



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 29 May 2017 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING .....	7
2	PUBLIC QUESTION TIME.....	7
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	7
4	REQUESTS FOR LEAVE OF ABSENCE .....	8
5	DECLARATIONS OF INTEREST .....	8
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	8
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....	8
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	9
9	EXECUTIVE SERVICES.....	11
10	CORPORATE SERVICES .....	13
10.1	FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2017.....	13
10.2	LIST OF ACCOUNTS APRIL 2017.....	33
10.3	MARKET TESTING OF INSURANCE BROKING AND RISK MANAGEMENT SERVICES.....	63
10.4	OPERATIONAL PLAN 2016/17 – Q3 PERFORMANCE REPORT .....	67
10.5	INVESTMENT PROPOSAL: THE QUARTER HQ .....	75
10.6	CONSIDERATION OF SUBMISSIONS REGARDING ADVERTISED DIFFERENTIAL RATES 2017/18.....	81
10.7	JUNE 2017 ORDINARY COUNCIL MEETING .....	87
11	COMMUNITY SERVICES .....	89
11.1	ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME (ACADS) 2017/18 APPLICATIONS.....	89
11.2	ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS) ....	99
11.3	WICKHAM COMMUNITY HUB FACILITY MANAGEMENT PLAN.....	107
11.4	WINTER HOURS OF OPERATION – WICKHAM RECREATION PRECINCT.....	115
12	DEVELOPMENT SERVICES.....	119

12.1	PROPOSED REZONING OF LOT 70 (65) TAMBREY DRIVE, NICKOL FROM MIXED BUSINESS TO RESIDENTIAL (R60) WITH ADDITIONAL USE OF SHORT-STAY ACCOMMODATION .....	119
12.2	CITY OF KARRATHA FENCING LOCAL LAW.....	125
12.3	CITY PRIORITY WORKS PACKAGES FOR REMAINING KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROGRAM FUNDING.....	129
12.4	SCHEME AMENDMENT 39 – WORKFORCE ACCOMMODATION.....	133
13	STRATEGIC PROJECTS & INFRASTRUCTURE .....	139
13.1	WICKHAM COMMUNITY HUB TENDER FOR CONSTRUCTION.....	139
13.2	WICKHAM COMMUNITY HUB WATER PLAYGROUND.....	145
13.3	PROVISION OF LITTER COLLECTION STAFF TENDER .....	151
13.4	PROPOSED CHANGES TO THE AIRPORT PARKING FEES AND CHARGES..	155
13.5	KARRATHA AIRPORT SKYSTAR OFFICE PT.1 OF LA.5 .....	159
13.6	KARRATHA – TOM PRICE ROAD PROJECT .....	163
14	ITEMS FOR INFORMATION ONLY.....	167
14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	168
14.2	NON STATUTORY DONATIONS FOR PERIOD ENDING 31 MARCH 2017.....	169
14.3	RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION .....	171
14.4	MONTHLY BUILDING STATISTICS.....	173
14.5	PLANNING DECISIONS ISSUED 01 APRIL TO 30 APRIL 2017 .....	176
14.6	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	181
14.7	MONTHLY RANGER & EMERGENCY MANAGMENT STATISTICS – APRIL 2017 .....	183
14.8	ECONOMIC DEVELOPMENT UPDATE.....	185
14.9	SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT.....	187
14.10	COMMUNITY SERVICES UPDATE APRIL 2017 .....	189
14.11	WASTE SERVICES DATA .....	202
14.12	AIRPORT SERVICES DATA .....	207
14.13	NATURAL FLOODING DISASTER EXPENDITURE UPDATE.....	210
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	211
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....	211
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	211
18	MATTERS BEHIND CLOSED DOORS .....	213
18.1	CONFIDENTIAL ITEM – INTERNATIONAL CHARTER FLIGHTS CONTRACT ..	213

**ATTACHMENT TO ITEM 10.3 MARKET TESTING OF INSURANCE BROKING AND RISK MANAGEMENT SERVICES..... 213**

**ATTACHMENT TO ITEM 10.5 INVESTMENT PROPOSAL: THE QUARTER HQ 213**

**ATTACHMENT TO ITEM 11.1 ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME (ACADS) 2017/18 APPLICATIONS..... 213**

**ATTACHMENT TO ITEM 11.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)..... 213**

**ATTACHMENTS TO ITEM 13.1 WICKHAM COMMUNITY HUB TENDER FOR CONSTRUCTION ..... 213**

**ATTACHMENTS TO ITEM 13.2 WICKHAM COMMUNITY HUB WATER PLAYGROUND..... 213**

**ATTACHMENT TO ITEM 13.3 PROVISION OF LITTER COLLECTION STAFF TENDER ..... 213**

**19 CLOSURE & DATE OF NEXT MEETING ..... 215**



# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr John Lally [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Grant Cucel
- Cr Geoff Harris
- Cr Bart Parsons
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Robin Vandenberg
- Cr Fiona White-Hartig

<b>Staff:</b>	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Mark Casserly	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

#### **4 REQUESTS FOR LEAVE OF ABSENCE**

#### **5 DECLARATIONS OF INTEREST**

#### **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

#### **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

---

##### **OFFICER'S RECOMMENDATION**

1. That the Minutes of the Ordinary Meeting of Council held on Tuesday, 18 April 2017, and the Minutes of the Special Meeting of Council held on Monday, 8 May 2017 be confirmed as a true and correct record of proceedings; and

2. The answer to question taken on notice at the Ordinary Council Meeting held on 18 April 2017 (as listed below) be noted:

Q.1 What is the current population of Karratha?

A.1 The Australia Bureau of Statistics Census data will be released on 27 June 2017. It will also coincide with the release of rebased Estimated Resident Population (ERP) which will provide the latest population data.

## **8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

### **Mayor**

03/04/2017 - Meeting with Life & Soul
04/04/2017 - Cossack Advisory Group meeting
04/04/2017 - Safer Communities Partnership meeting
04/04/2017 - Meeting with YACMAC
05/04/2017- Meeting with Vicinity Centres
05/04/2017 - Meeting with Woodside
06/04/2017 - Meeting with EPIC
07/04/2017 - Lions Outback Bus Launch
07/04/2017 - Meeting with Quadrant
07/04/2017 - Meeting with Yara
07/04/2017 - Citizenship Ceremony
10/04/2017 - Meeting with Pilbara Development Commission
10/04/2017 - Council Briefing Session
11/04/2017 - Meeting with Kevin Michel
13/04/2017 - Pilbara Regional Council Mayor's meeting
18/04/2017 - Ordinary Council Meeting
19/04/2017 - Meeting with Dampier Island Tourism
20/04/2017 - Senate Environment and Communications References Committee - Inquiry into the protection of Aboriginal rock art on the Burrup Peninsula
20/04/2017 - Meeting with Kate Blagrove
20/04/2017 - Meeting with Pilbara Development Commission
25/04/2017 - ANZAC Day Service
26/04/2017 - Meeting with David Wilson
26/04/2017 - Brida Milestone Celebration
26/04/2017 - KDCCI Business After Hours - Cherratta Lodge & Northwest Accountancy
27/04/2017 - Meeting with Charles Waterman
28/04/2017 - Meeting with Audrey Cosmos
28/04/2017 - Meeting with the Roebourne Heritage Group
28/04/2017 - Official Opening - Touring exhibition by the Australian Government National Capital Authority called 'Brick by Brick'
28/04/2017 - Warambie Estate - Board meeting
28/04/2017 - Meeting with Alannah MacTieranan
28/04/2017 - Pilbara Development Commission - Meet the Minister Event



## **9 EXECUTIVE SERVICES**



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 31 MARCH 2017

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>27 April 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 March 2017.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 March 2017:

2016-2017	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	113,359,961	95,607,100	93,237,288	(2,369,812)	↓
Operating Expense	(88,152,610)	(86,015,464)	(60,317,497)	(58,850,900)	1,466,597	↑
Non Operating Rev	22,773,260	30,006,072	1,161,284	1,160,790	(494)	↓
Non Operating Exp	(79,727,050)	(84,739,981)	(40,293,485)	(32,563,606)	7,729,879	↑
Non Cash Items Included	21,951,174	19,588,141	14,817,133	14,738,089	(79,044)	↓
Surplus BFWD 16/17 - Unrestricted	586,878	1,800,787	1,800,787	1,800,787	-	
Surplus BFWD 16/17- Restricted Airport Funds	-	3,958,660	3,958,660	3,958,660	-	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,905,744	7,905,744	7,905,744	-	
/less Restricted Balance CFWD - PUPP	5,863,920	5,863,920	5,863,920	5,863,920	-	
<b>Surplus/(Deficit) 16/17</b>	<b>32,874</b>	<b>0</b>	<b>18,775,806</b>	<b>25,522,932</b>	<b>6,747,126</b>	<b>↑</b>

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$25.5m, a positive variance of \$6.7m compared to the budgeted year to date surplus position of \$18.8m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

<b>Operating Revenue</b>	
1,000,000	▼ Under budget in Rio Tinto and KCC Contribution-Dampier Community Hub - Not yet invoiced, waiting on PO from Rio.
591,408	▼ Under budget in Contributions-Kookaburra Park - Timing difference.
368,526	▼ Under budget in Contributions To Works - Contribution related to the completion of footpath program. Later submission of grant acquittal has been approved.
<b>Operating Expenditure</b>	
236,376	▼ Under budget in General Waste And Recycling Collection - Timing difference.
212,522	▼ Under budget in Footpath & Kerb Maintenance - Awaiting completion.
211,376	▼ Under budget in Shoulder Grading Various Roads - Program commenced later than scheduled due to impact from February heavy rainfall.
<b>Non Operating Expenditure</b>	
3,958,660	▼ Under budget in Transfer To Aerodrome Reserve - Timing difference - processed in April.
1,371,270	▼ Under budget in Red Earth Arts Precinct - Contractor actual claim less than cash flowed.
1,168,963	▼ Under budget in Transfer to Partnership Reserve - Timing difference.
452,614	▼ Under budget in Tambrey Pavilion - Capital - Buildings - No issues to date during Defects Liability Period so no charges being applied.
288,854	▼ Under budget in Capital Buildings - Karratha Leisureplex.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	21,815,471	20,946,864	The Operating Surplus Ratio is currently inline with the YTD budget.
		87,861,770	71,713,053	70,977,776	
	Minimum Target between 0% and 15%	11.7%	30.4%	29.5%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is currently inline with the YTD budget.
	Capital Renewal and Replacement Expenditure/Depreciation	8,571,728	5,461,324	5,168,059	
		21,762,467	14,728,082	14,844,346	
	Target - Greater than 0.90	0.39	0.37	0.35	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.
		87,861,770	71,713,053	70,977,776	Own Source Revenue is currently inline with the YTD budget.
	Own Source Operating Revenue/Operating Expenses	88,152,610	60,317,497	58,850,900	
	Target - Greater than or equal to 0.40	1.00	1.19	1.21	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.
		17,851,866	Not	31,638,260	
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	3,225,587	The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.
	Target - greater than or equal to 1	1.16		9.81	A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 8.23.
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	36,537,751	35,786,492	
		520,278	520,278	520,278	Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
	Target - more than 2- The higher the better	61.60	70.23	68.78	

**Statement of Financial Position**

	<b>March</b>	<b>February</b>	<b>change</b>
	<b>Current</b>		
<b>Assets</b>	132,748,330	139,033,309	-4.52%
<b>Liabilities</b>	7,321,361	8,419,577	-13.04%
	<b>Non Current</b>		
<b>Assets</b>	740,487,768	738,493,585	0.27%
<b>Liabilities</b>	1,256,603	1,256,603	0.00%
<b>Net Assets</b>	864,658,134	867,850,714	

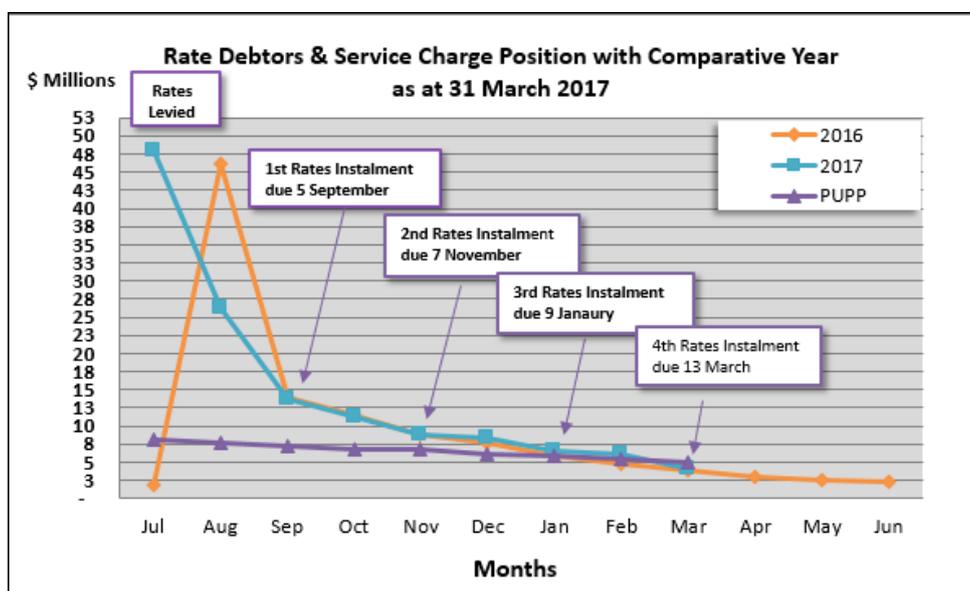
Total Current Assets decreased by 4.52% from February to March primarily due to a decrease in accounts receivable and Municipal cash. Current Liabilities decreased by 13.04% from February to March due to a decrease in accounts payable. Non-Current Assets have increased by 0.27% as a result of progress being made on construction of Karratha Arts and Community Precinct. There has been no change to Non-Current Liabilities from January to February.

**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of January. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	<b>2017 March</b>	<b>2017 February</b>	<b>Change %</b>	<b>Of Current Total %</b>
	<b>Non Rate Debtors</b>			
<b>Current</b>	3,057,179	4,885,503	-37%	97%
<b>&gt; 40 Days</b>	27,552	75,463	-63%	1%
<b>&gt; 60 Days</b>	8,348	46,471	-82%	0%
<b>&gt; 90 Days</b>	49,028	30,263	62%	2%
<b>Total</b>	<b>3,142,107</b>	<b>5,037,700</b>	<b>-38%</b>	<b>100%</b>
	<b>Rates Debtors</b>			
<b>Total</b>	<b>4,183,843</b>	<b>6,158,324</b>	<b>-32%</b>	<b>100%</b>
	<b>PUPP Debtors</b>			
<b>Total</b>	<b>5,080,552</b>	<b>5,337,604</b>	<b>-5%</b>	<b>100%</b>

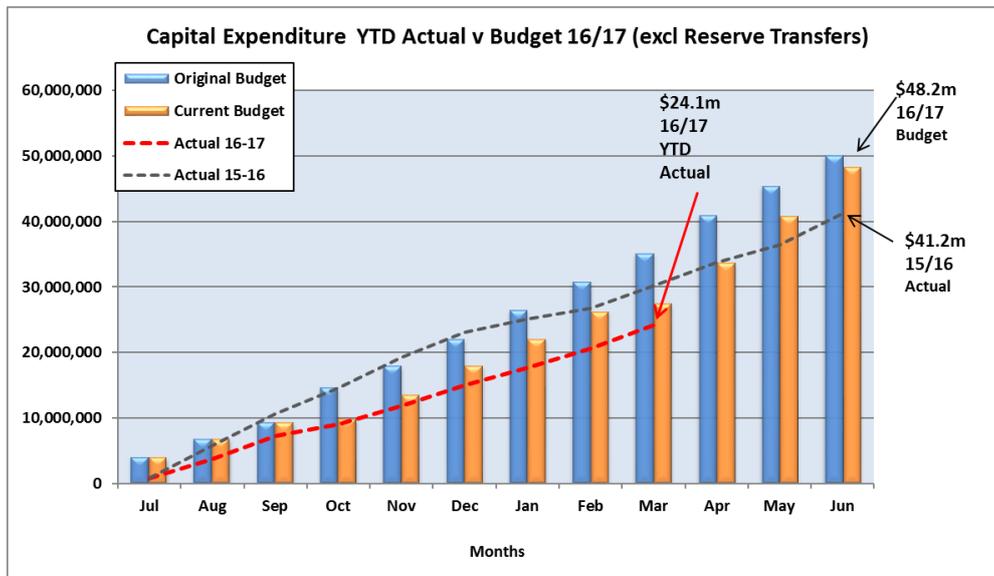
The balance of outstanding PUPP charges has decreased from January 2017. PUPP payments have been made on 99% of properties, with 79.3% paid in full and 20.7% paying by instalments.



Total Debtors decreased by 38% or \$1.9m. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Onyx ( Aust ) Pty Ltd	8,274.29	4,602.98	659.20	Letter of Demand issued 23/01/17. CS Legal follow up 10/03/17. Breach Notice issued 15/03/17. CS Legal followed up 21/04/17. Part payment received on 26/04/17
Virgin Australia Airlines Pty Ltd	0.00	0.00	7,259.18	Penalty interest related to Feb - Dec 2016. Further information has been supplied as requested. CS Legal have issued a Letter of Demand.

### Capital Expenditure



Council’s 2016/17 amended Capital Expenditure budget is \$48.2 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 12% below budget in capital expenditure year to date.

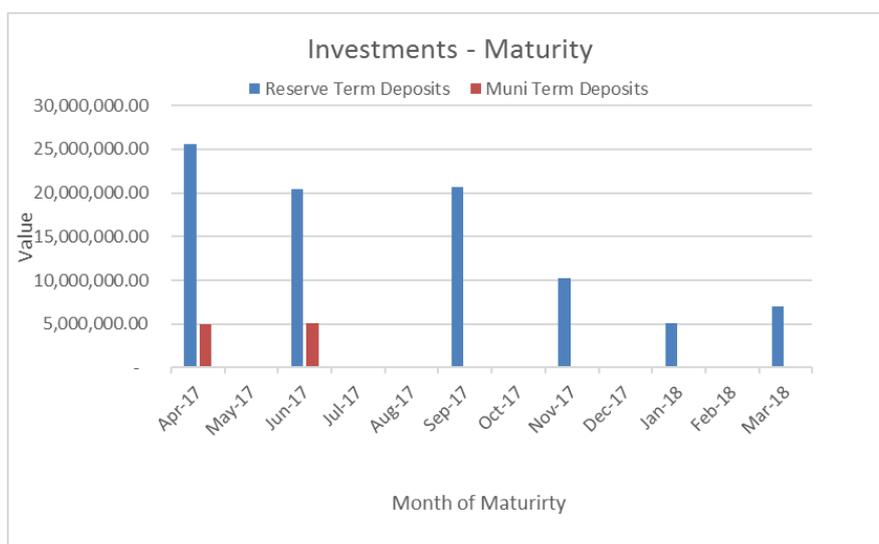
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Mar-17			30-Jun-16	
Land	0	(188)	0%	0	700,000
Artwork	14,000	14,000	0%	0	14,000
Buildings	16,276,631	14,225,931	-13%	29,638,543	30,517,328
Equipment	110,394	102,374	-7%	1,000	161,394
Furn & Equip	484,724	245,136	-49%	424,000	431,224
Plant	594,103	457,334	-23%	1,452,000	697,147
Infrastructure	9,982,691	9,146,568	-8%	18,602,172	15,749,743
<b>Totals</b>	<b>27,462,543</b>	<b>24,191,156</b>	<b>-12%</b>	<b>50,117,715</b>	<b>48,270,836</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**Cash and Investments**

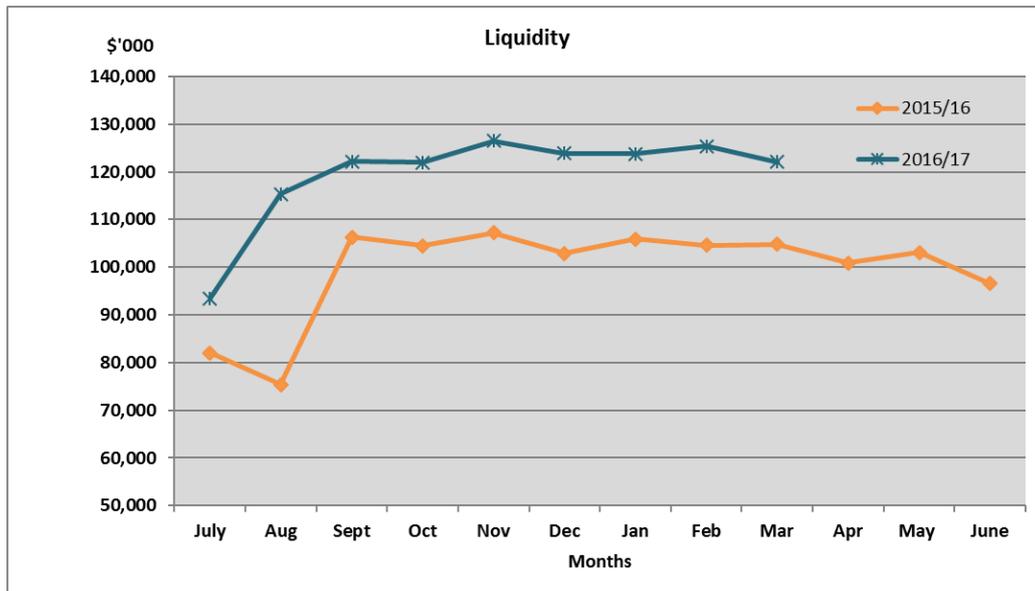
Institution	Accounts	Principal Investment \$	Balance 31 March 2017 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	12,177,147	0.70	At Call	
WBC	Reserve Term Deposits	15,000,000	15,392,351	3.06	11 months	Apr-17
WBC	Reserve Term Deposits	10,000,000	10,148,841	2.73	7 months	Apr-17
WBC	Reserve Term Deposits	5,076,710	5,120,016	2.78	6 months	Jun-17
WBC	Reserve Term Deposits	5,076,710	5,120,016	2.78	6 months	Jun-17
WBC	Reserve Term Deposits	10,000,000	10,150,477	2.76	9 months	Jun-17
WBC	Reserve Term Deposits	5,370,524	5,456,248	2.87	12 months	Sep-17
WBC	Reserve Term Deposits	15,000,000	15,236,347	2.89	12 months	Sep-17
WBC	Reserve Term Deposits	10,154,258	10,258,131	2.94	12 months	Nov-17
CBA	Reserve Term Deposits	5,000,000	5,029,918	2.73	12 months	Jan-18
CBA	Reserve Term Deposits	7,000,000	7,011,139	2.64	12 months	Mar-18
BWEST	Muni Term Deposits	5,000,000	5,012,226	2.55	2 months	Apr-17
WBC	Muni Term Deposits	5,000,000	5,069,127	2.67	9 months	Jun-17
WBC	Municipal (Transactional)	-	9,639,166	0.87	At Call	
WBC	Maxi Cash Municipal	-	1,258,203	0.70	At Call	
N/A	Cash on Hand	-	18,405	0.00		
<b>Total</b>			<b>122,097,758</b>			

\* The balance of all Term Deposits includes interest accrued to 31 March 2017.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during March at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.87% interest on balances between \$1m and \$5m in the everyday account, and 0.70% on the Maxi-Direct Muni Account.

During March Council had \$7m in maturing Reserve investments. These funds were reinvested for 12 months at 2.64%. Council also had a \$7m Municipal investments mature, which was drawn down into Councils Westpac at-call account to meet cash flow needs.



The liquidity graph for 2016/17 demonstrates a decrease in liquidity from February. This decrease in liquidity is primarily due to payment of supplier invoices.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of March 2017 with a current year to date surplus budget position of \$24,639,726 (comprising \$18,775,806 unrestricted surplus and \$5,863,920 restricted surplus) and a current surplus position of \$31,386,852 (comprising \$25,522,932 unrestricted surplus and \$5,863,920 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$25,522,932 is primarily due to the levying of 2016/17 annual rates in July 2016.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> March 2017; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> March 2017.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> March 2017.**

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 31 March 2017</b>							
	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Budget YTD</b>	<b>Actual YTD</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>2015/16</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	41,910,719	40,194,532	40,179,532	40,326,771	-	147,239	40,113,562
Fees and Charges	42,618,883	39,689,741	28,777,454	27,926,587	-	(850,867)	74,454,536
Operating Grant, Subsidies and Contributions	10,860,325	11,376,797	9,876,266	8,232,806	-16.64%	(1,643,460)	77,576,298
Interest Earned	3,327,528	3,480,720	2,663,116	2,633,488	-	-	3,576,356
Proceeds/Realisation	-	500.00	500.00	-	-100.00%	-	-
All Other	372,510	1,549,278	543,649	587,181	-	-	2,633,867
<b>Total</b>	<b>99,089,965</b>	<b>96,291,568</b>	<b>82,040,517</b>	<b>79,706,833</b>	<b>-</b>	<b>(2,333,684)</b>	<b>198,354,620</b>
<b>Expenses from Operations</b>							
Employee Costs	(32,274,431)	(31,165,780)	(23,635,618)	(23,263,541)	-	372,077	(33,608,639)
Materials and Contracts	(23,853,369)	(25,936,125)	(14,909,743)	(13,838,034)	-	1,071,709	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,517,669)	(3,135,394)	(3,094,607)	-	-	(3,946,514)
Interest Expenses	(11,222)	(11,222)	(5,802)	(4,719)	-18.67%	-	-
Depreciation	(21,762,467)	(19,467,757)	(14,728,082)	(14,844,346)	-	(116,264)	(12,711,352)
Insurance Expenses	(1,545,116)	(1,538,027)	(1,534,458)	(1,540,086)	-	-	(1,606,065)
Other Expenses	(3,789,903)	(3,165,549)	(2,186,898)	(2,193,581)	-	-	(3,891,449)
<b>Total</b>	<b>(87,959,263)</b>	<b>(85,802,129)</b>	<b>(60,135,995)</b>	<b>(58,778,915)</b>	<b>-</b>	<b>1,357,080</b>	<b>(87,062,252)</b>
<b>Non Operating Grants, Subsidies and</b>							
Contributions	22,150,078	16,975,442	13,474,132	13,439,524	-	(34,608)	9,313,340
Profit On The Sale Of Assets	4,640	92,951	92,451	90,931	-	-	91,170
Loss On Asset Disposal	(193,347)	(213,335)	(181,502)	(71,985)	-60.34%	109,517	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
<b>Change In Net Assets From Operations</b>	<b>33,092,073</b>	<b>27,344,497</b>	<b>35,289,603</b>	<b>34,386,389</b>	<b>-</b>	<b>-</b>	<b>119,985,458</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies and Contributions	-16.64%	1,643,460	1,000,000	▼ Rio Tinto and KCC Contrib-Dampier Community Hub
			638,295	▼ KTA Airport Revenue- Aviation Revenue
Non Cash Items	Material Variance		Significant Items	
Loss on Asset Disposal	-60.34%	109,517	141,017	▼ Loss On Sale - Sanitation
			29,725	▲ Loss on Sale - Beaches, Boat Ramps, Jetties

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 March 2017</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	6,258,942	6,168,078	4,733,812	4,735,664	-	-	
Governance	1,378,884	1,111,039	203,694	195,748	-	-	
Law, Order And Public Safety	823,668	803,927	763,310	808,311	-	-	
Health	171,100	209,028	197,028	192,783	-	-	
Education and Welfare	58,920	58,920	44,190	64,175	45.23%	-	
Housing	400,434	380,446	301,794	307,220	-	-	
Community Amenities	10,327,978	11,111,667	9,023,486	9,219,647	-	196,161	↑
Recreation And Culture	29,578,115	25,452,849	21,082,955	19,478,617	-	(1,604,338)	↓
Transport	29,816,933	27,024,174	18,423,298	17,209,956	-	(1,213,342)	↓
Economic Services	381,230	452,863	350,213	357,916	-	-	
Other Property And Services	143,300	392,438	303,788	340,478	12.08%	-	
	79,339,504	73,165,429	55,427,568	52,910,518	-	(2,517,050)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(4,255,422)	(4,330,407)	(254,537)	(248,343)	-	-	
Governance	(4,042,783)	(3,689,713)	(2,431,923)	(2,393,876)	-	-	
Law, Order And Public Safety	(1,831,404)	(1,684,053)	(1,201,920)	(1,158,895)	-	-	
Health	(1,279,492)	(1,312,479)	(996,191)	(987,920)	-	-	
Education and Welfare	(168,573)	(154,247)	(120,272)	(104,994)	-12.70%	-	
Housing	(489,163)	(477,018)	(402,024)	(653,650)	62.59%	(251,626)	↓
Community Amenities	(13,863,161)	(13,136,421)	(9,478,904)	(8,489,205)	-10.44%	989,699	↑
Recreation And Culture	(29,469,836)	(28,775,218)	(21,484,768)	(20,806,289)	-	678,479	↑
Transport	(29,928,009)	(30,009,750)	(21,483,248)	(20,882,382)	-	600,866	↑
Economic Services	(2,657,292)	(2,395,453)	(1,649,429)	(1,407,936)	-14.64%	241,493	↑
Other Property And Services	(167,475)	(50,705)	(814,281)	(1,717,410)	110.91%	(903,129)	↓
	(88,152,610)	(86,015,464)	(60,317,497)	(58,850,900)	-	1,466,597	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	333,670	1,182,024	1,114,024	1,018,072	-	(95,952)	↓
Tsf From Aerodrome Reserve	1,530,967	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	-	-	-	-	
Tsf From Infrastructure Reserve	2,509,412	18,016,883	-	-	-	-	
Tsf From Partnership Reserve	8,111,710	5,721,058	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	332,500.0	-	-	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	250,000.0	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	-	-	-	-	-	
Tsf From Restricted Funds Reserve	-	-	-	24,918	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	-	-	-	-	
Tsf From Economic Development Reserve	-	-	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	47,260.00	117,800.29	149.26%	70,540	↑
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	30,006,072	1,161,284	1,160,790	-	-	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 31 March 2017</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Expenses</b>							
Purchase Of Assets - Land	-	(700,000)	-	188	-	-	
Purchase Of Assets - Artwork	-	(14,000)	(14,000)	(14,000)	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(30,517,328)	(16,276,631)	(14,225,931)	-12.60%	2,050,699	↑
Purchase Of Assets - Equipment	(1,000)	(161,394)	(110,394)	(102,374)	-	-	
Purchase Of Assets - Furniture & Equipment	(424,000)	(431,224)	(484,724)	(245,136)	-49.43%	239,588	↑
Purchase Of Assets - Plant	(1,452,000)	(697,147)	(594,103)	(457,334)	-23.02%	136,769	↑
Purchase Of Assets - Infrastructure	(18,602,172)	(15,749,743)	(9,982,691)	(9,146,568)	-	836,123	↑
Loan Principal Repayments	(63,103)	(63,103)	(63,103)	(31,360)	-50.30%	-	
Tsf To Aerodrome Reserve	(114,804)	(5,904,139)	(4,000,192)	(30,408)	-99.24%	3,969,784	↑
Tsf To Dampier Drainage Reserve	(10,000)	(10,259)	(173)	(172)	-	-	
Tsf To Plant Replacement Reserve	(74,028)	(28,182)	(20,396)	(17,685)	-13.29%	-	
Tsf To Walkington Theatre Reserve	(912)	(804)	(605)	(598)	-	-	
Tsf To Workers Compensation Reserve	(16,932)	(22,612)	(17,627)	(18,438)	-	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,089,337)	(891,194)	(911,862)	-	-	
Tsf To Partnership Reserve	(6,164,565)	(6,662,481)	(4,651,266)	(3,453,551)	-25.75%	1,197,715	↑
Tsf To Waste Management Reserve	(1,779,299)	(2,872,799)	(397,760)	(394,894)	-	-	
Tsf To Housing Reserve	(9,660)	(12,293)	(7,393)	(6,367)	-13.88%	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(761)	(145)	(146)	-	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(125,111)	(95,494)	(96,661)	-	-	
Tsf To Community Development Reserve	(11,916)	(43,796)	(33,531)	(34,106)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,219,299)	(2,168,207)	(3,192,771)	47.25%	(1,024,564)	↓
Tsf To Medical Services Assistance Package Reserve	(11,856)	(10,622)	(8,194)	(8,433)	-	-	
Tsf To Carry Forward Budget Reserve	(964,874)	-	-	-	-	-	
Tsf To Restricted Funds Reserve	-	(175,000)	(175,000)	(175,000)	100.00%	-	
Tsf To Economic Development Reserve	-	(1,228,547)	(300,662)	-	100.00%	300,662	↑
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(79,727,050)	(84,739,981)	(40,293,485)	(32,563,606)	-19.18%	7,729,879	
<b>Adjustment For Non Cash Items</b>							
Depreciation	21,762,467	19,467,757	14,728,082	14,844,346	-	116,264	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(86,228)	-	(86,228)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	120,384	89,051	(18,946)	-121.28%	(107,997)	↓
	21,951,174	19,588,141	14,817,133	14,738,089	-	(79,044)	
<b>Restricted Balance BFWD - Pilbara Underground Power</b>	7,220,459	7,905,744	7,905,744	7,905,744	-	-	
<b>Unrestricted Surplus Brought Forward 1 July</b>	586,878	5,759,447	5,759,447	5,759,447	-	-	
<b>Amount Raised From Rates</b>	41,905,179	40,194,532	40,179,532	40,326,771	-	147,239	↑
<b>Restricted Balance - Pilbara Underground Power</b>	5,863,920	5,863,920	5,863,920	5,863,920	-	-	
<b>Surplus / (Deficit)</b>	<b>32,874</b>	<b>0</b>	<b>18,775,806</b>	<b>25,522,932</b>		<b>6,747,125</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Expenses from Operations	Material Variance		Significant Items	
Housing	62.59%	251,626	259,272	▲ Various minor amounts.
Community Amenities	-10.44%	989,699	236,376	▼ General Waste And Recycling Collection - Cleanaway February and March invoices received and paid in April. Under expenditure in wages offset against Waste Management Employment Costs.
			85,732	▼ Drainage Maintenance - Timing difference.
			66,759	▼ Cemetery Maintenance & Burials - Utilised contractors due to rainfall rather than internal staff, overheads down.
			58,038	▼ Strategic Planning Projects - Some hold up on contracting for some projects. Additional expenditure expected prior to end of financial year on some pre-existing projects.
			56,530	▼ Wickham Transfer Station Costs - Under expenditure in wages offset against Waste Management Employment Costs.
			53,875	▼ Street Sweeping - Timing difference.
Economic Services	-14.64%	241,493	91,986	▼ Pt Samson Beautification - Stage 1 Design Works - Still in community consultation phase.
Other Property And Services	110.91%	903,129	147,922	▲ Plant-Repairs - Wages offset by under expenditure in Fleet and Plant Employment Costs.
			124,798	▲ PG - Employment Costs
			108,072	▲ WM - Employment Costs - Offset against under expenditure in salaries and wages in General Waste and Wickham Transfer Station wages.
			75,868	▲ Tech Serv - Design & Investigations - Timing difference. Works to stage 1, 2 of Conzinc Bay road completed.
Capital Revenue	Material Variance		Significant Items	
Repayment of Self Supporting Loans	149.26%	70,540	67,326	▲ Principal on Loans - Govt SSL - KCC paid 12 months of loan repayments in advance.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-12.60%	2,050,699	1,371,270	▼ Red Earth Arts Precinct - Anticipated EOT claim - Not Approved. Head contractor actual claim less than cash flowed. Procurement of high \$\$ value items currently on hold.
			452,614	▼ Tambrey Pavilion - Capital - Buildings - No issues to date during Defects Liability Period so no charges being applied. Any savings to be realised at Final Review.
Purchase of Assets - Furniture & Equipment	-49.43%	239,588	113,787	▼ Capital-Furniture & Equip-Leisureplex
			83,708	▼ Purchase Computer Equipment
Purchase of Assets - Plant	-23.02%	136,769	136,769	▼ Various minor amounts.
Transfer to Aerodrome Reserve	-99.24%	3,969,784	3,969,784	▼ Transfer To Aerodrome Reserve - Timing difference - processed in April.
Transfer to Partnership Reserve	-25.75%	1,197,715	1,197,715	▼ Transfer to Partnership Reserve - Timing difference, funds not yet received from Rio.
Transfer to Pilbara Underground Power Reserve	47.25%	1,024,564	1,024,564	▲ Transfer to Pilbara Underground Power Reserve - Timing difference.
Transfer to Economic Development Reserve	100.00%	300,662	300,662	▲ Transfer to Economic Development Reserve - Timing difference - processed in April.
Non Cash Items	Material Variance		Significant Items	
(Profit) / Loss on Sale of Assets	-121.28%	107,997	141,017	▼ Loss On Sale - Sanitation Sale of surplus waste collection trucks posted in April

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 31 March 2017**

	Note	Year to Date Actual \$	2015/16 Budget Brought Forward 1 July \$
<b>Note 1. Net Current Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		20,987,688	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		1,109,816	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		101,100,630	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		-	-
Trade and Other Receivables	1	9,211,540	15,706,552
Land held for Resale - Development Costs		(188)	188
Inventories		329,404	345,277
Total Current Assets		132,748,330	115,733,430
<b>Current Liabilities</b>			
Trade and Other Payables		2,564,009	9,500,568
Trust Liabilities		1,105,451	3,160,962
Bank Overdraft		-	-
Current Portion of Long Term Borrowings		31,743	63,103
Current Portion of Provisions		3,620,158	3,620,158
Total Current Liabilities		7,321,361	16,344,791
<b>Net Current Assets</b>		125,426,969	99,388,640
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(101,100,630)	(92,784,458)
Loan repayments from institutions		54,596	(69,370)
Movement in Accruals (Non-Cash)		(87,312)	(992,544)
Land Held for Resale		188	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
<b>Add back</b>			
Current Loan Liability		31,743	63,103
Cash Backed Employee Provisions		4,560,909	4,464,248
Current Provisions funded through salaries budget		(1,312,268)	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
<b>Net Current Asset Position</b>		<b>25,522,932</b>	<b>6,516,748</b>

Note Explanation:

1) Total Trade and Other Receivables	5,027,697
Total Rates Debtors Outstanding	4,183,843

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 31 March 2017**

<b>Note 2: Statement of Financial Position</b>	<b>2016/17</b>	<b>2015/16</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	18,405	18,705
Cash and Cash Equivalents - Unrestricted	20,969,283	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	1,109,816	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	101,100,630	92,784,458
Trade and Other Receivables	9,211,540	15,706,552
Inventories	329,216	345,465
<b>Total Current Assets</b>	<b>132,748,330</b>	<b>115,733,430</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	3,998,585	3,998,585
Property, Plant and Equipment	202,735,837	223,792,879
Infrastructure	533,753,346	504,348,244
<b>Total Non Current Assets</b>	<b>740,487,768</b>	<b>732,139,708</b>
<b>Total Assets</b>	<b>873,236,098</b>	<b>847,873,139</b>
<b>Current Liabilities</b>		
Bank Overdrafts	-	-
Trade and Other Payables	2,564,009	9,500,568
Trust Liabilities	1,105,451	3,160,962
Long Term Borrowings	31,743	63,103
Provisions	3,620,158	3,620,158
<b>Total Current Liabilities</b>	<b>7,321,361</b>	<b>16,344,791</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	412,513	412,513
Provisions	844,090	844,090
<b>Total Non Current Liabilities</b>	<b>1,256,603</b>	<b>1,256,603</b>
<b>Total Liabilities</b>	<b>8,577,964</b>	<b>17,601,394</b>
<b>Net Assets</b>	<b>864,658,134</b>	<b>830,271,745</b>
<b>Equity</b>		
Accumulated Surplus	391,400,864	365,330,648
Revaluation Surplus	372,156,637	372,156,637
Reserves	101,100,633	92,784,461
<b>Total Equity</b>	<b>864,658,134</b>	<b>830,271,745</b>

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 March 2017**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2016/17</b>
	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	18,405
Westpac on call	10,887,929
Term deposits - Westpac / WATC	-
Term deposit - Westpac	10,081,354
	<u><b>20,987,688</b></u>
<b>Restricted Cash</b>	
Reserve Funds	101,100,630
Restricted Unspent Grants	9,440
Westpac - Trust	1,109,816
	<u><b>102,219,886</b></u>
<b>Total Cash</b>	<u><u><b>123,207,574</b></u></u>

<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 March 2017</b>				
	<b>2016/17 Budget</b>	<b>2016/17 Amended</b>	<b>2016/17 Year To Date Budget</b>	<b>2016/17 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,491)	(751,420)	(741,353)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(781,889)	(573,040)	(577,148)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	38,622,650	36,817,502	40,733,647	40,899,248
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(11,402,503)	(102,297)	(1,004,316)
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(1,166,748)	(1,446,408)	(1,639,085)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(17,706,438)	(7,167,421)	(5,338,434)
Net (Cost) Revenue to Council for Human Resources	(1,825,127)	(1,745,215)	(1,249,827)	(1,304,775)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,148,880)	(873,654)	(851,367)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,809,578)	(1,432,547)	(1,264,616)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,211)	(13,917)	(13,199)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	(4,167)
Net (Cost) Revenue to Council for Staff Housing	(99,680)	601,222	681,947	229,248
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(622,047)	(431,144)	(413,194)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	2,556,534	(108,160)	(3,812,752)	(2,636,309)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	68,200	90,067	93,017	93,461
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,064,864)	(1,872,542)	(1,351,980)	(1,271,128)
Net (Cost) Revenue to Council for Youth Services	(230,800)	70,231	221,779	209,459
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	0	0	0	0
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(825,048)	(252,472)	(579,939)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(42,127)	(36,146)	(20,883)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(28,770)	(23,635)	(18,858)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(3,022)	(2,305)	(14,048)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(286,744)	(142,366)	(220,883)
Net (Cost) Revenue to Council for Library Services	(1,946,019)	(1,929,349)	(1,428,484)	(1,406,569)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(225,976)	(154,835)	(131,898)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(912,882)	(550,942)	(574,455)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,465,603)	(770,057)	(918,331)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(930,245)	(1,943,248)	(1,654,674)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(774,339)	(608,469)	(448,480)	(494,749)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(1,931,626)	(342,708)	(815,458)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	120,821	107,060	143,706
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(188,008)	(87,170)	(99,910)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(1,013,372)	(753,633)	(711,837)
Net (Cost) Revenue to Council for Youth Centres	0	0	0	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(4,538,149)	(2,933,490)	(2,825,650)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(20,433)	(18,718)	(25,122)
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(754,558)	(672,235)	(387,315)
Net (Cost) Revenue to Council for Dampier Community Hub	(884,236)	(413,100)	(139,872)	(719,666)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	24,420,433	7,457,455	7,435,477
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	0	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	655,999	519,527	559,618
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	1,517,246	716,797	634,613

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 31 March 2017</b>				
	<b>2016/17 Budget</b>	<b>2016/17 Amended</b>	<b>2016/17 Year To Date Budget</b>	<b>2016/17 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(141,126)	(117,324)	(115,772)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(642,773)	(367,760)	(351,987)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(368,750)	(283,750)	(252,461)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(245,765)	(105,278)	(8,735)
Net (Cost) Revenue to Council for Economic Development	(386,276)	(1,606,498)	(599,066)	(297,792)
Net (Cost) Revenue to Council for Camping Grounds	66,912	82,223	48,359	56,415
Net (Cost) Revenue to Council for Building Control	(362,013)	(303,321)	(205,332)	(141,547)
Net (Cost) Revenue to Council for Health Services	(963,174)	(952,799)	(692,359)	(714,579)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,178,425)	(851,651)	(839,714)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(532,298)	(329,297)	(239,517)
Net (Cost) Revenue to Council for Development Services	(71,600)	(31,608)	(25,342)	(25,846)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(976,452)	(1,134,263)	(1,089,137)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	441,824	91,872	39,575
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	1,095,552	527,338	213,935
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,839,748)	(2,741,393)	(2,225,008)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,200,349)	(1,451,596)	(1,236,937)
Net (Cost) Revenue to Council for Drainage	(764,815)	(440,415)	(431,317)	(365,263)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,262,062)	(1,098,678)	(822,764)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(1,687,176)	(1,695,198)	(1,384,275)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(152,909)	(114,364)	(47,605)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(381,819)	(290,364)	(268,282)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(1,285,143)	(380,416)	(357,591)
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(3,255,634)	(2,531,118)	(2,190,668)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(117,656)	(40,156)	(156)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	20,468	20,468	7,190
Net (Cost) Revenue to Council for Works Overheads	197,053	819,875	642,668	705,633
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	945,863	586,711	436,326
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(1,026,643)	(176,643)	(238,620)
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,777,839)	(2,915,007)	(3,007,219)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(33,000)	(28,250)	(23,741)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	8,719	(141,862)	(62,726)	(325,939)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,761,733)	1,318,847	1,589,296
Net (Cost) Revenue to Council for Landfill Operations	462,358	1,392,155	1,498,556	1,801,180
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,208,374	449,645	301,714
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	6,721,877	4,427,685	7,504,001
Net (Cost) Revenue to Council for Other Airports	(12,012)	(12,692)	(6,692)	(8,667)

**10.2 LIST OF ACCOUNTS APRIL 2017**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>05 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

---

**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CG-11 Regional Price Preference Policy 42% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 314 to 315;
- b) EFT48928 to EFT49505 (Inclusive);
- c) Cheque Vouchers 78341 to 78353 (Inclusive);
- d) Cancelled Cheques: EFT48705, EFT48821, EFT48978, EFT49035, EFT49052, EFT49054, EFT49418, EFT49420, 78339, 78342, 78350, 78352;
- e) Direct Debits: DD28082.1 to DD28226.1;
- f) Credit Card Payments: \$19,852.97;
- g) Payroll Cheques \$1,475,471.15; and
- h) with the EXCEPTION OF  (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$33,637,077.29 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 314 to 315;
- b) EFT48928 to EFT49505 (Inclusive);
- c) Cheque Vouchers 78341 to 78353 (Inclusive);
- d) Cancelled Cheques: EFT48705, EFT48821, EFT48978, EFT49035, EFT49052, EFT49054, EFT49418, EFT49420, 78339, 78342, 78350, 78352;
- e) Direct Debits: DD28082.1 to DD28226.1;
- f) Credit Card Payments: \$19,852.97 and
- g) Payroll Cheques: \$1,475,471.15

Chq/EFT	Date	Name	Description	Amount
314	30.03.2017	Bond Administrator	Rental Security Bond - 11b Teesdale Place Karratha	1,018.00
315	26.04.2017	Bond Administrator	Rental Security Bond - 17 Mosher Way Pegs Creek	1,242.00
EFT48705	15.03.2017	The Honda Shop	Cancelled Payment	-189.95
EFT48821	31.03.2017	West Pilbara Softball Organisation	Cancelled Payment	-1,208.15
EFT48928	28.03.2017	City Of Karratha	T1537.401 - Trust Transfer to Treasury 2017	223.28
EFT48929	31.03.2017	Shimearts	Youth Week - Graffiti Artist- Workshop Fully Delivered - 03-05/04/2017 - 50% Securement Of Artist, Block Party Event - Live Art 50% Settlement of Artist	2,900.00
EFT48930	29.03.2017	Department Of Transport	Vehicle Registration - Trailer Wickham SES	22.85
EFT48931	30.03.2017	City Of Karratha	Refund - Verge Bonds - Prefab x 3	9,000.00
EFT48932	30.03.2017	Colin Wilkinson Developments Pty Ltd	Refund - Verge Bond #207014 22/08/2012	3,000.00
EFT48933	30.03.2017	Samantha Blight	Refund - Kta Airport Asic Card #280224 08/12/16	100.00
EFT48934	30.03.2017	Development Assessment Panels	JDAP Amendment Fee For Lot 500 Madigan Road Ref: P3165 Amendment 2 (Ausco Modular P/I) #285749 23/03/2017	155.00
EFT48935	30.03.2017	John William Donegan	Refund - Overpayment On Debtor Acct J090	115.05
EFT48936	30.03.2017	Ronald Jeakes	Refund - Kta Airport Asic Card #275621 29/09/2016	50.00
EFT48937	30.03.2017	David Anthony Maher	Refund - Kta Airport Carpark Card #8344 Returned 15/02/2017 (#244142 04/02/2015)	50.00
EFT48938	30.03.2017	Emma Marvin	Refund - Kta Airport Asic Card #270854 13/07/2016	100.00
EFT48939	30.03.2017	Pilbara Iron Company (Services) Pty Ltd	Reissue / Cancelled Cheque #67649 01/07/2010 For Port Operations	100.00
EFT48940	30.03.2017	RCR Construction & Maintenance	Refund – Trust Deposit #183101 01/07/2010 (Ref 1497891)	963.10
EFT48941	30.03.2017	David & Antoinette Schwarzl	Refund - Verge Bond, Andover Way Bulgarra #237346 05/09/2014	3,000.00
EFT48942	30.03.2017	City Of Karratha	Reallocation Trust to Muni	150.00
EFT48943	31.03.2017	Horizon Power	KSHS Pelican Crossing - Construction Costs	24,742.96
EFT48944	03.04.2017	Australian Taxation Office	BAS Lodgement – self assessed amendment May 2016 return	167,734.00
EFT48945	03.04.2017	Megara Constructions Pty Ltd	Refund - Commercial Verge Bonds #237308 01/09/2014	20,000.00

Chq/EFT	Date	Name	Description	Amount
EFT48946	07.04.2017	Cardno WA Pty Ltd	Johns Creek Boat Ramp - Disbursements for Site Visit To Undertake Jetty Assessment And Inspection	1,205.90
EFT48947	07.04.2017	Chandler MacLeod	Labour Hire - Litter Crew	8,961.92
EFT48948	07.04.2017	Dampier Community Association	DCA - 16/17 Dampier Acads - Dampier Art Awards - 50% Upfront Payment	44,910.99
EFT48949	07.04.2017	Dampier Playgroup Inc	Quarterly Community Grant Scheme - Grant Reference CC/02/Feb/17 Wooden Storage Boxes	700.00
EFT48950	07.04.2017	Hathaways Lubricants	Stock - Grease Cartridges	143.32
EFT48951	07.04.2017	Karratha Bmx Club	Quarterly Grant Scheme - Sp/01/feb/2017 - 5 Day Rider Development Workshop Utilising BMX Australia National Development Coach	3,250.00
EFT48952	07.04.2017	Karratha Community House	KCH - 70% Second Instalment 2016/17 Annual Community Grant Scheme - Garden Upgrade/maintenance And Insurance	8,852.69
EFT48953	07.04.2017	Martin Sparks T/as Mas Tools	Tool Replacement - Gauge	55.39
EFT48954	07.04.2017	North West Training & Inspection Services Pty Ltd T/as North West Oil	Stock - Filters	194.06
EFT48955	07.04.2017	Perth Irrigation Centre	Stock - Retic Parts	273.60
EFT48956	07.04.2017	Poinciana Nursery	Baynton Slashing And Mowing Open Spaces - Wt#18714 - Set Services	8,874.00
EFT48957	07.04.2017	Pilbara Holiday Park	Youth Services - National Youth Week - Graffiti Art Project - Artist Accommodation 03-06/04/2017	446.40
EFT48958	07.04.2017	Soroptimists International Of Karratha	Community Grant Scheme 2017 - Grant Reference Cc/02/feb/17 Quarterly Community Grant International Women's Day Event	783.00
EFT48959	07.04.2017	Shire Of Ashburton	Tech Services - Contribution To Karratha Tom Price Road Study Project - Ocr148105	11,000.00
EFT48960	07.04.2017	Te Wai Manufacturing	HR - Embroidery Of Uniforms	6.60
EFT48961	07.04.2017	Telstra Corporation Ltd	Telephone Usage Charges	324.95
EFT48962	07.04.2017	Horizon Power	Electricity Usage Charges	21,165.32
EFT48963	07.04.2017	Water Corporation	Water Usage Charges	19,977.36
EFT48964	07.04.2017	Water Corporation	Water Usage Charges	32,183.73
EFT48965	07.04.2017	Water Corporation	Water Usage Charges	8,806.65
EFT48966	07.04.2017	TNT Express	Freight	592.56
EFT48967	07.04.2017	Truck Centre (WA) Pty Ltd	Plant Repairs - Various	1,658.27
EFT48968	07.04.2017	Woodside Energy Limited	Rates Refund For Assessment A42509	681.36
EFT48969	07.04.2017	Zivko Stojceski	Refund - Building Services Levy (#265065 & #259852)	151.55
EFT48970	07.04.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots	188.82
EFT48971	07.04.2017	Atom Supply	Parts for Plant Repairs, Minor Tools and Consumables	849.83
EFT48972	07.04.2017	J Blackwood & Son Pty Limited	WM - Safety Boots	194.86
EFT48973	07.04.2017	Australian Institute Of Management - WA (AIM)	HR - Delivery Of Professional Council Report Training - 15/02/17	5,572.47
EFT48974	07.04.2017	Onyx (Aust) Pty Ltd	PBFC - Annual Management Fee April To June 2017	5,450.00
EFT48975	07.04.2017	AAC Wristbands Australia Pty Ltd	KLP - Holiday Program Wrist Bands	319.00
EFT48976	07.04.2017	All Access Australasia	Library Resources	592.60

