



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 20 November 2017 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  _____
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Presentation to former Councillors, Geoff Harris, John Lally, Bart Parsons, Robin Vandenberg and Fiona White-Hartig.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 16 October 2017 and the Minutes of the Special Meeting of Council held on Monday, 23 October 2017 be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Mayor	
02/10/2017 -	Meeting with Pilbara Development Commission
03/10/2017 -	Meeting with Woodside
05/10/2017 -	Economic Development Strategy Workshop
06/10/2017 -	Meeting with Pilbara Universities Centre and Yara
09/10/2017 -	Council Briefing Session
10/10/2017 -	Safer Communities Partnership Meeting
10/10/2017 -	Karratha Red Earth Arts Precinct Advisory Group
11/10/2017 -	Roebourne Elders Yarn
11/10/2017 -	Citizenship Ceremony
11/10/2017 -	Business After Hours hosted by Pilbara Development Commission & Landcorp
12/10/2017 -	Destination Pilbara - Warlu Way Tourism Conference
12/10/2017 -	Environment and Sustainability Advisory Group (ESAG) Meeting
13/10/2017 -	Meeting with Kevin Michel
16/10/2017 -	Ordinary Council Meeting
17/10/2017 -	Act-Belong-Commit Karratha PhotoVoice Awards
17/10/2017 -	2017 City of Karratha & Rio Tinto Community Infrastructure and Services Partnership celebration
18/10/2017 -	PUC Advisory Committee Meeting
18/10/2017 -	Meeting with BBI
19/10/2017 -	Meeting with Eramurra Industrial Salt Project
19/10/2017 -	2017 Year 12 Presentation Evening - Karratha Senior High School
20/10/2017 -	Meeting with Minister Murray - Minister for Seniors and Ageing; Volunteering; Sport and Recreation
20/10/2017 -	City of Karratha Audit and Organisational Risk Committee Meeting
20/10/2017 -	Meeting with Sun Energy/Cheeditha/Peter McDowell
21/10/2017 -	Local Government Elections
23/10/2017 -	Meeting with Roebourne District High School
23/10/2017 -	Special Council Meeting (Swearing in of New Councillors)
24/10/2017 -	Presentation at Pegs Creek Primary school - Government roles and responsibilities
25/10/2017 -	Meeting with Minister Saffioti – Minister for Transport; Planning; Lands
25/10/2017 -	Meeting with Tootsie Daniel
26/10/2017 -	Dampier CCC Meeting
26/10/2017 -	2017 City of Karratha Sports Awards Evening
30/10/2017 -	Anti-Social Behaviour and Housing meeting
31/10/2017 -	Pilbara Regional Council Meeting
31/10/2017 -	Meeting with Novo Resources

9 EXECUTIVE SERVICES

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 SEPTEMBER 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Assistant Management Accountant
Date of Report:	23 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 September 2017.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 September 2017:

2017-18	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Impact on Surplus
Operating Revenue (incl. Rates)	122,690,878	122,790,878	66,563,395	59,152,716	(7,410,679)	↓
Operating Expense	(99,213,358)	(99,358,577)	(22,178,373)	(18,583,420)	3,594,953	↑
Non Operating Rev	45,309,281	51,328,622	1,388,594	5,000,140	3,611,546	↑
Non Operating Exp	(90,995,915)	(97,115,256)	(30,639,450)	(14,421,904)	16,217,546	↑
Non Cash Items Included	19,082,353	19,082,353	4,793,100	4,759,874	(33,226)	↓
Surplus BFWD 16/17 - Unrestricted	490,434	490,434	490,434	490,434	-	
Restricted Balance BFWD 16/17 - PUPP	4,603,608	4,603,608	4,603,608	4,603,608	-	
/less Restricted Balance CFWD - PUPP	1,034,749	1,034,749	1,034,749	1,034,749	-	
Surplus/(Deficit) 16/17	932,532	787,313	23,986,559	39,966,699	15,980,140	↑

The restricted balance referred to in the preceding table and throughout this report comprises PUPP service charges levied in 2014/15 and pending payment as at 30 June 2017 (either by instalment options or outstanding).

This table shows that Council is currently in a surplus position of \$39.9m, a positive variance of \$16m compared to the budgeted year to date surplus position of \$23.9m.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue		
4,040,000	▼	Contributions - Red Earth Arts Precinct - Due to changes in State Gov't anticipated payment delayed until October. Cashflow updated in November budget review.
1,443,255	▼	KTA Airport Revenue- Aviation Revenue - Recashflowed and amended budget in November budget review.
1,000,000	▼	Rio Tinto and CofK Contrib-Dampier Community Hub - Timing difference, updated in November budget review.
750,000	▼	Contributions to Wickham Community Hub - Funding from BRFF no longer forthcoming. Budget and cashflow to be updated in November Budget Review.
Operating Expenditure		
600,000	▼	Screening And Security - Invoice timing difference. Addressed in November budget review.
325,962	▼	Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in salaries partly offset by over expenditure in Waste Management Employment Costs. Under expenditure in Contractors and Plant addressed in November budget review
274,931	▼	Kta Airport-Terminal Building-Op Cost - Cleaning invoice timing difference. QF Lounge Contribution recashflowed. Addressed in November budget review.
Non-Operating Revenue		
3,652,444	▲	Transfer From Infrastructure Reserve - REAP - Timing difference.
Non Operating Expenditure		
8,075,581	▼	Red Earth Arts Precinct - Timing difference. \$3.6m Sept claim processed in Oct. Overall progress claims per month for works completed less than forecast. Cashflow adjusted in November budget review.
1,916,293	▼	Capital-Buildings-Wickham Community Hub - Project delayed pending resolution of land tenure. Cashflow adjusted in November budget review
1,246,600	▼	Purchase - Plant-Landfill Operations - Order placed for 30t excavator, anticipated November delivery/invoice. Dozer procurement, anticipated April delivery/invoice. Cashflow adjusted in November budget review.
971,355	▼	Airside Upgrade - Timing Issue. Works have now commenced on site and first progress claim anticipated to be paid in October. Cashflow adjusted in November budget review.
844,756	▼	Car Park Redesign - Timing Issue. Final payment to be paid in October. Cashflow adjusted in November budget review.
584,275	▼	Leisureplex Improvements - Gym expansion project. Timing difference. Cashflow adjusted in November budget review.
439,085	▼	Building Improvements-Karratha Depot - Budget and cashflow adjusted in November budget review.
344,400	▼	Admin Building Carpark Works - Project currently on hold. A reduced scope agreed at October Council Meeting. Cashflow and budget adjusted in November budget review.
331,207	▼	R2R - Reseal - King Bay Rd - Burrup Rd To Mermaid Rd To End - Timing difference. Works programed to commence in November aligning with new Tender commencement and new contractor.
275,000	▼	Wch Splashpad

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 30 September 2017	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	7.63
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.93	0.79
Operating Surplus Ratio¹ Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	-2.87%	70.26%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	.40 or above	0.88	2.81
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	31.73	79.94
1. The Operating Surplus Original Budget ratio of -2.87% is a result of the \$15m PUPP payment to Horizon Power budgeted in 17/18. This payment is reserve funded, and if it were excluded from Operating Expenditure the Original Budget ratio would increase to 14.4%.			

Statement of Financial Position

	2017 September	2017 August	% change
Current			
Assets	132,040,493	138,417,981	-4.61%
Liabilities	10,375,685	11,773,767	-11.87%
Non Current			
Assets	777,030,705	774,139,508	0.37%
Liabilities	1,096,583	1,096,583	0.00%
Net Assets	897,598,931	899,687,139	

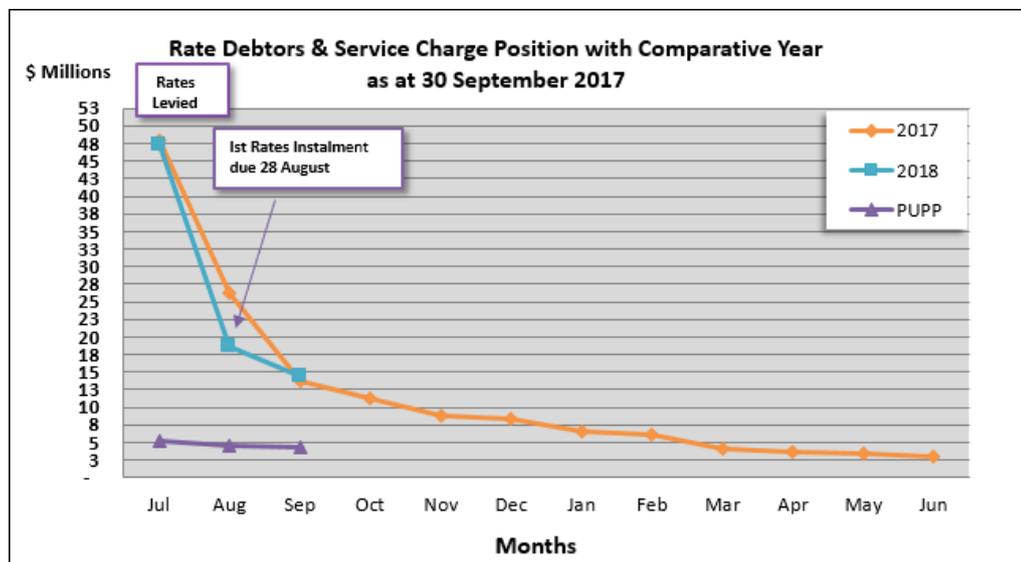
Total Current Assets decreased by 4.61% from August to September primarily due to a decrease in rates outstanding and reserve funds. Current Liabilities decreased by 11.87% from August to September due to a decrease in accounts payable. Non-Current Assets have increased by 0.37% as a result of progress being made on capital works including the Red Earth Arts Precinct, Roebourne Aquatic Centre Revitalisation, Coolawanyah Road and Airport Car Park Redesign. There has been no change to Non-Current Liabilities.

Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2017 September	2017 August	Change %	Of Current Total %
Non Rate Debtors				
Current	4,273,942	3,236,029	32%	88%
> 40 Days	92,478	208,032	-56%	2%
> 60 Days	9,276	298,081	-97%	1%
> 90 Days	456,514	175,584	160%	9%
Total	4,832,209	3,917,726	23%	100%
Rates Debtors				
Total	14,305,774	18,687,912	-23%	100%
PUPP Debtors				
Total	4,383,048	4,448,359	-1%	100%

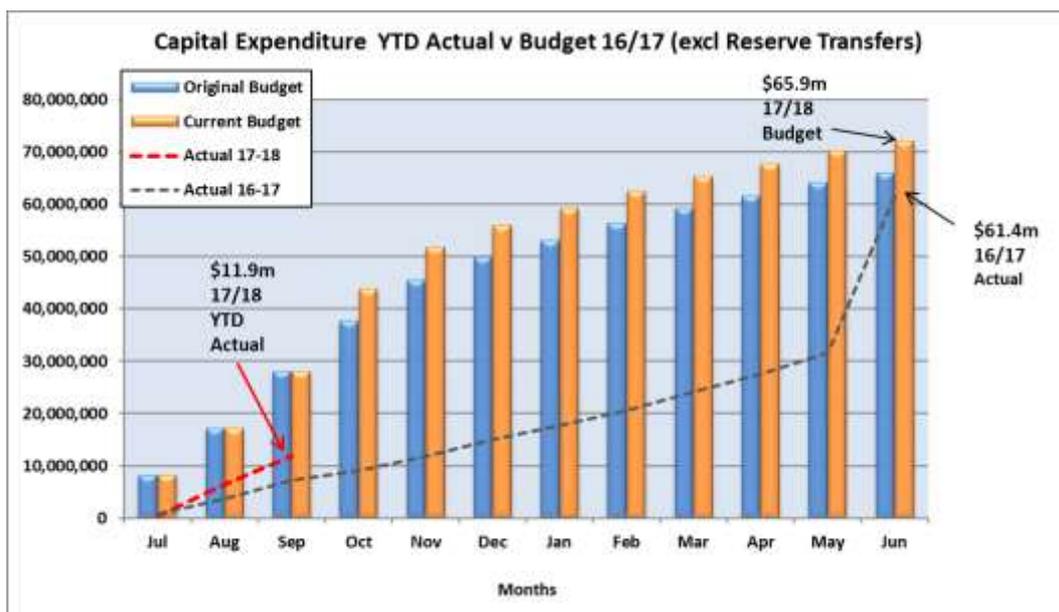
PUPP payments have been made on 99.1% of properties, and of those paid 80.7% have paid in full and 19.3% are paying by instalments.



Total Debtors increased by 23% or \$914k. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period, excluding grants and contributions, for Trade Debtor balances in excess of \$5,000.

Total	40 Days	60 Days	>90 Days	Comments
Bristow Helicopters Australia Pty Ltd	5,905.29	0.00	0.00	July aircraft landings still overdue. First & Final reminder sent.
Frank Smith	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property.
Karratha Sporting & Recreation Club Inc	1,636.70	4,869.89	5,344.94	Electricity consumption charges & water annual rates. Partial payments received 04/10/17 & 25/10/17.
Ngarluma & Yindjibarndi Foundation Ltd	4,950.28	0.00	0.00	Electricity charges for Cossack for July 2017.
Otan Karratha Pty Ltd	0.00	0.00	275,000.00	Contribution to Effluent Reuse Scheme. Several reminders sent and Planning Services currently liaising with debtor to effect payment.
Onyx (Aust) Pty Ltd	0.00	294.83	20,703.73	Leasing charges and utilities costs for Pam Buchanan and Leisureplex cafes. General Procedure Claim lodged and served 17/05/17. Advice received that company went into voluntary administration on 27/08/2017. Proof of debt provided to Administrators.
Onyx Group WA Pty Ltd - T/A Onyx on Sharpe	5,333.50	0.00	0.00	Utility recoveries for current KLP and PBFC café operations on zero rent. First and Final reminder sent.

Capital Expenditure



Council’s 2017/18 current Capital Expenditure budget is \$65.9 million, the majority of which is associated with major projects including Red Earth Arts Precinct, Wickham Community Hub, Airport Car Park Redesign, and other infrastructure improvements. The following table shows that Council is currently 57% below budget in capital expenditure year to date.

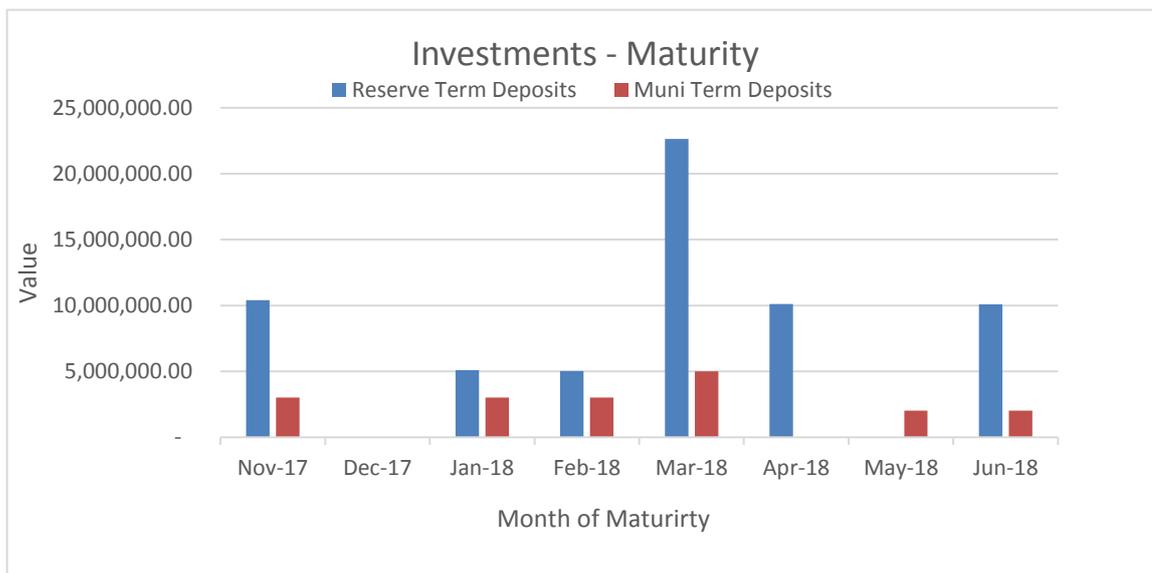
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30/09/217			30-Jun-18	
Land	150,000	0	-100%	550,000	550,000
Artwork	0	0	0%	0	0
Buildings	18,591,634	7,333,316	-61%	44,746,560	49,365,901
Equipment	5,000	0	-100%	10,000	10,000
Furn & Equip	155,250	15,500	-90%	718,250	718,250
Plant	1,393,000	96,470	-93%	2,134,000	2,134,000
Infrastructure	7,698,374	4,460,165	-42%	17,741,217	19,241,217
Totals	27,993,258	11,905,450	-57%	65,900,027	72,019,368

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 30 September 2017 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	4,476,820	0.50	At Call	
WBC	Reserve Term Deposits	10,154,258	10,407,808	2.94	12 months	Nov-17
CBA	Reserve Term Deposits	5,000,000	5,098,355	2.73	12 months	Jan-18
WBC	Reserve Term Deposits	5,000,000	5,013,623	2.55	6 months	Feb-18
CBA	Reserve Term Deposits	7,000,000	7,095,185	2.64	12 months	Mar-18
WBC	Reserve Term Deposits	5,524,909	5,532,329	2.58	6 months	Mar-18
WBC	Reserve Term Deposits	10,000,000	10,017,740	2.59	6 months	Mar-18
CBA	Reserve Term Deposits	10,000,000	10,117,721	2.62	12 months	Apr-18
BWEST	Reserve Term Deposits	5,008,630	5,026,126	2.55	10 months	Jun-18
NAB	Reserve Term Deposits	5,042,616	5,054,333	2.57	10 months	Jun-18
WBC	Reserve Term Deposits	15,433,500	15,433,500	2.77	12 months	Sep-18
NAB	Muni Term Deposits	3,000,000	3,007,885	2.46	3 months	Nov-17
WBC	Muni Term Deposits	3,000,000	3,005,178	2.52	4 months	Jan-18
WBC	Muni Term Deposits	3,000,000	3,008,174	2.55	6 months	Feb-18
WBC	Muni Term Deposits	5,000,000	5,007,775	2.58	6 months	Mar-18
BWEST	Muni Term Deposits	2,003,452	2,010,450	2.55	9 months	May-18
BWEST	Muni Term Deposits	2,003,452	2,010,450	2.55	10 months	Jun-18
WBC	Municipal (Transactional)	-	4,393,123	0.85	At Call	
WBC	Maxi Cash Municipal	-	1,258,203	0.50	At Call	
N/A	Cash on Hand	-	16,255			
Total			106,991,033			

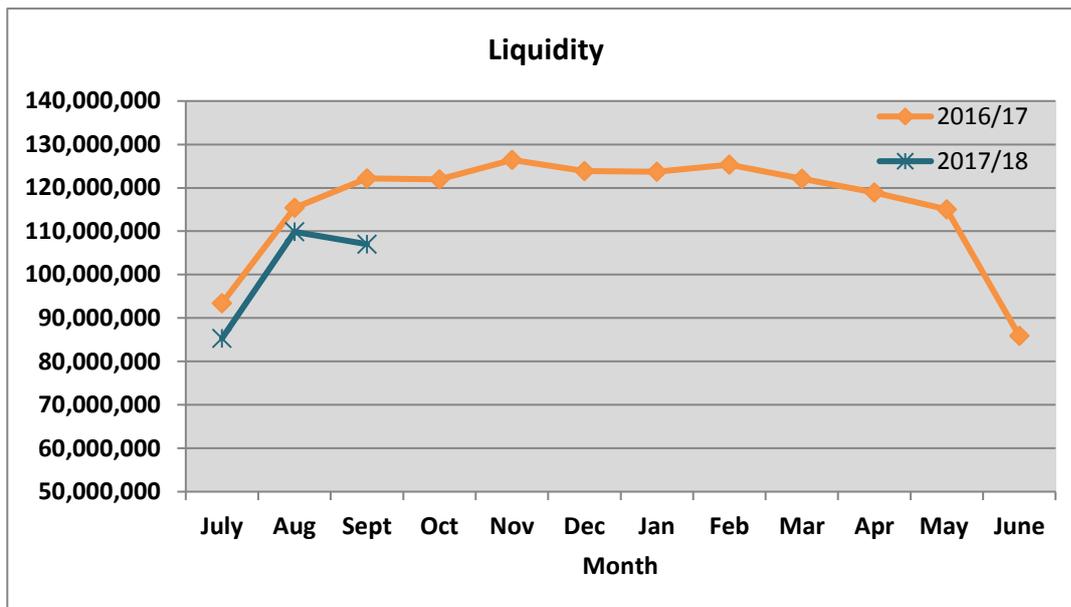
* The balance of all Term Deposits includes interest accrued to 30 September 2017.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during September at 1.50%. The Municipal funds held with Westpac Bank are currently earning 0.85% interest on balances between \$1m and \$5m in the everyday account, and 0.50% on the Maxi-Direct Muni Account.

During September Council had a total of \$20.9m in maturing Reserve investments. These funds were reinvested as \$5.5m for 6 months at 2.58% and \$15.4m for 12 months at 2.77%. Council also invested \$10m of Reserve At Call funds for 6 months at 2.59%.

During September Council had no maturing Municipal investments. Municipal At Call funds surplus to cash flow requirements were invested as \$3m for 4 months at 2.52% and \$5m for 6 months at 2.58%.



The liquidity graph for 2017/18 demonstrates a decrease in liquidity from August primarily due to payment of a progress claim for Red Earth Arts Precinct.

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of September 2017 with a current year to date budget surplus position of \$25,021,308 (comprising \$23,986,559 unrestricted surplus and \$1,034,749 restricted surplus) and a current surplus position of \$41,001,448 (comprising \$39,966,699 unrestricted surplus and \$1,034,749 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15 and expected to be pending payment as at 30 June 2017 (either by instalment options or outstanding).

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th September 2017;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th September 2017.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th September 2017.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 30 September 2017							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2016/17
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	40,996,741	40,996,741	40,482,313	40,421,861	-	(60,452)	40,321,922
Fees and Charges	42,897,865	42,897,865	13,147,180	11,087,226	-15.67%	(2,059,954)	38,742,228
Operating Grant, Subsidies and Contributions	8,434,803	8,534,803	3,672,945	2,258,618	-38.51%	(1,414,327)	12,585,499
Interest Earned	2,981,447	2,981,447	739,284	676,631	-	(62,653)	3,388,999
Proceeds/Realisation	-	-	-	-	-	-	-
All Other	1,396,833	1,396,833	97,960	807,299	724.11%	709,339	870,139
Total	96,707,689	96,807,689	58,139,682	55,251,636	-	(2,888,046)	95,908,786
Expenses from Operations							
Employee Costs	(31,498,895)	(31,498,895)	(7,698,405)	(7,099,412)	-	598,993	(32,129,385)
Materials and Contracts	(39,241,378)	(39,241,378)	(6,578,881)	(3,679,560)	-44.07%	2,899,321	(25,426,549)
Utilities (gas, electricity, water etc)	(4,607,136)	(4,607,136)	(1,232,457)	(1,003,742)	-18.56%	228,715	(4,422,636)
Interest Expenses	(9,633)	(9,633)	-	957	-	-	(11,096)
Depreciation	(19,004,298)	(19,004,298)	(4,790,221)	(4,923,126)	-	(132,905)	(19,822,289)
Insurance Expenses	(1,381,224)	(1,381,224)	(681,622)	(832,884)	22.19%	(151,262)	(1,542,882)
Other Expenses	(3,383,602)	(3,528,821)	(1,193,908)	(1,037,438)	-13.11%	156,470	(3,702,516)
Total	(99,126,166)	(99,271,385)	(22,175,494)	(18,575,204)	-	3,600,290	(87,057,352)
Non Operating Grants, Subsidies and Contributions							
Contributions	25,974,052	25,974,052	8,423,713	3,901,080	-53.69%	(4,522,633)	17,694,443
Profit On The Sale Of Assets	9,137	9,137	-	-	-	-	136,141
Loss On Asset Disposal	(87,192)	(87,192)	(2,879)	(8,216)	185.38%	-	(301,590)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	-
Change In Net Assets From Operations	23,477,520	23,432,301	44,385,022	40,569,295	-	-	26,380,428

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance	Significant Items		
Fees and Charges	-15.67%	2,059,954	1,443,255	▼ KTA Airport Revenue- Aviation Revenue
			444,095	▼ Investment Property - The Quarter
			314,230	▼ KTA Airport Revenue - Reimbursement Recoverables
Operating Grants, Subsidies and Contributions	-38.51%	1,414,327	1,000,000	▼ Rio Tinto and KCC Contrib-Dampier Community Hub Operations
			545,000	▼ Arts & Culture Program - Events Income
All Other	724.11%	709,339	542,972	▲ Reimbursements/Commissions & Rebates
			76,676	▲ Workers Compensation Claims
			59,811	▲ Workers Comp & Insurance Rebate
Expenses from Operations	Material Variance	Significant Items		
Materials and Contracts	-44.07%	2,899,321	600,000	▼ KTA Airport - Recoverable
			233,016	▼ Investment Property - The Quarter
			182,765	▼ KTA Airport - Landside Mtce
			107,770	▼ KTA Airport - Airside Mtce
			99,655	▼ Sponsorship Scheme (MESAP)
			99,324	▼ Beach Maintenance
			94,692	▼ Red Earth Arts Festival - Expense
			94,068	▼ Open Space/Drain Reserve Mtce
			89,526	▼ Litter Control
			81,181	▼ Office Expenses-Building
			80,500	▼ Place Branding
			80,130	▼ General Waste and Recycling Collection
Utilities	-18.56%	228,715	67,386	▼ KTA Airport - Recoverable
			56,771	▼ Karratha Leisureplex
Insurance Expenses	22.19%	151,262	120,925	▲ Works - Employment Costs
			66,525	▲ Plant-Insurance & Rego
Other Expenses	-13.11%	156,470	235,534	▼ KTA Airport - Karratha Terminal Building - Op Exp
Non Cash Items	Material Variance	Significant Items		
Non Operating Grants, Subsidies and Contributions	-53.69%	4,522,633	4,040,000	▼ Contributions - Red Earth Arts Precinct

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2017							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	6,800,315	6,800,315	1,816,914	1,504,638	-17.19%	(312,276)	↓
Governance	1,209,757	1,209,757	48,385	596,699	1133.23%	548,314	↑
Law, Order And Public Safety	841,918	841,918	87,656	119,191	35.98%	-	
Health	176,000	176,000	34,900	15,846	-54.60%	-	
Education and Welfare	58,920	58,920	14,730	19,633	33.29%	-	
Housing	373,083	373,083	83,427	109,897	31.73%	-	
Community Amenities	12,603,305	12,603,305	5,062,169	5,450,200	-	388,031	↑
Recreation And Culture	34,283,310	34,383,310	12,382,984	6,141,888	-50.40%	(6,241,096)	↓
Transport	24,707,899	24,707,899	6,167,287	4,435,236	-28.08%	(1,732,051)	↓
Economic Services	319,740	319,740	154,690	165,646	-	-	
Other Property And Services	319,890	319,890	227,940	171,979	-24.55%	(55,961)	↓
	81,694,137	81,794,137	26,081,082	18,730,855	-28.18%	(7,350,227)	
Expenses (Applications)							
General Purpose Funding	(16,444,413)	(16,444,413)	(315,788)	(90,464)	-71.35%	225,324	↑
Governance	(3,597,345)	(3,592,564)	(857,676)	(787,774)	-	69,902	↑
Law, Order And Public Safety	(1,589,046)	(1,589,046)	(416,910)	(326,193)	-21.76%	90,717	↑
Health	(1,266,464)	(1,266,464)	(314,713)	(323,325)	-	-	
Education and Welfare	(197,836)	(197,836)	(84,099)	(52,637)	-37.41%	-	
Housing	(486,407)	(486,407)	(199,193)	(195,133)	-	-	
Community Amenities	(15,215,167)	(15,215,167)	(3,351,096)	(2,717,100)	-18.92%	633,996	↑
Recreation And Culture	(30,133,773)	(30,283,773)	(8,719,029)	(7,015,312)	-19.54%	1,703,717	↑
Transport	(28,914,070)	(28,914,070)	(7,535,114)	(6,206,737)	-17.63%	1,328,377	↑
Economic Services	(1,981,195)	(1,981,195)	(485,328)	(336,936)	-30.58%	148,392	↑
Other Property And Services	612,358	612,358	100,573	(531,811)	-628.78%	(632,384)	↓
	(99,213,358)	(99,358,577)	(22,178,373)	(18,583,420)	-16.21%	3,594,953	
Capital							
Revenue							
Proceeds From Disposal Of Assets	375,600	375,600	5,000	6,000	20.00%	-	
Tsf From Aerodrome Reserve	3,861,917	5,361,917	-	-	-	-	
Tsf From Plant Replacement Reserve	436,000	436,000	-	-	-	-	
Tsf From Infrastructure Reserve	16,001,248	20,520,589	150,000	3,652,445	2334.96%	3,502,445	↑
Tsf From Partnership Reserve	8,498,582	8,498,582	-	-	-	-	
Tsf From Waste Management Reserve	-	-	-	-	-	-	
Tsf From Dampier Drainage Reserve	-	-	-	-	-	-	
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	
Tsf From Workers Comp Reserve	-	-	-	-	-	-	
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	
Tsf From Community Development Reserve	-	-	-	-	-	-	
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	
Tsf From Medical Services Assistance Reserve	-	-	-	-	-	-	
Tsf From Carry Forward Budget Reserve	1,217,156	1,217,156.0	1,217,156	1,311,156	-	94,000	↑
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	
Tsf From Pilbara Underground Power Reserve	14,852,418	14,852,418	-	-	-	-	
Tsf From Economic Development Reserve	-	-	-	-	-	-	
New Loans Raised	-	-	-	-	-	-	
Other Loan Principal Income	-	-	-	-	-	-	
Repayments Of Self Supporting Loans	66,360	66,360	16,438.00	30,538.73	85.78%	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	45,309,281	51,328,622	1,388,594	5,000,140	260.09%	3,611,546	

City of Karratha							
Rate Setting Statement							
for the period ending 30 September 2017							
Rate Setting Statement	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	(550,000)	(550,000)	(150,000)	-	-100.00%	150,000	↑
Purchase Of Assets - Artwork	-	-	-	-	-	-	-
Purchase Of Assets - Buildings	(44,746,560)	(49,365,901)	(18,591,634)	(7,333,316)	-60.56%	11,258,318	↑
Purchase Of Assets - Equipment	(10,000)	(10,000)	(5,000)	-	-100.00%	-	-
Purchase Of Assets - Furniture & Equipment	(718,250)	(718,250)	(155,250)	(15,500)	-90.02%	139,750	↑
Purchase Of Assets - Plant	(2,134,000)	(2,134,000)	(1,393,000)	(96,470)	-93.07%	1,296,530	↑
Purchase Of Assets - Infrastructure	(17,741,217)	(19,241,217)	(7,698,374)	(4,460,165)	-42.06%	3,238,209	↑
Loan Principal Repayments	(64,664)	(64,664)	-	-	-	-	-
Tsf To Aerodrome Reserve	(169,869)	(169,869)	(44,450)	(36,666)	-17.51%	-	-
Tsf To Dampier Drainage Reserve	(10,555)	(10,555)	(133)	(57)	-57.18%	-	-
Tsf To Plant Replacement Reserve	(22,889)	(22,889)	(5,946)	(4,546)	-23.54%	-	-
Tsf To Walkington Theatre Reserve	(818)	818.0	(205)	(173)	-15.72%	-	-
Tsf To Workers Compensation Reserve	(13,761)	(13,761)	(3,435)	(2,911)	-15.26%	-	-
Tsf To Infrastructure Reserve	(14,146,919)	(14,146,919)	(139,459)	(117,068)	-16.06%	-	-
Tsf To Partnership Reserve	(4,722,090)	(4,722,090)	(1,276,386)	(1,275,067)	-	-	-
Tsf To Waste Management Reserve	(1,821,426)	(1,821,426)	(149,533)	(127,065)	-15.03%	-	-
Tsf To Mosquito Control Reserve	(774)	(774)	(51)	(43)	-15.67%	-	-
Tsf To Employee Entitlements Reserve	(120,781)	(120,781)	(30,148)	(23,723)	-21.31%	-	-
Tsf To Community Development Reserve	(41,873)	(41,873)	(10,452)	(6,731)	-35.60%	-	-
Tsf To Pilbara Underground Power Reserve	(3,917,156)	(3,917,156)	(975,432)	(913,440)	-	61,992	↑
Tsf To Medical Services Assistance Package Reserve	(9,914)	9,914.0	(2,475)	(2,098)	-15.23%	-	-
Tsf To Carry Forward Budget Reserve	-	-	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	100.00%	-	-
Tsf To Economic Development Reserve	(32,399)	(32,399)	(8,087)	(6,865)	-15.11%	-	-
Interest Free Loan Principal	-	-	-	-	-	-	-
	(90,995,915)	(97,115,256)	(30,639,450)	(14,421,904)	-52.93%	16,217,546	
Adjustment For Non Cash Items							
Depreciation	19,004,298	19,004,298	4,790,221	4,923,126	-	132,905	↑
Movement in Employee Benefit Provisions	-	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	(957)	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	(170,510)	-	(170,510)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	-
(Profit) / Loss On Disposal Of Assets	78,055	78,055	2,879	8,216	185.38%	-	-
	19,082,353	19,082,353	4,793,100	4,759,874	-	-	-
Restricted Balance BFWD - Pilbara Underground Power	4,603,608	4,603,608	4,603,608	4,603,608	-	-	-
Unrestricted Surplus Brought Forward 1 July	490,434	490,434	490,434	490,434	-	-	-
Amount Raised From Rates	40,996,741	40,996,741	40,482,313	40,421,861	-	(60,452)	↓
Restricted Balance - Pilbara Underground Power	1,034,749	1,034,749	1,034,749	1,034,749	-	-	-
Surplus / (Deficit)	932,532	787,313	23,986,559	39,966,699		15,980,140	

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Revenues from Operations	Material Variance			Significant Items
General Purpose Funding	-17.19%	312,276	444,095	▼ Investment Property - The Quarter - Timing Difference.
Governance	1133.23%	548,314	542,971	▲ Reimbursements/Commissions & Rebates - Timing difference
Recreation and Culture	-50.40%	6,241,096	4,040,000	▼ Contributions - Red Earth Arts Precinct - Due to changes in State Gov't anticipated payment delayed until October. Cashflow updated in November budget review.
			1,000,000	▼ Rio Tinto and CofK Contrib-Dampier Community Hub - Timing difference, updated in November budget review.
			750,000	▼ Contributions to Wickham Community Hub - Funding from BRFF no longer forthcoming. Budget and cashflow to be updated in November Budget Review.
			545,000	▼ Arts & Culture Program - Events Income - Rio Tinto contribution, timing difference.
			232,000	▼ Cossack Art Program - Contributions
			97,583	▼ Karratha Leisureplex-Income GST - Reduced Attendances. Adjusted in November budget review.
			92,352	▼ Karratha Leisureplex-Sundry Contributions/Donations - Reduction in lease fees collected from Tenancy and Kiosk. Adjusted in November budget review.
			60,000	▼ Youth Engagement Projects Income
			120,000	▲ Grant-Arts & Culture Program
			337,359	▲ Government Grants - Other Recreation & Sport
Transport	-28.08%	1,732,051	1,443,255	▼ KTA Airport Revenue- Aviation Revenue - Recashflowed and amended budget in November budget review.
			314,230	▼ KTA Airport Revenue - Reimbursement Recoverables - Recashflowed and amended budget in November budget review.
Other Property and Services	-24.55%	55,961	199,588	▼ Private Works Income - \$209k from Quadrant reallocated to another account, budget adjusted in November budget review.
			59,811	▲ Workers Comp & Insurance Rebate
			76,676	▲ Workers Compensation Claims
Expenses from Operations	Material Variance			Significant Items
General Purpose Funding	-71.35%	225,324	198,374	▼ Investment Property - The Quarter Building And Carpark
Law, Order and Public Safety	-21.76%	90,717	90,717	▼ Various minor amounts including Employment Costs - Animal Control, and minor Bushfire Brigade expenditure.
Community Amenities	-18.92%	633,996	325,962	▼ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Under expenditure in salaries partly offset by over expenditure in Waste Management Employment Costs. Under expenditure in Contractors and Plant addressed in November budget review
			80,500	▼ Place Branding
			80,130	▼ General Waste And Recycling Collection - Timing difference, September invoice to be processed.
Recreation and Culture	-19.54%	1,703,717	164,185	▼ Employment Costs-Karratha Leisureplex - Reduced casual staffing levels. Adjusted in November budget review.
			150,000	▼ City Activation (Landcorp) - Project currently on hold. A reduced scope to be considered at October Council Meeting. Cashflow and Budget to be updated pending the outcome.
			147,964	▼ Karratha Leisureplex-Op Costs
			117,339	▼ Open Space/Drain Reserve Mtce - Timing difference, re-cashflowed in November budget review.
			105,392	▼ Roebourne Walking Trails - \$107,370 reallocated to CapEx job , budget adjusted in November budget review.
			100,000	▼ Vast Project - 50,000 was applied to 16/17 instead of 17/18. Adjusted in November budget review.
			94,692	▼ Red Earth Arts Festival - Expense
			86,501	▼ Beach Maintenance - Wickham Boat Beach rehabilitation, Karratha Foreshore rehabilitation, fencing. Re-cashflowed in November budget review
			62,801	▼ Employment Costs-Community Development
			54,291	▼ Employment Costs-RAC - Timing difference. Centre not yet open.
			53,000	▼ HHBSC Marina Contribution
			50,012	▼ Roebourne Community Centre Gardens Maintenance

Expenses from Operations cont.	Material Variance		Significant Items	
Transport	-17.63%	1,328,377	600,000	▼ Screening And Security - Invoice timing difference. Addressed in November budget review.
			274,931	▼ Kta Airport-Terminal Building-Op Cost - Cleaning invoice timing difference. QF Lounge Contribution recashflowed. Addressed in November budget review.
			104,267	▼ Kta Airport - Car Park & Grounds Transport Op Exp - Timing difference. Addressed in November budget review.
			95,083	▼ Kta Airport - Airside Mtce Exp - Sealing works postponed. Cashflow addressed in November budget review.
			77,014	▼ Town Street Maintenance - Wayward signage to be implemented
			70,000	▼ Contribution To Tom Price Road
			67,056	▼ Kta Airport - Wwtp Service & Mtce - Invoice timing and some budget not spent. Addressed in November budget review.
			66,129	▼ Power - Timing of Solar invoice. Addressed in November budget review.
Economic Services	-30.58%	148,392	81,181	▼ Office Expenses-Building - Expenses in relation to demolition of Wickham Golf Club. Budget reallocated to correct account in November budget review.
Other Property and Services	-628.78%	632,384	140,365	▼ Tech Services - Employment Costs
			68,575	▲ Workers Compensation Claims
			104,426	▲ Roebourne Golf Club House - Demolition expense. Budget reallocated from Building Dept in November budget review.
Capital Revenue	Material Variance		Significant Items	
Transfer from Infrastructure Reserve	2334.96%	3,502,445	3,652,444	▲ Transfer From Infrastructure Reserve - REAP - Timing difference.
			150,000	▼ Transfer From Infrastructure Reserve - Transfer from reserve for Homemaker Centre, expenditure not yet posted. Cashflow adjusted at November budget review.
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Land	-100.00%	150,000	150,000	▼ Homemaker Centre. Expenditure not yet posted, cashflow adjusted at November budget review.
Purchase of Assets - Buildings	-60.56%	11,258,318	8,075,581	▼ Red Earth Arts Precinct - Timing difference. \$3.6m Sept claim processed in Oct. Overall progress claims per month for works completed less than forecast. Cashflow adjusted in November budget review.
			1,916,293	▼ Capital-Buildings-Wickham Community Hub - Project delayed pending resolution of land tenure. Cashflow adjusted in November budget review
			584,275	▼ Leisureplex Improvements - Gym expansion project.
			439,085	▼ Building Improvements-Karratha Depot - Budget and cashflow updated in November budget review.
			124,998	▼ Staff Housing Improvements - Actuals posted to individual housing jobs. Budgets reallocated in November review.
			64,000	▼ Tambrey Pavilion - Capital - Buildings - Timing Issue. Recashflowed in November budget review.
			54,991	▼ Capital Buildings - Karratha Leisureplex - Equipment for new gym not yet purchased. Project delayed
			50,000	▼ Karratha Airport - International Terminal Compliance Works - Project delayed.
Purchase of Assets - Furniture and Equipment	-90.02%	139,750	131,250	▼ Purchase Computer Equipment - Recashflowed in November budget review.
Purchase of Assets - Plant	-93.07%	1,296,530	1,246,600	▼ Purchase - Plant-Landfill Operations - Order placed for 30t excavator, anticipated November delivery/invoice. Dozer procurement, anticipated April delivery/invoice. Cashflow amended in November budget review.
Purchase of Assets - Infrastructure	-42.06%	3,238,209	971,355	▼ Airside Upgrade - Timing Issue. Works have now commenced on site and first progress claim anticipated to be paid in October. Cashflow adjusted in November budget review.
			844,756	▼ Car Park Redesign - Timing Issue. Final payment to be paid in October. Cashflow adjusted in November budget review.
			344,400	▼ Admin Building Carpark Works - Project currently on hold. A reduced scope agreed at October Council Meeting. Cashflow and budget updated in November budget review.
			331,207	▼ R2R - Reseal - King Bay Rd - Burrup Rd To Mermaid Rd To End - Timing difference. Works programed to commence in November aligning with new Tender commencement and new contractor.
			275,000	▼ Wch Splashpad
			156,814	▼ Rac - Community Pools Revitalisation Prog.
			121,000	▼ Footpaths - Bathgate Road Stage 1 - Works to commence in November. Cashflow adjusted in November budget review.
			116,000	▼ Footpaths - Portland Crescent - Works to commence June 2018. Cashflow adjusted in November budget review.
			101,654	▼ Cherratta Road - Gravel Resheeting - Timing difference, project reallocated to May 2018.

City of Karratha
Notes to the Financial Statements
for the period ending 30 September 2017

	Note	Year to Date Actual \$	2016/17 Budget Brought Forward 1 July \$
Note 1. Net Current Assets			
Current Assets			
Cash and Cash Equivalents - Unrestricted		23,696,651	153,388
Cash and Cash Equivalents - Restricted (Trust)		1,975,953	2,031,864
Cash and Cash Equivalents - Restricted - Reserves		83,273,539	85,720,687
Cash - Restricted Unspent Grants/Contributions		20,844	9,440
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	1	22,755,512	16,368,880
Land held for Resale - Development Costs		0	(188)
Inventories		317,994	331,953
Total Current Assets		132,040,493	104,616,024
Current Liabilities			
Trade and Other Payables		4,819,281	10,942,384
Trust Liabilities		1,978,906	2,032,707
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		64,652	64,652
Current Portion of Provisions		3,512,846	3,512,846
Total Current Liabilities		10,375,685	16,552,590
Net Current Assets		121,664,809	88,063,434
Less			
Cash and Cash Equivalents - Restricted - Reserves		(83,273,539)	(85,720,687)
Loan repayments from institutions		18,213	(12,329)
Movement in Accruals (Non-Cash)		(171,467)	83,199
Land Held for Resale		0	188
Cash - Restricted Unspent Grants/Contributions		(20,844)	(20,844)
Restricted Balance - Pilbara Underground Power		(4,603,608)	(4,603,608)
Add back			
Current Loan Liability		64,652	64,652
Cash Backed Employee Provisions		4,285,291	4,261,568
Current Provisions funded through salaries budget		968,444	23,805
Restricted Balance - Pilbara Underground Power		1,034,749	1,034,749
Net Current Asset Position		39,966,699	3,174,128
Note Explanation:			
1) Total Trade and Other Receivables		8,449,738	
Total Rates Debtors Outstanding		14,305,774	

City of Karratha
Statement of Financial Position
for the period ending 30 September 2017

Note 2: Statement of Financial Position	2017/18	2016/17
	\$	\$
Current Assets		
Cash On Hand	16,255	13,370
Cash and Cash Equivalents - Unrestricted	23,680,396	140,018
Cash and Cash Equivalents - Restricted (Trust)	1,975,953	2,031,864
Cash and Cash Equivalents - Restricted (Unspent Grants/Cont.)	20,844	9,440
Cash and Cash Equivalents - Restricted (Reserves/Muni)	83,273,539	85,720,687
Trade and Other Receivables	22,755,512	16,368,880
Inventories	317,994	331,765
Total Current Assets	132,040,493	104,616,024
Non Current Assets		
Trade and Other Receivables	1,412,123	1,412,123
Property, Plant and Equipment	246,677,846	266,204,286
Infrastructure	528,940,737	503,428,843
Total Non Current Assets	777,030,705	771,045,251
Total Assets	909,071,199	875,661,275
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	4,819,281	10,942,384
Trust Liabilities	1,978,906	2,032,707
Long Term Borrowings	64,652	64,652
Provisions	3,512,846	3,512,846
Total Current Liabilities	10,375,685	16,552,590
Non Current Liabilities		
Long Term Borrowings	347,861	347,861
Provisions	748,722	748,722
Total Non Current Liabilities	1,096,583	1,096,583
Total Liabilities	11,472,268	17,649,173
Net Assets	897,598,931	858,012,102
Equity		
Accumulated Surplus	442,043,425	399,026,981
Revaluation Surplus	372,281,964	373,264,431
Reserves	83,273,542	85,720,690
Total Equity	897,598,931	858,012,102

City of Karratha
Statement of Financial Activity
for the period ending 30 September 2017

Note 3: Cash and Cash Equivalents	2017/18
	\$
Unrestricted Cash	
Cash On Hand	16,255
Westpac on call	5,630,483
Term deposits - Westpac / WATC	0
Term deposit - Westpac	<u>18,049,914</u>
	<u>23,696,651</u>
Restricted Cash	
Reserve Funds	83,273,539
Restricted Unspent Grants	20,844
Westpac - Trust	<u>1,975,953</u>
	<u>85,270,336</u>
Total Cash	<u><u>108,966,987</u></u>

Note 4				
City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2017				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(991,164)	(991,164)	(254,069)	(212,004)
Net (Cost) Revenue to Council for Executive Admin	(651,389)	(651,389)	(163,024)	(158,839)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	26,712,585	26,712,585	41,168,007	41,105,459
Net (Cost) Revenue to Council for General Revenue	1,268,315	1,268,315	596,317	721,502
Net (Cost) Revenue to Council for Financial Services	(1,635,141)	(1,635,141)	(570,636)	(26,812)
Net (Cost) Revenue to Council for Corporate Services Admin	(22,468,416)	(22,468,416)	(14,023,668)	(5,409,020)
Net (Cost) Revenue to Council for Human Resources	(1,917,239)	(1,917,239)	(488,289)	(453,426)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,185,637)	(1,185,637)	(313,478)	(256,143)
Net (Cost) Revenue to Council for Information Services	(1,861,977)	(1,861,977)	(531,335)	(483,012)
Net (Cost) Revenue to Council for Television & Radio Services	(1,918)	(1,918)	(638)	(371)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	(126,909)	(126,909)	(118,213)	(18,641)
Net (Cost) Revenue to Council for Public Affairs	(715,096)	(715,096)	(218,821)	(117,484)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	3,668,095	3,668,095	(1,300,189)	(1,243,751)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	82,000	82,000	32,000	37,080
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,178,840)	(1,178,840)	(339,550)	(213,558)
Net (Cost) Revenue to Council for Youth Services	(210,830)	(210,830)	74,616	(10,667)
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(847,275)	(842,494)	33,075	(143,307)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(85,717)	(85,717)	(55,960)	(4,154)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(33,162)	(33,162)	(8,937)	(5,755)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(18,806)	(18,806)	(4,750)	(1,247)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(1,507,069)	(1,507,069)	(926,489)	(702,390)
Net (Cost) Revenue to Council for Library Services	(2,287,082)	(2,287,082)	(587,096)	(500,324)
Net (Cost) Revenue to Council for Cossack Operations	(359,154)	(359,154)	(156,924)	(173,733)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(1,861,652)	(1,861,652)	(395,305)	(322,425)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(577,030)	(577,030)	(142,149)	(101,259)
Net (Cost) Revenue to Council for Pavilions & Halls	(1,027,311)	(1,127,311)	(395,895)	(236,265)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(518,602)	(418,602)	(129,071)	200,186
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(327,454)	(327,454)	(156,647)	(113,238)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	113,110	113,110	20,723	16,253
Net (Cost) Revenue to Council for Other Buildings	(138,298)	(138,298)	(43,739)	(129,269)
Net (Cost) Revenue to Council for The Youth Shed	(1,229,272)	(1,229,272)	(308,146)	(274,236)
Net (Cost) Revenue to Council for Karratha Leisureplex	(4,363,625)	(4,363,625)	(1,661,451)	(767,561)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(74,901)	(74,901)	(39,976)	11,185
Net (Cost) Revenue to Council for Arts & Culture	(1,338,765)	(1,488,765)	(474,921)	(765,072)
Net (Cost) Revenue to Council for Dampier Community Hub	467,555	467,555	813,721	(119,826)
Net (Cost) Revenue to Council for Karratha Arts and Community Precinct	29,036,261	29,036,261	6,969,686	6,602,682
Net (Cost) Revenue to Council for Wickham Recreation Precinct	408,181	408,181	698,523	791,329
Net (Cost) Revenue to Council for Wickham Community Hub	(4,361,638)	(4,361,638)	(1,549,686)	(107,249)

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 30 September 2017				
	2017/18 Budget	2017/18 Amended	2017/18 Year To Date Budget	2017/18 Actual To Date
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(5,923)	(5,923)	(12,235)	(11,739)
Net (Cost) Revenue to Council for Ranger Services	(789,769)	(789,769)	(306,044)	(230,644)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(493,436)	(493,436)	(97,812)	(97,813)
Net (Cost) Revenue to Council for Community Safety	(352,100)	(352,100)	(49,588)	(9,245)
Net (Cost) Revenue to Council for Economic Development	(763,112)	(763,112)	(197,047)	(336,605)
Net (Cost) Revenue to Council for Camping Grounds	97,174	97,174	71,687	95,045
Net (Cost) Revenue to Council for Building Control	(379,165)	(379,165)	(126,784)	(35,038)
Net (Cost) Revenue to Council for Health Services	(903,905)	(903,905)	(215,173)	(264,245)
Net (Cost) Revenue to Council for Town Planning	(931,830)	(931,830)	(254,258)	(246,473)
Net (Cost) Revenue to Council for Strategic Planning	(596,532)	(596,532)	(180,041)	(136,878)
Net (Cost) Revenue to Council for Development Services	(39,600)	(39,600)	(15,400)	(9,374)
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(1,323,476)	(1,323,476)	(430,830)	(310,445)
Net (Cost) Revenue to Council for Public Services Overheads	870,512	870,512	215,717	57,859
Net (Cost) Revenue to Council for Fleet & Plant	988,643	988,643	128,339	167,732
Net (Cost) Revenue to Council for Roads & Streets	(5,982,787)	(5,982,787)	(2,498,908)	(1,816,172)
Net (Cost) Revenue to Council for Parks & Gardens	(2,367,282)	(2,367,282)	(719,788)	(525,922)
Net (Cost) Revenue to Council for Drainage	(692,050)	(692,050)	(42,317)	(25,801)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,574,035)	(1,574,035)	(395,037)	(347,270)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(441,271)	(441,271)	(165,238)	(41,153)
Net (Cost) Revenue to Council for Cemeteries	(184,442)	(184,442)	(29,292)	(19,067)
Net (Cost) Revenue to Council for Public Toilets	(411,833)	(411,833)	(104,408)	(88,193)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(646,722)	(646,722)	(191,487)	21,733
Net (Cost) Revenue to Council for Town Beautification	(2,534,376)	(2,534,376)	(364,798)	(144,799)
Net (Cost) Revenue to Council for Bus Shelters	(54,800)	(54,800)	(54,800)	(55,138)
Net (Cost) Revenue to Council for Private Works & Reinstatements	200,067	200,067	206,943	(5,488)
Net (Cost) Revenue to Council for Works Overheads	634,515	634,515	162,129	263,459
Net (Cost) Revenue to Council for Parks & Gardens Overheads	985,048	985,048	237,311	118,585
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(215,904)	(215,904)	0	0
Net (Cost) Revenue to Council for Tech Services	(3,771,098)	(3,771,098)	(932,590)	(969,390)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(29,000)	(29,000)	(7,250)	(5,079)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(539,912)	(539,912)	(135,120)	(82,897)
Net (Cost) Revenue to Council for Waste Collection	12,874	12,874	2,669,426	2,805,855
Net (Cost) Revenue to Council for Landfill Operations	(943,429)	(943,429)	(1,177,649)	899,327
Net (Cost) Revenue to Council for Waste Overheads	1,528,753	1,528,753	332,512	110,274
Net (Cost) Revenue to Council for Karratha Airport	10,682,270	10,682,270	(436,398)	939,084
Net (Cost) Revenue to Council for Other Airports	(13,561)	(13,561)	(4,122)	310

