



ORDINARY COUNCIL MEETING

AGENDA

**NOTICE IS HEREBY GIVEN that an
Ordinary Meeting of Council will be held
in the Council Chambers, Welcome Road, Karratha,
on Thursday, 13 September 2018 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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AGENDA

1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Mark Casserly	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

Apologies:

Absent:

Leave of Absence:

Members of Public:

Members of Media:

4 REQUESTS FOR LEAVE OF ABSENCE

5 DECLARATIONS OF INTEREST

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

**7 CONFIRMATION OF MINUTES AND BUSINESS
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Monday, 20 August 2018, be confirmed as a true and correct record of proceedings.

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Deputy Mayor
01/08/2018 – Regional Capitals Alliance WA Meeting
01/08/2018 – WALGA AGM
01/08/2018 – WALGA Conference
02/08/2018 – WALGA Conference
03/08/2018 – WALGA Conference
03/08/2018 – Official opening - FeNaCING festival
06/08/2018 – Murujuga World Heritage Summit
08/08/2018 – Meeting with David Walker
08/08/2018 – Special Council Meeting, Pilbara Regional Council
09/08/2018 – Meeting with Jenn Wang
09/08/2018 – The Quarter Hotel - Community Information Session
13/08/2018 – Meeting with Kevin Michel
13/08/2018 – Council Briefing Session
14/08/2018 – Meeting with Mark Coffey and Chris Stavrianou
14/08/2018 – Safer Communities Partnership meeting
14/08/2018 – Meeting with Landcorp
14/08/2018 – Audit & Organisational Risk Committee meeting
14/08/2018 – CME Dinner13/08/2018 –
15/08/2018 – Meeting with Bishop Michael
15/08/2018 – Regional Capitals Australia Meeting
16/08/2018 – Meeting with KDCCI
16/08/2018 – Karratha Senior High School Science Fair
20/08/2018 – Meeting with Fleetwood
20/08/2018 – Vic hotel Site Visit
20/08/2018 – Wickham Community Hub Site Visit
20/08/2018 – Ordinary Council Meeting
22/08/2018 – Environment & Sustainability Advisory Group Meeting
22/08/2018 – KDCCI business After Hours
22/08/2018 – Meeting with Fortesque Bus Service
25/08/2018 – Little Athletics WA North West Regional Championships Opening
26/08/2018 – Community Reception with State Cabinet Ministers
26/08/2018 – Meet the Ministers Pilbara Dinner
27/08/2018 – Breakfast with State Cabinet Ministers
27/08/2018 – Historic Heritage Announcement
29/08/2018 – Northern Australia Advisory Council tour
30/08/2018 – Northern Australia Advisory Council meeting
31/08/2018 – Renewable Hydrogen Conference
31/08/2018 – Red Earth Arts Precinct Launch

9 EXECUTIVE SERVICES

9.1 THE QUARTER HOTEL

File No:

Responsible Executive Officer: Chief Executive Officer

Reporting Author: Director Corporate Services

Date of Report: 7 September 2018

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s):

1. Original Business Plan
2. Draft Contract of Sale
3. Draft Lease
4. SPV structure
5. FAQs
6. Copy of public submissions
7. Referee checks (Confidential)
8. Dun & Bradstreet Report (Confidential)
9. Table of Risks/Issues (Confidential)

PURPOSE

For Council to consider public submissions received on the City's Business Plan to consider the purchase of lot 7078 Sharpe Avenue Karratha and Strata Lot 47 within Lot 7079 to facilitate the development of The Quarter Hotel.

BACKGROUND

At its 21 May 2018 Meeting, Council considered a draft Business Plan and resolved to:

1. Give Statewide public notice stating that:
 - a) The local government proposes to commence entering into major land transaction involving investing City resources into the development of a 100 room, 4-star hotel at The Quarter;
 - b) A copy of the business plan may be inspected at:
 - i) The City of Karratha Office (Welcome Road);
 - ii) Dampier Library;
 - iii) Karratha Library;
 - iv) Roebourne Library; and
 - v) Wickham Library
 - c) Submissions about the proposed undertaking or transaction may be made to the City of Karratha before 5pm on 4 July 2018 being a day that is not less than 6 weeks after the notice is given; and
 2. UNDERTAKE additional community consultation regarding the Business Plan including:
 - a) social media engagement; and
-

b) *development of frequently asked questions.*

3. *CONSIDER public feedback on the Business Plan at the July 2018 Ordinary Council Meeting.*

The development of the Business Plan (Attachment 1) followed a Request for Proposals process conducted by LandCorp in November 2017, that resulted in LandCorp offering Pacifica and the City an Exclusive Working Period (EWP) of six months to finalise a Hotel Development Agreement.

The EWP required that the City enter into a Major Land Transaction involving:

- acquisition from LandCorp of Freehold Lot 7078 on Deposited Plan 401615 being the whole of the land in Certificate of Title Volume 2831 Folio 953 comprising The Quarter Hotel site;
- acquisition from LandCorp of Strata Lot 47 on Strata Plan 67914 within Lot 7079 on Deposited Plan 401615 comprising 101 car bays; and
- leasing part of the land to Pacifica Developments Pty Ltd for the purpose of developing and operating a 100 room four-star hotel.

LandCorp has provided a draft Contract of Sale (Attachment 2) in the event that Council resolves to proceed with the project.

In addition, a draft lease (Attachment 3) has been prepared between the City and Pacifica's Special Purpose Vehicle (SPV). The SPV is a commonly used structure involving a subsidiary entity, which is bankruptcy remote from the parent company (Pacifica), so that it is protected even if the parent company becomes bankrupt. Attachment 4 provides an overview of the proposed SPV structure.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been briefed regarding this matter at monthly briefings.

COMMUNITY CONSULTATION

Public notice of the proposal was published in the West Australian on 23 May 2018 and in the Pilbara News on 30 May 2018. The notice also appeared on the City website and a copy of the Business Plan was available at the Administration Office, libraries and on the website. Posts, including FAQs (Attachment 5), were included on the City Facebook site, on 22 May 2018, 23 May 2018 and 29 June 2018. A summary of Facebook responses appears below:

Date	22 May 2018	23 May 2018	29 June 2018	Total
Post	Media Release	Business Case/FAQs	Mayoral video	
Reach	11,083	1,355	7,209	19,647
Likes	51	4	11	66
Dislikes	31	0	0	31

Forty-nine written submissions were received and are included at Attachment 6. The key issues raised in the submissions are as follows:

Key Issues	Officers Response
Hotel should not be built at ratepayers expense.	<ul style="list-style-type: none"> • Funds would come from Reserves generated predominantly from commercial enterprises – not rates • All funds would be returned with interest. • The City could offer a self-supporting loan as it does for community organisations.
The City has no shortage of quality hotel accommodation.	<ul style="list-style-type: none"> • Existing providers are motels / serviced apartments. • Recent posts on Facebook confirm that people do not consider existing accommodation to be quality. • Monitoring over the past few months confirms that it is hard to get a room in Karratha and rates generally exceed \$200 per night. • Research confirms that there is no quality branded hotel in the heart of Karratha and if any of the projects in the pipeline proceed there will be an immediate under supply. • A recent print media article reporting on the oversupply of hotel rooms in Perth noted the benefits in terms of reduced cost and improved standards of accommodation.
It will effect returns for existing operators.	<ul style="list-style-type: none"> • Existing operators may not be able to continue charging more than higher quality Perth hotels.
Not local government business. Unprecedented for local governments.	<ul style="list-style-type: none"> • Like many economic development initiatives, if the City does not support the project it is highly unlikely to proceed in the short term. • The City of Kalgoorlie-Boulder has provided a \$3m loan and a \$4m non-refundable contribution for a hotel development in Kalgoorlie.
Tambrey Neighbourhood Centre and Homemaker Centre would benefit the community more.	<ul style="list-style-type: none"> • Council does not have to make a choice between supporting one project as against another - the City has capacity to support all of these projects, should it wish to.
Jasmine Chinese site is preferable.	<ul style="list-style-type: none"> • This would significantly increase the cost of the project given the land is privately owned. • The Jasmine Chinese site would be less beneficial in terms of supporting businesses located in the CBD.
Use the funds to update existing accommodation or for other projects (e.g. hospital equipment).	<ul style="list-style-type: none"> • Most of the existing accommodation providers have made significant returns but have chosen not to reinvest in their properties. This option would not allow the City to recover the funds and would not generate additional jobs or economic return. • Other projects will continue in accordance with the Community Plan however the City should not fund State Government services.
Use the \$10m to lower rates.	<ul style="list-style-type: none"> • This would provide a one-off reduction of \$200 for the average residential ratepayer without creating new jobs, additional business activity, or new income streams to help reduce reliance on rates.

The hotel will affect demand for house rentals.	<ul style="list-style-type: none"> The hotel will be for short stay accommodation only.
Proposal is risky.	<ul style="list-style-type: none"> A range of measures are proposed to mitigate risks.
Is the land cost separate to the \$10m fit out	<ul style="list-style-type: none"> As indicated in the Business Plan the land cost is an additional \$1.
Who pays insurance?	<ul style="list-style-type: none"> The hotel operator is required to pay its own insurance.
If the valuation is only \$10m the hotel will not be worth the \$20m construction cost.	<ul style="list-style-type: none"> If the valuation is \$10m less than the construction costs this will still provide adequate security for the City's contribution.
Developers did not want to take the risk of building a hotel even during the boom.	<ul style="list-style-type: none"> A number of developers (including current opponents) have wanted to develop the hotel however they wanted significantly more support than is being proposed for Pacifica.
The City should invest in destination marketing.	<ul style="list-style-type: none"> The City is investing approximately \$2m in Place Branding.
New jobs will be offset by job losses elsewhere.	<ul style="list-style-type: none"> It is expected that the net impact on jobs would be positive just as it has been with the increase in the number of restaurants and cafés.
Is the hotel exempt from rates	<ul style="list-style-type: none"> As indicated in the Business Plan, the hotel will pay rates to the City in addition to rent.
If there was a true need for the hotel then private enterprise would have seized the opportunity.	<ul style="list-style-type: none"> Private enterprise (including the submitter) have sought to develop the hotel but in addition to free land they wanted significantly greater support than what is proposed for the City/Pacifica transaction.
Better economic conditions encourage existing operators to invest. Operators are currently considering significant investment.	<ul style="list-style-type: none"> Most operators have responded to good economic conditions by increasing prices with very little investment. Proposals to increase investment suggest expectations of improving economic conditions. Without the new hotel, existing operators will again be able to increase prices to previous unaffordable levels.
We should not bring more people into town.	<ul style="list-style-type: none"> Bringing more people into the district will support local businesses and economic activity.
Hotel in the CBD will add to vibrant night life and increase trade but lawn should be retained	<ul style="list-style-type: none"> Lawn will be retained by the City.
Benefits are self-evident, including tourism, business confidence and increased business opportunity.	<ul style="list-style-type: none"> These are some of the key reasons the project is being considered by Council.
Current accommodation is inadequate for business travellers.	<ul style="list-style-type: none"> This is common feedback from business travellers and suggests that a new hotel has the potential to increase demand.
City funds should be used to stimulate growth.	<ul style="list-style-type: none"> The Community Plan confirms Council's commitment to growth and economic development.
The City should support the development of a quality hotel to attract internationals to the City.	<ul style="list-style-type: none"> Council is required to consider all submissions before making a determination on whether to proceed.

The hotel will help attract conferences and support tourism.	<ul style="list-style-type: none"> This is considered a significant potential benefit of the proposal.
Will activate the CBD and create new jobs.	<ul style="list-style-type: none"> These are considered significant potential benefits of the proposal.
Hotel is necessary to meet demand from new projects.	<ul style="list-style-type: none"> Past experience indicates that without additional supply, the existing accommodation providers will simply increase prices to levels that are unaffordable for most people.

Most submissions did not raise any issues not already canvassed by and with Council and many of the issues are addressed in the Business Plan. All submissions have been acknowledged and subject to Council’s determination on this matter it is proposed to provide a detailed response to each submission in the terms outlined in the attachment.

34 people attended a public information session held on 9 August 2018. Half of those in attendance were Councillors, City staff and media. Owners and employees of existing accommodation providers spoke against the proposal, while the remaining attendees were split evenly between those in favour and those against. Despite an article in the print media indicating that all tourism operators had been contacted and were against the hotel, a representative of one of the City’s most significant tourism operators indicated at the information session it is supportive of the hotel.

STATUTORY IMPLICATIONS

This proposal is considered a *Major Land Transaction* under the *Local Government Act 1995*.

Section 3.59 (2) of the *Local Government Act* states:

- Before it —*
- (b) enters into a major land transaction; or*
 - (c) enters into a land transaction that is preparatory to entry into a major land transaction,*
- a local government is to prepare a business plan.*

The Act and associated regulations specify the minimum content for the Business Plan and the process that needs to be followed prior to Council entering into a major land transaction.

Section 3.59 also provides as follows:

- (4) The local government is to –*
 - (a) give Statewide public notice stating that —*
 - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and*
 - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and*
 - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*

- (b) *make a copy of the business plan available for public inspection in accordance with the notice.*
- (5) *After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.*

** Absolute majority required.*

Under section 3.58(2) of the Act a local government can only dispose of property to —

- (a) *the highest bidder at public auction; or*
- (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

However a local government *can* dispose of property other than under subsection (2) if, before agreeing to dispose of the property it gives local public notice of the proposed disposition, inviting submissions which are considered prior to the Council making a decision on the proposed disposition.

POLICY IMPLICATIONS

Council's Investment Policy: Property (CF4) includes the following statements that relate to this matter:

When making decisions to invest in Property related investments one or more of the following criteria needs to be satisfied:

ii. Council may invest in Commercial/Industrial Property which gives continuous source of ongoing returns and also have capital growth potential.

vi. Council may invest in property to achieve key strategic goals of the Council that will deliver a broad based benefit to the community without financial return being the key driver.

FINANCIAL IMPLICATIONS

The proposed transaction would be developed over a period of approximately 20 months and, if developed in its entirety, would involve the investment of up to \$10M of City funds towards the total construction cost of \$19.7 million.

The City's fit out contribution would be recovered through lease payments over the term of the lease based on a 3.5% yield. If the lease runs the full 30 year term, the City would recover approximately \$20M over 30 years. In addition, the Hotel will pay approximately \$8.8M in rates over the term of the lease. If the lease runs for 20 years, the City would recover approximately \$16.5M in rent and \$5.8M in rates.

While there is currently no specific budget for this project, the City currently has healthy financial reserves. In particular, the balance of the City's Infrastructure Reserve was \$15.2M as at 30 June 2018 and is forecast to be \$17.5M at 30 June 2019.

Once the Hotel is built and in operation, the City will not incur operational costs related to the running of the Hotel.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the following extracts relate to this matter:

*Our Vision: Australia's Most Liveable Regional City.
Theme 2: Our Economy - Well Managed and Diversified
Our Goal: To attract diverse and sustainable businesses and employment
Our Outcomes: Good infrastructure to support business investment
Our Response: Public private partnerships are in place for the development of key infrastructure*

The City has the potential to gain from this project via:

- Further progressing the delivery of the City's Vision to be *Australia's Most Liveable Regional City*.
- Increasing quality short stay accommodation providing an accommodation product that is not currently available within the district.
- Supporting economic development and in particular tourism.
- Further activating the city centre and supporting nearby food and beverage businesses.
- Assisting in attracting major events to the Red Earth Arts Precinct.
- Anticipated marketing spend on the Hotel and the City of Karratha of \$26.3m over 30 years.
- Creation of 50+ employment opportunities during construction.
- Creation of approximately 40-50 full and part time local hospitality jobs as part of the hotel operations.
- Potential for indigenous engagement in the Hotel, including support for indigenous hospitality training, promoting indigenous tourism and showcasing local indigenous art.
- Ability to retain the popular grassed area on Sharpe Avenue for civic purposes.
- Financial returns in the form of:
 - Generating a financial yield from a property investment that exceeds current bank interest available; and
 - Additional rates revenue from the development.

RISK MANAGEMENT CONSIDERATIONS

A risk analysis for the proposal is detailed in section 9 of the Business Plan. The analysis was undertaken using a risk matrix approach. A total of seven (7) potential risks were identified with three (3) rated as low risk, three (3) rated as moderate risk and one (1) rated high. No extreme risks were identified. Mitigation strategies for all identified risks are listed.

Although the SPV structure would isolate the City from any risks associated with Pacifica, the following due diligence has been completed in relation to Pacifica:

- Referee checks (refer Attachment 7);
- Dun & Bradstreet Report (refer Attachment 8).

Both of these are positive, with the Dun & Bradstreet Risk Assessment indicating 'average risk of financial distress'; 'moderate risk of delinquent payments'; and 'good credit worthiness'.

In addition, independent legal advice has been obtained from Herbert Smith Freehills regarding the key risks, mitigation strategies and residual risk. This advice, which is included at Attachment 9, includes thirteen (13) risks from the construction phase to the operations and maintenance phase of the project. The advice confirms that the residual risk of each risk is low with the implementation of the proposed mitigation strategies.

IMPACT ON CAPACITY

Beyond the initial negotiations and legal processes, the City's role in this project would be mainly limited to being the Landlord for the hotel land, which can be managed within existing resources.

RELEVANT PRECEDENTS

The purchase of The Quarter HQ was the City's most recent major land transaction. Based on a current occupancy rate of 48%, The Quarter HQ is returning approximately 2% (\$0.4M per annum) above term deposit rates. This will increase as further leases are finalised.

There are also several recent examples of public private partnerships, including:

- Airport hangar (\$1.9m)
- Qantas Lounge (\$0.5m)
- LS Retail fit out (\$0.25m)
- The Quarter HQ leasing incentives (various).

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to PROCEED with the purchase of lot 7078 Sharpe Avenue Karratha and Strata Lot 47 within Lot 7079 to facilitate the development of The Quarter Hotel on the basis of a self-supporting loan to Pacifica Developments Pty Ltd.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with the purchase of lot 7078 Sharpe Avenue Karratha and Strata Lot 47 within Lot 7079 to facilitate the development of The Quarter Hotel.

CONCLUSION

Although the proposal to invest City resources in a 100 room, 4-star hotel at The Quarter may not appear to fit the perception of 'normal' local government operations, this proposal is consistent with Council's long term land use plans and has very clear linkages to the City's approved Strategic Community Plan 2016-2026, in particular the stated intent to ensure that public private partnerships are in place for the development of key infrastructure.

Given the proposal does come with an elevated level of risk a range of risk mitigation strategies are proposed to ensure that the project will deliver positive benefits to the community without creating a risk to City resources.

OFFICER'S RECOMMENDATION

That Council by **ABSOLUTE** Majority pursuant to Section 3.59 of the *Local Government Act 1995* **RESOLVES** to:

1. **RECEIVE** and **NOTE** the submissions that were made on the Business Plan to consider the potential purchase of lot 7078 Sharpe Avenue Karratha and Strata Lot 47 within Lot 7079 to facilitate the development of The Quarter Hotel;
2. **RECEIVE** and **NOTE** the due diligence that has been undertaken to minimise risk, including:
 - Referee checks
 - Dun & Bradstreet Report
 - Independent legal review of risks/issues.
3. **EXECUTE** the contract of sale for the acquisition from LandCorp of Freehold Lot 7078 on Deposited Plan 401615 being the whole of the land in Certificate of Title Volume 2831 Folio 953 comprising The Quarter Hotel site and Strata Lot 47 on Strata Plan 67914 within Lot 7079 on Deposited Plan 401615 comprising 101 car bays;
4. **EXECUTE** the lease with Pacifica Developments Pty Ltd (or a related entity) for part of Lot 7078 and Strata Lot 47 for the purpose of developing and operating a 100 room four-star hotel; subject to there being no material submissions in response to public notice under s3.58; and
5. **AUTHORISE** expenditure on the fit out of The Quarter Hotel by transfer from the Infrastructure Reserve.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 JULY 2018

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Management Accountant
Date of Report:	24 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 31 July 2018.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 July 2018:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	107,996,498	54,705,865	51,797,547	(2,908,318)	-5.3%	↓
Operating Expense	(93,498,864)	(93,498,864)	(8,786,204)	(5,091,177)	3,695,027	-42.1%	↑
Non Operating Rev	25,490,997	25,490,997	987,175	1,139,953	152,778	15.5%	↑
Non Operating Exp	(64,334,027)	(64,334,027)	(7,832,506)	(639,527)	7,192,979	-91.8%	↑
Non Cash Items Included	20,904,732	20,904,732	1,751,839	(173,407)	(1,925,246)	-109.9%	↓
Surplus BFWD 17/18 - Unrestricted	3,513,546	3,513,546	2,364,705	2,364,705	-	-	
less Restricted Balance CFWD - PUPP	0	0	0	0	-	-	
Surplus/(Deficit) 18/19	72,882	72,882	43,190,874	49,398,094	6,207,219		

This table shows that Council is currently in a surplus position of \$49.4m, a positive variance of \$6.2m compared to the budgeted year to date surplus position of \$43.2m which reflects timing differences for major projects.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
1,233,542	▼ Contribution-Wickham Recreation Facility
1,034,014	▼ KTA Airport Revenue- Aviation Revenue - Landings cashflowed for July, invoiced in August.
443,501	▲ KTA Airport - Property Rental Revenue - Rent for July and August invoiced in advance in May and June - amount journalled to be allocated to 1819FY - not cashflowed.
320,000	▼ Arts & Culture Program - Events Income - Timing difference, awaiting Execution of Funding Deed with RTIO
2,144,055	▼ Net variance
Operating Expenditure	
805,501	▼ Depreciation-Roads & Streets - Timing
256,487	▲ Valuation Expenses - General Revaluation costs carried forward from 2017/18 - to be adjusted at budget review
260,472	▼ Depreciation - KTA Airport - Timing
809,486	▼ Net variance
Non Operating Expenditure	
1,279,183	▼ Class III Cell Construction - Due to Quality Issues project was delayed by 1 month. Contractor has accelerated works and will be back on track next month.
1,267,244	▼ Capital-Buildings-Wickham Community Hub - Timing difference, to be expended this quarter.
1,233,268	▼ Transfer to Partnership Reserve - Timing
941,802	▼ Karratha Airport - International Terminal Compliance Works - Project on hold. To be updated next budget Review
588,027	▼ Karratha Airport - Hangar Project - Project commencement date on site delayed. Still to be expended this FY. Changes to be made next budget review.
479,450	▼ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Job Completed final Invoices being processed
422,620	▼ Bulgarra Tennis Courts - Project delay. Final payment due September
6,211,594	▼ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 30 July 2018	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.24
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	N/A
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	90.1%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	9.10
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	95.5

Statement of Financial Position

	2018 July	2018 June	% change
Current			
Assets	120,753,159	81,034,280	49.01%
Liabilities	10,825,487	17,559,425	-38.35%
Non Current			
Assets	807,735,904	807,480,943	0.03%
Liabilities	1,109,428	1,108,020	0.13%
Net Assets	916,554,149	869,847,777	

Total Current Assets increased by 49.01% from June to July primarily due to an increase in accounts receivable as rates were levied in July. Current Liabilities decreased by 38.35% from June to July due to a decrease in accounts payable. Non-Current Assets have increased slightly by 0.03% as progress is being made on the capital works program including the Wickham Community Hub and the Depot Upgrade. There has been an increase in Non-Current Liabilities of 0.13% due to the reallocation of borrowings from current to non-current.

Debtors Schedule

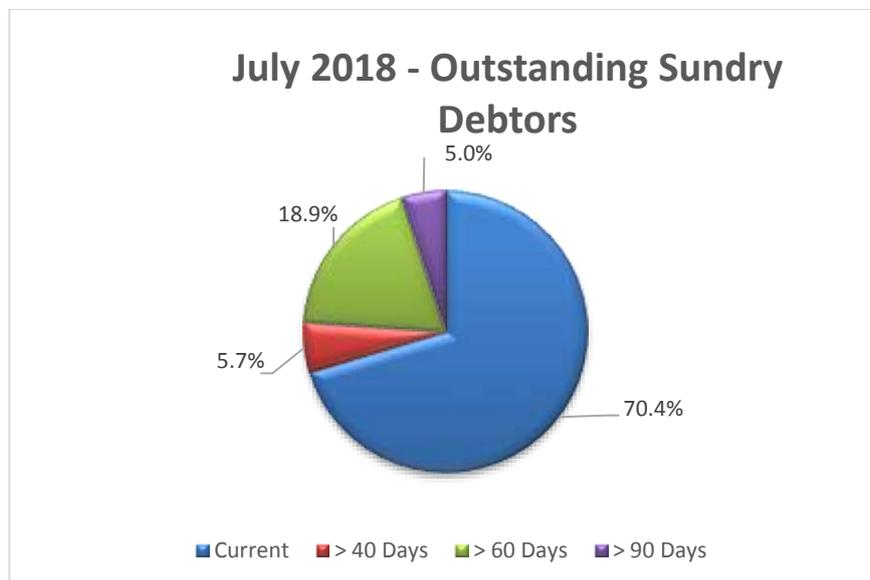
The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

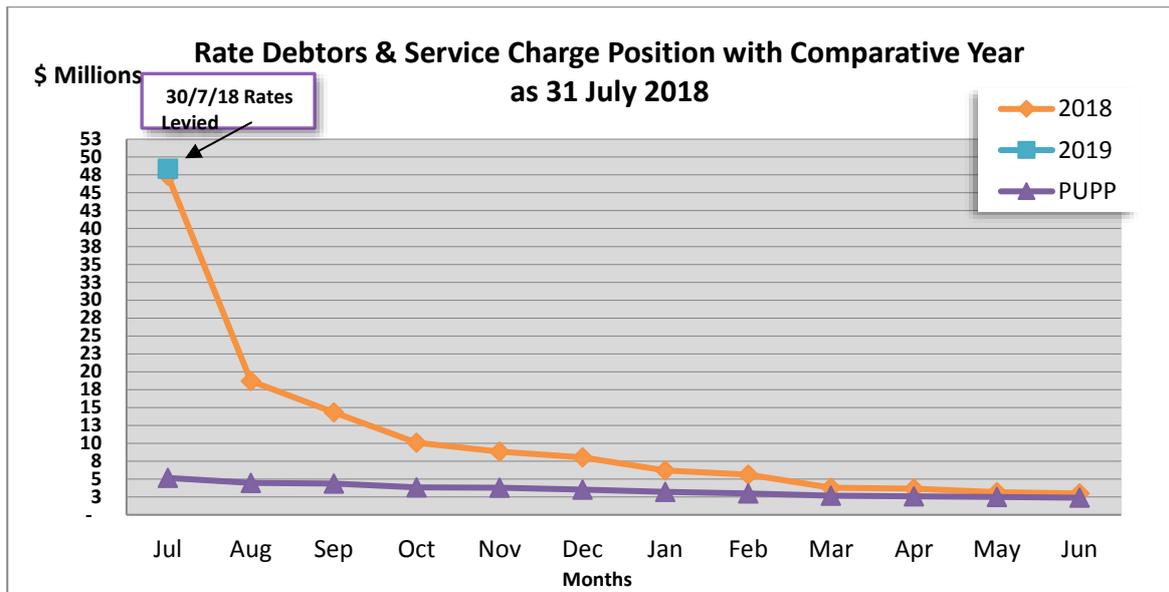
	2018 July	2018 June	Change %	Of Current Total %
Non Rate Debtors				
Current	7,601,905	2,999,703	153%	70%
> 40 Days	615,568	2,571,342	-76%	6%
> 60 Days	2,035,446*	50,839	3904%	19%
> 90 Days	544,598	630,226	-14%	5%
Total	10,797,517	6,252,110	73%	100%
Rates Debtors				
Total	47,122,983	1,523,902	2992%	100%
PUPP Debtors				
Total	2,422,259	2,417,474	0.2%	100%

Rates Debtors significantly increased from June to July 2018 due to Rates and Charges for 2018/19 being levied on 30 July 2018.

There was a slight increase in the PUPP Debtors balance due to instalment charges levied in July. PUPP payments have been made on 99.4% of properties, and of those paid 96.5% have paid in full and 3.5% are paying by instalments.

* A Debtors invoice for \$2m was processed for the release of grant funds for the Karratha Arts and Community Precinct project achieving key initiatives, these funds have since been paid in August 2018

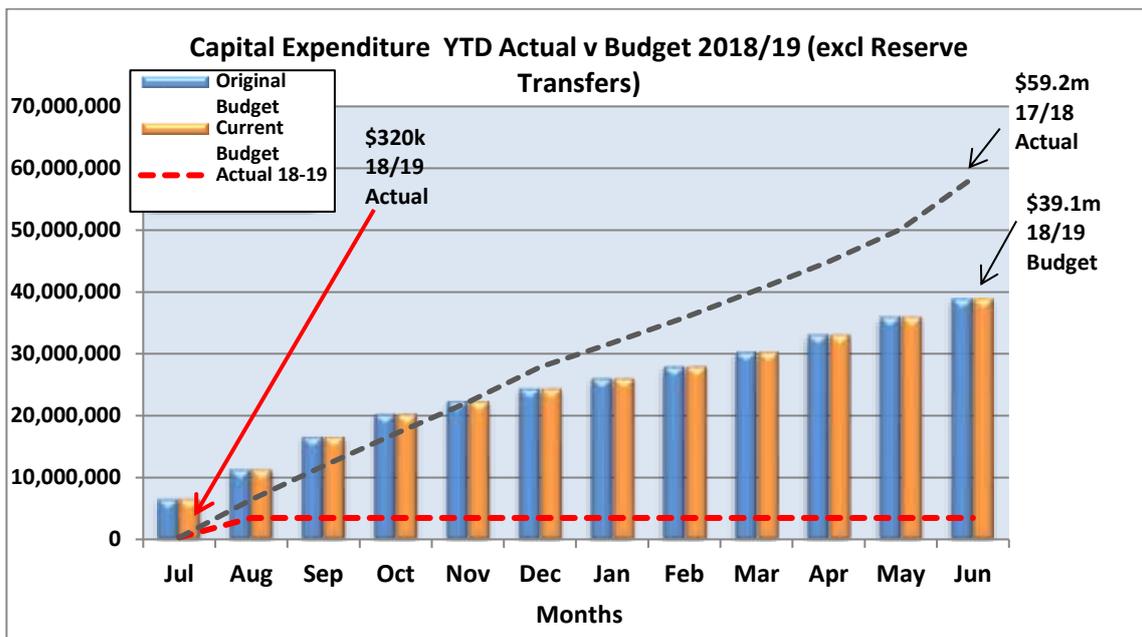




Total Debtors increased by 73% or \$4,545,407, and is primarily due to grant funding invoices being issued. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period, excluding grants and contributions, for Trade Debtor balances in excess of \$5,000.

Debtor	40 Days	60 Days	>90 Days	Comments
Frank Smith			\$41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property. Keystart has relinquished the mortgage after being unable to sell the property. No change from last month.
Dr Nomahlubi Kabane	\$ 5,850.00	\$3,960.00		Rent for 12 Knight Place. Debtor is currently paying \$1,000 per week and officers are awaiting a payment arrangement form. New since last month.
Otan Karratha Pty Ltd	\$467,948.00		\$275,000.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. CS Legal instructed to prepare Statement of Claim for District Court proceedings. No change from last month.
Rambla Pty Ltd	\$7,682.63	\$22,301.80	\$94,353.80	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and has commenced payments. \$22k paid since 30 June.
Wildwater Holdings Pty Ltd T/as United Party Hire		\$107.91	\$12,120.01	Recovery of unacquitted grant funds for 'Rides n Slides' event. Operator provided an insufficient Statutory Declaration affirming receipts have been misplaced, officers are liaising with the debtor to provide an adequate Statutory Declaration to acquit the grant. No change from last month.

Capital Expenditure



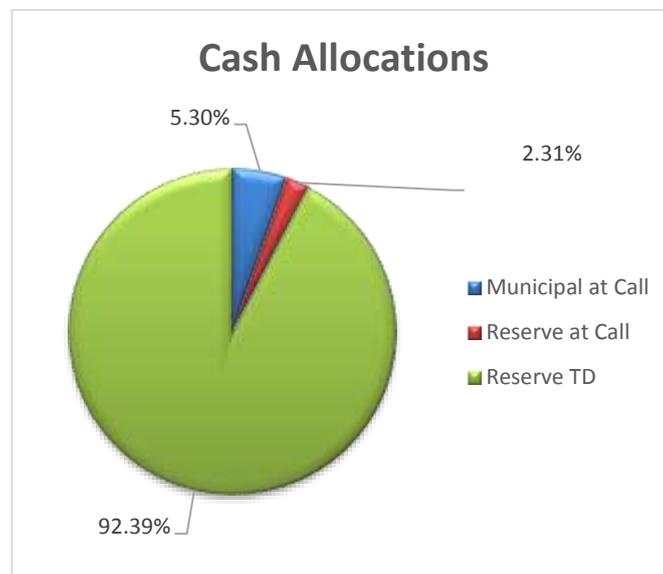
Council’s 2018/19 current Capital Expenditure budget is \$39.1 million, the majority of which is associated with major projects including Wickham Community Hub, Landfill Construction, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows capital expenditure is 5% on target with budget for the financial year.

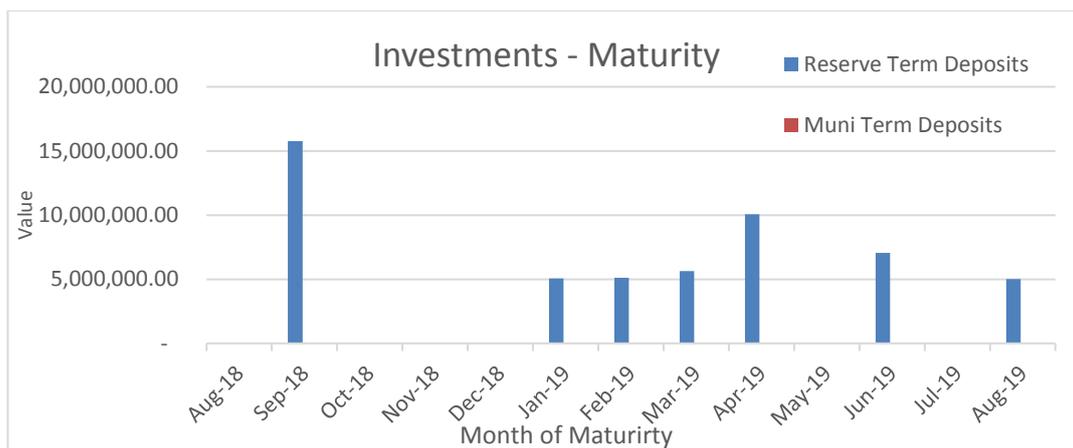
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	31-Jul-18			30-Jun-19	
Land	0	0	0%	0	0
Artwork	0	0	0%	200,000	200,000
Buildings	2,664,853	108,623	-96%	11,824,695	11,824,695
Equipment	0	2,334	0%	30,000	30,000
Furn & Equip	74,999	1,126	-98%	777,000	777,000
Plant	165,000	18,000	-89%	1,723,500	1,723,500
Infrastructure	3,575,425	189,680	-95%	24,335,934	24,335,934
Totals	6,480,277	319,764	-95%	38,891,129	38,891,129

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

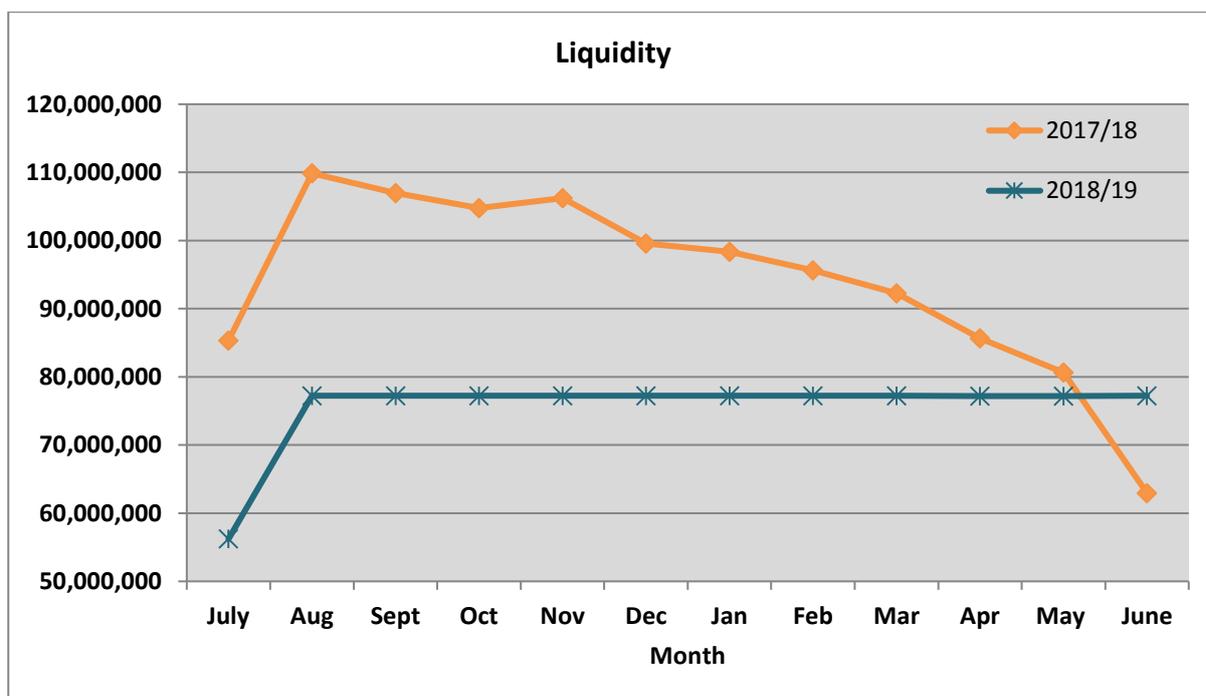
Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 31 July 2018 \$	Interest %	Investment Term	Maturity
WBC	Maxi Cash Reserve	-	1,345,278	0.50	At Call	
WBC	Reserve Term Deposits	15,433,500	15,773,164	2.77	12 months	Sep-18
WBC	Reserve Term Deposits	5,000,000	5,063,715	2.72	12 months	Jan-19
WBC	Reserve Term Deposits	5,064,274	5,112,287	2.73	12 months	Feb-19
WBC	Reserve Term Deposits	5,595,985	5,642,025	2.73	12 months	Mar-19
WBC	Reserve Term Deposits	10,000,000.00	10,057,578.09	2.84	12 months	Apr-19
NAB	Reserve Term Deposits	5,000,000	5,003,797	2.52	2 months	Aug-19
WBC	Reserve Term Deposits	7,045,698	7,057,095	2.83	12 months	Jun-19
WBC	Municipal (Transactional)	-	3,078,632	0.96	At Call	
WBC	Maxi Cash Municipal	-	-	0.50	At Call	
N/A	Cash on Hand	-	17,805			
	Total		58,151,376			





The Reserve Bank cash rate (overnight money market interest rate) remained steady during July at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.17% interest on balances between \$1m and \$5m in the everyday account, and 0.5% on the Maxi-Direct Muni Account.



The liquidity graph for 2018/19 demonstrates a decrease in liquidity from June primarily due to payment of accounts payable, including progress claims on Wickham Community Hub and Depot Redevelopment.

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017.

The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End - July 2018 \$	Year to Date – July 2018 \$	Life to Date – July 2018 \$
Total Income Received	318,025	318,025	2,178,014
Total Expense Paid	(121,831)	(121,831)	(1,339,988)
Net Income	196,194	196,194	838,026
Annualised ROI	11.8%	11.8%	4.2%

The financial statements for the reporting period are provided as an attachment in the form of:

- Rate Setting Statement;
- Operating Revenue and Expenses Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note;
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council’s financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of July 2018 with a budget surplus position of \$43,190,874 and a current surplus position of \$49,398,094.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Nil
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	Nil
Compliance	Low	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st July 2018; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st July 2018.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st July 2018.

City of Karratha							
Notes To And Forming Part Of The Financial Statements							
for the period ending 31 July 2018							
	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
Operating Revenue And Expenses Classified According To Nature And Type							
Revenues from Operations							
Rates	41,399,792	41,399,792	41,022,748	41,085,972	-	63,224	40,443,321
Fees and Charges	42,894,865	42,894,865	6,106,243	5,197,958	-14.87%	(908,285)	37,366,606
Operating Grant, Subsidies and							
Contributions	12,246,995	12,246,995	2,153,773	384,621	-82.14%	(1,769,152)	12,567,847
Interest Earned	2,126,232	2,126,232	147,639	22,601	-84.69%	(125,038)	2,720,488
Proceeds/Realisation	-	-	-	-		-	0.00
All Other	914,498	914,498	92,737	106,396	14.73%	-	2,744,705
Total	99,582,382	99,582,382	49,523,140	46,797,547	-	(2,725,593)	95,842,967
Expenses from Operations							
Employee Costs	(32,541,395)	(32,541,395)	(2,611,450)	(2,480,811)	-	130,639	(33,780,797)
Materials and Contracts	(30,222,129)	(30,222,129)	(2,475,766)	(1,155,458)	-53.33%	1,320,308	(34,793,932)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,573,095)	(514,468)	(262,548)	-48.97%	251,920	(5,326,752)
Interest Expenses	(10,106)	(10,106)	0	987		-	(9,703)
Depreciation	(20,831,619)	(20,831,619)	(1,751,839)	0	-100.00%	1,751,839	(20,227,612)
Insurance Expenses	(1,454,133)	(1,454,133)	(816,436)	(878,434)	-	(61,998)	(1,610,103)
Other Expenses	(2,790,858)	(2,790,858)	(616,245)	(314,913)	-48.90%	301,332	(5,055,498)
Total	(93,423,335)	(93,423,335)	(8,786,204)	(5,091,177)		3,695,027	(100,804,395)
Non Operating Grants, Subsidies and							
Contributions	8,411,700	8,411,700	5,182,725	5,000,000	-	(182,725)	17,694,443
Profit On The Sale Of Assets	2,416	2,416	-	-	-	-	32,813
Loss On Asset Disposal	(75,529)	(75,529)	0	0	-	-	(135,544)
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	-
Change In Net Assets From Operations	14,497,634	14,497,634	45,919,661	46,706,370			12,630,283

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program for the Rate Setting Statement.

Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
Fees & Charges	-14.87%	908,285	1,034,014	▼ KTA Airport - Aviation Revenue - Timing, invoices raised in August
Operating Grants, Subsidies & Contributions	-82.14%	1,769,152	1,233,268	▼ Contribution - Wickham Recreation Facility
			320,000	▼ Arts & Culture Program Events Income
			182,725	▼ Local Govt Programs - Road Projects Grants
Interest Earned	-84.69%	125,038	118,961	▼ Interest on Reserve Accounts - Timing, will be recognised when 2017/18 Financial Year is completed
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-53.33%	1,320,308	150,000	▼ Delivery of full Place Branding campaign - Timing
			119,977	▼ Red Earth Arts Festival - Expense
			116,839	▼ Economic Development Projects
			96,796	▼ General Waste and Recycling Collection - Timing, awaiting July invoice to be processed
			85,940	▼ Litter Control
			85,000	▼ Private Works - Ngurin Centre Sewerage Installation - Works have commenced, not yet invoiced.
			66,781	▼ Karratha Leisureplex Op Costs - expenditure on target, delay in receipt and payment of cleaning invoices
			64,634	▼ KTA Airport - Karratha Terminal Building Op Costs
			63,392	▼ KTA airport - Landside Mtoe
			Utilities	-48.97%
64,692	▼ Karratha Leisureplex Op Costs - expenditure on target, delay in receipt and payment of utility invoices			
50,058	▼ Street Lights - Electricity			
Depreciation	-100.00%	1,751,839	1,751,839	▼ Depreciation - Timing
Other Expenses	-48.90%	301,332	151,444	▼ Economic Development Projects
			77,000	▼ Sponsorship Scheme (MESAP)
			52,500	▼ Contribution to Pilbara Regional Council

City of Karratha							
Rate Setting Statement							
for the period ending 31 July 2018							
	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
Rate Setting Statement	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
General Purpose Funding (excluding Rates)	5,363,496	5,363,496	337,740	197,314	-41.58%	(140,426)	⬇️
Governance	43,480	43,480	5,240	14,027	167.69%	-	
Law, Order And Public Safety	566,021	566,021	64,803	65,926	-	-	
Health	149,800	149,800	1,550	3,179	105.06%	-	
Education and Welfare	58,608	58,608	4,909	14,725	199.96%	-	
Housing	592,840	592,840	44,826	63,645	41.98%	-	
Community Amenities	13,352,759	13,352,759	3,806,440	3,679,326	-	(127,114)	⬇️
Recreation And Culture	21,928,049	21,928,049	7,461,274	5,706,325	-23.52%	(1,754,949)	⬇️
Transport	23,863,409	23,863,409	1,817,743	803,299	-55.81%	(1,014,444)	⬇️
Economic Services	421,945	421,945	78,250	95,996	22.68%	-	
Other Property And Services	256,299	256,299	60,342	67,812	12.38%	-	
	66,596,706	66,596,706	13,683,117	10,711,576	-21.72%	(2,971,541)	
Expenses (Applications)							
General Purpose Funding	(1,573,030)	(1,573,030)	(270,291)	(407,089)	50.61%	(136,798)	⬇️
Governance	(2,866,749)	(2,866,749)	(497,995)	(293,188)	-41.13%	204,807	⬆️
Law, Order And Public Safety	(1,443,485)	(1,443,485)	(145,229)	(108,074)	-25.58%	-	
Health	(1,284,185)	(1,284,185)	(114,963)	(87,243)	-24.11%	-	
Education and Welfare	(197,120)	(197,120)	(22,272)	(7,190)	-67.72%	-	
Housing	(387,960)	(387,960)	(64,196)	(112,449)	75.16%	-	
Community Amenities	(16,710,961)	(16,710,961)	(1,451,885)	(653,601)	-54.98%	798,284	⬆️
Recreation And Culture	(36,869,056)	(36,869,056)	(3,348,067)	(2,171,996)	-35.13%	1,176,071	⬆️
Transport	(29,892,240)	(29,892,240)	(2,336,581)	(749,329)	-67.93%	1,587,252	⬆️
Economic Services	(2,170,565)	(2,170,565)	(220,398)	(168,686)	-23.46%	51,712	⬆️
Other Property And Services	(103,513)	(103,513)	(314,327)	(332,332)	-	-	
	(93,498,864)	(93,498,864)	(8,786,204)	(5,091,177)	-42.05%	3,695,027	
Capital							
Revenue							
Proceeds From Disposal Of Assets	499,550	499,550	0	0	-	-	
Tsf From Aerodrome Reserve	1,515,906	1,515,906	0	0	-	-	
Tsf From Plant Replacement Reserve	0	0	0	0	-	-	
Tsf From Infrastructure Reserve	14,585,419	14,585,419	0	0	-	-	
Tsf From Partnership Reserve	7,194,049	7,194,049	0	0	-	-	
Tsf From Waste Management Reserve	0	0	0	0	-	-	
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-	
Tsf From Walkington Theatre Reserve	0	0	0	0	-	-	
Tsf From Workers Comp Reserve	0	0	0	0	-	-	
Tsf From Employee Entitlements Reserve	0	0	0	0	-	-	
Tsf From Community Development Reserve	0	0	0	0	-	-	
Tsf From Mosquito Control Reserve	0	0	0	0	-	-	
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	
Tsf From Carry Forward Budget Reserve	1,157,645	1,157,645	980,252	1,133,029	15.59%	152,777	⬆️
Tsf From Restricted Funds Reserve	0	0	0	0	-	-	
Tsf From Pilbara Underground Power Reserve	0	0	0	0	-	-	
Tsf From Economic Development Reserve	400,000	400,000	0	0	-	-	
New Loans Raised	0	0	0	0	-	-	
Other Loan Principal Income	0	0	0	0	-	-	
Repayments Of Self Supporting Loans	84,032	84,032	6,923	6,924	-	-	
Repayments Of Interest Free Loans To Local Groups	-	-	-	-	-	-	
	25,490,997	25,490,997	987,175	1,139,953	15.48%	152,778	

City of Karratha							
Rate Setting Statement							
for the period ending 31 July 2018							
	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Expenses							
Purchase Of Assets - Land	0	0	0	(319,764)	-	(319,764)	⬇️
Purchase Of Assets - Artwork	(200,000)	(200,000)	0	0	-	-	
Purchase Of Assets - Buildings	(11,924,695)	(11,924,695)	(2,664,853)	(108,623)	-95.92%	2,556,230	⬇️
Purchase Of Assets - Equipment	(257,740)	(257,740)	0	(2,334)	-	-	
Purchase Of Assets - Furniture & Equipment	(677,000)	(677,000)	(74,999)	(1,126)	-98.50%	73,873	⬇️
Purchase Of Assets - Plant	(1,723,500)	(1,723,500)	(165,000)	(18,000)	-89.09%	147,000	⬇️
Purchase Of Assets - Infrastructure	(24,335,934)	(24,335,934)	(3,575,425)	(189,680)	-94.69%	3,385,745	⬇️
Loan Principal Repayments	(81,408)	(81,408)	0	0	-	-	
Tsf To Aerodrome Reserve	(48,832)	(48,832)	(4,081)	0	-100.00%	-	
Tsf To Dampier Drainage Reserve	(276)	(276)	(23)	0	-100.00%	-	
Tsf To Plant Replacement Reserve	(10,533)	(10,533)	(884)	0	-100.00%	-	
Tsf To Walkington Theatre Reserve	(836)	(836)	(70)	0	-100.00%	-	
Tsf To Workers Compensation Reserve	(14,105)	(14,105)	(1,184)	0	-100.00%	-	
Tsf To Infrastructure Reserve	(16,908,688)	(16,908,688)	(24,839)	0	-100.00%	-	
Tsf To Partnership Reserve	(6,554,516)	(6,554,516)	(1,257,297)	0	-100.00%	1,257,297	⬇️
Tsf To Waste Management Reserve	(1,404,162)	(1,404,162)	(47,802)	0	-100.00%	-	
Tsf To Mosquito Control Reserve	(795)	(795)	(19)	0	-100.00%	-	
Tsf To Employee Entitlements Reserve	(114,958)	(114,958)	(9,648)	0	-100.00%	-	
Tsf To Community Development Reserve	(32,617)	(32,617)	(2,737)	0	-100.00%	-	
Tsf To Pilbara Underground Power Reserve	0	0	0	0	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(10,167)	(853)	0	-100.00%	-	
Tsf To Carry Forward Budget Reserve	0	0	-	-	-	-	
Tsf To Restricted Funds Reserve	0	0	-	-	100.00%	-	
Tsf To Economic Development Reserve	(33,265)	(33,265)	(2,792)	0	-100.00%	-	
Interest Free Loan Principal	-	-	-	-	-	-	
	(64,334,027)	(64,334,027)	(7,832,506)	(639,527)	-91.83%	7,192,979	
Adjustment For Non Cash Items							
Depreciation	20,831,619	20,831,619	1,751,839	-	-100.00%	(1,751,839)	⬇️
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(987)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)	⬇️
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	73,113	73,113	-	-	-	-	
	20,904,732	20,904,732	1,751,839	(173,407)	-	(1,925,246)	
Restricted Balance BFWD - Pilbara Underground Power							-
Unrestricted Surplus Brought Forward 1 July	3,513,546	3,513,546	2,364,705	2,364,705	-	-	
Amount Raised From Rates	41,399,792	41,399,792	41,022,748	41,085,972	-	63,224	⬇️
Restricted Balance - Pilbara Underground Power	0	0	0	0			
Surplus / (Deficit)	72,882	72,882	43,190,874	49,398,094		6,207,219	

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Rate Setting Statement, the following comments are made to provide an explanation of these variances.

Revenues from Operations	Material Variance			Significant Items
General Purpose Funding	-41.58%	(140,426)	66,106	▼ Back Rates - Interim rates unable to be processed at the end of 2017/18, processed in 2018/19 as back rates - to be adjusted at budget review
Recreation & Culture	-23.52%	(1,754,949)	1,233,268	▼ Contribution - Wickham Recreation Facility
			172,000	▼ Cossack Art Program Contributions
			72,430	▼ Karratha Leisureplex Income for Centre - Cash flowed incorrectly at budget input. Income on target. Cash flow to be rectified at budget review
			50,000	▼ Grants and Contributions - Contribution from Department of Communities for Roebourne Community Facilities Feasibility.
Transport	-55.81%	(1,014,444)	1,144,711	▼ Depreciation will be processed in August 2018
Expenses from Operations	Material Variance			Significant Items
General Purpose Funding	50.61%	(136,798)	113,999	▼ The Quarter Building and Carpark Op Costs
Governance	-41.13%	204,807	50,965	▼ Contribution to Pilbara Regional Council
Community Amenities	-54.98%	798,284	150,000	▼ Delivery of full Place Branding campaign - Timing
			94,796	▼ General Waste and Recycling Collection - On track, July invoice to be processed
			94,944	▼ Economic Development Projects
			92,361	▼ Refuse Site Maintenance - 7 Mile - Underexpenditure in salaries and overheads offset against expenditure in Employment costs 408000 and 408401. Also some underexpenditure in plant costs.
			56,500	▼ Karratha and Districts Chamber of Commerce and Industry - Funding Agreement
			50,000	▼ Solar Strategy
			44,406	▼ Depreciation for Community Amenities will be processed in August 2018
Recreation & Culture	-35.13%	1,176,071	395,448	▼ Depreciation for Recreation and Culture will be processed in August 2018
			119,977	▼ Red Earth Arts Festival Expenses
			105,238	▼ Cossack Art Awards Expenses
			75,000	▼ Dampier Lions Club
Transport	-67.93%	1,587,252	1,169,141	▼ Depreciation for Transport Program will be processed in August 2018
Economic Services	-23.46%	51,712	45,000	▼ Tourism Development
Capital Revenue	Material Variance			Significant Items
Transfer from Carry Forward Budget Reserve	15.59%	152,777	152,777	▲ Timing, Transfer processed earlier than anticipated
Capital Expenses	Material Variance			Significant Items
Purchase of Assets - Buildings	-95.92%	2,556,230	1,267,244	▼ Wickham Community Hub - timing issue, to be expended in this quarter
			941,802	▼ Karratha Airport - International Terminal Compliance Works - Project on hold. To be updated next Budget review
			229,441	▼ Depot Masterplan Stage 3 - Admin Bldg Refurb, Project completed on Budget. Cashflow to be updated at next Budget review
Purchase of Assets - Furniture & Equipment	-98.50%	73,873	44,999	▼ Information Technology - New initiatives including Network to the Western Corridor, Fibre Admin to REAP and Asset Software Upgrade / Replace
Purchase of Assets - Plant	-89.09%	147,000	40,000	▼ Timing difference, Replace P2024 (4x4 dual cab w/canopy) with P1106 - like for like replacement.
			37,000	▼ Timing difference, P2082 (4x4 S/C T/B handyman position)
			30,000	▼ July - P2039 replaced like for like (P2078). P2039 retained for reallocation to Works/Engineering
Purchase of Assets - Infrastructure	-94.69%	3,385,745	1,279,183	▼ Class III Cell Construction - Due to Quality Issues project was delayed by 1 month. Contractor has accelerated works and will be back on track next month.
			479,450	▼ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Job Completed final Invoices being processed
			230,126	▼ Wickham Community Hub Skatescape and Carpark - Timing difference, to be expended this quarter
			184,631	▼ Depot Masterplan Stage 3 - Carpark Upgrade - Project Completed on budget. Cashflow to be updated at next Budget Review.
			101,376	▼ Roebourne Wittenoom Rd-Gravel Resheeting - Project complete, cost reflected in August
			88,360	▼ Depot Masterplan Stage 3 - Solar Power System - Timing difference, Project due for completion in September
			70,783	▲ 40 Mile Beach Access Rd-Gravel Resheeting - Commenced early as plant already in area (savings on mob and de-mob) from June rainfall damage. Works now completed
Tsf to Partnership Reserve	100.00%	1,257,927	1,233,268	▼ Timing, Transfer anticipated to be processed in July

City of Karratha
Notes to the Financial Statements
for the period ending 31 July 2018

Note 1. Net Current Assets	Note	Year to Date	Brought
		Actual	Forward
		31/07/2018	1/07/2018
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		2,262,283	7,871,593
Cash and Cash Equivalents - Restricted (Trust)		1,926,390	1,925,270
Cash and Cash Equivalents - Restricted - Reserves	1	53,962,703	55,095,732
Cash - Restricted Unspent Grants/Contributions		0	0
Cash - Restricted Unspent Loans		0	0
Trade and Other Receivables	2	62,302,885	15,745,840
Land held for Resale - Development Costs		0	0
Inventories		304,836	401,783
Total Current Assets		120,759,097	81,040,219
Current Liabilities			
Trade and Other Payables		4,809,472	11,462,321
Trust Liabilities		1,927,083	1,926,763
Bank Overdraft		0	0
Current Portion of Long Term Borrowings		0	81,408
Current Portion of Provisions		4,088,933	4,088,933
Total Current Liabilities		10,825,487	17,559,425
Net Current Assets		109,933,610	63,480,794
Less			
Cash and Cash Equivalents - Restricted - Reserves		(53,962,703)	(55,095,732)
Loan repayments from institutions		(4,157)	(20,116)
Movement in Accruals (Non Cash)		(173,407)	(172,420)
Land Held for Resale		0	0
Cash - Restricted Unspent Grants/Contributions		0	0
Add back			
Current Loan Liability		0	81,408
Cash Backed Employee Provisions		4,853,437	4,853,437
Current Provisions funded through salaries budget		(11,248,686)	0
Restricted Balance CFWD - Pilbara Underground Power		0	0
Net Current Asset Position		49,398,094	13,127,370
This statement is to be read in conjunction with the accompanying notes.			
Note Explanation:			
1) Total Rates Debtors Outstanding		47,122,983	1,523,902
Total Trade and Other Receivables		15,179,902	14,221,938

City of Karratha
Statement of Financial Position
for the period ending 31 July 2018

Note 2: Statement of Financial Position

	2018/19 \$	2017/18 \$
Current Assets		
Cash On Hand	17,805	17,805
Cash and Cash Equivalents - Unrestricted	2,244,478	7,853,788
Cash and Cash Equivalents - Restricted (Trust)	1,926,390	1,925,270
Cash and Cash Equivalents - Restricted (Unspent Grants/Contributions)	0	0
Cash and Cash Equivalents - Restricted (Reserves/Muni)	53,962,703	55,095,732
Trade and Other Receivables	62,302,885	15,745,840
Inventories	304,836	401,783
Total Current Assets	<u>120,759,098</u>	<u>81,040,219</u>
Non Current Assets		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	290,208,903	290,078,820
Infrastructure	516,165,069	515,975,388
Total Non Current Assets	<u>806,640,370</u>	<u>806,385,409</u>
Total Assets	<u>927,399,468</u>	<u>887,425,627</u>
Current Liabilities		
Bank Overdrafts	0	0
Trade and Other Payables	4,809,472	11,462,321
Trust Liabilities	1,927,083	1,926,763
Long Term Borrowings	0	81,408
Provisions	4,088,933	4,088,933
Total Current Liabilities	<u>10,825,487</u>	<u>17,559,425</u>
Non Current Liabilities		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
Total Non Current Liabilities	<u>1,109,428</u>	<u>1,108,020</u>
Total Liabilities	<u>11,934,916</u>	<u>18,667,445</u>
Net Assets	<u>915,464,552</u>	<u>868,758,182</u>
Equity		
Accumulated Surplus	489,219,881	441,380,482
Revaluation Surplus	372,281,964	372,281,964
Reserves	53,962,706	55,095,735
Total Equity	<u>915,464,551</u>	<u>868,758,182</u>

City of Karratha
Statement Of Financial Activity
for the period ending 31 July 2018

Note 3: Cash & Cash Equivalents

	\$
Unrestricted Cash	
Cash On Hand	17,805
Westpac at call	2,244,478
Term deposits	0
	<u>2,262,283</u>
Restricted Cash	
Reserve Funds	53,962,703
Restricted Unspent Grants	0
Westpac - Trust	1,926,390
	<u>55,889,093</u>
Total Cash	<u><u>58,151,376</u></u>

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 July 2018				
	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
Note: Material Variance is Year to Date Amended Budget to Year to Date Actual (=> 10% or => \$50,000)				
EXECUTIVE SERVICES				
Net (Cost) Revenue to Council for Members of Council	(890,541)	(890,541)	(112,264)	(57,286)
Net (Cost) Revenue to Council for Executive Admin	(653,851)	(653,851)	(53,231)	(46,701)
CORPORATE SERVICES				
Net (Cost) Revenue to Council for Rates	41,963,151	41,963,151	41,073,007	40,881,373
Net (Cost) Revenue to Council for General Revenue	(9,434,933)	(9,434,933)	946,716	1,198,372
Net (Cost) Revenue to Council for Financial Services	(2,497,786)	(2,497,786)	(210,627)	(145,453)
Net (Cost) Revenue to Council for Corporate Services Admin	7,534,634	7,534,634	539,356	573,988
Net (Cost) Revenue to Council for Human Resources	(1,834,092)	(1,834,092)	(185,063)	(302,625)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,156,890)	(1,156,890)	(96,331)	(83,625)
Net (Cost) Revenue to Council for Information Services	(2,157,344)	(2,157,344)	(316,670)	(278,464)
Net (Cost) Revenue to Council for Television & Radio Services	(15,993)	(15,993)	(357)	(239)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	109,976	109,976	6,512	(45,361)
Net (Cost) Revenue to Council for Public Affairs	(1,420,319)	(1,420,319)	(185,251)	(28,439)
COMMUNITY SERVICES				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	600,451	600,451	(1,262,714)	(15,246)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	94,146	94,146	(167)	3,522
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,006,799)	(1,006,799)	(81,293)	(81,863)
Net (Cost) Revenue to Council for Youth Services	74,200	74,200	43,235	53,407
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(621,532)	(621,532)	35,484	1,046
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(68,057)	(68,057)	(7,642)	7,535
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(22,366)	(22,366)	(3,187)	(3,100)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(19,314)	(19,314)	(1,667)	(464)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(195,424)	(195,424)	(45,772)	(22,040)
Net (Cost) Revenue to Council for Library Services	(2,221,548)	(2,221,548)	(187,237)	(154,632)
Net (Cost) Revenue to Council for Cossack Operations	(315,764)	(315,764)	(59,353)	(48,836)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(2,017,068)	(2,017,068)	(559,761)	(65,456)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(611,494)	(611,494)	(52,618)	(6,900)
Net (Cost) Revenue to Council for Pavilions & Halls	(516,340)	(516,340)	(36,419)	(68,629)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(776,712)	(776,712)	(43,908)	(42,245)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(89,102)	(89,102)	(3,481)	(4,269)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	0	0	(9,473)	(2,958)
Net (Cost) Revenue to Council for Other Buildings	(89,973)	(89,973)	(7,802)	(2,992)
Net (Cost) Revenue to Council for The Youth Shed	(1,017,525)	(1,017,525)	(90,979)	(86,610)
Net (Cost) Revenue to Council for Karratha Leisureplex	(3,826,585)	(3,826,585)	(415,039)	(298,446)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(192,260)	(192,260)	(24,689)	15,567
Net (Cost) Revenue to Council for Arts & Culture	(1,333,493)	(1,333,493)	103,700	(92,295)
Net (Cost) Revenue to Council for Dampier Community Hub	418,781	418,781	(53,243)	(30,673)
Net (Cost) Revenue to Council for Red Earth Arts Precinct	253,014	253,014	4,710,537	4,830,069
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,261,168	1,261,168	1,106,840	(105,109)
Net (Cost) Revenue to Council for Wickham Community Hub	(1,824,008)	(1,824,008)	(1,637,771)	(38,488)
Net (Cost) Revenue to Council for The Base	(331,992)	(331,992)	(27,218)	(31,393)
Net (Cost) Revenue to Council for Indoor Play Centre	(38,002)	(38,002)	474	5,376

City of Karratha				
Notes To And Forming Part Of The Financial Statements				
by Divisions by Activities				
for the period ending 31 July 2018				
	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
DEVELOPMENT & REGULATORY SERVICES				
Net (Cost) Revenue to Council for Emergency Services	(29,841)	(29,841)	2,069	13,582
Net (Cost) Revenue to Council for Ranger Services	(930,597)	(930,597)	(107,139)	(71,329)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(520,000)	(520,000)	(145,000)	(98,906)
Net (Cost) Revenue to Council for Community Safety	(244,545)	(244,545)	6,194	11,292
Net (Cost) Revenue to Council for Economic Development	(2,620,321)	(2,620,321)	(298,916)	(33,710)
Net (Cost) Revenue to Council for Camping Grounds	129,932	129,932	28,636	43,463
Net (Cost) Revenue to Council for Building Control	(279,999)	(279,999)	5,896	10,513
Net (Cost) Revenue to Council for Health Services	(957,249)	(957,249)	(121,623)	(78,006)
Net (Cost) Revenue to Council for Town Planning	(1,011,810)	(1,011,810)	(86,658)	(70,816)
Net (Cost) Revenue to Council for Strategic Planning	(275,008)	(275,008)	(15,119)	(11,202)
Net (Cost) Revenue to Council for Development Services	(34,000)	(34,000)	(3,000)	0
INFRASTRUCTURE SERVICES				
Net (Cost) Revenue to Council for Depots	(939,355)	(939,355)	(611,053)	(129,826)
Net (Cost) Revenue to Council for Public Services Overheads	325,349	325,349	(5,491)	(22,396)
Net (Cost) Revenue to Council for Fleet & Plant	813,408	813,408	88,467	(118,172)
Net (Cost) Revenue to Council for Roads & Streets	(7,099,536)	(7,099,536)	(235,480)	(283,976)
Net (Cost) Revenue to Council for Parks & Gardens	(5,348,427)	(5,348,427)	(207,728)	(180,649)
Net (Cost) Revenue to Council for Drainage	(1,074,004)	(1,074,004)	(20,500)	(16,392)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,382,513)	(1,382,513)	0	(16,841)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(74,195)	(74,195)	(23,370)	(12,638)
Net (Cost) Revenue to Council for Cemeteries	(124,571)	(124,571)	(10,388)	(13,539)
Net (Cost) Revenue to Council for Public Toilets	(474,935)	(474,935)	(63,023)	(35,333)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(937,266)	(937,266)	(74,085)	(88,730)
Net (Cost) Revenue to Council for Town Beautification	(2,238,082)	(2,238,082)	(588,356)	(70,308)
Net (Cost) Revenue to Council for Bus Shelters	0	0	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	(96,402)	(96,402)	(85,941)	(7,352)
Net (Cost) Revenue to Council for Works Overheads	1,083,179	1,083,179	(37,690)	(10,698)
Net (Cost) Revenue to Council for Parks & Gardens Overheads	837,942	837,942	34,709	42,810
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(276,748)	(276,748)	0	0
Net (Cost) Revenue to Council for Tech Services	(4,445,774)	(4,445,774)	(358,101)	(301,736)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(25,000)	(25,000)	(1,750)	(492)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) Revenue to Council for Project Management	(587,871)	(587,871)	(62,185)	(33,652)
Net (Cost) Revenue to Council for Waste Collection	952,491	952,491	2,989,404	3,171,891
Net (Cost) Revenue to Council for Landfill Operations	(1,969,626)	(1,969,626)	(1,261,119)	21,822
Net (Cost) Revenue to Council for Waste Overheads	1,512,567	1,512,567	18,763	21,785
Net (Cost) Revenue to Council for Karratha Airport	9,799,685	9,799,685	(718,582)	342,298
Net (Cost) Revenue to Council for Other Airports	(9,956)	(9,956)	(306)	(324)

10.2 LIST OF ACCOUNTS – AUGUST 2018

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	31 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 1 August 2018 to 27 August 2018.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 01 August 2018 to 27 August 2018 totalled \$7,636,224.63 which included the following payments:

- Ertech – 7 Mile Waste Cell Construction Progress Claim - \$1,732,979
- Colin Wilkinson Dev. – Wickham Community Hub Progress Payment - \$1,024,438

Consistent with CG-11 Regional Price Preference Policy 49% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$_____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT61758 to EFT62363 (Inclusive);
3. Cheque Vouchers 78533 to 78538 (Inclusive);
4. Cancelled Payments: EFT61792, EFT61848, EFT61849, EFT61919, EFT61920, EFT61926, EFT61940, EFT62007, EFT62008, EFT62013-62033, EFT62035, EFT62053, EFT62067, EFT62127, EFT62131-62239, EFT62292, EFT62293, EFT62299, 78535-78537;
5. Direct Debits: DD32293.1 To DD32516.1;

6. Credit Card Payments: \$35,517.20;
7. Payroll Cheques \$1,592,032.92; and
8. with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,636,224.63 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT61758 to EFT62363 (Inclusive);
3. Cheque Vouchers 78533 to 78538 (Inclusive);
4. Cancelled Payments: EFT61792, EFT61848, EFT61849, EFT61919, EFT61920, EFT61926, EFT61940, EFT62007, EFT62008, EFT62013-62033, EFT62035, EFT62053, EFT62067, EFT62127, EFT62131-62239, EFT62292, EFT62293, EFT62299, 78535-78537;
5. Direct Debits: DD32293.1 To DD32516.1;
6. Credit Card Payments: \$25,517.20; and
7. Payroll Cheques \$1,592,032.92

Chq/EFT	Date	Name	Description	Amount
EFT61758	01.08.2018	C Doughty	Refund - Asic Card Bond 24/01/2018	50.00
EFT61759	01.08.2018	A Garbutt	Refund - Carparking Card Bond 19/02/2017	100.00
EFT61760	01.08.2018	Karratha Contracting Pty Ltd	Refund - Asic Card Bond 29/04/2016	100.00
EFT61761	01.08.2018	B King	Refund - Library Travellers Membership 28/06/2018	50.00
EFT61762	01.08.2018	N Labanon	Refund - Carparking Card Bond 15/04/2016	100.00
EFT61763	01.08.2018	T Lee	Refund - Carparking Card Bond 02/10/2017	100.00
EFT61764	01.08.2018	A Munro	Refund - Asic Card Bond 22/09/2016	50.00
EFT61765	01.08.2018	S Mischke	Refund - Asic Card Bond 19/05/2016	50.00
EFT61766	01.08.2018	L Peters	Refund - Car Parking Card Bond 28/09/2017	50.00
EFT61767	01.08.2018	J Rurehe	Refund - Car Parking Card Bond 28/09/2017	50.00
EFT61768	01.08.2018	C Stevens	Refund - Library Travellers Membership 10/07/2018	50.00
EFT61769	01.08.2018	R White	Refund - Asic Card Bond 16/11/2016	50.00
EFT61770	01.08.2018	T Woods	Refund - Asic Card Bond 03/11/2016	100.00
EFT61771	01.08.2018	NYFL Nursery - Cossack Management	Cossack Management - August 2018	35,750.00
EFT61772	01.08.2018	C Blasgund	CAA 2018 - Category Winner North West Flora & Fauna - The Kingfisher	8,000.00
EFT61773	01.08.2018	G Tothill	CAA 2018 - Category Winner Painting Open Theme Timeless Horizon - Pentecost River El Questro Kimberley	8,000.00
EFT61774	03.08.2018	Les Mills Aerobics Australia	WRF - Les Mills Licence Fee July 2018	1,341.59
EFT61775	03.08.2018	Programmed Skilled Workforce	Temp Accounts Receivable Officer	2,193.68
EFT61776	03.08.2018	123 Agency	NAIDOC 2018 - Apakatjah, Community Performance	8,250.00

Chq/EFT	Date	Name	Description	Amount
EFT61777	03.08.2018	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Citizenship Ceremony, Catering	390.00
EFT61778	03.08.2018	Bucham Pty Ltd	Cossack Art Award 2018 - Master Of Ceremonies	1,652.50
EFT61779	03.08.2018	EPD Asia Pacific Pty Ltd	IT - IBM Servicepac IBM/Lenovo It Hardware Equipment Support	1,469.60
EFT61780	03.08.2018	Scene Investments Pty Ltd (House Proud Living)	REAP - Large Library Clock, Main Hall	299.99
EFT61781	03.08.2018	A McDonald	Reimb - Chartered Accountant Australia & NZ Annual Subscription 2018-19	710.00
EFT61782	03.08.2018	C Melsom	Meal And Fuel Reimbursement - LIWA Conference	306.19
EFT61783	03.08.2018	Mediavision Australia (TR Chirchiglia & RG Hamilton t/as)	REAP - Lighting Filters	2,408.12
EFT61784	03.08.2018	Soul Karratha (atf The Trustee For D&S Heathwood Family Trust)	REAP - Rio Tinto Function, Catering 50%	5,645.00
EFT61785	03.08.2018	Western Resource Recovery	Town St Maintenance - Waste Collection	4,357.93
EFT61786	10.08.2018	Cleanaway Pty Ltd	Kta Airport - Waste And Recycling Collection Services, June 2018	1,129.99
EFT61787	10.08.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Rates And Electricity Usage	6,299.69
EFT61788	10.08.2018	Telstra Corporation Ltd	Phone Charges	8,324.93
EFT61789	10.08.2018	Horizon Power	Electricity Usage	91,289.32
EFT61790	10.08.2018	Water Corporation	Water Usage	14,868.71
EFT61791	10.08.2018	Water Corporation	Parks/Kta Airport/SES City Offices - Water Usage And Rates	19,468.61
EFT61792	10.08.2018	Water Corporation	Cancelled Payment	0.00
EFT61793	10.08.2018	Water Corporation	Various Parks/Staff Housing - Water Rates	34,212.72
EFT61794	10.08.2018	Water Corporation	Staff Housing Water Rates	14,338.42
EFT61795	10.08.2018	Water Corporation	Parks/REAP/Pavilion Water Rates And Mgr Utility Water Usage Allowance As Per Contract	11,463.00
EFT61796	10.08.2018	Water Corporation	Staff Housing/FBCC/Pavilion Water Rates	19,206.39
EFT61797	10.08.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	CAA Family Day - Entertainers Accommodation	1,014.00
EFT61798	10.08.2018	Sealanes (1985) Pty Ltd	REAP - Kiosk Stock	4,444.33
EFT61799	10.08.2018	Atom Supply	Depot/Airport/KLP - Various Maintenance Stock, Pressure Cleaner, Concrete	9,818.51
EFT61800	10.08.2018	Ashdown-Ingram	Plant - Batteries	797.50
EFT61801	10.08.2018	August Management (Joel Heywood)	NAIDOC - Community Performance, Stiff Gins	5,000.00
EFT61802	10.08.2018	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control De-sex And Microchip Dogs – Various Animals	1,189.00
EFT61803	10.08.2018	Empire6714	CAA - Catering And Bar Services	18,266.35
EFT61804	10.08.2018	Jangs Kitchen & Cleaning Pty Ltd t/as Vita Cafe Dining	CAA 2018 - Judges' Meet And Greet Function	112.75
EFT61805	10.08.2018	Jokeria Pty Ltd	NAIDOC 2018 - Performance Community Concert	3,300.00
EFT61806	10.08.2018	Wesfarmers Kleenheat Gas Pty Ltd	Gumula Aboriginal Corporation - Gas Cylinder	37.95
EFT61807	10.08.2018	Mega Vision Australia Pty Ltd	CAA/REAF/ Production Lighting, Audio Visual, Stage And Production Of Events	23,850.51

Chq/EFT	Date	Name	Description	Amount
EFT61808	10.08.2018	Ngaarda Media Aboriginal Corporation	NAIDOC 2018 - Radio Advertising Community Concert	3,080.00
EFT61809	10.08.2018	A Paul	REAF 2018 - Dance Fusion Artistic Director	7,500.00
EFT61810	10.08.2018	State Law Publisher	Development Services - Gazettal Town Planning Scheme 8 Amendment	1,179.48
EFT61811	10.08.2018	Kmart Karratha	CAA - Workshop Supplies	567.48
EFT61812	10.08.2018	Seatadvisor Pty Ltd	REAP - Event Ticketing June 2018	2,712.05
EFT61813	10.08.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	YS/Wickham Library/Housing - General Maintenance	2,251.32
EFT61814	10.08.2018	Charles Turner T/A Soul Gardening	CAA - Gala Event And Family Day Performance	3,750.00
EFT61815	10.08.2018	The Trustee For Alist Entertainment T/a A-List Entertainment	REAF 2018 - The Umbilical Brothers Performance	11,000.00
EFT61816	10.08.2018	West Australian Newspapers Limited	REAP - Advertising	1,437.50
EFT61817	10.08.2018	Chefmaster Australia	Stock - Garbage Bags	1,168.50
EFT61818	10.08.2018	Signature Music Pty Ltd	REAP - Specialist Audio Visual Technical Services	1,309.00
EFT61819	10.08.2018	Garrards Pty Ltd	Stock - Aquatain	361.77
EFT61820	10.08.2018	Hathaways Lubricants	Stock - Oil	4,842.70
EFT61821	10.08.2018	Best Western Karratha Central Apartments	Rates Facilitator Accommodation	418.00
EFT61822	10.08.2018	Karratha Netball Association	Kidsport	300.00
EFT61823	10.08.2018	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant - Repairs	185.00
EFT61824	10.08.2018	Joyce Krane	Plant - Repairs	429.00
EFT61825	10.08.2018	Norwest Sand & Gravel Pty Ltd	40 Mile Beach Access Rd - Transport 35T Excavator To Roebourne Wittenoom Rd Pit	1,848.00
EFT61826	10.08.2018	Poolmart Karratha	WAC - Pool Chemicals	76.00
EFT61827	10.08.2018	Water2water	KLP - Water Cooler Rental	66.00
EFT61828	10.08.2018	Poinciana Nursery	Dampier Hwy Slashing Paths And Verges And Mow, King Bay And Withnell Bridge Maintenance	15,572.70
EFT61829	10.08.2018	St John Ambulance - Karratha	First Aid Flexi Training	199.95
EFT61830	10.08.2018	Te Wai Manufacturing	Uniforms Embroidery	6.60
EFT61831	10.08.2018	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	REAP - Airfares, Twilight Tunes Band And Lifeguard Facilitator	3,873.00
EFT61832	10.08.2018	TNT Express	Freight	15.54
EFT61833	10.08.2018	Show Technology Australia P/L	REAP - Fitout	1,328.62
EFT61834	10.08.2018	Sodexo Remote Sites	Staff Rent	1,050.00
EFT61835	10.08.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots	329.92
EFT61836	10.08.2018	J Blackwood & Son Pty Limited	Stock - Gloves, Earplugs, Lens Cleaner, Dust Mask	998.57
EFT61837	10.08.2018	Airport Security Pty Ltd	Kta Airport - ASIC Printing June 2018	352.00
EFT61838	10.08.2018	Avsec Consulting Pty Limited	KTA Airport - Online Training	6,600.00
EFT61839	10.08.2018	Australasian Fleet Management Association Inc	Fleet Mgt - AFMA Membership	769.00

Chq/EFT	Date	Name	Description	Amount
EFT61840	10.08.2018	AJM Home Health Care (Allan David Hoffmann t/as)	REAP – Wheelchair and Freight	409.00
EFT61841	10.08.2018	Barth Bros Automotive Machining	Plant - Repairs	248.58
EFT61842	10.08.2018	BOC Limited	KLP - Gas Cylinder Rental	362.31
EFT61843	10.08.2018	Bunzl Ltd	Stock - Hand Towels, Toilet Paper	913.71
EFT61844	10.08.2018	BC Lock & Key	REAP - Key Cabinet	649.00
EFT61845	10.08.2018	Big Hart Inc	Annual Community Grant Scheme - Workshop Coordinator And NAIDOC Performance Coordinator	22,000.00
EFT61846	10.08.2018	BB Landscaping WA Pty Ltd	4 McRae Court - Garden Maintenance	220.00
EFT61847	10.08.2018	Big Sky Entertainment (WA) Pty Ltd	CAA - Children's Entertainer	2,222.00
EFT61848	10.08.2018	Booked Out Agency Pty Ltd	Cancelled Payment	0.00
EFT61849	10.08.2018	Centurion Transport Co Pty Ltd	Cancelled Payment	0.00
EFT61850	10.08.2018	Campbell Clan Superannuation Fund	Records - Storage	450.00
EFT61851	10.08.2018	Caltex Aust Petroleum Pty Ltd	Stock - Diesel	35,855.03
EFT61852	10.08.2018	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - City Planning And Preparation	88.00
EFT61853	10.08.2018	E & MJ Rosher Pty Ltd	Stock - Blades	317.30
EFT61854	10.08.2018	Farinosi & Sons Pty Ltd	Electric Tools	649.15
EFT61855	10.08.2018	Global Security Management (WA)	Youth Shed - Security Callout	180.40
EFT61856	10.08.2018	Access Office Industries (Global (WA) Pty Ltd)	REAP - Library Story Time Chair And Freight	1,317.25
EFT61857	10.08.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	1,025.49
EFT61858	10.08.2018	Home Hardware Karratha	P&G - Equipment	1,384.71
EFT61859	10.08.2018	House Of Tickets (KM Simonds & NJ Simonds)	REAP - Tickets	255.00
EFT61860	10.08.2018	Lennard Brice Husking	Reimb Fuel - 40 Mile Beach Caretaker	207.90
EFT61861	10.08.2018	R Hall	Reimb Accommodation Perth Meetings	75.00
EFT61862	10.08.2018	Greg Hire T/As A Stitch in Time	City Wide, Workshop And Tournament	4,952.00
EFT61863	10.08.2018	S Heron	Dampier Library - Author Event	640.00
EFT61864	10.08.2018	Karratha Signs	Roebourne Information Bay Signs	1,738.00
EFT61865	10.08.2018	James Bennett Pty Limited	Wickham Library - Book Order, May	118.94
EFT61866	10.08.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Komatsu Aircon Repairs	1,174.80
EFT61867	10.08.2018	Beyond Carpentry Contracting	YS - Toilet Door Repairs	1,663.20
EFT61868	10.08.2018	Karratha Veterinary Hospital	Animal Control - Euthanize Kittens	298.20
EFT61869	10.08.2018	Karratha Gymnastics Club Inc	Kidsport	330.00
EFT61870	10.08.2018	Karratha Little Athletics Association	Sports Funding Scheme - Hosting Regional Championships	4,100.00
EFT61871	10.08.2018	Sonic Healthplus Pty Ltd	HR - Staff Injections	279.95
EFT61872	10.08.2018	Karratha Mechanical Services	Plant - Repairs	68.29

Chq/EFT	Date	Name	Description	Amount
EFT61873	10.08.2018	Karratha Automotive Group - KAG	Plant - Replacement Keys	451.00
EFT61874	10.08.2018	Kennards Hire Pty Limited	KLP Oval - Excavator, Trailer And Bucket Attachment Hire	222.80
EFT61875	10.08.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	YS - Replacement Portable Vacuum	258.95
EFT61876	10.08.2018	J Kerferd	Refund Lost Ticket Fee	165.00
EFT61877	10.08.2018	Landgate	Rates - Land Enquiry And Title Search	227.70
EFT61878	10.08.2018	Leethall Constructions Pty Ltd	Dampier Shark Cage - Red Dog Installation	264.00
EFT61879	10.08.2018	Modern Teaching Aids Pty Ltd (MTA)	Karratha Library - Craft Supplies	95.98
EFT61880	10.08.2018	MM Electrical Merchandising	KLP - Pool Deck Globes	572.40
EFT61881	10.08.2018	Emerge Associates	Dewitt Entry Statement Design Review	2,079.00
EFT61882	10.08.2018	M & M Masonary	City Centre Garden Maintenance	836.00
EFT61883	10.08.2018	MAK Industrial Water Solutions Pty Ltd	KTA Airport - WWTP Maintenance	3,023.95
EFT61884	10.08.2018	B Menezes	Mgr Utility Allowance As Per Contract	390.22
EFT61885	10.08.2018	MH Carr Contracting Pty Ltd	Bulgarr Oval Maintenance	1,100.00
EFT61886	10.08.2018	NBS Signmakers	Dampier Lions Park Bike Track Signs	176.00
EFT61887	10.08.2018	NW Communications & IT Specialists	KTA Airport - IT Repairs	165.00
EFT61888	10.08.2018	North West Tree Services	Wellard Way Garden Maintenance	409.20
EFT61889	10.08.2018	Northwest Accountancy Pty Ltd	YS - Training Facilitator	330.00
EFT61890	10.08.2018	Norwest Craft Supplies	CAA - Education Program Supplies	41.40
EFT61891	10.08.2018	Narrak Emergency Management Solutions Pty Ltd T/A Apex Governance Risk	Kta Airport - Facilitation Table Top Emergency Exercise	7,080.00
EFT61892	10.08.2018	Titan Australia Pty Ltd	Plant - Repairs	145.75
EFT61893	10.08.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - Water Cooler	13.25
EFT61894	10.08.2018	NYFL Trust	Northern Australia Conference - Deep Gorge Tour	640.00
EFT61895	10.08.2018	NYFL Nursery Pty Ltd	NAIDOC Community Concert, Greenroom Catering	275.00
EFT61896	10.08.2018	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper	866.25
EFT61897	10.08.2018	Pilbara Wildlife Carers Association Inc	Bucks For Bags - Withnell Bay	90.00
EFT61898	10.08.2018	Successful Projects (Brett David Investments Pty Ltd)	REAP - Program Consultancy Services	3,564.00
EFT61899	10.08.2018	Printsync Norwest Business Solutions	Depot - Printer Charges June 2018	104.94
EFT61900	10.08.2018	Pilbara Community Services Ltd	Take Your Business Online Grant	974.00
EFT61901	10.08.2018	B Pace	Fuel Reimbursement	65.00
EFT61902	10.08.2018	Red Dot Stores	CAA - Public Program Workshop Supplies	33.00
EFT61903	10.08.2018	Rawlinsons (W.A.)	Kta Airport Terminal International Compliance Quantity Surveying Services	8,580.00
EFT61904	10.08.2018	Roebourne Dingo Hire	Roebourne Community Centre Garden Maintenance And Removal Abandoned Vehicles	5,060.00
EFT61905	10.08.2018	Rowe Plumbing Pty Ltd	Dampier Highway Streetscape Effluent And Drain Maintenance	12,994.24

Chq/EFT	Date	Name	Description	Amount
EFT61906	10.08.2018	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Unleaded Fuel	2,156.00
EFT61907	10.08.2018	Yoga Combo	Dampier Library - Good Vibes Art And Yoga Program	540.00
EFT61908	10.08.2018	Reece Pty Ltd	Tambrey Park Garden Maintenance	993.64
EFT61909	10.08.2018	Statewide Bearings	Plant - Repairs	223.73
EFT61910	10.08.2018	Kmart Karratha	REAP - Kiosk Stock	44.00
EFT61911	10.08.2018	Sunstone Design	6 McRae Court - Install Vertical Blinds	1,968.34
EFT61912	10.08.2018	Sunny Sign Company Pty Ltd	Traffic Control - Signs	335.50
EFT61913	10.08.2018	Stott & Hoare	REAP Library Computer Bracket Mounts	792.00
EFT61914	10.08.2018	SAFE (Saving Animals From Euthanasia Inc)	SAFE MOU Payment As Per Council Resolution 153483	16,560.00
EFT61915	10.08.2018	Sodexo Remote Sites	Refund Overpayment On Debtor Account S486	1,492.00
EFT61916	10.08.2018	Designa Sabar Pty Ltd	Kta Airport - Technical Support Card Reader	3,262.60
EFT61917	10.08.2018	Shawmac Pty Ltd (Workwise Australia)	Road Safety Audit	13,728.00
EFT61918	10.08.2018	Scope Business Imaging	REAP - Printer	275.00
EFT61919	10.08.2018	Skipper Transport Parts (Formerly Covs)	Cancelled Payment	0.00
EFT61920	10.08.2018	R Saville	Cancelled Payment	0.00
EFT61921	10.08.2018	Schneider Electric Buildings Aust. Pty Ltd	KLP/Kta Admin - Preventative Maintenance Service Plan Andover Continuum Bms - June 2018	17,160.57
EFT61922	10.08.2018	K Renton	Staff Study Assistance Prof Cert In Asset Management Planning	2,457.50
EFT61923	10.08.2018	Trasan Contracting	Pt Samson Viewing Platform Asbestos disposal	1,016.50
EFT61924	10.08.2018	20th Century Fox Film Distributors Pty Ltd	REAP - Movie Licence, Deadpool 2	2,349.45
EFT61925	10.08.2018	The Walt Disney Company Pty Ltd	REAP - Movie Licence, Black Panther	2,026.16
EFT61926	10.08.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	Cancelled Payment	0.00
EFT61927	10.08.2018	Totally Workwear	Uniform Stock	1,178.00
EFT61928	10.08.2018	Tint A Car Karratha (Tinting Worldwide)	YS - Installation Privacy Window Film	395.00
EFT61929	10.08.2018	Universal Pictures International Australasia Pty Ltd	REAP - Move Licence, Truth Or Dare	541.45
EFT61930	10.08.2018	Uracast Pty Ltd	Dampier Walking Trail - Red Dog Statue And Freight	1,230.90
EFT61931	10.08.2018	Karratha Timber & Building Supplies	Town Maintenance - Various Tools	2,808.15
EFT61932	10.08.2018	Westrac Equipment Pty Ltd	Stock - Grader Blade Hardened (curved) 7' X 8 X 1 X 5/8 Bolt Hole	1,351.11
EFT61933	10.08.2018	Woolworths Group Limited	YS/WS/REAP/Dog Pound - Program Supplies, Staff Amenities	1,301.35
EFT61934	10.08.2018	Wormald Australia Pty Ltd	KTA Airport - Fire Extinguisher	151.80
EFT61935	10.08.2018	WA Rangers Association	Professional Development Training Conference Registration	1,100.00
EFT61936	10.08.2018	Wrapped Creations	CAA - Gala Evening, Event Styling	3,183.40
EFT61937	10.08.2018	Legs On The Wall	REAF - Performance And Workshop Fee	22,530.75
EFT61938	10.08.2018	Playful Little Learners	Take Your Business Online Grant	2,404.00
EFT61939	10.08.2018	Trasan Contracting	Point Samson Viewing Platform - Construction Progress Claim	158,912.89
EFT61940	10.08.2018	Australian Taxation Office	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT61941	10.08.2018	Child Support Agency	Payroll deductions	1,182.79
EFT61942	10.08.2018	City Of Karratha	Payroll deductions	160.00
EFT61943	10.08.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT61944	10.08.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	280.00
EFT61945	10.08.2018	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT61946	10.08.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	890.00
EFT61947	10.08.2018	S Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT61948	10.08.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT61949	10.08.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT61950	10.08.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT61951	10.08.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT61952	10.08.2018	Maxxia Pty Ltd	Payroll deductions	15,458.81
EFT61953	10.08.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT61954	10.08.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT61955	10.08.2018	Australian Taxation Office	Payroll deductions	303,920.81
EFT61956	10.08.2018	City Of Karratha	Payroll deductions	280.00
EFT61957	13.08.2018	Pindan Contracting Pty Ltd	Depot Upgrade Building Refurbishment	145,086.80
EFT61958	16.08.2018	Colin Wilkinson Developments Pty Ltd	WCH - Construction Progress Claim	1,024,438.05
EFT61959	17.08.2018	Paola Burgon T/as In Kupcakes	CCA - Public Program Catering Desert And Dessert	200.00
EFT61960	17.08.2018	Dampier Plumbing & Gas (t/f DPG Trust)	WRP/Housing/Pavilion/Parks/YS/Ovals/Kta Airport/KLP/Rambla - Plumbing Repairs Various	33,137.34
EFT61961	17.08.2018	Feel Creative Pty Ltd	Professional Website Services - Maintenance And Security Upgrades	2,464.00
EFT61962	17.08.2018	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Service - June 2018	4,056.80
EFT61963	17.08.2018	Pilbara Motor Group - PMG	Plant - Repairs	95.17
EFT61964	17.08.2018	Kmart Karratha	CAA - Cable Ties And Lighting	73.00
EFT61965	17.08.2018	Sony Pictures Releasing	REAP - Movie Licence, Hotel Transylvania	4,758.25
EFT61966	17.08.2018	Val And Kathy's Crafty Kitchen	CAA 2018 - Stall Family Day Entertainment - 22/07/18 Face Painting And Craft Activities	1,050.00
EFT61967	17.08.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Stock	1,306.85
EFT61968	17.08.2018	Point Samson Community Association Inc	ACADS 16/17 - Point Samson Public Signage	13,293.16
EFT61969	17.08.2018	Ausolar Pty Ltd	Millars Well Oval/Skate Park - Install Bbq Hotplate Unit/Replace Damaged Lights	3,035.73
EFT61970	17.08.2018	Beacon Equipment	Plant - Repairs	375.00
EFT61971	17.08.2018	Centurion Transport Co Pty Ltd	Freight	198.70
EFT61972	17.08.2018	Cemeteries & Crematoria Assoc Of Wa	Annual Subscription Cemeteries & Crematoria Association	120.00
EFT61973	17.08.2018	Command IT Services	Kta Annex - Repair Card Reader	165.00
EFT61974	17.08.2018	Handy Hands Pty Ltd	Open Space/Drain Reserve Weed Maintenance Various Sites	30,450.40
EFT61975	17.08.2018	Leethall Constructions Pty Ltd	Nickol West Park - Concrete Repairs	2,475.00

