39 were granted final approval in its current form, then Wickham Village would not be considered of sufficient standard to remain permanently in the Town Centre zone. Draft Amendment No.39 still has a long way to go in the process before it can be determined what the actual implications for Wickham Village will be. It would be pre-emptive to be considering the proposed plans for Wickham Village against draft Amendment No.39 at this stage. A time-limited approval is therefore appropriate at this stage.

POLICY IMPLICATIONS

Council’s adopted Local Planning Policy DP10 – Transient Workforce Accommodation is relevant to this matter. RTIO has provided information to demonstrate that the approval is required to support ongoing maintenance shutdown requirements and has only requested a time-limited approval. This is consistent with Council’s adopted policy.

FINANCIAL IMPLICATIONS

The table below compares revenue streams in the transition from winding down of Birra Birra camps to reopening of Wickham Village.

Revenue stream source	Revenue generated 2015/16	Revenue generated if proposed Wickham Village expansion is approved
Birra Birra camp rates (unimproved value)	\$656,987	\$0
RTIO ex gratia payment	\$39,500	\$0
Wickham Village rates (gross rental value)	\$0	*\$525,173
Total Revenue	\$696,487	\$525,173

* Estimate based on rates currently payable for Wickham Village (\$400,790) plus estimate for additional rates incurred through construction of proposed additional rooms.

The above table shows that even with the substantial reduction in the total number of RTIO TWA rooms through decommissioning of the Birra Birra camps, the City will still receive over 75% of the revenue it received in 2015/16 from the Birra Birra camps if the proposed Wickham Village expansion is approved.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Response: 2.b.1 Red tape is minimised in line with leading business-friendly local governments
- Our Programs/Services: 2.b.1.1 Development Services

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

This application was received in mid-December 2016, has been advertised and is presented here for a Council decision on 23 January 2017. This is a turnaround timeframe of about 4 weeks, excluding the Christmas/New Year period and including the agenda settlement and review process. This is an example of work the City does to help RTIO meet its approvals requirements.

RELEVANT PRECEDENTS

Council has granted time-limited approval extensions to many TWA developments. The recommendation is consistent with Council’s adopted TWA policy.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Clause 4.5 of *Town Planning Scheme No. 8* RESOLVES to REFUSE to grant approval to increase the number of rooms at Wickham Village and extend its approval for a further five (5) years as the existing camp has reached the end of its permitted operational life and does not exhibit the urban form expected in the Town Centre zone, as set out in the relevant planning framework.

CONCLUSION

Development Application DA16153 seeks to increase the number of rooms at Wickham Village, and to extend the current expiry date from 20 December 2017 to 20 December 2022. It is considered appropriate to grant approval to allow RTIO to operate Wickham Village for another five (5) years because information has been provided that demonstrates the extended need for the facility following closure of the Birra Birra camps, because having these workers based in Wickham is a better outcome than having them based out at the Birra Birra camps and because RTIO has offered to enhance the presentation of the site as part of the development plans, consistent with the broader streetscape beautification plans for Wickham.

OFFICER'S RECOMMENDATION

That Council by Simple Majority pursuant to Clause 4.5 of *Town Planning Scheme No. 8* RESOLVES to:

- 1. APPROVE Development Application DA16153 for an increase of Transient Workforce Accommodation units at Lot 103 Wickham Drive, Wickham (Wickham Village) and extend the time-limited approval for a further five (5) years, subject to the following Conditions:**
 - a) The approved buildings, works and layout shall not be substantially altered without the prior written consent of the City of Karratha;**
 - b) This development is to cease operations by 20 December 2022 and rehabilitation of the site is to be completed by 20 December 2023;**
 - c) A Site Rehabilitation Plan (SRP) shall be submitted to the City for endorsement three (3) months prior to ceasing operations, as outlined in Condition 2. The endorsed SRP shall be completed to the City's satisfaction within the timeframe stated in Condition 2 and in accordance with works specified in the endorsed SRP;**
 - d) A detailed Bushfire Management Plan shall be prepared by the Applicant and approved by the City prior to a Building Permit;**
 - e) A detailed Stormwater Management Plan shall be submitted to and approved by the City of Karratha prior to the commencement of construction;**
 - f) A detailed Dust Management Plan shall be submitted to and approved by the City of Karratha prior to any earthworks and removal of the existing redundant accommodation buildings from the site. The Dust Management Plan must comply with the "Land development sites and impacts on air quality – A guideline for the prevention of dust and smoke pollution from land development sites in Western Australia" document;**
 - g) A detailed Insect Vector Management Plan (IVMP) shall be submitted to and approved by the City of Karratha prior to occupation of the approved development. The Insect Vector Management Plan must specify measures that will be implemented to educate residents on the risks associated with mosquitoes, and strategies to manage onsite breeding of mosquitoes and reduce the number of adult mosquitoes when high numbers are experienced;**
 - h) A detailed landscaping and reticulation plan is to be submitted to and endorsed by the City prior to the commencement of works. The endorsed landscaping and reticulation plan is to be fully implemented and operational within three (3) months of the installation of the additional accommodation units being completed;**
 - i) All landscaping areas shall be maintained to the satisfaction of the City in accordance with endorsed plans;**

- j) **Parking areas and the number of parking bays shall be provided in accordance with endorsed plans;**
 - k) **All parking, vehicle access and manoeuvring areas shall be sealed, line marked and maintained to the satisfaction of the City of Karratha;**
 - l) **All vehicle access crossovers shall be constructed and maintained in accordance with the City’s Crossover specifications;**
 - m) **Car parking areas, access driveways and building entry points shall be lit in accordance with Australian Standard AS1158 *Lighting for Roads and Public Spaces* and maintained thereafter to the satisfaction of the City;**
 - n) **No goods, materials or vehicles are to be stored or parked permanently in the designated parking bays, landscaped areas, or within access driveways;**
 - o) **Any damage to road pavements, kerbing, footpaths or City assets caused by construction activity including but not limited to vehicle movements, shall be repaired in accordance with specifications, work supervision and scheduling arrangements approved by the City;**
 - p) **Earthworks over the site and batters must be stabilised to prevent sand or dust blowing, and appropriate measures shall be implemented within the time and in the manner directed by the City in the event that sand or dust is blown from the site;**
 - q) **In accordance with the requirements of the *Health Act 1911* and the City’s *Health Local Law 2012*, the applicant must ensure a laundry unit (washing machine) is available at a ratio of 1 unit for each 15 residents in the village;**
 - r) **All waste and recycling materials must be contained in bins. These must be stored within the existing bin enclosure or if an additional storage area is proposed, it should be constructed to the satisfaction of the City’s Environmental Health Services. Any new external enclosure must be of adequate size to contain all waste bins, at least 1.5m high, fitted with a gate and graded to a 100mm diameter industrial floor waste with a hose cock, all connected to sewer/onsite effluent disposal system. The minimum provision for internal bin storage is a concrete wash-down pad of at least 1m² graded to a 100mm diameter industrial floor waste with a hose cock and connected to sewer; and**
 - s) **This decision to approve will expire if the development has not substantially commenced and is in continuation within two (2) years of the date of this decision.**
2. **ADVISE Robe River Iron Associates (Rio Tinto Iron Ore) the following:**
- a) **The approved development requires a Building Permit in accordance with the *Building Act 2011*;**
 - b) **The existing mess building conversion is likely to require the building to be reclassified under the *Building Act 2011*, which will require full compliance with AS1428.1 – 2009 in regards to accessibility;**

- c) **The gymnasium will require registration as a Public Building and a maximum occupancy certificate will be required to be issued by the City's Environmental Health Services. The facility will be subject to an annual inspection and the payment of an annual registration fee. Please contact the City's Environmental Health Services for relevant application forms and information on submission requirements;**
- d) **A revised Lodging House registration certificate will be required to be issued by the City's Environmental Health Services as a result in an increase in occupancy of the camp. Please contact the City's Environmental Health Services for relevant application forms and information on submission requirements;**
- e) **In regard to stormwater disposal, the design shall not create areas where water has the potential to pond as this creates a risk of developing a mosquito breeding habitat;**
- f) **The development shall comply with the noise pollution provisions of the *Environmental Protection Act 1986* and the *Environmental Protection (Noise) Regulations 1997*. No construction activities causing noise and/or inconvenience to neighbours are to be carried out after 7.00pm or before 7.00am Monday to Saturday, and not at all on Sunday or Public Holidays. Should it be necessary to undertake construction work outside these times, please contact the City's Environmental Health Services for information;**
- g) **The burning of vegetation is not permitted on site;**
- h) **The development must be connected to the Water Corporation's reticulated sewerage system prior to occupation of the new accommodation buildings;**
- i) **Industrial liquid wastes, including wash-down wastes, are not permitted to enter any stormwater system. The disposal of industrial liquid waste is to comply with the City of Karratha Local Laws and be discharged to sewer as approved by the Water Corporation. Discharge of industrial liquid wastes directly to soak or ground is also not permitted and requires the approval of Department of Environment and Conservation;**
- j) **Any wash-down of plant, vehicles or equipment must be carried out over a wash down pad with waste water treated to the satisfaction of the Water Corporation;**
- k) **The storage of Liquefied Natural Gas (LNG) and Liquefied Petroleum Gas (LPG) must comply with the requirements of AS 3961:2005 (for LNG) and AS/NZS 1596:2008 (for LPG) with regard to storage and handling of these gases. The applicant is advised that a Building Permit application is required to be submitted for these facilities if there are no approvals currently in place; and**
- l) **Refuse bins shall be provided adequate to service the development and the bins are to be screened from view to the satisfaction of the City of Karratha prior to occupation of the approved development.**

12.2 KARRATHA CITY CENTRE LANDSCAPING PROJECTS FOR 2017

File No:	LP.197, CP.509
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	A/Director Development Services
Date of Report:	9 January 2017
Applicant/Proponent:	LandCorp and City
Disclosure of Interest:	Nil
Attachment(s)	1. City Centre Park Concept and Landscaping Plans 2. City Centre Entry Landscaping Masterplan and Stage 1 Concept Plan 3. Red Earth Arts Precinct Landscaping Plan

PURPOSE

For Council to be updated on, and to consider the latest plans for delivering important landscaping projects in the Karratha City Centre in 2017, with a focus on whether stronger local landscaping themes can be incorporated.

BACKGROUND

The Karratha City Centre Infrastructure Works Program (a State Government Royalties for Regions initiative) is helping transform the Karratha City Centre into a vibrant, modern and high amenity CBD area.

There are a number of significant City Centre infrastructure projects that will be completed in 2017 that will add to the improved framing of the City Centre; namely the extension of Karratha Terrace from The Quarter through to Searipple Road and the full extension of Bayview Road from the Karratha Health Campus through to Searipple Road, creating a continuous road link north of the City Centre from east to west.

While these major infrastructure projects truly demonstrate the transformational nature of the KCCIW Program, the complementary landscaping that has been undertaken is establishing and helping create a much more welcoming and comfortable CBD environment.

Two new landscaping projects that will be undertaken and completed in 2017 are the City Centre Park and the Karratha Entry Landscaping (DeWitt/Dampier intersection). Council considered and adopted concept plans for both of these landscaping projects at its 16 November 2015 Ordinary Council Meeting and under two separate reports resolved to:

1. adopt the concept for the Karratha City Centre park for the purposes of proceeding to detailed design and seeking tenders; and
2. endorse concept design option 1 and supplementary intersection approach landscaping design street trees to be included as part of the Karratha Entry Landscaping at the DeWitt & Dampier Road intersection and approach, subject to tree and plant species selection being more endemic to the region.

Further to Council's request for trees and plant species for the Karratha Entry Landscaping to be more endemic to the region, the recently formed Environment and Sustainability Advisory Group has recommended that local landscaping should be more of a consideration in all City landscaping projects. There is an opportunity to review the latest plans for the two landscaping projects referred to above before works are tendered. In addition, while landscaping plans for the Red Earth Arts Precinct are finalised, those plans have also been reviewed to see whether there is any opportunity to incorporate any more regionally endemic landscaping without causing difficulties under the construction contract.

Karratha City Centre Park

The latest plans for the City Centre park (Attachment 1) refine the concept plan that was adopted by Council in November 2015.

The latest plans show a car park design over the section of ex Welcome Road between the creekline and the shopping centre car park. The car park design includes an opportunity for three rows of tandem caravan parking isles. This design relies on vehicles being able to either enter or exit via the Karratha City Shopping Centre car park. Should Council wish to proceed with implementing this concept plan for the car park, it will be necessary to gain authorisation from the owner of the shopping centre to egress via their car park. It is therefore recommended that the City write to the owner of the shopping centre to see whether this access/egress arrangement would be acceptable.

The latest plans retain a site for a prominent sculptural public art piece above the water feature on the corner of Sharpe Avenue and Welcome Road. This public art piece is being commissioned separately. It is recommended that the process for determining the design of this art piece involve the City's Public Art Advisory Group.

Another important matter that needs to be resolved is the name that will be given to the park. Welcome Park has been used in recent times by officers and contractors involved in preparing the concept plans. This name both references one of the road frontages (which is a common basis for park names in the City) and describes its function as a park at the entry to the Karratha City Centre. There may, however, be a preference to name the park after a prominent local community member or some other local character reference. It is recommended that a selection of names be assembled for community consideration and input prior to a name for the park being determined.

In terms of plant species, the latest plans propose natives along the creekline and exotic species at street level. The exotic planting proposed at street level for the City Centre park complements approved planting for the Welcome Road frontage of the Red Earth Arts Precinct. It makes sense to have consistent landscaping themes on both sides of the Welcome Road entry. It is recommended, however, that the proposed Poinciana on the step-down level be replaced by a native species such as *Acacia Coriacea*. While this native species would take longer to grow, it would grow to 5-6m and would contribute to more of a native theme. Alternatively, a relocated Kurrajong (native to the Burrup Peninsula) could be planted here, if available.

Karratha Entry Landscaping

The masterplan for the DeWitt/Dampier entry (Attachment 2) shows recommended landscaping works for the DeWitt entry and along Dampier being divided into eight separate phases. The alphabetical order of phases reflects the recommended staging of works, with the first stage being at the DeWitt/Dampier intersection. This is the phase of landscaping that is recommended to be delivered by the KCCIW Program in 2017.

The proposed landscaping at the DeWitt/Dampier intersection will improve the amenity of the town entry, which will be a real positive. This entry into the City (and the Pilbara for many

visitors) is already impressive, passing through the Karratha Hills landscape, looking over the City Centre and across to Nickol Bay and the Burrup Peninsula. The relocation of Millstream Palms recently removed from the northern end of Searipple Road (to make way for the Bayview Road intersection) to the DeWitt/Dampier intersection will help give visitors a positive first impression of the City and showcases regionally endemic species.

There is an opportunity to further enhance this regionally endemic landscaping theme by including other regionally endemic species at the DeWitt/Dampier intersection. To that end, it has been identified that six mature Kurrajongs proposed to be relocated to the Sharpe Avenue frontage of the Red Earth Arts Precinct may be better relocated to the DeWitt/Dampier intersection. These Kurrajongs would not be highly visible along the Sharpe Avenue frontage of the Red Earth Arts Precinct, having to compete with established Poincianas in the Sharpe Avenue verge. There is an opportunity to instead relocate these Kurrajongs to the DeWitt/Dampier intersection to add to the unique regionally endemic landscaping theme at this entry to the City. This entry could be further enhanced by installing evocative City-themed welcome signage/entry statement(s).

It is recommended that provision be made for welcome signage/entry statement(s) as part of finalising the landscaping masterplan and that thought be given to incorporating stronger regionally endemic landscaping themes as part of finalising plans for the DeWitt/Dampier entry landscaping, as outlined above.

Red Earth Arts Precinct

Landscaping plans for the Red Earth Arts Precinct were reviewed as part of trying to see whether more regionally endemic landscaping could be incorporated. Landscaping for the Red Earth Arts Precinct has been designed based on a concept of providing shade trees in the car park, a large turfed area in and around the amphitheatre, feature Kurrajongs around the amphitheatre and planting around the north eastern perimeter of the building to provide some colour and help manage access (Attachment 3). The landscaping plans have been approved by Council for construction and installation.

The Kurrajongs originally intended for the Sharpe Avenue frontage but now being relocated to the DeWitt/Dampier intersection will be replaced by Pink Trumpet trees. This change has been agreed by the Red Earth Arts Precinct Advisory Group and is being made to the landscaping specifications. The possibility of setting the feature Kurrajongs in small areas of Burrup-style rock outcrops, spinifex and Tamil Grass (or the like) instead of small areas of turf was also considered but it is recommended that this not be done because it will compromise the ability to accommodate overspill foot traffic at peak use times.

Members of the Environment and Sustainability Advisory Group have been invited to inspect the Red Earth Arts Precinct interface with the adjoining drainage reserve to have input into the landscaping strategy for this interface.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

The matter of local landscaping themes has been raised by Councillors previously and has also been something the Environment and Sustainability Advisory Group (which includes Councillors) has been keen to introduce. In proposing the recommended changes to landscaping plans, consultation has taken place with Parks and Gardens, the Project Manager for the Red Earth Arts Precinct, the Director Strategic Projects and Infrastructure, the Advisory Group for the Red Earth Arts Precinct and the Environment and Sustainability Advisory Group.

COMMUNITY CONSULTATION

Concept plans for the City Centre park were made available for the community to consider and make comment on. The Environment and Sustainability Advisory Group includes community membership.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Council has adopted Policy CS09: Naming of Parks, Reserves and Buildings.

FINANCIAL IMPLICATIONS

Changes to landscaping plans are likely to incur additional design costs. In the case of the Red Earth Arts Precinct, there are limitations on what can be negotiated with the builder under the pre-existing contract and bearing in mind that construction has substantially commenced.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.a.1.3	Statutory Planning
	1.a.1.2	Parks and Gardens Maintenance
	1.a.2.5	Strategic Project Management
Our Projects/Actions:	1.a.1.3.1	Develop City Centre Park (adjacent to REAP)
	1.a.1.2.2	Design Town Entry Statements
	1.a.2.5.2	Construct Karratha Arts and Community Precinct

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Financial and Reputation.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has approved landscaping plans for all projects referred in this report.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. WRITE to the owner of the Karratha City Shopping Centre seeking approval to the proposed access/egress arrangement for additional caravan parking area between the shopping centre and the new City Centre park;

2. REQUIRE the process for determining the design of the sculptural art piece as part of the City Centre park to involve the City's Public Art Advisory Group;
3. REQUEST a selection of names for the City Centre park be assembled for community consideration and input prior to a name for the park being determined;
4. IMPLEMENT landscaping plans for the City Centre park, City Centre entry and Red Earth Arts Precinct as adopted.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. WRITE to the owner of the Karratha City Shopping Centre seeking approval to the proposed access/egress arrangement for additional caravan parking area between the shopping centre and the new City Centre park;
2. REQUIRE the process for determining the design of the sculptural art piece as part of the City Centre park to involve the City's Public Art Advisory Group;
3. ADOPT the name _____ Park for the City Centre park;
4. REPLACE the proposed Poinciana on the step-down level of the City Centre park with a native species such as Acacia Coriacea or potentially one of the transplanted Kurrajongs;
5. RELOCATE Kurrajongs proposed to be planted along the Sharpe Avenue frontage of the Red Earth Arts Precinct to the City Centre entry as further examples of unique local species; and
6. REQUEST provision be made for welcome signage/entry statement(s) as part of finalising the landscaping masterplan for the City Centre entry, and that thought be given to incorporating stronger local landscaping themes as part of finalising plans to be tendered for the entry landscaping.

CONCLUSION

As can be seen above, opportunities have been identified to incorporate additional local theming into landscaping plans for the new City Centre park, the City Centre entry and the Red Earth Arts Precinct; all landscaping projects being delivered in 2017.

There are matters associated with plans for the proposed City Centre park outside landscaping that still require resolution: namely access arrangements for the new car park between the City Centre park and the shopping centre; the proposed sculptural public art installation; and the name of the park.

There is an opportunity to relocate 6 mature Kurrajongs intended for the Sharpe Avenue frontage of the Red Earth Arts Precinct to the City Centre entry to have more endemic species on display at this entry to the City. This change will help increase local theming in prominent City Centre landscaping projects. The Environment and Sustainability Advisory Group is assisting determine an appropriate landscaping treatment for the interface between the Red Earth Arts Precinct and the drainage reserve.

Attention should be given to incorporating provision for welcome signage/entry statement(s) as part of finalising the landscaping masterplan for the City Centre entry.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the following changes to adopted City Centre landscaping plans in an effort to increase local landscaping themes:
 - a) **REPLACE** the proposed Poinciana on the step-down level with a native species such as Acacia Coriacea or potentially a transplanted Kurrajong;
 - b) **RELOCATE** Kurrajongs proposed to be planted along the Sharpe Avenue frontage of the Red Earth Arts Precinct to the City Centre entry;
2. **REQUEST** provision be made for welcome signage/entry statement(s) as part of finalising the landscaping masterplan for the City Centre entry, and that thought be given to incorporating stronger local landscaping themes as part of finalising plans to be tendered for the entry landscaping; and
3. **WRITE** to the owner of the Karratha City Shopping Centre seeking approval to the proposed access/egress arrangement for the proposed caravan parking between the shopping centre and the new City Centre park that would rely on access to the shopping centre car park.

12.3 BURRUP WORLD HERITAGE LISTING

File No:	LP.71
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	Senior Strategic Planner
Date of Report:	9 January 2016
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to adopt a position on World Heritage Listing of portion of the Burrup Peninsula and Dampier Archipelago.

BACKGROUND

There has been a history of interest surrounding the potential World Heritage Listing of portion of the Burrup Peninsula and Dampier Archipelago. This has presented itself in political, community and academic interest in the area and the merit of World Heritage Listing.

In May 2012 the Australian Heritage Council reported to then Environment Minister Burke that portions of the Burrup Peninsula and Dampier Archipelago meet UNESCO's World Heritage List criteria. On the other hand, the WA economy has been crucial to Australia's economic wealth generation, and its export earnings in particular. The Federal Government may be reluctant to appear to interfere with that economic prosperity.

While there is no involvement by Local Government in the process for including Australian places on the World Heritage List, the State Government must support nomination to enable the Federal Government to make nomination of a place for World Heritage Listing to the UNESCO.

