



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 26 June 2017**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 26 June 2017 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

**Councillors:**  
Cr Peter Long [Mayor]  
Cr John Lally [Deputy Mayor]  
Cr Margaret Bertling  
Cr Grant Cucel  
Cr Geoff Harris  
Cr Daniel Scott  
Cr Evette Smeathers  
Cr Robin Vandenberg  
Cr Fiona White-Hartig

**Staff:**  
Chris Adams            Chief Executive Officer  
Phillip Trestrail       Director Corporate Services  
Mark Casserly        Director Community Services  
Ryan Hall              Director Development Services  
Simon Kot              Director Strategic Projects &  
                                 Infrastructure  
Linda Phillips        Minute Secretary

**Apologies:** Nil

**Absent:** Nil

**Leave of Absence:** Cr Garry Bailey  
Cr Bart Parsons

**Members of Public:** Nil

**Members of Media:** Alicia Perera, Pilbara News

## 4 REQUESTS FOR LEAVE OF ABSENCE

Cr Lally and Cr White-Hartig requested Leave of Absence for the 30 June 2017 Special Council meeting.

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### COUNCIL RESOLUTION

Res No : 153820  
MOVED : Cr Harris  
SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE leave of absence for Cr Lally and Cr White-Hartig for the 30 June 2017 Special Council Meeting.

**CARRIED**

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FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

## 5 DECLARATIONS OF INTEREST

Cr Bertling declared an interest in the following items:

- Financial interest in Item 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Bertling works as a contractor for the KDCCI.
- Financial interest in Item 12.3 Take Your Business Online Grant Scheme Applications as Cr Bertling has clients that have applied for funding.
- Financial interest in Item 12.5 Business Development Support Grant Scheme Applications as Cr Bertling works as a contractor for the KDCCI.

Cr Harris declared an interest in the following items:

- Impartiality interest in 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Harris is a Member of the KDCCI.
- Impartiality interest in Item 12.5 Business Development Support Grant Scheme Applications as Cr Harris is a Member of the KDCCI.

Cr Lally declared an interest in the following items:

- Financial interest in 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Lally is employed by the KDCCI.
- Financial interest in Item 12.5 Business Development Support Grant Scheme Applications as Cr Lally is employed by the KDCCI.

Cr Vandenberg declared an interest in the following items:

- Impartiality interest in 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Vandenberg is a Life Member and Board Member of the KDCCI.
- Impartiality interest in 12.5 Business Development Support Grant Scheme Applications as Cr Vandenberg is a Life Member and Board Member of the KDCCI.

Cr White-Hartig declared an interest in the following items:

- Financial interest in Item 11.5 Resolution 153802 – 2017/18 Annual Community Grant Scheme Allocations (Non-Statutory Donations) as Cr White-Hartig is an independent Board Member of the Yindjibarndi Community and Commercial Ltd (YCCL). Ngaarda media, which is a subsidiary of the Yindjibandi Aboriginal Corporation has applied for funding.
- Financial interest in Item 12.4 Funding Request to Support the Pilbara Development Commissions Edible Oyster Research and Development Project as Cr White-Hartig leases property to the Murujuga Aboriginal Corporation which is a financial contributor to the project.

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

## **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153821  
MOVED : Cr Cucel  
SECONDED: : Cr Harris

That:

1. **The Minutes of the Ordinary Meeting of Council held on Monday, 29 May 2017, be confirmed as a true and correct record of proceedings; and**
2. **NOTE that a report is presented in this agenda to correct an error in the Officer's Recommendation in Item 11.2 Annual Community Grant Scheme (Non-Statutory Donations) that was adopted (Resolution No. 153802) at the 29 May 2017 Ordinary Council Meeting.**

**CARRIED**

---

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

| <b>Mayor</b>   |
|--|
| 01/05/2017 - Meeting with Woodside   |
| 01/05/2017 - Meeting with Yara   |
| 02/05/2017 - Tourism Advisory Group Meeting  |
| 02/05/2017 - Tambrey Primary School Year 6 students school visit                                     |
| 03/05/2017 - WA Regional Capitals Alliance meeting   |
| 08/05/2017 - Meeting with Northern Australia Infrastructure Facility                                 |
| 08/05/2017 - Special Council meeting   |
| 09/05/2017 - Meeting with Rio Tinto  |
| 09/05/2017 - Safer Communities Partnership Meeting   |
| 09/05/2017 - Meeting with CQ University Karratha   |
| 09/05/2017 - Meeting with Monadelphous Group   |
| 10/05/2017 - Meeting with Roebourne Elders - EldersYarn  |
| 11/05/2017 - Roebourne Gaol Site visit with the Roebourne District Tourism Association               |
| 15/05/2017 - Pilbara Kimberly Forum - Kununurra  |
| 16/05/2017 - Pilbara Kimberly Forum - Kununurra  |
| 17/05/2017 - Pilbara Regional Council Audit and Risk Committee Meeting                               |
| 17/05/2017 - Pilbara Regional Council meeting - Kununurra  |
| 18/05/2017 - Meeting with Chief of Staff, Rita Saffioti MLA, Minister for Transport; Planning; Lands |
| 18/05/2017 - Meeting with University of Western Australia  |
| 18/05/2017 - Meeting with Quadrant   |
| 22/05/2017 - WALGA Integrated Strategic Planning Workshops for Elected Members                       |
| 22/05/2017 - Council Briefing  |
| 23/05/2017 - Environment and Sustainability Advisory Group Meeting                                   |
| 23/05/2017 - Meeting with BBI Group  |
| 24/05/2017 - Meeting with Kevin Michel, Local member   |
| 29/05/2017 - Ordinary Council Meeting  |
| 30/05/2017 - Minister for Water David Kelly- Water wise recognition presentation                     |
| 31/05/2017 - Meeting with Kevin Michel, Local member   |
| 31/05/2017 - Economic Development Advisory Group Meeting   |

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 APRIL 2017

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>FM.19</b>                           |
| <b>Responsible Executive Officer:</b> | <b>Director Corporate Services</b>     |
| <b>Reporting Author:</b>              | <b>Assistant Management Accountant</b> |
| <b>Date of Report:</b>                | <b>29 May 2017</b>                     |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                             |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                             |
| <b>Attachment(s):</b>                 | <b>Nil</b>                             |

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30 April 2017.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 April 2017:

| 2016-2017                                    | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | YTD Variance     | Impact on Surplus |
|--|-----------------|----------------|---------------------|---------------------|------------------|-------------------|
| Operating Revenue (incl. Rates)              | 121,244,683     | 113,359,961    | 100,200,922         | 97,922,516          | (2,278,406)      | ↓                 |
| Operating Expense                            | (88,152,610)    | (86,015,464)   | (67,239,929)        | (65,611,969)        | 1,627,959        | ↑                 |
| Non Operating Rev                            | 22,773,260      | 30,006,072     | 1,219,589           | 3,723,733           | 2,504,144        | ↑                 |
| Non Operating Exp                            | (79,727,050)    | (84,739,981)   | (47,351,351)        | (41,712,751)        | 5,638,600        | ↑                 |
| Non Cash Items Included                      | 21,951,174      | 19,588,141     | 16,399,930          | 16,472,209          | 72,279           | ↑                 |
| Surplus BFWD 16/17 - Unrestricted            | 586,878         | 1,800,787      | 1,800,787           | 1,800,787           | -                |                   |
| Surplus BFWD 16/17- Restricted Airport Funds | -               | 3,958,660      | 3,958,660           | 3,958,660           | -                |                   |
| Restricted Balance BFWD 16/17 - PUPP         | 7,220,459       | 7,905,744      | 7,905,744           | 7,905,744           | -                |                   |
| /less Restricted Balance CFWD - PUPP         | 5,863,920       | 5,863,920      | 5,863,920           | 5,863,920           | -                |                   |
| <b>Surplus/(Deficit) 16/17</b>               | <b>32,874</b>   | <b>0</b>       | <b>11,030,432</b>   | <b>18,595,009</b>   | <b>7,564,577</b> | <b>↑</b>          |

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$18.6m, a positive variance of \$7.6m compared to the budgeted year to date surplus position of \$11m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

| <b>Operating Revenue</b>         |  |
|----------------------------------|--|
| 1,000,000                        | ▼ Under budget in Rio Tinto and KCC Contribution-Dampier Community Hub - Not yet invoiced, waiting on PO from Rio.   |
| 656,573                          | ▼ Contribution-Wickham Recreation Facility - Not yet invoiced, waiting on PO from Rio.   |
| 591,408                          | ▼ Under budget in Contributions - Kookaburra Park - Timing difference.   |
| <b>Operating Expenditure</b>     |  |
| 364,100                          | ▼ Shoulder Grading Various Roads - Shoulder maintenance program is currently underway and scheduled to be completed June 30.   |
| 234,688                          | ▼ Under budget in General Waste And Recycling Collection - Timing difference for contractor payments, under budgeted in salaries due to commencement of collection contract.         |
| 225,181                          | ▼ Footpath & Kerb Maintenance - Final footpath maintenance program scheduled for June.   |
| <b>Non-Operating Revenue</b>     |  |
| 2,088,302                        | ▲ Transfer From Infrastructure Reserve - REAP - Timing difference.   |
| 330,000                          | ▼ Transfer From Staff Housing Reserve - Timing difference.   |
| <b>Non Operating Expenditure</b> |  |
| 3,125,507                        | ▼ Red Earth Arts Precinct - Timing issue adjustment in cash flow from Head Contractor, some works cancelled or reduced in Scope, Public Art component now all cash flowed for 17/18. |
| 1,584,680                        | ▼ Transfer to Partnership Reserve - Timing difference.   |
| 550,712                          | ▼ Capital-Buildings-Dampier Community Hub - Contingency not expended and works cash flowed but not completed.  |
| 371,096                          | ▼ Staff Housing Improvements - Costs allocated to individual housing jobs.   |
| 253,454                          | ▼ Kookaburra Park Development  |

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Financial Ratios

| Ratio                           | Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government   | Original Budget 2016/17 | YTD Budget 2016/17 | YTD Actual Result | Variance Description  |
|---------------------------------|---|-------------------------|--------------------|-------------------|---|
| <b>Operating Sustainability</b> |   |                         |                    |                   |   |
| Operating Surplus Ratio         | An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding              |                         |                    |                   | An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.<br><br>The Operating Surplus Ratio is currently inline with the YTD budget.   |
|                                 | Operating Surplus (excl. capital grants & contributions)/Own Source Revenue   | 10,285,859              | 18,841,240         | 17,221,022        |   |
|                                 | Minimum Target between 0% and 15%   | 87,861,770              | 74,909,038         | 73,835,891        |   |
| Asset Sustainability Ratio      | An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life |                         |                    |                   | The Asset Sustainability Ratio is currently lower than the YTD budget due to lower than budgeted Capital Renewal Expenditure.   |
|                                 | Capital Renewal and Replacement Expenditure/Depreciation  | 8,571,728               | 6,288,169          | 5,436,868         |   |
|                                 | Target - Greater than 0.90  | 21,762,467              | 16,290,734         | 16,463,686        |   |
| Own Source Revenue Ratio        | An indicator of a local government's ability to cover its costs through its own tax and revenue efforts                                     |                         |                    |                   | An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.<br><br>Own Source Revenue is currently inline with the YTD budget.  |
|                                 | Own Source Operating Revenue/Operating Expenses   | 87,861,770              | 74,909,038         | 73,835,891        |   |
|                                 | Target - Greater than or equal to 0.40  | 88,152,610              | 67,239,929         | 65,611,969        |   |
| <b>Liquidity Ratios</b>         |   |                         |                    |                   |   |
| Current Ratio                   | A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets   | -                       |                    |                   | The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.<br><br>The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.<br><br>A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 4.45. |
|                                 | Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets                                | 17,851,866              | Not                | 26,254,737        |   |
|                                 | Target - greater than or equal to 1   | 15,369,735              | Applicable         | 4,775,423         |   |
| <b>Debt Ratios</b>              |   |                         |                    |                   |   |
| Debt Service Cover Ratio        | An indicator of a local government's ability to generate sufficient cash to cover its debt payments   |                         |                    |                   | A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.<br><br>Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.   |
|                                 | Operating surplus before interest expense and depreciation/Principal and interest Expense   | 30,238,499              | 35,126,172         | 33,679,990        |   |
|                                 | Target - more than 2- The higher the better   | 520,278                 | 520,278            | 520,278           |   |
|                                 |   | 61.60                   | 67.51              | 64.73             |   |

**Statement of Financial Position**

|                    | 2017<br>April | 2017<br>March | %<br>change |
|--------------------|---------------|---------------|-------------|
| <b>Current</b>     |               |               |             |
| <b>Assets</b>      | 130,744,129   | 132,748,330   | -1.51%      |
| <b>Liabilities</b> | 8,871,198     | 7,321,361     | 21.17%      |
| <b>Non Current</b> |               |               |             |
| <b>Assets</b>      | 741,965,964   | 740,487,768   | 0.20%       |
| <b>Liabilities</b> | 1,256,603     | 1,256,603     | 0.00%       |
| <b>Net Assets</b>  | 862,582,292   | 864,658,134   |             |

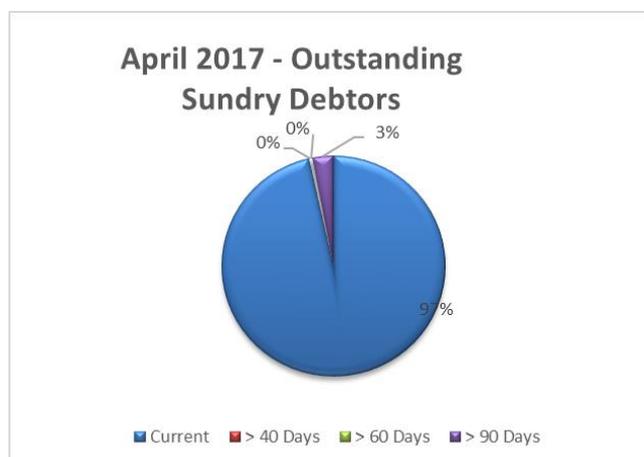
Total Current Assets decreased by 1.51% from March to April primarily due to a decrease in Municipal cash. Current Liabilities increased by 21.17% from March to April due to an increase in trust liabilities. Non-Current Assets have increased by 0.20% as a result of progress being made on construction of Karratha Arts and Community Precinct. There has been no change to Non-Current Liabilities from January to February.

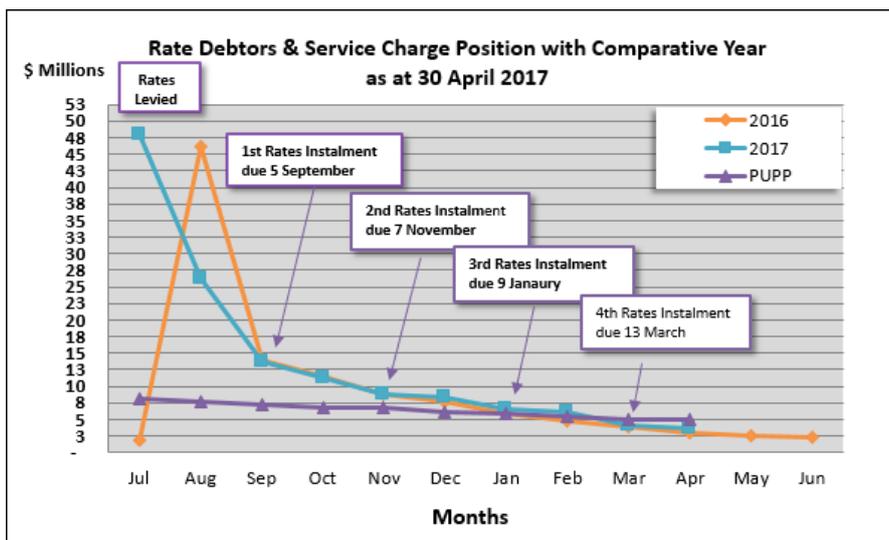
**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of January. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

|                         | 2017<br>April    | 2017<br>March    | Change<br>% | Of Current<br>Total % |
|-------------------------|------------------|------------------|-------------|-----------------------|
| <b>Non Rate Debtors</b> |                  |                  |             |                       |
| <b>Current</b>          | 4,741,490        | 3,057,179        | 55%         | 96%                   |
| <b>&gt; 40 Days</b>     | 12,341           | 27,552           | -55%        | 0%                    |
| <b>&gt; 60 Days</b>     | 11,293           | 8,348            | 35%         | 0%                    |
| <b>&gt; 90 Days</b>     | 150,363          | 49,028           | 207%        | 3%                    |
| <b>Total</b>            | <b>4,915,487</b> | <b>3,142,107</b> | <b>56%</b>  | <b>100%</b>           |
| <b>Rates Debtors</b>    |                  |                  |             |                       |
| <b>Total</b>            | <b>3,754,436</b> | <b>4,183,843</b> | <b>-10%</b> | <b>100%</b>           |
| <b>PUPP Debtors</b>     |                  |                  |             |                       |
| <b>Total</b>            | <b>4,969,034</b> | <b>5,080,552</b> | <b>-2%</b>  | <b>100%</b>           |

The balance of outstanding PUPP charges has decreased from March 2017. PUPP payments have been made on 99% of properties, with 79.4% paid in full and 20.6% paying by instalments.

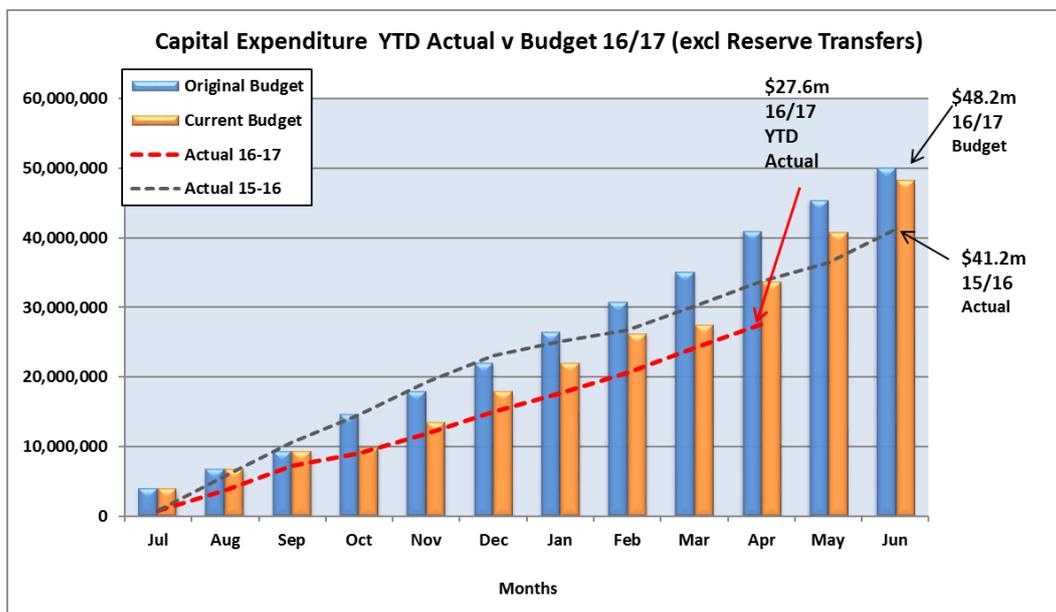




Total Debtors increased by 55% or \$1.6m. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

| Debtor                            | 40 Days  | 60 Days  | >90 Days  | Comments   |
|-----------------------------------|----------|----------|-----------|--|
| Frank Smith                       | 0.00     | 0.00     | 41,593.20 | Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.  |
| Onyx ( Aust ) Pty Ltd             | 8,274.29 | 4,602.98 | 659.20    | Letter of Demand issued 23/01/17. CS Legal follow up 10/03/17. Breach Notice issued 15/03/17. CS Legal followed up 21/04/17. Part payment received on 26/04/17 |
| Virgin Australia Airlines Pty Ltd | 0.00     | 0.00     | 7,259.18  | Penalty interest related to Feb - Dec 2016. Further information has been supplied as requested. CS Legal have issued a Letter of Demand.                       |

### Capital Expenditure



Council’s 2016/17 amended Capital Expenditure budget is \$48.2 million, the majority of which is associated with major projects including Karratha Arts and Community Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign and other infrastructure improvements. The following table shows that Council is currently 18% below budget in capital expenditure year to date.

| Asset Class    | YTD                |                   |             | Annual             |                     |
|----------------|--------------------|-------------------|-------------|--------------------|---------------------|
|                | YTD Amended Budget | YTD Actual        | Variance %  | Annual Orig Budget | Annual Amend Budget |
|                | 30-Apr-17          |                   |             | 30-Jun-16          |                     |
| Land           | 0                  | 63,448            | 0%          | 0                  | 700,000             |
| Artwork        | 14,000             | 14,000            | 0%          | 0                  | 14,000              |
| Buildings      | 21,109,643         | 16,757,648        | -21%        | 29,638,543         | 30,517,328          |
| Equipment      | 161,394            | 102,347           | -37%        | 1,000              | 161,394             |
| Furn & Equip   | 451,224            | 222,626           | -51%        | 424,000            | 431,224             |
| Plant          | 627,147            | 626,528           | 0%          | 1,452,000          | 697,147             |
| Infrastructure | 11,344,911         | 9,816,079         | -13%        | 18,602,172         | 15,749,743          |
| <b>Totals</b>  | <b>33,708,319</b>  | <b>27,602,676</b> | <b>-18%</b> | <b>50,117,715</b>  | <b>48,270,836</b>   |

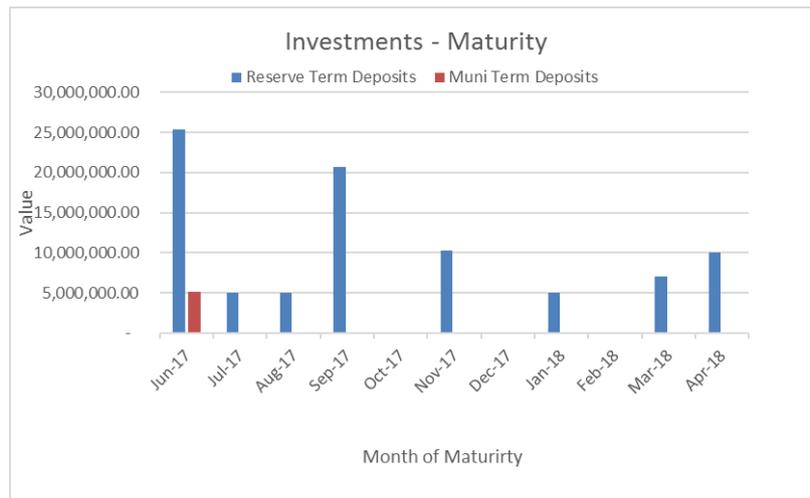
Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

### Cash and Investments

| Institution | Accounts                  | Principal Investment \$ | Balance 30 April 2017 \$ | Interest % | Investment Term | Maturity |
|-------------|---------------------------|-------------------------|--------------------------|------------|-----------------|----------|
| WBC         | Maxi Cash Reserve         | -                       | 15,946,612               | 0.70       | At Call         |          |
| BWEST       | Reserve Term Deposits     | 5,000,000               | 5,000,685                | 2.50       | 2 months        | Jun-17   |
| WBC         | Reserve Term Deposits     | 5,076,710               | 5,131,616                | 2.78       | 6 months        | Jun-17   |
| WBC         | Reserve Term Deposits     | 5,076,710               | 5,131,616                | 2.78       | 6 months        | Jun-17   |
| WBC         | Reserve Term Deposits     | 10,000,000              | 10,173,162               | 2.76       | 9 months        | Jun-17   |
| NAB         | Reserve Term Deposits     | 5,000,000               | 5,000,690                | 2.52       | 3 months        | Jul-17   |
| NAB         | Reserve Term Deposits     | 5,000,000               | 5,000,699                | 2.55       | 4 months        | Aug-17   |
| WBC         | Reserve Term Deposits     | 5,370,524               | 5,468,917                | 2.87       | 12 months       | Sep-17   |
| WBC         | Reserve Term Deposits     | 15,000,000              | 15,271,977               | 2.89       | 12 months       | Sep-17   |
| WBC         | Reserve Term Deposits     | 10,154,258              | 10,282,669               | 2.94       | 12 months       | Nov-17   |
| CBA         | Reserve Term Deposits     | 5,000,000               | 5,041,137                | 2.73       | 12 months       | Jan-18   |
| CBA         | Reserve Term Deposits     | 7,000,000               | 7,022,277                | 2.64       | 12 months       | Mar-18   |
| CBA         | Reserve Term Deposits     | 10,000,000              | 10,007,896               | 2.62       | 12 months       | Apr-18   |
| WBC         | Muni Term Deposits        | 5,000,000               | 5,080,100                | 2.67       | 9 months        | Jun-17   |
| WBC         | Municipal (Transactional) | -                       | 8,093,197                | 0.87       | At Call         |          |
| WBC         | Maxi Cash Municipal       | -                       | 1,258,203                | 0.70       | At Call         |          |
| N/A         | Cash on Hand              | -                       | 18,705                   | 0.00       |                 |          |
|             | <b>Total</b>              |                         | <b>118,930,157</b>       |            |                 |          |

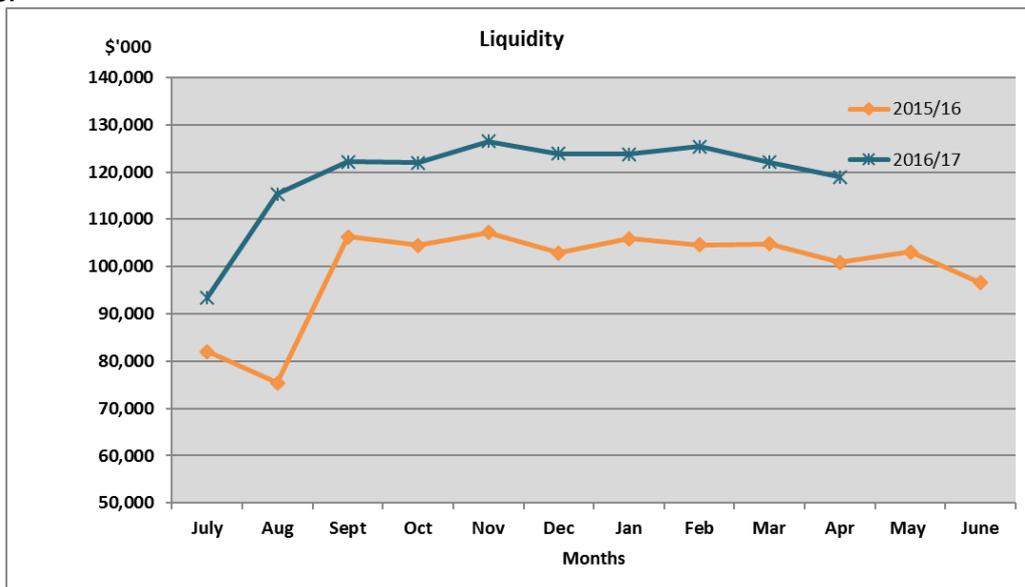
\* The balance of all Term Deposits includes interest accrued to 30 April 2017.





The Reserve Bank cash rate (overnight money market interest rate) remained steady during March at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.87% interest on balances between \$1m and \$5m in the everyday account, and 0.70% on the Maxi-Direct Muni Account.

During March Council had \$25m in maturing Reserve investments. These funds were reinvested as \$5m for 2 months at 2.5%, \$5m for 3 months at 2.52%, \$5m for 4 months at 2.55% and \$10m for 12 months at 2.62%. Council also had a \$5m Municipal investment mature, which was drawn down into Councils Westpac at-call account to meet cash flow needs.



The liquidity graph for 2016/17 demonstrates a decrease in liquidity from March. This decrease in liquidity is primarily due to payment of supplier invoices.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of April 2017 with a current year to date surplus budget position of \$16,894,352 (comprising \$11,030,432 unrestricted surplus and \$5,863,920 restricted surplus) and a current surplus position of \$24,458,930 (comprising \$18,595,010 unrestricted surplus and \$5,863,920 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$18,595,009 is primarily due to lower than budgeted capital expenditure.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

|                        |           |   |
|------------------------|-----------|---|
| Our Programs/Services: | 4.c.1.1   | Management Accounting Services.                             |
| Our Projects/Actions:  | 4.c.1.1.1 | Conduct monthly and annual financial reviews and reporting. |

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> April 2017; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30<sup>th</sup> April 2017.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153822  
**MOVED** : Cr Scott  
**SECONDED:** : Cr White-Hartig

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> April 2017.**

**CARRIED**

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**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

| <b>City of Karratha</b>   |                        |                       |                     |                     |                                   |                         |                     |
|---|------------------------|-----------------------|---------------------|---------------------|-----------------------------------|-------------------------|---------------------|
| <b>Notes To And Forming Part Of The Financial Statements</b>                    |                        |                       |                     |                     |                                   |                         |                     |
| <b>for the period ending 30 April 2017</b>                                      |                        |                       |                     |                     |                                   |                         |                     |
|   | <b>Original Budget</b> | <b>Amended Budget</b> | <b>Budget YTD</b>   | <b>Actual YTD</b>   | <b>Material Variance &gt;=10%</b> | <b>\$50,000 or more</b> | <b>2015/16</b>      |
|   | <b>\$</b>              | <b>\$</b>             | <b>\$</b>           | <b>\$</b>           | <b>%</b>                          | <b>\$</b>               | <b>\$</b>           |
| <b>Operating Revenue And Expenses Classified According To Nature And Type</b>   |                        |                       |                     |                     |                                   |                         |                     |
| <b>Revenues from Operations</b>   |                        |                       |                     |                     |                                   |                         |                     |
| Rates   | 41,910,719             | 40,194,532            | 40,184,532          | 40,331,473          | -                                 | 146,941                 | 40,113,562          |
| Fees and Charges  | 42,618,883             | 39,689,741            | 31,683,322          | 30,511,933          | -                                 | (1,171,389)             | 74,454,536          |
| Operating Grant, Subsidies and  |                        |                       |                     |                     |                                   | -                       |                     |
| Contributions   | 10,860,325             | 11,376,797            | 10,563,294          | 8,358,039           | -20.88%                           | (2,205,255)             | 77,576,298          |
| Interest Earned   | 3,327,528              | 3,480,720             | 2,947,733           | 2,892,111           | -                                 | (55,622)                | 3,576,356           |
| Proceeds/Realisation  | -                      | 500.00                | 500.00              | -                   | -100.00%                          | -                       | -                   |
| All Other   | 372,510                | 1,549,278             | 608,837             | 639,061             | -                                 | -                       | 2,633,867           |
| <b>Total</b>  | <b>99,089,965</b>      | <b>96,291,568</b>     | <b>85,988,218</b>   | <b>82,732,618</b>   | <b>-</b>                          | <b>(3,255,600)</b>      | <b>198,354,620</b>  |
| <b>Expenses from Operations</b>   |                        |                       |                     |                     |                                   |                         |                     |
| Employee Costs  | (32,274,431)           | (31,165,780)          | (26,247,886)        | (25,690,443)        | -                                 | 557,443                 | (33,608,639)        |
| Materials and Contracts   | (23,853,369)           | (25,936,125)          | (16,946,674)        | (15,816,585)        | -                                 | 1,130,089               | (31,298,232)        |
| Utilities (gas, electricity, water etc)   | (4,722,755)            | (4,517,669)           | (3,523,086)         | (3,443,766)         | -                                 | 79,320                  | (3,946,514)         |
| Interest Expenses   | (11,222)               | (11,222)              | (5,802)             | (4,719)             | -18.67%                           | -                       | -                   |
| Depreciation  | (21,762,467)           | (19,467,757)          | (16,290,734)        | (16,463,686)        | -                                 | (172,953)               | (12,711,352)        |
| Insurance Expenses  | (1,545,116)            | (1,538,027)           | (1,535,758)         | (1,540,659)         | -                                 | -                       | (1,606,065)         |
| Other Expenses  | (3,789,903)            | (3,165,549)           | (2,487,842)         | (2,455,903)         | -                                 | -                       | (3,891,449)         |
| <b>Total</b>  | <b>(87,959,263)</b>    | <b>(85,802,129)</b>   | <b>(67,037,782)</b> | <b>(65,415,762)</b> | <b>-</b>                          | <b>1,622,020</b>        | <b>(87,062,252)</b> |
| <b>Non Operating Grants, Subsidies and</b>                                      |                        |                       |                     |                     |                                   |                         |                     |
| Contributions   | 22,150,078             | 16,975,442            | 14,119,753          | 15,089,524          | -                                 | 969,771                 | 9,313,340           |
| Profit On The Sale Of Assets  | 4,640                  | 92,951                | 92,951              | 100,373             | -                                 | -                       | 91,170              |
| Loss On Asset Disposal  | (193,347)              | (213,335)             | (202,147)           | (196,208)           | -                                 | -                       | (653,689)           |
| Fair value adjustments to financial assets at fair value through profit or loss | -                      | -                     | -                   | -                   | -                                 | -                       | (57,730)            |
| <b>Change In Net Assets From Operations</b>                                     | <b>33,092,073</b>      | <b>27,344,497</b>     | <b>32,960,993</b>   | <b>32,310,547</b>   | <b>-</b>                          | <b>-</b>                | <b>119,985,458</b>  |

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

**Variance Commentary by Nature & Type**

| Revenues from Operations                     | Material Variance |           | Significant Items |   |
|--|-------------------|-----------|-------------------|---|
| Operating Grant, Subsidies and Contributions | -20.88%           | 2,205,255 | 1,000,000         | ▼ Rio Tinto and KCC Contrib-Dampier Community Hub       |
|  |                   |           | 669,051           | ▼ Contribution-Wickham Recreation Facility              |
|  |                   |           | 591,408           | ▼ Contributions-Playground Structures - Kookaburra Park |

| <b>City of Karratha</b>                               |                        |                       |                            |                            |                                   |                         |                          |
|---|------------------------|-----------------------|----------------------------|----------------------------|-----------------------------------|-------------------------|--------------------------|
| <b>Rate Setting Statement</b>                         |                        |                       |                            |                            |                                   |                         |                          |
| <b>for the period ending 30 April 2017</b>            |                        |                       |                            |                            |                                   |                         |                          |
| <b>Rate Setting Statement</b>                         | <b>Original Budget</b> | <b>Amended Budget</b> | <b>Year to Date Budget</b> | <b>Year To Date Actual</b> | <b>Material Variance &gt;=10%</b> | <b>\$50,000 or more</b> | <b>Impact on Surplus</b> |
|   | <b>\$</b>              | <b>\$</b>             | <b>\$</b>                  | <b>\$</b>                  | <b>%</b>                          | <b>\$</b>               |                          |
| <b>Operating</b>                                      |                        |                       |                            |                            |                                   |                         |                          |
| <b>Revenues (Sources)</b>                             |                        |                       |                            |                            |                                   |                         |                          |
| General Purpose Funding (excluding Rates)             | 6,258,942              | 6,168,078             | 5,049,864                  | 4,994,737                  | -                                 | (55,127)                | ↓                        |
| Governance  | 1,378,884              | 1,111,039             | 225,689                    | 221,589                    | -                                 | -                       |                          |
| Law, Order And Public Safety                          | 823,668                | 803,927               | 794,707                    | 845,731                    | -                                 | 51,024                  | ↑                        |
| Health  | 171,100                | 209,028               | 198,028                    | 200,654                    | -                                 | -                       |                          |
| Education and Welfare                                 | 58,920                 | 58,920                | 49,100                     | 69,083                     | 40.70%                            | -                       |                          |
| Housing   | 400,434                | 380,446               | 326,741                    | 338,412                    | -                                 | -                       |                          |
| Community Amenities                                   | 10,327,978             | 11,111,667            | 9,680,463                  | 9,750,143                  | -                                 | 69,680                  | ↑                        |
| Recreation And Culture                                | 29,578,115             | 25,452,849            | 22,227,434                 | 21,464,149                 | -                                 | (763,285)               | ↓                        |
| Transport   | 29,816,933             | 27,024,174            | 20,767,013                 | 18,974,442                 | -                                 | (1,792,571)             | ↓                        |
| Economic Services                                     | 381,230                | 452,863               | 383,363                    | 365,406                    | -                                 | -                       |                          |
| Other Property And Services                           | 143,300                | 392,438               | 313,988                    | 366,697                    | 16.79%                            | 52,709                  | ↑                        |
|   | 79,339,504             | 73,165,429            | 60,016,390                 | 57,591,043                 | -                                 | (2,425,347)             |                          |
| <b>Expenses (Applications)</b>                        |                        |                       |                            |                            |                                   |                         |                          |
| General Purpose Funding                               | (4,255,422)            | (4,330,407)           | (289,437)                  | (259,043)                  | -10.50%                           | -                       |                          |
| Governance  | (4,042,783)            | (3,689,713)           | (2,685,419)                | (2,587,814)                | -                                 | 97,605                  | ↑                        |
| Law, Order And Public Safety                          | (1,831,404)            | (1,684,053)           | (1,417,873)                | (1,280,679)                | -                                 | 137,194                 | ↑                        |
| Health  | (1,279,492)            | (1,312,479)           | (1,107,108)                | (1,080,522)                | -                                 | -                       |                          |
| Education and Welfare                                 | (168,573)              | (154,247)             | (131,564)                  | (109,647)                  | -16.66%                           | -                       |                          |
| Housing   | (489,163)              | (477,018)             | (430,429)                  | (724,292)                  | 68.27%                            | (293,864)               | ↓                        |
| Community Amenities                                   | (13,863,161)           | (13,136,421)          | (10,609,003)               | (9,626,973)                | -                                 | 982,030                 | ↑                        |
| Recreation And Culture                                | (29,469,836)           | (28,775,218)          | (23,902,834)               | (22,924,981)               | -                                 | 977,852                 | ↑                        |
| Transport   | (29,928,009)           | (30,009,750)          | (24,054,203)               | (23,655,067)               | -                                 | 399,136                 | ↑                        |
| Economic Services                                     | (2,657,292)            | (2,395,453)           | (1,894,143)                | (1,619,522)                | -14.50%                           | 274,621                 | ↑                        |
| Other Property And Services                           | (167,475)              | (50,705)              | (717,916)                  | (1,743,429)                | 142.85%                           | (1,025,513)             | ↓                        |
|   | (88,152,610)           | (86,015,464)          | (67,239,929)               | (65,611,969)               | -                                 | 1,627,959               |                          |
| <b>Capital</b>  |                        |                       |                            |                            |                                   |                         |                          |
| <b>Revenue</b>  |                        |                       |                            |                            |                                   |                         |                          |
| Proceeds From Disposal Of Assets                      | 333,670                | 1,182,024             | 1,167,024                  | 1,217,277                  | -                                 | 50,253                  | ↑                        |
| Tsf From Aerodrome Reserve                            | 1,530,967              | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Royalties for Regions Reserve                | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Plant Replacement Reserve                    | 440,400                | 440,400               | -                          | -                          | -                                 | -                       |                          |
| Tsf From Infrastructure Reserve                       | 2,509,412              | 18,016,883            | -                          | 2,088,303                  | -                                 | 2,088,303               | ↑                        |
| Tsf From Partnership Reserve                          | 8,111,710              | 5,721,058             | -                          | -                          | -                                 | -                       |                          |
| Tsf From Waste Management Reserve                     | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Housing Reserve                              | -                      | 332,500.0             | -                          | -                          | -                                 | -                       |                          |
| Tsf From Public Open Space Reserve                    | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Aged Persons Homes Reserve                   | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Dampier Drainage Reserve                     | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Walkington Theatre Reserve                   | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Junior Sport Reserve                         | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Workers Comp Reserve                         | -                      | 250,000.0             | -                          | 250,000                    | -                                 | 250,000                 | ↑                        |
| Tsf From Employee Entitlements Reserve                | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Community Development Reserve                | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Mosquito Control Reserve                     | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Medical Services Assistance Reserve          | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Carry Forward Budget Reserve                 | 5,783,894              | -                     | -                          | 20,000                     | -                                 | -                       |                          |
| Tsf From Restricted Funds Reserve                     | -                      | -                     | -                          | 24,918                     | -                                 | -                       |                          |
| Tsf From History & Cultural Publications              | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Pilbara Underground Power Reserve            | 4,000,000              | 4,000,000             | -                          | -                          | -                                 | -                       |                          |
| Tsf From Economic Development Reserve                 | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Restricted Funds Utilised                             | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf From Restricted Cash Unspent Grants/Contributions | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| New Loans Raised                                      | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Other Loan Principal Income                           | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Repayments Of Self Supporting Loans                   | 63,207                 | 63,207                | 52,565.00                  | 123,235.90                 | 134.44%                           | 70,671                  | ↑                        |
| Repayments Of Interest Free Loans To Local Groups     | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
|   | 22,773,260             | 30,006,072            | 1,219,589                  | 3,723,733                  | 205.33%                           | 2,504,144               |                          |

| <b>City of Karratha</b>                                    |                        |                       |                            |                            |                                   |                         |                          |
|--|------------------------|-----------------------|----------------------------|----------------------------|-----------------------------------|-------------------------|--------------------------|
| <b>Rate Setting Statement</b>                              |                        |                       |                            |                            |                                   |                         |                          |
| <b>for the period ending 30 April 2017</b>                 |                        |                       |                            |                            |                                   |                         |                          |
| <b>Rate Setting Statement</b>                              | <b>Original Budget</b> | <b>Amended Budget</b> | <b>Year to Date Budget</b> | <b>Year To Date Actual</b> | <b>Material Variance &gt;=10%</b> | <b>\$50,000 or more</b> | <b>Impact on Surplus</b> |
|  | <b>\$</b>              | <b>\$</b>             | <b>\$</b>                  | <b>\$</b>                  | <b>%</b>                          | <b>\$</b>               |                          |
| <b>Expenses</b>  |                        |                       |                            |                            |                                   |                         |                          |
| Purchase Of Assets - Land                                  | -                      | (700,000)             | -                          | (63,448)                   | -                                 | (63,448)                | ↓                        |
| Purchase Of Assets - Artwork                               | -                      | (14,000)              | (14,000)                   | (14,000)                   | -                                 | -                       |                          |
| Purchase Of Assets - Buildings                             | (29,638,543)           | (30,517,328)          | (21,109,643)               | (16,757,648)               | -20.62%                           | 4,351,995               | ↑                        |
| Purchase Of Assets - Equipment                             | (1,000)                | (161,394)             | (161,394)                  | (102,347)                  | -36.59%                           | 59,047                  | ↑                        |
| Purchase Of Assets - Furniture & Equipment                 | (424,000)              | (431,224)             | (451,224)                  | (222,626)                  | -50.66%                           | 228,598                 | ↑                        |
| Purchase Of Assets - Plant                                 | (1,452,000)            | (697,147)             | (627,147)                  | (626,528)                  | -                                 | -                       |                          |
| Purchase Of Assets - Infrastructure                        | (18,602,172)           | (15,749,743)          | (11,344,911)               | (9,816,079)                | -13.48%                           | 1,528,832               | ↑                        |
| Loan Principal Repayments                                  | (63,103)               | (63,103)              | (63,103)                   | (31,360)                   | -50.30%                           | -                       |                          |
| Tsf To Aerodrome Reserve                                   | (114,804)              | (5,904,139)           | (4,012,758)                | (3,999,288)                | -                                 | -                       |                          |
| Tsf To Dampier Drainage Reserve                            | (10,000)               | (10,259)              | (194)                      | (191)                      | -                                 | -                       |                          |
| Tsf To Plant Replacement Reserve                           | (74,028)               | (28,182)              | (23,267)                   | (19,096)                   | -17.93%                           | -                       |                          |
| Tsf To Walkington Theatre Reserve                          | (912)                  | (804)                 | (670)                      | (655)                      | -                                 | -                       |                          |
| Tsf To Workers Compensation Reserve                        | (16,932)               | (22,612)              | (19,267)                   | (19,862)                   | -                                 | -                       |                          |
| Tsf To Royalties for Regions Reserve                       | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf To Infrastructure Reserve                              | (15,913,135)           | (15,089,337)          | (979,423)                  | (999,468)                  | -                                 | -                       |                          |
| Tsf To Partnership Reserve                                 | (6,164,565)            | (6,662,481)           | (5,271,314)                | (3,641,611)                | -30.92%                           | 1,629,703               | ↑                        |
| Tsf To Waste Management Reserve                            | (1,779,299)            | (2,872,799)           | (440,404)                  | (433,197)                  | -                                 | -                       |                          |
| Tsf To Housing Reserve                                     | (9,660)                | (12,293)              | (9,007)                    | (6,980)                    | -22.51%                           | -                       |                          |
| Tsf To Aged Persons Home Reserve                           | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf To Junior Sport Reserve                                | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf To Public Open Space Reserve                           | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf To Mosquito Control Reserve                            | (774)                  | (761)                 | (160)                      | (160)                      | -                                 | -                       |                          |
| Tsf To History & Cultural Publications Reserve             | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf To Employee Entitlements Reserve                       | (159,984)              | (125,111)             | (105,237)                  | (106,256)                  | -                                 | -                       |                          |
| Tsf To Community Development Reserve                       | (11,916)               | (43,796)              | (36,908)                   | (37,511)                   | -                                 | -                       |                          |
| Tsf To Pilbara Underground Power Reserve                   | (4,313,493)            | (4,219,299)           | (2,196,023)                | (3,399,722)                | 54.81%                            | (1,203,699)             | ↓                        |
| Tsf To Medical Services Assistance Package Reserve         | (11,856)               | (10,622)              | (8,993)                    | (9,286)                    | -                                 | -                       |                          |
| Tsf To Carry Forward Budget Reserve                        | (964,874)              | -                     | -                          | 2,168,00                   | -                                 | -                       |                          |
| Tsf To Restricted Funds Reserve                            | -                      | (175,000)             | (175,000)                  | (175,000)                  | 100.00%                           | -                       |                          |
| Tsf To Economic Development Reserve                        | -                      | (1,228,547)           | (301,304)                  | 1,228,263.43               | 307.65%                           | (926,959)               | ↓                        |
| Interest Free Loan Principal                               | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Tsf of Unbudgeted Muni Restricted Cash                     | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Income Set Aside As Restricted Funds                       | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
|  | (79,727,050)           | (84,739,981)          | (47,351,351)               | (41,712,751)               | -11.91%                           | 5,638,600               |                          |
| <b>Adjustment For Non Cash Items</b>                       |                        |                       |                            |                            |                                   |                         |                          |
| Depreciation   | 21,762,467             | 19,467,757            | 16,290,734                 | 16,463,686                 | -                                 | 172,953                 | ↑                        |
| Movement in Employee Benefit Provisions                    | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| Movement in Accrued Interest                               | -                      | -                     | -                          | (1,084)                    | -                                 | -                       |                          |
| Movement in Accrued Salaries & Wages                       | -                      | -                     | -                          | (86,228)                   | -                                 | (86,228)                | ↓                        |
| Movement in Deferred Pensioner Rates                       | -                      | -                     | -                          | -                          | -                                 | -                       |                          |
| (Profit) / Loss On Disposal Of Assets                      | 188,707                | 120,384               | 109,196                    | 95,834                     | -12.24%                           | -                       |                          |
|  | 21,951,174             | 19,588,141            | 16,399,930                 | 16,472,209                 | -                                 | 72,279                  |                          |
| <b>Restricted Balance BFWD - Pilbara Underground Power</b> | <b>7,220,459</b>       | <b>7,905,744</b>      | <b>7,905,744</b>           | <b>7,905,744</b>           | <b>-</b>                          | <b>-</b>                |                          |
| <b>Unrestricted Surplus Brought Forward 1 July</b>         | <b>586,878</b>         | <b>5,759,447</b>      | <b>5,759,447</b>           | <b>5,759,447</b>           | <b>-</b>                          | <b>-</b>                |                          |
| <b>Amount Raised From Rates</b>                            | <b>41,905,179</b>      | <b>40,194,532</b>     | <b>40,184,532</b>          | <b>40,331,473</b>          | <b>-</b>                          | <b>146,941</b>          | <b>↑</b>                 |
| <b>Restricted Balance - Pilbara Underground Power</b>      | <b>5,863,920</b>       | <b>5,863,920</b>      | <b>5,863,920</b>           | <b>5,863,920</b>           |                                   |                         |                          |
| <b>Surplus / (Deficit)</b>                                 | <b>32,874</b>          | <b>0</b>              | <b>11,030,432</b>          | <b>18,595,009</b>          |                                   | <b>7,564,577</b>        |                          |

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

| Revenues from Operations                      | Material Variance |           | Significant Items |  |
|---|-------------------|-----------|-------------------|--|
| Other Property and Services                   | 16.79%            | 52,709    | 52,709            | ▲ Various minor amounts including workers compensation claims and diesel fuel rebate.  |
| Expenses from Operations                      | Material Variance |           | Significant Items |  |
| Housing                                       | 68.27%            | 293,864   | 293,864           | ▲ Various minor amounts.   |
| Economic Services                             | -14.50%           | 274,621   | 87,114            | ▼ Pt Samson Beautification - Stage 1 Design Works - In Community Consultation phase  |
| Other Property and Services                   | 142.85%           | 1,025,513 | 184,928           | ▲ PG - Employment Costs  |
|   |                   |           | 158,791           | ▲ Plant-Repairs  |
|   |                   |           | 113,432           | ▲ WM - Employment Costs - Offset against under expenditure in salaries and wages in Refuse Site Maintenance and Wickham Transfer Station.  |
|   |                   |           | 84,928            | ▲ PS - Employment Costs  |
| Capital Revenue                               | Material Variance |           | Significant Items |  |
| Repayment of Self Supporting Loans            | 134.44%           | 70,761    | 67,326            | ▲ Principal on Loans - Govt SSL - KCC paid 12 months of loan repayments in advance.  |
| Capital Expenses                              | Material Variance |           | Significant Items |  |
| Purchase of Assets - Buildings                | -20.62%           | 4,351,995 | 3,125,506         | ▼ Red Earth Arts Precinct - Timing issue adjustment in cash flow from Head Contractor, some works cancelled or reduced in Scope, Public Art component now all cash flowed for 17/18. |
|   |                   |           | 550,711           | ▼ Capital-Buildings-Dampier Community Hub - Contingency not expended and works cash flowed but not completed.  |
| Purchase of Assets - Equipment                | -36.59%           | 59,047    | 59,047            | ▼ Various minor amounts, primarily Works and Waste Services  |
| Purchase of Assets - Furniture & Equipment    | -50.66%           | 228,598   | 113,787           | ▼ Capital-Furniture & Equip-Leisureplex  |
| Purchase of Assets - Infrastructure           | -13.48%           | 1,528,832 | 253,454           | ▼ Kookaburra Park Development  |
|   |                   |           | 227,927           | ▼ Airside Upgrade - Project commencement delayed. Funds to be rolled over to 17/18.  |
|   |                   |           | 191,662           | ▼ Footpath Lighting Upgrade - Lights ordered expected late May, installation scheduled June.   |
|   |                   |           | 148,064           | ▼ Tank Hill Lookout Development  |
|   |                   |           | 117,570           | ▼ Footpaths - Warbler Loop To Dampier Road - Construction completed, under budget, waiting for final invoice.  |
|   |                   |           | 103,287           | ▼ Footpaths - Balmoral Rd Stage 3 - Construction completed, under budget. All invoices paid, acquittal for funding submitted.  |
|   |                   |           | 102,823           | ▼ Maitland Lookout - Timing issue-project on track.  |
|   |                   |           | 74,983            | ▼ Roebourne Wittenoom Rd-Gravel Resheeting - Resheet program is scheduled and will be completed by 30 June.  |
|   |                   |           | 52,870            | ▼ Johns Creek Boat Ramp - Timing difference and invoicing queries.   |
| Transfer to Partnership Reserve               | -30.92%           | 1,629,703 | 1,629,703         | ▼ Transfer to Partnership Reserve - Timing difference, funds not yet received from Rio.  |
| Transfer to Pilbara Underground Power Reserve | 54.81%            | 1,203,699 | 1,203,699         | ▲ Transfer to Pilbara Underground Power Reserve - Timing difference.   |
| Transfer to Economic Development Reserve      | 307.65%           | 926,959   | 926,959           | ▲ Transfer to Economic Development Reserve - Timing difference.  |

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 30 April 2017**

| <b>Note 1. Net Current Assets</b>                 | <b>Note</b> | <b>Year to Date Actual</b> | <b>2015/16 Budget Brought Forward 1 July</b> |
|---|-------------|----------------------------|--|
|   |             | <b>\$</b>                  | <b>\$</b>                                    |
| <b>Current Assets</b>                             |             |                            |  |
| Cash and Cash Equivalents - Unrestricted          |             | 14,440,765                 | 3,781,360                                    |
| Cash and Cash Equivalents - Restricted (Trust)    |             | 2,427,904                  | 3,106,153                                    |
| Cash and Cash Equivalents - Restricted - Reserves |             | 104,479,952                | 92,784,458                                   |
| Cash - Restricted Unspent Grants/Contributions    |             | 9,440                      | 9,440  |
| Cash - Restricted Unspent Loans                   |             | -                          | -  |
| Trade and Other Receivables                       | 1           | 9,049,100                  | 15,706,552                                   |
| Land held for Resale - Development Costs          |             | (188)                      | 188  |
| Inventories                                       |             | 337,156                    | 345,277                                      |
| Total Current Assets                              |             | 130,744,129                | 115,733,430                                  |
| <b>Current Liabilities</b>                        |             |                            |  |
| Trade and Other Payables                          |             | 2,812,782                  | 9,500,568                                    |
| Trust Liabilities                                 |             | 2,406,515                  | 3,160,962                                    |
| Bank Overdraft                                    |             | -                          | -  |
| Current Portion of Long Term Borrowings           |             | 31,743                     | 63,103                                       |
| Current Portion of Provisions                     |             | 3,620,158                  | 3,620,158                                    |
| Total Current Liabilities                         |             | 8,871,198                  | 16,344,791                                   |
| <b>Net Current Assets</b>                         |             | 121,872,931                | 99,388,640                                   |
| <b>Less</b>                                       |             |                            |  |
| Cash and Cash Equivalents - Restricted - Reserves |             | (104,479,952)              | (92,784,458)                                 |
| Loan repayments from institutions                 |             | 60,032                     | (69,370)                                     |
| Movement in Accruals (Non-Cash)                   |             | (87,312)                   | (992,544)                                    |
| Land Held for Resale                              |             | 188                        | (188)  |
| Cash - Restricted Unspent Grants/Contributions    |             | (9,440)                    | (9,440)                                      |
| Restricted Balance - Pilbara Underground Power    |             | (7,905,744)                | (7,220,459)                                  |
| <b>Add back</b>                                   |             |                            |  |
| Current Loan Liability                            |             | 31,743                     | 63,103                                       |
| Cash Backed Employee Provisions                   |             | 4,570,504                  | 4,464,248                                    |
| Current Provisions funded through salaries budget |             | (1,321,863)                | 3,677,216                                    |
| Restricted Balance - Pilbara Underground Power    |             | 5,863,920                  | -  |
| <b>Net Current Asset Position</b>                 |             | <b>18,595,008</b>          | <b>6,516,748</b>                             |

Note Explanation:

|                                      |           |
|--------------------------------------|-----------|
| 1) Total Trade and Other Receivables | 5,294,664 |
| Total Rates Debtors Outstanding      | 3,754,436 |

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 30 April 2017**

| <b>Note 2: Statement of Financial Position</b>                | <b>2016/17</b>     | <b>2015/16</b>     |
|---|--------------------|--------------------|
|   | <b>\$</b>          | <b>\$</b>          |
| <b>Current Assets</b>   |                    |                    |
| Cash On Hand  | 18,705             | 18,705             |
| Cash and Cash Equivalents - Unrestricted                      | 14,422,060         | 3,762,655          |
| Cash and Cash Equivalents - Restricted (Trust)                | 2,427,904          | 3,106,155          |
| Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.) | 9,440              | 9,440              |
| Cash and Cash Equivalents - Restricted (Reserves/Muni)        | 104,479,952        | 92,784,458         |
| Trade and Other Receivables                                   | 9,049,100          | 15,706,552         |
| Inventories   | 336,968            | 345,465            |
| <b>Total Current Assets</b>                                   | <b>130,744,129</b> | <b>115,733,430</b> |
| <b>Non Current Assets</b>                                     |                    |                    |
| Trade and Other Receivables                                   | 3,998,585          | 3,998,585          |
| Property, Plant and Equipment                                 | 204,775,774        | 223,792,879        |
| Infrastructure  | 533,191,604        | 504,348,244        |
| <b>Total Non Current Assets</b>                               | <b>741,965,964</b> | <b>732,139,708</b> |
| <b>Total Assets</b>   | <b>872,710,092</b> | <b>847,873,139</b> |
| <b>Current Liabilities</b>                                    |                    |                    |
| Bank Overdrafts   | -                  | -                  |
| Trade and Other Payables                                      | 2,812,782          | 9,500,568          |
| Trust Liabilities   | 2,406,515          | 3,160,962          |
| Long Term Borrowings  | 31,743             | 63,103             |
| Provisions  | 3,620,158          | 3,620,158          |
| <b>Total Current Liabilities</b>                              | <b>8,871,198</b>   | <b>16,344,791</b>  |
| <b>Non Current Liabilities</b>                                |                    |                    |
| Long Term Borrowings  | 412,513            | 412,513            |
| Provisions  | 844,090            | 844,090            |
| <b>Total Non Current Liabilities</b>                          | <b>1,256,603</b>   | <b>1,256,603</b>   |
| <b>Total Liabilities</b>                                      | <b>10,127,801</b>  | <b>17,601,394</b>  |
| <b>Net Assets</b>   | <b>862,582,292</b> | <b>830,271,745</b> |
| <b>Equity</b>   |                    |                    |
| Accumulated Surplus   | 385,945,700        | 365,330,648        |
| Revaluation Surplus   | 372,156,637        | 372,156,637        |
| Reserves  | 104,479,955        | 92,784,461         |
| <b>Total Equity</b>   | <b>862,582,292</b> | <b>830,271,745</b> |

