



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council will be held  
in the Roebourne Community Hall, Roebourne  
on Monday, 21 August 2017**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING .....	7
2	PUBLIC QUESTION TIME.....	7
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	7
4	REQUESTS FOR LEAVE OF ABSENCE .....	8
5	DECLARATIONS OF INTEREST .....	8
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	9
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....	9
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	10
9	EXECUTIVE SERVICES.....	11
10	CORPORATE SERVICES .....	13
10.1	FINANCIAL STATEMENT FOR PERIOD ENDING 30 JUNE 2017 .....	13
10.2	LIST OF ACCOUNTS JULY 2017 .....	33
10.3	PROPOSAL TO CHANGE THE METHOD OF RATING FROM UNIMPROVED VALUE TO GROSS RENTAL VALUE FOR MINING, PETROLEUM AND RESOURCE INTERESTS.....	73
10.4	AUDIT AND ORGANISATIONAL RISK COMMITTEE – JULY 2017.....	75
10.5	KEY PERFORMANCE MEASURES 2016-17 .....	79
10.6	CITY OF KARRATHA PROPOSED CEMETERIES LOCAL LAW 2017 .....	89
10.7	REVIEW OF EXECUTION OF DOCUMENTS POLICY CG10 .....	93
11	COMMUNITY SERVICES .....	97
11.1	MAJOR EVENTS SPONSORSHIP AND ATTRACTION POLICY PROPOSAL - CS22 .....	97
11.2	WICKHAM COMMUNITY HUB NOT FOR PROFIT OFFICES.....	103
10.3	PROPOSAL TO CHANGE THE METHOD OF RATING FROM UNIMPROVED VALUE TO GROSS RENTAL VALUE FOR MINING, PETROLEUM AND RESOURCE INTERESTS.....	111
12	DEVELOPMENT SERVICES .....	117
12.1	BUILDING SERVICES – ADDITIONAL SERVICE & ASSOCIATED FEE .....	117

12.2	PROPOSED STEP UP/STEP DOWN MENTAL HEALTH RESIDENTIAL FACILITY - EVALUATION OF SITES.....	121
12.3	ROEBOURNE BUILT HERITAGE FEASIBILITY STUDY.....	127
12.4	FINAL ADOPTION OF LOCAL PLANNING POLICY DP22 - ADVERTISING SIGNS AND COUNCIL POLICY DR08 – SIGNS ON PUBLIC LAND.....	133
12.5	REQUESTED ALLOCATION OF PORTIONS OF THE AIRPORT RESERVE TO PROVIDE FOR THE ESTABLISHMENT OF NEW ENTERPRISES .....	137
12.6	SCHEME AMENDMENT 39 – WORKFORCE ACCOMMODATION.....	143
13	STRATEGIC PROJECTS & INFRASTRUCTURE .....	151
13.1	HANGER TENDER AND CONSTRUCTION – KARRATHA AIRPORT LA31 .....	151
13.2	MINOR WORKS – EMERGENCY EVACUATION LIGHTING, FIRE PROTECTION SYSTEMS AND EQUIPMENT .....	159
13.3	JOHNS CREEK BOAT RAMP JETTY .....	163
13.4	PURCHASE OF 35-36 TONNE EXCAVATOR .....	169
13.5	7 MILE LANDFILL CLASS 3 CELL CONSTRUCTION.....	173
14	ITEMS FOR INFORMATION ONLY.....	181
14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	182
14.2	CONCESSIONS ON FEES FOR COUNCIL FACILITIES 17-18 FINANCIAL YEAR	183
14.3	MONTHLY BUILDING STATISTICS.....	184
14.4	PLANNING DECISIONS ISSUED.....	187
14.5	MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....	195
14.6	MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – JULY 2017 .....	197
14.7	ECONOMIC DEVELOPMENT UPDATE.....	199
14.8	SAFER COMMUNITIES PARTNERSHIP ANNUAL REPORT 2016 – 2017 INCLUDING QUARTER APRIL TO JUNE 2017 .....	201
14.9	COMMUNITY SERVICES UPDATE JULY 2017.....	203
14.10	WASTE SERVICES DATA .....	214
14.11	AIRPORT SERVICES DATA .....	218
14.12	MOTHER’S DAY CLASSIC – EVENT ACQUITTAL .....	221
14.13	REGIONAL LINE MARKING TENDER.....	222
14.14	INTRODUCTION OF AN E-WASTE RECYCLING SERVICE .....	224
14.15	SISTER CITIES UPDATE .....	225
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	227
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....	227
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	227

**18 MATTERS BEHIND CLOSED DOORS ..... 229**

**ATTACHMENTS TO ITEM 10.4 AUDIT AND ORGANISATIONAL RISK COMMITTEE – JULY 2017..... 229**

**ATTACHMENT TO ITEM 11.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION POLICY PROPOSAL - CS22..... 229**

**ATTACHMENT TO ITEM 11.2 WICKHAM COMMUNITY HUB NOT FOR PROFIT OFFICES ..... 229**

**ATTACHMENT TO ITEM 13.1 HANGER TENDER AND CONSTRUCTION – KARRATHA AIRPORT LA31 ..... 229**

**ATTACHMENT TO ITEM 13.2 MINOR WORKS – EMERGENCY EVACUATION LIGHTING, FIRE PROTECTION SYSTEMS AND EQUIPMENT ..... 229**

**18.1 CONFIDENTIAL ITEM - INTERNATIONAL CHARTER FLIGHTS..... 231**

**18.2 CONFIDENTIAL ITEM – CEO PERFORMANCE REVIEW..... 233**

**19 CLOSURE & DATE OF NEXT MEETING ..... 235**



# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Roebourne Community Hall, Roebourne on Monday, 21 August 2017 was declared open at 6:32 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

<b>Councillors:</b>	Cr Peter Long [Mayor] Cr John Lally [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling ( <i>from Item 11.1 at 6.47 pm</i> ) Cr Grant Cucel Cr Geoff Harris Cr Bart Parsons Cr Daniel Scott Cr Evette Smeathers Cr Fiona White-Hartig
<b>Staff:</b>	Chris Adams            Chief Executive Officer Phillip Trestrail       Director Corporate Services Mark Casserly         Director Community Services Ryan Hall               Director Development Services Simon Kot               Director Strategic Projects & Infrastructure Linda Phillips         Minute Secretary
<b>Apologies:</b>	Cr Robin Vandenberg Cr Margaret Bertling
<b>Absent:</b>	Nil
<b>Leave of Absence:</b>	Nil
<b>Members of Public:</b>	Nil
<b>Members of Media:</b>	Alicia Perera, Pilbara News Tangiora Hinaki, Ngaarda Media

## 4 REQUESTS FOR LEAVE OF ABSENCE

Cr Parsons requested Leave of Absence for the 18 September 2017 Special Council meeting.

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### COUNCIL RESOLUTION

Res No : 153869  
MOVED : Cr White-Hartig  
SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE leave of absence for Cr Parsons for the 18 September 2017 Special Council Meeting.

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott,  
Cr Smeathers, Cr White-Hartig  
AGAINST : Nil

## 5 DECLARATIONS OF INTEREST

Cr Cucel declared an interest in the following items:

- Financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Cucel holds Rio Tinto and Woodside shares.
- Financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr Cucel holds Rio Tinto and Woodside shares.

Cr Long declared an interest in the following items:

- Financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Long is part owner of a company which works for Rio Tinto and other industrial organisations.
- Financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr Long is part owner of a company his spouse operates which works for Rio Tinto.

Cr Parsons declared an interest in the following items:

- Impartiality interest in 11.1 Major Events Sponsorship and Attraction Policy Proposal - CS22 as Cr Parsons is the owner of Beats in the Heat, a past recipient of the Major Events Sponsorship funding.
- Proximity interest in 11.2 Wickham Community Hub Not for Profit Offices as Cr Parsons is the owner of the Rambla Bar.
- Financial interest in 12.4 Final Adoption of Local Planning Policy DP22 - Advertising Signs and Council Policy DR08 – Signs on Public Land as Cr Parsons is the owner of the Blanche Bar, Fiorita and the Rambla Bar which are affected by the policy.

Cr Smeathers declared an interest in the following items:

- Financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Smeathers' spouse is employed by Woodside.
- Financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr Smeathers' spouse is employed by Woodside which is affected by the Amendment.

Cr White-Hartig declared an interest in the following items:

- Financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr White-Hartig's spouse is an employee of Rio Tinto.
- Financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr White-Hartig's spouse is an employee of Rio Tinto.
- Financial interest in 11.2 Wickham Community Hub Not for Profit Offices as Cr White-Hartig's spouse is an employee of Rio Tinto.

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

## **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153870  
 MOVED : Cr Scott  
 SECONDED : Cr Smeathers

**That the Minutes of the Ordinary Meeting of Council held on Monday, 21 August 2017, be confirmed as a true and correct record of proceedings.**

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
04/07/2017 - Soil Turning Ceremony - Contract Resources Karratha Hazardous Waste Facility
05/07/2017 - WALGA State Council Meeting
07/07/2017 - Meeting with Geraldton University
10/07/2017 - Council Briefing Session
11/07/2017 - Meeting with Woodside
12/07/2017 - Meeting with Kevin Michel
13/07/2017 - Meeting with Realmark
14/07/2017 - Citizenship Ceremony
15/07/2017 - Citic Pacific Mining Airport Opening
17/07/2017 - Ordinary Council Meeting
18/07/2017 - Meeting with Karratha Police
18/07/2017 - Meeting with Ngarluma Yindjibarndi Foundation
20/07/2017 - Northern Australia Advisory Council meeting
21/07/2017 - CRC for Developing Northern Australia meeting
22/07/2017 - 2017 Cossack Art Wards Sponsor Preview and Gala Awards
24/07/2017 - Agriculture and Food, Tropical Research Roundtable meeting
25/07/2017 - City of Karratha Audit and Organisational Risk Committee Meeting
25/07/2017 - Official Opening of Andover Park
26/07/2017 - Murujuga Annual Strategic Meeting 2017
26/07/2017 - Advisory Committee for a local Pilbara Universities Centre Meeting
28/07/2017 - NACRA 2017 Crop R&D Trials Walk Kununurra

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDING 30 JUNE 2017

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Assistant Management Accountant</b>
<b>Date of Report:</b>	<b>27 July 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30 June 2017.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 June 2017:

2016-2017	Original Budget	Final Forecast	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	121,244,683	113,372,205	113,372,205	113,563,532	191,327	↑
Operating Expense	(88,152,610)	(85,651,960)	(85,651,960)	(86,695,250)	(1,043,290)	↓
Non Operating Rev	22,773,260	46,113,517	46,113,517	39,957,335	(6,156,182)	↓
Non Operating Exp	(79,727,050)	(101,993,052)	(101,993,052)	(81,133,797)	20,859,254	↑
Non Cash Items Included	21,951,174	19,588,140	19,588,140	20,042,247	454,107	↑
Surplus BFWD 16/17 - Unrestricted	586,878	1,800,787	1,800,787	1,800,787	-	
Surplus BFWD 16/17- Restricted Airport Funds	-	3,958,660	3,958,660	3,958,660	-	
Restricted Balance BFWD 16/17 - PUPP	7,220,459	7,905,744	7,905,744	7,905,744	-	
/ess Restricted Balance CFWD - PUPP	5,863,920	4,603,608	4,603,608	4,603,608	-	
<b>Surplus/(Deficit) 16/17</b>	<b>32,874</b>	<b>490,434</b>	<b>490,434</b>	<b>14,795,649</b>	<b>14,305,215</b>	<b>↑</b>

The 2016/17 end of financial year actual surplus (deficit) balances have not yet been finalised and remain subject to final year-end adjustments and audit, including final reserve transfers. This report reflects the position at the time of reporting.

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2016 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$14.79m, a positive variance of \$14.30m compared to the budgeted year to date surplus position of \$490k.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Expenditure		
423,557	▲	Over budget in PG - Employment Costs. Offset by underexpenditure of wages posted to jobs.
400,000	▲	Over budget in Bridge Works. Internal adjustment of expenditure relating to Main Roads asset.
Non-Operating Revenue		
5,721,058	▼	Under budget in Transfer from Partnership Reserve. Timing difference. End of year transfers to be done post processing close off.
Non Operating Expenditure		
10,726,179	▼	Under budget in Transfer to Infrastructure Reserve. Timing difference. End of year transfers to be done post processing close off.
480,920	▼	Under budget in Transfer to Pilbara Underground Power Reserve. Timing difference. End of year transfers to be done post processing close off.
1,594,950	▼	Under budget in Red Earth Arts Precinct. Timing - Re cash flowed to 17/18.
2,915,801	▼	Under budget in Transfer to Partnership Reserve. Timing difference. End of year transfers to be done post processing close off.
434,513	▼	Under budget in Capital-Buildings-Dampier Community Hub. Savings to be realised at end of Financial Year and retained within Partnerships Reserve.
500,597	▼	Under budget in Staff Housing Improvements. Costs allocated to individual housing jobs which offsets this under expenditure. Anticipated overall saving of \$100k.
2,687,257	▼	Under budget in Transfer To Waste Management Reserve. Timing difference. End of year transfers to be done post processing close off.
267,132	▼	Under budget in Rrg-Coolawanyah Rd. Under construction invoices pending with 16/17 remaining funding being rolled to 17/18 for completion.
400,000	▼	Under budget in Searipple Road Bridge. Internal adjustment of expenditure relating to Main Roads asset.
859,962	▼	Under budget in Transfer To Aerodrome Reserve. Timing difference. End of year transfers to be done post processing close off.

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

## FINANCIAL MANAGEMENT SUMMARY

### Local Government Financial Ratios

Ratio	Description of Ratio/Indicative Target Ranges provided by Dept. of Local Government	Original Budget 2016/17	YTD Budget 2016/17	YTD Actual Result	Variance Description
<b>Operating Sustainability</b>					
Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding				An Operating Surplus Ratio in excess of 15% indicates a strong financial position and that advanced standard is being achieved.
	Operating Surplus (excl. capital grants & contributions)/Own Source Revenue	10,285,859	10,294,385	9,393,839	The Operating Surplus Ratio is lower than YTD budget due to less than budgeted Operating Surplus.
		87,861,770	82,527,444	82,410,109	
	Minimum Target between 0% and 15%	11.7%	12.5%	11.4%	
Asset Sustainability Ratio	An approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful life				The Asset Sustainability Ratio is currently higher than the YTD budget due to higher than budgeted Capital Renewal Expenditure.
	Capital Renewal and Replacement Expenditure/Depreciation	8,571,728	8,416,675	14,179,221	
		21,762,467	19,467,756	19,793,434	
	Target - Greater than 0.90	0.39	0.43	0.72	
Own Source Revenue Ratio	An indicator of a local government's ability to cover its costs through its own tax and revenue efforts				An own source revenue coverage ratio greater than 90% indicates an advanced standard is being achieved.
		87,861,770	82,527,444	82,410,109	Own Source Revenue is currently inline with the YTD budget.
	Own Source Operating Revenue/Operating Expenses	88,152,610	85,685,290	86,695,250	
	Target - Greater than or equal to 0.40	1.00	0.96	0.95	
<b>Liquidity Ratios</b>					
Current Ratio	A measure of a local government's liquidity and its ability to meet its short term financial obligations from unrestricted current assets	-			The current ratio is unable to be calculated on a YTD budgeted basis due to the nature of its components being budgeted annually.
		17,851,866	Not	28,192,543	The YTD actual ratio is the result of significant current assets including outstanding rates and service charges levied (PUPP) in the previous and current financial year.  A current Ratio excluding outstanding PUPP service charge amounts would result in a YTD Current Ratio equal to 1.93
	Current Assets less Restricted Assets/Current Liabilities less liabilities associated with Restricted assets	15,369,735	Applicable	12,112,806	
	Target - greater than or equal to 1	1.16		2.33	
<b>Debt Ratios</b>					
Debt Service Cover Ratio	An indicator of a local government's ability to generate sufficient cash to cover its debt payments				A debt service cover ratio greater than 5 indicates an advanced standard is being achieved.
	Operating surplus before interest expense and depreciation/Principal and interest Expense	30,238,499	29,750,919	29,177,135	Original Budget, YTD Budget and YTD actuals result in a ratio in excess of 10 due to Council having a low level of debt.
		520,278	520,278	520,278	
	Target - more than 2- The higher the better	61.60	57.18	56.08	

**Statement of Financial Position**

	<b>2017 June</b>	<b>2017 May</b>	<b>% change</b>
<b>Current</b>			
<b>Assets</b>	101,628,014	129,612,655	-21.59%
<b>Liabilities</b>	16,101,268	10,681,270	50.74%
<b>Non Current</b>			
<b>Assets</b>	765,521,671	744,264,159	2.86%
<b>Liabilities</b>	1,096,583	1,256,603	-12.73%
<b>Net Assets</b>	849,951,833	861,938,941	

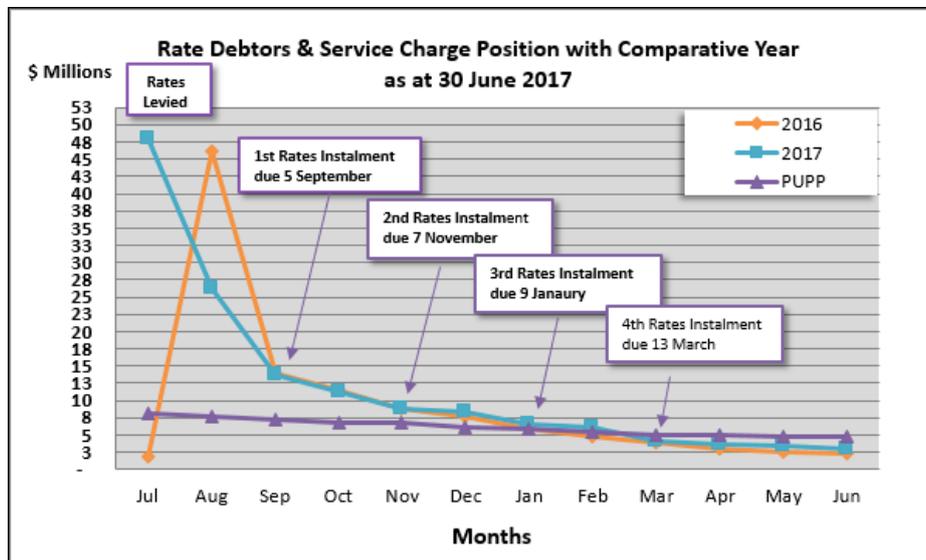
Total Current Assets decreased by 21.59% from May to June primarily due to a decrease in Reserve funds. Current Liabilities increased by 50.74% from May to June due to an increase in accounts payable. Non-Current Assets have increased by 2.86% as a result of progress being made on construction of Red Earth Arts Precinct and the acquisition of The Quarter HQ. Non-Current Liabilities decreased by 12.73% from May to June due to a decrease in loans outstanding, and end of year adjustment for employee Long Service Leave provision.

**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	<b>2017 June</b>	<b>2017 May</b>	<b>Change %</b>	<b>Of Current Total %</b>
<b>Non Rate Debtors</b>				
<b>Current</b>	7,460,019	6,816,626	9%	97%
<b>&gt; 40 Days</b>	67,291	162,781	-59%	1%
<b>&gt; 60 Days</b>	11,219	12,145	-8%	0%
<b>&gt; 90 Days</b>	160,171	154,914	3%	2%
<b>Total</b>	<b>7,698,700</b>	<b>7,146,466</b>	<b>8%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>2,913,044</b>	<b>3,501,511</b>	<b>-17%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>4,832,394</b>	<b>4,847,441</b>	<b>0%</b>	<b>100%</b>

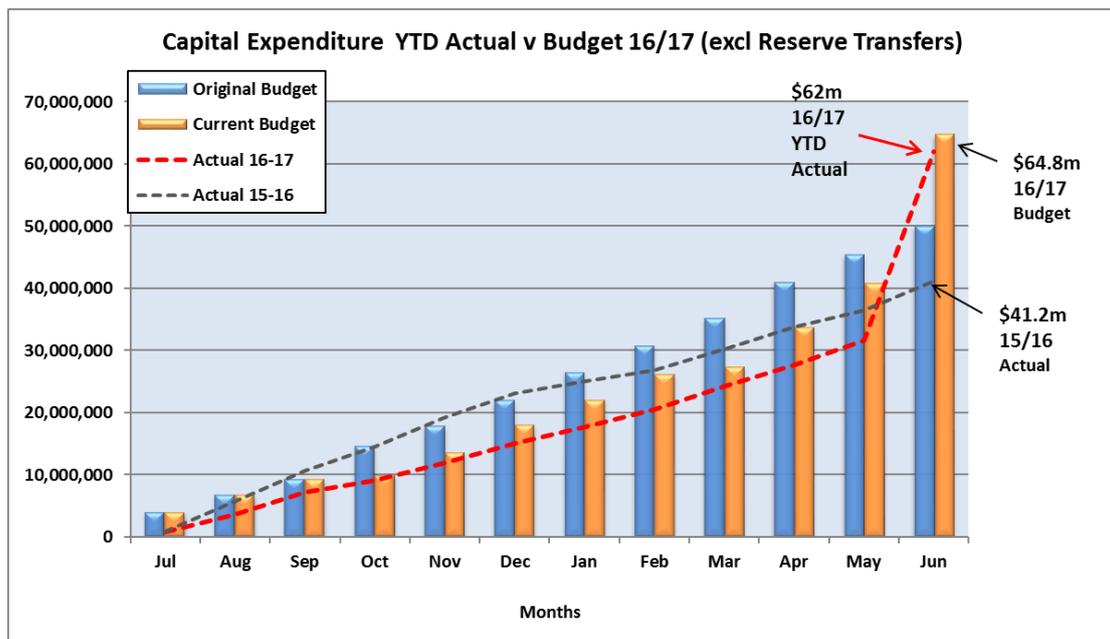
The balance of outstanding PUPP charges has decreased from May 2017. PUPP payments have been made on 99.1% of properties, with 79.9% paid in full and 20.1% paying by instalments.



Total Debtors increased by 8% or \$552k. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Onyx ( Aust ) Pty Ltd	7,148.13	2,720.08	18,163.26	Leasing charges and utilities costs for Pam Buchanan and Leisureplex cafes. General Procedure Claim lodged and served 17/05/17. CS Legal currently liaising to agree payment arrangement.
Virgin Australia Airlines Pty Ltd	9,208.70	0.00	0.00	April 2017 Passenger Service Charge. Reminder sent 03/07/17.

### Capital Expenditure



Council’s 2016/17 amended Capital Expenditure budget is \$64.8 million, the majority of which is associated with major projects including Red Earth Arts Precinct, Wickham Community Hub, Kookaburra Park Development, Tambrey Pavilion, Airport Car Park Redesign, purchase of The Quarter HQ and other infrastructure improvements. The following table shows that Council is currently 4% below budget in capital expenditure year to date.

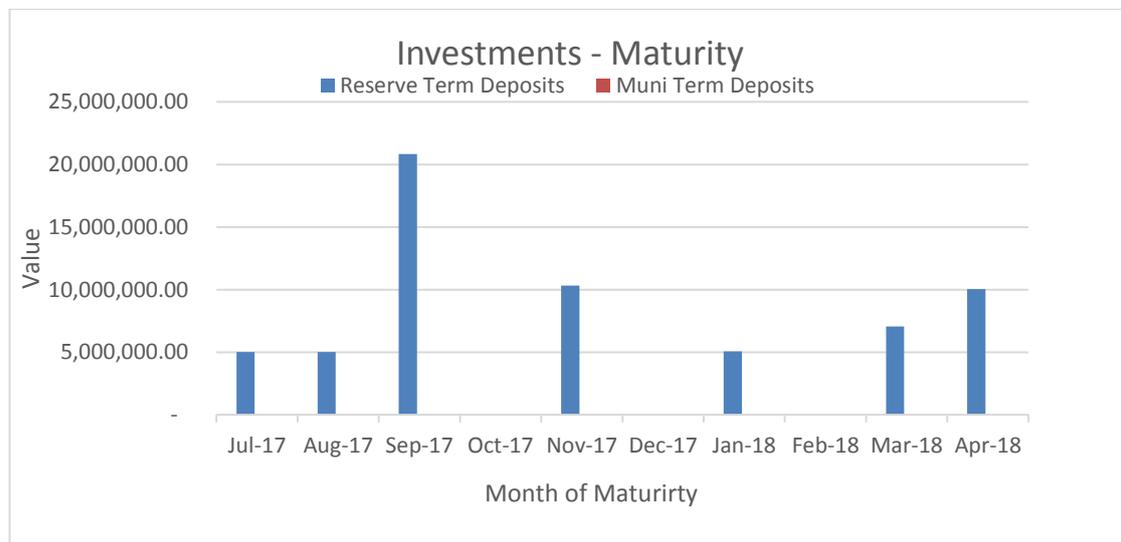
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Jun-17			30-Jun-16	
Land	700,000	699,933	0%	0	700,000
Artwork	14,000	14,000	0%	0	14,000
Buildings	47,473,206	45,150,051	-5%	29,638,543	47,473,206
Equipment	161,394	139,321	-14%	1,000	161,394
Furn & Equip	317,437	282,723	-11%	424,000	317,437
Plant	752,323	819,901	9%	1,452,000	752,323
Infrastructure	15,448,340	14,944,204	-3%	18,602,172	15,448,340
<b>Totals</b>	<b>64,866,700</b>	<b>62,050,133</b>	<b>-4%</b>	<b>50,117,715</b>	<b>64,866,700</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

### Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 30 June 2017 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	10,046,378	0.70	At Call	
NAB	Reserve Term Deposits	5,000,000	5,021,748	2.52	3 months	Jul-17
NAB	Reserve Term Deposits	5,000,000	5,022,007	2.55	4 months	Aug-17
WBC	Reserve Term Deposits	5,370,524	5,494,676	2.87	12 months	Sep-17
WBC	Reserve Term Deposits	15,000,000	15,344,425	2.89	12 months	Sep-17
WBC	Reserve Term Deposits	10,154,258	10,332,561	2.94	12 months	Nov-17
CBA	Reserve Term Deposits	5,000,000	5,063,949	2.73	12 months	Jan-18
CBA	Reserve Term Deposits	7,000,000	7,048,605	2.64	12 months	Mar-18
CBA	Reserve Term Deposits	10,000,000	10,051,682	2.62	12 months	Apr-18
WBC	Municipal (Transactional)	-	10,769,667	0.87	At Call	
WBC	Maxi Cash Municipal	-	1,258,203	0.70	At Call	
N/A	Cash on Hand	-	13,370	0.00		
<b>Total</b>			<b>85,467,270</b>			

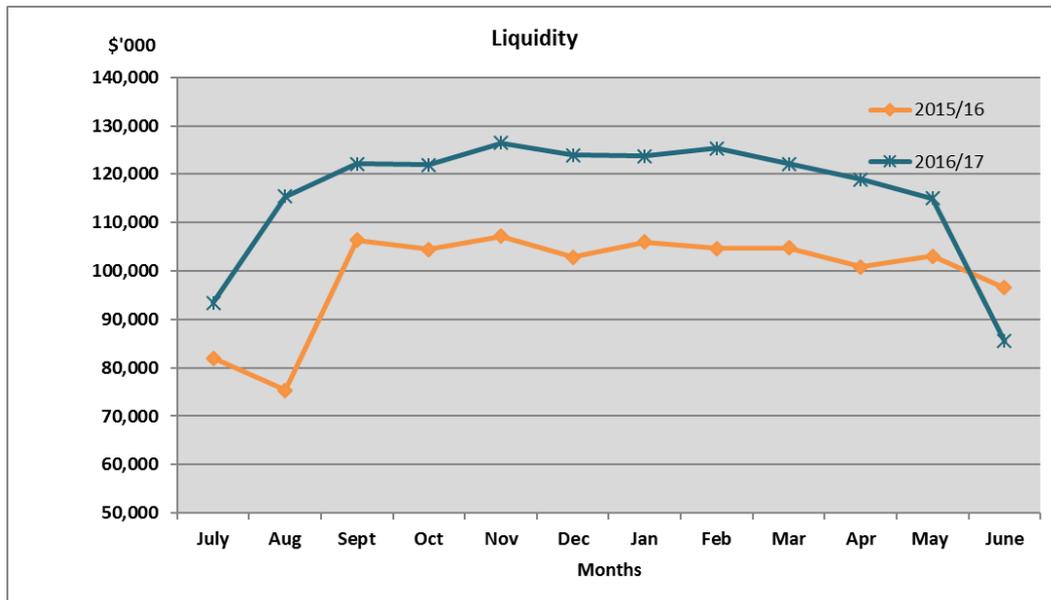
\* The balance of all Term Deposits includes interest accrued to 30 June 2017.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during June at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.87% interest on balances between \$1m and \$5m in the everyday account, and 0.70% on the Maxi-Direct Muni Account.

During June Council had \$25m in maturing Reserve investments. These funds were drawn down to Council’s Westpac At Call account and used to fund the purchase of The Quarter HQ, with the remaining \$5m being reinvested in July for 30 days at 2.10%.

During June Council had \$5m of maturing Municipal investments. These funds were drawn down into Council’s Westpac At Call account in June, and reinvested in July as two separate \$2m investments, each for 30 days at 2.10% with the remaining \$1m held in Westpac At Call to assist with cashflow requirements.



The liquidity graph for 2016/17 demonstrates a decrease in liquidity from May. This decrease in liquidity is primarily due to payment of supplier invoices for capital projects as well as the purchase of The Quarter HQ.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of June 2017 with a current year to date budget surplus position of \$5,094,042 (comprising \$490,434 unrestricted surplus and \$4,603,608 restricted surplus) and a current surplus position of \$19,399,257 (comprising \$14,795,649 unrestricted surplus and \$4,603,608 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding). The unrestricted surplus year to date reported of \$14,795,649 is primarily due to reserve transfers not yet processed.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a routine process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> June 2017; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30<sup>th</sup> June 2017.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153871  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Lally

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30 June 2017.**

**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

<b>City of Karratha</b>							
<b>Notes To And Forming Part Of The Financial Statements</b>							
<b>for the period ending 30 June 2017</b>							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2015/16
	\$	\$	\$	\$	%	\$	\$
<b>Operating Revenue And Expenses Classified According To Nature And Type</b>							
<b>Revenues from Operations</b>							
Rates	41,910,719	40,194,532	40,194,532	40,321,922	-	127,390	40,113,562
Fees and Charges	42,618,883	38,758,741	38,758,741	38,742,228	-	-	74,454,536
Operating Grant, Subsidies and Contributions	10,860,325	12,737,953	12,737,953	12,805,499	-	67,546	77,576,298
Interest Earned	3,327,528	3,480,720	3,480,720	3,211,637	-	(269,083)	3,576,356
Proceeds/Realisation	-	500	500	-	-100.00%	-	-
All Other	372,510	714,278	714,278	873,481	22.29%	159,203	2,633,867
<b>Total</b>	<b>99,089,965</b>	<b>95,886,724</b>	<b>95,886,724</b>	<b>95,954,766</b>	<b>-</b>	<b>68,042</b>	<b>198,354,620</b>
<b>Expenses from Operations</b>							
Employee Costs	(32,274,431)	(30,988,730)	(30,988,730)	(32,125,695)	-	(1,136,965)	(33,608,639)
Materials and Contracts	(23,853,369)	(25,517,672)	(25,517,672)	(24,851,874)	-	665,798	(31,298,232)
Utilities (gas, electricity, water etc)	(4,722,755)	(4,637,669)	(4,637,669)	(4,422,636)	-	215,033	(3,946,514)
Interest Expenses	(11,222)	(11,222)	(11,222)	(10,138)	-	-	-
Depreciation	(21,762,467)	(19,467,756)	(19,467,756)	(19,793,599)	-	(325,843)	(12,711,352)
Insurance Expenses	(1,545,116)	(1,538,027)	(1,538,027)	(1,542,882)	-	-	(1,606,065)
Other Expenses	(3,789,903)	(3,277,549)	(3,277,549)	(3,648,653)	11.32%	(371,104)	(3,891,449)
<b>Total</b>	<b>(87,959,263)</b>	<b>(85,438,625)</b>	<b>(85,438,625)</b>	<b>(86,395,478)</b>	<b>-</b>	<b>(956,853)</b>	<b>(87,062,252)</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	22,150,078	17,392,530	17,392,530	17,474,443	-	81,913	9,313,340
Profit On The Sale Of Assets	4,640	92,951	92,951	134,323	44.51%	-	91,170
Loss On Asset Disposal	(193,347)	(213,335)	(213,335)	(299,772)	40.52%	(86,437)	(653,689)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	(57,730)
<b>Change In Net Assets From Operations</b>	<b>33,092,073</b>	<b>27,720,245</b>	<b>27,720,245</b>	<b>26,868,282</b>	<b>-</b>	<b>-</b>	<b>119,985,458</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

### Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
All Other	22.29%	159,203	79,715	▲ Various minor amounts including Workers Compensation Claims and Insurance Recoveries - Plant
Expenses from Operations	Material Variance		Significant Items	
Other Expenses	11.32%	371,104	320,406	▲ Non Statutory Donations - This relates to expenditure by Community Associations of past years allocations, and will be offset by a transfer from Community Development reserve.
Non Cash Items	Material Variance		Significant Items	
Loss on Asset Disposal	40.52%	86,437	79,470	▲ Loss On Sale - Pavilions & Halls

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 30 June 2017</b>							
<b>Rate Setting Statement</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Year to Date Budget</b>	<b>Year To Date Actual</b>	<b>Material Variance &gt;=10%</b>	<b>\$50,000 or more</b>	<b>Impact on Surplus</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>	<b>\$</b>	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding (excluding Rates)	6,258,942	7,400,234	7,400,234	7,360,455	-	-	
Governance	1,378,884	261,039	261,039	256,809	-	-	
Law, Order And Public Safety	823,668	832,958	832,958	879,447	-	-	
Health	171,100	209,028	209,028	244,434	16.94%	-	
Education and Welfare	58,920	58,920	58,920	78,900	33.91%	-	
Housing	400,434	380,446	380,446	455,497	19.73%	75,051	↑
Community Amenities	10,327,978	11,431,638	11,431,638	11,611,129	-	179,491	↑
Recreation And Culture	29,578,115	25,546,849	25,546,849	25,797,480	-	250,631	↑
Transport	29,816,933	26,211,260	26,211,260	25,589,660	-	(621,600)	↓
Economic Services	381,230	452,863	452,863	446,502	-	-	
Other Property And Services	143,300	392,438	392,438	521,297	32.84%	128,859	↑
	79,339,504	73,177,673	73,177,673	73,241,610	-	63,937	
<b>Expenses (Applications)</b>							
General Purpose Funding	(4,255,422)	(4,345,407)	(4,345,407)	(4,162,388)	-	183,019	↑
Governance	(4,042,783)	(3,749,714)	(3,749,714)	(3,148,512)	-16.03%	601,202	↑
Law, Order And Public Safety	(1,831,404)	(1,684,053)	(1,684,053)	(1,660,778)	-	-	
Health	(1,279,492)	(1,312,479)	(1,312,479)	(1,380,982)	-	(68,503)	↓
Education and Welfare	(168,573)	(154,247)	(154,247)	(126,292)	-18.12%	-	
Housing	(489,163)	(477,019)	(477,019)	(896,320)	87.90%	(419,301)	↓
Community Amenities	(13,863,161)	(12,688,516)	(12,688,516)	(12,057,524)	-	630,992	↑
Recreation And Culture	(29,469,836)	(28,644,216)	(28,644,216)	(29,122,322)	-	(478,106)	↓
Transport	(29,928,009)	(30,015,750)	(30,015,750)	(29,946,438)	-	69,312	↑
Economic Services	(2,657,292)	(2,243,453)	(2,243,453)	(2,104,579)	-	138,874	↑
Other Property And Services	(167,475)	(337,106)	(337,106)	(2,089,113)	519.72%	(1,752,007)	↓
	(88,152,610)	(85,651,960)	(85,651,960)	(86,695,250)	-	(1,043,290)	
<b>Capital</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	333,670	1,182,024	1,182,024	1,377,129	16.51%	195,105	↑
Tsf From Aerodrome Reserve	1,530,967	-	-	-	-	-	
Tsf From Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf From Plant Replacement Reserve	440,400	440,400	440,400	-	-100.00%	(440,400)	↓
Tsf From Infrastructure Reserve	2,509,412	34,124,328	34,124,328	33,821,805	-	(302,523)	↓
Tsf From Partnership Reserve	8,111,710	5,721,058	5,721,058	-	-100.00%	(5,721,058)	↓
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Housing Reserve	-	332,500.0	332,500	329,342	-	-	
Tsf From Public Open Space Reserve	-	-	-	-	-	-	
Tsf From Aged Persons Homes Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Junior Sport Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	250,000.0	250,000	250,000	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	5,783,894	-	-	20,000	-	-	
Tsf From Restricted Funds Reserve	-	-	-	24,918	-	-	
Tsf From History & Cultural Publications	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	4,000,000	4,000,000	4,000,000	4,000,000	-	-	
Tsf From Economic Development Reserve	-	-	-	-	-	-	
Restricted Funds Utilised	-	-	-	-	-	-	
Tsf From Restricted Cash Unspent Grants/Contributions	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	63,207	63,207	63,207.00	134,140.30	112.22%	70,933	↑
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	22,773,260	46,113,517	46,113,517	39,957,335	-13.35%	(6,156,182)	

<b>City of Karratha</b>							
<b>Rate Setting Statement</b>							
<b>for the period ending 30 June 2017</b>							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Expenses</b>							
Purchase Of Assets - Land	-	(700,000)	(700,000)	(699,933)	-	-	
Purchase Of Assets - Artwork	-	(14,000)	(14,000)	(14,000)	-	-	
Purchase Of Assets - Buildings	(29,638,543)	(47,473,206)	(47,473,206)	(45,150,051)	-	2,323,154	↑
Purchase Of Assets - Equipment	(1,000)	(161,394)	(161,394)	(139,321)	-13.68%	-	
Purchase Of Assets - Furniture & Equipment	(424,000)	(317,437)	(317,437)	(282,723)	-10.94%	-	
Purchase Of Assets - Plant	(1,452,000)	(752,323)	(752,323)	(819,901)	-	(67,578)	↓
Purchase Of Assets - Infrastructure	(18,602,172)	(15,448,340)	(15,448,340)	(14,877,128)	-	571,212	↑
Loan Principal Repayments	(63,103)	(63,103)	(63,103)	(63,103)	-	-	
Tsf To Aerodrome Reserve	(114,804)	(4,903,139)	(4,903,139)	(4,009,952)	-18.22%	893,187	↑
Tsf To Dampier Drainage Reserve	(10,000)	(10,259)	(10,259)	(210)	-97.95%	-	
Tsf To Plant Replacement Reserve	(74,028)	(28,182)	(28,182)	(20,569)	-27.01%	-	
Tsf To Walkington Theatre Reserve	(912)	(804)	(804)	(715)	-11.04%	-	
Tsf To Workers Compensation Reserve	(16,932)	(22,612)	(22,612)	(21,348)	-	-	
Tsf To Royalties for Regions Reserve	-	-	-	-	-	-	
Tsf To Infrastructure Reserve	(15,913,135)	(15,089,337)	(15,089,337)	(4,363,158)	-71.08%	10,726,179	↑
Tsf To Partnership Reserve	(6,164,565)	(6,662,481)	(6,662,481)	(3,660,457)	-45.06%	3,002,024	↑
Tsf To Waste Management Reserve	(1,779,299)	(3,219,850)	(3,219,850)	(473,166)	-85.30%	2,746,684	↑
Tsf To Housing Reserve	(9,660)	(12,293)	(12,293)	(6,980)	-43.22%	-	
Tsf To Aged Persons Home Reserve	-	-	-	-	-	-	
Tsf To Junior Sport Reserve	-	-	-	-	-	-	
Tsf To Public Open Space Reserve	-	-	-	-	-	-	
Tsf To Mosquito Control Reserve	(774)	(761)	(761)	(175)	-76.99%	-	
Tsf To History & Cultural Publications Reserve	-	-	-	-	-	-	
Tsf To Employee Entitlements Reserve	(159,984)	(125,111)	(125,111)	(116,269)	-	-	
Tsf To Community Development Reserve	(11,916)	(43,796)	(43,796)	(41,064)	-	-	
Tsf To Pilbara Underground Power Reserve	(4,313,493)	(4,219,299)	(4,219,299)	(3,738,379)	-11.40%	480,920	↑
Tsf To Medical Services Assistance Package Reserve	(11,856)	(10,622)	(10,622)	(10,176)	-	-	
Tsf To Carry Forward Budget Reserve	(964,874)	(1,311,156)	(1,311,156)	(1,219,324)	-	91,832	↑
Tsf To Restricted Funds Reserve	-	(175,000)	(175,000)	(175,000)	100.00%	-	
Tsf To Economic Development Reserve	-	(1,228,547)	(1,228,547)	(1,230,695)	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
Tsf of Unbudgeted Muni Restricted Cash	-	-	-	-	-	-	
Income Set Aside As Restricted Funds	-	-	-	-	-	-	
	(79,727,050)	(101,993,052)	(101,993,052)	(81,133,797)	-20.45%	20,859,254	
<b>Adjustment For Non Cash Items</b>							
Depreciation	21,762,467	19,467,756	19,467,756	19,793,599	-	325,843	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(1,084)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	84,283	-	84,283	↑
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	188,707	120,384	120,384	165,449	37.43%	-	
	21,951,174	19,588,140	19,588,140	20,042,247	-	454,107	
<b>Restricted Balance BFWD - Pilbara Underground Power</b>	7,220,459	7,905,744	7,905,744	7,905,744	-	-	
<b>Unrestricted Surplus Brought Forward 1 July</b>	586,878	5,759,447	5,759,447	5,759,447	-	-	
<b>Amount Raised From Rates</b>	41,905,179	40,194,532	40,194,532	40,321,922	-	127,390	↑
<b>Restricted Balance - Pilbara Underground Power</b>	5,863,920	4,603,608	4,603,608	4,603,608	-	-	
<b>Surplus / (Deficit)</b>	<b>32,874</b>	<b>490,434</b>	<b>490,434</b>	<b>14,795,649</b>		<b>14,305,215</b>	

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

**Variance Commentary by Program**

Revenues from Operations	Material Variance		Significant Items	
Housing	19.73%	75,051	75,051	▲ Various minor amounts related to staff housing rental income.
Other Property and Services	32.84%	128,859	75,774	▲ Various minor amounts including Workers Compensation Claims.
Expenses from Operations	Material Variance		Significant Items	
Governance	-16.03%	601,202	108,567	▼ Employment Costs-Human Resources
			64,924	▼ It Software Expenses
			48,079	▼ Members of Council- Training Expenses
			43,235	▼ Office Expenses - Financial Services
Housing	87.90%	419,301	120,072	▲ Various minor amounts including staff housing maintenance costs, and internal allocation of staff housing costs across functional areas.
Other Property and Services	519.72%	1,752,007	423,557	▲ PG - Employment Costs
			229,336	▲ Plant-Repairs - Offset against under expenditure in Fleet & Plant Employment Costs.
			214,168	▲ WM - Employment Costs - Offset against under expenditure in salaries and wages in Refuse Site Maintenance and Wickham Transfer Station.
			181,798	▲ PS - Employment Costs
			99,641	▲ Works - Employment Costs
			95,568	▲ Workers Compensation Claims
Capital Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	16.51%	195,105	135,302	▲ Proceeds of Sale - Staff Housing
Transfer from Plant Replacement Reserve	-100.00%	440,400	440,400	▼ Timing difference. End of year transfers to be done post processing close off.
Transfer from Partnership Reserve	-100.00%	5,721,058	5,721,058	▼ Timing difference. End of year transfers to be done post processing close off.
Repayment of Self Supporting Loans	112.22%	70,933	70,933	▲ Principal on Loans - Govt SSL - KCC paid 12 months of loan repayments in advance.
Capital Expenses	Material Variance		Significant Items	
Transfer to Aerodrome Reserve	-18.22%	893,187	859,962	▼ Timing difference. End of year transfers to be done post processing close off.
Transfer to Infrastructure Reserve	-71.08%	10,726,179	10,726,179	▼ Timing difference. End of year transfers to be done post processing close off.
Transfer to Partnership Reserve	-45.06%	3,002,024	3,002,024	▼ Timing difference. End of year transfers to be done post processing close off.
Transfer to Waste Management Reserve	-85.30%	2,746,684	2,746,684	▼ Timing difference. End of year transfers to be done post processing close off.
Transfer to Pilbara Underground Power Reserve	-11.40%	480,920	480,920	▼ Timing difference. End of year transfers to be done post processing close off.

**City of Karratha**  
**Notes to the Financial Statements**  
**for the period ending 30 June 2017**

	Note	Year to Date Actual \$	2015/16 Budget Brought Forward 1 July \$
<b>Note 1. Net Current Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		12,031,800	3,781,360
Cash and Cash Equivalents - Restricted (Trust)		1,979,040	3,106,153
Cash and Cash Equivalents - Restricted - Reserves		73,426,030	92,784,458
Cash - Restricted Unspent Grants/Contributions		9,440	9,440
Cash - Restricted Unspent Loans		0	-
Trade and Other Receivables	1	13,849,938	15,706,552
Land held for Resale - Development Costs		(188)	188
Inventories		331,953	345,277
Total Current Assets		101,628,014	115,733,430
<b>Current Liabilities</b>			
Trade and Other Payables		10,543,886	9,500,568
Trust Liabilities		1,979,884	3,160,962
Bank Overdraft		0	-
Current Portion of Long Term Borrowings		64,652	63,103
Current Portion of Provisions		3,512,846	3,620,158
Total Current Liabilities		16,101,268	16,344,791
<b>Net Current Assets</b>		85,526,746	99,388,640
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(73,426,030)	(92,784,458)
Loan repayments from institutions		(6,163)	(69,370)
Movement in Accruals (Non-Cash)		83,199	(992,544)
Land Held for Resale		188	(188)
Cash - Restricted Unspent Grants/Contributions		(9,440)	(9,440)
Restricted Balance - Pilbara Underground Power		(7,905,744)	(7,220,459)
<b>Add back</b>			
Current Loan Liability		64,652	63,103
Cash Backed Employee Provisions		4,580,517	4,464,248
Current Provisions funded through salaries budget		23,805	3,677,216
Restricted Balance - Pilbara Underground Power		5,863,920	-
<b>Net Current Asset Position</b>		<b>14,795,649</b>	<b>6,516,748</b>

## Note Explanation:

1) Total Trade and Other Receivables	10,936,894
Total Rates Debtors Outstanding	2,913,044

**City of Karratha**  
**Statement of Financial Position**  
**for the period ending 30 June 2017**

<b>Note 2: Statement of Financial Position</b>	<b>2016/17</b>	<b>2015/16</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash On Hand	13,370	18,705
Cash and Cash Equivalents - Unrestricted	12,018,430	3,762,655
Cash and Cash Equivalents - Restricted (Trust)	1,979,040	3,106,155
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	9,440	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	73,426,030	92,784,458
Trade and Other Receivables	13,849,938	15,706,552
Inventories	331,765	345,465
<b>Total Current Assets</b>	<b>101,628,014</b>	<b>115,733,430</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	3,921,486	3,998,585
Property, Plant and Equipment	233,036,698	223,792,879
Infrastructure	528,563,488	504,348,244
<b>Total Non Current Assets</b>	<b>765,521,671</b>	<b>732,139,708</b>
<b>Total Assets</b>	<b>867,149,685</b>	<b>847,873,139</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	-
Trade and Other Payables	10,543,886	9,500,568
Trust Liabilities	1,979,884	3,160,962
Long Term Borrowings	64,652	63,103
Provisions	3,512,846	3,620,158
<b>Total Current Liabilities</b>	<b>16,101,268</b>	<b>16,344,791</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	412,513
Provisions	748,722	844,090
<b>Total Non Current Liabilities</b>	<b>1,096,583</b>	<b>1,256,603</b>
<b>Total Liabilities</b>	<b>17,197,851</b>	<b>17,601,394</b>
<b>Net Assets</b>	<b>849,951,833</b>	<b>830,271,745</b>
<b>Equity</b>		
Accumulated Surplus	411,809,492	365,330,648
Revaluation Surplus	364,716,308	372,156,637
Reserves	73,426,033	92,784,461
<b>Total Equity</b>	<b>849,951,833</b>	<b>830,271,745</b>

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 30 June 2017**

<b>Note 3: Cash and Cash Equivalents</b>	<b>2016/17</b>
	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	13,370
Westpac on call	12,018,430
Term deposits - Westpac / WATC	0
Term deposit - Westpac	0
	<u><b>12,031,800</b></u>
<b>Restricted Cash</b>	
Reserve Funds	73,426,030
Restricted Unspent Grants	9,440
Westpac - Trust	1,979,040
	<u><b>75,414,511</b></u>
<b>Total Cash</b>	<u><u><b>87,446,311</b></u></u>

<b>Note 4</b>				
<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 30 June 2017</b>				
	<b>2016/17 Budget</b>	<b>2016/17 Amended</b>	<b>2016/17 Year To Date Budget</b>	<b>2016/17 Actual To Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(984,406)	(984,491)	(984,491)	(918,208)
Net (Cost) Revenue to Council for Executive Admin	(794,525)	(791,889)	(791,889)	(841,506)
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	38,622,650	36,817,502	36,817,502	37,172,768
Net (Cost) Revenue to Council for General Revenue	(12,120,395)	(11,402,503)	(11,402,503)	37,203
Net (Cost) Revenue to Council for Financial Services	(2,267,968)	(2,016,748)	(2,016,748)	(2,029,179)
Net (Cost) Revenue to Council for Corporate Services Admin	(12,492,833)	(15,676,644)	(15,676,644)	(13,244,770)
Net (Cost) Revenue to Council for Television & Radio Services	(1,825,127)	(1,745,215)	(1,745,215)	(1,766,923)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,103,960)	(1,148,880)	(1,148,880)	(1,175,031)
Net (Cost) Revenue to Council for Information Services	(1,837,486)	(1,809,578)	(1,809,578)	(1,671,067)
Net (Cost) Revenue to Council for Television & Radio Services	(14,831)	(14,211)	(14,211)	(13,505)
Net (Cost) Revenue to Council for Business Improvement Process	(6,800)	(6,800)	(6,800)	(7,166)
Net (Cost) Revenue to Council for Staff Housing	(99,680)	601,222	601,222	473,693
Net (Cost) Revenue to Council for Public Affairs	(569,090)	(622,047)	(622,047)	(550,471)
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	2,556,534	(108,160)	(108,160)	(2,853,767)
Net (Cost) Revenue to Council for Comm. Engagement - Aged Persons Housing	0	0	0	0
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	68,200	90,067	90,067	93,481
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(2,064,864)	(1,902,542)	(1,902,542)	(1,737,130)
Net (Cost) Revenue to Council for Youth Services	(230,800)	70,231	70,231	40,637
Net (Cost) Revenue to Council for Other Culture (subfunction closed, use 330)	0	0	0	(7,282)
Net (Cost) Revenue to Council for Events & Festivals (subfunction closed, use 354)	(176)	0	0	(4,759)
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(881,925)	(825,048)	(825,048)	(1,119,379)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(56,307)	(42,127)	(42,127)	(14,192)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(18,406)	(28,770)	(28,770)	(23,980)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(2,990)	(3,022)	(3,022)	(18,233)
Net (Cost) Revenue to Council for Karratha Aquatic Centre	0	0	0	0
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(204,211)	(286,744)	(286,744)	(439,671)
Net (Cost) Revenue to Council for Library Services	(1,946,019)	(1,929,349)	(1,929,349)	(2,019,360)
Net (Cost) Revenue to Council for Cossack Operations	(327,493)	(225,976)	(225,976)	(219,856)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(943,287)	(912,882)	(912,882)	(1,074,299)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(1,347,210)	(1,485,603)	(1,485,603)	(1,469,999)
Net (Cost) Revenue to Council for Pavilions & Halls	(2,594,211)	(1,825,128)	(1,825,128)	(1,694,598)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(774,339)	(608,469)	(608,469)	(413,362)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(2,234,803)	(1,831,626)	(1,831,626)	(2,074,012)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	111,827	120,821	120,821	146,605
Net (Cost) Revenue to Council for Other Buildings	(107,461)	(108,008)	(108,008)	(134,902)
Net (Cost) Revenue to Council for The Youth Shed	(1,023,203)	(1,013,372)	(1,013,372)	(741,988)
Net (Cost) Revenue to Council for Youth Centres	0	0	0	0
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,290,853)	(3,868,362)	(3,868,362)	(4,344,062)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(22,203)	(20,433)	(20,433)	(30,491)
Net (Cost) Revenue to Council for Arts & Culture	(1,039,347)	(754,558)	(754,558)	(740,303)
Net (Cost) Revenue to Council for Dampier Community Hub	(884,236)	(356,100)	(356,100)	99,434
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	18,211,454	22,377,283	22,377,283	22,026,759
Net (Cost) Revenue to Council for Other Buildings (Leisure)	0	0	0	0
Net (Cost) Revenue to Council for Wickham Recreation Precinct	663,219	655,999	655,999	581,600
Net (Cost) Revenue to Council for Wickham Community Hub	(1,386,202)	1,419,218	1,419,218	1,416,107

<b>City of Karratha</b>				
<b>Notes To And Forming Part Of The Financial Statements</b>				
<b>by Divisions by Activities</b>				
<b>for the period ending 30 June 2017</b>				
	<b>2016/17 Budget</b>	<b>2016/17 Amended</b>	<b>2016/17 Year To Date Budget</b>	<b>2016/17 Actual To Date</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(211,764)	(167,271)	(167,271)	(61,604)
Net (Cost) Revenue to Council for Ranger Services	(712,743)	(642,773)	(642,773)	(661,239)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(572,500)	(368,750)	(368,750)	(354,019)
Net (Cost) Revenue to Council for Community Safety	(442,416)	(245,765)	(245,765)	(189,972)
Net (Cost) Revenue to Council for Economic Development	(386,276)	(1,606,498)	(1,606,498)	(1,531,516)
Net (Cost) Revenue to Council for Camping Grounds	66,912	82,223	82,223	78,033
Net (Cost) Revenue to Council for Building Control	(362,013)	(303,321)	(303,321)	(227,751)
Net (Cost) Revenue to Council for Health Services	(963,174)	(952,799)	(952,799)	(989,989)
Net (Cost) Revenue to Council for Town Planning	(1,267,874)	(1,178,425)	(1,178,425)	(1,178,737)
Net (Cost) Revenue to Council for Strategic Planning	(689,013)	(479,845)	(479,845)	(396,932)
Net (Cost) Revenue to Council for Development Services	(71,600)	(31,608)	(31,608)	(35,423)
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(1,037,332)	(1,611,974)	(1,611,974)	(1,570,477)
Net (Cost) Revenue to Council for Public Services Overheads	(42,745)	441,824	441,824	45,886
Net (Cost) Revenue to Council for Fleet & Plant	2,121,224	945,552	945,552	181,793
Net (Cost) Revenue to Council for Roads & Streets	(4,630,821)	(4,816,421)	(4,816,421)	(4,348,325)
Net (Cost) Revenue to Council for Parks & Gardens	(2,144,556)	(2,007,349)	(2,007,349)	(1,858,591)
Net (Cost) Revenue to Council for Drainage	(764,815)	(440,415)	(440,415)	(417,015)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,294,584)	(1,037,062)	(1,037,062)	(1,074,491)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(378,304)	(1,517,205)	(1,517,205)	(1,477,234)
Net (Cost) Revenue to Council for Cemeteries	(154,223)	(104,909)	(104,909)	(91,293)
Net (Cost) Revenue to Council for Public Toilets	(367,767)	(381,819)	(381,819)	(367,062)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(266,504)	(1,105,811)	(1,105,811)	(808,290)
Net (Cost) Revenue to Council for Town Beautification	(3,521,809)	(3,090,304)	(3,090,304)	(2,706,680)
Net (Cost) Revenue to Council for Bus Shelters	(97,500)	(20,156)	(20,156)	(18,320)
Net (Cost) Revenue to Council for Private Works & Reinstatements	0	20,468	20,468	11,097
Net (Cost) Revenue to Council for Works Overheads	197,053	637,875	637,875	1,121,407
Net (Cost) Revenue to Council for Parks & Gardens Overheads	839,592	945,863	945,863	516,600
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(176,643)	(1,026,643)	(1,026,643)	(923,379)
Net (Cost) Revenue to Council for Tech Services	(3,250,907)	(3,661,839)	(3,661,839)	(3,980,402)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	0
Net (Cost) Revenue to Council for SP & Infrastructure Services	(19,000)	(33,000)	(33,000)	(31,012)
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	8,719	(191,862)	(191,862)	(377,118)
Net (Cost) Revenue to Council for Waste Collection	(1,653,880)	(1,861,332)	(1,861,332)	904,762
Net (Cost) Revenue to Council for Landfill Operations	462,358	1,642,155	1,642,155	2,285,966
Net (Cost) Revenue to Council for Waste Overheads	1,731,898	1,057,973	1,057,973	499,003
Net (Cost) Revenue to Council for Karratha Airport	14,411,699	6,721,877	6,721,877	6,788,982
Net (Cost) Revenue to Council for Other Airports	(12,012)	(12,692)	(12,692)	(8,667)



**10.2 LIST OF ACCOUNTS JULY 2017**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>02 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made since the previous Ordinary Council Meeting.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the month of July totalled \$21,358,328, however this included the following:

- Term Deposit Investment with Bankwest - \$9,000,000
- Insurance premiums - \$979,250

Consistent with CG-11 Regional Price Preference Policy 58% of external payments reported for the period were made locally.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

### **RISK MANAGEMENT CONSIDERATIONS**

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

### **VOTING REQUIREMENTS**

Simple Majority

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT51130 to EFT52336 (Inclusive);
- c) Cheque Vouchers 78371 to 78412 (Inclusive);
- d) Cancelled Cheques: EFT51145-51155, EFT51269, EFT51270-51302, EFT51306, EFT51332, EFT51357-51817, EFT51818, EFT51820-51825, EFT51857-51871, EFT51874, EFT51891, EFT51894, EFT52091, EFT52148, EFT52149, EFT52177, EFT52229, EFT52271, 78371, 78373-78375, 78379-78384, 78388, 78389, 78391;
- e) Direct Debits: DD28776.1 to DD29129.51;
- f) Credit Card Payments: \$46,126.52;
- g) Payroll Cheques \$1,507,529.14; and
- h) with the EXCEPTION OF (as listed)

### **CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153872  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Scott

**That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$21,358,327.75 submitted and checked with vouchers, being made up of:**

