



SPECIAL COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that a
Special Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Friday, 30 June 2017 at 3 pm
to consider the following items:**

- **2017/18 Operational Plan; and**
- **2017/18 Budget**

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors: Cr Peter Long [Mayor]
Cr Garry Bailey
Cr Margaret Bertling
Cr Grant Cucel
Cr Geoff Harris
Cr Bart Parsons
Cr Daniel Scott
Cr Evette Smeathers
Cr Robin Vandenberg

Staff: Chris Adams Chief Executive Officer
Phillip Trestrail Director Corporate Services
Mark Casserly Director Community Services
Ryan Hall Director Development Services
Simon Kot Director Strategic Projects & Infrastructure
Linda Phillips Minute Secretary

Apologies:

Absent:

Leave of Absence: Cr John Lally [Deputy Mayor]
Cr Fiona White-Hartig

Members of Public:

Members of Media:

4 DECLARATIONS OF INTEREST

5 CORPORATE SERVICES

5.1 OPERATIONAL PLAN 2017-18

File No:	CM.89
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	28 June 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft Operational Plan 2017-18

PURPOSE

To present the proposed Operational Plan for 2017-18 (Attachment 1) for Council's consideration.

BACKGROUND

In September 2012 Council adopted a suite of Integrated Planning and Reporting Framework documents that were reviewed in full in 2016. The documents include the Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. The attached draft Operational Plan details those projects and actions intended to be delivered during the 2017-2018 financial year in order to respond to the Corporate Business Plan.

The proposed Operational Plan for 2017-2018:

- Addresses directly the outcomes and responses contained within the Strategic Community Plan 2016-2026 and links to the specific programs and services that Council will deliver to achieve its Vision to be *Australia's Most Liveable Regional City* as outlined in the Corporate Business Plan 2016-2021;
- Is informed by financial, asset management and workforce strategies to allow strategic priorities to be set and delivered within resourcing capabilities;
- Includes key performance indicators
- Provides a list of projects and actions within each Theme and Key Performance Measures to measure the effectiveness of programs and services to be delivered by each service unit.

As part of Council's business improvement strategy, performance measures are periodically refined to be more meaningful and outcome focused. A significant review was undertaken in 2016/17 to critically analyse the full spectrum of performance measures that were initially developed to a more manageable and realistic set of KPIs. Further refinements have been made, resulting in a number of key measures being eliminated that were considered too operationally focussed and not having a community or public interest. There is a significant emphasis on the results of the annual Community Survey to ensure that feedback from the community is considered in assessing the City's operational performance and service delivery.

Following is a comparison of the Integrated Strategic Planning framework over recent years:



INTEGRATED STRATEGIC PLAN
2017/18 WORKSHEET

	<u>2017/18</u>	<u>2016/17</u>	<u>2015/16</u>	<u>2014/15</u>	<u>2013/14</u>
Themes	4	4	4	4	4
Programs/Services	120	120	125	116	116
Projects/Actions	129	129	226	300	300
Key Performance Measures	69	68	103	107	506

 Our Community Diverse and Balanced		 Our Economy Well Managed and Diversified		 Our Natural and Built Environment Thriving and Sustainable		 Our Leadership Responsive and Accountable	
Number of Programs/Services	43	Number of Programs/Services	13	Number of Programs/Services	27	Number of Programs/Services	37
Number of Projects/Actions	59	Number of Projects/Actions	13	Number of Projects/Actions	29	Number of Projects/Actions	28
Number of Key Performance Measures	25	Number of Key Performance Measures	6	Number of Key Performance Measures	11	Number of Key Performance	27

LEVEL OF SIGNIFICANCE

Under *Policy CG08 – Significant Decision Making Policy*, adoption of the proposed Operational Plan for 2017-2018 aligns with the Integrated Planning and Reporting Framework, and supports good organisational planning and monitoring, specifically (and as defined by the Department of Local Government):

- Strategic Planning systems that deliver accountable and measurable linkages between community aspirations, financial capacity and practical service delivery.

COUNCILLOR/OFFICER CONSULTATION

Review of the proposed Operational Plan and Key Performance Measures was undertaken by staff in April/May 2017 with feedback received throughout the year on potential improvements.

COMMUNITY CONSULTATION

The draft Operational Plan has been informed by community feedback through the annual Community Survey.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* establishes requirements for Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The projects and actions identified in the proposed Operational Plan are reflected in the draft 2017-18 Budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2016-2017 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning

Our Projects/Actions: 4.a.2.1.1 Develop a Strategic Community Plan, Corporate Business Plan, other informing strategy documents and key performance measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be Low to the City in terms of Reputation and Compliance.

IMPACT ON CAPACITY

Consideration has been given to resourcing to deliver the projects and services outlined in the Corporate Plan through the development of the annual budget.

RELEVANT PRECEDENTS

The Operational Plan and Key Performance Measures are presented to Council annually and support the City's Corporate Business Plan 2016-2021 and departmental operational plans and informing documents and strategies. The 2016-17 Operational Plan was adopted by Council on 17 October 2016 together with the Strategic Community Plan and Corporate Business Plan.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to ADOPT the Operational Plan and Key Performance Measures for 2017-2018 with the following amendments:

- a) _____
- b) _____.

Option 3

That Council by SIMPLE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Operational Plan and Key Performance Measures for 2017-2018.

CONCLUSION

The Corporate Business Plan activates the Strategic Community Plan by detailing programs, services and related resources by which community aspirations defined within the Strategic Community Plan will be achieved. The Operational Plan identifies the projects and actions required to deliver the commitments in the Corporate Business Plan and Key Performance Measures identify the method by which performance can be reported to Council and the Community.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to ADOPT the Operational Plan and Key Performance Measures for 2017-2018.



INTEGRATED STRATEGIC PLAN

2017/18 WORKSHEET

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CITY OF KARRATHA
ISP WORKSHEET
2017/18
Including Key Performance Measures



Theme 1: Our Community - Diverse and Balanced

Our Goal: To create safe, healthy and liveable communities

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)	OPERATIONAL PLAN (2017-2018)	MEASURES						
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES	PROJECTS / ACTIONS	RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE
1.a Quality Community Facilities	1.a.1 A full range of city-standard facilities and community infrastructure are provided	1.a.1.1 Civil Infrastructure Works Construction and Maintenance	1.a.1.1.1 Implement Footpath Improvement Plan	Infrastructure Services	1.a.1.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Footpaths and Cycleways	#	Q3	3	5	0
			1.a.1.1.2 Implement Road Reseals Program	Infrastructure Services	1.a.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Local Roads	%	Q3	0	5	-5
		1.a.1.2 Parks and Gardens Maintenance	1.a.1.2.1 Implement Park Enhancement Program	Infrastructure Services	1.a.1.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Parks, Gardens and Opens Spaces	#	Q3	1	5	0
			1.a.1.2.2 Implement Town Entry Statements	Infrastructure Services	1.a.1.2.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Streetscapes	#	Q3	2	5	0
		1.a.1.3 Statutory Planning	1.a.1.3.1 Finalise Mulataga Structure Plan							
		1.a.1.4 Airport Facility Management	1.a.1.4.1 Complete Karratha Airport Front of Terminal and Carpark Project	Airport Services	1.a.1.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Airport Services	%	Q3	2	7	0
			1.a.1.4.2 Implement terminal improvements - Roof and Chiller Upgrade							
		1.a.1.5 Building Maintenance Services	1.a.1.5.a Ensure all contracted work is completed within agreed time frames in accordance with the requirements of their contracts.	Infrastructure Services		%	Quarterly	94	95	97
			1.a.1.5.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Public Toilets	Infrastructure Services		#	Q3	0	5	-5
		1.a.1.6 Community Projects	1.a.1.6.1 Construct Bus Shelters							
			1.a.1.6.2 Complete Tank Hill Lookout							
			1.a.1.6.3 Complete Nickol West Park							
		1.a.1.7 Recreation Facility Management	1.a.1.7.1 Complete Karratha Leisureplex Gym Expansion project	Recreation Facilities	1.a.1.7.a Maintain Total attendance at Karratha Leisureplex, Wickham Recreation Precinct Aquatic Centre and Roebourne Aquatic Centre	#	Quarterly	560,747 Distributed Q1: 117,424 Q2: 169,555 Q3: 154,151 Q4: 119,617	616,825 Distributed Q1: 105,681 Q2: 152,601 Q3: 169,566 Q4: 131,580	504,674 Distributed Q1: 105,681 Q2: 152,601 Q3: 138,736 Q4: 107,656
				Recreation Facilities	1.a.1.7.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Karratha Leisureplex	%	Q3	16	18	14

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2017/18
Including Key Performance Measures



Theme 1: Our Community - Diverse and Balanced

Our Goal: To create safe, healthy and liveable communities

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)	OPERATIONAL PLAN (2017-2018)	MEASURES								
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES	PROJECTS / ACTIONS	RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE		
	1.a.2 Future facility needs are planned for and developed in line with industry best practice	1.a.1.8 Sports Fields and Grounds Management		Recreation Facilities	1.a.1.7.c Maintain or improve a positive gap between performance and importance in Annual Community Survey for Wickham Recreation Precinct	%	Q3	7	8	6		
		1.a.1.9 Cossack Townsite Management	1.a.1.9.1 Negotiate acceptable short term tenure extension & contract management arrangements for Cossack	Infrastructure Services	1.a.1.8.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Sports Fields	#	Q3	7	8	6		
		1.a.2.1 Technical Drafting and Engineering Services										
		1.a.2.2 Infrastructure Project Management										
		1.a.2.2.1 Construct Pt Samson Foreshore Stage 2 and 3A										
		1.a.2.2.2 Construct Coolawanyah Road Stage 2										
		1.a.2.2.3 Construct Karratha Foreshore Rehabilitation Works										
		1.a.2.2.4 Construct Welcome Road / Sharpe Avenue intersection										
		1.a.2.2.5 Construct Searipple Dampier Intersection										
		1.a.2.3 Community Facility Management										
		1.a.2.3.1 Develop Operational Plans for Red Earth Arts Precinct										
		1.a.2.3.2 Develop Wickham Community Hub Management Plan										
		1.a.2.4 Community Projects										
		1.a.2.4.1 Sports Lighting Upgrades										
		1.a.2.4.2 Wickham BMX Track										
		1.a.2.4.3 Roebourne Aquatic Centre redevelopment										
		1.a.2.4.4 Resurface Bulgarra Tennis Courts										
		1.a.2.5 Strategic Project Management										
		1.a.2.5.1 Construct Wickham Community Hub				Strategic Projects	1.a.2.5.a Number of projects delivered on time and on budget.	#	Quarterly	10	12	8
		1.a.2.5.2 Construct Red Earth Arts Precinct										
1.a.2.5.3 Implement Depot Redevelopment Plan												
1.a.2.5.4 Karratha Golf Course Redevelopment Project												
1.a.2.5.5 Finalise Construction of Effluent Reuse Scheme												
1.a.2.5.6 Finalise Defects and Additions to Dampier Community Hub												
1.a.2.5.7 Design Dampier Palms Redevelopment												
1.a.2.5.8 Design Conzinc Bay Road												
1.a.2.6 Airport Compliance Administration												
1.a.2.6.1 Complete Airside Lighting Upgrade												
1.a.3 Collaborative long term relationships are in place to fund and operate facilities	1.a.3.1 Management of Government and Industry Partnerships	1.a.3.1.1 Negotiate RTIO Partnership Agreement		Partnerships & Engagement	1.a.3.1.a Execute funding partnerships with key partners	#	Annually	3	4	2		

CITY OF KARRATHA
ISP WORKSHEET
2017/18
Including Key Performance Measures



Theme 1: Our Community - Diverse and Balanced

Our Goal: To create safe, healthy and liveable communities

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES							
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES		PROJECTS / ACTIONS		RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE	
1.b	Improved Community Safety	1.b.1 High quality environmental design is employed to prevent crime	1.b.1.1 Community Safety Management	1.b.1.1.1 Implement CCTV Strategy Priorities									
				1.b.1.1.2 Implement Community Lighting Project									
		1.b.2 The community is educated and engaged in crime prevention and community safety	1.b.2.1 Regulatory Services	1.b.2.1.1 Implement Motorcycle and Bicycle Lock Project									
				1.b.2.2 Swimming Pool Audits	Regulatory Services	1.b.2.2.a Reduce the number of repeat private swimming pool inspections	%	Quarterly	23%	35%	15%		
		1.b.3 Safe environments are established through effective programs and partnerships with enforcement agencies	1.b.3.1 Safer Communities Partnership	1.b.3.1.1 Develop and Implement the City's Safer Communities Strategic Plan	Regulatory Services	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey.	%	Q2	50	70	40		
					Regulatory Services	1.b.3.1.b Percentage of completed outcomes from the Safer Communities Partnership Strategic Plan	%	Annual	90	100	75		
1.c	Accessible Services	1.c.1 Best practice community engagement methods are employed to determine community needs	1.c.1.1 Communication Services	1.c.1.1.1 Conduct Annual Community Survey									
				1.c.1.2 Community Engagement	1.c.1.2.1 Provide Grant Funding Opportunities								
		1.c.2 Public services are accessible and affordable	1.c.2.1 Library Services	1.c.2.1.1 Catalogue backlog local history items	Community Services	1.c.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Library Services	%	Q3	5	8	2		
				1.c.2.2 Youth Services	Community Services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Youth Services	%	Q3	0	5	-7		
				1.c.2.3 Disability Access and Inclusion	1.c.2.3.1 Review and Implement the City Disability Access Inclusion Plan								
		1.c.3 Partnerships are established with key stakeholders to deliver services	1.c.3.1 Club Development	1.c.3.1.1 Implement Future Clubs Program	Partnerships & Engagement	1.c.3.1.a Number of clubs that meet the quality requirements of the Future Club program	#	Annual	6	8	4		
				1.c.3.2 Airport Facility Management	1.c.3.2.1 Establish International and National Air Routes and Carriers								
1.d	Healthy Residents	1.d.1 Residents are empowered to enhance their health and wellbeing	1.d.1.1 Fitness and Wellbeing Programs										
				1.d.2 Programs and services that improve community wellbeing are developed and promoted	1.d.2.1 Arts and Culture Programs	1.d.2.1.1 Coordinate REAF, Cossack Art Awards, Moonrise Cinema	Community Services	1.d.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Arts and Culture	%	Q3	0	10	-5
		1.d.2.1.2 Develop and implement event program for REAP											
		1.d.2.1.3 Develop and implement City-wide arts and culture development plan											
		1.d.2.2 Medical Services Equalisation Scheme	Partnerships & Engagement	1.d.2.2.a Maintain a minimum level of MSES consultation hours available to the public	Hrs	Quarterly	4,000	4,500	4,000				

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Theme 1: Our Community - Diverse and Balanced

Our Goal: To create safe, healthy and liveable communities

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES									
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES	PROJECTS / ACTIONS	RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE					
		1.d.2.3	Planning Compliance	1.d.2.3.1	Implement Approvals Compliance Audit of Karratha Industrial Estate										
		1.d.2.4	Ranger Services	1.d.2.4.1	Implement Bushfire Risk Management Plan	Regulatory Services	1.d.2.4.a	Percentage of properties found compliant as a result of annual firebreak and emergency management inspections (not requiring follow-up inspection)	%	Annual	85	100	65		
		1.d.2.5	Cyclone and Bushfire Inspection Program												
		1.d.2.6	Pest Control Program	1.d.2.6.1	Coordinate Mosquito Control Planning										
		1.d.2.7	Environmental Health Services	1.d.2.7.1	Coordinate Food Sampling Project	Regulatory Services	1.d.2.7.a	Percentage of health premises found compliant on first inspection during the quarter - that do not require a second inspection.	%	Quarterly	90	100	75		
					1.d.2.7.2	Develop Public Health Plan	Regulatory Services	1.d.2.7.b	Number of notifiable diseases reported to Env Health Services per quarter	#	Quarterly	10	20	5	
1.e	Recognition of Diversity	1.e.1	Diversity in the region is highlighted and celebrated	1.e.1.1	Arts and Culture Event Programming	1.e.1.1.1	Coordinate NAIDOC Week Celebrations and Activities								
		1.e.2	The City is recognised as a leader in engaging with and supporting culturally diverse groups	1.e.2.1	Community Engagement	1.e.2.1.1	Implement the City Indigenous Engagement Strategy								
1.f	Connected Communities	1.f.1	Social interaction is fostered across the community	1.f.1.1	Civic Events Programming	1.f.1.1.1	Coordinate Citizenship, Seniors, Volunteers, Australia Day								
				1.f.1.2	Social Media Monitoring	1.f.1.2.1	Review, Update and Promote Facebook pages	Marketing and Communications	1.f.1.2.a	Number of Facebook engagements (likes, comments or shares) per quarter	Weekly Avg	Quarterly	3,500	5,000	2,000
				1.f.1.3	Strategic Land Use Planning	1.f.1.3.1	Adopt and Implement Local Planning Strategy								
						1.f.1.3.2	Finalisation of Karratha Revitalisation Strategy and scope Stage 1 works package								
		1.f.2	New technologies are employed to connect communities	1.f.2.1	Website Content Management										
				1.f.2.2	Economic Development	1.f.2.2.1	Develop Smarter City Strategy								
				1.f.2.3	Communication Services										

CITY OF KARRATHA
ISP WORKSHEET
2017/18
Including Key Performance Measures



Theme 2: Our Economy - Well Managed and Diversified

Our Goal: To attract diverse and sustainable business and employment opportunities

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES						
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES	PROJECTS / ACTIONS	RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE		
2.a Diverse Industry	2.a.1 Key industry and business groups are partners in advocacy	2.a.1.1 Small and Medium Enterprise Development	2.a.1.1.1 Implement Business Support Grants Scheme									
	2.a.2 Business opportunities are highlighted and promoted	2.a.2.1 Business Attraction and Retention	2.a.2.1.1 Prepare and Implement Retail Attraction Strategy (with Port Hedland)	Economic Development	2.a.2.1.a Number of businesses registered with ABN within the City	#	Annual	550	600	450		
		2.a.2.2 Tourism Engagement and Promotion	2.a.2.2.1 Promote Tourism Prospectus		Economic Development	2.a.2.2.a Number of tourists visiting the City	#	Quarterly	Distributed Q1: 15,000 Q2: 5,000 Q3: 5,000 Q4: 15,000	Distributed Q1: 18,000 Q2: 7,000 Q3: 7,000 Q4: 18,000	Distributed Q1: 4,000 Q2: 500 Q3: 500 Q4: 4,000	
			2.a.2.2.2 Support Murujuga Aboriginal Corporation in developing coastal camping with custodians opportunities in the Murujuga National Park									
	2.a.2.3 Review and Update Statutory Planning Policies											
	2.a.3 Local procurement is prioritised internally and promoted externally	2.a.3.1 Governance of Procurement Processes	2.a.3.1.1 Promotion of VendorPanel's eQuotes and MarketPlace		Governance and Organisational Strategy	2.a.3.1.a Percentage of invoices paid to local businesses	%	Quarterly	50	60	40	
2.b Reduce business costs	2.b.1 Red tape is minimised in line with leading business-friendly local governments	2.b.1.1 Development Services										
2.c Good infrastructure to support business investment	2.c.1 Serviced land is prepared and available for a variety of new enterprise purposes	2.c.1.1 Strategic Land Use Planning	2.c.1.1.1 Monitor Land Supply Pipeline Project	Planning Services	2.c.1.1.a Supply of undeveloped residential zoned land that can be subdivided/developed	Ha	Quarterly	300	500	200		
				Planning Services	2.c.1.1.b Average commercial lease cost per square metre of advertised retail and office space in Karratha	\$	Bi-Annual	350	450	250		
				Planning Services	2.c.1.1.c Area of undeveloped industrial lots available for sale	Ha	Quarterly	70	90	40		
			2.c.1.1.2 Finalise TWA Scheme Amendment									
	2.c.2 Public private partnerships are in place for the development of key infrastructure	2.c.2.1 Management of Strategic Infrastructure Projects	2.c.2.1.1 Progress plans to develop the Karratha Homemaker Centre									
		2.c.2.2 Development and Implementation of Strategic Partnerships	2.c.2.2.1 Sealing additional section of Karratha - Tom Price Road									
2.c.2.3 Treasury and Investment Management												
2.d Role clarity	2.d.1 Local business leadership is identified, supported and enhanced	2.d.1.1 Economic Development	2.d.1.1.1 Review Economic Development Operational Strategy									
			2.d.1.1.2 Implement Small Business Friendly Local Governments Initiative									
	2.d.2 A strong reputation as a business destination is established	2.d.2.1 Business Attraction and Retention	2.d.2.1.1 Review Economic Development Prospectus									
			2.d.2.2 Marketing Services	2.d.2.2.1 Prepare and Implement the Place Rebranding Strategy								



Theme 3: Our Natural and Built Environment - Thriving and Sustainable

Our Goal: To protect our natural and built environment

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES								
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES		PROJECTS / ACTIONS		RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE		
3.a Appropriately managed natural assets	3.a.1 Biodiversity values are recognised and protected	3.a.1.1	Environmental Planning	3.a.1.1.1	Develop and Implement the City's Biodiversity Strategy	Planning Services	3.a.1.1.a	Maintain or improve a positive gap between performance and importance in Annual Community Survey for Environment & Sustainability	%	Q3	5	10	0	
		3.a.2	Natural assets are well-managed and promoted	3.a.2.1	Ranger Services	3.a.2.1.1	Implement Hazard Reduction Burn Project	Regulatory Services	3.a.2.1.a	Percentage of Firebreaks installed/maintained and hazard reduction burns completed on an annual basis (annual)	%	Annual	100	100
	3.a.2	Natural assets are well-managed and promoted	3.a.2.2	Statutory Planning Compliance	3.a.2.2.1	Implement Dampier Drainage Reserve Audit								
					3.a.2.2.2	Implement Gap Ridge Drainage and Crossover Compliance Project								
			3.a.2.3	Drainage Maintenance	3.a.2.3.1	Review Dampier Drainage Reserve Detailed Costings/Modelling								
			3.a.3	An inclusive approach to management of natural assets is employed, including with traditional owners	3.a.3.1	Strategic Land Use Planning	3.a.3.1.1	Implement Karratha Hills Management Plan	Infrastructure Services	3.a.3.1.a	Maintain or improve a positive gap between performance and importance in Annual Community Survey for Tracks and Trails	%	Q3	5
	3.a.3	An inclusive approach to management of natural assets is employed, including with traditional owners	3.a.3.2	Foreshore Management	3.a.3.2.1	Develop and Implement Foreshore Management Plans	Infrastructure Services	3.a.3.2.a	Maintain or improve a positive gap between performance and importance in Annual Community Survey for Foreshore and Beach Amenity	%	Q3	5	10	0
					3.a.3.2.2	Implement Point Samson Foreshore Works Stage 2 and 3B								
					3.a.3.2.3	Implement Hearsons Cove 1st Stage Improvement Works								
			3.a.3.3	Infrastructure Project Management	3.a.3.3.1	Implement Coastal Enhancement Project								
			3.b Greater energy efficiency	3.b.1 Energy efficiency of Council assets is continuously improving	3.b.1.1	Procurement Services	3.b.1.1.1	Prepare EOI for Power Purchase Agreements						
	3.b.1.2	Maintenance of City Buildings												
	3.b.2 Sustainable energy sources and providers are actively sought and partnered	3.b.2.1		Strategic Projects			Airport Services	3.b.2.1.a	Reduction in power use at the Karratha Airport as a result of introducing Airport Solar Farm	%	Quarterly	30%	40%	25%
3.b.3 The City is a leader in promoting energy efficiency to the community	3.b.3.1	Marketing and Communication Services	3.b.3.1.1	Promote Energy and Water Efficiency Strategies and Actions										
3.c Improved recycling and waste management	3.c.1 Investigate and implement new waste management technologies to improve resource recovery and recycling outcomes	3.c.1.1	Waste Facility Management	3.c.1.1.1	Implement Cell Development Plan									



Theme 3: Our Natural and Built Environment - Thriving and Sustainable

Our Goal: To protect our natural and built environment

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES					
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES	PROJECTS / ACTIONS	RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE	
	3.c.2 Enhance community use of waste and recycling facilities through promotional activities.	3.c.2.1 Kerbside (Household) Waste Collection Service	3.c.2.1.1 Monitor kerbside general waste and recycling collection	Waste Services	3.c.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Kerbside Waste Collections Services	%	Q3	0	10	5	
				Waste Services	3.c.2.1.b Reduce contamination rates for residential kerbside recycling services	%	Quarterly	10%	20%	10%	
		3.c.2.2 Commercial Waste Collection Service	3.c.2.3.1 Promote Recycling at Waste Facilities	Waste Services	3.c.2.3.a Percentage of green waste diverted from landfill	%	Quarterly	95%	100%	90%	
		3.c.2.3 Recycling Programs		Waste Services	3.c.2.3.b Percentage of residential waste diverted from landfill	%	Quarterly	40%	45%	35%	
		3.c.2.4 Waste Transfer Station		Waste Services	3.c.2.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Tip Services	%	Q3	0	12	5	
		3.c.2.5 Operate 7 Mile Tip Shop									
3.d Sustainable use and management of resources	3.d.1 Efficiency of electrical usage is continually improving	3.d.1.1 Energy Use Management	3.d.1.1.1 Implement Energy Efficiency Action Plan	Strategic Projects	3.d.1.1.a Energy audits completed	#	Annual	3	4	2	
		3.d.1.2 Building Maintenance	3.d.1.2.1 Implement Energy Efficiency Measures at Administration Building								
	3.d.2 Efficiency of water usage is continually improving	3.d.2.1 Water Use Management	3.d.2.1.1 Implement Water Efficiency Action Plan								
		3.d.2.2 Infrastructure Project Management	3.d.2.2.1 Complete Construction of Effluent Reuse Scheme								
		3.d.2.3 Parks and Gardens Maintenance	3.d.2.3.1 Implement Water Efficiency Action Plan								
3.e Attractive built environment	3.e.1 Good citizenship and pride in the City is fostered and encouraged	3.e.1.1 Community Safety Management	3.e.1.1.1 Develop and Implement a Graffiti and Litter Management Plan								
		3.e.2 Property owners are partners in creating an attractive built environment	3.e.2.1 Abandoned Vehicle Removal Program								
	3.e.2.2 Heritage Sites Management	3.e.2.2.1 Document Building Condition, Restoration and Conservation Works Requirements for Roebourne Heritage Precinct									
	3.e.2.3 Building Control Services	3.e.2.3.1 Undertake Sea Container Compliance Review									
	3.e.2.4 Strategic Land Use Planning	3.e.2.4.1 Commence Town Planning Scheme Review									
		3.e.2.4.2 Finalise Local Planning Strategy									
		3.e.2.4.3 Finalise Dampier Structure Plan									
3.e.2.4.4 Undertake Municipal Heritage Inventory Review											

CITY OF KARRATHA
ISP WORKSHEET
2017/18
Including Key Performance Measures



Theme 4: Our Leadership - Responsive and Accountable

Our Goal: To provide accessible, transparent and responsive leadership

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES							
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES		PROJECTS / ACTIONS		RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE	
4.a Raised profile of the City	4.a.1 A strong position and identity in national and state wide media is achieved	4.a.1.1 Marketing Services	4.a.1.1.1 Prepare and Implement the Place Rebranding Strategy	Marketing and Communications	4.a.1.1.a	Number of successfully placed national stories	No	Quarterly	1	2	1		
				Marketing and Communications	4.a.1.1.b	Percentage of media releases picked up by the local media	%	Quarterly	100	100	90		
	4.a.2 Established as the leading local government area in the region	4.a.2.1 Integrated Strategic Planning	4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures										
				Human Resources	4.a.2.3.a	Number of OHS inspections completed per annum	#	Annual	204	204	170		
				Human Resources	4.a.2.3.b	Reduce number of lost time injuries	#	Quarterly	9.7	20.4	0		
				Human Resources	4.a.2.3.c	Number of workers compensation claims per annum	#	Annual	0	18	0		
		4.a.2.4 Legal and Legislative Support											
		4.a.2.5 Records Management			Information Technology	4.a.2.5.a	Process incoming correspondence into the records management system within 24 hours of receipt	%	Quarterly	90	100	90	
	4.a.2.6 Agenda and Minutes Preparation												
4.b Continous improvement and innovation	4.b.1 An environment that supports continuous improvement and innovation is well established	4.b.1.1 Business Improvement Program	4.b.1.1.1 Complete Integration of Corporate Business Process Mapping	Governance and Organisational Strategy	4.b.1.1.a	Percentage of documented processes in Promapp that are overdue in their reviews	%	Quarterly	10%	0%	15%		
	4.b.2 Technology is employed to enhance service delivery	4.b.2.2 Enterprise Systems and Architecture	4.b.2.2.1 Complete Telephony Upgrade	Information Technology Services	4.b.2.2.a	Minimise unscheduled down time for all public interfacing systems	%	Quarterly	100	100	98		
	4.b.3 A highly qualified staff of leading local government practitioners is maintained	4.b.3.1 Recruitment Services	4.b.3.1.1 Implement Emerging Leaders Program	Human Resources	4.b.3.1.a	Number of indigenous staff employed	#	Quarterly	8	10	5		
				Human Resources	4.b.3.2.a	Percentage reduction in staff turnover	%	Quarterly	25%	28%	0%		
				Human Resources	4.b.3.2.b	Average number of unplanned hours leave (absenteeism) taken by each employee per annum.	#	Quarterly	40	48	0		
	4.b.3.2 Management of Employee Relations												
	4.b.3.3 Learning and Development Programs												
	4.b.3.4 Staff Housing Co-ordination												
	4.b.3.5 Performance Management												
	4.b.3.6 Payroll Services												