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 30 April 2017**

| <b>Note 3: Cash and Cash Equivalents</b> | <b>2016/17</b>                |
|--|-------------------------------|
|  | <b>\$</b>                     |
| <b>Unrestricted Cash</b>                 |                               |
| Cash On Hand                             | 18,705                        |
| Westpac on call                          | 9,341,960                     |
| Term deposits - Westpac / WATC           | -                             |
| Term deposit - Westpac                   | 5,080,100                     |
|  | <u><b>14,440,765</b></u>      |
| <br><b>Restricted Cash</b>               |                               |
| Reserve Funds                            | 104,479,952                   |
| Restricted Unspent Grants                | 9,440                         |
| Westpac - Trust                          | 2,427,904                     |
|  | <u><b>106,917,296</b></u>     |
|  | <br><u><b>121,358,061</b></u> |
| <b>Total Cash</b>                        | <u><b>121,358,061</b></u>     |

| <b>Note 4</b>  |                       |                        |                                    |                               |
|--|-----------------------|------------------------|------------------------------------|-------------------------------|
| <b>City of Karratha</b>  |                       |                        |                                    |                               |
| <b>Notes To And Forming Part Of The Financial Statements</b>   |                       |                        |                                    |                               |
| <b>by Divisions by Activities</b>  |                       |                        |                                    |                               |
| <b>for the period ending 30 April 2017</b>   |                       |                        |                                    |                               |
|  | <b>2016/17 Budget</b> | <b>2016/17 Amended</b> | <b>2016/17 Year To Date Budget</b> | <b>2016/17 Actual To Date</b> |
|  | <b>\$</b>             | <b>\$</b>              | <b>\$</b>                          | <b>\$</b>                     |
| Note: Material Variance is Year to Date Amended Budget to Year to Date Actual ( => 10% or => \$50,000) |                       |                        |                                    |                               |
| <b>EXECUTIVE SERVICES</b>  |                       |                        |                                    |                               |
| Net (Cost) Revenue to Council for Members of Council   | (984,406)             | (984,491)              | (862,109)                          | (782,812)                     |
| Net (Cost) Revenue to Council for Executive Admin  | (794,525)             | (781,889)              | (635,324)                          | (632,721)                     |
| <b>CORPORATE SERVICES</b>  |                       |                        |                                    |                               |
| Net (Cost) Revenue to Council for Rates  | 38,622,650            | 36,817,502             | 40,773,682                         | 40,934,700                    |
| Net (Cost) Revenue to Council for General Revenue  | (12,120,395)          | (11,402,503)           | (81,248)                           | (1,143,472)                   |
| Net (Cost) Revenue to Council for Financial Services   | (2,267,968)           | (1,166,748)            | (1,612,857)                        | (1,509,376)                   |
| Net (Cost) Revenue to Council for Corporate Services Admin   | (12,492,833)          | (17,706,438)           | (10,685,980)                       | (7,226,516)                   |
| Net (Cost) Revenue to Council for Human Resources  | (1,825,127)           | (1,745,215)            | (1,414,455)                        | (1,454,722)                   |
| Net (Cost) Revenue to Council for Governance & Organisational Strategy                                 | (1,103,960)           | (1,148,880)            | (964,016)                          | (939,763)                     |
| Net (Cost) Revenue to Council for Information Services   | (1,837,486)           | (1,809,578)            | (1,547,109)                        | (1,348,164)                   |
| Net (Cost) Revenue to Council for Television & Radio Services  | (14,831)              | (14,211)               | (14,015)                           | (13,292)                      |
| Net (Cost) Revenue to Council for Business Improvement Process   | (6,800)               | (6,800)                | (6,800)                            | (4,167)                       |
| Net (Cost) Revenue to Council for Staff Housing  | (99,680)              | 601,222                | 635,217                            | 216,690                       |
| Net (Cost) Revenue to Council for Public Affairs   | (569,090)             | (622,047)              | (467,780)                          | (448,316)                     |
| <b>COMMUNITY SERVICES</b>  |                       |                        |                                    |                               |
| Net (Cost) Revenue to Council for Partnerships - Rio Tinto   | 2,556,534             | (108,160)              | (4,424,345)                        | (2,816,975)                   |
| Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing                              | 0                     | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)                      | 68,200                | 90,067                 | 92,067                             | 93,461                        |
| Net (Cost) Revenue to Council for Comm. Engagement - Community Development                             | (2,064,864)           | (1,872,542)            | (1,508,836)                        | (1,403,401)                   |
| Net (Cost) Revenue to Council for Youth Services   | (230,800)             | 70,231                 | 154,278                            | 173,061                       |
| Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)                          | 0                     | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)                     | (176)                 | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship                             | (881,925)             | (825,048)              | (300,316)                          | (660,638)                     |
| Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres                                   | (56,307)              | (42,127)               | (38,155)                           | (16,255)                      |
| Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics                              | (18,406)              | (28,770)               | (25,378)                           | (18,858)                      |
| Net (Cost) Revenue to Council for Karratha Entertainment Centre  | (2,990)               | (3,022)                | (2,544)                            | (16,082)                      |
| Net (Cost) Revenue to Council for Karratha Aquatic Centre  | 0                     | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for Roebourne Aquatic Centre   | (204,211)             | (286,744)              | (182,386)                          | (325,927)                     |
| Net (Cost) Revenue to Council for Library Services   | (1,946,019)           | (1,929,349)            | (1,594,659)                        | (1,554,828)                   |
| Net (Cost) Revenue to Council for Cossack Operations   | (327,493)             | (225,976)              | (180,334)                          | (166,512)                     |
| Net (Cost) Revenue to Council for Ovals & Hardcourts   | (943,287)             | (912,882)              | (663,014)                          | (702,693)                     |
| Net (Cost) Revenue to Council for Karratha Bowling & Golf  | (1,347,210)           | (1,465,603)            | (991,396)                          | (964,931)                     |
| Net (Cost) Revenue to Council for Pavilions & Halls  | (2,594,211)           | (930,245)              | (1,935,973)                        | (1,683,196)                   |
| Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects                                    | (774,339)             | (608,469)              | (496,809)                          | (544,658)                     |
| Net (Cost) Revenue to Council for Comm. Projects - Playgrounds   | (2,234,803)           | (1,931,626)            | (873,072)                          | (1,168,084)                   |
| Net (Cost) Revenue to Council for Comm. Projects - Medical Services                                    | 111,827               | 120,821                | 106,527                            | 155,047                       |
| Net (Cost) Revenue to Council for Other Buildings  | (107,461)             | (188,008)              | (92,917)                           | (110,216)                     |
| Net (Cost) Revenue to Council for The Youth Shed   | (1,023,203)           | (1,013,372)            | (838,268)                          | (792,289)                     |
| Net (Cost) Revenue to Council for Youth Centres  | 0                     | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for Karratha Leisureplex   | (4,290,853)           | (4,538,149)            | (3,254,150)                        | (3,219,075)                   |
| Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre                        | (22,203)              | (20,433)               | (16,595)                           | (18,552)                      |
| Net (Cost) Revenue to Council for Arts & Culture   | (1,039,347)           | (754,558)              | (769,242)                          | (415,411)                     |
| Net (Cost) Revenue to Council for Dampier Community Hub  | (884,236)             | (413,100)              | (255,020)                          | (745,849)                     |
| Net (Cost) Revenue to Council for Karratha Arts and Community Precinct                                 | 18,211,454            | 24,420,433             | 7,452,955                          | 11,010,840                    |
| Net (Cost) Revenue to Council for Other Buildings (Leisure)  | 0                     | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for Wickham Recreation Precinct  | 663,219               | 655,999                | 960,652                            | 407,622                       |
| Net (Cost) Revenue to Council for Wickham Community Hub  | (1,386,202)           | 1,517,246              | 691,114                            | 607,599                       |

| <b>City of Karratha</b>   |                       |                        |                                    |                               |
|---|-----------------------|------------------------|------------------------------------|-------------------------------|
| <b>Notes To And Forming Part Of The Financial Statements</b>      |                       |                        |                                    |                               |
| <b>by Divisions by Activities</b>                                 |                       |                        |                                    |                               |
| <b>for the period ending 30 April 2017</b>                        |                       |                        |                                    |                               |
|   | <b>2016/17 Budget</b> | <b>2016/17 Amended</b> | <b>2016/17 Year To Date Budget</b> | <b>2016/17 Actual To Date</b> |
| <b>DEVELOPMENT &amp; REGULATORY SERVICES</b>                      |                       |                        |                                    |                               |
| Net (Cost) Revenue to Council for Emergency Services              | (211,764)             | (141,126)              | (102,168)                          | (97,133)                      |
| Net (Cost) Revenue to Council for Ranger Services                 | (712,743)             | (642,773)              | (466,786)                          | (415,931)                     |
| Net (Cost) Revenue to Council for Tourism/Visitors Centres        | (572,500)             | (368,750)              | (363,750)                          | (353,112)                     |
| Net (Cost) Revenue to Council for Community Safety                | (442,416)             | (245,765)              | (166,405)                          | (56,411)                      |
| Net (Cost) Revenue to Council for Economic Development            | (386,276)             | (1,606,498)            | (639,566)                          | (1,525,761)                   |
| Net (Cost) Revenue to Council for Camping Grounds                 | 66,912                | 82,223                 | 45,991                             | 54,190                        |
| Net (Cost) Revenue to Council for Building Control                | (362,013)             | (303,321)              | (219,146)                          | (169,945)                     |
| Net (Cost) Revenue to Council for Health Services                 | (963,174)             | (952,799)              | (780,916)                          | (791,863)                     |
| Net (Cost) Revenue to Council for Town Planning                   | (1,267,874)           | (1,178,425)            | (943,249)                          | (929,831)                     |
| Net (Cost) Revenue to Council for Strategic Planning              | (689,013)             | (532,298)              | (378,451)                          | (260,821)                     |
| Net (Cost) Revenue to Council for Development Services            | (71,600)              | (31,608)               | (28,608)                           | (27,526)                      |
| <b>INFRASTRUCTURE SERVICES</b>                                    |                       |                        |                                    |                               |
| Net (Cost) Revenue to Council for Depots                          | (1,037,332)           | (976,452)              | (1,285,370)                        | (1,230,569)                   |
| Net (Cost) Revenue to Council for Public Services Overheads       | (42,745)              | 441,824                | 147,295                            | 39,171                        |
| Net (Cost) Revenue to Council for Fleet & Plant                   | 2,121,224             | 1,095,552              | 593,870                            | 224,763                       |
| Net (Cost) Revenue to Council for Roads & Streets                 | (4,630,821)           | (4,839,748)            | (2,824,240)                        | (2,532,879)                   |
| Net (Cost) Revenue to Council for Parks & Gardens                 | (2,144,556)           | (2,200,349)            | (1,711,216)                        | (1,335,993)                   |
| Net (Cost) Revenue to Council for Drainage                        | (764,815)             | (440,415)              | (435,677)                          | (410,498)                     |
| Net (Cost) Revenue to Council for Footpaths & Bike Paths          | (1,294,584)           | (1,262,062)            | (1,126,798)                        | (862,056)                     |
| Net (Cost) Revenue to Council for Effluent Re-Use Scheme          | (378,304)             | (1,687,176)            | (1,771,513)                        | (1,506,603)                   |
| Net (Cost) Revenue to Council for Cemeteries                      | (154,223)             | (152,909)              | (128,466)                          | (61,384)                      |
| Net (Cost) Revenue to Council for Public Toilets                  | (367,767)             | (381,819)              | (320,898)                          | (290,999)                     |
| Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties    | (266,504)             | (1,285,143)            | (679,722)                          | (228,685)                     |
| Net (Cost) Revenue to Council for Town Beautification             | (3,521,809)           | (3,255,634)            | (2,730,156)                        | (2,304,909)                   |
| Net (Cost) Revenue to Council for Bus Shelters                    | (97,500)              | (117,656)              | (40,156)                           | (156)                         |
| Net (Cost) Revenue to Council for Private Works & Reinstatements  | 0                     | 20,468                 | 20,468                             | 7,183                         |
| Net (Cost) Revenue to Council for Works Overheads                 | 197,053               | 819,875                | 721,386                            | 795,663                       |
| Net (Cost) Revenue to Council for Parks & Gardens Overheads       | 839,592               | 945,863                | 653,353                            | 454,781                       |
| Net (Cost) Revenue to Council for Disaster Preparation & Recovery | (176,643)             | (1,026,643)            | (276,643)                          | (784,215)                     |
| Net (Cost) Revenue to Council for Tech Services                   | (3,250,907)           | (3,777,839)            | (3,232,717)                        | (3,218,446)                   |
| Net (Cost) Revenue to Council for Tech Services Overheads         | 0                     | 0                      | 0                                  | 0                             |
| Net (Cost) Revenue to Council for SP & Infrastructure Services    | (19,000)              | (33,000)               | (29,834)                           | (25,826)                      |
| <b>STRATEGIC BUSINESS PROJECTS</b>                                |                       |                        |                                    |                               |
| Net (Cost) Revenue to Council for Project Management              | 8,719                 | (141,862)              | (77,927)                           | (370,924)                     |
| Net (Cost) Revenue to Council for Waste Collection                | (1,653,880)           | (1,761,733)            | 1,067,582                          | 1,449,362                     |
| Net (Cost) Revenue to Council for Landfill Operations             | 462,358               | 1,392,155              | 1,563,332                          | 1,838,719                     |
| Net (Cost) Revenue to Council for Waste Overheads                 | 1,731,898             | 1,208,374              | 575,851                            | 380,384                       |
| Net (Cost) Revenue to Council for Karratha Airport                | 14,411,699            | 6,721,877              | 5,055,213                          | 4,478,671                     |
| Net (Cost) Revenue to Council for Other Airports                  | (12,012)              | (12,692)               | (6,692)                            | (8,667)                       |

**10.2 LIST OF ACCOUNTS MAY 2017**

|                                       |                                    |
|---------------------------------------|------------------------------------|
| <b>File No:</b>                       | <b>FM.19</b>                       |
| <b>Responsible Executive Officer:</b> | <b>Director Corporate Services</b> |
| <b>Reporting Author:</b>              | <b>Senior Creditors Officer</b>    |
| <b>Date of Report:</b>                | <b>30 May 2017</b>                 |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                         |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                         |
| <b>Attachment(s):</b>                 | <b>Nil</b>                         |

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Consistent with CG-11 Regional Price Preference Policy 35% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 316;
- b) EFT49506 to EFT50218 (Inclusive);
- c) Cheque Vouchers 78354 to 78358 (Inclusive);
- d) Cancelled Cheques: EFT47783, EFT49106, EFT49503, EFT49512, EFT49529, EFT49551, EFT49653, EFT49663, EFT49669, EFT49754, EFT49909, EFT49919, EFT49924, EFT49944, EFT49965, EFT49971 to 50085, EFT50114, EFT50207, 78355, 78356, 78357;
- e) Direct Debits: DD28282.1 to DD28494.1;
- f) Credit Card Payments: \$37,121.31;
- g) Payroll Cheques \$1,499,883.16; and
- h) with the EXCEPTION OF  (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153823  
 MOVED : Cr Harris  
 SECONDED: : Cr Cucel

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,633,055.21 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: 316;
- b) EFT49506 to EFT50218 (Inclusive);
- c) Cheque Vouchers 78354 to 78358 (Inclusive);
- d) Cancelled Cheques: EFT47783, EFT49106, EFT49503, EFT49512, EFT49529, EFT49551, EFT49653, EFT49663, EFT49669, EFT49754, EFT49909, EFT49919, EFT49924, EFT49944, EFT49965, EFT49971 to 50085, EFT50114, EFT50207, 78355, 78356, 78357;
- e) Direct Debits: DD28282.1 to DD28494.1;
- f) Credit Card Payments: \$37,121.31 and
- g) Payroll Cheques: \$1,499,883.16

**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil

| Chq/EFT  | Date       | Name                               | Description   | Amount    |
|----------|------------|------------------------------------|---|-----------|
| 316      | 22.05.2017 | Bond Administrator                 | Rental Security Bond & Pet Bond   | 2,070.00  |
| EFT47783 | 09.02.2017 | Dampier Arts Studio                | Cancelled Payment   | -7,954.54 |
| EFT49106 | 13.04.2017 | West Pilbara Softball Organisation | Cancelled Payment   | -1,208.15 |
| EFT49503 | 28.04.2017 | Brooke Walker                      | Cancelled Payment   | -123.00   |
| EFT49506 | 01.05.2017 | City Of Karratha                   | Reallocation Of Infringement Revenue From Trust To Muni                             | 35.00     |
| EFT49507 | 01.05.2017 | Andrew Beattie                     | Trust Refund  | 50.00     |
| EFT49508 | 01.05.2017 | Cody Bradley                       | Trust Refund  | 50.00     |
| EFT49509 | 01.05.2017 | Lindsay Dent                       | Trust Refund  | 50.00     |
| EFT49510 | 01.05.2017 | Anne Howell                        | Trust Refund  | 100.00    |
| EFT49511 | 01.05.2017 | Lyndell Hikaiti                    | Trust Refund  | 100.00    |
| EFT49512 | 01.05.2017 | Jupps Holdings Pty Ltd             | Cancelled Payment   | 0.00      |
| EFT49513 | 01.05.2017 | MCM Linen Holdings Pty Ltd         | Trust Refund  | 10,000.00 |
| EFT49514 | 01.05.2017 | Vincent De Paul Ngako              | Trust Refund  | 50.00     |
| EFT49515 | 01.05.2017 | Michael Powell                     | Trust Refund  | 50.00     |
| EFT49516 | 01.05.2017 | Helen Sloom                        | Trust Refund  | 100.00    |
| EFT49517 | 02.05.2017 | Tahlia Ferguson                    | City Centre Activation Grant Funds for Mother's Day Classic at The Quarter 14/05/17 | 7,692.38  |
| EFT49518 | 02.05.2017 | G Bailey                           | Sitting Fee - April 2017  | 2,791.67  |
| EFT49519 | 02.05.2017 | J Lally                            | Sitting Fee - April 2017  | 4,562.50  |
| EFT49520 | 02.05.2017 | E Smeathers                        | Sitting Fee - April 2017  | 2,791.67  |
| EFT49521 | 02.05.2017 | F White-Hartig                     | Sitting Fee - April 2017  | 2,791.67  |
| EFT49522 | 02.05.2017 | M Bertling                         | Sitting Fee - April 2017  | 2,791.67  |
| EFT49523 | 02.05.2017 | G Cucel                            | Sitting Fee - April 2017  | 2,791.67  |
| EFT49524 | 02.05.2017 | G Harris                           | Sitting Fee - April 2017  | 2,791.67  |

| Chq/EFT  | Date       | Name   | Description  | Amount     |
|----------|------------|--|--|------------|
| EFT49525 | 02.05.2017 | P Long   | Sitting Fee - April 2017   | 11,125.00  |
| EFT49526 | 02.05.2017 | B Parsons  | Sitting Fee - April 2017   | 2,791.67   |
| EFT49527 | 02.05.2017 | D Scott  | Sitting Fee - April 2017   | 2,791.67   |
| EFT49528 | 02.05.2017 | R Vandenberg   | Sitting Fee - April 2017   | 2,791.67   |
| EFT49529 | 05.05.2017 | Pilbara Iron Company Services Pty Ltd (Rio Tinto)        | Cancelled Payment  | 0.00       |
| EFT49530 | 05.05.2017 | Telstra Corporation Ltd                                  | Telephone Usage Charges  | 13,286.10  |
| EFT49531 | 05.05.2017 | Horizon Power  | Electricity Usage Charges  | 4,304.60   |
| EFT49532 | 05.05.2017 | Water Corporation  | Water Usage Charges  | 41,225.57  |
| EFT49533 | 05.05.2017 | Poinciana Nursery  | Open Area Slashing - Baynton West Madigan Estate Bulgarra City Centre Pegs Creek Millars Well Nickol And Nickol West   | 44,517.00  |
| EFT49534 | 05.05.2017 | Norwest Sand & Gravel Pty Ltd                            | Upgrade Effluent Systems - Construction Of Extra Hard Stand Within Ers Pump Station Sites  | 77,103.58  |
| EFT49535 | 05.05.2017 | Broome Automotive Group Pty Ltd                          | Plant Purchase - 2017 Isuzu Mux Lsm 4x4 Turbo Diesel Suv Wagon   | 43,417.20  |
| EFT49536 | 05.05.2017 | Argonaut Engineering & Construction                      | Bulgarra North Pavilion Toilet Block Improvement - Supply Of Materials And Construction Services As Per RFQ 17-16/17, RAC - replace Awning Windows, ERS Project - Install Solenoid Valve | 96,466.27  |
| EFT49537 | 05.05.2017 | MSS Security   | Kta Airport - Karratha Airport Screening And Security Services   | 241,418.88 |
| EFT49538 | 05.05.2017 | Aerodrome Management Services Pty Ltd                    | Kta Airport - Type A Chart Production  | 1,650.00   |
| EFT49539 | 05.05.2017 | Cardno WA Pty Ltd  | Johns Creek Boat Ramp - Fee Proposal For Condition Assessment Report Detailed Design And Cost Estimate To Replace, Kta Airport - Carpark Redesign Contract Fee                           | 19,116.90  |
| EFT49540 | 05.05.2017 | Chandler MacLeod   | Labour Hire  | 8,018.56   |
| EFT49541 | 05.05.2017 | Department Of Transport                                  | Vehicle Search Fees  | 260.70     |
| EFT49542 | 05.05.2017 | GHD Pty Ltd  | Admin Building Carpark Works - Concept And Detailed Design Of The St Paul's Church And Administration Car Park   | 5,445.00   |
| EFT49543 | 05.05.2017 | Geraldton Building Services & Cabinets                   | 45 Clarkson Way - Fit triple Lock To Door  | 378.40     |
| EFT49544 | 05.05.2017 | Karratha Florist   | ANZAC Day 2017 - Whim Creek - Wreath And Ribbon  | 135.00     |
| EFT49545 | 05.05.2017 | Karratha Earthmoving & Sand Supplies                     | Kta Depot - 40T Recycled Concrete Roadbase   | 1,188.00   |
| EFT49546 | 05.05.2017 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Plant - Mower Repairs  | 41.95      |
| EFT49547 | 05.05.2017 | Parry's Merchants  | Youth Shed Indoor Play Centre - Cafe Stock   | 261.35     |
| EFT49548 | 05.05.2017 | Perth Irrigation Centre                                  | Stock - Retic Parts  | 1,674.65   |
| EFT49549 | 05.05.2017 | St John Ambulance - Karratha                             | KLP - First Aid Stock  | 27.79      |
| EFT49550 | 05.05.2017 | Signswest Stick With Us Sign Studio                      | Roebourne 150 - Design And Fabricate Signs for Mount Welcome Statue Boulders   | 539.00     |
| EFT49551 | 05.05.2017 | The Australian Local Government Job Directory            | Cancelled Payment  | 0.00       |
| EFT49552 | 05.05.2017 | Everywhere Travel & Cruise Karratha                      | WRP - Training And Development - LIWA Conference Broome  | 970.00     |
| EFT49553 | 05.05.2017 | TNT Express  | Freight  | 572.20     |
| EFT49554 | 05.05.2017 | C Watts  | Reimbursement as per Employment Contract   | 638.01     |

| Chq/EFT  | Date       | Name   | Description  | Amount    |
|----------|------------|--|--|-----------|
| EFT49555 | 05.05.2017 | Bunzl Brands & Operations Pty Ltd (Worksense)              | HR - Steel Cap Safety Boots, Uniforms  | 402.92    |
| EFT49556 | 05.05.2017 | Atom Supply  | Plumbing Supplies For Shoulder Grading Of Various Roads, Stock - Earmuffs  | 204.16    |
| EFT49557 | 05.05.2017 | Australasian Performing Right Assoc (APRA)                 | Moonrise Cinema - APRA Fees 16/17 FY - Period 01/04/17 To 30/06/17 (4 of 4)  | 646.30    |
| EFT49558 | 05.05.2017 | Australian Institute Of Management - WA(AIM)               | HR - Residential Emerging Leaders Program  | 18,360.00 |
| EFT49559 | 05.05.2017 | Onyx (Aust) Pty Ltd  | Council Briefing Session - Catering 10/04/2017   | 450.00    |
| EFT49560 | 05.05.2017 | Airport Security Pty Ltd                                   | Karratha Airport Asic Printing   | 132.00    |
| EFT49561 | 05.05.2017 | Allround Plumbing Services Pty Ltd                         | Rangers Office - Repair Water Bubbler Leaking, Wickham Trsf Stn - Repair Toilet  | 535.70    |
| EFT49562 | 05.05.2017 | Allwest Racking Solutions Pty Ltd                          | Control Equipment - Load Signs   | 194.70    |
| EFT49563 | 05.05.2017 | Artefact Consulting Services Pty Ltd                       | KACP - Operational Planning Procedures And Policies - Peer Review Contract   | 8,297.30  |
| EFT49564 | 05.05.2017 | BOC Limited  | KLP - Size G Code 052 Compressed Air Cylinder  | 87.69     |
| EFT49565 | 05.05.2017 | BC Lock & Key  | Stock - Padlock Stamping, Lock Repairs, Key Cutting  | 610.32    |
| EFT49566 | 05.05.2017 | Burkeair Pty Ltd   | Airconditioning Servicing and Maintenance - Various  | 2,803.35  |
| EFT49567 | 05.05.2017 | Bez Engineering  | Plant Repairs  | 159.50    |
| EFT49568 | 05.05.2017 | Building Commission (Building Services Levy)               | BSL Receipts March 2017  | 3,701.53  |
| EFT49569 | 05.05.2017 | Beacon Equipment   | Equipment Replacement - Stihl Battery Blower, Stock - Filters  | 997.35    |
| EFT49570 | 05.05.2017 | BP Australia Pty Ltd                                       | Fleet Fuel   | 6,076.97  |
| EFT49571 | 05.05.2017 | Centurion Transport Co Pty Ltd                             | Freight  | 16.45     |
| EFT49572 | 05.05.2017 | Challenge Chemicals Australia                              | Stock - Metclean 40 Acidic Detergent 5l  | 89.10     |
| EFT49573 | 05.05.2017 | Coca-Cola Amatil (Holdings) Ltd                            | The Youth Shed - Kiosk Supplies  | 932.25    |
| EFT49574 | 05.05.2017 | Cleverpatch Pty Ltd  | Library - New Resources  | 27.49     |
| EFT49575 | 05.05.2017 | Command IT Services  | IT - Support Services To Assist Helpdesk   | 484.00    |
| EFT49576 | 05.05.2017 | Costello Alliance Pty Ltd T/a Cozco Electrical Contractors | Wickham SES - Supply And Install Cyclone Warning Lights System, Youth Shed - Report/Repair Vandalised Solar Panel      | 6,639.29  |
| EFT49577 | 05.05.2017 | Comtec Data Pty Ltd  | Kta Airport - Humantechnik Foil Tape Warning Tape - Installation Labour & Testing, Youth Shed - Investigate CCTV Fault | 2,239.71  |
| EFT49578 | 05.05.2017 | David Golf & Engineering Pty Ltd                           | Kta Golf Course/Bowling Green - Lawn And Garden Maintenance - Dg Sandscrape Cup  | 3,311.00  |
| EFT49579 | 05.05.2017 | Degrey Engineering   | Refund - Overpayment Debtor Account D181   | 10.03     |
| EFT49580 | 05.05.2017 | Daimler Trucks Perth                                       | Hook bin Truck - CD Manuals x 3  | 385.59    |
| EFT49581 | 05.05.2017 | Lisa Pearce T/a Karratha Mobile Veterinary Services        | Animal Control   | 80.00     |
| EFT49582 | 05.05.2017 | Double R Equipment Repairs                                 | Plant Repairs  | 6,220.99  |
| EFT49583 | 05.05.2017 | Domino's Pizza - Karratha                                  | Youth Services - Western Corridor - Catering Blackn Blingn Ball 17/03/2017   | 750.00    |
| EFT49584 | 05.05.2017 | Ezi-Hose Pty Ltd   | Plant Repairs  | 360.83    |
| EFT49585 | 05.05.2017 | Entertainment One Films Australia Pty Ltd                  | Moonrise Cinema 2017 - Pepa Pig 07/04/17   | 920.04    |

| Chq/EFT  | Date       | Name   | Description  | Amount    |
|----------|------------|--|--|-----------|
| EFT49586 | 05.05.2017 | Empowering People In Communities (Epic) Inc                            | Annual Community Grant Scheme 2016/2017 - 70% Second Instalment - Costs Associated With Workshops And Events                                   | 14,526.05 |
| EFT49587 | 05.05.2017 | Energy Power Systems Australia Pty Ltd                                 | KLP - Hire of Genset, Labour to Set up and Fuel  | 3,472.26  |
| EFT49588 | 05.05.2017 | Edge Sports & Surf   | Youth Services - National Youth Week - The Block Party And Strong Spirit Youth Festival - Prizes   | 600.00    |
| EFT49589 | 05.05.2017 | Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main | Kta Admin - Remove/ Replace Ceiling Damaged From Water, Seal Openings And Doors To Contain Dust Flush And Finish In Preparation For Painting   | 7,700.00  |
| EFT49590 | 05.05.2017 | Scottish Pacific (BFS) Pty Ltd On Behalf Of Aus Media TV Pty Ltd       | KACP - Filming And Editing Second Round Of Red Earth Arts Precinct Vignettes   | 8,063.00  |
| EFT49591 | 05.05.2017 | Foxtel For Business  | KLP - Foxtel For Business 18/04/17 To 17/05/17   | 320.00    |
| EFT49592 | 05.05.2017 | Grace Removals Group   | Staff Housing Improvements - Removal And Storage Of Household Goods Required For Upgrade Works To Kitchen And Flooring                         | 2,143.26  |
| EFT49593 | 05.05.2017 | Globe Australia Pty Ltd  | Stock  | 352.00    |
| EFT49594 | 05.05.2017 | StrataGreen (Strata Corporation Pty Ltd)                               | Replacement Equipment - Hand Tools, Loppers, Saws  | 567.39    |
| EFT49595 | 05.05.2017 | G Bishops Transport Services Pty Ltd atft GBT Services Trust           | Freight  | 94.07     |
| EFT49596 | 05.05.2017 | Home Hardware Karratha   | General Hardware Items - Various   | 1,072.92  |
| EFT49597 | 05.05.2017 | The Honda Shop   | Stock - Mower Blades   | 59.80     |
| EFT49598 | 05.05.2017 | Moore Stephens (WA) Pty Ltd As Agent                                   | HR - Management Reporting Workshop, Financial Sustainability (25/05/2017) And Financial Reporting (26/05/2017)                                 | 2,310.00  |
| EFT49599 | 05.05.2017 | Karratha Signs   | A&C - Melbourne International Comedy Festival - Overprinting 50 x A3 Posters, Reconciliation Week Banner                                       | 308.00    |
| EFT49600 | 05.05.2017 | Jolly Good Auto Electrics  | Plant Repairs  | 561.00    |
| EFT49601 | 05.05.2017 | Beyond Carpentry Contracting   | WRP - Installation Welcome And Direction Signs   | 2,084.28  |
| EFT49602 | 05.05.2017 | Karratha Glass Service   | Plant Repairs  | 55.00     |
| EFT49603 | 05.05.2017 | Karratha Building Co   | Upgrade Effluent Systems - Demolition Of Obsolete Effluent Reuse Infrastructure - Tanks Fencing Pipework Control Cabinets And Valve Structures | 39,123.70 |
| EFT49604 | 05.05.2017 | Komatsu Australia Pty Ltd  | Plant Repairs  | 316.07    |
| EFT49605 | 05.05.2017 | Karratha Little Athletics Association                                  | Jnr Sport Development - Reimbursement Of Light Tokens  | 465.00    |
| EFT49606 | 05.05.2017 | Sonic Healthplus Pty Ltd   | HR - Hearing Test  | 82.50     |
| EFT49607 | 05.05.2017 | Karratha Machinery Hire  | Pavement Works - Hire 13T Steel Drum Roller - 04/04/17 To 07/04/17 And Repairs To Damaged Hoses (Vandalised)                                   | 3,673.07  |
| EFT49608 | 05.05.2017 | Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing              | Removal Of Abandoned Vehicles  | 594.00    |
| EFT49609 | 05.05.2017 | Karratha Automotive Group - KAG  | Plant Repairs  | 81.02     |
| EFT49610 | 05.05.2017 | Karratha Panel & Paint (Tunstead Family Trust T/a)                     | Removal Of Abandoned Vehicles  | 198.00    |

| Chq/EFT  | Date       | Name  | Description   | Amount    |
|----------|------------|---|---|-----------|
| EFT49611 | 05.05.2017 | King Bay Game Fishing Club  | Community And Cultural Scheme - Quarterly Grant Reference - SP/05/Feb/2017 Assistance Towards Advertising For King Bay Open 2017  | 1,630.00  |
| EFT49612 | 05.05.2017 | Landgate  | Land Matters - Valuation Services   | 2,391.55  |
| EFT49613 | 05.05.2017 | L3 Communications Australia Pty Ltd                                   | Kta Airport - Preventative Maintenance Screening Equipment - April 2017   | 6,802.03  |
| EFT49614 | 05.05.2017 | Karratha Contracting Pty Ltd  | Main Admin Bdg - Investigate/Report/Repair Lights In Council Chambers & Check All Lights In This Facility, Kta Airport - Cable Mapping, Baynton West Park - BBQ Repairs, Other Minor Electrical Repairs, WRP - Repair Toilet Lighting, Bulgarra Oval - Repair DB Board, Plant Repairs | 10,313.76 |
| EFT49615 | 05.05.2017 | McMahon Services Australia Pty Ltd                                    | Wickham Transfer Station - Tyre Bin Service   | 550.00    |
| EFT49616 | 05.05.2017 | B Menezes   | Reimbursement as per Employment Contract  | 109.95    |
| EFT49617 | 05.05.2017 | Morse Court Apartments  | HR - Accommodation - Facilitator Contract Management & Professional Writing Skills Training 10-11/04/2017   | 169.00    |
| EFT49618 | 05.05.2017 | Neverfail Springwater Pty Ltd - 7 Mile Waste Account                  | Waste - Water Unit Rental, 15L Refill Bottles   | 597.25    |
| EFT49619 | 05.05.2017 | Osnat Burger T/a Osi's Creations                                      | WRP - Kidz Interactive Zone - Jewellery Workshop - 15/03/2017   | 100.00    |
| EFT49620 | 05.05.2017 | Pilbara Motor Group - PMG   | Plant Repairs   | 869.39    |
| EFT49621 | 05.05.2017 | Pilbara Copy Service  | Photocopier/Printer Charges   | 741.42    |
| EFT49622 | 05.05.2017 | Windy Valley Enterprises Pty Ltd T/a Pilbara Building Services        | WRP - Variation 01 Wickham Storage Sheds Rfq20-15/16  | 1,321.10  |
| EFT49623 | 05.05.2017 | Printsync Norwest Business Solutions                                  | Photocopier/Printer Charges   | 3,385.11  |
| EFT49624 | 05.05.2017 | Peter Hunt Architects   | KLP - Gym Expansion - Rfq 07-16/17 Architectural Design Consultant  | 18,608.08 |
| EFT49625 | 05.05.2017 | Jack Clive Pam  | Cossack 2017 - Install And De-install Art Awards Exhibition And 25th Retrospective Exhibition - 50%   | 16,950.00 |
| EFT49626 | 05.05.2017 | Pilbara Regional Football Development Committee Inc                   | Community And Cultural Scheme - Quarterly Grant Scheme Reference - SP/09/Feb/2017   | 2,805.00  |
| EFT49627 | 05.05.2017 | Krystal Ann Panakera-Thorpe (Mandala Art From The Heart)              | Civic Events - Yoga Facilitator Seniors Health And Wellness Seminar - 19/04/17  | 100.00    |
| EFT49628 | 05.05.2017 | North Metropolitan Health Service T/A Pathwest Laboratory Medicine Wa | Effluent Reuse Scheme Project - Testing Iron Related Bacteria (irb) And Sulphate Reducing Bacteria (srb)  | 1,716.00  |
| EFT49629 | 05.05.2017 | Quicksmart Industries   | Kookaburra Park Development - Construction Banner Mesh For Nickol West Park Expansion   | 1,721.49  |
| EFT49630 | 05.05.2017 | Repco Auto Parts  | Stock - Parts for Repairs   | 301.53    |
| EFT49631 | 05.05.2017 | Rowe Plumbing Pty Ltd   | Kta Airport - Investigate Report And Rectify Urinal Flush, Scheduled Potable Water System Maintenance, RAC - Replace PVC Join   | 2,031.69  |
| EFT49632 | 05.05.2017 | Auto One Karratha   | Stock - Parts for Repairs   | 999.50    |
| EFT49633 | 05.05.2017 | Royal Life Saving Society Of Australia (NSW)                          | KLP - Lifeguard Bum Bags  | 501.24    |
| EFT49634 | 05.05.2017 | Statewide Bearings  | Plant Repairs   | 330.88    |
| EFT49635 | 05.05.2017 | Kmart Karratha  | Youth Services Western Corridor, KLP, Youth Shed - Holiday Program Supplies   | 610.50    |
| EFT49636 | 05.05.2017 | Decor8 Australia Pty Ltd  | WRP - Blast And Paint 8 AFL Posts   | 2,800.00  |

| Chq/EFT  | Date       | Name   | Description   | Amount    |
|----------|------------|--|---|-----------|
| EFT49637 | 05.05.2017 | Swoon Design Studio  | Crime Prevention - Design And Production 'Lock It Or Lose It' Pull Up Banners   | 1,688.50  |
| EFT49638 | 05.05.2017 | Smiths Detection (Australia) Pty Ltd                       | Kta Airport - Year 3 Of Service Maintenance Contract #9 - 01/04/2017 - 30/06/2017   | 3,127.03  |
| EFT49639 | 05.05.2017 | Scott Printers Pty Ltd                                     | Cleaverville Beach - Camping Leaflets   | 416.15    |
| EFT49640 | 05.05.2017 | Slavin Architects Pty Ltd                                  | Karratha Depot - RFT 11-15/16 For Depot Master Plan For The Stage 3 Tender Documentation  | 24,571.25 |
| EFT49641 | 05.05.2017 | Schneider Electric (Australia) Pty Ltd                     | ERS Scada Software-clearscada Annual Service & Support For Site 139544 - Expires 31 Mar 2018  | 3,213.24  |
| EFT49642 | 05.05.2017 | J Wilson   | Reimbursement - Ignite Program 13/02/17 To 15/02/2017 Perth   | 495.47    |
| EFT49643 | 05.05.2017 | South Metropolitan Tafe                                    | HR - Tafe Course Fees for Apprentice  | 415.00    |
| EFT49644 | 05.05.2017 | Jacqueline Schutz  | Relocation Expenses as per Terms of Settlement  | 2,000.00  |
| EFT49645 | 05.05.2017 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Tender Advertising  | 165.00    |
| EFT49646 | 05.05.2017 | Pivotel Satellite Pty Limited                              | Rangers Vehicle Tracking - 15/04/2017 to 14/05/2017   | 259.00    |
| EFT49647 | 05.05.2017 | Point Samson Community Association Inc                     | 50% Upfront Payment Samson Sunset Tunes Community Event - ACADS 2014/15   | 8,386.99  |
| EFT49648 | 05.05.2017 | Movingco Pty Ltd   | HR - Employment Relocation - Manager City Services  | 4,101.00  |
| EFT49649 | 05.05.2017 | Quintessential Marketing                                   | Staff Engagement Survey Licence Renewal from 14/03/2017 - 13/03/2018  | 7,822.10  |
| EFT49650 | 05.05.2017 | Trisley's Hydraulic Services Pty Ltd                       | KLP - Install New Chlorine Alarm Damaged Due To Electrical Storm  | 4,954.24  |
| EFT49651 | 05.05.2017 | TWH Plumbing   | Cossack Ground Maintenance - Supply Install And Connect New Water Line To Meter, Wickham Roebourne Cemetery - Repair Burst Water Main | 14,370.67 |
| EFT49652 | 05.05.2017 | The Interpretive Design Company                            | Wickham Fit Trail - Design And Fabrication Of Interpretive Signs Includes Engineering Certificated                                    | 1,610.40  |
| EFT49653 | 05.05.2017 | The Owners Of Pelago West Apartments Strata Plan 58168     | Cancelled Payment   | 0.00      |
| EFT49654 | 05.05.2017 | United Party Hire (Wildwater Holdings Pty Ltd t/as)        | City Centre Activation Grant - Family Fun Night 16/17 As Per January 2017 OCM Res 153681  | 11,550.00 |
| EFT49655 | 05.05.2017 | Karratha Timber & Building Supplies                        | General Hardware Items - Various  | 1,304.21  |
| EFT49656 | 05.05.2017 | Westrac Equipment Pty Ltd                                  | Plant Repairs   | 1,501.15  |
| EFT49657 | 05.05.2017 | Woolworths (WA) Ltd  | Youth Shed, WRP - Cafe Stock, Catering, KLP - Batteries, Kta Library - Workshop Catering, Staff Amenities, KLP - Office Supplies      | 637.44    |
| EFT49658 | 05.05.2017 | Welcome Lotteries House                                    | Seniors Health And Wellness Seminar - Conference Room Hire 19/04/17   | 387.50    |
| EFT49659 | 05.05.2017 | Downer EDI Works Pty Ltd                                   | Maitland Lookout - Supply And Install Concrete Infill Adjacent To Carpark And Supply And Install Two Pram Ramps At Maitland Road Node | 4,574.53  |
| EFT49660 | 05.05.2017 | Wickham Primary School P&C Association Inc                 | Wickham Colour Run 50% Payment  | 8,250.00  |
| EFT49661 | 05.05.2017 | Workpac Pty Ltd  | Labour Hire - Parks and Garden  | 2,422.85  |
| EFT49662 | 05.05.2017 | WA Hire And Haul   | Kta Airport - Maintenance Grading Works Airport Boundary Roads  | 5,390.00  |
| EFT49663 | 05.05.2017 | Brooke Walker  | Cancelled Payment   | 0.00      |

| Chq/EFT  | Date       | Name                                       | Description  | Amount     |
|----------|------------|--|--|------------|
| EFT49664 | 05.05.2017 | Marcus Watson                              | Refund - Lost Ticket Fee   | 109.00     |
| EFT49665 | 05.05.2017 | Xpress Enterprises Pty Ltd T/as Hosexpress | Plant Repairs  | 272.45     |
| EFT49666 | 05.05.2017 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms   | 112.64     |
| EFT49667 | 05.05.2017 | Yirramagardu Community Association         | ANZAC Day Ceremony - ACADS Funding 2016/17 - 30% Second Payment                            | 1,800.00   |
| EFT49668 | 05.05.2017 | Jupps Holdings Pty Ltd                     | Refund - Planning Approval Performance Guarantee #158649 25/07/2008                        | 5,727.27   |
| EFT49669 | 04.05.2017 | City Of Karratha                           | Cancelled Payment  | 0.00       |
| EFT49670 | 04.05.2017 | City Of Karratha                           | Payroll deductions   | 1,850.35   |
| EFT49671 | 04.05.2017 | City Of Karratha                           | Payroll deductions   | 1,712.33   |
| EFT49672 | 04.05.2017 | T Swetman - (Mortgage Account)             | Home Ownership Allowance   | 555.00     |
| EFT49673 | 04.05.2017 | D Cleaver (Mortgage Account)               | Home Ownership Allowance   | 400.00     |
| EFT49674 | 04.05.2017 | A Dorning - (Mortgage Account)             | Home Ownership Allowance   | 1,000.00   |
| EFT49675 | 04.05.2017 | L Gan - (Mortgage Account)                 | Home Ownership Allowance   | 1,000.00   |
| EFT49676 | 04.05.2017 | P Heekeng - (Mortgage Account)             | Home Ownership Allowance   | 600.00     |
| EFT49677 | 04.05.2017 | S Kot (Mortgage Account)                   | Home Ownership Allowance   | 932.63     |
| EFT49678 | 04.05.2017 | C King (Mortgage Account)                  | Home Ownership Allowance   | 728.81     |
| EFT49679 | 04.05.2017 | Maxxia Pty Ltd                             | Payroll deductions   | 11,403.60  |
| EFT49680 | 04.05.2017 | R Steinki (Mortgage Account)               | Home Ownership Allowance   | 800.00     |
| EFT49681 | 10.05.2017 | Australian Taxation Office                 | Payroll deductions   | 282,920.00 |
| EFT49682 | 10.05.2017 | Child Support Agency                       | Payroll deductions   | 1,840.29   |
| EFT49683 | 12.05.2017 | Telstra Corporation Ltd                    | Telephone Usage Charges  | 251.99     |
| EFT49684 | 12.05.2017 | Horizon Power                              | Electricity Usage Charges  | 44,370.58  |
| EFT49685 | 12.05.2017 | Water Corporation                          | Water Usage Charges  | 13,025.83  |
| EFT49686 | 12.05.2017 | Broome Automotive Group Pty Ltd            | Plant Purchase - 2017 Isuzu Dmax Sx Turbo Diesel Automatic Utility With Canopy             | 42,627.95  |
| EFT49687 | 12.05.2017 | Peter Hunt Architects                      | KACP - Architect Contract As Per Tender 34 - 13/14   | 137,823.95 |
| EFT49688 | 12.05.2017 | Supercivil Pty Ltd                         | Kerbing Repairs To Various Areas In Bulgarra And Dampier                                   | 68,913.71  |
| EFT49689 | 12.05.2017 | Downer EDI Works Pty Ltd                   | Maitland Lookout - Construction of public amenity structure RFT 02-16/17 Progress Claim #3 | 466,580.57 |
| EFT49690 | 12.05.2017 | LFA First Response                         | Stock - First Air Supplies   | 62.21      |
| EFT49691 | 12.05.2017 | Staples Australia                          | Stationery Items - Various Departments   | 180.79     |
| EFT49692 | 12.05.2017 | Chandler MacLeod                           | Labour Hire  | 8,961.92   |
| EFT49693 | 12.05.2017 | Signature Music Pty Ltd                    | ANZAC DAY 2017 - Karratha Golf Club - Supply And Operate Audio System                      | 1,540.00   |
| EFT49694 | 12.05.2017 | Dampier Community Association              | DCH - Community Workshop - Hire Of Tables And Chairs - 08/03/2017                          | 160.00     |
| EFT49695 | 12.05.2017 | Garrards Pty Ltd                           | Stock  | 117.66     |
| EFT49696 | 12.05.2017 | Hathaways Lubricants                       | Stock  | 4,269.10   |
| EFT49697 | 12.05.2017 | Spectacles 2-4-1                           | HR - Prescription Safety Glasses   | 430.00     |
| EFT49698 | 12.05.2017 | Les Mills Aerobics Australia               | WRP - Les Mills Licence Fees   | 716.10     |
| EFT49699 | 12.05.2017 | Lil's Retravision Karratha                 | Youth Shed - Replacement Equipment For School Holiday Programming                          | 369.75     |
| EFT49700 | 12.05.2017 | Norwest Sand & Gravel Pty Ltd              | Bulgarra Oval Maintenance - Remove Grass Clippings   | 8,846.75   |

| Chq/EFT  | Date       | Name   | Description  | Amount    |
|----------|------------|--|--|-----------|
| EFT49701 | 12.05.2017 | Ngarliyarndu Bindirri Aboriginal Corp.                                 | Strong Spirit Youth Festival - 24/03/17<br>Pansy/Violet Welcome To Country<br>Acknowledgement - 07/04/17                         | 275.00    |
| EFT49702 | 12.05.2017 | Point Samson Community Association Inc                                 | 2014/15 Point Samson Ex-Gratia -<br>Administration Hall Upgrade Project  | 5,685.93  |
| EFT49703 | 12.05.2017 | The Australian Local Government Job Directory                          | HR - Job Advertisement for Manager Arts &<br>Culture - 24/04/2017 Edition  | 979.00    |
| EFT49704 | 12.05.2017 | The Retic & Landscape Shop   | Stock - Retic Parts  | 113.00    |
| EFT49705 | 12.05.2017 | Phonographic Performance Company of Australia Ltd (PPCA)               | Moonrise Cinema - Public Exhibition Of Sound<br>Recordings/public Exhibitions - Annual Licence<br>Fee - 01/05/2017 To 30/06/2017 | 53.84     |
| EFT49706 | 12.05.2017 | West Pilbara Softball Organisation                                     | Quarterly Community Grant Scheme -<br>Sp/05/oct/2016 - Scholarship G Bushby  | 1,208.15  |
| EFT49707 | 12.05.2017 | Bunzl Brands & Operations Pty Ltd (Worksense)                          | HR - Safety Boots  | 206.10    |
| EFT49708 | 12.05.2017 | Atom Supply  | Stock  | 116.60    |
| EFT49709 | 12.05.2017 | J Blackwood & Son Pty Limited  | Stock  | 1,117.80  |
| EFT49710 | 12.05.2017 | Auslec   | KLP - Security Light Replacement Battens   | 192.26    |
| EFT49711 | 12.05.2017 | Airport Security Pty Ltd   | Kta Airport - ASIC Asic Display Arm Bands For<br>Airport Reporting Officers  | 96.00     |
| EFT49712 | 12.05.2017 | AEC Group Ltd  | Strategic Planning - Financial Analysis DIDO vs.<br>FIFO   | 4,917.00  |
| EFT49713 | 12.05.2017 | ARUP Pty Ltd   | Welcome Road / Sharpe Avenue Intersection<br>Analysis  | 3,871.73  |
| EFT49714 | 12.05.2017 | Civica Pty Ltd   | Performance Manager - Licence Support &<br>Maintenance 01/06/2017 To 31/05/2018  | 10,189.55 |
| EFT49715 | 12.05.2017 | Allround Plumbing Services Pty Ltd                                     | 4 McRae Court - Investigate/Repair Dripping<br>Tap And Tighten/Repair Loose Shower Rose,<br>Youth Shed - Unblock Toilet          | 343.20    |
| EFT49716 | 12.05.2017 | All Access Australasia   | Library - New Resources  | 376.84    |
| EFT49717 | 12.05.2017 | Argonaut Engineering & Construction                                    | Roundabout Art Mtce - Repair Quoted Works To<br>The Roundabout Artwork, Marsh Way -<br>Investigate/Report on Rusted Fence        | 1,631.59  |
| EFT49718 | 12.05.2017 | Allied Pickfords - Business Relocations Perth (aft Pitman Family Trust | KTA Library - Transport Perth To Karratha<br>Including Packing And Insurance For Microfilm<br>Reader                             | 1,208.98  |
| EFT49719 | 12.05.2017 | Barth Bros Automotive Machine  | Plant Repairs  | 4,676.30  |
| EFT49720 | 12.05.2017 | Burkeair Pty Ltd   | Airconditioning Servicing and Maintenance -<br>Various   | 550.00    |
| EFT49721 | 12.05.2017 | Byprogress Pty Ltd (Monsterball Amusements)                            | Youth Engagement - 50% Balance Due After<br>Event Inflatable Water World - 13/05/17  | 9,495.00  |
| EFT49722 | 12.05.2017 | Belief Clothing  | The Base - Graffiti Art Workshop - School<br>Holiday Program - 11/04/2017  | 1,000.00  |
| EFT49723 | 12.05.2017 | Centurion Transport Co Pty Ltd   | Freight  | 106.93    |
| EFT49724 | 12.05.2017 | Coca-Cola Amatil (Holdings) Ltd  | Youth Shed Indoor Play Centre - Café Stock   | 978.39    |
| EFT49725 | 12.05.2017 | Chemform   | Stock  | 566.94    |
| EFT49726 | 12.05.2017 | Crommelins Machinery   | Stock  | 43.01     |
| EFT49727 | 12.05.2017 | Command IT Services  | IT Support Services - 28/04/2017   | 968.00    |

| Chq/EFT  | Date       | Name  | Description   | Amount    |
|----------|------------|---|---|-----------|
| EFT49728 | 12.05.2017 | Costello Alliance Pty Ltd<br>T/a Cozco Electrical<br>Contractors                | WRP Oval - Install Hootronic Electronic Footy<br>Siren And Rectify Damaged Wiring   | 2,816.20  |
| EFT49729 | 12.05.2017 | Comtec Data Pty Ltd   | Main Admin Building - Install Replacement<br>Security Alarm Panel For Admin Server Room<br>And Duress System, Kta Airport Carpark<br>Upgrade Repair Works | 2,714.80  |
| EFT49730 | 12.05.2017 | CS Legal (The Pier<br>Group Pty Ltd T/as)                                       | Legal Costs   | 3,194.62  |
| EFT49731 | 12.05.2017 | Clark Tiling Services T/a<br>Choices Flooring                                   | Staff Housing - New Floor Coverings / Supply<br>And Install Carpet And Tiles As Per RFQ 11-<br>16/17  | 11,631.20 |
| EFT49732 | 12.05.2017 | Dave's Transit Service  | Youth Services East And West - National Youth<br>Week Transport To Events - 07/04/2017  | 1,606.00  |
| EFT49733 | 12.05.2017 | Donald Cant Watts<br>Corke (WA) Pty Ltd   | KACP - Quantity Surveying / Cost Management<br>Services   | 7,216.18  |
| EFT49734 | 12.05.2017 | Department Of<br>Environment Regulation   | Annual Licence - 7 Mile Landfill As Per Als Entry   | 11,379.73 |
| EFT49735 | 12.05.2017 | Ian Drummond-Hay  | Refund - Building Services Levy 150470<br>Refused - 18/12/2015  | 61.65     |
| EFT49736 | 12.05.2017 | E & MJ Rosher Pty Ltd   | Stock   | 208.90    |
| EFT49737 | 12.05.2017 | Elliotts Irrigation Pty Ltd   | Stock - Retic Parts   | 154.00    |
| EFT49738 | 12.05.2017 | Ezi-Hose Pty Ltd  | Stock - Parts for Repairs   | 617.93    |
| EFT49739 | 12.05.2017 | Emtek Electrical Pty Ltd<br>t/as Dampier<br>Construction Electrical<br>and Main | 11b Teesdale Place Millars Well -<br>Investigate/Report /Repair Master Bedroom<br>Downlight Is Faulty   | 1,328.85  |
| EFT49740 | 12.05.2017 | Feel Creative Pty Ltd   | Cossack Art Awards 2017 - Back End<br>Development And Set Up For 2017 Entry Form  | 759.00    |
| EFT49741 | 12.05.2017 | Funtastic Ltd T/a<br>Madman Entertainment                                       | Moonrise Cinema 2017 - Jasper Jones 31/03/17  | 520.80    |
| EFT49742 | 12.05.2017 | Flush Fitness   | WRP - Protein Supplement for On Sale  | 318.30    |
| EFT49743 | 12.05.2017 | Focus Banners Pty<br>Limited  | Moonrise Cinema - Banner Mesh Full Colour   | 577.50    |
| EFT49744 | 12.05.2017 | Grace Removals Group  | HR - Staff Removalist Expenses  | 2,837.53  |
| EFT49745 | 12.05.2017 | Gym Care (Goldpin<br>Corporation Pty Ltd<br>T/as)                               | WRF - 2x 12kg Oly Bars For Gf Classes   | 340.00    |
| EFT49746 | 12.05.2017 | Glidepath Australia Pty<br>Ltd  | Kta Airport - Software Support BHS Issues   | 1,320.00  |
| EFT49747 | 12.05.2017 | Gresley Abas Pty Ltd  | WCH - RFT 09-14/15 - Project Architect And<br>Disbursements - 01/02/17 To 31/03/17  | 22,307.20 |
| EFT49748 | 12.05.2017 | G Bishops Transport<br>Services Pty Ltd atft<br>GBT Services Trust              | Freight   | 411.00    |
| EFT49749 | 12.05.2017 | Home Hardware<br>Karratha   | General Hardware Items - Various  | 317.10    |
| EFT49750 | 12.05.2017 | Water Corporation   | Water Usage Charges   | 1,366.16  |
| EFT49751 | 12.05.2017 | Handy Hands Pty Ltd   | 40 Mile & Cleaverville Camping Ground -<br>Annual Slashing, KLP Weed Control, Kta<br>Cemetery - Garden Maintenance / Slashing                             | 13,600.40 |
| EFT49752 | 12.05.2017 | L Husking   | Reimbursement - Fuel as per Mile Caretaker<br>Agreement   | 508.70    |
| EFT49753 | 12.05.2017 | Handy Hands<br>Contracting Pty Ltd  | 15 Teesdale Place - Monthly Pool Service, 11B<br>Teesdale - Install Replacement Pressure Gauge  | 248.89    |
| EFT49754 | 12.05.2017 | M Hattingh  | Cancelled Payment   | 0.00      |
| EFT49755 | 12.05.2017 | Jason Sign Makers   | Traffic/Street Signs And Control Equipment  | 1,010.68  |
| EFT49756 | 12.05.2017 | JSS Logistics Pilbara   | Truck And Float Hire For Cartage Of Materials<br>From EDI Downer To Depot   | 1,815.00  |
| EFT49757 | 12.05.2017 | James Bennett Pty<br>Limited  | Library - New Resources   | 1,274.59  |

| Chq/EFT  | Date       | Name  | Description  | Amount    |
|----------|------------|---|--|-----------|
| EFT49758 | 12.05.2017 | Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining                  | A&C - Cosentino 2017 - Vita Catering As Per Rider And Contract Agreement - 28/04/2017  | 211.00    |
| EFT49759 | 12.05.2017 | J G Johnson Painting & Decorating Pty Ltd                               | 11A Teesdale - Preparation And Painting Of All Walls   | 4,460.00  |
| EFT49760 | 12.05.2017 | Jolly Good Auto Electrics   | Plant Repairs  | 77.00     |
| EFT49761 | 12.05.2017 | Beyond Carpentry Contracting  | 2C Echidna Road - Supply/Install Drainage Grate Cut Concrete To Slot ACO Drain Dig Footing Seal Along Drains, Roebourne Basketball Courts - Replace Missing Pavers to Path | 4,901.60  |
| EFT49762 | 12.05.2017 | Karratha Building Co  | Karratha Airport Qantas Lounge Base Build - Base Build Construction RETENTION CLAIM 50%  | 9,064.30  |
| EFT49763 | 12.05.2017 | Sonic Healthplus Pty Ltd  | HR - Medical Appointment   | 99.00     |
| EFT49764 | 12.05.2017 | Karratha Panel & Paint (Tunstead Family Trust T/a)                      | Removal And Disposal Of Abandoned Vehicles   | 1,631.00  |
| EFT49765 | 12.05.2017 | Kennards Hire Pty Limited   | WS - 2.5T Forklift Hire - 07/04/17 To 21/04/17   | 396.00    |
| EFT49766 | 12.05.2017 | ABCO Products   | Stock  | 436.29    |
| EFT49767 | 12.05.2017 | Karratha Contracting Pty Ltd  | Malster Way - Emergency Replacement Light Pole, KLP - Install Orca PC Control Cards Damaged, Repairs to Switchboard, Replace Sensor Lights, Main Admin - Service Locations | 20,098.91 |
| EFT49768 | 12.05.2017 | Leethall Constructions Pty Ltd  | Kta Community Assoc - Kta Back Beach Installation Of Picnic And Shade Shelters Bench Seats, Shark Cage Beach - Final Retention Claim                                       | 23,879.62 |
| EFT49769 | 12.05.2017 | Local Geotechnics (The Trustee for R & R Consultants Trust t/as)        | Kta Depot Office Expansion - Soil Sample Testing Report  | 5,494.50  |
| EFT49770 | 12.05.2017 | McMahon Services Australia Pty Ltd                                      | WWTS - Tyre Bin Service  | 550.00    |
| EFT49771 | 12.05.2017 | Tim Macfarlane Reid   | Kookaburra Park Development - Concept Development For Nickol West Park Expansion Public Art Project  | 550.00    |
| EFT49772 | 12.05.2017 | MAK Industrial Water Solutions Pty Ltd                                  | Kta Airport - Mak Frk Coagulant Phosphate Reducing   | 21,131.14 |
| EFT49773 | 12.05.2017 | A McDonald  | Reimbursement of Allowances, Emerging Leaders Perth  | 87.50     |
| EFT49774 | 12.05.2017 | Adam James Markey t/as DJ Markey And Minespec Electrical                | A&C - Cosentino The Grand Illusionist - DJ Sets x 2  | 400.00    |
| EFT49775 | 12.05.2017 | NYFL Ltd  | Litter Collection Roebourne 01/031/7 To 31/03/17   | 5,214.00  |
| EFT49776 | 12.05.2017 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)    | 15 Litre Spring Water Bottles  | 13.25     |
| EFT49777 | 12.05.2017 | Neils Reticulation And Landscaping                                      | Park Enhancements - Reticulation Upgrades For Andover Way Park Roebourne   | 32,670.00 |
| EFT49778 | 12.05.2017 | Nickol Bay Sportfishing Club (hampton Harbour Boat & Sailing Club T/as) | Community Event Sponsorship - Billfish Shootout As Per Council Resolution 153564   | 22,000.00 |
| EFT49779 | 12.05.2017 | One 20 Productions (Kadesjada Trust)                                    | Arts & Culture 2017 - Cosentino The Grand Illusionist Production Contract 29/04/17   | 6,745.75  |
| EFT49780 | 12.05.2017 | Prompt Fencing Pty Ltd  | Point Samson Johns Creek Boat Ramp - Install New Steel Sleeve For Bollard And Install New Bollard  | 2,475.00  |
| EFT49781 | 12.05.2017 | Perdaman Advanced Energy Pty Ltd  | Strategic Planning Projects - Gap Analysis Of The CoK Energy Efficiency Plan 50% Deposit   | 2,337.50  |

| Chq/EFT  | Date       | Name  | Description   | Amount    |
|----------|------------|---|---|-----------|
| EFT49782 | 12.05.2017 | Repco Auto Parts                                    | Stock   | 221.73    |
| EFT49783 | 12.05.2017 | Roebourne Dingo Hire                                | Removal/Disposal Of Abandoned Vehicles  | 440.00    |
| EFT49784 | 12.05.2017 | Rowe Plumbing Pty Ltd                               | Compliance Auditing and Inspections – Investigate/Report/Repair Leaking Water Meter CRN of NWCH and Dewitt Road           | 419.10    |
| EFT49785 | 12.05.2017 | Auto One Karratha                                   | Stock for Plant Repairs   | 109.90    |
| EFT49786 | 12.05.2017 | Fuel Trans Australia Pty Ltd T/a Recharge Petroleum | Stock - Bulk Diesel (Depot and Waste Tanks)   | 38,039.50 |
| EFT49787 | 12.05.2017 | Decor8 Australia Pty Ltd                            | Rapid Graffiti Removal Unit - Provision Of Graffiti Removal Services  | 6,050.00  |
| EFT49788 | 12.05.2017 | Broometown Holdings T/a Subway Karratha             | Community Club Development - Catering Level One Sports Trainer Course Conducted By Sports Medicine Australia - 02/04/2017 | 231.50    |
| EFT49789 | 12.05.2017 | Shire Of Wyndham - East Kimberley                   | Building - Certification Building Permit Application  | 198.00    |
| EFT49790 | 12.05.2017 | Seatadvisor Pty Ltd                                 | Moonrise Cinema - April 2017 Ticket Sales   | 722.15    |
| EFT49791 | 12.05.2017 | Securepay Pty Ltd                                   | Moonrise Cinema 2017 - Ticketing Fees   | 115.90    |
| EFT49792 | 12.05.2017 | Scope Business Imaging                              | Photocopier/Printer Charges   | 2,705.81  |
| EFT49793 | 12.05.2017 | Michael Smith                                       | Youth Shed - Performance Black'n' Bling'n' Ball 17/03/2017  | 451.00    |
| EFT49794 | 12.05.2017 | Skipper Transport Parts (Formerly Covs)             | Stock - Sunscreen   | 193.22    |
| EFT49795 | 12.05.2017 | Switchbait (The Hickey Trust)                       | KLP - Uniforms (Polos)  | 2,112.00  |
| EFT49796 | 12.05.2017 | No. 33 Safehaven Studios (AD & NL Mickle)           | KACP - Concept Design Proposal Rft 31-16/17   | 1,650.00  |
| EFT49797 | 12.05.2017 | Transoft Solutions (Aust) Pty Ltd                   | IT - Autoturn Map Renewal Single Site 1 Year  | 1,100.00  |
| EFT49798 | 12.05.2017 | The Walt Disney Company Pty Ltd                     | Moonrise Cinema - Moana - April 2017 Film License   | 606.80    |
| EFT49799 | 12.05.2017 | TWH Plumbing  | Main Admin - Replace Zippy HWU, Pt Samson - Unblock Public Toilets, Sharpe Avenue - Install Sub Meter to Verge            | 7,850.59  |
| EFT49800 | 12.05.2017 | Karratha Timber & Building Supplies                 | General Hardware Items - Various  | 65.44     |
| EFT49801 | 12.05.2017 | Woolworths (WA) Ltd                                 | Youth Shed, The Base, WRP, KLP - School Holiday Program Supplies, Catering Meetings and Workshops                         | 867.98    |
| EFT49802 | 12.05.2017 | WA Library Supplies (PIC Enterprises Pty Ltd)       | Library - New Resources   | 42.00     |
| EFT49803 | 12.05.2017 | WA Billboards                                       | Kta Airport - Fids System Monthly Access Charge - Rapidsuitecloud   | 2,345.75  |
| EFT49804 | 12.05.2017 | Workpac Pty Ltd                                     | Labour Hire - Parks and Garden  | 3,069.65  |
| EFT49805 | 12.05.2017 | Wild By Nature                                      | KACP - Concept Design Presentation Rft 31-16/17   | 1,650.00  |
| EFT49806 | 12.05.2017 | Wrapped Creations                                   | Love Where You Live - Free Community Movie Screening Roebourne - 28/04/17   | 8,180.63  |
| EFT49807 | 12.05.2017 | Xelerator Pty Ltd T/a KBSS Engineering              | Pedestrian Bridges - RFT 09-15/16: 50% Claim RETENTION at PC  | 9,499.33  |
| EFT49808 | 12.05.2017 | Yurra Pty Ltd                                       | Malster Park - Playground Replacement - Construction Of Play Space As Per Rfq13-16/17                                     | 33,988.90 |
| EFT49809 | 12.05.2017 | Pilbara Iron Company Services Pty Ltd (Rio Tinto)   | Water Usage Charges   | 73.46     |
| EFT49810 | 12.05.2017 | Tanya Montgomery                                    | A&C - Christmas 2016 Sharpe Avenue Light Walk - Community Art Installation Full Delivered                                 | 7,954.54  |
| EFT49811 | 10.05.2017 | Brooke Walker                                       | Reimbursement - Lost Ticket Parking Fee   | 123.00    |