- a) Trust Vouchers: nil;
- b) EFT51130 to EFT52336 (Inclusive);
- c) Cheque Vouchers 78371 to 78412 (Inclusive);
- d) Cancelled Cheques: EFT51145-51155, EFT51269, EFT51270-51302, EFT51306, EFT51332, EFT51357-51817, EFT51818, EFT51820-51825, EFT51857-51871, EFT51874, EFT51891, EFT51894, EFT52091, EFT52148, EFT52149, EFT52177, EFT52229, EFT52271, 78371, 78373-78375, 78379-78384, 78388, 78389, 78391;
- e) Direct Debits: DD28776.1 to DD29129.51;
- f) Credit Card Payments: \$46,126.52 and
- g) Payroll Cheques: \$1,507,529.14

**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

Chq/EFT	Date	Name	Description	Amount
EFT51130	30.06.2017	City Of Karratha	Payroll deductions	698.34
EFT51131	30.06.2017	City Of Karratha - Social Club	Payroll deductions	1,422.00
EFT51132	30.06.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT51133	30.06.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	764.15
EFT51134	30.06.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT51135	30.06.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT51136	30.06.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	1,000.00
EFT51137	30.06.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT51138	30.06.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT51139	30.06.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT51140	30.06.2017	Maxxia Pty Ltd	Payroll deductions	11,860.80
EFT51141	30.06.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT51142	30.06.2017	Australian Taxation Office	Payroll deductions	275,598.00
EFT51143	30.06.2017	Child Support Agency	Payroll deductions	2,642.76
EFT51144	16.06.2017	Water Corporation	Water Usage Charges	4,653.88
EFT51145-51155	05.07.2017	Various	Cancelled Payments	0.00
EFT51156	05.07.2017	Chelsea Hagar	Refund - Carparking Card Bond #288995 16/05/2017	50.00

Chq/EFT	Date	Name	Description	Amount
EFT51157	05.07.2017	Bradley Ireland	Refund - Asic Card Bond 18/06/2015 #249617	50.00
EFT51158	05.07.2017	Karratha Contracting Pty Ltd	Refund - Asic Card Bond Kta2203	100.00
EFT51159	05.07.2017	M-I Australia Pty Ltd	Refund - Overpayment Of Debtors Account M108	31.57
EFT51160	05.07.2017	Josie Olesko	Refund - Asic Card Bond 01/04/2016 #265134	50.00
EFT51161	05.07.2017	Nathan Preece	Refund - Bond For Planning Application Pa2059	500.00
EFT51162	05.07.2017	Nickanor Ramos	Refund - Carparking & Asic Card Bonds 21/09/2015 #254123	100.00
EFT51163	05.07.2017	Geoffrey Shingleton	Refund - Asic Card Bond 20/07/2016 #271238	50.00
EFT51164	05.07.2017	Shane Snell	Refund - Asic Card Bond #241737 05/12/2014	50.00
EFT51165	05.07.2017	Susan Sach	Refund - Asic Card Bond #276409 12/10/2016	100.00
EFT51166	05.07.2017	Leonie A Workman	Refund - Asic Card Bond #269571 20/06/2016	50.00
EFT51167	07.07.2017	Horizon Power	Electricity Usage Charges	47.51
EFT51168	07.07.2017	Water Corporation	Water Usage Charges	11,573.07
EFT51169	07.07.2017	Water Corporation	Water Usage Charges	21,288.66
EFT51170	07.07.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water/Electricity Usage charges	2,535.69
EFT51171	07.07.2017	Main Roads Western Australia	Pelican Crossing - Civil Construction Including Labour Earthworks Drainage Concrete Footpath Signage Line marking And Fencing	195,660.77
EFT51172	07.07.2017	E & MJ Rosher Pty Ltd	Supply and Deliver One x Kubota M100GX	80,956.40
EFT51173	07.07.2017	The Trustee for DEW Trust t/as Green Frog Systems	Footpath Lighting Upgrade - RFT 11-16/17 Design and Supply Solar Pedestrian Lighting	159,571.50
EFT51174	07.07.2017	MSS Security	Karratha Airport - Monthly Screening & Security Services	247,606.08
EFT51175	07.07.2017	North West Waste Alliance	Street Sweeping - Services For May 2017	47,589.81
EFT51176	07.07.2017	Xelerator Pty Ltd T/a KBSS Engineering	Footpath Lighting Upgrade - Installation Of Solar Pedestrian Lighting As Per RFQ 34-1617	109,655.04
EFT51177	07.07.2017	Telstra Corporation Ltd	Telephone Usage Charges	6,895.11
EFT51178	07.07.2017	Staples Australia	Stationery Items - Various Departments	262.11
EFT51179	07.07.2017	Dampier Community Association	DCA ACADS - Youth Arts Festival 80%, ACADS 16/17 Citizen of Year Awards 30%, 2015/16 Ex Gratia Mural Project Final 20%	20,477.98
EFT51180	07.07.2017	Hart Sport	KLP - Andy Keogh Soccer Clinic Equipment And Supplies	1,064.00
EFT51181	07.07.2017	Hathaways Lubricants	Plant Repairs	530.16
EFT51182	07.07.2017	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Parts for Plant Repairs	73.95
EFT51183	07.07.2017	Les Mills Aerobics Australia	WRF - Les Mills Monthly Licence 01/06/17 To 30/06/17	716.10
EFT51184	07.07.2017	Midalia Steel T/a Onesteel	Tambrey Oval - Sheet 6mm Aluminium For Goal Repairs And Strengthening	356.69
EFT51185	07.07.2017	Ministers Association West Pilbara	Crime Prevention Strategies - Training Costs For Street Chaplains Program	9,120.00
EFT51186	07.07.2017	Parry's Merchants	Stock - Bleach, Spray Bottles	278.15
EFT51187	07.07.2017	Poinciana Nursery	Open Space/Drain Reserve Mtce - Roebourne Set Services - Whipper Snipping/Mowing	12,639.00
EFT51188	07.07.2017	St John Ambulance - Karratha	Crime Prevention Strategies - 35 x Standard First Aid Kits, First Aid Kits for New Plant	644.85
EFT51189	07.07.2017	The Scout Association Of Aust Wa Branch - Karratha	Annual Community Grant Scheme - 70% Second Instalment 2016/17 - Switchboard Upgrade	31,625.00
EFT51190	07.07.2017	TNT Express	Freight	265.43

Chq/EFT	Date	Name	Description	Amount
EFT51191	07.07.2017	The Retic & Landscape Shop	Stock - Retic	792.60
EFT51192	07.07.2017	West Pilbara Junior Cricket Association	Junior Sport Development - Reimbursement Of Light Tokens	946.00
EFT51193	07.07.2017	Atom Supply	Stock - Strap Tie Down Ratchet + Hooks	61.60
EFT51194	07.07.2017	J Blackwood & Son Pty Limited	Equipment Replacement - Fuel Cans	130.68
EFT51195	07.07.2017	ABCO Products	Stock	498.37
EFT51196	07.07.2017	Austswim Limited (melbourne)	WRP - Austswim Teacher Licence Renewal - Swim Instructor Roebourne & Wickham	280.50
EFT51197	07.07.2017	Armsign Pty Ltd	Roebourne Walking Trails - RFQ Fabrication & Delivery Of Select Red Dog Trail Signage	11,671.00
EFT51198	07.07.2017	Barth Bros Automotive Machine	Stock - Filters	254.90
EFT51199	07.07.2017	BOC Limited	KLP - Medical Oxygen For First Aid Room, Cylinder Refills - Various Gases	526.86
EFT51200	07.07.2017	BC Lock & Key	Wickham Library - New Safe To Replace Faulty Unit, Kookaburra Park - Electrical Cabinet Padlocks	2,492.60
EFT51201	07.07.2017	Burkeair Pty Ltd	Aircon Maintenance - Various Sites	308.00
EFT51202	07.07.2017	Bez Engineering	Plant Repairs	962.50
EFT51203	07.07.2017	Beacon Equipment	Stock	66.05
EFT51204	07.07.2017	Burrup Mountain Bike Club	Sports Funding Scheme - Quarterly Grant Ref Sp/10/may/2017 - Support To Hold Level 0 Coaching Clinic	1,500.00
EFT51205	07.07.2017	Haybar Pty Ltd T/as Blanche Bar	Kta City Markets - 16/17 City Centre Activation Grant June - Dec 2017 As Per May Ocm Res: 153789	23,100.00
EFT51206	07.07.2017	Badge A Minit	Karratha Library - Components To Make Badges For School Holiday Program	166.10
EFT51207	07.07.2017	Battery World Karratha	KTA Airport - Batteries For Auto Gate Remotes	165.00
EFT51208	07.07.2017	Coates Hire Operations	Hedge Trimmer Hire 09/06/17 - 10/06/17	42.57
EFT51209	07.07.2017	Chemform	Stock - Cleaning Products	461.89
EFT51210	07.07.2017	Command IT Services	WRP - Install Replacement LINKS Door Controller, WRP - Annual Fee for Alarm Monitoring	165.00
EFT51211	07.07.2017	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	41 Clarkson Way - Yearly RCD Injection Testing	179.48
EFT51212	07.07.2017	G Cucel	Reimbursement - Accommodation, Parking - Perth Training Diploma Of Local Government 13-14/10/2016	482.00
EFT51213	07.07.2017	Comtec Data Pty Ltd	PBFC - Investigate/Repair Titan Security System Error, Repair Sensor, WRP - Repair 24 Hr Access Door	1,633.50
EFT51214	07.07.2017	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	535.66
EFT51215	07.07.2017	Commercial Fitness Equipment	WRP - Gym Equipment - Titanium 2 Cell Rig J Hooks Spotting Arms Weightlifting Platform For Gym	3,461.70
EFT51216	07.07.2017	Cougars Netball Club	Kidsport Program	200.00
EFT51217	07.07.2017	Compass Conveyancing (WA) (Summerly Enterprises Pty Ltd t.as)	Settlement Agent Attendance Fee for Purchase of The Quarter HQ	5,280.00
EFT51218	07.07.2017	Discovery Sailing Adventures	Sam's Island Maintenance And Clean Up - Materials	170.43
EFT51219	07.07.2017	Dun Direct Pty Ltd (Dunning's)	Depot and 7 Mile Waste Tanks - Bulk Diesel Purchase	26,007.26
EFT51220	07.07.2017	DML Contracting Pty Ltd	Kta Airport - Refix Ceiling Tiles To Baggage Claim Area	5,852.00

Chq/EFT	Date	Name	Description	Amount
EFT51221	07.07.2017	B J Dickerson	Refund Of Nature Based Camp Permit	90.00
EFT51222	07.07.2017	Extreme Marquees	Youth Services - 2 x Fully Sublimated And Designed Marquees	3,966.03
EFT51223	07.07.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	DCH - Manufacture Projector Screen Mounting Frame/Bracket	2,805.00
EFT51224	07.07.2017	Farinosi & Sons Pty Ltd	KLP - Replacement Of Lock To Combination Security Set Store Room	428.00
EFT51225	07.07.2017	FE Technologies Pty Ltd	Kta Library - CCD Barcode Scanner Includes Delivery Installation & Annual Maintenance To Upgrade Self-loan Station, 3000 x RFID Security Tags	2,359.50
EFT51226	07.07.2017	Focus Banners Pty Limited	WRP - Advertising And Promotion Banner mesh	649.00
EFT51227	07.07.2017	Gas City Pest Control	41 Clarkson Way - Investigate Property And Treat For Mice Remove All Wasp Nests	198.00
EFT51228	07.07.2017	Gold Play Civil Pty Ltd	7 Mile - Equipment Hire Fees	20,008.00
EFT51229	07.07.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight	68.21
EFT51230	07.07.2017	Scott Douglas Griffiths (Optamus Education)	Cancelled Payment	0.00
EFT51231	07.07.2017	Home Hardware Karratha	RAC - Allen Key Set	47.94
EFT51232	07.07.2017	Hitachi Construction Machinery	Parts for Plant Repairs	17.71
EFT51233	07.07.2017	Handy Hands Pty Ltd	Apex Park - Broadleaf Weed Spraying And Fertilising, City Centre - Weed Spraying	720.50
EFT51234	07.07.2017	Karratha Family Centre	Quarterly Community Grant Scheme - Cc/07/feb/17 - Humpty Dumpty Toy Library Shelving	2,442.00
EFT51235	07.07.2017	Harrington Jacobs Family Trust T/a Verb Adverting	Cossack Art Awards - Production For TVC Campaign For 2017	836.00
EFT51236	07.07.2017	Lennard Brice Husking	Reimbursement - 40 Mile Beach Caretaker - Gas	29.00
EFT51237	07.07.2017	Hocking Heritage Studio (Hocking Planning & Architecture Pty Ltd)	Strategic Planning Projects - Roebourne Built Heritage Feasibility Report Draft & Disbursements	26,063.00
EFT51238	07.07.2017	ID Consulting Pty Ltd	Economic Development Initiatives - Population And Schools Projections Project By Forecast ID	5,500.00
EFT51239	07.07.2017	Jason Sign Makers	Street Signs - Custom R1-2a - Roundabout Signage	246.95
EFT51240	07.07.2017	Karratha Signs	KTA Airport Front Of Terminal And Controlled Car Park Facility Upgrade - A3 Stickers	61.05
EFT51241	07.07.2017	JSS Logistics Pilbara	WS - Transfer 30T Excavator From Exploration Drive To Cowle Road	605.00
EFT51242	07.07.2017	Jolly Good Auto Electrics	Plant Repairs	3,092.70
EFT51243	07.07.2017	Karratha Building Co	Kta Airport - Replace Damaged Cabinetry - Delron Cleaning	1,705.00
EFT51244	07.07.2017	Karratha Veterinary Hospital	Animal Control	250.00
EFT51245	07.07.2017	Karratha Contracting Pty Ltd	WRP - Investigate And Repair 4x Oval Lights, Kta Airport - Investigate Tripped Breaker on Distribution Board, Baynton West ERS Tank - Testing of Power Supply Capacity	5,422.34
EFT51246	07.07.2017	Karratha Basketball Association	Youth Services - Umpire Payment City Wide Youth Basketball Tournament	1,250.00
EFT51247	07.07.2017	Keep Australia Beautiful Council	Litter Control - Orange Roadside Litter Bags Large Car Litter Bags Pocket Ashtrays	2,740.00

Chq/EFT	Date	Name	Description	Amount
EFT51248	07.07.2017	Karratha Machinery Hire	Shoulder Grading - Hire 13T Steel Drum Roller Week Ending 23/06/2017	1,210.00
EFT51249	07.07.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles	396.00
EFT51250	07.07.2017	Karratha Automotive Group - KAG	Parts for Plant Repairs	670.13
EFT51251	07.07.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal Of Abandoned Vehicles	396.00
EFT51252	07.07.2017	Kennards Hire Pty Limited	7 Mile Waste - 2.5 Tonne Forklift Hire Fee 02/06/17 to 16/06/17	396.00
EFT51253	07.07.2017	Foxtel For Business	KLP - Foxtel For Business 18/06/17 To 17/07/17	320.00
EFT51254	07.07.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Kta Main Admin - Bissel Proheat 2 x Professional Carpet Upholstery Washer	764.00
EFT51255	07.07.2017	Landgate	Rates Valuation Schedules	165.00
EFT51256	07.07.2017	L3 Communications Australia Pty Ltd	KTA Airport - Preventative Maintenance Agreement For Screening Equipment	6,802.03
EFT51257	07.07.2017	P Levis	Reimbursement Of Parking At KTA Airport Whilst Attending Meetings In Perth	16.00
EFT51258	07.07.2017	Metro Count	Traffic/Street Signs and Control Equipment - Repair Level 1 Minor Repair/Logger	429.00
EFT51259	07.07.2017	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Tyre Bin Service	550.00
EFT51260	07.07.2017	Mandalay Technologies Pty Ltd	7 Mile - Mobile Tablet DT315 RUGGED 9.7	5,115.00
EFT51261	07.07.2017	Mobile Concreting Solutions Pty Ltd	Foothpath Maintenance - Walkington Circle - 2.8 Cubic Metres Of 20/20 Slump Concrete Delivered 08/06/17	1,018.60
EFT51262	07.07.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Mak Nacl Chlorinating Agent 15ltr Recy	3,106.05
EFT51263	07.07.2017	Morse Court Apartments	IT - Accommodation For IT Contractor N Boonman	338.00
EFT51264	07.07.2017	Haley Ann Massara	Refund Of Parking At Kta Airport Due To Owner Occupier Rate Pass Not Working	42.00
EFT51265	07.07.2017	NYFL Nursery - Grants	Open Space/Drain Reserve Mtce - Slashing Of Mapped Areas	2,793.73
EFT51266	07.07.2017	Titan Australia Pty Ltd	Plant Repairs	1,160.50
EFT51267	07.07.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WS - 15l Spring Water Bottle Refills	24.00
EFT51268	07.07.2017	Naanda Enterprises Pty Ltd	Kta Airport - Slashing / Mowing Drains And Kerbs	2,244.00
EFT51269	07.07.2017	Lift Equipt Pty Ltd	Cancelled Payment	0.00
EFT51270- 51302	07.07.2017	Various	Cancelled Payments - System Error	0.00
EFT51303	07.07.2017	Neils Reticulation And Landscaping	Searipple Road - Connect Into Existing Copper Line For Retic Supply Including Backflow And Battery Operated Solenoid Valve/connect Existing Line To Palms To New Solenoid Valve	677.88
EFT51304	07.07.2017	Prompt Fencing Pty Ltd	7 Mile - Supply & Install New Chain Wire Gate	2,959.00
EFT51305	07.07.2017	Red Dot Stores	Youth Services Eastern Corridor - Replenishing Stock In Prize Box Storage Items And Craft Supplies	186.00
EFT51306	07.07.2017	Riley Consulting	Cancelled Payment	0.00
EFT51307	07.07.2017	Rowe Plumbing Pty Ltd	Kta Airport - Replacement Of Bayly Avenue Gardens Recycled Water Meter, Repair Leaking Toilet, Shark Cage Beach - Septic Pump Maintenance	2,490.43
EFT51308	07.07.2017	Reece Pty Ltd	KLP - Replacement Of Push Basin Taps	499.62

Chq/EFT	Date	Name	Description	Amount
EFT51309	07.07.2017	Statewide Bearings	Parts for Plant Repairs	109.32
EFT51310	07.07.2017	Kmart Karratha	Youth Shed - Movie For Outdoor Cinema Screening 23/06/2017	32.00
EFT51311	07.07.2017	Sunstone Design	2 McRae - Supply And Install Holland Blinds In Blackout Fabric	2,100.56
EFT51312	07.07.2017	Shire Of Derby West Kimberley	Registration for the Joint Kimberly Pilbara & Northern Territory Forum 15-17 May 2017	5,500.00
EFT51313	07.07.2017	The Planning Group WA Pty Ltd (TPG)	Strategic Planning Projects - Cossack Scheme Amendment And Conservation Management Plan	1,650.00
EFT51314	07.07.2017	The Interpretive Design Company	Roebourne Walking Trails - Design/Fabrication Of Interpretive Signs For Wickham Fit-trail	2,618.00
EFT51315	07.07.2017	The Business Centre Pilbara	WRF - PWN Luncheon And Workshops	198.00
EFT51316	07.07.2017	Karratha Timber & Building Supplies	General Hardware for Maintenance	884.50
EFT51317	07.07.2017	Woolworths (WA) Ltd	Youth Shed - Program Supplies, Café Supplies, Farewell Catering, Workshop Catering, Library Program Supplies	1,923.12
EFT51318	07.07.2017	Wormald Australia Pty Ltd	WRP - Install 9kg DCP, KLP - Repair Fault on Fire Panels	1,027.40
EFT51319	07.07.2017	Wilson Security	TYS - Callouts Received From Monitoring Excellence And Attended To With A Site Visit	179.30
EFT51320	07.07.2017	Wood & Grieve Engineers	Kta Depot - Energy Efficiency Evaluation - Alternative Solar Power Supply - Technical And Financial Assessments	5,445.00
EFT51321	07.07.2017	Lee Willoughby T/as Willoughby Carpentry	Vehicle Crossover Subsidy - Lot 2581 Augustus Drive Karratha	6,300.00
EFT51322	07.07.2017	YMCA	Pilbara Sports Academy - 3 x 6month Concession Gym Memberships	1,536.00
EFT51323	07.07.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	284.76
EFT51324	07.07.2017	Yirramagardu Community Association	Indigenous Engagement - Old People Birthday Contribution To Food As Per Outcome 3.1 Of The Atsi Engagement Strategy	300.00
EFT51325	07.07.2017	Yamatji Marpla Aboriginal Corporation	Refund - Airport Carparking Card #245213 27/02/2015	50.00
EFT51326	07.07.2017	City Of Karratha	Transfer of Funds to Trust 2018 Treasury - Unclaimed Monies	742.86
EFT51327	05.07.2017	Mahla Pty Ltd atf The Beardman Family Trust	A&C - Milestone C Payment for VAST Project - 07/2017	55,000.00
EFT51328	07.07.2017	Lift Equipt Pty Ltd	Machinery Repairs - Loaders, HookBin Truck, Excavator, Skidsteer	62,509.76
EFT51329	06.07.2017	Karratha Bowling Club	Kta Bowling Club - Community Sundowner Launch Event - Catering Prizes Decorations And Facilitation - 09/07/2017	1,100.00
EFT51330	07.07.2017	NYFL Nursery - Cossack Management	Management Services Of Cossack Historic Townsite (as per Tender 30-16/17) July 2017	35,750.00
EFT51331	07.07.2017	Brad Jackson T/A Zen Fine Ironwork	Red Earth Arts Precinct - Public Artwork Location 2 Staircase 1 Contract Stage 2 Fabrication	54,950.50
EFT51332	10.07.2017	Scott Douglas Griffiths (Optamus Education)	Cancelled Payment	0.00
EFT51333	14.07.2017	Main Roads Western Australia	Part Contribution 2016/17 Karratha Tom Price Road - Stage 3 And 4a Planning And Development; Including Geotechnical Hydrology Survey Design And Heritage Works	220,000.00
EFT51334	14.07.2017	Comtec Data Pty Ltd	DCH - Design Supply And Installation Of Fire Detection And Alarm System, KLP - Investigate / Repair Lightning Damage to Security System	73,072.27

Chq/EFT	Date	Name	Description	Amount
EFT51335	14.07.2017	Delron Cleaning Pty Ltd	Kta Airport / KLP - Cleaning Services June 2017 Rft 04-15/16	86,982.50
EFT51336	14.07.2017	Turf Whisperer	Kta Golf Course - Scope Of Works Golf Course Development Autumn 2017 5th Tees, Fairway Mowing June 2017, Pre-Emergent Herb Tee Fairways Works	51,364.17
EFT51337	14.07.2017	Yurra Pty Ltd	Playground Replacement Programme - Construction Of Malster Park Play Space As Per RFQ13-16/17, Millars Well Tank Compound - Landscaping Works, Pt Samson - Stage 1 Dune Works, Kta Foreshore - Install Coir Matting	55,076.58
EFT51338	14.07.2017	Telstra Corporation Ltd	Telephone Usage Charges	301.72
EFT51339	14.07.2017	Horizon Power	Electricity Usage Charges	2,776.17
EFT51340	14.07.2017	Water Corporation	Water Usage Charges	19.42
EFT51341	14.07.2017	ISPX	IT - Monthly ADSL And Annual Hosting Services	352.45
EFT51342	14.07.2017	Staples Australia	Stationery Items - Various Departments	2,497.91
EFT51343	14.07.2017	Cardno WA Pty Ltd	Dampier Palms Redevelopment - Rft 22-14/15 - Design Services Period Ending 30/06/2017	16,934.10
EFT51344	14.07.2017	Dampier Community Association	DCA - 2014/15 Ex-gratia Funding Crc Study As Per Variation Request 25%, 2016/17 Dampier ACADS - Community Consult/Comedy Night Funding, 2014/15 Dampier Ex Gratia - Nature Playground Final 20%	10,091.52
EFT51345	14.07.2017	GHD Pty Ltd	Admin Building Carpark Works - V01 Production Of Additional Concept Designs/V02 Troubleshooting With Surveyor/V03 Additional Time Incurred To Incorporate City Feedback On Designs	15,791.60
EFT51346	14.07.2017	Geraldton Building Services & Cabinets (GBSC)	2 Mcrae Court - Investigate/Replace Water Damaged Skirting	514.45
EFT51347	14.07.2017	Garrards Pty Ltd	Stock - Rodent Baiting Station	502.06
EFT51348	14.07.2017	Hathaways Lubricants	Stock - Oils	43.80
EFT51349	14.07.2017	Les Mills Aerobics Australia	WRP - Monthly Subscription Of Les Mills Products 01/07/17 To 31/07/17	716.10
EFT51350	14.07.2017	Lil's Retravision Karratha	Youth Shed - Western Corridor Replacement TV, Slow cooker for Regular Programming	749.95
EFT51351	14.07.2017	Point Samson Community Association Inc	Contribution - Pt Samson Community Assoc - 30% Progress Payment For Point Samson Park Landscaping And Beautification	48,200.84
EFT51352	14.07.2017	Parry's Merchants	Youth Shed Indoor Play Cafe - Stock Items	266.40
EFT51353	14.07.2017	Perth Irrigation Centre	Stock - Retic	1,757.65
EFT51354	14.07.2017	Poinciana Nursery	Open Space/Drain Reserve Mtce - WT#20171 - Fence Line Path Verge And Perimeter Mowing At Pt Samson	3,348.29
EFT51355	14.07.2017	St John Ambulance - Karratha	Occ Health - Leisure Kits Small	79.90
EFT51356	14.07.2017	Signswest Stick With Us Sign Studio	WRP - Promo A-Frames For Aquatic/Fitness/Rec Program Advertising	1,045.00
EFT51357-51817	14.07.2017	Various	Cancelled Payments - System Error	0.00
EFT51818	07.07.2017	City Of Karratha	Cancelled Payment	0.00
EFT51819	12.07.2017	Scott Douglas Griffiths (Optamus Education)	Youth Engagement Project - 25% Deposit Hip Hop Workshops Dampier Roebourne Karratha Wickham Schools And Youth Centres Filming And 4 x Facilitators	5,000.00
EFT51820-51825	12.07.2017	Various	Cancelled Payment - System Error	0.00
EFT51826	14.07.2017	Cleanaway Pty Ltd	WS - Provision Of Waste And Recycling Collection Services - June 2017	84,162.01
EFT51827	14.07.2017	TNT Express	Freight	213.25

Chq/EFT	Date	Name	Description	Amount
EFT51828	14.07.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Uniforms	483.28
EFT51829	14.07.2017	Atom Supply	Stock - Custom Signs Metal Non Reflective, Star Pickets, Tap Kits, Hoses	598.28
EFT51830	14.07.2017	J Blackwood & Son Pty Limited	Stock - Traffic Cones, Street Signage, Fuel Cans, Retic Tape, Gloves	4,264.63
EFT51831	14.07.2017	ABCO Products	FBCC - 1 X Henry Dry Vacuum Red	526.58
EFT51832	14.07.2017	Assetic Australia Pty Ltd	WM - Mydata Walk Through And Training	715.00
EFT51833	14.07.2017	Airport Security Pty Ltd	Karratha Airport ASIC Printing - June 2017	308.00
EFT51834	14.07.2017	Advam Pty Ltd	Kta Airport - Monthly Advam Support and Services June 2017	297.97
EFT51835	14.07.2017	123 Agency	NAIDOC 2017 Gawurra Performance - 09/07/2017	13,000.00
EFT51836	14.07.2017	Allround Plumbing Services Pty Ltd	Bulgarra North Building - Investigate/Repair Urinal, KLP - Unblock Drain, Richardson Way - Repair Cistern, McRae Court - Repair Gas Oven	1,520.75
EFT51837	14.07.2017	Astro Synthetic Turf Pty Ltd	Supply Turf Top Cricket Pitch Cover For Wickham Oval	23,115.40
EFT51838	14.07.2017	All Access Australasia	Library Resources	859.92
EFT51839	14.07.2017	AMD Audit & Assurance Pty Ltd	DCH - Audit Project Acquittal 3 x Audit reports - Rio Lotterywest and R4R to 31/03/2017	1,639.00
EFT51840	14.07.2017	Steven Kennedy T/as All Doors Locksmiths	Kta Airport - Open And Supply Keys To Meter Box	177.10
EFT51841	14.07.2017	Activ Foundation Inc	City Centre Activation Grant - City To Surf Event 06/08/2017 Awarded As Per Endorsement Resolution #153789	33,000.00
EFT51842	14.07.2017	Thrifty Car Rental	Kta Airport - Rental 12 Seater Bus Reservation Number Ktaa1117246rs9, Corporate Services - Car Hire for Director Meetings in Perth	297.29
EFT51843	14.07.2017	Ausco Modular Pty Limited	Kta Depot - Extension Hire Multipurpose Complex Offices - June 2017	1,023.00
EFT51844	14.07.2017	Argonaut Engineering & Construction	Pt Samson Toilet Building - Investigate/Repair Doors In Male Toilet	290.40
EFT51845	14.07.2017	Again Faster Equipment	KLP - Gym Equipment And Group Fitness Supplies	12,172.32
EFT51846	14.07.2017	Barth Bros Automotive Machine	Stock - Filters	313.60
EFT51847	14.07.2017	BOC Limited	KLP - Argon Gas For Aluminium Welder For Repairs	73.17
EFT51848	14.07.2017	BC Lock & Key	Kookaburra Park - Rekey New Bbq Key Barrel, Kta Airport - Battery Replacement for Office Safe, Tambrey Pavilion - Rekey Switchboard	646.24
EFT51849	14.07.2017	Wickham Service Station	Wick/Roe St John Ambulance - Diesel	134.04
EFT51850	14.07.2017	Burkeair Pty Ltd	Aircon Maintenance - Various Sites	3,078.00
EFT51851	14.07.2017	Beacon Equipment	Parts for Plant Repairs	40.20
EFT51852	14.07.2017	BP Australia Pty Ltd	Fleet Fuel - June 2017	5,988.98
EFT51853	14.07.2017	Elle Borgward - Photographer	Cossack Art Awards 2017 - Archival Art Photography 19/07/2017 - 50% Deposit	1,140.00
EFT51854	14.07.2017	Ronald Leonard Davis T/as Booktalk	Karratha Library - Saturday Book Club Damaged Book	12.50
EFT51855	14.07.2017	Coates Hire Operations	Youth Services East & West - Lighting Towers for Inflatable Water World Event 13/05/2017, Machine Hire for Shoulder Grading	4,239.80
EFT51856	14.07.2017	Cabcharge Australia Pty Ltd	Cabcharge - May / June 2017	1,577.20
EFT51857-51871	14.07.2017	Various	Cancelled Payments - System Error	0.00
EFT51872	14.07.2017	Chemform	Stock - Cleaning Products	213.95

Chq/EFT	Date	Name	Description	Amount
EFT51873	14.07.2017	Cleverpatch Pty Ltd	Library Resources	355.06
EFT51874	14.07.2017	Create It - Interactive Technology Solutions Pty Ltd	Cancelled Payment	0.00
EFT51875	14.07.2017	Command IT Services	KACP - Advisory Services Review Builders ITP Documents And Provide Commentary, Kta Airport - Repair PA System, WRP - Repair Control Soft Panel for Lights, Repair Remote Access on Public Access Door, Check Light Timer for Ovals	4,592.50
EFT51876	14.07.2017	Comtec Data Pty Ltd	KLP - IT - Investigation CCTV Issues After Nearby Lightning Strike	308.00
EFT51877	14.07.2017	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	1,785.64
EFT51878	14.07.2017	Joshua Cocking	Cossack Art Awards - Per Diem Payment For Judging Of 2017 Art Awards	1,250.00
EFT51879	14.07.2017	Complete Tyre Solutions Pty Ltd	Plant Repairs	8,282.40
EFT51880	14.07.2017	Clark Tiling Services T/a Choices Flooring	8 Knight Place - New Floor Coverings/Supply And Install Carpet And Tiles As Per Rfq 11-16/17	11,631.37
EFT51881	14.07.2017	Cracker Jack Paddle Sports	Youth Services - SUP Boards Programming	450.00
EFT51882	14.07.2017	Calibre Consulting (Aust) Pty Ltd	WS - Aerial Imagery & Mapping Services	7,227.00
EFT51883	14.07.2017	Dirtz Trax N Trailz	Bulgarra BMX Track Redevelopment, Dampier BMX Track Install Polymer	44,289.50
EFT51884	14.07.2017	A D'Cunha	Reimbursement - Chartered Accountant Annual Subscription Fee 2017/2018	680.00
EFT51885	14.07.2017	Elliotts Irrigation Pty Ltd	Stock - Retic	3,632.40
EFT51886	14.07.2017	Extreme Marquees	The Base - Fully Sublimated And Designed Marquee	2,687.25
EFT51887	14.07.2017	Daysafe Training & Assessing	HR - Grader Ticket / Training – B Creighton	355.30
EFT51888	14.07.2017	Ezi-Hose Pty Ltd	Plant Repairs	753.93
EFT51889	14.07.2017	Empire6714	Cossack Art Awards 2017 Sponsor & Gala Event 50% Deposit Catering	15,600.50
EFT51890	14.07.2017	Max & Claire Pty Ltd T/a Ergolink	Community Services - Office Chairs With Arms	1,251.81
EFT51891	14.07.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	Cancelled Payment	0.00
EFT51892	14.07.2017	Farinosi & Sons Pty Ltd	Youth Shed - Replacement BBQ Broken, Replacement BBQ Plate	691.90
EFT51893	14.07.2017	Focus Banners Pty Limited	WCH - Water Playground Polyester Mesh Banner	605.00
EFT51894	14.07.2017	Gym Care (Goldpin Corporation Pty Ltd T/as)	Cancelled Payment	0.00
EFT51895	14.07.2017	Globe Australia Pty Ltd	Stock - Termidor	352.00
EFT51896	14.07.2017	StrataGreen (Strata Corporation Pty Ltd)	Kta Garden Maintenance - Fertilising Sp20006 Seasol Commercial Concentrate	649.99
EFT51897	14.07.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	334.38
EFT51898	14.07.2017	Home Hardware Karratha	General Hardware for Maintenance	356.75
EFT51899	14.07.2017	Handy Hands Pty Ltd	Open Space/Drain Reserve Mtce - Weed Spraying Roebourne Town Main Roads, Cossack, Wickham Town Centre, Waters Park - Weed Spraying, Mosquito Management - Poultry Mix and Chicken Crumble	29,295.16

Chq/EFT	Date	Name	Description	Amount
EFT51900	14.07.2017	B Hogan	Cleaverville Caretaker Reimbursement - Fuel	68.00
EFT51901	14.07.2017	L Husking	Reimbursement - 40 Mile Caretakers Fuel	58.28
EFT51902	14.07.2017	Hunter Mechanical	Plant Repairs	1,289.20
EFT51903	14.07.2017	International Art Services Pty Ltd	Cossack Art Awards 2017 - Invited Artist Freight Costs	2,007.50
EFT51904	14.07.2017	Jason Sign Makers	Kta Airport Carpark Redesign - Signage Rental Carpark Trolley Return, Install And Engineering Certification For Pilbara Wind Loading As Per BCA, Street Signage, KHS Pelican Crossing Signage	9,964.02
EFT51905	14.07.2017	Karratha Signs	KLP - Stickers For Soccer Clinics	110.00
EFT51906	14.07.2017	JSS Logistics Pilbara	Road Maintenance NWC Highway - Mobilise 35T Excavator Depot To Roebourne Wittenoom Rd 03/07/17	968.00
EFT51907	14.07.2017	James Bennett Pty Limited	Library Resources	364.35
EFT51908	14.07.2017	J G Johnson Painting & Decorating Pty Ltd	WRP - Internal Painting of Male and Female Changerooms including outside concrete areas, Main Admin Building - Paint Hallway, Toilets	12,085.00
EFT51909	14.07.2017	Keyspot Services	WRP - Trophies And Medallions For Annual Triathlon	420.00
EFT51910	14.07.2017	Karratha Building Co	Upgrade Effluent Systems KLP - Ers Tank Instrument & Enclosure Relocation	2,033.63
EFT51911	14.07.2017	Karratha Kart Club	Sports Quarterly Grant Sp/12/may/2017 - Support For Purchase And Installation Of Clubroom Air-conditioning Units	2,180.00
EFT51912	14.07.2017	Karratha Shooting Supplies	Rangers - Service 2 x . 22 Bruno Rifles 1 x. 308 Ruger 1 x. 223 Weatherby 1 x Cz 452.17mhr	675.00
EFT51913	14.07.2017	Karratha Little Athletics Association	Community Quarterly Grant Sp/07/feb/2017 - Assistance Towards Coaching Clinics For Athletes And Officials	2,400.00
EFT51914	14.07.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Abandoned Vehicles	396.00
EFT51915	14.07.2017	KSCE Pty Ltd	3 Teesdale Place - Structural Analysis And Design	605.00
EFT51916	14.07.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	11B Teesdale - Supply Of 1x Ariston Freestanding Dishwasher	799.00
EFT51917	14.07.2017	Fiorita Pty Ltd (Fiorita Deli)	Council Briefing Session - Catering 12/06/2017	450.00
EFT51918	14.07.2017	Kye Appleton t/as Kiphone	IT - 2 x iPhone Se Screen Replacement	480.00
EFT51919	14.07.2017	Lo-go Appointments	Asset Management Coordinator Temp - W/E 24/06/2017	1,281.39
EFT51920	14.07.2017	Landgate	IT - Aerial Imagery Wickham Townsite 50cm Resolution July 2014	536.80
EFT51921	14.07.2017	Leethall Constructions Pty Ltd	Red Dog Dampier Trail - Installation Entry Statement Interpretive Signs Kelpies And Trail Markers 75%, KSHS Pelican Crossing - Install Signage, Waste - Install Shade Sail	22,814.00
EFT51922	14.07.2017	Mettler Toledo Limited	WS - Annual Verification 100Tonne Weighbridge	3,415.50
EFT51923	14.07.2017	Melbourne International Comedy Festival Ltd	A&C - Melbourne International Comedy Festival Roadshow 2017 - Box Office Shares To MICF Based On 1500 Ticket Sales At Event	6,710.68
EFT51924	14.07.2017	A McDonald	Reimbursement - Chartered Accountant Annual Subscription - 2017/2018	680.00
EFT51925	14.07.2017	Mytee Designs (Mette Helene Stampe Vestergaard CLIFTON t/as)	Kookaburra Park Development - Concept Development For Public Art Project	550.00

Chq/EFT	Date	Name	Description	Amount
EFT51926	14.07.2017	Elizabeth Ann MacGregor	Cossack Art Awards 2017 - Flights For Judging Services 19-23/07/2017 As Per Letter Of Agreement Ocr 153196	2,530.00
EFT51927	14.07.2017	Norwest Craft Supplies	Youth Shed - NAIDOC Arts 04/07/2017	394.37
EFT51928	14.07.2017	Northern Edge Consultants Pty Ltd	RYCN - 02/06/17 Consultant For Terms Of Reference Workshop	1,325.50
EFT51929	14.07.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WS - Rental Water Filter Units Admin Office Crib Room And 7 Mile Transfer Station Office - 08/06/2017 To 07/07/2017	165.00
EFT51930	14.07.2017	Nielsen Liquid Waste Services Pty Ltd	40 Mile Beach - Pump Sullage Pits	1,167.00
EFT51931	14.07.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - Springwater Bottles	525.25
EFT51932	14.07.2017	David Patrick Nunn	Rates refund for assessment A24694	171.57
EFT51933	14.07.2017	Pilbara Motor Group - PMG	Parts for Plant Repairs	411.80
EFT51934	14.07.2017	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	841.50
EFT51935	14.07.2017	Printsync Norwest Business Solutions	Printer / Photocopier Charges	909.00
EFT51936	14.07.2017	Perforated Paper Solutions	Governance - Supply 3 x Boxes 750 A4 Paper 80gsm Perforated At 90mm	247.50
EFT51937	14.07.2017	Repco Auto Parts	Parts for Plant Repairs	413.55
EFT51938	14.07.2017	Red Earth Flowers	Gift - Flowers For R Murphy On Birth Of Child	90.00
EFT51939	14.07.2017	Roebourne General Food Store (cafe) - Ieramugadu Cafe Maya	Youth Services - Regional Youth Coordinators Network Term of Reference Workshop Catering 12/06/2017	296.00
EFT51940	14.07.2017	Rowe Plumbing Pty Ltd	Wickham/Roebourne Cemetery - Replace Toilet Water Line With Copper Pipe And Protective Casing, Wickham Transfer Station - Replace Split Water Pipe, Kta Airport - Unblock Drains, Urinals, Sinks, After Hours Call Out require High Pressure Jetter, Millars Well Pavilion - Repair Leaking Urinal, RAC - Repair Leaking Valve in Plant Room	13,048.57
EFT51941	14.07.2017	Auto One Karratha	Minor Tools & Equipment Replacement - PS90 PRO UDS Universal Scan Tool, Plant - Draw System for Hilux, Generator Repairs, Recovery Point Install on Hilux	10,291.00
EFT51942	14.07.2017	RePipe Pty Ltd	41 Clarkson Way - Replace Broken/leaking Kitchen Flick Mixer Replace/resecure Bath Water Spout And Laundry Plug, WRP - Repair Blocked Drain	575.07
EFT51943	14.07.2017	Reece Pty Ltd	KLP Oval - Retic Maintenance	91.07
EFT51944	14.07.2017	Kmart Karratha	Youth Shed - Supplies Guys Crew Chillz & Skillz And Girlz Crew, KLP - Craft Items for Programs, Library - Program Items, WRP - Program Supplies and Stage Lamp, NAIDOC Supplies	1,234.24
EFT51945	14.07.2017	Karratha State Emergency Service	Karratha SES - 4th Quarter ESL Payment For General Goods And Services / Additional Costs Incurred 2016/17 Apr-May 2017	6,333.65
EFT51946	14.07.2017	Slater-Gartrell Sports	Youth Services - Equipment For City Wide Youth Basketball Tournament	63.25
EFT51947	14.07.2017	Jardine Lloyd Thompson Pty Ltd	Wickham Water Playground - Insurance premium 17/07/2017 to 15/01/2018	3,492.30
EFT51948	14.07.2017	LGIS Insurance Broking	Wickham Community Hub Construction Project - Contract Works Insurance (Policy No. 99-0006817-CMS)	39,225.19
EFT51949	14.07.2017	Decor8 Australia Pty Ltd	Graffiti Removal Services Urgent Racist/Offensive Graffiti - 01/01/2017 To 30/06/2017, Kookaburra Park - Paint 200 x Bollards	12,914.00

Chq/EFT	Date	Name	Description	Amount
EFT51950	14.07.2017	S.A.F.E (Saving Animals From Euthanasia Inc)	SAFE MOU As Per Council Resolution 153483 - Instalment 1 of 4 - 2017/2018	16,250.00
EFT51951	14.07.2017	Supastar Enterprises Pty Ltd	Kta Airport - Roadsealing And Crackpatching Works Rpt Apron	9,974.80
EFT51952	14.07.2017	Swoon Design Studio	Crime Prevention - Design & Supply 4 X Pull-up Banners and Flyers	3,157.00
EFT51953	14.07.2017	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement May / June 2017	8,279.84
EFT51954	14.07.2017	Slimline Warehouse Display Shop (the Jessen Group Pty Ltd)	Civic Events - Display Board With Chalkboard	352.99
EFT51955	14.07.2017	Scope Business Imaging	Printer / Photocopier Charges	1,175.18
EFT51956	14.07.2017	South Coast Building Co Wa	Shade Structure - RFT 18-15/16 Construction - Final Retention Claim	8,505.70
EFT51957	14.07.2017	Smiths Detection (Australia) Pty Ltd	Kta Airport - Screening Swabs Sampling (200/set)	2,653.20
EFT51958	14.07.2017	Supercivil Pty Ltd	Footpaths - Balmoral Rd Stage 3 - Backfill And Blue Metal To Match Existing	1,206.32
EFT51959	14.07.2017	Solarwinds Software Europe Limited	IT - Solarwinds Server And Application Monitor - Annual Maintenance Renewal (al300)	1,490.00
EFT51960	14.07.2017	South Metropolitan Tafe	Tafe Fees for Apprentice - June 2017	196.90
EFT51961	14.07.2017	Stoneset Permeable Paving Pty Ltd (The Newton Family Trust t/as)	Roundabout Maintenance - 460kgs Of Clear Pour On Gravel Binder	8,280.00
EFT51962	14.07.2017	See Coast	KCA - ACADS Funding Supply Of Two Look Out Binoculars	16,953.30
EFT51963	14.07.2017	Schneider Electric Buildings Aust. Pty Ltd	KLP - Further works and parts required from Storm Damage	28,249.94
EFT51964	14.07.2017	Techniworks Action Learning	HR - Annual Subscription Techniworks Induction Program - 01/07/2017 To 30/06/2018	23,214.54
EFT51965	14.07.2017	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 2017 - Alien Film License	330.00
EFT51966	14.07.2017	The Walt Disney Company Pty Ltd	Moonrise Cinema 2017 - Movie Screening Of Beauty And The Beast - Sing Along	275.00
EFT51967	14.07.2017	Thomas Building Pty Ltd	Refund Of Overpayment Of Building Application Fee No 130316	363.54
EFT51968	14.07.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	165.00
EFT51969	14.07.2017	Think Promotional	Moonrise Cinema - Promotional Merchandise 150 Printed Blankets - Competition Winners And Giveaways	2,369.95
EFT51970	14.07.2017	Talis Consultants Pty Ltd T/a Talis Unit Trust	Sharpe Avenue Roundabout - Detailed Design Services Ending June 2017, Waste - Additional Works Class III Cell	19,827.50
EFT51971	14.07.2017	Mark Tweedie	Cossack At Awards 2017 - Artist In Residence - 17/07/2017 To 14/08/2017	11,900.00
EFT51972	14.07.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	7A Leonard Way - Repaint Damaged Kitchen Walls Touch Up Water Damage Areas	418.00
EFT51973	14.07.2017	TWH Plumbing	Kta Airport - Investigate and rectify fault at pump station 7 and Maintenance on Workshop Oil Separator, Dampier Shark Cage - Toilet Repairs	1,068.46
EFT51974	14.07.2017	Totally Workwear	Uniforms	562.44

Chq/EFT	Date	Name	Description	Amount
EFT51975	14.07.2017	Taranis Power Group Pty Ltd	Plant - Technician Required To Attend Backup Emergency Generator Includes Flights & Accommodation	5,638.20
EFT51976	14.07.2017	Trinity College	Accommodation 17/05/17 To 19/05/2017 CCTV Conference Perth	260.00
EFT51977	14.07.2017	UDLA	Strategic Planning Projects - KRS Finalisation_JPM_19.6.17	3,998.50
EFT51978	14.07.2017	United Party Hire (Wildwater Holdings Pty Ltd t/as)	A&C - Cosentino 2017 - Chair Hire x 650 - Delivery 28/04/2017 Collect 01/05/2017	2,200.00
EFT51979	14.07.2017	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Cossack Site Management Contract - Reallocate Cossack Accommodation Paid Bookings To NYFL	495.00
EFT51980	14.07.2017	Karratha Timber & Building Supplies	General Hardware for Maintenance	2,561.38
EFT51981	14.07.2017	Vicki Long & Associates (Astron Engineering Pty Ltd)	Yaburara Trail - Weeding Eradication Program - January February April 2017	3,520.00
EFT51982	14.07.2017	Vilified Solutions	YS Eastern - Twilight Basketball Program 03/06/2017	240.00
EFT51983	14.07.2017	Westrac Equipment Pty Ltd	Plant Repairs	187.20
EFT51984	14.07.2017	Woolworths (WA) Ltd	Youth Shed - NAIDOC Baking, Youth Shed - Café Items, Youth Shed & WRP - Program Supplies and Items, WRP - DVD's for Holiday Programs, Catering, Kitchen Supplies	2,209.41
EFT51985	14.07.2017	WA Library Supplies (PIC Enterprises Pty Ltd)	Community Development - 3 X Walsco Book Coverings	224.18
EFT51986	14.07.2017	Workpac Pty Ltd	HR - Placement Of Admin Support Officer 12/06/17 To 18/06/17	517.28
EFT51987	14.07.2017	T Wear	Reimbursement Of Utilities As Per Managers Contract	610.56
EFT51988	14.07.2017	Wrapped Creations	City Centre Activation Grant 17/18 - Ice Skating April 2018 As Per May 2017 Ocm Res: 153789	33,000.00
EFT51989	14.07.2017	West Australian Newspapers Limited	Advertising - Various	596.80
EFT51990	14.07.2017	Xylem Water Solutions	WS - 1x Godwin Dri Prime Cd100m Diesel Driven 4 Inch Pump Mine Spec Skid Mounted	877.80
EFT51991	14.07.2017	Xelerator Pty Ltd T/a KBSS Engineering	Dampier Bus Shelter - Relocation Of Shelter	16,856.40
EFT51992	14.07.2017	Yirramagardu Community Association	2014/15 Acads - 20% Final Payment Roebourne Redevelopment Project/Andover Park Fitness Trail, Community Assoc Establishment, ANZAC Day Ceremony, Trailer and Equipment Purchase	36,088.36
EFT51993	14.07.2017	City Of Karratha	Payroll deductions	118.96
EFT51994	14.07.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT51995	14.07.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT51996	14.07.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT51997	14.07.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT51998	14.07.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT51999	14.07.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT52000	14.07.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79

Chq/EFT	Date	Name	Description	Amount
EFT52001	14.07.2017	Maxxia Pty Ltd	Payroll deductions	11,465.56
EFT52002	14.07.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT52003	14.07.2017	City Of Karratha	Payroll deductions	512.70
EFT52004	20.07.2017	Australian Taxation Office	Payroll deductions	288,474.00
EFT52005	20.07.2017	Child Support Agency	Payroll deductions	2,720.57
EFT52006	21.07.2017	Michael Lacey	Refund - Asic Bond #276524 13/10/2016	50.00
EFT52007	21.07.2017	Margaux Lecoeur	Refund - Asic Bond #278471 08/11/2016	100.00
EFT52008	21.07.2017	Mark Quayle	Refund - Asic Bond #250268 07/07/2015	50.00
EFT52009	21.07.2017	Gary Smith	Refund - Airport Carparking Bond #290552 15/06/2017	50.00
EFT52010	21.07.2017	Doric Contractors Pty Ltd	REAP - Contract Sum for RFT 24-15/16 Construction - Progress Claim #10	2,847,696.83
EFT52011	21.07.2017	Data#3 Limited	IT - Dell Poweredge Vrtx Modular Server/storage Solution	54,420.69
EFT52012	21.07.2017	Pilbara Regional Council	Member Contribution To Pilbara Regional Council - Qtr 1 - 17/18 12002100	57,750.00
EFT52013	21.07.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	2,978.29
EFT52014	21.07.2017	Telstra Corporation Ltd	Telephone Usage Charges	20,372.46
EFT52015	21.07.2017	Horizon Power	Electricity Usage Charges	134,977.27
EFT52016	21.07.2017	Water Corporation	Water Usage Charges	34,782.18
EFT52017	21.07.2017	Karratha Visitor Centre	Quarterly Payment #3 (1 Jul 17 - 30 Sep 17 ) Funding for the provision of Visitor Information Services for the 2017/2018 calendar year as per Council Resolution #153625	107,593.75
EFT52018	21.07.2017	Environmental Industries	Kookaburra Park Development - Construction Progress Claim #4 50% Retention Claim	105,514.92
EFT52019	21.07.2017	Australia Post	Postage Charges - June 2017	3,506.41
EFT52020	21.07.2017	Staples Australia	Stationery Items - Various Departments	711.15
EFT52021	21.07.2017	Cleanaway Pty Ltd	Kta Airport - Provision Of Waste And Recycling Collection Services - June 2017	588.46
EFT52022	21.07.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	KLP - Calcium Removal Splash Pad	1,530.65
EFT52023	21.07.2017	Hathaways Lubricants	Stock	83.32
EFT52024	21.07.2017	Lil's Retravision Karratha	Youth Services - Replacement Speaker Guitar Strings Charging Dock And Programming Supplies	151.55
EFT52025	21.07.2017	Karratha Furniture & Bedding	Youth Services Eastern Corridor - Replacing Two Couches For Drop In Space	4,683.00
EFT52026	21.07.2017	Midalia Steel T/a Onesteel	Tambrey Oval - Soccer Goal Reinforcement	577.68
EFT52027	21.07.2017	City Of Karratha	Reallocation to Trust - Refund for BCITF Fee on BL20100449	2,088.86
EFT52028	21.07.2017	Signswest Stick With Us Sign Studio	WRF / Wickham Bistro - Trafolyte Labels 80mm x 40mm	115.50
EFT52029	21.07.2017	Everywhere Travel & Cruise Karratha	Cossack Art Award 2017 - Flights For Judge	292.00
EFT52030	21.07.2017	Thrifty Car Rental	Employment Costs-Wickham Recreation Facility - Car Hire For Staff For Crossfit Training 16-19/06/17	242.57
EFT52031	21.07.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	Fire Prevention - Fire Boots/Respirators/Respirator Filters, HR - Safety Boots, Stock - Gloves	732.92
EFT52032	21.07.2017	Atom Supply	Stock - Tie Down Ratchet Strap + Hooks 25mm x 5m 750kg	70.31
EFT52033	21.07.2017	Attorney-General's Department	Kta Airport - Auscheck Background Checks	462.50

Chq/EFT	Date	Name	Description	Amount
EFT52034	21.07.2017	IT Vision	IT - SynergySoft Annual Licence Fees 2017/18	122,865.60
EFT52035	21.07.2017	Geraldton Building Services & Cabinets (GBSC)	Staff Housing - Supply And Install New Kitchens, WRP - Install Wall Brackets for Display Monitors	51,180.36
EFT52036	21.07.2017	Assetic Australia Pty Ltd	Fleet Management - Mydata Fleet Refresher Training Remote Session - 06/06/2017	990.00
EFT52037	21.07.2017	Civica Pty Ltd	Kta Library - Upgrade Library Management System	990.00
EFT52038	21.07.2017	123 Agency	Cossack Art Awards 2017 - Gala/Family Day Performer Cat Torres Trio Full Delivered	6,270.00
EFT52039	21.07.2017	Allround Plumbing Services Pty Ltd	Indoor Cricket Facility - Replacement Tap Works, Roebourne Community Hall - Repair Disabled Toilet, Youth Shed - Repair Dishwasher	1,764.40
EFT52040	21.07.2017	A Pom Pom A Day	Cossack Art Awards 2017 - Marketing Campaign - July 2017 Centro Activation Art Workshops - Facilitator Fee	675.00
EFT52041	21.07.2017	Steven Kennedy T/as All Doors Locksmiths	Kta Airport - Rekey Qantas Freight Building Doors And Padlock To Yard Fit Deadbolts With Strike Guards	823.42
EFT52042	21.07.2017	Barth Bros Automotive Machine	Stock - Filters	85.55
EFT52043	21.07.2017	BOC Limited	Cossack Art Awards 2017 - Helium G Size Cylinders Regulators	40.61
EFT52044	21.07.2017	BC Lock & Key	Kta airport - Install Cylinders To Nominated Doors Within Check In Area Supply 20 x Keys, FBCC - Supply Keys	1,271.95
EFT52045	21.07.2017	Burkeair Pty Ltd	Aircon Maintenance - Various Sites	5,893.24
EFT52046	21.07.2017	Burrup Mountain Bike Club	Sports Funding Scheme - Quarterly Grant Ref SP/09/May/2017 - Support To Purchase A Shade Marquee	1,787.00
EFT52047	21.07.2017	Budget Car And Truck Rental - Belmont	Rental Adjustment FY 16/17	17,056.74
EFT52048	21.07.2017	Bianca Beetson	Cossack Art Awards 2017 - Per Diem Payment For Judging Of 2017 Art Awards	1,250.00
EFT52049	21.07.2017	Coates Hire Operations	Kta Airport - Emergency Exercise - Portaloo And Table Hires 09/06/2017 To 12/06/2017	357.47
EFT52050	21.07.2017	Coca-Cola Amatil (Holdings) Ltd	Youth Shed Indoor Play Centre - Drink Stock	847.62
EFT52051	21.07.2017	Sebel Furniture Ltd	DCH - 50 X Postura Plus Linking Chairs	4,163.50
EFT52052	21.07.2017	Building Commission (Building Services Levy)	BSL June 2017 - Fee Collections	2,193.96
EFT52053	21.07.2017	CBCA WA Branch (Inc)	Kta Library - Children's Book Week 2017 Promotional Materials	102.00
EFT52054	21.07.2017	Costello Alliance Pty Ltd T/a Cozco Electrical Contractors	11 Walcott Way - Yearly RCD Injection Testing	107.25
EFT52055	21.07.2017	Comtec Data Pty Ltd	WRP Bistro - Investigate And Repair Main Entry Door Fault	66.00
EFT52056	21.07.2017	Patrick Churnside (Mayaga Made Arts & Consultation)	NAIDOC 2017 - Community Concert Welcome To Country And Cultural Performance	5,050.00
EFT52057	21.07.2017	Daysafe Training & Assessing	Wickham Transfer Station - National Backhoe Assessment - P Skinner	892.93
EFT52058	21.07.2017	O'reilly Family Trust T/as Dampier Party Hire / Hullabaloo	Civic Events - Morning Tea Catering For Seniors Art Workshop	232.50
EFT52059	21.07.2017	Dunnart Picture Framing	Karratha Library - Shadow Box & Frame To Display Sam Ostojic Objects	583.00