Chq/EFT	Date	Name	Description	Amount
EFT48977	07.04.2017	Argonaut Engineering & Construction	Millars Well Daycare - Repair/replace Large External Sliding Door, Dodd Court Toilets - Repair Door	477.72
EFT48978	07.04.2017	Alvar Distributors Pty Ltd	Cancelled Payment	0.00
EFT48979	07.04.2017	Barth Bros Automotive Machine	Plant Repairs - Various	5,043.90
EFT48980	07.04.2017	BOC Limited	Cutting Attachment/Nozzle Cutting	116.67
EFT48981	07.04.2017	Bunzl Ltd	Stock - Toilet Paper Rolls	216.04
EFT48982	07.04.2017	Wickham Service Station	Diesel - Wickham/Roebourne Ambulance	69.06
EFT48983	07.04.2017	Burkeair Pty Ltd	Air Conditioning Maintenance and Servicing - Various Sites	13,731.91
EFT48984	07.04.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Repairs	5,463.49
EFT48985	07.04.2017	Hanz Barth	Rates Refund For Assessment A54122	105.21
EFT48986	07.04.2017	Centurion Transport Co Pty Ltd	Freight Charges	3,974.78
EFT48987	07.04.2017	Challenge Chemicals Australia	Stock - 25L Drum Algae Clean	2,579.15
EFT48988	07.04.2017	Chemform	Stock - [5lt] Odour Eater - Odour Neutraliser	724.68
EFT48989	07.04.2017	Cleverpatch Pty Ltd	Library Resources	445.72
EFT48990	07.04.2017	Command IT Services	Youth Shed - Indoor Play Area - Repair Alarm System	266.20
EFT48991	07.04.2017	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	Wickham Community Hall - Repair External And Internal Lights	1,287.00
EFT48992	07.04.2017	Comtec Data Pty Ltd	KLP - Replacement 16 Channel Encoder Cctv Cameras, WRP Bistro - Reinstate Alarm System, 7 Mile Waste - Weighbridge Repairs	2,892.50
EFT48993	07.04.2017	David Golf & Engineering Pty Ltd	Green The Greens - Protective Equipment	3,583.80
EFT48994	07.04.2017	Fildes Food Safety Pty Ltd	Environ Health Services - Economy Waterproof Flat Digital Thermometers	247.50
EFT48995	07.04.2017	Dave's Transit Service	Youth Services Eastern Corridor - Bus Transit The Base To Youth Shed - Issue Gig On 10/01/17	440.00
EFT48996	07.04.2017	North West Realty	Rates Refund For Assessment A26612	1,190.01
EFT48997	07.04.2017	Ray White Real Estate	Rates Refund For Assessment A27171	577.45
EFT48998	07.04.2017	DS Agencies Pty Ltd	KCA - Supply And Delivery Beerwah Shelter Including Table And Bench Seats	28,479.00
EFT48999	07.04.2017	Double R Equipment Repairs	Plant Repairs - Various	3,223.55
EFT49000	07.04.2017	Dun Direct Pty Ltd (Dunning's)	Depot - Bulk Diesel 13/03/2017	36,905.44
EFT49001	07.04.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	5B Leonard Way - Investigate Report And Repair Back Security Screen Currently Broken	209.00
EFT49002	07.04.2017	Farinosi & Sons Pty Ltd	Geelong 5 Shelf Wide Product	146.00
EFT49003	07.04.2017	Gas City Pest Control	Roebourne Library - Termite and Singapore Ant Inspection 2017	240.46
EFT49004	07.04.2017	Globe Australia Pty Ltd	Stock - Aqua K Othrine	2,553.10
EFT49005	07.04.2017	Global Security Management (WA)	KLP - Nightly Security Patrols - February 2017	3,058.44
EFT49006	07.04.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight Charges	718.61
EFT49007	07.04.2017	Home Hardware Karratha	General Hardware / Maintenance Items	832.68

Chq/EFT	Date	Name	Description	Amount
EFT49008	07.04.2017	Icon Film Distribution Pty Ltd	Moonrise Cinema - Hacksaw Ridge - 17/02/17	371.60
EFT49009	07.04.2017	Impact Media Karratha	WRP Programs Advertising - Display Design	1,386.00
EFT49010	07.04.2017	Jason Sign Makers	Signs For City Centre Works	1,387.43
EFT49011	07.04.2017	BC Lock & Key	Baynton West Park Toilets - Supply And Install Heavy Duty Toilet Locks, Supply of MK-R Keys, Padlocks for Various Sites	2,631.92
EFT49012	07.04.2017	James Bennett Pty Limited	Library Resources	281.85
EFT49013	07.04.2017	J G Johnson Painting & Decorating Pty Ltd	31 Marniyarra Loop - Painting works throughout property, DCH - Montessori - Repair Kitchen Ceiling	5,837.00
EFT49014	07.04.2017	Jolly Good Auto Electrics	Plant Repairs - Various	990.00
EFT49015	07.04.2017	Beyond Carpentry Contracting	2C Echidna Road - Repair Roof Leak, Garden Repairs	1,105.50
EFT49016	07.04.2017	Karratha Smash Repairs	Insurance Excess Payable	495.00
EFT49017	07.04.2017	Keyspot Services	Youth Services Eastern Corridor - Replacement Key	45.00
EFT49018	07.04.2017	Karratha Building Co	Upgrade Effluent Systems - Improvements To Electrical Controls At ERS Sites To Improve Functionality	13,222.44
EFT49019	07.04.2017	Karratha Contracting Pty Ltd	KLP - Storage Shed Electrical Installation, Kta Main Admin - Repair Cable Pit, Install Riser and Backfill, IT - Install Surge Protectors, KLP - Cut and Retif Floor Tile to Server Room	10,272.38
EFT49020	07.04.2017	Komatsu Australia Pty Ltd	Stock - Filters	114.62
EFT49021	07.04.2017	Karratha Community Association	Contribution - 16/17 KCA ACADS Funding For Community Co-facility Refurbishment Project - 30% Progress Payment	29,698.50
EFT49022	07.04.2017	Karratha Machinery Hire	Drainage Maintenance - Hire Of Skid Steer Loader For City Cleanup 20/02/17 To 23/02/17	1,320.00
EFT49023	07.04.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	583.00
EFT49024	07.04.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Insurance Excess Payable	553.00
EFT49025	07.04.2017	Links Modular Solutions	WRF - PC Software For Communication Between Eftpos And Links POS	880.00
EFT49026	07.04.2017	Moxham International Pty Ltd	Rates Refund For Assessment A47063	482.21
EFT49027	07.04.2017	NW Communications & IT Specialists	IT - Zenbook Pro Fhd Ultrabook - Director Community Services - Contract Allowance Laptop Computer	1,599.00
EFT49028	07.04.2017	North West Tree Services	Road Tree Maintenance - Dress/skirt 44 Cotton Palms Western Side Searipple Road - Shell Service Station To Warrambie Rd Corner, Remove Stump and Grind	17,430.60
EFT49029	07.04.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15L Spring Water Bottles Refills	37.25
EFT49030	07.04.2017	Ixom Operations Pty Ltd (Orica)	Stock - 25kg Isocyanuric Acid	583.28
EFT49031	07.04.2017	Printsync Norwest Business Solutions	Photocopying / Printer Charges - Various	70.58
EFT49032	07.04.2017	Pilbara First Aid	KLP - Mums & Bubs First Aid Provider	250.00
EFT49033	07.04.2017	Premi Air Mechanical Pty Ltd	DCH - Amend Program And Relocate 3 Controllers	2,288.00

Chq/EFT	Date	Name	Description	Amount
EFT49034	07.04.2017	Acme Fireworks	Youth Services - Colour Run Holi Powder	2,160.00
EFT49035	07.04.2017	Tamara Panaia	Cancelled Payment	0.00
EFT49036	07.04.2017	Repcos Auto Parts	Stock - Trailer Plug 7 Pin Metal and Roll Pin	21.99
EFT49037	07.04.2017	Holcim (Australia) Pty Ltd	Supply Of Concrete Side Entry Pits with lids and frames	1,408.00
EFT49038	07.04.2017	Roebourne Dingo Hire	Oval Maintenance - Transport Large Toro Mower From Baynton West Oval To Depot, Removal of Abandoned Vehicles	924.00
EFT49039	07.04.2017	Red Earth Flowers	Australia Day Awards 2017 - Winner Bouquets Table Centrepieces Roses Includes Delivery to KLP Function Room - 25/01/2017	1,332.00
EFT49040	07.04.2017	Rowe Plumbing Pty Ltd	Sharpe Avenue Verge - The Quarter - Repair Reticulation Lines Under Trees, PBFC - Reconfigure Water Line to Bypass RPZD, Kta Airport - Renew Lines on Water Tank, Fix Mens Urinal, Dampier Lions Park - Repair Water Leak near Toilet Block	3,919.28
EFT49041	07.04.2017	Karyn Riordan	Youth Services - Eastern Corridor Drumbeat Facilitator	625.00
EFT49042	07.04.2017	RePipe Pty Ltd	Kta Cemetery Toilet - Check All Pipe Lines For Leaks And Replace Length With Blue Line Pipe	760.18
EFT49043	07.04.2017	Red Hot Design (The Hallett Family Trust)	Youth Services - National Youth Week Shirts - Colour Fest	2,665.96
EFT49044	07.04.2017	Statewide Bearings	Plant - Finishing Mower Repairs - B88 Belt	201.21
EFT49045	07.04.2017	Kmart Karratha	WRP - Replacement Baby Play Pen/Gate	149.00
EFT49046	07.04.2017	Slater-gartrell Sports	Youth Services Eastern Corridor - Sporting Equipment Twilight Basketball Outreach Programming	536.80
EFT49047	07.04.2017	Sunstone Design	Wickham Library - Install Computer Room And Library Blinds	1,518.00
EFT49048	07.04.2017	Shire Of Wyndham - East Kimberley	Nickol West - Certification Services For Shelters Wc Lighting And Fence	330.17
EFT49049	07.04.2017	Scope Business Imaging	Photocopying / Printer Charges - Various	880.00
EFT49050	07.04.2017	Smiths Detection (Australia) Pty Ltd	KTA Airport - Year 1 Of Service Maintenance Contract #26 - Period 28/02/2017 - 27/05/2017	6,413.00
EFT49051	07.04.2017	Skipper Transport Parts (Formerly Cogs)	Stock - Ear Muffs Silencer	25.81
EFT49052	07.04.2017	Glenn Michael Scarlett	Cancelled Payment	0.00
EFT49053	07.04.2017	Schneider Electric Buildings Aust. Pty Ltd	IT - Supply 100 Access Cards	948.20
EFT49054	07.04.2017	The Planning Group Wa Pty Ltd (TPG)	Cancelled Payment	0.00
EFT49055	07.04.2017	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2017 - Hidden Figures	440.00
EFT49056	07.04.2017	TWH Plumbing	WS - Replace Inspection Bore Hole No. 5 And Damaged PVC Pipe, Kta Depot - Zippy HWU Maintenance, McRae Court - Replace Corroded Copper Pipe	2,323.68
EFT49057	07.04.2017	The Interpretive Design Company	Wickham Fit-Trail - Design And Fabrication Interpretive Signs	1,870.00
EFT49058	07.04.2017	Kim Taylor T/as Lost The Plot Productions	Youth Shed - DJ - Black'n' Bling'n' Ball - 07/03/2017	580.00
EFT49059	07.04.2017	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	139.02
EFT49060	07.04.2017	Westrac Equipment Pty Ltd	Stock for Plant Repairs	78.14
EFT49061	07.04.2017	Woolworths (WA) Ltd	Youth Services, Youth Shed, WRP, KLP, Community, Waste Services - Program	1,964.66

Chq/EFT	Date	Name	Description	Amount
			Supplies, Café Supplies, Catering Items, Staff Amenities	
EFT49062	07.04.2017	Wellington Surplus Stores (Perth)	Youth Services - Youth Engagement - Camouflage Net	201.50
EFT49063	07.04.2017	Xpress Enterprises Pty Ltd T/as Hosexpress	Plant - Check Fault On Compactor - Broken Drive	264.00
EFT49064	07.04.2017	Youth Advisory Council Of Wa Inc	Youth Engagement - Of Interpreter Services - VVlajkovic Guest Speaker - 03/04/2017	542.85
EFT49065	07.04.2017	Yirramugardu Community Association	ACADS Funding 2016/17 - 50% First Payment - ANZAC Day Ceremony	3,000.00
EFT49066	05.04.2017	Department Of Lands	Deposit for Purchase of Wickham Hospital Site - Council Resolution 153729 on 20/02/2017	70,000.00
EFT49067	07.04.2017	City Of Karratha	Payroll deductions	581.33
EFT49068	07.04.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT49069	07.04.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT49070	07.04.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT49071	07.04.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT49072	07.04.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT49073	07.04.2017	S Kot (Mortgage Account)	Home Ownership Allowance	938.39
EFT49074	07.04.2017	Maxxia Pty Ltd	Payroll deductions	12,054.93
EFT49075	07.04.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT49076	12.04.2017	Australian Taxation Office	Payroll deductions	277,862.00
EFT49077	12.04.2017	Child Support Agency	Payroll deductions	1,618.99
EFT49078	13.04.2017	Cleanaway Pty Ltd	WS - Waste And Recycling Collection Services - Transfer From Karratha - March 2017	152,303.53
EFT49079	13.04.2017	Aerodrome Management Services Pty Ltd	Kta Airport - Annual Technical Inspection Of Aerodrome	8,415.20
EFT49080	13.04.2017	Staples Australia	Stationery Items - Various Departments	576.75
EFT49081	13.04.2017	Cleanaway Pty Ltd	WS - Waste And Recycling Collection Services - Transfer From 7 Mile Wickham Transfer Stn - February 2017	1,009.52
EFT49082	13.04.2017	Chandler MacLeod	Labour Hire - Litter Crew	8,490.24
EFT49083	13.04.2017	GHD Pty Ltd	Tank Hill Lookout - Technical Advice Consultancy Construction	3,506.80
EFT49084	13.04.2017	Geraldton Building Services & Cabinets	Kta Library - Build 12 Desk Chairs Constructed	618.20
EFT49085	13.04.2017	Hart Sport	KLP - 40 x 6mm Yoga Mats for Programs	923.50
EFT49086	13.04.2017	Spectacles 2-4-1	Health & Safety - Prescription Safety Glasses x 2	813.00
EFT49087	13.04.2017	KAW Engineering Pty Ltd	Bulgarr Rec Club - Fabricate 2 X Brackets To Be Fixed To Columns In Toilets	379.50
EFT49088	13.04.2017	Les Mills Aerobics Australia	WRP - Subscription Les Mills Products - April 2017	646.61
EFT49089	13.04.2017	Joyce Krane	Bomag - Hire 120T Crane & Transport Bomag Refuse Compactor (p8017) From 7 Mile To Cowle Rd Depot	10,567.29
EFT49090	13.04.2017	Midalia Steel T/a Onesteel	Plant - Hookbin Truck Repairs - 25nb Med Gal Pipe	34.22
EFT49091	13.04.2017	Ministers Association West Pilbara	Reimbursement - Return Airfare - Dr GEichhorn - Chaplain For Community Forum Kta Baptist Church - 27/05/2017	767.86
EFT49092	13.04.2017	North West Realty	Rates refund for assessment A54237	567.52

Chq/EFT	Date	Name	Description	Amount
EFT49093	13.04.2017	Poinciana Nursery	Open Space/Drain Reserve Mtce - Brushcutting / Slashing	26,801.95
EFT49094	13.04.2017	Norwest Sand & Gravel Pty Ltd	Flood Damage Repairs - Wandraa Disaster Relief Works - 40 Mile Beach Access Woodbrook And Cleaverville Roads - Repair Various Unsealed Road Pavements Floodways Shoulders And Drainages, 7 Mile Waste - Ballast Delivered in Double Side Tipper, Oval Maintenance - Remove Grass Clippings	397,962.13
EFT49095	13.04.2017	Karratha Visitor Centre	Quarterly Payment #2 01/04/17 To 30/06/17 - Funding For Provision Of Visitor Information Services as per Council Resolution #153625	110,000.00
EFT49096	13.04.2017	Horizon Power	Electricity Usage Charges	47,299.62
EFT49097	13.04.2017	Water Corporation	Water Usage Charges	11,326.45
EFT49098	13.04.2017	Telstra Corporation Ltd	Telephone Usage Charges	261.69
EFT49099	13.04.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	369.60
EFT49100	13.04.2017	St John Ambulance - Karratha	Youth Services - Colour Run Standby Services For First Aid	370.00
EFT49101	13.04.2017	Signswest Stick With Us Sign Studio	WRP - Artwork And 1100 Magnetic Cards Full Colour And Cut, Kta Airport - Car Park Stickers	1,926.65
EFT49102	13.04.2017	Sai Global Ltd	Network Licence Fee 1703-c002 As 4910- 2002 - Appointment of a CCTV And Telecommunications Cabler	2,032.98
EFT49103	13.04.2017	Sealanes (1985) Pty Ltd	Kitchen Supplies for Admin Office and Admin Annex	338.27
EFT49104	13.04.2017	TNT Express	Freight	284.76
EFT49105	13.04.2017	The Retic & Landscape Shop	Stock - Retic Parts	211.90
EFT49106	13.04.2017	West Pilbara Softball Organisation	Quarterly Community Grant Scheme - Sp/05/oct/2016 - Scholarship G Bushby	1,208.15
EFT49107	13.04.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Uniforms	792.72
EFT49108	13.04.2017	Atom Supply	Minor Tools & Equipment Replacement, Stock for Plant Repairs	1,732.32
EFT49109	13.04.2017	J Blackwood & Son Pty Limited	Stock - Glasses Safety Eyres, Safety Boots, Aeroguard, Silicone Spray	619.60
EFT49110	13.04.2017	Airport Lighting Specialists Pty Ltd	Kta Airport - Electrical Maintenance - Halogen Lamps	4,807.10
EFT49111	13.04.2017	Australian Institute Of Management - WA(AIM)	HR - Delivery Of Influencing Skills Training	14,443.00
EFT49112	13.04.2017	Austswim Limited (Melbourne)	KLP - Staff Training, Austswim Class	1,180.00
EFT49113	13.04.2017	Avdata Australia	Kta Airport - Monthly Data Reporting Service Fees & Charges	1,245.53
EFT49114	13.04.2017	Advam Pty Ltd	KTA Airport - Monthly Support And Services	373.30
EFT49115	13.04.2017	Argonaut Engineering & Construction	Wickham Recreation Cricket Nets - Investigate Report And Repair Shackles, Roebourne Library - Repair Basement Doors Break-in Damage	1,242.69
EFT49116	13.04.2017	Airworks Consulting Pty Ltd	KTA Airport - Update YPKA Line marking Plans To Reflect Changes To Bay 8 Alignment	363.00
EFT49117	13.04.2017	Barth Bros Automotive Machine	Plant Repairs - Various	4,060.45
EFT49118	13.04.2017	BC Lock & Key	WRP - Wickham Oval - Padlocks For AFL Lighting Pole DB Boards, KLP - EK Keys for R618 System	617.63

Chq/EFT	Date	Name	Description	Amount
EFT49119	13.04.2017	Bez Engineering	Purchase Flat Top Trailer To Suit Mowing Equipment, Manufacture Fuel Tank to Suite Ute Tray	27,538.90
EFT49120	13.04.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Repairs - Various, Stock for Repairs	15,948.06
EFT49121	13.04.2017	Baynton West Primary School P&c	Bucks For Bags Donation For Littler Cleanup 340 Bags	2,000.00
EFT49122	13.04.2017	BB Landscaping WA Pty Ltd	11A Teesdale Place - Full Reticulation Service And Report Faults	2,420.00
EFT49123	13.04.2017	Challenge Chemicals Australia	Stock - Concrete Wash 5L Containers	258.94
EFT49124	13.04.2017	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Photograde Alkaphot Water Test Tablets	506.00
EFT49125	13.04.2017	Chemform	Stock - Nova Oven Cleaner	63.14
EFT49126	13.04.2017	Command IT Services	WRP Rambla Bistro - Technical Support Lighting Applications Dynalight	462.00
EFT49127	13.04.2017	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	Johns Creek Point Samson - Investigate Report & Repair Sensor Light Not Working, Wickham SES - Investigate and Repair Security Lights, Roebourne Courts - Install 3 Phase GPO's	2,669.65
EFT49128	13.04.2017	Comtec Data Pty Ltd	17 Mosher Way - Repair Lounge Room Tv Coax Point and Relocate, 11B - Repair Digital Reception Connection Point	1,021.63
EFT49129	13.04.2017	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	1,936.05
EFT49130	13.04.2017	Clark Tiling Services T/a Choices Flooring	7B Leonard Way - New floor coverings (Supply and install carpet and tiles as per RFQ 11-16/17)	11,631.20
EFT49131	13.04.2017	Doric Contractors Pty Ltd	REAP - Replace 16no Sections Of Existing Banner Mesh With New Text	6,541.26
EFT49132	13.04.2017	Data#3 Limited	IT - Hardware And Software Support For Cisco 3560 Switches 3 Units	211.53
EFT49133	13.04.2017	Dave's Transit Service	Youth Services Eastern Corridor - Transport To Youth Shed - Black N Bling Formal Ball - 17/3/17	440.00
EFT49134	13.04.2017	Daysafe Training & Assessing	WS - Loader Dozer & Bomag VOC Assessment	1,093.96
EFT49135	13.04.2017	Donald Cant Watts Corke (WA) Pty Ltd	KACP - Quantity Surveying / Cost Management Services	5,334.88
EFT49136	13.04.2017	Development Cartographics (the Trustee For The Beal Family Trust)	Lands Matters - Shire Mapping	103.13
EFT49137	13.04.2017	The Mad Hatters (Luke Joseph Moore-Martin)	A&C - Melbourne International Comedy Festival 2017 - Mad Hatters Performance - 17 & 18/06/2017	5,500.00
EFT49138	13.04.2017	E & MJ Rosher Pty Ltd	Stock for Plant Repairs	637.25
EFT49139	13.04.2017	Ezi-Hose Pty Ltd	Plant Repairs	410.77
EFT49140	13.04.2017	ES2 Pty Ltd	IT - Consultancy Services - Review Specification Document Rfq 12-16/17 - Appointment Of CCTV Installer	2,640.00
EFT49141	13.04.2017	Max & Claire Pty Ltd T/a Ergolink	Community - 2 x office chairs with drafting conversion for Front Counter KLP	1,283.74
EFT49142	13.04.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	PBFC - Investigate Repair - Patch And Paint Where Fire Extinguishers Have Been Located, KCH - Relocate Male Toilet Door Hook, 22a Shadwick - Install Sliding Door Guide	1,433.62
EFT49143	13.04.2017	Scottish Pacific (BFS) Pty Ltd On Behalf Of Aus Media TV Pty Ltd	KACP - Filming And Editing For Second Round Of Red Earth Arts Precinct Vignettes	5,402.00

Chq/EFT	Date	Name	Description	Amount
EFT49144	13.04.2017	Gas City Pest Control	Dalgety House - Termite And Singapore Ant Inspection 2017	240.46
EFT49145	13.04.2017	Delron Cleaning Pty Ltd	Cleaning Services March 2017, Kta Airport, KLP and DCH	91,892.53
EFT49146	13.04.2017	Grace Removals Group	7B Leonard Way - Housing Improvements - Removal And Storage Of Household Goods	1,200.67
EFT49147	13.04.2017	Globe Australia Pty Ltd	Stock - Phantom Pressurised Insecticide	369.60
EFT49148	13.04.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight	180.34
EFT49149	13.04.2017	Home Hardware Karratha	Equipment Purchase - Stihl Blower, Garden Hoses	563.57
EFT49150	13.04.2017	Hitachi Construction Machinery	Plant Repairs	8.58
EFT49151	13.04.2017	Handy Hands Pty Ltd	Weed Control - Cemetery Weed Spraying, KLP - Whipper snip Dead Weeds, Open Space Drain Reserve - Weed Control	10,923.00
EFT49152	13.04.2017	Harvey Norman Karratha (Rathavit Pty Ltd)	WRP - Bosch Cordless Vacuum Cleaner	499.00
EFT49153	13.04.2017	Hunter Mechanical	Plant Repairs	660.00
EFT49154	13.04.2017	Jason Sign Makers	Footpath Works - Grab Rails & Yellow Bollard & Cap With Reflective Taping	677.60
EFT49155	13.04.2017	Jolly Good Auto Electrics	Plant Repairs, Test and Tag, Stock for Repairs	2,102.00
EFT49156	13.04.2017	Beyond Carpentry Contracting	Kta Annex - Install Over Flashings To Roof including Sika Bond - Weekend Labour	6,209.59
EFT49157	13.04.2017	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Stock for Plant Repairs	29.73
EFT49158	13.04.2017	Karratha Glass Service	Millars Well Day Care - Investigate Repair Windows Broken Due To Break In	1,072.50
EFT49159	13.04.2017	Karratha Veterinary Hospital	Animal Control	96.05
EFT49160	13.04.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	396.00
EFT49161	13.04.2017	Karratha Contracting Pty Ltd	Kta Depot - Design And Installation Of Parks Nursery Shade Structure, Kta Depot - Storage Shed Construction Claim, Design and Supply Roebourne PCYC Carpark Lighting, Depot - Works Storage Shed Services Connection, Wickham Bistro - Repair Electrical Faults	76,706.72
EFT49162	13.04.2017	Sonic Healthplus Pty Ltd	HR - Doctors' Appointments, Staff Member	99.00
EFT49163	13.04.2017	Karratha Machinery Hire	Drainage Maintenance - Skid Steer Loader and Excavator for City Cleanup 27/02/17 To 01/03/17	2,380.72
EFT49164	13.04.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	KLP - Sunday Callout To Transport Gen Set From LIA, Removal of Abandoned Vehicle	698.50
EFT49165	13.04.2017	Kennards Hire Pty Limited	WS - Hire 2.5T Forklift - 10/03/17 To 24/03/17, Depot - Hire Boom Lift to remove Shade Sails	687.00
EFT49166	13.04.2017	L3 Communications Australia Pty Ltd	Kta Airport - Preventative Maintenance Screening Equipment	6,802.03
EFT49167	13.04.2017	Lift Equipt Pty Ltd	KLP - Inspect Forklift	159.50
EFT49168	13.04.2017	Melbourne International Comedy Festival Ltd	A&C - Melbourne International Comedy Festival - 50% - 17 18/06/2017	8,525.00
EFT49169	13.04.2017	Mobile Concreting Solutions Pty Ltd	Dampier Drainage Scheme - Cement Stabilised Sand Delivered To East Ave And Stuart Cres Dampier	2,274.14

Chq/EFT	Date	Name	Description	Amount
EFT49170	13.04.2017	Roderick MacDuff	Rates refund for assessment A51069	2,251.80
EFT49171	13.04.2017	BP Miller & RJ Carbon (One Track Mind)	Pilbara Sports Academy - Guest Lecturer For Workshop	636.50
EFT49172	13.04.2017	NW Communications & IT Specialists	DCH - Printer Cable Stereo Adaptor Plug & Audio Lead	42.85
EFT49173	13.04.2017	Northstar Asset Trust T/a Jaffa Room	Special Youth Projects - Cost For Public Screening Approval For Finding Dory	330.00
EFT49174	13.04.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - Cooler Rental, 15L Water Refill Bottles	114.25
EFT49175	13.04.2017	Neils Reticulation And Landscaping	KEC Site, KLP - Brushcut Grass And Weeds	5,882.80
EFT49176	13.04.2017	Pilbara Copy Service	Photocopying / Printer Charges - Various	249.65
EFT49177	13.04.2017	Prompt Fencing Pty Ltd	Oval Maintenance Millars Well - Supply And Install New Chain Wire Posts, Drainage Reserve - Remove Bollards and Backfill Holes	3,520.00
EFT49178	13.04.2017	Printsync Norwest Business Solutions	DCH Library - PS Kit For Canon Printer	385.00
EFT49179	13.04.2017	Krystal Ann Panakera-Thorpe (Mandala Art From The Heart)	Youth Services - Facilitation Of Meditation Workshop With Girls Crew	200.00
EFT49180	13.04.2017	Tamara Panaia	Refund For Overcharged Parking Fee	72.00
EFT49181	13.04.2017	Repco Auto Parts	Stock - Distilled Water 20L, Face Respirator, Thread Tape	130.90
EFT49182	13.04.2017	Red Dot Stores	Youth Services - Supplies For Black 'N Blingn Ball	229.00
EFT49183	13.04.2017	Roebourne Dingo Hire	Kta Depot - Garden Maintenance - Transport Large Toro Mower From Depot To KLP Oval	726.00
EFT49184	13.04.2017	Rough Range Oil Pty Ltd	Rates refund for assessment A88383	50.00
EFT49185	13.04.2017	Rowe Plumbing Pty Ltd	Effluent System Upgrade ERS - Baynton West Park Break Tank, 7 Mile Waste - Backflow Statutory Maintenance, Drain Reserves - Excavate and Locate Redundant Effluent Line, Baynton Oval - Locate and Repair Burst Water, Kta Airport - Relocate Recycled Water Meters	17,419.75
EFT49186	13.04.2017	Auto One Karratha	7 Mile - Snatch Straps 9m X 1600kg	553.19
EFT49187	13.04.2017	RePipe Pty Ltd	11a Withnell Way - Investigate Repair Leaking Cistern Of Main Toilet, 18A Richardson Way - Repair drainage issues, WRP - Repair Leaking Water Bubbler	2,956.04
EFT49188	13.04.2017	Statewide Bearings	Plant Repairs	368.50
EFT49189	13.04.2017	Kmart Karratha	Youth Services - Prizes And Supplies For National Youth Week Colour Fest, WRP - Foam Rollers for Classes, KLP - Dive in Movie Supplies, Swimming Certificates, WRP - Program Supplies	541.25
EFT49190	13.04.2017	Sunstone Design	17 Mosher Way - Supply And Install Main Bedroom Only Holland Blinds	288.87
EFT49191	13.04.2017	Decor8 Australia Pty Ltd	Rapid Graffiti Removal Unit - Provision Of Graffiti Removal Services For Jan - Mar 2017	18,150.00
EFT49192	13.04.2017	Broometown Holdings T/a Subway Karratha	Dampier Community Hall - Catering Dampier Palms & Hampton Oval Re-development Workshop - 08/03/17, Regional Youth CoOrd Network Catering	503.00
EFT49193	13.04.2017	Swoon Design Studio	Litter Control - Print 1700 X Traveller Litter Kits Information Cards	323.40
EFT49194	13.04.2017	Shire Of Wyndham - East Kimberley	Roebourne CCTV & Lighting - Certificate of Design Compliance - PCYC Carpark Lighting	104.50

Chq/EFT	Date	Name	Description	Amount
EFT49195	13.04.2017	Designa Sabar Pty Ltd	Kta Airport - Carpark Tickets - 35mm Mag Strip Non Thermal (polymer) Compound, Kta Airport - Monthly Software Support Services	11,487.92
EFT49196	13.04.2017	Sony Pictures Releasing	Moonrise Cinema 2017 - Resident Evil Film License	277.20
EFT49197	13.04.2017	Scope Business Imaging	Photocopying / Printer Charges - Various	1,176.28
EFT49198	13.04.2017	Skipper Transport Parts (Formerly Covs)	Stock - Parts for Repairs	137.95
EFT49199	13.04.2017	State Library of WA (Office of Shared Services)	Kta Library - Dds Freight Recoup Fin Yr 2016-17	2,590.02
EFT49200	13.04.2017	Turf Whisperer	Karratha Golf Course/Bowling Green Facility - Fairway Mowing	35,597.69
EFT49201	13.04.2017	TWH Plumbing	KTA Airport - Undertake Repairs To Burst Fire Hydrant Line, Kta Airport - Sewer Pump Scheduled Maintenance, Kta Airport - Scheduled Maintenance for Workshop Oil Separator	10,200.19
EFT49202	13.04.2017	Totally Workwear	Uniforms	847.10
EFT49203	13.04.2017	Fluid Maintenance Australia a/t/f Freespot Trust	Plant Repairs / Parts	660.00
EFT49204	13.04.2017	Taranis Power Group Pty Ltd	Plant - Generator Repairs	6,996.37
EFT49205	13.04.2017	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	611.63
EFT49206	13.04.2017	Woolworths (WA) Ltd	Youth Services, Youth Shed, KLP, WRP, Program Supplies, Catering, Staff Amenities, Café Stock, Crèche Supplies	2,892.53
EFT49207	13.04.2017	Transmission Films Pty Ltd	Moonrise Cinema - Lion 18/03/17	1,483.65
EFT49208	13.04.2017	Wurth Australia Pty Ltd	Rapid Windscreen Cleaner and Consumables	1,024.53
EFT49209	13.04.2017	Workpac Pty Ltd	Parks and Garden Labour Hire	6,836.24
EFT49210	13.04.2017	Western Australia Police	HR - Volunteer Police Check	14.90
EFT49211	13.04.2017	Wickham Tidy Towns	Litter Initiatives - Bucks For Bags Donation 134 Bags	804.00
EFT49212	13.04.2017	W. R. A. P. S. Motocross Club	Quarterly Grant Scheme Sp/11/feb/2017 - Assistance Towards Track LED Race Hazard Lighting	4,500.00
EFT49213	13.04.2017	Writilin	Local History - Transport Accommodation And Travel For Education Package	1,063.17
EFT49214	13.04.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	405.12
EFT49215	13.04.2017	Yirramugardu Community Association	NAIDOC - YCA ACADS - 50% - MC Sean Choolburra	3,169.65
EFT49216	13.04.2017	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Parks and Gardens Motor Bike Helmet	189.95
EFT49217	13.04.2017	Parry's Merchants	The Youth Shed - Cafe Stock, Stores - Stock Bleach	254.45
EFT49218	13.04.2017	Keep Australia Beautiful Council	Litter Initiatives - Orange Roadside Litter Bags/Large Car Litter Bags/Pocket Ashtrays	3,140.00
EFT49219	13.04.2017	North West Waste Alliance	Street Sweeping - March 2017 plus additional works	88,909.14
EFT49220	13.04.2017	Seek Limited	HR - 20 Classic Ad Pack	4,246.00
EFT49221	13.04.2017	Glenn Michael Scarlett	Rates Refund For Assessment A26565	1,600.00
EFT49222	13.04.2017	WA Billboards	KTA Airport - Monthly Charges For FIDS System / Monthly Access Charge For Rapidsuitecloud	2,345.75

Chq/EFT	Date	Name	Description	Amount
EFT49223	13.04.2017	Yurra Pty Ltd	Karratha Foreshore Management Plan - Supply And Installation Of Additional Coir Matting Planting And Monitoring Of Spinifex - Stage 2 Searipple Node	16,384.85
EFT49224	21.04.2017	Water Corporation	Water Usage Charges	5,714.45
EFT49225	21.04.2017	Telstra Corporation Ltd	Telephone Usage Charges	20,529.34
EFT49226	21.04.2017	Horizon Power	Electricity Usage Charges	133,695.83
EFT49227	21.04.2017	Australia Post	Postage Charges	1,046.62
EFT49228	21.04.2017	LFA First Response	Stock - Dettol Antiseptic 125ML	307.15
EFT49229	21.04.2017	Chandler MacLeod	Labour Hire - Litter Crew	9,433.60
EFT49230	21.04.2017	Signature Music Pty Ltd	Moonrise Cinema 2017 - Projectionist Feb 2017	4,180.00
EFT49231	21.04.2017	Dampier Community Association	Dampier ACADS 16/17 - Dampier Beachside Markets 16/17 30% Progress Payment	11,220.00
EFT49232	21.04.2017	Karratha & Districts Chamber Of Commerce (KDCCI)	Economic Development Initiatives - Business Breakfast	2,240.00
EFT49233	21.04.2017	Local Government Professionals Australia WA	Conference Registration - 2017 Local Government Finance Professionals Conference	1,165.00
EFT49234	21.04.2017	Norwest Sand & Gravel Pty Ltd	Rates refund for assessment A88387	1,573.06
EFT49235	21.04.2017	Water2water	KLP - Monthly Rental RO Water System	66.00
EFT49236	21.04.2017	Parry's Merchants	The Youth Shed - Cafe Stock, Stock Items for Stores	647.35
EFT49237	21.04.2017	Perth Irrigation Centre	Stock - Retic Parts	15,082.20
EFT49238	21.04.2017	Pilbara Holiday Park	Youth Services - National Youth Week Graffiti Art Project Accommodation For Graffiti Artist	327.00
EFT49239	21.04.2017	Roebourne Visitor Centre	Roebourne Tourist Bureau - Generator Fuel Cossack - August 2016 - Funding Submission (12/15 Council Minutes)	716.61
EFT49240	21.04.2017	St John Ambulance - Karratha	RAC - Supply 1 x Defibrillator Battery	243.00
EFT49241	21.04.2017	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500G	316.80
EFT49242	21.04.2017	TNT Express	Freight	544.09
EFT49243	21.04.2017	Truck Centre (WA) Pty Ltd	Plant Repairs	170.50
EFT49244	21.04.2017	The Retic & Landscape Shop	Stock - Retic Parts	906.20
EFT49245	21.04.2017	Landmark Operations Limited	Animal Control - Cydectin 2.2L, Stock - Roundup	1,489.62
EFT49246	21.04.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Gloves	67.37
EFT49247	21.04.2017	Atom Supply	Depot - DG 8 Corrosive Agents Cabinet, Stock - Concrete Mix, Plastic Containers, Bolts, Tape, Tie Down Straps, Hoses	4,256.74
EFT49248	21.04.2017	J Blackwood & Son Pty Limited	WM - Safety Boots, Brooms, Mortein Fly Spray, Dust Masks, No Smoking Signs	486.92
EFT49249	21.04.2017	Australasian Performing Right Assoc (APRA)	Moonrise Cinema - APRA Fees Yr 2016/2017 - 01/01/2017 To 30/06/2017	435.17
EFT49250	21.04.2017	Protector Alsafe	HR - Safety Boots	102.38
EFT49251	21.04.2017	Attorney-General's Department	KTA Airport - Auscheck Background Checks	1,295.00
EFT49252	21.04.2017	Avdata Australia	KTA Airport - Monthly Data Reporting Fee & Billing Service Fees & Charges	652.06
EFT49253	21.04.2017	Airport Security Pty Ltd	Karratha Airport - ASIC Printing FY 1617	440.00
EFT49254	21.04.2017	Argonaut Engineering & Construction	15 Teesdale Place - Repair Screen Door Struts Ensuite Sliding Door Laundry Blinds Back Room Carpets Outdoor Sink Tap Leak Split Pool Hoses	602.25

Chq/EFT	Date	Name	Description	Amount
EFT49255	21.04.2017	Alvar Distributors Pty Ltd	Rates Refund For Assessment A30685	110.30
EFT49256	21.04.2017	Barth Bros Automotive Machine	Plant Repairs	3,290.80
EFT49257	21.04.2017	Bunzl Ltd	Stock - Interleaved Hand Towels	578.20
EFT49258	21.04.2017	BC Lock & Key	Stock - Padlock Stamping R5 CF Profile, Millars Well Pavilion - Repair Hall Door Locks, Kta Admin Building - Repair Dorma Key Lock Barrel	733.14
EFT49259	21.04.2017	Burkeair Pty Ltd	Air Conditioning Maintenance and Servicing - Various Sites	30,160.65
EFT49260	21.04.2017	Bez Engineering	Plant Repairs	6,385.06
EFT49261	21.04.2017	Beacon Equipment	Plant Repairs, Fabrication of Aluminium Ramps for Trailer	6,512.00
EFT49262	21.04.2017	Battery World Karratha	IT - 12v Dc 20ah Battery	440.00
EFT49263	21.04.2017	Annette Marie Christine Bond	Rates refund for assessment A36580	548.96
EFT49264	21.04.2017	Coca-Cola Amatil (Holdings) Ltd	Café Stock	501.01
EFT49265	21.04.2017	Chemform	Ground Surface Treatment - Stock - [20] Reodorant Disinfectant - Chemform	187.99
EFT49266	21.04.2017	Captain Cleanup Pty Ltd	Litter Control - 20% - Captain Cleanup Performances; Primary Schools Early Learning Centres Karratha City Shopping Centre	2,700.00
EFT49267	21.04.2017	Compact Business Systems Pty Ltd	HR - Cr185 - Hr Records Tab Dividers (10 Pkt)	888.58
EFT49268	21.04.2017	Create It - Interactive Technology Solutions Pty Ltd	KACP - Timelapse Camera Footage - 04/01/17 To 04/04/17	2,739.00
EFT49269	21.04.2017	Command IT Services	IT - Support Desk - 20-24/03/2017, IT Assistance with Mobile Phones and iPad Configuration	5,500.00
EFT49270	21.04.2017	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	Roebourne Community Hall PCYC - Investigate/ Report/Repair Hand Dryer Not Working, Wickham Pavilion - Repair Lights in Male Toilets	1,756.44
EFT49271	21.04.2017	CS Legal (The Pier Group Pty Ltd T/as)	Legal Fees	880.00
EFT49272	21.04.2017	S Culver	Reimbursement - Meal Allowance - Library Regional Meeting Onslow 04-06/04/17	87.00
EFT49273	21.04.2017	Cougars Netball Club	Kidsport Voucher - Cougars Netball Club	175.00
EFT49274	21.04.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	350.00
EFT49275	21.04.2017	Devenish Enterprises Pty Ltd	Rates refund for assessment A88636	128.37
EFT49276	21.04.2017	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	73.15
EFT49277	21.04.2017	Ezi-Hose Pty Ltd	Plant Repairs	1,831.56
EFT49278	21.04.2017	ES2 Pty Ltd	IT - Comprehensive FT Systems Centre / Service Manager Review and Health Check	4,950.00
EFT49279	21.04.2017	EM Media & Events	NAIDOC 2017 - Shellie Morris And Band Performance - 09/07/2017	19,000.00
EFT49280	21.04.2017	FE Technologies Pty Ltd	Dampier Library - Annual Maintenance Fee Rfid Equipment	3,509.00
EFT49281	21.04.2017	Fremantle Arts Centre Press	Library Resources	144.90
EFT49282	21.04.2017	Gas City Pest Control	33 Clarkson Way - Pump Termite Foam Into The Wall Cavity To Treat Termites	159.50
EFT49283	21.04.2017	Gym Care (Goldpin Corporation Pty Ltd T/as)	WRP - Replacement Of RIO Assets - Life Fitness Treadmill Recumbent Bike And Keiser M3i Spin Bike	16,483.50

Chq/EFT	Date	Name	Description	Amount
EFT49284	21.04.2017	Geoff Ninnes Fong & Partners Pty Ltd	RAC - Detailed Design Upgrades As Per Rfq 08-16/17	32,573.20
EFT49285	21.04.2017	StrataGreen (Strata Corporation Pty Ltd)	P&G - Equipment Replacement	2,212.20
EFT49286	21.04.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	613.97
EFT49287	21.04.2017	The Trustee for DEW Trust t/as Green Frog Systems	Footpath Lighting - Rft 11-16/17 - Variation 01 - Footing Design - Preparation Of A Suite Of Footing Designs Suitable For Multiple Soil Types	6,479.00
EFT49288	21.04.2017	Home Hardware Karratha	Equipment - Stihl Fs130 Brushcutters	3,108.92
EFT49289	21.04.2017	Hitachi Construction Machinery	Parts for Plant Repairs	29.32
EFT49290	21.04.2017	Studiocanal Pty Ltd	Moonrise Cinema 2017 - Screening Of Ballerina	1,185.90
EFT49291	21.04.2017	Hamersley Iron Pty Ltd	Refund - Payment Of A Building Application In 2011 That Was Not Required	295.05
EFT49292	21.04.2017	Jason Sign Makers	Signage - Various	1,313.79
EFT49293	21.04.2017	Karratha Signs	Kta Airport - Airport Car 4 - Decals And Reflective Stripes	412.50
EFT49294	21.04.2017	James Bennett Pty Limited	Library Resources	779.29
EFT49295	21.04.2017	Ian Robert Jack	Rates refund for assessment A88307	1,038.33
EFT49296	21.04.2017	J G Johnson Painting & Decorating Pty Ltd	5A Leonard Way - Paint Maintenance Internal Repaint	7,703.35
EFT49297	21.04.2017	Jolly Good Auto Electrics	Plant Repairs	13,560.89
EFT49298	21.04.2017	Beyond Carpentry Contracting	10 Knight Place - Investigate/Report/Repair Roof Leaking, 17 Mosher Way - Repair Gate	763.40
EFT49299	21.04.2017	Karratha Fluid Power	Plant Repairs	1,720.58
EFT49300	21.04.2017	Karratha Storm Junior Rugby League	Annual Community Grant Scheme - Costs Associated With Club Website Display Flags And Banner	2,001.10
EFT49301	21.04.2017	Kott Gunning	Legal Fees	908.82
EFT49302	21.04.2017	Karratha Contracting Pty Ltd	KLP - Repair Oval Lights, PBFC - Replace Faulty Submeters, WRP Bistro - Relocate Circuits, Install Dyna Light, Tambrey Oval - Replace Combination Goal Post, KLP - Repair Faulty Light Sensor in Squash Courts, Kta Annex - Repair Electrical Cable Pit, Staff Housing Various Maintenance Repairs	25,309.21
EFT49303	21.04.2017	Komatsu Australia Pty Ltd	Plant Repairs	1,680.24
EFT49304	21.04.2017	Karratha Machinery Hire	Drainage Maintenance - Hire Of Skid Steer Loader For City Cleanup 16/02/17 To 17/02/17	825.00
EFT49305	21.04.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	594.00
EFT49306	21.04.2017	Karratha Automotive Group - KAG	Plant Repairs - Colorado Key And Ignition	502.70
EFT49307	21.04.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Transportation Of Cat Rental Gen Set From Leisureplex To Karratha LIA	335.50
EFT49308	21.04.2017	KDD Conveyancing Services Pty Ltd	Rates refund for assessment A77768	745.50
EFT49309	21.04.2017	Tanya Montgomery	Cossack Art Awards 2017 - Preparation For Cossack Workshops Materials And Light Refreshments x 3 Kta Dampier And Wickham	1,850.00

Chq/EFT	Date	Name	Description	Amount
EFT49310	21.04.2017	Redwave Media Ltd	Community Club Development - Radio Advertisement For City Of Karratha Sports Expo 2017	1,683.00
EFT49311	21.04.2017	Nickol Bay Hockey Association	Quarterly Grant Scheme Reference Sp/16/feb/2017 Assistance Towards The Promotion And Marketing Of Hockey In The City Of Karratha	1,600.00
EFT49312	21.04.2017	Neils Reticulation And Landscaping	KLP - Mow Lawns Around Pool Areas And Edge Remove All Clippings And Dispose	562.65
EFT49313	21.04.2017	North West Occupational Hygiene	DCH - Mould Sampling And Analysis And Report First 2 Weekly Tests	5,786.00
EFT49314	21.04.2017	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro Rambla - Grease Trap Waste Removal - March 2017	638.00
EFT49315	21.04.2017	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Town Street Maintenance - 2 X 1000ltr Bulk Pod Of Emulsion	2,574.00
EFT49316	21.04.2017	Pilbara Distributors	Stock for Councillor Fridge	280.00
EFT49317	21.04.2017	Pilbara Motor Group - PMG	Plant Purchase - Toyota RAV4 AWD DSL 5DR A/T GX	36,537.56
EFT49318	21.04.2017	Repco Auto Parts	Parts for Plant Repairs	234.59
EFT49319	21.04.2017	Roebourne Dingo Hire	25 Radley Drive - Clean Front and Rear of Property Dispose of Litter and Remove 4 vehicles, Removal of Abandoned Vehicles, Slashing and Mowing of Verges, Drainage Reserves, Transport of Toro Mower to Depot, KLP - Installation of Cricket Pitch Mats	6,616.00
EFT49320	21.04.2017	Roebourne PCYC	Special Youth Projects - Hire Of Chairs And Trestle Tables For Strong Spirit Youth Festival	154.00
EFT49321	21.04.2017	Rowe Plumbing Pty Ltd	KTA Airport - Investigate And Rectify Leak In Potable Water Supply At The ARO Workshop, Rum 32mm Poly Line from Fire Pump to Tank, 8 Knights Place - Plumbing Repairs	3,102.41
EFT49322	21.04.2017	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Petrol Unleaded 200L Drum	1,277.10
EFT49323	21.04.2017	Kmart Karratha	The Youth Shed - Supplies For Prizes And Materials For Graffiti Project Engagement Games, Program Supplies for Youth Services, WRP, KLP - Kitchen Bin, Library Torch	672.00
EFT49324	21.04.2017	Seatadvisor Pty Ltd	Moonrise Cinema - Seatadvisor - March 2017 Ticket Sales	1,495.40
EFT49325	21.04.2017	Soundgear Australia	WRP - Replacement Stand Alone Gym/Aquatics Speaker	2,109.00
EFT49326	21.04.2017	Securepay Pty Ltd	Moonrise Cinema 2017 - Ticketing Fees	266.38
EFT49327	21.04.2017	Scope Business Imaging	Photocopying / Printer Charges - Various	1,907.77
EFT49328	21.04.2017	Skipper Transport Parts (Formerly Covs)	Stock - Spray'n'Mark Layout Paint	88.18
EFT49329	21.04.2017	Trisley's Hydraulic Services Pty Ltd	KLP - Supply Hydro Gas Leak Detector With Dual Sensor, Investigate/Repair Operation and Condition of Pool Water Treatment Plant	8,557.80
EFT49330	21.04.2017	Turf Whisperer	Kookaburra Park, Tambrey Oval, Baynton Oval - Turf Coring Services,	5,120.50
EFT49331	21.04.2017	TWH Plumbing	PBFC - Scheduled Maintenance Of Water Softener/Check Salt/Check Anodes	1,236.68
EFT49332	21.04.2017	The Planning Group Wa Pty Ltd (TPG)	Cossack - Coastal Risk Management Adaption Plan	9,681.58
EFT49333	21.04.2017	Transmission Films Pty Ltd	Film License For Moonrise Cinema 2017 - Screening Of Embrace	385.00

Chq/EFT	Date	Name	Description	Amount
EFT49334	21.04.2017	Universal Pictures International Australasia Pty Ltd	Moonrise Cinema - Film License - Sing - 02/02/2017	3,064.09
EFT49335	21.04.2017	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	1,432.21
EFT49336	21.04.2017	Woolworths (WA) Ltd	Youth Shed, KLP, WRP - Program Supplies, Stock - Mortein Coils, Pound - Animal Food, Catering for Meetings, Workshops	1,295.67
EFT49337	21.04.2017	Wren Oil	7 Mile Waste Facility - Collection Of Used Oil	16.50
EFT49338	21.04.2017	Workpac Pty Ltd	Parks and Gardens Labour Hire	4,415.16
EFT49339	21.04.2017	Wrapped Creations	Wickham Love Where You Live - Graphic Design And Marketing	220.00
EFT49340	21.04.2017	J Williams	Reimbursement - Meal Allowance Regional Meeting In Onslow 05-06/04/2017	120.18
EFT49341	21.04.2017	Wickham Wanderers Junior Soccer Club	Litter Initiatives - Bucks For Bags Donation 63 Bags	378.00
EFT49342	21.04.2017	Waterlink Perth (the Trustee For Hanney Family Trust)	Tambrey Oval Irrigation System Upgrade Rft 28-15/16	7,639.50
EFT49343	21.04.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	1,127.75
EFT49344	20.04.2017	Doric Contractors Pty Ltd	REAP Construction - Contract Sum for RFT 24-15/16 Progress Claim #7	2,297,132.99
EFT49345	21.04.2017	Horizon Power	Electricity Usage Charges	597.75
EFT49346	21.04.2017	Water Corporation	Water Usage Charges	205.06
EFT49347	21.04.2017	City Of Karratha - Social Club	Payroll deductions	1,320.00
EFT49348	21.04.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT49349	21.04.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	790.50
EFT49350	21.04.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT49351	21.04.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT49352	21.04.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT49353	21.04.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT49354	21.04.2017	S Kot ( Mortgage Account)	Home Ownership Allowance	938.39
EFT49355	21.04.2017	Maxxia Pty Ltd	Payroll deductions	12,054.93
EFT49356	21.04.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT49357	26.04.2017	Australian Taxation Office	Payroll deductions	277,860.00
EFT49358	26.04.2017	Child Support Agency	Payroll deductions	1,840.29
EFT49359	28.04.2017	Telstra Corporation Ltd	Telephone Usage Charges	1,299.70
EFT49360	28.04.2017	Horizon Power	Electricity Usage Charges	81,575.14
EFT49361	28.04.2017	Bullivants	Plant - Trailer Repairs Chain Trailer	138.05
EFT49362	28.04.2017	Chefmaster Australia	Stock - Garbage Bags	1,621.50
EFT49363	28.04.2017	Staples Australia	Stationery Items - Various Departments	1,032.78
EFT49364	28.04.2017	Cardno WA Pty Ltd	Pt Samson - Services To 31/03/2017 - Review Of Design Elements At Pt Samson As Per Proposal Number Cw41607089-1a-review Of Design-a	5,360.00
EFT49365	28.04.2017	Chandler MacLeod	Labour Hire - Litter Crew	8,844.00
EFT49366	28.04.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	DCH - Investigate And Clean Mould In Montessori Area	2,051.50