| Chq/EFT  | Date       | Name   | Description   | Amount     |
|----------|------------|--|---|------------|
| EFT49812 | 16.05.2017 | Datacom Services (WA) Pty Ltd                            | IT - Microsoft Open Value Licence - 3rd Year (Final year of Contract) to 28/02/2018   | 107,671.93 |
| EFT49813 | 19.05.2017 | Horizon Power  | Electricity Usage Charges   | 80,039.02  |
| EFT49814 | 19.05.2017 | Water Corporation  | Water Usage Charges   | 24,439.38  |
| EFT49815 | 19.05.2017 | Australia Post   | Postage Charges - April 2017  | 1,533.89   |
| EFT49816 | 19.05.2017 | Staples Australia  | Stationery Items - Various Departments  | 174.87     |
| EFT49817 | 19.05.2017 | Cardno WA Pty Ltd  | Pt Samson Foreshore - Professional Services For Period Ending 28/04/2017 - Concept Design Viewing Platform And Jetty Structure Cw41605090-la-l001 | 5,929.00   |
| EFT49818 | 19.05.2017 | Chandler MacLeod   | Labour Hire - Litter Crew   | 7,546.88   |
| EFT49819 | 19.05.2017 | Signature Music Pty Ltd                                  | YS - National Youth Week Colour Fest - 31/03/2017, Block Party  | 1,383.80   |
| EFT49820 | 19.05.2017 | Geraldton Building Services & Cabinets                   | DCH - Various Maintenance and Repairs throughout  | 2,426.09   |
| EFT49821 | 19.05.2017 | Hathaways Lubricants                                     | Stock   | 1,401.82   |
| EFT49822 | 19.05.2017 | Institute Of Public Works Engineering Australasia        | IPWEA Plant & Vehicle Mgt Manual - Edition 3  | 386.82     |
| EFT49823 | 19.05.2017 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Cossack Maintenance - 15ltr Back Pack Sprayer   | 350.00     |
| EFT49824 | 19.05.2017 | Les Mills Aerobics Australia                             | KLP - Contract Fees For Group Fitness Programs 01/05/17 To 31/05/17   | 1,422.57   |
| EFT49825 | 19.05.2017 | Parry's Merchants  | Youth Shed & RAC - Café Stock   | 777.80     |
| EFT49826 | 19.05.2017 | Signswest Stick With Us Sign Studio                      | WRF - Manufacture And Supply 600mm X 900mm Sign Panels  | 624.80     |
| EFT49827 | 19.05.2017 | Sealanes (1985) Pty Ltd                                  | Stock - White Spirit Vinegar 10%  | 63.87      |
| EFT49828 | 19.05.2017 | TNT Express  | Freight   | 303.96     |
| EFT49829 | 19.05.2017 | Truck Centre (WA) Pty Ltd                                | Plant Repairs   | 33.00      |
| EFT49830 | 19.05.2017 | The Retic & Landscape Shop                               | Stock - Retic Parts   | 463.70     |
| EFT49831 | 19.05.2017 | Landmark Operations Limited                              | Stock - 20L Roundup - Ultramax 570g/l (agency)  | 510.84     |
| EFT49832 | 19.05.2017 | Atom Supply  | Stock   | 324.61     |
| EFT49833 | 19.05.2017 | ABCO Products  | Stock   | 763.37     |
| EFT49834 | 19.05.2017 | Attorney-General's Department                            | Kta Airport - Auscheck Background Checks  | 832.50     |
| EFT49835 | 19.05.2017 | Abberfield Technology Pty Ltd                            | Ovals - Light Tokens To Supply For Sports Oval Lighting System  | 450.00     |
| EFT49836 | 19.05.2017 | Ausco Modular Pty Limited                                | Depot - Hire Of X 2 Muiltpurpose Complex Offices April 2017   | 1,023.00   |
| EFT49837 | 19.05.2017 | Airport Security Pty Ltd                                 | Karratha Airport - ASIC Printing FY 1617  | 176.00     |
| EFT49838 | 19.05.2017 | Advam Pty Ltd  | Kta Airport - Monthly Advam Support And Services - April 2017   | 375.23     |
| EFT49839 | 19.05.2017 | Allround Plumbing Services Pty Ltd                       | 14 Schooner Street - Investigate And Repair Blocked Kitchen Sink, Waste - Repair Male Urinal Leak, DCH - Repair Handbasin Leak                    | 396.00     |
| EFT49840 | 19.05.2017 | AUSQ Training  | HR - Course Registration Worksite Traffic Management  | 1,490.00   |
| EFT49841 | 19.05.2017 | Barth Bros Automotive Machine                            | Plant Repairs   | 1,777.70   |
| EFT49842 | 19.05.2017 | BOC Limited  | 7 Mile Tip - BOC Air Compressor Cast Iron Triple Pump   | 1,336.50   |
| EFT49843 | 19.05.2017 | BC Lock & Key  | Kta Depot - Rekey New Engineering Shed, Clarkson Way - Padlock for Shed   | 484.55     |
| EFT49844 | 19.05.2017 | Burkeair Pty Ltd   | Airconditioning Servicing and Maintenance - Various   | 7,317.40   |
| EFT49845 | 19.05.2017 | Bez Engineering  | Plant Repairs   | 786.50     |

| Chq/EFT  | Date       | Name  | Description  | Amount    |
|----------|------------|---|--|-----------|
| EFT49846 | 19.05.2017 | Beacon Equipment  | Stock  | 87.50     |
| EFT49847 | 19.05.2017 | BB Landscaping WA Pty Ltd   | Staff Housing - Monthly Garden Maintenance   | 3,269.75  |
| EFT49848 | 19.05.2017 | Gregory Brudenell   | Refund - Overpayment PUPP A36582   | 488.63    |
| EFT49849 | 19.05.2017 | Cabcharge Australia Pty Ltd   | Cabcharge - March / April 2017   | 1,533.55  |
| EFT49850 | 19.05.2017 | Chemform  | Stock  | 161.48    |
| EFT49851 | 19.05.2017 | Crommelins Machinery  | Plant Repairs  | 117.36    |
| EFT49852 | 19.05.2017 | Costello Alliance Pty Ltd<br>T/a Cozco Electrical<br>Contractors                | 16 Winyama Road - Replace Kitchen Down<br>Light  | 126.49    |
| EFT49853 | 19.05.2017 | Comtec Data Pty Ltd   | Youth Shed - Carry Out Thorough Audit<br>Investigation Security Alarm System - Repair As<br>Instructed   | 2,750.00  |
| EFT49854 | 19.05.2017 | Complete Tyre Solutions<br>Pty Ltd  | Plant Repairs  | 12,481.31 |
| EFT49855 | 19.05.2017 | Cossack Pearls Pty Ltd  | Rates refund for assessment A856   | 70.68     |
| EFT49856 | 19.05.2017 | Dave's Transit Service  | Youth Services Eastern Corridor - Transport<br>April School Holiday Program - The Base To<br>Moonrise Cinema And Return  | 440.00    |
| EFT49857 | 19.05.2017 | Daysafe Training &<br>Assessing   | HR - 3 Day Basic Worksite Traffic Management<br>& Traffic Controller Course - 26-28/04/2017  | 1,487.50  |
| EFT49858 | 19.05.2017 | Delron Cleaning Pty Ltd   | Kta Airport - Cleaning Services - April 2017 Rft<br>04-15/16   | 49,577.00 |
| EFT49859 | 19.05.2017 | E & MJ Rosher Pty Ltd   | Plant Repairs  | 764.60    |
| EFT49860 | 19.05.2017 | Emtek Electrical Pty Ltd<br>t/as Dampier<br>Construction Electrical<br>and Main | WRP Amenities - Repairs To Damage From<br>Break In - 04/05/2017 - Window Cyclone Screen<br>And Door, Waste - Repair Site Attendant Door,<br>112 Sharpe Ave - Replace Door Lock | 3,207.79  |
| EFT49861 | 19.05.2017 | Department Of Fire &<br>Emergency Services<br>(DBA Monitoring)                  | KLP - Supply And Install Alarm Signalling<br>Equipment ASE Hardware From Storm Damage  | 3,052.97  |
| EFT49862 | 19.05.2017 | Scottish Pacific (BFS)<br>Pty Ltd On Behalf Of<br>Aus Media TV Pty Ltd          | KACP - Full Day Film Shoot - Accommodation<br>Travel Building Coverage And Walk Through<br>Edit - 01/05/2017   | 4,461.00  |
| EFT49863 | 19.05.2017 | Feel Creative Pty Ltd   | Website Development - Improvements To<br>Reporting Tools - Map Integration & Ssl<br>Certificate  | 6,337.00  |
| EFT49864 | 19.05.2017 | Globe Australia Pty Ltd   | Plant - Spray Rig Repairs - Pu8 Honda Nova<br>Pump 5. 5hp Non-priming, Stock - Cockroach<br>Gel  | 2,240.70  |
| EFT49865 | 19.05.2017 | Global Security<br>Management (WA)  | KLP, Main Admin, PBFC - Nightly Security<br>Patrols - March / April 2017   | 10,170.93 |
| EFT49866 | 19.05.2017 | G Bishops Transport<br>Services Pty Ltd atft<br>GBT Services Trust              | Freight  | 120.05    |
| EFT49867 | 19.05.2017 | Home Hardware<br>Karratha   | General Hardware Items - Various   | 392.95    |
| EFT49868 | 19.05.2017 | Jason Sign Makers   | Street Signs - Dampier Skate Park Signs  | 503.80    |
| EFT49869 | 19.05.2017 | James Bennett Pty<br>Limited  | Library - New Resources  | 150.75    |
| EFT49870 | 19.05.2017 | Jolly Good Auto<br>Electrics  | Plant Repairs  | 7,473.35  |
| EFT49871 | 19.05.2017 | JR & A Hersey Pty Ltd   | Stock  | 85.14     |
| EFT49872 | 19.05.2017 | Kott Gunning  | Kta Airport - Terminal Upgrade Architect -<br>Review And Issue Of Documents  | 160.38    |
| EFT49873 | 19.05.2017 | Rikker Holdings Pty Ltd<br>T/a Karratha Tilt Tray<br>And Towing                 | Removal Of Abandoned Vehicles  | 594.00    |

| Chq/EFT  | Date       | Name  | Description   | Amount    |
|----------|------------|---|---|-----------|
| EFT49874 | 19.05.2017 | Karratha Panel & Paint (Tunstead Family Trust T/a)    | Removal Of Abandoned Vehicles   | 1,034.00  |
| EFT49875 | 19.05.2017 | Big Hart Inc  | Film Production - Community Engagement Elements - Hip Bone Sticking Out Murru And Tjaabi Concert                | 3,000.00  |
| EFT49876 | 19.05.2017 | Karratha Solar Power No 1 Pty Ltd                     | KTA Airport - Electricity Charges 01/04/17 To 30/04/17  | 49,648.76 |
| EFT49877 | 19.05.2017 | Karrasupa Pty Ltd Tas Harvey Norman Karratha          | Cossack Equipment - Mobile Air Conditioner  | 849.00    |
| EFT49878 | 19.05.2017 | Kye Appleton t/as Kiphone                             | IT - Iphone Screen Repairs  | 3,202.35  |
| EFT49879 | 19.05.2017 | Landgate  | Rates Valuation Schedules - 11/03/17 To 07/04/17, Boundary / Road Map CD  | 1,639.83  |
| EFT49880 | 19.05.2017 | MM Electrical Merchandising                           | DCH - 32a Ip66 6 Outlet Portable Power Unit   | 3,047.00  |
| EFT49881 | 19.05.2017 | M P Rogers & Associates Pty Ltd                       | Cossack - Geotechnical Assessment   | 1,034.00  |
| EFT49882 | 19.05.2017 | Monadelphous Group Limited                            | Vehicle Crossover Subsidy - Lot 106 Exploration Drive Karratha  | 8,820.00  |
| EFT49883 | 19.05.2017 | Redwave Media Ltd                                     | Advertising Campaigns   | 2,695.00  |
| EFT49884 | 19.05.2017 | Ngarluma & Yindjibarndi Foundation Ltd (NYFL)         | Roebourne Cemetery - Slashing & Clean Up Interior Grave Sites And Exterior Area, Library - Catering workshops   | 2,821.50  |
| EFT49885 | 19.05.2017 | Northstar Asset Trust T/a Jaffa Room                  | WRF - Copyright For The Screening Of Big Hero 6   | 770.00    |
| EFT49886 | 19.05.2017 | North West Waste Alliance                             | Drainage Maintenance - Hire Kingvac And Jetting Truck - Clearing Blocked Drains On Wellard Way And Lambert Road | 1,254.00  |
| EFT49887 | 19.05.2017 | Oberwill Pty Ltd T/A The Digital Imagineers Company   | Marketing - WA Weekender Segment - Filming Production And Use Of Video For Promotion                            | 5,494.50  |
| EFT49888 | 19.05.2017 | Successful Projects (Brett David Investments Pty Ltd) | KACP - Program Consultancy Services - January 2017  | 2,420.00  |
| EFT49889 | 19.05.2017 | Prompt Fencing Pty Ltd                                | Karratha Airport - Airside Fencing And Gates Upgrade  | 38,695.85 |
| EFT49890 | 19.05.2017 | Practical Products Pty Ltd                            | WRP Infrastructure Upgrades - Wickham Amenities Fridge  | 3,971.00  |
| EFT49891 | 19.05.2017 | Repco Auto Parts                                      | Stock   | 288.41    |
| EFT49892 | 19.05.2017 | Roy Galvin & Co Pty Ltd (Galvins)                     | Stock - Retic Parts   | 59.29     |
| EFT49893 | 19.05.2017 | Red Dot Stores  | WRP - Resources April School Holiday Programme  | 135.24    |
| EFT49894 | 19.05.2017 | Roebourne Dingo Hire                                  | Open Space/Drain Reserve Mtce - Drainage Slashing, Removal of Abandoned Vehicles                                | 25,515.27 |
| EFT49895 | 19.05.2017 | Auto One Karratha                                     | Stock   | 140.00    |
| EFT49896 | 19.05.2017 | Miho Robson   | Refund - Lost Ticket Parking Fee  | 160.00    |
| EFT49897 | 19.05.2017 | Statewide Bearings                                    | Plant Repairs   | 129.13    |
| EFT49898 | 19.05.2017 | Kmart Karratha  | Cossack - Furniture & Equipment For Accommodation, Youth Services - School Holiday Program Supplies             | 1,233.50  |
| EFT49899 | 19.05.2017 | Swoon Design Studio                                   | Crime Prevention - Design DI Bike Register Flyer And 1000 Prints  | 877.25    |
| EFT49900 | 19.05.2017 | Shire Of Wyndham - East Kimberley                     | Certificate Of Design Compliance - Building Permit Applications   | 1,044.92  |
| EFT49901 | 19.05.2017 | Designa Sabar Pty Ltd                                 | Kta Airport - Preventative Maintenance Agreement - 21/04/17 To 20/05/17   | 4,139.92  |

| Chq/EFT  | Date       | Name   | Description   | Amount     |
|----------|------------|--|---|------------|
| EFT49902 | 19.05.2017 | Scope Business Imaging                                     | Photocopier/Printer Charges   | 306.61     |
| EFT49903 | 19.05.2017 | Stats - Specialist Testing And Technical Services          | Geotechnical Investigation And Report For Solar Pedestrian Lighting Project   | 10,558.68  |
| EFT49904 | 19.05.2017 | Skipper Transport Parts (Formerly Covs)                    | Stock - Ear Muffs Silencer  | 51.63      |
| EFT49905 | 19.05.2017 | Karratha Contracting Pty Ltd                               | Wickham Oval - Replace Faulty Pump VSD, All Sites - Smoke Alarm Testing, Footpath Lighting - Maintenance to solar lights, Millars Well Pavilion - Repair Fan Controls, Cattrall Park - Insulation Test on Tripping Circuits, Wickham Daycare - Replace Faulty Smoke Alarm | 29,572.13  |
| EFT49906 | 19.05.2017 | Belief Clothing  | YS The Base - Graffiti Art Workshop - Boards  | 700.00     |
| EFT49907 | 19.05.2017 | Shimearts  | YS - Youth Week - Graffiti Artist - Fully Delivered Workshops - 50% Final Balance   | 2,500.00   |
| EFT49908 | 19.05.2017 | Trugrade Pty Ltd   | Stock - Cleaning Cloths Truwipes Super Green  | 364.37     |
| EFT49909 | 19.05.2017 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Cancelled Payment   | 0.00       |
| EFT49910 | 19.05.2017 | Talis Consultants Pty Ltd T/a Talis Unit Trust             | Consultancy Services 7 Mile Class III Landfill  | 2,849.00   |
| EFT49911 | 19.05.2017 | Turf Whisperer   | Karratha Golf Course/Bowling Green Facility - Fairway Mowing For April 2017   | 30,137.73  |
| EFT49912 | 19.05.2017 | TWH Plumbing   | Kta Airport - Scheduled Maintenance Sewer Pumps x 8, WRP Rambla - Unblock Drains, Cossack - Repair Leaking Blue Line, PBFC - Water Softener Maintenance   | 3,571.88   |
| EFT49913 | 19.05.2017 | Totally Workwear   | Uniforms  | 264.52     |
| EFT49914 | 19.05.2017 | Trufab Global Pty Ltd                                      | Plant Repairs   | 2,361.70   |
| EFT49915 | 19.05.2017 | Taranis Power Group Pty Ltd                                | Plant Repairs   | 693.00     |
| EFT49916 | 19.05.2017 | Karratha Timber & Building Supplies                        | General Hardware Items - Various  | 31.50      |
| EFT49917 | 19.05.2017 | Village Roadshow Pty Ltd                                   | Moonrise Cinema - Kong Skull Island Film License  | 596.85     |
| EFT49918 | 19.05.2017 | Woolworths (WA) Ltd  | Youth Shed - Weekly Programming Supplies, Youth Services, KLP, The Base - Program Supplies, Kta Airport / Depot - Kitchen Supplies, Catering  | 2,013.80   |
| EFT49919 | 19.05.2017 | Wickham Primary School P&C Association Inc                 | Cancelled Payment   | 0.00       |
| EFT49920 | 19.05.2017 | West-Sure Group  | Kta Airport - Car Parking Revenue Bank Deposit - April 2017   | 308.70     |
| EFT49921 | 19.05.2017 | Workpac Pty Ltd  | Labour Hire - Finance   | 3,889.57   |
| EFT49922 | 19.05.2017 | WT Design Studio   | Kookaburra Park Development - Design Of Construction Mesh For Nickol West Park Expansion  | 396.00     |
| EFT49923 | 19.05.2017 | The Workwear Group Pty Ltd (Yakka Pty Ltd)                 | Uniforms  | 757.34     |
| EFT49924 | 19.05.2017 | Karratha Building Co                                       | Cancelled Payment   | 0.00       |
| EFT49925 | 19.05.2017 | Karratha Building Co                                       | Kta Airport QANTAS Lounge - Base Build Construction Final Claim   | 110,641.91 |
| EFT49926 | 19.05.2017 | Horizon Power  | RRG Coolawanyah Road - Relocation Of Streetlight Poles - In Accordance With Horizon Power Reference No WPP0385  | 30,286.71  |
| EFT49927 | 19.05.2017 | Yirramagardu Community Association                         | Roebourne Redevelopment Project - Andover Park Fitness Trail - ACADS 2014/15 - 50% Upfront Payment  | 68,886.00  |
| EFT49928 | 18.05.2017 | City Of Karratha   | Payroll deductions  | 382.00     |

| Chq/EFT  | Date       | Name  | Description   | Amount       |
|----------|------------|---|---|--------------|
| EFT49929 | 18.05.2017 | T Swetman - (Mortgage Account)                | Home Ownership Allowance  | 555.00       |
| EFT49930 | 18.05.2017 | D Cleaver (Mortgage Account)                  | Home Ownership Allowance  | 400.00       |
| EFT49931 | 18.05.2017 | A Dorning - (Mortgage Account)                | Home Ownership Allowance  | 1,000.00     |
| EFT49932 | 18.05.2017 | L Gan - (Mortgage Account)                    | Home Ownership Allowance  | 1,000.00     |
| EFT49933 | 18.05.2017 | P Heekeng - (Mortgage Account)                | Home Ownership Allowance  | 600.00       |
| EFT49934 | 18.05.2017 | S Kot (Mortgage Account)                      | Home Ownership Allowance  | 932.63       |
| EFT49935 | 18.05.2017 | C King (Mortgage Account)                     | Home Ownership Allowance  | 809.79       |
| EFT49936 | 18.05.2017 | Maxxia Pty Ltd                                | Payroll deductions  | 11,403.60    |
| EFT49937 | 18.05.2017 | Rebecca Steinki (Mortgage Account)            | Home Ownership Allowance  | 800.00       |
| EFT49938 | 18.05.2017 | Australian Taxation Office                    | Payroll deductions  | 273,930.00   |
| EFT49939 | 18.05.2017 | Child Support Agency                          | Payroll deductions  | 1,817.35     |
| EFT49940 | 22.05.2017 | Colin James Bennett                           | Trust Refund  | 50.00        |
| EFT49941 | 22.05.2017 | Stacey Lee Hambley                            | Trust Refund  | 250.00       |
| EFT49942 | 22.05.2017 | Kiki Kotevski                                 | Trust Refund  | 50.00        |
| EFT49943 | 22.05.2017 | North West Waste Alliance                     | Refund - Overpayment Of Debtors Account N186  | 3.29         |
| EFT49944 | 22.05.2017 | Nathan Preece                                 | Cancelled Payment   | 0.00         |
| EFT49945 | 22.05.2017 | Alicia Sabeniano                              | Trust Refund  | 50.00        |
| EFT49946 | 22.05.2017 | Pedrita Tubog                                 | Trust Refund  | 50.00        |
| EFT49947 | 19.05.2017 | Doric Contractors Pty Ltd                     | REAP - Contract Sum for RFT 24-15/16 Construction Progress Claim #8                                   | 1,862,956.86 |
| EFT49948 | 26.05.2017 | G Bailey                                      | Sitting Fee - May 2017  | 2,791.67     |
| EFT49949 | 26.05.2017 | J Lally                                       | Sitting Fee - May 2017  | 4,562.50     |
| EFT49950 | 26.05.2017 | E Smeathers                                   | Sitting Fee - May 2017  | 2,791.67     |
| EFT49951 | 26.05.2017 | F White-Hartig                                | Sitting Fee - May 2017  | 2,791.67     |
| EFT49952 | 26.05.2017 | M Bertling                                    | Sitting Fee - May 2017  | 2,791.67     |
| EFT49953 | 26.05.2017 | G Cucel                                       | Sitting Fee - May 2017  | 2,791.67     |
| EFT49954 | 26.05.2017 | G Harris                                      | Sitting Fee - May 2017  | 2,791.67     |
| EFT49955 | 26.05.2017 | P Long  | Sitting Fee - May 2017  | 11,125.00    |
| EFT49956 | 26.05.2017 | B Parsons                                     | Sitting Fee - May 2017  | 2,791.67     |
| EFT49957 | 26.05.2017 | D Scott                                       | Sitting Fee - May 2017  | 2,791.67     |
| EFT49958 | 26.05.2017 | R Vandenberg                                  | Sitting Fee - May 2017  | 2,791.67     |
| EFT49959 | 26.05.2017 | Greensafe Pty Ltd                             | Karratha Bowling Club - Retractable Shade Supply and Installation (RFT 09-16/17) Progress Claim #3    | 82,582.50    |
| EFT49960 | 26.05.2017 | Evergreen Synthetic Grass (atf The M&N Trust) | Karratha Bowling Club - Synthetic Turf Supply and Installation (RFT 12-16/16 ) Progress Claim #2      | 176,461.74   |
| EFT49961 | 26.05.2017 | Supercivil Pty Ltd                            | KHS Pelican Crossing - Footpath Construction Dampier Highway, Footpath & Kerb Repairs - Various Sites | 167,509.08   |
| EFT49962 | 26.05.2017 | Telstra Corporation Ltd                       | Telephone Usage Charges   | 21,097.41    |
| EFT49963 | 26.05.2017 | Horizon Power                                 | Electricity Usage Charges   | 91,183.30    |
| EFT49964 | 26.05.2017 | Horizon Power                                 | Electricity Usage Charges   | 21,910.06    |
| EFT49965 | 26.05.2017 | Burkeair Pty Ltd                              | Cancelled Payment   | 0.00         |

| Chq/EFT             | Date       | Name  | Description   | Amount    |
|---------------------|------------|---|---|-----------|
| EFT49966            | 26.05.2017 | CS Legal (The Pier Group Pty Ltd T/as)        | Legal Costs   | 48,945.25 |
| EFT49967            | 26.05.2017 | Dun Direct Pty Ltd (Dunning's)                | Stock - Bulk Diesel 7 Mile Waste, Depot and Airport Tanks   | 42,614.13 |
| EFT49968            | 26.05.2017 | Yurra Pty Ltd                                 | Upgrade - Millars Well Tank Compound Landscaping Works RFQ 23-16/17, Pt Samson Beautification - Dune Revegetation Works, Kta Foreshore Mgmt Plan - Install Coir Matting Works | 43,861.78 |
| EFT49969            | 26.05.2017 | North West Waste Alliance                     | Street Sweeping - April 2017, Pressure Cleaning Street Furniture and Bridges  | 99,295.75 |
| EFT49970            | 17.05.2017 | D Eimonye                                     | Maxxia Refund - End Of Agreement  | 1,321.07  |
| EFT49971 - EFT50085 | 26.05.2017 | Various Payments                              | Cancelled Payment - System Error  | 0.00      |
| EFT50086            | 26.05.2017 | LFA First Response                            | First Aid Supplies / Stock  | 629.84    |
| EFT50087            | 26.05.2017 | Bullivants                                    | WS - Maintenance - Roundsling Endless 5t 2m - Coupling Link 13mm Rig - 3 X Links Of 13mm Chain - Latchlok Hook 13mm Clevis G100   | 225.50    |
| EFT50088            | 26.05.2017 | Staples Australia                             | Stationery Items - Various Departments  | 69.61     |
| EFT50089            | 26.05.2017 | Cardno WA Pty Ltd                             | Dampier Palms/Hampton Oval Redevelopment - Rft 22-14/15 - Design Services Period Ending 31/03/2017  | 31,620.01 |
| EFT50090            | 26.05.2017 | Chandler MacLeod                              | Labour Hire - Litter Crew   | 8,961.92  |
| EFT50091            | 26.05.2017 | Signature Music Pty Ltd                       | WRF / RAC - Hire Of Movie Screen And The Showing Of Movie   | 2,200.00  |
| EFT50092            | 26.05.2017 | Dampier Community Association                 | Love Where You Live Screening - Screen 'Having A Voice' Video Prior To The Dampier Sunset Movie Screening - 12/05/2017  | 550.00    |
| EFT50093            | 26.05.2017 | GHD Pty Ltd                                   | Kookaburra Park Development - Nickol West Park Expansion - Consulting Engineering   | 3,135.00  |
| EFT50094            | 26.05.2017 | Garrards Pty Ltd                              | Stock- Ditrac (8kg tub / 400 baits)   | 120.02    |
| EFT50095            | 26.05.2017 | Karratha Earthmoving & Sand Supplies          | Town Street Maintenance - 30 Tonnes Of Crushed Concrete Road Base   | 1,123.85  |
| EFT50096            | 26.05.2017 | Leisure Institute Of WA Aquatics (Inc)        | KLP - LIWA Regional Conference Broome 18-19/05/2017 - Registrations   | 1,040.00  |
| EFT50097            | 26.05.2017 | Midalia Steel T/a Onesteel                    | Plant Repairs   | 354.46    |
| EFT50098            | 26.05.2017 | WALGA   | HR - Course Registration Accounts Payable in Local Government   | 567.00    |
| EFT50099            | 26.05.2017 | Norwest Sand & Gravel Pty Ltd                 | Nickol West Park Expansion - 144T Of Sams Creek Sand, Oval Maintenance - Backload Grass Clippings   | 5,192.77  |
| EFT50100            | 26.05.2017 | Poolmart Karratha                             | WRF - Hydrochloric Acid   | 146.00    |
| EFT50101            | 26.05.2017 | Parry's Merchants                             | Youth Shed - Cafe Stock   | 363.35    |
| EFT50102            | 26.05.2017 | Perth Irrigation Centre                       | Stock - Retic Parts   | 1,522.00  |
| EFT50103            | 26.05.2017 | St John Ambulance - Karratha                  | KLP - First Aid Kit Supplies  | 699.14    |
| EFT50104            | 26.05.2017 | Royal Life Saving Society WA Inc              | KLP - Programs Stage 2  | 31.50     |
| EFT50105            | 26.05.2017 | Everywhere Travel & Cruise Karratha           | Cossack Art Awards - Flights B Hoey And L Mustard   | 948.00    |
| EFT50106            | 26.05.2017 | TNT Express                                   | Freight   | 111.28    |
| EFT50107            | 26.05.2017 | Wickham Community Association (inc)           | Wickham Picture Gardens - Love Where You Live - Cars 2 Free Community Screening And Licensing Fee - 12/05/2017  | 1,210.00  |
| EFT50108            | 26.05.2017 | Bunzl Brands & Operations Pty Ltd (Worksense) | HR - Safety Boots   | 188.82    |
| EFT50109            | 26.05.2017 | Atom Supply                                   | Stock   | 390.67    |

| Chq/EFT  | Date       | Name   | Description  | Amount    |
|----------|------------|--|--|-----------|
| EFT50110 | 26.05.2017 | J Blackwood & Son Pty Limited                                | Equipment Replacement - Wheel Measuring  | 326.39    |
| EFT50111 | 26.05.2017 | Onyx (Aust) Pty Ltd  | Cosentino 2017 - Meals Cosentino And Crew - 29/04/2017                                     | 385.00    |
| EFT50112 | 26.05.2017 | ABCO Products  | Karratha Library - Henry Dry Red Vacuum Cleaner  | 526.58    |
| EFT50113 | 26.05.2017 | Attend Pty Ltd   | Litter Control - Litterpicker Pro  | 261.16    |
| EFT50114 | 26.05.2017 | Abberfield Technology Pty Ltd                                | Cancelled Payment  | 0.00      |
| EFT50115 | 26.05.2017 | Avdata Australia   | Kta Airport - Monthly Data Reporting Fee & Billing Service Fees & Charges                  | 1,234.64  |
| EFT50116 | 26.05.2017 | All Access Australasia                                       | Library - New Resources  | 790.81    |
| EFT50117 | 26.05.2017 | AUSQ Training  | HR - Advanced Worksite Traffic Management Upgrade Training                                 | 1,846.00  |
| EFT50118 | 26.05.2017 | Barth Bros Automotive Machine                                | Stock  | 676.20    |
| EFT50119 | 26.05.2017 | Bunzl Ltd  | Stock  | 216.04    |
| EFT50120 | 26.05.2017 | BC Lock & Key  | Stock - Padlock Stamping, Lock Repairs, Key Cutting  | 388.12    |
| EFT50121 | 26.05.2017 | Beacon Equipment   | Stock  | 78.00     |
| EFT50122 | 26.05.2017 | Centurion Transport Co Pty Ltd                               | Freight  | 18.84     |
| EFT50123 | 26.05.2017 | Challenge Chemicals Australia                                | Stock  | 161.92    |
| EFT50124 | 26.05.2017 | Command IT Services  | KLP - Install Chlorine Alarm Dial Out, Youth Shed - Change Silent Alarm Activation         | 462.00    |
| EFT50125 | 26.05.2017 | Complete Tyre Solutions Pty Ltd                              | Plant Repairs  | 5,005.00  |
| EFT50126 | 26.05.2017 | Charles Walsh Nature Tourism Services                        | Roebourne Walking Trails - Edit Signage Content Of Roaming With Red Dog Trail              | 660.00    |
| EFT50127 | 26.05.2017 | A D Cruickshank & G N Domahidy                               | Kookaburra Park - Concept Development For Nickol West Park Expansion - Public Art Project  | 550.00    |
| EFT50128 | 26.05.2017 | Cougars Netball Club   | Kidsport Vouchers  | 350.00    |
| EFT50129 | 26.05.2017 | Caterall (F1 Trust & The Kymed Trust)                        | Wickham Bistro - Supply Fryer Basket   | 772.20    |
| EFT50130 | 26.05.2017 | Dave's Transit Service                                       | Youth Shed - Transport April School Holiday Program  | 440.00    |
| EFT50131 | 26.05.2017 | Elliotts Irrigation Pty Ltd                                  | Stock - Retic Parts  | 308.00    |
| EFT50132 | 26.05.2017 | Environmental Industries                                     | Nickol Skate Park - Pine Bollards  | 772.59    |
| EFT50133 | 26.05.2017 | Ezi-Hose Pty Ltd   | Plant Repairs  | 424.99    |
| EFT50134 | 26.05.2017 | Fuel Fix Pty Ltd   | KTA Airport - Modify The Pipework At The Airport Bulk Fuel Tank To Relocate The Fill Point | 5,446.21  |
| EFT50135 | 26.05.2017 | Gresley Abas Pty Ltd   | WCH Project - RFT 09-14/15 Project Architect - 01/04/2017 To 30/04/2017                    | 10,948.52 |
| EFT50136 | 26.05.2017 | G Bishops Transport Services Pty Ltd atft GBT Services Trust | Freight  | 1,649.69  |
| EFT50137 | 26.05.2017 | Gumball Enterprises Pty Ltd                                  | Arts & Culture Program 2017 - Cosentino The Grand Illusionist 40% Balance                  | 22,880.00 |
| EFT50138 | 26.05.2017 | GAP Art Collective (AD Cruickshank GN Domahidy & P Perina)   | KACP - Concept Design Proposal Rft 31-16/17  | 1,650.00  |
| EFT50139 | 26.05.2017 | Handy Hands Pty Ltd  | Various Sites - Weed Control Spray And Slash Overgrown Shrubs Pruned, Fertilising          | 11,108.50 |
| EFT50140 | 26.05.2017 | B Hogan  | Reimbursement as per Cleaverville Caretakers Agreement                                     | 818.90    |
| EFT50141 | 26.05.2017 | L Husking  | Reimbursement as per 40 Mile Beach Caretaker Agreement                                     | 174.76    |

| Chq/EFT  | Date       | Name   | Description   | Amount    |
|----------|------------|--|---|-----------|
| EFT50142 | 26.05.2017 | M Hattingh   | Reimbursement - Fuel for P1102 (card not working)   | 86.09     |
| EFT50143 | 26.05.2017 | ZircoData Pty Ltd  | Records Management - Archive Storage And Retrieval Costs  | 758.80    |
| EFT50144 | 26.05.2017 | Jason Sign Makers  | Drain Reserve - Symbolic Workman On Quad Stands Black On Orange Class 1 To Be Fitted Onto Quadruped Stand   | 825.00    |
| EFT50145 | 26.05.2017 | Karratha Signs   | Moonrise Cinema - Repair Karratha Visitors Sign   | 396.00    |
| EFT50146 | 26.05.2017 | Jolly Good Auto Electrics  | DCH - Emergency Management Uhf Handheld Radios, Plant Repairs   | 5,883.80  |
| EFT50147 | 26.05.2017 | Beyond Carpentry Contracting                                     | PBFC - Various Building Maintenance and Repairs   | 1,317.80  |
| EFT50148 | 26.05.2017 | Karratha Building Co   | Kookaburra Park Effluent Reuse Scheme Project - Solenoid Valve Connection, Planning Application Refund  | 4,517.61  |
| EFT50149 | 26.05.2017 | Karratha Veterinary Hospital                                     | Dog Health Program - Dog Desexing and Microchip   | 403.00    |
| EFT50150 | 26.05.2017 | Karratha Contracting Pty Ltd                                     | Roebourne CCTV & Lighting - Design And Supply, Depot - Parks Nursery Shade Structure - Progress Claim   | 13,182.07 |
| EFT50151 | 26.05.2017 | Karratha Kats Junior Football Club                               | Kidsport Vouchers   | 314.00    |
| EFT50152 | 26.05.2017 | Karratha Machinery Hire  | Base Pavement Works - Shoulder Grading - 8 Weeks Hire 13T Steel Drum Roller   | 4,448.40  |
| EFT50153 | 26.05.2017 | Karratha Automotive Group - KAG                                  | Plant Repairs   | 136.40    |
| EFT50154 | 26.05.2017 | Kennards Hire Pty Limited  | 7 Mile - Hire Of 2. 5 Tonne Forklift 21/04/17 To 05/05/17, Twin Drum Roller Hire 04/05/2017   | 751.85    |
| EFT50155 | 26.05.2017 | Landgate   | Land Enquiry & Title Searches - April 2017  | 49.70     |
| EFT50156 | 26.05.2017 | Leethall Constructions Pty Ltd                                   | Staff Housing Landscape Upgrades, Waste - Install Shade Sails   | 10,670.00 |
| EFT50157 | 26.05.2017 | Isentia Pty Limited (Media Monitors Australia Pty Ltd)           | Media Monitoring Services 16/17   | 2,028.40  |
| EFT50158 | 26.05.2017 | Marketforce  | Advertising   | 3,608.53  |
| EFT50159 | 26.05.2017 | MAK Industrial Water Solutions Pty Ltd                           | Kta Airport - WWTP Service And Operations Monthly Management - April 2017   | 29,180.24 |
| EFT50160 | 26.05.2017 | Morpho Australasia Pty Ltd                                       | Kta Airport - Preventative Maintenance Contract KTASC 11 - 01/01/2017 To 31/03/2017   | 2,117.50  |
| EFT50161 | 26.05.2017 | North West Tree Services   | Oval Maintenance Millars Well - WT#19035 - Major Reduction Of Gums Remove And Stump Grind Paperbark And Gums, Street Tree Maintenance Works - Various Sites, Stump Grinding Works | 8,988.10  |
| EFT50162 | 26.05.2017 | Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689) | Waste - Water Unit Rental, 15L Refill Bottles   | 178.25    |
| EFT50163 | 26.05.2017 | Neils Reticulation And Landscaping                               | KTA Airport - Brushcut All Weeds/Maintain Garden Beds & Test Retic, KLP - Mow Lawns   | 1,387.65  |
| EFT50164 | 26.05.2017 | Neverfail Springwater Pty Ltd - Front Reception (906959169)      | Kta Admin Reception Water Cooler Rental - 20/04/17 To 24/04/18  | 154.00    |
| EFT50165 | 26.05.2017 | Nielsen Liquid Waste Services Pty Ltd                            | Miaree Pool, Cleaverville, 40 Mile - Empty Sullage Tanks, Grease Traps - Rambla and Kta Airport   | 5,193.00  |
| EFT50166 | 26.05.2017 | Onie's Angels Cleaning Service                                   | HR - Full Vacate Clean @ End Of Lease   | 1,317.80  |
| EFT50167 | 26.05.2017 | Peerless Jal Pty Ltd   | Stock   | 256.61    |
| EFT50168 | 26.05.2017 | North Regional Tafe  | Moonrise Cinema - Facility Hire Fees  | 23,320.00 |
| EFT50169 | 26.05.2017 | Pilbara Copy Service   | Photocopier/Printer Charges   | 909.33    |

| Chq/EFT  | Date       | Name  | Description  | Amount    |
|----------|------------|---|--|-----------|
| EFT50170 | 26.05.2017 | Successful Projects (Brett David Investments Pty Ltd)                   | KACP - Program Consultancy Services - April 2017   | 594.00    |
| EFT50171 | 26.05.2017 | Paramount Pictures Australia  | Moonrise Cinema 2017 - Ghost In The Shell - 29/04/17   | 275.00    |
| EFT50172 | 26.05.2017 | Prompt Fencing Pty Ltd  | Oval Maintenance Bulgarra - Supply And Install New Chain Wire Fence To Replace Damaged Section   | 4,345.00  |
| EFT50173 | 26.05.2017 | Pilbara Traffic Management Pty Ltd                                      | ANZAC Day 2017 - Karratha Golf Course - 2x Traffic Control Staff For Set Up/pack Down And Duration Of Event  | 1,023.00  |
| EFT50174 | 26.05.2017 | Preferred Training Networks Pty Ltd                                     | HR - Delivery Train The Trainer Training - 23/02/2017  | 4,958.80  |
| EFT50175 | 26.05.2017 | Pure Star Clean Pty Ltd   | Cosentino - Cleaners x Shows 29/04/17  | 700.00    |
| EFT50176 | 26.05.2017 | Daysafe Training & Assessing  | WS - Loader Moxi & Bomag VOC Assessment 12/05/17   | 1,276.29  |
| EFT50177 | 26.05.2017 | Repco Auto Parts  | Stock - Parts for Repairs  | 494.04    |
| EFT50178 | 26.05.2017 | Roebourne Dingo Hire  | Removal/Disposal Of Abandoned Vehicles   | 2,180.00  |
| EFT50179 | 26.05.2017 | Rowe Plumbing Pty Ltd   | WRP Oval - Replace Faulty Irrigation Valve, Compliance Auditing & Inspections - RPZ's, Baynton Oval - Repair Water Line Burst  | 5,581.58  |
| EFT50180 | 26.05.2017 | RePipe Pty Ltd  | Kta Main Admin - Investigate And Replace Broken Sewer Inspection Point Cover, Staff Housing - Repair Water Leaks x 2, Millars Well Pavilion -Repair Leaking tap, Roebourne Basketball Courts - Unblock Toilets | 656.99    |
| EFT50181 | 26.05.2017 | Reece Pty Ltd   | Stock - Plumbing Supplies  | 22.64     |
| EFT50182 | 26.05.2017 | Statewide Bearings  | Plant Repairs  | 221.74    |
| EFT50183 | 26.05.2017 | Kmart Karratha  | Youth Shed - Socks For Indoor Play, WRP & KLP - Program Supplies   | 557.90    |
| EFT50184 | 26.05.2017 | Scope Business Imaging  | Photocopier/Printer Charges  | 308.40    |
| EFT50185 | 26.05.2017 | Scott Printers Pty Ltd  | Customer Service Surveys - Printing x 500  | 199.89    |
| EFT50186 | 26.05.2017 | Sports Medicine Australia   | Community Club Development - Level 1 Sports Trainer Workshop & Sports Taping Course  | 1,300.00  |
| EFT50187 | 26.05.2017 | Schneider Electric (Australia) Pty Ltd                                  | Main Admin Building - Preventative Maintenance Service   | 6,325.00  |
| EFT50188 | 26.05.2017 | Skipper Transport Parts (Formerly Covs)                                 | Stock - Spray'n'Mark Layout Paint  | 176.35    |
| EFT50189 | 26.05.2017 | Justin Stopps   | Refund - Building Services Levy Application 170153 (13/03/2017)  | 61.65     |
| EFT50190 | 26.05.2017 | Tox Free (Australia) Pty Ltd  | Kta Airport - Removal Of Oily Sludge From Oil Separator  | 1,258.84  |
| EFT50191 | 26.05.2017 | Steve Treverza T/as Pilbara Shade Sails                                 | WAC - Supply And Install 4 x Shade Sail Winches Wire Pulley's And Brackets -   | 2,640.00  |
| EFT50192 | 26.05.2017 | The Walt Disney Company Pty Ltd   | Moonrise Cinema 2016 - Beauty & The Beast 17/04/2017 Film License  | 1,097.95  |
| EFT50193 | 26.05.2017 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)              | Tender Advertising   | 660.00    |
| EFT50194 | 26.05.2017 | Scarboro Painting Services (The Trustee For Scarboro Painting Services) | Traffic/Street Signs and Control Equipment - Yellow Line Marking To Prevent Vehicle Parking At The Frontage Of Baynton West Roebourne Karratha Millars Pegs Tambrey And St Pauls Schools                       | 21,494.00 |
| EFT50195 | 26.05.2017 | TWH Plumbing  | Kta Airport - Repair Water Leak Near Terminal, Install Davey Macerator Pump at Sewer Pump Station, Repair Recycled Water Line & Replace Taps and Broken Toiler Seats, DCH - Relocate Water Bubbler,            | 10,476.50 |

| Chq/EFT    | Date       | Name   | Description  | Amount    |
|------------|------------|--|--|-----------|
| EFT50196   | 26.05.2017 | Taranis Power Group Pty Ltd                              | Plant Repairs  | 1,485.00  |
| EFT50197   | 26.05.2017 | Matthew Turner   | Refund - Plan Retrieval Fee Not Located  | 15.00     |
| EFT50198   | 26.05.2017 | Karratha Timber & Building Supplies                      | General Hardware Items - Various   | 663.01    |
| EFT50199   | 26.05.2017 | Village Roadshow Pty Ltd                                 | Moonrise Cinema 2017 - Power Rangers 21/04/17 Film License   | 656.85    |
| EFT50200   | 26.05.2017 | Woolworths (WA) Ltd                                      | Cosentino 2017 - Greenroom Supplies, WRP - Mother's Day Event Supplies, Waste, Depot & Airport - Staff Amenities, WRP - Catering,                  | 768.85    |
| EFT50201   | 26.05.2017 | Wurth Australia Pty Ltd                                  | Plant Repairs  | 1,008.87  |
| EFT50202   | 26.05.2017 | Wickham Primary School P&C Association Inc               | Quarterly Community Grant Scheme - Cc/03/Aug/16 - Bouncy Castle For Community Events   | 2,197.00  |
| EFT50203   | 26.05.2017 | Wickham Playgroup Inc                                    | Litter Initiative - Bucks For Bags Wickham 01/04/17 31 Bags  | 186.00    |
| EFT50204   | 26.05.2017 | Wickham Wolves Junior Football Club                      | Litter Initiatives - Bucks For Bags - Wickham 01/04/2017 66 Bags   | 396.00    |
| EFT50205   | 26.05.2017 | Westelec Industries Pty Ltd                              | Arts & Culture - Cosentino The Grand Illusionist - Electrical Compliance   | 242.00    |
| EFT50206   | 26.05.2017 | Chefmaster Australia                                     | Stock - Garbage Bags 80 Litre  | 918.80    |
| EFT50207   | 26.05.2017 | Salt Junior Soccer Club Inc.                             | Cancelled Payment  | 0.00      |
| EFT50208   | 26.05.2017 | Signswest Stick With Us Sign Studio                      | Wickham Transfer Station - Arc 60 Brackets   | 82.50     |
| EFT50209   | 26.05.2017 | Airport Security Pty Ltd                                 | Karratha Airport - ASIC Printing Fy 1617   | 88.00     |
| EFT50210   | 26.05.2017 | Baynton West Primary School P&c                          | Donation - Safer Communities Partnership - 2000 Traveller Litter Kits  | 500.00    |
| EFT50211   | 26.05.2017 | Coates Hire Operations                                   | YS - Strong Spirit Youth Festival - Hire Lighting Tower 2 x Portaloos Including Cleaning And Pump Out Post Event Delivery And Pick Up To Roebourne | 2,351.10  |
| EFT50212   | 26.05.2017 | Ooh! Media Retail Pty Ltd                                | YS - Advertising Karratha City Shopping Centre Shop-a-lite Boards - Inflatable Water World   | 418.00    |
| EFT50213   | 26.05.2017 | One 20 Productions (Kadesjada Trust)                     | A&C - Cosentino The Grand Illusionist - 29/04/17 - Additional Scope Of Works Draping And Set Up  | 792.00    |
| EFT50214   | 26.05.2017 | The Workwear Group Pty Ltd (Yakka Pty Ltd)               | Uniforms   | 316.04    |
| EFT50215   | 26.05.2017 | Yirramagardu Community Association                       | ACADS Funding - 30% Progress Payment - Planned Community Events  | 2,040.00  |
| EFT50216   | 26.05.2017 | S.A.F.E (Saving Animals From Euthanasia Inc)             | SAFE - Payment 4 As Per Signed MOU And Resolution 153483   | 16,250.00 |
| EFT50217   | 26.05.2017 | Burkeair Pty Ltd   | Airconditioning Servicing and Maintenance - Various  | 39,130.00 |
| EFT50218   | 26.05.2017 | Aquabuzz Pty Ltd   | KLP - Aquabike Purchase x 10 - 50% DEPOSIT   | 14,652.00 |
| 78354      | 05.05.2017 | City Of Karratha   | Petty Cash Reimbursement   | 1,063.75  |
| 78355      | 26.05.2017 | Salt Junior Soccer Club Inc.                             | Cancelled Payment - System Error   | 0.00      |
| 78356      | 26.05.2017 | Luke Aldridge  | Cancelled Payment - System Error   | 0.00      |
| 78357      | 26.05.2017 | Lgrceu   | Cancelled Payment - System Error   | 0.00      |
| 78358      | 26.05.2017 | Building And Construction Industry Training Fund (BCITF) | BCITF Receipts - April 2017  | 1,682.86  |
| DD28282.1  | 03.05.2017 | Wa Super ( Formerly Walgsp)                              | Payroll deductions   | 98,890.75 |
| DD28282.10 | 03.05.2017 | AMP Super Directions Fund                                | Superannuation contributions   | 490.39    |
| DD28282.11 | 03.05.2017 | AMP SignatureSuper                                       | Superannuation contributions   | 1,135.31  |
| DD28282.12 | 03.05.2017 | BT Super For Llife                                       | Superannuation contributions   | 781.98    |

| Chq/EFT    | Date       | Name  | Description                  | Amount   |
|------------|------------|---|------------------------------|----------|
| DD28282.13 | 03.05.2017 | QSUPER  | Payroll deductions           | 1,975.19 |
| DD28282.14 | 03.05.2017 | NGS Superannuation  | Superannuation contributions | 591.54   |
| DD28282.15 | 03.05.2017 | J & S Pryor Super Fund  | Superannuation contributions | 414.96   |
| DD28282.16 | 03.05.2017 | CBA Superannuation Savings Account                            | Superannuation contributions | 231.87   |
| DD28282.17 | 03.05.2017 | VicSuper  | Superannuation contributions | 785.52   |
| DD28282.18 | 03.05.2017 | Colonial First State Investments Limited (super)              | Superannuation contributions | 512.00   |
| DD28282.19 | 03.05.2017 | OnePath Masterfund  | Superannuation contributions | 173.67   |
| DD28282.2  | 03.05.2017 | Macquarie Super - Hounsham (Jewkes)                           | Superannuation contributions | 605.48   |
| DD28282.20 | 03.05.2017 | Commonwealth Superannuation Savings - Bradshaw                | Superannuation contributions | 94.73    |
| DD28282.21 | 03.05.2017 | AMP Superleader   | Superannuation contributions | 304.50   |
| DD28282.22 | 03.05.2017 | Essential Super   | Superannuation contributions | 688.10   |
| DD28282.23 | 03.05.2017 | Colonial First State Firstchoice Super                        | Superannuation contributions | 1,761.53 |
| DD28282.24 | 03.05.2017 | AvSUPER FUND  | Superannuation contributions | 443.43   |
| DD28282.25 | 03.05.2017 | ANZ Smart Choice Super  | Superannuation contributions | 1,037.03 |
| DD28282.26 | 03.05.2017 | Mtaa Superannuation Fund                                      | Superannuation contributions | 535.47   |
| DD28282.27 | 03.05.2017 | AustSafe Super  | Superannuation contributions | 368.69   |
| DD28282.28 | 03.05.2017 | Netwealth Superannuation                                      | Superannuation contributions | 511.63   |
| DD28282.29 | 03.05.2017 | Telstra Super Pty Ltd   | Payroll deductions           | 1,367.62 |
| DD28282.3  | 03.05.2017 | AMP Flexible Lifetime Superannuation Fund                     | Superannuation contributions | 1,026.53 |
| DD28282.30 | 03.05.2017 | AMIST SUPER ( Australian Meat Industry Superannuation Trust ) | Superannuation contributions | 530.61   |
| DD28282.31 | 03.05.2017 | Bartlett Rise Superannuation Fund                             | Superannuation contributions | 521.28   |
| DD28282.32 | 03.05.2017 | Mlc Masterkey Superannuation                                  | Superannuation contributions | 79.97    |
| DD28282.33 | 03.05.2017 | Macquarie Wrap Super Manager                                  | Payroll deductions           | 1,400.00 |
| DD28282.34 | 03.05.2017 | Superwrap Personal Super Plan                                 | Superannuation contributions | 524.69   |
| DD28282.35 | 03.05.2017 | Prime Super   | Superannuation contributions | 458.32   |
| DD28282.36 | 03.05.2017 | Cassery Super Fund  | Superannuation contributions | 1,039.83 |
| DD28282.37 | 03.05.2017 | REI Superannuation  | Superannuation contributions | 190.77   |
| DD28282.38 | 03.05.2017 | Catholic Super  | Superannuation contributions | 79.97    |
| DD28282.39 | 03.05.2017 | Wealth Personal Superannuation & Personal Pension (GEE)       | Superannuation contributions | 463.78   |
| DD28282.4  | 03.05.2017 | Wealth Personal Superannuation & Pension Fund (SPARKS)        | Payroll deductions           | 1,146.33 |
| DD28282.40 | 03.05.2017 | Local Government Superannuation - BRISBANE                    | Superannuation contributions | 969.98   |
| DD28282.41 | 03.05.2017 | CHRISTIAN SUPER   | Superannuation contributions | 453.92   |
| DD28282.42 | 03.05.2017 | MLC Wrap Super  | Superannuation contributions | 929.20   |
| DD28282.43 | 03.05.2017 | Cbus  | Superannuation contributions | 611.80   |
| DD28282.44 | 03.05.2017 | Rio Tinto Staff Superannuation Fund                           | Superannuation contributions | 176.63   |

| Chq/EFT    | Date       | Name   | Description  | Amount    |
|------------|------------|--|--|-----------|
| DD28282.45 | 03.05.2017 | Australian Super   | Superannuation contributions   | 5,600.35  |
| DD28282.46 | 03.05.2017 | AMP Retirement Trust - BATT                                      | Superannuation contributions   | 1,703.40  |
| DD28282.47 | 03.05.2017 | Sunsuper Pty Ltd   | Superannuation contributions   | 2,724.24  |
| DD28282.48 | 03.05.2017 | First State Super  | Superannuation contributions   | 627.68    |
| DD28282.49 | 03.05.2017 | Hesta Superannuation   | Superannuation contributions   | 3,091.11  |
| DD28282.5  | 03.05.2017 | Rest Superannuation  | Superannuation contributions   | 4,435.59  |
| DD28282.6  | 03.05.2017 | Mercer Superannuation (australia) Pty Ltd                        | Superannuation contributions   | 413.89    |
| DD28282.7  | 03.05.2017 | HostPlus Superannuation  | Superannuation contributions   | 4,377.49  |
| DD28282.8  | 03.05.2017 | Local Government Superannuation- SYDNEY                          | Superannuation contributions   | 655.56    |
| DD28282.9  | 03.05.2017 | 100F Lifetrack Personal Superannuation                           | Superannuation contributions   | 487.42    |
| DD28315.1  | 19.04.2017 | Fines Enforcement Registry (Dept Of Attorney General)            | Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - March 2017 34 Fines | 1,972.00  |
| DD28341.1  | 10.05.2017 | Fines Enforcement Registry (Dept Of Attorney General)            | Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - April 2017 29 Fines | 1,682.00  |
| DD28392.1  | 17.05.2017 | Wa Super ( Formerly Walgsp)                                      | Payroll deductions   | 97,519.66 |
| DD28392.10 | 17.05.2017 | AMP Super Directions Fund  | Superannuation contributions   | 490.39    |
| DD28392.11 | 17.05.2017 | AMP SignatureSuper   | Superannuation contributions   | 1,088.88  |
| DD28392.12 | 17.05.2017 | BT Super For Llife   | Superannuation contributions   | 682.92    |
| DD28392.13 | 17.05.2017 | QSUPER   | Payroll deductions   | 1,953.43  |
| DD28392.14 | 17.05.2017 | NGS Superannuation   | Superannuation contributions   | 591.54    |
| DD28392.15 | 17.05.2017 | J & S Pryor Super Fund   | Superannuation contributions   | 457.70    |
| DD28392.16 | 17.05.2017 | CBA Superannuation Savings Account                               | Superannuation contributions   | 507.61    |
| DD28392.17 | 17.05.2017 | VicSuper   | Superannuation contributions   | 537.97    |
| DD28392.18 | 17.05.2017 | Colonial First State Investments Limited (super)                 | Superannuation contributions   | 490.39    |
| DD28392.19 | 17.05.2017 | Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund | Superannuation contributions   | 92.53     |
| DD28392.2  | 17.05.2017 | Macquarie Super - Hounsham (Jewkes)                              | Superannuation contributions   | 628.32    |
| DD28392.20 | 17.05.2017 | Commonwealth Superannuation Savings - Bradshaw                   | Superannuation contributions   | 105.25    |
| DD28392.21 | 17.05.2017 | AMP Superleader  | Superannuation contributions   | 320.10    |
| DD28392.22 | 17.05.2017 | Essential Super  | Superannuation contributions   | 937.46    |
| DD28392.23 | 17.05.2017 | Colonial First State Firstchoice Super                           | Superannuation contributions   | 1,868.64  |
| DD28392.24 | 17.05.2017 | AvSUPER FUND   | Superannuation contributions   | 453.47    |
| DD28392.25 | 17.05.2017 | ANZ Smart Choice Super   | Superannuation contributions   | 1,034.57  |
| DD28392.26 | 17.05.2017 | Mtaa Superannuation Fund   | Superannuation contributions   | 535.48    |
| DD28392.27 | 17.05.2017 | AustSafe Super   | Superannuation contributions   | 491.50    |
| DD28392.28 | 17.05.2017 | Netwealth Superannuation   | Superannuation contributions   | 511.62    |
| DD28392.29 | 17.05.2017 | Vision Super   | Superannuation contributions   | 72.81     |
| DD28392.3  | 17.05.2017 | AMP Flexible Lifetime Superannuation Fund                        | Superannuation contributions   | 1,105.47  |

| Chq/EFT    | Date       | Name  | Description                  | Amount              |
|------------|------------|---|------------------------------|---------------------|
| DD28392.30 | 17.05.2017 | Telstra Super Pty Ltd   | Payroll deductions           | 1,343.23            |
| DD28392.31 | 17.05.2017 | AMIST SUPER ( Australian Meat Industry Superannuation Trust ) | Superannuation contributions | 530.61              |
| DD28392.32 | 17.05.2017 | Bartlett Rise Superannuation Fund                             | Superannuation contributions | 521.28              |
| DD28392.33 | 17.05.2017 | Mlc Masterkey Superannuation                                  | Superannuation contributions | 18.28               |
| DD28392.34 | 17.05.2017 | Superwrap Personal Super Plan                                 | Superannuation contributions | 524.69              |
| DD28392.35 | 17.05.2017 | Macquarie Wrap Super Manager                                  | Payroll deductions           | 1,984.07            |
| DD28392.36 | 17.05.2017 | BT Business Super   | Superannuation contributions | 93.67               |
| DD28392.37 | 17.05.2017 | Prime Super   | Superannuation contributions | 8.34                |
| DD28392.38 | 17.05.2017 | Casserly Super Fund   | Superannuation contributions | 1,039.82            |
| DD28392.39 | 17.05.2017 | REI Superannuation  | Superannuation contributions | 235.32              |
| DD28392.4  | 17.05.2017 | Wealth Personal Superannuation & Pension Fund (SPARKS)        | Payroll deductions           | 2,146.33            |
| DD28392.40 | 17.05.2017 | Catholic Super  | Superannuation contributions | 102.81              |
| DD28392.41 | 17.05.2017 | Wealth Personal Superannuation & Personal Pension (GEE)       | Superannuation contributions | 238.59              |
| DD28392.42 | 17.05.2017 | Local Government Superannuation - BRISBANE                    | Superannuation contributions | 946.93              |
| DD28392.43 | 17.05.2017 | CHRISTIAN SUPER   | Superannuation contributions | 453.92              |
| DD28392.44 | 17.05.2017 | MLC Wrap Super  | Superannuation contributions | 929.20              |
| DD28392.45 | 17.05.2017 | Australian Super  | Superannuation contributions | 6,888.95            |
| DD28392.46 | 17.05.2017 | ING Direct Superannuation Fund                                | Superannuation contributions | 93.67               |
| DD28392.47 | 17.05.2017 | Rio Tinto Staff Superannuation Fund                           | Superannuation contributions | 354.05              |
| DD28392.48 | 17.05.2017 | Cbus  | Superannuation contributions | 981.78              |
| DD28392.49 | 17.05.2017 | AMP Retirement Trust - BATT                                   | Superannuation contributions | 1,703.40            |
| DD28392.5  | 17.05.2017 | Rest Superannuation   | Superannuation contributions | 4,084.99            |
| DD28392.50 | 17.05.2017 | Sunsuper Pty Ltd  | Superannuation contributions | 2,844.51            |
| DD28392.51 | 17.05.2017 | First State Super   | Superannuation contributions | 618.70              |
| DD28392.52 | 17.05.2017 | Hesta Superannuation  | Superannuation contributions | 2,977.46            |
| DD28392.6  | 17.05.2017 | Mercer Superannuation (australia) Pty Ltd                     | Superannuation contributions | 310.42              |
| DD28392.7  | 17.05.2017 | HostPlus Superannuation                                       | Superannuation contributions | 4,345.72            |
| DD28392.8  | 17.05.2017 | Local Government Superannuation- SYDNEY                       | Superannuation contributions | 562.91              |
| DD28392.9  | 17.05.2017 | 100F Lifetrack Personal Superannuation                        | Superannuation contributions | 604.41              |
| DD28420.1  | 22.05.2017 | Wa Super ( Formerly Walgsp)                                   | Superannuation contributions | 78.46               |
| DD28420.2  | 22.05.2017 | Australian Super  | Superannuation contributions | 91.39               |
| DD28471.1  | 17.05.2017 | Wa Super ( Formerly Walgsp)                                   | Superannuation contributions | 125.35              |
|            |            |   |                              | <b>7,096,050.74</b> |

|           |            |                              |   |        |
|-----------|------------|------------------------------|---|--------|
| DD28494.1 | 21.04.2017 | Veterinary Surgeon's Board   | Application For Authorised Person To Use Dart Gun | 600.00 |
| DD28494.1 | 11.04.2017 | Mosquito Control Association | Annual Mosquito Control Association Membership    | 200.00 |

