



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 15 October 2018**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 15 October 2018 was declared open at 6.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

- Q. Raised by public attendee Debbie Anastazjew:
Where does the City of Karratha currently stand on the proposed Step Up/Step Down facility at Gregory Way in regards to the number of residents that currently oppose the location.
- A. The Mayor advised that the Step Up/Step Down Mental Health Facility is a State Government project. The CEO further noted that Council provided WA’s Mental Health Commission with seven locations in Karratha considered suitable for the development. The State selected the Gregory Way site.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

| | | |
|--------------------------|---|--|
| Councillors: | Cr Peter Long [Mayor] Cr Grant Cucel [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling Cr Georgia Evans Cr George Levissianos Cr Pablo Miller Cr Kelly Nunn Cr Daniel Scott Cr Evette Smeathers Cr Joanne Waterstrom Muller | |
| Staff: | Chris Adams Phillip Trestrail Mark Casserly Ryan Hall Simon Kot Linda Phillips | Chief Executive Officer Director Corporate Services Director Community Services Director Development Services Director Strategic Projects & Infrastructure Minute Secretary |
| Apologies: | Nil | |
| Absent: | Nil | |
| Leave of Absence: | Nil | |

Members of Public: Debbie Anastazjew
 Craig Nunn
 Stuart Otto
 Jack Renault

Members of Media: Alicia Perera, Pilbara News

4 REQUESTS FOR LEAVE OF ABSENCE

Nil.

5 DECLARATIONS OF INTEREST

Cr Smeathers declared an interest in the following item:

- Financial interest in item 10.6 Pilbara Underground Power Project (PUPP) Update as Cr Smeathers is an employee of Horizon Power.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154175
MOVED : Cr Cucel
SECONDED : Cr Evans

That the Minutes of the Ordinary Meeting of Council held on Thursday, 13 September 2018, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

| |
|--|
| Mayor |
| 02/09/2018 – 07/09/2018 – CRC Delegation Singapore |
| 10/09/2018 – Meeting with Kevin Michel |
| 10/09/2018 – Meeting with Garry Prendiville |
| 10/09/2018 – Council Briefing Session |
| 11/09/2018 – Safer Communities Partnership meeting |
| 11/09/2018 – Meeting with GHD |
| 12/09/2018 – City of Karratha & KDCCI Business Briefing Breakfast |
| 12/09/2018 – Aboriginal Leadership Cross-Cultural Solutions presentation |
| 13/09/2018 – Ordinary Council Meeting |
| 14/09/2018 – Meeting with BBI Group |
| 14/09/2018 – Board of Directors of Animal Welfare League of Australia (AWLA) |
| 17/09/2018 – 18/09/2018 – Australian Regional Development Conference |
| 20/09/2018 – Meeting with Pilbara Wildlife Carers Association |
| 26/09/2018 – Meeting with the Consul General of India |
| 26/09/2018 – Meeting with Pilbara Regional Council |
| 26/09/2018 – Pilbara Port Authority Board Sundowner |
| 27/09/2018 – Meeting with Quadrant Energy |
| 27/09/2018 – Teleconference with NAIF |
| 28/09/2018 – Police Remembrance Day Service |
| 28/09/2018 – Meeting with Karratha Police |

9 EXECUTIVE SERVICES

Nil.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 AUGUST 2018

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Management Accountant |
| Date of Report: | 24 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide a summary of Council’s financial position for the period ending 31 August 2018.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 August 2018:

| 2018/19 | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | YTD Variance | Variance % | Impact on Surplus |
|-------------------------------------|-----------------|----------------|---------------------|---------------------|------------------|------------|-------------------|
| Operating Revenue (incl. Rates) | 107,996,498 | 107,996,498 | 61,210,875 | 50,314,315 | (10,896,560) | -17.8% | ↓ |
| Operating Expense | (93,498,864) | (93,498,864) | (16,068,550) | (10,904,414) | 5,164,135 | -32.1% | ↑ |
| Non Operating Rev | 25,490,997 | 25,490,997 | 1,079,113 | 1,001,143 | (77,970) | -7.2% | ↓ |
| Non Operating Exp | (64,334,027) | (64,334,027) | (15,126,356) | (4,312,401) | 10,813,955 | -71.5% | ↑ |
| Non Cash Items Included | 20,904,732 | 20,904,732 | 3,509,385 | (173,407) | (3,682,792) | -104.9% | ↓ |
| Surplus BFWD 17/18 - Unrestricted | 3,513,546 | 3,513,546 | 2,364,705 | 2,106,218 | (258,487) | 0.1 | |
| /ess Restricted Balance CFWD - PUPP | 0 | 0 | 0 | 0 | - | - | |
| Surplus/(Deficit) 18/19 | 72,882 | 72,882 | 36,969,173 | 38,031,454 | 1,062,281 | | |

This table shows that Council is currently in a surplus position of \$38.3m, a positive variance of \$1.06m compared to the budgeted year to date surplus position of \$36.9m, which reflects timing differences for major projects.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

| Operating Revenue | |
|---------------------------|--|
| 5,000,000 | ▼ Contributions - Red Earth Arts Precinct - RFR funding on hold until negotiations to include Welcome Park into overall project are completed |
| 2,734,866 | ▼ Contribution - Wickham Recreation Facility - Timing |
| 1,081,718 | ▼ KTA Airport Revenue- Aviation Revenue Landings - Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the November Budget Review. |
| 900,000 | ▼ Contributions to Wickham Community Hub - Timing |
| 604,263 | ▼ Road Projects Grants - Awaiting the commencement of Mooligunn Road, project has been advertised for tender Stage 1, December 2018 to March 2019 |
| 399,149 | ▲ KTA Airport Revenue - Property Rental Revenue - Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| 331,439 | ▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| 320,000 | ▼ Arts & Culture Program - Events Income - RTIO funding has not been received |
| 10,573,137 | ▼ Net variance |
| Operating Expenditure | |
| 3,504,385 | ▼ Depreciation is yet to be processed for 2018/19 |
| 389,678 | ▲ International Flights - have not taken off, therefore no expenditure to date |
| 3,114,707 | ▼ Net variance |
| Non Operating Expenditure | |
| 3,681,379 | ▼ Tsf to Partnership Reserve - Timing, Payment of partnership funds delayed due to signing of deeds which has now been signed and invoices raised |
| 1,412,273 | ▲ Capital-Buildings-Wickham Community Hub - 18/19 FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| 1,231,002 | ▲ Karratha Airport - International Terminal Compliance Works - Project currently on hold. To be addressed at Nov Budget Review. |
| 1,070,606 | ▲ Karratha Airport - La31 Hangar Project - Due to design delays project is running behind schedule. Under expenditure to be c/fwd into 18/19FY and Cash flow to be adjusted at Nov Review. |
| 641,179 | ▲ Class iii Cell Construction - The forecast expenditure for July, accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov. Realised cost savings to be returned to Waste Reserves. |
| 363,794 | ▼ Depot Masterplan Stage 3 - Admin Bldg Refurb - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review. |
| 333,905 | ▲ Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Job Completed. Final invoices being processed |
| 312,143 | ▲ Wickham Community Hub Skatescape - 18/19FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| 284,223 | ▲ Depot Masterplan Stage 3 - Carpark Upgrade - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review |
| 8,602,916 | ▲ Net variance |

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

| Period End 31 August 2018 | Target Ratio | Original Annual Budget Ratio | YTD Actual Ratio |
|--|---------------|------------------------------|------------------|
| Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets | 1 or above | N/A | 8.82 |
| Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation | > 0.90 | 0.63 | N/A |
| Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue | 0 – 15% | 7.0% | 79.8% |
| Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses | 0.40 or above | 0.92 | 4.53 |
| Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense | > 2 | 40.4 | 140.7 |

Statement of Financial Position

| | 2018 August | 2018 July | % change |
|--------------------|----------------|--------------|-------------|
| Current | | | |
| Assets | 106,688,679 | 120,753,159 | -11.65% |
| Liabilities | 10,187,390 | 10,825,487 | -5.89% |
| Non Current | | | |
| Assets | 680,659,332 | 807,735,904 | -15.73% |
| Liabilities | 1,109,428 | 1,109,428 | 0.00% |
| Net Assets | 776,051,193 | 916,554,149 | |

Current Assets have decreased by 11.65% compared to July and is primarily due to an increase in unrestricted cash held due to end of year transfers. Current Liabilities have decreased by 5.89% compared to July due to a decrease in accounts payable. Non-Current Assets have decrease by 15.73% as progress is being made on the capital works program including the Wickham Community Hub, and the finalisation of construction of the Class 3 Cell at 7 Mile Waste Facility. There has been no change to the Non-Current Liabilities balance.

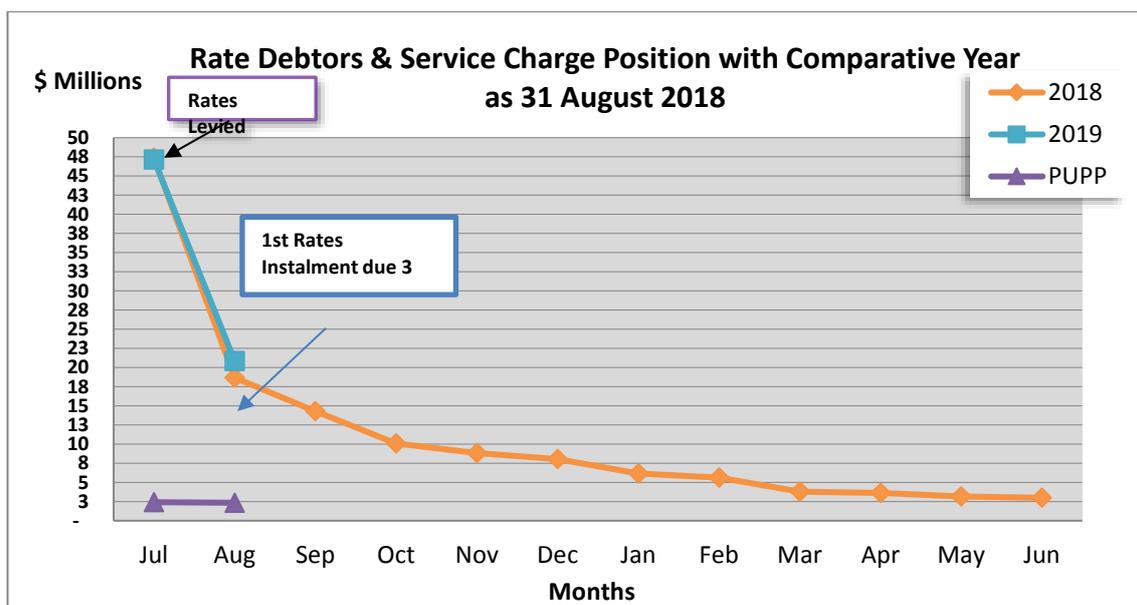
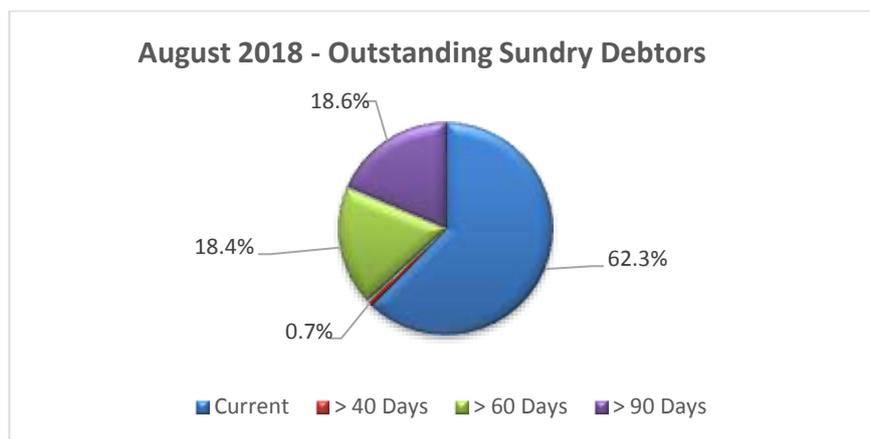
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

| | 2018 August | 2018 July | Change % | Of Current Total % |
|-------------------------|-------------------|-------------------|-------------|--------------------|
| Non Rate Debtors | | | | |
| Current | 1,788,078 | 7,601,905 | -76% | 62% |
| > 40 Days | 19,915 | 615,568 | -97% | 1% |
| > 60 Days | 528,527 | 2,035,446 | -74% | 18% |
| > 90 Days | 533,484 | 544,598 | -2.0% | 19% |
| Total | 2,870,004 | 10,797,517 | -73% | 100% |
| Rates Debtors | | | | |
| Total | 20,840,958 | 48,192,939 | -57% | 100% |
| PUPP Debtors | | | | |
| Total | 2,345,593 | 2,422,259 | -3% | 100% |

The balance of Rates Debtors has decreased from July 2018 as 57% of rates were collected during August 2018.

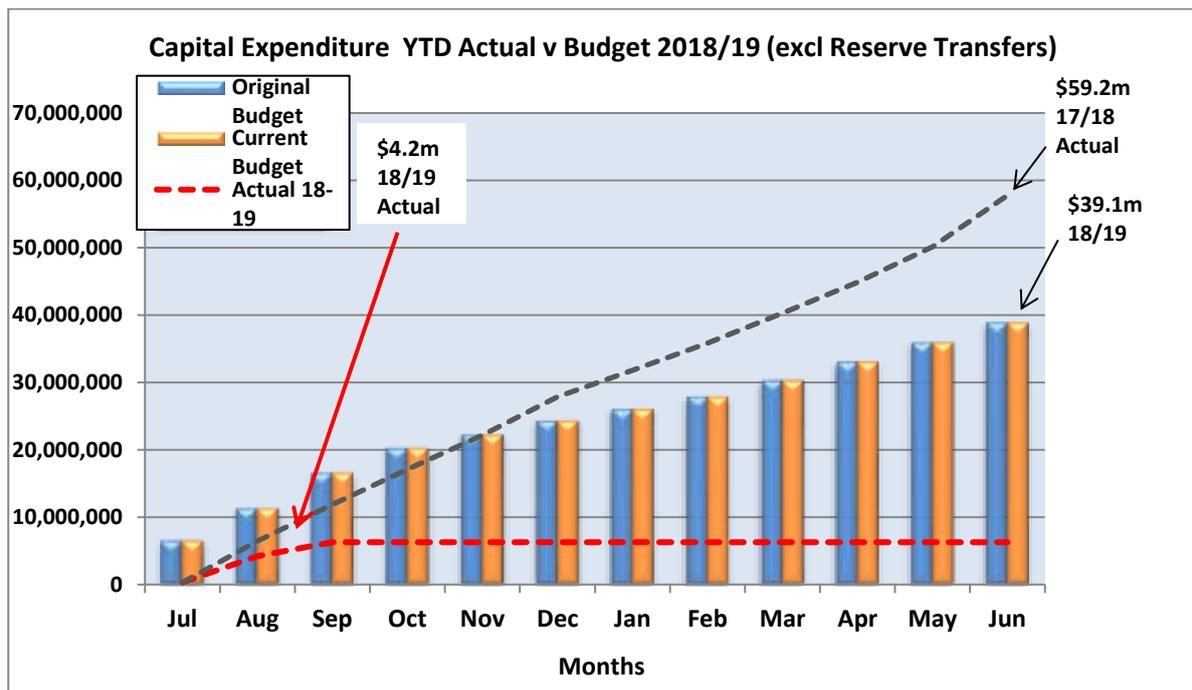
There was a slight decrease of 3% in the PUPP Debtors balance as PUPP payments have been made on 99.4% of properties, and of those paid 96.7% have paid in full and 3.3% are paying by instalments.



Total Debtors decreased by 73% or \$7.9m, and is primarily due to grant funding invoices being paid. Collection of outstanding debts greater than 40 Days continued in line with Council policy. The following table shows outstanding balances for each ageing period, excluding grants and contributions, for Trade Debtor balances in excess of \$5,000.

| Debtor | Total | Current | 40 Days | 60 Days | >90 Days | Comments |
|---|------------|-----------|----------|------------|------------|--|
| Corporate Aircraft Charter P/L | 11,567.59 | 2,213.06 | 1,138.41 | 3,185.29 | 5,030.83 | GPC served 17/09/2018 and payment received 18/09/2018. New since last month. |
| Dr Nomahlubi Kabane | 12,907.48 | 4,109.34 | 0.00 | 7,838.14 | 960.00 | Rent for 12 Knight Place. Form 21 Breach Notice issued 04/09/2018. Debtor has made partial payment on 06/09/2018. |
| Frank Smith | 41,593.20 | 0.00 | 0.00 | 0.00 | 41,593.20 | Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property. Keystart has relinquished the mortgage after being unable to sell the property. No change from last month. |
| Otan Karratha Pty Ltd | 742,948.00 | 0.00 | 0.00 | 467,948.00 | 275,000.00 | Contributions to Effluent Reuse Scheme and Nickol West Park expansion. CS Legal are currently drafting Statement of Claim. No change from last month. |
| Rambla Pty Ltd | 121,963.73 | 17,229.93 | 1,870.70 | 13,207.50 | 89,655.60 | Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and has commenced payments. |
| Wildwater Holdings Pty Ltd T/as United Party Hire | 12,548.16 | 215.82 | 0.00 | 104.42 | 12,227.92 | Recovery of unacquitted grant funds for 'Rides n Slides' event. Operator provided an insufficient Statutory Declaration affirming receipts have been misplaced, officers are liaising with the debtor to provide an adequate Statutory Declaration to acquit the grant. No change from last month. |

Capital Expenditure



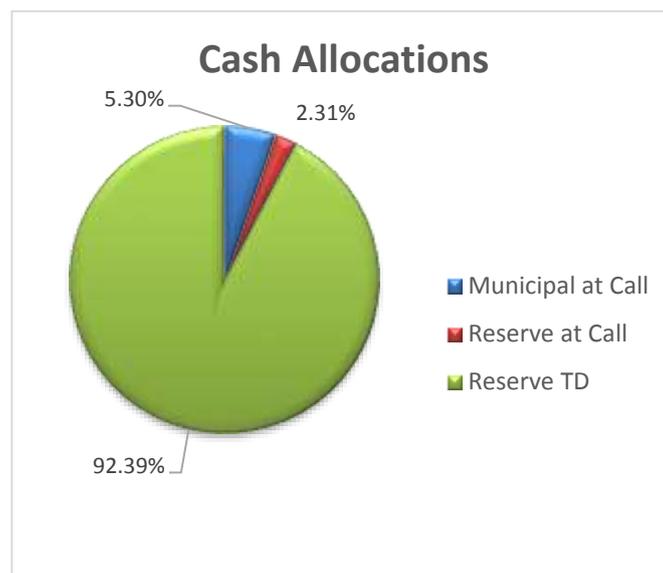
Council’s 2018/19 current Capital Expenditure budget is \$39.1 million, the majority of which is associated with major projects including Wickham Community Hub, Landfill Construction, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows capital expenditure is 10.8% on target with budget for the financial year.

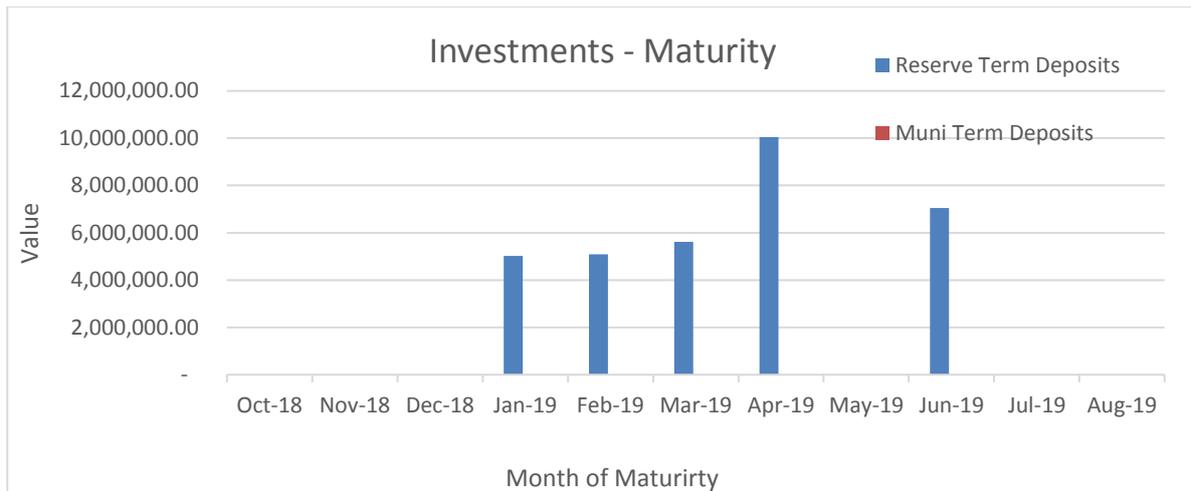
| Asset Class | YTD | | | Annual | |
|----------------|--------------------|------------------|-------------|--------------------|---------------------|
| | YTD Amended Budget | YTD Actual | Variance % | Annual Orig Budget | Annual Amend Budget |
| | 31-Aug-18 | | | 30-Jun-19 | |
| Land | 0 | 0 | 0% | 0 | 0 |
| Artwork | 10,000 | 0 | -100% | 200,000 | 200,000 |
| Buildings | 4,419,973 | 1,231,305 | -72% | 11,924,695 | 11,924,695 |
| Equipment | 0 | 2,334 | 0% | 257,740 | 257,740 |
| Furn & Equip | 159,998 | 11,925 | -93% | 677,000 | 677,000 |
| Plant | 228,500 | 188,888 | -17% | 1,723,500 | 1,723,500 |
| Infrastructure | 6,436,433 | 2,776,001 | -57% | 24,335,934 | 24,335,934 |
| Totals | 11,254,904 | 4,210,454 | -63% | 39,118,869 | 39,118,869 |

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

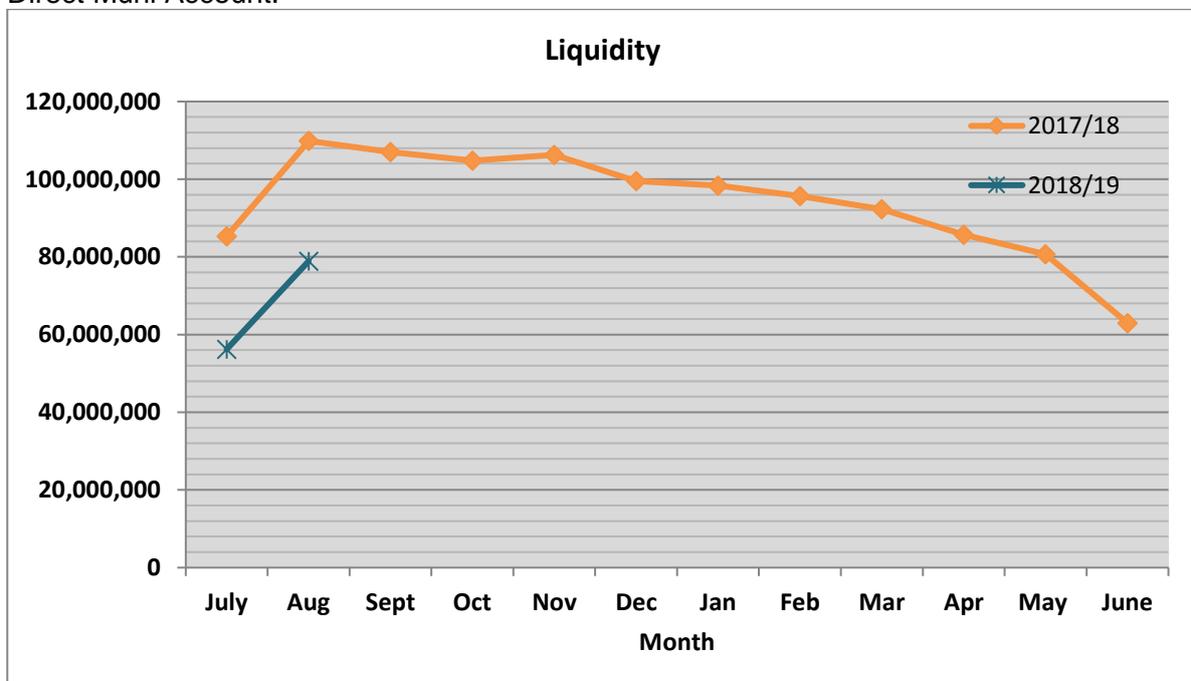
Cash and Investments

| Institution | Accounts | Principal Investment \$ | Balance 31 Aug 2018 \$ | Interest % | Investment Term | Maturity |
|-------------|---------------------------|-------------------------|------------------------|------------|-----------------|----------|
| WBC | Maxi Cash Reserve | - | 5,277,488 | 0.50 | At Call | |
| WBC | Reserve Term Deposits | 15,433,500 | 15,506,118 | 2.77 | 12 months | Sep-18 |
| WBC | Reserve Term Deposits | 5,000,000 | 5,023,101 | 2.72 | 12 months | Jan-19 |
| WBC | Reserve Term Deposits | 5,064,274 | 5,087,758 | 2.73 | 12 months | Feb-19 |
| WBC | Reserve Term Deposits | 5,595,985 | 5,621,935 | 2.73 | 12 months | Mar-19 |
| WBC | Reserve Term Deposits | 10,000,000 | 10,048,241 | 2.84 | 12 months | Apr-19 |
| WBC | Reserve Term Deposits | 7,045,698 | 7,045,698 | 2.83 | 12 months | Jun-19 |
| WBC | Municipal (Transactional) | - | 27,168,025 | 1.41 | At Call | |
| WBC | Maxi Cash Municipal | - | - | 0.50 | At Call | |
| N/A | Cash on Hand | - | 17,805 | | | |
| | Total | | 80,796,169 | | | |





The Reserve Bank cash rate (overnight money market interest rate) remained steady during July at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.11% interest on balances between \$1m and \$5m in the everyday account, and 0.5% on the Maxi-Direct Muni Account.



The liquidity graph for 2018/19 demonstrates an increase in liquidity from July due to receipt of rates instalments and payment of debtors invoices for grant funding.

As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

| | Month End - Aug 2018 \$ | Year to Date – Aug 2018 \$ | Life to Date – Aug 2018 \$ |
|-----------------------|----------------------------|-------------------------------|-------------------------------|
| Total Income Received | 197,817 | 515,842 | 2,375,830 |
| Total Expense Paid | (46,205) | (168,036) | (1,386,193) |
| Net Income | 151,612 | 347,806 | 989,637 |
| Annualised ROI | 9.1% | 10.4% | 4.2% |

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Financial Activity;
- Statement of Comprehensive Income Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note; and
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of August 2018 with a budget surplus position of \$36,969,173 and a current surplus position of \$38,031,454.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services.
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|----------|
| Health | Nil | Nil |
| Financial | Low | Nil |
| Service Interruption | Nil | Nil |
| Environment | Nil | Nil |
| Reputation | Low | Nil |
| Compliance | Low | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st August 2018; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st August 2018.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154176
MOVED : Cr Cucel
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st August 2018.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha
Statement of Comprehensive Income
By Nature or Type
for the period ending 31 August 2018

| | Original Budget | Amended Budget | Budget YTD | Actual YTD | Material Variance >=10% | \$50,000 or more | 2017/18 |
|---|---------------------|---------------------|---------------------|---------------------|-------------------------|--------------------|----------------------|
| | \$ | \$ | \$ | \$ | % | \$ | \$ |
| Revenues from Operations | | | | | | | |
| Rates | 41,399,792 | 41,399,792 | 41,031,148 | 41,084,864 | - | 53,716 | 40,443,321 |
| Fees and Charges | 42,894,865 | 42,894,865 | 9,203,436 | 7,996,698 | -13.11% | (1,206,738) | 36,924,679 |
| Operating Grant, Subsidies and Contributions | 12,246,995 | 12,246,995 | 4,859,412 | 722,214 | -85.14% | (4,137,198) | 10,608,176 |
| Interest Earned | 2,126,232 | 2,126,232 | 294,940 | 326,744 | 10.78% | - | 3,161,870 |
| Proceeds/Realisation | - | - | - | - | - | - | 0.00 |
| All Other | 914,498 | 914,498 | 135,567 | 183,794 | 35.57% | - | 2,744,705 |
| Sub Total | 99,582,382 | 99,582,382 | 55,524,503 | 50,314,314 | - | (5,210,189) | 93,882,750 |
| Expenses from Operations | | | | | | | |
| Employee Costs | (32,541,395) | (32,541,395) | (5,075,398) | (6,159,197) | 21.35% | (1,083,799) | (33,781,501) |
| Materials and Contracts | (30,222,129) | (30,222,129) | (4,878,396) | (2,681,869) | -45.03% | 2,196,527 | (35,958,828) |
| Utilities (gas, electricity, water etc) | (5,573,095) | (5,573,095) | (1,009,630) | (626,403) | -37.96% | 383,227 | (5,327,723) |
| Interest Expenses | (10,106) | (10,106) | 0 | 987 | - | - | (9,703) |
| Depreciation | (20,831,619) | (20,831,619) | (3,504,385) | 0 | -100.00% | 3,504,385 | (20,623,158) |
| Insurance Expenses | (1,454,133) | (1,454,133) | (817,236) | (881,053) | - | (63,817) | (1,610,103) |
| Other Expenses | (2,790,858) | (2,790,858) | (778,505) | (556,879) | -28.47% | 221,626 | (5,341,372) |
| Sub Total | (93,423,335) | (93,423,335) | (16,063,550) | (10,904,413) | - | 5,159,136 | (102,652,388) |
| Ordinary Activities | 6,159,047 | 6,159,047 | 39,460,954 | 39,409,901 | - | (51,053) | (8,769,638) |
| Non Operating Grants, Subsidies and | | | | | | | |
| Contributions | 8,411,700 | 8,411,700 | 5,686,372 | 0 | -100.00% | (5,686,372) | 17,953,314 |
| Profit On The Sale Of Assets | 2,416 | 2,416 | - | - | - | - | 32,813 |
| Loss On Asset Disposal | (75,529) | (75,529) | (5,000) | 0 | -100.00% | - | (135,544) |
| Fair value adjustments to financial assets at fair value through profit or loss | - | - | - | - | - | - | - |
| Total Comprehensive Income | 14,497,634 | 14,497,634 | 45,142,326 | 39,409,901 | - | - | 9,080,945 |

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

| Revenues from Operations | Material Variance | | Significant Items | |
|---|-------------------|-----------|-------------------|--|
| Fees & Charges | -13.11% | 1,206,738 | 1,081,718 | ▼ KTA Airport - Aviation Revenue - Timing, invoices raised in September |
| Operating Grants, Subsidies & Contributions | -81.76% | 3,237,198 | 2,733,268 | ▼ Contribution to Wickham Recreation Facility Operations from RTIO - Timing Difference |
| | | | 320,000 | ▼ Arts & Culture Program Events Income - Timing Difference |
| Interest Earned | -73.20% | 215,889 | 238,184 | ▼ Interest on Reserve Accounts - Timing, will be recognised when 2017/18 Financial Year Audit is completed |
| Expenses from Operations | Material Variance | | Significant Items | |
| Employee Costs | 21.35% | 215,889 | 73,901 | ▲ Employee costs |
| Materials & Contracts | -39.75% | 1,939,140 | 203,334 | ▼ Wickham Community Hub Squash Courts (not Council Asset), Rectification works delayed. Work now to be completed in 2nd financial quarter |
| | | | 188,036 | ▼ General Waste and Recycling Collection - Timing, Cleanaway July and August invoices still to be received |
| | | | 153,040 | ▼ Investment Property - The Quarter Bldg and Carpark |
| | | | 102,769 | ▼ KTA Airport Terminal Building Op Exp - Cleaning invoice cash flowed in July however double payment processed in June |
| | | | 90,686 | ▼ Litter Control |
| | | | 86,552 | ▼ Cossack Art Awards Expenses - Reduced expenditure in line with reduced income |
| | | | 85,797 | ▼ Parks & Gardens Maintenance - Timing |
| | | | 85,041 | ▼ Place Branding - Variance represents last month's activity - Project is on track and to budget, however will need to reforecast paid media expenditure due to anticipated changes to how this will be processed |
| | | | 84,990 | ▼ Red Earth Arts Precinct -.Program expenses are settling in and costs were estimated. This will correct in the next quarter |
| | | | 81,702 | ▼ Karratha Leisureplex Op Costs - Delay in large expenditure items including KLP Cleaning |
| | | | 77,297 | ▼ KTA Airport - Landside Mtce |
| | | | 71,080 | ▼ Private Works - Ngurin Centre Sewerage Installation - Works have commenced, waiting on invoices |
| | | | Utilities | -48.97% |
| | | | 56,493 | ▼ Street Lights - Electricity |
| Depreciation | -100.00% | 3,504,385 | 3,504,385 | ▼ Depreciation - Is yet to be processed for 2018/19 - Timing |
| Other Expenses | -28.47% | 221,626 | 99,944 | ▼ Economic Development Initiatives - Solar and Wind Study was not completed in this period resulting in final invoice being paid in September. Destination Management Plan was anticipated to be finalised in this period, however invoice rec'd September |
| | | | 59,075 | ▲ Non Statutory Donations |
| | | | 52,500 | ▼ Contribution to Pilbara Regional Council - Processed in September 2018 |
| Non Operating Grants | Material Variance | | Significant Items | |
| Non Operating Grants, Subsidies & Contributions | -100.00% | 5,686,372 | 5,000,000 | ▼ Red Earth Arts Precinct - Timing Difference |
| | | | 604,263 | ▼ Local Govt Programs - Road Projects Grants - Timing Difference |

City of Karratha
Statement of Financial Activity
for the period ending 31 August 2018

| | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
|--|-----------------|----------------|---------------------|---------------------|-------------------------|------------------|-------------------|
| | \$ | \$ | \$ | \$ | % | \$ | |
| Operating | | | | | | | |
| Revenues (Sources) | | | | | | | |
| General Purpose Funding | 46,763,288 | 46,763,288 | 42,083,753 | 42,078,343 | - | - | |
| Governance | 43,480 | 43,480 | 10,620 | 16,972 | 59.81% | - | |
| Law, Order And Public Safety | 566,021 | 566,021 | 70,578 | 96,387 | 36.57% | - | |
| Health | 149,800 | 149,800 | 2,950 | 4,909 | 66.39% | - | |
| Education and Welfare | 58,608 | 58,608 | 9,818 | 19,633 | 99.97% | - | |
| Housing | 592,840 | 592,840 | 89,652 | 137,803 | 53.71% | - | |
| Community Amenities | 13,352,759 | 13,352,759 | 4,484,748 | 4,298,812 | - | (185,936) | ↓ |
| Recreation And Culture | 21,928,049 | 21,928,049 | 10,299,945 | 1,080,686 | -89.51% | (9,219,259) | ↓ |
| Transport | 23,863,409 | 23,863,409 | 3,967,159 | 2,334,642 | -41.15% | (1,632,517) | ↓ |
| Economic Services | 421,945 | 421,945 | 120,400 | 153,511 | 27.50% | - | |
| Other Property And Services | 256,299 | 256,299 | 71,252 | 92,616 | 29.98% | - | |
| | 107,996,498 | 107,996,498 | 61,210,875 | 50,314,314 | -17.80% | (10,896,561) | |
| Expenses (Applications) | | | | | | | |
| General Purpose Funding | (1,573,030) | (1,573,030) | (370,425) | (221,661) | -40.16% | 148,764 | ↑ |
| Governance | (2,866,749) | (2,866,749) | (656,466) | (454,248) | -30.80% | 202,218 | ↑ |
| Law, Order And Public Safety | (1,443,485) | (1,443,485) | (257,064) | (240,745) | - | - | |
| Health | (1,284,185) | (1,284,185) | (210,988) | (243,853) | 15.58% | - | |
| Education and Welfare | (197,120) | (197,120) | (36,800) | (11,041) | -70.00% | - | |
| Housing | (387,960) | (387,960) | (146,080) | (149,139) | - | - | |
| Community Amenities | (16,710,961) | (16,710,961) | (2,903,933) | (1,727,926) | -40.50% | 1,176,007 | ↑ |
| Recreation And Culture | (36,869,056) | (36,869,056) | (6,257,642) | (5,227,783) | -16.46% | 1,029,859 | ↑ |
| Transport | (29,892,240) | (29,892,240) | (4,676,763) | (1,991,491) | -57.42% | 2,685,272 | ↑ |
| Economic Services | (2,170,565) | (2,170,565) | (359,845) | (287,504) | -20.10% | 72,341 | ↑ |
| Other Property And Services | (103,513) | (103,513) | (192,544) | (349,023) | 81.27% | (156,479) | ↓ |
| | (93,498,864) | (93,498,864) | (16,068,550) | (10,904,413) | -32.14% | 5,164,136 | |
| Non Operating | | | | | | | |
| Revenue | | | | | | | |
| Proceeds From Disposal Of Assets | 499,550 | 499,550 | 85,000 | 0 | -100.00% | (85,000) | ↓ |
| Tsf From Aerodrome Reserve | 1,515,906 | 1,515,906 | 0 | (17,933) | - | - | |
| Tsf From Plant Replacement Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Infrastructure Reserve | 14,585,419 | 14,585,419 | 0 | 0 | - | - | |
| Tsf From Partnership Reserve | 7,194,049 | 7,194,049 | 0 | (36,127) | - | - | |
| Tsf From Waste Management Reserve | 0 | 0 | 0 | (91,685) | - | (91,685) | ↓ |
| Tsf From Dampier Drainage Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Walkington Theatre Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Workers Comp Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Employee Entitlements Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Community Development Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Mosquito Control Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Medical Services Assistance Reserve | 54,396 | 54,396 | 0 | 0 | - | - | |
| Tsf From Carry Forward Budget Reserve | 1,157,645 | 1,157,645 | 980,252 | 1,133,029 | 15.59% | 152,777 | ↑ |
| Tsf From Restricted Funds Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Pilbara Underground Power Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf From Economic Development Reserve | 400,000 | 400,000 | 0 | 0 | - | - | |
| New Loans Raised | 0 | 0 | 0 | 0 | - | - | |
| Other Loan Principal Income | 0 | 0 | 0 | 0 | - | - | |
| Repayments Of Self Supporting Loans Groups | 84,032 | 84,032 | 13,861 | 13,859 | - | - | |
| | 25,490,997 | 25,490,997 | 1,079,113 | 1,001,143 | - | (77,970) | |

City of Karratha
Statement of Financial Activity
for the period ending 31 August 2018

| | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
|--|-----------------|----------------|---------------------|---------------------|-------------------------|------------------|-------------------|
| | \$ | \$ | \$ | \$ | % | \$ | |
| Non Operating | | | | | | | |
| Expenses | | | | | | | |
| Purchase Of Assets - Land | 0 | 0 | 0 | 0 | - | - | |
| Purchase Of Assets - Artwork | (200,000) | (200,000) | (10,000) | 0 | -100.00% | - | |
| Purchase Of Assets - Buildings | (11,924,695) | (11,924,695) | (4,419,973) | (1,231,305) | -72.14% | 3,188,668 | ↑ |
| Purchase Of Assets - Equipment | (257,740) | (257,740) | 0 | (2,334) | - | - | |
| Purchase Of Assets - Furniture & Equipment | (677,000) | (677,000) | (159,998) | (11,925) | -92.55% | 148,073 | ↑ |
| Purchase Of Assets - Plant | (1,723,500) | (1,723,500) | (228,500) | (188,888) | -17.34% | - | |
| Purchase Of Assets - Infrastructure | (24,335,934) | (24,335,934) | (6,436,433) | (2,776,001) | -56.87% | 3,660,432 | ↑ |
| Loan Principal Repayments | (81,408) | (81,408) | 0 | 0 | - | - | |
| Tsf To Aerodrome Reserve | (48,832) | (48,832) | (8,171) | 0 | -100.00% | - | |
| Tsf To Dampier Drainage Reserve | (276) | (276) | (46) | (44) | - | - | |
| Tsf To Plant Replacement Reserve | (10,533) | (10,533) | (1,770) | (3,496) | 97.52% | - | |
| Tsf To Walkington Theatre Reserve | (836) | (836) | (140) | (133) | - | - | |
| Tsf To Workers Compensation Reserve | (14,105) | (14,105) | (2,370) | (2,238) | - | - | |
| Tsf To Infrastructure Reserve | (16,908,688) | (16,908,688) | (49,732) | (63,381) | 27.45% | - | |
| Tsf To Partnership Reserve | (6,554,516) | (6,554,516) | (3,681,379) | 0 | -100.00% | 3,681,379 | ↑ |
| Tsf To Waste Management Reserve | (1,404,162) | (1,404,162) | (95,710) | 0 | -100.00% | 95,710 | ↑ |
| Tsf To Mosquito Control Reserve | (795) | (795) | (38) | (35) | - | - | |
| Tsf To Employee Entitlements Reserve | (114,958) | (114,958) | (19,317) | (20,268) | - | - | |
| Tsf To Community Development Reserve | (32,617) | (32,617) | (5,481) | (5,460) | - | - | |
| Tsf To Pilbara Underground Power Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf To Medical Services Assistance Package | (10,167) | (10,167) | (1,708) | (1,613) | - | - | |
| Tsf To Carry Forward Budget Reserve | 0 | 0 | - | - | - | - | |
| Tsf To Restricted Funds Reserve | 0 | 0 | - | - | 100.00% | - | |
| Tsf To Economic Development Reserve | (33,265) | (33,265) | (5,590) | (5,279) | - | - | |
| Interest Free Loan Principal | - | - | - | - | - | - | |
| | (64,334,027) | (64,334,027) | (15,126,356) | (4,312,401) | -71.49% | 10,813,955 | |
| Adjustment For Non Cash Items | | | | | | | |
| Depreciation | 20,831,619 | 20,831,619 | 3,504,385 | - | -100.00% | (3,504,385) | ↓ |
| Movement in Employee Benefit Provisions | - | - | - | - | - | - | |
| Movement in Accrued Interest | - | - | - | (987) | - | - | |
| Movement in Accrued Salaries & Wages | - | - | - | (172,420) | - | (172,420) | ↓ |
| Movement in Deferred Pensioner Rates | - | - | - | - | - | - | |
| (Profit) / Loss On Disposal Of Assets | 73,113 | 73,113 | 5,000 | - | -100.00% | - | |
| | 20,904,732 | 20,904,732 | 3,509,385 | (173,407) | - | (3,682,792) | |
| Unrestricted Surplus Brought Forward 1 July | 3,513,546 | 3,513,546 | 2,364,705 | 2,106,218 | -10.93% | (258,487) | ↓ |
| Surplus / (Deficit) | 72,882 | 72,882 | 36,969,173 | 38,031,454 | | 1,062,281 | |

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments are made to provide an explanation of these variances.

| Revenues from Operations | Material Variance | | Significant Items | |
|--------------------------|---|-------------|-------------------|--|
| Recreation & Culture | -89.51% | (9,219,259) | 5,000,000 | ▼ Contributions - Red Earth Arts Precinct - RfR funding on hold until negotiations to include Welcome Park into overall project are completed |
| | | | 2,734,866 | ▼ Contribution - Wickham Recreation Facility |
| | | | 900,000 | ▼ Contributions to Wickham Community Hub - |
| | | | 320,000 | ▼ Arts & Culture Program - Events Income - RTIO funding has not been received |
| | | | 156,000 | ▼ Cossack Art Program Contributions - RTIO funding has not been received. New Sponsorship of \$30,000 unable to be secured |
| | | | 109,804 | ▼ Karratha Leisureplex Income has declined due to longer than expected cold weather and loss of some major functions to REAP. Total income down \$67k to 31/8/18 |
| | | | 66,997 | ▲ Red Earth Arts Precinct - Hire Income, greater than expected bookings if meetings and social events for companies and groups |
| | | | 50,000 | ▼ Grants and Contribution Pavilions & Halls - |
| Transport | -41.15% | (1,632,517) | 1,081,718 | ▼ KTA Airport Revenue- Aviation Revenue - Landings - Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| | | | 604,263 | ▼ Road Projects Grants - Awaiting the commencement of Moolgunn Road, project has been advertised for tender Stage 1, December 2018 to March 2019 |
| | | | 331,439 | ▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| | | | 399,149 | ▲ KTA Airport Revenue - Property Rental Revenue - Rent is being invoiced in advance on a 2 month cycle - to be addressed at Nov budget review |
| Expenses from Operations | Material Variance | | Significant Items | |
| General Purpose Funding | 29.62% | (109,724) | 134,747 | ▲ The Quarter Building and Carpark Op Costs - Rates for the Quarter were budgeted for in July of \$145k, however were paid in September - timing difference |
| Governance | -30.86% | 202,612 | 52,500 | ▲ Contribution to Pilbara Regional Council |
| Community Amenities | -40.51% | 1,176,399 | 389,678 | ▲ International Flights - have not taken off, therefore no expenditure to date |
| | | | 185,726 | ▲ General Waste And Recycling Collection - Cleanaway July and August invoices still to be received. |
| | | | 99,948 | ▲ Business Support - Due to changes in the way the grant funding is administered only \$10k has been paid to date, also Take Your Business Online grants was awarded to 15 Businesses, with only 4 being claimed to date - Timing Difference |
| | | | 92,484 | ▲ Refuse Site Maintenance - 7 Mile (Dom/Comm) - Order value 30k. Under expenditure in plant due to less reactive maintenance than anticipated & \$20k to be used for the purchase of Hook bins Sept/Oct. |
| | | | 85,041 | ▲ Place Branding - Variance represents last month's activity – September invoices yet to be received and processed. Project is on track and to budget, however will need to reforecast paid media expenditure due to anticipated changes to how this will be processed. |
| | | | 55,000 | ▲ Economic Development Initiatives - Solar and Wind Study was not completed in this period resulting in final invoice being paid in September. Destination Management Plan was anticipated to be finalised in this period, however invoice rec'd September |
| | | | 50,789 | ▲ Depreciation-Landfill Operations will be processed in September 2018 |
| | | | 50,000 | ▲ Solar Strategy - Timing difference |
| | | | 597,048 | ▲ Depreciation for Recreation and Culture will be processed in August 2018 |
| | | | 197,672 | ▲ Wickham Community Hub Squash Courts - Refurb (Not Council Asset) - Rectification works delayed. Work now to be completed in 2nd financial quarter |
| | | | 86,149 | ▲ Cossack Art Awards Expenses - Reduced expenditure in line with reduced income |
| | | | 84,990 | ▲ Red Earth Arts Precinct - Program expenses are settling in and costs were estimated. This will correct in the next quarter |
| | | | 70,998 | ▲ Red Earth Arts Precinct - Op Costs - some utility costs not yet received |
| 68,753 | ▲ Karratha Leisureplex-Op Costs - Delay in large expenditure items. August electricity KLP and Cleaning KLP. No substantial savings to date | | | |
| 67,354 | ▲ Karratha Golf Course/Bowling Green Facility - 11th Tee redevelopment completed waiting on invoice and monthly maintenance invoice for August | | | |
| (55,463) | ▼ Wickham Community Hall Refurb (Not Council Asset) - Timing difference, contractor has adjusted their programme and progressed these works ahead of initial schedule. Costs to be readjusted at October budget review. | | | |
| (65,798) | ▼ Employment Costs - Events & Festivals - In consultation with Payroll as there are discrepancies which will reduce the overspend | | | |
| (67,041) | ▼ Employment Costs-The Youth Shed - Final payment and long service entitlements for former employee. To be rectified from fund at budget review | | | |
| (90,175) | ▼ Open Space/Drain Reserve Mtce - Increase in works related to high growth rate, seasonal weather. | | | |

| Expenses from Operations | Material Variance | | Significant Items | |
|--|-------------------|-----------|-------------------|--|
| Recreation & Culture (cont) | | | 143,139 ▼ | Employment Costs - REAP - More activity has led to increased costs. Initial staff training has taken longer, overtime in the technical team has been addressed by employing a second technician, some casual employment costs from the events budget has been incorrectly allocated to REAP and is being addressed |
| Transport | -57.44% | 2,686,522 | 1,769,186 ▲ | Depreciation for Transport Program will be processed in August 2018 |
| | | | 113,697 ▲ | Power - Costs cash flowed for July not paid until August. |
| | | | 76,700 ▲ | Kta Airport-Terminal Building-Op Cost - Cleaning invoice cash flowed in July however double payment processed in June. |
| | | | 55,548 ▲ | Street Lights - Electricity - Works up to date contracted function, Invoice has been issued, awaiting processing |
| | | | 52,223 ▲ | Town Street Maintenance - Scheduled maintenance programs have been affected by reduced staff resources currently 3 operational positions vacant. |
| | | | 86,460 ▼ | KTA Airport - Employment Costs - |
| Economic Services | -20.10% | 72,341 | 50,294 ▲ | Roundabout Maintenance - Works not yet commenced, finalising plans and quotations, works expected to commence in October 2018 |
| Other Property and Services | 79.47% | (153,011) | 64,639 ▼ | Ngurin Centre Sewerage Installation - Works have commenced, waiting on invoices. |
| Capital Revenue | Material Variance | | Significant Items | |
| Proceeds from Disposal of Assets | -100.00% | (85,000) | 152,777 ▼ | Timing |
| Transfer from Carry Forward Budget Reserve | 15.59% | 152,777 | 152,777 ▲ | Timing, Transfer processed earlier than anticipated |
| Capital Expenses | Material Variance | | Significant Items | |
| Purchase of Assets - Buildings | -72.14% | 3,188,668 | 1,412,273 ▲ | Capital-Buildings-Wickham Community Hub - 18/19 FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| | | | 1,231,002 ▲ | Karratha Airport - International Terminal Compliance Works - Project currently on hold. To be addressed at Nov Budget Review. |
| | | | 363,794 ▼ | Depot Masterplan Stage 3 - Admin Bldg Refurb - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review. |
| | | | 180,676 ▲ | Wickham Community Hub - Not For Profit Building - 18/19 FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| | | | 55,001 ▼ | Depot Masterplan Stage 3 - Admin Bldg New - Movement of Assets to correct areas no change to overall Project Budget |
| Purchase of Assets - Furniture & Equipment | -92.55% | 148,073 | 70,000 ▲ | REAP - Furniture & Equipment Renewals - this will start to be drawn down in the next quarter as the operations continue |
| Purchase of Assets - Infrastructure | -94.69% | 3,385,745 | 1,070,606 ▲ | Karratha Airport - La31 Hangar Project - Due to design delays project is running behind schedule. Under expenditure to be c/fwd into 18/19FY and Cash flow to be adjusted at Nov Review. |
| | | | 641,179 ▲ | Class iii Cell Construction - The forecast expenditure for July, accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov. Realised cost savings to be returned to Waste Reserves. |
| | | | 333,905 ▲ | Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty - Job Completed. Final invoices being processed |
| | | | 312,143 ▲ | Wickham Community Hub Skatescape - 18/19FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| | | | 284,223 ▲ | Depot Masterplan Stage 3 - Carpark Upgrade - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review |
| | | | 157,648 ▲ | Hearson Cove Shade Structures - Job 943814 should have FY 17/18 Budget of \$36,541, Job 943816 should have FY 18/19 Budget of \$157,648. Amendment to be undertaken at Nov 18 budget review. |
| | | | 154,771 ▲ | Depot Masterplan Stage 3 - Solar Power System - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review |
| | | | 127,300 ▲ | Wickham Community Hub Carpark - 18/19FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| | | | 104,278 ▲ | Bulgarra Tennis Courts - Project delay. Final payment due September |
| | | | 93,711 ▲ | Roebourne Entry Statement - |
| | | | 87,984 ▲ | Reseal - Anderson Road - Pyramid Road To Coolawanyah Road - Works completed. Invoice being processed |
| | | | 80,000 ▲ | Road Work Extension - 7 Mile Tip - Works scheduled for Oct/Nov |
| | | | 76,024 ▲ | Reseal - Mardie Road Lia - Works completed. Invoice being processed |

| Capital Expenses | Material Variance | | Significant Items | |
|--|-------------------|-----------|-------------------|--|
| Purchase of Assets - Infrastructure (cont) | | | 74,002 | ▼ 40 Mile Beach Access Rd-Gravel Resheeting - Works are complete. Programmed work brought forward due to availability of machinery and plant resources available in the area (savings on mobilisation and de-mobilisation) |
| Tsf to Partnership Reserve | 100.00% | 3,681,379 | 3,681,379 | ▼ Timing, Payment of partnership funds delayed due to signing of deeds which has now been signed and invoices raised |
| Tsf to Waste Management Reserve | 100.00% | 95,710 | 95,710 | ▼ Timing difference |