Chq/EFT	Date	Name	Description	Amount
EFT49367	28.04.2017	Geraldton Building Services & Cabinets	DCH - Relocate Stage Stairs And Provisions For A Handrail	1,986.96
EFT49368	28.04.2017	Garrards Pty Ltd	Stock - Tressel 250sl 10L	193.18
EFT49369	28.04.2017	Hathaways Lubricants	Stock - Lubricants	1,943.60
EFT49370	28.04.2017	IT Vision	IT - Major Version Software Upgrades - Synergysoft Universe Database Upgrade Backup Of Live Account - Database Resizing Database Integrity Checks - Play Account Refresh	2,156.00
EFT49371	28.04.2017	Spectacles 2-4-1	Health & Safety - Prescription Safety Glasses	443.00
EFT49372	28.04.2017	Les Mills Aerobics Australia	KLP - Contract Fees Les Mills Group Fitness Programs	1,476.14
EFT49373	28.04.2017	North West Realty	Refund - Payment made in Error 13/04/2017	146.50
EFT49374	28.04.2017	Point Samson Community Association Inc	Point Samson Community Hall Upgrade 14/15 Ex Gratia - 25 % Final Payment	16,867.11
EFT49375	28.04.2017	Parry's Merchants	Youth Shed Indoor Play Centre - Cafe Stock	526.20
EFT49376	28.04.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Dampier / Wickham	5,701.70
EFT49377	28.04.2017	Karratha Earthmoving & Sand Supplies	February 2017 Flood Damage Repairs - Emergency Works To Roads For Gravel Resheeting Bitumen Seal Replacement Drainage And Floodway Reconstruction	227,201.29
EFT49378	28.04.2017	Perth Irrigation Centre	Stock - Retic Parts	1,468.25
EFT49379	28.04.2017	Poinciana Nursery	Mosquito Management - Bags Of Poultry Chook Food	96.00
EFT49380	28.04.2017	St John Ambulance - Karratha	KLP - first aid Stock Items	59.00
EFT49381	28.04.2017	Thrifty Car Rental	Car Hire - Director Corporate Services Attend Hearing In Perth - 27/03/2017	68.62
EFT49382	28.04.2017	Landmark Operations Limited	Stock - 20L Roundup	681.12
EFT49383	28.04.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots	363.24
EFT49384	28.04.2017	Atom Supply	Depot - DG 8 Corrosive Agents Cabinet, Plastic Buckets, SPF Lip Balm	3,573.33
EFT49385	28.04.2017	J Blackwood & Son Pty Limited	Stock - Clear Silicone 300gm	19.05
EFT49386	28.04.2017	Onyx (Aust) Pty Ltd	Citizenship Ceremony 2017 - Catering 74 People And Room Set-up - 07/04/2017	601.70
EFT49387	28.04.2017	Protector Alsafe	HR - Safety Boots	126.40
EFT49388	28.04.2017	Avdata Australia	KTA Airport - Monthly Data Reporting Fee & Billing Service Fees & Charges	608.61
EFT49389	28.04.2017	Ausco Modular Pty Limited	Kta Depot - Portable Building Lease - Extension x 2 Multipurpose Complex Offices Including Cyclonic Tie Downs Stairs Landing And Office Furniture - 01/03/2017 To 31/03/217	1,023.00
EFT49390	28.04.2017	Acromat Pty Ltd	KLP - Netball Post	462.00
EFT49391	28.04.2017	AAC Wristbands Australia Pty Ltd	KLP - Box Of Yellow Wristbands	524.00
EFT49392	28.04.2017	Active Pathways Pty Ltd T/as Pickstar	KLP - RIO Coaching Program Soccer Clinic	4,400.00
EFT49393	28.04.2017	A Space Recreation Trust	Roebourne Walking Trails - Supply And Delivery Of Fitness Equipment	9,944.00
EFT49394	28.04.2017	Barth Bros Automotive Machine	Parts for Plant Repairs	1,132.05
EFT49395	28.04.2017	BOC Limited	Kta Airport: Oxygen Industrial G Cylinder Rental 28/11/16 - 28/12/2016, Depot - Cylinder Rental/Refills	2,017.08

Chq/EFT	Date	Name	Description	Amount
EFT49396	28.04.2017	Bunzl Ltd	Stock - Toilet Tissue Executive	801.02
EFT49397	28.04.2017	BC Lock & Key	Sporting Groups Oval Access Keys - Supply R618 Keys A1S	902.00
EFT49398	28.04.2017	Burkeair Pty Ltd	Air Conditioning Maintenance and Servicing - Various Sites	46,566.67
EFT49399	28.04.2017	Bez Engineering	WS - Fabricate And Weld Out Strong Hitch	2,319.68
EFT49400	28.04.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Filters	503.11
EFT49401	28.04.2017	BB Landscaping WA Pty Ltd	7B Petersen Ct & 53 Andover Way - Carry Out Monthly Garden Maintenance	2,697.75
EFT49402	28.04.2017	CJD Equipment	Plant - Wheel Loader Repairs - V11411357 Level Inspection Gla	1,457.43
EFT49403	28.04.2017	Centurion Transport Co Pty Ltd	Freight	329.03
EFT49404	28.04.2017	Coates Hire Operations	KTA Airport - Emergency Generator Hire For ARO Workshop	1,521.19
EFT49405	28.04.2017	Coca-Cola Amatil (Holdings) Ltd	Youth Shed - Café Stock	853.75
EFT49406	28.04.2017	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Photograde Alkaphot Water Test Tablets	1,047.20
EFT49407	28.04.2017	Cheeditha Aboriginal Corporation	Quarterly Grant Scheme - Cc/08/feb/2017 - Support For Cheeditha Art Glass Enterprise Project - Purchase Of Airconditioning Unit For Art Studio	3,400.10
EFT49408	28.04.2017	Cleverpatch Pty Ltd	Library Resources	546.36
EFT49409	28.04.2017	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	2C Echidna - Investigate Report And Repair Lights In Bedroom, Check All Other Lights	273.31
EFT49410	28.04.2017	Code Group Pty Ltd	WCH - Code Of Australia Compliance Audit	3,795.00
EFT49411	28.04.2017	Comtec Data Pty Ltd	Youth Shed - Drop In Space - Investigate And Repair Projector Fault, WRP - Call Out A/H Door Failure, Waste - Install Replacement Camera at Weighbridge	3,092.10
EFT49412	28.04.2017	Discovery Sailing Adventures	Marketing - Half Day Cruise - WA Weekender Filming	450.00
EFT49413	28.04.2017	Dave's Transit Service	Youth Services - Transport Wickham To KLP And return 10/12/2016	880.00
EFT49414	28.04.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	680.00
EFT49415	28.04.2017	Development Cartographics (the Trustee For The Beal Family Trust)	Lands Matters	495.00
EFT49416	28.04.2017	Double R Equipment Repairs	Plant Repairs	429.00
EFT49417	28.04.2017	Joseph Dargan	NAIDOC 2017 - Band Performance 09/07/2017 And Workshops 08-09/07/2017	5,500.00
EFT49418	28.04.2017	D Eimonye	Cancelled Payment	0.00
EFT49419	28.04.2017	Ezi-Hose Pty Ltd	Plant Repairs	864.55
EFT49420	28.04.2017	Energy Power Systems Australia Pty Ltd	Cancelled Payment	0.00
EFT49421	28.04.2017	EnviroLab Services T/a MPL Laboratories	7 Mile - Analysis Of 8 Bores Plus One Duplicate	1,987.70
EFT49422	28.04.2017	EDJ Haulage	Plant - Prime Mover Repairs - Supply Mobilize Side Tippers And Empty In Depot Yard And Split And Park Trailers	715.00
EFT49423	28.04.2017	Environmental Industries	Kookaburra Park Development - Nickol West Park Expansion Claims	331,203.89

Chq/EFT	Date	Name	Description	Amount
EFT49424	28.04.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	Rec Club Toilets - Re-weld Chain Link To Wall - Weld/stitch Flat Bar To Top Cage Barrier	372.90
EFT49425	28.04.2017	Grace Removals Group	HR - Relocation Employee, Sharpe Avenue To Marniyarra Loop	2,325.85
EFT49426	28.04.2017	Geoff Ninnes Fong & Partners Pty Ltd	RAC - Detailed Design Of Roebourne Community Aquatic Centre Upgrades As Per Rfq 08-16/17	16,286.60
EFT49427	28.04.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight	289.86
EFT49428	28.04.2017	Home Hardware Karratha	General Hardware / Maintenance Items	398.54
EFT49429	28.04.2017	Handy Hands Pty Ltd	Open Space Weed Control - Spraying Various Sites, Cossack Planting and Fertilising, Garden Maintenance - Grosorb	14,097.00
EFT49430	28.04.2017	Insight Callcentre Services	Overall Fees For 2016-17 - March 2017	2,272.27
EFT49431	28.04.2017	ZircoData Pty Ltd	Corporate Compliance And Building Records - Archive Storage And Retrieval Costs - March 2017	1,025.47
EFT49432	28.04.2017	Jolly Good Auto Electrics	Plant Repairs	9,110.60
EFT49433	28.04.2017	Beyond Carpentry Contracting	KLP - Door Repairs And Replacements, Wickham Transfer Stn - Repair Roof Leak	8,547.88
EFT49434	28.04.2017	Karratha Glass Service	Youth Shed - Investigate And Replace Cracked Window	517.00
EFT49435	28.04.2017	Keyspot Services	Staff Name Badges	72.00
EFT49436	28.04.2017	Karratha Gymnastics Club	Kidsport Voucher	200.00
EFT49437	28.04.2017	Komatsu Australia Pty Ltd	Plant Repairs	273.20
EFT49438	28.04.2017	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG	1,579.16
EFT49439	28.04.2017	Karratha Environmental Crushing Pty Ltd	WS - Removal Of Recycled Glass	91.52
EFT49440	28.04.2017	Karratha Contracting Pty Ltd	KLP - Supply And Install Cbus Light Controllers And Touch Screen Controllers, Kta Airport - Pit Repairs, Install Door Closers, Replace Bearings on Carousel, Call Out Generator Failure, Baynton West Oval - Pump and Tank Repairs	71,607.16
EFT49441	28.04.2017	Karratha Automotive Group - KAG	Plant Purchase 2 x Holden Colorado Ls 4x4 Turbo Diesel Automatic Dual Cab Tray Back Utilities	83,783.21
EFT49442	28.04.2017	Kennards Hire Pty Limited	WS - Forklift Hire - 24/03/2017 To 07/04/2017	396.00
EFT49443	28.04.2017	Karratha Junior Rugby League	Kidsport Program - Voucher Payments	1,400.00
EFT49444	28.04.2017	Kym Kelly	Refund - Dog Registration Fee	150.00
EFT49445	28.04.2017	Mcleods & Co Barristers And Solicitors	Legal Fees	4,546.85
EFT49446	28.04.2017	Leethall Constructions Pty Ltd	Footpaths - Warbler Loop To Dampier Road - Supply And Install Culvert	34,650.00
EFT49447	28.04.2017	Modern Teaching Aids Pty Ltd ( MTA )	KLP - Crèche Play Equipment	799.54
EFT49448	28.04.2017	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services 16/17	2,028.40
EFT49449	28.04.2017	Marketforce	Advertising - Various	4,336.73
EFT49450	28.04.2017	Mobile Concreting Solutions Pty Ltd	KHS Pelican Crossing - 2.2mtrs3 Cement Stabilised Sand For Footpath Culvert Pelican Crossing	1,150.38

Chq/EFT	Date	Name	Description	Amount
EFT49451	28.04.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Monthly Management - March 2017	24,421.49
EFT49452	28.04.2017	M Muller	Reimbursement - Relocation Costs	532.35
EFT49453	28.04.2017	Redwave Media Ltd	Development Services - 2016/17 Cyclone Season Radio Campaign	1,265.00
EFT49454	28.04.2017	North West Tree Services	Street Tree Maintenance - Remove Dead Cotton Palm on Median, Reduction To Large Gum Ibis Styles Driveway Dress Cotton Palm Karratha Central Apartments, Stump Grinding, Leonard Way - Remove Tree Branches	6,651.70
EFT49455	28.04.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15 Litre Spring Water Bottles	25.25
EFT49456	28.04.2017	Neils Reticulation And Landscaping	KLP - Mow Pool Area Lawn And Edge Dispose Of Clippings	562.65
EFT49457	28.04.2017	Karratha Solar Power No 1 Pty Ltd	Kta Airport - Electricity Supply 01/03/17 To 31/03/17 - 158976kWh	53,423.96
EFT49458	28.04.2017	Nielsen Liquid Waste Services Pty Ltd	PBFC, Youth Shed, FBCC - 6 Monthly Grease Trap Waste Removal - March 2017	1,576.00
EFT49459	28.04.2017	Nextmedia Pty Ltd	Cossack Art Awards 2017 - Call For Entries Publication	550.00
EFT49460	28.04.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - Springwater 15L Refill Bottles	408.55
EFT49461	28.04.2017	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Gas Cylinder Rental Charges	861.28
EFT49462	28.04.2017	Osnat Burger T/a Osi's Creations	WRP - Sun Catcher Workshop - 18 Students	216.00
EFT49463	28.04.2017	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Stock - Asphalt Bagged 15.8Kg	1,881.00
EFT49464	28.04.2017	Pilbara Motor Group - PMG	Plant - Cargo Mat High Deck	97.39
EFT49465	28.04.2017	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT49466	28.04.2017	Pilbara Regional Council	HR - Delivery Of Rangers Training - 21/03/17 28/03/17 And 11/04/17	1,689.00
EFT49467	28.04.2017	Successful Projects (Brett David Investments Pty Ltd)	KACP - Program Consultancy Services	2,821.50
EFT49468	28.04.2017	Playtec Pty Ltd	Youth Shed - Indoor Play Equipment Cyclic Maintenance	5,940.00
EFT49469	28.04.2017	Peter Hunt Architects	KACP - Architect Fees	21,637.93
EFT49470	28.04.2017	Red Dot Stores	Youth Shed - Arts And Crafts Easter Program	96.99
EFT49471	28.04.2017	Roebourne Dingo Hire	Pegs Creek Oval - Deliver Sand From The Depot And Install Sand And Black Plastic On The Cricket Pitch	2,730.00
EFT49472	28.04.2017	Red Earth Flowers	Tambrey Pavilion Opening Event - Bouquets For Bar Leaners and 2 x Brightly Coloured Bunches Of Helium Balloons	242.00
EFT49473	28.04.2017	Rowe Plumbing Pty Ltd	KLP - Carry Out Repairs To Break Tanks Next To Plant Room, 12 Knight Pl - Install new Tapware	1,545.42
EFT49474	28.04.2017	Auto One Karratha	Workshop Consumables - Ag6300 Chamois Microwipe Super Glide	28.01
EFT49475	28.04.2017	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Town Street Maintenance - 2 X 200 Ltr Drums Of Kerosene	1,069.35
EFT49476	28.04.2017	Statewide Bearings	Parts for Plant Repairs	110.00

Chq/EFT	Date	Name	Description	Amount
EFT49477	28.04.2017	Kmart Karratha	Youth Shed & KLP - School Holiday Program Supplies	298.50
EFT49478	28.04.2017	Broometown Holdings T/a Subway Karratha	Youth Services Eastern Corridor - Catering Youth Forum - April School Holiday Program	562.50
EFT49479	28.04.2017	St. John Ambulance Aust - Roebourne	Youth Services - The Strong Spirit Youth Festival	424.00
EFT49480	28.04.2017	SMC Building Pty Ltd	Kta Airport - Melaleuca Trees 35L	5,720.00
EFT49481	28.04.2017	R Steinki	Reimbursement - Meal Allowance And Travel Costs - Perth Conference 14/03/17 To 17/03/17	120.20
EFT49482	28.04.2017	Scope Business Imaging	Photocopying / Printer Charges - Various	435.24
EFT49483	28.04.2017	K Sparks	Reimbursement - Meal Allowance - Emerging Leaders - 03/04/17 And 07/04/17	90.00
EFT49484	28.04.2017	Sanity Music Stores Pty Ltd	Youth Services Youth Engagement - Movie For Dive In Cinema Event During National Youth Week 2017	19.99
EFT49485	28.04.2017	Slavin Architects Pty Ltd	Kta Depot - Extend Stage 2 Of Rft - Depot Architectural Works For Proposed New Administration Building	14,920.40
EFT49486	28.04.2017	Tox Free (Australia) Pty Ltd	KLP - Waste Collection Charges, Kta Airport - MGB Rental	359.04
EFT49487	28.04.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Advertising - Various Tenders	825.00
EFT49488	28.04.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services	Footpaths - Install Markings, KLP - Linemarking Upgrade to Crosswalks and install Hatched Island	7,601.00
EFT49489	28.04.2017	TWH Plumbing	KLP - Repair Tap Outside Function Room, Kta Airport - Install Pilot Valve and Float Control Valves for Fire Tanks, Cossack - Replace Split Water Line	5,294.94
EFT49490	28.04.2017	The Desert Princess	Youth Shed - Easter Fun Entertainment - Facepaint Glitter Tattoo Twist Balloons And Rove With Real Bunnies - 11/04/2017	475.00
EFT49491	28.04.2017	T. Bisgrove & JD. Shallis T/A The Black Mark Creative	WRP - Screen Printing Fitness Team Uniforms	376.75
EFT49492	28.04.2017	United Party Hire (Wildwater Holdings Pty Ltd t/as)	Youth Services - The Colour Fest Equipment Hire and The Strong Spirit Youth Festival, Hire of Generator	8,184.00
EFT49493	28.04.2017	Karratha Timber & Building Supplies	General Hardware / Maintenance Items	337.45
EFT49494	28.04.2017	Village Roadshow Pty Ltd	Moonrise Cinema 2017 - Screening Of Fist Fight	288.20
EFT49495	28.04.2017	Westrac Equipment Pty Ltd	Parts for Plant Repairs	42.04
EFT49496	28.04.2017	Woolworths (WA) Ltd	National Youth Week - Strong Spirit Youth Festival Closing Event - Food And Supplies Yaandina Youth Roebourne Razorbacks Fundraising BBQ, Youth Shed - Café Supplies, KLP, WRP, Youth Services - Program Supplies, SP&I - Catering Items for Meeting	1,915.18
EFT49497	28.04.2017	Wren Oil	Wickham Transfer Station - Collection Of Used Oil	16.50
EFT49498	28.04.2017	Wilson Security	Youth Shed - Security Call Outs	358.60
EFT49499	28.04.2017	West-Sure Group	Kta Airport - Fy 16/17- Car Parking Revenue Bank Deposit - March 2017	611.46
EFT49500	28.04.2017	Workpac Pty Ltd	Parks & Garden Labour Hire	3,893.98
EFT49501	28.04.2017	Wrapped Creations	Youth Services - The Block Party Fashion Parade	286.00

Chq/EFT	Date	Name	Description	Amount
EFT49502	28.04.2017	West Australian Newspapers Limited	Advertising - Various	980.40
EFT49503	28.04.2017	Brooke Walker	Reimbursement - Lost Ticket Parking Fee	123.00
EFT49504	28.04.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	197.12
EFT49505	28.04.2017	Yirramugardu Community Association	NAIDOC 2017 - 30% Progress Payment - MC Schoolburra - 2015/16 Yca Acads	1,901.70
78339	31.03.2017	Cheeditha Aboriginal Corporation	Cancelled Payment	-3,400.10
78341	13.04.2017	Kosmic Electronic Industries	Youth Services - DDJ-SX Digital Controller For Dribble Beat Carve	1,500.00
78342	21.04.2017	United Amusements (see MU021)	Cancelled Payment	0.00
78343	19.04.2017	City Of Karratha	Reserve Funds TD Investment - CBA 12 Months @2.62%	10,000,000.00
78344	20.04.2017	City Of Karratha	Cleaverville Caretaker Float For 2017 Camping Season	300.00
78345	21.04.2017	Building And Construction Industry Training Fund (BCITF)	BCITF Receipts - March 2017	8,320.55
78346	21.04.2017	City Of Karratha	Payroll deductions	574.33
78347	21.04.2017	Lgrceu	Payroll deductions	61.52
78348	28.04.2017	Dept Of Planning & Infrastructure - Plates	CoK - Plates 93K - SHeadley	200.00
78349	27.04.2017	City Of Karratha	Reserve Funds - TD Investment - BWA 2 Months @ 2.5%	5,000,000.00
78350	27.04.2017	City Of Karratha	Cancelled Payment	0.00
78351	27.04.2017	City Of Karratha	Reserve Funds TD Investment - NAB 4 Months @2.55%	5,000,000.00
78352	27.04.2017	City Of Karratha	Cancelled Payment	0.00
78353	27.04.2017	City Of Karratha	Reserve Funds TD Investment - NAB 3 Months @2.52%	5,000,000.00
DD28082.1	05.04.2017	Wa Super ( Formerly Walgsp)	Payroll deductions	99,220.23
DD28082.10	05.04.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD28082.11	05.04.2017	AMP SignatureSuper	Superannuation contributions	1,289.38
DD28082.12	05.04.2017	BT Super For Life	Superannuation contributions	860.80
DD28082.13	05.04.2017	QSUPER	Superannuation contributions	953.43
DD28082.14	05.04.2017	NGS Superannuation	Superannuation contributions	591.54
DD28082.15	05.04.2017	J & S Pryor Super Fund	Superannuation contributions	345.60
DD28082.16	05.04.2017	CBA Superannuation Savings Account	Superannuation contributions	649.81
DD28082.17	05.04.2017	VicSuper	Superannuation contributions	450.60
DD28082.18	05.04.2017	Mlc Masterkey Superannuation	Superannuation contributions	269.71
DD28082.19	05.04.2017	Colonial First State Investments Limited (super)	Superannuation contributions	515.63
DD28082.2	05.04.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	609.01
DD28082.20	05.04.2017	Club Plus Superannuation Scheme	Payroll deductions	840.40
DD28082.21	05.04.2017	OnePath Masterfund	Superannuation contributions	268.40
DD28082.22	05.04.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	94.73

Chq/EFT	Date	Name	Description	Amount
DD28082.23	05.04.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,759.34
DD28082.24	05.04.2017	AMP Superleader	Superannuation contributions	399.01
DD28082.25	05.04.2017	AvSUPER FUND	Superannuation contributions	443.43
DD28082.26	05.04.2017	ANZ Smart Choice Super	Superannuation contributions	1,034.57
DD28082.27	05.04.2017	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD28082.28	05.04.2017	AustSafe Super	Superannuation contributions	491.50
DD28082.29	05.04.2017	Netwealth Superannuation	Superannuation contributions	511.63
DD28082.3	05.04.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,098.59
DD28082.30	05.04.2017	Telstra Super Pty Ltd	Superannuation contributions	534.19
DD28082.31	05.04.2017	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	530.61
DD28082.32	05.04.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD28082.33	05.04.2017	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD28082.34	05.04.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD28082.35	05.04.2017	Commonwealth Bank Group Super	Superannuation contributions	84.20
DD28082.36	05.04.2017	Prime Super	Superannuation contributions	491.50
DD28082.37	05.04.2017	Cassery Super Fund	Superannuation contributions	1,039.82
DD28082.38	05.04.2017	REI Superannuation	Superannuation contributions	194.20
DD28082.39	05.04.2017	Essential Super	Superannuation contributions	174.78
DD28082.4	05.04.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	1,146.33
DD28082.40	05.04.2017	Catholic Super	Superannuation contributions	77.68
DD28082.41	05.04.2017	Wealth Personal Superannuation & Personal Pension (GEE)	Superannuation contributions	463.78
DD28082.42	05.04.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	946.93
DD28082.43	05.04.2017	CHRISTIAN SUPER	Superannuation contributions	453.92
DD28082.44	05.04.2017	MLC Wrap Super	Superannuation contributions	929.20
DD28082.45	05.04.2017	Australian Super	Superannuation contributions	6,420.88
DD28082.46	05.04.2017	ING Direct Superannuation Fund	Superannuation contributions	68.54
DD28082.47	05.04.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD28082.48	05.04.2017	Sunsuper Pty Ltd	Superannuation contributions	2,287.69
DD28082.49	05.04.2017	First State Super	Superannuation contributions	712.89
DD28082.5	05.04.2017	Rest Superannuation	Superannuation contributions	4,319.13
DD28082.50	05.04.2017	Hesta Superannuation	Superannuation contributions	3,097.81
DD28082.6	05.04.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	362.16
DD28082.7	05.04.2017	HostPlus Superannuation	Superannuation contributions	3,781.00
DD28082.8	05.04.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	686.45
DD28082.9	05.04.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	566.05

Chq/EFT	Date	Name	Description	Amount
DD28174.1	19.04.2017	Wa Super ( Formerly Walgsp)	Payroll deductions	99,318.97
DD28174.10	19.04.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD28174.11	19.04.2017	AMP SignatureSuper	Superannuation contributions	1,182.99
DD28174.12	19.04.2017	BT Super For Life	Superannuation contributions	788.83
DD28174.13	19.04.2017	QSUPER	Superannuation contributions	953.43
DD28174.14	19.04.2017	NGS Superannuation	Superannuation contributions	591.54
DD28174.15	19.04.2017	J & S Pryor Super Fund	Superannuation contributions	389.81
DD28174.16	19.04.2017	CBA Superannuation Savings Account	Superannuation contributions	394.93
DD28174.17	19.04.2017	VicSuper	Superannuation contributions	768.05
DD28174.18	19.04.2017	Mlc Masterkey Superannuation	Superannuation contributions	131.57
DD28174.19	19.04.2017	Colonial First State Investments Limited (super)	Superannuation contributions	509.84
DD28174.2	19.04.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	605.48
DD28174.20	19.04.2017	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	91.39
DD28174.21	19.04.2017	Club Plus Superannuation Scheme	Payroll deductions	819.56
DD28174.22	19.04.2017	OnePath Masterfund	Superannuation contributions	257.87
DD28174.23	19.04.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,928.05
DD28174.24	19.04.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	173.67
DD28174.25	19.04.2017	AMP Superleader	Superannuation contributions	321.14
DD28174.26	19.04.2017	AvSUPER FUND	Superannuation contributions	443.43
DD28174.27	19.04.2017	ANZ Smart Choice Super	Superannuation contributions	1,034.87
DD28174.28	19.04.2017	Mtaa Superannuation Fund	Superannuation contributions	535.47
DD28174.29	19.04.2017	AustSafe Super	Superannuation contributions	364.54
DD28174.3	19.04.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,064.38
DD28174.30	19.04.2017	Netwealth Superannuation	Superannuation contributions	511.63
DD28174.31	19.04.2017	Vision Super	Superannuation contributions	78.63
DD28174.32	19.04.2017	Telstra Super Pty Ltd	Superannuation contributions	534.19
DD28174.33	19.04.2017	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	521.12
DD28174.34	19.04.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD28174.35	19.04.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD28174.36	19.04.2017	Macquarie Wrap Super Manager	Payroll deductions	1,400.00
DD28174.37	19.04.2017	Commonwealth Bank Group Super	Superannuation contributions	63.15
DD28174.38	19.04.2017	Prime Super	Superannuation contributions	491.50
DD28174.39	19.04.2017	Cassery Super Fund	Superannuation contributions	1,039.82
DD28174.4	19.04.2017	Wealth Personal Superannuation &	Payroll deductions	1,146.33

Chq/EFT	Date	Name	Description	Amount
		Pension Fund (SPARKS)		
DD28174.40	19.04.2017	REI Superannuation	Superannuation contributions	111.95
DD28174.41	19.04.2017	Essential Super	Superannuation contributions	363.27
DD28174.42	19.04.2017	Catholic Super	Superannuation contributions	142.79
DD28174.43	19.04.2017	Wealth Personal Superannuation & Personal Pension (GEE)	Superannuation contributions	463.78
DD28174.44	19.04.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	946.93
DD28174.45	19.04.2017	Australian Super	Superannuation contributions	6,193.49
DD28174.46	19.04.2017	CHRISTIAN SUPER	Superannuation contributions	453.91
DD28174.47	19.04.2017	MLC Wrap Super	Superannuation contributions	929.20
DD28174.48	19.04.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD28174.49	19.04.2017	Sunsuper Pty Ltd	Superannuation contributions	2,757.03
DD28174.5	19.04.2017	Rest Superannuation	Superannuation contributions	4,363.54
DD28174.50	19.04.2017	First State Super	Superannuation contributions	618.70
DD28174.51	19.04.2017	Hesta Superannuation	Superannuation contributions	3,062.04
DD28174.6	19.04.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	258.68
DD28174.7	19.04.2017	HostPlus Superannuation	Superannuation contributions	4,025.02
DD28174.8	19.04.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	632.40
DD28174.9	19.04.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	557.44
DD28226.1	19.04.2017	Club Plus Superannuation Scheme	Superannuation contributions	185.46

**32,141,753.17**

Chq/EFT	Date	Name	Description	Amount
DD28357.1	03.03.2017	BWS	Catering Cost As Per Policy Ch-03 Employee Leaving Council Policy	50.00
DD28357.1	22.03.2017	Karratha Newsagency	Farewell Card For Employee As Per Policy Ch-03 Employee Leaving Council Policy	5.99
DD28357.1	23.03.2017	Scott's Cycles	Bicycle Floor Pump For Employee Gift As Per Policy Ch-03 Employee Leaving Council Policy	100.00
DD28357.1	17.03.2017	Tambrey Centre	Introductory Lunch For Appointment Of New City Services Manager	63.00
DD28357.1	01.03.2017	Smokemart	Soundssystem For Wickham Precinct	499.95
DD28357.1	01.03.2017	Mad About Science	Goods For The Base April School Holiday Program	180.90
DD28357.1	03.03.2017	Rockwear	Uniforms For Wickham Precinct	475.00
DD28357.1	06.03.2017	Kmart	Items For Roebourne Library School Holiday And Term 2 Programs	46.00
DD28357.1	06.03.2017	Kmart	Items For In Term 2 Program Dampier Library	77.00
DD28357.1	09.03.2017	Sumo Salad	Catering For Meeting With Port Hedland Community Services	49.00
DD28357.1	09.03.2017	Vistaprint	Aquatic Passes For Wickham Precinct	30.86
DD28357.1	09.03.2017	Tie Dye Fun	Goods For School Holiday Program The Base	278.50
DD28357.1	15.03.2017	Cakesaroundtown	Goods For School Holiday Program The Base	112.62
DD28357.1	16.03.2017	Aussecurityproducts	Secure Cash Bags For Roebourne Pool And Dampier Hub	99.00

Chq/EFT	Date	Name	Description	Amount
DD28357.1	06.03.2017	Repco	Battery Charger And Two Stroke Oil For Wickham SES	228.97
DD28357.1	06.03.2017	Newslink Pty Ltd	Airport Security & Airport Emergency Meetings Catering Morning Tea	24.75
DD28357.1	06.03.2017	Newslink Pty Ltd	Airport Security & Airport Emergency Meetings Catering Morning Tea	128.56
DD28357.1	17.03.2017	Kmart	Rechargeable Batteries For Security Screening Hand Held Metal Detectors	36.00
DD28357.1	16.03.2017	Grosvenor Hotel	Meal Allowance For Director While Attending Hearing In Perth	32.00
DD28357.1	17.03.2017	Tokyo Station	Meal Allowance For Director While Attending Hearing In Perth	27.80
DD28357.1	17.03.2017	Mercado Negro	Meal Allowance For Director While Attending Hearing In Perth	28.30
DD28357.1	27.03.2017	Tokyo Station	Meal Allowance For Director While Attending Hearing In Perth	28.00
DD28357.1	10.03.2017	Brochure Holders & Display Pty Ltd	Brochure Holders	250.80
DD28357.1	10.03.2017	Brochure Holders & Display Pty Ltd	Brochure Holders Freight	81.65
DD28357.1	16.03.2017	Harvey Norman	Phone Charger/Cord	34.00
DD28357.1	16.03.2017	Label Image	Label Rolls 98x50 24off	411.77
DD28357.1	09.03.2017	Dept Mintes & Petroleum	Renewal Of Dangerous Goods Site Licence	199.00
DD28357.1	15.03.2017	Mindbody	Class Booking Software For March	42.50
DD28357.1	28.03.2017	ACMA	Yearly Renewal For Radio Licence	78.00
DD28357.1	28.03.2017	Westpac	Credit Card Fee	16.25
DD28357.1	01.03.2017	Crown Promenade Perth	Accommodation For Mgr Financial Services/CFO While Attending LG Finance Professionals Conference In Perth	715.58
DD28357.1	04.03.2017	Swan Taxis	Taxi Fare For Mgr Financial Services/CFO While Attending LG Finance Professionals Conference In Perth	33.18
DD28357.1	07.03.2017	Swan Taxis	Taxi Fare For Mgr Financial Services/CFO While Attending LG Finance Professionals Conference In Perth	37.07
DD28357.1	01.03.2017	Facebook Ireland Ltd	Facebook Ads Payment	165.36
DD28357.1	08.03.2017	Microsoft	Hosting Fee For Online Photo Library Onedrive Mar 2017.	2.00
DD28357.1	17.02.2017	Rackspace International GmbH	Cloud Product Services Hosting Fee For City Website	385.68
DD28357.1	17.02.2017	Rackspace International GmbH	Cloud Product Services Hosting Fee For City Website (Including FX Conversion)	266.42
DD28357.1	20.03.2017	Campaign Monitor	Email Distribution Service Used To Send Out Media Releases To Media Contacts And Subscribers Mar-Apr 2017	86.78
DD28357.1	07.03.2017	Woolworths	Catering for Emerging Leaders Program	9.02
DD28357.1	07.03.2017	Woolworths	Catering for Emerging Leaders Program	9.63
DD28357.1	07.03.2017	Water Corporation	Water Bill For IT Manager	193.36
DD28357.1	09.03.2017	Subway	Meal For Emerging Leaders Program Facilitator	13.50
DD28357.1	07.03.2017	Water Corporation	Water Bill For Works Co-Ord	572.52
DD28357.1	08.03.2017	Subway	Meal For Emerging Leaders Program Facilitator	13.50
DD28357.1	15.03.2017	Horizon Power	Power Bill For Mgr Planning 15/12/16-14/02/17	328.21
DD28357.1	07.03.2017	Subway	Meal For Emerging Leaders Program Facilitator	13.50
DD28357.1	07.03.2017	Ibis Styles	Accommodation And Meals For Emerging Leaders Program Facilitator 07-10/03/2017	639.51
DD28357.1	10.03.2017	Subway	Meal For Emerging Leaders Program Facilitator	13.00
DD28357.1	31.03.2017	Telstra Corporation	Phone Bill For Airport GM 18/01/17 - 17/02/17	113.97

Chq/EFT	Date	Name	Description	Amount
DD28357.1	20.03.2017	Coles	Gift Cards for Staff Quarterly Awards	250.00
DD28357.1	23.03.2017	Virgin Australia	Airfare Change Fee For Snr Ranger	80.00
DD28357.1	08.03.2017	Woolworths	Catering for Emerging Leaders Program	11.99
DD28357.1	08.03.2017	Woolworths	Catering for Emerging Leaders Program	13.34
DD28357.1	07.03.2017	Water Corporation	Water Bill For Works CoOrd Credit Card Fee	2.75
DD28357.1	01.03.2017	Coles	Catering for Budget Workshops Morning Tea	9.50
DD28357.1	01.03.2017	Coles	Catering for Budget Workshops Lunch	2.25
DD28357.1	01.03.2017	Muffin Break	Catering for Budget Workshops Beverages	47.00
DD28357.1	01.03.2017	Sumosalad Karratha	Catering For Budget Workshops Lunch	49.00
DD28357.1	03.03.2017	Woolworths	Catering For Mgr Comms Morning Tea Employee Leaving Council In Accordance With Council Policy CH03	19.47
DD28357.1	02.03.2017	Harvey Norman	Gift Voucher For Mgr Comms Employee Leaving Council In Accordance With Council Policy Ch03	100.00
DD28357.1	06.03.2017	Red Earth Flowers	Flowers For Employee On Birth Of Child	90.00
DD28357.1	09.03.2017	ASIC	Company Information Searches Conducted By Rates Department	27.00
DD28357.1	13.03.2017	ASIC	Company Information Searches Conducted By Rates Department	18.00
DD28357.1	13.03.2017	ASIC	Company Information Searches Conducted By Rates Department	9.00
DD28357.1	14.03.2017	ASIC	Company Information Searches Conducted By Rates Department	9.00
DD28357.1	14.03.2017	Carrie McDowell	Art For Employee Leaving Council In Accordance With Council Policy Ch03	300.00
DD28357.1	14.03.2017	Kmart	Gift Wrap For Employee Leaving Council In Accordance With Council Policy Ch03	11.98
DD28357.1	15.03.2017	Planet Ozi	ADSL2+GB And Domain Hosting Subscription	58.29
DD28357.1	15.03.2017	CiaoBella	Catering For Employee Leaving Council In Accordance With Council Policy Ch03	286.00
DD28357.1	15.03.2017	Virgin Airlines	Airfare For Director To Attend Hearing In Perth 16-17/03/2017 Credit Card Fee	11.00
DD28357.1	15.03.2017	Virgin Airlines	Airfare For Director To Attend Hearing In Perth 16-17/03/2017	914.00
DD28357.1	16.03.2017	Pensione Hotel Perth	Accommodation For Director To Attend Hearing In Perth 16-17/03/2017	142.10
DD28357.1	24.03.2017	Telstra	Telephone Bill For Director 21/01/17-20/02/17	109.33
DD28357.1	23.03.2017	Virgin Airlines	Airfare For Director To Attend Hearing In Perth 27-28/03/2017 Credit Card Fee	10.84
DD28357.1	23.03.2017	Virgin Airlines	Airfare For Director To Attend Hearing In Perth 27-28/03/2017	834.00
DD28357.1	08.03.2017	Horizon Power	Electricity Bill For Mgr Rec Services 07/01/17- 07/03/17	1,105.12
DD28357.1	27.03.2017	Horizon Power	Electricity Bill For Director 20/01/17-20/03/17	719.01
DD28357.1	16.03.2017	Water Corporation	Water Bill For Director 17/01/17-14/03/17	62.15
DD28357.1	22.03.2017	Water Corporation	Water Bill For Mgr Rec Services 22/01/17- 20/03/17	240.59
DD28357.1	16.03.2017	Water Corporation	Water Bill For Mgr Infra Services 17/01/17- 14/03/17	121.73
DD28357.1	21.03.2017	Horizon Power	Electricity Bill For 20/01/17-20/03/17	607.74
DD28357.1	16.03.2017	Water Corporation	Water Bill For Mgr Leisure Services 17/01/17- 14/03/17	101.96
DD28357.1	01.03.2017	Coles	Catering For Budget Workshops Morning Tea	3.00
DD28357.1	01.03.2017	Coles	Catering for Budget Workshops Lunch	6.85
DD28357.1	03.03.2017	Woolworths	Morning Tea Catering For Employee Leaving Council In Accordance With Council Policy CH03	30.68
DD28357.1	10.03.2017	City Heart Indian	Meal Allowance while attending meetings Perth 08.03.2017	28.50

Chq/EFT	Date	Name	Description	Amount
DD28357.1	17.03.2017	CBRE	Parking while attending meetings Perth 08.03.2017	20.00
DD28357.1	17.03.2017	City of Perth	Parking while attending meetings Perth 08.03.2017	4.14
DD28357.1	10.03.2017	East Village	Meal allowance while attending meetings Perth 08.03.2017	37.00
DD28357.1	21.03.2017	Eurocar	Car hire while attending meetings Perth 08.03.2017	222.87
DD28357.1	28.03.2017	Thrifty	Car hire while attending meetings Canberra/ Perth 27-30 March 2017	52.06
DD28357.1	13.03.2017	Fiorita Deli	Meeting With A Smith From Mawankarra Medical Service & Aboriginal Advisors	9.80
DD28357.1	06.03.2017	Qantas	KTA-Perth return flight for meetings in Perth 08/03/2017	753.70
DD28357.1	08.03.2017	Virgin Airlines	KTA-Perth flight for meetings in Perth 16/17 March 2017	379.01
DD28357.1	08.03.2017	Virgin Airlines	Credit card charge on KTA-Perth flight for meetings in Perth 16/17 March 2017	4.93
DD28357.1	10.03.2017	Pensione Hotel	Accommodation for CEO while attending meetings Perth	120.03
DD28357.1	15.03.2017	Qantas	Perth to KTA flight for CEO travelling 27/03/2017	333.30
DD28357.1	15.03.2017	Qantas	Perth to KTA flight for CEO travelling 17/03/2017	345.50
DD28357.1	16.03.2017	Empire	Catering for BBI Group meeting	36.00
DD28357.1	20.03.2017	Pensione Hotel	Accommodation for CEO attending meetings Perth	339.01
DD28357.1	21.03.2017	Mercure Hotel	Accommodation for Mayor attending meetings Canberra	367.00
DD28357.1	21.03.2017	Mercure Hotel	Accommodation for CEO attending meetings Canberra	367.00
DD28357.1	21.03.2017	Qantas	Canberra to KTA flight for Mayor	648.48
DD28357.1	22.03.2017	Virgin Airlines	Melbourne to Canberra flight for Mayor	239.00
DD28357.1	22.03.2017	Virgin Airlines	Credit card charge for Melbourne to Canberra flight for Mayor	3.11
DD28357.1	23.03.2017	Sir Stamford	Accommodation for CEO attending meetings Sydney	302.78
DD28357.1	23.03.2017	Qantas	Canberra to KTA flight for CEO	869.99
DD28357.1	23.03.2017	Qantas	KTA to Perth flight for CEO travelling 26/03/2017	408.30
DD28357.1	24.03.2017	Pensione Hotel	Accommodation for CEO	123.83
DD28357.1	28.03.2017	Red Earth Flowers	Get well flowers for Councillor	95.00

**19,852.97**

27.03.2017	City of Karratha	Wages	1,657.01
03.04.2017	City of Karratha	Wages	3,086.55
03.04.2017	City of Karratha	Wages	36.81
06.04.2017	City of Karratha	Payroll FN Ending: 05.04.2017	733,571.34
20.04.2017	City of Karratha	Payroll FN Ending: 19.04.2017	736,628.71
24.04.2017	City of Karratha	Wages	490.73

**1,475,471.15**

**Total Payments: 33,637,077.29**

### 10.3 MARKET TESTING OF INSURANCE BROKING AND RISK MANAGEMENT SERVICES

<b>File No:</b>	<b>RM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Financial Services/CFO</b>
<b>Date of Report:</b>	<b>17 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential Tender Evaluation Report</b>

---

#### **PURPOSE**

For Council to consider the outcome of the market testing of Insurance Broking and Risk Management Services undertaken by the West Australian Regional Capitals Alliance (WARCA).

#### **BACKGROUND**

At the 20 February 2017 Ordinary Council Meeting it was resolved to '*PROVIDE in-principle support to the West Australian Regional Capitals Alliance to establish a competitive process for market testing of insurance services on behalf its members*'.

Risk Advisory Services were engaged to prepare a scope of works and undertake the market testing process on behalf of WARCA members. The scope of works sought proposals from insurance brokers to provide insurance broking services to WARCA members for a period of 3 years.

Two submissions were received from insurance broking firms which are documented in the confidential attachment.

The City's current insurer Local Government Insurance Services (LGIS) advised that they were precluded from responding to the specification as they are a member owned self-insurance scheme for worker's compensation, liability and property cover.

LGIS submitted an alternate proposal for Council's consideration which is considered as an internal benchmark for pricing purposes.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred with Councillors at workshops and agenda briefing sessions.

The Mayor and CEO have attended WARCA meetings at which this matter has been discussed.

**COMMUNITY CONSULTATION**

LGIS were advised of the potential for the City to withdraw from the Scheme in accordance with Scheme requirement of 60 days' notice.

**STATUTORY IMPLICATIONS**

Regulation 11 of the *Local Government (Functions and General) Regulations 1996* provides that a tender is not required for LGIS because it is part of the WALGA Preferred Supplier Program.

**POLICY IMPLICATIONS**

CG12 – Purchasing Policy is applicable.

**FINANCIAL IMPLICATIONS**

Total premiums for 2016/17 amounted to \$2,127,658 including GST.

Based on a like for like comparison of the primary Scheme policies, including Property, Liability, Motor Vehicle and Workers Compensation, the alternate LGIS proposal provides the most cost effective option and would represent a maximum saving of \$240,990 on the 2016/17 premiums.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.c.1.5 Insurance claims management

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of Service Interruption, Financial, Reputation and Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE tenders based on the assessment of submissions to provide insurance broking and risk management services for a period of 3 years.

**CONCLUSION**

Given that insurance premiums represent a significant annual spend for the City, testing of the market is a prudent and reasonable step despite the fact that the LGIS Scheme currently offers the best value for money.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CONTINUE membership of the Local Government Insurance Services Scheme.**



**10.4 OPERATIONAL PLAN 2016/17 – Q3 PERFORMANCE REPORT**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 9 May 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the organisation’s Quarter 3 (January 2017 – March 2017) performance against the Operational Plan 2016-17.

**BACKGROUND**

The Strategic Community Plan 2016-2026, which identifies the aspirations of our community, was adopted by Council in July 2016. The Corporate Business Plan 2016-2021 provides specific detail of Council’s commitment to the community by prioritising the programs, projects and services Council will provide over this four-year period. The Operational Plan 2016-2017 (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the programs, projects and services identified in the Corporate Business Plan.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 3 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

**Key Measures for 2016/17**

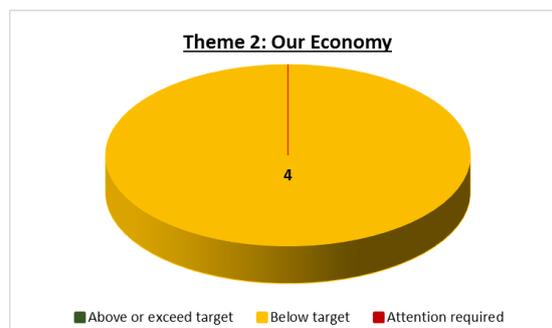
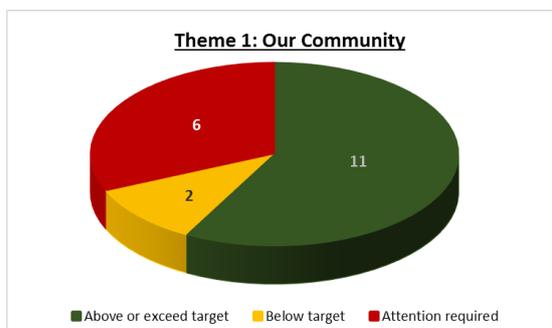
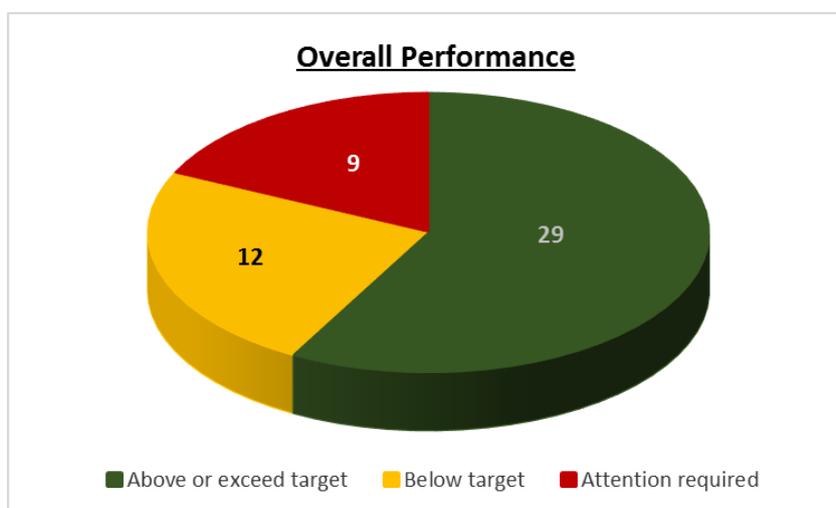
There are four strategic themes in the Strategic Community Plan 2016-2026 that are delivered through 120 programs and services outlined in the Corporate Business Plan. These are in turn delivered through 129 projects and actions, measured by 68 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	52	25
Our Economy	13	16	6
Our Natural & Built Environment	27	32	10
Our Leadership	37	29	27
TOTAL	120	129	68

**Quarter 3 Performance Measures**

Out of a total of 68 performance measures, 50 are measured in Q3. The results for Quarter 3 are indicated below:



41 (82%) of the Quarter 3 performance measures exceeded the target or were within tolerance levels, including:

- The following annual community survey results revealed positive outcomes where the gap between City performance exceeded community importance in the service areas of:
  - Footpaths and Cycleways + 1.8
  - Wickham Recreation Precinct +14.3
  - Libraries + 9.5
  - Arts and Culture + 1.2
  - Environment and Sustainability + 3.2
  - Tracks and Trails + 3.9
  - Foreshore and Beach Amenity + 2.0
  - Kerbside Waste Collection + 7.6
  - Tip Services +10.0
- 97% of contracted building maintenance work completed within agreed time frames.
- MSES operations continue to exceed target consultative hours with this quarter averaging in excess of 7% higher despite medical staff having leave during this period. Year to date figures show that medical staff have been available an extra 718 hours to the community.
- Facebook interactions are averaging 4,282 hits per quarter, 22% higher than anticipated targets in part due to a greater focus on video content on community activities and infrastructure projects.
- 100% of green waste (992 tonnes) has been diverted from landfill and 40% of residential waste (232 tonnes) has been diverted to recycling with the introduction of kerbside recycling.
- All media releases are being picked up by media outlets.
- Staff turnover remains low at 7.4%.
- Absenteeism is down to 9.3 hours/employee per annum.
- Debt collections improved with 87.7% recovery within terms of trade.
- Rangers continue to receive a 92% satisfaction rate in the services they provide to the community responding to over 1,525 action items for the quarter.

9 (18%) of the Quarter 3 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
Our Community <i>Diverse and Balanced</i>	Infrastructure Services	1.a.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Local Roads	Target: 0 Q3 Outcome: -7.8	The 2017 survey is slightly lower than the 2016 result. This may be due to the recent severe storms and weather events causing the closure of some gravel roads.
	Parks and Gardens	1.a.1.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Parks, Gardens and Opens Spaces	Target: 1 Q3 Outcome: -5.8	The survey result for 2017 is lower than previous years due to the recent growth of weeds in our drains and open areas after heavy rains. Extra resources have been applied to get this under control.