| Chq/EFT   | Date       | Name   | Description  | Amount   |
|-----------|------------|--|--|----------|
| DD28494.1 | 18.04.2017 | Magistrates Courts                             | Hearing Notice   | 117.50   |
| DD28494.1 | 30.03.2017 | Magistrates Court                              | Hearing Notices  | 1,156.00 |
| DD28494.1 | 18.04.2017 | Appliance Test Tag                             | Prevention Initiatives Custom Asset Labels   | 1,070.00 |
| DD28494.1 | 18.04.2017 | Auto One                                       | Point Samson Bushfire Brigade Materials - Syphon                                       | 34.95    |
| DD28494.1 | 29.03.2017 | Mercure Canberra                               | Meal Allowance For CEO While Attending Meetings In Canberra 28-29/03/2017              | 41.00    |
| DD28494.1 | 30.03.2017 | Mercure Canberra                               | Meal Allowance For CEO While Attending Meetings In Canberra 28-29/03/2017              | 19.00    |
| DD28494.1 | 31.03.2017 | Mercado Negro                                  | Meal Allowance For CEO While Attending Meetings In Perth 30/03/2017                    | 21.30    |
| DD28494.1 | 10.04.2017 | Caltex Star Mart                               | Petrol For CEO Vehicle   | 162.15   |
| DD28494.1 | 29.03.2017 | Parks & Leisure Australia                      | Software Program Active Parks  | 350.00   |
| DD28494.1 | 10.04.2017 | Coles Express                                  | LPG 8. 5kg New Bottle  | 80.00    |
| DD28494.1 | 18.04.2017 | Mindbody                                       | Software App Subscription  | 85.00    |
| DD28494.1 | 31.03.2017 | Aussie Candle Supplies                         | Goods Required For Wickham Precinct April School Holiday Program                       | 65.71    |
| DD28494.1 | 03.04.2017 | Unitix   | Wrist Bands For Youth Event Water World  | 555.50   |
| DD28494.1 | 05.04.2017 | Onslow Sun Chalets & Motel                     | Accommodation For Library Staff Onslow Regional Library Visit                          | 350.00   |
| DD28494.1 | 06.04.2017 | Red Earth Florist                              | Flowers For Employee   | 45.00    |
| DD28494.1 | 07.04.2017 | Australian Library And Information Association | Online Training Course For Library Staff Copyrights For Library                        | 295.00   |
| DD28494.1 | 10.04.2017 | Virgin Australia                               | Airfares For Citizen Of The Year Winner For Western Australian Of The Year Gala Dinner | 1,276.00 |
| DD28494.1 | 10.04.2017 | Virgin Australia                               | Airfare For Citizen Of The Year Winner For Western Australian Of The Year Gala Dinner  | 16.59    |
| DD28494.1 | 10.04.2017 | Mr Toys Toyworld                               | Purchase Of Goods For Youth Shed Holiday Program                                       | 435.87   |
| DD28494.1 | 12.04.2017 | Officeworks                                    | Stilford Electric Height Desk For Events Area  | 708.95   |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfares For J Hirst REAP Artists Presentations  | 764.01   |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For J Hirst REAP Artists Presentations Credit Card Charges                     | 9.93     |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For A Mickle REAP Artists Presentations  | 764.01   |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For A Mickle REAP Artists Presentations Credit Card Charges                    | 9.93     |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For L Bray REAP Artists Presentations  | 445.01   |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For L Bray REAP Artists Presentations Credit Card Charge                       | 5.79     |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For G Domahidy REAP Artists Presentations                                      | 445.01   |
| DD28494.1 | 13.04.2017 | Virgin Australia                               | Airfare For G Domahidy REAP Artists Presentations Credit Card Charges                  | 5.79     |
| DD28494.1 | 12.04.2017 | Qantas   | Airfare For L Bray REAP Artists Presentations  | 632.20   |
| DD28494.1 | 12.04.2017 | Qantas   | Airfare For G Domahidy Reap Artists Presentations                                      | 632.20   |
| DD28494.1 | 10.04.2017 | EB*2017 Western Australia                      | Tickets For The Citizen Of The Year Winner To Attend The Gala Dinner Awards In         | 400.00   |
| DD28494.1 | 19.04.2017 | EB Games                                       | Accessories For The Base   | 288.00   |
| DD28494.1 | 21.04.2017 | Chicken Treat                                  | Catering For Youth Services Event  | 165.43   |
| DD28494.1 | 21.04.2017 | Chicken Treat                                  | Catering For Youth Services Event  | 165.43   |
| DD28494.1 | 10.04.2017 | Fiorita Deli                                   | Meeting With A Smith   | 10.80    |
| DD28494.1 | 19.04.2017 | Obrien Glass                                   | Replacement Windscreen P1075   | 600.00   |
| DD28494.1 | 19.04.2017 | Better Choices Fortesque                       | Fuel For P1075   | 147.42   |
| DD28494.1 | 27.04.2017 | DNH GoDaddy                                    | Domain Transfer Karratha Airport   | 15.94    |
| DD28494.1 | 29.03.2017 | Lils Retrvision                                | Cable For Phone  | 29.95    |

| Chq/EFT   | Date       | Name                    | Description  | Amount |
|-----------|------------|-------------------------|--|--------|
| DD28494.1 | 21.04.2017 | Dun & Bradstreet        | Financial Risk Report For Contractors Wickham Community Hub                                | 340.00 |
| DD28494.1 | 21.04.2017 | Dun & Bradstreet        | Comprehensive Report For Contractors Wickham Community Hub                                 | 792.00 |
| DD28494.1 | 25.03.2017 | Pensione Hotel Perth    | Accommodation For Director To Attend Hearing   | 122.00 |
| DD28494.1 | 27.03.2017 | Telstra                 | Phone Bill For Director 21/02/2017 - 20/03/2017  | 107.93 |
| DD28494.1 | 01.04.2017 | Facebook                | Ads Payment For Community Survey FB Advertising  | 147.64 |
| DD28494.1 | 01.04.2017 | Facebook                | Ads Payment For Cosentino FB Advertising   | 100.00 |
| DD28494.1 | 01.04.2017 | Facebook                | Ads Payment For WRP FB Advertising   | 100.00 |
| DD28494.1 | 01.04.2017 | Facebook                | Ads Payment For Community, Youth & Library FB Advertising                                  | 50.00  |
| DD28494.1 | 01.04.2017 | Facebook                | Ads Payment For Future Clubs FB Advertising  | 50.00  |
| DD28494.1 | 16.03.2017 | Water Corporation       | Water Usage for Director 17/01/2017 - 14/03/2017   | 106.77 |
| DD28494.1 | 21.03.2017 | Water Corporation       | Water Usage for Manager 22/01/2017 - 19/03/2017  | 97.21  |
| DD28494.1 | 06.04.2017 | Qantas                  | Airfare Flight Change For Training Facilitator P McBride                                   | 103.00 |
| DD28494.1 | 18.04.2017 | Virgin Australia        | Airfares For Mgmt Accountant For Financial And Management Reporting Workshop In Perth      | 772.50 |
| DD28494.1 | 10.04.2017 | Qantas Airways Ltd      | Airfares For Mayor To Attend Meetings In Perth 12-13/04/2017                               | 753.70 |
| DD28494.1 | 10.04.2017 | Planet Ozi              | ADSL2+GB And Domain Hosting Subscription   | 291.21 |
| DD28494.1 | 11.04.2017 | Amnet Broadband Pty Ltd | Broadband 2+ Non-enabled 30g/50g 09/04/17 - 09/05/17                                       | 79.00  |
| DD28494.1 | 28.03.2017 | Telstra                 | Phone Usage For Director To 24/03/17   | 25.95  |
| DD28494.1 | 09.04.2017 | Telstra                 | Phone Bill For Officer 01/04/2017 In Accordance With Employment Contract                   | 85.00  |
| DD28494.1 | 12.04.2017 | Planet Ozi              | ADSL2+GB And Domain Hosting Subscription   | 155.99 |
| DD28494.1 | 13.04.2017 | Virgin Australia        | Airfare For Staff Relocation Credit Card Payment Surcharge                                 | 12.36  |
| DD28494.1 | 13.04.2017 | Virgin Australia        | Airfare For Staff Relocation   | 950.50 |
| DD28494.1 | 18.04.2017 | Horizon Power           | Power Bill For Director 28/02/2017 - 03/04/2017  | 319.13 |
| DD28494.1 | 18.04.2017 | Horizon Power           | Power Bill For Manager 11/03/2017 - 06/04/2017   | 79.57  |
| DD28494.1 | 13.04.2017 | Virgin Australia        | Airfares Engineer For Training In Perth 07-12/05/2017                                      | 638.00 |
| DD28494.1 | 13.04.2017 | Virgin Australia        | Airfare For Officer Engineer Gan For Training In Perth Credit Card Payment Surcharge       | 8.29   |
| DD28494.1 | 17.04.2017 | Rackspace               | Cloud Product Services Hosting Fee For City Website 17/03/2017-16/04/2017                  | 714.25 |
| DD28494.1 | 18.04.2017 | Virgin Australia        | Airfare Finance Officer For Accounting In Local Government Training In Perth 10-12/05/2017 | 764.01 |
| DD28494.1 | 18.04.2017 | Virgin Australia        | Airfare Finance Officer For Accounting In Local Government Training In Perth 10-12/05/2017 | 9.93   |
| DD28494.1 | 20.04.2017 | Rambla Bar And Bistro   | Catering For April 2017 Ordinary Council Meeting   | 505.30 |
| DD28494.1 | 18.04.2017 | Pensione Hotel Perth    | Accommodation For Finance Officer Whilst Attending Training In Perth                       | 108.60 |
| DD28494.1 | 18.04.2017 | Pensione Hotel Perth    | Accommodation For Director To Conduct Interview In Perth                                   | 106.58 |
| DD28494.1 | 21.04.2017 | Horizon Power           | Power Bill For Director 02/02/2017 - 03/04/2017  | 584.88 |
| DD28494.1 | 18.04.2017 | Pensione Hotel Perth    | Accommodation For Mgmt Accountant To Attend Training In Perth                              | 86.28  |
| DD28494.1 | 18.04.2017 | Virgin Australia        | Flights For Mgmt Accountant For Training Credit Card Surcharge                             | 10.04  |
| DD28494.1 | 05.04.2017 | Moving Co Pl            | Employment Relocation Expenses For Mgr City Services                                       | 772.00 |

| Chq/EFT   | Date       | Name                         | Description  | Amount   |
|-----------|------------|------------------------------|--|----------|
| DD28494.1 | 20.04.2017 | Assured Waterside Apartments | Accommodation For Mgmnt Accountant To Attend Training In Perth   | 302.92   |
| DD28494.1 | 21.04.2017 | Cleverbridge                 | Farm License Software Assurance For 1 Year   | 338.36   |
| DD28494.1 | 21.04.2017 | Kiphone                      | Replacement iPhone Screen  | 199.00   |
| DD28494.1 | 20.04.2017 | Assured Waterside Apartments | Accommodation For Mgmnt Accountant To Attend Training Credit Card Surcharge  | 5.12     |
| DD28494.1 | 09.05.2017 | JGM Hotel                    | Accommodation For Emerging Leaders Program 2016/17 x 4 People  | 820.00   |
| DD28494.1 | 27.04.2017 | Water Corporation            | Water Bill For Manager 18/01/2017-15/03/2017   | 281.22   |
| DD28494.1 | 19.04.2017 | Qantas                       | Airfare For CEO To Attend Pilbara Kimberly Forum/Pilbara Regional Council Meeting 14-17/05/17                      | 1,141.00 |
| DD28494.1 | 20.04.2017 | Qantas                       | Airfare For CEO To Attend Pilbara Kimberly Forum/Pilbara Regional Council Meeting 14-17/05/17                      | 767.83   |
| DD28494.1 | 20.04.2017 | Campaign Monitor             | Mail Distribution Service Used To Send Out Media Releases To Media Contacts And Subs                               | 64.90    |
| DD28494.1 | 20.04.2017 | Microsoft Billing            | Hosting Fee For Online Photo Library OneDrive April 2017   | 2.00     |
| DD28494.1 | 21.04.2017 | Graphic Stock                | 1 Year Subscription  | 135.66   |
| DD28494.1 | 20.04.2017 | Campaign Monitor             | Mail Distribution Service Used To Send Out Media Releases To Media Contacts And Sub                                | 24.22    |
| DD28494.1 | 30.04.2017 | Westpac                      | Credit Card Fee  | 10.83    |
| DD28494.1 | 27.03.2017 | N&R WA Pty Ltd               | Meal Allowance For Director While Attending Hearing In Perth   | 16.80    |
| DD28494.1 | 28.03.2017 | Pensione Hotel Perth         | Car Parking For Director While Attending Hearing In Perth  | 28.00    |
| DD28494.1 | 30.03.2017 | Qantas                       | Flight For CEO   | 240.11   |
| DD28494.1 | 31.03.2017 | Virgin Australia             | Flight For Mayor Travelling  | 445.01   |
| DD28494.1 | 31.03.2017 | Virgin Australia             | Flight For Mayor Travelling Credit Card Surcharge  | 5.79     |
| DD28494.1 | 03.04.2017 | AST Management               | Registration And Accommodation For CEO For Developing Northern Australia Conference                                | 1,227.00 |
| DD28494.1 | 03.04.2017 | AST Management               | Registration And Accommodation For Mayor For Developing Northern Australia Conference                              | 1,227.00 |
| DD28494.1 | 03.04.2017 | Qantas                       | Flights For Councillor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                   | 1,009.00 |
| DD28494.1 | 03.04.2017 | Qantas                       | Flights For Councillor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                   | 889.00   |
| DD28494.1 | 03.04.2017 | Qantas                       | Flights For Councillor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                   | 889.00   |
| DD28494.1 | 03.04.2017 | Qantas                       | Flight For Councillor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                    | 889.00   |
| DD28494.1 | 12.04.2017 | Virgin Airlines              | Flight For Mayor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                         | 565.00   |
| DD28494.1 | 12.04.2017 | Virgin Airlines              | Flight For Mayor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                         | 7.35     |
| DD28494.1 | 19.04.2017 | Qantas                       | Flight For Mayor   | 632.20   |
| DD28494.1 | 19.04.2017 | Virgin Airlines              | Flight For Mayor   | 319.00   |
| DD28494.1 | 20.04.2017 | Virgin Airlines              | Credit Card Surcharge Flight For C Adams Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17 | 8.65     |
| DD28494.1 | 20.04.2017 | Virgin Airlines              | Flight For CEO Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17                           | 665.01   |
| DD28494.1 | 03.04.2017 | Coles                        | Catering For Councillor Catch-Up   | 12.32    |

| Chq/EFT   | Date       | Name            | Description  | Amount           |
|-----------|------------|-----------------|--|------------------|
| DD28494.1 | 19.04.2017 | Qantas          | Flight For Mayor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17 | 767.83           |
| DD28494.1 | 19.04.2017 | Virgin Airlines | Flight For Mayor Attending The Joint Pilbara Kimberly & NT Forum &.PRC Meeting 15-17/05/17 | 4.15             |
| DD28494.1 | 03.04.2017 | Coles           | Catering For Councillor Catch-Up   | 9.04             |
|           |            |                 |  | <b>37,121.31</b> |

|            |                  |                                |                     |
|------------|------------------|--------------------------------|---------------------|
| 01.05.2017 | City of Karratha | Wages                          | 7,804.60            |
| 02.05.2017 | City of Karratha | Wages                          | 490.73              |
| 04.05.2017 | City of Karratha | Payroll F/N Ending: 03.05.2017 | 740,092.25          |
| 18.05.2017 | City of Karratha | Payroll F/N Ending: 17.05.2017 | 729,067.20          |
| 22.05.2017 | City of Karratha | Wages                          | 922.49              |
| 26.05.2017 | City of Karratha | Wages                          | 21,505.89           |
|            |                  |                                | <b>1,499,883.16</b> |

**Total Payments: 8,633,055.21**

**10.3 2016/17 FINAL FORECAST AND CARRY FORWARD BUDGET AMENDMENTS**

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>FM.19</b>                                 |
| <b>Responsible Executive Officer:</b> | <b>Director Corporate Services</b>           |
| <b>Reporting Author:</b>              | <b>Management Accountant</b>                 |
| <b>Date of Report:</b>                | <b>29 May 2017</b>                           |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                                   |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                                   |
| <b>Attachment(s):</b>                 | <b>Detailed Budget Amendments by Account</b> |

**PURPOSE**

For Council to consider a final review of the 2016/17 budget versus actual comparison, which has been completed as part of the preparation of the 2017/18 Budget. This report identifies accounts that are expected to have material or confirmed variances compared to the current budget in determining the final surplus/ (deficit) carried forward.

**BACKGROUND**

Council staff undertake a mandatory review of the budget progress in March each year in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. The budget process includes establishing if there is a budget deficit or surplus to be carried forward restricted to the prescribed amount, and should be prepared and calculated on realistic and conservative estimates.

It is necessary to review Council's entire budget in order to forecast projected surplus/ (deficit) for year ended 30 June 2017. The forecast review has been completed including consideration of current commitments and carry forward capital programs that require inclusion in the 2017/18 budget.

The following table is a summary of the overall amendments required to the budget as a result of the Carry Forwards and Ordinary Council Meetings for 2016/17:

|                                    | <b>Original Budget</b> | <b>Current Budget</b> | <b>Final Forecast<br/>2016/17</b> | <b>Budget<br/>Amendments</b> |
|------------------------------------|------------------------|-----------------------|-----------------------------------|------------------------------|
| Operating Expense                  | (88,152,610)           | (85,924,217)          | (85,560,713)                      | 363,504                      |
| Operating Revenue                  | 121,244,683            | 113,268,714           | 113,280,958                       | 12,244                       |
| Non Operating Expense              | (79,727,050)           | (84,739,981)          | (101,993,052)                     | (17,253,071)                 |
| Non Operating Revenue              | 22,439,590             | 28,824,048            | 44,931,493                        | 16,107,445                   |
| Non Cash Items Included            | 22,284,844             | 20,770,165            | 20,770,165                        | 0                            |
| Restricted PUPP Surplus BFWD 15/16 | 7,220,459              | 7,905,744             | 7,905,744                         | 0                            |
| Unrestricted Surplus BFWD 15/16    | 586,878                | 1,800,787             | 1,800,787                         | 0                            |
| Restricted Surplus BFWD 15/16      | 0                      | 3,958,660             | 3,958,660                         | 0                            |
| Restricted PUPP Surplus CFWD       | 5,863,920              | 5,863,920             | 4,603,608                         | (1,260,312)                  |
| <b>Surplus/ (Deficit) 16/17</b>    | <b>32,874</b>          | <b>0</b>              | <b>490,434</b>                    | <b>490,434</b>               |

The adjustment to restricted PUPP Surplus Carried Forward is a result of an increase in payment of PUPP service charges.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

The Executive and Managers have been involved in regular reviews of the operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The prescribed format is in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. Pursuant to section 6.8 of the *Local Government Act 1995* changes to budget need to be authorised in advance by resolution.

**POLICY IMPLICATIONS**

The City's financial reporting is prepared in accordance with Accounting Policy CF1.

**FINANCIAL IMPLICATIONS**

The amendments identified below will result in the Current Budget Surplus/ (Deficit) of Nil being replaced with a Proposed Estimated Carry Forward Budget Surplus of \$490,434. The current position is as follows:

|  |                  |
|--|------------------|
| Original Budget Surplus/ (Deficit)                                   | \$32,874         |
| Current Budget Surplus/ (Deficit) as per amendments to 30 April 2017 | \$0              |
| Final Forecast as a result of the 16/17 Carry Forward Amendment      | \$5,094,042      |
| Less: Restricted Balance - Pilbara Underground Power                 | \$4,603,608      |
| <b>Proposed Estimated Budget Unrestricted Surplus/ (Deficit)</b>     | <b>\$490,434</b> |

The detailed proposed amendments attributing to this surplus are included as an attachment to this report, a summary of the key changes is as follows:

| Major Amendments to Revenue  | Description  | Amount              |
|--|--|---------------------|
| Revenue Increase: Reserve Transfer                                   | Transfer from Infrastructure Reserve for the purchase of the Quarter   | \$20,000,000        |
| Revenue Reduction: Airport Landing Fees and Passenger Service Charge | Decrease in forecast due to less landings and smaller aircraft being used combined with reduction in passenger numbers | (\$871,000)         |
| Revenue Reduction: Reserve Transfers                                 | Reserve transfers reduced due to carry forwards  | (\$3,892,555)       |
| Revenue Increase: Financial Assistance Grant and Local Roads Grant   | 2017/18 Financial Assistance Grant and Local Roads Grant quarter 1 & 2 expected to be paid end of June 2017            | \$1,217,156         |
| Revenue Increase: Road Projects Grants                               | Increased RRG funding for Coolawanyah Road and PDC funding for road signage  | \$268,086           |
| Revenue Increase: Waste Disposal Fees                                | Volumes of contaminated soil and liquid waste greater than anticipated   | \$150,000           |
| Revenue Reduction: WANDRRA   | WANDRRA funding for February 2017 floods to be received 2017/18  | (\$850,000)         |
| <b>Total</b>   |  | <b>\$16,021,687</b> |

| <b>Major Amendments to Expenditure</b>                        | <b>Description</b>   | <b>Amount</b>       |
|---|--|---------------------|
| Expenditure Increase: The Quarter                             | Purchase of The Quarter Site, settlement expected June 2017  | \$20,000,000        |
| Expenditure Increase: Coolawanyah Road                        | Additional funding received from RRG for increased works program   | \$271,913           |
| Expenditure Increase: Tom Price Road                          | Contribution to sealing of Tom Price Road  | \$200,000           |
| Expenditure Reduction: General Waste and Recycling Collection | Expenditure not required due to new contract   | (\$247,452)         |
| Expenditure Increase: Karratha Leisureplex                    | Lightning strike repairs, insurance claim expected to be received 2017/18                                  | \$132,000           |
| Expenditure Reduction: Footpath Works                         | Completed under budget   | (\$190,000)         |
| Expenditure Increase: Additional Reserve Transfers            | Reserve transfers to Financial Assistance Grants and to adjust for changes in Waste and Airport operations | \$657,207           |
| Strategic Planning Projects                                   | Cossack Scheme Amendment and Conservation Management Plan to be completed post Geotechnical Investigation  | (\$77,453)          |
| <b>Total</b>  |  | <b>\$20,746,215</b> |

| <b>Items to be Carried Forward</b>                     | <b>Description</b>  | <b>Amount</b> |
|--|---|---------------|
| 50c Hall Asphalt Overlay                               | Contractor unavailable, anticipated expenditure early 2017/18                             | \$65,000      |
| Roebourne Golf Club House Demolition Works             | Anticipated expenditure early 2017/18   | \$80,000      |
| Park Enhancements                                      | Anticipated expenditure early 2017/18   | \$39,000      |
| Wickham Boat Beach dune revegetation and fencing works | Anticipated expenditure early 2017/18   | \$80,000      |
| Searipple Lookout dune revegetation works              | Anticipated expenditure early 2017/18   | \$21,000      |
| HHBSC Marina Contribution                              | Balance to be carried forward as contribution to Marina planning                          | \$88,000      |
| Point Samson Carpark design works                      | Funds to be used in 2017/18 for next stage  | \$52,000      |
| Wickham Street Tree Enhancement                        | Anticipated expenditure early 2017/18   | \$100,000     |
| Karratha Airport Airside Maintenance                   | Sealing works to be completed early 2017/18   | \$50,000      |
| Red Earth Arts Precinct                                | Full contingency not required to date and timing of progress payments later than expected | \$2,043,150   |
| Tambrey Pavilion                                       | Project art works, anticipated expenditure early 2017/18                                  | \$24,000      |
| Kookaburra Park  | Project art works, anticipated expenditure early 2017/18                                  | \$50,000      |
| Karratha Leisureplex                                   | Tender for building expansion going to June Ordinary Council Meeting                      | \$688,000     |
| Karratha Leisureplex Furniture and Equipment           | Gym fit out to be completed post building expansion                                       | \$113,787     |

| Items to be Carried Forward                              | Description   | Amount             |
|--|---|--------------------|
| Wickham Community Hub                                    | Anticipated expenditure early 2017/18   | \$9,495            |
| Dampier Community Hub                                    | Carpark works and replacement Exhaust system for the ELC kitchen, anticipated expenditure early 2017/18                               | \$57,000           |
| Karratha Depot   | Anticipated expenditure early 2017/18   | \$70,000           |
| Bulgarra Bus Bays and Shelters                           | Anticipated expenditure early 2017/18   | \$153,800          |
| Murujuga National Park Access Road (Conzinc Bay)         | Anticipated expenditure early 2017/18   | \$19,154           |
| Dampier Lions Park Reticulation Renewal                  | Anticipated expenditure early 2017/18   | \$50,000           |
| Replace Park Furniture/Fencing                           | Anticipated expenditure early 2017/18   | \$30,000           |
| Park Enhancements  | Park enhancement works, anticipated expenditure early 2017/18   | \$54,000           |
| Footpath Lighting Upgrade                                | Anticipated expenditure early 2017/18   | \$35,000           |
| Point Samson Beautification                              | Anticipated expenditure early 2017/18   | \$13,330           |
| Karratha Airport International Terminal Compliance Works | Architectural design of changes to terminal required for International compliance requirements, anticipated expenditure early 2017/18 | \$100,000          |
| Karratha Airport Airside Upgrade                         | Anticipated expenditure early 2017/18   | \$70,000           |
| <b>Total</b>   |   | <b>\$4,155,716</b> |

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services  
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting

### RISK MANAGEMENT CONSIDERATIONS

Strong internal controls, policies and monitoring ensure that risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported to Council.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

Two budget reviews were conducted during the 2016/17 financial year. The budget reviews were conducted in November 2016 based on the first quarter results and in March 2017 based on the second quarter results.

### VOTING REQUIREMENTS

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996*, RESOLVES to ADOPT the Proposed 2016/17 Budget Amendments presented in the Carry Forwards Estimated Budget with the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The report considers the financial position of the Council to the end of April 2017 and proposes various amendments as determined by management to ensure the budget represents the most current reflection of Council’s activities for the remainder of the 2016/17 financial year.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153824  
**MOVED** : Cr Smeathers  
**SECONDED:** : Cr White-Hartig

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to ADOPT the attached 2016/17 Carry Forward Estimated Budget Amendments which result in a forecast 2016/17 Unrestricted Budget Surplus of \$490,434 as follows:

|   |                      |
|---|----------------------|
| <b>Carry Forward Items</b>  | <b>\$4,155,716</b>   |
| <b>Adjustments to Income/Expenditure</b>                                  | <b>(\$4,925,594)</b> |
| <b>Reduction in Forecast 2016/2017 Restricted Surplus Carried Forward</b> | <b>\$1,260,312</b>   |
| <b>Forecast 2016/2017 Unrestricted Budget Surplus</b>                     | <b>\$490,434</b>     |

**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**10.4 COMMUNITY LEASES – TERM VARIATIONS**

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>LS.7</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Corporate Services</b>   |
| <b>Reporting Author:</b>              | <b>Governance Officer - Leasing</b>  |
| <b>Date of Report:</b>                | <b>1 June 2017</b>   |
| <b>Applicant/Proponent:</b>           | <b>Karratha Kart Club<br/>Roebourne Pistol Club Incorporated<br/>St. Paul's Primary School</b> |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>   |
| <b>Attachment(s)</b>                  | <b>Nil</b>   |

**PURPOSE**

For Council to consider an amendment to the lease term for a number of leases with community groups.

**BACKGROUND**

A number of new leases for properties under the management of the City have been resolved by Council to have a total potential lease duration of 21 years, details of which are provided below:

| <b>Lessee</b>                  | <b>Karratha Kart Club</b>          |
|--------------------------------|------------------------------------|
| Resolution Number              | 153708                             |
| Site                           | Part Lot 4903 Anderson Road        |
| Initial Term                   | 11 years                           |
| Extension Options              | 10 years                           |
| Total potential lease duration | 21 years                           |
| Rent                           | Peppercorn - \$10 per annum ex GST |

| <b>Lessee</b>                  | <b>Roebourne Pistol Club Incorporated</b>  |
|--------------------------------|--|
| Resolution Number              | 153708                                     |
| Site                           | Part Lot 105 Point Samson – Roebourne Road |
| Initial Term                   | 2 years                                    |
| Extension Options              | 5 years + 5 years + 5 years + 4 years      |
| Total potential lease duration | 21 years                                   |
| Rent                           | Peppercorn - \$10 per annum ex GST         |

| <b>Lessee</b>                  | <b>St. Paul's Primary School</b>            |
|--------------------------------|---|
| Resolution Number              | 153740                                      |
| Site                           | Part Lot 3909 on Reserve 39116, Padbury Way |
| Initial Term                   | 7 years                                     |
| Extension Options              | 7 years + 7 years                           |
| Total potential lease duration | 21 years                                    |
| Rent                           | Peppercorn - \$10 per annum ex GST          |

In accordance with section 136 of the *Planning and Development Act 2005* (the 'Act'), the approval of the West Australian Planning Commission is required for leases which are only

for part of a lot and the lease term exceeds 20 years (including any extension options). Therefore, all of the above leases will require such approval being obtained. In each of the above instances, a portion of a larger lot is being leased and falls under this legislation.

The associated fee for obtaining the commission's approval for each lease under section 136 of the Act is \$526. This fee is not proportionate to the rental charged for the leases, being \$10 per annum excluding GST.

In order to alleviate the requirement to incur the above fee, it is proposed that the leases are amended to have total potential lease durations of 20 years only. This can be achieved by reducing the final extension options by one year, as follows:

|                   |                           |
|-------------------|---------------------------|
| <b>Lessee</b>     | <b>Karratha Kart Club</b> |
| Initial Term      | 11 years                  |
| Extension Options | 9 years                   |

|                   |   |
|-------------------|---|
| <b>Lessee</b>     | <b>Roebourne Pistol Club Incorporated</b> |
| Initial Term      | 2 years                                   |
| Extension Options | 5 years + 5 years + 5 years + 3 years     |

|                   |                                  |
|-------------------|----------------------------------|
| <b>Lessee</b>     | <b>St. Paul's Primary School</b> |
| Initial Term      | 7 years                          |
| Extension Options | 7 years + 6 years                |

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected issues. Should Council not resolve to amend the total potential lease durations, the lessees will incur the cost associated with obtaining approval from the Planning Commission.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

The lessees have been informed of the proposed modification to their lease term and none had any objections.

#### **STATUTORY IMPLICATIONS**

Section 136 of the *Planning and Development Act 2005* requires that the approval of the Planning Commission for leases of part lots for terms of over 20 years.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

Whilst there are no financial implications for Council, if the total term of the leases remains at 21 years, a fee of \$526.00 will be incurred by each lessee for approval of each lease by the Planning Commission.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.e.1.4 Lease Administration

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

All proponents are currently in occupation on the sites in question and the Karratha Kart Club and Roebourne Pistol Club have in the past held valid leases with the City for the sites they occupy.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT AMEND the term for the leases with Karratha Kart Club, Roebourne Pistol Club Incorporated and St. Paul's Primary School and seek Ministerial approval at a cost of \$526 per application.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further information.

**CONCLUSION**

Amending the total duration for the leases to be 20 years will negate the requirement to incur the fees associated with obtaining the approval of the Planning Commission.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153825  
**MOVED** : Cr Vandenberg  
**SECONDED:** : Cr Lally

That Council by **SIMPLE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to **APPROVE** the amendment to the lease term for the leases with Karratha Kart Club, Roebourne Pistol Club Incorporated and St. Paul’s Primary School from a total term of 21 years to 20 years with the term of each lease as follows:

|                          |                           |
|--------------------------|---------------------------|
| <b>Lessee</b>            | <b>Karratha Kart Club</b> |
| <b>Initial Term</b>      | <b>11 years</b>           |
| <b>Extension Options</b> | <b>9 years</b>            |

|                          |  |
|--------------------------|--|
| <b>Lessee</b>            | <b>Roebourne Pistol Club Incorporated</b>    |
| <b>Initial Term</b>      | <b>2 years</b>                               |
| <b>Extension Options</b> | <b>5 years + 5 years + 5 years + 3 years</b> |

|                          |                                  |
|--------------------------|----------------------------------|
| <b>Lessee</b>            | <b>St. Paul’s Primary School</b> |
| <b>Initial Term</b>      | <b>7 years</b>                   |
| <b>Extension Options</b> | <b>7 years + 6 years</b>         |

**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

**10.5 LEASE OF DALGETY HOUSE TO YINJAA-BARNI ART GROUP**

|                                       |                                     |
|---------------------------------------|-------------------------------------|
| <b>File No:</b>                       | <b>CA.80</b>                        |
| <b>Responsible Executive Officer:</b> | <b>Director Corporate Services</b>  |
| <b>Reporting Author:</b>              | <b>Governance Officer - Leasing</b> |
| <b>Date of Report:</b>                | <b>9 May 2017</b>                   |
| <b>Applicant/Proponent:</b>           | <b>Yinjaa-Barni Art</b>             |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                          |
| <b>Attachment(s):</b>                 | <b>Nil</b>                          |

---

**PURPOSE**

For Council to consider the establishment of a lease between Yinjaa-Barni Art (YBA) and the City of Karratha (City) for Lot 3 (48) Roe Street, Roebourne, which includes the building commonly known as Dalgety House.

**BACKGROUND**

The City has received a request from YBA to lease 48 Roe Street, which contains the property known as Dalgety House. YBA has been in occupation in Dalgety House since 2007 and primarily use the building for the creation and sale of local artwork. YBA is a not-for-profit Aboriginal corporation that consists of artists who predominately belong to the Yindjibarndi language group. The lease expired on 30 November 2008, but the YBA remains in occupation on a month by month holding over clause. YBA has requested a peppercorn lease with an initial 10-year term and with an option to extend for a further five years, and otherwise under the same conditions as their previous lease.

Dalgety House was purchased by the City in 2000. There is a Conservation Management Plan (Plan) for the building dating back to 2002, however the Plan pre-dates Dalgety House being placed on the City's Heritage Inventory in 2013 and the Heritage Council of Western Australia's Register of Heritage Places (Heritage Place No. 13254) in 2009. As such, it should be noted that the Plan is not an accurate reflection of the full extent of current legislative requirements relating to the management of Dalgety House.

Permitted Use

The Plan sets out that the preferred use for Dalgety House is as a residence, but if that is no longer feasible "then other compatible uses would include community uses". The use of the space by the Art Group is compatible with the suggested uses set out in the Plan.

Maintenance and Development

The most recent building inspection of Dalgety House noted that while some elements of the building are fair the condition of the property is generally poor. Significant investment by the City would be required to rectify structural issues in the next 10-15 years.

YBA has submitted a grant application for minor upgrade works to the building. While this application is supported by City officers a decision on it has been put on hold pending successful formalisation of the lease arrangements.

It is proposed that a new lease be established with the YBA Dalgety House under the following key terms and conditions:

|                                       |  |
|---------------------------------------|--|
| <b>Lessee</b>                         | Yinjaa Barni Art Group   |
| <b>Site</b>                           | Lot 3 on Plan 528 being the whole of the land contained in Certificate of Title Volume 1390 Folio 918<br>Street address: 48 Roe Street, Roebourne (Dalgety House)  |
| <b>Initial Term</b>                   | 10 years   |
| <b>Extension Options</b>              | Yes - 5 years  |
| <b>Total potential lease duration</b> | 15 years   |
| <b>Rent</b>                           | Peppercorn - \$10.00 per annum ex GST  |
| <b>Permitted Use</b>                  | Art Studio and Art Gallery   |
| <b>Maintenance responsibility</b>     | All general maintenance responsibility with Lessee, with the exception of: <ul style="list-style-type: none"> <li>• compliance related maintenance (e.g. fire safety equipment testing, RCD checks);</li> <li>• air-conditioning maintenance and repair;</li> <li>• termite inspections and treatment;</li> <li>• fair wear and tear; and</li> <li>• structural maintenance.</li> </ul>  |
| <b>Outgoings responsibility</b>       | All outgoings responsibility, with the exception of water/sewerage rates, lie with the Lessee. This is including but not limited to costs related to lease renewal, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water /sewerage usage charges.   |
| <b>Subletting permitted</b>           | No   |
| <b>Special conditions</b>             | <ol style="list-style-type: none"> <li>1. Regard must be had to the heritage status of the premises when planning works on site, and all necessary permits and authorisations be obtained in writing prior to commencing works, including but not limited to permits or authorisations from the Lessor under the lease and any permits or authorisations required by statute.</li> <li>2. No extension option will be granted without resolution of any compliance issues on the site to the satisfaction of the City in its sole discretion.</li> </ol> |

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected issues.

Should Council recommend not to enter into the lease the YBA will have to find another suitable location for their art group, and the City will need to find another suitable Lessee for Dalgety House.

### COUNCILLOR/OFFICER CONSULTATION

Internal stakeholder consultation has taken place with the City's Parks and Gardens, Building Maintenance, Planning Services, Community Services and Building Services teams.

### COMMUNITY CONSULTATION

Under Regulation 30(b) of the *Local Government (Functions and General) Regulations 1996*, this disposition is exempt from the requirement to conduct a local public notice under section 3.58 of the *Local Government Act 1995*.

**STATUTORY IMPLICATIONS**

The City is obliged to observe the provisions of the *Heritage of Western Australia Act, 1990* and the *Heritage of Western Australia Regulations 1991* in any interactions with the property, including the management, maintenance, repair or development of the property.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are financial implications due to the property having heritage significance and the likelihood of it requiring considerable structural maintenance in the next 10-15 years.

The areas that will likely require structural maintenance and repairs to be undertaken at the City’s cost are:

- The veranda - at an anticipated cost of \$100,000.
- The floors - at an anticipated cost of \$75,000.
- The roof - at an anticipated cost of \$50,000.

An annual maintenance budget of \$15,000 is provided, however additional provision will need to be made in future budgets for these works.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

|                        |         |  |
|------------------------|---------|--|
| Our Outcomes:          | 1.e     | Recognition of Diversity                     |
| Our Outcomes:          | 4.d     | Strong partnerships and indigenous relations |
| Our Programs/Services: | 4.e.1.4 | Lease Administration                         |

**RISK MANAGEMENT CONSIDERATIONS**

There are risk management considerations related to leasing out a building that has a known likelihood of structural maintenance being required.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The City provided a lease to YBA of the premises commonly known as Dalgety House for 1 year commencing on 1 December 2007 and expiring on 30 November 2008.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. NOT ESTABLISH a lease with Yinjaa-Barni Art;
2. INFORM Yinjaa-Barni Art that they will need to vacate the premises within 3 months;  
and
3. REQUEST that staff examine options to refurbish the premises for future use and report back to Council.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to DEFER consideration of a lease with Yinjaa-Barni Art Group pending further review.

**CONCLUSION**

A Lease Agreement with Yinjaa-Barni Art for the premises commonly known as Dalgety House will formalise an existing arrangement and enable the YBA to meaningfully apply for grant funding, which if successfully obtained will facilitate minor upgrades to the building.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153826  
 MOVED : Cr White-Hartig  
 SECONDED: : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to EXECUTE a lease between City and Yinjaa-Barni Art Group for Lot 3 on Plan 528 being the whole of the land contained in Certificate of Title Volume 1390 Folio 918, and also being the property at street address 48 Roe Street, Roebourne that is commonly known as Dalgety House under the following key terms and conditions:

|                                |  |
|--------------------------------|--|
| Lessee                         | Yinjaa Barni Art Group   |
| Site                           | Lot 3 on Plan 528 being the whole of the land contained in Certificate of Title Volume 1390 Folio 918<br>Street address: 48 Roe Street, Roebourne (Dalgety House)  |
| Initial Term                   | 10 years   |
| Extension Options              | Yes - 5 years  |
| Total potential lease duration | 15 years   |
| Rent                           | Peppercorn - \$10.00 per annum ex GST  |
| Permitted Use                  | Art Studio and Art Gallery   |
| Maintenance responsibility     | All general maintenance responsibility with Lessee, with the exception of: <ul style="list-style-type: none"> <li>• compliance related maintenance (eg fire safety equipment testing, RCD checks);</li> <li>• air-conditioning maintenance and repair;</li> <li>• termite inspections and treatment;</li> <li>• fair wear and tear; and</li> <li>• structural maintenance.</li> </ul>  |
| Outgoings responsibility       | All outgoings responsibility, with the exception of water/sewerage rates, lie with the Lessee. This is including but not limited to costs related to lease renewal, waste removal, electricity infrastructure and consumption, gas infrastructure and consumption, telephone/internet infrastructure and consumption, fire and emergency services levies, and water /sewerage usage charges.   |
| Subletting permitted           | No   |
| Special conditions             | <ol style="list-style-type: none"> <li>1. Regard must be had to the heritage status of the premises when planning works there, and all necessary permits and authorisations be obtained in writing prior to commencing works, including but not limited to permits or authorisations from the Lessor under the lease and any permits or authorisations required by statute.</li> <li>2. No extension option will be granted without resolution of any compliance issues on the site to the satisfaction of the City in their sole discretion.</li> </ol> |

**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



**10.6 DRAFT CG-14 ELECTION CARETAKER PERIOD POLICY**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>CM.110</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Corporate Services</b>                      |
| <b>Reporting Author:</b>              | <b>Manager Governance &amp; Organisational Strategy</b> |
| <b>Date of Report:</b>                | <b>8 June 2017</b>                                      |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s):</b>                 | <b>Draft Election Caretaker Period Policy</b>           |

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**PURPOSE**

To consider adoption of an Election Caretaker Period Policy during local government elections.

**BACKGROUND**

State Government has a 'caretaker convention' that has been applied since the State elections in 2001 restricting the type of decisions that can be made until the new government is formed. In 2013 the Department of Local Government suggested adoption of a similar convention in the lead up to local government elections as a best practice initiative. Caretaker periods are intended to avoid the perception that renominating Councillors might take unfair advantage of their position to inappropriately influence how people vote.

Although a model policy proposed at the WALGA State Council in February 2016 was not adopted, there has been a growing number of local governments adopting a caretaker policy.

If adopted, the proposed policy would require temporary suspension of Council's consideration of significant issues until the new Council is elected. This Policy would apply from the close of nominations until the day of the elections when voting closes (the 'Caretaker Period') to cover:

- (a) Decisions that are made by the Council;
- (b) Materials published by the City;
- (c) Attendance and participation in functions and events;
- (d) Use of the City's resources; and
- (e) Access to City information.

The proposed policy would apply to Councillors, candidates and employees of the City. Whilst candidates that are not sitting Councillors cannot be compelled to comply with a policy of the Council, these candidates would be made aware of the Caretaker Policy and encouraged to cooperate with its implementation.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role. Planning of Council activities and decisions needs to be cognisant of this period whereby decisions may be deferred until the new Council is sworn in, or decisions are made prior to the caretaker period.

In 2017 the 'Caretaker Period' would be from 14 September 2017 until 6pm on 21 October 2017 and any significant matters will need to be considered prior to the scheduled OCM in September or deferred until the November OCM.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory provisions requiring that such a policy be established.

**POLICY IMPLICATIONS**

There are no implications for existing policy with the exception of the Code of Conduct.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There is always a level of risk associated with decisions made by a Council prior to an election that may or may not receive the same level of support with a newly sworn in Council. The implementation of a Caretaker Period Policy would temporarily restrict decision making on significant or controversial matters until the new Council is sworn in to then consider the matter and deal with the implications of its own decisions.

Should the policy be implemented, Council reports may be suspended resulting in delays if matters are considered to be significant. This will need to be managed administratively and may result in a larger agenda for the August OCM or the November OCM in an election year.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Caretaker policies have been adopted by the City of Perth, City of Gosnells, City of Stirling, City of Vincent, Town of Cambridge and Town of Port Hedland.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT a Council Policy for an Election Caretaker Period.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Policy CG-14 Election Caretaker Period Policy with the following amendments:

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration on this matter until a later date.

**CONCLUSION**

Adoption of a Caretaker policy would limit decisions requiring Council consideration 37 days out from the election day. This would minimise perceptions that renominating Councillors have an unfair advantage and it provides the new Council greater opportunity to consider significant decisions that will be effected in their term of office.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153827  
**MOVED** : Cr Lally  
**SECONDED:** : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT Council Policy CG-14 Election Caretaker Period Policy.

**CARRIED**

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FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



## **11 COMMUNITY SERVICES**

### **11.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION POLICY PROPOSALS - CS22**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>RC.120</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Community Services</b>  |
| <b>Reporting Author:</b>              | <b>Coordinator Arts and Culture</b>   |
| <b>Date of Report:</b>                | <b>29 May 2017</b>  |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachments</b>                    | <b>1. CONFIDENTIAL Panel Assessment Brew and the Moo</b><br><b>2. CONFIDENTIAL Panel Assessment APACA Conference</b><br><b>3. CONFIDENTIAL Panel Summary Brew and the Moo, and APACA Conference</b> |

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#### **PURPOSE**

For Council to consider the allocation of funds from the Major Event Sponsorship and Attraction Program (MESAP).

#### **BACKGROUND**

At the January 2017 OCM, Council adopted policy changes to the Major Events Sponsorship Scheme CS-22. The policy change from Major Event Sponsorship Scheme to the Major Event Sponsorship and Attraction Program aims to provide a more responsive program that will be used to support local event development and also attract major events to the City. It provides Officers with the opportunity to work collaboratively with existing and future event providers to develop a support package that suits each event's requirements.

As part of the policy review Officers developed a funding process including the development of guidelines, application process, proposal template and assessment criteria. The proposals are assessed by an independent assessment panel who review each proposal independently then meet to discuss at a panel meeting. As a result of the panel meeting a recommendation is formulated for Council to consider. Applications for funding through the program are now open with national, state and local advertising planned for the funding.

Two proposals for funding have been submitted during this period, Australian Performing Arts Centres Association (APACA) Conference 2018 and Brew and the Moo, a three-year proposal (2017–2019 inclusive). MESAP allows for multi-year applications, however each subsequent year is subject to satisfactory event delivery, acquittal process and budget adoption. Both proposals were assessed and the results are summarised as follows:

| APPLICANT  | AMOUNT REQUESTED                           | TOTAL EVENT BUDGET | ASSESSMENT SCORE |
|--|--|--------------------|------------------|
| APACA<br>“APACA Conference 2018”<br>At Red Earth Arts Precinct | \$135,000:<br>\$100K and<br>\$35K in kind. | \$420,038          | 77.5%            |

**RATIONALE**

APACA presents a very good opportunity for the City of Karratha highlighting synergy with the City’s vision for Karratha as Australia’s most liveable regional City. The proposal touches on the event’s capacity to showcase diverse industry, tourism engagement, business attraction, promotion as a business destination and raising profile of the region.

There is a strong case for proposed economic impact with a high number of attendees anticipated from outside of the region, with 70% expected from interstate or overseas. 1,470 room nights expected for the duration of the conference and over \$400K local spend expected. The Conference is scheduled to coincide with REAF as the majority of attendees are arts practitioners/producers with good development opportunity for local performing arts enthusiasts.

APACA is a well-established, reputable conference of a scale and magnitude not experienced in Karratha in recent times and will deliver considerable positive community and social impact. Environmental impact is minimal with Red Earth Arts Precinct as the proposed venue and no residential areas in the vicinity. APACA conference presents a good marketing/tourism opportunity for City of Karratha with a solid marketing strategy outlined, good acknowledgement of the City as Principal Supporter and industry-specific media coverage proposed. Risk for this event is minimal with over 30 prior conferences delivered by APACA although this is recognised as an innovation with some inherent risk in hosting the event in a remote regional city. Industry support is secured along with cash and in-kind sponsorship. It is worth noting APACA is requesting \$100K cash sponsorship (to offset delegates flights and travel costs) and \$35k in-kind sponsorship through venue hire, staffing, freight and production assistance at Red Earth Arts Precinct. This proposal represents an excellent opportunity to showcase and activate this new community space.

Officers recommend funding the APACA 2018 Conference.

| APPLICANT  | AMOUNT REQUESTED   | TOTAL EVENT COST              | ASSESSMENT SCORE |
|--|--|-------------------------------|------------------|
| Wrapped Creations<br>“Brew and the Moo 2017- 2019”<br>At Hampton Oval, Dampier | \$100,000 over<br>3 years:<br>\$50K Yr One<br>\$30K Yr Two<br>\$20K Yr Three | \$249,500 (per<br>event/year) | 65.7%            |

**RATIONALE**

Brew and the Moo presents a good offer for the City of Karratha showing synergy with the City’s vision for Karratha as Australia’s most liveable regional City. The proposal touches on the event’s capacity to showcase diverse industry, tourism engagement, promotion as a business destination and raising profile of the region.

The event was run in 2016, with a contribution of \$5,000 from Dampier Community Association (DCA) via ACADS funds. The event attracted 1,100 attendees, directly employed over 40 local casual personnel and contracted 18 local suppliers. An estimated \$100,000+ was injected into the local economy (using Tourism WA benchmark figures). There is strong opportunity to

develop and grow this event as a flagship tourism event for the Pilbara, attracting regional, intrastate and interstate attendees. The organisers applied for funding via DCA's ACADS funds in 2017 however this application was not supported by Council on the basis that it was perceived to be better as a stand-alone event with the organisers advised to seek funding directly through this program.

The proposal showcases a fair offer of economic impact with 25% increase in spend with local suppliers/contractors (\$100K in 2016). The nominated date of the event is on the shoulder of "traditional" event/tourist season and provides opportunity to increase exposure beyond the winter months. November is generally a quiet period on the events calendar, and for tourists, so presents a good opportunity to offer a substantial event to the community that will also provide opportunity for local businesses during this generally quieter period. The partnership with Karratha Visitor Centre to offer packages inclusive of event tickets, accommodation and tours showcases ample opportunity to support and promote local tourism. Brew and the Moo presents positive outcomes for community/social impact with demonstrated research on current community needs and expectations evident to inform the event and pricing. Benchmarking of 2016 event suggests good future participation by the community. The environmental impact for the event has been carefully considered with a thoughtful strategy in place to eliminate negative impacts to the surrounding area. The marketing and media for this event has been planned to reach intrastate, interstate and national markets. Inclusion as a key event for WA Beer week shows excellent profiling opportunities for Karratha. Various sponsorship recognition platforms have been offered, showing excellent promotion for the City of Karratha.

Brew and the Moo have requested \$50K year one, \$30K year two and \$20K year three with funds contributing to additional event costs to increase capacity, additional marketing to reach new markets and support to run the second day of the event as "Brewed Comedy". The funding request is a considered strategy to build the event as self-sustainable and a key regional event for the City of Karratha.

Officers recommend funding Brew and the Moo.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in relation to financial issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Council has been briefed on MESS/MESAP a number of times and has considered several reports on the scheme. Consultation has taken place between Officers via a panel assessment and evaluation of applications for funding received.

#### **COMMUNITY CONSULTATION**

Officers have worked to distribute the information to suitable organisations for review. Furthermore, Officers have planned marketing activities to promote the funding on a national and state platform.

#### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* applies in this case.

#### **POLICY IMPLICATIONS**

Council Policy CS-22 has been applied in this instance.

**FINANCIAL IMPLICATIONS**

Should Council endorse the Officer’s recommendation, funds will be allocated as follows:

| FY17/18          |           | FY 18/19         |          | FY 19/20         |          |
|------------------|-----------|------------------|----------|------------------|----------|
| APACA            | \$100,000 | APACA            | \$35,000 |                  |          |
| Brew and the Moo | \$50,000  | Brew and the Moo | \$30,000 | Brew and the Moo | \$20,000 |
| TOTAL            | \$150,000 | TOTAL            | \$65,000 | TOTAL            | \$20,000 |

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 1.c.1.1 Community Engagement  
 Our Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

The impact on staff capacity to carry out the Officer’s recommendation can be managed within existing work plans.

**RELEVANT PRECEDENTS**

Funding is distributed through a wide number of Schemes through the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE the following amount as follows:

| APPLICATION                   | SPONSORSHIP VALUE |
|-------------------------------|-------------------|
| APACA Conference 2018         |                   |
| Brew and the Moo (2017- 2019) |                   |

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Officer’s recommendation as presented in this report and INSTRUCTS Officers to:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

Two proposals for funding have been received and assessed for funding through the Major Events Sponsorship and Attractions Program. Officers recommend that two proposals be supported.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153828  
 MOVED : Cr Scott  
 SECONDED: : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE funding support for the following applications through the Major Events Sponsorship and Attraction Program:

| APPLICANT             | AMOUNT  |
|-----------------------|---|
| APACA Conference 2018 | \$100,000 cash in 2017/18 and \$35,000 in kind (venue costs) in 2018/19   |
| Brew and the Moo      | <ul style="list-style-type: none"> <li>• \$50,000 in 2017/2018</li> <li>• \$30,000 in 2018/2019 subject to satisfactory event delivery, acquittal and budget adoption</li> <li>• \$20,000 in 2019/2020 subject to satisfactory event delivery, acquittal and budget adoption</li> </ul> |

**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



**11.2 ROEBOURNE AQUATIC CENTRE UPGRADE PROJECT**

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>CP.235</b>                                  |
| <b>Responsible Executive Officer:</b> | <b>Director Community Services</b>             |
| <b>Reporting Author:</b>              | <b>Leisure Planner</b>                         |
| <b>Date of Report:</b>                | <b>25 May 2017</b>                             |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                                     |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                                     |
| <b>Attachment(s)</b>                  | <b>CONFIDENTIAL – Tender Evaluation Report</b> |

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**PURPOSE**

For Council to consider the appointment of the successful tenderer for Construction of the Roebourne Community Aquatic Centre (RCAC) Upgrades (RFT34-16/17).

**BACKGROUND**

The RCAC is owned by the Department of Education, and operated by City of Karratha via a Licence. The Department currently contributes 25% of the previous years' facility operating costs per annum, under an agreement which has no end date. On average, the facility's operating costs per year are around \$815,500.

RCAC records approximately 10,000 visits per annum and is at the end of its useful life, with notification being received from Department of Health in 2012 that the facility requires upgrade.

Whilst the City was successful for a grant from Pilbara Development Commission in 2015 (\$20,000 ex GST) for the design of the upgrade project, Officers have been unsuccessful to date in securing any external funding for a full redevelopment. A number of agencies and organisations have been approached including local Aboriginal Corporations, Department of Prime Minister and Cabinet, WA Department of Sport and Recreation; and the Department of Education, as facility owners.

Regardless, given the condition of the facility experts were engaged to undertake an Asset Condition Report (ACR) on the existing aquatic facility in August 2016. The report reviewed the 2009 ACR, identified the structural status of the pool and ascertained what options, if any, were available to extend the asset life in lieu of a full redevelopment.

The key outcomes from the report were:

- RCAC is currently losing approximately 16,000 litres of water per day;
- The pool has settled unevenly, causing cracking to the sub-surface pipework and pool body;
- The plant condition is satisfactory;
- The gutters and balance tank are under-servicing the pool; and
- Existing pool render is past useful life.

At the September 2016 OCM, Council agreed to complete a detailed design of a scope of works that would extend the useful life of the pool by a minimum of 15 years.

As per Delegated Authority 1.1, the Chief Executive Officer agreed to invite tenders for the construction of the RCAC Upgrade project in April 2017. The weighted criteria for the tender being:

| <b>Selection Criteria</b> | <b>Weighting</b> |
|---------------------------|------------------|
| Price                     | 50%              |
| Relevant Experience       | 20%              |
| Capacity to Deliver       | 10%              |
| Methodology               | 20%              |

The scope of works for improvements to the RCAC includes:

- GPR Survey of existing pool supply lines
- Removal of existing render and new render/tiles to entire pool
- Replace pool floor pipes and rubber ring joints
- Upgrade all other joints as required
- Renovation of existing gutters and supply of new grates to appropriate size
- Construction of new droppers and new line from pool body to balance tank
- Installation of new fill system for balance tank
- Construction of new drainage pits and re-levelling of the entire concourse
- As constructed drawings.

Officers released the Request for Tender (RFT) without noting a budgetary limit in the interest of obtaining competitive prices.

The RFT was released on Thursday 27 April 2017 and closed Wednesday 24 May 2017, remaining open for a period of four weeks. Three submissions were received by the closing date, none of which were eligible for Regional Price Preference. The respondents were:

- Commercial Aquatics Australia;
- Safeway Aquatics;
- Wetdeck Pools.

The tender submissions were evaluated by a panel of four City of Karratha Officers comprising of:

- Leisure Planner;
- Project Manager;
- Manager Recreation Facilities;
- Coordinator Recreation Facilities – Eastern.

The submissions were first assessed for compliance with the tender documentation, followed by an assessment against the weighted criteria. All submissions were deemed compliant. A copy of the Evaluation Report is included as a confidential attachment to this report.

An estimated construction cost of \$720,000 was provided by the design engineer during the design phase of the project. All tendered prices exceeded the estimated whole-of-project cost of \$864,720 (included within the 2017/2018 draft Annual Budget). There were a number of areas where costings were originally underestimated by the design engineer, however the more significant discrepancies were based around demolition and waste fees, as well as preliminaries including overheads.

A reduction in scope was considered by Officers to bring the project in line with the draft budget however the project tender did not include any separable portions, nor are there any scope items that Officers would recommend delaying. Each separate project component has

an impact on other components, therefore should be constructed at one time to keep overhead costs to a minimum.

Council is now requested to consider future direction and impact of the project, outlined below:

| Option  | Comments   |
|---|--|
| Continue project via nominated preferred tendered (with no external funding support).   | <ul style="list-style-type: none"> <li>• Requires an increase to draft 2017/18 budget.</li> <li>• Construction commences immediately once budget is endorsed – construction takes place during 2017 winter closure period.</li> <li>• Reduces risk of facility closure due to further deterioration.</li> <li>• No major works required (excluding plant) for a minimum 15 years.</li> </ul> |
| Stop the project  | <ul style="list-style-type: none"> <li>• Facility may close if deterioration continues.</li> <li>• No further expenditure required in immediate term (previously expended \$59,000 on design).</li> <li>• Council may be required to spend un-budgeted funds for maintenance items, to ensure facility continues to operate.</li> </ul>  |
| Hold the project and attempt to negotiate with the Department of Education (as the facility owners) for monetary contributions. | <ul style="list-style-type: none"> <li>• Construction is delayed for 12 months - Facility may deteriorate during this time.</li> <li>• Potentially, reduced project cost to Council.</li> </ul> <p><i>Previously unsuccessful with Department.</i></p>   |

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors have been informed throughout the process to date via previous Council Agenda Items and the Councillor Briefing Sessions.

The City’s Partnerships and Engagement department have managed the design process, and have consulted the Recreation Facilities and Technical Services departments to finalise the design.

It should be noted that Officers have previously requested financial contributions from the Department of Education for the purpose of the upgrade project, however to date these have been declined.

**COMMUNITY CONSULTATION**

Community consultation has occurred over a number of years, and has been captured in the Roebourne Engagement Report, 2013. The report highlights the RCAC as an integral asset to reduce youth boredom and crime as well as contributing towards maintaining the health and wellbeing of Roebourne residents. Residents will be notified of construction works should Council choose to move forward with the project.

**STATUTORY IMPLICATIONS**

The tender process was undertaken in accordance with Section 3.57 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Council policies CG-12 Purchasing Policy, CG-11 Regional Price Preference applied to this tender.

Delegation 1.1 Tenders and Expressions of Interest, was utilised during this process for the CEO to approve selection criteria and invite tenders.

**FINANCIAL IMPLICATIONS**

Previously, a whole-of-project budget was determined from engineer cost estimates during the design phase. This was estimated at \$864,720 which was presented at the September OCM and has been included in the draft 2017/2018 Annual Budget. Tenders received were in excess of the estimated construction cost.

Should Council proceed to construction, the project budget will be required to be increased to \$1,316,000.

There is a risk of price increase for construction should Council opt to negotiate with Department of Education for contributions. Due to the requirements to close the facility during construction, in this option, tenders would be deferred until the 2018 winter closure period (allowing construction to commence around April 2018), to action the negotiations. This may result in a price increase.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be High to the City in terms of Reputation and Service Interruption. If Council do not progress this tender, the facility may be required to close should it deteriorate further.

**IMPACT ON CAPACITY**

Project Management of construction will be undertaken by Partnerships and Engagement with support from an external engineering consultant. This has been factored into 2017/18 Officer workloads.

**RELEVANT PRECEDENTS**

Council have previously endorsed the scope of works for design as per resolution 153560. This required Officers to report back on the design and construction work package so that an appropriate budget allocation/amendment could be made.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. DEFER all tender submissions until February 2018, and enter into negotiations with the Department of Education for monetary contributions;
2. NEGOTIATE with all tenderers to confirm any price increases to the lump sum fee offers provided, noting expected construction start date of April 2018; and
3. PROVIDE a report back to Council at a later date to advise of the outcome of negotiations.

Option 3

That Council by SIMPLE Majority pursuant to Sections 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to:

1. REJECT all tenders and not proceed with the project; and
2. ADVISE Department of Education of the outcome of Council's decision.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. CONSIDER a budget allocation of \$\_\_\_\_\_ within the 2017/2018 Annual Budget; and
2. APPOINT \_\_\_\_\_ ABN \_\_\_\_\_ subject to budget being approved in the 2017/2018 Annual Budget.

**CONCLUSION**

The Roebourne Aquatic Centre Upgrade project involves removal of the pool render, redevelopment of the sub-surface pipework, new guttering and a re-render of the pool and upgraded drainage of the concourse. After advertising the tender for four weeks, the submitted tender prices were significantly higher than previous cost estimates. Officers now present the tender evaluation to Council to determine future direction for the project.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153829  
**MOVED** : Cr White-Hartig  
**SECONDED:** : Cr Lally

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **CONSIDER** a budget allocation of \$1,316,000 within the 2017/2018 Annual Budget; and
2. **APPOINT** Commercial Aquatics Australia ABN 94 123 041 510 as per the Evaluation report, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 34-16/17 – Construction of Roebourne Aquatic Centre Upgrades; subject to budget being approved in the 2017/2018 Annual Budget.

**CARRIED**

---

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

Cr Bertling declared a financial interest in Item 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Bertling works as a contractor for the KDCCI.

Cr Lally declared a financial interest in 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Lally is employed by the KDCCI.

Cr Harris declared an impartiality interest in 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Harris is a Member of the KDCCI.

Cr Vandenberg declared an impartiality interest in 11.3 Karratha and Districts Chamber of Commerce – Lease as Cr Vandenberg is a Life Member and Board Member of the KDCCI.

Cr Harris and Cr Vandenberg did not leave the room as the disclosures did not restrict their ability to vote on this matter.