10.2 LIST OF ACCOUNTS OCTOBER 2017

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	31 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made since the previous Ordinary Council Meeting.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

The level of significance for this matter is very high in ensuring trade creditors are compensated for services they provide to the City. These services enable the City to meet the needs and expectations of the community.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the month of October totalled \$13,647,090.45, however this included the following:

- Red Earth Arts Precinct progress payments - \$3,820,334
- LGIS Property – 207/18 Insurance Premiums 2nd instalment - \$849,039
- Karratha Airport Carpark Redesign progress payment - \$604,098
- Roebourne Aquatic Centre Upgrades progress payments - \$496,371
- Reconstruction of Coolawanyah Road progress payments - \$407,839

Consistent with CG-11 Regional Price Preference Policy 64% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

Having good terms of trade will reduce the risk of penalties, loss of quality services and contractors, and dissatisfaction amongst the community.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT53676 to EFT54865, EFT54991 to EFT55006 (Inclusive);
- c) Cheque Vouchers 78442 to 78451 (Inclusive);
- d) Cancelled Payments: EFT53710, EFT53728, EFT53758, EFT53784, EFT53813, EFT53833, EFT53834, EFT53863, EFT53876, EFT53892, EFT53913, EFT53923, EFT54005, EFT54026-54132, EFT54134, EFT54144, EFT54199-54348, EFT54527, EFT54529, EFT54540-54703, EFT54857, 78451,
- e) Direct Debits: DD29749.1 to DD29958.1;
- f) Credit Card Payments: \$43,440.81;
Payroll Cheques \$1,489,694.81: and
- g) with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$13,647,090.45 submitted and checked with vouchers, being made up of:

- a) Trust Vouchers: nil;
- b) EFT53676 to EFT54865, EFT54991 to EFT55006 (Inclusive);
- c) Cheque Vouchers 78442 to 78451 (Inclusive);
- d) Cancelled Payments: EFT53710, EFT53728, EFT53758, EFT53784, EFT53813, EFT53833, EFT53834, EFT53863, EFT53876, EFT53892, EFT53913, EFT53923, EFT54005, EFT54026-54132, EFT54134, EFT54144, EFT54199-54348, EFT54527, EFT54529, EFT54540-54703, EFT54857, 78451;
- e) Direct Debits: DD29749.1 to DD29958.1;
- f) Credit Card Payments: \$43,440.81 and
- g) Payroll Cheques: \$1,489,694.81

Chq/EFT	Date	Name	Description	Amount
EFT53676	22.09.2017	City Of Karratha	Payroll deductions	260.00
EFT53677	22.09.2017	City Of Karratha	Payroll deductions	2,135.32
EFT53678	22.09.2017	City Of Karratha - Social Club	Payroll deductions	1,404.00
EFT53679	22.09.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT53680	22.09.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	768.60
EFT53681	22.09.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT53682	22.09.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT53683	22.09.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT53684	22.09.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT53685	22.09.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT53686	22.09.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT53687	22.09.2017	Lgrceu	Payroll deductions	61.52
EFT53688	22.09.2017	Maxxia Pty Ltd	Payroll deductions	13,186.95
EFT53689	22.09.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	379.58
EFT53690	22.09.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT53691	27.09.2017	Australian Taxation Office	Payroll deductions	307,030.00
EFT53692	27.09.2017	Child Support Agency	Payroll deductions	2,554.89
EFT53693	29.09.2017	Horizon Power	Electricity Usage Charges	50,942.80
EFT53694	29.09.2017	Horizon Power	Electricity Usage Charges	92,302.67
EFT53695	29.09.2017	Horizon Power	Electricity Usage Charges	5,872.99
EFT53696	29.09.2017	Water Corporation	Water Usage Charges	2,235.04

Chq/EFT	Date	Name	Description	Amount
EFT53697	29.09.2017	Pivotel Satellite Pty Limited	Rangers Tracking - 15/09/2017 to 14/10/2017	259.51
EFT53698	29.09.2017	Foxtel For Business	WRP - Foxtel Charges - 22/08/17 - 21/09/17	276.10
EFT53699	29.09.2017	Telstra Corporation Ltd	Telephone Usage Charges	1,037.00
EFT53700	29.09.2017	Karratha Earthmoving & Sand Supplies	Reconstruction of Coolawanyah Road Karratha LIA - Stage 2 (RFT 23-16/17) Progress Claim #4	407,839.00
EFT53701	29.09.2017	Point Samson Community Association Inc	Contribution Pt Samson Community Assoc - 2017/18 Acads - 50% Upfront Payment Point Samson Playground	51,078.35
EFT53702	29.09.2017	Australia Post	Postage Charges - August 2017	4,008.12
EFT53703	29.09.2017	Art On The Move	Telling Our Stories - Partnership Training Program For Staff	960.00
EFT53704	29.09.2017	Chemsearch Australia (NCH Australia)	Stock - 75 Ltr Drum Super Chemzyme 1V Plus	1,740.75
EFT53705	29.09.2017	Winc Australia Pty Limited (Formerly Staples)	Stock - Floor Pad Stripper	61.77
EFT53706	29.09.2017	Signature Music Pty Ltd	Moonrise Cinema 2017 - Projectionist August 2017	4,136.00
EFT53707	29.09.2017	Dampier Community Association	2017/18 ACADS Dampier Beachside Markets Funding - 50% Payment, Dampier Hall Equipment 50% Upfront, 2017/18 Annual Community Grant for Billy Cart Derby	32,736.70
EFT53708	29.09.2017	Geraldton Building Services & Cabinets (GBSC)	Staff Housing - Various Small Maintenance Repairs	1,691.03
EFT53709	29.09.2017	Karratha & Districts Chamber Of Commerce (KDCCI)	Reimbursement Of Flight Change Fee For J Councillor - Attending PRC Meeting In Perth	150.00
EFT53710	29.09.2017	Leisure Institute Of WA Aquatics (Inc)	Cancelled Payment	0.00
EFT53711	29.09.2017	Nickol Junior Soccer Club	Kidsport - Vouchers	610.00
EFT53712	29.09.2017	Tyrepower Karratha / North West 4wd (mac Tyres Pty Ltd)	Plant Repairs	480.00
EFT53713	29.09.2017	Point Samson Community Association Inc	Contribution Pt Samson Community Assoc - 2017/18 ACADS - 50% Upfront Payment - Oyster Shucker Event	3,710.25
EFT53714	29.09.2017	Perth Irrigation Centre	Pt Samson Centenary Park Maintenance - BlueLine Metric 25mm x 200M 12.5	590.30
EFT53715	29.09.2017	Sai Global Ltd	Governance - Renewal Of SA Contract Licence 1708-C121	482.09
EFT53716	29.09.2017	Programmed Skilled Workforce	Labour Hire	3,802.37
EFT53717	29.09.2017	Royal Life Saving Society WA Inc	KLP - Watch Around Water Supplies and Annual Subscription	546.00
EFT53718	29.09.2017	The Retic & Landscape Shop	Stock - Retic Parts	142.45
EFT53719	29.09.2017	Thrifty Car Rental	Car Hire EMT Perth July and August 2017	1,088.71
EFT53720	29.09.2017	Atom Supply	Hand Tools, Safety Helmet/Earmuffs, Star Picket Stock, Cement, Raven Access Ramps	2,190.41
EFT53721	29.09.2017	J Blackwood & Son Pty Limited	Stock - Truckwash, Safety Glasses, Broom Handles	537.97
EFT53722	29.09.2017	Australasian Performing Right Assoc (APRA)	KLP - Quarterly Music License - 1/9/17 - 30/11/17	1,275.19
EFT53723	29.09.2017	All Rid Pest Management	Termite & Singapore Ant Inspections - Various Locations	1,419.00
EFT53724	29.09.2017	Avdata Australia	KTA Airport - Monthly Data Reporting Fee And Billing Service Fees August 2017	1,360.34

Chq/EFT	Date	Name	Description	Amount
EFT53725	29.09.2017	App Corporation Pty Ltd	Kta Airport - Airside Infrastructure Upgrade Consultation July 2017	13,227.50
EFT53726	29.09.2017	Allround Plumbing Services Pty Ltd	Cossack - Replace Length Of Main Water Line Leaking, Dampier Pavilion - Repair Leach Drain and Toilets	1,591.01
EFT53727	29.09.2017	Armsign Pty Ltd	Roebourne Walking Trails - Design Sticker To Include PDC Logos On The Roebourne 150 Sign	60.50
EFT53728	29.09.2017	Alphazeta Group Pty Ltd	Cancelled Payment	0.00
EFT53729	29.09.2017	Ausolar Pty Ltd	Repairs To Wickham Carpark Lights / Replace All Lamps And Repair Damaged Components, Dampier Palms - Electrical Brief, WRP Bistro - Repair Shutter Blinds, Main Admin - Install Door Lock and Security Lock, FBCC - Repair Main Distribution Board	12,702.94
EFT53730	29.09.2017	Barth Bros Automotive Machining	Stock - Filters	93.93
EFT53731	29.09.2017	BC Lock & Key	Andover Park - Supply Weather Proof Padlocks, Staff Housing - Repair Door Handles/Locks	977.10
EFT53732	29.09.2017	Burkeair Pty Ltd	PBFC - Supply/Replace/Install PCB Board and Strip Clean 2 x Units Toddlers Room 5A And 5B, Depot - Install New AC Filters, Bulgarra Daycare - 4 x chemical cleans, Millars Well Daycare and Tambrey Pavilion - Repair Faulty AC's	4,482.32
EFT53733	29.09.2017	Bez Engineering	Plant Repairs	2,183.50
EFT53734	29.09.2017	Beacon Equipment	Parts for Plant Repairs	504.60
EFT53735	29.09.2017	Coates Hire Operations	Roebourne Wittenoom Rd, Woodbrook Rd - Gravel Re-sheeting - Hire Of Smooth Drum Roller 13/08/17 To 23/08/17, Unsealed Road Maintenance - Hire Smooth Drum Roller	9,005.06
EFT53736	29.09.2017	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Stock	370.05
EFT53737	29.09.2017	Cleverpatch Pty Ltd	Libraries - Program Supplies	459.83
EFT53738	29.09.2017	Coral Coast Electrical	KTA Depot - Design And Installation Of Depot Security Lights	15,755.70
EFT53739	29.09.2017	Cherratta Lodge Pty Ltd	KLP - Laundering Of Table Cloths	64.39
EFT53740	29.09.2017	Comtec Data Pty Ltd	KLP - Relocation Of Foxtel Controls, Waste - Repair Faulty CCTV	1,978.50
EFT53741	29.09.2017	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	1,210.00
EFT53742	29.09.2017	Patrick Churnside (Mayaga Made Arts & Consultation)	REAF 2017 - Welcome To Country - 15/09/17	550.00
EFT53743	29.09.2017	Eliza Carbines	REAF 2017 - Launch 15/9 MC The Event 6-10pm	500.00
EFT53744	29.09.2017	Converged Communication Network Applications Pty Ltd	AVAYA Phone System Onsite Audit/Discovery And Training	6,160.00
EFT53745	29.09.2017	Caltex Aust Petroleum Pty Ltd	Stock - Bulk Diesel for Waste and Depot Tanks	35,438.97
EFT53746	29.09.2017	Jessica Cocks t/as Dance FX	REAF 2017 - Dance FX Roving Performance	165.00
EFT53747	29.09.2017	Donald Cant Watts Corke (WA) Pty Ltd	REAP - Construction Services August 2017	5,555.41
EFT53748	29.09.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	467.00

Chq/EFT	Date	Name	Description	Amount
EFT53749	29.09.2017	Development Cartographics (the Trustee For The Beal Family Trust)	Plan Preparation/Modification - For Karratha Dampier Roebourne Point Samson & Wickham	264.00
EFT53750	29.09.2017	Double R Equipment Repairs	Plant Repairs	777.70
EFT53751	29.09.2017	Environmental Industries	Road Trees Maintenance - RFQ 29-1617 Bayview Rd Tree Planting	6,217.00
EFT53752	29.09.2017	H Eaton	Reimbursement Utilities As Per Employment Contract	415.79
EFT53753	29.09.2017	Empire6714	REAF 2017 - Dinner And Show 21-22/09/17 Catering And Bar Service As Per Letter Of Agreement Ocr155678 50% Post Event	8,685.60
EFT53754	29.09.2017	Emtek Electrical Pty Ltd t/as Dampier Construction Electrical and Main	Cossack VAST Project - Electrical And Plumbing Support	4,235.00
EFT53755	29.09.2017	Eco Imports Pty Limited T/A Yardgames	WRP - Giant Games and Gym Mats	2,245.00
EFT53756	29.09.2017	Freestyle Now	Reimbursement - Youth Engagement Program Winter Classic	640.81
EFT53757	29.09.2017	Ruby Distributors Pty Ltd T/as Flex Fitness Equipment	WRP - Strength & Conditioning Equipment	2,550.00
EFT53758	29.09.2017	Geoff Ninnes Fong & Partners Pty Ltd	Cancelled Payment	0.00
EFT53759	29.09.2017	Global Security Management (WA)	KLP - Nightly Security Patrols August 2017	5,091.13
EFT53760	29.09.2017	Prime Media Group (GWN7)	Advertising Campaigns	884.40
EFT53761	29.09.2017	StrataGreen (Strata Corporation Pty Ltd)	P&G - Hayate Saw Attaching Bolt, Blade Cover	38.05
EFT53762	29.09.2017	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight	188.80
EFT53763	29.09.2017	Home Hardware Karratha	Stock - Restocking Equipment In Events Shed, Stock - Buckets, Chainsaw Chain, Trimmer Line, Fuel Filters, Youth Shed - Program Supplies	348.81
EFT53764	29.09.2017	Handy Hands Pty Ltd	Oval Maintenance - Broadleaf Weed Spraying, Pt Samson Centenary Park - Retic Maintenance	5,897.50
EFT53765	29.09.2017	B Hogan	Cleaverville - Reimburse Caretaker For Gas And Fuel	106.30
EFT53766	29.09.2017	L Husking	40 Mile Caretakers - Reimbursement For Onsite Living Expenses	122.51
EFT53767	29.09.2017	Isubscribe Pty Ltd	Libraries - Magazine Subscriptions 2017-2018	3,857.22
EFT53768	29.09.2017	Karratha Signs	Car Park Redesign - Aluminium Airport Sign	1,320.00
EFT53769	29.09.2017	James Bennett Pty Limited	Libraries - New Resources	188.23
EFT53770	29.09.2017	Jolly Good Auto Electrics	Plant Repairs	2,967.20
EFT53771	29.09.2017	Beyond Carpentry Contracting	WRP - Investigate and quote to repair scoreboard, Kta Office Annex - Relocate Umbrella, Dampier Pavilion - Repair Toilet Doors, Dampier Lions Park - Repair Locks	1,716.00
EFT53772	29.09.2017	Keyspot Services	WRP - Staff Farewell Gift	235.00
EFT53773	29.09.2017	Karratha Veterinary Hospital	Animal Control	909.90
EFT53774	29.09.2017	Karratha Falcons Junior Football Club	Kidsport - Vouchers	1,215.00

Chq/EFT	Date	Name	Description	Amount
EFT53775	29.09.2017	Kennards Hire Pty Limited	Hire Of 5.5 Tonne Zero Swing Excavator 31/08/17 To 07/09/17	1,716.00
EFT53776	29.09.2017	Lo-go Appointments	Asset Management Temp Services - August 2017	9,408.62
EFT53777	29.09.2017	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG Gas - Delivered 06/09/17	1,712.56
EFT53778	29.09.2017	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess'	840.00
EFT53779	29.09.2017	Links Modular Solutions Pty Ltd	KLP - Membership Bands, WRP - Purchase SMS Credits for Direct Marketing	1,292.50
EFT53780	29.09.2017	J Leahy	Reimbursement For Conference Costs - Meals & Fuel For Hire Car 11/9/17 - 14/09/17	149.57
EFT53781	29.09.2017	Marketforce	Advertising - Various	5,876.21
EFT53782	29.09.2017	Clayton John Mcintosh	Rates refund for assessment A89646	126.16
EFT53783	29.09.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Monthly Management - July 2017	20,016.10
EFT53784	29.09.2017	Morse Court Apartments	Cancelled Payment	0.00
EFT53785	29.09.2017	Magic Extraordinaire (JM Foenander & RJ Gyoerffy)	REAF 2017 - 2 X 90 Minute Paris Underground Shows 21 And 22 September 2017	16,775.00
EFT53786	29.09.2017	MD Australia Trace Holding Pty Ltd	Karratha Airport - Calibration Traps Teflon	1,741.30
EFT53787	29.09.2017	William John Mitchell	Rates refund for assessment A20616	567.72
EFT53788	29.09.2017	North West Tree Services	Open Space/Drain Reserve Mtce - Removal of Ficus at Wilkie Crescent Dampier, Kta Golf Course - Tree Works	1,952.50
EFT53789	29.09.2017	Norwest Craft Supplies	Youth Services - Supplies For Face Painting Materials For R U Ok Day Engagement At Kta Senior High School	79.65
EFT53790	29.09.2017	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Collection Services Roebourne - August 2017	5,214.00
EFT53791	29.09.2017	Titan Australia Pty Ltd	Plant Repairs	503.25
EFT53792	29.09.2017	North West Waste Alliance	Street Sweeping Services - August 2017	47,589.80
EFT53793	29.09.2017	Nielsen Liquid Waste Services Pty Ltd	Dampier Shark Cage Beach Public Toilets - Pumpout Of Septic, KLP and Wickham Bistro - Grease Trap Waste Removal	1,889.50
EFT53794	29.09.2017	NYFL Nursery - Cossack Management	Management Services Of Cossack Historic Townsite As Per Tender 30-16/17 - October 2017	35,750.00
EFT53795	29.09.2017	One 20 Productions (Kadesjada Trust)	2017 REAF - Production And Staging (OCR 155 855) 15-24/09/2017	28,657.75
EFT53796	29.09.2017	Onie's Angels Cleaning Service	5a Leonard Way - Refresh Clean	660.00
EFT53797	29.09.2017	The Paper Company Of Australia Pty Ltd	Stock - A3 Paper 80gsm Pure White	658.35
EFT53798	29.09.2017	Pilbara Regional Council	7 Mile Waste Facility - Round Two Of Shredding Of 8585m3 Of Green Waste By Ausshredding	15,593.44
EFT53799	29.09.2017	Successful Projects (Brett David Investments Pty Ltd)	REAP - Contract Disbursements - Site Visit 07/08/2017 - Flights/Car/Meals	4,252.59
EFT53800	29.09.2017	P & M Automotive Equipment	Hoist Compliance Inspection - 10/07/2017 - Inspection Report No: 15735	528.00
EFT53801	29.09.2017	Rowe Plumbing Pty Ltd	8 Knight Place - Supply And Install A New Replacement 300l Solarhart HWS, Replace Pipe along Wickham Trsf Stn, Tambrey Toilets - Repair Urinal	12,158.33

Chq/EFT	Date	Name	Description	Amount
EFT53802	29.09.2017	RePipe Pty Ltd	22A Frinderstein Way - Repair Taps - Replace Shower Rose & Disconnect And Isolate/cap Off The Water Line, 11 Frinderstein - Repair Taps	551.96
EFT53803	29.09.2017	A Richards Pty Ltd T/as Richgro Garden Products	Reserve Maintenance - 144 X 25 Litre Bags Of Professional Base Mix	1,043.24
EFT53804	29.09.2017	Speedo Australia Pty Ltd	KLP Proshop Speedo Order - Goggles / Aquatic Items	1,714.90
EFT53805	29.09.2017	Sigma Chemicals	KLP - New Motor For Lap Pace Clock	282.25
EFT53806	29.09.2017	Sony Pictures Releasing	Moonrise Cinema - Screening Of The Dark Tower - 16/09/17	275.00
EFT53807	29.09.2017	Slavin Architects Pty Ltd	Kta Depot New Admin Building Stage 3 - Additional Time In Relation to Technical Services Layout Changes - Architectural	2,505.25
EFT53808	29.09.2017	South Metropolitan Tafe	E Burmaz - Tafe Enrolment Fees 14/08/2017 - 24/08/2017, Mobile Plant Apprenticeship	467.57
EFT53809	29.09.2017	Tox Free (Australia) Pty Ltd	KLP & Kta Airport - Waste Collection Charges, August 2017	1,282.12
EFT53810	29.09.2017	The Planning Group Wa Pty Ltd (TPG)	Cossack Scheme Amendment And Conservation Management Plan - Phase 4 Considerations of Options Report	1,441.00
EFT53811	29.09.2017	Think Promotional	REAF 2017- Promotional Clothing 100 x Singlets	1,821.60
EFT53812	29.09.2017	Talis Consultants Pty Ltd T/a Talis Unit Trust	7 Mile Waste Consultancy Services - Construction Timelines Construction Risk Void Space Consumption	8,794.50
EFT53813	29.09.2017	Turner Design	Cancelled Payment	0.00
EFT53814	29.09.2017	TWH Plumbing	Millars Well Daycare - Repair Leak to Sewerage Pipe, Youth Shed - Install New Drinking Fountain, Kta Admin - Repair Toilets, KLP Oval - Repair Leak at Tank Inlet	8,006.47
EFT53815	29.09.2017	Totally Workwear	Uniforms	2,129.96
EFT53816	29.09.2017	The Trustee For The Pedersen Family Trust No 2 T/as Pedersen Hire And	CAS 2017 - Equipment Hire And Catering For DegARTstation Public Program Event 29/07/2017	193.60
EFT53817	29.09.2017	United Uniforms Pty Ltd	KLP - Crèche And Office Staff Uniforms	1,148.62
EFT53818	29.09.2017	Karratha Timber & Building Supplies	General Hardware Supplies	664.12
EFT53819	29.09.2017	Village Roadshow Pty Ltd	Moonrise Cinema 17/18 - Movie Dunkirk Screening 18/08/2017	573.75
EFT53820	29.09.2017	Wren Oil	Workshop - Admin And Compliance Fees	16.50
EFT53821	29.09.2017	Wickham Primary School P&C Association Inc	Bucks For Bags Donation For Litter Cleanup Held On 09/09/17 At Wickham - 71 Bags	426.00
EFT53822	29.09.2017	Wickham Tidy Towns	Bucks For Bags Donation For Litter Cleanup Held on 09/09/17 At Wickham - 40 Bags	240.00
EFT53823	29.09.2017	West Australian Newspapers Limited	Advertising - Various	2,581.03
EFT53824	29.09.2017	Tom Horn	REAF 2017 - Music Event 17/09/2017 Sets With Perth Symphony Orchestra Fully Delivered	8,250.00
EFT53825	29.09.2017	Morse Court Apartments	3 Nights' Accommodation For IT Contractor Samy Mansour, 12/09/2017 - 15/09/2017	845.00
EFT53826	06.10.2017	Landgate	Rates - Monthly Valuation Schedules And 2017/18 Annual Updates	436.03
EFT53827	02.10.2017	S Khongjaroen	Trust Travel Withdrawal - Payment of Balance	3,340.00
EFT53828	06.10.2017	Telstra Corporation Ltd	Telephone Usage Charges	9,100.79
EFT53829	06.10.2017	Horizon Power	Electricity Usage Charges	2,483.66
EFT53830	06.10.2017	Water Corporation	Water Usage Charges	26,142.52
EFT53831	06.10.2017	Water Corporation	Water Usage Charges	16,978.49
EFT53832	06.10.2017	Foxtel For Business	KLP - Foxtel For Business - 18/09/17 - 17/10/17	210.00

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EFT53833	06.10.2017	The Business Centre Pilbara	Cancelled Payment	0.00
EFT53834	06.10.2017	Aerodrome Management Services Pty Ltd	Cancelled Payment	0.00
EFT53835	06.10.2017	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock for Plant Repairs	94.90
EFT53836	06.10.2017	Parry's Merchants	The Youth Shed -.Stock And Cafe Items	592.85
EFT53837	06.10.2017	St John Ambulance - Karratha	REAF 2017 - Ambulance Attendance At Three Events Across The Program 15/09/17 - 17/09/17, Stock - Sharps Containers	1,647.06
EFT53838	06.10.2017	Programmed Skilled Workforce	Labour Hire - Various Departments	5,849.80
EFT53839	06.10.2017	Sealanes (1985) Pty Ltd	Stock - White Spirit Vinegar 10% 15ltr	63.87
EFT53840	06.10.2017	GTEC	KTA Airport - Annual Pavement & Drainage Inspection - 2017	4,750.00
EFT53841	06.10.2017	TNT Express	Freight	1,000.59
EFT53842	06.10.2017	The Retic & Landscape Shop	Stock - Retic Parts	371.00
EFT53843	06.10.2017	Wickham Community Association (inc)	Wickham ACADS 16/17 - Annual Over 18's Concert and Annual Citizenship Award / Cricket Match	41,175.12
EFT53844	06.10.2017	All Rid Pest Management	Termite And Singapore Ant Inspections	2,004.00
EFT53845	06.10.2017	Ausco Modular Pty Limited	Kta Depot - Extension Of Existing Contract For Multi-purpose Complex Offices - September 2017	1,023.00
EFT53846	06.10.2017	123 Agency	Cossack Art Awards 2017 - Gala Performer - Cat Torres Trio	330.00
EFT53847	06.10.2017	Aqua-pro Solutions	RAC - Removal And Transport Of 20 Pallets Of Brick Pavers To City Depot	748.00
EFT53848	06.10.2017	Advans Exhibition Services (Advans Display (1954) Pty Ltd)	New Pilbara Conference Booth - TV Stand And Table	971.75
EFT53849	06.10.2017	Atom Supply	Stock - Hose Fittings, Pool Maintenance Supplies, Signs, Out of Service Tags, Strapping Tool, Water Cooler Jugs, Barrier Fencing	668.18
EFT53850	06.10.2017	J Hourquebie T/as A Pom Pom A Day	REAF 2017- Artist Engagement For Kids Corner	550.00
EFT53851	06.10.2017	Ausolar Pty Ltd	Frank Butler Carpark Replace 3 Solar Lights, RAC - Replace Bulbs, Ignitors, Cable on Floodlights, WRF - Repair Light Tower, Kta Admin - Repair Internal Auto Door Fault, Replace Fluoro's, Kta Airport - 30m 32 Amp 5 pin Extension, Millars Well Daycare - Install Oven/Cooktop	9,821.75
EFT53852	06.10.2017	Atmospheric Artistries	REAF - Pirate Man Michael To Perform At Launch 50% Deposit	952.00
EFT53853	06.10.2017	Allpro Industries Limited T/as Powerblast Global	KLP - Krantzle K2160tst High Pressure Cleaner & 450mm Round Floor Cleaner	3,234.00
EFT53854	06.10.2017	Barth Bros Automotive Machining	Parts for Plant Repairs	1,626.86
EFT53855	06.10.2017	BC Lock & Key	Staff Housing - Replace Lock On The Security Door, Youth Shed - Repair Key lock to Drop In Space	220.00
EFT53856	06.10.2017	Centurion Transport Co Pty Ltd	Freight	38.29
EFT53857	06.10.2017	Cabcharge Australia Pty Ltd	Cabcharge - July/Aug 2017	1,358.71
EFT53858	06.10.2017	Elliotts Irrigation Pty Ltd	Stock - Retic Parts	240.00

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EFT53859	06.10.2017	Ensystex Australasia Pty Ltd	Pest Control - 5 Ltr Compressor Sprayer	308.00
EFT53860	06.10.2017	Ezi-Hose Pty Ltd	Plant Repairs	1,039.47
EFT53861	06.10.2017	Franno's Froffee Coffee	REAF Marketing 2017 - Coffee Promotion Provide 50 Hot Drinks Free To Community	200.00
EFT53862	06.10.2017	Globe Australia Pty Ltd	Stock - [5 litre] Biflex Ultra	231.00
EFT53863	06.10.2017	Home Hardware Karratha	Cancelled Payment	0.00
EFT53864	06.10.2017	Hitachi Construction Machinery	Plant Repairs	1,359.07
EFT53865	06.10.2017	Handy Hands Pty Ltd	REAF 2017 - Clean Up Of 2014 Anderson Road Karratha LIA, Stock - Insect Powder, Green Glue Type P	524.83
EFT53866	06.10.2017	Identity Security Pty Ltd	Kta Airport - Configuration Of URL For ASIC Online Application Vic Issuing And Asic Issuing Model Via Identity Security Visitor Management System	1,595.00
EFT53867	06.10.2017	Karratha Signs	KLP - Gym Expansion Construction Project - Construction Signage	2,607.00
EFT53868	06.10.2017	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	REAF 2017- Catering x 6 For Justice Crew - 14/09/17	185.00
EFT53869	06.10.2017	Jolly Good Auto Electrics	Plant Repairs	1,970.10
EFT53870	06.10.2017	Karratha Building Co	Baynton West Park - Repairs To Flying Fox	2,006.40
EFT53871	06.10.2017	Sonic Healthplus Pty Ltd	Medical Consults	850.30
EFT53872	06.10.2017	Kye Appleton t/as Kiphone	IT - iPhone 6 Screen Replacement	199.00
EFT53873	06.10.2017	The Trustee For Kinn & Co Trust	REAF 2017 - The Urban Roller Club 16/09/17 - 21/09/17, Final Payment	26,772.90
EFT53874	06.10.2017	Alphazeta Group Pty Ltd	DCH - Mechanical Services Consultancy For Kitchen Exhaust	3,520.00
EFT53875	06.10.2017	Kobe Giles	REAF 2017 - Winner Busking Competition	250.00
EFT53876	06.10.2017	D Hutchens	Cancelled Payment	0.00
EFT53877	06.10.2017	G Harris	Reimbursement For Petrol To Attend WALGA Training In Broome 03/07/17 - 07/07/17	495.53
EFT53878	06.10.2017	B Hogan	Cleaverville Caretaker - Reimbursement For Onsite Living Expenses	67.94
EFT53879	06.10.2017	M Jewkes	Reimbursement Of Utilities (Telstra Internet) As Per Managers Contract 27/06/17 - 26/08/17	140.00
EFT53880	06.10.2017	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess	420.00
EFT53881	06.10.2017	Ivan Kovac	Kta Airport - Refunding Airport Parking As 3 Day Parking Pass Did Not Process	48.00
EFT53882	06.10.2017	Lancom Technology Solutions Pty Ltd	Litter Initiatives - Supply And Print 100 x Hi-vis Vests	1,262.25
EFT53883	06.10.2017	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services - August 2017	2,028.40
EFT53884	06.10.2017	A Markey t/as DJ Markey And Minespec Electrical	REAF 2017- DJ At Two Urban Roller Club Theme Nights 16/09/17 & 23/09/17	1,205.00
EFT53885	06.10.2017	Ooh! Media Retail Pty Ltd	KLP Advertising - 2 x Shopalite Panels In Centro For A Fortnight Starting 21/08/17, Community Safety Campaign 01-14/08/2017	2,200.00
EFT53886	06.10.2017	Pilbara Regional Council	HR - Delivery Of Firearms Handling Training To 5 Participants - 19/09/17 - 20/09/17	4,371.10
EFT53887	06.10.2017	Plant Specs Australia Pty Ltd	Fleet Management - Annual Plant Specs Subscription - 09/06/17 - 08/06/18	440.00

Chq/EFT	Date	Name	Description	Amount
EFT53888	06.10.2017	Elizabeth Phillips	REAF 2017 - Winner Busking Competition	250.00
EFT53889	06.10.2017	Roebourne Dingo Hire	Removal of Abandoned Vehicles	220.00
EFT53890	06.10.2017	Red Earth Flowers	Flowers For Staff Member On Birth Of Child	90.00
EFT53891	06.10.2017	Rowe Plumbing Pty Ltd	Kta Airport - Blocked Urinal In Sterile Area, Shark Cage Toilets - Pump out Septic	1,310.10
EFT53892	06.10.2017	Rambla Bar Pty Ltd (Rambla Bar & Bistro)	Cancelled Payment	0.00
EFT53893	06.10.2017	RePipe Pty Ltd	Wickham Early Learning Centre - Repair Blocked Drains, Roebourne Basketball Courts - Replace Tap in Changeroom, Tambrey Pavilion - De-isolate Valve to reinstate Water to Female Changeroom.	985.44
EFT53894	06.10.2017	Reece Pty Ltd	Stock - Retic Parts	1,091.35
EFT53895	06.10.2017	Statewide Bearings	Parts for Plant Repairs	303.58
EFT53896	06.10.2017	Decor8 Australia Pty Ltd	Graffiti Removal Services For July August & September 2017	18,150.00
EFT53897	06.10.2017	Scott Printers Pty Ltd	REAF 2017 - Program Print And Distribute With Australia Post, Economic Development Prospectus Project - Pull Up Banners	5,227.20
EFT53898	06.10.2017	Sanity Music Stores Pty Ltd	The Youth Shed - Purchase Of Cd's For Indoor Play	104.98
EFT53899	06.10.2017	Skipper Transport Parts (Formerly Covs)	Stock	1,553.31
EFT53900	06.10.2017	South Metropolitan Tafe	Course Fees For C McDermott - Cert III Parks & Gardens	522.80
EFT53901	06.10.2017	Ian Simon	Reimbursement Of Meal Allowances - Local History Speakers - 15/09/17 - 16/09/17	93.10
EFT53902	06.10.2017	Trasan Contracting	Dampier Lions Club - 2017 Community Events Funding Fenacing Festival Entry Arch / Supply Transport And Set Up Of Scaffolding	4,620.00
EFT53903	06.10.2017	Wickham Wasps Rugby League Club	Refund - Season Bond WRP - Rec #7520 15/05/2017	150.00
EFT53904	06.10.2017	Super Cheap 3d	KACP - 3D Fly through Architectural Rendering - 50% Progress Claim	9,660.00
EFT53905	06.10.2017	The Business Centre Pilbara	Business Support - Sponsorship of Destination Pilbara 2. 0 Event As Per Council Resolution 153837	69,630.00
EFT53906	06.10.2017	BGC Contracting	Car Park Redesign - RFT 24-16/17 Engagement Of Civil Landscape Structural Electrical And Irrigation Works For Karratha Airport Long Term Short Term And Rental Vehicle Carparks	604,098.04
EFT53907	06.10.2017	Culture Counts Australia Pty Ltd	Arts & Cultural Program - Intrinsic Measurement System Required For Arts And Culture Reporting	3,300.00
EFT53908	06.10.2017	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm x 3.3mm	259.20
EFT53909	06.10.2017	Position Partners	It Software - Magnet Office x 2 - Maintenance 12 Months	1,837.00
EFT53910	06.10.2017	AMD Audit & Assurance Pty Ltd	REAP - Annual Audit For Compliance To The Royalty For Regions Funding Agreement	946.00
EFT53911	06.10.2017	Budget Rent A Car	HR - Car Hire For J Leahy Regional Tourism Conference	85.47
EFT53912	06.10.2017	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Gym Hygiene Wipes x Rolls	435.60
EFT53913	06.10.2017	Geoff Ninnes Fong & Partners Pty Ltd	Cancelled Payment	0.00
EFT53914	06.10.2017	Insight Callcentre Services	Governance - Overcall Fees - August 2017	2,094.24

Chq/EFT	Date	Name	Description	Amount
EFT53915	06.10.2017	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Cossack Art Awards 2017 - Accommodation Charges For Cossack Art Awards 2017	450.00
EFT53916	06.10.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Annual Fee For Water Cooler, Refill 15L Bottles	203.50
EFT53917	06.10.2017	Nielsen Liquid Waste Services Pty Ltd	Depot LIA - Scheduled Maintenance Empty Septic August 2017	958.00
EFT53918	06.10.2017	Ixom Operations Pty Ltd (Orica)	KLP, RAC - 920kg Chlorine Gas Cylinder Rental Charges	768.15
EFT53919	06.10.2017	Printsync Norwest Business Solutions	Waste Cannon Printer Toner For Weighbridge Printer, Photocopier/Printer Charges - Various Sites	296.60
EFT53920	06.10.2017	Pioneer Water Tanks Pty Ltd	Upgrade Effluent Systems - ERS - Pioneer Water Tanks - Annual Tank Inspections That Aligns With Extended Warranty Provisions	7,975.00
EFT53921	06.10.2017	Scope Business Imaging	Photocopier / Printer Charges - Various Sites	1,166.94
EFT53922	06.10.2017	Talis Consultants Pty Ltd T/a Talis Unit Trust	Tech Services - Design For Roundabout At Sharpe Avenue And Welcome Road	2,248.95
EFT53923	06.10.2017	Australian Performing Arts Centres Association	Cancelled Payment	0.00
EFT53924	06.10.2017	Royal Life Saving Society WA Inc	KLP - Certificates For Bronze Medallion Course 16/09/17 - 17/09/17	130.90
EFT53925	06.10.2017	Thrifty Car Rental	REAP - Car Hire For V Subramoney 6/9/17 - Library Visits	43.76
EFT53926	06.10.2017	Onyx Group WA Pty Ltd	REAF 2017 - Astro Turf For The Cloud	2,450.00
EFT53927	06.10.2017	R Bhardwaj	Reimbursement For Expenses Whilst Attending Rangers Conference	125.00
EFT53928	06.10.2017	Beacon Equipment	Stock	64.10
EFT53929	06.10.2017	Chemform	Stock	63.14
EFT53930	06.10.2017	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	1,951.90
EFT53931	06.10.2017	Entertainment One Films Australia Pty Ltd	Moonrise Cinema 17/18 - Screening Of Valerian And The City Of A Thousand Planets	352.00
EFT53932	06.10.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	1,262.84
EFT53933	06.10.2017	Home Hardware Karratha	General Hardware Supplies	370.68
EFT53934	06.10.2017	Karratha Smash Repairs	Insurance Excess' Payable	990.00
EFT53935	06.10.2017	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Bottles (KT119)	255.20
EFT53936	06.10.2017	Sonic Healthplus Pty Ltd	Medical Consults - Vaccinations	1,422.30
EFT53937	06.10.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Insurance Excess' Payable, Transport of Forklift to Waste Facility	520.00
EFT53938	06.10.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	WRP - 1x Black Decker Dust Buster	175.00
EFT53939	06.10.2017	Seek Limited	HR - 20 Job Ad Pack	4,400.00
EFT53940	06.10.2017	Designa Sabar Pty Ltd	Kta Airport - Support Provided On 12/9/17 For Winoperator (no Connection) Due To Power Outage On 11/9/17	511.50
EFT53941	06.10.2017	G Shoemark	Reimbursement Of Utilities as per Employment Contract	87.83
EFT53942	06.10.2017	Steven Jeffrey Sloss	Rates refund for assessment A44382	125.34
EFT53943	06.10.2017	Steve Trevurza T/as Pilbara Shade Sails	RAC - Shade Sail Replacement For Upgrades	484.00

Chq/EFT	Date	Name	Description	Amount
EFT53944	06.10.2017	20th Century Fox Film Distributors Pty Ltd	Moonrise Cinema 17/18 - Screening Of War For Planet Of The Apes	330.00
EFT53945	06.10.2017	Turner Design	REAP - Building Signage Strategy Final	5,830.00
EFT53946	06.10.2017	Karratha Timber & Building Supplies	General Hardware Supplies	84.05
EFT53947	06.10.2017	Vicinity Centres PM Pty Ltd	Cossack Art Awards 2017 - Marketing Campaign At Karratha City For 2017 Cossack Art Awards	2,200.00
EFT53948	06.10.2017	Wrapped Creations	REAF 2017 - Beverages For Comedians And 20 x Pillar Candles	89.00
EFT53949	06.10.2017	Wickham Cricket Club	Bucks For Bags Donation For Litter Cleanup On 09/09/17 At Wickham - 39 Bags	234.00
EFT53950	06.10.2017	Wickham Swimming Club	Bucks For Bags Donation For Litter Cleanup Held On 09/09/17 At Wickham - 295 Bags	1,770.00
EFT53951	06.10.2017	WA Reticulation Supplies	Stock - Retic Parts	268.90
EFT53952	06.10.2017	Brad James White	Rates refund for assessment A16041	128.63
EFT53953	06.10.2017	Gary Wilson	Refund - Airport Parking Fee Change Not Given	20.00
EFT53954	06.10.2017	Zipform Pty Ltd	Rates - Final Notice Base Stock - 2017/18	591.80
EFT53955	06.10.2017	Atmospheric Artstries	REAF 2017 - Pirate Man Michael To Perform At REAF 2017 Launch Final Payment	952.00
EFT53956	06.10.2017	City Of Karratha	Payroll deductions	160.00
EFT53957	06.10.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT53958	06.10.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT53959	06.10.2017	A Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT53960	06.10.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT53961	06.10.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT53962	06.10.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT53963	06.10.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT53964	06.10.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	379.58
EFT53965	06.10.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT53966	06.10.2017	City Of Karratha	Payroll deductions	1,135.34
EFT53967	06.10.2017	Maxxia Pty Ltd	Payroll deductions	15,260.55
EFT53968	11.10.2017	Australian Taxation Office	Payroll deductions	279,624.00
EFT53969	11.10.2017	Child Support Agency	Payroll deductions	1,796.55
EFT53970	13.10.2017	Cleanaway Pty Ltd	VAST Project - 12 x 240Lt Sulo Bins - 07/09/17 - 14/09/17	649.44
EFT53971	13.10.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	3,021.16
EFT53972	13.10.2017	Telstra Corporation Ltd	Telephone Usage Charges	21,326.39
EFT53973	13.10.2017	Horizon Power	Electricity Usage Charges	111,365.06
EFT53974	13.10.2017	Water Corporation	Water Usage Charges	21,689.88
EFT53975	13.10.2017	Water Corporation	Water Usage Charges	13,695.36
EFT53976	13.10.2017	Aerodrome Management Services Pty Ltd	KTA Airport - Annual Electrical Technical Inspection Of The Aerodrome And Provide A Formal Report Of Findings And Recommendations	4,554.00
EFT53977	13.10.2017	Australian Human Resources Institute Limited	HR - Cert IV Human Resources - E Maddaford	1,750.00

Chq/EFT	Date	Name	Description	Amount
EFT53978	13.10.2017	Winc Australia Pty Limited (Formerly Staples)	Stationery Supplies	1,147.34
EFT53979	13.10.2017	Dampier Community Association	Bucks For Bags Donation 90 Bags	540.00
EFT53980	13.10.2017	GHD Pty Ltd	WS - Installation Of Supply Bore	2,695.00
EFT53981	13.10.2017	Hathaways Lubricants	Parts for Plant Repairs	1,034.04
EFT53982	13.10.2017	Karratha International Hotel (Ringthane Pty Ltd t/as)	Business Support - Take Your Business Online Grant Scheme As Per Council Resolution 153835	1,375.00
EFT53983	13.10.2017	Karratha Community House	2017/18 Annual Community Grant Scheme - 50% Upfront Payment - Program Facilitator	2,673.00
EFT53984	13.10.2017	Les Mills Aerobics Australia	KLP - Les Mills Group Fitness Fees - October 2017	1,422.57
EFT53985	13.10.2017	Lil's Retravision Karratha	REAF - 2 X Vouchers For Prize Winners Of Busking Competition 2017	281.75
EFT53986	13.10.2017	Joyce Krane	A&C - Vast Project Franna And Operator Placement Of Shower And Toilet Block At Cossack - 15/09/17	2,431.00
EFT53987	13.10.2017	Norwest Sand & Gravel Pty Ltd	Plant - Gravel Re-sheeting - Float Excavator From Roebourne Woodbrook Road To Cowle Road Depot	1,540.00
EFT53988	13.10.2017	Ngarliyarndu Bindirri Aboriginal Corp.	Welcome To Country - 02/06/17 - City Of Karratha Offices	275.00
EFT53989	13.10.2017	Parry's Merchants	Youth Shed - Indoor Playcentre Stock And Cafe Items	281.70
EFT53990	13.10.2017	Perth Irrigation Centre	Stock - Retic Parts	1,260.95
EFT53991	13.10.2017	St John Ambulance - Karratha	HR - First Aid 2 Day Course – K Coventry 12-13/09/2017	199.00
EFT53992	13.10.2017	Sai Global Ltd	SP&I - Royalties ROY-SA Licence 1608-c084 - Rft 01-16/17 Turf Mowing Services	1,113.20
EFT53993	13.10.2017	Programmed Skilled Workforce	Financial Services - Creditors Temp WE 23/09/17	1,462.45
EFT53994	13.10.2017	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm x 3mm	253.50
EFT53995	13.10.2017	Everywhere Travel & Cruise Karratha	Youth Engagement Project - Airfares Youth Consultant Workshops Bullying And Racism 31/10/17 To 04/11/2017	3,663.00
EFT53996	13.10.2017	TNT Express	Freight	212.86
EFT53997	13.10.2017	Thrifty Car Rental	Car Hire For Director / Councillors and Mayor attending The Regional Development Conference 11-12 September 2017 Coffs Harbour NSW	158.49
EFT53998	13.10.2017	Wickham Roebourne Tee Ball Association	Bucks For Bags Donation 7 Bags	42.00
EFT53999	13.10.2017	Yaandina Family Centre Inc	2017/18 Annual Community Grant Scheme (Auspice For Mentally Healthy WA) 50% Upfront Payment - Healing Out On Country Project	11,550.00
EFT54000	13.10.2017	Zivko Stojceski	Vehicle Crossover Subsidy - 40 Exploration Drive Gap Ridge	3,292.00
EFT54001	13.10.2017	Atom Supply	Stock - Cement Grey 20kg Bag, Tie Down Ratchet Straps, SS Bolts for Lane Ropes	549.63
EFT54002	13.10.2017	J Blackwood & Son Pty Limited	HR - Hardhat Safety Vented, Safety Boots, Water Cooler Jugs, Gloves, Broom Handles, Disposable Gloves	726.38
EFT54003	13.10.2017	Australasian Performing Right Assoc (APRA)	Moonrise Cinema - Licence Fees For 1/10/17 - 31/12/17	647.56
EFT54004	13.10.2017	Onyx Group WA Pty Ltd	REAF 2017 - Supply Install/De-install 70m Picket Fencing - REAF Recovery 24/09/2017	1,335.50
EFT54005	13.10.2017	Australian Communications & Media Author (ACMA)	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT54006	13.10.2017	All Rid Pest Management	Termite And Singapore Ant Inspections	3,524.00
EFT54007	13.10.2017	Ausolar Pty Ltd	Wellard Way Footpath - Repair 19 Faulty Solar Lights, Wickham Oval - Replace Faulty Lights, Wickham Community Hall - Install Hard Wired Smoke Detectors, Kta Airport - Investigate Fault on Apron Tower, Repair Fluoro Starter, Frinderstein Way - Replace 2 Oyster Lights, Various Other Small Electrical Works	26,250.04
EFT54008	13.10.2017	Advam Pty Ltd	Kta Airport - Monthly Advam Support And Services - September 2017	270.86
EFT54009	13.10.2017	Allround Plumbing Services Pty Ltd	Scheduled Gas Audit Staff Housing, WRP - Repair Female Toilets	9,999.00
EFT54010	13.10.2017	Armsign Pty Ltd	REAP - Amphitheatre Artwork Engineering Certificate & Technical Drawings	2,843.50
EFT54011	13.10.2017	Argonaut Engineering & Construction	PBFC - Install 2 x Slide Bolt Locks To The Roller Shutter Of The Café	475.20
EFT54012	13.10.2017	Again Faster Equipment	WRP - 5 x 15kg Olympic Lifting Bars	1,325.92
EFT54013	13.10.2017	Barth Bros Automotive Machining	Parts for Plant Repairs	1,093.62
EFT54014	13.10.2017	Bunzl Ltd	Stock - Kleenex Interleaved Toilet Tissue, Hand Towels	1,474.83
EFT54015	13.10.2017	Boral Construction Materials Group Ltd	Shoulder Maintenance - 250 Tonnes Of Road Base	4,700.92
EFT54016	13.10.2017	BC Lock & Key	Kta Airport - Repair Lock In Disabled Toilet Airside, Quarter - Change Lock on Retic Cabinet	729.28
EFT54017	13.10.2017	Bez Engineering	Wickham Oval - Goal Post Repairs	288.07
EFT54018	13.10.2017	Beacon Equipment	Stock - Filters	30.80
EFT54019	13.10.2017	BP Australia Pty Ltd	Fleet Fuel Diesel - August 2017	12,228.87
EFT54020	13.10.2017	Grant Buse	REAF 2017 - Performer Grant Buse - 16/09/17 - Final Payment	1,800.00
EFT54021	13.10.2017	BB Landscaping WA Pty Ltd	Staff Housing - Repair and Replace Reticulation, Garden Maintenance	3,619.00
EFT54022	13.10.2017	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Coffee Machine Hire For 01/09/17 To 30/09/17	370.63
EFT54023	13.10.2017	Poinciana Nursery	Open Space Gardening - Slashing And Mowing Bulgarra City Centre Pegs Creek Millars Well Nickol / Nickol West Baynton / Baynton West Madigan Balmoral Road North Roebourne Wickham And Pt Samson	53,295.00
EFT54024	13.10.2017	BLS Industries Pty Ltd t/a Cobey Industries	Karratha Effluent Reuse Scheme - (RFT 23-14/15) FINAL 50% RETENTION CLAIM	219,384.49
EFT54025	13.10.2017	City Of Karratha	Roebourne PCYC - CofK Commercial Waste Service Charge 2017/2018	2,640.00
EFT54026 - EFT54132	13.10.2017	Various	Cancelled Payments - System Error	0.00
EFT54133	13.10.2017	Chemform	Stock - Odour Eater (5 ltr), Carpet Cleaner, Floor Polish	1,215.72
EFT54134	13.10.2017	Clarie Bailey T/a Coloured By Claire	Cancelled Payment	0.00
EFT54135	13.10.2017	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	3,757.00
EFT54136	13.10.2017	Campbell Clan Superannuation Fund	Records Management - Monthly Storage - Unit 16/38 Coolawayah Road - 18/09/17 - 17/10/17	450.00
EFT54137	13.10.2017	A D Cruickshank & G N Domahidy	Nickol West Park - Public Art For Park Expansion - Installation Of The Artwork - 25% Claim	8,250.00
EFT54138	13.10.2017	Clark Equipment Sales Pty Ltd	Stock - Hydraulic Sump Strainer (Clark 925686)	392.35