Chq/EFT	Date	Name	Description	Amount
EFT52060	21.07.2017	Evergreen Synthetic Grass (atf The M&N Trust)	Kta Bowling Club - RFT 12-16/16 Synthetic Turf Supply and Installation - Retention 50% (Practical Completion)	7,739.55
EFT52061	21.07.2017	Farinosi & Sons Pty Ltd	Tambrey Oval - Two Spools Of Aluminium Welding Wire For Repairs To Tambrey Soccer Goals	44.75
EFT52062	21.07.2017	Grace Removals Group	8 Knight Place - Removal/Storage Of Household Goods Required For Upgrade Works To Kitchen/Flooring	2,366.79
EFT52063	21.07.2017	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP Gym Spin bike replacement seats x 16 Body Pump weight sets	4,008.62
EFT52064	21.07.2017	Global Security Management (WA)	KLP - Nightly Security Patrols - June 2017	4,926.90
EFT52065	21.07.2017	StrataGreen (Strata Corporation Pty Ltd)	P&G - Replacement Rs76s Shindaiwa Pro Spreader	1,090.79
EFT52066	21.07.2017	G Bishops Transport Services Pty Ltd atf GBT Services Trust	Freight	59.30
EFT52067	21.07.2017	Home Hardware Karratha	General Hardware for Maintenance	44.17
EFT52068	21.07.2017	T Hanlon	Reimbursement For Meal Allowance Whilst Attending WARCA Meeting In Perth	38.00
EFT52069	21.07.2017	S Holden	Reimbursement - Trimester 1 Master of Professional Accounting (Corporate Auditing)	451.50
EFT52070	21.07.2017	L Husking	Reimbursement - 40 Mile Caretaker Gas	29.00
EFT52071	21.07.2017	M Hattingh	Reimbursement - Mgr Utility Allowance as per Employment Contract	89.99
EFT52072	21.07.2017	Greg Hire T/As A Stitch in Time	Youth Services - Merchandise For Prizes For City Wide Youth Basketball Tournament	494.91
EFT52073	21.07.2017	Irrigation Australia Ltd	HR - Training Irrigation Efficiency 2 Day Workshop 12-13/07/2017 Perth	1,980.00
EFT52074	21.07.2017	ZircoData Pty Ltd	Records Management Project - Archive Storage And Retrieval Costs For Corporate Compliance And Building Records May 2017	459.77
EFT52075	21.07.2017	Jason Sign Makers	Traffic Signs - Information Centre Signs, Street Blades, Kookaburra Park Signage	2,017.18
EFT52076	21.07.2017	Karratha Signs	2017 NAIDOC Week - Corflute Signs/Install & Uninstall, Cossack 2017 - Decals, Corflute's and Banners	5,861.90
EFT52077	21.07.2017	James Bennett Pty Limited	Library Resources	41.99
EFT52078	21.07.2017	M Jewkes	Reimbursement Of Utilities As Per Manager Contract	70.00
EFT52079	21.07.2017	Jolly Good Auto Electrics	Plant Repairs	3,196.70
EFT52080	21.07.2017	Karratha Glass Service	Plant Repairs	687.50
EFT52081	21.07.2017	Karratha Contracting Pty Ltd	WRP - AFL Lighting Repairs and Replacement, Kta Bowling Club - Repair Light Poles, WRP Bistro - Install Sub meter, WRP - Install Oval Timer for Lights, WRP Bistro - Install Twin Alternating Softener Valves, Footpath Lighting Repairs Road Train Assembly Area Gap Ridge	40,943.30
EFT52082	21.07.2017	Karratha Veterinary Hospital	Animal Control	283.00
EFT52083	21.07.2017	Karratha Gymnastics Club	Sports Funding Scheme - Quarterly Grant Sp/13/may/2017 - Support For Hosting North West Regional Gymnastic Association Regional Championships	2,000.00
EFT52084	21.07.2017	Komatsu Australia Pty Ltd	Plant Repairs	1,191.54

Chq/EFT	Date	Name	Description	Amount
EFT52085	21.07.2017	Karratha Machinery Hire	Shoulder Grading Various Roads - Weekly Hire Of Roller - June 2017	2,247.15
EFT52086	21.07.2017	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk Tank Gas	1,115.54
EFT52087	21.07.2017	King Bay Game Fishing Club	Sports Quarterly Grant Sp/03/may/2017 - Support For Facility Upgrade Grounds	4,000.00
EFT52088	21.07.2017	Kennards Hire Pty Limited	7 Mile - Hire Of 2.5 Tonne Forklift 16/06/17 To 30/06/17	396.00
EFT52089	21.07.2017	Karratha Solar Power No 1 Pty Ltd	Kta Airport - Solar Electricity Charges June 2017	46,752.54
EFT52090	21.07.2017	Landgate	Rates - Monthly Valuation Schedules And 2017/18 Annual Updates	3,283.50
EFT52091	21.07.2017	Links Modular Solutions	Cancelled Payment	0.00
EFT52092	21.07.2017	Leethall Constructions Pty Ltd	Wickham Fitness Trail - Sign Stand Fabrication And Installation	18,480.00
EFT52093	21.07.2017	Latrobe Holdings Pty Ltd T/as Lmw	Provision Of Commercial Valuations Of The Quarter HQ And Car Bays	17,600.00
EFT52094	21.07.2017	P Levis	Reimbursement - Mgr Utility Allowance as per Employment Contract	956.96
EFT52095	21.07.2017	Ray Lockwood	Refund - Camping 40 Mile Unavailable Sites	90.00
EFT52096	21.07.2017	MM Electrical Merchandising	Roebourne Community Centre - Supply Fan Controller Knob, Kta Depot - Supply 2 x Fridge Globes	88.29
EFT52097	21.07.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service and Operations June 2017	20,259.10
EFT52098	21.07.2017	B Menezes	Reimbursement - Mgr Utility Allowance as per Employment Contract	94.65
EFT52099	21.07.2017	Multi Service Group Wa Pty Ltd	Rates refund for assessment A88784	787.15
EFT52100	21.07.2017	Morse Court Apartments	HR - Accommodation P Davis - 03-10/07/2017	1,015.00
EFT52101	21.07.2017	MGFT Pty Ltd t/as Maurice Goldberg Consulting	2107 Cossack Art Awards - M Goldberg To Mc Sponsor Preview And Gala Awards Night	3,630.00
EFT52102	21.07.2017	Mood Media Pty Ltd	KLP - MOOD Media Equipment Purchase as per agreement for provision of music	1,186.90
EFT52103	21.07.2017	Karratha Mudcrabs Football Club Inc.	Masters AFL Carnival - Quarterly Grant Ref Sp/02/may/2017 Support Towards PA And Marquee Hire	1,139.50
EFT52104	21.07.2017	NW Communications & IT Specialists	Pegs Creek Pavilion - Investigate/Report/Repair CCTV Screens	488.41
EFT52105	21.07.2017	NYFL Nursery - Grants (392829116)	Kta Library - Catering Regional Meeting At DCH 24-25/05/2017	429.00
EFT52106	21.07.2017	Northstar Asset Trust T/a Jaffa Room	KLP Dive In Movie License - Ratchet & Clank, Elf and Robinson Crusoe	1,188.00
EFT52107	21.07.2017	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Collection Services Roebourne - May 2017	5,214.00
EFT52108	21.07.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Trs Stn - 15 Litre Spring Water Bottles	13.25
EFT52109	21.07.2017	Neils Reticulation And Landscaping	Kta Airport - Brush Cut All Weeds And Maintain Gardens Airside Including Internal Gardens Test Reticulation	1,650.00
EFT52110	21.07.2017	North West Waste Alliance	Street Sweeping Services - June 2017	47,589.81
EFT52111	21.07.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - WRP - 15L Springwater Bottles, June 2017	839.40
EFT52112	21.07.2017	Northwest Autoglass	Plant Repairs	270.00

Chq/EFT	Date	Name	Description	Amount
EFT52113	21.07.2017	Pilbara Motor Group - PMG	Parts for Plant Repairs	166.24
EFT52114	21.07.2017	Paramount Pictures Australia	Moonrise Cinema 2017 - Movie Screening Of Baywatch	808.40
EFT52115	21.07.2017	Printsync Norwest Business Solutions	Printer / Photocopier Charges	53.82
EFT52116	21.07.2017	Programmed Integrated Workforce Limited	Road Maintenance - Labour Hire Week Ending 01/07/2017	2,924.90
EFT52117	21.07.2017	Pilbara Dive And Tours (Natalie Callanan)	Business Online Grant Scheme As Per Council Resolution 153835	1,937.10
EFT52118	21.07.2017	Roebourne Dingo Hire	Roundabout Maintenance Baynton West - Removal And Reinstatement Of Amethyst Gravel	15,000.00
EFT52119	21.07.2017	Roebourne PCYC	NAIDOC Week 2017 Community Concert Venue Hire For Lucky Luke Workshops 08-09/07/2017 And Green Room 09/07/2017	416.00
EFT52120	21.07.2017	Rowe Plumbing Pty Ltd	Kta Airport - Continue Jetting Drains From Inspection Piece Near Security Through To Main Line and Repair / Unblock Urinals, Backflow Device Maintenance, Millars Well Pavilion - Repair Water Pipe	7,249.12
EFT52121	21.07.2017	Auto One Karratha	Stock - Cargo Nets	84.95
EFT52122	21.07.2017	RePipe Pty Ltd	KLP - Investigate/Repair Blocked Toilet And Leaking Cistern In Disabled Toilet, Repair Poly Pipe Break on Oval	688.62
EFT52123	21.07.2017	Reece Pty Ltd	Stock - Plumbing / Retic	1,804.02
EFT52124	21.07.2017	Statewide Bearings	Plant Repairs	164.74
EFT52125	21.07.2017	Kmart Karratha	Cossack Art Awards 2017 - Gala And Family Day Materials, KLP, Youth Shed, Library and WRF - Program Supplies	908.25
EFT52126	21.07.2017	Stott & Hoare	IT - New Backup Drives Plus Synology Nas Drive Spares And Replacements	5,966.40
EFT52127	21.07.2017	Solcomm Pty Ltd	IT - Ptp 650 - Spare Integrated Odu	7,789.38
EFT52128	21.07.2017	Seatadvisor Pty Ltd	Moonrise Cinema 2017 - Seatadvisor Costs For June 2017	970.75
EFT52129	21.07.2017	Securepay Pty Ltd	Moonrise Cinema 2017 - Ticketing Fees June 2017	202.75
EFT52130	21.07.2017	Scope Business Imaging	Printer / Photocopier Charges	2,017.61
EFT52131	21.07.2017	Smiths Detection (Australia) Pty Ltd	Kta Airport - Service Maintenance Contract #9 - 28/05/17 To 27/08/17	5,504.40
EFT52132	21.07.2017	Scott Printers Pty Ltd	Cossack Art Awards 2017 - Printing Official Catalogue Retrospective Catalogue Mail Out Flyers Winners Certificates Winners Brochure Sponsor Preview/ Gala Awards Evening Invitations And Envelopes	3,633.30
EFT52133	21.07.2017	Supercivil Pty Ltd	Dampier Fire Station Maintenance - Box out Base Compacted And Trimmed Cracker Dust Supply And Install 120m2 Of Concrete Reinforcing Mesh	19,470.00
EFT52134	21.07.2017	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	56.35
EFT52135	21.07.2017	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Maintenance Service Plan Andover Continuum BMS - Quarterly Maintenance Contract Number Op-161020-5359566 - March 2017	9,180.88
EFT52136	21.07.2017	The Walt Disney Company Pty Ltd	Moonrise Cinema Beauty & The Beast Film License - 28/04/2017	2,174.95
EFT52137	21.07.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	165.00

Chq/EFT	Date	Name	Description	Amount
EFT52138	21.07.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Staff Housing - External Painting Of 7A & 7B Leonard & 17 Mosher	17,072.00
EFT52139	21.07.2017	TWH Plumbing	22B Frinderstein Way - Repair/replace Laundry Tap Leaking Bathroom Vanity - Wt# 20356	165.00
EFT52140	21.07.2017	Karratha Timber & Building Supplies	General Hardware for Maintenance	672.41
EFT52141	21.07.2017	Village Roadshow Pty Ltd	Moonrise Cinema 2017/18 - Movie Screening Of King Arthur	482.75
EFT52142	21.07.2017	Woolworths (WA) Ltd	Youth Shed - Café Supplies, WRP, KLP, Youth Services - Program Supplies/Items, Re-stock Councillor Fridge, Office Kitchen Supplies, Catering for Workshops/Meetings	1,325.47
EFT52143	21.07.2017	West-Sure Group	Kta Airport - Car Parking Cash Collection Counting And Reconciliation Services - June 2017	636.10
EFT52144	21.07.2017	Workpac Pty Ltd	HR - Employment Placement HR Admin Support Officer - 19/06/2017 To 25/06/2017	1,293.19
EFT52145	21.07.2017	Xtreme Kites & Paddle	NAIDOC Week 2017 - Bubble Soccer 10 Bubbles Including All Equipment And Umpire Sumo Suits Including Kids And Adults Rotating On One Mat Roller Zorb - 09/07/2017 Roebourne Oval	2,650.00
EFT52146	21.07.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	213.62
EFT52147	20.07.2017	Australian Taxation Office	ATO Fees & Interest re SG Shortfall #9782	1,923.70
EFT52148	21.07.2017	Carrie McDowell	Cancelled Payment	0.00
EFT52149	21.07.2017	Vicki Sangster	Cancelled Payment	0.00
EFT52150	28.07.2017	G Bailey	Sitting Fee - July 2017	2,791.67
EFT52151	28.07.2017	J Lally	Sitting Fee - July 2017	4,562.50
EFT52152	28.07.2017	E Smeathers	Sitting Fee - July 2017	2,791.67
EFT52153	28.07.2017	F White-Hartig	Sitting Fee - July 2017	2,791.67
EFT52154	28.07.2017	M Bertling	Sitting Fee - July 2017	2,791.67
EFT52155	28.07.2017	G Cucel	Sitting Fee - July 2017	2,791.67
EFT52156	28.07.2017	G Harris	Sitting Fee - July 2017	2,791.67
EFT52157	28.07.2017	P Long	Sitting Fee - July 2017	11,125.00
EFT52158	28.07.2017	B Parsons	Sitting Fee - July 2017	2,791.67
EFT52159	28.07.2017	D Scott	Sitting Fee - July 2017	2,791.67
EFT52160	28.07.2017	R Vandenberg	Sitting Fee - July 2017	2,791.67
EFT52161	28.07.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water / Electricity Usage Charges	2,473.04
EFT52162	28.07.2017	Telstra Corporation Ltd	Telephone Usage Charges	8,453.67
EFT52163	28.07.2017	Horizon Power	Electricity Usage Charges	74,643.24
EFT52164	28.07.2017	Water Corporation	Water Usage Charges	1,441.31
EFT52165	28.07.2017	Aerodrome Management Services Pty Ltd	Kta Airport Airside Upgrade - Rft 15-15/16 Consultant Design Services Package 1 Pavement/civil Design GA/RPT Apron Expansion	73,038.78
EFT52166	28.07.2017	Karratha & Districts Chamber Of Commerce (KDCCI)	Pilbara Business Boot Camp Diamond Sponsorship As Per Council Resolution 153837, New Pilbara Economic Development Conference Sponsorship	125,950.00
EFT52167	28.07.2017	Karratha Earthmoving & Sand Supplies	Reconstruction of Coolawanyah Road Karratha LIA - Stage 2 (RFT 23-16/17.) - Progress Claim #2	406,876.09
EFT52168	28.07.2017	Karratha Glass Service	Staff Housing - Supply And Install Cyclone Screens Invisi-Scape	80,674.00
EFT52169	28.07.2017	Peter Hunt Architects	REAP - Arts and Community Precinct Project Architect Contract as per Tender 34 - 13/14	162,492.93

Chq/EFT	Date	Name	Description	Amount
EFT52170	28.07.2017	Pivotel Satellite Pty Limited	Rangers Tracking - 15/07/2017 To 14/08/2017	259.00
EFT52171	28.07.2017	Jupps Floorcoverings Karratha Pty Ltd	Youth Shed - School Holiday Program - Mosaic Madness 12/07/2017	160.00
EFT52172	28.07.2017	Staples Australia	Stationery Items - Various Departments	69.64
EFT52173	28.07.2017	Signature Music Pty Ltd	YS - Outdoor Cinema 23/06/2017	1,100.00
EFT52174	28.07.2017	Dampier Community Association	DCA - 2014/15 Ex-gratia Funding For Dampier Crc Study As Per Variation Request (70% Progress Payment)	2,750.00
EFT52175	28.07.2017	Blue Hat Cleaning Services T/a Damel Cleaning Services	KLP - High Pressure Cleaning Of Splash pad Grates And High Pressure Cleaning Courts 123 & 4	5,491.20
EFT52176	28.07.2017	Hathaways Lubricants	Stock - Lubricants / Oils	694.75
EFT52177	28.07.2017	Keynote Conferences	Cancelled Payment	0.00
EFT52178	28.07.2017	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Crime Prevention Strategies - Supply Of Locks	5,484.25
EFT52179	28.07.2017	Nor West Jockey Club	Roebourne Races Event Sponsorship	19,800.00
EFT52180	28.07.2017	Point Samson Community Association Inc	Contribution Pt Samson Community Assoc - 30% Progress Payment Samson Sunset Tunes Community Event - ACADS 2014/15	8,387.00
EFT52181	28.07.2017	Water2water	KLP - Water Cooler Rental - July 2017	66.00
EFT52182	28.07.2017	Parry's Merchants	Youth Shed Indoor Play Centre - Stock And Cafe Items	1,084.75
EFT52183	28.07.2017	Perth Irrigation Centre	Stock - Retic	1,383.15
EFT52184	28.07.2017	Poinciana Nursery	Open Space/Drain Reserve Mtce - WT# 19590 - Slashing And Mowing Set Services	43,327.00
EFT52185	28.07.2017	St John Ambulance - Karratha	Occ Health - Corolla - Small Leisure Kit	39.95
EFT52186	28.07.2017	Sealanes (1985) Pty Ltd	Staff Kitchen Amenities / Restock	421.60
EFT52187	28.07.2017	Te Wai Manufacturing	Uniforms	777.60
EFT52188	28.07.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Steel Cap Safety Boots	197.00
EFT52189	28.07.2017	Atom Supply	Stock - Plastic Buckets	18.04
EFT52190	28.07.2017	J Blackwood & Son Pty Limited	P&G - Plumbers Shovels Long Handle Threaded	146.85
EFT52191	28.07.2017	ABCO Products	Stock - Ecozyme B+ 5ltr	849.28
EFT52192	28.07.2017	Avdata Australia	Kta Airport - Monthly Data Reporting Fee Billing Service Fees & Charges	1,269.36
EFT52193	28.07.2017	Ausco Modular Pty Limited	Kta Depot - Hire Multi-purpose Complex Offices Including Cyclonic Tie Downs Stairs Landing And Office Furniture July 2017	1,023.00
EFT52194	28.07.2017	Allround Plumbing Services Pty Ltd	7 Mile - WT# 20398 - Investigate/Repair Dripping Tap	148.50
EFT52195	28.07.2017	All Access Australasia	Library Resources	55.65
EFT52196	28.07.2017	Barth Bros Automotive Machine	Plant Repairs	2,911.70
EFT52197	28.07.2017	BOC Limited	Karratha Airport / Works Department - Oxygen Industrial E2 Cylinder Rental - 29.05.2017 - 27.06.2017	311.22
EFT52198	28.07.2017	BC Lock & Key	Footpath Lighting Upgrade - Supply Of 43 x Padlocks, Pegs Creek Pavilion - Supply Keys, Roebourne Community Centre - Rekey Switch Board handle	5,087.08
EFT52199	28.07.2017	Burkeair Pty Ltd	Aircon Maintenance - Various Sites	42,394.89
EFT52200	28.07.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Filters	352.90

Chq/EFT	Date	Name	Description	Amount
EFT52201	28.07.2017	BGC Contracting	Car Park Redesign - RFT 24-16/17 Variation 01 Install 6 x Car Rental Signs And Footings	46,032.56
EFT52202	28.07.2017	Bin Bombs Pty Ltd	WS - 10kg Bin Bombs	1,515.69
EFT52203	28.07.2017	Elle Borgward - Photographer	Cossack Art Awards 2017 - Archival Art Photography 19/07/17 As Per Letter Of Agreement Ocr 155314 50%	1,140.00
EFT52204	28.07.2017	Baessler Construction (David Baessler)	Strategic Planning - Roebourne Built Heritage Feasibility Report	1,650.00
EFT52205	28.07.2017	Coates Hire Operations	Shoulder Grading Various Roads - Hire Of Multi Tyre Roller 12/06/17 To 29/06/17	2,214.56
EFT52206	28.07.2017	Coca-Cola Amatil (Holdings) Ltd	Youth Shed Indoor Play Centre - Café Stock	1,045.62
EFT52207	28.07.2017	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Photograde Calcicol Water Test Tablets	143.00
EFT52208	28.07.2017	Cabcharge Australia Pty Ltd	Cabcharge - June/July 2017	904.51
EFT52209	28.07.2017	Coral Coast Electrical	Roebourne CCTV & Lighting - Supply EWP And Labour To Install Supplied Light Grilles To 4 X LED Carpark Lights	941.05
EFT52210	28.07.2017	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	2,072.55
EFT52211	28.07.2017	Complete Tyre Solutions Pty Ltd	Plant Repairs	1,382.48
EFT52212	28.07.2017	Fildes Food Safety Pty Ltd	Environmental Health Services - Slimline Infrared With Probe Thermometer	379.50
EFT52213	28.07.2017	Dave's Transit Service	Youth Services Eastern Corridor - Transport To And From SUP Boards Programming 24/06/2017	286.00
EFT52214	28.07.2017	Donald Cant Watts Corke (WA) Pty Ltd	REAP - Quantity Surveying / Cost Management Services	3,422.47
EFT52215	28.07.2017	J Dunn	Reimbursement For Meals For Whilst Attending Irrigation Efficiency Training In Perth	81.50
EFT52216	28.07.2017	Ezi-Hose Pty Ltd	Parts for Plant Repairs	2,082.41
EFT52217	28.07.2017	Exteria	Playground Replacement Programme - Northshore Park Seat	1,516.90
EFT52218	28.07.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	Wickham Community Hall - Investigate/Repair/Replace Main Entrance Door That Has Been Damaged, Roebourne Basketball Courts - Repair Damaged Kitchen/Kiosk Doors	2,647.48
EFT52219	28.07.2017	Farinosi & Sons Pty Ltd	Stock - Baits	157.50
EFT52220	28.07.2017	Feel Creative Pty Ltd	Website Development - City Assets - Karratha / Airport / REAF	1,320.00
EFT52221	28.07.2017	Fence It WA Pty Ltd	NAIDOC 2017 - Hire 25m Fence Delivered And Installed 07/07/2017 Dismantled 10 /07/2017 And Returned To Yard	770.00
EFT52222	28.07.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight	621.48
EFT52223	28.07.2017	Home Hardware Karratha	General Hardware for Maintenance	83.55
EFT52224	28.07.2017	Hitachi Construction Machinery	Parts for Plant Repairs	497.48
EFT52225	28.07.2017	Handy Hands Pty Ltd	Stock - Pestene Insect Powder	135.67
EFT52226	28.07.2017	B Hogan	Cleaverville Caretaker Reimbursement - Fuel/Gas	99.77
EFT52227	28.07.2017	Hydrogold Pty Ltd (the Pryor Family Trust T/a)	Karratha Golf Course - Site Visit End Of Defect Liability Period	5,445.00
EFT52228	28.07.2017	L Husking	Reimbursement - 40 Mile Caretaker Diesel Fuel	63.00
EFT52229	28.07.2017	Patrick Hughes	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT52230	28.07.2017	ZircoData Pty Ltd	Records Mgt - Archive Storage And Retrieval Costs For Corporate Compliance And Building Records - June 2017	1,324.20
EFT52231	28.07.2017	Impact Media Karratha	Tank Hill Lookout Development - Information Signage Design	1,801.80
EFT52232	28.07.2017	Karratha Signs	The Base - Double Sided Flag Banners Including Poles And Ground Spikes Bases, Kta Airport - Signage for Upgrade	2,852.30
EFT52233	28.07.2017	James Bennett Pty Limited	Library Resources	19.39
EFT52234	28.07.2017	J G Johnson Painting & Decorating Pty Ltd	2 McRae - Internal Paint 3 x Bedrooms	7,416.00
EFT52235	28.07.2017	Jolly Good Auto Electricians	Plant Repairs	581.90
EFT52236	28.07.2017	JR & A Hersey Pty Ltd	Stock - Spray'n'mark Paint 350g - Red	85.14
EFT52237	28.07.2017	Beyond Carpentry Contracting	40 Mile Beach - Investigate Supply And Install Replacement Sullage Access Point Lids Remove And Dispose Old Grates And Lids To Waste Station	3,668.80
EFT52238	28.07.2017	Karratha Veterinary Hospital	Animal Control	134.00
EFT52239	28.07.2017	Karratha Contracting Pty Ltd	Kta SES - Investigate / Replace Outside Main Entry Light Front Foyer Light Hallway And Training Room Fluoro's, Andover Way Park - Repair Cable Break for Park Lighting, Footpath Lighting Maintenance	9,953.29
EFT52240	28.07.2017	S King	Reimbursement - Study Assistance	3,000.00
EFT52241	28.07.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Of Impounded Quad Bike	198.00
EFT52242	28.07.2017	Wesfarmers Kleenheat Gas Pty Ltd	Gumula Aboriginal Corporation / Lot 1128 Searipple Rd - 45Kg Gas Cylinder Facility Hire & Cylinder Service Charge July 2017 - to be reimbursed	37.95
EFT52243	28.07.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Vehicle Crossover Subsidy - Lot 65 Iron Way Gap Ridge	8,970.00
EFT52244	28.07.2017	King Bay Game Fishing Club	Annual Community Grant Scheme 2017/18 - 50% Upfront Payment - Advertising Promotional And Administration Costs - KBFC Dampier Open	9,000.00
EFT52245	28.07.2017	Kennards Hire Pty Limited	NAIDOC 2017 - Community Concert Generator And Portable Toilet Hire Including Delivery Pick Up And Pump Out Of Toilets 09/07/2017	4,814.75
EFT52246	28.07.2017	Karratha Motorcycles	Crime Prevention Strategies - Supply Of Chains And Locks	5,529.50
EFT52247	28.07.2017	Landgate	Rates - Valuation Schedules June 2017	317.55
EFT52248	28.07.2017	Western Australian Land Authority (Landcorp)	Remove And Replace Damaged Footpath Baynton Drive And Marri Marri Parade	3,355.00
EFT52249	28.07.2017	LGIS Risk Management	HR - Delivery Of Mediation Skills Training - 14 & 15 June 2017	5,808.00
EFT52250	28.07.2017	Land Surveys NPJS Pty Ltd	KACP - Setting Out & Level Works To Location Of New Foot Bridge	660.00
EFT52251	28.07.2017	Lane Metals Pty Ltd	Refund Of Overpayment Of Debtors Invoice 105735	99.68
EFT52252	28.07.2017	Metro Count	Tech Serv Design & Investigations - 1 X 100m Roll Road Tube	687.50
EFT52253	28.07.2017	MM Electrical Merchandising	Youth Shed - Supply 12 Compact Lamp 2d 28w 3500k Warm White Gr10q 4pin	184.80
EFT52254	28.07.2017	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Monthly Services 16/17 FY	4,056.80
EFT52255	28.07.2017	Kylah Morrison t/as Maverick Effect	Business Online Grant Scheme - As Per Council Resolution 153835	5,500.00

Chq/EFT	Date	Name	Description	Amount
EFT52256	28.07.2017	Marketforce	Advertising - Various	1,787.51
EFT52257	28.07.2017	Mobile Concreting Solutions Pty Ltd	Footpath & Kerb Maintenance - MPA Footpath Mix	359.92
EFT52258	28.07.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - Freight And Transport Charges For Water Samples - March April May June 2017	5,080.77
EFT52259	28.07.2017	NYFL Nursery - Grants (392829116)	Kta Library - Rhyme Time Celebration Of NAIDOC - Morning Tea 04/07/2017	55.00
EFT52260	28.07.2017	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - 15l Spring Water Bottles	25.25
EFT52261	28.07.2017	Neils Reticulation And Landscaping	Kta Airport - To supply and plant 24 x 150mm pots, Airside Gardens	1,320.00
EFT52262	28.07.2017	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro Rambla & KLP Onyx Cafe - Grease Trap Waste Removal June 2017	1,067.00
EFT52263	28.07.2017	NYFL Nursery - Cossack Management	Management Services Of Cossack Historic Townsite (as per Tender 30-16/17) August 2017	35,750.00
EFT52264	28.07.2017	NYFL Trust	May Quarterly Grant Scheme 2017 - NAIDOC Football Carnival	2,200.00
EFT52265	28.07.2017	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Gas Cylinder Rental Charges 30 Days	623.70
EFT52266	28.07.2017	One 20 Productions (Kadesjada Trust)	NAIDOC 2017 - Community Concert Production And Stage 09/07/2017 Roebourne High school Oval	9,891.75
EFT52267	28.07.2017	Onie's Angels Cleaning Service	41 Clarkson Way - Full Internal Clean Prior To Occupation	275.00
EFT52268	28.07.2017	Fulton Hogan Industries Pty Ltd (pioneer Road Services)	Stock - Asphalt Bagged 15.8kg (1 Pallet Of 60)	1,881.00
EFT52269	28.07.2017	North Regional Tafe	P&G - Delivery Of Certificate II Horticulture - 7 x Participants	18,981.55
EFT52270	28.07.2017	Successful Projects (Brett David Investments Pty Ltd)	KACP - Program Consultancy Services	2,178.00
EFT52271	28.07.2017	Programmed Integrated Workforce Limited	Cancelled Payment	0.00
EFT52272	28.07.2017	Sean Murphy Comedy	Kta Library - Guest Appearance 50% Payment Book Week 23 And 24 August 2017	1,995.00
EFT52273	28.07.2017	Prompt Contracting & Fencing Pty Ltd	Bulgarra Oval Softball Area - Repairs To Bull Pen	385.00
EFT52274	28.07.2017	Repco Auto Parts	Plant - Oil Drain, Jerry Cans, Spark Plugs	494.11
EFT52275	28.07.2017	Raeco	Community Development - 6 x Bookguard 80 Matt 300mm x 15m	320.52
EFT52276	28.07.2017	Red Dot Stores	Youth Shed - School Holiday Program - NAIDOC Baking Supplies	245.97
EFT52277	28.07.2017	Red Earth Flowers	Governance - Flowers For Staff Member On Birth Of Child	90.00
EFT52278	28.07.2017	Raiders Boxing Club	Raiders Boxing Club - 5% Final Instalment 2016/17 Annual Community Grant Scheme - Supporting North West Boxing Tournament/50% Of MMA Insurance	269.25
EFT52279	28.07.2017	Roebourne General Food Store (cafe) - Ieramugadu Cafe Maya	Youth Services - Kangaroo Tails For School Holiday Program	85.54
EFT52280	28.07.2017	Rowe Plumbing Pty Ltd	Pt Samson Foreshore Toilet - Replace And Double Check Valve Existing Ball Valves, Clarkson Way - Repair Cistern and Taps, Bulgarra Park - Replace Failed Backflow Valve	2,316.75

Chq/EFT	Date	Name	Description	Amount
EFT52281	28.07.2017	RePipe Pty Ltd	Wickham Lions Park - Replace Push Button Bubbler On Water Fountain, Depot - Install Retic Cut In, Echidna Road - Repair Leaking Ensuite Shower Rose	2,781.06
EFT52282	28.07.2017	Resolute Security Services Pty Ltd	NAIDOC 2017 Community Concert - Security Services x 3 Guards 09/07/2017	1,978.68
EFT52283	28.07.2017	Reece Pty Ltd	Stock - Retic	1,022.09
EFT52284	28.07.2017	Statewide Bearings	Parts for Plant Repairs	302.24
EFT52285	28.07.2017	Kmart Karratha	Youth Shed - Socks, KLP - Craft Items, Stationery Items	262.00
EFT52286	28.07.2017	Stott & Hoare	Renewal of IBM maintenance agreement for V7000 SAN (Contract Extension until 06/05/2018)	8,387.50
EFT52287	28.07.2017	Solarwinds Software Europe Limited	Annual Maintenance Renewal For Existing Software Licences - June 2017 To 2018	6,080.00
EFT52288	28.07.2017	Sanity Music Stores Pty Ltd	Youth Services - Movies For July 2017 School Holiday Program	39.99
EFT52289	28.07.2017	Seme Solutions Pty Ltd	WRP - Member Fobs Required For Gallagher Access	1,200.00
EFT52290	28.07.2017	South Metropolitan Tafe	Underpaid Invoice I0003240 – E Burmaz Apprentice Course Fees Semester 1	0.40
EFT52291	28.07.2017	Northstar Asset Trust T/a Jaffa Room	YS - Step Up All In - 23/06/17 Outdoor Cinema	330.00
EFT52292	28.07.2017	Millars Well Primary School P&C Assoc Inc.	Quarterly Grant - Cc/05/may/2017 - Funding 2017 NAIDOC Celebrations	2,200.00
EFT52293	28.07.2017	Total Eden Pty Ltd	Stock - Retic	106.96
EFT52294	28.07.2017	Tox Free (Australia) Pty Ltd	KLP / Kta Airport - Waste Collection Charges - June 2017	313.32
EFT52295	28.07.2017	Trasan Contracting	WRF - Investigate/Repair/Replace AFL Scoreboard Front Cover Door Hinge, Mosher Way - Replace Weather Strip, Kta Library - Install TV Bracket	1,368.03
EFT52296	28.07.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Traffic/Street Signs And Control Equipment - Point Samson Millars Close Rec Club And Pegs Creek Oval Car Park Line Marking	7,403.00
EFT52297	28.07.2017	Timik Development Pty Ltd	Bus Shelters Construction - Final Retention Claim	3,719.83
EFT52298	28.07.2017	Technical Services Group Pty Ltd	Computer Network - Sophos Sg125 Fullguard Subscription Renewal - 36 Mos (KTA Airport & DCH)	1,595.00
EFT52299	28.07.2017	360 Health And Community Ltd	MSES Agreement 2016 - Travel Allowance For Participating Mses Gps Completed 1 Yr Full Service & Satisfied Mses Requirements	4,400.00
EFT52300	28.07.2017	Uniqco (WA) Pty Ltd	Fleet Mgt - Specification Set Up And Consultation For Dozer Rfq Documents	1,100.00
EFT52301	28.07.2017	Karratha Timber & Building Supplies	General Hardware for Maintenance	565.32
EFT52302	28.07.2017	Virtual Graffiti Australia Pty Ltd	IT - TZ300 Wireless-AC Secure Upgrade Plus 2 Years CGSS - *Includes Gateway Anti-Virus Anti-Spyware and Intrusion Prevention Service Content Filtering Service and 24x7 Support - *Requires Qualifying Trade-up Product	7,521.00
EFT52303	28.07.2017	Woolworths (WA) Ltd	Youth Shed, Youth Services - Café Supplies and Supplies For School Holiday Programs July 2017, Catering for Meetings, Waste - Office Stationery and Supplies	1,803.86
EFT52304	28.07.2017	Wormald Australia Pty Ltd	Scheduled Maintenance on Fire Equipment, Emergency Lighting, Valves, Fire Indicator Panels	10,202.97
EFT52305	28.07.2017	Wren Oil	WS - Collection Of Used Oil From 7 Mile Waste Facility	170.50

Chq/EFT	Date	Name	Description	Amount
EFT52306	28.07.2017	Workpac Pty Ltd	HR - Placement Admin Support Officer - 26/06/2017 To 02/07/2017	1,328.46
EFT52307	28.07.2017	T Wear	Reimbursement - Utilities as per Managers Employment Contract	747.44
EFT52308	28.07.2017	Wickham Tidy Towns	Tidy Towns 2017 Judges Visit Wickham - Catering	200.00
EFT52309	28.07.2017	Wavesound Pty Ltd	Karratha Library - 3 Month Renewal Of Oneclickdigital Eaudio Subscription 01/06/17 To 31/08/17	1,120.39
EFT52310	28.07.2017	Writing WA Inc	Kta Library - Membership Writers WA	135.00
EFT52311	28.07.2017	Wilson Parking Australia 1992 Pty Ltd	Kta Airport - Parking/Ground Transport - Annual Management Fee Operation & Management Services - March To May 2017	9,496.66
EFT52312	28.07.2017	Westelec Industries Pty Ltd	NAIDOC 2017 Community Concert Electrical Compliance Sign Off - Roebourne High school Oval	363.00
EFT52313	28.07.2017	Xylem Water Solutions	WS - Supply And Install Discharge System For Truck Waste Removal As Per Quote # J17030247091 Rev 1 - 3/5/17	17,972.70
EFT52314	28.07.2017	Xtreme Kites & Paddle	Youth Shed - School Holiday Program West	3,335.00
EFT52315	28.07.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	106.50
EFT52316	28.07.2017	Zipform Pty Ltd	PUPP Instalment Notices for 2017/18	1,057.10
EFT52317	28.07.2017	LGIS Property	2017/18 Insurance Premiums - First Instalments	851,084.39
EFT52318	28.07.2017	LGIS Insurance Broking	2017/18 Insurance Premiums	128,165.47
EFT52319	28.07.2017	City Of Karratha	Refund - Double Up Payment From Muni	667.86
EFT52320	28.07.2017	City Of Karratha	Payroll deductions	319.45
EFT52321	28.07.2017	City Of Karratha - Social Club	Payroll deductions	1,434.00
EFT52322	28.07.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT52323	28.07.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	768.60
EFT52324	28.07.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT52325	28.07.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT52326	28.07.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT52327	28.07.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	600.00
EFT52328	28.07.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT52329	28.07.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT52330	28.07.2017	Maxxia Pty Ltd	Payroll deductions	12,667.91
EFT52331	28.07.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	147.79
EFT52332	28.07.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	800.00
EFT52333	28.07.2017	City Of Karratha	Payroll deductions	998.70
EFT52334	02.08.2017	Australian Taxation Office	Payroll deductions	280,982.00
EFT52335	02.08.2017	Child Support Agency	Payroll deductions	2,520.20
EFT52336	28.07.2017	James Douglas Ross Kirsop	Cossack Art Awards 2017 - Winner Of Painting Landscape Category - Pilbara Aerial	8,000.00
78371	30.06.2017	Lgrceu	Cancelled Payment	0.00
78372	30.06.2017	Lgrceu	Payroll deductions	61.52

Chq/EFT	Date	Name	Description	Amount
78373	07.07.2017	Building & Construction Industry Training Fund (BCITF)	Cancelled Payment	0.00
78374	07.07.2017	Luke Aldridge	Cancelled Payment	0.00
78375	07.07.2017	Fiorita Pty Ltd (Fiorita Deli)	Cancelled Payment	0.00
78376	07.07.2017	Building & Construction Industry Training Fund (BCITF)	BCITF Receipts - May 2017	1,347.35
78377	05.07.2017	City Of Karratha	KLP - Change Float	400.00
78378	10.07.2017	City Of Karratha	Petty Cash Reimbursement	643.65
78379-78384	14.07.2017	Various	Cancelled Payment - System Error	0.00
78385	11.07.2017	City Of Karratha	Muni Investment - Term Deposit with Bankwest 2.1% 30 Days	2,000,000.00
78386	11.07.2017	City Of Karratha	Muni Investment - Term Deposit with Bankwest 2.1% 30 Days	2,000,000.00
78387	11.07.2017	City Of Karratha	Reserve Investment - Term Deposit with Bankwest 2.1% 30 Days	5,000,000.00
78388	11.07.2017	Various	Cancelled Cheque - System Error	0.00
78389	07.07.2017	City Of Karratha	Cancelled Payment	0.00
78390	21.07.2017	Building & Construction Industry Training Fund (BCITF)	BCITF Receipts - June 2017	5,219.33
78391	21.07.2017	James Douglas Ross Kirsop	Cancelled Cheque	0.00
78392	21.07.2017	Basil Antonas	Cossack Art Awards 2017 - Winner Of Painting Open Theme Category - Rawness	8,000.00
78393	21.07.2017	Amy Beck	Cossack Art Awards 2017 - Highly Commended Prize - Biggest Fish In The Sea	100.00
78394	21.07.2017	Doreen Chapman	Cossack Art Awards 2017 - Winner Of Best Artwork By Pilbara Artist - Untitled	10,000.00
78395	21.07.2017	Jacky Cheng	Cossack Art Awards 2017 - Highly Commended Prize - Oculus	100.00
78396	21.07.2017	Nyaparu William Gardiner	Cossack Art Awards 2017 - Winner Of Pilbara Indigenous Artist - Thurla Glass	8,000.00
78397	21.07.2017	Erin Greaves	Cossack Art Awards 2017 - Highly Commended Prize - Jack	100.00
78398	21.07.2017	Marek Herbut	Cossack Art Awards 2017 - Highly Commended Prize - Sunset	100.00
78399	21.07.2017	Michelle Hawkins	Cossack Art Awards 2017 - Winner Of Best Overall Artwork - Lulu	15,000.00
78400	21.07.2017	Daisy Japulja	Cossack Art Awards 2017 - Highly Commended Prize - Billabongs	100.00
78401	21.07.2017	Tessa Laing	Cossack Art Awards 2017 - Winner Of Emerging Young Artist Category - Pelago	8,000.00
78402	21.07.2017	Clare McFarlane	Cossack Art Awards 2017 - Winner Of North West Flora And Fauna Category - Pink And Grey	8,000.00
78403	21.07.2017	Laurel Nannup	Cossack Art Awards 2017 - Winner Of Invited Artist Category - First Contact	8,000.00
78404	21.07.2017	Shirley Purdie	Cossack Art Awards 2017 - Highly Commended Prize - Kangaroo Rock	100.00
78405	21.07.2017	Judy Rogers	Cossack Art Awards 2017 - Highly Commended Prize - Columbarium	100.00
78406	21.07.2017	Greg Taylor	Cossack Art Awards 2017 - Winner Of Portraits Category - Don McLeod's Dream	8,000.00
78407	21.07.2017	Carrie McDowell	Cossack Art Awards 2017 - Winner Of Works On Paper Category - On The Land	8,000.00
78408	21.07.2017	Vicki Sangster	Cossack Art Awards 2017 - Highly Commended Prize - Grounded	100.00

Chq/EFT	Date	Name	Description	Amount
78409	21.07.2017	Department Of Transport	Fleet Licensing - Expiry 31/07/2018	114,864.75
78410	28.07.2017	Western Diagnostic Pathology	Health & Safety - Drug & Alcohol Testing - May 2017	143.00
78411	28.07.2017	City Of Karratha	Kta Airport - Carparking Paystation Float	3,635.00
78412	28.07.2017	Lgrceu	Payroll deductions	61.52
DD28776.1	28.06.2017	Wa Super ( Formerly Walgsp)	Payroll deductions	93,221.63
DD28776.10	28.06.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD28776.11	28.06.2017	AMP SignatureSuper	Superannuation contributions	1,086.52
DD28776.12	28.06.2017	BT Super For Life	Superannuation contributions	312.73
DD28776.13	28.06.2017	QSUPER	Superannuation contributions	953.43
DD28776.14	28.06.2017	NGS Superannuation	Superannuation contributions	606.26
DD28776.15	28.06.2017	J & S Pryor Super Fund	Superannuation contributions	464.65
DD28776.16	28.06.2017	CBA Superannuation Savings Account	Superannuation contributions	430.36
DD28776.17	28.06.2017	VicSuper	Superannuation contributions	469.29
DD28776.18	28.06.2017	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD28776.19	28.06.2017	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	63.97
DD28776.2	28.06.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	618.67
DD28776.20	28.06.2017	OnePath Masterfund	Superannuation contributions	71.05
DD28776.21	28.06.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	63.15
DD28776.22	28.06.2017	AMP Superleader	Superannuation contributions	76.49
DD28776.23	28.06.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,927.65
DD28776.24	28.06.2017	MLC Super Fund	Superannuation contributions	374.39
DD28776.25	28.06.2017	Essential Super	Superannuation contributions	559.34
DD28776.26	28.06.2017	AvSUPER FUND	Superannuation contributions	450.60
DD28776.27	28.06.2017	ANZ Smart Choice Super	Superannuation contributions	1,075.39
DD28776.28	28.06.2017	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD28776.29	28.06.2017	AustSafe Super	Superannuation contributions	491.50
DD28776.3	28.06.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,026.53
DD28776.30	28.06.2017	Netwealth Superannuation	Superannuation contributions	511.63
DD28776.31	28.06.2017	Care Super	Superannuation contributions	100.53
DD28776.32	28.06.2017	Telstra Super Pty Ltd	Payroll deductions	1,343.23
DD28776.33	28.06.2017	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	530.61
DD28776.34	28.06.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD28776.35	28.06.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD28776.36	28.06.2017	Macquarie Wrap Super Manager	Payroll deductions	1,730.09
DD28776.37	28.06.2017	BT Business Super	Superannuation contributions	82.25
DD28776.38	28.06.2017	Prime Super	Superannuation contributions	491.50
DD28776.39	28.06.2017	Cassery Super Fund	Superannuation contributions	1,039.82

Chq/EFT	Date	Name	Description	Amount
DD28776.4	28.06.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	2,210.31
DD28776.40	28.06.2017	Catholic Super	Superannuation contributions	109.67
DD28776.41	28.06.2017	Wealth Personal Superannuation & Pension Fund (GEE)	Superannuation contributions	463.78
DD28776.42	28.06.2017	Local Government Superannuation - Brisbane	Superannuation contributions	1,006.19
DD28776.43	28.06.2017	Christian Super	Superannuation contributions	453.92
DD28776.44	28.06.2017	MLC Wrap Super	Superannuation contributions	929.20
DD28776.45	28.06.2017	Australian Super	Superannuation contributions	6,839.22
DD28776.46	28.06.2017	ING Direct Superannuation Fund	Superannuation contributions	93.67
DD28776.47	28.06.2017	Cbus	Superannuation contributions	917.70
DD28776.48	28.06.2017	Catholic Super & Retirement Fund	Superannuation contributions	592.06
DD28776.49	28.06.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,703.40
DD28776.5	28.06.2017	Rest Superannuation	Payroll deductions	4,889.04
DD28776.50	28.06.2017	Sunsuper Pty Ltd	Superannuation contributions	3,077.82
DD28776.51	28.06.2017	First State Super	Superannuation contributions	685.76
DD28776.52	28.06.2017	Hesta Superannuation	Superannuation contributions	3,154.22
DD28776.6	28.06.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	314.82
DD28776.7	28.06.2017	HostPlus Superannuation	Superannuation contributions	4,682.73
DD28776.8	28.06.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	532.03
DD28776.9	28.06.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	812.23
DD28839.1	30.06.2017	Wa Super ( Formerly Walgsp)	Superannuation contributions	1,474.05
DD28876.1	28.06.2017	Wa Super ( Formerly Walgsp)	Superannuation contributions	93.58
DD28990.1	12.07.2017	Wa Super ( Formerly Walgsp)	Payroll deductions	93,301.94
DD28990.10	12.07.2017	AMP Super Directions Fund	Superannuation contributions	490.39
DD28990.11	12.07.2017	AMP SignatureSuper	Superannuation contributions	1,086.52
DD28990.12	12.07.2017	BT Super For Llife	Superannuation contributions	1,107.98
DD28990.13	12.07.2017	QSUPER	Payroll deductions	2,799.13
DD28990.14	12.07.2017	NGS Superannuation	Superannuation contributions	329.88
DD28990.15	12.07.2017	J & S Pryor Super Fund	Superannuation contributions	467.17
DD28990.16	12.07.2017	CBA Superannuation Savings Account	Superannuation contributions	199.65
DD28990.17	12.07.2017	VicSuper	Superannuation contributions	457.79
DD28990.18	12.07.2017	Colonial First State Investments Limited (super)	Superannuation contributions	490.39
DD28990.19	12.07.2017	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	77.68
DD28990.2	12.07.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32

Chq/EFT	Date	Name	Description	Amount
DD28990.20	12.07.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	86.83
DD28990.21	12.07.2017	AMP Superleader	Superannuation contributions	311.62
DD28990.22	12.07.2017	MLC Super Fund	Superannuation contributions	985.33
DD28990.23	12.07.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,874.37
DD28990.24	12.07.2017	Essential Super	Superannuation contributions	675.87
DD28990.25	12.07.2017	AvSUPER FUND	Superannuation contributions	450.60
DD28990.26	12.07.2017	ANZ Smart Choice Super	Superannuation contributions	1,056.63
DD28990.27	12.07.2017	Mtaa Superannuation Fund	Superannuation contributions	535.48
DD28990.28	12.07.2017	AustSafe Super	Superannuation contributions	491.50
DD28990.29	12.07.2017	Netwealth Superannuation	Superannuation contributions	511.62
DD28990.3	12.07.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,045.16
DD28990.30	12.07.2017	Telstra Super Pty Ltd	Payroll deductions	1,343.23
DD28990.31	12.07.2017	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	530.61
DD28990.32	12.07.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28
DD28990.33	12.07.2017	Macquarie Wrap Super Manager	Payroll deductions	1,730.09
DD28990.34	12.07.2017	Superwrap Personal Super Plan	Superannuation contributions	524.69
DD28990.35	12.07.2017	BT Business Super	Superannuation contributions	116.52
DD28990.36	12.07.2017	Prime Super	Superannuation contributions	491.50
DD28990.37	12.07.2017	Casserly Super Fund	Superannuation contributions	1,039.82
DD28990.38	12.07.2017	REI Superannuation	Superannuation contributions	210.19
DD28990.39	12.07.2017	Catholic Super	Superannuation contributions	330.14
DD28990.4	12.07.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	957.60
DD28990.40	12.07.2017	Wealth Personal Superannuation & Pension Fund (GEE)	Superannuation contributions	463.78
DD28990.41	12.07.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	946.93
DD28990.42	12.07.2017	CHRISTIAN SUPER	Superannuation contributions	453.92
DD28990.43	12.07.2017	MLC Wrap Super	Superannuation contributions	929.20
DD28990.44	12.07.2017	Cbus	Superannuation contributions	789.80
DD28990.45	12.07.2017	Australian Super	Superannuation contributions	6,949.12
DD28990.46	12.07.2017	Catholic Super & Retirement Fund	Superannuation contributions	455.43
DD28990.47	12.07.2017	Wealth Personal Superannuation & Pension Fund ( LONEY )	Superannuation contributions	147.45
DD28990.48	12.07.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,780.07
DD28990.49	12.07.2017	Sunsuper Pty Ltd	Superannuation contributions	2,929.86
DD28990.5	12.07.2017	Rest Superannuation	Payroll deductions	4,672.79
DD28990.50	12.07.2017	Hesta Superannuation	Superannuation contributions	3,490.80
DD28990.51	12.07.2017	First State Super	Superannuation contributions	577.93
DD28990.6	12.07.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	350.89

Chq/EFT	Date	Name	Description	Amount
DD28990.7	12.07.2017	HostPlus Superannuation	Superannuation contributions	4,010.60
DD28990.8	12.07.2017	Local Government Superannuation-SYDNEY	Superannuation contributions	532.03
DD28990.9	12.07.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	966.63
DD29030.1	14.07.2017	Fines Enforcement Registry (Dept Of Attorney General)	Fines - Lodgement Of FERS Enforcement Certificate Unpaid Fines - June 2017 22 Fines	1,298.00
DD29129.1	26.07.2017	Wa Super ( Formerly Walgsp)	Payroll deductions	96,207.38
DD29129.10	26.07.2017	AMP Super Directions Fund	Superannuation contributions	513.45
DD29129.11	26.07.2017	AMP SignatureSuper	Superannuation contributions	1,086.52
DD29129.12	26.07.2017	BT Super For Llife	Superannuation contributions	1,347.88
DD29129.13	26.07.2017	QSUPER	Payroll deductions	2,826.55
DD29129.14	26.07.2017	Sunsuper Pty Ltd	Superannuation contributions	2,562.20
DD29129.15	26.07.2017	J & S Pryor Super Fund	Superannuation contributions	439.44
DD29129.16	26.07.2017	CBA Superannuation Savings Account	Superannuation contributions	559.56
DD29129.17	26.07.2017	VicSuper	Superannuation contributions	518.95
DD29129.18	26.07.2017	Colonial First State Investments Limited (super)	Superannuation contributions	398.83
DD29129.19	26.07.2017	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	235.32
DD29129.2	26.07.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD29129.20	26.07.2017	OnePath Masterfund	Superannuation contributions	84.20
DD29129.21	26.07.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	117.09
DD29129.22	26.07.2017	AMP Superleader	Superannuation contributions	353.06
DD29129.23	26.07.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,864.96
DD29129.24	26.07.2017	MLC Super Fund	Superannuation contributions	855.37
DD29129.25	26.07.2017	Essential Super	Superannuation contributions	578.43
DD29129.26	26.07.2017	AvSUPER FUND	Superannuation contributions	450.60
DD29129.27	26.07.2017	ANZ Smart Choice Super	Superannuation contributions	1,056.62
DD29129.28	26.07.2017	Mtaa Superannuation Fund	Superannuation contributions	559.92
DD29129.29	26.07.2017	AustSafe Super	Superannuation contributions	491.50
DD29129.3	26.07.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,045.16
DD29129.30	26.07.2017	Netwealth Superannuation	Superannuation contributions	511.62
DD29129.31	26.07.2017	Care Super	Superannuation contributions	95.96
DD29129.32	26.07.2017	Telstra Super Pty Ltd	Payroll deductions	1,343.23
DD29129.33	26.07.2017	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	530.61
DD29129.34	26.07.2017	Superwrap Personal Super Plan	Superannuation contributions	661.77
DD29129.35	26.07.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	521.28

Chq/EFT	Date	Name	Description	Amount
DD29129.36	26.07.2017	Macquarie Wrap Super Manager	Payroll deductions	1,730.09
DD29129.37	26.07.2017	Prime Super	Superannuation contributions	491.50
DD29129.38	26.07.2017	Cassery Super Fund	Superannuation contributions	1,039.82
DD29129.39	26.07.2017	REI Superannuation	Superannuation contributions	83.39
DD29129.4	26.07.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	957.60
DD29129.40	26.07.2017	Catholic Super	Superannuation contributions	194.20
DD29129.41	26.07.2017	Wealth Personal Superannuation & Pension Fund (GEE)	Superannuation contributions	463.78
DD29129.42	26.07.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	946.93
DD29129.43	26.07.2017	CHRISTIAN SUPER	Superannuation contributions	453.92
DD29129.44	26.07.2017	MLC Wrap Super	Superannuation contributions	929.20
DD29129.45	26.07.2017	Australian Super	Superannuation contributions	6,965.31
DD29129.46	26.07.2017	Cbus	Superannuation contributions	957.88
DD29129.47	26.07.2017	Catholic Super & Retirement Fund	Superannuation contributions	455.43
DD29129.48	26.07.2017	Wealth Personal Superannuation & Pension Fund ( LONEY )	Superannuation contributions	491.50
DD29129.49	26.07.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,780.07
DD29129.5	26.07.2017	Rest Superannuation	Payroll deductions	4,815.94
DD29129.50	26.07.2017	Hesta Superannuation	Superannuation contributions	3,246.78
DD29129.51	26.07.2017	First State Super	Superannuation contributions	489.85
DD29129.6	26.07.2017	Mercer Superannuation (australia) Pty Ltd	Superannuation contributions	314.82
DD29129.7	26.07.2017	HostPlus Superannuation	Superannuation contributions	4,299.39
DD29129.8	26.07.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	532.03
DD29129.9	26.07.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	837.50

**19,804,672.09**

<b>Credit Cards</b>				
DD29009.1	31.05.2017	Harvey Norman	Community Safety Ipad	599.00
DD29009.1	07.06.2017	Harvey Norman	Community Safety CCTV/ USB 1tb	89.00
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	20.06.2017	Virgin Flight	50% Reimbursement Of Flight Fare As Per Ch-11 Travel Policy For P & G Supervisor To Attend Irrigation Efficiency Training In Perth 12-13/07/2017	416.00
DD29009.1	23.06.2017	Virgin	Flights For Prj Mgr To Attend Scheduled Meetings In Perth	775.97
DD29009.1	23.06.2017	Virgin	Flights For Prj Mgr To Attend Scheduled Meetings In Perth	654.40
DD29009.1	20.06.2017	Virgin	Flight For P & G Supervisor To Attend Irrigation Efficiency Training	536.88
DD29009.1	08.06.2017	Virgin	Flight For Prj Mgr To Attend International IPWEA Conference	323.15
DD29009.1	09.06.2017	IPWEA	Attendance Fee For Prj Mgr For IPWEA Conference	2,050.86
DD29009.1	20.06.2017	Virgin	Flight For Leading Hand Irrigation To Attend Irrigation Efficiency Training In Perth 12-13/07/2017	682.76

Chq/EFT	Date	Name	Description	Amount
DD29009.1	28.06.2017	Amoma Hotel Booking	Refund of Accommodation For P & G Supervisor due to Cancellation	-364.62
DD29009.1	20.06.2017	Virgin	Flight For P & G Supervisor To Attend Irrigation Efficiency Training	426.83
DD29009.1	20.06.2017	Amoma Hotel Booking	Accommodation For P & G Supervisor Whilst Attending Irrigation Efficiency Training	369.16
DD29009.1	20.06.2017	Amoma Hotel Booking	Accommodation For Leading Hand Irrigation To Attend Irrigation Efficiency Training	397.79
DD29009.1	28.06.2017	Amoma Hotel Booking	Accommodation For P & G Supervisor To Attend Irrigation Efficiency Training	375.51
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.2	22.06.2017	Pallet Coffee	Director Meals Whilst Attending Meetings	17.10
DD29009.2	22.06.2017	Bambamboo	Director Meals Whilst Attending Meetings	32.10
DD29009.2	23.06.2017	Meet And Bun	Director Meals Whilst Attending Meetings	21.00
DD29009.2	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	21.06.2017	Everedge Australia	Powder Coated Everedge	382.80
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	02.06.2017	Horizon Power	Power Bill 22/03/2017-20/04/2017	34.44
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	02.06.2017	Water Corporation	Water Bill For Director 14/03/2017-16/05/2017	87.65
DD29009.1	23.06.2017	Horizon Power	Power Bill For Director 04/04/2017-01/06/2017	334.56
DD29009.1	14.06.2017	Telstra	Telephone Bill For Director 21/04/2017-20/05/2017	108.34
DD29009.1	23.06.2017	AHRI	Member Renewal For Director	360.00
DD29009.1	15.06.2017	Water Corporation	Water Bill For Director 14/03/2017-16/05/2017	205.58
DD29009.1	26.06.2017	Virgin Australia	Airfare For Relocation Of Mgr IS Credit Card Surcharge	5.03
DD29009.1	26.06.2017	Virgin Australia	Airfare For Relocation Of Mgr IS	387.00
DD29009.1	21.06.2017	Kmart	Household Goods For Transient Housing	129.00
DD29009.1	21.06.2017	Kmart	Household Goods For Transient Housing	138.00
DD29009.1	21.06.2017	Kmart	Household Goods For Transient Housing	5.00
DD29009.1	12.06.2017	Horizon Power	Power Bill For Mgr Leis Svcs 21/03/2017-17/05/2017	357.73
DD29009.1	15.06.2017	Water Corporation	Water Bill For Mgr Leis Svcs 21/03/2017-17/05/2017	196.36
DD29009.1	16.06.2017	Horizon Power	Power Bill For Director 30/03/2017 - 26/05/2017	1,235.50
DD29009.1	12.06.2017	Water Corporation	Water Bill For Mgr Comm 19/03-21/05/2017	95.62
DD29009.1	08.06.2017	Water Corporation	Water Bill For Mgr Plan Svcs 19/03-21/05/2017	130.12
DD29009.1	12.06.2017	Water Corporation	Water Bill For Mgr Apt 19/03-21/05/2017	109.96
DD29009.1	12.06.2017	Telstra	Telephone Bill For Mgr Apt 18/04-17/05/2017	55.86
DD29009.1	26.06.2017	Horizon Power	Power Bill For Mgr Apt 11/04/2017-06/06/2017	175.79
DD29009.1	26.06.2017	Coles	Gift Cards For Staff Rewards And Recognition	250.00
DD29009.1	08.06.2017	Water Corporation	Water Bill For Mgr Infra 14/03/2017-16/05/2017	246.40
DD29009.1	23.06.2017	Horizon Power	Power Bill For Mgr City Svcs 17/04/2017-01/06/2017	307.99
DD29009.1	08.06.2017	Water Corporation	Water Bill For Mgr City Svcs 14/03/2017-16/05/2017	242.29
DD29009.1	28.06.2017	Westpac Bank	Annual Credit Card Fee	65.00
DD29009.1	14.06.2017	QANTAS	Flight For CEO While Attending Meetings In Perth	476.20
DD29009.1	30.05.2017	QANTAS	Flight For CEO Attending Meetings In Perth	632.20
DD29009.1	30.05.2017	QANTAS	Flight For CEO Attending Meetings In Perth	319.00
DD29009.1	30.05.2017	QANTAS	Flight For CEO Attending Meetings In Perth Credit Card Surcharge	4.15
DD29009.1	31.05.2017	Travelodge	Accommodation For CEO Whilst Attending Meetings In Perth	236.30
DD29009.1	26.06.2017	Travelodge Hotel	Difference In Room Rate From Original Booking For Accommodation For CEO While Attending Meetings In Perth	25.50