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
	Airport Services	1.a.1.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Airport Services	Target: 2 Q3 Outcome: -10.9	Significant commentary was provided during the Annual Community Survey to suggest that the critical issue that impacted the perception of performance related to the cost of Airfares. Despite a perception that landing fees have a material impact on airfares, this is not an issue that the City can directly control.
	Building Maintenance	1.a.1.5.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Public Toilets	Target: 0 Q3 Outcome: -9	Results of the community survey show a gap of -9 overall for the provision and maintenance of public toilets.  The range across areas is from -2.7 Karratha CBD to -16.1 Roebourne. It is unclear what the dissatisfaction relates to, number of toilets, locations, levels of service etc. A review of the facilities and service levels will be undertaken.
	Youth Services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Youth Services	Target: 0 Q3 Outcome: -13.8	This year a negative service level gap increased from -12.1 in 2016. Several reviews of services occurred in the past 12 months, however significant challenges remain, including lack of supplementary support services and case management support for this cohort. It is believed that wider community sentiment in other service areas impact on this one (e.g. community safety, crime rates/prevention, perceived lack of action by all sector providers). A comprehensive, multi-agency review and strategy is earmarked for development in the next 12 months.
	Environmental Health	1.d.2.7.b Number of notifiable diseases reported to Environmental Health Services per quarter	Target: 10 Q3 Outcome: 41	High number of Ross River Virus notifications received due to increased rain fall in region. Numbers are around 4 times higher for RRV and BFV than this quarter last year
Our Natural and Built Environment <i>Thriving and Sustainable</i>	Airport Services	3.b.2.1.a Reduction in power use at the Karratha Airport as a result of introducing Airport Solar Farm	Target: 30 Q3 Outcome: 12	There has been a 34% increase in the units of electricity consumed from Q2 to Q3. However, it is important to note the data set for Q2 is not complete for the entire quarter. Based on averages of actual data from Dec 16 to Mar 17, it is reasonable to assume a 12% increase in the power consumption from Q2 to Q3.  Given that Q3 is typically the warmest period of the year, an increase is expected due to the

Theme	Program / Service	Measure	Shortfall	Comments/Corrective Action
				increased load on the HVC system. It is also worth noting that there was an actually an 8% reduction in the units of electricity consumed in Q3 2016 to Q3 2017.
Our Leadership <i>Responsive and Accountable</i>	Financial Services	4.c.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Financial Responsibility	Target: 0 Q3 Outcome: -13.5	Financial responsibility improved by 2.5 points compared against the 2016 community survey. Lack of understanding as to how rates are calculated continue to effect the survey results despite efforts to educate the community. Council continues to drive internal efficiencies and reduce reliance on rates through alternative revenue streams.
	Records Management	4.e.1.1.f Correspondence to be acknowledged within agreed time frames	Target: 100% Q3 Outcome: 79.5%	4,519 items of incoming correspondence were received in this period with 928 overdue records reported. A number of staff have been away on leave in particular during the January month which resulted in 69% of correspondence being acknowledged for this month. Results have improved in progressive months with March indicating an 85% response rate.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future by developing important strategic documents and then ensuring that Council has oversight of the local government’s performance.

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establishes requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The budgetary allocations embedded within the Operational Plan have drawn on Council’s budget deliberations.

**STRATEGIC IMPLICATIONS**

This item is relevant to Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services:	4.a.2.1	Integrated Strategic Planning
Our Projects/Actions:	4.a.2.1.1	Develop Strategic Community Plan, Corporate Business Plan, Operational Plan and Key Performance Measures

**RISK MANAGEMENT CONSIDERATIONS**

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan.

**IMPACT ON CAPACITY**

There will be substantial impact on capacity inherent in Council's commitment to meet targets and resources outlined by the Operational Plan. Consideration has been given to resourcing to implement the Operational Plan.

**RELEVANT PRECEDENTS**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 3 Performance Report for 2016-2017.

**CONCLUSION**

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten-year Strategic Community Plan 2016-2026, a four year focused Corporate Business Plan 2016-2021 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 3 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 82% of the 50 performance measures were achieved or substantially achieved in Quarter 3.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 3 Performance Report for 2016/17.**



**10.5 INVESTMENT PROPOSAL: THE QUARTER HQ****File No:****Responsible Executive Officer: Director Corporate Services****Reporting Author: Director Corporate Services****Date of Report: 16 May 2017****Applicant/Proponent: Nil****Disclosure of Interest: Nil****Attachment(s):**  
**1. Summary of Submissions**  
**2. Confidential Valuation Report****PURPOSE**

For Council to consider public submissions received on the City's Business Plan to consider the potential purchase of The Quarter HQ as an alternative investment vehicle for City Reserves.

**BACKGROUND**

At its 20 March 2017 Meeting Council considered a draft Business Plan and resolved to:

1. *Give Statewide public notice stating that:*
  - a) *The local government proposes to commence entering into a major land transaction involving investing City resources into the purchase of The Quarter HQ;*
  - b) *A copy of the business plan may be inspected at:*
    - i) *The City of Karratha Office (Welcome Road);*
    - ii) *Dampier Library;*
    - iii) *Karratha Library;*
    - iv) *Roebourne Library; and*
    - v) *Wickham Library*
  - c) *Submissions about the proposed undertaking or transaction may be made to the City of Karratha before 5pm 10 May 2017, being a day that is not less than 6 weeks after the notice is given; and*
2. *CONSIDER public feedback on the Business Plan at the May 2017 Ordinary Council Meeting.*

As previously reported, the benefits of this proposal are:

- higher levels of investment returns than are currently available through bank term deposits;
- influence over the use of available floor space in terms of retail offering and commercial tenancies;
- potential capital growth;
- additional office space for City staff if it were ever required.

Challenges of the proposal are as follows:

- a return on investment is not guaranteed;
- the Council's capital is less secure than when in bank deposits and the capital investment reduces the City's liquidity limiting the potential for other capital projects and investments.

Since the draft Business Plan was presented to Council, CBRE acting on behalf of Mirvac, has received Expressions of Interest to purchase the property, however LandCorp has advised that a decision on the sale will not be made until after Council considers the public submissions.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic issues due to the potential to incur a high level of spend and the fact that the proposal involves a Major Land Transaction.

### **COUNCILLOR/OFFICER CONSULTATION**

Council has discussed the potential to purchase The Quarter HQ at several Council Briefing Sessions and formally resolved to develop a Business Plan on the proposal at the February Council meeting. At the March Ordinary Council Meeting Council resolved to give notice of its proposal to commence entering into major land transaction involving investing City resources into its development.

The CEO and the Director Corporate Services have been actively involved in discussions with LandCorp and Mirvac regarding the potential purchase.

### **COMMUNITY CONSULTATION**

Public notice of the proposal was published in the West Australian on 24 March 2017 and in the Pilbara News on 29 March 2017. The notice also appeared on Council's website and a copy of the Business Plan was available at the Administration Office, libraries and on the website.

Four written submissions have been received and are summarised in the attachment to this report together with Officer Responses.

The issues raised in the submissions are as follows:

- Despite the potential for better returns, the purchase is a risk
- Higher returns on Council funds are not required
- What about the hotel, apartments and the vacant land?
- Will the City get an independent building assessment and what will happen in 15 years?
- The Quarter is a better investment than the Homemaker Centre
- The funds could be spent elsewhere (reduce rates, solar power)
- Ratepayers cannot afford extra costs
- Why should the City pay to help out the State Government?
- Property management is not core business for the City
- Will City employees and Councillors benefit from the purchase?
- The property already exists and is not fully occupied despite years of trying

The submissions have not raised any issues not already canvassed by and with Council and many of the issues are addressed in the Business Plan. All submissions have been acknowledged and subject to Council's determination on this matter it is proposed to provide a detailed response to each submission in the terms outlined in the attachment.

### STATUTORY IMPLICATIONS

Section 6.15 of the *Local Government Act 1995* provides inter alia that a local government may receive revenue or income from dealings in property.

This project is considered to be a Major Land Transaction under the *Local Government Act 1995*. Section 3.59 (3)(b) & (c) of the Act states:

*Before it —*

- (b) enters into a major land transaction; or*
  - (c) enters into a land transaction that is preparatory to entry into a major land transaction,*
- a local government is to prepare a business plan.*

The Act also states in 3.59 that the local government is to

- (a) give Statewide public notice stating that —*
    - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and*
    - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and*
    - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*
  - (b) make a copy of the business plan available for public inspection in accordance with the notice.*
- (5) After the last day for submissions, the local government is to consider any submissions made and may decide\* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.*

*\* Absolute majority required.*

### POLICY IMPLICATIONS

Council's Investment Policy: Property (CF4) includes the following statements that relate to this matter:

*When making decisions to invest in Property related investments one or more of the following criteria needs to be satisfied:*

- ii. Council may invest in Commercial/Industrial Property which gives continuous source of ongoing returns and also have capital growth potential.*

### FINANCIAL IMPLICATIONS

Although the property was marketed for sale by expressions of interest, the Business Plan has been developed using an indicative price range of \$18M - \$22M. An independent valuation has been obtained to inform Council's consideration of the price in the event that Council resolves to make an offer on the property (see confidential attachment).

The return on investment from the project is dependent on the purchase price, occupancy rates and the rental paid by tenants.

Excluding provision for depreciation, at the bottom end of the price range and with full occupancy the purchase has the capacity to generate a return in excess of 15%, realising approximately \$2.4M more than term deposit interest at current rates which average 2.6%.

This is equivalent to almost 6% in additional rates income which would provide Council with greater capacity to reduce reliance on rates.

The rate of return changes depending on the purchase price. If the purchase price was negotiated at the higher end of the range (\$22M), the rate of return reduces to between 1.37% - 12.97%, however at this price the rate of return only drops below 2.6% at 37% occupancy (compared with 34% occupancy at \$18M). The current occupancy rate is 40% and the State Government’s 15-year lease comprises 31% of the total GLA.

If Council resolves to purchase the property, funds could be allocated from the City’s Infrastructure Reserve.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the following extracts relate to this matter:

Theme 4: Our Leadership – Responsive and Accountable

Our Goal: To provide accessible, transparent and responsive leadership

Our Outcomes: 4.c Financial Sustainability.  
 Our Response: 2.c.2 A suite of sustainable revenue sources funding Council activities.

**RISK MANAGEMENT CONSIDERATIONS**

A risk analysis for the proposal has been undertaken using a risk matrix approach. As indicated below a total of six (6) potential risks have been identified with three (3) risks being rated as low risk and three (3) risks being rated as moderate risk. No high or extreme risks have been identified. Mitigation strategies for all identified risks have been listed.

Item	Likelihood	Consequence	Rating	Mitigation Strategies
<b>Financial Risks</b>				
City pays too much for the purchase of the property	1	3	3	Council would not purchase the property unless an appropriate purchase price can be negotiated.
Investment in this project means that other Community projects cannot proceed.	1	4	4	The purchase will not proceed if it was determined that project funding negatively impacted on Council’s ability to fund it’s 10 year Long Term Capital Works programs.
<b>Operational Risks</b>				
Inability to attract tenants	2	3	6	<ul style="list-style-type: none"> <li>• Occupancy rate is already at 40% with negotiations advanced for further tenants.</li> <li>• State Government has a 15 year lease for 31% of the property.</li> </ul>
Facility maintenance impacts on City’s ability to undertake ‘core functions’ of the Local Government	1	4	4	<ul style="list-style-type: none"> <li>• Majority of maintenance responsibilities likely to be tenant responsibility.</li> <li>• Likelihood is minimal as Council already owns, operates and maintains many facilities.</li> </ul>

Item	Likelihood	Consequence	Rating	Mitigation Strategies
<b>Other Risks</b>				
Reputational issues: Lack of community support identified through public consultation regarding the Business Plan	3	3	9	Council can consider whether to proceed with the project or not based on feedback on the draft business plan.
LandCorp receives a more attractive offer for the property	3	3	9	Council could determine whether it considered the financial returns warranted negotiating a higher price if another buyer is found.

**IMPACT ON CAPACITY**

As the proposal involves continuing the engagement of property managers to negotiate leases, there is no additional resources required in the short term other than staff time. There may be some impact on the City’s Building Maintenance team in the medium to long term in terms of managing building maintenance contractors.

**RELEVANT PRECEDENTS**

Council recently resolved to proceed to Phase One – Detailed Feasibility of the Homemaker Centre Business Plan. Prior to this, the Council last undertook a major land transaction when it resolved to proceed with the Lazy Lands project.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with the proposal to purchase The Quarter HQ as an alternative investment vehicle for City Reserves.

**CONCLUSION**

While the proposal to invest City resources in The Quarter HQ is outside of ‘normal’ investment strategy for the City, the proposed investment is consistent with the City’s Investment Policy: Property and the City does own approximately 100 properties within the district including a number where the City has invested in commercial/industrial property with the explicit aim of generating a commercial return.

Although the proposal to purchase The Quarter HQ does come with an elevated level of risk the potential returns and stability of the anchor tenant make the proposal an attractive vehicle for City reserves that have the potential to reduce reliance on rates.

---

**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 3.59 of the *Local Government Act 1995* **RESOLVES** to:

1. **RECEIVE** and **NOTE** the four submissions that were made on the **Business Plan** to consider the potential purchase of **The Quarter HQ** as an alternative investment vehicle for **City Reserves**;
2. **NEGOTIATE** purchase of **The Quarter HQ** based on a cash offer not exceeding the indicative price with settlement within 30 days;
3. **EXECUTE** the contract of sale if the **City** is successful in its negotiations to purchase **The Quarter HQ**; and
4. **AUTHORISE** expenditure on the purchase of **The Quarter HQ** by transfer from the **Infrastructure Reserve**.

## 10.6 CONSIDERATION OF SUBMISSIONS REGARDING ADVERTISED DIFFERENTIAL RATES 2017/18

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Financial Accountant</b>
<b>Date of Report:</b>	<b>24 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Submission from Rio Tinto</b>

### PURPOSE

To consider submissions and initiate the process for seeking Ministerial Approval regarding the 2017/18 differential rated model.

### BACKGROUND

At its Ordinary Council Meeting on 18 April 2017, Council resolved to advertise the following proposed differential rates for the 2017/18 financial year:

Differential Rates Categories 2017/18	Minimum Payment	Rate in the Dollar
<b>Gross Rental Value (GRV)</b>		
Residential	\$1,495	0.066189
Commercial / Tourism / Town Centre	\$1,495	0.075635
Industry / Mixed Business	\$1,495	0.058103
Airport / GRV (Strategic Industry)	\$1,495	0.130596
Transient Workforce Accommodation / Workforce Accommodation	\$1,495	0.326306
<b>Unimproved Value (UV)</b>		
UV Pastoral	\$313	0.100106
UV Mining/Other	\$313	0.138332
UV Strategic Industry	\$313	0.173638

As part of the budget process, Councillors reviewed the projected changes in Operating Income and Expenditure, along with efficiency measures, proposed capital works, projects and new initiatives. Although Council's adopted Long Term Financial Plan includes a 3.35% rate increase in 2017/18, sound financial management means that Council can adopt a lower increase, with the proposed differential rates based on a 1.5% increase in the rate in the dollar across all categories.

Advertising was undertaken in accordance with Section 6.36 of the *Local Government Act 1995* with the submission period for public comment of the proposed Differential Rates Model closing 22 May 2017.

Two differential rating categories require application for Ministerial approval, being Transient Workforce Accommodation/Workforce Accommodation and Airport/GRV (Strategic

Industry). Both categories were subject to an application for Ministerial approval for 2016/17 on a similar basis. All properties within these two categories have been communicated with in writing outlining property valuations, proposed rates in the dollar, and the impact on property rates.

No submissions were received regarding the proposed rate in the dollar for the Airport/GRV (Strategic Industry) differential rating category. There is nothing further to consider for this category prior to applying for Ministerial approval of the rate in the dollar.

One submission was received in relation to the Transient Workforce Accommodation/ Workforce Accommodation ('TWA/WA') differential rating category, which queried property valuations and concessions rather than the proposed 1.5% increase in the rate in the dollar.

#### Reduction in TWA/WA Rating Yield and Concessions

Due to a reduction in the number of facilities, the proposed differential rates model seeks to derive 12.3% of Council's total rate income from the TWA/WA differential rating category, down from 16.6% in 2016/17.

The following table highlights the changes to the overall valuation, overall rating yield and average rate per property for the TWA/WA differential rating category:

	<b>2016/17 Adopted</b>	<b>2017/18 Proposed</b>
<b>Total Rate Yield (\$)</b>	6,579,769	4,997,790
<b>Total Rate Yield (%)</b>	16.6%	12.3%
<b>Total Valuation</b>	22,065,100	16,366,000
<b>Rate in \$</b>	0.321484	0.326306
<b>No of properties</b>	23	22
<b>Ave rate per property</b>	\$ 286,077	\$ 227,172

Council granted a rating concession to a number of properties in 2016/17 to phase in the rating impact of valuation changes in that year. Council could remove the concession in its entirety, however at its Ordinary Council Meeting on 18 April 2017, Council resolved to reduce the rating concessions provided to Transient Workforce Accommodation/Workforce Accommodation properties by one-third (1/3). As a result, those properties would again receive a concession in 2017/18 at two thirds (2/3) of the value of the 2016/17 concession. For properties that received the maximum concession in 2016/17, the reduction will result in an increase in rates payable of 9.77%. The total value of the proposed concessions for TWA/WA properties is \$342,538.51.

No submissions were received for any other differential rating categories.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's financial sustainability and ability to perform its role in delivering services to the Community.

#### **COUNCILLOR/OFFICER CONSULTATION**

Several Workshops have been held with Councillors and Officers to assist Council's consideration of the rate setting requirements for the 2017/18 financial year.

#### **COMMUNITY CONSULTATION**

Notice of Intention to Impose Differential Rates was published in the West Australian on 1 May 2017 and in the Pilbara News on 3 May 2017. This notice was also published on the Council's website and included on noticeboards at the City's Administration Office and libraries.

The City distributed a media release on 24 April 2017 to media outlets and subscribed members of the public.

Additionally, Council officers wrote to the 39 ratepayers in the Airport/GRV Strategic Industry and Transient Workforce Accommodation/Workforce Accommodation differential rating categories to advise them of the proposed differential rates model and invite submissions.

One (1) submission was received regarding the proposed rate in the dollar for the Transient Workforce Accommodation/Workforce Accommodation differential rating category.

A summary of key points raised within the submission received and a response from Council Officers is contained within the following table:

<b>SUBMISSION 1</b>	
<b>Category:</b>	<b>Transient Workforce Accommodation/ Workforce Accommodation</b>
<b>Properties:</b>	<b>Lot 103 Wickham Drive, Wickham – Wickham Village Lot 7772 Cajuput Way, Wickham Lot 369 Wickham Drive, Wickham</b>
<b>Ratepayer:</b>	<b>Rio Tinto</b>
1. Current and proposed GRV valuation of these sites has remained the same contrary to the well reported large fall in Pilbara property values. Valuations for these sites should have reduced significantly. Request that City of Karratha seek a reduced 2017/18 GRV Value	A general revaluation is conducted by the State Valuer General's office every three years. The current valuation has been effective since 1 July 2015. The next general revaluation is scheduled for August 2017 and will be effective 1 July 2018. Ratepayers have the opportunity to object to their property valuation once rate are levied if they believe it is incorrect as at the date of valuation.
2. The rates concession granted to Cajuput Lodge and Wickham Lodge have been reduced by 30% in the 2017/18 rates compared to previous year. Requested justification for the reduced concession.	Due to significant reductions in valuation for some properties in the TWA/WA differential rating category, concessions were granted to a number of properties in the 2016/17 year in order to limit the year on year rates increase to 20%. The concessions were granted in order to phase in the rates increases for these properties, providing a degree of rating relief. They were not intended to be a permanent concession. With the proposed 1/3 reduction in the concession for 2017/18, these 3 properties will experience an increase in rates payable of between 9.26% and 9.77%.

Benchmarking has been undertaken with neighbouring local governments the results of which are indicated in the following table:

<b>Local Government</b>	<b>Proposed Rate Increase</b>
Shire of East Pilbara	3% across all categories
Town of Port Hedland	2.5% predominant increase with the exception of: - UV Other (no increase) - TWA/WA (10%) (increase) - GRV Industrial 25% (increase) - GRV Commercial/Industrial Vacant (Ave 337%) (increase)
Shire of Ashburton	2% across all categories

**STATUTORY IMPLICATIONS**

Sections 6.33 and 6.36 of the *Local Government Act 1995* makes provision for the application and communication of differential rates. Section 6.33(3) stipulates that Ministerial approval is required to impose a differential rate which is more than twice the lowest differential rate.

Section 6.76 of the Act provides that if the local government imposes a differential general rate a person may object to the rate record, on the ground that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted. An objection is to be made within 42 days of the service of a rate notice and is to be considered promptly and either disallowed or allowed, wholly or in part.

**POLICY IMPLICATIONS**

CF-10 Rating Equity Policy.

Each year Council considers the proportion of rate income coming from each category in order to ensure that all property owners make an equitable contribution to rates and to minimise the impact that rates have on residential and commercial ratepayers.

**FINANCIAL IMPLICATIONS**

The advertised differential rates were intended to raise rates revenue of \$40.7M compared to budgeted rate revenue of \$41.9M and actual rate revenue of \$40.3M in 2016/17. Rates represent approximately 25% of Council's total revenue.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:                      4.c.3.1                      Property Rating Services  
Our Projects/Actions:

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be high to the City in terms of maintaining Council's financial sustainability.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Annually the City applies for Ministerial Approval in order to impose differential rating for all Gross Rental Value properties and Unimproved Value properties.

For the 2016/17 financial year Ministerial Approval was granted to rate properties with a land use of Transient Workforce Accommodation/Workforce Accommodation at 4.93 times the Residential rate in the dollar (5.62 times the lowest rate in the dollar), although this was partially offset by the concession to limit the maximum increase in rates payable in this category to 20%.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council, having considered submissions regarding the advertised 2017/18 differential rates model, by SIMPLE Majority pursuant to Section 6.33 of the *Local Government Act 1995* RESOLVES to:

1. NOTE that the submission received regarding the proposed differential rates model 2017/18 has been considered;
2. REDUCE the proposed increase on differential rates for the 2017/18 financial year to 1%; and
3. SEEK Ministerial approval for the following differential rates categories being greater than two times the lowest rate in the dollar:

Differential Rates Categories 2017/18	Minimum Payment	Rate in the Dollar	Multiplier	Basis
Gross Rental Value (GRV)				
Industry/Mixed Business	\$1,495	0.057816	1.00x	Lowest rate in the dollar for purpose of seeking approval for multiplier.
Airport / Strategic Industry	\$1,495	0.129953	2.25x	Maintain 2016/17 relativity by increasing rate-in-the-dollar by 1%
Transient Workforce Accommodation / Workforce Accommodation	\$1,495	0.324699	5.62x	Maintain 2016/17 relativity by increasing rate-in-the-dollar by 1%

**CONCLUSION**

Council has advertised the 2017/18 differential rates model which included a 1.5% increase to rates in the dollar. Following consideration of the submission received, Ministerial Approval must now be sought for categories with a rate in the dollar greater than two times the lowest rate, being Airport/GRV Strategic Industry and Transient Workforce Accommodation/Workforce Accommodation.

**OFFICER’S RECOMMENDATION**

That Council, having considered submissions regarding the advertised 2017/18 differential rates model, by SIMPLE Majority pursuant to Section 6.33 of the *Local Government Act 1995* RESOLVES to:

1. NOTE that the submission received regarding the proposed differential rates model 2017/18 has been considered; and
2. SEEK Ministerial approval for the following differential rates categories being greater than two times the lowest rate in the dollar:

Differential Rates Categories 2017/18	Minimum Payment	Rate in the Dollar	Multiplier	Basis
<b>Gross Rental Value (GRV)</b>				
Industry/Mixed Business	\$1,495	0.058103	1.00x	Lowest rate in the dollar for purpose of seeking approval for multiplier.
Airport / GRV (Strategic Industry)	\$1,495	0.130596	2.25x	Maintain 2016/17 relativity by increasing rate-in-the-dollar by 1.5%
Transient Workforce Accommodation / Workforce Accommodation	\$1,495	0.326306	5.62x	Maintain 2016/17 relativity by increasing rate-in-the-dollar by 1.5%

**10.7 JUNE 2017 ORDINARY COUNCIL MEETING**

<b>File No:</b>	<b>GR.24</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>24 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

---

**PURPOSE**

To consider rescheduling the June 2017 Ordinary Council meeting.

**BACKGROUND**

The June Ordinary Council Meeting is currently scheduled for Monday 18 June 2017 which coincides with the Developing Northern Australia Conference to be held in Cairns from 19-20 June 2017.

Both the Mayor and the Chief Executive Officer will be speaking at the Conference, which will focus on the key opportunities and challenges in progressing northern Australia through growth and investment. Given this, Council may wish to modify the proposed meeting date.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

This matter has been discussed with the Mayor and the Chief Executive Officer.

**COMMUNITY CONSULTATION**

If Council resolves to change the meeting date, it will be necessary for any variation to the published schedule of Council meeting dates to be advertised in the local newspaper, on noticeboards and the City website to inform the community of new meeting times and dates.

**STATUTORY IMPLICATIONS**

Regulation 12(2) of the *Local Government (Administration) Regulation 1996* requires that a local government give local public notice of any change to the date, time or place of a meeting about which annual notice has been given.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There will be an estimated cost of \$150 for advertising the proposed meeting date and time in the local newspaper.



## 11 COMMUNITY SERVICES

### 11.1 ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME (ACADS) 2017/18 APPLICATIONS

<b>File No:</b>	<b>GS.51</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>A/Manager Community Engagement &amp; Partnerships</b>
<b>Date of Report:</b>	<b>1 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Community Associations within City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Summary of all Community Association Project Applications</b>

---

#### PURPOSE

For Council to consider financial assistance towards City of Karratha community associations as per applications received under Policy CS19: Annual Community Association Development Scheme (ACADS) for 2017/18.

#### BACKGROUND

##### Annual Community Association Development Scheme Funding

In recognition of the important role that community associations play and their ability to forge and strengthen communities through a variety of events, projects and infrastructure development, Council has historically committed to the provision of support and assistance via two Annual Community Association Grant Schemes:

1. Annual Community Association Development Scheme (ACADS); and
2. Ex-Gratia payments received from Rio Tinto for temporary workforce accommodation camps (Birra Birra and Kangaroo Hill).

Following the cessation of Ex Gratia funding in 2017, Community Associations (CA's) are now only eligible for ACADS funding as described under Policy CS19, that endeavours to provide support towards initiatives that:

- create aesthetically attractive and vibrant towns;
- facilitate inclusive and engaged communities;
- build capacity, capability and partnerships across the community;
- encourage development of stable and diverse communities;
- provide a range of appropriate facilities that reflect the demography of the communities;
- can be completed within twelve (12) months; and
- demonstrate capacity to deliver the project outcomes.

Further to the cessation of Ex Gratia funding, other recent changes to Policy and Guidelines that 2017/18 applications need to adhere to are:

- Projects are to be completed in the following 12-month period (no longer an ability to place in reserve for up to 2 years);

- Should funding be requested over multiple years, this needs to be identified up front during application stage;
- All supporting documentation to be provided (including quotes), accurately demonstrating overall costs of project (aiming to reduce variations);
- Any alcohol costs that CA's intend to claim are to be itemised separately for Council consideration.

2017/18 ACADS Applications

In order to ensure consistency of recommendations and funding values across all CA's and projects, Officers have scored each project individually against the following criteria:

- Strategic Synergy (10)
- Community Benefit (15)
- Association Benefit (10)
- Value for Money (10)
- Ability (5)
- Exposure to City of Karratha (5)

Community Benefit is offered the highest weighting due to the nature of the funding scheme and function of Community Associations. The CA's ability to deliver the project (as outlined in the application) has also been given consideration given the 2017/18 requirement to deliver within the 12-month period.

Value for Money has been given significant consideration, given the current economic environment and the overarching principle within Policy CS19 that CA's continue to endeavour to secure alternate avenues of funding. Historically, up to 10% of ACADS has been claimed for the purposes of administration. This inclusion to Policy was to recognise the impact that implementing projects can have on small, community driven organisations and provide a financial contribution/incentive to the Association directly. This 10% provision remains in the Policy.

Officers have made recommendations that (in some instances) reduces the 10% administration contribution in 2017/18. This recommendation is specifically against projects where the Community Association intends to contract a professional event manager, which in turn reduces the direct impost and responsibility of the Community Association.

Further to this, Officers have given significant consideration to the following as outlined in Policy CS19:

<b>Council will endeavor to provide support to:</b>	
<p>Programs, services, projects, activities, events and infrastructure development that are consistent with the values and strategies contained within the Council's Strategic Plan and level of service documentation.</p>	<p>All projects have been scored for Strategic Synergy and internal Departments have been provided the opportunity to review projects that may have ongoing costs or maintenance associated to their business area. All projects and values are in line with levels of service (as best can be determined at this stage) and any future costs can be incorporated in current budget allocations.</p> <p>The only exception is the Community Storage Sheds. Specific comment on this is outlined under Impact on Capacity.</p>

<p>Applications that endeavor to access supporting funding sources.</p>	<p>The overall project value of ACADS applications is \$752,807, of which approximately \$500,000 is requested from Council (66.4% of project value).</p> <p>However, this value is potentially misleading as some projects are requesting to access future funds of Council and/or reserve funds. Should this be supported, Council would in fact be contributing closer to 82.7% of overall project costs.</p> <p>As such, Officer’s recommendations aim for a reasonable overall contribution by Council across all schemes and furthermore, encourages CA’s to access alternative funding sources.</p>
---	--

This year the five (5) community associations submitted a total of 27 projects for funding consideration. Only one (1) 2017/18 ACADS application has requested funding across 2 years: Dampier Community Association; 50-year Anniversary Ball outlining \$16,000 of expenses to be spent in the 2017/18FY.

Two (2) applications have requested a contribution towards alcohol: Dampier Community Association Citizen of the Year and Art Awards.

One (1) application requests project implementation by City of Karratha Officers.

Of the 27 projects submitted Officers have recommending funding for those projects that scored more than 30 out of 55. The assessment process has supported funding for 21 projects, of which 2 projects are proposed for support, subject to additional information being provided. An outline of each individual project, scoring and comments on the recommended financial contribution is attached to this report. A summary is as follows with \* indicting primary reason for reduced level of funding. All additional reasoning and comments are on the attached:

Applications (For detail - refer attachment 1)	Amount Requested	Amount Recommended	Score out of 55	Total ACADS funding recommended
<b>Dampier Community Association</b>				
<p><b>50 Year Ball</b> Community Ball to celebrate 50 years of DCA service to the community. Additional funding to be requested 2018/19.</p>	\$16,000	\$16,000	38	
<p><b>Dampier Beachside Markets</b> 8 x monthly Dampier markets (April to October and 1x Christmas market).</p>	\$41,000	\$41,000	44	
<p><b>Dampier Citizen of the Year</b> Annual event to recognize Dampier’s unique community spirit and exceptional efforts. First held in 1979.</p>	\$9,500	\$6,877.50 *alcohol and event management	36	

<b>Applications (For detail - refer attachment 1)</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>	<b>Score out of 55</b>	<b>Total ACADS funding recommended</b>
<b>Dampier Art Awards</b> 7 <sup>th</sup> Annual Art Exhibition for painting, sculpture and 3D art. 2017 theme: capturing essence of life living and working in the Pilbara.	\$24,000	\$19,320 *alcohol and event management	38	<b>\$89,364.20</b>
<b>Hall Equipment</b> Purchase and installation of additional amplifier and cross over unit to improve sound at Dampier hall from mono to stereo.	\$6,166.70	\$6,166.70	41	
<b>Karratha Community Association</b>				
<b>Community Storage Sheds</b> Proposed to deliver a "storage complex" of sheds adjacent to Millar's Well Oval in alignment with Master Plan for area. To be dedicated to local community groups as opposed to sporting groups (currently catered for).	\$100,000	\$100,000	41	<b>\$100,000</b>
<b>Yirramagardu Community Association</b>				
<b>Administration Hub</b> Set up of administrative area for the YCA so all members have access to services for organisational responsibilities. Includes small rental fee.	\$11,983.25	\$10,286.52 *50% cap on insurance costs	34	
<b>Crafty Kitchen Community Events</b> 10 x free community craft events. Aligns with community initiatives such as Biggest Morning Tea, Melbourne Cup etc.	\$7408.87	\$7,408.87	38	
<b>Out on Country Healing (Social Emotional Wellbeing)</b> Pilot Project aiming to rekindle traditional cultural ways of togetherness for families bereaved by suicide. Funding to purchase equipment only that can be borrowed/hired by any organisation implementing project (collaborative project).	\$10,999.12	\$10,999.12	36	
<b>Outside Sports</b> Pilot Program aimed at getting youth physically active. Funding for obstacle course equipment for fortnightly afternoon sport activities that families can watch children participate in (collaborative project).	\$5,574.75	\$5,574.75	41	
<b>Roebourne Amphitheatre Music Sessions</b> Monthly (Sunday) free community jam/open mic sessions at Ngurin Pilbara Aboriginal Centre (collaborative project)	\$11,550	\$11,550	41	

<b>Roebourne Youth Talent Show</b> Talent Show to be hosted in conjunction with other community based service providers during NAIDOC Week. Family focused activity/event.	\$4,212.78	\$4,212.78	34	
<b>Light's On Project</b> Tokens to keep "Light's On" at the Basketball Courts and Oval on designated nights throughout the year. Encourages use of recreational precinct area.	\$13,956.80	\$13,956.80	37	
<b>2018 ANZAC Day event</b> Funding to organize and conduct 2018 ANZAC Day Dawn Service and Gunfire Breakfast. Funding towards traffic management.	\$6,600	\$6,600	35	<b>\$70,588.84</b>
<b>Point Samson Community Association</b>				
<b>Kids Art Awards</b> Annual Art Awards Exhibition for youth. Incorporates traditional forms (painting, drawing, digital etc) and is proposed this year to include a sandcastle category.	\$8,437	\$8,053.50 *event management	30	
<b>Oyster Shucker Event</b> Community "Meet and Greet" event for Point Samson residents and surrounding areas to foster social engagement and activity.	\$6,745.90	\$6,745.90	31	
<b>Point Samson Playground</b> Funds to improve existing Community Play Ground adjacent to Community Hall. Incorporates Nature Play concepts to complement existing equipment and improve amenity.	\$84,817	\$84,817	38	<b>\$99,616.40</b>
<b>Wickham Community Association</b>				
<b>Family and Youth Event</b> Funding to conduct WCA Family and Youth event along with twilight markets. Children's entertainment to be provided followed by a popular act for teenagers.	\$34,510	\$34,510	30	
<b>Annual Concert</b> Annual adults only event. WCA to source primarily local bands to foster community spirit and promote local community groups.	\$47,610	\$38,000 *value for money/scale of event	30	
<b>Movie Costs and Freight</b> Funding to operate the Wickham Picture Garden. Request to cover costs of movie purchase only – children (Friday) and adult (Saturday) during school term.	\$11,280	\$11,280	38	<b>\$83,790</b>
<b>TOTAL</b>				<b>\$443,359.44</b>

Comments as to how these recommendations were derived are in the document attached to this report.

Projects that have not been supported are as follows (all with scores less than 30)

<b>Community Association</b>	<b>Project Title and Description</b>	<b>Score out of 55</b>	<b>Amount Requested</b>
Dampier Community Association	<b>Event Sponsorship</b> Funds for DCA to sponsor Brew & the Moo local event.	20	\$3,333.30
Yirramagardu Community Association	<b>Old People’s Birthday and NAIDOC Service</b> Funds to run the annual “birthday party” for elders where birth dates are unknown and a Church Service during NAIDOC week.	26	\$6,847.50
	<b>YCA Engagement Strategies</b> Funding to provide catering at all open community meetings to encourage community involvement.	23	\$8,690
	<b>Stepping Stones</b> Community Development project aimed to develop and improve organisational governance.	23	\$3,426.43
	<b>Community Christmas Carols</b> Catering, merchandise and advertising for Christmas Carol event to be hosted 23 December.	26	\$4,867.50
	<b>Washing Machine</b> Funds to purchase second hand industrial washing machines and dryers for locals and tourists to wash large items.	19	\$3,883
Wickham Community Association	<b>Annual Citizenship and Volunteer Awards</b> Funding to conduct annual event recognising volunteerism in the community.	29	\$6,600

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues.

### **COUNCILLOR/OFFICER CONSULTATION**

No specific Councillor consultation has occurred however Departments and Officers impacted by one or more projects have been consulted for in-principle support.

### **COMMUNITY CONSULTATION**

The Community Engagement team liaise with each of the community associations to offer support and assistance in completing the applications. Community Engagement Officers attend the monthly Community Association meetings and are therefore able to provide guidance and support throughout the application process.

Applicants are requested to attach minutes of their Association meeting whereby the Committee agreed to the selected projects submitted. Only one application (WCA) did not submit attached minutes.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Policy CS19 - *Annual Community Association Development Scheme* applies.

**FINANCIAL IMPLICATIONS**

The 2017/18 draft budget for the Annual Community Association Grant Scheme will be required to make an allowance of \$443,359.44 (ex GST) should Council endorse the Officer's recommendation.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	1.c.1.2	Community Engagement
Our Projects/Actions:	1.c.1.2.1	Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Moderate to the City in terms of Financial, Service and Reputation.

Consideration may need to be given to budgetary implications resulting from incomplete projects. If community associations experience difficulty in expending the allocated funds, Council may need to consider reallocation of the funding to alternative projects or redirect funds into the municipal budget process. It also should be noted that governance and acquittals for the funding represent an ongoing concern for Officers.

**IMPACT ON CAPACITY**

The Storage Shed project is recommended by Officers due to the application and justification submitted and can be implemented by Officers within current staffing allocations as requested by KCA. As City is expected to take on the ongoing maintenance and management of the Sheds, Officer's believe this would be the preferred approach, with detailed project initiation and implementation documentation, relevant ongoing costs and management models to be investigated should Council wish to support the project.

There is no additional impact on capacity or resourcing to carry out the Officer's recommendation. As outlined under risk management considerations, the governance and acquittal processes can impact on Officers particularly where funds are being held in reserve over a number of years.

**RELEVANT PRECEDENTS**

The Annual Community Association Development Scheme has been annually supported since 2010. Council has endorsed projects under this scheme similar to those proposed in the 2017/18 applications unless specifically stated as being outside current Policy parameters in the attached.

Year	Collective Allocation (ACADS)	Collective Allocation (Ex Gratia)	TOTAL ACADS and Ex Gratia
2016/17	\$498,815	\$80,000 (reduced to \$39,500)	<b>\$578,815</b> <b>(reduced to \$538,315)</b>
2015/16	\$500,000	\$305,000	<b>\$805,000</b>
2014/15	\$480,000 (KCA did not apply for full allocation)	\$406,000	<b>\$886,000</b>

As CA’s are able to place funds into reserve for up to 2 years, not all of the above allocations are yet completely acquitted. CA’s have been requested to provide a project update for all current allocations by end of May as 2014/15 funds are due to expire 30 June 2017.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONSIDER an allocation of \$\_\_\_\_\_ within the Non Statutory funding account for the following projects, as part of the 2017/18 budget process:

Applicant	Project	Amount

2. DEFER consideration to June OCM on the following projects, requesting further information:

Applicant	Project	Information Required

3. NOT CONTRIBUTE to the following projects:

Applicant	Project

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter pending further information from Officers:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

The Dampier Community Association, Wickham Community Association, Yirramagardu Community Association (Roebourne), Point Samson Community Association and Karratha Community Association have submitted their applications for the Annual Community Association Grant Schemes as per the Policy CS19 for the 2017/18 FY.

The Applications received have been collated by Officers and are presented to Council for consideration to include in the draft 2017/2018 budget allocations. The projects, activities and events recommended by Officers are consistent with the values and strategies contained within the City’s Strategic Community Plan 2016-2022.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER an allocation of \$443,359.44 (ex GST) within the Non Statutory funding account, allocated as detailed in the table below as part of the 2017/18 budget process:

Community Association	Projects Recommended		Total ACADS funding recommended
Dampier Community Association	50 year Ball	\$16,000	\$89,364.20
	Dampier Beachside Markets	\$41,000	
	Dampier Citizen of the Year	\$6,877.50	
	Dampier Art Awards	\$19,320	
	Hall Equipment	\$6,166.70	
Karratha Community Association	Community Storage Sheds	\$100,000	\$100,000
Yirramagardu Community Association	Administration Hub	\$10,286.52	\$70,588.84
	Crafty Kitchen Community Events	\$7,408.87	
	Out on Country Healing (SEWB)	\$10,999.12	
	Outside Sports	\$5,574.75	
	Roebourne Amphitheatre Music Sessions	\$11,550	
	Roebourne Youth Talent Show	\$4,212.78	
	Light’s On Project	\$13,956.80	
	2018 ANZAC Day event	\$6,600	
Point Samson Community Association	Kids Art Awards	\$8,053.50	\$99,616.40
	Oyster Shucker Event	\$6,745.90	
	Point Samson Playground	\$84,817	
Wickham Community Association	Family and Youth Event	\$34,510	\$83,790
	Annual Concert	\$38,000	
	Movie Costs and freight	\$11,280	
<b>TOTAL</b>			<b>\$443,359.44</b>



**11.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)**

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director of Community Services</b>
<b>Reporting Author:</b>	<b>Acting Coordinator Community Engagement</b>
<b>Date of Report:</b>	<b>12 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Community Organisations</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Summary of Annual Community Grant Scheme 2017/18 applications</b>

---

**PURPOSE**

For Council to consider financial assistance grants towards community groups as per applications received under the Community Grants and Contributions Schemes within the 2017/18 draft budget.

**BACKGROUND**

In recognition of the important role that community and sporting organisations play in developing vibrant communities, Council demonstrates its commitment through the provision of various Community Grant Schemes outlined in Policy CS06: Community Grants and Contributions Scheme. This report gives consideration to applications received for the 2017/18 FY for the Annual Community Grant Scheme.

The key criteria for the Annual Community Grant Scheme are:

1. The applicant/s must reside or operate within the City of Karratha. Applications that are not connected or concerned with the City of Karratha Community will not be considered.
2. Organisations shall include, but are not limited to, sporting clubs, religious groups, schools (parent and citizens' associations only), and community groups or individuals that have a focus on community needs with a social benefit.
3. Organisations that are applying for equipment must be incorporated and provide evidence of current incorporation status and a copy of their constitutions wind up clause.
4. Clear links to the City Strategic Plan or, a stated role in service or facility provision.

Applications for the 2017/18 Annual Community Grant Scheme were advertised in the local newspapers, on the City of Karratha's website and sent via email from the Community Engagement Team contact database from start February 2017. The applications closed on Friday 31 March 2017.

Officers undertook an internal process to evaluate the submissions, and received feedback from a vast range of Departments. The recommendations in this report were subsequently developed incorporating a range of skills and knowledge pertinent to each project submitted. The scoring criteria comprised of:

- Strategic Synergy (10)
- Previous Funding (5)
- Community Benefit (15)
- Organisation/Club Benefit (10)
- Prior History (10)
- Ability (5)

- Exposure for City of Karratha (5)

The applications for 2017/18 totalled a requested amount of \$723,031.00 which is significantly less than last year. It should be noted however that the quality of applications has vastly improved and this is reflected in the recommendations. A summary of the applications under this Grant Scheme for the previous three years is provided below (including those received for the coming 2017/18 FY);

<b>Financial Year</b>	<b>Number of Applications Received</b>	<b>Value of Applications Received</b>	<b>Resolution (Final Council Budget Allocation)</b>
2015/16	22	\$797,933	\$261,506
2016/17	42	\$1,095,502	\$213,708
2017/18	27	\$723,031.79	\$245,257.25 (yet to be endorsed)

Officers are recommending support for 17 of the 27 applications received, equating to \$245,257.25.

The table below summarises the Officer’s recommendations for funding allocations. Officers have considered applications based on the following:

- Eligibility and demonstrated ability to meet funding criteria;
- Quality of written application and supporting documentation;
- Overall community benefit;
- Consistent approach to like-minded applications and associated recommendations/values;
- Encourage a reduced dependency of organisations that receive recurrent funding from City of Karratha. Due to increasingly competitive Annual Community Grant Scheme, organisations that consistently request funds via this avenue are urged to explore alternate means of funding to broaden the range of projects and initiatives the City is able to support;
- Return benefit to the City of Karratha (including acknowledgement, value for money and tourism/business opportunities).

Further details regarding all applications and projects, including Officer’s rationale for no, partial or full funding are provided within a confidential attachment to this report, however are summarised below. The recommended financial contributions have been contextualised to the project involved. To the best of the Officer’s understanding and knowledge, the project is able to proceed with reduced funding although ultimately, this cannot be guaranteed. Where reduced funding is unlikely to enable the project to proceed, or the group has been unable to identify how the balance of project cost is to be financed, they have not been recommended.

Where recommendations are less than the value requested, the following considerations have also applied:

- Projects that score higher generally receive a higher percentage of requested funds (unless impacts on ability to deliver project). Only 1 project received entire amount requested, as the value was less than \$1,200 and could not be further reduced.
- Where partial funding is recommended, amounts are (wherever possible) reflective of specific line items to ensure a benefit to the organisation/project remains.
- If a project cannot be supported via Annuals due to the competitive nature of the scheme, Officers will redirect applicants to alternate schemes if appropriate (such as Quarterly’s). As such, some consideration towards ensuring that those projects ineligible for other schemes are ordered appropriately.

<b>Recommended Applicant</b>	<b>Brief Description (see attachment for detail)</b>	<b>Total Score (60)</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
<b>Wickham Community Projects</b>	Assistance towards the renovation and upgrade of 2 properties in Wickham as a positive empowerment Hub for disengaged and marginalised community members.	45	\$67,508	\$49,258	\$44,780
<b>King Bay Game Fishing Club (KBFGC)</b>	Funding to support cost of KBGFC Dampier Classic game fishing tournament. Hosted annually for 42 years bringing visitors from around the country.	45	\$120,447	\$20,000	\$18,000
<b>Dampier Billycart Derby (Auspice Dampier Community Association)</b>	Second Dampier Billy Cart Derby. A significantly popular community event hosted for the first time in 2016 in and aligning with school curriculum.	43	\$28,138	\$14,936	\$12,000
<b>BIGHART</b>	Assistance towards coordinator wages for a high-quality workshop program (training local youth in music, video, theatre, dance and more), public events and training programs (across projects including venue management) out of the Ngurin Aboriginal Cultural Centre.	43	\$245,000	\$47,000	\$35,000
<b>Telethon Speech &amp; Hearing (TSH)</b>	Financial assistance to continue the West Pilbara Ear Health clinic that provides regular screenings at all local schools. Contribution towards current rental space that has been modified for specialist services.	43	\$627,882	\$50,000	\$20,000
<b>Roebourne PCYC</b>	Assistance to continue Friday Night Safe Space program in Roebourne (the only youth program to run after 5pm).	42	\$42,613.02	\$42,613.02	\$25,011
<b>Mentally Healthy WA (Auspice: Yaandina Family Centre)</b>	Pilot Project aiming to rekindle traditional cultural ways of togetherness for families bereaved by tragic loss by getting families “out on country”.	41	\$125,316.96	\$50,000	\$21,000
<b>Wickham Tee-Ball Association</b>	Funding to support hosting NW Tee Ball Championships for the first time since 2006. Junior players all over the region to travel to Wickham.	40	\$20,503	\$19,084.90	\$10,000
<b>Ngaarda Media</b>	Assistance to deliver “Leadership in Media” Cert IV training to trainees within locally based, indigenous owned and operated television and radio production company.	39	\$49,484	\$34,984	\$10,000

<b>Recommended Applicant</b>	<b>Brief Description (see attachment for detail)</b>	<b>Total Score (60)</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
<b>Empowering People In Communities (EPIC)</b>	Support to renovate the outside space at EPIC’s respite house in Baynton. Currently the outside space is not suitable for people who are intellectually challenged and/or have limited mobility.	39	\$62,620	\$49,950	\$15,000
<b>West Pilbara Junior Football</b>	Funding to assist organisation with insurance costs.	39	\$2,254.50	\$1,127.25	\$1,127.25
<b>Pilbara Regional Football Development Committee</b>	Funds to assist with running “Nightfields Program”. Unstructured football played on a Saturday night with multiple agencies such as Youth Justice for terms 2 – 4.	39	\$11,850	\$11,350	\$2,650
<b>Karratha Junior Rugby League Club</b>	Funding to support Junior Development initiatives for a newly formed “City of Karratha” region specific club.	37	\$22,198.62	\$22,198.62	\$10,089
<b>Karratha Basketball Association</b>	Funding to support a range of administrative and association development items.	35	\$162,885	\$47,384	\$5,000
<b>Millars Well Primary School P&amp;C</b>	Funds to purchase and install large fan to cool well utilised undercover area. Only area available for assemblies, undercover sports activities and break-times (recess/lunch)	35	\$18,480	\$18,480	\$5,000
<b>Karratha Community House</b>	Funding for operational and program facilitation costs. A local community organisation that runs weekly playgroup sessions, early literacy programs and music programs for 0 – 5 year olds and their families.	32	\$34,246	\$30,341	\$4,860
<b>Raiders Boxing Club (1)</b>	Funding to support free youth boxing classes for 10 months in conjunction with local police officers in a safe, fun and disciplined environment.	32	\$7,240	\$7,240	\$5,740
<b>TOTAL RECOMMENDED</b>					<b>\$245,257.25</b>

**Applications not recommended by Officers are as follows:**

<b>Applicant</b>	<b>Brief Description (see attachment for detail)</b>	<b>Total Score (60)</b>	<b>Project Cost</b>	<b>Amount Requested</b>
<b>Yaandina Family Centre/Young Men's Group</b>	Young Men's Group initiative available to young men (14 – 18) who are currently, or at risk of becoming involved with the justice system. Aims to deter young men from anti-social and criminal behaviours.	31	\$28,911	\$19,587
<b>St Vincent De Paul</b>	Funds to cover waste disposal services for items received via donations that are not suitable and need to be disposed of.	31	\$7,500	\$7,500
<b>Point Samson Community Association</b>	Assistance towards the beautification of the toilet block on the Point Samson beach front.	31	\$24,200	\$24,200
<b>Raiders Boxing Club (2)</b>	Funding towards annual insurance costs	30	\$630	\$315
<b>Karratha Enduro &amp; Motocross Club</b>	Upgrade works to Karratha track making it safer for riders. Material base currently full of rocks and is very hard, requiring sand to be laid.	30	\$230,000	\$50,000
<b>Raiders Boxing Club (3)</b>	Support towards the NW Boxing Tournament event.	28	\$19,924.23	\$5,000
<b>SAFE</b>	Support towards SAFE's desexing and vaccine program – covering gap between intake and adopted animals.	28	\$36,477	\$36,477
<b>St Johns Ambulance Wickham/Roebourne Sub centre</b>	Assistance towards fuel costs for ambulances that operate within the City of Karratha.	37	\$7,000	\$7,000
<b>Juluwarlu (INELIGIBLE)</b>	Assistance towards codifying a Yindjibarndi Bible and recording the religion.	25	\$50,000	\$50,000
<b>Move Your Body (INELIGIBLE)</b>	Funds to host the 2017 Wellness Day raising awareness of the importance of a healthy lifestyle.	20	\$13,137	\$7,007

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Annual Community Grant Scheme providing significant funding assistance to the associated organisations.

**COUNCILLOR/OFFICER CONSULTATION**

Applications received impact on a range of internal Departments and therefore a comprehensive internal consultation process across multiple Departments has occurred.

**COMMUNITY CONSULTATION**

Officers have liaised with each of the community / sporting organisations to offer support and assistance in completing the applications. As per the grant guidelines, organisations must make contact with the Community Engagement Team to discuss their application.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* is relevant to this report.

**POLICY IMPLICATIONS**

Policy CS06 – Community Grants, Contributions and Sponsorships applies.

**FINANCIAL IMPLICATIONS**

In July 2016, Officers presented a summary of community grant funding administered by City of Karratha as compared to other LGA's. It was determined that City of Karratha offers significantly higher levels of community funding than other Councils.

Whilst a reduction or increase to any one scheme was not supported (resolution 153503), Council did make amendments to Policy that allowed for consideration towards funds moving between schemes if appropriate.

A nominal amount of \$200,000.00 is currently in draft 2017/18 budget for this scheme. Should Council endorse the Officer's recommendation, an allocation of \$245,257.25 would be required within the 2017/18 budget, however Officers anticipate no overall increase to community grant funding as a whole in 2017/18 based on:

- Recommendations for alternate schemes.
- Final forecasts for 2016/17.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program:	1. f.1.5	Identify potential sponsorship and grant funding opportunities
Our Services:	1. f.1.5.1	Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The Annual Community Grant Scheme has been annually endorsed by Council for a number of years. Council has endorsed projects under this scheme similar to those proposed in the recommendations.