CITY OF KARRATHA
ISP WORKSHEET
2017/18
Including Key Performance Measures



Theme 4: Our Leadership - Responsive and Accountable

Our Goal: To provide accessible, transparent and responsive leadership

STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES																		
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES		PROJECTS / ACTIONS		RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE												
4.c Financial Sustainability	4.c.1 Recognised as a leader in local government financial management	4.c.1.1 Management Accounting Services		4.c.1.1.1 Conduct monthly and annual financial reviews and reporting		Financial Services	4.c.1.1.a Improve Financial Health Indicator as reported on the state governments MyCouncil website.	%	Annual	90	95	85												
						Financial Services	4.c.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Financial Responsibility	%	Q3	0	10	-10												
							4.c.1.1.2 Prepare and Review Annual Budget																	
		4.c.1.2 Asset Management Services		4.c.1.2.1 Implement Sustainable Asset Management Plans		Financial Services	4.c.1.2.a Condition of assets are optimised based on service level requirements as measured by the Asset Consumption Ratio	%	Annual	75	100	75												
						Financial Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability ratio	%	Annual	95	110	95												
						Financial Services	4.c.1.2.c Achieving the objectives of the National Asset Management Framework (benchmarking)	%	Annual	65	70	60												
		4.c.1.3 Contract Administration	4.c.1.4 Process Accounts Receivable and Accounts Payable			Financial Services	4.c.1.4.a Collect payment from all invoices within Council's Terms of Trade of 40 days (excluding Grants, Contributions, Donations & Sponsorship)	%	Quarterly	80	100	70												
						Financial Services	4.c.1.4.b Ensure supplier invoices are paid within Terms of Trade	%	Quarterly	85	100	70												
		4.c.1.5 Insurance Claims Processing	4.c.1.6 Fleet and Plant Management																					
		4.c.2 Long term planning is employed to ensure financial sustainability	4.c.2.1 Long Term Financial Planning			4.c.2.1.1 Review and update Long Term Financial Plan																		
		4.c.3 A suite of sustainable revenue sources funding Council activities		4.c.3.1 Property Rating Services		4.c.3.2.1 Implement Investment Policy																		
														4.c.3.2 Treasury Services										
		4.d Strong partnerships and indigenous relations	4.d.1 Robust partnerships are in place with key indigenous groups	4.d.1.1 Indigenous Partnerships		4.d.1.1.1 Establish Native Title Resolution (NAC - Aboriginal Heritage Agreement)																		
															4.d.2 Industry and government are effectively engaged to collaborate on shared value projects	4.d.2.1 Development and Management of Industry Partnerships		4.d.2.1.1 Implement joint PRC Projects						
4.e Services that meet community needs	4.e.1 Services to our community area are socially responsible and financially sustainable	4.e.1.1 Customer Service				Governance and Organisational Strategy	4.e.1.1.a Percentage of incoming phone calls serviced by the Customer Service team	%	Quarterly	20	30	15												
						Governance and Organisational Strategy	4.e.1.1.b Maintain or improve a positive gap between performance and importance in front counter interactions with public through Customer Service Surveys	%	Quarterly	0	10	-10												
						Regulatory Services	4.e.1.1.c Respond to a minimum of 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period	#	Quarterly	520	600	500												



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STRATEGIC COMMUNITY PLAN (2016 - 2026)		CORPORATE BUSINESS PLAN (2016 - 2021)		OPERATIONAL PLAN (2017-2018)		MEASURES									
OUR OUTCOMES <i>"The objective we would like to achieve"</i>	OUR RESPONSE <i>"What we can do to achieve the identified Outcomes"</i>	PROGRAMS / SERVICES	PROJECTS / ACTIONS	RESPONSIBILITY	KEY PERFORMANCE INDICATOR <i>(Linked to Corporate Business Plan)</i>	UOM	FREQUENCY	TARGET	UPPER TOLERANCE	LOWER TOLERANCE					
				4.e.1.1.1	Complete Update of Cemetery Register	Regulatory Services	4.e.1.1.d	Customer satisfaction from random survey conducted on 15 resident generated action requests received for the quarter	%	Quarterly	80%	100%	60%		
				4.e.1.1	Corporate Governance Support	4.e.1.1.1	Complete Update of Cemetery Register	Regulatory Services	4.e.1.1.e	Assess all building applications within the statutory timeframes	%	Quarterly	100	100	95
						4.e.1.1.2	Finalise Local Laws	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.2.1	Conduct Compliance Audit Return	Regulatory Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
				4.e.1.2	Risk Management	4.e.1.2.1	Conduct Compliance Audit Return	Regulatory Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.2.2	Finalise Local Laws	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.3.1	Implement Internal Audit Program	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
				4.e.1.3	Lease Administration	4.e.1.3.1	Implement Internal Audit Program	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.3.2	Review Risk Management Systems	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.3.3	Review and test Business Continuity Framework	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
				4.e.1.4	Statutory Planning	4.e.1.4.1	Audit and Review completeness of Lease documentation	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.4.2	Finalise Local Laws	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
						4.e.1.4.3	Review and test Business Continuity Framework	Information Technology Services	4.e.1.1.f	Correspondence to be acknowledged within agreed time frames	%	Quarterly	100	100	80
				4.e.2	Service levels are determined by evidence based analysis of community needs	4.e.2.1	Produce Annual Report	Regulatory Services	4.e.2.1.a	Measure the percentage of compliant responses to the annual Compliance Audit Return	%	Annual	100	100	92
						4.e.2.2	Conduct Annual Community Survey	Marketing and Communications	4.e.2.2.a	Increase in overall community satisfaction score through the annual community survey	%	Annual	68	100	65
4.e.2.2	Communication Services	Marketing and Communications	4.e.2.2.b			Statistically relevant number of participants in annual community survey	#	Annual	1500	2000	1000				
4.e.3	Reviews of service levels and standards are regularly undertaken	4.e.3.1	Finalise Service Review Recommendations	Marketing and Communications	4.e.2.2.b	Statistically relevant number of participants in annual community survey	#	Annual	1500	2000	1000				

5.2 2017/18 BUDGET

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	26 June 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft 2017/18 Budget

PURPOSE

For Council to consider the adoption of the Municipal Fund Budget for the 2017/18 financial year together with supporting schedules, including striking of the municipal fund rates, closure of a reserve fund and other consequential matters arising from the budget papers.

BACKGROUND

The 2017/18 Municipal Budget and related documentation is the culmination of some six months' work by officers with input from all Departments across the Council and review, discussion and input by Councillors through a series of budget workshop and Councillor briefing sessions.

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following items have been budgeted or undertaken:

Efficiency Measures:

- purchased The Quarter HQ as an investment vehicle for Council Reserves;
- reviewed the need for and remuneration of each position as vacancies arise;
- terminated all leased staff housing;
- disposed of surplus staff housing stock;
- outsourced waste collection;
- expanded the provision of regulatory services to other local governments on a fee for service basis;
- insourced fire suppression, heavy trailer maintenance and oval mowing;
- disposed of under-utilised light fleet and plant;
- installed solar pedestrian lighting and energy efficient fixtures;
- tendered for litter picking services;
- reviewed the airport security contract;
- conducted several internal audits of governance and legislative compliance;
- investigated the de-proclamation of rural roads;
- market tested insurance services;
- reduced some facility opening hours in line with service review findings regarding usage patterns; and
- installed after hours shut-off switch at Fifty Cent Hall to limit unnecessary air-conditioning when the building is not occupied.

Service Improvements:

- introduction of domestic recycling services;
- expansion of local road and footpath network and associated infrastructure;
- expansion of Kookaburra Park;
- construction of Red Earth Arts Precinct;
- commenced negotiations with a preferred carrier to introduce international flights;
- negotiated the lease of a Qantas lounge and commenced base build works;
- developed Report It App for reporting of maintenance issues;
- enhanced internal courier services;
- tendered for tourism and visitor services;
- commenced a gym and program room expansion at Karratha Leisureplex;
- undertaken foreshore preservation and redevelopment works at a number of locations;
- issued a landfill license for saline water;
- completed the replacement/upgrade of effluent reuse system;
- implemented the introduction of State funded Transkarratha public transport services;
- development of two new parks in Baynton West;
- assumed responsibility for maintenance of new roads and landscaping as part of the Karratha City centre infrastructure Works; and
- acceptance of Wickham South Park.

Apart from the efficiency measures and service improvements mentioned above, the Draft 2017/18 Budget maintains a 'business as usual' approach to programs and services while ensuring a focus on community facilities, roads and associated infrastructure as well as asset renewal as provided in Council's adopted Long Term Financial Plan (LTFP).

Overview

In broad terms the 2017/18 Budget consists of:

- | | |
|------------------|----------------------------|
| • \$99.2 million | Operating Expenditure |
| • \$65.9 million | Capital Expenditure |
| • \$19.8 million | Net transfer from Reserves |

Rating

In 2017/18 the City of Karratha will require \$41.0 million from general rate revenue and 66.5% of operating revenue will come from other sources.

Council considered the differential rates model for 2017/18 at the Ordinary Council Meeting on 18 April 2017 and resolved to advertise the rates for public consultation (Resolution no. 153766). The advertised model incorporated a 1.5% increase to rates in the dollar across all differential rating categories.

Following consideration of public submissions at the Ordinary Council Meeting on 29 May 2017, Council resolved to reduce the proposed increase on differential rates for the 2017/18 financial year to 1% across all categories.

GRV/ UV	Differential Rates Categories 2017/18	Advertised Rate in \$	Advertised Minimum Rate	Proposed Rate in \$	Proposed Minimum Rate	% Change in RID
GRV	Residential	0.066189	\$1,495	0.065863	\$1,490	-0.5%
GRV	Commercial / Tourism / Town Centre	0.075635	\$1,495	0.075262	\$1,490	-0.5%
GRV	Industry / Mixed Business	0.058103	\$1,495	0.057816	\$1,490	-0.5%
GRV	Airport / Strategic Industry	0.130596	\$1,495	0.129953	\$1,490	-0.5%
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.326306	\$1,495	0.324699	\$1,490	-0.5%
UV	Pastoral	0.100106	\$313	0.099613	\$313	-0.5%
UV	Mining/Other	0.138332	\$313	0.137651	\$313	-0.5%
UV	Strategic Industry	0.173638	\$313	0.172783	\$313	-0.5%

Payment Options

The same payment options as offered in prior years are proposed, including payment in full, payment by two instalments and payment by four instalments. These involve an instalment administration charge of \$10 per instalment after the first instalment, and instalment interest of 5.5% per annum. This ameliorates the financial impact on ratepayers without sufficient cash flow to pay their rates in full, while still encouraging payment in full from those with the capacity to do so.

Officers recommend maintaining penalty interest charges at 11% per annum for overdue rates amounts consistent with the charge that has been levied in previous years. This compensates Council for the opportunity cost of the uncollected revenue while also strongly discouraging delinquency in payment of rates.

Capital Works

The Capital Works Program of \$65.9 million (excluding Borrowings and Reserve Transfers) includes the following major projects:

	\$ Millions
Arts & Community Precinct	\$28.9
Wickham Community Hub	\$13.6
Reseal Programme	\$1.4
Footpath Programme	\$1.4
Roebourne Pool Revitalisation	\$1.3

Councillor Allowances

The 2017 Salaries & Allowance Tribunal determination did not change Council's classification as a Band 1 local government or the range of Councillor allowances. It is proposed to leave Councillor Fees and Allowances unchanged in 2017/18.

Fees & Charges

The main features of the draft budget include:

1. There are in excess of 750 fees and charges, the majority of which are proposed to remain unchanged or have changed by CPI in 2017/18.
2. Fees and charges income is proposed to decrease by \$343,873 (predominantly in airport landing and passenger charges).
3. Charges for the removal and deposit of domestic and commercial waste remain unchanged in 2017/18.

Reserve Funds

As part of the 2017/18 Budget process, the following reserves have been identified as no longer required, with funds to be fully expensed in the 2016/17 financial year:

- Housing Reserve

Following is a summary of budgeted reserve movements for 2017/18:

Opening Balance 2017/18	Transfers to Reserve	Transfers from Reserve	Closing Balance 2017/18
\$84,977,265	\$25,031,224	(\$44,867,321)	\$65,141,168

Variance Reporting

Each year Council is required to adopt a percentage or value to be used in statements of financial activity for reporting material variances, as required by Clause 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The custom and practice has been for Council to adopt its material variances thresholds at the time of adopting its next financial year Budget. For the 2016/17 financial year Council adopted a threshold of '10% or \$50,000 whichever is the greater'.

In recommending the continuation of the 2016/17 material variance threshold of '10% or \$50,000 whichever is the greater' for 2017/18, a review of other similar local governments' material variance thresholds for 2016/17 was undertaken and is shown in the table below:

Council	16/17 Material Variance Threshold
City of Kalgoorlie Boulder	10% and \$50,000
City of Greater Geraldton	Greater than 10% or \$50,000
Town of Port Hedland	(a) 10% or \$10,000 for operating and capital expenditure of the current program budget; or (b) 10% or \$100,000 for income and all other items of the current program budget.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Extensive internal consultation has occurred with all Directorates and through briefings and workshops with elected members on a regular basis since January 2017.

COMMUNITY CONSULTATION

The proposed differential rates model was advertised in the West Australian newspaper on 1 May 2017, and the Pilbara News on 3 May 2017.

Two (2) submissions were received from ratepayers which were both in reference to the Transient Workforce Accommodation/Workforce Accommodation (TWA/WA) differential rating category.

Having considered submissions at the 29 May 2017 Ordinary Council Meeting, Council resolved to seek Ministerial Approval for two differential rates (TWA/WA and Airport/Strategic Industry) that are proposed to be more than two times the lowest rate in the dollar.

STATUTORY IMPLICATIONS

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (by Absolute Majority) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

POLICY IMPLICATIONS

CF-10 Rating Equity Policy

CF-11 Rating Exemption Policy

CG-6 Councillor Fees, Allowances & Reimbursements

The Draft Budget 2017/18 applies the principles of rating equity in the setting of Council's differential rates and the provision of rating exemptions.

FINANCIAL IMPLICATIONS

The Draft 2017/18 Budget provides for the following income and expenditure:

Operating Revenue	\$122.7 million
Operating Expenditure	(\$99.2 million)
Capital Expenditure	(\$65.9 million)
Reserve Transfers	\$19.8 million

The net result of the Draft 2017/18 Budget is a surplus of \$932,532 which relates predominantly to net income from The Quarter HQ.

STRATEGIC IMPLICATIONS

Council's Long Term Financial Plan (LTFP) 2012/13 to 2021/22 proposes an annual rate increase of 3.35% for the 2017/18 financial year.

The budget will provide the necessary resources to implement the Operational Plan 2017-2018 which operationalises the Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021, while increasing the rating yield by less than the amount proposed in the LTFP.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the finance team with material variances being reported to management and Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The 2016/17 Budget was adopted by Council on 18 July 2016.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to section 6.2 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed 2017/18 Budget with the following amendments:

1. _____
2. _____

CONCLUSION

The 2017/18 Budget continues the balanced approach to meeting community expectations, delivering a reduction in operating expenditure and a rate increase of 1.0%. With the benefit of 65% of operating income coming from sources other than rates, the 2017/18 Budget will ensure both the immediate term needs of current residents are met while at the same time providing infrastructure developments to meet future requirements.

OFFICER'S RECOMMENDATION 1**GENERAL AND MINIMUM RATES, RATE EXEMPTIONS AND INSTALMENT PAYMENT ARRANGEMENTS 2017/18**

That Council, by **ABSOLUTE MAJORITY**, **RESOLVES:**

1. PURSUANT to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, to **IMPOSE** the following differential general and minimum rates on Gross Rental and Unimproved Values;

GRV/UV	Differential Rates Categories 2017/18	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.065863	\$1,490
GRV	Commercial / Tourism / Town Centre	0.075262	\$1,490
GRV	Industry / Mixed Business	0.057816	\$1,490
GRV	Airport / Strategic Industry	0.129953	\$1,490
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.324699	\$1,490
UV	Pastoral	0.099613	\$313
UV	Mining/Other	0.137651	\$313
UV	Strategic Industry	0.172783	\$313

2. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, to **NOMINATE** the following due dates for rate payment in full or by instalments:

- Full payment and 1st instalment due date **28 August 2017**
- 2nd instalment due date **30 October 2017**
- 3rd instalment due date **8 January 2018**
- 4th and final instalment due date **12 March 2018**

3. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to **GRANT** a concession of \$1,440, as detailed in the table below, in respect of the rates on each property in the Cossack town site, in recognition of the fact that the properties are not serviced and they are part of the heritage precinct;

Assess No	Lot No	House No.	Street Name	Street Type	Suburb	Owners Name	GRV/CV	Calculated Rates	Concession	Rates Receivable
A107	101	L101	PERSEVERANCE	STREET	COSSACK	B & J QUEALY	75.00	1,490.00	1,440.00	50.00
A115	112	L112	PERSEVERANCE	STREET	COSSACK	H WILSON	75.00	1,490.00	1,440.00	50.00
A123	116	L116	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,490.00	1,440.00	50.00
A131	117	L117	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,490.00	1,440.00	50.00
A149	121	L121	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A157	141	L141	PERSEVERANCE	STREET	COSSACK	J DAVIES & J BRANCH	75.00	1,490.00	1,440.00	50.00
A165	142	L142	COSSACK	ROAD	COSSACK	J & S MENTESANA	75.00	1,490.00	1,440.00	50.00
A173	143	L143	COSSACK	ROAD	COSSACK	L & K SAMSON	75.00	1,490.00	1,440.00	50.00
A181	144	L144	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A199	145	L145	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A204	149	L149	COSSACK	ROAD	COSSACK	M OTTO	75.00	1,490.00	1,440.00	50.00
A212	150	L150	COSSACK	ROAD	COSSACK	G VAN WAARDENBERG	75.00	1,490.00	1,440.00	50.00
A220	151	L151	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A238	152	L152	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A246	153	L153	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A254	165	L165	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,490.00	1,440.00	50.00
A262	167	L167	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A270	20	L20	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,490.00	1,440.00	50.00
A288	176	L176	PERSEVERANCE	STREET	COSSACK	V BULL & S DONOVAN	75.00	1,490.00	1,440.00	50.00
							\$1,425.00	\$28,310.00	\$27,360.00	\$950.00

4. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to GRANT concessions as detailed in the table below to eligible Transient Workforce Accommodation/Workforce Accommodation properties, two-thirds (2/3) of the dollar value of concessions granted in 2016/17, subject to the following:

- the concession will be reduced by the amount of any reduction in rates owing to a change in valuation.

Assess No.	Facility Description	Owners Name	GRV	Calculated Rates	Concession	Rates Receivable
A10045	WICKHAM LODGE	ROBE RIVER MINING CO PTY LTD	1,445,600	469,384.87	59,444.22	409,940.65
A11562	WICKHAM LODGE VILLAGE	ROBE RIVER MINING CO PTY LTD	1,362,400	442,369.92	-	442,369.92
A2395	POINT SAMSON ROAD VILLAGE	ROEBOURNE NOMINEES PTY LTD	94,600	30,716.53	-	30,716.53
A3066	HALL STREET VILLAGE	KELMSCOTT CENTRAL PTY LTD	83,200	27,014.96	3,422.67	23,592.28
A31005	KARRATHA VILLAGE	KARRATHA VILLAGE PTY LTD	332,800	108,059.83	13,690.68	94,369.15
A31055	KING VILLAGE TWA	NOMAD PROPERTIES PTY LTD	135,200	43,899.30	5,561.84	38,337.46
A31063	VV2 VILLAGE	VV2 PTY LTD	88,400	28,703.39	3,636.59	25,066.80
A34582	SEARIPPLE VILLAGE	FLEETWOOD CORPORATION LTD	2,410,000	782,524.59	-	782,524.59
A5050	FORTESCUE RIVER VILLAGE	PASTORAL MANAGEMENT PTY LTD	957,000	310,736.94	-	310,736.94
A54538	BAY VILLAGE	WOODSIDE ENERGY LTD (GRV PROPERTIES)	520,000	168,843.48	21,391.69	147,451.79
A54568	KARRATHA MOTEL	FINESSER PTY LTD	171,600	55,718.35	7,059.26	48,659.09
A69921	KING WAY TWA	NORTHERN DUST PTY LTD	119,600	38,834.00	4,920.09	33,913.91
A74669	KINGFISHER AUSCO VILLAGE	ERADU PTY LTD	988,000	320,802.61	40,644.21	280,158.40
A79104	ASPEN KARRATHA VILLAGE	ASPEN FUNDS MANAGEMENT LTD	1,040,000	337,686.96	42,783.38	294,903.58
A79224	DEVILS CREEK VILLAGE	QUADRANT ENERGY LTD	258,000	83,772.34	-	83,772.34
A88688	KING WAY MOTEL	VV2 PTY LTD	85,000	27,599.42	3,496.72	24,102.70
A88695	VELOCITY VILLAGE	NLV VELOCITY VILLAGES PTY LTD	587,600	190,793.13	24,172.61	166,620.52
A89383	CHERRATTA LODGE	KOYOTE PROPERTY GROUP PTY LTD	358,800	116,502.00	14,760.27	101,741.73
A89855	GAP RIDGE VILLAGE	WOODSIDE BURRUP PTY LTD	-	-	-	-
A90216	ERAMURRA VILLAGE	PASTORAL MANAGEMENT PTY LTD	2,992,300	971,596.82	-	971,596.82
A90217	CAMP 123	MINERALOGY PTY LTD	12,500	4,058.74	514.23	3,544.51
A91436	CAJUPUT VILLAS	ROBE RIVER MINING CO PTY LTD	1,014,000	329,244.79	41,713.80	287,530.99
A91439	CIVEO	CIVEO PROPERTY PTY LTD	1,196,000	388,340.00	40,644.21	347,695.79
			\$ 16,252,600	\$ 5,277,202.97	\$ 327,856.47	\$ 4,949,346.49

5. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to GRANT a waiver rates for the following properties owned or occupied by community sporting associations;

RATING WAIVERS/CONCESSIONS							
Sporting Associations							
AssNo	Property Owner/ Lessee	Property Address	Use	GRV	UV	17/18 Rate in \$	Rates
A69808	Nor-West Game Fishing Club	Lot 22 Rosemary Island, Dampier	Fishing Club		\$ -		\$ -
A73245	Nickol Bay Speedway (Inc)	Lot 115 Cinders Rd, Karratha IE	Speedway		\$ 300,000	0.137651	\$ 41,295.30
A30944	Karratha Kart Club	L4903 Anderson Road, KIE	Kart Club	\$ -			\$ -
A91554	Karratha Enduro & Motocross Club Inc	L4903 Anderson Road, KIE	Motorcross Club	\$ -			\$ -
A91555	Karratha Bikers Association	L4903 Anderson Road, KIE	Bikers	\$ -			\$ -
A77616	WA Rifle Association	L133, Cossack Rd Roebourne	Rifle Range	\$ -			\$ -
Total				\$ -	\$ 300,000		\$ 41,295

6. PURSUANT to the provisions of Section 6.26 of the *Local Government Act 1995*, to NOTE rates exemptions applicable to the following properties;

PROPERTIES EXEMPT FROM RATES						
Residential - Karratha Youth Housing						
AssNo	Property Owner/Lessee					
A43521	Salvation Army	7 Goodwyn Close, Millars Well	Youth Accommodation	\$ 26,000	0.065863	\$ 1,712.44
Religious Properties						
AssNo	Property Owner/Lessee					
A12314	Trustees of the Diocese of North-West Australia	33 Herbert Way, Wickham	Minister's Residence	\$ 28,080	0.065863	\$ 1,849.43
A1983	The Daughters of Charity of St Vincent de Paul	8 Sherlock Street, Roebourne	Church Accommodation	\$ 19,240	0.065863	\$ 1,267.20
A34591	Trustees of the Diocese of North-West Australia	1/2 Samson Way, Bulgarra	Minister's Residence	\$ 28,600	0.065863	\$ 1,883.68
A1569	Apostolic Church Trust	10 Roe Street, Roebourne	Church Hall	\$ 33,381	0.057816	\$ 1,929.96
A35821	Australasian Conference Association - 7 Day Adventist	12 Mirfin Way, Pegs Creek	Minister's Residence	\$ 23,660	0.065863	\$ 1,558.32
A54725	Roman Catholic Bishop of Geraldton	19 Welcome Road, Karratha	Minister's Residence & Op-Shop	\$ 93,610	0.065863	\$ 6,165.44
A35075	Baptist Union of WA INC	5 Finnerty Street, Bulgarra	Minister's Residence	\$ 26,000	0.065863	\$ 1,712.44
Health, Education & Community Service Properties						
AssNo	Property Owner/Lessee					
A4622	Mawarnkarra Health Service	Lot 3000 Sholl St, Roebourne	Aboriginal Health	\$ 125,500	0.075262	\$ 9,445.38
A44657	Ngarluma Aboriginal Corporation	71 Hampton St, Roebourne	Heritage	\$ 38,100	0.075262	\$ 2,867.48
A4884	St John Ambulance - Roebourne	1-7 Sholl Street, Roebourne	Ambulance building	\$ 49,000	0.075262	\$ 3,687.84
A11740	St John Ambulance - Wickham	L110 Mulga Way, Wickham	Ambulance building	\$ 31,200	0.075262	\$ 2,348.17
A88227	Foundation Housing Ltd	17B Crawford Way, Roebourne	Charitable purposes	\$ 22,360	0.065863	\$ 1,472.70
A54546	Returned Services League of Australia Karratha & Districts	7 Dwyer Place, Millars Well	RSL Club	\$ 53,000	0.075262	\$ 3,988.89
A91274	Murujuga Aboriginal Corp	Lot 3007 Burrup Road Burrup	National Park	\$ 177,000	0.137651	\$ 24,364.23
A91275	Murujuga Aboriginal Corp	Lot 3000 & 3003 Burrup Road, Burrup	National Park	\$ 2,119,000	0.137651	\$ 291,682.47
A4389	Mawarnkarra Health Service	46 Sholl Street, Roebourne	Aboriginal Health	\$ 18,750	0.075262	\$ 1,411.16
A1462	Mawarnkarra Health Service	38 Sholl Street, Roebourne	Aboriginal Health	\$ 18,720	0.065863	\$ 1,232.96
A65294	Mawarnkarra Health Service	70 Hampton Street, Roebourne	Aboriginal Health	\$ 2,670	0.065863	\$ 175.85
A89260	Ngarluma Ngurra Ltd	2 Todd Street, Roebourne	Elders Housing	\$ 171,600	0.065863	\$ 11,302.09
A3943	Ngarlum Aboriginal Corporation	43 Lockyer Way, Roebourne	Elders Housing	\$ 29,640	0.065863	\$ 1,952.18
A5117	Cheeditha Group Aboriginal Corporation	Lot 48 North West Coastal HW, Roebourne	Aboriginal Community	\$ 154,000	0.099613	\$ 15,340.40
Total				\$ 3,135,111	\$ 154,000	\$ 389,351

- 7. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10.00 for each instalment after the initial instalment is paid;**
- 8. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option;**
- 9. PURSUANT to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable; and**
- 10. PURSUANT to section 3.18 of the *Local Government Act 1995*, to ADOPT the following rates incentive scheme including a contribution of \$2,000 from municipal funds towards this scheme.**

- 1st Prize: \$2,000 cheque sponsored by Westpac**
2nd Prize: \$1,500 cheque sponsored by the City of Karratha
3rd Prize: \$500 cheque sponsored by the City of Karratha

OFFICER'S RECOMMENDATION 2

GENERAL FEES AND CHARGES FOR 2017/18

That Council, by **ABSOLUTE MAJORITY, RESOLVES PURSUANT** to section 6.16 of *the Local Government Act 1995*, to **ADOPT** the Fees and Charges detailed in Attachment 1.

OFFICER'S RECOMMENDATION 3
OTHER STATUTORY FEES FOR 2017/18

That Council by **ABSOLUTE MAJORITY, RESOLVES:**

- a) **PURSUANT** to section 53 of the *Cemeteries Act 1986*, to **ADOPT** the Fees and Charges for the Karratha and Roebourne Cemetery included as Attachment 1;
- b) **PURSUANT** to section 245A (8) of the *Local Government (Miscellaneous Provisions) Act 1960*, to **ADOPT** a swimming pool inspection fee of \$28.00; and
- c) **PURSUANT** to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, to **ADOPT** the following charges for the removal and deposit of domestic and commercial waste:

DESCRIPTION	AMOUNT	GST	TOTAL
Residential MGB - 1 service per week, per year	\$300	Nil	\$300
Additional Residential MGB - 1 service per week, per year	\$150	Nil	\$150
Additional Residential Recycling MGB - 1 recycling service per fortnight, per year	\$150	Nil	\$150
Commercial/Industrial MGB - 1 service per week per year	\$300	\$30	\$330
Additional Commercial/Industrial MGB - 1 service per week, per year	\$300	\$30	\$330

OFFICER’S RECOMMENDATION 4
ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2017/18

That Council by ABSOLUTE MAJORITY pursuant to section 5.98 and 5.99 of the *Local Government Act 1995* and regulation 33 and 34 of the *Local Government (Administration) Regulations 1996*, RESOLVES to ADOPT the following annual fees and allowances for payment of elected members:

Statutory Fees and Allowances

Sitting Fees - Mayor	\$45,000
Sitting Fees - Deputy Mayor and Councillors (\$30,000 x 10 = \$300,000)	\$30,000
Mayor Local Government Allowance	\$85,000
Deputy Mayor Local Government Allowance (25% of Mayor Allowance).....	\$21,250
ICT Allowance per Councillor (up to a maximum of \$3,500).....	\$3,500
Travelling Expenses (actual costs or as per Local Govt Admin Reg 34(a)(b))...	\$30,000
Childcare Actual	cost or \$25 per hour – (whichever is lower)

Other Expenses

Training Expenses per Councillor (\$5,000 x 11 = \$55,000)	\$5,000
Company Directors (AICD) Course Fees per Councillor (\$5,500 x 11 = \$60,500)	\$5,500
Mayor’s discretionary fund – Council related expenses.....	\$2,000

OFFICER'S RECOMMENDATION 5**MATERIAL VARIANCE REPORTING FOR 2017/18**

That Council by **ABSOLUTE MAJORITY** pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, **RESOLVES** to **ADOPT** the level to be used in statements of financial activity in 2017/18 for reporting material variances being 10% or \$50,000 whichever is the greater amount.