It is unclear what the current State Government's position is regarding World Heritage listing of the Burrup Peninsula and Dampier Archipelago. Premier Barnett and the Local Member of Parliament have both expressed support for World Heritage listing at forums and functions in recent months. During a recent session of parliamentary question time, however, current Aboriginal Affairs Minister Peter Collier recorded his questioning of the need for World Heritage Listing, stating that 'the current arrangements provide significant protection for this area, and World Heritage Listing would not confer any additional statutory protection.'

Regardless of the State Government position, Council should consider the implications of World Heritage Listing and adopt a position given that the Burrup Peninsula and Dampier Archipelago fall within the City's jurisdiction.

The Burrup Peninsula and Dampier Archipelago are recognised as containing some of the oldest and densest concentrations of rock engravings in the world. This area was registered on the National Heritage List in 2007. It is important to note that the Burrup Peninsula and Dampier Archipelago also contain other important values, such as the significant port and industrial infrastructure that is well established and the recreational values associated with

the peninsula and the islands. It should be expected that any World Heritage Listing would recognise and accommodate, but also influence the development and management of other important values.

Potential benefits associated with World Heritage Listing

- Listing as a World Heritage site can produce many benefits for Australia, and local communities in particular. The Tasmanian Wilderness, Kakadu, Uluru and the Great Barrier Reef have featured in promotions resulting in greatly increased tourist visitation from overseas and within Australia.
- Local communities benefit from possible increases in employment opportunities and income, as well as improved planning and management of the region. The Australian Government has provided resources to strengthen management of nominated World Heritage sites and improve interpretation and visitor facilities.

Potential risks and implications associated with World Heritage Listing

- The potential risks associated with World Heritage Listing revolve around whether the current co-existence of heritage, national park, industry and recreational activities may be disturbed, and whether potential development opportunities are affected.
- There is a risk that the classification of World Heritage Listing may contribute towards environmental protests against development proposals as has occurred in some cases around Australia. In the case of the Franklin River dam proposal, the World Heritage Listing of the Tasmanian Wilderness contributed to development not proceeding following considerable environmental protests.
- While there are a range of land uses which occur within World Heritage Listed places i.e. grazing within the Wilandra Lakes region NSW or recreational and commercial fishing on the Great Barrier Reef, it is noted that these activities occur subject to specific restrictions. While there are various controls in place to regulate industry and recreational activities, it is unknown to what extent further controls may be required should World Heritage Listing be granted.

Options for Council Position

While there is no formal 'weight' to a Local Government position regarding World Heritage Listing, it would be beneficial for Council to have an adopted position on the matter. Options available to Council are:

1. Unconditional support
2. Conditional Support
3. Withhold Support
4. Not adopt a position

It is recommended that Council support World Heritage Listing because it gives appropriate recognition at an international level to the unique values of the Burrup Peninsula and Dampier Archipelago and can help promote tourism development in the region, which is something the Council wishes to do. It is recommended, however, that this support be conditional based on other values being recognised and accommodated. It is therefore recommended that Council adopt Option 2.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of the potential for international recognition for places of significance within the City.

COUNCILLOR/OFFICER CONSULTATION

This report is considered to brief Councillors on the implications of World Heritage listing.

COMMUNITY CONSULTATION

The City is not required to undertake community consultation in relation to this matter.

STATUTORY IMPLICATIONS

World Heritage Listing of the Burrup Peninsula and Dampier Archipelago would grant limited additional benefits under the *Environmental Protection and Biodiversity Conservation Act 1999* based upon a differentiation between a National Heritage listed property and a World Heritage listed property. The process for considering development proposals would be unaltered.

There may be statutory implications associated with World Heritage listing depending upon the boundaries of the World Heritage listed place and whether these boundaries align with current National Heritage boundaries.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

World Heritage listing may create a greater opportunity to attract federal funding as a form of investment into an internationally recognised heritage asset. There may be significant cascading benefits associated with improved tourism and visitation.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program:	2.a.3.1	Support Tourism and Visitor Centre Development.
Our Service:	2.a.3.1.2	Support and facilitate the development of tourism within the municipality.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Financial and Reputation.

IMPACT ON CAPACITY

There will be little impact on capacity in carrying out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has provided advice to State and Federal Governments from a local perspective previously.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT World Heritage Listing of the Burrup Peninsula and Dampier Archipelago.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT World Heritage Listing of the Burrup Peninsula and Dampier Archipelago.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT A POSITION regarding World Heritage Listing of the Burrup Peninsula and Dampier Archipelago.

CONCLUSION

The potential benefits associated with World Heritage Listing are considerable at both national and local levels but there are also possible risks and implications associated with World Heritage Listing. As the area is within the City's jurisdiction and there would be direct implications upon the local community, it is appropriate that Council adopt a position regarding World Heritage Listing. It is recommended that Council support World Heritage Listing, based on the tourism development opportunities this should create, but that Council's support be conditional on the continuation of other activities on the Burrup Peninsula and in the Dampier Archipelago not being compromised.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT World Heritage Listing of the Burrup Peninsula and Dampier Archipelago subject to the following:

1. **CLARIFICATION** of the boundaries of the World Heritage Listed area; and
2. **RECOGNITION** by all parties, of the area as a hub for industrial activity of National significance and a recreational asset and the need to sustainably allow for those functions to continue.

12.4 CITY OF KARRATHA ENERGY EFFICIENCY INITIATIVES

File No: EM.19
Responsible Executive Officer: Director Development Services
Reporting Author: Strategic Planning Officer
Date of Report: 9 January 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to note Energy Efficiency (EE) initiatives currently being undertaken by the City, and that the City’s Energy Efficiency Action Plan, once completed, will act as an overarching policy document that can coordinate the City’s EE initiatives.

BACKGROUND

Electricity consumption and the cost of power are very high in the Pilbara compared to other places. In the 2015/2016 financial year the City spent approximately \$3.2 million on electricity supply. A large proportion of the City’s electricity costs are incurred via City managed facilities. This is not only costly, but also contributes greenhouse gases into the atmosphere; which has been linked to global warming. Table one lists the highest energy consuming Council facilities this financial year, the electricity expenses incurred and the greenhouse gas emissions this represents.

Site	Cost/Annum 2015/2016 FY	Green House Gas (GHG) Emissions (approx. tonnes of Co2e/annum)
Karratha Airport *	\$1,488,053	398
Karratha Leisureplex	\$705,616	187
Street lights	\$387,985	97
Wickham Recreation Precinct***	\$180,000	48
Karratha Administration Building	\$130,277	32
Karratha Depot Building	\$68,940	17
Frank Butler Centre	\$46,353	12
Roebourne Community Centre	\$35,873	10
Roebourne Aquatic Centre	\$30,281	8
The Youth Shed	\$29,629	8
Pam Buchanan	\$24,766	7
Seven Mile Tip	\$19,712	5
Karratha Golf Course and Bowling Green	\$15,490	4
Total	\$2,973,758	**833

* Approximately \$800,000 of the \$1.488 Million attributed to Karratha Airport is paid for by tenants.
 ** The Green House Gas emitted by the City in the 2015/2016 financial year is equivalent to those emitted by approximately 191 cars annually.
 *** The annual consumption figure for the Wickham Precinct is estimated as it was partially managed by Rio Tinto in the 2015.

Anything the City can do to reduce its electricity usage will help keep costs down, particularly given that the price of electricity from the grid is set to continue to increase. While a reduction in electricity use will reduce both the ongoing costs to the City and the total greenhouse gas emissions, the use of renewable energy sources can yield the added benefit of meeting electricity needs without affecting greenhouse gas emissions. The City's energy use is currently predominantly sourced from fossil fuels.

City Initiatives

Energy efficiency factors into City policies, plans, building and infrastructure designs and decision making. The City is endeavouring to reduce energy costs at the point of supply by negotiating tariffs and retail agreements, and by entering Power Purchasing Agreements (PPA) to bypass the high tariffs imposed by Horizon Power.

An example of a PPA that the City has already entered is the SunEdison solar farm at the Karratha Airport. This PPA allows SunEdison to utilise City of Karratha land to construct and operate the solar farm in return for supplying a proportion of the City's electricity requirements at the airport. The solar farm provides approximately 30% of the City's power use at the Airport, saving almost \$90,000 annually and removing the equivalent of 22 tonnes of greenhouse gases from the atmosphere.

Furthermore, a scope of works is currently being prepared to investigate all possible PPA's available to the City. The rationale for undertaking this work is that the City may be able to source electricity from energy suppliers other than Horizon Power at a cheaper price. This investigation is due to be commissioned in early 2017.

The City is also undertaking energy audits of its highest consuming facilities. An Energy audit aims to reduce energy input without negatively impacting the capacity of the building to do its job. An energy audit has already been conducted on the Karratha Leisureplex and energy audits are currently being undertaken at the City Airport, the Wickham Recreation Precinct and the City's Administration Building.

Other energy efficiency initiatives undertaken by the City to date include:

- The installation of variable speed drives on the Karratha Leisureplex pool pumps. This resulted in a savings of \$98,000 in electricity in the first year of installation.
- The Karratha Airport Light Harvesting. During the middle of the day, lights automatically switch off when natural sunlight reaches an acceptable threshold.
- Solar lighting at Saylor Park and Frank Butler Centre.
- Solar panels at the Youth shed (which produce approx. 1,600kwh/month or a savings of approx. \$5,000/year under current tariffs).
- Ongoing installation of solar powered pedestrian lighting (approx. 72 lights) in Pegs Creek, Millars Well, Bulgarra and Nickol.
- Efficient air conditioning systems in all new builds. Remote access to timers and temperature control.
- Solar orientation and use of shade structures as part of the design of new buildings.
- Thermal energy investigation into the design of the Wickham Community Hub to determine the efficiency of the passive design and consider the merit of various construction types.
- Investigation into waste to energy – methane gas to be diverted from the 7 Mile Landfill Facility and converted to energy.

These initiatives clearly demonstrate that the City is working towards improved energy efficiency and are all contributing to savings in electricity costs and reduced greenhouse gas emissions. Guiding, coordinating and reporting these initiatives could benefit from a strategic level document.

The City's Operational Plan details the need for the preparation of an Energy Efficiency Action Plan that will provide strategic guidance to energy efficiency programs. It is envisaged that on completion the document will address the following matters:

- Establish baseline data against which energy use can be assessed.
- Develop reduction targets that can provide aspirational and pragmatic ways forward for energy management.
- Develop a robust monitoring framework for energy use and greenhouse gas emissions.
- Explore alternative energy sources and transition away from total reliance on non-renewable energy sources.
- Develop strategic energy efficiency actions that link across all departments and service areas and provide a coordinated approach to energy management.
- Develop clean energy polices for the City.
- Encourage and support the community to reduce their emissions through education and behaviour change.

The Energy Efficiency Action Plan will provide a framework for the City to monitor and benchmark energy use and greenhouse gas emissions and to continue to introduce best practice energy efficiency initiatives and policies that take the City towards more environmentally sustainable, reliable and affordable operational practices.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and environmental issues.

COUNCILLOR/OFFICER CONSULTATION

The Draft Energy Efficiency Action Plan is currently in development and will undergo an internal review by relevant City departments early in 2017. The draft is then to be presented at the Council's Environment and Sustainability Advisory Group (ESAG) in April 2017. The ESAG supports the ongoing preparation of the Energy Efficiency Action Plan and will provide input into the plans objectives, reduction targets and proposed energy efficiency actions. The draft plan is due to be presented to Council for endorsement prior to the end of the 2016/2017 financial year.

COMMUNITY CONSULTATION

There are nine community members on the ESAG.

STATUTORY IMPLICATIONS

There are no statutory implications.

The Australian Government *Renewable Energy (Electricity) Regulations 2001* is a consideration if large scale renewable energy projects are being considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City is spending approximately \$100,000 in the 2016/17 Financial Year conducting Energy Audits on its highest energy consuming facilities to identify where efficiencies can be gained.

The implementation of further EE initiatives may require up front capital investment in renewable technology and/or the retrofitting of current facilities. The return on this investment

is usually via reduced energy costs over time. There are Australian Government grant funding opportunities available to support the installation of renewable energy options.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 3.a.1.4 Promote and implement responsible use of resources for environmental sustainability.
Our Services: 3.a.1.4.1 Prepare and implement environmental strategies.

The City's Integrated Strategic Plan refers to preparation of an Energy Efficiency Action Plan, with the key performance indicator being the implementation of energy audits.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of Financial and Environmental Risk. The cost of electricity from the grid is set to increase and the City's need for electricity is likely to grow as well. The City needs to as much as possible reduce the cost of electricity use to sustain its operations.

The City can play a role in reducing the release of greenhouse gas emissions.

IMPACT ON CAPACITY

Preparation of an Energy Efficiency Action Plan is scheduled into the City's Planning Services work program.

RELEVANT PRECEDENTS

Council has recently adopted a Water Efficiency Action Plan.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the number of Energy Efficiency initiatives already being undertaken by the City as examples of the City's ongoing attention to reducing energy use and costs wherever possible.

CONCLUSION

The City's predicted future electricity consumption will have significant financial impacts if changes are not made. This consumption also contributes to greenhouse gas emissions to the atmosphere while power continues to be sourced from the grid. The City is doing some really good work to reduce energy consumption but this is not captured in any strategic planning document. It is recommended that the Energy Efficiency Action Plan, currently in development, be used as the basis for setting strategic goals and providing the framework for monitoring and reporting energy efficiency initiatives being introduced, the savings they are making on electricity costs and greenhouse gas emissions and the City's performance against targets in energy use reduction. The plan is to be developed collaboratively, with input from relevant internal departments and Council's Environment and Sustainability

Advisory Group. The completed plan is due to be presented to Council for endorsement before the end of the 2016/2017 financial year.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. NOTE the number of Energy Efficiency initiatives already being undertaken by the City as examples of the City's ongoing attention to reducing energy use and costs wherever possible;**
- 2. NOTE that the Energy Efficiency Action Plan, once completed, will serve as an overarching policy document that can coordinate the City's Energy Efficiency initiatives, with a focus on renewable energy initiatives; and**
- 3. NOTE that the Energy Efficiency Action Plan will be presented to Council for endorsement prior to end of the 2016/2017 financial year.**

12.5 MAITLAND STRATEGIC INDUSTRIAL AREA - WAPC RESOLUTION TO PREPARE IMPROVEMENT SCHEME NO.4

File No:	LP.312
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Statutory Officer
Date of Report:	9 January 2017
Applicant/Proponent:	Department of Planning
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Map of Area of Improvement Plan No.44 2. Proposed City of Karratha Submission

PURPOSE

For Council to note that the Western Australian Planning Commission (WAPC) has resolved to prepare Improvement Scheme No.4 - Maitland Strategic Industrial Area and to consider whether to make a submission.

BACKGROUND

On 29 November the WAPC resolved to prepare an Improvement Scheme authorised under Improvement Plan 44: Maitland Strategic Industrial Area. The area covered by the Improvement Scheme is shown in Attachment 1. In accordance with the *Planning and Development Act, 2005*, the WAPC is currently seeking comment on its resolution to prepare the Improvement Scheme.

Terminology

Improvement Plans are strategic instruments used to facilitate development of land in areas identified by the WAPC as requiring special planning. Improvement Plans do not have statutory effect. They do not remove the land from the existing local planning scheme. As such, development undertaken under an Improvement Plan is subject to the usual local planning scheme requirements. Improvement Plan No.44: Maitland Strategic Industrial Area was gazetted on 21 June 2016.

Improvement Schemes have priority over local planning schemes such as the City's Town Planning Scheme No.8 (TPS8). In an Improvement Scheme area, the WAPC is the development control authority and has responsibility for determining applications.

At the 15 February 2016 Ordinary Council Meeting (OCM), Council resolved (Res No.153374) to submit to the WAPC the following matters that should be considered during preparation of the Maitland Improvement Plan:

- Supporting activities must be clearly defined to ensure sufficient attention is given to growing the local economy and local community;
- Improvement Scheme should provide sufficient guidance and exert sufficient land use and development controls;
- Reference should be made to the City's planning policies as part of preparing plans and assessing proposals in the development area.

Council resolved at its 21 November 2016 OCM to forward to the WAPC a submission on the draft Anketell Improvement Scheme. Many of the comments from that submission apply

to Improvement Schemes generally and can be repeated in the initial submission to the WAPC on the Maitland Improvement Scheme. The draft submission reflects this and expresses the City's concern that Improvement Schemes have little community input focus in their aims and objectives and does not provide an avenue for the WAPC to delegate responsibility to the City of Karratha to determine development applications within the Improvement Scheme area. The submission makes the point that the Improvement Scheme should protect existing planned industrial estates in the City and queries the operation of the document and the jurisdiction of responsibilities in regard to planning compliance. In relation to the Maitland Improvement Scheme area more specifically, it is noted that City Reserve 356, which contains Miaree Pool, is located wholly within the intended Improvement Scheme area. It is recommended that Council request the WAPC include provisions within the Improvement Scheme that would afford appropriate protection to this Reserve.

It is recommended that Council make a submission to the WAPC on its resolution to prepare an Improvement Scheme for the Maitland Strategic Industrial Estate. The recommended submission is presented as Attachment 2.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and environmental issues.

COUNCILLOR/OFFICER CONSULTATION

Council has previously considered Improvement Plan No.44 for the Maitland Strategic Industrial Area and resolved (Res No.153374) to submit to the Western Australian Planning Commission (WAPC) the matters that should be considered during the preparation of the Improvement Plan. Council has been briefed and considered several reports on Improvement Schemes as part of considering the introduction of the Anketell Improvement Scheme.

COMMUNITY CONSULTATION

The WAPC is the proponent of the Improvement Scheme and is therefore responsible for the consultation process. Council has the opportunity until 31 January 2017 to make a formal submission on the WAPC's resolution to prepare an Improvement Scheme for the Maitland Strategic Industrial Area. Council will get a further opportunity to make a submission on the draft Improvement Scheme once endorsed by the WAPC for public advertising.

STATUTORY IMPLICATIONS

Following closure of the public notification period, the WAPC and DSD will review all submissions made and prepare a draft Improvement Scheme document ready for public advertising in accordance with the *Planning and Development Act, 2005*. Later in the process, should the Minister approve the Improvement Scheme, it will be placed in the Government Gazette. From the date of gazettal, the Improvement Scheme will be 'in force' and will replace the City's TPS8 as the statutory planning instrument used to determine land use and development over the Scheme Area. The WAPC will also be the decision making authority for development applications within the Improvement Scheme area from the gazettal date.

POLICY IMPLICATIONS

The City's Local Planning Policies that would normally apply to development in industrial areas will not apply in the Improvement Scheme area. Instead, the Improvement Scheme provides the WAPC the ability to develop separate 'Improvement Scheme Policies'. These policies will be used by WAPC staff to assess Development Applications submitted to the WAPC within the Improvement Scheme land area.

FINANCIAL IMPLICATIONS

Once the Improvement Scheme is gazetted, the City will not determine any Development Applications in the Improvement Scheme area. As a result, the City will not receive any Development Application fees that would normally be received. The City has in the past submitted to the WAPC that decisions regarding all development applications in Improvement Scheme areas should be delegated to the City and that the City be remunerated for any work undertaken to assist in processing any such applications. This would ensure that development occurs in accordance with local specifications and requirements that may not be understood by State Government officers, as well as ensuring that the City continues to receive fees for services.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	2.c.1.1	Strategic Land Use Planning.
Our Projects/Actions:	2.c.1.1.1	Develop and Implement Land Supply Pipeline Project.

RISK MANAGEMENT CONSIDERATIONS

The City is maintaining a good reputation with the State Government by not opposing the introduction of Regional Improvement Schemes.

The level of risk is considered to be moderate to the City in terms of financial matters as the City will not receive fees for services (such as Development Application assessment fees), as would normally occur if the land area remained under TPS8.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has recently undergone the same consultation process with the WAPC and DSD as part of the process for preparing Improvement Scheme No.2 - Anketell Strategic Industrial Area.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE that the Western Australian Planning Commission has resolved to prepare Improvement Scheme No.4 – Maitland Strategic Industrial Area; and
2. NOT MAKE a submission on the WAPC resolution to prepare Improvement Scheme No.4 during the public notification period.

CONCLUSION

The WAPC has publicly notified its intention to prepare draft Improvement Scheme No.4 – Maitland Strategic Industrial Area. It is recommended that Council make a submission on the WAPC's decision. A draft submission has been prepared (Attachment 2). The draft submission generally reflects and refines comments the City has made previously to the WAPC in relation to the Improvement Plan for Maitland and the Improvement Scheme for Anketell.

The draft submission expresses the City's concern that Improvement Schemes have little community input focus in their aims and objectives and does not provide an avenue for the WAPC to delegate responsibility to the City of Karratha to determine development applications within the Improvement Scheme area. The submission makes the point that the Improvement Scheme should protect existing planned industrial estates in the City and queries the operation of the document and the jurisdiction of responsibilities in regard to planning compliance.

It is recommended that Council make a submission, as presented in Attachment 2.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MAKE a submission to the Western Australian Planning Commission on its resolution to prepare Improvement Scheme No.4 – Maitland Strategic Industrial Area, as set out in Attachment 2 to this report.

12.6 WICKHAM BOAT BEACH – REQUEST FOR REALLOCATION OF FUNDING TO IMPLEMENT PRIORITY FORESHORE MANAGEMENT ACTIONS

File No:	EM.12
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	Strategic Planning Officer
Date of Report:	9 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Concept Plan of Proposed Track Closure at Wickham Boat Beach

PURPOSE

For Council to consider reallocation of a 2016/17 budget for the Wickham Boat Ramp Design Project to the implementation of on-ground foreshore management actions at Wickham Boat Beach.

BACKGROUND

Wickham Boat Beach is a popular coastal destination that contains significant natural, recreational and cultural values. The management of these important and sometimes competing values was a focus of the recently completed Wickham Boat Beach Foreshore Management Plan (FMP). This FMP was prepared using funds from the Wickham Beautification Program (a Rio Tinto funded program that aims to improve amenity within the Wickham town site).

The Wickham Boat Beach FMP recommended a number of short-term, on-ground actions that will improve the use and management of the foreshore reserve while maintaining the environmental values of the area. These actions include:

- Closing unauthorised tracks and installing bollards to ensure better managed access.
- Fencing vulnerable dune areas to ensure protection of ecological values.
- Revegetating eroded dune areas.