Chq/EFT	Date	Name	Description	Amount
DD29009.1	08.06.2017	QANTAS	Flight For CEO Attending Developing Northern Australia Conference In Cairns	479.20
DD29009.1	23.06.2017	Sage Hotel	Meal Allowance For CEO While Attending Meetings In Brisbane	25.00
DD29009.1	08.06.2017	Virgin Airlines	Flight For CEO Attending Developing Northern Australia Conference In Cairns	165.00
DD29009.1	22.06.2017	Pullman Cairns International	Meal Allowance For CEO While Attending The Developing Northern Australia Conference In Cairns 19-20/06/2017	28.87
DD29009.1	20.06.2017	Aloft Perth	Accommodation For CEO While Attending Meetings In Perth 14-17/06/2017	141.37
DD29009.1	19.06.2017	Sage Hotel	Accommodation For CEO While Attending Meetings In Perth 14-17/06/2017	181.80
DD29009.1	16.06.2017	Sage Hotel	Accommodation For CEO While Attending Meetings In Brisbane 21/06/2017	164.88
DD29009.1	08.06.2017	Virgin Airlines	Flight For CEO Attending Developing Northern Australia Conference In Cairns Credit Card Surcharge	2.15
DD29009.1	14.06.2017	QANTAS	Flight For CEO Attending The Developing Northern Australia Conference Cairns	394.09
DD29009.1	13.06.2017	Jetstar	Flight For Cr Attending Developing Northern Australia Conference In Cairns	160.69
DD29009.1	22.06.2017	Pullman Cairns International	Meal Allowance For Cr While Attending The Developing Northern Australia Conference In Cairns 19-20/06/2017	50.65
DD29009.1	02.06.2017	AST Management	Accommodation For Cr Attending The Developing Northern Australia Conference In Cairns	627.00
DD29009.1	14.06.2017	QANTAS	Flight For Cr Attending The Developing Northern Australia Conference Cairns	693.90
DD29009.1	14.06.2017	QANTAS	Flight For Cr Attending The Developing Northern Australia Conference Cairns	784.02
DD29009.1	01.06.2017	Ceda	Registration For Mayor Attending Securing WA's Energy Future Through Innovation Forum	295.00
DD29009.1	09.06.2017	AST Management	Refund On Accommodation For Cr Attending The Developing Northern Australia Conference In Cairns	-209.00
DD29009.1	13.06.2017	Virgin Airlines	Flight For Mayor Attending Developing Northern Australia Conference In Cairns	425.00
DD29009.1	13.06.2017	Virgin Airlines	Flight For Mayor Attending Developing Northern Australia Conference In Cairns Credit Card Surcharge	5.53
DD29009.1	13.06.2017	Virgin Airlines	Flight For Mayor Attending Developing Northern Australia Conference In Cairns Credit Card Surcharge	4.93
DD29009.1	14.06.2017	QANTAS	Flight For Dep Mayor Attending The Pilbara Regional Council Meeting In Perth	690.90
DD29009.1	13.06.2017	Virgin Airlines	Flight For Mayor Attending Developing Northern Australia Conference In Cairns	379.01
DD29009.1	14.06.2017	QANTAS	Flight For Mayor Attending Developing Northern Australia Conference In Cairns	479.20
DD29009.1	02.06.2017	Virgin Australia	Flights For Mayor Attending WALGA State Council Meeting In Perth	595.00
DD29009.1	02.06.2017	Virgin Australia	Flights For Mayor Attending WALGA State Council Meeting In Perth Credit Card Surcharge	7.74
DD29009.1	26.06.2017	Pullman Cairns International Hotel	Meal Allowance/Accommodation For Mayor While Attending CRC Meeting Cairns	238.00
DD29009.1	15.06.2017	Food Store	Catering For WA Regional Capitals Alliance (WARCA) Meeting In Perth	334.95

Chq/EFT	Date	Name	Description	Amount
DD29009.1	27.06.2017	Fiorita Deli	Catering For Working Meeting With M Price Member For Durack	40.00
DD29009.1	02.06.2017	QANTAS	Flights For Mayor Attending WALGA State Council Meeting In Perth	976.00
DD29009.1	14.06.2017	QANTAS	Flight For Mayor Attending Developing Northern Australia Conference In Cairns	408.30
DD29009.1	27.06.2017	Virgin Airlines	Flight Charge For Mayor Attending The WALGA State Council Meeting	379.01
DD29009.1	27.06.2017	Virgin Airlines	Flight Charge For Mayor Attending The WALGA State Council Meeting Credit Card Surcharge	4.93
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	15.06.2017	Mind Body	WRP Program Equipment	85.00
DD29009.1	15.06.2017	Dept Of Health Pharmaceutical Services	KLP Pool Chemical Licence Renewal	125.00
DD29009.1	07.06.2017	Les Mills Asia	KLP Program Equipment	632.85
DD29009.1	22.06.2017	Interpoint Events	Fees For Mgr Rec Svcs To Attend National Sports Convention	1,365.49
DD29009.1	28.06.2017	Westpac	Annual Card Fee	65.00
DD29009.1	12.06.2017	Comfort Inn	Accommodation For CEO While Attending Meetings In Perth 09/06/17	270.00
DD29009.1	12.06.2017	Raine Square	Parking For CEO While Attending Meetings In Perth 09/06/17	21.00
DD29009.1	12.06.2017	Avis	Car Hire For CEO While Attending Meetings In Perth 09/06/17	126.14
DD29009.1	14.06.2017	Thrifty	Car Hire For CEO While Attending Meetings In Perth 14-17/06/17	221.20
DD29009.1	15.06.2017	Perth City	Parking For CEO While Attending Meetings In Perth 14-17/06/17	12.42
DD29009.1	15.06.2017	Perth City	Parking For CEO While Attending Meetings In Perth 14-17/06/17	8.28
DD29009.1	15.06.2017	Perth City	Parking For CEO While Attending Meetings In Perth 14-17/06/17	12.42
DD29009.1	16.06.2017	Tipo33	Meal Allowance For CEO While Attending Meetings In Perth 14-17/06/17	8.30
DD29009.1	19.06.2017	Raine Square	Parking For CEO While Attending Meetings In Perth 14-17/06/17	21.00
DD29009.1	19.06.2017	Perth City	Parking For CEO While Attending Meetings In Perth 14-17/06/17	4.44
DD29009.1	19.06.2017	Coffee Club	Meal Allowance For CEO While Attending Meetings In Perth 14-17/06/17	22.15
DD29009.1	19.06.2017	Raine Square	Parking For CEO While Attending Meetings In Perth 14-17/06/17	21.00
DD29009.1	19.06.2017	Gilmont Vending Service	Meal Allowance For CEO While Attending Meetings In Perth 14-17/06/17	29.30
DD29009.1	19.06.2017	Bay Village Tropical	Meal Allowance For CEO While Attending Meetings In Perth 14-17/06/17	186.05
DD29009.1	20.06.2017	Thrifty	Refund of Car Hire For CEO Car Returned Early	-44.24
DD29009.1	21.06.2017	Sun Tourism	Meal Allowance For CEO While Attending The Developing Northern Australia Conference 19-20/06/17	32.00
DD29009.1	22.06.2017	Thrifty	Car Hire Charges For CEO While Attending Meetings In Perth	88.48
DD29009.1	22.06.2017	City Of Perth	Parking Charges For CEO While Attending Meetings In Perth 21-23/06/17	4.44
DD29009.1	22.06.2017	City Of Perth	Parking Charges For CEO While Attending Meetings In Perth 21-23/06/17	5.86
DD29009.1	22.06.2017	City Of Perth	Parking Charges For CEO While Attending Meetings In Perth 21-23/06/17	8.28

Chq/EFT	Date	Name	Description	Amount
DD29009.1	22.06.2017	Eliza's Cafe	Meal Allowance For CEO While Attending Meetings In Perth 21-23/06/17	9.80
DD29009.1	23.06.2017	City Of Perth	Parking Charges For CEO While Attending Meetings In Perth 21-23/06/17	4.44
DD29009.1	23.06.2017	City Of Perth	Parking Charges For CEO While Attending Meetings In Perth 21-23/06/17	3.92
DD29009.1	26.06.2017	Travelodge	Meal Allowance For CEO While Attending Meetings In Perth 21-23 June 2017	21.95
DD29009.1	26.06.2017	Gordon Street Garage	Working Breakfast For CEO, Mayor & Dep Mayor While Attending Meetings In Perth 21-23/06/17	50.20
DD29009.1	27.06.2017	Thrifty	Car Hire Charges For CEO While Attending Meetings In Perth 21-23/06/17	48.71
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	23.06.2017	City Of Perth	Parking Charges For CEO While Attending Meetings In Perth 21-23/06/17	6.21
DD29009.1	05.06.2017	National Library Of Australia	Images For Signage At Tank Hill	145.00
DD29009.1	31.05.2017	CrossFit	CrossFit Training For Leisure Duty Mgr 17-18/06/17	1,566.00
DD29009.1	01.06.2017	All Seasons Karratha	Accommodation For A Keogh For Soccer Clinics In Karratha 21-23/06/17	382.40
DD29009.1	01.06.2017	Virgin Australia	Airfare For Leisure Duty Mgr To Attend CrossFit Training Perth 16/6-19/6/17 Credit Card Charges	9.28
DD29009.1	01.06.2017	Virgin Australia	Airfare For Leisure Duty Mgr To Attend CrossFit Training Perth 16/6-19/6/17	714.00
DD29009.1	02.06.2017	Virgin Holidays Australia	Accommodation At Joondalup Hotel For Leisure Duty Mgr CrossFit Training Perth 16-19/6/17	452.81
DD29009.1	02.06.2017	Virgin Australia	Airfare For Aquatic Duty Manager To Attend Pool Duty Managers Training Perth 18-24/06/17 Credit Card Surcharge	9.07
DD29009.1	05.06.2017	Crown Metropol Perth	Accommodation For Citizen Of The Year To Attend Gala Awards In Perth 02-03/06/17	307.34
DD29009.1	08.06.2017	Virgin Australia	Airfares For Director To Attend PLWA Awards Perth 16/06/17	653.99
DD29009.1	08.06.2017	Virgin Australia	Airfares For Director To Attend PLWA Awards Perth 16/06/17 Credit Card Surcharge	8.50
DD29009.1	12.06.2017	Rendezvous Grand Hotel	Accommodation For Aquatic Duty Manager To Attend Pool Duty Managers Training Perth 18-23/06/17	627.00
DD29009.1	13.06.2017	Our Community Pty Ltd	Funding Centre Membership For Grants	330.00
DD29009.1	14.06.2017	Virgin Australia	Change Of Airfares For Director 28-30/08/17	100.01
DD29009.1	16.06.2017	Sendgrid	Cossack Art Awards Web Site Fee	7.69
DD29009.1	19.06.2017	All Seasons Karratha	Accommodation For D Ashton Facilitator For Grant Workshops 25-26/07/17	152.10
DD29009.1	20.06.2017	Virgin Australia	Airfares For D Ashton Facilitator For Grant Workshops 25-26/07/17	766.01
DD29009.1	20.06.2017	Virgin Australia	Airfares For D Ashton Facilitator For Grant Workshops 25-26/07/17 Credit Card Surcharge	9.96
DD29009.1	21.06.2017	The Lodge Motel	Accommodation For Youth Officer Mental Health	290.00
DD29009.1	22.06.2017	Kmart Karratha	Stationery For Community Services	46.00
DD29009.1	22.06.2017	Coles Karratha	Employee Leaving Gift As Per Policy Ch03	100.00
DD29009.1	22.06.2017	Pullman Melbourne	Accommodation For Mgr Rec Svcs Whilst Attending National Sports Convention	823.79
DD29009.1	22.06.2017	QANTAS	Airfares For Mgr Rec Svcs National Sports Convention In Melbourne 18-22/07/17	1,238.07
DD29009.1	23.06.2017	The Lodge Motel	Extra Charges Not Authorised To Be Charged To Credit Card Refer Refund	145.00
DD29009.1	26.06.2017	Ibis Styles Karratha	Additional Meal Allowance A Keogh Soccer Clinics 21-23/06/17	30.39
DD29009.1	27.06.2017	That Bead Shop	Goods For School Holiday Program The Base	103.50

Chq/EFT	Date	Name	Description	Amount
DD29009.1	27.06.2017	The Lodge Motel	Refund Of Extra Charges Not Authorised To Be Charged To Credit Card	-145.00
DD29009.1	27.06.2017	Pay Pal Tie Dye Fun	Goods For The Base School Holiday Program	52.00
DD29009.1	27.06.2017	UWA Publishing	Book Requested For Karratha Library	54.99
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	02.06.2017	Virgin Australia	Airfare For Aquatic Duty Manager To Attend Pool Duty Managers Training Perth 18-24/6/17	698.01
DD29009.1	28.06.2017	Officeworks	Bubble wrap For Retrospective Exhibition Cossack	106.02
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	12.06.2017	Qantas Airways	Director Flights To Perth For Meetings	345.50
DD29009.1	12.06.2017	Virgin Australia	Director Flights To Perth For Meetings	319.00
DD29009.1	12.06.2017	Virgin Australia	Director Flights To Perth For Meetings Credit Card Fee	4.15
DD29009.1	19.06.2017	Pensione Hotel Perth	Accommodation For Director For Meetings Perth	106.58
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	07.06.2017	Shutterstock Inc	Purchase Of Original Video 8398420 REAF	81.37
DD29009.1	09.06.2017	Microsoft Billing	Hosting Fee For Online Photo Library (OneDrive) June 2017	2.00
DD29009.1	11.06.2017	Shutterstock Inc	Purchase Of Original Video 13774244 Cossack Art Awards	81.37
DD29009.1	20.06.2017	Campaign Monitor	Email Distribution Service Used To Send Out Media Releases To Media Contacts And Subscribers	88.22
DD29009.1	21.06.2017	Audioblocks	Annual Subscription To The Membership Library	135.05
DD29009.1	28.06.2017	Westpac	Annual Credit Card Fee	65.00
DD29009.1	19.05.2017	Amnet Broadband Pty Ltd	Broadband 2+ Non-enabled Service 09/06/2017-09/07/2017	79.00
DD29009.1	19.06.2017	Rackspace International GmbH	Cloud Product Services Hosting Fee For City Website May-June 2017	720.17
DD29009.1	19.05.2017	Amnet Broadband Pty Ltd	Broadband 2+ Non-enabled Service 09/07/2017-09/08/2017	79.00
DD29009.1	28.06.2017	Westpac	Annual Card Fee	65.00
DD29009.1	26.05.2017	Meg's Flowers	Flowers For Staff Member On Birth Of Child	89.95
DD29009.1	26.05.2017	Virgin Australia	Flights Cr Travel To Perth For Heritage Awards	62.00
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment Queens Baton Relay	54.00
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment Cossack Art Awards	53.17
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment General Promotion	126.30
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment General Promotion	27.00
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment General Promotion	96.00
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment Melbourne Comedy Festival	90.00
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment Take Your Business	54.00
DD29009.1	31.05.2017	Facebook Ireland Ltd	Facebook Ads Payment General Promotion	5.36
DD29009.1	18.05.2017	Water Corporation	Water Bill For Mgr HR 14/03/2017-16/05/2017	602.64
DD29009.1	05.05.2017	Planet Ozi	ADSL2+gb And Domain Hosting Subscription	952.02
DD29009.1	14.06.2017	Mega Office Supplies	Carl Heavy Duty Hole Punch Discs Pack 10	42.61
DD29009.1	06.06.2017	Horizon Power	Power Bill For Mgr HR 21/03/2017-17/05/2017	497.03
DD29009.1	19.06.2017	Qantas	Airfare For Director To Attend Meetings In Perth	345.50
DD29009.1	19.06.2017	Virgin Airlines	Airfares For Mgr IS To Attend Meetings In Perth	884.00
DD29009.1	19.06.2017	Qantas	Airfare For Director To Attend Meetings In Perth	408.30
DD29009.1	19.06.2017	Virgin Airlines	Airfares For Mgr IS To Attend Meetings In Perth Credit Card Surcharge	7.74
DD29009.1	19.06.2017	Virgin Airlines	Airfares For IT Technician 22/06/2017	595.00
DD29009.1	21.06.2017	Qantas	Airfare For Es2 IT Technician 11/08/2017	345.50
DD29009.1	21.06.2017	Virgin Airlines	Airfare For Es2 IT Technician Credit Card Surcharge	5.89

Chq/EFT	Date	Name	Description	Amount
DD29009.1	21.06.2017	Virgin Australia Airlines	Airfare For Es2 IT Technician 11/08/2017	453.00
DD29009.1	21.06.2017	Pensione Hotel Perth	Accommodation And Parking For Director To Attend Meetings In Perth	135.00
DD29009.1	28.06.2017	Westpac	Annual Card Fee	65.00
DD29009.1	20.06.2017	City Of Melville	Car Parking Fee For Director Whilst Attending Meeting In Perth	4.20
DD29009.1	20.06.2017	Tokyo Station	Meal Allowance For Director Whilst In Perth For Meetings	27.00
DD29009.1	20.06.2017	Town Of Cambridge	Car Parking Fee For Director Whilst Attending Meeting In Perth	3.50
DD29009.1	20.06.2017	Grosvenor Hotel	Meal Allowance For Director Whilst Attending Meetings In Perth	41.00
DD29009.1	21.06.2017	Mercado Negro	Meal Allowance For Director Whilst Attending Meetings In Perth	16.00
DD29009.1	28.06.2017	Westpac	Annual Card Fee	65.00

**46,126.52**

07.07.2017	City of Karratha	Wages	2,838.99
13.07.2017	City of Karratha	Payroll - F/N Ending: 12/07/17	757,466.18
27.07.2017	City of Karratha	Payroll - F/N Ending: 26/07/17	747,223.97

**1,507,529.14**

**Total Payments: 21,358,327.75**



Cr Cucel declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Cucel holds Rio Tinto and Woodside shares.

Cr Long declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Long is part owner of a company which works for Rio Tinto and other industrial organisations.

Cr Smeathers declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Smeathers' spouse is employed by Woodside.

Cr White-Hartig declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr White-Hartig's spouse is an employee of Rio Tinto.

At 6.37 pm Cr Cucel, Cr Long, Cr Smeathers and Cr White-Hartig left the room and Cr Lally assumed the role of Presiding Officer.

Due to lack of quorum to consider this matter, Item 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests was laid on the table until Cr Bertling is present at the meeting.

### **10.3 PROPOSAL TO CHANGE THE METHOD OF RATING FROM UNIMPROVED VALUE TO GROSS RENTAL VALUE FOR MINING, PETROLEUM AND RESOURCE INTERESTS**

<b>File No:</b>	<b>RV.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Financial Accountant</b>
<b>Date of Report:</b>	<b>7 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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At 6.39 pm Cr Cucel, Cr Long, Cr Smeathers and Cr White-Hartig re-entered the room Cr Long resumed the role of the Presiding Officer.



**10.4 AUDIT AND ORGANISATIONAL RISK COMMITTEE – JULY 2017**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>3 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Minutes of Audit and Organisational Risk Committee – 25 July 2017</b>

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**PURPOSE**

To receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 25 July 2017.

**BACKGROUND**

The following matters were discussed at the meeting:

- (a) Outcomes from the City's Auditor, AMD Chartered Accountants, report on the Financial Management Systems Review that examined 7 key areas and identified opportunities for improvement in:
- (i) custody and security of money;
  - (ii) maintenance and security of financial records;
  - (iii) accounting for municipal and trust transactions;
  - (iv) authorisation for incurring liabilities and making payments; and
  - (v) maintenance of payroll, stock control and costing records.

The AORC resolved to receive the FMSR Review and receive progress updates on the identified issues.

- (b) Outcomes from the City's Auditor, AMD Chartered Accountants, Interim Management Report that focussed on the operations of the City with particular regard to understanding internal control structures and accounting systems as they relate to the City's financial reporting. Three minor issues were noted:
- (i) evidence required of sign off of monthly reconciliations;
  - (ii) variances in the trust reconciliations need to be resolved; and
  - (iii) leave forms could not be located for some employees.

The AORC resolved to receive the Interim Management Review and accepted the actions taken to address the issues raised.

- (c) Risk reporting with a request that regular updates be provided on risks with a major or catastrophic inherent consequence.
- (d) Status of implementation of business improvement initiatives, implementation of internal audit recommendations and an overview of the City's CyberSecurity. The Audit and Organisational Risk Committee requested an independent audit be carried out on security of the City's IT network.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council's ability to perform its role and its financial status.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer, Director Corporate Services, Manager Financial Services/CFO and Manager Governance & Organisational Strategy.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee.

Regulation 5 of the *Local Government (Financial Management) Regulations 1996* requires that the CEO undertake a review of the appropriateness and effectiveness of the financial management systems and procedures of the local government at least once in every 4 years and report the results of those reviews.

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires that the CEO review systems and procedures in relation to risk management, internal controls and legislative compliance and report the results of the reviews to the audit committee.

**POLICY IMPLICATIONS**

CG-01 Risk Management Policy.

**FINANCIAL IMPLICATIONS**

Audit engagements have been in accordance with pre-determined contracts. Funding for the independent audit on security of the City's IT network can be included in budget review.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program/Services:	4.e.1.3	Risk Management
Our Projects/Actions:	4.e.1.3.1	Implement Internal Audit Program
	4.e.1.3.2	Review Risk Register

**RISK MANAGEMENT CONSIDERATIONS**

Undertaking the internal and independent audits and risk reviews are an integral part of ensuring that compliance and financial risks are minimised.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Risk management activity and internal audits are carried out regularly throughout the year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Minutes of the Audit and Organisational Risk Committee meeting held on 25 July 2017.

Option 3

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Minutes of the Audit and Organisational Risk Committee for the meeting held on 25 July 2017; and
2. AMEND the Officer’s Recommendation to include the following:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

**CONCLUSION**

The recent meeting of the Audit & Organisational Risk Committee focussed on the Financial Management System Review and the Interim Management Report. AMD Chartered Accountants noted that the City’s systems and procedures are adequate, and controls robust and stringent.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153873  
**MOVED** : Cr Parsons  
**SECONDED** : Cr Lally

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Minutes of the Audit and Organisational Risk Committee for the meeting held on 25 July 2017;
2. RECEIVE the Financial Management Systems Review dated 8 June 2017; and
3. RECEIVE the Interim Management Report for the period ending 30 June 2017.

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil



**10.5 KEY PERFORMANCE MEASURES 2016-17**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 10 August 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the Quarter 4 (April 2017 – June 2017) and end of year performance against the Operational Plan 2016-17.

**BACKGROUND**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2016-2026 which identifies the aspirations of our communities. The Corporate Business Plan 2016-2021 provides specific detail of Council’s commitment to the community by prioritising the programs and services Council will provide over this four-year period. The Operational Plan 2016-2017 (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the projects and actions identified to deliver the Corporate Business Plan.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 and for the year is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

**Key Measures for 2016/17**

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 120 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 129 ongoing projects and actions, which are measured by 68 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Considerable work has been done over the past few years to reduce the number of KPIs and make them more meaningful, however a further review is

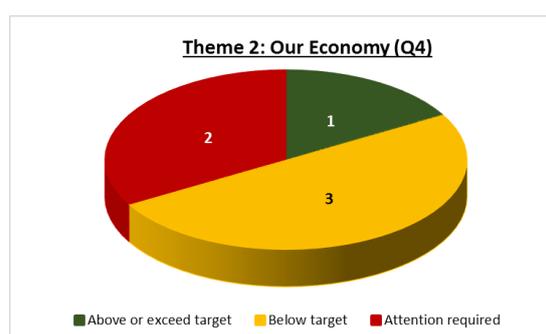
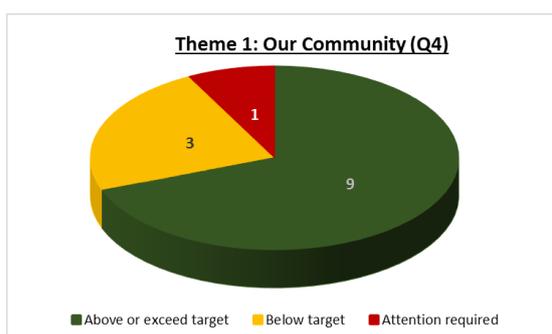
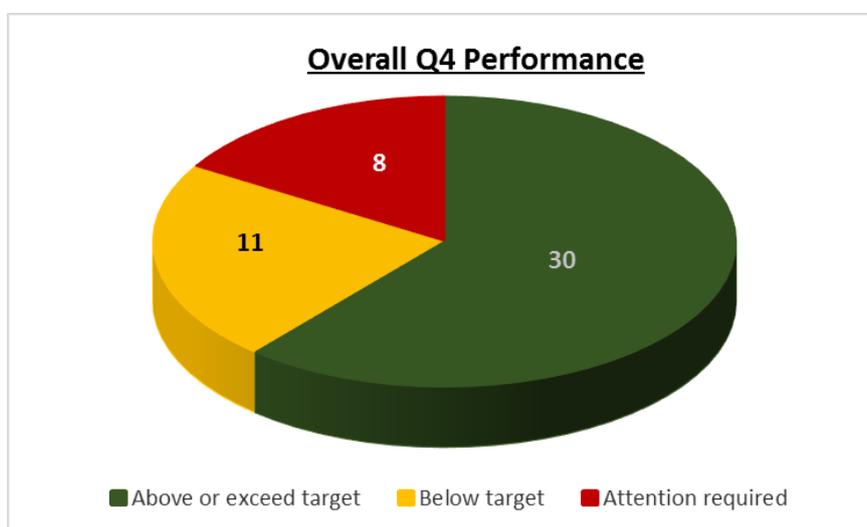
planned following this year’s local government elections, with a particular focus on adding more ‘lead indicators’.

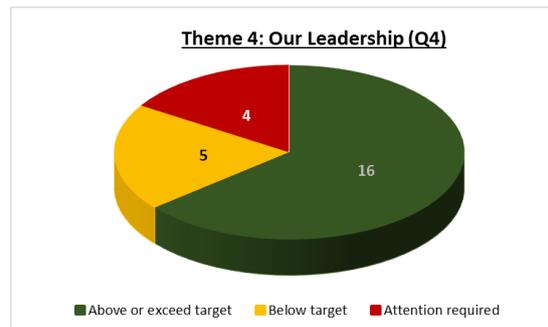
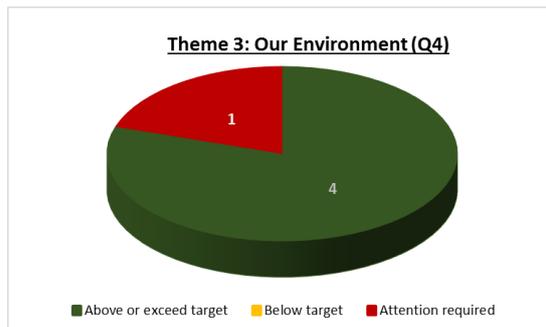
Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	59	25
Our Economy	13	13	6
Our Natural & Built Environment	27	29	10
Our Leadership	37	28	27
TOTAL	120	129	68

**Quarter 4 Performance Measures**

Out of a total 68 performance measures, 49 are measured this quarter. The results for Quarter 4 are indicated below:





41 (84%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

- Building Maintenance continues to exceed targets of 94% of contract works on housing and buildings completed within agreed time frames;
- Four funding partnerships were established to assist with operating recreational facilities;
- Repeat swimming pool inspections have reduced significantly throughout the year to only 5% repeat inspections in the final quarter;
- Medical Practices throughout the district continue to produce more consultation hours to the community;
- All green waste continues to be diverted from landfill although residential collections have noted a rise in the presence of green waste included with household rubbish;
- 1,540 tonnes of waste have been recycled or diverted to the Tip Shop;
- Three energy audits have been completed for the year (Karratha Airport, Administration Office and the Wickham Recreation Precinct) with the anticipation that strategies will be developed to reduce ongoing power costs;
- Nine Indigenous staff are employed with the City with four new casual employees; and
- 93% customer satisfaction with Ranger Service surveys.

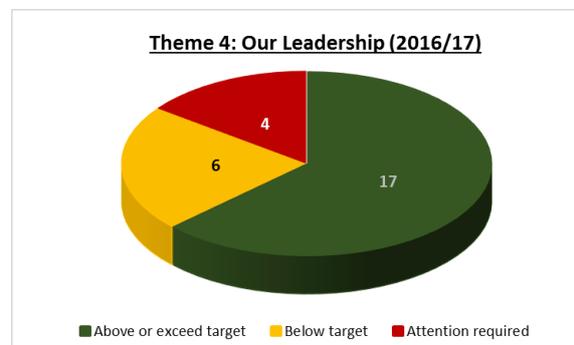
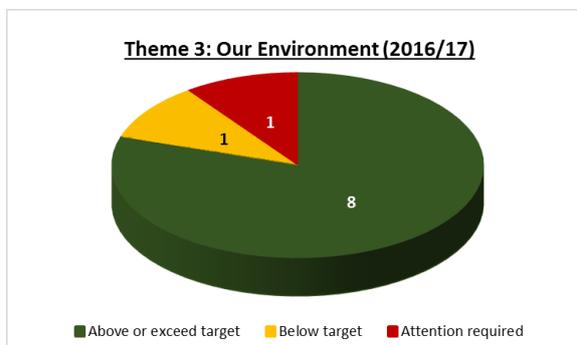
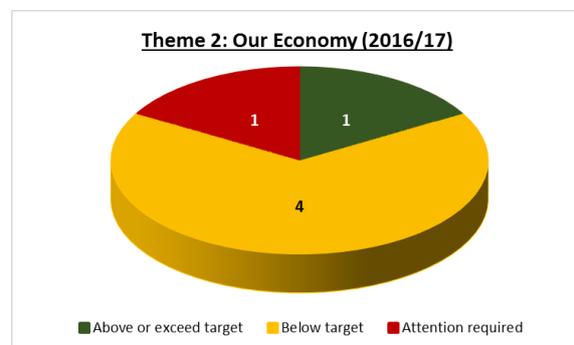
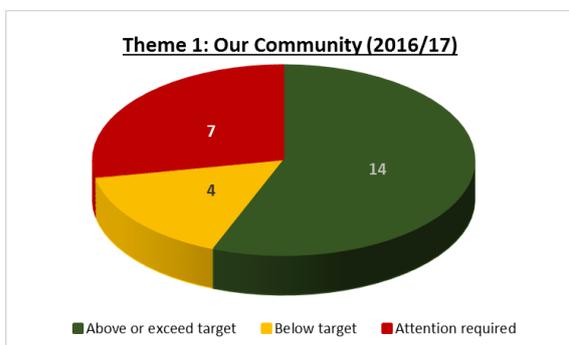
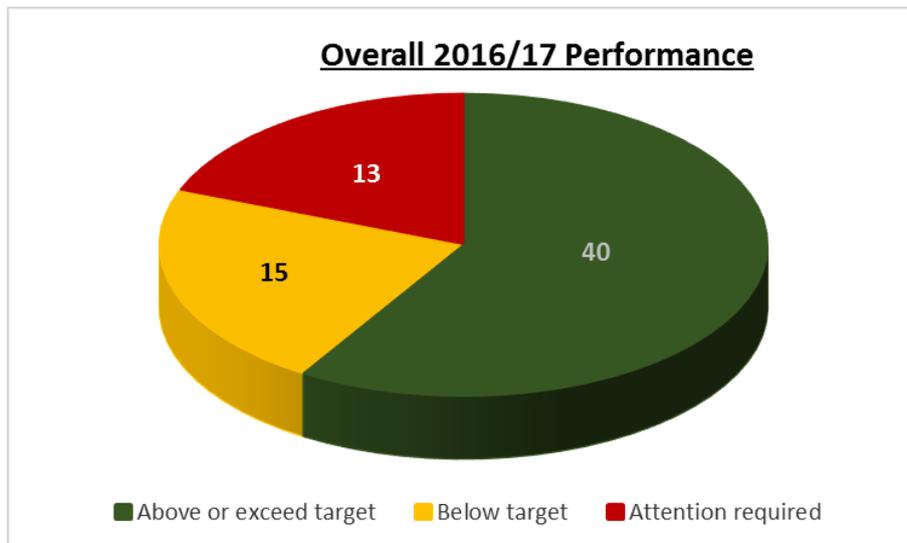
8 (16%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.d.2.7 Environmental Health Services	1.d.2.7.b Number of notifiable diseases reported to Environmental Health Services per quarter	Target: <10 Q4 Outcome: 60	Mosquito borne diseases notifications equated to 18 reports. The increase in mosquito borne disease was a direct result of the good rainfall the region had and a spike in mosquito numbers.  Enteric diseases amounted to 42 reports. The entire state of WA experienced a spike in enteric diseases over this period. Individual investigations by local authorities and an overall investigation by the Department of Health is underway in an attempt to identify the cause(s) for this spike. So far eggs and poultry appear to be implicated (consumption of undercooked or raw eggs and undercooked poultry).
Our Economy – Well	2.a.2.1 Business Attraction and Retention	2.a.2.1.a Number of businesses registered with	Target: 550 new businesses	New Business Numbers within the City for 2016/17 are down from 2015/16's 359.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
managed and diversified		ABN within the City	Q4 Outcome: 334 new businesses	
	2.a.3.1 Governance of Procurement Processes	2.a.3.1.a Percentage of invoices paid to local businesses	Target: 50% Q4 Outcome: 38%	38% or 826 payments were made to local suppliers for Q4 which represented 71% of the \$ value of payments.
Our Natural and Built Environment – Thriving and Sustainable	3.b.2.1 Strategic Projects	3.b.2.1.a Reduction in power use at the Karratha Airport as a result of introducing Airport Solar Farm	Target: 30% Q4 Outcome: 8%	Actual power usage for the previous 3 months has reduced by 9% per month (on average). Actual costs have reduced by 8% per month (on average).
				Horizon Power also increased the rate from 31c/kw to 32c/kw which has negated some of the cost benefits.  Target should be reviewed to reflect price movements and new facilities that have come on line.
Our Leadership – Responsive and Accountable	4.a.2.3 Occupational Health & Safety Compliance	4.a.2.3.a Number of OHS inspections completed per annum	Target: 204 Q4 Outcome: 143	143 inspections completed out of a total of 216 equating to a 66% completion rate. Lesser amount is a result of several vacant positions.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability ratio	Target: 95% Q4 Outcome: 72%	Currently estimated pending year end transactions and audit. Renewal expenditure highlights the new nature of the City's asset base comparative to straight line depreciation.
	4.e.1.1 Customer Service	4.e.1.1.c Respond to a minimum of 500 Action requests (resident generated and self-generated) per month, averaged over a 3 month KPI reporting period)	Target: 1,560 Q4 Outcome: 1,430	There was a number of notices issued in the previous quarter which required follow up and Rangers have focused on preparing multiple court briefing notes for prosecutions.
		4.e.1.1.f Correspondence to be acknowledged within agreed time frames	Target: 100% Q4 Outcome: 75.4%	It is not clear whether this reflects correspondence not being acknowledged in time or staff not updating outstanding records. Follow up has been implemented to effect improvement.

**End of Year Performance Measures:**

The following provides a snapshot of the City's performance across all four themes at the conclusion of the 2016/17 reporting year:



55 (81%) of the performance measures exceeded the target or were within tolerance levels, including:

- Time to complete contracted works on City buildings and houses continues to exceed targets at an annual average 96%.
- Karratha Leisureplex annual community survey result improved with performance exceeding expectations by 14.3 points.
- Strategic Projects finalised 10 major projects for the year – on time and on budget.
- MSES practices have provided 13,045 hrs – 8.7% above target.
- Social media interactivity on Facebook has seen hits increase 15% in 2016/17.
- Average commercial lease costs continue to remain around \$350/m<sup>2</sup> level.
- Staff turnover for the year was 9.93% in 2016/17.
- Staff absenteeism is well down this year from 14,161 hrs in 2015/16 to 4,271 hrs in 2016/17.
- The Financial Health Indicator on the MyCouncil website increased by 4 points to 92 points. This is in part due to improved reporting on asset sustainability and no debt levels.

- The Annual Customer Survey continues to provide an upward trend with a number of positive results for work areas where importance was compared to performance. In 2017 the City scored 70%, compared to 68% for the previous year. Additionally, 1,572 respondents took part in the survey, up from 1,451 on the previous year.

13 (19%) of the set 2016/17 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.1 Civil Infrastructure Works Construction and Maintenance	1.a.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Local Roads	16/17 Target: 0 EOY Outcome: -7.8	The 2017 survey is slightly lower than the 2016 result. This may be due to the recent weather events and the closure of some gravel roads.
	1.a.1.2 Parks and Gardens Maintenance	1.a.1.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Parks, Gardens and Opens Spaces	16/17 Target: 0 EOY Outcome: -5.8	The survey result for 2017 is lower than previous years, due to the recent growth of weeds in our drains and open areas after heavy rains. Extra resources were applied to get this under control.
	1.a.1.4 Airport Facility Management	1.a.1.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Airport Services	16/17 Target: 2 EOY Outcome: -10.9	Significant commentary was provided during the Annual Community Survey to suggest that the critical issue that impacted the perception of performance related to the cost of airfares. This is not an issue that the City can directly control.
	1.a.1.5 Building Maintenance Services	1.a.1.5.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Public Toilets	16/17 Target: 0 EOY Outcome: -9	Results of the community survey show a gap of -9 overall for the provision and maintenance of public toilets.  The range across areas is from -2.7 in Karratha CBD to -16.1 in Roebourne. It is unclear what the dissatisfaction relates to, (number of toilets, locations, levels of service etc). A review of the facilities and service levels will be undertaken.
	1.b.3.1 Safer Communities Partnership	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey.	16/17 Target: 50% EOY Outcome: 31%	Community Survey found that 31.1% of respondents (488 total) were aware of the Safer Communities Partnership. With the rebranding and promotional works continuing, this is expected to increase to an acceptable level over the coming months to year.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.c.2.2 Youth Services	1.c.2.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Youth Services	16/17 Target: 0 EOY Outcome: -13.8	A -13.8 point negative service gap, increased from -12.1 in 2016. Several reviews of services occurred in the past 12 months, however significant challenges remain, including lack of supplementary support services and case management support for this cohort. It is believed that wider community sentiment in other service areas impact on this one (e.g. community safety, crime rates/prevention, perceived lack of action by all sector providers). A comprehensive, multi-agency review and strategy is earmarked for development in the next 12 months.
	1.d.2.7 Environmental Health Services	1.d.2.7.b Number of notifiable diseases reported to Environmental Health Services per quarter	16/17 Target: <10 EOY Outcome: 36.33	There has been a steady increase in mosquito borne virus reports throughout the year mainly caused from rainfall throughout the region resulting in a spike in mosquito breeding and diseases. Pest management services carried out by City at known hot spots, but it is difficult to manage across a large region. "Fight the Bight" program has been promoted to educate the public to better protect themselves from mosquito attacks.
Our Economy – Well managed and diversified	2.a.2.1 Business Attraction and Retention	2.a.2.1.a Number of businesses registered with ABN within the City	16/17 Target: 550 EOY Outcome: 334	The total number of ABNs registered in the City (Excluding Government, Super, body corporate and strata) as at June 2017 was 3,154.
Our Natural and Built Environment – Thriving and Sustainable	3.b.2.1 Strategic Projects	3.b.2.1.a Reduction in power use at the Karratha Airport as a result of introducing Airport Solar Farm	16/17 Target: 30% EOY Outcome: 6.7%	There was a 12% reduction for Q3 and an 8% reduction in Q4.  Rate increases by Horizon Power from 31c/kw to 32c/kw has negated some of the cost benefits.  Target should be reviewed to reflect price movements and new facilities that have come on line.
Our Leadership – Responsive and Accountable	4.a.2.3 Occupational Health & Safety Compliance	4.a.2.3.a Number of OHS inspections completed per annum	16/17 Target: 204 EOY Outcome: 143	143 inspections completed out of a total of 216 equating to a 66% completion rate. Reduced inspections is a reflection on the OSH Officer position remaining vacant from Sept - Nov 16 and the Cleaners Health and Safety Rep being vacant from Oct - May 2017.

	4.c.1.1 Management Accounting Services	4.c.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Financial Responsibility	16/17 Target: 0 EOY Outcome: -13.5	Although still below target, financial responsibility improved by 2.5 points compared against the 2016 community survey. Lack of understanding of how rates are calculated continues to effect the survey results despite efforts to educate the community through videos supplied through social and website means.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability ratio	16/17 Target: 95% EOY Outcome: 72%	Currently estimated pending year end transactions and audit. Renewal expenditure highlights the new nature of the City's asset base comparative to straight line depreciation.
	4.e.1.1 Customer Service	4.e.1.1.f Correspondence to be acknowledged within agreed time frames	16/17 Target: 100% EOY Outcome: 79%	It is not clear whether this reflects correspondence not being acknowledged in time or staff not updating outstanding records. Follow up has been implemented to effect improvement.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Projects detailed in the Operational Plan have been included in Council's budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

- Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
- Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

**RISK MANAGEMENT CONSIDERATIONS**

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and underlying budgets.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2016-2017.

**CONCLUSION**

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2016-2026, a four year focused Corporate Business Plan 2016-2021 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 4 and End of Year Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 84% of the 49 performance measures were achieved or substantially achieved in Quarter 4 and 81% of 68 measures were met as at 30 June 2017.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153874  
 MOVED : Cr Harris  
 SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2016/17.

**CARRIED**

FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott,  
 Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil



**10.6 CITY OF KARRATHA PROPOSED CEMETERIES LOCAL LAW 2017**

<b>File No:</b>	<b>LE.200</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Compliance</b>
<b>Date of Report:</b>	<b>2 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed Cemeteries Local Law 2017 (with tracked changes following advertising)</b>

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**PURPOSE**

For Council to consider adoption of the proposed City of Karratha Cemeteries Local Law 2017.

**BACKGROUND**

The purpose of the Cemeteries Local Law is to provide for the orderly management of cemeteries in accordance with established plans, and to create offences for inappropriate behaviour within cemetery grounds.

The effect of this Local Law is that all persons in the administration of the cemeteries, burying deceased in the cemeteries, or otherwise providing services to or making use of the cemeteries, are to comply with the provisions of this Local Law.

At its April 2017 Ordinary Meeting, Council determined that the Cemeteries Local Law required modifications for removal of outdated terms and to provide currency of legislation. Council resolved in part, to commence advertising the City of Karratha Cemeteries Local Law 2017 for public comment and provide a report back to Council following the consultation period.

State wide public advertising took place on 24 May 2017 with submissions closing on 7 July 2017. In addition, copies of the proposed Local Law were provided to the Minister for Local Government.

No responses were received from the public, however the Department of Local Government identified the following drafting suggestions which have been included in the revised Local Law:

- Formatting of headings and document structure, font, grammar and punctuation changes, and removal of page numbering;
- Addition of Commencement Clause;
- Addition of definitions for *crypt* and *memorial plaque*;
- Addition of *Cemeteries Act* references in authorised person definition;
- Addition of Repeal Clause;
- Use of term 'application' instead of 'request' in relation to Mausoleum (clause 6.2).

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officer consultation has been undertaken with representatives from Regulatory Services, Infrastructure, and Governance & Organisational Strategy. Council was advised of the proposed repeal of the current Cemeteries Local Law at its April 2017 meeting.

**COMMUNITY CONSULTATION**

Public submissions were not received following the statutory advertising period of six (6) weeks. Minor amendments to the proposed Cemeteries Local Law 2017 have been suggested by the Department of Local Government and are included in the attachment to this report.

Procedurally, following gazettal of the City of Karratha Cemeteries Local Law 2017, a copy will be provided to the Joint Standing Committee on Delegated Legislation.

**STATUTORY IMPLICATIONS**

The development and gazettal of the Local Law must follow the procedure for making local laws as per the requirements of s3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, Statewide advertising of the Local Law, adoption of the advertised Local Law, gazettal of the adopted Local Law and local public notice following gazettal.

The proposed Cemeteries Local Law is in accordance with the *Cemeteries Act 1986*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There will be minor costs associated with advertising the local law in the local newspaper and publishing the local law in the *WA Government Gazette*.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity

Programs/Services:	4.e.1.2	Corporate Governance Support
Projects/Actions:	4.e.1.2.2	Finalise Local Laws

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of Compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The procedure for making local laws will be undertaken by existing resources within the City's Governance department.

**RELEVANT PRECEDENTS**

Council has previously undertaken the process of repealing Local Laws, including consideration of the Fencing Local Law at its May 2017 meeting. City officers are updating Local Laws relevant to their area as part of a systematic review.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the proposed City of Karratha Cemeteries Local Law 2017 pending further review.

**CONCLUSION**

The advertising process for the proposed City of Karratha Cemeteries Local Law has now concluded which attracted one submission from the Department of Local Government. The proposed Local Law has been updated to reflect this feedback which is considered minor. It is now recommended that Council adopt the proposed City of Karratha Cemeteries Local Law as contained in the attachment to this report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153875  
 MOVED : Cr Scott  
 SECONDED : Cr White-Hartig

That Council by ABSOLUTE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **MAKE** the attached City of Karratha Cemeteries Local Law 2017 to replace the Shire of Roebourne Cemeteries Local Law 2003; and
2. **NOTE** that the City of Karratha Cemeteries Local Law 2017 will be published in the WA Government Gazette and a copy will be given to the Minister for Local Government.

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil



**10.7 REVIEW OF EXECUTION OF DOCUMENTS POLICY CG10**

**File No:** CM.110  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Governance Officer - Compliance  
**Date of Report:** 2 August 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** CG10 Execution of Documents Policy with tracked changes

**PURPOSE**

For Council to consider the review of CG10 Execution of Documents Policy.

**BACKGROUND**

Ongoing review of the Delegations Register, and in particular attempt to reduce processing times for critical documents, has highlighted the need to refine the Execution of Documents Policy. The intention of this latest policy review is to:

- provide clarity and simplified guidance to staff;
- include a new category (Category 2 Documents requiring CEO only execution) which results in re-categorising many documents that require execution, so authorising officers meet the legislative requirements under the *Local Government Act 1995*;
- streamline administration; and
- make minor changes to grammar and terminology.

The documents categories proposed for execution of documents are as follows:

- Category 1 - Documents requiring both CEO and Mayor execution;
- Category 2 - Documents requiring CEO only execution;
- Category 3 - Documents requiring delegated authority; and
- Category 4 - Documents of an operational nature.

The proposed policy has been included as an attachment to this report. It should be noted that the introduction of the new Category 2 (for documents requiring CEO only execution) has resulted in all former Category 2 documents defaulting to Category 3, and Category 3 documents defaulting to Category 4. There is an exception with documents relating to Subdivision, Survey strata etc. which has moved to Category 4 as it is operational in nature. The table below summarises the proposed amendments by document type:

Documents Listed in Original Policy	Proposed Amendments	Rationale
Deeds, including Deeds of Agreement, Development Contribution Deeds, Deeds of Indemnity and Memoranda of Understanding in respect to sale, purchase or other	Split into different document categories. Remaining in Category 1 includes Deeds in respect to sale or purchase relating to property, including equitable interests.	There is no statutory or other requirement for execution by Mayor.

Documents Listed in Original Policy	Proposed Amendments	Rationale
commercial dealings relating to assets including equitable interests.	'Other' Deeds reclassified to category 2 and Deeds of Release added. Memoranda of Understanding reclassified to category 3.	
Leases (including extensions, renewals and variations but with the exception of residential tenancy agreements for employee housing and office accommodation)	Split into 3 different document types: Community Leases, Commercial Leases and Residential Tenancy Leases. Re-categorised from 1 to 3.	Split into document types for ease of reference.
Licences to occupy land or premises	Re-categorised from 1 to 3	Consistent with above.
Restrictive Covenants – under s129BA of the <i>Transfer of Land Act 1893</i> and any discharge or variation of covenants	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Lodgement, modification and withdrawal of caveats	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Lodgement, modification and withdrawal of memorials	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Easements and the surrender or modification of easements	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Subdivision, survey strata, strata title or development approvals or provisions of a Structure Plan, Activity Centre Plan or Local Development Plan	Re-categorised from 1 to 4 and updated wording to be consistent with Delegation Register	Moved to category 4, as these document types / functions are operational in nature.
Notifications on title and withdrawal or variation of notifications	Re-categorised from 1 to 2. Slight amendment to wording.	Does not require Mayor to execute documents in this category.
Rights of carriageway agreements and withdrawal or variation of rights of carriageway agreements	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Reciprocal access agreements and withdrawal or variation of reciprocal access agreements	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Debenture documents for loans which Council has resolved to raise	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.
Management statements and withdrawal or variation of management statements	Re-categorised from 1 to 2	Does not require Mayor to execute documents in this category.



**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Policy CG-10 Execution of Documents was last reviewed in April 2017.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the CG10 Execution of Documents Policy as proposed, with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

Council’s Execution of Documents Policy has been reviewed and it is proposed to amend the policy to ensure that administrative process is appropriately streamlined while ensuring that all legislative requirements are met.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153876  
**MOVED** : Cr Harris  
**SECONDED** : Cr Cucel

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the amended CG10 Execution of Documents Policy as attached to this report.**

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

## 11 COMMUNITY SERVICES

Cr Parsons declared an impartiality interest in 11.1 Major Events Sponsorship and Attraction Policy Proposal - CS22 as Cr Parsons is the owner of Beats in the Heat, a past recipient of the Major Events Sponsorship funding. Cr Parsons did not leave the room as the disclosure did not restrict his ability to vote on this matter.

At 6.47 pm Cr Bertling entered the room.

### 11.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION POLICY PROPOSAL - CS22

<b>File No:</b>	<b>RC.120</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director Community Services</b>
<b>Date of Report:</b>	<b>1 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachments</b>	<b>Confidential Panel Assessment Karratha Marathon</b>

#### PURPOSE

For Council to consider the allocation of funds from the Major Event Sponsorship and Attraction Program.

#### BACKGROUND

At the January 2017 OCM, Council adopted policy changes to the Major Events Sponsorship Scheme CS-22. The policy change from Major Event Sponsorship Scheme to the Major Event Sponsorship and Attraction Program aims to provide a more responsive program that will be used to support local event development and also attract major events to the City. It provides Officers with the opportunity to work collaboratively with existing and future event owners to develop a support package that suits each event's requirements.

As part of the policy review Officers developed a funding process including the development of guidelines, application process, proposal template and assessment criteria. The proposals are assessed by an independent assessment panel who review each proposal independently then meet to discuss at a panel meeting. As a result of the panel meeting a recommendation is formulated for Council to consider.

#### KARARTHA MARATHON

A proposal requesting support to establish the Karratha Marathon has been received from Fit-Event, the event management company that presents:

- Broome International Airport Marathon
- Lake Argyle Adventure Race
- First National Kimberley Lake Argyle Swim
- Ord River Marathon

The application requests funding support over a three-year period (2018 - 2020 inclusive) and was inspired by the potential to attract international visitors through the proposed Karratha to Singapore flights as a means of expanding the company’s regional events portfolio.

The MESAP program allows for multi-year applications, with each subsequent year’s funding subject to satisfactory event delivery, acquittal process and budget adoption.

An evaluation panel assessed the application and the result is summarised as follows:

APPLICANT	AMOUNT REQUESTED	TOTAL EVENT COST	ASSESSMENT SCORE
Karratha Marathon	\$40,000 in total: 2018 \$20K year 1 2019 \$10K year 2 2020 \$10K year 3	\$44,500 (per event per year)	51.42%

**RATIONALE**

Karratha Marathon is proposing a rapidly growing participant base as follows:

2018	165 participants	295 attendees
2019	250 participants	405 attendees
2020	325 participants	525 attendees

(The 2020 projections propose that 140 participants/attendees are expected to be travelling from Singapore).

Positives:

This proposal showcases the organiser’s ability to run community participation events and the evaluation panel believes there is potential for a good event to be run. The addition of a high profile public participation event that has the potential to draw a large number of competitors from outside the region is considered valuable to the local economy and the community and in line with the intent of the MESAP.

Karratha is an attractive location for a marathon offering a variety of long flat course options, potential wind assisted routes and from a competitor (and spectator) perspective, highly desirable winter season weather. Marathon participants usually arrive early in order to acclimatise and often remain on location post event for recovery purposes. This type of event has the potential to deliver extended stay visitors. This would certainly be the case with a limited international flight schedule.

Negatives:

It is understood that the proposal is still at a broad conceptual level and accordingly there is limited detail upon which to conduct a full and detailed analysis. For example, the course is yet to be determined which precludes consideration of the requirement for road closures and the impact on properties and activities bordering the course.

Due diligence is still required on a variety of other logistical elements which are currently not available. Further the proposal indicates the offer of volunteering opportunities for community groups to assist with the event, which although desirable, is uncertain. There needs to be confirmation of, or at least letters of support from community and service organisation who would be involved in the event delivery.

There is no evidence of corporate sponsors or other partners to assist with funding the event. There is no budget allocated towards other activities or events to leverage the City’s support for the Karratha Marathon.

The opportunity to attract international athletes and spectators to Karratha is dependent upon international flights being available. At this stage there is uncertainty related to this service being available.

**Risks:**

The proposed participant and attendee numbers proposed for this event are considered to be high with quite aggressive growth targets. It is noted that the Lake Argyle Swim event has grown from 6 participants in 2006 to 260 participants in 2017. It has already been noted that Karratha Marathon participation numbers rely on flights between Karratha and Singapore, a service yet to be established.

The funding request offers no evidence of consultation/market testing having been undertaken to gauge appetite for this event. The event numbers are at this stage unsubstantiated. The proposal states that the organiser expects visitors to stay for 7.74 days. This projection is seen as optimistic with no detail on other planned events or experiences packaged up for tourists such as a Closing Dinner, local tours or other support activities.

There is a strong media/marketing emphasis on the Singapore market tied to the high expectation of international (Singaporean) participants. The marketing strategy proposed and logo/poster examples provided were, however, not considered to be of a quality the panel would expect to promote the City's sponsorship for a major event.

Whilst this event may deliver some outcomes for the City, the concept remains largely unresolved and reliant on major factors such as international travel connections to Singapore, confirmation of route and evidence of corporate and community support. At this stage the proposal does not offer sufficient evidence the event is sufficiently resolved or of the calibre to warrant support under the Major Event Sponsorship and Attraction Program.

Officers concluded that this application does not adequately address the criteria for the MESAP and do not recommend funding this event under the MESAP Policy at this stage.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in relation to financial issues.

**COUNCILLOR/OFFICER CONSULTATION**

Council has been briefed on MESS/MESAP a number of times and has considered several reports on the scheme. Consultation has taken place between Officers via a panel assessment and evaluation of applications for funding received.

**COMMUNITY CONSULTATION**

Officers have worked to distribute the information to suitable organisations for review. Furthermore, Officers have planned marketing activities to promote the funding on a national and state platform.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* applies in this case.

**POLICY IMPLICATIONS**

Council Policy CS-22 has been applied in this instance.

**FINANCIAL IMPLICATIONS**

Should Council endorse the Officer’s recommendation, funds will not be allocated therefore the current expenditure under MESAP is as per below:

FY16/17		FY 17/18		FY 18/19	
COMMITTED	\$150,000	COMMITTED	\$65,000	COMMITTED	\$20,000
<b>TOTAL</b>	<b>\$150,000</b>	<b>TOTAL</b>	<b>\$65,000</b>	<b>TOTAL</b>	<b>\$20,000</b>

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services: 1.c.1.1 Community Engagement  
 Our Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

The impact on staff capacity to carry out the Officer’s recommendation can be managed within existing work plans.

**RELEVANT PRECEDENTS**

Funding is distributed through a wide number of Schemes through the City of Karratha. The City has previously provided MESAP funding for a variety of events. There have been previous attempts to establish a marathon event in Karratha, but none have been successful.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ALLOCATE the following amount as follows, subject to provision of substantiated evidence to quantify proposed participant and attendee numbers and the level of corporate and community support secured:

APPLICATION	SPONSORSHIP VALUE
Karratha Marathon	

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Officer’s recommendation as presented in this report and INSTRUCTS Officers to:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

One proposal for funding has been received and assessed for funding through the Major Events Sponsorship and Attractions Program. Officers do not recommend support for this proposal.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to

1. **ADVISE** the applicant that the MESAP funding application for the Karratha Marathon 2018-2020 inclusive has been unsuccessful; and
2. **ADVISE** the applicant that Council would be prepared to reconsider a more detailed application for MESAP support for the Karratha Marathon in the future providing qualified evidence of participant and attendee numbers, the level of corporate and community support secured and a detailed budget outlining the full scope of event and support activities to attract and encourage visitors for an extended stay.

**COUNCIL AMENDED RESOLUTION**

Res No : 153877  
 MOVED : Cr Scott  
 SECONDED : Cr Lally

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to

1. **ADVISE** the applicant that the MESAP funding application for the Karratha Marathon 2018-2020 inclusive has been unsuccessful; and
2. **ADVISE** the applicant that Council would be prepared to reconsider a more detailed application for MESAP support for the Karratha Marathon in the future providing qualified evidence of participant and attendee numbers, the level of corporate and community support secured, and a detailed budget.