At 6.52 pm Cr Bertling and Cr Lally left the room.

### **11.3 KARRATHA AND DISTRICTS CHAMBER OF COMMERCE - LEASE**

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>File No:</b>                       | <b>CM.99</b>                         |
| <b>Responsible Executive Officer:</b> | <b>Director Community Services</b>   |
| <b>Reporting Author:</b>              | <b>Manager Recreation Facilities</b> |
| <b>Date of Report:</b>                | <b>23 May 2017</b>                   |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                           |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                           |
| <b>Attachment(s)</b>                  | <b>Nil</b>                           |

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#### **PURPOSE**

For Council to consider issues associated the Lease agreement with Karratha and Districts Chamber of Commerce and Industry (KDCCI) for the occupancy of 264m<sup>2</sup> of Tenancy office space at the Karratha Leisureplex.

#### **BACKGROUND**

Following an open tender process, Council at its January 2013 meeting resolved to:

1. Appoint Karratha and Districts Chamber of Commerce and Industry as the Successful Tenderer to occupy the Karratha Leisureplex Tenancy as per Tender RFT 09- 12/13 for a period of 2 years with an option of a further 2 years; and
2. Delegate authority to the Chief Executive Officer to finalise the lease agreement and conditions for the Tenancy space at the Karratha Leisureplex.

As such, the Lease documentation was prepared and signed under Common Seal of both parties for the above terms, resulting in an expiry date of 27 May 2017 (if the 2-year option was exercised). KDCCI took occupancy of the space shortly after May 2013 to commence their operations.

In November 2013, KDCCI agreed terms with the Minister for Works to allow the Department of Sport and Recreation (DSR) to sub lease a portion of the office space. Documentation was prepared and sent for execution.

At that time, it was identified that the original Head Lease with KDCCI required the approval of the Minister for Lands, pursuant to section 18 of the *Land Administration Act 1997*. This process had not been undertaken.

Officers sought to rectify the situation by preparing a new Head Lease with KDCCI and a Sub-Lease for DSR. These deeds were executed correctly. The new Head Lease was prepared and signed under Common Seal by both parties, dated 19 November 2013. A Sub-Lease was prepared, dated 27 November 2013 and signed under Common Seal by City of Karratha (Head Landlord), KDCCI (Sub-Landlord) and Minister for Works (Sub-Tenant – DSR Rep).

In February 2015, officers negotiated the KDCCI option to occupy for a further 2 years and advised KDCCI in writing that the expiry of the Lease was now 27 May, 2017.

KDCCI have acknowledged signing of the Head Lease with a November expiry, but given other correspondence they have received, believed the ultimate expiry date remained at 27 May 2017.

As such, KDCCI advised the City that they had secured alternative accommodation and would be vacating the premises as of 27 May, 2017.

KDCCI has enjoyed quiet possession of the office space as originally intended via their agreement with Council at its January 2013 Council meeting. Lease rental has been duly paid by KDCCI for the original 2 year term and the further 2 year extension up to the originally intended expiry date of 27 May 2017.

An administrative oversight regarding the requirement for approval from the Minister for Lands has caused an unintended extension of the lease term from May 2017 to November 2017.

KDCCI now propose that the lease term be terminated by agreement of both parties, effective 27 May 2017.

Should Council agree to the termination of the KDCCI's Head Lease on 27 May 2017, this will have a knock-on effect with the sub-lease with the Minister for Works (DSR) that is linked to terminate when the head lease terminated.

The Department of Sport and Recreation have indicated a willingness to maintain their tenancy at the Leisureplex. This is considered advantageous to all parties and beneficial to the community for DSR to be located at the Leisureplex.

If Council supports the execution of a new lease to enable DSR to retain its tenancy at Leisureplex, it is proposed that a formal advertising process be undertaken to lease the remaining tenable space, previously occupied by KDCCI and not otherwise taken up by DSR. The process would seek offers from parties whose purpose aligns with and is complementary to the health and leisure objectives of the complex. This can be effective through public auction, public tender or local notice.

It is noted that all new leases will require Minister for Lands approval for the Karratha Leisureplex parcel of land Reserve 34105.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and legal compliance issues.

**COUNCILLOR/OFFICER CONSULTATION**

The Manager Recreation Services, Director Community Services, Manager Governance and Organisational Strategy and the Governance Officer – Leasing have discussed issues surrounding this leasing matter.

**COMMUNITY CONSULTATION**

City staff have discussed with KDCCI and DSR (and their leasing agents) leasing arrangements now and into the future.

**STATUTORY IMPLICATIONS**

Provision is made within the *Local Government Act 1995* for the disposal of property under s.3.58. An exemption applies to the need to advertise under the Local Government (Functions and General) Regulations, reg 30(2)(c)(i) and (ii) where the tenant is a state government body or agency. Council will need to advertise the space not take up by DSR in accordance with s.3.58.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

KDCCI have paid all lease obligations up to 27 May 2017. The City will need to enter into negotiations with Department of Sport and Recreation and other parties for the balance of the Tenancy space to ensure that there continues to be a rental income generated from this office space.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

|                        |         |   |
|------------------------|---------|---|
| Our Programs/Services: | 1.a.1   | A Full range of City standard facilities and community infrastructure are provided  |
| Our Projects/Actions:  | 1.a.1.7 | Recreation Facility Management  |
| Our Programs/Services: | 1.a.1   | Services to our community area are socially responsible and financially sustainable |
| Our Projects/Actions:  | 4.e.1.4 | Lease Administration  |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Legal and compliance issues.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The City is constantly dealing with terminations, extensions and new lease agreements regularly throughout the year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 3.57 and 3.58 of the *Local Government Act 1995* RESOLVES to:

1. ACKNOWLEDGE the existence of the new Head Lease agreement with an expiry date of 19 November 2017 and ENFORCE all terms and conditions contained within.
2. APPROVE the Extension as notified by KDCCI that will enable DSR to sub lease through to 19 November 2017.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 and 3.58 of the *Local Government Act 1995* RESOLVES to:

1. HONOUR the original terms of Council Resolution 152374 and Tender RFT 09-12/13 – Karratha Leisureplex Tenancy, whereby KDCCI was successful in obtaining a lease agreement for 2 years with a further option of 2 years;
2. APPROVE the termination of the head lease with KDCCI as of 27 May 2017 having regard to the original intent of a four year lease term that has now been met;
3. INFORM DSR:
  - a) That the Head Lease with KDCCI has been terminated and the corresponding Sub-Lease is subsequently terminated; and
  - b) That the City will negotiate with DSR on the formation of a new head lease for the use of office space at the Karratha Leisureplex for a term of 5 years plus a further 1 year option; and
4. ADVERTISE the vacant tenancy office space not taken up by DSR at the Karratha Leisureplex for a term of 3 years with a further 3 year option.

**CONCLUSION**

The KDCCI has been the tenant at the Karratha Leisureplex since its inception and signed an original lease agreement on 27 May 2013 for a period of 2 years, with a further 2 year extension option. (i.e. expiry 27 May, 2017)

A subsequent sub-lease request identified that this original lease was not correctly executed and another Head lease agreement was signed with an expiry date of 19 November 2017. At this time no extension to the original term was intended, nor did Officers seek an extension from Council.

Both parties acknowledge the signing and existence of the Head Lease document with the 19 November 2017 expiry, however both parties also agree that it was not the intention to extend the original lease term.

KDCCI have advised they are vacating the property and seeking assurance that the May 27, 2017 expiry date applies. The DSR seeks to retain their office and a new lease will need to be prepared for their ongoing tenancy. The tenable space at Leisureplex vacated by KDCCI will need to be advertised to secure a replacement tenant.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153830  
**MOVED** : Cr Cucel  
**SECONDED:** : Cr Harris

**That Council by SIMPLE Majority pursuant to Section 3.18 and 3.58 of the *Local Government Act 1995* RESOLVES to:**

1. **HONOUR** the original terms of Council Resolution 152374 and Tender RFT 09-12/13 – Karratha Leisureplex Tenancy, whereby KDCCI was successful in obtaining a lease agreement for 2 years with a further option of 2 years;
2. **APPROVE** the termination of the head lease with KDCCI as of 27 May 2017 having regard to the original intent of a four year lease term that has now been met;
3. **INFORM** the Minister for Works acting on behalf of Department of Sport and Recreation (DSR):
  - a) That the Head Lease with KDCCI has been terminated and the corresponding Sub-Lease is subsequently terminated;
  - b) That the City agrees to the negotiation and execution of a new head lease for office space at the Karratha Leisureplex by DSR for a term of 5 years plus a further 1 year option; and
4. **PERMIT** the Department of Sport and Recreation to retain occupancy of their existing offices on a temporary hire arrangement under existing terms, until formal lease documentation can be executed; and
5. **CALL** tenders for the vacant tenancy of office space not taken up by DSR being at the Karratha Leisureplex for a term of 3 years with a further 3 year option.

---

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

At 6.53 pm Cr Bertling and Cr Lally re-entered the room.



## 11.4 KARRATHA LEISUREPLEX (KLP) GYM EXPANSION CONSTRUCTION TENDER AWARD

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>CP.903</b>                                  |
| <b>Responsible Executive Officer:</b> | <b>Director Community Services</b>             |
| <b>Reporting Author:</b>              | <b>Project Officer</b>                         |
| <b>Date of Report:</b>                | <b>2 June 2017</b>                             |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                                     |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                                     |
| <b>Attachment(s)</b>                  | <b>CONFIDENTIAL – Tender Evaluation Report</b> |

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### **PURPOSE**

For Council to consider the tender for the Karratha Leisureplex (KLP) Gym Expansion Tender, Number RFT 32 16/17.

### **BACKGROUND**

At the Council Meeting held on 23 January 2017, Council approved to call for tenders for the construction of the Karratha Leisureplex (KLP) Gym Expansion Construction Project.

The project includes:

#### Mini Golf Space:

- Install a new full second floor for a spin studio including but not limited to:
- New stairs, new door and a specified passenger lift for access
- New mechanical services
- New electrical services
- New paint and new steel suspended floor

#### Ground Floor:

- Installation of mirrors to a wall
- Installation of chalkboard to a wall
- Mechanical alterations
- Full repaint to space
- New flooring including a turf strip

#### Spinning Room:

- Removal of walls and door to the existing spin room
- Reduce the size of the existing store (adjacent to spin room)
- Alterations of existing lighting services
- Alterations of existing mechanical services
- Install additional electrical services
- Repaint of the room to match the Main Gymnasium

#### Main Gymnasium:

- Remove three (3) walls of the existing appraisal office and relocate services to a new location
- Construct a new appraisal room at the existing gymnasium entry

- Install a new wall with mirrors and create a new entrance to the Group Fitness room in the gymnasium
- Move existing door to the Group Fitness room
- Install a new Fire Exit
- Install additional lighting for the new entrance
- Install specific flooring in the gymnasium space
- Relocation of two (2) duress alarms
- Alterations of existing mechanical and lighting services
- Removal of existing security turnstiles
- Relocation of the two Link barcode scanners, one to replace the existing button at the main entrance door and the other to the Mini Golf entrance.

The Tender requested that contractors provide a price and schedule for two possible works program options:

|          |  |
|----------|--|
| Option A | Works on the main gymnasium and mini golf space to be completed concurrently (at the same time).   |
| Option B | Works on the main gymnasium and mini golf space to be completed in sequence (one after the other). |

Tenders were advertised on 22 April 2017 and closed 17 May 2017.

Seven (7) tenders were received by the closing date from:

- Argonaut Engineering & Construction Pty Ltd
- Geraldton Building Services & Cabinets Pty Ltd
- Granchoice Holdings as trustee for Karratha Building Unit Trust
- Karratha Contracting Pty Ltd
- Mitie Construction Pty Ltd
- Thomas Building Pty Ltd
- Timik Developments Pty Ltd

The tenders were evaluated by a four (4) person panel comprising of:

- Manager Recreation Facilities
- Project Manager, Strategic Projects
- Building Maintenance Coordinator
- Project Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

| <b>Criteria</b>             | <b>Weighting</b> |
|-----------------------------|------------------|
| Relevant Experience         | 15%              |
| Key Personnel and Resources | 15%              |
| Demonstrated Understanding  | 10%              |
| Price                       | 60%              |

The Regional Price Preference Policy was applied to six (6) local tenderers.

A copy of the Evaluation Report is included as a confidential attachment.

Both options A and B were considered and evaluated individually by the panel. Option B was selected as the preferable option and fits with the preferred tenderers submission. Both the price and schedule of the preferred tendered presents the best outcome for the City, dually

suitable to the operational requirements of the Karratha Leisureplex for minimal disruption of service.

This project is required to commence as soon as the annual budget is endorsed, as the procurement of the passenger lift will be approximately five (5) months.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of enhancing the amenity and attraction of the facility.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred with the relevant Departments throughout the project so far. Recreation Facilities in particular has been involved to ensure functional design. A panel of representatives were involved in evaluating and analysing the content of each tender submission.

#### **COMMUNITY CONSULTATION**

The Community will be fully informed throughout the construction of the project.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

#### **POLICY IMPLICATIONS**

Council policies CG-12 Purchasing Policy, CG-11 Regional Price Preference applied to this tender.

#### **FINANCIAL IMPLICATIONS**

Assuming Council accepts the Officer's recommendation, the project can be delivered within the current approved KLP Expansion Project budget of approximately \$704,000 (ex GST).

Initial amounts have been provisionally included in the City's Long Term Financial Plan for improvements.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

|                        |         |  |
|------------------------|---------|--|
| Our Programs/Services: | 1.a.1   | A full range of city-standard facilities and community infrastructure are provided |
| Our Projects/Actions:  | 1.a.1.7 | Recreation Facility Management   |

#### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered low to moderate to the City in terms of Service Interruption and Reputation should Council endorse Officer's recommendation.

Should the contract not be awarded by 10 July 2017, it is expected that stage one will not be completed by Christmas and will likely result in service interruptions.

#### **IMPACT ON CAPACITY**

Delivery of the KLP Expansion Project is already factored into Officer workloads for 2017/18. As such, there is no impact on capacity.

**RELEVANT PRECEDENTS**

Council has previously considered the KLP Expansion Project, including resolutions 153682 (calling tenders) and 153786 (correspondence from Life & Soul).

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and not proceed with the KLP Expansion Project for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and PROPOSE a substitute Tenderer \_\_\_\_\_.

**CONCLUSION**

The Evaluation Panel recommend Timik Developments Pty Ltd as the preferred tenderer in line with the attached confidential Evaluation Report for the KLP Gym Expansion Construction Project – RFT 32-16/17.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153831  
**MOVED** : Cr Harris  
**SECONDED:** : Cr Scott

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Timik Developments Pty Ltd ABN 15 124 189 475 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 32-16/17 – KLP Gym Expansion Construction Project.**

**CARRIED**

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**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

Cr White-Hartig declared a financial interest in Item 11.5 Resolution 153802 – 2017/18 Annual Community Grant Scheme Allocations (Non-Statutory Donations) as Cr White-Hartig is an independent Board Member of the Yindjibarndi Community and Commercial Ltd (YCCL). Ngaarda media, which is a subsidiary of the Yindjibandi Aboriginal Corporation has applied for funding.

At 6.55 pm Cr White-Hartig left the room.

### **11.5 RESOLUTION 153802 – 2017/18 ANNUAL COMMUNITY GRANT SCHEME ALLOCATIONS (NON-STATUTORY DONATIONS)**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>GS.41</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Community Services</b>  |
| <b>Reporting Author:</b>              | <b>Acting Manager Community Engagement &amp; Partnerships</b>                       |
| <b>Date of Report:</b>                | <b>20 June 2017</b>   |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>CONFIDENTIAL – Summary of Annual Community Grant Scheme 2017/18 applications</b> |

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#### **PURPOSE**

For Council to adjust inconsistencies within resolution 153802 - May Ordinary Council Meeting (OCM) Minutes.

#### **BACKGROUND**

At the May OCM, Council resolved to consider financial support totalling \$245,257.25 for the Annual Community Grant Scheme in the 2017/18 draft budget.

The table within the resolution was not updated with information contained in both the Council report and the attachment. As such, the table does not tally to the same amount endorsed by Council for the 2017/18 draft budget.

The summary of grant applications attached remains unchanged from the May OCM report and is included as background information to the allocations. The recommendation contained within this report is consistent with information previously provided, and is the recommendation that was intended to be made at the May OCM.

In order for resolution 153802 to be consistent and reflective of the current draft budget allocation of \$245,257.25, clarification as to the endorsed recommended amounts for each applicant is required. The table is to be adjusted with the amounts in either:

**Column One** - amounts currently contained in resolution 153802 table, totalling \$254,577.25. A total sum of \$9,320 above the draft budget allocation.

**Column Two** - allocations as detailed in the May OCM report and attachments, totalling \$245,257.25. This amount is as per draft budget allocation approved in May.

| <b>Recommended Applicant</b>                                     | <b>Column One</b><br>(Incorrect draft budget allocation) | <b>Column Two</b><br>(Detail within May report. Correct budget allocation) | <b>Officer's Recommendation</b> |
|--|--|--|---------------------------------|
| Wickham Community Projects                                       | \$42,000   | \$44,780   | \$44,780                        |
| King Bay Game Fishing Club                                       | \$18,000   | \$18,000   | \$18,000                        |
| Dampier Billycart Derby (Auspice: Dampier Community Association) | \$11,000   | \$12,000   | \$12,000                        |
| BIGHART  | \$35,000   | \$35,000   | \$35,000                        |
| Telethon Speech & Hearing (TSH)                                  | \$35,000   | \$20,000   | \$20,000                        |
| Roebourne PCYC   | \$24,000   | \$25,011   | \$25,011                        |
| Mentally Healthy WA (Auspice: Yaandina Family Centre)            | \$21,000   | \$21,000   | \$21,000                        |
| Wickham Tee-Ball Association                                     | \$7,700  | \$10,000   | \$10,000                        |
| Ngaarda Media  | \$11,500   | \$10,000   | \$10,000                        |
| Empowering People In Communities (EPIC)                          | \$15,000   | \$15,000   | \$15,000                        |
| West Pilbara Junior Football                                     | \$1,127.25   | \$1,127.25   | \$1,127.25                      |
| Pilbara Regional Football Development Committee                  | \$2,650  | \$2,650  | \$2,650                         |
| Karratha Junior Rugby League Club                                | \$10,000   | \$10,089   | \$10,089                        |
| Karratha Basketball Association                                  | \$5,000  | \$5,000  | \$5,000                         |
| Millars Well Primary School P&C                                  | \$5,000  | \$5,000  | \$5,000                         |
| Karratha Community House   | \$4,860  | \$4,860  | \$4,860                         |
| Raiders Boxing Club  | \$5,740  | \$5,740  | \$5,740                         |
| <b>TOTAL</b>   | <b>\$254,577.25</b>                                      | <b>\$245,257.25</b>  | <b>\$245,257.25</b>             |

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and parties affected.

#### **COUNCILLOR/OFFICER CONSULTATION**

Applications received impact on a range of internal Departments and therefore a comprehensive internal consultation process across multiple Departments occurred to inform Officer's recommendation and endorsed draft 2017/18 budget allocation.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* is relevant to this report.

#### **POLICY IMPLICATIONS**

Policy CS06 – Community Grants, Contributions and Sponsorships applies.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications should Council adjust the May OCM as per Officer's Recommendation.

Should Council proceed with Option Two, an increase of \$9,320 to the draft 2017/18 budget will be required.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Program: 1. f.1.5 Identify potential sponsorship and grant funding opportunities
- Our Services: 1. f.1.5.1 Provide responsive and effective Community Grant and Sponsorship Opportunities to assist with community engagement projects, strategies, initiatives, events and activities.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of Reputation. Officers have not provided any written advice to the recommended applicants that articulates Council’s financial contribution to the projects. This will be provided once Council clarifies the intended contribution amounts.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This matter relates to Resolution 153802 – May OCM.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER financial support totalling \$254,577.25 for the Annual Community Grant Scheme program in the 2017/18 draft budget for the following applicants:

| Recommended Applicant  | Amount Recommended |
|--|--------------------|
| Wickham Community Projects                                       | \$42,000           |
| King Bay Game Fishing Club                                       | \$18,000           |
| Dampier Billycart Derby (Auspice: Dampier Community Association) | \$11,000           |
| BIGHART  | \$35,000           |
| Telethon Speech & Hearing (TSH)                                  | \$35,000           |
| Roebourne PCYC   | \$24,000           |
| Mentally Healthy WA (Auspice: Yaandina Family Centre)            | \$21,000           |
| Wickham Tee-Ball Association                                     | \$7,700            |
| Ngaarda Media  | \$11,500           |
| Empowering People In Communities (EPIC)                          | \$15,000           |
| West Pilbara Junior Football                                     | \$1,127.25         |

|   |                     |
|---|---------------------|
| Pilbara Regional Football Development Committee | \$2,650             |
| Karratha Junior Rugby League Club               | \$10,000            |
| Karratha Basketball Association                 | \$5,000             |
| Millars Well Primary School P&C                 | \$5,000             |
| Karratha Community House                        | \$4,860             |
| Raiders Boxing Club                             | \$5,740             |
| <b>TOTAL</b>                                    | <b>\$254,577.25</b> |

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter pending further information from Officers:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**CONCLUSION**

In order for resolution 153802 to be consistent and reflective of the current draft budget allocation of \$245,257.25, clarification as to the endorsed recommended amounts for each applicant is required.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153832  
 MOVED : Cr Smeathers  
 SECONDED: : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONSIDER financial support totalling \$245,257.25 for the Annual Community Grant Scheme program in the 2017/18 draft budget for the following applicants:

| Recommended Applicant  | Amount Recommended  |
|--|---------------------|
| Wickham Community Projects                                       | \$44,780            |
| King Bay Game Fishing Club                                       | \$18,000            |
| Dampier Billycart Derby (Auspice: Dampier Community Association) | \$12,000            |
| BIGHART  | \$35,000            |
| Telethon Speech & Hearing (TSH)                                  | \$20,000            |
| Roebourne PCYC   | \$25,011            |
| Mentally Healthy WA (Auspice: Yaandina Family Centre)            | \$21,000            |
| Wickham Tee-Ball Association                                     | \$10,000            |
| Ngaarda Media  | \$10,000            |
| Empowering People In Communities (EPIC)                          | \$15,000            |
| West Pilbara Junior Football                                     | \$1,127.25          |
| Pilbara Regional Football Development Committee                  | \$2,650             |
| Karratha Junior Rugby League Club                                | \$10,089            |
| Karratha Basketball Association                                  | \$5,000             |
| Millars Well Primary School P&C                                  | \$5,000             |
| Karratha Community House   | \$4,860             |
| Raiders Boxing Club  | \$5,740             |
| <b>TOTAL</b>   | <b>\$245,257.25</b> |

**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
 Cr Vandenberg  
 AGAINST : Nil

At 6.55 pm Cr White-Hartig re-entered the room.



## 12 DEVELOPMENT SERVICES

### 12.1 PROPOSED SCHEME AMENDMENT NO.46 – RATIONALISATION

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>File No:</b>                       | <b>AMD46</b>                         |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b> |
| <b>Reporting Author:</b>              | <b>Principal Statutory Planner</b>   |
| <b>Date of Report:</b>                | <b>29 May 2017</b>                   |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>                           |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                           |
| <b>Attachment(s)</b>                  | <b>Scheme Amendment No.46</b>        |

---

#### **PURPOSE**

For Council to consider amending *Town Planning Scheme No.8* (the Scheme) to comply with the deemed and model provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the LPS Regulations).

#### **BACKGROUND**

Amendment No. 46 proposes to amend the Scheme to make it consistent with the model and deemed provisions specified in the *Planning and Development (Local Planning Schemes) Regulations 2015* (the LPS Regulations).

The Scheme was originally gazetted in August 2000 and prepared pursuant to the requirements of the *Town Planning Regulations 1967 (as amended)*, which has since been superseded by the LPS Regulations.

The LPS Regulations address a number of matters including prescribed model and deemed provisions for local planning schemes.

Pursuant to section 257B of the *Planning and Development Act 2005* (the Act), deemed provisions have automatic effect and prevail over any existing scheme provisions which are not consistent. Model provisions do not have automatic effect as part of a local planning scheme, but are to be included in a scheme when an amendment to a scheme is prepared or adopted.

Council's current Scheme contains provisions which have been superseded by the deemed provisions or are not consistent with the model provisions of the Regulations. This can create confusion and can lead to the provisions of the Scheme being misinterpreted. The proposed Scheme Amendment will make the Scheme consistent with the model and deemed provisions prescribed in the Regulations.

#### Details of the Amendment

The Amendment proposes the following modifications:

- a) Delete scheme provisions, appendices and definitions which have been superseded by the deemed provisions, or are not consistent with the model provisions or definitions of the LPS Regulations;

- b) Insert supplemental provisions in a newly created schedule titled ‘Schedule A - Supplemental Provisions’, which address matters of particular relevance to the City;
- c) Update the use of terminology and terms in the Scheme text to ensure consistency with those in the model and deemed provisions of the LPS Regulations;
- d) Delete scheme provisions which address matters addressed by the Act and other relevant legislation;
- e) Modify various scheme provisions which reference State Planning Policies to ensure consistency with the terminology used in those policies;
- f) Include ‘Home Occupation’ as a discretionary use in the ‘Residential’ zone;
- g) Change all references to the ‘Shire of Roebourne’ to the ‘City of Karratha’, including changing the title of the Scheme from the “Shire of Roebourne Town Planning Scheme No.8” to “City of Karratha Local Planning Scheme No.8”.

Full details of Amendment No.46 are provided in the Scheme Amendment Report attached to this report.

The proposed Amendment is minor in nature. Similar amendments are being undertaken by Local Governments across the State to align with the new LPS Regulations.

At the time of writing this report there were some additional minor issues relating to inclusions in the Supplementary Provisions and in regard to sequential formatting of the amended Scheme document that the Administration was resolving with the Department of Planning. It is recommended Council resolve to authorise the CEO to make any minor modifications to the Scheme Amendment prior to execution.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of development and regulatory issues and Council’s ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

The Department of Planning (DoP) has been assisting the Administration prepare this Scheme Amendment.

#### **COMMUNITY CONSULTATION**

No community consultation is required for a ‘Basic’ scheme amendment in accordance with the LPS Regulations.

#### **STATUTORY IMPLICATIONS**

##### Type of Amendment Proposed

Under the LPS Regulations, Council must specify within its resolution whether the proposed amendment is complex, standard or basic. The classification determines the process the amendment must follow.

This Amendment is considered to be a ‘Basic’ amendment as it only proposes to make the following types of amendments to the Scheme, consistent with the criteria for a basic amendment outlined in regulation 34 of the LPS Regulations:

- (a) delete provisions which have been superseded by the deemed provisions of the LPS Regulations;
- (b) modify provisions to make them consistent with the model provisions of the LPS Regulations; and
- (c) modify provisions to make them consistent with any Act or State planning policy which applies to the Scheme.

Should Council resolve to adopt Amendment No.46 for final approval as a Basic amendment, Amendment No.46 will be forwarded to the Environmental Protection Authority (EPA) for comment, pursuant to section 81 of the *Planning and Development Act, 2005*. Following a response from the EPA and any minor modifications that may be made following further discussion between the City and the DoP, the WAPC will forward the amendment for consideration by and recommendation of the Minister.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

Our Programs/Services: 2.b.1.1 Development Services

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 75 of the Planning and Development Act 2005 and regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to NOT ADOPT for final approval proposed Scheme Amendment No.46 and instead seek to undertake the proposed amendments as a part of the upcoming Scheme review.

**CONCLUSION**

Proposed Scheme Amendment No.46 is necessary to align the City's current Town Planning Scheme No.8 with the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The amendment will delete parts of the scheme that have been replaced by the deemed provisions, will bring the terminology of the scheme up to date and will maintain elements of the scheme specific to the City of Karratha. It is recommended that Council adopt the amendment as a Basic Scheme Amendment. Further, it is recommended that Council resolve to authorise the CEO to make any minor modifications to the Scheme Amendment prior to forwarding any executed documents to the WAPC.

---

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153833  
MOVED : Cr Lally  
SECONDED: : Cr Scott

That Council by SIMPLE Majority pursuant to section 75 of the *Planning and Development Act 2005* and regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. ADVISE the Western Australian Planning Commission that pursuant to Regulation 35(2) of the *Planning and Development Regulations (Local Planning Schemes) 2015 (LPS Regulations)*, the Amendment No.46 (as attached to this report) is considered to be a basic amendment as it would make the Scheme consistent with the model and deemed provisions specified in the Regulations and with any relevant Act or State planning policy;
2. AUTHORISE the Chief Executive Officer to make any minor modifications to Amendment No.46 (as attached to this report) prior to forwarding executed copies of Amendment No.46 to the WAPC;
3. ADOPT for final approval Amendment No.46 (as attached to this report) to the *Shire of Roebourne Town Planning Scheme No.8*;
4. FORWARD Amendment No.46 (as attached to this report) to the *Shire of Roebourne Town Planning Scheme No.8* to the Environmental Protection Authority for comment, pursuant to section 81 of the *Planning and Development Act, 2005*;
5. AUTHORISE the Chief Executive Officer and Mayor to execute three (3) copies of Amendment No.46 (as attached to this report) documentation; and
6. FORWARD to the Western Australian Planning Commission three (3) copies of Amendment No.46 (as attached to this report) for consideration and recommendation to the Minister for Planning, in accordance with Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**CARRIED**

---

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

## 12.2 PROPOSED NEW LOCAL PLANNING POLICY – ADVERTISING SIGNS

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>LPP22</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b>  |
| <b>Reporting Author:</b>              | <b>Principal Statutory Planner</b>  |
| <b>Date of Report:</b>                | <b>14 June 2017</b>   |
| <b>Applicant/Proponent:</b>           | <b>City of Karratha</b>   |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>1. Draft Local Planning Policy DP22 – Advertising Signs</b><br><b>2. Draft Signs on Public Land Policy</b> |

---

### **PURPOSE**

For Council to consider advertising for public comment a new Draft Local Planning Policy – Advertising Signs and a new Draft Signs on Public Land Policy.

### **BACKGROUND**

Signage is controlled by three different pieces of legislation:

1. the City of Karratha Signs, Hoardings and Bill Postings Local Law;
2. the City of Karratha Activities in Thoroughfares & Public Places and Trading Local Law; and
3. the Shire of Roebourne Local Planning Scheme No.8 (LPS8).

There are duplicate provisions and processes which cause confusion and unnecessary red tape for businesses and community members. It is therefore proposed to simplify and streamline signage control, to cut red tape whilst protecting public safety and local amenity.

The proposed signage control framework is based on two key considerations – amenity and enforcement, and is detailed as follows:

#### Amenity

Currently the City's 'Signs, Hoarding and Bill Postings Local Law' contains amenity controls. Council at its meeting on 21<sup>st</sup> November 2016 resolved to adopt a Repeal Local Law to effectively delete this Local Law because amenity impacts are required to be considered under LPS8 and the Local Law duplicates the approval process.

A Local Planning Policy (LPP) is the appropriate mechanism to provide guidance for signage proposals and can address amenity impacts through setting standards on the size, location, number and composition. Administration has a prepared Draft LPP:DP22 – Advertising Signs. The Policy sets prescriptive standards (size, location, number and composition) which if met would be considered acceptable and approved. This provides certainty and consistency for businesses and community members. Where the standards are not met, a proposal will be assessed against qualitative criteria set out in Clause 3.1 which are based on amenity and public safety impacts. This approach is designed to allow flexibility to consider signs that fall outside the set standards for approval whilst it also provides sufficient

grounds to refuse signs that are considered to be inappropriate due to unacceptable amenity and/or public safety impacts.

The *Planning and Development (Local Planning Schemes) Regulations, 2015* outlines the procedure for making a LPP. Firstly, the Council must resolve to adopt a LPP for the purpose of public advertisement of the LPP for a minimum period of 21 days, which is the recommendation in this item. Any submissions made are to be considered by Council. Council is then to resolve to adopt the LPP with or without modifications or not to proceed with the LPP. If the Council resolves to adopt the LPP, the public must be notified in the local newspaper.

#### Enforcement

The City's 'Activities in Thoroughfares & Public Places and Trading Local Law' has two key roles for signage on public property, where it provides:

1. the statutory power for authorised Officers to confiscate unapproved and non-compliant signs on public property. This power is not available under LPS8 and therefore this Local Law is essential to continue to maintain public safety by way of prompt removal of non-compliant and unapproved signs.
2. a process to gain the consent of the responsible management authority of the public land through the requirement for a permit.

#### Election Signs

The *Planning and Development (Local Planning Scheme) Regulations 2015* exempts, 'Election' signs from the need to obtain planning approval under the City's Town Planning Scheme from the time of an announcement of an election or referendum until 48 hours after the election or referendum.

This means that if an election sign is erected on private property (with consent of the landowner) within the election timeframe, there is no requirement to obtain any kind of approval from the City. However, if an election sign is proposed to be located on public property, then it requires a Permit under the City's 'Activities in Thoroughfares & Public Places and Trading Local Law'.

Therefore, to provide the necessary guidance for the assessment of signs on public property it is proposed that in addition to Draft LPP:DP22, it is recommended that Council also considers a new Signs on Public Land Policy (see Attachment 2).

The procedure for making a Council Policy is recommended to simultaneously follow the same process for the Draft LPP.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Advertising and Election Signage specifically has been discussed at Council Briefing Sessions on 10 October 2016 and 13 February 2017. Planning Services has undertaken consultation with Building, Ranger and Event Services.

#### **COMMUNITY CONSULTATION**

Community consultation will occur in accordance with advertising requirements of TPS8 should Council resolve to adopt the Draft Local Planning Policy and Draft Council Policy for

the purpose of advertisement for public comment. It is intended to present the Draft Local Planning Policy and Draft Council Policy to the Small Business Advisory Group and Tourism Advisory Group for input.

**STATUTORY IMPLICATIONS**

Council resolved at its 21 November 2016 Ordinary Council Meeting to create the recently advertised City of Karratha Repeal Local Law 2017 to repeal the Signs Local Law (Council Res No.153626). Adopting LPP:DP22 and the Draft Council Policy will provide the necessary statutory provisions to control signs.

**POLICY IMPLICATIONS**

It is recommended that a new Local Planning Policy and a new Council Policy be considered.

**FINANCIAL IMPLICATIONS**

The City will be responsible for the costs associated with advertising the Draft LPP: DP22 and Council Policy on Signs on Public Land Policy in the local newspaper.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

|                        |           |   |
|------------------------|-----------|---|
| Our Programs/Services: | 2.a.2.3   | Review and Update Statutory Planning Policies |
| Our Projects/Actions:  | 2.a.2.3.1 | Develop and Implement Signage Policy          |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Development Services often prepares and Council often adopts LPP’s and Council Policies.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 2 Clause 4 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REQUIRE prepared Draft Local Planning Policy DP22 – Advertising Signs to be modified as follows prior to public advertising:

1. \_\_\_\_\_
2. \_\_\_\_\_

Option 3

NOT PROCEED with preparing Local Planning Policy DP22 – Advertising Signs but to maintain the existing Signs, Hoardings and Bill Postings Local Law and to modify this Local Law as follows:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

Signs are recognised as important to promote local businesses and generate awareness of community events. Signage can be contentious due to unacceptable amenity impacts (such as the size, location, number and composition), or risk to public safety (such as vehicle and pedestrian sightlines and secure fixing) and for these reasons it is considered important to have clear guidance on what is acceptable signage.

Currently the process is unnecessarily duplicated which can lead to confusion and delays and the proposed changes will streamline and simplify the approval requirements for businesses and community members.

It is therefore recommended that Council adopt Draft LPP:DP22 – Advertising Signs and the Draft Signs on Public Land Policy for the purpose of advertisement for public comment.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153834**  
**MOVED** : **Cr Harris**  
**SECONDED:** : **Cr Cucel**

**That Council by SIMPLE Majority pursuant to Schedule 2 Part 2 Clause 4 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:**

- 1. ADOPT Draft Local Planning Policy DP22 – Advertising Signs for the purpose of public advertisement in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*; and**
- 2. ADOPT Draft Signs on Public Land Policy for the purpose of public advertisement for a period of not less than 21 days.**

**CARRIED**

---

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

Cr Bertling declared a financial interest in Item 12.3 Take Your Business Online Grant Scheme Applications as Cr Bertling has clients that have applied for funding.

At 7.02 pm Cr Bertling left the room.

**12.3 TAKE YOUR BUSINESS ONLINE GRANT SCHEME APPLICATIONS**

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>ED.2</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b>   |
| <b>Reporting Author:</b>              | <b>Business Engagement Coordinator</b>   |
| <b>Date of Report:</b>                | <b>2 June 2017</b>   |
| <b>Applicant/Proponent:</b>           | <b>Various Small Businesses</b>  |
| <b>Disclosure of Interest:</b>        | <b>Director Development Services’ partner has a working arrangement with an applicant.</b> |
| <b>Attachment(s)</b>                  | <b>Summary of Grant Applications</b>   |

---

**PURPOSE**

For Council to consider funding applications received under Policy DE01: Take your Business Online Grant Scheme.

**BACKGROUND**

Council at its March 2017 Ordinary Meeting, resolved to change Policy DE-01 to become the Take Your Business Online Grant Scheme and commence its implementation. The objective of Policy DE-01 Take Your Business Online Grant Scheme is to offer existing and new businesses financial assistance of up to \$5,000 per business on a matched dollar for dollar basis to improve their digital capacity and marketing in order to increase competitiveness, innovation and efficiency of the enterprises’ operations, products and services.

Applications for the 2017 Take Your Business Online Grant Scheme were advertised throughout May in the local newspaper, the City of Karratha’s website and on Facebook.

Fourteen applications were received. The quality of the applications varied with some supported with detailed project information and quotes while others had no supporting documentation. Officers were required to request more information from some businesses in order to assess the applications effectively.

This grant program is deliberately aimed to transform the way local businesses operate by making use of new digital technology which is rapidly evolving. This means that there needs to be flexibility and pragmatism built into the assessment of the program to accommodate businesses who are currently working to build up their digital capacity.

A summary of the applications and recommendations for funding allocation follows:

| <b>Applicant</b>         | <b>Project</b>  | <b>Project Cost</b> | <b>Amount Recommended</b> |
|--------------------------|---|---------------------|---------------------------|
| 1. Just You Beauty Salon | Create an online store to enable people to book appointments and purchase goods online. | \$7,800             | \$3,900                   |

| <b>Applicant</b>                | <b>Project</b>  | <b>Project Cost</b> | <b>Amount Recommended</b> |
|---------------------------------|---|---------------------|---------------------------|
| 2. Bed, Bath and Beauty         | Development of website and online store.  | \$8,900             | \$4,450                   |
| 3. Karratha Glass Services      | Update Website, Social Media Promotion, Google AdWords and Search Engine Optimisation.  | \$8,508             | \$4,250                   |
| 4. Pilbara Dive and Tour        | Membership to Rezdy.com, Website setup, online marketing campaign.  | \$3,522             | \$1,761                   |
| 5. Barefoot Creations           | Website Construction and digital images.  | \$6,000             | \$3,000                   |
| 6. Karratha Mechanical          | Website creation allowing sales of camping and 4wd accessories, basic advice on vehicle self-maintenance, local area, safety off road, camping etc. and booking of vehicle servicing. | \$10,995            | \$5,000                   |
| 7. Zest-e-biz / Maverick Effect | To develop an online 8 week masterclass program called 'Mindful Women in Leadership'.   | \$12,593            | \$5,000                   |
| 8. Pilbara Physiotherapy        | Online Booking system, Redesigning Website, Membership to Karratha Collective, Monthly Facebook Sponsored posts.  | \$3,610             | \$1,805                   |
| 9. Connect PTS                  | Create Website to increase awareness of the practice as well as to educate clients.   | \$2,974             | \$1,487                   |
| 10. KGS Air & Electrical        | Update Website & Social Media Promotion.  | \$4,400             | \$2,200                   |
| 11. Hunter Mechanical           | Website and online branding and design of ads.  | \$9,000             | \$4,500                   |
| 12. Karratha International      | Upgrade of website and photography.   | \$2,500             | \$1,250                   |
| 13. Troys Tyres 2 U             | Website and online presence.  | *                   | \$5,000                   |
| 14. Blanche Bar                 | Website to promote catering for weddings and external events.   | *                   | \$5,000                   |
| <b>Total</b>                    |   |                     | <b>\$48,603</b>           |

\* A specific total project cost has not yet been identified at this time

There are 14 applications of which are all recommended be supported to the maximum extent of Council's Policy There are two businesses that have not been able to identify the total project cost, however they are supported on the basis that the financial assistance is capped at \$5,000 to a maximum of 50% of the total project cost which is consistent with the City's Policy. All successful applicants are intended to be managed through a funding agreement which is required to be entered into with the City.

The funding agreement with each business is intended to include the following:

- Requirement to submit a valid tax invoice to the City of Karratha with supporting documentation;
- An acquittal process to confirm the money has been appropriately expended in accordance with Council's Policy and where there are any unspent funds they will be treated as a debt and be required to be returned to the City;
- Requests for variations must remain in accordance with the City's Policy;

- The City be specifically acknowledged and recognised which may include display of the City's logo and joint media promotion; and
- Requirement to submit an acquittal report that contains data and evidence that demonstrates the project's completion that can be used to evaluate the program.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of low significance in terms of social, cultural & wellbeing issues due to the Take Your Business Online Grant Scheme providing minor funding assistance.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation occurred internally with the relevant departments.

### **COMMUNITY CONSULTATION**

Applications for the 2017 Take Your Business Online Grant Scheme were advertised throughout May in the local newspaper, on the City of Karratha's website and Facebook page. Officers also promoted the opportunity to the Small Business Advisory Group and Tourism Advisory Group, at networking functions and directly contacted known local business support organisations, including the KDCCI, RSM Business Local, Small Business Development Commission and Business Centre Pilbara.

A short video was created with evidence to support the grant and motivate business owners to invest in this area of their business. Officers promoted the Grant on Facebook across three separate posts (on 2, 12 and 23 May) which generated a total of 11,774 people reached, 557 clicks, 64 likes, 56 comments and 16 shares, which indicates the posts were well promoted with good exposure.

Officers received numerous phone call enquiries from prospective applicants and found that there was a good awareness of the program in discussions throughout the community. Officers followed up prior to the closing date to again offer assistance to those business owners who had expressed an interest.

Officers have received feedback on the grant suggesting that money could also be put towards digital and online literacy training for business owners to help build capacity in small business owners on how to take their business online. This is accommodated by the City's Business Development Grant Policy DE02 which is the subject of a separate report.

### **STATUTORY IMPLICATIONS**

There are no statutory implications.

### **POLICY IMPLICATIONS**

*Policy DE-01 Take Your Business Online Grant Scheme* applies.

### **FINANCIAL IMPLICATIONS**

The last budget review resulted in a revised allocation of \$25,000 (from \$30,000) of which \$9,223 has been spent to date leaving \$15,777. It is unlikely that if Council adopts the officer's recommendation, that funds will be spent in the 2016/2017 financial year. It is therefore recommended that Council consider to include \$48,603 in the Draft 2017/2018 Annual Budget.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 2.a.1.1 Small and Medium Enterprise Development  
 Our Services: 2.a.1.1.1 Implement Business Support Grants Scheme

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial management. A thorough acquittal process will be undertaken to ensure that any funding provided by the City is used for the purpose it was intended.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation as this has been factored into the Officer’s action plan through the Corporate Business Plan.

**RELEVANT PRECEDENTS**

Council has a similar Policy in (CS-6) Community Grants and Contributions Scheme upon which the Take Your Business Online Grant Scheme is modelled

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination:

| Recommended Applicant | Project | Amount | Council Determination |
|-----------------------|---------|--------|-----------------------|
|                       |         |        |                       |
|                       |         |        |                       |
|                       |         |        |                       |

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

\_\_\_\_\_

\_\_\_\_\_

**CONCLUSION**

All of the applications for the Take Your Business Online Grant have met the eligibility criteria and have been recommended for financial assistance in accordance with Council’s Policy DE01.

If Council adopts the Officer’s recommendation, \$48,603 is intended to be spent through the program. This would require Council to be consider allocating this amount in the Draft 2017/2018 Annual Budget.

An acquittal process will be undertaken to ensure that any funding provided by the City is effectively managed for use in accordance with the purpose it is intended which will also assist to ensure the program is appropriately evaluated. The results of the grant program and its benefit to local businesses will be then reported back to Council.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153835  
 MOVED : Cr Smeathers  
 SECONDED: : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE financial support of an indicative amount of \$48,603 for the Take Your Business Online Grant Scheme;

| Recommended Applicants       | Project (recommended to fund)   | Amount          |
|------------------------------|---|-----------------|
| Just You Beauty Salon        | Create an online store to enable people to book appointments and purchase goods online.   | \$3,900         |
| Bed, Bath and Beauty         | Development of website and online store.  | \$4,450         |
| Karratha Glass Services      | Update Website, Social Media Promotion, Google AdWords and Search Engine Optimisation.  | \$4,250         |
| Pilbara Dive and Tour        | Membership to Rezdy.com, Website setup, online marketing campaign.  | \$1,761         |
| Barefoot Creations           | Website Construction and digital images.  | \$3,000         |
| Karratha Mechanical          | Website creation allowing sales of camping and 4wd accessories, basic advice on vehicle self-maintenance, local area, safety off road, camping etc. and booking of vehicle servicing. | \$5,000         |
| Zest-e-biz / Maverick Effect | To develop an online 8 week masterclass program called 'Mindful Women in Leadership'.   | \$5,000         |
| Pilbara Physiotherapy        | Online Booking system, Redesigning Website, Membership to Karratha Collective, Monthly Facebook Sponsored posts.  | \$1,805         |
| Connect PTS                  | Create Website to increase awareness of the practice as well as to educate clients.   | \$1,487         |
| KGS Air & Electrical         | Update Website & Social Media Promotion.  | \$2,200         |
| Hunter Mechanical            | Website and online branding and design of ads.  | \$4,500         |
| Karratha International       | Upgrade of website and photography.   | \$1,250         |
| Troy's Tyres                 | Website and online presence.  | \$5,000         |
| Blanche Bar                  | Website to promote catering for weddings and external events.   | \$5,000         |
| <b>TOTAL</b>                 |   | <b>\$48,603</b> |

**2. CONSIDER allocating \$48,603 (ex GST) as part of the 2017/2018 budget process.**

**CARRIED**

---

FOR : Cr Long, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg,  
Cr White-Hartig  
AGAINST : Nil

At 7.04 pm Cr Bertling re-entered the room.

Cr White-Hartig declared a financial interest in Item 12.4 Funding Request to Support the Pilbara Development Commissions Edible Oyster Research and Development Project as Cr White-Hartig leases property to the Murujuga Aboriginal Corporation which is a financial contributor to the project.

At 7.05 pm Cr White-Hartig left the room.

#### **12.4 FUNDING REQUEST TO SUPPORT THE PILBARA DEVELOPMENT COMMISSIONS EDIBLE OYSTER RESEARCH AND DEVELOPMENT PROJECT**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>ED.11</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b>                      |
| <b>Reporting Author:</b>              | <b>Business Engagement Coordinator</b>                    |
| <b>Date of Report:</b>                | <b>1 June 2017</b>  |
| <b>Applicant/Proponent:</b>           | <b>Pilbara Development Commission</b>                     |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>Support for Edible Oyster Research and Development</b> |

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#### **PURPOSE**

For Council to consider an application for financial support from the Pilbara Development Commission to support the Edible Oyster Research & Development Program Project

#### **BACKGROUND**

The Pilbara Development Commission has identified sites for a potential edible oyster industry located in the Dampier Archipelago. Recently, a number of industry experts expressed views that based on the natural assets of the Pilbara there is the potential for viable local edible oyster industry.

The Commission is seeking \$50,000 to contribute to studies that address the critical risks and knowledge gaps to de-risk the potential for development and commercialisation of local edible oyster aquaculture in the region.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

The Pilbara Development Commission held an investor information day on 16 March which a number of Council members and officers attended. Consultation has taken place between the representatives of the Economic Development Advisory Group meeting on 31 May 2017 and the group was supportive of the Edible Oyster Project and suggested that it be funded.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

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**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The financial implication for the City is \$50,000. The Pilbara Development Commission has approved \$100,000 with an additional \$150,000 to be matched by the Fisheries Research and Development Corporation if the City contributes. The addition of further in-kind contributions from the Commission, industry partner Maxima Pearling Company and Murujuga Aboriginal Corporation would bring the total project value up to \$640,000.

The draft 2017/18 Annual Budget includes sufficient allocation to fund the requested contribution amount.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services:      2.a.2.1      Business attraction and retention

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City however it is worth noting that funding this research and development program does not guarantee the establishment of a local edible oyster industry.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The City of Karratha Strategic Community Plan encompasses a core outcome of creating opportunities for growth and diversification of the local economy. The completion of the proposed research and development program builds the achievement of this outcome and could lead to investment in new industry in the region. This has the potential to promote the local area as a viable community that is not wholly dependent on the mining sector.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the funding application from the PDC as detailed in this report.

**CONCLUSION**

The proposed research and development program is necessary to enable the development of an edible oyster industry in the Dampier Archipelago. This has the potential to further diversify the local economy, create jobs and raise the profile of the area through exports. It is therefore recommended that Council contribute \$50,000 towards the project.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153836  
**MOVED** : Cr Vandenberg  
**SECONDED:** : Cr Cucel

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT the funding request of \$50,000 ex GST from the Pilbara Development Commission to support the Edible Oyster Research and Development Program Project and consider it as part of the 2017/18 Annual Budget.**

**CARRIED**

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**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg  
**AGAINST** : Nil

At 7.09 pm Cr White-Hartig re-entered the room.



Cr Bertling declared a financial interest in Item 12.5 Business Development Support Grant Scheme Applications as Cr Bertling works as a contractor for the KDCCI.

Cr Lally declared a financial interest in Item 12.5 Business Development Support Grant Scheme Applications as Cr Lally is employed by the KDCCI.

Cr Harris declared an impartiality interest in Item 12.5 Business Development Support Grant Scheme Applications as Cr Harris is a Member of the KDCCI.

Cr Vandenberg declared an impartiality interest in 12.5 Business Development Support Grant Scheme Applications as Cr Vandenberg is a Life Member and Board Member of the KDCCI.

Cr Harris and Cr Vandenberg did not leave the room as the disclosures did not restrict their ability to vote on this matter.

At 7.09 pm Cr Bertling and Cr Lally left the room.

## **12.5 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS**

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>ED.2</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b>   |
| <b>Reporting Author:</b>              | <b>Business Engagement Coordinator</b>   |
| <b>Date of Report:</b>                | <b>9 June 2017</b>   |
| <b>Applicant/Proponent:</b>           | <b>Various Businesses Support Agencies</b>   |
| <b>Disclosure of Interest:</b>        | <b>Director Development Services' partner is a member of the KDCCI and pays to use its co-working space.</b> |
| <b>Attachment(s)</b>                  | <b>Summary of Business Support Grant Scheme 2017 applications</b>  |

### **PURPOSE**

For Council to consider funding applications received under Policy DE02: Business Development Support Grant Scheme.

### **BACKGROUND**

The City recognises the important role that local businesses play in the community through providing jobs, goods and services as well as contributing significantly to the overall livability of the City. Council has historically supported initiatives that have the potential to strengthen, diversify and enhance the local business economy through the Business Development Support Scheme Grant.

Groups or organisations that are eligible include either:

- a) a properly constituted not-for profit;
- b) a collaborative partnership sponsored by an incorporated organisation;
- c) or a for-profit organisation where the funded project is not projected to return a profit in the short term; and

- d) Industry and business associations, chambers of commerce and industry are welcome to apply.

The following categories indicate what type of initiatives the City may support:

- Major Business Events Expos, conferences and forums Up to \$30,000
- Minor Business Events Briefings, and seminars Up to \$30,000
- Business Training Business boot camps, workshops Up to \$20,000
- Other initiatives Surveys, business information, research, awards, sponsorships Up to \$10,000

In 2016 Council approved the following events under Policy DE02:

| <b>Applicants</b>       | <b>Project</b>                                | <b>Funding Approved</b> |
|-------------------------|---|-------------------------|
| KDCCI                   | Career Central '17                            | \$6,000                 |
| KDCCI                   | Boot Camp                                     | \$20,000                |
| KDCCI                   | Lead and Adapt Workshop                       | \$7,500                 |
| KDCCI                   | Small Business Breakfast Briefings            | \$18,000                |
| KDCCI                   | Diamond Sponsorship                           | \$8,000                 |
| KDCCI                   | Business Excellence Awards                    | \$5,000                 |
| KDCCI                   | Business and Community Directory              | \$13,500                |
| Business Centre Pilbara | Pilbara Women's Network Series                | \$17,000                |
| Business Centre Pilbara | Destination Pilbara – Warlu Way Tourism Event | \$5,000                 |
| Total                   |   | \$100,000               |

Advertising for applications for the 2017 Business Development Support Grant Scheme was undertaken from 26 May to 9 June 2017 in the local newspaper, on the City of Karratha's website and Facebook page. Information on the grant was also sent via email to known existing service providers.

2017/2018 Applications

A total of 14 applications were received with the requests totalling \$177,300. There were ten applications received from the KDCCI and 4 applications from Business Centre Pilbara.

In order to ensure consistency of evaluating the applications officers have scored each project individually against the following criteria:

- Strategic Alignment (10)
- Demand / Need (15)
- Potential Economic Impact (10)
- Value for money (5)

Demand / Need has been given the highest weighting due to the funding scheme being an annual scheme and ensuring that the City supports initiatives that are required. Strategic Alignment and the Potential Economic Impact for the projects has been given significant consideration to ensure that the City focuses on delivering the right outcomes that align with the Strategic Community Plan and have the potential to deliver some economic impact. Value for Money has also been given consideration to ensure that City funds are used appropriately and will result in a reasonable return on investment.

There were three applications put forward by the KDCCI that are considered to be existing initiatives that have an on-going nature or are run on behalf of the City. It is recommended that Council considers the funding of these projects outside of the policy.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and & wellbeing issues due to the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

### COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant internal departments.

### COMMUNITY CONSULTATION

Advertising of the grant has taken place and officers have been in contact with members of the business community who have expressed an interest

### STATUTORY IMPLICATIONS

There are no statutory implications.

### POLICY IMPLICATIONS

Policy DE-02 Business Development Support Grant Scheme applies.

### FINANCIAL IMPLICATIONS

The Officer's recommendation amounts to \$104,250 and supports 11 of the 14 applications received under this policy. If Council adopts the officer's recommendations, consideration will need to be given to incorporate the \$104,250 into the 2017/2018 Budget.

The table below summarises the Officer's recommendations for funding allocation. Further detailed information regarding all applications, including reasons for the Officer's recommendations are incorporated in the attachment.

| Recommended Applicants  | Project Name                                | Project Cost     | Requested Amount | Score (40) | Amount Recommended |
|-------------------------|---|------------------|------------------|------------|--------------------|
| KDCCI                   | New Pilbara Economic Development Conference | \$173,000        | \$16,500         | 35         | \$16,500           |
| KDCCI                   | Pilbara Business Boot Camp                  | \$85,000         | \$20,000         | 30         | \$20,000           |
| Business Centre Pilbara | Business Confidence Survey                  | \$4,000          | \$2,000          | 29         | \$2,000            |
| Business Centre Pilbara | Destination Pilbara 2.0                     | \$82,000         | \$30,000         | 27         | \$20,250           |
| Business Centre Pilbara | Small Business Workshop Series              | \$20,000         | \$10,000         | 27         | \$5,000            |
| KDCCI                   | Tendering & Procurement Workshop            | \$10,000         | \$5,000          | 27         | \$3,500            |
| KDCCI                   | Lead and Adapt Workshop                     | \$46,500         | \$7,500          | 26         | \$7,500            |
| KDCCI                   | Career Central 2018                         | \$20,000         | \$6,000          | 23         | \$6,000            |
| KDCCI                   | 2017 Business Excellence Awards             | \$63,000         | \$5,000          | 23         | \$3,000            |
| Business Centre Pilbara | Pilbara Women's Network Series              | \$76,700         | \$26,300         | 22         | \$15,000           |
| KDCCI                   | Not for Profit Support                      | \$47,200         | \$15,000         | 22         | \$5,500            |
| <b>Total</b>            |   | <b>\$627,400</b> | <b>\$137,800</b> |            | <b>\$104,250</b>   |

The following applications were received from the KDCCI as part of this grant however do not fit within the policy as they are either ongoing contributions or initiatives that are delivered on behalf of the City. It is therefore recommended that Council fund these initiatives outside of this policy.

- Diamond Sponsorship \$8,000;
- Small Business Breakfast Briefing \$18,000 (run as a City of Karratha event); and
- Business & Community Directory \$13,500 (the City originally produced this).

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Program: 2.a.1.1 Small and Medium Enterprise Development  
 Our Services: 2.a.1.1.1 Implement Business Support Grants Scheme

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial management. A thorough acquittal process will be undertaken to ensure that any funding provided by the City is used for the purpose it was intended.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has a similar Policy in (CS-6) Community Grants and Contributions Scheme upon which the Business Development Support Grant Scheme is modelled.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council’s determination:

| Recommended Applicants | Project | Amount | Council Determination |
|------------------------|---------|--------|-----------------------|
|                        |         |        |                       |
|                        |         |        |                       |
|                        |         |        |                       |

**CONCLUSION**

14 applications for the Business Development Support Scheme have been received and assessed with a recommendation to support 11 applications (5 in full and 6 in part) under this policy. If Council adopts the Officer's recommendation, an indicative amount of \$104,250 will be spent on the scheme. Any funding will need to be considered and incorporated into the 2017/2018 Budget.

Three applications were identified as not fitting within the policy as they were ongoing contributions or initiatives that are run on behalf of the City. It is recommended that Council funds these initiatives outside of the policy.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE financial support of an indicative amount of \$104,250 for the Business Development Support Grant Scheme;**

| Recommended Applicants  | Project<br>(recommended to fund)            | Amount           |
|-------------------------|---|------------------|
| KDCCI                   | New Pilbara Economic Development Conference | \$16,500         |
| KDCCI                   | Pilbara Business Boot Camp                  | \$20,000         |
| Business Centre Pilbara | Business Confidence Survey                  | \$2,000          |
| Business Centre Pilbara | Destination Pilbara 2.0                     | \$20,250         |
| Business Centre Pilbara | Small Business Workshop Series              | \$5,000          |
| KDCCI                   | Tendering & Procurement Workshop            | \$3,500          |
| KDCCI                   | Lead and Adapt Workshop                     | \$7,500          |
| KDCCI                   | Career Central 2018                         | \$6,000          |
| KDCCI                   | 2017 Business Excellence Awards             | \$3,000          |
| Business Centre Pilbara | Pilbara Women's Network Series              | \$15,000         |
| KDCCI                   | Not for Profit Support                      | \$5,500          |
| <b>TOTAL</b>            |   | <b>\$104,250</b> |

2. **CONSIDER allocating \$104,250 (ex GST) as part of the 2017/2018 budget process; and**
3. **CONSIDER allocating \$39,500 (ex GST) as part of the 2017/2018 budget process for the following initiatives:**
  - a) **Diamond Sponsorship of KDCCI \$8,000;**
  - b) **City of Karratha Small Business Breakfast Briefing \$18,000 to be organised by the KDCCI; and**
  - c) **KDCCI Business & Community Directory \$13,500.**

**COUNCIL AMENDED RESOLUTION**

Res No : 153837  
 MOVED : Cr Cucel  
 SECONDED: : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE financial support of an indicative amount of \$123,300 for the Business Development Support Grant Scheme;

| Recommended Applicants  | Project (recommended to fund)               | Amount           |
|-------------------------|---|------------------|
| KDCCI                   | New Pilbara Economic Development Conference | \$16,500         |
| KDCCI                   | Pilbara Business Boot Camp                  | \$20,000         |
| Business Centre Pilbara | Business Confidence Survey                  | \$2,000          |
| Business Centre Pilbara | Destination Pilbara 2.0                     | \$30,000         |
| Business Centre Pilbara | Small Business Workshop Series              | \$5,000          |
| KDCCI                   | Tendering & Procurement Workshop            | \$5,000          |
| KDCCI                   | Lead and Adapt Workshop                     | \$7,500          |
| KDCCI                   | Career Central 2018                         | \$6,000          |
| KDCCI                   | 2017 Business Excellence Awards             | \$5,000          |
| Business Centre Pilbara | Pilbara Women's Network Series              | \$26,300         |
| <b>TOTAL</b>            |   | <b>\$123,300</b> |

2. APPROVE funding the following initiatives in 2017/18:

- a) Diamond Sponsorship of KDCCI \$8,000;
- b) City of Karratha Small Business Breakfast Briefing \$18,000 to be organised by the KDCCI;
- c) KDCCI Business & Community Directory \$13,500; and
- d) KDCCI Not for Profit Support \$15,000.

**CARRIED 6-1**

FOR : Cr Long, Cr Cucel, Cr Harris, Cr Scott, Cr Smeathers, Cr Vandenberg  
 AGAINST : Cr White-Hartig

REASON : Councillors modified the Officer's recommendation to fully support applicants to develop tourism product in accordance with Council Policy DE02 Business Development Support Grant Scheme.

Cr White-Hartig requested that her reason for being against the motion be recorded in the minutes. Cr White-Hartig felt the Business Centre Pilbara (BCP) has already received Federal Government funding, their application is not a good fit for this scheme and that they can access multiple other funders.

At 7.24 pm Cr Bertling and Cr Lally re-entered the room.

## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 DAMPIER PALMS & HAMPTON OVAL REDEVELOPMENT**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>CP.929</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Strategic Projects &amp; Infrastructure</b>   |
| <b>Reporting Author:</b>              | <b>Project Manager</b>  |
| <b>Date of Report:</b>                | <b>1 June 2017</b>  |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>1. Design Report, including Masterplan - provided as an electronic copy</b><br><b>2. Confidential Project Budget</b> |

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#### **PURPOSE**

For Council to consider the Dampier Palms & Hampton Oval Design Report, inclusive of Masterplan, and the Project Budget to proceed to detailed design in 2017/18.