OFFICER'S RECOMMENDATION 6**MUNICIPAL FUND BUDGET FOR 2017/18**

That Council by ABSOLUTE MAJORITY pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the Municipal Fund Budget as contained in Attachment 1 for the 2017/18 financial year which includes the following:

1. Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of \$ 23,477,520;
2. Statement of Comprehensive Income by Program on page 3 showing a net result for that year of \$ 23,477,520;
3. Statement of Cash Flows on page 4;
4. Rate Setting Statement on page 5 showing an amount required to be raised from rates of \$ 40,996,741;
5. Notes to and forming part of the Budget on pages 7 to 44; and
6. Supplementary Information.

CITY OF KARRATHA
BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

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CITY OF KARRATHA
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue				
Rates	8	40,996,741	40,194,532	41,910,719
Operating grants, subsidies and contributions	15	8,434,803	12,095,545	10,274,397
Fees and charges	14	42,897,865	38,919,694	42,618,883
Service charges	11	0	(160,453)	0
Interest earnings	2(a)	2,981,447	3,480,720	3,327,528
Other revenue	2(a)	1,396,833	623,031	372,510
		<u>96,707,689</u>	<u>95,153,069</u>	<u>98,504,037</u>
Expenses				
Employee costs		(32,075,218)	(31,656,659)	(32,878,935)
Materials and contracts		(38,665,055)	(24,849,742)	(23,247,425)
Utility charges		(4,607,136)	(4,637,669)	(4,724,195)
Depreciation on non-current assets	2(a)	(19,004,298)	(19,467,757)	(21,762,467)
Interest expenses	2(a)	(9,633)	(11,222)	(11,222)
Insurance expenses		(1,381,224)	(1,538,027)	(1,545,116)
Other expenditure		(3,383,602)	(3,186,302)	(3,789,903)
		<u>(99,126,166)</u>	<u>(85,347,378)</u>	<u>(87,959,263)</u>
		(2,418,477)	9,805,691	10,544,774
Non-operating grants, subsidies and contributions	15	25,974,052	18,034,938	22,736,006
Profit on asset disposals	6	9,137	92,951	4,640
Loss on asset disposals	6	(87,192)	(213,335)	(193,347)
Loss on revaluation of non current assets		0	0	0
Net result		<u>23,477,520</u>	<u>27,720,245</u>	<u>33,092,073</u>
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		<u>0</u>	<u>0</u>	<u>0</u>
Total comprehensive income		<u><u>23,477,520</u></u>	<u><u>27,720,245</u></u>	<u><u>33,092,073</u></u>

This statement is to be read in conjunction with the accompanying notes.

CITY OF KARRATHA
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2018

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue (refer notes 1,2,8,10 to 15)				
Governance		926,883	259,732	214,010
General purpose funding		47,797,056	47,503,519	48,164,121
Law, order, public safety		839,736	800,893	823,668
Health		176,000	208,528	171,100
Education and welfare		58,920	58,920	58,920
Housing		373,083	327,974	400,434
Community amenities		12,600,737	11,011,167	10,328,128
Recreation and culture		10,618,346	11,523,638	11,257,932
Transport		22,677,448	22,613,397	26,562,094
Economic services		319,740	452,863	381,230
Other property and services		319,740	392,438	142,400
		<u>96,707,689</u>	<u>95,153,069</u>	<u>98,504,037</u>
Expenses excluding finance costs (refer notes 1, 2 & 16)				
Governance		(3,597,345)	(3,749,713)	(4,039,340)
General purpose funding		(16,434,780)	(4,242,938)	(4,244,200)
Law, order, public safety		(1,585,864)	(1,684,053)	(1,825,345)
Health		(1,266,464)	(1,312,479)	(1,279,492)
Education and welfare		(197,836)	(154,247)	(168,573)
Housing		(486,407)	(477,018)	(489,163)
Community amenities		(14,940,622)	(12,517,289)	(13,744,962)
Recreation and culture		(29,877,642)	(28,611,015)	(29,433,025)
Transport		(28,660,736)	(30,006,845)	(29,899,174)
Economic services		(1,981,195)	(2,243,453)	(2,657,292)
Other property and services		(87,642)	(337,106)	(167,475)
		<u>(99,116,533)</u>	<u>(85,336,156)</u>	<u>(87,948,041)</u>
Finance costs (refer notes 2 & 7)				
General purpose funding		(9,633)	(11,222)	(11,222)
		<u>(9,633)</u>	<u>(11,222)</u>	<u>(11,222)</u>
		(2,418,477)	9,805,691	10,544,774
Non-operating grants, subsidies and contribution:	15	25,974,052	18,034,938	22,736,006
Profit on disposal of assets	6	9,137	92,951	4,640
(Loss) on disposal of assets	6	(87,192)	(213,335)	(193,347)
Loss on revaluation of non current assets		0	0	0
		<u>25,895,997</u>	<u>17,914,554</u>	<u>22,547,299</u>
Net result		23,477,520	27,720,245	33,092,073
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		<u>23,477,520</u>	<u>27,720,245</u>	<u>33,092,073</u>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KARRATHA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		40,996,741	40,194,532	41,875,011
Operating grants, subsidies and contributions		12,465,672	19,595,545	14,177,324
Fees and charges		42,897,865	38,919,694	42,618,883
Service charges		0	(160,453)	0
Interest earnings		2,981,447	3,480,720	3,327,528
Goods and services tax		0	0	0
Other revenue		1,396,833	623,031	372,510
		<u>100,738,558</u>	<u>102,653,069</u>	<u>102,371,256</u>
Payments				
Employee costs		(32,075,218)	(31,656,659)	(32,778,935)
Materials and contracts		(40,285,253)	(23,407,026)	(22,334,806)
Utility charges		(4,607,136)	(4,637,669)	(4,724,195)
Interest expenses		(9,633)	(11,222)	(11,222)
Insurance expenses		(1,381,224)	(1,538,027)	(1,545,116)
Other expenditure		(3,383,602)	(3,186,302)	(3,789,903)
		<u>(81,742,066)</u>	<u>(64,436,905)</u>	<u>(65,184,177)</u>
Net cash provided by (used in) operating activities	3(b)	<u>18,996,492</u>	<u>38,216,164</u>	<u>37,187,079</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for development of land held for resale	5	0	0	0
Payments for purchase of property, plant & equipment	5	(48,158,810)	(49,420,519)	(31,593,543)
Payments for construction of infrastructure	5	(17,741,217)	(15,448,340)	(18,524,172)
Non-operating grants, subsidies and contributions used for the development of assets		25,974,052	18,034,938	22,736,006
Proceeds from sale of plant & equipment	6	476,003	1,182,024	333,670
Net cash provided by (used in) investing activities		<u>(39,449,972)</u>	<u>(45,651,897)</u>	<u>(27,048,039)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7	(64,664)	(63,103)	(63,103)
Repayment of self supporting loans		66,360	63,102	63,207
Proceeds from new borrowings	7	0	0	0
Net cash provided by (used in) financing activities		<u>1,696</u>	<u>(1)</u>	<u>104</u>
Net increase (decrease) in cash held		(20,451,784)	(7,435,734)	10,139,144
Cash at beginning of year		<u>89,139,525</u>	<u>96,575,259</u>	<u>101,223,154</u>
Cash and cash equivalents at the end of the year	3(a)	<u><u>68,687,741</u></u>	<u><u>89,139,525</u></u>	<u><u>111,362,298</u></u>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KARRATHA
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018**

	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Net current assets at start of financial year - surplus/(deficit)	4	<u>5,094,042</u>	<u>13,665,296</u>	<u>7,807,337</u>
		5,094,042	13,665,296	7,807,337
Revenue from operating activities (excluding rates)				
Governance		926,883	261,039	214,010
General purpose funding		6,800,315	7,308,987	6,253,402
Law, order, public safety		841,918	803,927	823,668
Health		176,000	209,028	171,600
Education and welfare		58,920	58,920	58,920
Housing		373,083	380,446	400,434
Community amenities		12,603,305	11,011,667	10,328,628
Recreation and culture		10,621,310	11,528,441	11,258,557
Transport		22,678,721	22,643,732	26,564,209
Economic services		319,740	452,863	381,230
Other property and services		319,890	392,438	143,300
		<u>55,720,085</u>	<u>55,051,488</u>	<u>56,597,958</u>
Expenditure from operating activities				
Governance		(3,597,345)	(3,749,713)	(4,042,783)
General purpose funding		(16,444,413)	(4,254,160)	(4,255,422)
Law, order, public safety		(1,589,046)	(1,684,053)	(1,831,404)
Health		(1,266,464)	(1,312,479)	(1,279,492)
Education and welfare		(197,836)	(154,247)	(168,573)
Housing		(486,407)	(477,018)	(489,163)
Community amenities		(15,015,167)	(12,688,516)	(13,863,161)
Recreation and culture		(29,883,773)	(28,644,218)	(29,469,836)
Transport		(28,664,070)	(30,015,750)	(29,928,009)
Economic services		(1,981,195)	(2,243,453)	(2,657,292)
Other property and services		(87,642)	(337,106)	(167,475)
		<u>(99,213,358)</u>	<u>(85,560,713)</u>	<u>(88,152,610)</u>
Operating activities excluded from budget				
(Profit) on asset disposals	6	(9,137)	(92,951)	(4,640)
Loss on disposal of assets	6	87,192	213,335	193,347
Depreciation on assets	2(a)	19,004,298	19,467,757	21,762,467
Movement in employee benefit provisions (non-current)		(100,403)	0	0
Amount attributable to operating activities		<u>(19,417,281)</u>	<u>2,744,212</u>	<u>(1,796,141)</u>
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	15	25,974,052	18,034,938	22,736,006
Purchase property, plant and equipment	5	(48,158,810)	(49,420,519)	(31,593,543)
Purchase and construction of infrastructure	5	(17,741,217)	(15,448,340)	(18,524,172)
Proceeds from disposal of assets	6	476,003	1,182,024	333,670
Amount attributable to investing activities		<u>(39,449,972)</u>	<u>(45,651,897)</u>	<u>(27,048,039)</u>
FINANCING ACTIVITIES				
Repayment of borrowings	7	(64,664)	(63,103)	(63,103)
Proceeds from self supporting loans		66,360	63,102	63,207
Transfers to cash backed reserves (restricted assets)	9	(25,031,224)	(37,063,249)	(29,546,232)
Transfers from cash backed reserves (restricted assets)	9	44,867,321	44,870,445	22,376,383
Amount attributable to financing activities		<u>19,837,793</u>	<u>7,807,195</u>	<u>(7,169,745)</u>
Budgeted deficiency before general rates		<u>(39,029,460)</u>	<u>(35,100,490)</u>	<u>(36,013,925)</u>
Estimated amount to be raised from general rates	8	<u>40,996,741</u>	<u>40,194,532</u>	<u>41,910,719</u>
Net current assets at end of financial year - surplus/(deficit)	4	<u>1,967,281</u>	<u>5,094,042</u>	<u>5,896,794</u>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KARRATHA
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018**

Composition of Estimated Surplus/(Deficit) June 30 C/Fwd	NOTE	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Less: Estimated Restricted Surplus/(Deficit) June 30 C/Fwd		<u>1,034,749</u>	<u>4,603,608</u>	<u>5,863,920</u>
Estimated Restricted Surplus/(Deficit) June 30 C/Fwd		1,034,749	4,603,608	5,863,920
Estimated Unrestricted Surplus/(Deficit) June 30 C/Fwd		932,532	490,434	32,874
Estimated Surplus/(Deficit) June 30 C/Fwd		<u><u>1,967,281</u></u>	<u><u>5,094,042</u></u>	<u><u>5,896,794</u></u>

**Composition of Estimated Surplus/(Deficit)
July 1 B/Fwd**

Estimated Unrestricted Surplus/(Deficit) July 1 B/Fwd		490,434	1,800,787	586,878
Estimated Restricted Surplus/(Deficit) July 1 B/Fwd		4,603,608	11,864,509	7,220,459
Estimated Surplus/(Deficit) July 1 B/Fwd		<u><u>5,094,042</u></u>	<u><u>13,665,296</u></u>	<u><u>7,807,337</u></u>

The City of Karratha introduced a service charge for the 2014/15 financial year in relation to the Pilbara Underground Power Project.

Service charges paid prior to the end of the 2016/17 financial year will be transferred to the Pilbara Underground Power Reserve to fund expenditure over the remaining years of the project.

Service charge amounts remaining unpaid at the end of the 2016/17 financial year are unable to be transferred to the Pilbara Underground Power Reserve and therefore represent a restricted surplus amount.

Due to the restricted nature of the associated asset, this amount has been excluded from the calculation of the net Current Asset Position.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The local government reporting Entity

All funds through which the City of Karratha controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 17 to the budget.

(b) 2016/17 actual balances

Balances shown in this budget as 2016/17 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) Rounding off figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Forecast fair value adjustments

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

(g) Rates, grants, donations and other contributions

Rates, grants, donations and other contributions are recognised as revenues when the City of Karratha obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(h) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(i) Superannuation

The City of Karratha contributes to a number of superannuation funds on behalf of employees.

All funds to which the City of Karratha contributes are defined contribution plans.

(j) Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

(k) Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(m) Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the City of Karratha commenced the process of adopting fair value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at fair value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the City of Karratha revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City of Karratha includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the fact *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Artwork/sculpture	50 years
Buildings	10 to 100 years
Furniture and Equipment	3 to 10 years
Plant and Equipment	2 to 15 years
Infrastructure:	
- Roads	20 to 70 years
- Paths and cycleways	40 to 50 years
- Aerodromes Assets	20 to 40 years
- Parks Developments	15 to 100 years
- Bridges	40 to 80 years
- Drains	80 to 100 years
- Miscellaneous structures	20 to 40 years
- Boat ramps/jetties	50 years
- Other Infrastructure	20 to 80 years
- Street Lighting	30 to 40 years
- Stormwater Network	80 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities

When performing a revaluation, the City of Karratha uses a mix of both independent and management valuations using the following as a guide:

Fair value is the price that the City of Karratha would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The City of Karratha selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the City of Karratha are consistent with one or more of the following valuation approaches:

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities (continued)

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City of Karratha gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(o) Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the City of Karratha becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the City of Karratha commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the City of Karratha management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the City of Karratha no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(p) Impairment of assets

In accordance with Australian Accounting Standards the City of Karratha assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Impairment of assets (continued)

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(q) Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Karratha becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(r) Employee benefits

Short-term employee benefits

Provision is made for the City of Karratha's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Karratha's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City of Karratha's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City of Karratha's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City of Karratha does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(t) Provisions

Provisions are recognised when the City of Karratha has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(u) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City of Karratha, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(v) Investment in associates

An associate is an entity over which the City of Karratha has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City of Karratha's share of net assets of the associate. In addition, the City of Karratha's share of the profit or loss of the associate is included in the

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City of Karratha's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) Investment in associates (continued)

Profits and losses resulting from transactions between the City of Karratha and the associate are eliminated to the extent of the City of Karratha's interest in the associate.

When the City of Karratha's share of losses in an associate equals or exceeds its interest in the associate, the City of Karratha discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City of Karratha will resume recognising its share of these profits once its share of the profits equals the share of the losses not recognised.

(x) Interests in joint arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City of Karratha's interests, in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 20.

(y) Current and non-current classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City of Karratha's operational cycle. In the case of liabilities where the City of Karratha does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the City of Karratha's intentions to

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
2. REVENUES AND EXPENSES			
(a) Net result			
The net result includes:			
Charging as an expense:			
Auditors remuneration			
Audit services	34,840	52,120	31,130
Other services	1,800	1,800	14,080
Depreciation by program			
General purpose funding	353,515	338,500	467,678
Law, order, public safety	86,552	86,628	143,914
Health	19,027	19,023	21,539
Education and welfare	53,199	53,200	53,346
Housing	462,011	467,060	463,993
Community amenities	562,598	561,778	768,231
Recreation and culture	3,441,534	3,463,363	3,824,621
Transport	13,371,513	13,815,038	14,144,356
Economic services	10,720	10,723	11,824
Other property and services	643,629	652,444	1,862,965
	<u>19,004,298</u>	<u>19,467,757</u>	<u>21,762,467</u>
Depreciation by asset class			
Land and buildings	3,581,358	4,091,279	4,350,224
Furniture and equipment	301,914	284,743	726,463
Plant and equipment	782,839	788,513	2,115,698
Artwork	21,495	21,390	17,298
Roads	10,235,977	10,219,752	10,284,071
Infrastructure Other	1,912,064	1,893,431	1,946,074
Aerodromes	2,168,651	2,168,649	2,322,639
	<u>19,004,298</u>	<u>19,467,757</u>	<u>21,762,467</u>
Interest expenses (finance costs)			
- Borrowings (refer note 7(a))	9,633	11,222	11,222
	<u>9,633</u>	<u>11,222</u>	<u>11,222</u>
Crediting as revenues:			
Interest earnings			
Investments			
- Reserve funds	2,234,287	2,606,337	2,748,528
- Other funds	330,160	414,383	274,000
Other interest revenue (refer note 12)	417,000	460,000	305,000
	<u>2,981,447</u>	<u>3,480,720</u>	<u>3,327,528</u>
Other revenue			
Reimbursements and recoveries	850,393	83,133	64,460
Insurance Settlement Proceeds	167,000	0	0
Fines and Penalties	121,750	121,650	104,450
Other	257,690	418,248	203,600
	<u>1,396,833</u>	<u>623,031</u>	<u>372,510</u>

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

The City is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

City operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Functions relating to the Councillors and the running of Council. Expenditure includes the running of elections, payments of expenses to Councillors and non statutory donations.

GENERAL PURPOSE FUNDING

Rating (including ex-gratia contributions), interest revenues and general purpose Government grant functions. Includes the Financial Assistance Grant received from the Local Government Grants Commission and all other rate income.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire and emergency services, and animal control. Includes expenditure for the Ranger Services, State Emergency Service and disaster preparation and recovery expenses.

HEALTH

Food control, immunisation services, mosquito control and maintenance of child health centres. Expenditure includes the maintenance of the child health clinic buildings, various health promotions and pest control expenses mainly relating to mosquito control.

EDUCATION AND WELFARE

Maintain preschool facilities and day care centres. This includes expenditure in maintaining the day care centre buildings and also donations to schools for awards etc.

HOUSING

Maintenance and operational expenses associated with the provision of staff housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of tip, administration of town planning schemes and operation of cemeteries. Also included are the costs associated with the maintaining and cleaning of public toilets.

RECREATION AND CULTURE

Maintenance of halls, swimming pool, recreation centres, various reserves and operation of libraries. Expenditure includes the cost of the Karratha Leisureplex and other pavilions, ovals and parks maintenance, Roebourne Swimming Pool, coastal rehabilitation, and four libraries. Expenses relating to the historical town of Cossack, the Moonrise Cinema and JJJ radio re-broadcasting are also included in this function.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

2. REVENUES AND EXPENSES (Continued)

(b) Statement of objective (Continued)

TRANSPORT

Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs and the aerodrome. It includes expenditure for the construction and maintenance of the roads, footpaths and also the expenditure relating to parking control and the operation of the Karratha & Roebourne Airport.

ECONOMIC SERVICES

Tourism and administration of building controls. Expenditure includes Councils contributions to the Karratha and Roebourne Visitor Centres and the Pilbara Tourism Association, and the costs associated with building control.

OTHER PROPERTY & SERVICES

Private works and other unclassified works. It also includes expenditure relating to plant operations and the Technical Services division however these costs are then reallocated to the other functions. The costs associated with financing and administration are allocated direct to the relevant functions.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

3. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Cash - unrestricted	3,546,573	4,162,260	5,284,679
Cash - restricted	65,141,168	84,977,265	106,077,619
	<u>68,687,741</u>	<u>89,139,525</u>	<u>111,362,298</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Employee Entitlement Reserve	4,710,140	4,589,359	5,488,058
Aerodrome Reserve	3,091,687	6,783,735	1,324,476
Dampier Drainage Reserve	30,814	20,259	46,823
Walkington Theatre Reserve	31,883	31,065	31,148
Plant Replacement Reserve	497,871	910,982	2,098,211
Workers Compensation Reserve	536,373	522,612	579,937
Waste Management Reserve	24,600,642	22,779,216	21,389,274
Infrastructure Reserve	19,509,482	21,363,811	53,089,151
Housing Reserve	0	0	331,719
Mosquito Control Reserve	8,499	7,725	7,734
Medical Services Assistance Package Reserve	386,334	376,420	406,505
Community Development Reserve	1,632,599	1,590,726	239,142
Carry Forward Budget Reserve	270,718	1,487,874	1,910,125
Restricted Funds Reserve	445,982	445,982	275,982
Partnership Funds Reserve	7,996,424	11,772,916	7,709,053
Pilbara Underground Power Reserve	130,774	11,066,036	11,150,281
Economic Development Reserve	1,260,946	1,228,547	0
	<u>65,141,168</u>	<u>84,977,265</u>	<u>106,077,619</u>

(b) Reconciliation of net cash provided by operating activities to net result

Net result	23,477,520	27,720,245	33,092,073
Depreciation	19,004,298	19,467,757	21,762,467
(Profit)/loss on sale of asset	78,055	120,384	188,707
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	4,030,869	7,500,000	3,867,219
(Increase)/decrease in inventories	0	(57,284)	(6,579)
Increase/(decrease) in payables	(1,620,198)	1,500,000	919,198
Increase/(decrease) in employee provisions	0	0	100,000
Grants/contributions for the development of assets	(25,974,052)	(18,034,938)	(22,736,006)
Net cash from operating activities	<u>18,996,492</u>	<u>38,216,164</u>	<u>37,187,079</u>

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
(c) Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	1,000,000	1,000,000	1,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	200,000	200,000	200,000
Credit card balance at balance date	(50,000)	(31,000)	(50,000)
Total amount of credit unused	<u>1,150,000</u>	<u>1,169,000</u>	<u>1,150,000</u>
Loan facilities			
Loan facilities in use at balance date	<u>347,849</u>	<u>412,513</u>	<u>412,513</u>
Unused loan facilities at balance date	<u>0</u>	<u>0</u>	<u>0</u>

	Note	2017/18 Budget \$	2016/17 Actual \$
4. NET CURRENT ASSETS			

Composition of estimated net current assets

Current assets

Cash - unrestricted	3(a)	3,546,573	4,162,260
Cash - restricted reserves	3(a)	65,141,168	84,977,265
Receivables		4,255,189	8,287,766
Inventories		402,561	402,561
		<u>73,345,491</u>	<u>97,829,852</u>

Less: current liabilities

Trade and other payables		(9,520,995)	(11,141,193)
Short term borrowings		0	0
Long term borrowings		(66,239)	(64,652)
Provisions		(3,620,158)	(3,620,158)
		<u>(13,207,392)</u>	<u>(14,826,003)</u>

Unadjusted net current assets

60,138,099 **83,003,849**

Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with *Local Government (Financial Management) Regulation 32* as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.

Adjustments

Less: Cash - restricted reserves	3(a)	(65,141,168)	(84,977,265)
Less: Land held for resale		0	0
Less: Current loans - clubs / institutions		(63,059)	(64,767)
Add: Current portion of borrowings		66,239	64,652
Add: Current liabilities not expected to be cleared at end of year		6,967,170	7,067,573
Adjusted net current assets - surplus/(deficit)		<u>1,967,281</u>	<u>5,094,042</u>

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program										2017/18 Budget total \$	2016/17 Actual total \$	
	Governance \$	General purpose funding \$	Law, order, public safety \$	Health \$	Education and welfare \$	Housing \$	Community amenities \$	Recreation and culture \$	Transport \$	Economic services \$			Other property and services \$
<i>Property, Plant and Equipment</i>													
Land and buildings	29,408,409	0	0	0	0	499,992	0	13,601,970	1,577,402	0	0	45,087,773	48,175,365
Furniture and equipment	206,250	0	0	0	0	0	0	220,787	500,000	0	0	927,037	317,437
Plant and equipment	0	0	92,000	0	0	0	1,633,000	214,000	205,000	0	0	2,144,000	913,717
Artwork	0	0	0	0	0	0	0	0	0	0	0	0	14,000
	29,614,659	0	92,000	0	0	499,992	1,633,000	14,036,757	2,282,402	0	0	48,158,810	49,420,519
<i>Infrastructure</i>													
Roads	940,000	0	0	0	0	0	0	0	4,343,353	0	0	5,283,353	4,355,219
Footpaths	0	0	0	0	0	0	0	0	1,433,000	0	0	1,433,000	962,622
Drainage	0	0	0	0	0	0	0	0	250,000	0	0	250,000	0
Parks & Gardens	0	0	0	0	0	0	0	214,000	0	0	0	214,000	2,204,948
Infrastructure Other	50,000	0	0	0	0	0	268,327	2,838,989	1,949,930	0	0	5,107,246	6,827,795
Hardcourt Facilities	0	0	0	0	0	0	0	880,000	0	0	0	880,000	0
Boat Ramps & Jetties	0	0	0	0	0	0	0	255,930	0	0	0	255,930	160,000
Aerodromes	0	0	0	0	0	0	0	0	4,317,688	0	0	4,317,688	937,756
	990,000	0	0	0	0	0	268,327	4,188,919	12,293,971	0	0	17,741,217	15,448,340
Total acquisitions	30,604,659	0	92,000	0	0	499,992	1,901,327	18,225,676	14,576,373	0	0	65,900,027	64,868,859

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net book value	Sale proceeds	2017/18 Budget		2016/17 Actual		2016/17 Budget	
	\$	\$	Profit	Loss	Profit	Loss	Profit	Loss
	\$	\$	\$	\$	\$	\$	\$	\$
Governance	0	0	0	0	1,307	0	0	(3,443)
Law, order, public safety	54,821	53,821	2,182	(3,182)	3,034	0	0	(6,059)
Health		0	0	0	500	0	500	0
Housing		0	0	0	52,472	0	0	0
Community amenities	375,821	303,844	2,568	(74,545)	500	(171,227)	500	(118,199)
Recreation and culture	53,196	50,029	2,964	(6,131)	4,803	(33,203)	625	(36,811)
Transport	70,221	68,160	1,273	(3,334)	30,335	(8,905)	2,115	(28,835)
Other property and services	0	150	150	0	0	0	900	0
	554,058	476,003	9,137	(87,192)	92,951	(213,335)	4,640	(193,347)

<u>By Class</u>	Net book value	Sale proceeds	2017/18 Budget		2016/17 Actual		2016/17 Budget	
	\$	\$	Profit	Loss	Profit	Loss	Profit	Loss
	\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment	554,058	476,003	9,137	(87,192)	92,951	(213,335)	4,640	(193,347)
	554,058	476,003	9,137	(87,192)	92,951	(213,335)	4,640	(193,347)

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Principal 1-Jul-17	New loans	Principal repayments		Principal outstanding		Interest repayments	
			2017/18 Budget \$	2016/17 Actual \$	2017/18 Budget \$	2016/17 Actual \$	2017/18 Budget \$	2016/17 Actual \$
<u>Self Supporting Loans</u>								
Karratha Country Club	412,513	0	64,664	63,103	347,849	412,513	9,633	11,222
	412,513	0	64,664	63,103	347,849	412,513	9,633	11,222
	412,513	0	64,664	63,103	347,849	412,513	9,633	11,222

All borrowing repayments will be financed by general purpose revenue.

(b) New borrowings - 2017/18

The City is not budgeting for any new borrowings during 2017/18.

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2017 nor is it expected to have unspent borrowing funds as at 30th June 2018.