Chq/EFT	Date	Name	Description	Amount
EFT54139	13.10.2017	Caltex Aust Petroleum Pty Ltd	Stock - Bulk Diesel Depot & Waste Facility Tanks	27,507.24
EFT54140	13.10.2017	D & S Wells (WA) Pty Ltd	Kta Airport - Modify 10 x Bollards - Remove Galv Lug and Weld In New Spot	781.00
EFT54141	13.10.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	279.00
EFT54142	13.10.2017	Dynamic Gift International Pty Ltd	REAF Marketing 2017 - 4 x 50m Lengths Printed Vinyl Bunting & 6000 x Custom Printed Coffee Cups	4,158.84
EFT54143	13.10.2017	Digital Education Services Pty Ltd T/as Digitales	Karratha Library - Renewal Subscription For Clue Detective Puzzles Online Resource For Library Members	467.50
EFT54144	13.10.2017	FE Technologies Pty Ltd	Cancelled Payment	0.00
EFT54145	13.10.2017	Virginia Ferris Choreographer	REAF 2017 - Artistic Director Dance Fusion 23/09/2017 Coordinate And Workshops - Choreograph Opening And Finale	7,975.00
EFT54146	13.10.2017	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service and Operations Monthly Management August 2017	43,611.54
EFT54147	13.10.2017	PCC Productions Pty Ltd	REAF 2017 - Launch Performance	699.95
EFT54148	13.10.2017	Aerodrome Management Services Pty Ltd	KTA Airport Airfield Lighting Upgrade - RFT 25-16/17 Progress Claim #1	180,211.31
EFT54149	13.10.2017	Designa Sabar Pty Ltd	Kta Airport - Preventative Maintenance Agreement For Period 21/09/17 - 20/10/17	4,388.32
EFT54150	13.10.2017	Securepay Pty Ltd	Moonrise Cinema 2017 - Ticketing Fees - September 2017	199.85
EFT54151	13.10.2017	Sony Pictures Releasing	Moonrise Cinema - Screening The Emoji Movie - 27/09/17	1,538.35
EFT54152	13.10.2017	SC Building Co (South Coast Building Co Wa Pty Ltd)	Roebourne Old Shire Office - Builders Report With Detailed Work Scope And Photos	3,916.00
EFT54153	13.10.2017	The Planning Group Wa Pty Ltd (TPG)	Cossack - Scheme Amendment And Conservation Management Plan - Phase 4	3,207.29
EFT54154	13.10.2017	The Ranges Karratha	REAF 2017 - Accommodation And Breakfast For Justice Crew - 14/09/17 - 16/09/17	2,350.00
EFT54155	13.10.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising - Various	495.00
EFT54156	13.10.2017	TWH Plumbing	KLP - Alter And Repair Pipework Installed Incorrectly Clean Up Pump Flange Repair Leak, Cossack - Replace Length Main Water Line, Repair Leak, Remove and Seal Septic Tank Lids	6,603.28
EFT54157	13.10.2017	The Desert Princess	REAF 2017 - Launch 15/09/2017 Entertainment	1,050.00
EFT54158	13.10.2017	The Trustee For Alist Entertainment T/a A-List Entertainment	REAF 2017 - Tahir And Chris Franklin Performance	20,900.00
EFT54159	13.10.2017	Hayley Burdon T/as The Showhouse Perth	REAF 2017 - Showhouse Perth After Dark Event Fully Delivered 50% On Signing Of Contract 50% Post-Event	3,452.00
EFT54160	13.10.2017	Village Roadshow Pty Ltd	Moonrise Cinema 17/18 - Screening Of The Big Sick	288.20
EFT54161	13.10.2017	WA Billboards	Kta Airport - Fids System And Monthly Access Charge For Rapidsuitecloud	3,720.75
EFT54162	13.10.2017	Wrapped Creations	REAF 2017 - Supply Set Up And Pack Down Assistance - After Dark Pallet Bar Entrance Festoon Lighting 170450	1,013.45
EFT54163	13.10.2017	Wavesound Pty Ltd	Karratha Library - Renewal Of Oneclickdigital Subscription For Eaudio Books	3,707.80

Chq/EFT	Date	Name	Description	Amount
EFT54164	13.10.2017	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Litter Control - Staff September 2017, Admin Officer LSL Coverage Sept 2017	37,652.95
EFT54165	13.10.2017	Turf Whisperer	Kta Golf Course - Fairway Mowing - September 2017, Baynton & Tambrey Ovals and Kookaburra and Catrall Park - Turf Renovations	76,361.24
EFT54166	13.10.2017	Coles Group Limited	Gift Cards for Employee Service Awards	4,700.00
EFT54167	13.10.2017	Aaron Hopper T/a Copperwing Music	REAF 2017 - Recovery 24/09/2017 - 2 x Sets And Judge Busking Competition	400.00
EFT54168	13.10.2017	High Tide Mobile Espresso	REAF 2017 Marketing - Giveaway Coffee As Part Of REAF Promotion	400.00
EFT54169	13.10.2017	Ian Lush & Associates	REAP - Contract Disbursements Site Visit 31/08/2017	2,543.12
EFT54170	13.10.2017	ID Consulting Pty Ltd	Renewal Of Subscription To Atlas ID Economy ID & Profile ID	29,150.00
EFT54171	13.10.2017	Ashleigh Kreveld	REAF 2017 - Performer For After Dark Show	3,000.00
EFT54172	13.10.2017	LGIS (walga)	Insurance - 2017/18 Bush Fire Injury Cover For Nickol Bay BFB And Pt Samson BFB Volunteers	2,279.20
EFT54173	13.10.2017	Left Of Centertainment Pty Ltd	REAF - Fiona O'Loughlin Performance - 16/09/17	8,250.00
EFT54174	13.10.2017	Broadcast Australia Pty Ltd	IT - Broadcast Australia ABC Triple J Self Help - Annual Licence Backdated From 01/09/2010 - 31/12/2017	2,016.66
EFT54175	13.10.2017	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Roebourne PCYC - 2017/18 Annual Community Grant Scheme - 50% Upfront Payment - PCYC's Safe Space Program	13,756.05
EFT54176	13.10.2017	Prompt Contracting & Fencing Pty Ltd	REAF 2017 - Various Events, Temporary Fencing, Set Up Bracing Dismantle And Remove, Roebourne Cemetery - Repairs to Fence	7,480.00
EFT54177	13.10.2017	Resolute Security Services Pty Ltd	Arts & Cultural Program - Security Requirements For The Cloud Arts Installation	6,391.94
EFT54178	13.10.2017	State Law Publisher	Government Gazette Advertising For City Of Karratha Cemeteries Local Law 2017	1,032.00
EFT54179	13.10.2017	Sunstone Design	11 Frinderstein Way - Supply And Install Holland Blinds Lounge Kitchen Dining And Bedrooms	1,637.32
EFT54180	13.10.2017	Decor8 Australia Pty Ltd	Graffiti Removal Services - September 2017	2,420.00
EFT54181	13.10.2017	MSS Security	Karratha Airport - Screening And Security Services - Service Agreement No. KTASC14	194,652.18
EFT54182	13.10.2017	Australian Communications & Media Author (ACMA)	Computer Network - Broadcasting/Retransmission Triple J (JJJ) - Broadcase Australia Site Bulgarra Hill (TV Lookout)	444.00
EFT54183	16.10.2017	Karratha Senior High School	Donation - KSHS Presentation Evening (As per Policy CS-06)	175.00
EFT54184	16.10.2017	St Lukes College	Donation - St Luke's College Presentation Evening (As per Policy CS-06)	175.00
EFT54185	20.10.2017	Karratha Visitor Centre	Quarterly Payment #4 For Period (1 Oct 17 - 31 Dec 17) Funding For The Provision Of Visitor Information Services For The 2017/2018 Calendar Year As Per Council Resolution #153625	107,593.75
EFT54186	20.10.2017	Horizon Power	Electricity Usage Charges	33,625.63
EFT54187	20.10.2017	Horizon Power	Electricity Usage Charges	59,605.61
EFT54188	20.10.2017	Water Corporation	Water Usage Charges	35,087.33
EFT54189	20.10.2017	Water Corporation	Water Usage Charges	0.00
EFT54190	20.10.2017	Water Corporation	Water Usage Charges	6,970.51
EFT54191	20.10.2017	Water Corporation	Water Usage Charges	15,157.89
EFT54192	20.10.2017	Cleanaway Pty Ltd	Waste Collection - September 2017	81,709.10

Chq/EFT	Date	Name	Description	Amount
EFT54193	20.10.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	22,998.89
EFT54194	20.10.2017	Commercial Aquatics Australia Pty Ltd	RAC Community Pools Revitalisation Prog - Construction Of Roebourne Community Aquatic Centre Upgrades As Per RFT34-16/17	496,371.95
EFT54195	20.10.2017	Delron Cleaning Pty Ltd	Kta Airport, DCH, Library - Cleaning Services September 2017	54,707.04
EFT54196	20.10.2017	MSS Security	Karratha Airport - Screening And Security Services - Service Agreement No. KTASC14	206,836.16
EFT54197	20.10.2017	North West Waste Alliance	Street Sweeping Services - September 2017	49,167.55
EFT54198	20.10.2017	Turf Whisperer	Wickham, KLP, Roebourne School and Pegs Creek Ovals - Turf Renovations As Per Schedule RFT 26-16/17	69,615.15
EFT54199 - EFT54348	20.10.2017	Mixed Payment Batch	Cancelled Payments - System Error	0.00
EFT54349	20.10.2017	Winc Australia Pty Limited (Formerly Staples)	Stationery Supplies	322.10
EFT54350	20.10.2017	Department Of Transport	Vehicle Search Fees - September 2017	130.65
EFT54351	20.10.2017	Hathaways Lubricants	Stock - Oils	6,285.35
EFT54352	20.10.2017	Water2water	KLP - Monthly Rental Of Water Cooler And Reverse Osmosis System	66.00
EFT54353	20.10.2017	Pilbara Real Estate	Rates Refund For Assessment A78563	3,148.33
EFT54354	20.10.2017	Perth Irrigation Centre	Stock - Retic Parts	185.65
EFT54355	20.10.2017	Poinciana Nursery	Reserve Maintenance - Slashing Of Drainage Areas - Baynton	10,362.00
EFT54356	20.10.2017	Soroptimists International Of Karratha	Quarterly Community Grant Scheme - Red Dirt Camera Club	3,500.00
EFT54357	20.10.2017	St John Ambulance - Karratha	KLP, Kta Airport, Cossack - Defibrillator Performance Testing and Replacement Parts	2,156.00
EFT54358	20.10.2017	TNT Express	Freight	319.64
EFT54359	20.10.2017	Thrifty Car Rental	CEO & Director - Car Hire for meetings In Perth 19/09/17 - 22/09/2017	278.58
EFT54360	20.10.2017	C Watts	Reimbursement Of Utilities As Per Manager Contract - Water Usage	168.10
EFT54361	20.10.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots for Staff	1,282.32
EFT54362	20.10.2017	Atom Supply	Stock	8,123.28
EFT54363	20.10.2017	J Blackwood & Son Pty Limited	Stock	424.85
EFT54364	20.10.2017	Attorney-General's Department	Kta Airport - Auscheck Background Checks Fy17/18	1,387.50
EFT54365	20.10.2017	All Rid Pest Management	Staff Housing - Singapore Ant Treatment	165.00
EFT54366	20.10.2017	Airport Security Pty Ltd	Kta Airport - ASIC Printing Fy17/18	748.00
EFT54367	20.10.2017	Avsec Consulting Pty Limited	Kta Airport - Online Induction Training Hosting And Support, July 2017 - March 2018	4,400.00
EFT54368	20.10.2017	Allround Plumbing Services Pty Ltd	7a Leonard Way - Investigate And Repair Toilet	66.00
EFT54369	20.10.2017	All Access Australasia	Library - New Resources	872.58
EFT54370	20.10.2017	AMD Audit & Assurance Pty Ltd	Audit Of Financial Statements For Year Ended 30 June 2017	6,710.00
EFT54371	20.10.2017	Barth Bros Automotive Machining	Plant Repairs	1,246.22
EFT54372	20.10.2017	BOC Limited	Depot - Dissolved Acetylene, Oxygen	402.80
EFT54373	20.10.2017	Beaurepaires	Plant Repairs	312.74

Chq/EFT	Date	Name	Description	Amount
EFT54374	20.10.2017	BC Lock & Key	Roebourne Covered Courts - Investigate And Replace 3 Door Handles	764.76
EFT54375	20.10.2017	Burkeair Pty Ltd	Staff Housing - Investigate And Repair/Replace AC's, KLP Repair Air Con Fault in Foyer	2,250.49
EFT54376	20.10.2017	Ausolar Pty Ltd	Lewandowski Park - Repairs To Footpath Lights, Wickham Bistro - Replace 2 x Roller Shutter Motors, Kta Airport - Fault Find Cleaners Store, Install GPO, FBCC - Install Solar Light, WRP - Install 2 x Roller Shutter Blind Motors	11,837.14
EFT54377	20.10.2017	Bez Engineering	Plant Repairs	2,223.10
EFT54378	20.10.2017	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Purchase - Tandem Pump (Hydraulic) for Bomag Refuse Compactor	20,961.17
EFT54379	20.10.2017	Big Hart Inc	Quarterly Grant Scheme - Funds Towards Costs Of Flights For Young Women To Travel To Colourathon In Canberra	3,850.00
EFT54380	20.10.2017	Building Commission (building Services Levy)	BSL Receipts - September 2017	2,660.90
EFT54381	20.10.2017	BB Landscaping WA Pty Ltd	5a Leonard Way - Dig Out Soil And Install Stone In Garden Beds, 11 Teesdale - Repair Retic	2,310.00
EFT54382	20.10.2017	Coates Hire Operations	Baynton Oval Maintenance - Hire Of Hedge Trimmer 05/09/17 - 08/09/17, REAF - Portable Toilet Hire	243.21
EFT54383	20.10.2017	Coca-Cola Amatil (Holdings) Ltd	The Youth Shed - Cafe Stock Purchases	763.42
EFT54384	20.10.2017	Chadson Engineering Pty Ltd	KLP - Annual Service Of Pool Water Testing Equipment - Palintesters	279.95
EFT54385	20.10.2017	Cabcharge Australia Pty Ltd	Cabcharges - Aug/Sept 2017	1,990.46
EFT54386	20.10.2017	Chemform	Stock	199.76
EFT54387	20.10.2017	Cheeditha Group Aboriginal Corporation	2017 Cossack Art Awards - Indigenous Artist Showcase Calico Bag Activity 05/08/2017	110.00
EFT54388	20.10.2017	Cleverpatch Pty Ltd	Library - In Term Program Supplies	109.88
EFT54389	20.10.2017	Cherratta Lodge Pty Ltd	KLP - Laundering Of 23 Table Cloths	22.51
EFT54390	20.10.2017	Comtec Data Pty Ltd	WRP - Repair Umpire Change Room Door Lock	360.00
EFT54391	20.10.2017	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	671.00
EFT54392	20.10.2017	Converged Communication Network Applications Pty Ltd	AVAYA - Upgrade IP500v2 Primary SE Secondary SE And Soft Consoles	3,960.00
EFT54393	20.10.2017	C R Kennedy & Company Pty Ltd	IT Equipment - Digisystem550 Leica Digicat 550i System Utility Locator Kit Zround Leica Digicat 550i Lg795946 Digitex 100t Signal Generator For Digicat System Lg731056 Signal Clamp & Cable 2 M For Digitex Lg850276 Locator System Carry Bag	3,289.01
EFT54394	20.10.2017	Daysafe Training & Assessing	HR - Roller Ticket For Staff, Theory And Practical Assessments 28/09/17	355.30
EFT54395	20.10.2017	Daimler Trucks Perth	Plant Repairs	1,099.98
EFT54396	20.10.2017	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	286.90
EFT54397	20.10.2017	Ensystem Australasia Pty Ltd	Stock - Fipronil Ultrathor 1ltr	231.09
EFT54398	20.10.2017	Ezi-Hose Pty Ltd	Parts for Plant Repairs	4,336.18
EFT54399	20.10.2017	Freestyle Now	Reimbursement Of Extra Luggage Charges For Kta - Perth For Skatepark Activation 15/08/17 - 19/08/17	140.00
EFT54400	20.10.2017	Food Safety Information Council	Food Safe Program - Give Away Thermometers	510.00
EFT54401	20.10.2017	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP & WRP - Gymcare Service	3,630.00

Chq/EFT	Date	Name	Description	Amount
EFT54402	20.10.2017	StrataGreen (Strata Corporation Pty Ltd)	KLP - Seasol 5L	698.73
EFT54403	20.10.2017	Glidepath Australia Pty Ltd	Kta Airport - Service And Maintenance Of Baggage Handling System Agreement - Quarterly Inspection - September 2017	9,916.50
EFT54404	20.10.2017	G Gray	Reimbursement For Meal Expenses Whilst Attending Waste & Recycling Conference Perth 12/09/17 - 17/09/17	45.00
EFT54405	20.10.2017	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight	895.72
EFT54406	20.10.2017	Home Hardware Karratha	REAF 2017 - Weed Control Mat, WRP - Drill for Maintenance, General Hardware Items	946.34
EFT54407	20.10.2017	Handy Hands Pty Ltd	WRF, Pegs, Baynton, Tambrey Ovals and Catrall and Kookaburra Parks - Applying Of Baileys Grosorb and Brilliance, Reticulation Maintenance, Weed Spraying	23,380.70
EFT54408	20.10.2017	P Heekeng	Reimbursement For Meal Expenses While Attending Training 03/10/17 - 06/10/17	120.10
EFT54409	20.10.2017	D Hutchens	Reimbursement For Expenses At Rangers Conference - 18/09/17 -- 22/09/17	161.00
EFT54410	20.10.2017	L Husking	40 Mile Beach Caretakers - Reimbursement For Onsite Living Expenses - Diesel & Gas	65.85
EFT54411	20.10.2017	R Hall	Reimbursement For Utilities As Per Director Contract - Telephone - Internet	349.95
EFT54412	20.10.2017	Paula Hart	Tambrey Pavilion Public Art - Artist Fee Concept Design Development RFQ06-17/18	550.00
EFT54413	20.10.2017	Instant Prouducts Hire	VAST Project - Hire Of Shower Units & Toilet Blocks 06/09/17 - 18/09/17	1,941.19
EFT54414	20.10.2017	Jason Sign Makers	Signage- Aluminium Class One Reflective Single Sided Fitted On Quad Stands, Street Signage	1,069.20
EFT54415	20.10.2017	Jtagz Pty Ltd	Animal Control - 1000 WrapStraps	583.00
EFT54416	20.10.2017	Karratha Signs	REAF 2017 - Signage and Coreflutes For Events, Miaree Pool Signage, Kta Golf Course Signage and KLP Signage	1,503.70
EFT54417	20.10.2017	JSS Logistics Pilbara	REAF 2017 - Delivery / Transport Of Equipment For The Duration Of The Festival	3,300.00
EFT54418	20.10.2017	Keyspot Services	Spare Key Cut For Councillor Fridge	8.50
EFT54419	20.10.2017	Caitlind R.C. Brown And Wayne Garrett (International)	REAF 2017 - Performance/Artist fee for display of The Cloud as part of Arts and Culture Program 17/18	4,567.68
EFT54420	20.10.2017	James Bennett Pty Limited	Library - New Resources	870.61
EFT54421	20.10.2017	Jolly Good Auto Electrics	Plant Repairs	5,141.39
EFT54422	20.10.2017	Beyond Carpentry Contracting	22A Frinderstein Way - Various Door Repairs, Fence Painting, Dampier Pavilion - Repair Flashing, Wickham The Base - Report Repair Air Hockey Damage	4,646.40
EFT54423	20.10.2017	Karratha Veterinary Hospital	Animal Control	547.35
EFT54424	20.10.2017	Karratha Gymnastics Club Inc	The Youth Shed - School Holiday Program - Gymnastics With Karratha Gymnastics - 4/10/17 And 6/10/17, Kidsport Vouchers	515.93
EFT54425	20.10.2017	Karratha Contracting Pty Ltd	Bulgarra Netball Courts - Find Fault With Lights & Reset	576.18
EFT54426	20.10.2017	Kwik Kopy Printing Centre	Dev Services & Arts & Culture - Business Card Printing	433.09
EFT54427	20.10.2017	Komatsu Australia Pty Ltd	Plant Repairs	255.81

Chq/EFT	Date	Name	Description	Amount
EFT54428	20.10.2017	Sonic Healthplus Pty Ltd	Medical Consults - Vaccinations	498.30
EFT54429	20.10.2017	Kennards Hire Pty Limited	VAST Project - Electrical Equipment Hire 08/09/17 to 15/09/17, Portaloo's, Gas Bottles, Generators Hire	4,760.05
EFT54430	20.10.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	WD Elements 4TB Hard Drive - For Backing Up Digital Versions Of Images And Oral Histories For Local History	199.00
EFT54431	20.10.2017	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant Repairs	1,318.50
EFT54432	20.10.2017	Karratha Auskick	Kidsport - Auskick Registration Vouchers	420.00
EFT54433	20.10.2017	L3 Communications Australia Pty Ltd	Kta Airport - Preventative Maintenance Agreement For The Screening Equipment At Karratha Airport September 2017	6,802.03
EFT54434	20.10.2017	Land Surveys NPJS Pty Ltd	Mooligunn Road Reconstruction - Feature Survey & Utility Locating	30,921.00
EFT54435	20.10.2017	Pilbara Contracting	51 Clarkson Way - Supply And Install A New Pool Blanket	979.55
EFT54436	20.10.2017	P Long	Reimbursement For Car Mileage Apr '16 to Jun '17	6,602.26
EFT54437	20.10.2017	Leethall Constructions Pty Ltd	Bulgarra Bus Bays - Construction Of The Two Bus Bays In Bulgarra - Progress Claim 3	12,155.00
EFT54438	20.10.2017	B Menezes	Reimbursement Of Utilities As Per Managers Employment Contract	106.63
EFT54439	20.10.2017	F Meyer	KLP - Refund Of Purchases	141.10
EFT54440	20.10.2017	Melissa McVee	Tambrey Pavilion - Public Art Artist Fee Concept Design Development Rfq06-17/18	550.00
EFT54441	20.10.2017	NW Communications & IT Specialists	Roebourne Library - Alarm Monitoring August 2017	140.00
EFT54442	20.10.2017	Northstar Asset Trust T/a Jaffa Room	WRP - Movie Screening Of Despicable Me 2 - 04/10/17	330.00
EFT54443	20.10.2017	Titan Australia Pty Ltd	Plant Repairs	5,112.25
EFT54444	20.10.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station	Wickham Trf Station - 15 Litre Spring Water Bottles	13.25
EFT54445	20.10.2017	Neverfail Springwater Pty Ltd - WRP	WRP - Springwater Bottles x 15	224.75
EFT54446	20.10.2017	Peerless Jal Pty Ltd	Stock - Mop Head Duraclean Red 400gm	171.07
EFT54447	20.10.2017	Pilbara Distributors	Councillor Fridge - Water	130.00
EFT54448	20.10.2017	Pilbara Motor Group - PMG	Parts for Plant Repairs	315.56
EFT54449	20.10.2017	Pilbara Copy Service	Photocopier/Printer Charges - Various Sites	910.15
EFT54450	20.10.2017	Public Libraries Wa Inc	Karratha Library - PLWA Membership 2017/2018	165.00
EFT54451	20.10.2017	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Roebourne Library - 1 x Nikon Coolpix A300 Digital Camera	396.00
EFT54452	20.10.2017	Promotion Products Pty Ltd	The Base - Promotional Products	1,100.00
EFT54453	20.10.2017	Printsync Norwest Business Solutions	Photocopier/Printer Charges - Various Sites	19,889.98
EFT54454	20.10.2017	Pure Star Clean Pty Ltd	2017 REAF - Cleaning Of Toilets And Venues & Supply Litter Picking	4,829.00
EFT54455	20.10.2017	Repco Auto Parts	Parts for Plant Repairs	784.47
EFT54456	20.10.2017	Roy Galvin & Co Pty Ltd (Galvins)	Plant Eneraque Back Up Generator	142.82
EFT54457	20.10.2017	Red Dot Stores	Youth Services Eastern Corridor - Decorations And Supplies For Halloween Freak Show Event, WRP/KLP - Holiday Program Items	326.00

Chq/EFT	Date	Name	Description	Amount
EFT54458	20.10.2017	Roebourne Dingo Hire	Bulgarra Oval - Remove Cricket Mat And Return To Cowle Rd Depot, Removal of Abandoned Vehicles, KLP - Reduce Sand Volume in Jump Pit	2,530.00
EFT54459	20.10.2017	Red Earth Flowers	Tech Services - Flowers For Staff - Death In The Family	100.00
EFT54460	20.10.2017	Rowe Plumbing Pty Ltd	Point Samson Information Bay & Miles Loop - Investigate Repair And Reinstate Backlow RPZ, Kta Airport - Maintenance on Potable Water System, Dampier Shark Cage Toilets - Resecure External Tap	1,479.98
EFT54461	20.10.2017	Auto One Karratha	Litter Control - Cargo Nets, Truck Battery, Drill Set 25pce	858.02
EFT54462	20.10.2017	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Petrol Unleaded	1,689.60
EFT54463	20.10.2017	RePipe Pty Ltd	WRF - Identify Low Pressure To Drinking Fountain And Replace Tap, DCH - Seal Cover to Exposed Piping, Nickol West Skate Park - Repair Water Fountain Leak, Youth Shed - Replace Cold Water Tap in Café	1,307.85
EFT54464	20.10.2017	Realmark Karratha	Rates Refund For Assessment A78534	871.97
EFT54465	20.10.2017	Reece Pty Ltd	Stock - Retic Parts	109.02
EFT54466	20.10.2017	Kmart Karratha	Library - Miscellaneous Toys Plus Positive Behaviour Rewards, KLP - Creche' Supplies, Cossack Art Awards - Restock Materials, WRP/KLP/Youth Services - Program Supplies, WRP - Pool Noodles, Youth Shed - Sock Supplies	2,886.65
EFT54467	20.10.2017	Karratha State Emergency Service	Karratha SES - 2nd Quarterly ESL Grant	5,500.00
EFT54468	20.10.2017	Sigma Chemicals	Stock - Sodium Bicarbonate (25kg bag)	1,100.00
EFT54469	20.10.2017	SAFE (Saving Animals From Euthanasia Inc)	SAFE MOU Payment as per Council Resolution 153483 - 20/6/17 - Payment 2/4	16,466.00
EFT54470	20.10.2017	Shire Of Wyndham - East Kimberley	Building - Certificate Of Design Compliance For Building Application 170536	198.00
EFT54471	20.10.2017	Seatadvisor Pty Ltd	Moonrise Cinema - Seatadvisor Costs - September 2017	1,146.75
EFT54472	20.10.2017	SMC Building Pty Ltd t/as Profix Building Maintenance	Staff Housing - Various Repairs To Doors, Door Handles, Flyscreens, Youth Shed - Resecure Entrance Door Seal, PBFC – Re-hinge Exit Door, Main Admin - Repair Records Storage Room Door	3,062.07
EFT54473	20.10.2017	Scope Business Imaging	Photocopier/Printer Charges - Various Sites	2,986.71
EFT54474	20.10.2017	Smiths Detection (Australia) Pty Ltd	Kta Airport - 17/18 Service Maintenance Contract For Period 28 August To 27 November 17	5,449.40
EFT54475	20.10.2017	Scott Printers Pty Ltd	Rates - 2000 Direct Debit Information Leaflets	546.70
EFT54476	20.10.2017	Supercivil Pty Ltd	Footpath Works - Miles Look Baynton	31,321.32
EFT54477	20.10.2017	Turf Guru Landscapes	Pegs Creek Oval - Remove Sand From Cricket Pitch Dispose Of Black Plastic Spread Sand Over Low Lying Areas And Clear Sand From Synthetic Turf	1,672.00
EFT54478	20.10.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising - Various	165.00
EFT54479	20.10.2017	Turner Design	REAP - Flight Associated with Project Advisory Group Presentation 08/08/2017	878.30
EFT54480	20.10.2017	Emil Jakob Thoma	Rates Refund For Assessment A29296	129.04
EFT54481	20.10.2017	TWH Plumbing	Upgrade Effluent Systems - Replacement Of Damaged Air Release Valve, Nickol West Skate Park Toilet - Repair Taps	1,549.41

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EFT54482	20.10.2017	Karratha Timber & Building Supplies	General Hardware Supplies	1,549.24
EFT54483	20.10.2017	Village Roadshow Pty Ltd	Moonrise Cinema 17/18 - Screening Of Annabelle Creation	427.10
EFT54484	20.10.2017	Westrac Equipment Pty Ltd	Parts for Plant Repairs	235.54
EFT54485	20.10.2017	Woolworths (WA) Ltd	Youth Shed/WRP/KLP/Youth Services/Crèche' - School Holiday Food And Program Supplies, Catering for Workshops, Youth Shed - Café Stock and Supplies, Animal Control - Food for Pound, Office Supplies, Office Restocking of Kitchen Items, Farewell Morning Tea Catering	6,467.09
EFT54486	20.10.2017	Wurth Australia Pty Ltd	Workshop - Wall Mount Paper Towel Pack	700.85
EFT54487	20.10.2017	West-Sure Group	Kta Airport - Monthly Cash Collection And Reconciliation Services - September 2017	760.17
EFT54488	20.10.2017	T Wear	Reimbursement Utilities Allowance As Per Manager Contract	865.72
EFT54489	20.10.2017	Wild By Nature	Tambrey Pavilion - Artist Fee - Concept Design Development	550.00
EFT54490	20.10.2017	Westelec Industries Pty Ltd	REAF 2017 - Electrical Compliance Across 5 Events	1,595.00
EFT54491	20.10.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	973.26
EFT54492	20.10.2017	LGIS Property	2017/18 Insurance Premiums - LGIS Property Contribution - Second Instalment	849,039.23
EFT54493	20.10.2017	Doric Contractors Pty Ltd	Karratha Arts and Community Precinct - (RFT 24-15/16) - Construction Progress Claim #14	3,820,334.07
EFT54494	20.10.2017	Australian Taxation Office	Payroll deductions	281,364.00
EFT54495	20.10.2017	Child Support Agency	Payroll deductions	1,769.94
EFT54496	20.10.2017	City Of Karratha	Payroll deductions	160.00
EFT54497	20.10.2017	City Of Karratha - Social Club	Payroll deductions	1,392.00
EFT54498	20.10.2017	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT54499	20.10.2017	Australian Services Union (ASU/MEU Div)	Payroll deductions	768.60
EFT54500	20.10.2017	D Cleaver (Mortgage Account)	Home Ownership Allowance	400.00
EFT54501	20.10.2017	Alan Dorning - (Mortgage Account)	Home Ownership Allowance	840.00
EFT54502	20.10.2017	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT54503	20.10.2017	P Heekeng - (Mortgage Account)	Home Ownership Allowance	630.00
EFT54504	20.10.2017	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT54505	20.10.2017	C King (Mortgage Account)	Home Ownership Allowance	809.79
EFT54506	20.10.2017	Lgrceu	Payroll deductions	61.52
EFT54507	20.10.2017	Maxxia Pty Ltd	Payroll deductions	15,318.31
EFT54508	20.10.2017	N Milligan - (Mortgage Account)	Home Ownership Allowance	379.58
EFT54509	20.10.2017	R Steinki (Mortgage Account)	Home Ownership Allowance	630.00
EFT54510	23.10.2017	City Of Karratha	Trust Transfer To Revenue Unidentified Deposits 2012-2015	107.84
EFT54511	23.10.2017	Wickham Roebourne Tee Ball Association	Refund - Hire Bond #296779 11/09/2017	2,500.00
EFT54512	23.10.2017	David Anema	Refund - Asic Card Bond #252400 24/08/2015	50.00

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EFT54513	23.10.2017	Julie Dawson	Refund - Travellers Library Membership #294069 12/08/2017	50.00
EFT54514	23.10.2017	Brett Greensill	Refund - ASIC and Car Park Card Bonds #294078 11/08/2017	100.00
EFT54515	23.10.2017	Julia Garland	Refund - Asic Card Bond #254036 18/09/2015	50.00
EFT54516	23.10.2017	Paul & Chelsea Hagar	Refund - Asic Card Bond #268721 02/06/2016	50.00
EFT54517	23.10.2017	Janine Hinds	Refund - Asic Card Bond #252158 18/08/2015 Janine Hinds	50.00
EFT54518	23.10.2017	Kim Jiyoung	Refund - Verge Bond #220358 08/07/2013	3,000.00
EFT54519	23.10.2017	Peter Lloyd	Refund - Asic Card Bond #252397 24/08/2015	50.00
EFT54520	23.10.2017	Patricia Millar	Refund - Asic & Car Park Card Bonds #292779 24/07/2017	100.00
EFT54521	23.10.2017	Huong Tha Nguyen	Refund - ASIC and Car Park Card Bond #292729 21/07/2017	100.00
EFT54522	23.10.2017	Andrew Paul James Ryder	Refund - Change Left At Front Reception	10.00
EFT54523	23.10.2017	Boris Tomich	Refund - Asic Card Bond #253494 09/09/2015	50.00
EFT54524	23.10.2017	Wickham Wolves Football Club	Refund - Seasonal Hire Bond For WRP #285709 06/02/2017	150.00
EFT54525	23.10.2017	Wickham Wanderers Junior Soccer Club	Refund - Seasonal Hire Bond For WRP - #289353 05/05/2017	150.00
EFT54526	24.10.2017	Australian Performing Arts Centres Association	APACA Conference 2018 - Funding For APACA 2018 Conference Through Major Events Sponsorship And Attraction Program	82,500.00
EFT54527	27.10.2017	Telstra Corporation Ltd	Cancelled Payment	0.00
EFT54528	27.10.2017	Horizon Power	Electricity Usage Charges	9,081.04
EFT54529	27.10.2017	Water Corporation	Cancelled Payment	0.00
EFT54530	27.10.2017	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	41,190.38
EFT54531	27.10.2017	Horizon Power	Electricity Usage Charges	3,489.66
EFT54532	27.10.2017	Telstra Corporation Ltd	Telephone Usage Charges	9,529.04
EFT54533	27.10.2017	Water Corporation	Water Usage Charges	22,296.07
EFT54534	27.10.2017	Main Roads Western Australia	Final Contribution For The Karratha - Tom Price Road	77,000.00
EFT54535	27.10.2017	Karratha Solar Power No 1 Pty Ltd	Kta Airport - Electricity Charges - 01/09/17 To 30/09/17	76,633.85
EFT54536	27.10.2017	Mahla Pty Ltd atf The Beardman Family Trust	VAST Project - Milestone E Payment	55,000.00
EFT54537	27.10.2017	Pilbara Regional Council	Member Contribution to Pilbara Regional Council Q2	57,750.00
EFT54538	27.10.2017	Turf Whisperer	Bulgarr & Millars Well Ovals - Turf Renovations As Per Schedule - RFT 26-16/17	69,957.80
EFT54539	27.10.2017	Burkeair Pty Ltd	Air Con Maintenance, Install, Servicing and Repairs - Various Sites	48,848.35
EFT54540 - EFT54703	27.10.2017	Mixed Payment Batch	Cancelled Payments - System Error	0.00
EFT54704	27.10.2017	Australia Post	Postage Charges - September 2017	2,887.20
EFT54705	27.10.2017	Jupps Floorcoverings Karratha Pty Ltd	DCH - Supply & Install Commercial Sheet Vinyl To Match Existing To Store Room Of 360 Health That Was Damaged By A Chemical Spill	1,770.00
EFT54706	27.10.2017	Chefmaster Australia	Stock - Garbage Bags 80ltr	1,033.65
EFT54707	27.10.2017	Signature Music Pty Ltd	REAF 2017 - Audio And Lighting Supply Install And De-install For The Urban Roller Club In Wickham September 2017	2,829.20
EFT54708	27.10.2017	Dampier Playgroup Inc	Quarterly Grant Scheme - August 2017 - Funding For Magical Movements	4,400.00
EFT54709	27.10.2017	Hathaways Lubricants	Stock	298.92

Chq/EFT	Date	Name	Description	Amount
EFT54710	27.10.2017	IT Vision	Rates - Model Billing, IT - Geospatial Data, Rangers Module - Repair Action Flag from Notices	10,554.50
EFT54711	27.10.2017	KAW Engineering Pty Ltd	KLP - Welding Repairs On Two Additional Handrails	517.69
EFT54712	27.10.2017	Joyce Krane	REAF 2017 - Hire Of 20 Tonne Crane Plus Rigger	280.50
EFT54713	27.10.2017	Parry's Merchants	Youth Shed - Stock And Cafe Items	304.05
EFT54714	27.10.2017	St Lukes College	REAF 2017 - Venue Hire Of Gymnasium To Be Used For Dance Fusion Rehearsals - 17/09/17	747.50
EFT54715	27.10.2017	St John Ambulance - Karratha	Stock - First Aid Supplies	195.05
EFT54716	27.10.2017	Programmed Skilled Workforce	Labour Hire - Depot and Finance Officer P/T	7,312.25
EFT54717	27.10.2017	Te Wai Manufacturing	Uniforms	12.10
EFT54718	27.10.2017	TNT Express	Freight	881.28
EFT54719	27.10.2017	F White-Hartig	Reimbursement For Car Mileage Sep '16 to Sep '17	1,548.61
EFT54720	27.10.2017	Bunzl Brands & Operations Pty Ltd (Worksense)	HR Safety Boots for Staff	177.39
EFT54721	27.10.2017	Atom Supply	Parts for Plant Repairs	2,190.73
EFT54722	27.10.2017	J Blackwood & Son Pty Limited	Stock - Sqwincher Qwik-stik Sachets Mixed	323.91
EFT54723	27.10.2017	Avdata Australia	Kta Airport - Monthly Data Reporting Fee And Billing Service Fees - September 2017	1,319.14
EFT54724	27.10.2017	Ausco Modular Pty Limited	Cossack - Install/Demob Of Toilet & Shower Block - 08/09/17 - 14/09/17, Kta Depot - Portable Building Lease October 2017	8,648.97
EFT54725	27.10.2017	Analytical Reference Laboratory (WA) Pty Ltd - ARL	Test Fencing Material Sample For Asbestos Content	60.50
EFT54726	27.10.2017	Ashdown-Ingram	Parts for Plant Repairs	1,289.20
EFT54727	27.10.2017	About Bunting	KLP - Double Sided Printed Backstroke Flags Bunting	605.00
EFT54728	27.10.2017	Allround Plumbing Services Pty Ltd	The Youth Shed - Investigated and Repaired Water Leak, Wickham Bistro - Repair Sink Mixer, Kwong Place - Install Thermostat	3,427.83
EFT54729	27.10.2017	Armsign Pty Ltd	Pt Samson Beautification - Stage 1 - Design Interpretive Writing Technical Drawings Engineering Certification Manufacture And Shipping Of Sign	19,877.00
EFT54730	27.10.2017	Assetval Pty Ltd	Financial Services - Building Valuations And Condition Data Collections RFQ25-16/17	21,340.00
EFT54731	27.10.2017	Barth Bros Automotive Machining	Parts for Plant Repairs	7,587.02
EFT54732	27.10.2017	BOC Limited	Cossack - R124G Balloon Gas Cylinder Rental, Various Gas Bottle Refills	726.99
EFT54733	27.10.2017	Beaurepaires	Plant Repairs	154.34
EFT54734	27.10.2017	Boral Construction Materials Group Ltd	Depot Masterplan Stage 3 - 300 Tonne Road Base B	5,589.54
EFT54735	27.10.2017	Ausolar Pty Ltd	Kta Airport - Bristows Carpark - Repair Damaged LV Pillar Cable And Asphalt Repairs, Replace Light Fittings, Install Earthing in Workshop on Diesel Storage Tank, Repair External Oyster Lights and Fluoro Lighting, Bulgarra Playspace - Repair Lighting require EWP, Bulgarra Oval - Repair Lighting in Dugouts	17,932.00
EFT54736	27.10.2017	BC Lock & Key	Roebourne Oval - Supply Keys / Install Padlock Lock Latch And Supply Padlock, Staff Housing - Repair Locks	880.91
EFT54737	27.10.2017	Benara Nurseries	Plantings for Various Parks	3,384.63

Chq/EFT	Date	Name	Description	Amount
EFT54738	27.10.2017	Beacon Equipment	Parts for Plant Repairs	112.95
EFT54739	27.10.2017	Haybar Pty Ltd T/as Blanche Bar	REAF 2017 Catering 5 x Meals For Justice Crew 15/09/17	115.65
EFT54740	27.10.2017	BB Landscaping WA Pty Ltd	15 Teesdale - Retic Upgrade In Garden Beds	2,640.00
EFT54741	27.10.2017	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Citizenship Ceremony - Catering 11/10/17	300.00
EFT54742	27.10.2017	Coates Hire Operations	Woodbrook Road Gravel Re-sheeting - Padfoot Roller Hire - 31/08/17 To 30/09/2017, REAF - Portable Toilet Hire, Hire Hedge Trimmer	11,423.01
EFT54743	27.10.2017	Chemform	Stock - Floor Sealer Plus (5 ltr)	582.12
EFT54744	27.10.2017	Create It atf The Trustee For Create It Unit Trust	REAP - KACP Time-lapse Camera Footage 04/10/17 - 04/08/18	2,739.00
EFT54745	27.10.2017	Cherratta Lodge Pty Ltd	KLP - Tablecloths Laundering	34.59
EFT54746	27.10.2017	Command IT Services	WRP - Security Alarm Monitoring - July 2017	132.00
EFT54747	27.10.2017	G Cucel	Reimbursement For Parking At Kta Airport Whilst Attending The WALGA Local Government Week In Perth 2/08/17-04/08/17	48.00
EFT54748	27.10.2017	Comtec Data Pty Ltd	35 Marniyarra Loop - Investigate And Repair The Fault To The TV Cabling	529.20
EFT54749	27.10.2017	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery 2017/18	225.10
EFT54750	27.10.2017	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	4,174.50
EFT54751	27.10.2017	Dave's Transit Service	Youth Engagement Projects - Bus Travel For Kulcha Launch Party At The Youth Shed 22/09/17	440.00
EFT54752	27.10.2017	Datacom Services (WA) Pty Ltd	IT - Creative Cloud All Apps Government Team Licensing Subscription Renewal 1 User Level-01 1-9	5,752.02
EFT54753	27.10.2017	Donald Cant Watts Corke (WA) Pty Ltd	REAP - Construction Services September 2017	5,418.60
EFT54754	27.10.2017	Lisa Pearce T/a Karratha Mobile Veterinary Services	Animal Control	569.00
EFT54755	27.10.2017	Development Cartographics (the Trustee For The Beal Family Trust)	Revised Development Potential Plans For Karratha Dampier Roebourne Point Samson & Wickham - October 2017	374.00
EFT54756	27.10.2017	Double R Equipment Repairs	Plant Repairs	507.10
EFT54757	27.10.2017	Delron Cleaning Pty Ltd	KLP - Cleaning Services September 2017	37,405.50
EFT54758	27.10.2017	E & MJ Rosher Pty Ltd	Parts for Plant Repairs	7.30
EFT54759	27.10.2017	Eco Imports Pty Limited T/A Yardgames	WRP - Wooden Giant Connect Four	315.00
EFT54760	27.10.2017	Eco Environmental (atf The Cooke Family Trust)	Equipment Repairs - 12 Volt Pvc Tornado Well Pump (30m)	605.00
EFT54761	27.10.2017	Fortesque Bus Service Pty Ltd	REAF 2017 - Bus Requirements For 3 x Events Paris Under Ground Cossack & After Dark	2,112.00
EFT54762	27.10.2017	Fmg Pilbara Pty Ltd	Rates Refund For Assessment A91422	959.56
EFT54763	27.10.2017	FE Technologies Pty Ltd	REAP - Supply And Install Of A V4 Self Loan Station Return Shelf Relocation Of Existing V4 Self Loan Station Relocation Of Existing Security Gates & Relocation Of Existing After Hours Return Chute 50% Prepayment	14,739.45
EFT54764	27.10.2017	StrataGreen (Strata Corporation Pty Ltd)	Parks & Gardens - SS25 BMS Soil Sampler Probe 25mm	239.58

Chq/EFT	Date	Name	Description	Amount
EFT54765	27.10.2017	Gresley Abas Pty Ltd	Wickham Community Hub - Variation 6 - Squash Centre External Façade Treatment	2,992.00
EFT54766	27.10.2017	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	774.60
EFT54767	27.10.2017	GAP Art Collective (AD Cruickshank GN Domahidy & P Perina)	REAP - Public Art Commission - 10% Fee Of Contract	27,500.00
EFT54768	27.10.2017	Ngurrangga Tours (atf Ngarluma And Yindjibarndi Foundation Trust)	HR - Delivery Of Cultural Awareness Training - 18/10/17	2,750.00
EFT54769	27.10.2017	Home Hardware Karratha	General Hardware Supplies	368.45
EFT54770	27.10.2017	Handy Hands Pty Ltd	Millars Well Oval, Nickol Skate Park - Applied Baileys Grosorb And Baileys Brilliance Fertiliser, Weed Spraying, Garden Maintenance	10,523.43
EFT54771	27.10.2017	J Hurley	Reimbursement For Travel And Meal Expenses While Attending Meetings In Perth 16/10/17 To 17/10/17	57.95
EFT54772	27.10.2017	L Husking	40 Mile Caretakers - Reimbursement For Onsite Living Expenses	1,035.95
EFT54773	27.10.2017	ZircoData Pty Ltd	Records - Archive Storage And Retrieval Costs For Corporate Compliance And Building Services Records - September 2017	1,455.28
EFT54774	27.10.2017	Invu Pty Ltd	Tank Hill Lookout - Mark III Non-coin Operated Binocular	8,063.00
EFT54775	27.10.2017	Jason Sign Makers	Traffic/Street Signs and Control Equipment - Street Blades, Street signage	1,087.68
EFT54776	27.10.2017	James Bennett Pty Limited	Library - New Resources	205.23
EFT54777	27.10.2017	JR & A Hersey Pty Ltd	Workshop Consumables - Air Hose Reel	954.14
EFT54778	27.10.2017	Beyond Carpentry Contracting	The Youth Shed - Investigate Replace Repair Various Carpentry Defects, Remove Door Vents, Install Posts to Double Gates, Staff Housing - Various Small Carpentry Repairs to cupboards, doors	5,225.33
EFT54779	27.10.2017	Keyspot Services	Library - 3 x Stamps	399.60
EFT54780	27.10.2017	Karratha Building Co	Town Centre Pump Station - New Pressure Switch Installation	735.90
EFT54781	27.10.2017	ISPX	IT - Monthly ADSL And Annual Hosting Services	122.50
EFT54782	27.10.2017	Green Frog Systems Pty Ltd	Footpath Lighting Upgrade - RFT 11-16/17 - Design And Supply Of Solar Pedestrian Lighting	126,544.00
EFT54783	27.10.2017	Hisen Australia Pty Ltd	A&C - Additional Christmas Motifs for 2017 Sharpe Ave Light Walk	1,249.05
EFT54784	27.10.2017	Karratha Veterinary Hospital	Animal Control	33.50
EFT54785	27.10.2017	Komatsu Australia Pty Ltd	Parts for Plant Repairs	116.91
EFT54786	27.10.2017	Koori Kids Pty Ltd	Naidoc 2017 - Merchandise For Community Concert	1,124.90
EFT54787	27.10.2017	Karratha Community Association	Contribution - 16/17 KCA ACADS Funding For Community Co-facility Refurbishment Project - Progress Claim 3	9,800.00
EFT54788	27.10.2017	Sonic Healthplus Pty Ltd	HR - Pre-Employment Medicals, Vaccinations	745.70
EFT54789	27.10.2017	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles	396.00
EFT54790	27.10.2017	Karratha Automotive Group - KAG	Plant Repairs	210.19

Chq/EFT	Date	Name	Description	Amount
EFT54791	27.10.2017	Kc Distributors Australia Pty Ltd	RAC - Uniforms	1,679.70
EFT54792	27.10.2017	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal of Abandoned Vehicles	1,375.00
EFT54793	27.10.2017	Karratha Garage Doors (anz Building & Construction Pty Ltd T/as)	Wickham SES - Garage Door Service Requires Scissor Lift Travel and Sundries	1,023.00
EFT54794	27.10.2017	Landgate	Monthly Valuation Schedules And 2017/18 Annual Updates 29/07/17 - 25/08/17	1,229.93
EFT54795	27.10.2017	LGIS Risk Management	HR - Delivery Of 4 x Bullying & Harassment Workshops - 4 5 & 6 September 2017	3,795.88
EFT54796	27.10.2017	Land Surveys NPJS Pty Ltd	7 Mile Recycling - Survey Estimate Of Green Waste Processing Volumes	1,603.25
EFT54797	27.10.2017	P Long	Reimbursement For Car Mileage Jul '17 to Sep '17	1,534.22
EFT54798	27.10.2017	Links Modular Solutions Pty Ltd	KLP - Membership Bands	1,457.50
EFT54799	27.10.2017	Local Government Planners Association WA Division	Director - Membership 2017/18	100.00
EFT54800	27.10.2017	LWP Logistics	VAST Project - Freight Toilet And Shower Block From Perth To Cossack Return - 06/09/17 To 21/09/17	6,600.00
EFT54801	27.10.2017	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Media Monitoring Services - September 2017	2,028.40
EFT54802	27.10.2017	Menzies Contracting	Reticulation - Supply And Install Pole With Angular Brackets For Retic Controller And Solar Panel	990.00
EFT54803	27.10.2017	Marketforce	Advertising - Various	6,594.62
EFT54804	27.10.2017	Tanya Montgomery (Monty)	Cossack Art Awards - Creative Spirit & Speed Painting Workshops	2,250.00
EFT54805	27.10.2017	Morse Court Apartments	HR - Accommodation For N Heffernan - 10/10/17 To 11/10/17	338.00
EFT54806	27.10.2017	Mega Vision Australia Pty Ltd	KLP - Provision Of Phone And Internet Support For Function Room Audio Visual Troubleshooting /Maintenance	194.50
EFT54807	27.10.2017	MD Australia Trace Holding Pty Ltd	Kta Airport - Preventative Maintenance Plan Contract KTASC	2,117.50
EFT54808	27.10.2017	NBS Signmakers	Signing - Manufacture And Purchase Of Various Wayfinder Signs	6,201.80
EFT54809	27.10.2017	Redwave Media Ltd	REAF 2017 - Advertising - 01/09/17 To 22/09/17	3,388.00
EFT54810	27.10.2017	North West Tree Services	Street Tree Maintenance - Pruning City Centre Road Network, Kta Airport - Palm Pruning	9,718.50
EFT54811	27.10.2017	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Roebourne - Litter Collection Services - September 2017	5,214.00
EFT54812	27.10.2017	Titan Australia Pty Ltd	Plant Repairs	1,199.00
EFT54813	27.10.2017	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WM - 15 Litre Spring Water Bottles	13.25
EFT54814	27.10.2017	Nielsen Liquid Waste Services Pty Ltd	2017 Red Earth Arts Festival - Portaloo Pump Outs Across Events, 40 Mile - Pump Out Sullage Tanks, FBCC and Wickham Bistro - Grease Trap Waste Removal	4,846.00
EFT54815	27.10.2017	Neverfail Springwater Pty Ltd - WRP (906021811)	WRP - Annual Rental - September 2017, Refill Bottles	194.95
EFT54816	27.10.2017	Ixom Operations Pty Ltd (Orica)	KLP/RAC - 920kg Chlorine Gas Cylinder Rental Charges	623.70