#### **BACKGROUND**

At the January 2015 Ordinary Council Meeting, Council resolved in part, to “receive and note” the Dampier Townsite and Foreshore Enhancement Plan as the basis for undertaking detailed design and documentation of priority works and as guidance for a long term works program for enhancing important public spaces in Dampier.

Stage 1 works on the Dampier foreshore being redevelopment of the Shark Cage Beach and Hampton Oval Movie Screen were completed in September 2016 at a cost of \$2M. This project has been well received by the local community.

The next stage of foreshore works identified by the Dampier Townsite and Foreshore Enhancement Plan is the Dampier Palms and Hampton Oval Redevelopment. The Enhancement Plan made 27 recommendations for enhancements and improvements to the foreshore in this area.

Cardno was engaged in December 2016 to undertake a three stage process to develop a fully costed and staged Masterplan for the Dampier Palms and Hampton Oval Redevelopment. The stages are outlined as follows:

#### Stage 1

- Review relevant site issues and available information, and develop alternative design concept options.
- Review the effect of coastal erosion and inundation levels on the foreshore;
- Review short term and long term options related to the existing building on the site; and
- Present concept options at a workshop on 7 February 2017 with City staff.

### Stage 2

- Develop the draft Masterplan, consult with the Community and prepare a Design Report including costed options to stage the implementation of the works;
- Prepare draft Masterplan and supporting information for Community Workshop on 8 March 2017;
- Update the Masterplan following the Community Workshop; and
- Prepare a Design Report including options for the staged redevelopment of the site.

### Stage 3

Provides for consideration from Council to proceed to finalise the Design Report and provide presentation material to enable the project team to feedback to the community.

Cardno have now completed Stage 1 and Stage 2 of their brief. The Dampier Palms and Hampton Oval Redevelopment Design Report is attached for Council's consideration (Note Masterplan at page 8, Section 4 of this attachment).

The scope of the proposed improvements included in the masterplan are:

- Retaining wall with ramp and stair access to the beach;
- Footpath access behind the retaining wall and throughout the site linking to The Esplanade;
- Services corridor behind the retaining wall and footpath with provision for seating, lighting, beach showers, drinking fountains and bins;
- Provision for direct access to the beach at the north and south ends of the site;
- Controlled vehicle access from The Esplanade and Church Road into the site;
- Designated lit parking areas providing similar number of bays to that currently available at the site with overflow parking and provision for caravan access and parking;
- Management of stormwater and drainage throughout the site by controlling flows from The Esplanade and Church Road;
- Three activity/playground areas. The existing playground will be relocated to one of these activity areas;
- Building on the "palms" theme with new palm trees to areas at the north and south ends of the site;
- New grassed areas, trees and shade structures throughout the site;
- Barbecue facilities at locations throughout the site;
- Refurbish and relocate as required the shade structures on the beach;
- Retention of the existing soccer fields;
- Retention of the existing building but with provision for a new building at some future time when it can be justified;
- Provision for temporary food vans with power and water;
- Retention of the existing movie screen;
- Linking the existing BMX track with footpath access and additional shade structures;
- Provision for sand renourishment to the beach subject to coastal engineering advice;
- Upgrading power availability at the site; and
- Provision for public art, entry signage and wayfinding signage.

The project has a funding allocation in the 2017/18 budget to enable design development and detailed design and documentation to proceed. Design development will include the following;

- Further detailed evaluation on the facilities to be located within the site;
- Detailed consideration on the activity areas;
- Coastal engineering advice/analysis on the sand movements along this area of foreshore. Short and long term costs, impacts and benefits on sand renourishment to the beach;

- Consideration on the power needs for the site to ensure that any future upgrade is sufficient to manage future demand; and
- Review the proposed staging options as outlined in the Cardno report.

Detailed design and documentation will then proceed to ensure the project is fully documented and ready for tender, subject to funding and approvals.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing of the residents of Dampier as it relates to the construction of significant community infrastructure on the foreshore.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation on the Dampier Palms and Hampton Oval Redevelopment was provided to Councillors as part of a Foreshore Works Update briefing provided on 13 February 2017.

### **COMMUNITY CONSULTATION**

A community workshop was held on Wednesday 8 March 2017 at the Dampier Community Hall where a draft Masterplan was presented to the community for their input and comments. A total of 35 residents attended the workshop and provided valuable input. Another seven residents requested to be kept informed on the project. Subsequently, the Masterplan has been amended to reflect a number of suggestions from the community input. Those attending the workshop were provided with a flier at the completion of the workshop informing the changes made to the Masterplan following their input.

Officers will continue to consult with the community as the project proceeds.

### **STATUTORY IMPLICATIONS**

There are no statutory implications.

### **POLICY IMPLICATIONS**

There are no policy implications

### **FINANCIAL IMPLICATIONS**

The attached draft project budget has been prepared with an estimated project cost of \$11,777,750. This budget includes design and construction contingency costs and an allowance for escalation of costs but excludes costs associated with replacement of the existing pavilion. The pavilion is considered to be in fair condition and an allowance of \$50,000 has been included to undertake minor renovations as part of the project costs.

The construction cost of the works is estimated at \$9,660,000 (excluding construction contingency and escalation) as per Attachment 2.

The Design Report describes two options for staging the construction works. Each option has four stages with Stage 4 being demolition of the existing pavilion and construction of a new small and purpose built pavilion. The Stage 4 works are not proposed to proceed as part of this project. The options to stage the works will be further developed as the project proceeds and in line with the availability of funding.

Option 1 comprises construction of the retaining wall and majority built form in stage 1 with the activity areas in stage 2 and the central and southern carparks in stage 3.

Option 2 comprises the construction of the area north of the existing Palms in stage 1, the central foreshore area in stage 2 and the southern area including the central and southern carparks in stage 3.

A breakdown of the construction cost of the two options is detailed below.

|              | <b>Option 1</b>    | <b>Option 2</b>    |
|--------------|--------------------|--------------------|
| Stage 1      | \$6,856,000        | \$4,229,000        |
| Stage 2      | \$1,429,000        | \$1,889,000        |
| Stage 3      | \$1,375,000        | \$3,542,000        |
| <b>TOTAL</b> | <b>\$9,660,000</b> | <b>\$9,660,000</b> |

The total cost to maintain the Palms and Hampton Oval is estimated to be \$166,000 per annum. This estimate will be reviewed and updated as the project proceeds. Currently the City maintains the pavilion and the barbecues at an annual cost of approximately \$24,000. The remainder of the area including the ovals is maintained by Rio Tinto.

The current funding for the project is:

- 2016/17 - \$92,000 enabled Cardno to be engaged to develop the project design report and Masterplan.
- 2017/18 - \$131,500 to proceed with design development and detailed design and documentation for the project.

Subject to agreement to proceed with detailed design the City may be in a position to commence construction in the 2018/19 financial year and will be seeking external funding support for the project.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

- Our Programs/Services: 1.a.2.2 Infrastructure Project Management
- Our Projects/Actions: 1.a.2.2.2 Construct Dampier Foreshore

**RISK MANAGEMENT CONSIDERATIONS**

A Project Risk Register is being established for the project.

The level of risk is considered to be low to medium to the City in terms of environment and reputation in meeting community expectations.

Land tenure.

The current land ownership is described below:

- Lot 16 – The Palms, Clubrooms/Change rooms and Hampton Oval – Owned by Hamersley Iron.
- Lot 23 – Remainder of the site – Hamersley Iron State Agreement Lease.

The City is in ongoing negotiations with Rio Tinto on the transfer of ownership of public open space areas and facilities to come under the eventual control and management of the City. In this case, a lease or endowment over Lot 16 is required and a sub-lease over Lot 23. The sub-lease will require Ministerial approval and will need to be in place prior to commencement of construction.

The Dampier Townsite & Foreshore Enhancement Plan and the Dampier Structure Plan support and guide the implementation of this project.

**IMPACT ON CAPACITY**

Should Council endorse the Officer's recommendation, Officers will be required to manage the Project. This has been factored into the work plans for the officers affected in the process.

**RELEVANT PRECEDENTS**

Council has previously undertaken a number of similar foreshore improvements works at Dampier Shark Cage Beach and Karratha and Pt Samson Foreshores.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to defer design development and detailed design and documentation whilst external funding opportunities are sought to contribute to the project costs.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not proceed with the project at this time.

**CONCLUSION**

A Masterplan has been prepared for the redevelopment of the Dampier Palms and Hampton Oval area. Community consultation was undertaken at a workshop held on 8 March 2017 and there is strong community support for the project.

The Masterplan can be implemented in stages over several years in line with the availability of funding.

The project is now seeking Council's consideration of the Masterplan to enable design development and detailed design and documentation to proceed in 2017/18.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153838  
**MOVED** : Cr Lally  
**SECONDED:** : Cr Smeathers

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the Design Report including the Masterplan prepared for the Dampier Palms and Hampton Oval Redevelopment;
2. **NOTE** the project budget to implement the full Dampier Palms and Hampton Oval Redevelopment Masterplan is \$11,777,750;
3. **AGREE** to proceed to design development and detailed design and documentation in 2017/18; and
4. **NOTE** that consultation will continue with the community as the project progresses.

**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

**13.2 TENDER FOR SUPPLY AND LAYING OF ASPHALT AND PROFILING SERVICES**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>CM.276</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Strategic Projects &amp; Infrastructure</b> |
| <b>Reporting Author:</b>              | <b>Manager Infrastructure</b>                           |
| <b>Date of Report:</b>                | <b>26 May 2017</b>                                      |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>Confidential Tender Evaluation Report</b>            |

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**PURPOSE**

For Council to consider the tender for the Supply and Laying of Asphalt and Profiling Services offered under RFT 27-16/17.

**BACKGROUND**

On 23 January 2017, Council resolved in part, to:

1. Call Tenders for the supply and laying of asphalt and profiling services for the period of two (2) years with two (2) x one (1) extension options in accordance with the Scope of Works; and
2. Endorse the Tender Selection Evaluation Weighted Criteria as follows:

| <b>Criteria</b>                                  | <b>Weighting</b> |
|--|------------------|
| Relevant Tenderer Experience                     | 15%              |
| Key Personnel (individual) Skills and Experience | 5%               |
| Tenderer's Resources                             | 10%              |
| Demonstrated Understanding                       | 10%              |
| Price  | 60%              |

Tenders were subsequently advertised on 29 March 2017 and closed 26 April 2017.

Three tenders were received by the closing date from:

- Downer EDI Works Pty Ltd
- Manning Pavement Service T/A Karratha Asphalt
- Supercivil Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Infrastructure Services
- Operations Coordinator
- Works Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted as per the criteria endorsed by Council.

The Regional Price Preference Policy was applied, with two (2) submissions being eligible. A copy of the Evaluation Report is contained within the confidential section of the Agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission and the evaluation has been endorsed by both the Director Strategic Projects & Infrastructure and the CEO.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

#### **POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

#### **FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council's budget allocations of approximately \$1.5 million per annum; the total estimated budget, including extension options being \$6 million.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

|                    |           |   |
|--------------------|-----------|---|
| Programs/Services: | 1.a.1.1   | Civil Infrastructure Works Construction and Maintenance |
| Projects/Actions:  | 1.a.1.1.2 | Implement Road Reseals Program                          |

#### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial risk or service interruption. The two by one year extensions (exercised under the discretion of the City) provide an ability to terminate the contract should there be little or no advantage to Council in continuing with the contractor.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

#### **RELEVANT PRECEDENTS**

Council have previously endorsed successful tenderers for similar infrastructure services, and specifically have endorsed calling tenders for Supply and Laying of Asphalt and Profiling services under RFT 41-13/14.

#### **VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer has significant experience with the scope and size of the proposed contract, appropriate resources and trained personnel readily available to safely fulfil the contract requirements. The price submitted by the preferred tenderer is also within Council's budget allocation for these services.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153839  
**MOVED** : Cr Vandenberg  
**SECONDED:** : Cr Scott

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Manning Pavement Services T/A Karratha Asphalt ABN 74 130 384 593 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 27-16/17 Supply and Laying of Asphalt and Profiling Services.**

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**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**13.3 TENDER FOR SUPPLY AND LAYING OF CONCRETE SERVICES**

**File No:** CM.277  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Infrastructure  
**Date of Report:** 26 May 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Confidential Tender Evaluation Report

**PURPOSE**

For Council to consider the tender for the Supply and Laying of Concrete (Footpaths and Kerbs) Services offered under RFT 28-16/17.

**BACKGROUND**

On 23 January 2017, Council resolved in part, to:

1. Call Tenders for the supply and laying of concrete (footpaths and kerbs) for the period of two years (2) with two (2) x one (1) year extension options in accordance with the Scope of Works; and
2. ENDORSE the Tender Selection Evaluation Criteria as follows:

| Criteria   | Weighting |
|--|-----------|
| Relevant Tenderer Experience                     | 15%       |
| Key Personnel (individual) Skills and Experience | 15%       |
| Tenderer’s Resources                             | 15%       |
| Demonstrated Understanding                       | 5%        |
| Price  | 50%       |

Tenders were subsequently advertised on 29 March 2017 and closed 26 April 2017.

Six tenders were received by the closing date from:

- Argonaut Engineering and Construction
- Dampier Mining Services Pty Ltd
- Dowsing Group Pty Ltd
- KAT5 Pty Ltd
- Leethall Construction Pty Ltd
- Supercivil Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Infrastructure
- Operations Coordinator
- Engineering Technical Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted as per the criteria endorsed by Council.

A regional price preference was applied, with four (4) submissions being eligible.

A copy of the Evaluation Report is contained within the confidential section of the Agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members in evaluating and analysing the content of each tender submission and the evaluation has been endorsed by both the Director Strategic Projects & Infrastructure and the CEO.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council’s budget allocations of approximately \$1.2 million per annum; the total estimated budget, including extension options being \$4.4 million.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

|                    |           |   |
|--------------------|-----------|---|
| Programs/Services: | 1.a.1.1   | Civil Infrastructure Works Construction and Maintenance |
| Projects/Actions:  | 1.a.1.1.1 | Implement Footpath Improvement Plan                     |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of financial risk or service interruption. The two by one year extensions (exercised under the discretion of the City) provide an ability to terminate the contract should there be little or no advantage to Council in continuing with the contractor.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council have previously endorsed successful tenderers for similar infrastructure services, and specifically have endorsed calling tenders for Supply and Laying of Concrete services under RFT 39-13/14.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer has significant experience with the scope and size of the proposed contract, appropriate resources and trained personnel readily available to safely fulfil the contract requirements. The price submitted by the preferred tenderer is within Council's budget allocation for these services.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153840**  
**MOVED** : **Cr Vandenberg**  
**SECONDED:** : **Cr Scott**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Supercivil Pty Ltd ABN 28 145 130 383 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 28-16/17 Supply and Laying of Concrete.**

**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**13.4 ST PAULS CHURCH & CITY OF KARRATHA ADMINISTRATION CAR PARK**

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>CP.946</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director of Strategic Projects &amp; Infrastructure</b> |
| <b>Reporting Author:</b>              | <b>Manager Infrastructure</b>                              |
| <b>Date of Report:</b>                | <b>19 May 2017</b>   |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>   |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>   |
| <b>Attachment(s)</b>                  | <b>Concept Design</b>                                      |

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**PURPOSE**

For Council to consider concept designs for the City's proposed Administration car park and upgrade of the existing St Paul's Catholic Church car park.

**BACKGROUND**

The City and representatives of St Paul's Catholic Church (SPCC) have been in on-going discussions in regards to allowing patrons of the Red Earth Arts Precinct (REAP) access to the SPCC car park as an overflow facility.

In July 2015, Council considered a parking strategy for the REAP that included pursuing reciprocal arrangements with the SPCC and exploring options to provide traffic flow through the precinct and acceptable parking arrangements.

In April 2016, Council considered the option of introducing pedestrian (and possibly vehicle) access between the REAP and the SPCC. It was noted that SPCC supported a pedestrian bridge connection but not a vehicle connection. It was also noted that achieving the required number of parking bays for the REAP does not rely on being able to utilise the SPCC car park. Council adopted the footbridge only option and authorised the CEO to negotiate an agreement with the SPCC regarding reciprocal access.

On 4 May 2017, City officers again met with representatives of SPCC, where SPCC representatives expressed their concerns regarding plans for shared access of the SPCC car park and arrangements between the parties. The following conclusions were reached at the meeting:

- SPCC acceptance of a narrower pedestrian bridge between the REAP and the Church (in the order of 2m) is conditional on acceptable traffic management measures being installed between the car parks and acceptable arrangements for upgrading the Church car park;
- Moveable bollards are an acceptable way to prevent traffic moving between the car parks subject to SPCC approval, and any temporary removal of the bollards for specific REAP events are re-installed by the City immediately following those events; and
- The City will refer to SPCC concept designs for the church car park for their consideration as the basis for agreeing recommended upgrade works to be presented to Council for approval.

Following the meeting, the concept design for the parking was amended and issued to SPCC. This concept design was reviewed by SPCC representatives and at a meeting on 29

May 2017, the concept design (refer to the attachment) was agreed in-principle, as the basis for progressing to the detailed design stage and seeking costs.

The key elements to the plan include:

1. Design corrects drainage issue
2. Redesign of western entrance to front administration carpark to improve traffic flow
3. Carpark will be sealed with asphalt
4. Design provides 70 car parking spots for the Church (incl. 2 disabled carparks)
5. Design provides 99 car parking spots for the Admin building (incl. 1 disabled carpark)
6. Design provides solar lighting to both car parking areas
7. Design includes tree protection zone, landscaping, kerbing and formalised pedestrian walkways from REAP through to Admin building
8. Church crossover widened to accommodate larger vehicles (ie: service vehicles)
9. Fixed and removal bollards position to segregate car parks

Additionally, draft reciprocal arrangements have been discussed with the SPCC. The Community Consultation section of this report details key issues for consideration.

Council now needs to consider whether it is prepared to progress to detailed design, the new City of Karratha Administration Car Park and upgrade of the SPCC car park, the standard to which it is prepared to construct and upgrade these car parks and the arrangements Council is prepared to enter with SPCC regarding construction and any maintenance.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, parties affected issues and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Officers from Infrastructure Services, Planning Services and Strategic Projects have been closely involved in the development of the proposed concept plan.

#### **COMMUNITY CONSULTATION**

At the most recent meeting with SPCC representatives, the following matters were queried:

- Standard to which SPCC car park will be upgraded;
- Addressing current problem with water pipe across car park being cracked when heavier vehicles cross it;
- Maintenance and repair of car park and solar lighting; and
- Public liability.

Officers have advised SPCC representatives that the SPCC car park will be upgraded to an acceptable standard and that measures to address the water pipe issue would be investigated. On maintenance and repairs, officers have advised that any City contribution towards maintenance and repair of the SPCC car park would need to be related to use of the car park for REAP events but that it would be fair for the City to pay for any maintenance or repair found to be caused by said events. Similarly, on public liability, it would be fair for the City to cover liability where an incident is found to be caused due to a REAP event. Obviously, the standard to which the car park is upgraded will determine the cost of the upgrade works.

The SPCC would prefer the pedestrian bridge to be located as far away from the Presbytery as possible. The final alignment of the 2m wide pedestrian bridge will be determined having regard for the need to minimise disruption to native vegetation in the creek line, as requested by the City's Environment and Sustainability Advisory Group.

Draft reciprocal agreements have been discussed with PSCC to provide City of Karratha access to Church and Church access to City land for parking as required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Council resolved at its April 2017 meeting to fund the footbridge as part of the REAP project and requested that construction of the new City car park be funded entirely by the Karratha City Centre Infrastructure Works (KCCIW) Program. While construction of the new City car park under the KCCIW Program remains a priority, there is uncertainty as to whether this full funding will be available.

High level estimates for each individual car park have been received and are as follows:

- City of Karratha Administration Car Park (between Admin offices and the Church) estimate is \$705,790 ex GST
- St Paul's Catholic Church Car Park estimate is \$248,465 ex GST,
- Combined Admin Car Park and SPCC Car Park estimate is \$954,255 ex GST

Council has allocated \$60,000 in the 2016/17 Budget to progress design and has listed \$940,000 in the draft 2017/18 for implementation of works.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

Our Programs/Services: 1.a.2.5 Strategic Project Management

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of service interruption or reputation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following modifications to the concept plan for the St Paul's Church and City of Karratha Administration car park prior to adoption:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

Following consultation between City officers and representatives from SPCC, a concept plan for the Church and City of Karratha Administration car park has been agreed and is now presented to Council for consideration, noting that the appropriate financials will require consideration in the 2017/18 budget to enable construction.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153841  
 MOVED : Cr Cucel  
 SECONDED: : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the concept plan (drawing 61-35588-SK021 Rev C dated 19 May 2017) as provided in the attachment, as the basis for the development of the proposed City of Karratha's Administration car park and upgrade of the existing St Paul's Catholic Church car park and agree to progress to detailed design;
2. **NOTE** the estimate to construct the combined Administration Car Park and St Paul's Catholic Church is \$954,255 ex GST;
3. **AGREE** in principle to the reciprocal parking agreements with St Paul's Catholic Church to support the Red Earth Arts Precinct, on the basis that:
  - a) the Church provides access to the City for overflow parking as required;
  - b) the City provides access to the Church for additional parking as required; and
  - c) the City agrees to maintain insurance and the car park surface as a consequence of its use; and
4. **CONTINUE** to progress discussions with the State Government on funding the works as part of the Karratha City Centre Infrastructure Project.

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**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil

### 13.5 MINOR WORKS – ELECTRICAL

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>CM.286</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Strategic Projects &amp; Infrastructure</b> |
| <b>Reporting Author:</b>              | <b>Building Maintenance Coordinator</b>                 |
| <b>Date of Report:</b>                | <b>31 May 2017</b>                                      |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s):</b>                 | <b>Confidential Tender Evaluation Report</b>            |

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#### **PURPOSE**

For Council to consider the tender for the Minor Works – Electrical offered under RFT 36-16/17.

#### **BACKGROUND**

At the Council meeting held in March 2017, Council resolved in part, to tender for electrical minor works services for its City's facilities. There are in excess of 100 facilities requiring electrical works systems and equipment in Cossack, Dampier, Karratha, Roebourne, Pt. Samson, Wickham, the Karratha Light Industrial area, Gap Ridge Industrial Estate and Karratha Airport.

Tenders were subsequently advertised on 22 April 2017 and closed 12 May 2017.

Eight compliant tenders were received by the closing date from:

- Ausolar Pty Ltd
- Portrio Holdings Pty Ltd T/a Coral Coast
- Costello Alliance Pty Ltd T/a Cosco Electrical Contractors
- Karratha Contracting Pty Ltd
- Lendlease Services Pty Ltd
- Multi Service Group WA Pty Ltd
- Pindan Asset Management Pty Ltd
- Xcelerator Pty Ltd T/a KBSS Engineering

The tenders were evaluated by a three-person panel comprising of:

- Manager City Services
- Building Maintenance Coordinator
- Building Maintenance Planner

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings as endorsed by Council, were:

| Criteria                   | Weighting |
|----------------------------|-----------|
| Price                      | 50%       |
| Relevant Experience        | 20%       |
| Capacity to Deliver        | 15%       |
| Demonstrated Understanding | 15%       |

The Regional Price Preference Policy was applied to eight local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

There has been consultation between the CEO, Director Strategic Projects and Infrastructure and the Evaluation Panel.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and and Part 4 – Provision of goods and services of the *Local Government (Functions and General) Regulations 1996*.

The form of contract related to the tender is proposed to be in accordance with AS4921-2003.

#### **POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

#### **FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council's budget allocations. The contract price is estimated at \$500,000 per annum with a contract term of two (2) years, with two (2) x one (1) year extension options. The total estimated contract price, including these options is \$2m.

#### **STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provides for this activity:

Our Program/ Services: 1.a.1.5 Building Maintenance Services.

#### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of service interruption should Council decide not to endorse a recommendation and award the tender. However, long term lack of servicing electrical systems in an appropriate manner, could lead to significant service interruptions.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There is a current contract for Minor Works Electrical under RFT 23-12/13 which commenced 1 July 2013 and is due to expire on 30 June 2017.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the required level of skill, experience and capacity to perform the contract requirements to expected level.

The skills, experience and opportunities for increased levels of service represented in the tender submission are aligned with the City's strategy of providing a reliable value for money electrical maintenance service.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153842  
 MOVED : Cr Harris  
 SECONDED: : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Ausolar Pty Ltd ABN 76 147 787 997 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 36-16/17 – Minor Works Electrical.

**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil



**13.6 KARRATHA AIRPORT AIRFIELD LIGHTING UPGRADE**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>CM.274</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Strategic Projects &amp; Infrastructure</b> |
| <b>Reporting Author:</b>              | <b>Project Manager</b>                                  |
| <b>Date of Report:</b>                | <b>30 May 2017</b>                                      |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>Confidential Tender Evaluation Report</b>            |

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**PURPOSE**

For Council to consider the tender for the Karratha Airport Airfield Lighting Upgrade offered under RFT 25-16/17.

**BACKGROUND**

At the October 2016 Ordinary Council Meeting, Council resolved to:

1. Approve the scope of works for the provision of lighting, signs and cabling at Karratha Airport including:
  - Install mandatory illuminated MAGS signage on taxiways
  - Install additional non-mandatory illuminated MAGS signage on the major taxiways systems
  - Install 2 LED type secondary wind indicators (RWY 08/26)
  - Replace Taxiway Foxtrot primary cabling circuit
  - Reconfigure existing apron lighting (as recommended in the 2016 Electrical Annual Technical Inspection)
  - Install LED Medium Intensity Runway Lighting (MIRL)
  - Install LED MIRL inset Runway Threshold Lighting
  - Upgrade airport lighting control equipment in the Airport Lighting Equipment Room (ALER) to suit LED lighting to enable MIRL control by Air Traffic Control (ATC)
  - Upgrade airport tower control equipment in the Airport Tower Equipment Room (ATER) to enable MIRL control by Air Traffic Control (ATC)
  - Install additional MAGS Signage on the minor taxiway systems
2. Agree to call tenders for the provision of lighting, signs and cabling at Karratha Airport;
3. Endorse the tender selection evaluation criteria weighting as follows;

| <b>Criteria</b>     | <b>Weighting</b> |
|---------------------|------------------|
| Price               | 60%              |
| Quality             | 15%              |
| Relevant Experience | 15%              |
| Capacity to Deliver | 10%              |

4. Note that the total estimated Budget for the works is \$1.5m with an anticipated cash flow of \$250k in 2016/17 and \$1.25m in 2017/18 financial years.

Tenders were subsequently advertised on 29 April 2017 and closed 23 May 2017.

Four tenders were received by the closing date from:

- Aerodrome Management Services (AMS)
- Multi Services Group (MSG)
- Total Electric Communication Services (TEC)
- West Coast Civil (WCC)

The tenders were evaluated by a three (3) person panel comprising of:

- Airport Manager
- Project Manager
- Airport Operations Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted as per the criteria endorsed by Council.

The Regional Price Preference Policy was applied to one (1) local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the Agenda.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of medium significance in terms meeting compliance requirements with regulatory bodies, however is of low significance in respect to Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors have been consulted regarding potential works during the former Airport Advisory Group meetings and addressed by Council when considering to call tenders in October 2016. Consultation has taken place between panel members in evaluating and analysing the content of each tender submission and reviewed by the CEO and Director Strategic Projects & Infrastructure.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

The tender was called in accordance with Section 3.57 of the *Local Government Act 1995* and Division 2 of the *Local Government (Functions and General) Regulations 1996*.

CASA Manual of Standards Part 139 (Aerodromes) covers the provision of aerodrome lighting and signage. The contract specification has been written to ensure compliance with these standards.

#### **POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

#### **FINANCIAL IMPLICATIONS**

The October 2016 Council resolution noted the total estimated budget for the works as \$1.5m with an anticipated cash flow of \$250k in 2016/17 and \$1.25m in 2017/18 financial years.

The development of the project specification and tender documentation has taken longer than anticipated and the project budget of \$1.5m is now proposed be expended in the

2017/18 financial year and is reflected in the 2017/18 Draft budget. Three of the tenders received are within the project budget.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

|                        |           |                                   |
|------------------------|-----------|-----------------------------------|
| Our Programs/Services: | 1.a.2.6   | Airport compliance Administration |
| Our Projects/Actions:  | 1.a.2.6.1 | Airside Lighting Upgrade          |

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be medium to the City in terms of service, reputation and compliance.

If works are not conducted to install MAGS (Movement Area Guidance Signage), wind indicator illumination and improvements to apron lighting, there is a high likelihood of the aerodrome receiving a non-compliance notification in a CASA audit. Although technically there is also a risk of losing the aerodrome certificate, this is considered low as there are potential short term options.

Works to upgrade the runway lighting, PAPI (Precision Approach Path Indicator) lights and tower interface are of a lower risk. The CASA Manual of Standards Part 139 (Aerodromes) allows some leeway for the upgrading of these facilities however it is prudent that the Airport plan to upgrade these facilities is to the required standard.

As the cable to Taxiway Foxtrot is not meeting minimum electrical requirements, there is a small risk of this failing, which would cause the taxiway lighting to fail. This has been mitigated somewhat with previous works and would not stop the aerodrome from operating particularly given the low number of night movements.

### **IMPACT ON CAPACITY**

Should Council consider endorsing the Officers recommendation, Officers will be required to manage the Contract. This has been factored into staff work plans.

### **RELEVANT PRECEDENTS**

Council has previously set precedence by endorsing upgrade works at the airport.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to decline all tenders and to DEFER the lighting, signage and cabling upgrade at Karratha Airport.

**CONCLUSION**

The Evaluation Panel has determined that the recommended tenderer provides the best experience and value for money outcome for the City in the lighting, signage and cabling upgrade at Karratha Airport.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153843

**MOVED** : Cr Cucel

**SECONDED:** : Cr Scott

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Aerodrome Management Services Pty Ltd ABN 50 406 443 766 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 25-16/17 Karratha Airport Airfield Lighting Upgrade.**

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**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig

**AGAINST** : Nil

### **13.7 REQUEST FOR APPLICATIONS TO JOIN A PANEL OF PRE-QUALIFIED SUPPLIERS – PLANT HIRE**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>CM.283</b>   |
| <b>Responsible Executive Officer:</b> | <b>Director Strategic Projects &amp; Infrastructure</b> |
| <b>Reporting Author:</b>              | <b>Fleet &amp; Plant Coordinator</b>                    |
| <b>Date of Report:</b>                | <b>1 May 2017</b>                                       |
| <b>Applicant/Proponent:</b>           | <b>Nil</b>  |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>Confidential Evaluation Report</b>                   |

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#### **PURPOSE**

For Council to consider the outcome of the Request for Applications to Join a Panel of Pre-Qualified Suppliers (RFPA 33-16/17) – Plant Hire.

#### **BACKGROUND**

The City has been reviewing its overall plant & equipment fleet size and has identified underutilisation of several items of heavy plant. Following investigation, it was determined that hiring various items of plant for short term periods would be more cost effective than ongoing ownership costs.

In reducing the overall fleet size, it is anticipated that numerous work teams, particularly in the Works and Engineering departments, would increase their volume of hire of plant and equipment and it was therefore considered that a Panel of Pre-Qualified Suppliers would benefit the City.

The scope included hire of various plant and equipment over a three (3) year period for two (2) categories; dry hire (plant/equipment) and wet hire (plant/equipment with operator).

The City advertised for Requests for Applications to Join a Panel of Pre-Qualified Suppliers by way of public tender on 21 April 2017 with tender submissions closing on 10 May 2017.

Seven (7) responses were received by the closing date from:

- Norwest Contracting
- McMahon Services Australia Pty Ltd
- Kennards Hire Pty Ltd
- Karratha Machinery Hire
- Karratha Earthmoving & Sand Supplies
- Coates Hire Operations Pty Ltd

The responses were evaluated by a three (3) person panel comprising of:

- Fleet & Plant Coordinator
- Fleet & Plant Supervisor
- Works & Engineering Supervisor

The responses were first assessed for compliance with the request documents. The responses were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were approved by the CEO under Delegation 1.1 as follows:

| Criteria                   | Weighting |
|----------------------------|-----------|
| Price                      | 50%       |
| Capacity to Deliver        | 20%       |
| Relevant Experience        | 10%       |
| Methodology                | 10%       |
| Key Personnel & Experience | 10%       |

The regional price preference is not applicable to pre-qualified suppliers appointed by the City to a panel as per CG-11 Regional Price Preference Policy.

The panel was divided into two (2) categories, and within those categories, a panel of three (3) suppliers was selected as per the evaluation report contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members in analysing the content of each RFP submission.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The process for establishing a Panel of Pre-Qualified Suppliers has been in accordance with Part 4, Division 3 of the *Local Government (Functions & General) Regulations 1996*.

**POLICY IMPLICATIONS**

CG12 Purchasing Policy is applicable, and in particular clause 3.11 Panels of Pre-Qualified Suppliers has been observed.

**FINANCIAL IMPLICATIONS**

If supported by Council, this panel will be available for use by the City. Each department will be responsible for budgeting for plant hire to various jobs/accounts. It is anticipated though that the Works and Engineering departments will make up the bulk use of this Panel. A summary of the proposed budget for plant hire in 2017/18 is tabled below:

| GL/Job | Description                                   | Budget   |
|--------|---|----------|
| 642015 | Shoulder grading various roads                | \$25,920 |
| 800013 | Re-sheet Roebourne Wittenoom                  | \$20,100 |
| 800012 | Re-sheet Woodbrook Rd                         | \$13,400 |
| 800015 | Re-sheet Cleaverville                         | \$9,060  |
| 800019 | Re-sheet Cherratta Rd                         | \$13,400 |
| 642006 | Other Roads and Street Mtce Rural Paved Roads | \$12,000 |
|        |   | \$93,880 |

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4. c.1.6 Fleet and Plant Management

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously awarded panel of pre-qualified supplier contracts for various services.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Part 4 Division 3 of the *Local Government (Functions & General) Regulations 1996* RESOLVES to NOT SUPPORT the Officer's recommendation and chooses to NOT establish a Panel of Pre-Qualified Suppliers for Plant Hire.

**CONCLUSION**

The evaluation panel believes that the recommended Panels of Pre-Qualified Suppliers for providing both dry hire (plant/equipment) and wet hire (plant/equipment with operator) based on previous experience, plant and equipment schedules and capacity to deliver the required goods and services provides the best value outcome for the City.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153844  
MOVED : Cr Harris  
SECONDED: : Cr Vandenberg

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Part 4, Division 3 of the *Local Government (Functions & General) Regulations 1996* RESOLVES to APPOINT the below Panels of Pre-Qualified Suppliers for Plant Hire as offered under RFPA 33-16/17:

1. Dry Hire Panel (plant/equipment):
  - Kennards Hire – ABN 69 001 740 272
  - Coates Hire – ABN 99 074 126 971
  - AK Evans Earthmoving – ABN 37 121 960 816
2. Wet Hire Panel (plant/equipment with operator):
  - AK Evans Earthmoving – ABN 37 121 960 816
  - Norwest Contracting – ABN 11 090 664 378
  - Karratha Earthmoving & Sand Supplies – ABN 89 992 916 137

**CARRIED**

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FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

### PURPOSE

To advise Council of the information items for June 2017.

### VOTING REQUIREMENTS

Simple Majority.

### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 153845  
**MOVED** : Cr Lally  
**SECONDED:** : Cr Cucel

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Non-Statutory Donations
- 14.3 Concessions on Fees
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Community Services update
- 14.10 Rides & Slides – Event Acquittal
- 14.11 Waste Services Data
- 14.12 Regional Road Group 5 Year Road Program

**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
 Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

| <b>DATE</b> | <b>DOCUMENT</b>   |
|-------------|---|
| 03/05/2017  | Deed of renewal and variation of lease(2017) between the City of Karratha (Lessor) and Ngarliyarndu Bindirri Aboriginal Corporation |
| 29/05/2017  | Withdrawal of Caveat for Lot 2 Morse Court Karratha Caveat number: L810806  |

**14.2 NON STATUTORY DONATIONS FOR PERIOD ENDING 30 APRIL 2017**

**File No:** APR16  
**Responsible Officer:** Director Corporate Services  
**Author Name:** Assistant Management Accountant  
**Date of Report:** 30 May 2017  
**Disclosure of Interest:** Nil

**PURPOSE**

To provide Council with a summary of Non Statutory Donations made during the specified period. The original budget amounts for 2016/17 were adopted in Council Res No. 153501 Municipal Fund Budget 2016/17.

Annual Community Association Development Scheme Contributions and Ex-Gratia amounts listed under ‘Current Budget/Prior Years Balance’ for previous years represent the unspent portion of the relevant years funding as at 30 June 2016.

|  | <u>Original Budget</u> | <u>Current Budget /<br/>Prior Years<br/>Balance</u> | <u>Actual YTD</u> | <u>Remaining</u>    |
|--|------------------------|---|-------------------|---------------------|
| <b>City of Karratha</b>                            |                        |   |                   |                     |
| <b>Non Statutory Donations</b>                     | \$                     | \$  | \$                | \$                  |
| <b>For the Period Ending 30 April 2017</b>         |                        |   |                   |                     |
| ACADS Contribution - Dampier Community Assoc       | \$ 100,000             | \$ 100,000  | \$ 57,200         | \$ 42,800           |
| 2015/16 BFWD                                       |                        | \$ 63,553   | \$ 39,754         | \$ 23,799           |
| 2014/15 BFWD                                       |                        | \$ 14,660   | \$ -              | \$ 14,660           |
| ACADS Contribution - Pt Samson Community Assoc     | \$ 100,000             | \$ 99,820   | \$ 13,386         | \$ 86,434           |
| 2015/16 BFWD                                       |                        | \$ 95,000   | \$ -              | \$ 95,000           |
| 2014/15 BFWD                                       |                        | \$ 70,065   | \$ -              | \$ 70,065           |
| 2013/14 BFWD                                       |                        | \$ 100,000  | \$ -              | \$ 100,000          |
| ACADS Contribution - Roebourne Advisory Group      | \$ 100,000             | \$ 100,000  | \$ 20,365         | \$ 79,635           |
| 2015/16 BFWD                                       |                        | \$ 82,003   | \$ 17,229         | \$ 64,774           |
| 2014/15 BFWD                                       |                        | \$ 53,277   | \$ 15,873         | \$ 37,404           |
| ACADS Contribution - Wickham Community Assoc       | \$ 100,000             | \$ 100,000  | \$ 50,000         | \$ 50,000           |
| 2015/16 BFWD                                       |                        | \$ 37,500   | \$ 18,750         | \$ 18,750           |
| 2014/15 BFWD                                       |                        | \$ 45   | \$ -              | \$ 45               |
| ACADS Contribution - Karratha Community Assoc      | \$ 100,000             | \$ 98,995   | \$ 79,196         | \$ 19,799           |
| 2015/16 BFWD                                       |                        | \$ 100,000  | \$ 25,890         | \$ 74,110           |
| 2014/15 BFWD                                       |                        | \$ 50,000   | \$ 50,000         | \$ -                |
| Ex Gratia Contribution - Dampier Community Assoc   |                        | \$ -  | \$ -              | \$ -                |
| 2015/16 BFWD                                       |                        | \$ 74,242   | \$ 8,000          | \$ 66,242           |
| 2014/15 BFWD                                       |                        | \$ 59,999   | \$ 17,698         | \$ 42,301           |
| 2013/14 BFWD                                       |                        | \$ 27,047   | \$ 27,047         | \$ -                |
| Ex Gratia Contribution - Pt Samson Community Assoc | \$ 20,000              | \$ 9,875  | \$ -              | \$ 9,875            |
| 2015/16 BFWD                                       |                        | \$ 51,250   | \$ -              | \$ 51,250           |
| 2014/15 BFWD                                       |                        | \$ 85,639   | \$ 52,225         | \$ 33,414           |
| 2013/14 BFWD                                       |                        | \$ 125,000  | \$ -              | \$ 125,000          |
| 2012/13 BFWD                                       |                        | \$ 125,000  | \$ -              | \$ 125,000          |
| Ex Gratia Contribution - Roebourne Advisory Group  | \$ 20,000              | \$ 9,875  | \$ -              | \$ 9,875            |
| 2015/16 BFWD                                       |                        | \$ 51,250   | \$ -              | \$ 51,250           |
| 2014/15 BFWD                                       |                        | \$ 101,500  | \$ -              | \$ 101,500          |
| Ex Gratia Contribution - Wickham Community Assoc   | \$ 40,000              | \$ 19,750   | \$ -              | \$ 19,750           |
| 2015/16 BFWD                                       |                        | \$ 76,875   | \$ -              | \$ 76,875           |
| 2014/15 BFWD                                       |                        | \$ 86,034   | \$ -              | \$ 86,034           |
| <b>Subtotal</b>                                    | <b>\$ 580,000</b>      | <b>\$ 2,068,254</b>                                 | <b>\$ 492,613</b> | <b>\$ 1,575,641</b> |

| <b>City of Karratha</b>                     | <b>Original Budget</b> | <b>Current Budget</b> | <b>Actual YTD</b> | <b>Remaining</b>    |
|---|------------------------|-----------------------|-------------------|---------------------|
| <b>Non Statutory Donations</b>              | <b>\$</b>              | <b>\$</b>             | <b>\$</b>         | <b>\$</b>           |
| <b>For the Period Ending 30 April 2017</b>  |                        |                       |                   |                     |
| Raiders Boxing Club                         | \$ -                   | \$ 5,385              | \$ 5,116          | \$ 269              |
| Karratha Bmx Club                           | \$ -                   | \$ 20,000             | \$ 5,075          | \$ 14,925           |
| School Awards                               | \$ 1,425               | \$ 1,425              | \$ 1,425          | \$ -                |
| Walkington Awards                           | \$ 8,500               | \$ 5,500              | \$ 5,412          | \$ 88               |
| Karratha Community House Inc.               | \$ -                   | \$ 11,497             | \$ 10,922         | \$ 575              |
| Local Information Network Karratha (Link)   | \$ -                   | \$ 18,865             | \$ 17,922         | \$ 943              |
| Yaandina Family Centre Inc.                 | \$ -                   | \$ 4,776              | \$ 1,194          | \$ 3,582            |
| Sundry Donations To Community Groups        | \$ 200,000             | \$ -                  | \$ -              | \$ -                |
| St Johns Ambulance (Wickham & Roebourne)    | \$ -                   | \$ 15,000             | \$ 4,179          | \$ 10,821           |
| Karratha Amateur Swimming Club              | \$ -                   | \$ 15,910             | \$ 15,115         | \$ 795              |
| Karratha Family Centre                      | \$ -                   | \$ -                  | \$ -              | \$ -                |
| Karratha Emergency Relief Organisation      | \$ -                   | \$ -                  | \$ -              | \$ -                |
| Wa Police & Citizens Youth Club (Roebourne) | \$ -                   | \$ 49,374             | \$ 48,405         | \$ 969              |
| Karratha Scouts Group                       | \$ -                   | \$ 28,750             | \$ -              | \$ 28,750           |
| Port Walcott Surf Life Saving               | \$ -                   | \$ 11,964             | \$ 11,366         | \$ 598              |
| North Pilbara Football League               | \$ -                   | \$ 4,460              | \$ 4,460          | \$ -                |
| Karratha Basketball                         | \$ -                   | \$ 13,727             | \$ 13,041         | \$ 686              |
| Karratha Storm Junior Rugby                 | \$ -                   | \$ 5,000              | \$ 4,750          | \$ 250              |
| <b>Subtotal</b>                             | <b>\$ 209,925</b>      | <b>\$ 211,633</b>     | <b>\$ 148,382</b> | <b>\$ 63,251</b>    |
| Fee Waiver                                  | \$ 20,000              | \$ 23,100             | \$ 25,589         | \$ 2,489            |
| <b>TOTAL</b>                                | <b>\$ 809,925</b>      | <b>\$ 2,302,987</b>   | <b>\$ 666,584</b> | <b>\$ 1,636,403</b> |

Budget in relation to Ex Gratia funding for Pt Samson, Roebourne and Wickham was adjusted in the November budget review and has been reflected in the above table. Ex Gratia contributions of \$39,500 were received, therefore funding allocations to community associations were adjusted accordingly.

**CONCLUSION**

In accordance with Council Policy CS19 – Annual Community Association Grant Schemes, unspent ex-gratia and Community Association Development Scheme (ACAD) funding will be transferred to the Community Development Reserve. The funds will be held in Reserve for a period of not more than 2 years following the year of allocation. At this time unspent funding is incorporated into the City of Karratha Annual Community Grant for the purposes of being distributed in accordance with Council Policy CS6 – Community Grants & Contributions Scheme.

**14.3 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 16-17 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 30 May 2017  
**Disclosure of Interest:** Nil

**PURPOSE**

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 16/17 Financial Year.

| Name  | Reason   | Amount (exc GST) |
|---|--|------------------|
| Dampier Seniors                             | Fee Waiver for room hire at Dampier Hall for Dampier Seniors to hold a Biggest Morning Tea on 25/5/17 – TOTAL \$120.00             | \$109.09         |
| Reach Us                                    | Fee waiver for room hire at Dampier Community Hall to hold a Second Hand Clothing Sale to raise funds for cancer support on 5/5/17 | \$181.82         |
| UNICEF (Candace Leech)                      | Fee waiver for room hire at KLP to hold a Cocktail Fashion Show with all proceeds going to UNICEF on 16/6/17 – TOTAL \$430.00      | \$390.91         |
| Pegs Creek Primary School P & C Association | Fee waiver for room hire at KLP Function Room to hold a Quiz Night to raise funds for the school on 24/6/17 – TOTAL \$720.00       | \$654.55         |

**14.4 MONTHLY BUILDING STATISTICS**

**File No:** GR.27  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 1 June 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

| Building Statistics 2017  |            |              |            |            |              |          |          |          |          |          |          |          |              |
|---|------------|--------------|------------|------------|--------------|----------|----------|----------|----------|----------|----------|----------|--------------|
| CATEGORY  | JAN        | FEB          | MAR        | APR        | MAY          | JUN      | JUL      | AUG      | SEP      | OCT      | NOV      | DEC      | YTD          |
| <b>Building Permits</b>   |            |              |            |            |              |          |          |          |          |          |          |          |              |
| Dwellings   | 0          | 0            | 1          | 0          | 0            |          |          |          |          |          |          |          | 1            |
| Alterations and Additions   | 1          | 3            | 1          | 2          | 1            |          |          |          |          |          |          |          | 8            |
| Swimming Pools and Spas   | 0          | 3            | 6          | 5          | 3            |          |          |          |          |          |          |          | 17           |
| Outbuildings (inc signs and shade)                                  | 7          | 15           | 15         | 13         | 18           |          |          |          |          |          |          |          | 68           |
| Group Development   | 0          | 0            | 0          | 0          | 0            |          |          |          |          |          |          |          | 0            |
| Number sole occpcy units/grp development                            | 0          | 0            | 0          | 0          | 0            |          |          |          |          |          |          |          | 0            |
| Commercial  | 2          | 1            | 2          | 2          | 4            |          |          |          |          |          |          |          | 11           |
| <b>Monthly total</b>  | <b>10</b>  | <b>22</b>    | <b>25</b>  | <b>22</b>  | <b>26</b>    | <b>0</b> | <b>105</b>   |
| <b>Building Approval Certificates &amp; Demolition Certificates</b> |            |              |            |            |              |          |          |          |          |          |          |          |              |
| Demolition Permits  | 0          | 1            | 0          | 0          | 2            |          |          |          |          |          |          |          | 3            |
| BAC's   | 2          | 0            | 1          | 1          | 0            |          |          |          |          |          |          |          | 4            |
| BAC Strata  | 0          | 0            | 0          | 0          | 0            |          |          |          |          |          |          |          | 0            |
| <b>Monthly Total</b>  | <b>2</b>   | <b>1</b>     | <b>1</b>   | <b>1</b>   | <b>2</b>     | <b>0</b> | <b>7</b>     |
| <b>Occupancy Permits</b>  |            |              |            |            |              |          |          |          |          |          |          |          |              |
| Occupancy Permits   | 1          | 0            | 0          | 1          | 1            |          |          |          |          |          |          |          | 3            |
| OP Strata   | 0          | 0            | 0          | 0          | 0            |          |          |          |          |          |          |          | 0            |
| OP Unauthorised   | 0          | 0            | 0          | 1          | 1            |          |          |          |          |          |          |          | 0            |
| <b>Monthly total</b>  | <b>1</b>   | <b>0</b>     | <b>0</b>   | <b>2</b>   | <b>2</b>     | <b>0</b> | <b>5</b>     |
| <b>Total \$'000 Construction Value</b>                              | <b>132</b> | <b>3,119</b> | <b>990</b> | <b>742</b> | <b>1,614</b> |          |          |          |          |          |          |          | <b>6,597</b> |
| <b>Applications Processed for Other Councils</b>                    |            |              |            |            |              |          |          |          |          |          |          |          |              |
|   |            |              |            |            |              |          |          |          |          |          |          |          | YTD          |
| Shire Of Ashburton  | 1          | 4            | 4          | 8          | 9            |          |          |          |          |          |          |          | 26           |
| Shire of Wyndham (East Kimberley)                                   | 0          | 0            | 0          | 2          | 0            |          |          |          |          |          |          |          | 2            |
| Port Hedland  | 0          | 1            | 4          | 3          | 5            |          |          |          |          |          |          |          | 13           |
| <b>Monthly Totals</b>   | <b>1</b>   | <b>5</b>     | <b>8</b>   | <b>13</b>  | <b>14</b>    | <b>0</b> | <b>41</b>    |
| <b>Private Certifications Provided</b>                              |            |              |            |            |              |          |          |          |          |          |          |          |              |
|   |            |              |            |            |              |          |          |          |          |          |          |          | YTD          |
| Certificate of Design Compliance                                    | -          | 1            | 1          | -          | 2            |          |          |          |          |          |          |          | 4            |
| Certificate of Building Compliance                                  | 1          | -            | -          | -          | -            |          |          |          |          |          |          |          | 1            |
| Certificate of Construction Compliance                              | -          | -            | -          | 1          | -            |          |          |          |          |          |          |          | 1            |
| <b>Monthly total</b>  | <b>1</b>   | <b>1</b>     | <b>1</b>   | <b>1</b>   | <b>2</b>     |          |          |          |          |          |          |          | <b>6</b>     |
| <b>Total \$'000 Construction Value</b>                              | <b>18</b>  | <b>5</b>     | <b>5</b>   | <b>-</b>   | <b>106</b>   | <b>-</b> | <b>134</b>   |

| Building Statistics 2016  |              |              |              |              |              |              |              |              |               |              |              |              |               |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|--------------|--------------|--------------|---------------|
| CATEGORY  | JAN          | FEB          | MAR          | APR          | MAY          | JUN          | JUL          | AUG          | SEP           | OCT          | NOV          | DEC          | YTD           |
| <b>Building Permits</b>   |              |              |              |              |              |              |              |              |               |              |              |              |               |
| Dwellings   | 0            | 0            | 1            | 0            | 0            | 0            | 0            | 0            | 0             | 2            | 1            | 1            | 5             |
| Alterations and Additions   | 0            | 1            | 1            | 3            | 1            | 4            | 1            | 1            | 1             | 1            | 4            | 0            | 18            |
| Swimming Pools and Spas   | 2            | 1            | 3            | 1            | 0            | 1            | 3            | 0            | 2             | 2            | 9            | 3            | 27            |
| Outbuildings (inc signs and shade)                                  | 10           | 15           | 17           | 16           | 27           | 24           | 19           | 22           | 15            | 28           | 13           | 32           | 238           |
| Group Development   | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0            | 0            | 0            | 0             |
| Number sole occpcy units/grp development                            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0            | 0            | 0            | 0             |
| Commercial  | 2            | 3            | 2            | 3            | 6            | 3            | 6            | 3            | 4             | 2            | 1            | 1            | 36            |
| <b>Monthly total</b>  | <b>14</b>    | <b>20</b>    | <b>24</b>    | <b>23</b>    | <b>34</b>    | <b>32</b>    | <b>29</b>    | <b>26</b>    | <b>22</b>     | <b>35</b>    | <b>28</b>    | <b>37</b>    | <b>324</b>    |
| <b>Building Approval Certificates &amp; Demolition Certificates</b> |              |              |              |              |              |              |              |              |               |              |              |              |               |
| Demolition Permits  | 0            | 1            | 0            | 0            | 0            | 1            | 0            | 1            | 0             | 0            | 1            | 3            | 7             |
| BAC's   | 0            | 0            | 0            | 0            | 2            | 1            | 0            | 0            | 0             | 0            | 0            | 1            | 4             |
| BAC Strata  | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0            | 0            | 0            | 0             |
| <b>Monthly Total</b>  | <b>0</b>     | <b>1</b>     | <b>0</b>     | <b>0</b>     | <b>2</b>     | <b>2</b>     | <b>0</b>     | <b>1</b>     | <b>0</b>      | <b>0</b>     | <b>1</b>     | <b>4</b>     | <b>11</b>     |
| <b>Occupancy Permits</b>  |              |              |              |              |              |              |              |              |               |              |              |              |               |
| Occupancy Permits   | 0            | 2            | 2            | 2            | 1            | 2            | 1            | 3            | 6             | 1            | 5            | 3            | 28            |
| OP Strata   | 1            | 3            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0            | 1            | 0            | 5             |
| OP Unauthorised   | 0            | 1            | 0            | 0            | 0            | 0            | 1            | 0            | 0             | 0            | 2            | 0            | 0             |
| <b>Monthly total</b>  | <b>1</b>     | <b>6</b>     | <b>2</b>     | <b>2</b>     | <b>1</b>     | <b>2</b>     | <b>2</b>     | <b>3</b>     | <b>6</b>      | <b>1</b>     | <b>8</b>     | <b>3</b>     | <b>37</b>     |
| <b>Total \$'000 Construction Value</b>                              | <b>2,702</b> | <b>1,510</b> | <b>3,086</b> | <b>2,022</b> | <b>1,423</b> | <b>8,874</b> | <b>1,803</b> | <b>8,995</b> | <b>48,296</b> | <b>1,575</b> | <b>3,140</b> | <b>1,489</b> | <b>84,915</b> |
| <b>Applications Processed for Other Councils</b>                    |              |              |              |              |              |              |              |              |               |              |              |              |               |
|   |              |              |              |              |              |              |              |              |               |              |              |              | <b>YTD</b>    |
| Shire Of Ashburton  | 3            | 6            | 5            | 4            | 10           | 2            | 4            | 11           | 4             | 3            | 2            | 2            | 56            |
| Shire of Wyndham (East Kimberley)                                   | 1            | 0            | 1            | 1            | 0            | 0            | 0            | 1            | 0             | 0            | 0            | 0            | 3             |
| Port Hedland  | 0            | 0            | 1            | 0            | 3            | 0            | 0            | 0            | 0             | 0            | 0            | 0            | 4             |
| <b>Monthly Totals</b>   | <b>4</b>     | <b>6</b>     | <b>7</b>     | <b>5</b>     | <b>13</b>    | <b>2</b>     | <b>4</b>     | <b>12</b>    | <b>4</b>      | <b>3</b>     | <b>2</b>     | <b>2</b>     | <b>64</b>     |
| <b>Private Certifications Provided</b>                              |              |              |              |              |              |              |              |              |               |              |              |              |               |
|   |              |              |              |              |              |              |              |              |               |              |              |              | <b>YTD</b>    |
| Certificate of Design Compliance                                    |              |              |              |              | 2            | 3            | 1            | 1            | 2             | -            | -            | -            | 9             |
| Certificate of Building Compliance                                  |              |              |              |              | 1            |              |              |              |               | -            | -            | -            | 1             |
| Certificate of Construction Compliance                              |              |              |              |              |              |              | 1            | 2            | 2             | -            | 1            | -            | 6             |
| <b>Monthly total</b>  |              |              |              |              | <b>3</b>     | <b>3</b>     | <b>3</b>     | <b>3</b>     | <b>4</b>      | <b>-</b>     | <b>1</b>     | <b>-</b>     | <b>16</b>     |
| <b>Total \$'000 Construction Value</b>                              |              |              |              |              | <b>103</b>   | <b>517</b>   | <b>50</b>    | <b>75</b>    | <b>95</b>     | <b>-</b>     | <b>75</b>    | <b>-</b>     | <b>915</b>    |

#### **14.5 PLANNING DECISIONS ISSUED**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

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#### **PURPOSE**

To advise Council of the following planning decisions issued for the above period.