(d) Overdraft

The City has not utilised an overdraft facility during the financial year although an overdraft facility of \$1,000,000 with the Westpac Banking Corporation does exist. It is not anticipated that this facility will be required to be utilised during 2017/18.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

LGA S6.2(4)(b) **8. RATING INFORMATION**
FM Reg 23(a)

RATE TYPE	Rate in \$	Number of properties	Rateable value \$	2017/18 Budgeted rate revenue \$	2017/18 Budgeted interim rates \$	2017/18 Budgeted back rates \$	2017/18 Budgeted total revenue \$	2016/17 Actual \$
Differential general rate or general rate								
GRV Residential	0.065863	6,934	247,291,616	16,287,368			16,287,368	16,259,785
Interim rates					15,000		15,000	14,698
Back rates						5,000	5,000	(19,416)
GRV Commercial/Tourism/Town Centre/Other	0.075262	262	37,621,203	2,831,447			2,831,447	2,687,590
Interim rates					20,000		20,000	12,034
Back rates						7,500	7,500	1,576
GRV Industry/Mixed Business	0.057816	462	71,928,132	4,158,597			4,158,597	4,096,393
Interim rates					20,000		20,000	13,487
Back rates						7,500	7,500	(1,540)
GRV Airport/Strategic Industry	0.129953	17	9,872,980	1,283,023			1,283,023	1,253,590
Interim rates								16,727
Back rates								12,313
GRV Transient Workforce Accommodation/Workforce Accommodation	0.324699	22	16,252,600	5,277,203			5,277,203	7,093,577
Interim rates					416,784		416,784	(1,395,705)
Back rates								(36,044)
UV Pastoral	0.099613	10	2,710,050	269,956			269,956	266,160
Interim rates								(15,189)
Back rates								0
UV Mining/Other	0.137651	169	5,380,356	740,611			740,611	702,313
Interim rates					5,000		5,000	(1,552)
Back rates								(4,102)
UV Strategic Industry	0.172783	32	41,317,407	7,138,946			7,138,946	7,560,778
Interim rates								(469,887)
Back rates								0
Sub-Totals		7,908	432,374,344	37,987,151	476,784	20,000	38,483,935	38,047,586
Minimum payment	Minimum \$							
GRV Residential	1490	1,504		2,240,960			2,240,960	2,059,100
GRV Commercial/Tourism/Town Centre/Other	1490	215		320,350			320,350	317,125
GRV Industry/Mixed Business	1490	138		205,620			205,620	205,025
GRV Airport/Strategic Industry	1490	1		1,490			1,490	1,475
GRV Transient Workforce Accommodation/Workforce Accommodation	1490	0		0			0	0
UV Pastoral	313	0		0			0	0
UV Mining/Other	313	154		48,202			48,202	53,040
UV Strategic Industry	313	12		3,756			3,756	4,420
Sub-Totals		2,024	0	2,820,378	0	0	2,820,378	2,640,185
		9,932	432,374,344	40,807,529	476,784	20,000	41,304,313	40,687,771
Ex-gratia Rates							47,644	47,644
Discounts/concessions (Refer note 13)							(355,216)	(540,883)
Total amount raised from general rates							40,996,741	40,194,532
Specified area rates (Refer note 10)							0	0
Total rates							40,996,741	40,194,532



OBJECTS AND REASONS FOR PROPOSED DIFFERENTIAL RATES FOR THE YEAR ENDING 30 JUNE 2018

In accordance with Section 6.36 of the *Local Government Act 1995*, the City of Karratha is required to publish its Objects and Reasons for implementing Differential Rates.

OVERALL OBJECTIVE

The purpose of the levying of rates is to meet Council's budget requirements in each financial year in order to deliver services and community infrastructure.

Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the ability to differentially rate properties based on zoning and/or land use as determined by the City of Karratha. The application of differential rating maintains equity in the rating of properties across the City.

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government and Communities, being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and administrative efficiency

A copy of the policy can be obtained from <https://www.dlqc.wa.gov.au/Publications/Pages/Rating-Policy-Differential-Rates.aspx>.

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget deliberations.

The Rate in the Dollar applied to the valuations to determine property rates has been increased by 1.0% to reflect Council's objective of raising a total of \$40.5 million in rates. This will ensure an equitable distribution of the required rates yield from one year to the next consistent with Council's approach in previous years.

The rate yield of \$40.5 million is in line with the revenue requirements of Council's Long Term Financial Plan (LTFP) of \$41.5 million for the 2017/18 financial year and provides for Capital Works and Programs which includes:

- Completion of the Karratha Arts and Community Precinct
- Kookaburra Park construction
- Commencement of the Wickham Community Hub
- Road reseal/Gravel re-sheeting program
- Continuation of Footpath/Cycleway/Lighting initiatives
- Playground renewal program

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following actions have been undertaken:

Efficiency Measures:

- reviewed the need for and remuneration of each position as vacancies arise;
- terminated all leased staff housing;
- disposed of surplus staff housing stock;
- outsourced waste collection including the introduction of domestic recycling services;
- expanded the provision of regulatory services to other local governments on a fee for service basis;
- insourced fire suppression, heavy trailer maintenance and oval mowing;
- disposed of under-utilised light fleet and plant;
- installed solar pedestrian lighting and energy efficient fixtures;
- tendered for litter picking services;
- reviewed the airport security contract;
- conducted several internal audits of governance and legislative compliance;
- investigated the de-proclamation of rural roads;
- tendered for insurance services;
- reduced some facility opening hours in line with service review findings regarding usage patterns; and
- installed after hours shut-off switch at Fifty Cent hall to limit unnecessary air-conditioning when the building is not occupied.

Service Improvements:

- expansion of local road and footpath network and associated infrastructure;
- expansion of Kookaburra Park;
- construction of Red Earth Arts Precinct;
- commenced negotiations with a preferred carrier to introduce international flights;
- negotiated the lease of a Qantas lounge and commenced base build works;
- developed the Report It app for reporting of maintenance issues;
- enhanced internal courier services;
- tendered for tourism and visitor services;
- commenced a gym and program room expansion at Karratha Leisureplex;
- undertaken foreshore preservation and redevelopment works at a number of locations;
- issued a landfill license for saline water;
- completed the replacement/upgrade of effluent reuse system;
- implemented the introduction of State funded Transkarratha public transport services;
- development of 2 new parks in Baynton West;
- responsibility for maintenance of new roads and landscaping as part of the Karratha City centre infrastructure Works; and
- acceptance of Wickham South Park.

Table 1 represents the total 2017/18 rates to be levied by land use / zoning.

Table 1: Indicative Percentage Rates Contribution by Land Use / Zoning



The 2017/18 Rating Year utilises the most recent general revaluation effective 1 July 2015, with valuations assessed as at August 2014 by the Valuer General's office.

DIFFERENTIAL GENERAL RATES THAT DIFFER FROM THOSE ADVERTISED

As part of its Annual Budget process, Council considered the differential rates model for the 2017/18 financial year at its Ordinary Council Meeting held 18 April 2017. Council resolved to advertise the differential rates model that included a rate in the dollar of more than twice the lowest rate in the dollar. The advertised rate represented a 1.5% increase in the rate in the dollar for all categories.

On 29 May 2017, Council considered submissions regarding the 2017/18 differential rates model adopted for advertising by Council at the 18 April 2017 Ordinary Council Meeting. Following the review of submissions Council resolved to reduce the proposed increase to rates in the dollar to 1.0%, lower than the 1.5% advertised, and apply for Ministerial approval for the proposed differential rates model.

The information below shows both the advertised rate and the rate proposed for adoption in the 2017/18 Council budget.

GROSS RENTAL VALUE PROPERTIES (GRV)

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

The Valuer General determines the GRV for all properties within the City of Karratha every three years and assigns a GRV. The most recent general revaluation was effective from 1 July 2015.

Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.

Table 2 below summarises the proposed 2017/18 minimum payments and rates in the dollar for GRV:

**Table 2: Proposed differential rates for 2017/18 financial year (GRV)
Including average rate per assessment**

Differential Rates 2017/18				
Category	Advertised Minimum Payment	Advertised Rate in the Dollar	Proposed Minimum Payment	Proposed Rate in the Dollar
Gross Rental Value				
Residential	1,495.00	0.066189	1,490.00	0.065863
Commercial / Tourism / Town Centre	1,495.00	0.075635	1,490.00	0.075262
Industry / Mixed Business	1,495.00	0.058103	1,490.00	0.057816
Airport / GRV (Strategic Industry)	1,495.00	0.130596	1,490.00	0.129953
Transient Workforce Accommodation / Workforce Accommodation	1,495.00	0.326306	1,490.00	0.324699

Residential – means any land:

- that is predominantly used for residential purposes;
- or**
- which is vacant of any construction, and is zoned as residential under the City's Planning Scheme.

The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for developed residential and urban areas.

Council is focussed on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the resealing of roads, replacement and development of footpath networks, refurbishing of public ablutions and other building maintenance programs.

The rate for this category maintains an increase to the average rate for residential properties of 1.1% with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The minimum rate of \$1,490 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Commercial / Tourism / Town Centre – means any land:

- that is predominately used for either:
 - commercial purposes;
 - tourism purposes;
 - a combination of commercial and tourism purposes;
- or**
- which is vacant of any construction, and is zoned as Commercial, Tourism or Town Centre under the City's Planning Scheme.
- or**
- that does not have the characteristics of any other GRV differential rate category.

The reason for the rate in the dollar for this category is to recognise a greater share of costs associated with economic development, tourism and marketing, parking, environmental health and CBD infrastructure and amenity.

Council is focussed on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the resealing of roads, replacement and development of footpath as well as significant investment in major projects for the CBD such as the Karratha Arts and Community Precinct.

The rate for this category maintains an increase to the average rate for Commercial/Tourism/Town Centre properties of 1.0% with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The minimum rate of \$1,490 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Industry / Mixed Business – means any land:

- that is predominately used for either:
 - industrial purposes;
 - a combination of industrial and commercial purposes.
- or**
- which is vacant of any construction, and is zoned as Industrial or Mixed Business under the City's Planning Scheme.

The reason for the rate in the dollar for this category is to recognise a greater share of costs associated with economic development, LIA infrastructure, environmental health and regulatory services.

Council is focussed on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include investment in the resealing/reconstruction of major distributor roads within the LIA such as Coolawanyah Road. In addition these properties have access to all other services and facilities provided by Council.

While the rate in the dollar is lower, the average rate per property is higher than the Commercial/Tourism/Town Centre category in recognition of these initiatives.

The rate for this category maintains an increase to the average rate for Industrial properties of 1.2% with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The minimum rate of \$1,490 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Airport / Strategic Industry – means any land:

- which is located within Karratha Airport (Reserve #30948);
- or**
- that is predominately used for the purpose of resource processing.

The reasons for the category are to recognise a greater share of costs associated with economic development, tourism and marketing, parking, and transport infrastructure associated with heavy plant and equipment.

The rate in the dollar for Airport / Strategic Industry is proposed to be one point nine seven times (x1.97) the Residential rate category which equates to two point two five times (x2.25) the lowest GRV rate in the dollar being Industry / Mixed Business.

In order to ensure that Council can maintain and sustain these infrastructure assets and services, a higher differential rate is proposed to be struck.

Strategic Industry – properties with a land use of Strategic Industry have State or Regional significance which utilise a proportionately high level of infrastructure assets due to heavy haulage vehicle movements. In addition, they also impact on the provision of environmental and strategic planning services as well as access to all other services and facilities provided by Council.

Airport - properties located in the Karratha Airport Precinct (second busiest airport in Western Australia) receive direct benefit from significant Airport Infrastructure and services more so than any other ratepayer. In addition, these properties have access to all other services and facilities provided by Council.

Karratha Airport is a strategic asset of Council and the services afforded to Airport properties are of significant benefit. Operating costs of circa \$9.19m (excludes recoverable costs) for 2016/17 were incurred with similar operating costs (plus associated CPI and Utility increases) anticipated for 2017/18.

Council's significant terminal redevelopment project, completed in 2015, provides a higher amenity and service to airport properties. Significant additional infrastructure development is scheduled for 2017/18 and beyond to continue to improve amenity and infrastructure in and around the Airport precinct.

The rate for this category results in no increase to the average rate for properties with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The minimum rate of \$1,490 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Transient Workforce Accommodation / Workforce Accommodation – means any land:

- that is predominately used for the purpose of workforce accommodation;
- or
- that is predominately used for the purpose of transient workforce accommodation;
- or
- that has been zoned as Transient Workforce.

The rate in the dollar for the Transient Workforce Accommodation / Workforce Accommodation category is proposed to be four point nine two times (x4.93) the Residential rate category which equates to five point six two times (x5.62) the lowest GRV rate in the dollar being Industry / Mixed Business.

In 2016/17 Council provided a concession for eligible properties to limit the increase in rates on any property comparative to 2015/16 to a maximum of 20%, subject to the following:

- a) The effect of any increase in valuation will be excluded from the calculation of the concession; and
- b) The concession will not apply to the extent that the increase in rates has been offset by any reduction in valuation.

The concession is proposed to be reduced by one-third (1/3) of the dollar value for 2017/18. This will result in a functional increase of 9.16% in the rates payable for most properties that received the full concession in 2016/17.

This differential rate maintains a proportional share of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for developed residential and urban areas. These services, programs and facilities are available to FIFO workers in the same manner as they are available to all other residents of the City and the contribution from this category has been set at a level that reflects this fact.

Council is focussed on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the resealing of roads, replacement and development of footpath networks, refurbishing of public ablutions and other building maintenance programs. In addition, these properties have access to all other services and facilities provided by Council.

The average rates per TWA accommodation unit are less than the equivalent rate per residential accommodation unit and are significantly less than the minimum rate of \$1,490 for a single bedroom residence. Despite the lower rate per accommodation unit, TWA properties have the potential to have a greater impact on Council services/assets than other properties due to their number of occupants in a relatively small land parcel (i.e. concentrated coach/vehicle movements on local roads). In order to appropriately maintain and manage Councils asset and infrastructure in the longer term, a higher differential rate is proposed for this category to reflect the greater potential and actual intensity of use of Council assets and infrastructure.

The rate for this category supports Council’s preferred option that the operational workforce associated with resource interests be housed in normal residential properties within the town boundaries.

The rate for this category results in a decrease to the average rate for TWA’s of 0.4% with a rate in the dollar increase of 1.00% for the 2017/18 financial year. The minimum rate of \$1,490 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

UNIMPROVED VALUE PROPERTIES (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis.

Table 3 below summarises the proposed 2017/18 minimum payments and rates in the dollar for Unimproved Values:

**Table 3: Proposed differential rates for 2017/18 financial year (UV)
Including average rate per assessment**

Differential Rates 2017/18				
Category	Advertised Minimum Payment	Advertised Rate in the Dollar	Proposed Minimum Payment	Proposed Rate in the Dollar
Unimproved Value				
Pastoral	\$313	0.100106	\$313	0.099613
Mining/Other	\$313	0.138332	\$313	0.137651
Strategic Industry	\$313	0.173638	\$313	0.172783

Pastoral – means any land:

- that currently has a pastoral lease granted;
- and**
- that is used predominantly for the purpose of grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee-keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of these activities.

This rating category reflects the level of rating required to raise the necessary revenue to operate efficiently and provide for rural infrastructure and services in addition to the urban services, programs and infrastructure which are available to be accessed by the properties in this category.

The rate for this category maintains an increase to the average rate for Pastoral Stations of 1.0% with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The UV minimum rate of \$313 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Mining/Other – means any land:

- that a mining, exploration, prospecting or retention lease and/or license has been granted;
- or**
- that does not have the characteristics of any other UV differential rate category.

The reasons for this category is to reflect the impact on utilisation of rural infrastructure (comparative to Pastoral) by heavy transport and associated higher traffic volumes. In addition, these properties have access to all other services and facilities provided by Council.

The rate for this category maintains an increase to the average rate for Mining/Other properties of 2.0% with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The UV minimum rate of \$313 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Strategic Industry – means any land:

- that is predominately used for industrial purposes;
or
- that is predominately used for the purpose of resource processing;
or
- that is predominately used for the purpose of supporting a transient workforce.

The reasons for this category are to reflect the impact on utilisation of urban and rural infrastructure (comparative to Pastoral) by heavy transport and associated higher traffic volumes by operations associated with State Agreements and/or significant resource sector operations. In addition, these properties have access to all other services and facilities provided by Council.

Properties with a land use of Strategic Industry have State or Regional significance, many of which are subject to legacy State Agreement Acts that limit the method of valuation to UV with restrictive formulae for the calculation of the valuation. In order to levy a somewhat commensurate rate comparative with their impact on the local community (i.e. heavy haulage vehicle movements, environmental health, strategic planning) the rate in the dollar is set at one point seven three times (x1.73) the UV Pastoral rate, having been two point five times (x2.5) the UV Pastoral rate prior to the 2015 revaluation.

The rate for this category maintains an increase to the average rate for UV Strategic Industry properties of 1.0% with a rate in the dollar increase of 1.0% for the 2017/18 financial year. The UV minimum rate of \$313 is to ensure that all ratepayers make a minimum contribution for basic services and infrastructure.

**CITY OF KARRATHA
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9. CASH BACKED RESERVES

	2017/18 Budget Opening balance \$	2017/18 Budget Transfer to \$	2017/18 Budget Transfer (from) \$	2017/18 Budget Closing balance \$	2016/17 Actual Opening balance \$	2016/17 Actual Transfer to \$	2016/17 Actual Transfer (from) \$	2016/17 Actual Closing balance \$	2016/17 Budget Opening balance \$	2016/17 Budget Transfer to \$	2016/17 Budget Transfer (from) \$	2016/17 Budget Closing balance \$
Employee Entitlement Reserve	4,589,359	120,781	0	4,710,140	4,464,248	125,111	0	4,589,359	5,328,074	159,984	0	5,488,058
Aerodrome Reserve	6,783,735	169,869	(3,861,917)	3,091,687	1,880,596	4,903,139	0	6,783,735	2,740,639	114,804	(1,530,967)	1,324,476
Dampier Drainage Reserve	20,259	10,555	0	30,814	10,000	10,259	0	20,259	36,823	10,000	0	46,823
Walkington Theatre Reserve	31,065	818	0	31,883	30,261	804	0	31,065	30,236	912	0	31,148
Plant Replacement Reserve	910,982	22,889	(436,000)	497,871	1,323,200	28,182	(440,400)	910,982	2,464,583	74,028	(440,400)	2,098,211
Workers Compensation Reserve	522,612	13,761	0	536,373	750,000	22,612	(250,000)	522,612	563,005	16,932	0	579,937
Waste Management Reserve	22,779,216	1,821,426	0	24,600,642	19,559,366	3,219,850	0	22,779,216	19,609,975	1,779,299	0	21,389,274
Infrastructure Reserve	21,363,811	14,146,919	(16,001,248)	19,509,482	40,398,805	15,089,337	(34,124,331)	21,363,811	39,685,428	15,913,135	(2,509,412)	53,089,151
Housing Reserve	0	0	0	0	322,363	12,293	(334,656)	0	322,059	9,660	0	331,719
Mosquito Control Reserve	7,725	774	0	8,499	6,964	761	0	7,725	6,960	774	0	7,734
Medical Services Assistance Package Reserve	376,420	9,914	0	386,334	365,798	10,622	0	376,420	394,649	11,856	0	406,505
Community Development Reserve	1,590,726	41,873	0	1,632,599	1,546,930	43,796	0	1,590,726	227,226	11,916	0	239,142
Carry Forward Budget Reserve	1,487,874	0	(1,217,156)	270,718	176,718	1,311,156	0	1,487,874	6,729,145	964,874	(5,783,894)	1,910,125
Restricted Funds Reserve	445,982	0	0	445,982	270,982	175,000	0	445,982	275,982	0	0	275,982
Partnership Funds Reserve	11,772,916	4,722,090	(8,498,582)	7,996,424	10,831,493	6,662,481	(5,721,058)	11,772,916	9,656,198	6,164,565	(8,111,710)	7,709,053
Pilbara Underground Power Reserve	11,066,036	3,917,156	(14,852,418)	130,774	10,846,737	4,219,299	(4,000,000)	11,066,036	10,836,788	4,313,493	(4,000,000)	11,150,281
Economic Development Reserve	1,228,547	32,399	0	1,260,946	0	1,228,547	0	1,228,547	0	0	0	0
	<u>84,977,265</u>	<u>25,031,224</u>	<u>(44,867,321)</u>	<u>65,141,168</u>	<u>92,784,461</u>	<u>37,063,249</u>	<u>(44,870,445)</u>	<u>84,977,265</u>	<u>98,907,770</u>	<u>29,546,232</u>	<u>(22,376,383)</u>	<u>106,077,619</u>

**CITY OF KARRATHA
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9. CASH BACKED RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Employee Entitlement Reserve	Ongoing	To fund employee leave entitlements when on extended leave, including long service leave as well as periods of Annual Leave for periods greater than 4 weeks duration thereby retaining salary and wages budgets for the funding of replacement staffing during
Aerodrome Reserve	Ongoing	To fund the development, operation and maintenance of the Karratha Airport, inclusive of any repayments of borrowings and the funding of employee entitlements.
Dampier Drainage Reserve	Ongoing	This reserve is maintained as part of an agreement between the Council and Hamersley Iron. The purpose of the reserve is to ensure funds are available for the maintenance of drainage in Dampier. Hamersley Iron pay to the Council each year a \$10,000 contribution towards this maintenance with any additional works required being drawn from this reserve and similarly, any funds remaining unspent being transferred to this reserve.
Walkington Theatre Reserve		To fund the operation and capital works of the Walkington Theatre.
Plant Replacement Reserve	Ongoing	To fund the capital purchase of plant and equipment.
Workers Compensation Reserve	Ongoing	To provide Council with sufficient funds to cover its potential liability in regard to the performance based workers compensation scheme of Local Government Insurance Services of which the City of Karratha is a member. Funds within the Reserve that become surplus to requirements will be transferred to Council's Employee Entitlements Reserve via way of Council's Annual Budget.
Waste Management Reserve	Ongoing	To fund development, operation and maintenance of the Council's Waste Management facilities inclusive of repayments of borrowings and the funding of employee entitlements.
Infrastructure Reserve	Ongoing	To allow for the use of these reserve funds for the enhancement, replacement, refurbishment and purchase of infrastructure assets or project works of the City of Karratha inclusive of the associated repayment of borrowings on infrastructure. Project works funded from this Reserve may not necessarily belong to the City of Karratha but must be carried out for the benefit of the City of Karratha.
Housing Reserve	2017	To fund the maintenance, refurbishment, replacement and construction of staff housing inclusive of the purchase. This reserve is funded by annual allocations from the Municipal Fund and from sale of Staff Housing. This reserve was closed during the 2016/17 financial year.
Mosquito Control Reserve	Ongoing	To fund mosquito control programmes inclusive of the purchase of replacement equipment as required.
Medical Services Assistance Package Reserve	Ongoing	To fund future assistance to Medical Services in accordance with Council's participation in the Medical Services Incentive Scheme. This is inclusive of retention payments to General Practitioner's in accordance with the Medical Services Incentive Scheme.
Community Development Reserve	Ongoing	To hold Annual Community Association Grant Scheme unspent payments each year and to fund future projects initiated by Community Associations from time to time via the Annual Community Association Grant Scheme.
Carry Forward Budget Reserve	2018	For preserving projects funds carried over.
Restricted Funds Reserve	Ongoing	For holding Unexpended or prepaid Grants (other than Royalties for Regions) and Capital Contributions provided for specific purposes.
Partnership Funds Reserve	Ongoing	This reserve is maintained as part of the Community Infrastructure and Services Partnership (the Partnership) and the related funding agreements between the Council and Rio Tinto Iron Ore. The purpose of the reserve is to preserve funds received under each funding agreement under the Partnership and restrict the funds for the purpose of each funding agreements.
Pilbara Underground Power Economic Development Reserve	2025 Ongoing	To secure the unspent portions pertaining to the City of Karratha's share of costs in relation to the Pilbara Underground Power Project. To fund economic development activities within the City, including Destination Marketing, Business Attraction, Property Development and Tourism.

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

10. SPECIFIED AREA RATE

No Specified Area Rates were raised in the 2016/17 Financial Year and no proposed Specified Area Rates are budgeted to be raised in 2017/18 Financial Year.

11. SERVICE CHARGES

No proposed Service Charges are budgeted to be raised in the 2017/18 Financial Year.

	Amount of charge \$	2017/18 Budgeted revenue \$	Budget Amount to be applied to costs \$	Budget Amount to be set aside to reserve \$	Reserve Amount to be applied to costs \$	2016/17 Actual revenue \$
Service charge						
High Voltage Service Charge (per kVa)	48.26	0	0	0	3,450,000	(31,430)
Low Voltage Service Charge (per kVa)	196.38	0	0	0	9,390,000	(128,001)
Connection Charge (per connection)	1,022.17	0	0	0	2,160,000	(1,022)
		0	0	0	15,000,000	(160,453)

No interest will be charged on the late payment of service charges

The City of Karratha introduced a service charge for the 2014/15 financial year in relation to the Pilbara Underground Power Project.

Service charges paid prior to the end of the 2016/17 financial year will be transferred to the Pilbara Underground Power Reserve to fund expenditure over the remaining years of the project.

Service charge amounts remaining unpaid at the end of the 2016/17 financial year are unable to be transferred to the Pilbara Underground Power Reserve and therefore represent a restricted surplus amount.

Due to the restricted nature of the associated asset, this amount has been excluded from the calculation of net Current Asset Position.

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

11 SERVICE CHARGES (Continued)

Instalments

At a Special Council Meeting held on the 24 September 2014, Council resolved (Resolution No. 152961) to reduce the interest rate for payment of service charges by instalments from 5.5% to 4.5%. Council also resolved to offer non-residential properties (excluding those owned by Government organisations) with a power capacity of greater than 10kVa and less than 200 kVa the option of payment by 40 instalments over ten years rather than 16 instalments over four years.

The dates of these instalment options are as per Rates Instalment dates included in Note 13.

It is anticipated that a significant portion of Service charge amounts remaining unpaid at the end of the 2016/17 financial year (\$3,568,859) will be received in the 2017/18 financial year. This amount will be transferred to the Pilbara Underground Power Reserve to fund expenditure over the remaining years of the project as described above.

The impact of this amount can be seen in the calculation of the Estimated Restricted Surplus/ (Deficit) June 30 C/Fwd amount in the Rate Setting Statement, balance of the Pilbara Underground Power Reserve (Note 9) as well as in the Statement of Cash Flow and associated notes 4 & 3(b).

12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES

	Interest Rate %	Admin. Charge \$	2017/18 Budget Revenue \$	2016/17 Actual \$
Rates Instalment Plan Admin Charge Revenue		10.00	75,000	76,680
Rates Instalment Plan Interest Earned	5.50%		115,000	118,544
Unpaid Rates Interest Earned	11.00%		300,000	370,000
Service Charge Instalment Plan Admin Charge Revenue		10.00	62,510	62,510
Service Charge Instalment Plan Interest Earned	4.50%		335,759	233,954
Unpaid Service Charges Interest Earned	11.00%		117,000	90,000
Administration Fee - Adhoc Arrangement		50.00	2,500	1,000
Administration Fee - Direct Debit		50.00	2,500	0
			1,010,269	952,688

Late Payment Penalty Interest on Rates and Rubbish Collection Charges & Sundry Debtors

Interest is to be charged on outstanding rates and rubbish charges at the rate of 11%. As prescribed in the Local Government Act 1995 s6.13(1) interest can be imposed from no less than 35 days after the date which is stated on the relevant account.

Subsection (6). 19A prescribes the maximum interest rate to be charged is 11%.

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES (Continued)

Rates Instalment Options

Option No. 1

No. Of Payments	One
Payment Due	1) 35 Days From Issue Date
Date Instalment Due	1) Monday 28 August 2017
Instalment Interest Rate if paid by Due Date	Nil
Interest Rate where Option 2 & 3 not selected and not paid by due date.	11.00%
Administration Charge	Nil

Option No. 2

No. Of Payments	Two
Payments Due	1) 35 Days From Issue Date 2) 98 Days From Issue Date
Date Instalment Due	1) Monday 28 August 2017 2) Monday 30 October 2017

Option No. 3

No. Of Payments	Four
Payments Due	1) 35 Days From Issue Date 2) 98 Days From Issue Date 3) 168 Days From Issue Date 4) 231 Days From Issue Date
Date Instalment Due	1) Monday 28 August 2017 2) Monday 30 October 2017 3) Monday 08 January 2018 4) Monday 12 March 2018

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

13. PAYMENT DISCOUNTS, WAIVERS, CONCESSIONS, WRITE OFFS AND INCENTIVES

Waivers, concessions and Write Offs

Rate or fee and charge to which the waiver or concession is granted	Type	Disc % or Amount (\$)	2017/18 Budget \$	2016/17 Actual \$	Circumstances in which the waiver or concession is granted	Objects and Reasons of the waiver or concession
Cossack (GRV)	Concession	\$1,440	27,360	27,075	All 19 rateable properties within the Cossack Township	To recognise the heritage nature of the Cossack Township, development restrictions and lack of town utilities.
Transient Workforce Accommodation/Workforce Accommodation (GRV)	Concession	Various	327,856	513,808	For TWA/WA (GRV) that but for the Concession offered by Council for the 2016/17 financial year would have experienced a greater than 20% increase in rates due to disparate valuation changes within the category.	To phase in the impact of valuation changes in 2016/17 with concessions in 2017/18 comparative to 2016/17 for eligible properties and to phase out the concession over a 3 year period for properties that remain eligible.
Fees and Charges	Waiver	% or Amount as determined upon application	82,850	26,552	Fee Waivers for local Not for Profit and Community Organisations considered upon application for the use of the City's waste and recreational facilities.	To recognise the community benefit provided by local Not for Profit Community Organisations and assist them to remain viable.
					Fee Waivers for Economic Development purposes considered on an individual basis by Council or administratively by delegated authority	To encourage economic diversity and growth within the City of Karratha
					General Fee Waivers considered on an individual basis administratively by delegated authority	To ensure business continuity, administrative efficiency and marketing opportunities
Rates	Waiver	100.00%	41,295	47,701	Waiver of Rates for local Sporting Groups where no commercial return is derived from the property	To assist local sporting organisations to remain operational for the benefit of the Community.
Rates and Penalty Interest	Write Off	Amount	0	91,247	Considered on an individual basis by Council or administratively by delegated authority.	To manage the City's rates register in an economically viable manner.
Fees and Charges	Write Off	Amount	0	1,442	Considered on an individual basis by Council or administratively by delegated authority.	To manage the City's debt portfolio in an economically viable manner.
			<u>479,361</u>	<u>707,825</u>		

Rates Incentive Scheme

Ratepayers who pay their rates and rubbish collection charges in full (eligible pensioners are required to pay their portion of the rates and rubbish collection charges) by the due date (35 days from the date of issue) and who have no outstanding overdue Pilbara Underground Power Project service charges, will be in the running for the following prizes:

1st prize: \$2,000 cheque sponsored by Westpac

2nd prize: \$1,500 cheque sponsored by the City of Karratha.