Chq/EFT	Date	Name	Description	Amount
EFT54817	27.10.2017	Ooh! Media Retail Pty Ltd	REAF 2017 & Moonrise - Marketing At Centro 7/8/17 - 17/9/17	2,662.00
EFT54818	27.10.2017	Pilbara Motor Group - PMG	Parts for Plant Repairs	451.88
EFT54819	27.10.2017	Pacific Biologics	Mosquito Management - ProLink XR Briquet Case Of 220	4,410.92
EFT54820	27.10.2017	Pilbara Copy Service	Photocopier/Printer Charges - Various Sites	500.36
EFT54821	27.10.2017	Promotiononly	HR - Staff Christmas Gifts	9,388.50
EFT54822	27.10.2017	Pilbara Traffic Management Pty Ltd	A&C - Traffic Management And Road Closure Management - Vast Project Cossack 09-14/09/2017, REAF Launch	16,538.50
EFT54823	27.10.2017	Pacer Legal Pty Ltd	Deed of Variation - Qantas Office and Lounge Lease LA.35 - Europcar Lease LA.6C - Qantas Freight Upper Floor - Qantas Lounge	4,724.50
EFT54824	27.10.2017	Prompt Contracting & Fencing Pty Ltd	Cnr Baynton Driver & Dampier Highway - Supply And Install New Hand Rails And Posts To Replace Damaged 8.4m Section, Depot - Repair Fencing	4,290.00
EFT54825	27.10.2017	Recco Auto Parts	Stock - Cable Ties 370mm	366.43
EFT54826	27.10.2017	Red Dot Stores	KLP Holiday Programs - Craft Items For Art Attack	44.00
EFT54827	27.10.2017	Roebourne Dingo Hire	Removal of Abandoned Vehicles	484.00
EFT54828	27.10.2017	Pivotal Satellite Pty Limited	Rangers Tracking - 15/10/17 To 15/11/17	261.02
EFT54829	27.10.2017	Regal Transport	Plant - Transport From Karratha Depot To E&MJ Roshier 1748 Albany Hwy Kenwick	1,100.00
EFT54830	27.10.2017	Rowe Plumbing Pty Ltd	WRF - Repair Burst 100mm Recycled Water Line Behind Squash Courts, Backflow RPZ Scheduled Maintenance/Testing, Cossack - Repair Float Valve, Replace Elbow in Pipeline, Baynton Oval - Repair Water Bubbler, 7 Mile Waste - Repair Leak to RPZ	8,194.77
EFT54831	27.10.2017	Rambla Bar Pty Ltd (Rambla Bar & Bistro)	WRP - Catering For Staff Farewell	250.00
EFT54832	27.10.2017	RePipe Pty Ltd	Karratha Depot - Investigate And Repair The Cistern Tap In The Disabled Toilet	192.42
EFT54833	27.10.2017	Roberts Day Group Pty Ltd	Strategic Planning Projects - Improved Streetscape Design (alternative Design) To 31/08/17	3,777.30
EFT54834	27.10.2017	Reece Pty Ltd	Stock - Retic Parts	511.16
EFT54835	27.10.2017	State Law Publisher	Development Services - Printing Special Government Gazette	2,167.20
EFT54836	27.10.2017	Statewide Bearings	Parts for Plant Repairs	119.64
EFT54837	27.10.2017	Kmart Karratha	KLP Crèche Craft Supplies, Kta Library - Tablecloths, cleaning cloths, KLP - Clipboards	236.00
EFT54838	27.10.2017	Seton Australia Pty Ltd	Refuse Site Maintenance - Flammable Liquid Cabinet Value 160l - Yellow	1,835.98
EFT54839	27.10.2017	SMC Building Pty Ltd t/as Profix Building Maintenance	22a Shadwick Drive - Investigate & Service The Locks On Front/Rear Security Doors & Front Door	179.56
EFT54840	27.10.2017	Scitech	Wickham Library - Robotic Session	150.00
EFT54841	27.10.2017	Scott Printers Pty Ltd	WM - Supply 200 Flyers Flare Disposal	177.10
EFT54842	27.10.2017	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	18.07
EFT54843	27.10.2017	Narelle Simpson	REAF 2017- Roving Character Across Two Events After Dark 23/9 - 24/9/17	2,000.00
EFT54844	27.10.2017	Slings & Rigging Equipment Pty Ltd (Sling Rig Executive SF t/as)	REAF 2017 - Hire Of 2014 Anderson Road Karratha Light Industrial Area 22/09/17 To 25/09/17	550.00
EFT54845	27.10.2017	SF Flower & LJ Lowe (Lowe's Pianos & Organs)	Dampier Community Hub - Annual Piano Tuning	220.00

Chq/EFT	Date	Name	Description	Amount
EFT54846	27.10.2017	Sports Turf Association (wa) Inc.	Corporate Membership 01/07/17 - 30/06/18	275.00
EFT54847	27.10.2017	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising - Various	165.00
EFT54848	27.10.2017	Talis Consultants Pty Ltd T/a Talis Unit Trust	7 Mile Class III Landfill Waste Consultancy Service - Attendance Tender Site Visit	4,549.05
EFT54849	27.10.2017	Trisley's Hydraulic Services Pty Ltd	KLP - Replacement Solenoid Valve Chlorine Gas Line Combo System	532.40
EFT54850	27.10.2017	Turner Design	REAP Brand - Logo Refinement And Development Form Development Preparation Artwork Design And Preparation 12 Page A4 Document Containing Brand Usage Guidelines Examples Of Logo Application	1,496.00
EFT54851	27.10.2017	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	11 Frinderstein Way - Internal Paint Works	4,620.00
EFT54852	27.10.2017	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Land Transfer Project - Preparation Of Report Cards For Each Proposed Land Transfer Site	4,955.28
EFT54853	27.10.2017	TWH Plumbing	RAC Irrigation Upgrade - Installation Of 50mm Sub-meter, Cap Off Old Line, DCH - Repair Washing Machine, Nickol West Park - Repair Push Button Tap	4,355.23
EFT54854	27.10.2017	Totally Workwear	Uniforms	1,221.24
EFT54855	27.10.2017	Vanguard Press	HR - Timecards x 5000 (3 Cartons)	1,149.50
EFT54856	27.10.2017	Village Roadshow Pty Ltd	Moonrise Cinema 17/18 - Screening Of The Circle - 21/09/17 - 27/09/17	576.40
EFT54857	27.10.2017	Vicinity Centres PM Pty Ltd	Cancelled Payment	0.00
EFT54858	27.10.2017	Westrac Equipment Pty Ltd	Parts for Plant Repairs	588.25
EFT54859	27.10.2017	Woolworths (WA) Ltd	Cossack Art Awards - Food Platters For Gala Awards, Youth Shed - Café Supplies, YS - Programming Supplies, WRP - Kiosk Stock, Stationery, KLP - Crèche Items and Swim Nappies, Restock Councillor Fridge	2,190.96
EFT54860	27.10.2017	Wormald Australia Pty Ltd	Kta Airport - Test Portable Fire Extinguishers At Qantas - Skystar And Lounge Area, Roebourne Courts & The Base Wickham - Supply Extinguishers	517.00
EFT54861	27.10.2017	Wren Oil	Wickham Transfer Station - Oil Waste Disposal Compliance Fees	16.50
EFT54862	27.10.2017	Woodside Burrup Pty Ltd	Rates Refund For Assessment A89855	13,701.21
EFT54863	27.10.2017	West Australian Newspapers Limited	Advertising - Various	2,648.40
EFT54864	27.10.2017	Xpress Enterprises Pty Ltd T/as Hoseexpress	Plant Repairs	1,249.54
EFT54865	27.10.2017	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	525.68
EFT54991	31.10.2017	G Bailey	Sitting Fees - October 2017	2,791.67
EFT54992	31.10.2017	J Lally	Sitting Fees - October 2017	3,031.74
EFT54993	31.10.2017	E Smeathers	Sitting Fees - October 2017	2,701.50
EFT54994	31.10.2017	F White-Hartig	Sitting Fees - October 2017	1,891.05
EFT54995	31.10.2017	M Bertling	Sitting Fees - October 2017	2,791.67
EFT54996	31.10.2017	G Cucel	Sitting Fees - October 2017	3,305.75
EFT54997	31.10.2017	G Evans	Sitting Fees - October 2017	810.45
EFT54998	31.10.2017	G Harris	Sitting Fees - October 2017	1,781.92

Chq/EFT	Date	Name	Description	Amount
EFT54999	31.10.2017	G Levisianos	Sitting Fees - October 2017	810.45
EFT55000	31.10.2017	P Long	Sitting Fees - October 2017	11,125.00
EFT55001	31.10.2017	P Miller	Sitting Fees - October 2017	810.45
EFT55002	31.10.2017	K Nunn	Sitting Fees - October 2017	810.45
EFT55003	31.10.2017	B Parsons	Sitting Fees - October 2017	1,598.45
EFT55004	31.10.2017	D Scott	Sitting Fees - October 2017	2,791.67
EFT55005	31.10.2017	R Vandenberg	Sitting Fees - October 2017	1,781.92
EFT55006	31.10.2017	J Waterstrom Muller	Sitting Fees - October 2017	810.45
78442	29.09.2017	Department Of Transport	Vehicle Search Fees	187.60
78443	29.09.2017	Housing Authority	Rates refund for assessment A21468	274.52
78444	29.09.2017	Landgate	Leasing - Lot 12 (47) Sholl Street Roebourne Library Dust Monitoring Facility - Registration Fee Change of Title	168.70
78445	13.10.2017	Landgate	Leasing - The Quarter AMSA - Lodgement Of Lease	168.70
78446	12.10.2017	City Of Karratha	Petty Cash Reimbursement	380.70
78447	13.10.2017	Contract Resources Pty Ltd	Refund - BCITF Levy paid twice by Owner to the City and by Builder direct to Fund Online	5,933.40
78448	13.10.2017	Tecon WA Pty Ltd	Refund - BCITF Levy paid twice by Owner to the City and by Builder direct to Fund Online	400.00
78449	20.10.2017	Building & Construction Industry Training Fund (BCITF)	BCITF Receipts - September 2017	893.00
78450	20.10.2017	Craig and Renae Moss	Refund Of Building Services Levy For Application 170437 - Application Has Been Refused	61.65
78451	27.10.2017	Landgate	Cancelled Payment	0.00
DD29749.1	04.10.2017	Wa Super (Formerly Walgsp)	Payroll deductions	97,324.59
DD29749.10	04.10.2017	QSUPER	Superannuation contributions	955.72
DD29749.11	04.10.2017	Sunsuper Pty Ltd	Superannuation contributions	2,579.24
DD29749.12	04.10.2017	BT Super For Life	Superannuation contributions	1,828.33
DD29749.13	04.10.2017	J & S Pryor Super Fund	Superannuation contributions	431.42
DD29749.14	04.10.2017	CBA Superannuation Savings Account	Superannuation contributions	613.01
DD29749.15	04.10.2017	VicSuper	Superannuation contributions	458.49
DD29749.16	04.10.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	344.53
DD29749.17	04.10.2017	OnePath Masterfund	Superannuation contributions	700.47
DD29749.18	04.10.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	93.30
DD29749.19	04.10.2017	MLC Super Fund	Superannuation contributions	249.08
DD29749.2	04.10.2017	First State Super	Superannuation contributions	360.45
DD29749.20	04.10.2017	Essential Super	Superannuation contributions	614.65
DD29749.21	04.10.2017	ANZ Smart Choice Super	Superannuation contributions	1,201.25
DD29749.22	04.10.2017	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD29749.23	04.10.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,924.97
DD29749.24	04.10.2017	AustSafe Super	Superannuation contributions	492.16
DD29749.25	04.10.2017	Powerwrap Master Plan	Superannuation contributions	514.66
DD29749.26	04.10.2017	Telstra Super Pty Ltd	Payroll deductions	1,052.12
DD29749.27	04.10.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	535.58
DD29749.28	04.10.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42

Chq/EFT	Date	Name	Description	Amount
DD29749.29	04.10.2017	Macquarie Wrap Super Manager	Payroll deductions	2,017.09
DD29749.3	04.10.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,699.71
DD29749.30	04.10.2017	BT Business Super	Superannuation contributions	225.76
DD29749.31	04.10.2017	Prime Super	Superannuation contributions	492.16
DD29749.32	04.10.2017	Casserly Super Fund	Superannuation contributions	1,039.82
DD29749.33	04.10.2017	REI Superannuation	Superannuation contributions	194.52
DD29749.34	04.10.2017	Superwrap Personal Super Plan	Superannuation contributions	525.39
DD29749.35	04.10.2017	Catholic Super	Superannuation contributions	222.81
DD29749.36	04.10.2017	AMG Super	Superannuation contributions	465.64
DD29749.37	04.10.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	948.25
DD29749.38	04.10.2017	CHRISTIAN SUPER	Superannuation contributions	456.09
DD29749.39	04.10.2017	MLC Wrap Super	Superannuation contributions	929.20
DD29749.4	04.10.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD29749.40	04.10.2017	Cbus	Superannuation contributions	961.60
DD29749.41	04.10.2017	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD29749.42	04.10.2017	Media Superannuation	Superannuation contributions	597.35
DD29749.43	04.10.2017	Wealth Personal Superannuation & Pension Fund (LONEY)	Superannuation contributions	185.06
DD29749.44	04.10.2017	Australian Super	Superannuation contributions	5,696.71
DD29749.45	04.10.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,786.76
DD29749.46	04.10.2017	Hesta Superannuation	Superannuation contributions	3,329.50
DD29749.47	04.10.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD29749.5	04.10.2017	Rest Superannuation	Payroll deductions	4,348.48
DD29749.6	04.10.2017	HostPlus Superannuation	Superannuation contributions	4,288.51
DD29749.7	04.10.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	545.14
DD29749.8	04.10.2017	AMP Super Directions Fund	Superannuation contributions	503.16
DD29749.9	04.10.2017	AMP SignatureSuper	Superannuation contributions	1,090.01
DD29777.1	04.10.2017	Australian Super	Superannuation contributions	129.81
DD29894.1	18.10.2017	Wa Super (Formerly Walgsp)	Payroll deductions	97,381.87
DD29894.10	18.10.2017	QSUPER	Superannuation contributions	955.72
DD29894.11	18.10.2017	Sunsuper Pty Ltd	Superannuation contributions	2,794.45
DD29894.12	18.10.2017	BT Super For Llife	Superannuation contributions	2,091.09
DD29894.13	18.10.2017	J & S Pryor Super Fund	Superannuation contributions	421.29
DD29894.14	18.10.2017	CBA Superannuation Savings Account	Superannuation contributions	461.91
DD29894.15	18.10.2017	VicSuper	Superannuation contributions	458.49
DD29894.16	18.10.2017	100F Lifetrack Personal Superannuation	Superannuation contributions	364.92
DD29894.17	18.10.2017	MLC Super Fund	Superannuation contributions	551.72
DD29894.18	18.10.2017	OnePath Masterfund	Superannuation contributions	483.06
DD29894.19	18.10.2017	Commonwealth Superannuation Savings - Bradshaw	Superannuation contributions	105.47

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DD29894.2	18.10.2017	First State Super	Superannuation contributions	282.64
DD29894.20	18.10.2017	Essential Super	Superannuation contributions	500.25
DD29894.21	18.10.2017	ANZ Smart Choice Super	Superannuation contributions	1,196.54
DD29894.22	18.10.2017	Mtaa Superannuation Fund	Superannuation contributions	537.34
DD29894.23	18.10.2017	Colonial First State Firstchoice Super	Superannuation contributions	1,897.52
DD29894.24	18.10.2017	AustSafe Super	Superannuation contributions	492.16
DD29894.25	18.10.2017	Powerwrap Master Plan	Superannuation contributions	514.66
DD29894.26	18.10.2017	Vision Super	Superannuation contributions	59.71
DD29894.27	18.10.2017	Telstra Super Pty Ltd	Payroll deductions	1,052.12
DD29894.28	18.10.2017	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	537.94
DD29894.29	18.10.2017	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD29894.3	18.10.2017	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,622.10
DD29894.30	18.10.2017	Macquarie Wrap Super Manager	Payroll deductions	2,017.09
DD29894.31	18.10.2017	BT Business Super	Superannuation contributions	210.43
DD29894.32	18.10.2017	Commonwealth Bank Group Super	Superannuation contributions	64.91
DD29894.33	18.10.2017	Prime Super	Superannuation contributions	492.16
DD29894.34	18.10.2017	Superwrap Personal Super Plan	Superannuation contributions	525.39
DD29894.35	18.10.2017	Cassery Super Fund	Superannuation contributions	1,039.82
DD29894.36	18.10.2017	REI Superannuation	Superannuation contributions	108.46
DD29894.37	18.10.2017	AMG Super	Superannuation contributions	465.64
DD29894.38	18.10.2017	Local Government Superannuation - BRISBANE	Superannuation contributions	995.66
DD29894.39	18.10.2017	CHRISTIAN SUPER	Superannuation contributions	456.09
DD29894.4	18.10.2017	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	949.34
DD29894.40	18.10.2017	MLC Wrap Super	Superannuation contributions	929.20
DD29894.41	18.10.2017	Cbus	Superannuation contributions	961.60
DD29894.42	18.10.2017	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD29894.43	18.10.2017	Media Superannuation	Superannuation contributions	597.35
DD29894.44	18.10.2017	Commonwealth SuperSelect	Superannuation contributions	108.18
DD29894.45	18.10.2017	Australian Super	Superannuation contributions	6,216.12
DD29894.46	18.10.2017	AMP Retirement Trust - BATT	Superannuation contributions	1,548.92
DD29894.47	18.10.2017	Hesta Superannuation	Superannuation contributions	3,319.66
DD29894.48	18.10.2017	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD29894.5	18.10.2017	Rest Superannuation	Payroll deductions	4,673.06
DD29894.6	18.10.2017	HostPlus Superannuation	Superannuation contributions	4,533.81
DD29894.7	18.10.2017	Local Government Superannuation- SYDNEY	Superannuation contributions	545.14
DD29894.8	18.10.2017	AMP Super Directions Fund	Superannuation contributions	503.16
DD29894.9	18.10.2017	AMP SignatureSuper	Superannuation contributions	1,090.01

Chq/EFT	Date	Name	Description	Amount
DD29905.1	20.10.2017	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - October 2017	2,301.00
DD29960.1	18.10.2017	Wa Super (Formerly Walgsp)	Superannuation contributions	241.78
DD29960.2	26.10.2017	Wa Super (Formerly Walgsp)	Payroll deductions	450.00

12,113,954.83

DD29946.1	29.06.2017	Try Booking	Children And Nature Playground Conference For Proj Off	370.30
DD29946.1	29.06.2017	QANTAS	Flight For E Borgward Cossack Art Awards	408.30
DD29946.1	29.06.2017	Virgin	Flight For E Borgward Cossack Art Awards	387.00
DD29946.1	29.06.2017	Virgin	Flight For E Borgward Cossack Art Awards Credit Card Surcharge	5.03
DD29946.1	29.06.2017	Virgin	Airfares For Proj Off Children And Nature Playground Conference	714.00
DD29946.1	07.07.2017	QANTAS	Airfares For Dir Comm For Making Cities Liveable Conference Brisbane	2,025.49
DD29946.1	06.07.2017	Coles	Private expense to be reimbursed - Debtors Invoice Raised	28.10
DD29946.1	11.07.2017	Propitious Song Pty Ltd	Meal Allowance For Dir Comm Liveable Cities Conference Brisbane	14.90
DD29946.1	12.07.2017	Jimmy's On The Mall	Meal Allowance For Dir Comm Liveable Cities Conference Brisbane	45.00
DD29946.1	13.07.2017	7-Eleven	Private expense to be reimbursed - Debtors Invoice Raised	4.00
DD29946.1	13.07.2017	Pig N Whistle	Meal Allowance For Dir Comm Liveable Cities Conference Brisbane	45.00
DD29946.1	17.07.2017	Elra Hudsons Coffee	Meal For Dir Comm Liveable Cities Conference Brisbane	10.00
DD29946.1	17.07.2017	Australian NP	Conference Fees For Mgr A&C PAX And APACA Conference Sydney	922.88
DD29946.1	18.07.2017	Coles 0313	Private expense to be reimbursed - Debtors Invoice Raised	71.31
DD29946.1	20.07.2017	Ieramugadu Cafe Maya	Meeting With Roebourne Arts Group	9.00
DD29946.1	30.07.2017	Ieramugadu Cafe Maya	Meeting With Roebourne Arts Group	4.00
DD29946.1	29.06.2017	Virgin	Airfare For Proj Off Children And Nature Playground Conference Credit Card Surcharge	9.28
DD29946.1	12.07.2017	Jimmy's On The Mall	Over Spend On Meal Allowance For Dir Comm Liveable Cities Conference Brisbane	16.50
DD29946.1	13.07.2017	Pig N Whistle	Meal Allowance For Dir Comm Liveable Cities Conference Brisbane	2.50
DD29817.1	01.08.2017	Virgin	Airfares For Mgr Comm Svcs PLA Meeting And Book Exchange Perth	644.01
DD29817.1	01.08.2017	Virgin	Airfares For Mgr Comm Svcs PLA Meeting And Book Exchange Perth Credit Card Surcharge	8.37
DD29817.1	31.07.2017	Jaycar Pty Ltd	Safety Cable Covers For Library	46.95
DD29817.1	05.08.2017	Adina	Accommodation For Mgr Comm Svcs PLA Meeting And Book Exchange Perth	398.30
DD29817.1	05.08.2017	Woolworths	Morning Tea For Employee Leaving Under Policy Ch-03	33.99
DD29817.1	09.08.2017	Officeworks	Bubble Wrap For Pack Down Cossack Art Awards 2017	186.09
DD29817.1	09.08.2017	Discovery Parks	Accommodation For Facilliator Hip Hop Workshops	1,156.45
DD29817.1	10.08.2017	Virgin	Airfares For Lib & Chl Svcs Co 2017 Public Libraries Conference	644.01

Chq/EFT	Date	Name	Description	Amount
DD29817.1	10.08.2017	Virgin	Airfares For Lib & Chl Svcs Co 2017 Public Libraries Conference Credit Card Surcharge	8.37
DD29817.1	14.08.2017	Karratha Int Hotel	Accommodation For Local History Speakers L Fitzpatrick	154.45
DD29817.1	14.08.2017	Karratha Int Hotel	Accommodation For Local History Speakers I Simon	154.45
DD29817.1	14.08.2017	Esplanade Hotel Fremantle	Accommodation For Rev Fac Co LIAW Conference	485.66
DD29817.1	14.08.2017	Esplanade Hotel Fremantle	Accommodation For Mge RAC LIWA Conference	485.66
DD29817.1	08.08.2017	Woolworths	Morning Tea For Employee Leaving Under Policy Ch-03	15.41
DD29817.1	15.08.2017	BP	Fuel For P1075 For Dir Comm (Fuel Card Would Not Work)	131.97
DD29817.1	11.08.2017	QANTAS	Airfare For Dir Comm To Attend New Pilbara Forum	345.50
DD29817.1	31.07.2017	Market Creations	Registration For New Pilbara Forum Conference Perth For Dir Comm	165.00
DD29817.1	24.08.2017	Taxi Epay	Taxi For Dir Comm Whilst Attending Health Campus Meeting	33.10
DD29817.1	01.08.2017	Paypal Vision Golf	Golf Balls For Mini Golf	111.00
DD29817.1	01.08.2018	Royal Lifesaving Society	GSPO Subscription For Aquatic Supervisor	99.00
DD29817.1	01.08.2017	Austswim Limited	Fees For Aquatic Duty Manager To Attend 2017 Austswim Conference	456.75
DD29817.1	03.08.2017	Virgin Australia	Airfares For Gym Maintenance Contractor	988.01
DD29817.1	03.08.2017	Virgin Australia	Airfares For Gym Maintenance Contractor Credit Card Surcharge	11.00
DD29817.1	11.08.2017	Qantas	Airfares For Family History Consultants	821.60
DD29817.1	11.08.2017	Qantas	Airfares For Family History Consultants	821.60
DD29817.1	12.08.2017	Virgin Australia	Airfares For Librarian To Attend 2017 Public Libraries Conference Perth	770.00
DD29817.1	12.08.2017	Virgin Australia	Airfares For Librarian To Attend 2017 Public Libraries Conference Perth Credit Card Surcharge	10.01
DD29817.1	13.08.2017	Mind Body	Wickham Rec Precinct Software Program	85.00
DD29817.1	21.08.2017	Mood Media	Leisureplex Music Program	66.00
DD29817.1	24.08.2017	Keyspot Services	Keys Cut For Leisureplex	17.00
DD29958.1	06.09.2017	Prouds	Gift For Staff Leaving As Per Leaving Entitlement	100.00
DD29958.1	01.09.2017	Facebook	Advertising For REAF	184.39
DD29958.1	01.09.2017	Facebook	Advertising For AeC Program	99.31
DD29958.1	01.09.2017	Facebook	Advertising For WRP	58.82
DD29958.1	01.09.2017	Facebook	Advertising For KLP	33.35
DD29958.1	01.09.2017	Facebook	Advertising For Moonrise Cinemas	42.47
DD29958.1	08.09.2017	Microsoft	Hosting Fee For Online Photo Library OneDrive	2.00
DD29958.1	16.09.2017	Facebook	Advertising For KLP	34.50
DD29958.1	16.09.2017	Facebook	Advertising For WRP	38.18
DD29958.1	16.09.2017	Facebook	Advertising For REAF	905.83
DD29958.1	21.09.2017	Campaign Monitor	Email Distribution Service To Send Out Media Releases To Media Contacts And Subscribers Sep-Oct 2017	64.90
DD29958.1	21.09.2017	Campaign Monitor	Email Distribution Service To Send Out Media Releases To Media Contacts And Subscribers Sep-Oct 2017	18.66

Chq/EFT	Date	Name	Description	Amount
DD29958.1	01.09.2017	Karratha Court House	Tittums And Corpus Prosecution Notices August 2017	238.70
DD29958.1	18.09.2017	Karratha Shooting Supplies	Ammunition For Firearms Training	153.50
DD29958.1	19.09.2017	Blackwoods	Class 5 Ear Plugs For Firearms Training	50.50
DD29958.1	22.09.2017	Australia Post	Annual License Fee For Corporate Firearms Licence	124.00
DD29958.1	04.09.2017	Shell Auski Village	Fuel For P1102 (BP Fuel Card Not Accepted)	94.40
DD29958.1	04.09.2017	Coles Express	Fuel For P1102 (BP Fuel Card Not Accepted)	113.60
DD29958.1	12.09.2017	Swan Taxis	Cab Charge For Mgr City Svcs Whilst Attending Waste & Recycle Conference 2017	37.59
DD29958.1	18.09.2017	Crown Promenade	In-Room Dining For Mgr City Svcs Whilst Attending Waste & Recycle Conference 2017	86.48
DD29958.1	18.09.2017	Swan Taxis	Cab Charge For Mgr City Svcs Whilst Attending Waste & Recycle Conference 2017	34.23
DD29958.1	29.08.2017	Bindoon Bakehouse	Meals For Dir Dev Reg Whilst Attending Meetings Perth	11.30
DD29958.1	29.08.2017	Bindoon Bakehouse	Meals For Dir Dev Reg Whilst Attending Meetings Perth	14.00
DD29958.1	29.08.2017	Wilson Parking	Carparking For Dir Dev Reg Whilst Attending Meetings Perth	8.06
DD29958.1	30.08.2017	Balti Indian Restaraunt	Meals For Dir Dev Reg Whilst Attending The New Pilbara Conference Perth	45.00
DD29958.1	30.08.2017	Balti Indian Restaraunt	Meals For Dir Comm Whilst Attending The New Pilbara Conference Perth	45.00
DD29958.1	30.08.2017	Balti Indian Restaraunt	Meals For Dir Corp Whilst Attending The New Pilbara Conference Perth	45.00
DD29958.1	30.08.2017	Balti Indian Restaraunt	Meals For CEO & Dir SP&I Whilst Attending The New Pilbara Conference Perth	90.00
DD29958.1	30.08.2017	Hyatt Regency Perth	Meals For Dir Comm Whilst Attending The New Pilbara Conference Perth	5.50
DD29958.1	31.08.2017	Secure Parking Forte	Carkparking For Dir Comm Whilst Attending The New Pilbara Conference Perth	29.72
DD29958.1	31.08.2017	Babylon Cafe	Meals For Dir Comm Whilst Attending The New Pilbara Conference Perth	13.00
DD29958.1	31.08.2017	Delaware North	Meals For Dir Comm Whilst Attending The New Pilbara Conference Perth	5.90
DD29958.1	12.09.2017	Holiday Inn Sydney	Meals For Dir Comm Whilst Attending 2017 Australian Regional Development Conference	18.50
DD29958.1	12.09.2017	Holiday Inn Sydney	Meals For Mayor Whilst Attending 2017 Australian Regional Development Conference	18.50
DD29958.1	12.09.2017	Edelweiss Restaraunt	Meals For Mayor Whilst Attending 2017 Australian Regional Development Conference	43.33
DD29958.1	12.09.2017	Edelweiss Restaraunt	Meals For Dir Dev Reg Whilst Attending 2017 Australian Regional Development Conference	43.33
DD29958.1	12.09.2017	Edelweiss Restaraunt	Meals For Cr Whilst Attending 2017 Australian Regional Development Conference	43.34
DD29958.1	12.09.2017	Airport Retailer	Meals For Dir Dev Reg Whilst Attending 2017 Australian Regional Development Conference	17.93
DD29958.1	13.09.2017	Stamford Plaza Sydney	Meals For Dir Dev Reg Whilst Attending 2017 Australian Regional Development Conference	63.67
DD29958.1	13.09.2017	Stamford Plaza Sydney	Meals For Mayor Whilst Attending 2017 Australian Regional Development Conference	63.67
DD29958.1	13.09.2017	Stamford Plaza Sydney	Meals For Cr Whilst Attending 2017 Australian Regional Development Conference	63.66

Chq/EFT	Date	Name	Description	Amount
DD29958.1	30.08.2017	Balti Indian Restaraunt	Directors x 4 & CEO Meals – to be reimbursed (Debtors Invoices Raised x 5)	149.00
DD29958.1	30.08.2017	Virgin Australia	Airfares For Comm Eng Off To Attend National Disability Services Conference Perth	644.01
DD29958.1	30.08.2017	Virgin Australia	Airfares For Comm Eng Off To Attend National Disability Services Conference Perth Credit Card Surcharge	8.37
DD29958.1	04.09.2017	Online Reg Services	Conference Registration For Comm Eng Off National Disability Services Conference Perth	765.00
DD29958.1	04.09.2017	Aloft Hotel	Accommodation For Comm Eng Off To Attend National Disability Services Conference Perth	417.55
DD29958.1	04.09.2017	Kmart Karratha	Butchers Paper For REAF	30.00
DD29958.1	07.09.2017	Mad About Science	Goods Required For The Base School Holiday Program	192.60
DD29958.1	07.09.2017	Mad About Science	Goods Required for The Base School Holiday Program Refunded \$160. 95 Due To Being Overcharged For Freight	160.95
DD29958.1	12.09.2017	Mad About Science	Refund Overcharge For Freight For The Base School Holiday Program	-160.95
DD29958.1	08.09.2017	Paypal Krystal Love	Goods Required For The Base School Holiday Program	48.05
DD29958.1	08.09.2017	Paypal Henna Moon	Goods Required For The Base School Holiday Program	84.00
DD29958.1	11.09.2017	Sage Hotel	Accommodation For Librarian PLWA Conference Perth	515.10
DD29958.1	11.09.2017	Sage Hotel	Accommodation For Library Coordinator PLWA Conference Perth	515.10
DD29958.1	14.09.2017	K And K Creative	Goods For The Base School Holiday Program	49.40
DD29958.1	18.09.2017	Hospitality Inn	Accommodation Rec Fac Coord Lifesaving Requalification's Port Hedland	109.00
DD29958.1	22.09.2017	Karratha International	Meal Allowance For Local History Consultant	56.35
DD29958.1	22.09.2017	Karratha International	Meal Allowance For Local History Consultant	60.90
DD29958.1	26.09.2017	Alpine Wholesalers	Halloween Supplies For Youth Fright Night	181.21
DD29958.1	26.09.2017	That Bead Shop	Goods For The Base School Holiday Program	203.50
DD29958.1	29.08.2017	Travelodge Perth	Accommodation For Dir Comm New Pilbara Conference Perth	290.75
DD29958.1	29.08.2017	Ambrose Estate WA	Meal Allowance Dir Comm The New Pilbara Conference Perth	9.50
DD29958.1	29.08.2017	Ambrose Estate WA	Meal Allowance Dir SP&I And CEO The New Pilbara Conference Perth	19.00
DD29958.1	29.08.2017	Ambrose Estate WA	Meal Allowance Dir Corp New Pilbara Conference Perth	9.50
DD29958.1	31.08.2017	Grosvenor Hotel	Meal Allowance Dir Comm The New Pilbara Conference Perth	38.00
DD29958.1	31.08.2017	Travelodge Perth	Meal Allowance Dir Comm The New Pilbara Conference Perth	22.21
DD29958.1	01.09.2017	Coles Express Tom Price	Fuel For Dir Comm No BP	116.56
DD29958.1	20.09.2017	Fiorita Deli	Meeting With Yara	19.75
DD29958.1	22.09.2017	Samson Beach Tavern	Meeting With Bighart	23.00
DD29958.1	18.09.2017	Mindbody	Wickham Rec Programs	85.00
DD29958.1	18.09.2017	Paypal Shenshenshi	Goods For KLP Function Room And Club Room	18.46
DD29958.1	20.09.2017	Mood Media	KLP Programs	66.00

Chq/EFT	Date	Name	Description	Amount
DD29958.1	31.08.2017	City Of Perth	Parking For CEO While Attending Meetings In Perth	13.61
DD29958.1	31.08.2017	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.04
DD29958.1	31.08.2017	East Bistro	Meal Allowance For CEO While Attending Meetings In Perth	9.20
DD29958.1	04.09.2017	Travelodge	Parking For CEO While Attending Meetings In Perth	75.90
DD29958.1	14.09.2017	City Of Stirling	Parking For CEO While Attending Meetings In Perth	2.00
DD29958.1	15.09.2017	Puma First Ave	Refill Of Hire Car And Meal Allowance For CEO While Attending Meetings In Perth	33.53
DD29958.1	18.09.2017	Hudson Coffee	Meal Allowance For CEO While Attending Meetings In Perth	13.10
DD29958.1	20.09.2017	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.14
DD29958.1	20.09.2017	City Of Perth	Parking For CEO While Attending Meetings In Perth	4.54
DD29958.1	21.09.2017	Tartine Cafe	Business Meeting Coffee For CEO	8.60
DD29958.1	21.09.2017	Raine Square	Parking For CEO While Attending Meetings In Perth	18.14
DD29958.1	21.09.2017	Wilson Parking	Parking For CEO While Attending Meetings In Perth	8.50
DD29958.1	21.09.2017	Wilson Parking	Parking For CEO While Attending Meetings In Perth	10.00
DD29958.1	22.09.2017	Nandos	Meal Allowance For CEO While Attending Meetings In Perth	13.85
DD29958.1	22.09.2017	Mercado Negro	Meal Allowance For CEO While Attending Meetings In Perth	21.30
DD29958.1	22.09.2017	Raine Square	Parking For CEO While Attending Meetings In Perth	21.16
DD29958.1	22.09.2017	Wilson Parking	Parking For CEO While Attending Meetings In Perth	21.00
DD29958.1	22.09.2017	Wilson Parking	Parking For CEO While Attending Meetings In Perth	3.02
DD29958.1	08.09.2017	Chemist Warehouse	Sunscreen	249.90
DD29958.1	07.09.2017	Chemist Warehouse	Sunscreen Order Cancelled As Could Not Be Supplied	-249.90
DD29958.1	13.09.2017	Chemist Warehouse	Sunscreen	249.90
DD29958.1	06.09.2017	Amnet Broadband	Domain Fee For cossackartawards.com.au	31.90
DD29958.1	06.09.2017	Amnet Broadband	Domain Fee For karrathaairport.com.au	31.90
DD29958.1	06.09.2017	Amnet Broadband	Domain Fee For karrathaquarter.com.au	31.90
DD29958.1	06.09.2017	Amnet Broadband	Domain Fee For reaf.com.au	31.90
DD29958.1	06.09.2017	Amnet Broadband	Domain Fee For moonrisecinema.com.au	31.90
DD29958.1	08.09.2017	Amnet Broadband	Domain Fee For karrathaairportparking.com.au	31.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reap.net	19.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reap.com	19.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reap.com	19.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For karrathaleisureplex.com.au	31.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reearthartsprecinct.com.au	46.85
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reearthartsprecinct.com.au	61.79
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reearthartsprecinct.com	61.79
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For pilbaraairportparking.com.au	31.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reearthartsfestival.com.au	31.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For pilbaraairport.com.au	31.90
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For karrathaairport.net.au	31.90

Chq/EFT	Date	Name	Description	Amount
DD29958.1	11.09.2017	Amnet Broadband	Domain Fee For reap.net.au	63.79
DD29958.1	19.08.2017	Amnet Broadband	Broadband 2+ Non-Enabled Service	79.00
DD29958.1	17.09.2017	Rackspace International GMBH	Cloud Product Services Hosting Fee For City	539.00
DD29958.1	17.09.2017	Rackspace International GMBH	Cloud Product Services Hosting Fee For City Website	146.01
DD29958.1	29.08.2017	Paypal Lovemyhomes	Decorations For 2017 REAF	110.00
DD29958.1	04.09.2017	Pensione Hotel Perth	Accommodation For Dir Corp Whilst Attending Meetings Perth	120.79
DD29958.1	04.09.2017	Pensione Hotel Perth	Accommodation And Parking For Mgr HR Whilst Attending Meetings Perth	304.50
DD29958.1	04.09.2017	Pensione Hotel Perth	Accommodation For Sen Env Hth Off Whilst Attending Conference In Perth	348.45
DD29958.1	11.09.2017	Ibis Budget	Accommodation For Consultant Avaya Training Facilitator	109.00
DD29958.1	14.09.2017	Prouds	Gift For Employee Leaving Council In Accordance With Council Policy CH03	98.00
DD29958.1	14.09.2017	Qantas	Airfare For CEO Whilst Attending Meetings In Perth	477.73
DD29958.1	15.09.2017	Qantas Group Hotels	Accommodation For CEO Whilst Attending Meetings In Perth	413.60
DD29958.1	15.09.2017	Qantas	Airfare For CEO Whilst Attending Meetings In Perth	347.03
DD29958.1	18.09.2017	Virgin	Airfare For Dir Corp To Attend Meetings In Perth	1,050.01
DD29958.1	18.09.2017	Virgin	Airfare For Dir Corp To Attend Meetings In Perth Credit Card Surcharge	11.00
DD29958.1	19.09.2017	Qantas	Airfare For Mayor Whilst Attending Meetings In Perth	821.99
DD29958.1	18.09.2017	Pensione Hotel Perth	Accommodation And Parking For Dir Corp Whilst Attending Meetings In Perth	290.88
DD29958.1	26.09.2017	Retravisio	Microwave Replacement For Admin Office Staff Kitchen	220.00
DD29958.1	30.08.2017	Dun & Bradstreet	Due Diligence Assessment Of A Company In Relation To The Provision Of International Flights	792.00
DD29958.1	30.08.2017	Horizon Power	Power Bill For CEO 16/06-14/08/17	632.68
DD29958.1	30.08.2017	Horizon Power	Power Bill For Mgr Plan Svcs 16/06-14/08/17	232.76
DD29958.1	31.08.2017	Grill'd Healthy Burgers	Meal Allowance For Mgr HR whilst Attending Meetings In Perth	23.30
DD29958.1	31.08.2017	The Generous Squire	Meal Allowance For Mgr HR Whilst Attending Meetings In Perth	50.00
DD29958.1	31.08.2017	The Generous Squire	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	50.00
DD29958.1	31.08.2017	Dome	Meal Allowance For Mgr HR Whilst Attending Meetings In Perth	19.90
DD29958.1	31.08.2017	Dome	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	23.15
DD29958.1	04.09.2017	BP Connect Ascot	Refuel Hire Car For Mgr HR Whilst Attending Meetings In Perth	10.63
DD29958.1	06.09.2017	Telstra	Telephone Bill For Dir Corp 21/06/2017-20/08/2017	220.07
DD29958.1	07.09.2017	Arts Hub	Industry Package	412.50
DD29958.1	08.09.2017	Water Corporation	Water Bill For Mgr Comms 21/05-23/07/2017	92.57
DD29958.1	11.09.2017	Telstra	Telephone Bill For Mgr AP 18/07-17/08/2017	43.86
DD29958.1	12.09.2017	Horizon Power	Power Bill For Mgr City Svcs 17/04-01/06/2017	304.56

Chq/EFT	Date	Name	Description	Amount
DD29958.1	12.09.2017	Australia Post	WA Police Clearance Certificate Application For Ranger	52.60
DD29958.1	18.09.2017	Woolworths	Catering For RU OK Day	79.00
DD29958.1	18.09.2017	Woolworths	Catering For RU OK Day	9.50
DD29958.1	18.09.2017	Telstra	Telephone Bill For Dir Dev Reg 24/07-23/08/2017	116.92
DD29958.1	25.09.2017	Virgin Australia	Airfares For Facilitator To Conduct Worksite TM Training 06-09/11/2017	778.00
DD29958.1	25.09.2017	Virgin Australia	Airfares For Facilitator To Conduct Worksite TM Training 06-09/11/2017 Credit Card Surcharge	10.11
DD29958.1	28.09.2017	Telstra	Telephone Bill For Mgr IS 07/08-06/09/2017	106.28
DD29958.1	29.08.2017	Travelodge	Accommodation For Dir SP&I While Attending Meetings Perth 29-30/07/2017	287.30
DD29958.1	30.08.2017	Dome Cafe	Breakfast For Dir SP&I While Attending Meetings Perth 29-30/07/2017	19.25
DD29958.1	29.08.2017	Travelodge Hotel Perth	Accommodation For Dir Corp Attending The New Pilbara Economic Summit In Perth	290.75
DD29958.1	29.08.2017	Dome	Meal Allowance For Dir Corp Whilst Attending New Pilbara Economic Summit In Perth	23.75
DD29958.1	30.08.2017	Tokyo Station	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	27.80
DD29958.1	20.09.2017	N&R WA Pty Ltd	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	14.50
DD29958.1	21.09.2017	City Of Perth	Car Parking Fee For Dir Corp Whilst Attending Meeting In Perth	2.52
DD29958.1	21.09.2017	Tokyo Station	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	27.00
DD29958.1	21.09.2017	City Of Perth	Car Parking Fee For Dir Corp Whilst Attending Meeting In Perth	4.13
DD29958.1	22.09.2017	Mecado Negro	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	22.00
DD29958.1	22.09.2017	Pearl Vietnamese Restaurant	Meal Allowance For Dir Corp Whilst Attending Meetings In Perth	34.90
DD29958.1	22.09.2017	BP Connect Ascot	Refuel Hire Car For Dir Corp Whilst Attending Meetings In Perth	18.25
DD29958.1	29.08.2017	Grosvenor Hotel	Meal Allowance For Dir Corp Whilst Attending New Pilbara Economic Summit In Perth	28.00
DD29958.1	29.08.2017	Grosvenor Hotel	Meal Allowance For Dir Dev Reg Whilst Attending New Pilbara Economic Summit In Perth	24.00
DD29958.1	29.08.2017	Grosvenor Hotel	Meal Allowance For CEO Whilst Attending New Pilbara Economic Summit In Perth	24.00
DD29958.1	29.08.2017	Grosvenor Hotel	Meal Allowance For Dir SP&I Whilst Attending New Pilbara Economic Summit In Perth	24.00
DD29958.1	29.08.2017	Virgin Australia	Flights Return For Ranger To Attend WA Rangers Conference Credit Card Surcharge	8.37
DD29958.1	29.08.2017	Virgin Australia	Flights Return For Ranger To Attend WA Rangers Conference	644.01
DD29958.1	29.08.2017	Virgin Australia	Flights Return For Ranger To Attend WA Rangers Conference	644.01
DD29958.1	29.08.2017	Virgin Australia	Flights Return For Ranger To Attend WA Rangers Conference Credit Card Surcharge	8.37
DD29958.1	31.08.2017	Travelodge Perth	Accommodation For Dir Dev Reg Whilst Attending New Pilbara Conference Perth	396.95
DD29958.1	01.09.2017	Regional Express	Flights For Bus Eng Coord To Attend WA Regional Tourism Conference 2017 Albany (Pth - Alb)	537.36

Chq/EFT	Date	Name	Description	Amount
DD29958.1	01.09.2017	QANTAS	Flights For Dir Dev Reg To Attend 2017 Australian Regional Development Conference Coffs Harbour (Pth - Kta)	408.30
DD29958.1	01.09.2017	QANTAS	Flights For Dir Dev Reg To Attend 2017 Australian Regional Development Conference Coffs Harbour (Syd - CH Return)	422.61
DD29958.1	01.09.2017	QANTAS	Flights For Bus Eng Coord To Attend 2017 WA Regional Tourism Conference Albany (Kta - Pth)	408.30
DD29958.1	01.09.2017	QANTAS	Flights For Dir Dev Reg To Attend 2017 Australian Regional Development Conference Coffs Harbour (Kta - Pth - Syd)	613.90
DD29958.1	01.09.2017	Virgin Australia	Flight For Bus Eng Coord To Attend 2017 WA Regional Tourism Conference Albany (Pth - Kta)	322.00
DD29958.1	01.09.2017	Virgin Australia	Flight For Bus Eng Coord To Attend 2017 WA Regional Tourism Conference Albany Credit Card Surcharge	4.19
DD29958.1	01.09.2017	Virgin Australia	Flight For Dir Dev Reg To Attend 2017 Australian Regional Development Conference Coffs Harbour (Syd - Pth)	302.01
DD29958.1	01.09.2017	Virgin Australia	Flight For Dir Dev Reg To Attend 2017 Australian Regional Development Conference Coffs Harbour Credit Card Surcharge	3.93
DD29958.1	08.09.2017	QANTAS	Flight Change Costs For Dir Dev Reg For Flights To Attend Australian Regional Development Conference Coffs Harbour (Syd - CH Return)	373.00
DD29958.1	01.09.2017	Virgin Australia	Flight Change Costs For Rdir Dev Reg To Attend 2017 Australian Regional Development Conference Coffs Harbour (Kta - Pth - Syd)	261.00
DD29958.1	12.09.2017	Amity Motor Inn	Accommodation Bus Eng Coord For 2017 WA Regional Tourism Conference Albany	198.00
DD29958.1	13.09.2017	King Mascot Hotel	Accommodation For Dir Dev Reg Whilst Attending 2017 Australian Regional Development Conference	149.25
DD29958.1	14.09.2017	Pensione Hotel Perth	Accommodation Bus Eng Coord Whilst Attending 2017 WA Regional Tourism Conference	102.01
DD29958.1	26.09.2017	Australian Institute	AIBS Registration For Build Coord 2017 WA Chapter Conference	1,654.00
DD29958.1	25.09.2017	Rendezvous Grand Hotel	Accommodation For Ranger Whilst Attending WA Rangers Conference 2017	633.11
DD29958.1	25.09.2017	Rendezvous Grand Hotel	Accommodation For Ranger Whilst Attending WA Rangers Conference 2017	633.11
DD29958.1	28.09.2017	Virgin Australia	Flights For M Jeffery From ODG Solutions Economic Development Strategy Workshop Credit Card Surcharge	9.15
DD29958.1	28.09.2017	Virgin Australia	Flights For M Jeffery From ODG Solutions Economic Development Strategy Workshop	704.00

43,440.81

05.10.2017	City of Karratha	Payroll F/N Ending: 04.10.2017	742,892.22
09.10.2017	City of Karratha	Wages	926.57
19.10.2017	City of Karratha	Payroll F/N Ending: 18.10.2017	745,876.02

1,489,694.81

Total Payments: 13,647,090.45

10.3 COUNCIL MEETING DATES 2018

File No: GV.1
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 1 November 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

For Council to consider the schedule of dates for Council meetings for 2018.

BACKGROUND

Council Meetings

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month with the exception of the January meeting which has been held in the fourth week in January and the December meeting which has been held in the second week.

These meetings are conducted after business hours at 6.30pm to maximise opportunity for elected members to attend without impacting their work commitments as well as ensuring that members of the public can attend.

The Council has previously considered different meeting frequencies, however a balance has been struck between statutory obligations, customer service obligations to ratepayers and practical turnaround times from an administrative perspective in preparing and collating Council reports and the availability of elected members.

The majority of ordinary Council meetings have traditionally been held in the Council Chambers. In previous years, four times a year a Council meeting had been convened in a different town within the district to encourage greater local community interest in the deliberative process. In 2017 one meeting was held in Wickham (6 public attendees of which 2 were media representatives) and one meeting in Roebourne (2 public attendees, both media representatives) with all remaining meetings being held in the Council Chambers.

Average public attendance at Council meetings for the last four years is provided in the following table:

Venue	Karratha	Wickham	Roebourne	Point Samson	Dampier
Average	18.7	5	11.5*	5.7	5

** Public attendance at the 2014-15 meeting was particularly high given discussion regarding establishing a community association in Roebourne.*

Because attendance at the meetings held outside the Chambers is generally lower than meetings held in the Council Chambers and these meetings present logistical issues as well as incurring additional cost (for room hire and catering), it is proposed to continue to hold 10 ordinary meetings in the Council Chambers, one in Wickham and one in Roebourne.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of compliance.

IMPACT ON CAPACITY

Any variations to the meeting frequency will have an impact on the staff resourcing the Council meeting function, though this is not considered to be significant.

RELEVANT PRECEDENTS

In recent years Council has scheduled the majority of its Ordinary Council Meeting on the third Monday of each calendar month commencing at 6.30pm.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2018 Council meeting dates of the City of Karratha, noting meeting times will be 6.30pm:

Date	Location
22 January 2018	Council Chambers, Karratha
19 February 2018	
19 March 2018	
16 April 2018	
21 May 2018	
18 June 2018	
29 June 2018 (SCM)	
16 July 2018	
20 August 2018	
17 September 2018	
15 October 2018	
19 November 2018	
10 December 2018 (inc. Annual Electors’ Meeting)	

Option 3

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following alternate meeting schedule for the 2018 Council Meetings for the City of Karratha, noting meeting times will be ____pm:

Date	Location
__ January 2018	
__ February 2018	
__ March 2018	
__ April 2018	
__ May 2018	
__ June 2018	
__ June 2018 (SCM)	
__ July 2018	
__ August 2018	
__ September 2018	
__ October 2018	
__ November 2018	
__ December 2018 (inc. Annual Electors' Meeting)	

CONCLUSION

In order to maintain a balance between timely decision making and the impact on resources, it is proposed to continue the existing arrangements whereby ordinary meetings of Council are held on the third Monday of each month at 6.30pm except for the January meeting which is proposed to be deferred to the fourth week in January and the December meeting which is proposed to be brought forward by one week.

The proposal also continues the established arrangements for Councillor Briefing Sessions, however given poor attendance, logistical issues and cost it is proposed in 2018 that 10 ordinary Council meetings be held in the Council Chambers, one in Roebourne and one in Wickham.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2018 Council meeting dates of the City of Karratha, noting OCM meeting times will be 6.30pm:

Date	Location
22 January 2018	Council Chambers, Karratha
19 February 2018	Council Chambers, Karratha
19 March 2018	Council Chambers, Karratha
16 April 2018	Roebourne
21 May 2018	Council Chambers, Karratha
18 June 2018	Council Chambers, Karratha
29 June 2018 @ 3pm (SCM)	Council Chambers, Karratha
16 July 2018	Council Chambers, Karratha
20 August 2018	Wickham
17 September 2018	Council Chambers, Karratha
15 October 2018	Council Chambers, Karratha
19 November 2018	Council Chambers, Karratha
10 December 2018 (inc. Annual Electors' Meeting at 6pm)	Council Chambers, Karratha

10.4 APPOINTMENTS TO COMMITTEES AND ADVISORY GROUPS

File No: CM.63
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO - Corporate Services
Date of Report: 9 November 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Terms of Reference (available electronically)

PURPOSE

For Council to consider appointments to the Audit and Organisational Risk Committee, Council advisory groups and external organisations that have Council representatives.

BACKGROUND

The three types of groups that have Council representatives are as follows:

Type	Number currently	Function
Committees of Council	1	<ul style="list-style-type: none"> Statutory requirement established under s5.8 of the <i>Local Government Act</i>. May have delegated authority.
Advisory Groups	8	<ul style="list-style-type: none"> Run by the City Provide advice to Council on Strategy / Direction. Often involve the public. No delegated authority.
External Bodies	8+	<ul style="list-style-type: none"> Not coordinated by Council. Representative requested by the group.