Chq/EFT	Date	Name	Description	Amount
EFT61976	17.08.2018	Local Government Supervisors Association Of Western Australia Inc.	Registration Works And Parks Conference, Perth	1,094.50
EFT61977	17.08.2018	Mettler Toledo Limited	Kta Airport - Annual Scale Calibration	1,259.50
EFT61978	17.08.2018	Paramount Pictures Australia	REAP - Film Licence, Sherlock Gnomes	442.26
EFT61979	17.08.2018	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Com Development - Hall And Chair Hire	130.00
EFT61980	17.08.2018	Quick Corporate Australia Pty Ltd	Depot Upgrade - Lockers	6,075.14
EFT61981	17.08.2018	RFF Pty Ltd	Local Planning Strategy Part B Finalisation	1,320.00
EFT61982	17.08.2018	Securepay Pty Ltd	REAP - Cinema And Event Ticket Fees	443.52
EFT61983	17.08.2018	Skipper Transport Parts (Formerly Covs)	Plant - Repairs	389.62
EFT61984	17.08.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	PBFC - Water Leak Repair	1,155.61
EFT61985	17.08.2018	Woolworths Group Limited	CAA - Catering, Public Program Workshops	398.89
EFT61986	17.08.2018	Lions Club Of Karratha & Dampier (inc)	Fenacing Festival Staging As Per Mou	82,500.00
EFT61987	17.08.2018	Pegs Creek Primary School	REAP - Community Day Opening Art Activity	256.19
EFT61988	17.08.2018	Stihl Shop Redcliffe	Stock - Edger Blades	41.75
EFT61989	17.08.2018	BB Landscaping WA Pty Ltd	11B Withnell - Reticulation Repairs	572.00
EFT61990	17.08.2018	Jacksons Drawing Supplies Pty Ltd	CAA - Artist In Residence Materials	111.27
EFT61991	17.08.2018	Karratha Signs	CAA - Installation Signage For Event Delivery	3,290.10
EFT61992	17.08.2018	Karratha Glass Service	FBCC - Replacement Window	1,936.00
EFT61993	17.08.2018	M & M Masonary	Kta Main Admin - Pavement Repairs	522.50
EFT61994	17.08.2018	NBS Signmakers	Wickham Shopping Precinct - Street Name Plate And Brackets	176.66
EFT61995	17.08.2018	Sunstone Design	11B Withnell Way - Install Slimline Blinds	1,979.08
EFT61996	17.08.2018	R Saville	HR - Staff Relocation	1,151.50
EFT61997	17.08.2018	The Walt Disney Company Pty Ltd	REAP - Movie Licence, Ant Man And The Wasp And Solo Star Wars	2,931.19
EFT61998	16.08.2018	Gresley Abas Pty Ltd	WCH - Project Architect And Contractor Claims	16,377.48
EFT61999	21.08.2018	Ertech Pty Ltd	Class III Cell Construction Progress Claim	1,732,979.74
EFT62000	24.08.2018	Norwest Sand & Gravel Pty Ltd	Pt Samson Carpark - Construction Drainage and Boardwalk	74,375.85
EFT62001	24.08.2018	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - Bomag Repairs	57,066.69
EFT62002	24.08.2018	303 Mullenlowe Australia Pty Ltd	Place Branding Services	56,689.60
EFT62003	24.08.2018	MSS Security	Karratha Airport - Screening and Security Services	192,909.00
EFT62004	24.08.2018	Cleanaway Pty Ltd	REAP - Waste Removal	210.92
EFT62005	24.08.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Various - Electricity Charges	1,787.74
EFT62006	24.08.2018	Telstra Corporation Ltd	Various Telephone Services	4,235.34
EFT62007	24.08.2018	Horizon Power	Cancelled Payment	0.00
EFT62008	24.08.2018	Water Corporation	Cancelled Payment	0.00
EFT62009	24.08.2018	Australian Communications & Media Author (ACMA)	Broadcasting Retransmission JJJ	57.00

Chq/EFT	Date	Name	Description	Amount
EFT62010	24.08.2018	Water Corporation	Various - Water Usage And Rates	79,351.43
EFT62011	24.08.2018	Dianne Taylor	CAA - People's Choice Award Winner	6,000.00
EFT62012	24.08.2018	Australian Taxation Office	BAS - July 2018	73,900.00
EFT62013-62033	24.08.2018	Various	Cancelled Payments - System Error	0.00
EFT62034	24.08.2018	Ngarliyarndu Bindirri Aboriginal Corp.	CAA- Welcome To Country And Roebourne Way Signage	4,050.00
EFT62035	24.08.2018	Water2water	Cancelled Payment	0.00
EFT62036	24.08.2018	Poinciana Nursery	Drains/Open Areas Bulgarra - Slashing And Mowing	27,225.00
EFT62037	24.08.2018	City Of Karratha	Kta SES - Refuse Service	671.00
EFT62038	24.08.2018	St John Ambulance - Karratha	CAA - Ambulance Services, Testing Defibrillators, Sharps Containers	1,530.11
EFT62039	24.08.2018	Signswest Stick With Us Sign Studio	Nickol West Park - Light Control Box	63.80
EFT62040	24.08.2018	Sealanes (1985) Pty Ltd	REAP - Kiosk Stock	2,902.91
EFT62041	24.08.2018	Te Wai Manufacturing	HR - Uniform Embroidery	6.60
EFT62042	24.08.2018	Royal Life Saving Society WA Inc	HR - Pool Lifeguard Course	2,400.00
EFT62043	24.08.2018	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	Airfares, REAF Entertainers, Fire Warden Facilitator, Twilight Tunes Entertainer	8,830.00
EFT62044	24.08.2018	TNT Express	Freight	592.19
EFT62045	24.08.2018	Truck Centre (WA) Pty Ltd	Plant - Prime Mover Repairs	287.97
EFT62046	24.08.2018	Thrifty Car Rental	Executive Services - Car Hire And Petrol CEO	293.25
EFT62047	24.08.2018	Landmark Operations Limited	Stock - Roundup	1,161.60
EFT62048	24.08.2018	C Watts	Mgr Utility Allowance As Per Contract	371.17
EFT62049	24.08.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots	685.00
EFT62050	24.08.2018	Atom Supply	Kta Airport - Concrete Aggregate/sand/cement	724.61
EFT62051	24.08.2018	J Blackwood & Son Pty Limited	Stock - Gloves, Boots, Safety Glasses, Water Cooler, Hand Sanitiser, Cable Ties, Silicone	1,935.02
EFT62052	24.08.2018	Auslec	KLP/Main Admin - Replacement Keys And lights	19,054.02
EFT62053	24.08.2018	Australian Airports Association Ltd	Cancelled Payment	0.00
EFT62054	24.08.2018	Onyx Group WA Pty Ltd	Councillor Briefing Session - Catering	900.00
EFT62055	24.08.2018	ABCO Products	Stock - Materials	751.38
EFT62056	24.08.2018	Aggreko Generator Rental Pty Ltd	DCH - Air Conditioner Hire	12,016.58
EFT62057	24.08.2018	Again Faster Equipment	KLP - Gym Maintenance	369.05
EFT62058	24.08.2018	Ausolar Pty Ltd	KLP/WRP/DCH/Kta Airport/parks/Pavilions/REAP/ FBCC/Staff Housing/Trsf Stn/YS - Various Electrical Maintenance	39,373.84
EFT62059	24.08.2018	Area Safe Products Pty Ltd	Kta Airport - Bird Deterrent Spikes	869.00
EFT62060	24.08.2018	ATF Services Pty Ltd	WCH - Time Lapse Photograph And Footage Compilation	1,042.47
EFT62061	24.08.2018	Barth Bros Automotive Machining	Stock - Filters	2,026.03
EFT62062	24.08.2018	BOC Limited	WRF - Gas Cylinders	100.76
EFT62063	24.08.2018	Bunzl Ltd	Stock - Staff Amenities	1,441.68
EFT62064	24.08.2018	BC Lock & Key	Pt Samson - Padlock	555.78
EFT62065	24.08.2018	Burkeair Pty Ltd	Various - Monthly Aircon Maintenance July 2018	23,741.47
EFT62066	24.08.2018	Benara Nurseries	P&G - Tree & Shrub Planting	930.35

Chq/EFT	Date	Name	Description	Amount
EFT62067	24.08.2018	Black Swan State Theatre Company Ltd	Cancelled Payment	0.00
EFT62068	24.08.2018	Beacon Equipment	Stock - Blade Edger	64.10
EFT62069	24.08.2018	BB Landscaping WA Pty Ltd	38 Clarkson Way - Garden Maintenance And Tidy Up - July 2018	1,017.50
EFT62070	24.08.2018	G Bez	Refund - Demolition Fees	209.35
EFT62071	24.08.2018	Centurion Transport Co Pty Ltd	Freight	2,765.31
EFT62072	24.08.2018	Challenge Chemicals Australia	Stock - Algae Clean	2,697.20
EFT62073	24.08.2018	Coates Hire Operations	KLP - Hire 60 Foot EWP To Replace Pool Deck Globe	1,590.07
EFT62074	24.08.2018	Coca-Cola Amatil (Holdings) Ltd	YS - Cafe Stock	691.21
EFT62075	24.08.2018	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Water Test Tablets	182.60
EFT62076	24.08.2018	Chemform	Stock - Air Freshener, Odour Eater, Oven Cleaner And Polish	1,457.61
EFT62077	24.08.2018	Cherratta Lodge Pty Ltd	KLP - Laundry Table Clothes	16.55
EFT62078	24.08.2018	Command IT Services	KLP - Gym Annual 24hr Duress Alarm Monitoring Fee	561.00
EFT62079	24.08.2018	Comtec Data Pty Ltd	Depot Carpark Upgrade - Gsm Gate Controller	2,508.00
EFT62080	24.08.2018	J Cocks t/as Dance FX	CAA - Family Day Roving Performance	250.00
EFT62081	24.08.2018	Dave's Transit Service	YS - School Holiday Program Bus	1,056.00
EFT62082	24.08.2018	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Euthanise, Desex And Microchip Dogs	1,149.10
EFT62083	24.08.2018	Dampier Sharks Junior Football Club	Kidsport	230.00
EFT62084	24.08.2018	Dampier Plumbing & Gas (tff DPG Trust)	WRP Bistro/Main Admin/WRF - Plumbing Repairs	1,097.45
EFT62085	24.08.2018	Draeger Australia Pty Ltd	WAC - Hydrostatic Testing Ba Cylinders	535.39
EFT62086	24.08.2018	L Dobson	Refund - Lost Ticket Fee	160.00
EFT62087	24.08.2018	B De Haviland	Refund - 40 Mile Camping	30.00
EFT62088	24.08.2018	Ensystex Australasia Pty Ltd	REAP - Monitoring Blocks	108.24
EFT62089	24.08.2018	Embroidery Excellence	KLP - Group Fitness Uniforms	668.80
EFT62090	24.08.2018	H Eaton	Mgr Utility Allowance As Per Contract	282.24
EFT62091	24.08.2018	Ezi-Hose Pty Ltd	Plant - Repairs	730.96
EFT62092	24.08.2018	Espresso Essential WA Pty Ltd	Kta Library - Coffee Machine Supplies	341.26
EFT62093	24.08.2018	Empowering People In Communities (Epic) Inc	Refund Debtor Overpayment	1,076.00
EFT62094	24.08.2018	ELGAS Limited	7B Pegs Creek - LPG Cylinder	176.50
EFT62095	24.08.2018	Farinosi & Sons Pty Ltd	Town Maintenance - Sledge Hammer	525.23
EFT62096	24.08.2018	Galleria Art Studio	CAA - Public Program Facilitator	1,622.50
EFT62097	24.08.2018	Foxtel For Business	WRP - Public Viewing, Business Premium Core Channels	205.00
EFT62098	24.08.2018	Frogmat Landscape Construction (Ghanshyam Holdings Pty Ltd t/as)	Kta Dune Fencing And Revegetation Progress Claim	21,534.61
EFT62099	24.08.2018	Forth Consulting Pty Ltd	Kta Airport - International Compliance Design Sub consultant	3,517.80
EFT62100	24.08.2018	Global Security Management (WA)	Kta Main Admin - Security Patrols	1,815.00
EFT62101	24.08.2018	StrataGreen (Strata Corporation Pty Ltd)	P&G - Secateurs And Folding Saw	2,281.66

Chq/EFT	Date	Name	Description	Amount
EFT62102	24.08.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	3,915.82
EFT62103	24.08.2018	Globe Workforce Solutions Pty Ltd	CAA - Post-Event Pack down	381.56
EFT62104	24.08.2018	J Glatz	Rate Refund A25878	1,169.80
EFT62105	24.08.2018	Home Hardware Karratha	Stihl Vacuum Shredder	1,126.39
EFT62106	24.08.2018	Handy Hands Pty Ltd	Stock - Insect Powder	50.00
EFT62107	24.08.2018	P Heekeng	Study Assistance As Per Contract	2,446.10
EFT62108	24.08.2018	Studiocanal Pty Ltd	REAP - Film Licence, Early Man	764.91
EFT62109	24.08.2018	B Hogan	LPG Gas Cleaverville Beach Caretaker	29.00
EFT62110	24.08.2018	L Husking	Fuel 40 Mile Beach Caretaker	660.91
EFT62111	24.08.2018	ZircoData Pty Ltd	Records Management - Archive Storage	172.20
EFT62112	24.08.2018	Jason Sign Makers	Depot Admin Carpark Upgrade - Carpark Signage	517.55
EFT62113	24.08.2018	Karratha Signs	Depot Upgrade/REAP- Corflute Signs And Recycling	2,458.50
EFT62114	24.08.2018	JSS Logistics Pilbara	Bomag/CAA - Transport And Logistics Services	3,718.00
EFT62115	24.08.2018	James Bennett Pty Limited	Roebourne Library - Storytime Book Order	37.81
EFT62116	24.08.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Various Plant - Electrical Repairs	5,289.00
EFT62117	24.08.2018	Beyond Carpentry Contracting	Various Sites - Maintenance Repairs	6,234.75
EFT62118	24.08.2018	Jennifer Hurley Architect	The Quarter - Prepare Floor Plan Level 3	420.00
EFT62119	24.08.2018	Jaram Australia (Jaram Products Pty Ltd t/as)	Corp Services - Internal Drawer System	3,833.70
EFT62120	24.08.2018	Keyspot Services	Kta Airport - Replacement Plaque Entry Statement	227.00
EFT62121	24.08.2018	Karratha Veterinary Hospital	Animal Control - Mawarnkara Programme	977.10
EFT62122	24.08.2018	Karratha Fluid Power	Plant - Water Tanker And Komatsu Repairs	4,197.30
EFT62123	24.08.2018	Karratha Contracting Pty Ltd	Hearson's Cove - Design and Construct New Toilet Block	9,339.00
EFT62124	24.08.2018	Kott Gunning	REAP - Legal Advice Karratha Arts & Community Precinct Construction Contract	1,283.04
EFT62125	24.08.2018	Komatsu Australia Pty Ltd	Plant - Repairs	602.24
EFT62126	24.08.2018	Sonic Healthplus Pty Ltd	Health & Safety - Hepatitis A&B Vaccination	189.20
EFT62127	24.08.2018	Kennards Hire Pty Limited	Cancelled Payment	0.00
EFT62128	24.08.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Kta Airport/YS - Camera, Outdoor Speaker And Vacuum Bags	770.00
EFT62129	24.08.2018	K Appleton t/as Kiphone	IT - Apple Iphone Cables	199.50
EFT62130	24.08.2018	K Hart	NAIDOC - MC Community Concert	2,750.00
EFT62131-62239	24.08.2018	Various	Cancelled Payments - System Error	0.00
EFT62240	24.08.2018	Cr Evans	Reimb - Car Mileage	124.24
EFT62241	24.08.2018	Local Health Authorities Analytical Committee	Annual Sampling Analysis Fee	5,586.95
EFT62242	24.08.2018	Landgate	Rates - GRV Valuation Schedules And Annual Updates	729.51
EFT62243	24.08.2018	L3 Communications Australia Pty Ltd	Kta Airport - Service Agreement Screening Equipment X-ray And CBS Machine	6,937.98
EFT62244	24.08.2018	Land Surveys NPJS Pty Ltd	Class III Cell Construction Imagery	698.50
EFT62245	24.08.2018	P Levis	Mgr Utility Allowance As Per Contract	384.57
EFT62246	24.08.2018	Modern Teaching Aids Pty Ltd (MTA)	Kta Library - Children's Programs Craft Supplies	22.72

Chq/EFT	Date	Name	Description	Amount
EFT62247	24.08.2018	M & M Masonary	Depot - Relay Header Course Paving	774.40
EFT62248	24.08.2018	MH Carr Contracting Pty Ltd	City Centre Garden Maintenance - Mulch, Soil And Delivery	5,783.25
EFT62249	24.08.2018	Multi Service Group WA Pty Ltd	Refund - Debtor Overpayment	17.00
EFT62250	24.08.2018	NBS Signmakers	Beach Maintenance - Aluminium Signage	2,706.00
EFT62251	24.08.2018	NW Communications & IT Specialists	2C Echidna Road - Repair Aerial	201.00
EFT62252	24.08.2018	North West Tree Services	Tambrey Oval/WS - Garden Maintenance Remove And Stump Grind Multi Stem Date Palm	4,633.20
EFT62253	24.08.2018	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Collection Services Roebourne - July 2018	5,674.35
EFT62254	24.08.2018	Titan Australia Pty Ltd	Various Plant - Tyre Repairs	5,432.35
EFT62255	24.08.2018	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WS - Water Filter	147.25
EFT62256	24.08.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - Spring Water Bottle	13.25
EFT62257	24.08.2018	Nielsen Liquid Waste Services Pty Ltd	Kta Airport/Rambla/KLP - Grease Trap Waste Removal	4,299.00
EFT62258	24.08.2018	Cr Nunn	Reimb - Car Mileage	362.70
EFT62259	24.08.2018	Ooh! Media Retail Pty Ltd	CAA - Shopalite Advertising	1,100.00
EFT62260	24.08.2018	Orion Solar Solutions	KTA Airport - Electrical Repairs	2,299.00
EFT62261	24.08.2018	Ord Valley Turf	Depot Admin Upgrade - Garden Maintenance	8,712.00
EFT62262	24.08.2018	Hanson Construction Materials Pty Ltd	Footpath/Drainage Maintenance	5,068.14
EFT62263	24.08.2018	Playtec Pty Ltd	YS - Playtec Maintenance And Repairs	5,940.00
EFT62264	24.08.2018	Pilbara Traffic Management Pty Ltd	NAIDOC and CAA Family Day - Traffic Management Plan And Implementation	4,202.00
EFT62265	24.08.2018	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Annual Community Grant Scheme 2017/18 - 20% Progress Payment - PCYS Safe Space Program	5,502.42
EFT62266	24.08.2018	M Pearce	Study Assistance As Per Contract	2,011.20
EFT62267	24.08.2018	Perdaman Advanced Energy Pty Ltd	Depot - Supply And Install Solar PV Power Supply System	2,281.62
EFT62268	24.08.2018	Pilbara Reptile Education & Display	Dampier Library - Holiday Program, Reptile Education Session	900.00
EFT62269	24.08.2018	Quick Corporate Australia Pty Ltd	Depot Upgrade - Admin Building Desks	1,895.30
EFT62270	24.08.2018	Quicksmart Industries	REAF - Bannermesh And Stage Skirt Printing	1,234.32
EFT62271	24.08.2018	Repco Auto Parts	Stock - Stanley Knife	112.26
EFT62272	24.08.2018	Roy Galvin & Co Pty Ltd (Galvins)	REAP - Water Softening Salt	108.24
EFT62273	24.08.2018	Ralph & Beattie Bosworth Pty Ltd	WCH - Quantity Surveyor	880.00
EFT62274	24.08.2018	Roebourne Dingo Hire	Removal Of Abandoned Vehicles	825.00
EFT62275	24.08.2018	Red Earth Flowers	CAA - Gala Evening Winner Bouquets	1,000.00
EFT62276	24.08.2018	Redman Solutions Pty Ltd	IT - Trapeze Desktop Plan Manager Annual Support	869.88
EFT62277	24.08.2018	Royal WA Historical Society	Local History - Annual Subscription	95.00
EFT62278	24.08.2018	Rowe Plumbing Pty Ltd	Wickham Oval - Irrigation Repair	26,265.76
EFT62279	24.08.2018	Auto One Karratha	Plant - Cargo Net	132.25
EFT62280	24.08.2018	Yoga Combo	CAA - Public Program Facilitator Art Therapy	960.00
EFT62281	24.08.2018	RePipe Pty Ltd	Wickham Daycare - Wall Cavity Leak	514.58

Chq/EFT	Date	Name	Description	Amount
EFT62282	24.08.2018	Regional Capitals Australia Inc	Subscriptions Members Of Council - Regional Capitals Australia	8,250.00
EFT62283	24.08.2018	Reece Pty Ltd	WRP/City Centre/Depot - Reticulation Repairs And Stock	9,579.48
EFT62284	24.08.2018	Statewide Bearings	Various Plant - Maintenance Repairs	2,791.54
EFT62285	24.08.2018	Sigma Chemicals	KLP - Automated Pool Cleaner	2,517.50
EFT62286	24.08.2018	Decor8 Australia Pty Ltd	Graffiti Removal Services	5,720.00
EFT62287	24.08.2018	Stott & Hoare	IT - Hardware	3,286.80
EFT62288	24.08.2018	Sodexo Remote Sites	28 Acacia Place Rental	350.00
EFT62289	24.08.2018	Site Pics	CAA - Photography	1,925.00
EFT62290	24.08.2018	Designa Sabar Pty Ltd	KTA Airport - Carpark Entry Repairs	181.50
EFT62291	24.08.2018	GShoemark	Mgr Utility Allowance As Per Contract	79.00
EFT62292	24.08.2018	Seatadvisor Pty Ltd	Cancelled Payment	0.00
EFT62293	24.08.2018	Securepay Pty Ltd	Cancelled Payment	0.00
EFT62294	24.08.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	11B Withnell Way - Plumbing Repairs	283.25
EFT62295	24.08.2018	Scope Business Imaging	Dev Services/Corp Services/Wickham Library - Printer Charges	1,204.10
EFT62296	24.08.2018	Spun Spydus Users Network	Kta Library - Annual Membership Users Network	150.00
EFT62297	24.08.2018	Scott Printers Pty Ltd	CAA/Crime Prevention/REAP - Promotional Material, Flyers And Membership Cards	5,116.10
EFT62298	24.08.2018	SD Upholstery & Repairs	Plant - Repairs	304.81
EFT62299	24.08.2018	Skipper Transport Parts (Formerly Covs)	Cancelled Payment	0.00
EFT62300	24.08.2018	South Metropolitan Tafe	Staff Course Fees	168.00
EFT62301	24.08.2018	Stainless Creation Pty Ltd	Baynton West Playground/Nickol West Park - Gate And Light Repairs	2,222.00
EFT62302	24.08.2018	Sanzap Pty Ltd	REAP - Interactive Surface Table And Software Licence Fee	13,167.00
EFT62303	24.08.2018	Show Technology Australia P/L	REAP - Safety Lighting Gallery And Stage Fly Lines	1,116.94
EFT62304	24.08.2018	Telford Industries	Stock - Chem-chlor	2,024.00
EFT62305	24.08.2018	Schneider Electric Buildings Aust. Pty Ltd	Depot Upgrade - Engineering Controller Programming And Commissioning	22,000.00
EFT62306	24.08.2018	State Library of WA (Office of Shared Services)	Karratha Library - Literacy Packs	2,200.00
EFT62307	24.08.2018	Element Advisory Pty Ltd	Cossack Conservation Management Plan - Phase 1 Project Inception	1,441.00
EFT62308	24.08.2018	The Walt Disney Company Pty Ltd	REAP - Film Licence, Avengers Infinity War And Incredibles 2	13,895.21
EFT62309	24.08.2018	Talis Consultants Pty Ltd T/a Talis Unit Trust	Class III Cell Construction - Contract Mgt Support	1,768.25
EFT62310	24.08.2018	Trisley's Hydraulic Services Pty Ltd	KLP - Chlorine Shutdown System Repairs	654.68
EFT62311	24.08.2018	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Pt Samson Beautification - Stage 1 Capital Works	4,818.00
EFT62312	24.08.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf Course - Fairway Mowing And Fertilisation July 2018	24,316.91
EFT62313	24.08.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	Wickham Oval - Repairs Irrigation Line Under Footpath	10,271.65
EFT62314	24.08.2018	Totally Workwear	HR - Uniforms	1,253.94
EFT62315	24.08.2018	Technology One Limited	IT - Intramaps Gis Consulting Services (Remote)	1,804.00

Chq/EFT	Date	Name	Description	Amount
EFT62316	24.08.2018	TranSafe.com Inc t/a Transafe WA	Road Safety - Contribution Transafe Forums	5,500.00
EFT62317	24.08.2018	Tint A Car Karratha (Tinting Worldwide)	DCH - Install Bi Fold Doors	920.00
EFT62318	24.08.2018	Umbrella Entertainment	REAP - Film Licence, I Kill Giants	385.00
EFT62319	24.08.2018	Karratha Timber & Building Supplies	KLP/Depot/Playgrounds/Stock - General Hardware	1,398.86
EFT62320	24.08.2018	Village Roadshow Pty Ltd	REAP - Film Licence, Breath, Monster Family, Duck Duck Goose	1,928.93
EFT62321	24.08.2018	Val And Kathy's Crafty Kitchen	CAA - Indigenous Showcase Craft Activities	500.00
EFT62322	24.08.2018	Westrac Equipment Pty Ltd	Plant - Dump Truck And BOMAG Repairs	471.64
EFT62323	24.08.2018	Woolworths Group Limited	Depot/SP&I/REAP/YS/CAA/Club Development - Various Catering And Staff Amenities	2,509.55
EFT62324	24.08.2018	Wormald Australia Pty Ltd	FBCC/Main Admin/Pavilion - Fire Extinguishers, Lights, EWIS Scheduled Maintenance	4,064.53
EFT62325	24.08.2018	Wilson Security	YS - Night Call Out	305.80
EFT62326	24.08.2018	T Wear	Mgr Utility Allowance As Per Contract	202.12
EFT62327	24.08.2018	Wrapped Creations	Brew & the Moon Funding MESAP As per Council Resolution	27,500.00
EFT62328	24.08.2018	WARCA Inc - Western Australian Regional Capitals Alliance Incorporated	RCAWA - Membership fees	12,870.00
EFT62329	24.08.2018	Wickham Community Projects Incorporated	Annual Community Grant Scheme 2017/18 - Wickham Upgrade	9,851.60
EFT62330	24.08.2018	Wow Health & Fitness (atf Lawrence Family Trust & The Maclachlan Trust	WRF - Gym Supplies	1,224.30
EFT62331	24.08.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	1,562.40
EFT62332	24.08.2018	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Litter Control - Litter Collection Staff	24,952.25
EFT62333	24.08.2018	Kennards Hire Pty Limited	DCH/Playspace/Depot/Gravel Resheeting - Various Hires For Maintenance	6,839.91
EFT62334	22.08.2018	Ausolar Pty Ltd	Refund - Asic Card Bond	50.00
EFT62335	22.08.2018	J Altmann	Refund - Asic Card Bond	50.00
EFT62336	22.08.2018	Karratha Contracting Pty Ltd	Refund - Asic Card Bond	50.00
EFT62337	22.08.2018	A Kilpatrick	Refund - Asic Card Bond & Carparking	100.00
EFT62338	22.08.2018	C Lee	Refund - Asic Card Bond & Carparking	100.00
EFT62339	22.08.2018	R Morancil	Refund - Asic Card Bond	50.00
EFT62340	22.08.2018	D McCarthy	Refund - Asic Card Bond	50.00
EFT62341	22.08.2018	C Whiley	Refund - Asic Card Bond & Carparking	100.00
EFT62342	24.08.2018	Horizon Power	Various - Electricity Charges	175,293.35
EFT62343	22.08.2018	City Of Karratha	Verge Bond Refund Allocated to Rates & Service Charges	4,950.99
EFT62344	22.08.2018	Portacomm Building Systems Pty Ltd	Refund - Verge Bond	1,049.01
EFT62345	24.08.2018	Building Commission (Building Services Levy - BSL)	BSL Receipts - July 2018	1,077.08
EFT62346	24.08.2018	City Of Karratha	Payroll deductions	160.00
EFT62347	24.08.2018	City Of Karratha	Payroll deductions	280.00
EFT62348	24.08.2018	City Of Karratha - Social Club	Payroll deductions	1,554.00

Chq/EFT	Date	Name	Description	Amount
EFT62349	24.08.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT62350	24.08.2018	Australian Services Union (ASU/MEU Div)	Payroll deductions	621.60
EFT62351	24.08.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	280.00
EFT62352	24.08.2018	T Corfield(Mortgage Account)	Home Ownership Allowance	300.00
EFT62353	24.08.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	890.00
EFT62354	24.08.2018	D'Cunha Mortgage Account	Home Ownership Allowance	700.00
EFT62355	24.08.2018	S Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT62356	24.08.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT62357	24.08.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT62358	24.08.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT62359	24.08.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT62360	24.08.2018	Lgrceu	Payroll deductions	61.52
EFT62361	24.08.2018	Maxxia Pty Ltd	Payroll deductions	15,458.81
EFT62362	24.08.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT62363	24.08.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
78533	01.08.2018	A Charles	Rates Refund A78544 – Duplicate Payments	7,562.19
78534	10.08.2018	J McDonald	Rates Refund A52235 – Duplicate Payment	2,472.30
78535	10.08.2018	K Renton	Cancelled Payment	0.00
78536	24.08.2018	Department Of Transport	Cancelled Payment	0.00
78537	24.08.2018	Jodie Glatz	Cancelled Payment	0.00
78537	24.08.2018	KANZ Construction	Cancelled Payment	0.00
78538	24.08.2018	Building & Construction Industry Training Fund (BCITF)	BCITF - Receipts July 2018	360.77
DD32293.1	25.07.2018	Wa Super (Formerly Walgsp)	Superannuation contributions	110.09
DD32353.1	31.07.2018	Fine Enforcement Registry	Fines Enforcement Registry	2,413.00
DD32330.1	08.08.2018	Wa Super (Formerly Walgsp)	Payroll deductions	93,256.88
DD32330.10	08.08.2018	J & S Pryor Super Fund	Superannuation contributions	284.86
DD32330.11	08.08.2018	CBA Superannuation Savings Account	Superannuation contributions	621.96
DD32330.12	08.08.2018	BT Super For Llife	Superannuation contributions	1,121.64
DD32330.13	08.08.2018	VicSuper	Superannuation contributions	514.19
DD32330.14	08.08.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	408.12
DD32330.15	08.08.2018	S G Fitzgerald & S A Fitzgerald Atf Superannuation Fund	Superannuation contributions	549.29
DD32330.16	08.08.2018	OnePath Masterfund	Superannuation contributions	438.37
DD32330.17	08.08.2018	JAKE SMSF HOLDINGS PTY LTD	Payroll deductions	755.35
DD32330.18	08.08.2018	MLC Super Fund	Superannuation contributions	104.87
DD32330.19	08.08.2018	Essential Super	Superannuation contributions	698.20
DD32330.2	08.08.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD32330.20	08.08.2018	ANZ Smart Choice Super	Superannuation contributions	562.74

Chq/EFT	Date	Name	Description	Amount
DD32330.21	08.08.2018	QSUPER	Superannuation contributions	545.93
DD32330.22	08.08.2018	MTAA Superannuation Fund	Superannuation contributions	557.34
DD32330.23	08.08.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD32330.24	08.08.2018	Asgard Superannuation	Superannuation contributions	295.30
DD32330.25	08.08.2018	Powerwrap Master Plan	Superannuation contributions	487.21
DD32330.26	08.08.2018	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	543.34
DD32330.27	08.08.2018	Colonial First State Wholesale Personal Super	Payroll deductions	647.61
DD32330.28	08.08.2018	AMP Retirement Trust	Superannuation contributions	713.68
DD32330.29	08.08.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.41
DD32330.3	08.08.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,618.78
DD32330.30	08.08.2018	BT Business Super	Superannuation contributions	908.50
DD32330.31	08.08.2018	Prime Super	Superannuation contributions	499.12
DD32330.32	08.08.2018	Cassery Super Fund	Superannuation contributions	1,060.62
DD32330.33	08.08.2018	REI Superannuation	Superannuation contributions	113.18
DD32330.34	08.08.2018	Sunsuper Pty Ltd	Superannuation contributions	4,222.94
DD32330.35	08.08.2018	AMG Super	Superannuation contributions	505.83
DD32330.36	08.08.2018	Christian Super	Superannuation contributions	524.71
DD32330.37	08.08.2018	MLC Wrap Super	Superannuation contributions	947.79
DD32330.38	08.08.2018	Local Government Superannuation - BRISBANE	Payroll deductions	1,063.64
DD32330.39	08.08.2018	Cbus	Superannuation contributions	1,437.12
DD32330.4	08.08.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.83
DD32330.40	08.08.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD32330.41	08.08.2018	Media Superannuation	Superannuation contributions	597.35
DD32330.42	08.08.2018	Commonwealth SuperSelect	Superannuation contributions	484.53
DD32330.43	08.08.2018	Care Super	Superannuation contributions	456.09
DD32330.44	08.08.2018	Vision Super	Superannuation contributions	446.50
DD32330.45	08.08.2018	Superwrap Personal Super Plan	Superannuation contributions	542.28
DD32330.46	08.08.2018	J & K Farrell Super Fund	Superannuation contributions	245.51
DD32330.47	08.08.2018	Russell Supersolution Master Trust	Superannuation contributions	198.78
DD32330.48	08.08.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	86.41
DD32330.49	08.08.2018	Unisuper	Payroll deductions	1,151.24
DD32330.5	08.08.2018	Rest Superannuation	Payroll deductions	4,758.31
DD32330.50	08.08.2018	Lindz's Lucky Super Fund	Superannuation contributions	602.69
DD32330.51	08.08.2018	Childcare Super	Superannuation contributions	396.21
DD32330.52	08.08.2018	AMP SignatureSuper	Superannuation contributions	421.92
DD32330.53	08.08.2018	Australian Super	Payroll deductions	8,037.01
DD32330.54	08.08.2018	Hesta Superannuation	Superannuation contributions	3,533.52
DD32330.55	08.08.2018	First State Super	Superannuation contributions	781.46
DD32330.6	08.08.2018	HostPlus Superannuation	Payroll deductions	7,575.26
DD32330.7	08.08.2018	Local Government Superannuation- SYDNEY	Superannuation contributions	616.21
DD32330.8	08.08.2018	SLOS Super Fund	Superannuation contributions	532.47

Chq/EFT	Date	Name	Description	Amount
DD32330.9	08.08.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,751.20
DD32385.1	08.08.2018	Wa Super (Formerly Walgsp)	Superannuation contributions	230.89
DD32443.1	22.08.2018	Wa Super (Formerly Walgsp)	Payroll deductions	94,530.56
DD32443.10	22.08.2018	J & S Pryor Super Fund	Superannuation contributions	462.29
DD32443.11	22.08.2018	CBA Superannuation Savings Account	Superannuation contributions	678.98
DD32443.12	22.08.2018	BT Super For Life	Superannuation contributions	1,216.31
DD32443.13	22.08.2018	VicSuper	Superannuation contributions	468.61
DD32443.14	22.08.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	387.72
DD32443.15	22.08.2018	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	636.18
DD32443.16	22.08.2018	OnePath Masterfund	Superannuation contributions	438.37
DD32443.17	22.08.2018	Jake SMSF Holdings Pty Ltd	Payroll deductions	755.35
DD32443.18	22.08.2018	MLC Super Fund	Superannuation contributions	681.69
DD32443.19	22.08.2018	Essential Super	Superannuation contributions	652.76
DD32443.2	22.08.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	628.32
DD32443.20	22.08.2018	ANZ Smart Choice Super	Superannuation contributions	565.92
DD32443.21	22.08.2018	QSUPER	Superannuation contributions	670.33
DD32443.22	22.08.2018	Mtaa Superannuation Fund	Superannuation contributions	517.34
DD32443.23	22.08.2018	Macquarie Wrap Super Manager	Payroll deductions	2,432.28
DD32443.24	22.08.2018	Asgard Superannuation	Superannuation contributions	295.30
DD32443.25	22.08.2018	Powerwrap Master Plan	Superannuation contributions	480.71
DD32443.26	22.08.2018	Care Super	Superannuation contributions	622.10
DD32443.27	22.08.2018	Prime Super	Superannuation contributions	658.68
DD32443.28	22.08.2018	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	550.02
DD32443.29	22.08.2018	Colonial First State Wholesale Personal Super	Payroll deductions	788.39
DD32443.3	22.08.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,573.72
DD32443.30	22.08.2018	AMP Retirement Trust	Superannuation contributions	765.55
DD32443.31	22.08.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	534.42
DD32443.32	22.08.2018	BT Business Super	Superannuation contributions	860.88
DD32443.33	22.08.2018	Cassery Super Fund	Superannuation contributions	1,060.62
DD32443.34	22.08.2018	Sunsuper Pty Ltd	Superannuation contributions	3,838.71
DD32443.35	22.08.2018	AMG Super	Superannuation contributions	505.82
DD32443.36	22.08.2018	Christian Super	Superannuation contributions	524.72
DD32443.37	22.08.2018	MLC Wrap Super	Superannuation contributions	1,220.97
DD32443.38	22.08.2018	Local Government Superannuation - BRISBANE	Payroll deductions	1,112.24
DD32443.39	22.08.2018	The Clark Superannuation Fund	Superannuation contributions	89.56
DD32443.4	22.08.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	1,001.04
DD32443.40	22.08.2018	Cbus	Superannuation contributions	1,437.10

Chq/EFT	Date	Name	Description	Amount
DD32443.41	22.08.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.09
DD32443.42	22.08.2018	Media Superannuation	Superannuation contributions	597.35
DD32443.43	22.08.2018	Commonwealth SuperSelect	Superannuation contributions	475.06
DD32443.44	22.08.2018	Kinetic Superannuation	Superannuation contributions	71.65
DD32443.45	22.08.2018	Superwrap Personal Super Plan	Superannuation contributions	542.28
DD32443.46	22.08.2018	Vision Super	Superannuation contributions	451.51
DD32443.47	22.08.2018	J & K Farrell Super Fund	Superannuation contributions	229.55
DD32443.48	22.08.2018	Russell Supersolution Master Trust	Superannuation contributions	198.78
DD32443.49	22.08.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	117.51
DD32443.5	22.08.2018	Rest Superannuation	Payroll deductions	5,224.21
DD32443.50	22.08.2018	Unisuper	Payroll deductions	1,118.23
DD32443.51	22.08.2018	Lindz's Lucky Super Fund	Superannuation contributions	602.69
DD32443.52	22.08.2018	Childcare Super	Superannuation contributions	249.06
DD32443.53	22.08.2018	AMP SignatureSuper	Superannuation contributions	421.92
DD32443.54	22.08.2018	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	246.08
DD32443.55	22.08.2018	Australian Super	Payroll deductions	7,657.36
DD32443.56	22.08.2018	Hesta Superannuation	Superannuation contributions	3,610.86
DD32443.57	22.08.2018	First State Super	Superannuation contributions	814.47
DD32443.6	22.08.2018	HostPlus Superannuation	Payroll deductions	7,811.23
DD32443.7	22.08.2018	Local Government Superannuation- SYDNEY	Superannuation contributions	616.21
DD32443.8	22.08.2018	SLOS Super Fund	Superannuation contributions	638.37
DD32443.9	22.08.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,542.83
DD32463.1	21.08.2018	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement	2,286.00

6,008,674.51

Payroll

03.08.2018	City of Karratha	Wages	10,597.25
09.08.2018	City of Karratha	Payroll F/N Ending: 08.08.2018	788,406.12
16.08.2018	City of Karratha	Wages	8,482.33
23.08.2018	City of Karratha	Wages	478.11
23.08.2018	City of Karratha	Payroll F/N Ending: 22.08.2018	784,069.11

1,592,032.92

Credit Cards

DD32516.1	13.07.2018	Qantas Airways	Flights For Dir Dev Reg	713.20
DD32516.1	18.07.2018	Transperth	Ticket Train Fare For Dir Dev Reg	4.80
DD32516.1	18.07.2018	Coffee Club	Meal For Dir Dev Reg	26.85
DD32516.1	19.07.2018	Transperth	Ticket Train Fare For Dir Dev Reg	4.80
DD32516.1	20.07.2018	The George	Meal For Dir Dev Reg	34.00
DD32516.1	02.07.2018	Smart Supplies Australia	Art books Required For CAA Educational Program	1,340.00
DD32516.1	04.07.2018	Aust Soc Archivists	Conference Fees For Librarian ASA Conference	740.00
DD32516.1	04.07.2018	Qantas	Airfares For Librarian ASA Conference	292.83
DD32516.1	04.07.2018	Virgin Australia	Airfares For Librarian ASA Conference CC Surcharge	3.50
DD32516.1	04.07.2018	Virgin Australia	Airfares For Librarian ASA Conference	269.01
DD32516.1	05.07.2018	The Art Scene	Art Supplies For CAA Educational Program	1,697.29

Chq/EFT	Date	Name	Description	Amount
DD32516.1	09.07.2018	Virgin Australia	Airfares For Comm Eng Coord To Attend Community Development Conference CC Surcharge	6.99
DD32516.1	09.07.2018	Virgin Australia	Airfares For Comm Eng Coord To Attend Community Development Conference	265.51
DD32516.1	10.07.2018	Coles	Kangaroo Tails For School Holiday Program NAIDOC Week	34.37
DD32516.1	20.07.2018	Ibis Hotel	Accommodation For Comm Safe Coord To Attend Community Safety Conference	276.00
DD32516.1	20.07.2019	Qantas	Airfares For Comm Safe Coord To Attend Community Safety Conf	425.44
DD32516.1	20.07.2020	Qantas	Airfares For Z Joi MC CAA	1,014.51
DD32516.1	20.07.2021	Virgin Australia	Airfares For Comm Safe Coord To Attend Community Safety Conference CC Surcharge	4.23
DD32516.1	20.07.2021	Virgin Australia	Airfares Comm Safe Coord To Attend Community Safety Conference	325.00
DD32516.1	27.07.2018	Peppers/Mantra Group	Accommodation For Lib/Child Svcs Coord Book Exchange	549.98
DD32516.1	27.07.2018	Qantas	Airfares For Lib/Child Svcs Coord Book Exchange/PLA Meeting	425.44
DD32516.1	27.07.2018	Virgin Australia	Airfares For Lib/Child Svcs Coord Book Exchange/PLA Meeting CC Surcharge	5.07
DD32516.1	27.07.2018	Virgin Australia	Airfares For Lib/Child Svcs Coord Book Exchange/PLA Meeting	390.01
DD32516.1	09.07.2018	Virgin Australia	50% Airfares For Comm Eng Coord To Attend Community Development Conference	272.50
DD32516.1	29.06.2018	Facebook	Billy Joel Tribute Concert/Pack A Picnic	29.51
DD32516.1	02.07.2018	Facebook	Billy Joel Tribute Concert	1.82
DD32516.1	03.07.2018	Facebook	Billy Joel Tribute Concert	3.00
DD32516.1	04.07.2018	Home Hardware	Goods Required For REAP	108.40
DD32516.1	25.07.2018	NW Comms & IT	Cables Required For REAP	391.60
DD32516.1	27.07.2018	Facebook	Billy Joel Tribute / Pack A Picnic / Perfectly Formed Masterpieces	41.31
DD32516.1	27.07.2018	Facebook	Billy Joel Tribute / Pack A Picnic / Perfectly Formed Masterpieces	20.48
DD32516.1	05.07.2018	Ascu Spanish Grill	Used Corporate Credit Card In Error Repaid 08/08/18 Receipt 313394	45.00
DD32516.1	17.07.2018	Tokyo Station	Meal Allowance For Dir Corp	27.00
DD32516.1	18.07.2018	Bashaz Pty Ltd	Meal Allowance For Dir Corp	20.30
DD32516.1	19.07.2018	Grosvenor Hotel	Meal Allowance For Dir Corp	43.00
DD32516.1	02.07.2018	Horizon Power	Power Bill City Housing	109.40
DD32516.1	02.07.2018	Horizon Power	Power Bill For CEO	672.61
DD32516.1	02.07.2018	Water Corporation	Water Bill For Mgr City Svcs	145.11
DD32516.1	02.07.2018	Telstra	Telephone Bill For Mgr IS	62.19
DD32516.1	09.07.2018	Horizon Power	Power Bill For Mgr City Svcs	545.93
DD32516.1	31.07.2018	Booking.com	Accommodation For Horticulture Apprentice To Attend Training In Perth	530.00
DD32516.1	11.07.2018	Telstra	Telephone Bill For Dir Corp	128.10
DD32516.1	11.07.2018	Virgin Australia	Lounge Membership Fee For Mgr AP	750.00
DD32516.1	11.07.2018	Planning Institute Australia	Membership For Dir Dev Reg	621.00
DD32516.1	11.07.2018	Planning Institute Australia	Membership For Mgr Plan Svcs	621.00
DD32516.1	13.07.2018	LGPA	Membership For Dir Dev Reg	100.00
DD32516.1	17.07.2018	Parks & Leisure	Membership For Dir Comm	291.50
DD32516.1	02.07.2018	Horizon Power	Power Bill For Mgr Infra	211.72
DD32516.1	17.07.2018	Qantas Club	Membership For Dir Dev Reg	939.00
DD32516.1	20.07.2018	My Guest List	Registration For WA Youth Work Code Of Ethics Training x 2	147.00