City of Karratha
Net Current Funding Position
for the period ending 31 August 2018

| | Year to Date Actual | Brought Forward |
|---|------------------------|--------------------|
| Note | 31/08/2018 | 1/07/2018 |
| | \$ | \$ |
| Current Assets | | |
| Cash and Cash Equivalents - Unrestricted | 18,510,775 | 1,469,462 |
| Cash and Cash Equivalents - Restricted (Trust) | 1,920,560 | 1,925,270 |
| Cash and Cash Equivalents - Restricted - Reserves | 60,612,528 | 61,497,864 |
| Cash - Restricted Unspent Grants/Contributions | 0 | 0 |
| Cash - Restricted Unspent Loans | 0 | 0 |
| Trade and Other Receivables | 25,345,093 | 13,759,165 |
| Land held for Resale - Development Costs | 0 | 0 |
| Inventories | 299,724 | 401,783 |
| Total Current Assets | 106,688,680 | 79,053,544 |
| Current Liabilities | | |
| Trade and Other Payables | 4,176,304 | 11,720,809 |
| Trust Liabilities | 1,922,153 | 1,926,763 |
| Bank Overdraft | 0 | 0 |
| Current Portion of Long Term Borrowings | 0 | 81,408 |
| Current Portion of Provisions | 4,088,933 | 4,088,933 |
| Total Current Liabilities | 10,187,390 | 17,817,912 |
| Net Current Assets | 96,501,290 | 61,235,631 |
| Less | | |
| Cash and Cash Equivalents - Restricted - Reserves | (60,612,528) | (61,497,864) |
| Loan repayments from institutions | 2,778 | (20,116) |
| Movement in Accruals (Non Cash) | (173,407) | (172,420) |
| Land Held for Resale | 0 | 0 |
| Cash - Restricted Unspent Grants/Contributions | 0 | 0 |
| Add back | | |
| Current Loan Liability | 0 | 81,408 |
| Cash Backed Employee Provisions | 4,873,739 | 4,853,471 |
| Current Provisions funded through salaries budget | (2,560,418) | 0 |
| Restricted Balance CFWD - Pilbara Underground Power | 0 | 0 |
| Net Current Asset Position | 38,031,454 | 4,480,111 |
| Note Explanation: | | |
| 1) Total Rates Debtors Outstanding | 19,498,529 | 1,238,027 |
| Total Trade and Other Receivables | 5,846,564 | 12,521,138 |

City of Karratha
Statement of Financial Position
As at 31 August 2018

| | 2018/19 | 2017/18 |
|---|--------------------|--------------------|
| | \$ | \$ |
| Current Assets | | |
| Cash On Hand | 17,805 | 17,805 |
| Cash and Cash Equivalents - Unrestricted | 18,492,970 | 1,451,657 |
| Cash and Cash Equivalents - Restricted (Trust) | 1,920,560 | 1,925,270 |
| Cash and Cash Equivalents - Restricted (Unspent Grants/Contributions) | 0 | 0 |
| Cash and Cash Equivalents - Restricted (Reserves/Muni) | 60,612,528 | 61,497,864 |
| Trade and Other Receivables | 25,345,093 | 13,759,165 |
| Inventories | 299,724 | 401,783 |
| Total Current Assets | <u>106,688,679</u> | <u>79,053,544</u> |
| Non Current Assets | | |
| Trade and Other Receivables | 266,398 | 331,200 |
| Property, Plant and Equipment | 285,614,471 | 284,180,019 |
| Infrastructure | 394,778,463 | 392,002,462 |
| Total Non Current Assets | <u>680,659,332</u> | <u>676,513,681</u> |
| Total Assets | <u>787,348,011</u> | <u>755,567,225</u> |
| Current Liabilities | | |
| Bank Overdrafts | 0 | 0 |
| Trade and Other Payables | 4,176,304 | 11,720,809 |
| Trust Liabilities | 1,922,153 | 1,926,763 |
| Long Term Borrowings | 0 | 81,408 |
| Provisions | 4,088,933 | 4,088,933 |
| Total Current Liabilities | <u>10,187,390</u> | <u>17,817,912</u> |
| Non Current Liabilities | | |
| Long Term Borrowings | 347,861 | 346,453 |
| Provisions | 761,567 | 761,567 |
| Total Non Current Liabilities | <u>1,109,428</u> | <u>1,108,020</u> |
| Total Liabilities | <u>11,296,818</u> | <u>18,925,933</u> |
| Net Assets | <u>776,051,193</u> | <u>736,641,292</u> |
| Equity | | |
| Accumulated Surplus | 472,425,229 | 432,129,993 |
| Revaluation Surplus | 243,013,433 | 243,013,433 |
| Reserves | 60,612,530 | 61,497,867 |
| Total Equity | <u>776,051,193</u> | <u>736,641,292</u> |

City of Karratha
Cash & Cash Equivalents
for the period ending 31 August 2018

| | \$ |
|---------------------------|--------------------------|
| Unrestricted Cash | |
| Cash On Hand | 17,805 |
| Westpac at call | 18,492,970 |
| Term deposits | 0 |
| | <u>18,510,775</u> |
| | |
| Restricted Cash | |
| Reserve Funds | 60,612,528 |
| Restricted Unspent Grants | 0 |
| Westpac - Trust | 1,920,560 |
| | <u>62,533,087</u> |
| | |
| Total Cash | <u><u>81,043,862</u></u> |

City of Karratha

Statement of Financial Activity By Divisions

for the period ending 31 August 2018

| | 2018/19 Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|---|---------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| EXECUTIVE SERVICES | | | | |
| Net (Cost) Revenue to Council for Members of Council | (890,541) | (890,541) | (164,743) | (124,263) |
| Net (Cost) Revenue to Council for Executive Admin | (653,851) | (653,851) | (103,796) | (123,172) |
| TOTAL EXECUTIVE SERVICES | (1,544,392) | (1,544,392) | (268,539) | (247,435) |
| CORPORATE SERVICES | | | | |
| Net (Cost) Revenue to Council for Rates | 41,963,151 | 41,963,151 | 41,262,707 | 41,255,024 |
| Net (Cost) Revenue to Council for General Revenue | (9,434,933) | (9,434,933) | 1,269,212 | 1,626,340 |
| Net (Cost) Revenue to Council for Financial Services | (2,497,786) | (2,497,786) | (399,762) | (439,841) |
| Net (Cost) Revenue to Council for Corporate Services Admin | 7,534,634 | 7,534,634 | 1,167,980 | 1,319,463 |
| Net (Cost) Revenue to Council for Human Resources | (1,834,092) | (1,834,092) | (350,288) | (291,492) |
| Net (Cost) Revenue to Council for Governance & Organisational Strategy | (1,156,890) | (1,156,890) | (192,720) | (199,417) |
| Net (Cost) Revenue to Council for Information Services | (2,157,344) | (2,157,344) | (481,678) | (428,816) |
| Net (Cost) Revenue to Council for Television & Radio Services | (15,993) | (15,993) | (488) | (328) |
| Net (Cost) Revenue to Council for Business Improvement Process | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for Staff Housing | 109,976 | 109,976 | (4,685) | (15,815) |
| Net (Cost) Revenue to Council for Public Affairs | (1,420,319) | (1,420,319) | (223,544) | (143,102) |
| TOTAL CORPORATE SERVICES | 31,090,404 | 31,090,404 | 42,046,734 | 42,682,016 |
| COMMUNITY SERVICES | | | | |
| Net (Cost) Revenue to Council for Partnerships - Rio Tinto | 600,451 | 600,451 | (3,688,641) | (80,693) |
| Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng) | 94,146 | 94,146 | 37,666 | 3,522 |
| Net (Cost) Revenue to Council for Comm. Engagement - Community Development | (1,006,799) | (1,006,799) | (160,596) | (170,008) |
| Net (Cost) Revenue to Council for Youth Services | 74,200 | 74,200 | 36,745 | 50,384 |
| Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship | (621,532) | (621,532) | (2,797) | (43,385) |
| Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres | (68,057) | (68,057) | (7,540) | 8,593 |
| Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics | (22,366) | (22,366) | (4,659) | (3,860) |
| Net (Cost) Revenue to Council for Karratha Entertainment Centre | (19,314) | (19,314) | (3,265) | (3,929) |
| Net (Cost) Revenue to Council for Roebourne Aquatic Centre | (195,424) | (195,424) | (85,179) | (49,495) |
| Net (Cost) Revenue to Council for Library Services | (2,221,548) | (2,221,548) | (371,684) | (380,049) |
| Net (Cost) Revenue to Council for Cossack Operations | (315,764) | (315,764) | (94,097) | (114,775) |
| Net (Cost) Revenue to Council for Ovals & Hardcourts | (2,017,068) | (2,017,068) | (680,574) | (565,080) |
| Net (Cost) Revenue to Council for Karratha Bowling & Golf | (611,494) | (611,494) | (103,211) | (37,661) |
| Net (Cost) Revenue to Council for Pavilions & Halls | (516,340) | (516,340) | (93,394) | (117,163) |
| Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects | (776,712) | (776,712) | (86,241) | (109,834) |
| Net (Cost) Revenue to Council for Comm. Projects - Playgrounds | (89,102) | (89,102) | (6,695) | (10,781) |
| Net (Cost) Revenue to Council for Comm. Projects - Medical Services | 0 | 0 | (10,678) | (13,479) |
| Net (Cost) Revenue to Council for Other Buildings | (89,973) | (89,973) | (12,602) | (19,740) |
| Net (Cost) Revenue to Council for The Youth Shed | (1,017,525) | (1,017,525) | (173,449) | (216,413) |
| Net (Cost) Revenue to Council for Karratha Leisureplex | (3,826,585) | (3,826,585) | (691,178) | (717,662) |
| Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre | (192,260) | (192,260) | (41,787) | 21,737 |
| Net (Cost) Revenue to Council for Arts & Culture | (1,333,493) | (1,333,493) | (57,669) | (571,662) |
| Net (Cost) Revenue to Council for Dampier Community Hub | 418,781 | 418,781 | (85,879) | (69,029) |
| Net (Cost) Revenue to Council for Red Earth Arts Precinct | 253,014 | 253,014 | 4,498,207 | (345,793) |
| Net (Cost) Revenue to Council for Wickham Recreation Precinct | 1,261,168 | 1,261,168 | 2,462,490 | (311,441) |
| Net (Cost) Revenue to Council for Wickham Community Hub | (1,824,008) | (1,824,008) | (2,319,481) | (1,030,226) |
| Net (Cost) Revenue to Council for The Base | (331,992) | (331,992) | (50,949) | (88,724) |
| Net (Cost) Revenue to Council for Indoor Play Centre | (38,002) | (38,002) | (4,552) | 12,472 |
| TOTAL COMMUNITY SERVICES | (14,433,598) | (14,433,598) | (1,801,689) | (4,974,175) |
| DEVELOPMENT & REGULATORY SERVICES | | | | |
| Net (Cost) Revenue to Council for Emergency Services | (29,841) | (29,841) | (10,971) | (6,697) |
| Net (Cost) Revenue to Council for Ranger Services | (930,597) | (930,597) | (195,628) | (191,025) |
| Net (Cost) Revenue to Council for Tourism/Visitors Centres | (520,000) | (520,000) | (145,000) | (99,926) |
| Net (Cost) Revenue to Council for Community Safety | (244,545) | (244,545) | (110,437) | 2,428 |
| Net (Cost) Revenue to Council for Economic Development | (2,620,321) | (2,620,321) | (721,706) | (113,038) |
| Net (Cost) Revenue to Council for Camping Grounds | 129,932 | 129,932 | 54,476 | 80,238 |
| Net (Cost) Revenue to Council for Building Control | (279,999) | (279,999) | (23,304) | (39,462) |
| Net (Cost) Revenue to Council for Health Services | (957,249) | (957,249) | (203,911) | (242,397) |
| Net (Cost) Revenue to Council for Town Planning | (1,011,810) | (1,011,810) | (166,419) | (177,274) |
| Net (Cost) Revenue to Council for Strategic Planning | (275,008) | (275,008) | (29,261) | (35,536) |
| Net (Cost) Revenue to Council for Development Services | (34,000) | (34,000) | (6,000) | (633) |
| TOTAL DEVELOPMENT & REGULATORY SERVICES | (6,773,438) | (6,773,438) | (1,558,161) | (823,323) |

City of Karratha

**Statement of Financial Activity by Divisions
for the period ending 31 August 2018**

| | 2018/19 Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|---|---------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| INFRASTRUCTURE SERVICES | | | | |
| Net (Cost) Revenue to Council for Depots | (939,355) | (939,355) | (1,183,749) | (465,239) |
| Net (Cost) Revenue to Council for Public Services Overheads | 325,349 | 325,349 | 27,930 | (14,989) |
| Net (Cost) Revenue to Council for Fleet & Plant | 813,408 | 813,408 | 299,664 | (79,062) |
| Net (Cost) Revenue to Council for Roads & Streets | (7,099,536) | (7,099,536) | (460,865) | (783,972) |
| Net (Cost) Revenue to Council for Parks & Gardens | (5,348,427) | (5,348,427) | (522,461) | (440,301) |
| Net (Cost) Revenue to Council for Drainage | (1,074,004) | (1,074,004) | (41,000) | (44,685) |
| Net (Cost) Revenue to Council for Footpaths & Bike Paths | (1,382,513) | (1,382,513) | (77,305) | (39,661) |
| Net (Cost) Revenue to Council for Effluent Re-Use Scheme | (74,195) | (74,195) | (27,439) | (16,608) |
| Net (Cost) Revenue to Council for Cemeteries | (124,571) | (124,571) | (21,673) | (26,216) |
| Net (Cost) Revenue to Council for Public Toilets | (474,935) | (474,935) | (98,768) | (74,987) |
| Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties | (937,266) | (937,266) | (327,186) | (159,999) |
| Net (Cost) Revenue to Council for Town Beautification | (2,238,082) | (2,238,082) | (722,930) | (428,791) |
| Net (Cost) Revenue to Council for Bus Shelters | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for Private Works & Reinstatements | (96,402) | (96,402) | (86,992) | (32,335) |
| Net (Cost) Revenue to Council for Works Overheads | 1,083,179 | 1,083,179 | 51,647 | 229,812 |
| Net (Cost) Revenue to Council for Parks & Gardens Overheads | 837,942 | 837,942 | 83,514 | 138,737 |
| Net (Cost) Revenue to Council for Disaster Preparation & Recovery | (276,748) | (276,748) | 0 | 0 |
| Net (Cost) Revenue to Council for Tech Services | (4,445,774) | (4,445,774) | (708,628) | (738,438) |
| Net (Cost) Revenue to Council for SP & Infrastructure Services | (25,000) | (25,000) | (3,500) | (1,571) |
| TOTAL INFRASTRUCTURE SERVICES | (21,476,930) | (21,476,930) | (3,819,741) | (2,978,303) |
| STRATEGIC BUSINESS PROJECTS | | | | |
| Net (Cost) Revenue to Council for Project Management | (587,871) | (587,871) | (118,871) | (54,269) |
| Net (Cost) Revenue to Council for Waste Collection | 952,491 | 952,491 | 2,801,703 | 3,076,666 |
| Net (Cost) Revenue to Council for Landfill Operations | (1,969,626) | (1,969,626) | (2,261,798) | (1,609,340) |
| Net (Cost) Revenue to Council for Waste Overheads | 1,512,567 | 1,512,567 | 128,960 | 47,086 |
| Net (Cost) Revenue to Council for Karratha Airport | 9,799,685 | 9,799,685 | (543,825) | 980,044 |
| Net (Cost) Revenue to Council for Other Airports | (9,956) | (9,956) | (306) | (324) |
| TOTAL STRATEGIC BUSINESS PROJECTS | 9,697,290 | 9,697,290 | 5,863 | 2,439,862 |
| TOTAL DIVISIONS | (3,440,664) | (3,440,664) | 34,604,468 | 36,098,642 |
| ADJUSTMENTS FOR NON CASH ITEMS | | | | |
| Movement in Employee Benefit Provisions | 0 | 0 | 0 | 0 |
| Movement in Accrued Interest | 0 | 0 | 0 | (987) |
| Movement in Accrued Salaries & Wages | 0 | 0 | 0 | (172,420) |
| Movement in Deferred Pensioner Rates | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | (173,407) |
| Unrestricted Surplus Brought Forward 1 July | 3,513,546 | 3,513,546 | 2,364,705 | 2,106,218 |
| Surplus / (Deficit) | 72,882 | 72,882 | 36,969,173 | 38,031,454 |

10.2 LIST OF ACCOUNTS – 25 AUGUST 2018 TO 21 SEPTEMBER 2018

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Creditors Officer |
| Date of Report: | 24 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To advise Council of payments made for the period from 25 August 2018 to 21 September 2018.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 25 August to 21 September 2018 totalled \$49,233,628.64, which included the following payments:

- Various – Term Deposit Investments – \$41,000,000
- Colin Wilkinson Developments – WCH Progress Claim – \$995,545
- Emergency Services Levy 2018/19 – 1st Quarter Contribution – \$430,879
- Sport and Rec Services - Bulgarra Tennis Courts Resurfacing Progress Claim – \$332,949
- Trasan Contracting – Point Samson Viewing Platform Progress Claim – \$204,857

Consistent with CG-11 Regional Price Preference Policy 54% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | Nil | Nil |
| Financial | Low | Failure to make payments within terms may render Council liable to interest and penalties |
| Service Interruption | Moderate | Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers |
| Environment | Nil | Nil |
| Reputation | Moderate | Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community |
| Compliance | Nil | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$ _____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT62364 to EFT63077 (Inclusive);
3. Cheque Vouchers 78539 to 78554 (Inclusive);
4. Cancelled Payments: EFT62400, EFT62423, EFT62453, EFT62493, EFT62508, EFT62522, EFT62566, EFT62571, EFT62607, EFT62647, EFT62653, EFT62658, EFT62666, EFT62691, EFT62715, EFT62761, EFT62877, EFT62939, EFT62948, EFT63059, EFT63060, CHQ78539, CHQ78540, CHQ78554,
5. Direct Debits: DD32588.1 To DD32704.1;
6. Credit Card Payments: \$45,661.90;
7. Payroll Cheques \$1,588,199.41; and
8. with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154177
 MOVED : Cr Scott
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$49,233,628.64 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT62364 to EFT63077 (Inclusive);
3. Cheque Vouchers 78539 to 78554 (Inclusive);
4. Cancelled Payments: EFT62400, EFT62423, EFT62453, EFT62493, EFT62508, EFT62522, EFT62566, EFT62571, EFT62607, EFT62647, EFT62653, EFT62658, EFT62666, EFT62691, EFT62715, EFT62761, EFT62877, EFT62939, EFT62948, EFT63059, EFT63060, CHQ78539, CHQ78540, CHQ78554;
5. Direct Debits: DD32588.1 To DD32704.1;
6. Credit Card Payments: \$45,661.90; and
7. Payroll Cheques \$1,588,199.41

