



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 19 November 2018 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING .....	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE .....	6
5	DECLARATIONS OF INTEREST .....	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....	6
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	7
9	EXECUTIVE SERVICES.....	9
10	CORPORATE SERVICES .....	11
10.1	FINANCIAL STATEMENT FOR PERIOD ENDED 30 SEPTEMBER 2018 .....	11
10.2	LIST OF ACCOUNTS – 22 SEPTEMBER 2018 TO 26 OCTOBER 2018 .....	33
10.3	NOVEMBER 2018 BUDGET REVIEW.....	71
10.4	COUNCIL MEETING DATES 2019.....	79
10.5	ANNUAL REPORT 2017/18 .....	85
10.6	CITY OF KARRATHA STANDING ORDERS LOCAL LAW 2018 .....	89
10.7	CUSTOMER SERVICE CHARTER.....	93
10.8	REVIEW OF PURCHASING POLICIES.....	97
11	COMMUNITY SERVICES .....	101
11.1	ROEBOURNE LIBRARY RELOCATION.....	101
11.2	COMMUNITY GRANT SCHEME REVIEW (NON- STATUTORY DONATIONS) ..	107
12	DEVELOPMENT SERVICES .....	113
12.1	CLEAVERVILLE FORESHORE MANAGEMENT PLAN .....	113
12.2	DESTINATION MANAGEMENT PLAN .....	117
12.3	APPLICATION FOR DEVELOPMENT APPROVAL DA18109 – WORKFORCE ACCOMMODATION (RECREATION BUILDING) AT LOT 10 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE .....	121

<b>13</b>	<b>STRATEGIC PROJECTS &amp; INFRASTRUCTURE .....</b>	<b>127</b>
<b>13.1</b>	<b>WICKHAM SQUASH CENTRE REFURBISHMENT .....</b>	<b>127</b>
<b>13.2</b>	<b>AMENITY TREE PRUNING TENDER.....</b>	<b>131</b>
<b>14</b>	<b>ITEMS FOR INFORMATION ONLY.....</b>	<b>135</b>
<b>14.1</b>	<b>REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....</b>	<b>136</b>
<b>14.2</b>	<b>RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION .....</b>	<b>137</b>
<b>14.3</b>	<b>MONTHLY BUILDING STATISTICS.....</b>	<b>138</b>
<b>14.4</b>	<b>MONTHLY PLANNING STATISTICS .....</b>	<b>141</b>
<b>14.5</b>	<b>MONTHLY ENVIRONMENTAL HEALTH STATISTICS.....</b>	<b>150</b>
<b>14.6</b>	<b>MONTHLY RANGER &amp; EMERGENCY MANAGEMENT STATISTICS .....</b>	<b>152</b>
<b>14.7</b>	<b>ECONOMIC DEVELOPMENT UPDATE.....</b>	<b>154</b>
<b>14.8</b>	<b>COMMUNITY SERVICES UPDATE.....</b>	<b>157</b>
<b>14.9</b>	<b>SAFER COMMUNITIES PARTNERSHIP QUARTER REPORT .....</b>	<b>167</b>
<b>14.10</b>	<b>WASTE SERVICES DATA .....</b>	<b>169</b>
<b>14.11</b>	<b>AIRPORT SERVICES DATA .....</b>	<b>173</b>
<b>15</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>	<b>177</b>
<b>16</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>177</b>
<b>17</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....</b>	<b>177</b>
<b>17.1</b>	<b>LATE ITEM - APPLICATION FOR AMENDMENT OF A DEVELOPMENT ASSESSMENT PANEL DETERMINATION – WORKFORCE ACCOMMODATION, LOT 3799 RANKIN ROAD, NICKOL .....</b>	<b>177</b>
<b>17.2</b>	<b>LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2018 MEETING.....</b>	<b>177</b>
<b>18</b>	<b>MATTERS BEHIND CLOSED DOORS .....</b>	<b>179</b>
<b>18.1</b>	<b>CONFIDENTIAL ITEM - SWEEPING ROADS, PAVEMENTS, PATHWAYS, CARPARKS AND SPECIALISED CLEANING TENDER.....</b>	<b>179</b>
	<b>ATTACHMENT TO ITEM 13.1 WICKHAM SQUASH CENTRE REFURBISHMENT .....</b>	<b>179</b>
	<b>ATTACHMENT TO ITEM 13.2 AMENITY TREE PRUNING TENDER .....</b>	<b>179</b>
<b>19</b>	<b>CLOSURE &amp; DATE OF NEXT MEETING .....</b>	<b>181</b>

# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS  
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday 15 October 2018 be confirmed as a true and correct record of proceedings.