Chq/EFT	Date	Name	Description	Amount
DD32516.1	20.07.2018	My Guest List	Registration For WA Youth Work Code of Ethics Training x 2	147.00
DD32516.1	27.07.2018	Qantas Club	Membership For Dir Comm	540.00
DD32516.1	09.07.2018	Horizon Power	Power Bill For Mgr City Svcs	10.98
DD32516.1	09.07.2018	AHRI	Membership Fee For Mgr HR	378.00
DD32516.1	12.07.2018	Qantas	Airfare For CEO To Attend Meetings	713.20
DD32516.1	12.07.2018	Qantas	Airfare For Dir Corp To Attend Meetings	356.65
DD32516.1	13.07.2018	Qantas	Airfare For Dir Corp To Attend Meetings	356.65
DD32516.1	17.07.2018	Pensione Hotel	Accommodation For Dir Corp Whilst Attending Meetings	130.29
DD32516.1	23.07.2018	Charles Sturt University	Professional Development Fee For Mgr HR	2,663.00
DD32516.1	01.07.2018	Facebook	Advertising For Safer Communities	58.06
DD32516.1	01.07.2018	Facebook	Advertising For Youth	17.95
DD32516.1	01.07.2018	Facebook	Advertising For KLP	636.25
DD32516.1	01.07.2018	Facebook	Advertising For Events	38.16
DD32516.1	01.07.2018	Facebook	Advertising For WRP	2.53
DD32516.1	08.07.2018	Microsoft-Billing	Hosting Fee For OneDrive July 2018	2.00
DD32516.1	20.07.2018	Campaign Monitor	Email Distribution Service	91.33
DD32516.1	20.07.2018	Storyblocks Audioblocks	Annual Membership Subscription	209.67
DD32516.1	09.07.2018	Broadway Computers P/L	Original Battery For MacBook Air 13"	71.25
DD32516.1	12.07.2018	Nanutarra Roadhouse	Fuel For Mgr IS	36.87
DD32516.1	15.07.2018	Nanutarra Roadhouse	Fuel For Mgr IS	49.65
DD32516.1	15.07.2018	Caltex Carnarvon	Fuel For Mgr IS	52.80
DD32516.1	17.07.2018	Rackspace International	Cloud Product Services Hosting Fee	733.13
DD32516.1	23.07.2018	Netregistry	Domain Renewal cofkpublic.com.au	29.89
DD32516.1	24.07.2018	Kounta	Software	200.00
DD32516.1	20.07.2018	Karratha Court House	Courthouse Hearing Notice x 2	256.60
DD32516.1	02.07.2018	Coles Express	Diesel For Mgr Infra	80.28
DD32516.1	02.07.2018	Coles Express	Diesel For Mgr Infra	93.31
DD32516.1	02.07.2018	Coles Express	Diesel For Mgr Infra	31.72
DD32516.1	16.07.2018	Mindbody	WRP Fitness Program	85.00
DD32516.1	16.07.2018	Moodmedia	Leisureplex Programs	66.00
DD32516.1	02.07.2018	Caltex Karratha	Petrol For Corporate Car	189.85
DD32516.1	01.07.2018	City of Perth	Parking For CEO While Attending Meetings	5.05
DD32516.1	18.07.2018	Wilson Parking	Parking For CEO While Attending Meetings	30.24
DD32516.1	19.07.2018	Wilson Parking	Parking For CEO While Attending Meetings	25.20
DD32516.1	29.06.2018	WA News	Registration For CEO To Attend Breakfast Presentation Citic Pacific Mining Sino Iron Project (To Be Credited)	115.00
DD32516.1	29.06.2018	Charles Darwin Uni	Registration For Cr To Attend 2018 Australian Population Association Conference	780.00
DD32516.1	02.07.2018	Darwin Central Hotel	Accommodation For Cr Attending 2018 Australian Population Association Conference	714.00
DD32516.1	02.07.2018	Qantas	Flights For Cr Attending 2018 Australian Population Association Conference	1,861.40
DD32516.1	17.07.2018	Rydges Kalgoorlie	Accommodation & Meal Allowance For Mayor Attending Meetings	174.87
DD32516.1	18.07.2018	Qantas	Flight For Cr Attending Local Government Week	425.44
DD32516.1	18.07.2018	Qantas	Flight For Cr Attending Local Government Week	713.20
DD32516.1	18.07.2018	Virgin Airlines	Flight For Cr Attending Local Government Week CC Surcharge	9.87
DD32516.1	18.07.2018	Virgin Airlines	Flight For Cr Attending Local Government Week	759.00
DD32516.1	19.07.2018	Qantas	Flight For Cr Attending Local Government Week	356.65
DD32516.1	19.07.2018	Qantas	Flight For CEO Attending Meetings	1,246.48
DD32516.1	02.07.2018	Darwin Central Hotel	Accommodation For Cr Attending 2018 Australian Population Association Conference	10.71

Chq/EFT	Date	Name	Description	Amount
DD32516.1	03.07.2018	City Heart Indian Restaurant Perth	Meal Allowance - AP Mgr Attending CAPA Perth Aviation & Corporate Travel Summit	43.50
DD32516.1	03.07.2018	GM Cabs	Taxi For AP Mgr Whilst Attending CAPA Perth Aviation & Corporate Travel Summit	48.83
DD32516.1	04.07.2018	Offshoot Coffee	Meal Allowance - AP Mgr Whilst Attending CAPA Perth Aviation & Corporate Travel Summit	9.50
DD32516.1	04.07.2018	D'nyonya	Meal Allowance - AP Mgr Whilst Attending CAPA Perth Aviation & Corporate Travel Summit	33.20
DD32516.1	05.07.2018	Bashaz	Meal Allowance - AP Mgr Whilst Attending CAPA Perth Aviation & Corporate Travel Summit	11.00
DD32516.1	05.07.2018	Swan Taxis	Taxi For AP Mgr Whilst Attending CAPA Perth Aviation & Corporate Travel Summit	38.64
DD32516.1	29.06.2018	The New Crystal Palace	Meal Allowance - Mgr City Svcs Whilst Attending Waste Strategy Summit	18.00
DD32516.1	29.06.2018	Spotto	Transport For Mgr City Svcs Whilst Attending Waste Strategy Summit	28.14
DD32516.1	02.07.2018	Rendezvous Studio Hotel	Meal Allowance - Mgr City Svcs Whilst Attending Waste Strategy Summit	95.00
DD32516.1	02.07.2018	Hungry Jacks	Meal Allowance - Mgr City Svcs Whilst Attending Waste Strategy Summit	12.40
DD32516.1	02.07.2018	Global Spill Control	Bin Liners For Waste Audit	63.80
DD32516.1	29.06.2018	Coles	Catering For Proj Off Employee Leaving Council As Per Policy	22.88
DD32516.1	30.06.2018	Onyx	Catering For Cleaner Employee Leaving Council As Per Policy	338.00
DD32516.1	03.07.2018	Qantas	Flights For Works Super To Attend LGSA Works And Parks Conference	713.20
DD32516.1	11.07.2018	Smales	Gift For Employee Leaving Council as per Policy	200.00
DD32516.1	19.07.2018	Hotels.com	Accomm For F&P Super Attending WA LG Convention/Trade Expo	126.75
DD32516.1	19.07.2018	Qantas	Flight For Fleet/Plant Super To Attend WA LG Convention And Trade Expo	360.20
DD32516.1	19.07.2018	Qantas	Flight Cost For Travel For Fleet/Plant Super As Per Travel Policy	353.00
DD32516.1	26.07.2018	Hotel	Accommodation For Mgr AP For Attendance At AAA National Conference	691.55
DD32516.1	27.07.2018	Absorb Environmental	Accomm For Mgr City Svcs Attending Professional Development	1,000.00
DD32516.1	29.06.2018	Coles	Catering For Proj Off Employee Leaving Council As Per Policy	27.12

35,517.20

Total Payments: 7,636,224.63

10.3 CITY OF KARRATHA STANDING ORDERS LOCAL LAW 2018

File No:	LE.200
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Governance Officer - Compliance
Date of Report:	22 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Proposed Standing Orders Amendment Local Law 2018 2. Proposed amended Standing Orders Local Law 2018

PURPOSE

For Council to consider amending the City of Karratha Standing Orders Local Law 2018 (the Local Law).

BACKGROUND

Council at its 20 August 2018 Ordinary Council Meeting resolved to defer consideration of the City of Karratha Standing Orders Local Law 2018 requesting clarification of clause 9.12 given the perceived inconsistency between the heading and text. As a consequence, it is proposed the heading of clause 9.12 now read '*Speaking on Amendment*' to reflect the fact that the change will mean that any member (including the mover of the substantive motion) can speak on an amendment to a motion.

The purpose of the Local Law is to provide rules and guidelines for the conduct of meetings of the Council, its committees and to meetings of electors, in accordance with the *Local Government Act 1995* and Regulations.

The effect of the Local Law is to make provision for better decision-making by the Council and committees; the orderly conduct of meetings dealing with Council business; better understanding of the process of conducting meetings; and more efficient and effective use of time at meetings.

The procedure for making local laws is provided within Section 3.12 of the *Local Government Act 1995*. When making a local law the City of Karratha is required to provide the Minister for Local Government, Heritage, Culture and The Arts (the Minister) with a copy of the proposed local law. The Minister's office was provided the proposed Local Law in December 2017 following which the Minister's office provided feedback with suggested amendments.

The amendments to the proposed Local Law were approved by Council at the Ordinary Council Meeting in February 2018 and state wide advertising was undertaken as required under the Act with no submissions received following the expiry of this period.

The Local Law was published in the *Government Gazette* on 3 May 2018 and came into effect on 17 May 2018.

The *Local Government Act 1995* also requires the City to submit to the Joint Standing Committee on Delegated Legislation (the Committee) a copy of the local law once made, along with explanatory material. The adopted Local Law, proof of gazettal, proof of advertising and an explanatory memo were submitted to the Committee on 10 May 2018.

At its meeting on 27 June 2018, the Committee considered the City’s Local Law and resolved to contact the City requesting that Council provide an undertaking to make amendments to the Local Law.

The Committee requests that Council provide undertakings that -

- 1) Within six months, the City will make the following amendments to the Local Law:

Suggested Amendments	Comments
Delete clause 6.1 (Reason for Decisions).	The Committee believe that this requirement is captured by clause 6.3 regarding content of minutes of meetings and clause 6.3 is preferred.
Amend clause 7.6(2) by deleting the word ‘of’ and replacing it with ‘or’.	Minor grammatical error.
Amend the heading to clause 9.9 by deleting the word ‘ <i>alternation</i> ’ and replacing it with ‘alteration’.	Minor grammatical error.
Amend clause 9.10 by inserting the word ‘carried’ immediately after the word ‘ <i>withdrawn</i> ’.	Clause relates to multiple amendments to a substantive motion being considered. The Committee advised that due to the current wording, no subsequent motions could be moved or considered if the original motion was carried.
Amend clause 9.12 by deleting the phrase: “, <i>provided that if the person who moved the substantive motion does choose to speak to the amendment, the right of reply is forfeited by that person.</i> ”	The Committee states this clause in its current form prevents the mover from speaking to a proposed amendment of their motion and limits their participation. The Committee feels this unreasonably limits the mover’s right of freedom of political communication as implied in the Commonwealth Constitution. The heading of clause 9.12 will also require amendment by deleting the words ‘Mover of motion not to speak’ and replacing it with ‘Speaking...’.
Amend clause 9.16(2) by inserting: i) the word ‘at’ immediately after the word ‘ <i>speech</i> ’, and ii) the words ‘he or she’ immediately after the word ‘ <i>which</i> ’.	Minor grammatical changes that do not alter clause.
Amend clause 9.16(3) by inserting the word ‘under’ immediately after the word ‘ <i>explain</i> ’.	Minor grammatical change that does not alter clause.
Delete clause 9.18.	The Committee believes personal explanations given by the Presiding Member is an unnecessary clause as personal explanations given by members are already governed by clauses 9.16 and 9.17
Delete 9.20(c).	Similar to clause 9.12 amendment above, the Committee feels movers of an amendment should have a right of reply.

- 2) Until the Local Law is amended in accordance with undertaking 1, the City will:
- a) not enforce the Local Law in a manner contrary to undertaking 1; and
 - b) where the Local Law is made publicly available, whether in hard copy or electronic form (including on the City's website), ensure that it is accompanied by a copy of these undertakings.

Most of the requested changes are minor and only those related to clauses 9.10, 9.12 and 9.20 represent material changes to the Local Law. The changes are reflected in the attached proposed Standing Orders Amendment Local Law 2018 (Attachment 1) which if approved and gazetted will amend the Standing Orders Local Law 2018 as indicated in Attachment 2.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Council considered the proposed Standing Orders Local Law at its December 2017 meeting and again at the meeting of 19 February 2018 following the initial recommendations made by the Department. Council approved the Local Law at its Ordinary Council Meeting on 16 April 2018. Consultation has taken place between the Manager Governance & Organisational Strategy and the Director Corporate Services in reviewing the Local Law.

COMMUNITY CONSULTATION

There were no public submissions received during previous statutory advertising periods.

Making an amendment local law by Council follows the same procedure for making an original local law and state wide advertising must take place again in order to comply with legislation.

STATUTORY IMPLICATIONS

The development and gazettal of the Local Law must follow the procedure for making local laws as per the requirements of Section 3.12 of the *Local Government Act 1995*, including giving notice at the Council Meeting, public notice of the proposed Local Law, Council consideration of any submissions and adoption of the advertised Local Law, gazettal of the adopted Local Law and local public notice. A copy will again be provided to the Committee.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are minor costs associated with publicly advertising and publishing the Local Law in the *WA Government Gazette*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance
Projects/Actions:	4.e.1.2.2	Review Local Laws

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Unable to enforce parts of current local law until it is amended.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The procedure for making local laws will be undertaken by existing resources within the City's Governance department.

RELEVANT PRECEDENTS

Council is required to consider making local laws on a periodic basis. Recently the City of Karratha Cemeteries Local Law 2017 was made, published in the Government Gazette, and is now in operation.

The Committee this year also recommended amendments to the City's Bush Fire Brigades Local Law and Fencing Local Law.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER considerations of the proposed City of Karratha Standing Orders Local Law 2018 pending further review.

CONCLUSION

The process for making the City of Karratha Standing Orders Local Law 2018 has now concluded and the law has come into effect. The Committee has however provided additional recommendations for amendments to the Local Law for Council's consideration, which are reflected in the attached Standing Orders Amendment Local Law 2018.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

- 1. PROVIDE the undertakings requested by the Joint Standing Committee on Delegated Legislation; and**
- 2. PROVIDE state-wide public notice of the proposed City of Karratha Standing Orders Amendment Local Law 2018 (attached) and invite submissions to be made over a minimum period of six weeks.**

10.4 KEY PERFORMANCE MEASURES 2017-18

File No:	CM.89
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	18 July 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with an update on the Quarter 4 (April 2018 – June 2018) and end of year performance against the Operational Plan 2017-18.

BACKGROUND

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 120 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 130 ongoing projects and actions, which are measured by 69 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached. Considerable work has been done over the past few years to reduce the number of KPIs and make them more meaningful, and a further review has been undertaken with a particular focus on adding more 'lead indicators' for 2018/19.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	59	25
Our Economy	13	13	6
Our Natural & Built Environment	27	30	11
Our Leadership	37	28	27
TOTAL	120	130	69

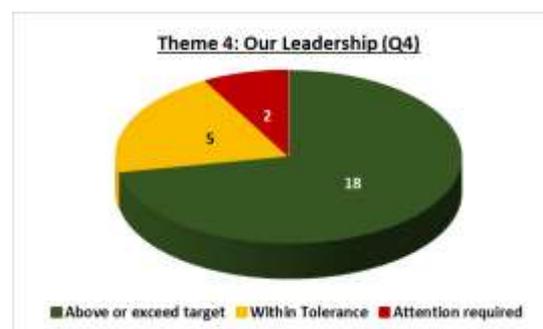
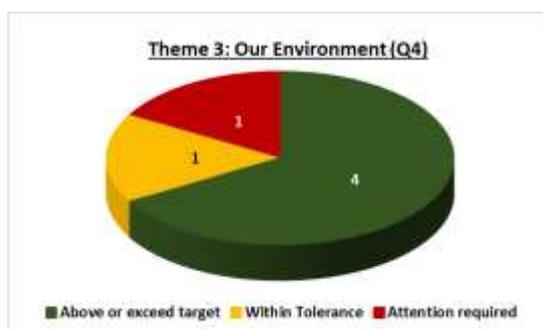
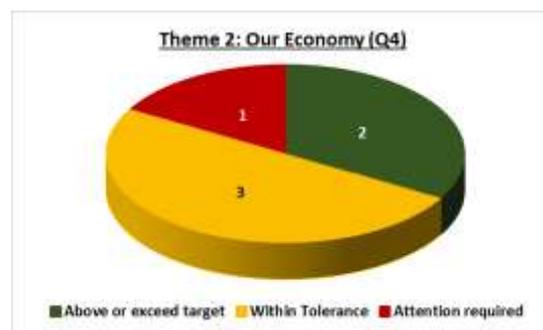
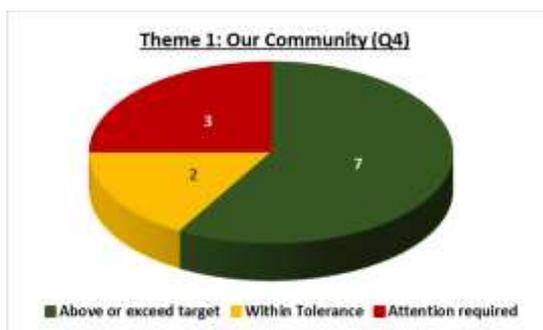
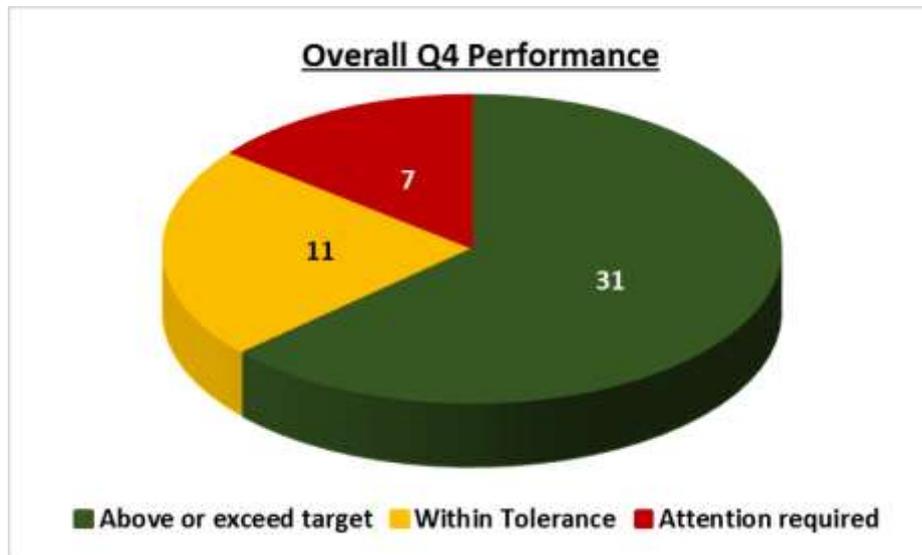
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 and for the year is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 4 Performance Measures

Out of a total 69 performance measures, 49 are measured this quarter. The results for Quarter 4 are indicated below:



42 (86%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

- 94% of contract works on housing and buildings completed within agreed time frames;
- Overall attendances at recreational facilities were up (extra 6827 patrons) as a result of improvements to wet areas. Gym and fitness classes also showed improvement;
- Three funding partnerships were established to assist with operating recreational facilities;
- Repeat swimming pool inspections have reduced gradually throughout the year to only 18.4% repeat inspections in the final quarter;
- The City’s social media platform continues to generate significant interest and debate on proposals such as the Quarter Hotel and international flights. A record 87,280 likes, comments and shares was achieved for this quarter;

- 56% of payments for the quarter were provided to local suppliers amounting to \$13.6M;
- A 32% reduction in power use at the Karratha Airport due to our continuing efforts to use electricity generated through the Airport Solar Farm;
- 98% of green waste continues to be diverted from landfill although there has been a rise in the presence of green waste included with household rubbish;
- Approximately 47% of residential waste has been diverted from the landfill with increased volumes through the Tip Shop and green waste;
- Staff turnover for the quarter was 4%, well down on previous years;
- Lost time injuries recorded was zero for the quarter, however absenteeism increased marginally to 17.5hrs/employee;
- Just under 85% of accounts receivable are being collected within the 40 days terms of trade and 89% of suppliers are being paid within normal turnaround times; and
- Rangers continue to respond to 1754 action requests for this final quarter with 95% of customers satisfied with the service carried out.

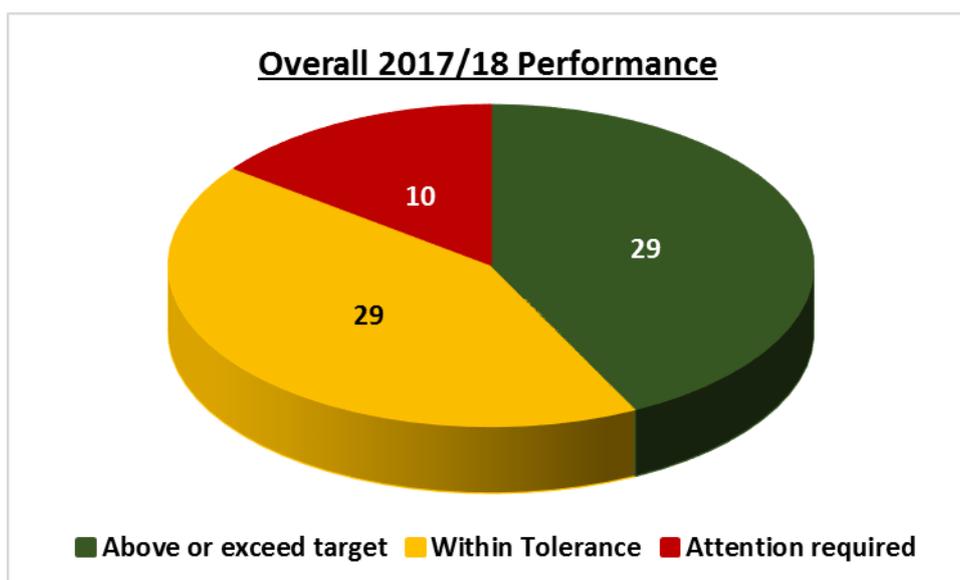
7 (14%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

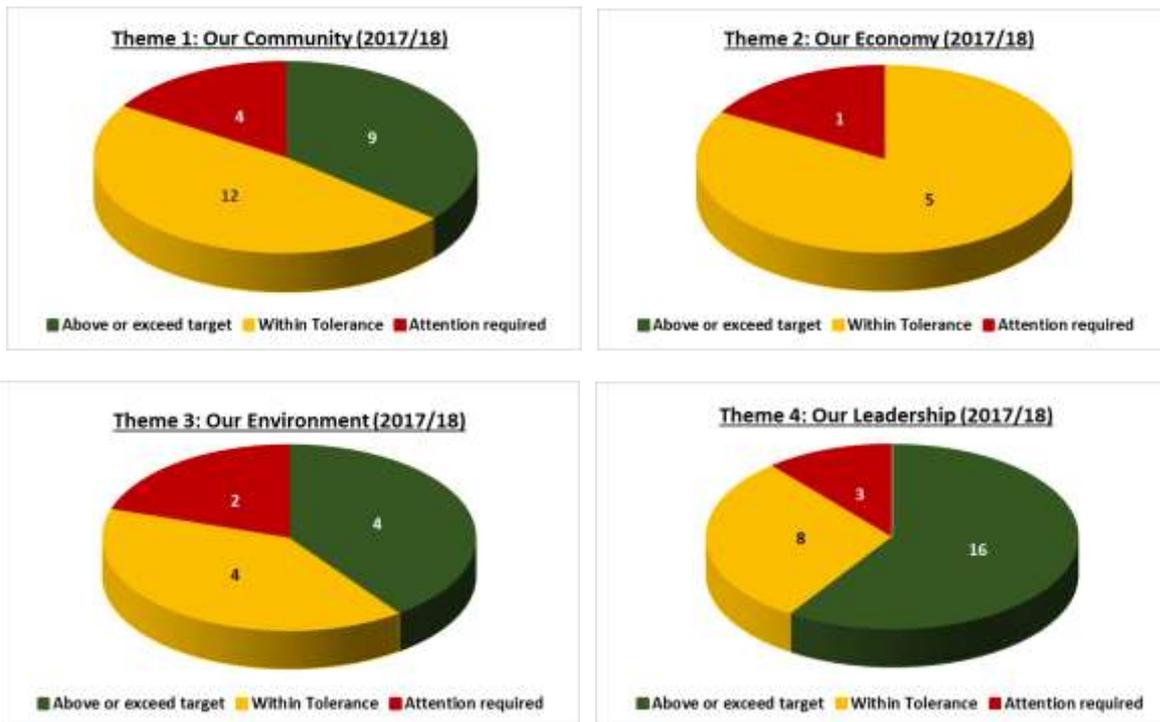
Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.d.2.2 Medical Services Equalisation Scheme	1.d.2.2.a Maintain a minimum level of MSES consultation hours available to the public.	Target: 4000 hrs Q4 Outcome: 3491 hrs	Results have been negatively impacted as a result of the Pilbara Doctors operations in Dampier and Wickham not having the required staff to offer a service. Discussions are underway to restore services in 2018/19.
	1.d.2.7 Environmental Health Services	1.d.2.7.a Percentage of health premises found compliant on their first inspection for the quarter	Target: 90% Q4 Outcome: 61%	Follow-up inspections for non-compliances: 17 Food Premises 1 Lodging House 2 Public Buildings Total = 20 A concerted effort is underway to educate premise owners of their obligations in conducting their services.
		1.d.2.7.b Number of notifiable diseases reported to the Environmental Health Services per quarter	Target: 10 cases Q4 Outcome: 25 cases	This quarter there were 8 Arboviral cases – across the district and 17 Enteric – Random enteric cases – no confirmed outbreaks reported. The number of notifiable diseases is largely beyond the control of the City.
Our Economy – Well managed and diversified	2.a.2.1 Business Attraction and Retention	2.a.2.1.a Number of businesses registered with ABN within the City	Target: 550 new businesses Q4 Outcome: 369 new businesses	New Business Numbers within the City for 2017/18 have increased from 2016/17's 334. The total number of ABNs registered in the City (Excluding Government, Super, body corporate and strata as at June 2018) was 3,476.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Natural and Built Environment – Thriving and Sustainable	3.a.2.1 Ranger Services	3.a.2.1.a Percentage of firebreaks installed / maintained and hazard reduction burns completed on an annual basis.	Target: 100% Q4 Outcome: 70%	All identified firebreaks have been installed or maintained as per plan. Although no hazard reduction burns were completed / arranged by the City on City managed lands.
	3.c.2.3 Recycling programs	3.c.2.3.b Percentage of residential waste diverted from landfill	Target: 40% Q4 Outcome: 22.35%	Q4 total recycling tonnes was 292. Contaminated recycling brought back to landfill was 20.32T. Community are being educated on what can be recycled.
Our Leadership – Responsive and Accountable	4.a.2.3 Occupational Health & Safety Compliance	4.a.2.3.a Number of OHS inspections completed per annum	Target: 204 Q4 Outcome: 157	Vacancies in the HSR roles at the Depot and Administration building throughout the year contributed to lower levels of inspections.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability ratio	Target: 95% Q4 Outcome: 87%	This is an improvement from last year where the ratio was at 65%.

End of Year Performance Measures:

The following provides a snapshot of the City’s performance across all four themes at the conclusion of the 2017/18 reporting year. One KPI was removed from evaluation relating to 3.a.1.1.a *Maintain or improve a positive gap between performance and importance in Annual Community Survey for Environment & Sustainability*. This effectively enabled only 68 measures for the year to be assessed.





58 (85%) of the performance measures exceeded the target or were within tolerance levels, including:

- 94.75% of contracted works on City facilities were completed in the agreed time frames.
- KLP had a 1% increase on 2016/17 and the Wickham Recreation Precinct had a 9% increase on last year.
- Community adherence to bush fire protection remains very positive with 99% of property owners complying with initial orders to implement firebreaks around their properties.
- Social media interactivity on Facebook has seen hits increase to 271,639 engagements for 2017/18 primarily through more exposure of City activities and news events.
- A saving has been generated of approximately 35% on power usage at the airport from the grid by using solar as an alternative resource.
- Three energy audits have been completed for the year. Investigations were undertaken on solar installation on housing, Depot upgrade included 85KW solar array in redevelopment project, implemented works to mechanical system controls at Administration Annexe, and change lighting system in Administration office.
- The City’s workforce employs 11 indigenous staff in various roles across the organisation.
- Staff turnover for the year was 3.93% in 2017/18, down from 9.93% in 2016/17 and 20.6% in 2015/16.
- The Annual Customer Survey continues to provide an upward trend with a number of positive results where importance was compared to performance. In 2018 the overall result was 73%, compared to 70% for the previous year.

10 (15%) of the set 2017/18 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.2 Parks and Gardens	1.a.1.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Parks, Gardens and Opens Spaces	17/18 Target: 0 EOY Outcome: -2.4	Results from this year's survey point towards a lack of improvements to established older parks and a lack of shade at popular locations. The result is an improvement from 2016/17 where this was rated at -5.8.
	1.a.1.4 Airport Facility Management	1.a.1.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Airport Services	17/18 Target: EOY Outcome: -8.4	The major reason for the gap was the cost of travel being considered expensive and were attributing this to increasing charges levied by the airport. In reality the cost of airport charges is only around 7.3% on an \$800 return ticket. Another factor was the lack of international and domestic services to ports other than Perth. The result is an improvement from 2016/17 where this was rated at 10.9.
	1.b.3.1 Safer Communities Partnership	1.b.3.1.a Increased public knowledge of the Safer Communities Partnership as determined through the Community Safety Survey.	17/18 Target: 50% EOY Outcome: 30.35%	Community Survey found that 30.35% of respondents (692 total) were aware of the Safer Communities Partnership. Last year's score was 31%. Rebranding and promotional works are continuing across the communities.
	1.d.2.2 Medical Services Equalisation Scheme	1.d.2.2.a Maintain a minimum level of MSES consultation hours available to the public	17/18 Target: 16000 EOY Outcome: 14360	Service levels for Q1 were above targets but have subsequently failed to meet minimum tolerance levels due to shorter office hours and one practice failing to secure a medical professional since September 2017 in Dampier and Wickham. Work currently underway to restore services in Dampier and Wickham.
Our Economy – Well managed and diversified	2.a.2.1 Business Attraction and Retention	2.a.2.1.a Number of businesses registered with ABN within the City	17/18 Target: 550 EOY Outcome: 369	New businesses registered have increased from 334 in 2016/17 however below our estimated target of 550. The total number of ABN's registered in the district is recorded at 3,476.
Our Natural and Built Environment – Thriving and Sustainable	3.a.2.1 Ranger Services	3.a.2.1.a Percentage of firebreaks installed / maintained and hazard reduction burns completed on an annual basis	17/18 Target: 100% EOY Outcome: 70%	All identified firebreaks have been installed or maintained as per plan. Although no hazard reduction burns were completed/arranged on City managed land.
	3.c.2.1 Kerbside (Household)	3.c.2.1.a Maintain or improve a positive gap	17/18 Target: 8 EOY Outcome: 3.4	Score dropped below last year's actual of 7.6 and below our target for this year.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	Waste Collection Service	between performance and importance in Annual Community Survey for Kerbside Waste Collection Services		Community sentiment is suggesting greater education is needed around what can be put into bins and suggesting a weekly (not fortnightly) recycling service.
Our Leadership – Responsive and Accountable	4.a.2.3 Occupational Health & Safety Compliance	4.a.2.3.a Number of OHS inspections completed per annum	17/18 Target: 204 EOY Outcome: 157	The number of inspections conducted were down mainly due to staff absences of Health and Safety Representatives at the Depot & Administration buildings.
	4.b.1.1 Business Improvement Program	4.b.1.1.a Percentage of documented processes in Promapp that are overdue in their reviews	17/18 Target: 10% EOY Outcome: 17%	Processes documented in Promapp indicated on average throughout the year that 17% needed review. This result was mainly impacted by a larger number of processes falling due towards the end of Q2. Aside from this quarter, the past two quarters have resulted between 6-9% of processes needing attention.
	4.c.1.2 Asset Management Services	4.c.1.2.b Ensure asset renewals and replacements are managed sustainably as measured by the Asset Sustainability ratio	17/18 Target: 95% EOY Outcome: 87%	Reflects the construction of new community infrastructure and the replacement/upgrade of outdated infrastructure. This result is a significant improvement on the previous year.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
 Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Fluctuations in finances can have an impact on budget forecasts and rating methodologies.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Council’s reputation is impacted if it fails to deliver on commitments in the Strategic Community Plan, Corporate Business Plan and underlying budgets
Compliance	Low	Legislation requires that there is system of monitoring performance of the City’s activities through pre-determined measures to identify our alignment to the Strategic Community Plan and the Corporate Business Plan.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2017-2018.

CONCLUSION

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the ISP framework.

The Quarter 4 and End of Year Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 86% of the 49 performance measures were achieved or substantially achieved in Quarter 4 and 85% of 69 measures were met as at 30 June 2018.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2017/18.

11 COMMUNITY SERVICES

12 DEVELOPMENT SERVICES

12.1 DRAFT BUSHFIRE RISK MANAGEMENT PLAN

File No:	ES.17
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	23 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	The author is a member of Nickol Bay Volunteer Bush Fire Brigade and Karratha Volunteer Fire & Rescue Service.
Attachment(s)	City of Karratha Bushfire Risk Management Plan (Tracked changes) with supplementary plans of mitigation works

PURPOSE

For Council to consider a draft Bushfire Risk Management Plan.

BACKGROUND

Council at its 16 April 2018 meeting deferred its consideration of the draft Bushfire Risk Management Plan to obtain further information on options and strategies available for local bushfire management. A briefing was subsequently arranged and presented by Parks and Wildlife and Department of Fire and Emergency Services to Councillors at the 14 May 2018 Briefing Session. City Officers engaged with independent environmental experts and members of the City’s Environment and Sustainability Advisory Group.

This additional consultation generated comment and input that has resulted in a revised Plan. A summary of the key comments, responses and revisions are outlined as follows:

Comment	Response	Revision
1. Concern that hazard reduction burns are too regular.	A mosaic or patchwork pattern is proposed to limit prescribed burns to smaller areas once every 5 years. If fuel loads (and therefore the hazard) is low, then the prescribed burns will be deferred until when they are necessary.	Part 6.3 has been included which details prescribed burning and to restrict the regularity of hazard reduction burns.
2. Concern that management of bush fire risk introduces weed species.	The methodology of how slashing or grading works has been revised to now require that vehicles be cleaned and free of weeds prior to works commencing, consistent with practices in the City’s Parks & Garden Department. Weed identification and management (such as removal before the burn and monitoring and spraying of seedings) will be included with the prescription where directed by the	Part 3.2.5 includes provision for weed management, and details methods to be applied to minimise the spread of weed seeds via machinery.

	referral agency (DBCA-P&W), which the organisation undertaking the hazard reduction burn must comply with.	
3. A lack of recognition of Priority Ecological Communities (PEC).	The draft Plan requests that agencies undertaking hazard reduction burns are cognisant of PEC within their treatment area and endeavour to protect these.	Part 3.2.5 has been included to the document to explain threatened and priority ecological communities. Where PEC are identified the treatment manager will be requested to take effort to minimise the effect of the mitigation works on that community.
4. Monitoring of Flora and Fauna impacts	The draft Plan has been revised to include monitoring and protection of flora and fauna be included in a Prescribed Fire Plan where areas of high environmental concern (ie declared rare flora, rare and endangered fauna, threatened ecological communities) are included within a hazard reduction burn area. Vegetative buffers are required to be maintained to allow escape of fauna and minimise encroachment into residential areas.	Part 6.3 details the Prescribed fire plan process which may include monitoring of flora and fauna if determined by the referral agency. Part 3.2.5 confirms that no prescribed burning is intended to be conducted on the northern side of the Karratha Hills to provide a buffer for fauna from residential areas.
5. Damage to rock art and cultural sites within the National Park	The draft Plan has been revised to reference areas of cultural sensitivity that have been identified by the Murujuga Rangers. This includes mitigation developed to address concerns such as male only areas, protection of rock art, installation of wet breaks, igniting adjacent to the rock art and using the wind conditions to push the flames away from the art to mitigate potentially detrimental impacts.	Part 4.3.3 has been expanded to include both environmental and cultural assets. This identifies that risks are associated with mitigation works adjacent to the petroglyphs within Murujuga National Park.

It is understood through the consultation that it is preferable to limit the amount of prescribed burns due to the potential environmental impact they can have. These concerns have been considered and addressed within the BRMP in relation to Threatened and Priority Ecological Communities, Declared Rare Flora, Rare and Endangered Fauna, Aboriginal Cultural Sites and State Heritage Sites.

Agencies intending to undertake a Hazard Reduction Burn must complete a Prescribed Fire Plan (Burn Prescription) which considers environmental and cultural sensitivities. Where a matter is identified, the relevant State agency is consulted and a direction to undertake works to minimise or prevent the impact of fire on that sensitivity is provided where necessary.

The costs associated with the works detailed within the BRMP are borne by the asset land owner. The method by which the fire hazard is managed is dependent upon the property, the land topography, vegetation and previous clearing. The likely success of the mitigation, together with cost and vegetation regrowth is also considered.

Lands which the City is responsible for include the main camping areas located within Cleaverville and 40 Mile nature based camping areas can be slashed. The more remote areas containing multiple camp sites may require additional management based on fuel load and topography. It should also be noted that spraying, slashing or grading an area is more expensive than that of engaging a unit to undertake a HRB. The table below outlines the options available:

Options	Cost	Positives	Negatives
Hazard Reduction Burn	~\$500 to \$1000 total.	Seed bank is retained allowing for regeneration of flora. Can limit the area to a smaller size through a mosaic/patchwork pattern.	Will leave a burn scar which is unsightly. May irreparably damage flora. Possible dust issues.
Slashing	~\$500 per hectare subject to topography.	Retains stubble vegetation which minimises dust. Amenity is maintained.	May irreparably damage flora. Requires an area to be cleared of significant vegetation. Limited use in spinifex.
Mineral earth breaks / vegetation removal	~\$220 per 1-3km of break installed subject to topography.	Provides access for fire appliances and removes all vegetation. Regrowth in these areas is minimal provided break is maintained.	Irreparable damage to the flora as ground is scraped to mineral earth. No seed bank is retained so will take a significant amount of time to revegetate. Possible dust issues
Chemical spraying	~\$500 approx per 1000m ² based on current broad acre contract. Significantly higher in uncleared lands.	Depending on product applied, seedbank may not be affected allowing regrowth over time.	Broad acre spraying requires area to be cleared of major vegetation. Labour intensive in uncleared lands. Does not remove fuel loads and the hazard remains.

The objective of these mitigation works is to reduce fuel loading in an area, while maintaining the environmental value of an area. This provides a safer environment for extinguishing a bushfire, and also results in a less intensive bushfire which the natural vegetation has a greater chance of recovery.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The proposed development of the BRMP was discussed briefly in Councillor Request 422 (21 November 2016). Councillors Long and Cucel have been provided copies of the BRMP as members of the Environment and Sustainability Advisory Group (ESAG).

A presentation was provided to Councillors at the 14 May 2018 Briefing Session on the BRMP which included information on options and strategies available for bushfire management.

COMMUNITY CONSULTATION

In addition to the community consultation that took place prior to the Plan first being considered at the 16 April 2018 Council meeting, further consultation has occurred with ESAG on 22 August 2018 after additional provisions in relation to their comments had been included in the BRMP.

This included submissions made by members of the public who had concerns about the scale and impact of the prescribed burns.

The City has also sought advice from experienced environmental experts at both DBCA and Curtin University, seeking their comments on the plan. These comments have been considered and incorporated into the revised draft Plan.

STATUTORY IMPLICATIONS

State Emergency Management Plans and Policies are effected by the *Emergency Management Act 2005*. It is a requirement of Westplan – Fire that an integrated BRMP is developed for each Local Government area across the State, which details the bush fire prevention and mitigation measures across all tenures.

The City’s BRMP has been reviewed by the Office of Bushfire Risk Management who have confirmed that it meets the required standard as per the Bushfire Risk Management Planning – Guidelines for Preparing a Bushfire Risk Management Plan, with the Office advising that the plan should be presented to Council for approval and formal adoption.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Monitoring of bushfire risk management treatments as listed in the BRMP will be undertaken by Ranger Services within their current patrol and assessment program. An endorsed BRMP will enable the City to seek grant funding for further mitigation works. If grant funding is not available, mitigation works on lands that are the responsibility of the City will need to be funded.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2017-2018 provided for this activity:

Programs/Services:	1.d.2.4	Ranger Services
Projects/Actions:	1.d.2.4.1	Implement Bushfire Risk Management Plan

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	A significant fire at Cleaverville or 40 Mile Nature Based Camp Grounds may result in the camp ground being closed or unused after a bushfire, resulting in a loss of income.
Service Interruption	Low	A bush fire may cause service interruptions if the risk is not adequately managed.

Environment	Low	Mitigation works will remove vegetation (fuel), however the methodology of the burn program will minimise damage to the environment. Weed surveys may be required within the Prescribed Fire Plan.
Reputation	Moderate	Failure to plan and support mitigation works may see the City’s reputation tarnished in the event of a bushfire, especially if that were to impact or damage major industrial infrastructure.
Compliance	Moderate	Failure to develop and implement a BRMP is a non-compliance with Westplan Fire and as such would be a breach of the <i>Emergency Management Act 2005</i> . This could result in a Direction being issued by the State Emergency Management Committee on the City.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. Implementation of some of the works included in the plan has already been commenced by property owners/managers including the City.

RELEVANT PRECEDENTS

Council has adopted similar Emergency Management Plans previously including the Local Emergency Management Arrangements and Local Recovery Plan. Similar to those plans, the BRMP will be reviewed every 5 years.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of Bushfire Risk Management Plan pending further information on the following matters:

1. _____
2. _____

CONCLUSION

Westplan – Fire requires each Local Government to develop a BRMP to detail and coordinate bushfire mitigation and prevention measures. It is considered that the concerns raised through consultation have now been addressed and incorporated in the revised draft BRMP. The draft Plan has been developed in consultation with land owners and meets the standard required by the Office of Bushfire Risk Management. In endorsing the plan, Council would be compliant in relation to its obligations as detailed in the State Hazard Plan for Fire.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the City of Karratha Bushfire Risk Management Plan as contained in the attachment to this report.

12.2 SOLAR AND WIND FARM SITE SUITABILITY STUDY

File No:	ED.20
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	24 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Solar and Wind Farm Site Suitability Study

PURPOSE

For Council to consider the results of a Solar and Wind Farm Site Suitability Study.

BACKGROUND

Council, as part of its 17/18 budget reviews resolved to undertake new initiatives to investigate the potential for solar and wind farms in the City of Karratha. The City engaged GHD to determine the suitability of the land through a multi-criteria analysis of land constraints and necessary conditions to identify the ideal locations for potential development.

The Report identified:

- 119,000 hectares as being highly suitable for solar energy generation systems;
- 7,245 hectares as being highly suitable for wind energy generation systems;
- 5 potential sites for commercial scale solar generation facilities ranging from 100kW to >1GW; and
- 2 potential sites for commercial wind energy generation including one site suitable for <5MW and one site capable of producing up to 30MW.

The study demonstrated that the potential development scenarios were better suited to land within close proximity to existing infrastructure; with tenure or zoning which facilitates commercial development; and that is unconstrained by environmental or heritage matters. Land area and topography influenced the increased suitable land for solar, whilst wind speed was a critical determinant for wind farm or turbine development.

Approvals were not sought nor obtained for development of the sites considered to be highly suitable or the specific identified sites and further analysis and due diligence would be required from proponents.

The Report has been completed and will be made publicly available and promoted to attract investment in renewable energy projects in the City. An electronic version of the multi-criteria analysis is also available to provide an additional tool for prospective developers to use to further enhance site identification.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant officers in Planning Services.

COMMUNITY CONSULTATION

Officers have sought feedback from industry proponents and interested parties throughout the creation of the report.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The expenditure incurred to date to deliver the study is \$31,543. The study is complete and there are no further implications unless Council chooses to continue to have a proactive role to facilitate the development of renewable energy projects in the City. Work is being done to facilitate the establishment of the Eco Hub which has provisions for a solar energy generation facility. The options available to Council to facilitate the establishment of the Eco Hub and will be presented in a future report to Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services: 2.a.2.1 Business Attraction and Retention
- 2.d..1.1 Economic Development

- Projects/Actions: 2.a.2.1.1 Engage Local Businesses in economic development initiatives.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	There is no guarantee that the promotion of the Study will attract investment.
Service Interruption	N/A	Nil
Environment	Low	The development of large scale energy generation facilities may have environmental impacts. This will be managed through Development Approval processes.
Reputation	Low	Approvals have not been sought for the locations identified in the Study. Further analysis and due diligence would be required from proponents prior to developing any site within the City.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering the Report:

CONCLUSION

The Report identified more than 119,000 hectares as being highly suitable for commercial scale electricity generation through solar and 7,245 hectares as being highly suitable for wind energy generation systems. The Report is an effective way to show Council's commitment to the development of renewable industries in the City and will be promoted to attract investment in renewable energy projects in the City.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE the Solar and Wind Farm Site Suitability Study; and**
2. **ADVISE interested parties and stakeholders to promote the development opportunity identified in the Solar and Wind Farm Site Suitability Study.**

12.3 SAHARA FOREST PROJECT

File No:	ED.26
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	24 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Sahara Forest Project Final Report

PURPOSE

For Council to consider the results of a study to investigate the feasibility of an intensive agriculture industry within the City of Karratha.