Council has allocated \$100,000 in the 2016/17 budget for the design of a boat ramp at the Wickham Boat Beach. It is requested that this funding be reallocated to the short term priority actions listed in the Wickham Boat Beach FMP. In particular, it is requested that funding be used for the closing of unauthorised tracks via the installation of fencing, bollards and revegetation.

Justification for Reallocating Funds

The need for upgrade of the Wickham Boat Beach boat ramp was first identified in the *Wickham Boat Ramp Improvement Investigation Report, 2015*. This report recommends a number of short term upgrade options that could improve the usability of the current ramp. The report also suggests that should the City intend to redesign the ramp, there would be the need for:

- An analysis of demand through a boat ramp user survey.
- An assessment of similar nearby facilities, to investigate other options for recreational boaters, which would assist in predicting increases in future use.
- A large scale bathymetry survey of the study area.

Approximately fifteen community members attended a recent workshop, undertaken as part of preparing the Wickham Boat Beach FMP. At this workshop it was indicated that the existing boat ramp satisfies current user needs and that upgrading the existing boat ramp is not an urgent requirement. Current funding is for design only. It is therefore recommended that this funding be used to implement first stage coastal access management and dune rehabilitation works in 2016/17 and that funding for design and construction of a boat ramp upgrade at Wickham Boat Beach be pushed back, targeting State Government Recreational Boating Facilities Scheme grant funding in future years.

The Suggested Use of Reallocated Funds

The closure and revegetation of access tracks is something that will improve access management, dune conservation and the safety and amenity of beach users. The project would involve determining the tracks that should be closed (guidance provided in the FMP), installing fencing/bollards to restrict access along those tracks and then revegetating degraded areas. Prior to any works being undertaken, a detailed implementation plan will need to be prepared; setting out infrastructure requirements, plant species, number of plants and the areas to be planted.

The estimated cost of undertaking these access management and rehabilitation works are detailed in the table below.

Action	Approximate Cost	Assumptions
Implementation Planning.	\$10,000	Based on 50 hrs of consultant work.
Close and Bollard Unauthorised Tracks.	\$13,500	
Install Dune Fencing.	\$40,000	
Revegetate Unauthorised Tracks.	\$24,000	Based on 2000m ² of revegetation at \$12/m ²
Total	\$87,500	

The reallocation of funding towards these on-ground works will allow for implementation planning to commence early in the new year. This will allow revegetation to occur at the right time of the year. This will also mean that the funding will be spent on physical works supported by the community, Rio Tinto and Council's adopted FMP before the end of the financial year (as per budgetary requirements).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental issues.

COUNCILLOR/OFFICER CONSULTATION

A number of City Departments are represented on the Foreshore Projects Reference Group including Infrastructure Services, Planning Services, Community Engagement, Partnerships and Strategic Projects. This group meets on a monthly cycle. The reallocation of funding from the Wickham Boat Beach boat ramp design to the implementation of stage 1 on-ground works as per the Wickham Boat Beach FMP was discussed at the December Reference Group meeting.

COMMUNITY CONSULTATION

Rio Tinto supports better management of beach access from the road in its submission on the Wickham Boat Beach FMP.

The City will advise NAC of the proposed works intended to close and rehabilitate informal access tracks through the dunes and provide NAC the opportunity to be engaged with this project.

At the community workshop and at recent meetings with representatives of the Port Walcott Yacht Club the following works have been requested:

1. construction of steps between the boat ramp car park and the beach;
2. relocation of rocks currently sitting in the boat ramp car park out to the eastern groyne; and
3. minor expansion of the car park.

The cost and resources required for these works can be estimated at the same time as getting quotes for rehabilitation works to see whether and to what extent they can be delivered at the same time within budget.

Community planting day(s) may be incorporated into the program to allow community members the opportunity to get involved in the rehabilitation works if they wish. Similar exercises have been undertaken in Karratha and Point Samson recently and have proved popular with community members. There is also the opportunity to engage Conservation Volunteers Australia in the on-ground works program.

STATUTORY IMPLICATIONS

There are no statutory implications.

FINANCIAL IMPLICATIONS

Account Number: 944203 - Wickham Beautification Stage 1 – Boat Ramp Design currently has a budget of \$100,000. It is recommended that this funding be reallocated to a new job number under the Beach Maintenance General Ledger Account - 38200 for the purposes of on-ground works at Wickham Boat Beach.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	3. a.3.3	Foreshore Management
Our Projects/Actions:	3.a.3.2.1	Develop and Implement Foreshore Management Plans.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of sourcing plants, equipment and services required to complete the works by the end of the financial year.

IMPACT ON CAPACITY

The reallocation of funding to the recommended works is not expected to generate any additional work in overseeing implementation. Implementation of the recommended works will still be overseen by Technical Services.

RELEVANT PRECEDENTS

The Wickham Boat Beach Foreshore Management Plan was adopted by Council at the July 2016 OCM.

A number of foreshore works packages have been endorsed by Council. Including:

- The first package of works for the Dampier foreshore at the February 2015 OCM.
- The consideration of the first package of priority works for Point Samson at the April 2015 OCM.
- Searipple Precinct and Maitland Precinct in Karratha

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ENDORSE the reallocation of funding from Account Number 944203 - Wickham Beautification Stage 1 – Boat Ramp Design to Account Number 652015 for the implementation of stage 1 on-ground works as depicted in the Wickham Boat Beach Foreshore Management Plan; and
2. REQUEST the design of the Wickham Boat Beach boat ramp be progressed in the 2017/18 financial year.

CONCLUSION

Long term sustainable use of the Wickham Boat Beach Foreshore requires recreational activities to be undertaken in a way that doesn't cause irreparable damage to ecological values. Controlled access can manage use, without restricting activities that makes the area such a valued recreational resource. The on-ground works proposed are also easily implementable and can be completed within the 2016/2017 financial year. It is also considered that the reallocation of funding from the boat ramp design project will not impede the eventual design and construct of the ramp. This boat ramp project requires some preliminary investigations which should be entered into prior to initiation of the detailed design stage. In light of the above, it is suggested that funding be reallocated towards the implementation of priority actions from the Wickham Boat Beach Foreshore Management Plan.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the reallocation of \$100,000 that has been allocated in the 2016/17 budget for the purpose of the Wickham Boat Beach Boat Ramp for the following scope of works at Wickham Boat Beach Foreshore:

1. Implementation planning for the closing of unauthorised tracks, fencing and revegetation;
2. Installation of bollards to close unauthorised tracks;
3. Installation of dune fencing;
4. Revegetation; and
5. Access improvements.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 NORWEST JOCKEY CLUB FINANCIAL CONTRIBUTION

File No:	GS.41
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	A/g Manager Infrastructure Services
Date of Report:	27 October 2016
Applicant/Proponent:	NorWest Jockey Club
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider its support to the NorWest Jockey Club (NWJC) for the purpose of providing seasonal race track maintenance and cleaning services.

BACKGROUND

As part of the 2015/16 Operations Service Review, the maintenance activities undertaken at the Roebourne Race Track were examined by Council Officers.

Historically the grading and preparation of the Roebourne Race Track and facilities occurs in June / July each year utilising City staff and resources. Council has budgeted \$38,530 for plant, wages, materials and overheads for the race track maintenance and cleaning services in 2016/17. During this period there are four race meetings, and consequently the City maintenance involves:

- Grading of the track prior to each meeting (water truck, rollers and graders)
- Grading of barrier shoot approaches
- Grading of the carpark and hard stand areas
- Watering of the track during the meetings (every second race) and dust suppression to the car park area as well as the entry road.
- Cleaning of the facilities prior to a race meeting and ongoing ablution cleaning during the events.

The track maintenance arrangements have been in place for over 20 years but no record can be found that formalises it as an ongoing commitment of Council to continue this practice aside from it being included in Councils works program and hence annual budget.

Issues and Options

The City does not typically provide dedicated facility maintenance activities or cleaning services for sporting organisations to the extent it does for the NWJC. The closest comparison would be the FeNaCING festival which as a major event attracts various levels of sponsorship and City-staff support including cleaning services. The NWJC is the only race track in the City that attracts hundreds of visitors per annum and provides the City with a state and national profile through various media and communication channels.

Delivering racetrack and grounds maintenance services, using City resources, results in disruptions to the works program such as gravel re-sheeting. Typically, during the mid-year months, the City is in the midst of its gravel re-sheeting program and has machinery deployed throughout the district. Returning this machinery to complete the race track tasks requires additional mobilisation and demobilisation which results in inefficiencies and overtime for staff.

Race Track maintenance and preparation of the track in particular are closely scrutinised practices by stewards from WA Racing and Gaming with safety being a priority factor. The primary service is grading the track which requires a skilled grader operator to prepare the surface suitable for race meetings. In recent years the City has become very proficient at this task. As part of its support the NWJC recognises the City of Karratha through signage at events and in marketing and promotional material.

Although these activities can remain as part of the City's works program, Council has several options available including providing a contribution to the NWJC to coordinate its race events maintenance or providing no support. Any agreed contribution, perhaps equivalent to Council's current budgeted amount, will give flexibility to the NWJC to manage their own maintenance activities as they see fit by appointing contractors (or volunteers) to undertake the track preparation works and facility cleaning activities.

Communication between City Officers and the NWJC to discuss various options has occurred. The NWJC has some concerns over securing a quality plant maintenance crew to enable track grading activities however, they believe that some components such as cleaning and provision of a water truck for dust suppression can be coordinated by themselves. Officers understand the request from the NWJC would be for Council to continue to fund these activities. It should be noted that the use of a water truck and grader go hand in hand when preparing the race track so having 2 parties responsible for both activities is problematic.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers, including Senior Management during the Operations Service Review.

COMMUNITY CONSULTATION

City Officers have raised the services afforded by Council with the NWJC for their consideration and comment.

STATUTORY IMPLICATIONS

There are no statutory implications at this point in time. Should a funding agreement be proposed, Council will need to make provision for a financial contribution in its Annual Budget. This would most likely be included in Council's Annual Community Funding Scheme.

POLICY IMPLICATIONS

There are no policy implications at this stage.

FINANCIAL IMPLICATIONS

Council has allocated \$38,530 in its 2016/17 Budget for Roebourne Race Track Maintenance which includes an estimated \$8,000 in cleaning and \$30,000 in operational staff, plant and overheads.

The City provides other levels of support and sponsorship to the NWJC. Each year the City arranges waste collection services (by way of vouchers and internal financial journal) to the value of approximately \$1,500 for rubbish collected that is associated with race days. In addition to these contributions, Council has made historical contributions through plant donations, major event sponsorship funding, loans and rates exemptions. In April 2015, Council provided \$18,000 plus \$7,500 in-kind financial support for event sponsorship for the four major horse racing events in Roebourne.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services:	1.c.1.2	Community Engagement
Projects/Actions:	1.c.1.2.1	Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

The City has had a long standing arrangement with the NWJC to provide track maintenance and cleaning assistance. The major risk discussed with the NWJC is the ability to provide track maintenance to the current standard that the City provides. This is a major concern and has the potential in the short term to jeopardise race meets.

Additionally, it may require time to coordinate any new contractor to prepare the surface in preparation for the 2017 race events. To mitigate this risk, Council could consider providing an appropriate notice period, for example - the 2018 race season, should it wish to change the nature of its support to enable adequate time to prepare. This would enable the City and the NWJC to commence preparations and planning for the transition.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation as the race track maintenance and cleaning services afforded to the NWJC are currently included in Council's Budget and have staff time allocated to deliver these services.

Should Council elect to consider its support being delivered in a different manner, the operational staff hours and plant will most likely require re-allocation to other activities such as stormwater maintenance, gravel re-sheeting and shoulder maintenance works.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter other than the historical manner that the City supports the NWJC.

It should be noted that Officers consider the level of support afforded directly by City staff to the NWJC as uncommon, as the City does not provide the same level of support to other sporting and community groups.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1
As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AUTHORISE negotiations with the NorWest Jockey Club to determine an agreed funding arrangement for the 2017 Race Season in lieu of the City providing resources for track maintenance and cleaning services and then report back to Council.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AUTHORISE negotiations with the NorWest Jockey Club to transition responsibilities for track maintenance and cleaning services to commence in the 2018 Race Season.

CONCLUSION

The current Roebourne Race Track in-house maintenance arrangement has been in place for many years, however this results in disruptions to other City maintenance activities conducted by the Operations team and the Cleaners team involved on race days. As a result of the Operations service review, an opportunity was identified to alter the arrangement by offering the NWJC a contribution in-lieu of using City resources and this is now presented to Council for consideration.

Despite the options presented in this report City Officers recommend that the services are continued to be delivered directly by the City. The basis of the recommendation has regard for the historical arrangements in place, the nature of the works required, the significance of the events and the recognition that the City is afforded through its support of the NWJC,

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONTINUE to provide the NorWest Jockey Club with track maintenance and cleaning services each year, as part of the four race meetings of the Roebourne Race Season.

13.2 SUBDIVISIONAL GUIDELINES & OUTSTANDING WORKS BOND POLICY TE-05

File No:	RD.36
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Directorate Administration Officer
Date of Report:	28 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Revised TE-05 Subdivisional Guidelines and Outstanding Works Bond Policy

PURPOSE

To consider the review of TE-05 Subdivisional Guidelines and Outstanding Works Bond Policy.

BACKGROUND

The purpose of this policy is to inform the public of Council's requirements for subdivisional developments, relevant fees and charges and outstanding works inspection and rectification processes.

The policy proposes that Council adopts the Institute of Public Works Engineering Australia (IPWEA) Local Government Guidelines for Subdivisional Development (Edition 2.2-2012) together with the City of Karratha Subdivisional Guidelines Addendum.

The IPWEA guidelines have been developed to provide a consistent approach to subdivisional development across local governments in Western Australia. Whilst the City of Karratha Subdivisional Guidelines Addendum has been developed to meet local conditions, the policy has been amended to clearly identify City requirements for early clearance of subdivisional conditions and the inclusion of "Retention Moneys" to be held until all defects have been rectified to the City's satisfaction.

Typically, Council undertakes all construction works utilising Australian Standard Conditions of Contract which recommend 5% of the construction cost be retained until practical completion. Once practical completion is granted 2.5% is returned to the contractor and 2.5% retained by Council until the end of defects liability period, which is usually 12 months. Retention moneys can take the form of cash, bank guarantees or bonds however, for all subdivisional work it is recommended that bank guarantees or bonds be requested, as most subdivisional work is undertaken by contractors for other Developers who are responsible for payment of progress claims.

Minor modifications to the policy are proposed including: format updated to reflect current policy template, current position titles, contact details, permitted standard hours of work, referral to adopted Annual Budget for fees and charges and minor grammatical changes. The policy has been provided as an attachment to this report with tracked changes to clearly identify the changes proposed.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with internal staff members from the Technical Services department in respect to TE-05 for the review of this policy.

COMMUNITY CONSULTATION

No community consultation is required in the development of the TE-05 Subdivisional Guidelines and Outstanding Works Bonding Policy, however the Policy will be made available to the public via the City's website and Customer Service department, pending Council's approval.

STATUTORY IMPLICATIONS

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

POLICY IMPLICATIONS

If Council supports the officer's recommendation, the reviewed TE-05 Subdivisional Guidelines and Outstanding Works Bonding Policy will take effect immediately and have a policy review date scheduled for November 2018.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

Ensuring that Council Policies are up to date, reduces exposure to reputation risks.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Review of all City policies are conducted periodically to ensure they are current and relevant.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the TE-05 Subdivisional Guidelines and Outstanding Works Bonding Council Policy as proposed pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE TE-05 Subdivisional Guidelines and Outstanding Works Bonding Policy with the following modifications:

CONCLUSION

Council's policy TE-05 Subdivisional Guidelines and Outstanding Works Bond Policy has been reviewed to ensure it is current, and is now presented to Council to consider the minor changes proposed, with an anticipated review date of November 2018.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the TE-05 Subdivisional Guidelines and Outstanding Works Bond Policy as amended in the attachment to this report.

13.3 REQUEST TO CALL TENDERS FOR THE SUPPLY OF ASPHALT AND PROFILING SERVICES

File No:	RD.81
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Operations Coordinator
Date of Report:	18 December 2016
Applicant/Proponent:	Operations Coordinator
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration to call tenders to provide asphalt and profiling services for a period of two (2) years with two x one (1) year extension options.

BACKGROUND

The City of Karratha does not have the capacity in house to provide asphalt services and historically has called for tenders for the provision of these services to assist in the delivery of its works programs.

The current tender (RFT 41-13/14) awarded to Supercivil Pty Ltd commenced on 1 July 2014 and is in force for a period of two years with 2 x 1 year extensions. The City has absolute discretion as to whether it exercises any option of extension. The first contract extension option has been exercised ending July 2017.

In the last 30 months since the current contract commenced, Council has expended \$5.1 million on asphalt overlays, carpark resealing works, airfield asphalt repairs, roads surface repairs and various other asphalt works aligned to the Council's infrastructure maintenance requirements.

With the current contract having 18 months until its conclusion, Council is not obligated to call tenders, however having regard for market conditions, Officers believe it is in Council's interest to test the market on prices and contracting options.

Should Council support this approach the proposed scope of works includes:

- Profiling as a stand-alone treatment;
- Profiling, backfilling and compaction of road failures and pavement irregularities to 450mm deep;
- Profiling and resurfacing with hot bituminous asphalt;
- Overlaying an existing asphalt surface or sealed bituminous surface with hot bituminous asphalt; and
- Supply of hot and cold patching asphalt to the City's Depot and onto City trucks at the Contractor's depot.

The Contract applies to Works carried out and supervised directly by the City and does not include projects contracted out to a prime contractor that may include this type of work.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor and Officer consultation has occurred in relation to this matter.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

The nature of the work is repetitive and simplistic for a contractor with the relevant experience, available resources and who possess staff who are capable of delivering the services. For these reasons the following evaluation criteria is proposed:

Criteria	Weighting
Relevant Tenderer Experience	15%
Key Personnel (individual) Skills and Experience	5%
Tenderer’s Resources	10%
Demonstrated Understanding	10%
Price	60%

FINANCIAL IMPLICATIONS

Council’s asphalt resealing program is predominately adopted from its asset management system and is aligned to \$1million approximately per year to maintain the sealed road network at a suitable level of service.

Council allocated \$1.34 million approximately to undertake asphalt reseals within the 2016-17 financial year budget, with a further \$96k LandCorp funding used to overlay three City Centre Streets.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Programs/Services: 1.a.1.1 Civil Infrastructure Works Construction and Maintenance
- Projects/Actions: 1.a.1.1.2 Implement Road Reseals Program

RISK MANAGEMENT CONSIDERATIONS

The term of the contract is proposed to be 2 + 1 + 1 years. This is designed to provide sufficient time to allow for a consistent working relationship to be developed with the contractor over two years and then ensure delivery of quality work by extending on a year by year basis.

The two by one year extensions (exercised under the absolute discretion of the City) provide an ability to terminate the contract should there be little or no advantage to Council in continuing with the contractor.

Should a preferred contractor not be sought by 1 July 2017, Council has the option to exercise the remaining 1 year extension on the current contract.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Current tender for similar services - RFT 41-13/14 was awarded to Supercivil Pty Ltd which commenced on 1 July 2014 for a period of 2 years with 2 x 1 year extension options.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT TO SUPPORT the calling of Tenders for the supply and laying of asphalt and profiling services at this time.

CONCLUSION

An appointment of a preferred contractor enables Council the ability to meet its capital and maintenance programs for the supply and laying of asphalt and profiling services. Whilst not required to do so at this point in time, Officers believe that current market conditions are such that tendering a new contract may provide Council with a value for money and advantageous outcome.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act, 1995* RESOLVES to:

1. **CALL Tenders for the supply and laying of asphalt and profiling services for the period of two (2) years with two (2) x one (1) extension options in accordance with the Scope of Works outlined in this report; and**
2. **ENDORSE the Tender Selection Evaluation Weighted Criteria as follows:**

Criteria	Weighting
Relevant Tenderer Experience	15%
Key Personnel (individual) Skills and Experience	5%
Tenderer’s Resources	10%
Demonstrated Understanding	10%
Price	60%

13.4 REQUEST TO CALL TENDER FOR THE SUPPLY AND LAYING OF CONCRETE (FOOTPATHS AND KERB) SERVICES

File No:	RD.62
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Operations Coordinator
Date of Report:	20 December 2016
Applicant/Proponent:	Operations Coordinator
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To seek Council's consideration to call tenders to provide for the supply and laying of concrete (footpath and kerbs) services for a period of two (2) years with two x one (1) year extension options.

BACKGROUND

The City of Karratha does not have the capacity in house to provide major concreting services and historically has called for tenders for the supply and laying of concrete (footpaths and kerbs) to assist in the delivery its works programs.

The current tender (RFT 39-13/14) awarded to Supercivil Pty Ltd commenced on 1 July 2014 and is in force for a period of two years with 2 x 1 year extensions. The City has absolute discretion as to whether it exercises any option of extension. The first year contract extension option has been exercised ending July 2017.

In the last 30 months since the current contract commenced, Council has expended \$2.72 million on new footpaths and kerbs, kerb repairs and various other concrete works aligned to the Council's infrastructure maintenance requirements.

With the current contract having 18 months until its conclusion, Council is not obliged to call tenders, however having regard for market conditions Officers believe it is in Council's interest to test the market on prices and contracting options.

Should Council support this approach the proposed scope of works includes:

- Installation of New Concrete Footpaths;
- Repair and Replacement of Existing Footpaths;
- Installation of New Crossovers;
- Repair and Replacement of Existing Crossovers;
- Installation of New Concrete Extruded Kerbing;
- Repair and Replacement of Existing Concrete Extruded Kerbing;
- Disposal of all removed concrete from site to appropriate waste facility;
- All earthworks associated with the removal/installation of footpaths, kerbing and crossovers; and
- Any other Concrete Works as required.

The Contract applies to works carried out and supervised directly by the City and does not include projects contracted out to a prime contractor that may include this type of work.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor and Officer consultation has occurred in relation to this matter.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

POLICY IMPLICATIONS

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

The nature of the work is inherently complex requiring a level of skill and quality controls. Issues such as traffic management and standards of finish are typical risk items that require skilled contractors to provide these services. For these reasons the following evaluation criteria is proposed:

Criteria	Weighting
Relevant Tenderer Experience	15%
Key Personnel (individual) Skills and Experience	15%
Tenderer’s Resources	15%
Demonstrated Understanding	5%
Price	50%

FINANCIAL IMPLICATIONS

Council has adopted a 10 Year Footpath Development Program. The average capital expenditure to construct new footpaths is estimated at \$750,000 per annum.