**CARRIED**

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil  
 REASON : Council modified the Officer’s recommendation as Council did not consider that the level of detail was required to be necessary for a further application.



Cr Parsons declared a proximity interest in 11.2 Wickham Community Hub Not for Profit Offices as Cr Parsons is the owner of the Rambla Bar.

Cr White-Hartig declared a financial interest in 11.2 Wickham Community Hub Not for Profit Offices as Cr White-Hartig's spouse is an employee of Rio Tinto.

At 6.49 pm Cr Parsons and Cr White-Hartig left the room.

## **11.2 WICKHAM COMMUNITY HUB NOT FOR PROFIT OFFICES**

<b>File No:</b>	<b>CP.699</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Partnerships &amp; Engagement</b>
<b>Date of Report:</b>	<b>2 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential EOI 41-16/17 Evaluation Report</b>

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### **PURPOSE**

For Council to consider if the Not for Profit offices should be included in the construction scope for the Wickham Community Hub following a public Expression of Interest process.

### **BACKGROUND**

At the May 2017 Ordinary Council Meeting, Council resolved (number 153809) to:

1. NOMINATE CWD Pty Ltd ABN 28 008 927 786 as the preferred tenderer under RFT 18-16/17 for the construction of Wickham Community Hub, based on the assessment of the compliance criteria, qualitative criteria and pricing structures for the full scope excluding Not-For-Profit (NFP) space;
2. NOTE that the NFP space will be included if demand is proven;
3. AUTHORISE the Chief Executive Officer to negotiate with the preferred tenderer an arrangement to defer the execution of the contract and the project commencement date without penalty and subject to the City:
  - a) Executing the sublease for Lot 780 Carse Street Wickham;
  - b) Confirming the operational funding for the Wickham Community Hub with Rio Tinto;  
and
  - c) Receiving advice on the Building Better Regions Fund (BBRF) application;
4. DELEGATE the Chief Executive Officer, subject to the satisfactory resolution of the conditions in Item 3 to EXECUTE a contract with the preferred contractor for the construction of the Wickham Community Hub.
5. CONSIDER an allocation of \$13,794,615 in the 2017/18 Budget to progress construction;  
and

6. APPROVE the draft sub-lease as attached, for Lot 780 and AUTHORISE the Chief Executive Officer, subject to confirmation of the operational funding agreement for the Wickham Recreation precinct to 2033, to EXECUTE the sub-lease after Rio Tinto has obtained Ministerial Approval.

Furthermore, at the same Ordinary Council Meeting, Council resolved (number 153803)

1. NOTE the draft Wickham Community Hub Management Plan as presented in the report, noting the following:
  - a) The financial deficit of the facility is currently estimated to range between \$200,000 to \$250,000 per annum, subject to incomes generated;
  - b) Once received, final operational cost estimates will result in an amendment to the Management Plan;
2. AUTHORISE the Chief Executive Officer to:
  - a) RECEIVE and EXECUTE the operational funding agreement currently under negotiation with Rio Tinto; and
  - b) Subject to the Council resolution related to the tender for the construction of the Wickham community Hub, CALL tenders for tenancy of
    - i. the Early Learning Centre; and if appropriate
    - ii. the Not for Profit office spaces,

noting the following broad selection criteria and weighting:

Selection Criteria	Weighting
Relevant Experience	20%
Capacity to Deliver	15%
Methodology	25%
Price	40%

3. REQUIRE the Chief Executive Officer to present an updated Wickham Community Hub Management Plan for consideration by the Council in conjunction with the report on tenders for the occupancy of the tenantable spaces.

This report addresses item 2 of resolution 153809 whereby Council noted that the NFP space will be included if demand is proven, and item 2(b) of resolution 153803 requiring the Chief Executive Officer to call tenders for the tenancy of the NFP offices should they be constructed.

Officers have undertaken a public Expression of Interest (EOI) process to gauge the market's demand and test the community's need, as a first stage to the tender process. This report will present the findings of the EOI process.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues and the cost to Council from both a capital and operation perspective.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

Officers administered an EOI which was advertised via Tenderlink, from the 5 July 2017 and closed on the 2 August 2017. Furthermore, the EOI was advertised in the West Australian

and in the local Pilbara News. To ensure all relevant parties were notified, Officers contacted a range of community based organisations and community service providers. Whilst 11 entities downloaded the documents via Tenderlink, only two responses were received. The below table outlines the organisation, conditions they would request and their intended service should the facility be constructed.

Organisation	Proposed Lease Fee	Service Offered to Community
Wickham Tidy Towns	Up to \$2400 per annum	<p>The Wickham Tidy Towns have liaised with the following community groups who have all expressed an interest in utilising these office spaces for a range of functions, including; report and grant writing, committee meetings, planning meetings, developing fixtures and programs, organising fundraisers, event planning and budgeting.</p> <ul style="list-style-type: none"> <li>• Wickham Swimming Club</li> <li>• Wickham Community Association</li> <li>• Wickham Wanderers Soccer Club</li> <li>• Port Walcott Yacht Club</li> <li>• Wickham Playgroup</li> <li>• Wickham Wolves Football Club</li> <li>• Settler Indoor Cricket Club</li> <li>• Wickham Wolves Junior Football Club</li> <li>• Wickham Primary School P&amp;C Association</li> <li>• Port Walcott Surf Life Saving Club, and</li> <li>• Wickham Tidy Towns.</li> </ul> <p>The proposal by Wickham Tidy Towns would see these groups access the offices for over 800 hours per annum. All the above mentioned groups provided a letter of support.</p>
Wickham Community Chaplain	Nil	<p>The Wickham Community Chaplain proposes to occupy all three office spaces from 9am-4pm, Monday to Friday, during school terms. The proposal would see the Chaplain service acting as a broker for other agencies such as Centrelink, Department of Child Protection, Housing WA, Mental Health, Disability Support Services, Legal Aid, Domestic Violence and Licensing. The submission did include a letter of support from a contractor delivering services for the Department of Child Protection and Family Service.</p>

Due to the closing time of the EOI, officers have not been able to conduct any post EOI clarifications to gain a greater insight to operations and commitment by the listed organisations. Whilst both respondents provided detailed insight as to the need for the office space (validated by the letters of support provided by relevant community groups), the standard of response to the EOI document and questions posed was rudimentary. This has been reflected in the scoring. The basic level of response is, however, consistent with Officer's expectations from largely volunteer, community based organisations that have minimal to no experience with EOI and tender processes and the Tenderlink system.

The Officer's assessment in response to item 2 of Resolution 153809, is that demand has been proven based on the following:

- The number of organisations indicating their intent to access the space (10+) and projected total annual usage (minimum 800 hours). Subject to further analysis of the management model, this could translate to potential City income (ranging as per below):
  - Per annum lease fee as proposed via the EOI process for one office space at \$2,400.
  - A \$30/day rate, similar to that charged by KDCCI for their new co-working space in Karratha Village, e.g. 100 days (at 8hrs per day) would generate an income of \$3,000.
  - Income derived using the current Fees and Charges schedule which articulate a community rate/hour of \$46 (after 6pm). This would generate an income of \$36,800, noting that this rate is for one-off or routine meetings, not for office ongoing office use.
  - The small office space next to the squash courts at the KLP (as per current Fees and Charges) is hired at \$15/hr for community groups. This is a smaller space and has no significant fit-out items (desk, chair and internet access), hence a similar hire rate for the proposed 800 hours per annum would provide \$12,000/annum income.
  - Previous lease fees for office space at KLP (lease with KDCCI) provided \$66,000 per annum income. New rates are being negotiated with the Department of Local Government, Sport and Cultural Industries (previously Department of Sport and Recreation) for this office space.
  - Current rates in NFP office spaces at Pam Buchanan range from approximately \$48,500 per annum (WA Country Health) through to approximately \$10,000 (Anglicare) and \$4,800 (EPIC).
  - Current rates in NFP office spaces at Dampier are \$11,500 per annum.
- The types of services proposed in EOI are either currently not available within Wickham, or operating out of home based spaces. These models are not sustainable or ideal in terms of long term community development. The creation of available office space will allow a broader range of services to become available locally.
- The office and meeting spaces currently included within the approved construction project for the Wickham Community Hub are, based on forecast scheduling, already demonstrating significant utilisation. The extent and type of use outlined in the EOI proposals are unable to be accommodated in the areas currently approved for construction.
- The EOI proposals describe requirements of:
  - Privacy for confidential discussions and accounting/administrative purposes.
  - Smaller, office based spaces for 1 – 3 occupants at any one time (multipurpose rooms to accommodate AGM and larger meetings).
  - Provision to link up to Wi-Fi/IT services (again for administrative purposes). Library space would not guarantee privacy and/or availability for business style meetings and discussions.
- A desktop analysis of spaces currently available across Wickham townsite (either for lease or hire) do not provide (a) long term secure tenancy options for local organisations or (b) facilities at a standard that would be acceptable to the City in the long term (i.e.: transportable buildings).

The below table provides a summary of the cost benefit analysis completed by Officers.

Option	Capital Impact	Operational Cost	Potential Operational Income	Community Outcome
Include the NFP Offices in the WCH scope	Increase budget by \$556,365	Increase Opex by \$9,530 per annum	Variable from \$2,400 to more than \$12,000 per annum	<ul style="list-style-type: none"> <li>• Potential for community to have access to increased services.</li> <li>• Creates long term community development opportunities with co-location.</li> <li>• Ensures certainty of tenure in Wickham for service providers, which currently does not exist.</li> <li>• Ability to include additional community groups into hub permanent users.</li> </ul>
Exclude the NFP Offices from the WCH scope	No further change to capital budget	No further impact to operational cost	No further income	<ul style="list-style-type: none"> <li>• Groups continue to operate from kitchen tables.</li> <li>• No future accessible spaces for office needs.</li> <li>• Exiting spaces either unsuitable or not available for 'office' work.</li> </ul>

The Expression of Interest process has outlined the immediate benefit to local community groups and the potential benefit for the wider community by making the Not for Profit office space available.

The additional ongoing operational cost to Council as detailed below in the Financial Implication section of this report is seen as minimal in comparison to the overall operating cost and could be further diminished through negotiation. Officers are recommending to construct the Not for Profit Offices and to work closely with the respondents (and any other future potential parties) to ensure a beneficial outcome for the community. Officers formal evaluation of the proposals is attached for Council perusal.

Given the nature of the organisations likely to be interested in using the NFP offices, Officer's do not recommend proceeding to Tender from the completed EOI process, rather permit the CEO to negotiate suitable tenancy arrangements with interested and appropriate community service based organisations under delegated authority.

**STATUTORY IMPLICATIONS**

Given this report does not recommend to assign any leases or occupancy, merely to seek Councils direction on whether to construct the facilities, there are at this stage no statutory implications. There will be subsequent compliance requirements Section 3.18 *Local Government Act 1995* related to leasing of the office spaces when negotiations are concluded.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

As outlined in the May 2017 Ordinary Council item, the cost saving to the Wickham Community Hub Capital project should the offices not be constructed is \$556,365.

Additionally, based on the lifecycle cost analysis prepared by officers during the design of the facility, the projected annual operating cost of \$9,530 per annum would be saved if the Not for Profit offices were not constructed.

Should Council resolve to build the office spaces and accept the current proposals as they stand, these costs would be offset by a minimum of \$2,400 in lease and hire income. This figure could be higher dependent upon the tenant(s) and the terms and conditions of the lease or hire.

For consistency, Officers would suggest all outgoings are met by the tenants in addition to any lease fee payable. The remaining operating cost to Council represents maintenance and life cycle replacement costs. These costs have typically not been passed on to the tenant in like facilities. This amount may vary following further discussions and negotiations with potential tenants.

Should Council determine to include the NFP Offices in the WCH project, there would need to be an additional allocation to the project budget from the \$13,794,615 previously approved and currently allowed in the 2017/18 budget, to a revised sum of \$14,350,980, to include the Not for Profit offices. Due to the delays in the commencement of the project, this additional sum could be addressed in the 2018/19 budget year.

Officers have now been formally advised by the Federal Government that the submission made to the BBRF scheme was unsuccessful. We have been advised that a decision regarding Royalties for Regions funding for the project will not be made until after the state budget is announced in September. It is considered extremely unlikely that the state will fund this project. Accordingly, Officers suggest Council should make any further decisions in relation to capital costs for the Wickham Hub on the basis that no further external funding will be provided.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.a.2.5	Strategic Project Management
Projects/Actions:	1.a.2.5.1	Construct Wickham Community Hub

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be moderate to the City in terms of financial and reputation factors given the strong community interest for these spaces.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously constructed a grouping of three Not for Profit spaces at both the Pam Buchannan Family Centre and the Dampier Community Hub. Neither of these spaces were tested in the market place prior to construction. All have been continuously occupied since being offered to the community.

The spaces at Pam Buchanan Family Centre are presently tenanted and occupied by:

Office 1	Anglicare WA	Karratha Offices and counselling suites
Office 2	Anglicare WA	Karratha Offices and counselling suites
Office 3	Empowering People in Communities (EPIC)	Lease has been assigned to Anglicare WA

The spaces at the Dampier Community Hub are presently tenanted and occupied by:

Office 1	360 Health + Community	GP Service and health services
Office 2	360 Health + Community	GP Service and health services
Office 3	360 Health + Community	GP Service and health services

The above tenancies attract a lease income of up to \$4,500 per office, however it should be noted that these are larger entities and enjoy the capacity to cover these costs compared to the potential tenants identified via the EOI process for the Wickham Community Hub. Should the final occupants have the ability to pay a higher rate than that proposed, Officers will negotiate a higher sum.

It should also be noted that the tenants of the NFP offices at Pam Buchanan and Dampier Community Hub (Anglicare and 360 Health) are substantial business operations, unlike the community groups identified in the EOI submissions for Wickham Community Hub.

Further community group accommodation in Dampier and Karratha is alternatively provided. The Dampier Community Association has access to a purpose built office within the Dampier Hub at an annual fee of \$1 per annum. The Karratha Community Association occupies a larger premise in Millars Well, was afforded \$100,000 via a grants scheme to upgrade the premises and pays an annual fee of \$1 per annum. Other groups within these townships have found alternative accommodation within their communities, while there is no suitable alternative in Wickham

#### **VOTING REQUIREMENTS**

Simple Majority.

#### **OPTIONS:**

##### Option 1

As per Officer's recommendation.

##### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REMOVE the Not for Profit Offices from the Wickham Community Hub scope.

#### **CONCLUSION**

At the May 2017 Council resolved to review the demand of the Not for Profit office spaces prior to including the scope within the construction of the Wickham Community Hub. During the month of July, offices released an Expression of Interest (EOI) to the market, seeking potential tenants. The outcome was two submissions from local Wickham organisations, both proposing a collaborative approach with a number of other stakeholders and groups.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153878  
**MOVED** : Cr Scott  
**SECONDED** : Cr Harris

1. That Council by **ABSOLUTE** Majority pursuant to Section 3.18 of the Local Government Act 1995 **RESOLVES** to **RESCIND** part 2 (b) (ii) of resolution 153803 at the May 2017 Ordinary Council Meeting, instructing tenders to be called for the tenancy of the Not for Profit Offices.
2. That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:
  - a) **INCLUDE** the Not for Profit Offices in the construction scope for the Wickham Community Hub as designed;
  - b) **CONSIDER** a revised project allocation of \$14,350,980 for the Wickham Community Hub to include the Not for Profit Offices
  - c) **CONSIDER** an allocation in the 2018/19 budget to accommodate this increased project budget;
  - d) **AUTHORISE** the CEO to negotiate suitable tenancy arrangements with interested and appropriate community service based organisations under delegated authority.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott,  
Cr Smeathers  
**AGAINST** : Nil

At 6.50 pm Cr Parsons and Cr White-Hartig re-entered the room.

Cr Cucel declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Cucel holds Rio Tinto and Woodside shares.

Cr Long declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Long is part owner of a company which works for Rio Tinto and other industrial organisations.

Cr Smeathers declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr Smeathers' spouse is employed by Woodside.

Cr White-Hartig declared a financial interest in 10.3 Proposal to Change the Method of Rating from Unimproved Value to Gross Rental Value for Mining, Petroleum and Resource Interests as Cr White-Hartig's spouse is an employee of Rio Tinto.

At 6.51 pm Cr Cucel, Cr Long, Cr Smeathers and Cr White-Hartig left the room and Cr Lally assumed the role of Presiding Officer.

### **10.3 PROPOSAL TO CHANGE THE METHOD OF RATING FROM UNIMPROVED VALUE TO GROSS RENTAL VALUE FOR MINING, PETROLEUM AND RESOURCE INTERESTS**

<b>File No:</b>	<b>RV.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Financial Accountant</b>
<b>Date of Report:</b>	<b>7 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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#### **PURPOSE**

To seek Council's consideration to begin the process required to change the method of rating from Unimproved Valuation (UV) to Gross Rental Valuation (GRV) for a number of properties within the City where mining, petroleum or resource interests exist.

#### **BACKGROUND**

Properties within the City used for mining, petroleum or resource interests, such as rail & port operations and gas plants, have historically been rated on the basis of UV as these properties are generally outside the relevant town boundaries.

A combination of legacy State Agreements and State Government policy has meant that Council has not been permitted to apply to the Minister for Local Government (the Minister) to rate these properties on the basis of GRV under section 6.28 of the *Local Government Act 1995*, as is done for other non-rural purposes properties outside town boundaries.

Given the inequity of the exclusion of these properties, in 2012 the State Government enacted a three-year trial policy - The application of Gross Rental Valuation to mining, petroleum and resource interests for local government rating purposes (the 'Policy'). The Policy enabled local governments to either apply to the Minister to rate mining, petroleum or resource interests on the basis of GRV where no State Agreement exists, or to negotiate mutual consent with landholders in order to apply to the Minister where land is the subject of a State Agreement.

As the Policy was initially effected for a trial period only and the majority of properties affected by the Policy in the City would require mutual consent, focus was given to ensuring that rating of TWAs was a priority.

Following the trial, the State Government endorsed the Policy with ongoing effect from September 2015, providing guidelines for the application of gross rental valuation (GRV) to mining, petroleum and other resource interests. The Policy sets out the basis on which the Minister will make determinations under the relevant provisions of the *Local Government Act 1995*.

Specifically, the Policy provides that where a property is the subject of a Relevant Interest or a Resource Interest, the Minister will determine the method of valuation of land to be its gross rental value if the land has on it the following capital improvements:

- (a) accommodation, recreation or administration facilities and associated buildings; or
- (b) maintenance workshops existing within 100 metres of facilities listed in (a), provided that the capital improvements have been in place for at least 12 months.

Since the adoption of the Policy, officers have identified eleven (11) properties within the City that are deemed either a Relevant Interest or a Resource Interest and have the capital improvements specified above.

The identified properties are listed in the table below, along with details of which are subject to State Agreements (thus requiring mutual consent of the landholder to rate on the basis of GRV) and those not subject to a State Agreement. Indicative valuations provided by Landgate Valuation Services are also included for each property.

Assess No.	Facility	Landholder	State Agreement	Indicative GRV
A5490	7-mile Rail Maintenance	Rio Tinto	Yes	1,409,300
A79236	Railyards at 2-mile	Rio Tinto	Yes	2,600
A78667	East Intercourse Island Entrance	Rio Tinto	Yes	388,700
A5199	East Intercourse Island, Kangaroo Hill & Parker Point	Rio Tinto	Yes	1,424,600
A5351	Cape Lambert	Rio Tinto	Yes	427,200
n/a	Dampier Salt	Rio Tinto	Yes	64,800
A5589	Northwest Shelf LNG	Woodside	Yes	1,076,700
A91505	Pluto LNG	Woodside	No	351,900
A88161	Devil Creek	Quadrant Energy	No	177,900
A5173	Sino Iron	Citic Pacific	Yes	575,000
A5092	Whim Creek Mine	Venturex	No	<i>*not yet provided</i>

Officers propose to commence the process under the Policy and section 6.28 of the *Local Government Act 1995* to change the method of rating the capital improvements on the above properties from UV to GRV. This will involve inviting submissions from those landholders not the subject of State Agreements, while engaging in discussions with those landholders the subject of State Agreements in order to achieve mutual consent.

Once submissions have closed, Council will be required to consider all submissions received and subsequently resolve whether to make an application to the Minister.

If approval is received to rate these properties on the basis of GRV, it is proposed that they be rated in the differential rating category GRV Strategic Industry, with effect from 1 July 2018.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of impact on the parties affected.

#### **COUNCILLOR/OFFICER CONSULTATION**

Officers have conducted site tours of all relevant Rio Tinto group properties to ascertain the specific use of each building in order to correctly assess each property for rating in accordance with the Policy.

No site tours have yet been conducted for the other properties. Officers have used planning and building application data to ascertain the specific use of each building in order to correctly assess each property for rating in accordance with the policy. Landholders will have the opportunity to correct any errors in site plans held during the submissions process.

#### **COMMUNITY CONSULTATION**

Preliminary discussions have commenced between Council officers and representatives from both Rio Tinto and Woodside.

Where no State Agreement exists for a particular property, formal submissions will be invited from affected landowners if Council resolves to commence the process to seek a Ministerial determination to change the method of rating from UV to GRV.

Where a State Agreement exists, the City will need to engage affected landowners in negotiations regarding potential rating impacts, as the Policy will only apply to these properties by mutual consent.

#### **STATUTORY IMPLICATIONS**

Under section 6.28 of the *Local Government Act 1995*, the Minister for Local Government is responsible for determining the method of valuation of land to be used as the method for rating.

Section 6.29 (1) of the *Local Government Act 1995* further defines a relevant interest as:

- (a) a mining tenement held under the Mining Act 1978 (whether within the meaning given to that term by that Act or by the *Mining Act 1904*); or
- (b) a permit, drilling reservation, lease or licence held under the *Petroleum and Geothermal Energy Resources Act 1967*.

Section 6.29 (3) provides that where a relevant interest exists in a portion of land on which capital improvements are located, the Minister may determine under section 6.28(1) that the gross rental value of the land is to be used as the basis for a rate on that interest.

#### **POLICY IMPLICATIONS**

*Rating Policy - Valuation of Land - Mining (ss.6.28 and 6.29) – March 2016* describes the legislative and policy basis for the rating of capital improvements on land the subject of a relevant interest or resource interest.

The rating policy acts in conjunction with the Policy - The application of Gross Rental Valuation to mining, petroleum and resource interests for local government rating purposes found in Ministerial Circular M05-2015.

### FINANCIAL IMPLICATIONS

Based on the indicative Gross Rental Valuations received from Landgate Valuation Services, the City would derive net additional rates from the relevant properties totalling \$743,390 if the method of rating is changed from UV to GRV. These figures are calculated on the current GRV Strategic Industry rate of \$0.129953, and allow for a small decrease in the UV of the remaining land on each lot.

The following table demonstrates the anticipated impact on rates income for each facility:

Facility	GRV	Additional GRV rates	Reduction in UV rates	Net additional rates
7-mile Rail Maintenance	1,409,300	183,142.76	-	183,142.76
Railyards at 2-mile	2,600	337.88	- 8.64	329.24
East Intercourse Island Entrance	388,700	50,512.73	- 86.39	50,426.34
East Intercourse Island, Kangaroo Hill & Parker Point	1,424,600	185,131.04	- 25.92	185,105.13
Cape Lambert	427,200	55,515.92	-	55,515.92
Dampier Salt	64,800	8,420.95	-	8,420.95
Northwest Shelf LNG	1,076,700	139,920.40	- 753.33	139,167.06
Pluto LNG	351,900	45,730.46	- 16,673.56	29,056.90
Devil Creek	177,900	23,118.64	- 5,615.45	17,503.19
Sino Iron	575,000	74,722.98	-	74,722.98
Whim Creek Mine	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>
				<b>743,390.47</b>

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program: 4.c.3.1 Property Rating Services

### RISK MANAGEMENT CONSIDERATIONS

The majority of the properties identified are owned by large resource companies that contribute significant funds to various City facilities and programs. By levying additional rates on these landholders, there is a risk that other funding contributions will be reduced to offset any increase in rates.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

At the 16 April 2012 Ordinary Council Meeting, Council resolved (Resolution 152010) to seek approval from the Minister for Local Government to change the basis of rating from UV to GRV for the 23 properties situated within the Gap Ridge Industrial Estate located on former Lot 507 Dampier Highway, Gap Ridge.

At the 21 May 2012 Ordinary Council Meeting, Council resolved (Resolution 152075) to seek approval from the Minister for Local Government to change the basis of rating from UV to GRV for the nine properties situated within the King Bay Industrial Estate.

At the 21 May 2012 Ordinary Council Meeting, Council resolved (Resolution 152076) to seek approval from the Minister for Local Government to change the basis of rating from UV to GRV for the property located at Lot 581 Cinders Road, Burrup.

At the 18 February 2013 Ordinary Council Meeting, Council resolved (Resolution 152397) to seek approval from the Minister for Local Government to change the basis of rating from UV to GRV for part Lot 263 North West Coastal Highway, Mardie and part Lot 5004-5007 North West Coastal Highway, Mardie.

At the 22 April 2014 Ordinary Council Meeting, Council resolved (Resolution 152807) to seek approval from the Minister for Local Government to change the basis of rating from UV to GRV for the 33 properties situated within the Gap Ridge Industrial Estate located on former Lots 9003 and 9005 Dampier Highway, Gap Ridge.

At the 18 April 2016 Ordinary Council Meeting, Council resolved (Resolution 153422) to seek approval from the Minister for Local Government to change the basis of rating from UV to GRV for the property located on lot 609 Warlu Road, Cooya Pooya.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.28 and 6.29 of the *Local Government Act 1995* RESOLVES to:

1. AGREE in principle to COMMENCE the process to change the method of rating from Unimproved Value to Gross Rental Value for following properties the subject of a relevant interest or a resource interest:

Assess No.	Facility	Landholder	State Agreement

2. WRITE to the affected landowners not the subject of State Agreement Acts to advise of the proposed change and invite submissions; and
3. WRITE to the affected landowners the subject of State Agreement Acts to advise of the proposed change and seek consent to the change.

Option 3

That Council by SIMPLE Majority pursuant to Section 6.28 and 6.29 of the *Local Government Act 1995* RESOLVES to NOT COMMENCE the process to change the method of rating from Unimproved Value to Gross Rental Value for any properties the subject of a relevant interest or resource interest.

**CONCLUSION**

The indicative GRV for all mining, petroleum and resource interests in the City has historically been significantly higher than the UV, however due to legacy State Agreements and State Government Policy Council was unable to rate these properties on the basis of GRV.

Change in State Government policy allows administrative facilities and workshops on each of these mining, petroleum and resource interests to be rated on the basis of GRV. While the remaining processing facilities will continue to be rated on the basis of UV, by effecting this change in rating method Council will achieve a more consistent and equitable rate yield from these properties.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153879  
 MOVED : Cr Harris  
 SECONDED : Cr Bailey

That Council by SIMPLE Majority pursuant to Section 6.28 and 6.29 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE** in principle to **COMMENCE** the process to change the method of rating from Unimproved Value to Gross Rental Value for the following properties the subject or a relevant interest of a resource interest:

Assess No.	Facility	Landholder	State Agreement
A5490	7-mile Rail Maintenance	Rio Tinto	Yes
A79236	Railyards at 2-mile	Rio Tinto	Yes
A78667	East Intercourse Island Entrance	Rio Tinto	Yes
A5199	East Intercourse Island, Kangaroo Hill & Parker Point	Rio Tinto	Yes
A5351	Cape Lambert	Rio Tinto	Yes
n/a	Dampier Salt	Rio Tinto	Yes
A5589	Northwest Shelf LNG	Woodside	Yes
A91505	Pluto LNG	Woodside	No
A88161	Devil Creek	Quadrant Energy	No
A5173	Sino Iron	Citic Pacific	Yes
A5092	Whim Creek Mine	Venturex	No

2. **WRITE** to the affected landowners not the subject of State Agreement Acts to advise of the proposed change and invite submissions; and
3. **WRITE** to the affected landowners the subject of State Agreement Acts to advise of the proposed change and seek consent to the change.

**CARRIED 5-1**

FOR : Cr Bailey, Cr Harris, Cr Lally, Cr Parsons, Cr Scott  
 AGAINST : Cr Bertling

REASON : Cr Bertling requested that her reason for being against the motion be recorded in the minutes. Cr Bertling felt that the change in the method of rating may in the future impact on small business.

At 7.00 pm Cr Cucel, Cr Long, Cr Smeathers and Cr White-Hartig re-entered the room and Cr Long resumed the role of the Presiding Officer.

## **12 DEVELOPMENT SERVICES**

### **12.1 BUILDING SERVICES – ADDITIONAL SERVICE & ASSOCIATED FEE**

<b>File No:</b>	<b>DB.15</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Building Coordinator</b>
<b>Date of Report:</b>	<b>4 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider the addition of a new fee for service for the certification of Class 1 and 10 structures in areas not administered by the City of Karratha via a Memorandum of Understanding.

#### **BACKGROUND**

The City has been providing external certification services via Memorandum's of Understanding (MOUs) with the Shire of Exmouth (SOE), Shire of Ashburton (SOA), Town of Port Hedland (TOPH) and Shire of Wyndham East Kimberley (SWEK) for all classifications. In addition to this, private certification services are available to the general public for Class 2-9 buildings in all locations.

The *Building Act 2011* does not permit a local government to certify any works on property owned by that local government. This extends to community groups and organisations who propose to install storage sheds, spectator stands and similar structures on local government land. A lack of private certifiers in some regions, and costs associated to obtain certification, means there is an opportunity to promote this service.

Administration is proposing to expand the current level of service to include the provision of Certificates of Design Compliance for Class 1 and 10 buildings outside of the City. This would mean the City could accept all manner of building permit applications to provide an affordable option for certification services to community groups occupying local government owned land in other areas of the state. The benefit for the City of Karratha is that it provides a fee for service business model which helps to sustain high quality Building Surveyors even through low-demand periods which ensures a high level of service for City of Karratha residents and businesses.

The proposed fee structure is based on the fees currently being charged under existing MOUs and whilst the expected demand is expected to be low, it is important to recovery costs under a fee for service delivery model.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Manager of Regulatory Services and the Building Coordinator.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The proposed fee has been determined in accordance with Section 6.16 – Imposition of fees and charges, of the *Local Government Act 1995*. Any new fee must be advertised prior to implementation.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The proposed service will generate the opportunity for additional revenue for the City by increasing the scope of certification services offered by Building Services. Fee structure is the same as that of existing MOUs:

<b>Service</b>	<b>Fee</b>
Assessment of Class 1 Building applications and issue of a Certificate of Design Compliance	0.25% of the estimated value of construction, but not less than \$150 + GST
Assessment of Class 10 Building applications and issue of a Certificate of Design Compliance	0.25% of the estimated value of construction, but no less than \$90 + GST

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	4.d.2	Industry and government are effectively engaged to collaborate on shared value projects.
Projects/Actions:	4.d.2.1	Development and Management of Industry Partnerships.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be Low to the City in terms of Compliance.

**IMPACT ON CAPACITY**

The proposed service will have minimal impact on current and future capacity to deliver.

**RELEVANT PRECEDENTS**

Provision of building services to other local governments has been previously considered by Council at its 14 December 2015 meeting.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to MAINTAIN current services levels and fee structure.

**CONCLUSION**

The City offers a range of building certification services for the approval of proposed and existing building works both for City ratepayers and customers residing in other local government areas. It is proposed to extend the current service to include Class 1 and 10 buildings outside the City’s municipal boundary such that the certification services available encompass all manner of building applications. The proposed fee for this service is in accordance with the existing fee structures applied to Memorandum’s of Understanding with the Shire of Exmouth, Shire of Ashburton, Shire of Wyndham East Kimberley and the Town of Port Hedland.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153880  
**MOVED** : Cr White-Hartig  
**SECONDED** : Cr Smeathers

That Council by **ABSOLUTE** Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the commencement of assessment of applications for a Certificate of Design Compliance for Class 1 and 10 buildings outside the City of Karratha municipal boundary; and
2. **ADVERTISE** the fees as listed and incorporate these to the Schedule of Fees & Charges 2017/18 effective from 1 September 2017.

Service	Fee
Assessment of Class 1 Building applications and issue of a Certificate of Design Compliance.	0.25% of the estimated value of construction, but not less than \$150 + GST.
Assessment of Class 10 Building applications and issue of a Certificate of Design Compliance.	0.25% of the estimated value of construction, but no less than \$90 + GST.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil



## **12.2 PROPOSED STEP UP/STEP DOWN MENTAL HEALTH RESIDENTIAL FACILITY - EVALUATION OF SITES**

<b>File No:</b>	<b>LM15060</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Strategic Planner</b>
<b>Date of Report:</b>	<b>4 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Department of Housing/Mental Health Commission</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Plan showing shortlisted sites for a Step Up/Step Down Mental Health Facility in Karratha</b> <b>2. Evaluation of shortlisted sites</b>

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### **PURPOSE**

For Council to consider alternative sites for a Step Up / Step Down Mental Health Residential Facility.

### **BACKGROUND**

In May 2015, the State Government allocated \$5.9M to construct a Mental Health Facility in Karratha, as well as approximately \$9M through Royalties for Regions towards operating the facility for 3 years.

On 26 June 2017, Council considered a proposal to locate the Step Up / Step Down Mental Health Facility on Lot 691 (Lot 623 on Deposited Plan 71332) Gawthorne Drive, Millars Well and resolved to advise the Minister for Health and the WA Mental Health Commissioner that:

1. The City and the local community strongly support the development of a Step Up Step Down Mental Health Facility within the City of Karratha;
2. Sections of the local community have indicated a desire for alternative sites to be considered for the proposed service as they do not believe that the proposed location is the most appropriate site;
3. The City is keen to work with the Mental Health Commission to explore alternate locations such as Nairn Street property and other State Government assets for the proposed facility; and
4. Council does not wish to jeopardise the delivery of the project/service and will accept the Ministers decision regarding where best to build the project.

On 14 July 2017, the City received a letter from the Mental Health Commission (MHC) requesting recommendations from Council for alternative sites for the Step Up / Step Down (SU/SD) facility. It is noted that the decision regarding the location of the SU/SD facility rests with the Minister for Health.

The MHC requested that any alternative land suggestions meet certain criteria to enable the service to be provided and to mitigate capital costs to the State. The criteria are:

1. 2,000 to 2,500 square metres in size to allow for a six bed service;
2. Relatively flat and regularly shaped to be compatible with design requirements;
3. Free of encumbrances such as easements and Native Title;
4. Represent value for money (e.g. consider existing structures to be demolished);
5. Easily serviced by essential utilities (gas, electricity, water);
6. Located in the Karratha Local Town Area, close to existing/new hospital-based services to allow safe and easy transfer of individuals between services as required, but not co-located with the hospital, as SU/SD services are non-clinical and residential in nature;
7. Close to activity and amenity to facilitate a return to home environment, and aid in a person's recovery to independent living; and
8. Located in a residential area to provide a calm and peaceful environment.

The currently proposed site of Lot 691 (Lot 623 on Deposited Plan 71332) Gawthorne Drive, Millars Well has an area of 4,126sqm, larger than the 2,000-2,500sqm specified in criteria No.1. The design of the facility dedicated a substantial portion of the site to open space and interface with the adjacent drainage reserve. This property is not in close proximity to the new hospital, which is due to be completed by mid-next year, nor a commercial centre.

Officers have undertaken a comprehensive review of over forty (40) potential sites and have narrowed focus in on sites located within a 1.5Km radius of the City Centre-based Karratha Health Campus. This is because it is considered important for the SU/SD facility to have convenient access to the Karratha City Centre and Karratha Health Campus. Seven (7) potential sites within this catchment have been identified (Attachment 1). Sites that contain existing development but that officers believe would benefit from redevelopment have been included. Shortlisted sites have then been evaluated against the MHC specified criteria and other important considerations (Attachment 2).

Rather than recommend a particular site, it is recommended that the City's short listed sites and evaluation of those shortlisted sites be forwarded to the MHC for further consideration. It is also recommended that Council request that the City continue to be involved in the process.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and parties affected.

#### **COUNCILLOR/OFFICER CONSULTATION**

Representatives of the MHC presented to the Councillor Briefing Session on 12 June 2017 where the details of the service were discussed.

Officers have consulted MHC staff and their consultant team throughout the process of developing and considering plans for the SU/SD facility to discuss the service model, location and design and community concerns. On 22 June the City's CEO met with the Mental Health Commissioner, Tim Marney, to discuss the proposal and options.

#### **COMMUNITY CONSULTATION**

While there is widespread community support for the development of additional mental health facilities within the City, there is community concern regarding the proposed Millars Well location. In particular, concerns have been raised regarding the proximity of the proposed facility to residential areas, the Millars Well Primary School and the Karratha RSL

facility. Member for the Pilbara, Kevin Michel MP presented a community-initiated petition to State Parliament on this matter.

The MHC has not consulted the community regarding any other potential sites. If other sites are to be considered, then the MHC will need to consult the community regarding the process it has worked through to determine the suitability of such site(s).

#### **STATUTORY IMPLICATIONS**

As this facility falls within the definition of Public Works, it is exempt from the requirement for Development Approval under the City's Local Planning Scheme. While there is a requirement to consult with the local government, Council has no decision making role in relation to this facility.

#### **POLICY IMPLICATIONS**

Nil.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.d.2.2	Government and Industry Advocacy Programs
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#### **RISK MANAGEMENT CONSIDERATIONS**

There is clearly a need for additional mental health resources in the local community. Lack of clarity around site location for the project potentially jeopardises the ability to meet this need.

Similar to the proposed Millars Well site, there is potential for community concern to be raised about the proposal to locate the SU/SD facility on an alternative site.

#### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

#### **RELEVANT PRECEDENTS**

Council adopted a position at its June 2017 OCM in relation to the proposal to locate the SU/SD facility on the Millars Well site and the process for selecting a site for the SU/SD facility.

#### **VOTING REQUIREMENTS**

Simple Majority.

#### **OPTIONS:**

##### Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the establishment of a Step Up / Step Down Mental Health Residential Facility on Site (number) shown on Attachment 1;
2. OFFER to work with the Mental Health Commission to facilitate development of the facility on that site.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of its position regarding the development of a proposed Step Up Step Down Mental Health Facility.

**CONCLUSION**

While the establishment of a SU/SD facility in Karratha is supported there have been community concerns raised regarding the proposed site at Lot 691 Gawthorne Drive, Millars Well. Through a comprehensive review, officers have shortlisted potential sites in proximity to the City Centre and evaluated these shortlisted sites against the MHC criteria and other important considerations.

It is recommended that the City's shortlisted sites and the City's evaluation of those sites be forwarded to the MHC for further consideration.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. FORWARD to the Mental Health Commission the City's shortlisted sites for the future development of a Step Up / Step Down Mental Health Facility in Karratha and the City's evaluation of those sites for the Commission's further consideration;
2. REQUEST that the City continue to be involved in the process; and
3. REQUEST the Mental Health Commission to undertake further community engagement and provide information on the timing, service delivery model and possible alternative locations.

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**COUNCIL AMENDED RESOLUTION**

**Res No** : 153881  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Scott

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **FORWARD** to the Mental Health Commission the City's shortlisted sites (excluding site 2, Lot 2638 Balmoral Road) for the future development of a Step Up / Step Down Mental Health Facility in Karratha and the City's evaluation of those sites for the Commission's further consideration;
2. **REQUEST** that the City continue to be involved in the process; and
3. **REQUEST** the Mental Health Commission to undertake further community engagement and provide information on the timing, service delivery model and possible alternative locations.

**CARRIED 8-2**

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**FOR** : Cr Long, Cr Bailey, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers,  
**AGAINST** : Cr Bertling; Cr White-Hartig

**REASON** : Council modified the Officer's recommendation as Councillors did not consider the site at Lot 2638 meets the Mental Health Commission criteria and it is valuable commercial land.



### 12.3 ROEBOURNE BUILT HERITAGE FEASIBILITY STUDY

<b>File No:</b>	<b>LP.309</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Strategic Planning Officer</b>
<b>Date of Report:</b>	<b>4 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Full copy of Roebourne Built Heritage Feasibility Study will be available for review at Councillor Briefing Session and Council Meeting</b>

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#### **PURPOSE**

For Council to consider results of the Roebourne Built Heritage Feasibility Study as the basis for considering City involvement in management and restoration of the Roebourne Heritage Precinct.

#### **BACKGROUND**

On 1 April 2016 Council resolved to further consider the heritage values, management and things the City can do to enhance the Roebourne Heritage Precinct as part of considering priority heritage values across the City. While the Roebourne Heritage Precinct was highlighted by Council for further consideration in its April 2016 resolution, the focus of that reporting was on prioritising heritage values at Cossack and the need to put in place suitable tenure and management arrangements for Cossack.

The Roebourne Heritage Precinct is an important but underutilised part of the town. Roebourne heritage buildings contribute to the character of Roebourne and represent an opportunity in terms of their capacity to accommodate new uses.

The Roebourne Heritage Precinct Project aims to evaluate the condition of buildings in the Precinct, specify restoration works required to provide adequate structural integrity and retain heritage values and determine preferred future, use management and maintenance arrangements. Currently, heritage buildings in Roebourne are owned by various State Government departments. Restoration programs are undertaken on an ad hoc basis and the buildings are in various states of repair. In all circumstances, the City does not have controlling tenure and is not the responsible management authority.

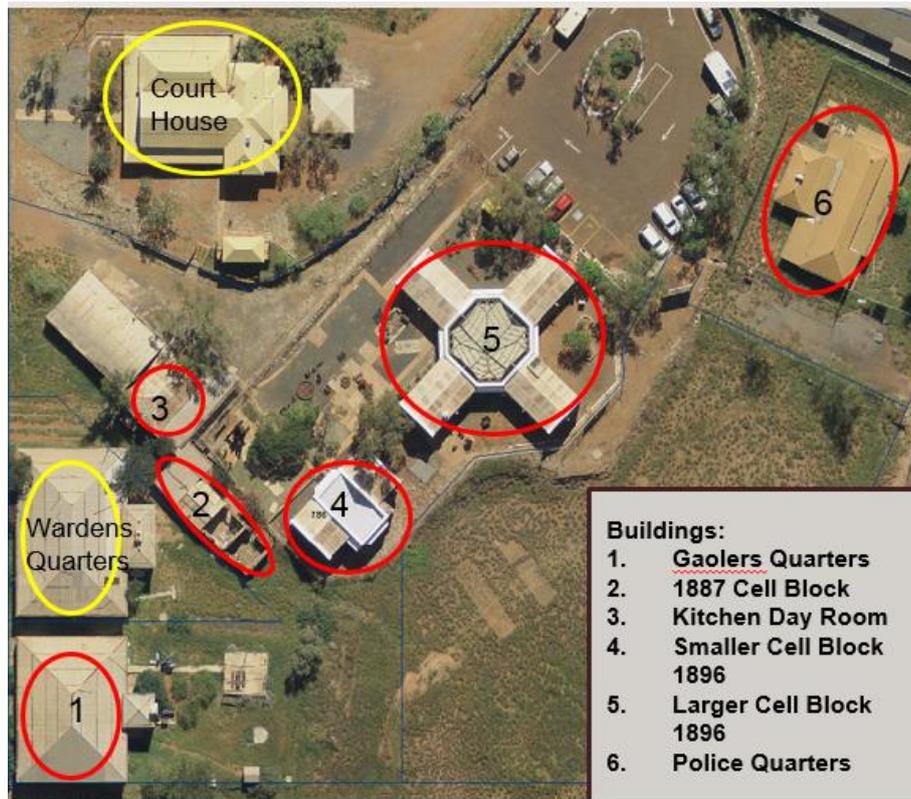
Council may wish to assume more responsibility and take more of an active role in management of the Heritage Precinct. This may help with restoration, direct more attention to adaptive reuse, increase the level of occupancy and attract more visitors. While these are all good reasons for Council to get more involved, there are obvious resource implications that need to be considered in taking on any additional responsibilities.

While a lot of work has been undertaken since Council's April 2016 resolution to progress plans for Cossack, a feasibility study has also been completed for the Roebourne Heritage Precinct. This allows Council to consider what is involved in restoring each building, assess the viability of conservation and adaptive re-use options and determine the preferred management approach from Council's perspective.

Roebourne Built Heritage Feasibility Study

An initial sieve analysis identified the following sites which may be available for City management via management order or lease: (see figure 1).

1. Gaolers Quarters;
2. The 1887 Cell Block;
3. Kitchen Day Room;
4. Smaller Cell Block 1896;
5. Larger Cell Block 1896; and
6. Police Quarters



**Figure 1: Location of Study Buildings**

The feasibility report indicated that the visual connection between the buildings is a key component of the site, with the cohesion interrupted only by the exclusion of the Wardens Quarters and Court House from the study (see buildings circled in yellow). These buildings are currently leased by other parties, which would potentially limit Council’s ability to obtain management responsibility of these buildings. Given the contribution of these buildings to the Precinct, they should be included in the consideration of options for future management of the Precinct and their respective property managers should be engaged in that process.

Results of Feasibility Study

The feasibility study was designed to provide an overview of the current condition, restoration works required, cost of restoration and recommended end use for each building. The results of the study are summarised in the table below. The buildings are listed in this table in order from the best to poorest condition.

**Table 1: Results of Feasibility Study**

<b>Building</b>	<b>Ref</b>	<b>Current Condition.</b>	<b>Restoration Works Required.</b>	<b>Proposed End Use.</b>	<b>Est. Cost (Restore for New Use).</b>
Gaolers Quarters	1	Fair to good	<ul style="list-style-type: none"> <li>• Immediately secure existing roof and cast iron veranda posts.</li> <li>• Restore for new use.</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Bed and Breakfast Type Accommodation.</li> </ul>	\$615,000
Police Quarters	6	Generally sound	<ul style="list-style-type: none"> <li>• Secure existing roof.</li> <li>• Restore for occasional use.</li> <li>• Restore for new use.</li> </ul>	<ul style="list-style-type: none"> <li>• Art and Learning Studio's.</li> <li>• Short Term Accommodation. (i.e. self-catering backpackers).</li> </ul>	\$538,000
Larger Cell Block 1896	5	Fair	<ul style="list-style-type: none"> <li>• Restore for occasional use.</li> <li>• Restore for new use.</li> </ul>	N/A	\$216,000 (conservation works only)
Smaller Cell Block 1896	4	Fair	<ul style="list-style-type: none"> <li>• Restore for occasional use.</li> <li>• Restore for new use.</li> </ul>	<ul style="list-style-type: none"> <li>• Art and Learning Studio's.</li> <li>• Tourist information.</li> <li>• Store.</li> </ul>	\$184,000
Kitchen Day Room	3	External walls fair and salvageable. Roof to day room partially collapsed. Loss of windows, doors and joinery.	<ul style="list-style-type: none"> <li>• Immediately secure debris.</li> <li>• Maintain for interpretative use.</li> <li>• Restore for occasional use.</li> <li>• Restoration for new use.</li> </ul>	<ul style="list-style-type: none"> <li>• Museum.</li> <li>• Rest /lunch/ activity area for visitors, school groups, tour groups.</li> </ul>	\$240,000
1887 Cell Block	2	Poor – ruinous at the eastern end, salvageable at the western end.	<ul style="list-style-type: none"> <li>• Immediately secure existing roof.</li> <li>• Maintain for interpretative use.</li> <li>• Restore for occasional use.</li> </ul>	<ul style="list-style-type: none"> <li>• Interpretation (i.e. kept as a historical site).</li> <li>• Museum, occasional meeting/activity room.</li> </ul>	\$151,000
<b>Total</b>					<b>\$1,944,000</b>

Annotated drawings and a proposed restoration schedule for each building are also provided in the study. This level of information can guide budgeting and works, should a program of restoration be commissioned.

### Options for City Involvement in Management and Restoration

The information provided in the feasibility study allows Council to consider options for City involvement in the management and restoration of the Roebourne Heritage Precinct.

The study concludes that all buildings have heritage significance and recommends that they all be restored either to accommodate full functioning use, or for their historical interpretation value. The study also recommends that for the site to reach its full economic potential, immediate conservation works should be undertaken and a commitment given to ongoing maintenance. It is not recommended that Council take over management and maintenance of these buildings from the State without a commitment from the State to undertake immediate conservation works.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic, cultural and wellbeing issues.

### **COUNCILLOR/OFFICER CONSULTATION**

Cr Long and Cr Cucel were present at a meeting with City officers to discuss future partnerships and development potential.

### **COMMUNITY CONSULTATION**

The City and project consultants conducted an onsite meeting with members of the Roebourne District Tourism Association to discuss potential outcomes of the study and how it can feed into a future heritage tourism strategy. City Staff have met on site with the Roebourne District Tourism Association to discuss future partnerships and development potential. The City has arranged to meet with the Heritage Council in October.

The current management authority for the relevant building(s) should be consulted in relation to any consideration to a Council position on the preferred future management arrangements and/or the restoration of the building(s). The relevant management authorities are: Department of Lands; Department of Justice; and the Police. There will also be the need to consult the State Heritage Office.

### **STATUTORY IMPLICATIONS**

Restoration of heritage buildings in Western Australia require due regard to the *Heritage of Western Australia Act 1990*.

### **POLICY IMPLICATIONS**

The Roebourne Police Station Gaol and Court Precinct is included in the City's Local Government Heritage Inventory, which states the precinct as an essential component of the colonial and twentieth century history of the Northwest.

Restoration of heritage buildings within local government areas is also recognised in the *State Cultural Heritage Policy*, which promotes the sound practice in the conservation, management and adaptation of heritage places. Also of importance is the *Heritage Tourism Strategy* for Western Australia, which provides a framework for the advancement of heritage tourism in Western Australia and states the need for appropriate levels of government funding.

### **FINANCIAL IMPLICATIONS**

A Quantity Surveyor was employed to provide itemised costing of restoration works for each building. Also to be considered, should Council wish to take responsibility for any or all of the buildings, is the long term operational and maintenance costs for each building.

There may be grant funding available for heritage conservation and restoration works associated with the Roebourne Heritage Precinct.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	3e2.2	Heritage Sites Management.
Our Projects/Actions:	3.e.2.2.1	Document Building Condition, Restoration and Conservation Works Requirements for Roebourne Heritage Precinct.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be moderate to the City in terms of financial implications. Estimated costs for restoration works have been identified which potentially provide Council the ability to negotiate with the State Government the terms under which it would accept responsibility for sites, including restoration. Transfer of the sites in freehold title would give the sites commercial value and there are some sites that have been identified as having potential for commercial uses. There is a risk of vandalism if the City assumes responsibility and the buildings are left vacant but the City will be able to better manage this and maintain the heritage values of the buildings if it assumes this responsibility.

### **IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### **RELEVANT PRECEDENTS**

The City has recently negotiated with the State, better terms for the management of Cossack.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering recommendations of the Strategy:

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### **CONCLUSION**

The feasibility study concludes that all subject buildings, despite being in various conditions, are suitable for restoration and can accommodate at least occasional/temporary use. Select buildings (The Gaolers Quarters, The Police Quarters and The Larger and Smaller Cell Block 1896) have been identified as suitable for adaptive reuse. Reuse suggestions included short-term accommodation, education, museum and/or an interpretative centre.

It is recommended that Council offer to take over management responsibility of these buildings from the State on the conditions that the land is transferred to the City in freehold

title and the State undertakes the immediate conservation works recommended in the Roebourne Built Heritage Feasibility Study prior to transfer.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153882**  
**MOVED** : **Cr Harris**  
**SECONDED** : **Cr Bailey**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOTE results of the Roebourne Built Heritage Feasibility Study;**
- 2. ADVISE the Department of Planning, Lands and Heritage that Council is prepared to assume management responsibility for buildings investigated as part of the Roebourne Built Heritage Feasibility Study subject to the following conditions:**
  - a) The land being transferred to the City in freehold title;**
  - b) Prior to transfer, the State Government undertaking the immediate conservation works, as recommended in the Roebourne Built Heritage Feasibility Study.**
- 3. INCLUDE the Wardens Quarters and Court House and engagement with the property managers for each of the buildings and other interested parties in the process of progressing recommendations of the Roebourne Built Heritage Feasibility Study.**

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

Cr Parsons declared a financial interest in 12.4 Final Adoption of Local Planning Policy DP22 - Advertising Signs and Council Policy DR08 – Signs on Public Land as Cr Parsons is the owner of the Blanche Bar, Fiorita and the Rambla Bar which are affected by the policy.

At 7.15 pm Cr Parsons left the room.

#### **12.4 FINAL ADOPTION OF LOCAL PLANNING POLICY DP22 - ADVERTISING SIGNS AND COUNCIL POLICY DR08 – SIGNS ON PUBLIC LAND**

<b>File No:</b>	<b>LPP22</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Statutory Planning/Compliance Officer</b>
<b>Date of Report:</b>	<b>4 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Final Local Planning Policy DP22 as modified</b></li> <li><b>2. Final Council Policy DR08 – Signs on Public Land</b></li> </ol>

#### **PURPOSE**

For Council to consider final adoption of Local Planning Policy (LPP) *DP22 – Advertising Signs* and Council Policy *DR08 – Signs on Public Land Policy*.

#### **BACKGROUND**

At the Ordinary Council Meeting held on 26 June 2017, Council resolved to ADOPT Draft Local Planning DP22 – Advertising Signs for the purpose of public advertising in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*; and ADOPT Draft Signs on Public Land Policy for the purpose of public advertisement for a period of not less than 21 days.

The advertising period for both draft Policies ceased on 26 July 2017. No submissions were received in relation to either policy.

One revision to the advertised version of Draft Local Planning Policy DP22 is recommended. This revision would give Council discretion to determine the appropriateness of proposed temporary ‘Event and Community’ signs within each town and for ‘other’ sites’ in Karratha rather than nominating specific locations. This would provide greater flexibility to approve locations if deemed appropriate. The policy would still nominate ‘Dreamer’s Hill’ and the Leisureplex sites as being appropriate sites for these types of temporary signs (Attachment 1 - Page 3 of Appendix A: ‘Development Standard’ (b) for ‘Location’ of ‘Event and Community’ signs). This revision is considered minor and therefore does not require readvertising.

No revisions are proposed for Draft Council Policy DR08 - Signs on Public Land. It is recommended this policy be finally adopted with no changes (see Attachment 2).

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Prior to DP22 being publicly advertised, Planning Services had undertaken consultation with the City's Building, Ranger and Event Services teams. Advertising and Election signage had previously been discussed at Council Briefing Sessions on 10 October 2016 and 13 February 2017.

**COMMUNITY CONSULTATION**

Community consultation was undertaken following Council's Resolution in accordance with Schedule 2, Part 2, Clause 4(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. A Notice appeared in the Pilbara News and a copy of the draft Policy was made available to view on the City's website and at the City's Administration Office. No submissions were received during the advertising period.

**STATUTORY IMPLICATIONS**

Adopting LPP: DP22 and Council Policy DR08 will provide the necessary statutory provisions to control signs on both privately owned, leased and public lands (Road Reserves, City managed Reserves).

In accordance with TPS8, should Council finally adopt LPP: DP22, Planning Services will be required to place an advertisement in the local newspaper to notify the public of the final adoption of the policy.

**POLICY IMPLICATIONS**

It is recommended that the adopted Draft LPP: DP22 and Draft Council Policy DR08 be supported for final adoption.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Program/Services:	2.a.2.3	Review and Update Statutory Planning Policies
Projects/Actions:	2.a.2.3.1	Develop and Implement Signage Policy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City in terms of compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council regularly prepares, reviews and adopts Local Planning Policies and Council Policies.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 2 Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. NOT ADOPT Local Planning Policy DP22 for final approval but to maintain the existing Signs, Hoardings and Bill Postings Local Law; and
2. NOT ADOPT Signs on Public Land Policy DR08 for final approval.

**CONCLUSION**

Draft Local Planning Policy - DP22 Advertising Signs provides guidance on the design and placement of signs to complement the landscape values, visual amenity and character of an area and seeks to protect public safety and the functionality of the public domain and individual sites. Draft Council Policy DR08 – Signs on Public Land supports LPP: DP22 by providing a mechanism to guide the acceptable location of signs within Road Reserves and other public spaces such as City Managed Reserves. Final Adoption of DP22 and DR08 will eliminate the unnecessary duplicate approval process for signs and streamline and simplify the approval requirements for businesses and community members.

The adopted Draft Local Planning Policy DP22 and Draft Council Policy DR08 were publicly advertised and no submissions were received. It is recommended that Local Planning Policy DP22 be finally adopted with some minor modifications which allow the City discretion to approve appropriate locations for ‘Event and Community Signs’ throughout each of the towns within the City of Karratha. Further, it is recommended Council Policy DR08 be finally adopted with no modifications.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153883  
**MOVED** : Cr Scott  
**SECONDED** : Cr Cucel

That Council by SIMPLE Majority pursuant to Schedule 2 Part 2 Section 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **MODIFY** the Development Standards for temporary Event and Community Signs to give Council discretion to approve such signs in any town site location, in addition to the nominated Karratha Leisureplex and Dreamers Hill sites.
2. **PROCEED** with Local Planning Policy - DP22 Advertising Signs as modified; and
3. **ADOPT** the Council Policy DR08 -Signs on Public Land Policy for final approval.

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Scott, Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil

At 7.16 pm Cr Parsons re-entered the room.



## 12.5 REQUESTED ALLOCATION OF PORTIONS OF THE AIRPORT RESERVE TO PROVIDE FOR THE ESTABLISHMENT OF NEW ENTERPRISES

<b>File No:</b>	<b>ED.26; A76470; A65537</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>4 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"><li><b>1. Sites proposed to be investigated for potential Sahara Forest Project and EcoMag operations</b></li><li><b>2. Site proposed to be investigated for potential Rainstorm operations</b></li><li><b>3. Airport Masterplan (Land Use Plan only)</b></li></ol>

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### **PURPOSE**

For Council to consider proposals to establish new enterprises over portions of the Karratha Airport reserve.

### **BACKGROUND**

Council's Corporate Business Plan 2016/21 places emphasis on highlighting and promoting business opportunities and preparing and making available serviced land for a variety of new enterprise purposes.

The City has received interest from the three companies listed below in establishing new enterprises over portions of the Karratha Airport reserve.

The Airport reserve (Reserve 30948) is 46.5ha of Crown land that is managed by the City for the purpose of Airport. Under Town Planning Scheme No.8 the land is in a Local Scheme Reserve for the purpose of Airport. The site is generally flat uncleared land. Land to the east of the Airport is in the intertidal zone of Nickol Bay. Any consideration of allocating any of this land for other purposes would need to involve the Department of Lands.