The following is summary of existing groups for consideration to appoint Council representatives or disband:

Type	Function	Comments
Committees of Council	Audit and Organisational Risk Committee (AORC) provides oversight of the Council's responsibilities for audit related matters, compliance with legislation and policy, accounting policy, review of the annual accounts and internal controls, and risk management processes and procedures.	<ul style="list-style-type: none"> Minimum of 3 Councillors Meets 4 times pa Statutory requirement

Advisory Groups	<p>Economic Development Advisory Group (EDAG) provides advice to Council on the implementation of the City's Operational Economic Development Strategy including promotion of economic development; issues that may impact on local businesses and employment; and funding opportunities and potential partnerships for economic development.</p>	<ul style="list-style-type: none"> • Councillors - No limit • Currently no community representatives • Meets bimonthly or as required • Economic Development Strategy to be confirmed and reported to Council regularly • Consideration to be given to disbanding the group as this is a matter that should be considered by the full Council
	<p>Environmental & Sustainability Advisory Group (ESAG) provides advice to Council on the:</p> <ul style="list-style-type: none"> • implementation of the City's Environmental Strategy; • development and promotion of environment and sustainability values; • environment and sustainability considerations that could support or impact on local community groups, businesses and other organisations; • funding opportunities and potential partnerships for implementation and development of environment and sustainability actions. 	<ul style="list-style-type: none"> • Councillors - No limit • Includes community representatives • Meets bimonthly or as required • Momentum building
	<p>Cossack Advisory Group (CAG) provides advice to Council on the strategic direction for the development, preservation, maintenance and promotion of the historical village of Cossack.</p>	<ul style="list-style-type: none"> • Councillors - No limit • Meets monthly or as required • Whole of Council focus therefore consider disbanding group
	<p>Public Art Advisory Group (PAAG) provides advice to Council on the procurement and selection of Major Public Art across the City of Karratha, as well as minor Public Art selections.</p>	<ul style="list-style-type: none"> • Councillors - No limit • Meets as required • Includes community representatives. • Consider rolling in to a new Arts & Culture Advisory Group
	<p>Red Earth Arts Precinct Project Advisory Group (REAP PAG) is to discuss and inform strategic direction for Red Earth Arts Precinct project throughout its development.</p>	<ul style="list-style-type: none"> • Councillors - No limit • Meets as required • Disband post project completion
	<p>Safer Communities Partnership (SCP) develops and implements a range of preventative and responsive actions aimed at making the City of Karratha a safer place to live in targeted areas as follows:</p> <ul style="list-style-type: none"> • Crime prevention and anti-social behaviour management • Graffiti management • Litter management • Alcohol and Drug management • Road/vehicle safety 	<ul style="list-style-type: none"> • Councillors - No limit • Includes Community representatives • Meets monthly

	<p>Tourism Advisory Group (TAG):</p> <ul style="list-style-type: none"> • Assess, prioritise and make recommendations to Council on the development of tourist events, facilities and infrastructure considered to be within the remit of the City of Karratha; • Review and assist in the recommendation of tourism infrastructure and facilities that are considered appropriate for development by the private sector; • Assess and make recommendations to Council on funding for bodies responsible for tourist information and marketing; • Review and monitor private tourist development proposals; • Advocate and lobby for the development of tourism initiatives and businesses within the municipality; and • Provide advice to Council on tourism related matters to assist in informing the development of a tourism vision, policy and strategy. 	<ul style="list-style-type: none"> • Councillors - No limit • Includes Community representatives • Meets as required • Well attended but requires more focus • Review needed for group
	<p>Small Business Advisory Group</p> <ul style="list-style-type: none"> • The Small Business Advisory Group was established based on the City of Karratha being a signatory of the Small Business Friendly City Charter. • Provides strategic advice to Council on how the small business sector can grow and prosper and how the business environment in the City can be improved. 	<ul style="list-style-type: none"> • Currently no Councillors • Meets quarterly • Review needed for group
<p>External Bodies</p>	<p>Pilbara Regional Council (PRC) provides services to and on behalf of the participants (City of Karratha, Shire of Ashburton, Shire of East Pilbara and the Town of Port Hedland) in accordance with an approved Strategic Plan. Key functions include:</p> <ul style="list-style-type: none"> • coordinate and conduct reviews and studies regarding matters of regional concern and interest and implement recommendations. • coordinate and facilitate joint procurements and resource sharing; • promote social and economic development from a regional perspective; and • influence and liaise with local, State and Federal Governments in the development of policies and legislation which are of benefit to the Region. 	<ul style="list-style-type: none"> • 2 Council representatives and 2 proxies • 5-6 meeting/year primarily in Perth
	<p>Pilbara Regional Road Group (PRRG) Through RRGs the State Government provides Local Government with a voice in how the State’s contribution to local roads is spent.</p>	<ul style="list-style-type: none"> • 1 Council representative • Meetings usually coincide with PRC meetings
	<p>Joint Development Assessment Panel (JDAP) The key function of the Pilbara Joint Development Assessment Panel (JDAP) is to determine significant applications for development approval. It services local governments in the Pilbara and reports to the Minister.</p>	<ul style="list-style-type: none"> • 2 Council representatives and 2 proxies • Current representatives (Crs Long and Cucel) and proxies (Crs Bertling and Smeathers) were appointed for a 3-year term in April 2017. • Meets as required

	Welcome Community House Management Committee is the governing body of Welcome Lotteries House.	<ul style="list-style-type: none"> • 1 Council representative • Incorporated Association
	Regionals Capital Alliance (WA) The Alliance collaborates to provide strategic advice to government on social and economic issues impacting regional capitals.	<ul style="list-style-type: none"> • Mayor represents • 5-6 meetings per year

Potential additional Advisory Groups for Council consideration to reconstitute or establish:

Other Advisory Groups?	Airport Advisory Group	<ul style="list-style-type: none"> • Previously disbanded • Consider reconstituting
	Waste Advisory Group	<ul style="list-style-type: none"> • Previously disbanded • Consider reconstituting
	Youth Engagement Advisory Group	<ul style="list-style-type: none"> • Consider establishing after Youth Strategy finalised
	Arts & Culture Advisory Group	<ul style="list-style-type: none"> • Establish including functions of Public Art Advisory Group

In determining appointments to each of the groups listed, consideration should be given as to:

- (a) whether the body is still relevant; and
- (b) the number of elected representatives and proxies (as required if a member is unable to attend).

Other matters such as terms of reference (attached), including frequency of meetings, should be discussed at the next meeting of each of these groups.

In the event that more nominations are received than vacancies on each body, then a ballot may be necessary to fill the available vacancies.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Councillors were consulted at the Briefing session held on 13 November 2017.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Sections 5.8 and 7.1a of the *Local Government Act 1995* provides that a local government may establish committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications. Membership of Council committees, advisory groups and external organisations does not affect the fees paid by Council to elected members.

OFFICER’S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.8 and 7.1a of the *Local Government Act 1995* RESOLVES to:

1. **DISBAND** the following groups:
 - a) **Cossack Advisory Group; and**
 - b) **Economic Development Advisory Group.**

2. **ESTABLISH** the following groups:
 - a) **Airport Advisory Group;**
 - b) **Waste Advisory Group; and**
 - c) **Arts & Culture Advisory Group (including Public Art Advisory Group).**

3. **APPOINT** Council representation as follows:
 - a) **to the Audit and Organisational Risk Committee for a two-year term Councillors - _____, _____, _____, _____;**
 - b) **to the Environment and Sustainability Advisory Group for a two-year term Councillors - _____, _____;**
 - c) **to the Arts & Culture Advisory Group for a two-year term Councillors - _____, _____;**
 - d) **to the Red Earth Arts Precinct Project Advisory Group for a six-month term Councillors - _____, _____;**
 - e) **to the Safer Communities Partnership for a two-year term Councillors - _____, _____;**
 - f) **to the Tourism Advisory Group for a two-year term Councillors - _____, _____;**
 - g) **to the Airport Advisory Group for a two-year term Councillors - _____, _____;**
 - h) **to the Waste Advisory Group for a two-year term Councillors - _____, _____;**
 - i) **as Council representatives to the Pilbara Regional Council for a two-year term:
2 Councillors - _____, _____; and
2 proxies - _____, _____; (if required);**
 - j) **as Council representative to the Pilbara Regional Road Group for a two-year term 1 Councillor - _____; and**
 - k) **as Council representative to the Welcome Community House Management Committee for a two-year term 1 Councillor - _____; and**

4. **REVIEW** Terms of References of all Advisory Groups to ensure that their aims, objectives and key deliverables are clear and up to date, with the revised/updated Terms of References to be presented to Council for consideration.

AUDIT AND ORGANISATIONAL RISK COMMITTEE – OCTOBER 2017

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	30 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Minutes of Audit and Organisational Risk Committee – 20 October 2017 – full minutes provided as an electronic copy

PURPOSE

To receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 20 October 2017.

BACKGROUND

The following matters were discussed at the meeting:

(a) External Audit

Outcomes from the external audit conducted by AMD Chartered Accountants for the City of Karratha's financial year ending 30 June 2017 including an unqualified audit opinion, management report and annual financial report. A teleconference was held with the Auditors to discuss the scope and contents of their audit. Only one finding was noted:

- Rates debtors in excess of 3 years needed to be followed up. The City has a policy to take recovery action after 5 years.

The AORC resolved to receive the three reports.

(b) Internal Audit on Credit Card Usage

Internal Audit on Corporate Credit Card Usage that assessed use of corporate credit cards and compliance with the City's Corporate Credit Card Policy CF-07. The internal audit noted that the use of credit cards was generally in line with policy and no significant issues were detected. Seven recommendations were identified, including redefining the policy to clarify the terms 'Council business activities' and 'business related expenses', reducing limits for a number of credit card holders and reminding credit card holders of their obligation to complete timely reconciliation of accounts.

The AORC resolved to endorse the recommendations of the October 2017 Internal Audit Report on Corporate Credit Card Usage and for updates to be provided on progress towards implementing these recommendations.

(c) Risk Register Update

Risk reporting for the quarter identified 29 of 176 identified risks across the City as having major or catastrophic *inherent* consequences. With adequate controls in place

and effective management oversight in monitoring the risks, there are no *residual* extreme risks and only 3% of *residual* risks rated high.

(d) Business Improvement and Audit Implementation

Status on the implementation of business improvement initiatives, implementation of internal audit recommendations and implementation of external audit/financial system review recommendations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role and its financial status.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer, Director Corporate Services, Manager Financial Services/CFO and Manager Governance & Organisational Strategy. All managers were consulted regarding the status of risk management.

COMMUNITY CONSULTATION

No consultation is required with the community. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City’s Annual Report, including the Annual Financial report and the Audit Report.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the audit committee.

In accordance with section 5.53 of the *Local Government Act 1995* the City is required to prepare an annual report for each financial year. Section 5.54 requires that the annual report be accepted by an absolute majority no later than 31 December.

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires that the CEO review systems and procedures in relation to risk management, internal controls and legislative compliance and report the results of the reviews to the audit committee.

POLICY IMPLICATIONS

CG-01 Risk Management Policy.
CF-07 Corporate Credit Card Policy

FINANCIAL IMPLICATIONS

Audit engagements have been in accordance with pre-determined contracts.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Program/Services:	4.c.1.1	Management Accounting Services
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting
Our Program/Services:	4.e.1.3	Risk Management
Our Projects/Actions:	4.e.1.3.1	Implement Internal Audit Program
	4.e.1.3.2	Review Risk Register

RISK MANAGEMENT CONSIDERATIONS

Undertaking the internal and independent audits and risk reviews are an integral part of ensuring that compliance and financial risks are minimised.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council considers the Annual Financial Reports and Audit Opinion on an annual basis. Risk management activity and internal audits are carried out regularly throughout the year.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further information.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Minutes of the Audit and Organisational Risk Committee for the meeting held on 20 October 2017; and
2. AMEND the Officer’s Recommendation to include the following:
 - a) _____
 - b) _____

CONCLUSION

The major focus of the recent meeting of the Audit & Organisational Risk Committee was to consider the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2017. As the Audit Opinion was unqualified and confirmed that the Financial Report provides a true and fair view of the City’s financial position it is recommended that the Council now receive the minutes of the Committee Meeting together with the Audit Opinion and Annual Financial Report for the Year Ended 30 June 2017 prior to the Annual Elector’s Meeting which is scheduled to be held on 11 December 2017.

The Internal Audit on Corporate Credit Card Usage noted that the use of credit cards was generally in line with policy and no significant issues were detected.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* **RESOLVES** to:

1. **RECEIVE** the Minutes of the Audit and Organisational Risk Committee for the meeting held on 20 October 2017;
2. **ACCEPT** the Annual Financial Report for the Year Ended 30 June 2017;
3. **ACCEPT** the Audit Opinion from AMD Chartered Accountants for 2016/17; and
4. **NOTE** the Management Report from AMD Chartered Accountants for the year ended 30 June 2017.

10.5 CORPORATE CREDIT CARD POLICY REVIEW

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Compliance
Date of Report:	27 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	CF-07 Corporate Credit Card Policy with tracked changes

PURPOSE

To consider a review of the Corporate Credit Card Policy following the City’s internal audit into credit card usage.

BACKGROUND

As part of the City’s Internal Audit Program, an audit into credit card usage was conducted and the findings presented to the Audit & Organisational Risk Committee (AORC) meeting held on 20 October 2017. The minutes of that meeting are presented to Council in a separate report within this Agenda.

The audit found that the use of credit cards was generally in line with the Credit Card Policy and no significant issues were detected. Although the policy was reviewed as recently as April 2017, the audit observations and recommendations endorsed by the AORC have prompted a further review, so that practices can be improved and potential risks mitigated.

The changes marked up in the Policy attached to this report respond directly to the internal audit recommendations, as follows:

Recommendation	Rationale
Clarity provided for ‘Council business activities’ and ‘business related expenses’.	Policy currently states that cards are to be used for official activities and there is no approval given for any private use. There is confusion about what is considered to be ‘business related activities’ or ‘for payment of any employment benefits that attach to the cardholder’s position’.
Cardholders obliged to sign and date reconciliation of their accounts, however the expectation for cardholders to state ‘all expenditure is of a business nature’ be removed.	This is covered in the cardholder agreement signed by all cardholders and is therefore unnecessary.
Amendment made to recognise circumstances when the cardholder is on leave or a purchase is required by another staff member - those transactions are to be accompanied by an internal “Corporate Card Requisition Request” form for authorisation of use and expenditure by cardholder.	Although the intention of the policy is to ensure safekeeping of the card by not releasing it to others, this limitation is not practical when the cardholder is on leave or when online or in-person transactions are required.

<p>With the exception of certain positions, monthly credit card limits to be reduced to reflect actual usage and minimise risk.</p>	<p>The extent of usage by cardholders is quite varied. It is apparent that not all credit cardholders require a \$10,000 limit. Reducing the limits will reduce the City’s exposure to any potential fraud or misconduct.</p>
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LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Executive Management Team, managers and the Audit and Organisational Risk Committee.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The internal audit forms part of an overall review of systems and procedures in accordance with Regulation 17 of the *Local Government (Audit) Regulations 1996*.

Section 2.7(2) (b) of the *Local Government Act 1995* provides that the Council is to oversee the allocation of the local government’s finances and resources, and determine the local government’s policies.

POLICY IMPLICATIONS

The review of the Corporate Credit Card Policy CF-07 is the subject of this report.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	2.a.3.1	Governance of Procurement Processes
Our Response:	4.c.1	Recognised as a leader in local government financial management

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of financial, reputation and compliance. This review seeks to improve on the current policy and further mitigate risks.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Corporate Credit Card Policy was last reviewed in April 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER the review of the Corporate Credit Card Policy CF-07 as this time.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the Corporate Credit Card Policy CF-07 as attached, with the following amendments:

- a) _____
- b) _____
- c) _____

CONCLUSION

Following the internal audit into credit card usage and recommendations endorsed by the AORC, the attached Corporate Credit Card Policy has been reviewed in order to provide greater clarity to staff and minimise risk to Council.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the Corporate Credit Card Policy CF-07 as amended and attached to this report.

10.6 KEY PERFORMANCE MEASURES FOR QUARTER 1 OF 2017-18

File No: CM.89
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 2 November 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Full List of KPIs

PURPOSE

To provide Council with an update on the Quarter 1 (July 2017 – September 2017) performance against the Operational Plan 2017-18.

BACKGROUND

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2016-2026 which identifies the aspirations of our communities. The Corporate Business Plan 2016-2021 provides specific detail of Council’s commitment to the community by prioritising the programs and services Council will provide over this four year period. The Operational Plan 2017-2018 (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the projects and actions identified to deliver the Corporate Business Plan.

One of the supporting processes is quarterly reporting against performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 1 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.
	No Status	No action required for this period.

Key Measures for 2017/18

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 120 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 130 ongoing projects and actions, which are measured by 69 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Considerable work has been done over the past few years to

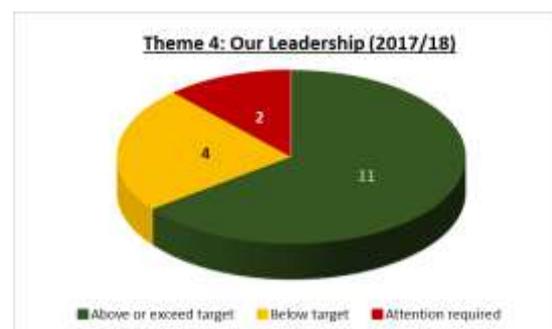
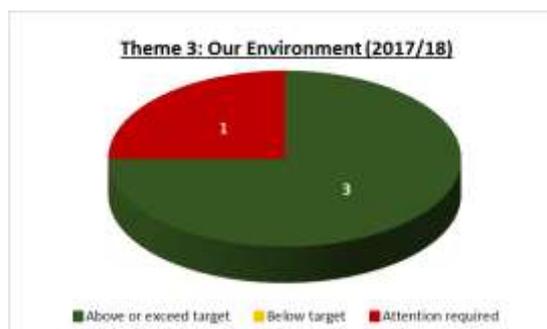
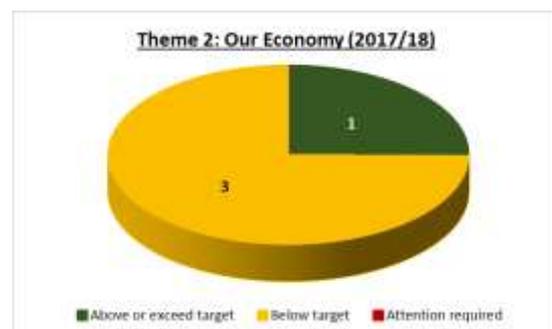
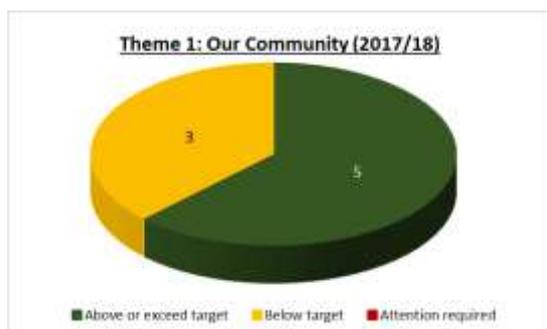
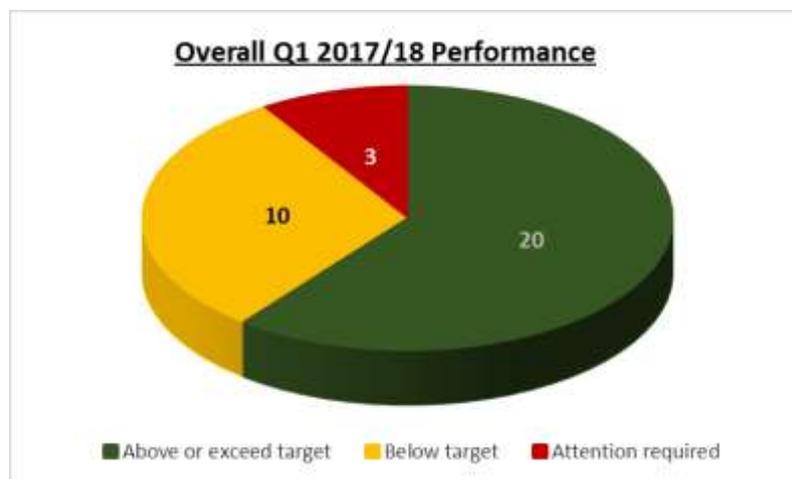
reduce the number of KPIs and make them more meaningful, however a further review is planned, with a particular focus on adding more ‘lead indicators’.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	59	25
Our Economy	13	13	6
Our Natural & Built Environment	27	30	11
Our Leadership	37	28	27
TOTAL	120	130	69

Quarter 1 Performance Measures

Out of a total 69 performance measures, 33 are measured this quarter. The results for Quarter 1 are indicated below:



30 (91%) of the Quarter 1 performance measures exceeded the target or were within tolerance levels, including:

- Building Maintenance continues to exceed target of 94% of contract works on housing and buildings completed within agreed time frames;
- Recreation facility management continue to attract patrons with an additional 1845 patrons visiting the KLP mainly drawn in for basketball. Wickham Recreation Precinct was down in numbers due to the Education Department not conducting swimming school lessons this year. New equipment and better programming has drawn crowds to the precinct. Roebourne Aquatic Centre is undergoing renovations and will open in Q2 in time for summer.
- MSES program started the year with consultations exceeding the targets by 5% with an additional 215 consults being provided to the communities across the district.
- Facebook engagements are consistent with more interest generated at this time with the roll out of events programming.
- Tourist numbers up 8% at the Karratha Visitors Centre.
- Power at the airport has seen a 45% reduction in demand from the grid by using energy from the Airport Solar Farm.
- Contamination rates of residential kerbside recycling services has dropped according to MERF facility since the last audit. Levels are at 9% well below statewide averages.
- All media statements are being picked up by external media sites with 3 stories being run by national outlets – Australian Architecture (Dampier Hub Design award), National Print and Broadcast Media (QANTAS discount proposal and Council’s position) and The Australian (Roebourne town features).
- Indigenous employment at the City continues to grow with 11 staff employed.
- Staff turnover has been exceptionally low with the rate sitting around 5.1% in contrast to 17% over the past two years.
- 92.7% of Suppliers are being paid within normal trade terms.

Three (9%) of the Quarter 1 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Natural and Built Environment – Thriving and Sustainable	3.b.2.3 Recycling Programs	3.b.2.3.b Percentage of residential waste diverted from landfill	Target: 40% Q1 Outcome: 20%	Further community education required and more integration through our communications and community engagement officers.
Our Leadership – Responsive and Accountable	4.e.1.1 Customer Service	4.e.1.1.c Respond to a minimum of 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period)	Target: 1,560 Q4 Outcome: 1,456	Next quarter will include bush fire and cyclone inspections so likely to see an increase in Action Requests.
		4.e.1.1.f Correspondence to be acknowledged within agreed time frames	Target: 100% Q4 Outcome: 73.4%	A marginal slide in responses has continued this quarter from 78.8% in 2016/17. Follow up has been implemented to effect improvement by EMT and through Managers.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	4.a.2.1	Integrated Strategic Planning
Our Projects/Actions:	4.a.2.1.1	Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and underlying budgets.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 1 Performance Report for 2017-2018.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the Integrated Strategic Planning framework. These documents include a ten year Strategic Community Plan 2016-2026, a four year focused Corporate Business Plan 2016-2021 and an annual Operational Plan.

One of the supporting processes is quarterly reporting against the current year of the Operational Plan to monitor performance and respond to changing priorities. The Quarter 1 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 91% of the 33 performance measures were achieved or substantially achieved in Quarter 1 as at 30 September 2017.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 1 Performance Report for 2017/18.

10.7 PLACE BRANDING STRATEGY

File No:	CR.77
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Marketing and Communications
Date of Report:	1 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Place Branding Strategy 2. Endorsed Destination Marketing Strategy – provided as an electronic copy

PURPOSE

For Council to consider the proposed Place Branding Strategy for the City of Karratha, and consider progressing to the tender stage for the implementation of the Strategy.

BACKGROUND

Council has previously indicated a desire to market and position Karratha as a progressive city with high quality facilities, services and significant opportunities.

The City of Karratha has enjoyed a strong presence in the national media based on the economic importance of the region during major construction projects in the resources sector. Since the resources industry has moved from a construction to production phase, the City has received little recognition outside of the local district regarding the significant positive changes that have occurred in relation to facilities, services, affordability, liveability and tourism offerings.

Evidence suggests that while substantial progress has been made, perceptions of the City from outside the region continue to be less than favourable. As such there is strong impetus to reposition the City and promote a strong new identity on a national scale.

At the December 2016 Ordinary Council Meeting, Council endorsed a Destination Marketing Strategy (see Attachment 2) to attract visitors to the City by promoting the region's significant natural assets and emerging tourism market. In considering the implementation of this strategy it was recognised by Council that its delivery should be coordinated with efforts being made to promote the City as a desirable place to live and do business. At the April 2017 Ordinary Council Meeting, Council agreed to pursue the development of a Place Branding Strategy, which would build on the work previously undertaken to promote tourism, and establish a holistic branding framework for the City of Karratha that encompasses tourism, business and lifestyle narratives.

Current Situation

Circul8 Communicate was engaged to complete the above works, building on the Destination Marketing Strategy they had previously developed for Council. Consultation sessions were held with the Small Business Advisory Group and other key stakeholders including the KDCCI and Pilbara Development Commission, as well as Councillors and City staff. The

outcomes of those sessions and subsequent Place Branding Strategy (see Attachment 1) were presented at the November Councillor Briefing.

The Place Branding Strategy sets out to establish the City of Karratha as a premier tourist destination, attractive investment environment and desirable to place to live. It identifies the activities, channels and messaging in the business and lifestyle areas that complement elements proposed in the Destination Marketing Strategy and presents an overall branding position for the City of Karratha that is consistent and coordinated.

The Strategy identifies activities required to initiate a Place Branding campaign at two levels of investment. Activities associated with the recommended (lower) level of investment is summarised in the table below:

LAUNCH CAMPAIGN & ASSET DEVELOPMENT			ANNUAL DELIVERY
Tourism: Brand video Content videos Photography suite Social media assets Influencer campaign	Business: Prospects (digital and print) Photography Social media assets Testimonial videos	Community: Content/testimonial videos Photography Social media assets Social media campaign: #mykarratha Content aggregator	Ongoing: PR campaign Social media campaign Influencer marketing Ad hoc photography Website updates Training Trade show assets Content aggregator Co-op marketing
Overarching: Web skin PR campaign Digital asset library Marketing assets and templates Internal training			
In-house delivery: Business events attraction scheme Business support services Events and festivals attraction scheme Community / stakeholder engagement program Community wellbeing survey Management of assets and digital media			

These recommendations form the basis of the scope of works for the implementation and delivery of the project.

Next Steps

Council has previously endorsed the request for tenders for implementation of the Destination Marketing Strategy. After consideration of the Place Branding and Destination Marketing Strategy documents, officers propose the following scope to invite tenders for the delivery of these works with capacity for the tourism, business and lifestyle narratives to be delivered as separable portions:

Stage 1: Asset development and campaign launch

Utilising the endorsed City of Karratha Place Branding and Destination Marketing strategies:

- a) Develop a creative campaign concept that captures the City’s tourism, business and lifestyle opportunities;

- b) Prepare marketing platforms identified in the strategy including social media and web assets, brand look and feel and brand guidelines;
- c) Develop full asset library including photography, videography, design templates;
- d) Develop a public relations campaign for the national media to improve external perceptions of the region;
- e) Launch campaign development, execution and evaluation across all media channels;
- f) Provide social media training for City of Karratha staff and local community groups, tourism providers and businesses; and
- g) Coordinate all paid media booking services.

Stage 2-4: Annual delivery

Each subsequent stage will consist of one year of strategy implementation including:

- a) Update delivery strategy in line with evaluation of previous year of implementation and current market conditions;
- b) 12 months of social media content plans;
- c) Production and media buying services for the marketing campaign as agreed in the strategy (print, online, video, influencers, familiarisations, out of home, etc.);
- d) Training and support for City staff, tourism operators and local businesses to assist to deliver social media aspects of the campaign; and
- e) Ongoing public relations campaigns.

The proposed timeframes for delivery are as follows:

MILESTONE	DATE
Consideration of Strategy and RFT	November 2017
Project tender released	December 2017
Tender evaluation	January 2018
Tender award	February 2018
Asset development	February-May 2018
Launch campaign and commence first year of delivery	June 2018
Commence Second year of delivery	June 2019
Commence Third year of delivery	June 2020

It is proposed that there be a stop/go point at the end of each year of the contract to assess whether sufficient ROI is being achieved.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic and cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors, Executive and Managers participated in workshops during the development of the Destination Marketing and Place Branding strategies.

COMMUNITY CONSULTATION

Consultation has occurred with the local tourism industry through the Tourism Advisory Group workshop, local businesses through the Small Business Advisory Group and other key industry stakeholders including the KDCCI and Pilbara Development Commission.

STATUTORY IMPLICATIONS

Tenders for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Purchasing Policy CG-12 is applicable in relation to the tender process. It is recommended that the following selection criteria for the tender section process determine the best value for money submission:

CRITERIA	WEIGHTING
Price	50%
Relevant Experience	20%
Capacity to Deliver	10%
Methodology	20%

Council Policy CG-11 – Regional Price Preference is also applicable to this matter.

FINANCIAL IMPLICATIONS

Council has set aside \$250,000 in the 2017/18 Budget to develop a Place Branding strategy and initial content and asset development in preparation for implementation. Development of the Strategy was \$32,000 leaving \$218,000 for content and asset development.

An indicative budget for Destination Marketing activities has been previously estimated at approximately \$250,000 for asset development plus \$250,000 per year of implementation (total \$1M). While broadening the scope to include Place Branding activities will increase the project budget, efficiencies will be made during the asset and asset development stages.

Two investment options have been proposed as part of the Place Branding Strategy.

Option 1 (Officer’s recommendation)

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Launch campaign & asset development	\$250,000	\$250,000			\$500,000
Paid media buy	\$150,000	\$120,000	\$120,000	\$120,000	\$510,000
Annual delivery		\$300,000	\$300,000	\$300,000	\$900,000
Total	\$400,000	\$670,000	\$420,000	\$420,000	\$1,910,000

Option 2

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Launch campaign & asset development	\$800,000				\$800,000
Paid media buy	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
Annual delivery		\$500,000	\$500,000	\$500,000	\$1,500,000
Total	\$1M	\$700,000	\$700,000	\$700,000	\$3,100,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	2.d.2.2	Marketing Services
Projects/Actions:	2.d.2.2.1	Prepare and Implement a Place Branding Strategy

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of financial outlay.

IMPACT ON CAPACITY

The Place Branding Strategy proposes that a significant portion of the day to day social media operations be taken on in-house by the City’s Marketing & Communications Department. While the Strategy suggests additional resourcing may be required to manage the delivery of the strategy it is anticipated that this work can be undertaken with current resources.

RELEVANT PRECEDENTS

Council has previously endorsed the request for tenders for the implementation of the Destination Marketing Strategy.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Place Branding Strategy pending further development.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Place Branding Strategy subject to inclusion of the following:

- a) _____
- b) _____
- c) _____

CONCLUSION

Council has embarked on a process to improve the perceptions of the City through coordinated branding and marketing strategies. The City of Karratha Place Branding Strategy delivers a holistic framework for the delivery of positive messaging around lifestyle and business narratives while incorporating strategies previously endorsed to promote tourism. Implementation of these strategies through an RFT is the next stage of delivery.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the City of Karratha Place Branding Strategy
2. **INVITE** tenders for the implementation of the Place Branding Strategy based on the following scope of works with capacity for the tourism, business and lifestyle narratives to be delivered as separable portions:
 - a) **Develop a creative campaign concept that captures the City’s tourism, business and lifestyle opportunities;**
 - b) **Prepare marketing platforms identified in the strategy including social media and web assets, brand look and feel and brand guidelines;**
 - c) **Develop full asset library including photography, videography, design templates;**
 - d) **Develop a public relations campaign for the national media to improve external perceptions of the region;**
 - e) **Launch campaign development, execution and evaluation across all media channels;**
 - f) **Provide social media training for City of Karratha staff and local community groups, tourism providers and businesses;**
 - g) **Coordinate all paid media booking services; and**
 - h) **Annual implementation for up to three years.**
3. **ENDORSE** the tender selection weighted criteria as follows:

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	10%
Methodology	20%

4. **NOTE** the indicative project timeline as follows:

MILESTONE	DATE
Consideration of Strategy and RFT	November 2017
Project tender released	December 2017
Tender evaluation	January 2018
Tender award	February 2018
Asset development	February-May 2018
Launch campaign and commence first year of delivery	June 2018
Commence Second year of delivery	June 2019
Commence Third year of delivery	June 2020

5. **NOTE** that a further report will be presented to consider the award of tender and budget implications.

10.8 ANNUAL REPORT 2016/17

File No:	FM.1
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Marketing & Communications
Date of Report:	7 November 2016
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Annual Report 2016/17 including the Annual Financial Report for the Year Ended 30 June 2017

PURPOSE

To receive the Annual Report for the financial year ended 30 June 2017.

BACKGROUND

The Annual Report 2016/17 details the activities and performance of the organisation over the past year supported by the Annual Financial Report and Auditor's Report. Reporting is provided against the City's Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

Some highlights from the past year are outlined below:

- *Kerbside Recycling* – introduction of kerbside recycling to household waste collection services across the City of Karratha commenced in February 2017. The dual-service approach is delivered by City of Karratha contractor, Cleanaway. More than 570 tonnes of waste have been diverted from landfill through the kerbside recycling services since it started.
- *Key strategic documents review* – the Strategic Community Plan 2016-2026 represents the City's new approach to planning for the City of Karratha's future. It builds on past strategic planning work, addresses the challenges the City faces as a community and Local Government and sets out what actions the City will take over the next ten years to work towards achieving the community's vision. The Strategic Community Plan is supported by the Corporate Business Plan 2016-2021 and the Operational Plan 2017-2018 which were also reviewed.
- *Roebourne 150* – Roebourne turned 150 on August 17th. The City of Karratha created a commemorative Roebourne 150 coffee table book, facilitated popular and vibrant Roebourne 150 t-shirts, a 150 statue at the entry to town, and sponsored the TJAABI Concert, organised by Patrick Churnside alongside the BighART Yijala Yala Project, which kicked off a series of other commemorative events in honour of Roebourne's 150th.
- *Dampier turned 50* – Dampier celebrated its 50th anniversary in July with a weekend full of fun, featuring a free community Twilight Tunes concert, a formal Gala Ball, and the always popular Beachside Markets.
- *City foreshores enhancements* – a foreshore works program saw the development of the Dampier Foreshore's Shark Cage Beach, Point Samson's viewing platform, Searipple and Maitland lookouts, and Karratha Back Beach works. Community planting days at

Point Samson and Searipple engaged the local communities and increased the sense of ownership of the public spaces.

- *Red Dog True Blue premiered in Karratha* – Karratha secured the Australian premiere of Red Dog True Blue, three weeks before the rest of Australia. The film screened to a huge audience at The Quarter's temporary event space, and was followed up with a free screening in Roebourne the following night.
- *Construction on the Red Earth Arts Precinct significantly progressed* – set to open in 2018, the Red Earth Arts Precinct will provide innovative, contemporary arts and community facilities and reflect community needs both now and into the future. The precinct will create a civic heart at the entrance to the City Centre Main Street and contribute to the City viability and vitality.

The Annual Financial Report includes a statement of financial position as at 30 June 2017, a statement of comprehensive income, a statement of changes in equity, a statement of cash flows and a rate setting statement for the year ended 30 June 2017 inclusive of accounting policies and other explanatory notes and statements. The Annual Financial Report has been audited by AMD Chartered Accountants and they have provided an unqualified opinion.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Each department has had the opportunity to review and provide input into the report about achievements over the past 12 months.

COMMUNITY CONSULTATION

No community consultation is required. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report.

STATUTORY IMPLICATIONS

The City is required to prepare an annual report for each financial year in accordance with Part 5 Division 5 of the *Local Government Act 1995*. The report is to be accepted by no later than 31 December by an absolute majority in accordance with section 5.54 of the Act.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In summary, the Annual Financial Report indicates that City had as at 30 June 2017:

	30 June 2017	30 June 2016	Inc / (Dec)
Total Comprehensive Income	\$26,380,432	\$28,453,924	-\$2,073,492
Net Assets	\$858,012,103	\$830,271,743	\$27,740,360
- Total Assets	\$873,629,596	\$844,852,800	\$28,776,796
- Total Liabilities	\$15,617,493	\$14,581,057	\$1,036,436
Loan Liability	\$412,513	\$475,616	-\$63,103
Cash Reserves	\$85,720,687	\$92,784,461	-\$7,063,774
Property, Plant & Equipment	\$221,149,235	\$192,178,474	\$28,970,761
Investment Property	\$20,004,800	\$0	\$20,004,800
Infrastructure Assets	\$527,954,653	\$535,438,397	-\$7,483,744
Final Surplus (Restricted)	\$0	\$3,958,660	-\$3,958,660
Final Surplus (Unrestricted)	\$2,364,705	\$1,800,787	\$563,918

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Annual Report, Annual Financial Report and the Audit Opinion is considered by Council each year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to RECEIVE the 2016/17 City of Karratha Annual Report with the following amendments:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER this matter to the next Council meeting pending further review.

CONCLUSION

The Annual Report provides an overview of the performance of the City in terms of statutory obligations, Community Plan outcomes and financial management for the past twelve month period. The Annual Financial Report has been prepared in accordance with the *Local Government Act 1995* and indicates the City's financial position as at 30 June 2017. The report will be presented to the community through the Annual Electors' Meeting.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 5.27 and 5.54 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the 2016/17 City of Karratha Annual Report; and
2. HOLD the Annual Electors' Meeting on Monday 11 December 2017 at 6.00 pm in the Council Chambers at Karratha.

10.9 NOVEMBER 2017 BUDGET REVIEW

File No: FM.19
Responsible Executive Officer: Director Corporate Services
Reporting Author: Management Accountant
Date of Report: 27 October 2017
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s) 1. Detailed Budget List of Amendments by Account
 2. Budget Amendments to Date

PURPOSE

For Council to consider the first quarter review of the 2017/18 budget. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds.

BACKGROUND

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September actuals and the second conducted based on 31 December actuals in accordance with statutory requirements.

Council’s entire budget was reviewed by the management team with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes.

As a result of this review a budget surplus of \$3,346,319 (as at 30/06/2018) is projected. This includes an increase of \$1,874,271 in the Unrestricted Surplus carried forward from 2016/17. Following is a summary of significant changes:

Item	Savings/ (Cost)	Explanation
Operating Revenue		
Rates	(\$540K)	Bay Village originally budgeted for but is now being demolished
Wickham Community Hub	(\$6.35M)	Royalties for Regions and Building Better Regions funding for Wickham Community Hub not received
Airport	(\$1.4M)	Original budget based on approx 518K PAX . Passenger numbers reduced further due to overflow CITIC passengers no longer flying with Qantas. Both airlines have decreased the size of aircraft.
Waste	\$240K	Income higher than expected for the first quarter due to demolition of Barrow Island camp, budget increased to reflect expected future trend
Interest on Investments - Reserves	(\$306K)	Reforecast reserve interest at 2.57%, and bring budget into line with YTD actuals. Reduction in reserve opening balance due to purchase of the Quarter late in the 2017/18 financial year.

Item	Savings/ (Cost)	Explanation
Operating Expenditure		
Employment Costs	\$328K	KLP staff reduction as a result of less resources required due to lower attendance
WCH Squash Courts	(\$900K)	Wickham Squash Courts refurbishment funded by RTIO partnership
Economic Development Initiatives	(\$60K)	Additional expenditure on Economic Developments
Non Operating Expenditure		
Red Earth Arts Precinct	(\$1.48M)	Red Earth Arts Precinct project timing issue, project under expended in 2016/17 will be expended in 2017/18
Wickham Community Hub	\$6.08M	Wickham Community Hub project timing adjusted for 2017/18 and carried forward into 2018/19
Waste – Cell Construction	(\$4.47M)	Construction of Class III cell
Airport Carpark Redesign	\$657K	Over expended by \$657,352 in 2016/17 financial year as contractor was ahead of schedule

A detailed list of amendments by account is attached.

A presentation was provided to Councillors at the November briefing session, highlighting the surplus funds and a list of options on what Council could choose to do with the surplus funds, including:

1. Operate a surplus budget;
2. Transfer funds to Reserves; and/or
3. Fund new or extended projects/services that have been identified by Councillors, staff and community groups.

The following table details the projects presented at the briefing session that are recommended for consideration by Council:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2017/18 \$	Municipal Funds	External Funding	Reserve Funds
Roebourne Library	Replace carpet, threadbare in patches.	\$ 20,000	\$ 20,000	\$ -	\$ -
Bayview - Searipple Landscaping	Contribution of Council funds to Landcorp to enable Searipple Road to be completed to roundabout.	\$ 389,000	\$389,000	\$ -	\$ -
IT Network Penetration Testing	IT Network Penetration Testing. Engage specialists to independently review/test IT security measures that the City has.	\$ 30,000	\$ 30,000	\$ -	\$ -
International Flights	Set up/contract costs associated with establishment of International Flights from Karratha Airport	\$1,300,000	\$1,300,000	\$ -	\$ -
Mapping, Building and Asset Data Management	Project includes a suite of changes to improve the accessibility, currency and accuracy of mapping, building and asset data.	\$ 80,000	\$ 80,000	\$ -	\$ -
Record scanning (Building/Planning /records)	Undertake project to scan, digitise and electronically store all building permits, planning approvals and other record documentation as determined by Record Services.	\$ 65,000	\$ 65,000	\$ -	\$ -
Solar Farm Site Identification	Investigate the potential for the establishment of large-scale solar farms in the City.	\$ 20,000	\$ 20,000	\$ -	\$ -
Indigenous Engagement Officer	Position to action/coordinate the implementation of the Council's endorsed Indigenous Engagement Strategy.	\$ 90,000	\$ 90,000	\$ -	\$ -
Roebourne Heritage Buildings	Undertake highest priority restoration works on Roebourne Heritage Buildings (as identified in Heritage Audit)	\$ 200,000	\$ 100,000	\$100,000	\$ -
Water Tank Art	Feasibility study into art works and projection mapping onto the Karratha Water Tanks - joint funded by Water Corp	\$ 30,000	\$ 15,000	\$ 15,000	\$ -
Ngurin Centre: Roebourne	Undertake carparking/landscaping works at front of building.	\$ 350,000	\$ 350,000	\$ -	\$ -
TOTAL		\$2,574,000	\$2,459,000	\$115,000	\$ -

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was presented to Council at the November Briefing Session.

COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a media release.

STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

POLICY IMPLICATIONS

The City's Budget Review is completed in accordance with *Budget Review Policy CF16*, *Local Government Accounting Directions CF1* and the Australian Accounting Standards.

FINANCIAL IMPLICATIONS

The report considers the financial position of the Council to the end of September 2017 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2017/18 financial year.

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2017/18:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Expense	(99,213,358)	(99,358,577)	(103,647,813)	(4,289,236)
Operating Revenue	122,690,878	122,790,878	115,159,658	(7,631,220)
Non Operating Expense	(90,995,915)	(97,115,256)	(95,798,297)	1,316,959
Non Operating Revenue	44,933,681	50,953,022	58,981,426	8,028,404
Non Cash Items Included	19,457,953	19,457,953	20,178,606	720,653
Restricted PUPP Surplus BFWD 16/17	4,603,608	4,603,608	4,672,754	69,146
Unrestricted Surplus BFWD 16/17	490,434	490,434	2,364,705	1,874,271
Restricted PUPP Surplus CFWD	1,034,749	1,034,749	1,023,720	(11,029)
Surplus/ (Deficit) 17/18	932,532	787,313	887,319	100,006

The net proposed position after this review is a proposed surplus as at 30/06/2018 of \$887,319.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	4.c.1.1	Conduct monthly and annual financial reviews and reporting
Projects/Actions:	4.c.1.1.2	Prepare and Review Annual Budget

RISK MANAGEMENT CONSIDERATIONS

Regular Budget Review, along with astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately.

IMPACT ON CAPACITY

Impact on capacity or resourcing has been factored in to the evaluation of each of the proposed new initiatives.

RELEVANT PRECEDENTS

Council conducted two budget reviews in the 2016/17 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2017/18 year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2017/18 First Quarter Budget Review (excluding the new initiatives) which results in a proposed surplus as at 30/06/18 of \$3,346,319.

Option 3

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. ADOPT the 2017/18 First Quarter Budget Review (excluding the new initiatives); and
2. CONSIDER options on what to do with the surplus funds (including the new initiatives) at the December Ordinary Council Meeting.

Option 4

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2017/18 Budget Amendments presented in the Budget Review subject to the following changes:

1. _____
2. _____

CONCLUSION

The amendments in the attachments reflect Council's operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2017/18 First Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30/06/18 of \$887,319:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2017/18 \$	Municipal Funds	External Funding	Reserve Funds
Roebourne Library	Replace carpet, threadbare in patches.	\$ 20,000	\$ 20,000	\$ -	\$ -
Bayview - Searipple Landscaping	Contribution of Council funds to Landcorp to enable Searipple Road to be completed to roundabout.	\$ 389,000	\$389,000	\$ -	\$ -
IT Network Penetration Testing	IT Network Penetration Testing. Engage specialists to independently review/test IT security measures that the City has.	\$ 30,000	\$ 30,000	\$ -	\$ -
International Flights	Set up/contract costs associated with establishment of International Flights from Karratha Airport	\$1,300,000	\$1,300,000	\$ -	\$ -
Mapping, Building and Asset Data Management	Project includes a suite of changes to improve the accessibility, currency and accuracy of mapping, building and asset data.	\$ 80,000	\$ 80,000	\$ -	\$ -
Record scanning (Building/Planning/records)	Undertake project to scan, digitise and electronically store all building permits, planning approvals and other record documentation as determined by Record Services.	\$ 65,000	\$ 65,000	\$ -	\$ -
Solar Farm Site Identification	Investigate the potential for the establishment of large-scale solar farms in the City.	\$ 20,000	\$ 20,000	\$ -	\$ -
Indigenous Engagement Officer	Position to action/coordinate the implementation of the Council's endorsed Indigenous Engagement Strategy.	\$ 90,000	\$ 90,000	\$ -	\$ -
Roebourne Heritage Buildings	Undertake highest priority restoration works on Roebourne Heritage Buildings (as identified in Heritage Audit)	\$ 200,000	\$ 100,000	\$100,000	\$ -
Water Tank Art	Feasibility study into art works and projection mapping onto the Karartha Water Tanks - joint funded by Water Corp	\$ 30,000	\$ 15,000	\$15,000	\$ -
Ngurin Centre: Roebourne	Undertake carparking/landscaping works at front of building.	\$ 350,000	\$ 350,000	\$ -	\$ -
TOTAL		\$2,574,000	\$2,459,000	\$115,000	\$ -

11 COMMUNITY SERVICES

11.1 KARRATHA LEISUREPLEX TENANCY LEASES

File No:	RC.108
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Recreation Facilities
Date of Report:	23 October 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider terms for the Karratha Leisureplex Tenancy Leases.

BACKGROUND

At its June 2017 meeting, Council endorsed the negotiation and execution of a new head lease for the Department of Sport and Recreation (DSR) (Through the Minister for Works) for a term of 5 years plus a further 1-year option and permitted DSR to retain their current occupancy under existing terms, until a formal lease document can be executed.

It also resolved to call tenders for the vacant office space not taken up by DSR for a term of 3 years with a further 3-year option.

After departure of the head tenant Karratha & Districts Chamber of Commerce & Industry Inc. (KDCCI), and further negotiation by officers, DSR has requested an increase in the office space that they require as well as an increased term.

Details of the offer can be summarised as follows;

Proposed Lessee	Minister for Works
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 2	20.4m ²
Office 3	25.4m ²
Office 4	25.2m ²
Meeting Room	40.0m ²
TOTAL SPACE	111m²
Initial Term	5 years (Expires 18 December 2022)
Proposed Extension Term	2 x 2 years (Expires 18 December 2024 and 2026)
Initial Funding arrangements	\$225 per m ² rental plus \$65m ² Outgoings.

As the remaining office space in the tenancy is restricted to 3 offices, and after further consultation with Council's compliance officers, the option of a formal tender process was not proceeded with. Rather, an expression of interest for the remaining spaces was advertised in the local print media and on social networking pages.

To date, 3 offers has been received, and all can be accommodated. Details of the offers can be summarised as follows.

Proposed Lessee	Chamber of Commerce and Industry of WA (Apprenticeships Australia)
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 5	18.4m ²
TOTAL SPACE	18.4m²
Initial Term	1 years (Expires 18 December 2018)
Proposed Extension Term	1 years (Expires 18 December 2019)
Initial Funding arrangements	\$225 per m ² rental plus \$65m ² Outgoings.

Proposed Lessee	Karratha Gymnastics Club Inc
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 1	13.5m ²
TOTAL SPACE	13.5m²
Initial Term	1 years (Expires 18 December 2018)
Proposed Extension Term	1 years (Expires 18 December 2019)
Initial Funding arrangements	\$225 per m ² rental plus \$65m ² Outgoings.

Proposed Lessee	Onyx WA Pty Ltd
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 6	45.4m ²
TOTAL SPACE	45.4m²
Initial Term	2 years (Expires 18 December 2019)
Proposed Extension Term	2 x 1 years (Expires 18 December 2021)
Initial Funding arrangements	\$225 per m ² rental plus \$65m ² Outgoings.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic and legal compliance issues.

COUNCILLOR/OFFICER CONSULTATION

Council has previously considered this item in June 2017, and endorsed to proceed with 'similar' terms. Those terms are now being presented for endorsement. The Manager Recreation Services, Director Community Services, Manager Governance and Organisational Strategy and the Governance Officer – Leasing have discussed issues surrounding this leasing matter.

COMMUNITY CONSULTATION

City staff have discussed leasing arrangements with both parties (and their leasing agents).

STATUTORY IMPLICATIONS

Provision is made within the *Local Government Act 1995* for the disposal of property under s.3.58. An exemption applies to the need to advertise under the Local Government (Functions and General) Regulations, reg 30(2)(c)(i) and (ii) where the tenant is a state government body or agency. Council will need to advertise the space not taken up by DSR in accordance with s.3.58.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The Leasing of all available office space in the Tenancy @ \$225/m² will result in income of \$42,367.50 p.a. for the City of Karratha. Previously, (in 2013) this space was leased to the Karratha Districts Chamber of Commerce for \$66,000 p.a.

The decrease of \$23,632 or 35% is considered reflective in the downward market conditions for this type of Lease. There is currently available office space in the Central Business District in Karratha for \$250/m²

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

- Our Programs/Services: 1.a.1 A Full range of City standard facilities and community infrastructure are provided
- Our Projects/Actions: 1.a.1.7 Recreation Facility Management
- Our Programs/Services: 1.a.1 Services to our community area are socially responsible and financially sustainable
- Our Projects/Actions: 4.e.1.4 Lease Administration

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City is constantly dealing with terminations, extensions and new lease agreements regularly throughout the year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT ACCEPT the terms for the lease of the Tenancy Space at Karratha Leisureplex and instructs as follows: _____;

CONCLUSION

Council has previously authorised the negotiation and execution of a new head lease for the Department of Sport and Recreation (Through the Minister for Works) for a term of 5 years plus a further 1-year option and permitted DSR to retain their occupancy under existing terms, until a formal lease document can be executed.

It also resolved to call tenders for the vacant office space not taken up by DSR for a term of 3 years with a further 3-year option.

After further negotiations, the Department of Sport and Recreation has requested a change to their office space and to increase their total leased space. They have also requested a change in term.