Council originally allocated \$250,000 in the 2016/17 Budget to footpath and kerb repairs and allowed a further \$150,000 at the November 2016 Budget review.

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Programs/Services: 1.a.1.1 Civil Infrastructure Works Construction and Maintenance
- Projects/Actions: 1.a.1.1.1 Implement Footpath Improvement Plan

RISK MANAGEMENT CONSIDERATIONS

The term of the contract is proposed to be 2 + 1 + 1 years. This is designed to provide sufficient time to allow for a firm working relationship to be developed with the contractor over two years and then ensure delivery of quality work by extending on a year by year basis.

The two by one year extensions (exercised under the absolute discretion of the City) provide an ability to terminate the contract if need be, should there be little or no advantage to Council in continuing with the contractor.

Should a preferred contractor not be sought by 1 July 2017, Council has the option to exercise the remaining 1 year extension on the current contract.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Current tender for similar services - RFT 39-13/14 was awarded to Supercivil Pty Ltd which commenced on 1 July 2014 for a period of 2 years with 2 x 1 year extension options.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT TO SUPPORT the calling of Tenders for the supply and laying of concrete (footpaths and kerbs) services at this time.

CONCLUSION

An appointment of a preferred contractor enables Council the ability to meet its capital and maintenance programs for the supply and laying of concreting services. Whilst not required to do so at this point in time Officers believe that market conditions are such that tendering a new contract may provide Council with a value for money and advantageous outcome.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act, 1995* RESOLVES to:

1. **CALL Tenders for the supply and laying of concrete (footpaths and kerbs) for the period of two years (2) with two (2) x one (1) year extension options in accordance with the Scope of Works outlined in this report; and**
2. **ENDORSE the Tender Selection Evaluation Criteria as follows:**

Criteria	Weighting
Relevant Tenderer Experience	15%
Key Personnel (individual) Skills and Experience	15%
Tenderer's Resources	15%
Demonstrated Understanding	5%
Price	50%

13.5 RFT 17-16/17 TENDER - SPRAYING AND FERTILISING SERVICES

File No:	CM.266
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Parks & Gardens Coordinator
Date of Report:	20 December 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Proximity Interest as a tenderer owns a property directly adjacent to the Responsible Executive Officer
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender evaluation for Spraying and Fertilising Services offered under RFT 17-16/17.

BACKGROUND

Following a Parks and Gardens Service Review carried out in 2015, Officers reviewed the Turf Management and Open Areas Maintenance Contract and considered it would be more advantageous to provide multiple contracts for specific contract elements. This would enable sole suppliers to provide competitive prices and give smaller and specialist operators a greater opportunity to tender.

Council subsequently resolved on 20 June 2016, not to extend the Turf Management and Open Areas Maintenance Contract which has been in effect from June 2013 until June 2016, and instead tender the service components separately. Recent approvals to call tenders for services include Mowing, and Open Area Vegetation Slashing.

The third and final component of the services required is weed spraying and fertilising and on 15 August 2016 Council resolved to call tenders for this service.

The scope of the services required include:

- Supply and application of fertiliser and other soil amendments to Parks and Ovals;
- Weed control in road reserves, drainage reserves and streetscapes, utilising various spraying application practices; and
- Facilitating/supporting the City's strategy of identifying and implementing more sustainable maintenance techniques (retaining suitable native species, selective vegetation control, and revegetation).

Tenders were advertised on 23 November 2016 and closed 14 December 2016.

Two tenders were received by the closing date from:

- Poinciana Nursery & Landscaping
- Handy Hands Pty Ltd

The tenders were evaluated by a three-person panel comprising of:

- Parks and Gardens Coordinator
- Leading Hand Horticulturist
- Parks and Gardens Technical Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	10%
Capacity to Deliver	15%
Demonstrated Understanding	15%
Price	60%

The Regional Price Preference Policy was applied to both local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between panel members, Director Strategic Projects & Infrastructure and the Chief Executive Office in evaluating and analysing the content of each tender submission and the recommendation.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

FINANCIAL IMPLICATIONS

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations. The contract price for set services (excluding reactionary works and fertiliser supply) is \$154,070 ex GST per annum. Pricing received in each tender was within Councils estimated budget for these services.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 1.a.3.1 Provide open spaces which cater for the communities needs

Our Services: 1.a.3.1.3 Maintain and renew City's parks, gardens, streetscapes and facilities, bushland and reserves.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial risk or service interruption.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed calling tenders for Turf Management and Open Areas Maintenance under RFT 19-12/13.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer has significant experience with the scope and size of the proposed contract, appropriate resources and trained personnel readily available to safely fulfil the contract requirements. The Price submitted by the preferred tenderer is within Councils Budget allocation for these services.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Handy Hands Pty Ltd ABN 23 266 041 539 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 17-16/17 – Spraying and Fertilising Services.

13.6 KARRATHA AIRPORT QANTAS LOUNGE BASE BUILD WORKS

File No:	CM.268
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Project Manager
Date of Report:	9 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Karratha Airport Qantas Lounge base build works offered under Tender, RFT 19-16/17.

BACKGROUND

In March 2016 Council endorsed the concept plan for the Karratha Airport upper floor area as a preliminary design drawing which had been recommended by Commercial Real Estate Agents CBRE and approved by Qantas. Council also considered the estimated allocation of \$720,000 in the 2016/17 Budget to progress the design and construction of the upper floor space base build works including; mechanical services, ceilings, fire service, electrical services, dividing walls and lighting.

Tenders were subsequently advertised on 26 November 2016 and closed 22 December 2016.

Four tender submissions were received by the closing date from:

- Argonaut Engineering & Construction.
- Karratha Building
- Timik Developments
- Woollam Constructions

The tenders were evaluated by a three person panel comprising of:

- Manager Airport Services
- Project Manager
- Airport Operations Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Capacity to Deliver	10%
Methodology	10%

The Regional Price Preference Policy was applied to three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of future social wellbeing and economic issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required at this stage, however social media advertising will take place whilst works are being constructed and finalised.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

FINANCIAL IMPLICATIONS

Council has allocated \$750,000 in the 2016/17 Budget towards the base Build Works

The current works proposed to be funded from the above budget include:

- QANTAS Lounge Base Build (QF-BB-RFT) at \$329,611 which is the subject of this report; and
- KTA Mechanical Switch Board Power Upgrade at \$59,271

The two projects above constitute all of the proposed works required which will result in a Budget saving that will be addressed in the March 2017 Budget review.

The works program is intended to start at the end of January and be completed within 2 months, to enable QANTAS to commence its fit out program.

Council has also allocated \$300,000 within the 2016/17 Budget for a contribution to the QANTAS fit-out of the lounge.

It is noted that various construction works that would constitute fit out have been allowed for in the base build on behalf of QANTAS based on buildability and sequencing of works.

The total value of these works is \$23,823 and are proposed to be included in the \$300,000 contribution on completion of the works.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Program/Services:	1.a.1.4	Airport Facility Management.
Projects/Acts:	1.a.1.4.1	Establish upper floor tenant area

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

Should Council endorse the Officer's recommendation, Officers will be required to manage the construction and defects liability process. This has been factored in to the work plans for the officers affected in the process.

RELEVANT PRECEDENTS

Council has previously tendered for contractors to construct mid-range infrastructure projects including the Tambrey Pavilion & Karratha Airport Workshop.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the most advantageous solution for Council when considering the scope of works, the complexity of the works and the locality of the tenderer.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Granchoice Holdings (Trading as Karratha Building) ABN 16742052318 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 19/16-17 – Karratha Airport QANTAS Lounge Base Build Works.

13.7 OUTCOME OF THE REQUEST FOR TENDER FOR THE PROVISION OF INTERNATIONAL FLIGHTS RFT 21-16/17

File No:	TT.482
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Airport Services
Date of Report:	11 January 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Confidential Summary

PURPOSE

To consider the outcome of the Request for Tender (RFT) for international charters between Karratha (KTA) and Singapore (SIN).

BACKGROUND

At its November 2016 meeting, Council endorsed the calling of a RFT for international charter services between KTA and SIN.

The RFT called for airlines who would provide a weekly service over 52 weeks.

The RFT was a private tender process directed at the airline that had been pre-selected through the Expression of Interest (EOI) process.

The RFT process commenced on 2 December 2016 and closed on 20 December 2016. At the time that the RFT process closed there were no submissions received.

An International Airline subsequently contacted City Officers to advise that they missed the deadline and provided a late submission to Officers but it could not be considered under the RFT process.

As no tender has been received, Council has several options should it wish to continue to pursue a charter service. The *Local Government Functions and General Regulations 1996*, in accordance with Reg 11(2)c, permits Council to now consider direct negotiations with the market should it wish. The options are explained as follows:

- Negotiate directly with a specific airline who has expressed interest; or
- Negotiate directly with any airline on the basis that there were no compliant tenders; or
- Cease the procurement process at this time.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision Making, this matter is considered to be of moderate significance in terms of implications for the present and future social and economic well-being of the City.

COUNCILLOR/OFFICER CONSULTATION

The report seeking approval to proceed to EOI was presented to the August 2016 Meeting and Council agreed to proceed. The report back from the EOI process and request to go to tender was presented at the November 2016 Meeting and Council agreed to proceed.

COMMUNITY CONSULTATION

The 2016 Community Survey highlighted international flights as a strong desire amongst many members of the community from the comments that were received.

The City has conducted past surveys that have targeted the opportunity for internal airline services to and from Karratha.

STATUTORY IMPLICATIONS

The RFT process is in accordance with Section 3.57 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policy CE13 – Tender Evaluation Criteria applies and therefore the invitation for tender, scope of works and the evaluation criteria were provided to Council for determination at August 2016 and November 2016 Council Meetings.

Council Policy CG12 – Purchasing Policy applies and requires Council approval for the award of tender and authorisation of expenditure being outside of any current delegation.

FINANCIAL IMPLICATIONS

Council has previously received a report from consultants that outlined the estimated annual cost of once a week Charter to flight between KTA and SIN would cost between \$3.5m and \$4.5m. Any costs would be offset by revenue raised in ticket sales.

The Expression of Interest received was within this price range.

In negotiating any contract with an International Airline the following factors would need to be considered;

- Ticket Sale Responsibility – including hosting sales on website and Global Distribution Systems.
- Ticket Pricing Structures – this will enable through fares to onward destinations.
- Promotions and Marketing – particularly within Asia and via in flight magazines.
- Regularity and Timing of Flights
- Contract Charter Cost
- Final contract terms and conditions.

Further financial detail is contained in the Confidential Summary as an attachment to this report.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Programs/Services:	1.c.3.2	Airport Facility Management
Projects/Actions:	1.c.3.2.1	Establish International and National Air Routes and Carriers

RISK MANAGEMENT CONSIDERATIONS

There is significant financial risk with the International Charter Service. Several of the risks that have been identified are mitigated by having a fixed price contract in Australian Dollars.

The other main risks are:

- Loss on the service due to poor passenger utilisation: This could be mitigated by the sales and marketing strategy and providing incentives for local residents who utilise the service (e.g. free parking).
- Loss on the service from an inappropriate fare structure: The fares are designed to achieve breakeven at the forecast load. The risk is reduced if business class seats can be presold through business support.
- Loss of reputation due to not getting government approvals for international flights: Council officers have consulted widely with Government agencies.

IMPACT ON CAPACITY

There is an impact on capacity and resourcing to carry out the Officer's recommendation. Officers will be required to negotiate with an International Airline various contractual terms and conditions. This has been factored in to the work plans for the officers affected in the process.

RELEVANT PRECEDENTS

There are no relevant precedents.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 11(2)c of the *Local Government Functions and General Regulations 1996* RESOLVES to AUTHORISE the Chief Executive Officer to enter into negotiations with any airline deemed suitable based on there being no compliant responses to RFT 21-16/17 – International Charter Flights.

Option 3

That Council pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the outcomes of the International Charter Flights RFT process, discontinue negotiations and continue to work with airlines to establish international air services without Council providing financial support.

CONCLUSION

The RFT for International Charter Flights resulted in no compliant tenders. A late submission was received which validated that there is interest from the market in providing an International Charter Service between Singapore and Karratha. This anticipated cost of the service is within the previously expected range for the service. In order to further consider the service being introduced further negotiations will be required on particular terms of any contract so the full value of the contract and associated conditions may be considered.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 11(2)c of the *Local Government Functions and General Regulations 1996* RESOLVES to:

1. **NOTE** that no tenders were received to RFT 21-16/17 International Charter Flights, and as a consequence;
2. **AUTHORISE** the Chief Executive Officer to enter into negotiations with an International Airline with regards to operating a direct flight service between Karratha and Singapore with specific focus on:
 - **Ticket Sale Responsibility**
 - **Ticket Pricing Structures**
 - **Promotions and Marketing**
 - **Regularity and Timing of Flights**
 - **Contract Charter Cost**
 - **Final contract terms and conditions**
3. **NOTE** a report will be presented back to Council at the outcome of those negotiations to consider entering into a contract with an International Airline.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for December 2016.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- **14.1 Register of Documents Stamped with the City's Common Seal**
- **14.2 Non-Statutory Donations**
- **14.3 Record of Tenders Awarded by the CEO under Delegation**
- **14.4 Building Statistics**
- **14.5 Planning Decisions Issued**
- **14.6 Environmental Health Statistics**
- **14.7 Ranger Statistics**
- **14.8 Economic Development update**
- **14.9 Community Services update**
- **14.10 Waste Services Data**
- **14.11 Airport Services Data**

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
05/12/2016	Section 70A Notification on lease Lot 267 on Deposited Plan 93179 as to Lease N420498
13/12/2016	Scheme Amendment 43 - Rezoning of site at Lot 4615 Searipple Road, Bulgarra. (Old Karratha High School)
19/12/2016	Karratha Community Association – Execution of Lease for property formerly known as Millars Well Child Health Clinic at Lot 3897, Teesdale Place, Millars Well
22/12/2016	Scheme Amendment 42 – Rezoning western portion of Bulgarra from Residential R30 to R40

14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 NOVEMBER 2016

File No: APR16
Responsible Officer: Director Corporate Services
Author Name: Assistant Management Accountant
Date of Report: 15 December 2016
Disclosure of Interest: Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under 'Current Budget/Prior Years Balance' for previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

City of Karratha	<u>Original Budget</u>	<u>Current Budget / Prior Years Balance</u>	<u>Actual YTD</u>	<u>Remaining</u>
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 November 2016				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFWD		\$ 63,553	\$ 2,532	\$ 61,021
2014/15 BFWD		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 99,820	\$ 7,770	\$ 92,050
2015/16 BFWD		\$ 95,000	\$ -	\$ 95,000
2014/15 BFWD		\$ 70,065	\$ -	\$ 70,065
2013/14 BFWD		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 15,565	\$ 84,435
2015/16 BFWD		\$ 82,003	\$ 4,900	\$ 77,103
2014/15 BFWD		\$ 53,277	\$ 13,473	\$ 39,804
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
2015/16 BFWD		\$ 37,500	\$ 17,500	\$ 20,000
2014/15 BFWD		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 98,995	\$ -	\$ 98,995
2015/16 BFWD		\$ 100,000	\$ -	\$ 100,000
2014/15 BFWD		\$ 50,000	\$ 50,000	\$ -
Ex Gratia Contribution - Dampier Community Assoc		\$ -	\$ -	\$ -
2015/16 BFWD		\$ 74,242	\$ -	\$ 74,242
2014/15 BFWD		\$ 59,999	\$ 13,978	\$ 46,021
2013/14 BFWD		\$ 27,047	\$ 27,047	\$ -
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFWD		\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ 85,639	\$ -	\$ 85,639
2013/14 BFWD		\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFWD		\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 19,750	\$ -	\$ 19,750
2015/16 BFWD		\$ 76,875	\$ -	\$ 76,875
2014/15 BFWD		\$ 86,034	\$ -	\$ 86,034
Subtotal	\$ 580,000	\$ 2,068,254	\$ 152,765	\$ 1,915,489

City of Karratha	Original Budget	Current Budget	Actual YTD	Remaining
Non Statutory Donations	\$	\$	\$	\$
For the Period Ending 30 November 2016				
Raiders Boxing Club	\$ -	\$ 5,385	\$ 1,346	\$ 4,039
Karratha Bmx Club	\$ -	\$ 20,000	\$ -	\$ 20,000
School Awards	\$ 1,425	\$ 1,425	\$ 1,250	\$ 175
Walkington Awards	\$ 8,500	\$ 8,500	\$ 5,319	\$ 3,181
Karratha Community House Inc.	\$ -	\$ 11,497	\$ 2,874	\$ 8,623
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ -	\$ 18,865
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ 1,194	\$ 3,582
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 20,000	\$ 18,581	\$ 1,419
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ 1,698	\$ 13,302
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ 3,978	\$ 11,932
Karratha Family Centre	\$ -	\$ 9,000	\$ -	\$ 9,000
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ -	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ 13,844	\$ 35,530
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
North Pilbara Football League	\$ -	\$ 4,460	\$ 4,460	\$ -
Karratha Basketball	\$ -	\$ 13,727	\$ 13,041	\$ 686
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ -	\$ 5,000
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ -	\$ 11,964
Subtotal	\$ 229,925	\$ 243,633	\$ 67,585	\$ 176,048
TOTAL	\$ 809,925	\$ 2,311,887	\$ 220,350	\$ 2,091,537

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham was adjusted in the November budget review and has been reflected in the above table. Ex Gratia contributions of \$39,500 were received, therefore corresponding funding allocations to community associations were adjusted accordingly.

CONCLUSION

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

14.3 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: Minute Secretary
Date of Report: 9 January 2017

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 13 'Awarding Tenders', the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget. Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

Tender No:	RFT 11-16/17	Project Budget:	\$300,000
Tender Title:	Solar Pedestrian Lighting - Design and Supply		
State-wide Advertising Commenced:	16/11/2016	Tender Closing Date/ Time:	7/12/2016 @ 2pm (AWST)
Scope of Works:	Design and Supply of Solar pedestrian lighting for walk ways in Pegs Creek, Millars Well, Nickol and Bulgarra over two financial years as two separable portions.		
Selection Criteria:	Price	60 %	
	Product Quality	10 %	
	Capacity to Deliver	10 %	
	Demonstrated Understanding	20 %	
Submissions Received:	Xelerator Pty Ltd T/A KBSS Engineering Leadsun Pty Ltd Visual Lighting International Karratha Contracting Pty Ltd Pecan Lighting Pty Ltd H.I. Lighting Pty Ltd Mondo Luce (Aust) Pty Ltd The Trustee for DEW Trust T/As Green Frog Systems Lightsense Australia Pty Ltd		
Tender Awarded to:	The Trustee for DEW Trust T/As Green Frog Systems		
Contract Value:	\$257,980	Date of Award:	20 December 2016
Contract Term:	1 Year	Contract Options:	N/A

14.4 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	9 January 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budgets.

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
Monthly total	14	20	24	23	34	32	29	26	22	35	28	37	324
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	1	0	0	2	2	0	1	0	0	1	4	11
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
Monthly total	1	6	2	2	1	2	2	3	6	1	8	3	37
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575	3,140	1,489	84,915
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	0
Monthly Totals	4	6	7	5	13	2	4	12	4	3	2	2	64
Private Certifications Provided													
													YTD
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
Monthly total					3	3	3	3	4		1		16
Total \$'000 Construction Value					103	517	50	75	95		75		915
Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	0
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3	173

Building Statistics 2015													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	4	0	0	5	5	0	0	0	0	0	14
Alterations and Additions	1	1	1	0	13	3	2	2	0	2	2	3	30
Swimming Pools and Spas	3	5	8	1	7	0	0	2	1	5	1	1	34
Outbuildings (inc signs and shade)	19	17	26	24	8	23	15	14	17	19	32	22	236
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	4	7	8	1	2	1	2	1	0	0	0	0	26
Monthly total	27	30	47	26	30	32	24	19	18	26	35	26	340
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	6	4	2	1	5	7	1	0	0	4	0	30
BAC's	0	1	3	2	0	0	0	0	1	1	0	0	8
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	7	7	4	1	5	7	1	1	1	4	0	38
Occupancy Permits													
Occupancy Permits	5	8	3	9	3	1	3	3	0	1	1	1	38
OP Strata	0	0	0	0	0	0	1	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	4	2	0	0	0	0
Monthly total	5	8	3	9	3	1	4	7	2	1	1	1	45
Total \$'000 Construction Value	40,909	32,572	7,151	589	1,668	6,282	6,117	5,913	286	444	4,460	314	106,705
Applications Processed for Other Councils													YTD
Shire Of Ashbutron	12	13	8	11	9	21	16	25	16	18	5	3	157
Shire of Wyndham (East Kimberley)	N/A	N/A	5	5	1	1	1	2	0	1	0	0	16
Port Hedland								1	2	0	0	0	
Monthly Totals	12	13	13	16	10	22	17	27	16	19	5	3	173

14.5 PLANNING DECISIONS ISSUED 01 DECEMBER TO 31 DECEMBER 2016

File No: TA/1/1

Responsible Officer: A/g Director Development Services

Author Name: Planning Administration Officer

Disclosure of Interest: Nil

PURPOSE

To advise Council of the following planning decisions issued for the above period.