3rd prize: \$500 cheque sponsored by the City of Karratha

The total cost to Council is \$2,000

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

	2017/18 Budget \$	2016/17 Actual \$
14. FEES & CHARGES REVENUE		
Governance	188,330	192,900
General purpose funding	2,521,872	535,408
Law, order, public safety	72,040	72,780
Health	124,500	126,466
Education and welfare	58,920	58,920
Housing	373,083	327,974
Community amenities	12,386,033	10,705,794
Recreation and culture	4,284,322	3,891,984
Transport	22,388,535	22,502,137
Economic services	288,490	421,913
Other property and services	211,740	83,418
	<u>42,897,865</u>	<u>38,919,694</u>

15. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

By Program:

Operating grants, subsidies and contributions

Governance	0	13,510
General purpose funding	1,217,156	3,498,585
Law, order, public safety	725,456	686,588
Health	51,500	82,062
Community amenities	65,000	156,400
Recreation and culture	6,160,578	7,601,680
Transport	184,613	26,520
Economic services	30,500	30,200
	<u>8,434,803</u>	<u>12,095,545</u>

Non-operating grants, subsidies and contributions

Governance	282,874	0
Law, order, public safety	0	29,031
Community amenities	0	419,971
Recreation and culture	23,662,000	14,018,408
Transport	2,029,178	3,567,528
	<u>25,974,052</u>	<u>18,034,938</u>

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

	2017/18 Budget \$	2016/17 Actual \$
16. ELECTED MEMBERS REMUNERATION		
The following fees, expenses and allowances were paid to council members and the Mayor.		
Meeting fees	345,000	345,000
Mayor's allowance	85,000	85,000
Deputy Mayor's allowance	21,250	21,250
Travelling expenses	30,000	30,000
Telecommunications allowance	38,496	38,496
<u>Other Expenses</u>		
Training	55,000	55,000
Professional Development	66,000	66,000
Mayor's Discretionary Fund (Council Related Expenses)	2,000	4,000
	<u>642,746</u>	<u>644,746</u>

17. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-17 \$	Estimated amounts received \$	Estimated amounts paid (\$)	Estimated balance 30-Jun-18 \$
Planning Bonds	315,622	0	(148,212)	167,410
Hire Bonds	2,875	7,500	(7,500)	2,875
Public Open Space Cont.	879,456	0	0	879,456
Treasury - Unclaimed Monies	24,344	5,000	0	29,344
Staff Travel Allowances	10,620	7,280	(10,900)	7,000
Airport Parking Card Bonds	8,500	3,000	(2,000)	9,500
Verge Bonds	28,000	0	(22,000)	6,000
ASIC Card Bonds	14,050	5,000	(3,000)	16,050
Other Bonds	684,730	200	(11,871)	673,059
	<u>1,968,197</u>	<u>27,980</u>	<u>(205,483)</u>	<u>1,790,694</u>

**CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018**

18. MAJOR LAND TRANSACTIONS

Karratha Lazylands

Details

Council commenced in 2014/15 the development phase of a Major Land Transaction associated with the Lazy Lands initiative for future residential infill development within the Karratha townsite.

Five (5) Lots are under consideration being:

Site	Legal and general land description	Reserve Status	Lot Area
1	Lot 602 on Deposited Plan 70632 and wholly contained within Certificate of Crown Land Volume LR3161, Folio 550 Lot 602 Pelusey Way, Nickol	Parklands & Drainage	913m2
2	Lot 611 on Deposited Plan 70632 and wholly contained within Certificate of Crown Land Volume LR3161, Folio 551 Lot 611 Mayo Court, Nickol	Parklands & Drainage	2,389m2
3	Lot 612 on Deposited Plan 70632 and wholly contained within Certificate of Crown Land Volume LR3161 Lot 612 Boyd Close, Nickol	Parklands & Drainage	767m2
5	Lot 683 on Deposited Plan 71342 and wholly contained within Certificate of Crown Land Volume LR3161, Folio 575 683 Gregory Way, Bulgarra	Parkland, Recreation, Drainage & Public Infrastructure	1.4ha
7	Lot 651 on Deposited Plan 71341 and wholly contained within Certificate of Crown Land Volume LR3161 L651 Hancock Way, Bulgarra	Parkland, Recreation, Drainage & Public Infrastructure	1.11ha

Sites 1 to 3 were serviced in the 2015/16 financial year and sites 5 and 7 have been purchased from the State however Council currently has no intentions to develop any of the sites for sale due to the current market conditions.

On this basis the land held for development was recognised as a non-current asset in 2015/16.

CITY OF KARRATHA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2018

19. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Airport Operations

The City operates the only airport within the district and operates the aerodrome with the purpose of producing a profit. The Karratha Airport Development Business Plan was adopted by Council on 16 December 2013 (Resolution 152720), this has recently been updated to include the impact of current market conditions.

Statement of Comprehensive Income

	2017/18 Business Plan	2017/18 Budget	2018/19 Business Plan	2019/20 Business Plan	2020/21 Business Plan	2021/22 Business Plan	2022/23 Business Plan
Revenue							
- Fees & Charges	17,008,862	17,008,862	17,263,995	17,522,955	17,785,799	18,052,586	18,323,375
- Terminal Leases	590,124	590,124	598,976	607,960	617,080	626,336	635,731
- Grants & Contributions	1,264,036	1,264,036	1,282,997	1,302,241	1,321,775	1,341,602	1,361,726
- Other Revenue	3,533,789	3,533,789	3,586,796	3,640,598	3,695,207	3,750,635	3,806,894
	22,396,811	22,396,811	22,732,763	23,073,755	23,419,861	23,771,159	24,127,726
Expenditure							
- Employee Costs	1,641,308	1,641,308	1,666,506	1,691,503	1,716,876	1,742,629	1,768,769
- Materials & Contracts	5,004,634	5,004,634	5,079,704	5,155,899	5,233,238	5,311,736	5,391,412
- Utilities	1,501,152	1,501,152	1,523,669	1,546,524	1,569,722	1,593,268	1,617,167
- Insurance	521,242	521,242	529,061	536,997	545,051	553,227	561,526
- Depreciation	3,051,125	3,051,125	3,096,892	3,143,345	3,190,495	3,238,353	3,286,928
- Other Expenditure	882,797	882,797	896,039	909,480	923,122	936,969	951,023
	12,602,258	12,602,258	12,791,870	12,983,748	13,178,504	13,376,182	13,576,825
Net Operating Result	9,794,553	9,794,553	9,940,893	10,090,006	10,241,357	10,394,977	10,550,902
Capital Expenditure	5,467,688	5,467,688	2,100,000	2,150,000	2,450,000	2,500,000	15,000,000
Net Result	4,326,865	4,326,865	7,840,893	7,940,006	7,791,357	7,894,977	(4,449,098)

Airport operations are cash backed by the Aerodrome Reserve, more information pertaining to this can be found in Note 9.

The Quarter HQ

A Business Plan for The Quarter HQ was prepared and was advertised for public submissions. Submissions about the proposed purchase were considered by Council on 29 May 2017. Subsequently the City purchased The Quarter HQ on 21st June 2017.

	2017/18 Budget
Revenue	
- Lease Income	1,450,060
- Variable Outgoings Recoveries	436,543
Expenditure	
- Insurance, cleaning, security and strata fees	936,855
Net Result	949,748

20. INTERESTS IN JOINT ARRANGEMENTS

It is not anticipated the City will be party to any joint venture arrangements during 2017/18.

5. Fees And Charges Set By Council

Account Description
number

General Purpose Funding

Rates

		2016/2017			2017/2018	
Effective	TOTAL	FEE	GST	TOTAL		
as of	\$	\$	\$	\$		
100716	Instalment Interest Rate	Jul-2017	5.50%			5.50%
100800	Penalty Interest	Jul-2017	11.00%			11.00%
100716	Administration Fees (per instalment)	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
100716	Administration Fee Adhoc Arrangement	Jul-2017	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
100716	Administration Fee - Direct Debit	Jul-2017	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
100716	Administration Fee - Direct Debit Default	Jul-2017	\$ 20.00	\$ 20.00	\$ -	\$ 20.00
100716	Administration Fee - Refund of Duplicate Payment	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
100790	Rates - Reimburse Search/Legal Fees	Jul-2017	at cost		\$ -	at cost
100790	Caveat Fee - Lodgement and Withdrawal	Jul-2017	at cost		\$ -	at cost
100790	Title Search Fee	Jul-2017	at cost		\$ -	at cost
100790	Debt Clearance Letter	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
100790	Notice of Discontinuance	Jul-2017	at cost		\$ -	at cost
100901	Pilbara Underground Power Project - Administration Fees (per instalment)	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
100901	Pilbara Underground Power Project - Instalment Interest Rate	Jul-2017	4.50%			4.50%
100902	Pilbara Underground Power Project - Penalty Interest	Jul-2017	11.00%			11.00%
110800	Penalty Interest Overdue Sundry Debtors Invoices = 11%	Jul-2017	11.00%			11.00%
110711	Dishonoured Payment Fee	Jul-2017	\$ 25.00	\$ 25.00	\$ -	\$ 25.00
102200	Processing fee - American express	Jul-2017	1.65%			1.65%

Property Enquiries

100720	Reprint of Rate Notice or Statement of Rates (current financial year)	Jul-2017	\$ 25.00	\$ 25.00	\$ -	\$ 25.00
100720	Reprint of Rate Notice or Statement of Rates (prior financial year)	Jul-2017	\$ 35.00	\$ 35.00	\$ -	\$ 35.00
100720	Property Enquiry Forms	Jul-2017	\$ 35.00	\$ 35.00	\$ -	\$ 35.00

5. Fees And Charges Set By Council		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
Account number	Description		\$	\$	\$	\$
100720	Orders & Requisitions only	Jul-2017	\$ 75.00	\$ 75.00	\$ -	\$ 75.00
100720	Property Enquiry Including Orders And Requisitions	Jul-2017	\$ 110.00	\$ 110.00	\$ -	\$ 110.00
100720	Property Reports (per ward) Available for Non-Commercial Use Only	Jul-2017	\$ 120.00	\$ 120.00	\$ -	\$ 120.00
100720	Rate Book Searches (per property, per financial year)	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00

**Governance
Sundry Income**

110710	Freedom Of Information (FOI) Application Fee	Jul-2017	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
110710	Freedom Of Information (FOI) - Labour In Processing Application Per Hour	Jul-2017	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
110710	Freedom Of Information (FOI) - Labour In Supervising Access Per Hour	Jul-2017	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
110710	Freedom Of Information (FOI) - Labour In Photocopying Per Hour	Jul-2017	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
110710	Freedom Of Information (FOI) - Labour In Transcribing From Tape Or Other Device	Jul-2017	\$ 35.00	\$ 35.00	\$ -	\$ 35.00
110710	Freedom Of Information (FOI) - Photocopying Per Copy	Jul-2017	\$ 0.20	\$ 0.20	\$ -	\$ 0.20

Photocopying - Secretarial

110711	Photocopying - A4 B&W	Jul-2017	\$ 0.40	\$ 0.36	\$ 0.04	\$ 0.40
110711	Photocopying - A4 Colour	Jul-2017	\$ 0.80	\$ 0.73	\$ 0.07	\$ 0.80
110711	Photocopying - A3 B&W	Jul-2017	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60
110711	Photocopying - A3 Colour	Jul-2017	\$ 1.20	\$ 1.09	\$ 0.11	\$ 1.20
110711	Copy Of Agenda	Jul-2017	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
110711	Copy Of Minutes	Jul-2017	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00

Electoral Rolls

100721	Complete Set	Jul-2017	\$ 25.00	\$ 25.00	\$ -	\$ 25.00
100721	Individual Wards	Jul-2017	\$ 12.50	\$ 12.50	\$ -	\$ 12.50
100721	Property Owners By Street Listing - Complete Listing	Jul-2017	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
100721	Property Owners By Street Listing - Per Page	Jul-2017	\$ 1.25	\$ 1.25	\$ -	\$ 1.25
100721	Property Owners By Street Listing - Per Page Minimum Charge	Jul-2017	\$ 12.65	\$ 12.65	\$ -	\$ 12.65

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Special Series Registration Plates						
241	Registration Plates as per Department of Transport Fee (may be subject to change)	Jul-2017	\$ 200.00	\$ 200.00	\$ -	\$ 200.00
110713	Contribution to War Memorial	Jul-2017	\$ 80.00	\$ 80.00	\$ -	\$ 80.00
110711	Administration Fee	Jul-2017	\$ 20.00	\$ 20.00	\$ -	\$ 20.00

Law, Order, Public Safety

Dog Registration Fees

380712	Application For Kennel Licence	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
380712	Kennel Licence Per Year	Jul-2017	\$ 120.00	\$ 122.00	\$ -	\$ 122.00

Pound Fees

Animal Payments

380719	Annual fee - miniature horse, pig etc.	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
380719	Annual fee – Keeping of maximum 2 hives within a townsite	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
380713	Sustenance Per Day	Jul-2017	\$ 25.00	\$ 25.50	\$ -	\$ 25.50
380713	Animal disposal /destruction (Healthy Dog Day)	Jul-2017	<i>no charge</i>		\$ -	<i>no charge</i>
380713	Replacement Registration Tags	Jul-2017	\$ 8.00	\$ 7.27	\$ 0.73	\$ 8.00
380710	Animal Microchip Fee - microchip plus vet fee	Jul-2017	<i>at cost - GST applicable</i>		<i>GST applicable</i>	<i>at cost - GST applicable</i>
380713	Animal trap loss	Jul-2017	\$ 160.00	\$ 147.27	\$ 14.73	\$ 162.00
380713	Inspection / reinspection dangerous dog or restricted breed declaration	Jul-2017	\$ 60.00	\$ 61.00	\$ -	\$ 61.00
380713	Application fee to keep more than two dogs	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
380713	Impounded animal veterinary treatment	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL \$	FEE \$	GST \$	TOTAL \$
Animal Impounding Fees						
380714	Dog Impound/Release Fee	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380714	Animal Impound/Release Fee	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
Other Law, Order & Public Safety						
380760	Fire Infringements	Jul-2017	<i>fee as per legislation</i>	\$ -	\$ -	<i>fee as per legislation</i>
380760	Final Demand Fire Infringements	Jul-2017	\$ 14.65	\$ -	\$ -	fee as per Schedule 2 of the Fines, Penalties and Infringement Notices Enforcement Regulations 1994
380764	Dog Infringement	Jul-2017	<i>fee as per legislation</i>	\$ -	\$ -	<i>fee as per legislation</i>
380764	Final Demand Dogs	Jul-2017	\$ 14.65	\$ -	\$ -	fee as per Schedule 2 of the Fines, Penalties and Infringement Notices Enforcement Regulations 1994
380761	Litter Infringement	Jul-2017	<i>fee as per legislation</i>	\$ -	\$ -	<i>fee as per legislation</i>
380761	Final Demand Litter	Jul-2017	\$ 14.65	\$ -	\$ -	fee as per Schedule 2 of the Fines, Penalties and Infringement Notices Enforcement Regulations 1994
380763	Final Demand Parking	Jul-2017	\$ 14.65	\$ -	\$ -	fee as per Schedule 2 of the Fines, Penalties and Infringement Notices Enforcement Regulations 1994
380763	Parking Infringement	Jul-2017	<i>fee as per legislation</i>	\$ -	\$ -	<i>fee as per legislation</i>
380765	Nuisances, Camping & Off-road Vehicles Final Demand camping, off-road, local laws	Jul-2017	\$ 14.65	\$ -	\$ -	fee as per Schedule 2 of the Fines, Penalties and Infringement Notices Enforcement Regulations 1994
380765	Nuisances, Camping & Off-road Vehicles Infringement	Jul-2017	<i>fee as per legislation</i>	\$ -	\$ -	<i>fee as per legislation</i>
380766	Swimming Pool Infringement	Jul-2017	<i>fee as per legislation</i>	\$ -	\$ -	<i>fee as per legislation</i>

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
380766	Final Demand Swimming Pool Infringements	Jul-2017	\$ 14.65	\$ -	\$ -	fee as per Schedule 2 of the Fines, Penalties and Infringement Notices Enforcement Regulations 1994
380797	Admin Fee - Arrange notice, cyclone or bushfire non-compliance cleanup	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380797	Admin Fee - Arrange litter act non-compliance cleanup	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380797	Undertake Notice, Cyclone, Bushfire or litter non-compliance cleanup works (Contractor)	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
380717	Permit to use verge (LL 3.3) Per week or part thereof	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
Trust	Permit to use verge (LL 3.3) Bond	Jul-2017	\$ 500.00	\$ 507.50	\$ -	\$ 507.50
Impounding Supermarket Trolleys						
380765	Trolley Impound/release fee	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380765	Trolley Storage Fee per day	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
Impounding Signs						
380765	Sign Impound/release fee	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380765	Sign Storage Fee per day	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
Impounding Goods						
380792	Goods Removal Fee (contractor)	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
380792	Goods Removal Fee (Staff) per hour	Jul-2017	\$ 180.00	\$ 183.00	\$ -	\$ 183.00
380762	Goods impound / Release Fee	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380762	Goods Storage Fee per day	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Impounding Off Road Vehicles						
380762	ORV Removal Fee (Contractor)	Jul-2017	<i>at cost plus 12.50% (plus GST applicable)</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% (plus GST applicable)</i>
380762	ORV Removal Fee (Staff) per hour	Jul-2017	\$ 180.00	\$ 183.00	\$ -	\$ 183.00
380762	ORV Impound / Release Fee	Jul-2017	\$ 90.00	\$ 91.00	\$ -	\$ 91.00
380762	ORV Storage Fee per day	Jul-2017	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
Health						
Lodging Houses						
510712	Lodging House Registration Inspection fee (less than 100 beds)	Jul-2017	\$ 285.00	\$ 289.00	\$ -	\$ 289.00
510712	Lodging House Registration Inspection fee (100 beds or greater)	Jul-2017	\$ 395.00	\$ 401.00	\$ -	\$ 401.00
Offensive Trades						
510713	Statutory (in accordance with the Offensive Trades (Fees) Regulations)	Jul-2017	\$ 298.00	\$ 298.00	\$ -	\$ 298.00
510713	Statutory - Fish Processing Establishment	Jul-2017	\$ 298.00	\$ 298.00	\$ -	\$ 298.00
510713	Statutory - Shellfish and Crustacean Processing Establish	Jul-2017	\$ 298.00	\$ 298.00	\$ -	\$ 298.00
Hawkers/Stall License						
510714	Stallholder/Street Trader Per Day	Jul-2017	\$ 60.00	\$ 61.00	\$ -	\$ 61.00
510714	Stallholder/Street Trader Per Week	Jul-2017	\$ 140.00	\$ 142.00	\$ -	\$ 142.00
510714	Stallholder/Street Trader Per 3 months	Jul-2017	\$ 340.00	\$ 345.00	\$ -	\$ 345.00
510714	Stallholder/Street Trader Per 6 months	Jul-2017	\$ 475.00	\$ 482.00	\$ -	\$ 482.00
510714	Stallholder/Street Trader Per 12 months	Jul-2017	\$ 780.00	\$ 792.00	\$ -	\$ 792.00
510714	Dreamers hill permit (1 month)	Jul-2017	\$ 20.00	\$ 20.00	\$ -	\$ 20.00
510714	Stallholder/Street Trader Eligible Community Groups	Jul-2017	<i>no charge</i>			
510714	Outdoor Eating Area permit	Jul-2017	<i>no charge</i>	\$ 100.00	\$ 10.00	\$ 110.00

5. Fees And Charges Set By Council Account Description		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
number			\$	\$	\$	\$
Moveable Dwelling						
510715	Application fee for approval to occupy a caravan	Jul-2017	\$ 130.00	\$ 131.50	\$ -	\$ 131.50
Re-Imbursements Other Income						
510721	Annual Inspection Fee (Hair Salons, Beauty Salons, Skin Piercing Premises)	Jul-2017	\$ 115.00	\$ 117.00	\$ -	\$ 117.00
510716	Application fee for a regulation 18 exemption under the Environmental Protection (Noise) Regulations 1997	Jul-2017	\$ 550.00	\$ -	\$ -	\$1000 fee set in regulation (suggest where exemption issued and monitoring conducted) Alternate could include \$558 for exemption issue only (no monitoring)
510716	Exempt premises, Not for profit community groups (no application charge)	Jul-2017				<i>no charge</i>
510716	Noise Infringement 1st Offence modified penalty	Jul-2017	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
510716	Noise Infringement modified penalty for subsequent offence	Jul-2017	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
510716	Out of Hours construction noise approval	Jul-2017	\$ 135.00	\$ 137.00	\$ -	\$ 137.00
510716	Noise Monitoring Fee Per Hour	Jul-2017	\$ 185.00	\$ 188.00	\$ -	\$ 188.00
Environmental Protection (Unauthorised Discharges) Regulations 2004						
510716	Regulation 3 (1) first offence infringement	Jul-2017	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
510716	Regulation 3 (1) modified penalty for subsequent offence	Jul-2017	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
510716	Regulation 4 (1) first offence infringement	Jul-2017	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
510716	Regulation 4 (1) modified penalty for subsequent offence	Jul-2017	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
510716	Regulation 4 (2) first offence infringement	Jul-2017	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
510716	Regulation 4 (2) modified penalty for subsequent offence	Jul-2017	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
510716	(Public Buildings) Statutory Application Fee Equal to the Cost of Considering the Application up to	Jul-2017	\$ 871.00	\$ 871.00	\$ -	\$ 871.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Food Act Fees & Charges			\$	\$	\$	\$
510721	Notification Fee - High, Medium and Low Risk	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
510721	Notification Fee & Registration Fee - Exempt premises, Not for profit community groups (no application charge)	Jul-2017				<i>no charge</i>
510721	High risk premises annual assessment fees	Jul-2017	\$ 500.00	\$ 507.50	\$ -	\$ 507.50
510721	Medium risk premises annual assessment fees	Jul-2017	\$ 500.00	\$ 507.50	\$ -	\$ 507.50
510721	Low risk premises annual assessment fees	Jul-2017	\$ 270.00	\$ 274.00	\$ -	\$ 274.00
510721	Application to construct/establish high risk premises, incl. notification fee	Jul-2017	\$ 350.00	\$ 355.00	\$ -	\$ 355.00
510721	Application to construct/establish medium risk premises, incl. notification fee	Jul-2017	\$ 350.00	\$ 355.00	\$ -	\$ 355.00
510721	Application to construct/establish low risk premises, incl. notification fee	Jul-2017	\$ 235.00	\$ 238.50	\$ -	\$ 238.50
Food Act Fees & Charges (Continued)						
510721	Request for re-inspection for golden gecko certificate	Jul-2017	\$ 120.00	\$ 122.00	\$ -	\$ 122.00
510721	Application for transfer of premises notification and registration	Jul-2017	\$ 80.00	\$ 81.00	\$ -	\$ 81.00
510721	Alfresco Dining Permit	Jul-2017	\$ 80.00	\$ 181.82	\$ 18.18	\$ 200.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL \$	FEE \$	GST \$	TOTAL \$
Fee for service on demand - incl. Section 39, freezer breakdown, inspection on request						
510721	Per hour or part thereof	Jul-2017	\$ 200.00	\$ 183.64	\$ 18.36	\$ 202.00
510721	Exempt premises, Not for profit community groups (no application charge)	Jul-2017				<i>no charge</i>
510721	Pest Control Officer time (per initial 30 minutes of part thereof) Plus - Tick and Flea spray \$55 incl. GST Plus - Ants -\$110 incl. GST Plus - Cockroaches \$55 incl. GST Plus - Rodents \$55 incl. GST	Jul-2017	\$ 130.00	\$ 120.00	\$ 12.00	\$ 132.00
510721	Pest Control Officer time (every hour thereafter or part thereof) Plus - Tick and Flea spray \$55 incl. GST Plus - Ants -\$110 incl. GST Plus - Cockroaches \$55 incl. GST Plus - Rodents \$55 incl. GST	Jul-2017	\$ 120.00	\$ 110.91	\$ 11.09	\$ 122.00
510721	Undertaking mosquito control of unkempt private swimming pools	Jul-2017	\$ 150.00	\$ 138.18	\$ 13.82	\$ 152.00
Caravan Park Registrations						
510720	Per long stay, short stay and transit site	Jul-2017	\$ 6.00	\$ 6.00	\$ -	\$ 6.00
510720	per camping site	Jul-2017	\$ 3.00	\$ 3.00	\$ -	\$ 3.00
510720	per overflow site minimum \$200	Jul-2017	\$ 1.50	\$ 1.50	\$ -	\$ 1.50
510720	Transfer of license fees	Jul-2017	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Annual fee, auditing, sampling of public swimming pools						
510721	Pool annual fee (incl. site visits) - within 20km of Karratha Administration Office	Jul-2017	\$ 360.00	\$ 365.00	\$ -	\$ 365.00
510721	Pool annual fee - (incl. site visits) greater than 20km of Karratha Administration Office	Jul-2017	\$ 460.00	\$ 467.00	\$ -	\$ 467.00
Education and Welfare						
320711	Lease of Millars Well Day care Centre	Jul-2017	<i>as per lease agreement</i>		<i>GST applicable</i>	<i>as per lease agreement</i>
320712	Lease of Bulgarra Day care Centre	Jul-2017	<i>as per lease agreement</i>		<i>GST applicable</i>	<i>as per lease agreement</i>
320713	Lease of Wickham Day care Centre	Jul-2017	<i>as per lease agreement</i>		<i>GST applicable</i>	<i>as per lease agreement</i>

5. Fees And Charges Set By Council

Account Description
number
Housing
Aged Persons Homes

Effective as of	2016/2017			2017/2018	
	TOTAL	FEE	GST	TOTAL	
	\$	\$	\$	\$	

Community Amenities

Collection Charges

Account number	Description	Effective as of	2016/2017 TOTAL	FEE	GST	2017/2018 TOTAL
402711	Domestic Waste Management Charge per year - includes 1 waste 240lt bin service per week and 1 recycling 240lt bin service per fortnight	Jul-2017	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
402711	Additional Residential 240lt bin per year - 1 waste service per week	Jul-2017	\$ 300.00	\$ 150.00	\$ -	\$ 150.00
402711	Additional Residential Recycling 240lt bin per year - 1 recycling service per fortnight	Jul-2017		\$ 150.00	\$ -	\$ 150.00
402712	Commercial/Industrial MGB - 1 service per week per year	Jul-2017	\$ 330.00	\$ 300.00	\$ 30.00	\$ 330.00
402712	Additional Commercial/Industrial MGB - 1 service per week, per year	Jul-2017	\$ 330.00	\$ 300.00	\$ 30.00	\$ 330.00

Special Disposal Requirement

Account number	Description	Effective as of	2016/2017 TOTAL	FEE	GST	2017/2018 TOTAL
404716	Special Disposal Requirement Permit - Per Permit.	Jul-2017	\$ 14.00	\$ 13.64	\$ 1.36	\$ 15.00
404716	Commercial Biomedical & Clinical Waste Disposal (per Tonne Minimum Charge \$132)	Jul-2017	\$ 260.00	\$ 240.00	\$ 24.00	\$ 264.00
404716	Special Disposal Requirement Waste - Including Asbestos, Quarantine, Contaminated Waste, Mooring Rope etc. Excludes Contaminated Soil. (Per Tonne, Minimum charge one tonne)	Jul-2017	\$ 203.00	\$ 187.27	\$ 18.73	\$ 206.00
404716	Contaminated Soil (Per Tonne, Minimum charge of one tonne)	Jul-2017		\$ 184.55	\$ 18.45	\$ 203.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Bin Replacement and Hire			\$	\$	\$	\$
402715	Replacement of 240L MGB	Jul-2017	\$ 146.50	\$ 81.82	\$ 8.18	\$ 90.00
Waste Facility Fees and Charges						
404713	Residential General Waste (Car, Ute & Trailer) - Residential waste is waste that is generated as a result of the ORDINARY day to day use of a domestic premises (this does not include construction & demolition waste generated from major renovations or land clearing activities)	Jul-2017	no charge			no charge
404713	Commercial & Industrial General Waste (Per Tonne, Minimum charge one tonne)	Jul-2017	\$ 110.00	\$ 104.55	\$ 10.45	\$ 115.00
404713	Commercial Cars, Utes, Trailer (Per Tonne, Minimum charge- \$55.00)	Jul-2017	\$ 110.00	\$ 104.55	\$ 10.45	\$ 115.00
404713	Construction & Demolition Waste (Per Tonne, Minimum charge one tonne)	Jul-2017	\$ 110.00	\$ 104.55	\$ 10.45	\$ 115.00
404713	Transportable Buildings - undismantled (Per Tonne, Minimum charge one tonne)	Jul-2017	\$ 250.00	\$ 230.91	\$ 23.09	\$ 254.00
404713	Car Bodies (Each) - LPG tank must be removed	Jul-2017	\$ 53.00	\$ 50.00	\$ 5.00	\$ 55.00
404713	Trailers and Boats (Each)	Jul-2017	\$ 53.00	\$ 50.00	\$ 5.00	\$ 55.00
404713	Caravans (Each)	Jul-2017	\$ 91.00	\$ 81.82	\$ 8.18	\$ 90.00
404713	Buses (Each)	Jul-2017	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00
404713	Commercial Tyres and Rubber Products – conveyor belts etc. (Per Tonne, Minimum charge \$337)	Jul-2017	\$ 664.00	\$ 612.73	\$ 61.27	\$ 674.00
404713	Tyres (Residential) - Maximum of 4 passenger or 4 x 4 vehicle tyres	Jul-2017	no charge			no charge
404713	Residential Green waste (Car, Ute & Trailer) - branches and cuttings are not to exceed 10cm in diameter and 1.5m in length	Jul-2017	no charge			no charge
404713	Commercial Green waste (Per Tonne, Minimum charge \$17.00)	Jul-2017	\$ 54.00	\$ 50.00	\$ 5.00	\$ 55.00
404713	Non – compactible waste including floatation devices, non-recyclable concrete & steel etc. (per Tonne. Minimum charge one tonne.)	Jul-2017	\$ 234.00	\$ 216.36	\$ 21.64	\$ 238.00
404713	Clean Fill (Per Tonne)	Jul-2017	no charge			no charge