BACKGROUND

At its September 2016 OCM, Council endorsed an application for funding from the Pilbara Development Commission to contribute to a study to investigate the feasibility of an intensive agriculture industry in the City of Karratha and committed \$50,000 towards the study out of a total project cost of \$543,000. The study was commissioned to better understand if intensive agriculture is a viable and sustainable industry that would help diversify the local economy and create more business and employment opportunities. The Report is a publicly available document which will be promoted to attract investment.

Sahara Forest Project was engaged to deliver the study and has conducted a broad analysis to evaluate local, regional and international markets and value chain opportunities. A thorough site assessment has been carried out that has informed the design of the technological concept, adapted to the local conditions of Karratha. Pricing for all CAPEX and OPEX elements for various facility alternatives have also been determined. The most suitable site identified is on the southern portion of the City's Airport Reserve. At its August 2017 OCM, Council provided in-principle support for the establishment of Sahara Forest Project operations on this land.

The Report focused on this site and a business case was designed and calculated around two scenarios:

- A small facility of 6 hectares which includes 2 hectares of greenhouses, a 1.5 hectares PV park, 2 hectares outdoor growing areas, in addition to pack house/storage, desalination unit and other infrastructure. This facility focuses on the local market. The CAPEX required for this scenario is \$16.4 million with a Net Present Value of approximately \$2.4 million and Internal Rate of Return of 8.8%
- A large facility of 60 hectares which includes 20 hectares of greenhouses, a 15 hectares PV park, 20 hectares outdoor growing areas in addition to pack house/storage, desalination unit and other infrastructure. This facility would supply regional and international markets. The CAPEX required for this scenario is \$143 million with a Net Present Value of approximately \$35.3 million and Internal Rate of Return of 12%

The Report identified potential industrial synergies to make the project more commercially viable. In particular, the initiative of a comprehensive EcoHub cooperation has created interest. The EcoHub would deliver synergistic benefits of water and energy to several of the industrial stakeholders in Karratha, and shows that combined efforts could increase the competitiveness of each of local enterprises.

Work has commenced to prepare the identified land to be ready for development should a proponent choose to take up the opportunity. A business case will be prepared to provide options for Council's involvement to facilitate the establishment of the initiative. This will be presented in a future report for Council to consider.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with Airport Services regarding the potential allocation of land around the airport for these purposes. While there are still matters to be considered in detail, no objection has been raised.

COMMUNITY CONSULTATION

Updates on the process and findings has been communicated to local business community at the City's June 2018 Business Breakfast Briefing. If the project was to progress, then public advertising will be required for any proposed scheme amendment and may also be required for any associated application for planning approval. Outside of any formal public advertising, it is expected that there will be community interest in the development of this project as it progresses.

STATUTORY IMPLICATIONS

The zoning and tenure of relevant pieces of land will need to change to reflect intended uses under the *Planning and Development Act 2005* and the *Land Administration Act 1997* respectively.

POLICY IMPLICATIONS

The Karratha Airport Masterplan has been considered as part of developing these proposed land allocations to this point.

FINANCIAL IMPLICATIONS

The expenditure incurred to date to deliver the study is \$50,000. The study is complete and there are no further implications unless Council chooses to continue to have a proactive role to facilitate the development of the Sahara Forest Project and the Eco Hub. A business case to consider the role Council could have to facilitate the establishment of the Eco Hub. The options available to Council to facilitate the establishment of the Eco Hub and will be presented in a future report to Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.a.2.1	Business Attraction and Retention
	2.a.2.3	Planning Services
	2.d..1.1	Economic Development

A business case is to be prepared to provide options for Council's involvement to facilitate the establishment of the initiative. The options will be presented in a future report for Council to consider.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. NOTE the Sahara Forest Project Final Report;**
- 2. NOTE that a future report on the options for potential to have a role in the potential development of the Eco Hub will be presented to Council for consideration; and**
- 3. ADVISE interested parties and stakeholders to promote the development opportunity identified in the Sahara Forest Project Final Report.**

12.4 HOMEMAKER CENTRE

File No:	A91524
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	27 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider the Karratha Homemaker Centre Detailed Feasibility.

BACKGROUND

In April 2017, Council considered a proposal to work collaboratively with LandCorp to develop Lot 8 at the Karratha Homemaker Centre. The Business Plan outlined the proposal as a Major Land Transaction pursuant to s3.59 of the *Local Government Act (1995)* involving:

- The acquisition of developed Mixed Business zoned land within the Gap Ridge Homemaker Centre (Lot 8) from the West Australian Land Authority (LandCorp);
- Construction of approximately twelve (12) commercial tenancies on the land; and
- Leasing of the tenancies.

The proposed transaction would be developed over a period of approximately two (2) years and, if developed in its entirety, would involve the expenditure of approximately \$27Million of City funds over that two-year period. This expenditure would be offset over time through sale and or rental returns from the developed property.

The City has the potential to gain from this project via:

- Increasing large format retail offering and job prospects within the City.
- Further progressing the delivery of the City's Vision to be *Australia's Most Liveable Regional City*.
- Financial returns in the form of:
 - Generating a financial yield from a property investment that exceeds current bank interest available;
 - Possible capital growth over time; and
 - Additional rates revenue from the development.

The key principles of the proposed transaction are:

- Both the City and LandCorp are eager to see the progression of built form development within the Gap Ridge Homemaker Centre;
- LandCorp seeks to build on the sound working relationship it has established with the City by exploring a collaborative approach to development of Lot 8 within Gap Ridge Homemaker Centre;
- LandCorp will grant the City an Option to purchase Lot 8 at an agreed purchase price and on agreed terms;

- An investment decision to develop Lot 8 would only proceed following the completion of a Detailed Feasibility Study (Feasibility Phase) that is acceptable to both parties;
- The City is not bound to exercise the Option and proceed with development of Lot 8 unless it reaches a positive final investment decision to do so;
- The City will manage all statutory and compliance processes in relation to the Option and preparation of business cases;
- LandCorp will co-ordinate the Feasibility Phase to enable the City to make a final investment decision. The City will compensate LandCorp for this function on a time cost recovery basis;
- LandCorp will, on behalf of the City, manage, procure and prefund the Feasibility Phase involving property services such as planning, survey, architectural, concept, engineering, quantity survey, marketing, leasing and valuations all of which are project costs. The quantum of all these project costs is to be estimated, agreed by the City, and reimbursed to LandCorp at an agreed rate;
- In the event the City decides to exercise the Option and develop Lot 8 the City will manage or outsource the Construction Phase. Should the City, at its absolute discretion, request that LandCorp manage the Construction Phase then an appropriate fee will be negotiated; and
- During the Detailed Feasibility Study, LandCorp and the City will discuss the potential payment of a Development Management Fee to LandCorp at a yet to be determined date.

There are five Stop / Go points as part of the overall project. Council resolved to proceed with the Phase One – Detailed Feasibility prior to any other phase of the proposal. The cost of detailed feasibility is estimated to be \$141,125. The project has the potential benefits including an increase in retail offering, employment opportunities through additional jobs, an increase in rate revenue which reduces the pressure to increase rates in the future.

The Detailed Feasibility was contracted to LandCorp to comprehensively canvas key issues including valuation, legal matters, architectural design, quantity surveying, property advice services, project management and project financial viability.

The first step was to secure interest from anchor and secondary tenants who would occupy the Homemaker Centre. CBRE was appointed in August 2017 as the agent responsible for engaging with potential tenants and developers. CBRE has extensively promoted and followed up leads on prospective retailers and whilst there has been interest in the opportunity, CBRE has not secured an anchor tenant. The feedback has revealed the following critical issues:

- A weakening retail economy compounded by competition through online businesses;
- A low and dispersed population which means an insufficient consumer market threshold;
- A perception of Karratha associated with risks for staff availability, wages and other operational expenses such as rent, energy and insurances;
- The additional time and distance involved in freight and logistics to the region;
- A 'hot' property development market currently being experienced on the east coast of Australia, meaning that developer interest is focussed in that area where risk is seen to be lower, developer margins are strong and institutional finance for development projects is easier to obtain.

The Business Plan suggested that this process would take 6 months but has now been extended to approximately 12 months. Due to the time taken on this project it is considered appropriate to review and consider Council's ongoing involvement.

Further, LandCorp has recently advised that they have received an offer from a private party to purchase the site to develop it for a showroom and large format retail purposes. This could mean that the intended outcome the project could potentially be achieved without Council’s further proactive involvement in the development of the site.

The project has been structured in various Phases with Stop / Go decision points. Council has the ability to stop the project at key points in the project (detailed feasibility, design, construction tender, etc.) or at any time if the project is deemed to present unacceptable terms for the City. The proposal is still in the early stages of development and has not attracted a tenant as planned. Therefore, it may be appropriate for the project to Stop and not proceed further at this time. This would mean that Landcorp could consider offers for the sale and development of the site on the open market.

To date the City has incurred costs of \$30,630.68 and there is no penalty for the City terminating the Services Agreement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been provided updates through briefing sessions.

COMMUNITY CONSULTATION

Community consultation was undertaken prior to Council proceeding with Phase One – Detailed Feasibility. It was considered that all of the issues raised by the community would be addressed through the detailed feasibility and no further community consultation has occurred.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The estimated costs for the Detailed Feasibility Study is \$141,125. To date the City has incurred costs of \$30,630.68. There is no penalty for the City terminating the Services Agreement.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.a.2.1	Business Attraction and Retention
	2.c.2.1	Management of Strategic Infrastructure Projects
	2.c.2.3	Treasury and Investment Management
Projects/Actions:	2.c.2.3	Generate returns from property investment.

RISK MANAGEMENT CONSIDERATIONS

A risk analysis for the proposal has been undertaken and Phase One has two moderate risks and mitigation strategies:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	If a detailed Feasibility proved that the Project is not financially viable the Project would not proceed past Feasibility Phase. Council costs/risks are limited to Phase One costs only.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Council's involvement in the project is to improve infrastructure to promote retail offerings and local jobs. Withdrawing from the project may risk its reputation by not realising the development potential of the land, however this is mitigated by interest from other parties that may proceed with the property's sale and development.
Compliance	Low	A Services Agreement is in place with LandCorp. The Agreement can be terminated by providing 28 days written notice.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONTINUE its involvement with the Detailed Feasibility Study.

CONCLUSION

The Karratha Homemaker Centre Detailed Feasibility Study has not progressed beyond the first stage of securing an anchor tenant. However, LandCorp has recently advised that they have received strong interest from a private party to purchase the site to develop it for a showroom and large format retail purposes. To date, \$30,630 has been incurred by the City for management fees, generation of marketing collateral and engagement of an agent to promote the opportunity.

The City ending its involvement in the Feasibility Study for Karratha Homemaker Centre does not prevent the site from being developed as it will be available for purchase and development by private investment, for which there has been interest.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AUTHORISE the CEO to terminate the Services Agreement with LandCorp for the Phase One – Detailed Feasibility of the Homemaker Centre.

12.5 RETROSPECTIVE APPLICATION FOR TEMPORARY DEVELOPMENT APPROVAL FOR EXISTING CONCRETE BATCHING PLANT AT LOT 396 CINDERS ROAD, BURRUP

File No:	DA18089
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	4 September 2018
Applicant/Proponent:	Allerding & Associates on behalf of Hanson Construction Materials Pty Ltd
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Locality Plan 2. Proposed Structure Plan

PURPOSE

For Council to consider an application for retrospective development approval for a Concrete Batching Plant at Lot 396 Cinders Road, Burrup.

BACKGROUND

The Site

Lot 396 is a 4.3739 ha Crown lot situated in the Cinders Road Industrial Development zone (Attachment 1). Lot 396 is leased by the State Government to Hanson Construction Materials Pty Ltd. The site has been used for concrete batching since the 1970s according to the applicant. Development approval was granted in 1999 for a 'Cement Silo' on the site.

While the site may have been used for concrete batching for a long time, use of the site still appears quite temporary in nature. For example, the facility is gated and no real substantial infrastructure is located on site. Servicing is also informal, with no frontage to a gazetted public road. The application states that there is no reticulated water on site but a Hanson representative has subsequently advised that there is a reticulated water supply to the site.

Access is gained via a sealed access road over Lot 582 (Reserve 49120), which is under a Miscellaneous Mining Licence to Holcim for the purposes of access. This access road connects to Dampier Road. Access to Lot 396 comes off the access road and crosses a separate Lot 176 (Reserve 38616). Water supply is via an above ground poly pipe contained within Lot 582. Power supply is also contained within Lot 582 but does not seem to be contained in the road corridor.

The Application

The application requests a 15-year approval for continuation of the existing Concrete Batching Plant on site. In terms of the use definition, Schedule 1 Part 2 of the *Environmental Protection Regulations 1987* provides for the following Prescribed Premises under Category 77:

“Concrete batching or cement products manufacturing: premises on which cement products or concrete are manufactured for use at places or premises other than those premises”.

The application includes a list of mining tenements in the immediate locality (many within the Cinders Road Industrial Development zone) granted to Holcim Australia Pty Ltd as justification for granting a 15-year approval. The approval timeframe for these mining tenements ranges from 2026 to 2035. The application states that the requested 15-year approval period falls within the approved period for some of those mining tenements.

Another point made in the application in support of continued operation of the concrete batching plant is that it is in close proximity to the Burrup and Dampier and allows for delivery of pre-mixed concrete to major projects at either location within its 20 – 30 minute shelf life. The application states that this shelf life can be even less in hot weather conditions. The application states that if Hanson were unable to use Lot 396 for concrete batching, then it would use its site at Lot 1032 Mardie Road, Karratha Industrial Estate and that this would add approximately 20 minutes to the travel time to Burrup and Dampier.

The application highlights that the existing use of the site has been in place for many years (pre-dating any statutory planning control over the land), that the application does not propose any new development and that the Cinders Road Industrial Development zone will not be put to another use until after mining tenements have expired. On this basis, the application contends that a 15-year approval is appropriate.

The application states that a structure plan is not required for the continued operation of the existing use but also includes a proposed Structure Plan (Attachment 2).

Previous Correspondence

December 2014

The Department of Lands wrote to the City advising a request had been received from Hanson Construction Materials Pty Ltd for a new lease commencing 1 April 2015 for a period of 5 years, with an option for a further 5 years. The letter notes that the previous lease commenced on 1 April 2009 with a permitted use of 'Concrete Batching Plant' for a term of 3 years and an option for a further 3 years.

March 2015

A Hanson representative advised a City officer that use of the site is essentially laydown and repair yard for Hanson's mobile batching plants demobilised from remote sites, containing up to five trailer mounted batching plants at any time, portable offices and no permanent personnel. The email advised that a mobile batching plant had recently been set up more permanently onsite for any work which may arise in the Dampier locality.

April 2015

The Department wrote to the City again, this time seeking comment on a proposed permitted use of 'Concrete Batching Plant and Laydown of Plant and Machinery'.

May 2015

The City wrote to the Department objecting to the requested new lease term. In that letter, the City advised that it would be prepared to consider a short term lease to allow the proponent time to relocate to an approved site. The letter noted that there was no approval for 'Laydown of Plant and Machinery' and indicated that Hanson would be contacted regarding the need to submit an Application for Development Approval for those uses. The letter states that the City would support a 2-year lease subject to Development Approval being obtained.

On the basis of the City's objection, the Department advised Hanson that the requested 10-year lease could not be supported and sought advice from Hanson regarding the acceptability of a 2-year lease.

October 2015

The City wrote to the applicant requiring an application for retrospective approval for 'Storage and Laydown' use occurring onsite.

December 2017

Application received seeking 15-year approval (until 31 December 2032) for existing mobile concrete batching plant. No payment received.

City queried requested use of 'Concrete Batching Plant' against Scheme use classification of 'Noxious Industry'.

February 2018

Applicant confirmed site is registered as 'Concrete Batching or Cement Products Manufacturing' Prescribed Premises under *Environmental Protection Regulations 1987*, expressed the view that 'Concrete Batching Plant' is a more specific land use description but acknowledged the more general land use of 'Noxious Industry' under the Scheme.

May 2018

City provided preliminary comments to applicant on matters including:

- Need to obtain approval to existing use onsite (Noxious Industry and possibly Storage Facility/Depot/Lay Down Area) beyond previously approved use (Cement Silo approved in 1999);
- Additional information required;
- Deficiencies in Structure Plan submitted with application;
- City's position that in the absence of an approved structure plan, only short-term lease extensions should be granted and existing industries should transition to suitable sites within formal industrial estates.

The City wrote to the Department supporting use of the Cinders Road Industrial zone for resources industry support on an as-needs basis but advising that in the absence of an endorsed Structure Plan, the establishment, development and continuation of business operations in this area is considered inappropriate. The letter indicates an officer preference for refusing the application and requiring Hanson to provide to the City plans for relocation.

June 2018

Application formally lodged based on payment being received.

July 2018

Applicant wrote to City responding to preliminary comments:

- Single onsite batching plant. No proposal to increase.
- Single toilet block connected to septic tank and leach drain on-site effluent disposal system.
- Structure Plan not required to facilitate existing use under temporary lease arrangements.
- Time-limited approval that expires before many other leases in the area will not prejudice the overall development potential of the area and would not conflict with the principles of proper and orderly planning.

August 2018

Department wrote to City advising that Department is considering granting lease term of 3 years with an option for a further 3 years and clauses requiring relocation.

Assessment

In principle, there are three options to consider in making a decision on this application:

1. Grant an approval for the requested period of 15 years;
2. Refuse the application and require the operation to be relocated to make way for future development in accordance with a structure plan; and
3. Grant a short term temporary approval considered appropriate in the circumstances.

Option 1 is not supported. There is no approved structure plan in place to show how the existing development on Lot 396 fits with the subdivision and development of the Cinders Road Industrial Development zone, as required by Local Planning Scheme No.8. The proposed Structure Plan prepared to support the application only addresses the activity already occurring on Lot 396 and does not otherwise address planning for the surrounding Industrial Development zone. As the proposed structure plan does not address planning for the Cinders Road Industrial Development zone, it is not considered acceptable for the purposes of satisfying requirements of the Scheme for such a plan.

Allowing the existing use on Lot 396 to continue into the future without an approved structure plan in place that supports it is not considered in the interests of good long term planning. Notwithstanding this position, there has been no need to this point to prepare a structure plan for the Cinders Road Industrial Development zone and there does not seem to be anything driving the urgent need to prepare a structure plan in the immediate future. In this circumstance, it would be difficult to sustain an argument that the existing operation needs to be relocated now. Accordingly, Option 2 may be considered unreasonable if review of the decision were sought. Having said that, the existing use needs to remain temporary with a clear understanding conveyed that future tenure is uncertain and tied to compatibility with an overall plan.

If Option 3 is supported, then an appropriate term of approval is a key consideration. The previous lease term was 3 years with a 3-year option. The City has previously recommended a 2-year lease be granted. If Council believes that this site will not be required for an alternative use for the next 6 years or more, then a 6-year approval could be granted to align with the granting of another 3-year lease with a 3-year option. If Council wants to have the option of relocating the use in a quicker timeframe to make way for future development of the area, then a 2-year approval can be granted. It is recommended that a 2-year approval be granted so the situation can be monitored and reviewed at short intervals and decisions and future plans can be made without being further constrained by incidental development.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, parties affected and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning, Environmental Health, Building and Technical Services.

The City has no record of an approved septic system for the site. An application must be submitted for any retrospective assessment and approval. No other concerns have been raised.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONSLocal Planning Scheme No.8

Lot 396 is included within an Industrial Development zone. Clause 5.8.9 states the purpose of the Industrial Development zone is to provide areas for future industrial estate development where development can occur in accordance with an approved structure plan prior to amending the Scheme to incorporate detailed zones and reservations for particular lots. There is no approved structure plan for the subject Industrial Development zone.

Clause 6.2.1 designates Industrial Development zones as Structure Plan Areas. The purpose of Structure Plan Areas is to identify areas requiring comprehensive planning prior to subdivision or development and to coordinate subdivision, land use and development in those areas.

Clause 6.2.3.2 states the local government is not to approve development of land within a Structure Plan Area unless there is a structure plan for the Area or for the relevant part. However, Clause 6.2.3.3 provides for Council to approve an application if satisfied that this will not prejudice the purpose or requirements of the structure plan area.

While the application refers to Concrete Batching Plant as the proposed development, the appropriate use class under the Scheme to assign to this development is Industry – Noxious. The definition for ‘Industry – Noxious’ is “an industry which is subject to licensing as “Prescribed Premises” under the *Environmental Protection Regulations 1987*. A Concrete Batching Plant is an industry subject to licensing as a Prescribed Premises and the existing Concrete Batching Plant is licensed.

In addition, if approval is granted, then the approved use should include Storage and Laydown, as previously requested for uses being undertaken on site.

Mining Tenements

Mining tenements are granted under the *Mining Act 1978*. Council has no decision making role in the process for determining mining tenements. The subject application being considered here is an application for development approval under the *Planning and Development Act 2005*.

Associated Lease

Council is not bound to grant Development Approval based on a lease having been approved or to align a Development Approval period with a lease period. Having said that, aligning the Development Approval period with the lease period would achieve consistency across approvals to use the land under the *Planning and Development Act 2005* and the *Land Administration Act 1997*.

While the lease and the Development Approval are separate legislative requirements, with one being determined by the State and one being determined by local government, it makes sense to have consideration to one in making a decision on the other. The Department considered the City’s position when considering Hanson’s lease request in May 2015.

POLICY IMPLICATIONSLocal Planning Strategy

Plan 4: Dampier from Part A of the version adopted by Council for WAPC endorsement at the December 2017 Ordinary Council Meeting shows the Cinders Road Industrial Development Area as “temporary industrial uses subject to relocation”.

Burrup Peninsula Land Use and Management Strategy

The subject site is included within Policy Area E: Industry South. The Strategy considers the area suitable for support industries, including those that will serve the needs of resource

projects on the Burrup. A stated Management Objective is to plan the area for support industry incorporating present uses that are compatible.

State Industrial Buffer Planning Policy 4.1

This policy promotes buffers being provided between emitting and sensitive land uses. The policy refers to EPA Guidelines for recommended buffers. The recommended buffer for a concrete batching plant producing 5,000 – 150,000 tonnes of concrete per year is 500 – 1,000m. There are no concerns regarding possible impacts on sensitive land uses from the production of concrete on the subject site.

FINANCIAL IMPLICATIONS

An application fee of \$885 was paid for retrospective approval to a change of use from Cement Silo to Noxious Industry and associated Storage and Laydown.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.f.1.3	Planning Services
Projects/Actions:	1.f.1.3.3	Implement Local Planning Strategy

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	Nil
Service Interruption	Low	The applicant may seek State Administrative Tribunal review of Council’s decision, the defence of which would impact staff resources
Environment	Low	Nil
Reputation	Low	The City needs to be fair in the way it applies development requirements
Compliance	Low	The City needs to make sure development complies with all necessary approvals

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City has been consistent in its position for a number of years that in the absence of an approved structure plan, the Cinders Road Industrial Development Area should only be used for temporary purposes to support development of the resources sector and that longer term development should be avoided.

There may be a concern that granting approval to the continuation of this use would set a precedent for the approval of other ad hoc industrial developments in the Cinders Road Industrial Development zone. A distinguishing point for this particular application is that it is for an existing use. It is noted that the City received an application from ASCO on 22 August 2018 to extend the approval to its existing operation on Cinders Road.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

There are 4 options available for Council to consider. Each option is summarised in the table below:

	Decision	Approval Period	Rationale
1.	Approve	2 years	Consistent with City's previous advice to DPLH on proposed lease renewal. Sends a clear message that approval is only temporary.
2.	Approve	6 years	Aligns with previous and possible future lease period (3 years plus 3 year option).
3.	Approve	15 years	This is what has been applied for and would meet the request of the applicant.
4.	Refuse	N/A	Approval would set an undesirable precedent and operation should be relocated to make way for future development in accordance with an approved structure plan.

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 164(1) of the *Planning and Development Act 2005* and Schedule 2, Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE retrospective temporary development approval to a Noxious Industry use – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup subject to the following conditions:

1. The approved use period is limited to 6 years from the date of this decision.
2. A decommissioning and site rehabilitation plan being submitted to the City of Karratha at least 90 days prior to the expiry of the approved use period and that plan being approved by the City of Karratha.
3. The approved decommissioning and site rehabilitation plan being implemented within 90 days of expiry of the approved use period (or such longer period approved by the City of Karratha).
4. An application being submitted for retrospective assessment and approval of the existing on-site effluent disposal system.

Option 3

That Council by SIMPLE Majority pursuant to Section 164(1) of the *Planning and Development Act 2005* and Schedule 2, Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE retrospective temporary development approval to a Noxious Industry use – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup subject to the following conditions:

1. The approved use period is limited to 15 years from the date of this decision.
2. A decommissioning and site rehabilitation plan being submitted to the City of Karratha at least 90 days prior to the expiry of the approved use period and that plan being approved by the City of Karratha.
3. The approved decommissioning and site rehabilitation plan being implemented within 90 days of expiry of the approved use period (or such longer period approved by the City of Karratha).
4. An application being submitted for retrospective assessment and approval of the existing on-site effluent disposal system.

Option 4

That Council by SIMPLE Majority pursuant to Schedule 2, Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. REFUSE to grant retrospective temporary development approval to a Noxious Industry use – ‘Concrete Batching Plant’ and associated Storage and Laydown at Lot 396 Cinders Road, Burrup for the following reasons:
 - a) Approval to the continuation of this use in the absence of an approved structure plan is not consistent with orderly and proper planning.
 - b) Approval to the continuation of this use would set an undesirable precedent for the approval of other ad hoc industrial uses in the Cinders Road industrial development zone in the absence of an approved structure plan.
2. REQUIRE Hanson Construction Materials Pty Ltd to prepare a decommissioning and site rehabilitation plan within 30 days of this decision, obtain City of Karratha approval to that plan and the approved decommissioning and site rehabilitation plan being implemented within 90 days of the City’s approval to the plan (or such longer period approved by the City of Karratha).

CONCLUSION

Use of Lot 396 and servicing is temporary in nature. In the absence of an approved Structure Plan for the Cinders Road Industrial Development zone, long-term approvals are not considered appropriate in this area. There is no guarantee that this land will not be required for a more formal industrial estate in the next 15 years, or 6 years for that matter.

It is clear that there is locational advantage in providing pre-mixed concrete to Dampier and the Burrup from the Cinders Road Industrial Development zone. While that is an important consideration in terms of servicing those areas, it does not justify a long-term approval being granted to Hanson for its existing operation. If anything, it supports the need for a structure plan for the area.

The fact that there are long-term mining tenements granted in the area does not justify a long-term approval for Hanson’s existing operation either. Mining tenements are typically granted for 21 years with a 21 year option. The mining tenements in the area are granted to other companies (including the Miscellaneous Access Licence) and those tenement holders would have the option of terminating tenements early.

The intended use for this area in the absence of an approved structure plan is support for growth of the resources sector on an as-needs basis and this should not be compromised through the granting of a long-term approval to an existing use.

If there is a concern about the precedent an approval would set, then the application could be refused. A distinguishing point for this particular application is that it is for an existing use.

In terms of an appropriate approval period, the Department has indicated it is considering granting a 3 year lease with a 3 year option (ie a maximum term of 6 years). This would be consistent with previous leases granted. The City has previously indicated that a 2 year lease would be supported. Based on the context to the application, this period is still considered reasonable in terms of being clear that this is a temporary use and allowing time for longer-term planning to be considered.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 164(1) of the Planning and Development Act 2005 and Schedule 2, Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE retrospective temporary development approval to a Noxious Industry use – 'Concrete Batching Plant' and associated 'Storage and Laydown' at Lot 396 Cinders Road, Burrup SUBJECT to the following conditions:

1. The approved use period is limited to 2 years from the date of this decision;
2. A decommissioning and site rehabilitation plan being submitted to the City of Karratha's satisfaction, at least 90 days prior to the expiry of the approved use period;
3. The approved decommissioning and site rehabilitation plan being implemented within 90 days of expiry of the approved use period (or such longer period approved by the City of Karratha); and
4. An application being submitted for retrospective assessment and approval of the existing on-site effluent disposal system.

12.6 APPLICATION FOR DEVELOPMENT APPROVAL DA18039 - WORKFORCE ACCOMMODATION – PENINSULA PALMS (PORTION OF LOT 38 AND LOT 23 THE ESPLANADE, DAMPIER)

File No:	DA18039
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	6 September 2018
Applicant/Proponent:	Taylor Burrell Barnett/Rio Tinto
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. Site Plan depicting existing and proposed works 2. Site plan and elevations 3. Renders of proposed views from The Esplanade

PURPOSE

For Council to consider an application for Development Approval for the redevelopment and reopening of a workforce accommodation facility over portions of Lot 38 and Lot 23 The Esplanade Dampier, known as Peninsula Palms.

BACKGROUND

Recent Council Resolution and Progression of Assessment

The Development Application to reactivate a 568 bed worker’s accommodation facility at Peninsula Palms was presented to Council at the 16 July 2018 Ordinary Council Meeting (OCM). Council resolved (Res No.154121) to defer its consideration of the application to allow more time for the applicant to consider the items a) to c) listed in the table below:

	Information Submitted/Revised Proposal	Officer’s Response
a) Finalise the Social Impact Assessment (SIA) and Social Impact Mitigation Plan (SIMP) to the City’s satisfaction.	The Social Impact Assessment (SIA) was completed and a detailed Social Impact Management Plan (SIMP) outlining investigations into potential impacts of the proposal on the Karratha and Dampier communities was submitted to the City.	The SIMP document contains mitigation strategies relating to noted impacts. These are the important elements to consider alongside the City’s existing and Draft Local Planning Policy DP 10 - Transient Workforce Accommodation when making determination on this application (consideration outlined under Policy Implications section of this report).

<p>b) Improve the design and articulation of the buildings.</p>	<p>Revised plans for external treatments to buildings on the site where submitted on 9 July 2018.</p>	<p>These revisions improved the appearance of the buildings and the general visual aesthetics of the site to both future occupants and also to sightlines in the public domain and are considered adequate.</p>
<p>c) Reconsider the use of the existing dongas for workforce accommodation.</p>	<p>Since the July OCM, the matter of the existing dongas containing 204 rooms and located on the Oceanside of The Esplanade has been discussed with the applicant. The applicant has revised the proposal to seek a 5-year occupancy period for this component of the development as opposed to the original 10 years. Further, the applicant agrees to rehabilitate the site after a five (5) year occupancy period (includes removal of buildings/dongas) and achieve this within 12 months of the five (5) year occupancy period ending.</p>	<p>The agreed reduction in the time period for the temporary accommodation buildings and removal of these buildings and rehabilitation of the site in the time periods agreed is supported.</p>

Details of Existing Development

There is an existing workforce accommodation development on the site that was closed in 2015. The development has a total of 568 rooms in two distinct components (Attachment 1):

<p>Landside of The Esplanade</p>	<p>Constructed early 1970s. 364 rooms. Appearance of accommodation campus. Clusters of double storey accommodation buildings set back off The Esplanade. Central facilities buildings fronting The Esplanade (including kitchen, dining and wet mess). Masonry construction. Grounds well landscaped.</p>
<p>Oceanside of The Esplanade</p>	<p>Constructed late 1990s. 204 rooms. Appearance of a typical workforce accommodation camp. Rows of dongas all of the same design. Prefabricated transportable construction.</p>

The site is predominantly zoned ‘Tourism’ under the City’s Planning Scheme No.8. There is a very minor part of one of the accommodation blocks in the ‘Urban Development’ zone to the south.

The Proposal

The proposal for redeveloping and reopening Peninsula Palms is intended to be a two stage process as set out in the following table:

Stage	Component	Description of Proposal	Existing number of rooms	Proposed number of rooms
Total number of existing rooms			568	
Stage 1	Landside	Refit and reopen Blocks 5 & 6.	116	116
		Refit and reopen Motel Rooms. New stairs and handrails and balustrades for balconies.	72	72
		Refit and reopen Central Facilities. Modified ablutions and remove internal wall.		
		Convert Wet Mess to Gym.		
		Site Works and Landscaping. Reseal roads and parking areas, refit footpaths stormwater system, landscaping and shade structures.		
	Oceanside	Refit and reopen.	204	204
Proposed number of rooms at completion of Stage 1 works				392
Stage 2	Landside	Refit and reopen Blocks 1, 2, 3 & 4. Convert rooms with shared ablutions into ensuited rooms. New verandas /balconies.	176	224
	Oceanside	Remove 48 rooms.		156
Proposed number of rooms at completion of Stage 2 works				568

- The application was originally seeking a 25-year approval for the Landside component and a 10-year approval for the Oceanside component.

The proposal as presented does not outline how the development is going to be serviced in regard to sewage disposal and treatment. The capacity of Rio Tinto’s Dampier Waste Water Treatment Plant at Lot 362 The Esplanade has been raised by Rio Tinto in the past as a constraint to the growth of Dampier. Rio Tinto has recently advised that there is sufficient capacity in the Plant to accommodate additional growth. If the redevelopment of Peninsula Palms is approved, then it is recommended that a condition be imposed requiring the capacity of Rio Tinto’s Waste Water Treatment service to store and treat the expected volumes of sewage to be demonstrated. In addition, Rio Tinto will be requested to provide information on the remaining spare capacity additional future development in Dampier.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and cultural and wellbeing issues, and parties affected.

COUNCILLOR/OFFICER CONSULTATION

Rio Tinto representatives have regularly consulted City officers regarding this proposal.

- Rio Tinto representatives presented to the April and June 2018 Councillor Briefing Session on this matter.
- On Tuesday 24 July 2018 Rio Tinto representatives met onsite with City staff and Councillors to further consider matters.
- At 13 August Councillor briefing session the Director Development Services presented an update on matters for consideration.

Consultation has taken place between Planning Services and relevant internal service units including Health, Building, Partnerships and Engagement, Financial and Technical Services.

COMMUNITY CONSULTATION

The proposal was publicly advertised in accordance with Schedule 2 Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. An advertisement was placed in the Pilbara News, the Dampier Library, the City's Administration Offices and on the City's website on 18 April 2018. The submission period closed on 3 May 2018. The Dampier Community Association was also notified directly via email on 17 April 2018.

A submission was received from the Dampier Community Association (DCA). The submission states that the DCA is supportive of the proposed refurbishment of the complex because it will improve the visual amenity of the buildings and hopefully serve to increase business and vibrancy. The DCA queried whether the dining facility and gym will be open to the public. No other submissions were received.

The SIA undertaken by the applicant included the following consultation:

- a comprehensive survey of workers that would be moved from an existing worker's accommodation facility in Karratha to the subject site in Dampier;
- stakeholder interviews; and a
- community stakeholder workshop.

From the above consultation and other relevant investigations, the SIMP document was produced and provides mitigation measures relating to assessed potential impacts on the Dampier and Karratha Communities.

STATUTORY IMPLICATIONS

Peninsula Palms was originally developed under the Hamersley Range State Agreement prior to a local planning scheme being in place. The City's current Planning Scheme requires development approval for the development which includes external works to buildings and the use of the land.

Rio Tinto has the option of having this development application determined by the North West Joint Development Assessment Panel. Rio Tinto has opted to have the application determined by Council.

As with all applications for development approval, there will be a right of State Administrative Tribunal review of a Council decision on this application.

POLICY IMPLICATIONS

Council has an existing adopted Local Planning Policy DP10 – Transient Workforce Accommodation and a revised draft version of that policy, which Council adopted for public advertising at its December 2017 meeting.

The subject Development Application has been assessed against both the current adopted version and the draft revised version of the policy because the draft revised version is considered a 'seriously entertained' proposal.

Current Local Planning Policy DP10

Under the current adopted version of the policy, Crown land should only be used to accommodate additional short term demands associated with particular construction projects and workforce accommodation in the Tourism zone should only be approved on a temporary basis, with a maximum approval period of 5 years recommended for workforce accommodation on Crown land in the Tourism zone.

Draft Revised Version of Local Planning Policy DP10

An assessment of the proposal against the key provisions under the draft revised version of DP10 is provided as follows.

1. Demonstrated Need

The draft policy requires proposals to be accompanied by information that demonstrates need.

The application proposes to accommodate FIFO staff that are currently being accommodated at Searipple Village in Karratha. It is understood that Rio Tinto is concerned about the current supply of workforce accommodation rooms being able to meet cumulative demand in the market and the potential in the short-term for growth plans from other companies to put this supply under even more pressure. In this respect, Rio Tinto states that it has removed in the order of 3,000 rooms from the local supply in recent years, although these were for construction projects. From the information Rio Tinto has provided, it appears that there may be a need for additional rooms beyond what it has contracted at Searipple Village for major shut downs and maintenance projects. While Peninsula Palms would place many occupants closer to their workplace than their current accommodation, it appears that Rio Tinto's main reason for seeking to reopen Peninsula Palms is to have more control over the accommodation of its expected ongoing base-level FIFO workforce, rather than being required to support a specific project.

Rio Tinto has provided the following additional information:

- Approximately 80% of its Dampier/Karratha operational employees are residential;
- There are in the order of 650 and 110 Rio Tinto residential employees living in Karratha and Dampier respectively;
- An estimated 280 Rio Tinto employees own their own home;
- Many of Rio Tinto's remaining FIFO operational employees based in Dampier and Karratha have mobile roles; and
- Rio Tinto does not have the same level of control over the workforce preferences of its 150 – 200 FIFO operational contractors.

244 Rio Tinto FIFO employees completed a survey as part of the SIA process. 96% of these employees are on a permanent/regular roster (ie. their role is not tied to a shut down or short-term maintenance project).

Rio Tinto have shown that they have significant numbers of employees living in Karratha and Dampier in residential properties and have incentives and programs on offer to current FIFO employees. They have demonstrated that at this time they require the 568 beds at Peninsula Palms and potentially more on occasion when specific operational tasks require this. Any movement to the site in Dampier would see vacant rooms available in Karratha due to the move. The City's policy position is that a greater number of these FIFO employees should be accommodated in residential properties and be based as residents of Dampier or Karratha.

2. Time-Limited Approval

The latest adopted version of Council's policy sets out that workforce accommodation applications can be approved for a maximum of ten years. Longer term approvals may be approved where performance criteria set out in the policy are met.

The requested 25-year approval period for the Landside component needs to be considered against performance criteria; being Location, Design and Community Integration. In addition, Council needs to consider whether it is prepared to grant the maximum 10-year approval period for the Oceanside component.

Policy Requirement	Assessment
LOCATION	
<p>Locations that lend themselves to providing for community integration. Workforce accommodation facilities for which longer term approvals are sought (greater than ten years) must be co-located and integrated with an activity centre to support local business, activate public spaces and provide opportunities for occupants to interact and engage with the community. Workforce accommodation proposals in urban environments should encourage occupants to mix and contribute to a strong sense of community.</p>	<p>A longer term approval is not warranted due to the location of the proposal. A longer term approval would require an integrated town centre development that better supports local businesses and interaction with the local community.</p>
DESIGN	
<p>The standard of development to be commensurate with surrounding development.</p>	<p>Buildings on the Landside component are existing, many largely screened from view. With the additional attention to refreshing the external appearance of the site and accommodation blocks, it is considered that the Landside component is acceptable from a design perspective. The adopted draft revised policy provides for a maximum approval timeframe of 10 years. No condition requiring decommissioning and rehabilitation at the end of 10 years is recommended for the Landside Component. Instead, the merits of any request to extend the approval timeframe would be considered against policy settings and the circumstances at the time.</p> <p>The Oceanside component is not integrated nor compatible with the existing urban environment.</p> <p>It is recommended that should Council resolve to approve the proposal, a condition be applied that requires occupancy to cease in this component of the development, within five (5) years from the date of initial occupancy and that this component of the development be removed and the site rehabilitated within 12 months of the five (5) year occupancy period ceasing.</p>
COMMUNITY INTEGRATION	
<p>Workforce accommodation is required to integrate and be compatible with the existing and future planned urban environment and must meet the following provisions: All workforce accommodation applications to be accompanied by a Social Impact</p>	<p>Since this matter was last reported to Council at the July OCM, the SIA and SIMP have been finalised. As part of the SIA process, intended Rio Tinto FIFO occupants have been surveyed and results of the survey show:</p> <ul style="list-style-type: none"> • Respondents would spend money in Dampier; • Respondents would be more likely to participate in community activities;

<p>Assessment and Social Impact Management Plan. If the SIMP does not include contributions, then other management measures need to be considered satisfactory for the purposes of offsetting any relative loss in community service and benefit. Types of contributions include monetary contributions to acquire land, community infrastructure and/or facilities and monetary contributions to Council programs and/or services.</p>	<ul style="list-style-type: none"> • Respondents would be most likely to visit the beach, shops, the hotel, clubs and sports ground at least once a week; • Respondents would join local clubs. <p>More specifically:</p> <ul style="list-style-type: none"> • 58% of respondents stated they would use the beach/foreshore at least once every couple of weeks, with 45% of those stating they would use the beach/foreshore one or more times a week. • 33% of respondents stated they would be interested in joining or participating in the Dampier Sports Club/Dampier Sharks. • 53% of respondents stated they would be most interested in playing sport or watching sport as compared to 25% in their current facility in Karratha. <p>It is noted the foreshore area is planned to be managed by the City into the future as is Windy Ridge Oval, with the City and Rio Tinto currently negotiating terms.</p> <p>Commitments made in the SIMP that are beyond or additional to current strategies undertaken by the proponent in their normal operations in the region and that are considered to assist in closing the gap of loss of community benefit through FIFO accommodation as opposed to permanent residential living are summarised below:</p> <ul style="list-style-type: none"> • 85% local (residential) employment level for Peninsula Palms facility. • Meet targets for regional local spend. • Investigate opportunities for local businesses or local workers to provide services to occupants (e.g. hairdresser). • Opening the on-site gym to the public. • Support the redefinition of the 'Active Lifestyle Coordinator' (ALC) position at Peninsula Palms to include promotion of membership, participation and/or visitation to clubs, activities, events and engagement with local businesses. • Provide materials and media through the ALC role to occupants to promote local businesses and attendance at events. • Incorporate an expressions of interest register as part of the induction process to Peninsula Palms to enable occupants to join local clubs/organisations. • Promote volunteering opportunities and engagement in local groups. • Investigate family units on site to enable family visits. Potential family open days.
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	<p>Note: there are many other commitments made in the SIMP that are beneficial to the occupants of the proposal and numerous commitments that the proponent has brought forward from their general operations in the region.</p> <p>Elements considered to require further consideration prior to endorsement of the SIMP document:</p> <ul style="list-style-type: none"> i. Following discussion with Rio Tinto staff it has been agreed that results of monitoring SIMP KPI's will be reported to the City through the partnership program reporting. It is recommended that acknowledgement of this be included in the SIMP. Further, a commitment be included in the SIMP to review and revise any commitment that is reported to have been falling short of targets set in the SIMP. ii. The Dampier Townsite and Foreshore Enhancement Masterplan recommends and provides a schedule of probable costs for upgrading the Windy Ridge Beach Node. Given the additional use of the Windy Ridge Beach Node by occupants of the proposed development due to proximity and as confirmed by survey results, it is considered reasonable for Rio Tinto to make a contribution towards these works. <p>In regard to point ii. above, it is noted that the State Administrative Tribunal (SAT) required the proponent of Searipple Village to pay a contribution for foreshore infrastructure upgrades shown on a similar plan. Rio Tinto has advised that it already makes contributions towards community infrastructure through its community funding partnership with the City. The requirement to contribute to upgrading the Windy Ridge Beach Node could be satisfied through Rio Tinto and the City agreeing expenditure of partnership funding. This matter can be further considered between the parties as part of finalising the SIMP.</p> <p>If the application is approved, then it is recommended that a condition be imposed requiring the SIMP to be revised to address the matters raised above and resubmitted for the City's final endorsement, prior to occupation of any accommodation rooms.</p>
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Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2, Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE Development Application DA18039 for Transient Workforce Accommodation at Lots 38 and 23 The Esplanade, Dampier for the following reasons:

- a) There is not considered to be a demonstrated need for the full reopening of Peninsula Palms;
- b) The proposed reopening of Peninsula Palms will have negative effects on the Dampier community and the City generally that are not being offset and will have an impact on town infrastructure that will limit the capacity to accommodate more sustainable growth; and
- c) The reopening of Peninsula Palms for a long period is not considered to be in the interest of long term development plans for Dampier or the City.

CONCLUSION

Rio Tinto has shown that at this time it requires 568 beds at Peninsula Palms (and more on occasion when specific operational tasks require). The move of workers from Karratha to Dampier would see rooms vacated in Karratha. The City's policy position is that a greater number of these FIFO employees should be accommodated in residential properties and be based as residents of Dampier or Karratha.

The proposed presentation of the site will be of a higher standard than currently exists, with established landscaped gardens dominating the view from The Esplanade. Buildings on the Landside component are of more permanent construction and most are screened from view. The Oceanside component is not integrated nor compatible with the existing urban environment.

The way the introduction of these FIFO workers into the Dampier community is managed in terms of accommodating increased demand, improving infrastructure and offsetting the lost opportunity for growth in the resident population has been a focus of negotiations between the City and Rio Tinto since Council considered this matter at its July 2018 OCM.