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
03/10/2018 – Meeting with Novo Resources
05/10/2018 – Pilbara Regional Council Special Meeting of Council
05/10/2018 – Company launch BGG
08/10/2018 – Council Briefing Session
09/10/2018 – Public Hearing into mining and regional businesses
09/10/2018 – Joint Development Assessment Panel meeting
09/10/2018 – Ratepayers and Residents Association Security Meeting
10/10/2018 – Meeting with Yinhawangka
10/10/2018 – Karratha Education Initiative - 10 years Celebration
10/10/2018 – North West Resources Industry Stakeholder Dinner
11/10/2018 – Meeting with Onyx
11/10/2018 – Site visit - Hanson concrete batching plant
12/10/2018 – Citizenship Ceremony
15/10/2018 – Ordinary Council Meeting
16/10/2018 – Meeting with Australia's North West Tourism CEO
17/10/2018 – Elders Yarn
17/10/2018 – Pilbara Critical Infrastructure Security Collective Meeting
17/10/2018 – Meeting with Woodside
17/10/2018 – Australian Scout Medallion Award Ceremony
19/10/2018 – Pilbara Regional Council Special meeting of Council
19/10/2018 – Future Clubs Annual Community Sports Award
21/10/2018 – The Nationals WA team Sundowner
22/10/2018 – Meeting with the WA Nationals
22/10/2018 – Meeting with Director Liquor Licensing
24/10/2018 – CRC for Developing Northern Australia Annual General Meeting
31/10/2018 – PUC Meeting



## **9 EXECUTIVE SERVICES**



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 SEPTEMBER 2018

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>24 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council’s financial position for the period ending 30 September 2018.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 September 2018:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	107,996,498	65,683,379	55,325,127	(10,358,252)	-15.8%	↓
Operating Expense	(93,498,864)	(93,498,864)	(23,923,152)	(19,477,148)	4,446,004	-18.6%	↑
Non Operating Rev	25,490,997	25,490,997	1,126,616	941,351	(185,265)	-16.4%	↓
Non Operating Exp	(64,334,027)	(64,334,027)	(20,543,094)	(6,766,020)	13,777,074	-67.1%	↑
Non Cash Items Included	20,904,732	20,904,732	5,225,110	4,143,575	(1,081,535)	-20.7%	↓
Surplus BFWD 17/18 - Unrestricted	3,513,546	3,513,546	2,364,705	2,364,705	-	-	
less Restricted Balance CFWD - PUPP	0	0	0	0	-	-	
<b>Surplus/(Deficit) 18/19</b>	<b>72,882</b>	<b>72,882</b>	<b>29,933,564</b>	<b>36,531,590</b>	<b>6,598,027</b>		

This table shows that Council is currently in a surplus position of \$36.5m, a positive variance of \$6.59m compared to the budgeted year to date surplus position of \$29.9m, which reflects timing differences for major projects.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
5,200,000	▼ Contributions - Red Earth Arts Precinct - RfR funding on hold until negotiations to include Welcome Park into overall project are completed
1,483,266	▼ Contribution - Wickham Recreation Facility - Timing difference
1,086,652	▼ KTA Airport Revenue - Aviation Revenue Landings - Timing difference due to invoices being raised one month behind, whereas the budget has being raised in the same month of operations.
969,711	▼ Road Projects Grants - Cashflow adjusted in November Budget Review to align with HVSPG Grant
399,045	▲ KTA Airport Revenue- Property Rental Revenue - Cashflow issues with additional revenue. Adjustments will be completed for the November Budget Review
357,617	▼ Industrial/Commercial Refuse Disposal Fees - Income will be reduced at the November Budget Review by \$900k in line with current market conditions
317,520	▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review
320,000	▼ Arts & Culture Program - Events Income - RTIO funding has not been received
300,000	▼ Contributions to Wickham Community Hub - Timing
275,553	▼ Interim Rates - Interim valuation for Yara Pilbara pipeline – Landgate incorrectly gave valuation for whole reserve initially, rather than just the sub-let areas for the pipeline, and as such 2017/18 & 2018/19 rates were overcharged. These have been adjusted in November budget review.
257,783	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, budget to remain and actual income adjusted.
<b>10,169,057</b>	▼ Net variance
Operating Expenditure	
500,281	▲ Wickham Community Hub Squash Courts (not Council Asset), Rectification works delayed. Work now to be completed in 2nd financial quarter
324,690	▲ Landfill Operations - Variance exists due to processing delay of invoices, YTD expenditure is on target with budget
250,000	▲ International Flights Setup Costs - Ceased payments under Sponsorship Agreement. To be addressed at November Budget Review
<b>574,690</b>	▲ Net variance
Non Operating Expenditure	
3,579,832	▲ Tsf to Partnership Reserve - Timing, Payment of partnership funds delayed
2,550,474	▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Project on budget, cashflow to be adjusted at November Budget Review
1,384,681	▲ Class iii Cell Construction - The forecast expenditure for July includes works completed in June and was therefore posted to 2017/18 budget. Practical completion has been achieved and cashflow will be adjusted at November Budget Review
1,236,418	▲ Karratha Airport - La31 Hangar Project - Cashflows to be adjusted at November Budget Review to reflect delayed start of contractor on site
1,221,536	▲ Karratha Airport - International Terminal Compliance Works - Project currently on hold. To be addressed at November Budget Review.
352,416	▲ Depot Masterplan Stage 3 - Admin Bldg Refurb - Project complete. Cashflow will be corrected at the November Budget Review
<b>10,325,357</b>	▲ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

Period End 30 September 2018	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	9.57
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.87
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	68.4%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	2.68
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	141.5

**Statement of Financial Position**

	2018 September	2018 August	% change
<b>Current</b>			
<b>Assets</b>	104,452,400	106,688,679	-2.10%
<b>Liabilities</b>	9,600,825	10,187,390	-5.76%
<b>Non Current</b>			
<b>Assets</b>	678,747,126	680,659,333	-0.28%
<b>Liabilities</b>	1,109,428	1,109,428	0.00%
<b>Net Assets</b>	772,489,272	776,051,193	

Current Assets have decreased by 2.10% compared to August and is due to a reduction in rates outstanding and an increase in unrestricted cash held. Current Liabilities have decreased by 5.76% compared to August due to a decrease in accounts payable. Non-Current Assets have decrease by 0.28% as progress is being made on the capital works program including the Wickham Community Hub, reseal and gravel re-sheeting program works. There has been no change to the Non-Current Liabilities balance.