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
404718	Commercial Biological Liquid Waste - Septage, Grease Traps, Industrial Wash Water, Car and Truck Wash Waters & Saline Water (Per Tonne, Minimum charge one tonne).	Jul-2017	\$ 67.00	\$ 61.81	\$ 6.18	\$ 68.00
404713	Certified Disposal - Per service (Supervision and verification of burial)	Jul-2017	\$ 127.00	\$ 115.45	\$ 11.55	\$ 127.00
404713	Wooden Cable Drums (Per Tonne, Minimum charge one tonne)	Jul-2017	\$ 192.00	\$ 174.55	\$ 17.45	\$ 192.00
404713	Relocation of incorrectly deposited Waste (Hourly, Minimum one hour)	Jul-2017	\$ 424.00	\$ 385.45	\$ 38.55	\$ 424.00
404713	Petroleum Oil and Cooking Oil - Per Litre - Residential free of charge - maximum of 20L - Commercial, maximum of 100L	Jul-2017	\$ 0.90	\$ 0.91	\$ 0.09	\$ 1.00
404713	Duplicate Weighbridge Documentation - each copy sent via email	Jul-2017	\$ 26.00	\$ 23.64	\$ 2.36	\$ 26.00
404713	Commercial - Mattress (each)	Jul-2017	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
404714	Purchase of Shredded Green Waste (per 1 cubic metre)	Jul-2017	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
Local Govt report fee						
510719	Onsite effluent provision of Local Government Report Fee	Jul-2017	\$ 400.00	\$ 406.00	\$ -	\$ 406.00
Septic Tank Application Fee						
510718	Statutory - Septic Tank Permit to Use Apparatus	Jul-2017	\$ 118.00	\$ 118.00	\$ -	\$ 118.00
510717	Statutory - Application Fee	Jul-2017	\$ 118.00	\$ 118.00	\$ -	\$ 118.00
510718	Application for residential greywater re-use systems free	Jul-2017	no charge			no charge

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL \$	FEE \$	GST \$	TOTAL \$
Town Planning Fees						
520710	Plan search fee	Jul-2017	\$ -	\$ 35.00	\$ -	\$ 35.00
520710	Retrieval of Planning Approvals per approval requested (emailed) - Additional \$10 for USB requested	Jul-2017	\$ -	\$ 15.00	\$ -	\$ 15.00
520710	Application to vary the deemed -to-comply requirements in the R-Codes	Jul-2017	\$ 147.00	\$ 147.00	\$ -	\$ 147.00
520710	(b) more than \$50,000 but not more than \$500,000 (0.32% of est. cost of development)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
520710	(c) more than \$500,000 but not more than \$2.5 million (\$1,700 plus 0.257% for every \$1 in excess of \$500,000)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
520710	(d) more than \$2.5 million but not more than \$5 million (\$7,161 plus 0.206% for every \$1 in excess of \$2.5 million)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
520710	(e) more than \$5million but not more than \$21.5 million (\$12,633 plus 0.123% for every \$1 in excess of \$5 million)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
520710	(f) more than \$21.5 million	Jul-2017	\$ 34,196.00	\$ 34,196.00	\$ -	\$ 34,196.00
520710	Application for approval of Home Occupation	Jul-2017	\$ 222.00	\$ 222.00	\$ -	\$ 222.00
520710	Renewal of Home Occupation	Jul-2017	\$ 73.00	\$ 73.00	\$ -	\$ 73.00

5. Fees And Charges Set By Council		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Account number	Description		\$	\$	\$	\$
520710	Determination of development application for an extractive industry where the development has not commenced or been carried out	Jul-2017	\$ 739.00	\$ 739.00	\$ -	\$ 739.00
520710	Determining an application to amend or cancel development approval	Jul-2017		\$ 295.00	\$ -	\$ 295.00
520710	Amendment to an Application for Planning Approval \$150.70 (incl. GST) or fee based on cost of additional development, whichever is greater.	Jul-2017	\$ 150.70	\$ 150.70	\$ -	\$ 150.70
520710	Extension of time for planning approval where the development has not yet substantially commenced after extension of time for planning approval	Jul-2017	\$ 400.00	\$ 400.00	\$ -	\$ 400.00
520710	Extension of time for planning approval where a timed approval expires by way of condition of approval, to be calculated based on estimate of hours spent on processing the application	Jul-2017		as calculated		as calculated
520710	Determining an application for change of use or for an alteration or extension or change of a non-conforming use, where the change of alteration or extension or change has not commenced or been carried out	Jul-2017	\$ 295.00	\$ 295.00	\$ -	\$ 295.00
520710	Certificate of Planning Compliance - undertake inspection, assess compliance with previous planning approvals and issue Certificate if found to be compliant or written advice as to nature of non-compliance	Jul-2017	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
520710	Issue of Zoning Certificate, Motor Repairer Certificates, Section 40 Liquor Licence consents or the provision of written planning advice	Jul-2017	\$ 73.00	\$ 73.00	\$ -	\$ 73.00
520790	Issue of written planning advice	Jul-2017	\$ 73.00	\$ 73.00	\$ -	\$ 73.00
520710	Reply to a property settlement questionnaire	Jul-2017	\$ 73.00	\$ 73.00	\$ -	\$ 73.00

5. Fees And Charges Set By Council

Account Description
number

Town Planning Fees (Continued)

Scheme Amendment and Structure Plan Fees as per Planning & Development Regs. 2009

Effective as of	2016/2017			2017/2018	
	TOTAL	FEE	GST	TOTAL	
	\$	\$	\$	\$	

520711	Request for adoption of Town Planning Scheme Amendment: Estimate of hours spent and total fee calculated in accordance with Regulation 48 Planning and Development Regulations 2009.	Jul-2017	as calculated			\$ -	as calculated
520790	Request for adoption of Structured Plans and Local Development Plans or variations thereto: Estimate of hours spent and total fee calculated in accordance with Regulation 48 Planning and Development Regulations 2009.	Jul-2017	as calculated			\$ -	as calculated
520790	Advertising	Jul-2017	as calculated			\$ -	as calculated

Subdivision Clearance Fees

520713	Not more than 5 Lots (per lot)	Jul-2017	\$ 73.00	\$ 73.00	\$ -	\$ 73.00
520713	For more than 5 lots but not more than 195 lots - \$73 per lot for the first 5 lots and then \$35 per lot thereafter.	Jul-2017	as calculated		\$ -	as calculated
520713	More than 195 lots \$6,959.	Jul-2017	as calculated		\$ -	as calculated
520713	Infrastructure Works Bond for Outstanding Works	Jul-2017	estimated cost of Subdivision plus 50.00%	estimated cost of Subdivision plus 50.00%		estimated cost of Subdivision plus 50.00%
520713	Bond or Bank Guarantee Administration, Preparation and Release.	Jul-2017	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
520713	Subdivision Supervision and Inspection Fee	Jul-2017	1.50% of contract price	as calculated	\$ -	1.50% of contract price
520713	Defects Liability and Maintenance Bond	Jul-2017	5.00% of contract price	as calculated	\$ -	5.00% of contract price
520713	Photocopying - A1 Bond Paper	Jul-2017	\$ 4.40	\$ 4.40	\$ -	\$ 4.40
520713	Photocopying - A1 Film	Jul-2017	\$ 13.20	\$ 13.20	\$ -	\$ 13.20

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Account number	Description		\$	\$	\$	\$
520713	Photocopying - B1 Bond Paper	Jul-2017	\$ 6.60	\$ 6.60	\$ -	\$ 6.60
520713	Photocopying - B1 Film	Jul-2017	\$ 17.60	\$ 17.60	\$ -	\$ 17.60
520713	Photocopying - A0 Bond Paper	Jul-2017	\$ 7.70	\$ 7.70	\$ -	\$ 7.70
520713	Photocopying - A0 Film	Jul-2017	\$ 19.80	\$ 19.80	\$ -	\$ 19.80
Burial Fees						
434710	Open or private ground - digging, prep and/or backfill by Council - 1.8/2.00 meters deep grave - (Adult & Child) Monday to Friday	Jul-2017	\$ 1,300.00	\$ 1,200.00	\$ 120.00	\$ 1,320.00
434710	Open or private ground - digging, prep and/or backfill by Council - 1.8/2.00 meters deep grave - (Adult & Child) Saturday	Jul-2017	\$ 1,475.00	\$ 1,363.64	\$ 136.36	\$ 1,500.00
434710	Open or private ground - digging, prep and/or backfill by Council - 1.8/2.00 meters deep grave - (Adult & Child) Sunday	Jul-2017	\$ 1,820.00	\$ 1,681.82	\$ 168.18	\$ 1,850.00
434710	Open or private ground - digging, prep and/or backfill by Council - 1.8/2.00 meters deep grave - (Adult & Child) Public Holiday	Jul-2017	\$ 2,170.00	\$ 2,000.00	\$ 200.00	\$ 2,200.00
434710	Open or Private Ground - Digging Grave for Ashes Container 0.6m deep (Existing grave only) For a new grave site interment it's new grave prices.	Jul-2017	\$ 135.00	\$ 127.27	\$ 12.73	\$ 140.00
434710	Grant Right Of Burial - Grave 2.75m By 1.5m Where Directed	Jul-2017	\$ 150.00	\$ 136.36	\$ 13.64	\$ 150.00
434710	Transfer and reissue of Grant of Right of Burial	Jul-2017	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
434710	Interment Without Notice (additional fee by way of penalty for failure to provide due notice)	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
434710	Re-Open Grave For Exhumation Monday to Friday	Jul-2017	\$ 1,300.00	\$ 1,200.00	\$ 120.00	\$ 1,320.00
434710	Re-Open Grave For Exhumation Saturday	Jul-2017	\$ 1,475.00	\$ 1,363.64	\$ 136.36	\$ 1,500.00
434710	Re-Open Grave For Exhumation Sunday	Jul-2017	\$ 1,820.00	\$ 1,681.82	\$ 168.18	\$ 1,850.00
434710	Re-Open Grave For Exhumation Public Holiday	Jul-2017	\$ 2,170.00	\$ 2,000.00	\$ 200.00	\$ 2,200.00
434710	Re-Interment In New Grave After Exhumation Monday to Friday	Jul-2017	\$ 1,310.00	\$ 1,209.09	\$ 120.91	\$ 1,330.00
434710	Re-Interment Grave For Exhumation Saturday	Jul-2017	\$ 1,475.00	\$ 1,363.64	\$ 136.36	\$ 1,500.00
434710	Re-Interment Grave For Exhumation Sunday	Jul-2017	\$ 1,820.00	\$ 1,681.82	\$ 168.18	\$ 1,850.00
434710	Re-Interment Grave For Exhumation Public Holiday	Jul-2017	\$ 2,170.00	\$ 2,000.00	\$ 200.00	\$ 2,200.00

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
434710	Approval To Erect A Headstone	Jul-2017	\$ 75.00	\$ 75.00	\$ -	\$ 75.00
434710	Interment Of Ashes In A Single Niche	Jul-2017	\$ 135.00	\$ 122.73	\$ 12.27	\$ 135.00
434710	Interment Of Ashes In A Double Niche	Jul-2017	\$ 200.00	\$ 186.36	\$ 18.64	\$ 205.00
434710	Grant of right for a single niche	Jul-2017	\$ 135.00	\$ 122.73	\$ 12.27	\$ 135.00
434710	Grant of right for a double niche	Jul-2017	\$ 200.00	\$ 186.36	\$ 18.64	\$ 205.00
434710	Sand fill for ceremonies	Jul-2017	\$ 155.00	\$ 145.45	\$ 14.55	\$ 160.00
434710	Searches, extracts and copies of the Register	Jul-2017	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
434710	Annual Funeral Director's License Fee	Jul-2017	\$ 205.00	\$ 210.00	\$ -	\$ 210.00
434710	Single Funeral Directors Permit Fee.	Jul-2017	\$ 80.00	\$ 80.00	\$ -	\$ 80.00
434710	Monumental Masons' License - annual fee	Jul-2017	\$ 225.00	\$ 230.00	\$ -	\$ 230.00
434710	Single Monumental Masons' License	Jul-2017	\$ 125.00	\$ 125.00	\$ -	\$ 125.00

Recreation And Culture

Holiday Programme (Primary School)

324710	Per Child / Per Day	Jul-2017	\$ 27.00	\$ 25.45	\$ 2.55	\$ 28.00
324710	2nd child per day	Jul-2017	\$ 24.00	\$ 22.73	\$ 2.27	\$ 25.00

Pavilion Hire - Dampier

TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
338710	Commercial Hire Per Hour	Jul-2017	\$ 64.00	\$ 50.91	\$ 5.09	\$ 56.00
338710	Community Group/Clubs Hire Per Hour	Jul-2017	\$ 27.00	\$ 25.45	\$ 2.55	\$ 28.00
338710	Community Groups/Clubs - Junior (Under 18) 50% of Applicable Community Group Rate	Jul-2017	50.00%		<i>GST applicable</i>	50.00%
338710	Commercial Kiosk Hire per hour	Jul-2017	\$ 26.00	\$ 21.82	\$ 2.18	\$ 24.00
338710	Kiosk Per Hour - Community Rate	Jul-2017	\$ 11.00	\$ 10.91	\$ 1.09	\$ 12.00
338710	Pavilion Accommodation - Junior Regional Sport Champ only (Per Person per night)	Jul-2017		\$ 13.64	\$ 1.36	\$ 15.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Dampier Community Hub			\$	\$	\$	\$
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
361100	Commercial Hire Per Hour (lesser hall and multipurpose rooms)	Jul-2017	\$ 50.00	\$ 46.36	\$ 4.64	\$ 51.00
361100	Community Group/Clubs Hire Per Hour (lesser hall and multipurpose rooms)	Jul-2017	\$ 25.00	\$ 23.18	\$ 2.32	\$ 25.50
361100	Community Groups/Clubs - Junior (Under 18) 50% of Applicable Community Group Rate	Jul-2017	\$ 0.50		<i>GST applicable</i>	50.00%
361100	Commercial Kiosk Hire per hour (within community hall facility) Free when hiring the larger or lesser hall	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
361100	Kiosk Per Hour - Community Rate (free when hiring larger or lesser hall)	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
361100	Commercial Hire Per Hour (large community hall)	Jul-2017	\$ 75.00	\$ 69.09	\$ 6.91	\$ 76.00
361100	Community Group/Clubs Hire Per Hour (large community hall)	Jul-2017	\$ 40.00	\$ 37.27	\$ 3.73	\$ 41.00
Pavilion Hire - Millars Well			\$	\$	\$	\$
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
338712	Commercial Hire Per Hour	Jul-2017	\$ 64.00	\$ 50.91	\$ 5.09	\$ 56.00
338712	Community Group/Clubs Hire Per Hour	Jul-2017	\$ 27.00	\$ 25.45	\$ 2.55	\$ 28.00
338712	Community Groups/Clubs - Junior (Under 18) 50% of Applicable Community Group Rate	Jul-2017	50.00%		<i>GST applicable</i>	50.00%
338712	Commercial Kiosk Hire per hour	Jul-2017	\$ 26.00	\$ 21.82	\$ 2.18	\$ 24.00
338712	Kiosk Per Hour - Community Rate	Jul-2017	\$ 11.00	\$ 10.91	\$ 1.09	\$ 12.00
338712	Pavilion Accommodation - Junior Regional Sport Champ only (Per Person per night)	Jul-2017		\$ 13.64	\$ 1.36	\$ 15.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Pavilion Hire - Pegs Creek (Functions)			\$	\$	\$	\$
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
338713	Commercial Hire Per Hour	Jul-2017	\$ 64.00	\$ 50.91	\$ 5.09	\$ 56.00
338713	Community Group/Clubs Hire Per Hour	Jul-2017	\$ 27.00	\$ 25.45	\$ 2.55	\$ 28.00
338713	Community Groups/Clubs - Junior (Under 18) 50% of Applicable Community Group Rate	Jul-2017	50.00%		<i>GST applicable</i>	50.00%
338713	Kiosk Per Hour - Community Rate	Jul-2017	\$ 11.00	\$ 10.91	\$ 1.09	\$ 12.00
338713	Commercial Kiosk Hire per hour	Jul-2017	\$ 26.00	\$ 21.82	\$ 2.18	\$ 24.00
338713	Pavilion Accommodation - Junior Regional Sport Champ only (Per Person per night)	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
Frank Butler Community Centre			\$	\$	\$	\$
338715	Meeting room (1 or 2) - Community group per hour	Jul-2017	\$ 25.00	\$ 13.64	\$ 1.36	\$ 15.00
338715	Meeting room (1 or 2) - Commercial group per hour	Jul-2017	\$ 35.00	\$ 27.27	\$ 2.73	\$ 30.00
338715	Large Meeting Room - Community group per hour	Jul-2017	\$ 35.00	\$ 27.27	\$ 2.73	\$ 30.00
338715	Large Meeting Room - Commercial group per hour	Jul-2017	\$ 45.00	\$ 54.55	\$ 5.45	\$ 60.00
338715	Indoor main hall and indoor kitchen- Community group per hour	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00
338715	Indoor main hall and indoor kitchen- Commercial group per hour	Jul-2017	\$ 75.00	\$ 72.73	\$ 7.27	\$ 80.00
338715	Indoor main hall and indoor kitchen- private functions	Jul-2017	\$ 60.00	\$ 54.55	\$ 5.45	\$ 60.00
338715	Outdoor area and servery - Community per hour	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
338715	Outdoor area and servery - Commercial per hour	Jul-2017	\$ 60.00	\$ 45.45	\$ 4.55	\$ 50.00

		2016/2017			2017/2018		
Account number	Description	Effective as of	TOTAL	FEE	GST	TOTAL	
			\$	\$	\$	\$	
5. Fees And Charges Set By Council							
Frank Butler Community Centre (Continued)							
338715	Outdoor area and servery - private functions per hour	Jul-2017	\$ 45.00	\$ 40.91	\$ 4.09	\$ 45.00	
338715	Additional Kitchen/ servery (Added to existing booking) - Community group per hour	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00	
338715	Additional Kitchen/ servery (Added to existing booking) - Commercial group per hour	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00	
338715	Additional Kitchen/ servery (Added to existing booking) - private functions per hour	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00	
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	
Roebourne Community Centre							
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	
338714	Commercial Hire per hour	Jul-2017	\$ 53.00	\$ 49.09	\$ 4.91	\$ 54.00	
338714	Community Groups/Clubs Per Hour	Jul-2017	\$ 27.00	\$ 25.45	\$ 2.55	\$ 28.00	
Roebourne Sports Stadium							
346712	Casual Hire Full Court Per Hour	Jul-2017	\$ 16.00	\$ 14.55	\$ 1.45	\$ 16.00	
346712	Casual Hire Full Court Per Hour with Lights	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00	
346712	Kiosk Hire - Per Hour	Jul-2017	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00	
346712	Commercial Kiosk Hire per hour	Jul-2017	\$ 26.00	\$ 23.64	\$ 2.36	\$ 26.00	
TRUST	Festival and Event - Bond to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	
Roebourne Pool Admissions							
328710	Adults	Jul-2017	\$ 3.50	\$ 3.18	\$ 0.32	\$ 3.50	
328710	Adults Multipass (10 Entries)	Jul-2017	\$ 31.50	\$ 28.64	\$ 2.86	\$ 31.50	
328710	Adults Multipass (20 Entries)	Jul-2017	\$ 56.00	\$ 50.91	\$ 5.09	\$ 56.00	
328710	Children / Concessions	Jul-2017	\$ 2.50	\$ 2.27	\$ 0.23	\$ 2.50	
328710	Children/Concessions Multipass 10 entries	Jul-2017	\$ 22.50	\$ 20.45	\$ 2.05	\$ 22.50	
328710	Children/Concessions Multipass 20 entries	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	
328710	Family Pass (2 adults & up to 4 children)	Jul-2017	\$ 14.00	\$ 12.73	\$ 1.27	\$ 14.00	
328710	School Admissions	Jul-2017	\$ 2.60	\$ 2.36	\$ 0.24	\$ 2.60	
328710	Aqua Aerobics	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00	
328710	RAC-Swimming lessons-GST Free	Jul-2017	\$ 13.00	\$ 13.00	\$ -	\$ 13.00	
328710	Aqua Run Hire per Hour	Jul-2017	\$ 65.00	\$ 59.09	\$ 5.91	\$ 65.00	

		2016/2017			2017/2018	
Account number	Description	Effective as of	TOTAL	FEE	GST	TOTAL
Functions			\$	\$	\$	\$
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
328710	Functions Per Hour (Whole Pool)	Jul-2017	\$ 70.00	\$ 68.18	\$ 6.82	\$ 75.00
Ground Fees - Sporting Clubs Seasonal Bookings						
334711	Various Users - Number of Uses Per Week X Number of Players Per Team X Number of Weeks Booked X fee	Jul-2017	\$ 0.80	\$ 0.73	\$ 0.07	\$ 0.80
334711	Junior Teams 50% of applicable Rate	Jul-2017	50.00%		GST applicable	50.00%
334711	Tennis Club Per Year	Jul-2017	as per agreement		GST applicable	as per agreement
334711	Horse And Pony Club Per Season	Jul-2017	as per agreement		GST applicable	as per agreement
Tennis Courts						
334712	Commercial Use - Per Hour/Per Court	Jul-2017	\$ 20.00	\$ 22.73	\$ 2.27	\$ 25.00
334712	Public Use - Per Hour/Per Court	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
TRUST	Bond - Gate Keys	Jul-2017	\$ 20.00	\$ 20.00	\$ -	\$ 20.00
Netball/Basketball Court Casual Hire Fee						
324710	Per court per hour	Jul-2017	\$ 14.00	\$ 12.73	\$ 1.27	\$ 14.00
Lease Income						
Various	Lease fee (per property)	Jul-2017	as per agreement		applicable	as per agreement
350710	Karratha Leisureplex Fence Advertising - Commercial (per week)	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
350710	Karratha Leisureplex Fence Advertising - Community Rate 50% of Commercial Rate (per week)	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
Oval/Reserve Hire Fees						
334713	Non-Profit Groups Per Day	Jul-2017	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00
TRUST	Bond to a maximum of \$1,000. Applied as per bond assessment matrix - Non-Profit Groups	Jul-2017	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
334713	Not for Profit Groups Hourly Rate	Jul-2017	\$ 12.00	\$ 10.91	\$ 1.09	\$ 12.00
334713	Commercial Hourly Rate	Jul-2017	\$ 90.00	\$ 81.82	\$ 8.18	\$ 90.00
334713	Commercial Daily Rate	Jul-2017	\$ 900.00	\$ 818.18	\$ 81.82	\$ 900.00

5. Fees And Charges Set By Council		2016/2017			2017/2018		
		Effective as of	TOTAL	FEE	GST	TOTAL	
Account number	Description		\$	\$	\$	\$	
TRUST	Bond to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	
Oval Lighting Fees							
334714	Oval light tokens - Large	Jul-2017	\$ 44.00	\$ 40.91	\$ 4.09	\$ 45.00	
334714	Oval light tokens - Small	Jul-2017	\$ 18.00	\$ 18.18	\$ 1.82	\$ 20.00	
334714	Tennis/Netball Medium Light Tokens	Jul-2017	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00	
Crèche							
350710	Casual visit per Child per session (up to 90 mins) 3rd and 4th child from same immediate family are free	Jul-2017	\$ 4.80	\$ 4.90	\$ -	\$ 4.90	
350710	Casual visit per Child per session (90 - 180 mins) 3rd and 4th child from same immediate family are free	Jul-2017	\$ 7.50	\$ 7.60	\$ -	\$ 7.60	
350710	10 Visit Crèche pass (per session up to 90 mins)	Jul-2017	\$ 43.20	\$ 44.00	\$ -	\$ 44.00	
350710	20 Visit Crèche pass (per session up to 90 mins)	Jul-2017	\$ 76.80	\$ 78.50	\$ -	\$ 78.50	
350710	50 Visit Crèche pass (per session up to 90 mins)	Jul-2017	\$ 180.00	\$ 183.75	\$ -	\$ 183.75	
350710	10 Visit Crèche pass (90 - 180 mins)	Jul-2017	\$ 67.50	\$ 68.50	\$ -	\$ 68.50	
350710	20 Visit Crèche pass (90 - 180 mins)	Jul-2017	\$ 120.00	\$ 121.80	\$ -	\$ 121.80	
350710	50 Visit Crèche pass (90 - 180 mins)	Jul-2017	\$ 281.25	\$ 285.00	\$ -	\$ 285.00	
350710	Crèche hire per hour - community	Jul-2017	\$ 35.00	\$ 35.50	\$ -	\$ 35.50	
350710	Crèche hire per hour - commercial	Jul-2017	\$ 60.00	\$ 61.00	\$ -	\$ 61.00	
Memberships							
350710	Gymnasium Only 1 month	Jul-2017	\$ 110.00	\$ 109.09	\$ 10.91	\$ 120.00	
350710	Gymnasium Only 3 months	Jul-2017	\$ 285.00	\$ 268.18	\$ 26.82	\$ 295.00	
350710	Gymnasium Only 6 months	Jul-2017	\$ 522.00	\$ 486.36	\$ 48.64	\$ 535.00	
350710	Gymnasium Only 12 months	Jul-2017	\$ 950.00	\$ 877.27	\$ 87.73	\$ 965.00	
350710	Gym Direct Debit/Fortnightly (minimum 6 month contract)	Jul-2017	\$ 46.00	\$ 42.73	\$ 4.27	\$ 47.00	
350710	Aquatics Only 1 month	Jul-2017	\$ 55.00	\$ 50.91	\$ 5.09	\$ 56.00	
350710	Aquatics Only 3 months	Jul-2017	\$ 139.00	\$ 129.09	\$ 12.91	\$ 142.00	
350710	Aquatics Only 6 months	Jul-2017	\$ 255.00	\$ 236.36	\$ 23.64	\$ 260.00	
350710	Aquatics Only 12 months	Jul-2017	\$ 465.00	\$ 429.09	\$ 42.91	\$ 472.00	
350710	Swim Direct Debit/Fortnightly (minimum 6 month contract)	Jul-2017	\$ 25.00	\$ 23.18	\$ 2.32	\$ 25.50	
350710	Group Fitness Only 1 month	Jul-2017	\$ 110.00	\$ 109.09	\$ 10.91	\$ 120.00	
350710	Group Fitness Only 3 months	Jul-2017	\$ 285.00	\$ 268.18	\$ 26.82	\$ 295.00	
350710	Group Fitness Only 6 months	Jul-2017	\$ 522.00	\$ 486.36	\$ 48.64	\$ 535.00	
350710	Group Fitness Only 12 months	Jul-2017	\$ 950.00	\$ 877.27	\$ 87.73	\$ 965.00	
350710	Group Fitness Direct Debit/Fortnightly (minimum 6 month contract)	Jul-2017	\$ 46.00	\$ 42.73	\$ 4.27	\$ 47.00	