As the remainder of office space is considered minimal, officers decided against a formal Tender process and called for expressions of interest via newspaper and social media locally. At the closing date, three expressions of interest have been received for the remaining office space, all can be accommodated and are being recommended for acceptance.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. EXECUTE a new lease for the Tenancy spaces at the Karratha Leisureplex with the terms as follows:

Lessee	Minister for Works
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 2	20.4m²
Office 3	25.4m²
Office 4	25.2m²
Meeting Room	40.0m²
TOTAL SPACE	111m²
Initial Term	5 years (Expires 18 December 2022)
Proposed Extension Term	2 x 2 years (Expires 18 December 2024 and 2026)
Initial Funding arrangements	\$225 per m² rental plus \$65m² Outgoings.

2. ADVERTISE a proposed new lease with Chamber of Commerce WA, Karratha Gymnastics Club Inc and Onyx WA Pty Ltd as the preferred tenants at the Karratha Leisureplex under the following conditions:

Proposed Lessee	Chamber of Commerce and Industry of WA (Apprenticeships Australia)
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 5	18.4m²
TOTAL SPACE	18.4m²
Initial Term	1 years (Expires 18 December 2018)
Proposed Extension Term	1 years (Expires 18 December 2019)
Initial Funding arrangements	\$225 per m² rental plus \$65m² Outgoings.

Proposed Lessee	Karratha Gymnastics Club Inc
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 1	13.5m²
TOTAL SPACE	13.5m²
Initial Term	1 years (Expires 18 December 2018)
Proposed Extension Term	1 years (Expires 18 December 2019)
Initial Funding arrangements	\$225 per m² rental plus \$65m² Outgoings.

Proposed Lessee	Onyx WA Pty Ltd
Property	Karratha Leisureplex
Site	Tenancy Offices: Part ground floor, reserve 50903, being portion of Lot 556 on Deposited plan 400622 as contained in Certificate of Title Volume 3164 Folio 286.
Office 6	45.4m²
TOTAL SPACE	45.4m²
Initial Term	2 years (Expires 18 December 2019)
Proposed Extension Term	2 x 1 years (Expires 18 December 2020 and 2021)
Initial Funding arrangements	\$225 per m² rental plus \$65m² Outgoings.

3. EXECUTE the lease agreement with Chamber of Commerce and Industry WA, Karratha Gymnastics Club Inc and Onyx Group WA Pty Ltd should no material objections or submissions be received during the statutory two-week advertising period.

11.2 FOOD AND BEVERAGE SERVICES AT THE RED EARTH ARTS PRECINCT

File No:	CP.509
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Arts and Culture
Date of Report:	27 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Kitchen, Kiosk and Servery Areas 2. Survey of Licensing Arrangements in Similar Venues 3. Case Studies in Theatre Operations

PURPOSE

For Council to consider the management approach to food and beverage services at the Red Earth Arts Precinct (REAP).

BACKGROUND

The City of Karratha is constructing a first class entertainment facility with the brief of providing arts and culture experiences to the community and to attract commercial activities to the City such as commercial exhibitions, product launches, conferences and seminars.

The principles guiding the operation of the Precinct in relation to customer service have been defined as:

- Maximise the patron experience – high levels of comfort and amenity
- Minimise cost to the City to provide this facility
- Eliminate risk – both reputational and operational

FACILITY DESIGN AND SERVICE CONTROL

The design development process for the Precinct has explored the servicing needs of the patrons and the final approved design, now under construction, largely dictates how and where patrons are to be serviced. The venue will offer a kiosk service area on both lower and upper floors, connected by a dumb waiter (see attachment 1). The ground floor kiosk is adjacent to the ticket box in the main foyer and contains a cool room and product display areas, but no food preparation capacity. The kiosk on the upper floor has service openings to both the rooftop terrace and the upper foyer (4) and is supported by a well-equipped food service kitchen.

From a functional or operational perspective, the building has been constructed in a single zone. This means that storage, access and working spaces do not provide for the separation of discrete areas to be allocated to an independent hospitality provider. For example, the box office operates in the same space as the kiosk/bar on the ground floor. The kitchen upstairs will be required to operate as the candy bar for rooftop cinema screening and at the same time serve meals or canapés to functions in the theatre or rehearsal rooms.

Access control and operation has been designed with the intention of control by a single entity. Attempts to operate differently would require significant building modifications, or introduce potential risks in terms of venue security, cash handling, stock control and asset management. Accordingly, the recommended operating model reflects the design intent of the precinct and directs access and operational control in-house under the guidance of the Manager Arts and Culture.

FOOD SERVICE OPTIONS

In line with the design intent of the facility it is proposed that the REAP will offer a full range of food services to patrons, from movie popcorn to set menu dining. This design and fit-out of the centre will allow the ready service of cocktail style events and casual style food for morning and afternoon teas and lunches. However, the upstairs kitchen is not a full service commercial catering kitchen. Events requiring a full meal service will require a large component of the preparation (and cooking) to be done elsewhere and brought in for reheating, finishing and plating.

A. Full in-house service

Undertaking all catering services in-house would require employing a team of chefs/cooks/kitchen hands as required and maintaining access to a commercial kitchen to supplement the facility available within the REAP. This approach would exclude any locally based hospitality provider from deriving any involvement or benefit from the operation of the REAP. This option has been discounted.

B. Fully contracted food service

Catering services at the REAP could be offered through a competitive tendering process with the intent of installing an exclusive caterer for the Precinct. Potential candidates include the existing locally based hospitality providers and caterers wishing to expand their operation and other regionally focused larger scale operators such as those that service local industry and mining operations. The challenge in this approach is outlined above in the commentary on facility design intent and the inability to allocate discrete areas to the nominate caterer. This option has been discounted.

C. In-house operations for routine items and contracted supplier for specific events

Under this model service to patrons is proposed for the most part be undertaken in-house. Less complex food service of pre-made and packaged items is proposed be undertaken by REAP staff, selling from the kiosk areas on both floors; and as required from temporary or mobile service outlets throughout the venue. Specific food preparation (preparation and cooking functions) will be ordered from external suppliers and delivered to the venue. Under this model, stocks of packaged and pre-made goods ready for service would be purchased by the Manager Arts and Culture who would have the responsibility for inventory control. Some minor food presentation together with tea and coffee service will be done in-house.

Where a full meal service is required it is proposed that an external caterer will be contracted to prepare, deliver and serve the food to patrons. The caterer will be provided prescribed time access to the kitchen for each service event and will be required to clear, clean and fully vacate the premises at the end of each service event. Caterers will be required to provide crockery, cutlery, glassware and linen as appropriate to meet the client's needs and to engage the necessary staff to effect a full service operation.

The Visitor Services Supervisor at the REAP will invite quotations from local providers for all food service events beyond pre-made and packaged item menus. Note that the maximum number for a full service sit down dinner, either on the rooftop terrace or on the floor of the theatre is 240. Option C is the preferred option.

LIQUOR LICENSE OPTIONS.

The Arts and Culture team has sought advice from Clubs WA, Canford Hospitality Consultants and the local Pilbara Liquor Enforcement Unit regarding options for and the appropriate application process for a liquor license for the REAP. A variety of options has been canvassed.

A. No liquor license

Similar to the design intent for food service, the venue provides facilities to enable the sale of liquor. Given the planning of the venue, the design of the service areas and the inherent social and cultural expectations it is believed that there is a strong expectation that there will be opportunities for the responsible service and consumption of alcohol from the Precinct. This option has been discounted.

B. Where to License

All types of liquor license require a licensed area to be specified. Options considered include:

- i. The entire Red Earth Arts Precinct
- ii. The foyer areas adjacent to the kiosk server areas only – no liquor in the theatre, rehearsal rooms, rooftop terrace or green room
- iii. The entire indoor portion of the precinct but not the amphitheatre

Discussion with the consultants and advisors has indicated that a liquor license pertaining to all indoor parts of the precinct would allow regular service to patrons in the multitude of events and activities venues. This licensed area should also extend to the covered entry area. They recommended that the amphitheatre area not be licensed given the likelihood of events in this space being hosted by external event organisers who may wish to operate under either a caterer's license of a function permit.

Based on this advice it is recommended that the licensed area include all parts of the building and the covered entry area, but not the amphitheatre.

C. Type of liquor license

If the venue is to sell liquor, there is a variety of licenses that might apply:

a) Function permit

Under this license the event organiser (in many instances the City) would apply for a permit to serve alcohol for that particular event. The number of function permits that can be applied for is restricted (12 per annum) and offer limited flexibility. This option has been discounted as the sole liquor licensing approach for city managed events however it may be applicable to city staged events in the amphitheatre.

b) Caterer's License

This option has been considered and would be applicable if the City determined to undertake full service catering in-house or issue an exclusive contract to an external caterer. Both options have been discounted in the discussion on food service and therefore is not applicable here.

c) Tavern License

This license is perhaps the most flexible option however it requires regular operating hours and routine services, i.e. the bar must be open at specified times. This is not consistent with the design or management philosophy of the centre and has been discounted.

d) Special Facility License – Theatre and Cinema

This class of license is designed specifically for venues such as the REAP.

A Special Facility License under section 46 of the Act authorises the sale of liquor at a theatre or cinema to persons attending a performance or film at the theatre or cinema.

The result of this investigation is that officers have been advised to apply for a Special Facility License - Theatre and Cinema for internal operations of the REAP. Additional functions not able to be classified as cinema or theatre under the licensing regulations will require a License extension. It is further recommended that the amphitheatre be excluded from the licensed area. Any events for the Amphitheatre that are operated by the REAP would require a License extension. Any events in the Amphitheatre operated by third party hirers can be serviced by an Occasional License, Caterer’s License or Function Permit as appropriate, applied for and operated by that hirer.

Hours of operation of a Special Facility License will be set by the Department of Racing, Gaming and Liquor. These are usually set for 1 hour before a performance through to 1 hour post performance.

A survey of current practice in similar venues around the state was also undertaken with the results (refer attachment 2) revealing that all venues held their own liquor license, the vast majority a Special Facility License.

FINANCIAL CONSIDERATIONS

A very preliminary assessment of the financial operations has been undertaken, noting that this is based on operations at similar venues and previous experience at the Walkington Theatre. This forecast is at best indicative and will be firmed up as more certainty of bookings and audience behaviour is determined.

Type of event	# Events	Est Pax	Ave spend	Total	Staff cost
Gallery opening	8	50	\$ 7.00	\$ 2,800	\$ 2,866
Live shows - adults	12	240	\$ 7.00	\$ 20,160	\$ 10,307
Live shows - kids	4	240	\$ 8.00	\$ 7,680	\$ 2,101
Movies - inside	72	100	\$ 5.00	\$ 36,000	\$ 19,346
Movies - outside	72	100	\$ 8.00	\$ 57,600	\$ 19,347
Amphitheatre	7	200	\$ 8.00	\$ 11,200	\$ 2,508
Conferences	2	150	\$ 45.00	\$ 13,500	\$ 2,564
Total income				\$ 148,940	\$ 59,039
Staffing*				\$ 59,039	
Stock @35%				\$ 55,853	
Total expenditure				\$ 114,891	
Forecast Profit				\$ 34,048.99	

Average spend conservative estimate, especially since attendance is extremely unknown.

Comparable venues throughout the state operating with in-house staff typically produce between 20-30% profit, while the venues where the beverage service is operated by ‘Friends of the Theatre’ type volunteers achieve profit margins of 60-75%.

At REAP it is proposed to run the bar service with in-house staff and offer a limited and select range of beverages including red, white and sparkling wine, mid-strength beer, cider, pre-mixed spirits and soft drinks. This will simplify stock control. Accurate trading forecasts cannot be prepared at this stage however preliminary estimates anticipate a net profit of around \$30,000.

Staffing Strategy

Some concern has been expressed that the REAP operations will call on a host of local hospitality staff thereby competing with local hospitality entrepreneurs in the local labour market. Acknowledging that the City is bound by the current EBA, some local business operators have expressed a concern that the City's rates of pay will be more attractive than the current award rates for casual food and beverage staff and that hospitality staff will migrate to the REAP leaving hospitality services understaffed.

Due to the nature of the events that will be held at the Precinct (limited hours, periodic and block bookings for shows) it is anticipated that the shifts available will not be consistent and therefore will not be as attractive as more stable work is available through other hospitality employment providers. Moreover, the Arts and Culture team currently has a fairly stable core of around 20 casuals. It is anticipated that the current Moonrise Cinema and City of Karratha Events casual staff will transition to the REAP. In that transition it is proposed that they will be provided with further training to up-skill them to work across all the Arts and Culture team's operations.

If food and beverage services are managed in-house the REAP staff will be required to work as kiosk and bar staff, box office staff and front of house. Some would be trained as Approved Managers to serve in a Duty Manager role. Importantly this team would retain their festivals and events roles associated with events outside of the REAP such as Cossack Art Awards and REAF. Recruitment would be undertaken as required to respond to turnover, but it is not anticipated that this will impact other hospitality service providers in the community. A key attraction to our current staff is the relationships they build with our clientele and the enjoyment they get from working in the arts and culture sphere. It is anticipated that this relationship will continue.

Importantly the casual staff at the REAP will be direct representatives of the City. High customer service expectations will be placed on them and they will be expected to build strong rapport with patrons at the precinct and external venues. They will be expected to have a good working knowledge of all the aspects of the venue and the events being staged and to on-sell experiences in a friendly and helpful manner. Reputational risk is considered high if the casual staff are not adequately trained and managed in-house.

Alternative staffing options

Noting the concerns expressed, investigations into alternative staffing options were considered.

The first was to recruit from scratch by placing an advertisement in the local paper, inviting all interested persons to apply and then, following selection on merit to submit all recruited to an in-house training program. This approach was discounted on the basis that the Arts and Culture team have already invested significantly in recruiting and training the existing casual pool which now has considerable experience. To lose that corporate and operational knowledge would be a tangible set-back noting that Moonrise operations will need to transition smoothly from the TAFE to the rooftop terrace and the indoor theatre. Additionally, training costs would increase and the existing staff are already engaged under the City's EBA. An alternative recruitment process would not alter rates of pay.

A second option explored was to enter into a labour hire contract for casual staff with an external provider. Under this scenario, the City would (as could any other hospitality operator) contract casual staff from a hospitality labour hire provider to fill box office, kiosk, bar, front of house and other similar roles. In this instance the Manager of Arts and Culture would be reliant on the labour hire provider to furnish the requisite number of suitably skilled and trained staff, noting that from a risk management perspective site specific training would still need to be done in-house. The main advantage is that the City could contract staff through the labour hire provider at a market rate not tied to the EBA, potentially reducing the bottom line staffing costs and not competing unfairly (on a wages basis) with other hospitality operators. This option would however produce the following issues:

- Inability to react quickly to changing needs
- Lack of continuity with staff
- Lack of knowledge around Precinct operations and ability to build rapport with customers
- Lack of direct control over staff
- Extra layers of administration

Investigations have revealed that there is no specialist hospitality focused labour hire operator in town. Acknowledging that it may be possible for this niche market service to be established, the scale is considered to be quite small and the benefits to the City are considered minimal. The recommended course of action is to maintain control in-house and build on the core of casual staff already part of the City's Arts and Culture team as required.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, cultural and reputational issues, of moderate significance to potentially affected parties and of low significance in economic and financial terms.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between senior officers and some Councillors.

COMMUNITY CONSULTATION

Direct community consultation has not been required. Extensive external consultation has been undertaken related to practice in similar venues, legal and compliance requirements.

STATUTORY IMPLICATIONS

If the officer's recommendation is accepted the City will need to comply with the requirements of Section 46 of the Liquor Control Act 1988.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

It is intended that REAP will offer a full range of food services to patrons, from popcorn at the movies to full set menu dining at functions and conferences. These services are intended to maximise patron satisfaction and provide a positive financial return to the operations of the Precinct.

The option of offering the food and beverage services at the Precinct to a contracted provider under a lease or similar arrangement was explored and discounted on the basis of facility design, loss of control and contemporary industry practice. Pursuing this course of action would however provide a known rental income determined by an open tender process.

Operating the food and beverage services in-house is anticipated to provide a conservative net return in the vicinity of \$30,000.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.d.2.1	Programs and services that improve community wellbeing are developed and promoted.
Projects/Actions:	New	Develop and implement City-wide arts and culture development plan.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be High to the City in terms of Reputation and low in terms of Environmental Health, Compliance and Financial Risk.

IMPACT ON CAPACITY

As have been the previous practice the City's Arts and Culture team engage casual officers to meet the varied events and festivals staffing requirements. This practice is intended to continue with full time complement of staff for the REAP currently being engaged.

RELEVANT PRECEDENTS

Food and beverage services at other City of Karratha venues such as the Airport, Leisureplex and Pam Buchanan centre has seen both in-house and contracted services implemented. All three outlets mentioned above are currently under external contract management.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to INVITE expressions of interest for the provision of food and beverage services at the Red Earth Arts Precinct

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES that food and beverages services will not be provided by the facility manager and to REQUIRE all hirers to arrange their own catering services and to apply for a liquor license as required for their events:

CONCLUSION

Officers have conducted an in-depth assessment of contemporary practices in the provision of food and beverage services to patrons in arts and cultural facilities similar to the Red Earth Arts Precinct. The analysis, including case studies, advice from hospitality consultants and liquor licensing authorities' reveals that an operation consistent with the intent of the facility design, responsive to needs of patrons for the variety of events proposed to be staged and within the remit of the party deemed responsible for the performance of the venue is required.

For the Red Earth Arts Precinct, and most critically in the early years of operation, this warrants control by Facility Manager over an in-house team who are trained and responsive to the goals and culture of the organisation. The facility design allows for the sale of packaged and pre-prepared food items by in-house staff, however, full service meals will need to be prepared off-site and brought to the precinct for reheating, finishing and plating prior to service by the caterer.

The most flexible and functional liquor license will be a Special Facility License – Cinema and Theatre for the internal areas of the precinct. The amphitheatre will not be a licensed area and will require a license extension or permit an external hirer to seek a function permit for approved events.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. MANAGE the food and beverages services at the Red Earth Arts Precinct in-house under the control of the Manager Arts and Culture; and**
- 2. APPLY for a Special Facility Licence – Theatre and Cinema for the operation of the Red Earth Arts Precinct**

12 DEVELOPMENT SERVICES

12.1 REQUEST FOR SPONSORSHIP – KARIJINI EXPERIENCE

File No:	ED.2
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	1 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	The Karijini Experience 2018 Sponsorship Request

PURPOSE

For Council to consider sponsoring the 2018 Karijini Experience as a Silver Sponsor.

BACKGROUND

The Karijini Experience is an annual arts and culture event, held over a five-day period, which aims to connect people with the Karijini National Park. The event is run by The Nintirri Centre, a not-for-profit organisation based in Tom Price.

At the February 2017 OCM, Council considered a request for sponsorship of the program under the City's Major Events and Attraction Program. As the event is held outside of City boundaries it was considered not suitable for this program, however; it was recognised that there are opportunities for cross-promotion of City of Karratha events, activities and services. As a result, Council resolved to:

Investigate potential benefits of supporting the Karijini Experience as part of the destination marketing, tourism development and economic diversification strategies for the City of Karratha in anticipation of a request for sponsorship of the 2018 Karijini Experience event.

2018 Karijini Experience

The Karijini Experience has been held since 2013, with the number of attendees steadily increasing since this time. The Nintirri Centre predicts that over 1,600 people will attend the 2018 event.

Attendee forecasting for 2018

- 1623 Total visitors
 - 803 intrastate (WA)
 - 600 local
 - 162 interstate
 - 23 international

Significantly, 76% of visitors who have attended this event in the past have been self-sufficient in their accommodation and travel arrangements and therefore have had the flexibility to visit other parts of the Pilbara region. This flexibility presents an opportunity for the City of Karratha to encourage attendees to visit the City as well. The 2018 Karijini Experience will take place 17 - 22 April. This is during the School Holidays. Notably, the proposed Cossack Celebration of the Pearl is planned for 27 April 2018. Sponsorship of the

2018 Karijini Experience would allow the City to leverage marketing of the Karijini Experience to cross-promote the Cossack event as well as other events, activities and attractions that can be offered during this period.

Silver Sponsorship

Silver Sponsorship would require Council to invest \$15,000. For this level of investment, the City would receive the following:

- Named as a Silver Sponsor of the 2018 Karijini Experience.
- Two complementary tickets to the Opening Ceremony, Culinary Experience, Concert Event and Cultural Centrepiece Event.
- An opportunity to purchase additional tickets pre-release.
- Tertiary logo positioning on all marketing and promotional material.
- Tertiary placement of café barriers displaying logo at the Experience (logo will be printed onto a café barrier and as silver sponsor will be placed in prominent locations).
- Extensive media coverage.
- Opportunity to discuss with Karijini Experience other options that will maximise the benefit the City receives from its support of this event for inclusion within the sponsorship agreement.
- Inclusion of information on the City within VIP bags which will be given to all sponsors, media, politicians and other stakeholders in attendance at the event.
- An invitation to sponsor the event in 2019.

The opportunity to discuss maximising the benefits to the City may include providing information on a package of events in the City of Karratha (such as the Cossack Celebration of the Pearl) in the Karijini Experience marketing campaign so prospective Karijini Experience attendees can consider visiting the City as part of their travel plans.

Leveraging the Event for the Benefit of the Region

City staff have been in discussion with event organisers and other Local Governments and visitor centres within the Pilbara seeking a coordinated approach to leverage the event to extend the amount of time visitors stay in the Pilbara. Initial discussions indicate the preferred approach is to have complimentary events around the Karijini Experience that can be marketed to attendees, enhancing their experience in the Pilbara and encouraging them to stay longer.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues & cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the City's Economic Development Team and Events Team in regards to sponsorship options and how the event contributes to Council's vision and strategic themes.

COMMUNITY CONSULTATION

The coordinated approach to leveraging the Karijini Experience to encourage tourists to stay longer in the Pilbara has been discussed at the Tourism Advisory Group Meetings.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has a 2017/18 budget of \$100,000 for Tourism Development. \$14,342 has been spent from this account YTD. The \$15,000 sponsorship for the Karijini Experience can contribute to more people visiting the City. If Council decides to allocate \$15,000 to sponsor the Karijini Experience, then there would still be \$70,658 remaining in the Tourism Development account for expenditure on other Tourism Development initiatives over the remainder of the 2017/18 financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Corporate Business Plan 2016-2021.

Programs/Services:	1. d.2.1	Arts and Culture Programs.
	2. a.2.2	Tourism Engagement and Promotion.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER a decision until further information is obtained as follows:

1. _____
2. _____

CONCLUSION

The Karijini Experience is fast becoming a flagship event for the Pilbara. The event attracts large number of visitors and promotes the region to a wider audience. Sponsorship will allow the City to anchor Karratha’s unique tourism opportunities to this event, thereby encouraging Karijini attendees to also visit and stay in Karratha. \$15,000 has been provisionally allocated for sponsorship of the Karijini Experience from the Tourism Development account in the 2017/18 budget.

It is recommended that Council becomes a Silver Sponsor of the Karijini Experience.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REGISTER as a Silver Sponsor of the Karijini Experience in 2018.

12.2 DRAFT BURRUP ROCK ART STRATEGY AND PROPOSED BURRUP ROCK ART STAKEHOLDER REFERENCE GROUP

File No:	GR.42
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	6 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Burrup Rock Art Strategy

PURPOSE

For Council to consider the Draft Burrup Rock Art Strategy and nominate a representative from the City for the proposed Burrup Rock Art Stakeholder Reference Group.

BACKGROUND

The Department of Water and Environmental Regulation has developed the “Draft Burrup Rock Art Strategy” to provide a monitoring, analysis and decision making framework to protect Aboriginal rock art located on the Burrup Peninsula, including Murujuga National Park. The Strategy has been built on previous studies and aims to guide the development and implementation of a rigorous scientific monitoring program to help protect the rock art for future generations.

The strategy provides for monitoring and analysis to determine whether accelerated change is occurring in the rock art; outlines other studies required to determine the causes and conditions that may result in deterioration of the rock art; and describes a risk based approach for the management of impact on to the rock art that is consistent with the State Governments’ responsibilities.

Monitoring and other studies will focus on colour change in the rock art, source pollutants (current and future pollutant load of the Burrup Peninsula) and their impacts, air quality, pH and microbiological action impacting weathering of rock art. Natural impacts, including the effects of fire, cyclone and other meteorological conditions do not appear to be considered in the strategy.

The Department of Water and Environmental Regulation is seeking submissions to contribute to the development of the strategy, with submissions closing 1 December 2017.

To assist with communication and stakeholder engagement, a Burrup Rock Art Stakeholder Reference Group is proposed to be established, and include a representative from the City of Karratha to be appointed by the Minister for Environment. The role of the group is to:

1. Consult, inform and educate other stakeholders on matters referred by the Department for input or comment, including input into strategy development, implementation and 5 yearly reviews;
2. Share information with the group on issues of relevance to the Burrup Rock Art Strategy; and

3. Contribute constructively to the monitoring and management of rock art, being considerate of the views of other stakeholders.

The term of appointment to the committee is three years, with the committee meeting annually, or as determined by the Chair (Department of Water and Environmental Regulation).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The Commonwealth has responsibility under the Environmental Protection and Biodiversity Conservation Act 1999 to protect the globally significant and National Heritage listed Aboriginal Rock art of the Burrup Peninsula. The *Environmental Protection Act 1986* (State) includes a precautionary principle that management decisions should be guided by careful evaluation to avoid serious or irreversible damage to the environment.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to the City. Costs associated with managing the committee and ongoing monitoring will be the responsibility of the Department of Water and Environmental Protection.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	4.d.2.2	Government and Industry Advocacy programs
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RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Councillors represent the City on several internal and external committees and groups including the Tourism Advisory Group, Small Business Advisory Group, Cossack Advisory Group, Pilbara Regional Council and Pilbara Regional Road Group.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the Draft Burrup Rock Art Strategy; and
2. ADVISE the Department of Water and Environmental Regulation that the City does not wish to participate in the Burrup Rock Art Stakeholder Reference Group.

CONCLUSION

The Draft Burrup Rock Art Strategy provides the City an opportunity to comment on the future management and protection of Aboriginal rock art on the Burrup Peninsula. It is considered appropriate for a member of Council be nominated to represent the City as a member of the Burrup Rock Art Stakeholder Reference Group, to provide input and comment into the strategy, share information and contribute to the monitoring and management of rock art on the Burrup Peninsula.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the Draft Burrup Rock Art Strategy;
2. PROVIDE a submission detailing the need to consider natural impacts on the rock art including fire, cyclone and other meteorological events within the Strategy; and
3. NOMINATE Councillor _____ to represent the City of Karratha on the Burrup Rock Art Stakeholder Reference Group and advise the Minister for Environment of the nomination.

12.3 SCHEME AMENDMENT 39 AND DRAFT LOCAL PLANNING POLICY DP 10 – WORKFORCE ACCOMMODATION

File No:	LP.251
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	9 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Updated Schedule of Submissions 2. Revised Draft DP10 - Workforce Accommodation Full copies of the Scheme Amendment, Schedule of Submissions and Draft DP 10 – Workforce Accommodation will be made available electronically and for viewing at the Council Meeting

PURPOSE

For Council to:

1. consider proposed modifications to Scheme Amendment No. 39 to Town Planning Scheme No. 8 (TPS8) that have arisen post public consultation; and
2. consider whether a revised Draft Local Planning Policy DP10 - Workforce Accommodation should be put out for public consultation.

BACKGROUND

On 16 September 2016 Council resolved to initiate Amendment 39 which proposed to amend TPS8 by:

1. *Deleting the Transient Workforce Accommodation zone and transient workforce accommodation use class;*
2. *Inserting 3 x new workforce accommodation use classes:*
 - a) *Workforce Accommodation – Permanent means: workforce accommodation that if built to an appropriate standard to its urban location and appropriately integrated to its urban context is not subject to a time limit on the approval.*
 - b) *Workforce Accommodation – Temporary means: workforce accommodation that is subject to a time limit on the planning approval.*
 - c) *Workforce Accommodation – Construction means: workforce accommodation that is to support a construction project for the life of that construction project only.*
3. *Modifying the existing transient workforce accommodation provisions;*
4. *Rezoning Bay Village from Transient Workforce Accommodation to Urban Development;*

5. *Rezoning the Karratha Industrial Estate TWA Precinct from Transient Workforce Accommodation to Mixed Business;*
6. *Rezoning the Wickham TWA zone near the Wickham Light Industrial Area from Transient Workforce Accommodation to Mixed Business; and*
7. *Amending the Scheme Maps accordingly.*

Proposed Amendment 39 was prepared to align TPS8 with Council’s position on workforce accommodation which is:

‘The City accepts the need for TWA camps to accommodate short-term construction and maintenance workforces but whereas industry may prefer to use operational FIFO workers, it is the City’s strong preference for those operational workforces to be accommodated in more permanent forms of town based accommodation that are well integrated into existing neighbourhoods.’

Proposed Amendment 39 was advertised for sixty days. Nine submissions were received, primarily from TWA camp owners/operators.

The main concerns statements raised were:

- Loss of Permitted Use status for TWA/Non-conforming Use Rights;
- Flexibility of controls: Proposed provisions were seen as are too prescriptive and potentially affected the ability for industry to respond to changing business circumstances; and proposed provisions are too flexible and allow Workforce Accommodation (WA) to be considered in too many zones;
- Statement that the statutory planning framework should only facilitate appropriate development. Market forces should determine supply rather than being determined based on the results of a needs analysis;
- Statement that the Amendment should not regulate types of workforces or impede operational workforces from being accommodated within Workforce Accommodation facilities;
- Concerns regarding the implications of removing the TWA zone and the proposed new zoning (KIE - Mixed Business; Bay Village - Urban Development);
- TWA operators expressed concern about the conflict that could arise from being next door to residents;
- Statement that the Local Planning Policy DP 10 already provides sufficient controls and should be the instrument, rather than Town Planning Scheme No.8, to guide and regulate workforce accommodation proposals;
- Statement that the definition for Workforce Accommodation should be consistent with the definition from the *Planning and Development (Local Planning Schemes) Regulations 2015*;
- TWA operators did not want to have time restrictions imposed and were concerned about the commercial implications of short time-limited approvals;
- The effect of State Agreements (i.e. that their provisions supersede the scheme and make the provisions ultra vires).
- The notion of Base Supply, as referenced in the AEC Report.

Council considered submissions received on Amendment 39 at its 29 May 2017 OCM and resolved to:

DEFER consideration of Scheme Amendment 39 subject to further consultation.

Officers subsequently undertook additional consultation with the submitters who raised particular concerns with the proposal. An update was provided to Council at its Meeting of 21 August 2017 where it was resolved to:

1. *NOTE results of the additional consultation undertaken with submitters on Amendment 39;*
2. *NOTE further consultation with submitters will occur into finalisation of Amendment 39 and revision of Council's Workforce Accommodation Local Planning Policy DP 10 as foreshadowed in this report; and*
3. *NOTE that officers will present a future report to Council on an updated version of Amendment 39 (including updated Schedule of Submissions) for final approval, and draft version of Local Planning Policy DP 10 for public advertising.'*

This report now presents the updated schedule of submissions (see Attachment 1) and the proposed modifications to Scheme Amendment No. 39 as well as a newly revised draft Local Planning Policy DP 10 – Workforce Accommodation (see Attachment 2).

Proposed Modifications to Scheme Amendment No. 39

There are two modifications proposed for Scheme Amendment No. 39:

- Land use category consolidation, and
- Additional land use permissibility for specific sites.

Land Use Category Consolidation

The major concern raised throughout consultation has been the proposed introduction of three new land use categories combined with the removal of the TWA Zone and the impact this would have on land use permissibility.

Three definitions were originally proposed to provide greater control over the type of workforce accommodation that could be permitted within different zones. While the intent was clear, this introduced a number of unintended complications with the majority of stakeholders for existing and planned workforce accommodation camps. The Department of Planning also raised their objection to three land use categories and sought to have a single category consistent with the Workforce Accommodation land use definition which is prescribed in the Planning and Development (Local Planning Schemes) Regulations 2015.

After consulting with submitters who raised these concerns and having considered whether a single definition could be effective, Officers conclude that the single definition from the Regulations would be suitable and modifications to the proposed Scheme Amendment have been made to reflect this position. It was also considered and discussed with stakeholders that revisions to Local Planning Policy DP10 would be best suited to provide necessary guidance for the assessment and determination of development applications for workforce accommodation that the introduction of three different categories had attempted to do.

Additional Land Use Permissibility for Specific Sites

The workforce accommodation camp providers in the Karratha Industrial Area raised concerns about the potential impact this proposal could have on their future operations. After extensive and constructive consultation, the operators collectively put forward a solution to protect their interests that also maintained the purpose of the Scheme Amendment. The suggestion is to rezone the site from TWA zone to Mixed Business as proposed, but introduce 'Additional Uses' over the lots that have existing and approved workforce accommodation camps in operation. Officers have reviewed the suggested approach and consider it to be a pragmatic and appropriate solution.

Officers worked with the planning consultant representing the camp providers and consider the following Additional Uses acceptable over Lots 10, 550, 570, 1062, 1068 and 1069 Mooligunn Road, King Way and Cherratta Road, Karratha:

- Workforce Accommodation = 'P' (the use is permitted by the Scheme);
- Take-away, On-site Canteen & Restaurant = 'IP' (the use is not permitted unless the use to which it is put is incidental to the predominant use as decided by Council);

Officers do not object to Workforce Accommodation as a Permitted Use for these sites because they currently enjoy Permitted Use rights, they are existing facilities with approvals in place and they service a base load demand for the industry. Take-away, On-site Canteen and Restaurant are designated as Incidental land use which is considered appropriate because it only allows these land uses to only be undertaken where incidental to a primary Workforce Accommodation use and are seen as compatible.

Revised Draft Local Planning Policy DP10 – Workforce Accommodation

During consultation regarding the proposed Scheme Amendment concerns were raised regarding interpretation and potential inconsistency of approach between this Scheme and the Council policy. Given this, it was deemed appropriate to review DP10 concurrently with this Scheme Amendment to clarify the documents and ensure alignment.

The Draft Policy retains Council's existing position on Transient Workforce Accommodation and includes revisions that are needed with the introduction of Scheme Amendment No. 39 (i.e. remove reference to the TWA Zone).

The Policy provisions have been reviewed and revised to provide improved guidance for the assessment and decision-making on development applications for Transient Workforce Accommodation proposals. There are five key policy measures:

- Need - proposals must demonstrate that demand exceeds supply.
- Location - compatible with surrounding land uses and contribute to activity centres.
- Design - the built form and interface with public areas must be of high amenity.
- Integration - patrons should be a part of the community and not be isolated.
- Duration - workforce accommodation is temporary and transitional time limitation will be placed on any approvals. These limitations will consider the factors listed above.

The review and revision of the Draft Policy has been informed by the feedback and input provided through the consultation of proposed Scheme Amendment No. 39.

The Draft Policy only becomes operative after the procedures outlined in Clause 5.1.5 of TPS 8 have been followed, with the first step to undertake consultation to seek public submissions. All submissions received during the consultation on the proposed Scheme Amendment No. 39 will be reported to Council to be considered.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social outcomes and Council's reputation.

COUNCILLOR/OFFICER CONSULTATION

This proposal was most recently presented to the November Councillor Briefing Session.

COMMUNITY CONSULTATION

Further to consultation which occurred as part of the Public Advertisement of Scheme Amendment No.39, additional consultation has occurred with relevant stakeholders in accordance with Council's 29 May 2017 resolution. Officers have met with representatives from Woodside, Rio Tinto and the KIE operators. The Department of Planning has also been kept informed. All of these parties have had input which has been considered in the preparation of this report. There are two recommended modifications to the proposed Scheme Amendment which are not considered necessary to trigger further advertisement as extensive consultation with the relevant stakeholders has occurred on this proposal and the two recommended modifications.

Formal public consultation will occur on the proposed revisions to DP 10 as required by TPS 8.

STATUTORY IMPLICATIONS

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to adopt amendments to its Local Planning Scheme. The procedure for preparing and adopting an amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*. The amendment must be classified as Basic, Standard or Complex as defined by the Regulations.

Amendment 39 is considered a 'Standard' Scheme Amendment under the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* for the following reasons:

1. The Amendment is consistent with the precinct objectives set out within Town Planning Scheme No.8;
2. The Amendment is consistent with the draft Local Planning Strategy; and
3. The Amendment is not considered to be either a Basic or a Complex Amendment as defined by the Regulations.

After considering the submissions lodged, should Council resolve to adopt Amendment No. 39 (Regulation 50), the amendment documentation will be forwarded to the Western Australian Planning Commission together with the Schedule of Submissions (Regulation 53). The Commission will then present Council's recommendation to the Minister for Planning, who is responsible for final determination of the amendment (Regulation 55).

POLICY IMPLICATIONS

Should Scheme Amendment 39 be adopted and ultimately approved it will be necessary for DP10 to be revised.

FINANCIAL IMPLICATIONS

There are no direct financial implications should Council adopt the proposed Amendment for final approval.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	2.c.1.1	Strategic Land Use Planning.
Projects/Actions:	2.c.1.1.2	Finalise TWA Scheme Amendment.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be moderate to the City in terms of reputation as the proposal directly aligns to Council's established position on Transient Workforce Accommodation.

Having effective statutory controls in place guides decision-making for City Staff, Council, the Joint Development Assessment Panel and the State Administrative Tribunal.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council resolved to readvertise its local planning policy on workforce accommodation and to investigate preparation of a Scheme Amendment on Workforce Accommodation at its September 2014 OCM. Council adopted its current version of DP 10 at its September 2014 OCM.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority RESOLVES to DEFER further consideration of proposed Scheme Amendment No.39 and revised draft Local Planning Policy DP10 – Workforce Accommodation.

Option 3

That Council by SIMPLE Majority pursuant to section 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to NOT ADOPT the proposed Scheme Amendment and NOT ADOPT revised draft Local Planning Policy DP10 – Workforce Accommodation.

CONCLUSION

Transient Workforce Accommodation is a complex matter with a range of different stakeholders who have the potential to be impacted by any change to the Town Planning Scheme. The Scheme Amendment was prepared and initiated to align the land use and development controls with Council's position on workforce accommodation camps and to achieve the Council's vision to be Australia's most liveable regional city.

During periods of very high construction activity there has been an insufficient number of skilled local personnel to meet the workforce demands of resource companies and/or their suppliers. This generated a demand for TWA style of accommodation with a rapid growth in the number of TWA facilities and rooms available in this district. However, as the City continues to grow and transform into a vibrant and highly liveable place with more families living locally, most of the workforce needs can be met without a dependence on FIFO, and therefore the need for accommodation camps has reduced over time.

It is acknowledged that workforce accommodation camps play a necessary role in the short to medium term and City Officers have worked to balance the competing interests and have undertaken extensive consultation with key stakeholders to fully understand the concerns that have been raised and to constructively work together to find solutions. As a result, the

proposed Scheme Amendment is recommended to be supported with two modifications. The next step in the Amendment process is to forward the documentation to the Western Australian Planning Commission for determination by the Minister for Planning pursuant to Section 87(1) of the *Planning and Development Act 2005*.

It is also recommended that Council adopt the draft revised version of DP 10 for the purpose of public advertising with the submissions reported back to Council to consider before final consideration of the Policy.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority, RESOLVES to:

1. **SUPPORT** Standard Amendment No. 39 to the Shire of Roebourne’s Local Planning Scheme No. 8 pursuant to Clause 50(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015* with proposed modifications to address issues raised in the submissions:
 - (i) Deleting the three proposed workforce accommodation land use categories and definitions “Workforce Accommodation – Permanent”, “Workforce Accommodation – Temporary” and “Workforce Accommodation – Construction” and inserting “Workforce Accommodation”:

ZONING TABLE		Residential	Urban Development	Town Centre	Commercial	Tourism	Mixed Business	Strategic Industry	Industry	Industrial Development	Rural	Rural Residential	City Centre				
													Precinct 1 Retail Core	Precinct 2 Commercial	Precinct 3 Entertainment	Precinct 4 Accommodation	
RESIDENTIAL																	
17	Workforce Accommodation – Permanent	SA	X	SA	SA	X	X	X	X	X	X	X	SA	SA	SA	SA	
18	Workforce Accommodation – Temporary	X	SA	X	X	SA	SA	X	X	X	X	X	X	X	X	X	
19	Workforce Accommodation – Construction Camp	X	SA	X	X	X		SA	X	X	SA	X	X	X	X	X	
17	Workforce Accommodation	SA	SA	SA	SA	SA	SA	SA	X	X	X	X	SA	SA	SA	SA	

workforce accommodation - means premises, which may include modular or relocatable buildings, used –

- (a) *primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- (b) *for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.*

~~workforce accommodation – permanent – means workforce accommodation that is built to an appropriate standard for its urban location and appropriately integrated into its urban context and therefore is not subject to a time limit on the planning approval.~~

~~workforce accommodation – temporary – means workforce accommodation that is subject to a time limit on the planning approval.~~

~~workforce accommodation – construction – means workforce accommodation that is to support a construction project for the life of that construction project only.~~

- (ii) Amending Appendix 6 – Additional Uses to include Lots 10 and 550 Cherratta Road, Lots 570, 1068, and 1069 King Way, and Lot 1062 Mooligunn Road with the following Additional Use provisions:
 - (a) Workforce Accommodation = ‘P’ use
 - (b) Restaurant = ‘IP’ use
 - (c) Take away = ‘IP’ use
 - (d) On-site Canteen = ‘IP’ use:

<i>Additional Use’ Entry No.</i>	<i>Description of Land</i>	<i>Base Zoning</i>	<i>Additional Uses</i>	<i>Special Conditions</i>
A5	Lots 10 and 550 Cherratta Road, Lots 570, 1068, and 1069 King Way, and Lot 1062 Mooligunn Road AMD 39	Mixed Business	Workforce Accommodation = P Restaurant = IP Take away = IP On-site Canteen = IP	

- 2. ADOPT the revised draft Local Planning Policy DP 10 – Workforce Accommodation for the purpose of public consultation in accordance with the procedures outlined in Clause 5.1.5(a) of Town Planning Scheme No. 8.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 WICKHAM BEAUTIFICATION PROJECT STAGE 1- WICKHAM STREETSCAPING PROJECT

File No:	RD.110
Responsible Executive Officer:	Director Strategic Projects and Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	12 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Wickham Beautification Concepts 2. Wickham Enhancement Project plans

PURPOSE

For Council to consider the proposed Wickham Streetscape Beautification plan and implementation of Stage 1 of Streetscape works.

BACKGROUND

At its Ordinary Council Meeting February 2011, Council resolved to:

1. Adopt the Wickham Townsite Structure Plan; and
2. Accept the Wickham Town Centre Revitalisation Masterplan as the basis for further discussion, guiding strategic plans for the future development planning and expansion of the Wickham Townsite.

The Wickham revitalisation masterplan included consideration to a streetscape beautification strategy. In 2014 Tropical Cyclone Christine significantly impacted Wickham with a large number of established trees being destroyed. This impact heightened the need to reinvigorate street scapes in the town.

Since this time Council has improved the streetscapes throughout Wickham with the construction of the Wickham Drive entry statement and landscaping, provision of additional footpaths, planting of additional street trees and improvements to public open spaces throughout the townsite.

Officers have now developed a draft Wickham Streetscape Beautification plan for the first 2 stages of the proposed streetscaping in Wickham and a concept plan to depict the areas that may be developed in a first stage. Refer to attachments. Future streetscape plans are proposed to be designed for construction and implementation on an annual basis to guide future streetscape works over the coming years.

A key element of the proposed concept plan is the installation of selected tree species and reticulation. In May 2017, City Officers conducted a targeted community consultation exercise in Wickham allowing the community to provide input on landscaping themes. The outcome of the exercise was to confirm plant species and locations.

The plan is now presented to Council for consideration including the first stage for implementation. Stage 1 is recommended as Wickham Drive, Mulga Way and Palm Walk. These areas are recommended based on Wickham Drive being the major road into the town, thus providing the most impact. It is further proposed that future stages will be presented to Council each year for consideration as part of its Budget deliberations.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic, social and environmental issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between City's Planning Department and Parks and Gardens.

COMMUNITY CONSULTATION

A targeted community engagement exercise with the Wickham community occurred on the 25 May 2017 at the Wickham Recreation Precinct and 29 May 2017 at the Wickham Shopping Centre.

The Wickham community was presented with landscape theme options to consider native species only, exotic species only, and a mix of both native and exotic species to be planted along Wickham Drive and sections of Mulga Way and Palm Walk.

The consultation resulted in 67 formal comments for preferred tree species being recorded:

Exotic species only – 34

Mix exotic and native species – 25

Native only – 8

The result from the community consultation identified that exotic plant species were the preferred species theme. Despite the community feedback, Officers are of the opinion that for technical and climatic reasons that a mix of both exotic and native species are used.

The landscape themes and community feedback was presented to City' Environment and Sustainability meeting on 12 October 2017. At this meeting, the group was supportive of the Officers recommendation being a mix of both native and exotic species to be planted as part of the Wickham streetscape beautification.

Consultation has also taken place with Department of Health and Department of Lands, and Rio Tinto as all have land interest in the area that the project may affect.

Internal consultation has taken place with Community Engagement for public consultation, Strategic Projects to determine estimated costs for each stage of works and the City's Partnership team liaised with Rio Tinto to ensure that requirements of the funding agreement have been met.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has allocated \$100,000 in the 2017/18 Budget for implementation of the first stage of works.

It is estimated the project in its entirety will cost a total of \$500,000 spread over 5 years or more which will be considered as part of Councils annual budget deliberations.

Funding is part of the partnership fund with Rio Tinto for Wickham.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Our Programs/Services:	1.a.1.2	Parks and Gardens Maintenance
Projects/Actions:	1.a.1.2.2	Implement town entry statements

RISK MANAGEMENT CONSIDERATIONS

Many of the proposed planting areas are situated on land not managed by the City. While most urban road reserves provide sufficient verge space for planting, in Wickham, many of the footpaths are located either on or outside the boundary of the road reserve. The City has received authority from the Department Health and the Department of Lands to undertake the plantings in land vested with them.

IMPACT ON CAPACITY

There is no impact on capacity related to this matter. Proposed works have been included in work plans for staff in the City's Infrastructure Services Department. Should Council support the proposal the works are scheduled to be delivered from April 2018 completion by June 30 2018, to take advantage of the cooler weather.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the streetscape plan as attached for the Streetscape beautification of Wickham; and
2. ENDORSE stage 1 of the Streetscape Beautification to areas to include_____

CONCLUSION

Community engagement continues to be an important aspect of the Wickham Beautification Project and the City of Karratha itself. The community engagement strategy used during this project was developed to foster wider community ownership and provide a sense of place.

As the exotic tree species and the mixed native/exotic species options were both well supported by the community, it is the Officer's and Environmental Sustainability Action Group recommendation that adopting the mix native/exotic species provides the best outcome for the community and the local environment. Native tree species to tie into surrounding

landscape and the exotic tree species to provide better shade and help to brighten important focal spaces within the town of Wickham.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE the streetscape plan as attached for the Streetscape beautification of Wickham;**
- 2. Endorse Stage 1 of the project is to be the area highlighted in Red on the attached Wickham Streetscape Beautification plan being Wickham Drive, Palm Walk and short end of Mulga Way; and**
- 3. ENDORSE the preferred species for the Streetscape Beautification being a mix of Native and Exotic species as identified in the Wickham Streetscape Beautification plan.**

13.2 MINOR WORKS – RFT 20-17/18 RETICULATION SERVICES

File No:	CM.314
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	3 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential Tender Evaluation Report

PURPOSE

For Council to consider the tender for the Minor Works – Reticulation Services offered under RFT 20-16/17.

BACKGROUND

Infrastructure within the City's active and passive parks is ageing. In particular, much of the City's reticulation infrastructure is reaching its end of life which is resulting in regular adhoc repairs to ensure effective operation of watering systems.

To effectively and efficiently manage ageing ongoing reticulation infrastructure into the future, the City's Parks and Gardens department is developing an annual reticulation upgrade program which effectively replaces ageing infrastructure to reduce regular adhoc maintenance requirements and ensure efficient watering systems.

The City's Long Term Financial Plan included an amount of \$200,000 per annum for the next 10 years to accommodate the costs for reticulation upgrades to identified priority areas. Based on historic data, Bulgarra Oval was identified as the priority for 2017/18.

Since the adoption of 2017/18 Budget and the completion of the Effluent Reuse Scheme project in Karratha, identified reticulation priorities have changed considerably with other areas being rated as higher priority than Bulgarra Oval for immediate reticulation upgrade.

The identified priorities have required budget amendments which is the subject of a further report in this Agenda with the recommendation to spread the expenditure across multiple priority sites including;

- Wickham Oval Irrigation Upgrade
- Irrigation Controller Upgrades – Various Sites
- Roebourne Pool Irrigation Upgrade
- Replacement/Upgrade of Wiring and Removal of Battery Timers – Various Sites
- Karratha Cemetery ERS Connection and Irrigation Upgrade
- Cattrall Park Garden Beds Irrigation Upgrade

Due to the changes in the identified project area, the strategy to implement the programme required consideration to the most cost effective and efficient to deliver. Given current in-

house resource capacity it is recommended to utilise an external resource to undertake the listed projects through contracting the services to a reticulation contract professional.

Additionally, the contract provides for flexibility to enable support to City in-house staff for reticulation repairs as required.

The tender proposed a one (1) year contract for up to 30 hours per week, with two (2) consecutive one (1) year extension options, to be allocated to further years programmed reticulation upgrade projects and to support if supported by Council.

Tenders were advertised on 30 September 2017 and closed 18 October 2017.

Three (3) compliant tenders were received by the closing date from:

- Total Eden Pty Ltd
- Karratha Contracting Pty Ltd
- Turf Guru Landscapes

The tenders were evaluated by a three-person panel comprising of:

- Coordinator Parks and Gardens
- Supervisor Parks and Gardens
- Leading Hand Irrigation and Open Space

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were applied as per Council Policy and included;

Criteria	Weighting
Price	50%
Relevant Experience	20%
Capacity to Deliver	15%
Demonstrated Understanding	15%

The Regional Price Preference Policy was applied to two (2) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG8 - Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

There has been consultation between Executive Management Team and Infrastructure Services in reaching this outcome.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4 – Provision of goods and services of the *Local Government (Functions and General) Regulations 1996*.

The form of contract related to the tender is proposed to be in accordance with WALGA Minor Works Contract Conditions.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council has allocated \$200,000 in the 2017/18 Budget towards reticulation upgrades. As per recommendations contained in the November Budget Review, which is the subject of a further report in this Agenda, Officers have recommended that expenditure is allocated across multiple sites. The expenditure associated with delivering services under this contract is in accordance with Council's budget allocations. The contract cost is estimated at \$137,280 per annum, based on the minimum 30 hours per week, with a contract term of one (1) year, with two (2) x one (1) year extension options. The balance of Councils budget would be spent on materials on each site.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

Quality Community Facilities: 1.a.2 Future Facility needs are planned for and developed in line with industry best practice.

RISK MANAGEMENT CONSIDERATIONS

The level of risk is considered to be low to the City in terms of service interruption should Council decide not to endorse a recommendation and award the tender. However, long term lack of servicing ERS Irrigation systems in an appropriate manner, could lead to significant service interruptions.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the required level of skill, experience and capacity to perform the contract requirements to the expected level, and offers a value for money outcome for Council.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Turf Guru Landscapes ABN 13 734 164 541 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 20-16/17 – Minor Works – Reticulation Services.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for November 2017

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concessions on Fees
- 14.3 Record of Tenders Awarded by the CEO under Delegation
- 14.4 Building Statistics
- 14.5 Planning Decisions Issued
- 14.6 Environmental Health Statistics
- 14.7 Ranger Statistics
- 14.8 Economic Development update
- 14.9 Safer Communities Partnership Quarterly Report Jul-Sep 2017
- 14.10 Environmental and Sustainability Advisory Group Minutes
- 14.11 Cossack Advisory Group Minutes
- 14.12 Community Services update
- 14.13 Cossack Art Awards 2017
- 14.14 Waste Services Data
- 14.15 Airport Services Data

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
30/10/2017	Sublease part of the GP SuperClinic between the Pilbara Health Network (PHN) (Lessee) and University of WA (UWA) (Sub Lessee) for educational and training purposes. The City of Karratha is the Lessor of the GP SuperClinic building
30/10/2017	City of Karratha Town Planning Scheme No.8 Amendment No. 45

14.2 CONCESSIONS ON FEES FOR COUNCIL FACILITIES 17-18 FINANCIAL YEAR

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 25 October 2017
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council’s facilities and services under Section 11 of the Delegations and Authorisations Register for the 17/18 Financial Year.