The assessment of the application against the City's Policy has resulted in a recommendation of a 10-year approval for the Landside Component (masonry buildings) and 5 years for the Oceanside Component (dongas) having regard for the location, design, and level of integration with the Dampier town centre. A condition is recommended requiring the dongas to be removed after the approval period. A time-limited approval would allow for the need for the workforce accommodation use to be reviewed over time, and consideration to alternative use in the future.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Schedule 2, Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to: APPROVE Development Application DA18039 for Transient Workforce Accommodation at Lots 38 and 23 The Esplanade, Dampier in accordance with all stamped plans, subject to the following conditions:

1. **The approval for the Landside component of the development (south east of The Esplanade) is time limited to ten years from the initial date of occupancy of any accommodation room on site.**
2. **The approval for the Oceanside component of the development (north west of The Esplanade) is time limited to five years from the initial date of occupancy of any accommodation room on site.**
3. **A decommissioning and rehabilitation plan for the Oceanside component being submitted to and endorsed by the City of Karratha 6 months prior to expiry of the five (5) year occupancy period and the plan being implemented to the satisfaction of the City of Karratha within 12 months of the five (5) year occupancy period ceasing.**
4. **Stage 2 completed within 12 months of Stage 1 being completed or as otherwise approved by the City of Karratha.**
5. **Forty-eight (48) rooms being removed from the Oceanside component of the development (north west of The Esplanade), within twelve months of the commencement of Stage 2 of the development.**
6. **The Social Impact Management Plan for the development, being finalised prior to occupation of the buildings and implemented in its entirety thereafter during operation of the facility to the satisfaction of the City of Karratha.**
7. **The section of The Esplanade connecting the development to the local road network being upgraded to a standard agreed between Rio Tinto and the City of Karratha.**
8. **A Bushfire Management Plan being prepared for the development and approved by the City of Karratha prior to occupancy of any accommodation rooms.**
9. **The stamped landscaping plans being implemented and landscaping maintained to the satisfaction of the City of Karratha during the approval period.**
10. **A Construction Environmental Management Plan being prepared and approved by the City of Karratha prior to works beginning on site and the plan is to be implemented to the satisfaction of the City of Karratha.**
11. **An Operational Environmental Management Plan being prepared and approved by the City of Karratha prior to occupancy of any accommodation room and the plan is to be and implemented to the satisfaction of the City of Karratha.**
12. **A Lighting Plan being prepared and approved by the City of Karratha prior to occupancy of any accommodation rooms and is to be implemented to the satisfaction of the City of Karratha; and**
13. **The footpath along the section of The Esplanade that runs through the development area being designed and constructed so that access is not interrupted by existing light poles to the satisfaction of the City of Karratha.**
14. **The proponent is to demonstrate the capacity of Rio Tinto’s Dampier Waste Water Treatment Plant to store, treat and dispose of the expected volumes of wastewater/sewage accepted from the development prior to occupation.**

12.7 APPLICATION FOR DEVELOPMENT APPROVAL – TRANSIENT WORKFORCE ACCOMMODATION – FORMER BAY VILLAGE SITE, LOT 3799 RANKIN ROAD, NICKOL

File No:	DA18083
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	3 September 2018
Applicant/Proponent:	Rowe Group/Woodside Energy Ltd
Disclosure of Interest:	Nil
Attachment(s)	1. Site Plan 2. a) Central Facilities Buildings b) Accommodation Buildings 3. Schedule of Submissions 4. Changes in Design for Corner of Bayview & Rankin

PURPOSE

For Council to consider an application for a 30-year approval to a 700 room Workforce Accommodation facility on the Bay Village site so Council's position can be conveyed to the Development Assessment Panel when making a decision on the application.

BACKGROUND

A development application was lodged with the Development Assessment Panel Secretariat by the City on 20 June 2018 for a 700 room Workforce Accommodation facility over Lot 3799 Rankin Road, Nickol. The applicant is Rowe Group on behalf of Woodside Energy Ltd. This application will be determined by a DAP due to the estimated cost of development being above \$10M. This matter is being reported to Council before being reported to the DAP to give Council the opportunity to consider the proposal being considered and to advise the DAP of Council's position.

Lot 3799 is a 6-hectare Crown land parcel, with a 300m frontage to Bayview Road and a 200m frontage to Rankin Road. The site is currently zoned Transient Workforce Accommodation.

The proposed development (Attachment 1) consists of:

- 3 x two-storey in-situ accommodation buildings (assembled on site);
- 16 x two-storey modular accommodation buildings (assembled off site);
- 'Village Centre' comprising a reception, self-check-in desks, first aid room with ambulance bay, transit lounge, dining and catering facilities, small gymnasium and small 'village green' area;
- Small swimming pool (plunge pool), multi-purpose sports courts and sports oval;
- Small barbeque and picnic area; and
- Laundry facilities.

It is proposed to undertake the development in two stages:

- Stage One
All central facilities, swimming pool, main access via Bayview Road and modular accommodation buildings (380 rooms).
- Stage Two
In-situ accommodation buildings (320 rooms) plus sports oval and multi-purpose sports courts.

The clock was stopped on this application by the DAP Secretariat at the City's request for over a month when it was first received pending submission of more information:

- Stormwater Management
- Traffic Analysis and Management
- Social Impact Management
- Bushfire Management
- Construction Management
- Operational Management
- External Lighting
- Waste Management

Since lodgement of the application, attention has focused on improving the design of the proposed buildings fronting surrounding streets and their interface, particularly at the corner of Bayview Road and Rankin Road. The outcome is an overall design that is considered acceptable (Attachment 2). in the context of the Premier's announcement referred below and the recommended approval timeframe.

Requested Lease

Woodside has made application to the State Government to lease Lot 3799 for 30 years (initial term of 15 years plus three 5 year options).

Council resolved at its September 2017 meeting to write to the Premier and Ministers for Planning, Lands and Heritage and Regional Development to express strong objection to the proposed new lease on the following grounds:

- Need not demonstrated;
- No justification for 30-year lease;
- Operational workers should not be housed in camps on the fringe of communities;
- Proposal inconsistent with intention to develop Lot 3799 for residential or tourism use;
- Contrary to City's Vision and adopted planning framework;
- Long term loss of community benefit;
- Other, more appropriate locations; and
- Anti-local jobs, anti-local business.

On 1 June 2018, the Premier announced the State would enter into lease negotiations in relation to the Bay Village site following Woodside's preparation of a Local Participation Plan and launch of a Locals First Portal to provide opportunities for local construction and operational jobs. The announcement stated that the signing of the lease would be subject to normal financial and legal requirements, Woodside's commitment to deliver on the Local Participation Plan, and normal planning approval processes still applying. The announcement also made it clear that the workforce to be accommodated would include workers employed on the Pluto, Scarborough and Browse projects (i.e. workforce not solely engaged on the project covered by the *North West Gas Development (Woodside) Agreement Act 1979*).

City officers have recommended lease terms and conditions to the Department of Planning, Lands and Heritage if such a lease is to be entered by the State.

Previous Bay Village Development

Woodside's original 548 room Bay Village development was approved in February 1999.

A lease was entered (on 31 January 2001) between the State Government and the North West Shelf Gas Joint Venture. The lease was prepared under both the *Land Administration Act 1997* and the *North West Gas Development (Woodside) Agreement Act 1979*. This meant provisions of the Agreement overrode provisions of the lease. The lease term was 5 years with an option of 5 years. A subsequent extension to 30 January 2014 was granted.

Bay Village was specifically designed to enable adaptation to either a tourist chalet village or a small residential subdivision. These potential end uses were endorsed by Council at the time. The Management Strategy prepared for the original Bay Village development included the following commitments, neither of which were fulfilled:

- Provide a shuttle bus service to the town centre, sports clubs and community facilities; and
- Install a lit walkway to the Tambrey Centre.

Bay Village was placed into 'care and maintenance' in January 2014. The City approved demolition of Bay Village in July 2017. The site is now vacant. The lease remains in place via a carryover clause.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

City officers have consulted with representatives of the proponents and the State Government regarding this proposal extensively over the past two years:

- Site and design options;
- Promoting more suitable sites for this type of development based on potential to achieve community integration;
- Requested new lease;
- Proposed site design and elevations;
- Qualified review of submitted application and advice on additional information required; and
- Participating in preparation and review of Social Impact Assessment (SIA) and Social Impact Management Plan (SIMP).

Councillors have been engaged in this process and made decisions on key issues along the way.

Consultation has occurred between Planning, Technical, Environmental Health, Building and Parks & Gardens Services. City comments have been referred to the proponents and the revised application documents being presented to Council address many of the comments made. The following matters still need to be addressed via conditions should approval be granted:

- Capacity of the Rankin Road drain to accommodate additional stormwater from this development needs to be confirmed having regard for the stormwater generated from the existing subdivision south of Rankin Road;
- The Rankin Road drain being upgraded as required to accommodate additional stormwater from this development;
- pest control management plan;
- Detailed landscaping and irrigation plans to be prepared and implemented;
- Plant species selection;
- Landscaping to improve appearance from adjoining street frontages.

A SIA and SIMP document is being prepared. The process of preparing the document includes stakeholder consultation. The full document is yet to be finalised but a SIMP Commitments table has been included in the application to allow for these commitments to be considered as part of assessing the application. An assessment of the SIMP Commitments table is included under Policy Implications below.

COMMUNITY CONSULTATION

The Development Application was publicly advertised 8 - 24 August 2018. This included a public notification in the Pilbara News, a public notice on the City's website and letters to nearby homeowners and residents on the other side of Bayview Road and Rankin Road. Four submissions were received during public advertising: two submissions from nearby landowners; one submission on behalf of Aspen Living Villages, Cherratta Lodge (MAPT Developments Pty Ltd) and Discovery Parks; and a submission from the department of Fire and Emergency Services.

The Schedule of Submissions (Attachment 3) sets out points raised in each submission, officer responses to each point raised and a recommendation.

The Development Application Report being considered by Council has been revised since public advertising. In particular, plans and elevations have been revised to improve site and building design along the Bayview Road frontage and at the corner of Bayview Road and Rankin Road. The merits of these revisions are considered below. To avoid any procedural concerns being raised, the revised Development Application has been made available on the City's Public Notices webpage for 14 days and submitters have been notified.

STATUTORY IMPLICATIONS

This application must be determined by a Development Assessment Panel as the estimated cost of development is more than \$10M. Because this application has been publicly advertised, the DAP has a prescribed period of 90 days from lodgement to make its decision. The local government has a period of 80 days to submit its Responsible Authority Report. This period can only be extended if agreed by the applicant. This means a report and recommendation should be prepared and ready for DAP consideration by end of September.

As with all applications for development approval, the applicant will have a right of State Administrative Tribunal review of the DAP decision on this application.

As stated in the Background, Lot 3799 is zoned Transient Workforce Accommodation under City of Karratha Local Planning Scheme No.8. Workforce Accommodation is a Permitted use in the Transient Workforce Accommodation zone. Amendment No.39 proposes to remove the Transient Workforce Accommodation zone and rezone Lot 3799 to Urban Development. Workforce Accommodation is a Discretionary use in the Urban Development zone. A change from the Transient Workforce Accommodation zone to the Urban Development zone would have implications for the certainty and permanency of workforce accommodation on this site.

Amendment No.39 was adopted by Council for final approval at its December 2017 meeting but the WAPC is yet to forward the amendment to the Minister for final approval consideration.

Clause 4.1.3 of the Scheme requires development in the Urban Development zone to be generally consistent with the requirements of an approved Structure Plan. However, Clause 6.2.3.3 provides for Council to approve an application if satisfied that this will not prejudice the purpose or requirements of the structure plan area.

Clause 5.5.1 of the Scheme states that all workforce accommodation, whether designed as permanent or temporary structures, should be in accordance with the Workforce Accommodation Local Planning Policy.

POLICY IMPLICATIONS

Council has an existing adopted Local Planning Policy DP10 – Transient Workforce Accommodation and a revised draft version of that policy, which Council adopted for public advertising at its December 2017 meeting.

Submissions have been received on the draft revised version of the policy and further consultation has taken place with submitters. The next step in the process is for the draft revised version of the policy (and submissions received) to be presented to Council for final approval consideration. This is currently on hold pending the Minister's determination on Amendment No.39, which as is noted above, was adopted by Council for final approval in December 2017.

The subject Development Application has been assessed against both the current adopted version and draft revised version of the policy because the draft revised version is considered to be a 'seriously entertained' proposal.

Assessment against Current Local Planning Policy DP10

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
BASE LEVEL V CONSTRUCTION PEAKS				
6.3	Base-level supply of TWA should be accommodated on freehold title and Council is only prepared to support TWA development on Crown land where there is a need for additional TWA beds to service a particular construction project, with strict conditions tying the approved use to the construction project and requiring decommissioning upon project completion.	The subject site is Crown land.		The proposed redevelopment of the Bay Village site is not proposed for a particular construction project. It is noted however that the draft revised version of the policy does not limit approvals on Crown land to additional TWA beds to service a particular construction project.
ACCOMMODATING OPERATIONAL WORKFORCE				
6.4	Where a proponent intends to accommodate FIFO operational workers in TWA on a permanent basis, the Council expects the development to be of a standard commensurate with permanent, high quality residential apartments and suitably integrated with surrounding development.	Central facilities buildings are proposed to address the Bayview frontage. The front half of Rankin Road is proposed to be occupied by three two storey in-situ accommodation blocks of about 50m in length each. The back half of the Rankin Road frontage is proposed to be occupied by a sports oval and multi-purpose sports courts, with three lines of modular accommodation buildings beyond. Provision has been made for nearby residents to use the oval.	The Bayview end of each in situ accommodation building has been reorientated to front Bayview Road. The other end of the buildings has been reorientated on an angle to look out over Rankin Road. The design of the ends of these buildings is distinct from the main section of the buildings fronting Rankin and additional screens and treatments in the transition between orientations have been included. This reduced the length of the same design when viewed from Rankin and improves the	<p>The in-situ buildings are considered to be of a standard commensurate with permanent, high quality residential apartments. The modular accommodation buildings are not.</p> <p>The existing buildings adjacent to the proposed development are predominantly single storey, single houses. The nearest houses along Rankin Road front Goshawk, face the subject site and are about 50m from the southern boundary. The nearest houses along Bayview Road are at the end of cul-de-sac. Their western side boundary is about 100m away from the eastern boundary of the subject site.</p> <p>City officers have been working with the proponents to get more articulation at the corner of Bayview and Rankin Road.</p> <p>The Village Centre buildings address the Bayview Road frontage and provide for activation along that frontage. Through further consultation with the</p>

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
6.4 Cont.		The ends of the three in situ accommodation buildings at the corner of Bayview and Rankin do not address the corner or the Bayview frontage. The other end (facing west) present as a blank wall. The elevation facing Rankin presents as a long monotonous wall. The staggering of these buildings would have increased the length of built form when viewed from Rankin Road.	appearance of the Bayview end by replacing an external double storey wall with balconies, doors and windows looking out towards the street. The new design for the ends of these buildings is far more prominent, with a higher roofline and bolder colours. Screens and balustrades have been wrapped around the Bayview/Rankin corner of the building on that corner. The buildings have also been stacked one behind the other to reduce the length of built form when viewed from Rankin Road.	proponents, a better design has been achieved for the servicing area for the Village Centre at the southern end through the repositioning of buildings and the use of decorative screening (Attachment 2). The proposed screen appears to be over 60m in length. This length of screen needs to be broken up to avoid it appearing monotonous and impermeable. Enhanced landscaping along that boundary would help improve the appearance of the entrance to the development from Bayview Road.
TIME LIMITED APPROVALS				
6.6	TWAs in a TWA zone can be approved on a permanent basis.	Site currently zoned TWA. Proposed to be zoned Urban Development.		Council resolved to remove the TWA zone and to rezone Lot 3799 to Urban Development via Amendment No.39 in December 2017. Amendment has been with the WAPC awaiting the Minister’s final approval consideration since January 2018.
6.6	New TWA applications on freehold title in the Urban Development zone can be approved for a maximum period of 10 years and all other TWAs can only be approved for a maximum period of 5 years and must be associated with a specific construction project.	Site is proposed to be rezoned to Urban Development but is Crown land.		The draft revised version of the policy does not distinguish Crown land from freehold land in terms of approval periods.

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
<i>In considering applications for development approval, Council will consider the following matters:</i>				
6.6	Timeframe requested by applicant.	30 year approval requested.		30 year approval not supported, primarily because the site does not provide for an acceptable level of community integration
6.6	Demonstrated demand associated with identified major construction project.	Application refers to major construction and maintenance projects planned by Woodside and the North West Shelf Joint Venture.		Specific major construction project not identified. While draft revised version of policy requires need to be demonstrated, it does not tie demonstrated need to a major construction project.
6.6	Tenure.	Crown lease under <i>Land Administration Act 1997</i> .		Premier has announced lease will be negotiated for this development.
6.6	Timeframe of any related approvals.	Application refers to lease agreement between State and Woodside	Application refers to intended lease.	Only commitment to negotiate lease at this stage.
6.6	Alignment with planning for the location.	Design of the development at the corner of Bayview and Rankin and along Rankin required improvement.	New design improves the appearance of the development when viewed from surrounding streets.	Workforce accommodation is an acceptable use for the site. However, as Council has already advised, this site is not suitable for long term workforce accommodation approval. City has recommended preferred sites for longer term approvals.
6.6	Objectives of the precinct/zone.	Site located within 'Karratha Precinct'. Objectives are: - Facilitate continued growth of Karratha as regional centre of the Pilbara - Develop Karratha as tourist entry for West Pilbara built upon and taking into account level of commercial travellers associated with resource developments.		This development will contribute to growth of Karratha but site does not provide for the level of integration that would justify long-term approval. In addition, approving large-scale FIFO workforce accommodation developments over the long term results in net relative community loss and detracts from continued growth of Karratha as regional centre.
6.6	Community impacts.	No information included in application on social impacts or social impact management.	Social Impact Management Plan Commitments table included in application.	Detailed review of SIMP Commitments table provided below.
6.6	Evidence of occupancy to demonstrate demand.	Application refers to Woodside's workforce accommodation demands, current supply of suitable beds and expected demands associated with major construction and maintenance projects planned by Woodside and the North West Shelf Joint Venture.		Woodside has provided information to demonstrate sufficient demand for the proposed number of workforce accommodation rooms. While at least some of these workers may be able to be accommodated in other existing or proposed workforce accommodation

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
6.6 Cont.				rooms, Woodside is seeking to take more control over meeting its base-level FIFO workforce accommodation demands to minimise risks to its operations in the future. The City's interest is in giving operational FIFO workers the option of transitioning to residential and helping facilitate that transition over time.

Assessment against Draft Revised Version of Local Planning Policy DP10

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
TIME LIMITED APPROVALS				
5.1.2	New workforce accommodation applications can be approved for a maximum period of ten years. Longer term approvals may be granted where performance criteria set out in this policy are met.	30 year approval requested.		As the requested approval period exceeds 10 years, the application has been assessed against the performance criteria from the policy.
DEMONSTRATED NEED				
5.2.1	A proponent of new workforce accommodation must demonstrate a need for the development as part of their proposal in the context of workforce accommodation provision across the City and across industry demands.	<p>The application notes that the 700 rooms proposed in this development has been more than offset by the decommissioning of Gap Ridge Village, which reduced the number of quality beds in the City by 2,100.</p> <p>The application states that there are currently about 1,000 beds in Karratha that are suitable for Woodside's purposes. These beds are spread across a number of facilities. The application notes that Woodside's 15 year FIFO accommodation demand forecast shows that the company will require 1,500 beds for peak shutdowns. The application highlights that the FIFO accommodation demands of other non-Woodside projects impact the availability of the estimated 1,000 suitable beds in the local supply.</p> <p>The application states that even with the addition of</p>		<p>Approval to the proposed development does introduce additional workforce accommodation supply. The SIMP Commitments table states that this will not increase the number of Woodside FIFO workers and contractors, it would only relocate those FIFO workers from a number of other facilities to a single new development. The City's interest is in giving operational FIFO workers the option of transitioning to residential and helping facilitate that transition over time. The number and proportion of residential & FIFO workers working on Woodside & NWSJV projects should be monitored and reported over time.</p> <p>It is considered that adequate information has been provided to demonstrate need for the redevelopment of the Bay Village site, at least for the next 10 years. Providing for operational FIFO workers to transition to residential if they wish helps contribute towards the</p>

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
5.2.1 Cont.		the 700 beds at Bay Village, Woodside would still be required to contract beds at existing facilities at peak times. Redeveloping the Bay Village site would give Woodside more control over supply of its workforce accommodation beds to accommodate its expected ongoing base-level FIFO workforce.		<p>vision for the City and reduces reliance on Workforce Accommodation supply.</p> <p>Woodside’s exposure to the risks associated with limitations in Workforce Accommodation supply could be reduced by increasing its residential operational workforce component. Woodside should be encouraged to give its operational FIFO workers the option of transferring to residential and transitioning more of its workforce to residential over time.</p>
LOCATION				
5.3.1	Provision of workforce accommodation at locations that lend themselves to providing for community integration is encouraged. Where the location does not lend itself to community integration, the need for contributions to offset the relative community loss should be considered.	The application states the subject site is located adjacent to an existing residential neighbourhood and is in close proximity to a number of local facilities such as the town centre and areas of public open space, which allows for workers and residents to interact and make mutual use of available facilities.		<p>The subject site would be better described as peripheral to existing residential development. All land to the north and west is undeveloped and there are no plans to develop that land in the future. Bayview Road to the east forms a perimeter road to residential development from this site into the City Centre. Rankin Road represents the southern edge of the Nickol West estate.</p> <p>The subject site does not lend itself to community integration. The site is approximately 5.5Km from the Karratha City Centre. Council has previously stated its preference for this development to form part of, and to help activate the Tambrey Neighbourhood Centre if the intention is to obtain a longer term approval. The subject site is about 1.9Km walking distance from the Tambrey Neighbourhood Centre.</p> <p>Bearing in mind Village residents would be working 12 hour shifts 7 days a week, there is likely to be far less use of the Tambrey Neighbourhood Centre by occupants of the proposed development than occupants of a similar development if it were integrated into the Neighbourhood Centre precinct.</p>

Ref	Policy Requirement	Initial Proposal	Revised Proposal	Assessment
LOCATION				
5.4.1	The standard of development is to be commensurate to its location.	Refer to comments in relation to Clause 6.4 of existing adopted version of DP10 above.		Refer to comments in relation to Clause 6.4 of existing adopted version of DP10 above.
5.4.5	Proposals for longer term approvals need to achieve high intensity land use and built form outcomes, including a range of medium to high density housing, within a walkable catchment of an activity centre.	The proposed site is not within a walkable catchment of an activity centre.		A longer-term approval would be contrary to this policy requirement.
5.4.7 & 5.4.8	Development to be designed to withstand cyclones and to provide for emergency shelter.	The proposed development will achieve this requirement.		
COMMUNITY INTEGRATION				
5.5.1	Applications are to be accompanied by a SIA and SIMP in accordance with Council’s relevant local planning policy. If the SIMP does not include contributions, then other management measures need to be considered satisfactory for the purposes of offsetting any relative net loss in community service and benefit.	No information included in application on social impacts or social impact management.	Social Impact Management Plan Commitments Report included in application.	Detailed review of SIMP Commitments Report provided below.

The SIMP Commitments Report sets out the commitments of the proponents to achieve an acceptable level of community integration. The following table sets out commitments that require further consideration. The second table sets out other commitments listed in the SIMP Commitments Report.

Aspects of SIMP Commitments Report Requiring Further Consideration

SIMP Commitment	Comment
Internal Working Group (comprising Woodside, DIF Consortium and Social Integration Coordinator) to implement, monitor and report on SIMP, engage with City and key community stakeholders and manage social impacts of proposed development.	City should hold position on Group and results should be reported to Council. Name of Group should reflect purpose. If Group is not reporting to Council on success of broader local employment commitments under SIMP, including Locals First Portal, then Council should be included in separate reporting process for that purpose.
Social Integration Coordinator to encourage use of Tambrey and Karratha City facilities, community organisations and local businesses.	Social Integration Coordinator should monitor the following elements of the SIMP and report to Group: <ul style="list-style-type: none"> - Local employment and local contracting as part of operation - Use of shuttlebus and bikes - Local expenditure and community participation by Village residents - Communication and engagement
Village Lifestyle Coordinators to support health and well-being of residents and support social and engagement activities.	Consider contracting City to extend existing City Health and Leisure Services being provided at Leisureplex to offer village residents same services within village.
Communication and Engagement Strategy outlining processes for communicating and engaging with neighbours, local businesses and other stakeholders throughout project lifecycle.	Include communication and engagement on level of community integration/contribution being achieved.
Woodside focused on growing number of residential employees and contractor positions available in Karratha through Local Jobs Portal and has committed to filling 690 Woodside-managed houses by 2020.	Local employment target for the Locals First Portal is unclear. Number and proportion of Woodside residential & FIFO employees and contractor positions should be monitored and reported.
Ongoing commitment to additional TWA facilities for twice-yearly shutdowns (1,500) and overflow requirements (150-200)	City wants long term commitment to reducing need to accommodate long term operational workers in Workforce Accommodation developments.
Continue Karratha Life Extension Community Group to enable growth of opportunities for community participation	Karratha Life Extension Community Group aims and achievements unclear.
Built form and landscaping designed to integrate effectively with the local streetscape	More detail required on perimeter landscaping and how it contributes to quality streetscape.

Other Commitments from SIMP Commitments Report

Category	SIMP Commitments
Employment & Training	Locals First Portal used and applied to positions for current and future Woodside-operated projects in the Pilbara. Labour hire contractors and suppliers on Woodside operated projects required to use Portal (subject to legislative compliance). Woodside will ensure use of Portal is compulsory when contracts are renewed and new contracts established. Commitment to at least 85% local employment during construction (approximately 70 jobs)

	<p>Bay Village will require 85% local employment during operations. Facilities Management Operator contractually committed to advertise all roles locally using Locals First Portal to source suitable applicants, maintain a register of all interested local applicants for future opportunities as they arise and provide flexibility in rostering to suit requirements of local employees.</p> <p>Indigenous employment and contracting commitments as part of Woodside's Reconciliation Action Plan</p> <p>Continue to recruit Woodside's trainees and apprentices from City of Karratha (100% in 2018)</p> <p>Explore opportunities to support education and training to develop training and career pathways for local youth and to retain families in Karratha</p>
Outward Community Integration Initiatives	<p>Community induction for residents</p> <p>Continuous shuttle buses between Bay Village, City Centre and Leisureplex between 6.30pm and 9.30pm</p> <p>Initially 20 bikes</p> <p>Smaller pool and gym</p> <p>No wet mess or corner store</p> <p>Promote 'What's on in Karratha?' and neighbouring towns (including cultural and faith-related celebrations) through multiple means and promote local clubs, facilities and events via village communication channels</p> <p>Work with local organisations and businesses to incentivise use of local facilities and amenities</p>
Inward Community Integration Initiatives	<p>Recreational oval space accessible for neighbours from Nickol West community. Duty of care for workers and community members using this space will be clearly defined through consultation between local police, City, Woodside and DIF Consortium</p>
Construction and Operational Management	<p>Implement comprehensive noise, dust, litter and traffic management plans in association with Multiplex to reduce impact on local community during construction and operation.</p> <p>Provide good passive surveillance supported by effective lighting and appropriate landscaping. Install CCTV and good lighting around shared facilities and clear signage that provides relevant information to guests.</p>
FIFO Resident OSH	<p>Foster positive behaviours and healthy, active lifestyles for FIFO employees and their families. Ensure rooms are of a high standard that enable comfortable living spaces that promote health, wellbeing and quiet place to sleep. Ensure noise is limited at all times within shared areas to ensure sleep of shift workers is not disturbed or interrupted. Develop Management Plan for dining area (e.g. health promotion, maximum servings). Implement programs that address mental health, opportunities for socialisation and community development (as well as recreation and physical health).</p>
FIFO Resident Behaviour	<p>Reinforce to residents and the community Woodside's and DIF Consortium's strong stance on zero tolerance towards antisocial behaviour, including cultural discrimination. Woodside and DIF Consortium workers to abide by clear behavioural standards in the Village and in surrounding community. Local police and rangers to be provided with details of specific Woodside contact in case of crime or public safety concern</p>
Stakeholder Communication	<p>Clearly communicate to stakeholders and the community the approach to developing the built form, landscaping and environmental management during the development and operation (FAQ sheet distributed by Woodside and upcoming FAQ booklet developed by Creating Communities)</p> <p>Keep local neighbours and residents regularly informed of development process and any potential impacts from construction (eg days when large vehicle movements will occur).</p>
Impacts on Existing Operators	<p>Engage owners and managers of Aspen, Cherratta, Civeo and Kingfisher villages to determine options for mitigating social impacts as a result of reduced patronage and local transient population</p>
Managing Future Growth Projects	<p>Detailed SIAs and SIMPs for Woodside growth projects (ie. Scarborough and Browse) finalised in first half of 2019</p>

FINANCIAL IMPLICATIONS

Should Council approve the application and the development be occupied to capacity, it is estimated that the City would receive between \$750,000 and \$1.5M per annum in rates at current calculations.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.c.1.1	Planning Services
Projects/Actions:	2.c.1.1.2	Finalise TWA Scheme Amendment

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	Nil
Service Interruption	N/A	Nil
Environment	Low	Nil
Reputation	Low	Approving new large scale workforce accommodation developments for long timeframes does not align with Council’s vision of Australia’s most liveable regional city.
Compliance	Low	City officers will ensure any approved development over this site complies with conditions of approval and that SIMP commitments are met over the life of the project

IMPACT ON CAPACITY

The SIMP Commitments Report refers to involvement of the City’s Community Development Officer. Furthermore, it is recommended that a City officer be represented on the Group that oversees implementation of the SIMP.

RELEVANT PRECEDENTS

Council must consider applications for development approval on their merits against the statutory and strategic planning policy framework.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

There are five (5) options available for Council to consider.

Option 1 – 10 years

Officer’s Recommendation

Option 2 – 30 years

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to ADVISE the Development Assessment Panel that Development Application DA18083 (dated 31 August 2018) for Workforce Accommodation at Lot 3799 Rankin Road, Nickol is supported subject to the following conditions:

1. The approval is time limited to 30 years from the date of occupation.
2. The development only being occupied by Woodside employees and direct contractors involved with Woodside and/or North West Shelf Joint Venture projects.
3. The Social Impact Management Plan for the development, being finalised prior to occupation of the buildings and implemented in its entirety thereafter during operation of the facility to the satisfaction of the City of Karratha.
4. The Stormwater Management Plan being finalised and implemented to the satisfaction of the City of Karratha.
5. The Traffic Management Plan being finalised and implemented to the satisfaction of the City of Karratha.
6. The Bushfire Management Plan being finalised and implemented to the satisfaction of the City of Karratha.
7. The External Lighting Plan being finalised and implemented to the satisfaction of the City of Karratha.
8. A cyclone emergency shelter of adequate size being provided to accommodate all residents on site at any time.
9. A Construction Environmental Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
10. An Operational Environmental Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
11. A Waste Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
12. A Pest Control Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
13. Dual Use Path connections being installed between the proposed development & the local Dual Use Path network to the satisfaction of the City of Karratha.
14. A lit pedestrian and cycle connection that meets relevant standards and specifications being provided between the development and the Tambrey Neighbourhood Centre to the satisfaction of the City of Karratha.
15. Detailed Landscaping and Irrigation Plans being prepared and implemented to the satisfaction of the City of Karratha addressing landscaping to contribute to improved appearance from adjoining road frontages and appropriate species selection.

Option 3 – 15 years

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to ADVISE the Development Assessment Panel that Development Application DA18083 (dated 31 August 2018) for Workforce Accommodation at Lot 3799 Rankin Road, Nickol is supported subject to the following conditions:

1. The approval is time limited to 15 years from the date of occupation.
2. The development only being occupied by Woodside employees and direct contractors involved with Woodside and/or North West Shelf Joint Venture projects.
3. The Social Impact Management Plan for the development, being finalised prior to occupation of the buildings and implemented in its entirety thereafter during operation of the facility to the satisfaction of the City of Karratha.
4. The Stormwater Management Plan being finalised and implemented to the satisfaction of the City of Karratha.
5. The Traffic Management Plan being finalised and implemented to the satisfaction of the City of Karratha.
6. The Bushfire Management Plan being finalised and implemented to the satisfaction of the City of Karratha.
7. The External Lighting Plan being finalised and implemented to the satisfaction of the City of Karratha.
8. A cyclone emergency shelter of adequate size being provided to accommodate all residents on site at any time.
9. A Construction Environmental Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
10. An Operational Environmental Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
11. A Waste Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
12. A Pest Control Management Plan being prepared and implemented to the satisfaction of the City of Karratha.
13. Dual Use Path connections being installed between the proposed development & the local Dual Use Path network to the satisfaction of the City of Karratha.
14. A lit pedestrian and cycle connection that meets relevant standards and specifications being provided between the development and the Tambrey Neighbourhood Centre to the satisfaction of the City of Karratha.
15. Detailed Landscaping and Irrigation Plans being prepared and implemented to the satisfaction of the City of Karratha addressing landscaping to contribute to improved appearance from adjoining road frontages and appropriate species selection.

Option 4 - Defer

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to RECOMMEND the Development Assessment Panel defer Development Application DA18083 (dated 31 August 2018) for Transient Workforce Accommodation at Lot 3799 Rankin Road, Nickol for the following reason:

- Local Planning Policy DP10 requires the Social Impact Assessment and Social Impact Management Plan to be completed prior to a decision being made on this development application and Council believes this should be done first.

Option 5 - Refuse

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to RECOMMEND the Development Assessment Panel refuse Development Application DA18083 (dated 31 August 2018) for Transient Workforce Accommodation at Lot 3799 Rankin Road, Nickol for the following reasons:

1. Council does not consider need/demand for the development to have been demonstrated;
2. Insufficient justification has been provided regarding why such an extended time period (30 years) should be granted;
3. The facility proposed to be built on Lot 3799 includes accommodation for operational employees. Operational employees should not be housed in camp infrastructure on the fringe of communities;
4. Since 1989, Council has earmarked Lot 3799 for a development site for residential and/or tourism uses. Council has resolved (post public advertising) to rezone this site from Transient Workforce Accommodation to Urban Development. This proposal is inconsistent with the planning direction for this site;
5. Development of this type would be contrary to the City's Vision and adopted planning framework, in particular:
 - a) City of Karratha Integrated Strategic Plan;
 - b) Local Planning Policy (DP10) – transient Workforce Accommodation;
 - c) Scheme Amendment 39 (adopted by Council for final approval in December 2017);
 - d) Social impact assessment or social impact management plan has not been finalised;
6. The proposal would result in a long term loss of community benefit;
7. The proposal is still considered contrary to good regional and local development outcomes. If needed, there are other, more appropriate locations to build FIFO camps within Karratha;
8. The proposal is still considered to be a compromise for local jobs and local business.

CONCLUSION

This application will be determined by a Development Assessment Panel because the estimated cost of development is more than \$10M. This particular application is being reported to Council to give Council the opportunity to consider the proposal and convey Council's position to the DAP as part of determining the application.

Despite Council strongly objecting to the granting of a new lease for this development in September 2017 and recommending the development be located on a different site, the Premier announced the State would enter into lease negotiations on 1 June 2018. This decision was based on Woodside committing to prioritise local employment. Since the Premier's announcement, officers have been working towards the best possible outcome for ratepayers and the local community from a workforce accommodation development on this site. City officers have consulted representatives of the proponents and the State Government regarding this proposal extensively over the past two years to make sure the

development is of an acceptable standard and to maximise the level of community integration, local employment and local business engagement.

The three submissions received during the public advertising have been considered and responded to. The revised application has been made publicly available on the City's Public Notifications page for 14 days and submitters have been notified to avoid any procedural concerns being raised about the change between the advertised plans and approved plans.

The application has been assessed against both the current adopted version and adopted draft revised version of Council's Workforce Accommodation Local Planning Policy. This assessment concludes that the subject site is suitable for Workforce Accommodation, but because it is not within a walkable catchment of an activity centre, it is not suitable for an approval period greater than 10 years.

The SIMP Commitments Report is considered acceptable for the purposes of recommending approval to the proposed development, subject to some matters regarding implementation, performance criteria, monitoring, governance and local employment being further refined.

It is recommended that Council supports this application subject to a condition limiting the period of approval to 10 years.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to:

- 1. NOTE that the latest version of the application is a marked improvement on what was initially proposed and addresses Council's desire for quality design, community integration, local employment and local contractor engagement than what was initially proposed;**
- 2. MAINTAIN its position that there are better locations for a development like this if a long term approval is being contemplated; and**
- 3. ADVISE the Development Assessment Panel that Development Application DA18083 (dated 31 August 2018) for Workforce Accommodation at Lot 3799 Rankin Road, Nickol is supported subject to the following conditions:**
 - a) The approval is time limited to 10 years from the date of occupation.**
 - b) The development only being occupied by Woodside employees and direct contractors involved with Woodside and/or North West Shelf Joint Venture projects.**
 - c) The Social Impact Management Plan for the development, being finalised prior to occupation of the buildings and implemented in its entirety thereafter during operation of the facility to the satisfaction of the City of Karratha.**
 - d) The Stormwater Management Plan being finalised prior to occupation and implemented to the satisfaction of the City of Karratha.**
 - e) The Traffic Management Plan being finalised prior to occupation and implemented to the satisfaction of the City of Karratha.**

- f) The Bushfire Management Plan being finalised prior to occupation and implemented to the satisfaction of the City of Karratha.**
- g) The External Lighting Plan being finalised prior to occupation and implemented to the satisfaction of the City of Karratha.**
- h) A cyclone emergency shelter of adequate size being provided to accommodate all residents on site at any time.**
- i) A Construction Environmental Management Plan being prepared prior to commencement of works on site and implemented to the satisfaction of the City of Karratha.**
- j) An Operational Environmental Management Plan being prepared prior to occupation and implemented to the satisfaction of the City of Karratha.**
- k) A Waste Management Plan being prepared prior to occupation and implemented to the satisfaction of the City of Karratha.**
- l) A Pest Control Management Plan being prepared prior to occupation and implemented to the satisfaction of the City of Karratha.**
- m) Dual Use Path connections being installed between the proposed development and the local Dual Use Path network prior to occupation to the satisfaction of the City of Karratha.**
- n) A lit pedestrian and cycle connection that meets relevant standards and specifications being provided between the development and the Tambrey Neighbourhood Centre prior to occupation to the satisfaction of the City of Karratha.**
- o) Detailed Landscaping and Irrigation Plans being prepared prior to occupation and implemented to the satisfaction of the City of Karratha addressing landscaping to contribute to improved appearance from adjoining road frontages and appropriate species selection.**

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REQUEST TO CALL TENDERS – TREE PRUNING SERVICES

File No:	CM.351
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Parks and Gardens Coordinator
Date of Report:	7 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider calling tenders for Tree Pruning Services.

BACKGROUND

In November 2013, the City engaged North West Tree Services for reactive and programmed tree maintenance under RFT 05-13/14. The contract was for three years with two one-year extension options which were exercised and now due to expire on the 31 October 2018.

Due to the specialised nature and high risks of the service, Officers recommend that tree maintenance works should continue to be outsourced and conducted by skilled and qualified arborists.

With the maturing of trees over time, it is forecast that tree maintenance services will increase with tasks modified to align with the services required. Changes that have been added within the proposed scope of works that differ from the past contract include:

- Target pruning to re-establish natural tree structure after years of power line pruning and pruning to large trees to retain vigour and healthy structure (i.e: Sharpe Ave)
- Mulch is to be retained by the City and delivered to 7 Mile Waste Disposal Facility for future use.

Should Council support the recommendation to proceed to tender, the scope of works is proposed to include:

- Reactive tree maintenance generated through internal works and public requests
- Programmed maintenance generated through project works and precinct area maintenance
- Targeted Tree Pruning
- Tree Removal
- Stump and root grinding
- Installation of tree root barriers
- Basal bark/pesticide treatment
- Tree and/or soil termite treatment
- Provision of Arborist reports on health and structure of a trees for integrity, and soundness

- Provision of after-hours and emergency resources, as requested
- Maintenance and provision of work records.
- Retain mulch to be delivered to 7 Mile Waste Disposal Facility.
- Maintenance and removal of trees along power lines to maintain adequate clearances between the power lines and tree branches under normal and adverse weather conditions as per Horizon Power standards

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is to be of low considered to be of moderate significance in terms of environmental and economic issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The call for tenders will need to comply with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

CG12 Purchasing policy is applicable. The following weighted criteria is proposed based on the model for service as follows:

Criteria	Weighting
Relevant Experience	10%
Methodology	10%
Capacity to Deliver	20%
Price	60%

FINANCIAL IMPLICATIONS

Within the 2018/19 annual budget, Council has allocated \$258,148 to tree pruning. It is recommended that a contract for these services be awarded for a period of three (3) years with a two (2) year extension option, which based on a 5-year period at current rates totals \$1,290,740.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1. a.1.2 Parks and Gardens Maintenance

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Moderate	The City does not have a qualified arborist on staff. Having these skills available is critical to assist pre cyclone pruning activities.
Environment	N/A	Nil
Reputation	Low	Failure to prune and maintain trees may result in increased public complaints to the City due to aesthetics and potential safety issues.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

A contract for pruning of amenity trees was previously awarded to North West Tree Services under RFT 05-13/14 from 1 November 2013 and is due to expire on 31 October 2018.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL tenders for Tree Pruning Services at this time.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL tenders for Tree Pruning Services based on a revised scope of works, terms and tender evaluation criteria, as follows: _____.

CONCLUSION

To effectively maintain existing tree pruning standards and the increased scope, deliver on community expectations and address the necessary specialised skills of an arborist to manage risks, it is recommended that with the current contract due to expire, that Council now consider calling for tenders to contract these works.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **CALL** tenders for Tree Pruning Services throughout the City of Karratha for a period of three (3) years with a two (2) year extension option, based on the scope of works contained in this report; and
2. **ENDORSE** the following tender weighting criteria:

Criteria	Weighting
Relevant Experience	10%
Methodology	10%
Capacity to Deliver	20%
Price	60%

13.2 VILLAGE ROAD CULVERT UPGRADE AND MAINTENANCE AGREEMENT

File No:	RD.111
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Operations Coordinator
Date of Report:	21 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

For Council to consider calling for tenders for the refurbishment of the Village Road Culvert and the associated budget implications.

BACKGROUND

In August 2013, a Road maintenance agreement process was initiated with Yara Pilbara Nitrate Plant (YPN), with a Village Road Assessment report for triple road trains undertaken in August 2015. Advice was received at this time from Main Roads WA (MRWA) regarding the condition of the Village Road culvert and the opportunity for maintenance funding. The Village Road culvert is situated approximately 90mtrs from the Burrup / Village Road intersection

Village Road is a Restricted Access Vehicles (RAV) 10 rated local road leading to YPN. Most recently, YPN stated they wanted to increase the RAV road rating to RAV 10 concessional loading, with additional axle loading on Village Road. This essentially means that heavier vehicles could use the road. A road condition assessment has been undertaken by the City to identify road repair/upgrade works that would be required to satisfy the increased vehicle loadings. Discussions have occurred with YPN to contribute to any works as part of a road maintenance agreement.

In January 2017 a concessional RAV 10 tri axle allowance was approved by MRWA and in March 2017 the City was successful with Roads to Recovery (R2R) funding for concrete grouting and routine maintenance to culverts at both Withnell Bay Road \$90,000 and Village Road \$117,000. Subsequently, R2R approved combining the funding (\$207,000) to assist in upgrading the Village Road culvert and the City undertook minor maintenance works to Withnell Bay culvert utilising the existing general road maintenance budget. Whilst maintenance is required, Officers and MRWA have been investigating potential upgrade works that would provide for greater strength to the culvert. Both parties have agreed that strengthening of the Village Road culvert is a better outcome than routine maintenance works to ensure its longevity and safety.

Historically MRWA, at the request of the City, have undertaken Bridge and major culvert works as they have the necessary design and construction contractors. When this occurs the City simply allocates its funding received to MRWA to complete the works. In May 2018, MRWA contracted the design of the culvert sleeve at Village Road with the view that they would undertake the culvert upgrade works, however in August 2018 MRWA advised that due to current workloads they could not deliver the upgrade of the culvert within timeframes

required to expend the R2R funding by the City. MRWA have however agreed to assist in design, provision of specialised contractor details and assessment on project completion. As a result of the proposed change in delivery method and scope of works, Officers propose that Council consider calling tenders for these works. The preliminary design provided by MRWA includes; to sleeve the existing concrete box culverts with smaller units, grout the voids between and construct new headwalls and abutments. This detailed design is intended to be used for the tendered scope of works. Minor W-Beam guard rail renewal and modification would be included in the tender and may be undertaken at the culvert upgrade stage, pending budget.

City Officers are also currently in the process of negotiating a Road Maintenance Agreement with YPN for the long term maintenance of the road with any associated costs to be borne by YPN.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Orica (representing Yara Pilbara Nitrates Pty Ltd), Main Roads Western Australia and the City’s internal stakeholders.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

The call for tenders will need to comply with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

CG12 Purchasing policy is applicable. The following weighted criteria based has been proposed as follows:

Criteria	Weighting
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%
Price	60%

FINANCIAL IMPLICATIONS

The 2018-19 budget currently reflects an allocation of \$207,000, attributed to R2R funding which must be expended by 30 June 2019, initially intended for the purpose of undertaking maintenance works (concrete grouting and routine bridge maintenance). These funds were budgeted to be contributed to MRWA to do the works hence there is no cost implication to Council.

However, in discussions with MRWA and noting the consideration to concessional loading request for Village Road Officers and MRWA have recommended to rebuild/upgrade the culvert structures key components, which would give far greater structural strength and longevity to the culvert.

A preliminary cost of \$520,000 has been estimated for these works. In order to fund these works it is proposed that the City allocate the R2R funding component of \$207,000 plus

supervision, administration and project delivery and YPN provide the additional funding of \$313,000. A 12.5% private works would be included in the YPN funding component to offset costs now attributed to the City to deliver these works. This proposed outcome result in nil impact to Council on its Budget and provides a better asset quality outcome.

If supported a budget adjustment to reflect capital works and associated income up to \$520,000 would be required. Officers propose that Council consider making this adjustment at the November 2018 budget review also having regard for prices received as part of the proposed tender process.

The expected timeline to carry out process/works are as follows:

- Call for tenders – October.
- Tender close – November.
- Refer to Council to consider tender recommendation – December.
- Award Contract Late December 2018.
- Commence works February 2019 with expected completion by June 2019.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1.a.1.1 Civil Infrastructure Works Construction and Maintenance

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	An opportunity exists to utilise funding received for maintenance as a contribution to capital upgrade works. Failure to progress any works would result in a potential loss of funding.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Repairing the culvert is important for supplying access to a major commercial activity and supports Council’s vision of encouraging commercial development and employment. Under-utilisation of Roads to Recovery funding could impact on future allocations of road grant funding.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is an impact on capacity and resourcing to carry out the Officer’s recommendation. As the project was originally intended to be delivered by MRWA, Officers will now need to conduct a tender process and supervise a contractor and the works. This project would be managed by the City’s Infrastructure Services team with technical support from MRWA.