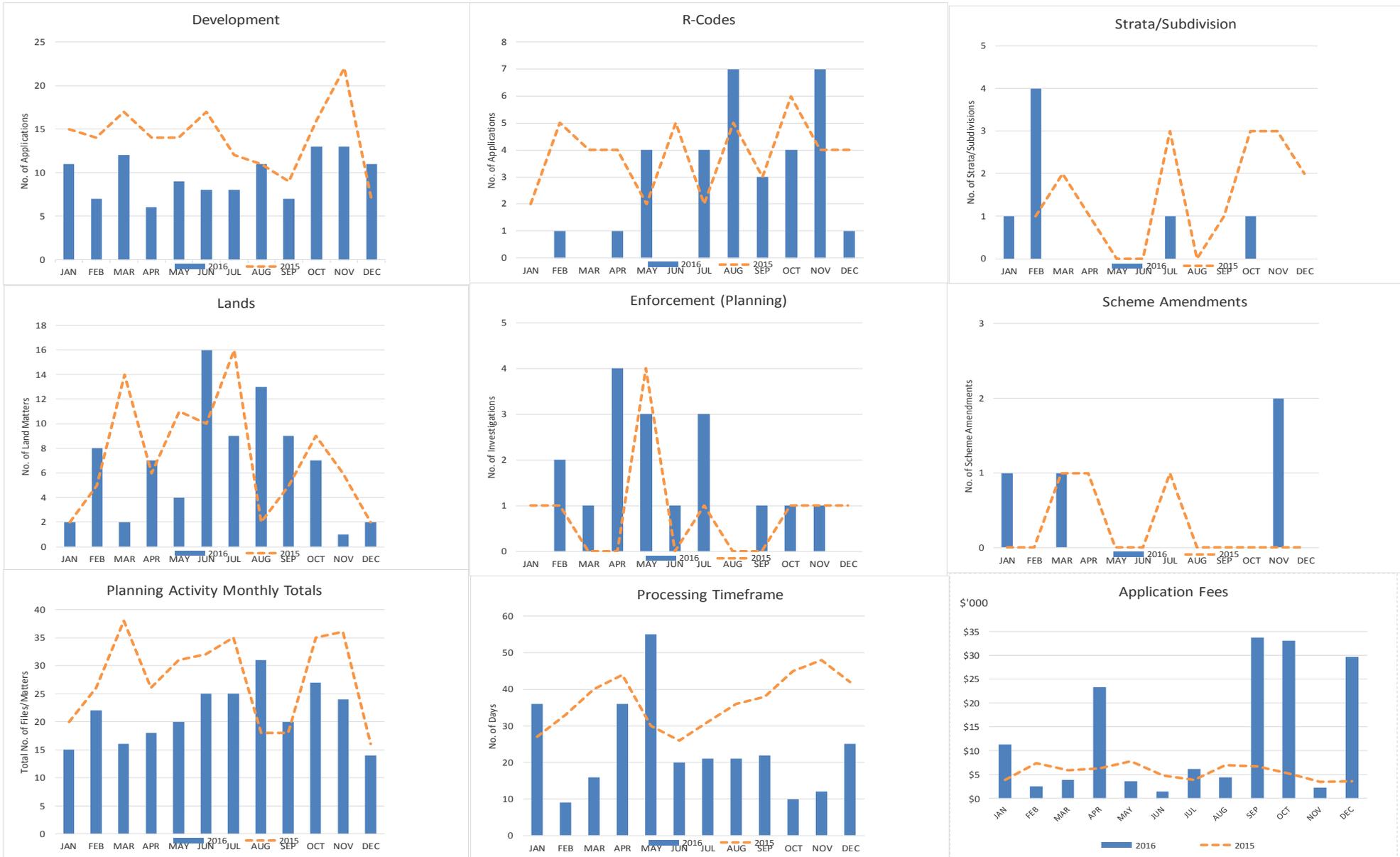
DEVELOPMENT PLANNING DECISIONS ISSUED 01 December – 31 December 2016

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA16125	Approved Delegate	Alicia Whittington	Alicia Whittington	5 Farwig Court, Millars Well	Dev	Sea Container
DA16129	Approved Delegate	Raymond Fogarty	Raymond Fogarty	Lot 1106 Lambden Road, KIE	Dev	Retrospective Approval for office and workshop
DA16136	Approved Delegate	Craig Botica	Lana Armstrong	6 Mudlark Turn, Nickol	Dev	Home Occupation – making and storage of bath and beauty products
DA16137	Approved Delegate	St John Ambulance – Wickham	LE Roberts Drafting & Design	Lot 110 Mulga Way, Wickham	Dev	Outdoor amenities area
DA16144	Approved Delegate	Pilbara Community Legal Services	TJR Building Pty Ltd	28 Balmoral Road, Karratha	Dev	Demolition of all existing structures
DA16152	Approved Delegate	Wilfred Hicks	Empowering People in Communities	35 Sholl Street, Roebourne	Dev	Signage

LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 December to 31st December 2016

REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM16113	Nickol Karratha Crown Land Lease Agreement	Nickol	The City does not support proposed location of a telecommunications monopole at Millars Well Oval as it impedes on land area that may be required under a master plan for the area.
LM16115	Application for Exploration Licence	Mount Welcome	The City has no objection
LM16116	Rehabilitation for Mining Lease M47/1406.	Devils Creek	The City of Karratha Technical Services Department advised that access to gravel pits will not be impeded by rehabilitation works.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development	11	7	12	6	9	8	8	11	7	13	13	11	116
R-Codes	0	1	0	1	4	0	4	7	3	4	7	1	32
Strata/Subdivision	1	4	0	0	0	0	1	0	0	1	0	0	7
Lands	2	8	2	7	4	16	9	13	9	7	1	2	80
Enforcement	0	2	1	4	3	1	3	0	1	1	1	0	17
Scheme Amendments, Local Planr	1		1	0	0	0	0	0	0	0	2	0	4
Monthly total	15	22	16	18	20	25	25	31	20	27	24	14	257
Processing Timeframe - Days													
Development Applications	36	9	16	36	55	20	21	21	22	10	12	25	
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development (including JDAP)	15	14	17	14	14	17	12	11	9	16	22	7	168
R-Codes	2	5	4	4	2	5	2	5	3	6	4	4	46
Strata/Subdivision		1	2	1	0	0	3	0	1	3	3	2	16
Lands	2	5	14	6	11	10	16	2	5	9	6	2	88
Enforcement	1	1	0	0	4	0	1	0	0	1	1	1	10
Scheme Amendments	0	0	1	1	0	0	1	0	0	0	0	0	3
Monthly total	20	26	38	26	31	32	35	18	18	35	36	16	331
Processing Timeframe - Days													
Development Applications	27	33	40	44	30	26	31	36	38	45	48	42	
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	\$155,611
2015	\$3,942	\$7,455	\$5,937	\$6,397	\$7,814	\$4,827	\$3,943	\$7,048	\$6,811	\$5,230	\$3,458	\$3,628	\$66,490



STRATEGIC PLANNING PRIORITY PROJECT LIST – JANUARY 2017				
PROJECT	CONSULTANT	MILESTONE 1	MILESTONE 2	PROPORTION COMPLETE
Coastal Management Strategy	RFF	Coastal Management Strategy was presented to Council at the December OCM, 2016 for consent to advertise. Advertising consent was given.	Coastal Management Strategy Steering Group Members were given Final Draft, inviting comment. The DoP (as grant providers for the document) were invoiced for milestone two of the project. The document will now be advertised for a period of 28 days over January/February 2017.	99%
Cossack Conservation Management Plan and Cossack Scheme Amendment Documentation.	TBA	The Planning Group (TPG) have been awarded the project for the Scheme Amendment and Conservation Management Plan.	Inception meeting with TPG to be held on the 17 th of January 2017.	50%
Cossack Erosion Hazard Mapping	M P Rodgers	Coastal Hazard Mapping as per State Planning Policy 2.6 for Cossack town site complete.	Hazard mapping indicated that areas of existing town site are at risk. Contentious issue report for January 2017 drafted.	100%
Local Biodiversity Strategy	TBA	Grant awarded by State NRM December 2017. Additional funds allocated for public consultation.	Public consultation strategy to be devised for the project. Biodiversity Strategy Working Group to be convened. Initial milestone report to be provided to NRM by the 29 th of February, 2017.	20%
Dampier Archipelago Camp Ground Investigation.	In-house/consultant (yet to be determined)	The campground location and proposal to seek in-principle support from the Department of Parks and Wildlife for the project was presented to Council at the December OCM, 2016.	A letter of in-principle support is to be forwarded to the Department of Parks and Wildlife, detailing specifications of the project.	40%
Native Nurse Investigation	In-house	Options matrix (detailing the different ways in which the nursery can be set-up and operated) was tabled and discussed at the November 2016 Environmental and Sustainability Advisory Group.	Working group to be convened to determine final preferred option. Option and specifications of the project to be presented to Council in the New Year.	30%
Roebourne Built Heritage Feasibility Study	In-house	Project presented at November 2016 Councillor Briefing session. Project procurement undertaken.	Feasibility Report received	50%

Local Planning Strategy Engagement Strategy	In-house	1 st Stage of Engagement Strategy undertaken. 2 nd Stage of Engagement Strategy undertaken. Advertising Closed	Consideration of Submissions. Report to Council	85%
Transient Worker Accommodation Scheme Amendment	TBB	Environmental Protection Authority advise no objection. Procurement and appointment of consultant to update Workforce Accommodation report.	Scheme Amendment documentation to be advertised from November 2016. Modified Workforce Accommodation report received.	50%
Karratha Revitalisation Strategy	UDLA	Stage 2 report and submissions received during advertisement of Stage 1 presented to October 2016 Ordinary Council Meeting	Property owners affected by realigned Green Link to be contacted. Stage 2 report and first package of works to be finalised.	95%
Searipple Infrastructure Requirements and Costings Report	Cardno	Draft Infrastructure and Costings Report assessed	Infrastructure and Costings Report finalised in December 2016.	70%
Searipple Scheme Amendment and Technical Report	RPS	Documentation to be updated with findings of Infrastructure and Costings Report.	Final amendment documentation prepared.	75%

14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No: LE.288
Responsible Executive Officer: A/g Director Development Services
Reporting Author: Manager Regulatory Services
Date of Report: January 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics														Environmental Health Statistics												
2016														2015												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														Inspections/reinspections/audits												
Food premises inspection/reinspection	16	33	16	34	19	14	12	11	14	18	23	12	222	225	20	17	18	13	16	14	7	6	14	16	41	43
Lodging house inspection	0	2	0	4	6	9	0	0	0	0	5	2	28	41	0	0	1	6	2	11	6	1	8	5	0	1
Camping/caravan park inspection	0	0	0	0	0	2	2	0	2	0	2	1	9	10	0	0	0	0	0	1	0	0	9	0	0	0
Public building inspection	2	2	1	9	14	21	1	6	4	3	2	1	66	66	0	2	4	14	8	9	4	1	13	1	1	9
Swimming pool inspection	0	0	0	0	0	0	0	0	0	25	0	0	25	33	2	0	1	0	0	0	0	3	6	18	0	3
Hairdressers inspection	0	0	1	0	2	0	1	2	0	1	7	2	16	17	0	2	2	1	3	3	0	2	0	3	0	1
Beauty therapy/skin penetration inspection	0	0	1	0	2	0	5	1	1	2	9	5	26	19	0	1	2	1	5	1	0	3	0	4	0	2
Septic tank inspections	0	0	0	1	0	0	0	1	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Closed premises	4	4	1	1	1	2	2	4	3	1	10	5	38	28	3	5	2	4	1	0	2	2	1	1	3	4
Monthly total	22	41	20	49	44	48	23	25	24	50	58	28	432	439	25	27	30	39	35	39	19	18	51	48	45	63
Health nuisances/complaints investigated														Health nuisances/complaints investigated												
Air Pollution	0	1	1	3	1	0	3	1	2	1	4	0	17	5	0	1	0	0	0	1	1	1	0	0	1	0
Building & Accommodation	0	3	0	2	2	4	5	0	1	0	0	0	17	21	2	4	0	2	2	0	5	0	0	3	2	1
Effluent & Water Pollution	0	1	2	1	0	1	0	0	0	0	2	1	8	6	0	1	0	0	0	2	3	0	0	0	0	0
Food Safety	1	4	0	1	1	6	0	1	0	0	2	0	16	13	0	1	0	0	0	0	1	1	5	1	2	2
Noise Pollution	0	0	1	3	3	4	4	2	1	2	3	3	26	20	0	1	1	1	3	0	5	3	2	2	1	1
Nuisance	2	1	3	0	0	1	0	0	0	1	0	2	10	17	0	10	2	1	0	0	1	1	1	0	1	0
Pest Control	0	3	1	0	2	0	3	2	0	2	0	6	19	11	0	3	0	0	3	2	0	0	1	0	2	0
Refuse & Litter	0	3	1	1	1	0	0	1	1	0	1	0	9	4	0	0	1	0	0	1	2	0	0	0	0	0
Skin Penetration	0	1	0	0	1	0	0	0	0	0	1	0	3	6	0	3	0	0	0	0	1	1	1	0	0	0
Stallholders & Traders	0	1	0	0	1	0	0	1	0	0	0	0	3	2	0	1	0	0	0	0	0	0	0	0	1	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2
Monthly total	3	18	9	11	12	16	15	8	5	6	13	12	128	107	2	25	4	4	8	5	18	9	10	6	10	6
Notifiable infectious diseases														Notifiable infectious diseases												
Ross River Virus (RRV)	0	1	3	1	0	1	0	0	0	0	0	0	6	25	6	5	1	0	2	3	2	3	0	1	1	1
Barmah Forest Virus (BHV)	0	0	0	0	1	0	0	0	0	0	0	0	1	2	1	0	0	0	0	0	0	0	0	0	1	0
Salmonellosis	5	1	3	3	2	2	3	0	1	0	1	2	23	19	3	3	1	3	4	0	2	2	1	0	0	0
Campylobacteriosis	1	3	3	3	1	1	1	0	1	4	2	0	20	33	5	4	4	3	1	2	2	1	3	3	4	1
Cryptosporidiosis	1	0	2	0	0	0	0	0	0	0	0	0	3	31	2	4	19	4	2	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	5	1	1	1	0	0	0	1	1	0	0	0	0
Monthly total	7	5	11	7	4	4	4	0	2	4	3	2	53	115	18	17	26	10	9	5	7	7	4	4	6	2
Other health														Other health												
Assess development applications	6	9	7	7	9	3	10	2	7	5	2	4	71	47	0	0	0	2	4	9	5	3	8	4	9	3
Assess building applications	0	0	1	1	0	0	0	0	0	1	1	3	7	3	0	0	0	0	0	0	0	0	0	1	2	0
Respond to swimming pool positive detections	1	4	0	1	5	3	1	0	1	2	1	7	26	52	6	14	17	3	2	1	3	1	0	1	2	2
Healthy dog day	0	1	0	0	1	0	0	1	0	0	1	0	4	4	0	1	0	0	1	0	0	1	0	0	0	1
Chicken bleeding	2	2	3	2	2	2	2	2	2	2	2	2	25	22	2	2	2	2	2	2	2	2	2	1	1	2
Monthly total	9	16	11	11	17	8	13	5	10	10	7	16	133	128	8	17	19	7	9	12	10	7	10	7	14	8

14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS

File No: LE.245
Responsible Officer: A/Director Development Services
Author Name: Manager Regulatory Services
Disclosure of Interest: Nil

PURPOSE

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	2	0	0	2
Abandoned vehicles	10	6	1	17
Animal (dogs/other)	29	48	19	96
Cats	13	6	11	30
Camping	0	0	0	0
Cyclone	2	15	0	17
Litter	23	7	2	32
Parking	95	21	5	121
Off Road Vehicles	1	5	0	6
Unsightly Properties	1	1	1	3
Total Action requests	153	109	39	301

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

For this month there were one-hundred and ten (110) calls forwarded from our after-hours call centre. Seventy (70) of those calls required an immediate after hour response.

Prosecutions

A Baynton man received a \$4000 fine from the magistrates Court for a dog attack and other various offence under the Dog Act. His dog was signed over to the Rangers and subsequently euthanized. It was a serious attack that resulted in the death of another resident's dog.

A man from Radley Drive, Baynton was successfully prosecuted under the Litter Act for dumping a trailer load of household rubbish in the Baynton Hills. He was forced to return and remove the rubbish by the Rangers and received a \$2000 fine from the Magistrate.

A Nickol man has pleaded guilty to breaching the Control of Vehicles (Off Road Areas) Act and received a \$500 fine. He is facing further charges under the same Act for subsequent offences and is due to appear in court again at a later date. The offences relate to riding a quad bike in prohibited areas and obstruction of an Authorised Officer in the course of their duties.

Police have charged a Bulgara man with "Stealing by finding" in relation to two of the off road bikes that were stolen from the City Depot earlier in the year. The bikes are now secured

back at the Depot and Rangers are working with the rightful owners in regard to the bikes being returned.

Dampier Dog Attacks

Two minor dog attacks where no injuries were sustained, were reported in Dampier in December and two reports of stray dogs wandering. All incidents were attended by Rangers. The dog wandering reports were after hours and Rangers were there within 20 minutes.

Rangers have been working with the Dampier Community Association and the City’s Communications team to encourage responsible dog ownership and immediate reporting of dog related issues. Rangers have increased patrols in Dampier to deter future breaches of the Dog Act.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers in December 2016 are as follows:

	December 2016
Illegal burns investigated	2
Number of FCO Managed Scrub Fires	5
FCO Hours spent at fires	
Cyclone/Bushfire Notices Served	31
Fireworks Permits issued	0
Permits to Burn Issued	3

Rangers Statistics 2016														Ranger Statistics 2015												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2015 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														70	4	0	3	0	1	2	6	8	8	4	21	13
Activities on City Properties	6	12	29	16	8	23	22	19	11	23	9	2	180	375	13	46	20	11	35	20	38	47	44	44	30	27
Abandoned vehicles	24	68	89	47	46	54	75	51	50	19	41	17	581	1277	97	101	147	113	99	123	86	120	100	84	110	97
Animal (dogs/etc)	105	82	109	108	174	209	209	155	148	144	128	96	1667	307	13	16	35	31	30	22	20	22	28	32	32	26
Cats	43	28	15	28	37	32	25	25	20	26	21	30	330	318	28	16	44	41	22	30	48	48	13	12	10	6
Camping	10	11	13	9	10	15	22	19	5	2	8	0	124	271	2	6	3	1	0	1	0	0	79	112	62	5
Cyclone	0	7	4	2	2	1	2	1	5	9	15	17	65	208	5	6	3	7	11	8	9	4	50	79	17	9
Fire	1	9	3	5	6	7	5	2	2	59	92	11	202	580	27	47	135	27	41	18	37	25	43	65	65	50
Litter	59	86	65	78	67	56	44	49	63	27	41	35	670	1335	79	72	231	95	106	84	142	84	105	121	113	103
Parking	39	92	157	192	109	151	206	226	167	189	243	121	1892	255	30	30	40	11	34	0	16	13	17	29	28	7
Off Road Vehicles	28	45	24	52	58	40	39	19	23	23	28	6	385	4996	298	340	661	337	379	308	402	371	487	582	488	343
Monthly total	315	440	508	537	517	588	649	566	494	521	626	335	6096													
Infringements Issued														12	0	0	4	0	0	1	2	0	1	1	1	2
Bushfire	0	2	2	1	2	2	0	2	1	0	0	42	54	0	0	0	0	0	0	0	0	0	0	0	0	0
Activities on City Properties	0	1	0	0	0	0	0	0	0	0	0	0	1	69	0	1	24	1	8	7	0	0	1	0	2	25
Animal Environment & Nuisance	3	0	19	1	3	1	5	7	5	1	2	6	53	232	6	13	15	34	38	45	20	11	10	7	20	13
Animal (dogs/cats/etc)	12	7	19	9	28	30	31	15	21	21	9	12	214	3	0	0	1	0	0	0	2	0	0	0	0	0
Camping	0	0	0	0	0	1	1	0	0	1	1	0	4	18	2	3	4	0	0	1	0	0	2	5	1	0
Litter	2	1	3	1	4	0	3	1	2	2	0	2	21	530	9	14	86	19	77	56	65	33	38	49	36	48
Parking	12	30	59	78	62	49	45	76	65	71	115	50	712	864	17	31	134	54	123	110	87	46	52	62	60	88
Monthly total	29	41	102	90	99	83	85	101	94	96	127	112	1059													
Infringements																										
Value of Infringements Paid	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571	11452	125443								2390	800	5254	6516	6780	2856
Infringements withdrawn	1	0	5	6	4	11	4	6	5	6	9	29	86								5	3	1	3	5	4
Impounded Dogs														104	5	9	6	11	8	12	10	9	7	5	16	6
Central	14	8	4	8	14	12	13	11	6	6	9	6	111	101	0	14	7	8	21	18	2	3	7	3	13	5
East	5	0	8	11	17	12	13	12	7	29	11	13	138	119	15	8	2	8	16	20	8	6	8	7	11	10
West	9	11	15	13	18	22	18	14	10	20	8	14	172	324	20	31	15	27	45	50	20	18	22	15	40	21
Monthly total	28	19	27	32	49	46	44	37	23	55	28	33	421													
Released to Owner	9	10	11	20	17	23	22	10	10	21	8	11	172	158	10	14	5	18	17	27	15	10	9	8	19	6
Rehomed to SAFE	9	2	3	7	10	13	4	4	9	33	8	12	114	63	1	6	2	4	15	5	4	0	5	4	8	9
Euthanised by Ranger	2	1	3	3	14	0	7	1	0	0	0	4	35	49	5	8	0	5	0	17	1	3	6	0	0	4
Euthanised by Vet	1	1	0	0	2	1	1	8	2	0	3	2	21	19	3	1	0	0	9	0	0	0	0	1	3	2
Monthly total	21	14	17	30	43	37	34	23	21	54	19	29	342													
Impounded Cats														58	10	2	2	6	12	7	3	4	2	2	6	2
Central	4	6	0	10	12	3	1	3	2	4	0	7	52	66	2	0	1	5	1	3	0	2	7	2	29	14
East	3	0	6	23	15	6	4	3	3	1	1	16	81	35	2	0	3	4	2	3	4	5	4	5	2	1
West	10	8	1	6	5	10	3	1	3	6	4	5	62	159	14	2	6	15	15	13	7	11	13	9	37	17
Monthly total	17	14	7	39	32	19	8	7	8	11	5	28	195													
Released to Owner	0	1	0	0	2	2	0	1	0	0	0	0	6	5	1	0	0	0	0	0	1	0	3	0	0	0
Rehomed to SAFE	6	4	1	1	2	0	1	2	3	1	1	15	37	40	7	2	2	4	0	1	2	5	7	2	4	4
Euthanised by Vet	11	8	6	29	23	12	0	1	4	10	1	13	118	88	6	0	2	11	12	5	3	4	3	0	30	12
Euthanised by Ranger	2	1	0	7	5	5	6	3	1	0	2	0	32	19	0	0	0	0	0	7	1	2	0	7	1	1
Monthly total	19	14	7	37	32	19	7	7	8	11	4	28	193													

14.8 ECONOMIC DEVELOPMENT UPDATE DECEMBER 2016

File No:	ED.1
Responsible Executive Officer:	A/Director Development Services
Reporting Author:	Business Investment and Attraction Advisor
Date of Report:	9 January 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities in the month of December.