Previously, Council has allocated approximately \$200,000 per annum towards the scheme. Due to recent changes to Policy, there is a provision for Council to consider allocating additional grant funds that:

- Remain unspent from current FY
- Have been requested via Policy CS19 (ACADS or Ex Gratia funding), however not supported by Council.

Whilst the values for the above schemes are not yet finalised, should Council be supportive of the recommendation Officers will endeavor to ensure the overall value of community grant funding does not increase in the 2017/18 FY.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONSIDER an allocation of \$ \_\_\_\_\_ within the Non Statutory funding account for the following projects, as part of the 2017/18 budget process:

Applicant	Project	Amount

2. DEFER consideration to June OCM on the following projects, requesting further information:

Applicant	Project	Information Required

3. NOT CONTRIBUTE to the following projects:

Applicant	Project

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter pending further information from Officers:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## CONCLUSION

Applications have been received by various community and sporting organisations for the 2017/18 Annual Community Grant Scheme. Council must consider support towards these projects, programs and activities for inclusion in the 2017/2018 draft Annual Budget.

Officers have recommended an amount of \$245,257.25 be distributed to a number of community groups.

The Community Engagement Team find it increasingly challenging to form a recommendation, as the majority of applications received demonstrate significant and worthwhile community benefits. The recommendations are thus based on a range of factors and a stringent scoring process to derive the suggested financial contributions.

---

## OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER financial support totalling \$245,257.25 for the Annual Community Grant Scheme program in the 2017/18 draft budget for the following applicants:

Recommended Applicant	Amount Recommended
Wickham Community Projects	\$42,000
King Bay Game Fishing Club	\$18,000
Dampier Billycart Derby (Auspice: Dampier Community Association)	\$11,000
BIGHART	\$35,000
Telethon Speech & Hearing (TSH)	\$35,000
Roebourne PCYC	\$24,000
Mentally Healthy WA (Auspice: Yaandina Family Centre)	\$21,000
Wickham Tee-Ball Association	\$7,700
Ngaarda Media	\$11,500
Empowering People In Communities (EPIC)	\$15,000
West Pilbara Junior Football	\$1,127.25
Pilbara Regional Football Development Committee	\$2,650
Karratha Junior Rugby League Club	\$10,000
Karratha Basketball Association	\$5,000
Millars Well Primary School P&C	\$5,000
Karratha Community House	\$4,860
Raiders Boxing Club	\$5,740

**11.3 WICKHAM COMMUNITY HUB FACILITY MANAGEMENT PLAN**

**File No:** CP.699  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Acting Manager Partnership & Engagement  
**Date of Report:** 9 May 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)**  
 1. DRAFT Wickham Community Hub Management Plan  
 2. WCH Tenant Plan

**PURPOSE**

To seek Council endorsement for the internal management of the Wickham Community Hub (WCH) facility.

**BACKGROUND**

At its meeting on 20 February 2017, Council endorsed the calling of tenders for the construction of the Wickham Community Hub.

The draft WCH Management Plan is now presented to Council for endorsement. The formal tender processes outlined within the document, to secure tenancy in the proposed Early Learning Centre and not for profit office spaces is to be undertaken by a Partnership and Engagement Officer following endorsement, before construction is complete.

Officers propose the following management model for operation:

Area	Management Options	Recommendation
Early Learning Centre	External service provider, or City enter into child services	External service provider
Multipurpose Areas	External management, or City management	City management
Not For Profit Areas	External management, Sublease via external management, or Direct City lease	Direct City lease
Library	City management	City management
Public Toilets	External management, or City management	City management
Youth Services	External management, Sublease via external management, Direct City lease, or City operations	City operations
Public Outdoor Spaces, including Skate Park	External management with building areas, Independent maintenance contract, or City management	City management
Water playground	City management	City management

Officers suggest the recommendations above provides the most advantageous outcome for Council, in terms of impact on capacity, community benefit and cost to Council.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of social issues and high in terms of financial issues.

**COUNCILLOR/OFFICER CONSULTATION**

The recommended management model has been proposed in context to its proximity to current City of Karratha service areas and facilities, stakeholders such as RTIO, as well as other management models in the City (such as Dampier Community Hub). The suggested model is recommended based on consultation with the following City departments:

1. Recreation Facilities.
2. Building Maintenance.
3. Community Services.
4. Partnership and Engagement
5. Parks and Gardens.
6. Corporate Compliance.

**COMMUNITY CONSULTATION**

Extensive community consultation has occurred over the past several years to develop the scope, philosophy and management approach for the WCH. All stakeholders support that facilities will be run at a fee for service, will be multi-use, and which facilities are proposed to be City operated. These discussions have been held regularly with a community reference group (WCHRG) who operate under a clear terms of reference. A record of all minutes and meetings can be accounted for since the group established in Dec 2014 and at times, these have been presented to Council. The stakeholders who are represented on this reference group are detailed below.

Wickham Community Association	Wickham Art Group
Wickham Playgroup	Local Child Care Provider
Wickham Chaplain	Wickham Tidy Towns
Wickham Wolves & Warriors	Wickham Craft Room
Pilbara Health Network	Wickham Squash Club
Wickham Kindergym	Wickham Netball
6720 Muay Thai	Point Samson Community Association
Wickham Youth Group	City of Karratha Youth Services
City of Karratha Library Services	City of Karratha Recreation Services
Wickham Martial Arts	Peak1 Boxing Club

Through the project reference group Officers have explored and considered several key components of the facility, including design, functionality, scope, expectations and management. The reference group have stated their clear position that the City of Karratha should manage the Wickham Community Hub. Based on this position the facility was designed accordingly and the draft Management Plan attached reflects this sentiment.

The City of Karratha will be solely responsible for the management and operation of the Water Playground. This space will be accessible via the controlled aquatics area during pool operational hours, and will require an admission fee. Outside of these hours the WCHRG suggested the Water Playground to be accessible to the general public for free, up until 9pm in the summer and reduce hours in the winter.

This item has received much discussion by the community reference group. The above philosophy is supported by the reference group, and although unique, Officers consider the approach plausible. The reasoning is highlighted below;

- The ability for all members of the community (including those disadvantaged for socio-economic reasons) to access the facility after hours is seen as a high priority.
- Access via the aquatics area will aid truancy.
- Opportunity for the school to reward truancy with early access passes to the Water Playground prior to the pool closing.
- Parents accessing the pool during school hours generally have children under age – who are free.
- This model provides limited impact on the City from a financial and management point of view.

**STATUTORY IMPLICATIONS**

Section 3.18 *Local Government Act 1995*.

Section 3.57 of the *Local Government Act 1995* and Part 4, Regulation 11(2)(c) of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Officers will comply with *CG-12 Purchasing Policy* throughout tender process and negotiations with potential tenants for the WCH.

**FINANCIAL IMPLICATIONS**

Officers have undertaken a review of the estimated costs and potential income for the internal management and operations of the Wickham Community Hub facility. Estimated per annum costs are detailed in the Table One below:

Facilities	Maintenance Costs p/a	Operational Costs p/a	Cleaning Costs p/a	Life Cycle Replacement (20yrs)	Total Costs of Facility p/a
Child Care	\$5,225	*	*	\$48,659	\$53,884
Multipurpose (x2)	\$6,752	\$40,515	\$17,520	\$27,323	\$92,110
Office Space (NFP)	\$672	*	*	\$8,858	\$9,530
Community Common Areas	\$1,800	\$8,151	\$3,212	\$5,489	\$18,652
Library	\$3,530	\$41,935	\$18,750	\$31,067	\$95,282
Kiosk	\$210	\$6,845	\$8,450	\$4,616	\$20,121
Change rooms / toilets	\$25,990	\$30,866	\$12,495	\$18,340	\$87,69
Youth Drop In Centre	\$16,578	\$46,129	\$19,67	\$31,067	\$113,445
Medium Hall	\$1,250	\$14,854	\$9,389	\$12,601	\$38,094
External landscape maintenance	\$55,000	*	*		\$55,000
Building overheads		\$161,405			\$161,405
Facility Management		\$122,417			\$122,417
<b>Total Estimated Operational Expenditure</b>	<b>\$117,007</b>	<b>\$473,117</b>	<b>\$89,487</b>	<b>\$188,020</b>	<b>\$867,631</b>

\*Indicates cost to be charged to tenant.

Anticipated per annum income for the WCH is detailed in Table Two below:

<b>WCH Operational Income</b>	<b>Proposed Income per annum</b>
Child Care lease fee	\$35,000
Multipurpose hire fees	\$30,300
Office Space (NFP) lease fees	\$4,500
Refurbed Community Hall hire fees	\$32,000
Medium Hall hire fees	\$53,000
Water Playground	\$2,500 (*)
<b>Total Estimated Operational Income</b>	<b>\$157,300</b>

(\*) As the Water Playground area is targeted at youth under 5, these patrons do not pay an entry fee. The figure demonstrated is reflective of an increase in adult entry fees (parents and/or older children) as a result of new facility/amenity and not total annual pool income.

In addition to the total income per annum tabled above, a Funding Deed between the City and Rio Tinto is being finalised, with Rio Tinto proposing to fund the City \$500,000 per annum towards operations of the Wickham Community Hub.

Table Three:

<b>WCH Operational Costs</b>	<b>\$ per annum</b>
Operational Expenditure	\$867,631.00
Operational Income	(\$157,300.00)
RTIO Operational Funding	(\$500,000.00)
<b>Total Estimated Council Deficit</b>	<b>\$210,331</b>

It should be noted that the tables above do not include program costs or staff costs to operate facilities, however it does include staffing costs to manage the wider Hub. Program and staffing costs are not expected to exceed current allocations in the library and youth services areas.

At this time, it is anticipated that the Water Playground will cost \$90,000 per annum to operate however is subject to final design yet to be determined. The City of Karratha Long Term Financial Plan (LTFP) provides for \$1.2M per annum operational costs for the WCH and Water Playground and as such, the estimated costs fall within this allocation.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Programs/Services:      1.a.2.5                                      Construct the Wickham Community Hub
- Our Projects/Actions:        1.a.2.3                                      Community Facility Management

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be high to the City in terms of financial, reputational and level of service issues. With the WCH not yet under construction, Officers have presented a conservative estimate of costs and income for the management and operations. Due to the unknown future economic climate, this poses a high financial risk to the City.

**IMPACT ON CAPACITY**

Should Officers recommendation be supported, the management of the WCH will be allocated to the Recreation Facilities team. One additional FTE is expected to be required in order to carry out all hiring requirements, tenant liaison and maintenance/operational requirements of the common areas. This FTE is incorporated into the Facility Management operational cost outlined in Table One.

Officers will also be required to manage formal Tender processes for tenancy. Officers have factored in annual work plans for this or other direction by Council to occur between June 2017 to February 2018, to ensure tenants are secured prior to construction being completed.

**RELEVANT PRECEDENTS**

Council has previously resolved to manage facilities internally, examples are the Karratha Leisureplex and Dampier Community Hub. Council has previously made this decision based on the most advantageous outcome for Council.

Previously, tenderers for ELC and not for profit tenancies have been assessed against criteria as per the following specification. Officer’s propose the same for the WCH:

<b>Relevant Experience</b>	<b>Weighting 20%</b>
<ul style="list-style-type: none"> <li>a) Provide details of similar work;</li> <li>b) Provide details of experience in working within remote and rural communities;</li> <li>c) Provide details of issues experienced in the past and how these were managed, and;</li> <li>d) Demonstrate competency and proven track record of achieving outcomes.</li> </ul>	
<b>Capacity to Deliver</b>	<b>Weighting 15%</b>
<ul style="list-style-type: none"> <li>a) Plant, equipment and materials;</li> <li>b) Any contingency measures or backup of resources including personnel;</li> <li>c) OHS Survey;</li> <li>d) Safety record, and;</li> <li>e) Resources schedule.</li> </ul>	
<b>Methodology</b>	<b>Weighting 25%</b>
<ul style="list-style-type: none"> <li>a) Detail ability to meet project timeline;</li> <li>b) The process for the delivery of the services;</li> <li>c) Training processes, and;</li> <li>d) Demonstrated understanding of the scope of work.</li> </ul>	
<b>Price</b>	<b>Weighting 40%</b>
<ul style="list-style-type: none"> <li>a) Provide lump sum annual lease fee, and;</li> <li>b) Provide fee schedule for admissions</li> </ul>	

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the Wickham Community Hub Management Plan as presented in this report;  
and
2. INSTRUCT the Chief Executive Officer to amend the Wickham Community Hub Management Plan and present a revised version to the June 2017 Ordinary Council Meeting.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Wickham Community Hub Management Plan as presented in this report.

**CONCLUSION**

Extensive community consultation and thorough negotiations with Rio Tinto have taken place over the past 8 years regarding the management, operations and operational funding of the Wickham Community Hub. Officers recommend the management plan and broad philosophies are endorsed and understood by Council prior to appointing a tender for the construction of the Wickham Community Hub. The intention is to release a public tender(s) for the management and operation and several areas within the community hub.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the Wickham Community Hub Management Plan as presented in the report, noting the following:
  - a) The financial deficit of the facility is currently estimated to range between \$200,000 to \$250,000 per annum, subject to incomes generated;
  - b) Once received, final operational cost estimates will result in an amendment to the Management Plan;
  - c) Water Playground to be accessible to the general public for free outside of operational hours.
  
2. AUTHORISE the Chief Executive Officer to:
  - a) RECEIVE and EXECUTE the operational funding agreement currently under negotiation with Rio Tinto; and
  - b) CALL tenders for tenancy of the Wickham Community Hub (Early Learning Centre and Not for Profit office spaces), noting the following broad selection criteria and weighting:

<b>Selection Criteria</b>	<b>Weighting</b>
<b>Relevant Experience</b>	<b>20%</b>
<b>Capacity to Deliver</b>	<b>15%</b>
<b>Methodology</b>	<b>25%</b>
<b>Price</b>	<b>40%</b>



**11.4 WINTER HOURS OF OPERATION – WICKHAM RECREATION PRECINCT**

<b>File No:</b>	<b>NCR 27926</b>
<b>Responsible Executive Officer:</b>	<b>Mark Casserly</b>
<b>Reporting Author:</b>	<b>Recreation Facilities Coordinator - Eastern</b>
<b>Date of Report:</b>	<b>22 May 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

For Council to consider changes the spread of operation hours at Wickham Recreation Precinct, to respond to member and visitor feedback and meet community expectations.

**BACKGROUND**

The Wickham Recreation Precinct (WRP) has managed and delivered aquatic services since October 2014, under the Community Infrastructure and Services Partnership Agreement with Rio Tinto. In this time, the hours of operation have changed each season to adapt and respond to community needs.

		<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
<b>2014</b>	<b>Summer</b>	6am - 8pm	6am - 8pm	6am - 8pm	6am - 8pm	6am - 8pm	9am - 6pm	9am - 6pm
<b>2015</b>	<b>Winter</b>	10am - 5pm	10am - 5pm	10am - 5pm	10am - 5pm	10am - 5pm	10am - 5pm	10am - 5pm
<b>2015</b>	<b>Summer</b>	7am - 7pm	11.30am - 7pm	7am - 7pm	11.30am - 7pm	7am - 7pm	9.30am - 5pm	9.30am - 5pm
<b>2016</b>	<b>Winter</b>	9.30am - 5pm	11am - 6.30pm	9.30am - 5pm	9.30am - 5pm	9.30am - 5pm	9.30am - 5pm	9.30am - 5pm
<b>2016</b>	<b>Summer</b>	7am - 7pm	7am - 7pm	7am - 7pm	7am - 7pm	7am - 7pm	9.30am - 5pm	9.30am - 5pm

Recent community feedback from WRP Members and Visitors has identified a 'gap' in service hours, which inhibits swimmers from accessing aquatic facilities outside the typical local working hours e.g. 7am – 7pm. The Community believes better access to the swimming pool can be achieved by offering a mixture of earlier opening and later closing hours.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor consultation is required

**COMMUNITY CONSULTATION**

WRP Officers conducted an online survey of customers in December 2016 and results indicated that community members would be more satisfied if the facility offered a mixture of opening and closing hours.

Recent feedback from members and visitors indicates a general dissatisfaction with the current spread of hours, and the lack of response to the common standard working hours for residents and the FIFO community.

Officers believe the following hours, developed in conjunction with the community, to best represent the needs of the Wickham residents.

<b>Monday</b>	12:30 PM	8:00 PM
<b>Tuesday</b>	05:00 AM	12:30 PM
<b>Wednesday</b>	12:30 PM	8:00 PM
<b>Thursday</b>	05:00 AM	12:30 PM
<b>Friday</b>	12:30 PM	8:00 PM
<b>Saturday</b>	10.30 AM	6:00 PM
<b>Sunday</b>	10.30 AM	6:00 PM

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The proposed hours do not change the total hours of operation and costs are expected to stay the same. Additional income shall be derived from some increased attendance should the changes be successful.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, Strategic Community Plan 2016-2026 provides for this activity:

- Healthy Residents: 1.d.1 Residents are empowered to enhance their health and wellbeing.
- Healthy Residents: 1.d.2 Programs and services that improve community wellbeing are developed and promoted.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The Karratha Leisureplex operates both seasonal hours and a mixture of early opening and later night swimming options.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

As per Officer’s recommendation.

**CONCLUSION**

The City of Karratha is in its third year of managing and operating the Wickham Aquatic Facility. In this time aquatic facility hours of operation are reviewed and adjusted seasonally, striving to meet the needs of the community and WRP members.

Shift worker residents, and the FIFO community in Wickham, Roebourne and Point Samson are unable to attend the aquatic centre outside of standard shift hours i.e. 7am – 7pm.

Officers believe the proposed hours will provide an opportunity for all swimmers (residents and FIFO) to swim and train before or after work an increase patronage of the facility.

---

**OFFICER'S RECOMMENDATION**

**That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. AGREE to the proposed changes in hours for Winter 2017 to commence June 1 and conclude September 30; and**
- 2. AUTHORISE the Chief Executive Officer to approve amendments to future hours of operation for all aquatic facilities.**



## 12 DEVELOPMENT SERVICES

### 12.1 PROPOSED REZONING OF LOT 70 (65) TAMBREY DRIVE, NICKOL FROM MIXED BUSINESS TO RESIDENTIAL (R60) WITH ADDITIONAL USE OF SHORT-STAY ACCOMMODATION

<b>File No:</b>	<b>AMD45</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Statutory Planner</b>
<b>Date of Report:</b>	<b>10 May 2017</b>
<b>Applicant/Proponent:</b>	<b>TPG + Place Match on behalf of Lampton Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Plan 2. Proposed Zoning Plan</b>

---

#### **PURPOSE**

For Council to consider initiating an amendment to Town Planning Scheme No. 8 (TPS8) to change the zoning of Lot 70 (No. 65) Tambrey Drive, Nickol from 'Mixed Business' to 'Residential R60' with additional use of 'Short Stay Accommodation'.

#### **BACKGROUND**

The subject site (refer Attachment 1) has three street frontages being Tambrey Drive, Bathgate Road and Matebore Street. The land is currently developed with twenty-four (24) single bedroom built strata units (collectively trading as 'Comfort Inn') and was approved by the City as 'Transient Workforce Accommodation' (TWA) in 2003 under the existing Mixed Business zoning. Each of the 24 units have the facilities required to be classified as self-contained single bedroom dwellings under the Residential Design Codes (2015) (R-Codes), including sufficient floor area (approximately 52m<sup>2</sup> per unit), separate bedroom, dining, kitchen, bathroom and laundry facilities, a car bay and store room, and three visitor parking spaces. The built form on the site presents as an integrated grouped dwelling development when viewed from all street frontages, not a 'donga' style TWA camp. The current Mixed Business zoning prevents the units from being used as permanent residences.

The proponent of the Scheme Amendment is an owner of 15 of the strata units in the development. They have no development intentions beyond the amendment at this point in time and are not aware of any other strata owners having any development expectations. In the short to medium term, the Amendment will simply allow for existing owners to reside in their units on a permanent basis or to lease them out for permanent residential use. It is anticipated that the majority of the development will continue to operate as short stay accommodation in the short term, with some units being occupied on a permanent basis.

The site is currently developed to an 'R40' density. The site is adjacent to the future Tambrey Neighbourhood Centre. The Structure Plan for the Tambrey Neighbourhood Centre (recently approved by the Western Australian Planning Commission) permits both permanent residential at 'R40' density and Short Stay Accommodation use under the Town Centre zoning. Residential zone densities of 'R30' surround the site to the north and west.

In considering this proposed Scheme Amendment, there are three key elements that need to be addressed:

1. The proposed rezoning from Mixed Business to Residential;
2. The proposed Additional Use of Short Stay Accommodation; and
3. The proposed R60 residential density coding.

#### 1. Rezoning from 'Mixed Business' to 'Residential'

The current Mixed Business zoning does not permit residential use, which is the primary reason why this amendment has been prepared. Rezoning the site to the Residential zone brings the site into conformity with the surrounding residential zones. It also removes the potential for uses permitted in the Mixed Business zone to locate in this area, and facilitates commercial businesses and services to be focused within the planned Tambrey Neighbourhood Centre site rather than extended to this site across Tambrey Drive.

#### 2. Additional Use of 'Short Stay Accommodation'

The existing development is already used for short stay accommodation. The proponent wants to have the opportunity to use the units as permanent residential dwellings as well. This is why the Residential zone is proposed. However, the existing approved short stay accommodation use is not permitted in the Residential zone. The reason why Short Stay Accommodation is not permitted in the Residential Zone is because of the potential conflict that can arise between these uses.

While there are no examples of individual developments incorporating both permanent residences and short stay accommodation in the City, there is no evidence that this form of development cannot work. In fact, modern urban design promotes mixed use development. The Model provisions for Local Planning Schemes under the *Planning and Development (Local Planning Schemes) Regulations 2015* encourage a range of housing choices and non-residential uses which are compatible with and complementary to residential development. There are many local governments in Western Australia (e.g. Belmont, Melville, Cambridge, Victoria Park, Cockburn) that permit short stay accommodation in residential zones. Town Planning Scheme No.8 includes an objective to “*Encourage residential development that will accommodate a greater range of lifestyles and needs to reflect the broadening population base*”.

Permanent residential and short stay accommodation are both permitted on the future Tambrey Neighbourhood Centre site as well. Whilst the Comfort Inn has been well managed in the past, and there is no reason that this management will not continue, the introduction of permanent residents into the facility is only likely to improve the amenity scenario. There is no objection to providing for permanent residents and allowing short stay accommodation to continue as a permitted use.

#### 3. Residential 'R60' Density

The proposed R60 density coding is considered acceptable for the following reasons:

- The site is located at the intersection of two high order neighbourhood connector roads (Tambrey Drive and Bathgate Road), meaning it is a prominent site with good accessibility;
- The site is located directly adjacent to a proposed future neighbourhood centre, which will provide good access to shops and services and support their viability;
- There are large parcels of public open space (600m) and a primary school (800m) within walking distance;
- The site area (3,747m<sup>2</sup>) is considerably larger than surrounding lot sizes which range from 500m<sup>2</sup> to 1,500m<sup>2</sup>, which means development can be designed at R60 density with greater flexibility for good design outcomes;

- There is not a significant difference between an R40 and R60 density outcome in terms of open space, setbacks and visual privacy requirements. While R60 permits 3 storey development rather than 2 storey development, there are no properties to the west, east or south of the subject site that would be adversely impacted upon by a 3 storey development at R60 density on the site in terms of access to light, ventilation and overshadowing which are key considerations in residential development assessment; and
- The Dunes Apartments, Baynton Apartments and the Quarter Apartments are examples of R60 type development that already exist in Karratha. This site is appropriate for R60 density as it will give more people better access to amenities, particularly the future Tambrey Neighbourhood Centre, without causing negative impacts for neighbouring and nearby properties.

For the reasons stated above, it is considered appropriate to permit rezoning of the site to a Residential zone with the ability to continue to use the units for short stay accommodation. It is therefore recommended that Council supports the initiation of Amendment 45 to TPS8.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

When a Scheme Amendment is proposed that is not requested by all owners of the land, before initiating the Amendment, Clause 9.7.2 of TPS8 requires that Council invites comment from all owners of the land concerned. As Lot 70 Tambrey Drive, Nickol comprises a built strata development with 24 separate strata units, and Lampton Pty Ltd who has proposed the Scheme Amendment only owns 15 of these units, the City has undertaken consultation with the remaining 9 strata owners for a period of 21 days prior to recommending initiation of the amendment. One (1) submission was received in support of the amendment during the advertising period from the owner of Strata Units 5, 6 and 23, stating that units under their ownership are leased to Lampton Pty Ltd. No other submissions were received.

Should Council resolve to support the initiation of this Scheme Amendment, the amendment will be publicly advertised for 42 days in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. The advertising will include letters to all nearby property owners, a notice in the Pilbara News and a notice on the City's website.

#### **STATUTORY IMPLICATIONS**

Under the provisions of Part 5 of the *Planning and Development Act 2005*, Council can adopt the proposed Scheme Amendment for the purpose of initiating advertising, adopt a modified proposal, or resolve not to progress the proposed Scheme Amendment to advertising.

If adopted, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005* the proposed amendment will be referred to the Environmental Protection Authority (EPA) for assessment. It is not expected that the EPA will seek formal assessment of this amendment. Public advertising will commence following formal notification from the EPA advising as such.

The procedure for preparing and adopting an amendment is provided for by the *Planning and Development (Local Planning Schemes) Regulations 2015*. The amendment must be classified as Basic, Standard or Complex as defined by the Regulations. Scheme Amendment No. 45 has been classified as 'Standard' as it will have minimal impact on land

in the scheme area that is not the subject of the amendment and the amendment is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the scheme area.

### **POLICY IMPLICATIONS**

Should Scheme Amendment 45 be supported by Council and ultimately approved by the Minister for Planning, any proposed future development of the site will be required to comply with the R-Codes and any relevant Local Planning Policy of the time. It is considered that the R-Codes contains adequate provisions to protect adjacent landowners and residents from any future inappropriate development proposal. As the R-Codes contains street setback, lot boundary setback, building height, open space, visual privacy, parking and landscape requirements, it is considered this will suitably guide any future proposal to redevelop the site, containing necessary requirements to facilitate enhanced streetscape and landscaping outcomes.

### **FINANCIAL IMPLICATIONS**

Under the current Mixed Business Zone, the existing 24 units on site are currently rated under the Commercial/Tourism rating category with each unit being charged a minimum rate of \$1,475.00 per annum (rate in dollar charge of \$0.074517). Under the proposed Residential Zone, the rate in dollar would reduce to \$0.065211 however the \$1,475.00 per annum would still apply being the minimum rating category. Under the Residential zone, an additional annual Refuse Service Charge of \$300.00 per strata lot would also apply.

The City will charge a fee for service for processing this Amendment in accordance with the *Planning and Development Regulations 2009*.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program/Services:	2.c.1.1	Strategic Land Use Planning.
Our Projects/Actions:	2.c.1	Serviced land is prepared and available for a variety of enterprise purposes.

### **RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer recommendation.

### **RELEVANT PRECEDENTS**

The City's Planning Services regularly undertakes the process of Scheme Amendments in accordance with the *Planning and Development Act 2005*.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

Option 2

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES TO INITIATE Scheme Amendment No. 45 to the Shire of Roebourne Town Planning Scheme No.8 subject to the applicant modifying the density of the proposal from 'Residential R60' to 'Residential R40'.

Option 3

That Council, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES NOT TO INITIATE Scheme Amendment No. 45 to the Shire of Roebourne Town Planning Scheme No.8 due to the rezoning proposing an inappropriate density code and land use mix.

**CONCLUSION**

The proposed Scheme Amendment to rezone Lot 70 (No. 65) Tambrey Drive, Nickol from 'Mixed Business' to 'Residential R60' with Additional Use of 'Short Stay Accommodation' is appropriate for its context given the form and use of the existing development, its location adjacent to the future Tambrey Neighbourhood Centre and the successful recent examples of higher density development on larger sites around the City. It is therefore recommended that Council initiate proposed Scheme Amendment 45 as a standard amendment in accordance with Sections 34 and 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

---

**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE Majority**, pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. **INITIATE** Scheme Amendment No. 45 to Town Planning Scheme No. 8 to rezone Lot 70 (No. 65) Tambrey Drive, Nickol from 'Mixed Business' to 'Residential R60' with Additional Use of 'Short Stay Accommodation';
2. **CLASSIFY** Scheme Amendment No. 45 as a Standard Amendment in accordance with Section 34 and 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the amendment would have minimal impact on land in the scheme area that is not subject of the amendment, and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
3. **FORWARD** Scheme Amendment No. 45 to the Environmental Protection Authority for assessment in accordance with Section 81 of the *Planning and Development Act 2005*; and
4. **ADVERTISE** Scheme Amendment No. 45 in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* should no environmental assessment be required.



**12.2 CITY OF KARRATHA FENCING LOCAL LAW**

<b>File No:</b>	<b>CM.5</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>9 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed City of Karratha Fencing Local Law 2017</b>

**PURPOSE**

For Council to consider advertisement of proposed revisions to the City’s Local Law Relating to Fencing.

**BACKGROUND**

A local government has the legislative power to make Local Laws under the provisions of the *Local Government Act 1995* for the good government of its district. Laws can only be made when authorised by the *Local Government Act 1995* or other written laws but cannot be inconsistent with any State or Federal Law.

Administration has reviewed the City’s Local Law Relating to Fencing which identified administrative revisions are needed to maintain its currency and relevance. The amended version highlighting the revisions is attached.

The purpose of this Local Law is to regulate a sufficient fence pursuant to the *Dividing Fences Act 1961*, which includes acceptable materials and safety measures to be taken for some types of fencing. The effect of this Local Law will set landowner obligations for the erection and maintenance of fencing.

Changes within the proposed local law include:

<b>Current Local Law</b>	<b>Proposed Local Law</b>
Shire of Roebourne	Update to “City of Karratha”
	Inclusion of “commencement” and “repeal”
Building Permit	Update to “Building Approval”
Obsolete legislation	<i>Planning and Development Act 2005</i> and <i>Building Act 2011</i>
	Inclusion of approval via permit authority
	Removal of provisions relating to front set backs
No reference to Planning Policies	Includes consideration of provisions of local planning polices
Provisions for fences within front set backs	Deleted – managed via Planning R-codes
Provisions for fences on rural lots	Deleted – not applicable
	Inclusion of provision to manage existing fencing which is no longer compliant with this local law.
Forms for barbed wire or electric fences	Removal of all template forms

The City is required to give State-wide public notice that the local government proposes to make a Local Law and invite submissions for a period of six (6) weeks, after which time those submissions are reviewed and decision made as to whether Council determines to adopt the Local Law, re-advertise the Local Law, or cease the Local Law review process.

The structure of the Local Law is based on the WALGA model Fencing Local Law so the majority of provisions would be consistent with other local authorities within the State.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Officer consultation has been undertaken with representatives from the City's Development Services Directorate, Governance, and Infrastructure Services.

#### **COMMUNITY CONSULTATION**

Community consultation is to occur if the Officer's recommendation is adopted by Council, in accordance with the legislated process. The proposed Local Law will be advertised for a minimum six (6) week period, after which time all submissions must be considered if Council intends to continue the process of making a Local Law.

#### **STATUTORY IMPLICATIONS**

The development and gazettal of the Local Law must follow the requirements of Section 3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, advertising of the Local Laws, adoption of the advertised Local Laws, and gazettal of the adopted Local Law.

The purpose and the effect of the Local Law must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting. The name of the Local Law being reviewed at the time of gazettal is to be listed.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications. Costs associated with advertising and gazettal of the Local Laws will be sourced from the existing corporatized accounts in the Council budget.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity.

Our Program/Services:	4.e.1.2	Corporate Governance Support.
Our Projects/Actions:	4.e.1.2.2	Review Local Laws.

#### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Works will be undertaken by the Manager Regulatory Services and Manager Governance and Organisational Strategy as part of their roles.

**RELEVANT PRECEDENTS**

Council is currently undertaking the same process to make a local law for the City of Karratha Repeal Local Law 2017 and the City of Karratha Activities in Thoroughfares and Public Places and Trading Local Law 2017, as per resolutions 153478 and 153479 of 20 March 2017.

**VOTING REQUIREMENTS**

Simple Majority.

Absolute Majority will be required when the Local Law is returned before Council for adoption.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER the advertising of the City of Karratha Fencing Local Law 2017 until further advice and clarification is received.

**CONCLUSION**

Administration has reviewed the City's Local Law Relating to Fencing which is considered to need revisions to bring it up-to-date. The process to update this Local Law requires that the revised Local Laws now be advertised for public comment in a Statewide publication for six (6) weeks.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **GIVE** Statewide public notice for a period of six (6) weeks to invite submissions on the City of Karratha proposal to revise the Fencing Local Law as shown in the attachment to this report;
2. **PROVIDE** a copy of the proposed revised Fencing Local Law and a copy of the Statewide public notice to the Minister of Local Government; and
3. **NOTE** a further report will be provided after the notice period for Council to consider public submissions and to consider adoption of the revised City of Karratha Fencing Local Law 2017.



### **12.3 CITY PRIORITY WORKS PACKAGES FOR REMAINING KARRATHA CITY CENTRE INFRASTRUCTURE WORKS PROGRAM FUNDING**

<b>File No:</b>	<b>LP.197</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>15 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Karratha City Centre Infrastructure Works Program – Recommended Priority Projects for Remaining Funding</b>

---

#### **PURPOSE**

For Council to determine its priority works packages for remaining Karratha City Centre Infrastructure Works Program funding.

#### **BACKGROUND**

In 2009 the State Government committed funds from the Royalties for Regions budget towards the Karratha City Centre Infrastructure Works (KCCIW) Program. Key works included the extension of Sharpe Avenue and creation of Karratha Terrace. A further funding allocation was committed in 2013 from the Royalties for Regions budget towards creation of the Karratha Health Campus site, realignments of Balmoral Road, creation of the new Bayview Road and Fenwick Road and upgrade of the Balmoral/Dampier Road intersection.

Works implemented as part of the KCCIW Program are in accordance with the Karratha City of the North - Karratha City Centre Master Plan (June 2010) and the Karratha City Centre Road Layout Plan originally adopted at the 24 October 2011 Ordinary Council Meeting, with amendments adopted at the 18 November 2013 Ordinary Council Meeting.

The KCCIW Program is well advanced however there remain a number of infrastructure works outstanding with \$18.94m remaining from the budget of \$103.75m. The Pilbara Development Commission and Landcorp as the agency responsible for the project management and delivery of the city centre infrastructure works indicated that the funding may potentially become unavailable for any projects that are not under contract due to the change of Government. However, there has not been any formal position or correspondence to communicate that this is the case and therefore Administration considers it appropriate for Council to consider its priorities on how the balance of budgeted funds could be spent on city centre infrastructure.

A priority list of civil and landscaping works has been prepared via the KCCIW Place Team (see Attachment). The infrastructure projects are consistent with the scope of the Royalties for Regions KCCIW funding allocation. Preliminary cost estimates have been made where possible for all of these works packages. The cost to deliver all works packages on the lists exceeds the allocated remaining funds and therefore need to be ranked in order of priority to help determine which projects to fund should it be available.

Works packages included on the lists have been evaluated by applying the following criteria:

- Pre-existing Council resolutions
- Ability to provide general benefits to City Centre visitors
- Alignment with scope of KCCIW funding allocation
- Alignment with Karratha City of the North and KCCIW planning
- Ability to complete strategic City Centre infrastructure works
- Balance of civil and landscaping works packages
- Ability to deliver priority works within remaining KCCIW funding allocation

Through this evaluation process, 16 priority works packages have been identified that could be funded with the current balance of funds should they remain available.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of delivering on the vision for the Karratha City Centre.

### **COUNCILLOR/OFFICER CONSULTATION**

This matter has been considered in detail by the KCCIW Place Team and was most recently discussed at the 10 April 2017 Councillor Briefing Session.

### **COMMUNITY CONSULTATION**

Extensive community consultation has been undertaken throughout delivery of the KCCIW Program. There are regular community updates in the local newspaper and on radio. Community consultation will continue in accordance with the KCCIW Program Communications Plan.

### **STATUTORY IMPLICATIONS**

It is important that the additional works undertaken as part of the KCCIW Program fall within the existing statutory approval that governs expenditure under the Royalties for Regions program. While the City is confident that this is the case with works presented, contact is being made with relevant parties to make sure that whatever is presented does fall within the scope of the approval.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The ability to deliver further works packages under the KCCIW Program will depend on whether funding is available. Council will not have to fund any further works packages that can be funded under the KCCIW Program.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2012-2022 and Corporate Business Plan 2012-2016. In particular, the Operational Plan 2015-2016 provided for this activity:

Our Program:	1.d.3.1	Liaise with key stakeholders including LandCorp and Government agencies for implementation of Karratha City Centre Master Plan and Infrastructure Works Program.
Our Services:	1.d.3.1.1	Liaise with LandCorp to finalise Planning Scheme amendments and land assembly for Karratha City centre Master plan (KCCMP) and Infrastructure Works Program.

**RISK MANAGEMENT CONSIDERATIONS**

There primary risks are that the State Government decides to make the funding for the KCCIW Program no longer available, which would mean the projects would not go ahead, unless otherwise funded by other sources.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are many KCCIW Program works packages that have been delivered over the last 5 years.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the following works packages as the City's priorities should Karratha City Centre Infrastructure Works Program funding become available:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_ etc.; and
2. ADVISE the Pilbara Development Commission and LandCorp of the City's position on priority works packages for the Karratha City Centre Infrastructure Works Program.

**CONCLUSION**

There may be funding available to implement additional works packages under the Karratha City Centre Infrastructure Works Program. To prepare for this possibility, a review has been undertaken to identify possible works packages considered to generally fall within the scope of the Royalties for Regions KCCIW funding allocation. These possible works packages have been further reviewed and ranked in order of priority.

It is recommended that Council adopt the priority works packages as the City's preferred works packages should funding under the KCCIW Program become available.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADOPT the infrastructure projects listed in the Attachment to this report as the City's priorities for the Karratha City Centre Infrastructure Works Program; and
2. ADVISE the Pilbara Development Commission and LandCorp of the City's position on priority works packages and request that the Karratha City Centre Infrastructure Works Program be funded.



**12.4 SCHEME AMENDMENT 39 – WORKFORCE ACCOMMODATION**

<b>File No:</b>	<b>LP.251</b>
<b>Responsible Executive Officer:</b>	<b>Director, Development Services</b>
<b>Reporting Author:</b>	<b>Senior Strategic Planner</b>
<b>Date of Report:</b>	<b>15 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Schedule of Submissions</b>

---

**PURPOSE**

For Council to consider public submissions received on Town Planning Scheme No.8 (TPS8) Amendment 39.

**BACKGROUND**

On 16 September 2016 Council resolved to initiate Amendment 39 which proposes to amend TPS8 by:

- (i) *Deleting the Transient Workforce Accommodation zone and transient workforce accommodation use class;*
- (ii) *Inserting new workforce accommodation use classes as follows:*
  - (a) *Workforce Accommodation – Permanent means: workforce accommodation that if built to an appropriate standard to its urban location and appropriately integrated to its urban context is not subject to a time limit on the approval.*
  - (b) *Workforce Accommodation – Temporary means: workforce accommodation that is subject to a time limit on the planning approval.*
  - (c) *Workforce Accommodation – Construction means: workforce accommodation that is to support a construction project for the life of that construction project only.*
- (iii) *Modifying the existing transient workforce accommodation provisions;*
- (iv) *Rezoning Lots 3799 and 4644 Rankin Road, Karratha from Transient Workforce Accommodation to Urban Development;*
- (v) *Rezoning Lots 1, 2, 5, 10, 550, 570, 1060, 1062, 1068 – 1071, 3776 – 3779 and 4644 Mooligunn Road, King Way and Cherratta Road, Karratha from Transient Workforce Accommodation to Mixed Business;*
- (vi) *Rezoning Lots 111 and 112 Point Samson-Roebourne Road, Wickham from Transient Workforce Accommodation to Mixed Business; and*
- (vii) *Amending the Scheme Maps accordingly.*

Proposed Scheme Amendment No. 39 has been prepared to align TPS8 with Council's position on workforce accommodation which is:

*'The City accepts the need for TWA camps to accommodate short-term construction and maintenance workforces but whereas industry may prefer to use operational FIFO workers, it is the City's strong preference for those operations workforces to be accommodated in more permanent forms of town based accommodation that are well integrated into existing neighbourhoods.'*

### Transient Workforce Accommodation zone

The City's desire to integrate workforce accommodation into urban neighbourhoods in more permanent forms is better achieved by within an appropriate broad zone, rather than a single-use zone. A Transient Workforce Accommodation zone is an anomaly because Transient Workforce Accommodation is a type of land use category and should not be a zone. A Transient Workforce Accommodation zone doesn't limit the location of workforce accommodation to a Transient Workforce Accommodation zone as the Transient Workforce Accommodation land use is permissible (and currently operate) in other zones.

Under the proposed Scheme Amendment, the Transient Workforce Accommodation zone would no longer exist. Land currently zoned Transient Workforce Accommodation is proposed to be rezoned to Urban Development in residential areas, and Mixed Business in commercial/industrial areas. A workforce accommodation land use is permissible in these zones, and current operators would be able to continue to operate without any impact to their business.

The proposed Scheme Amendment would allow a current workforce accommodation land use to change or redevelop their property into an alternative purpose and function where that would not be permissible in the Transient Workforce Zone and therefore no flexibility to allow a range of other land uses to be considered. Removal of the Transient Workforce Accommodation zone means that affected landowners and lease holders will gain increased flexibility and the choice to diversify into different land use categories over time.

### Transient Workforce Accommodation land use

The current Transient Workforce Accommodation definition within TPS8 is all encompassing and includes permanent facilities, contractor camps and dongas. The definition does not differentiate between permanent workforce accommodation located in close proximity to the town centre, temporary workforce accommodation located on the fringe of town sites and construction camps located in remote areas.

Under the proposed Scheme Amendment, Workforce Accommodation is divided into three categories – Permanent, Temporary and Construction. These categories reflect the different types of workforce accommodation that may be proposed. They key point of difference is how long the accommodation is required and the standard it is developed.

- A Permanent workforce accommodation is required to be integrated into the urban environment and built according to its urban context;
- Temporary means that the workforce accommodation is time-limited and is not subject to the same location and built form requirements of Permanent; and
- Construction means the workforce accommodation is needed to support a construction project and is time limited to the construction period only.

The categories provide clear distinction between the different types of workforce accommodation so that appropriate development controls can be consistently applied.

Transient workforce accommodation is currently not permitted within the City Centre zone which is considered a missed opportunity for workforce accommodation to integrate within the city centre and for businesses within the city centre to leverage off the workforce accommodation. Similarly, workforce accommodation is a permissible use within the Tourism zone which if permanently approved could prevent the intended tourism development. Under the proposed Scheme Amendment Permanent workforce accommodation will be permitted in the City Centre zone and not be permitted in the Tourism zone.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social outcomes and Council's reputation.

**COUNCILLOR/OFFICER CONSULTATION**

This matter was presented to the March Councillor Briefing Session.

**COMMUNITY CONSULTATION**

Proposed Amendment 39 was advertised for a period of sixty days from 30 November 2016 to 30 January 2017. Community consultation occurred in accordance with Council Policy CE9 – Consultation Policy and the *Planning and Development (Local Planning Schemes) Regulations 2015*. Consultation included:

- Letters sent to stakeholders inviting comment;
- Two separate public notices in local newspapers;
- Advertisement on the City's website; and
- Scheme Amendment Report being made available at Council offices.

Nine submissions were received and the main concerns and issues raised are as follows:

- Loss of Permitted Use status/Non-conforming Use rights;
- Flexibility of controls: Proposed provisions are too prescriptive and affect ability for industry to respond to changing business circumstances; and proposed provisions are too flexible and allow WA to be considered in too many zones.
- Whether the statutory planning framework should only facilitate appropriate development that market forces should determine supply (needs analysis);
- Whether the Amendment should regulate types of workforces or impede operational workforces from being accommodated within Workforce Accommodation facilities;
- Implications of the change in zoning (Mixed Business and Urban Development);
- Sensitivity of adjoining land uses;
- Sufficient controls currently in place (Local Planning Policy DP10);
- Consistency with model definitions within the Planning Regulations;
- Wording of the definitions for different types of Workforce Accommodation;
- Period of time-limited approvals;
- Impact of State Agreements;
- Base supply identified in the AEC Report;

The submissions, Officer responses and recommendations are detailed in the Schedule of Submissions attached to this report.

It is considered that all of the issues raised have been addressed through Officer's response and that there is no need to modify the proposed Scheme Amendment. It is considered that many of the changes requested through submissions seek to directly undermine Council's position on Transit Workforce Accommodation.

**STATUTORY IMPLICATIONS**

State Agreement Acts can operate outside the planning framework and prevail over Planning legislation where there is conflict (including any local planning scheme and Amendment prepared under it).

The Amendment is considered a 'Standard' Scheme Amendment under the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* for the following reasons:

1. The Amendment is consistent with the precinct objectives as set out within Town Planning Scheme No.8;

2. The Amendment is consistent with the draft Local Planning Strategy; and
3. The Amendment is not considered to be either a Basic or a Complex Amendment as defined by the Regulations.

During public advertisement of the draft Amendment a legal objection was received from lawyers representing Cherratta Lodge and Karratha Village. The objection was based on the lack of consultation with landowners affected by proposed changes to TWA zones prior to Council resolving to initiate the Amendment. While this is required by clause 9.7.2 of TPS8, neither the *Planning and Development Act 2005* nor the *Local Planning Scheme Regulations 2015* require this.

Officers sought Legal Advice on this matter. That legal advice concludes that the validity of the Amendment has not been impinged by non-compliance with Clause 9.7.2. The Department of Planning was consulted regarding the validity of the Amendment and also formed arrived at the same conclusion.

Notwithstanding, Officer's at the time thought it was prudent to consider to restart the amendment process. All submitters and Cherratta's lawyer were advised of the possibility that Administration may recommend Council not proceed with Amendment 39. However, upon further consideration it has been found there is little point in restarting a new Amendment. The reasons why officers have formed this view are:

- While not getting the chance to make comment on the proposed Amendment before Council resolved to initiate Amendment 39, all property owners have been given the chance to comment on the proposed Amendment prior to Council considering it for final adoption;
- The City's legal advice concludes that the validity of the Amendment would be upheld upon challenge;
- Following a thorough review of submissions, officers have concluded that there is unlikely to be a need to substantially change the Amendment adopted by Council for advertising; and
- Restarting the process would unnecessarily delay the implementation of Council's position on Scheme provisions for Workforce Accommodation.

All submitters have been contacted to advise that Amendment 39 is to be presented to Council at this meeting.

### **POLICY IMPLICATIONS**

The City received submissions which referenced the Local Planning Policy DP10 – Transient Workforce Accommodation was inconsistent with the proposed Scheme Amendment. Administration has reviewed the Policy and confirms the proposed Scheme Amendment is entirely consistent with Policy which effectively implements the objectives and provisions into the Scheme and that there are no big differences or inconsistencies.

The area that may appear inconsistent is in 6.6 Time limited approvals. The Policy says that TWAs in a TWA zone can be approved on a permanent basis. This provision is only relevant where there is a TWA zone in the Planning Scheme. As one of the purposes of the proposed Scheme Amendment is to remove TWA zones, this reference should be removed. There may be additional administrative and terminology revisions that need to be made to the Policy after the Scheme Amendment process has been completed.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications to the City of Karratha should Council adopt the proposed Amendment for final approval.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:	3.e.2	Property owners are partners in creating an attractive built environment.
Our Projects/Actions:	3.e.2.4	Strategic Land Use Planning.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be moderate to the City in terms of reputation.

Having effective statutory controls in place guides effective decision-making. This is particularly relevant where WA proposals are considered by a Joint Development Assessment Panel. Effective statutory controls also assist in defending decisions if challenged through the State Administrative Tribunal.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Administration has previously presented report to Council to consider amendments to TPS8 which have been adopted.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to DEFER further consideration of the Proposed Scheme Amendment subject to further investigations regarding the use of Scheme Provisions as an alternative to the proposed Land Use Definitions to deliver the Planning objectives and the retention of the TWA zone and alternative Scheme provisions that address concerns raised regarding removal of the TWA zone.

Option 3

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to NOT ADOPT the proposed Scheme Amendment for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

There are a range of concerns related to changes to the current planning scheme provisions for Transient Workforce Accommodation. All of the submissions have been carefully considered by Administration and as a result no modifications have been recommended.

The City's statutory planning framework needs to be able to balance periods of high demand for workforce accommodation with appropriate built form developments that support the Council's position to integrate TWA with the community. Proposed Scheme Amendment 39 is designed to specifically align the City's Town Planning Scheme with Council's position on TWA. Therefore, it is recommended that Amendment 39 be adopted for final approval.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to:**

- 1. ADOPT the Officer's Recommendations in response to each point raised in submissions as set out in the attached Schedule of Submissions;**
- 2. CLASSIFY proposed Scheme Amendment No. 39 as a Standard Amendment in accordance with Section 34 and 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the Amendment is addressed by the City's draft Local Planning Strategy approved by the Western Australian Planning Commission for public advertising and will not result in any significant environmental, social, economic or governance impacts on land in the scheme area, and does not classify as either a basic or a complex Amendment;**
- 2. ADOPT for Final Approval Scheme Amendment No. 39 to Town Planning Scheme No.8;**
- 3. AUTHORISE the Chief Executive Officer and Mayor to execute three (3) copies of Standard Amendment No. 39 documentation, in accordance with Regulation 53 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;**
- 4. FORWARD to the Western Australian Planning Commission three (3) copies of Standard Amendment No. 39 documentation and a copy of the Schedule of Submissions for the Minister of Planning's consideration; and**
- 5. REFER a copy of the Schedule of Submissions and a copy of the AEC Report to all submitters.**

## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 WICKHAM COMMUNITY HUB TENDER FOR CONSTRUCTION**

<b>File No:</b>	<b>CP.699</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>12 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Confidential Tender Evaluation Report 2. Confidential Updated Project Budget 3. Draft Sub-Lease</b>

---

#### **PURPOSE**

For Council to consider the tender for the Wickham Community Hub Construction offered under RFT 18-16/17.

#### **BACKGROUND**

At the February 2017 Ordinary Council Meeting, Council resolved to:

1. Call tenders for the construction of the Wickham Community Hub (WCH) in accordance with the design and specifications as presented to Council and prepared by Gresley Abas Architects;
2. Endorse the tender selection weighted criteria as detailed below in this report;
3. Note the pre tender estimate based on the detailed design and documentation and provided by Chrysalis Quantity Surveyors;
4. Note that the funding application for the Commonwealth Building Better Regions Fund will be submitted by 28 February 2017; and
5. Note that a further report will be presented to Council for consideration, following the outcome of the tender evaluation process which will also provide an update on the status of funding for the project.

The scope of works involves:

1. WCH Building comprising public library, ELC, two multipurpose halls and a public hall, internal and external youth spaces including a skate park and office/store/toilet facilities.
2. Not for Profit Building – three separate office/store areas available for lease. To proceed subject to tender prices received.
3. Community Hall Refurbishment – for user groups moving from the old high school site and the Boxing Club moving from the Squash Centre.
4. Squash Centre – new external toilet facilities to cater for Wickham Recreational Precinct users.

The Water Playground tender evaluation report and recommendation to award a contract is subject to a separate report consideration within this agenda.

Further financial information is detailed in the Financial Implications and Risk Management sections of this report.

Tenders were advertised on 25 February 2017 and closed 6 April 2017.

Five tenders were received by the closing date from:

- Crothers Construction Pty Ltd
- CWD Builders Developers
- Doric
- Pindan
- Thomas Building

The tenders were evaluated by a four (4) person panel comprising of:

- Director Strategic Projects & Infrastructure
- Project Manager
- 2 x Gresley Abas Architects

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Price	60%
Methodology	20%
Relevant Experience	10%
Capacity to Deliver	10%

The Regional Price Preference Policy was applied to two local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues for the residents of Wickham as it relates to the construction of significant community infrastructure.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation on the WCH project has taken place via presentations to Councillors at Agenda briefing sessions, the most recent being January, February and May 2017.

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission and reviewed by the CEO and Director Strategic Projects & Infrastructure. In addition, Gresley Abas Architects sub consultants and Chrysalis Quantity Surveyors have provided technical advice in relation to the tender submissions.