RELEVANT PRECEDENTS

Council has previously tendered for civil infrastructure construction and maintenance works. The City has existing Road Maintenance Agreements with other entities including; Quadrant Energy (40 Mile Beach Access Road first 550mtrs) and CITIC Pacific Mining (Fortescue River Road).

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL tenders for the Village Road Culvert Upgrade at this time.

CONCLUSION

Council are requested to consider calling for tenders for the refurbishment to the Village Road culvert. Works are intended to deliver structural strength to the deteriorating concrete culvert, enabling and supporting a large commercial activity certainty to transport, and encourage commercial development and employment for the community.

The funding provided by R2R is required to be expended by 30 June 2019. There is no expected additional net cost to Council as YPN is expected to provide the additional funding of \$313,000.

Further to the above, following the culvert being upgraded, the City and YPN propose to finalise a Road Maintenance Agreement which will encompass initial road improvements and a continual road maintenance schedule which will be active until the termination of operations at the Yarra Pilbara Fertiliser Plant. All costs aligned to any Road Maintenance Agreement are to be borne by YPN.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **CALL** tenders for the refurbishment of the Village Road Culvert upgrade works as specified in this report;
2. **ENDORSE** the following tender weighting criteria:

Criteria	Weighting
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%
Price	60%

3. **NOTES** that the estimated Project Budget is \$520,000 which is proposed to be funded by \$207,000 funding received from Roads to Recovery and \$313,000 from Yara Pilbara Nitrates; and
4. **CONSIDER** a Budget Amendment as part of the November Budget Review to increase income and expenditure associated with the project from \$207,000 to \$520,000 noting the works are at no cost to Council.

13.3 REQUEST TO CALL TENDERS - WELCOME PARK

File No:	CP.1117
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	27 July 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	1. Welcome Park – Concept Design 2. Community Consultation Commentary

PURPOSE

For Council to consider the concept design, scope of works and call tenders for the construction of Welcome Park.

BACKGROUND

The Welcome Park area is located on the corner of Sharpe Ave and Welcome Road and is proposed to provide a restful, contemplative green space that links the Red Earth Arts Precinct to the City Centre and Shopping precinct, offering a highly aesthetic shaded landscape for visitors.

At its ordinary meeting held in April 2018, Council endorsed a revised scope of works for Welcome Park. The functional design brief agreed by Council included the following elements:

- Long-vehicle parking facility developed on the northern side of the drainage swale at the rear of Shopping Centre;
- A bridge to link the long vehicle parking across the drainage swale to Welcome Park;
- Allowance in the park design for the future installation of a public toilet facility;
- A continuation of the surface treatment from the REAP car park area across Welcome Road to indicate that the entire area is a pedestrian priority precinct;
- Step and ramp edge design or treatments to discourage skateboard use;
- High quality landscape treatment with a focus on shade, green space and seating areas for quiet contemplation; and
- Retention (and shaping) of the existing vegetation where possible.

In support of progressing the project, Council allocated \$2,300,000 in the 2018/19 Budget to deliver the works.

Officers have since engaged a landscape consultant to undertake a final review of the concept design and have incorporated feedback from the Arts and Cultural Advisory Group to ensure all objectives are met and within budget allocations. A copy of the final concept is attached.

The review undertaken by the landscape consultant highlighted the following considerations:

- Reduction in height of retaining walls where possible to reduce cost;
- Identification of sculptural artwork locations (reviewed and supported by the City's Public Art Advisory Group);

- Location of wayfinding / interpretive signage (subject to a separate procurement process);
- Location of bridge adjusted to streamline access;
- Inclusion of more native species in the proposed planting program;
- Increased turf area;
- Revision of the long vehicle car park to include 10 x car and trailer (15m long) and 3x RVs (9.2m long); and
- Crossing points across Welcome Road demarcated by paving style as per Sharpe Ave (not the striped aggregate concrete originally proposed due to road compliance).

Officers have also developed a procurement strategy aimed at delivering the most cost effective and timely delivery of the project. This strategy includes:

- Tendering the Parks landscape design and pedestrian bridge as one package;
- Procuring the artwork by way of separate EOI / Tender process (which will be the subject of a further report to Council); and
- Procuring the car park and adjoining pathways through use of Council’s existing preferred suppliers. This approach aims to deliver these initial works well in advance of the overall delivery of the park development.

Council is now requested to consider the final design, including the below scope of works and evaluation weighting criteria, and if supported, agree to call tenders for the construction of Welcome Park (including the construction of the pedestrian bridge).

- Preliminaries (site set out, bulk earth works, services, culvert extension);
- Soft landscape works (5L – 400L trees, plantings, mulch and turf);
- Irrigation to ERS system;
- Hard landscape works (retaining walls, exposed aggregate landscapes, paving, feature boulders);
- Construction of pedestrian bridge;
- Construction of shade shelter;
- Supply and installation of park furniture (bollards, bins, seating, handrails, drinking fountain and bike loops); and
- Supply and install of lighting.

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Revised concepts for Welcome park were presented to Councillors in April 2018 and further presented at the August 2018 Briefing Session. These concepts were prepared in conjunction with the City’s Infrastructure, Community Services and Planning Departments.

Key requirements incorporated as a result of the consultation with Councillors and internal departments has been:

- Revision to maximise long vehicle car parks;
- Relocation of pedestrian bridge (to streamline access); and
- Incorporation of REAP design elements (such as panelling and hard stand areas).
- Provision of a water access point adjacent to the car park (for future water dispensing if required).

COMMUNITY CONSULTATION

Public submissions were initially received following community consultation prior to adoption of the original designs in 2015. A full summary of the comments and City responses are provided in the attachment to this report. Below is a listing of the relevant comments and responses at the original design stage and how they have been addressed within current design:

Comment/question posted	City initial response posted and updated advice in the final design
<p>Not sure about sculptural water feature. Will end up being removed like the one removed from out the front of City offices.</p>	<p>Initial response - Sculptural water feature proposed to be something of interest at entry to City centre. Intended to be low in water use and to operate on system which would recycle water. More detailed consideration needs to be given to design of appropriately themed sculpture or art piece. Once concepts are available for art piece, they will be made publicly available.</p> <p>Final Design - This has now been removed from design scope.</p>
<p>How much will the park cost, where will the money come from and what are the ongoing maintenance costs?</p>	<p>Initial Response - At this stage the park design has not been finalised and more detail on overall cost will be provided once this happens. The project is being funded by the State Government's Royalties for Regions Karratha City Centre Infrastructure Works Program. Minimising maintenance costs has been a consideration in developing the current plan.</p> <p>Final Design - State Government funds through the Karratha City Centre Infrastructure Works program were withdrawn from this project. The City has negotiated funding agreement variations with the Federal Government (National Stronger Regions Fund) and the State Governments Royalties for Regions Programs that contributed to the Red Earth Arts Precinct. These funds will total approximately \$777,000 with the balance to be funded by the City.</p>

Officers believe that the final concept, whilst a reduced scope when compared to the 2015 design, does not contradict comments or project objectives determined during this consultation.

Since April 2018 when Council endorsement of the revised project scope and Budget, the City has promoted the proposed redesign through social media and received an overwhelming positive response. A full summary of the comments and City responses are provided in the attachment to this report. Below is a listing of the relevant comments and responses and how they have been addressed, if applicable:

Comments	City Response Posted
This looks really good, dedicated caravan car parks are long overdue. I hope the park features lots of beautiful Pilbara natives to showcase our unique topography and biodiversity	No responses required
Well done this is awesome	
Looks fabulous! After travelling around Australia towing our caravan, can't recommend this highly enough! Great work City of Karratha!!	
Fantastic. Walked past the area today and commented to my daughter that a park should be built in that very spot.	
Our City just gets better and better	
A green space is always good in a city centre, good thinking.	Toilets were removed from the original scope given the proximity to the Red Earth Arts Precinct, and instead the money will be used to increase the parking amenity. There will still be the option to include ablutions at a later stage should Council consider it appropriate.
No ablutions?	

Further to this, Officers have met with representatives of the Karratha Community Association on 4 September 2018 to present the draft design. The KCA fully support the revised design of the park and inclusion of the long vehicle car park. Feedback received is that the KCA believe that a public abluion block is a high priority for the city centre, especially if road travellers are being encouraged to make their first stop in this area. Officers confirmed that the use of REAP for public ablutions would be monitored and development of a 24/7 public abluion still a future consideration for Council.

STATUTORY IMPLICATIONS

Tenders are proposed to be called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Policy CG12 Purchasing Policy - Tender Evaluation Criteria and CG11 – Regional Price Preference and Policy CS-12 Public Art Policy is applicable.

FINANCIAL IMPLICATIONS

Council has adopted an overall project budget of \$2,300,000 and made provision to deliver these works in the 2018/19 Budget. The project budget consists of the following project allocations:

Task	Allocation	Procurement Process
Park Construction	\$1.5M	Request to call tenders form part of this report.
Pedestrian Bridge	\$120K	
Car park	\$300K	Preferred suppliers through existing contracts or a quotation process.
Public Art	\$300K	Expressions of Interest currently being sought. Submissions due by 12 September.

A pre tender estimate has been provided by the landscape consultant that conforms with the proposed park construction estimate.

The project is proposed to be funded by the City with contributions of external funding sourced and saved during the construction of the Red Earth Arts Precinct.

Funding Body	Funded Amount
NSRF (already secured)	\$411,700
R4R (already secured)	\$365,697
City of Karratha	\$1,522,603
Total	\$2,300,000

A variation to the Federal Government funding agreement has been agreed and the variation to the State Government funding agreement is well advanced.

Once constructed Officers forecast the park will cost \$45k plus utilities to maintain per annum. This is inclusive of waste collection and general maintenance.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services: 1.a.1.2.1 Implement Park Enhancement Program
- Programs/Services: 1.a.2.2 Infrastructure Project Management
- Projects/Actions: 1.a.2.2.6 Develop Welcome Park

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	The City is committed to providing public open space for the promotion of health and wellbeing within the community.
Financial	Low	The final concept has been adjusted so as to align construction estimates with the current project budget. Current preferred supplier contracts, guaranteeing competitive rates, will be utilised where possible. Surplus funding has been identified through savings in the REAP project to reduce Councils funding contribution.
Service Interruption	N/A	Nil
Environment	Low	Significant trees onsite have been identified as part of the concept design review and will be retained. The concept has also been updated to include more native species.
Reputation	Moderate	The project has possible positive implications on the City’s reputation as a tourist destination and provides an improved level of amenity and presentation of the town for residents and tourists alike.
Compliance	Low	Subsequent detailed designs would be prepared in line with relevant legislation, Council Policies, and Australian Standards in conjunction with specialised consultants.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Supervision of the works has been programmed in to relevant staff work programs.

RELEVANT PRECEDENTS

Council previously endorsed the revised concept design and project budget for Welcome Park at its April 2018 Ordinary Council Meeting.

Substantial landscaping and public space enhancement has already occurred under the Karratha City Centre Infrastructure Works Program.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL for tenders for the construction of Welcome Park and adjoining pedestrian bridge at this time.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* CALL for tenders with the following modifications to scope and tender weighting criteria:

_____.

CONCLUSION

The proposed Welcome Park Project forms a significant part of the City Centre redevelopment for the purposes of town beatification and increased level of amenity for residents and visitors alike.

As demonstrated in the final design, the development provides a formalised landscaped link between the REAP and the Shopping Centre, a shady green space to rest, formal long vehicle parking space and an excellent opportunity to develop and present local public art.

Public comment on the proposed concept has been positive and the recommendation now presented to Council is to consider the final design and call tenders for the construction of Welcome Park.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the scope of works for the Welcome Park, including pedestrian bridge as detailed in this report and concept design attached;
2. **CALL** tenders for the construction of Welcome Park and pedestrian bridge; and
3. **ENDORSE** the following tender weighting criteria:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10 %
Capacity to Deliver	10%

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for September 2018

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concessions on Fees
- 14.3 Building Statistics
- 14.4 Planning Decisions Issued
- 14.5 Environmental Health Statistics
- 14.6 Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Environment & Sustainability Advisory Group Minutes
- 14.9 Graffiti Removal Blitz in Roebourne and Wickham
- 14.10 Inter Library Loans
- 14.11 Waste Services Data
- 14.12 Airport Services Data

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
07/08/2018	Department of Industry, Innovation & Science Council Member Services Deed

14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 30 August 2018
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (exc GST)
Wickham Tee-Ball Association	Fee waiver for hire fees for Wickham Tee-ball Association to host the North West Tee Ball Championships 14-16/9/18 – TOTAL \$2,000	\$1,818.18

14.3 MONTHLY BUILDING STATISTICS

File No:	GR.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	30 August 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budget.

Reporting period from 28 July 2018 to 29 August 2018 (inclusive).

Building Statistics 2018

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	0	0	0	0	0	0	0				0
Alterations and Additions	0	0	2	0	3	1	1	7					14
Swimming Pools and Spas	3	1	5	2	6	4	3	6					30
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22					135
Group Development	0	0	0	0	0	0	0	0					0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0					0
Commercial	3	1	2	1	1	1	1	1					11
Monthly total	19	8	30	25	34	24	14	36	0	0	0	0	190
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	1	0	0	2	0	2					6
BAC's	0	0	2	0	7	0	0	0					9
BAC Strata	0	0	0	0	0	0	0	0					0
Monthly Total	0	1	3	0	7	2	0	2	0	0	0	0	15
Occupancy Permits													
Occupancy Permits	3	0	2	6	2	0	1	1					15
OP Strata	0	0	0	0	1	0	0	0					1
OP Unauthorised	0	0	0	0	0	0	0	0					0
Monthly total	3	0	2	6	3	0	1	1	0	0	0	0	16
Total \$'000 Construction Value	1,785	1,044	3,320	1,977	1,607	2,275	348	3,848	-	-	-	-	16,204
Applications Processed for Other Councils													
													YTD
Shire Of Ashburton	8	5	4	8	3	12	4	5					49
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1					4
Port Hedland	4	8	1	16	6	6	13	4					58
Monthly Totals	12	13	5	26	9	18	18	10	0	0	0	0	111
Private Certifications Provided													
													YTD
Certificate of Design Compliance	1	-	-	1	1	-	-	-					3
Certificate of Building Compliance	1	-	1	2	1	-	-	-					5
Certificate of Construction Compliance	-	-	1	-	1	-	1	-					3
Monthly total	2	-	2	3	3	-	1	-	-	-	-	-	11
Total \$'000 Construction Value	14	-	1	39	412	-	-	-	-	-	-	-	-

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Building Permits													
Dwellings	0	0	1	0	0	0	0	0	0	0	0	0	1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0	3	1	22
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4	3	5	42
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17	21	19	190
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcyunits/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	1	2	2	4	3	2	3	3	6	6	0	34
Monthly total	10	22	25	22	26	32	26	15	26	27	33	25	289
Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	2	3	1	1	0	1	0	1	10
BAC's	2	0	1	1	0	1	1	0	1	0	3	0	10
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly Total	2	1	1	1	2	4	2	1	1	1	3	1	20
Occupancy Permits													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0	3	1	15
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0	1	0	0
Monthly total	1	0	0	2	2	2	4	1	3	0	4	1	20
Total \$'000 Construction Value	132	3,119	990	742	1,614	1,113	2,648	1,794	4,225	9,355	15,050	474	41,256
Applications Processed for Other Councils													YTD
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10	19	2	87
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1	0	1	8
Port Hedland	0	1	4	3	5	8	7	8	7	7	7	4	61
Monthly Totals	1	5	8	13	14	14	15	21	14	18	26	7	156
Private Certifications Provided													YTD
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3	-	-	14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-	1	1	5
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-	1	-	4
Monthly total	1	1	1	1	2	2	3	1	1	3	2	1	23
Total \$'000 Construction Value	18	5	5	-	106	55	200	20	81	1,755	10	2	2,257

14.4 MONTHLY PLANNING STATISTICS

File No:	TA/1/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	31 August 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

This report covers the period 28/7/18 to 29/8/2018 (inclusive).

Points to note from reporting this period are:

- High level of planning activity this month;
- Application received from Puma Energy to construct a fuel service station at the corner of Mardie Road and Anderson Road in the Karratha Industrial Estate;
- 12 Development Applications or more received in three months in 2018. This compares to only one month in 2017 when 12 Development Applications or more were received; and
- The City has received 12 applications from the Shire of Exmouth over the last three months.

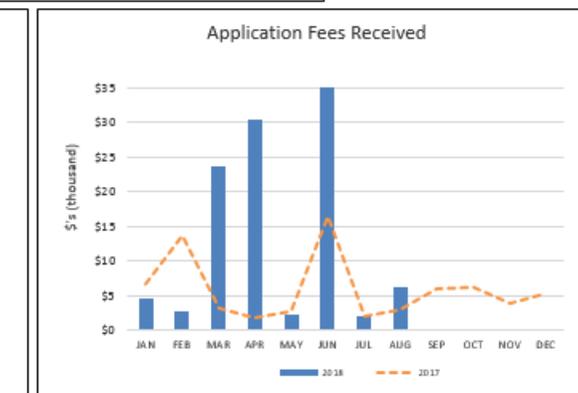
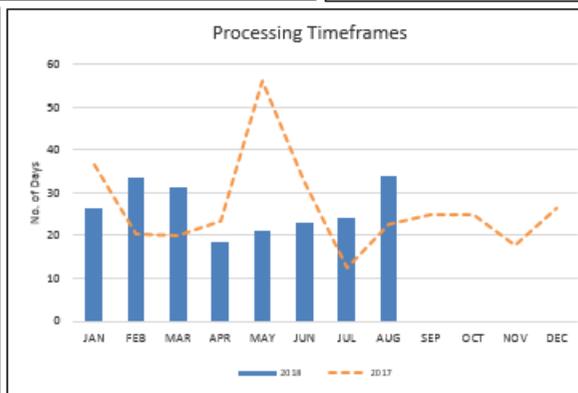
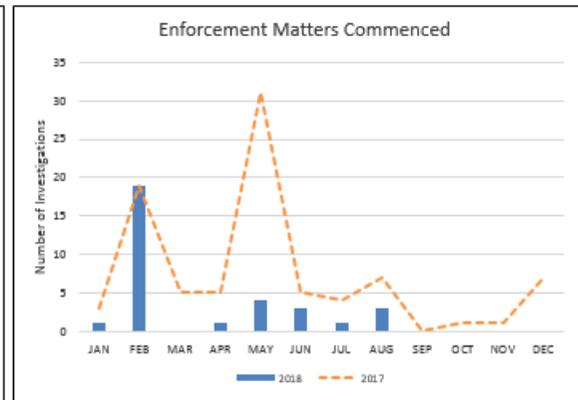
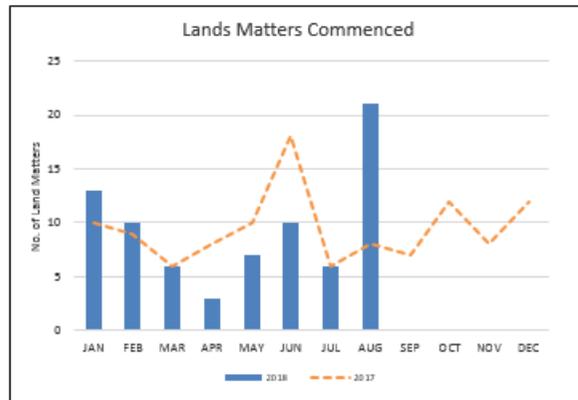
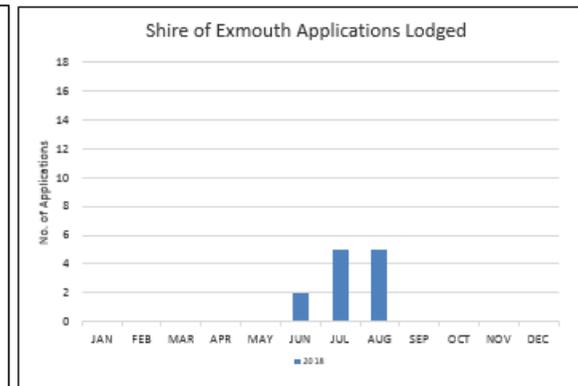
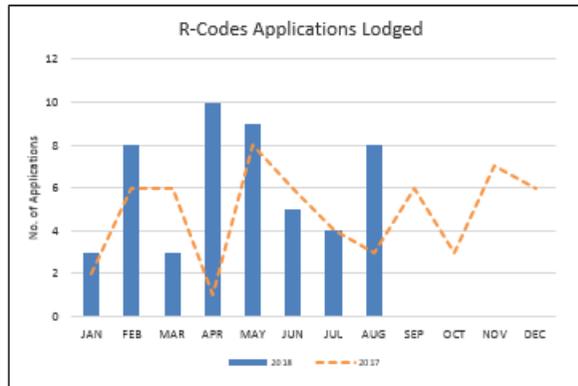
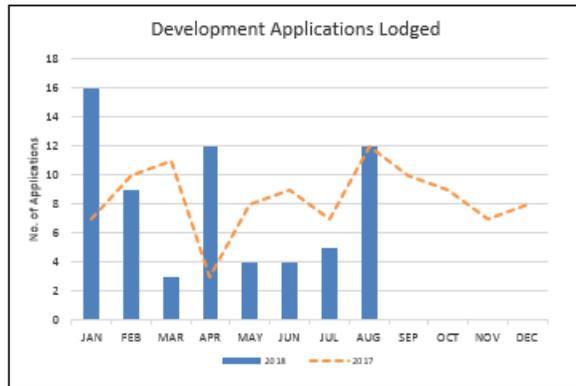
DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA15228	Approved Delegate	Chye Shin Jimmy Wong	Stephen Lubich Architect	36 Withnell Way BULGARRA WA 6714	Dev	2 X Grouped Dwellings and 2 X Multiple Dwellings
DA16005	Withdrawn	Gunnar Leslie Grov	Scott Medling	6 Barnett Way BAYNTON WA 6714	Dev	Outbuilding - Sea Container
DA16083	Approved Delegate	Puma Energy (Australia) Assets Holding Pty Ltd	Puma Energy (Australia) Assets Holding Pty Ltd	L1031 Mardie Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Motor Vehicle Service Station and Signage
DA18100	Approved Delegate	Janet Esther & Neil James Newburn	Janet Esther Newburn	2 Hancock Way BULGARRA WA 6714	Dev	Home Occupation - Fitness Training / Sauna
DA18102	Approved Delegate	Dean Petersen & Melissa Jan Lucas	Melissa Jan Lucas	2 Monaghan Way NICKOL WA 6714	Dev	Shade Sail
DA18104	Approved Delegate	Water Corporation	Lisa Mary Bird	Lot 3921 Robins Road MULATAGA WA 6714	Dev	Facilities Associated with Equestrian Club
DA18107	Approved Delegate	Robe River Mining Co Pty Ltd	Parkes Constructions Pty Ltd	752 Mulga Way WICKHAM WA 6720	Dev	External Alterations to Building And Sign
DA18108	Approved Delegate	Department Of Education	Fortescue Metals Group (FMG)	1-7 Welcome Street ROEBOURNE WA 6718	Dev	Outbuilding
DA18111	Approved Delegate	Kelly Nicole Grady	Chelsey Briggs	16 Haddon Way NICKOL WA 6714	Dev	Home Occupation - Beauty Therapy
DA18061	Withdrawn	Paul John & Renee Lee Moretti	Paul John Moretti	82 Marniyarra Loop BAYNTON WA 6714	RCode	R Code Variation for Reduced Lot Boundary Setback
DA18084	Approved Delegate	Cathryn Anne & Heather Anne Bell	Cathryn Anne Bell	2 Shadwick Drive MILLARS WELL WA 6714	RCode	Outbuilding on Boundary
DA18088	Approved Delegate	Paul Glen & Danielle Nicole Taylor	Paul Glen Taylor	25 Wooramel Crescent DAMPIER WA 6713	RCode	Wall Height
DA18095	Approved Delegate	Joss Adam & Rodney Michael & Meredith Anne Eygenraam	Joss Adam Eygenraam	36 Wickerson Way BULGARRA WA 6714	RCode	Floor Area, Wall & Ridge Height
DA18096	Approved Delegate	David John & Jodie Maree Cawthray	David John Cawthray	11 Fortescue Crescent DAMPIER WA 6713	RCode	House Extensions (Primary Street Setback)
DA18098	Approved Delegate	Colin Charles Johnson	Karratha Building	11 Leonard Way NICKOL WA 6714	RCode	Outbuilding Height
DA18099	Approved Delegate	Lisa Gaye Pearce	Lisa Gaye Pearce	20 Gawthorne Drive MILLARS WELL WA 6714	RCode	Shade Sail - Setback Variation
DA18101	Approved Delegate	Anand & Shakunthela Subramoney	David Hornblow	3 Veall Close MILLARS WELL WA 6714	RCode	Outbuilding Height and Side Boundary Setback
DA18110	Approved Delegate	Gary William & Kelly Joyce Luskan	SMC Building Pty Ltd	1 Irwin Crescent DAMPIER WA 6713	RCode	Front Boundary Setback Shade Sails and Retaining Wall Height

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17114	Dedication Of Land For Inclusion To: Dampier Highway, De Witt Road & Burrup Road Intersection	Dampier, De Witt and Burrup Roads.	At the 16 July OCM Council resolved to support dedication of portion of land into the road reserves.
LM18055	Authority To Appoint Agent For Section 18 Approval Pursuant To The <i>Aboriginal Heritage Act 1972</i> - Proposed Upgrade To A Pre-Existing Access Track That Leads To A Day-Use Site Called - Deep Gorge - Within Murujuga National Park	Hearson Cove Road Reserve	Support The Appointment Of A Regional Manager Of The Parks And Wildlife Service As Agent Of The City In Seeking Consent For A Section 18 Clearance Under The <i>Aboriginal Heritage Act</i> For Minor Works To Improve Access To Deep Gorge.
LM18058	Application For Mining Tenement - Exploration Licence 47/4074 - Peter Gianni - Grims Well - Mt Welcome	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence 47/4074 Recommended The Applicant Consult With The Mingullatharndo Community.
LM18059	Application For Mining Tenement - Exploration Licence 47/4059 By Sandra Elizabeth Creasy – Roebourne	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence 47/4059 Recommended The Applicant Consult With The Mingullarharndo Community.
LM18060	Application For Mining Tenement - Exploration Licence 47/4064 - Application By Lmtd Pilbara Pty Ltd - Mt Welcome	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence 47/4064 Recommended The Applicant Consult With The Mingullarharndo Community.
LM18061	Application For Mining Tenement - Exploration Licence 47/4062 - Application By Welcome Exploration Pty Ltd - Mt Welcome	Approximately 35km South Of ROEBOURNE Townsite.	No Objection To Application For Exploration Licence E47/4062 Requested Conditions Be Placed On Any Licence Granted Ensuring Woodbrook Road Is Not Impeded And Road Surfaces Are Not Damaged.
LM18062	Application For Mining Tenement - Exploration Licence 47/4067 - Application By Bruce Robert Legendre - Harding Bore	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence E47/4067 Recommended The Applicant Consult With The Mingullarharndo Community.
LM18063	Application For Mining Tenement - Exploration Licence 47/4066 - Lmtd Pilbara Pty Ltd - Mt Welcome	Approximately 4km South Of ROEBOURNE Townsite.	No Objection To Exploration Licence E47/4066. Requested Condition/s Be Placed On Any Licence Granted Ensuring Woodbrook Road Is Not Impeded And Road Surfaces Are Not Damaged.
LM18064	Application For Mining Tenement - Exploration Licence 47/4060 - Welcome Exploration Pty Ltd - Mt Welcome	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence E47/4060. Recommended The Applicant Consult With The Mingullarharndo Community.
LM18066	Consultation: Karratha Senior High School - 1 X Modular Science Classroom	KARRATHA Senior High School.	No Objection To Proposed Science Classroom Building.
LM18067	Johns Creek Boat Harbour Maintenance Dredging 2018 - Contractor Laydown Area	Johns Creek Boat Harbour, POINT SAMSON	Dredging Works Proposed Are Public Works And Do Not Require Development Approval From The City. The City Is To Be Informed Of When Works Begin And End And The Point Samson Community Should Be Consulted By The Proponents.

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM18068	Comments Requested By 14/8/2018 - Telstra Corporation Limited - Notification Of Proposal To Upgrade A Mobile Phone Base Station At An Existing Site.	Lot 2, Coolawanyah Road, KARRATHA INDUSTRIAL ESTATE, Wa, 6714	In Principle No Objection To The Low Impact Alterations To An Existing Telecommunications Tower, However, It Is Noted The City Has No Record Of Approval To The Existing Tower And Would Only Give Support For Installation When This Is Rectified.
LM18069	Consultation: Roebourne District High School 1X Modular Classroom	ROEBOURNE Primary School.	No Objection To Additional Classroom Being Provided.
LM18070	Application For Exploration Licences 47/4072 - Philip John Williams Advice That The Application Encroaches Upon Private Land (Leases L592502 , N104179 , N752085)	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence 47/4072. Recommended The Applicant Consult With The Mingallarthardoo Community.
LM18072	Application For Mining Tenement - Exploration Licences 47/4071 - Area West Corporation Pty Ltd - Mt Hall	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Application For Exploration Licence E47/4071. Recommended The Applicant Consult With The Mingullathardoo Community.
LM18073	Application For Mining Tenement - Exploration Licences 47/4070 - Kml No 2 Pty Ltd - Mt Gregory	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Exploration Licence E47/4070. Recommended The Applicant Consult With The Mingullathardoo Community
LM18074	Application For Mining Tenement - Exploration Licence 47/4073 - Beau Resources Pty Ltd - Mt Hall	Either Side Of The North West Coastal Hwy And Approximately 8km East Of The ROEBOURNE Townsite.	No Objection To Exploration Licence E47/4073 Located Either Side Of The North West Coastal Hwy And Approximately 8km East Of The Roebourne Townsite. Recommended The Applicant Consult With The Mingallarthardoo Community.
LM18076	Notification Of Optus Proposal To Upgrade Existing Mobile Base Station Located At Robe River Kp5 Mast Site Point Samson 6720	Robe River KP5 Mast Site POINT SAMSON 6720	No Objection To Proposed Low Impact, Minor Works By Optus At Remote Telecommunications Facility (Base Station) At Cape Lambert.

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E17022	Illegal Accommodation On Lot 51 Coolawanyah Road, KIE	Lot 51 Coolawanyah Road, KIE	Correspondence Sent To Accused. Statement Provided By Accused That There Is Nobody Being Accommodated On Site. Confirmed Through Site Inspections. Complainant Advised That Matter Has Been Investigated, That Accused Has Advised Nobody Being Accommodated On Site And That This Has Been Confirmed Through Site Inspections.
E18033	Unauthorised Use And Development Of Drainage Reserve At The Rear Of 20 Lyndon Crescent, DAMPIER	20 Lyndon Crescent, DAMPIER	City Has Been Informed Of Works (Fill) In The Drainage Reserve To The Rear Of 20 Lyndon Court Dampier And Has Informed The Owner About The Current Dampier Drainage Investigations And That This Matter Will Be Considered Further During Site Inspection With Owners As Part Of Dampier Drainage Audit.
E18034	Unauthorised Sea Container At 3 Gunsberg Way, PEGS CREEK	3 Gunsberg Way, PEGS CREEK	Sea Container Has Been Removed. Direction Notice Complied With.

ITEMS LODGED													
2018 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	16	9	3	12	4	4	5	12					65
R-Codes Applications	3	8	3	10	9	5	4	8					50
Land Matters	13	10	6	3	7	10	6	21					76
Enforcement Matters	1	19	0	1	4	3	1	3					32
Shire of Exmouth Applications						2	5	5					12
Monthly total	33	46	12	26	24	24	21	49					235
Processing Timeframe - Days													
Development Applications	26	33	31	18	21	23	24	34					26
Application Fees	\$4,650	\$2,610	\$23,561	\$30,304	\$2,184	\$45,049	\$2,039	\$6,118					\$116,515
2017 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CATEGORIES													
Development Applications	7	10	11	3	8	9	7	12	10	9	7	8	101
R-Codes Applications	2	6	6	1	8	6	4	3	6	3	7	6	58
Land Matters	10	9	6	8	10	18	6	8	7	12	8	12	114
Enforcement Matters	3	19	5	5	31	5	4	7	0	1	1	7	88
Monthly total	22	44	27	17	57	38	21	30	23	25	23	33	360
Processing Timeframe - Days													
Development Applications	36.7	20.3	20.18	23.5	56	32.63	12.55	22.5	25	25	17.7	26.27	27
Application Fees	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116	\$3,899	\$5,176	\$70,185



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
City Initiated				
Local Planning Strategy – Considering Submissions and Finalising Strategy	RFF	Department of Planning, Lands & Heritage (DPLH) has provided City with suggested additions to Part A. Draft schedule of modifications on the advertised version of Local Planning Strategy (LPS) has been prepared as requested by DPLH.	City Officers continue to work with Officers from the DPLH to finalise the Plan.	
Scheme Amendment 39 - TWA	TBB	Scheme Amendment and Schedule of Modifications forwarded to WAPC for final approval consideration. AEC Group requested to modify supply and demand analysis, which supports Scheme Amendment and which many submitters and DPLH have requested to see.	DPLH has advised that Scheme Amendment is awaiting decision on Bay Village.	
Modifications to DP 10 – Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters.	Progress of this project is held pending the outcome of Scheme Amendment # 39 which is awaiting determination by the Minister for Planning and until Bay Village has been finalised.	
Local Biodiversity Strategy	Vicki Long and Associates	Desktop survey completed and areas for on-ground surveying identified. Natural Area Training with representatives from Ngarluma & Yindjibarndi Foundation Ltd (NYFL) and Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) undertaken in November 2017.	Awaiting a significant rainfall event. The final strategy is intended to be submitted to the State NRM by end of July 2019.	
Scheme Amendment 44 - Cossack	TPG	Public advertising of Scheme Amendment and supporting technical documents closed 3 April 2018. Letter received from Heritage Council requiring modifications to be made to Conservation Management Plan and Development Guidelines. DPLH also provided email outlining additional work required prior to finalising Scheme Amendment. Department of Fire & Emergency Services (DFES) require Bushfire Management Plan prior to recommending approval to Scheme Amendment. Final draft Conservation Management Plan due to be submitted by end of September 2018.	City Officers continue to work with Officers from the DPLH to work through the issues that have been raised. The Conservation Management Plan is to be finalised and approved by Heritage Council. Bushfire Management Plan, on site effluent disposal assessment and servicing report required to support Scheme Amendment for final approval.	

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	PROPORTION COMPLETE
City Initiated				
Karratha Industrial Estate Compliance Audit	Nil	Site visits with property owners in Cell 3 regarding areas of non-compliance. 4 responses received.	Owners of four non-compliant properties in Cell 3 are being consulted in regards to submitting an application for development approval. Owners that do not submit application shall receive Direction Notice.	
Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Council resolved to initiate Scheme Amendment at its April 2018 OCM. Draft Scheme Amendment document has been referred to Murujuga Aboriginal Corporation for review prior to being signed and referred to EPA for environmental approval.	Refer Scheme Amendment to EPA for environmental approval, and then publicly advertise Scheme Amendment once comments received from Murujuga Aboriginal Corporation.	
Strategic Review of Statutory Planning Framework	TBB	Received Draft Review documents from consultant. Advice provided on work required to finalise review process.	Final draft documentation received from consultant.	
Applicant Initiated				
Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments)	Veris	Forwarded signed copies of Amendment document for the Minister’s final approval consideration.	Minister’s final approval and gazettal of the Scheme Amendment.	
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	City officers arranged for LandCorp to finalise Structure Plan in February 2018. LandCorp has engaged Roberts Day to finalise the Structure Plan.	Roberts Day are progressing the structure plan in consultation with LandCorp and City Officers.	
Old Karratha High School Site Structure Plan	Veris	Structure plan sent to the WAPC for endorsement.	WAPC endorsement.	
Amendment to Gap Ridge Industrial Estate Structure Plan	Urbis	Publicly advertised proposed amendment to endorsed Structure Plan.	Request WAPC endorsement.	

14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

File No:	LE.288
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	30 August 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 30/07/18 to 29/08/18.

Environmental Health Statistics													2018
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Inspections/reinspections/audits													
Food premises inspection/reinspection	10	55	24	26	12	10	10	11					158
Lodging house inspection	0	0	0	1	0	3	8	1					13
Camping/caravan park inspection	0	0	5	2	0	0	0	0					7
Public building inspection	1	4	1	13	3	7	11	0					40
Swimming pool inspection	0	0	0	0	0	0	0	0					0
Hairdressers inspection	0	0	0	0	1	0	1	0					2
Beauty therapy/skin penetration inspection	1	1	1	0	1	3	0	1					8
Septic tank inspections	0	0	0	0	0	0	0	0					0
Closed premises	5	2	2	2	6	3	0	5					25
Monthly total	17	62	33	44	23	26	30	18	0	0	0	0	253
Health nuisances/complaints investigated													
Air Pollution	2	1	2	1	1	0	2	3					12
Building & Accommodation	0	1	2	1	1	4	2	2					13
Effluent & Water Pollution	3	0	1	0	4	2	0	9					19
Food Safety	2	3	3	1	2	0	0	1					12
Noise Pollution	1	4	1	6	12	9	6	10					49
Nuisance	2	3	1	2	1	4	5	4					22
Pest Control	0	3	2	1	2	3	6	8					25
Refuse & Litter	2	8	2	4	0	1	3	6					26
Skin Penetration	3	0	0	1	1	1	1	2					9
Stallholders & Traders	4	4	3	15	2	6	5	6					45
Other	0	0	0	0	0	0	0	0					0
Monthly total	19	27	17	32	26	30	30	51	0	0	0	0	232
Notifiable infectious diseases													
Ross River Virus (RRV)	0	0	0	2	4	1	0	0					7
Barmah Forest Virus (BFV)	0	0	0	1	0	0	0	0					1
Salmonellosis	5	1	3	2	7	4	1	0					23
Campylobacteriosis	2	1	1	0	1	2	0	4					11
Cryptosporidiosis	0	0	0	0	0	0	0	0					0
Other	2	0	1	0	0	1	0	3					7
Monthly total	9	2	5	5	12	8	1	7	0	0	0	0	49
Other health													
Assess development applications	0	2	7	2	0	1	0	5					17
Assess building applications	3	2	0	4	2	1	1	3					16
Respond to swimming pool positive detections	0	0	1	0	0	0	0	2					3
Healthy dog day	0	1	0	0	1	0	0	1					3
Chicken bleeding	2	2	2	3	2	2	2	2					17
Monthly total	5	7	10	9	5	4	3	13	0	0	0	0	56

Environmental Health Statistics												2017			
2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC			
Inspections/reinspections/audits															
239	31	31	35	16	10	10	13	16	13	16	27	21			
43	0	0	0	11	2	14	7	1	7	0	1	0			
9	0	0	0	1	0	1	0	3	4	0	0	0			
65	2	1	0	10	16	5	6	2	10	2	4	7			
41	0	0	0	1	17	0	0	0	0	21	2	0			
11	0	0	1	1	0	0	0	1	0	1	3	4			
16	0	1	2	0	2	0	0	0	0	0	2	9			
2	0	0	0	0	0	0	0	0	0	0	2	0			
34	4	2	4	4	0	0	2	1	1	4	5	7			
460	37	35	42	44	47	30	28	24	35	44	46	48			
Health nuisances/complaints investigated															
23	1	0	0	1	3	1	1	3	3	4	3	3			
33	2	4	1	2	3	4	4	3	3	2	2	3			
6	0	0	1	2	0	0	0	0	1	1	1	1			
19	1	1	0	0	2	1	2	3	2	3	2	2			
38	5	4	1	2	1	2	6	3	4	3	2	5			
32	3	3	4	2	1	2	4	0	3	6	2	2			
40	0	9	10	5	9	1	2	2	1	1	0	0			
24	2	1	4	2	0	0	1	4	7	2	1	0			
13	0	4	0	2	3	0	0	2	1	0	0	1			
24	2	3	2	3	5	0	0	2	3	0	2	2			
0	0	0	0	0	0	0	0	0	0	0	0	0			
252	16	29	23	21	27	11	20	22	27	22	15	19			
Notifiable infectious diseases															
48	0	2	17	9	7	7	0	2	1	0	3	0			
5	0	0	2	0	2	0	0	0	0	0	1	0			
36	2	3	6	3	10	2	2	3	0	2	1	2			
21	1	1	1	2	2	2	1	2	1	1	2	5			
4	2	0	0	0	1	0	0	1	0	0	0	0			
19	0	0	1	4	9	0	2	1	0	0	1	1			
133	5	6	27	18	31	11	5	9	2	3	8	8			
Other health															
42	5	4	4	0	3	6	4	3	4	2	2	5			
15	2	0	0	1	0	0	0	2	8	1	1	0			
17	2	2	6	2	2	0	0	0	2	0	0	1			
4	0	0	1	0	1	0	0	1	0	0	1	0			
22	2	2	2	2	2	2	1	2	2	2	2	1			
100	11	8	13	5	8	8	5	8	16	5	6	7			

14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS

File No:	LE.245
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Regulatory Services
Date of Report:	30 August 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Annual Ranger Statistics for the Council's information. Includes date range 30/07/18 to 29/08/18 (inclusive).

Rangers focussed attention on animal management issues and collection of dumped shopping trolleys which can be seen in the statistics increase in those areas, particularly the Animal (Dog etc) measure.

There were 64 Insight calls received for the month of August of which 49 were R1 codes which required an immediate response.

Three Dog Applications

No Three Dog Applications were approved for the month of August 2018.

Rangers Statistics 2018														Ranger Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2017 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														190	20	20	9	7	5	10	30	17	0	20	15	37	
Activities on City Properties	35	32	44	8	8	7	22	10					166	261	30	29	12	34	35	20	19	16	0	26	20	20	
Abandoned vehicles	24	15	31	15	20	11	21	24					161	1640	114	165	104	144	149	145	134	174	169	135	118	89	
Animal (dogs/etc)	165	132	99	150	148	125	153	187					1159	376	37	30	24	22	31	41	32	50	28	25	39	17	
Cats	23	30	40	48	47	39	47	45					319	105	0	9	3	5	6	17	19	15	12	11	7	1	
Camping	1	2	4	10	17	19	11	16					80	47	1	0	2	0	1	3	1	2	24	4	4	5	
Cyclone	2	2	3	0	0	6	1	0					14	131	5	3	0	7	5	9	3	1	0	41	54	3	
Bushfire Hazard/Permit to burn	7	9	10	5	2	8	3	3					47	428	41	94	21	32	32	56	39	25	23	28	22	15	
Litter	24	22	44	161	86	96	47	79					559	1864	122	186	93	121	150	201	204	168	158	203	123	135	
Parking	180	161	247	245	271	156	148	136					1544	250	31	32	14	14	18	32	27	15	21	15	12	19	
Off Road Vehicles	38	23	8	11	16	14	12	25					147	412	31	32	211	25	17	36	4	16	10	15	4	11	
Unshightly Properties	8	7	44	31	23	8	11	5					137	5704	432	600	493	411	449	570	512	499	445	523	418	352	
Monthly total	507	435	574	684	638	489	476	530	0	0	0	0	4333														
Infringements Issued														27	15	1	0	0	3	5	1	1	0	0	1	0	
Bushfire	0	0	0	0	0	1	0	0					1	3	0	0	0	0	0	0	2	0	0	0	0	1	
Activities on City Properties	2	0	0	0	0	0	0	0					2	48	13	9	2	8	0	4	10	2	0	0	0	0	
Animal Environment & Nuisance	0	0	2	3	0	0	2	0					7	171	9	14	16	9	17	21	7	24	12	15	13	14	
Animal (dogs/cats/etc)	29	18	17	17	13	24	26	30					174	2	0	0	0	0	0	0	0	0	0	0	2	0	
Camping	0	0	0	0	0	2	0	0					2	34	3	2	2	2	4	7	8	1	0	3	1	1	
Litter	1	0	1	6	5	0	7	4					24	563	39	64	50	36	51	60	52	45	47	36	31	52	
Parking	53	50	84	90	100	27	37	28					469	848	79	90	70	55	75	97	78	75	59	54	48	68	
Monthly total	85	68	104	116	118	54	72	62	0	0	0	0	679														
Infringements														128,863	11,425	13452	14153	10326	13421	11790.73	8,833	13,086	11,843	9273	5466	5795	
Value of Infringements Paid	9,317	8008	10148	10573	15685	11629	12,189	6,553					84101.8	73	32	12	3	1	7	0	1	0	10	0	5	2	
Infringements withdrawn	0	9	0	6	7	1	8	0					31														
Impounded Dogs														122	12	17	8	7	17	10	8	11	13	8	8	3	
Central	15	5	10	18	17	9	11	11					96	123	7	37	14	25	5	11	7	1	2	8	2	4	
East	20	10	2	20	11	7	21	5					96	186	17	21	21	17	26	13	13	24	15	4	11	4	
West	28	20	16	19	21	21	22	12					159	431	36	75	43	49	48	34	28	36	30	20	21	11	
Monthly total	63	35	28	57	49	37	54	28	0	0	0	0	351	204	9	25	23	20	31	19	11	19	26	9	8	4	
Released to Owner	23	18	15	30	25	21	18	16					166	126	14	22	15	18	6	8	13	15	2	4	5	4	
Rehomed to SAFE	19	6	10	12	11	4	7	4					73	11													
In pound at present	9	6	3	4	2	5	6	5					40	4													
Holding pending court cases	0	2	0	0	1	1	0	0					4														
Deceased	0	0	0	0	1	0	0	1					2														
Euthanised by Ranger	0	0	0	0	0	0	3	0					3														
Euthanised by Vet	12	3	0	11	9	6	20	2					63														
Monthly total	63	35	28	57	49	37	54	28	0	0	0	0	351	57	10	28	4	4	4	5	1	0	0	0	0	1	
Impounded Cats														29	3	0	1	7	7	2	3	2	1	2	1	0	
Central	6	8	10	13	13	11	10	10					81	431	36	75	43	49	48	34	28	36	30	20	21	11	
East	0	2	9	14	4	1	4	9					43														
West	5	1	4	8	12	7	10	4					51														
Monthly total	11	11	23	35	29	19	24	23	0	0	0	0	175	258	16	25	13	21	27	26	26	23	19	17	22	23	
Released to Owner	1	0	0	2	0	0	0	2					5	20	3	15	0	0	0	1	0	1	0	0	0	0	
Rehomed to SAFE	4	1	9	9	4	2	1	5					35	87	6	4	3	6	21	6	4	6	9	4	7	11	
In pound at present	0	0	0	0	1	3	1	0					5	4													
Euthanised by Vet	6	10	14	23	22	12	16	16					119	136	6	6	9	15	5	19	20	14	9	10	13	10	
Euthanised by Ranger	0	0	0	0	1	0	6	0					7	7	1	0	1	0	1	0	2	2	0	0	0	0	
Deceased	0	0	0	1	1	2	0	0					4	3													
Monthly total	11	11	23	35	29	19	24	23	0	0	0	0	175	257	16	25	13	21	27	26	26	23	19	17	22	22	

14.7 ECONOMIC DEVELOPMENT UPDATE

File No:	ED.1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Business Engagement Coordinator
Date of Report:	29 August 2018
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Tourism Advisory Group Minutes 2 August 2018

PURPOSE

To inform Council of economic development activities in the month of August 2018.