BACKGROUND

Council's Strategic goals 1 and 2 aim at diversifying the economy by stimulating local business sectors and enhancing the reputation of the City as an attractive investment option.

Council resolved at its 19 September 2016 OCM (Resolution 153568) to endorse the City becoming a small business friendly local government.

CURRENT ACTIVITIES**Small Business Friendly Local Government**

City of Karratha celebrated being a signatory of the Small Business Friendly City Charter on its Facebook page. A similar announcement was made on the Facebook page of the Small Business Development Corporation.

ID Prospects and Economic Forecasting

ID Prospects team visited Karratha on 14th December to gain better insights into the situation on the ground. The team reported some of the changes they have observed and were informed by officers of some of the trends being observed on the ground. ID Prospects will soon submit draft updated population and economic forecasts.

WA North Asia Free Trade Agreement Access Workshop

The workshop has been rescheduled to take place on the 9th February. Invitations have been extended to other Pilbara LGAs to make sure the largest number of Pilbara businesses benefit from the opportunity to attend.

Leads from New Pilbara Economic Summit

A cooperation agreement was signed at the New Pilbara Economic Summit to start a feasibility study to explore opportunities for producing food, fresh water and clean energy, and to green arid areas. The agreement was signed by Hon. Terry Redman, Minister of Regional Development, Cr Peter Long – Mayor City of Karratha, Vice President Kjetil Stake of the Sahara Forest Project, and Chief Technology Officer Pierre Herben from Yara International.

Interest from international companies wishing to enter the market. An Indian company based in UAE seeking to import high quality iron ore and bauxite has recently made general enquiry.

National company wishing to explore opportunities in the renewable energy sector in the City of Karratha has also made enquiry. Interest in this sector will be examined further over the coming year.

Tourism Council WA training for Karratha Tourism operators

Tourism Council WA in coordination with Pilbara Regional Council and the City of Karratha is planning to organize a training workshop directed at tourism operators and businesses operating in Karratha. The preliminary suggested date is February 2017.

New entrepreneurial attempts in the tourism sector

Interest in new tourism businesses. New projects are being contemplated. Entrepreneurs in the City are looking into establishing new businesses in the tourism sector, although funding of such projects remains an issue. Further discussion with business advisory NGOs is taking place to provide proponents with necessary advice and assistance.

Parliament submission on tourism sector

The Australian Parliament's Joint Standing Committee on Northern Australia is undertaking an Inquiry into Opportunities and Methods for Stimulating the Tourism Industry in Northern Australia. Submissions are due by 16th February 2017. City will make a submission.

Let's build better regions grant

The Turnbull Government's new Building Better Regions Fund will invest in projects that will create jobs, drive economic growth and build stronger rural, regional and remote communities into the future. This new \$297 million fund aims to deliver infrastructure projects and community activities located outside major capital cities. The City is applying for funding support for the HHBSC marina.

Research about WA's Defence Sector and Karratha's position

RDA Perth is currently undertaking an investigation to analyse the profile, trends and future opportunities of WA's Defence Sector and possibilities for the wider regions to support and participate.

The publication of the 2016 Defence White Paper last year is the strongest indication in many years that the Federal Government is committed to spending tens of billions of dollars on upgrading and modernising Australia's defence capabilities. This presents a rare opportunity for WA, which is well positioned to benefit from these contracts.

The defence consultant contracted by RDA Perth has requested City of Karratha input, which has been submitted.

14.9 COMMUNITY SERVICES UPDATE DECEMBER 2016

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 23 December 2016
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on December activities for Community Services

1. COMMUNITY SERVICES

Arts & Culture

a.) Moonrise Cinema

	2015	2016
December screenings	2	6
YTD screenings*	81	106
December attendance	71	270
YTD attendance*	10,775	12,186
Attendance / screening	133	114

b.) Arts and Culture Program

- **Christmas on the Green - Wickham**
 - 5-8.30pm, Saturday 10 December 2016 at the Wickham Rugby Oval
 - Entertainment by Aviida, and comedy MC Danger Magnus Danger
 - Community programming – arranged by EPIC
 - Arts & Craft stall, amusement rides, fundraiser sausage sizzle, Pony rides, coffee van & ice cream van.
 - Candle lights & candy canes distributed
 - Santa Claus in attendance, delivered via fire engine
 - Approx. Attendance: 300

- **Christmas on the Green - Karratha**
 - 5-8.30pm, Sunday 11 December 2016 at the Karratha Leisureplex Oval
 - Entertainment by Aviida, and MC Danger Magnus Danger
 - Community programming – arranged by EPIC
 - Arts & Craft stall, amusement rides, fundraiser sausage sizzle, Pony rides, coffee van & ice cream van.
 - Candle lights & candy canes distributed
 - Santa Claus in attendance, delivered via fire engine
 - Approx. Attendance: 1500

IN BRIEF: The Christmas on the Green events were delivered by event management company Wrapped Creations. The events were well-spaced in accordance with estimated attendance which created excellent atmosphere. Community members

brought down picnics while some catering was supplied which was restricted to a coffee van, ice cream van and community fundraiser sausage sizzle. City of Karratha event staff attended these events and wandered throughout the crowd to distribute glow light candles. Community feedback to event staff on both nights indicated the events had a great atmosphere and the entertainment was very well-received. Christmas on the Green offered the community high quality free events that were accessible to the wider community.

WHAT WORKED: The choice of performers, event lay-out and free entertainment in the form of amusement rides and the wreath making workshop.

RECOMMENDATIONS: Community feedback indicates the Wickham Christmas on the Green was very well received and should be continued in 2017.

- **Light Trail Spectacular**

- 7.30pm Friday 9 December 2016 – 20-minute show on Wickham Tank Hill
- 8.10pm Sunday 11 December 2016 – 20-minute show on Yaburara Hill at Karratha Leisureplex, coinciding with the Christmas on the Green event

IN BRIEF: The Light Trail Spectacular was held in both Wickham and in Karratha and showcased the beauty of both the Wickham Tank Hill and the Yaburara Hill. There were no issues with the Wickham light show. The effectiveness of the Karratha Light Trail Spectacular was somewhat diminished in the final seven minutes of the show as contractors incidentally turned on the oval lights just prior to the shows conclusion.

WHAT WORKED: Coinciding the Light Trail Spectacular with the Christmas on the Green allowed a large audience to enjoy this show.

RECOMMENDATIONS: Continue to offer this show to both Wickham and Karratha.

- **Sharpe Ave Light Walk**

- Installation in place from 16-27 December 2016, lights turned on from 7-10pm each night.
- Installation features: six large Christmas motifs, the Galaxy of Stars community art project, 12 large illuminated stars along fence line, additional solar lights.
- Opening event: 6-8pm Friday 16 December 2016 at City Square (The Quarter), Karratha. Approx. 500 in attendance.
 - Featuring fundraiser sausage sizzle by St Paul's Parish to raise funds for presents for children of the Roebourne Prison
 - Santa Claus photo opportunity.
 - Santa Claus and Mayor Long 'turn the lights on' at 7pm
 - Entertainment from 3 x local performers.

IN BRIEF: The Sharpe Ave Light Walk installation opening night attracted a large crowd of young families to be present as Mayor Peter Long and Santa turned on the Christmas lights for the first time. The City Square at the Quarter catered for the installation more effectively than the previous site outside Karratha City Shopping Centre and allowed room to install the immense "Galaxy of Stars" installation; a project that featured artwork from each school in the City of Karratha.

Commentary surrounding the Sharpe Ave Light Walk opening night indicated the event had a warm and positive community atmosphere with appropriate Christmas themed entertainment for the brief event. St Paul's Parish indicated they made close to \$2000 in profits as well as receiving dozens of gifts from community members to put towards their cause. The Santa presence went smoothly with a constant stream of children queuing throughout the event to meet him and give him their letter.

The installation was in place for the following two weeks. Although there was frequent and mild vandalism, electrical contractors and event staff visited the site daily and ensured the lights went on from 7-10pm.

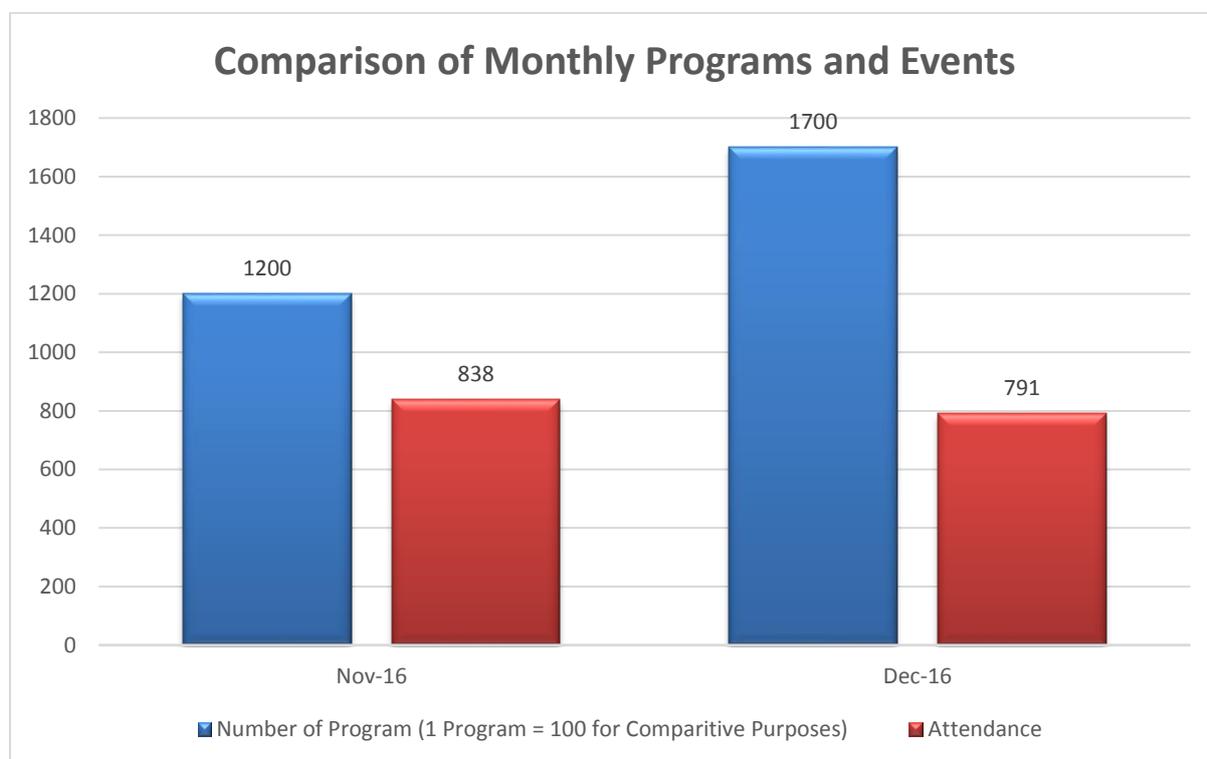
WHAT WORKED: The large illuminated motifs made a great visual impact and drew many community members to wander through the site each night.

RECCOMENDATIONS: On the success of this event, consider purchasing additional motifs and expanding the installation to line the street along Sharpe Avenue.

- 2017 Australia Day Awards**
 59 nominations received – increase of 7 from 2016 Awards. Highest number of nominations received to date.

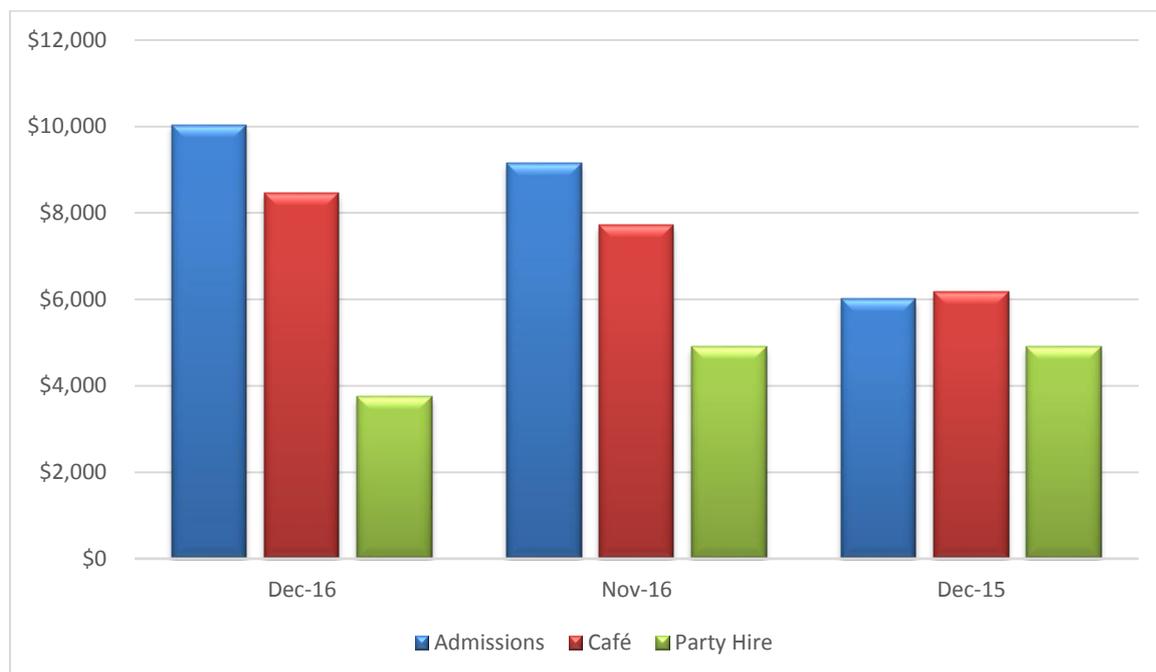
1.2 YOUTH SERVICES

a) Comparison of Monthly Programs & Events



Programs includes: Drop-in, Late Nights (Eastern & Western), Gaming, SSB nights, Dribble Beat Carve, Girlz Crew, Guys Day, Pre-Christmas Program, Friday Feed, Saturday Movies and Milkshakes et, SummerDayz.

b) Youth Shed Indoor Play Centre



The December 2015 figures were effected by facility closure due to cyclonic conditions and therefore lower than would otherwise be expected.

1.3 LIBRARY & CHILDRENS SERVICES

a) Local History

Month	Internal (CofK)	External (directed to LH staff)
September 2016	84 (11.5 hours)	68 (19 hours)
October 2016	35 (9.1 hours)	45 (8.3 hours)
November 2016	32 (6.8 hours)	59 (12.8)
December 2016	11 (1 hour)	12 (5 hours)

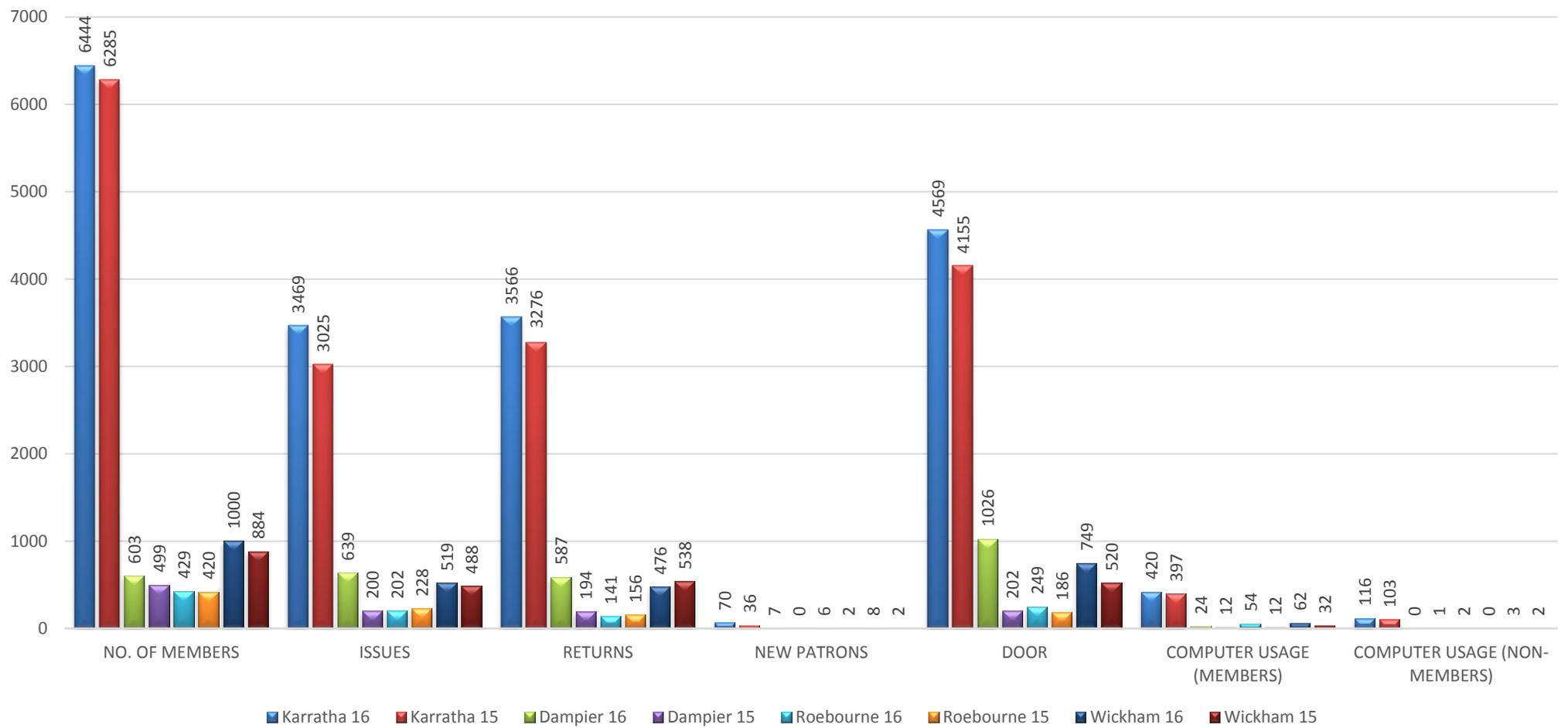
* No. of enquiries and hours taken to complete

b) Rhyme Time/Story Time Statistics

Week	Rhyme Time*	Story Time*
30 Nov – 6 December	84	104
7 – 13 December	125	92
14 – 20 December	86	108
21 – 27 December	56	102
Total	404	409