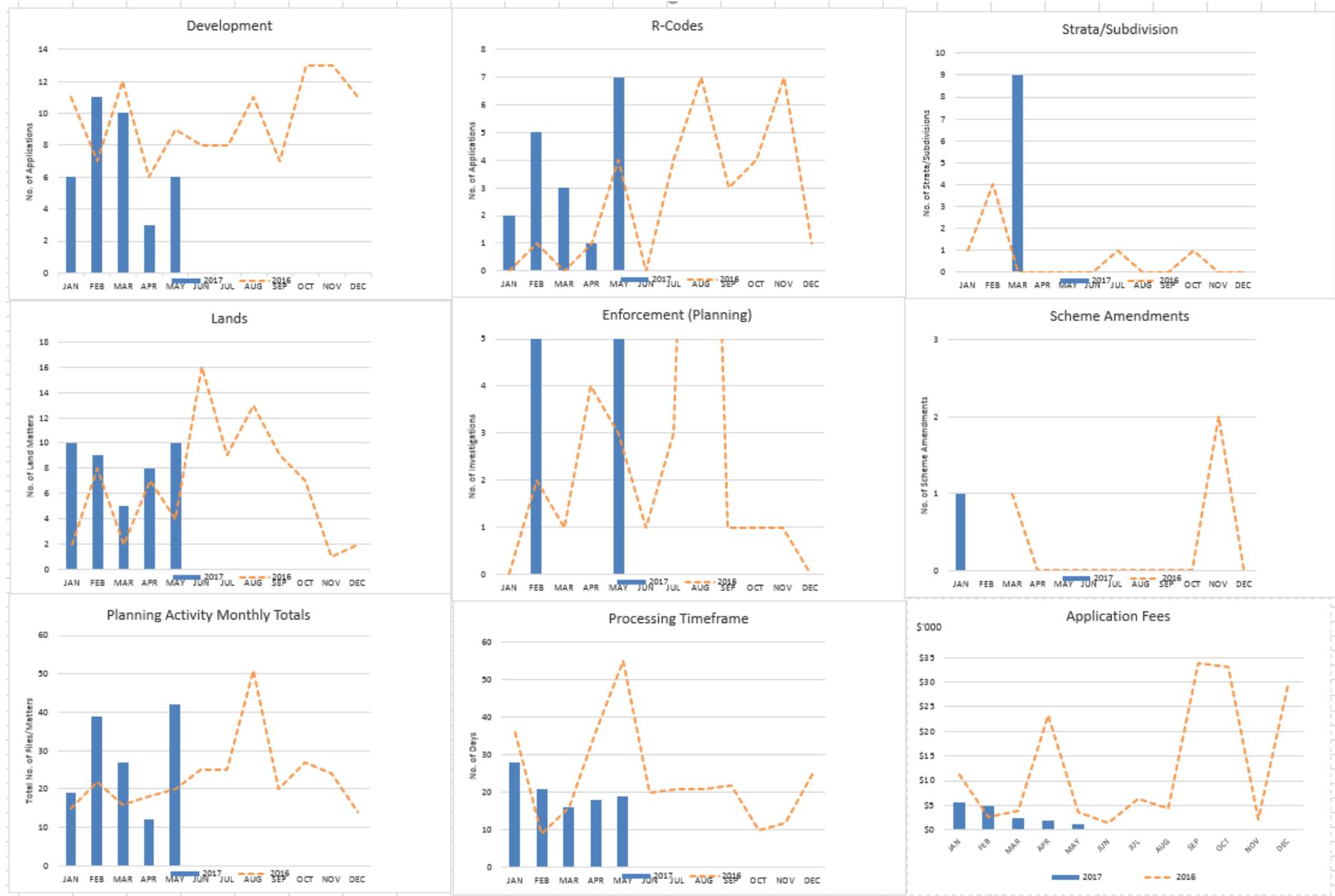
**DEVELOPMENT PLANNING DECISIONS ISSUED**

| APP     | DECISION          | OWNER                                  | APPLICANT                             | ADDRESS   | APP TYPE | DEVELOPMENT  |
|---------|-------------------|--|---------------------------------------|---|----------|--|
| DA16033 | APPROVED DELEGATE | H & S LIFESTYLES PTY LTD               | H & S LIFESTYLES PTY LTD              | 1 PORTLAND CRESCENT, DAMPIER                      | DEV      | EXISTING TRANSPORTABLE FOR HOME OCCUPATION AND RELOCATION OF SEA CONTAINER |
| DA17003 | APPROVED DELEGATE | YAANDINA FAMILY CENTRE                 | PINDAN CONTRACTING                    | 60 HAMPTON STREET, ROEBOURNE                      | DEV      | AGED CARE CENTRE   |
| DA17044 | APPROVED DELEGATE | GOVERNMENT EMPLOYEES HOUSING AUTHORITY | TARA NORMAN                           | 4 VEALL CLOSE, MILLARS WELL                       | DEV      | COMMUNITY USE – APPLIED BEHAVIOURAL ANALYSIS THERAPY                       |
| DA17057 | APPROVED DELEGATE | KARRATHA PTY LTD                       | JAGDEEP KAUR                          | 16 SHARPE AVENUE, KARRATHA                        | DEV      | CHANGE OF USE TO RESTAURANT  |
| DA17053 | APPROVED DELEGATE | SABRECHIEF PTY LTD                     | MAINTENANCE AND CONSTRUCTION SERVICES | LOT 1109 LAMBDEN ROAD, KARRATHA INDUSTRIAL ESTATE | DEV      | GAZEBO AND SHADE STRUCTURE   |
| P3165   | APPROVED DAP      | ERADU PTY LTD                          | AUSCO MODULAR PTY LTD                 | LOT 500 MADIGAN ROAD, STOVE HILL                  | DAP      | KINGFISHER AUSCO SHORT STAY ACCOMMODATION                                  |

**LANDS MATTERS FINALISED BY THE PLANNING DEPARTMENT**

| REF     | LANDS FILE DESCRIPTION   | LOCATION  | CITY'S RESPONSE   |
|---------|--|---|---|
| LM16109 | APPLICATION FOR EXPLORATION LICENCE 47/3570                                      | ROEBOURNE TOWNSITE  | CITY OBJECTED TO PROPOSAL. COUNCIL WITHDREW OBJECTION AT DECEMBER 2016 OCM. COUNCILS DECISION CONVEYED TO DEPARTMENT OF LANDS |
| LM17003 | APPLICATION FOR MINING LEASE 47/1528   | NICKOL RIVER GOLD MINE PROPOSAL                           | NO OBJECTION FOLLOWING COMMITMENT OF PROPONENT FOR NO ACCOMODATION ON THE MINING LEASE  |
| LM17028 | APPLICATION FOR EXPLORATION LICENCE 47/3656                                      | SOUTH OF THE HARDING DAMP                                 | NO OBJECTION TO THE PROPOSED EXPLORATION LICENCE  |
| LM17031 | APPLICATION FOR MINING TENEMENT – EXPLORATION LICENCE NUMBER 47/3662 AND 47/3663 | 25 & 50KMS SOUTH OF KARRATHA TOWNSITE                     | NO OBJECTION SUBJECT TO COMMITMENT TO EXCLUDE THE WEYMUL LAND PARCEL  |
| LM17034 | APPLICATION FOR EXPLORATION LICENCE 47/3676 AND 47/3680                          | 6KMS SOUTH WEST OF THE HIGHWAY AND WARLU WAY INTERSECTION | NO OBJECTION AS THE LICENCE HAS NO SIGNIFICANT IMPACT ON CITY LANDS   |
| LM17035 | APPLICATION FOR EXPLORATION LICENCE 47/3683                                      | 25 KMS SOUTH OF KARRATHA TOWNSITE                         | NO OBJECTION  |
| LM17038 | APPLICATION FOR MINING TENEMENT EXPLORATION LICENCE 47/3703                      | 30KMS SOUTH OF KARRATHA TOWNSITE                          | NO OBJECTION  |
| LM17039 | ROEBOURNE COMMUNITY SUPPORTED HOME DIALYSIS CLINIC                               | 20 SHOLL STREET, ROEBOURNE                                | COMMENTS PROVIDED TO STATE GOVERNMENT ON PROPOSED PUBLIC WORK   |
| LM17040 | TEMPORARY WITHDRAWAL OF CAVEAT   | LOT 2 MORSE COURT, KARRATHA                               | RECOMMEND TO MCLEODS SOLICITORS TO REMOVE CAVEAT FROM TITLE OF THE PROPERTY AT COST OF LANDOWNER                              |
| EN.12   | FIVE SEPARATE REQUESTS FOR COMMENTS ON PROPOSED NBN NODE AND PILLAR LOCATIONS    | KARRATHA  | BRINGING TO ATTENTION OF NBNCO AND CONTRACTOR RELEVANT CONSIDERATIONS IN RELATION TO PROPOSED NODE AND PILLAR LOCATIONS       |

| 2017                               | JAN        | FEB        | MAR        | APR        | MAY        | JUN        | JUL        | AUG        | SEP        | OCT        | NOV        | DEC        | YTD        |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>CATEGORIES</b>                  |            |            |            |            |            |            |            |            |            |            |            |            |            |
| Development                        | 6          | 11         | 10         | 3          | 6          |            |            |            |            |            |            |            | 36         |
| R-Codes                            | 2          | 5          | 3          | 1          | 7          |            |            |            |            |            |            |            | 18         |
| Strata/Subdivision                 | 0          | 0          | 9          | 0          | 0          |            |            |            |            |            |            |            | 9          |
| Lands                              | 10         | 9          | 5          | 8          | 10         |            |            |            |            |            |            |            | 42         |
| Enforcement                        | 0          | 14         | 0          | 0          | 19         |            |            |            |            |            |            |            | 33         |
| SAmd, LPP, DP                      | 1          | 0          | 0          | 0          | 0          |            |            |            |            |            |            |            | 1          |
| <b>Monthly total</b>               | <b>19</b>  | <b>39</b>  | <b>27</b>  | <b>12</b>  | <b>42</b>  |            |            |            |            |            |            |            | <b>139</b> |
| <b>Processing Timeframe - Days</b> |            |            |            |            |            |            |            |            |            |            |            |            |            |
| <b>Development Applications</b>    | <b>28</b>  | <b>21</b>  | <b>16</b>  | <b>18</b>  | <b>19</b>  |            |            |            |            |            |            |            |            |
| <b>2016</b>                        | <b>JAN</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> | <b>JUN</b> | <b>JUL</b> | <b>AUG</b> | <b>SEP</b> | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> | <b>YTD</b> |
| <b>CATEGORIES</b>                  |            |            |            |            |            |            |            |            |            |            |            |            |            |
| Development (including JDAP)       | 11         | 7          | 12         | 6          | 9          | 8          | 8          | 11         | 7          | 13         | 13         | 11         | 116        |
| R-Codes                            | 0          | 1          | 0          | 1          | 4          | 0          | 4          | 7          | 3          | 4          | 7          | 1          | 32         |
| Strata/Subdivision                 | 1          | 4          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 1          | 0          | 0          | 7          |
| Lands                              | 2          | 8          | 2          | 7          | 4          | 16         | 9          | 13         | 9          | 7          | 1          | 2          | 80         |
| Enforcement                        | 0          | 2          | 1          | 4          | 3          | 1          | 3          | 20         | 1          | 1          | 1          | 0          | 37         |
| SAmd, LPP, DP                      | 1          |            | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 2          | 0          | 4          |
| <b>Monthly total</b>               | <b>15</b>  | <b>22</b>  | <b>16</b>  | <b>18</b>  | <b>20</b>  | <b>25</b>  | <b>25</b>  | <b>51</b>  | <b>20</b>  | <b>27</b>  | <b>24</b>  | <b>14</b>  | <b>277</b> |
| <b>Processing Timeframe - Days</b> |            |            |            |            |            |            |            |            |            |            |            |            |            |
| <b>Development Applications</b>    | <b>36</b>  | <b>9</b>   | <b>16</b>  | <b>36</b>  | <b>55</b>  | <b>20</b>  | <b>21</b>  | <b>21</b>  | <b>22</b>  | <b>10</b>  | <b>12</b>  | <b>25</b>  |            |
| <b>APPLICATION FEES</b>            | <b>JAN</b> | <b>FEB</b> | <b>MAR</b> | <b>APR</b> | <b>MAY</b> | <b>JUN</b> | <b>JUL</b> | <b>AUG</b> | <b>SEP</b> | <b>OCT</b> | <b>NOV</b> | <b>DEC</b> | <b>YTD</b> |
| <b>2017</b>                        | \$5,613    | \$4,790    | \$2,277    | \$1,867    | \$1,203    |            |            |            |            |            |            |            | \$15,750   |
| <b>2016</b>                        | \$11,334   | \$2,622    | \$3,854    | \$23,339   | \$3,606    | \$1,530    | \$6,221    | \$4,424    | \$33,724   | \$33,075   | \$2,242    | \$29,640   | \$155,611  |



| <b>STRATEGIC PLANNING PRIORITY PROJECT LIST – June 2017</b>                |  |   |   |                            |
|--|--|---|---|----------------------------|
| <b>PROJECT</b>   | <b>CONSULTANT</b>                                  | <b>MOST RECENT ACTION</b>   | <b>NEXT ACTION</b>  | <b>PROPORTION COMPLETE</b> |
| Local Planning Strategy – Considering submissions and finalising Strategy. | RFF  | Consultant appointed and inception meeting held.  | Finalise Local Planning Strategy and present to Council in August.  | 40%                        |
| Transient Worker Accommodation Scheme Amendment.                           | TBB  | Schedule of Submissions presented to Council on 29 <sup>th</sup> May.   | Meeting with interested parties and present outcomes and recommended way forward in July.   | 80%                        |
| Population Projections and School Enrolments Audit.                        | In-house/Forecast ID                               | Research into population forecasting and school numbers undertaken.   | Information presented as June Contentious Issues report.  | 75%                        |
| Land Supply Pipeline.  | In-house   | Information to be presented to Economic Development Advisory Group Meeting on 31st May.   | Updated information to be presented to Economic Development Advisory Group on the 28th June.  | 80%                        |
| Cossack Geotechnical Investigation   | GHD  | GHD was awarded the contract on the 29 <sup>th</sup> May, 2017. GHD agreed on a six week completion period for the project.           | GHD to begin site investigations on the 12 <sup>th</sup> June, 2017.  | 30%                        |
| Cossack Conservation Management (CMS) Plan.                                | TPG  | The Context and Key Considerations Report has been submitted to the City for review.  | The Context and Key Considerations Report and Conservation Works Schedule to be forwarded to the State Heritage Office for comment.       | 70%                        |
| Local Biodiversity Strategy  | TBA  | Four consultant submissions for the Local Biodiversity Strategy have been received.   | Evaluation panel to convene on the 8 <sup>th</sup> June to discuss preferred consultant for the project..                                 | 40%                        |
| City of Karratha Energy Efficiency Action Plan.                            | Perdaman Advanced Energy                           | The draft City of Karratha Energy Efficiency Action Plan has been received and forwarded to relevant departments for internal review. | The draft Energy Efficiency Action Plan will be forwarded to Council's Environment and Sustainability Advisory Group in July for comment. | 80%                        |
| Roebourne Built Heritage Feasibility Study.                                | Hocking Heritage Studio.<br>Baessler Construction. | Draft Condition and Restoration Report to be forwarded to the City by the 9 <sup>th</sup> June, 2017 for review.                      | Final Condition and Restoration Report to be presented to Council in August.  | 60%                        |
| Karratha Revitalisation Strategy Stage 2.                                  | UDLA   | Minor modifications undertaken to Karratha Revitalisation Strategy Stage 2 report in accordance with Schedule of Submissions.         | Karratha Revitalisation Strategy Stage 2 finalised.   | 50%                        |

**14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>File No:</b>                       | <b>LE.288</b>                        |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b> |
| <b>Reporting Author:</b>              | <b>Manager Regulatory Services</b>   |
| <b>Date of Report:</b>                | <b>June 2017</b>                     |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                           |
| <b>Attachment(s)</b>                  | <b>Nil</b>                           |

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

Focus of May inspections was on the annual inspection of Public Buildings and Public Swimming Pools. Notifiable disease notifications are higher than average, though the numbers of mosquito borne diseases has levelled out there is an increase if food borne illnesses. These diseases are subject to follow-up by environmental health staff and reporting back to the Department of Health.

| Environmental Health Statistics                 |           |           |           |           |           |          |          |          |          |          |          |          | Environmental Health Statistics                 |            |           |           |           |           |           |           |           |           |           |           |           |           |
|---|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|---|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 2017  |           |           |           |           |           |          |          |          |          |          |          |          | 2016  |            |           |           |           |           |           |           |           |           |           |           |           |           |
| CATEGORY  | JAN       | FEB       | MAR       | APR       | MAY       | JUN      | JUL      | AUG      | SEP      | OCT      | NOV      | DEC      | YTD   | 2016 - YTD | JAN       | FEB       | MAR       | APR       | MAY       | JUN       | JUL       | AUG       | SEP       | OCT       | NOV       | DEC       |
| <b>Inspections/reinspections/audits</b>         |           |           |           |           |           |          |          |          |          |          |          |          | <b>Inspections/reinspections/audits</b>         |            |           |           |           |           |           |           |           |           |           |           |           |           |
| Food premises inspection/reinspection           | 31        | 31        | 35        | 16        | 10        |          |          |          |          |          |          |          | 123   | 222        | 16        | 33        | 16        | 34        | 19        | 14        | 12        | 11        | 14        | 18        | 23        | 12        |
| Lodging house inspection                        | 0         | 0         | 0         | 11        | 2         |          |          |          |          |          |          |          | 13  | 28         | 0         | 2         | 0         | 4         | 6         | 9         | 0         | 0         | 0         | 0         | 5         | 2         |
| Camping/caravan park inspection                 | 0         | 0         | 0         | 1         | 0         |          |          |          |          |          |          |          | 1   | 9          | 0         | 0         | 0         | 0         | 0         | 2         | 2         | 0         | 2         | 0         | 2         | 1         |
| Public building inspection                      | 2         | 1         | 0         | 10        | 16        |          |          |          |          |          |          |          | 29  | 66         | 2         | 2         | 1         | 9         | 14        | 21        | 1         | 6         | 4         | 3         | 2         | 1         |
| Swimming pool inspection                        | 0         | 0         | 0         | 1         | 17        |          |          |          |          |          |          |          | 18  | 25         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 25        | 0         | 0         |
| Hairdressers inspection                         | 0         | 0         | 1         | 1         | 0         |          |          |          |          |          |          |          | 2   | 16         | 0         | 0         | 1         | 0         | 2         | 0         | 1         | 2         | 0         | 1         | 7         | 2         |
| Beauty therapy/skin penetration inspection      | 0         | 1         | 2         | 0         | 2         |          |          |          |          |          |          |          | 5   | 26         | 0         | 0         | 1         | 0         | 2         | 0         | 5         | 1         | 1         | 2         | 9         | 5         |
| Septic tank inspections                         | 0         | 0         | 0         | 0         | 0         |          |          |          |          |          |          |          | 0   | 2          | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0         |
| Closed premises                                 | 4         | 2         | 4         | 4         | 0         |          |          |          |          |          |          |          | 14  | 38         | 4         | 4         | 1         | 1         | 1         | 2         | 2         | 4         | 3         | 1         | 10        | 5         |
| <b>Monthly total</b>                            | <b>37</b> | <b>35</b> | <b>42</b> | <b>44</b> | <b>47</b> | <b>0</b> | <b>205</b>                                      | <b>432</b> | <b>22</b> | <b>41</b> | <b>20</b> | <b>49</b> | <b>44</b> | <b>48</b> | <b>23</b> | <b>25</b> | <b>24</b> | <b>50</b> | <b>58</b> | <b>28</b> |
| <b>Health nuisances/complaints investigated</b> |           |           |           |           |           |          |          |          |          |          |          |          | <b>Health nuisances/complaints investigated</b> |            |           |           |           |           |           |           |           |           |           |           |           |           |
| Air Pollution                                   | 1         | 0         | 0         | 1         | 3         |          |          |          |          |          |          |          | 5   | 17         | 0         | 1         | 1         | 3         | 1         | 0         | 3         | 1         | 2         | 1         | 4         | 0         |
| Building & Accommodation                        | 2         | 4         | 1         | 2         | 3         |          |          |          |          |          |          |          | 12  | 17         | 0         | 3         | 0         | 2         | 2         | 4         | 5         | 0         | 1         | 0         | 0         | 0         |
| Effluent & Water Pollution                      | 0         | 0         | 1         | 2         | 0         |          |          |          |          |          |          |          | 3   | 8          | 0         | 1         | 2         | 1         | 0         | 1         | 0         | 0         | 0         | 0         | 2         | 1         |
| Food Safety                                     | 1         | 1         | 0         | 0         | 2         |          |          |          |          |          |          |          | 4   | 16         | 1         | 4         | 0         | 1         | 1         | 6         | 0         | 1         | 0         | 0         | 2         | 0         |
| Noise Pollution                                 | 5         | 4         | 1         | 2         | 1         |          |          |          |          |          |          |          | 13  | 26         | 0         | 0         | 1         | 3         | 3         | 4         | 4         | 2         | 1         | 2         | 3         | 3         |
| Nuisance  | 3         | 3         | 4         | 2         | 1         |          |          |          |          |          |          |          | 13  | 10         | 2         | 1         | 3         | 0         | 0         | 1         | 0         | 0         | 0         | 1         | 0         | 2         |
| Pest Control                                    | 0         | 9         | 10        | 5         | 9         |          |          |          |          |          |          |          | 33  | 19         | 0         | 3         | 1         | 0         | 2         | 0         | 3         | 2         | 0         | 2         | 0         | 6         |
| Refuse & Litter                                 | 2         | 1         | 4         | 2         | 0         |          |          |          |          |          |          |          | 9   | 9          | 0         | 3         | 1         | 1         | 1         | 0         | 0         | 1         | 1         | 0         | 1         | 0         |
| Skin Penetration                                | 0         | 4         | 0         | 2         | 3         |          |          |          |          |          |          |          | 9   | 3          | 0         | 1         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 1         | 0         |
| Stallholders & Traders                          | 2         | 3         | 2         | 3         | 5         |          |          |          |          |          |          |          | 15  | 3          | 0         | 1         | 0         | 0         | 1         | 0         | 0         | 1         | 0         | 0         | 0         | 0         |
| Other   | 0         | 0         | 0         | 0         | 0         |          |          |          |          |          |          |          | 0   | 0          | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         |
| <b>Monthly total</b>                            | <b>16</b> | <b>29</b> | <b>23</b> | <b>21</b> | <b>27</b> | <b>0</b> | <b>116</b>                                      | <b>128</b> | <b>3</b>  | <b>18</b> | <b>9</b>  | <b>11</b> | <b>12</b> | <b>16</b> | <b>15</b> | <b>8</b>  | <b>5</b>  | <b>6</b>  | <b>13</b> | <b>12</b> |
| <b>Notifiable infectious diseases</b>           |           |           |           |           |           |          |          |          |          |          |          |          | <b>Notifiable infectious diseases</b>           |            |           |           |           |           |           |           |           |           |           |           |           |           |
| Ross River Virus (RRV)                          | 0         | 2         | 17        | 9         | 7         |          |          |          |          |          |          |          | 35  | 6          | 0         | 1         | 3         | 1         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         |
| Barmah Forest Virus (BFV)                       | 0         | 0         | 2         | 0         | 2         |          |          |          |          |          |          |          | 4   | 1          | 0         | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0         |
| Salmonellosis                                   | 2         | 3         | 6         | 3         | 10        |          |          |          |          |          |          |          | 24  | 23         | 5         | 1         | 3         | 3         | 2         | 2         | 3         | 0         | 1         | 0         | 1         | 2         |
| Campylobacteriosis                              | 1         | 1         | 1         | 2         | 2         |          |          |          |          |          |          |          | 7   | 20         | 1         | 3         | 3         | 3         | 1         | 1         | 1         | 0         | 1         | 4         | 2         | 0         |
| Cryptosporidiosis                               | 2         | 0         | 0         | 0         | 1         |          |          |          |          |          |          |          | 3   | 3          | 1         | 0         | 2         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         |
| Other   | 0         | 0         | 1         | 4         | 9         |          |          |          |          |          |          |          | 14  | 0          | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         |
| <b>Monthly total</b>                            | <b>5</b>  | <b>6</b>  | <b>27</b> | <b>18</b> | <b>31</b> | <b>0</b> | <b>87</b>                                       | <b>53</b>  | <b>7</b>  | <b>5</b>  | <b>11</b> | <b>7</b>  | <b>4</b>  | <b>4</b>  | <b>4</b>  | <b>0</b>  | <b>2</b>  | <b>4</b>  | <b>3</b>  | <b>2</b>  |
| <b>Other health</b>                             |           |           |           |           |           |          |          |          |          |          |          |          | <b>Other health</b>                             |            |           |           |           |           |           |           |           |           |           |           |           |           |
| Assess development applications                 | 5         | 4         | 4         | 0         | 3         |          |          |          |          |          |          |          | 16  | 71         | 6         | 9         | 7         | 7         | 9         | 3         | 10        | 2         | 7         | 5         | 2         | 4         |
| Assess building applications                    | 2         | 0         | 0         | 1         | 0         |          |          |          |          |          |          |          | 3   | 7          | 0         | 0         | 1         | 1         | 0         | 0         | 0         | 0         | 0         | 1         | 1         | 3         |
| Respond to swimming pool positive detections    | 2         | 2         | 6         | 2         | 2         |          |          |          |          |          |          |          | 14  | 26         | 1         | 4         | 0         | 1         | 5         | 3         | 1         | 0         | 1         | 2         | 1         | 7         |
| Healthy dog day                                 | 0         | 0         | 1         | 0         | 1         |          |          |          |          |          |          |          | 2   | 4          | 0         | 1         | 0         | 0         | 1         | 0         | 0         | 1         | 0         | 0         | 1         | 0         |
| Chicken bleeding                                | 2         | 2         | 2         | 2         | 2         |          |          |          |          |          |          |          | 10  | 25         | 2         | 2         | 3         | 2         | 2         | 2         | 2         | 2         | 2         | 2         | 2         | 2         |
| <b>Monthly total</b>                            | <b>11</b> | <b>8</b>  | <b>13</b> | <b>5</b>  | <b>8</b>  | <b>0</b> | <b>45</b>                                       | <b>133</b> | <b>9</b>  | <b>16</b> | <b>11</b> | <b>11</b> | <b>17</b> | <b>8</b>  | <b>13</b> | <b>5</b>  | <b>10</b> | <b>10</b> | <b>7</b>  | <b>16</b> |

**14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – JUNE 2017**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

|                               | Central Zone<br>(B/PC/MW/KIE) | West Zone<br>(N/NW/B/BW/GRIE/D) | East Zone<br>(R/W/PS/C) | Total |
|-------------------------------|-------------------------------|---------------------------------|-------------------------|-------|
| Activities on City Properties | 4                             | 1                               | 0                       | 5     |
| Abandoned vehicles            | 9                             | 14                              | 12                      | 35    |
| Animal (dogs/other)           | 47                            | 70                              | 32                      | 149   |
| Cats                          | 7                             | 9                               | 15                      | 31    |
| Camping                       | 0                             | 1                               | 5                       | 6     |
| Cyclone                       | 0                             | 1                               | 0                       | 1     |
| Litter                        | 24                            | 3                               | 5                       | 32    |
| Parking                       | 119                           | 20                              | 11                      | 150   |
| Off Road Vehicles             | 9                             | 5                               | 4                       | 18    |
| Unsightly Properties          | 8                             | 3                               | 6                       | 17    |
| Total Action requests         | 227                           | 127                             | 90                      | 444   |

A Three Dog Application for 114a Bajamalu Drive, Baynton was received. No objections were received from neighbouring properties and the ranger recommends approval.

For this month there were seventy-two (72) calls forwarded from our after-hours call centre. Sixty-One (61) of those calls required an immediate after hour response.

DFES have recently employed a District Officer to undertake the role of Chief Bushfire Control Officer as per the MOU signed previously. It is expected that there will be a short transition period where roles fulfilled by City staff will be handed to DFES. Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

|                                   | May |
|-----------------------------------|-----|
| Illegal burns investigated        | 5   |
| Number of FCO Managed Scrub Fires | 0   |
| FCO Hours spent at fires          | 0   |
| Fireworks Permits issued          | 0   |
| Permits to Burn Issued            | 4   |

| Rangers Statistics 2017                 |            |            |            |            |            |          |          |          |          |          |          |          | Ranger Statistics 2016 |   |            |            |            |            |            |            |            |            |            |            |            |            |  |
|---|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|------------------------|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--|
| CATEGORY                                | JAN        | FEB        | MAR        | APR        | MAY        | JUN      | JUL      | AUG      | SEP      | OCT      | NOV      | DEC      | YTD                    | 2016 TOTAL                              | JAN        | FEB        | MAR        | APR        | MAY        | JUN        | JUL        | AUG        | SEP        | OCT        | NOV        | DEC        |  |
| <b>Inspections/reinspections/audits</b> |            |            |            |            |            |          |          |          |          |          |          |          |                        | <b>Inspections/reinspections/audits</b> |            |            |            |            |            |            |            |            |            |            |            |            |  |
| Activities on City Properties           | 20         | 20         | 9          | 7          | 5          |          |          |          |          |          |          |          | 61                     | 180                                     | 6          | 12         | 29         | 16         | 8          | 23         | 22         | 19         | 11         | 23         | 9          | 2          |  |
| Abandoned vehicles                      | 30         | 29         | 12         | 34         | 35         |          |          |          |          |          |          |          | 140                    | 581                                     | 24         | 68         | 89         | 47         | 46         | 54         | 75         | 51         | 50         | 19         | 41         | 17         |  |
| Animal (dogs/etc)                       | 114        | 165        | 104        | 144        | 149        |          |          |          |          |          |          |          | 676                    | 1667                                    | 105        | 82         | 109        | 108        | 174        | 209        | 209        | 155        | 148        | 144        | 128        | 96         |  |
| Cats                                    | 37         | 30         | 24         | 22         | 31         |          |          |          |          |          |          |          | 144                    | 330                                     | 43         | 28         | 15         | 28         | 37         | 32         | 25         | 25         | 20         | 26         | 21         | 30         |  |
| Camping                                 | 0          | 9          | 3          | 5          | 6          |          |          |          |          |          |          |          | 23                     | 124                                     | 10         | 11         | 13         | 9          | 10         | 15         | 22         | 19         | 5          | 2          | 8          | 0          |  |
| Cyclone                                 | 1          | 0          | 2          | 0          | 1          |          |          |          |          |          |          |          | 4                      | 65                                      | 0          | 7          | 4          | 2          | 2          | 1          | 2          | 1          | 5          | 9          | 15         | 17         |  |
| Fire                                    | 5          | 3          | 0          | 7          | 5          |          |          |          |          |          |          |          | 20                     | 202                                     | 1          | 9          | 3          | 5          | 6          | 7          | 5          | 2          | 2          | 59         | 92         | 11         |  |
| Litter                                  | 41         | 94         | 21         | 32         | 32         |          |          |          |          |          |          |          | 220                    | 670                                     | 59         | 86         | 65         | 78         | 67         | 56         | 44         | 49         | 63         | 27         | 41         | 35         |  |
| Parking                                 | 122        | 186        | 93         | 121        | 150        |          |          |          |          |          |          |          | 672                    | 1892                                    | 39         | 92         | 157        | 192        | 109        | 151        | 206        | 226        | 167        | 189        | 243        | 121        |  |
| Off Road Vehicles                       | 31         | 32         | 14         | 14         | 18         |          |          |          |          |          |          |          | 109                    |   | 28         | 45         | 24         | 52         | 58         | 40         | 39         | 19         | 23         | 23         | 28         | 6          |  |
| Unshightly Properties                   | 31         | 32         | 211        | 25         | 17         |          |          |          |          |          |          |          | 316                    | 0                                       |            |            |            |            |            |            |            |            |            |            |            |            |  |
| <b>Monthly total</b>                    | <b>432</b> | <b>600</b> | <b>493</b> | <b>411</b> | <b>449</b> | <b>0</b> | <b>2385</b>            | <b>6096</b>                             | <b>315</b> | <b>440</b> | <b>508</b> | <b>537</b> | <b>517</b> | <b>588</b> | <b>649</b> | <b>566</b> | <b>494</b> | <b>521</b> | <b>626</b> | <b>335</b> |  |
| <b>Infringements Issued</b>             |            |            |            |            |            |          |          |          |          |          |          |          |                        | <b>Infringements Issued</b>             |            |            |            |            |            |            |            |            |            |            |            |            |  |
| Bushfire                                | 15         | 1          | 0          | 0          | 3          |          |          |          |          |          |          |          | 19                     | 54                                      | 0          | 2          | 2          | 1          | 2          | 2          | 0          | 2          | 1          | 0          | 0          | 42         |  |
| Activities on City Properties           | 0          | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          | 0                      | 1                                       | 0          | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |  |
| Animal Environment & Nuisance           | 13         | 9          | 2          | 8          | 0          |          |          |          |          |          |          |          | 32                     | 53                                      | 3          | 0          | 19         | 1          | 3          | 1          | 5          | 7          | 5          | 1          | 2          | 6          |  |
| Animal (dogs/cats/etc)                  | 9          | 14         | 16         | 9          | 17         |          |          |          |          |          |          |          | 65                     | 214                                     | 12         | 7          | 19         | 9          | 28         | 30         | 31         | 15         | 21         | 21         | 9          | 12         |  |
| Camping                                 | 0          | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          | 0                      | 4                                       | 0          | 0          | 0          | 0          | 0          | 1          | 1          | 0          | 0          | 1          | 1          | 0          |  |
| Litter                                  | 3          | 2          | 2          | 2          | 4          |          |          |          |          |          |          |          | 13                     | 21                                      | 2          | 1          | 3          | 1          | 4          | 0          | 3          | 1          | 2          | 2          | 0          | 2          |  |
| Parking                                 | 39         | 64         | 50         | 36         | 51         |          |          |          |          |          |          |          | 240                    | 712                                     | 12         | 30         | 59         | 78         | 62         | 49         | 45         | 76         | 65         | 71         | 115        | 50         |  |
| <b>Monthly total</b>                    | <b>79</b>  | <b>90</b>  | <b>70</b>  | <b>55</b>  | <b>75</b>  | <b>0</b> | <b>369</b>             | <b>1059</b>                             | <b>29</b>  | <b>41</b>  | <b>102</b> | <b>90</b>  | <b>99</b>  | <b>83</b>  | <b>85</b>  | <b>101</b> | <b>94</b>  | <b>96</b>  | <b>127</b> | <b>112</b> |  |
| <b>Infringements</b>                    |            |            |            |            |            |          |          |          |          |          |          |          |                        | <b>Infringements</b>                    |            |            |            |            |            |            |            |            |            |            |            |            |  |
| Value of Infringements Paid             | 11,425     | 13452      | 14153      | 10326      | 13421      |          |          |          |          |          |          |          | 62777                  |   | 13,116     | 6633       | 4939       | 9496       | 12795      | 9633       | 8931       | 11643      | 13802      | 12432      | 10571      | 11452      |  |
| Infringements withdrawn                 | 32         | 12         | 3          | 1          | 7          |          |          |          |          |          |          |          | 55                     |   | 1          | 0          | 5          | 6          | 4          | 11         | 4          | 6          | 5          | 6          | 9          | 29         |  |
| <b>Impounded Dogs</b>                   |            |            |            |            |            |          |          |          |          |          |          |          |                        | <b>Impounded Dogs</b>                   |            |            |            |            |            |            |            |            |            |            |            |            |  |
| Central                                 | 12         | 17         | 6          | 7          | 17         |          |          |          |          |          |          |          | 59                     | 111                                     | 14         | 8          | 4          | 8          | 14         | 12         | 13         | 11         | 6          | 6          | 9          | 6          |  |
| East                                    | 7          | 38         | 12         | 25         | 5          |          |          |          |          |          |          |          | 87                     | 138                                     | 5          | 0          | 8          | 11         | 17         | 12         | 13         | 12         | 7          | 29         | 11         | 13         |  |
| West                                    | 17         | 20         | 19         | 17         | 26         |          |          |          |          |          |          |          | 99                     | 172                                     | 9          | 11         | 15         | 13         | 18         | 22         | 18         | 14         | 10         | 20         | 8          | 14         |  |
| <b>Monthly total</b>                    | <b>36</b>  | <b>75</b>  | <b>37</b>  | <b>49</b>  | <b>48</b>  | <b>0</b> | <b>245</b>             | <b>421</b>                              | <b>28</b>  | <b>19</b>  | <b>27</b>  | <b>32</b>  | <b>49</b>  | <b>46</b>  | <b>44</b>  | <b>37</b>  | <b>23</b>  | <b>55</b>  | <b>28</b>  | <b>33</b>  |  |
| Released to Owner                       | 8          | 20         | 17         | 20         | 26         |          |          |          |          |          |          |          | 91                     | 172                                     | 9          | 10         | 11         | 20         | 17         | 23         | 22         | 10         | 10         | 21         | 8          | 11         |  |
| Rehomed to SAFE                         | 13         | 23         | 13         | 18         | 3          |          |          |          |          |          |          |          | 70                     | 114                                     | 9          | 2          | 3          | 7          | 10         | 13         | 4          | 4          | 9          | 33         | 8          | 12         |  |
| Euthanised by Ranger                    | 10         | 22         | 2          | 4          | 4          |          |          |          |          |          |          |          | 42                     | 35                                      | 2          | 1          | 3          | 3          | 14         | 0          | 7          | 1          | 0          | 0          | 0          | 4          |  |
| Euthanised by Vet                       | 1          | 1          | 1          | 7          | 5          |          |          |          |          |          |          |          | 15                     | 21                                      | 1          | 1          | 0          | 0          | 2          | 1          | 1          | 8          | 2          | 0          | 3          | 2          |  |
| <b>Monthly total</b>                    | <b>32</b>  | <b>66</b>  | <b>33</b>  | <b>49</b>  | <b>38</b>  | <b>0</b> | <b>218</b>             | <b>342</b>                              | <b>21</b>  | <b>14</b>  | <b>17</b>  | <b>30</b>  | <b>43</b>  | <b>37</b>  | <b>34</b>  | <b>23</b>  | <b>21</b>  | <b>54</b>  | <b>19</b>  | <b>29</b>  |  |
| <b>Impounded Cats</b>                   |            |            |            |            |            |          |          |          |          |          |          |          |                        | <b>Impounded Cats</b>                   |            |            |            |            |            |            |            |            |            |            |            |            |  |
| Central                                 | 8          | 9          | 9          | 3          | 3          |          |          |          |          |          |          |          | 32                     | 52                                      | 4          | 6          | 0          | 10         | 12         | 3          | 1          | 3          | 2          | 4          | 0          | 7          |  |
| East                                    | 5          | 14         | 1          | 17         | 20         |          |          |          |          |          |          |          | 57                     | 81                                      | 3          | 0          | 6          | 23         | 15         | 6          | 4          | 3          | 3          | 1          | 1          | 16         |  |
| West                                    | 3          | 2          | 3          | 1          | 4          |          |          |          |          |          |          |          | 13                     | 62                                      | 10         | 8          | 1          | 6          | 5          | 10         | 3          | 1          | 3          | 6          | 4          | 5          |  |
| <b>Monthly total</b>                    | <b>16</b>  | <b>25</b>  | <b>13</b>  | <b>21</b>  | <b>27</b>  | <b>0</b> | <b>102</b>             | <b>195</b>                              | <b>17</b>  | <b>14</b>  | <b>7</b>   | <b>39</b>  | <b>32</b>  | <b>19</b>  | <b>8</b>   | <b>7</b>   | <b>8</b>   | <b>11</b>  | <b>5</b>   | <b>28</b>  |  |
| Released to Owner                       | 3          | 15         | 0          | 0          | 0          |          |          |          |          |          |          |          | 18                     | 6                                       | 0          | 1          | 0          | 0          | 2          | 2          | 0          | 1          | 0          | 0          | 0          | 0          |  |
| Rehomed to SAFE                         | 6          | 4          | 3          | 6          | 21         |          |          |          |          |          |          |          | 40                     | 37                                      | 6          | 4          | 1          | 1          | 2          | 0          | 1          | 2          | 3          | 1          | 1          | 15         |  |
| Euthanised by Vet                       | 6          | 6          | 9          | 15         | 5          |          |          |          |          |          |          |          | 41                     | 118                                     | 11         | 8          | 6          | 29         | 23         | 12         | 0          | 1          | 4          | 10         | 1          | 13         |  |
| Euthanised by Ranger                    | 1          | 0          | 0          | 0          | 1          |          |          |          |          |          |          |          | 2                      | 32                                      | 2          | 1          | 0          | 7          | 5          | 5          | 6          | 3          | 1          | 0          | 2          | 0          |  |
| <b>Monthly total</b>                    | <b>16</b>  | <b>25</b>  | <b>12</b>  | <b>21</b>  | <b>27</b>  | <b>0</b> | <b>101</b>             | <b>193</b>                              | <b>19</b>  | <b>14</b>  | <b>7</b>   | <b>37</b>  | <b>32</b>  | <b>19</b>  | <b>7</b>   | <b>7</b>   | <b>8</b>   | <b>11</b>  | <b>4</b>   | <b>28</b>  |  |

## 14.8 ECONOMIC DEVELOPMENT UPDATE

|                                       |  |
|---------------------------------------|--|
| <b>File No:</b>                       | <b>ED.1</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Development Services</b>   |
| <b>Reporting Author:</b>              | <b>Business Engagement Coordinator</b>   |
| <b>Date of Report:</b>                | <b>1 June 2017</b>   |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>   |
| <b>Attachments:</b>                   | <b>1. Quarterly Report KVC &amp; RVC Jan-Mar 2017</b><br><b>2. Minutes from May 2017 SBAG meeting</b><br><b>3. Minutes from May 2017 TAG meeting</b> |

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### **PURPOSE**

To inform Council of economic development activities in the month of May.

### **BACKGROUND**

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

### **CURRENT ACTIVITIES**

#### **Economic Development Strategy**

Work on the draft scope for the new Economic Development Strategy has commenced. The prioritised actions from the draft Action Plan will continue to be progressed while the Strategy gets underway. The new Strategy is intended to commence with an initial period of consultation and engagement with the relevant stakeholders to gain insight and input that will help guide and inform the direction of the Strategy. The Economic Development Advisory Group has been identified as the key forum to workshop the strategy through its formulation. The Tourism Advisory Group and Small Business Advisory Group will also play a key role. Following the initial consultation with stakeholders a draft will be prepared for Council to consider.

#### **Take Your Business Online**

The Take Your Business Online Grant was advertised throughout May. 14 applications were received which have been assessed against the criteria and a report prepared for Council to consider

#### **RV Friendly Status**

The Campervan and Motorhome Club of Australia (CMCA) has accepted the City of Karratha as a 'RV Friendly Town<sup>TM</sup>'. The key criteria that has to be met includes:

- Parking available near the main shopping precinct;
- Short term overnight parking (48 hours) of \$10 per night;
- Free public dump point; and
- Potable water available.

The CMCA will now promote the township and associated tourist attractions in its magazine *The Wanderer* and on the CMCA website. A signage audit has recently been undertaken and new signs to direct visitors will be considered by the Tourism Advisory Group.

**Roebourne Heritage Survey**

City staff have appointed Hocking Heritage Studio to undertake heritage studies of existing buildings in Roebourne for the purpose of feasibility for ongoing management. 5 heritage sites were assessed for condition, restoration potential and estimated costs of restoration. The condition report is expected during June 2017.

**Land Supply Pipeline**

City staff presented land supply pipeline information at the Economic Development Advisory Group meeting to communicate the available land for both residential and commercial growth within the City. The data will be further refined and will incorporate feedback from the Advisory Group.

**Homemaker Centre**

The first steering committee meeting was held with Landcorp to progress the detailed feasibility study of the Homemaker Centre. It is anticipated this project will take approximately 6 months to progress.

**Smart Cities and Suburbs Program**

City Staff are currently preparing Project Initiation Implementation Guidelines (PIIG) for projects that might attract funding of between \$100,000 and \$5,000,000, on a 50/50 basis, under the Smart Cities Program.

**Regional Development Australia Pilbara**

The Director Development Services attended an asset based community development forum held by Regional Development Australia which had relevant economic development considerations which will be investigated as part of the Economic Development Strategy.

**Cossack**

The City has awarded geotechnical survey work to GHD for the purpose of identifying the soil classification as part of coastal risk mapping. This will determine the development potential for Cossack. The work is to commence in June for a period of 6 – 8 weeks.

**Schools**

The City engaged Informed Decisions to undertake forecasting around the number of children in schools to ensure sufficient capacity and planning is in place to accommodate population growth, particularly in young family demographics. This will be completed during June 2017.

**Hotel**

City Staff are proactively working with interested parties and LandCorp to progress development of the hotel site.

**Business Development Support Grant**

The City has advertised for applications for the Business Development Support Grant for 17/18 financial year. Applications will be presented to council to consider.

**Agriculture**

City staff attended the third steering committee meeting with Sahara Forest Project in May. The project is progressing with a site identified and market research being undertaken. A business case is expected by October 2017 with the feasibility study available in November 2017. City staff are liaising with Sahara Forest Project staff and Pilbara Development Commission staff on how the \$150,000 contribution will be specifically used.

**Aquaculture**

The Director Development Services met with Pilbara Development Commission to discuss the research and development program to de-risk the potential for investment to establish a local edible oyster industry.

**University Campus**

City staff contacted federal MP Melissa Price's office to seek further information on the Geraldton University model and the funding associated with it.

**State Funding for Tourism**

City staff are investigating the election promise by Mark McGowan relating to \$425 million over 5 years to be invested in destination marketing and tourism.

**Karratha Visitors Centre**

City Staff attended the KVC board meeting in May. Key topics discussed were:

- Product development and packaging of tourism offerings
- Signage
- Roebourne Visitors Centre

Report is attached for the January – March 2017 quarter.

**14.9 COMMUNITY SERVICES UPDATE MAY 2017**

**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 22 June 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

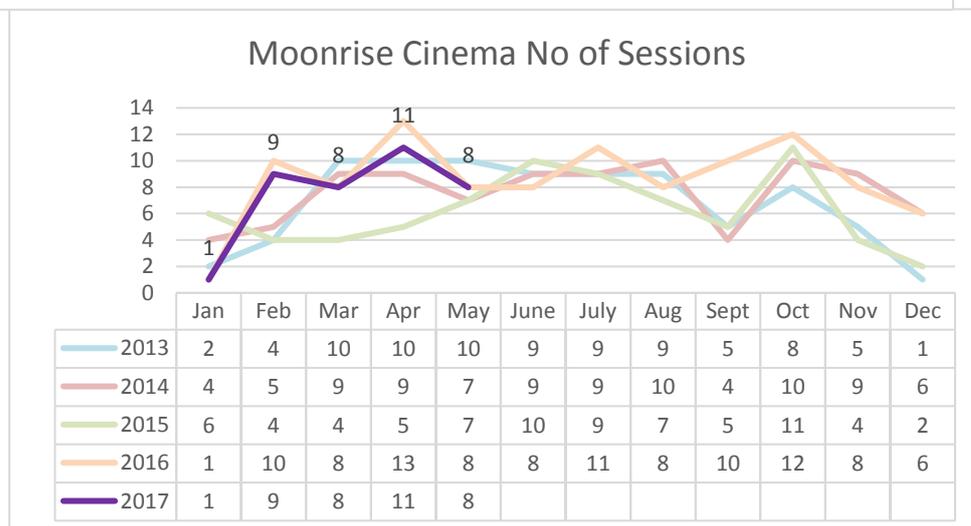
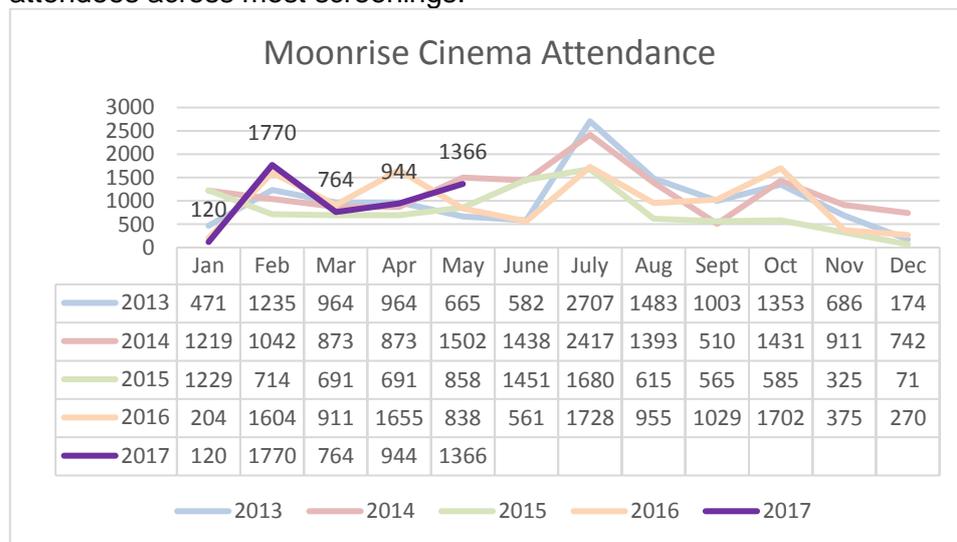
To provide Council an update on May activities for Community Services.

**1. COMMUNITY SERVICES**

**1.1 ARTS & CULTURE**

**a) Moonrise Cinema**

Greater availability of blockbuster films on offer for May 2017. Three sell out screenings; The Boss Baby, Beauty and the Beast, Guardians of the Galaxy Vol 2. High number of attendees across most screenings.



**b) Civic Events****Western Corridor Volunteer Recognition Awards 2017**

- Friday 12 May 2017
- Karratha Country & Golf Club
- 65 people attended
- Feedback from attendees:
  - “Thanks for organising the awards, and for fitting in SES at the last minute. We are putting in place some better administration to make it easier for next year. It’s always a good opportunity to network with our fellow emergency workers. When out working, it’s very much all business, then back to our respective homes to restock to be ready for the next call out. “
  - “It still would have been good to have representative from DFES head office present or doing the presentations.”
  - “The presentations are excellent and thank you for recognising volunteers.”

## What worked well

- Mark Casserly, Director Community Services, as MC
- Speech and certificates/plaques handed out by Cr Smeathers worked well
- Good central location for event attendees with ample parking
- The entertainment provided a very good range of music
- Selection of catering was suitable for the event
- Day/ time seemed to work well for attendees

## What didn’t work

- Background noise from other venue patrons affected award ceremony guests’ ability to hear speeches, consider holding future events in the private function area.

## Improvement Opportunities

- Continue to share opportunity to host City of Karratha functions between different sporting/community associations for community engagement purposes
- Look to invite DFES to attend the event and hand out certificates to award recipients

**Easter Corridor Volunteer Recognition Awards 2017**

- Saturday 13 May 2017
- Port Walcott Volunteer Marine Rescue Centre, Wickham
- 20 people attended (35 RSVP’s received prior to event)
- Feedback from attendees:
  - “Thank you for the great night last Saturday, I thought the event was perfectly organised and run. It didn’t go too long, the food was awesome, entertainment was perfect. The general consensus was that the only disappointment was poor attendance of local volunteers, regardless we can only spread the word for the next time you hold such an event in the hope we get better attendance.”
  - “My husband Peter and myself really enjoyed the night. Music was great, food was beautiful and VMR is a really good spot to hold the event. So thank you for thanking us.”

## What worked well

- Phil Trestrail, Director Corporate Services, as MC
- Speech and certificates/plaques handed out by Cr Bertling worked well
- Very positive feedback received about the event, venue and catering
- Hosting the function at one of the Volunteer centres provided a sense of community ownership
- Welcoming atmosphere
- Excellent entertainment from local Roebourne musician

#### What didn't work

- Event date clashed with speedway and a local football match that were held the same day affecting attendance numbers. The event is run as part of National Volunteer Week with the dates set at a national level
- As some volunteers are shift workers this will always be a contributing factor to event attendance

#### Improvement Opportunities

- Email out a 'Save the Date' to all the volunteer organisations in January 2018 to provide ample notice of event
- Ask the volunteer organisations to put the awards on their meeting agenda from the start of 2018, including important dates such award nominations to be submitted in April with the function is in May to align with National Volunteers Week (21-27 May 2018)
- Continue to host events at local volunteer centres to build community ownership- offer already received from another local organisation, the Wickham Fire Station to host the event next year
- Look to invited DFES to attend the event and hand out certificates to award recipients

#### **Senior's Mother's Day Morning Tea for Seniors 2017**

- Wednesday 24 May
- Tata's Restaurant, Point Samson
- Attendance: 18 (26 RSVP's; some couldn't attend last minute and others were ill on the day)

#### What worked well

- Catering: Attendees were very impressed with the quantity, quality and variety of food offered
- Venue: Attendees enjoyed "getting out of Karratha" and going somewhere different, as most don't have their own transport. The venue was quiet and staff were accommodating
- Beauty therapist: Two therapists working side by side near the pool area provided a tranquil setting and environment
- Timing: The length of the event worked well and allowed enough time for each person to have a 15 minute pamper session, have morning tea and mingle
- Transport: Those who wanted to attend but are not members of the Autumn Club were put in touch with the Club and allowed to travel together on the Club's bus

#### What didn't work

- Limited power available in event area
- Difficult venue for seniors to move around

#### Improvement opportunities

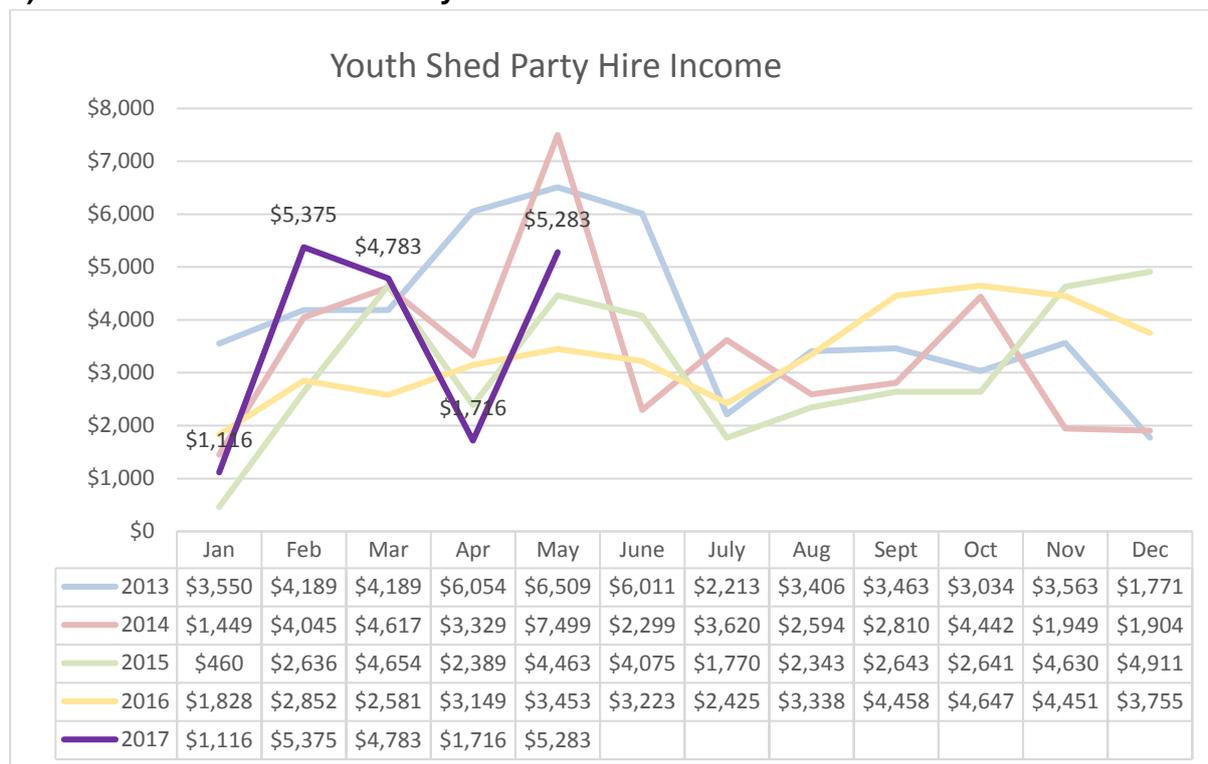
- Ensure tea and coffee are ready to go 10 minutes prior to start time
- Assist seniors in ordering their tea and coffee to assist with mobility issues
- Have an experienced carer on hand to assist those with mobility issues, on the bus and during the event.

#### **c) Cossack Art Awards**

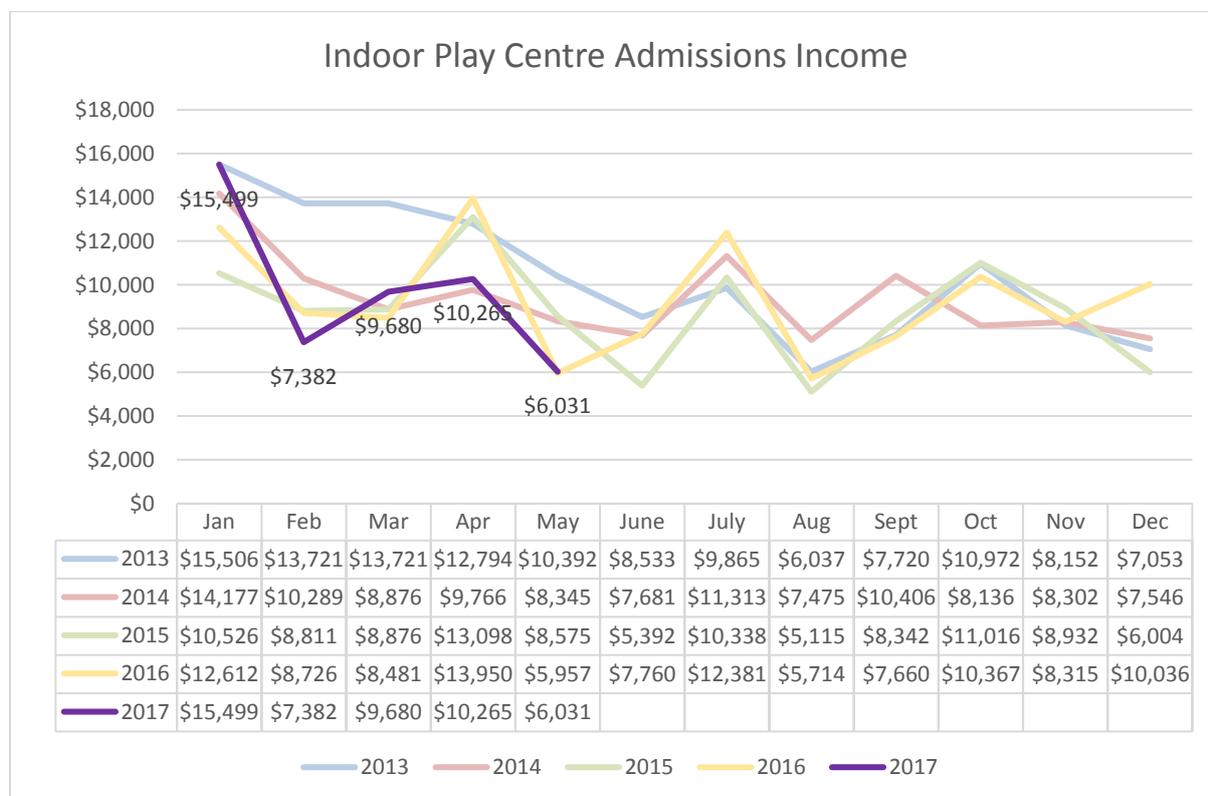
- Entries closed 5 May 2017 with 300 entries received
- No further entries can be completed unless cancellations are experienced

## 1.2 YOUTH SERVICES

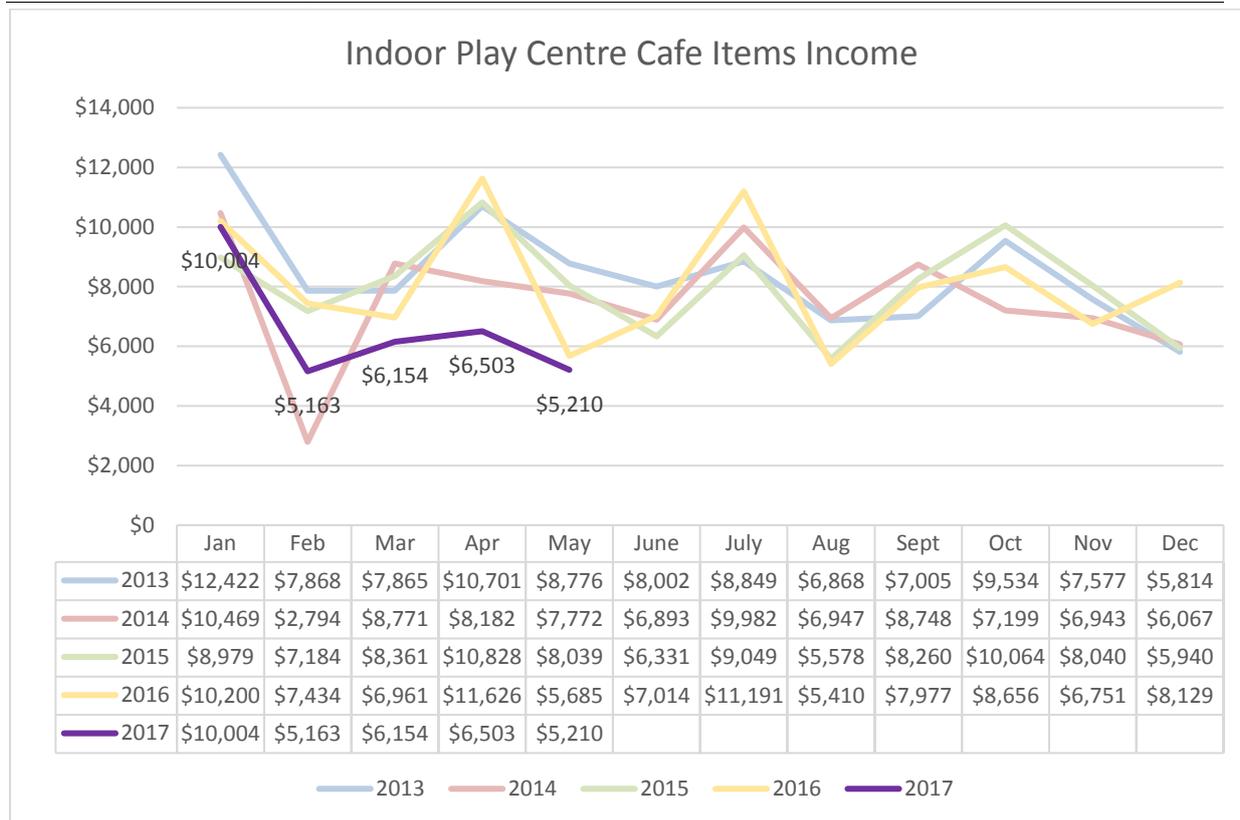
### a) Youth Shed Indoor Play Centre



Higher than usual laser tag and birthday parties held



Less visits during term than school holidays



Lower income due to not being school holidays

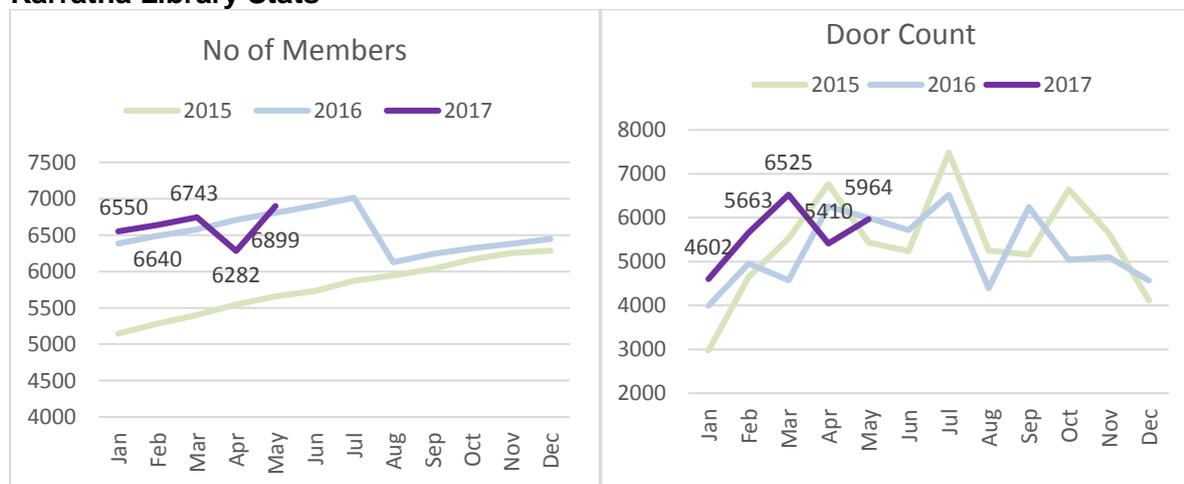
### 1.3 LIBRARY & CHILDRENS SERVICES

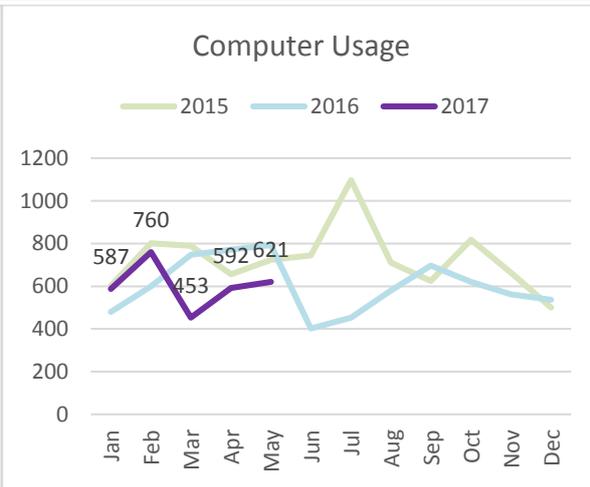
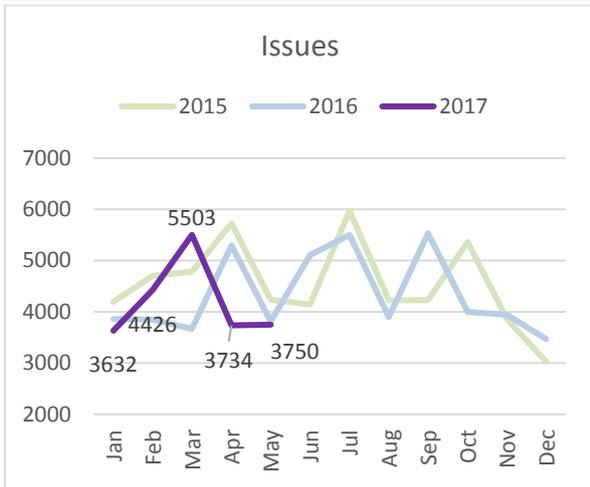
#### a) Rhyme Time/Story Time Statistics

| Week         | Rhyme Time* | Story Time* |
|--------------|-------------|-------------|
| 1-7 May      | 99          | 82          |
| 8-13 May     | 68          | 83          |
| 15-20 May    | 125         | 108         |
| 22-28 May    | 0*          | 63          |
| <b>Total</b> | <b>292</b>  | <b>336</b>  |

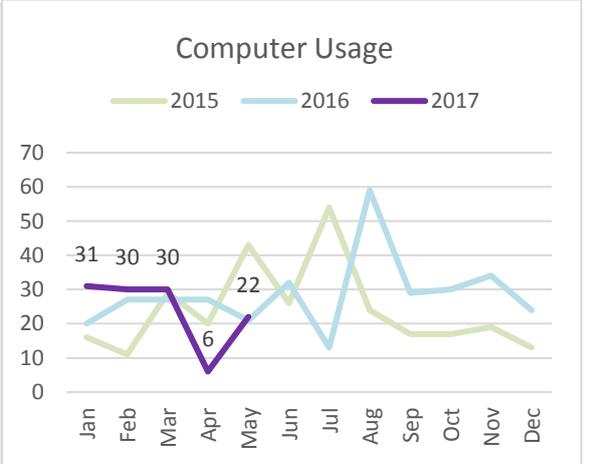
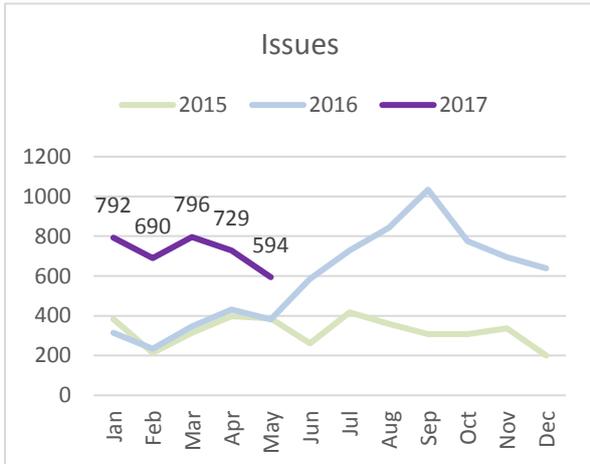
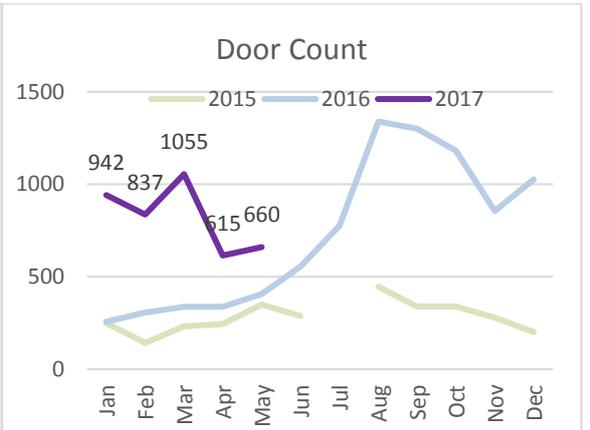
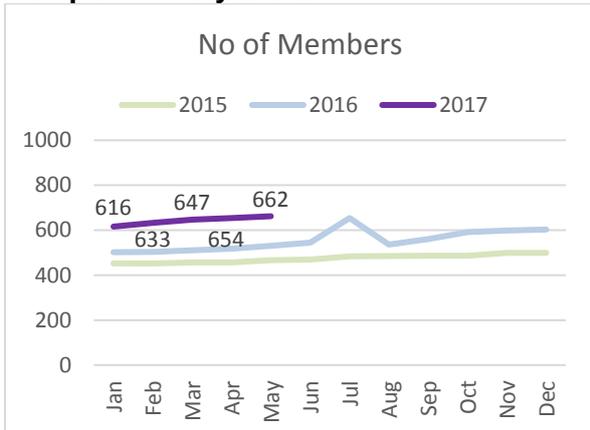
\*Story /Rhyme time cancelled 24 & 25 May due to staff training.