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|---------------|
| 78539 | 25.08.2018 | Department Of Transport | Cancelled | 0.00 |
| 78540 | 31.08.2018 | The Modern Maori Quartet Ltd (International) | Cancelled | 0.00 |
| 78541 | 31.08.2018 | Department Of Transport | Vehicle Search Fees 2018/19 | 74.80 |
| 78542 | 31.08.2018 | Northwesterly Six Pty Ltd | Rates - Refund A22480 | 15.15 |
| 78543 | 04.09.2018 | Bond Administrator | Security & Pet Bond - 28 Acacia Place | 1,420.00 |
| 78544 | 07.09.2018 | Western Diagnostic Pathology | Drug & Alcohol Testing | 1,441.66 |
| 78545 | 07.09.2018 | City Of Karratha | Reserve Fund Investment - TD with CBA - 5months @ 2.71% | 4,000,000.00 |
| 78546 | 07.09.2018 | City Of Karratha | Reserve Funds Investment - TD with Bankwest 1 month @ 2.22% | 3,000,000.00 |
| 78547 | 07.09.2018 | City Of Karratha | Reserve Funds Investment - TD with Bankwest 2 months @ 2.55% | 2,000,000.00 |
| 78548 | 07.09.2018 | City Of Karratha | Reserve Funds Investment - TD with Bankwest 7 months @ 2.71% | 5,000,000.00 |
| 78549 | 07.09.2018 | City Of Karratha | Reserve Funds Investment - TD with Bankwest 8 months @ 2.71% | 5,000,000.00 |
| 78550 | 14.09.2018 | Dept Of Planning & Infrastructure - Plates | CofK Plates - K Oliver, 1989K | 200.00 |
| 78551 | 14.09.2018 | City Of Karratha | Investment - Reserve Funds Bankwest 9 months @ 2.73% | 10,000,000.00 |
| 78552 | 14.09.2018 | City Of Karratha | Investment - Reserve Funds NAB 12 months @ 2.75% | 12,000,000.00 |
| 78553 | 18.09.2018 | City Of Karratha | Cash Float - Roebourne Aquatic Centre | 300.00 |
| 78554 | 21.09.2018 | City Of Karratha | Cancelled | 0.00 |
| EFT62364 | 30.08.2018 | Australian Taxation Office | Payroll deductions | 301,063.81 |
| EFT62365 | 30.08.2018 | Child Support Agency | Payroll deductions | 1,204.14 |
| EFT62366 | 25.08.2018 | Australia Post | Postage - Period Ending 31/07/18 | 9,312.18 |
| EFT62367 | 25.08.2018 | Jupps Floorcoverings Karratha Pty Ltd | McRae Court - Replace Floor Coverings, Capital Renewal | 14,712.50 |
| EFT62368 | 25.08.2018 | Chefmaster Australia | Stock - Garbage Bags | 701.10 |
| EFT62369 | 25.08.2018 | Winc Australia Pty Limited (Formerly Staples) | YS - Supplies | 1,073.47 |
| EFT62370 | 25.08.2018 | Blue Hat Cleaning Services T/a Damel Cleaning Services | KLP - Cleaning Services July 2018 | 33,650.83 |
| EFT62371 | 25.08.2018 | GHD Pty Ltd | Cleaverville Foreshore Management Plan - Progress Claim | 7,154.51 |
| EFT62372 | 25.08.2018 | Hathaways Lubricants | Stock - Oils And Lubes | 4,157.48 |
| EFT62373 | 25.08.2018 | ISPX | IT - Monthly Adsl And Annual Hosting Services 06/08/18 To 05/09/18 | 122.50 |
| EFT62374 | 25.08.2018 | Institute Of Public Works Engineering Australasia t/as IPWEA | IPWEA Fleet Subscription - 01/07/18 To 30/06/19 | 1,650.00 |
| EFT62375 | 25.08.2018 | Karratha Adventure Sports | YS - Replacement Pool Cues And Tips | 97.90 |
| EFT62376 | 25.08.2018 | Karratha & Districts Chamber Of Commerce (KDCCI) | Business Support Grant 2018/19 CR154103 - Bootcamp, 50% Payment Upfront | 19,800.00 |
| EFT62377 | 25.08.2018 | Karratha International Hotel (Ringthane Pty Ltd t/as) | REAP - Alcohol Restock Event And Conference | 3,392.26 |
| EFT62378 | 25.08.2018 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Stock - Honda Air Filter | 89.90 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|------------|
| EFT62379 | 25.08.2018 | Les Mills Aerobics Australia | KLP - Monthly Group Fitness License Fees Includes Virtual And Scheduled Support | 1,558.22 |
| EFT62380 | 25.08.2018 | Lil's Retravision Karratha | Replacement - Executive Kitchen Fridge And Delivery | 1,398.00 |
| EFT62381 | 25.08.2018 | Leisure Institute Of WA Aquatics (Inc) | HR - Conference Fees B Mullane, LIWA Aquatic Annual State Conference 13-14/08/2018 | 630.00 |
| EFT62382 | 25.08.2018 | Local Government Professionals Australia WA | Corporate Council Membership 2018/2019 | 4,059.00 |
| EFT62383 | 27.08.2018 | Sport And Recreation Surfaces Pty Ltd | Bulgarrá Tennis Courts - Synthetic Turf Resurfacing, Progress Claim #2 | 332,948.77 |
| EFT62384 | 29.08.2018 | G Bailey | Sitting Fee - August 2018 | 2,791.67 |
| EFT62385 | 29.08.2018 | E Smeathers | Sitting Fee - August 2018 | 2,791.67 |
| EFT62386 | 29.08.2018 | M Bertling | Sitting Fee - August 2018 | 2,791.67 |
| EFT62387 | 29.08.2018 | G Cucel | Sitting Fee - August 2018 | 4,562.50 |
| EFT62388 | 29.08.2018 | G Evans | Sitting Fee - August 2018 | 2,791.67 |
| EFT62389 | 29.08.2018 | G Levissianos | Sitting Fee - August 2018 | 2,791.67 |
| EFT62390 | 29.08.2018 | P Long | Local Government Allowance - August 2018 | 11,125.00 |
| EFT62391 | 29.08.2018 | P Miller | Sitting Fee - August 2018 | 2,791.67 |
| EFT62392 | 29.08.2018 | K Nunn | Sitting Fee - August 2018 | 2,911.22 |
| EFT62393 | 29.08.2018 | D Scott | Sitting Fee - August 2018 | 2,968.52 |
| EFT62394 | 29.08.2018 | J Waterstrom Muller | Sitting Fee - August 2018 | 2,791.67 |
| EFT62395 | 31.08.2018 | Telstra Corporation Ltd | RAC - Telephone Charges | 1,067.77 |
| EFT62396 | 31.08.2018 | Horizon Power | RAC - Electricity Charges | 4,329.52 |
| EFT62397 | 31.08.2018 | Legs On The Wall | REAF 2018 - Performance/Workshops, 30% Deposit | 22,530.75 |
| EFT62398 | 30.08.2018 | The Modern Maori Quartet Ltd (International) | REAF 2018 - Performances/Workshop, 50% Balance | 27,500.00 |
| EFT62399 | 31.08.2018 | Cleanaway Pty Ltd | Waste Collection - July 2018 | 213.30 |
| EFT62400 | 31.08.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Cancelled | 0.00 |
| EFT62401 | 31.08.2018 | Horizon Power | Kta Offices - Electricity Charges | 10,466.41 |
| EFT62402 | 31.08.2018 | Water Corporation | Roebourne Oval - Water Usage | 33,187.84 |
| EFT62403 | 31.08.2018 | Pivotel Satellite Pty Limited | Ranger Tracking - Usage Charges | 259.00 |
| EFT62404 | 31.08.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Wickham Sports Complex - Electricity Charges | 16,749.60 |
| EFT62405 | 31.08.2018 | Robe River Iron Associates | Rates Refund A78346 – surrender of leased property | 117,267.74 |
| EFT62406 | 31.08.2018 | Talis Consultants Pty Ltd T/a Talis Unit Trust | Class III Cell Construction - Quality Assurance Services, Progress Claim #4 | 65,004.95 |
| EFT62407 | 31.08.2018 | Winc Australia Pty Limited (Formerly Staples) | WS - Stationery | 221.61 |
| EFT62408 | 31.08.2018 | Cardno WA Pty Ltd | Dampier Palms/Hampton Oval Redevelopment - Detailed Design And Documentation | 14,121.36 |
| EFT62409 | 31.08.2018 | Dampier Community Association | ACADS 18/19 - 50% Upfront Payment - Dampier Beachside Markets | 24,750.00 |
| EFT62410 | 31.08.2018 | Forpark Australia Pty Ltd | Playground Maintenance - Step Crossing Board | 255.20 |
| EFT62411 | 31.08.2018 | GHD Pty Ltd | Winter Profile Waste Audit | 16,172.20 |
| EFT62412 | 31.08.2018 | Garrards Pty Ltd | Stock - Aquatain | 411.00 |
| EFT62413 | 31.08.2018 | Hart Sport | KLP - Equipment Mini Mega Sport Programs | 1,224.50 |
| EFT62414 | 31.08.2018 | Hathaways Lubricants | Stock - Oil Super Gear | 348.66 |
| EFT62415 | 31.08.2018 | IT Vision | Rates - Consultancy Billing 2018/19 | 14,437.50 |
| EFT62416 | 31.08.2018 | Karratha Adventure Sports | YS - Replacement Pool Cues | 99.50 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT62417 | 31.08.2018 | Karratha International Hotel (Ringthane Pty Ltd t/as) | REAF - Accommodation Performers, De Cuba Sons | 845.00 |
| EFT62418 | 31.08.2018 | Karratha Earthmoving & Sand Supplies | Drain Cleans - Mob and Demob Plant and Disposal | 27,030.50 |
| EFT62419 | 31.08.2018 | Joyce Krane | Plant - BOMAG Repairs, Transport WS To Depot | 7,862.25 |
| EFT62420 | 31.08.2018 | Midalia Steel T/a Onesteel | Traffic Control - Elgate Post Cap Round Pipe Galvabond x 50 | 237.60 |
| EFT62421 | 31.08.2018 | WALGA | WALGA Annual Subscriptions 18/19 - Tax, Procurement, Training | 39,006.61 |
| EFT62422 | 31.08.2018 | Norwest Sand & Gravel Pty Ltd | Woodbrook Rd - Gravel Resheeting, 35T Excavator Roe/Witt Rd Pit To Woodbrook Rd Pit | 1,232.00 |
| EFT62423 | 31.08.2018 | Water2water | Cancelled | 0.00 |
| EFT62424 | 31.08.2018 | Poinciana Nursery | Slashing Drains, Verges, Paths - Nickol, Nickol West, Dmp Hwy, Bayview Tce And Compressed Hay Bales | 34,065.90 |
| EFT62425 | 31.08.2018 | City Of Karratha | Roe SES - Refuse Service Rate | 671.00 |
| EFT62426 | 31.08.2018 | St John Ambulance - Karratha | KLP - Pad Defib Hs1 x 2 For Gym And First Aid Room | 1,284.33 |
| EFT62427 | 31.08.2018 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | HR - Flights Discrimination/Harassment Training, V Hawes | 947.00 |
| EFT62428 | 31.08.2018 | TNT Express | Freight - Water Samples | 328.30 |
| EFT62429 | 31.08.2018 | Truck Centre (WA) Pty Ltd | Plant - Prime Mover Repairs, Brake Pressure Switch Factory Recall | 148.50 |
| EFT62430 | 31.08.2018 | Wickham Community Association (Inc) | ACADS 17/18 - Citizenship Awards, Final Payment | 7,013.38 |
| EFT62431 | 31.08.2018 | Wickham Roebourne Tee Ball Association | Bucks For Bags Donation August 2018 - 75 Bags | 450.00 |
| EFT62432 | 31.08.2018 | Blue Hat Cleaning Services T/a Damel Cleaning Services | Karratha Airport - Cleaning Services July 2018 | 54,147.11 |
| EFT62433 | 31.08.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | KTA Airport - Screening Compliant Safety Boots, M Moon | 250.50 |
| EFT62434 | 31.08.2018 | Atom Supply | Various Parts And Stock - REAP, Cattrall Park, Trailer Repairs, Replacement Tools, Signage | 4,146.05 |
| EFT62435 | 31.08.2018 | J Blackwood & Son Pty Limited | Stock - Camlock Straps, Silicone, Paint | 648.85 |
| EFT62436 | 31.08.2018 | Australasian Performing Right Assoc (APRA) | A&C - APRA License | 649.30 |
| EFT62437 | 31.08.2018 | Aggreko Generator Rental Pty Ltd | DCH - Dehum Hire | 3,004.14 |
| EFT62438 | 31.08.2018 | Alloy & Stainless Products Pty Ltd (ASP) | Stock - Materials - Mower Blades | 84.33 |
| EFT62439 | 31.08.2018 | Rol-wa Pty Ltd T/a Allpest Wa | WS - Termite And Singapore Ant Inspection September 2018 | 50.00 |
| EFT62440 | 31.08.2018 | Again Faster Equipment | KLP - SCR Equipment , Nylon Weight Belt | 71.78 |
| EFT62441 | 31.08.2018 | Ausolar Pty Ltd | Millars Well/Bulgarr Oval Lighting Works And Various Electrical Repairs Ovals, Kta Airport, PBFC | 21,406.65 |
| EFT62442 | 31.08.2018 | ATF Services Pty Ltd | Class III Cell Construction, Waste Services, CCTV Time Lapse | 1,230.90 |
| EFT62443 | 31.08.2018 | Barth Bros Automotive Machining | Plant - Fuso Repairs, Bushes To Torque Rods | 1,810.53 |
| EFT62444 | 31.08.2018 | BC Lock & Key | FBCC - Repair Rear Kitchen Door Lock | 579.19 |
| EFT62445 | 31.08.2018 | Burkeair Pty Ltd | PBFC - AC Repairs | 14,584.42 |
| EFT62446 | 31.08.2018 | BT Equipment Pty Ltd T/a Tutt Bryant Equipment | Plant - BOMAG Repairs, Steer Ram Kit | 1,155.97 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|------------|
| EFT62447 | 31.08.2018 | Budget Rent A Car | Hire Vehicle - Pool Vehicle, Hire Vehicle | 3,695.02 |
| EFT62448 | 31.08.2018 | Benara Nurseries | Depot Upgrade - Plants, Vaso Grande Grigio Chia | 1,375.89 |
| EFT62449 | 31.08.2018 | BP Australia Pty Ltd | Fuel - July 2018 | 5,546.18 |
| EFT62450 | 31.08.2018 | BB Landscaping WA Pty Ltd | McRae Court - Repair Water Pressure To Reticulation | 412.50 |
| EFT62451 | 31.08.2018 | Broome Automotive Group Pty Ltd | Plant Purchase - White Isuzu P2085 | 116,139.35 |
| EFT62452 | 31.08.2018 | C Bolster t/as Homunculus Theatre | REAF 2018 - The Mask Family, 50% Deposit | 5,500.00 |
| EFT62453 | 31.08.2018 | Centurion Transport Co Pty Ltd | Cancelled | 0.00 |
| EFT62454 | 31.08.2018 | Coates Hire Operations | Roeb Wittenoom Rd - Hire 17T Pad Foot Roller | 2,822.20 |
| EFT62455 | 31.08.2018 | Coca-Cola Amatil (Holdings) Ltd | Indoor Play Centre - Cafe Stock | 198.00 |
| EFT62456 | 31.08.2018 | Cabcharge Australia Pty Ltd | Cabcharge - 16/07/18 To 12/08/18 | 643.70 |
| EFT62457 | 31.08.2018 | Cherratta Lodge Pty Ltd | KLP - Laundering Tablecloths Function Room | 13.57 |
| EFT62458 | 31.08.2018 | Command IT Services | KTA Airport - Rectify PA Issues, Install And Configure New Audio Matrix Switcher | 4,192.10 |
| EFT62459 | 31.08.2018 | Dave's Transit Service | YS - Bus Trip, July School Holiday Program | 726.00 |
| EFT62460 | 31.08.2018 | D & S Wells (WA) Pty Ltd | Kta SES - R&R Axle Brake Brackets | 429.00 |
| EFT62461 | 31.08.2018 | Double R Equipment Repairs | Plant - Prime Mover, Wheel Alignment | 179.30 |
| EFT62462 | 31.08.2018 | Espresso Essential WA Pty Ltd | Dampier Library - Coffee Machine Consumables | 218.44 |
| EFT62463 | 31.08.2018 | B Evans | Refund - Lost Ticket Fees | 160.00 |
| EFT62464 | 31.08.2018 | Max & Claire Pty Ltd T/a Ergolink | KTA Airport - Office Chair | 481.60 |
| EFT62465 | 31.08.2018 | Farinosi & Sons Pty Ltd | Refuse Site Maintenance - Star Picket Ultrapost | 300.28 |
| EFT62466 | 31.08.2018 | Department Of Fire & Emergency Services (DBA Monitoring) | Kta Main Admin - Annual Monitoring Fire Alarms | 7,284.24 |
| EFT62467 | 31.08.2018 | Fox Resources Ltd | Rates Refund A89382 – surrendered mining tenements | 733.12 |
| EFT62468 | 31.08.2018 | Foxtel For Business | KLP - Business Premium Core Channels Public Viewing | 304.84 |
| EFT62469 | 31.08.2018 | Fortus Group (Founder Enterprises P/L t/as) | Plant - Excavator Repairs, Cutting Edge | 1,057.41 |
| EFT62470 | 31.08.2018 | Stanislaw Rszard Formanczyk | Refund - Permit Reimbursement | 15.00 |
| EFT62471 | 31.08.2018 | Gym Care (Goldpin Corporation Pty Ltd T/as) | KLP - Gym Equipment | 108.90 |
| EFT62472 | 31.08.2018 | Global Security Management (WA) | KLP - Nightly Security Patrols - July 2018 | 3,604.59 |
| EFT62473 | 31.08.2018 | Access Office Industries (Global (WA) Pty Ltd) | REAP - Fitout CD/DVD Tray To Fit Milano Shelving | 4,213.00 |
| EFT62474 | 31.08.2018 | Glidepath Australia Pty Ltd | KTA Airport - Baggage Handling System Maintenance | 13,062.50 |
| EFT62475 | 31.08.2018 | G Bishops Transport Services Pty Ltd atf GBT Services Trust | Various Freight | 1,291.18 |
| EFT62476 | 31.08.2018 | Globe Workforce Solutions Pty Ltd | CAA 2018 - Labour Hire, Indigenous Artist Showcase And Up late | 403.56 |
| EFT62477 | 31.08.2018 | Home Hardware Karratha | KLP - Pool Plant Room, Hooks Screws Poles And Various Small Items | 185.60 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62478 | 31.08.2018 | Handy Hands Pty Ltd | Weed Control - Sprays, Point Samson Wickham And Roebourne Townsites, Sharpe Ave, Bulgarra, Wickham And Millars Well Ovals, Kta Admin | 40,797.00 |
| EFT62479 | 31.08.2018 | T Hanlon | Flights Purchased For CofK Business | 1,419.00 |
| EFT62480 | 31.08.2018 | L Husking | 40 Mile Beach Caretaker, Fuel | 217.80 |
| EFT62481 | 31.08.2018 | Hillbrick Bicycles Pty Ltd & LJ Smith T/A Body-Bike Australia | KLP - Body Bike Pedal Straps | 96.58 |
| EFT62482 | 31.08.2018 | Healey Engineering Pty Ltd | Depot Upgrade - Site Inspection Mechanical System Commissioning And Compliance | 3,005.00 |
| EFT62483 | 31.08.2018 | C Hermann (Infotec Communications) | Kta Library - Book Signing Book, My Senior Gap Year | 25.00 |
| EFT62484 | 31.08.2018 | Connect Call Centre Services | Governance - Overcall Fees July 2018 | 2,104.25 |
| EFT62485 | 31.08.2018 | Identity Security Pty Ltd | Kta Airport - Monthly Online ASIC Lodgement Charge | 82.50 |
| EFT62486 | 31.08.2018 | Ibis Styles Karratha (Pearl Hotels D 1993 Pty Ltd) | REAP - Contractor Accommodation | 184.00 |
| EFT62487 | 31.08.2018 | Jtagz Pty Ltd | Animal Control - City Of Karratha Registration Tags | 1,034.00 |
| EFT62488 | 31.08.2018 | Karratha Signs | A&C 2018 - Eyejack Augmented Reality Exhibition Prints And REAP Signage | 5,648.50 |
| EFT62489 | 31.08.2018 | JSS Logistics Pilbara | Plant - BOMAG Repairs, Transport WS To Depot | 1,375.00 |
| EFT62490 | 31.08.2018 | James Bennett Pty Limited | Roebourne Library - Book Order July 2018 | 798.28 |
| EFT62491 | 31.08.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Various Plant Repairs Hilux, Toyota, BOMAG, Colorado And Tractor UHF Radio, Isolation Switch, Isolator, Light Bar | 7,312.30 |
| EFT62492 | 31.08.2018 | Beyond Carpentry Contracting | Wickham Day Care Centre - Replace Wall Tiles, Patch And Paint | 848.65 |
| EFT62493 | 31.08.2018 | Jokeria Pty Ltd | Cancelled | 0.00 |
| EFT62494 | 31.08.2018 | Karratha Veterinary Hospital | Animal Control - Euthanize Puppy | 73.40 |
| EFT62495 | 31.08.2018 | Karratha Country Club Inc | KTA Golf Course - Water Usage April 2018 | 760.47 |
| EFT62496 | 31.08.2018 | Karratha Contracting Pty Ltd | Ngurin Sewerage Installation - Main Extension Contract Works | 11,397.10 |
| EFT62497 | 31.08.2018 | Kwik Kopy Printing Centre | Pool Inspection Books And Modifications To Laser Plate | 956.70 |
| EFT62498 | 31.08.2018 | Komatsu Australia Pty Ltd | Stock - Washers | 45.98 |
| EFT62499 | 31.08.2018 | Sonic Healthplus Pty Ltd | WS - Work Cover Audio Test | 82.50 |
| EFT62500 | 31.08.2018 | Karratha Machinery Hire | Plant - Repairs Excavator | 1,980.00 |
| EFT62501 | 31.08.2018 | Karratha Automotive Group - KAG | Plant - Colorado Repairs, Belt | 93.45 |
| EFT62502 | 31.08.2018 | Karratha Panel & Paint (Tunstead Family Trust T/a) | Insurance Excess Payable - Claim # 63-8023260 | 300.00 |
| EFT62503 | 31.08.2018 | Ko Aye T/as K & S Mobile Windscreen Service | Insurance Excess Payable - Windscreen Replacement | 1,260.00 |
| EFT62504 | 31.08.2018 | KC Mobile Pool Maintenance | Teesdale - Monthly Pool Maintenance - July 2018 | 110.00 |
| EFT62505 | 31.08.2018 | Karratha Solar Power No 1 Pty Ltd | Kta Airport Solar Power July 2018 | 57,888.17 |
| EFT62506 | 31.08.2018 | Landgate | IT - SLIP Subscription Services And Land Packages | 2,273.00 |
| EFT62507 | 31.08.2018 | LGIS Risk Management | HR - Delivery Frontline Leadership Course, 4 Days x 20 Candidates | 5,096.54 |
| EFT62508 | 31.08.2018 | Legs On The Wall | Cancelled | 0.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62509 | 31.08.2018 | Manning Pavement Services Pty Ltd T/a Karratha Asphalt | Pt Samson Beautification - Asphalt, Point Samson Car Park | 42,124.59 |
| EFT62510 | 31.08.2018 | Emerge Associates | Open Space/Drain Reserve Mtce - Review Landscape Design For Dewitt Entry Statement | 935.00 |
| EFT62511 | 31.08.2018 | MKM Consulting Engineering P/l | Footpath Lighting Upgrade - Engineer Solution Shallow Light Footing | 2,541.00 |
| EFT62512 | 31.08.2018 | MAK Industrial Water Solutions Pty Ltd | KTA Airport - WWTP Service And Operations Monthly Management July 2018 | 20,935.51 |
| EFT62513 | 31.08.2018 | MH Carr Contracting Pty Ltd | Depot Upgrade - Mulch Supply And Delivery | 1,100.00 |
| EFT62514 | 31.08.2018 | 303 Mullenlowe Australia Pty Ltd | Provision Of Place Branding Services - Yr 1 Tender Submission Social Always On Hack Day | 14,765.30 |
| EFT62515 | 31.08.2018 | D Macaulay | Reimbursement Travel Costs - Relocation To Karratha | 508.26 |
| EFT62516 | 31.08.2018 | North West Tree Services | Carlson Way - Street Maintenance Stump Grind Diseased Peltophorum | 1,312.30 |
| EFT62517 | 31.08.2018 | NYFL Nursery - Litter Picking Cleaning And Gardening Services | CAA 2018 - Clean & Supply Portaloos, Litter Picking And Venue Cleaning | 4,254.00 |
| EFT62518 | 31.08.2018 | Titan Australia Pty Ltd | Various Plant - Tyre Repairs | 3,372.05 |
| EFT62519 | 31.08.2018 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386) | Wickham Transfer Station - 15 Litre Spring Water Bottles | 25.25 |
| EFT62520 | 31.08.2018 | Nielsen Liquid Waste Services Pty Ltd | Cleaverville - Pump Out Sullage Tanks | 878.00 |
| EFT62521 | 31.08.2018 | NYFL Nursery - Cossack Management | Cossack Mgt Services - September 2018 | 35,750.00 |
| EFT62522 | 31.08.2018 | J Newcombe | Cancelled | 0.00 |
| EFT62523 | 31.08.2018 | Ixom Operations Pty Ltd (Orica) | KLP - 920kg Chlorine Cylinder Rental Charges | 771.34 |
| EFT62524 | 31.08.2018 | Fulton Hogan Industries Pty Ltd (Pioneer Road Services) | Stock - Bagged Premix Asphalt | 1,881.00 |
| EFT62525 | 31.08.2018 | Pilbara Motor Group - PMG | Plant - Hilux Repairs, Strut | 45.67 |
| EFT62526 | 31.08.2018 | Pilbara Copy Service | 7 Mile Waste Facility - Printer Charges, July 2018 | 1,254.03 |
| EFT62527 | 31.08.2018 | Planning Institute Of Australia | HR - R Hall Registration, New Horizons Pia WA 2018 Conference | 145.00 |
| EFT62528 | 31.08.2018 | Professional Trapping Supplies | Rangers - Various Equipment, Xr6 Cameras, High Speed Cards, Security Box, Rechargeable Batteries, Python Cable | 3,263.50 |
| EFT62529 | 31.08.2018 | Printsync Norwest Business Solutions | Corporate Services - Printer Charges, July 2018 | 3,227.42 |
| EFT62530 | 31.08.2018 | P & M Automotive Equipment | Plant - Workshop Hoist, Service And Inspect Platform | 607.75 |
| EFT62531 | 31.08.2018 | Pilbara Regional Football Development Committee Inc | Annual Community Grant Scheme 17/18 - Venue Hire And Lighting Nightfields, Final Payment | 1,796.34 |
| EFT62532 | 31.08.2018 | Perdaman Advanced Energy Pty Ltd | Depot Upgrade - Install Depot Solar PV Power Supply System | 6,677.00 |
| EFT62533 | 31.08.2018 | Prompt Contracting & Fencing Pty Ltd | KTA Airport - Install Custom Fence Panel | 1,735.00 |
| EFT62534 | 31.08.2018 | Repco Auto Parts | Stock - BOMAG Oil Filter | 94.05 |
| EFT62535 | 31.08.2018 | Roebourne Dingo Hire | Removal Of Abandoned Vehicle - Tow Silver Hyundai Elantra (No Plates) 16 Fraser St Roeb To WS | 165.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62536 | 31.08.2018 | Roebourne General Food Store (Cafe) - Ieramugadu Cafe Maya | YS - Catering, Combined Regional Youth Stakeholders Network Meeting | 275.00 |
| EFT62537 | 31.08.2018 | Auto One Karratha | Town Centre Maintenance - Truck Tool Box Upright 2 Drawer | 925.00 |
| EFT62538 | 31.08.2018 | Reece Pty Ltd | Various Retic Repairs - parks, Ovals, WRP, City Gardens And Depot | 5,177.06 |
| EFT62539 | 31.08.2018 | Statewide Bearings | Plant - Trailer Parts | 268.12 |
| EFT62540 | 31.08.2018 | Kmart Karratha | KLP - Office Supplies & Equipment | 48.15 |
| EFT62541 | 31.08.2018 | Sunstone Design | YS - Repair Blinds | 1,057.40 |
| EFT62542 | 31.08.2018 | Shelf Cleaning Services | YS - Cleaning Services July 2018 | 14,290.42 |
| EFT62543 | 31.08.2018 | Designa Sabar Pty Ltd | Kta Airport - Technical Support Carpark Operations | 181.50 |
| EFT62544 | 31.08.2018 | Seaview Orthotics | Stock - Litter Picker Ranger Max | 137.85 |
| EFT62545 | 31.08.2018 | Smiths Detection (Australia) Pty Ltd | Kta Airport - Service Contract | 10,021.00 |
| EFT62546 | 31.08.2018 | Scott Printers Pty Ltd | REAF 2018 - Festival Brochure, Printing And Mailout | 4,209.70 |
| EFT62547 | 31.08.2018 | Wridgways Pty Ltd | HR - Relocation Snr Revenue Officer Qld To Karratha | 6,448.20 |
| EFT62548 | 31.08.2018 | Skipper Transport Parts (Formerly Covs) | Various Plant Repairs - Hyundai, Trailers, Isuzu, Holden, Tipper | 8,927.85 |
| EFT62549 | 31.08.2018 | Sandblast Creations | YS - Trophies City Wide Youth Basketball Tournament | 1,318.36 |
| EFT62550 | 31.08.2018 | Scandinavian Investments Pty Ltd t/as GC SALES WA | General Waste And Recycling - Lids And Pins 240L Blue Compatible With Mgb's Includes Stamp Application | 5,720.00 |
| EFT62551 | 31.08.2018 | Tox Free (Australia) Pty Ltd | KLP - Bin Lifts May 2018 | 596.64 |
| EFT62552 | 31.08.2018 | Trasan Contracting | Hearson's Cove Replacement Shade Structures - 50% Retention Claim | 3,791.35 |
| EFT62553 | 31.08.2018 | Turner Design | REAP - Website Navigation Update Additional Buttons Navigation And Coding Adjustments | 467.50 |
| EFT62554 | 31.08.2018 | Scarboro Painting Services (The Trustee For Scarboro Painting Services) | Withnell Way And 6 McRae Court - Internal Repaint | 11,517.00 |
| EFT62555 | 31.08.2018 | TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Trust) | WRP - Repair Irrigation Main Line | 3,047.17 |
| EFT62556 | 31.08.2018 | The Gym Cafe | Depot Upgrade - Catering Official Opening | 698.50 |
| EFT62557 | 31.08.2018 | Karratha Timber & Building Supplies | KLP - General Hardware Supplies July 2018 | 228.41 |
| EFT62558 | 31.08.2018 | Village Roadshow Pty Ltd | REAP - Film Licence Oceans 8 | 2,580.39 |
| EFT62559 | 31.08.2018 | Westrac Equipment Pty Ltd | KTA Airport - Vibratory Compactor And Parts | 26,989.28 |
| EFT62560 | 31.08.2018 | Woolworths Group Limited | YS, The Base, REAP, KLP, SP&I - Program Activity Supplies, Café/Kiosk Stock And Staff Amenities | 2,234.13 |
| EFT62561 | 31.08.2018 | Wormald Australia Pty Ltd | Depot - Repair Faulty Fire Extinguishers And Emergency Exit Lights | 1,412.43 |
| EFT62562 | 31.08.2018 | WA Library Supplies (PIC Enterprises Pty Ltd) | REAP - Fitout Library Shelving Bookends | 3,661.40 |
| EFT62563 | 31.08.2018 | West-Sure Group | KTA Airport - Monthly Cash Collection Counting And Reconciliation Services, July 2018 | 292.53 |
| EFT62564 | 31.08.2018 | Wickham Tidy Towns | Bucks For Bags Donation August 2018 | 1,998.00 |
| EFT62565 | 31.08.2018 | West Australian Newspapers Limited | REAP - Advertisement Pilbara News | 2,128.00 |
| EFT62566 | 31.08.2018 | Westside Talent Pty Ltd | Cancelled | |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT62567 | 31.08.2018 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms, Pants Narrow Tradie Navy | 1,077.60 |
| EFT62568 | 31.08.2018 | Yurra Pty Ltd | Searipple Dune Revegetation - Supply And Install Coir Matting | 934.35 |
| EFT62569 | 31.08.2018 | Yirramagardu Community Association | 2015/16 Ex Gratia Funding - Roebourne Basketball Seating, 20% Final Payment | 17,192.13 |
| EFT62570 | 31.08.2018 | Zipform Pty Ltd | Rates - 2018/19 Annual Rates Notices & Newsletter, Printing & Distribution | 7,048.37 |
| EFT62571 | 31.08.2018 | City Of Karratha | Cancelled | 0.00 |
| EFT62572 | 31.08.2018 | Sealanes (1985) Pty Ltd | REAP - Kiosk Stock | 106.04 |
| EFT62573 | 31.08.2018 | Gresley Abas Pty Ltd | WCH - Contractor Claim, Contract Admin, Construction Services And Travel Costs, July 2018 | 20,004.86 |
| EFT62574 | 31.08.2018 | Isubscribe Pty Ltd | Libraries - 12 Month Magazine Subscriptions | 2,979.85 |
| EFT62575 | 31.08.2018 | Pitter Pat Productions Incorporated | REAP - Pilbara Pan Performance | 1,820.07 |
| EFT62576 | 31.08.2018 | Wridgways Pty Ltd | McRae Court - Pack, Uplift And Storage | 2,926.55 |
| EFT62577 | 31.08.2018 | MSS Security | Kta Airport - Screening And Security Services | 204,453.35 |
| EFT62578 | 31.08.2018 | R White | Refund - Asic Card Bond | 50.00 |
| EFT62579 | 31.08.2018 | Ray White Real Estate Karratha | Walcott Way - Outstanding Tenant Invoices | 2,442.24 |
| EFT62580 | 04.09.2018 | L Franke | 2018 Cossack Art Sales - #3422 | 1,960.00 |
| EFT62581 | 04.09.2018 | J Silvester | 2018 Cossack Art Sales - #3423 | 1,540.00 |
| EFT62582 | 04.09.2018 | C Clitheroe | 2018 Cossack Art Sales - #1430 | 1,001.00 |
| EFT62583 | 04.09.2018 | J Duffy | 2018 Cossack Art Sales - #3732 | 1,960.00 |
| EFT62584 | 04.09.2018 | P Ryan | 2018 Cossack Art Sales - #3635 | 2,310.00 |
| EFT62585 | 04.09.2018 | I St John | 2018 Cossack Art Sales - #4027 | 1,330.00 |
| EFT62586 | 04.09.2018 | L Samson | 2018 Cossack Art Sales - #3524 | 1,400.00 |
| EFT62587 | 04.09.2018 | E Sandy | 2018 Cossack Art Sales - #3530 | 770.00 |
| EFT62588 | 04.09.2018 | J Hourquebie | 2018 Cossack Art Sales - #3739 | 84.00 |
| EFT62589 | 04.09.2018 | R Blackburn | 2018 Cossack Art Sales - #3625 | 1,050.00 |
| EFT62590 | 04.09.2018 | S Bell | 2018 Cossack Art Sales - #3431 | 560.00 |
| EFT62591 | 04.09.2018 | S Burleigh | 2018 Cossack Art Sales - #4056 | 630.00 |
| EFT62592 | 04.09.2018 | T Burrows | 2018 Cossack Art Sales - #4019 | 139.30 |
| EFT62593 | 04.09.2018 | G Beck | 2018 Cossack Art Sales - #4059 | 241.50 |
| EFT62594 | 04.09.2018 | M Cross | 2018 Cossack Art Sales - #3604 | 525.00 |
| EFT62595 | 04.09.2018 | T Clitheroe | 2018 Cossack Art Sales - #3430 | 350.00 |
| EFT62596 | 04.09.2018 | Y Chapman | 2018 Cossack Art Sales - #3402 | 308.00 |
| EFT62597 | 04.09.2018 | K Coutts | 2018 Cossack Art Sales - #3419 | 409.50 |
| EFT62598 | 04.09.2018 | D Duque | 2018 Cossack Art Sales - #4051 | 665.00 |
| EFT62599 | 04.09.2018 | L Dickinson | 2018 Cossack Art Sales - #4073 | 1,393.00 |
| EFT62600 | 04.09.2018 | M Dujmovic | 2018 Cossack Art Sales - #3410 | 455.00 |
| EFT62601 | 04.09.2018 | M Ellis | 2018 Cossack Art Sales - #3632 | 350.00 |
| EFT62602 | 04.09.2018 | L Gannon | 2018 Cossack Art Sales - #3103 | 105.00 |
| EFT62603 | 04.09.2018 | M Green | 2018 Cossack Art Sales - #3515 | 840.00 |
| EFT62604 | 04.09.2018 | A Gorey | 2018 Cossack Art Sales - #4039 | 1,400.00 |
| EFT62605 | 04.09.2018 | M George | 2018 Cossack Art Sales - #3737 | 126.00 |
| EFT62606 | 04.09.2018 | C Griffen | 2018 Cossack Art Sales - #3711 | 840.00 |
| EFT62607 | 04.09.2018 | A Gadd | Cancelled | 0.00 |
| EFT62608 | 04.09.2018 | A Gabori | 2018 Cossack Art Sales - #3203 | 1,225.00 |
| EFT62609 | 04.09.2018 | A Gaidan | 2018 Cossack Art Sales - #3201 | 105.00 |
| EFT62610 | 04.09.2018 | S Higgins | 2018 Cossack Art Sales - #3610 | 616.00 |
| EFT62611 | 04.09.2018 | S Hicks | 2018 Cossack Art Sales - #3527 | 1,050.00 |
| EFT62612 | 04.09.2018 | S Hay | 2018 Cossack Art Sales - #3726 | 252.00 |
| EFT62613 | 04.09.2018 | D Halden | 2018 Cossack Art Sales - #3503 | 1,050.00 |
| EFT62614 | 04.09.2018 | C Inkster | 2018 Cossack Art Sales - #3605 | 73.50 |
| EFT62615 | 04.09.2018 | L Jay | 2018 Cossack Art Sales - #3712 | 280.00 |
| EFT62616 | 04.09.2018 | S Jenkins | 2018 Cossack Art Sales - #3636 | 455.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT62617 | 04.09.2018 | P Jones | 2018 Cossack Art Sales - #3637 | 819.00 |
| EFT62618 | 04.09.2018 | S Blythe | 2018 Cossack Art Sales - #4007 | 665.00 |
| EFT62619 | 04.09.2018 | A Jeeloll | 2018 Cossack Art Sales - #3408 | 315.00 |
| EFT62620 | 04.09.2018 | M Jabinee | 2018 Cossack Art Sales - #3210 | 399.00 |
| EFT62621 | 04.09.2018 | S King | 2018 Cossack Art Sales - #3407 | 66.50 |
| EFT62622 | 04.09.2018 | U Klein | 2018 Cossack Art Sales - #4021 | 419.30 |
| EFT62623 | 04.09.2018 | K Korda | 2018 Cossack Art Sales - #3211 | 399.00 |
| EFT62624 | 04.09.2018 | G Kelly | 2018 Cossack Art Sales - #3514 | 1,050.00 |
| EFT62625 | 04.09.2018 | C Kerr | 2018 Cossack Art Sales - #3608 | 70.00 |
| EFT62626 | 04.09.2018 | A King | 2018 Cossack Art Sales - #3612 | 59.50 |
| EFT62627 | 04.09.2018 | T Lilley | 2018 Cossack Art Sales - #3621 | 455.00 |
| EFT62628 | 04.09.2018 | T Lockyer | 2018 Cossack Art Sales - #3425 | 280.00 |
| EFT62629 | 04.09.2018 | A Muller | 2018 Cossack Art Sales - #3730 | 483.00 |
| EFT62630 | 04.09.2018 | S Marchant | 2018 Cossack Art Sales - #3429 | 350.00 |
| EFT62631 | 04.09.2018 | C McDowell | 2018 Cossack Art Sales - #3735 | 560.00 |
| EFT62632 | 04.09.2018 | K Mott | 2018 Cossack Art Sales - #4000 | 595.00 |
| EFT62633 | 04.09.2018 | R Mostyn | 2018 Cossack Art Sales - #3725 | 315.00 |
| EFT62634 | 04.09.2018 | S Mueller | 2018 Cossack Art Sales - #4041 | 245.00 |
| EFT62635 | 04.09.2018 | N Moody | 2018 Cossack Art Sales - #3112 | 1,750.00 |
| EFT62636 | 04.09.2018 | E Mendoza | 2018 Cossack Art Sales - #3734 | 420.00 |
| EFT62637 | 04.09.2018 | J Murray | 2018 Cossack Art Sales - #3206 | 693.00 |
| EFT62638 | 04.09.2018 | N Nicholson | 2018 Cossack Art Sales - #3623 | 1,225.00 |
| EFT62639 | 04.09.2018 | K Riordan | 2018 Cossack Art Sales - #3601 | 185.50 |
| EFT62640 | 04.09.2018 | M Robinson | 2018 Cossack Art Sales - #3501 | 1,750.00 |
| EFT62641 | 04.09.2018 | J Rolinson | 2018 Cossack Art Sales - #3603 | 1,960.00 |
| EFT62642 | 04.09.2018 | L Rowland | 2018 Cossack Art Sales - #4008 | 385.00 |
| EFT62643 | 04.09.2018 | P Sambo | 2018 Cossack Art Sales - #3436 | 2,800.00 |
| EFT62644 | 04.09.2018 | M Sandy | 2018 Cossack Art Sales - #3434 | 840.00 |
| EFT62645 | 04.09.2018 | C Samson | 2018 Cossack Art Sales - #3522 | 1,400.00 |
| EFT62646 | 04.09.2018 | C Skinner | 2018 Cossack Art Sales - #3100 | 455.00 |
| EFT62647 | 04.09.2018 | G Shepherd | Cancelled | 0.00 |
| EFT62648 | 04.09.2018 | M Smith | 2018 Cossack Art Sales - #3607 | 392.00 |
| EFT62649 | 04.09.2018 | E Steyn | 2018 Cossack Art Sales - #3720 | 350.00 |
| EFT62650 | 04.09.2018 | J Sparkes | 2018 Cossack Art Sales - #3641 | 626.50 |
| EFT62651 | 04.09.2018 | A Stenvall | 2018 Cossack Art Sales - #3701 | 105.00 |
| EFT62652 | 04.09.2018 | T Staker | 2018 Cossack Art Sales - #3722 | 875.00 |
| EFT62653 | 04.09.2018 | D Standen | Cancelled | 0.00 |
| EFT62654 | 04.09.2018 | M Skinner | 2018 Cossack Art Sales - #3400 | 559.30 |
| EFT62655 | 04.09.2018 | W Sampi | 2018 Cossack Art Sales - #3638 | 840.00 |
| EFT62656 | 04.09.2018 | C Tobin | 2018 Cossack Art Sales - #4005 | 70.00 |
| EFT62657 | 04.09.2018 | K Twelftree | 2018 Cossack Art Sales - #4094 | 154.00 |
| EFT62658 | 04.09.2018 | C Taylor | Cancelled | 0.00 |
| EFT62659 | 04.09.2018 | J Warrie | 2018 Cossack Art Sales - #3520 | 840.00 |
| EFT62660 | 04.09.2018 | J Willis | 2018 Cossack Art Sales - #3421 | 696.50 |
| EFT62661 | 04.09.2018 | K Warrie | 2018 Cossack Art Sales - #3740 | 245.00 |
| EFT62662 | 04.09.2018 | W Ninirae | 2018 Cossack Art Sales - #3433 | 2,730.00 |
| EFT62663 | 04.09.2018 | L Wilson | 2018 Cossack Art Sales - #3209 | 399.00 |
| EFT62664 | 04.09.2018 | R Whiteman | 2018 Cossack Art Sales - #3702 | 560.00 |
| EFT62665 | 04.09.2018 | Westside Talent Pty Ltd | Ticket Sales Kevin Bloody Wilson 16/08/2018 | 25,371.50 |
| EFT62666 | 05.09.2018 | AST Management Pty Ltd | Cancelled | 0.00 |
| EFT62667 | 07.09.2018 | Cleanaway Pty Ltd | Recyclable Waste Gate Fee - July 2018 | 8,671.74 |
| EFT62668 | 07.09.2018 | Telstra Corporation Ltd | City Phone Charges | 25,856.66 |
| EFT62669 | 07.09.2018 | Horizon Power | Nickol West Pump And Tanks - Electricity Usage | 1,197.21 |
| EFT62670 | 07.09.2018 | Water Corporation | WRF - Water Usage | 8,833.53 |
| EFT62671 | 07.09.2018 | Aerodrome Management Services Pty Ltd (AMS) | KTA Airport Airfield Lighting Upgrade - Progress Claim #5 | 76,767.91 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62672 | 07.09.2018 | Geraldton Building Services & Cabinets (GBSC) | Shadwick - Replacement Metal Roof | 55,693.00 |
| EFT62673 | 07.09.2018 | BP Australia Pty Ltd | Stock - Diesel | 74,284.04 |
| EFT62674 | 07.09.2018 | North West Waste Alliance | Street Sweeping Services - July 2018 | 58,258.92 |
| EFT62675 | 07.09.2018 | Broome Automotive Group Pty Ltd | Plant Purchase White Isuzu Dmax With Canopy | 42,572.75 |
| EFT62676 | 07.09.2018 | Bullivants | Traffic Control - Blacksnake Attachment Sling | 209.00 |
| EFT62677 | 07.09.2018 | Signature Music Pty Ltd | REAP - Sound And Lighting, Sundowner Session | 2,290.20 |
| EFT62678 | 07.09.2018 | Dampier Playgroup Inc | Grant - Magical Movement Session, 50% Upfront Payment | 1,935.00 |
| EFT62679 | 07.09.2018 | GHD Pty Ltd | Cleaverville Foreshore Management Plan | 3,575.00 |
| EFT62680 | 07.09.2018 | Hathaways Lubricants | Stock - Battery | 1,082.12 |
| EFT62681 | 07.09.2018 | Institute Of Public Works Engineering Australasia t/as IPWEA | Playground Maintenance - Yardstick Parks Benchmark Program | 3,795.00 |
| EFT62682 | 07.09.2018 | Poolmart Karratha | WRP - No Fume Liquid Ph Reducer | 79.00 |
| EFT62683 | 07.09.2018 | Poinciana Nursery | Drains - Slashing, Baynton And Baynton West And Maintenance Landscaping Church And Admin Carpark | 20,581.00 |
| EFT62684 | 07.09.2018 | St John Ambulance - Karratha | Depot Upgrade - Medium Risk Workplace Kit, First Aid Room | 389.95 |
| EFT62685 | 07.09.2018 | Stihl Shop Redcliffe | Stock - Brush Cutter Cord | 313.70 |
| EFT62686 | 07.09.2018 | Te Wai Manufacturing | HR - Uniform Stock | 1,215.00 |
| EFT62687 | 07.09.2018 | C Watts | Mgr Utility Allowance As Per Contract | 562.94 |
| EFT62688 | 07.09.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | HR - Safety Boots T Mansell | 164.96 |
| EFT62689 | 07.09.2018 | Atom Supply | Town Centre Maintenance - Parts | 843.07 |
| EFT62690 | 07.09.2018 | J Blackwood & Son Pty Limited | Town Centres Maintenance - Consumables, Angel Grinder Kit, Drover Hats | 656.48 |
| EFT62691 | 07.09.2018 | Australian Airports Association Ltd | Cancelled | 0.00 |
| EFT62692 | 07.09.2018 | Austswim Limited (Melbourne) | KLP - Annual Subscription Austswim Swim School Registration | 59.95 |
| EFT62693 | 07.09.2018 | Aggreko Generator Rental Pty Ltd | DCH - Dehub Hire 19/04/18 To 16/05/18 | 12,016.58 |
| EFT62694 | 07.09.2018 | Airport Security Pty Ltd | Karratha Airport ASIC Printing | 792.00 |
| EFT62695 | 07.09.2018 | Rol-wa Pty Ltd T/a Allpest Wa | KLP, Dampier/Tambrey/Pegs Pavilions, FBCC - Termite and Singapore Ant Inspections, September 2018 | 735.00 |
| EFT62696 | 07.09.2018 | All Access Australasia | Kta Library - Dvd Order July 2018 | 793.75 |
| EFT62697 | 07.09.2018 | Ausolar Pty Ltd | FBCC, City Garden, WRP, Rec Club Toilets, Depot, Airport - Light Repairs, Transformer Installation | 11,260.24 |
| EFT62698 | 07.09.2018 | ATF Services Pty Ltd | WCH - Time Lapse Photography, Footage Compilation | 1,042.47 |
| EFT62699 | 07.09.2018 | Barth Bros Automotive Machining | Stock - BOMAG Filters | 535.53 |
| EFT62700 | 07.09.2018 | BOC Limited | Plant - Excavator, Dissolved Acetylene E Size | 373.78 |
| EFT62701 | 07.09.2018 | Bunzl Ltd | Stock - Hand Towels Interleaved And Hand Towel Rolls | 1,238.28 |
| EFT62702 | 07.09.2018 | Beaurepairs | Plant - Hyundai Liftback Tyre Repairs | 644.16 |
| EFT62703 | 07.09.2018 | BC Lock & Key | DCH, Pt Samson - R&R Lockset And Padlock | 397.56 |
| EFT62704 | 07.09.2018 | Burkeair Pty Ltd | Dalgety House, Millars Clinic, PBFC - Aircon Repairs | 2,212.01 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62705 | 07.09.2018 | BT Equipment Pty Ltd T/a Tutt Bryant Equipment | Plant - Repairs - Wire Cutter And BOMAG Filters | 2,158.09 |
| EFT62706 | 07.09.2018 | BB Landscaping WA Pty Ltd | Echidna Road - Retic Repair | 145.75 |
| EFT62707 | 07.09.2018 | Booked Out Agency Pty Ltd | Kta And Roeb Library - Guest Speaker/Illustrator Marc McBride, July School Holidays | 3,991.30 |
| EFT62708 | 05.09.2018 | Horizon Power | Depot Solar Power System - Feed In Management Interface | 19,085.40 |
| EFT62709 | 07.09.2018 | Dampier Plumbing & Gas (atf DPG Trust) | Various Sites - Plumbing Repairs | 10,168.45 |
| EFT62710 | 07.09.2018 | Centurion Transport Co Pty Ltd | Freight - Automated Pool Cleaner | 50.29 |
| EFT62711 | 07.09.2018 | Chemform | Stock - Neat Floor Polish | 203.28 |
| EFT62712 | 07.09.2018 | Command IT Services | KTA Airport - Repair Faulty Qantas Check- In PA Console | 537.90 |
| EFT62713 | 07.09.2018 | Comtec Data Pty Ltd | KTA Airport/DCH - Install Security Door Access Control and Repair Montessori Alarm | 4,356.00 |
| EFT62714 | 07.09.2018 | CS Legal (The Pier Group Pty Ltd T/as) | Debt Recovery Costs - Under Administration/Liquidation ASIC Organisation Extract | 36.40 |
| EFT62715 | 07.09.2018 | Sutu Eats Flies (Stuart James Thomas Campbell T/AS) | Cancelled | 0.00 |
| EFT62716 | 07.09.2018 | Data#3 Limited | Depot Upgrade - Hpe Aruba 2530 Switch 8 Ports, Managed Rack Mountable Hpe Aruba Transceiver Module, Network Device, Power Adapter | 713.92 |
| EFT62717 | 07.09.2018 | Department Of Home Affairs | Karratha Airport - Aviation Security Background Checks Identification Cards | 925.00 |
| EFT62718 | 07.09.2018 | Daysafe Training & Assessing | HR - Basic Worksite Traffic Management & Traffic Control Course, Licence To Operate Forklift | 11,851.50 |
| EFT62719 | 07.09.2018 | Dampier Primary P&C Association | Quarterly Funding Scheme - School Fete | 1,500.00 |
| EFT62720 | 07.09.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Euthanize Cat And 4 Dogs | 133.40 |
| EFT62721 | 07.09.2018 | Discus (Seaport Nominees Pty Ltd) | RAC - Community Pools Revitalisation, Printed Vinyl Shade Sails x 4 | 2,580.60 |
| EFT62722 | 07.09.2018 | E & MJ Rosher Pty Ltd | Stock - Cover Discharge | 53.70 |
| EFT62723 | 07.09.2018 | Edge Digital Technology Pty Ltd | REAP - Replacement Cinema Projector Light Engine, Lamp Power Supply And Processor Board | 24,568.30 |
| EFT62724 | 07.09.2018 | Ezi-Hose Pty Ltd | Town Street Maintenance - Plumbing Supplies | 1,316.02 |
| EFT62725 | 07.09.2018 | Farinosi & Sons Pty Ltd | Catrall Park - Playground Maintenance | 123.42 |
| EFT62726 | 07.09.2018 | Foxtel For Business | WRF - Foxtel Changes Additional Services | 150.00 |
| EFT62727 | 07.09.2018 | GE Group (Australia) Pty Ltd | Plant - Repairs, Walkway Platforms And Hand Rails | 2,910.60 |
| EFT62728 | 07.09.2018 | G Bishops Transport Services Pty Ltd atf GBT Services Trust | Various Freight | 251.98 |
| EFT62729 | 07.09.2018 | Gorgeous Gift Balloons - Pilbara | REAF 2018 - Organic Full Balloon Arch | 340.00 |
| EFT62730 | 07.09.2018 | Home Hardware Karratha | KLP - Security, Aluminium T Strips And Fixings | 332.97 |
| EFT62731 | 07.09.2018 | Studiocanal Pty Ltd | Film Licence, Maya The Bee | 357.50 |
| EFT62732 | 07.09.2018 | B Hogan | Reimbursement - Fuel Cleaverville Beach Caretaker | 362.19 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62733 | 07.09.2018 | The Inspired Mark (atf The Miller Family Trust) | Business Support - Take Your Business Online Grant 2018/19 | 5,000.00 |
| EFT62734 | 07.09.2018 | Jason Sign Makers | Stock - Hand Rail Yellow With Reflective Tape | 266.20 |
| EFT62735 | 07.09.2018 | JS Roadside Products Pty Ltd | Stock - Guide Posts Steel Flex | 4,892.25 |
| EFT62736 | 07.09.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Various Plant - Aircon Repairs | 2,746.15 |
| EFT62737 | 07.09.2018 | Beyond Carpentry Contracting | McRae Court - Remove And Replace Wardrobe Doors And Frames | 3,583.69 |
| EFT62738 | 07.09.2018 | Karratha Glass Service | REAP - Install Pivot Shower Door, 10 Knight Place - Replace Worn Window Rubber | 2,266.00 |
| EFT62739 | 07.09.2018 | Karratha Veterinary Hospital | Animal Control - Euthanize Cat | 36.70 |
| EFT62740 | 07.09.2018 | Karratha Contracting Pty Ltd | YS - Install And Commission Chilled Water Unit | 12,522.40 |
| EFT62741 | 07.09.2018 | Sonic Healthplus Pty Ltd | MSES Agreement 2018 - Travel Allowance C Drummond And HR Vaccinations | 5,625.95 |
| EFT62742 | 07.09.2018 | Karratha Panel & Paint (Tunstead Family Trust T/a) | Insurance Excess Payable | 600.00 |
| EFT62743 | 07.09.2018 | Kennards Hire Pty Limited | Various Hire Equipment - Roller, Mini Loader, Pressure Washer Trailer, Turf Cutter, Fencing Panels, Rotobroach, Generators | 5,321.45 |
| EFT62744 | 07.09.2018 | Legs On The Wall | REAF 2018 - Performance/Workshops - 40% On Completion | 30,041.00 |
| EFT62745 | 07.09.2018 | LGIS Insurance Broking | MV Insurance - Additional Plant | 188.79 |
| EFT62746 | 07.09.2018 | Manning Pavement Services Pty Ltd T/a Karratha Asphalt | Street Maintenance - Asphalt | 310.20 |
| EFT62747 | 07.09.2018 | Menzies Contracting | Depot - Repairs, Damaged Fencing | 10,890.00 |
| EFT62748 | 07.09.2018 | Mediasphere Holdings Pty Ltd | HR - Powerhouse Talent, Learning Management Module | 1,760.00 |
| EFT62749 | 07.09.2018 | NBS Signmakers | Signage - Street Blades And WACHS Hospital Direction Installation | 5,224.01 |
| EFT62750 | 07.09.2018 | North West Tree Services | Street Maintenance/Depot Upgrade - Gum Reductions, Prune Palms And Woodchips | 5,402.65 |
| EFT62751 | 07.09.2018 | North West Volleyball Association Incorporated | Bucks For Bags Donation August 2018 | 600.00 |
| EFT62752 | 07.09.2018 | NYFL Nursery - Litter Picking Cleaning And Gardening Services | Illegal Dump Removal - Tank Hill Wickham | 150.00 |
| EFT62753 | 07.09.2018 | Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689) | WS - Water Cooler Rental | 135.25 |
| EFT62754 | 07.09.2018 | North West Regional Gymnastic Association | Debtors Refund | 154.00 |
| EFT62755 | 07.09.2018 | The Paper Company Of Australia Pty Ltd | Stock - A4 Paper | 866.25 |
| EFT62756 | 07.09.2018 | Pilbara Copy Service | WRP - Printer Charges | 275.30 |
| EFT62757 | 07.09.2018 | Printsync Norwest Business Solutions | Corp Services - Stationery | 357.00 |
| EFT62758 | 07.09.2018 | Prompt Contracting & Fencing Pty Ltd | Stock - Bollards x 100 | 14,850.00 |
| EFT62759 | 07.09.2018 | Pilbara Appliance Repairs | REAP - Urn Repairs | 198.00 |
| EFT62760 | 07.09.2018 | Promocolour Pty Ltd | CAA2018 - Media Wall Design | 649.00 |
| EFT62761 | 07.09.2018 | A Paul | Cancelled | 0.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62762 | 07.09.2018 | Supastar Enterprises Pty Ltd | KTA Airport - Apron Sealing And Crack Patching | 90,432.45 |
| EFT62763 | 07.09.2018 | Quick Corporate Australia Pty Ltd | Depot Upgrade - Furniture Supply | 966.90 |
| EFT62764 | 07.09.2018 | Repco Auto Parts | Plant - Repairs, Wiper Blade Arm | 96.36 |
| EFT62765 | 07.09.2018 | Resolute Security Services Pty Ltd | NAIDOC 2018 - Community Concert, Security Services | 1,320.00 |
| EFT62766 | 07.09.2018 | Reece Pty Ltd | Beach Retic Maintenance - Parts | 1,351.19 |
| EFT62767 | 07.09.2018 | Statewide Bearings | Stock - Brake Cylinder Bracket | 269.87 |
| EFT62768 | 07.09.2018 | Kmart Karratha | KLP - Stationery | 125.00 |
| EFT62769 | 07.09.2018 | Sodexo Remote Sites | Acacia Place Wickham - Rental | 1,400.00 |
| EFT62770 | 07.09.2018 | Soundgear Australia | WRF - Group Fitness, Instructor Head Mic And Transmitter | 510.00 |
| EFT62771 | 07.09.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | REAP - Build And Install Shelves | 331.71 |
| EFT62772 | 07.09.2018 | Skipper Transport Parts (Formerly Covs) | Plant - Colorado Repairs, Shaft Front Drive | 443.65 |
| EFT62773 | 07.09.2018 | Telford Industries | RAC - Dolphin Wave 100, Replacement | 4,988.50 |
| EFT62774 | 07.09.2018 | Tox Free (Australia) Pty Ltd | Tambrey Oval - Pioneer Water Tanks, Remove Stone/Sludge From Internal Liners | 6,033.50 |
| EFT62775 | 07.09.2018 | The Walt Disney Company Pty Ltd | Film Licence - Ant Man And The Wasp | 462.51 |
| EFT62776 | 07.09.2018 | Turf Guru Landscapes Pty Ltd | Various Ovals And Parks - Reticulation Repairs And Water Audits | 12,276.00 |
| EFT62777 | 07.09.2018 | Trisley's Hydraulic Services Pty Ltd | KLP - Pool Chemicals | 346.50 |
| EFT62778 | 07.09.2018 | Totally Workwear | HR - Uniforms | 62.51 |
| EFT62779 | 07.09.2018 | Tint A Car Karratha (Tinting Worldwide) | FBCC - Strip & Tint Frosted Visibility Strips | 960.00 |
| EFT62780 | 07.09.2018 | Safari Building Products (Tacoma Group Pty Ltd T/as) | Town Centre Maintenance - Star Picket And Finish Sealer | 396.00 |
| EFT62781 | 07.09.2018 | Karratha Timber & Building Supplies | KLP - General Hardware Supplies | 633.98 |
| EFT62782 | 07.09.2018 | Village Roadshow Pty Ltd | REAP - Film Licence, Show Dogs | 288.20 |
| EFT62783 | 07.09.2018 | A Virkar | Mgr Utility Allowance As Per Contract | 69.99 |
| EFT62784 | 07.09.2018 | Westrac Equipment Pty Ltd | Plant - Repairs, Bolt | 274.75 |
| EFT62785 | 07.09.2018 | Woolworths Group Limited | REAF 2018 - Performer Riders Green Room Supplies | 745.09 |
| EFT62786 | 07.09.2018 | Wormald Australia Pty Ltd | KLP - Investigate And Report Sub Board Not Showing On Main Board | 907.53 |
| EFT62787 | 07.09.2018 | Wangler Investments Pty Ltd T/a Western Angler | Karratha Library - Western Angler 12 Month Subscription | 100.00 |
| EFT62788 | 07.09.2018 | Wilson Parking Australia 1992 Pty Ltd | Kta Airport - Operation And Management Services Fee, Parking And Ground Transport | 1,100.00 |
| EFT62789 | 07.09.2018 | B Wall | Mgr Utility Allowance As Per Contract | 673.70 |
| EFT62790 | 07.09.2018 | Wickham Community Projects Incorporated | Bucks For Bags Donation August 2018 | 204.00 |
| EFT62791 | 07.09.2018 | Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as) | Hedland Place, Gumala Indigenous Playgroup - Adjust Door Handle And Change Out Screen Door Rollers | 213.25 |
| EFT62792 | 07.09.2018 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms | 531.00 |
| EFT62793 | 07.09.2018 | Yurra Pty Ltd | Searipple Road - Dune Revegetation Progress Claim #21 | 532.40 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT62794 | 07.09.2018 | AST Management Pty Ltd | Council Training - Registrations Australian Regional Development Conference Tweed Heads | 3,298.00 |
| EFT62795 | 07.09.2018 | City Of Karratha | Payroll deductions | 160.00 |
| EFT62796 | 07.09.2018 | City Of Karratha | Payroll deductions | 570.00 |
| EFT62797 | 07.09.2018 | T Swetman - (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 555.00 |
| EFT62798 | 07.09.2018 | D Cleaver (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 280.00 |
| EFT62799 | 07.09.2018 | T Corfield And L Royal (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 300.00 |
| EFT62800 | 07.09.2018 | A Dorning - (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 890.00 |
| EFT62801 | 07.09.2018 | D'Cunha Mortgage Account | Home Ownership Allowance FE 05.09.2018 | 500.00 |
| EFT62802 | 07.09.2018 | S Gan - (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 970.00 |
| EFT62803 | 07.09.2018 | C Gorman (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 325.00 |
| EFT62804 | 07.09.2018 | P Heekeng - (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 575.00 |
| EFT62805 | 07.09.2018 | S Kot (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 932.63 |
| EFT62806 | 07.09.2018 | C King (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 450.00 |
| EFT62807 | 07.09.2018 | Maxxia Pty Ltd | Payroll deductions | 15,712.81 |
| EFT62808 | 07.09.2018 | N Milligan - (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 769.30 |
| EFT62809 | 07.09.2018 | A Virkar (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 30.00 |
| EFT62810 | 07.09.2018 | B Wall (Mortgage Account) | Home Ownership Allowance FE 05.09.2018 | 586.23 |
| EFT62811 | 13.09.2018 | Australian Taxation Office | Payroll deductions | 291,493.81 |
| EFT62812 | 13.09.2018 | Child Support Agency | Payroll deductions | 1,005.45 |
| EFT62813 | 07.09.2018 | Show Technology Australia P/L | REAP - Variolock, Suspension Clamps, Flight Case | 5,314.51 |
| EFT62814 | 07.09.2018 | Department Of Treasury - Unclaimed Money | Unclaimed Monies | 24,236.65 |
| EFT62815 | 14.09.2018 | Cleanaway Pty Ltd | Kta Airport - Waste Collection Services, July 2018 | 574.38 |
| EFT62816 | 14.09.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Dampier Fire Station - Electricity Charges | 940.09 |
| EFT62817 | 14.09.2018 | Telstra Corporation Ltd | City Of Karratha - Phone Charges | 21,048.79 |
| EFT62818 | 14.09.2018 | Horizon Power | Various Sites - Electricity Charges | 103,735.95 |
| EFT62819 | 14.09.2018 | Water Corporation | Various Sites - Water Usage | 15,244.71 |
| EFT62820 | 14.09.2018 | Winc Australia Pty Limited (Formerly Staples) | Depot/DS, WM, Kta Airport - Stationery | 1,222.81 |
| EFT62821 | 14.09.2018 | GHD Pty Ltd | Economic Dev - Analysis Of Land Supply Availability, Waste Reduction Mgt Plan | 12,192.40 |
| EFT62822 | 14.09.2018 | Hathaways Lubricants | Plant - Oil and Lubes | 315.88 |
| EFT62823 | 14.09.2018 | ISPX | IT - Monthly ADSL And Annual Hosting Services | 122.50 |
| EFT62824 | 14.09.2018 | Karratha Adventure Sports | YS - Programming Sporting And Gaming Equipment | 88.10 |
| EFT62825 | 14.09.2018 | KAW Engineering Pty Ltd | Plant - BOMAG Repairs, Mob And Demob, R&R Compactor Feet | 1,274.90 |
| EFT62826 | 14.09.2018 | Best Western Karratha Central Apartments | HR - Accommodation, Pool Life Guard Facilitator | 925.00 |
| EFT62827 | 14.09.2018 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Plant - Repairs, Universal Throttle Cable | 140.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT62828 | 14.09.2018 | Les Mills Aerobics Australia | KLP - Monthly Group Fitness License Fees | 2,287.94 |
| EFT62829 | 14.09.2018 | WALGA | HR - Training Registrations, Council Gala Dinner And Breakfast | 13,799.00 |
| EFT62830 | 14.09.2018 | Norwest Sand & Gravel Pty Ltd | Shoulder Grading Various Roads - Wickham MRWA Gravel | 5,328.40 |
| EFT62831 | 14.09.2018 | Pilbara Real Estate | Rates Refund A68674 | 514.15 |
| EFT62832 | 14.09.2018 | St John Ambulance - Karratha | YS - First Aid Kits | 207.20 |
| EFT62833 | 14.09.2018 | Sealanes (1985) Pty Ltd | REAP - Kiosk Stock | 1,197.96 |
| EFT62834 | 14.09.2018 | Royal Life Saving Society WA Inc | HR - Pool Operators Course, Priority 1 BA Component | 1,200.00 |
| EFT62835 | 14.09.2018 | GTEC | Kta Airport - Annual Technical Inspection, Pavements And Drainage | 5,250.00 |
| EFT62836 | 14.09.2018 | TNT Express | Various Freight | 29.92 |
| EFT62837 | 14.09.2018 | Pilbara Regional Council | Member Contribution - Governance Qtr 1 And 2 | 115,500.00 |
| EFT62838 | 14.09.2018 | Supercivil Pty Ltd | Kerb Repair Maintenance To Various Town Sites And Sections | 162,100.68 |
| EFT62839 | 14.09.2018 | Pindan Contracting Pty Ltd | Depot Upgrade - Progress Claim 11 | 16,580.66 |
| EFT62840 | 14.09.2018 | Atom Supply | Traffic Control - Galvanised Proof Coil Regular Link Chain x 600M | 4,493.85 |
| EFT62841 | 14.09.2018 | J Blackwood & Son Pty Limited | WS - Safety Boots T Woolley To Comply With As2210 Is0009002 | 392.33 |
| EFT62842 | 14.09.2018 | Auslec | KLP - 400w Metal Halide Outdoor Court Globes x 6 | 119.07 |
| EFT62843 | 14.09.2018 | Australian Airports Association Ltd | Kta Airport - Online Training, Airside Safety Essentials, Airfield Lighting Essential, Wildlife Hazard Management | 6,653.00 |
| EFT62844 | 14.09.2018 | Onyx Group WA Pty Ltd | Councillor Briefing Session - Catering | 382.00 |
| EFT62845 | 14.09.2018 | ABCO Products | Stock - Ecozyme B | 751.36 |
| EFT62846 | 14.09.2018 | Apple Pty Ltd | IT - iPhones | 4,417.60 |
| EFT62847 | 14.09.2018 | Rol-wa Pty Ltd T/a Allpest Wa | Various Sites - Repump Termite Barrier, Bifenthrin Termguard System, September 2018 | 7,670.00 |
| EFT62848 | 14.09.2018 | All Access Australasia | Libraries - July Dvd Order | 99.57 |
| EFT62849 | 14.09.2018 | AMD Audit & Assurance Pty Ltd | Outside Audits, Onsite Final Fee And REAP Annual Funding Audit | 16,379.00 |
| EFT62850 | 14.09.2018 | Ausolar Pty Ltd | Various Sites - Electrical Repairs, Install Hand dryers, Downlights, BBQ Tripping, Compliance Checks, Faulty GPO | 7,444.50 |
| EFT62851 | 14.09.2018 | Allpro Industries Limited T/as Powerblast Global | KLP - High Pressure Cleaner Parts | 460.02 |
| EFT62852 | 14.09.2018 | Barth Bros Automotive Machining | Stock - Filters | 864.02 |
| EFT62853 | 14.09.2018 | BOC Limited | Plant - Oxygen Industrial E2 Size | 129.82 |
| EFT62854 | 14.09.2018 | Beacon Equipment | Plant - Trailer Repairs, Seal Kit | 335.00 |
| EFT62855 | 14.09.2018 | BP Australia Pty Ltd | Fuel - August 2018 | 6,359.70 |
| EFT62856 | 14.09.2018 | Centurion Transport Co Pty Ltd | Various Freight | 479.25 |
| EFT62857 | 14.09.2018 | Coates Hire Operations | WRP Oval - Light Repairs, Hire 125ft Knuckle Boom And EWP | 1,443.75 |
| EFT62858 | 14.09.2018 | Chemform | Stock - Oven Cleaner, Odour Eater And Air Freshener | 726.77 |
| EFT62859 | 14.09.2018 | Creating Communities Australia Pty Ltd | Comm Dev - Social Return Investment Assessment, Draft Report/Options 30% | 27,728.67 |
| EFT62860 | 14.09.2018 | Command IT Services | Wickham SES - Security Alarm Monitoring September 2018 | 33.00 |
| EFT62861 | 14.09.2018 | Comtec Data Pty Ltd | 7 Mile - Weighbridge CCTV Error Code | 198.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|----------|
| EFT62862 | 14.09.2018 | Cracker Jack Paddle Sports | Youth Shed - Programming, Sup Boards July School Holidays | 450.00 |
| EFT62863 | 14.09.2018 | Sutu Eats Flies (Stuart James Thomas Campbell T/AS) | REAF 2018 - Live VR Performance | 1,320.00 |
| EFT62864 | 14.09.2018 | Daimler Trucks Perth | Plant - Repairs, Sensor Exhaust Temperature | 240.02 |
| EFT62865 | 14.09.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Euthanize Dog | 73.40 |
| EFT62866 | 14.09.2018 | Dampier Plumbing & Gas (atf DPG Trust) | Various Sites - Plumbing Repairs, Install HWU Relief Drain Sump, Cooktop Ignitors, Replace Valves Regulators Toilet Seats, Leaks, Repair Zip, Taps | 3,575.77 |
| EFT62867 | 14.09.2018 | Datacom Systems (AU) Pty Ltd | IT - Adobe Indesign Government Team Licensing Subscription | 87.98 |
| EFT62868 | 14.09.2018 | E & MJ Rosher Pty Ltd | Stock - Mower Blades | 134.40 |
| EFT62869 | 14.09.2018 | Farinosi & Sons Pty Ltd | Town Centres Maintenance - Rotary Hammer Drill For Bollard And Hand Rail Installation | 406.20 |
| EFT62870 | 14.09.2018 | Fortesque Bus Service Pty Ltd | CAA 2018 - Bus Service, Gala Community Open Day, Indigenous Artist Showcase And Up Late Events | 4,686.00 |
| EFT62871 | 14.09.2018 | Herbert Smith Freehills | Governance - Legal Advice, Proposed Quarter Hotel Development | 5,500.00 |
| EFT62872 | 14.09.2018 | Foxtel For Business | KLP, WRP - Foxtel Charges | 365.00 |
| EFT62873 | 14.09.2018 | Fire And Safety Australia Pty Ltd | HR - Fire Combo Course, Chief Warden May 2018 | 4,838.00 |
| EFT62874 | 14.09.2018 | G Bishops Transport Services Pty Ltd atf GBT Services Trust | Various Freight | 464.35 |
| EFT62875 | 14.09.2018 | M Gould | Meal Allowance Conference Perth | 35.00 |
| EFT62876 | 14.09.2018 | Home Hardware Karratha | P&G - Replacement, Supercraft Toolbox | 562.52 |
| EFT62877 | 14.09.2018 | Hydramet Pty Ltd | Cancelled | 0.00 |
| EFT62878 | 14.09.2018 | Hitachi Construction Machinery | Stock - Clip Assembly (Retainers) | 322.74 |
| EFT62879 | 14.09.2018 | B Hogan | Cleaverville Caretaker, Gas Bottle And Fuel | 109.91 |
| EFT62880 | 14.09.2018 | Hammersley Iron Pty Ltd | Rates Refund A66842 | 88.03 |
| EFT62881 | 14.09.2018 | Pilbara Contracting (Jackenzie Holdings Pty Ltd t/as) | Prancing Ave - Asphalt Reinstatement Works | 3,898.68 |
| EFT62882 | 14.09.2018 | R Hall | Accommodation New Horizon PIA WA Conference Perth | 150.00 |
| EFT62883 | 14.09.2018 | International Art Services (IAS Fine Art Logistics Pty Limited t/as) | CAA 2018 - Artwork Freight R Mills Perth To Brisbane | 575.30 |
| EFT62884 | 14.09.2018 | Karratha Signs | Kta Library - Dvd Holder Lettering Decals | 165.00 |
| EFT62885 | 14.09.2018 | J G Johnson Painting & Decorating Pty Ltd | PBFC - Repaint Blackboards | 391.56 |
| EFT62886 | 14.09.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Plant - Landcruiser Repairs, Battery Trickle Charger Installation | 3,240.38 |
| EFT62887 | 14.09.2018 | Beyond Carpentry Contracting | Withnell Way - Various Repairs | 1,108.25 |
| EFT62888 | 14.09.2018 | JCB Construction Equipment Australia (CFC Holding Pty Ltd) | Stock - Air Filters | 505.21 |
| EFT62889 | 14.09.2018 | J Jones | Rates Refund A39469 | 8,028.17 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT62890 | 14.09.2018 | Karratha Glass Service | FBCC - Install Security Screens, Reglaze Windows | 2,035.00 |
| EFT62891 | 14.09.2018 | Karratha Veterinary Hospital | Animal Control - Euthanize Cats | 220.20 |
| EFT62892 | 14.09.2018 | Kennards Hire Pty Limited | Hearson Cove Toilet - Pump Out Temporary Toilets And Refill Water Tanks And WRF Kanga Hire | 1,245.98 |
| EFT62893 | 14.09.2018 | Ko Ko Aye T/as K & S Mobile Windscreen Service | Insurance Excess Payable - Windscreen Replacement | 1,260.00 |
| EFT62894 | 14.09.2018 | Letter Graphics Pty Ltd | Hearson Cove Toilet Block - Signage | 342.10 |
| EFT62895 | 14.09.2018 | L3 Communications Australia Pty Ltd | Kta Airport - Service, Screening Equipment X-Ray and CBS Machine | 6,937.98 |
| EFT62896 | 14.09.2018 | McMahon Services Australia Pty Ltd | Refuse Site - Transfer Empty Hook Bins | 1,518.00 |
| EFT62897 | 14.09.2018 | Menzies Contracting | YS - Replace Damaged Chainmess | 605.00 |
| EFT62898 | 14.09.2018 | Emerge Associates | Welcome Park - Review Proposed Amendments | 4,235.00 |
| EFT62899 | 14.09.2018 | MAK Industrial Water Solutions Pty Ltd | Kta Airport - Replace WWTP Sensor | 6,615.85 |
| EFT62900 | 14.09.2018 | B Mullane | Meal Allowance, LIWA Conference | 48.30 |
| EFT62901 | 14.09.2018 | Norwest Craft Supplies | Youth Services - Program Chill And Skillz Supplies | 65.50 |
| EFT62902 | 14.09.2018 | Titan Australia Pty Ltd | Plant - Tyre Repairs | 796.40 |
| EFT62903 | 14.09.2018 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386) | Wickham Transfer Stn - Spring Water Bottles | 25.25 |
| EFT62904 | 14.09.2018 | Nielsen Liquid Waste Services Pty Ltd | 40 Mile Camp - Sullage Removal | 1,198.00 |
| EFT62905 | 14.09.2018 | Northwest Air Solutions Pty Ltd | Take Your Business Online Grant 2018/19 | 1,007.00 |
| EFT62906 | 14.09.2018 | Ooh! Media Retail Pty Ltd | REAF 2018 - Shopalive Advertising Karratha City Shopping Centre 06/08/18 To 02/09/18 | 2,200.00 |
| EFT62907 | 14.09.2018 | Hanson Construction Materials Pty Ltd | Drains/Footpath And Kerb Maintenance - Concrete Delivered | 6,372.77 |
| EFT62908 | 14.09.2018 | Powervac Pty Ltd | Stock - Henry Vacuum Cleaner Bags | 132.00 |
| EFT62909 | 14.09.2018 | Prompt Contracting & Fencing Pty Ltd | WS - Supply And Deliver Welded Galvanised Trash Screens x 6 And Solar Farm Fencing | 32,450.00 |
| EFT62910 | 14.09.2018 | Pioneer Water Tanks Pty Ltd | Tambrey Oval - Annual Inspection Pioneer Water Tanks x 7 | 7,920.00 |
| EFT62911 | 14.09.2018 | Promocolour Pty Ltd | Local History - Pull Up Banner Promoting Local History Archive | 196.00 |
| EFT62912 | 14.09.2018 | Annalouise Paul | REAF 2018 - Dance Fusion Artistic Director Fully Delivered 50% Balance | 7,500.00 |
| EFT62913 | 14.09.2018 | Quick Corporate Australia Pty Ltd | Depot Upgrade - Furniture Folding Tables And Chairs x 80 | 5,236.00 |
| EFT62914 | 14.09.2018 | Repco Auto Parts | Stock - Engine Enamel Paint, Distilled Water And Dustpan And Brush | 265.49 |
| EFT62915 | 14.09.2018 | Roebourne Dingo Hire | Removal/Disposal Of Abandoned Car Bodies - Tow Orange, Motorbike | 748.00 |
| EFT62916 | 14.09.2018 | Retech Rubber (Murdoch Trust & Top Spot Trust T/as) | P&G - Bulgarra Playspace, BASF Binder 20L Bucket | 220.00 |
| EFT62917 | 14.09.2018 | Reece Pty Ltd | Kta Golf Course, Catrall And Beach Park - Reticulation Repairs, Toro Cable Multi-core | 1,489.57 |
| EFT62918 | 14.09.2018 | Statewide Bearings | Plant - Repairs, Couplings and Tregg U Pieces | 2,519.00 |
| EFT62919 | 14.09.2018 | Kmart Karratha | WRP/YS/KLP/REAP - Program Supplies, Gym Containers, Stationery And Event Supplies | 1,082.75 |
| EFT62920 | 14.09.2018 | Site Pics | CAA 2018 - Photographic Services, Indigenous Showcase 2018 | 687.50 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT62921 | 14.09.2018 | Sony Pictures Releasing | REAP - Film Licence, The Equaliser 2 | 960.30 |
| EFT62922 | 14.09.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | PBFC - Install Baby Change Table | 774.11 |
| EFT62923 | 14.09.2018 | Scope Business Imaging | Projects, Kta Airport, DS, Libraries - Printer Charges, August 2018 | 913.88 |
| EFT62924 | 14.09.2018 | Specialised Truck Services | Plant - Air Con Inspections | 453.75 |
| EFT62925 | 14.09.2018 | Scott Printers Pty Ltd | CAA 2018 - Public Program Flyer x 1000 | 1,053.80 |
| EFT62926 | 14.09.2018 | M Smith | CAA 2018 - Twilight Tunes Up Late, Performance Fee 1/08/2018 | 500.00 |
| EFT62927 | 14.09.2018 | Slavin Architects Pty Ltd | Depot Upgrade - Defects Inspection | 2,873.41 |
| EFT62928 | 14.09.2018 | Skipper Transport Parts (Formerly Covs) | Plant - Colorado Repairs | 1,961.94 |
| EFT62929 | 14.09.2018 | Stainless Creation Pty Ltd | Plant - Repairs, Install Tow Pack And NDT Welds Call Out And Certificate | 1,375.00 |
| EFT62930 | 14.09.2018 | Sense2 Pty Ltd | CAA 2018 - Cotton Canvas Pencil Cases Setup And Freight | 3,935.80 |
| EFT62931 | 14.09.2018 | Shoemark Consulting (Geoffrey Edgar Shoemark t/as) | Project Management - Airport Hangar Depot Murujuga Nat Park And Tech Support 20/08/18 To 31/08/18 | 5,720.00 |
| EFT62932 | 14.09.2018 | Simoco Wireless Solutions Pty Ltd | Rates Refund A55461 | 25.55 |
| EFT62933 | 14.09.2018 | Trugrade Pty Ltd | Stock - Cleaning Cloths Green | 364.37 |
| EFT62934 | 14.09.2018 | State Library of WA (Office of Shared Services) | Kta Library - SLWA Lost/Damaged Items 2018/2019 | 2,200.00 |
| EFT62935 | 14.09.2018 | Trasan Contracting | Community Events - FeNaCLng Festival Entry Arc, Forklift, Scaffolding And Set Up, Transport, Banner Signage And Concrete Tiedowns | 4,620.00 |
| EFT62936 | 14.09.2018 | The Walt Disney Company Pty Ltd | REAP - Film Licence, The Incredibles 2 | 1,023.66 |
| EFT62937 | 14.09.2018 | Turf Guru Landscapes Pty Ltd | Bulgarra Oval - Remove Grass Clippings Transport To WS | 880.00 |
| EFT62938 | 14.09.2018 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Advertising - Tenderlink Upload Fee Rft 02 18/19 | 172.70 |
| EFT62939 | 14.09.2018 | TCS Pilbara Pty Ltd | Cancelled | 0.00 |
| EFT62940 | 14.09.2018 | Trisley's Hydraulic Services Pty Ltd | KLP - Aquatic 8mm Tubing For Sample Lines | 198.00 |
| EFT62941 | 14.09.2018 | Turf Whisperer (Turf Life Pty Ltd t/as) | Kta Golf Course - Maintenance, Service, Surfaces And Fairway Mowing August 2018 | 20,036.43 |
| EFT62942 | 14.09.2018 | Tubal Pty Ltd | HR - Enrolment Traineeship Units, C Balding | 195.00 |
| EFT62943 | 14.09.2018 | Technical Services Group Pty Ltd | IT - Site Visit Transition From PRC Wifi To CoK Managed Senior Technician x 2 Days | 3,769.90 |
| EFT62944 | 14.09.2018 | Technology One Limited | IT - Intramaps Gis Remove Consulting Services, 01/07/2018 To 30/06/2019 | 1,804.00 |
| EFT62945 | 14.09.2018 | C Taylor | 2018 Cossack Art Sales - #3715 | 686.00 |
| EFT62946 | 14.09.2018 | Universal Pictures International Australasia Pty Ltd | REAP - Film Licence, Mamma Mia Here We Go Again And Skyscraper | 4,960.25 |
| EFT62947 | 14.09.2018 | Karratha Timber & Building Supplies | KLP - General Hardware And Stock, August 2018 | 624.31 |
| EFT62948 | 14.09.2018 | Woolworths Group Limited | Cancelled | 0.00 |
| EFT62949 | 14.09.2018 | Wormald Australia Pty Ltd | Kta Airport WSA - Investigate Alarm Issue With Electrical Fire Pump | 242.00 |
| EFT62950 | 14.09.2018 | Wurth Australia Pty Ltd | Assorted Workshop Consumables | 360.81 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT62951 | 14.09.2018 | WARCA Inc - Western Australian Regional Capitals Alliance Incorporated | RCAWA - 2018/19 FY Membership fees | 12,870.00 |
| EFT62952 | 14.09.2018 | Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as) | Kta Admin - Replace Window Wedge Rubber | 108.90 |
| EFT62953 | 14.09.2018 | Ward Packaging Pty Ltd | Indoor Play Centre - Environmentally Friendly Disposable Compostable Serviettes & Teaspoons | 122.07 |
| EFT62954 | 14.09.2018 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | HR - Uniforms | 106.20 |
| EFT62955 | 14.09.2018 | City Of Karratha | Rates Refund A78769 | 235.59 |
| EFT62956 | 14.09.2018 | Woolworths Group Limited | Various - REAP Kiosk Stock, Program Supplies, Depot Catering, KLP Staff Amenities, Animal Control Pound Food, YS Groceries, YS Café Stock | 1,480.26 |
| EFT62957 | 19.09.2018 | Trasan Contracting | Point Samson Viewing Platform Construction, Progress Claim #4 RFT 19-17/18 | 204,856.94 |
| EFT62958 | 17.09.2018 | Colin Wilkinson Developments Pty Ltd | WCH - Construction, RFT 18-16/17 Progress Claim #8 (Lib ELC & MP1 Bldg) And V024 | 995,544.73 |
| EFT62959 | 21.09.2018 | Department Of Fire And Emergency Services (ESL Payments) | Emergency Services Levy 2018/19 - 1st Qtr Contribution | 430,879.42 |
| EFT62960 | 19.09.2018 | Sport And Recreation Surfaces Pty Ltd | Bulgarr Tennis Courts - Synthetic Turf Resurfacing Rft10-17/18 Progress Claim #3 | 123,562.04 |
| EFT62961 | 19.09.2018 | Perdaman Advanced Energy Pty Ltd | Depot Solar Power Project - Rft 21-17/18 Progress Claim #9 And Depot Upgrade Variations | 82,122.14 |
| EFT62962 | 19.09.2018 | Talis Consultants Pty Ltd T/a Talis Unit Trust | Class III Cell Construction - Construction Quality Assurance Services At Karratha Landfill | 48,502.14 |
| EFT62963 | 21.09.2018 | Karratha Solar Power No 1 Pty Ltd | Kta Airport - Electricity Usage August 2018 | 62,864.62 |
| EFT62964 | 21.09.2018 | Cleanaway Pty Ltd | REAP - Waste Removal August 2018 | 306.58 |
| EFT62965 | 21.09.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | WRP - Electricity Charges 26/07/18 To 27/08/18 | 23,311.63 |
| EFT62966 | 21.09.2018 | Telstra Corporation Ltd | Kta Airport Fax - Phone Charges 07/09/18 To 06/10/18 | 34.95 |
| EFT62967 | 21.09.2018 | Horizon Power | Various Sites - Electricity Usage | 11,989.00 |
| EFT62968 | 19.09.2018 | C Eaton | Refund Money Incorrectly Paid To City Of Karratha 10/09/2018 | 350.00 |
| EFT62969 | 21.09.2018 | Winc Australia Pty Limited (Formerly Staples) | CS, SP&I, CAA - Stationery Orders, August 2018 | 1,803.81 |
| EFT62970 | 21.09.2018 | Cardno WA Pty Ltd | Dampier Palms/Hampton Oval Redevelopment - Detailed Design And Documentation End 31/08/18 Rft 22-14/15 | 24,319.13 |
| EFT62971 | 21.09.2018 | Signature Music Pty Ltd | REAP 2018 - Sunday Sundowner Series De Cuba Son Audio-visual Equipment And Labour 26/08/18 | 2,822.60 |
| EFT62972 | 21.09.2018 | Dampier Community Association | Annual Comm Grant Scheme - Dampier Billy Cart Derby 50% Upfront Payment | 7,496.10 |
| EFT62973 | 21.09.2018 | Department Of Transport | Vehicle Search Fees - August 2018 | 54.40 |
| EFT62974 | 21.09.2018 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Plant - Repairs, Ignition Switch | 87.00 |
| EFT62975 | 21.09.2018 | WALGA | Governance - Annual Licence, Vendorpanel Equotes System | 13,200.00 |
| EFT62976 | 21.09.2018 | Poinciana Nursery | Mosquito Mgt - Chicken Crumble | 39.95 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT62977 | 21.09.2018 | Bryan Retter (Spinfx Audio) | REAF 2018 - Reaf Culture #1 01/09/18m And Reaf Comedy Wickham 06/09/18 | 1,600.00 |
| EFT62978 | 21.09.2018 | Sai Global Ltd | SP&I - Royalties AS 4921-2003 Material Rft42-16/17 Minor Works Emergency Fire Systems | 106.77 |
| EFT62979 | 21.09.2018 | Sealanes (1985) Pty Ltd | Corp Services - Staff Kitchen Supplies | 186.61 |
| EFT62980 | 21.09.2018 | TNT Express | Freight | 34.91 |
| EFT62981 | 21.09.2018 | Thrifty Car Rental | Exec Meetings - Car Hire And Fuel CEO Attending Meetings In Perth | 174.17 |
| EFT62982 | 21.09.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | HR - Uniforms | 147.08 |
| EFT62983 | 21.09.2018 | Atom Supply | REAP 2018 - Rigging Equipment For Safe Management Of Hanging Equipment And Performers And Uniform Stock | 2,792.78 |
| EFT62984 | 21.09.2018 | J Blackwood & Son Pty Limited | Stock And Consumables - Dust Mask, Sharps Kit, Airwick, Safety Glasses | 639.67 |
| EFT62985 | 21.09.2018 | Aggreko Generator Rental Pty Ltd | DCH - Dehum Hire 19/07/18 To 19/08/18 | 13,733.08 |
| EFT62986 | 21.09.2018 | Ausrecord Pty Ltd | Corp Services - 2D Extra Files 644378 And Delivery | 253.00 |
| EFT62987 | 21.09.2018 | Ausolar Pty Ltd | Bulgarr Oval - South West Pole Repairs | 707.85 |
| EFT62988 | 21.09.2018 | Access Analytic Solutions Pty Ltd | IT - Training, Power Bi Coaching Assist Implementation Of Power Bi Solution | 962.50 |
| EFT62989 | 21.09.2018 | Barth Bros Automotive Machining | Stock - Filters | 2,070.81 |
| EFT62990 | 21.09.2018 | BOC Limited | Depot/WRP - Various Cylinders, Dissolved Acetylene D Size | 656.55 |
| EFT62991 | 21.09.2018 | Burkeair Pty Ltd | Kta SES - Aircon Maintenance August 2018 | 539.00 |
| EFT62992 | 21.09.2018 | BT Equipment Pty Ltd T/a Tutt Bryant Equipment | Stock - BOMAG Alternator Belts | 48.51 |
| EFT62993 | 21.09.2018 | Beacon Equipment | Stock - V-Belts, Rotary Switch | 294.10 |
| EFT62994 | 21.09.2018 | Coca-Cola Amatil (Holdings) Ltd | Youth Shed - Cafe Stock | 476.61 |
| EFT62995 | 21.09.2018 | Chadson Engineering Pty Ltd | Stock - Palintest Chlorine Free Photograde Alkaphot Water Test Tablets Ap188 | 616.00 |
| EFT62996 | 21.09.2018 | D Cleaver | Meal Allowance - Mandalay Training And Conference Tour | 57.50 |
| EFT62997 | 21.09.2018 | Jessica Cocks t/as Dance FX | REAF 2018 - Roving Performers In Costume REAF Launch 31/08/2018 | 250.00 |
| EFT62998 | 21.09.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Dog Health Program And Euthanize Dog And Cats | 476.80 |
| EFT62999 | 21.09.2018 | DBR Industrial Products Pty Ltd | Town Centre Maintenance - Supply And Deliver Exit Grease Degreaser 20L Drum | 154.00 |
| EFT63000 | 21.09.2018 | E & MJ Rosher Pty Ltd | Plant - Repairs, Handle | 93.75 |
| EFT63001 | 21.09.2018 | Ezi-Hose Pty Ltd | Town Centres Maintenance - Pump Hose Repair | 276.49 |
| EFT63002 | 21.09.2018 | ELGAS Limited | Hearson Cove - Replacement 9kg Gas Bottles x 5 | 221.10 |
| EFT63003 | 21.09.2018 | Feel Creative Pty Ltd | IT - Web Hosting Services, 2 Years To 30 June 2018 | 13,200.00 |
| EFT63004 | 21.09.2018 | L Fenner | REAF 2018 - Launch Performance Community Set | 50.00 |
| EFT63005 | 21.09.2018 | C Fenner | REAF 2018 - Launch Performance Community Set | 50.00 |
| EFT63006 | 21.09.2018 | StrataGreen (Strata Corporation Pty Ltd) | Depot Upgrade - Tree Edge Pro | 361.90 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT63007 | 21.09.2018 | Glidepath Australia Pty Ltd | Kta Airport - Step 7 Baggage Handling System Software, Remote Access To Rectify Faults And Troubleshoot | 7,975.00 |
| EFT63008 | 21.09.2018 | GE Group (Australia) Pty Ltd | Plant - BOMAG Repairs Rebuild Steering Ram | 1,394.80 |
| EFT63009 | 21.09.2018 | G Bishops Transport Services Pty Ltd atf GBT Services Trust | Various Freight | 1,914.81 |
| EFT63010 | 21.09.2018 | A Gadd | 2018 Cossack Art Sales - #3631 | 245.00 |
| EFT63011 | 21.09.2018 | The Golden Lampstand Pty Ltd T/as Grateful Remnants | REAF 2018 - Facilitate And Supply Kids Corner Craft 01/09/2018 | 1,650.00 |
| EFT63012 | 21.09.2018 | Home Hardware Karratha | KLP - Replacement Futsal Goal Wheels | 95.85 |
| EFT63013 | 21.09.2018 | Hitachi Construction Machinery | Stock - Bucket Teeth | 925.43 |
| EFT63014 | 21.09.2018 | Handy Hands Pty Ltd | Mosquito Mgt - Poultry Mix | 22.00 |
| EFT63015 | 21.09.2018 | Pilbara Contracting (Jackenzie Holdings Pty Ltd t/as) | Koolinda Road - Asphalt Repair, Reinstatement Works | 3,638.80 |
| EFT63016 | 21.09.2018 | P Hughes | Study Assistance, Building Surveying Development Regulation | 2,204.13 |
| EFT63017 | 21.09.2018 | Andrew Huffer And Associates Pty Ltd | HR - Training, Delivery Of Interpersonal Communications | 2,271.71 |
| EFT63018 | 21.09.2018 | HIT Productions Pty Ltd | REAP - 1/3 Performance Fee The Sapphires | 11,000.00 |
| EFT63019 | 21.09.2018 | Indijiarts Cultural Creativeness | REAF 2018 - MC Reaf Culture 02/09/18 | 500.00 |
| EFT63020 | 21.09.2018 | The Inspired Mark (atf The Miller Family Trust) | Business Support Grant Scheme 18/19 - The Inspired CEO Summit - 50% Upfront Payment | 6,250.00 |
| EFT63021 | 21.09.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | KTA Airport - Back Up Fire Pump Batterys AGM 75AH Bosch Fire And Plant Parts And Batterys | 1,916.45 |
| EFT63022 | 21.09.2018 | Karratha Veterinary Hospital | Animal Control - Euthanize Cat | 36.70 |
| EFT63023 | 21.09.2018 | Karratha Fluid Power | Plant - Backhoe Repairs, Replace Broken Fitting To Stabilize Ram Barrel | 1,256.84 |
| EFT63024 | 21.09.2018 | Komatsu Australia Pty Ltd | Stock - Komatsu Fuel Filter | 141.41 |
| EFT63025 | 21.09.2018 | Sonic Healthplus Pty Ltd | HR - Vaccinations | 378.40 |
| EFT63026 | 21.09.2018 | Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing | Plant - Transport Vehicle From BP Karratha To Workshop | 198.00 |
| EFT63027 | 21.09.2018 | Karratha Garage Doors (ANZ Building & Construction Pty Ltd T/as) | Nickol Bay Bushfire Brigade - Roller Shutter Service And Repairs | 387.97 |
| EFT63028 | 21.09.2018 | Kennards Hire Pty Limited | DCH - Hire Temporary Fencing Panels Feet And Joiner Clips 17/08/18 To 31/08/18 | 446.40 |
| EFT63029 | 21.09.2018 | Karrasupa Pty Ltd Tas Harvey Norman Karratha | 7 Mile Tip - Replacement, Canon IXUS 190 Digital Camera | 285.00 |
| EFT63030 | 21.09.2018 | Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Trust | REAF 2018 - Launch Roving Unicycle Performers 31/08/2018 | 110.00 |
| EFT63031 | 21.09.2018 | J Malkin | CAA 2018 - School Education Program Facilitator | 2,520.00 |
| EFT63032 | 21.09.2018 | MH Carr Contracting Pty Ltd | City Garden Maintenance - Supply And Delivery Richgrow Sandgroper Mulch To Searipple | 9,784.50 |
| EFT63033 | 21.09.2018 | North West Tree Services | Street Maintenance - Dress Palms, Remove And Stump Grind Trees | 11,733.70 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63034 | 21.09.2018 | Officeasy Pty Ltd T/A Business Base | REAP - Stationary Cabinet, Drafting Table, Pedestal File And Delivery | 2,448.00 |
| EFT63035 | 21.09.2018 | Hanson Construction Materials Pty Ltd | Drainage Maintenance - Concrete For Drainage Works | 2,729.76 |
| EFT63036 | 21.09.2018 | Pilbara Copy Service | WS, WRP, Kta Airport - Printer Charges | 988.77 |
| EFT63037 | 21.09.2018 | Printsync Norwest Business Solutions | WS - Printer Cartridges | 350.04 |
| EFT63038 | 21.09.2018 | PAV Sales & Installations (Royal Pride Pty Ltd) | REAP 2018 - Equipment Cables And Accessories | 3,854.15 |
| EFT63039 | 21.09.2018 | Patch Theatre Company Incorporated | REAP - Yo Diddle Performance Balance 60% | 6,072.00 |
| EFT63040 | 21.09.2018 | Quick Corporate Australia Pty Ltd | Depot Upgrade - Mobile Pedestal Drawers | 458.70 |
| EFT63041 | 21.09.2018 | Recco Auto Parts | Stock - 5 Minute Araldite Glue (24ml Tube) | 79.66 |
| EFT63042 | 21.09.2018 | Roebourne PCYC | NAIDOC 2018 - Hall Hire Workshop 14/07/18 And Green Room 15/07/2018 | 273.00 |
| EFT63043 | 21.09.2018 | Auto One Karratha | Stock - Batterys And Cargo Nets | 1,031.84 |
| EFT63044 | 21.09.2018 | Retech Rubber (Murdoch Trust & Top Spot Trust T/as) | Bulgarrá Playspace Gardens - BASF Binder, 20L Bucket | 220.00 |
| EFT63045 | 21.09.2018 | C Palmer - Red Dog Taxi Service (atf Remlap Enterprises Trust) | Refund, Kta Airport Parking Credit Commercial Vehicle | 840.00 |
| EFT63046 | 21.09.2018 | Reece Pty Ltd | Stock - Reticulation Parts | 1,952.12 |
| EFT63047 | 21.09.2018 | Karratha Timber & Building Supplies | Stock - Bagged Asphalt 15.8kg Premix, Pallet 64 Bags | 1,880.86 |
| EFT63048 | 21.09.2018 | Woolworths Group Limited | KLP - Crèche Supplies | 165.10 |
| EFT63049 | 21.09.2018 | Wren Oil | 7 Mile Waste Facility - Collection Of Used Oil | 16.50 |
| EFT63050 | 21.09.2018 | Downer EDI Works Pty Ltd | Maitland Rd Lookout - Construction Public Amenity Structure, RFT 02-16/17, Final Retention Claim | 19,107.41 |
| EFT63051 | 21.09.2018 | West-Sure Group | Kta Airport - Monthly Cash Collection Counting And Reconciliation Services | 290.69 |
| EFT63052 | 21.09.2018 | Yurra Pty Ltd | Kta Foreshore - Searipple Dune Revegetation | 532.40 |
| EFT63053 | 21.09.2018 | Julie Zuvela - Consultant | Local History - Transcribing Digital Oral Histories To Word Document | 3,803.04 |
| EFT63054 | 21.09.2018 | Building Commission (Building Services Levy - BSL) | BSL Receipts - August 2018 | 6,043.20 |
| EFT63055 | 21.09.2018 | Statewide Bearings | Plant - Repairs, Speedi Sleeve | 33.00 |
| EFT63056 | 21.09.2018 | Kmart Karratha | KLP - Stationery | 145.00 |
| EFT63057 | 21.09.2018 | Speedo Australia Pty Ltd | KLP - Merchandise For Pro Shop | 2,110.24 |
| EFT63058 | 21.09.2018 | Decor8 Australia Pty Ltd | Graffiti Removal Services - August 2018 Rft16-16/17 | 5,500.00 |
| EFT63059 | 21.09.2018 | Seatadvisor Pty Ltd | Cancelled | 0.00 |
| EFT63060 | 21.09.2018 | Securepay Pty Ltd | Cancelled | 0.00 |
| EFT63061 | 21.09.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | Kta Library - Assemble Furniture x 7 | 1,574.55 |
| EFT63062 | 21.09.2018 | Scope Business Imaging | Corporate Services - Printer Charges July 2018 | 308.42 |
| EFT63063 | 21.09.2018 | P Sladen | CAA 2018 - Facilitator, Colours And Cocktails 11/08/2018 | 1,225.00 |
| EFT63064 | 21.09.2018 | G Shepherd | 2018 Cossack Art Sales - #4072 | 245.70 |
| EFT63065 | 21.09.2018 | Skipper Transport Parts (Formerly Covs) | Stock - Yield Aerosol Penetrating Agent 400g | 633.24 |
| EFT63066 | 21.09.2018 | Sea Jewels Swimwear | KLP - Rash Vests x 30, Learn To Swim Program | 1,466.05 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|--|-----------|
| EFT63067 | 21.09.2018 | D Standen | 2018 Cossack Art Sales - #3736 | 385.00 |
| EFT63068 | 21.09.2018 | Sports Turf Association (WA) Inc | P&G - Annual Group Membership 01/07/18 - 30/06/19 | 350.00 |
| EFT63069 | 21.09.2018 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Welcome Park - Public Art Tender Advertising | 172.70 |
| EFT63070 | 21.09.2018 | Think Promotional | REAF 2018 - Dance Fusion Participant Tops 2291 | 3,628.68 |
| EFT63071 | 21.09.2018 | Turf Whisperer (Turf Life Pty Ltd t/as) | Nickol West Park - Turf Renovations | 5,652.90 |
| EFT63072 | 21.09.2018 | Taylor Burrell Barnett (Toddville Prospecting Pty Ltd) | Strategic Planning - Dampier Land Transfer Report Cards Updated | 649.00 |
| EFT63073 | 21.09.2018 | TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Trust | Kta Airport - Sewer Pumps Scheduled Maintenance x 8, April 2018 | 297.00 |
| EFT63074 | 21.09.2018 | Taranis Power Group Pty Ltd | Plant - Generator Repairs, Not Starting | 325.88 |
| EFT63075 | 21.09.2018 | The Cove Holiday Village | Take Your Business Online Grant 2018/19 | 1,650.00 |
| EFT63076 | 21.09.2018 | Technifire 2000 (atf Rab Trust & atf Rvb Trust) | Plant - Isuzu Repairs, Pump Shaft, Electric Start And Exhaust Manifold | 2,783.00 |
| EFT63077 | 19.09.2018 | Construction Training Fund (CTF) | CFT Receipts - August 2018 | 6,544.76 |
| DD32588.1 | 05.09.2018 | Wa Super (Formerly Walgsp) | Payroll deductions | 93,328.50 |
| DD32588.10 | 05.09.2018 | J & S Pryor Super Fund | Superannuation contributions | 416.71 |
| DD32588.11 | 05.09.2018 | CBA Superannuation Savings Account | Superannuation contributions | 625.92 |
| DD32588.12 | 05.09.2018 | BT Super For Life | Superannuation contributions | 1,345.34 |
| DD32588.13 | 05.09.2018 | VicSuper | Superannuation contributions | 468.61 |
| DD32588.14 | 05.09.2018 | 100F Lifetrack Personal Superannuation | Superannuation contributions | 415.45 |
| DD32588.15 | 05.09.2018 | S Fitzgerald & S Fitzgerald Atf Superannuation Fund | Superannuation contributions | 566.49 |
| DD32588.16 | 05.09.2018 | OnePath Masterfund | Superannuation contributions | 437.17 |
| DD32588.17 | 05.09.2018 | Jake SMSF Holdings Pty Ltd | Payroll deductions | 755.35 |
| DD32588.18 | 05.09.2018 | MLC Super Fund | Superannuation contributions | 471.94 |
| DD32588.19 | 05.09.2018 | Essential Super | Superannuation contributions | 622.12 |
| DD32588.2 | 05.09.2018 | Macquarie Super - Hounsham (Jewkes) | Superannuation contributions | 628.32 |
| DD32588.20 | 05.09.2018 | ANZ Smart Choice Super | Superannuation contributions | 562.75 |
| DD32588.21 | 05.09.2018 | QSUPER | Superannuation contributions | 676.96 |
| DD32588.22 | 05.09.2018 | Mtaa Superannuation Fund | Superannuation contributions | 537.34 |
| DD32588.23 | 05.09.2018 | Macquarie Wrap Super Manager | Payroll deductions | 2,432.28 |
| DD32588.24 | 05.09.2018 | Asgard Superannuation | Superannuation contributions | 295.30 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|------------------------------|----------|
| DD32588.25 | 05.09.2018 | Powerwrap Master Plan | Superannuation contributions | 479.41 |
| DD32588.26 | 05.09.2018 | Care Super | Superannuation contributions | 707.40 |
| DD32588.27 | 05.09.2018 | Prime Super | Superannuation contributions | 650.57 |
| DD32588.28 | 05.09.2018 | AMIST SUPER (Australian Meat Industry Superannuation Trust) | Superannuation contributions | 545.99 |
| DD32588.29 | 05.09.2018 | Colonial First State Wholesale Personal Super | Payroll deductions | 1,182.59 |
| DD32588.3 | 05.09.2018 | AMP Flexible Lifetime Superannuation Fund | Superannuation contributions | 1,506.11 |
| DD32588.30 | 05.09.2018 | AMP Retirement Trust | Superannuation contributions | 772.63 |
| DD32588.31 | 05.09.2018 | Bartlett Rise Superannuation Fund | Superannuation contributions | 534.42 |
| DD32588.32 | 05.09.2018 | BT Business Super | Superannuation contributions | 908.50 |
| DD32588.33 | 05.09.2018 | Cassery Super Fund | Superannuation contributions | 1,060.62 |
| DD32588.34 | 05.09.2018 | Sunsuper Pty Ltd | Payroll deductions | 4,035.75 |
| DD32588.35 | 05.09.2018 | AMG Super | Superannuation contributions | 505.82 |
| DD32588.36 | 05.09.2018 | Christian Super | Superannuation contributions | 524.72 |
| DD32588.37 | 05.09.2018 | MLC Wrap Super | Superannuation contributions | 958.95 |
| DD32588.38 | 05.09.2018 | Local Government Superannuation - BRISBANE | Payroll deductions | 1,112.24 |
| DD32588.39 | 05.09.2018 | Cbus | Superannuation contributions | 1,385.37 |
| DD32588.4 | 05.09.2018 | Wealth Personal Superannuation & Pension Fund (Sparks) | Payroll deductions | 1,006.79 |
| DD32588.40 | 05.09.2018 | Catholic Super & Retirement Fund | Superannuation contributions | 456.09 |
| DD32588.41 | 05.09.2018 | Media Superannuation | Superannuation contributions | 597.35 |
| DD32588.42 | 05.09.2018 | Commonwealth SuperSelect | Superannuation contributions | 475.06 |
| DD32588.43 | 05.09.2018 | Vision Super | Superannuation contributions | 445.99 |
| DD32588.44 | 05.09.2018 | J & K Farrell Super Fund | Superannuation contributions | 228.05 |
| DD32588.45 | 05.09.2018 | Superwrap Personal Super Plan | Superannuation contributions | 671.96 |
| DD32588.46 | 05.09.2018 | Russell Supersolution Master Trust | Superannuation contributions | 190.67 |
| DD32588.47 | 05.09.2018 | ANZ Staff Superannuation Scheme | Superannuation contributions | 178.08 |
| DD32588.48 | 05.09.2018 | Unisuper | Payroll deductions | 1,095.83 |
| DD32588.49 | 05.09.2018 | Lindz's Lucky Super Fund | Superannuation contributions | 602.69 |
| DD32588.5 | 05.09.2018 | Rest Superannuation | Payroll deductions | 5,194.12 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|--|----------------------|
| DD32588.50 | 05.09.2018 | Childcare Super | Superannuation contributions | 451.34 |
| DD32588.51 | 05.09.2018 | AMP SignatureSuper | Superannuation contributions | 421.92 |
| DD32588.52 | 05.09.2018 | Suncorp Portfolio Services Ltd (Suncorp Superannuation) | Superannuation contributions | 196.86 |
| DD32588.53 | 05.09.2018 | Australian Super | Payroll deductions | 8,392.81 |
| DD32588.54 | 05.09.2018 | Hesta Superannuation | Superannuation contributions | 3,524.07 |
| DD32588.55 | 05.09.2018 | First State Super | Superannuation contributions | 867.56 |
| DD32588.6 | 05.09.2018 | HostPlus Superannuation | Payroll deductions | 7,821.49 |
| DD32588.7 | 05.09.2018 | Local Government Superannuation-SYDNEY | Superannuation contributions | 616.21 |
| DD32588.8 | 05.09.2018 | SLOS Super Fund | Superannuation contributions | 542.28 |
| DD32588.9 | 05.09.2018 | Colonial First State Firstchoice Super | Superannuation contributions | 1,401.31 |
| DD32704.1 | 17.09.2018 | Fines Enforcement Registry (Dept Of Attorney General) | Fines (40) Enforcement Lodgement - Aug/Sept 2018 | 2,540.00 |
| | | | | 47,599,767.33 |