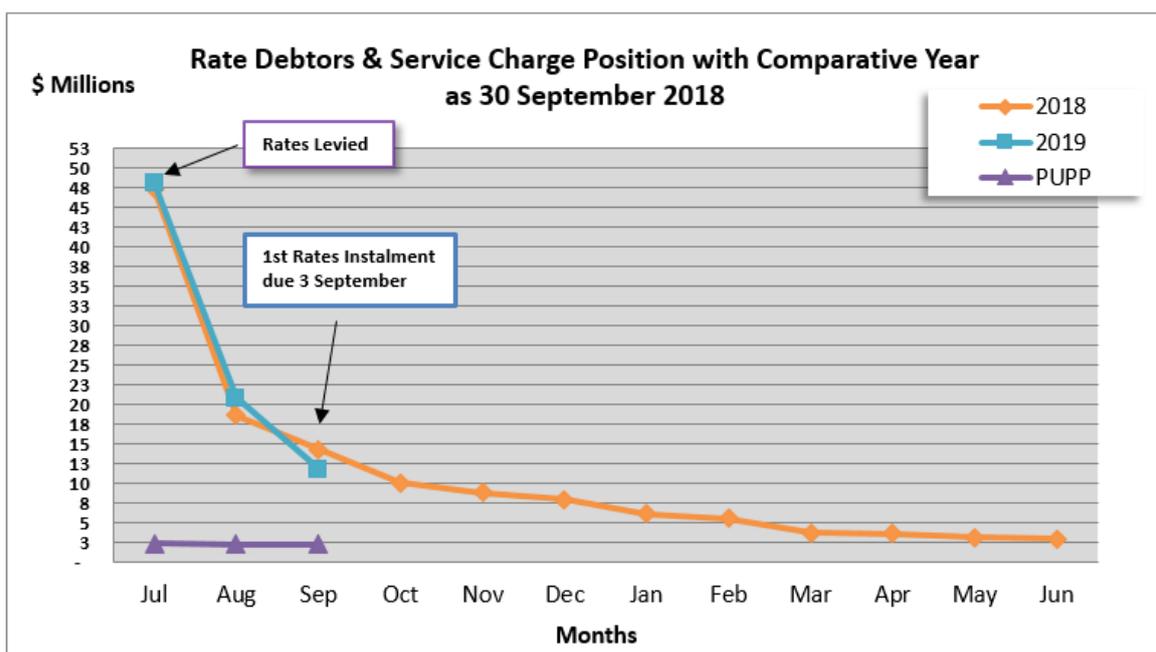
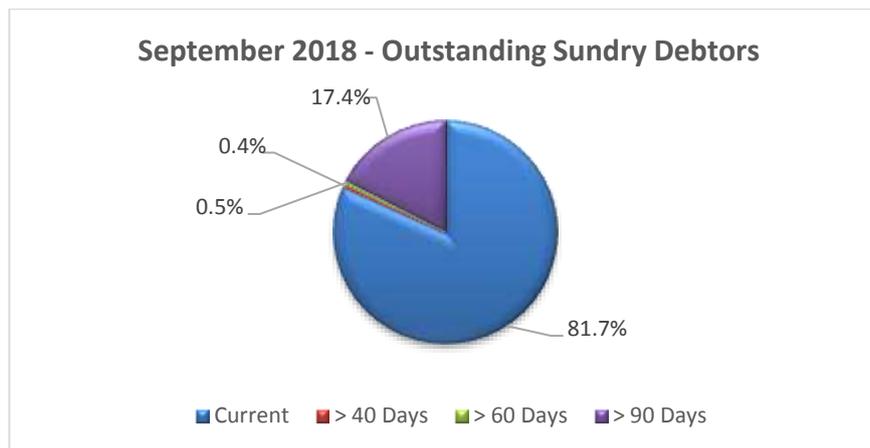
**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

	2018 September	2018 August	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
<b>Current</b>	4,675,617	1,788,078	161%	82%
<b>&gt; 40 Days</b>	24,120	19,915	21%	0%
<b>&gt; 60 Days</b>	26,448	528,527	-95%	0%
<b>&gt; 90 Days</b>	996,880	533,484	86.9%	17%
<b>Total</b>	<b>5,723,065</b>	<b>2,870,004</b>	<b>99%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>11,847,058</b>	<b>20,840,958</b>	<b>-43%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>2,294,329</b>	<b>2,345,593</b>	<b>-2%</b>	<b>100%</b>