*Totals includes parents attending with children

LIBRARY STATISTICS DECEMBER 2016

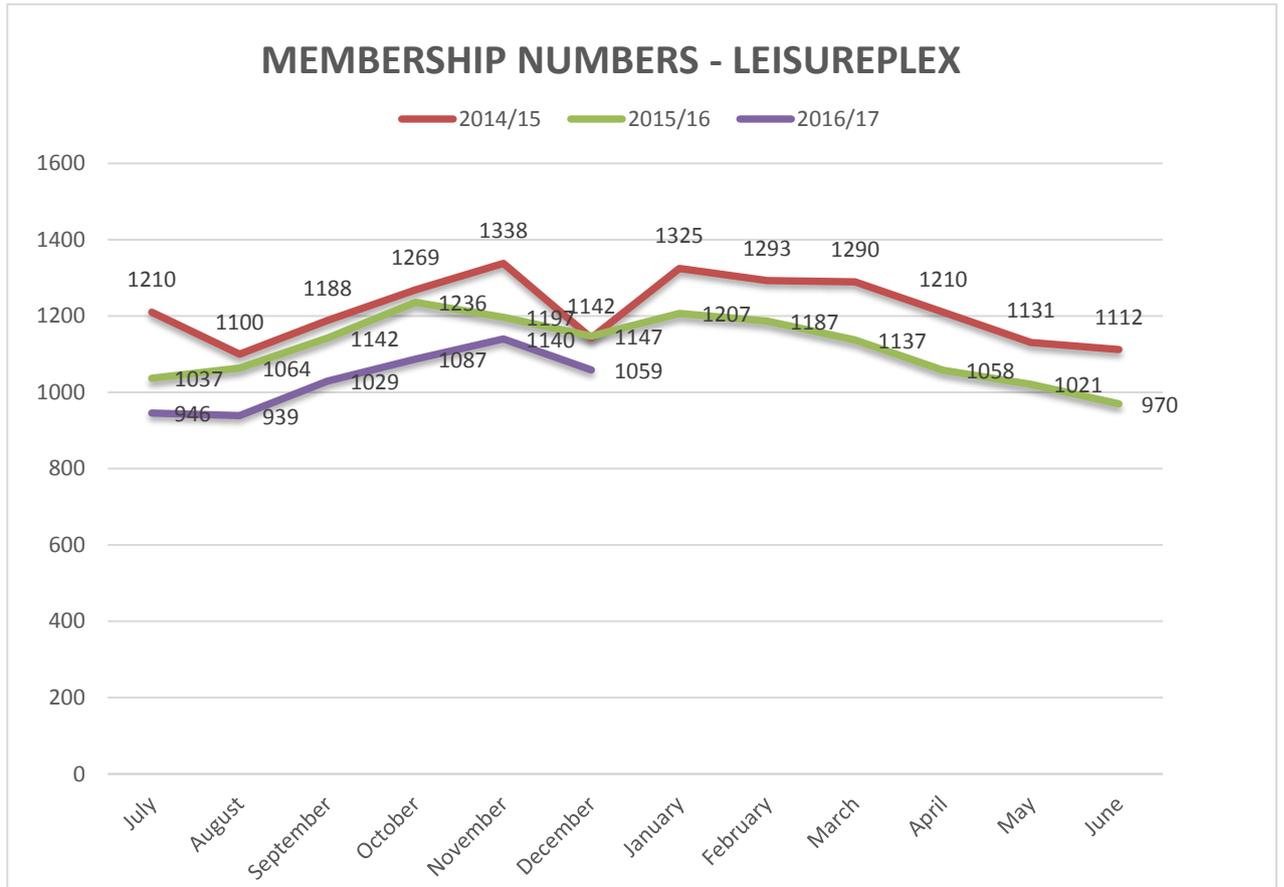


2. RECREATION FACILITIES

a) Leisureplex Membership YTD Activity update

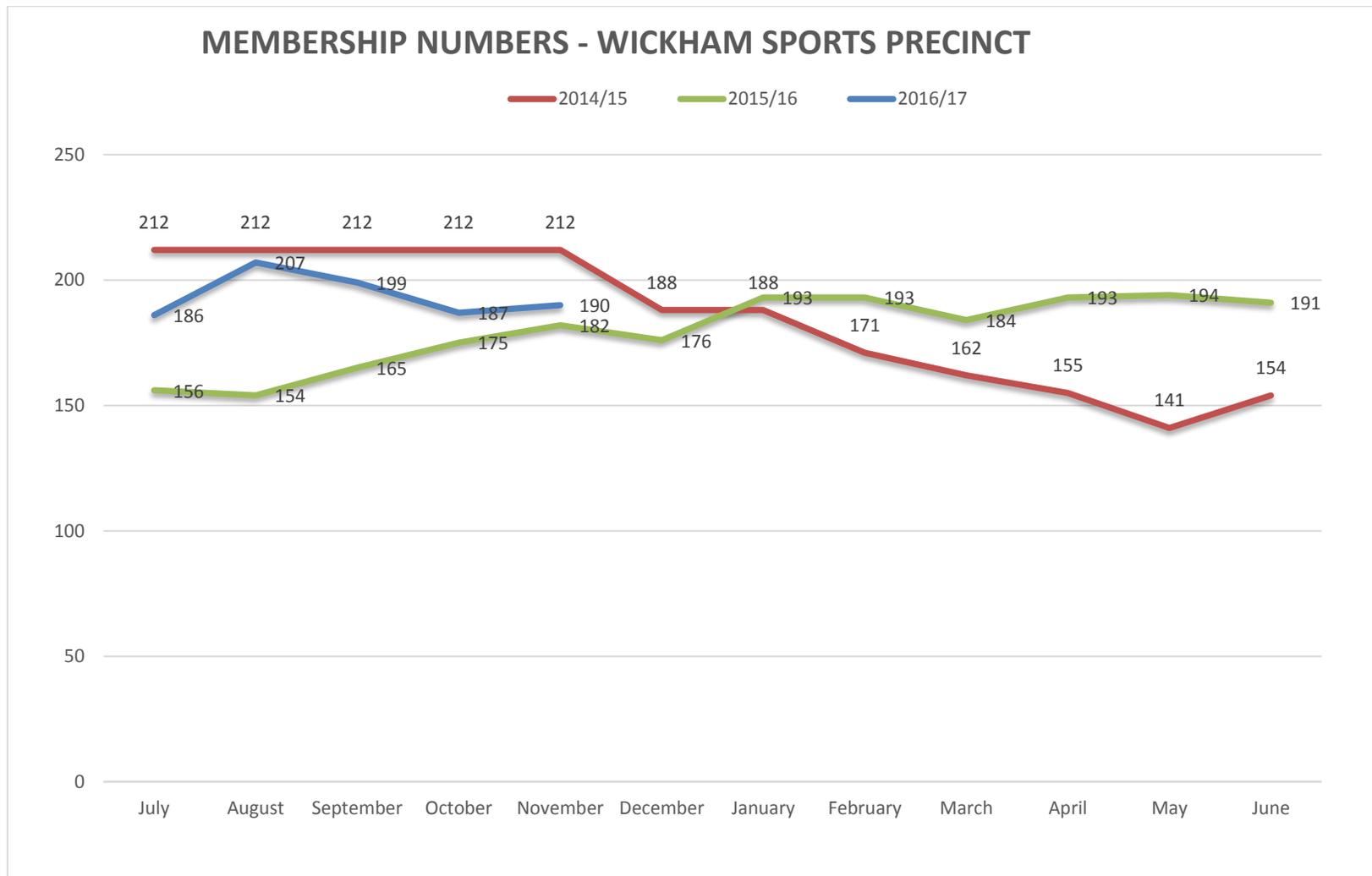
	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Dec 2015
CURRENT MEMBERS	1,135	1,117	1,053	978	945	864	873	861	927	1,028	1,084	802	1,082
SUSPENDED MEMBERS	72	70	84	80	76	108	73	78	102	59	56	257	65
TOTAL MEMBERS	1,207	1,187	1,137	1,058	1,021	972	946	939	1,029	1,087	1,140	1,059	1,147
MEMBER VISITS													
FULL MEMBER	1,943	2,522	2,236	1,974	1,902	1,458	1,512	1,981	1,972	2,599	2,818	2,061	2,130
GYM MEMBER	1,113	1,512	1,508	1,381	1,259	1,106	1,149	1,262	1,128	1,147	1,234	962	981
POOL MEMBER	1,614	2,017	1,605	779	559	273	268	410	941	1,936	2,304	1,518	1,227
GROUP FITNESS MEMBER	289	421	398	453	595	363	527	584	575	554	648	325	278
24 HOUR MEMBER	2,279	2,887	2,671	2,631	2,893	2,212	2,185	2,443	2,467	2,258	3,253	2,536	1,993
TOTAL MEMBER VISITS	7,238	9,359	8,418	7,218	7,208	5,412	5,641	6,680	7,083	8,494	10,257	7,402	6,609
TREND	10%	29%	-10%	-14%	0%	-25%	4%	-1%	6%	20%	21%	-28%	-37%
MEMBER VISIT RATIO / MONTH	6.4	8.4	8.0	7.4	7.6	6.3	6.5	7.8	7.6	8.3	9.5	9.2	6.1

	TOTAL16/17 Fin Year		Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Dec 2015
AQUATIC	58,309	51%	12,207	16,536	13,689	6,832	7,336	2,158	2,465	3,364	7,461	15,895	17,851	11,274	12,077
GYM	30,132	27%	4,639	6,023	5,674	5,279	5,362	4,273	4,374	4,876	4,837	5,005	6,233	4,808	4,328
PERSONAL TRAINING	1,855	2%	184	139	220	242	302	305	245	305	241	325	482	257	177
GROUP FITNESS	12,086	11%	1,458	2,566	2,475	1,884	2,430	1,992	1,677	2,492	1,908	2,208	2,444	1,357	1,655
CRECHE	7,347	6%	840	1,476	1,428	1,251	1,263	1,012	1,143	1,277	1,124	1,370	1,623	810	752
MINI GOLF	2,497	2%	592	225	349	620	198	223	740	166	249	566	286	490	411
HOLIDAY PROGRAM	1,473	1%	443	0	127	594	0	0	514	0	554	111	0	294	26
TOTAL RECORDABLE VISITS	113,698	99%	20,362	26,965	23,962	16,702	16,891	9,963	11,158	12,479	16,188	25,479	28,919	19,289	19,426
OTHER VISITS	142,832		9,164	33,382	33,003	20,867	28,584	24,120	16,551	21,869	22,960	28,464	36,742	16,246	17,065
TOTAL VISITS	256,530		29,526	60,347	56,965	37,569	45,475	34,083	27,709	34,348	39,148	53,943	65,661	35,535	36,491
TREND			-21%	104%	-6%	-34%	21%	-25%		24%	14%	37%	22%	-46%	-44%
Group Fitness av / class			12.46	13.36	13.9	12.7	13.06	11.93	9.6	10	10	9.1	8	7	12.54
Swim school participants			742	742	742	385	385	385	237	237	237	662	662	662	850



WICKHAM SPORTING PRECINCT

	Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Dec 2015
TOTAL MEMBERS	193	193	184	193	194	191	186	207	199	187	190	182	176
POOL ATTENDANCE	1,574	1,490	1,088	989	358	108	121	219	3,035	1,918	1,264	1,322	1,036
GROUP FITNESS AVERAGE/ CLASS	9.9	9.7	7.6	10.1	8.5	9.2	9.6	10	10	9	8	7	8.7
GROUP FITNESS CLASSES	43	68	58	44	57	42	55	51	42	39	38	22	37
GROUP FITNESS TOTAL PARTICIPANTS	424	659	438	446	483	386	528	519	413	358	302	158	322
GYM ATTENDANCE	719	693	717	643	679	714	639	893	869	715	760	432	701
REC PROGRAMS							393	56	172	246	61	22	
CRECHE							292	246	253	246	235	167	



ROEBOURNE AQUATIC CENTRE

	Jan 2016	Feb 2015	Mar 2016	April 2016	May to Sept 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Dec 2015
POOL ATTENDANCE	1,125	1,137	899	1,016	CLOSED	420	1,415	2,258	1,656	1,603

Roebourne Aquatic Centre closed from May - September

COSSACK ACCOMMODATION

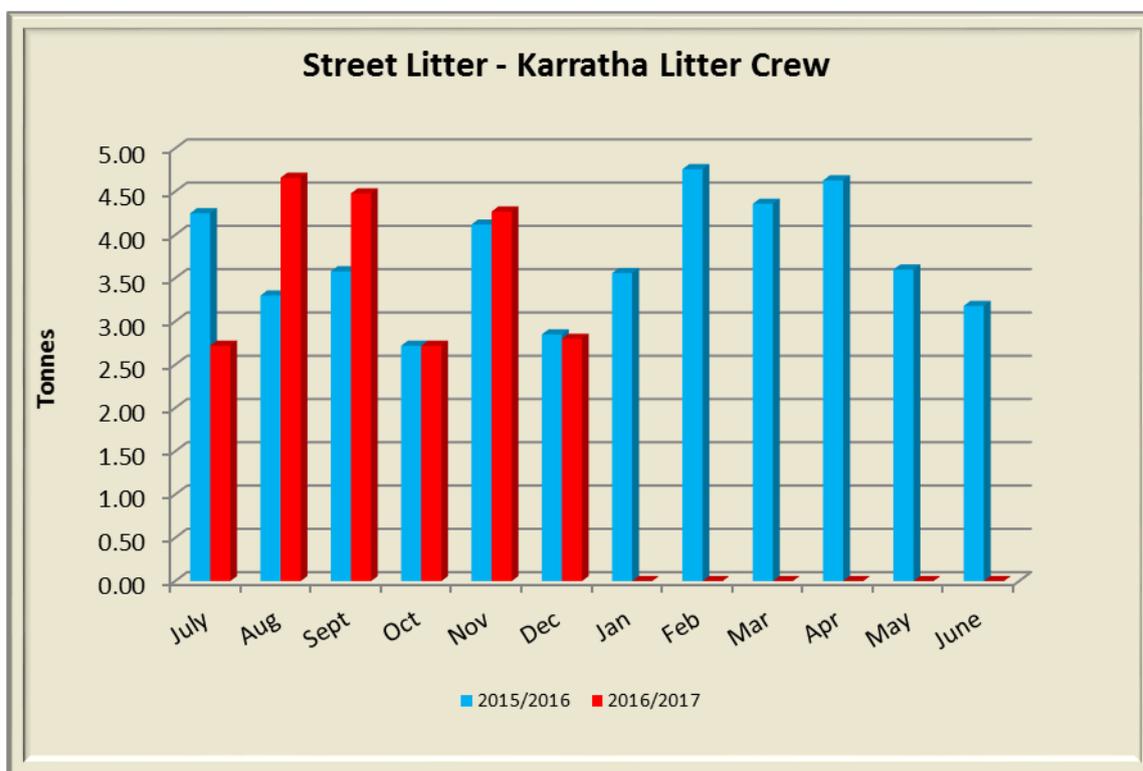
	April 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016 – March 2017
ACCOMMODATION BED NIGHTS	14	9	44	87	71	30	5	0	CLOSED

14.10 WASTE SERVICES DATA

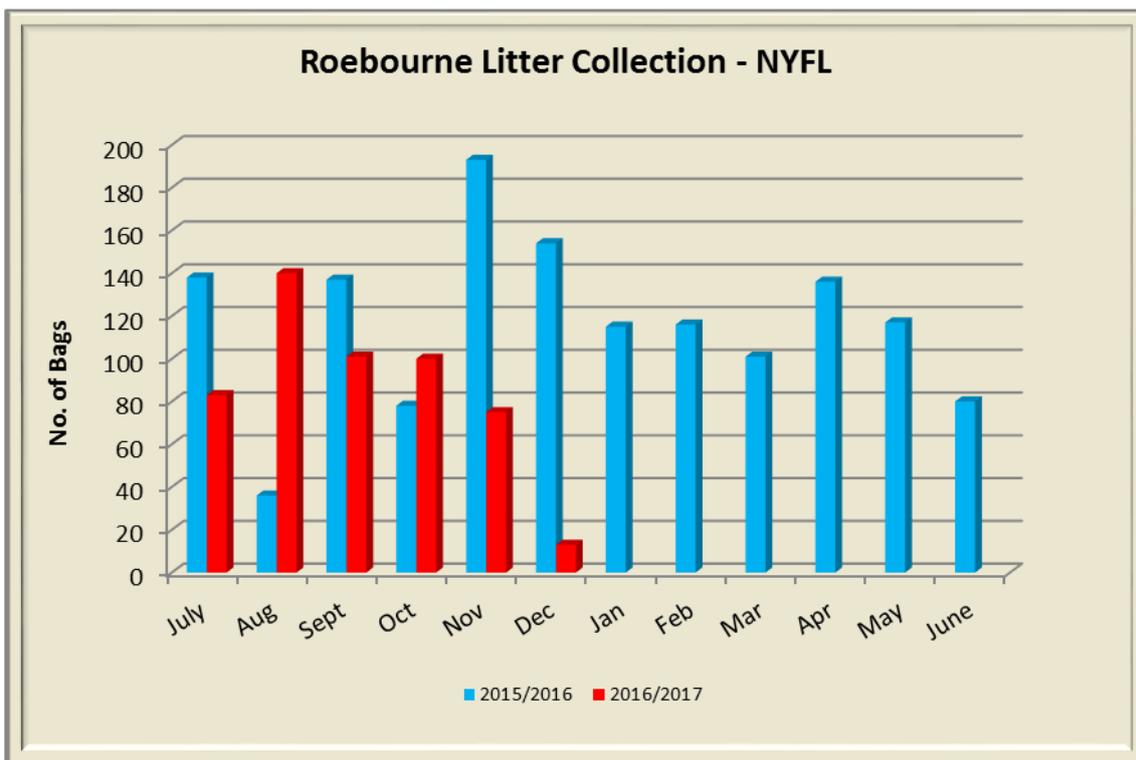
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 4 January 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

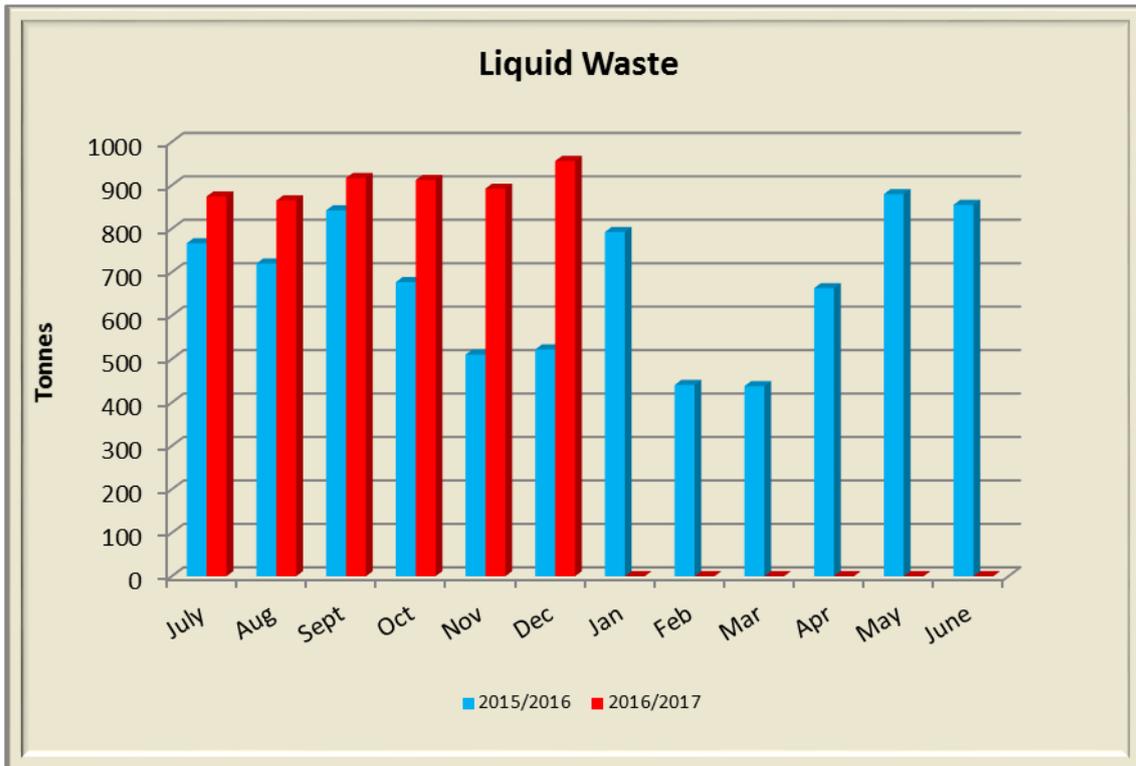
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



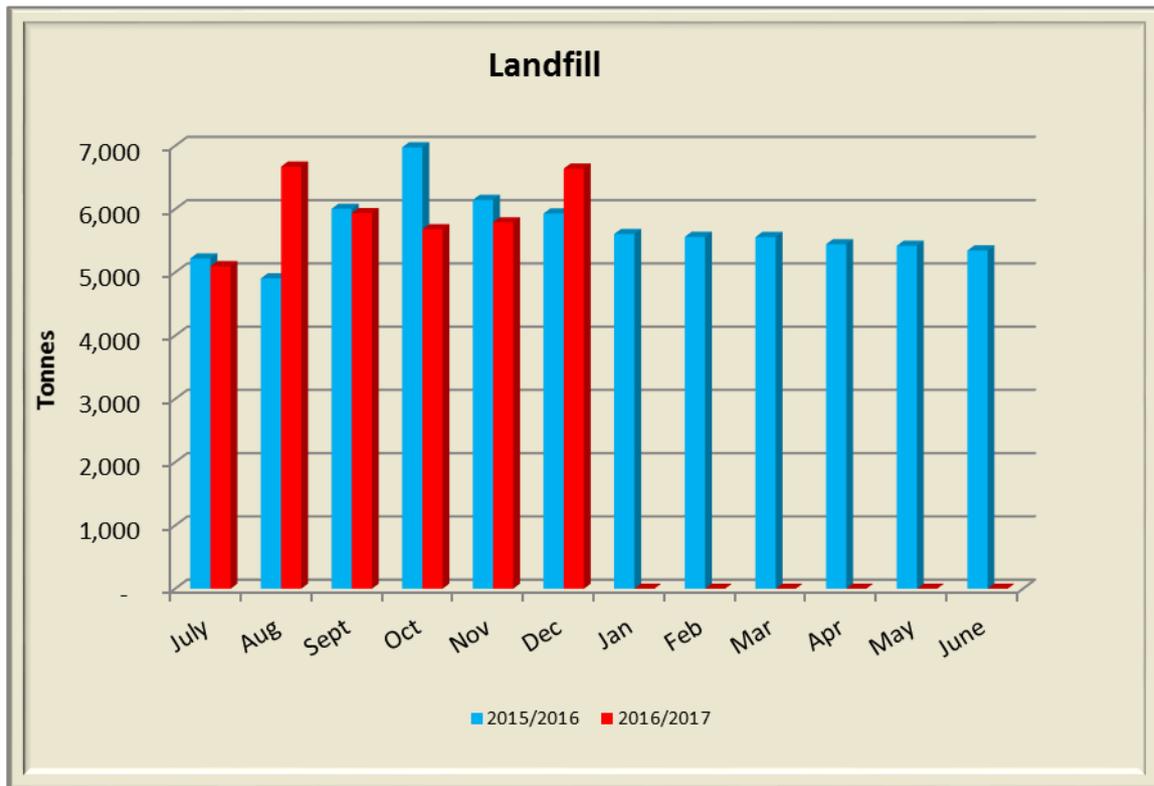
Street litter collected and delivered to the 7 Mile Waste Facility.



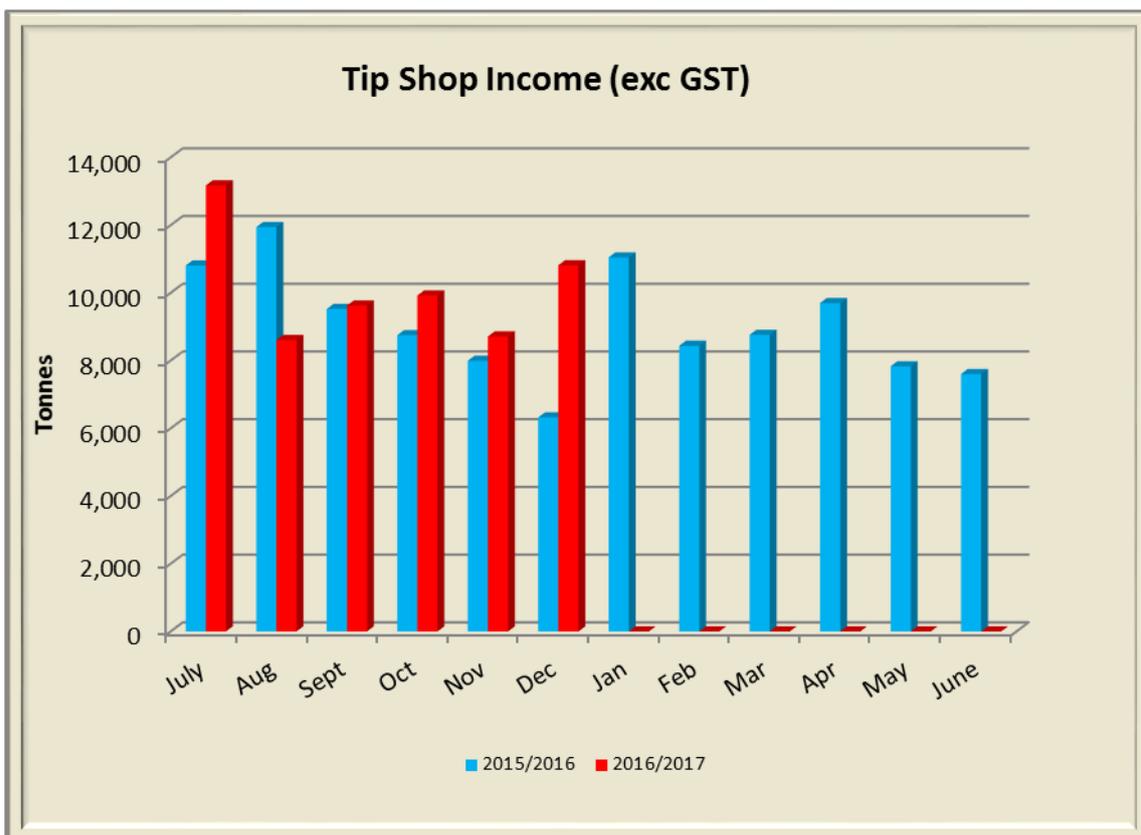
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station. NYFL closed operations 16 December 2016 and will recommence 9 January 2017.