Payroll

| | | | |
|------------|------------------|------------------------|---------------------|
| 31.08.2018 | City of Karratha | Wages | 2,663.88 |
| 06.09.2018 | City of Karratha | Payroll F/E 05/09/2018 | 779,383.30 |
| 20.09.2018 | City of Karratha | Payroll F/E 19/09/2018 | 806,152.23 |
| | | | 1,588,199.41 |

Credit Cards

| | | | | |
|-----------|------------|------------------|---|---------|
| DD32732.1 | 15.08.2018 | Virgin Australia | Flights For Ranger To Attend Rangers Conference | 658.00 |
| DD32732.1 | 15.08.2018 | Virgin Australia | Flights For Ranger CC Surcharge | 8.55 |
| DD32732.1 | 15.08.2018 | Virgin Australia | Flights For Ranger To Attend Rangers Conference | 658.00 |
| DD32732.1 | 15.08.2018 | Virgin Australia | Flights For Ranger CC Surcharge | 8.55 |
| DD32732.1 | 22.08.2018 | Qantas Airways | Flights For Dir Dev Reg To Attend PILA Conference | 790.85 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For Da Cuba Sons Sundowner Concert | 3.73 |
| DD32732.1 | 01.08.2018 | Facebook | Yo Diddle Diddle Concert | 7.23 |
| DD32732.1 | 10.08.2018 | Country Arts SA | National Touring Selector | 275.00 |
| DD32732.1 | 10.08.2018 | K-Mart | Goods For Cossack | 65.00 |
| DD32732.1 | 10.08.2018 | Home Hardware | Goods For REAP | 32.98 |
| DD32732.1 | 10.08.2018 | Home Hardware | Goods For REAP | 17.80 |
| DD32732.1 | 24.08.2018 | Home Hardware | Goods For REAP | 45.89 |
| DD32732.1 | 11.07.2018 | Telstra | Telephone Bill Mgr IS | 89.21 |
| DD32732.1 | 06.07.2018 | Horizon Power | Power Bill Mgr Rec Svcs | 769.23 |
| DD32732.1 | 16.07.2018 | Horizon Power | Power Bill Mgr Part & Eng | 376.64 |
| DD32732.1 | 07.08.2018 | Woolworths | 7 x Gift Cards For Staff Quarterly Awards | 250.00 |
| DD32732.1 | 25.07.2018 | Telstra | Telephone Bill For Dir Corp Svcs | 90.47 |
| DD32732.1 | 09.08.2018 | Booking.com | Accomm For Horticulture Apprentice To Attend Training | 1103.41 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|--------------------|---|---------|
| DD32732.1 | 09.08.2018 | Booking.com | Overcharge Re Accommodation To Be Refunded | 25.00 |
| DD32732.1 | 27.07.2018 | Water Corporation | Water Bill For Dir Dev Reg | 158.08 |
| DD32732.1 | 02.08.2018 | Horizon Power | Power Bill For Dir Corp Svcs | 372.79 |
| DD32732.1 | 01.08.2018 | Water Corporation | Power Bill For Mgr Plan Svcs | 200.99 |
| DD32732.1 | 22.08.2018 | Splash Alley Group | Embroidery/Stencil For City of Karratha Uniforms | 123.48 |
| DD32732.1 | 21.08.2018 | iSpring Solutions | Suite Full Service 1-Year Content | 1221.74 |
| DD32732.1 | 02.08.2018 | Water Corporation | Water Bill For Dir Dev Reg | 414.61 |
| DD32732.1 | 06.07.2018 | Horizon Power | Power Bill For Mgr Rec Svcs | 10.94 |
| DD32732.1 | 16.07.2018 | Horizon Power | Power Bill For Mgr Part & Eng | 5.50 |
| DD32732.1 | 09.08.2018 | Booking.com | Accomm For Horticulture Apprentice To Attend Training | 147.54 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For Events NAIDOC | 66.55 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For Community Projects | 95.15 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For WRP | 22.59 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For WRP | 486.35 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For KLP | 101.52 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For Youth | 0.21 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For Community Projects | 7.25 |
| DD32732.1 | 01.08.2018 | Facebook | Advertising For KLP | 1.55 |
| DD32732.1 | 01.08.2018 | Microsoft-Billing | Hosting Fee For OneDrive August 2018 | 2.00 |
| DD32732.1 | 01.08.2018 | Campaign Monitor | Email Distribution Service | 91.62 |
| DD32732.1 | 01.08.2018 | Campaign Monitor | Upgrade Monthly Email Distribution Service | 62.41 |
| DD32732.1 | 20.08.2018 | Rambla Bistro | Catering For Ordinary Council Meeting | 646.40 |
| DD32732.1 | 21.08.2018 | Qantas Airways | Airfare For Consultant Travel Karratha Depot Solar System Handover | 178.33 |
| DD32732.1 | 21.08.2018 | Qantas Airways | Airfare For Consultant Travel Karratha Depot Solar System Handover | 178.32 |
| DD32732.1 | 21.08.2018 | Virgin Airlines | Airfare For Consultant Travel Karratha Depot Solar System Handover CC Surcharge | 3.05 |
| DD32732.1 | 21.08.2018 | Virgin Airlines | Airfare For Consultant Travel Karratha Depot Solar System Handover SS Surcharge | 3.05 |
| DD32732.1 | 21.08.2018 | Virgin Airlines | Airfare For Consultant Travel Karratha Depot Solar System Handover | 234.50 |
| DD32732.1 | 21.08.2018 | Virgin Airlines | Airfare For Consultant Travel Karratha Depot Solar System Handover | 234.50 |
| DD32732.1 | 08.08.2018 | Go Daddy | Standard UCC SSL Services | 495.00 |
| DD32732.1 | 17.08.2018 | Rackspace | Hosting Fee For City Website | 610.83 |
| DD32732.1 | 24.08.2018 | Kounta | Software | 200.00 |
| DD32732.1 | 17.08.2018 | Rackspace | Hosting Fee For City Website FX Fee | 25.77 |
| DD32732.1 | 08.08.2018 | Go Daddy | Standard UCC SSL Services Fees | 14.82 |
| DD32732.1 | 17.08.2018 | Rackspace | Hosting Fee For City Website FX Fee | 132.07 |
| DD32732.1 | 10.08.2018 | Brayco Pty Ltd | Steel Shelving For REAP Cold Room | 2918.00 |
| DD32732.1 | 23.08.2018 | Qantas | Flight For WS Off Super To Attend Waste And Recycle Conference Tour | 790.85 |
| DD32732.1 | 23.08.2018 | Virgin | Flights For Mgr City Svcs To Attend Waste And Recycle Conference | 808.37 |
| DD32732.1 | 24.08.2018 | Qantas | Flight For Mgr Infra To Attend Study In Perth | 364.51 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|----------------------|--|---------|
| DD32732.1 | 24.08.2018 | Virgin | Flight For Mgr Infra To Attend Study In Perth | 333.28 |
| DD32732.1 | 24.08.2018 | Virgin | Flight For Mgr AP To Attend AAA National Conference | 404.19 |
| DD32732.1 | 27.08.2018 | Absorb Environmental | Registration Fee For Mgr City Svcs To Attend Study In Perth | 1930.00 |
| DD32732.1 | 15.08.2018 | Mindbody | Wickham Recreation Precinct Fitness Program | 125.00 |
| DD32732.1 | 15.08.2048 | Kmart 1119 | USB's And Charger | 55.00 |
| DD32732.1 | 20.08.2048 | Moodmedia | Leisureplex Programs | 66.00 |
| DD32732.1 | 28.08.2018 | Global Bodyweight | Animal Flow Training For K Leis Duty Off | 556.65 |
| DD32732.1 | 30.07.2018 | Virgin | Flights For Mgr City Svcs To Attend Study In Perth | 724.30 |
| DD32732.1 | 13.08.2018 | Event And Conference | Registration Fee For WS Off Super To Attend Waste And Recycle Conference Tour | 253.75 |
| DD32732.1 | 13.08.2018 | Event And Conference | Registration Fee For Mgr City Svcs To Attend Waste And Recycle Conference In Perth | 1045.45 |
| DD32732.1 | 13.08.2018 | Hotel.com | Accommodation For Mgr City Svcs Whilst Attending Study | 639.21 |
| DD32732.1 | 13.08.2018 | Virgin | Flights For Proj Off Whilst Attending Meeting | 754.01 |
| DD32732.1 | 13.08.2018 | Virgin | Reimbursement For Difference In Flight Costs For Preferred Flight By Pro Off | 176.00 |
| DD32732.1 | 15.08.2018 | Cbisco | Registration Fee For Mgr Infra To Attend Study (To Be Refunded) | 4510.00 |
| DD32732.1 | 22.08.2018 | Hotel.com | Accomm For Mgr City Svcs Whilst Attending Waste And Recycle Conference | 104.72 |
| DD32732.1 | 27.08.2018 | Hotel.com | Accomm For Mgr Infra Whilst Attending Study | 607.86 |
| DD32732.1 | 13.08.2018 | Hotel.com | Accommodation For Mgr City Svcs Whilst Attending Study | 50.66 |
| DD32732.1 | 13.08.2018 | Hotel.com | Accommodation For Mgr City Svcs Whilst Attending Study | 18.42 |
| DD32732.1 | 13.08.2018 | Hotel.com | Accommodation For Mgr City Svcs Whilst Attending Study | 67.74 |
| DD32732.1 | 01.08.2018 | WA News | Refund Of Ticket Purchase | -115.00 |
| DD32732.1 | 06.08.2018 | Pensione Hotel | Accommodation For Cr While Attending Local Government Week | 201.58 |
| DD32732.1 | 06.08.2018 | Pensione Hotel | Accommodation For Cr While Attending Local Government Week | 302.36 |
| DD32732.1 | 15.08.2018 | Qantas | Accommodation For Cr While Attending Local Government Week | 755.20 |
| DD32732.1 | 15.08.2018 | Qantas | Accommodation For Cr While Attending Local Government Week | 357.40 |
| DD32732.1 | 22.08.2018 | Qantas | Accommodation For Cr While Attending Local Government Week | 1346.01 |
| DD32732.1 | 22.08.2018 | Qantas | Accommodation For Cr While Attending Local Government Week | 1346.01 |
| DD32732.1 | 22.08.2018 | Qantas | Flight For CEO Attending Pilbara Regional Council Meeting | 842.30 |
| DD32732.1 | 23.08.2018 | Qantas | Flight For CEO Attending Place Branding Workshop | 790.85 |
| DD32732.1 | 23.08.2018 | Virgin Airlines | Flight For CEO Attending Place Branding Workshop | 469.00 |
| DD32732.1 | 23.08.2018 | Virgin Airlines | Flight For CEO Attending Place Branding Workshop CC Surcharge | 6.10 |
| DD32732.1 | 23.08.2018 | Trybooking | Registration For Mayor And Cr To Attend Meet The Ministers Pilbara Dinner | 300.60 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|----------------------|---|---------|
| DD32732.1 | 23.08.2018 | Hospitality Inn | Accommodation For Mayor And Cr To Attending Community Reception With State Ministers | 240.83 |
| DD32732.1 | 30.07.2018 | Virgin Airlines | Flights For Aquatic Duty Manager LIWA Conference Perth CC Surcharge | 11.00 |
| DD32732.1 | 30.07.2018 | Virgin Airlines | Flights For Aquatic Duty Manager LIWA Conference Perth | 919.01 |
| DD32732.1 | 31.07.2018 | MyGuestList | WA Youth Work Code Of Ethics Training | 73.50 |
| DD32732.1 | 31.07.2018 | MyGuestList | WA Youth Work Code Of Ethics Training | 147.00 |
| DD32732.1 | 31.07.2018 | Virgin | Flight For Outdoor Projector Contractor At REAP | 10.19 |
| DD32732.1 | 01.08.2018 | IWannaTicket | Pilbara Creative & Cultural Forum Fees For Dir Comm | 820.40 |
| DD32732.1 | 03.08.2018 | Qantas | Airfare For Hydromat Chlorine Contractor D Truong | 434.30 |
| DD32732.1 | 03.08.2018 | Virgin | Airfare For Hydromat Chlorine Contractor D Truong | 464.97 |
| DD32732.1 | 06.08.2018 | Qantas | Airfare For J Jackson Cossack Up Late | 769.39 |
| DD32732.1 | 06.08.2018 | Qantas | Airfare For G Hakewill Cossack Up Late (Refer Invoice 111605 Airfares Cancelled At Last Minute) | 769.39 |
| DD32732.1 | 31.07.2018 | Virgin | Flight For Outdoor Projector Contractor At REAP | 783.99 |
| DD32732.1 | 06.08.2018 | Virgin | Airfare For J Jackson Cossack Up Late CC Surcharge | 11.00 |
| DD32732.1 | 06.08.2018 | Virgin | Airfare For J Jackson Cossack Up Late | 882.00 |
| DD32732.1 | 06.08.2018 | Virgin | Airfare For G Hakewill Cossack Up Late | 8.52 |
| DD32732.1 | 06.08.2018 | Virgin | Airfare For G Hakewill Cossack Up Late (Refer Invoice 111605 Airfares Cancelled At Last Minute) | 78.52 |
| DD32732.1 | 06.08.2018 | Virgin | Airfare For G Hakewill Cossack Up Late (Credited To Travel Bank) | 576.48 |
| DD32732.1 | 13.08.2018 | Qantas | Airfare For D Truong Chlorine Contractor KLP (Job Not Finished Received Travel Bank Credit) | 356.65 |
| DD32732.1 | 14.08.2018 | Esplanade Hotel | Accommodation For Aquatic Duty Manager LIWA Conference | 436.67 |
| DD32732.1 | 14.08.2018 | Qantas | Airfares for Dir Comm Serv Interviews in Perth for Manager Community Services | 1195.25 |
| DD32732.1 | 17.08.2018 | Esplanade Hotel | Meal Allowances For Aquatic Duty Manager LIWA Conference | 175.88 |
| DD32732.1 | 28.08.2018 | Ticketriver.com.au | Wristbands For REAP | 209.73 |
| DD32732.1 | 01.08.2018 | Secure Parking | Parking For CEO While Attending Meetings In Perth | 22.55 |
| DD32732.1 | 01.08.2018 | City Of Perth | Parking For CEO While Attending Meetings In Perth | 20.19 |
| DD32732.1 | 01.08.2018 | Wilson Parking | Parking For CEO While Attending Meetings In Perth | 32.25 |
| DD32732.1 | 13.08.2018 | Nanutarra Road House | Fuel For CEO Car | 100.50 |
| DD32732.1 | 20.08.2018 | City Of Perth | Parking For CEO While Attending Meetings In Perth | 10.60 |
| DD32732.1 | 21.08.2018 | Perth Airport | Parking For CEO While Attending Meetings In Perth | 25.13 |
| DD32732.1 | 21.08.2018 | City Of Perth | Parking For CEO While Attending Meetings In Perth | 15.14 |
| DD32732.1 | 21.08.2018 | Pan Pacific | Parking For CEO While Attending Meetings In Perth | 18.00 |
| DD32732.1 | 22.08.2018 | Elra Hudson's Coffee | Coffee For 3 x Meet & Greet With Potential Staff Member | 14.00 |
| DD32732.1 | 13.08.2018 | Nanutarra Road House | Fuel | 85.94 |
| DD32732.1 | 20.08.2018 | Caltex Coral Bay | Fuel | 60.00 |
| DD32732.1 | 20.08.2018 | Caltex Coral Bay | Fuel | 50.00 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------------------|-------------|----------------------|--------------------|-----------------------------|
| DD32732.1 | 20.08.2018 | Nanutarra Road House | Fuel | 101.50 |
| | | | | 45,661.90 |
| | | | | <hr/> |
| Total Payments | | | | <u>49,233,628.64</u> |

**10.3 WRITE OFF OF RATES AND INTEREST ON LOT 1513 LAMBERT ROAD,
KARRATHA INDUSTRIAL ESTATE**

| | |
|---------------------------------------|------------------------------------|
| File No: | EN.8 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Financial Accountant |
| Date of Report: | 2 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To consider the write off the levied rates and interest on assessment A34841 – Lot 1513 Lambert Road, Karratha Industrial Estate.

BACKGROUND

The State of Western Australia (State) granted a Lease under Section 79 of the *Land Administration Act 1997* to Chameleon Resources Pty Ltd over Lot 1513 on Deposited Plan 213940 (Land) for the purpose of Light Industry for a term of 21 years from 1 June 2006 (Lease J805409). From this date, rates became payable by Chameleon Resources Pty Ltd.

Chameleon Resources Pty Ltd appointed a voluntary administrator from 10 December 2014 followed by a liquidator on 9 March 2015 (Liquidator). The Liquidator sold four (4) other lots held freehold by Chameleon Resources Pty Ltd, with all rates and service charges received at settlement for those lots.

The Liquidator disclaimed Lease J805409 on 03 November 2015 (ASIC 252 Notice of Disclaimer of Onerous Property Document number 7E7439072), meaning it had no further requirement for the property. The disclaiming of the lease meant the State could no longer charge rent for the lease.

The Liquidator made payments totalling \$14,096.36 being the equivalent rates amount for the period 10 December 2014 to 31 October 2015.

The State, as the Lessor, terminated Lease J805409 effective from 08 August 2017 in accordance with Clause 8.2(a)(ii) of that Lease on the basis that the Lessee is in liquidation. The property ceased to be rateable at this point, as it became Unallocated Crown Land. The State has been unable to advise officers why the lease was not terminated immediately when it was disclaimed by the Liquidator.

Rates, charges and penalty interest of \$9,796.13 remain outstanding from Chameleon Resources Pty Ltd for the period up to the appointment of the Liquidator, as well as a further \$7,912.74 that has accrued from the time the lease was disclaimed by the Administrator until the lease was terminated. The total rates and accrued penalty interest amount currently outstanding is \$17,708.87. There is also \$12,462.65 in Pilbara Underground Power Project (PUPP) charges and accrued penalty interest outstanding on the property.

Chameleon Resources Pty Ltd is still in liquidation. The 3rd annual report to creditors dated 5 June 2018 advised that there are no matters outstanding and the Liquidator will now arrange to finalise the appointment and retire. The report also advises that there will not be sufficient funds to declare a dividend to unsecured Creditors.

On the 2 November 2017 the Department of Planning, Lands and Heritage (DPLH) contacted the City, requesting the City's comments on the disposal of Lot 1513 Lambert Road, Karratha Industrial Estate. The City advised that there is outstanding rates and PUPP service charges. DPLH advised that they will not be making payments towards the outstanding balance as the State is not liable for these charges, however they will make the contract of sale conditional on the purchaser paying the PUPP charges.

Based on the circumstances, the outstanding rates and accrued penalty interest on the land are unable to be collected and need to be written off.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No consultation has taken place.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 6.12(1)(c) of the *Local Government Act 1995* provides Council with the power to write off debts.

POLICY IMPLICATIONS

CF08 Debt Collection Policy

FINANCIAL IMPLICATIONS

While rates, charges and interest totalling \$17,708.87 were levied in previous financial years, the write-off of this amount will represent an expense in the current financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services: 4.c.1.4 Process Accounts Receivable and Accounts Payable

Our Projects/Actions:

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

At the Ordinary Council Meeting on 27 January 2016 Council resolved (resolution no. 153365) to write-off outstanding penalty interest for property A21280.

At the Ordinary Council Meeting on 15 February 2016 Council resolved (resolution no. 153382) to write-off outstanding penalty interest for property A46430.

At the Ordinary Council Meeting on 19 September 2016 Council resolved (resolution no. 153555) to write-off outstanding rates and penalty interest for property A5117.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.12(1)(c) of the *Local Government Act 1995* RESOLVES to NOT APPROVE the write off of rates and accrued penalty interest on A34841.

CONCLUSION

The outstanding rates and charges on Lot 1513 Lambert Road, Karratha Industrial Estate cannot be collected from the State Government as lessor as they are not liable under the *Local Government Act 1995*. They can also not be collected from the lessee Chameleon Resources Pty Ltd as they are in liquidation with no funds available. As the rates and charges cannot be recovered, they need to be written off under section 6.12 of the *Local Government Act 1995*.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154178
MOVED : Cr Cucel
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 6.12(1)(c) of the *Local Government Act 1995* RESOLVES to APPROVE the write off rates and accrued penalty interest on A34841 totalling \$17,708.87.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.4 FINANCIAL HARDSHIP (RATE RELIEF) POLICY

File No: RV.11
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Financial Services/CFO
Date of Report: 3 September 2018
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Draft Financial Hardship (Rate Relief) Policy

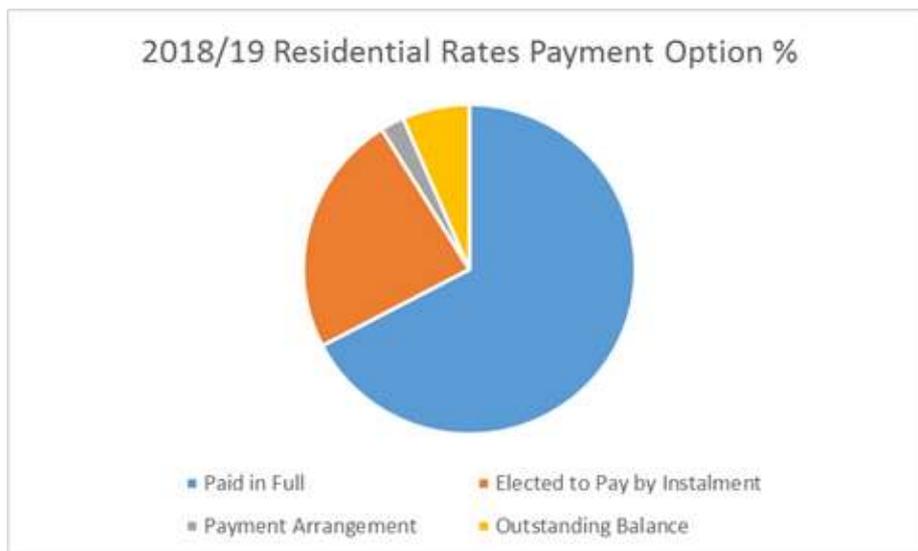
PURPOSE

For Council to consider the adoption of a financial hardship (rate relief) policy for residential ratepayers.

BACKGROUND

In response to feedback from the community about the impact of rates on residents experiencing financial hardship, Council resolved at the Special Council Meeting held on 5 June 2018 to *‘Develop a policy for the creation of a hardship fund using additional surplus generated from The Quarter HQ’*.

As indicated in the following table, the majority of residential ratepayers have this year elected to pay their rates in full with less than one third paying by instalments and approximately 2% requesting a payment arrangement (in large part as a consequence of the introduction of Direct Debit agreements):



With final reminder notices issued recently, it is anticipated that the number of properties with an outstanding balance for 2018/19 will reduce significantly.

Historically, more than 90% of ratepayers pay in full or by instalments each year as indicated in the following table which shows the rates payment options selected by ratepayers for the 2016/17, 2017/18 and 2018/19 financial years:

| | Total Levied | Paid in Full | Elected to Pay by Instalment | Payment Arrangement | Outstanding Balance |
|--------------------|---------------------|---------------------|-------------------------------------|----------------------------|----------------------------|
| 2016/17 | 8,430 | 5,673 | 2,138 | 115 | 504 |
| | 100.00% | 67.30% | 25.36% | 1.36% | 5.98% |
| 2017/18 | 8,438 | 5,445 | 2,399 | 180 | 414 |
| | 100.00% | 64.53% | 28.43% | 2.13% | 4.91% |
| 2018/19 YTD | 8,488 | 5,715 | 2,021 | 196 | 556 |
| | 100.00% | 67.33% | 23.81% | 2.31% | 6.55% |

In June 2017, the City purchased The Quarter HQ as an alternative investment vehicle for City Reserves with the potential to reduce reliance on rates. As part of the decision to purchase The Quarter HQ, Council resolved to apply net investment returns greater than the prevailing term deposit rate plus 1% to a rate management fund as an offset against rate increases.

Although the return in 2017/18 was higher than the term deposit rate, it did not achieve the level required to create the rate management fund. In reality, any additional income reduces the budget deficit and therefore the amount that Council needs to fund from rates. Based on current returns, Council is generating an additional \$320,000 per annum higher than the returns available through term deposits.

In addition to providing flexible payment arrangements, the development of a financial hardship policy would respond to those ratepayers most in need of assistance and allow Council to apply additional income generated from The Quarter HQ towards rate relief.

A draft policy is attached, which provides consideration for the write-off of interest on outstanding rates subject to the following conditions:

- the ratepayer is experiencing extreme and genuine financial hardship;
- the ratepayer had either no outstanding rates from a previous financial year or the ratepayer has an approved payment arrangement and continues to adhere to the terms of that agreement;
- the ratepayer's circumstances are supported by an original hardship letter from a qualified financial counsellor (i.e. a fully accredited member of Financial Counsellors Association of Western Australia);
- the ratepayer is not a corporation or trustee;
- the ratepayer is not bankrupt or subject to a bankruptcy petition;
- no revenue is being derived from the property the subject of the application;
- the maximum interest amount to be written off is \$500;
- write-offs are applicable to interest on the ratepayer's principal place of residence only,
- the property is a residential property; **AND**
- the applicant must be the owner of the property and liable for payment of rates and charges.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Council Officers and Councillors at the August Council Briefing session and as part of the Special Council Meeting on 5 June 2018.

COMMUNITY CONSULTATION

Council is responding to feedback received from the Community following the advertising of the 2018/19 differential rates model in May 2018.

STATUTORY IMPLICATIONS

Section 6.12(c) of the *Local Government Act 1995* is relevant to this report.

POLICY IMPLICATIONS

Proposed write offs of interest would be undertaken under delegation 1.8 - Write Off Monies and Special Arrangements for Debt.

FINANCIAL IMPLICATIONS

If Council approves the Financial Hardship (Rate Relief) Policy, it is proposed that any approved write offs be funded from additional income generated from The Quarter HQ.

Any requirement for a budget amendment can be considered as part of Council's November 2018 Budget Review.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | Low | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Moderate | The proposed policy is seen as a positive response to feedback from the community. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is minimal impact on resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents relating to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE 6.12(c) Majority pursuant to Section 6.12 (c) of the *Local Government Act 1995* RESOLVES to ADOPT the proposed Financial Hardship (Rate Relief) Policy with the following amendments:

Option 3

That Council by SIMPLE Majority pursuant to Section 6.12(c) of the *Local Government Act 1995* RESOLVES to NOT ADOPT the proposed Financial Hardship Policy (Rate Relief) Policy.