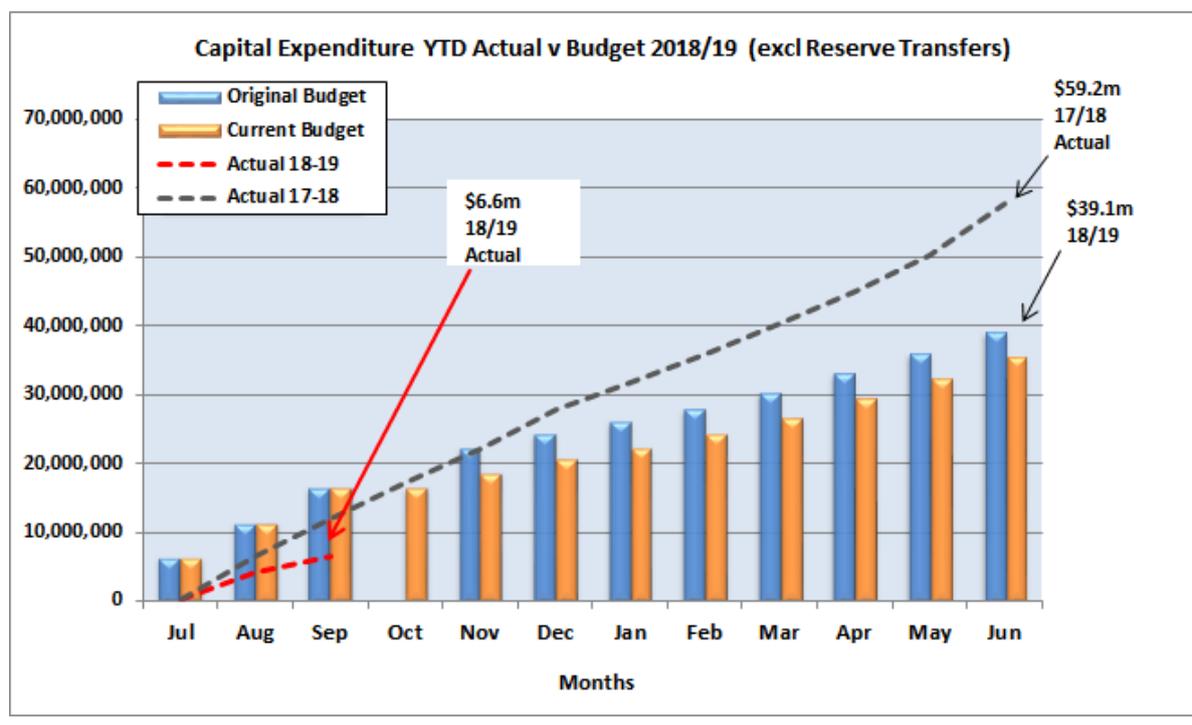
The balance of Rates Debtors has decreased from August 2018 with approximately 43% of rates collected during September 2018.

There was a slight decrease of 2% in the PUPP Debtors balance as PUPP instalment payments have been received. PUPP payments have now received on 99.4% of properties, and of those paid 96.9% have paid in full with 3.1% paying by instalments.



Debtor	Total	Current	40 Days	60 Days	>90 Days	Comments
Otan Karratha Pty Ltd	742,948.00	0.00	0.00	0.00	742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. CS Legal are currently drafting Statement of Claim. No change from last month.
Rambla Pty Ltd	127,052.70	36,102.39	0.00	12,087.21	78,863.10	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month.
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property. Keystart has relinquished the mortgage after being unable to sell the property. No change from last month.
Wildwater Holdings Pty Ltd T/as United Party Hire	12,652.58	212.33	0.00	107.91	12,332.34	Recovery of unacquitted grant funds for 'Rides n Slides' event. Operator provided an insufficient Statutory Declaration affirming receipts have been misplaced, officers are liaising with the debtor to provide an adequate Statutory Declaration to acquit the grant. No change from last month.
Dr Nomahlubi Kabane	11,926.01	4,069.18	0.00	2,058.69	5,798.14	Rent for 12 Knight Place. Form 21 Breach Notice issued 04/09/2018. Debtor has made partial payment on 11/10/2018 and has agreed a payment arrangement of minimum \$2,500 per month. No change from last month.

**Capital Expenditure**



Council’s 2018/19 current Capital Expenditure budget is \$39.1 million, with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows capital expenditure is 16.9% on target with annual budget for the financial year.