#### **1. Sahara Forest Project**

Sahara Forest Project (SFP) is a Norwegian-based company that aims to provide fresh water, food and renewable energy in suitable locations by recycling sea water and harnessing energy from the sun. SFP has projects in various stages of development in Jordan, Tunisia and Qatar. A Cooperation Agreement was signed by the then Minister for Regional Development, the City's Mayor and senior representatives from SFP and Yara at the 2016 New Pilbara Conference to prepare a feasibility study into establishing such a facility in the City of Karratha. The Pilbara Development Commission and the City are contributing funding towards the feasibility study.

A number of meetings have been held with representatives of SFP. These meetings and the information provided to help SFP identify a suitable site for establishing an operation in the City have led SFP to focus attention on the Karratha Airport reserve. The following factors have been key considerations in the review of potential sites:

- a) A suitable area of land;
- b) A site unconstrained by topography or geology;
- c) A site unconstrained by tenure or title;
- d) Access to a supply of seawater;
- e) Ready access to the electricity distribution network;
- f) Convenient access to infrastructure and services.

2. EcoMag

EcoMag is an Australian Company that produces low cost, high purity magnesium compounds from a combination of brine waste streams from large scale salt production processes and solar energy, with reduced CO2 emissions and potential for carbon sequestration. High purity Magnesium Oxide is used in the production of specialty glasses (laptops, smartphones and computer monitors), building products, paint filler, metal processing, fire retardants and cosmetics.

The site requirements for EcoMag are similar to SFP and both companies are seeking a Council position on whether they would be supported in establishing operations on the southern portion of the Airport reserve (refer to Attachment 1).

3. Rainstorm

Rainstorm has been a specialist in dust control since 1990. Rainstorm produces dust control products for civil works.

At the same time, Rainstorm has expressed interest in leasing Lots 100 and 4229 (which also form part of the Airport reserve) from the City to establish an operation east of the runway. (Attachment 2).

Whilst there are still further investigations to be undertaken, approvals to be secured and changes to be made to zoning and reserve purposes, Council can give these companies a degree of certainty and confidence to pursue further investigation into establishment of these new industries by providing in-principle support to them establishing on the City's land.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Airport Services regarding the potential allocation of land around the airport for these purposes. While there are still matters to be considered in detail, no objection has been raised.

#### **COMMUNITY CONSULTATION**

If these projects are to progress, then public advertising will be required for any proposed scheme amendment and may also be required for any associated application for planning approval. Outside of any formal public advertising, it is expected that there will be community interest in the development of these projects as they progress.

#### **STATUTORY IMPLICATIONS**

The zoning and tenure of relevant pieces of land will need to change to reflect intended uses under the *Planning and Development Act 2005* and the *Land Administration Act 1997* respectively.

There are requirements under the *Local Government Act 1995* in relation to disposal of property that would need to be followed should Council wish to make any of the Airport Reserve available for such new enterprises.

**POLICY IMPLICATIONS**

The Karratha Airport Masterplan has been considered as part of developing these proposed land allocations to this point.

The sites identified conceptually by SFP and EcoMag for their possible operations may be able to be located south of the planned road between the runway and the southern boundary of the Airport reserve connecting Millar Road to Dampier Road (Attachment 3). This area is identified on the Airport Masterplan for a mix of future retail, commercial and light industrial. It is noted that there is additional land designated for all of these uses north of the planned road. There is a large amount of land around Karratha available for future retail, commercial and light industrial use. If Council were concerned about the impact of allocating this amount of land in the longer term, then a lease term could be applied.

Portion of the site identified by Rainstorm would be affected by the proposed runway end safety area for the possible future runway extension. Clauses will need to be included in any lease with Rainstorm to provide for extension of the runway if required in the future.

**FINANCIAL IMPLICATIONS**

The establishment of these new enterprises in the City would generate additional business opportunities and create additional jobs in the local economy. Council has contributed \$50,000 towards a feasibility study for projects like SFP establishing in the City.

There may be costs associated with changing the land tenure of portions of the Airport reserve in terms of land surveys and potentially even land acquisition. These matters require further consideration as part of feasibility studies.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Outcomes:	2.a 2.b 2.c	Diverse Industry Reduce business costs Good infrastructure to support business investment
Our Response:	2.a.2 2.b.1 2.c.1	Business opportunities are highlighted and promoted Red tape is minimised in line with leading business-friendly local governments Serviced land is prepared and available for a variety of new enterprise purposes

**RISK MANAGEMENT CONSIDERATIONS**

By Council confirming its support for the establishment of these new enterprises on land under its management, the interested companies can progress with their investigations and plans with a higher degree of confidence.

At this stage, only in-principle support is recommended. This is because there are still detailed investigations that need to be undertaken to confirm the suitability of the site, approvals that need to be obtained and changes to zoning and tenure that need to be effected. Officers can assist these companies work through processes in the most efficient and practical way.

In terms of managing the potential for these uses to impede future plans for the airport or to constrain the potential to develop land south of the airport for alternative uses, as can be seen from Attachment 3, long term future plans for the Airport have been considered in preparing current concepts for SFP and EcoMag. If the land for these new enterprises remains under City management, Council can include terms that would require these uses to make way for future Airport requirements if that becomes necessary. This would be particularly relevant for the Rainstorm proposal and implications for any future runway extension requirements.

Clauses can be included in leases and conditions included in planning approvals requiring the proponent to decommission and rehabilitate the site if the use is discontinued.

### **IMPACT ON CAPACITY**

Officers have been assisting and will continue to assist companies looking to establish new enterprises in the City where those new enterprises will help strengthen and diversify the local economy.

### **RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

### **VOTING REQUIREMENTS**

Simple Majority.

### **OPTIONS:**

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the interest in establishing new enterprises over portions of the Karratha Airport Reserve 30948; and
2. REQUIRE further investigations to be undertaken before giving supporting to any such proposal.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ADVISE interested parties that Council supports the establishment of new enterprises like these in the City of Karratha, but not on the Karratha Airport Reserve 30948; and
2. SUPPORT these interested parties investigate the suitability of other land in the City for such purposes.

### **CONCLUSION**

It is exciting that there are companies like Sahara Forest Project, EcoMag and Rainstorm that are interested in establishing new enterprises like these in the City. The fact that they are interested in locating on the Karratha Airport reserve - land managed by the City - means the City can play an even greater facilitative role in helping them set up.

Council can send a clear message to these companies that it is keen to help them move to Karratha by resolving to support them establishing operations on portions of the Karratha Airport reserve. No risks to airport operations have been identified in any of the proposals at this stage and future airport needs may be able to be provided for in lease provisions.

There are still investigations that need to be undertaken to confirm site suitability, approvals to obtain and zoning and tenure changes to be effected. It is therefore recommended that in-principle support be communicated to the companies at this stage.

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#### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153884  
**MOVED** : Cr Bertling  
**SECONDED** : Cr Lally

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **OFFER** in-principle support for the establishment of Sahara Forest Project and EcoMag operations over the southern portion of Karratha Airport Reserve 30948 (Lot 302);
2. **OFFER** in-principle support for the establishment of Rainstorm operations over the eastern portion of Karratha Airport Reserve 30948 (Lot 100 and Lot 4229);
3. **ADVISE** the interested parties that:
  - a) Council's in-principle support is conditional on:
    - i. necessary investigations concluding that that identified sites are suitable for the proposed uses;
    - ii. necessary approvals being obtained;
    - iii. appropriate zoning and tenure being effected;
    - iv. the land leasing terms being agreed between the relevant proponent and the Council; and
    - v. Compliance with disposal of property requirements under the *Local Government Act 1995*, including public notification.
  - b) City officers will continue to be available to assist in progressing investigations, approvals, zoning and tenure to facilitate establishment of these new enterprises in the City of Karratha.
4. **CONSULT** Department of Planning, Lands and Heritage regarding tenure options for the establishment of such new enterprises on portions of the Karratha Airport reserve.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil



Cr Cucel declared a financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr Cucel holds Rio Tinto and Woodside shares.

Cr Long declared a financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr Long is part owner of a company his spouse operates which works for Rio Tinto.

Cr Smeathers declared a financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr Smeathers' spouse is employed by Woodside which is affected by the Amendment.

Cr White-Hartig declared a financial interest in 12.6 Scheme Amendment 39 – Workforce Accommodation as Cr White-Hartig's spouse is an employee of Rio Tinto.

At 7.18 pm Cr Cucel, Cr Long, Cr Smeathers and Cr White-Hartig left the room and Cr Lally assumed the role of Presiding Officer.

## **12.6 SCHEME AMENDMENT 39 – WORKFORCE ACCOMMODATION**

<b>File No:</b>	<b>LP.251</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Strategic Planner</b>
<b>Date of Report:</b>	<b>14 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

### **PURPOSE**

For Council to consider an update on Scheme Amendment No. 39 to Town Planning Scheme No. 8 (TPS8).

### **BACKGROUND**

On 16 September 2016 Council resolved to initiate Amendment No. 39 which proposed to amend TPS8 by:

1. *Deleting the Transient Workforce Accommodation zone and transient workforce accommodation use class;*
2. *Inserting new workforce accommodation use classes as follows:*
  - a) *Workforce Accommodation – Permanent means: workforce accommodation that if built to an appropriate standard to its urban location and appropriately integrated to its urban context is not subject to a time limit on the approval.*
  - b) *Workforce Accommodation – Temporary means: workforce accommodation that is subject to a time limit on the planning approval.*
  - c) *Workforce Accommodation – Construction means: workforce accommodation that is to support a construction project for the life of that construction project only.*
3. *Modifying the existing transient workforce accommodation provisions;*

4. Rezoning Lots 3799 and 4644 Rankin Road, Karratha from Transient Workforce Accommodation to Urban Development;
5. Rezoning Lots 1, 2, 5, 10, 550, 570, 1060, 1062, 1068 – 1071, 3776 – 3779 and 4644 Mooligunn Road, King Way and Cherratta Road, Karratha from Transient Workforce Accommodation to Mixed Business;
6. Rezoning Lots 111 and 112 Point Samson-Roebourne Road, Wickham from Transient Workforce Accommodation to Mixed Business; and
7. Amending the Scheme Maps accordingly.

Proposed Scheme Amendment No. 39 has been prepared to align TPS8 with Council's position on workforce accommodation which is:

*'The City accepts the need for TWA camps to accommodate short-term construction and maintenance workforces but whereas industry may prefer to use operational FIFO workers, it is the City's strong preference for those operational workforces to be accommodated in more permanent forms of town based accommodation that are well integrated into existing neighbourhoods.'*

Submissions were presented for Council to consider at its 29 May 2017 OCM. Council resolved at that meeting to:

***DEFER consideration of Scheme Amendment 39 – Workforce Accommodation subject to further consultation.***

Additional consultation has now occurred with submitters who raised particular concerns including those who had deputations at the May Council Meeting. This additional consultation has been beneficial and has resulted in the following modifications to Amendment No. 39 being recommended.

Transient Workforce Accommodation zone

The advertised Scheme Amendment proposes to remove the TWA zone. Operators in the KIE and Woodside raised concerns about the TWA zone that currently applies to their operations being replaced by an alternative zoning. These concerns relate largely to the fact that TWA is a permitted use in the TWA zone and that Workforce Accommodation – Permanent is proposed to be a use not permitted in the alternative zoning proposed under the Scheme Amendment.

While it is considered that removal of the TWA zone is appropriate, a lot attention has been given to how other aspects (ie proposed use classes, the permissibility of uses and the timeframe for approvals) could be modified to address concerns around certainty that have been raised. These matters are considered in more detail below.

Land Use Definitions

Three definitions were originally proposed to provide both flexibility to consider workforce accommodation across various zones but also greater controls over the type of workforce accommodation that could be permitted in those zones (eg. the difference between a site removed from town and a site fully integrated into the City Centre, the related attention to design standard required and the possibility of permanent approval for highest standard developments).

Some submitters expressed concern about three definitions because they either have (KIE operators), or are planning (Woodside) workforce accommodation on a site that currently enjoys permanent approval rights that would change to Workforce Accommodation – Temporary under the advertised Scheme Amendment. Other submitters (Rio Tinto) are

concerned that their temporary workforce accommodation facilities (ie Wickham Village) are proposed to be placed in a zone where only Workforce Accommodation – Permanent would be permitted and that their development does not meet these standards. The Department of Planning has also advised its preference for the single definition from the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Officers have consulted further with submitters who raised these concerns and have considered whether going back to a single definition could be effective. The conclusion is that the single definition could work if all workforce accommodation is subject to a time-limited approval. KIE operators are concerned that they would lose their current permanent approval rights if a time-limit is imposed via the Scheme Amendment. Woodside is concerned that a time-limited approval may not accommodate its plans for redevelopment of Bay Village.

#### Proposed Use Permissibility in the KIE Mixed Business Zone

A group of operators in the KIE raised particular concerns in submissions about the proposal to replace the KIE TWA zone with a Mixed Business zone and what this would mean for land use permissibility.

Those KIE operators believe the change in use rights as a result of the proposed Scheme Amendment would create uncertainty and undermine their investment. To address these concerns, the group has put forward a number of Additional Uses as uses that should be carried forward into the new Mixed Business zone. The following Additional Uses were requested:

- Workforce Accommodation = 'P' or Permitted;
- Hotel = 'AA' or requiring advertising;
- Motel = 'AA';
- Residential Building = 'AA';
- Take-away = 'AA';
- On-site Canteen = 'IP' or Incidental; and
- Restaurant = 'IP'.

Officers have considered these requested Additional Uses and have held further discussions with the KIE operators. Following this additional consideration and consultation, the KIE operators have given written in-principle support to the following Additional Uses being added:

- Workforce Accommodation = 'P';
- Take-away = 'I';
- On-site Canteen = 'I'; and
- Restaurant = 'I'.

There is no objection to carrying forward Permitted Use rights as an Additional Use for these facilities, particularly given that these rights would only be applied on a site specific basis. Take-away as an Incidental land use is different to what was requested by the group but this classification is preferred because it only allows take-away to be undertaken incidental to the workforce accommodation facility. Officers do not support the Hotel, Motel or Residential Building land uses being added as Additional Uses because these uses are not considered appropriate in the KIE area. This has all been accepted in-principle by the group.

#### Time Limited Approvals

Treating all workforce accommodation as temporary creates a level playing field. While there are some pre-existing developments that have been approved with no time limits, many of

the workforce accommodation developments and approvals are time-limited. 10 years is a timeframe that has been widely applied.

Notwithstanding this standard approach, there may be circumstances when consideration of a longer approval period would be warranted. In this respect, it is considered reasonable to provide for a longer approval timeframe for workforce accommodation where it is well located, well integrated and of a higher design specification.

Approval periods and the basis for them are currently set out under Local Planning Policy DP10: Transient Workforce Accommodation. DP10 needs to be revised to set out the standard approval timeframe for workforce accommodation and the performance criteria that need to be met to justify longer periods of approval. Of submitters further consulted, Woodside will be particularly interested in the revisions to DP10 and implications for redevelopment of Bay Village.

#### Transitioning to Time Limited Approvals for Existing Permanent Facilities

KIE operators have raised a concern about how and when time-limited approvals would be phased in under the proposed Scheme Amendment for developments that currently enjoy permanent approvals. KIE operators have indicated that the imposition of time-limited approvals for works proposing to maintain or improve existing operations would be seen as a disincentive to invest, which could result in a declining standard of development. Examples were given of a new storage shed or rooms needing to be redesigned to respond to market changes.

Bearing these concerns in mind, this matter has been further considered. Acknowledging Council's aspirations in relation to workforce accommodation, an approach could be taken whereby the change to a time-limited approval would only be triggered when additional beds are proposed.

If Council supports this approach, then DP10 would need to be further revised.

#### Implications for Woodside

It is understood that Woodside will not object to the proposal to rezone the Bay Village site from TWA to Urban Development if a suitable term of approval could be granted.

As stated above, DP10 needs to be revised to set out the performance criteria that need to be met to justify longer periods of approval. Officers will also continue to liaise with Woodside regarding its plans to redevelop Bay Village having regard for the length of approval being sought and the level of integration and quality of built form proposed.

#### Implications for Rio Tinto

It is understood that a single Workforce Accommodation land use definition will address all concerns raised by Rio Tinto.

Rio Tinto originally raised concerns with Peninsula Palms being subject to a time-limited approval. In recent discussions, however, Rio Tinto has advised that a time-limited approval for Peninsula Palms is no longer a concern.

Rio Tinto also originally raised concern with Wickham Village being in a Town Centre zone where the advertised Scheme Amendment would have only permitted Workforce Accommodation – Permanent. The recommended single definition would remove this issue.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social outcomes and Council's reputation.

**COUNCILLOR/OFFICER CONSULTATION**

This matter was presented to the March 2017 Councillor Briefing Session and the 29 May 2017 OCM.

**COMMUNITY CONSULTATION**

Further to consultation which occurred as part of the Public Advertisement of Scheme Amendment No.39, additional consultation has occurred with relevant stakeholders in accordance with Council's 29 May 2017 resolution. Officers have met with representatives from Woodside, Rio Tinto and the KIE operators. The Department of Planning has also been kept informed. All of these parties have had input which has been considered in the preparation of this report.

**STATUTORY IMPLICATIONS**

The Amendment is considered a 'Standard' Scheme Amendment under the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* for the following reasons:

1. The Amendment is consistent with the precinct objectives set out within Town Planning Scheme No.8;
2. The Amendment is consistent with the draft Local Planning Strategy; and
3. The Amendment is not considered to be either a Basic or a Complex Amendment as defined by the Regulations.

**POLICY IMPLICATIONS**

As mentioned previously, DP10 needs to be revised to provide guidance on the circumstances under which longer-term time-limited approvals can be considered (eg. level of integration and quality of built form) and the transition to time-limited approvals for existing workforce accommodation without time-limits.

Revision to DP10 will allow decision makers (i.e. Council, JDAP and SAT) to consider the appropriateness of the scale, design and standard of development in the context of the location and its integration with its surroundings when determining its suitability and an appropriate approval time period.

**FINANCIAL IMPLICATIONS**

There are no direct financial implications should Council adopt the proposed Amendment for final approval.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	2.c.1.1	Strategic Land Use Planning.
Projects/Actions:	2.c.1.1.2	Finalise TWA Scheme Amendment.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be moderate to the City in terms of reputation.

Having effective statutory controls in place guides effective decision-making. This is particularly relevant where WA proposals are considered by the Joint Development Assessment Panel. Effective statutory controls also assist in defending decisions if challenged through the State Administrative Tribunal.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council resolved to readvertise its local planning policy on workforce accommodation and to investigate preparation of a Scheme Amendment on Workforce Accommodation at its September 2014 OCM. Council adopted its current version of DP10 at its September 2014 OCM.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to DEFER further consideration of proposed Scheme Amendment No.39 subject to further investigations into concerns raised.

Option 3

That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to NOT ADOPT the proposed Scheme Amendment for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

There are a range of concerns related to changes to the current planning scheme provisions for Transient Workforce Accommodation. Following Council’s 29 May 2017 resolution, further consultation has taken place with key submitters to determine changes that could be made to the Scheme Amendment to address concerns without compromising Council’s position.

This report provides a status update on the conclusions from that consultation and allows Council to consider these matters and determine a way forward for the Scheme Amendment. It is recommended that Council note the results of the additional consultation that has occurred and note that a further report will be presented to Council upon the revision of DP10 in consultation with submitters.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153885  
**MOVED** : Cr Scott  
**SECONDED** : Cr Harris

**That Council by SIMPLE Majority pursuant to Section 75 of the *Planning and Development Act 2005* RESOLVES to:**

1. **NOTE results of the additional consultation undertaken with submitters on Scheme Amendment No. 39;**
2. **NOTE further consultation with submitters will occur into finalisation of Scheme Amendment No. 39 and revision of Council's Workforce Accommodation Local Planning Policy DP10 as foreshadowed in this report; and**
3. **NOTE that officers will present a future report to Council on an updated version of Scheme Amendment No. 39 (including updated Schedule of Submissions) for final approval, and draft version of Local Planning Policy DP10 for public advertising.**

**CARRIED**

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**FOR** : Cr Bailey, Cr Bertling, Cr Harris, Cr Lally, Cr Parsons, Cr Scott  
**AGAINST** : Nil

At 7.25 pm Cr Cucel, Cr Long, Cr Smeathers and Cr White-Hartig re-entered the room and Cr Long resumed the role of the Presiding Officer.



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 HANGER TENDER AND CONSTRUCTION – KARRATHA AIRPORT LA31**

<b>File No:</b>	<b>TT.546</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Airport Services</b>
<b>Date of Report:</b>	<b>2 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Confidential Leasing Proposal and Budget 2. Karratha Airport LA 31 Site Map 3. Confidential Letter of Commitment</b>

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#### **PURPOSE**

For Council to consider whether to proceed to tender for the design and construction of a hanger facility at Karratha Airport.

#### **BACKGROUND**

Aspen medical provides contract medical evacuation services for Western Australia Resources Aero Medical Evacuation Service (WARAME). The flying component is sub contracted to Corporate Air Charter who utilise several Cessna Citation aircraft to provide the service. The current contract has three (3) years to run with an additional two (2) optional extensions of two (2) years each.

Aspen currently sub lease hangerage and administrative space from CHC Helicopters at their facility on Lot LA32/33. CHC have recently won a new contract for helicopter services to Quadrant Energy. This contract has to be served independently from their main contract with Woodside at the Woodside facility. As CHC requires more space they have given Aspen six (6) months' notice of termination of the sub lease.

Aspen approached Karratha Airport in regards to potential space for short and long term facilities for their operation. Officers provided some short term solutions however it was suggested that Aspen should communicate with other tenants initially for a possible sub lease of their facilities.

Officers were advised by Aspen that they had come to an agreement for a short term sub lease of Bristow facilities for six (6) months with additional one (1) month options. Bristow have yet to approach the City for approval to sub lease.

Aspen advised that a long term agreement with Bristow was not commercially viable and as such they are requesting a dedicated facility. If no facility can be found for Aspen at Karratha Airport there is an increased likelihood that they will relocate to another airport.

Officers have suggested that a facility could be built on Lot LA31 which would provide suitable facilities. Refer to Attached 1 - Site Map for site identification. If Council is to support this initiative, there are three (3) options as to how the facility could be funded and built:

1. Aspen fund and build a facility with a land only lease from the City – this is not considered viable as Aspen do not have the capital available or the human resources available to deliver the project.
2. The City provides a contribution, Aspen build the facility and the contribution is recovered through the lease – Aspen do not have the human resources to manage the project. This also reduces the control that the City would have over the type and style of the construct.
3. The City builds a facility and recovers the capital required (with return to Council) through the leasing arrangement.

Option 3 listed above is considered the most likely scenario to deliver a timely project and sustain Aspens presence in Karratha whilst also providing Council with a valuable additional asset and financial return.

If Council was to support this proposal the proposed leasing budget is contained within Confidential Attachment 2. The proposed contract terms of two and a half (2.5) years plus two (2) options of two (2) years each aligns with the contract that Aspen has with WARAME. The issues with this contract are discussed further in Financial Considerations and Risk Management Considerations within this report.

#### Scope of Works

The proposed scope of works for a tender would include the design and construction of a 35 metre (L) x 25 metre (W) x 8 metre (H) aircraft hanger on LA31. The Hanger includes storage and office space for engineering. The Administration building would propose to be pre-fabricated transportable facility attached to main hanger.

#### Hanger inclusions:

- Colorbond ultra cladding and flashings
- Six sliding doors to allow full airside end of shed to be open
- 4 metre x 4 metre electric roller shutter to landside to allow for airflow and deliveries
- Ridge vent system
- Safety shower
- 200mm thick main slab
- Internal store
- Internal office
- Internal toilet

#### Transportable administration building:

- Single office with room for two (2) workstations
- Small kitchenette
- Single unisex toilet (no shower)
- Crib area
- Small meeting room
- All power to be Clipsal 56 series

#### Car park and externals:

- Road base
- Rock protection to swale drain
- Kerbing

- Crossover and culvert works
- Stormwater management works
- 2 coat seal, 20mm and 6mm stone
- Demarcation/line marking
- Signage/wheel stops
- Fencing, adjustments and new

Exclusions:

- Signage other than required statutory signs
- Compressed air reticulation
- Gas supply reticulation (oxy)
- Asphalt seal to car park (two coat only)
- Polycarbonate sheets to hanger roof
- Roof access system
- Ventilation louvres
- Overhead crane system
- Lighting to car park areas
- Swipe card access or security requirements
- Automation to airside doors
- Furniture and equipment including appliances to transportable admin building or engineering offices
- Sprinkler fire system (dry fire only)
- Epoxy floor coatings to hanger floor apart from demarcation to safety shower
- Fire extinguishers supply or install
- Landscaping

The proposed scope of works would provide Council with a flexible hangar facility for alternate purposes should Aspen no longer require the lease in the future. The estimated cost of the hanger is \$1.3m - \$1.5m.

Estimated Project Timeline

Should Council support the proposal the following provides an indicative timeline to deliver the hanger facility.

<b>Activity</b>	<b>Time</b>
Call Tenders	04 September to 20 September 2017
Report to Council on tenders	16 October 2017
Award contract/ commence works	30 October 2017
Site works and car park	November 2017
Construct new hanger	December 2017 to February 2018
Delivery of transportable offices	March 2018
Project completion	April 2018

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Officers and Council through the July Agenda Briefing meeting.

**COMMUNITY CONSULTATION**

No community consultation is required.

Aspen has been consulted in developing the scope of works.

**STATUTORY IMPLICATIONS**

The specifications have been prepared in accordance with all regulatory and statutory requirements. Tenders for construction are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*, Part 4, Division 2 —Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

At the completion of the tender process, a report will be tabled for Council to consider the appointment of the successful Tenderer and the financial implications associated with the award of the contract.

The Contract would be managed through the provisions of AS 4000-1997.

It is a requirement under the management order for the Airport Reserve that all leases are endorsed by the Minister for Lands.

**POLICY IMPLICATIONS**

Policy CG-12 Purchasing Policy is applicable in relation to the tender process.

It is recommended that the following selection criteria for the tender section process to determine the best value for money submission:

CRITERIA	WEIGHTING
Price	60%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%

**FINANCIAL IMPLICATIONS**

Commercial developments at Karratha Airport are not included within the long term financial plan unless there is a level of certainty as to the development. As such, there is currently no budget for this new initiative and it is not contained within the 10 year business plan.

The proposed financial implications are contained within the Confidential Leasing Budget at Attachment 2.

The construction of the hanger facility can be funded through aerodrome reserve. Income will be budgeted into operational revenue. Return on capital expenditure has been included within the leases and is therefore included within operational revenue. No allowance has been made for an increase in return to Council based on an increase in total airport asset value.

Income received from Aspen through landing charges is approximately \$30,000 per annum.

If the proposal is supported and a lease with Aspen can be executed it is recommended that Council modify its Budget to accommodate the new hanger development as part of the November Budget review and post the outcome of the tender evaluation process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.c.3.2	Airport Facility Management
Programs/Services:	2.d.2.1	Business Attraction and Retention

**RISK MANAGEMENT CONSIDERATIONS**

The return to Council cannot be reasonably expected to be achievable over a two and a half (2.5) year period. As such, if WARAME does not take up an option with Aspen the full cost of construction may not be recovered.

The lease schedule is heavily front loaded over the first period to minimise the risk. Approximately two thirds of the capital required will be recovered before the extension is due.

If the option is not exercised the City will own the facility and be able to lease the facility to another operator. The asset will have a long life and, by the use of transportable administration facilities, be easily adjustable to differing requirements.

The airport does not have any spare hanger capacity at this point in time. There have been several companies enquiring about hanger facilities over the past year to service potential contracts. A hanger can also be utilised for airport related activities that are not flying related.

A detailed Risk Management Plan will be developed as part of the Project Management Plan for the building works. The major risks to be addressed in undertaking this project are the various compliance issues in relation to access, emergency management, health issues and workplace health and safety.

**IMPACT ON CAPACITY**

Should Council endorse the Officer's recommendation, the City's Strategic Project team will be required to manage the tender and construction process in association with internal stakeholders. This has been factored into the work plans of relevant officers.

**RELEVANT PRECEDENTS**

Council has previously tendered for contracts to construct airport infrastructure projects. Commercial arrangements at the airport have previously included leases of airport built facilities.

**VOTING REQUIREMENTS**

Simple and Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the attached Karratha Airport LA31 Hanger Facility estimates;
2. ENDORSE capital expenditure for construction of a hanger facility at LA31 Karratha Airport for financial year 2017/18 of \$1.5m

3. ENDORSE the calling of tenders for the construction of a hanger facility at LA31 Karratha Airport;
4. ENDORSE the scope of works as follows;
  - a) Construction of an aircraft hangar;
  - b) Construction of engineering stores and office internal to the hanger including services;
  - c) Acquisition and installation of a transportable administration building
  - d) Fit out of buildings;
  - e) Construction of a staff car park with access to Karasek Road; and
  - f) Fencing and drainage to all facilities;
5. ENDORSE the tender selection evaluation criteria weighting as follows\_\_\_\_\_

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT call tenders for the construction of the Karratha Airport LA31 Hanger Facility at this time.

#### **CONCLUSION**

Aspen Medical requires a location for their maintenance and administrative activities associated with their contract with WARAME. Discussions with other operators have not yielded a solution to their long term needs.

The City can construct a suitable facility in a reasonable timeframe and at a moderate cost on vacant land at L318 Karratha Airport. A commercial lease will allow the costs to be recovered with a return to Council whilst providing Aspen with a cost structure suitable to their existing contract.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153886  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Harris

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

- a) **AGREE** to call tenders for the full scope of the Karratha Airport LA31 Hanger Construction involving:
  - i. Construction of an aircraft hanger;
  - ii. Construction of engineering stores and office internal to the hanger including services;
  - iii. Acquisition and installation of a transportable administration building
  - iv. Fit out of buildings;
  - v. Construction of a staff car park with access to Karasek Road; and
  - vi. Fencing and drainage to all facilities;
- b) **ENDORSE** the tender selection weighted criteria as follows:

Criteria	Weighting
Price	60%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%

- c) **NOTE** the project budget and pre-tender estimate for the works based on the design and documentation is \$1.5m, as detailed in the confidential attachment report; and
  - d) **AGREE** to progress lease negotiations with Aspen Medical for lease of vacant land and proposed hanger facilities at LA31 Karratha Airport and note that a further report will be presented to Council for consideration of lease terms.
2. That Council by **ABSOLUTE** Majority pursuant to Section 6.8 of the *Local Government Act 1995* **RESOLVES** to amend the 2017 /18 Budget to include \$1.5m for construction of a hangar at Karratha Airport, to be funded from Aerodrome Reserve noting that the project will only proceed if tenders are within Councils Budget allocation and agreement to lease has been executed with Aspen.

**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil



### **13.2 MINOR WORKS – EMERGENCY EVACUATION LIGHTING, FIRE PROTECTION SYSTEMS AND EQUIPMENT**

<b>File No:</b>	<b>CM.293</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Building Maintenance Planner</b>
<b>Date of Report:</b>	<b>3 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential –Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tender for the Minor Works – Emergency Evacuation Lighting, Fire Protection Systems and Equipment, offered under RFT 42-16/17.

#### **BACKGROUND**

An efficiency improvement opportunity has been identified by amalgamating the Emergency Evacuation Lighting testing and inspection requirements, previously undertaken as part of the Minor Works Electrical contract, and the Fire Protection Systems testing and inspections, which have recently been undertaken on a facility/ schedule basis.

There are in excess of 30 Council owned facilities across all town sites where Emergency Evacuation Lighting testing and inspection is required to the standards set in AS 2293.2-1995, and Fire Protection Systems and Equipment testing and inspections to AS 1851-2012. Testing and inspection works are proposed to be undertaken against a schedule of rates to the relevant frequencies, with identified approved repairs being undertaken against hourly rates. A call out system requirement features in the contract.

The CEO approved the invitation of tenders under delegation 1.1.

Tenders were subsequently advertised on 8 July 2017 and closed 27 July 2017.

Four compliant tenders were received by the closing date from:

- Wormald Australia Pty Ltd t/a Wormald
- Chubb Fire and Security Pty Ltd
- Grama Bazita Service and Maintenance Pty Ltd
- BurkeAir Pty Ltd t/a BSA Maintain

The tenders were evaluated by a three-person panel comprising of:

- Manager City Services
- Building Maintenance Coordinator
- Building Maintenance Planner

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted as follows:

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<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	20%
Capacity to Deliver	15%
Methodology	15%
Price	50%

The Regional Price Preference Policy was applied to three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and the Councils ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

There has been consultation between the CEO, Director Strategic Projects and Infrastructure, and the Evaluation Panel.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4 – Provision of goods and services of the *Local Government (Function and General) Regulations 1996*.

The form of contract related to the tender is proposed to be in accordance with AS4921-2003.

**POLICY IMPLICATIONS**

Council Policy CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

**FINANCIAL IMPLICATIONS**

The expenditure associated with delivering services under this contract will be in accordance with Council’s current and future budget allocations. Council has allocated \$195,000 in the 2017/18 Budget for planned maintenance and repairs, being services that would be afforded under this contract.

There are a number of variables which are likely to affect the Contract price including the extent of repairs, fire extinguisher replacements required, and the adoption of further facilities through the contract term. As such, the Contract price estimates range between \$195,000 and \$250,000 per annum with a contract term of two (2) years, with two (2) x one (1) year extension options. The total estimated contract price range, including these options is \$780,000 - \$1,000,000.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provides for this activity:

Our Program/ Services: 1.a.1.5 Building Maintenance Services.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk is considered to be low to the City, should Council decide not to endorse a recommendation and award the tender. However, the City has statutory obligations to undertake inspections and testing, in accordance with Australian Standards, to the Emergency Evacuation Lighting and Fire Protection Systems in its buildings.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously set precedence in part, by awarding Minor Works contracts for Electrical, RFT 36-16/17, Air Conditioning, RFT 25-15/16 and Plumbing, RFT 26-15/16 all designed to serve the City's routine Building Maintenance requirements.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the required level of skill, experience and capacity to perform the contract requirements to the expected level.

The skills, experience and opportunities for increased levels of service and efficiency improvements represented in the tender submission, are aligned with the City's strategy of providing a reliable and value for money Emergency Evacuation Lighting and Fire Protection Systems service.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153887  
**MOVED** : Cr Bertling  
**SECONDED** : Cr Lally

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Wormald Australia Pty Ltd t/a Wormald, ABN 80 008 399 004 as the City's preferred contractor for Minor Works Emergency Evacuation Lighting, Fire Protection Systems and Equipment services based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 42-16/17 – Minor Works Emergency Evacuation Lighting, Fire Protection Systems and Equipment.**

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**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

**13.3 JOHNS CREEK BOAT RAMP JETTY**

<b>File No:</b>	<b>CP.910</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>27 July 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider repair/replacement options to Johns Creek Boat Ramp and Jetty.

**BACKGROUND**

The Johns Creek Boat Ramp and Jetty was originally constructed by the City on land leased from the Department of Transport.

In 2008 the City of Karratha, under the Recreational Boating Facilities Scheme (RBFS) replaced and duplicated the Johns Creek boat ramp. Additionally, rust was removed, deck grating replaced, 25 of the existing 30 timber fenders were replaced with plastic composite and the jetty structure was painted.

In 2016 the City successfully secured funding under RBFS to undertake a report to ascertain structural integrity of the jetty. The key findings of the report, prepared by structural engineers included:

- There is evidence that the coatings that were applied in 2008 were not effective. The level of deterioration evident in the splash zone indicates that the coating likely had a life below 5 years;
- The estimated remaining life of piles and headstocks without any further remediation is 5 – 10 years;
- There are 4 deck frame spans in very poor condition that will require full replacement or significant remediation. The estimated remaining life of the deck frame without any further remediation is less than 1 year (based on worst condition decking);
- Most of the fenders are in good condition with only minimal abrasion, the estimated remaining life of fenders without any further remediation is 10 years;
- The decking is mostly in good condition with the exception of 10 panels that appear to have been installed defective and required replacement. The estimated remaining life of decking without any further remediation is less than 5 years (based on worst condition decking);
- Rock protection at the toe has failed. It is expected that the original toe rock was undersized; and
- The jetty is un-usable at tides perhaps 1.5 m or lower.

The following pictures taken recently show evidence of deterioration to the jetty structure.



In 2017 a submission to access RBFS funding to implement the replacement of the Jetty as identified in the structural report was submitted however the submission was unsuccessful.

The Boat Ramp is a very popular local facility leased to the City from the Department of Transport with a 20-year lease period, expiring in October 2020. On 16 June 2017 the Department Transport contacted the City seeking advice on the City's plan to maintain the facility under its current lease obligations over the next year, based on advice of unsuccessful grant application and its deteriorating condition.

To ensure the Jetty complies with the Department of Transport lease requirements and provides safe access to users the City will continue to undertake general maintenance to the structure as and when required. Noting the condition however, Council does have the option to undertake repair or replacement works as a priority, prior to resubmitting an RBFS funding application in 2018.

The following options are presented for consideration.

#### Repair

- Replace deck units including 2 x 5 m long spans and 1 x 10 m long span to engineers specification;
- Encapsulate, abrasive blast, grind back edges and re-apply protective coatings over entire structure to engineer's specification. Laminate new sections of steel by welding where loss of more than 2 mm is observed (patch repair of steelwork is expected to be concentrated between bents 1 to 3 on pile and headstock units);
- Replace all deck unit bolts with grade 316 stainless steel bolts and nylon washers;
- Replace 10 deck panels and tighten all 'm' clamps; and
- Replace 1 fender at the end of the jetty.

Estimated Cost \$400,000.

This option is not recommended as it is more cost effective to implement a new structure rather than repair the existing structure over a 20-year timeframe.

#### Replacement

- Replacement to the fully Jetty will provide the City of Karratha with an opportunity to upgrade the Jetty providing a 20-year life of the structure and will significantly reduce annual ongoing maintenance cost and effort.

Estimated Cost \$950,000.

This option was the subject of the unsuccessful RBFS application and is the preferred long term solution.

#### General Maintenance

- Continue general maintenance to ensure the structure complies with standards and is safe as possible for users and apply for funding for capital upgrade in the next RBFS funding round.

Estimated Cost \$30,000.

This option is a reasonable short term approach however it should be noted that if major structural issues occur before a replacement is agreed this could result in a loss of facility for a period of time.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with the Department Transport, Cardno (Structural Consultant) and the City.

#### **COMMUNITY CONSULTATION**

No community consultation is required however it is noted that the Johns Creek Boat Ramp and Jetty is a significant community asset, well utilised by recreational boat users throughout the City. Any proposed works will require notification to the community.

#### **STATUTORY IMPLICATIONS**

If upgrade works were supported the tenders would be required in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

If Council is to continue to provide and maintain this facility it will be required to consider the establishment of a new lease with the Department of Transport upon the expiration of the current lease in 2020.

#### **POLICY IMPLICATIONS**

DP14 – Point Samson Development Requirements  
CG12 – Purchasing Policy

#### **FINANCIAL IMPLICATIONS**

Currently no capital funds have been allocated within 17/18 budget due to the unsuccessful submission for RBFS funding. Council has allocated \$97,144 for Boat Ramp Maintenance in its 2017/18 Budget with \$30,000 estimated for ongoing maintenance to Johns Creek Boat Ramp and Jetty.

The following financial costs have been presented for consideration.

1. \$950,000 to replace the jetty.
2. \$400,000 Structural repairs
3. \$30,000 continue to maintain until a full replacement can be afforded.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

Category	Risk Level	Remarks
Health	Moderate	Failure to do any repairs can pose a safety risk to the public
Financial	Moderate	An estimated \$950,000 is needed to replace the jetty. This would reduce the annual maintenance costs over a 20-year period. Repairs of identified issues \$400,000 with ongoing annual maintenance costs
Service Interruption	Moderate	Closure of the ramp and jetty while repairs are undertaken
Environment	Low	Deterioration of the jetty
Reputation	Moderate	This jetty is popular with both locals and visitors. There is a risk of public disquiet if the jetty is left in disrepair
Compliance	Moderate	Compliance with Department of Transport lease requirements

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to complete repairs. All structural works will be carried out by contractors.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to undertake structural and patch repairs up to a value of \$400,000 to be funded from Infrastructure Reserve and amend the Budget accordingly.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to undertake replacement of the Johns Creek Jetty up to a value of \$950,000 to be funded from Infrastructure Reserve and amend the Budget accordingly

**CONCLUSION**

The structural report whilst recommending replacement of the structure, also identified major structural components of the Jetty having a minimum life expectancy of 5 years suggesting failure of the structure is not imminent or immediately essential. It is therefore recommended the best value option at this stage is not undertake any major structural repairs, continue general maintenance and submit a funding application for RBFS funding consideration in 2018/19.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153888  
**MOVED** : Cr Parsons  
**SECONDED** : Cr White-Hartig

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to;

1. **NOTE** the key findings of the structural report prepared in regards to the conditions of the Johns Creek Boat Ramp Jetty;
2. **AGREE** to continue to undertake general maintenance and repair to the structure to ensure its safety for use;
3. **AGREE** to submit an application for RBFS funding in 2018/19 financial year funding round to assist with funding the replacement of the Jetty; and
4. **ADVISE** the Department of Transport that the City will continue to maintain the Jetty to comply with the requirements of the Johns Creek Boat Ramp lease conditions.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil



**13.4 PURCHASE OF 35-36 TONNE EXCAVATOR**

<b>File No:</b>	<b>PL.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Fleet &amp; Plant Coordinator</b>
<b>Date of Report:</b>	<b>3 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Evaluation Report</b>

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**PURPOSE**

For Council to consider the quotations for the Supply & Delivery of One x 35-36 tonne Excavator, offered under RFQ 05-17/18.

**BACKGROUND**

As per Councils Ten-year Plant and Fleet Replacement Plan the Excavator at Seven Mile Waste facility (Plant number P8001) has been recognised as being due for replacement based on age and utilisation.

An allocation of \$400,000 has been included in the 2017/18 Budget for this procurement.

Specifications for the replacement machine were developed with consultation with Waste Services team and Fleet & Plant department. Request for Quotations were called from the WALGA Preferred Supplier Panel which has prequalified companies capable of delivering the required plant.

Requests for Quotations were advertised on 21 June 2017 and closed 7 July 2017.

Four (4) quotations were received by the closing date from:

- Hitachi Construction Machinery (Australia) Pty Ltd
- Komatsu Australia Pty Ltd
- Kobelco Construction Machinery Australia Pty Ltd
- WesTrac Pty Ltd

The quotations were evaluated by a three (3) person panel comprising of:

- Fleet & Plant Coordinator
- Fleet & Plant Supervisor
- Leading Hand Heavy Duty Mechanic

The quotations were first assessed for compliance with the RFQ documents and then assessed against the qualitative criteria that were weighted.



**RELEVANT PRECEDENTS**

Council regularly purchases large plant and equipment for its Waste operations as per its 10-year Plant and Fleet Replacement program.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute supplier.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute supplier.

**CONCLUSION**

The Evaluation Panel believes that the recommended WALGA Preferred Supplier provides the best outcome for Council based on capacity to deliver the required machine specifications, Whole of Life Costings and purchase price within budget.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **153889**  
**MOVED** : **Cr Bailey**  
**SECONDED** : **Cr Harris**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Hitachi Construction Machinery (Australia) Pty Ltd ABN 62 000 080 179 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFQ 05-17/18 – Supply & Deliver One (1) NEW 35-36 tonne Excavator.**

**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil



**13.5 7 MILE LANDFILL CLASS 3 CELL CONSTRUCTION**

<b>File No:</b>	<b>CM.297</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>City Services Manager</b>
<b>Date of Report:</b>	<b>23 July 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. The Technical Specification- Cell Development, Cell 1 &amp; 2 Development Comparison BOQ; and 2. Tender Drawings will be made available at the Council Meeting</b>

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**PURPOSE**

To seek Council consideration to the scope of works for the construction of Class 3 Cells at the 7 Mile Waste Facility and to approve the calling of tenders.

**BACKGROUND**

At its meeting in August 2016, Council resolved to:

1. RECEIVE the Land Use Strategic Filling Plan for the 7 Mile Waste Facility;
2. NOTE the financial implications of the Land Use Strategic Filling Plan for the 7 Mile Waste Facility over the next 17 years; and
3. INCLUDE the financial implications of the Land Use Strategic Filling Plan for the 7 Mile Waste Facility included within this report in to Councils 10 Year Long Term Financial Plan (LTFP).

The land use strategic filling plan provides a strategy for the development of new landfill cells in compliance with Environmental Protection Authority (EPA) regulatory requirements for future cell development and landfill remediation. The plan detailed the future cell capacity required to meet projected landfill disposal needs for the region and the design requirements for these cells. The plan also considered the requirements for final site closure, including final capping of the landfill and ongoing post closure monitoring and maintenance.

The requirement for new Landfill space stems from the Department of Environmental Regulation and Water (DERW) license requirements that dictate maximum heights for cells and forecasts that the current landfill cell is close to maximum capacity and has almost exhausted its available airspace. Based on an estimated waste intake of 100,000m<sup>3</sup> (including cover) in this financial year, with an estimated waste growth rate of 2%, the existing landfill cell will not be able to accept additional waste by mid-2019, meaning that new landfill cells will be required by that date.

All future landfill cells are required to be designed in accordance with the EPA Best Practice Guidelines, which includes lining, leachate extraction and landfill gas management systems. New landfill cells must be constructed in accordance with DERW license conditions. For this

reason, the City is not able to construct any further Class II (un-lined) cells which it currently operates at the 7 Mile Waste facility.

In preparation the City submitted a works approval in March 2017 for future Class III waste cells. DERW amended the existing license on the 18th May 2017, permitting the construction and installation of 12 prescribed Class III Landfill Cells as required.

The Land Use Strategic Filling Plan for the 7 Mile Waste Facility contemplated the construction of a singular Class III cell at a time. Officers have reviewed this strategy noting that landfill airspace and hence management of the site is critical in prolonging the useful life of the landfill. On this basis Officers are recommending the construction of two cells in the first stage. The main reasons include:

- Once a 2m lift is complete (image 1.1) the next 2m lift must be ‘Benched’ (image 1.2). Benching is the creation of a series of steps in the vertical wall of a new landfill, to reduce the wall height and ensure stability. This technique is a fairly simple way of controlling the risk of ground collapse.

Image 1.1

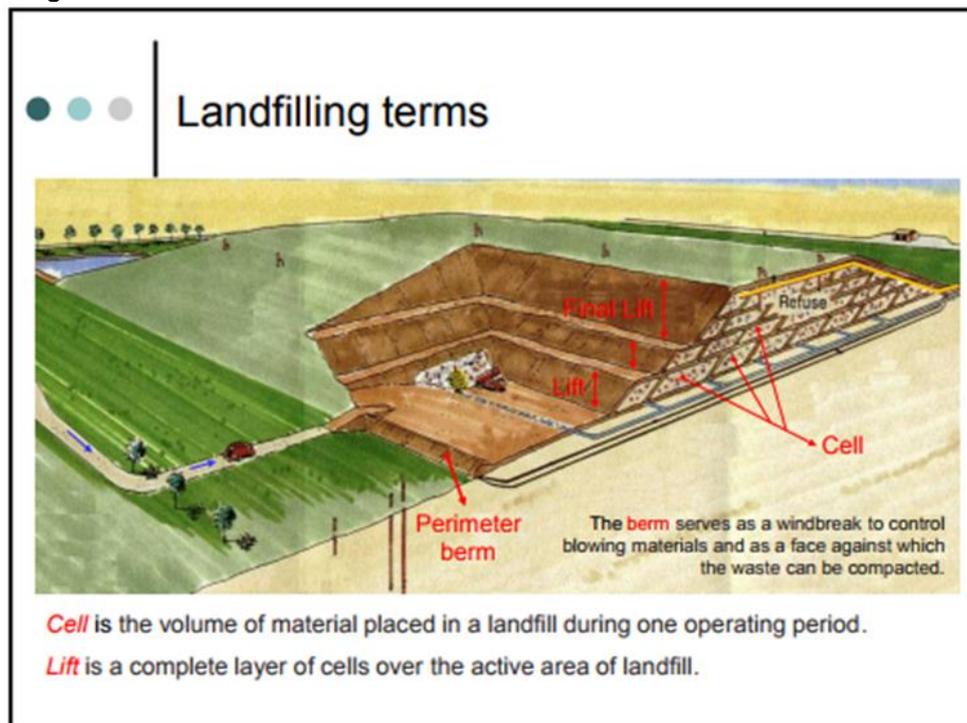
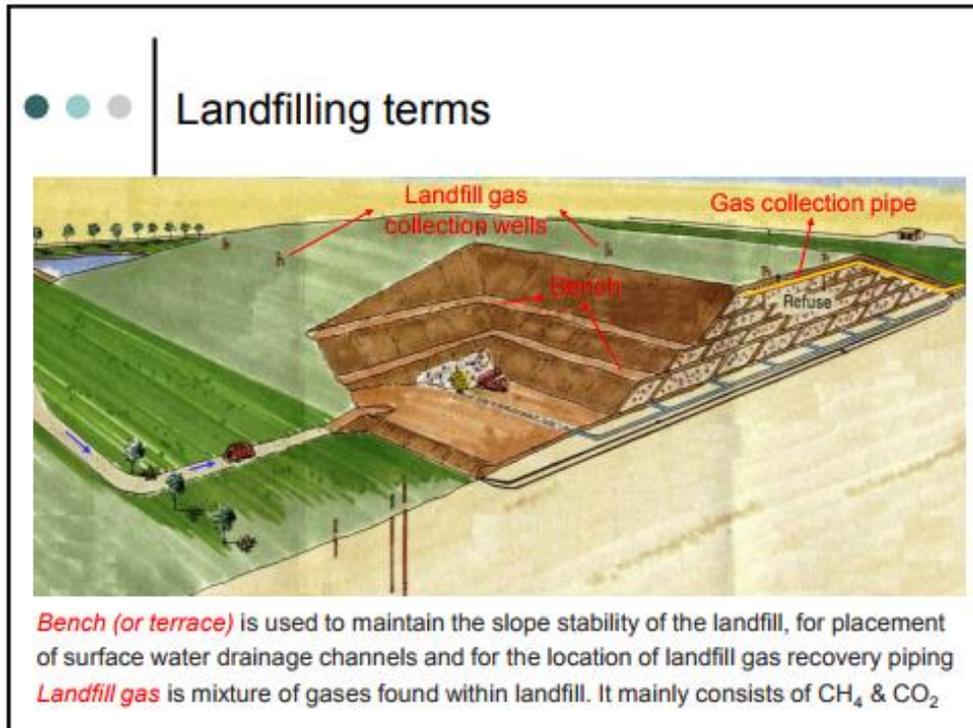


Image 1.2



- Due to the size and weight of each lift, the bench for each lift is approximately 4 m from the edge of the previous lift. The problem with benching is it takes up valuable airspace. The more exposed side on a landfill cell, the more benching is needed. Waste lifts naturally reduce in width and length as the cell develop over time. This is also known as battered increments. These increments in a single cell construction will restrict the amount of valuable void space available in a single landfill cell, due to two edges of the new landfill not touching another cell. Effectively it will 'fill' up quicker and available void space will only become available when a new adjacent landfill cell is constructed. These constraints are escalated when you include traffic and access roads.
- When two landfill cells are constructed simultaneously the airspace void created between the old landfill and the new landfill becomes immediately available as an 'extension' of the new landfill and would exclusively be used for filling in waste. Benching would only be required on the opposite side of the new cells in a single straight boundary line, offering protection against leachate run-off.
- Dual landfill cell construction could expect to accommodate 358,414 m<sup>3</sup> of waste, not taking into account capitalising on the empty void space predicted to be an additional 65,000m<sup>3</sup> of underutilised airspace. The useful life of the new cells would be extended to 5 ½ years (2023) before new cells would be required.
- It is critical to link the liner system of the new landfill cells to the base of the existing landfill; this coupling is achieved by burrowing down into the old landfill and embed the new liner under the old landfill. This process would not be as effective when only one landfill cell is being constructed at a time. If two cells are constructed, the same contractor would be responsible for linking the basal liner to the old cell.
- It is important to keep the landfill as dry as possible to reduce the amount of leachate. Multi landfill cell construction would allow for effective storm water drainage run-off and cause less scouring due to water traveling down the single boundary to drainage ditches

surrounding the landfill base. It is a licence requirement to divert storm water effectively in a landfill.

- Access and egress roads leading into the working areas of two new constructed landfill cells, would be better controlled and ease traffic flow. Single Cell construction could cause traffic being backed up, due to limited working surface areas.
- Combining cell construction into one project could offer significant savings due to mobilisation/demobilisation and establishment and administration savings. Individual Cell Construction consultancy fees and staff resources would also be recognised.

Building a new landfill cell takes months and involves various stages of construction. Many of the steps in building the cell must be tested to make sure standards are being met before moving on to the next phase of construction. Construction quality assurance would be a key element to the project.

The scope of works for the construction of Class III Landfill Cells includes;

#### Preliminaries

The works includes site fencing, signage, facilities, office accommodation, protection against damage, works effecting water courses and tidiness of site.

#### Earthworks

The earthworks include the re-grading, excavation and compaction of fill to provide the sub-grade on which the containment facilities will be constructed. These works also include site clearance, demolition, construction of ramps and other associated structures. The total surface area to be cleared and prepared for new landfill Cells 1 and Cell 2, are 23640m<sup>2</sup>.

#### Drainage

The works consists of the supply and installation of reinforced concrete pipes, reinforced concrete end treatments for culverts and the supply and installation of reinforced concrete pipe stormwater drains. All drains are diverted to a leachate extraction system.

#### Pipe Laying

The works consist of the supply and installation of a leachate collection system. The materials used for this work are High Density Polyethylene (HDPE) pipes, installed in a specific manner and tested in accordance with the criteria set in Technical Specification.

#### Geosynthetic Liners Installation (GCL)

The laying and installation of all GCL shall follow the manufacturer's details as well as the requirements as specified. The scope includes the supply and installation of all geosynthetic materials necessary for the completion of the project. The liners will be tested after the installation is complete to ensure the GCL complies with the technical specification.

The automated Leachate Management Pump System that is also a requirement is proposed to be procured via a separate procurement process.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and environmental issues related to Council due to the need to provide licenced Class III Landfill operations for residential and commercial customers.

**COUNCILLOR/OFFICER CONSULTATION**

The matter has previously been discussed at Council Briefing Sessions and via Council endorsement to the Land Use Strategic Filling Plan for the 7 Mile Waste Facility.

**COMMUNITY CONSULTATION**

No Community consultation is required

**STATUTORY IMPLICATIONS**

The Cell Development and Closure Plan is consistent with the Waste Authority Western Australia Waste Strategy 2012, and the EPA Best Practice Guidelines for Siting, Design, Operation and Rehabilitation of Landfills 2010.

If supported, tenders are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995* and Regulation 11 of the *Local Government (Function and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Council Policy CG 12 Purchasing Policy is relevant to this matter. Due to the nature of works required and risks associated with installation of significant geosynthetic liners and associated drainage and pipe works that are required to be monitored beyond the life of the landfill, the following selection criteria is proposed by Officers for Council consideration.

Criteria	Weighting
Price	60%
Demonstrated Understanding	10%
Relevant Experience	20%
Methodology	10%

**FINANCIAL IMPLICATIONS**

The estimated capital cost associated with the development and closure of 7 Mile Landfill is \$37.4 million over the next 28 years. These costs are included in Councils Long Term Financial Plan and 10 Year Capital Works Program.

Operational funding has been included in Councils 2017/18 Budget to complete design and documentation of the project. No capital funding was allocated as timing for the project was based on further evaluation of available air space, completion of the design and specification, and approval to the development being granted by the DERW.

The project is proposed to be funded through the Councils Waste Reserve. The following table highlights the anticipated cost of each individual Landfill Cell estimated construction cost vs Multi landfill Cell construction cost and the impact on Councils Waste Reserve.

	Amount	Waste Reserve Balance <b>\$23,232,530.</b>
<b>Anticipated Budget * Cell 1</b>	\$3,478,598.20	Balance \$19,753,932.
<b>Anticipated Budget * Cell 2</b>	\$3,121,190.85	Balance \$16,632,742
<b>Total</b>	\$6,599,789	Balance remaining <b>\$16,632,742.</b>
<b>Multi Landfill Construction</b>		
<b>Anticipated Budget Cell 1+2</b>	\$6,190,000	Balance Remaining <b>\$17,042,530</b>

\* Current Financial Year

If the Landfill cells 1 and 2 are combined the anticipated cost savings are estimated at just over \$400,000. The proposed 7 Mile Class III Landfill will be the only facility capable of accepting Class III waste in the region. Meru Landfill located 1262km from Karratha and accepts approximately 6000t of class 3 waste produced in the Pilbara per annum. This waste stream is expected to be diverted to 7 Mile due to cost savings in logistics. The additional class 3 waste stream would result in a significant additional revenue for the Waste Disposal Facility.

Should Council agree to call tenders, the financial implications on Councils current budget, based on the projected cash flow of construction activities, would be considered at that time. If a contract is awarded it is probable that Council will need to make a budget amendment in the 2017/18 financial year based on an indicative project timeline as follows;

Tenders	September 2017
Consideration to Award Tender	November 2017
Award Contract	December 2017
Site Works commence	March 2018
Practical Completion	June 2018
Approval to Operate from DERW	September 2018

**STRATEGIC IMPLICATIONS**

This item is relevant with the Council’s approved Strategic Community Plan 2016-2026.

Our Program 3.c.1.1.1 Implement Cell Development Plan

**RISK MANAGEMENT CONSIDERATIONS**

The construction program was initially proposed for January to May 2018. A significant consideration is the potential for any damage or disruption to the liner works which could cause a significant cost and time impact to the delivery of the project. For this reason, it is proposed that any works would not commence until March 2018 with liner works scheduled for outside of cyclone season.

With landfill space becoming an issue, utilising current tonnage forecasts plus 2%, Officers predict that the current cells will reach their maximum capacity by April 2019. To mitigate this risk further cells will need to be constructed in the foreseeable future. It is not desirable to reach the end of the current cell capacity at the same time as a new cell opens as this leaves no contingency should forecast volumes change.

Additionally, fill that is removed as part of the site works in the construction of new cells is intended to be used to temporary cap the existing landfill cell. This is an important process to enable the existing cell to stabilise after many years of waste fill and compaction. This is the initial steps prior to finally capping the current cell in accordance with the City’s DERW licence requirements.

The Shire of Ashburton (Onslow) will be submitting a works approval for a Class IV waste acceptance facility. The location and classification of this facility may have an impact on our anticipated Class III waste streams expected from the resource industries located in this region. The expected delivery period for such a facility is expected be 2-3 years. Regardless of this potential competition in the future the City has little choice but to construct a Class III facility as per the DERW licence conditions.