CONCLUSION

Council recognises there are cases of extreme and genuine financial hardship where the interest on outstanding rates may cause the ratepayer further hardship. This Financial Policy (Rate Relief) seeks to mitigate, in a practical way, financial hardship being experienced by residential ratepayers.

OFFICER’S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 6.12(c) of the *Local Government Act 1995* RESOLVES to ADOPT the attached Financial Hardship (Rate Relief) Policy.

COUNCIL AMENDED RESOLUTION

Res No : 154179
MOVED : Cr Scott
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 6.12(c) of the *Local Government Act 1995* RESOLVES to ADOPT the attached Financial Hardship (Rate Relief) Policy with amendment.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : Council modified the Officer’s recommendation to provide that point 3 under the Guidelines read qualified “financial body” instead of “financial counsellor”.

10.5 ALTERNATE DATE FOR QUEEN'S BIRTHDAY PUBLIC HOLIDAY

| | |
|---------------------------------------|---|
| File No: | GR.2 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Manager Governance & Organisational Strategy |
| Date of Report: | 5 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To seek consideration to celebrate the Queen's Birthday Public Holiday for 2019, 2020 and 2021 on the first Monday in August to coincide with the FeNaCING Festival.

BACKGROUND

The Queen's Birthday Public Holiday will be observed in Western Australia on Monday 30 September 2019 and the following year on Monday 28 September 2020. The 2021 Queen's Birthday Public Holiday is yet to be gazetted but is likely to be Monday 27 September as it falls on the last Monday in September.

Local governments may request that the public holiday be celebrated on an alternative date of significance within the district, in lieu of the date proclaimed as the public holiday for the rest of the State.

Since 1996 the City of Karratha has held the Queen's Birthday public holiday on the first Monday in August to coincide with the FeNaCING Festival run by the Karratha Dampier Lions Club. Community groups also schedule major sporting or other regional events to coincide with the three days of festivities.

The birthday of Queen Elizabeth II actually falls on 21 April, and is celebrated in other States on the second weekend in June of each year. Other local governments in the Pilbara have also celebrated the Queen's Birthday Public Holiday on alternate dates. The Town of Port Hedland has held the public holiday on the first Monday in August to coincide with the Port Hedland Cup Day. The Shire of East Pilbara has two dates set - in Marble Bar the Queen's Birthday is celebrated on the first Monday in July to run the Marble Bar Cup Day Race and the rest of the Shire of East Pilbara celebrate the public holiday on the third Monday in August to recognise the annual Fortescue Festival.

It is proposed to lock in the next three years events to enable long term arrangements to be put in place by the Karratha Dampier Lions Club and sporting/community groups, to provide early warning to the community and to ensure that business operations can be better managed with advanced rostering around scheduled events.

The following dates are proposed that align with the Karratha Dampier Lions Club’s FeNaCING festival:

| | 2019 | 2020 | 2021 |
|--|---------------------------|---------------------------|----------------------------------|
| Gazetted Queen’s Birthday (WA) Public Holiday | Mon 30 Sep 2019 | Mon 28 Sep 2020 | To be announced (27 Sep 2021) |
| FeNaCING Festival Dates | 3-4 Aug 2019 | 1-2 Aug 2020 | 31 Jul-1 Aug 2021 |
| Proposed Alternate Queen’s Birthday Public Holiday | Mon 5 Aug 2019 | Mon 3 Aug 2020 | Mon 2 Aug 2021 |

LEVEL OF SIGNIFICANCE

The level of significance is moderate, impacting on local businesses, community groups and ratepayers who are required to effect advanced planning for a long weekend.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The Karratha Dampier Lions Club has indicated that if the public holiday is changed it would have negative impacts and perhaps clash with other festivals in the country circuit. Whilst the festival is not run on the Monday, it has been used by the community and volunteers to assist with the pack up and cleaning of the grounds after the event.

The Pilbara Education Region of the Department of Education has indicated that having the holiday on the first Monday in August is attractive to local schools and families.

Feedback has also been received from the Karratha and Dampier Chamber of Commerce and Industry (KDCCI) that the dates that align with FeNaCING are well known and encourage a sense of community in the Pilbara and not as many businesses and out of towners would attend if there was no public holiday, with the further potential to lower sales for those businesses that do attend. However the KDCCI did suggest that it would not really affect businesses significantly in Karratha if the date was changed.

For two weeks from 17 August 2018 the City conducted a poll on the City’s Facebook page. 705 persons responded with 65% supported retaining the August long weekend. 38 comments were made with 12 in support of the August long weekend, 13 suggesting it align with the State holiday and a further 13 undecided. Responses are in line with previous surveys conducted on this matter.

| Survey Year | Method | Retain Queen’s Birthday in August? | | |
|-------------|--|------------------------------------|-----------|----------|
| | | Yes | No | Unsure |
| 2018 | Facebook Poll – <i>City of Karratha</i> | 459 (65%) | 246 (35%) | - |
| 2015 | Facebook – <i>City of Karratha</i> | 283 (91%) | 28 (9%) | - |
| | Facebook – <i>Everything Karratha</i> | 83 (95%) | 4 (5%) | - |
| 2012 | Annual Community Survey | 246 (56%) | 100 (23%) | 93 (21%) |
| 2009 | Survey | 65% | 35% | - |
| 1997 | Survey | 67% | 33% | - |

STATUTORY IMPLICATIONS

Section 5 of the *Public and Bank Holidays Act 1972* provides for public holidays held throughout the State.

The Queen’s Birthday is a proclaimed public holiday in terms of industrial relations law. Hence the State Government requires notification by local governments of any intention to vary the Queen’s Birthday public holiday weekend to ensure legislation and industrial awards recognise any changes.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Response: 1.f.1 Social interaction is fostered across the community

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | Low | There may be an impost on the community or Council to assist with the clean up or providing additional funding to assist with the event’s operations if the FeNaCING Festival is held on a weekend not adjacent to the proposed public holiday. |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Moderate | Indirectly if the FeNaCING Festival was to change its dates, it may have implications for the success of the festival with clashing of dates with availability of entertainers, promoters, events, stall holders with other competing country fairs. |
| Compliance | Low | Only applicable if the City adopts alternative dates that we notify the State Government of these changes so labour relation legislation can be amended. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The Council has approved the Queen’s Birthday public holiday being held in August since 1996. In 2013 and again in 2015 the Council approved dates in advance to provide certainty to the FeNaCING organisers and other community and sporting groups to arrange events over the long weekend.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5 of the *Public and Bank Holidays Act 1997* RESOLVES to:

1. CONFIRM that the City of Karratha will observe the Queen's Birthday Public Holiday on Monday 30 September 2019;
2. ADVISE the WA State Government of Council's decision; and
3. UNDERTAKE further community consultation during 2018/19 to assess the future viability of alternate public holidays to commemorate the Queen's Birthday.

CONCLUSION

For a number of years Council has resolved to celebrate the Queen's Birthday on the first Monday in August, to coincide with the Karratha Dampier Lions Club annual FeNaCING Festival. Community surveys conducted over recent years show a level of strong support to retain the status quo.

It is proposed to lock in the date for the next three years, as was the case in 2013 and 2015, in order to allow the community and businesses to plan for this arrangement. This can be reviewed again in 2021.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154180
 MOVED : Cr Waterstrom Muller
 SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Section 5 of the *Public and Bank Holidays Act 1997* RESOLVES to:

1. PROPOSE the following dates as the Queen's Birthday Public Holiday for the City of Karratha:
 - (a) Monday 5 August 2019;
 - (b) Monday 3 August 2020; and
 - (c) Monday 2 August 2021;
2. ADVISE the WA State Government of Council's decision; and
3. UNDERTAKE community consultation during 2021 to assess the future viability of alternate public holidays to commemorate the Queen's Birthday.

CARRIED 10-1

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Cr Bailey

Cr Smeathers declared a financial interest in item 10.6 Pilbara Underground Power Project (PUPP) Update as Cr Smeathers is an employee of Horizon Power.

At 6.57 pm Cr Smeathers left the room.

10.6 PILBARA UNDERGROUND POWER PROJECT (PUPP) UPDATE

| | |
|---------------------------------------|---------------------------------------|
| File No: | EN.9 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Manager Financial Services/CFO |
| Date of Report: | 10 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To provide Council with an update on collection of service charges and associated payment of contributions to Horizon Power for PUPP.

BACKGROUND

Following an offer from the State Government to fund 75% of the cost of underground power, compared to the normal 50% contribution available to metropolitan local governments, Council committed at its Ordinary meeting held on 16 August 2010, to participate in the Pilbara Underground Power Project (PUPP) with a 25% contribution sourced by way of a service charge.

At the Ordinary Council meeting held on 16 December 2013, Council resolved to contribute a maximum of \$34,545,604 being 25% of the revised project cost provided by Horizon Power of \$138,182,415.

The City budgeted to levy \$34,545,604 in Service charges as at 1 July 2014. More than 40% of property owners received a service charge of less than \$500 and approximately 90% were levied less than \$3,500.

Since that time, service charge have been reviewed based on property owner queries regarding kVA supply and connection/s as well as updated network information supplied by Horizon Power. In addition, Council resolved to grant a 70% concession for service charges applied to not-for-profit community organisations, subject to meeting certain criteria.

The result of these reviews and concessions is a reduction in the total of service charges levied to \$29,864,680.

Following completion of the project, Horizon Power has confirmed the final project cost totalling \$116,422,611 bringing the 25% contribution required from property owners to \$29,105,653.

To date \$27,908,508 has been received in service charge payments, leaving a shortfall of \$1,197,145. This is expected to be recovered over the next six years with \$1,956,172 in

service charges outstanding, however this amount includes \$739,949 owing by 43 property owners yet to make any payment towards PUPP, \$417,046 of which relates to 25 State Government properties where the relevant Government Department is claiming an exemption under the *Local Government Act 1995*.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected issues.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been updated on a monthly basis through Councillor Briefings.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Service charges were imposed in accordance with section 6.38 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The following table summarises payments made to Horizon Power, service charges paid to date and service charges still to be collected:

| | |
|--------------------------------------|----------------------|
| Service Charges Collected | \$27,908,508 |
| Payments to Horizon Power | (\$29,105,653) |
| Surplus / (Shortfall) | (\$1,197,145) |
| Outstanding Services Charges: | |
| 10-year instalments | \$959,366 |
| Other Part-Paid | \$256,857 |
| No Payment Received (non Government) | \$322,904 |
| No Payment Received (Government) | \$417,045 |
| Total Outstanding | \$1,956,172 |

These amounts exclude indirect costs and revenues, such as administration/legal expenses and interest.

The final instalment notice for properties on the ten year instalment option, as adopted by Council at the September 2014 Ordinary Council Meeting, is the fourth instalment of 2023/24 (typically due in March). It will not be possible to determine the final costs and revenues associated with PUPP until all collection options are exhausted and the ten year instalments are finalised in 2024.

Once all service charges are collected, a reconciliation will be undertaken. Should there be a surplus of service charges it will be returned to property owners in accordance with the *Local Government Act 1995*.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154181
MOVED : Cr Scott
SECONDED : Cr Cucel

That Council by SIMPLE majority pursuant to Section 6.38 of the *Local Government Act 1995* RESOLVES to NOTE:

- 1. the current status of PUPP payments; and**
- 2. that a final reconciliation of all costs and revenues associated with PUPP will be completed after all collection options are exhausted and the ten year instalments are finalised in 2024.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Waterstrom Muller
AGAINST : Nil

At 6.58 pm Cr Smeathers re-entered the room.

11 COMMUNITY SERVICES

11.1 KEVIN RICHARDS MEMORIAL OVAL REDEVELOPMENT MASTERPLAN

| | |
|---------------------------------------|--|
| File No: | CS.116 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Coordinator Partnerships & Community Projects |
| Date of Report: | 21 August 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | 1. 2018 KRMO Masterplan A 2. 2018 KRMO Masterplan B 3. KRMO Community Consultation Summary 4. Millars Well Development Area |

PURPOSE

For Council to consider:

1. Proposed revisions to the masterplan for the Kevin Richards Memorial Oval (KRMO); and
2. Proposed funding applications for funding for the implementation of the next stages of the Masterplan.

BACKGROUND

The Kevin Richards Memorial Oval Facilities Location Plan was endorsed by Council at the April 2015 Ordinary Council Meeting (Res153110). Since 2015, a number of projects identified in the Masterplan have been completed and certain elements of the Masterplan are now unable to be achieved and require reconsideration. This report addresses an update of the endorsed 2015 Plan with recommended development alternatives.

Additionally, funding opportunities to assist with further improvements at KRMO are now available and require Council direction.

Masterplan

The 2015 Masterplan responds to the current and forecast sport and recreation needs within the Karratha district and affords accommodation for community organisations and activities creating an important local community hub.

The objectives of the Masterplan are to:

- Increase functionality and capacity of the district level sports space;
- Foster local networks to strengthen community capacity, build resilience and enhance cohesion;
- Co-locate facilities and services to enhance efficiencies and better support the community groups to develop; and
- Increase participation in physical and community activities.

The sub-projects that have commenced, or have been completed since the plan was endorsed include:

- An upgrade of the effluent water re-use system and tank relocation;
- Installation of community storage sheds; and
- Playground redevelopment (funded in 2018/19 year).

The stakeholder group has since worked with staff and proposed a series of minor revisions across two separate Masterplan options (A and B). These include:

1. Repositioning the AFL and Cricket Ovals within existing Lot boundaries – to minimise costs;
2. A reduction in the size and extent of the grass banks and landscaping – to minimise costs;
3. Proposed relocation of sports lighting – improved coverage;
4. Sports change rooms to be repositioned to allow improved accessibility to courts and ovals;
5. Potentially increasing the number of outdoor sports courts from two to four;
6. Adjust lot boundaries as a result of either Masterplan (includes road reserve);
7. Reverse the direction of the running track to flow south to north – improved access; and
8. Proposed location of Men’s Shed – now subject to review.

Whilst both options are feasible, Masterplan A conflicts with existing Council direction and future planning for this area, in particular consideration of the KRS interlinking road networks. Additionally option A limits future expansion or growth on the site. Hence, Officers have develop a second option, Masterplan B. This option would seek to retain the opportunity for road connection sometime in the future. The strengths and weaknesses of both options presented as Masterplan A & B are summarised as follows:

| MASTERPLAN A | PROS | CONS |
|---|--|--|
| <p>Proposes the installation of a Men’s Shed to the west of the existing courts and greater integration of the courts, change rooms and clubhouse as ‘Hub’ methodology.</p> <p>However, this option would remove the ability for the future north-south connection of internal road networks.</p> | <ul style="list-style-type: none"> • Keeps Men’s Shed within close proximity to the other Millars Well Co-Op buildings • Has minimal impact on sight lines and visual aesthetic of sporting precinct • No need to relocate any existing infrastructure. • Existing vehicle access to Men’s Shed • Greater connection between sporting facilities. | <ul style="list-style-type: none"> • Shuts down future option of connecting Tilbrook Close through to Teesdale Place, without relocating the shed. • Limited ability for any future growth within any activity. |
| MASTERPLAN B | PROS | CONS |
| <p>Primary premise is to retain future north-south road linkage. This option seeks to retain connection for the Men’s Shed and create a ‘Hub’ for the sporting groups.</p> <p>Additional work would be required to incorporate changerooms into the clubroom expansion.</p> | <ul style="list-style-type: none"> • Keeps Men’s Shed within close proximity to the other Millars Well Co-Op buildings • Retains option of connecting Tilbrook Close through to Teesdale Place at some future time. • Greater connection between sporting facilities. | <ul style="list-style-type: none"> • Potential relocation of bin compound. • Requires relocation of basketball courts. Unplanned cost. Officers suggest additional \$500K contribution by Council would be required. |

Based on the above assessment, whilst the initial capital cost would be slightly higher (due to relocating the hard courts), Officers recommend Masterplan B be endorsed as it would improve the community outcome, retain Councils future planning aspirations (KRS) and allows for future community growth. Should Council wish to progress with option B, the potential implementation of this Masterplan is highlighted below.

The project could be delivered across two distinct phases to improve ability to attract external funding and to align with staffing resources. Pending external funding support, phase one of the project could be delivered across the 2018/19/20 financial years at a total cost of approximately \$3.6M, and would include:

- Playspace redevelopment;
- Pavilion refurbishment;
- New changeroom construction;
- Kats clubroom expansion;
- Installation of a Men's Shed;
- Minor landscaping;
- Replacement of two multipurpose hardcourts; and
- Realignment of Tilbrook Close and adjustment of lot boundaries.

Phase two of the Masterplan implementation would be delivered across the 2020/21/22 years and would include the following components at an estimated cost of \$3M. Further external funding would be sought to leverage any Council contribution:

- Carpark formalisation;
- Repositioning of ovals;
- Repositioning and upgrade of sports lighting;
- Reorientation of running track; and
- Significant landscaping.

The costs associated with delivering phase one and potential funding mix are captured within the financial implications section of this report.

Men's Shed impact on Masterplan

The Rotary Club of Karratha, on behalf of the Men's Shed group, have purchased a 30m x 15m shed, at a cost of \$30,000. The City, in consultation with the Men's Shed group have investigated up to eight locations in detail for the Men's Shed, including four within the KRMO Precinct. The preferred site was identified as being adjacent to the existing community garden, however as this site is located on the joint use oval (with Department of Education), and despite strong advocacy; approval from the Minister was not secured. Furthermore, the Millars Well Primary School P&C formally wrote to the City, objecting to development on this site.

The Men's Shed is identified as one part of a larger precinct, referred to as the Karratha Co-Located Community Facility (KCLCF). Hence, the expressed desire and facility design would preferably see the Men's Shed located in close proximity to the community garden, Karratha Community Association Office and existing pavilion (set to be the future home of the Karratha Arts and Learning Centre currently operating from an old facility in Richardson Way). Given the constraints on the site, space around the existing hard courts was identified as a preferred area. This would position the Men's Shed as close as practically achievable to the remaining facilities within the KCLCF. Both options presented within the report are suitable and accepted by the Men's Shed group.

In consultation with the City's Planning Department, it was noted that Council adopted the Karratha Revitalisation Strategy (KRS) which shows a road connection from Tilbrook Close

through to Teesdale Place. As identified earlier in this report, the retention of the opportunity to construct this road forms part of the justification to endorse Masterplan B.

External Funding

The State Government through the Department of Local Government, Sport and Cultural Industries (DLGSCI) Community Sport and Community Sporting and Recreation Facilities Fund (CSRFF) provides funding to community organisations and local governments to develop sport and recreation infrastructure.

As part of the application process, all CSRFF applications must be endorsed and prioritised by the Local Government Authority (LGA) prior to being submitted to the DLGSCI.

Council has endorsed a number of projects seeking external funding previously and have been successful with their applications including most recently \$250,000 received for the Karratha Bowling Club Green Shade Upgrade in 2016/17, \$800,000 for the design and construction of the Tambrey Pavilion and \$804,029 for the Karratha Golf Course Redevelopment in 2015/16 and 2016/17.

Council now has the opportunity to apply for the 2019/20 funding round. The design and construction of new change rooms and an extension to the Kats Clubhouse are eligible under this scheme. Officers suggest an application of \$750,000 would be appropriate and in line with funding guidelines. This would leverage existing funding as part of KRMO redevelopment at a total cost of approximately \$1.65M. Successful projects must be completed by 2019/20.

Additionally, the Australian Sports Commission (ASC) has invited applications for the Community Sport Infrastructure Grant Program to support innovative upgrades that bring community together at “Community Sporting Hubs”, and includes initiatives such as partnerships between neighbouring clubs to provide shared spaces including change room facilities, social places and multipurpose physical activity spaces. This fund provides for Grants up to \$500,000.

Officers propose submitting an application for \$500,000 to support the development of the change rooms as part of the KRMO at a total cost of approx. \$1.2M. Successful projects must commence in 2018/19. Due to the recent expansion of the Karratha Kats Sporting Club to include 11 senior and junior netball teams and intent to include similar numbers with the local basketball association in the 2019 season, Officers believe the creation of a ‘Hub’ at the KRMO fits within the ASC funding parameters.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental, cultural & wellbeing issues and the cost to Council from both a capital and operation perspective.

COUNCILLOR/OFFICER CONSULTATION

Technical Services, Partnerships and Engagement, Planning and Building Maintenance departments have been consulted in relation to this project. Officers have reviewed the project under the Long Term Financial Plan (LTFP) and note that the play space redevelopment is currently earmarked for financial year 2018/19, with recent funding being secured (\$500,000) via Lotterywest to progress this component. The schematic design of the Millars Well Pavilion and new change room was completed in 2014. Councillors were consulted at the December 2013 and June 2014 briefing session in regard to the Millars Well Pavilion and new change room, and considered the site Masterplan at the April 2015 OCM and again at the September 2017 OCM.

COMMUNITY CONSULTATION

Significant community consultation has been undertaken since the inception of this project in 2010. Officers have ensured all stakeholders have been updated throughout the process with all lease holders having had an active role in considering and ultimately endorsing the current 2018 Masterplan A.

Refer to Attachment 3 KRMO community consultation summary for further detail.

STATUTORY IMPLICATIONS

This matter is in accordance with Section 3.18 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are financial implications pertaining to this report which seeks to progress phase 1 of the Masterplan. City of Karratha funds may be drawn from the Infrastructure Reserve and the Karratha Revitalisation Strategy (\$5.2M allocated within the LTFP). A second phase of work is intended to be implemented post 2019/20 with an estimated total cost of \$3 million. External funding will be sought to offset City contribution to complete the phase 2 components.

The proposed funding mix to complete phase 1 is highlighted below and includes a contribution by Council of up to \$1.7M with a further \$1.9M leveraged. To date \$560,000 has been secured in capital funding and contribution.

| Component | Funding Partner | Value | Notes |
|---------------------------|---------------------------|--------------------|---|
| Playspace Development | Lotterywest | \$325,000 | Confirmed |
| | City of Karratha | \$400,000 | Via Infrastructure reserve |
| Sub Total | | \$725,000 | |
| Pavilion Refurbishment | Lotterywest | \$175,000 | Confirmed |
| | City of Karratha | \$325,000 | Council Fund (not yet budgeted) |
| Sub Total | | \$500,000 | |
| New Change Room | ASC | \$500,000 | |
| | DLGSCI (CSRFF) | \$500,000 | Application pending |
| | City of Karratha | \$263,555 | Application pending |
| Sub Total | | \$1,263,555 | |
| Clubroom Expansion | DLGSCI (CSRFF) | \$250,000 | Application pending |
| | City of Karratha | \$200,000 | Council Fund (not yet budgeted) |
| | Karratha Kats Sports Club | \$30,000 | Confirmed |
| Sub Total | | \$480,000 | |
| Men's Shed | Rotary | \$30,000 | Purchased shed – completed |
| | TBC Rotary | \$70,000 | Additional external funding to be sourced by Rotary |
| Sub Total | | \$100,000 | |
| Court Redevelopment | City of Karratha | \$500,000 | Council Fund (not yet budgeted) |
| Landscaping | Lotterywest | \$25,000 | Confirmed |
| Phase 1 Total Cost | | \$3,593,555 | |

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services: 1.a.1 A full range of city-standard facilities and community infrastructure are provided.
- Projects/Actions: 1.a.1.6.5 Kevin Richards Memorial Oval Redevelopment.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Medium | Funding of approximately \$1.7M would be required by Council to complete Phase One. |
| Service Interruption | Low | Should the project proceed, work would be completed during summer 2019/20. This represents the lowest usage period. |
| Environment | Low | All sites are within City reserves, no apparent environment impacts. |
| Reputation | Moderate | Council have committed to delivering aspects within the Masterplan via the 2018/19 Operational Plan. Associated community groups have lobbied this project for several years. |
| Compliance | Low | All compliance checks are required with project management plans. |

IMPACT ON CAPACITY

Work to be completed as outlined within this Council Report is currently planned within existing workforce plans and human resource allocations.

RELEVANT PRECEDENTS

Council considers CSRFF funding applications annually. The 2015 Kevin Richards Memorial Oval Facilities Location Plan was endorsed by Council in April 2015. In September 2017 Council endorsed the Millars Well change room CSRFF funding application.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE in principle, the 2018 Kevin Richards Memorial Oval Masterplan A as presented as an attachment to this report;
2. ENDORSE the Community Sport and Recreation Facilities Fund application in relation to the Kevin Richards Memorial Oval Redevelopment and a funding request of \$1,000,000;

3. ENDORSE the Community Sport Infrastructure Grant Program application in relation to the Kevin Richards Memorial Oval Redevelopment and a funding request of \$500,000;
4. NOTE that no Council funds will be committed until external funding is secured; and
5. CONSIDER any boundary changes to the reserves that are required to accommodate deliver the project.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOT ENDORSE the 2018 Kevin Richards Memorial Oval Masterplan A or B as presented as an attachment to this report; and
2. NOT ENDORSE the Community Sport and Recreation Facilities Fund application in relation to the Kevin Richards Memorial Oval Redevelopment.

CONCLUSION

Officers are requesting the endorsement of the 2019/20 Community Sport and Recreation Facilities Fund application, 2018 Community Sport Infrastructure Grant Program application and the updated Kevin Richards Memorial Oval Masterplan. The wider masterplan and subsequent projects would appropriately cater for the current and expected future recreation and community needs at this district level precinct.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154182
MOVED : Cr Scott
SECONDED : Cr Bertling

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the 2018 Kevin Richards Memorial Oval Masterplan B as presented as an attachment to this report, noting the following amendments to the previously endorsed 2015 Masterplan:
 - a) **AFL and Cricket Ovals repositioned to be kept within Lot boundaries;**
 - b) **Grass banks/landscaping size reduced to smaller area;**
 - c) **Indicative location of sports lighting;**
 - d) **Adjust any lot boundaries required (including road reserve);**
 - e) **Sports change rooms to be located behind the existing clubrooms;**
 - f) **Re-orientate running track in a south to north direction;**
 - g) **Proposed location of Men's Shed on the existing hard court area; and**
 - h) **Increasing the number of hard courts from two to four.**
2. **ENDORSE** the Community Sport and Recreation Facilities Fund application in relation to the Kevin Richards Memorial Oval Redevelopment and a funding request of \$750,000; and
3. **ENDORSE** the Community Sport Infrastructure Grant Program application in relation to the Kevin Richards Memorial Oval Redevelopment and a funding request of \$500,000.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11.2 ARTS AND CULTURE ADVISORY GROUP – TERMS OF REFERENCE

| | |
|---------------------------------------|--|
| File No: | RC.113 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | DAO Corporate Services |
| Date of Report: | 28 September 2018 |
| Applicant/Proponent: | Director Community Services |
| Disclosure of Interest: | The Director Community Services' spouse is one of the Arts and Culture Advisory Group applicants. |
| Attachment(s) | Draft Arts and Culture Advisory Group Terms of Reference |

PURPOSE

For Council to consider the draft Terms of Reference for the Arts and Culture Advisory Group.

BACKGROUND

At the 20 November 2017 Ordinary Council Meeting Council established the Arts and Culture Advisory Group and appointed Council representation by Cr Evans, Cr Smeathers and Cr Waterstrom Muller for a two-year term (Resolution No. 153939).

Council also resolved that all Advisory Groups review their Terms of Reference (ToR) to ensure their aims, objectives and key deliverables are clear and up to date, and present to Council for consideration.

The purpose of the Group is provide input to and feedback on the nature and range of programs, events, activities and infrastructure to optimise community capacity, exposure to and participation in all forms of arts and culture in the City.

The inaugural meeting of the Arts and Culture Advisory Group held on 14 December 2017 considered the draft TOR (attached) with proposal that the Group composition include up to 12 community members. Proposed also is that up to three (3) additional members with specialist skills or knowledge may be co-opted to the Group by invitation by the Chairperson for a specific purpose and for a fixed term.

In response to the City calling for expression of interest for representatives from the community on the Group, eleven (11) applications were received and it is proposed that all applicants be invited as members for a fixed term.

The Group has further convened on 17 April 2018 and 28 May 2018.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Arts and Culture Advisory Group Council representatives, Cr Evans, Cr Smeathers and Cr Waterstrom Muller and the Director Community Services.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Response: 1.d.2 Programs and services that improve community wellbeing are developed and promoted
 Projects/Actions: 1.d.2.1.3 Develop and implement City-wide arts and culture development plan.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

| Category | Risk level | Comments |
|----------------------|------------|----------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has reviewed the Terms of Reference for various Advisory Groups, generally every two years at the time of the Local Government Elections or earlier as determined by Council where a new group forms or new members appointed.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER considering the Arts and Culture Advisory Group Terms of Reference to _____.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the Arts and Culture Advisory Terms of Reference as presented with the following amendments: _____

CONCLUSION

A Terms of Reference will provide Members with guidelines and objectives on the role and function of the Advisory Group. With the establishment of the Group in late 2017 and respective meetings held on 14 December, 17 April 2018 and 28 May 2018, the attached draft Terms of Reference as supported by the Group is presented to Council for endorsement.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154183
 MOVED : Cr Evans
 SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the Arts and Culture Advisory Group Terms of Reference as attached to this report; and
2. **APPOINT** Community representation to the Arts and Culture Advisory Group for a term expiring in October 2019 as follows:
 - Patrick Churnside;
 - Melanie Jones;
 - Karen Michelmore;
 - Monty Montgomery;
 - Kym Shepherdson;
 - Jodie Smith;
 - Sarah Penn;
 - Lee Tattum;
 - Leigh Thompson;
 - Sharon Vertigan; and
 - Megan Wood-Hill.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

11.3 RED EARTH ARTS PRECINCT FEES AND CHARGES

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Manager Arts and Culture |
| Date of Report: | 1 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | REAP Fees and Charges |

PURPOSE

For Council to consider adoption of an updated schedule of fees and charges for the Red Earth Arts Precinct (REAP).

BACKGROUND

The Red Earth Arts Precinct has been operating since April 2018 under a fees and charges schedule adopted prior to opening and with minor amendments at the time of adoption of the 2018-19 budget. In the period since opening, the precinct has accommodated a wide variety of events and external hire requests that have revealed the need for newly defined fees and charges to meet requests or greater clarity in the range of fees applicable to better respond to booking needs. The full schedule including additional fees and charges is now presented for Council's consideration.

The following principles guide the proposals:

- The requirement to reasonably recover costs;
- The requirement to provide accessibility to the venue;
- The requirement to activate the venue to a high degree;
- The requirement to ensure that the community view the fees and charges as fair and equitable. Equipment costs are benchmarked against industry standards in metropolitan centres;
- Staffing and venue costs are benchmarked against other Western Australia venues as reported in the Australian Performing Arts Centres Association fees and charges surveys;
- Competitive Neutrality and National Competition Policy.

FEES AND CHARGES (inclusive of GST)

Staffing charges

It is proposed to add overtime charges to the staffing components. Currently the staff are charged out at a flat rate of \$50 per person per hour, consistent with industry practice. The hours of operation at the venue have proven that demand for access occurs as early as 5.00am and as late as midnight, on some occasions extending into the early morning.

Under the City's Enterprise Agreement, permanent staff are entitled to overtime rates for extended hours, weekend and public holiday work with varying loadings.

To offset the salary and wage payments to staff the following is proposed for staff charges to the client:

- Up to 8 hours Monday to Saturday inclusive - \$60 per person per hour;
- Next 2 hours Monday to Saturday inclusive - \$85 per person per hour;
- Over 10 hours continuous shift on any day - \$100 per person per hour; and
- Sunday and Public Holidays \$100 per person per hour.

These rates are slightly higher than the median rates charged by other venues in the APACA survey and will apply to all staff.

Gallery commission

It is proposed to charge 30% commission on any artwork that is displayed for sale in the venue. This is the same commission charged for the Cossack Art Awards and is in line with industry standards. Exhibition openings organised and promoted by REAP in conjunction with the artist or exhibition supplier and will generally include some opening night hospitality funded by the venue.

Deposits

It is proposed to levy a deposit for non-theatrical venue hire (e.g. meetings, conferences, functions) at the rate of 25% of the hire fee.

Venue Hire Clarification

The Theatre Venue Hire includes foyers, dressing rooms and green room.

Dressing Rooms are able to be hired as a stand-alone space (e.g. make-up classes). It is proposed that the rate of \$20 per hour would apply and require a minimum 2-hour Booking. The staffing charges outlined above would apply as required.

To configure the auditorium to flat floor and then return a charge of \$400 will apply.

For rehearsal purposes, hirers are able book the stage area only without access to the seating. It is proposed that bookings would operate under worklights only and attract a fee of \$70 per hour. Additional lighting or equipment would attract additional costs as required.

Community Discount

A Community Discount of 30% is proposed to apply to the base venue hire costing only (exclusive of consumables, staffing, commissions, equipment hire, and additional service charges). This will be applied to non-profit community usage of the venue.

Kitchen Hire

It is proposed to add a daily hire limit of \$400 to the schedule. Currently the kitchen is charged at \$100 for every hour and this can quickly become cost prohibitive to a hirer.

Cleaning

Any additional cleaning that is required above normal duties for any hire is proposed to be charged at cost plus 20%. This would also apply to cleaning up from balloon drops and confetti drops, as these are considered over and above the normal cleaning requirements of an event.

Catering

Where REAP staff organise catering at the client's direction the client will be charged a 5% facilitation fee.

Screen Advertising

It is proposed to accommodate community and commercial screen advertising on the cinema screen to be shown pre-movies. Community event advertising and other key messages

would be accommodated at no cost for not for profit groups subject to the community organisation providing information in the specified format. Fees would apply for design and artwork preparation. Commercial advertising fees would be negotiated based on the package of exposure requested by the advertiser.

- 10 screening package \$100
- Season screening package \$600 – summer and winter seasons
- Annual screening package \$1,000

Cancellation Fee

Cancellation by the Hirer for any reason with less than 48 hours’ notice prior to the hire commencement will cause the hirer to lose the full deposit paid.

Hire of Equipment

A review of the equipment in the Precinct has led to a delineation between standard equipment provided as part of the venue hire fee and additional equipment that can be added to a hire upon request. These proposed charges recover maintenance and replacement costs and have been benchmarked against other venues in the state and hire companies.

| HOSPITALITY EQUIPMENT | |
|-------------------------------------|---|
| ITEM DESCRIPTION | Cost per item or service per day or part thereof inc GST |
| Furniture | |
| Trestle tables - Reception | \$15.00 |
| Rounds - Seats 10 | \$18.00 |
| Banquet chairs | \$3.00 |
| Tall Cocktail Rounds | \$15.00 |
| Tall stools | \$5.00 |
| Café tables | \$8.00 |
| Coloured chairs | \$1.50 |
| Linen | |
| Black Cloths Trestle | \$15.00 |
| Black Cloths Round | \$15.00 |
| Black Serviettes | \$0.70 |
| White Cloths Round | \$15.00 |
| White Serviettes | \$0.70 |
| Stolls for Cocktail Rounds | \$8.00 |
| Black Chair Cover | \$4.00 |
| Crockery/cutlery | |
| Dinner plate – per item | \$0.60 |
| Side plate – per item | \$0.50 |
| Bowl – per item | \$0.50 |
| Cutlery (7 pieces) - per set | \$1.50 |
| Breeze tempered flute – per item | \$0.70 |
| Generic wine glass per item | \$0.70 |
| Wide tumbler (350-400ml) – per item | \$0.50 |
| Tea cup with saucer – per set | \$0.70 |
| Sugar sachet pot – per item | \$0.50 |

| | |
|-------------------------------------|---------|
| Small milk jug – per item | \$0.50 |
| 1.2 litre insulated jugs – per item | \$5.00 |
| Hot water Urn – per item | \$30.00 |
| Coffee Percolator – per item | \$30.00 |
| Water jug (stainless) – per item | \$5.00 |
| Carafe – per item | \$2.50 |

| TECHNICAL EQUIPMENT | Cost per day or part there of inc GST |
|-----------------------------------|--|
| Audio | |
| Radio Microphone Receivers | \$60.00 |
| Handheld Radio Microphones | \$20.00 |
| Headset Microphones | \$20.00 |
| Audio Desk - 48 ch (small) | \$150.00 |
| Panel Microphone (small) | \$15.00 |
| Lectern Microphone (large) | \$20.00 |
| Lectern (Aero Electromette) | \$50.00 |
| Lectern (Standard) | \$20.00 |
| Microphone (wired) | \$10.00 |
| Floor Microphone | \$10.00 |
| DI box | \$10.00 |
| Foldback Wedge | \$40.00 |
| Microphone stands | \$10.00 |
| Music stands | \$5.00 |
| Wireless Headsets | \$20.00 |
| Grand Piano Steinway on stage | \$250.00 |
| Grand Piano Yamaha in foyer | \$150.00 |
| Vision | |
| Cinema Screen | \$200.00 |
| 20ft X 11ft Fast Fold Screen | \$100.00 |
| 23K Projector – Barco Indoor | \$300.00 |
| Projector – outdoor cinema | \$150.00 |
| Vision Mixer + Monitor - Roland | \$150.00 |
| Show Laptop - Mac | \$100.00 |
| Presenter Laptop - PC | \$80.00 |
| Decimator (SDI - HDMI) Converter | \$50.00 |
| Foldback Monitor (Vision) Package | \$100.00 |
| Presenter Remote (Large) - Dsan | \$50.00 |
| Presenter Remote (Small)-Logitech | \$15.00 |
| Adaptor to Vision | \$10.00 |
| Audio Visual Packages | |
| Vision Foldback Package | \$100.00 |
| • 23 Inch Monitor | |
| • Decimator Signal Converter | |
| • Cabling | |
| Lectern Package | \$100.00 |
| (For Evening Shelf Events) | |
| • Lectern | |
| • Lectern Light | |
| • Microphone (412) | |
| • Small Mixer | |
| Led Colour Uplight Package | \$100.00 |

| | |
|---|----------|
| (For Evening Shelf Events) | |
| • LED Parcans (8) | |
| • Lighting Stands (2) | |
| • 600W Fresnels (2) | |
| • Jands Quad Pack (2) | |
| Lighting | |
| A REAP Lighting Technician is required to operate the following equipment – staffing charges apply * | |
| *Lighting Console (Large) | \$300.00 |
| *Moving Head -Profile (Large)-Martin Quantum | \$60.00 |
| *Moving Head - Profile (Small)-Martin Rush MH5 | \$45.00 |
| *Moving Head - Wash (Small)-Martin Rush MH6 | \$45.00 |
| *LED Par Cans – Showline e180 | \$30.00 |
| *Hazer (Incl 5L Fluid)-unique 2.1 | \$60.00 |
| *Followspot (7/22)-Robert Juliat | \$60.00 |
| Front Wash (Profiles) (15/35) -800w Profile Selecon | \$10.00 |
| Profile - Spot (Special) (25/50)= 800w Profile Selcon | \$10.00 |
| Stage Wash – 1.2k Fresnel Selcon | \$10.00 |
| Front Wash (Profiles) Acclaim Zoomspot - 650w Profile | \$10.00 |
| Stage Wash (Fresnels)- 650w Fresnel | \$10.00 |
| Hazer Fluid - 5Litres | \$20.00 |
| Mirror Ball (With Motor) | \$25.00 |
| Jands Quad Pack | \$15.00 |
| Additional Services | |
| Internet Connection (wired) (full day access) | \$100.00 |
| Test and tag of equipment – per item (all equipment must have a current test and tag certificate) | \$25.00 |
| White Board (standard) | \$20.00 |
| Retractable seats for flat floor events – set up / pack down | \$400.00 |
| Tarkett (Dance Flooring) | \$50.00 |
| Tarkett Labour Hire – set up / pack down | \$400.00 |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation was undertaken with the Arts and Culture team and Financial Services.

COMMUNITY CONSULTATION

Should Council be supportive of the revised proposed fees and charges, local public notice of the intention to introduce the revised fee and charges and the date from which they will be imposed will be undertaken in accordance with Section 6.19 of the *Local Government Act 1995* prior to introduction of the revised fees and charges.

STATUTORY IMPLICATIONS

Section 6.16(1) of the *Local Government Act 1995* states that a local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide.

Under Section 6.16(2) of the *Local Government Act 1995*, fees or charges may be imposed for supplying goods, services or carrying out work at the request of a person.

Under Section 6.16(3) of the *Local Government Act 1995* fees and charges imposed when adopting the annual budget may be amended during a financial year.

When determining the amount of a fee or charge, Section 6.17(1) of the *Local Government Act 1995* requires consideration of the cost of provision of goods and services, the importance to the community of the good/service provision, and the cost of obtaining the goods/services through an alternative provider.

It is a requirement of Section 6.19 of the *Local Government Act 1995* that a local public notice be conducted of the intention to introduce fees and charges and the date from which they will be imposed.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Council has endorsed the operational costs for the facility through the management plan. This projects the level of income for the facility and the fees and charges proposed are in line with this. These additions are in response to the way in which the venue is now being used.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services:
 - 1.a.1 A full range of city –standard facilities and community infrastructure are provided
 - 1.c.2 Public services are accessible and affordable.
 - 4.e.1 Services to our community are socially responsible and financially sound
- Projects/Actions:
 - 1.d.2.1 Programs and services that improve community wellbeing are developed and promoted

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | Low | Nil |
| Financial | Moderate | Moderate |
| Service Interruption | Moderate | Should the delivery of service be interrupted as a result of Council not endorsing the proposed fees and charges, Officers expect negative feedback to be received as well as a potential drop in patronage should this happen once operations have commenced. |
| Environment | Low | Nil |
| Reputation | Moderate | Should Council choose not to endorse any fees or charges for the Red Earth Arts Precinct, there will be an interruption of service and expectation which is expected to result in negative reputational outcomes. Additionally, if prices are too high – it is expected that we will receive negative feedback from the community. |
| Compliance | High | In order to operate and manage the Red Earth Arts Precinct, an endorsed set of fees and charges are required. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officers recommendations.

RELEVANT PRECEDENTS

Council annually review and endorse fees and charges. The aforementioned table outlines fees and charges based on other City of Karratha facilities already endorsed by Council.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the proposed additional fees and charges pending further review.

CONCLUSION

In order to operate and manage the Red Earth Arts Precinct, Officers propose the application of fees and charges for the hire of spaces and cost recovery of operations.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154184**
MOVED : **Cr Nunn**
SECONDED : **Cr Waterstrom Muller**

That Council by ABSOLUTE Majority pursuant to Sections 6.16 (3) and 6.19 of the *Local Government Act 1995* RESOLVES to ADOPT the Fees and Charges for the Red Earth Arts Precinct for 2018/19 as detailed in the Attachment, SUBJECT to local public notice of the intention to introduce fees and charges and the date from which the fees and charges will be imposed.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11.4 CURATORIAL SUPPORT FOR PUBLIC ART PROJECTS

| | |
|---------------------------------------|------------------------------------|
| File No: | RC.30 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Director Community Services |
| Date of Report: | 28 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

For Council to consider the engagement of a professional curatorial service to assist in the procurement of high profile public art installations.

BACKGROUND

The vision described in Council's Public Art Policy (CS-12) is to enhance cultural vibrancy, celebrate local identities, create opportunities for community engagement and shape our towns together by becoming the leading City for Public Art in Western Australia. The policy outlines Council's commitment to allocate up to 2% of the intended construction cost of each Council capital works project valued over \$1million for public art. To date this has rendered public art installations at facilities such as KLP, REAP, Frank Butler pavilion, Dampier Community Hub and Wickham Community Hub (commissioned and about to be installed). The policy also allows for public art allocations to be deferred and aggregated to allow for more significant works to be procured as has been the case for the Shark Cage Beach allocation being rolled into the Dampier Foreshore project allocation and the Operations Centre (Depot) allocation being reserved for future allocation.

In accordance with the two-part process specified by the policy, Council recently invited expressions of interest (EOI) to initiate three public art projects:

- Dampier Foreshore;
- Karratha Water Tanks Art Activation Commission; and
- Welcome Park – Public Art Commission.

For the Dampier Foreshore project, recommended to progress to tender stage with a short list of three artists from the six submissions received. This project has an allocation of \$200,000 including a \$30,000 contribution from the Shark Cage Beach development.

The evaluation panels for the other two projects were unanimously of the view that the submissions received did not present a best value solution for the significance of the projects. This project has a nominal value of \$200,000 including a \$30,000 contribution from the Water Corporation. Whilst the Karratha Water Tanks Art Activation Commission brief attracted six submissions, the panel raised questions of logistics, coverage and concept/messaging proposed. There were concerns expressed that the brief may have been deficient, not adequately advertised, not sufficiently attractive to the market or too prescriptive. The evaluation panel's recommendation is to not proceed to tender.

Of greater concern was the EOI for Welcome Park – Public Art Commission, which only attracted two submissions, one of which was deemed non-compliant. The Welcome Park

project has a nominal budget of \$300,000. Concerns here were primarily that the EOI did not reach the appropriate market and given the paucity of respondents, raised concerns that the brief was deficient or too prescriptive. As with the Water Tank project, the recommendation from the evaluation panel was to terminate the current procurement process for the Welcome Park public art project.

The proposed approach is to seek professional curatorial support in developing new, more appropriately targeted briefs and to ensure submissions are sought from suitably qualified and experienced artists. The new briefs would retain the requirement for artists to demonstrate a connection to the area by involvement of local artists and engagement with the community.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Both Councillors and Officers have been involved with the development of the artists brief and evaluation panels for these artwork projects.

COMMUNITY CONSULTATION

There has been select engagement with the community through the Arts and Culture Advisory Group in preparing the artists briefs and in the evaluation of the EOI submission for the Water Tanks project.

STATUTORY IMPLICATIONS

Tenders are proposed to be called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council's Public Art Policy CS-12 has been followed in relation to this matter.

FINANCIAL IMPLICATIONS

There is a cost associated with the engagement of a professional curatorial service, usually in the range of 10% of the value of the artwork. This comprises approximately 5% for logistical analysis, brief preparation, advertising and artist selection; and a further 5% for the oversight of the artwork fabrication and installation (project superintendent role).

The curatorial fee could be drawn from the budget allocation for each public art project, or a separate contract for public art curation for a fixed period or fixed number of installations could be developed separate from each individual installation budget.

Given the Water Corporation's current commitment and contribution to the Water Tanks project (\$30,000) it is recommended that the curatorial cost be drawn from the project budget. A similar approach would best be applied to the Welcome Park project.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provides for this activity:

| | | |
|--------------------|----------|---|
| Programs/Services: | 2.a2.4.1 | Recognise creative industries as an economic driver and support and encourage and arts and cultural activities. |
|--------------------|----------|---|

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Low | The cost of a curatorial service can be considered part of the overall project budget, not an additional cost |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter. It is noted that a professional curatorial service was engaged to coordinate the major public art program included within the Karratha Health Campus project.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all Expressions of Interest received for the Karratha Water Tanks Art Activation Commission and the Welcome Park – Public Art Commission projects, and reissue the briefs unaltered to a wider range of artists.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all applications received in the expression of interest process for the Karratha Water Tanks Art Activation Commission and the Welcome Park – Public Art Commission projects, and terminate the projects.

CONCLUSION

The installation of public art is an integral part of the city's capital works programs by way of a percent for art component of the budget for major works and is reflected in Policy CS-12 as a contributor to the City's liveability vision. The recent expression of interest process to secure appropriate artworks for the Karratha Water Tanks Art Activation Commission and Welcome Park has failed to deliver what is considered to be a best value solution. The significant nature of these projects is considered to warrant further investment and a professional curatorial service to support the procurement process is proposed.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154185
MOVED : Cr Waterstrom Muller
SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Sections 3.18 and 3.57 of the *Local Government Act 1995* RESOLVES to

- 1. NOTE that the Public Art procurement process for the Karratha Water Tanks Art Activation Commission and Welcome Park – Public Art Commission projects has failed to deliver what is considered to be a best value solution for the significance of the projects;**
- 2. REJECT all Expressions of Interest received for the Karratha Water Tanks Art Activation Commission and the Welcome Park – Public Art Commission; and**
- 3. ENGAGE a professional curatorial service to coordinate the installation of public art works on the Karratha Water Tanks and in Welcome Park with the fee to be drawn from the project budget for each installation.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11.5 COMMUNITY SERVICES POLICY REVIEWS

| | |
|---------------------------------------|---|
| File No: | CM.124 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Director Community Services |
| Date of Report: | 28 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | 1. CS-20 Libraries and Local History Administration 2. CS-21 Local History Collection Management |

PURPOSE

For Council to consider proposed revisions to Council Policies within the Community Services Directorate.

BACKGROUND

The following Council Policies have been reviewed for Council's consideration:

- **CS-20 Libraries and Local History Administration**
It is proposed to repeal this policy as it is predominately operational and no longer applicable. Operational guidelines are being developed.
- **CS-21 Local History Collection Management**
Minor administrative changes include:
 - Change of "Copyright Act" to "Copyright Act 1968";
 - Deletion of "City of Karratha Policy CS-20";
 - Change of "*Local Government Act*" to "*Local Government Act 1995*"; and
 - Change of Responsible Officer from "Manager Community Services" to "Manager Arts and Culture" in line with new organisational structure.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is not considered to be a significant decision in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Limited consultation with staff on relevant policies.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

Policy CS-20 Libraries and Local History Administration and CS-21 Local History CS-21 Local History Collection Management.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

PROGRAMS/SERVICES:

Programs/Services: 4.b.1 An environment that supports continuous improvement and innovation is well established.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|----------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Reviews are conducted periodically by the City of all of its policies to ensure currency and relevance.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

- a) CS-20 Libraries and Local History Administration; and
- b) CS-21 Local History Collection Management

Option 3

1. AMEND Council Policy CS-20 as presented, subject to the following:
 - a) _____
 - b) _____

2. AMEND Council Policy CS21 as presented, subject to the following:
 - a) _____
 - b) _____

CONCLUSION

Council’s Community Services policies have been reviewed and amended to ensure currency and relevance to legislation and community expectations.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154186**

MOVED : **Cr Nunn**

SECONDED : **Cr Cucel**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. DELETE CS-20 Libraries and Local History Administration Policy; and**
- 2. ENDORSE CS-21 Local History Collection Management Policy as amended.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

12 DEVELOPMENT SERVICES

12.1 FENCING AMENDMENT LOCAL LAW 2018

| | |
|---------------------------------------|--|
| File No: | CM.5 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 25 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Draft Fencing Amendment Local Law |

PURPOSE

For Council to consider submissions received on the proposed City of Karratha Fencing Amendment Local Law 2018.

BACKGROUND

At its 16 July 2018 meeting, Council resolved to advertise the City of Karratha Fencing Amendment Local Law 2018) to comply with the direction of the Joint Standing Committee on Delegated Legislation. The Amendment Local Law was advertised for a period of 6 weeks with 1 submission being received from the Department of Local Government, Sport and Cultural Industries.

The submission advised that no significant issues were been identified and all cross-referencing appeared to be accurate.

There has not been any change to the Amendment Local Law and the purpose and effect of the Local Law remain the same. The purpose of the City of Karratha Fencing Amendment Local Law 2018 is to amend the provision of the principal Local Law. The effect of this Local Law is to amend the existing City of Karratha Fencing Local Law 2018 to comply with the direction of the Joint Standing Committee on Delegated Legislation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role. If the Local Law is disallowed, there is no mechanism in place to manage fencing and determine a "suitable fence".

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

One public submission was received following advertising of the Amendment Local Law from the Department of Local Government, Sport and Cultural Industries. No other submissions have been received.

STATUTORY IMPLICATIONS

If Council does not adopt the Amendment Local Law with modifications required by the Joint Standing Committee on Delegated Legislation, the City of Karratha Fencing Local Law 2018 will be disallowed. The process of gazetting an Amendment Local Law is provided within the *Local Government Act 1995*. The purpose and the effect of the Local Laws must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Costs associated with advertising and gazettal of the Amendment Local Law can be met through the existing budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Program/Services: 4.e.1 Services to our community area are socially responsible and financially sustainable.
- Our Projects/Actions: 4.e.1.2 Corporate Governance Support finalise local laws

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | Moderate | If the Principal Local Law is disallowed, there will be no mechanism in place to regulate or manage the appearance or suitability of fencing within the City |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously initiated amendments to local laws.

VOTING REQUIREMENTS

Absolute Majority is required as per Section 3.12 of the *Local Government Act 1995*.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER adoption of the City of Karratha Fencing Amendment Local Law 2018 until further advice and clarification is received.