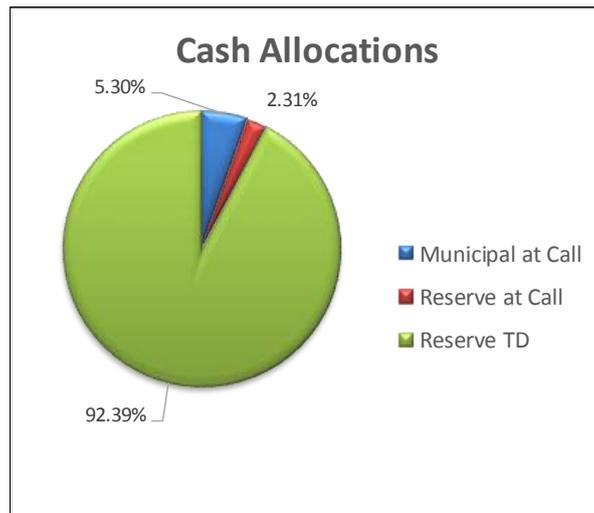
Asset Class	YTD			Annual	
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget
	30-Sep-18			30-Jun-19	
Land	0	0	0%	0	0
Artwork	10,000	9,800	-2%	200,000	200,000
Buildings	7,060,425	2,201,234	-69%	11,924,695	11,924,695
Equipment	0	17,869	0%	257,740	257,740
Furn & Equip	224,997	18,294	-92%	677,000	677,000
Plant	331,500	189,138	-43%	1,723,500	1,723,500
Infrastructure	8,929,087	4,178,894	-53%	24,335,934	24,335,934
<b>Totals</b>	<b>16,556,009</b>	<b>6,615,229</b>	<b>-60%</b>	<b>39,118,869</b>	<b>39,118,869</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Cash and Investments**

Institution	Accounts	Principal Investment \$	Balance 30 Sep 2018 \$	Interest %	Investment Term	Maturity
WBC	Business Premium Cash Reserve		4,681,908	1.30	At Call	
WBC	Reserve Term Deposit	5,000,000	5,097,995	2.72	12 months	Jan-19
WBC	Reserve Term Deposit	5,064,274	5,147,606	2.73	12 months	Feb-19
WBC	Reserve Term Deposit	5,595,895	5,680,532	2.73	12 months	Mar-19
WBC	Reserve Term Deposit	10,000,000	10,129,162	2.84	12 months	Apr-19
WBC	Reserve Term Deposit	7,045,698	7,107,427	2.83	12 months	Jun-19
BANKWEST	Reserve Term Deposit	10,000,000	10,011,967	2.73	9 months	Jun-19
NAB	Reserve Term Deposit	12,000,000	12,014,466	2.75	12 months	Sep-19
BANKWEST	Reserve Term Deposit	3,000,000	3,004,197	2.22	1 month	Oct-18
BANKWEST	Municipal Term Deposit	2,000,000	2,003,214	2.55	2 months	Nov-18
CBA	Municipal Term Deposit	4,000,000	4,006,831	2.71	5 months	Feb-19
BANKWEST	Municipal Term Deposit	5,000,000	5,008,538	2.71	7 months	Apr-19
BANKWEST	Municipal Term Deposit	5,000,000	5,008,538	2.71	8 months	May-19
WBC	Municipal (Transactional)	-	6,717,298	1.20	At Call	
N/A	Cash on Hand	-	17,955			
		<b>Total</b>	<b>85,637,634</b>			

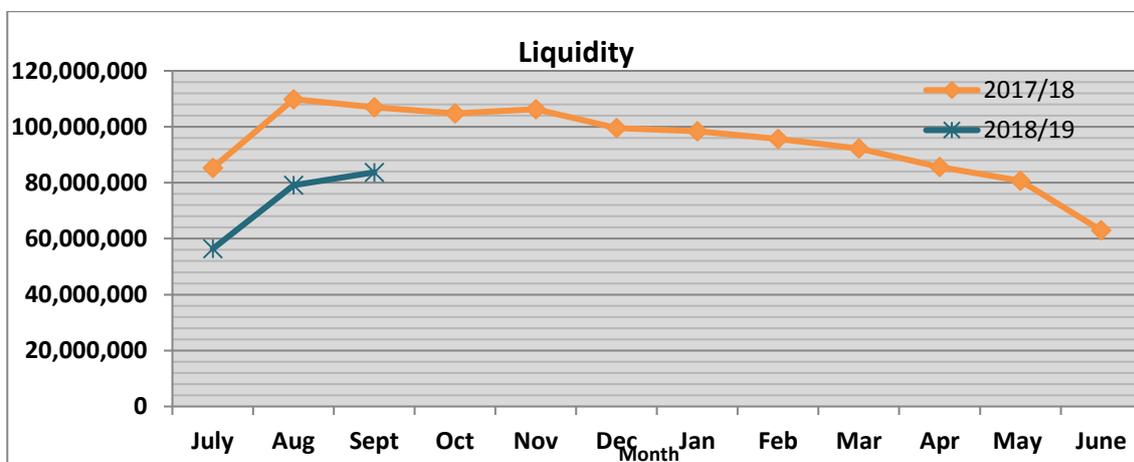
The balance of all Term Deposits includes interest accrued to 30 September 2018.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during September at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.09% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 1.20%



The liquidity graph for 2018/19 demonstrates an increase in liquidity from August due to receipt of rates instalments and payment of debtors invoices for grant funding.



As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for the current financial year:

	<b>Month End - Sep 2018 \$</b>	<b>Year to Date – Sep 2018 \$</b>	<b>Life to Date – Sep 2018 \$</b>
Total Income Received	201,569	717,411	2,577,399
Total Expense Paid	(254,249)	(422,285)	(1,640,442)
<b>Net Income</b>	<b>(52,680)</b>	<b>295,126</b>	<b>936,957</b>
<b>Annualised ROI</b>	<b>N/A</b>	<b>5.9%</b>	<b>3.7%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Financial Activity;
- Statement of Comprehensive Income Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note; and
- Schedule of Divisional Financial Activity.

#### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

#### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is

composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council’s financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of September 2018 with a year to date budget surplus position of \$29,933,564 and a current surplus position of \$36,531,590.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Nil
Compliance	Low	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a routine process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1  
As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> September 2018;  
and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30<sup>th</sup> September 2018.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> September 2018.**

**City of Karratha**

**Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 September 2018

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	41,399,792	41,399,792	41,037,148	40,550,324	-	(486,824)	40,443,321
Fees and Charges	42,894,865	42,894,865	12,486,705	10,930,546	-12.46%	(1,556,159)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,246,995	5,079,769	2,786,788	-45.14%	(2,293,001)	9,022,035
Interest Earned	2,126,232	2,126,232	531,735	626,408	17.80%	94,673	3,161,670
Proceeds/Realisation	-	-	-	-	-	-	0.00
All Other	914,498	914,498	179,112	228,081	27.34%	-	2,744,707
	<b>99,582,382</b>	<b>99,582,382</b>	<b>59,314,489</b>	<b>55,122,148</b>		<b>(4,182,341)</b>	<b>92,296,610</b>
<b>Expenses</b>							
Employee Costs	(32,541,395)	(32,541,395)	(7,528,569)	(7,581,321)	-	(52,752)	(33,791,501)
Materials and Contracts	(30,222,129)	(30,222,129)	(7,958,678)	(4,633,373)	-41.78%	3,325,305	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,573,095)	(1,522,494)	(1,063,044)	-30.18%	459,450	(5,327,723)
Interest Expenses	(10,106)	(10,106)	0	987		-	(9,703)
Depreciation	(20,831,619)	(20,831,619)	(5,220,110)	(4,316,983)	-17.30%	903,127	(20,623,163)
Insurance Expenses	(1,454,133)	(1,454,133)	(818,036)	(883,760)	-	(65,724)	(1,610,103)
Other Expenses	(2,790,858)	(2,790,858)	(870,265)	(999,654)	14.87%	(129,389)	(5,341,372)
	<b>(93,423,335)</b>	<b>(93,423,335)</b>	<b>(23,918,152)</b>	<b>(19,477,148)</b>		<b>4,441,004</b>	<b>(102,394,956)</b>
	<b>6,159,047</b>	<b>6,159,047</b>	<b>35,396,337</b>	<b>35,645,000</b>			<b>(10,098,345)</b>
<b>Non Operating Grants, Subsidies and Contributions</b>							
Contributions	8,411,700	8,411,700	6,368,890	202,979	-96.81%	(6,165,911)	19,539,454
Profit on Asset Disposal	2,416	2,416	-	-	-	-	32,812
(Loss) on Asset Disposal	(75,529)	(75,529)	(5,000)	0	-100.00%	-	(135,544)
(Loss) on revaluation of Artwork & Sculptures	-	-	-	-	-	-	(458,379)
<b>Net Result</b>	<b>14,497,634</b>	<b>14,497,634</b>	<b>41,760,227</b>	<b>35,847,979</b>			<b>8,879,998</b>
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes on Revaluation of non-current Assets							(130,250,998)
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>(130,250,998)</b>
<b>Total Comprehensive Income</b>	<b>14,497,634</b>	<b>14,497,634</b>	<b>41,760,227</b>	<b>35,847,979</b>			<b>(121,371,000)</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
Fees & Charges	-12.46%	1,556,159	1,086,652	▼ KTA Airport - Aviation Revenue - Timing, invoices raised in October
			357,617	▼ Industrial/Commercial Refuse Disposal Fees - Income will be reduced at the November Budget Review by \$900k in line with current market conditions
			317,520	▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review
			149,373	▲ Liquid Waste Disposal Fees - Increase in income due to lowered disposal costs, income will be adjusted at the November Budget Review
Operating Grants, Subsidies & Contributions	-45.14%	2,293,001	1,500,000	▼ Contribution to Wickham Recreation Facility Operations from RTIO - Timing Difference
			320,000	▼ Arts & Culture Program Events Income - Timing Difference
			300,000	▼ Contribution to Wickham Community Hub - Timing Difference
Interest Earned	17.80%	94,673	96,201	▲ Rates Instalment interest charge budget will be reallocated at the Mid Year Budget Review
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-41.78%	3,325,305	503,315	▲ Wickham Community Hub Squash Courts (not Council Asset), Rectification works delayed. Work now to be completed in 2nd financial quarter
			345,060	▲ Economic Development Projects - International Flights Setup Costs - Ceased payments under Sponsorship Agreement. To be addressed at November Budget Review
			200,000	▲ Inter Regional Air Travel - Approval received in October to proceed to EOI in October. Cashflow to be re-forecast at the November Budget Review
			158,780	▲ Parks & Gardens Maintenance - Timing
			131,266	▲ Investment Property - The Quarter Bldg and Carpark
			127,898	▲ KTA Airport - Landside Mtce - Delay to certain works including HvLv generator works
			106,201	▼ Wickham Community Hall Refurb - Budget held in Capex Account and will be addressed at the November Budget Review
			105,684	▲ General Waste and Recycling Collection - Timing difference, Invoice processing delay
			100,988	▲ KTA Airport - Karratha Terminal Building Op costs - Timing Difference
			99,710	▲ Litter Control - YACMAC contractors expenditure restricted due to new Management, additional services planned for festive season. Meeting with new contract manager scheduled, also timing difference for Street Sweeping invoice awaiting processing
			98,768	▼ Open Space/Drain Reserve Mtce - Increase in works due to late rain in May, cash flow will be rectified at the November Budget Review
			86,728	▲ Cossack Art Awards Expenses - Reduced expenditure in line with reduce income
			85,041	▲ Place Branding - Variance represents last month's activity - Project is on track and to budget, however will need to reforecast paid media expenditure due to anticipated changes to how this will be processed
			84,242	▲ Oval Maintenance Bulgarra - Turf reno and Fertilising invoicing yet to be processed
			76,278	▲ Red Earth Arts Precinct -.Program expenses are settling in and costs were estimated. This will correct in the next quarter
			94,317	▲ Karratha Leisureplex Op Costs - Delay in large expenditure items including KLP Cleaning
			66,972	▼ Plant Repairs - Major reactive works on Bomag. Will be addressed at November Budget Review
Utilities	-30.18%	459,450	115,956	▲ KTA Airport - Recoverable - Timing
			72,661	▲ Karratha Leisureplex - Timing
			63,755	▲ Street Lights - Electricity - Timing