#### **COMMUNITY CONSULTATION**

The Wickham Community Hub Reference Group (WCHRG) was established in 2014 and has been involved through all stages of the design process. The group comprises representatives from community and sporting groups in Wickham and several City representatives. The project architects and Enlocus have presented to the WCHRG on a number of occasions, the latter following discussions with local youth.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

It is a condition of the December 2016 planning approval of suitable land tenure arrangements being entered into by Rio Tinto and City of Karratha to secure the ongoing operations and development of the Wickham Recreational precinct including WCH. Rio Tinto are currently seeking Robe River JV and State Government Ministerial approvals prior to execution of the sub-lease over Lot 780 (mining lease). The lease for Lot 755 (owned by Rio Tinto) has been negotiated at officer level and will be subject to a separate report to Council.

Section 5.42 of the *Local Government Act 1995*, will be applicable if approval is given by Council for the CEO to execute the sub-lease, which would assist in expediting the land tenure process to enable the contractor to commence work on the site at the earliest possible date.

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

Council's Long Term Financial Plan has forecast to spend \$18.25m across three financial years to deliver the project to be offset by \$15.5m in external contributions toward this project, resulting in a net cost to Council of \$2.75m.

The water playground has been considered as part of the WCH project and hence is included in the overall funding equation. Based on the tender recommendations for the WCH project and Water Playground and the current status of external funding applications the updated project budget is as follows:

<b>Funding Body</b>	<b>Status</b>	<b>Contribution</b>
Rio Tinto	Confirmed. In addition RIO has indicated a willingness to provide \$500,000pa towards operating costs subject to appropriate agreement	\$8m
Lotterywest	Confirmed	\$1.5m
Royalties for Regions, via Pilbara Development Commission	Royalties for Regions Funding is unlikely to be available for this project	\$0
Commonwealth Building Better Regions funds (CBBRF)	Awaiting advice from the Commonwealth Government to application for \$4.5m contribution	
City of Karratha	Long Term Financial Plan Projected Capital expenditure. Adopted June 2015	\$2.75m
<b>Less Project Estimate</b>	<b>Based on both tender recommendations</b>	<b>\$16,361,017</b>
Projected Shortfall		\$4,111,017

Based on competitive tenders received for both the WCH and Water Playground, the project budget could be reduced to \$16.36m. The updated project budget is contained within the confidential section of the agenda.

Proceeding with the Not-For-Profit (NFP) building has always been subject to availability of funding. No official EOI process has been undertaken to date to ascertain the level of interest in taking up the three available office leases. There is potential interest from health and

community groups as there are few suitable vacant tenancies in Wickham. If the NFP building does not proceed, the project budget could be further reduced by \$556,365 to \$15,804,652.

Council’s 2016/17 budget currently includes \$1,081,422 for this project. This amount is estimated to complete the tender process for both the Wickham Community Hub (WCH) and the Water Playground, appoint the contractors for each contract, and commence work on site. The project budget for 2017/18, based on the full scope of works is \$14,350,980 and 2018/19 \$309,560. If the not for profit building was not included in scope the revised budget for 2017/18 would be \$13,794,615.

In its Long Term Financial Plan, Council has estimated that the consequential cost of operating both the WCH and Water Playground facilities is \$1,368,750 per annum. The Draft Wickham Community Hub Management Plan, which is subject to a separate report to this May Council meeting estimates that the total operating and maintenance cost of WCH is \$867,631 per annum. Based on the information provided by tenderers the annual operating cost for the water playground is estimated at \$90,000 per annum. The financial deficit of the WCH facility is currently estimated between \$200,000 and \$250,000 per annum, subject to the incomes generated. This will be reviewed when final operating costs are known.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program:	1.a.2.5	Strategic Project Management
Our Services:	1.a.2.5.1	Construct Wickham Community Hub

**RISK MANAGEMENT CONSIDERATIONS**

The City forecasts to spend \$2.75m on the WCH project and has secured \$8m from Rio Tinto and \$1.5m from Lotterywest. In addition, the funding application to the CBBRF seeking \$4.5m was submitted in late February 2017. The outcome of this request is expected late May 2017/early June 2017.

If the CBBRF application is unsuccessful, the City will need to consider making an additional contribution to fund the project shortfall. The extent of additional funds required to proceed with the full scope for both the WCH and the Water Playground is \$4.11m as detailed in the attached updated project budget.

The preparation and agreement for the sub-lease - Lot 780 with Rio Tinto has taken longer than expected. Lot 780 includes the site of the WCH. It is a mining lease and hence the sub-lease with the City requires Robe River JV and Ministerial approval. Agreement has been reached at officer level with Rio Tinto on the terms of the sub-lease. The draft sub-lease is attached to this report for Council consideration. Currently all premises and improvements within Lot 780 except the Squash Centre are under management agreement with Rio Tinto who are contributing to the operations and maintenance costs. Negotiations are underway with Rio Tinto in relation to the Squash Centre and to date they have provided a letter confirming their intention to contribute \$900,000 towards capital improvements. Under Clause 6.2 (a) (i) it will be mutually agreed with Rio Tinto that the Squash Centre is not part of the sub-lease agreement at this point of time.

The City is working closely with Rio Tinto to assist them with their approvals prior to execution of the sub-lease. This will impact the contract commencement date as the contractor cannot commence on the site until the sub-lease is executed.

The tender validity period ends on 3 July 2017. If the sub-lease is not executed and tenderers are requested to extend the validity for their tender submissions, there is a risk that they may increase their tender prices.

### **IMPACT ON CAPACITY**

Should Council endorse the Officers recommendation, Officers will be required to manage the Contract. This has been factored into the work plans for officers affected.

### **RELEVANT PRECEDENTS**

Council has previously managed contractors constructing major community infrastructure projects including Karratha Leisureplex, the Dampier Community Hub and currently the Karratha Red Earth Arts Precinct.

### **VOTING REQUIREMENTS**

Simple and Absolute Majority.

### **OPTIONS**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. APPOINT CWD Pty Ltd ABN 28 008 927 786 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 18 – 16/17 – to deliver the full scope of works for the Wickham Community Hub Construction Tender; and
2. NOTE that the contract will not be executed until the land tenure issues have been satisfactorily resolved.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Officer's recommendation and PROPOSE that the recommendations be reconsidered when the outcome of the Commonwealth Building Better Regions funding application is known.

### **CONCLUSION**

The Evaluation Panel has determined that the recommended tenderer provides the best value for money outcome for the City in the construction of the Wickham Community Hub. Having regard for the status of funding, if Council awards the full contract it will in essence be contributing \$6.86m on the project against its original forecast of \$2.25m. As discussed previously, options were included in the tender should funding not be secured. Should Council elect not to construct the not for profit building as part of the initial stage of works, it will result in a saving of \$556,000.

---

**OFFICER'S RECOMMENDATION**

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:
  - a) **AGREE** to remove the construction of the NFP Building from the WCH works;
  - b) **APPOINT** CWD Pty Ltd ABN 28 008 927 786 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT – 16/17 Wickham Community Hub Construction Tender for lump sum price reflecting removal of the Non-For-Profit Building from the contract;
  - c) **NOTE** that the contract will not be executed until the land tenure has been resolved; and
  - d) **CONSIDER** an allocation of \$13,794,615 in the 2017/18 Budget to progress construction.
2. That Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **APPROVE** the draft sub-lease as attached, for Lot 780 and authorise the Chief Executive Officer to execute the sub-lease after Rio Tinto has obtained Ministerial Approval.

**13.2 WICKHAM COMMUNITY HUB WATER PLAYGROUND**

<b>File No:</b>	<b>CP.708</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>10 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>1. <b>Confidential Tender Evaluation Report</b></li> <li>2. <b>Confidential Updated Project Budget</b></li> </ol>

---

**PURPOSE**

For Council to consider the tender for the Design & Construct Wickham Water Playground Tender offered under RFT 14-16/17.

**BACKGROUND**

At its meeting on 20 February 2017, Council endorsed the calling of tenders for the design and construction of the Wickham Water Playground within the Wickham Pool Complex.

The Wickham Water Playground is proposed as part of the Wickham Community Hub (WCH) project. Following a recommendation from the WCH Reference Group (WCHRG), the water playground has been located immediately behind the Wickham Pool in the area currently occupied by a basketball hoop and hardstand area.

The proposed design and construction is required to be in accordance with Health Department requirements, with the scope of works to include:

- 250m<sup>2</sup> brushed concrete pad including drainage surrounds and a range of water play features including spray rings, arches, stream jets, water buckets, cannon sprays and pop up sprays; and
- Filtration and water treatment plant located adjacent to the existing pool plant but operated independently.

Locating the water playground within the Wickham Pool complex will assist in maintaining a high level of hygiene and cleanliness of the water playground and hence assist in minimising the operating costs of the facility. It is proposed that a standard pool fence will be installed between the swimming pool and the water playground to enable controlled access between the two facilities.

Tenders were advertised on 25 February 2017 and closed 29 March 2017.

Five tenders were received by the closing date from:

- Water Features by Design Pty Ltd
- Commercial Aquatics Australia
- Prestige Projects Group Pty Ltd t/a Tropical Pools
- Safeway Building and Renovations Pty Ltd
- Argonaut Engineering and Construction

The tenders were evaluated by a three (3) person panel comprising of:

- 2 x Project Managers
- Manager Partnerships & Engagement

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The Council approved, criteria and associated weightings were as follows:

Criteria	Weighting
Price	60%
Methodology	20%
Relevant Experience	10%
Capacity to deliver	10%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and cultural wellbeing of the residents of Wickham as it relates to the construction of significant community infrastructure.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation on the WCH project and water playground has taken place via presentations to Councillors at Agenda briefing sessions, the most recent being January, February and May 2017.

Consultation has also taken place between panel members in evaluating and analysing the content of each tender submission and reviewed by the CEO and Director Strategic Projects & Infrastructure. The Manager Recreational Facilities as the future operator of the water playground has provided advice to the evaluation panel in relation to operational aspects of the tender submissions.

#### **COMMUNITY CONSULTATION**

Regular meetings of the WCHRG have occurred throughout the project and there is strong support for the water playground at the current location.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

The construction of the water playground will also require compliance with Health Department legislation applicable to the design, construction, operation, management and maintenance of aquatic facilities at the completion of the design and again following construction and before the facility is open to the public.

Section 5.42 of the *Local Government Act 1995* also applies if Council were to delegate authority to the CEO to award the Design and Construct Wickham Water Playground tender.

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

In its Long Term Financial Plan, Council has estimated that the consequential cost of operating both the WCH and Water Playground facilities is \$1,368,750 per annum. The Draft Wickham Community Hub Management Plan, which is subject to a separate report to this May Council meeting estimates that the total operating and maintenance cost of WCH is \$867,631 per annum. Based on the information provided by tenderers the annual operating cost for the water playground is estimated at \$90,000 per annum. The financial deficit of the WCH facility is currently estimated between \$200,000 and \$250,000 per annum, subject to the incomes generated. This will be reviewed when final operating costs are known.

Based on competitive tenders received for both the WCH and Water Playground the project budget could be reduced to \$16.36m, including \$800,000 for the Water Playground. The updated project budget is contained within the confidential section of the agenda. It should be noted that the submission of the preferred tender is of a higher value than recommended for approval in this report. The Evaluation Panel has identified several areas that could be subject to review having regard to the preferred tender providing a design that exceeds the specified area and having design elements potentially surplus to requirement. On this basis the Evaluation Panel believes the agreed project scope could be achieved within a modified budget of \$800,000 for the water playground.

Council's 2016/17 budget currently includes \$1,081,422 for this project. This amount is estimated to complete the tender process for both the WCH and the Water Playground, appoint the contractors for each contract, and commence work on site.

The water playground has been considered as part of the WCH project and hence is included in the overall funding equation. Based on the tender recommendations for the WCH project and Water Playground, and the current status of external funding applications, the updated project budget is as follows:

<b>Funding Body</b>	<b>Status</b>	<b>Contribution</b>
Rio Tinto	Confirmed. In addition Rio Tinto has indicated a willingness to provide \$500,000pa towards operating costs subject to appropriate agreement	\$8m
Lotterywest	Confirmed	\$1.5m
Royalties for Regions, via Pilbara Development Commission	Royalties for Regions Funding is unlikely to be available for this project	\$0
Commonwealth Building Better Regions funds (CBBRF)	Awaiting advice from the Commonwealth Government to application for \$4.5m contribution	
City of Karratha	Long Term Financial Plan Projected Capital expenditure. Adopted June 2015	\$2.75m
<b>Less Project Estimate</b>	<b>Based on both tender recommendations</b>	<b>\$16,361,017</b>
Projected Shortfall		\$4,111,017

Based on the information provided by tenderers the annual operating cost for the water playground is estimated at \$90,000. This will be reviewed and updated when the design and construct contract is awarded.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program:	1.a.2.5	Strategic Project Management
Our Services:	1.a.2.5.1	Construct Wickham Community Hub

**RISK MANAGEMENT CONSIDERATIONS**

The City has notionally committed \$2.75m to the WCH project and has secured \$8m from Rio Tinto and \$1.5m from Lotterywest. In addition, the funding application to the Commonwealth Building Better Regions Fund seeking \$4.5m was submitted in late February 2017. The outcome of this request is expected late May/early June 2017.

If the Commonwealth Building Better Regions Fund application is unsuccessful, the City will need to consider an additional contribution to fund the project shortfall. The extent of additional funds required to proceed with the full scope for both the WCH and Water Playground is \$4.11m as detailed in the attached updated project budget.

The Water Playground component of the WCH project could be deleted or deferred until a suitable funding arrangement can be determined. This will achieve a cost saving \$800,000 to the project budget.

This has implications for the local community who have an expectation that the works will proceed and that the water playground will provide significant improved facilities for the local community.

The resolution of the sub-lease for Lot 780 with Rio Tinto has taken longer than expected. Lot 780 includes the site of the proposed Water Playground. The City is working closely with Rio Tinto to assist them with their approvals prior to execution of the lease. This is not expected to impact the Water Playground contract as the contract provides for eight weeks after award for detailed design and approvals prior to commencement on site. If signing of the sub-lease is delayed the City is able to delay the granting of possession of site to the contractor.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The City has previously constructed a water playground as part of the Karratha Leisureplex project and has regularly tendered for contractors to construct works for City facilities.

**VOTING REQUIREMENTS**

Simple and Absolute Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation at this time and PROPOSE that the recommendation be reconsidered when the outcome of the Commonwealth Building Better Regions funding application is known.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE that all tenders be declined.

**CONCLUSION**

The evaluation panel considers that the preferred tenderer provides the best value for money outcome for the City in the provision of a water playground at the Wickham Hub. There are a number of design considerations associated with the preferred tender submission to be addressed and satisfactorily resolved before a recommendation to award a contract can be considered. At present the recommended tenderer has provided a design that is within the original budget but has elements that the tender Evaluation Panel believe need to be reviewed that are also likely to provide considerable cost savings. Noting the status of funding, Officers believe it may be prudent to nominate the preferred tenderer, set an upper limit in value and negotiate the elements of the design to suit.

---

**OFFICER'S RECOMMENDATION**

1. That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:
  - a) **NOMINATE** Water Features by Design ABN 66 117 428 181 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 14 – 16/17 – Design and Construct Wickham Water Playground;
  - b) **INSTRUCT** the Chief Executive Officer to undertake further discussions with Water Features by Design on considerations related to their tender submission as detailed in the evaluation report;
  - c) **ENDORSE** an upper limit of \$800,000 for the contract price following resolution of the design review process; and
2. Subject to resolution 1.b) and 1.c) above, Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to **DELEGATE AUTHORITY** to the Chief Executive Officer to award RFT 14 – 16/17 – Design and Construct Wickham Water Playground to Water Features by Design.



**13.3 PROVISION OF LITTER COLLECTION STAFF TENDER**

<b>File No:</b>	<b>CM.285</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager City Services</b>
<b>Date of Report:</b>	<b>10 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

---

**PURPOSE**

For Council to consider the tender for the Provision of Litter Collection Staff, offered under Tender RFT 35-16/17.

**BACKGROUND**

The City provides a litter collection service as part of its Waste Services operations, with related supervision, planning, work allocation, administration, and performance monitoring undertaken in house. Equipment and materials for the operation are also provided by the City.

The service comprises four (4) staff who collect litter from footpaths, verges, stormwater reserves, designated public thoroughfares, tourist areas and boat ramps in the townships of Dampier, Karratha, Wickham and Point Samson. These staff are deployed from the Seven Mile Waste facility from Monday to Friday (including public holidays) from 6.30am to 5.00pm. The staff also pick up illegal dumps and collect data identifying litter and dumping hotspots which are then regularly targeted. Three (3) of the existing casual Litter Pickers contracted through a recruitment agency provide an interim solution to accommodate the current litter collection duties during this tender process.

On 20 March 2017, Council resolved to call tenders for the Provision of Litter Collection Staff, with the following tender selection weighted criteria:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Methodology	10%
Relevant Experience	15%
Capacity to Deliver	15%

The Provision of Litter Collection staff tender provides for a three (3) year period, with two (2) one (1) year extension options.

Tenders were advertised on 29 March 2017 and closed 19 April 2017.

Five (5) compliant tenders were received by the closing date from:

- Technical Maintenance Services (TMS)
- Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC)
- Lendlease Services Pty Ltd

- Empowering People in Communities Inc. (EPIC)
- Cleanaway Pty Ltd

The tenders were evaluated by a three-person panel comprising of:

- Manager City Services
- Waste Management Office Supervisor
- Waste Management Operations Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative weighted criteria as resolved by Council detailed above.

The Regional Price Preference Policy was applied to four (4) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Evaluation Panel members and the Director Strategic Projects & Infrastructure in evaluating and analysing the content of each tender submission.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The current budget for the supply of litter collection staff is \$445,952. This is based on 200 hours worked per week (4 staff).

The total cost of litter collection under the current arrangement is shown in the table below.

Description	Annual Cost
Supply of labour hire staff	\$445,952
Plant & Equipment Costs	\$19,686
Materials	\$4,400
Supervision/Administration	\$20,632
<b>Total</b>	<b>\$490,670</b>

The Draft Budget for 2017/18 is \$355,680. The preferred contractor’s price is within the budgeted amount. Noting that the project is intended to carry over three (3) financial years, with an option to extend for an additional two (2) years. The total estimated contract value would be \$1,774,545.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Program/Services:	1.a.1.2	Parks and Gardens Maintenance
Projects/Actions:	1.a.3.1	Develop and Implement a Graffiti and Litter Management Plan

**RISK MANAGEMENT CONSIDERATIONS**

Prior to contracted litter collectors, the City recruited staff directly however the high turnover of staff proved problematic for maintaining the required level of service.

The level of risk is considered to be low in terms of the appointment of the successful tenderer. As per the requirements of the contract, all staff supplied by the Contractor are required to perform the required duties to the satisfaction of the City Services Manager. Should staff not achieve the required performance standards, the City reserves the right to request replacement staff. Should the Contractor be unable to supply the required number of staff, the City reserves the right to source suitable staff from alternative providers.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously engaged labour hire contractors for the provision of litter collection services.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer at this time.

**CONCLUSION**

The current method of delivering litter collection operations has proved effective and enables the delivery of both planned and reactive services across the City.

The Evaluation Panel believes that the recommended tenderer provides significant experience with the scope and size of the proposed contract, appropriate resources and trained personnel readily available to safely fulfil the contract requirements. The Price submitted by the preferred tenderer is within Council's provisionally approved Budget allocation for these services.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Yaburara & Coastal Mardudhunera Aboriginal Corporation ABN 58284174281 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 35-16/17 Provision of Litter Collection Staff.**

**13.4 PROPOSED CHANGES TO THE AIRPORT PARKING FEES AND CHARGES**

<b>File No:</b>	<b>TT.483</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Airport Property Officer</b>
<b>Date of Report:</b>	<b>8 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Car Park Redevelopment Staging Plan</b>

---

**PURPOSE**

For Council to consider implementing the new fees and charges for the Karratha Airport from 1 June 2017 to coincide with the temporary relocation of short term car parking.

**BACKGROUND**

The Karratha Airport front of terminal and car park upgrade began in early April 2017. Stage 1C and 1D are currently in progress, which includes construction works within the Long Term A car park. To accommodate these works Long Term A has been closed to the public since 17 April 2017 with all long-term parking moved to the Long Term B car park. Refer to attached Car Park Staging Plan.

The completion of stage 1C and 1D will be followed by Stage 2 works that includes the short term car park and commercial vehicle lane. These car parks will be relocated to the Long Term A car park during this stage of the project.

Officers, in conjunction with contractors, have carefully planned each stage to ensure that the car park and airport users are notified in advance of any changes to the car parks. For efficiency of the project and user safety, it is necessary that the short term car park is closed for a period while the stage 2 works are completed.

From the current project timeline, it is likely that the Short Term car park and commercial vehicle lane will be closed from 24 May 2017 with all traffic to be relocated to the Long Term A car park at this time. The shift of short term parking will result in an impact on the community and also require the City to reprogram car park management systems to reflect short term car park fees and charges set by Council.

Typically, amendments to Council's fees and charges are applied upon adoption of Council's Annual Budget and applied from 1 July. The draft Fees and Charges for 2017/18 have been presented to Council for review. In relation to the Airport Car Park two changes are proposed including:

- Increase of the free parking period in the Short Term car park from 30 minutes to 60 minutes; and
- Increase in the long term parking fees from \$14 per day to \$16 per day

Subject to Council endorsement, these proposed changes are currently due to be implemented on 1 July 2017.

To offset the disturbance from the car park construction it is proposed to introduce the new car park fees and charges 1 month earlier than planned, on 1 June 2017. This includes increased free parking period in Short Term car parking from 30 minutes to one hour which would also apply post the car park redevelopments completion scheduled for September 2017.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Officers and Councillors during the presentation and discussion of the 2017/18 fees and charges.

**COMMUNITY CONSULTATION**

No community consultation has taken place however proposed fees and charges have been sent out to commercial car park users.

Feedback, from the car park users through social media, indicates that an increase to the 30 minutes free parking in the short term car park will be welcomed.

In addition to this, as a part of the review of fees and charges, car parking fees were benchmarked against other Airports including Port Hedland, Perth, Broome, Alice Springs and Darwin. Officers note that even with the increase of long term parking rates to \$16 a day, Karratha Airport parking fees remain at the lower end of the range as indicated in the table below:

Long Term Parking – 1 Day (Ex GST)				
ASP (Alice Springs)	DRW (Darwin)	PER (Perth)	PHE (Port Hedland)	KTA (Karratha)
\$15.45	\$26.36	\$22.73	\$15.45	<b>\$14.55</b>

**STATUTORY IMPLICATIONS**

Section 6.16(3) of the *Local Government Act 1995* is relevant to this matter whereby Council by Absolute Majority may amend a fee and charge during a financial year.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The increase in Long Term parking fees from \$14 per day to \$16 per day is expected to increase revenue by \$4,810 per month whilst the increase in free parking will decrease revenue by approximately \$2,841 per month. This results in an estimated increase in revenue of \$2,000 per month or \$24,000 per annum.

Should the Officers recommendation be endorsed this would result in a potential increase of revenue of approximately \$2,000 for the 16/17 financial year.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council sets Fees and Charges typically on an annual basis as part of developing its Annual Budget. On occasion amendments to fees and charges have been presented to Council to consider separate to this process.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.16(3) of the *Local Government Act 1995* RESOLVES to NOT APPROVE the introduction of the increase in the free period in the Short Term Car Park to 60 minutes and Long Term Parking rates to \$16 per day at this point in time.

**CONCLUSION**

Changes to the car park fees and charges have been workshopped with Council with consideration to implementation as part of the Annual Budget to be effective 1 July 2017. Having regard to the Car park redevelopment project at Karratha Airport and the need to relocate short term parking as part of the staged redevelopment, Officers are proposing that the changes take effect sooner.

---

**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 6.16(3) of the *Local Government Act 1995* RESOLVES to APPROVE the increase of the free period in the Short Term Car Park from 30 minutes to 60 minutes and increase in Long Term Parking rates from \$14 to \$16 per day at Karratha Airport from 1 June 2017.



**13.5 KARRATHA AIRPORT SKYSTAR OFFICE PT.1 OF LA.5**

<b>File No:</b>	<b>TT.213</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Airport Property Officer</b>
<b>Date of Report:</b>	<b>8 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Skystar Airport Services Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

---

**PURPOSE**

To seek Council's consideration to enter in to a new Lease Agreement with Skystar Airport Services Pty Ltd (Skystar) at Karratha Airport.

**BACKGROUND**

Skystar provide check-in and ground handling services to Qantas Airways and Network Aviation and have occupied space within the Airport Terminal since approximately June 2012.

Skystar are currently leasing the space known as Pt.1 of LA5 with the lease agreement due to expire on 31 May 2017. Skystar have indicated that they would like to enter in to a new lease for a three (3) year period. The leased area is used for office, ground handling and check in services.

The site is accessed via the Airport Terminal with secondary access from the airside area and is approximately 45m<sup>2</sup> in size.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Skystar and City Officers.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The proposed lease is required to comply with Section 3.58 of the *Local Government Act 1995*.

It is also a requirement under the management order for the Airport Reserve that all leases are endorsed by the Minister for Lands.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Skystar currently pays \$601/m<sup>2</sup> pa.

Following negotiations, the below terms (rental rate and length of tenancy) were accepted by Skystar, pending Council approval:

<b>Commercial Terms</b>	
Rent/m <sup>2</sup> :	\$590/m <sup>2</sup>
Annual Rent:	\$26,550 per annum
Rent Reviews:	Annual CPI Increases
Lease Term:	3 years
Area:	45m <sup>2</sup>

Officers have analysed current rental evidence within the terminal which support the negotiated rate.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously negotiated extension of leases directly with tenants who operate at Karratha Airport.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT APPROVE the letting of Pt.1 of LA5 to Skystar Airport Services Pty Ltd and advertise the area for alternate uses.

**CONCLUSION**

It is requested that Council consider the renewal of the Lease Agreement with Skystar Airport Services Pty Ltd for the site they currently occupy, referred to as Pt.1 of LA5, at the Karratha Airport, which would be of mutual benefit to both Skystar and the City.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.58(5)(b) of the *Local Government Act 1995* RESOLVES to EXECUTE a three (3) year commercial Lease Agreement to Skystar Airport Services Pty Ltd for their use in relation to ground handling, check-in and ramp services in the existing location being Pt.1 of LA5 at the Karratha Airport, for an area of 45m<sup>2</sup> at a revised rental rate of \$590 per square metre per annum, giving a revised annual rental return of \$26,550 per annum, plus GST and subject to CPI increases, commencing 1 June 2017.



**13.6 KARRATHA – TOM PRICE ROAD PROJECT**

<b>File No:</b>	<b>GR.9</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; infrastructure</b>
<b>Reporting Author:</b>	<b>Director Strategic Projects &amp; infrastructure</b>
<b>Date of Report:</b>	<b>24 May 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>KTP Proposed Road Alignment and Flinders Mine</b>

---

**PURPOSE**

For Council to consider providing a financial contribution to Main Roads Western Australia (MRWA) to progress planning for the next stage of the Karratha Tom Price (KTP) Road project.

**BACKGROUND**

The current State Government has made a \$50m commitment to seal the next stage of the Karratha Tom Price Road. This stage is contained in the Shire of Ashburton (SoA) and consists several proposed routes with the most direct and cost effective including 48km along Roebourne – Wittenoom Rd (KTP-3) and 107km adjacent to the Rio Tinto Rail line (KTP-4).

The SoA and MRWA have previously completed several studies on the proposed road including preliminary design. The State Government has determined that once funding is made available that MRWA will coordinate project planning and delivery. The allocation of funding is likely to be announced as part of the State Budget due to be delivered on 7 September 2017.

Flinders Mine Ltd have been active in the discussions on the KTP Project. The proposed Flinders Mine tenements are generally situated adjacent to the Rio Tinto Rail Line accessible approximately 35km along the proposed KTP-4 alignment. The development of the KTP project is critical to Flinders Mine Ltd considering a potential residential drive in-drive out (DIDO) operation for up to 700 employees. Refer to the attachment for proposed KTP alignment and location of proposed mining tenements.

A final investment decision on the Flinders Mine development is anticipated in early 2018, with potential construction commencing late 2018. If the potential economic benefits of a DIDO workforce are to be realised, planning for the KTP project needs to be progressed now to enable construction to occur in 2018.

Estimates for the planning works required to enable the potential for a timelier construction of 83kms of seal (48km on KTP 3 and 35km on KTP 4a) to Flinders Mine includes:

Geotech	\$178,000
Hydrology	\$332,000
Heritage (ethnographical and archaeological)	\$200,000
Land Survey	\$56,000
Contingency	\$34,000
Total	\$800,000

In order to progress the project prior to the State Government budget announcement, the SoA has agreed to contribute one third funding to the planning work. The City is also requested to contribute one third (up to \$270k) with State Government Departments (MRWA and Pilbara Development Commission) seeking to provide the balance.

An opportunity exists to engage the Yindjibarndi Aboriginal Corporation to complete the heritage assessments in the coming weeks which if not progressed could see considerable delays to the following planning works. It is anticipated that the City would be a main beneficiary of the KTP Road and the Flinders Mine development should it proceed on a DIDO basis.

If Council supports an allocation of funds, it is proposed that the commitment of \$200k is provided to enable this work to be progressed in the current financial year and the balance provided as a contribution in the 2017/18 Budget. Providing a financial contribution to a road that is not in our district is an unusual proposition however, given the significant social and economic benefits to the City of Karratha that would be derived, a contribution may be deemed to be appropriate.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be high in terms of social and economic impacts on the local economy.

The Pilbara Development Commission prepared REMPlan Economic Impact Modelling for the Pilbara Region for Flinders Mine of 700 operational jobs. The economic impact model using a residential DIDO workforce living locally in regional towns proposed:

- \$1.61 billion in additional economic output to the local Pilbara economy.
- 497 additional jobs will be created.

The City of Karratha and its local economy is projected to significantly benefit should the KTP Project and Flinders Mine residential DIDO workforce model occur.

### **COUNCILLOR/OFFICER CONSULTATION**

Councillors were briefed on the status of the KTP Project at its Briefing Session on the 22 May 2017.

### **COMMUNITY CONSULTATION**

No community consultation is required.

Considerable discussions have occurred between the SoA, Pilbara Development Commission, Department of Transport, Department of Regional Development, MRWA, Flinders Mine and the City to progress the project.

### **STATUTORY IMPLICATIONS**

If the Officers recommendation is supported, a budget amendment is required in accordance with Section 6.8 of the *Local Government Act 1995* for expenditure from the municipal fund, not included in the annual budget.

### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

In order to progress the pre planning works immediately, a one third contribution up to \$270,000 is requested, with \$200,000 proposed in the current financial year and with \$70,000 allocated in 2017/18.

Should funding support be agreed, Officers propose that \$200,000 is included in the final budget review and end of financial year forecast to be presented to Council at its June Meeting.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:      1.f.2.2 and 2.d.1.1                      Economic Development

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable to the City's operations as a consequence of this report, however the risks to the KTP project being delivered in a timely manner to provide the opportunity to realise the potential benefits of the Flinders Mine DIDO operations is high. A contribution to this project at this stage of the planning would demonstrate the City's support to this important regional project.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation as the planning works are proposed to be coordinated by MRWA.

**RELEVANT PRECEDENTS**

Council has previously provided a contribution to the SoA towards the Karratha – Tom Price Cost Benefit and Social Impact Report.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER an allocation of \$270,000 in the 2017/18 Budget.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT a financial contribution to the planning for the Karratha Tom Price Road Project.

**CONCLUSION**

Council has been regularly briefed on the KTP road project and the City's Executive Management Team has been active in discussions with relevant stakeholders to progress the project due to its regional and local significance.

The State Government's \$50m funding announcement has provided the KTP Project with impetus needed to realise the next stage of construction, however the State Government's financial commitment is not likely to be realised until it's September Budget announcements.

In order to prepare delivery of the KTP project in a timely manner to maximise the regional benefits, a series of planning activities are required. An opportunity now exists to progress these works and given the funding shortfall, a request is made for the City to make a contribution to the works.

---

**OFFICER'S RECOMMENDATION**

**That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:**

- 1. AGREE to support the planning works for the Karratha Tom Price Road Project Stage 3 and 4a, noting the requested contribution is \$270,000;**
- 2. APPROVE a Budget Amendment and allocate \$200,000 as a contribution to planning works in the 2016/17 Budget; and**
- 3. ADDRESS the financial impacts in the final budget review and end of financial year forecast to be presented at the June 2017 Council Meeting.**

## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

---

### **PURPOSE**

To advise Council of the information items for May 2017.

### **VOTING REQUIREMENTS**

Simple Majority.

---

### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Record of Tenders Awarded by the CEO under Delegation
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Safer Communities Partnership Quarterly Report Jan-Mar 2017
- 14.10 Community Services update
- 14.11 Waste Services Data
- 14.12 Airport Services Data
- 14.13 Natural Flooding Disaster Update

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL**

**Responsible Officer: Chief Executive Officer**

**Reporting Author: EA to CEO & Mayor**

**Disclosure of Interest: Nil**

---

**PURPOSE**

To advise Council of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of April 2017.

**14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 31 MARCH 2017**

**File No:** APR16  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 10 May 2017  
**Disclosure of Interest:** Nil

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under ‘Current Budget/Prior Years Balance’ for previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

	<u>Original Budget</u>	<u>Current Budget / Prior Years Balance</u>	<u>Actual YTD</u>	<u>Remaining</u>
<b>City of Karratha</b>				
<b>Non Statutory Donations</b>	\$	\$	\$	\$
<b>For the Period Ending 31 March 2017</b>				
ACADS Contribution - Dampier Community Assoc	\$ 100,000	\$ 100,000	\$ 47,000	\$ 53,000
2015/16 BFWD		\$ 63,553	\$ 39,754	\$ 23,799
2014/15 BFWD		\$ 14,660	\$ -	\$ 14,660
ACADS Contribution - Pt Samson Community Assoc	\$ 100,000	\$ 99,820	\$ 13,386	\$ 86,434
2015/16 BFWD		\$ 95,000	\$ -	\$ 95,000
2014/15 BFWD		\$ 70,065	\$ -	\$ 70,065
2013/14 BFWD		\$ 100,000	\$ -	\$ 100,000
ACADS Contribution - Roebourne Advisory Group	\$ 100,000	\$ 100,000	\$ 18,565	\$ 81,435
2015/16 BFWD		\$ 82,003	\$ 12,158	\$ 69,845
2014/15 BFWD		\$ 53,277	\$ 15,873	\$ 37,404
ACADS Contribution - Wickham Community Assoc	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
2015/16 BFWD		\$ 37,500	\$ 18,750	\$ 18,750
2014/15 BFWD		\$ 45	\$ -	\$ 45
ACADS Contribution - Karratha Community Assoc	\$ 100,000	\$ 98,995	\$ 79,196	\$ 19,799
2015/16 BFWD		\$ 100,000	\$ 25,890	\$ 74,110
2014/15 BFWD		\$ 50,000	\$ 50,000	\$ -
Ex Gratia Contribution - Dampier Community Assoc		\$ -	\$ -	\$ -
2015/16 BFWD		\$ 74,242	\$ -	\$ 74,242
2014/15 BFWD		\$ 59,999	\$ 17,698	\$ 42,301
2013/14 BFWD		\$ 27,047	\$ 27,047	\$ -
Ex Gratia Contribution - Pt Samson Community Assoc	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFWD		\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ 85,639	\$ 31,722	\$ 53,917
2013/14 BFWD		\$ 125,000	\$ -	\$ 125,000
2012/13 BFWD		\$ 125,000	\$ -	\$ 125,000
Ex Gratia Contribution - Roebourne Advisory Group	\$ 20,000	\$ 9,875	\$ -	\$ 9,875
2015/16 BFWD		\$ 51,250	\$ -	\$ 51,250
2014/15 BFWD		\$ 101,500	\$ -	\$ 101,500
Ex Gratia Contribution - Wickham Community Assoc	\$ 40,000	\$ 19,750	\$ -	\$ 19,750
2015/16 BFWD		\$ 76,875	\$ -	\$ 76,875
2014/15 BFWD		\$ 86,034	\$ -	\$ 86,034
<b>Subtotal</b>	<b>\$ 580,000</b>	<b>\$ 2,068,254</b>	<b>\$ 447,039</b>	<b>\$ 1,621,215</b>

<b>City of Karratha</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual YTD</b>	<b>Remaining</b>
<b>Non Statutory Donations</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>For the Period Ending 31 March 2017</b>				
Raiders Boxing Club	\$ -	\$ 5,385	\$ 5,116	\$ 269
Karratha Bmx Club	\$ -	\$ 20,000	\$ 5,075	\$ 14,925
School Awards	\$ 1,425	\$ 1,425	\$ 1,425	\$ -
Walkington Awards	\$ 8,500	\$ 5,500	\$ 5,412	\$ 88
Karratha Community House Inc.	\$ -	\$ 11,497	\$ 2,874	\$ 8,623
Local Information Network Karratha (Link)	\$ -	\$ 18,865	\$ 4,716	\$ 14,149
Yaandina Family Centre Inc.	\$ -	\$ 4,776	\$ 1,194	\$ 3,582
Sundry Donations To Community Groups	\$ 200,000	\$ -	\$ -	\$ -
Fee Waiver	\$ 20,000	\$ 23,100	\$ 24,347	\$ -
St Johns Ambulance (Wickham & Roebourne)	\$ -	\$ 15,000	\$ 3,531	\$ 11,469
Karratha Amateur Swimming Club	\$ -	\$ 15,910	\$ 15,115	\$ 795
Karratha Family Centre	\$ -	\$ -	\$ -	\$ -
Karratha Emergency Relief Organisation	\$ -	\$ -	\$ -	\$ -
Wa Police & Citizens Youth Club (Roebourne)	\$ -	\$ 49,374	\$ 48,405	\$ 969
Karratha Scouts Group	\$ -	\$ 28,750	\$ -	\$ 28,750
Port Walcott Surf Life Saving	\$ -	\$ 11,964	\$ 11,366	\$ 598
North Pilbara Football League	\$ -	\$ 4,460	\$ 4,460	\$ -
Karratha Basketball	\$ -	\$ 13,727	\$ 13,041	\$ 686
Karratha Storm Junior Rugby	\$ -	\$ 5,000	\$ 2,749	\$ 2,251
<b>Subtotal</b>	<b>\$ 229,925</b>	<b>\$ 234,733</b>	<b>\$ 148,826</b>	<b>\$ 87,154</b>
<b>TOTAL</b>	<b>\$ 809,925</b>	<b>\$ 2,302,987</b>	<b>\$ 595,865</b>	<b>\$ 1,708,369</b>

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham was adjusted in the November budget review and has been reflected in the above table. Ex Gratia contributions of \$39,500 were received, therefore funding allocations to community associations were adjusted accordingly.

**CONCLUSION**

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

**14.3 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 12 May 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 13 ‘Awarding Tenders’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, the Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at the next ordinary Council meeting that provides the information as detailed below:

<b>Tender No:</b>	RFT09-16/17	<b>Project Budget:</b>	\$288,000
<b>Tender Title:</b>	Karratha Bowling Club Retractable Shade Supply and Installation		
<b>State-wide Advertising Commenced:</b>	5/11/2016	<b>Tender Closing Date/ Time:</b>	23/11/2016, 2.00pm (AWST)
<b>Scope of Works:</b>	<p>In summary the scope of work for the contract to design and construct the retractable shade is as follows:</p> <ul style="list-style-type: none"> <li>• Outline product life expectancy and indicative maintenance costs, regularity and requirements</li> <li>• Design and Engineer retractable shade system for site location to accommodate necessary wind loading                             <ul style="list-style-type: none"> <li>○ Footing and structural detail nominated for specific site design</li> </ul> </li> <li>• Install shade system which is minimum 38m x 38m and maximum 45m x 45m.</li> <li>• Minimum of 3 metres height clearance from the surrounds of the playing surface.</li> <li>• Supply and install automatic systems and include manual override.</li> <li>• Minimum 10year warranty</li> <li>• Minimum 90% U.V rating of shade material</li> <li>• The shade structure must be able to accommodate wind gusts of up to 30 km/h</li> <li>• Make good surrounds</li> </ul>		
<b>Selection Criteria:</b>	Price	60%	
	Relevant Experience	15%	
	Methodology	15%	
	Capacity to Deliver	10%	

<b>Submissions Received:</b>	Greensafe Shades Pty Ltd		
<b>Tender Awarded to:</b>	Greensafe Shades Pty Ltd		
<b>Contract Value:</b>	\$286,000	<b>Date of Award:</b>	19/1/2017
<b>Contract Term:</b>	6 months	<b>Contract Options:</b>	N/A

<b>Tender No:</b>	<b>RFT12-16/17</b>	<b>Project Budget:</b>	\$288,000
<b>Tender Title:</b>	Karratha Bowling Club Synthetic Turf Supply and Installation		
<b>State-wide Advertising Commenced:</b>	5/11/2016	<b>Tender Closing Date/ Time:</b>	23/11/2016, 2.00pm (AWST)
<b>Scope of Works:</b>	<p>In summary the scope of work for the contract for the synthetic turf upgrades is as follows:</p> <ul style="list-style-type: none"> <li>• Outline construction specification to meet the Karratha Bowling Club’s design brief.</li> <li>• Outline product life expectancy and indicative maintenance costs, regularity and requirements including cleaning equipment required for the surface;</li> <li>• Removal, disposal and excavation of existing turf to sub-base design level;</li> <li>• Installation of new subgrade base and levelling;</li> <li>• Renew plinths and ditches as required to competition standards;</li> <li>• Installation of new drainage system including connection to outlet provided adjacent to green</li> <li>• Line drainage trenches with appropriate material and encase pipe with consolidated screening as appropriate;</li> <li>• Engineer and install base, capping layers and other layers required;</li> <li>• Installation of synthetic turf model preference selected by the Principal (38m x 38m synthetic turf bowling rink (7 rinks which is the current capacity);</li> <li>• Minimum 10-year warranty</li> <li>• Make good surrounds</li> <li>• Liaise and work in with other contractor onsite installing the retractable shade structure (concurrent timeline).</li> </ul>		
<b>Selection Criteria:</b>	Price	60%	
	Relevant Experience	15%	
	Methodology	15%	
	Capacity to Deliver	10%	
<b>Submissions Received:</b>	Argonaut Berry Bowling Systems Evergreen Synthetic Grass		
<b>Tender Awarded to:</b>	Evergreen Synthetic Grass		
<b>Contract Value:</b>	\$281,438.18	<b>Date of Award:</b>	20/3/2017
<b>Contract Term:</b>	6 months	<b>Contract Options:</b>	N/A

#### **14.4 MONTHLY BUILDING STATISTICS**

**File No:** GR.27  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 1 May 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

---

#### **PURPOSE**

To provide Council with the Building Statistics for the period specified.

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	1	0									1
Alterations and Additions	1	3	1	2									7
Swimming Pools and Spas	0	3	6	5									14
Outbuildings (inc signs and shade)	7	15	15	13									50
Group Development	0	0	0	0									0
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	2	1	2	2									7
<b>Monthly total</b>	<b>10</b>	<b>22</b>	<b>25</b>	<b>22</b>	<b>0</b>	<b>79</b>							
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0									1
BAC's	2	0	1	1									4
BAC Strata	0	0	0	0									0
<b>Monthly Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>5</b>							
<b>Occupancy Permits</b>													
Occupancy Permits	1	0	0	1									2
OP Strata	0	0	0	0									0
OP Unauthorised	0	0	0	1									0
<b>Monthly total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>							
<b>Total \$'000 Construction Value</b>	<b>132</b>	<b>3,119</b>	<b>990</b>	<b>742</b>									<b>4,983</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	1	4	4	8									17
Shire of Wyndham (East Kimberley)	0	0	0	2									2
Port Hedland	0	1	4	3									8
<b>Monthly Totals</b>	<b>1</b>	<b>5</b>	<b>8</b>	<b>13</b>	<b>0</b>	<b>27</b>							
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	-	1	1	-									2
Certificate of Building Compliance	1	-	-	-									1
Certificate of Construction Compliance	-	-	-	1									1
<b>Monthly total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>									<b>4</b>
<b>Total \$'000 Construction Value</b>	<b>18</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28</b>

<b>Building Statistics 2016</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
<b>Monthly total</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>23</b>	<b>34</b>	<b>32</b>	<b>29</b>	<b>26</b>	<b>22</b>	<b>35</b>	<b>28</b>	<b>37</b>	<b>324</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>11</b>
<b>Occupancy Permits</b>													<b>0</b>
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
<b>Monthly total</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>8</b>	<b>3</b>	<b>37</b>
<b>Total \$'000 Construction Value</b>	<b>2,702</b>	<b>1,510</b>	<b>3,086</b>	<b>2,022</b>	<b>1,423</b>	<b>8,874</b>	<b>1,803</b>	<b>8,995</b>	<b>48,296</b>	<b>1,575</b>	<b>3,140</b>	<b>1,489</b>	<b>84,915</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	4
<b>Monthly Totals</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>13</b>	<b>2</b>	<b>4</b>	<b>12</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>64</b>
<b>Private Certifications Provided</b>													<b>YTD</b>
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
<b>Monthly total</b>					<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>16</b>
<b>Total \$'000 Construction Value</b>					<b>103</b>	<b>517</b>	<b>50</b>	<b>75</b>	<b>95</b>	<b>-</b>	<b>75</b>	<b>-</b>	<b>915</b>

**14.5 PLANNING DECISIONS ISSUED 01 APRIL TO 30 APRIL 2017**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

---

**PURPOSE**

To advise Council of the following planning decisions issued for the above period.

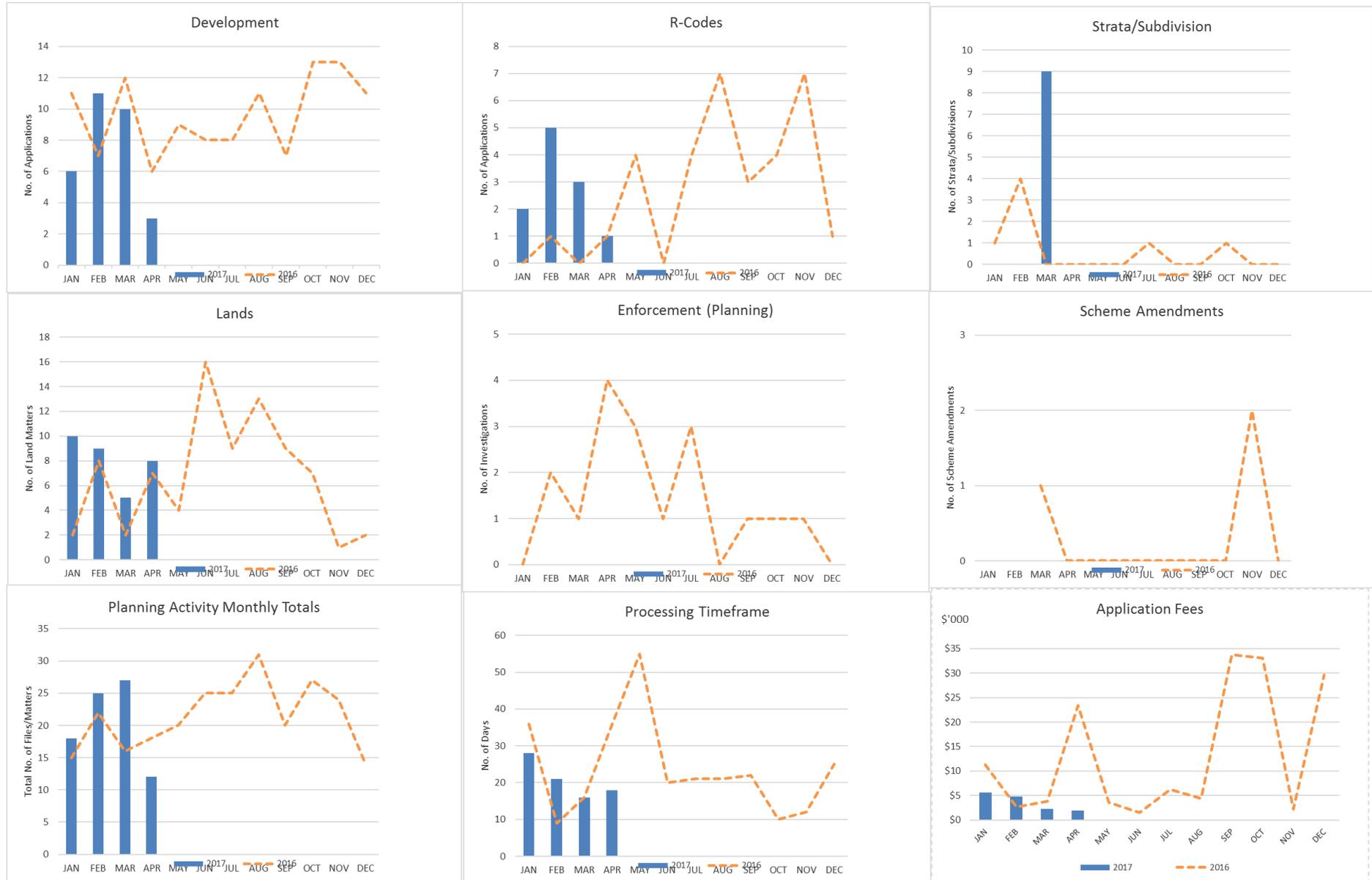
**DEVELOPMENT PLANNING DECISIONS ISSUED 01 APRIL TO 30 APRIL**

APP	DECISION	OWNER	APPLICANT	ADDRESS	APP TYPE	DEVELOPMENT
DA17032	Approved Delegate	State of WA	Imagesource	Lot 1302 Dampier Road, Nickol	Dev	Signage – Billboard – proposed neighbourhood Tambrey Centre
DA17036	Approved Delegate	Yara Pilbara Fertilisers Pty Ltd & WA Land Authority	Timik Developments	Lot 564 Village Road, Burrup	Dev	Information sign for Yara Fertiliser plant
DA17037	Approved Delegate	360 Health + Community & City of Karratha	360 Health and Community	3 High Street, Dampier	Dev	Signage for Dampier Hub
DA17045	Approved Delegate	Pamela Florence & Gary John Quinn	Timik Developments	Unit 40/5-15 Sharpe Avenue, Karratha	Dev	Change of use from fitness studio to take away food outlet
DA17048	Approved Delegate	Daniel Eimonye	Daniel Eimonye	12 Cowan Way, Pegs Creek	Dev	Sea Container

**LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT 01 APRIL – 30 APRIL 2017**

REF	LANDS FILE DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17013	NBN Network Construction	City of Karratha	No objection to Telstra undertaking inspections of their own infrastructure and surrounding land to assess in preparation for delivery of NBN services
LM17018	Notification of Low RF Mobile Phone Radio Mast	Lot 264 Rosemary Road, Stove Hill	No objection to the addition of minor infrastructure being installed on an existing telecommunications facility within the Karratha Hills and not visible from properties within Karratha.
LM17023	Application for Exploration Licence 47/3612	Hamersley Range	No objection to Exploration Licence located approximately 45km south of Karratha.
LM17024	Notification of NBN Network	City of Karratha	Response provided to Telstra advising there are no issues with proposed location of NBN cabinets and pillars in Dampier.
LM17027	Notification of Public Works	2 Marniyarra Loop, Baynton	Response provided to Department of Finance regarding public works (installation of 1 x Modular Classroom at Baynton West Primary School).
LM17033	Minor Change of Use	24 Harriet Way, Nickol	Comment to the Department for Child Protection that proposal for a minor change of the existing use of accommodating four children with live in 24 hour care at the dwelling was acceptable.