CONCLUSION

The advertising of the proposed City of Karratha Fencing Amendment Local Law 2018 attracted one submission from the Department of Local Government, Sport and Cultural Industries. No modifications to the proposed Amendment Local Law were required. Therefore, it is recommended that Council adopts the proposed City of Karratha Fencing Amendment Local Law 2018 as contained in the attachment to this report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154187
MOVED : Cr Scott
SECONDED : Cr Nunn

That Council by Absolute Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to ADOPT City of Karratha Fencing Amendment Local Law 2018 as contained in the attachment to this report.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.2 BUSH FIRE BRIGADE LOCAL LAW

| | |
|---------------------------------------|---|
| File No: | CM.5 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 28 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | The author is a member of Nickol Bay Bush Fire Brigade and Karratha Volunteer Fire & Rescue Service. |
| Attachment(s) | Draft City of Karratha Bush Fire Brigades Local Law 2018 with tracked changes |

PURPOSE

For Council to consider submissions received on the proposed City of Karratha Bush Fire Brigades Local Law 2018.

BACKGROUND

At its 16 July 2018 meeting, Council resolved to advertise the City of Karratha Bush Fire Brigades Local Law 2018 to comply with the direction of the Joint Standing Committee on Delegated Legislation. The draft City of Karratha Bush Fire Brigades Local Law was advertised for a period of 6 weeks with two submissions being received.

The Department of Fire and Emergency Services confirmed receipt of the draft Local Law and confirmed that no changes were required. The Department of Local Government, Sport and Cultural Industries recommended no major changes, however included grammatical and formatting corrections, which have been included within the Draft Local Law.

There has not been any change to the draft Local Law and the purpose and effect of the Local Law remain the same. The purpose of the proposed local law is to provide a statutory framework for the establishment, management and administration of Bush Fire Brigades within the City of Karratha. The effect of the proposed local law will provide for consistency in changes in legislation since adoption, to revise definitions and provide guidance for Bush Fire Brigades.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

Two public submissions were received following advertising of the draft Local Law from the Department of Local Government, Sport and Cultural Industries, and the Department of Fire and Emergency Services. No other submissions have been received.

STATUTORY IMPLICATIONS

If Council does not adopt the draft Local Law, the previous Amendment Local Law will be disallowed. The process of gazetting a Local Law is provided within the Local Government Act 1995. The purpose and the effect of the Local Law must either be read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting.

POLICY IMPLICATIONS

Policy DR-06 Bush Fire Brigades Policy is applicable.

FINANCIAL IMPLICATIONS

Costs associated with advertising and gazettal of the draft Local Law can be met through the existing budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Program/Services: 4.e.1 Services to our community area are socially responsible and financially sustainable.
- Our Projects/Actions: 4.e.1.2 Corporate Governance Support finalise local laws

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | Low | If the Amendment Local Law is disallowed, the City will have to rely on outdated legislation to manage Bush Fire Brigades |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously initiated amendments to local laws.

VOTING REQUIREMENTS

Absolute Majority is required as per Section 3.12 of the *Local Government Act 1995*.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER adoption of the City of Karratha Bush Fire Brigades Local Law 2018 until further advice and clarification is received.

CONCLUSION

The advertising of the draft City of Karratha Bush Fire Brigades Local Law 2018 attracted two submissions from the Department of Local Government, Sport and Cultural Industries, and Department of Fire and Emergency Services. No significant modifications to the draft Local Law were required. Therefore, it is recommended that Council adopt the draft City of Karratha Bush Fire Brigades Local Law 2018 as contained in the attachment to this report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154188
MOVED : Cr Scott
SECONDED : Cr Waterstrom Muller

That Council by Absolute Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to ADOPT City of Karratha Bush Fire Brigades Local Law 2018 as contained in the attachment to this report.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REQUEST TO CALL TENDERS – DAMPIER PALMS & HAMPTON OVAL REDEVELOPMENT

| | |
|---------------------------------------|---|
| File No: | CP.929 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Project Manager |
| Date of Report: | 27 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Confidential Project Budget |

PURPOSE

For Council to consider the scope of works and to call tenders for the redevelopment of Dampier Palms & Hampton Oval.

BACKGROUND

At the February 2018 meeting, Council agreed in part, to proceed to detailed design and documentation in 2017/18 for the Dampier Palms and Hampton Oval Redevelopment and note the project budget for full redevelopment is \$10,778,000.

City consultants Cardno were engaged in April 2018 to undertake detailed design and to provide:

- The detailed design and documentation package for the redevelopment comprising the specification, drawings and pricing schedule ready for tender. The package to be prepared in such a manner as to allow the City to proceed to tender with the complete package or in up to three stages.
- An updated opinion on probable costs for the three stages as proposed and the total estimated construction cost.
- A brief report summarising and providing background information on the development of the works package.
- A detailed design and documentation package for solar power to the pavilion roof comprising specification, drawings and pricing schedule.

Cardno has now completed the development of the design drawings and documentation package. The documentation has been reviewed by the project team and is now ready to progress to the tender stage.

It is proposed that the tender will be in three separable portions giving the City the flexibility to award one package for the complete works (all three portions) or to award a contract for one or two stages of works. Staging of the construction works are proposed as follows:

Stage 1 – Northern Activity Area.

- All works between the existing Palms and Hampton Harbour Boat & Sailing Club
- Pavilion refurbishment
- Sand Renourishment

Stage 2 – Southern Activity Area.

- All foreshore works south of the existing Palms and linking to the Pavilion

Stage 3 - Remainder of the site.

- Central and southern car parks and the area around Hampton Oval

The existing pavilion has been integrated into the design for the foreshore and links to the proposed adjacent small amphitheatre area. The City is currently preparing the plans and documentation for the modifications to the pavilion to enable tenders to be called later this year. This will be subject to a further report to Council.

Approval for the trial sand renourishment program of approximately 7,000m³ to replenish the northern beach is currently being sought from the Environmental Protection Authority. Subject to this approval and the approval from RTIO, this work is likely to proceed in early 2019 and take up to two weeks to complete.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation on the Dampier Palms and Hampton Oval Redevelopment has been provided to Councillors on several occasions over the last two years. The most recent was a presentation to Councillors on 10 September 2018.

COMMUNITY CONSULTATION

Three project community workshops have been held to date, and the community has provided valuable input into the final design plans. The City presented an overview of the proposed works to 16 community representatives at a public consultation meeting on 19 September 2018. The project plans were well received and supported by the community members present.

STATUTORY IMPLICATIONS

Tenders are proposed to be called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council’s CG12 Purchasing Policy and CG11 Regional Price Preference Policy are applicable.

The proposed tender weighting evaluation criteria is as follows:

| Criteria | Weighting |
|---------------------|-----------|
| Price | 60% |
| Relevant Experience | 20% |
| Methodology | 10% |
| Capacity to Deliver | 10% |

FINANCIAL IMPLICATIONS

The updated project budget following completion of the Design and Documentation phase is \$10.34m. Council has committed \$5.985m of its funds in the 2018/19 Council Budget.

The City’s application to the Federal Government’s Regional Growth Fund for a \$10m contribution to the Dampier Palms and Hampton Oval Redevelopment and the Dampier Marina is currently being assessed.

Round 3 – Building Better Regions Fund (BBRF) has recently been announced and funds will be allocated prior to the Federal Election (March-May 2019). The City intends to submit a funding application for this project.

RTIO has not formally committed to fund the Dampier Palms and Hampton Oval Redevelopment although discussions with RTIO regarding their potential support for the project are progressing.

Officers forecast the Dampier Palms and Hampton Oval Redevelopment once constructed, will cost \$320k plus utilities to maintain per annum.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|---|
| Programs/Services: | 1.a.2.5 | Strategic Project Management |
| Projects/Actions: | 1.a.2.5.8 | Design and commence construction of Dampier Palms Redevelopment |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | High | There is currently a funding shortfall of \$4.355m. RTIO has not formally committed to fund the Dampier Palms and Hampton Oval Redevelopment. In addition, the City has applied for Regional Growth Funding for the project and will apply for Round 3 BBRF which is likely to be announced shortly. The City is working to secure the additional funding for the complete project and expects that the outcome of any RTIO contribution and Regional Growth Fund application should be clear later this year. |
| Service Interruption | Moderate | There will be disruption for users of Dampier Palms, the beach and the oval during the works. However works will proceed in 3 separable portions to ensure access to part of the beach and car parks is maintained at all times. |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | Moderate | The City does not currently have the authority to construct major works on the site. Hampton Oval is on land owned by Hamersley Iron and the remainder of the land forms part of a Crown Lease created under a State Agreement. The City is working closely with RTIO to ensure that an agreement is in place prior to any construction work commencing on site. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously undertaken a number of similar foreshore improvements works at Dampier Shark Cage Beach, Karratha and Pt Samson Foreshores.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL tenders for the Dampier Palms & Hampton Oval Redevelopment until land tenure and external project funding is confirmed.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL tenders for the Dampier Palms & Hampton Oval Redevelopment based on the funding currently available and advance additional stages as funding becomes available.

CONCLUSION

The City has worked closely with the community to develop plans for the redevelopment of the Dampier Palms and Hampton Oval precinct.

The tender documentation has now been finalised following review by the project team and presentation at a community forum on 19 September 2018. It allows for the staged completion of works.

Public comment on the proposed redevelopment has been positive and the recommendation now presented to Council is to consider the final design and call tenders for the construction of Dampier Palms and Hampton Oval Redevelopment.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154189
MOVED : Cr Evans
SECONDED : Cr Smeathers

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the scope of works for the Dampier Palms and Hampton Oval Redevelopment as provided in this report;
2. **NOTE** the project budget to implement the full Dampier Palms and Hampton Oval Redevelopment is \$10.34m;
3. **CALL** tenders for the construction of the entire works - Dampier Palms and Hampton Oval Redevelopment, **NOTING** that there will be three separable portions giving Council the option to deliver part or all of the scope of works subject to funding; and
4. **ENDORSE** the following tender evaluation weighting criteria:

| Criteria | Weighting |
|----------------------------|------------------|
| Price | 60% |
| Relevant Experience | 20% |
| Methodology | 10 % |
| Capacity to Deliver | 10% |

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.2 WASTE SHREDDER FOR THE 7 MILE WASTE DISPOSAL FACILITY

| | |
|---------------------------------------|---|
| File No: | PL.19 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | City Services Manager |
| Date of Report: | 13 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Alternative Waste Treatment Report |

PURPOSE

For Council to consider the purchase of a Waste Shredder.

BACKGROUND

Council allocated funding in its 2017/18 Budget to trial the use of a waste shredder and appointed FOCUS environmental to conduct the trial at the 7 Mile Waste Disposal Facility (7MWDF). The trial had five main objectives in order for Officers to understand the performance and potential cost benefits of purchasing a shredder to treat waste at the 7MWDF including:

- Measure % volume reduction of each waste stream following shredding;
- Measure % density increase of waste streams, pre and post compaction;
- Throughput capacity;
- Fuel consumption of the shredder; and
- Monitor maintenance and downtime.

During the trial a total of 94 waste loads were diverted and placed into six different stockpiles, with a combined weight of 243.94 tonnes. In all six waste streams processed, a noticeable difference in volume reduction was achieved as the table below details.

| Product Type | Pre – Shredding | | | Post – Shredding | |
|----------------------------|------------------------|-------------------|--------------------------|-------------------------|-------------------------|
| | Weight | Volume | Density | Volume | Density |
| General Waste | 115t | 524m ³ | 220.46/kg/m ³ | 159m ³ | 726.54kg/m ³ |
| Air filters | 3.1t | 38m ² | 82.63kg/m ³ | 11m ³ | 285.45kg/m ³ |
| Hard Plastics/Pipes | 11.29t | 87m ³ | 129.77kg/m ³ | 46m ³ | 245kg/m ³ |
| Tyres | 19.78t | 122m ³ | 162.13kg/m ³ | 42m ³ | 470.95kg/m ³ |
| Flock* | 26.42t | 61m ³ | 433.11kg/m ³ | 41m ³ | 644.39kg/m ³ |
| Mattresses | 1.24t | 24m ³ | 51.66kg/m ³ | 4m ³ | 310kg/m ³ |

*(variable waste stream consisting of foam, glass, plastic, rubber and general dirt)

The annual average waste tonnage received at 7MWDF, once converted to volume, equates to approximately 328,638m³ of waste product. The City currently operates a waste compactor at 7MWDF which compacts this volume of waste down to its maximum compaction ratio. The average density rating currently achieved using this method is 533kg/m³ meaning, 328,638m³ of waste may reduce to a compacted volume of only 135,135m³ as a best case scenario using this method.

The trial concluded that shredding the waste prior to compaction in the landfill will reduce airspace consumption by 28.5% per annum meaning the 135,135m³ volume of waste could be further reduced to approximately 96,613m³.

The Waste Facility Cell Development Plan allows for the construction of twelve (12) new Landfill Cells at the 7MWDF. Based on current forecasts, similar waste streams and not changing operations, the City predicts the 2,800,000m³ of available airspace in these 12 new cells will last until 2037. By applying the analysis from the Shredder trial, if waste shredding is introduced over the lifetime of the 12 new cells, this may equate to an additional airspace saving of 611,333m³ and prolong the use and availability of landfill space by up to 5 further years.

| Landfill Cell | Cell Duration (years) | Void Space (m ³) | Airspace Volume Reduction (28%) | Shredded Usage Rate | Revised Cell Duration (years) |
|---------------|-----------------------|------------------------------|---------------------------------|---------------------|-------------------------------|
| Cell 1 | 1.69 | 188,090 | 28% | 135,425 | 2.16 |
| Cell 2 | 1.71 | 196,549 | 28% | 141,515 | 2.19 |
| Cell 3 | 1.64 | 192,619 | 28% | 138,686 | 2.10 |
| Cell 4 | 1.48 | 181,258 | 28% | 130,506 | 1.89 |
| Cell 5 | 1.53 | 190,000 | 28% | 136,800 | 1.96 |
| Cell 6 | 1.46 | 190,000 | 28% | 136,800 | 1.87 |
| Cell 7 | 1.32 | 174,136 | 28% | 125,378 | 1.69 |
| Cell 8 | 1.27 | 174,136 | 28% | 125,378 | 1.63 |
| Cell 9 | 1.22 | 174,136 | 28% | 125,378 | 1.56 |
| Cell 10 | 1.24 | 174,136 | 28% | 125,378 | 1.59 |
| Cell 11 | 1.17 | 174,136 | 28% | 125,378 | 1.50 |
| Cell 12 | 1.15 | 174,136 | 28% | 125,378 | 1.47 |
| | 16.88 | 2,183,332 | 611,333m³ | 1,571,999 | 21.61 |

Currently the 7MWDF operations utilise a Bomag Waste Compactor to process and compact waste into the landfill cells. Waste Services landfill an estimated 70,000 tonnes of waste per annum. The majority of the waste stream received is Commercial and Industrial waste (C&I). It was determined that the constant maintenance and repairs associated with the Waste Compactor was directly related to the type of waste stream the machine had to compact. The more C&I (commercial and industrial) waste compacted, the more maintenance required.

The existing compactor cost \$1m to purchase and to date has cost \$1.583m to operate over the last 3 years 11 months. Downtime of the compactor ranges between 20 – 40 days per annum. Having regard for the type of waste product processed on site, the machine struggles to cope with the C&I waste profile and does not provide adequate compaction ratios to ensure optimum density ratings are achieved.

The more standard Landfill management practice is to compact once per day performing a maximum of 4 passes, to achieve the optimum density ratings. At 7MWDF, the compactor operates 6 days per week, passing over the landfilled waste up to 38 times during 9 hour days. This requirement is directly related to the C&I waste stream received and an attempt to achieve preferred density ratings does however come at a significant cost.

In summary the key findings of the Shredder Trial include:

- In all waste streams processed, a reduction in volume was evident and ranged between 83-32%.
- The data supplied by the shredding trial confirmed the abrasiveness of the waste exceeds industry standards for accepting landfill waste.

- The grab attachment for the excavator is inadequate and requires an upgrade to an orange peel type grab.
- Resource recovery rates per day average 4-5 tonne of scrap metal being extracted from the waste stream.
- Shredding waste in high wind conditions allows waste to travel off site as windblown litter.
- There was an increase in Excavator operational cost during the trial.
- The correct type of shredder, will have multiple purpose functions at the facility.

In order to understand the cost benefits associated with purchasing and operating a waste shredder at 7MWDF, Officers considered a number of factors and assumptions. These include:

- Capital cost of a new shredder
- Operational cost of a new shredder
- Operational cost impact on the existing compactor and service life
- Replacement timing and cost of the existing compactor
- Additional equipment required to service the shredder
- Deferral in construction of landfill cells and the value of air space
- Impact on staff resources
- Potential revenue generated through the sale of shredded waste, particularly processed metal
- Savings on contracting green waste processing

Based on the findings of the trial and having regard for all of the factors considered, Officers recommend that Council consider the purchase of a waste shredder to be deployed at the 7MWDF. Detail and assumptions are included in the Financial Implications section of this report and detailed outcomes of the trial are included in the attachment, Alternative Waste Treatment Report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of implications for the present and future social and economic well-being of the City.

COUNCILLOR/OFFICER CONSULTATION

At the 2017/18 March Budget review, Council approved funding of a Shredder Trial to be included in the remaining 17/18 budget. Following the completion of trial, the reporting Officer prepared the attached Alternative Waste Treatment report detailing the findings and conclusions of the Shredder Trial. The report and a presentation was tabled at the Waste Advisory Group (WAG) meeting held on 30 August 2018 and subsequently circulated to all Councillors. A presentation is also scheduled for the Council Agenda Briefing Session on 8 October 2018.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Calling for tenders will need to comply with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council's CF-14 Reserve Funding Policy and CG-12 Purchasing Policy are applicable.

The following Tender Evaluation Criteria has been proposed for Council’s consideration, and although the minimum weighting for the mandatory price criterion is not consistent with policy i.e. below Council’s endorsed evaluation model for product purchases, importance has been placed on the weighting criterion for whole of life costs, as this is a significant factor beyond the initial capital investment. For this reason, both purchase price and whole of life costs are weighted evenly.

| Criteria | Weighting |
|-------------------------------------|------------------|
| Purchase Price | 40% |
| Whole of Life costs | 40% |
| Capacity to Deliver | 10% |
| Operational & Mechanical Assessment | 10% |

FINANCIAL IMPLICATIONS

Should the purchase of a waste shredder be supported, it would be funded from Council’s Waste Reserve at an approximate value of \$900,000. In the 2018/19 Budget, the Waste Reserve had an opening balance of \$21,955,873 and a forecast closing balance of \$24,492,790.

Potential Resource Recovery Income:

The Shredder recovered scrap metal from the pre-sort and over band magnet during the trial of the waste shredder accounted for approx. 4-5 tonnes per day. The resource recovery rate income would be expected to return a revenue of an additional \$135,615 per year. Recovering metal from the landfill is currently problematic unless clearly separated however the shredder magnet completes this task with minimal requirement of staff.

Annual Green Waste processing cost savings:

The annual Waste Budget includes processing cost of \$84,000 per year for green waste (shredding). It is expected that this contracted service will be performed in house should a shredder be purchased.

Additional Excavator Cost:

The City owns a recently acquired excavator deployed at 7MWDF. The excavators operational cost is already committed to the facility plant cost, adding the shredder to the facility cost should be seen as getting more value out of owning a 38t excavator on site. It is expected that the excavator operational cost will increase from “feeding” the waste shredder.

Staff Resource:

From a staff resource operator perspective, the same FTE would operate all three pieces of equipment. The reason is the shredder is operated remotely from the excavator console. Both machines are operated by one staff resource. Once waste processing is completed, the same operator will then operate the waste compactor.

Waste Shredder Operational Cost:

For the purpose of this report the officer have used costings for a Hammel VB 850 Waste Shredder in the modelling (refer Table 1). Based on industry research into waste shredders, it is the officer’s recommendation that this machine or an equivalent would be the optimum piece of equipment to provide shredding services at the landfill. This table illustrates anticipated actual operational cost of the proposed shredder.

Table 1 – Assumption model and operational cost estimate

| Hammel - Standard Primary Shredder Type VB850DK | | | | | | |
|--|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Based on 1143 Hours Per Year | | | | | | |
| Purchase Price: \$870,000 | | | | | | |
| Disposal Estimate: 12 years (\$150-180K) | | | | | | |
| Annual Average tonnages to be processed: 53,000 tonnes | | | | | | |
| Fuel Cost Estimate (bulk fuel) \$1.23 | | | | | | |
| 22-Aug-18 | | 18/19 - 1143Hrs | 19/20 - 2286Hrs | 20/21 - 3429Hrs | 21/22 - 4146Hrs | 22/23 - 4863Hrs |
| Diesel Consumption 45L/ph. | 96,750L | \$51,435 | \$54,006 | \$56,707 | \$59,542 | \$62,519 |
| Fixed Costs | \$9.50 per hour | \$10,858 | \$11,400 | \$11,970 | \$12,569 | \$13,197 |
| Insurance & Rego | Same as Bomag | \$3,787 | \$3,787 | \$3,787 | \$3,787 | \$3,787 |
| Parts Cost (Replacements) | As per spec sheet | \$34,749 | \$29,785 | \$31,274 | \$32,837 | \$63,284 |
| Wear (Variable Costs) | \$0.75c per tonne | \$39,749 | \$41,736 | \$43,823 | \$46,014 | \$48,315 |
| Depreciation | 28.57% | | | | | |
| Total | | \$176,578 | \$140,714 | \$183,561 | \$154,749 | \$227,102 |
| Total Additional Operational Cost (5yrs) | | \$882,704 | | | | |

Current Landfill Waste Processing System

Currently waste is processed using a Waste Compactor machine (Bomag). It is recommended by manufacturers that this machine be rebuilt at 13,500 SMU (Service Meter Unit). Considering the past operating history, it would be prudent to strip and rebuild the engine at 10,500 SMU. The estimated cost of rebuilding the engine that is operational at the time of strip down, has been estimated at \$570,841. Based on the recommended component replacement and overhaul period at 10,500 SMU the machine has, at the completion of the last repair works, 2,177 SMU service life remaining. The time taken to consume these SMUs will be dependent on the operational requirements of the machine.

It expected the nominal hours will drop from an estimated 2,805 hrs to just 311 hrs per year. This will allow the organisation to defer the replacement of the compactor “safely” to 2022, by fully utilising the remaining 2,177 SMU life remaining in the machine engine. Currently this machine is due for replacement in 2019.

Capital Cost Considerations:

Plant and Equipment

The anticipated Capital purchase cost of a waste shredder is expected to be in the range of \$870,000. Officers identified during the trial that grab attachments on the excavator will also need to be replaced with a Five Finger Orange Peel grab with magnet. The cost estimate for such a grab is approximately \$50,000.

By deferring the replacement of the current waste compactor till 2020/21 will allow Council to retain and delay capital replacement cost \$1,400,000 considered to be the estimated marked cost of a new 45t waste compactor. Further considerations should be given to the WOL cost savings for the new proposed compactor by pre-treatment of waste in the future.

Landfill Cell Construction and Landfill Capping Cost

Shredding of waste prior to landfilling would delay the Cell Development plan by up to 5 years from 2037 to 2042. The cost savings associated with a cell development is expected to be in excess of \$11,250,000. Besides deferring the landfill development program, scheduled capping and restoration costs of the used landfills will also be deferred due to prolonged life span of individual landfill cells.

Table 2 - Business as usual model (Cell Development and Capping Costs)

| Year | 2018/19 | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | Total |
|----------------|---------------------------|--------------------|-------|-------|---------------------------|---------------------------|-------|-------|---------------------------|---------------------------|-------|--------------|
| Cell Dev. Cost | \$4,667,223 (Cell 1+2) | | | | \$5,455,628 (Cell 3+4) | | | | \$6,383,084 (Cell 5+6) | | | \$16,505,935 |
| Capping Costs | | \$2.7M (Cell 0) | | | | \$1,395,393 (Cell 1+2) | | | | \$1,395,393 (Cell 3+4) | | \$5,490,786 |

Table 3 - Shredding Waste Model (Cell Development and Capping Costs)

| Year | 2018/19 | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 | 28/29 | Total |
|----------------|---------------------------|-------|--------------------|-------|-------|---------------------------|---------------------------|-------|-------|-------|---------------------------|--------------|
| Cell Dev. Cost | \$4,667,223 (Cell 1+2) | | | | | \$5,455,628 (Cell 3+4) | | | | | | \$10,122,851 |
| Capping Costs | | | \$2.7M (Cell 0) | | | | \$1,395,393 (Cell 1+2) | | | | \$1,395,393 (Cell 3+4) | \$5,490,786 |

The tables above illustrate a \$6,383,084 Capital cost outlay saving predicted over the next 10 years, should shredding of waste be performed. The interest earned from long term high interest cash savings is 2.75%, based on the Capital outlay saving which equates to approximately \$175,534 interest earned.

In addition, considerations should be given to interest earned by not replacing the waste compactor. Table 4 below illustrates anticipated capital expenditure for the replacement of the waste compactor.

Overall

The following table 4, based on the assumptions detailed in this report, indicates a potential saving to Council of \$797,131 over the 10 year period based on a ‘business as usual’ model. The table below illustrates the costs of three waste processing scenarios including:

- Scenario 1 - Add a shredder to the 7MWDF Operations;
- Scenario 2 - Don't add a shredder - prolong life of the existing waste compactor; or
- Scenario 3 - Don't add a shredder and replace waste compactor approx. every 4 years.

Table 4 - Waste Processing Whole of Life Cost Comparison Report - 10-year Estimate

| | Scenario 1 Add a shredder to 7MWDF | Scenario 2 Don't add shredder / Prolong life of compactor | Scenario 3 Don't add shredder / & Replace compactor |
|-------------------------------------|--|---|---|
| Total Estimated Op Cost (Incl Depr) | \$4,680,004 | \$4,397,462 | \$3,491,402 |
| Total Estimated CapEx Cost | \$3,870,000 | \$1,900,000 | \$3,400,000 |
| Anticipated Budget | \$8,550,004 | \$6,297,462 | \$6,891,402 |
| Green waste Processing Cost | \$0 | \$840,000 | \$840,000 |
| Less Resource Recovery Income | (\$1,356,150) | - | - |
| Less Income from Interest Earned | (\$175,583) | - | - |
| Total Actual Expenditure | \$7,018,271 | \$7,137,462 | \$7,815,402 |

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 3.c.1.1 Waste Facility Management

RISK MANAGEMENT CONSIDERATIONS

There are significant risk considerations applicable. The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | Moderate | The higher the density rating of a landfill the less chance of leachate build up on the bottom of the landfill liner, thus seepage into ground water is significantly reduced. Considering the landfill will be taking in Class III contaminated waste. |
| Financial | Moderate | Unlike any other landfill, 7WDF have extremely abrasive waste types, the wear on any machine is inevitable, and however understanding the dynamic of the waste streams allows Council to consider the best treatment method / machine for waste compaction. The current strategy by replacing landfill compactors every 5 years, is financially not viable. |
| Service Interruption | High | Not having the appropriate equipment available to perform landfill compaction is a financial burden due to the loss of available airspace or poor density targets being achieved, thus not paying back the initial capital investment cost associated with equipment and new landfill cells. Waste Compactors cannot be hired in the Pilbara and will need to be dispatched from Perth. Reliance on machinery and breakdowns are also a factor. |
| Environment | Moderate | Shredding of waste prior to compaction creates a stable landfill, with less chance of fractures and underground fires appearing when air voids not fully compacted. Well compacted landfill creates less greenhouse gasses and leachate on the basal liner. |
| Reputation | N/A | Nil |
| Compliance | Moderate | The facility licence conditions specify all transfers off-site must be reported and mitigated. Shredding waste in high wind conditions could see some waste particles being blown off site. The City has procured additional litter fences and these fences will be strategically placed during shredding operations. Staff training and fill sequences will become critical items to be tabled at Toolbox meetings. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT call tenders for a primary waste shredder for the Seven Mile Waste Disposal Facility.

CONCLUSION

As in all aspects of waste management, local economics and regulatory issues determine what method or system is best suited for individual landfills. Choosing to upgrade an existing plant or considering to include shredding systems must be evaluated on a case by case basis to determine if the benefits are worth the additional capital investment and operating costs.

Purchasing and operational costs of a waste shredder may seem expensive, noting that the majority of the cost of operating a landfill facility is dedicated to paying back initial capital investment.

The shredder trial and subsequent evaluation suggest that a solid business case exists to consider the purchase of a shredder for the 7MWDF. The potential to reduce green waste processing costs and generate income in the removal and sale of the hidden scrap metal content from the general waste streams that have traditionally been lost in the current landfill process are key factors. These benefits combined with the savings realised from the reduced reliance on the landfill compactors, offset the additional capital and operating costs required to add a shredder to waste operations.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154190
 MOVED : Cr Cucel
 SECONDED : Cr Bailey

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to CALL tenders for a Primary Waste Shredder based on the scope provided in this report and the following tender weighting selection criteria:

| Criteria | Weighting |
|-------------------------------------|-----------|
| Purchase Price | 40% |
| Whole of Life costs | 40% |
| Capacity to Deliver | 10% |
| Operational & Mechanical Assessment | 10% |

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

13.3 PROPOSED IMPOSITION OF FEE AT 7 MILE WASTE DISPOSAL FACILITY

| | |
|---------------------------------------|---|
| File No: | WM.25 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | City Services Manager |
| Date of Report: | 16 September 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

For Council to consider imposing a new fee to be included in the 2018/19 Schedule of Fees and Charges for the cost associated with providing 'out of hours' weighbridge functions for commercial facility users at the Seven Mile Waste Disposal Facility (7MWDF).

BACKGROUND

The City operates a 100t weighbridge at the 7MWDF. The weighbridge is open from 7am to 4:30pm, Monday to Saturday. On Sunday the weighbridge is closed to commercial clients. The weighbridge is manned by one staff member during the day and the station is completely self-contained. The Weighbridge Attendant controls all incoming and outgoing waste loads for the facility. The weighbridge has an exterior mounted CCTV system that records data to server located at the facility. Officers can review footage of all incoming and outgoing waste loads.

The City has received requests from industry to consider making the weighbridge and the facility available for out of hours access for waste acceptance. At present, the City facilitates an out of hours option by request, for availability on Sundays, however industry advise that from time to time the requirement is to cart waste from a client within a 24-hour period. The ability to move product quickly is typically specified in bulk waste clearing contracts when a waste carrier has a contractual obligation to remove waste product (liquid or solid waste) within a prescribed amount of time from a waste generators' facility. For example; Waste product may be received at the Dampier Port, which must be moved within a specified time otherwise fines apply.

Current rates for similar services are unknown due to other landfills being privately operated.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of implications for the present and future social and economic well-being of the City.

COUNCILLOR/OFFICER CONSULTATION

The Officer and the Director Strategic Projects and Infrastructure have discussed the request and logistics around the proposed out of hours access requirement.

COMMUNITY CONSULTATION

If Council support the Officer's recommendation to impose a fee for out of hours access to the 7MWDF, the provisions of Section 6.19 of the *Local Government Act 1995* to give local public notice will apply.

STATUTORY IMPLICATIONS

Section 6.16 of the *Local Government Act 1995* is relevant to this matter whereby an absolute majority decision by Council is required for the imposition of a fee and charge during a financial year.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The cost of operating the weighbridge out of hours will need to have considerations for the duration and time required for the facility to remain open, and the City's obligations to health and site safety requirements. For these reasons, it is the officer's recommendation to have a minimum of two staff on duty to perform out of hours weighbridge operations. This determination is based on security and the possibility of one staff member directing truck movements.

If supported, out of hours weighbridge functions would only be applicable to commercial clients who hold an account at the City's 7MWDF.

The cost incurred by the City to attend the weighbridge for one hour is \$340. This cost includes all staff wages and overheads. Based on Officer discussions with some of the key industry stake holders, waste generators or waste carriers may require the weighbridge to be open for 24hrs at least once per week. The volume that is received may vary, however preliminary discussions with one waste supplier suggests that additional liquid waste income received could be as high as \$1.3m per annum, being product that is not currently coming to the City due to the inability to dispose of the entire waste in a required timeframe.

Any additional operating cost associated with opening the facility is proposed to be charged on an hourly cost recovery basis.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 3.c.1.1 Waste Facility Management

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Moderate | Being able to offer a 24/7 service will enable industry to dispose of waste in large quantities. The service would create additional income for the City. |
| Service Interruption | Low | A two person shift will mitigate the risk associated with not being able to man the weighbridge effectively. |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | Low | The Facility licence have no conditions associated with specific opening times of the facility. Having regard for the potential risk associated with disposing of waste at the incorrect location. Applications and traffic plans would be updated. |

IMPACT ON CAPACITY

If requested, the City would open the 7MWDF after hours. This will impact on staff responsible to operate the facility who will be selected based on availability and willingness to attend the site.

RELEVANT PRECEDENTS

Council sets Fees and Charges typically on an annual basis as part of developing its Annual Budget. On occasion amendments to fees and charges have been presented to Council to consider separate to this process.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to NOT introduce a service and therefore NOT IMPOSE a fee and charge for out of hours Weighbridge operations at a rate of \$340 per hour (excl. GST).

CONCLUSION

Waste Management is a logistics exercise with extremely tight margins, especially in the waste carrier space. Having a facility that can accept bulk loads out of hours allows the City to adapt to the needs and demands of the waste generators. This also has regards for the additional Class III Landfill Airspace created, and potential for generating additional income for the City.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154191

MOVED : Cr Waterstrom Muller

SECONDED : Cr Smeathers

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to IMPOSE a fee and charge for 'out of hours' weighbridge operations for commercial clients at the 7 Mile Waste Disposal Facility at a rate of \$340 per hour (excluding GST) from 1 November 2018.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for October 2018.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154192

MOVED : Cr Smeathers

SECONDED : Cr Waterstrom Muller

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concessions on Fees for Council Facilities
- 14.3 Building Statistics
- 14.4 Planning Statistics
- 14.5 Environmental Health Statistics
- 14.6 Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Community Services
- 14.9 Waste Services Data
- 14.10 Airport Services Data

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL**

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

PURPOSE

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of September 2018.

14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 28 September
Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

| Name | Reason | Amount (exc GST) |
|-------------------------|--|---------------------|
| St Lukes College | Donation of a 1 month KLP membership to raise money at the Schools Quiz Night – TOTAL \$179. | \$161.10 |
| Wickham Boxing Club | Fee waiver for hire fees associated with the relocation to the Wickham Community Hub – TOTAL \$1950 | \$1,755 |
| St Pauls Primary School | Donation of a 1 month KLP membership to raise money at a silent auction at the School Fete – TOTAL \$179 | \$161.10 |

14.3 MONTHLY BUILDING STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | GR.27 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 28 September 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide Council with the Building Statistics for the period specified.

This report covers the period 30 August 2018 to 27 September 2018 (inclusive).

Points to note from reporting this period are:

- Over 20% more building permits issued in the City of Karratha in September 2018 than August 2018 - the previous highest month since December 2016; and
- Two building permits issued for dwellings in the City of Karratha in September 2018 - the first building permits issued for dwellings since March 2017.

| Building Statistics 2018 | | | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|------------|--------------|--------------|----------|----------|----------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | | | | 2 |
| Alterations and Additions | 0 | 0 | 2 | 0 | 3 | 1 | 1 | 7 | 11 | | | | 25 |
| Swimming Pools and Spas | 3 | 1 | 5 | 2 | 6 | 4 | 3 | 6 | 4 | | | | 34 |
| Outbuildings (inc signs and shade) | 13 | 6 | 21 | 22 | 24 | 18 | 9 | 22 | 25 | | | | 160 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| Commercial | 3 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | | | | 13 |
| Monthly total | 19 | 8 | 30 | 25 | 34 | 24 | 14 | 36 | 44 | 0 | 0 | 0 | 234 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 1 | 1 | 0 | 0 | 2 | 0 | 2 | 0 | | | | 6 |
| BAC's | 0 | 0 | 2 | 0 | 7 | 0 | 0 | 0 | 0 | | | | 9 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| Monthly Total | 0 | 1 | 3 | 0 | 7 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 15 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 3 | 0 | 2 | 6 | 2 | 0 | 1 | 1 | 0 | | | | 15 |
| OP Strata | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | | | | 1 |
| OP Unauthorised | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| Monthly total | 3 | 0 | 2 | 6 | 3 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 16 |
| Total \$'000 Construction Value | 1,785 | 1,044 | 3,320 | 1,977 | 1,607 | 2,275 | 348 | 3,848 | 3,634 | - | - | - | 19,838 |
| Applications Processed for Other Councils | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Shire Of Ashburton | 8 | 5 | 4 | 8 | 3 | 12 | 4 | 5 | 9 | | | | 58 |
| Shire of Wyndham (East Kimberley) | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | | | | 4 |
| Port Hedland | 4 | 8 | 1 | 16 | 6 | 6 | 13 | 4 | 6 | | | | 64 |
| Monthly Totals | 12 | 13 | 5 | 26 | 9 | 18 | 18 | 10 | 15 | 0 | 0 | 0 | 126 |
| Private Certifications Provided | | | | | | | | | | | | | |
| | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | 1 | - | - | 1 | 1 | - | - | - | - | | | | 3 |
| Certificate of Building Compliance | 1 | - | 1 | 2 | 1 | - | - | - | 1 | | | | 6 |
| Certificate of Construction Compliance | - | - | 1 | - | 1 | - | 1 | - | - | | | | 3 |
| Monthly total | 2 | - | 2 | 3 | 3 | - | 1 | - | 1 | - | - | - | 12 |
| Total \$'000 Construction Value | 14 | - | 1 | 39 | 412 | - | - | - | 30 | - | - | - | 496 |

| Building Statistics 2017 | | | | | | | | | | | | | |
|---|------------|--------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|------------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Alterations and Additions | 1 | 3 | 1 | 2 | 1 | 2 | 3 | 3 | 2 | 0 | 3 | 1 | 22 |
| Swimming Pools and Spas | 0 | 3 | 6 | 5 | 3 | 3 | 4 | 1 | 5 | 4 | 3 | 5 | 42 |
| Outbuildings (inc signs and shade) | 7 | 15 | 15 | 13 | 18 | 24 | 17 | 8 | 16 | 17 | 21 | 19 | 190 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number sole occpcyunits/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial | 2 | 1 | 2 | 2 | 4 | 3 | 2 | 3 | 3 | 6 | 6 | 0 | 34 |
| Monthly total | 10 | 22 | 25 | 22 | 26 | 32 | 26 | 15 | 26 | 27 | 33 | 25 | 289 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 1 | 0 | 0 | 2 | 3 | 1 | 1 | 0 | 1 | 0 | 1 | 10 |
| BAC's | 2 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 3 | 0 | 10 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monthly Total | 2 | 1 | 1 | 1 | 2 | 4 | 2 | 1 | 1 | 1 | 3 | 1 | 20 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 1 | 0 | 0 | 1 | 1 | 2 | 3 | 1 | 2 | 0 | 3 | 1 | 15 |
| OP Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| OP Unauthorised | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 |
| Monthly total | 1 | 0 | 0 | 2 | 2 | 2 | 4 | 1 | 3 | 0 | 4 | 1 | 20 |
| Total \$'000 Construction Value | 132 | 3,119 | 990 | 742 | 1,614 | 1,113 | 2,648 | 1,794 | 4,225 | 9,355 | 15,050 | 474 | 41,256 |
| Applications Processed for Other Councils | | | | | | | | | | | | | YTD |
| Shire Of Ashburton | 1 | 4 | 4 | 8 | 9 | 3 | 8 | 12 | 7 | 10 | 19 | 2 | 87 |
| Shire of Wyndham (East Kimberley) | 0 | 0 | 0 | 2 | 0 | 3 | 0 | 1 | 0 | 1 | 0 | 1 | 8 |
| Port Hedland | 0 | 1 | 4 | 3 | 5 | 8 | 7 | 8 | 7 | 7 | 7 | 4 | 61 |
| Monthly Totals | 1 | 5 | 8 | 13 | 14 | 14 | 15 | 21 | 14 | 18 | 26 | 7 | 156 |
| Private Certifications Provided | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | - | 1 | 1 | - | 2 | 2 | 2 | 1 | 2 | 3 | - | - | 14 |
| Certificate of Building Compliance | 1 | - | - | - | - | - | - | 1 | 1 | - | 1 | 1 | 5 |
| Certificate of Construction Compliance | - | - | - | 1 | - | - | 1 | 1 | - | - | 1 | - | 4 |
| Monthly total | 1 | 1 | 1 | 1 | 2 | 2 | 3 | 1 | 1 | 3 | 2 | 1 | 23 |
| Total \$'000 Construction Value | 18 | 5 | 5 | - | 106 | 55 | 200 | 20 | 81 | 1,755 | 10 | 2 | 2,257 |

14.4 MONTHLY PLANNING STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | TA/1/1 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Planning Services |
| Date of Report: | 1 October 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

This report covers the period 30/08/2018 to 26/09/2018 (inclusive).

Points to note from reporting this period are:

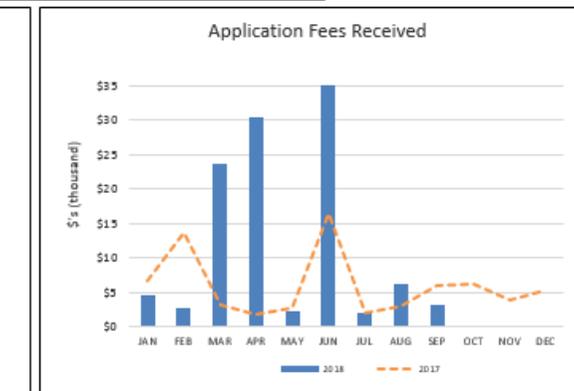
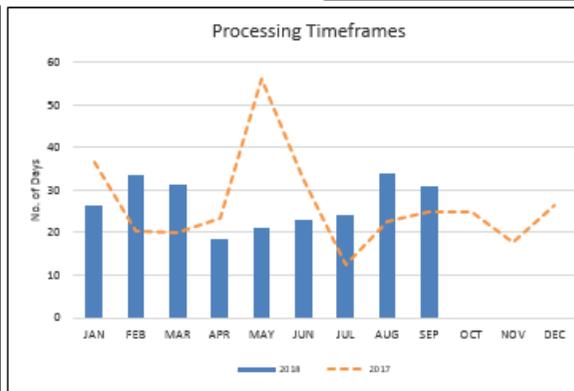
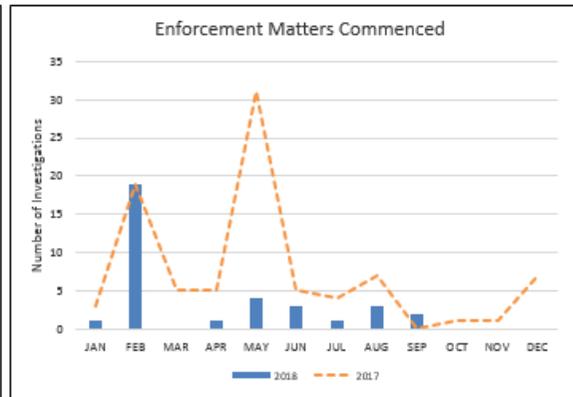
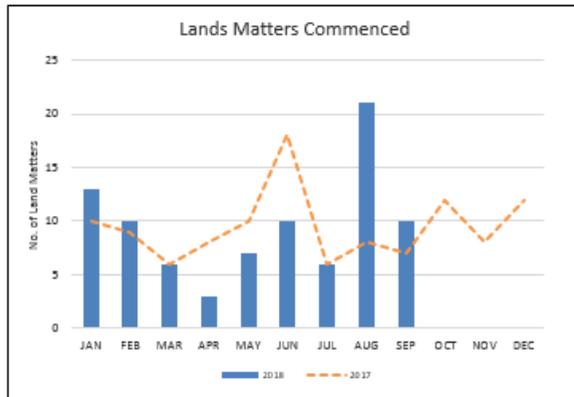
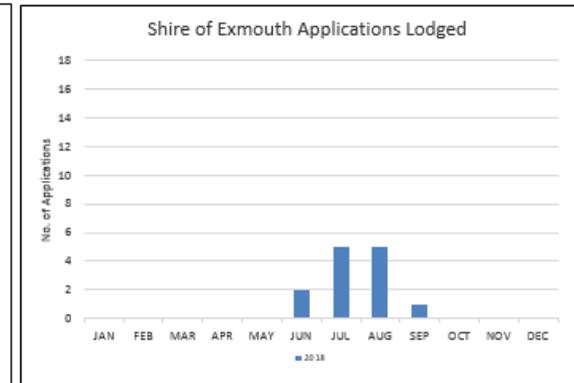
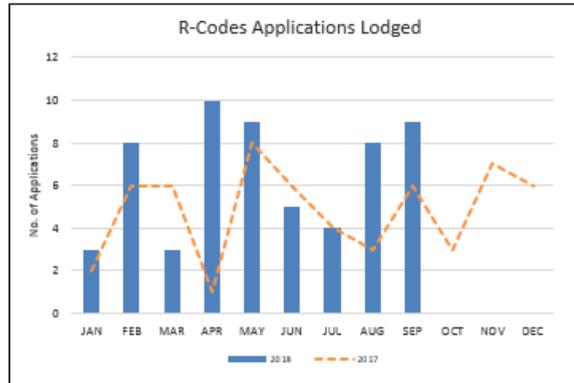
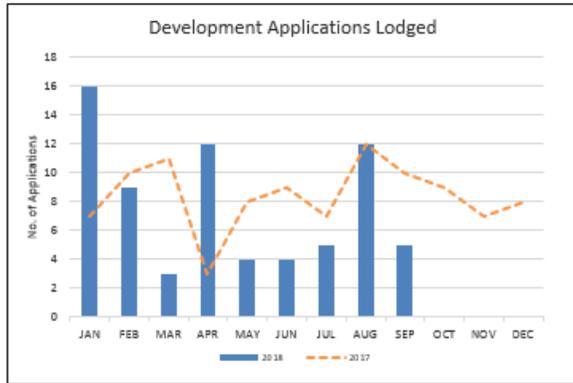
- Some improvements to existing buildings in the Karratha CBD being planned; and
- Already more applications for R Code variations lodged in 9 months in 2018 than were lodged in the entire 2017 calendar year, which is an indication of the increased home ownership and property improvements being undertaken.

| DEVELOPMENT PLANNING DECISIONS ISSUED | | | | | | |
|---------------------------------------|--------------------|---|--------------------------------|---|--------|--|
| APP | DECISION | OWNER | APPLICANT | ADDRESS | TYPE | DEVELOPMENT |
| DA16054 | Withdrawn | Hammersley Iron Pty Ltd (Karratha) | Robert Edwards | 26 Hancock Way BULGARRA WA 6714 | Dev | Home Occupation - Boat Hire Operations |
| DA17123 | Refused | Benjamin Glen Cichon | Debbie Johnson & Charlie Hall | Unit 1 24 Patterson Cres DAMPIER WA 6713 | Dev | Sea Container |
| DA17124 | Withdrawn | Raymond Charles Fogarty | Michael Gorski | L1106 Lambden Road KARRATHA WA 6714 | Dev | "Office" To "Caretakers" (Wrecking Yard) |
| DA17161 | Amendment Approved | Calardu Karratha Pty Ltd | Hurley Architecture & Planning | Unit 7 25 Balmoral Road PEGS CREEK WA 6714 | Dev | Amendment 1 - Alteration To External Walls Of Existing Showroom |
| DA18039 | Approved Council | Hammersley Iron Pty Ltd (Dampier) | Taylor Burrell Barnett | 164 The Esplanade DAMPIER WA 6713 | Dev | Transient Workforce Accommodation - External Alterations, Internal Refurbishment Of Building And General Site Upgrades To Existing Development |
| DA18057 | Amendment Approved | Karratha Business Enterprise Centre Inc | Hurley Architecture & Planning | 18 Hedland Place KARRATHA WA 6714 | Dev | Amendment 1 - External Alterations To Commercial Building |
| DA18097 | Approved Delegate | Hilary & John O'Connell | Hilary O'Connell | Unit 2 9 Fishwick Court MILLARS WELL WA 6714 | Dev | Home Occupation - Cooking Food Products |
| DA18106 | Approved Delegate | Water Corporation | Water Corporation | L510 Bathgate Road NICKOL WA 6714 | Dev | Artwork Banners Applied To Water Corp Infrastructure Fencing |
| DA18115 | Approved Delegate | Lana Jane & Leon John Armstrong | Lana Jane Armstrong | 23 Osprey Street NICKOL WA 6714 | Dev | Home Occupation - Food / Bath / Beauty Products And Workshops |
| DA18118 | Approved Delegate | City Of Karratha | Architetti | Hampton Street ROEBOURNE WA 6718 | Dev | Parking Incidental To Approved Community Use |
| DA18103 | Approved Delegate | Matthew & Kathryn Veronica Few | Matthew Few | 6 Fremantle Crescent DAMPIER WA 6713 | R-Code | Outbuilding (Wall Height) |
| DA18113 | Approved Delegate | Daniel Wayne & Sian Jane Reither | Daniel Wayne Reither | 20 Lyndon Crescent DAMPIER WA 6713 | R-Code | Site Works (Land Fill) |
| DA18116 | Approved Delegate | Nicholas Robert Putland & Camille Sara Barton | Nicholas Robert Putland | 30 Richardson Way BULGARRA WA 6714 | R-Code | Outbuilding Height |
| DA18117 | Approved Delegate | Stanislaw Ryszard Formanczyk | Sasha Greenham | 29 Wickerson Way BULGARRA WA 6714 | R-Code | Patio Side Boundary Set Back |
| DA18120 | Approved Delegate | Adrian Christopher & Rachel Ann Ross | Trasan Contracting | 25 Elliott Way BULGARRA WA 6714 | R-Code | Carport Height |
| DA18127 | Withdrawn | Alexander Blake Beaumont | Alexander Blake Beaumont | 26 Hancock Way BULGARRA WA 6714 | R-Code | Retaining Wall Setback To Lot Boundary |

| LANDS MATTERS FINALISED | | | |
|-------------------------|---|---|--|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| LM18051 | Application For Special Prospecting Licence 47/1907 | Recreation And Camping Reserve 33775 | Object To The Grant Of Special Prospecting Licence 47/1907 Located Within Reserve 33775 Otherwise Known As Cleaverville, To Protect The Purpose Of The Reserve Being For Recreation And Camping. |
| LM18065 | Application For Mining Tenement - Exploration Licence 47/4063 - Welcome Exploration Pty Ltd | Mt Welcome | No Objection To Exploration Licence E47/4063 Encroaching Upon The Southern Portion Of The Roebourne Townsite South Of The North West Coastal Hwy As Conditions Afford Protection To The Townsite, Various Reserves And Private Land Encroached Upon. |
| LM18078 | Land Access And Activity Notice (LAAN) Tow000019722723: NBN Rollout - Remove Existing ACM Pit And Install New P5 Pit, Breakout Footpath Concrete And Haul Approx. 86m Of 10 Pair Cable From Existing Pit Via New Pit To Existing Pit Through Existing Conduit And Remake Joint As Required. | Numbers 2 - 10 McDermott Way, NICKOL, WA 6714. | Support The Proposed NBN Related Works In The Road Verge Areas Of McDermott Way, Nickol. |
| LM18079 | Land Access And Activity Notice (LAAN) Tow000019286589: NBN Rollout - Install New P5 Pit And Haul Approx. 70m Of 50 Pair Cable From Existing Manhole Via New & Existing Pits To Pit Through Existing Conduit And Remake Joint As Appropriate. | Numbers 33 - 35 Dolphin Way, BULGARRA WA 6714. | Support The Proposed NBN Related Works In The Road Verge Areas Of Dolphin Way, Bulgarra. |
| LM18080 | Land Access And Activity Notice (LAAN) Tow000019509737: NBN Rollout - Trenching Approx. 38m And Boring Approx. 12m To Install New P50 Conduit Required Due To Blockages. | Numbers 30 - 32 Clarkson Way, BULGARRA, WA, 6714. | Support The Proposed NBN Related Works In The Road Verge Areas Of Clarkson Way, Bulgarra. |
| LM18082 | Land Access & Activity Notice (Construction) - National Broadband Network Construction (NBN) - Project Reference: 6kah-03-00-Mps-004_Taylor Barracks - Rodding, Roping And Hauling Cable In Existing Infrastructure. | From Mooligunn Road (Approx. - 20.765420, 116.857603) Towards Cnr Mooligunn Road And Orkney Road Up To L10 Orkney Rd KARRATHA, WA 6753 Approx. -20.768039, 116.857852 (Via Orkney Road & King Way). | No Objection To NBN Works In Mooligun Road And Orkney Road Reserves. |

| ENFORCEMENT MATTERS FINALISED | | | |
|--------------------------------------|---|------------------------------------|---|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| E18035 | Front Fences In The Primary Street Setback. | 25 MacMahon Way BAYNTON WA 6714 | Advised Enquirer That An Application For An R-Code Variation Was Required For Fencing Works In The Primary Street Setback Area. |

| ITEMS LODGED | | | | | | | | | | | | | |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 2018 LODGEMENT | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development Applications | 16 | 9 | 3 | 12 | 4 | 4 | 5 | 12 | 5 | | | | 70 |
| R-Codes Applications | 3 | 8 | 3 | 10 | 9 | 5 | 4 | 8 | 9 | | | | 59 |
| Land Matters | 13 | 10 | 6 | 3 | 7 | 10 | 6 | 21 | 10 | | | | 86 |
| Enforcement Matters | 1 | 19 | 0 | 1 | 4 | 3 | 1 | 3 | 2 | | | | 34 |
| Shire of Exmouth Applications | | | | | | 2 | 5 | 5 | 1 | | | | 13 |
| Monthly total | 33 | 46 | 12 | 26 | 24 | 24 | 21 | 49 | 27 | | | | 262 |
| Processing Timeframe - Days | | | | | | | | | | | | | |
| Development Applications | 26 | 33 | 31 | 18 | 21 | 23 | 24 | 34 | 31 | | | | 27 |
| Application Fees | \$4,650 | \$2,610 | \$23,561 | \$30,304 | \$2,184 | \$45,049 | \$2,039 | \$6,118 | \$3,228 | | | | \$119,743 |
| 2017 LODGEMENT | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development Applications | 7 | 10 | 11 | 3 | 8 | 9 | 7 | 12 | 10 | 9 | 7 | 8 | 101 |
| R-Codes Applications | 2 | 6 | 6 | 1 | 8 | 6 | 4 | 3 | 6 | 3 | 7 | 6 | 58 |
| Land Matters | 10 | 9 | 6 | 8 | 10 | 18 | 6 | 8 | 7 | 12 | 8 | 12 | 114 |
| Enforcement Matters | 3 | 19 | 5 | 5 | 31 | 5 | 4 | 7 | 0 | 1 | 1 | 7 | 88 |
| Monthly total | 22 | 44 | 27 | 17 | 57 | 38 | 21 | 30 | 23 | 25 | 23 | 33 | 360 |
| Processing Timeframe - Days | | | | | | | | | | | | | |
| Development Applications | 36.7 | 20.3 | 20.18 | 23.5 | 56 | 32.63 | 12.55 | 22.5 | 25 | 25 | 17.7 | 26.27 | 27 |
| Application Fees | \$6,600 | \$13,622 | \$3,160 | \$1,867 | \$2,673 | \$16,352 | \$1,915 | \$2,840 | \$5,965 | \$6,116 | \$3,899 | \$5,176 | \$70,185 |



| PLANNING SERVICES PROJECTS LIST | | | | |
|--|---------------------------|--|--|--------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| City Initiated | | | | |
| Local Planning Strategy – Finalising Strategy | RFF | Department of Planning, Lands & Heritage (DPLH) has provided City with suggested additions to Part A. Draft schedule of modifications on the advertised version of Local Planning Strategy (LPS) has been prepared as requested by DPLH. | City Officers continue to work with Officers from the DPLH to finalise the Plan. | |
| Scheme Amendment 39 - TWA | TBB | Scheme Amendment and Schedule of Modifications forwarded to WAPC for final approval consideration. AEC Group requested to modify supply and demand analysis, which supports Scheme Amendment and which many submitters and DPLH have requested to see. | DPLH has advised that Scheme Amendment is awaiting decision on Bay Village. | |
| Modifications to DP 10 – Workforce Accommodation | Nil | Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters. | Progress of this project is held pending the outcome of Scheme Amendment # 39 which is awaiting determination by the Minister for Planning and until Bay Village has been finalised. | |
| Local Biodiversity Strategy | Vicki Long and Associates | Desktop survey completed and areas for on-ground surveying identified. Natural Area Training with representatives from Ngarluma & Yindjibarndi Foundation Ltd (NYFL) and Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) undertaken in November 2017. | Awaiting a significant rainfall event. The final strategy is intended to be submitted to the State NRM by end of July 2019. | |
| Scheme Amendment 44 - Cossack | TPG | Public advertising of Scheme Amendment and supporting technical documents closed 3 April 2018. Letter received from Heritage Council requiring modifications to be made to Conservation Management Plan and Development Guidelines. DPLH also provided email outlining additional work required prior to finalising Scheme Amendment. Department of Fire & Emergency Services (DFES) require Bushfire Management Plan prior to recommending approval to Scheme Amendment. Final draft Conservation Management Plan due to be submitted by end of September 2018. | City Officers continue to work with Officers from the DPLH to work through the issues that have been raised. The Conservation Management Plan is to be finalised and approved by Heritage Council. Bushfire Management Plan, on site effluent disposal assessment and servicing report required to support Scheme Amendment for final approval. Cossack landowners have been updated on current status and work required before any new development can be considered. | |

| PLANNING SERVICES PROJECTS LIST | | | | |
|--|-------------|--|--|---------------------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | PROPORTION COMPLETE |
| City Initiated | | | | |
| Karratha Industrial Estate Compliance Audit | Nil | Owners of four non-compliant properties in Cell 3 have been consulted in regards to submitting an application for development approval. | Owners that do not submit application shall receive Direction Notice. | |
| Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes | Nil | Council resolved to initiate Scheme Amendment at its April 2018 OCM. Murujuga Aboriginal Corporation has advised that it supports the draft Scheme amendment document. | Refer signed Scheme Amendment to EPA for environmental approval, and then publicly advertise Scheme Amendment. | |
| Strategic Review of Statutory Planning Framework | TBB | Received Draft Review documents from consultant. Advice provided on work required to finalise review process. | Final draft documentation received from consultant. | |
| Applicant Initiated | | | | |
| Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments) | Veris | Forwarded signed copies of Amendment document for the Minister’s final approval consideration. | Minister’s final approval and gazettal of the Scheme Amendment. | |
| Mulataga Structure Plan and Scheme Amendment 26 | Roberts Day | City officers arranged for LandCorp to finalise Structure Plan in February 2018. LandCorp has engaged Roberts Day to finalise the Structure Plan. | Roberts Day are progressing the structure plan in consultation with LandCorp and City Officers. | |
| Old Karratha High School Site Structure Plan | Veris | Structure plan sent to the WAPC for endorsement. | WAPC endorsement. | |
| Amendment to Gap Ridge Industrial Estate Structure Plan | Urbis | Publicly advertised proposed amendment to endorsed Structure Plan. | Request WAPC endorsement. | |

14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | LE.288 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 27 September 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 30/08/18 to 27/09/18.