Expenses from Operations	Material Variance		Significant Items	
Depreciation	-17.30%	903,127	903,127	▲ Infrastructure assets were revalued as at 30 June 2018, and values were based on their different characteristics within this class, which saw a reduction in valuations overall of \$130m. This will be addressed at the November Budget Review
Other Expenses	14.87%	129,389	164,558	▲ Economic Development Initiatives - Solar and Wind Study was not completed in this period resulting in final invoice being paid in September. Destination Management Plan was anticipated to be finalised in this period, however invoice rec'd September
			145,807	▼ Investment Property - The Quarter Bldg and Carpark
			134,725	▼ Non Statutory Donations - Timing difference
Non Operating Grants	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	-96.81%	6,165,911	5,200,000	▼ Red Earth Arts Precinct - Timing Difference
			969,711	▼ Local Govt Programs - Road Projects Grants - Income re cash flowed in November Review to align with HVSP grant

**City of Karratha**

**Statement of Financial Activity**

for the period ending 30 September 2018

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	48,763,288	48,763,288	42,509,035	41,979,887	-	(529,148)	↓
Governance	43,480	43,480	15,830	22,739	43.65%	-	-
Law, Order And Public Safety	506,021	506,021	107,753	144,094	34.28%	-	-
Health	149,800	149,800	4,500	15,138	236.40%	-	-
Education and Welfare	58,608	58,608	14,727	24,542	66.64%	-	-
Housing	592,840	592,840	134,478	168,123	25.02%	-	-
Community Amenities	13,352,759	13,352,759	5,371,421	4,832,354	-10.04%	(539,067)	↓
Recreation And Culture	21,928,049	21,928,049	11,074,641	3,542,196	-68.02%	(7,532,445)	↓
Transport	23,863,409	23,863,409	6,206,362	4,296,708	-30.77%	(1,909,654)	↓
Economic Services	421,945	421,945	162,400	182,110	12.14%	-	-
Other Property And Services	256,299	256,299	82,232	116,636	41.84%	-	-
	107,996,486	107,996,498	65,683,379	55,325,127	-15.77%	(10,358,252)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,573,030)	(1,573,030)	(466,648)	(459,952)	-	-	-
Governance	(2,866,749)	(2,866,749)	(733,848)	(786,697)	-	(52,849)	↓
Law, Order And Public Safety	(1,443,485)	(1,443,485)	(377,223)	(335,919)	-10.95%	-	-
Health	(1,284,185)	(1,284,185)	(312,283)	(305,501)	-	-	-
Education and Welfare	(197,120)	(197,120)	(50,731)	(40,112)	-20.93%	-	-
Housing	(387,960)	(387,960)	(167,734)	(249,580)	48.80%	(81,846)	↓
Community Amenities	(16,710,961)	(16,710,961)	(4,261,154)	(2,776,160)	-34.85%	1,484,994	↑
Recreation And Culture	(36,869,056)	(36,869,056)	(8,768,570)	(8,361,132)	-14.39%	1,405,438	↑
Transport	(29,892,240)	(29,892,240)	(7,221,824)	(5,268,373)	-27.05%	1,953,451	↑
Economic Services	(2,170,565)	(2,170,565)	(446,242)	(356,060)	-20.21%	90,182	↑
Other Property And Services	(103,513)	(103,513)	(118,896)	(537,662)	352.21%	(418,766)	↓
	(93,498,964)	(93,498,964)	(23,923,152)	(19,477,148)	-18.58%	4,446,004	
<b>Non Operating</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	499,550	499,550	85,550	0	-100.00%	(85,550)	↓
Tsf From Aerodrome Reserve	1,515,906	1,515,906	0	(26,525)	-	-	-
Tsf From Plant Replacement Reserve	0	0	0	0	-	-	-
Tsf From Infrastructure Reserve	14,585,419	14,585,419	0	0	-	-	-
Tsf From Partnership Reserve	7,194,049	7,194,049	0	(53,436)	-	(53,436)	↓
Tsf From Waste Management Reserve	0	0	0	(135,612)	-	(135,612)	↓
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-	-
Tsf From Walkington Theatre Reserve	0	0	0	0	-	-	-
Tsf From Workers Comp Reserve	0	0	0	0	-	-	-
Tsf From Employee Entitlements Reserve	0	0	0	0	-	-	-
Tsf From Community Development Reserve	0	0	0	0	-	-	-
Tsf From Mosquito Control Reserve	0	0	0	0	-	-	-
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	-
Tsf From Carry Forward Budget Reserve	1,157,645	1,157,645	980,252	1,133,029	15.58%	152,777	↑
Tsf From Restricted Funds Reserve	0	0	0	0	-	-	-
Tsf From Pilbara Underground Power Reserve	0	0	0	0	-	-	-
Tsf From Economic Development Reserve	400,000	400,000	40,000	0	-100.00%	-	-
New Loans Raised	0	0	0	0	-	-	-
Other Loan Principal Income	0	0	0	0	-	-	-
Repayments Of Self Supporting Loans	84,032	84,032	20,814	23,894	14.80%	-	-
Groups	-	-	-	-	-	-	-
	25,490,997	25,490,997	1,126,616	941,351	-16.44%	(185,265)	