#### Karratha Library Stats

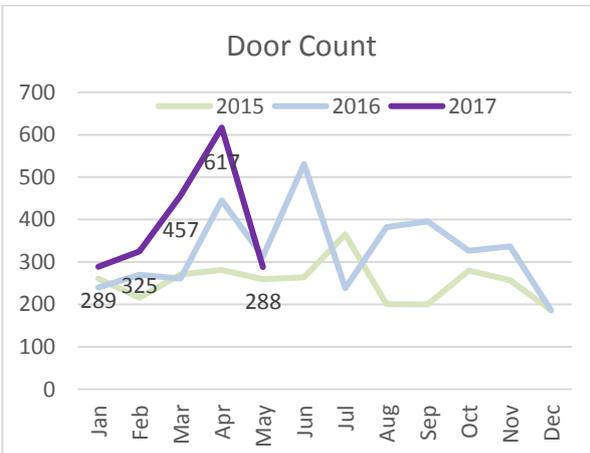
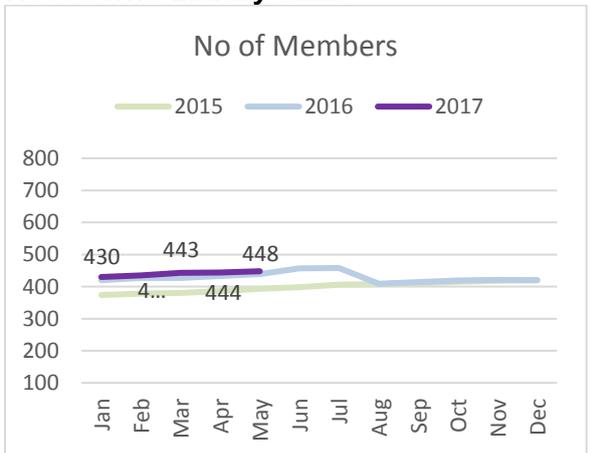


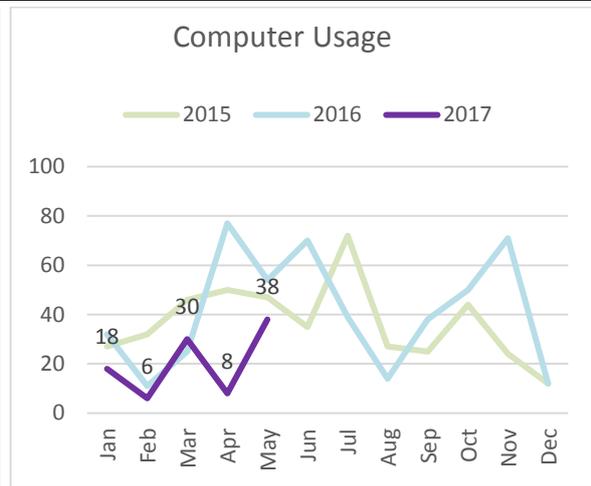
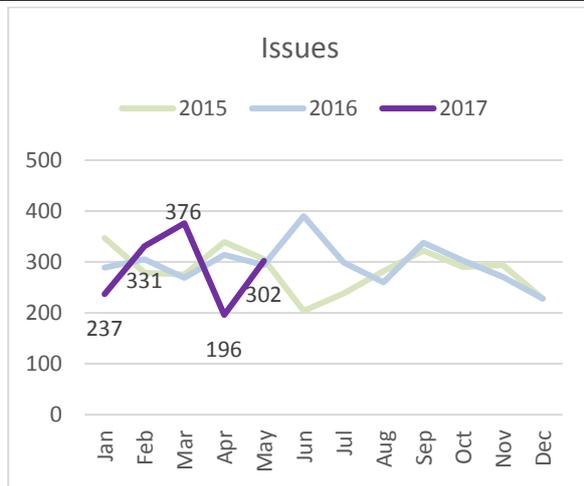


**Dampier Library Stats**

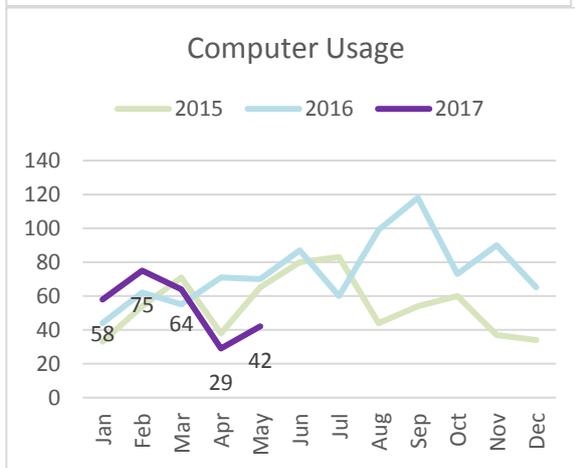
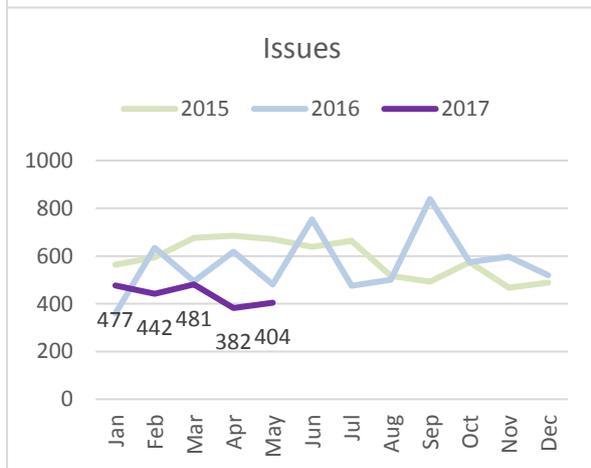
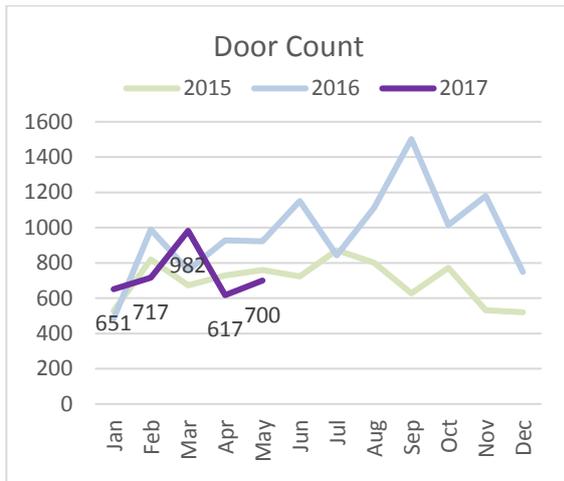
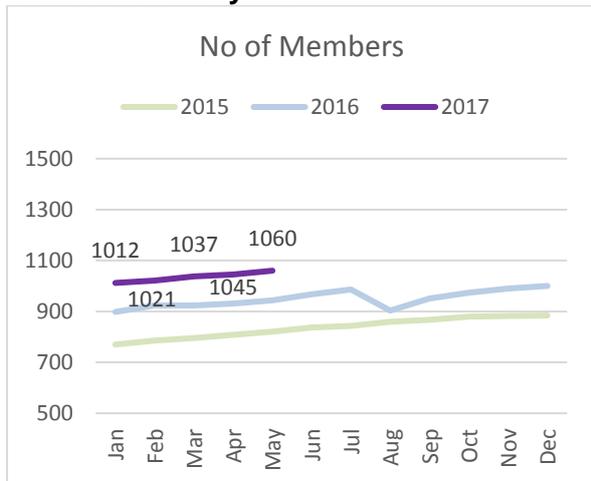


**Roebourne Library Stats**





### Wickham Library Stats



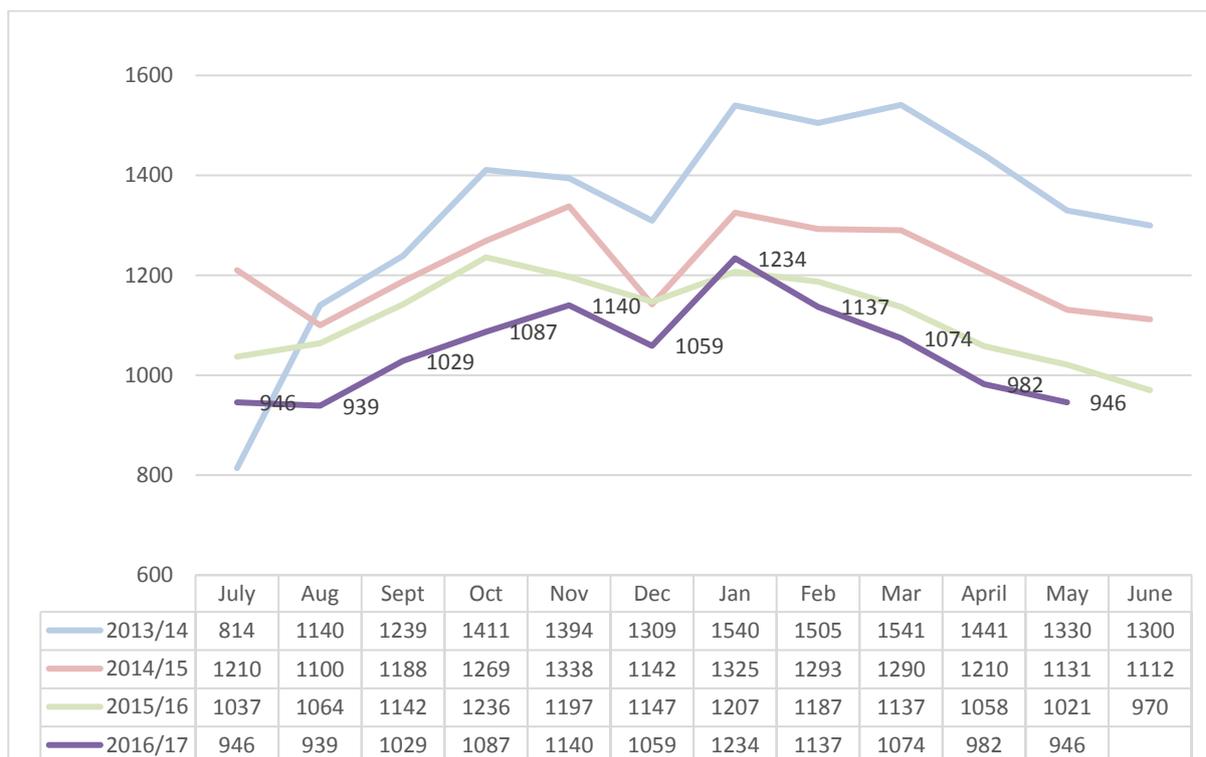
**RECREATION FACILITIES**

a) **Leisureplex Membership YTD Activity update –Pool closed due to the maintenance issues**

|                                   | June 2016    | July 2016    | Aug 2016     | Sept 2016    | Oct 2016     | Nov 2016      | Dec 2016     | Jan 2017     | Feb 2017     | Mar 2017     | April 2017   | May 2017    | May 2016     |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|--------------|-------------|--------------|
| <b>CURRENT MEMBERS</b>            | 864          | 873          | 861          | 927          | 1,028        | 1,084         | 802          | 1,152        | 1,061        | 998          | 894          | 846         | 945          |
| <b>SUSPENDED MEMBERS</b>          | 108          | 73           | 78           | 102          | 59           | 56            | 257          | 82           | 76           | 76           | 88           | 100         | 76           |
| <b>TOTAL MEMBERS</b>              | 972          | 946          | 939          | 1,029        | 1,087        | 1,140         | 1,059        | 1,234        | 1,137        | 1,074        | 982          | 946         | 1,021        |
| <b>MEMBER VISITS</b>              |              |              |              |              |              |               |              |              |              |              |              |             |              |
| <b>FULL MEMBER</b>                | 1,458        | 1,512        | 1,981        | 1,972        | 2,599        | 2,818         | 2,061        | 1,896        | 2,553        | 2,274        | 1,615        | 1,817       | 1,902        |
| <b>GYM MEMBER</b>                 | 1,106        | 1,149        | 1,262        | 1,128        | 1,147        | 1,234         | 962          | 1,086        | 1,309        | 1,099        | 1,149        | 1,374       | 1,259        |
| <b>POOL MEMBER</b>                | 273          | 268          | 410          | 941          | 1,936        | 2,304         | 1,518        | 2,384        | 1,895        | 1,497        | 732          | 525         | 559          |
| <b>GROUP FITNESS MEMBER</b>       | 363          | 527          | 584          | 575          | 554          | 648           | 325          | 325          | 522          | 718          | 490          | 841         | 595          |
| <b>24 HOUR MEMBER</b>             | 2,212        | 2,185        | 2,443        | 2,467        | 2,258        | 3,253         | 2,536        | 3,079        | 2,485        | 2,652        | 2,082        | 2,224       | 2,893        |
| <b>TOTAL MEMBER VISITS</b>        | <b>5,412</b> | <b>5,641</b> | <b>6,680</b> | <b>7,083</b> | <b>8,494</b> | <b>10,257</b> | <b>7,402</b> | <b>8,770</b> | <b>8,764</b> | <b>8,240</b> | <b>6,068</b> | <b>6781</b> | <b>7,208</b> |
| <b>TREND</b>                      | <b>-25%</b>  | <b>4%</b>    | <b>-1%</b>   | <b>6%</b>    | <b>20%</b>   | <b>21%</b>    | <b>-28%</b>  | <b>18%</b>   | <b>0%</b>    | <b>-6%</b>   | <b>-26%</b>  | <b>12%</b>  | <b>0%</b>    |
| <b>MEMBER VISIT RATIO / MONTH</b> | <b>6.3</b>   | <b>6.5</b>   | <b>7.8</b>   | <b>7.6</b>   | <b>8.3</b>   | <b>9.5</b>    | <b>9.2</b>   | <b>7.6</b>   | <b>8.3</b>   | <b>8.3</b>   | <b>6.8</b>   | <b>8.0</b>  | <b>7.6</b>   |

|                                 | TOTAL16/17 Fin Year | June 2016 | July 2016 | Aug 2016 | Sep 2016 | Oct 2016 | Nov 2016 | Dec 2016 | Jan 2017 | Feb 2017 | Mar 2017 | April 2017 | May 2017 | May 2016 |
|---------------------------------|---------------------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|------------|----------|----------|
| <b>AQUATIC</b>                  | 106,051             | 2,158     | 2,465     | 3,364    | 7,461    | 15,895   | 17,851   | 11,274   | 11,037   | 13,664   | 12,558   | 6,440      | 4,085    | 7,336    |
| <b>GYM</b>                      | 55,688              | 4,273     | 4,374     | 4,876    | 4,837    | 5,005    | 6,233    | 4,808    | 5,496    | 5,459    | 5,300    | 4,379      | 4,924    | 5,362    |
| <b>PERSONAL TRAINING</b>        | 3,271               | 305       | 245       | 305      | 241      | 325      | 482      | 257      | 263      | 327      | 356      | 233        | 324      | 302      |
| <b>GROUP FITNESS</b>            | 21,799              | 1,992     | 1,677     | 2,492    | 1,908    | 2,208    | 2,444    | 1,357    | 1,418    | 2,371    | 2,176    | 1,515      | 2,233    | 2,430    |
| <b>CRECHE</b>                   | 13,003              | 1,012     | 1,143     | 1,277    | 1,124    | 1,370    | 1,623    | 810      | 867      | 1,307    | 1,551    | 814        | 1,117    | 1,263    |
| <b>MINI GOLF</b>                | 4,168               | 223       | 740       | 166      | 249      | 566      | 286      | 490      | 628      | 188      | 261      | 410        | 184      | 198      |
| <b>HOLIDAY PROGRAM</b>          | 2,616               | 0         | 514       | 0        | 554      | 111      | 0        | 294      | 359      | 0        | 0        | 784        | 0        | 0        |
| <b>TOTAL RECORDABLE VISITS</b>  | 206,596             | 9,963     | 11,158    | 12,479   | 16,188   | 25,479   | 28,919   | 19,289   | 20,068   | 23,315   | 22,202   | 14,534     | 12,884   | 16,891   |
| <b>OTHER VISITS</b>             | 259,547             | 24,120    | 16,551    | 21,869   | 22,960   | 28,464   | 36,742   | 16,246   | 9,555    | 29,842   | 36,080   | 16,890     | 24,348   | 28,584   |
| <b>TOTAL VISITS</b>             | 466,143             | 34,083    | 27,709    | 34,348   | 39,148   | 53,943   | 65,661   | 35,535   | 29,623   | 53,157   | 58,282   | 31,424     | 37,232   | 45,475   |
| <b>TREND</b>                    |                     | -25%      |           | 24%      | 14%      | 37%      | 22%      | -46%     | -17%     | 79%      | 10%      | -46%       | 18%      | 21%      |
| <b>GROUP FITNESS AV / CLASS</b> | 12.08               | 11.93     | 11.11     | 12.78    | 11.16    | 12.55    | 12.93    | 11.4     | 12.22    | 15.1     | 12.5     | 9.65       | 11.23    | 13.06    |
| <b>Swim school participants</b> |                     | 385       | 237       | 237      | 237      | 662      | 662      | 662      | 680      | 680      | 680      | 680        | 0        | 385      |

**MEMBERSHIP NUMBERS – LEISUREPLEX**

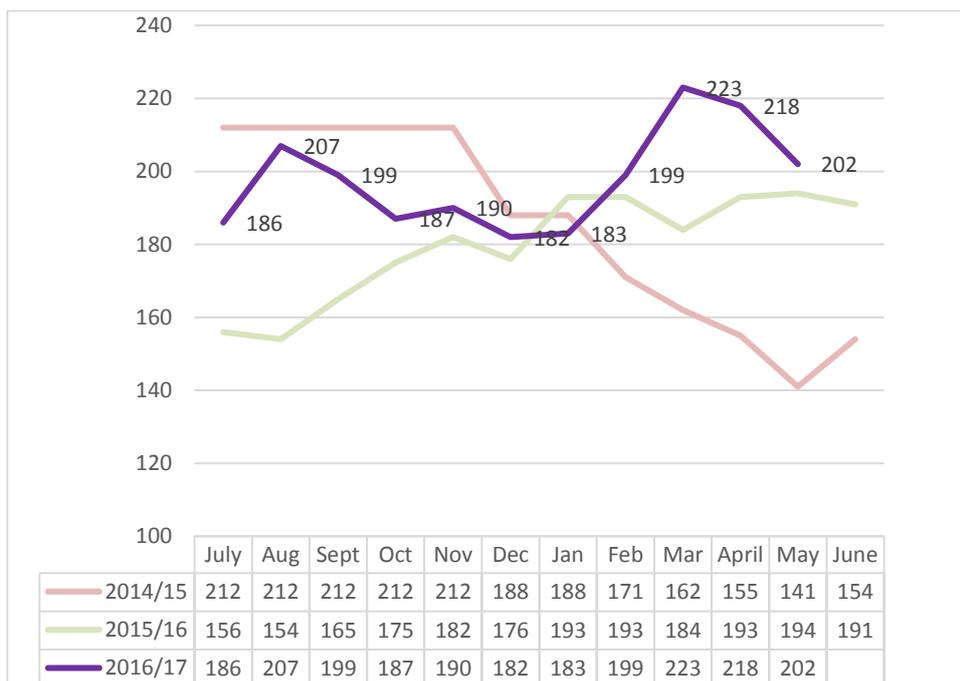


Membership numbers at Leisureplex continue to be lower than previous years.

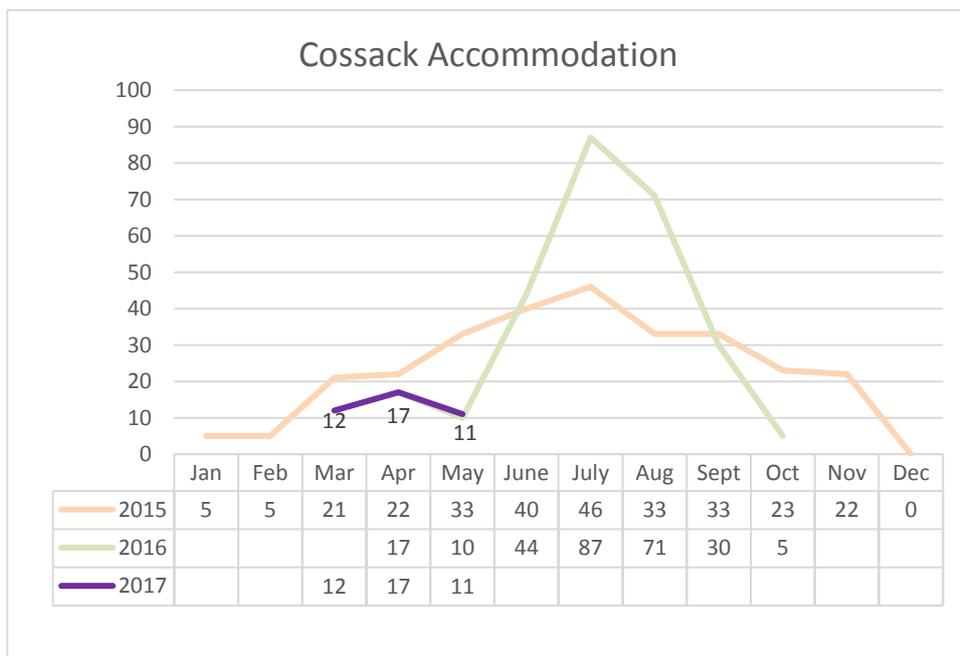
**WICKHAM SPORTING PRECINCT**

|   | Jun 2016 | Jul 2016 | Aug 2016 | Sep 2016 | Oct 2016 | Nov 2016 | Dec 2016 | Jan 2017 | Feb 2017 | Mar 2017 | Apr 2017 | May 2017 | May 2016 |
|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Total Members</b>                    | 191      | 186      | 207      | 199      | 187      | 190      | 182      | 183      | 199      | 223      | 218      | 202      | 194      |
| <b>Pool Attendance</b>                  | 108      | 121      | 219      | 3,035    | 1,918    | 1,264    | 1,322    | 1,890    | 1,393    | 3,716    | 783      | 344      | 358      |
| <b>Group Fitness Average/ Class</b>     | 9.2      | 9.6      | 10.1     | 9.8      | 9.1      | 7.9      | 7.1      | 12.3     | 12.0     | 10.3     | 9.1      | 10.1     | 8.5      |
| <b>Group Fitness Classes</b>            | 42       | 55       | 51       | 42       | 39       | 38       | 22       | 33       | 34       | 39       | 37       | 51       | 57       |
| <b>Group Fitness Total Participants</b> | 386      | 528      | 519      | 413      | 358      | 302      | 158      | 383      | 409      | 401      | 345      | 516      | 483      |
| <b>Gym Attendance</b>                   | 714      | 639      | 893      | 869      | 715      | 760      | 673      | 800      | 1,255    | 764      | 800      | 777      | 679      |
| <b>Rec Programs</b>                     |          | 393      | 56       | 172      | 246      | 61       | 22       | 125      | 0        | 47       | 140      | 18       |          |
| <b>Play Program</b>                     |          | 292      | 246      | 253      | 246      | 235      | 167      | 193      | 186      | 165      | 160      | 242      |          |

**MEMBERSHIP NUMBERS – WICKHAM SPORTS PRECINCT**



Roebourne Aquatic Centre closed from May - September



Cossack Accommodation closed between December and February

**14.10 RIDES & SLIDES – EVENT ACQUITTAL**

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| <b>File No:</b>                       | <b>RC.120</b>                        |
| <b>Responsible Executive Officer:</b> | <b>Director Community Services</b>   |
| <b>Reporting Author:</b>              | <b>Coordinator Arts and Culture</b>  |
| <b>Date of Report:</b>                | <b>24 May 2017</b>                   |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>                           |
| <b>Attachment(s)</b>                  | <b>Rides and Slides Event Report</b> |

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**PURPOSE**

To inform Council of the event acquittal for the Wildwater Holdings 'Rides & Slides' event, a recipient of the City Centre Activation Grant funding.

**BACKGROUND**

At the January 2017 Council OCM the 'Rides & Slides' event was allocated \$10,500 through the City Centre Activation Grant (Resolution 153681).

Wildwater Holdings Pty Ltd applied for funding assistance to host an event that was family-friendly and all inclusive, offering a range of activities including rides, food stalls and live music. The funding was to provide local marketing and event infrastructure including fencing, waste services and lighting towers.

The event was held Saturday 23 April 2017 from 5-9pm at The Quarter temporary event space. Attendance was comparatively low for the event with less than 250 community members attending.

The event was promoted through a radio campaign, print advertisements in the Pilbara News, Facebook posts, an event listing on the City of Karratha website and posters displayed within City venues and local businesses.

**FINANCIAL ACQUITTAL**

| <b>INCOME</b>                       | <b>Budget</b>   | <b>Actual</b>   |
|-------------------------------------|-----------------|-----------------|
| Ticketing Income                    | \$10,500        | \$3,213         |
| Sponsorship- City Centre Activation | \$10,500        | \$10,500        |
| <b>TOTAL</b>                        | <b>\$21,000</b> | <b>\$13,713</b> |

| <b>EXPENDITURE</b>       | <b>Budget</b>               | <b>Actual</b>   |
|--------------------------|-----------------------------|-----------------|
| Newspaper advertisements | \$2,000                     | \$1,600         |
| Fencing                  | \$2,350                     | \$2,350         |
| Radio advertising        | \$2,500                     | \$1,700         |
| Coates Equipment         | \$3,653                     | \$3,600         |
| Amusement rides          | \$8,000                     | \$8,500         |
| Labour and staff hire    | \$2,500                     | \$2,500         |
| Set up staff             | Not included in application | \$700           |
| Face painting            | Not included in application | \$200           |
| First aid                | Not included in application | \$300           |
| Pump out/ clean toilets  | Not included in application | \$600           |
| W.T. poster design       | Not included in application | \$580           |
| JSS Logistics            | Not included in application | \$850           |
| <b>TOTAL</b>             | <b>\$21,000</b>             | <b>\$23,480</b> |

**CONCLUSION**

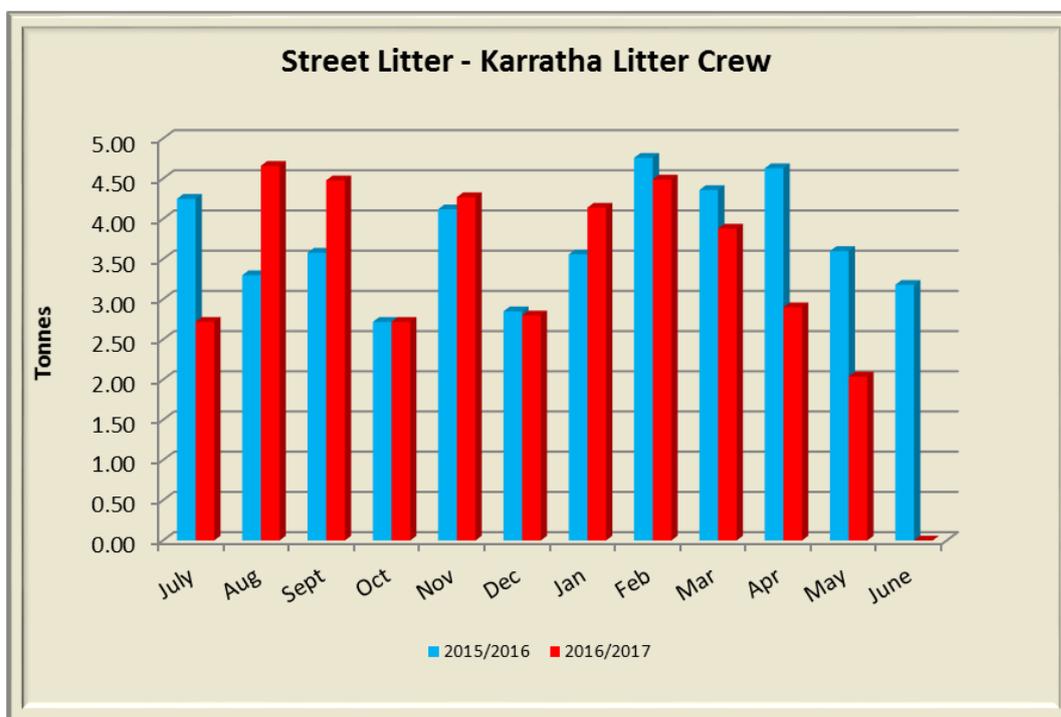
The \$10,500 of City Centre Activation funding has been acquitted with receipts.

**14.11 WASTE SERVICES DATA**

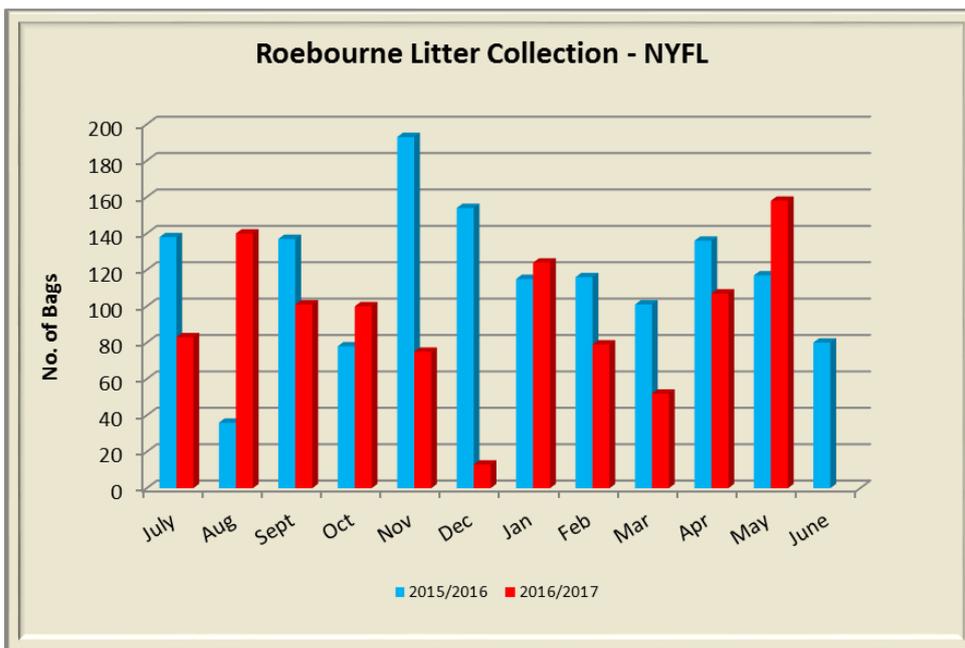
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 1 June 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

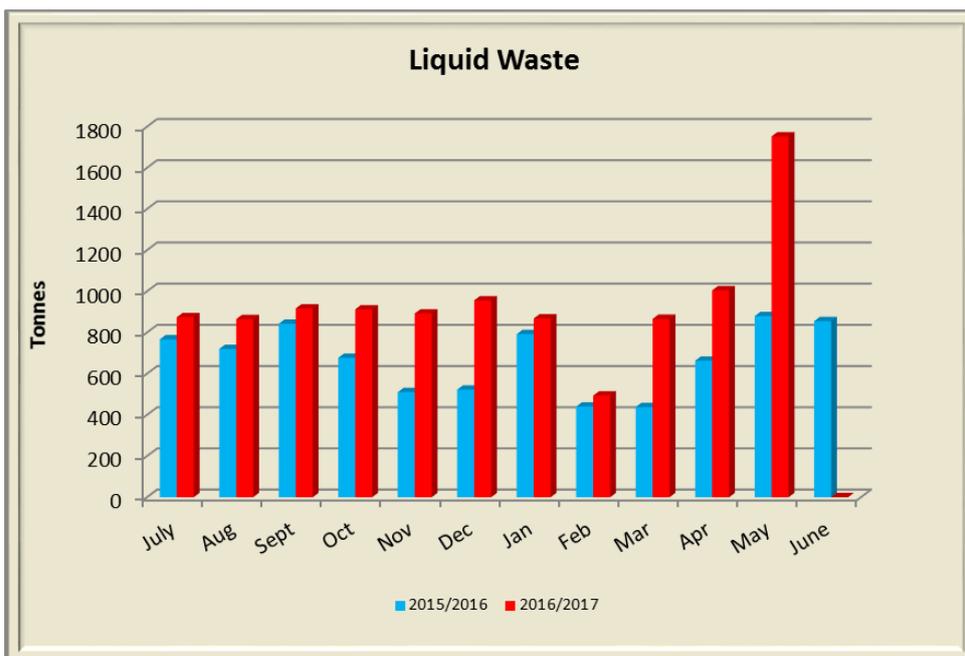
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2016/17 year with comparisons against previous year.



Street litter collected and delivered to the 7 Mile Waste Facility.

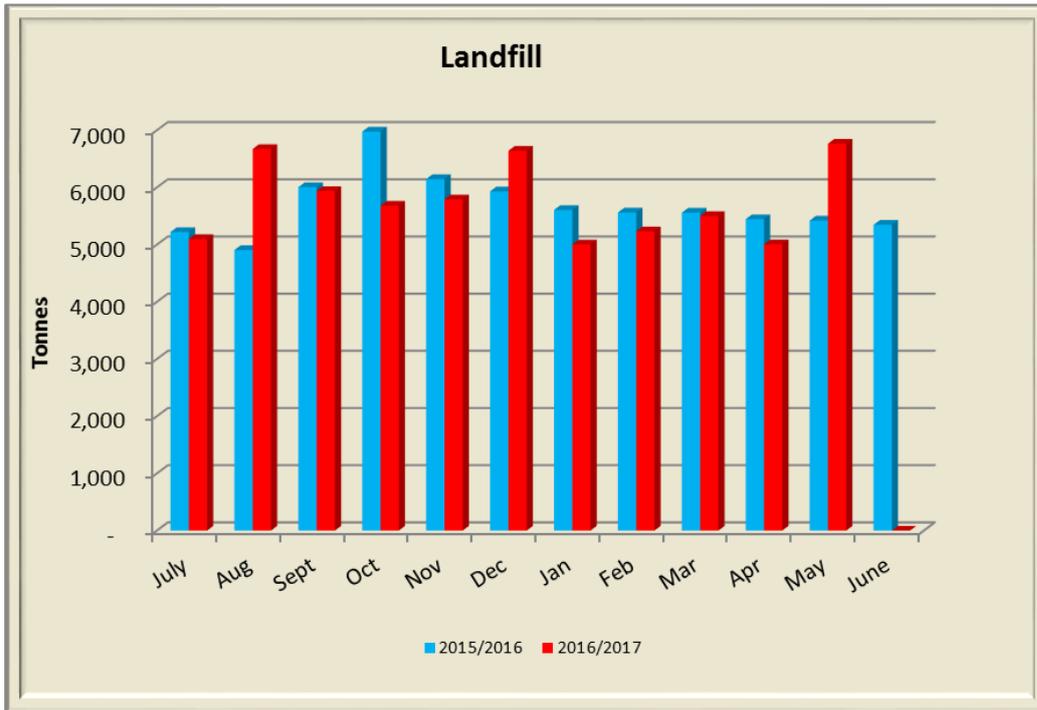


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



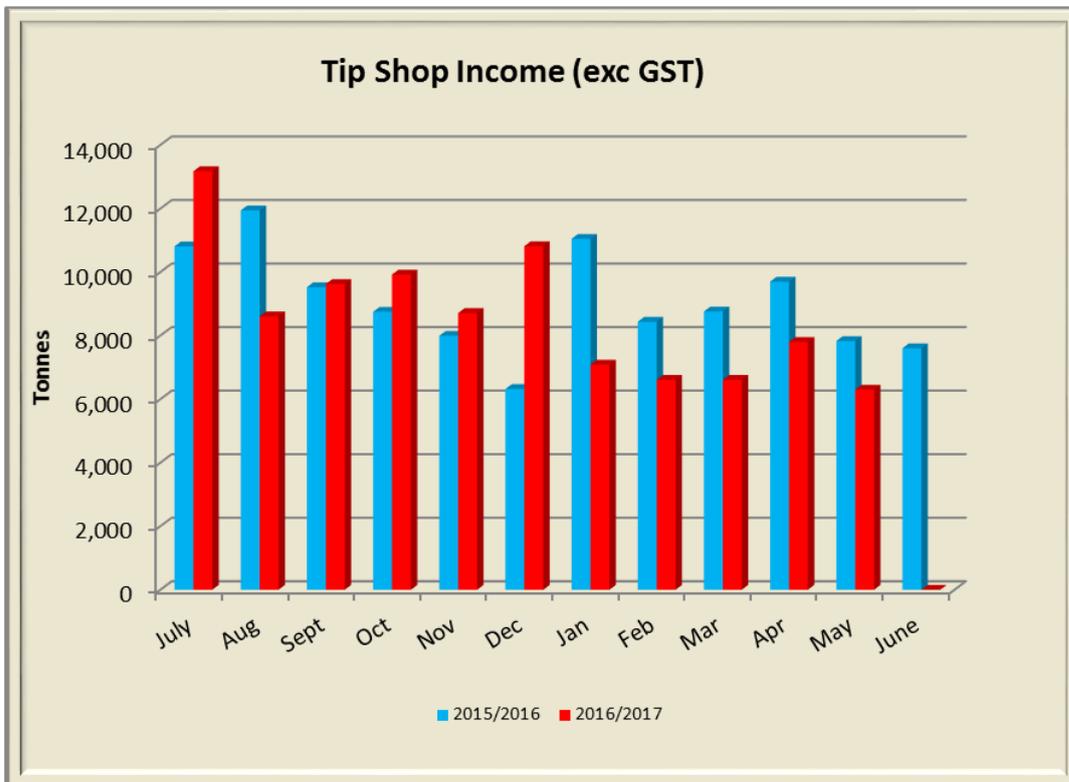
Liquid Waste delivered to the 7 Mile Waste Facility.

7 Mile DER Licence amendment (22/05/2017) included a change in our liquid waste category acceptance criteria. The additional category has allowed the facility to accept additional liquid waste streams. This increased the revenue for liquid waste acceptance.

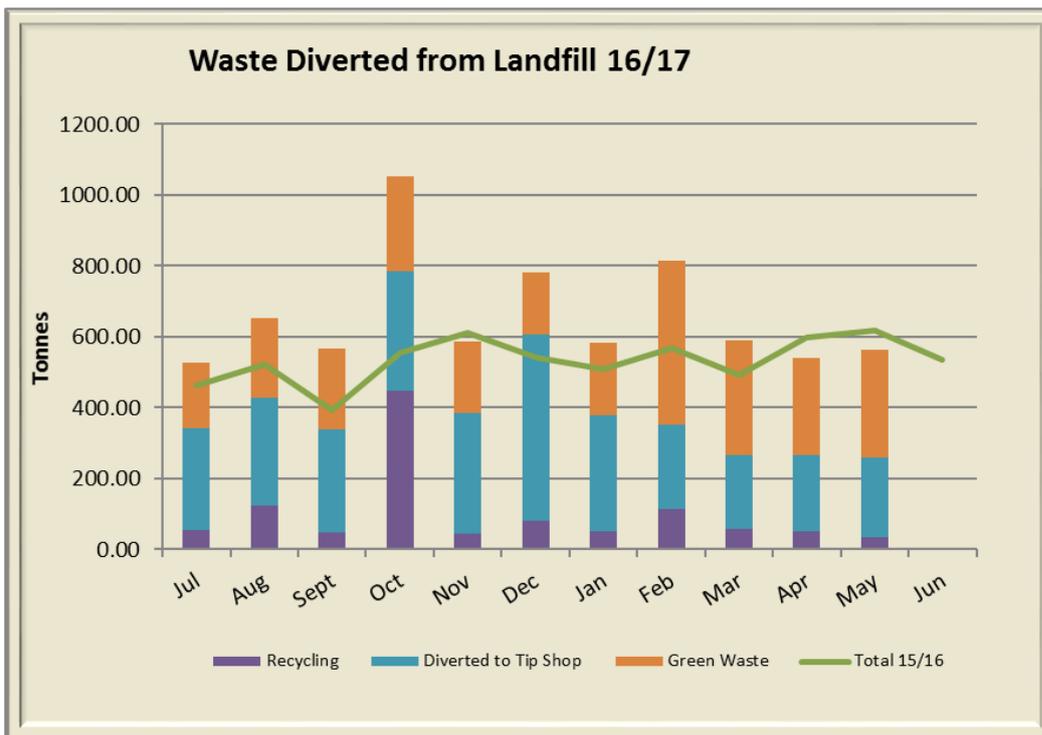


Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

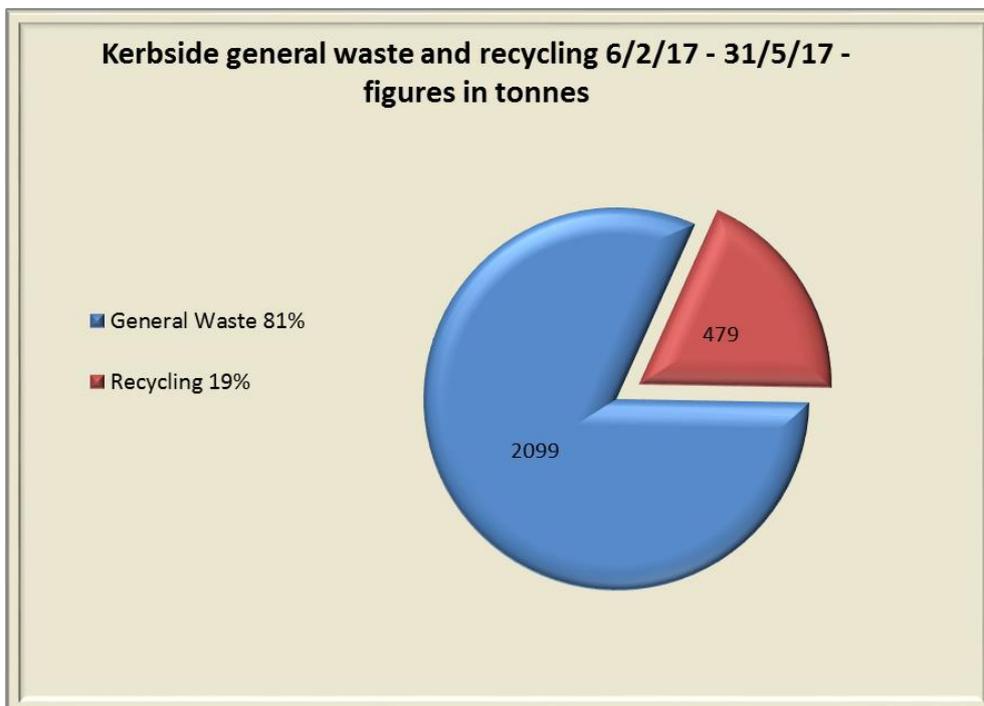
The spike in May is due to the delivery of over 1300 tonnes of demolition waste from the dismantling of the Barrow Island’s camp.



7 Mile Waste Facility Tip Shop income.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and reusable items recovered for the 7 Mile Tip Shop. Spikes in recycling totals are generally due to the removal of car bodies and non-compactible plastics.



Cleanaway Pty Ltd commenced kerbside general waste and recycling collections from 6 February 2017. A contamination rate of approximately 12% has been estimated. The new Cleanaway MRF in Perth is operational. Karratha recyclables are now being processed at this facility.

**14.12 REGIONAL ROAD GROUP 5 YEAR ROAD PROGRAM**

|                                       |   |
|---------------------------------------|---|
| <b>File No:</b>                       | <b>RD.76</b>  |
| <b>Responsible Executive Officer:</b> | <b>Director Strategic Projects &amp; Infrastructure</b> |
| <b>Reporting Author:</b>              | <b>Operations Coordinator</b>                           |
| <b>Date of Report:</b>                | <b>24 May 2017</b>                                      |
| <b>Disclosure of Interest:</b>        | <b>Nil</b>  |
| <b>Attachment(s)</b>                  | <b>Nil</b>  |

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**PURPOSE**

To advise Council of the listed Regional Road Group (RRG) 5-year program from 2016/17 onwards.

**BACKGROUND**

At the Ordinary Council Meeting held on 28 October 2013, Council resolved to:

1. Support reallocation of funds provided by Regional Road Group (RRG) from the Road Re-sheeting program towards the upgrade and strengthening of roads in the Light Industrial Area for the period of 2014/15 to 2016/17 financial year inclusive;
2. Agree to support the current Level of Service with regard to the re-sheeting of gravel roads; and
3. Write to the State Minister for Transport and the Western Australian Local Government Associations (WALGA) to express Council's concern regarding the impact of recent changes to road funding guidelines, and seek clarification of future road funding.

The intent of that report was to advise Council of changes to Regional Road Group (RRG) funding criteria and the corresponding consequence to certain nominated local roads under the program, and to inform discussions on future budgetary implications to the Council's unsealed road re-sheet program.

Within the report it was listed for information "*that Mooligunn Road and Coolawanyah Road are sealed roads whose scope of works under 2013/14 of this program is about strengthening pavements and widening carriageways where necessary which are activities that are compliant with the guidelines. Recently a survey of all roads within the Light Industrial Area (LIA) was undertaken by Pavement Management Services. The results of this survey indicate that most of the LIA roads are showing signs of stress and deterioration which would require substantial upgrades to halt and ensure the roads can accommodate the current and future volume and type of traffic*".

Within the 2016/17 financial year, works are being undertaken on Coolawanyah Road from the floodway approximately 680mtrs east. This will leave a further approximately 770mtrs to be constructed in the future.

Mooligunn Road is showing accelerated pavement deterioration and as such works are recommended to commence from the intersection of Dewitt road heading east prior to the intersection of Coolawanyah Road.

The below table indicates the proposed RRG Revised 5-year program.

|         |                  | <b>RRG Funding</b> | <b>Council funding</b> | <b>Total</b>       |
|---------|------------------|--------------------|------------------------|--------------------|
| 2016/17 | Coolawanyah Road | \$674,896          | \$337,448              | <b>\$1,012,344</b> |
| 2017/18 | Coolawanyah Road | \$225,715          | \$112,858              | <b>\$338,573</b>   |
| 2017/18 | Mooligunn Road   | \$762,591          | \$381,296              | <b>\$1,143,887</b> |
| 2018/19 | Mooligunn Road   | \$913,621          | \$456,811              | <b>\$1,370,432</b> |
| 2019/20 | Mooligunn Road   | \$913,621          | \$456,811              | <b>\$1,370,432</b> |
| 2020/21 | Coolawanyah Road | \$913,621          | \$456,811              | <b>\$1,370,432</b> |

### **CONCLUSION**

Strengthening roads within the Karratha Light Industrial Area (LIA) is still a priority and will reduce expenditure on the ever increasing maintenance activities due to failing sealed road surfaces and poor road geometry. The above tabled RRG 5-year program will complete the reconstruction to Coolawanyah and Mooligunn Roads which are the two major heavy vehicle distributors within the LIA.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.



## **17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

### **17.1 LATE ITEM - PROPOSED STEP UP STEP DOWN MENTAL HEALTH FACILITY**

**File No:**

**Responsible Executive Officer:** Chief Executive Officer

**Reporting Author:** Chief Executive Officer

**Date of Report:** 26 June 2017

**Applicant/Proponent:** WA Mental Health Commission

**Disclosure of Interest:** Nil

**Attachment(s):** Nil

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#### **PURPOSE**

For Council to consider its position on the location of a proposed Step Up Step Down Mental Health facility that is funded by the State Government and proposed to be delivered by the Mental Health Commission (MHC).

#### **BACKGROUND**

In 2013, the Mental Health Commission (MHC) announced its proposal to establish a six bed step up/step down residential facility at Lot 500, Gawthorne Drive, Millars Well. The purpose of the proposed step up/step down service is to provide a supportive place for people experiencing mental illness to stay voluntarily for a short period of time to help people to stay out of hospital and remain in the community, close to family and friends. 24-hour on-site assistance is proposed to be available to occupants. It is anticipated that the service will be predominantly used by people aged 18 and over.

Planning and design for the facility is well advanced with significant project funds already having been expended on the project. Construction is currently indicatively scheduled to commence in early 2018, with an early 2019 anticipated opening date.

While there is clearly a need and desire for additional mental health services and facilities in our community, there is vocal community concern regarding the location of this proposed facility. The community concerns regarding the location of the facility have been discussed with MHC representatives. In summary MHC's feedback has been:

- The proposed facility is not a clinical facility. The service model is specifically built around developing the service within residential type settings. Similar facilities have been built successfully in residential settings throughout Australia including two in Perth;
  - The MHC was given a limited number of sites within Karratha from which to select a preferred location for this development. Their previous assessment has been that the Gawthorne Drive location is an appropriate location for this type of service/facility;
  - MHC understands that the sections of the community are concerned with the interaction between users of this facility and the general community. In some cases, these concerns are based on a misunderstanding of the nature and type of services that are proposed to be offered at the facility. Additionally, evidence from other like facilities indicates that the type of concerns being raised are rarely issues, if at all. The MHC believes that
-

management plans/strategies can and will be put in place to address the issues that have been raised by the community; and

- While Karratha has been selected as a location for the Step Up Step Down Mental Health Facility, there is a strong desire from many other WA towns and communities to receive this type of facility. If securing support for an appropriate site in Karratha proves to be too difficult, there is a real risk that this facility will not proceed

In terms of ‘where to from here’ the WA Mental Health Commissioner, Tim Marney, has advised the City CEO that:

- While the City has no statutory approval role regarding the location of this facility, the City’s position on this matter will be considered, along with other feedback, when the MHC and the Minister for Health are considering how best to progress with this matter;
- The MHC is willing to consider other sites for this facility. A range of potential locations were discussed. The Mental Health Commissioner indicated some interest in personally viewing/reviewing these sites;
- While other sites could be considered, it should be noted that alternative sites are likely to come at a cost and time premium. Given the status of the State Government budget, additional budget for the project is unlikely to be provided; and
- If an appropriate location cannot be sourced within a reasonable time and within the prescribed budget, there is a real chance that the community may lose this project.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Representatives of the MHC presented to the Council at the Briefing Session on 12<sup>th</sup> June 2017 where the details of the service and the rationale for the proposed Gawthorne Drive location was discussed.

Council officers have had intermittent conversations with MHC staff and their consultant team regarding the service model, location and design of the proposed facility since the 2013 announcement. On the 22 June the City’s CEO met with the Mental Health Commissioner, Tim Marney, to discuss the proposal and options.

#### **COMMUNITY CONSULTATION**

The City has not undertaken any specific community consultation on this particular matter.

The MHC advised that it initially undertaken community consultation via the following methods:

- Public advertising was undertaken in March 2017 with forums regarding the facility being hosted in April 2017;
- A door knock in the local area was undertaken in March 2017;
- Flyers being left at unattended properties outlining the proposal and notifying them of the upcoming public forums;
- A meeting for parents and teachers was held at the Millars Well Primary School on 11 April; and
- A public forum was held at the Leisureplex on 12 April.

There were community concerns raised regarding the quality/quantity of this consultation. Given these concerns, the MHS visited Karratha again on the 12 June 2017 to undertake additional community consultation.

While there is widespread community support for the development of additional mental health facilities within our district, there is community concern regarding the location of the proposed service. In particular concerns have been raised regarding the proximity of the proposed facility to residential areas, the Millars Well Primary School and the Karratha RSL facility.

The local member, Kevin Michel MP has presented a community initiated petition to parliament on this matter.

#### **STATUTORY IMPLICATIONS**

As this facility is being owned and developed by the State Government, it is exempt from Town Planning approval as it is classified as a Public Work under the Public Works Act. Council has no statutory role in the selection of a site location for this facility.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

The proposed facility is being planned, developed and operated by the State Government. The City has no financial role in the project.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications.

#### **RISK MANAGEMENT CONSIDERATIONS**

There is clearly a need/want for additional mental health resources in the local community. Lack of clarity around site location for the project potentially jeopardises the project being delivered in our community.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

#### **RELEVANT PRECEDENTS**

While it has no statutory role regarding in this matter, Council has previously provided input and advice to the State Government re where it believes State resources should be spent and where State managed facilities should be constructed.

#### **VOTING REQUIREMENTS**

Simple Majority.

#### **OPTIONS:**

##### Option 1

As per Officer's recommendation.

##### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT a Council position on the preferred location of the proposed Step Up Step Down Mental Health Facility on the basis that this is a State service that is outside of the Council's remit.

##### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of its position regarding the development of a proposed Step Up Step Down Mental Health Facility.

**CONCLUSION**

Given media commentary and community feedback via various forums there would seem to be a very high level of support for the provision of additional mental health services within the community but there is clearly some concern re the development of the proposed Mental Health Facility at the Gawthorne Drive location.

While the City has no specific role in the decision of where to locate this facility/service, it may want to make its position on the matter known to the MHC and the Minister for Health so that the Council's view can be considered when making this decision.

If Council elects to determine a position on this matter, it needs to be conscious of the fact that there is completion for the placement of these facilities throughout WA and if developing this project within Karratha is deemed to be too difficult, there is a risk that the project could be lost.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Minister for Health and the WA Mental Health Commissioner that:**

- 1. The City and the local community strongly support the development of a Step Up Step Down Mental Health Facility within the City of Karratha;**
- 2. Sections of the local community have indicated a desire for alternative sites to be considered for the proposed service as they do not believe that the proposed location is the most appropriate site;**
- 3. The City is keen to work with the Mental Health Commission to identify alternate locations and/or facilities that may be considered appropriate for this service; and**
- 4. While the City is keen to work with the Mental Health Commission to explore alternate locations for the proposed facility, Council does not wish to jeopardise the delivery of the project/service and will accept the Ministers decision regarding where best to build the project.**

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**COUNCIL AMENDED RESOLUTION**

**Res No** : 153846  
**MOVED** : Cr Scott  
**SECONDED:** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVISE the Minister for Health and the WA Mental Health Commissioner that:**

- 1. The City and the local community strongly support the development of a Step Up Step Down Mental Health Facility within the City of Karratha;**
- 2. Sections of the local community have indicated a desire for alternative sites to be considered for the proposed service as they do not believe that the proposed location is the most appropriate site;**
- 3. The City is keen to work with the Mental Health Commission to explore alternate locations such as Nairn Street property and other State Government assets for the proposed facility; and**
- 4. Council does not wish to jeopardise the delivery of the project/service and will accept the Ministers decision regarding where best to build the project.**

---

**CARRIED**

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil  
**REASON** : Councillors modified the Officer's recommendation to express Council's willingness to work with the Mental Health Commission to establish a Step Up Step Down Mental Health Facility specified in alternate locations within the City.



## 18 MATTERS BEHIND CLOSED DOORS

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### OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 153847  
 MOVED : Cr Lally  
 SECONDED: : Cr Harris

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

- 18.1 CONFIDENTIAL ITEM – PROFESSIONAL INDEMNITY INSURANCE CLAIM
- 18.2 CONFIDENTIAL ITEM - LEASE OF LEISUREPLEX AND PAM BUCHANAN CAFÉ AND MANAGEMENT OF PAM BUCHANAN CENTRE

Also included is the following:

ATTACHMENT TO ITEM 11.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION POLICY PROPOSALS - CS22

ATTACHMENT TO ITEM 11.2 ROEBOURNE AQUATIC CENTRE UPGRADE PROJECT

ATTACHMENT TO ITEM 11.4 KARRATHA LEISUREPLEX (KLP) GYM EXPANSION CONSTRUCTION TENDER AWARD

ATTACHMENT TO ITEM 11.5 RESOLUTION 153802 – 2017/18 ANNUAL COMMUNITY GRANT SCHEME ALLOCATIONS (NON-STATUTORY DONATIONS)

ATTACHMENT TO ITEM 13.1 DAMPIER PALMS & HAMPTON OVAL REDEVELOPMENT

ATTACHMENT TO ITEM 13.2 TENDER FOR SUPPLY AND LAYING OF ASPHALT AND PROFILING SERVICES

ATTACHMENT TO ITEM 13.3 TENDER FOR SUPPLY AND LAYING OF CONCRETE SERVICES

ATTACHMENT TO ITEM 13.5 MINOR WORKS – ELECTRICAL

ATTACHMENT TO ITEM 13.6 KARRATHA AIRPORT AIRFIELD LIGHTING UPGRADE

ATTACHMENT TO ITEM 13.7 REQUEST FOR APPLICATIONS TO JOIN A PANEL OF PRE-QUALIFIED SUPPLIERS – PLANT HIRE

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

**CARRIED**

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FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr Vandenberg, Cr White-Hartig  
 AGAINST : Nil

Council moved in camera at 7.41 pm.



**18.1 CONFIDENTIAL ITEM - PROFESSIONAL INDEMNITY INSURANCE CLAIM**

**File No:** TT.92  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Project Manager  
**Date of Report:** 2 June 2017  
**Applicant/Proponent:** Sanders Turner Ellick Architects  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153848  
**MOVED** : Cr Cucel  
**SECONDED:** : Cr Scott

**That Council ADOPT the Officer's recommendation as contained in the confidential report 18.1 Professional Indemnity Insurance Claim.**

**CARRIED**

---

**FOR** : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
**AGAINST** : Nil



**18.2 CONFIDENTIAL ITEM - LEASE OF LEISUREPLEX AND PAM BUCHANAN CAFÉ AND MANAGEMENT OF PAM BUCHANAN CENTRE**

**File No:** LS.7  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 29 May 2017  
**Applicant/Proponent:** Onyx (Aust) Pty Ltd  
**Disclosure of Interest:** Nil  
**Attachment(s)** Letter from Onyx (Aust) Pty Ltd

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153849  
**MOVED** : Cr Cucel  
**SECONDED:** : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ADVISE** Onyx (Aust) Pty Ltd that the agreements held for the Leisureplex Café, the Pam Buchannan Centre Café and the facility management operations at the Pam Buchannan Centre will be terminated effective 30 June 2017;
2. **AUTHORISE** the Chief Executive Officer to negotiate an interim service arrangement for the Leisureplex Café, the Pam Buchannan Centre Café and the facility management operations at the Pam Buchannan Centre with Onyx Group WA Pty Ltd, on a weekly basis and under the same terms and conditions that currently prevail, excluding the requirement to pay rent, until such time that a new contractor is appointed;
3. **NOTE** the intent to advertise the tenders in early July 2017 and present a report to the September OCM regarding the appointment of contract services with a view to the preferred contractor being in place by 1 October 2017;
4. **PURSUE** the recovery of all outstanding monies owed to the City by Onyx (Aust) Pty Ltd at the time of termination; and
5. **CALL** tenders for the lease of the Leisureplex Café, the Pam Buchannan Centre Café and the facility management operations at the Pam Buchannan Centre with the following selection criteria;

| <b>Selection Criteria</b>  | <b>Weighting</b> |
|----------------------------|------------------|
| <b>Price</b>               | <b>50%</b>       |
| <b>Relevant Experience</b> | <b>20%</b>       |
| <b>Capacity to Deliver</b> | <b>15%</b>       |
| <b>Methodology</b>         | <b>15%</b>       |

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**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

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**COUNCIL RESOLUTION**

**Res No** : **153850**  
**MOVED** : **Cr Smeathers**  
**SECONDED** : **Cr Harris**

**That Council move out of camera.**

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**CARRIED**

FOR : Cr Long, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers,  
Cr Vandenberg, Cr White-Hartig  
AGAINST : Nil

Council moved out of camera at 7.47 pm.

## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 7.47 pm.

A Special Council Meeting will be held on Friday, 30 June 2017 at 3 pm at the Council Chambers – Welcome Road, Karratha.

The next Ordinary Council Meeting is to be held on Monday, 17 July 2017 at 6:30pm at the Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 26 June 2017.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_