Name	Reason	Amount (exc GST)
Dampier Arts Studio	Fee waiver to hold a community art workshop at the Dampier Community Hub Art Room 24/10/17 TOTAL \$102.00	\$92.73

14.3 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 11 November 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

Tender No:	RFT 37-16/17	Project Budget:	\$ 178,600
Tender Title:	Delivery of In-House Emerging Leaders Program		
State-wide Advertising Commenced:	Tuesday 11 th July 2017	Tender Closing Date/ Time:	2pm (AWST) Thursday 27 th July 2017
Scope of Works:	Design and delivery of leadership training targeted at Emerging Leaders within the City of Karratha. The City required in-house workshops to be delivered at the City of Karratha, along with personality profiling and an off-site intensive Emerging Leaders workshop.		
Selection Criteria:	Relevant Experience	20 %	
	Methodology	15 %	
	Capacity to Deliver	15 %	
	Price	50 %	
Submissions Received:	<ul style="list-style-type: none"> • Total Leader & Coach Solutions • TAFE SA • PeopleSense • Maverick Effect • LGIS • Integral Development • Australian Institute of Management WA • Alive and Kicking Solutions • Collective Learning & Development • ACWA 		

Tender Awarded to:	Australian Institute of Management WA		
Contract Value:	\$154,998	Date of Award:	2 October 2017
Contract Term:	12 months	Contract Options:	2 x one year extension

Tender No:	08-17/18	Project Budget:	\$180,000
Tender Title:	Red Earth Arts Precinct Library Cabinetry		
State-wide Advertising Commenced:	09/09/2017	Tender Closing Date/ Time:	2 pm, 11/10/2017
Scope of Works:	The City sought to engage a suitably qualified and experienced cabinetry contractor to Design, Develop, Fabricate, Supply and Install a book shelf system and associated cabinetry, into the Red Earth Arts Precinct library space.		
Selection Criteria:	Price	60 %	
	Quality	10 %	
	Capacity to Deliver	15 %	
	Demonstrated understanding	15 %	
Submissions Received:	<ul style="list-style-type: none"> • Access Office Industries • Cabico • Geraldton Building Services Cabinetry • Meta Maya Group • Resource Furniture 		
Tender Awarded to:	Access Office Industries		
Contract Value:	\$81,811 plus GST	Date of Award:	2 November 2017
Contract Term:	6 months	Contract Options:	N/A

Tender No:	RFT 11-17/18	Project Budget:	\$175,000 ex GST
		Recommended Contract Award:	\$225,300 plus GST
		Difference Covered by Project Float:	\$50,300 ex GST
Tender Title:	Red Earth Arts Precinct Tree Transplanting		
State-wide Advertising Commenced:	26/08/2017	Tender Closing Date/ Time:	2 pm 13/09/2017
Scope of Works:	The complete extraction of 16 number nominated Brachychiton Acuminatus trees from various locations around the Karratha area including Dampier and Wickham town sites to be planted into locations within the Red Earth Arts Precinct landscape.		
Selection Criteria:	Price	50 %	
	Relevant Experience	20 %	
	Methodology	20 %	
	Capacity to Deliver	10 %	
Submissions Received:	Arbor Centre Pty Ltd		
Tender Awarded to:	Arbor Centre Pty Ltd		
Contract Value:	\$225,300 ex GST	Date of Award:	<i>This will be the date that the CEO/Director endorses the award of tender</i>
Contract Term:	15 months	Contract Options:	N/A

Tender No:	14-17/18	Project Budget:	\$441,000.00
Tender Title:	Design and Construct: Millstream Road Pedestrian Bridge		
State-wide Advertising Commenced:	23/09/2017	Tender Closing Date/ Time:	2 pm, 11/10/2017
Scope of Works:	Detailed design, fabrication, construction and installation of 1x20m pedestrian bridge for Millstream Rd share path.		
Selection Criteria:	Relevant Experience	15 %	
	Methodology	15 %	
	Capacity to Deliver	10 %	
	Price	60 %	
Submissions Received:	<ul style="list-style-type: none"> • Xelerator Pty Ltd T/A KBSS Engineering • Neo Infrastructure • Fortec Australia • D&S Wells (WA) Pty Ltd 		
Tender Awarded to:	D&S Wells (WA) Pty Ltd		
Contract Value:	\$120,994.91 ex GST	Date of Award:	25/10/2017
Contract Term:	4 months + 12 month defects	Contract Options:	N/A

14.4 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	2 November 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budgets.

A number of building permits for commercial works were issued this month including:

- Redevelopment of the former Victoria Hotel
- Fitout works for office space in the Quarter
- Redevelopment works on the City Depot

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	0			1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0			18
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4			34
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17			150
Group Development	0	0	0	0	0	0	0	0	0	0			0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0			0
Commercial	2	1	2	2	4	3	2	3	3	6			28
Monthly total	10	22	25	22	26	32	26	15	26	27	0	0	231
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	2	3	1	1	0	1			9
BAC's	2	0	1	1	0	1	1	0	1	0			7
BAC Strata	0	0	0	0	0	0	0	0	0	0			0
Monthly Total	2	1	1	1	2	4	2	1	1	1	0	0	16
Occupancy Permits													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0			11
OP Strata	0	0	0	0	0	0	0	0	0	0			0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0			0
Monthly total	1	0	0	2	2	2	4	1	3	0	0	0	15
Total \$'000 Construction Value	132	3,119	990	742	1,614	1,113	2,648	1,794	4,225	9,355			25,732
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10			66
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1			7
Port Hedland	0	1	4	3	5	8	7	8	7	7			50
Monthly Totals	1	5	8	13	14	14	15	21	14	18	0	0	123
Private Certifications Provided													
													YTD
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3			14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-			3
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-			3
Monthly total	1	1	1	1	2	2	3	1	1	3			20
Total \$'000 Construction Value	18	5	5	-	106	55	200	20	81	1,755	-	-	2,245

Building Statistics 2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	2	1	1	5
Alterations and Additions	0	1	1	3	1	4	1	1	1	1	4	0	18
Swimming Pools and Spas	2	1	3	1	0	1	3	0	2	2	9	3	27
Outbuildings (inc signs and shade)	10	15	17	16	27	24	19	22	15	28	13	32	238
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	3	2	3	6	3	6	3	4	2	1	1	36
Monthly total	14	20	24	23	34	32	29	26	22	35	28	37	324
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	0	1	0	1	0	0	1	3	7
BAC's	0	0	0	0	2	1	0	0	0	0	0	1	4
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	0	1	0	0	2	2	0	1	0	0	1	4	11
Occupancy Permits													
Occupancy Permits	0	2	2	2	1	2	1	3	6	1	5	3	28
OP Strata	1	3	0	0	0	0	0	0	0	0	1	0	5
OP Unauthorised	0	1	0	0	0	0	1	0	0	0	2	0	0
Monthly total	1	6	2	2	1	2	2	3	6	1	8	3	37
Total \$'000 Construction Value	2,702	1,510	3,086	2,022	1,423	8,874	1,803	8,995	48,296	1,575	3,140	1,489	84,915
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	3	6	5	4	10	2	4	11	4	3	2	2	56
Shire of Wyndham (East Kimberley)	1	0	1	1	0	0	0	1	0	0	0	0	3
Port Hedland	0	0	1	0	3	0	0	0	0	0	0	0	4
Monthly Totals	4	6	7	5	13	2	4	12	4	3	2	2	64
Private Certifications Provided													
													YTD
Certificate of Design Compliance					2	3	1	1	2	-	-	-	9
Certificate of Building Compliance					1					-	-	-	1
Certificate of Construction Compliance							1	2	2	-	1	-	6
Monthly total					3	3	3	3	4	-	1	-	16
Total \$'000 Construction Value					103	517	50	75	95		75	-	915

14.5 PLANNING DECISIONS ISSUED

File No: TA/1/1
Responsible Officer: Acting Director Development Services
Author Name: Planning Administration Officer
Disclosure of Interest: Nil

PURPOSE

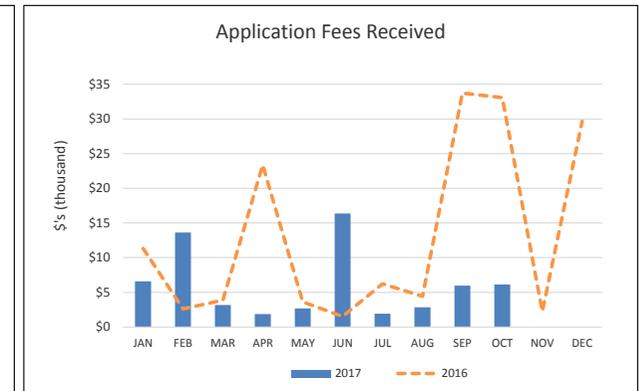
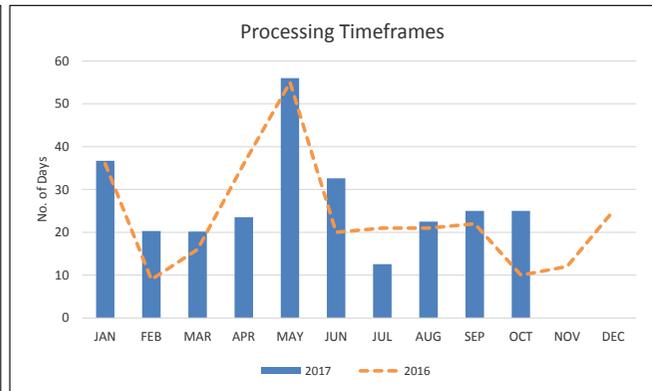
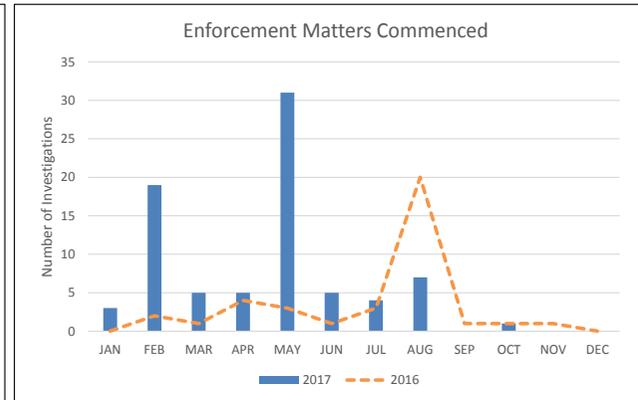
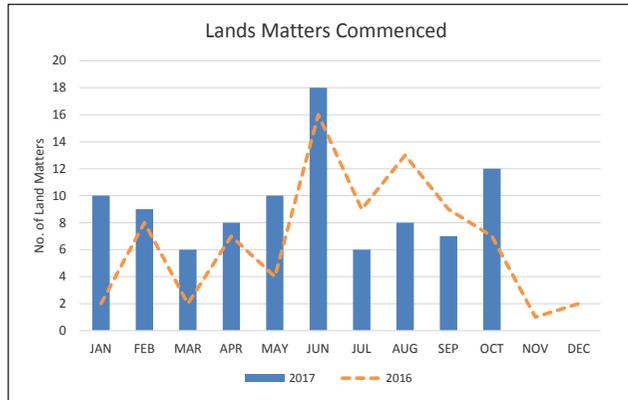
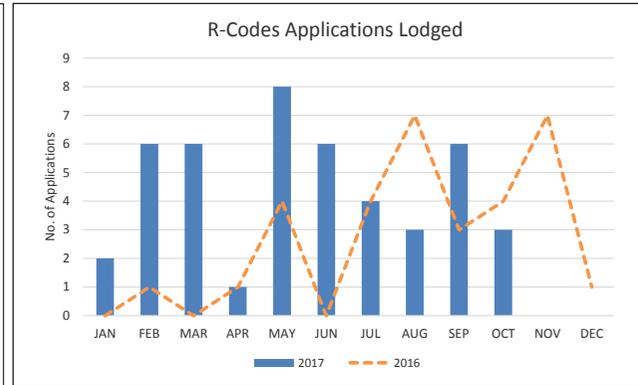
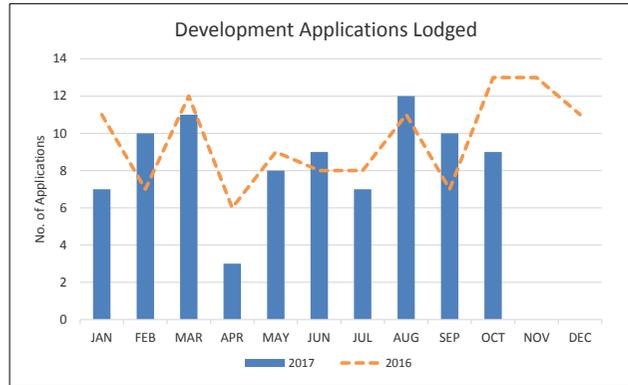
To advise Council of the following planning decisions issued for the above period.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA17058	Approved Delegate	David Jervis & Diane Joy Duffy	David Jervis Duffy	22 Elliott Way Bulgarra WA 6714	Dev	R Code Variation - Outbuilding Height And Shade Sail
DA17085	Approved Delegate	Geoffrey Kennerly Wood	Geoffrey And Pamela Wood	1 GOODWYN CLOSE Millars Well WA 6714	DEV	Outbuilding (Shed)
DA17087	Approved Delegate	Department Of Housing	Alanna Smith	13B Baseden Way Nickol WA 6714	Dev	Outbuilding - Sea Container
DA17099	Approved Delegate	Hamersley Iron Pty Ltd (Dampier)	Rio Tinto	Lot 38 The Esplanade Dampier WA 6713	Dev	Entrance Statement
DA17100	Approved Delegate	Michael John Lind	Michael John Lind	22 Hancock Way Bulgarra WA 6714	Dev	Sea Container And Fence
DA17102	Approved Delegate	Clorinda Mary & Anthony Leslie Boekhorst	Anthony Leslie & Clorinda Mary Boekhorst	15 Fortescue Crescent Dampier WA 6713	Dev	Increase Outbuilding Height
DA17106	Approved Delegate	City Of Karratha	City Of Karratha	L4613 Bathgate Road Millars Well WA 6714	Dev	Advertising Signage Envelope
DA17107	Approved Delegate	Craig Steven Moore & Lisa Joanne Munro	Craig Steven Moore	1 Wedge Place Millars Well WA 6714	Dev	Carport (Lot Boundary Setback And Height)
DA17110	Approved Delegate	Mynset Pty Ltd	SMC Building Pty Ltd	2 Walcott Way Bulgarra WA 6714	Dev	Carport Shade Structures
DA17113	Approved Delegate	Aboriginal Lands Trust	Resolve Group Pty Ltd	56 Hampton Street Roebourne WA 6718	Dev	Offices Ancillary To Nursing Home
DA17114	Approved Delegate	Woodside Energy Ltd (GRV Properties)	Adam Kelly	12 Stanbridge Way Millars Well WA 6714	Dev	Shade Sails
DA17115	Approved Delegate	Jordan Emma Grigson	Jordan Grigson	4 Melak Street Bulgarra WA 6714	Dev	R-Code Variation - Outbuilding Side Setback
DA17117	Approved Delegate	Casey Robert Diamond & Nuran Jane Yates	Casey Diamond	2 Meda Crescent Dampier WA 6713	Dev	R-Code Variation - Shade Sail
DA17120	Approved Delegate	Nyltac Assets Pty Ltd	Kam Yeung	Unit 31, 5-15 Sharpe Ave Karratha WA 6714	Dev	Change Of Use From Office To Shop & Signage
DA17121	Approved Delegate	Mel & Kirsten Williams	Mel Williams	11b Dodd Court Pegs Creek WA 6714	Dev	R-Code Variation - Outbuilding Height
DA17128	Approved Delegate	City Of Karratha	Karratha Contracting Pty Ltd	20 Sharpe Avenue Pegs Creek WA 6714	Dev	Sign - Window

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17082	Application For Mining Tenement - Retention Licence 47/18	Cape Lambert South	Recommend The Applicant (MCC Aust Sanjin Mining Pty Ltd) For Retention Licence R47/18 Refer The Application To The Planning Component Of The Department Of Planning, Lands And Heritage As It Is Within The Area Of Anketell Improvement Plan Administered By DPL&H
LM17083	Cps Global - Notification Of Proposal To Upgrade Existing Mobile Phone Base Stations	Lot 2634 Plan 215106 Rosemary Road, Stove Hill - Water Corporation Dewitt Location 154 Burrup Road, Dampier - And Lot 196 Plan 216682 Mount Wongama Radio Tower, Burrup	No Objection To Low Impact Facility Upgrades Being Undertaken By Vodafone On Existing Infrastructure South Of The Karratha Hills And On The Burrup
LM17087	Query on Unnamed Road	Track Adjacent To Water Corporation Pipe At Roebourne	Advice Provided - Track Is Not Within A Gazetted Road Reserve And Water Corporation Or Department Planning, Lands and Heriatge Should Be Contacted
LM17092	Application For Mining Tenement P 47/1882	Located Approximately 8km Southwest Of The Roebourne Townsite	No Objection To Application For Prospecting Licence P47/1882
LM17093	Application For Mining Tenement P 47/1883	Portion Of Its Land Area Within The South Western Corner Of The Roebourne Townsite	No Objection To Prospecting Application Subject To No Disturbance To Cherratta Road Or Impediment To Vehicle Movement On This Road

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E17007	Enforcement - Cheeditha Community - Concrete Waste Material	Lot 48 North West Coastal Highway, Roebourne	Decision Notice Issued - DA17116
E17012	Caretakers Dwelling	Lot 994 Croydon Road, Karratha Industrial Estate	Site Inspection Has Revealed That The Structure Has Been Safely Removed Off Site
E17017	Complaint From Ray White On Behalf Of Owner Of A46694 Lot 12 Coolawanyah - Metal Dust Issue Originating From Next Door - Dust Has Rendered Property Un-leasable For A Number Of Years	Lot 4640 Coolawanyah Road, Karratha Industrial Estate	Health To Act On This

ITEMS LODGED													
2017 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	7	10	11	3	8	9	7	12	10	9			86
R-Codes Applications	2	6	6	1	8	6	4	3	6	3			45
Land Matters	10	9	6	8	10	18	6	8	7	12			94
Enforcement Matters	3	19	5	5	31	5	4	7	0	1			80
Monthly total	22	44	27	17	57	38	21	30	23	25			304
Processing Timeframe - Days Development Applications	37	20	20	24	56	33	13	22.5	25	25			27
Application Fees	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116			\$61,110
2016 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	11	7	12	6	9	8	8	11	7	13	13	11	116
R-Codes Applications	0	1	0	1	4	0	4	7	3	4	7	1	32
Land Matters	2	8	2	7	4	16	9	13	9	7	1	2	80
Enforcement Matters	0	2	1	4	3	1	3	20	1	1	1	0	37
Monthly total	13	18	15	18	20	25	24	51	20	27	22	14	267
Processing Timeframe - Days Development Applications	36	9	16	36	55	20	21	21	22	10	12	25	24
Application Fees	\$11,334	\$2,622	\$3,854	\$23,339	\$3,606	\$1,530	\$6,221	\$4,424	\$33,724	\$33,075	\$2,242	\$29,640	\$155,611



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	PROPORTION COMPLETE
Local Planning Strategy – Considering Submissions And Finalising Strategy	RFF	Draft Local Planning Strategy Finalised.	Present Draft Local Planning Strategy to Council.	95%
Transient Worker Accommodation Scheme Amendment	TBB	Scheme Amendment Documentation modified.	Present modified Scheme Amendment Documentation to Council.	90%
Modifications to DP 10 – Transient Workforce Accommodation	In-House	Modifications to DP 10 prepared.	Finalise DP10 modifications for presentation to Council to consider adopting for public advertising.	30%
School Population Analysis and Forecasting	In-House/ Forecast Id	Forecast ID have prepared projections to 2016 Census Data.	Progress review of projections.	95%
Land Supply Pipeline	In-House	Identification of sites expanded and land supply plans and matrix updated.	Updated Information to be Presented to Economic Development Advisory Group.	85%
Local Biodiversity Strategy	Vicki Long and Associates	Desktop surveying completed and areas for on-ground surveying identified.	Natural Area training to begin in November, 2017. On-ground surveying to commence March, 2018.	75%
Cossack Coastal Hazard Risk Management Adaptation Plan (CHRMAP)	TPG	Draft CHRMAP received from consultant.	Present draft CHRMAP to Cossack Advisory Group.	30%
Scheme Amendment 45 – Rezoning Comfort Inn to ‘Residential R60’ With Additional Use	TPG	Matter considered by Council (16 Oct 17 OCM) and adopted for signing by Mayor and CEO, for final approval of the Minister.	Amendment to be forwarded to the WAPC for Minister’s final approval and gazettal.	90%
Scheme Amendment 46 – Scheme Conversion	In-House	In conjunction with DPL&H, modifications have been considered and settled.	Forward checklist, EPA comments and modifications to initiated amendment to WAPC for Minister’s final approval.	70%

Karratha Industrial Estate Compliance Audit	In-House	2 Direction Notices sent for property owners in Cell 2. Desktop audit and onsite inspections of properties in Cell 3 completed.	Forward letters to inform property owners in Cell 3 of any areas of non-compliance and request to rectify or Directions will be issued under the Planning and Development Act.	18%
Gap Ridge Drainage Compliance Audit	In-House	Direction Notices have been sent to Non-Compliant Properties following Site inspections.	When 60 day period within Direction Notices lapses investigate any remaining non-compliance and take action to prosecute.	60%
Mulataga Structure Plan	Roberts Day	Extent of recommended Foreshore Reserve has been determined. Meeting with DPL&H to discuss Coastal Hazard setback line and recommended foreshore reserve boundary.	Consultant preparing response to DPL&H following meeting to discuss foreshore reserve boundary. Request for additional funding to complete structure plan to be considered by Council as part of mid-year budget review.	25%

14.6 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	October 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information.

This month's focus of inspections has been on public swimming pools. An annual audit of premises is undertaken to ensure that the pool barriers, first aid equipment, operator training and safety equipment meets the requirements of the "Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities." No major non-compliances or breaches of the code have been found.

Environmental Health Statistics														Environmental Health Statistics													
2017														2016													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Food premises inspection/reinspection	31	31	35	16	10	10	13	16	13	16				191	222	16	33	16	34	19	14	12	11	14	18	23	12
Lodging house inspection	0	0	0	11	2	14	7	1	7	0				42	28	0	2	0	4	6	9	0	0	0	0	5	2
Camping/caravan park inspection	0	0	0	1	0	1	0	3	4	0				9	9	0	0	0	0	2	2	0	2	0	2	1	
Public building inspection	2	1	0	10	16	5	6	2	10	2				54	66	2	2	1	9	14	21	1	6	4	3	2	1
Swimming pool inspection	0	0	0	1	17	0	0	0	0	21				39	25	0	0	0	0	0	0	0	0	0	25	0	0
Hairdressers inspection	0	0	1	1	0	0	0	1	0	1				4	16	0	0	1	0	2	0	1	2	0	1	7	2
Beauty therapy/skin penetration inspection	0	1	2	0	2	0	0	0	0	0				5	26	0	0	1	0	2	0	5	1	1	2	9	5
Septic tank inspections	0	0	0	0	0	0	0	0	0	0				0	2	0	0	0	1	0	0	0	1	0	0	0	0
Closed premises	4	2	4	4	0	0	2	1	1	4				22	38	4	4	1	1	1	2	2	4	3	1	10	5
Monthly total	37	35	42	44	47	30	28	24	35	44	0	0	366	432	22	41	20	49	44	48	23	25	24	50	58	28	
Health nuisances/complaints investigated														Health nuisances/complaints investigated													
Air Pollution	1	0	0	1	3	1	1	3	3	4				17	17	0	1	1	3	1	0	3	1	2	1	4	0
Building & Accommodation	2	4	1	2	3	4	4	3	3	2				28	17	0	3	0	2	2	4	5	0	1	0	0	0
Effluent & Water Pollution	0	0	1	2	0	0	0	0	0	1				4	8	0	1	2	1	0	1	0	0	0	0	2	1
Food Safety	1	1	0	0	2	1	2	3	2	3				15	16	1	4	0	1	1	6	0	1	0	0	2	0
Noise Pollution	5	4	1	2	1	2	6	3	4	3				31	26	0	0	1	3	3	4	4	2	1	2	3	3
Nuisance	3	3	4	2	1	2	4	0	3	6				28	10	2	1	3	0	0	1	0	0	0	1	0	2
Pest Control	0	9	10	5	9	1	2	2	1	1				40	19	0	3	1	0	2	0	3	2	0	2	0	6
Refuse & Litter	2	1	4	2	0	0	1	4	7	2				23	9	0	3	1	1	1	0	0	1	1	0	1	0
Skin Penetration	0	4	0	2	3	0	0	2	1	0				12	3	0	1	0	0	1	0	0	0	0	0	1	0
Stallholders & Traders	2	3	2	3	5	0	0	2	3	0				20	3	0	1	0	0	1	0	0	1	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	16	29	23	21	27	11	20	22	27	22	0	0	218	128	3	18	9	11	12	16	15	8	5	6	13	12	
Notifiable infectious diseases														Notifiable infectious diseases													
Ross River Virus (RRV)	0	2	17	9	7	7	0	2	1	0				45	6	0	1	3	1	0	1	0	0	0	0	0	0
Barmah Forest Virus (BHV)	0	0	2	0	2	0	0	0	0	0				4	1	0	0	0	0	1	0	0	0	0	0	0	0
Salmonellosis	2	3	6	3	10	2	2	3	0	2				33	23	5	1	3	3	2	2	3	0	1	0	1	2
Campylobacteriosis	1	1	1	2	2	2	1	2	1	1				14	20	1	3	3	3	1	1	1	0	1	4	2	0
Cryptosporidiosis	2	0	0	0	1	0	0	1	0	0				4	3	1	0	2	0	0	0	0	0	0	0	0	0
Other	0	0	1	4	9	0	2	1	0	0				17	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	5	6	27	18	31	11	5	9	2	3	0	0	117	53	7	5	11	7	4	4	4	0	2	4	3	2	
Other health														Other health													
Assess development applications	5	4	4	0	3	6	4	3	4	2				35	71	6	9	7	7	9	3	10	2	7	5	2	4
Assess building applications	2	0	0	1	0	0	0	2	8	1				14	7	0	0	1	1	0	0	0	0	0	1	1	3
Respond to swimming pool positive detections	2	2	6	2	2	0	0	0	2	0				16	26	1	4	0	1	5	3	1	0	1	2	1	7
Healthy dog day	0	0	1	0	1	0	0	1	0	0				3	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	2	2	2	1	2	2	2				19	25	2	2	3	2	2	2	2	2	2	2	2	2
Monthly total	11	8	13	5	8	8	5	8	16	5	0	0	87	133	9	16	11	11	17	8	13	5	10	10	7	16	

14.7 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS - OCTOBER 2017

File No:	LE.245
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	1 November 2017
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council a summary of Ranger matters/Action request statistics since the last Council Meeting.

	Central Zone (B/PC/MW/KIE)	West Zone (N/NW/B/BW/GRIE/D)	East Zone (R/W/PS/C)	Total
Activities on City Properties	14	6	0	20
Abandoned vehicles	7	6	13	26
Animal (dogs/other)	45	51	39	135
Cats	5	13	7	25
Camping	0	7	4	11
Cyclone	4	0	0	4
Litter	7	4	17	28
Parking	147	47	9	203
Off Road Vehicles	4	5	6	15
Unsightly Properties	3	9	3	15
Total Action requests	236	148	98	482

Rangers have spent the majority of the month undertaking the annual bushfire and cyclone inspections of properties within the District. It is pleasing to note that there has been a decrease in the number of notices served as part of this program as compared to last season.

There were 72 Insight calls received for the month of October of which 54 were R1 codes which required an immediate response.

Statistics in relation to bushfires and fire activities attended to by Rangers/Fire Control Officers are as follows:

	October 2017
Illegal burns investigated	1
Number of FCO Managed Scrub Fires	3
FCO Hours spent at fires	12
Cyclone/Bushfire Notices Served	22
Fireworks Permits issued	1
Permits to Burn Issued	2

Both Nickol Bay Bushfire Brigade and Point Samson Bushfire Brigade attended the fire in the Bulgarra Hills in October. Both brigades also sent members and vehicles as part of DFES strike teams to assist at the recent fires in Tom Price and surrounding mine sites.

Rangers Statistics 2017													Ranger Statistics 2016														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	20	20	9	7	5	10	30	17	0	20			138	180	6	12	29	16	8	23	22	19	11	23	9	2	
Abandoned vehicles	30	29	12	34	35	20	19	16	0	26			221	581	24	68	89	47	46	54	75	51	50	19	41	17	
Animal (dogs/etc)	114	165	104	144	149	145	134	174	169	135			1433	1667	105	82	109	108	174	209	209	155	148	144	128	96	
Cats	37	30	24	22	31	41	32	50	28	25			320	330	43	28	15	28	37	32	25	25	20	26	21	30	
Camping	0	9	3	5	6	17	19	15	12	11			97	124	10	11	13	9	10	15	22	19	5	2	8	0	
Cyclone	1	0	2	0	1	3	1	2	24	4			38	65	0	7	4	2	2	1	2	1	5	9	15	17	
Fire	5	3	0	7	5	9	3	1	0	41			74	202	1	9	3	5	6	7	5	2	2	59	92	11	
Litter	41	94	21	32	32	56	39	25	23	28			391	670	59	86	65	78	67	56	44	49	63	27	41	35	
Parking	122	186	93	121	150	201	204	168	158	203			1606	1892	39	92	157	192	109	151	206	226	167	189	243	121	
Off Road Vehicles	31	32	14	14	18	32	27	15	21	15			219	385	28	45	24	52	58	40	39	19	23	23	28	6	
Unsignly Properties	31	32	211	25	17	36	4	16	10	15			397	Not recorded													
Monthly total	432	600	493	411	449	570	512	499	445	523	0	0	4934	6096	315	440	508	537	517	588	649	566	494	521	626	335	
Infringements Issued														Infringements Issued													
Bushfire	15	1	0	0	3	5	1	1	0	0			26	54	0	2	2	1	2	2	0	2	1	0	0	42	
Activities on City Properties	0	0	0	0	0	0	0	2	0	0			2	1	0	1	0	0	0	0	0	0	0	0	0	0	
Animal Environment & Nuisance	13	9	2	8	0	4	10	2	0	0			48	53	3	0	19	1	3	1	5	7	5	1	2	6	
Animal (dogs/cats/etc)	9	14	16	9	17	21	7	24	12	15			144	214	12	7	19	9	28	30	31	15	21	21	9	12	
Camping	0	0	0	0	0	0	0	0	0	0			0	4	0	0	0	0	0	1	1	0	0	1	1	0	
Litter	3	2	2	2	4	7	8	1	0	3			32	21	2	1	3	1	4	0	3	1	2	2	0	2	
Parking	39	64	50	36	51	60	52	45	47	36			480	712	12	30	59	78	62	49	45	76	65	71	115	50	
Monthly total	79	90	70	55	75	97	78	75	59	54	0	0	732	1059	29	41	102	90	99	83	85	101	94	96	127	112	
Infringements														Infringements													
Value of Infringements Paid	11,425	13452	14153	10326	13421	11791	8,833	13,086	11,843	9273			117603	125,443	13,116	6633	4939	9496	12795	9633	8931	11643	13802	12432	10571	11452	
Infringements withdrawn	32	12	3	1	7	0	1	0	10	0			66	86	1	0	5	6	4	11	4	6	5	6	9	29	
Impounded Dogs														Impounded Dogs													
Central	12	17	8	7	17	10	8	11	13	8			111	111	14	8	4	8	14	12	13	11	6	6	9	6	
East	7	37	14	25	5	11	7	1	2	8			117	138	5	0	8	11	17	12	13	12	7	29	11	13	
West	17	21	21	17	26	13	13	24	15	4			171	172	9	11	15	13	18	22	18	14	10	20	8	14	
Monthly total	36	75	43	49	48	34	28	36	30	20	0	0	399	421	28	19	27	32	49	46	44	37	23	55	28	33	
Released to Owner	9	25	23	20	31	19	11	19	26	9			192	172	9	10	11	20	17	23	22	10	10	21	8	11	
Rehomed to SAFE	14	22	15	18	6	8	13	15	2	4			117	114	9	2	3	7	10	13	4	4	9	33	8	12	
In pound at present									1	3																	
Holding pending court cases									0	2																	
Euthanised by Ranger	10	28	4	4	4	5	1	0	0	0			56	35	2	1	3	3	14	0	7	1	0	0	0	4	
Euthanised by Vet	3	0	1	7	7	2	3	2	1	2			28	21	1	1	0	0	2	1	1	8	2	0	3	2	
Monthly total	36	75	43	49	48	34	28	36	30	20	0	0	399	342	21	14	17	30	43	37	34	23	21	54	19	29	
Impounded Cats														Impounded Cats													
Central	8	9	9	3	3	13	7	10	7	4			73	52	4	6	0	10	12	3	1	3	2	4	0	7	
East	5	14	1	17	20	6	14	3	9	3			92	81	3	0	6	23	15	6	4	3	3	1	1	16	
West	3	2	3	1	4	7	5	10	3	10			48	62	10	8	1	6	5	10	3	1	3	6	4	5	
Monthly total	16	25	13	21	27	26	26	23	19	17	0	0	213	195	17	14	7	39	32	19	8	7	8	11	5	28	
Released to Owner	3	15	0	0	0	1	0	1	0	0			20	6	0	1	0	0	2	2	0	1	0	0	0	0	
Rehomed to SAFE	6	4	3	6	21	6	4	6	9	4			69	37	6	4	1	1	2	0	1	2	3	1	1	15	
In pound at present									0	2																	
Euthanised by Vet	6	6	9	15	5	19	20	14	9	10			113	118	11	8	6	29	23	12	0	1	4	10	1	13	
Euthanised by Ranger	1	0	1	0	1	0	2	2	0	0			7	32	2	1	0	7	5	5	6	3	1	0	2	0	
Deceased									1	1																	
Monthly total	16	25	13	21	27	26	26	23	19	17	0	0	213	193	19	14	7	37	32	19	7	7	8	11	4	28	

14.8 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	31 October 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Council of economic development activities in the month of October 2017.

BACKGROUND

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

CURRENT ACTIVITIES**RV Friendly**

The RV Friendly signs issued by the CMCA were installed on the North-West Coastal Highway. Additional way finding signage has also been installed directing visitors towing caravans and camper trailers to the designated long vehicle parking areas in the Karratha City Centre.

Roebourne Heritage Activation

City Officers have started to work on identifying potential uses to activate the Roebourne Heritage Precinct while waiting a Ministerial decision on Council's conditional offer to take over management responsibility.

Cossack

City Officers continue to work through State Planning, Lands & Heritage processes in consultation with Cossack landowners in an effort to clear the way for future development and activation of Cossack.

Homemaker Centre

City staff met with LandCorp to discuss the progress of the detailed feasibility study, including what level of interest is being generated for the available lots. Discussions around a possible investor tour of Karratha in November 2017 were discussed.

Airport Signage

A new Welcome to the City of Karratha sign has been introduced on the large billboard on Bayley Avenue. The sign includes an image of a Dampier Archipelago beach.

Visitor Centres

New standard blue tourist information signs have been installed near the Roebourne Visitor Centre making it clear to visitors exactly where the Roebourne Visitor Centre is located.

Design of new Roebourne Information Bay panels is being finalised.

Sahara Forest Project

City Staff and SFP are working with the PDC to release milestone payments for the feasibility study. A site selection report has been submitted to the PDC along with evidence of engaging appropriate consultants to progress the study.

Green Energy Action Group

Details of land requirements for each of the proponents has been worked through and this aligns with the City's Airport Master Plan. The City has requested further clarification from proponents of the operations intended for the site in order to progress a request to the Department of Planning Lands & Heritage to secure appropriate land tenure.

Pilbara Universities Centre

The first Community Advisory Committee Meeting was held on 21 September with Kylah Morrison appointed as Chair and Monica Moran as Secretary. The Director Development Services is an ex officio to provide support in the initial stages and Melissa Price MP was in attendance. The meeting was held in the City's Civic Administration Building. Meetings are scheduled to continue.

Warlu Way Tourism Conference

The two-day conference was held in October and highlighted the opportunities for tourism ventures to establish and thrive in the Pilbara. The conference was attended by approximately 50 people from around the Pilbara. The City was the principal sponsor of the event.

The Gawgayaw Project

This project is a partnership between BBI Group, Yindabarndi Aboriginal Corporation, Yurra, Woollahra Group, Pilbara Development Commission and the City of Karratha to explore the potential to grow a native citrus plant on country and harvest for commercial products. City Staff met with representatives from the partners to progress the development of an MoU to drive this initiative.

Roebourne Eastern Entry Statement and Information Pullover Bay

The contract for the concept and content design of the Information Bay (near the race course) has been awarded.

REAP Supplier Expression of Interest

City Staff, in collaboration with the KDCCI, sent out an Expression of Interest to local businesses to register their interest in supplying goods and services to conference organisers hosting events at the REAP. The City is seeking interest from suppliers of hospitality, vehicle hire, accommodation, transport and tourism / leisure activities.

Economic Development Strategy

Stakeholder workshops were held in October as a way to engage with interested parties to collect information which will guide the City's new Economic Development Strategy. A number of environmental factors, ideas and questions were raised at the workshops which have been collated and further input has been sought from stakeholder groups.

Tourism Signage – Peewah Rest Stop and Cofk / ToPH Border Sign

City staff have been working with the PRC and ToPH to progress with installing Welcome signs on the municipality border as well as installing additional tourism information at the Peewah rest stop.

Island Camping

The City wrote to the Department of Biodiversity, Conservation & Attraction to request reconsideration of the Department's intention to advertising an Expression of Interest for the establishment of the campground. The EOI process would be premature. The City is requesting that the Department work with City Officers to undertake the required studies and investigations to obtain necessary approvals prior to calling for an EOI to make sure the site is development ready.

14.9 SAFER COMMUNITIES PARTNERSHIP QUARTERLY REPORT JULY TO SEPTEMBER 2017

File No:	CS.14
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Community Safety Coordinator
Date of Report:	2 November 2017
Disclosure of Interest:	Nil
Attachment(s)	SCP Quarterly Report July to September 2017

PURPOSE

To provide an overview of outcomes from programs and initiatives undertaken by the Safer Communities Partnership during the July to September 2017 quarterly reporting period.

BACKGROUND

The Safer Communities Partnership reports to Council on a quarterly basis to provide information on activities and progress of the program. This report provides an overview of projects, initiatives and strategies undertaken from July to September 2017 which are underpinned by the Safer Communities Partnership Strategic Plan 2015 – 2018 and the City of Karratha Strategic Community Plan 2016 - 2026.

CONCLUSION

The Safer Communities Partnership July to September Quarterly Report 2017 was tabled at the November Partnership meeting.

14.10 ENVIRONMENT AND SUSTAINABILITY ADVISORY GROUP MINUTES

File No:	LP.291
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Acting Director Development Services
Date of Report:	6 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Minutes from Environment & Sustainability Advisory Group 12 October 2017 meeting

PURPOSE

For Council to consider minutes from the most recent meeting of its Environment & Sustainability Advisory Group.

BACKGROUND

Council resolved to establish the Environment and Sustainability Advisory Group (ESAG) at its 27 January 2016 Ordinary Council Meeting. The ESAG considers environment and sustainability issues on behalf of Council and helps progress Council's environment and sustainability initiatives.

The Terms of Reference for the ESAG require minutes to be reported to the Council at the next possible OCM. This report includes a copy of the minutes from the ESAG meeting held on 12 October 2017 (Attachment 1).

The following matters were discussed at this latest ESAG meeting:

1. The supply of native plants for current and future landscaping;
2. The presentation to Council of ESAG goals and recommended priority projects;
3. A review of ESAG membership;
4. A draft environmental community survey;
5. The option of Council joining the Climate Council's Cities Power Partnership Program;
and
6. A draft Management Plan for the Karratha City Centre creek line.

Further consideration of such matters is on hold pending nomination of Councillors to the ESAG following the recent Council elections so that the new group of Councillors on the ESAG can contribute to the consideration of such matters.

CONCLUSION

The ESAG is playing an important role in guiding consideration of environment and sustainability issues that are of interest to the local community.

Once the new group of Councillors is appointed to the ESAG, there will be a review of matters considered to date and priorities of the group. This will then allow for a report to be presented to Council on the way forward for the ESAG.

14.11 COSSACK ADVISORY GROUP MINUTES

File No:	LP.209
Responsible Executive Officer:	Acting Director Development Services
Reporting Author:	Acting Director Development Services
Date of Report:	6 November 2017
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Minutes from Cossack Advisory Group 7 September 2017 meeting

PURPOSE

For Council to consider minutes from the most recent meeting of its Cossack Advisory Group.

BACKGROUND

Council resolved to establish the Cossack Advisory Group (CAG) at its (date) Ordinary Council Meeting. The CAG (purpose).

The Terms of Reference for the CAG require minutes to be reported to the Council at the next possible OCM. This report includes a copy of the minutes from the CAG meeting held on 7 September 2017 (Attachment 1).

This latest CAG meeting was targeted towards reviewing a draft presentation to be given to a Cossack landowners workshop the following week. A key concern raised by the CAG was the requirement for the mouth of the Harding River to be treated as a Sandy Coast for the purposes of calculating the Coastal Hazard Setback line, as required by the Department of Planning Lands & Heritage. It was noted that there are options to develop within the 100 year Coastal Hazard Setback line and that the Coastal Hazard Risk Management Adaptation Plan process allows development to be considered within the Coastal Hazard Setback line.

The Cossack Advisory Group is keen to find a workable solution for Cossack landowners but is also aware that the state Government will be the end decision maker on whether any additional development can be permitted at Cossack. A draft CHRMAP has been received. The draft CHRMAP has regard for landowner input received following the Cossack landowner workshop.

The aim is to present the draft CHRMAP to the Cossack Advisory Group before the end of the year and to present the CHRMAP, Conservation Management Plan and Scheme Amendment for Cossack to Council early in 2018. These documents would then be referred to the WAPC and other government agencies for consent to advertise.

CONCLUSION

The CAG is playing an important role in progressing Council's vision for Cossack.

The aim is for CAG to consider the draft CHRMAP for Cossack before the end of the year and for the CHRMAP, Conservation Management Plan and Scheme Amendment for Cossack to be considered by Council early in 2018.

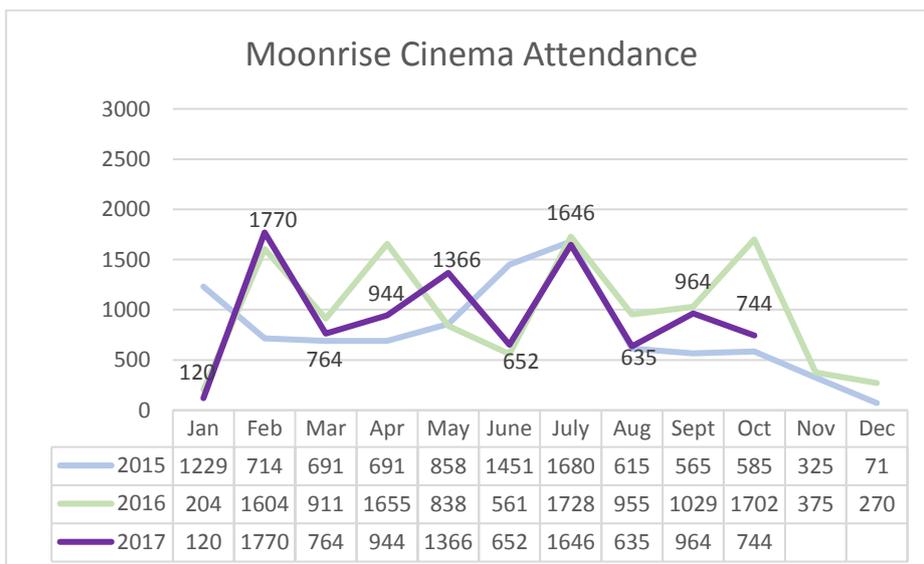
14.12 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 30 October 2017
Disclosure of Interest: Nil
Attachment(s): Nil

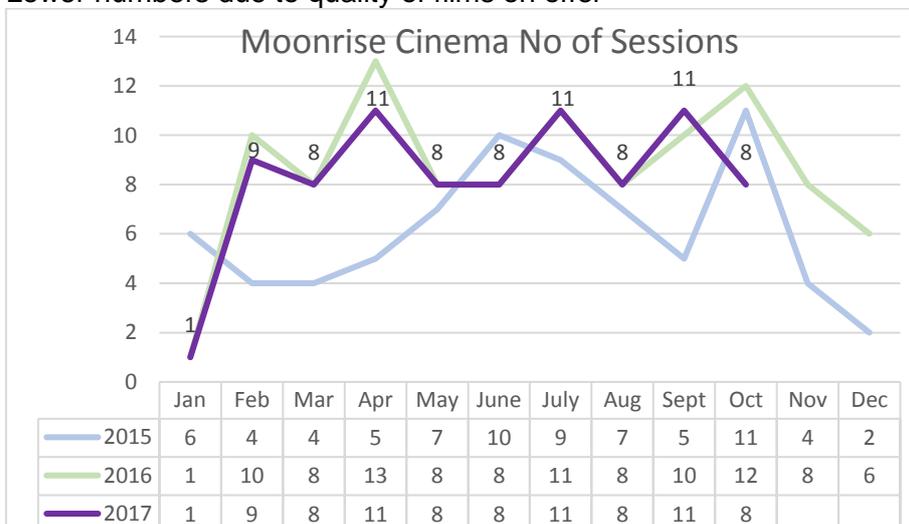
PURPOSE

To provide Council an update on October activities for Community Services.