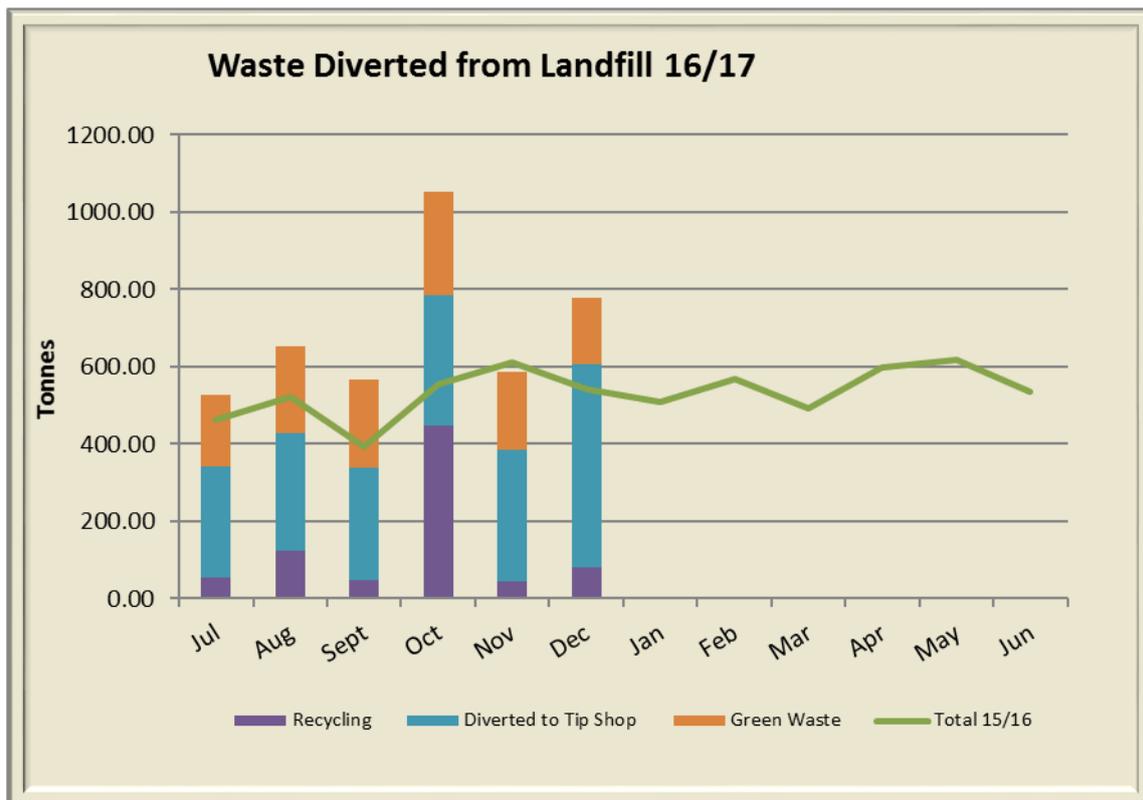
Liquid Waste delivered to the 7 Mile Waste Facility. Increased from contractor carting from Onslow at present



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling, green waste and re-usable items recovered for the 7 Mile Tip Shop.

Waste Services Quarterly Update - October - December 2016

Waste Collection Contract

Cleanaway will commence waste and recycling collection services on Monday 6 February 2017. Cleanaway’s pre rollout education plan has been implemented and actions include:

- Distribution of brochures showing recycling maps and days of collection as well as information on what can and can’t be recycled to Council facilities, libraries, real estate agencies, businesses, Sodexo Housing (Rio and Woodside houses) and government department offices,
- Local paper advertising commencing 10 January,
- Facebook campaign commencing 9 January,
- Presentation of recycling information to Community Associations and Aboriginal Corporations,
- Radio live broadcast on 6 February.

The rollout of new recycling bins to residential properties is planned to commence on 17 January. The recycling bin lids are hot stamped with a graphic showing what can and can’t be recycled.

Cleanaway will also undertake post launch contamination management program. They will provide an officer to conduct bin contamination inspections and offer further education over an 8-week period.

The Cleanaway dedicated customer service hotline is being set up and will commence operation on 6 February. City staff are providing Cleanaway's hotline staff with information on customer service workflows associated with the services.

New Energy Corporation (NEC)

NEC has advised they are still pursuing Power Purchase Agreements in the Pilbara as the last activity to reach financial close on the project. Under the current Services Agreement with the City, NEC has until 1 October 2017 to achieve financial close.

Class III Cell Development

At its October meeting, Council resolved to endorse the Conceptual Design & Closure Report for the 7 Mile Waste Facility, noting the proposed timeline for development of the first Class 3 Cell is from August 2017 to January 2018 subject to review of need.

A licence amendment application to construct and operate 12 Class III Cells over the life of the landfill was submitted to the Department of Environment Regulation (DER) in November 2016. The DER has acknowledged receipt of this application and the approval process is expected to take up to six months.

Acceptance of Processed Saline Water for Evaporation

In November 2016, the City submitted a licence amendment application to accept processed saline oily water for disposal via evaporation at its 7 Mile Facility. The application proposed accepting this type of waste into one of the unused lined ponds at the liquid waste disposal area. The facility is currently licenced to accept biological liquid waste (septage and grease trap only).

This application followed a request from Western Resources to dispose of between 100 and 600 tonnes of processed saline oily water on a monthly basis. Western Resources processes oily water at their plant in the LIA. This process removes the organic material and leaves a saline water residual. The DER advised that a licence amendment would be required to accept this liquid.

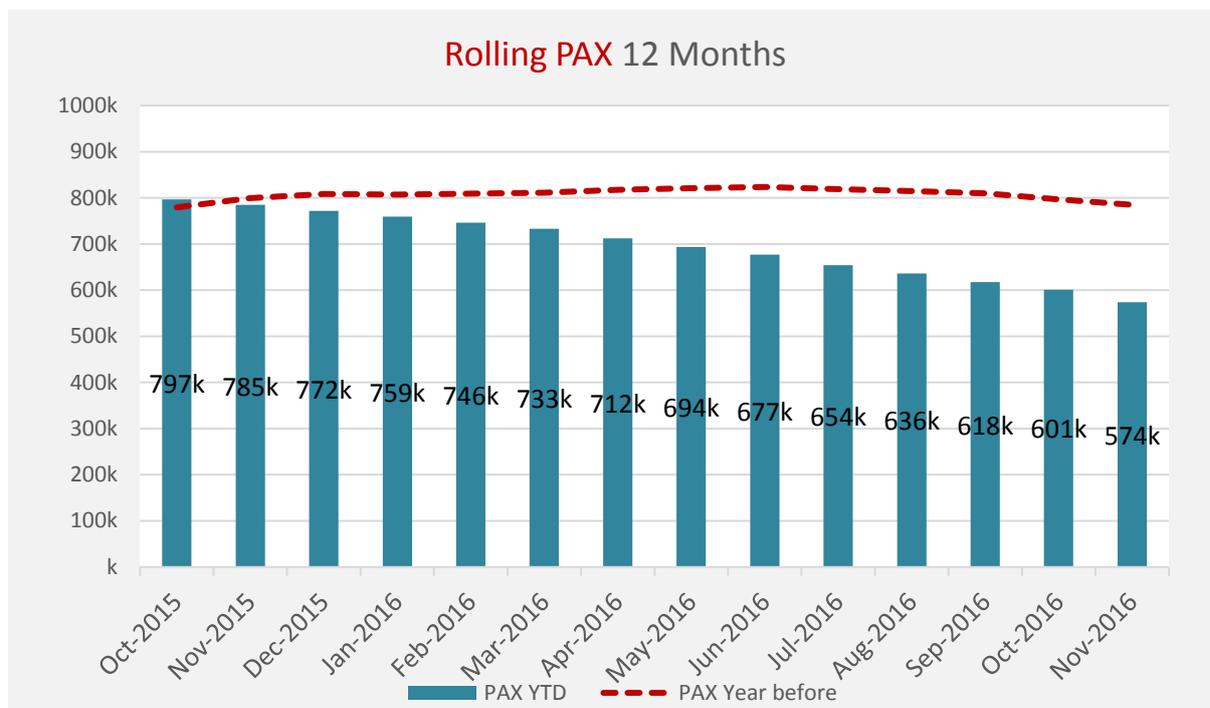
The City has since received notification that the DER intends amend the licence in accordance with the application effective 9 January 2017.

14.11 AIRPORT SERVICES DATA

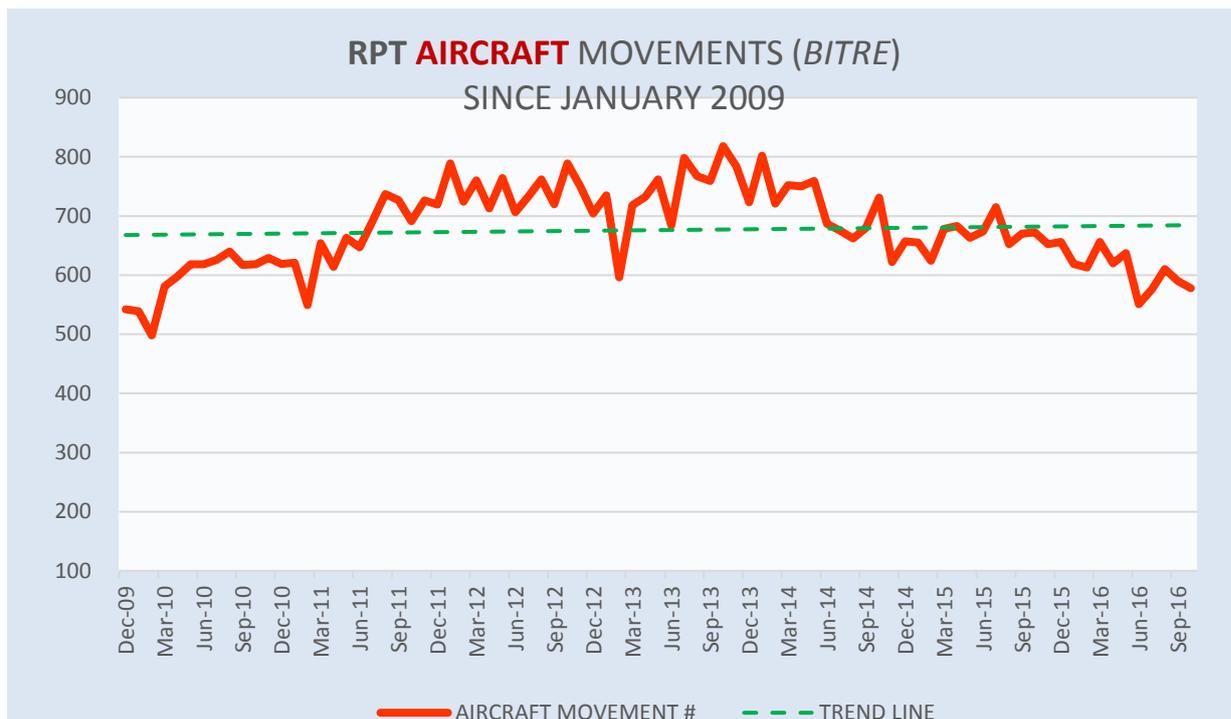
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 12 January 2017 for November 2016 Data
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

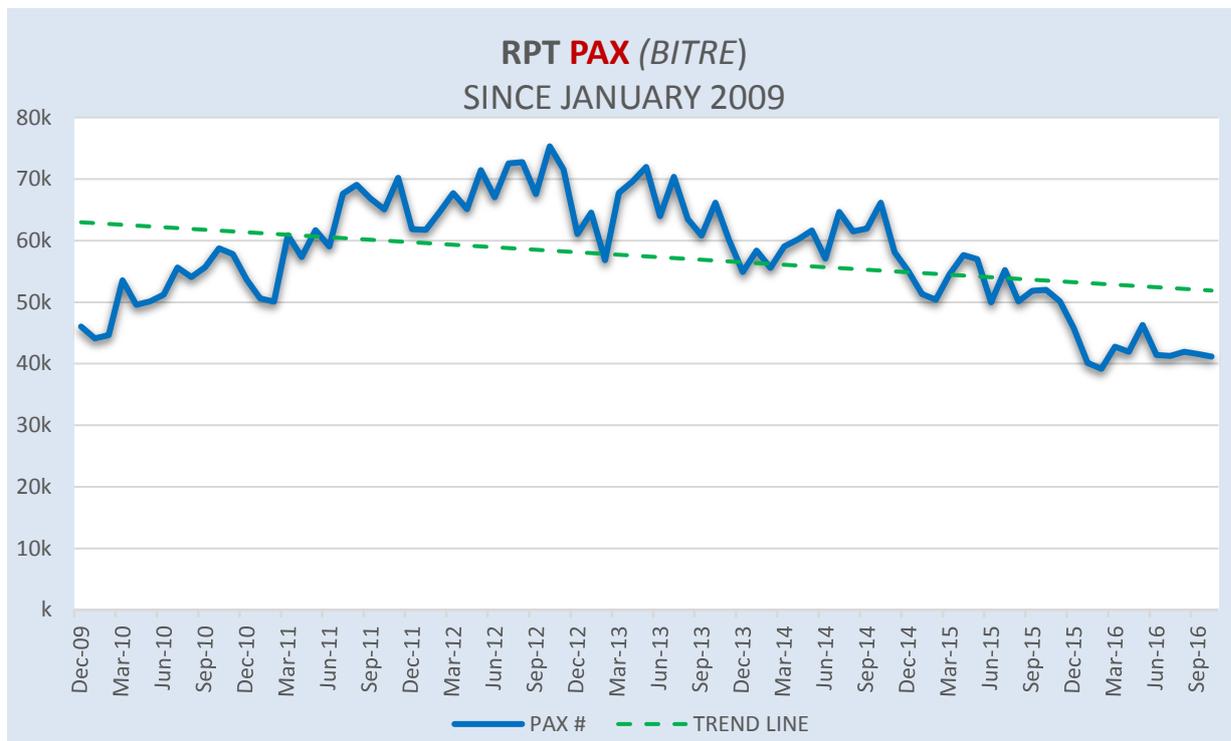
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



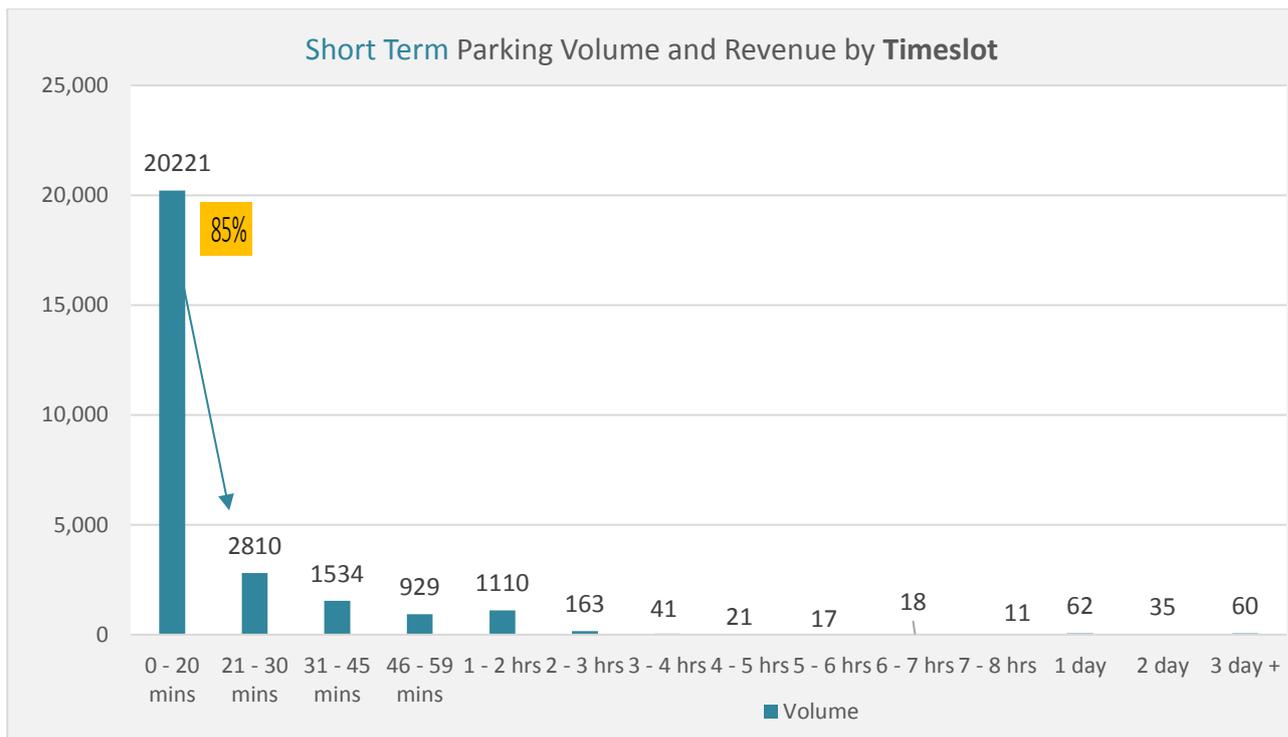
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



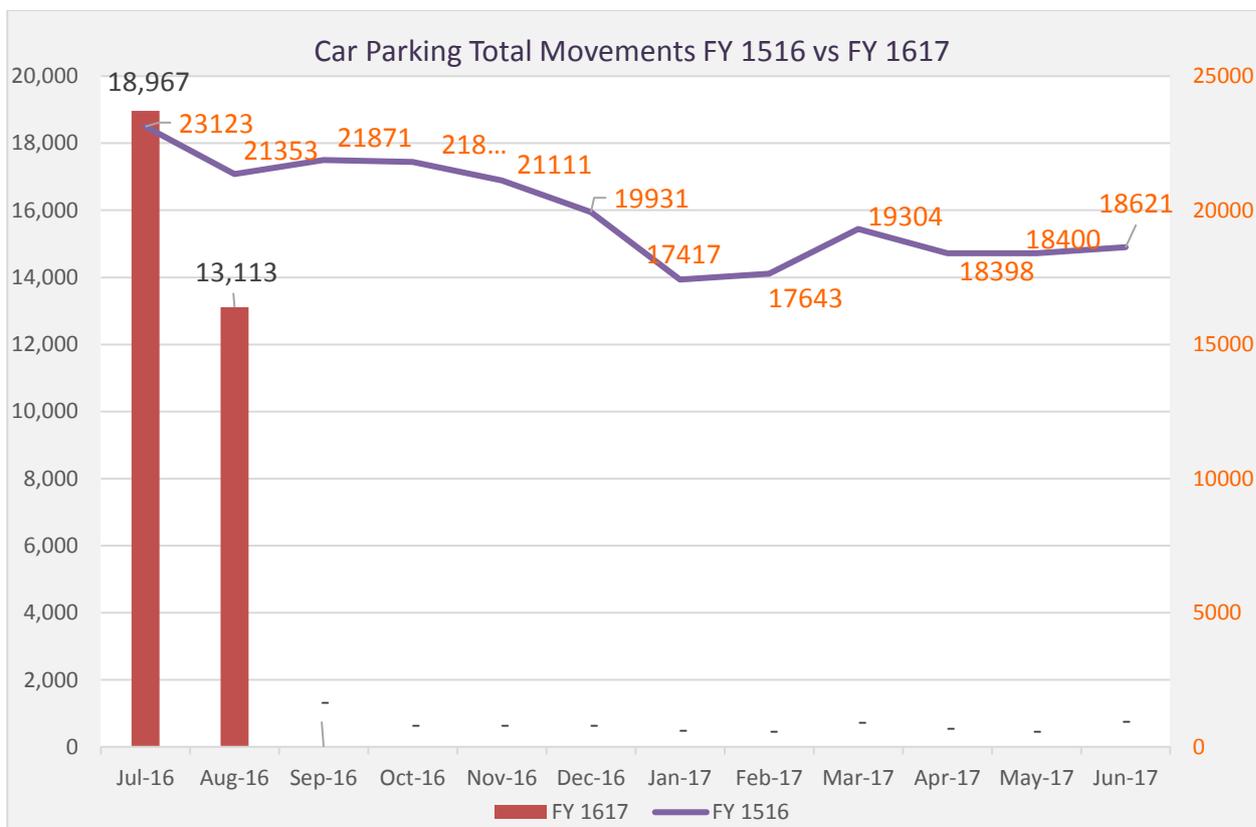
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to October 2016 for RPT Aircraft movements.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to October 2016 for RPT Passenger movements.



This Car Park Data relates to August 2016. There is no September, October & November data available yet from the new operator. The operator is determining what reports are required.



This Car Park Data relates to August 2016. There is no September, October & November data available at this stage.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - COSSACK TOWN SITE MANAGEMENT AND PROMOTION

18.2 CONFIDENTIAL ITEM – APPOINTMENT OF DIRECTOR DEVELOPMENT SERVICES

Also included is the following:

CONFIDENTIAL ATTACHMENT TO ITEM 13.5 - RFT 17-16/17 TENDER - SPRAYING AND FERTILISING SERVICES TENDER EVALUATION REPORT

CONFIDENTIAL ATTACHMENT TO ITEM 13.6 - KARRATHA AIRPORT QANTAS LOUNGE BASE BUILD WORKS TENDER EVALUATION REPORT

CONFIDENTIAL ATTACHMENT TO ITEM 13.7 - OUTCOME OF THE REQUEST FOR TENDER FOR THE PROVISION OF INTERNATIONAL FLIGHTS RFT 21-16/17 TENDER SUMMARY

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 20 February 2017 at 6:30pm at Council Chambers
- Welcome Road, Karratha.