Identified that septic tank inspections have not previously been quantified. This has been corrected for the 2018 calendar year in this report.

| Environmental Health Statistics 2018 | | | | | | | | | | | | | Environmental Health Statistics 2017 | | | | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|--------------------------------------|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD | 2016 - YTD | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Inspections/reinspections/audits | | | | | | | | | | | | | | Inspections/reinspections/audits | | | | | | | | | | | | | |
| Food premises inspection/reinspection | 10 | 55 | 24 | 26 | 12 | 10 | 10 | 11 | 18 | | | | 176 | 239 | 31 | 31 | 35 | 16 | 10 | 10 | 13 | 16 | 13 | 16 | 27 | 21 | |
| Lodging house inspection | 0 | 0 | 0 | 1 | 0 | 3 | 8 | 1 | 2 | | | | 15 | 43 | 0 | 0 | 0 | 11 | 2 | 14 | 7 | 1 | 7 | 0 | 1 | 0 | |
| Camping/caravan park inspection | 0 | 0 | 5 | 2 | 0 | 0 | 0 | 0 | 0 | | | | 7 | 9 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 3 | 4 | 0 | 0 | 0 | |
| Public building inspection | 1 | 4 | 1 | 13 | 3 | 7 | 11 | 0 | 4 | | | | 44 | 65 | 2 | 1 | 0 | 10 | 16 | 5 | 6 | 2 | 10 | 2 | 4 | 7 | |
| Swimming pool inspection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 | 41 | 0 | 0 | 0 | 1 | 17 | 0 | 0 | 0 | 0 | 21 | 2 | 0 | |
| Hairdressers inspection | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | | | | 3 | 11 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 3 | 4 | |
| Beauty therapy/skin penetration inspection | 1 | 1 | 1 | 0 | 1 | 3 | 0 | 1 | 1 | | | | 9 | 16 | 0 | 1 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 9 | |
| Septic tank inspections | 0 | 1 | 0 | 4 | 1 | 1 | 1 | 0 | 1 | | | | 9 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | |
| Closed premises | 5 | 2 | 2 | 6 | 3 | 0 | 5 | 1 | | | | | 26 | 34 | 4 | 2 | 4 | 4 | 0 | 0 | 2 | 1 | 1 | 4 | 5 | 7 | |
| Monthly total | 17 | 63 | 33 | 48 | 24 | 27 | 31 | 18 | 28 | 0 | 0 | 0 | 289 | 460 | 37 | 35 | 42 | 44 | 47 | 30 | 28 | 24 | 35 | 44 | 46 | 48 | |
| Health nuisances/complaints investigated | | | | | | | | | | | | | | Health nuisances/complaints investigated | | | | | | | | | | | | | |
| Air Pollution | 2 | 1 | 2 | 1 | 1 | 0 | 2 | 3 | 2 | | | | 14 | 23 | 1 | 0 | 0 | 1 | 3 | 1 | 1 | 3 | 3 | 4 | 3 | 3 | |
| Building & Accommodation | 0 | 1 | 2 | 1 | 1 | 4 | 2 | 2 | 2 | | | | 15 | 33 | 2 | 4 | 1 | 2 | 3 | 4 | 4 | 3 | 3 | 2 | 2 | 3 | |
| Effluent & Water Pollution | 3 | 0 | 1 | 0 | 4 | 2 | 0 | 9 | 9 | | | | 28 | 6 | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | |
| Food Safety | 2 | 3 | 3 | 1 | 2 | 0 | 0 | 1 | 1 | | | | 13 | 19 | 1 | 1 | 0 | 0 | 2 | 1 | 2 | 3 | 2 | 3 | 2 | 2 | |
| Noise Pollution | 1 | 4 | 1 | 6 | 12 | 9 | 6 | 10 | 7 | | | | 56 | 38 | 5 | 4 | 1 | 2 | 1 | 2 | 6 | 3 | 4 | 3 | 2 | 5 | |
| Nuisance | 2 | 3 | 1 | 2 | 1 | 4 | 5 | 4 | 2 | | | | 24 | 32 | 3 | 3 | 4 | 2 | 1 | 2 | 4 | 0 | 3 | 6 | 2 | 2 | |
| Pest Control | 0 | 3 | 2 | 1 | 2 | 3 | 6 | 8 | 3 | | | | 28 | 40 | 0 | 9 | 10 | 5 | 9 | 1 | 2 | 2 | 1 | 1 | 0 | 0 | |
| Refuse & Litter | 2 | 8 | 2 | 4 | 0 | 1 | 3 | 6 | 2 | | | | 28 | 24 | 2 | 1 | 4 | 2 | 0 | 0 | 1 | 4 | 7 | 2 | 1 | 0 | |
| Skin Penetration | 3 | 0 | 0 | 1 | 1 | 1 | 1 | 2 | 1 | | | | 10 | 13 | 0 | 4 | 0 | 2 | 3 | 0 | 0 | 2 | 1 | 0 | 0 | 1 | |
| Stallholders & Traders | 4 | 4 | 3 | 15 | 2 | 6 | 5 | 6 | 3 | | | | 48 | 24 | 2 | 3 | 2 | 3 | 5 | 0 | 0 | 2 | 3 | 0 | 2 | 2 | |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Monthly total | 19 | 27 | 17 | 32 | 26 | 30 | 30 | 51 | 32 | 0 | 0 | 0 | 264 | 252 | 16 | 29 | 23 | 21 | 27 | 11 | 20 | 22 | 27 | 22 | 15 | 19 | |
| Notifiable infectious diseases | | | | | | | | | | | | | | Notifiable infectious diseases | | | | | | | | | | | | | |
| Ross River Virus (RRV) | 0 | 0 | 0 | 2 | 4 | 1 | 0 | 0 | 2 | | | | 9 | 48 | 0 | 2 | 17 | 9 | 7 | 7 | 0 | 2 | 1 | 0 | 3 | 0 | |
| Barmah Forest Virus (BHV) | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | | | | 1 | 5 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | |
| Salmonellosis | 5 | 1 | 3 | 2 | 7 | 4 | 1 | 0 | 0 | | | | 23 | 36 | 2 | 3 | 6 | 3 | 10 | 2 | 2 | 3 | 0 | 2 | 1 | 2 | |
| Campylobacteriosis | 2 | 1 | 1 | 0 | 1 | 2 | 0 | 4 | 2 | | | | 13 | 21 | 1 | 1 | 1 | 2 | 2 | 2 | 1 | 2 | 1 | 1 | 2 | 5 | |
| Cryptosporidiosis | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 | 4 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | |
| Other | 2 | 0 | 1 | 0 | 0 | 1 | 0 | 3 | 2 | | | | 9 | 19 | 0 | 0 | 1 | 4 | 9 | 0 | 2 | 1 | 0 | 0 | 1 | 1 | |
| Monthly total | 9 | 2 | 5 | 5 | 12 | 8 | 1 | 7 | 6 | 0 | 0 | 0 | 55 | 133 | 5 | 6 | 27 | 18 | 31 | 11 | 5 | 9 | 2 | 3 | 8 | 8 | |
| Other health | | | | | | | | | | | | | | Other health | | | | | | | | | | | | | |
| Assess development applications | 0 | 2 | 7 | 2 | 0 | 1 | 0 | 5 | 5 | | | | 22 | 42 | 5 | 4 | 4 | 0 | 3 | 6 | 4 | 3 | 4 | 2 | 2 | 5 | |
| Assess building applications | 3 | 2 | 0 | 4 | 2 | 1 | 1 | 3 | 0 | | | | 16 | 15 | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 8 | 1 | 1 | 0 | |
| Respond to swimming pool positive detection | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | | | | 3 | 17 | 2 | 2 | 6 | 2 | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | |
| Healthy dog day | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | | | | 3 | 4 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | |
| Chicken bleeding | 2 | 2 | 2 | 3 | 2 | 2 | 2 | 2 | 1 | | | | 18 | 22 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 2 | 2 | 1 | |
| Monthly total | 5 | 7 | 10 | 9 | 5 | 4 | 3 | 13 | 6 | 0 | 0 | 0 | 62 | 100 | 11 | 8 | 13 | 5 | 8 | 8 | 5 | 8 | 16 | 5 | 6 | 7 | |

14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | LE.245 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 27 September 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide Annual Ranger Statistics for the Council's information. Includes date range 30/8/18 to 26/9/18 (inclusive).

Overall the statistics for September are lower than average, however this is due to one staff member being on long service leave for the whole month, and a second being on sick leave for 2 weeks. As such, the number of proactive service requests reduced with Rangers focussing on reactive requests from residents.

The number of dog and cat interactions were significantly lower than previous months, with a corresponding reduction in infringements issued and animals impounded at the City's facilities.

There were 44 Insight calls received for the month of September of which 23 were R1 codes which required an immediate response.

Three Dog Applications

There was 1 Three Dog application received on 24/9/18 from Sindy Busuttil at 33 Mujira Ramble, Baynton which is being assessed. Council will be advised of the outcome of the assessment at the November meeting.

| Rangers Statistics 2018 | | | | | | | | | | | | | | Ranger Statistics 2017 | | | | | | | | | | | | | |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|-------------|------------------------|--------|-------|-------|-------|-------|----------|-------|--------|--------|------|------|------|---|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD | 2017 TOTAL | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Inspections/reinspections/audits | | | | | | | | | | | | | | 190 | 20 | 20 | 9 | 7 | 5 | 10 | 30 | 17 | 0 | 20 | 15 | 37 | |
| Activities on City Properties | 35 | 32 | 44 | 8 | 8 | 7 | 22 | 10 | 5 | | | | 171 | 261 | 30 | 29 | 12 | 34 | 35 | 20 | 19 | 16 | 0 | 26 | 20 | 20 | |
| Abandoned vehicles | 24 | 15 | 31 | 15 | 20 | 11 | 21 | 24 | 20 | | | | 181 | 1640 | 114 | 165 | 104 | 144 | 149 | 145 | 134 | 174 | 169 | 135 | 118 | 89 | |
| Animal (dogs/etc) | 165 | 132 | 99 | 150 | 148 | 125 | 153 | 187 | 106 | | | | 1265 | 376 | 37 | 30 | 24 | 22 | 31 | 41 | 32 | 50 | 28 | 25 | 39 | 17 | |
| Cats | 23 | 30 | 40 | 48 | 47 | 39 | 47 | 45 | 20 | | | | 339 | 105 | 0 | 9 | 3 | 5 | 6 | 17 | 19 | 15 | 12 | 11 | 7 | 1 | |
| Camping | 1 | 2 | 4 | 10 | 17 | 19 | 11 | 16 | 8 | | | | 88 | 47 | 1 | 0 | 2 | 0 | 1 | 3 | 1 | 2 | 24 | 4 | 4 | 5 | |
| Cyclone | 2 | 2 | 3 | 0 | 0 | 6 | 1 | 0 | 1 | | | | 15 | 131 | 5 | 3 | 0 | 7 | 5 | 9 | 3 | 1 | 0 | 41 | 54 | 3 | |
| Bushfire Hazard/Permit to burn | 7 | 9 | 10 | 5 | 2 | 8 | 3 | 3 | 4 | | | | 51 | 428 | 41 | 94 | 21 | 32 | 32 | 56 | 39 | 25 | 23 | 28 | 22 | 15 | |
| Litter | 24 | 22 | 44 | 161 | 86 | 96 | 47 | 79 | 73 | | | | 632 | 1864 | 122 | 186 | 93 | 121 | 150 | 201 | 204 | 168 | 158 | 203 | 123 | 135 | |
| Parking | 180 | 161 | 247 | 245 | 271 | 156 | 148 | 136 | 115 | | | | 1659 | 250 | 31 | 32 | 14 | 14 | 18 | 32 | 27 | 15 | 21 | 15 | 12 | 19 | |
| Off Road Vehicles | 38 | 23 | 8 | 11 | 16 | 14 | 12 | 25 | 17 | | | | 164 | 412 | 31 | 32 | 211 | 25 | 17 | 36 | 4 | 16 | 10 | 15 | 4 | 11 | |
| Unightly Properties | 8 | 7 | 44 | 31 | 23 | 8 | 11 | 5 | 20 | | | | 157 | 5704 | 432 | 600 | 493 | 411 | 449 | 570 | 512 | 499 | 445 | 523 | 418 | 352 | |
| Monthly total | 507 | 435 | 574 | 684 | 638 | 489 | 476 | 530 | 389 | 0 | 0 | 0 | 4722 | | | | | | | | | | | | | | |
| Infringements Issued | | | | | | | | | | | | | | 27 | 15 | 1 | 0 | 0 | 3 | 5 | 1 | 1 | 0 | 0 | 1 | 0 | |
| Bushfire | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | | | | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 1 | |
| Activities on City Properties | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 2 | 48 | 13 | 9 | 2 | 8 | 0 | 4 | 10 | 2 | 0 | 0 | 0 | 0 | |
| Animal Environment & Nuisance | 0 | 0 | 2 | 3 | 0 | 0 | 2 | 0 | 1 | | | | 8 | 171 | 9 | 14 | 16 | 9 | 17 | 21 | 7 | 24 | 12 | 15 | 13 | 14 | |
| Animal (dogs/cats/etc) | 29 | 18 | 17 | 17 | 13 | 24 | 26 | 30 | 3 | | | | 177 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | |
| Camping | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | | | | 2 | 34 | 3 | 2 | 2 | 2 | 4 | 7 | 8 | 1 | 0 | 3 | 1 | 1 | |
| Litter | 1 | 0 | 1 | 6 | 5 | 0 | 7 | 4 | 5 | | | | 29 | 563 | 39 | 64 | 50 | 36 | 51 | 60 | 52 | 45 | 47 | 36 | 31 | 52 | |
| Parking | 53 | 50 | 84 | 90 | 100 | 27 | 37 | 28 | 27 | | | | 496 | 848 | 79 | 90 | 70 | 55 | 75 | 97 | 78 | 75 | 59 | 54 | 48 | 68 | |
| Monthly total | 85 | 68 | 104 | 116 | 118 | 54 | 72 | 62 | 36 | 0 | 0 | 0 | 715 | | | | | | | | | | | | | | |
| Infringements | | | | | | | | | | | | | | 128,863 | 11,425 | 13452 | 14153 | 10326 | 13421 | 11790.73 | 8,833 | 13,086 | 11,843 | 9273 | 5466 | 5795 | |
| Value of Infringements Paid | 9,317 | 8008 | 10148 | 10573 | 15685 | 11629 | 12,189 | 6,553 | 5,779 | | | | 89880.4 | 73 | 32 | 12 | 3 | 1 | 7 | 0 | 1 | 0 | 10 | 0 | 5 | 2 | |
| Infringements withdrawn | 0 | 9 | 0 | 6 | 7 | 1 | 8 | 0 | 8 | | | | 39 | | | | | | | | | | | | | | |
| Impounded Dogs | | | | | | | | | | | | | | 122 | 12 | 17 | 8 | 7 | 17 | 10 | 8 | 11 | 13 | 8 | 8 | 3 | |
| Central | 15 | 5 | 10 | 18 | 17 | 9 | 11 | 11 | 5 | | | | 101 | 123 | 7 | 37 | 14 | 25 | 5 | 11 | 7 | 1 | 2 | 8 | 2 | 4 | |
| East | 20 | 10 | 2 | 20 | 11 | 7 | 21 | 5 | 3 | | | | 99 | 186 | 17 | 21 | 21 | 17 | 26 | 13 | 13 | 24 | 15 | 4 | 11 | 4 | |
| West | 28 | 20 | 16 | 19 | 21 | 21 | 22 | 12 | 7 | | | | 166 | 431 | 36 | 75 | 43 | 49 | 48 | 34 | 28 | 36 | 30 | 20 | 21 | 11 | |
| Monthly total | 63 | 35 | 28 | 57 | 49 | 37 | 54 | 28 | 15 | 0 | 0 | 0 | 366 | 204 | 9 | 25 | 23 | 20 | 31 | 19 | 11 | 19 | 26 | 9 | 8 | 4 | |
| Released to Owner | 23 | 18 | 15 | 30 | 25 | 21 | 18 | 16 | 7 | | | | 173 | 126 | 14 | 22 | 15 | 18 | 6 | 8 | 13 | 15 | 2 | 4 | 5 | 4 | |
| Rehomed to SAFE | 19 | 6 | 10 | 12 | 11 | 4 | 7 | 4 | 2 | | | | 75 | 11 | | | | | | | | | | 1 | 3 | 5 | 2 |
| In pound at present | 9 | 6 | 3 | 4 | 2 | 5 | 6 | 5 | 4 | | | | 44 | 4 | | | | | | | | | | 0 | 2 | 2 | 0 |
| Holding pending court cases | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | | | | 4 | | | | | | | | | | | | | | |
| Deceased | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | | | | 2 | | | | | | | | | | | | | | |
| Euthanised by Ranger | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | | | | 3 | 57 | 10 | 28 | 4 | 4 | 4 | 5 | 1 | 0 | 0 | 0 | 0 | 1 | |
| Euthanised by Vet | 12 | 3 | 0 | 11 | 9 | 6 | 20 | 2 | 2 | | | | 65 | 29 | 3 | 0 | 1 | 7 | 7 | 2 | 3 | 2 | 1 | 2 | 1 | 0 | |
| Monthly total | 63 | 35 | 28 | 57 | 49 | 37 | 54 | 28 | 15 | 0 | 0 | 0 | 366 | 431 | 36 | 75 | 43 | 49 | 48 | 34 | 28 | 36 | 30 | 20 | 21 | 11 | |
| Impounded Cats | | | | | | | | | | | | | | 87 | 8 | 9 | 9 | 3 | 3 | 13 | 7 | 10 | 7 | 4 | 8 | 6 | |
| Central | 6 | 8 | 10 | 13 | 13 | 11 | 10 | 10 | 8 | | | | 89 | 107 | 5 | 14 | 1 | 17 | 20 | 6 | 14 | 3 | 9 | 3 | 9 | 6 | |
| East | 0 | 2 | 9 | 14 | 4 | 1 | 4 | 9 | 3 | | | | 46 | 64 | 3 | 2 | 3 | 1 | 4 | 7 | 5 | 10 | 3 | 10 | 5 | 11 | |
| West | 5 | 1 | 4 | 8 | 12 | 7 | 10 | 4 | 0 | | | | 51 | 258 | 16 | 25 | 13 | 21 | 27 | 26 | 26 | 23 | 19 | 17 | 22 | 23 | |
| Monthly total | 11 | 11 | 23 | 35 | 29 | 19 | 24 | 23 | 11 | 0 | 0 | 0 | 186 | 20 | 3 | 15 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | |
| Released to Owner | 1 | 0 | 0 | 2 | 0 | 0 | 0 | 2 | 2 | | | | 7 | 87 | 6 | 4 | 3 | 6 | 21 | 6 | 4 | 6 | 9 | 4 | 7 | 11 | |
| Rehomed to SAFE | 4 | 1 | 9 | 9 | 4 | 2 | 1 | 5 | 3 | | | | 38 | 4 | | | | | | | | | | 0 | 2 | 0 | |
| In pound at present | 0 | 0 | 0 | 0 | 1 | 3 | 1 | 0 | 1 | | | | 6 | 136 | 6 | 6 | 9 | 15 | 5 | 19 | 20 | 14 | 9 | 10 | 13 | 10 | |
| Euthanised by Vet | 6 | 10 | 14 | 23 | 22 | 12 | 16 | 16 | 4 | | | | 123 | 7 | 1 | 0 | 1 | 0 | 1 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | |
| Euthanised by Ranger | 0 | 0 | 0 | 0 | 1 | 0 | 6 | 0 | 0 | | | | 7 | 3 | | | | | | | | | | 1 | 1 | 0 | 1 |
| Deceased | 0 | 0 | 0 | 1 | 1 | 2 | 0 | 0 | 1 | | | | 5 | 257 | 16 | 25 | 13 | 21 | 27 | 26 | 26 | 23 | 19 | 17 | 22 | 22 | |
| Monthly total | 11 | 11 | 23 | 35 | 29 | 19 | 24 | 23 | 11 | 0 | 0 | 0 | 186 | | | | | | | | | | | | | | |

14.7 ECONOMIC DEVELOPMENT UPDATE

| | |
|---------------------------------------|--|
| File No: | ED.1 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Business Engagement Coordinator |
| Date of Report: | 1 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To inform Council of economic development activities in the month of September 2018.

BACKGROUND

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

| ECONOMIC DEVELOPMENT PROJECTS LIST | | |
|---|---|--|
| PROJECT | PROJECT DESCRIPTION | RECENT ACTIVITY |
| Tourism | | |
| Visitor Centre Transition | Council resolved to deliver visitor information services as a City of Karratha function from 2019. | City Staff met with the KVC Management and Board Members to discuss the transition. Recruitment of the Tourism Services Supervisor role commenced. |
| Victoria Hotel Redevelopment | Yindjibarndi Aboriginal Corporation purchased the Vic Hotel to restore the building as a positive icon for Roebourne and as an economic driver that activates the Town Centre. City Staff are working with YAC to activate the space following the restoration. | City Staff met with members of the Vic Hotel Project Steering Group to advance the discussions of the activation options for the ground floor of the hotel. |
| Destination Management Plan | Council resolved to allocate budget for the development of a Destination Management Plan | An invitation to provide feedback on the final draft DMP was sent to stakeholders who participated in the development of the Plan. |
| Island Camping | Establish a low impact, nature based campground on East Lewis Island. | City Staff followed up with representatives from the Department of Biodiversity, Conservation and Attraction to seek clarity on how to move the project forward. |
| New Roebourne Information Pullover Bay | Tourist information bays and entry statements are a part of the City's long term financial planning. A new information bay is being installed at the Northern entrance to Karratha near the Roebourne Jockey Club. | The new information bay signs were installed. Landscaping works is planned for completion in October. |
| Roebourne Gaol Precinct | Council noted the Roebourne Heritage Feasibility Study and considered transferring ownership from the Crown subject to freehold land title and immediate conservation works being undertaken. | City Staff exchanged correspondence with the Department Planning, Lands and Heritage regarding the progress of the Roebourne Gaol Precinct. |
| Airport Video Wall | Explore the options to use existing IT infrastructure to promote tourism at the Karratha Airport. | City Staff have commenced developing content to promote tourism in Karratha for display on the video wall at the Karratha Airport. |

| ECONOMIC DEVELOPMENT PROJECTS LIST | | |
|--|--|--|
| PROJECT | PROJECT DESCRIPTION | RECENT ACTIVITY |
| Diversification | | |
| Native Yindjibarndi Plants Shared Value Project (Wanggalili Project) | The Wanggalili Project aims to create a commercially sustainable agriculture and manufacturing industry from native plants. | Kings Park Botanical Garden’s Staff processed the seeds collected in August and have commenced the design of a propagation trial. |
| EcoHub | Council resolved to offer in principle support for the establishment of an ‘EcoHub’ – land for innovative and renewable enterprises south of the Karratha Airport. | An RFQ was advertised to engage a consultant to prepare financial models and analysis on options to facilitate the development of the site. The new lot in the Airport Reserve was registered with Landgate. |
| EcoMag | EcoMag Pty Ltd extracts high purity magnesium from solar salt operations waste stream. | City Staff met with EcoMag representatives to discuss a range of matters relating to the progress of the establishment of their operations in Karratha. |
| Composting Demand Analysis | Identifying the current and potential demand for compost in Karratha and the Pilbara Region to support an EOI for a composting trial at the 7-mile Waste Facility. | 63 organisations have been surveyed to determine the current and potential demand for compost in the region. |
| Small Business Support | | |
| Business Development Support Grant | Council resolved to endorse the advertising for applications for the 2018 Business Development Support Grant Scheme. | Funding agreements with two out of three of the successful applicants have been entered into. City Staff continue to work with successful applicants on the delivery of their projects. |
| Take Your Business Online | Council resolved to endorse the revisions to the Policy and the advertising for application for the 2018 TYBO Grant Scheme. | City Staff worked with successful applicants to progress their projects. To date 7 out of 15 recipients have commenced work on their projects. |

| ECONOMIC DEVELOPMENT PROJECTS LIST | | |
|---|---|--|
| PROJECT | PROJECT DESCRIPTION | RECENT ACTIVITY |
| Management & Role Clarity | | |
| Economic Development Strategy | Council endorsed the development of a new Economic Development Strategy. | City Staff have progressed the Draft Economic Development Strategy. |
| Freight Study | The City is seeking to complete a demand analysis of freight currently arriving into and departing from Karratha and the Pilbara region. | An RFQ to engage a suitable consultant to complete the freight study was advertised and assessment of the responses commenced. |
| Flight Demand Analysis | Identify the current and potential demand for international, national and regional business related passenger movements into Karratha and the Pilbara Region. | A project brief and questionnaire for businesses has been prepared. |
| Economic and Demographic Information | The City subscribes to Informed Decisions to supply economic and demographic information on the City. | A procurement process has been initiated to engage the most suitable provider of economic and demographic statistics and information for the City. |

14.8 COMMUNITY SERVICES UPDATE

File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 October 2018
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

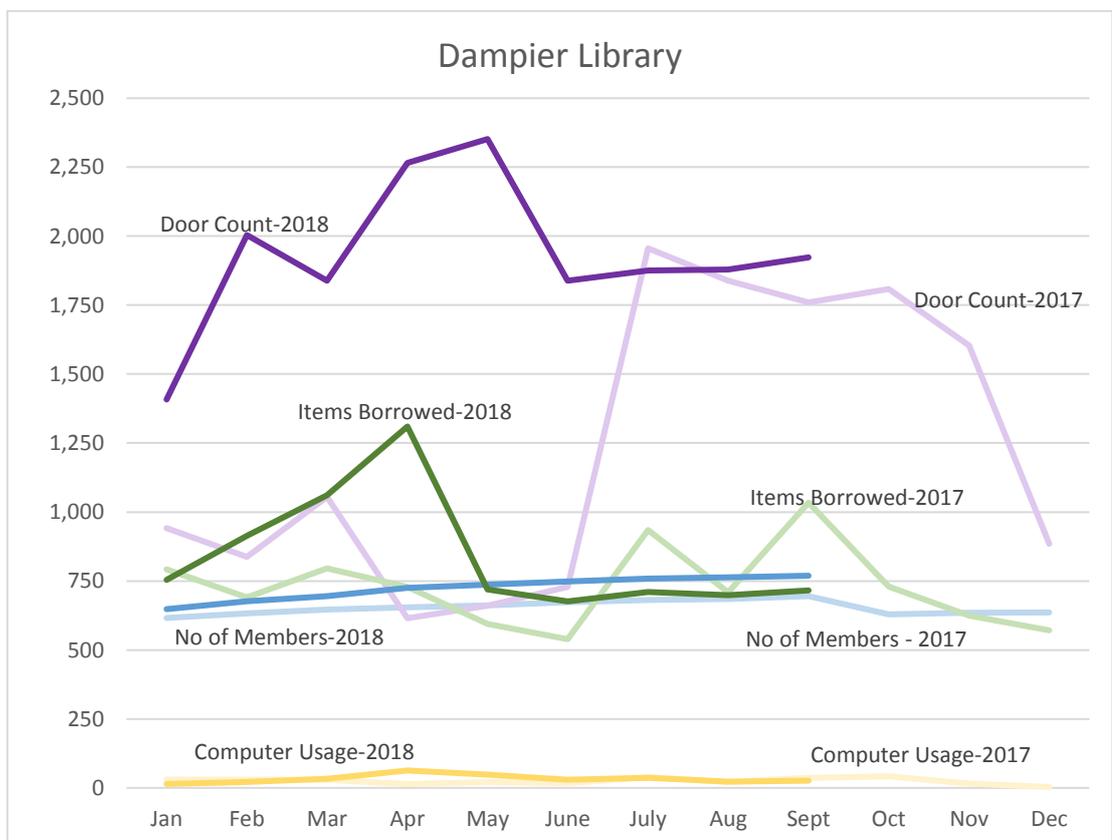
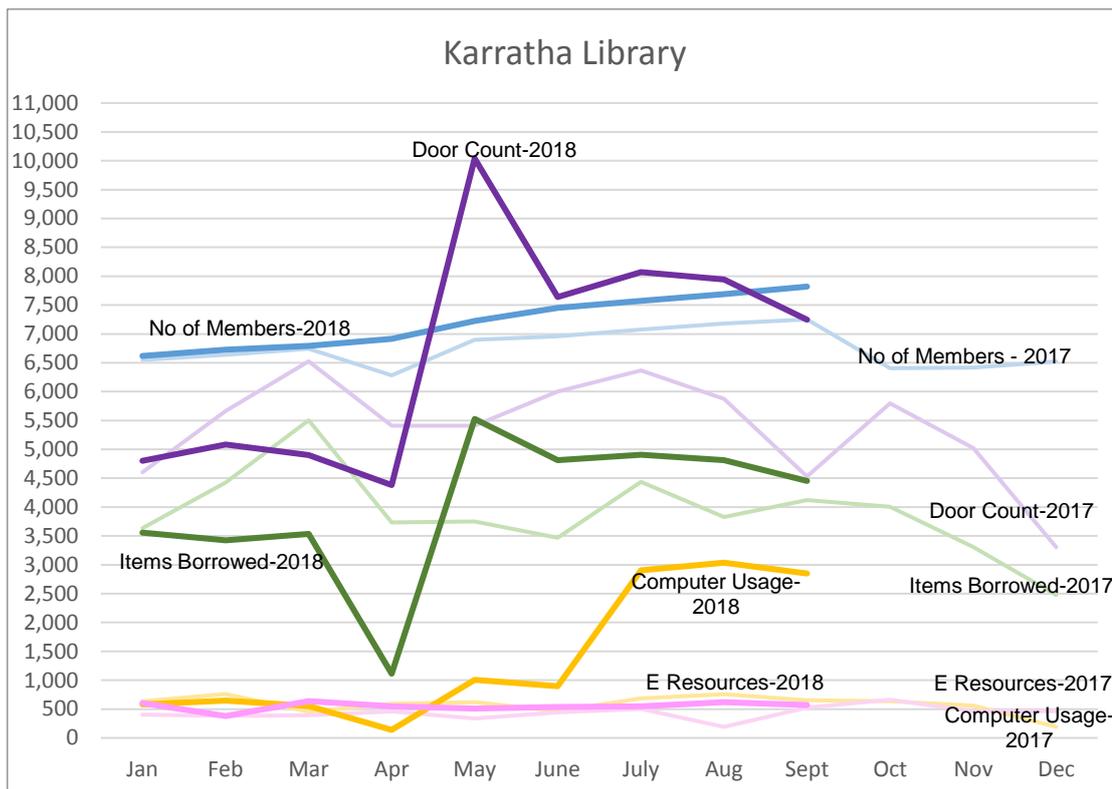
To provide Council an update on August activities for Community Services.

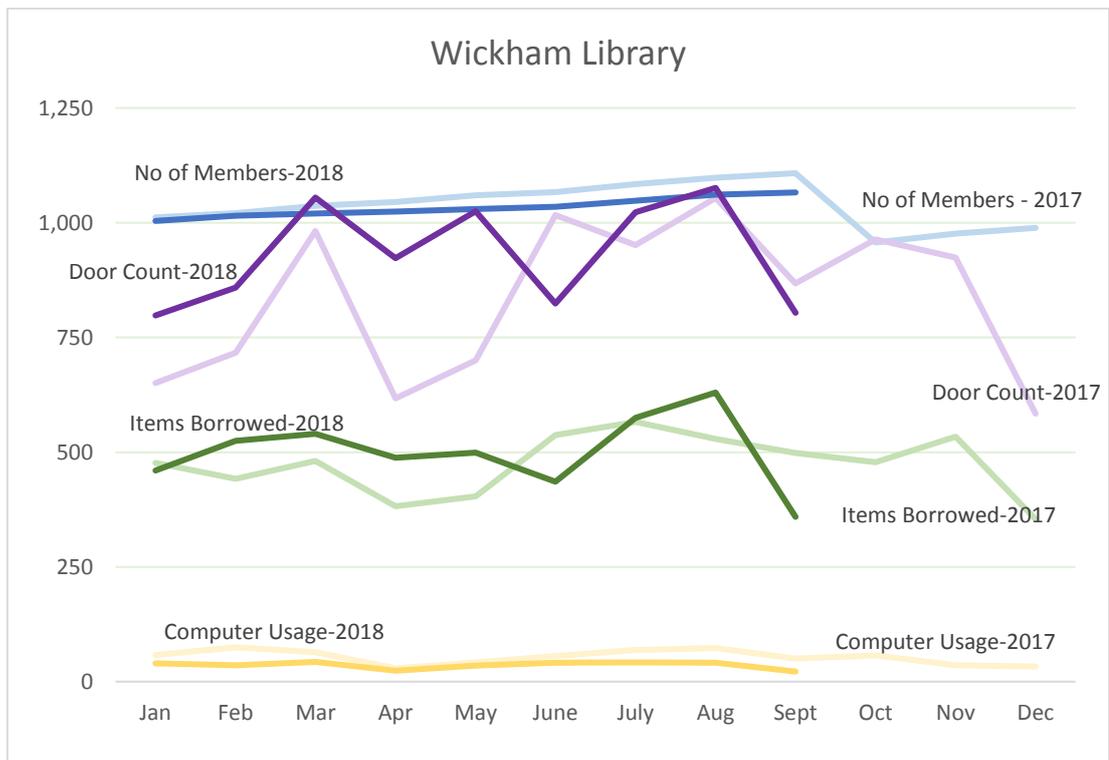
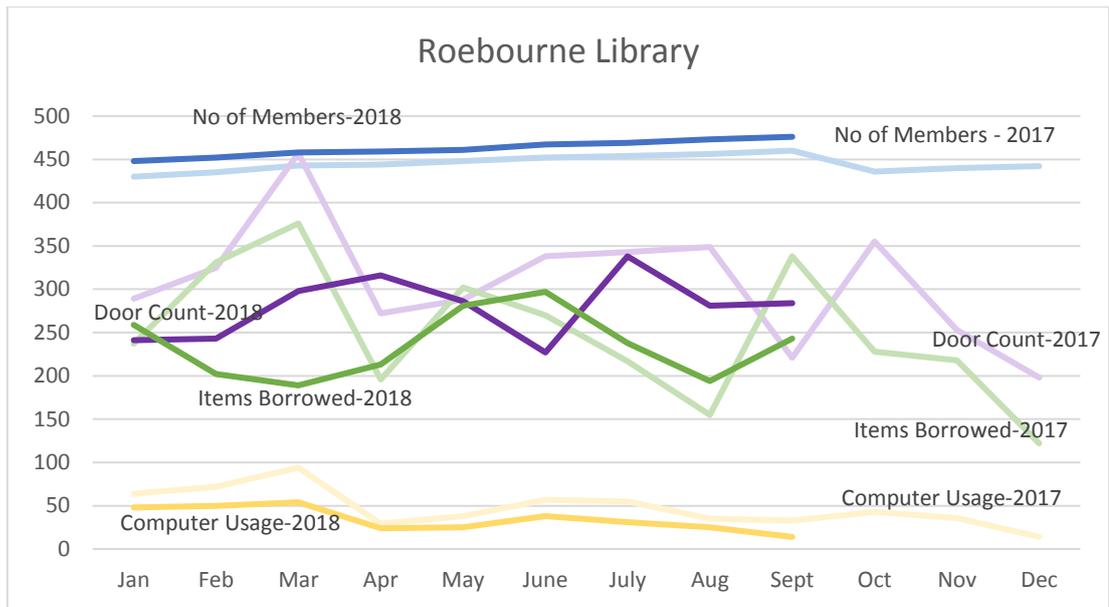
1. ARTS & CULTURE

1.1 September Events

| DATE | EVENT | TICKETS SOLD | REVENUE |
|---------|---|--------------|----------|
| 1/9/18 | REAF – Legs on the Wall, Amphitheatre | 306 | \$3,185 |
| | REAF – Culture #1 Maori Quartet- Live Performance | 231 | \$7,303 |
| 2/9/18 | REAF – TURA – Live Performance | 265 | \$4,377 |
| 3/9/18 | REAF – BALI – Live Performance | 271 | \$1,677 |
| 5/9/18 | REAF – Nasa’s Skylab | 323 | \$2,589 |
| 6/9/18 | REAF – Umbilical Brother’s – Wickham Live Performance | 102 | \$2,910 |
| 7/9/18 | REAF – Umbilical Brother’s – Live Performance | 436 | \$24,190 |
| 8/9/18 | REAF – The Orchid & The Crow | 48 | \$2,839 |
| 9/9/18 | Dance Fusion – Live Show | 189 | \$6,143 |
| | Dance Fusion – Live Show | 229 | \$4,341 |
| 10/9/18 | Movie Club – Hello My Name is Doris | 50 | \$1,107 |
| 14/9/18 | The Breaker Upperers- Indoor Movie | 87 | \$1,989 |
| 15/9/18 | Mission Impossible | 153 | \$3,241 |
| 18/9/18 | Antman & The Wasp (Private Screening Karratha Primary School) | 129 | \$1,935 |
| 22/9/18 | Mission Impossible 2 nd screening – Indoor Movie | 32 | \$674 |
| 24/9/18 | Frozen – Indoor Movie | 43 | \$763 |
| 25/9/18 | Luis & The Alien – Indoor Movie | 215 | \$3,332 |
| 26/9/18 | Despicable Me – Indoor Movie | 16 | \$311 |
| 26/9/18 | Back to the Future – Indoor Movie | 31 | \$446 |
| 27/9/18 | Toy Story – Indoor Movie | 34 | \$518 |
| | Finding Christopher Robin – Indoor Movie | 322 | \$4,883 |
| 28/9/18 | Up! – Indoor Movie | 46 | \$649 |
| 28/9/18 | Crazy Rich Asians – Indoor Movie | 277 | \$4,803 |
| 29/9/18 | Fling | 40 | \$870 |

1.2 Library & Children’s Services





2. RECREATION & YOUTH

2.1 Youth Services

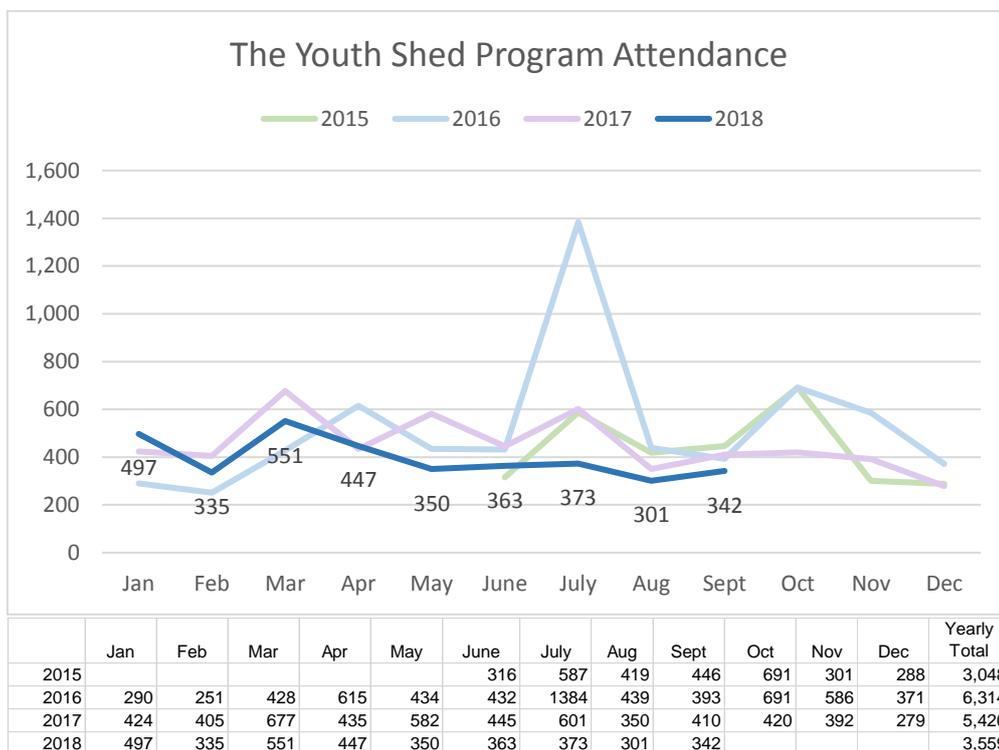
Attendance totals are showing as increased due to last week of September being School Holiday Programming. Guys Day at The Base is undergoing devaluation due to significant decline in attendance, and different programming will offer in Term 4 2018.

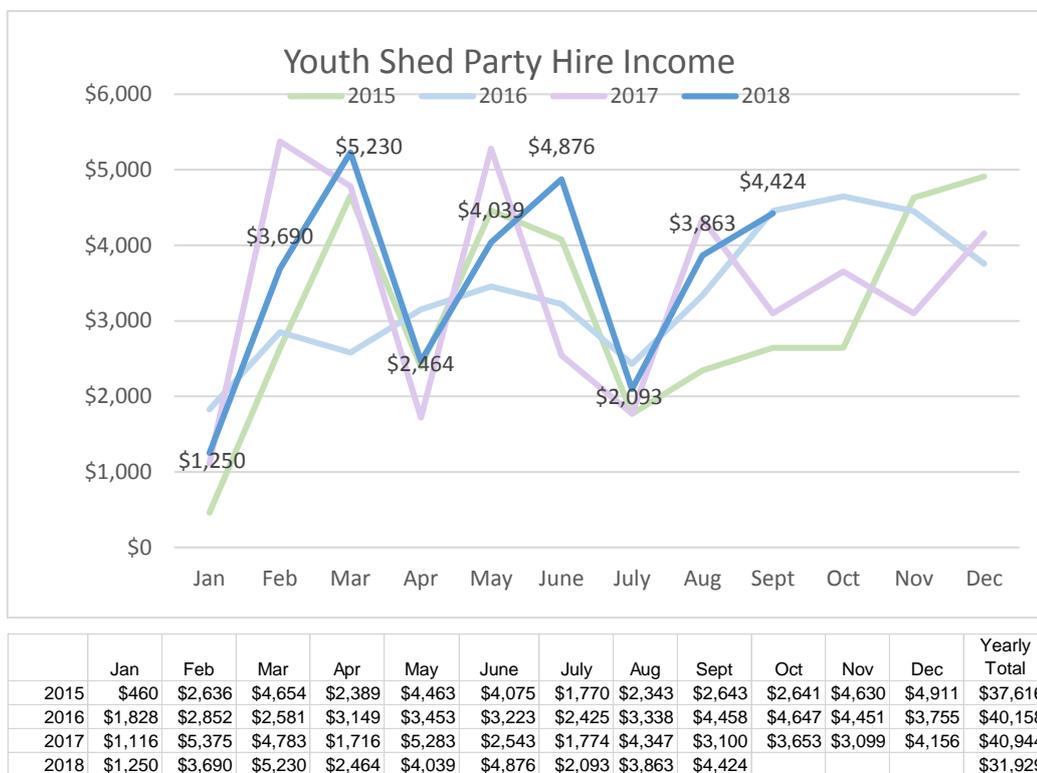
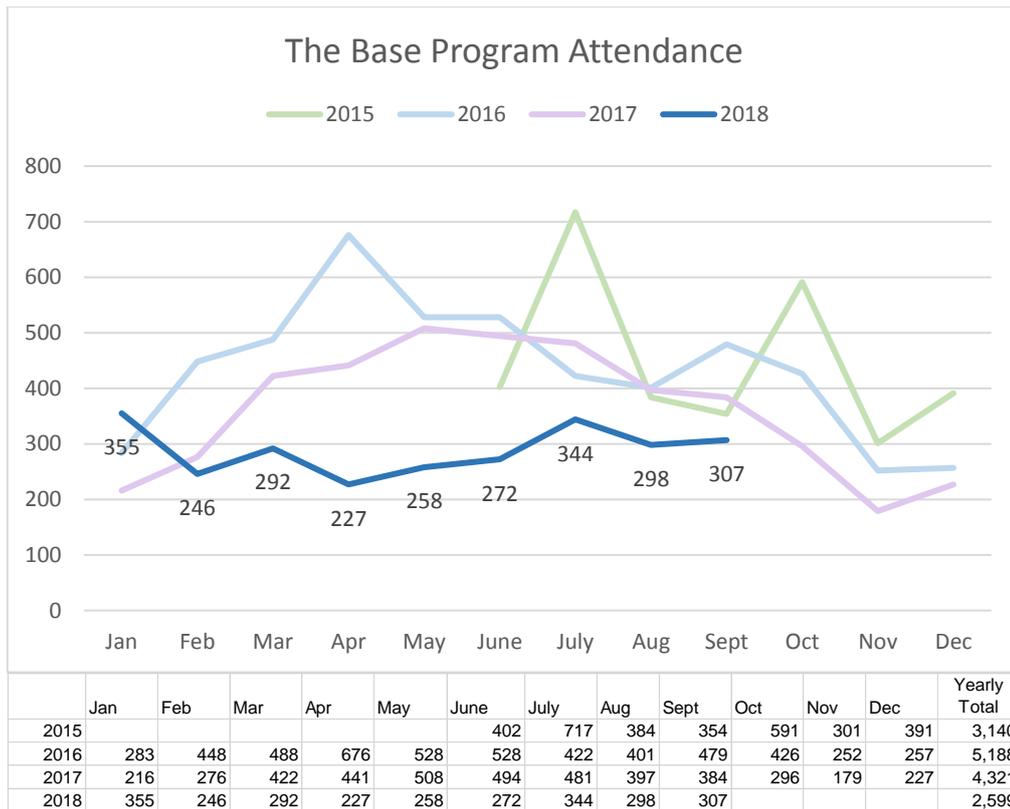
No referrals to external youth support agencies for September.