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
350710	Full Membership 1 month	Jul-2017	\$ 165.00	\$ 151.82	\$ 15.18	\$ 167.00
350710	Full Membership 3 months	Jul-2017	\$ 425.00	\$ 390.91	\$ 39.09	\$ 430.00
350710	Full Membership 6 months	Jul-2017	\$ 780.00	\$ 718.18	\$ 71.82	\$ 790.00
350710	Full Membership 12 months	Jul-2017	\$ 1,415.00	\$ 1,290.91	\$ 129.09	\$ 1,420.00
350710	Full Membership Direct Debit/Fortnightly (minimum 6 month contract)	Jul-2017	\$ 67.00	\$ 61.82	\$ 6.18	\$ 68.00
350710	24 Hour access (add-on) to membership	Jul-2017	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00
350710	Concession rate for all swim memberships 30%	Jul-2017	30.00%			30.00%
350710	Concession rate for all gym, group fitness or full memberships 50% discount	Jul-2017	50.00%			50.00%
Personal Training						
350710	30 Minute Session	Jul-2017	\$ 40.00	\$ 38.18	\$ 3.82	\$ 42.00
350710	10 pass - 30 minute sessions	Jul-2017	\$ 320.00	\$ 343.64	\$ 34.36	\$ 378.00
350710	60 Minute Session	Jul-2017	\$ 66.00	\$ 61.82	\$ 6.18	\$ 68.00
350710	10 pass - 60 minute sessions	Jul-2017	\$ 528.00	\$ 556.36	\$ 55.64	\$ 612.00
350710	Kickstart Pack (3 x 30 minute sessions) *available for 1 purchase only	Jul-2017	\$ 95.00	\$ 86.36	\$ 8.64	\$ 95.00
350710	30 Minute Group Personal Training (Min 2 to 6 participants)	Jul-2017		\$ 26.36	\$ 2.64	\$ 29.00
350710	30 Minute Group Personal Training (Min 2 to 6 participants) 10 visits pass	Jul-2017		\$ 237.27	\$ 23.73	\$ 261.00
350710	60 Minute Group Personal Training (Min 2 to 6 participants)	Jul-2017		\$ 40.91	\$ 4.09	\$ 45.00
350710	60 Minute Group Personal Training (Min 2 to 6 participants) 10 visits pass	Jul-2017		\$ 368.18	\$ 36.82	\$ 405.00
Health & Fitness						
350710	Group Fitness Casual	Jul-2017	\$ 17.00	\$ 16.36	\$ 1.64	\$ 18.00
350710	Group Fitness Concession	Jul-2017	\$ 14.00	\$ 12.73	\$ 1.27	\$ 14.00
350710	Group Fitness School Program (per entry)	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
350710	Group Fitness 10 Pass	Jul-2017	\$ 153.00	\$ 147.27	\$ 14.73	\$ 162.00
350710	Gymnasium Casual	Jul-2017	\$ 17.00	\$ 16.36	\$ 1.64	\$ 18.00
350710	Gymnasium Concession	Jul-2017	\$ 14.00	\$ 12.73	\$ 1.27	\$ 14.00
350710	Gymnasium School Program	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
350710	Gymnasium Seniors Program	Jul-2017	\$ 9.00	\$ 9.09	\$ 0.91	\$ 10.00
350710	Gymnasium Off Peak (12 noon - 3pm)	Jul-2017	\$ 10.00	\$ 10.91	\$ 1.09	\$ 12.00
350710	Private Group Fitness Sessions (Minimum 10 participants)	Jul-2017		\$ 159.09	\$ 15.91	\$ 175.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Aquatics			\$	\$	\$	\$
350710	Infant (0-4) **With adult paid swimmer	Jul-2017	<i>no charge</i>			<i>no charge</i>
350710	Casual Child (2-15yrs)	Jul-2017	\$ 4.40	\$ 4.09	\$ 0.41	\$ 4.50
350710	Casual Concession (Card Holders Only)	Jul-2017	\$ 4.40	\$ 4.09	\$ 0.41	\$ 4.50
350710	Casual Adult	Jul-2017	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
350710	Spectator	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
350710	Family Pass (2 Ad + 2 Ch or 1 Ad + 3Ch)	Jul-2017	\$ 16.50	\$ 15.45	\$ 1.55	\$ 17.00
350710	Disability Carer	Jul-2017	<i>no charge</i>			<i>no charge</i>
350710	School Group (per Student)	Jul-2017	\$ 3.30	\$ 3.09	\$ 0.31	\$ 3.40
350710	Child 10 Entry Multi Pass	Jul-2017	\$ 39.60	\$ 36.82	\$ 3.68	\$ 40.50
350710	Child 20 Entry Multi Pass	Jul-2017	\$ 70.40	\$ 65.45	\$ 6.55	\$ 72.00
350710	Child 50 Entry Multi Pass	Jul-2017	\$ 165.00	\$ 153.41	\$ 15.34	\$ 168.75
350710	Concession 10 Entry Multi Pass	Jul-2017	\$ 39.60	\$ 36.82	\$ 3.68	\$ 40.50
350710	Concession 20 Entry Multi Pass	Jul-2017	\$ 70.40	\$ 65.45	\$ 6.55	\$ 72.00
350710	Concession 50 Entry Multi Pass	Jul-2017	\$ 165.00	\$ 153.41	\$ 15.34	\$ 168.75
350710	Adult 10 Entry Multi Pass	Jul-2017	\$ 54.00	\$ 49.09	\$ 4.91	\$ 54.00
350710	Adult 20 Entry Multi Pass	Jul-2017	\$ 96.00	\$ 87.27	\$ 8.73	\$ 96.00
350710	Adult 50 Entry Multi Pass	Jul-2017	\$ 225.00	\$ 204.55	\$ 20.45	\$ 225.00
350710	Lane Hire - 1x50m Commercial/hr (Plus applicable pool entry fee)	Jul-2017	\$ 26.00	\$ 24.09	\$ 2.41	\$ 26.50
350710	Lane Hire - 1x25m Commercial/hr (Plus applicable pool entry fee)	Jul-2017	\$ 21.00	\$ 19.55	\$ 1.95	\$ 21.50
350710	Lane Hire - 1x50m Community/hr (Plus applicable pool entry fee)	Jul-2017	\$ 22.00	\$ 20.45	\$ 2.05	\$ 22.50
350710	Lane Hire - 1x25m Community/hr (Plus applicable pool entry fee)	Jul-2017	\$ 17.50	\$ 16.36	\$ 1.64	\$ 18.00
350710	Aquarun Hire per/hr	Jul-2017	\$ 90.00	\$ 83.64	\$ 8.36	\$ 92.00
350710	Full 50m Pool per/hr - Community	Jul-2017	\$ 165.00	\$ 147.27	\$ 14.73	\$ 162.00
350711	Swim School - Infant	Jul-2017	\$ 14.00	\$ 14.00	\$ -	\$ 14.00
350711	Swim School - Pre-School	Jul-2017	\$ 14.00	\$ 14.00	\$ -	\$ 14.00
350711	Swim School - School Age	Jul-2017	\$ 14.00	\$ 14.00	\$ -	\$ 14.00
350711	Swim School - Adult	Jul-2017	\$ 14.00	\$ 18.00	\$ -	\$ 18.00
350711	Swim School - Private Child 30 mins	Jul-2017	\$ 40.00	\$ 40.00	\$ -	\$ 40.00
350711	Swim School - Private Adult 30 mins	Jul-2017	\$ 40.00	\$ 40.00	\$ -	\$ 40.00
350711	Swim School - Bronze Medallion	Jul-2017	\$ 190.00	\$ 192.00	\$ -	\$ 192.00
350711	Swim School - Bronze Medallion Requalification	Jul-2017	\$ 125.00	\$ 127.00	\$ -	\$ 127.00
350711	Swim School - Adult Fitness Squad	Jul-2017	\$ 6.00	\$ 6.50	\$ -	\$ 6.50
350711	Swim School - Cancellation Fee	Jul-2017	\$ 25.00	\$ 25.00	\$ -	\$ 25.00

		2016/2017			2017/2018	
Account number	Description	Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Sports Hall & Programs						
350710	Senior Game Fee per side	Jul-2017	\$ 65.00	\$ 59.09	\$ 5.91	\$ 65.00
350710	Beach Volleyball per team	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00
350710	Junior Game Fee	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00
350710	Indoor Court Hire - Full Court per/hr Commercial	Jul-2017	\$ 110.00	\$ 101.82	\$ 10.18	\$ 112.00
350710	Indoor Court Hire - Half Court per/hr Commercial	Jul-2017	\$ 66.00	\$ 61.82	\$ 6.18	\$ 68.00
350710	Indoor Court Hire - Full Court per/hr Community	Jul-2017	\$ 55.00	\$ 50.91	\$ 5.09	\$ 56.00
350710	Indoor Court Hire - Half Court per/hr Community	Jul-2017	\$ 33.00	\$ 30.91	\$ 3.09	\$ 34.00
350710	Badminton Court per/hr	Jul-2017	\$ 16.50	\$ 15.45	\$ 1.55	\$ 17.00
350710	Casual Shoot around - Indoor Courts per/person	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
350710	Hire Sporting Balls (Basketball etc.)	Jul-2017	\$ 2.50	\$ 2.27	\$ 0.23	\$ 2.50
350710	Outdoor Court Hire - Full Court per/hr Commercial	Jul-2017	\$ 55.00	\$ 50.91	\$ 5.09	\$ 56.00
350710	Outdoor Court Hire - Half Court per/hr Commercial	Jul-2017	\$ 33.00	\$ 30.91	\$ 3.09	\$ 34.00
350710	Outdoor Court Hire - Full Court per/hr Community	Jul-2017	\$ 27.50	\$ 27.27	\$ 2.73	\$ 30.00
350710	Outdoor Court Hire - Half Court per/hr Community	Jul-2017	\$ 22.00	\$ 16.36	\$ 1.64	\$ 18.00
350710	Casual Shoot around - Outdoor Courts per/person	Jul-2017	\$ 2.50	\$ 2.27	\$ 0.23	\$ 2.50
350710	Squash Court per/hr	Jul-2017	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
350710	Squash Court per/hr (12 noon -3pm)	Jul-2017	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00
	Squash Court -Official Squash Club Only Rate 10% Off	Jul-2017	10% discount	\$ -	\$ -	10% discount
350710	Hire Squash/Tennis Racquet	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
350710	Squash court hire for Official Squash Club Members - 5, 1 Hour visit pass court hire	Jul-2017		\$ 90.00	\$ 9.00	\$ 99.00
350710	Function Room Hire per/hr (prior to 6pm) Commercial	Jul-2017	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00
350710	Function Room Hire per/hr (after 6pm) Commercial	Jul-2017	\$ 130.00	\$ 118.18	\$ 11.82	\$ 130.00
350710	Function Room Hire per/hr (prior to 6pm) Community	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00
350710	Function Room Hire per/hr (after 6pm) Community	Jul-2017	\$ 65.00	\$ 59.09	\$ 5.91	\$ 65.00
350710	Function Room Hire per/hr (prior to 6pm) Private Function Booking	Jul-2017	\$ 52.00	\$ 47.27	\$ 4.73	\$ 52.00
350710	Function Room Hire per/hr (after 6pm) Private Function Booking	Jul-2017	\$ 84.50	\$ 76.82	\$ 7.68	\$ 84.50
350710	Smaller version of function room (only available if meeting room in use) % of appropriate rate	Jul-2017	80.00%			80.00%

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
350710	Data Projector and Screen Hire	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
350710	Meeting Room Hire per/hr (prior to 6pm) Commercial	Jul-2017	\$ 52.00	\$ 47.27	\$ 4.73	\$ 52.00
350710	Meeting Room Hire per/hr (after 6pm) Commercial	Jul-2017	\$ 89.00	\$ 81.82	\$ 8.18	\$ 90.00
Sports Hall & Programs (Continued)						
350710	Meeting Room Hire per/hr (prior to 6pm) Community	Jul-2017	\$ 26.00	\$ 23.64	\$ 2.36	\$ 26.00
350710	Meeting Room Hire per/hr (after 6pm) Community	Jul-2017	\$ 46.00	\$ 41.82	\$ 4.18	\$ 46.00
350710	Meeting Room Hire per/hr (prior to 6pm) Private Function Booking	Jul-2017	\$ 41.00	\$ 37.27	\$ 3.73	\$ 41.00
350710	Meeting Room Hire per/hr (after 6pm) Private Function Booking	Jul-2017	\$ 66.00	\$ 60.00	\$ 6.00	\$ 66.00
350710	Club Room Commercial	Jul-2017	\$ 90.00	\$ 81.82	\$ 8.18	\$ 90.00
350710	Club Room Community	Jul-2017	\$ 45.00	\$ 40.91	\$ 4.09	\$ 45.00
350710	Club Room Private Function Booking	Jul-2017	\$ 58.50	\$ 54.55	\$ 5.45	\$ 60.00
350710	Club Room/Meeting Room Commercial	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
350710	Club Room/Meeting Room Community	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
350710	Club Room/Meeting Room Private Function Booking	Jul-2017	\$ 32.50	\$ 30.00	\$ 3.00	\$ 33.00
350710	Smaller version of club room (only available if meeting room in use) % of appropriate rate	Jul-2017	80.00%			80.00%
350710	Tournament office - For sporting associations using all courts	Jul-2017	<i>no charge</i>			<i>no charge</i>
350710	Tournament office - other community	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
350710	Tournament office - Commercial	Jul-2017	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00
350710	Juniors - 50% of all Community Rates	Jul-2017	50.00%			50.00%
350710	Maximum fee payable per day is equivalent of 10 x the applicable hourly fee	Jul-2017				<i>as calculated</i>
Pavilion Hire -Tambrey						
350710	Bond to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017				<i>as calculated</i>
350710	Commercial Hire per hour	Jul-2017		\$ 58.18	\$ 5.82	\$ 64.00
350710	Community Hire per hour	Jul-2017		\$ 29.09	\$ 2.91	\$ 32.00
350710	Private Hire per hour	Jul-2017		\$ 43.64	\$ 4.36	\$ 48.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

		2016/2017			2017/2018	
Account number	Description	Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
5. Fees And Charges Set By Council						
Set up/Pack up fees (per day)						
350710	Per Court	Jul-2017	\$ 390.00	\$ 359.09	\$ 35.91	\$ 395.00
350710	Entire Stadium - Outdoor courts to be charged at 50% of indoor court rate	Jul-2017	\$ 975.00	\$ 900.00	\$ 90.00	\$ 990.00
350710	Other Facilities	Jul-2017	<i>as per hourly fee - GST applicable</i>		<i>GST applicable</i>	<i>as per hourly fee - GST applicable</i>
Mini Golf						
350710	Child (9 Holes)	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
350710	Adult (9 Holes)	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
350710	Family Pass (2 adults and 2 children or 1 adult 3 children)	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
350710	Mini Golf Private Function Booking (maximum of 40 people)	Jul-2017	\$ 200.00	\$ 181.82	\$ 18.18	\$ 200.00
Leisureplex Kiosk						
350710	Kiosk Alfresco Area - Hire (per week)	Jul-2017	\$ 330.00	\$ 300.00	\$ 30.00	\$ 330.00
350770	Kiosk Alfresco Area - Long Term Hire	Jul-2017	\$200 per square metre per annum - GST applicable		<i>GST applicable</i>	<i>\$200 per square metre per annum - GST applicable</i>
Karratha Golf Course And Bowling Green						
336711	Karratha Golf Club Membership - Per Year Single Membership	Jul-2017	\$ 195.00	\$ 181.82	\$ 18.18	\$ 200.00
336711	Karratha Golf Club Membership - Per Year Family Membership	Jul-2017	\$ 230.00	\$ 213.64	\$ 21.36	\$ 235.00
336711	General Public - 9 Holes Adult	Jul-2017	\$ 20.00	\$ 22.73	\$ 2.27	\$ 25.00
336711	General Public - 9 Holes Children Under 18	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
336711	General Public - 18 Holes Adult	Jul-2017	\$ 30.00	\$ 31.82	\$ 3.18	\$ 35.00
336711	General Public - 18 Holes Children Under 18	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
TRUST	Bond to a maximum of \$1000. Applied as per bond assessment matrix - Group Bookings (Minimum 100)	Jul-2017	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
336711	Schools Per Student	Jul-2017	\$ 5.00	\$ 3.09	\$ 0.31	\$ 3.40

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Bowling Green Fees						
336712	General Public - Game Per Person Adults	Jul-2017	\$ 7.00	\$ 6.36	\$ 0.64	\$ 7.00
336712	General Public - Game Per Person Children Under 18	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
TRUST	Bond to a maximum of \$1000. Applied as per bond assessment matrix - Group Bookings	Jul-2017	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
336712	Schools Per Student	Jul-2017	\$ 3.00	\$ 3.09	\$ 0.31	\$ 3.40
	Hire Of Driving Range For Other Purposes	Jul-2017	\$ 300.00	\$ 272.73	\$ 27.27	\$ 300.00
Indoor Cricket						
334715	Hire of Indoor Cricket Court Per Court Per Hour - Association Only	Jul-2017	\$ 20.00	\$ 19.09	\$ 1.91	\$ 21.00
334715	Schools - Per student	Jul-2017	\$ 3.00	\$ 3.09	\$ 0.31	\$ 3.40
334715	Community use per hour	Jul-2017	\$ 45.00	\$ 22.73	\$ 2.27	\$ 25.00
334715	Commercial per hour	Jul-2017	\$ 65.00	\$ 45.45	\$ 4.55	\$ 50.00
334715	Hire of Cricket Equipment	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
TRUST	Bond to maximum of \$1000. Applied as per assessment matrix - group bookings	Jul-2017	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Library and Local History						
330713-6	Library Card - Replacement	Jul-2017	\$ 5.50	\$ 5.00	\$ 0.50	\$ 5.50
330713-6	3D printing (\$4.00 for the first hour and \$3 for each hour thereafter)	Jul-2017	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
TRUST	Traveller's Membership Bond - Individual (refundable on return of library resource)	Jul-2017	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
TRUST	Traveller's Membership Bond - Family (refundable on return of library resource)	Jul-2017	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
330712	Administration fees - overdue, lost and damaged items	Jul-2017	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00
330713-6	Participation in Library Craft Activities (For-Profit Organisations with more than 5 participants)	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
330713-6	Photocopy/ Printing Charges Card (First Card Free)	Jul-2017	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
330713-6	Printing & Photocopying A4 (B&W)	Jul-2017	\$ 0.20	\$ 0.18	\$ 0.02	\$ 0.20
330713-6	Printing & Photocopying A3 (B&W)	Jul-2017	\$ 0.40	\$ 0.36	\$ 0.04	\$ 0.40
330713-6	Printing & Photocopying A4 (Colour)	Jul-2017	\$ 0.55	\$ 0.50	\$ 0.05	\$ 0.55
330713-6	Printing & Photocopying A3 (Colour)	Jul-2017	\$ 1.10	\$ 1.00	\$ 0.10	\$ 1.10
330713-6	Scanning - First page (per PDF Document)	Jul-2017	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
330713-6	Scanning - Per subsequent page (per PDF Document)	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
330713-6	High Resolution Scanning to CD	Jul-2017	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
330713-6	CD Cleaning/Re-surfacing per disk	Jul-2017	\$ 2.20	\$ 2.00	\$ 0.20	\$ 2.20
330713-6	Faxes - Sending first page (Domestic only)	Jul-2017	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
330713-6	Faxes - per subsequent page	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
330713-6	Faxes - Receiving per page	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
330713-6	Internet and computer use - 30 minutes or part thereof (non-members)	Jul-2017	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
330710	Library Bags (large)	Jul-2017	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
330710	Library Bags (small)	Jul-2017	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
330713-6	Laminating All Libraries A4	Jul-2017	\$ 2.75	\$ 2.50	\$ 0.25	\$ 2.75
330713-6	Laminating All Libraries A3	Jul-2017	\$ 4.40	\$ 4.00	\$ 0.40	\$ 4.40
330713-6	Sale of Earphones	Jul-2017	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
330713-6	Sale of USB's	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
330713-6	Coffee	Jul-2017	\$ 2.50	\$ 2.27	\$ 0.23	\$ 2.50
330713	Programs / Workshops (maximum charge \$22 per attendee)	Jul-2017	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
Karratha Library						
330713 -1414	Commercial Hire Per Hour (within Karratha main library)	Jul-2017		\$ 50.91	\$ 5.09	\$ 56.00
330713 -1414	Community groups/clubs Hire Per Hour (within Karratha main library)	Jul-2017		\$ 25.45	\$ 2.55	\$ 28.00
330713 -1414	Commercial Hire Per Hour (Karratha library foyer)	Jul-2017		\$ 50.91	\$ 5.09	\$ 56.00
330713 -1414	Community groups/clubs Hire Per Hour (Karratha library foyer)	Jul-2017		\$ 25.45	\$ 2.55	\$ 28.00
TRUST	Bond – to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017		\$ 10,000.00		\$ 10,000.00

5. Fees And Charges Set By Council Account Description		Effective as of	2016/2017		2017/2018	
			TOTAL	FEE	GST	TOTAL
number			\$	\$	\$	\$
Dampier Library						
330714 -1414	Commercial Hire Per Hour Within Dampier main library)	Jul-2017		\$ 50.91	\$ 5.09	\$ 56.00
330714 -1414	Community groups/clubs Hire Per Hour (Within Dampier main library)	Jul-2017		\$ 25.45	\$ 2.55	\$ 28.00
TRUST	Bond – to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017		\$ 10,000.00		\$ 10,000.00
Wickham Library						
330715 -1414	Commercial Hire Per Hour (within Wickham main library)	Jul-2017		\$ 50.91	\$ 5.09	\$ 56.00
330715 -1414	Community groups/clubs Hire Per Hour (within Wickham main library)	Jul-2017		\$ 25.45	\$ 2.55	\$ 28.00
TRUST	Bond – to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017		\$ 10,000.00		\$ 10,000.00
Roebourne Library						
330716 -1414	Commercial Hire Per Hour (within Roebourne main library)	Jul-2017		\$ 50.91	\$ 5.09	\$ 56.00
330716 -1414	Community groups/clubs Hire Per Hour (within Roebourne main library)	Jul-2017		\$ 25.45	\$ 2.55	\$ 28.00
TRUST	Bond – to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017		\$ 10,000.00		\$ 10,000.00
Photos						
308780	Image for a private individual digitally scanned	Jul-2017	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
308780	Not for profit agency digitally scanned	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
308780	Corporate & for profit per image	Jul-2017	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00
308780	Express processing fee - Photo images within 3 days (Per hour fee, after the first 30 minutes)	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
308780	Corporate Research Fee (per hour)	Jul-2017	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00
Cossack Accommodation						
332710	Single or Family Room 1-2 adults + children under 15 years	Jul-2017	\$ 120.00	\$ 113.64	\$ 11.36	\$ 125.00
332710	Additional per adult /child over 15 per night	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
332710	Non-Refundable Booking Fee 50%	Jul-2017	50.00%		GST applicable	50.00%

		2016/2017			2017/2018		
Account number	Description	Effective as of	TOTAL	FEE	GST	TOTAL	
			\$	\$	\$	\$	
5. Fees And Charges Set By Council							
Cossack Bond Store / Galbraith Store							
TRUST	Bond to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	
332710	Community Hire (Functions) per day	Jul-2017	\$ 300.00	\$ 281.82	\$ 28.18	\$ 310.00	
332710	Commercial Hire (Functions) per day	Jul-2017	\$ 350.00	\$ 327.27	\$ 32.73	\$ 360.00	
332710	Commercial - Meeting Per Hour	Jul-2017	\$ 50.00	\$ 50.00	\$ 5.00	\$ 55.00	
332710	Community Groups/Clubs - Meeting Per Hour	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	
Youth Activities							
306771	Admission Youth event (Maximum charge \$15.00)	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00	
Bulgarra Storage Units							
334720	Storage unit per year (per sqm)	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	
The Youth Shed Indoor play space:							
348720	Under 9 months	Jul-2017	\$ 5.00	\$ -	\$ -	\$ -	
348720	9 months - under 2 yrs	Jul-2017	\$ 7.70	\$ 6.36	\$ 0.64	\$ 7.00	
348720	2yrs - under 5 yrs	Jul-2017	\$ 9.90	\$ 8.18	\$ 0.82	\$ 9.00	
348720	2yrs - under 5 yrs - Group discount over 20 people (School hours only)	Jul-2017	\$ 6.60	\$ 6.36	\$ 0.64	\$ 7.00	
348720	5 yrs - under 12 yrs	Jul-2017	\$ 12.10	\$ 10.00	\$ 1.00	\$ 11.00	
348720	5 yrs - under 12 yrs - Group discount over 20 people (School hours only)	Jul-2017	\$ 8.80	\$ 8.18	\$ 0.82	\$ 9.00	
	Adults	Jul-2017	<i>no charge</i>			<i>no charge</i>	
348720	Party Packages - Includes Play entry and food	Jul-2017	<i>various</i>		<i>GST applicable</i>	<i>various</i>	
348720	Party Room Hire (In addition to party package fee) – per 90 mins	Jul-2017	\$ 33.00	\$ 45.45	\$ 4.55	\$ 50.00	
348720	Party Table Hire (In addition to party package fee) – per 90 mins	Jul-2017	\$ 17.60	\$ 20.00	\$ 2.00	\$ 22.00	
348720	Indoor play space - Hire of facility (no kiosk) - Per Hour	Jul-2017	\$ 330.00	\$ 272.73	\$ 27.27	\$ 300.00	
348720	Programs per Session (Up to Max per session)	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00	
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	
Youth Facility							
348710	Programs per Session (Up to Max per session)	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00	
TRUST	Hire equipment bond	Jul-2017	<i>Student Card or ID</i>			<i>Student Card or ID</i>	
348710	Indoor function room - Community 8am - 5pm	Jul-2017	\$ 38.00	\$ 34.55	\$ 3.45	\$ 38.00	

5. Fees And Charges Set By Council		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Account number	Description		\$	\$	\$	\$
348710	Indoor function room - Community 5pm - midnight	Jul-2017	\$ 48.00	\$ 43.64	\$ 4.36	\$ 48.00
348710	Indoor function room - Commercial 8am - 5pm	Jul-2017	\$ 73.00	\$ 66.36	\$ 6.64	\$ 73.00
348710	Indoor function room - Commercial 5pm - midnight	Jul-2017	\$ 93.00	\$ 84.55	\$ 8.45	\$ 93.00
TRUST	Bond - to a maximum of \$10,000. Applied as per bond assessment matrix	Jul-2017	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00

Wickham Recreation Precinct

Aquatic

351130	Infant 0-4 Years **free with a paying adult **	Jul-2017	<i>no charge</i>			<i>no charge</i>
351130	Child / Concession 5-15 Years	Jul-2017	\$ 1.00	\$ 1.36	\$ 0.14	\$ 1.50
351130	Adult 16+	Jul-2017	\$ 2.50	\$ 2.73	\$ 0.27	\$ 3.00
351130	Family Pass (2 Adults + 2 Children or 1 Adult + 4 Children)	Jul-2017	\$ 5.00	\$ 6.36	\$ 0.64	\$ 7.00
351130	Child 10 Entry Multi Pass	Jul-2017	\$ 9.00	\$ 12.27	\$ 1.23	\$ 13.50
351130	Adult 10 Entry Multi Pass	Jul-2017	\$ 22.50	\$ 24.55	\$ 2.45	\$ 27.00
351130	Concession 10 Entry Multi Pass	Jul-2017	\$ 9.00	\$ 12.27	\$ 1.23	\$ 13.50
351130	Lane Hire- 1 x 25m Commercial/ hr	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
351130	Lane Hire- 1x 25m Community/ hr	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00

Memberships

351130	Aquatics Only 6 Months (Concessions 10% discount)	Jul-2017	\$ 60.00	\$ 63.64	\$ 6.36	\$ 70.00
351130	Aquatics Only 12 Months (Concessions 10% discount)	Jul-2017	\$ 90.00	\$ 90.91	\$ 9.09	\$ 100.00
351120	Gymnasium Only 1 month (Concessions 10% discount)	Jul-2017	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00
351120	Gymnasium Only 3 months (Concessions 10% discount)	Jul-2017	\$ 170.00	\$ 154.55	\$ 15.45	\$ 170.00
351120	Gymnasium Only 6 months (Concessions 10% discount)	Jul-2017	\$ 290.00	\$ 263.64	\$ 26.36	\$ 290.00
351120	Gymnasium Only 12 months (Includes FREE Health & Fitness Assessment and Personalised Program) (Concessions 10% discount)	Jul-2017	\$ 520.00	\$ 472.73	\$ 47.27	\$ 520.00
351120	Group fitness Only 1 month (Concessions 10% discount)	Jul-2017	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00
351120	Group fitness Only 3 months (Concessions 10% discount)	Jul-2017	\$ 210.00	\$ 190.91	\$ 19.09	\$ 210.00
351120	Group fitness Only 6 months (Concessions 10% discount)	Jul-2017	\$ 350.00	\$ 318.18	\$ 31.82	\$ 350.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Account number	Description		\$	\$	\$	\$
351120	Group fitness Only 12 months (Includes FREE Health & Fitness Assessment and Personalised Program) (Concessions 10% discount)	Jul-2017	\$ 600.00	\$ 545.45	\$ 54.55	\$ 600.00
351120	Full Membership Only 1 month (Concessions 10% discount)	Jul-2017	\$ 144.00	\$ 130.91	\$ 13.09	\$ 144.00
351120	Full Membership Only 3 months (Concessions 10% discount)	Jul-2017	\$ 304.00	\$ 276.36	\$ 27.64	\$ 304.00
351120	Full Membership Only 6 months (Concessions 10% discount)	Jul-2017	\$ 512.00	\$ 465.45	\$ 46.55	\$ 512.00
351120	Full Membership Only 12 months (Includes FREE Health & Fitness Assessment and Personalised Program) (Concessions 10% discount)	Jul-2017	\$ 940.00	\$ 854.55	\$ 85.45	\$ 940.00
351120	Family (2 Adults and 2 Children, U14yrs, no group fitness for U14's) (Concessions 10% discount)	Jul-2017	\$ 1,500.00	\$ 1,363.64	\$ 136.36	\$ 1,500.00
351120	Each additional Child (U14yrs)	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
351120	Each individual 14-18yrs (No Fob to be issued)	Jul-2017	\$ 200.00	\$ 181.82	\$ 18.18	\$ 200.00
351120	Single (Concessions 10% discount)	Jul-2017	\$ 560.00	\$ 509.09	\$ 50.91	\$ 560.00
351120	Combo (gym / aquatic only) Only 1 month (Concessions 10% discount)	Jul-2017	\$ 90.00	\$ 100.00	\$ 10.00	\$ 110.00
351120	Combo (gym / aquatic only) Only 3 months (Concessions 10% discount)	Jul-2017	\$ 185.00	\$ 186.36	\$ 18.64	\$ 205.00
351120	Combo (gym / aquatic only) Only 6 months (Concessions 10% discount)	Jul-2017	\$ 320.00	\$ 309.09	\$ 30.91	\$ 340.00
351120	Combo (gym / aquatic only) Only 12 months (Includes FREE Health & Fitness Assessment and Personalised Program) (Concessions 10% discount)	Jul-2017	\$ 560.00	\$ 527.27	\$ 52.73	\$ 580.00
351120	Play Program Membership (unlimited) 3 Months	Jul-2017		\$ 72.73	\$ 7.27	\$ 80.00
351120	Play Program Membership (unlimited) 6 Months	Jul-2017		\$ 145.45	\$ 14.55	\$ 160.00
351120	Play Program Membership (unlimited) 12 Months	Jul-2017		\$ 290.91	\$ 29.09	\$ 320.00