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development	6	11	10	3									30
R-Codes	2	5	3	1									11
Strata/Subdivision	0	0	9	0									9
Lands	10	9	5	8									32
Enforcement	0	0	0	0									0
SAmd, LPP, DP	0	0	0	0									0
<b>Monthly total</b>	<b>18</b>	<b>25</b>	<b>27</b>	<b>12</b>									<b>82</b>
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	<b>28</b>	<b>21</b>	<b>16</b>	<b>18</b>									
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development (including JDAP)	11	7	12	6	9	8	8	11	7	13	13	11	116
R-Codes	0	1	0	1	4	0	4	7	3	4	7	1	32
Strata/Subdivision	1	4	0	0	0	0	1	0	0	1	0	0	7
Lands	2	8	2	7	4	16	9	13	9	7	1	2	80
Enforcement	0	2	1	4	3	1	3	0	1	1	1	0	17
SAmd, LPP, DP	1		1	0	0	0	0	0	0	0	2	0	4
<b>Monthly total</b>	<b>15</b>	<b>22</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>25</b>	<b>25</b>	<b>31</b>	<b>20</b>	<b>27</b>	<b>24</b>	<b>14</b>	<b>257</b>
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	<b>36</b>	<b>9</b>	<b>16</b>	<b>36</b>	<b>55</b>	<b>20</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>10</b>	<b>12</b>	<b>25</b>	
APPLICATION FEES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>2017</b>	\$5,613	\$4,790	\$2,277	\$1,867									\$14,547
<b>2016</b>	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	\$155,611



<b>STRATEGIC PLANNING PRIORITY PROJECT LIST – May 2017</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>PROPORTION COMPLETE</b>
Cossack Coastal Hazard Risk Adaptation Management Plan (CHRMAP).	TPG	Draft Hazard Mapping presented to Cossack Advisory Group Meeting on 1 April 2017.	Geotechnical study to define the geology of the area to validate the correct coast classification category.	30%
Cossack Conservation Management Plan and Cossack Scheme Amendment Documentation.	TPG/ M P Rogers	The consultant has completed a draft Conservation Actions List for review.	Considerations of Options Report for the Scheme Amendment submitted to the City for review held pending until the outcome of the Geotechnical study.	30%
Local Biodiversity Strategy		The Request for Quote (RFQ) to engage a consultant for the Local Biodiversity Strategy has been released.	Appoint a suitable consultant to undertake the work.	20%
Dampier Archipelago Camp Ground Investigation.		Meeting held with the Murujuga Aboriginal Corporation on the 31 <sup>st</sup> March, 2017 to discuss possible management partnerships and links to the 'Camping with Custodians' project.	Evaluate options and define the project scope.	25%
City of Karratha Energy Efficiency Action Plan.	Perdaman Advanced Energy	Review and update of the Draft Energy Efficiency Action Plan commenced.	Energy Efficiency Action Plan to be reviewed and presented to Council for final adoption.	55%
Roebourne Built Heritage Feasibility Study.	Hocking Heritage Studio. Baessler Construction.	Inception meeting held. Site visit undertaken from the 9 <sup>th</sup> -12 <sup>th</sup> May 2017.	Draft Condition and Restoration Report.	50%
Transient Worker Accommodation Scheme Amendment.	TBB	Detailed consideration of submissions undertaken.	Present the public submissions to Council.	80%
Karratha Revitalisation Strategy Stage 3.	UDLA	Finalise Stage 2 documentation.	Prepare evaluation criteria to prioritise the implementation program.	50%
Local Planning Strategy – Considering submissions and finalising Strategy.	TBA	Draft Schedule of Submissions prepared and modifications to the Strategy identified.	Final Strategy to be presented to Council for endorsement.	80%
Population Projections and School Enrolments Audit.	In-house/Forecast ID	Research into population forecasting and school numbers undertaken.	A report will be presented to Council on the findings of the forecast study.	25%
Land Supply Pipeline.	In-house	Project commenced.	Information to be presented to Economic Development Advisory Group Meeting on 30 <sup>th</sup> May.	5%

**14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>May 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

---

**PURPOSE**

To provide monthly Environmental Health Statistics for the Council's information.

Environmental Health Officer assessment focus in April transitioned from Food Premises inspections to Public Building inspections. Infectious disease notifications remain higher than average, though there is a noticeable decrease in the number of mosquito borne arbovirus notifications in the month. Sentinel chicken bleeding results within the Pilbara and Kimberley region (including the City's flock at the Cowle Road Depot) are testing positive to Murray Valley Encephalitis and Kunjin Virus. Media releases have been issued in relation to this by both the Department of Health and the City's Environmental Health Service.

Environmental Health Statistics													Environmental Health Statistics													
2017													2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>													<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	31	31	35	16									113	222	16	33	16	34	19	14	12	11	14	18	23	12
Lodging house inspection	0	0	0	11									11	28	0	2	0	4	6	9	0	0	0	0	5	2
Camping/caravan park inspection	0	0	0	1									1	9	0	0	0	0	0	2	2	0	2	0	2	1
Public building inspection	2	1	0	10									13	66	2	2	1	9	14	21	1	6	4	3	2	1
Swimming pool inspection	0	0	0	1									1	25	0	0	0	0	0	0	0	0	0	25	0	0
Hairdressers inspection	0	0	1	1									2	16	0	0	1	0	2	0	1	2	0	1	7	2
Beauty therapy/skin penetration inspection	0	1	2	0									3	26	0	0	1	0	2	0	5	1	1	2	9	5
Septic tank inspections	0	0	0	0									0	2	0	0	0	1	0	0	0	1	0	0	0	0
Closed premises	4	2	4	4									14	38	4	4	1	1	1	2	2	4	3	1	10	5
<b>Monthly total</b>	<b>37</b>	<b>35</b>	<b>42</b>	<b>44</b>	<b>0</b>	<b>158</b>	<b>432</b>	<b>22</b>	<b>41</b>	<b>20</b>	<b>49</b>	<b>44</b>	<b>48</b>	<b>23</b>	<b>25</b>	<b>24</b>	<b>50</b>	<b>58</b>	<b>28</b>							
<b>Health nuisances/complaints investigated</b>													<b>Health nuisances/complaints investigated</b>													
Air Pollution	1	0	0	1									2	17	0	1	1	3	1	0	3	1	2	1	4	0
Building & Accommodation	2	4	1	2									9	17	0	3	0	2	2	4	5	0	1	0	0	0
Effluent & Water Pollution	0	0	1	2									3	8	0	1	2	1	0	1	0	0	0	0	2	1
Food Safety	1	1	0	0									2	16	1	4	0	1	1	6	0	1	0	0	2	0
Noise Pollution	5	4	1	2									12	26	0	0	1	3	3	4	4	2	1	2	3	3
Nuisance	3	3	4	2									12	10	2	1	3	0	0	1	0	0	0	1	0	2
Pest Control	0	9	10	5									24	19	0	3	1	0	2	0	3	2	0	2	0	6
Refuse & Litter	2	1	4	2									9	9	0	3	1	1	1	0	0	1	1	0	1	0
Skin Penetration	0	4	0	2									6	3	0	1	0	0	1	0	0	0	0	0	1	0
Stallholders & Traders	2	3	2	3									10	3	0	1	0	0	1	0	0	1	0	0	0	0
Other	0	0	0	0									0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>16</b>	<b>29</b>	<b>23</b>	<b>21</b>	<b>0</b>	<b>89</b>	<b>128</b>	<b>3</b>	<b>18</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>16</b>	<b>15</b>	<b>8</b>	<b>5</b>	<b>6</b>	<b>13</b>	<b>12</b>							
<b>Notifiable infectious diseases</b>													<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	2	17	9									28	6	0	1	3	1	0	1	0	0	0	0	0	0
Barmah Forest Virus (BFV)	0	0	2	0									2	1	0	0	0	0	1	0	0	0	0	0	0	0
Salmonellosis	2	3	6	3									14	23	5	1	3	3	2	2	3	0	1	0	1	2
Campylobacteriosis	1	1	1	2									5	20	1	3	3	3	1	1	1	0	1	4	2	0
Cryptosporidiosis	2	0	0	0									2	3	1	0	2	0	0	0	0	0	0	0	0	0
Other	0	0	1	4									5	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>5</b>	<b>6</b>	<b>27</b>	<b>18</b>	<b>0</b>	<b>56</b>	<b>53</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>2</b>							
<b>Other health</b>													<b>Other health</b>													
Assess development applications	5	4	4	0									13	71	6	9	7	7	9	3	10	2	7	5	2	4
Assess building applications	2	0	0	1									3	7	0	0	1	1	0	0	0	0	0	1	1	3
Respond to swimming pool positive detections	2	2	6	2									12	26	1	4	0	1	5	3	1	0	1	2	1	7
Healthy dog day	0	0	1	0									1	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	2									8	25	2	2	3	2	2	2	2	2	2	2	2	2
<b>Monthly total</b>	<b>11</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>0</b>	<b>37</b>	<b>133</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>11</b>	<b>17</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>7</b>	<b>16</b>							

**14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – APRIL 2017**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	3	2	2	7
Abandoned vehicles	13	15	6	34
Animal (dogs/other)	34	62	48	144
Cats	3	8	11	22
Camping	0	2	3	5
Cyclone	0	0	0	0
Litter	10	10	12	32
Parking	104	13	4	121
Off Road Vehicles	4	6	4	14
Unightly Properties	7	7	11	25
Total Action requests	178	125	101	404

The number of completed action requests for this month are approximately 20% lower than other months. This is primarily due to several staff members taking leave over the reporting period, and Rangers undertaking the follow up inspections of over 80 properties where notices for overgrown premises had been served and are still to be complied with.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	April
Illegal burns investigated	1
Number of FCO Managed Scrub Fires	0
FCO Hours spent at fires	0
Cyclone/Bushfire Notices Served	0
Fireworks Permits issued	1
Permits to Burn Issued	5

These are included on the combined statistical table for the year.

For this month there were seventy-one (71) calls forwarded from our after-hours call centre. Fifty-Seven (57) of those calls required an immediate after hour response.

Rangers Statistics 2017														Ranger Statistics 2016												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>														<b>180</b>	6	12	29	16	8	23	22	19	11	23	9	2
Activities on City Properties	20	20	9	7									56	581	24	68	89	47	46	54	75	51	50	19	41	17
Abandoned vehicles	30	29	12	34									105	1667	105	82	109	108	174	209	209	155	148	144	128	96
Animal (dogs/etc)	114	165	104	144									527	330	43	28	15	28	37	32	25	25	20	26	21	30
Cats	37	30	24	22									113	124	10	11	13	9	10	15	22	19	5	2	8	0
Camping	0	9	3	5									17	65	0	7	4	2	2	1	2	1	5	9	15	17
Cyclone	1	0	2	0									3	202	1	9	3	5	6	7	5	2	2	59	92	11
Fire	5	3	0	7									15	670	59	86	65	78	67	56	44	49	63	27	41	35
Litter	41	94	21	32									188	1892	39	92	157	192	109	151	206	226	167	189	243	121
Parking	122	186	93	121									522	0	28	45	24	52	58	40	39	19	23	23	28	6
Off Road Vehicles	31	32	14	14									91	6096	315	440	508	537	517	588	649	566	494	521	626	335
Unshightly Properties	31	32	211	25									299	<b>Infringements Issued</b>												
<b>Monthly total</b>	<b>432</b>	<b>600</b>	<b>493</b>	<b>411</b>	<b>0</b>	<b>1936</b>	54	0	2	2	1	2	2	0	2	1	0	0	42							
<b>Infringements Issued</b>														1	0	1	0	0	0	0	0	0	0	0	0	0
Bushfire	15	1	0	0									16	53	3	0	19	1	3	1	5	7	5	1	2	6
Activities on City Properties	0	0	0	0									0	214	12	7	19	9	28	30	31	15	21	21	9	12
Animal Environment & Nuisance	13	9	2	8									32	4	0	0	0	0	0	1	1	0	0	1	1	0
Animal (dogs/cats/etc)	9	14	16	9									48	21	2	1	3	1	4	0	3	1	2	2	0	2
Camping	0	0	0	0									0	712	12	30	59	78	62	49	45	76	65	71	115	50
Litter	3	2	2	2									9	1059	29	41	102	90	99	83	85	101	94	96	127	112
Parking	39	64	50	36									189	<b>Infringements</b>												
<b>Monthly total</b>	<b>79</b>	<b>90</b>	<b>70</b>	<b>55</b>	<b>0</b>	<b>294</b>	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571	11452								
<b>Infringements</b>														1	0	5	6	4	11	4	6	5	6	9	29	
Value of Infringements Paid	11,425	13452	14153	10326									49356	<b>Impounded Dogs</b>												
Infringements withdrawn	32	12	3	1									48	111	14	8	4	8	14	12	13	11	6	6	9	6
<b>Impounded Dogs</b>														138	5	0	8	11	17	12	13	12	7	29	11	13
Central	12	17	6	7									42	172	9	11	15	13	18	22	18	14	10	20	8	14
East	7	38	12	25									82	421	28	19	27	32	49	46	44	37	23	55	28	33
West	17	20	19	17									73	172	9	10	11	20	17	23	22	10	10	21	8	11
<b>Monthly total</b>	<b>36</b>	<b>75</b>	<b>37</b>	<b>49</b>	<b>0</b>	<b>197</b>	172	9	10	11	20	17	23	22	10	10	21	8	11							
Released to Owner	8	20	17	20									65	114	9	2	3	7	10	13	4	4	9	33	8	12
Rehomed to SAFE	13	23	13	18									67	35	2	1	3	3	14	0	7	1	0	0	0	4
Euthanised by Ranger	10	22	2	4									38	21	1	1	0	0	2	1	1	8	2	0	3	2
Euthanised by Vet	1	1	1	7									10	342	21	14	17	30	43	37	34	23	21	54	19	29
<b>Monthly total</b>	<b>32</b>	<b>66</b>	<b>33</b>	<b>49</b>	<b>0</b>	<b>180</b>	<b>Impounded Cats</b>																			
<b>Impounded Cats</b>														52	4	6	0	10	12	3	1	3	2	4	0	7
Central	8	9	9	3									29	81	3	0	6	23	15	6	4	3	3	1	1	16
East	5	14	1	17									37	62	10	8	1	6	5	10	3	1	3	6	4	5
West	3	2	3	1									9	195	17	14	7	39	32	19	8	7	8	11	5	28
<b>Monthly total</b>	<b>16</b>	<b>25</b>	<b>13</b>	<b>21</b>	<b>0</b>	<b>75</b>	6	0	1	0	0	2	2	0	1	0	0	0	0							
Released to Owner	3	15	0	0									18	37	6	4	1	1	2	0	1	2	3	1	1	15
Rehomed to SAFE	6	4	3	6									19	118	11	8	6	29	23	12	0	1	4	10	1	13
Euthanised by Vet	6	6	9	15									36	32	2	1	0	7	5	5	6	3	1	0	2	0
Euthanised by Ranger	1	0	0	0									1	193	19	14	7	37	32	19	7	7	8	11	4	28
<b>Monthly total</b>	<b>16</b>	<b>25</b>	<b>12</b>	<b>21</b>	<b>0</b>	<b>74</b>																				

## 14.8 ECONOMIC DEVELOPMENT UPDATE

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>15 May 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

---

### **PURPOSE**

To inform Council of economic development activities in the month of April.

### **BACKGROUND**

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

### **CURRENT ACTIVITIES**

#### **Economic Development Strategy**

A Draft Economic Development Action Plan was presented to the Economic Development Advisory Group and Tourism Advisory Group. The Action Plan will also be presented to the next Small Business Advisory Group Meeting for input and feedback. The Action Plan is intended to provide a coordinated and structured approach to prioritise economic development initiatives in the absence of a current strategy. A scope will be subsequently drafted to review and prepare a new Economic Development Strategy.

#### **Take Your Business Online**

The Take Your Business Online Grant Policy has been amended to apply to all small businesses within the City of Karratha. The Grant will be widely advertised throughout the month of May for a maximum grant of \$5,000 per business.

#### **RV Friendly Status**

City Staff have been working with the Caravan and Motor Home Association to gain the status of 'RV Friendly'. The City has funded infrastructure works and will actively promote the City as a RV Friendly destination to attract a greater number of tourists to the area. Additional signage is planned with a signage audit to be completed in May which will help to inform future signage and wayfinding needs.

#### **Roebourne Heritage Survey**

The heritage study has advanced with the appointment of a consultant to undertake detailed heritage survey and feasibility of historic buildings in Roebourne. The results of this survey will inform future potential for tourism and economic development initiatives in Roebourne. City Staff met with Reconciliation Roebourne to progress discussions on the future management of heritage buildings to realise the heritage tourism potential of the area.

#### **Land Supply Pipeline**

City Staff have initiated this key project which combines land use planning with external economic information to ensure there is sufficient land available for housing, schools and other essential community needs. It will also consider land for industrial activity and commercial floor space availability. Information will be compiled and workshopped through in further detail with the City's Economic Development Advisory Group.

**Homemaker Centre**

Council resolved to proceed to the feasibility study only to provide detailed information to guide future decision making on whether or not to proceed with the purchase and development of a Homemaker Centre at Lot 8 Gap Ridge. City Staff will work with Landcorp to develop a Services Agreement and work to undertake the study over the next 6 months.

**Smart Cities and Suburbs Program**

City Staff are currently considering the Federal Government's Smart Cities and Suburbs Program which provides funding to support projects that apply innovative technology-based solutions to urban challenges to improve the liveability, productivity and sustainability of Australian cities, suburbs and towns.

**Regional Development Australia Pilbara**

City Staff met with RDA Pilbara to discuss current projects. The Map & Gap Study is due to be published after its peer review, and the RDA is working on an Aging Strategy which will be presented to a future briefing session.

**14.9 SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>11 May 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>SCP Quarterly Report January to March 2017</b>

---

**PURPOSE**

To provide an overview on activities and initiatives undertaken by the Safer Communities Partnership for the period January to March 2017.

**BACKGROUND**

The Safer Communities Partnership reports to Council to provide information on progress of the program. This report provides an overview of projects, initiatives and strategies undertaken from January to March 2017, which are underpinned by the Safer Communities Partnership Strategic Plan 2015 - 2018.

Major projects commenced during this period include installation of lighting at the Roebourne PCYC carpark. Works are expected to be completed late May 2017. The Community Safety Survey results were analysed and have been used to determine the Partnership focus of community safety strategies to be implemented in the 2017/2018 operational plan (the survey was conducted late in 2016).

**CONCLUSION**

The Safer Communities Partnership Quarterly Report was tabled at the Safer Communities Partnership meeting, held on 9 May 2017, for information of all Steering Group members.



**14.10 COMMUNITY SERVICES UPDATE APRIL 2017**

**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 15 May 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

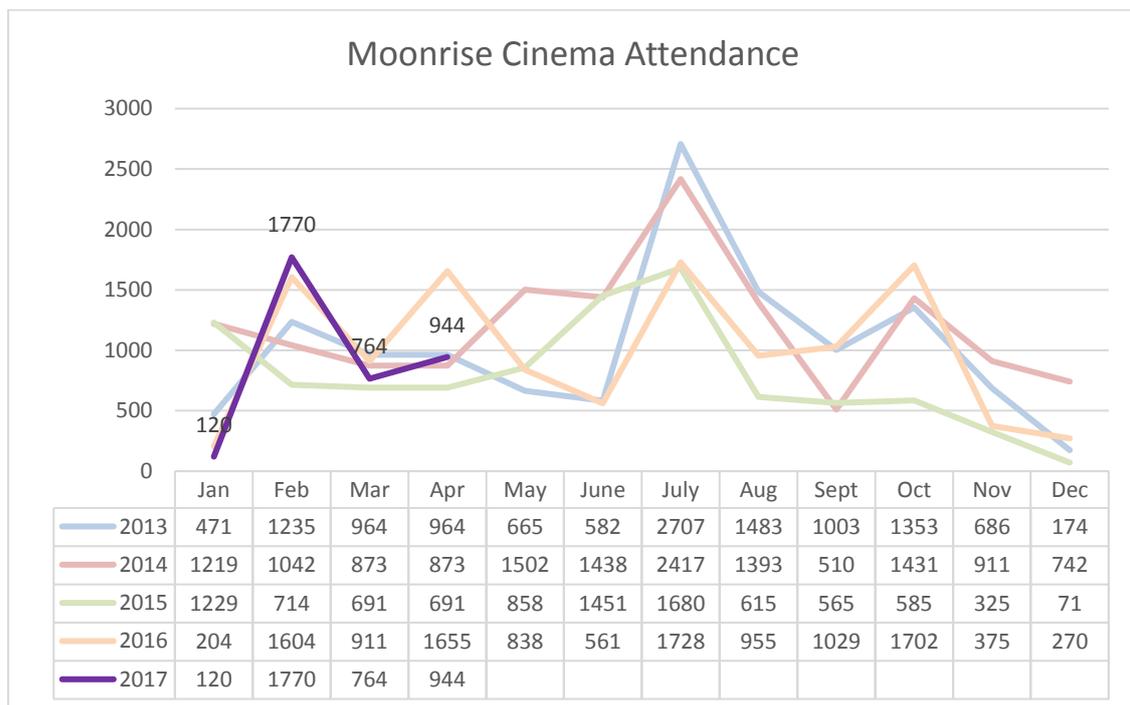
**PURPOSE**

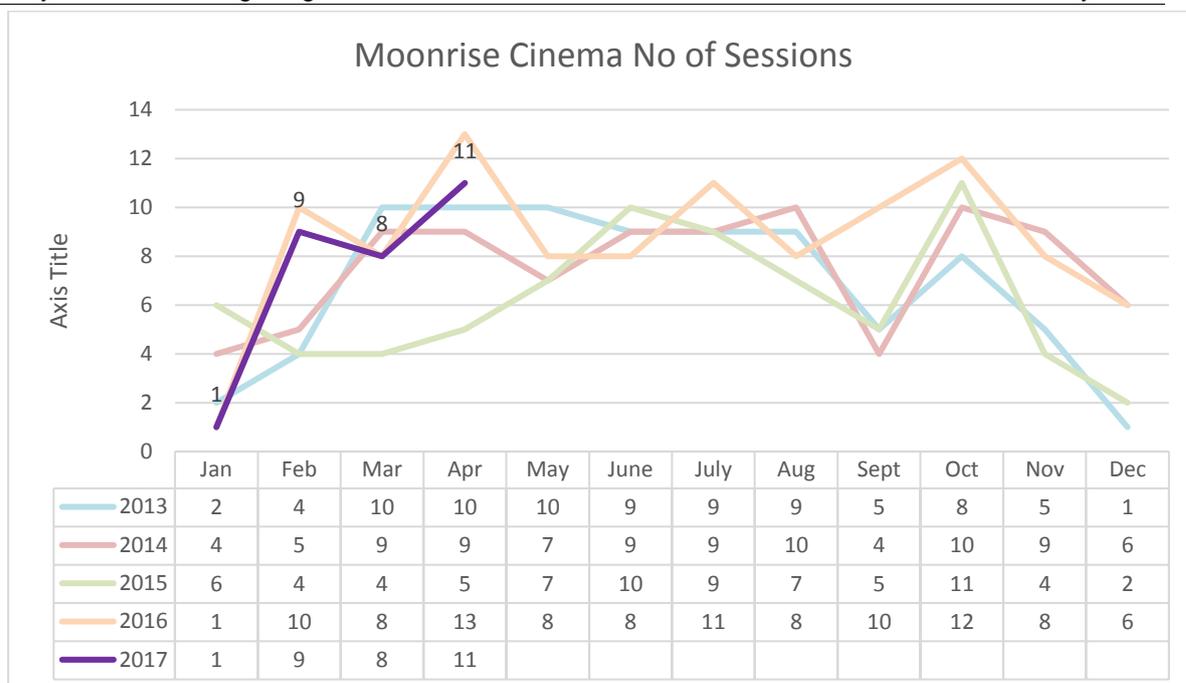
To provide Council an update on April activities for Community Services.

**1. COMMUNITY SERVICES**

**1.1 ARTS & CULTURE**

**a.) Moonrise Cinema**





**b.) Civic Events**

**Seniors Event- Health & Wellness Morning**

- Wednesday 19 April 2017
- 9am-1.00pm with morning tea and lunch provided
- 18 attendees
- Presentations:
  - Act-Belong-Commit
  - Seniors Yoga
  - Healthy Eating
- Feedback:
  - “Thanks City of Karratha, it was a very informative and enjoyable morning.”
  - “It was nice to see Nanny out and about – I hope we can get her out to more events like this.”

**What worked well**

- Venue worked well, good facilities and size very accessible for people of all ages and mobility
- Very positive feedback received on the day, with requests for more sessions of the yoga and wellness/healthy eating presenters
- The mix of presenters was well received
- Morning tea and lunch worked well
- Holding the event 9am-1pm was a suitable time for the seniors

**What didn't work**

- None evident

### Improvement Opportunities

- Perhaps include a session on ‘How to read food labels’ as this was an area of interest
- Run a similar event next year covering health and wellness
- Consider running more regular ‘Senior Yoga Sessions’, will discuss with Karratha Leisureplex
- Potentially run an information session on other services available in City of Karratha in the areas of housing, Silver Chain, other health providers and population health

### Citizenship Ceremony

- Friday 7 April 2017
- 3.45-5.30pm
- 33 new citizens plus their 37 guests

### What worked well

- Director Community Services as MC
- Speech and certificates/gifts by Mayor Long
- Gifts were well received
- Good central location
- Selection of catering was suitable for the event
- Day/ time seemed to work well for attendees

### What didn't work

- Timing of catering

### Improvement Opportunities

- Streamlining ID checks on arrival.
- Project the Coat of Arms, picture of Queen and words of the National Anthem on the screen.

### ANZAC Day

- Three events held; Karratha, Roebourne and Whim Creek
  - Karratha
    - 25 April 2017- 6am
    - Held at the Karratha Country Club
    - Organised by the RSL
    - City assisted with;
      - Traffic Management payment and coordination
      - Artwork/poster design
      - Fire permit approvals
      - Environmental Health forms
      - Staff to assist on the day
      - Production cost (but coordinated by RSL)
      - Mayor Long spoke and laid a wreath
  - Roebourne
    - 25 April 2017- 6am
    - Held at the cenotaph on Roe St in Roebourne
    - 800 people attended
    - Road closure was conducted
    - The City met with event representatives to offer assistance (cash, printing and event staff) however the group elected to coordinate all aspects of the event themselves
    - Councillor Garry Bailey laid a wreath on behalf of City of Karratha
    - The City of Karratha arranged the marketing poster

- Whim Creek
  - 22 April 2017- 6am
  - Mayor Long attended and laid a wreath
  - City of Karratha arranged and disseminated marketing poster
  - City paid \$300 towards catering costs

#### What worked well

- All venues worked well for the events, particularly Karratha Country Club
- Meeting with all three groups at the start of the year worked well to determine roles and responsibilities
- City marketing the events worked well
- Having Memoranda of Understanding in place for the events
- City staff assisting at Karratha event

#### Improvement Opportunities

- Continue to offer assistance to Roebourne representatives
- Additional lighting placed at the side of the venue as guests arrive
- Printing of more programs for Karratha event

### c.) Arts and Culture Program

#### Cosentino Grand Illusionist

- Saturday 29 April
- Karratha Leisureplex, indoor and outdoor courts
- Matinee show (12pm) and evening show (8.30pm)
- 1000 people per sold out event (2000 attendees total)
- Theatre style set up inside indoor courts
- Outdoor courts set up with food vendors, seating and pop-up bar for evening show
- Each show ran for 1 hour with 20-minute intermission for guests to use bathrooms and purchase food and drinks
- Feedback:
  - “It was our first event and we thought it was run very well and the staff were great. We would happily attend more events.”
  - “Perhaps stage could've been higher with so many smaller kids struggling to see over adults sitting in front on the court seating. A bigger TV for those further back. Otherwise it was a great set up & run very smoothly.”
  - “Larger and more TV screens for people sitting further away. Also consider having assigned seats.”
  - “Was amazing guys. Thanks!”

#### What worked well

- Number of staff allocated to assist
- Ushering guests to their seats
- Venue worked well with fencing, toilets, power, green room and other amenities
- Grandstand seating
- Surveying all ticketholders post-event
- Having two shows targeting different audiences
- Pop-up bar worked well
- Number of Security staff

#### What didn't work

- People seated in the rear of the floor area found it difficult to see.
- Stage size was at Cosentino's technical request however once set up was too small for size of venue

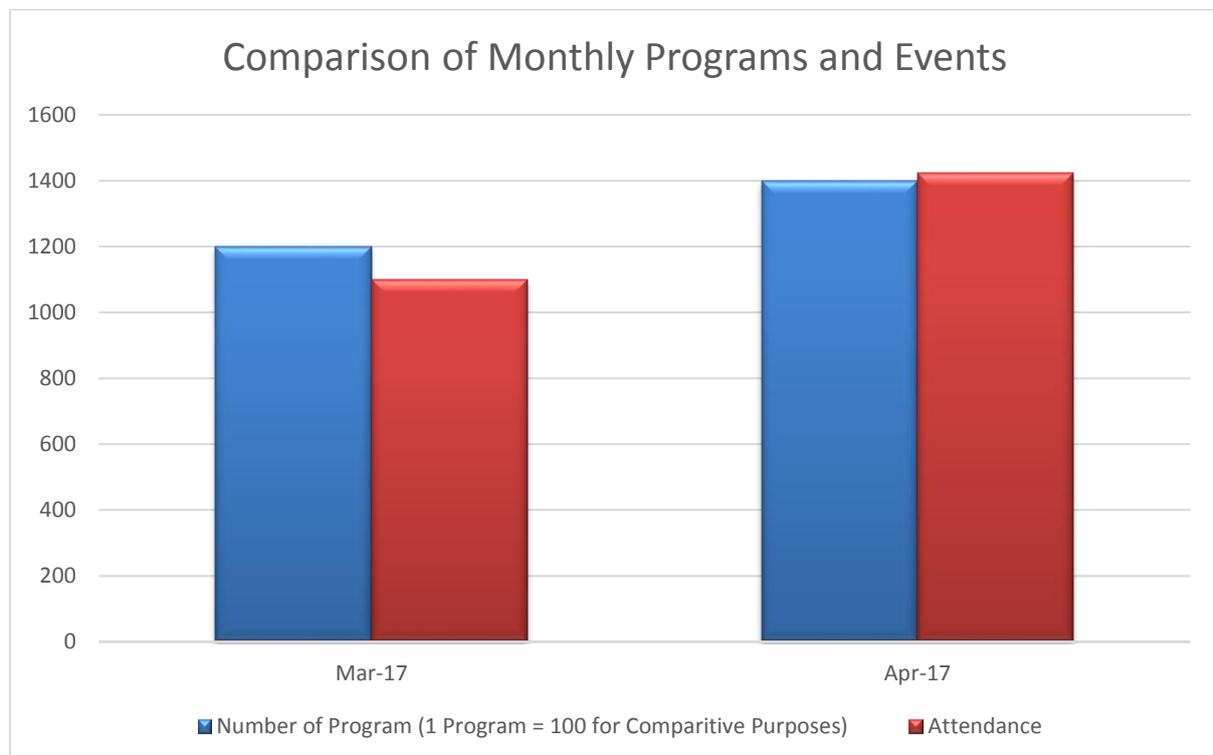
- Rehearsal ran late which meant the City could not seat guests until 11.30am (instead of the allocated time of 11am).
- One Caterer was not ready for service at the required time

Improvement Opportunities

- Length of show was a total of one hour. In the future perhaps review the option to secure an opening act so the performance feels longer for guests
- Look to increase ticket prices in the future in line with market prices
- Review seating options to ensure all viewpoints are excellent for guests
- In the future need to have a more detailed review with the production team to ensure height and size is more suitable for the venue

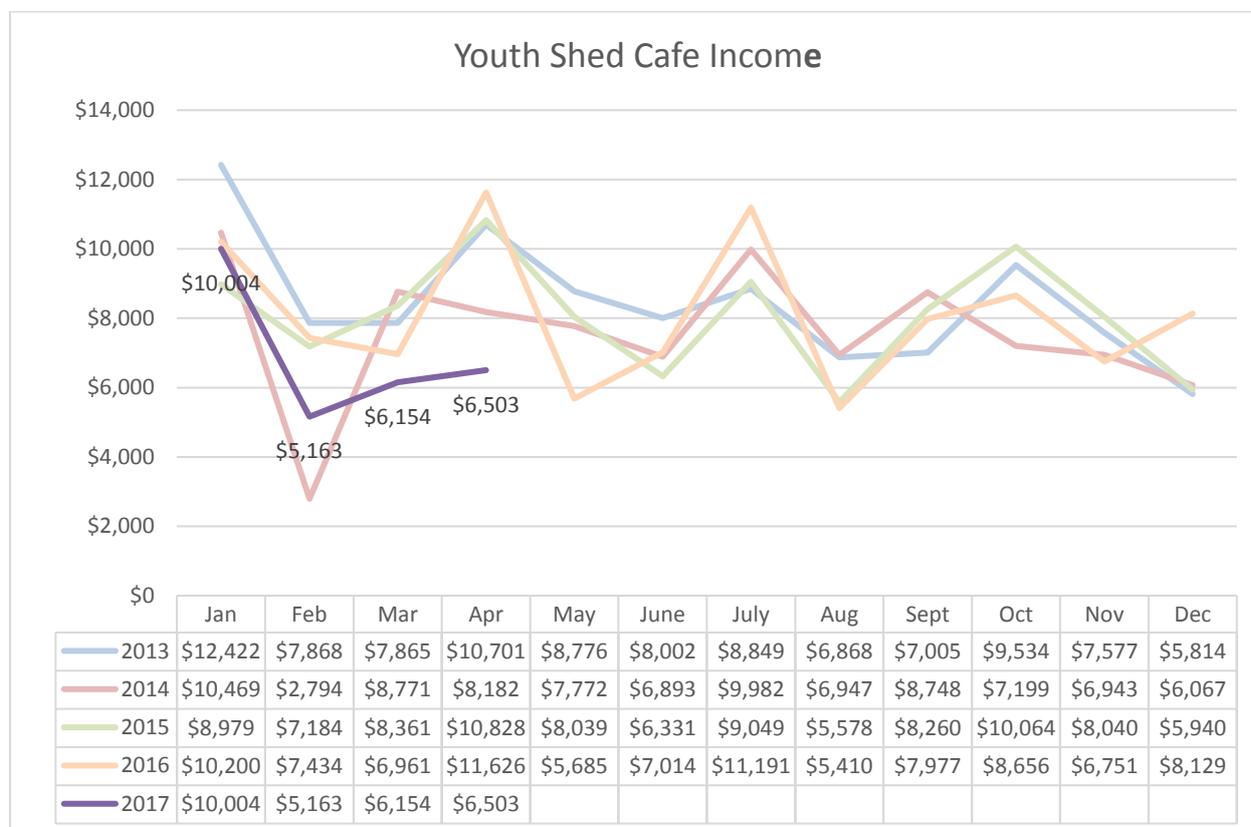
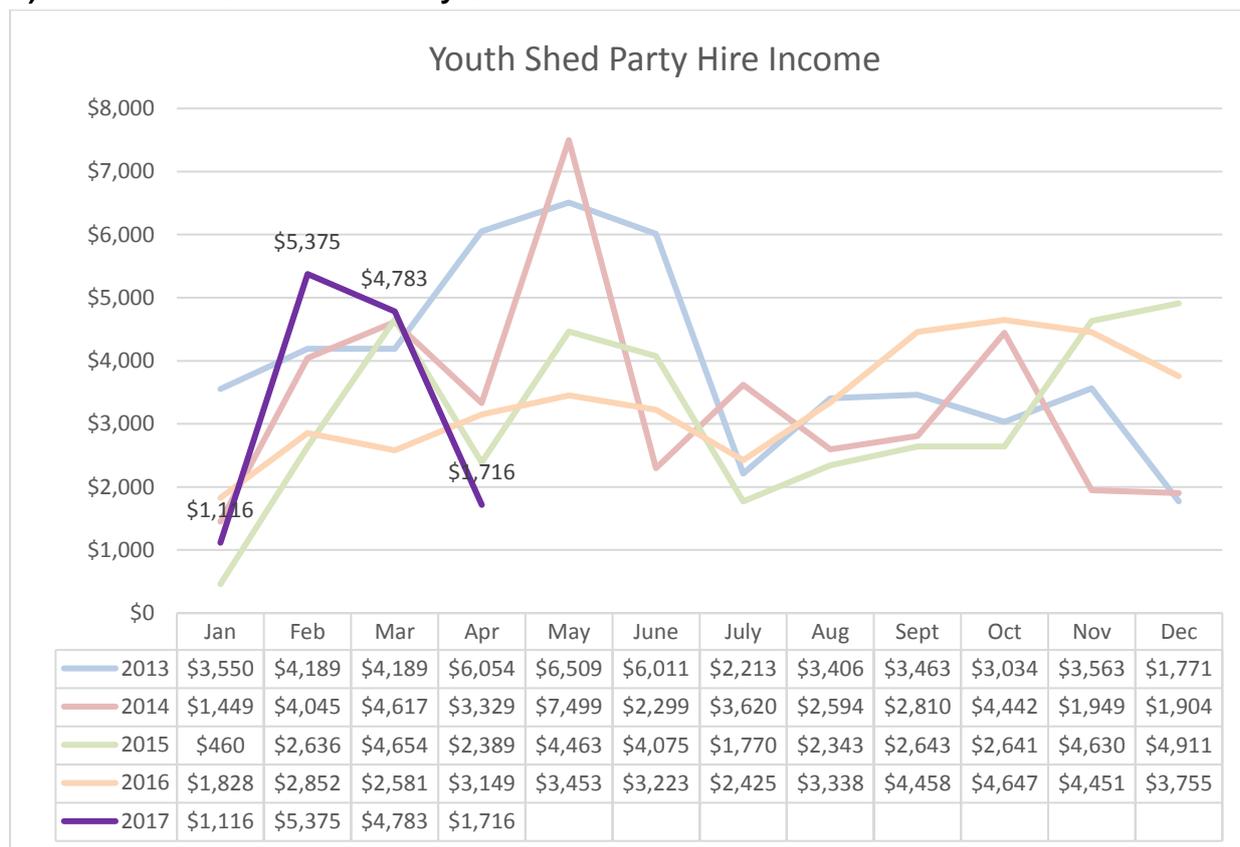
1.2 YOUTH SERVICES

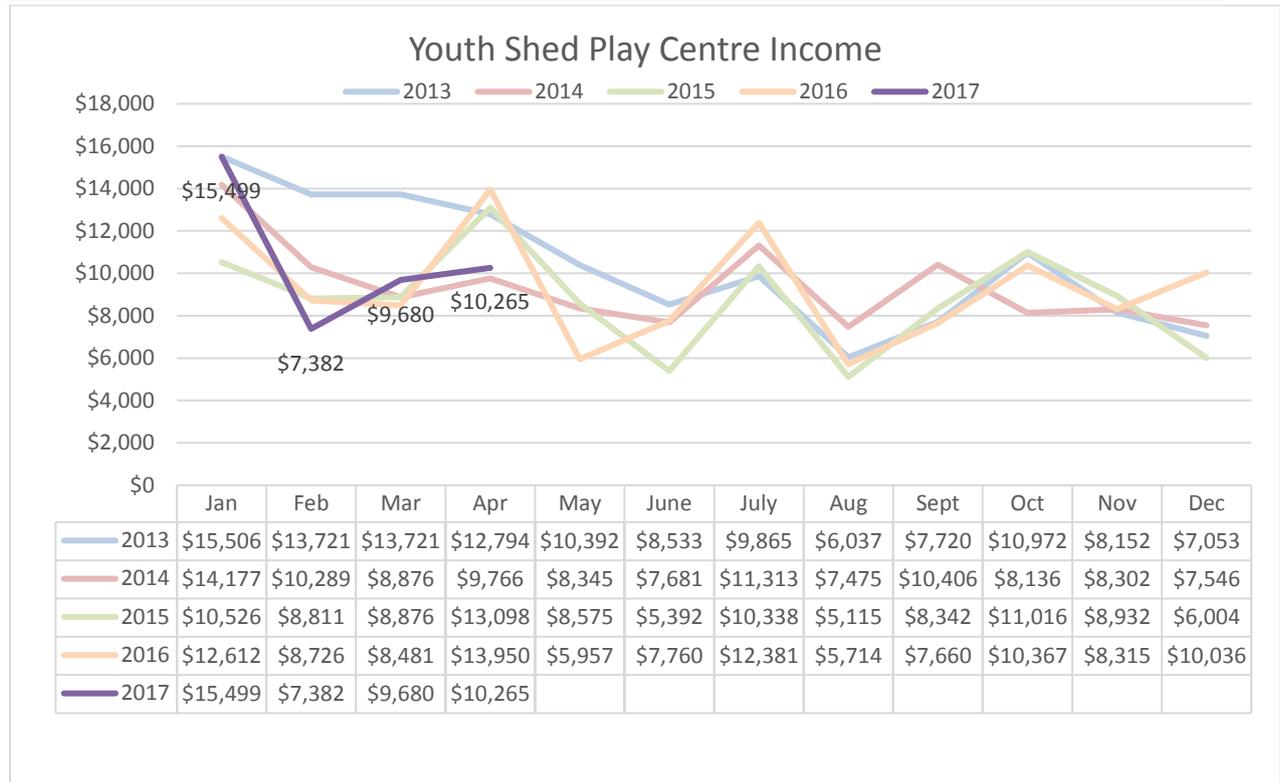
a) Comparison of Monthly Programs & Events



**Programs includes:** Drop-in, Guys Day, Girlz Crew, Late Nights, Dribble Beat Carve, Creative Tuesdays, Outreach, Friday Feed, Movies and Milkshakes, MA15+, Twilight Basketball, National Youth Week events, Dive In Cinema

**b) Youth Shed Indoor Play Centre**





**1.3 LIBRARY & CHILDRENS SERVICES****a) Local History**

War Memorial boxes viewed by 100 children at Karratha Library, by two schools, Pilbara Regiment Families and Cubs.

Remembering Them: Roebourne and WWI exhibition movable parts displayed at Roebourne.

**b) Rhyme Time/Story Time Statistics**

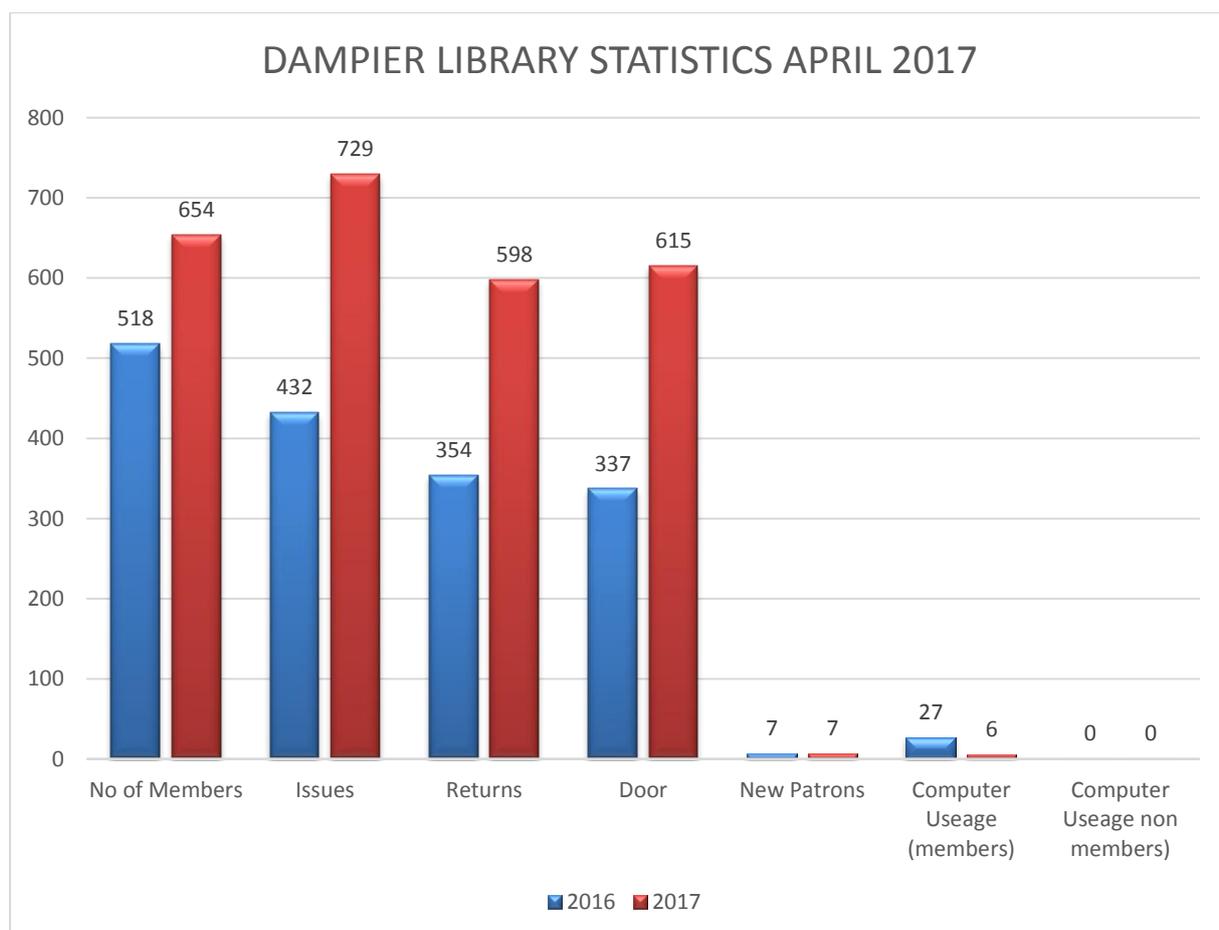
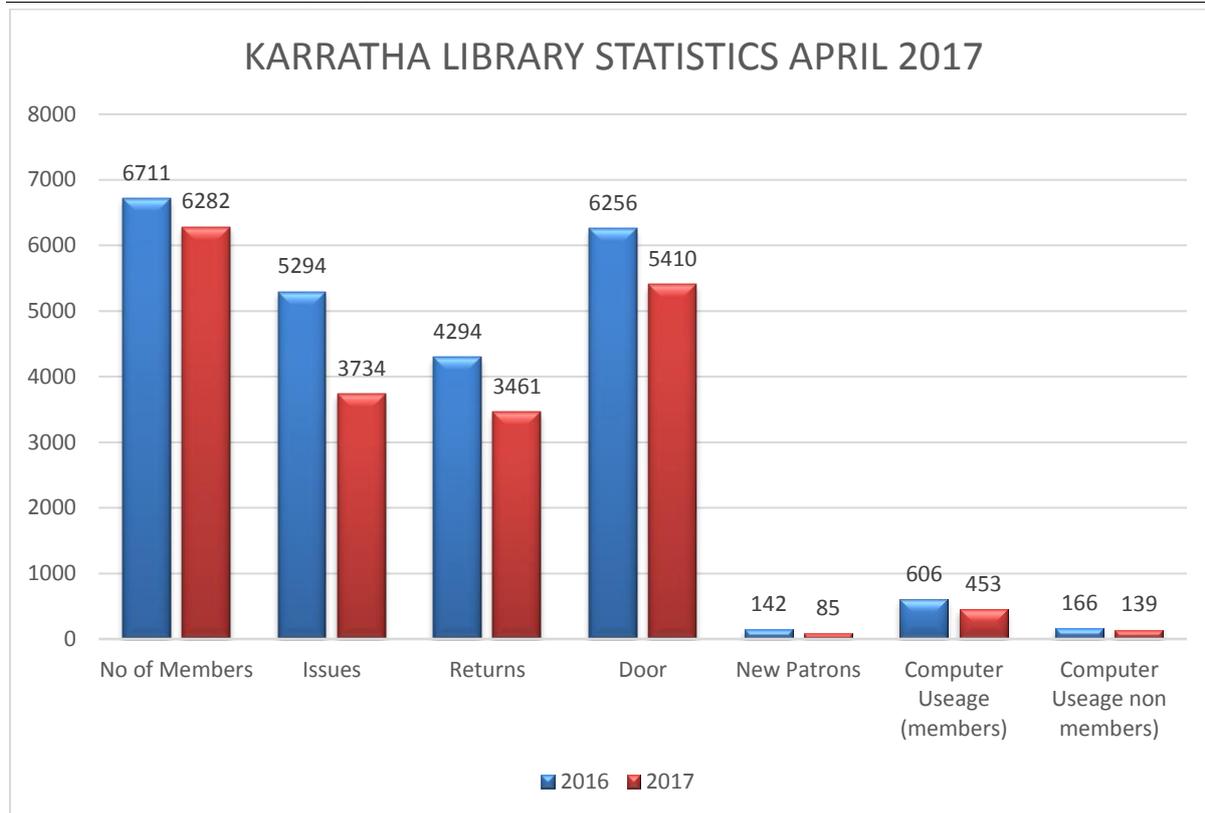
Week	Rhyme Time*	Story Time*
3 – 9 April	87	63
10-16 April	100	60
17-23 April	85	54
24- 30 April	36	52
<b>Total</b>	<b>308</b>	<b>229</b>

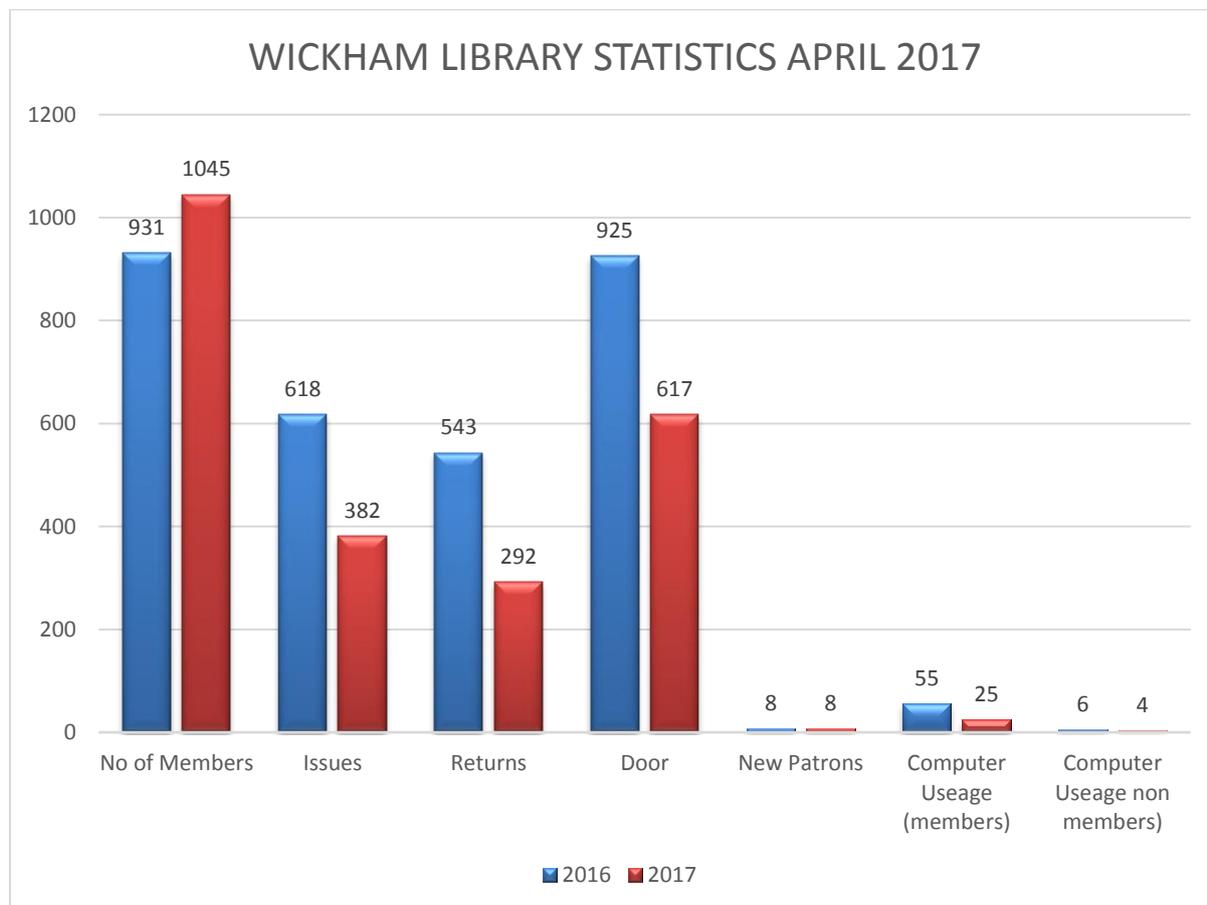
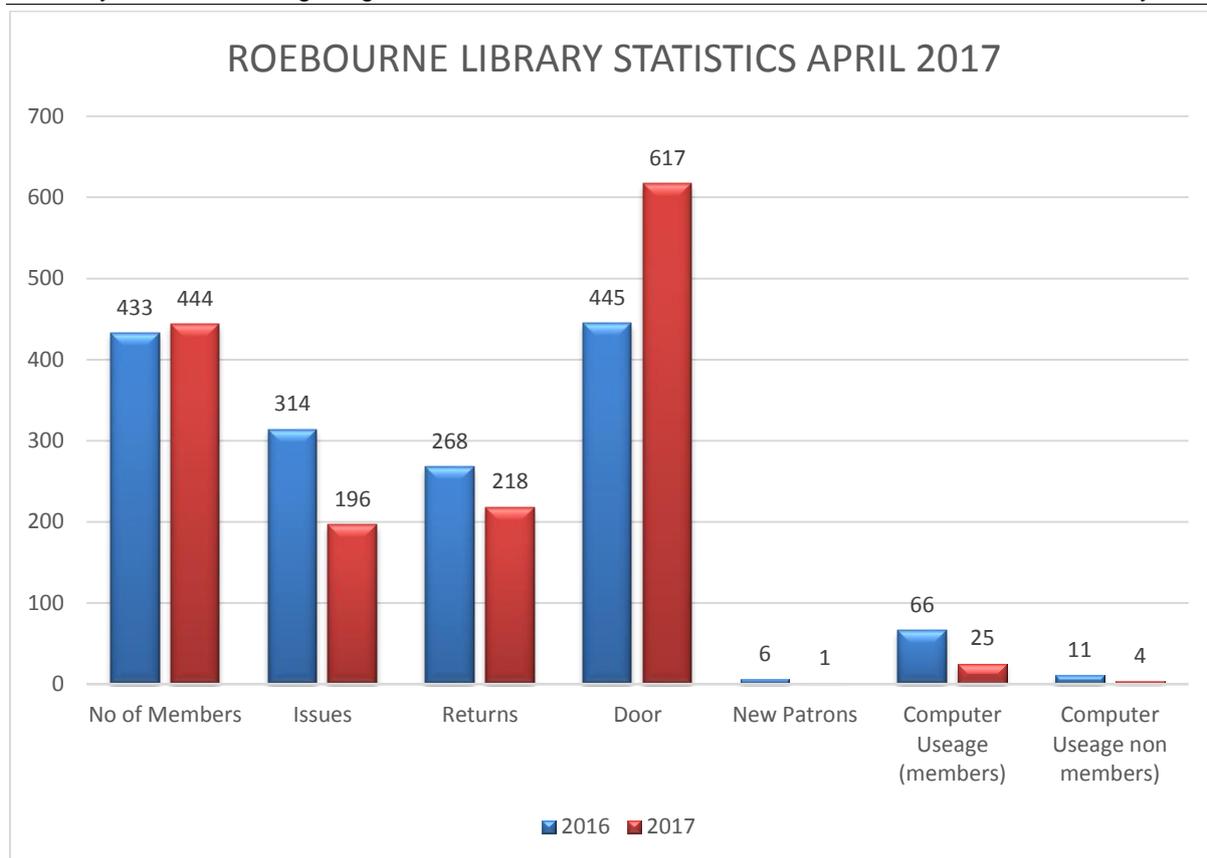
\*Totals includes parents attending with children  
School holidays 10-26 April altered attendance rates.