BACKGROUND

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

ECONOMIC DEVELOPMENT PROJECTS LIST		
PROJECT	PROJECT DESCRIPTION	RECENT ACTIVITY
Tourism		
Visitor Centre Transition	Council resolved to deliver visitor information services as a City of Karratha function from 2019.	The development of the transition management plan has progressed. Implementation of some elements of the plan have commenced.
Victoria Hotel Redevelopment	Yindjibarndi Aboriginal Corporation purchased the Vic Hotel to restore the building as a positive icon for Roebourne and as an economic driver that activates the Town Centre. City Staff are working with YAC to activate the space following the restoration.	City Staff met with members of the Vic Hotel Project Steering Group to discuss activation options for the hotel space.
Destination Management Plan	Council resolved to allocate budget for the development of a Destination Management Plan	The revised draft of the Destination Management Plan has been presented to staff for review.
Island Camping	Establish a low impact, nature based campground on East Lewis Island.	City Staff followed up with Department of Biodiversity, Conservation and Attraction regarding the progress of the project.
New Roebourne Information Pullover Bay	Tourist information bays and entry statements are a part of the City's long term financial planning. A new information bay is being installed at the Northern entrance to Karratha near the Roebourne Jockey Club.	Fabrication of the panels and frames was completed.
Tourism Advisory Group	The Tourism Advisory Group was established to provide specific advise to Council on tourism related matters.	The third TAG meeting for the 2018 – 2019 was held. The Group considered a number of tourism related matters. Minutes of the meeting are attached.
Roebourne Gaol Precinct	Council noted the Roebourne Heritage Feasibility Study and considered transferring ownership from the Crown subject to freehold land title and immediate conservation works being undertaken.	City Staff exchanged correspondence with the Department Planning, Lands and Heritage regarding the progress of the Roebourne Gaol Precinct.
Renewables Study Report	Council resolved to investigate the potential for large scale solar & wind farms in the City.	The City of Karratha Renewables Study Report was finalised.
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	The Wanggalili Project aims to create a commercially sustainable agriculture and manufacturing industry from native plants.	Staff from Kings Park Botanical Gardens and representatives of Juluwarlu & Yindjibarndi identified target plant species and gathered seeds on Country that were taken back to Kings Park Botanical Gardens in Perth for propagation and cultivation trials.

ECONOMIC DEVELOPMENT PROJECTS LIST		
PROJECT	PROJECT DESCRIPTION	RECENT ACTIVITY
Diversification		
EcoHub	Council resolved to offer in principle support for the establishment of an ‘EcoHub’ – land for innovative and renewable enterprises south of the Karratha Airport.	City Staff progressed the creation of a new lot within the Airport Reserve with the Department Planning, Lands & Heritage. An RFQ was prepared to engage a consultant to prepare financial models and analysis on options to facilitate the development of the site.
Homemaker Centre	Council resolved to proceed with Phase One – Detailed Feasibility of the Homemaker Centre.	City Staff met with LandCorp to discuss progress of the Homemaker Centre.
EcoMag	EcoMag Pty Ltd extracts high purity magnesium from solar salt operations waste stream.	City Staff met with EcoMag management and their appointed engineering consultants to discuss the progress of the establishment of their operations in Karratha.
Pilbara Universities Centre	Council endorsed to provide financial Support from PUC Committee to prepare business case in preparation for Federal funding application.	City Staff discussed the progress of the Centre with the Chair of the PUC Steering Committee.
Small Business Support		
Business Development Support Grant	Council resolved to endorse the advertising for applications for the 2018 Business Development Support Grant Scheme.	Funding agreements with two out of three of the successful applicants have been entered into.
Take Your Business Online	Council resolved to endorse the revisions to the Policy and the advertising for application for the 2018 TYBO Grant Scheme.	City Staff worked with successful applicants to progress their projects.
Management & Role Clarity		
Economic Development Strategy	Council endorsed the development of a new Economic Development Strategy.	City Staff have progressed the Draft Economic Development Strategy.
Freight Study	The City is seeking to complete a demand analysis of freight currently arriving into and departing from Karratha and the Pilbara region.	An RFQ was prepared to engage a suitable consultant to complete the freight study.

14.8 ENVIRONMENT & SUSTAINABILITY ADVISORY GROUP MINUTES

File No: LP.291
Responsible Executive Officer: Director Development Services
Reporting Author: Director Development Services
Date of Report: 31 August 2018
Disclosure of Interest: Nil
Attachment(s) Environment & Sustainability Advisory Group Minutes

PURPOSE

To inform Council of the Environment & Sustainability Advisory Group Minutes of 22 August 2018.

14.9 GRAFFITI REMOVAL BLITZ IN WICKHAM & ROEBOURNE

File No:	CS.86
Responsible Executive Officer:	Director Community
Reporting Author:	Community Safety Coordinator
Date of Report:	23 August 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide an overview on the graffiti removal project to be implemented in Wickham and Roebourne, which is subject of a successful grant application made to the WA Police State Graffiti Fund.

BACKGROUND

The City, through the Safer Communities Partnership, undertakes rapid graffiti removal to address graffiti within the City of Karratha communities, with offensive/racist graffiti removal prioritised to be removed with 48 hours of reporting and other reported or identified graffiti removed within 21 days. Rapid graffiti removal is considered best practice in reducing levels of graffiti. The City engages a Contractor to undertake graffiti removal services.

During 2017/2108 graffiti removal costs were \$79,970, a slight increase on the previous year, where \$74,690 was expended. Graffiti removal costs have remained reasonably steady over the last 5 years.

A successful grant application was made to the WA Police State Graffiti Fund securing \$20,000 (the maximum amount available) to conduct a graffiti removal blitz throughout the Wickham & Roebourne community. The grant is for the Contractor to 'saturate' graffiti removal services in these locations, enabling all graffiti to be removed over a short duration of time. This 'clean slate' approach will provide a benchmark for Roebourne Police to monitor and assist in identifying hotspots and to support the project by providing ongoing proactive actions at hotspots to aid in deterrence and increase visibility of Police in the areas.

In addition, identified hotspots will have signage installed, detailing recent graffiti removal and to encourage community reporting of graffiti.

The budgeted project total cost is \$26,340. Additional costs of \$6,340 over and above the grant allocation will be drawn from the existing Community Safety budget and comprise: Project management (in kind)- \$1,360; Graffiti removal contractor – \$1,980; and Report It signage - \$3,000.

CONCLUSION

Preliminary activities in relation to the graffiti removal project have commenced, including consultation with Roebourne Police, identifying graffiti work locations and requirements.

It is expected the graffiti removal blitz will take approximately 2 weeks, with work expected to commence late September or early October. Ongoing collaboration with Roebourne Police will continue throughout the grant term (until July 2019), although it is expected this relationship will continue beyond this date.

14.10 INTER LIBRARY LOANS

File No:	CS.30
Responsible Executive Officer:	Director Community Services
Reporting Author:	Acting Manager Community Services
Date of Report:	9 August 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To inform Councillors of the changes to the Inter Library Loans (ILLS) on State Library acquisitions service that will be implemented across the Western Australian public library network from 1 September 2018.

BACKGROUND

In 2016 a review of the inter library loan service by Public Libraries WA (PLWA) and the State Library of Western Australia (SLWA) identified that the estimated cost per inter library loan was \$72 - equating to approximately \$12 million per year across the entire system in 2016-17. This cost, which has been steadily escalating, is shared by State and local governments and is unsustainable.

A recent trial conducted jointly by PLWA and SLWA placed restrictions on inter library loans for new materials to encourage changes to library collection development and management practices. The trial produced a 40 per cent decline in inter library loans, equating to an estimated saving of approximately \$4.8 million for a full year. There was little evidence that the supply of reading material to library members was significantly affected.

The cost of \$72 per inter library loan is indicative of costs to the State Library. From the City's perspective, cost equates to \$22 per inter library loan (this cost includes staff processing time and the cost of the delivery of the item). During the 2017/18 financial year 333 items were loaned via the inter library loan system by local library users.

Public libraries cannot opt out of ILLS as the items being borrowed are SLWA items. Local stock is not included as items that can be borrowed as part of ILLS. SLWA contributes approximately \$48k annually for stock purchase (amount varies each year based on estimated population statistics) and further stock supplementation is via the Regional exchange model (quarterly Perth visits). City of Karratha local budget for stock collectively across the libraries amounts to \$38k. The only implication officers foresee would be building a larger junior collection as these items are an exclusion from ILLS. To date the libraries have maintained a well-regarded collection. Officers do not anticipate requesting additional funds to purchase stock this financial year.

From, 1 September 2018, the inter library loans service will exclude all material under 12 months old and some categories of materials regardless of age. Exceptions will be made for library members with special needs; including:

- people with disabilities requiring particular formats;
- people who are housebound;
- members from culturally and linguistically diverse backgrounds requiring access to material in languages other than English; and

- small non-metropolitan libraries serving communities of less than 1,000 residents, where alternative access to library materials is limited.

The purchase of requested new release items, in lieu of an inter library loan, is a cost effective, timely way to meet the reading needs of local communities. Inter library loans are designed to supplement normal collection development and are traditionally used for hard to find material, including material no longer in print. It was not designed to meet requests for current material or to boost numbers in genres or specific categories. Library materials sourced by inter library loan can only be loaned once to the requesting library user before being returned to the home library whereas purchased items will become part of the library collection and become available to all library members. These changes will also result in library materials spending less time travelling across Western Australia and more time available in the library for members to use.

The expanding range of digital library resources available state-wide also provide alternate supply methods for those users comfortable with this format although it is acknowledged that this does not suit all library members.

CONCLUSION

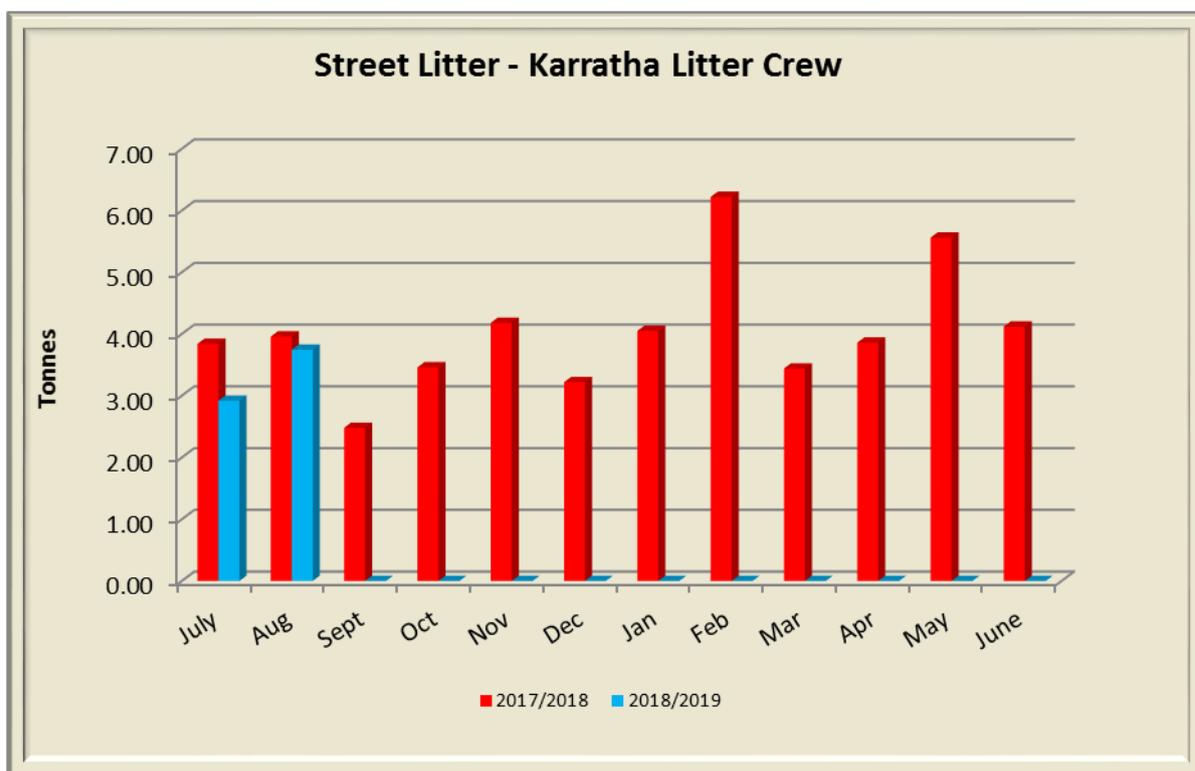
PLWA and SLWA will review the Code in approximately 12 months in an effort to ensure that an inter library loan system that assists public libraries to meet the needs of their communities is sustainable and cost effective.

14.11 WASTE SERVICES DATA

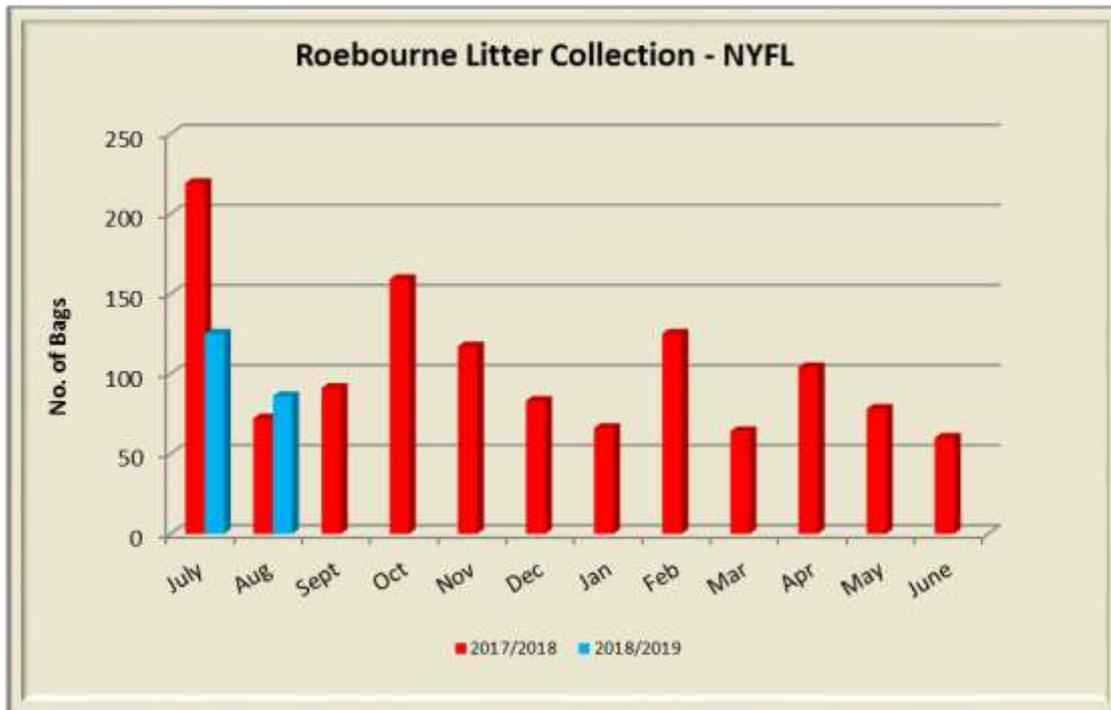
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 27 August 2018
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

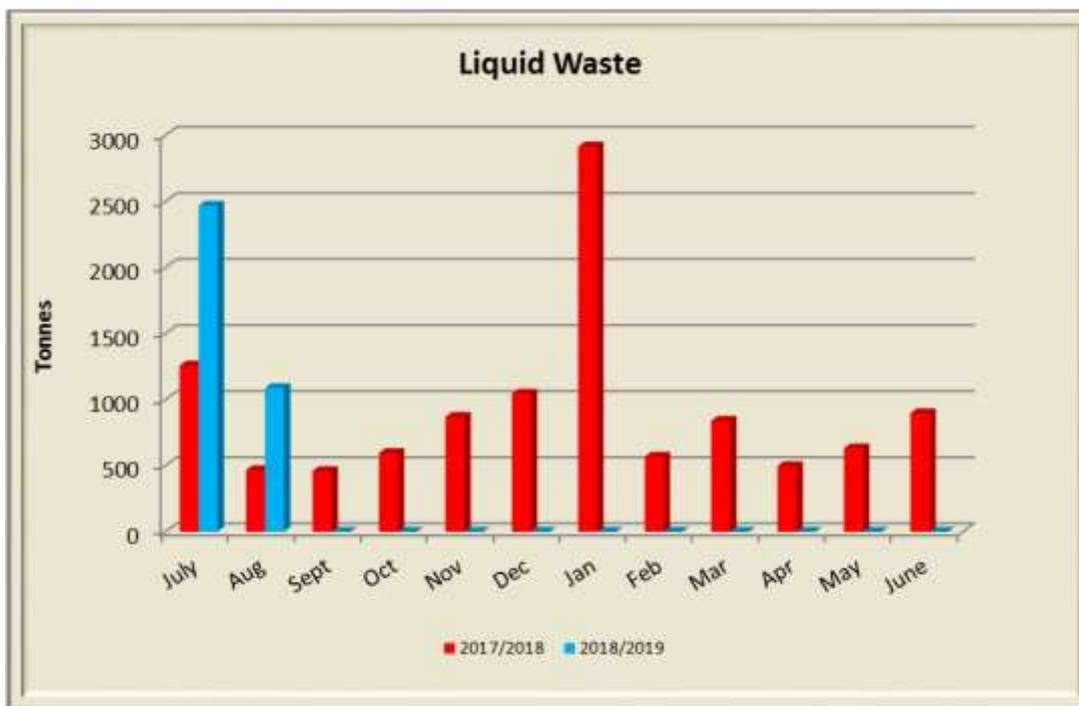
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2018/19 year with comparisons against previous year.



Street litter collected and delivered to the 7 Mile Waste Facility. Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff July 2017.

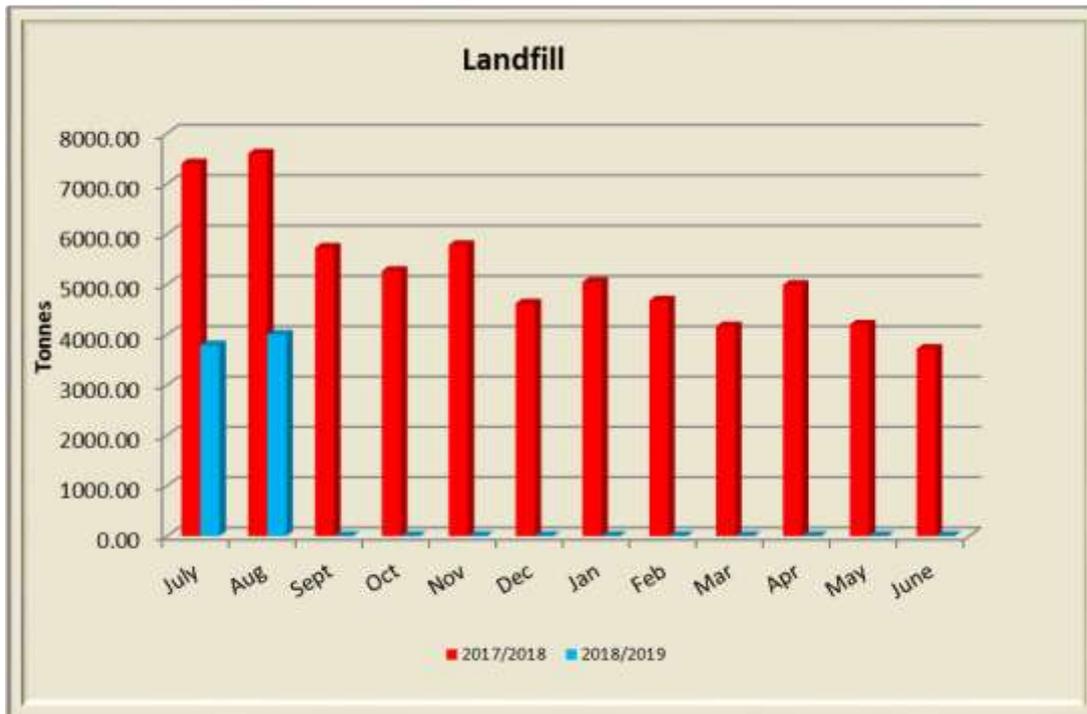


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile Waste Facility.

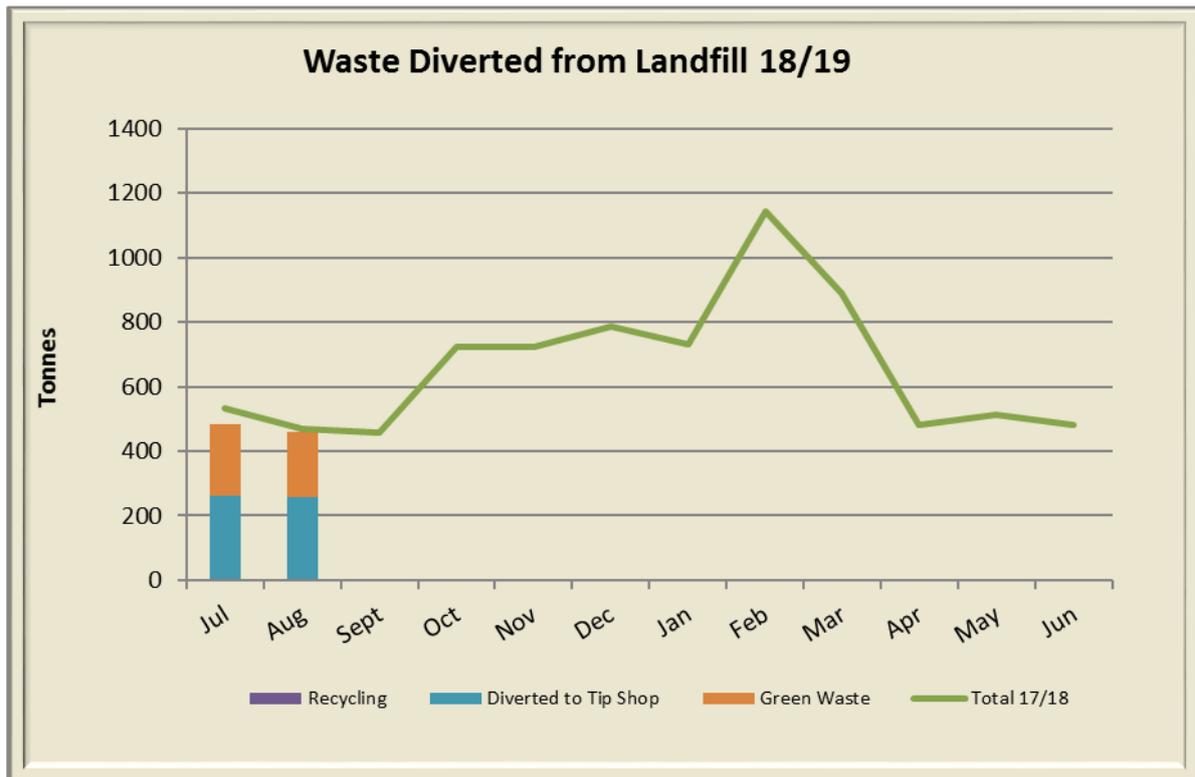
Prior to July 2018, Liquid Waste disposal costs were fixed for all categories. During the review for the new financial year the fees & charges for each category of Liquid Waste were separated and priced accordingly. The focus of the new fees was predominantly on industrial wash waters which was reduced. As a result, we saw a significant increase in July’s tonnage probably due to some stockpiling by customers in expectation of the lower fees. The market appears to be stabilising now as shown in the current August total.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Commercial waste intake continues in a downward trend. July and August 2017 figures were inflated due to demolition waste received at this time.



7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop. The increase in cash income from May 2018 is due to resource recovery efforts on the tipping face by facility staff and the Landfill Supervisor starting to review Tip Shop pricing.



7 Mile Waste Facility and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, glass, paper, plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Recycling for July and August has a total of 7.45 tonne. Resource Recovery of the metal stockpile will commence in the next month.

Residential Kerbside Collections 2017/2018	Q3			Q4			Total
	Jan	Feb	Mar	Apr	May	Jun	
Kerbside Recycling - tonnes	128	110	107	99	110	108	662
Kerbside Residential General Waste - tonnes	466	404	449	430	441	415	2605
Kerbside Contaminated Recycling - tonnes	0	89	70	6	4	13	183
Total Residential Kerbside Delivered to 7 Mile (includes contaminated recycling) - tonnes	1478			1309			2788
Total Residential Kerbside Recycling - excludes contamination - tonnes	186			294			479
Percentage of Total Kerbside Waste recycled	11.16%			18.32%			

Residential General and Recycling Kerbside Collections includes contaminated recycling.

As illustrated only 11.16% percent of our kerbside waste was recycled in Q3 of 17/18 FY. Q4 data suggest 18.32% of Kerbside waste was recycled. This could be a result of the Community Recycling Education Programme the City and Cleanaway are currently undertaking.

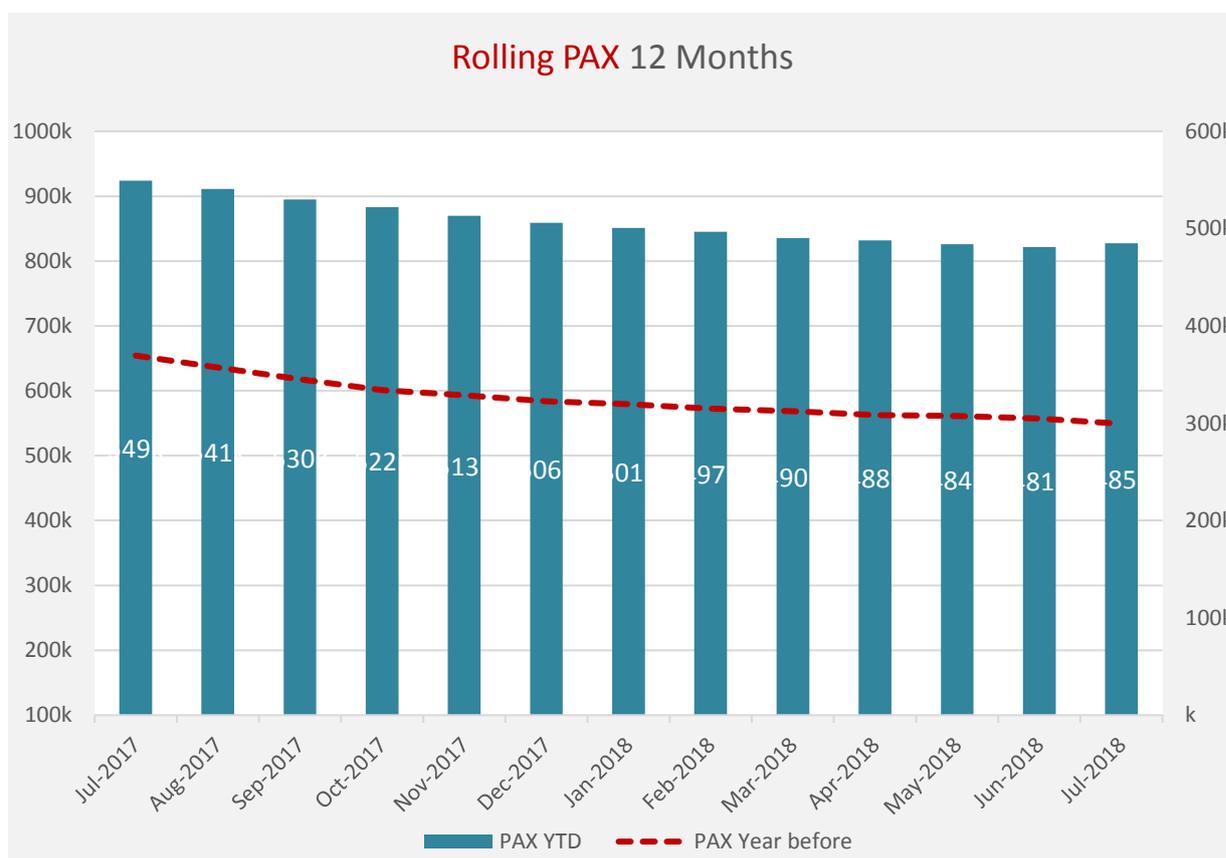
For the period March to July 2018 the total gate fee charged by Cleanaway for additional recycling processing was \$34,164 (exc. GST).

14.12 AIRPORT SERVICES DATA

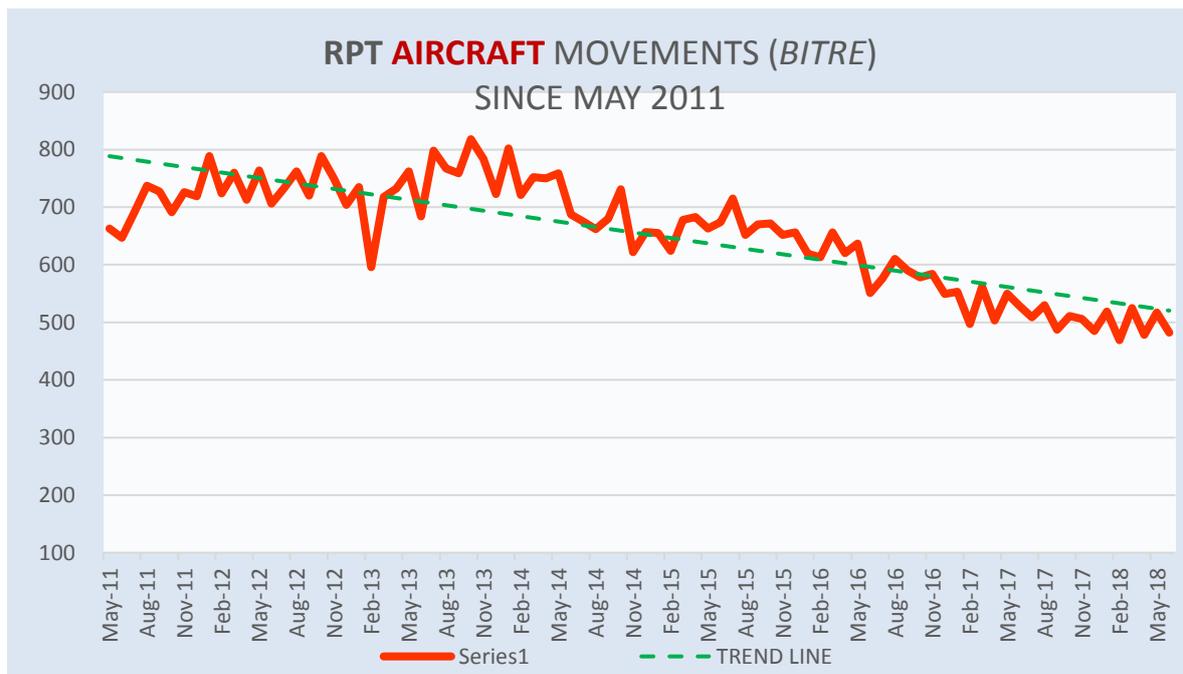
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 4 September 2018 for July 2018 Data
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

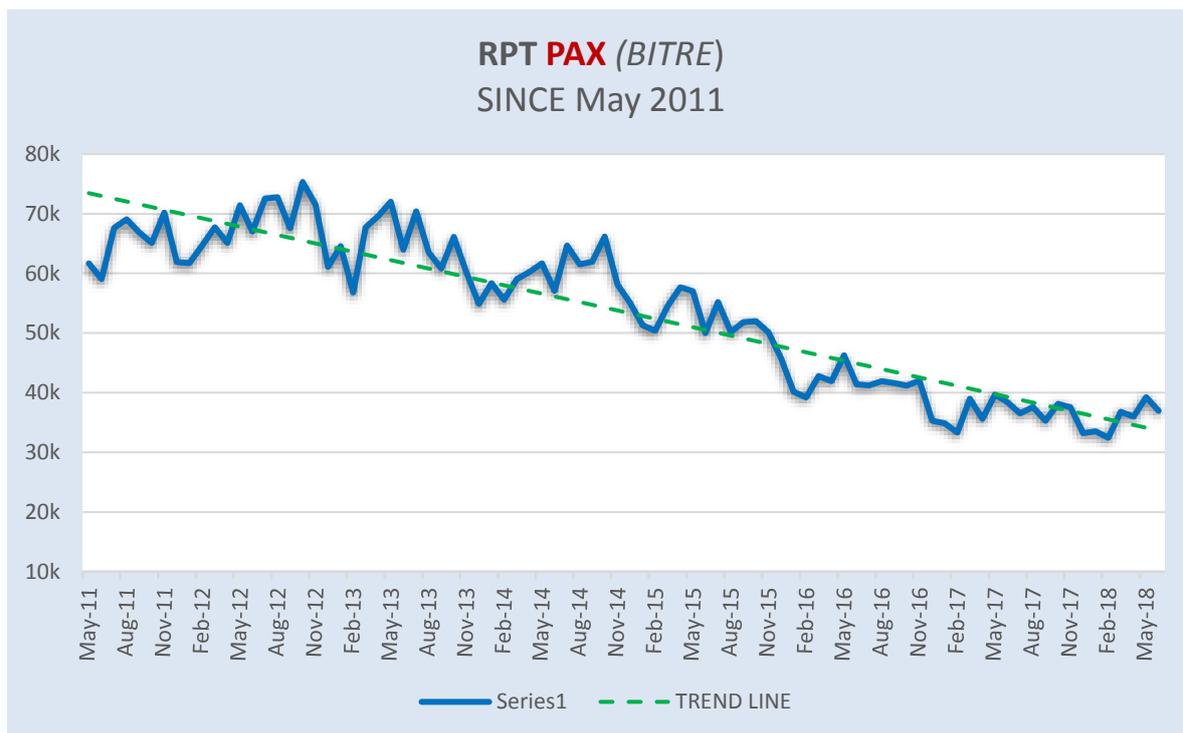
To provide an illustration of Airport Services data collected for the 2018/19 year with comparisons against previous year.



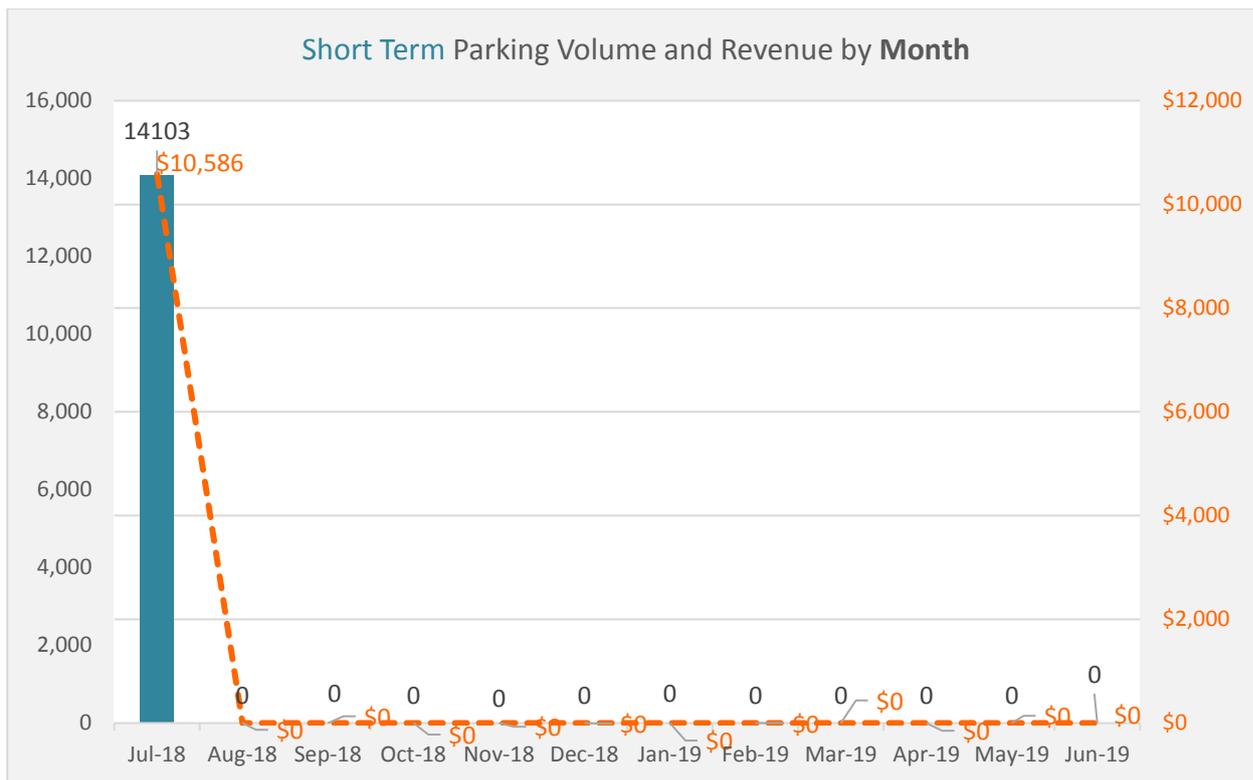
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



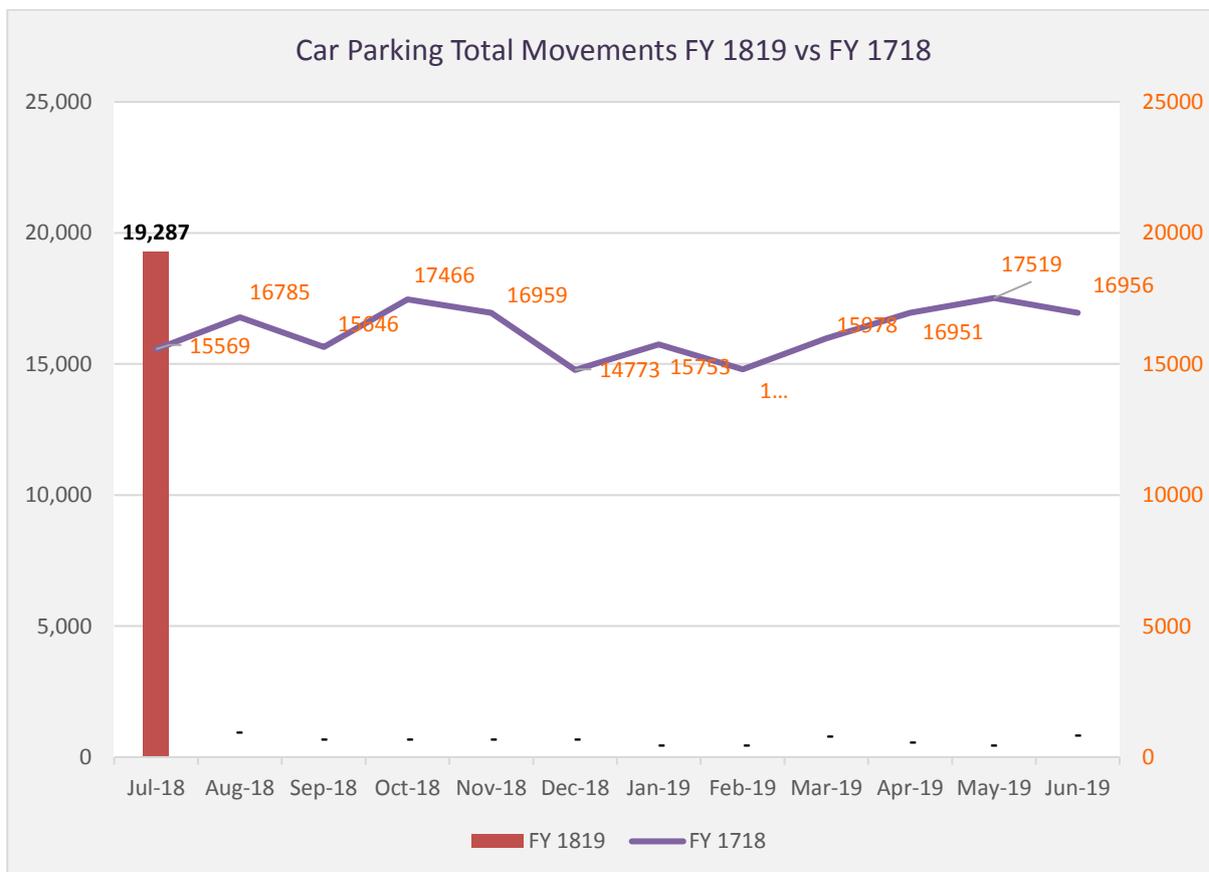
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **June 2018** for RPT Aircraft movements.



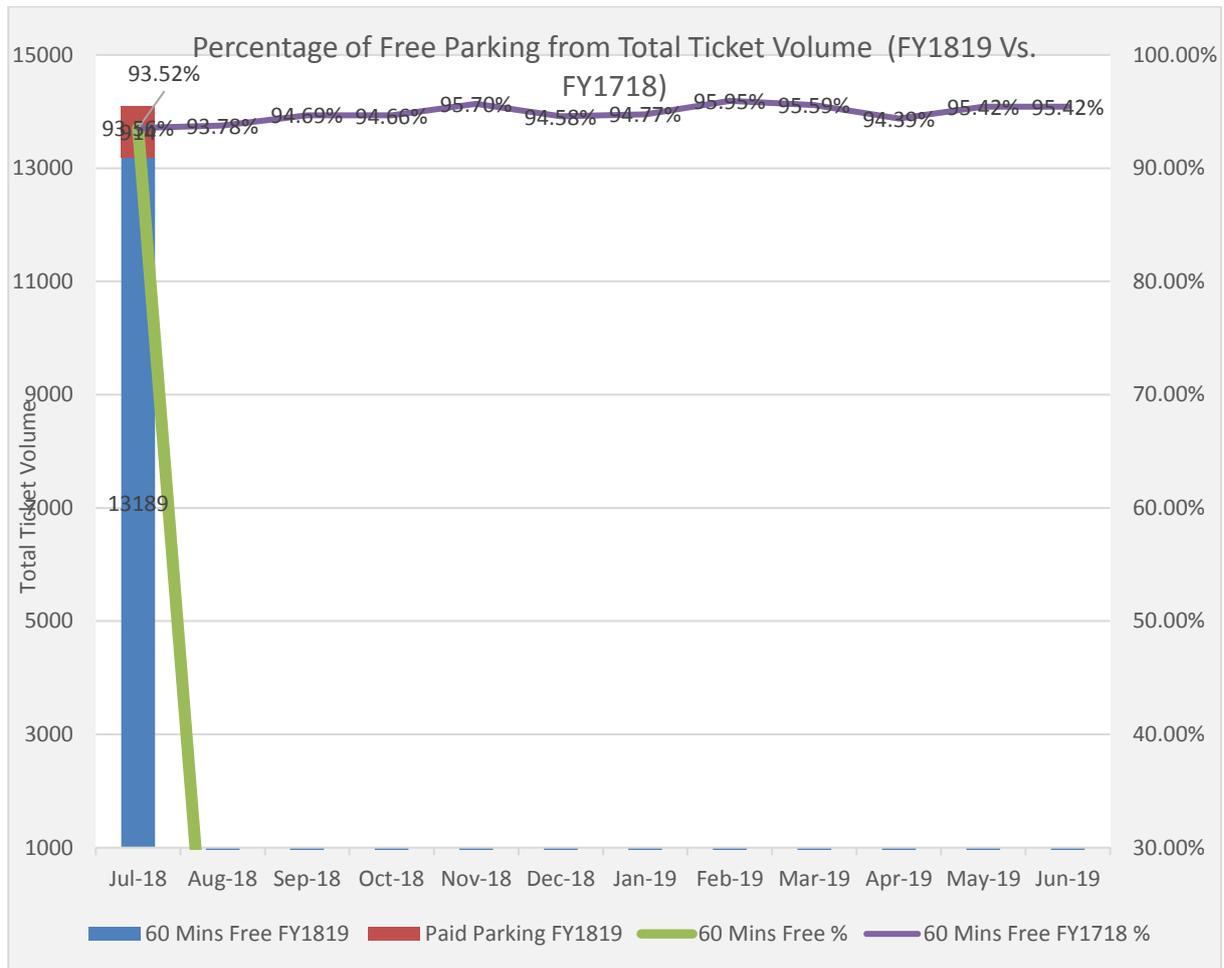
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **June 2018** for RPT Passenger movements.



This Car Park Data relates up to **July 2018** for Volume & Revenue by Month



This Car Park Data relates to **FY1819** vs. FY1718 data.



This Car Park Data relates to **FY1819** vs. FY1718 data.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - DISPOSAL OF PROPERTY - AAA METAL RECYCLERS

18.2 CONFIDENTIAL ITEM – FUTURE OF THE PILBARA REGIONAL COUNCIL

Also included is the following:

ATTACHMENTS TO ITEM 9.1 THE QUARTER HOTEL

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at _____.

The next meeting is to be held on Monday, 15 October 2018 at 6:30pm at Council Chambers
- Welcome Road, Karratha.