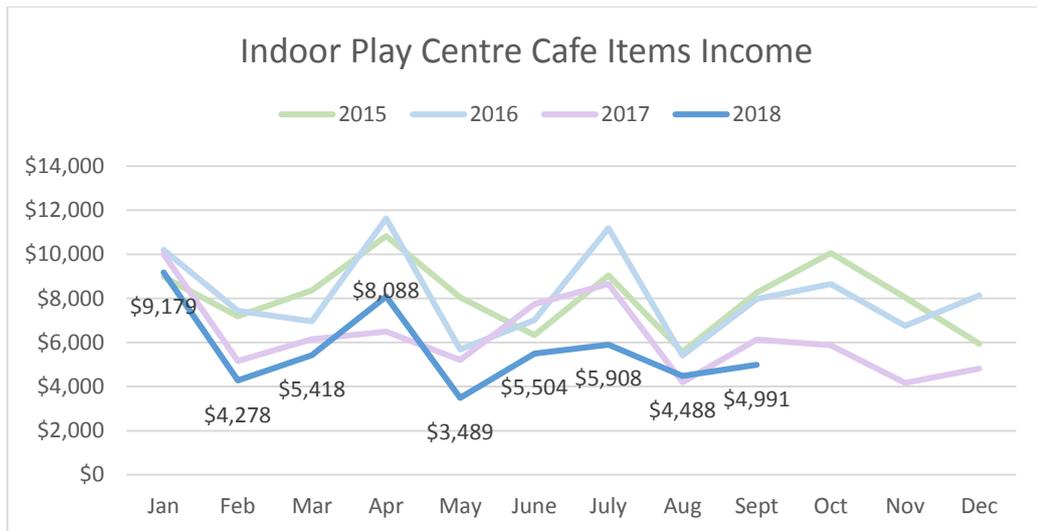
Youth under 11 who are hanging around immediately outside the youth centres.

The Youth Shed – 1

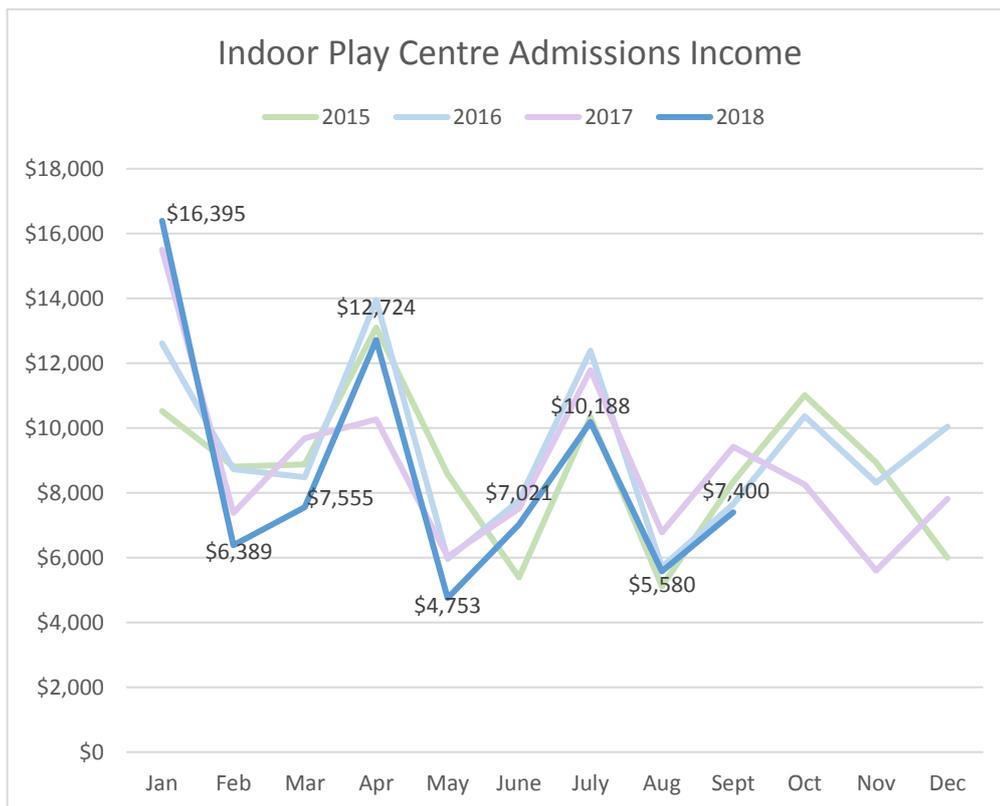
The Base - 9







| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Yearly Total |
|------|----------|---------|---------|----------|---------|---------|----------|---------|---------|----------|---------|----------|--------------|
| 2015 | \$10,526 | \$8,811 | \$8,876 | \$13,098 | \$8,575 | \$5,392 | \$10,338 | \$5,115 | \$8,342 | \$11,016 | \$8,932 | \$6,004 | \$105,024 |
| 2016 | \$12,612 | \$8,726 | \$8,481 | \$13,950 | \$5,957 | \$7,760 | \$12,381 | \$5,714 | \$7,660 | \$10,367 | \$8,315 | \$10,036 | \$111,959 |
| 2017 | \$15,499 | \$7,382 | \$9,680 | \$10,265 | \$6,031 | \$7,517 | \$11,788 | \$6,783 | \$9,416 | \$8,259 | \$5,602 | \$7,810 | \$106,032 |
| 2018 | \$16,395 | \$6,389 | \$7,555 | \$12,724 | \$4,753 | \$7,021 | \$10,188 | \$5,580 | \$7,400 | | | | \$78,005 |

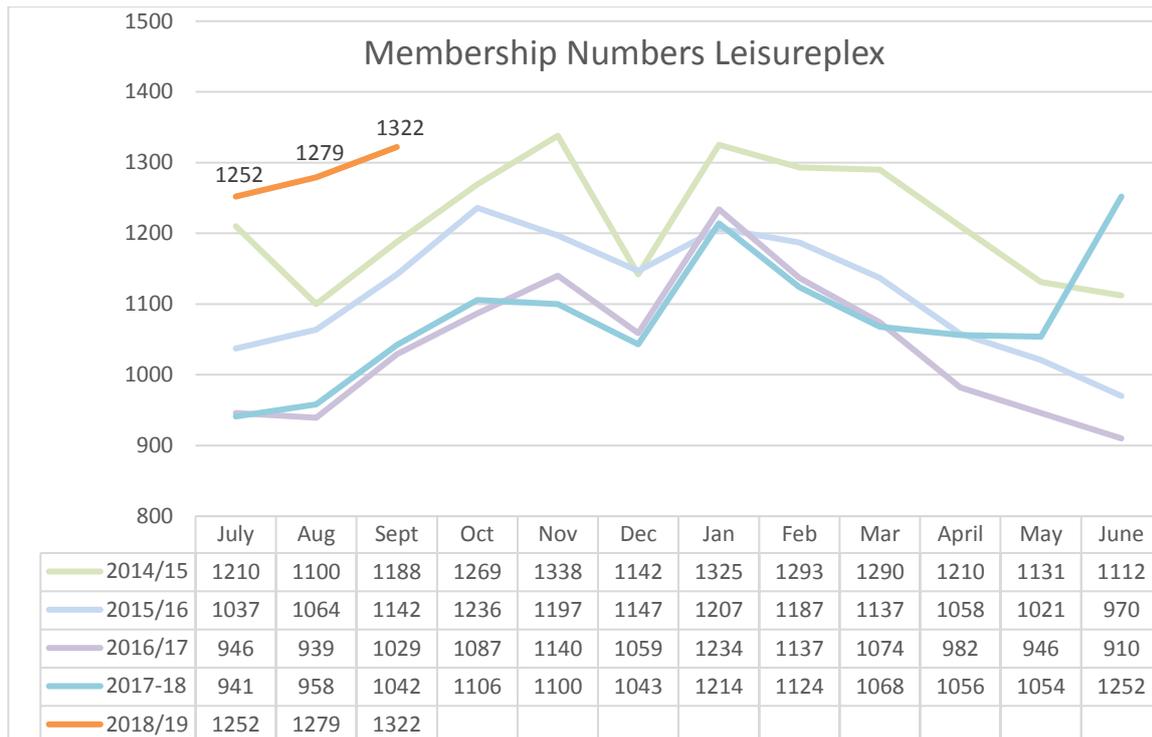


| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Yearly Total |
|------|----------|---------|---------|----------|---------|---------|----------|---------|---------|----------|---------|----------|--------------|
| 2015 | \$10,526 | \$8,811 | \$8,876 | \$13,098 | \$8,575 | \$5,392 | \$10,338 | \$5,115 | \$8,342 | \$11,016 | \$8,932 | \$6,004 | \$105,024 |
| 2016 | \$12,612 | \$8,726 | \$8,481 | \$13,950 | \$5,957 | \$7,760 | \$12,381 | \$5,714 | \$7,660 | \$10,367 | \$8,315 | \$10,036 | \$111,959 |
| 2017 | \$15,499 | \$7,382 | \$9,680 | \$10,265 | \$6,031 | \$7,517 | \$11,788 | \$6,783 | \$9,416 | \$8,259 | \$5,602 | \$7,810 | \$106,032 |
| 2018 | \$16,395 | \$6,389 | \$7,555 | \$12,724 | \$4,753 | \$7,021 | \$10,188 | \$5,580 | \$7,400 | | | | \$78,005 |

2.1 Facilities
Leisureplex Membership YTD Activity update -

| | Sep 2017 | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | June 2018 | July 2018 | Aug 2018 | Sep 2018 |
|-----------------------------------|--------------|--------------|--------------|--------------|-------------|-------------|--------------|--------------|-------------|-------------|--------------|--------------|--------------|
| CURRENT MEMBERS | 919 | 1,001 | 988 | 558 | 1,076 | 996 | 949 | 918 | 932 | 846 | 1,116 | 1,144 | 1,147 |
| SUSPENDED MEMBERS | 123 | 105 | 112 | 485 | 138 | 128 | 119 | 138 | 122 | 100 | 136 | 135 | 175 |
| TOTAL MEMBERS | 1,042 | 1,106 | 1,110 | 1,043 | 1,214 | 1,124 | 1,068 | 1056 | 1054 | 946 | 1,252 | 1,279 | 1,322 |
| MEMBER VISITS | | | | | | | | | | | | | |
| FULL MEMBER | 1,478 | 2,122 | 2,266 | 1,474 | 1,207 | 1,137 | 1,738 | 1586 | 1800 | 1,817 | 2,737 | 2,327 | 1,873 |
| GYM MEMBER | 1,086 | 1,398 | 1,466 | 1,145 | 1,224 | 1,057 | 1,012 | 930 | 1135 | 1,374 | 1,235 | 1,299 | 1,248 |
| POOL MEMBER | 904 | 1,693 | 1,982 | 1,167 | 2,352 | 1,809 | 1,532 | 980 | 660 | 525 | 1,235 | 469 | 752 |
| GROUP FITNESS MEMBER | 872 | 925 | 1,204 | 632 | 581 | 918 | 911 | 645 | 969 | 841 | 526 | 1,083 | 1,016 |
| 24 HOUR MEMBER | 2,285 | 2,551 | 2,537 | 1,728 | 2256 | 2037 | 1,831 | 1,839 | 2299 | 2,224 | 2,171 | 2,443 | 2,606 |
| TOTAL MEMBER VISITS | 6,625 | 8,689 | 9,455 | 6,146 | 8046 | 7771 | 7,024 | 5,980 | 6863 | 6781 | 7,723 | 7,621 | 7,495 |
| TREND | 4% | 31% | 9% | -35%* | 31% | -3% | -10% | -15% | 15% | 12% | | -1% | -2% |
| MEMBER VISIT RATIO / MONTH | 7.2 | 8.7 | 9.6 | 11.0* | 7.5 | 7.8 | 7.4 | 6.5 | 7.4 | 8.0 | 6.9 | 6.7 | 6.5 |

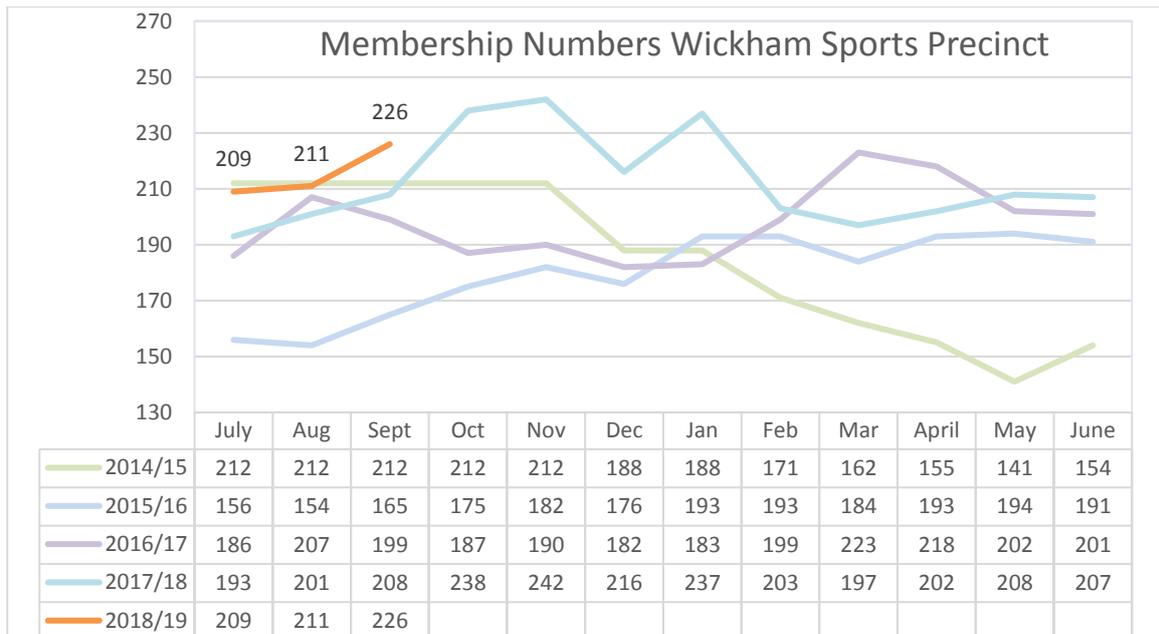
| | TOTAL18/19 Fin Year | Sep 2017 | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | June 2018 | Jul 2018 | Aug 2018 | Sep 2018 |
|---------------------------------|---------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|
| AQUATIC | 105,256 | 9,744 | 15,377 | 15,932 | 10,851 | 12,036 | 14,023 | 12,458 | 8,639 | 5790 | 4,085 | 3,533 | 3,057 | 8,110 |
| GYM | 44,425 | 4,374 | 5,335 | 5,498 | 3,806 | 4,563 | 4,375 | 3,987 | 3,932 | 4671 | 4,924 | 5,158 | 5,239 | 5,106 |
| PERSONAL TRAINING | 2,183 | 221 | 276 | 246 | 123 | 185 | 190 | 211 | 188 | 258 | 324 | 272 | 358 | 237 |
| GROUP FITNESS | 20,497 | 2,073 | 2,243 | 2,732 | 1,519 | 1,511 | 2,231 | 2,466 | 1,664 | 2411 | 2,233 | 2,460 | 2,610 | 2,170 |
| CRECHE | 9,896 | 1,051 | 1,279 | 1,405 | 689 | 954 | 1,026 | 925 | 661 | 975 | 1,117 | 1,113 | 1,151 | 1,096 |
| HOLIDAY PROGRAM | 788 | 285 | 629 | 0 | 212 | 618 | 0 | 0 | 605 | 0 | 0 | 762 | 0 | 903 |
| TOTAL RECORDABLE VISITS | 2,390 | 17,463 | 25,139 | 25,813 | 17,200 | 19,867 | 21,845 | 20,047 | 15,689 | 14105 | 12,884 | 13,297 | 12,414 | 17,621 |
| OTHER VISITS | 247,794 | 23,560 | 33,398 | 40,440 | 19,126 | 10,450 | 31,125 | 32,659 | 17,196 | 29151 | 24,348 | 15,486 | 21,599 | 21,275 |
| TOTAL VISITS | 433,228 | 41,023 | 58,537 | 66,253 | 36,326, | 30,317 | 52,970 | 52,706 | 32,885, | 43256 | 37,232 | 28,783 | 34,013 | 38,896 |
| GROUP FITNESS AV / CLASS | 10.7 | 12.49 | 12.6 | 15.1 | 11.87 | 12.18 | 14.49 | 14.07 | 10.95 | 12.06 | 11.23 | 11.96 | 14.18 | 12.69 |
| Swim school participants | 4,572 | 286 | 574 | 574 | 574 | 540 | 551 | 551 | 350 | 350 | 0 | 286 | 204 | 204 |



- Membership numbers remain strong and at the highest ever September level since opening. 280 more members than this time last year due to additional gym facility and marketing campaign.
- Total attendance down approx. 300 for the month of September, due to lower than expected aquatic attendance on the back of some colder weather into later September
- Group fitness class average fell in line with School Holiday attendance
- Membership renewal rates maintaining the targeted 50% range

Wickham Sporting Precinct

| | Sep 2017 | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | June 2018 | Jul 2018 | Aug 2018 | Sep 2018 |
|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|
| Total Members | 208 | 238 | 242 | 216 | 182 | 203 | 197 | 202 | 208 | 202 | 209 | 211 | 226 |
| Pool Attendance | 1,237 | 1786 | 2,059 | 1,356 | 1,322 | 1,686 | 2,564 | 3,044 | 443 | 344 | 243 | 117 | 1,435 |
| Group Fitness Average/ Class | 9.6 | 9.1 | 11.2 | 9.4 | 8.5 | 10.5 | 9.5 | 10.7 | 10.7 | 10.1 | 8.4 | 9.5 | 9% |
| Group Fitness Classes | 27 | 42 | 35 | 23 | 29 | 46 | 34 | 36 | 38 | 51 | 39 | 34 | 33 |
| Group Fitness Total Participants | 261 | 479 | 392 | 217 | 249 | 485 | 323 | 388 | 408 | 516 | 328 | 324 | 296 |
| Gym Attendance | 776 | 809 | 1,085 | 840 | 975 | 1435 | 1,123 | 1,078 | 1080 | 777 | 920 | 1,022 | 1,087 |
| Rec Programs | 323 | 119 | 60 | 0 | 151 | 49 | 19 | 288 | 0 | 18 | 225 | 90 | 189 |
| Play Program | 192 | 221 | 196 | 152 | 218 | 177 | 197 | 299 | 313 | 242 | 292 | 253 | 171 |



- Wickham member numbers remain strong and at the highest ever September level since CoK taking management control.
- Wickham Pool attendance up 16% for month due to new splashpad. Increased attendance expected after shade installed shortly.

Roebourne Aquatic Centre

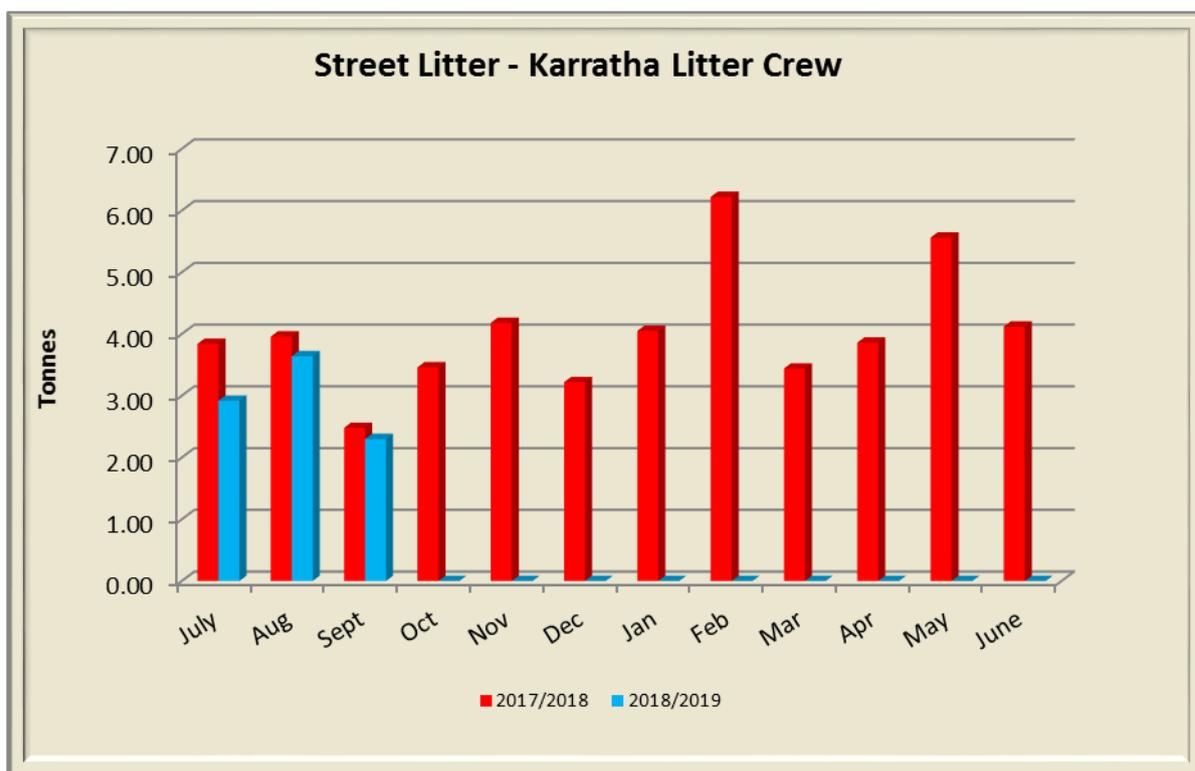
- Roebourne Pool has re-opened for school Holiday period, however will require closure for a short period at a date to be determined for plant room replacement.

14.9 WASTE SERVICES DATA

File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 25 September 2018
Disclosure of Interest: Nil
Attachment(s) Nil

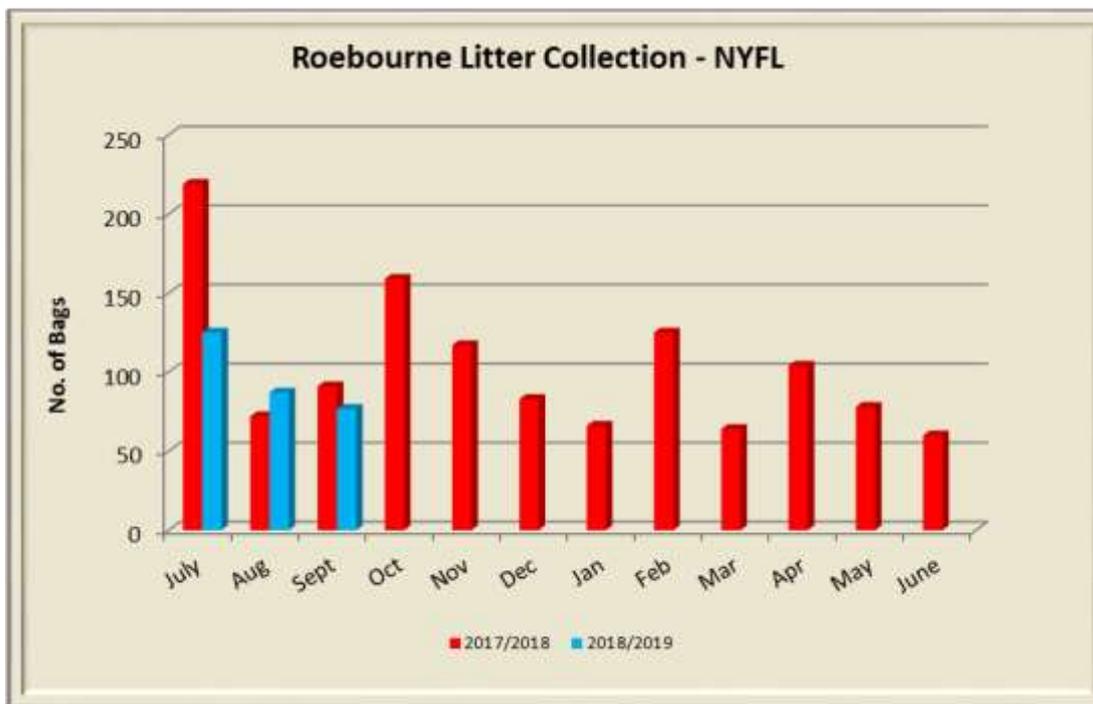
PURPOSE

To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2018/19 year with comparisons against previous year.

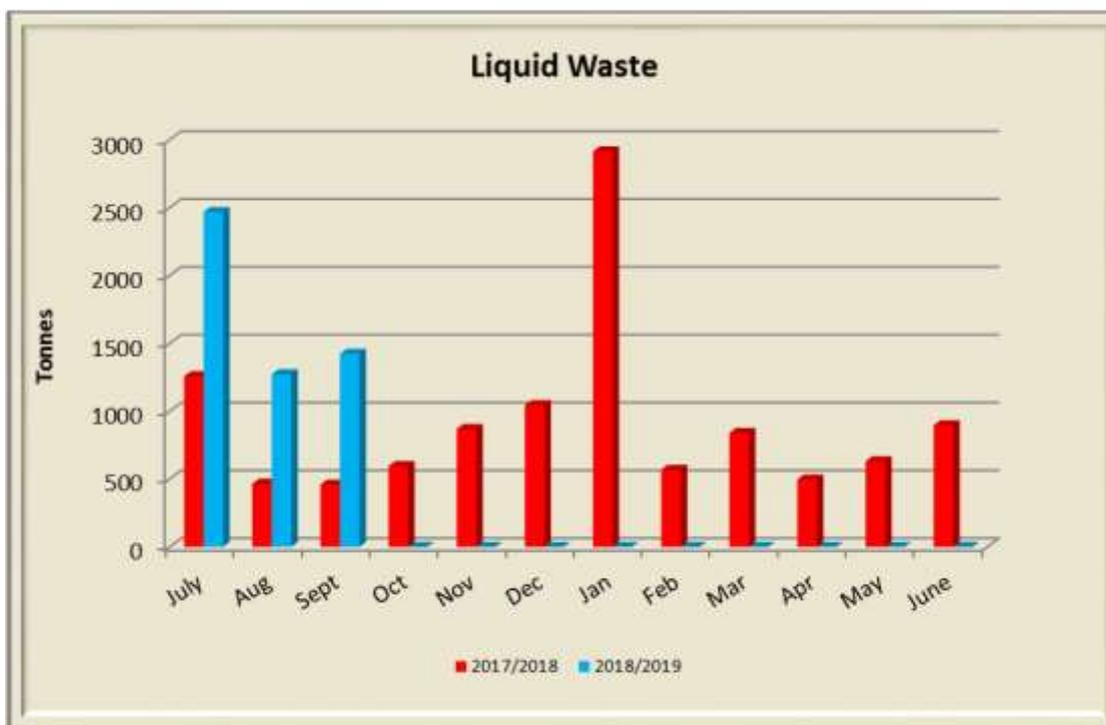


Street litter collected and delivered to the 7 Mile Waste Disposal Facility (7MWDF). Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff in July 2017.

After several months of significant litter collection the crew have most areas under control and are maintaining rather than attending to reactive situations.

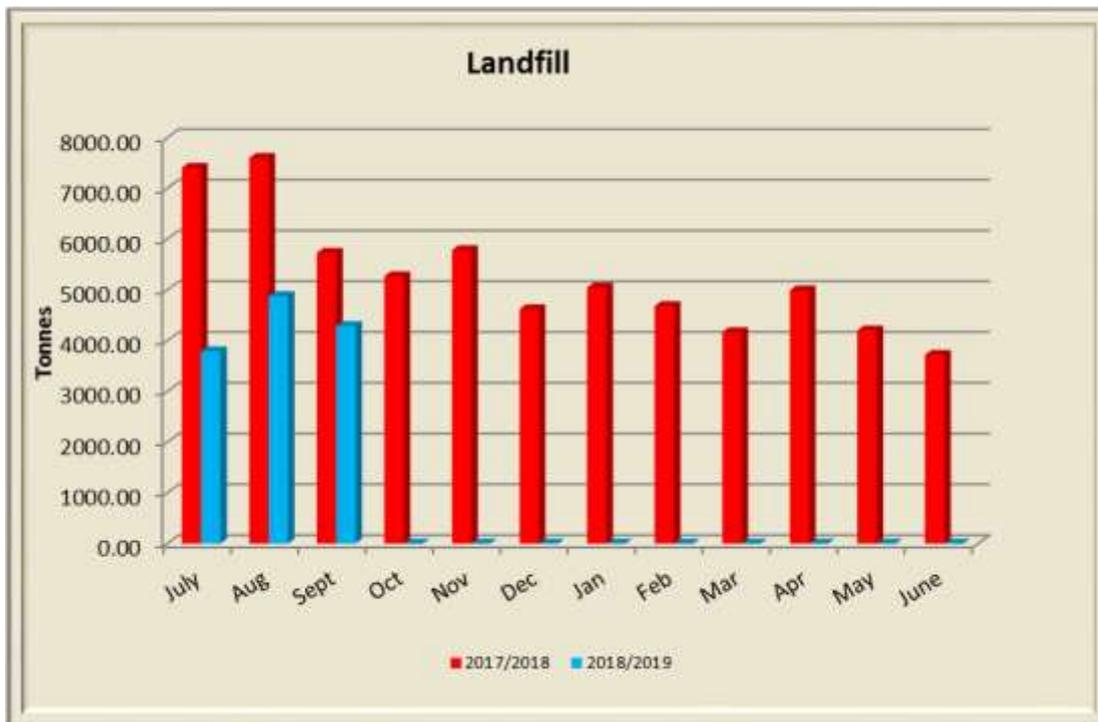


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7MWDF.

Prior to July 2018, Liquid Waste disposal costs were fixed for all categories. During the review for the new financial year the fees & charges for each category of Liquid Waste were separated and priced accordingly. The focus of the new fees was predominantly on industrial wash waters which was reduced. As a result, we saw a significant increase in July's tonnage likely due to some stockpiling by customers in expectation of the lower fees. The market appears to be stabilising now as shown in the August & September totals.



Total waste, excluding liquid and clean fill delivered to the 7MWDF. July and August 2017 figures were inflated due to demolition waste received at this time. We will see a significant increase in totals once the Class III Cells are operational in October.



7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop. The increase in cash income from May 2018 is due to resource recovery efforts on the tipping face by facility staff and a more formalised review to the Tip Shop pricing. The downturn in September airspace cost savings and income, is due to the reduced number of recoverable items delivered to the 7MWDF for that month.



7MWDF and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, glass, paper, plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Recycling for July to September totals 13.5 tonne. Resource Recovery of the metal stockpile will commence in the next month. Septembers drop reflects the reduction of Tip Shop items recovered and green waste delivered.

| Residential Kerbside Collections | 2017/2018 | | | | | | |
|---|---------------|-----|-----|---------------|-----|-----|-------|
| | Q3 | | | Q4 | | | Total |
| | Jan | Feb | Mar | Apr | May | Jun | |
| Kerbside Recycling - tonnes | 128 | 110 | 107 | 99 | 110 | 108 | 662 |
| Kerbside Residential General Waste - tonnes | 466 | 404 | 449 | 430 | 441 | 415 | 2605 |
| Kerbside Contaminated Recycling - tonnes | 0 | 89 | 70 | 6 | 4 | 13 | 183 |
| Total Residential Kerbside Delivered to 7 Mile (includes contaminated recycling) - tonnes | 1478 | | | 1309 | | | 2788 |
| Total Residential Kerbside Recycling - excludes contamination - tonnes | 186 | | | 294 | | | 479 |
| Percentage of Total Kerbside Waste recycled | 11.16% | | | 18.32% | | | |

Residential General and Recycling Kerbside Collections includes contaminated recycling.

As illustrated, only 11.16% percent of our kerbside waste was recycled in Q3 of 2017/18. Q4 data suggests 18.32% of Kerbside waste was recycled. This could be a result of the Community Recycling Education Programme the City and Cleanaway are currently undertaking.

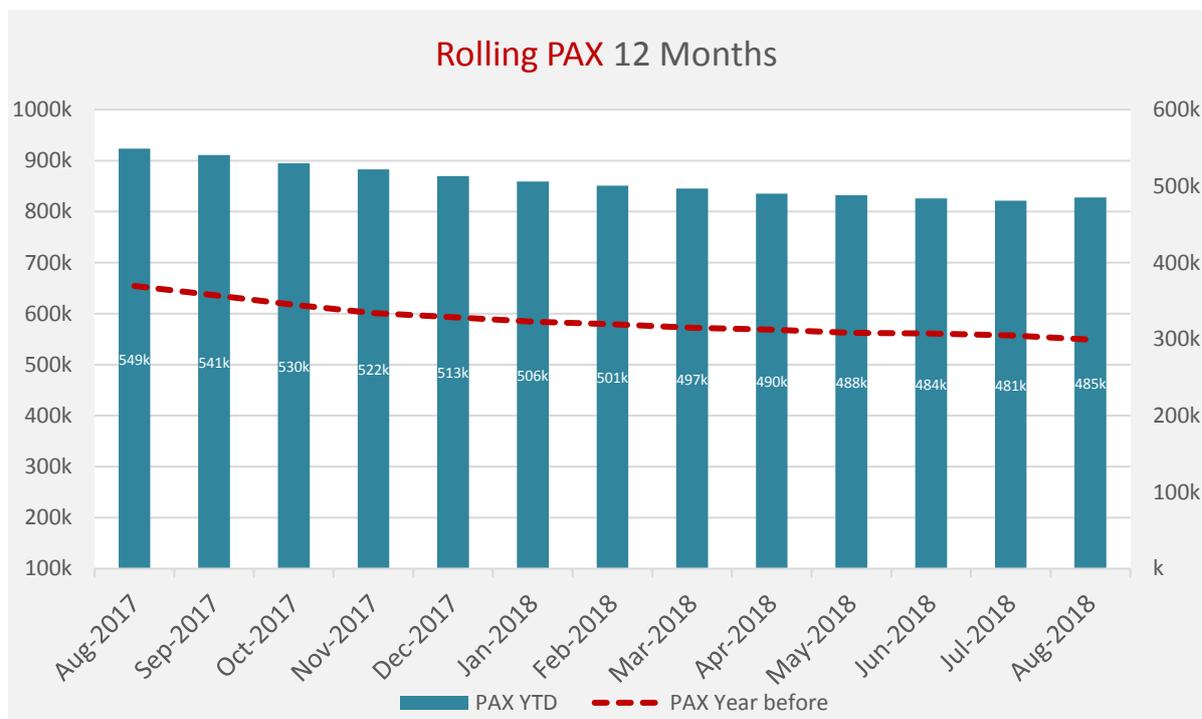
For the period March to August 2018 the total gate fee charged by Cleanaway for additional recycling processing was \$41,270 (exc. GST).

14.10 AIRPORT SERVICES DATA

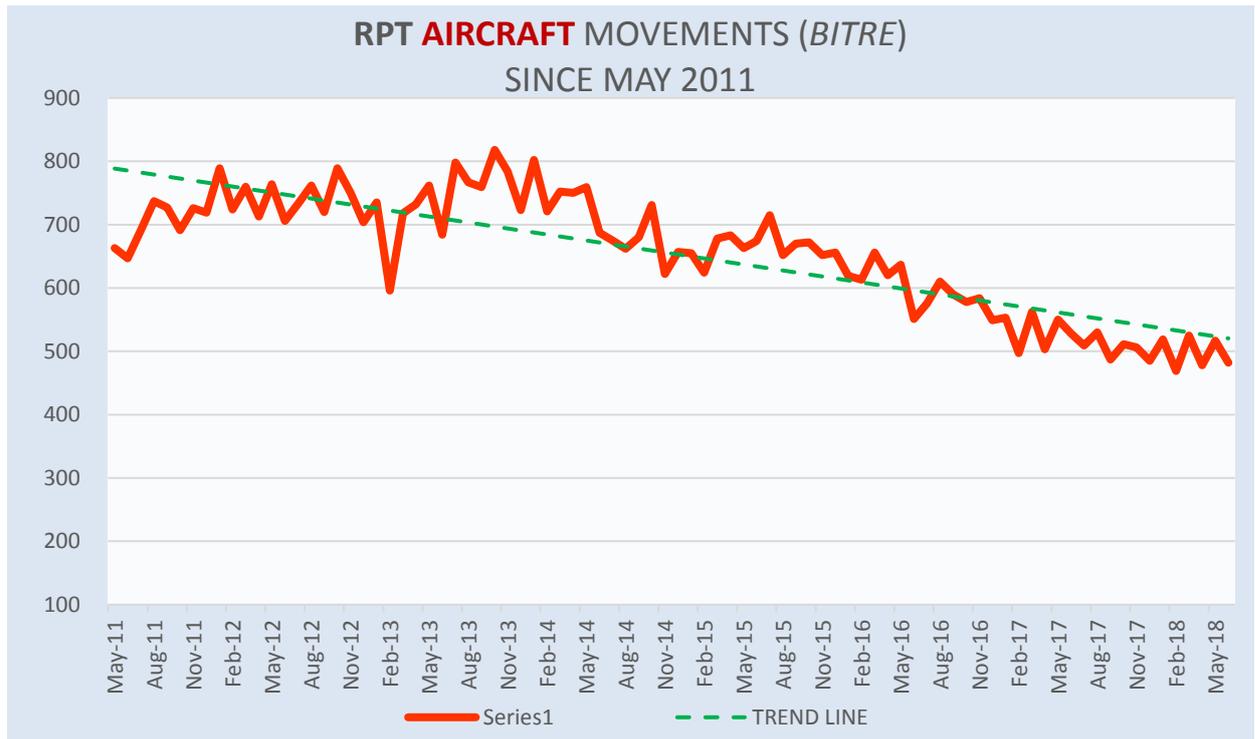
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 1 October 2018
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

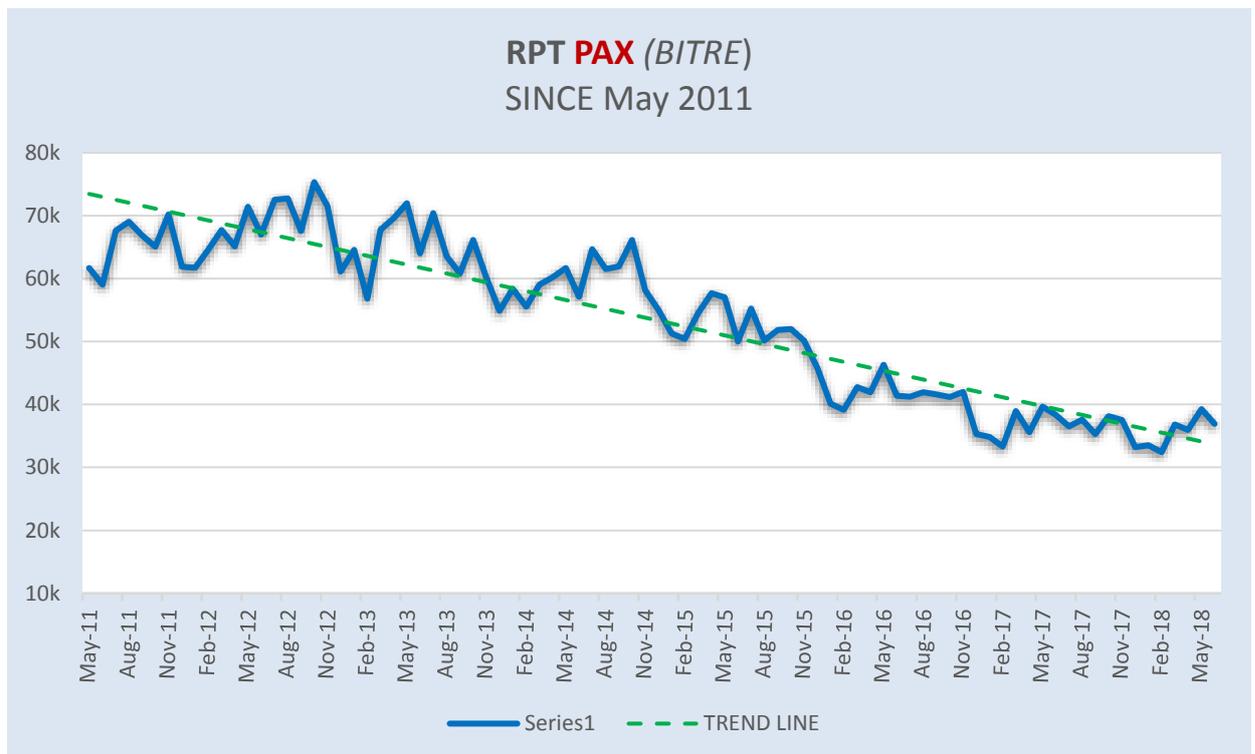
To provide an illustration of Airport Services data collected for the 2018/19 year with comparisons against previous year. The data reflected is the most current available at the time of this report.



Rolling PAX shows the total PAX numbers for consecutive months for the last twelve months. This includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).

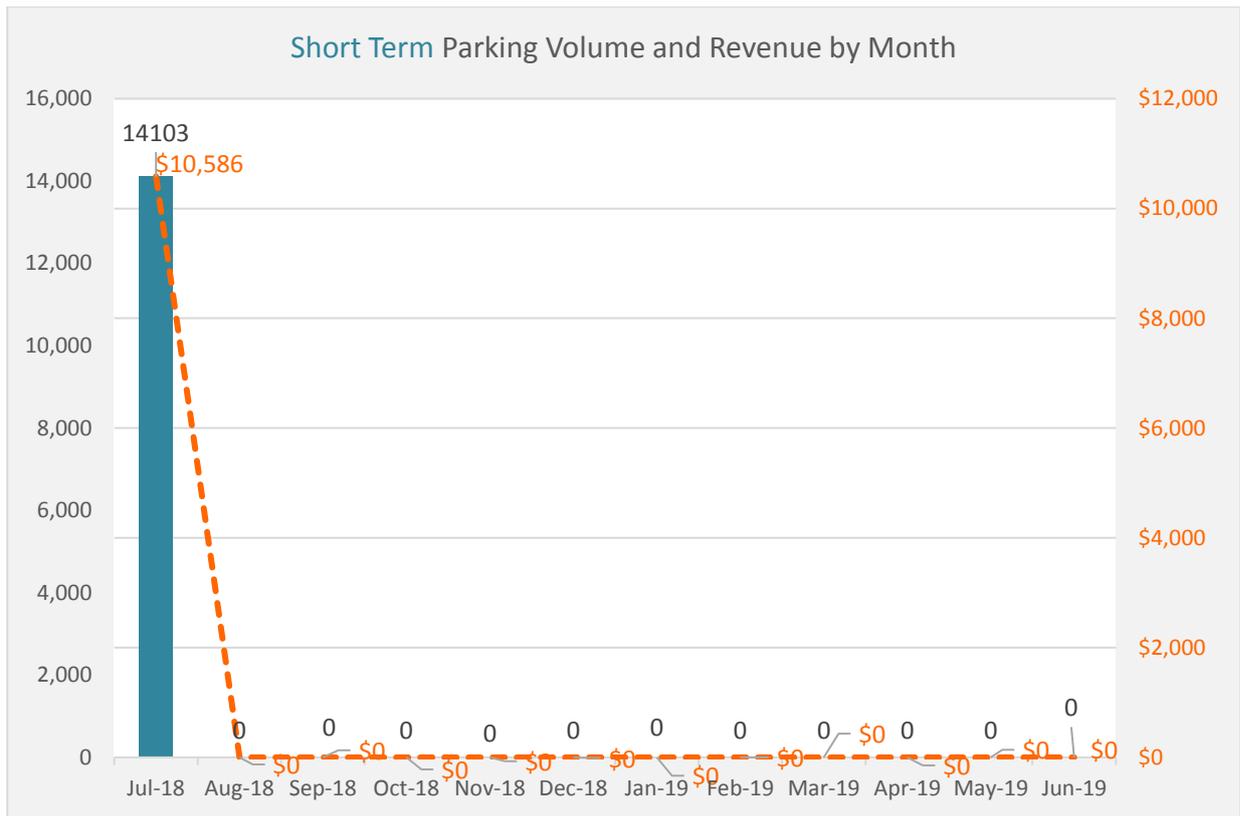


This data reflects RPT Aircraft movements up until June 2018.

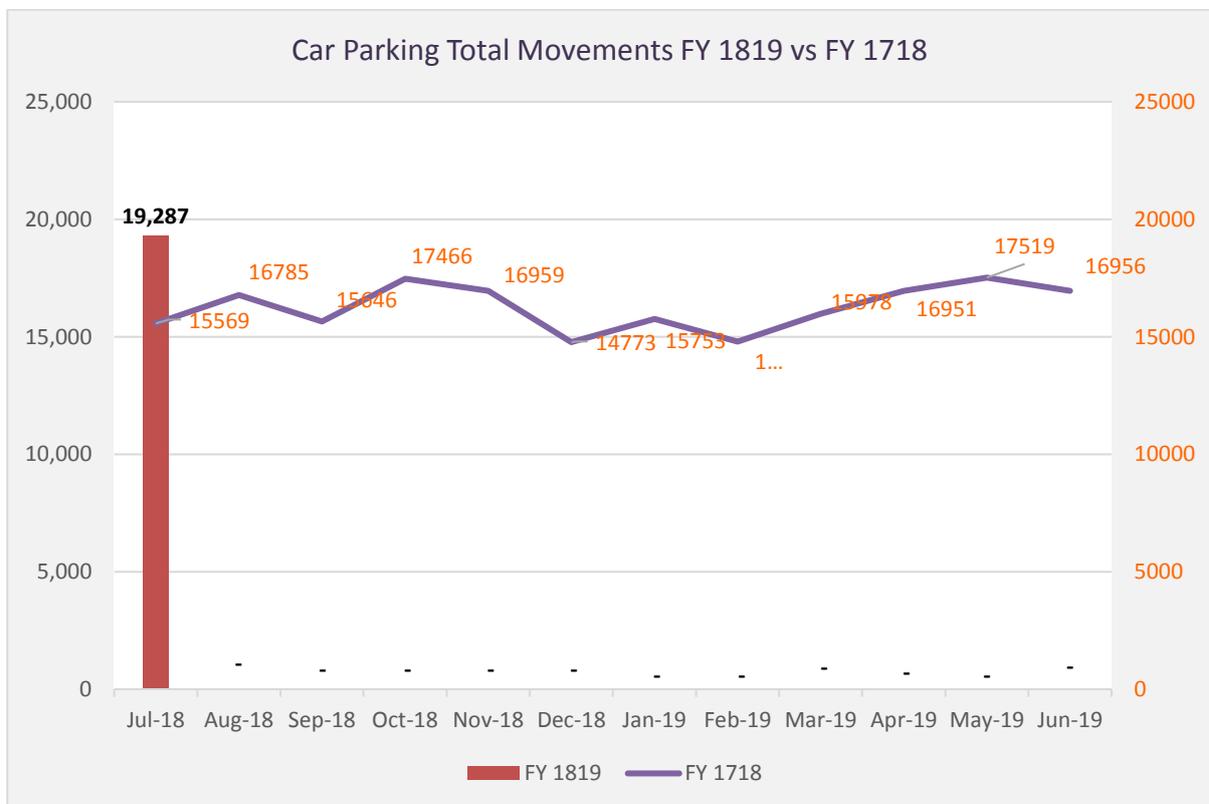


This data reflects RPT Passenger movements up until June 2018.

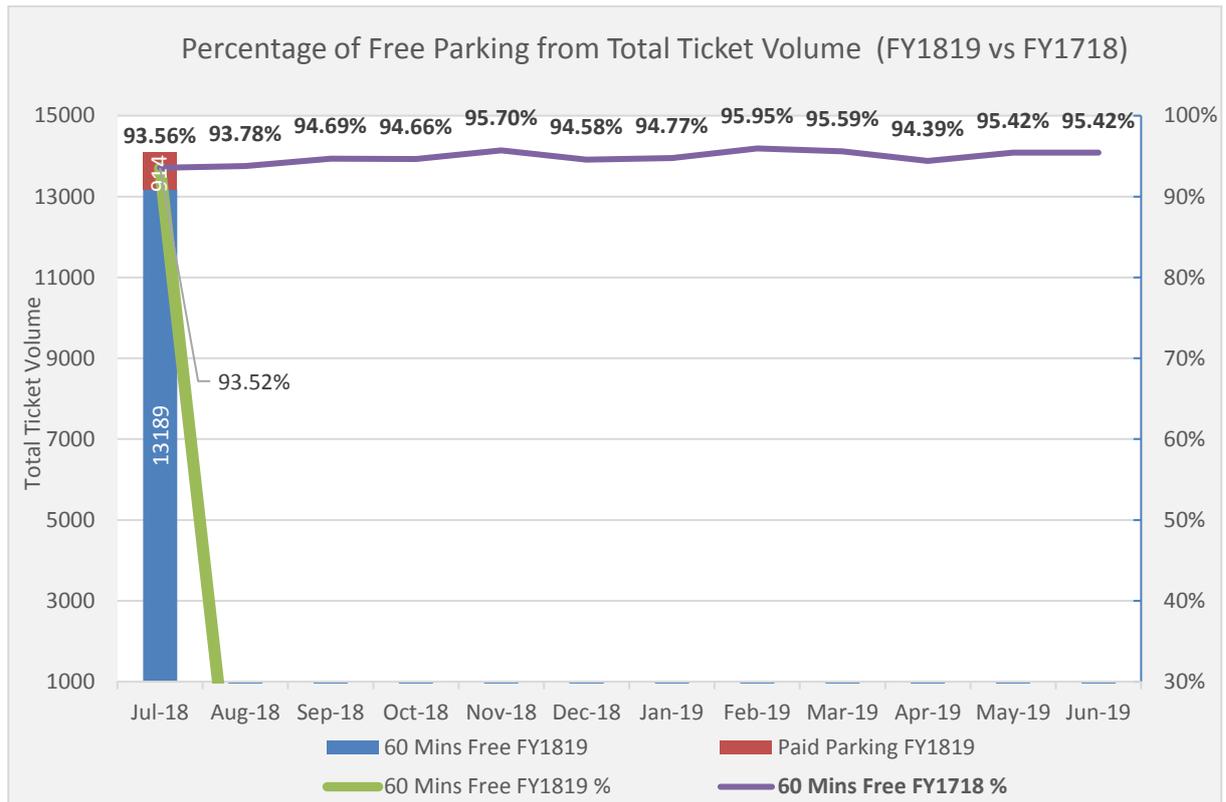
The data provided in both graphs above, is obtained from Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data.



This graph provides short term parking Volume & Revenue data for the current financial year.



The above data provides a comparison between FY18/19 with FY17/18 and includes total movements numbers for short term, long term, seasonal and bus lane parking.



The data above provides percentage details for 60 minute free parking compared between FY1819 and FY1718 data. Total ticket numbers are also provided for the month of July detailing the number of total free and paid tickets.

Unfortunately at the time of this report, the data for August was not available following the recent upgrade of the car park system. This will be reflected in the next report to Council.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154193
 MOVED : Cr Cucel
 SECONDED : Cr Bertling

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL ITEM 18.1 INTER REGIONAL FLIGHT PROPOSAL UPDATE

Also included is the following:

ATTACHMENT TO ITEM 13.1 REQUEST TO CALL TENDERS – DAMPIER PALMS & HAMPTON OVAL REDEVELOPMENT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 7.21 pm.

18.1 CONFIDENTIAL ITEM – INTER REGIONAL FLIGHT PROPOSAL UPDATE

File No: TT.551
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Director Strategic Projects & Infrastructure
Date of Report: 23 July 2018
Applicant/Proponent: Nil
Disclosure of Interest: The Director Strategic Projects & Infrastructure recently received and declared a travel contribution from AVIAIR to participate in a meeting at the Shire of Broome

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154194
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Regulation 21 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to SEEK Expressions of Interest from Airline Operators to provide Inter Regional Flight Services.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154195
MOVED : Cr Nunn
SECONDED : Cr Miller

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 7.22 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.22 pm.

The next meeting is to be held on Monday, 19 November 2018 at 6:30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 15 October 2018.

..... Date ____/____/____