1. ARTS & CULTURE
a) Moonrise Cinema

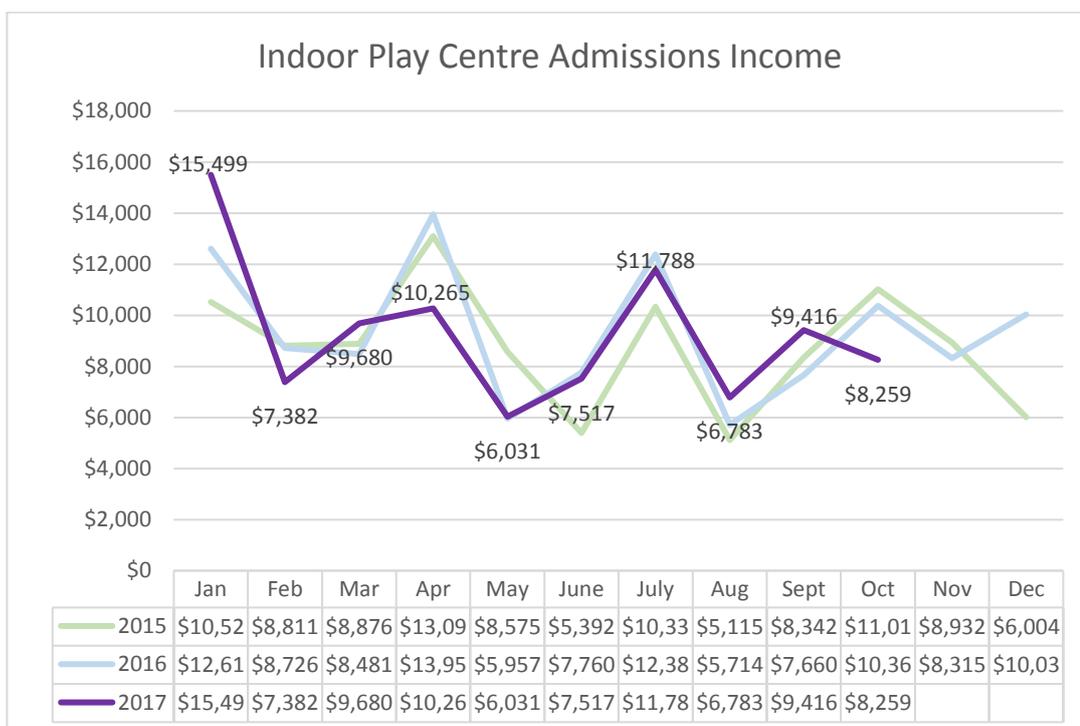
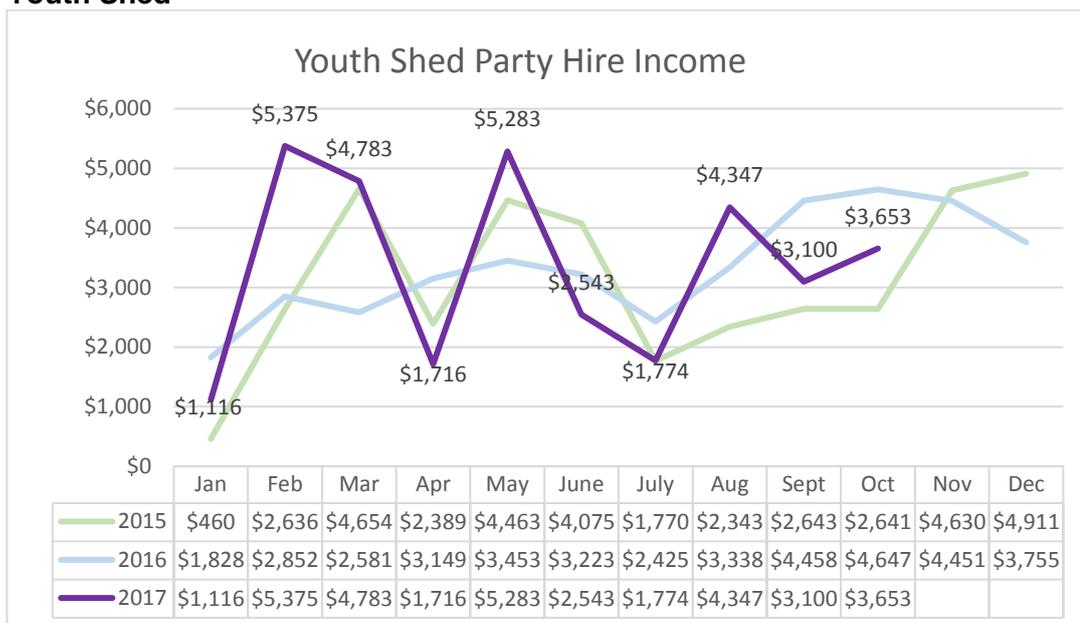


Lower numbers due to quality of films on offer

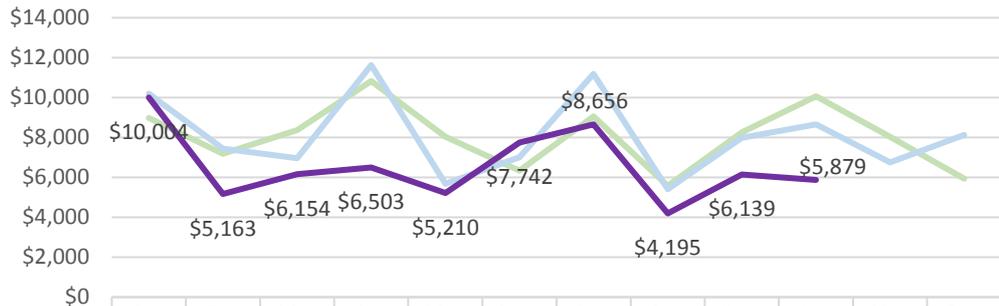


1.2 YOUTH SERVICES

a) Youth Shed

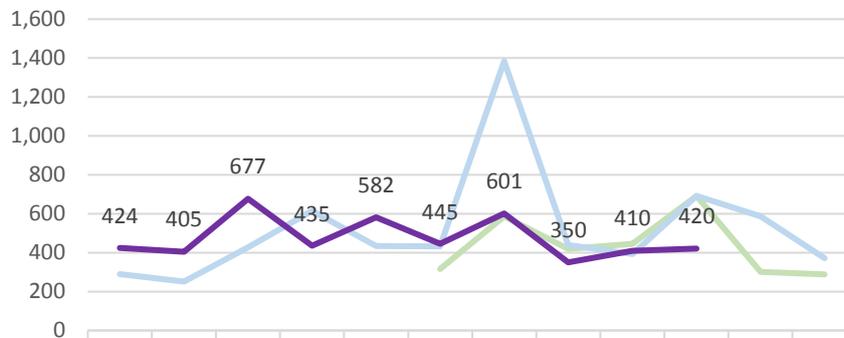


Indoor Play Centre Cafe Items Income



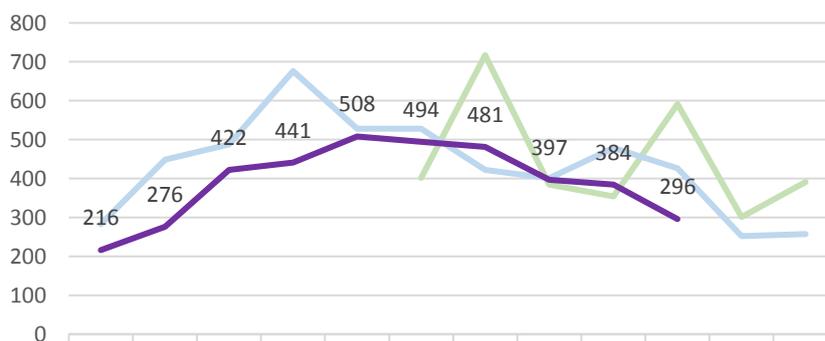
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2015	\$8,979	\$7,184	\$8,361	\$10,82	\$8,039	\$6,331	\$9,049	\$5,578	\$8,260	\$10,06	\$8,040	\$5,940
2016	\$10,20	\$7,434	\$6,961	\$11,62	\$5,685	\$7,014	\$11,19	\$5,410	\$7,977	\$8,656	\$6,751	\$8,129
2017	\$10,00	\$5,163	\$6,154	\$6,503	\$5,210	\$7,742	\$8,656	\$4,195	\$6,139	\$5,879		

The Youth Shed Program Attendance



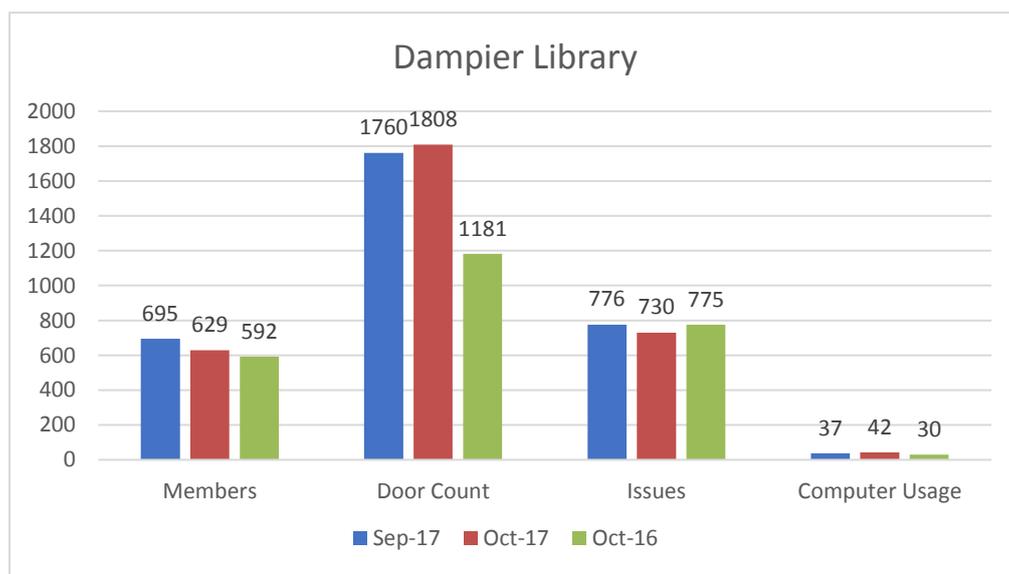
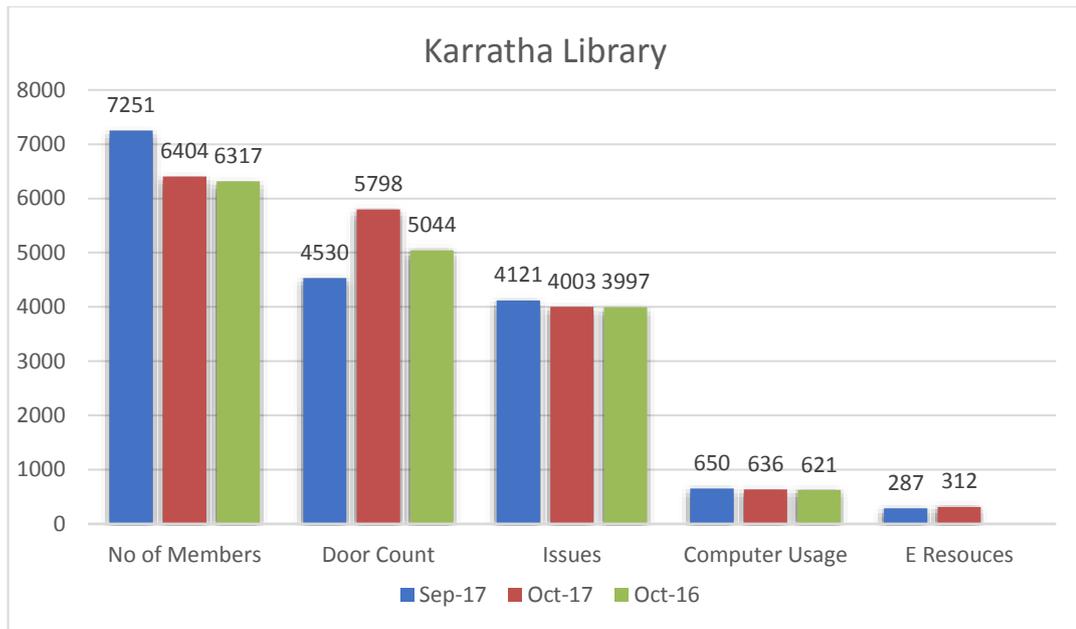
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2015						316	587	419	446	691	301	288
2016	290	251	428	615	434	432	1384	439	393	691	586	371
2017	424	405	677	435	582	445	601	350	410	420		

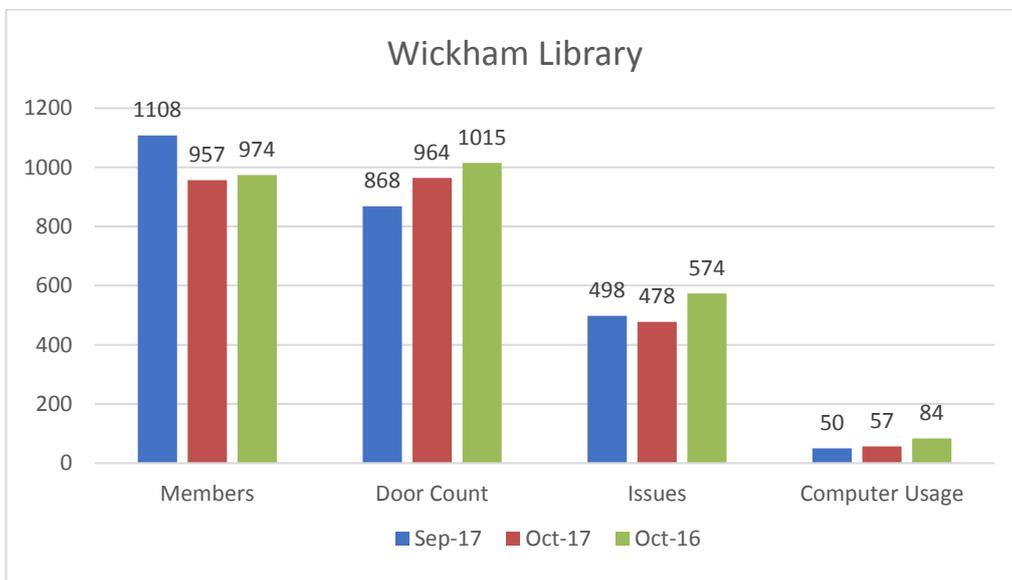
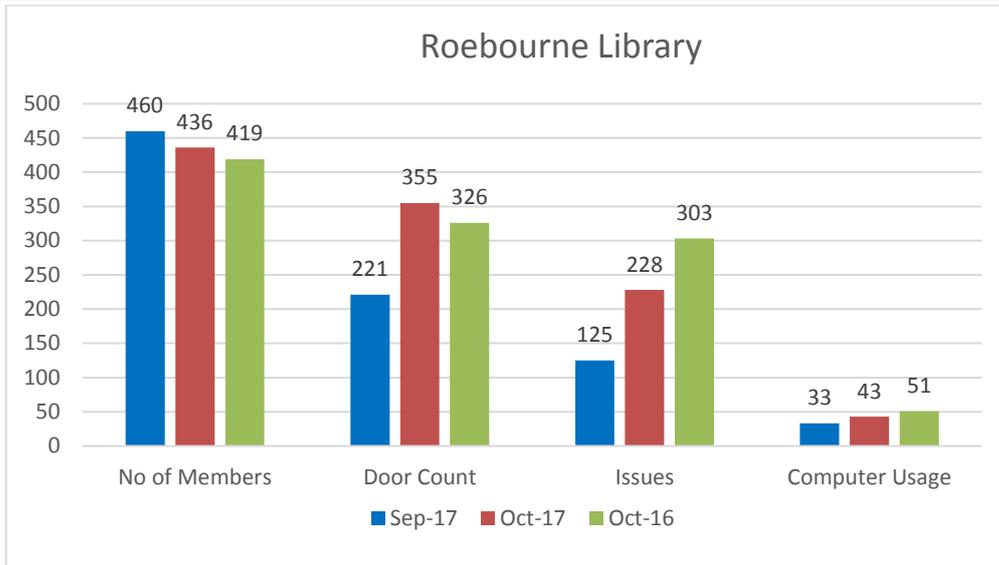
The Base Program Attendance



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2015						402	717	384	354	591	301	391
2016	283	448	488	676	528	528	422	401	479	426	252	257
2017	216	276	422	441	508	494	481	397	384	296		

2. LIBRARY & CHILDRENS SERVICES





3. RECREATION SERVICES

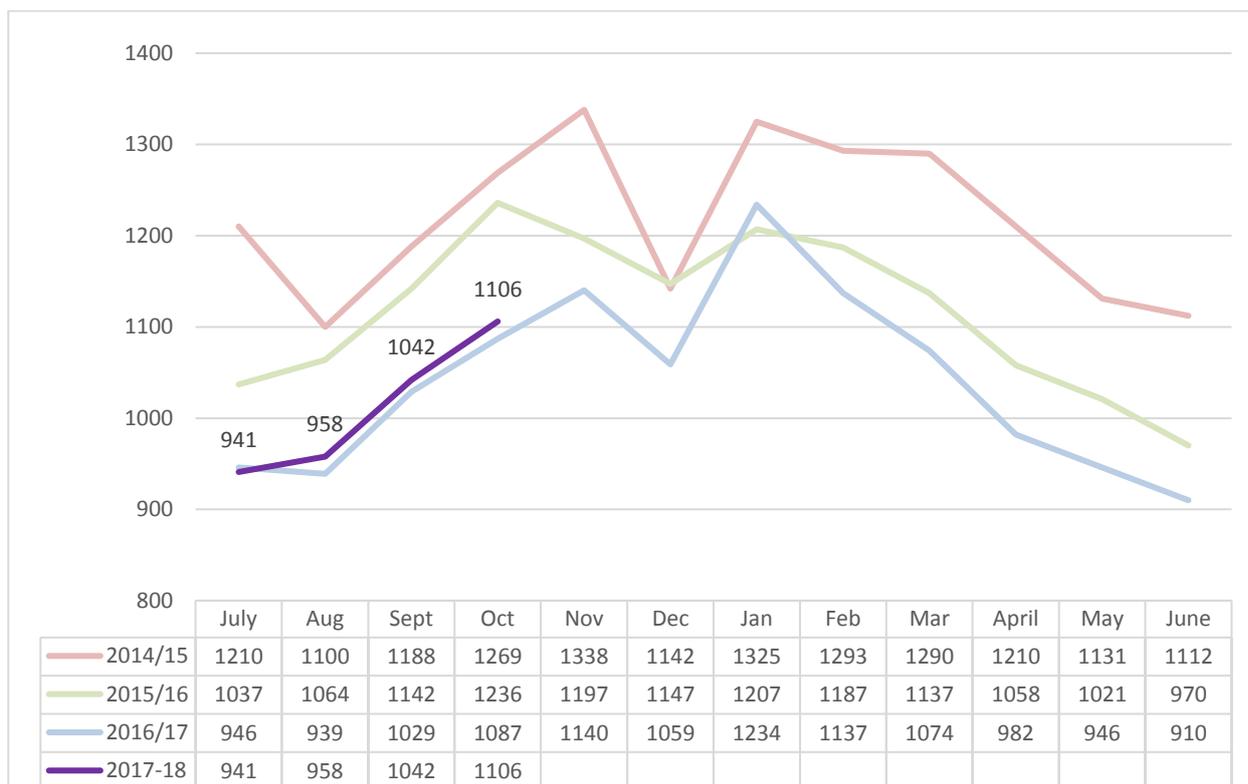
a) Leisureplex Membership YTD Activity update -

Increase in aquatic membership due to more effective marketing techniques

	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Oct 2016
CURRENT MEMBERS	1,084	802	1,152	1,061	998	894	846	794	841	871	919	1,001	1,028
SUSPENDED MEMBERS	56	257	82	76	76	88	100	116	100	87	123	105	59
TOTAL MEMBERS	1,140	1,059	1,234	1,137	1,074	982	946	910	941	958	1,042	1,106	1,087
MEMBER VISITS FULL MEMBER	2,818	2,061	1,896	2,553	2,274	1,615	1,817	1,355	1,312	1,411	1,478	2,122	2,599
GYM MEMBER	1,234	962	1,086	1,309	1,099	1,149	1,374	1,164	1,160	1,117	1,086	1,398	1,147
POOL MEMBER	2,304	1,518	2,384	1,895	1,497	732	525	187	361	545	904	1,693	1,936
GROUP FITNESS MEMBER	648	325	325	522	718	490	841	834	936	929	872	925	554
24 HOUR MEMBER	3,253	2,536	3,079	2,485	2,652	2,082	2,224	1,824	1,766	2,185	2,285	2,551	2,258
TOTAL MEMBER VISITS	10,257	7,402	8,770	8,764	8,240	6,068	6781	5,364	5,55	6,387	6,625	8,689	8,494
TREND	21%	-28%	18%	0%	-6%	-26%	12%	-21%	2%	15%	4%	31%	20%
MEMBER VISIT RATIO / MONTH	9.5	9.2	7.6	8.3	8.3	6.8	8.0	6.8	6.6	7.3	7.2	8.7	8.3

	TOTAL17/18 Fin Year	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Oct 2016
AQUATIC	31,317	17,851	11,274	11,037	13,664	12,558	6,440	4,085	2,104	2,592	3,604	9,744	15,377	15,895
GYM	18,264	6,233	4,808	5,496	5,459	5,300	4,379	4,924	4,039	3,960	4,595	4,374	5,335	5,005
PERSONAL TRAINING	1,041	482	257	263	327	356	233	324	260	220	323	221	276	325
GROUP FITNESS	8,374	2,444	1,357	1,418	2,371	2,176	1,515	2,233	2,036	1,926	2,132	2,073	2,243	2,208
CRECHE	4,236	1,623	810	867	1,307	1,551	814	1,117	973	854	1,052	1,051	1,279	1,370
HOLIDAY PROGRAM	955	0	294	359	0	0	784	0	408	326	0	285	629	111
TOTAL RECORDABLE VISITS	64,973	28,919	19,289	20,068	23,315	22,202	14,534	12,884	10,054	10,351	12,020	17,463	25,139	25,479
OTHER VISITS	96,798	36,742	16,246	9,555	29,842	36,080	16,890	24,348	27,042	16,458	23,382	23,560	33,398	28,464
TOTAL VISITS	161,771	65,661	35,535	29,623	53,157	58,282	31,424	37,232	37,096	26,809	35,402	41,023	58,537	53,943
GROUP FITNESS AV / CLASS		12.93	11.4	12.22	15.1	12.5	9.65	11.23	11.44	11.96	12.62	12.49	12.6	12.55
Swim school participants		662	662	680	680	680	680	0	0	286	286	286	574	662

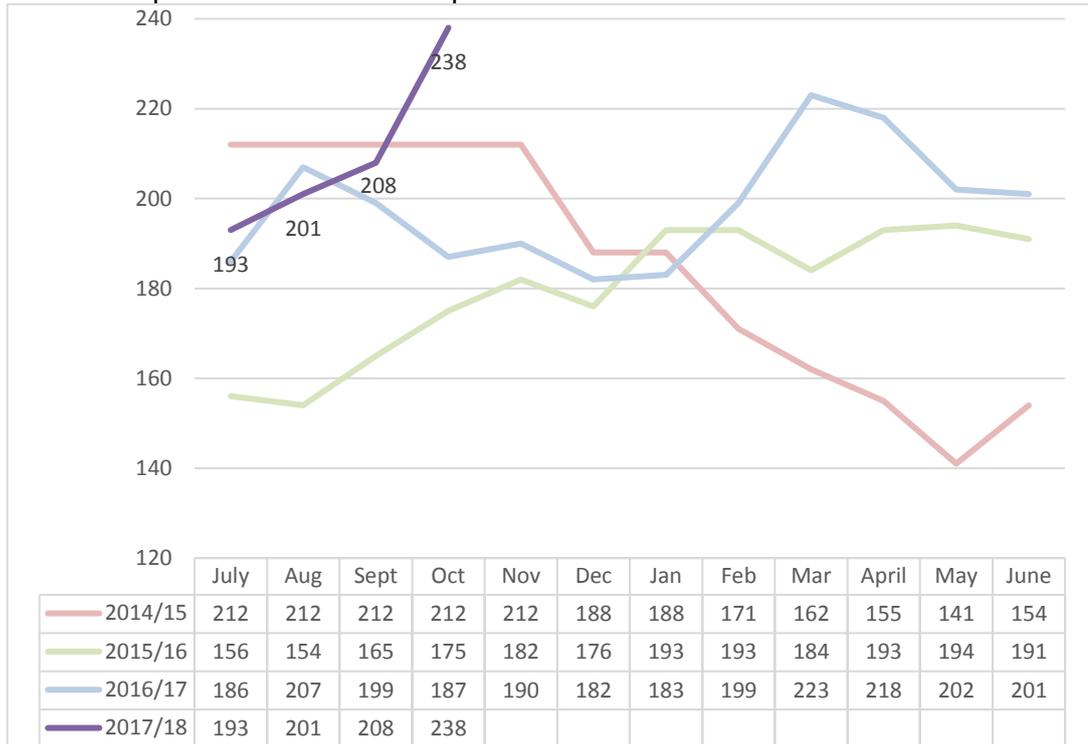
MEMBERSHIP NUMBERS – LEISUREPLEX



b) WICKHAM SPORTING PRECINCT

	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Oct 2016
Total Members	190	182	183	199	223	218	202	201	193	201	208	238	187
Pool Attendance	1,264	1,322	1,890	1,393	3,716	783	344	108	203	525	1,237	1786	1,918
Group Fitness Average/ Class	7.9	7.1	12.3	12.0	10.3	9.1	10.1	10.3	10.6	9.7	9.6	9.1	9.1
Group Fitness Classes	38	22	33	34	39	37	51	48	41	30	27	42	39
Group Fitness Total Participants	302	158	383	409	401	345	516	412	438	293	261	479	358
Gym Attendance	760	673	800	1,255	764	800	777	716	782	628	776	809	715
Rec Programs	61	22	125	0	47	140	18	0	150	76	323	119	246
Play Program	235	167	193	186	165	160	242	194	275	172	192	221	246

Membership Trends – Wickham Sports Precinct



c) ROEBOURNE AQUATIC CENTRE

Will reopen 4 November

14.13 COSSACK ART AWARDS 2017

File No:	RC.25
Responsible Executive Officer:	Director Community Services
Reporting Author:	Coordinator Arts and Culture
Date of Report:	9 October 2017
Disclosure of Interest:	Nil
Attachment(s)	Cossack Art Awards Final Report 2017 - available electronically

PURPOSE

To inform Council of key outcomes from the 2017 Cossack Art Award and to advise of recommendations for planning and activities for the 2018 Cossack Art Award.

BACKGROUND

Cossack Art Awards 2017 received the highest recorded visitation to date with over 9,300 people through the exhibition from 24 July – 13 August 2017. 75 artworks were sold to the value of \$95,935, with nearly 50% of the sales made up of locally produced works.

Out of 300 entries 298 artworks were exhibited in the Bond Store and, Post and Telegraph Building. Overall the submissions this year consisted of 275 Western Australian based artists, 19 Eastern state based artists, 118 Pilbara artists and 60 Indigenous Australian/Torres Strait Islander artists.

2017 was the 25th Anniversary of the Cossack Art Awards. To commemorate this occasion a retrospective exhibition was held in the Galbraith & Co building to showcase the past 24 Best Overall Winners of the Cossack Art Awards. A Community Art Project was also run throughout the exhibition period, with over 1,250 visitors participating in the large scale art piece that is now on display at Karratha Library.

12 events were delivered as part of the Public Program including; Cossack Family Day, Lil' Awesome Artists, DegARTstation, Art Stripped Back, Indigenous Artist Showcase, Wine and Watercolours and Cossack Up Late. All events/workshops booked out, most within 48 hours of being released online. This was the first year that the Cossack Art Awards Public Program featured a mixture of both free and ticketed events/workshops. This generated an additional \$15,615 in income for the City of Karratha which assisted with event costs.

In 2017 all sponsors were retained apart from Woodside who have directed their funding into different sectors. All other sponsors were retained with the addition of a new sponsor, Devil Creek Joint Venture. The total cash sponsorship received was \$272,000. Additionally, \$25,961 was generated through commissions of sale, an increase of \$2,315 from 2016.

Overall operating expenditure was \$364,900, plus approx. \$52,000 in FTE and casual staffing.

INCOME

ITEM	ACTUAL EX GST
Sponsorship	\$272,000
Fees and Charges	\$25,112
Commission	\$25,961
TOTAL	\$323,073

EXPENDITURE

ITEM	ACTUAL EX GST
Contractors and Consultants	\$110,000
Materials and Services	\$205,000
Advertising	\$33,900
Intern Staffing	\$8,000
TOTAL	\$364,900

Cossack Art Awards 2018

The dates set for the 2018 awards are 22 July – 12 August. The Gala Event is scheduled for 21 July 2018, with the Community Day scheduled for Sunday 22 July 2018.

Officers have consulted with other events usually scheduled around this time and can confirm that there will be no clash. Roebourne Cup is scheduled for 28 July 2018.

CRITICAL TIMELINE

October 2017	Sponsors engaged for 2018.
November 2017	Artist in Residence 2018 application packs disseminated.
December 2017	Marketing and media brief issued to communications team.
January 2018	Artist in Residence applications closed, evaluation and appointment conducted. Entry form reviewed and tested. Judges confirmed.
February 2018	Information booklet for entrants finalised. Website updated and 2018 data included. Freight partner confirmed. List of marketing collateral sent to communications team. Public Program 2018 finalised.
March 2018	Entries open. Site inspection by install team. Stock take of all install equipment. Gala Awards Night programming finalised. Invitation list finalized for Sponsors Preview/ Gala Awards Night.
April 2018	Save the Dates issued to Sponsor Preview/ Gala Awards Night guests.
May 2018	Public Program launched. Prepare for Cossack workshops run. All collateral to printers.
June 2018	Invitations sent to Sponsors Preview/ Gala Awards Night. Entries close. Marketing campaign commences.
July 2018	Installation completed. Event begins.

CONCLUSION

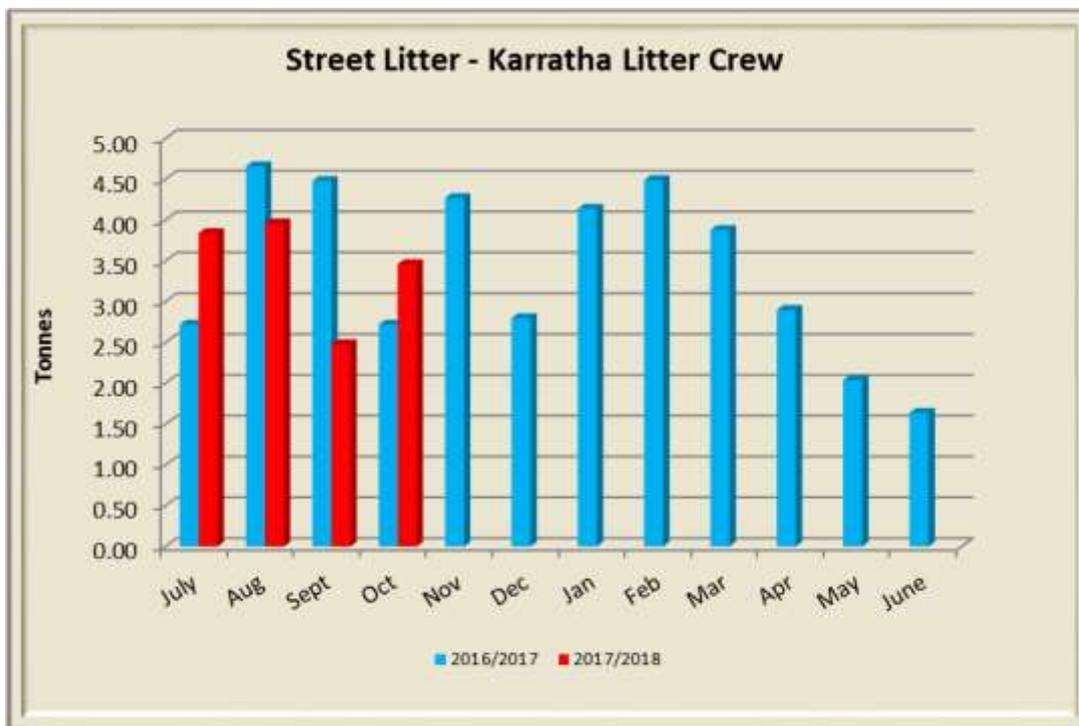
There are no changes proposed for the execution of the 2018 Cossack Art Award.

14.14 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 1 November 2017
Disclosure of Interest: Nil
Attachment(s) Nil

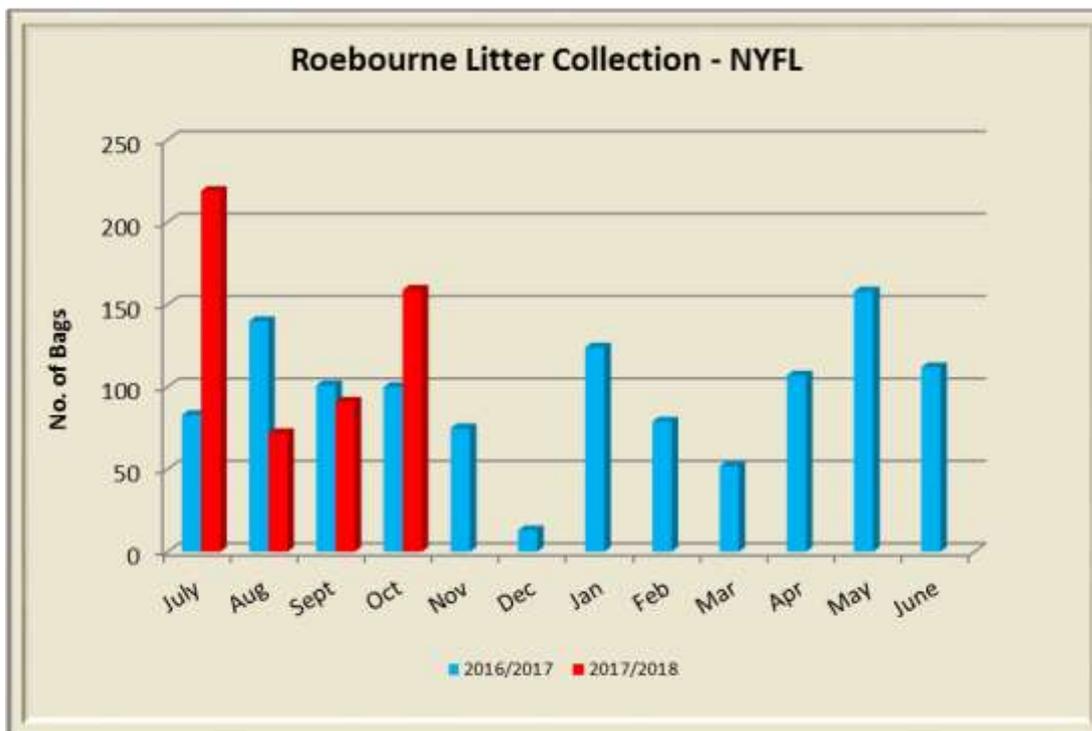
PURPOSE

To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2017/18 year with comparisons against previous year.

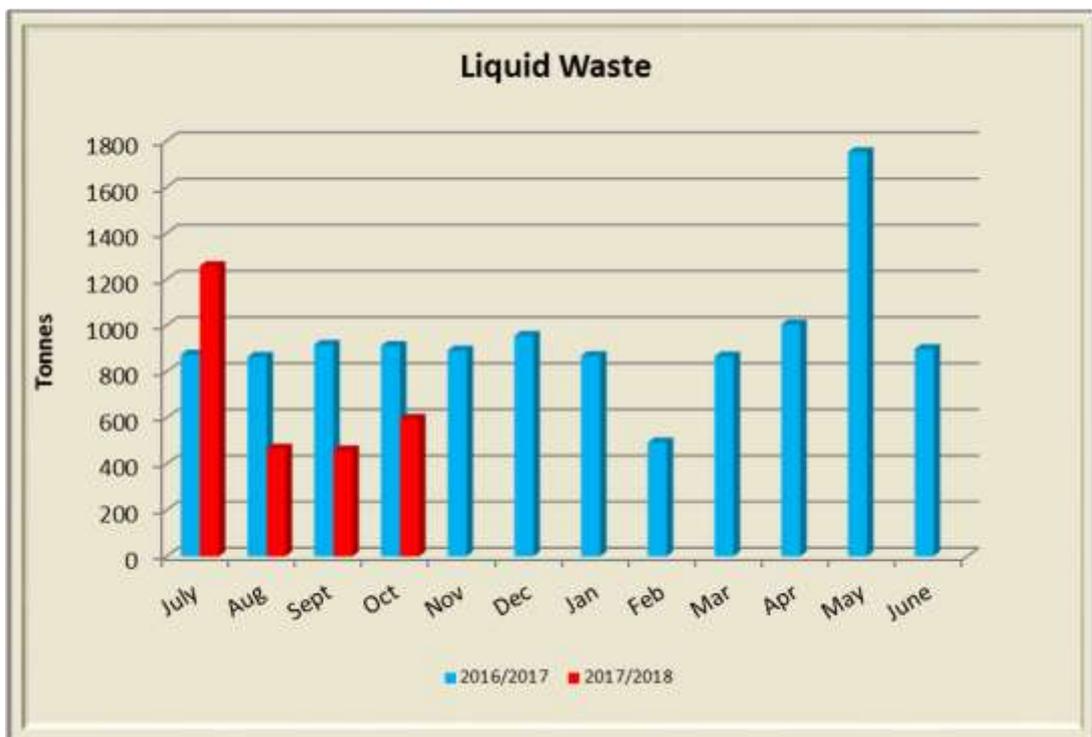


Street litter collected and delivered to the 7 Mile Waste Facility.

Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff 3 July 2017.



Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile Waste Facility.

7 Mile DER Licence amendment (22/05/2017) included a change to the liquid waste category acceptance criteria. The additional category (D300) has allowed the facility to accept different liquid waste streams. The significant down turn August to October is due to the delivery of very little D300 waste plus a drop in the usual commercial quantities.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

The delivery of demolition waste from the dismantling of the Barrow Island’s camp ceased early September resulting in the decreased volumes.

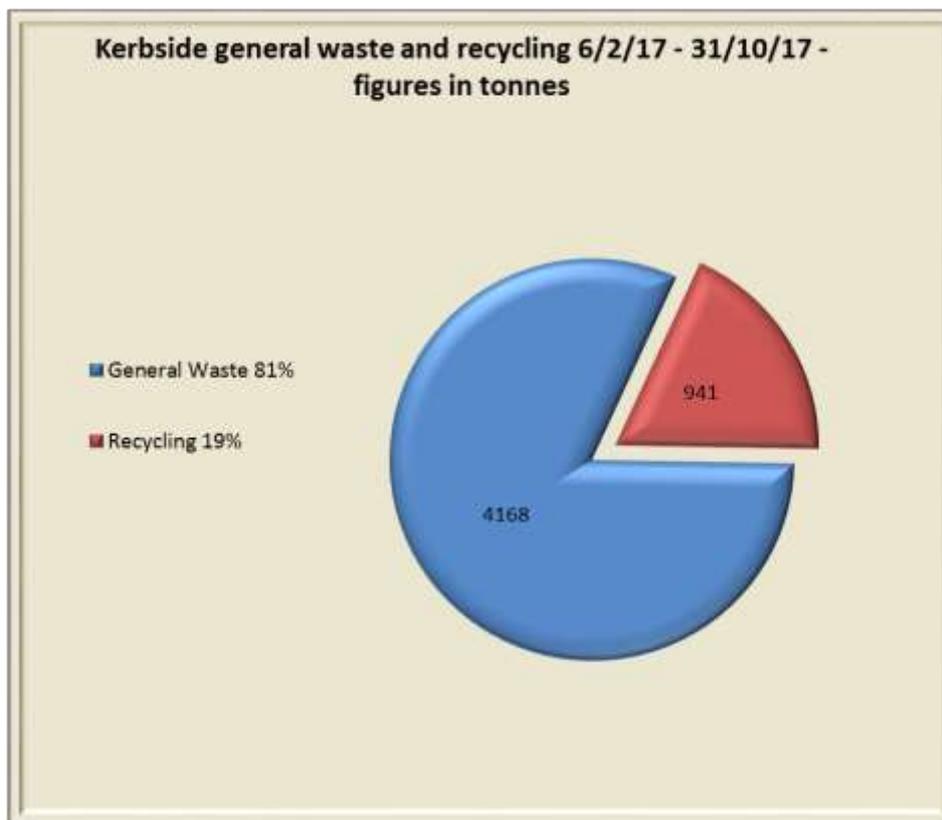


7 Mile Waste Facility Tip Shop Income.

Tip Shop continues to remain quiet with lack of quality items to sell.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from landfill. Includes recycling of metal, glass, paper, plastics, non-compactible plastics, green waste and reusable items recovered for the 7 Mile Tip Shop. Spikes in recycling totals are generally due to the removal of car bodies and non compactible plastics. Spike in processed green waste in October due to the recent agreement for processed green waste to be brought to 7 Mile, product originates from the Ovals vertical mowing contract.



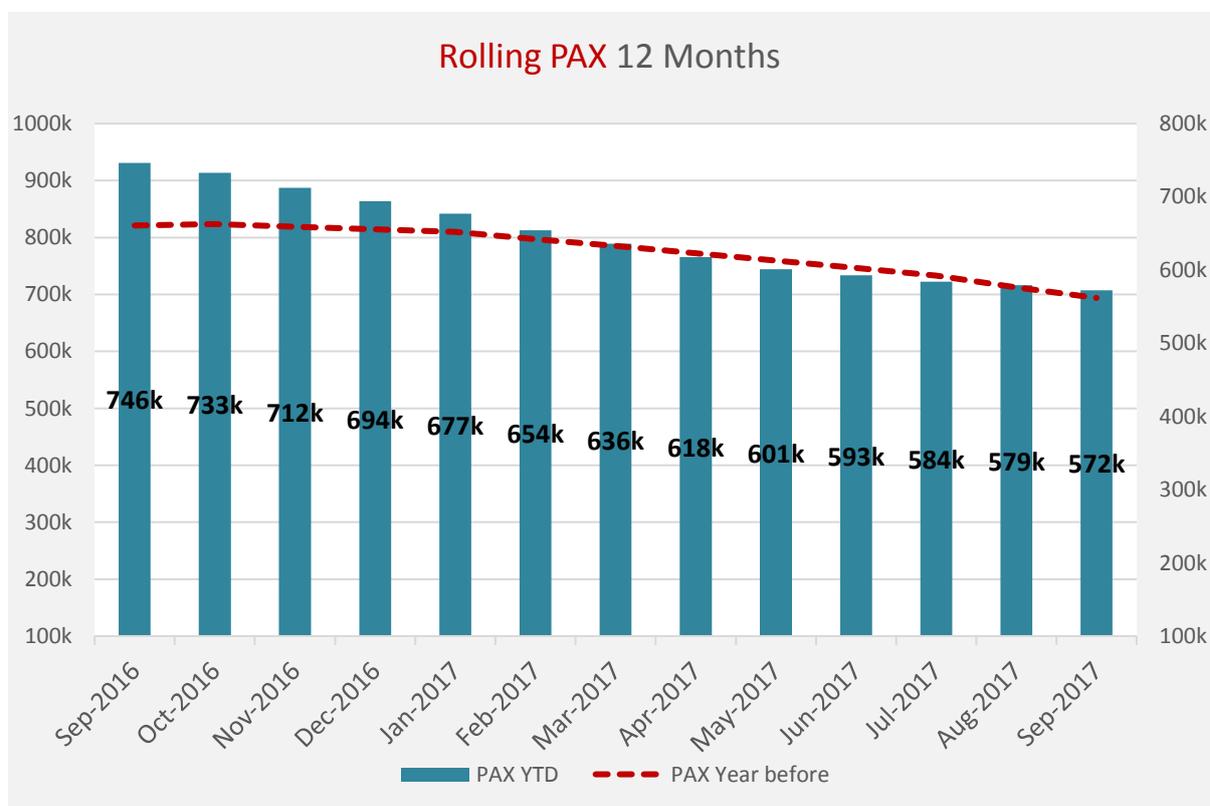
Cleanaway Pty Ltd commenced kerbside general waste and recycling collections 6 February 2017. A contamination rate of approximately 9% has been estimated. The new Cleanaway MRF in Perth is operational. Karratha recyclables are now being processed at this facility.

14.15 AIRPORT SERVICES DATA

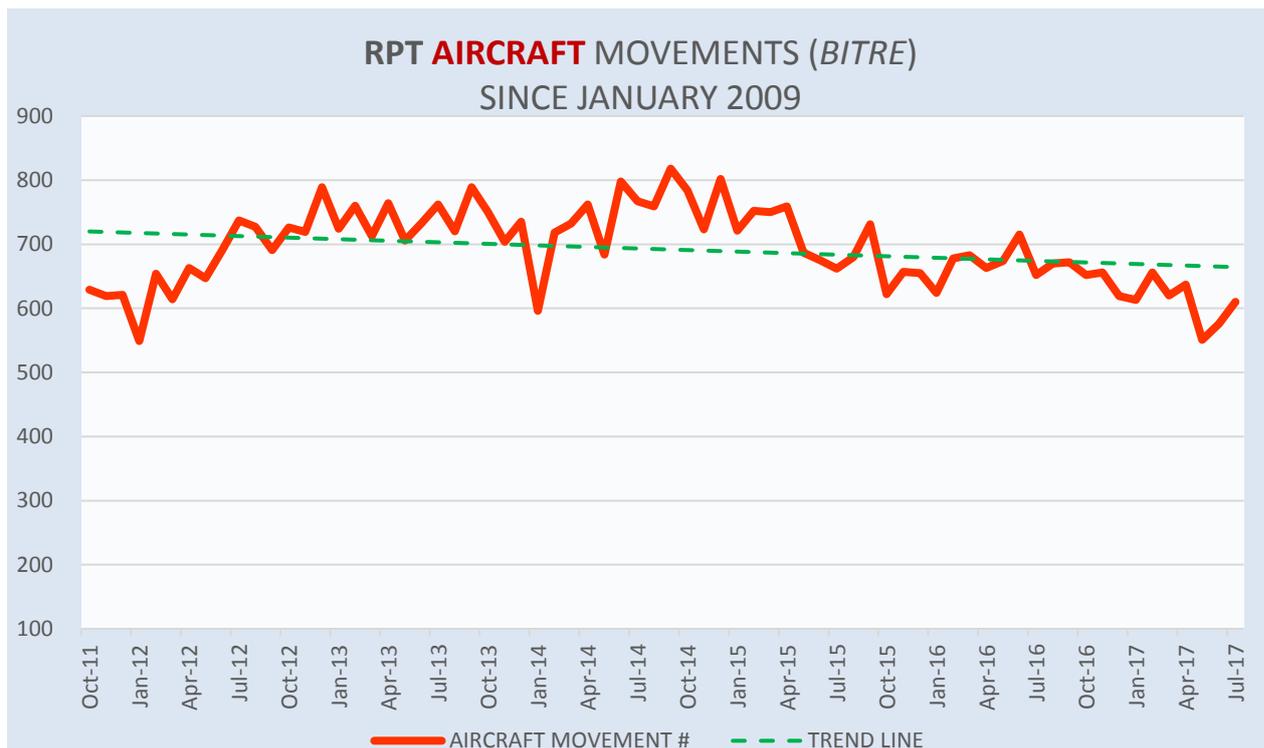
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 3 November 2017
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

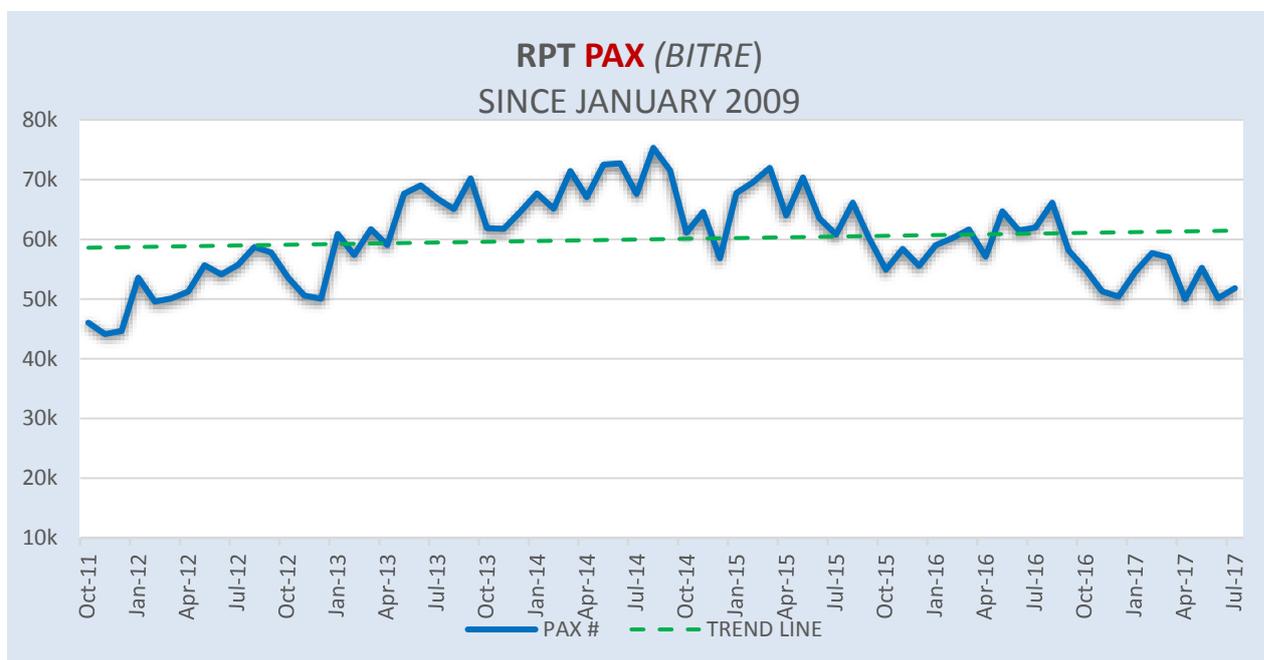
To provide an illustration of Airport Services data collected for the 2017/18 year with comparisons against previous year.



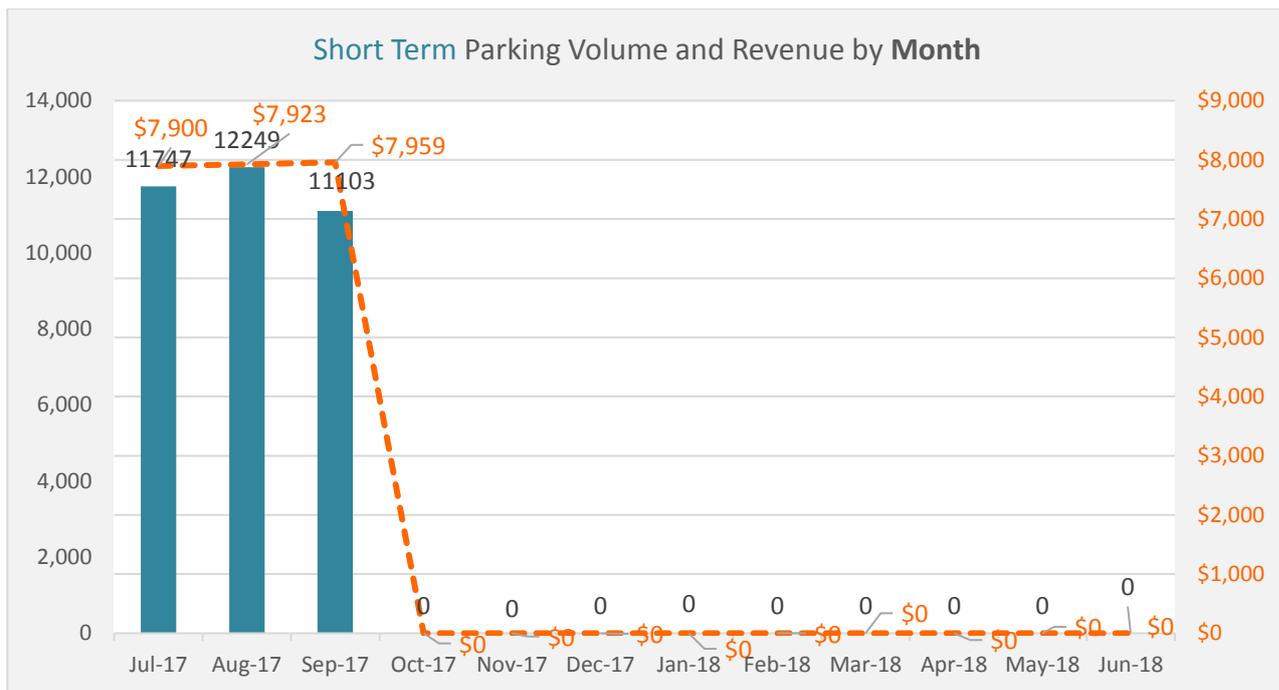
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



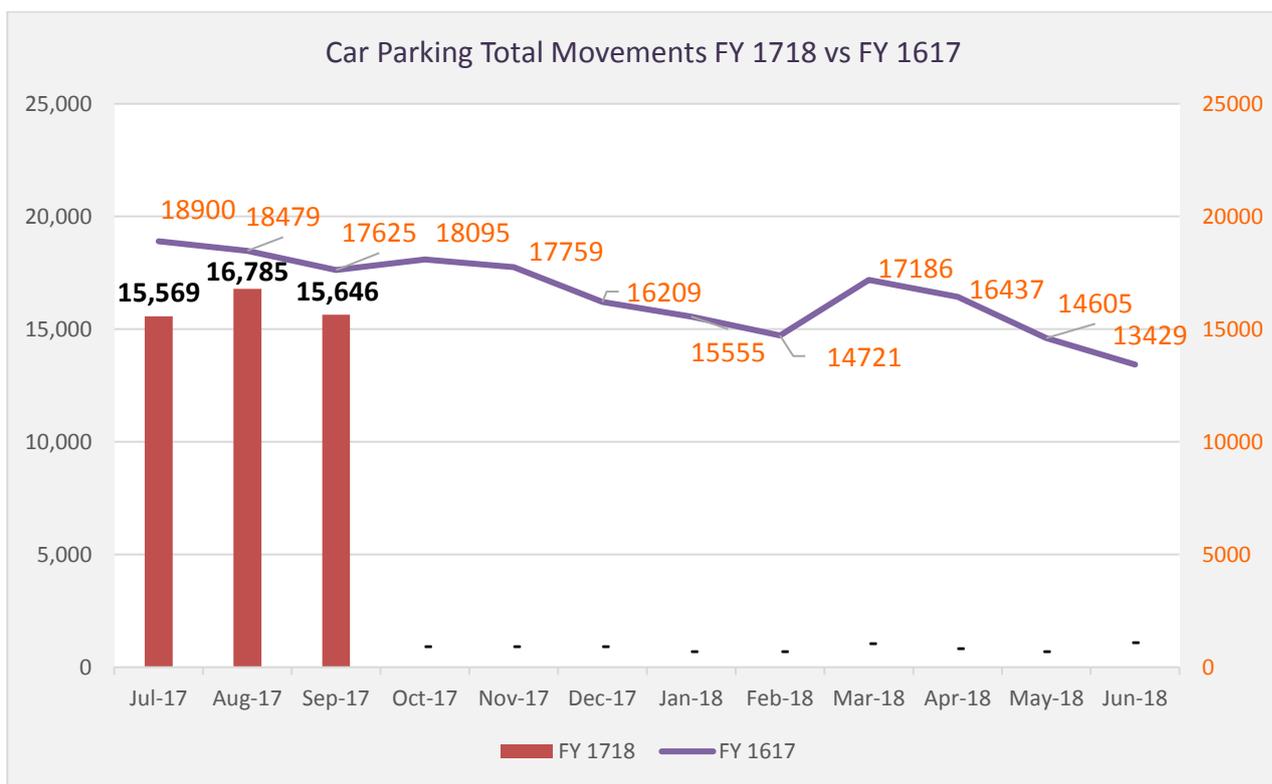
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **July 2017** for RPT Aircraft movements.



Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **July 2017** for RPT Passenger movements.



This Car Park Data relates up to **September 2017** for Volume & Revenue by Month



This Car Park Data relates to **September 2017** vs. FY1617 data.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - QANTAS RESIDENT FARE PROPOSAL

18.2 CONFIDENTIAL ITEM – KARRATHA AIRPORT TERMINAL CHANGES TO SUPPORT INTERNATIONAL FLIGHTS

18.3 CONFIDENTIAL ITEM – DOMESTIC AND INTERNATIONAL FLIGHT SPONSORSHIP PROPOSAL

Also included is the following:

ATTACHMENT TO ITEM 10.5 AUDIT AND ORGANISATIONAL RISK COMMITTEE – OCTOBER 2017

ATTACHMENTS TO ITEM 13.2 MINOR WORKS – RFT 20-17/18 RETICULATION SERVICES

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 11 December 2017 at 6:30pm at Council Chambers - Welcome Road, Karratha.