**IMPACT ON CAPACITY**

Should Council endorse the Officer’s recommendation, the City’s Waste Services team will be required to manage the tender and construction process in association with technical design consultants. This has been factored into the work plans of relevant Officers.

**RELEVANT PRECEDENTS**

Council has previously been advised of the cell development plan for the 7 Mile Waste Disposal Facility Landfill, with the implementation of these new cells recommended in the Shire Operational plan.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES NOT to approve the calling of tenders for 7 Mile Landfill Class III Cell construction at this time.

**CONCLUSION**

Current airspace in the existing landfill cell is limited and by the end of the 2017/18 financial year, the facility would be very close to reaching capacity limits. As a result, Officers are proposing that Council agree to the scope of works and agree to call tenders for the construction of two Class III Cells at the 7 Mile Waste facility.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153890  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Bertling

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **APPROVE** the scope of works for the construction of two Class 3 cells at the 7 Mile Waste Facility and agree to call tenders;
2. **ENDORSE** the tender selection criteria as follows;

<b>Criteria</b>	<b>Weighting</b>
<b>Price</b>	<b>60%</b>
<b>Demonstrated Understanding</b>	<b>10%</b>
<b>Relevant Experience</b>	<b>20%</b>
<b>Methodology</b>	<b>10%</b>

3. **NOTE** the project budget and pre-tender estimate for the works based on the design and documentation is \$6,190,006 as detailed in the confidential attachment report; and
4. **NOTE** that a further report will be presented to Council for consideration of tenders, including the financial implications, following the outcome of the Tender Evaluation process.

**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

### PURPOSE

To advise Council of the information items for August 2017.

### VOTING REQUIREMENTS

Simple Majority.

### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 153891  
**MOVED** : Cr Lally  
**SECONDED** : Cr Smeathers

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concessions on Fees
- 14.3 Building Statistics
- 14.4 Planning Statistics
- 14.5 Environmental Health Statistics
- 14.6 Ranger and Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Safer Communities Partnership Annual Report
- 14.9 Community Services update
- 14.10 Waste Services Data
- 14.11 Airport Services Data
- 14.12 Mother's Day Classic Event Acquittal
- 14.13 Regional Line Marking Tender
- 14.14 Introduction of an E-Waste Recycling Service
- 14.15 Sister Cities Update

**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott,  
 Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

#### 14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>Executive Assistant to the Chief Executive Officer &amp; Mayor</b>
<b>Date of Report:</b>	<b>03 August 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

#### PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
12/06/2017	Contract for sale of land Lot 7080 20 Sharpe Ave Karratha and proposed Lot 48 on Strata Plan to be created from Lot 7079 between Landcorp (Seller) and the City of Karratha (Buyer)
11/07/2017	Deed of Renewal and Variation (2017) for two non for profit offices located in the Pam Buchanan Family Centre between Anglicare WA (Lessee) and the City of Karratha (Lessor)
12/07/2017	Variation to Deed of agreement between the City of Karratha and Rambla Bar PTY LTD
17/07/2017	Update name change of Local Government previously Shire of Roebourne – Western Australian Road traffic Code 2000 Regulations 297(2) Instrument of Authorisation relating to Traffic Management for Events

**14.2 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 17-18 FINANCIAL YEAR**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 30 July 2017  
**Disclosure of Interest:** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 17/18 Financial Year.

Name	Reason	Amount (exc GST)
Murdoch University	Fee waiver for Murdoch University to provide free chiropractic outreach clinic 14-25 August at Frank Butler. TOTAL \$1700	\$1,545.45
Redwave Media	Fee waiver for Redwave Media (Spirit Radio & Pilbara News) to hold a Quiz Night at the Leisureplex function room to raise money for Telethon 13/10/17 – TOTAL \$800	\$727.27

**14.3 MONTHLY BUILDING STATISTICS**

**File No:** GR.27  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 31 July 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

<b>Building Statistics 2017</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0						1
Alterations and Additions	1	3	1	2	1	2	3						13
Swimming Pools and Spas	0	3	6	5	3	3	4						24
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17						109
Group Development	0	0	0	0	0	0	0						0
Number sole occpcy units/grp development	0	0	0	0	0	0	0						0
Commercial	2	1	2	2	4	3	2						16
<b>Monthly total</b>	<b>10</b>	<b>22</b>	<b>25</b>	<b>22</b>	<b>26</b>	<b>32</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>163</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	2	3	1						7
BAC's	2	0	1	1	0	1	1						6
BAC Strata	0	0	0	0	0	0	0						0
<b>Monthly Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>
<b>Occupancy Permits</b>													
Occupancy Permits	1	0	0	1	1	2	3						8
OP Strata	0	0	0	0	0	0	0						0
OP Unauthorised	0	0	0	1	1	0	1						0
<b>Monthly total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>
<b>Total \$'000 Construction Value</b>	<b>132</b>	<b>3,119</b>	<b>990</b>	<b>742</b>	<b>1,614</b>	<b>1,113</b>	<b>2,648</b>						<b>10,358</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	1	4	4	8	9	3	8						37
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0						5
Port Hedland	0	1	4	3	5	8	7						28
<b>Monthly Totals</b>	<b>1</b>	<b>5</b>	<b>8</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	-	1	1	-	2	1	1						6
Certificate of Building Compliance	1	-	-	-	-	-	-						1
Certificate of Construction Compliance	-	-	-	1	-	-	1						2
<b>Monthly total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>							<b>9</b>
<b>Total \$'000 Construction Value</b>	<b>18</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>106</b>	<b>40</b>	<b>45</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>219</b>

<b>Building Statistics 2016</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
<b>Monthly total</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>23</b>	<b>34</b>	<b>32</b>	<b>29</b>	<b>26</b>	<b>22</b>	<b>35</b>	<b>28</b>	<b>37</b>	<b>324</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>11</b>
<b>Occupancy Permits</b>													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
<b>Monthly total</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>8</b>	<b>3</b>	<b>37</b>
<b>Total \$'000 Construction Value</b>	<b>2,702</b>	<b>1,510</b>	<b>3,086</b>	<b>2,022</b>	<b>1,423</b>	<b>8,874</b>	<b>1,803</b>	<b>8,995</b>	<b>48,296</b>	<b>1,575</b>	<b>3,140</b>	<b>1,489</b>	<b>84,915</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	4
<b>Monthly Totals</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>5</b>	<b>13</b>	<b>2</b>	<b>4</b>	<b>12</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>64</b>
<b>Private Certifications Provided</b>													<b>YTD</b>
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
<b>Monthly total</b>					<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>16</b>
<b>Total \$'000 Construction Value</b>					<b>103</b>	<b>517</b>	<b>50</b>	<b>75</b>	<b>95</b>	<b>-</b>	<b>75</b>	<b>-</b>	<b>915</b>

#### **14.4 PLANNING DECISIONS ISSUED**

**File No:** TA/1/1  
**Responsible Officer:** Director Development Services  
**Author Name:** Planning Administration Officer  
**Disclosure of Interest:** Nil

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#### **PURPOSE**

To advise Council of the following planning decisions issued for the above period.

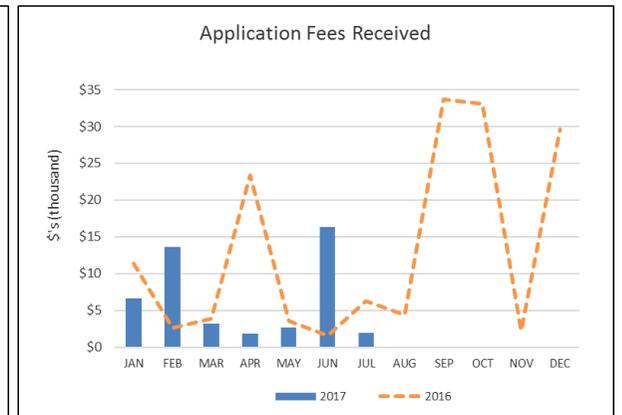
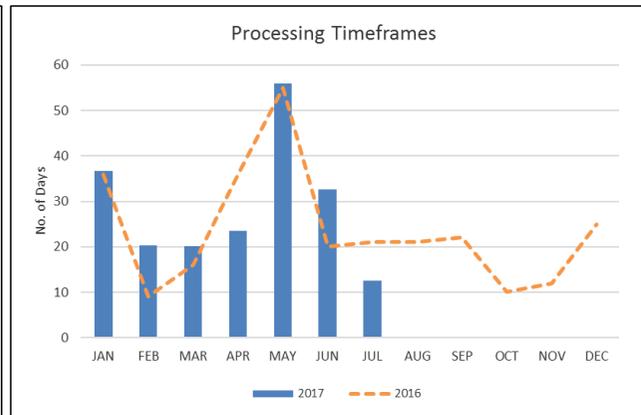
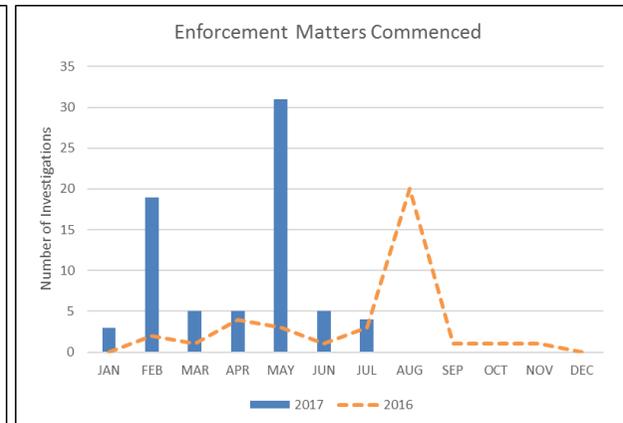
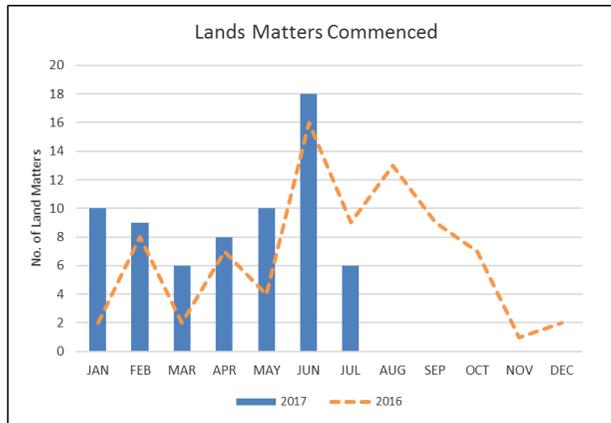
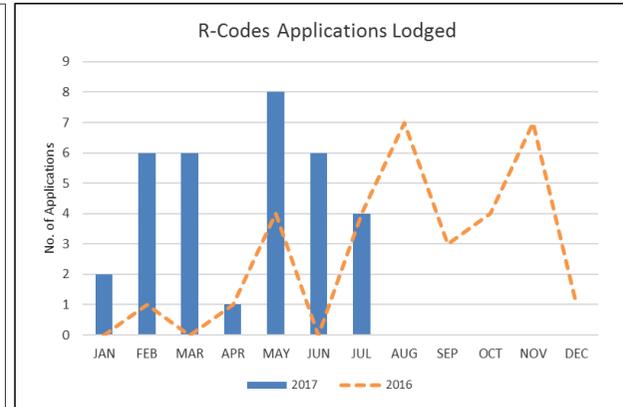
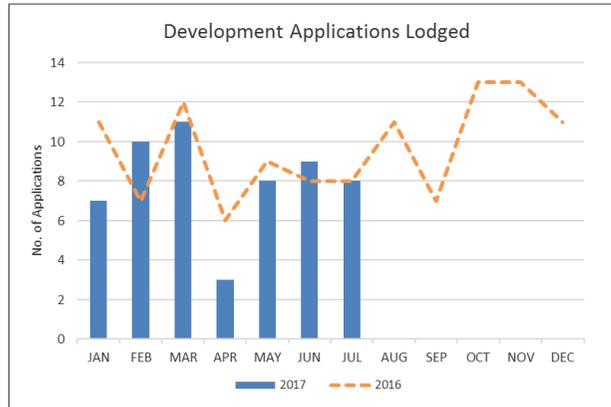
<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA17069	Approved Delegate	Trustees Of The Diocese Of North-west Australia	Baessler Construction	41-49 Hampton Street Roebourne WA 6718	Dev	Restoration Works On Holy Trinity Church
DA17074	Approved Delegate	Robe River Mining Co Pty Ltd, Nippon Steel Australia Pty Ltd, Sumitomo Metal Australia Pty Ltd, North Mining Ltd & Mitsui Iron Ore Development Pty Ltd	City Of Karratha	Lot 780 Carse Street Wickham WA 6720	Dev	Public Recreation - Splash Pad / Water Playground
DA17075	Approved Delegate	Steven James Wachter & Katherine Joanne Bach	Robyn Ryan	6 Kybra Way Baynton WA 6714	Dev	Home Occupation - Beautician
DA17078	Approved Delegate	Woodside Energy Ltd (GRV Properties) & Shell Development (aust) Pty	Woodside Energy Ltd	4 Rankin Road Nickol WA 6714	Dev	Demolition And Site Rehabilitation
DA17079	Approved Delegate	City Of Karratha	City Of Karratha	L4237 Cowle Road Karratha Industrial Estate WA 6714	Dev	Security Lighting
DA17081	Approved Delegate	Hamersley Iron Pty Ltd (Karratha)	Inkteriors	20 Bowerbird Drive Nickol WA 6714	Dev	Home Occupation - Interior Design
DA17082	Approved Delegate	Shannon Anthony & Jessica Lauren Evans	Shannon Anthony Evans	25 Curlew Street Baynton WA 6714	Dev	R-Code Variation - Outbuilding (Shed) Setback
DA17083	Approved Delegate	City Of Karratha	Imagesource Digital Solutions	20 Sharpe Avenue Pegs Creek WA 6714	Dev	Advertising Sign
DA17084	Approved Delegate	Belinda Lee Couch	Kelli Maree Hitching	3 Stingray Street Baynton WA 6714	Dev	Home Occupation - Beauty Therapy
DA17049	Withdrawn	Northwest Property Projects Pty Ltd	RFF Pty Ltd	L4 JAGER STREET ROEBOURNE WA 6718	Dev	Light Industry - Material Sorting And Distribution

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17062	Application for Mining Tenement - Mining Lease 47/1535 (Building Stone)	Mt Regal	No objection to Application for Mining Lease 47/1535 by Hanson Construction Materials Pty Ltd
LM17063	Application for Mining tenement - Mining Lease - 47/1536 (Building Stone)	Mt Regal West	No objection to Application for Mining Lease 47/1536 by Hanson Construction Materials Pty Ltd
LM17069	CPS 4904/3 - API Management Pty Ltd - Various Lots - Direct Interest Email - Clearing of Native Vegetation	Port Anketell area	No objection to amendment to previously approved application for clearance of native vegetation for the purpose of feasibility studies.

2017 LODGEMENT CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Development Applications	7	10	11	3	8	9	8						56
R-Codes Applications	2	6	6	1	8	6	4						33
Land Matters	10	9	6	8	10	18	6						67
Enforcement Matters	3	19	5	5	31	5	4						72
<b>Monthly total</b>	<b>22</b>	<b>44</b>	<b>27</b>	<b>17</b>	<b>57</b>	<b>38</b>	<b>22</b>						<b>227</b>
<b>Processing Timeframe - Days Development Applications</b>	37	20	20	24	56	33	13						29
<b>Application Fees</b>	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915						<b>\$46,189</b>

<b>2016 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	11	7	12	6	9	8	8	11	7	13	13	11	<b>116</b>
R-Codes Applications	0	1	0	1	4	0	4	7	3	4	7	1	<b>32</b>
Land Matters	2	8	2	7	4	16	9	13	9	7	1	2	<b>80</b>
Enforcement Matters	0	2	1	4	3	1	3	20	1	1	1	0	<b>37</b>
<b>Monthly total</b>	<b>13</b>	<b>18</b>	<b>15</b>	<b>18</b>	<b>20</b>	<b>25</b>	<b>24</b>	<b>51</b>	<b>20</b>	<b>27</b>	<b>22</b>	<b>14</b>	<b>267</b>
<b>Processing Timeframe - Days Development Applications</b>	36	9	16	36	55	20	21	21	22	10	12	25	<b>24</b>
<b>Application Fees</b>	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	<b>\$155,611</b>

<b>PLANNING SERVICES PROJECTS LIST</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>PROPORTION COMPLETE</b>
Local Planning Strategy – Considering Submissions And Finalising Strategy	RFF	Amended Part A Document Received	Finalise Local Planning Strategy and Present to Council In August.	85%
Transient Worker Accommodation Scheme Amendment	TBB	Planning Framework Finalised and Presented to Council	Action Council Resolution	95%
School Population Analysis and Forecasting	In-House/ Forecast Id	Report Presented to August Councillor Briefing Session		95%
Land Supply Pipeline	In-House	Information to be Presented to Economic Development Advisory Group Meeting on 30th July	Updated Information to be Presented to Economic Development Advisory Group in August	85%
Cossack Geotechnical Investigation	GHD	GHD Provided Findings Report to the City on the 19th July, 2017	Results of the Geotechnical Investigation to be Incorporated into the Coastal Hazard Mapping for Cossack	90%
Local Biodiversity Strategy	TBA	An Online Survey Has Been Initiated. Two Community Workshops will be Undertaken on the 9 <sup>th</sup> and 10 <sup>th</sup> August	Desktop Surveying Based on Community Consultation Results will be Undertaken in August, 2017. Natural Area Management Training to Begin in September, 2017	60%
City of Karratha Energy Efficiency Action Plan.	Perdaman Advanced Energy	The Draft Energy Efficiency Action Plan has been Presented to the Environment and Sustainability Advisory Group For Review	The Draft Plan will be Presented to Council as Part of the Environment and Sustainability Advisory Group Reporting Agenda at the September OCM, 2017	95%
Roebourne Built Heritage Feasibility Study	Hocking Heritage Studio. Baessler Construction.	A Final Draft Report, Including the Itemised Costing for Restoration, was Provided to the City on the 30 <sup>th</sup> June, 2017	The Final Draft Report will be Presented to Council at the August OCM, 2017	95%



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	PROPORTION COMPLETE
Karratha Revitalisation Strategy Stage 2	UDLA	Karratha Revitalisation Strategy Stage 2 Finalised	Stage 3 Implementation Planning	100%
Tambrey Neighbourhood Centre Structure Plan	TPG / Landcorp	Structure Plan Approved by WAPC	Pending Stage 1 Subdivision from Landcorp	100%
Scheme Amendment 42 – Rezoning Western Part of Bulgarra to ‘R40’	In-House	Amendment Sent To WAPC on 4 January 2017 for Final Approval and Consideration for Minister for Planning	Gazetted 14 July	100%
Scheme Amendment 43 – Rezoning Old Karratha High School Site to ‘Urban Development’	Veris / Landcorp	Approved by Minister for Planning and Published in Government Gazette	Gazetted 14 July	100%
Scheme Amendment 45 – Rezoning Comfort Inn to ‘Residential R60’ With Additional Use	TPG	Referred to EPA 9 June 2017	Public Consultation Concludes 23 <sup>rd</sup> August	35%
Scheme Amendment 46 – Scheme Conversion	In-House	Initiated by Council 26 June 2017 and Referred to EPA	Forward EPA Comments to WAPC when Received by the City	50%
Local Planning Policy DP22 – Advertising Signs	In-House	Initiated by Council 26 June 2017	Final Adoption at 21 August OCM	75%
Karratha Industrial Estate Audit	In-House	Direction Notices Sent to Property Owners with Non-Compliance in Cell 1	Issue Direction Notices to Non-Compliant Properties in Cell 2	17%
Gap Ridge Drainage Compliant Audit	In-House	Final Inspections Conducted	Direction Notices to be Sent to Non-Compliant Properties	50%
Mulataga Structure Plan	Roberts Day	Initiated contract. Consultant has prepared coastal setback line.	Consultant working to determine any changes that may be required in technical reports that support the Structure Plan. Consultant also working on establishment of the extent of Foreshore Reserve.	20%



**14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

**File No:** LE.288  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** July 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information.

Environmental Health Statistics														Environmental Health Statistics													
2017														2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	31	31	35	16	10	10	13							146	222	16	33	16	34	19	14	12	11	14	18	23	12
Lodging house inspection	0	0	0	11	2	14	7							34	28	0	2	0	4	6	9	0	0	0	0	5	2
Camping/caravan park inspection	0	0	0	1	0	1	0							2	9	0	0	0	0	0	2	2	0	2	0	2	1
Public building inspection	2	1	0	10	16	5	6							40	66	2	2	1	9	14	21	1	6	4	3	2	1
Swimming pool inspection	0	0	0	1	17	0	0							18	25	0	0	0	0	0	0	0	0	0	25	0	0
Hairdressers inspection	0	0	1	1	0	0	0							2	16	0	0	1	0	2	0	1	2	0	1	7	2
Beauty therapy/skin penetration inspection	0	1	2	0	2	0	0							5	26	0	0	1	0	2	0	5	1	1	2	9	5
Septic tank inspections	0	0	0	0	0	0	0							0	2	0	0	0	1	0	0	0	1	0	0	0	0
Closed premises	4	2	4	4	0	0	2							16	38	4	4	1	1	1	2	2	4	3	1	10	5
<b>Monthly total</b>	<b>37</b>	<b>35</b>	<b>42</b>	<b>44</b>	<b>47</b>	<b>30</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>263</b>	<b>432</b>	<b>22</b>	<b>41</b>	<b>20</b>	<b>49</b>	<b>44</b>	<b>48</b>	<b>23</b>	<b>25</b>	<b>24</b>	<b>50</b>	<b>58</b>	<b>28</b>
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	1	0	0	1	3	1	1							7	17	0	1	1	3	1	0	3	1	2	1	4	0
Building & Accommodation	2	4	1	2	3	4	4							20	17	0	3	0	2	2	4	5	0	1	0	0	0
Effluent & Water Pollution	0	0	1	2	0	0	0							3	8	0	1	2	1	0	1	0	0	0	0	2	1
Food Safety	1	1	0	0	2	1	2							7	16	1	4	0	1	1	6	0	1	0	0	2	0
Noise Pollution	5	4	1	2	1	2	6							21	26	0	0	1	3	3	4	4	2	1	2	3	3
Nuisance	3	3	4	2	1	2	4							19	10	2	1	3	0	0	1	0	0	0	1	0	2
Pest Control	0	9	10	5	9	1	2							36	19	0	3	1	0	2	0	3	2	0	2	0	6
Refuse & Litter	2	1	4	2	0	0	1							10	9	0	3	1	1	1	0	0	1	1	0	1	0
Skin Penetration	0	4	0	2	3	0	0							9	3	0	1	0	0	1	0	0	0	0	0	1	0
Stallholders & Traders	2	3	2	3	5	0	0							15	3	0	1	0	0	1	0	0	1	0	0	0	0
Other	0	0	0	0	0	0	0							0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>16</b>	<b>29</b>	<b>23</b>	<b>21</b>	<b>27</b>	<b>11</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>147</b>	<b>128</b>	<b>3</b>	<b>18</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>16</b>	<b>15</b>	<b>8</b>	<b>5</b>	<b>6</b>	<b>13</b>	<b>12</b>
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	2	17	9	7	7	0							42	6	0	1	3	1	0	1	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0	0	2	0	2	0	0							4	1	0	0	0	0	1	0	0	0	0	0	0	0
Salmonellosis	2	3	6	3	10	2	2							28	23	5	1	3	3	2	2	3	0	1	0	1	2
Campylobacteriosis	1	1	1	2	2	2	1							10	20	1	3	3	3	1	1	1	0	1	4	2	0
Cryptosporidiosis	2	0	0	0	1	0	0							3	3	1	0	2	0	0	0	0	0	0	0	0	0
Other	0	0	1	4	9	0	2							16	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>5</b>	<b>6</b>	<b>27</b>	<b>18</b>	<b>31</b>	<b>11</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>103</b>	<b>53</b>	<b>7</b>	<b>5</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>2</b>
<b>Other health</b>														<b>Other health</b>													
Assess development applications	5	4	4	0	3	6	4							26	71	6	9	7	7	9	3	10	2	7	5	2	4
Assess building applications	2	0	0	1	0	0	0							3	7	0	0	1	1	0	0	0	0	0	1	1	3
Respond to swimming pool positive detections	2	2	6	2	2	0	0							14	26	1	4	0	1	5	3	1	0	1	2	1	7
Healthy dog day	0	0	1	0	1	0	0							2	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	2	2	2	1							13	25	2	2	3	2	2	2	2	2	2	2	2	2
<b>Monthly total</b>	<b>11</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>58</b>	<b>133</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>11</b>	<b>17</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>7</b>	<b>16</b>

**14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS – JULY 2017**

**File No:** LE.245  
**Responsible Officer:** Director Development Services  
**Author Name:** Manager Regulatory Services  
**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Council of Ranger matters / Action request statistics update since the last Council Meeting as follows:

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	26	4	0	30
Abandoned vehicles	6	6	7	19
Animal (dogs/other)	41	67	26	134
Cats	10	14	8	32
Camping	3	11	5	19
Cyclone	1	0	0	1
Litter	15	13	11	39
Parking	165	33	6	204
Off Road Vehicles	2	20	5	27
Unightly Properties	2	2	0	4
Total Action requests	271	170	68	509

Please note that fire action requests which were included in this table previously have been included to a separate table as per below:

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	July 2017
Illegal burns investigated	2
Number of FCO Managed Scrub Fires	3
FCO Hours spent at fires	4
Cyclone/Bushfire Notices Served	1
Fireworks Permits issued	0
Permits to Burn Issued	2

There were 72 Insight calls received for the month of July of which 52 were R1 codes which required an immediate response.

One three dog application received from Tyson Nicholas from 18 Hibiscus Place, Wickham. The application is pending.

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<b>Rangers Statistics 2017</b>													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Inspections/reinspections/audits</b>													
Activities on City Properties	20	20	9	7	5	10	30						101
Abandoned vehicles	30	29	12	34	35	20	19						179
Animal (dogs/etc)	114	165	104	144	149	145	134						955
Cats	37	30	24	22	31	41	32						217
Camping	0	9	3	5	6	17	19						59
Cyclone	1	0	2	0	1	3	1						8
Fire	5	3	0	7	5	9	3						32
Litter	41	94	21	32	32	56	39						315
Parking	122	186	93	121	150	201	204						1077
Off Road Vehicles	31	32	14	14	18	32	27						168
Unshightly Properties	31	32	211	25	17	36	4						356
<b>Monthly total</b>	<b>432</b>	<b>600</b>	<b>493</b>	<b>411</b>	<b>449</b>	<b>570</b>	<b>512</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3467</b>
<b>Infringements Issued</b>													
Bushfire	15	1	0	0	3	5	1						25
Activities on City Properties	0	0	0	0	0	0	0						0
Animal Environment & Nuisance	13	9	2	8	0	4	10						46
Animal (dogs/cats/etc)	9	14	16	9	17	21	7						93
Camping	0	0	0	0	0	0	0						0
Litter	3	2	2	2	4	7	8						28
Parking	39	64	50	36	51	60	52						352
<b>Monthly total</b>	<b>79</b>	<b>90</b>	<b>70</b>	<b>55</b>	<b>75</b>	<b>97</b>	<b>78</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>544</b>
<b>Infringements</b>													
Value of Infringements Paid	11,425	13452	14153	10326	13421	11791	8,833						83400.7
Infringements withdrawn	32	12	3	1	7	0	1						56
<b>Impounded Dogs</b>													
Central	12	17	6	7	17	10	8						77
East	7	38	12	25	5	11	7						105
West	17	20	19	17	26	12	13						124
<b>Monthly total</b>	<b>36</b>	<b>75</b>	<b>37</b>	<b>49</b>	<b>48</b>	<b>33</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>306</b>
Released to Owner	8	20	17	20	26	17	10						118
Rehomed to SAFE	13	23	13	18	3	6	7						83
Euthanised by Ranger	10	22	2	4	4	0	0						42
Euthanised by Vet	1	1	1	7	5	4	2						21
<b>Monthly total</b>	<b>32</b>	<b>66</b>	<b>33</b>	<b>49</b>	<b>38</b>	<b>27</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>264</b>
<b>Impounded Cats</b>													
Central	8	9	9	3	3	13	7						52
East	5	14	1	17	20	6	14						77
West	3	2	3	1	4	7	5						25
<b>Monthly total</b>	<b>16</b>	<b>25</b>	<b>13</b>	<b>21</b>	<b>27</b>	<b>26</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154</b>
Released to Owner	3	15	0	0	0	1	0						19
Rehomed to SAFE	6	4	3	6	21	6	2						48
Euthanised by Vet	6	6	9	15	5	19	20						80
Euthanised by Ranger	1	0	0	0	1	0	0						2
<b>Monthly total</b>	<b>16</b>	<b>25</b>	<b>12</b>	<b>21</b>	<b>27</b>	<b>26</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>149</b>

<b>Ranger Statistics 2016</b>													
2016 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>													
180	6	12	29	16	8	23	22	19	11	23	9	2	
581	24	68	89	47	46	54	75	51	50	19	41	17	
1667	105	82	109	108	174	209	209	155	148	144	128	96	
330	43	28	15	28	37	32	25	25	20	26	21	30	
124	10	11	13	9	10	15	22	19	5	2	8	0	
65	0	7	4	2	2	1	2	1	5	9	15	17	
202	1	9	3	5	6	7	5	2	2	59	92	11	
670	59	86	65	78	67	56	44	49	63	27	41	35	
1892	39	92	157	192	109	151	206	226	167	189	243	121	
385	28	45	24	52	58	40	39	19	23	23	28	6	
<b>Not recorded</b>													
6096	315	440	508	537	517	588	649	566	494	521	626	335	
<b>Infringements Issued</b>													
54	0	2	2	1	2	2	0	2	1	0	0	42	
1	0	1	0	0	0	0	0	0	0	0	0	0	
53	3	0	19	1	3	1	5	7	5	1	2	6	
214	12	7	19	9	28	30	31	15	21	21	9	12	
4	0	0	0	0	0	1	1	0	0	1	1	0	
21	2	1	3	1	4	0	3	1	2	2	0	2	
712	12	30	59	78	62	49	45	76	65	71	115	50	
1059	29	41	102	90	99	83	85	101	94	96	127	112	
<b>Infringements</b>													
125,443	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571	11452	
86	1	0	5	6	4	11	4	6	5	6	9	29	
<b>Impounded Dogs</b>													
111	14	8	4	8	14	12	13	11	6	6	9	6	
138	5	0	8	11	17	12	13	12	7	29	11	13	
172	9	11	15	13	18	22	18	14	10	20	8	14	
421	28	19	27	32	49	46	44	37	23	55	28	33	
172	9	10	11	20	17	23	22	10	10	21	8	11	
114	9	2	3	7	10	13	4	4	9	33	8	12	
35	2	1	3	3	14	0	7	1	0	0	0	4	
21	1	1	0	0	2	1	1	8	2	0	3	2	
342	21	14	17	30	43	37	34	23	21	54	19	29	
<b>Impounded Cats</b>													
52	4	6	0	10	12	3	1	3	2	4	0	7	
81	3	0	6	23	15	6	4	3	3	1	1	16	
62	10	8	1	6	5	10	3	1	3	6	4	5	
195	17	14	7	39	32	19	8	7	8	11	5	28	
6	0	1	0	0	2	2	0	1	0	0	0	0	
37	6	4	1	1	2	0	1	2	3	1	1	15	
118	11	8	6	29	23	12	0	1	4	10	1	13	
32	2	1	0	7	5	5	6	3	1	0	2	0	
193	19	14	7	37	32	19	7	7	8	11	4	28	

## 14.7 ECONOMIC DEVELOPMENT UPDATE

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>2 August 2017</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Minutes from July 2017 TAG meeting 2. Minutes from June 2017 EDAG meeting</b>

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### **PURPOSE**

To inform Council of economic development activities in the month of July.

### **BACKGROUND**

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

### **CURRENT ACTIVITIES**

#### **Tourism Advisory Group**

The Tourism Advisory Group met in July and discussed the priority projects in more detail to provide input to clarify the deliverables and the next steps being undertaken by Officers in order to progress the priority projects. The Group has recommended to engage a consultant to provide recommendations to improve tourism signage in the City.

#### **Small Business Advisory Group**

The Small Business Advisory Group met and discussed a range of small business matters including priority actions, tender process requirements, small business grants and signage.

#### **RV Friendly**

Officers are progressing with the design and installation of signage to improve the experience for caravan and RV drivers when locating appropriate parking in the City.

#### **Roebourne Heritage Survey**

The final draft of the Roebourne Built Heritage Feasibility Study has been received. The findings of the study will be used to determine options for the City's potential involvement in the future management of the Roebourne Heritage Precinct.

#### **Homemaker Centre**

The City has entered an agreement with LandCorp to undertake a detailed feasibility study for the Homemakers Centre. City Officers participated in the evaluation of submissions to appoint an agent who will be responsible for engaging potential occupants and developers for the Homemaker Centre. LandCorp are undertaking due diligence prior to appointing the agent.

#### **Hotel**

City Staff are in discussions with developers regarding possible scenarios and arrangements to encourage the development of a hotel in the City centre.

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**Warlu Way Signage**

Officers have discussed the Warlu Way reinvigoration project with the PRC and are providing input into sign design and content as part of this project.

**Pilbara Entry Statement Signs**

The design of the 'Welcome to the Pilbara' entry statements has been agreed to with the PRC and PDC.

**Airport Signage**

Officers met with Airport Management to identify potential opportunities for tourism advertising / welcome statements in the airport terminal.

**Pilbara University Campus**

City Officers attended a meeting in Karratha in July with key stakeholders to discuss the Federal funding opportunity.

**Karratha Visitors Centre**

Officers attended the KVC Board Meeting in July and at a subsequent meeting to provide feedback to the KVC Manager from the Tourism Advisory Group. Officers are working with the KVC on tourism promotion at the Airport. Signage at the RVC and Roebourne information bay are being reviewed.

**Regional Events**

Officers met with CEO of Nintirri Centre to discuss opportunities for complimentary events to leverage off the Karijini Experience. A meeting is being scheduled with other local governments in the region to ensure a cohesive approach to maximise the benefit to the region.

**New Pilbara Conference.**

Officers are working on developing promotional material to distribute from the City of Karratha booth at the New Pilbara Conference in August.

**Edible Oyster**

City Staff met with representatives from Maxima Opportunity regarding the research and development into the edible oyster aquaculture. The project steering committee has been established and will meet in August to initiate the project.

**Town of Port Hedland / City of Karratha Sign Project**

Officers have been in contact with Town of Port Hedland Officers to discuss changing the scope of this project to better align to other signage initiatives in the region. Officers have agreed to investigate installing signs on the highway, rather than at the Peewah Rest Stop, to ensure a cohesive approach to signage and derive maximum benefit from this project.

**14.8 SAFER COMMUNITIES PARTNERSHIP ANNUAL REPORT 2016 – 2017  
INCLUDING QUARTER APRIL TO JUNE 2017**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>2 August 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>SCP Annual Report 2016-2017 incorporating Quarter April to June 2017</b>

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**PURPOSE**

To provide an overview of outcomes of programs and initiatives undertaken by the Safer Communities Partnership during 2016 - 2017, and including the quarterly report for the April to June 2017 quarter.

**BACKGROUND**

The Safer Communities Partnership Program is guided by the Safer Communities Partnership Strategic Plan 2015 – 2018 and the City of Karratha Strategic Community Plan 2016 – 2026. Quarterly reporting is required. This report provides a review of the 2016-2017 year, the progress and performance of projects and outcomes delivered and includes the most recent quarterly report.

**CONCLUSION**

The Safer Communities Partnership Annual Report 2016-2017 was tabled at the 8 August 2017 meeting, for information of all Steering Group members.



**14.9 COMMUNITY SERVICES UPDATE JULY 2017**

**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 31 July 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

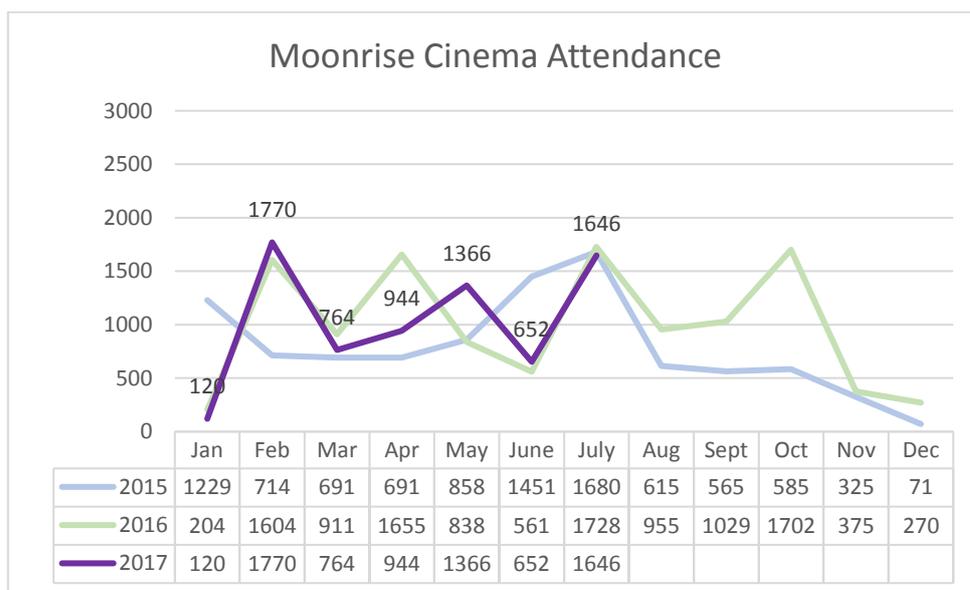
**PURPOSE**

To provide Council an update on July activities for Community Services.

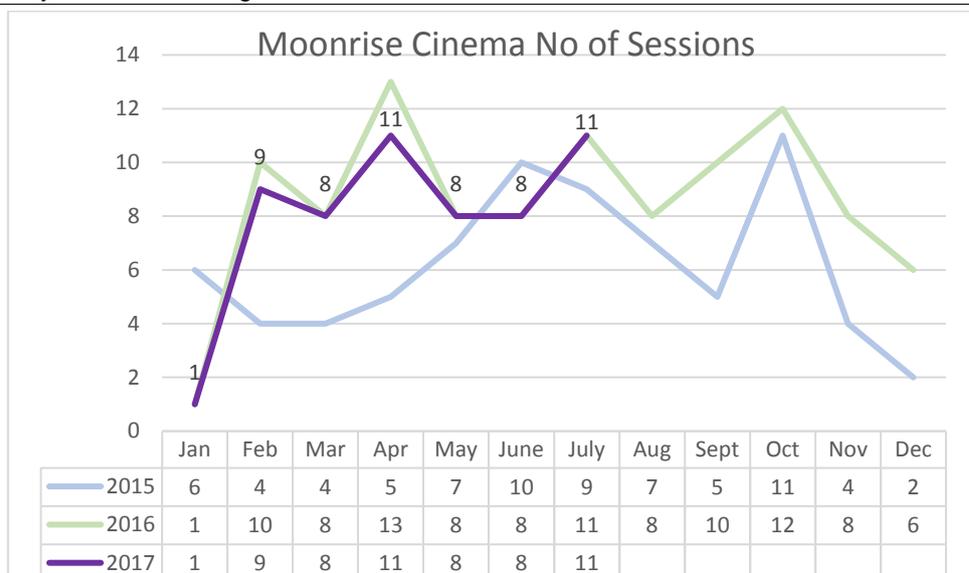
**1. COMMUNITY SERVICES**

**1.1 ARTS & CULTURE**

**a) Moonrise Cinema**



Increase in figures due to school holidays



**b) Civic Events**

**Citizenship Ceremony**

- 14 July 2017, 4-5pm, Main Function Room, Karratha Leisureplex
- 80 guests attended
- Director Community Services, Mark Casserly MC'd the event

What worked

- 'Australiana' themed catering by Bush Lolly Café worked well
- Venue worked well, fit for purpose

What didn't work

- Successful event, all worked well with no negative feedback received

Improvement opportunities

- Review layout of stage and room
- Allow for more food per person, increase catering budget allocation
- Should budget allow, look to use fresh flowers to frame the stage area including a floral arrangement to be featured behind the Queen
- Imagery of Karratha to be displayed on the screen as guests arrive
- Relocate registration table further from doorway entrance to avoid guests queuing out entry
- Review style of microphone to be used

**NAIDOC Community Concert 2017**

- Sunday 9 July 2017, 12-5pm, approximately 1,500 attendees
- Event held on Roebourne High School Oval
- Line up featured Shellie Morris and Band, Gawurra and MC Dobby
- Mix of interstate and local performers
- "Love Where You Live" market stalls coordinated by Community Engagement team

What worked

- Patrick Churnside's cultural performance
- Sean Choolburra as MC
- Using the same format and layout as for 2016
- Kids games and activities - free
- Free entry
- Seniors/Elders seating, tables and shade
- Opening toilets in the Pavilion

- Having sponsor offer free sausage sizzle
- Food vendors – Range of offering and trading until end of event
- Performers – variety and quality

#### What didn't work

- Getting sponsor speeches translated (too long)
- Bumping out with large amounts of children milling about (security was required to stay longer than contracted for safety of the children and staging/production contractor)
- Balloons – it was too windy
- Stall holders trying to sneak away before end of event

#### Improvement opportunities

- Have fencing return along the sides of the stage so the audience can't see performers waiting to go on stage
- Look at holding event on the Saturday to reduce fees for delivery of equipment (this could be spent elsewhere)
- Purchase higher quality merchandise / more freebies
- Liaise with youth services and neighboring shires to share facilitators and performers (use in school holiday programs) to reduce costs.
- Engage basketball or sports personality to run unstructured workshops with the kids on the basketball courts, into the evening while bumping out of stage
- VMB for event "slow down event ahead"
- Signing tent for performers to go to after performance for autographs
- Have healthier food options, bush tucker
- Have more seating available
- Finish event one hour earlier

### **Senior's Art Workshop**

- 14 June 2017, 10am – 12pm, 16 guests attended
- Workshop facilitated by A Pom Pom A Day
- Event held in Multipurpose Room Two at Dampier Hub

#### What worked

- Dampier Hub Multipurpose Room Two worked well as the venue
- Morning tea was provided by local Dampier caterer Hullabaloo Café and offered a great selection of items
- Watercolours presented an easy medium for beginners
- Workshop facilitator did a great job with a very positive feedback received overall

#### What didn't work

- Successful event, all worked well with no negative feedback received

#### Improvement opportunities

- Perhaps consider offering a three-hour session to allow more time for the participants to develop their skills and enjoy the morning tea that was supplied
- Continue to offer these workshops across different local venues and provide a bus service or subsidy to a local group to coordinate transportation for the seniors (eg the Karratha Autumn Club)
- Continue to promote the events through emails to Seniors on our contacts database, local organisations and support groups

**c) Arts and Culture Program  
Melbourne International Comedy Festival**

- Events held 17 and 18 June 2017
- 1,035 tickets sold out of 1,500
- Outdoor courts, Karratha Leisureplex
- Wrapped Creations managed the event
- Mad Hatters band opened the event each night
- Comedian performance provided by Melbourne International Comedy Festival Roadshow

**What worked well**

- Venue worked well to create an ambient mood for the event
- Marketing campaign worked well to promote the event
- Wrapped Creations provided an excellent service managing the event (2016 and 2017 contract)

**What didn't work**

- Quality of comedians on offer was not as good as previous years
- Low ticket sales due to unknown comedians on offer

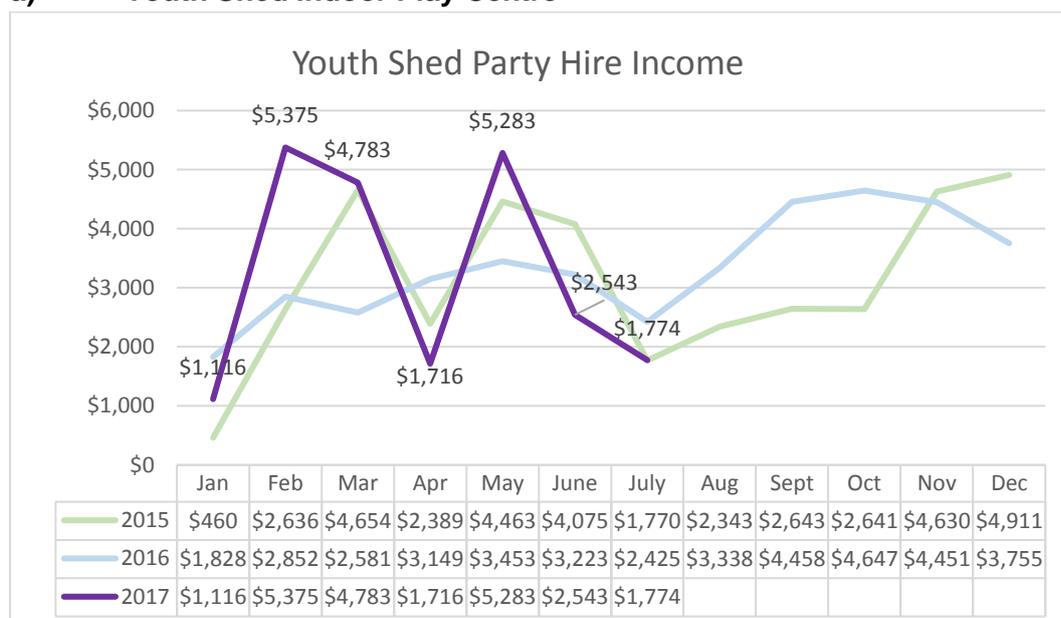
**Improvement Opportunities**

- Discuss with Melbourne International Comedy Festival Roadshow that the quality of comedians needs to be higher

**1.2 YOUTH SERVICES**

- 110 youth engaged in the 'Our Language Matters' hip-hop music program during the second week of the July school holidays (funded by Rio Tinto and Woodside NWSP).
- The program, aimed at celebrating and recognising culture, aligned with NAIDOC Week 2017 and engaged 70% Indigenous youth.
- Youth created a hip-hop song titled KULCHA (Keeping a United Love for Culture Helps us All) and were the stars of a music film clip and documentary. Lyrics and filming by young people. These tangible results will be launched to the public in August 2017.

**a) Youth Shed Indoor Play Centre**



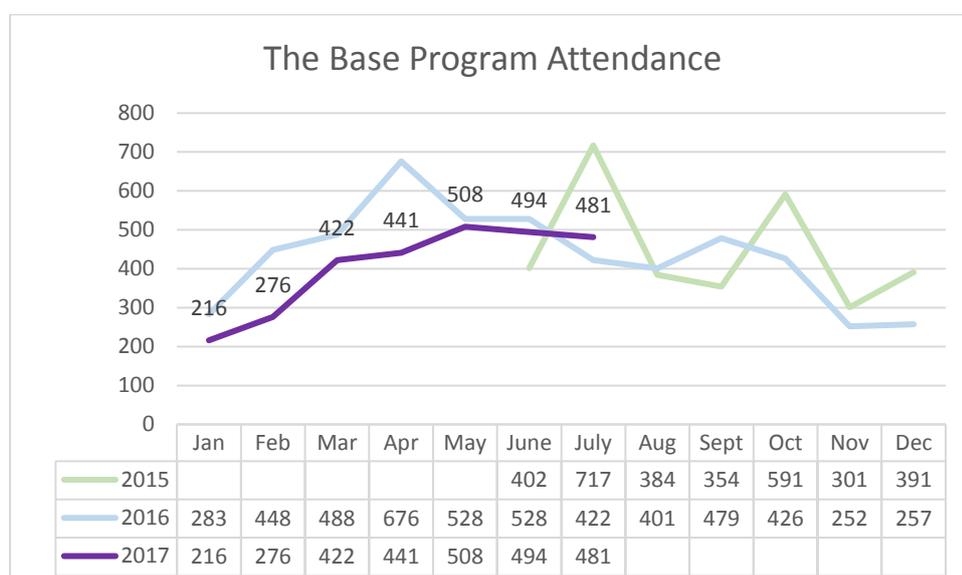
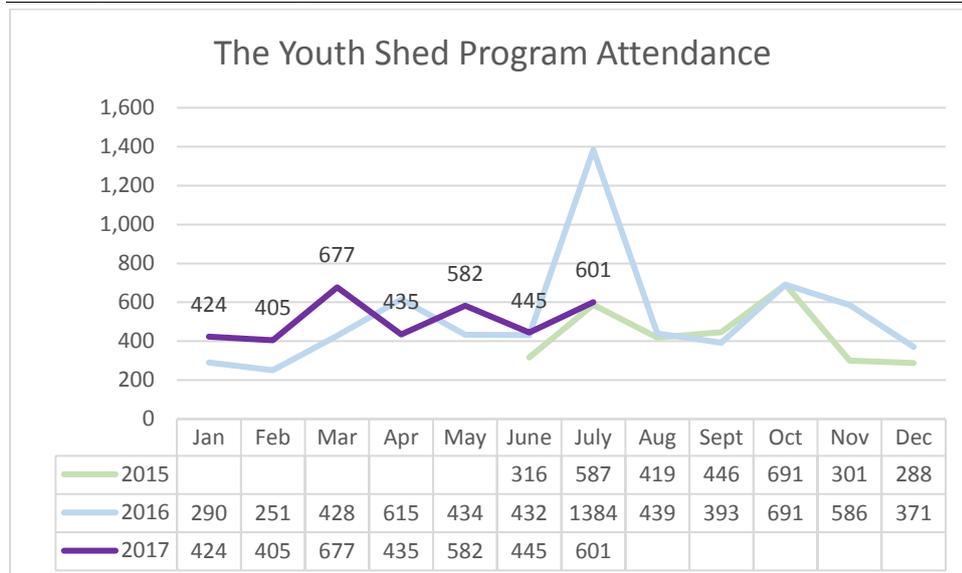
Less parties due to school holidays and laser tag event bookings for July. Took the place of private party bookings.



Increase in sales due to increase in patrons/admissions during school holiday period, particularly due to Bouncy Castle



Increase due to July school holidays. Bouncy Castle was hired during week 1 of July school holidays which attracted more patrons and was promoted on C of K Facebook page.



July attendance figures include school holiday programming for The Youth Shed and The Base, offered Monday-Friday during the school holidays.

### 1.3 LIBRARY & CHILDRENS SERVICES

#### Local History

The local history collection of images are now available for the public online. Over 200 images are available for viewing on the library catalogue. This is an ongoing project.

- Monday Memories are successful on the City of Karratha Facebook page. Some stats from the past few Monday Memories:
- Roebourne Races ladies = 2711 reach; 0 shares
- Meryl’s Frock Shop = 13,025 reach; 13 shares
- Roebourne races crowd = 5,200 reach; 1 share
- Chirrata Station = 8,104 reach; 17 shares
- Hamersley Iron Office = 4,694 reach; 1 share

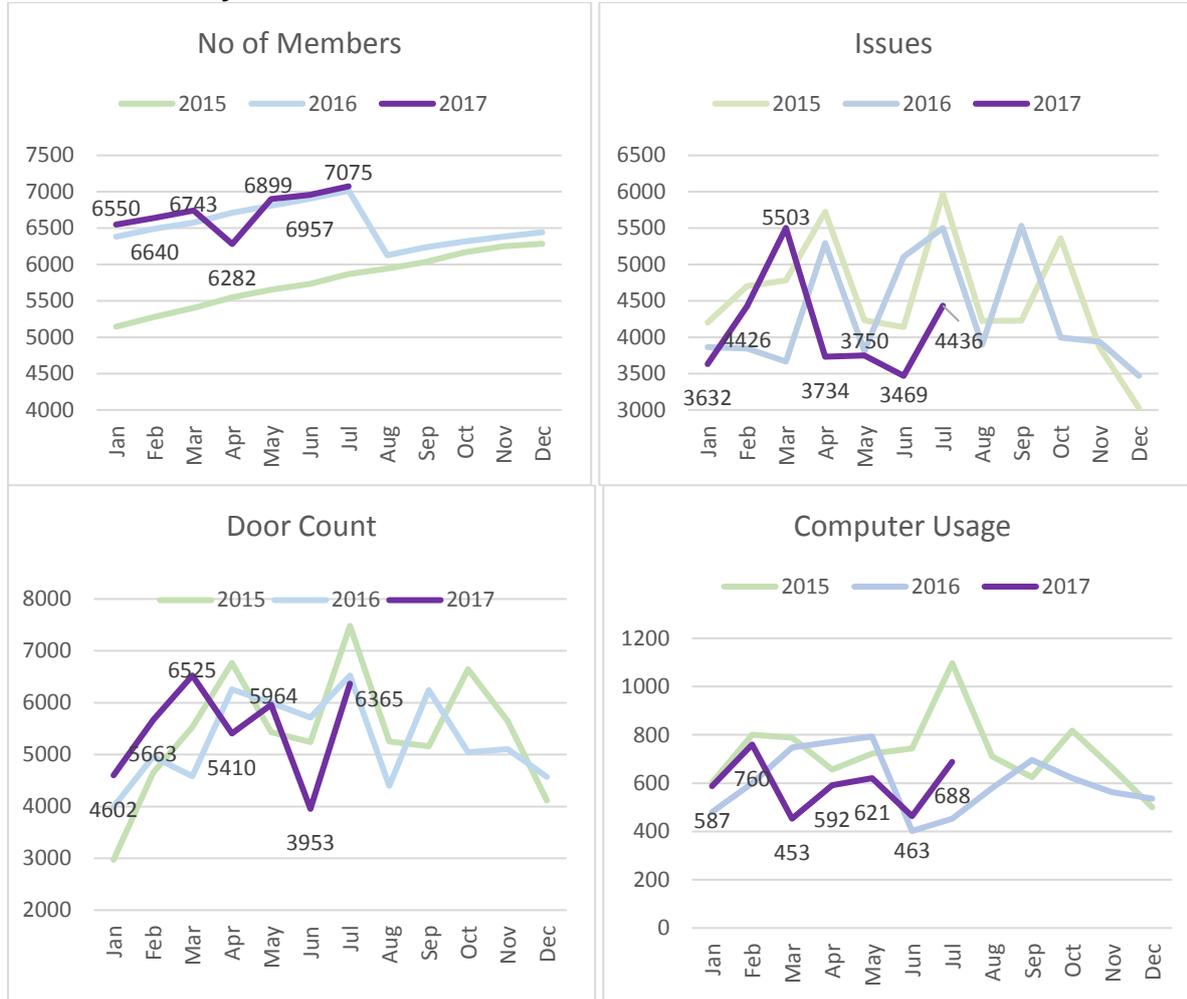
#### School Holiday Activities

The July school holidays at each library included NAIDOC celebrations in the form of dot painting activities, Coder Dojo, Tech Help sessions, Take Gran to the Library Day and the Harry Potter event. A total of 178 participants were recorded across all the libraries.

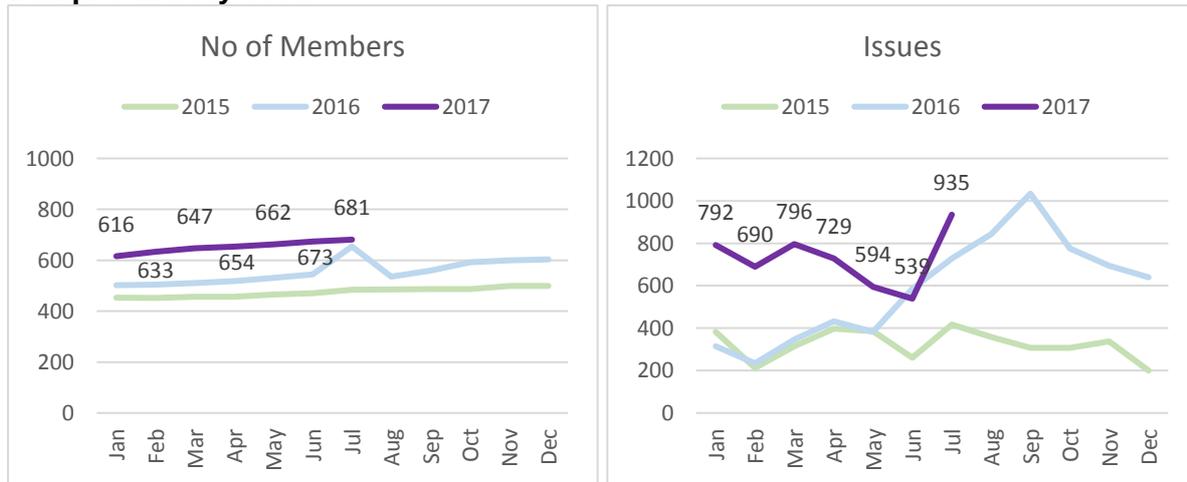
**Story/Rhyme Time**

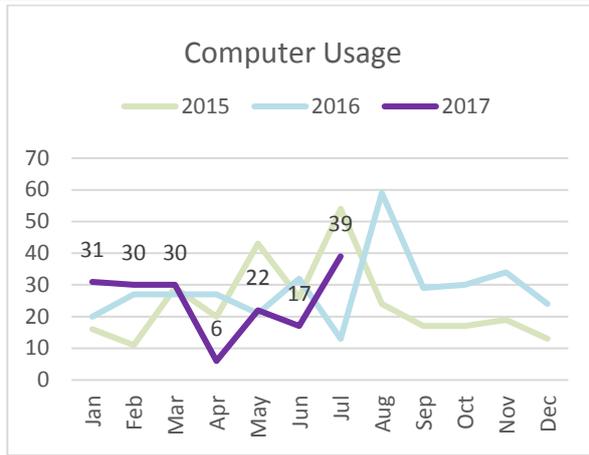
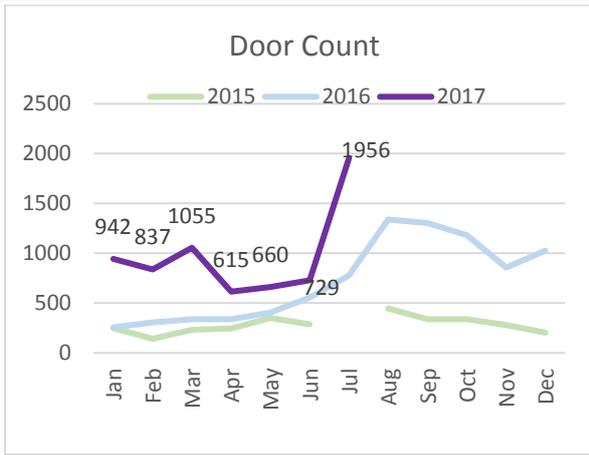
Story and Rhyme time continue to be all time favourite with library patrons with a record number of 808 attendees participating in the program across all libraries.