Note: * CASUAL: 14-15yrs may use the gym in casual hours via reception when attending with a supervised paying adult (18yrs+) @ concession rate.
 * 16-17yrs may use the gym in casual hours via reception @ concession rate.
 * 14-17yrs may purchase gym memberships @ concession rate, they will not receive a fob access, and must still be accompanied out of hours by a paying member 18yrs+

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Personal Training						
351120	30 min Session	Jul-2017	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00
351120	10 Pass 30 min Session (1 free)	Jul-2017	\$ 360.00	\$ 290.91	\$ 29.09	\$ 320.00
351120	60 min Session	Jul-2017	\$ 66.00	\$ 60.00	\$ 6.00	\$ 66.00
351120	10 Pass 60 min Session (1 free)	Jul-2017	\$ 594.00	\$ 480.00	\$ 48.00	\$ 528.00
351120	30 min Group PT Session (per person)	Jul-2017	\$ 32.00	\$ 29.09	\$ 2.91	\$ 32.00
351120	30 min Group PT Session (per person) - 10 Pack (1 free)	Jul-2017	\$ 288.00	\$ 232.73	\$ 23.27	\$ 256.00
351120	60 min Group PT Session (per person)	Jul-2017	\$ 52.00	\$ 47.27	\$ 4.73	\$ 52.00
351120	60 min Group PT Session (per person) - 10 Pack (1 free)	Jul-2017	\$ 468.00	\$ 378.18	\$ 37.82	\$ 416.00
351120	Health & Fitness Assessment – 30mins	Jul-2017	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00
351120	Personalised Program (included FREE with 12mth membership and upon renewal)	Jul-2017		\$ -	\$ -	\$ -
351120	Skin Fold Analysis	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00

- Note: * All PT clients MUST have H&F assessment with PT 30mins + purchase program. (Gym + H&F + Program + PT Session)
 * Group PT Session allow minimum of 2 people and maximum 6 people per session
 * For small group each member must have H&F assessment + pay for 1 x group program. (Gym + H&F + each + Group Program + Group PT)
 * Casual teen users may access PT sessions (Gym + H&F + program + PT session)
 * No discount applies for teens/ concession cardholders participating in PT sessions

Health & Fitness

351120	Gymnasium Casual	Jul-2017	\$ 10.00	\$ 10.91	\$ 1.09	\$ 12.00
351120	Gymnasium Casual - Concession	Jul-2017	\$ 7.00	\$ 8.18	\$ 0.82	\$ 9.00
351120	Group Fitness Casual Session	Jul-2017	\$ 12.00	\$ 12.73	\$ 1.27	\$ 14.00
351120	Group Fitness 10 x GF Pack (1 free)	Jul-2017	\$ 108.00	\$ 114.55	\$ 11.45	\$ 126.00
351120	Group Fitness Teen Gym Sessions	Jul-2017	\$ 6.00	\$ 6.36	\$ 0.64	\$ 7.00

- Note: * 14-&15 yrs may attend non-weight bearing Group Fitness Classes
 * 16yrs+ may attend all Group Fitness Classes
 * No discount applies for teens/ concession cardholders participating in Group Fitness Classes

Sports Halls and Programs

351111	Community Court Hire Per Hour - Off Peak (8:00am-5:00pm)	Jul-2017	\$ 16.00	\$ 15.00	\$ 1.50	\$ 16.50
351111	Community Court Hire Per Hour- Peak (5:00pm-10:00pm)	Jul-2017	\$ 21.00	\$ 19.55	\$ 1.95	\$ 21.50
351111	Commercial Court Hire Per Hour- Off Peak (8:00am-5:00pm)	Jul-2017	\$ 32.00	\$ 30.00	\$ 3.00	\$ 33.00
351111	Commercial Court Hire Per Hour- Peak (5:00pm-10:00pm)	Jul-2017	\$ 52.00	\$ 48.18	\$ 4.82	\$ 53.00

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$

Note: * Community Court Hire relates to Tennis, Netball, Basketball or Indoor Cricket Hire. Junior Fees at 50% of Regular fee

Ovals & Ground Fees

351110	Community Oval Hire Per Hour Off Peak (8am-5pm)	Jul-2017	\$ 9.00	\$ 9.09	\$ 0.91	\$ 10.00
351110	Community Oval Hire Per Hour Peak (5pm-10pm)	Jul-2017	\$ 19.00	\$ 17.73	\$ 1.77	\$ 19.50
351110	Community Oval Hire Per Day	Jul-2017	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00
351110	Commercial Oval Hire Per Hour	Jul-2017	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00
351111	Commercial Oval Hire Per Day	Jul-2017	\$ 550.00	\$ 500.00	\$ 50.00	\$ 550.00
351110	Ground Fees - Seasonal Bookings: Number of uses per week X Number of players X Number of weeks booked X Rate	Jul-2017	\$ 0.80	\$ 0.73	\$ 0.07	\$ 0.80
351110	Ground Fee Junior Teams 50% of Applicable Rate	Jul-2017				50%

Other Programs

351120	Program Fees - Maximum per session - child	Jul-2017	\$ 12.00	\$ 13.64	\$ 1.36	\$ 15.00
351120	Program Fees - Maximum per session - Adult	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00

Transport

Reinstatements

444790	Reinstatements	Jul-2017	cost plus 12.50%	cost plus 12.50%	\$ -	cost plus 12.50%
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Camping Fees

384710/ 384711	Nature Based Camping site per night (paid in advance)	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
384710/ 384711	Nature Based Camping site per 7 nights (paid in advance - Max 28 nights in 3 month period)	Jul-2017	\$ 90.00	\$ 81.82	\$ 8.18	\$ 90.00
Various	Works on demand including Fire or Cyclone non-compliance (Contractor)	Jul-2017	cost plus 12.50% - GST applicable		GST applicable	cost plus 12.50% - GST applicable

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL \$	FEE \$	GST \$	TOTAL \$
Building Licence Fees						
500201	Building Permit Application - minimum fee	Jul-2017	\$ 96.00	\$ 96.00	\$ -	\$ 96.00
500201	Uncertified - Building Class 1 & 10, 0.32% of the estimated value of the authorised work as determined by the Local Government (min \$96)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
500201	Certified - Building Class 1 & 10, 0.19% of the estimated value of the authorised work as determined by the Local Government (min \$96)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
500201	Certified - Building Class 2 to 9, 0.09% of the estimated value of the authorised work as determined by the Local Government (min \$96)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
500201	Sign Licence (per sign)	Jul-2017	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
500201	Building Approval Certificate - minimum fee (\$96) or:	Jul-2017	\$ 96.00	\$ 96.00	\$ -	\$ 96.00
500201	Building Class 1 & 10, 0.38% of the estimated value of the unauthorised work as determined by the Local Government (not less than \$96)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
500201	Building Class 2 to 9, 0.18% of the estimated value of the unauthorised work as determined by the Local Government (not less than \$96)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
500201	Contract Services - Coordinator Building Services (hourly rate)	Jul-2017	\$ 250.00	\$ 230.91	\$ 23.09	\$ 254.00
500201	Contract Services - Senior Building Surveyor (hourly rate)	Jul-2017	\$ 180.00	\$ 166.36	\$ 16.64	\$ 183.00
500201	Travelling - per kilometre (as per Government rates)	Jul-2017	\$ 0.77	\$ 0.70	\$ 0.07	\$ 0.77
500201	Occupancy Permit (Modify, Temporary or Replace) Min \$96 or:	Jul-2017	\$ 96.00	\$ 96.00	\$ -	\$ 96.00
500201	Occupancy Permit (Unauthorised Work - 0.18% of the construction value) Min \$96	Jul-2017	<i>as calculated</i>			<i>as calculated</i>
500201	Occupancy Permit / Or Building Approval Certificate (Strata Application - Min \$105.80 or \$10.60 per strata unit (whichever the greater)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>

5. Fees And Charges Set By Council Account number Description		Effective as of	2016/2017			2017/2018	
			TOTAL	FEE	GST	TOTAL	
			\$	\$	\$	\$	
500201	Certificate of construction compliance (First hour or part there of \$165, Every hour thereafter or part thereof \$96).	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Certificate of design compliance - Class 2-9 (\$450.00 + 0.1% Estimated value of construction)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Demolition Permit - Class 1 or 10 (Min \$96)	Jul-2017	\$ 96.00	\$ 96.00	\$ -	\$ 96.00	
500201	Demolition Permit - Class 2-9 Per Storey (Min \$96 per Storey)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Request for additional building service/advice (First hour or part there of \$165, Every hour thereafter or part thereof \$90).	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Extension of time application - Building or Demolition Permit, Building Approval or Occupancy Certificate (Min \$96)	Jul-2017	\$ 96.00	\$ 96.00	\$ -	\$ 96.00	
500201	Application as defined in Regulation 31	Jul-2017	<i>as per regulations</i>	\$ -	\$ -	<i>as per regulations</i>	
500201	Park homes on Caravan Parks & Camping Grounds (Refer to Certified and Uncertified Building Permits)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Retrieval of Building License Plans - Electronic Version Only Via Email (< 10MB)	Jul-2017	<i>Cost plus \$15 per license/permit requested</i>			<i>Cost plus \$15 per license/permit requested</i>	
500201	Retrieval of Building Approvals - Electronic on CD \$25.50 initial disk plus \$15.00 for each additional approval retrieved.	Jul-2017	<i>Cost plus \$25 initial disk, plus \$15 per additional approval</i>			<i>Cost plus \$25.50 initial disk, plus \$15 per additional approval</i>	
500201	Retrieval of Building License Plans - Hard Copy Version (from Perth)	Jul-2017	<i>cost plus \$70</i>			<i>cost plus \$71</i>	
500201	Certificate of Building Compliance (Unauthorised Works)– Class 2-9 (\$1000 + 0.1% of the Estimated Value of Construction)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Certificate of Building Compliance (Unauthorised Works) – Class 1 & 10 (\$500 + 0.1% of the Estimated Value of Construction)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	
500201	Certificate of Building Compliance (Strata Applications) – (\$167.50 first hour + \$97.50 for each hour thereafter.)	Jul-2017	<i>as calculated</i>			<i>as calculated</i>	

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL \$	FEE \$	GST \$	TOTAL \$
Application for Plan Search						
500205	Plan search Fee for residential or commercial	Jul-2017	\$ 35.00	\$ 36.50	\$ -	\$ 36.50
500205	Copying Fee	Jul-2017	<i>no charge</i>			<i>no charge</i>
500205	Photocopying - Residential Building Approval(\$30.50 min additional copy fees apply depending on document length)	Jul-2017	<i>\$30 minimum (includes Permit, CDC and 5 x A3 plan pages)</i>			<i>\$30.50 minimum (includes Permit, CDC and 5 x A3 plan pages)</i>
500205	Photocopying - Commercial /Industrial Building Approvals (\$51.00 min additional copy fees apply depending on document length)	Jul-2017	<i>\$50 Minimum (includes Permit, CDC, and 5x A1 plan pages)</i>			<i>\$51 Minimum (includes Permit, CDC, and 5x A1 plan pages)</i>
500205	Photocopying- A4 Bond Paper	Jul-2017	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
500205	Photocopying - A3 Bond Paper	Jul-2017	\$ 1.50	\$ 1.50	\$ -	\$ 1.50
500205	Photocopying - A2 Bond Paper	Jul-2017	\$ 3.00	\$ 3.00	\$ -	\$ 3.00
500205	Photocopying - A1 Bond Paper	Jul-2017	\$ 6.00	\$ 6.00	\$ -	\$ 6.00
500205	Photocopying - B1 Bond Paper	Jul-2017	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
500205	Photocopying - A0 Bond Paper	Jul-2017	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
Private Swimming Pool Inspection Fees						
500204	Four Yearly Inspections	Jul-2017	\$ 112.00	\$ 112.00	\$ -	\$ 112.00
500204	Annual charge (1/4 of four yearly fee)	Jul-2017	\$ 28.00	\$ 28.00	\$ -	\$ 28.00
500204	Client Initiated Inspection Fee	Jul-2017	\$ 165.00	\$ 165.00	\$ -	\$ 165.00

5. Fees And Charges Set By Council

Account Description
number

Other Property And Services

Private Works

		2016/2017			2017/2018	
Effective	TOTAL	FEE	GST	TOTAL		
as of	\$	\$	\$	\$		
444710	Private Works	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
444710	Community Service Signs (White on Blue)	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
444710	Install sign/s on existing post/s	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
444710	Install sign on one new post	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
444710	Install sign on two new posts	Jul-2017	<i>at cost plus 12.50% - GST applicable</i>	<i>at cost plus 12.50%</i>	<i>GST applicable</i>	<i>at cost plus 12.50% - GST applicable</i>
444710	Sale of standpipe water	Jul-2017	<i>Water Corporation cost for regional non-residential customers plus 12.5% - GST not applicable</i>	<i>Water Corporation cost for regional non-residential customers plus 12.5% - GST not applicable</i>	<i>GST not applicable</i>	<i>Water Corporation cost for regional non-residential customers (GST not applicable) plus 12.5% admin fee (GST applicable)</i>
470700	Kerb/verge inspection and maintenance contribution – residential alterations (Class 1 &10) >\$20,000	Jul-2017	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
470700	Kerb/verge inspection and maintenance contribution – Below Ground Swimming Pool installation	Jul-2017	\$ 150.00	\$ 150.00	\$ -	\$ 150.00
470700	Kerb/verge inspection and maintenance contribution – New residential construction (Class 1)	Jul-2017	\$ 200.00	\$ 200.00	\$ -	\$ 200.00
470700	Kerb/verge inspection and maintenance contribution – Multi-residential and Commercial Construction (Class 2 to 9)	Jul-2017	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
470710	Traffic Management Plans	Jul-2017		\$ 50.00	\$ 5.00	\$ 55.00
470710	Standard permit to work on road	Jul-2017		\$ 86.36	\$ 8.64	\$ 95.00
470710	Full road closure	Jul-2017		\$ 163.64	\$ 16.36	\$ 180.00
470710	Permit to work in City Reserve	Jul-2017		\$ 86.36	\$ 8.64	\$ 95.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number <u>Community</u>		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
310765	Community Art Exhibition	Jul-2017	\$ 220.00	\$ 200.00	\$ 20.00	\$ 220.00
Events						
300710	Entry Fees	Jul-2017	\$ 35.00	\$ 40.91	\$ 4.09	\$ 45.00
300710	Cossack Art Awards Maximum Event Ticket	Jul-2017		\$ 136.36	\$ 13.64	\$ 150.00
300780	Cossack Art Awards Commission on Artwork	Jul-2017	27.50%			30.00%
312710	Arts & Culture Program Maximum Ticket - Live Shows	Jul-2017	\$ 44.00	\$ 272.73	\$ 27.27	\$ 300.00
312710	Arts & Culture Program Administration Fee per ticket sold	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
310773	Red Earth Arts Festival Maximum Ticket - Child/Concess/Adult	Jul-2017	\$ 39.00	\$ 272.73	\$ 27.27	\$ 300.00
310773	Red Earth Arts Festival Administration Fee per ticket sold	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
310761	Moonrise Cinema Maximum Ticket Price - Adult	Jul-2017	\$ 16.00	\$ 14.55	\$ 1.45	\$ 16.00
310761	Moonrise Cinema Maximum Ticket Price - Child	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
310761	Moonrise Cinema Maximum Ticket Price - Concession	Jul-2017	\$ 13.00	\$ 11.82	\$ 1.18	\$ 13.00
310761	Moonrise Cinema Maximum Ticket Price - Group	Jul-2017	\$ 14.40	\$ 13.09	\$ 1.31	\$ 14.40
310761	Moonrise Cinema Administration Fee per ticket sold	Jul-2017	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
310761	Administration fee on third party events	Jul-2017	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Landing Fees						
460710	Landing Fee - Charged per tonne MTOW; All Aircraft 15,000kg or more	Jul-2017	\$ 41.90	\$ 38.66	\$ 3.87	\$ 42.53
460710	Landing Fee - Charged per tonne MTOW; All Aircraft 5,701kg to 14,999kg	Jul-2017	\$ 23.30	\$ 21.50	\$ 2.15	\$ 23.65
460710	Landing Fee - Charged per tonne MTOW; All Aircraft 5,700 or less	Jul-2017	\$ 5.80	\$ 5.35	\$ 0.54	\$ 5.89
460710	Minimum Landing Fee	Jul-2017	N/A	\$ 18.18	\$ 1.82	\$ 20.00
Heavy Charter						
460710	WSO provision, inspections x 2, U/S marker placement and removal and supervision of VIC holders, forwarding application forms transferring data into system, producing VIC pass, Coordination of parking, NOTAM issuing and pavement concession approval	Jul-2017	\$ 1,981.60	\$ 1,808.66	\$ 180.87	\$ 1,989.53
Pricing Arrangements						
PA	Pricing arrangement (PA) - CofK reserves the right to establish PA, incorporating elements of the standard fees listed above, with partners based on commercial arrangements.	Jul-2017	<i>as per agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per agreement - GST applicable</i>
LTPA	Long term pricing arrangement (LTPA) – CofK reserves the right to establish LTPA, incorporating elements of the standard fees listed above, with partners based on commercial arrangements. \$ = By Agreement.	Jul-2017	<i>as per agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per agreement - GST applicable</i>

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective	TOTAL	FEE	GST	TOTAL
		as of	\$	\$	\$	\$
Aircraft Parking Fees						
460710	Charged per tonne MTOW/per day for aircrafts 5,700kg or more, overnight on main apron.	Jul-2017	\$ 2.90	\$ 2.65	\$ 0.26	\$ 2.91
Passenger Service Charge						
460710	Charged per passenger (arriving and departing)	Jul-2017	\$ 13.10	\$ 12.09	\$ 1.21	\$ 13.30
460710	Passenger Service Charge - Children Under 12 Concession 50% (\$13.10 x 50%)	Jul-2017	\$ 6.60	\$ 6.03	\$ 0.60	\$ 6.63
460710	Common user check in counter	Jul-2017	N/A	\$ 5.00	\$ 0.50	\$ 5.50
Airside Attendance						
460710	ARO Airside Escort or Work Safety Officer, attendance to operator's aircraft, follow me, contractor supervision etc. charged per hour during operational hours (weekdays 5:00 to 17:30)	Jul-2017	\$ 81.70	\$ 74.27	\$ 7.43	\$ 81.70
460710	ARO Airside Escort or Work Safety Officer, attendance to operator's aircraft, follow me, contractor supervision etc. charged per hour outside of operational hours (weekdays before 5:00 or after 17:30 and on weekends)	Jul-2017	N/A	\$ 100.00	\$ 10.00	\$ 110.00
Airside Environmental Charge						
460710	Where aircraft operators are responsible and do not complete their own clean up to the Airport's satisfaction, we will clean up any fuel or oil spills at the following hourly rates. This Charge applies only to clean up of fuel and oil on the Airport. In addition, consumables will be charged at cost.(weekdays 5:00 to 17:30)	Jul-2017	\$ 81.70	\$ 74.27	\$ 7.43	\$ 81.70
460710	Where aircraft operators are responsible and do not complete their own clean up to the Airport's satisfaction, we will clean up any fuel or oil spills at the following hourly rates. This Charge applies only to clean up of fuel and oil on the Airport. In addition, consumables will be charged at cost.(weekdays before 5:00 or after 17:30 and on weekends)	Jul-2017	N/A	\$ 100.00	\$ 10.00	\$ 110.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$

Security and Compliance

TRUST	Airport Carpark Access Card and Authorised User Pass (Bond)	Jul-2016	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
460710	Airport Terminal Access Card Replacement	Jul-2016	\$ 50.90	\$ 50.00	\$ 5.00	\$ 55.00
460710	Airport EKA Key Replacements	Jul-2016	\$ 256.50	\$ 236.36	\$ 23.64	\$ 260.00
460710	ASIC Cards (payable in advance) per card	Jul-2017	\$ 256.50	\$ 236.36	\$ 23.64	\$ 260.00
460710	ASIC Cards Replacement (per card)	Jul-2017	\$ 103.70	\$ 95.45	\$ 9.55	\$ 105.00
TRUST	ASIC Card (Bond)	Jul-2017	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
460710	Airside Drivers Licence Category 1 & 2 - New (24mnth)	Jul-2017	\$ 40.70	\$ 37.73	\$ 3.77	\$ 41.50
460710	Airside Drivers Licence Category 3 - New (24mnth)	Jul-2017		\$ 54.55	\$ 5.45	\$ 60.00
460710	Airside Drivers Licence Renewal (24mnth)	Jul-2017	\$ 20.30	\$ 19.09	\$ 1.91	\$ 21.00
460710	Visitor's Identification Card Pass (per card)	Jul-2017	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00

Karratha Terminal Lease Income

460712	Lease Income-Terminal	Jul-2017	<i>as per lease agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per lease agreement - GST applicable</i>
460712	Terminal advertising (per contract)	Jul-2017	<i>as per lease agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per lease agreement - GST applicable</i>
460712	Lease Income-External of Terminal	Jul-2017	<i>as per lease agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per lease agreement - GST applicable</i>
460712	Car parking Bays (Exclusive Use) Per Bay/Per Annum	Jul-2017	<i>as per lease agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per lease agreement - GST applicable</i>
460711	Rental Car Meeting & Greeting Rights (\$5,772.60 pa Or 8.5% Of Airport Turnover As Per Leases With Existing Rental Car Operators)	Jul-2017	\$ 5,772.60	\$ 5,326.54	\$ 532.65	\$ 5,859.19

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$
Karratha Terminal - Other						
460712	Hire of Meeting Room 1 - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 50.90	\$ 47.00	\$ 4.70	\$ 51.70
460712	Hire of Meeting Rooms 1 and 2 - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 76.30	\$ 70.45	\$ 7.05	\$ 77.50
460712	Hire of Meeting Room A - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 111.90	\$ 103.27	\$ 10.33	\$ 113.60
460712	Hire of Meeting Room A. (in excess of 3 hours - per hour and part thereof)	Jul-2017	\$ 91.50	\$ 84.55	\$ 8.45	\$ 93.00
460712	Hire of Meeting Room D - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 474.90	\$ 438.18	\$ 43.82	\$ 482.00
Karratha Terminal - Other (Continued)						
460712	Hire of Meeting Room D - per hour and part thereof. (in excess of 3 hours - per hour and part thereof)	Jul-2017	\$ 254.30	\$ 234.55	\$ 23.45	\$ 258.00
460712	Hire of Meeting Room A and D - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 340.70	\$ 314.55	\$ 31.45	\$ 346.00
460712	Hire of Rental Booth, Community Rate - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 24.10	\$ 22.27	\$ 2.23	\$ 24.50
460712	Hire of Rental Booth, Commercial Rate - per hour and part thereof. (Minimum 3 hours)	Jul-2017	\$ 31.30	\$ 29.09	\$ 2.91	\$ 32.00
Security and Screening Charge						
460770	Provision of Safety & Security costs for 2 lanes charged per departing passenger.	Jul-2017	\$ 15.50	\$ 12.61	\$ 1.26	\$ 13.87

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

5. Fees And Charges Set By Council Account Description number		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
			\$	\$	\$	\$

Economic Services

460770	Reimbursement Recoverables - Annual Service Charge - Water - Potable	Jul-2017	\$ 2,155.50	\$ 1,988.94	\$ 198.89	\$ 2,187.83
460770	Reimbursement Recoverables - Annual Service Charge - Power	Jul-2017	\$ 2,146.40	\$ 1,980.55	\$ 198.05	\$ 2,178.60
460770	Reimbursement Recoverables - Annual Service Charge - Sewer Connection	Jul-2017	\$ 1,077.20	\$ 993.96	\$ 99.40	\$ 1,093.36
460770	Reimbursement Recoverables - Terminal Outgoings	Jul-2017	<i>as per agreement - GST applicable</i>		<i>GST applicable</i>	<i>as per agreement - GST applicable</i>
420710	Roadside billboard advertising (Office of Road Safety)	Jul-2017	\$ 1,282.74	\$ 1,183.62	\$ 118.36	\$ 1,301.98

Parking and Ground Transport

Short Term Parking

460710	0-60 mins Free	Jul-2017	<i>no charge</i>			<i>no charge</i>
460710	1-2 hrs	Jul-2017	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
460710	2-3 hrs	Jul-2017	\$ 7.00	\$ 6.36	\$ 0.64	\$ 7.00
460710	3-4 hrs	Jul-2017	\$ 8.00	\$ 7.27	\$ 0.73	\$ 8.00
460710	4-5 hrs	Jul-2017	\$ 9.00	\$ 8.18	\$ 0.82	\$ 9.00
460710	5-6 hrs	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
460710	6-7 hrs	Jul-2017	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00
460710	7-8 hrs	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
460710	Per day thereafter	Jul-2017	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00

Long Term Parking

460710	1 day	Jul-2017	\$ 14.00	\$ 14.55	\$ 1.45	\$ 16.00
460710	2 days	Jul-2017	\$ 28.00	\$ 29.09	\$ 2.91	\$ 32.00
460710	3 days	Jul-2017	\$ 42.00	\$ 43.64	\$ 4.36	\$ 48.00
460710	4 days	Jul-2017	\$ 56.00	\$ 58.18	\$ 5.82	\$ 64.00
460710	5 days	Jul-2017	\$ 70.00	\$ 72.73	\$ 7.27	\$ 80.00
460710	6 days	Jul-2017	\$ 84.00	\$ 87.27	\$ 8.73	\$ 96.00
460710	7 days	Jul-2017	\$ 98.00	\$ 101.82	\$ 10.18	\$ 112.00
460710	8-14 days (per day)	Jul-2017	\$ 12.00	\$ 12.73	\$ 1.27	\$ 14.00
460710	Per day thereafter	Jul-2017	\$ 10.00	\$ 10.91	\$ 1.09	\$ 12.00

Notes To And Forming Part Of The Budget
For The Year Ending 30 June 2018

		2016/2017			2017/2018	
		Effective as of	TOTAL	FEE	GST	TOTAL
Account number	Description		\$	\$	\$	\$

Parking Concession

460710	Discount of 50% on applicable car parking fees for concession card holders (Seniors Health Card, Health Care Card, Pensioner Card and PATS patients).	Jul-2017	50.00% of applicable parking fee		GST applicable	50.00% of applicable parking fee
460710	Provide one (x1) free 3 Day Long Term Airport Carpark Parking pass to owner occupiers in Point Samson, Wickham and Roebourne.	Jul-2017	as per description		GST applicable	as per description

Other Charges

460710	Lost Ticket	Jul-2017	\$ 200.00	\$ 181.82	\$ 18.18	\$ 200.00
460710	Lost Ticket Admin Fee	Jul-2017	\$ 35.00	\$ 31.82	\$ 3.18	\$ 35.00
460710	Processing fee - American express	Jul-2017	transaction amount plus 1.65%			transaction amount plus 1.65%

Bus Parking Fees - (Authorised Buses Only *)

* ALL Buses are required to have authorised permits, as issued through Airport Management

460710	0 - 30 minutes	Jul-2017	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
460710	31 - 40 minutes	Jul-2017	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
460710	41 - 50 minutes	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
460710	51 minutes to 1 hour	Jul-2017	\$ 75.00	\$ 68.18	\$ 6.82	\$ 75.00
460710	> 1 hour and every hour thereafter or part thereof	Jul-2017	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00
460710	Authorised Bus Pass (1)	Jul-2017	\$ 500.00	\$ 454.55	\$ 45.45	\$ 500.00
460710	Authorised Bus Pass (2)	Jul-2017	\$ 1,000.00	\$ 909.09	\$ 90.91	\$ 1,000.00
TRUST	Authorised User Pass (one off fee for swipe card)	Jul-2017	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00

Roebourne Airstrip

464711	Hangar Lease Per Square Metre Per Annum	Jul-2017	\$ 12.80	\$ 11.82	\$ 1.18	\$ 13.00
464711	Other Lease Income	Jul-2017	as per lease agreement - GST applicable		GST applicable	as per lease agreement - GST applicable

6 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 17 July 2017 at 6:30pm at Council Chambers - Welcome Road, Karratha.