**c) Library Programs**

Program	2016		2017	
	No. of Programs	No. of Participants	No. of Programs	No. of Participants
Seniors-Golden Go Getters	0	0	1	8
Technology – (Computer/3D/Coder Dojo)	7	46	4	58
After School Programs	N/A	N/A	2	24
Adult patron-managed programs (Book Club/Saturday in Stitches/CaLD)	N/A	N/A	4	17
Guest Speakers	1	24	2	29
School holidays	6	141	20	215
Outreach (Roebourne only)	9	73	8	82
<b>Total</b>	<b>23</b>	<b>284</b>	<b>41</b>	<b>433</b>

\*stats do not capture cancelled programs





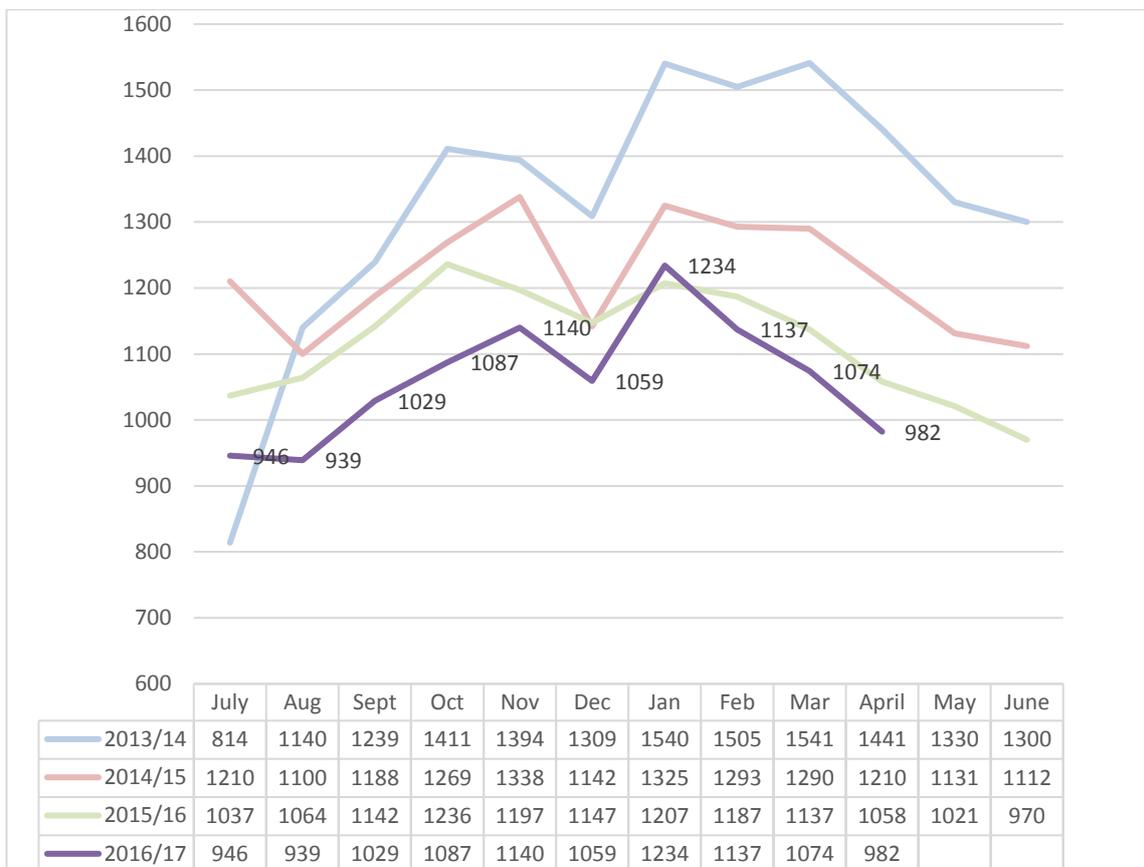
**2. RECREATION FACILITIES**

a) **Leisureplex Membership YTD Activity update** – April stats low due to change from Summer to Winter and Pool being closed due to the maintenance issues

	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	April 2017	April 2016
<b>CURRENT MEMBERS</b>	945	864	873	861	927	1,028	1,084	802	1,152	1,061	998	894	978
<b>SUSPENDED MEMBERS</b>	76	108	73	78	102	59	56	257	82	76	76	88	80
<b>TOTAL MEMBERS</b>	1,021	972	946	939	1,029	1,087	1,140	1,059	1,234	1,137	1074	982	1,058
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,902	1,458	1,512	1,981	1,972	2,599	2,818	2,061	1,896	2,553	2,274	1,615	1,974
<b>GYM MEMBER</b>	1,259	1,106	1,149	1,262	1,128	1,147	1,234	962	1,086	1,309	1,099	1,149	1,381
<b>POOL MEMBER</b>	559	273	268	410	941	1,936	2,304	1,518	2,384	1,895	1,497	732	779
<b>GROUP FITNESS MEMBER</b>	595	363	527	584	575	554	648	325	325	522	718	490	453
<b>24 HOUR MEMBER</b>	2,893	2,212	2,185	2,443	2,467	2,258	3,253	2,536	3,079	2,485	2,652	2,082	2,631
<b>TOTAL MEMBER VISITS</b>	7,208	5,412	5,641	6,680	7,083	8,494	10,257	7,402	8,770	8,764	8,240	6,068	7,218
<b>TREND</b>	0%	-25%	4%	-1%	6%	20%	21%	-28%	18%	0%	-6%	-26%	-14%
<b>MEMBER VISIT RATIO / MONTH</b>	7.6	6.3	6.5	7.8	7.6	8.3	9.5	9.2	7.6	8.3	8.3	6.8	7.4

	TOTAL16/17 Fin Year	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	April 2017	April 2016
<b>AQUATIC</b>	101,967	7,336	2,158	2,465	3,364	7,461	15,895	17,851	11,274	11,037	13,664	12,558	6,440	6,832
<b>GYM</b>	50,765	5,362	4,273	4,374	4,876	4,837	5,005	6,233	4,808	5,496	5,459	5,300	4,379	5,279
<b>PERSONAL TRAINING</b>	2,929	302	305	245	305	241	325	482	257	263	327	356	233	242
<b>GROUP FITNESS</b>	19,566	2,430	1,992	1,677	2,492	1,908	2,208	2,444	1,357	1,418	2,371	2,176	1,515	1,884
<b>CRECHE</b>	11,886	1,263	1,012	1,143	1,277	1,124	1,370	1,623	810	867	1,307	1,551	814	1,251
<b>MINI GOLF</b>	3,984	198	223	740	166	249	566	286	490	628	188	261	410	620
<b>HOLIDAY PROGRAM</b>	2,616	0	0	514	0	554	111	0	294	359	0	0	784	594
<b>TOTAL RECORDABLE VISITS</b>	193,712	16,891	9,963	11,158	12,479	16,188	25,479	28,919	19,289	20,068	23,315	22,202	14,534	16,702
<b>OTHER VISITS</b>	235,199	28,584	24,120	16,551	21,869	22,960	28,464	36,742	16,246	9,555	29,842	36,080	16,890	20,867
<b>TOTAL VISITS</b>	428,911	45,475	34,083	27,709	34,348	39,148	53,943	65,661	35,535	29,623	53,157	58,282	31,424	37,569
<b>TREND</b>		21%	-25%		24%	14%	37%	22%	-46%	-17%	79%	10%	-46%	-34%
<b>Group Fitness av/class</b>	12.18	13.06	11.93	11.11	12.78	11.16	12.55	12.93	11.4	12.22	15.1	12.5	9.65	12.7
<b>Swim school participants</b>		385	385	237	237	237	662	662	662	680	680	680	680	385

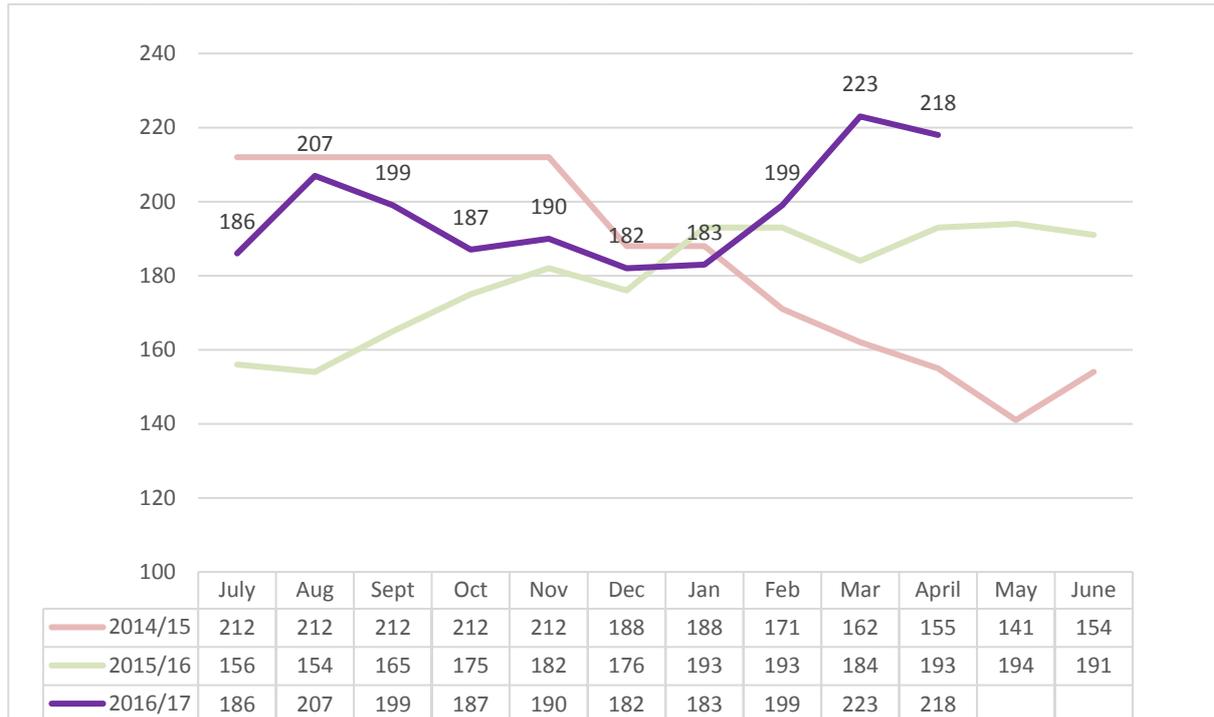
### MEMBERSHIP NUMBERS – LEISUREPLEX



### WICKHAM SPORTING PRECINCT

	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	April 2016
<b>Total Members</b>	194	191	186	207	199	187	190	182	183	199	223	218	193
<b>Pool Attendance</b>	358	108	121	219	3,035	1,918	1,264	1,322	1,890	1,393	3,716	45.	989
<b>Group Fitness Average/ Class</b>	8.5	9.2	9.6	10.1	9.8	9.1	7.9	7.1	12.3	12.0	10.3	9.1	10.1
<b>Group Fitness Classes</b>	57	42	55	51	42	39	38	22	33	34	39	37	44
<b>Group Fitness Total Participants</b>	483	386	528	519	413	358	302	158	383	409	401	345	446
<b>Gym Attendance</b>	679	714	639	893	869	715	760	673	800	1,255	764	800	643
<b>Rec Programs</b>			393	56	172	246	61	22	125	0	47	140	
<b>Creche</b>			292	246	253	246	235	167	193	186	165	160	

**MEMBERSHIP NUMBERS – WICKHAM SPORTS PRECINCT**



**ROEBOURNE AQUATIC CENTRE**

	May to Sept 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	April 2017	April 2016
<b>Pool Attendance</b>	CLOSED	420	1,415	2,258	1,656	1,121	1,041	1,382	830	1,016

Roebourne Aquatic Centre closed from May - September

**COSSACK ACCOMMODATION**

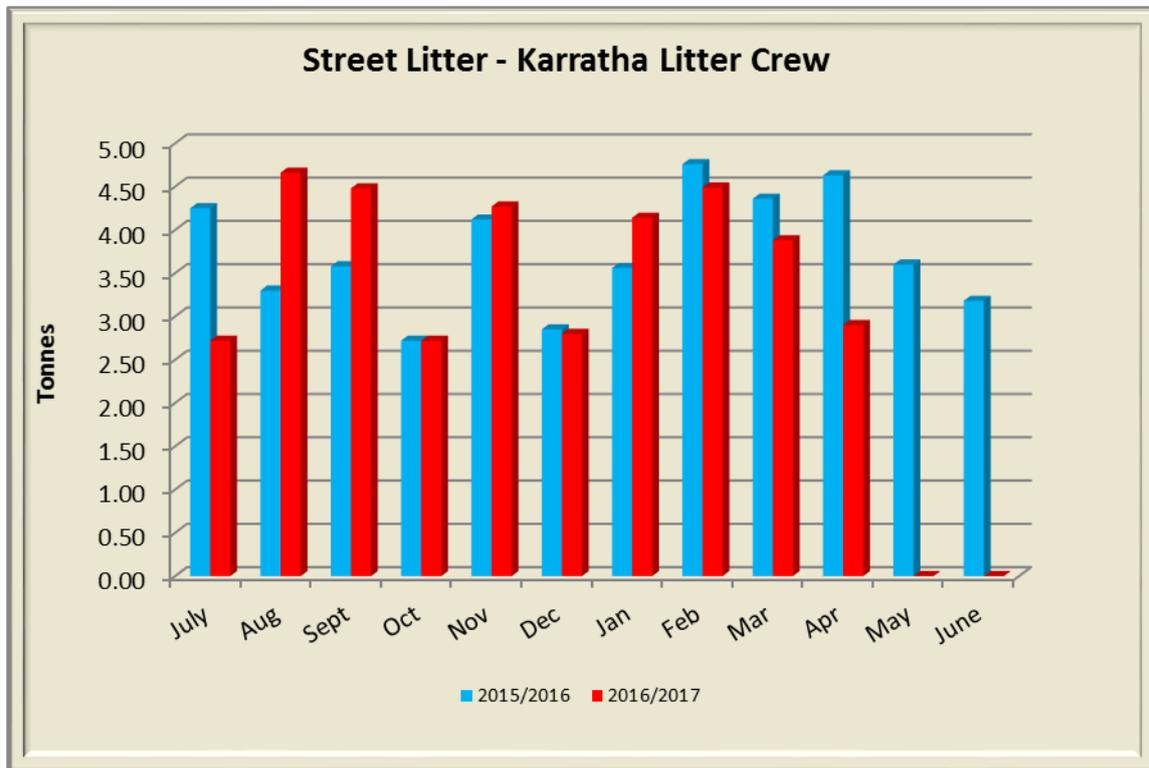
	May 2016	June 2016	Jul 2016	Aug 2016	Sept 2016	Oct 2016	Nov 2016	Dec 2016 – Feb 2017	Mar 2017	April 2017	April 2016
<b>Accommodation bed nights</b>	9	44	87	71	30	5	0	CLOSED	12	17	14

**14.11 WASTE SERVICES DATA**

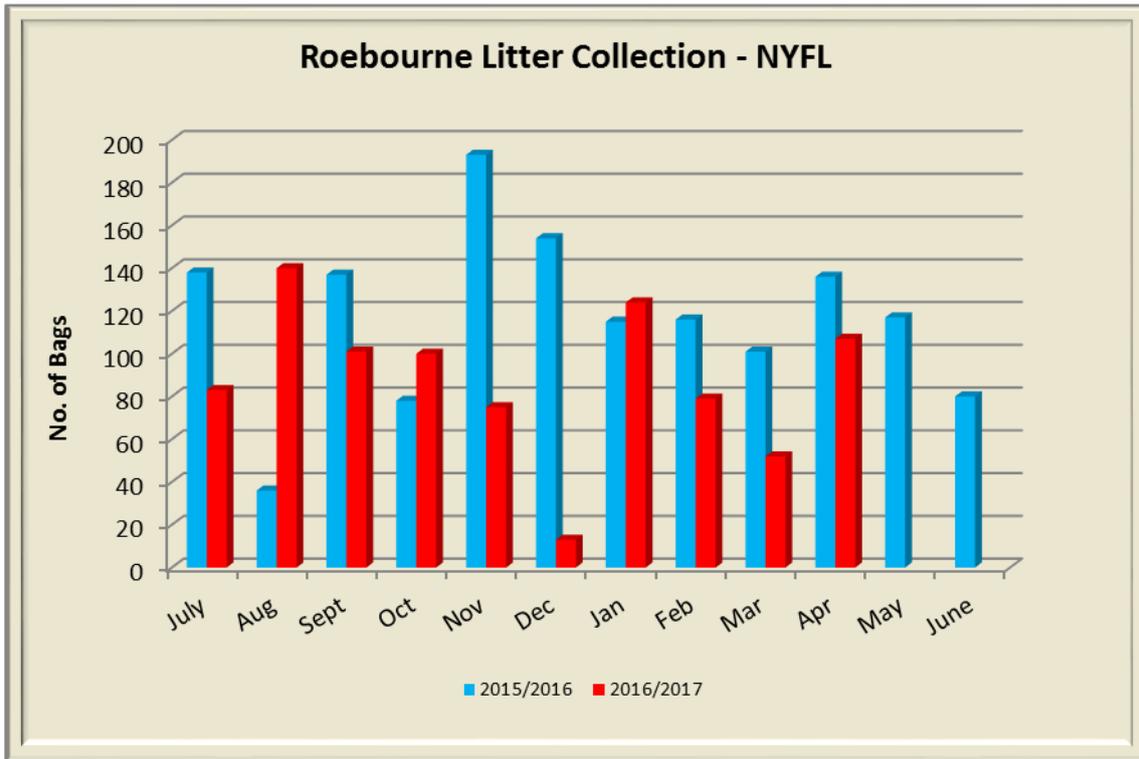
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 2 May 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

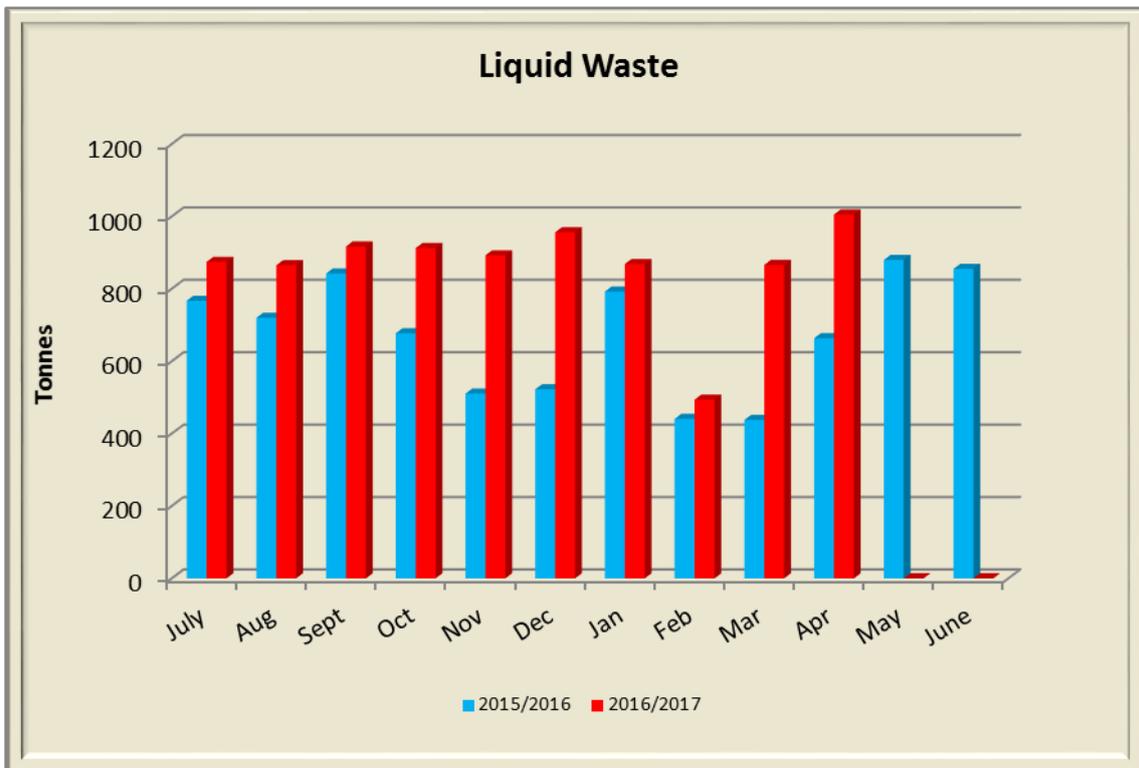
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



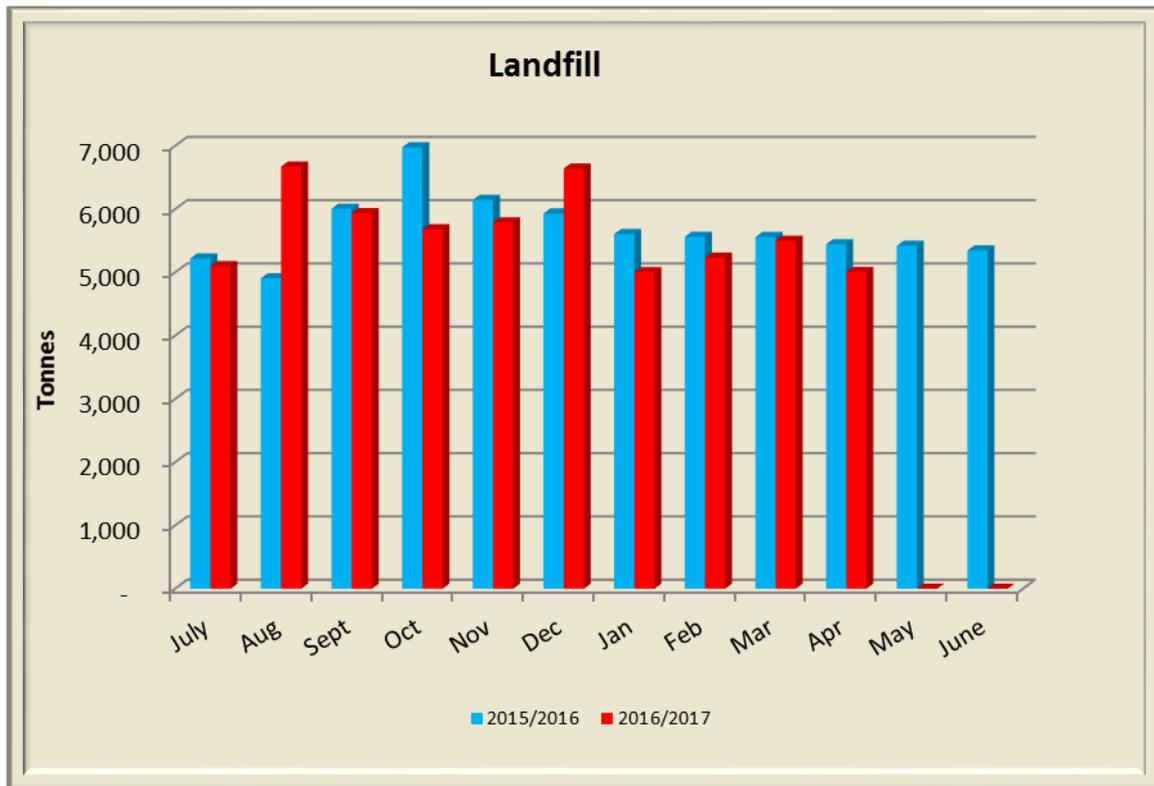
Street litter collected and delivered to the 7 Mile Waste Facility.



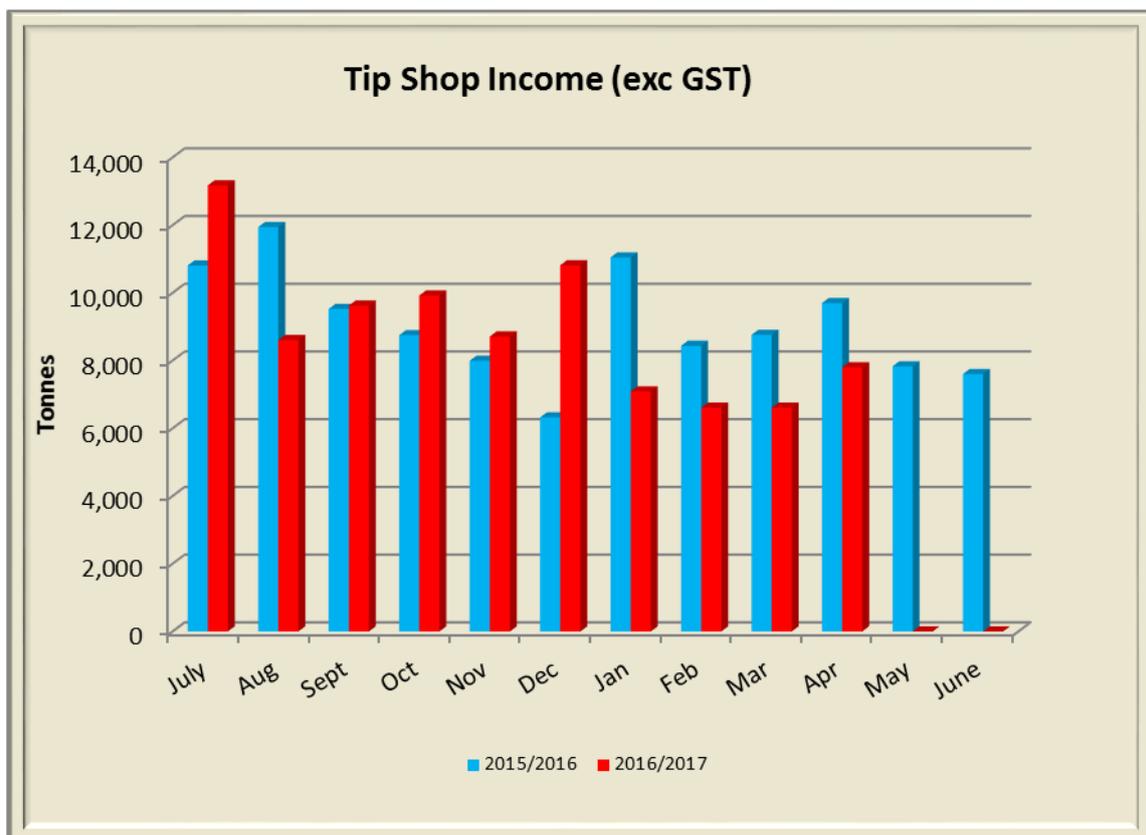
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



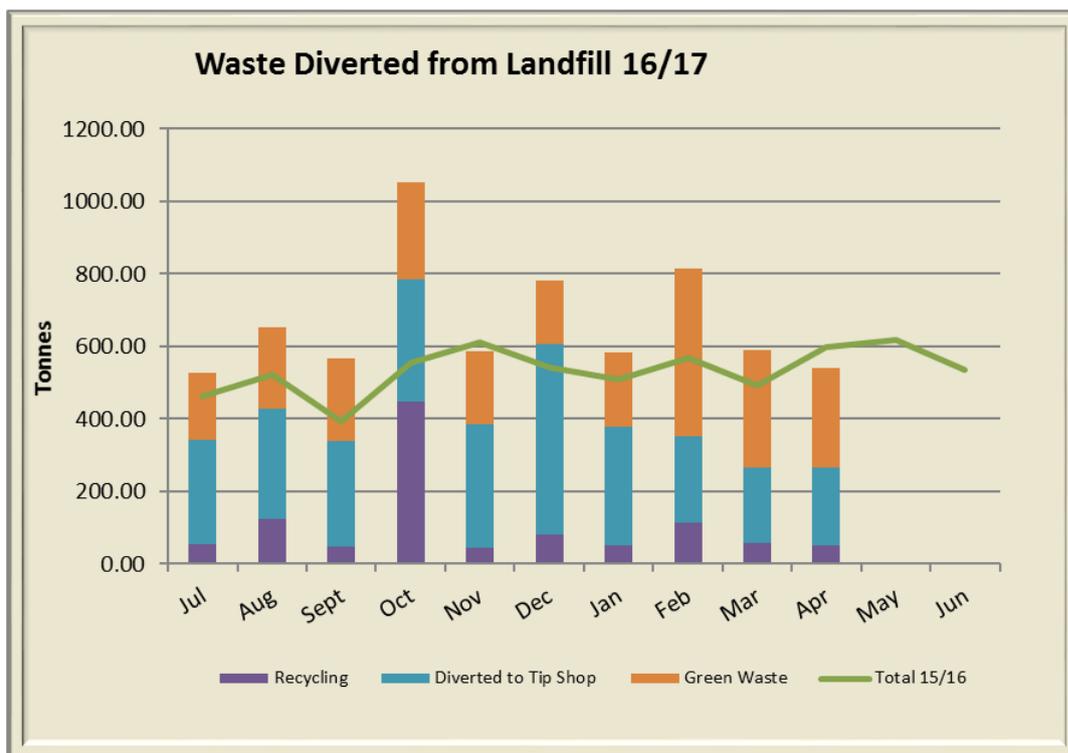
Liquid Waste delivered to the 7 Mile Waste Facility.



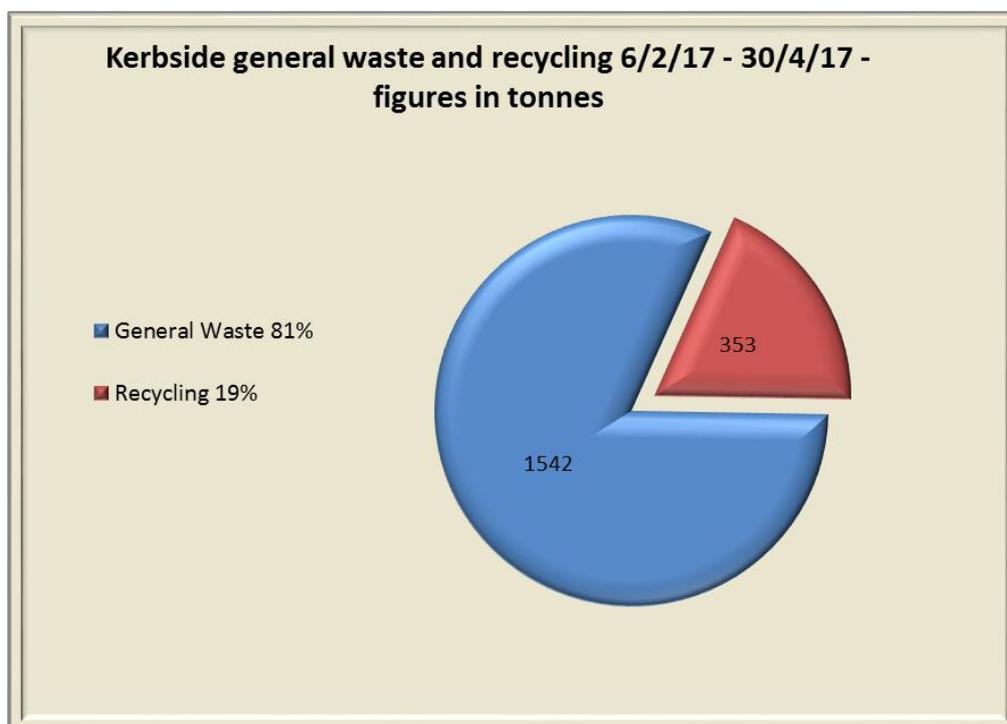
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.



7 Mile Waste Facility Tip Shop Income.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactable plastics, green waste and reusable items recovered for the 7 Mile Tip Shop. Spikes in recycling totals are generally due to the removal of car bodies and non compactible plastics.



Cleanaway Pty Ltd commenced kerbside general waste and recycling collections 6 February 2017. A contamination rate of approximately 12% has been estimated however this figure will become more accurate once Cleanaway’s new MERF is Perth is operation. Expected commencement date is June 2017.

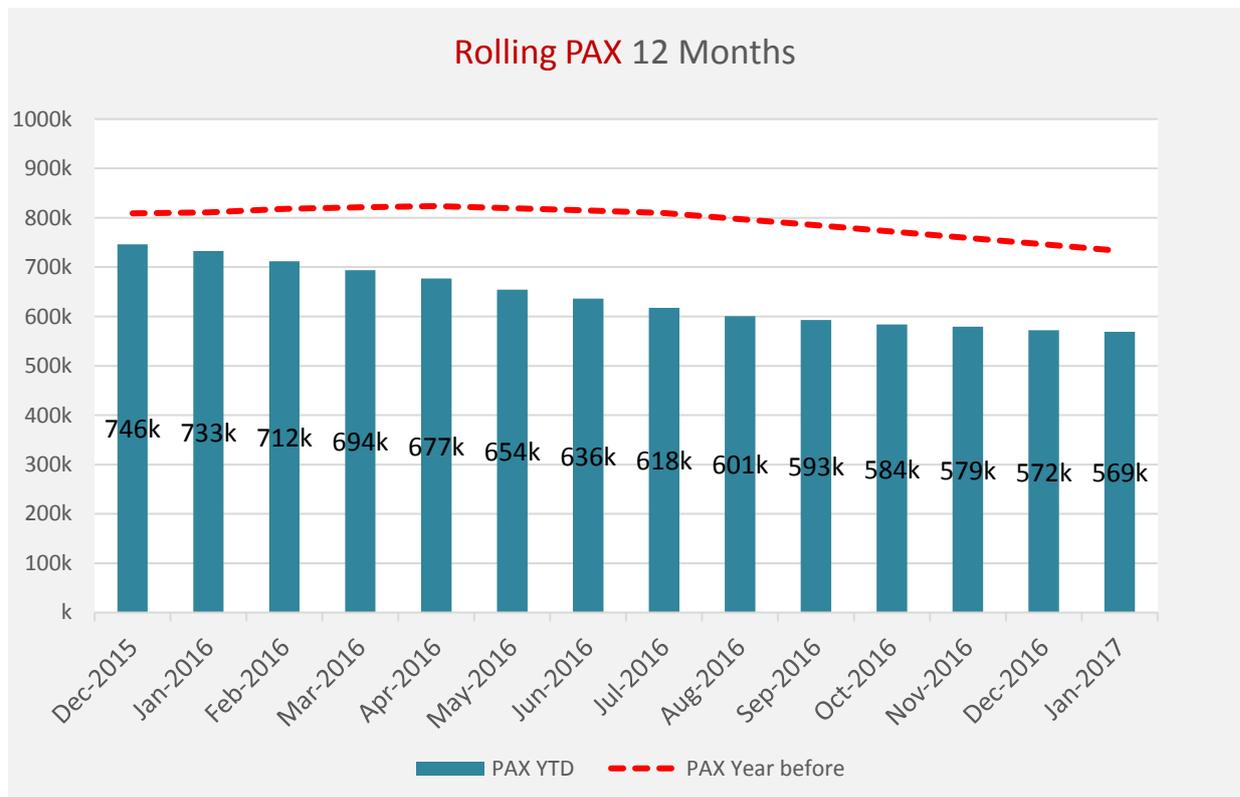


**14.12 AIRPORT SERVICES DATA**

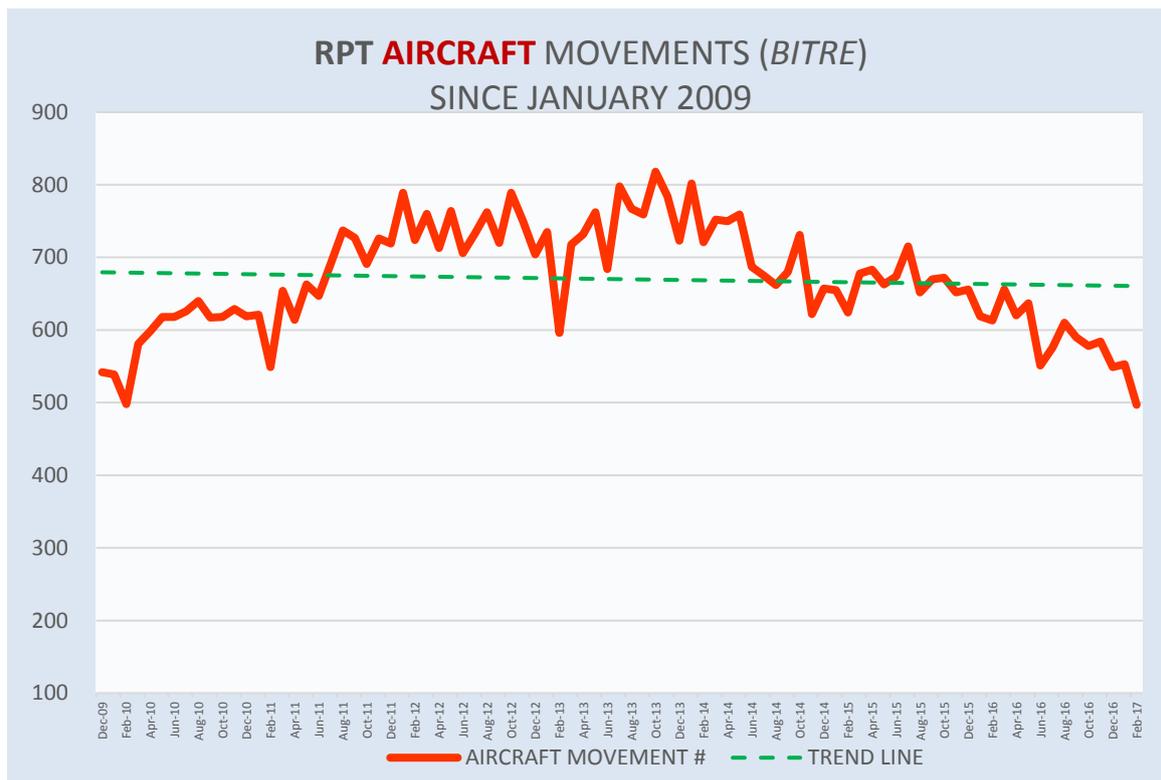
**File No:** TT.42  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Airport Services  
**Date of Report:** 18 May 2017 for March & April 2017 Data  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

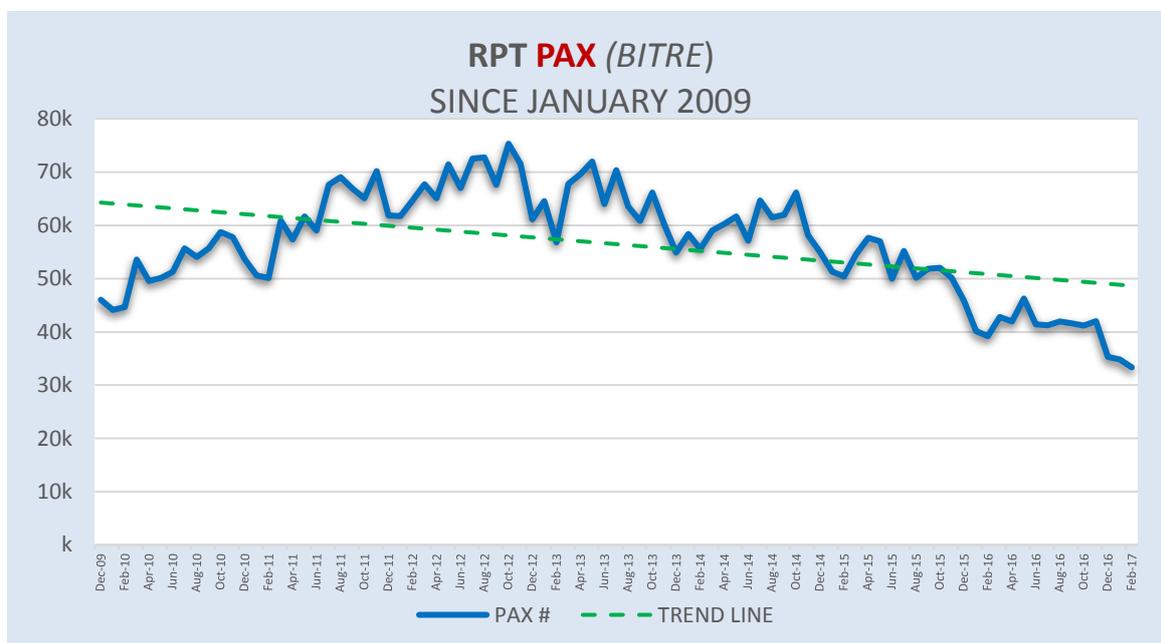
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



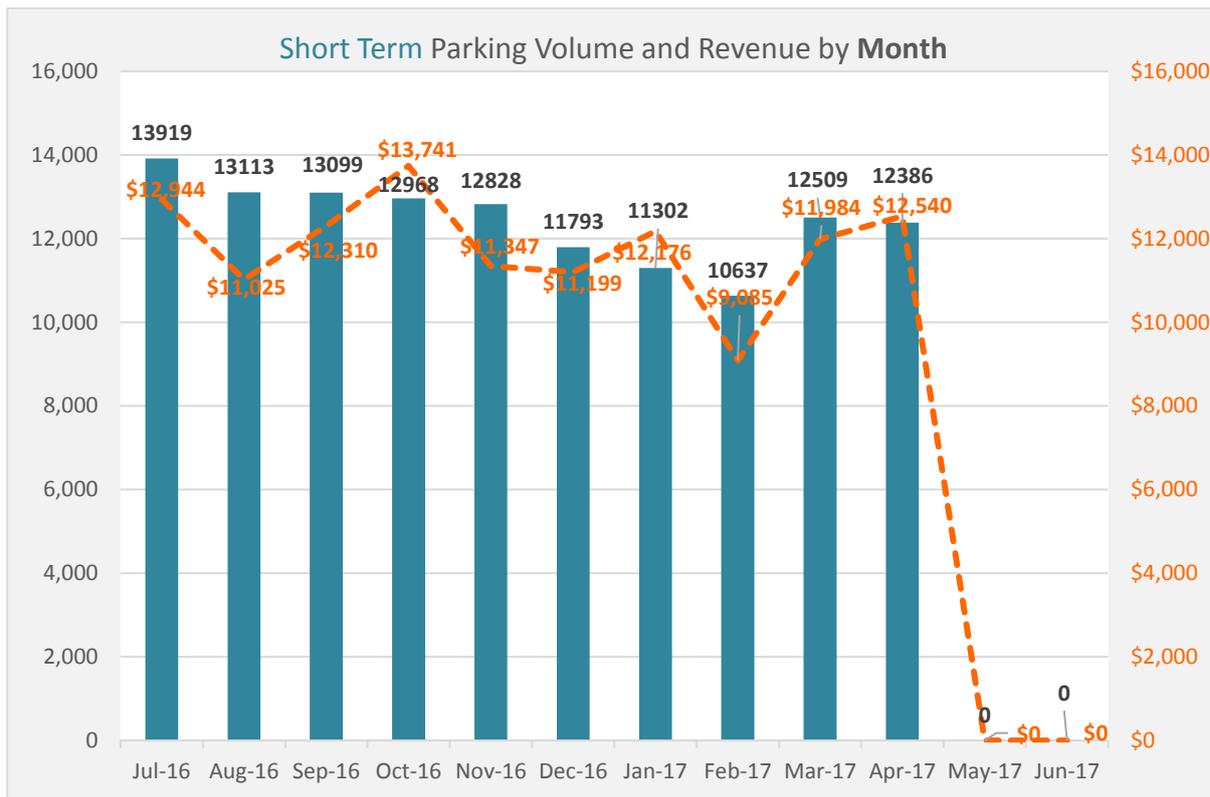
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA). There has been little change over the last 4 months reflecting the stability that has occurred since May 16.



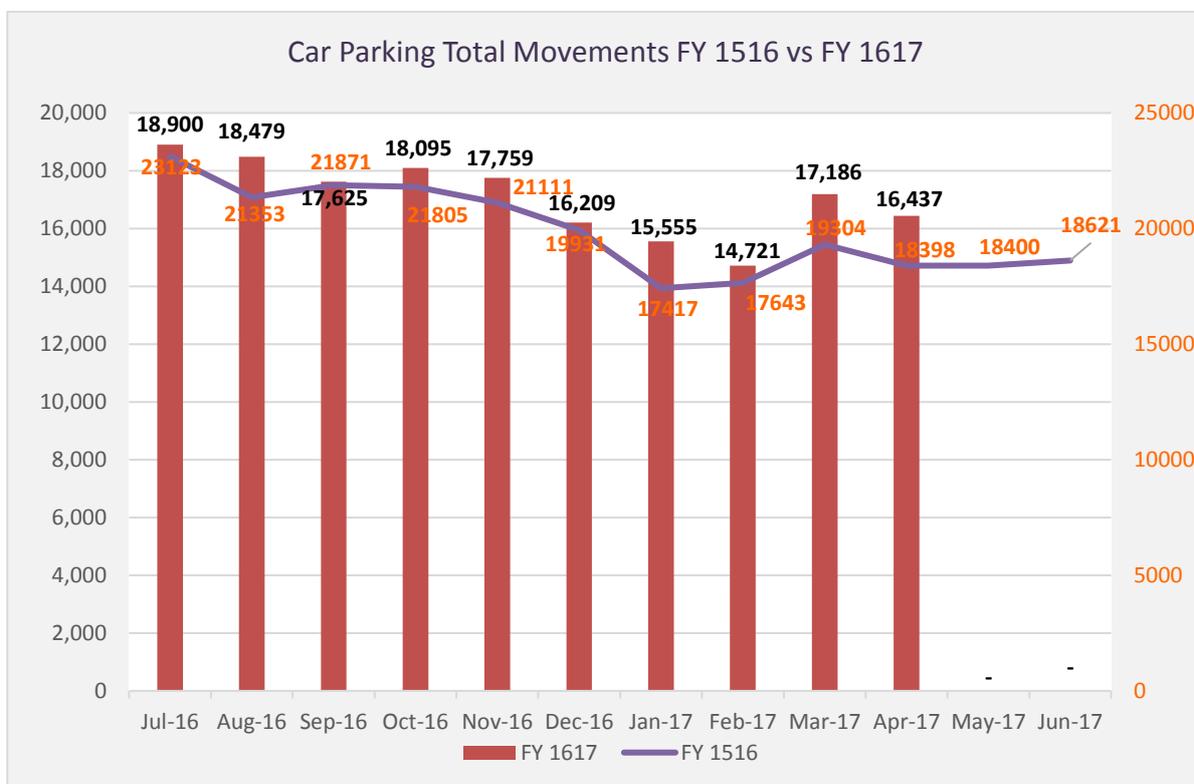
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **February 2017** for RPT Aircraft movements. RPT movements, by airport data, for March 17 are consistent with late 2016 being between 560 and 600.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **February 2017** for RPT Passenger movements. Numbers have been stable since May 16 with the normal post-Christmas downturn in January and February. A lot of the Alliance passengers are not included as the flights have no seats available to the general public. Reported RPT numbers for March 17 (airport data) is 44,599, which supports that the December through February downturn is the normal seasonal variation.



This Car Park Data relates up to **April 2017** for Volume & Revenue by Month



This Car Park Data relates to July 2016 to **April 2017** data.

**14.13 NATURAL FLOODING DISASTER EXPENDITURE UPDATE**

<b>File No:</b>	<b>GS.61</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>DAO – Strategic Projects &amp; Infrastructure</b>
<b>Date of Report:</b>	<b>11 May 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

---

**PURPOSE**

To provide an expenditure update to Council for rectification works to infrastructure as a result of extreme flooding in the Pilbara.

**BACKGROUND**

On 8 February 2017 the Pilbara experienced record rains and extreme flooding, in particular, the City of Karratha had 209mm of rainfall overnight causing significant infrastructure damage requiring repair to roads, drainage and parks.

The Premier at the time, Colin Barnett subsequently declared areas of WA, including the floods experienced in the Pilbara as being eligible for disaster assistance under the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA).

As per the obligations under Section 6.8(1)(c) of the *Local Government Act 1995* Council has noted financial expenditure with progressive updates at the February, March and April 2017 Ordinary Council Meetings.

The costs associated with the rectification to infrastructure in these circumstances will be partly recovered as per the funding assistance under the WANDRRA which provides for 75% claim up to \$410,000 and 100% claim thereafter. The financial impact to Council does not change from that reported at the March and April Council meetings, being \$102,500. A list is provided below of all locations completed and invoiced by local suppliers to cover the extent of the flood related damage at a total of \$733,393.76 (Ex GST), which includes associated works for gravel push up and street sweeping:

- 40 Mile
- Cleaverville Road
- Woodbrook Road
- Harding River Bridge Roebourne
- Dampier Highway
- DeWitt Road
- Millstream Road
- Millars Road

**CONCLUSION**

Under the statutory obligations required by Council following the declared natural disaster on 15 February 2017, Council are requested to note the final expenditure claim reported as per the disaster relief and recovery arrangements being in accordance with Regulation 34(1)(a) of the *Local Government (Financial Management) Regulations 1996*.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **18 MATTERS BEHIND CLOSED DOORS**

---

### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **18.1 CONFIDENTIAL ITEM – INTERNATIONAL CHARTER FLIGHTS CONTRACT**

Also included is the following:

**ATTACHMENT TO ITEM 10.3 MARKET TESTING OF INSURANCE BROKING AND RISK MANAGEMENT SERVICES.**

**ATTACHMENT TO ITEM 10.5 INVESTMENT PROPOSAL: THE QUARTER HQ**

**ATTACHMENT TO ITEM 11.1 ANNUAL COMMUNITY ASSOCIATION DEVELOPMENT SCHEME (ACADS) 2017/18 APPLICATIONS**

**ATTACHMENT TO ITEM 11.2 ANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)**

**ATTACHMENTS TO ITEM 13.1 WICKHAM COMMUNITY HUB TENDER FOR CONSTRUCTION**

**ATTACHMENTS TO ITEM 13.2 WICKHAM COMMUNITY HUB WATER PLAYGROUND**

**ATTACHMENT TO ITEM 13.3 PROVISION OF LITTER COLLECTION STAFF TENDER**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 19 June 2017 at 6:30pm at Council Chambers - Welcome Road, Karratha.