**Karratha Library Stats**

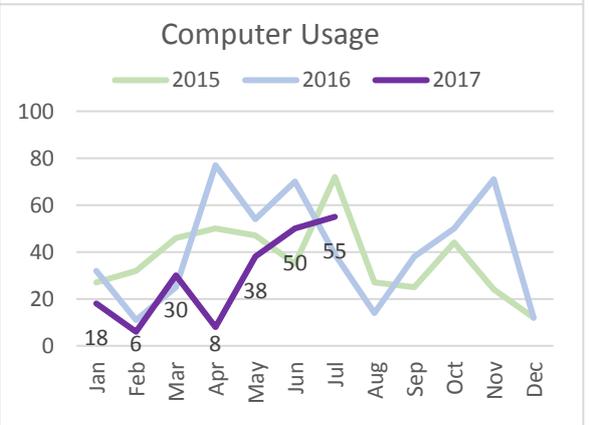
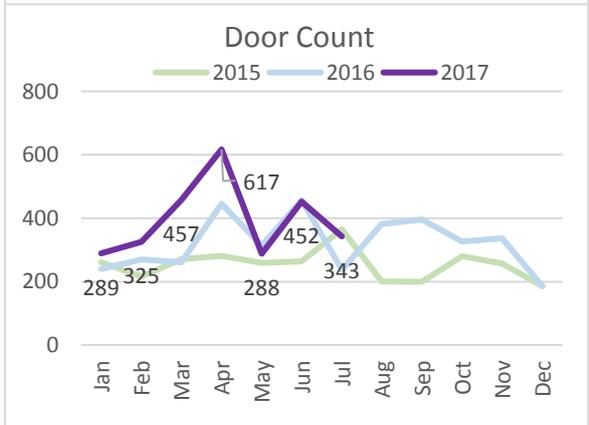
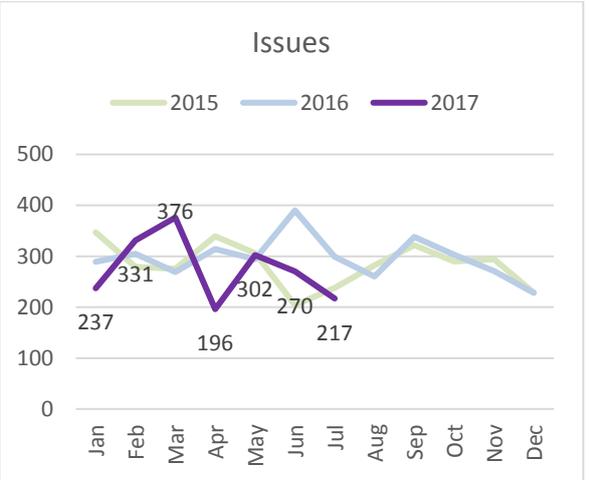
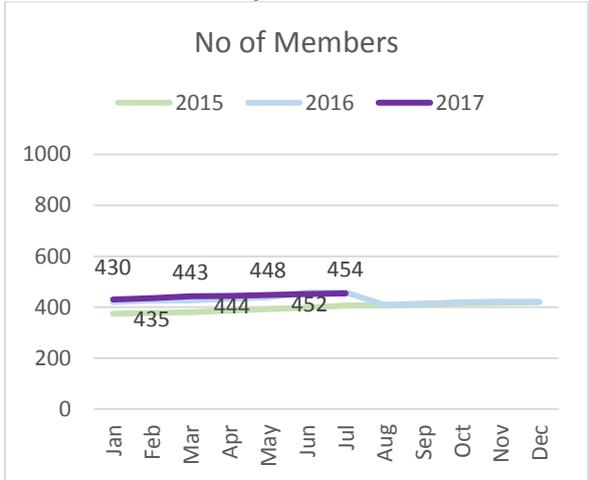


**Dampier Library Stats**

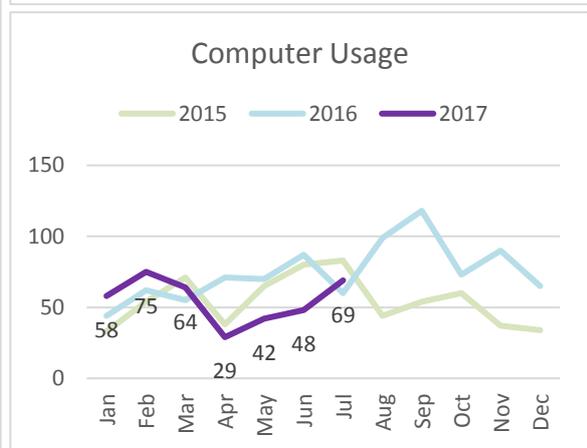
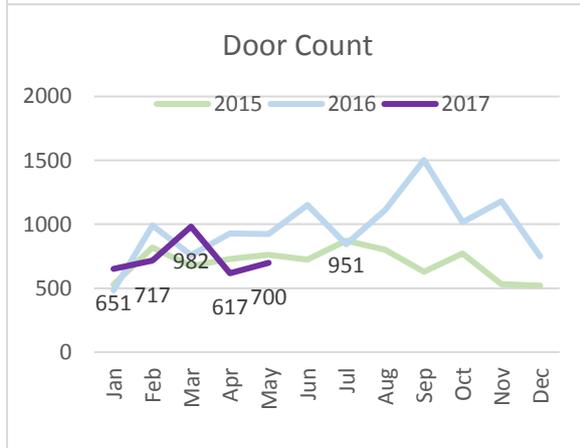
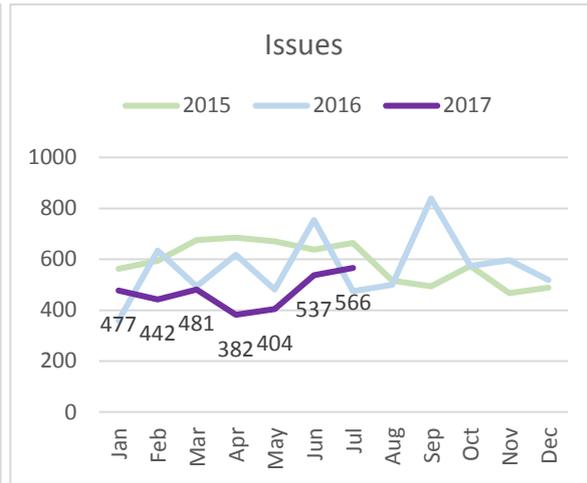
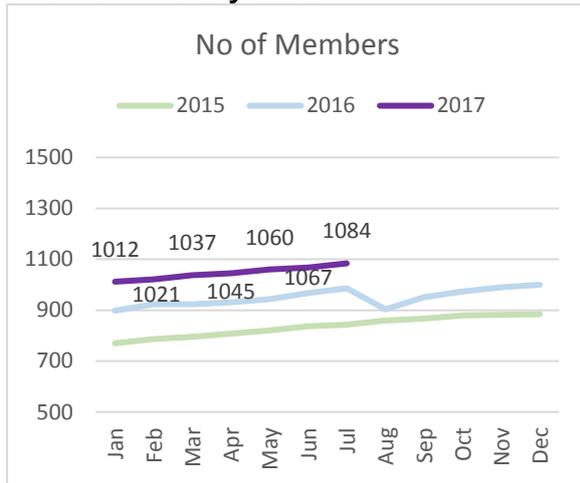




**Roebourne Library Stats**



**Wickham Library Stats**



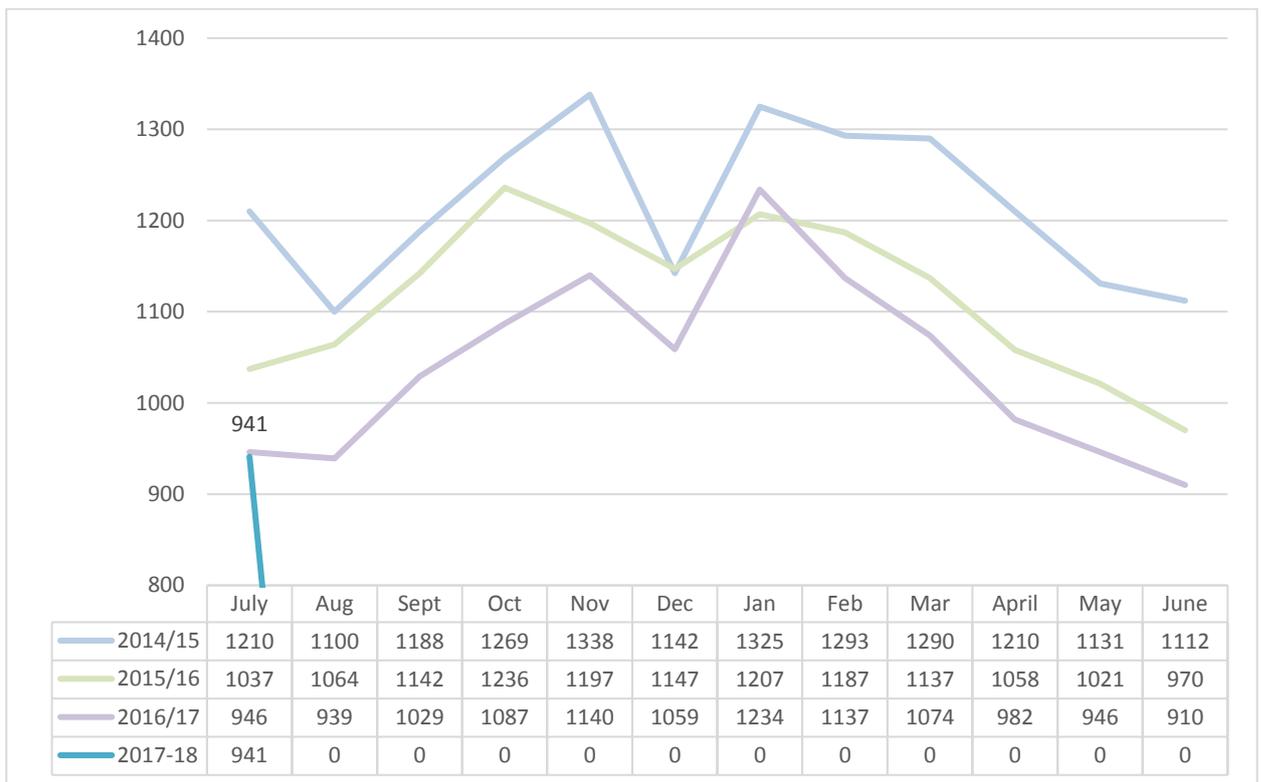
**RECREATION FACILITIES**

**a) Leisureplex Membership YTD Activity update –Pool closed due to the maintenance issues**

	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Jul 2016
<b>CURRENT MEMBERS</b>	861	927	1,028	1,084	802	1,152	1,061	998	894	846	794	841	873
<b>SUSPENDED MEMBERS</b>	78	102	59	56	257	82	76	76	88	100	116	100	73
<b>TOTAL MEMBERS</b>	939	1,029	1,087	1,140	1,059	1,234	1,137	1,074	982	946	910	941	946
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,981	1,972	2,599	2,818	2,061	1,896	2,553	2,274	1,615	1,817	1,355	1,312	1,512
<b>GYM MEMBER</b>	1,262	1,128	1,147	1,234	962	1,086	1,309	1,099	1,149	1,374	1,164	1,160	1,149
<b>POOL MEMBER</b>	410	941	1,936	2,304	1,518	2,384	1,895	1,497	732	525	187	361	268
<b>GROUP FITNESS MEMBER</b>	584	575	554	648	325	325	522	718	490	841	834	936	527
<b>24 HOUR MEMBER</b>	2,443	2,467	2,258	3,253	2,536	3,079	2,485	2,652	2,082	2,224	1,824	1,766	2,185
<b>TOTAL MEMBER VISITS</b>	<b>6,680</b>	<b>7,083</b>	<b>8,494</b>	<b>10,257</b>	<b>7,402</b>	<b>8,770</b>	<b>8,764</b>	<b>8,240</b>	<b>6,068</b>	<b>6781</b>	<b>5,364</b>	<b>5,555</b>	<b>5,641</b>
<b>TREND</b>	<b>-1%</b>	<b>6%</b>	<b>20%</b>	<b>21%</b>	<b>-28%</b>	<b>18%</b>	<b>0%</b>	<b>-6%</b>	<b>-26%</b>	<b>12%</b>	<b>-21%</b>	<b>2%</b>	<b>4%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>7.8</b>	<b>7.6</b>	<b>8.3</b>	<b>9.5</b>	<b>9.2</b>	<b>7.6</b>	<b>8.3</b>	<b>8.3</b>	<b>6.8</b>	<b>8.0</b>	<b>6.8</b>	<b>6.6</b>	<b>6.5</b>

	TOTAL17/18 Fin Year	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Jul 2016
<b>AQUATIC</b>	2,592	3,364	7,461	15,895	17,851	11,274	11,037	13,664	12,558	6,440	4,085	2,104	2,592	2,465
<b>GYM</b>	3,960	4,876	4,837	5,005	6,233	4,808	5,496	5,459	5,300	4,379	4,924	4,039	3,960	4,374
<b>PERSONAL TRAINING</b>	220	305	241	325	482	257	263	327	356	233	324	260	220	245
<b>GROUP FITNESS</b>	1,926	2,492	1,908	2,208	2,444	1,357	1,418	2,371	2,176	1,515	2,233	2,036	1,926	1,677
<b>CRECHE</b>	854	1,277	1,124	1,370	1,623	810	867	1,307	1,551	814	1,117	973	854	1,143
<b>MINI GOLF</b>	473	166	249	566	286	490	628	188	261	410	184	235	473	740
<b>HOLIDAY PROGRAM</b>	326	0	554	111	0	294	359	0	0	784	0	408	326	514
<b>TOTAL RECORDABLE VISITS</b>	<b>10,351</b>	<b>12,479</b>	<b>16,188</b>	<b>25,479</b>	<b>28,919</b>	<b>19,289</b>	<b>20,068</b>	<b>23,315</b>	<b>22,202</b>	<b>14,534</b>	<b>12,884</b>	<b>10,054</b>	<b>10,351</b>	<b>11,158</b>
<b>OTHER VISITS</b>	16,458	21,869	22,960	28,464	36,742	16,246	9,555	29,842	36,080	16,890	24,348	27,042	16,458	16,551
<b>TOTAL VISITS</b>	<b>26,809</b>	<b>34,348</b>	<b>39,148</b>	<b>53,943</b>	<b>65,661</b>	<b>35,535</b>	<b>29,623</b>	<b>53,157</b>	<b>58,282</b>	<b>31,424</b>	<b>37,232</b>	<b>37,096</b>	<b>26,809</b>	<b>27,709</b>
<b>GROUP FITNESS AV / CLASS</b>		12.78	11.16	12.55	12.93	11.4	12.22	15.1	12.5	9.65	11.23	11.44	11.96	11.11
<b>Swim school participants</b>		237	237	662	662	662	680	680	680	680	0	0	234	237

**MEMBERSHIP NUMBERS – LEISUREPLEX**

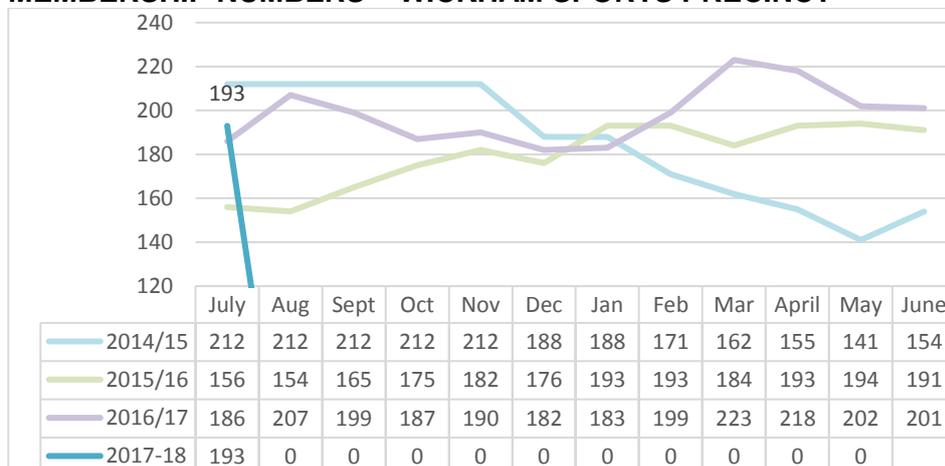


Membership numbers at Leisureplex continue to be lower than previous years.

**WICKHAM SPORTING PRECINCT**

	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Jul 2016
<b>Total Members</b>	207	199	187	190	182	183	199	223	218	202	201	193	186
<b>Pool Attendance</b>	219	3,035	1,918	1,264	1,322	1,890	1,393	3,716	783	344	108	203	121
<b>Group Fitness Average/ Class</b>	10.1	9.8	9.1	7.9	7.1	12.3	12.0	10.3	9.1	10.1	10.3	10.6	9.6
<b>Group Fitness Classes</b>	51	42	39	38	22	33	34	39	37	51	48	41	55
<b>Group Fitness Total Participants</b>	519	413	358	302	158	383	409	401	345	516	412	438	528
<b>Gym Attendance</b>	893	869	715	760	673	800	1,255	764	800	777	716	782	639
<b>Rec Programs</b>	56	172	246	61	22	125	0	47	140	18	0	150	393
<b>Play Program</b>	246	253	246	235	167	193	186	165	160	242	194	275	292

**MEMBERSHIP NUMBERS – WICKHAM SPORTS PRECINCT**

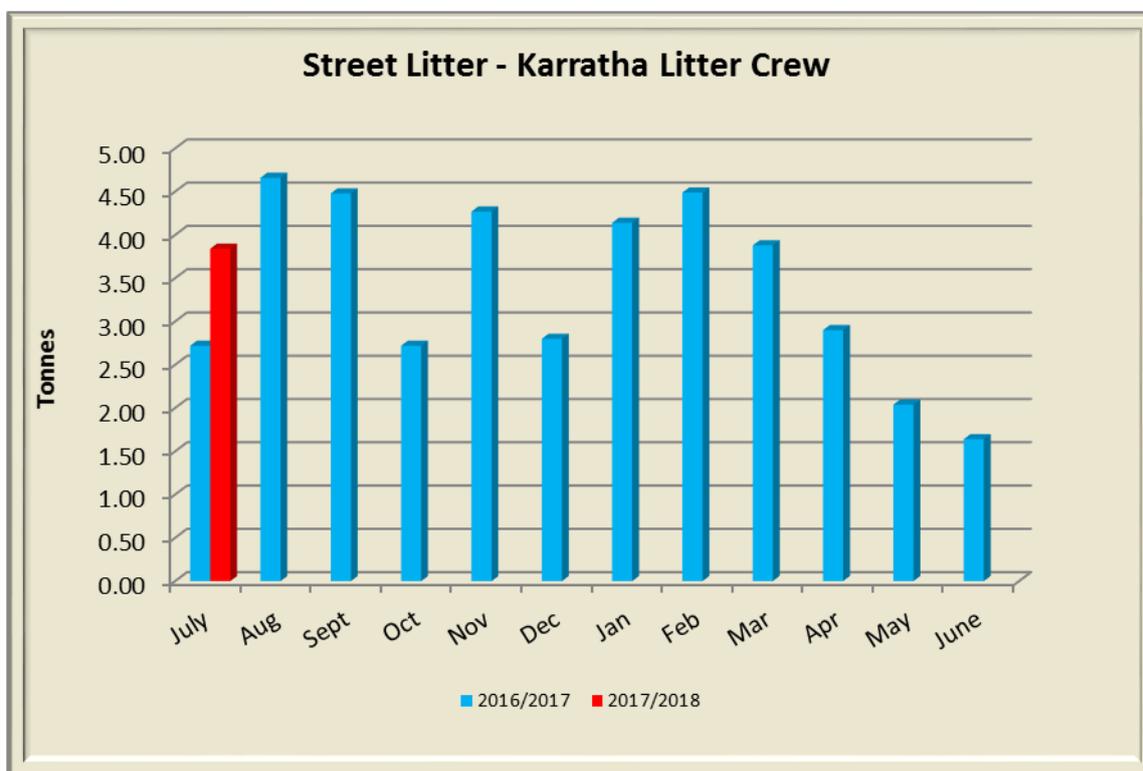


**14.10 WASTE SERVICES DATA**

**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 1 August 2017  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

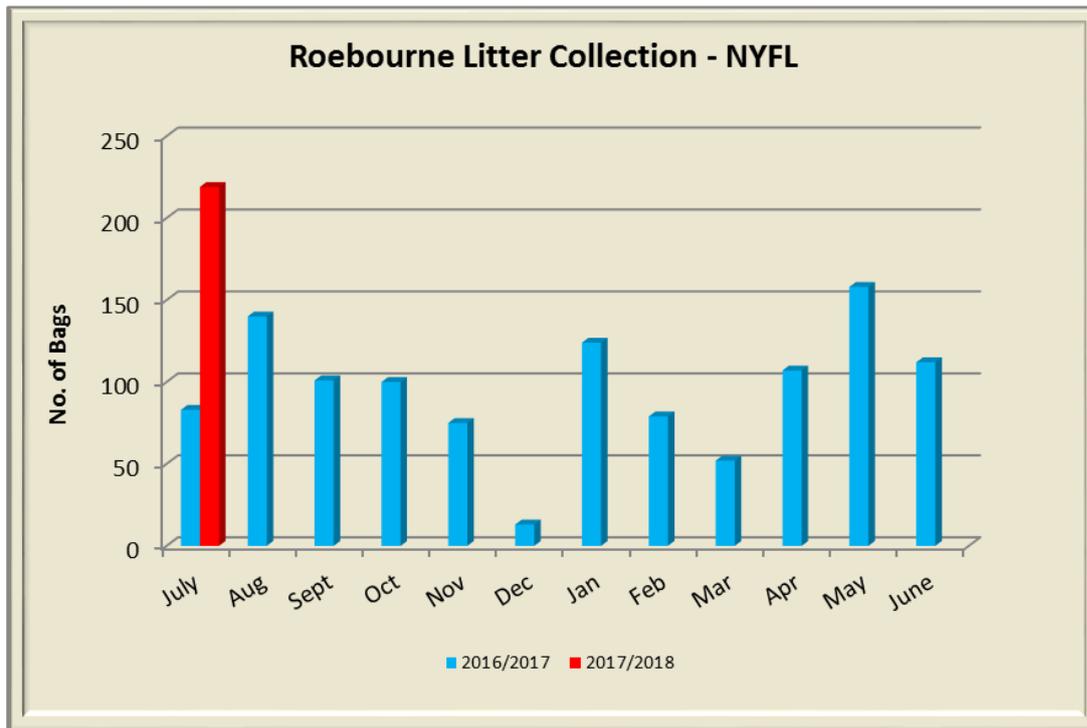
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2017/18 year with comparisons against previous year.



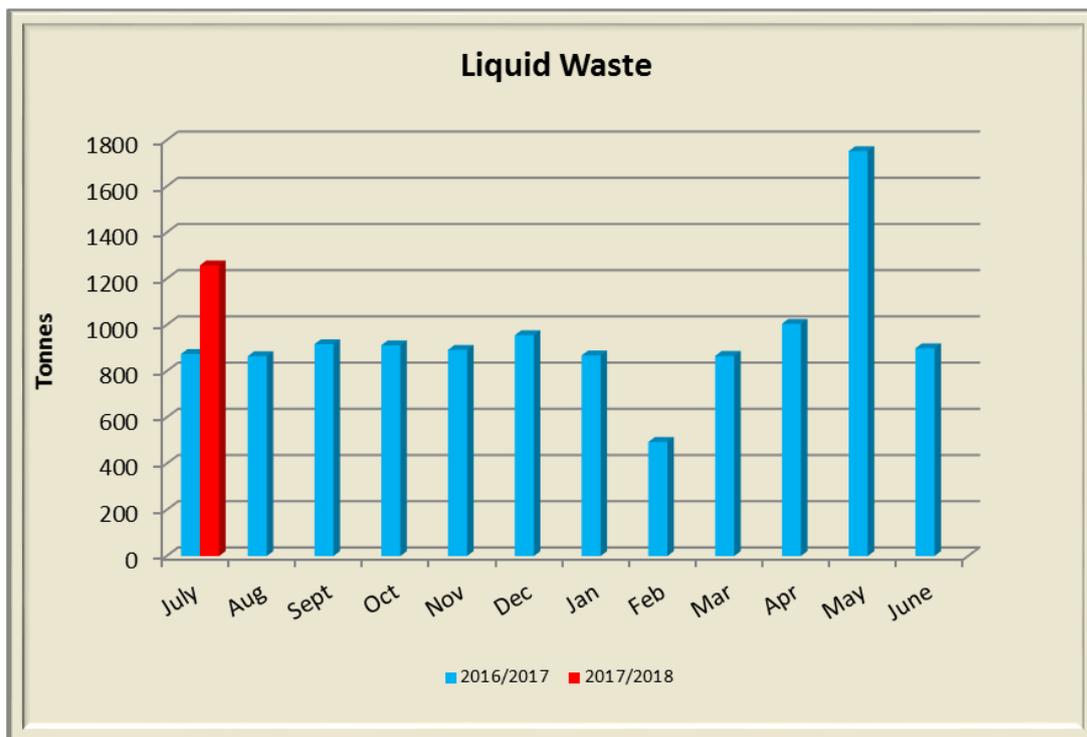
Street litter collected and delivered to the 7 Mile Waste Facility.

April to June replacement litter staff were not sought for the Litter Crew due to the pending commencement of the new contract resulting in the reduction of litter collected.

Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff 3 July 2017 resulting in the increased volume of litter collected.

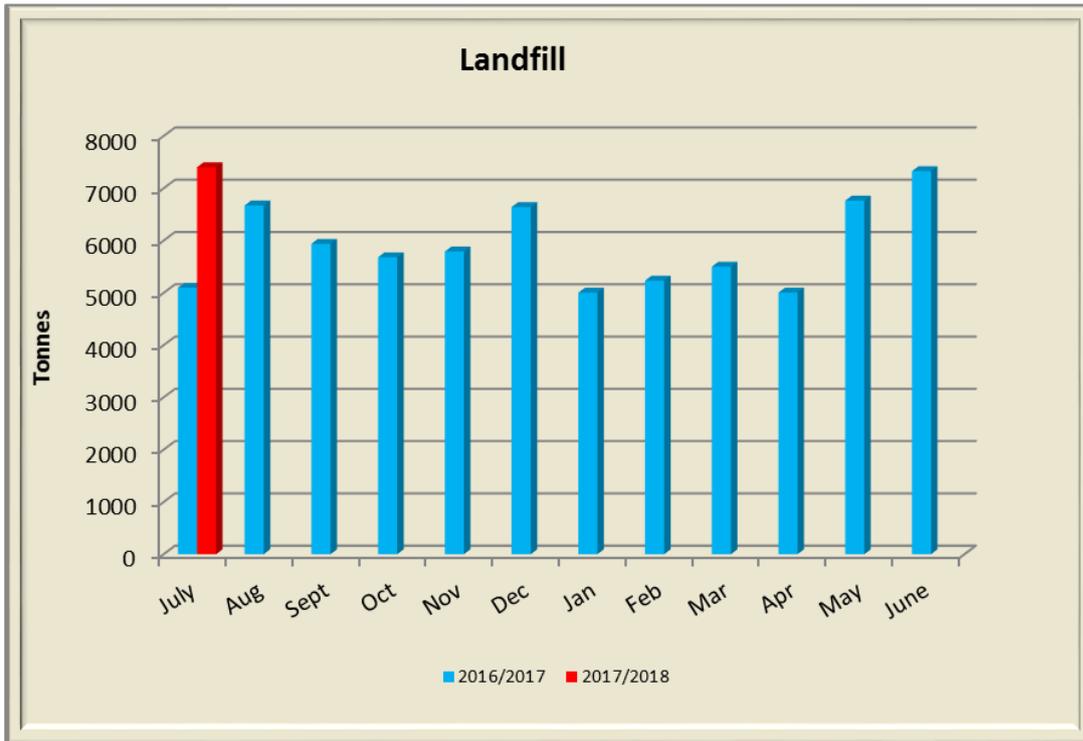


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile Waste Facility.

7 Mile DER Licence amendment (22/05/2017) included a change to the liquid waste category acceptance criteria. The additional category has allowed the facility to accept different liquid waste streams resulting in increased volumes.



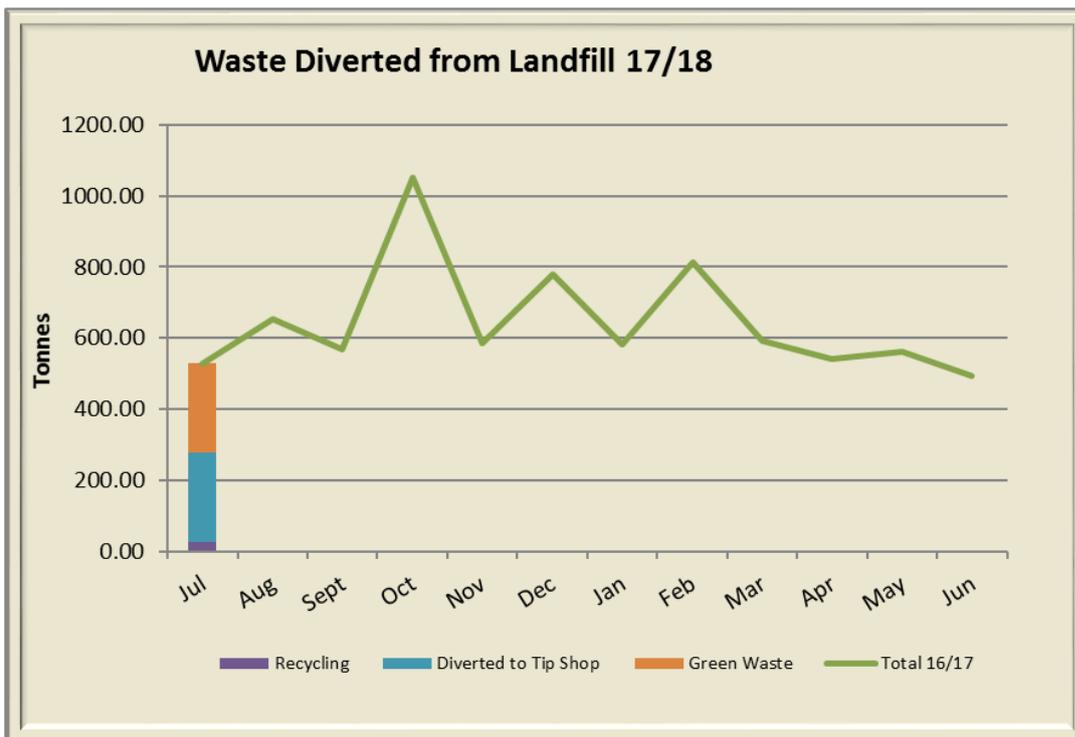
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

Spikes in May – July are due to the delivery of large volumes of demolition waste from the dismantling of the Barrow Island’s camp.

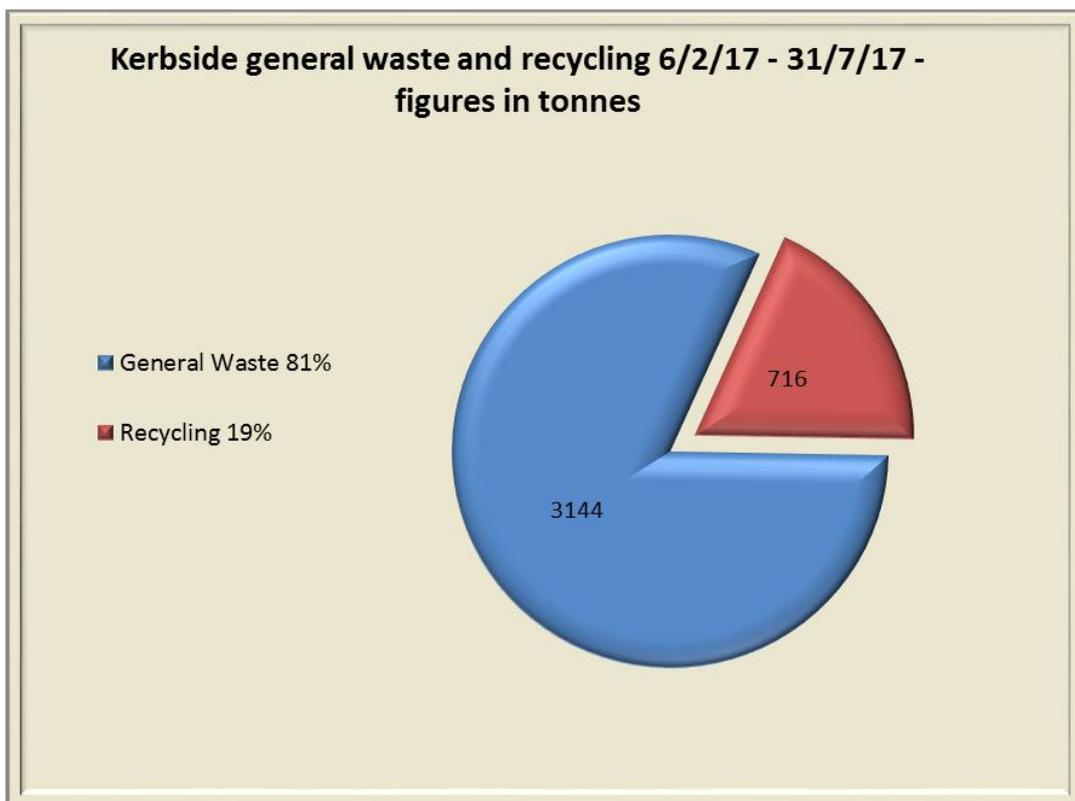


7 Mile Waste Facility Tip Shop Income.

The increase in revenue from June to July was due to the additional weekend and a rise in customer numbers and sales.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Spikes in recycling totals are generally due to the removal of car bodies and non-compactible plastics.



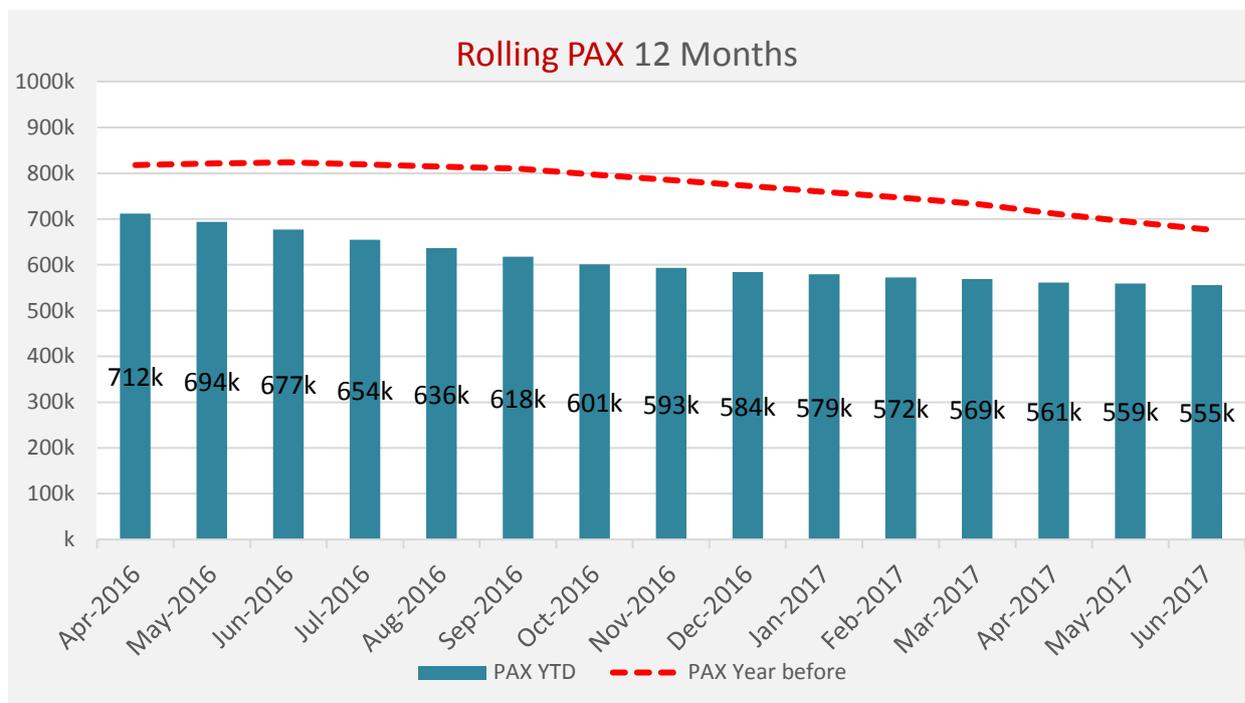
Cleanaway Pty Ltd commenced kerbside general waste and recycling collections 6 February 2017.

**14.11 AIRPORT SERVICES DATA**

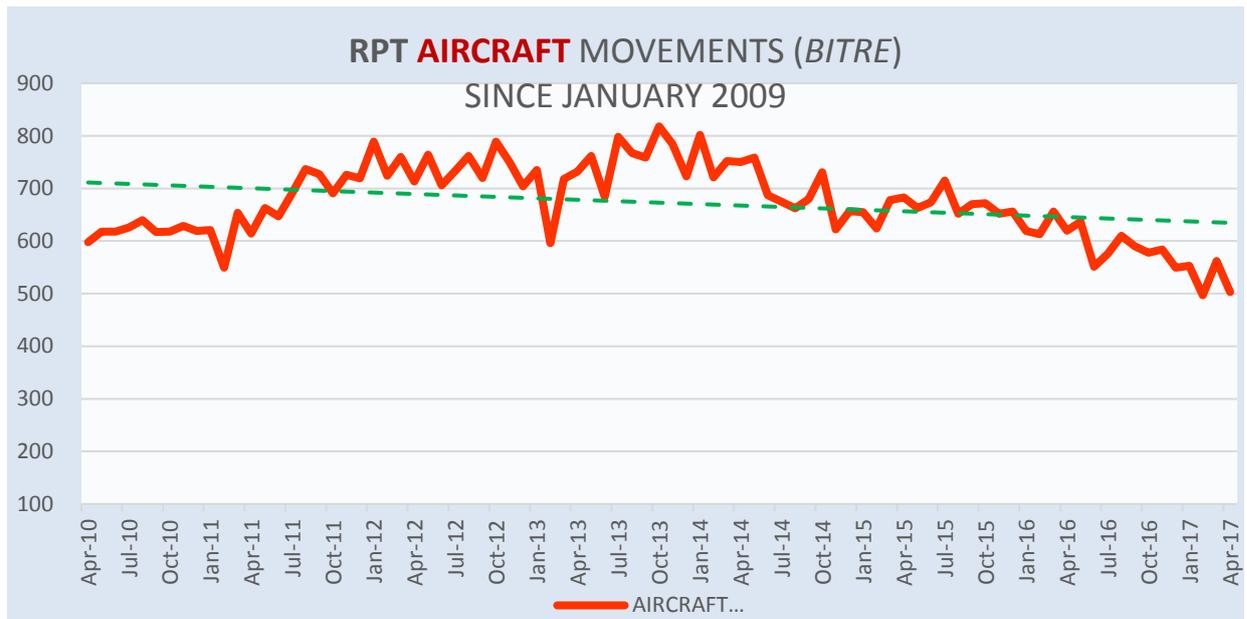
**File No:** TT.42  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Airport Services  
**Date of Report:** 31 July 2017 for June 2017 Data  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

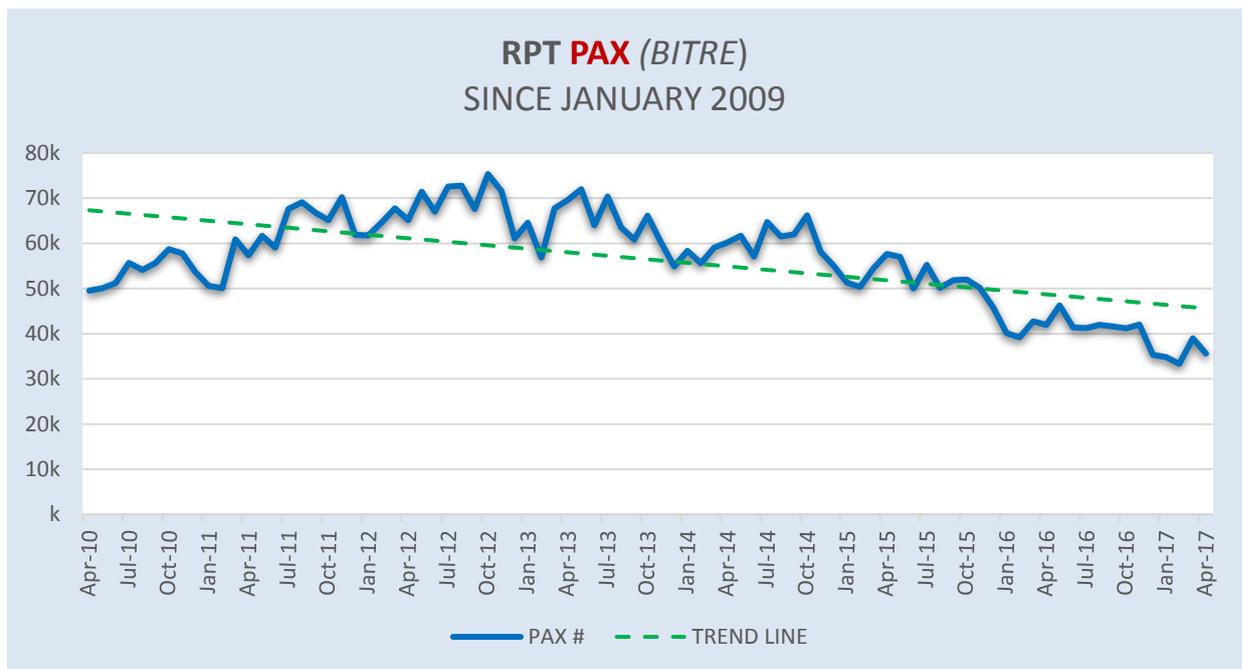
To provide an illustration of Airport Services data collected for the 2016/17 year with comparisons against previous year.



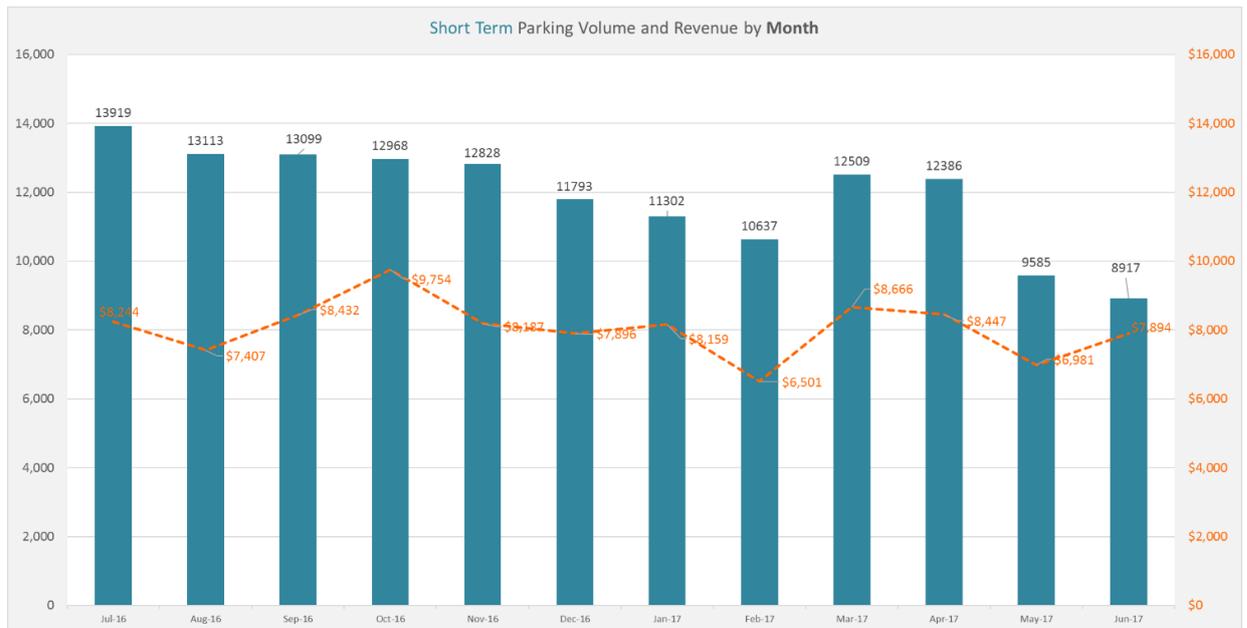
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



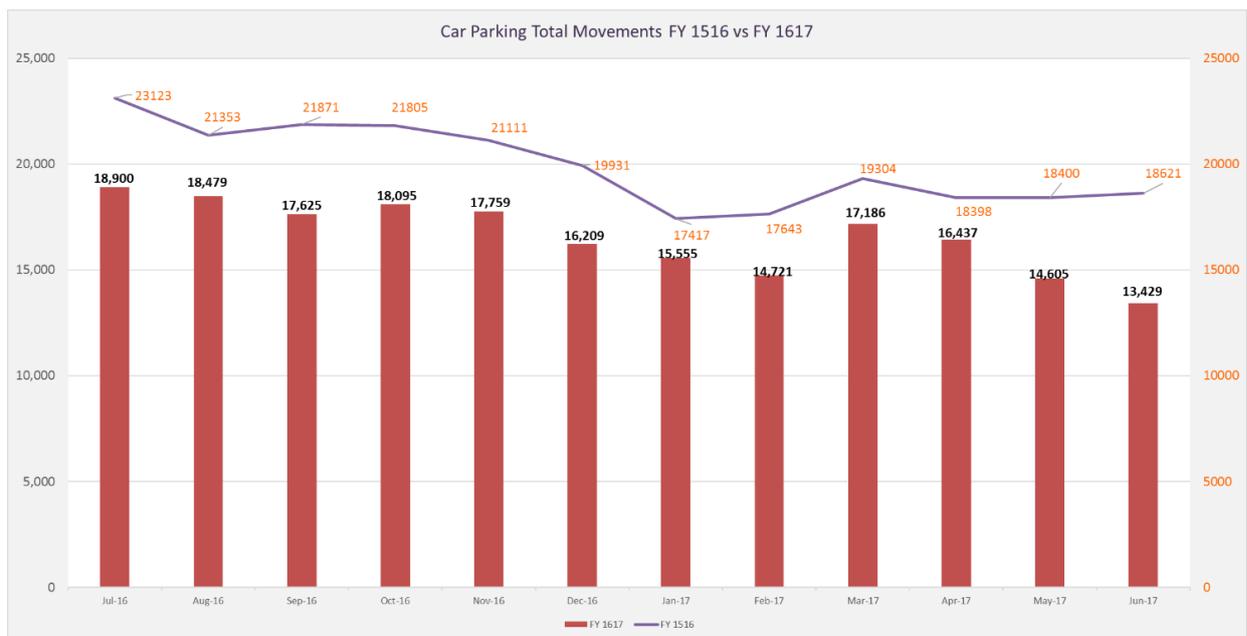
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **April 2017** for RPT Aircraft movements.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **April 2017** for RPT Passenger movements.



This Car Park Data relates up to **June 2017** for Volume & Revenue by Month



This Car Park Data relates to July 2016 to **June 2017** data.

**14.12 MOTHER'S DAY CLASSIC – EVENT ACQUITTAL**

<b>File No:</b>	<b>GS.41</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Arts and Culture</b>
<b>Date of Report:</b>	<b>30 June 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

**PURPOSE**

To inform Council of the event acquittal for the Playful Entertainment Pty Ltd 'Mother's Day Classic', a recipient of the City Centre Activation Grant funding.

**BACKGROUND**

At the March 2017 Council OCM Playful Entertainment Pty Ltd was allocated \$7,692.38 through the City Centre Activation Grant (resolution 153744) to fund the 'Mother's Day Classic' event.

Playful Entertainment Pty Ltd applied for funding assistance to host the popular fun run event 'Mother's Day Classic' at the temporary event space at The Quarter. The funding was to provide local marketing, event infrastructure and other event requirements.

The event was held Sunday 14 May with the fun run starting and finishing at The Quarter temporary event space. There were approximately 423 registrations attained with over 550 people participating in the event.

The event was promoted through a radio campaign, print advertisements in the Pilbara News, Facebook posts, an event listing on the City of Karratha website, pre-events run by Ray White Karratha and posters displayed within City venues and local businesses.

**FINANCIAL ACQUITTAL**

<b>INCOME</b>	<b>Budget</b>	<b>Actual</b>
Sponsorship- City Centre Activation	\$7,692.38	\$7,692.38
<b>TOTAL</b>	<b>\$7,692.38</b>	<b>\$7,692.38</b>

<b>EXPENDITURE</b>	<b>Budget</b>	<b>Actual</b>
Redwave Media advertising	\$1000	\$1100
Pilbara News advertising	Not included in application	\$1500
Parrys Merchants	\$670	\$399.60
Global Construction Services	\$1,795	\$399.72
BP Karratha	Not included in application	\$82.04
Kmart	Not included in application	\$37.50
Signs Banner Online	\$445.85	\$0
Dynamic Gift Towels	\$3,630	\$0
Ticket River Wristbands	\$151.53	\$28.94
<b>TOTAL</b>	<b>\$7,692.38</b>	<b>\$3,547.80</b>

**CONCLUSION**

\$3,547.80 of City Centre Activation funding has been acquitted with receipts. \$4,144.58 has been returned to the City of Karratha.

**14.13 REGIONAL LINE MARKING TENDER**

<b>File No:</b>	<b>RD.74</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>3 August 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the outcome of RFT Regional Line Marking Services tender/contract administered by the Pilbara Regional Council

**BACKGROUND**

The Pilbara Regional Council (PRC) released an RFT for regional line marking services on 13<sup>th</sup> May 2017. The proposed contract is for a period of 3 Years.

The RFT closed on 2 June 2017, 2 responses were received.

The PRC conducted its own compliance assessment of the 2 responses, and the Manager Infrastructure Services participated in the qualitative assessment on behalf of the City of Karratha.

The scope of works includes:

- Overall line marking
- Long line marking
- Edge Lines
- Broken Separation Lines
- Continuity Lines
- Double Barrier Line
- Straight / Turn Arrows
- Raised Pavement Marking (RPM)
- Remarking lines and RPMs after resealing programs
- Solid yellow lines
- Adjacent school zones
- Industrial areas
- Carparks and car bays
- Shopping centres
- Airports
- Thermoplastics
- Cat eyes
- Disability parking bay
- Bollard installation§
- Give way and other type of regulatory line marking after reseals
- Removal of existing lines

The services are proposed to be procured and managed through the Pilbara Regional Council on a cost recovery basis and that any cost savings realised as a result of this regional procurement will be passed on to each member as a reduction in their financial commitment under the regional line marking contract.

The assessment identified rate reductions in comparison to current line marking rates, with initial estimates forecasting potential savings of up to 50%.

Each member Council was requested to confirm a financial commitment to ensure the contract could be progressed further.

**CONCLUSION**

Council has allowed up to \$45,000 in its 2017/18 Budget for line marking.

The PRC are currently negotiating a final contract with the preferred provider. Once awarded it is proposed the City will access the contract and provide an annual schedule of works to be included within the annual line marking contract. The proposed engagement of the contractor would be exempt from tenders in accordance with Section 11 of the Local Government Functions and general regulations 1996.

**14.14 INTRODUCTION OF AN E-WASTE RECYCLING SERVICE**

<b>File No:</b>	<b>WM.8</b>
<b>Responsible Executive Officer:</b>	<b>Director of Strategic Projects</b>
<b>Reporting Author:</b>	<b>Manager City Services</b>
<b>Date of Report:</b>	<b>2 August 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Councillors of an agreement between TechCollect and the City of Karratha Waste Management Department, for the implementation of a subsidised E-Waste recycling program at the 7 Mile Waste Disposal Facility.

**BACKGROUND**

TechCollect is a free national recycling service for computers, computer accessories and TVs (e-waste). TechCollect was established in response to the Federal Government's National Television and Computer Recycling Scheme (NTCRS) and is the only not-for-profit industry backed e-waste recycling service approved under the NTCRS.

On 22 June 2011, the Australian Federal Parliament passed the Product Stewardship Act, which legislated that both government and industry have a shared responsibility to reduce electronic waste, increase recycling and manage the environmental, health and safety impacts of the products that we use. From this legislation the NTCRS was established, making it law for companies that manufacture or import computers or TVs to take responsibility for the safe and environmentally friendly recycling of end-of-life products.

Under the NTCRS, computer and TV manufactures and importers are required to join and support a government approved service, such as TechCollect. Set up by the Australia and New Zealand Recycling Platform (ANZRP), TechCollect is funded and supported by many of Australia's leading computer and TV manufacturers and importers, many of whom are already leaders in corporate social responsibility and global product stewardship.

TechCollect partners with local councils and waste management organisations across Australia to provide its service to households and businesses. Households and businesses are able to drop off their end-of-life and unwanted computers, computer accessories and TVs at sites throughout Australia and because TechCollect is fully supported by industry, this is completely FREE!

**CONCLUSION**

The 7 Mile Waste Disposal Facility has been approved as a TechCollect collection point, in collaboration with Tom Price. Computers, computer accessories and TVs contain a complex mix of materials, components and substances. Once dismantled, some of these such as mercury, lead, cadmium, beryllium, chlorine, bromine and phosphors are classed hazardous. If we allow our e-waste to go into landfill, over time these toxic substances and materials can leak into the soil and impact on the local environment.

Airspace preservation is one of the Waste Departments top priorities, the E-Waste Recycling program is one of many techniques used to preserve valuable airspace and reduce departmental operational cost. It is anticipated that the service will commence late August.

**14.15 SISTER CITIES UPDATE**

<b>File No:</b>	<b>ED.18</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing &amp; Communications</b>
<b>Date of Report:</b>	<b>4 August 2017</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To update Council on the Sister Cities program.

**BACKGROUND**

In 2013 Council agreed to establish a Sister Cities Advisory Group to facilitate the development of Sister City and Friendship City relationships in countries where the City of Karratha has relevant economic ties. The Advisory Group recommended that China be the priority for a Sister City relationship.

Following a scoping mission to China in February 2014, the City resolved to enter into a Sister City relationship with the District of Lanshan, Rizhao and a Friendship City relationship with the District of Huangdao, Qingdao. An official delegation, comprising representatives of the City, KDCCI, education sector and Aboriginal organisations, was then sent to China in August 2014. The Sister City relationship was formalised when a delegation from the district of Lanshan visited the City of Karratha in November 2014. In 2016 a City of Karratha delegation, visited both Lanshan and Huangdao districts to further explore opportunities for bilateral cooperation following the East x West Forum in Shenzhen.

Education representatives commenced planning for an educational exchange following the 2016 delegation to China however this has not yet been finalised.

Officers have maintained ongoing dialogue with Sister City representatives and most recently received an invitation from the Organising Committee of the 27th Qingdao International Beer Festival to attend the Opening Ceremony of the Festival in August 2017. A letter of response was issued from the Mayor politely declining the invitation but extending Council's best wishes for the success of the festival.

Huangdao District has provided notification about a proposed visit to Karratha in October 2017 by the Chairman of the Standing Committee of Huangdao District People's Congress, however this visit has not yet been confirmed. It would be the first visit to Karratha by the Huangdao District.

A letter of invitation has been sent to the Lanshan District Mayor to attend the opening of the Red Earth Arts Precinct on Saturday 30 June 2018 as the City of Karratha's official guest of honour. The invitation was extended to a student performing arts group of the Mayor's choosing to participate via an on stage performance as part of the opening celebrations.

**CONCLUSION**

The City recognises that formalised Sister and Friendship City relationships can deliver significant long-term benefits in education, culture, tourism and trade. A visit by the Lanshan

District to attend the opening of the Red Earth Arts Precinct in June 2018 would present additional opportunities to explore further cooperation between the two governments including improving education, tourism and business ties with each other.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Late Confidential Item 18.2 CEO Performance Review was approved by Cr Long to be dealt with Behind Closed Doors.



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 153892  
 MOVED : Cr Harris  
 SECONDED : Cr Parsons

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

**18.1 CONFIDENTIAL ITEM - INTERNATIONAL CHARTER FLIGHTS**

**18.2 CONFIDENTIAL LATE ITEM – CEO PERFORMANCE REVIEW**

Also included is the following:

**ATTACHMENTS TO ITEM 10.4 AUDIT AND ORGANISATIONAL RISK COMMITTEE – JULY 2017**

**ATTACHMENT TO ITEM 11.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION POLICY PROPOSAL - CS22**

**ATTACHMENT TO ITEM 11.2 WICKHAM COMMUNITY HUB NOT FOR PROFIT OFFICES**

**ATTACHMENT TO ITEM 13.1 HANGER TENDER AND CONSTRUCTION – KARRATHA AIRPORT LA31**

**ATTACHMENT TO ITEM 13.2 MINOR WORKS – EMERGENCY EVACUATION LIGHTING, FIRE PROTECTION SYSTEMS AND EQUIPMENT**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
 AGAINST : Nil

Council moved in camera at 7.38 pm.



**18.1 CONFIDENTIAL ITEM - INTERNATIONAL CHARTER FLIGHTS**

**File No:** TT.482  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Airport  
**Date of Report:** 1 August 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Confidential Modelling Scenarios

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153893  
**MOVED** : Cr Parsons  
**SECONDED** : Cr Scott

**That Council by SIMPLE Majority pursuant to Section 3.58 (5)(b) of the *Local Government Act 1995* RESOLVES to ADOPT the Officer’s recommendation as contained in the confidential report 18.1 International Charter Flights.**

**CARRIED**

---

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil



At 7.43 pm Officers left the Chambers.

**18.2 CONFIDENTIAL ITEM – CEO PERFORMANCE REVIEW**

**File No:** ADA.C.  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Human Resources  
**Date of Report:** 21 August 2017  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Detailed Comments

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 153894  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Parsons

That Council by SIMPLE Majority pursuant to Section 3.58 and 5.39 of the *Local Government Act 1995* and Regulation 18D of the *Local Government (Administration) Regulations* RESOLVES to ADOPT the Officer’s recommendation as contained in the confidential report 18.2 CEO Performance Review.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : 153895  
**MOVED** : Cr White-Hartig  
**SECONDED** : Cr Lally

That Council move out of camera.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Cucel, Cr Harris, Cr Lally, Cr Parsons, Cr Scott, Cr Smeathers, Cr White-Hartig  
**AGAINST** : Nil

Council moved out of camera at 7.53 pm.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 7.53 pm.

The next meeting is to be held on Monday, 18 September 2017 at 6:30pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 21 August 2017.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_