**City of Karratha**

**Statement of Financial Activity**

for the period ending 30 September 2018

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Non Operating</b>							
<b>Expenses</b>							
Purchase Of Assets - Land	0	0	0	0	-	-	
Purchase Of Assets - Artwork	(200,000)	(200,000)	(10,000)	(9,800)	-	-	
Purchase Of Assets - Buildings	(11,824,695)	(11,824,695)	(7,060,425)	(2,201,234)	-68.82%	4,858,191	⬆️
Purchase Of Assets - Equipment	(257,740)	(257,740)	0	(17,969)	-	-	
Purchase Of Assets - Furniture & Equipment	(777,000)	(777,000)	(224,997)	(18,294)	-91.87%	206,703	⬆️
Purchase Of Assets - Plant	(1,723,500)	(1,723,500)	(331,500)	(189,138)	-42.94%	142,362	⬆️
Purchase Of Assets - Infrastructure	(24,335,934)	(24,335,934)	(8,929,087)	(4,178,894)	-53.20%	4,750,193	⬆️
Loan Principal Repayments	(81,408)	(81,408)	0	0	-	-	
Tsf To Aerodrome Reserve	(48,832)	(48,832)	(12,138)	0	-100.00%	-	
Tsf To Dampier Drainage Reserve	(276)	(276)	(69)	(65)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(10,533)	(2,629)	(5,171)	96.69%	-	
Tsf To Walkington Theatre Reserve	(836)	(836)	(208)	(197)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(14,105)	(3,521)	(3,311)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(16,908,688)	(73,876)	(93,748)	26.90%	-	
Tsf To Partnership Reserve	(8,554,516)	(8,554,516)	(3,704,735)	0	-100.00%	3,704,735	⬆️
Tsf To Waste Management Reserve	(1,404,162)	(1,404,162)	(142,175)	0	-100.00%	142,175	⬆️
Tsf To Mosquito Control Reserve	(795)	(795)	(56)	(52)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(114,958)	(28,695)	(29,978)	-	-	
Tsf To Community Development Reserve	(32,617)	(32,617)	(8,142)	(8,076)	-	-	
Tsf To Pilbara Underground Power Reserve	0	0	0	0	-	-	
Tsf To Medical Services Assistance Package	(10,167)	(10,167)	(2,537)	(2,386)	-	-	
Tsf To Carry Forward Budget Reserve	0	0	-	-	-	-	
Tsf To Restricted Funds Reserve	0	0	-	-	100.00%	-	
Tsf To Economic Development Reserve	(33,265)	(33,265)	(8,304)	(7,808)	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
	(64,334,027)	(64,334,027)	(20,543,094)	(6,766,020)	-67.06%	13,777,074	
<b>Adjustment For Non Cash Items</b>							
Depreciation	20,831,619	20,831,619	5,220,110	4,316,983	-17.30%	(903,127)	⬇️
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(987)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)	⬇️
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	73,113	73,113	5,000	-	-100.00%	-	
	20,904,732	20,904,732	5,225,110	4,143,575	-	(1,081,535)	
<b>Unrestricted Surplus Brought Forward 1 July</b>	<b>3,513,546</b>	<b>3,513,546</b>	<b>2,364,705</b>	<b>2,364,705</b>	<b>-</b>	<b>-</b>	
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>72,882</b>	<b>29,933,564</b>	<b>36,531,590</b>	<b>-</b>	<b>6,598,027</b>	

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments are made to provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Community Amenities	-10.04%	(539,067)	357,617	▼ Industrial/Commercial Refuse Disposal Fees - Income will be reduced at the November Budget Review by \$900k in line with current market conditions
			257,783	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, budget to remain and actual income adjusted. Class III waste income is imminent
			149,373	▲ Liquid Waste Disposal Fees - Increase in income due to lowered disposal costs, income will be adjusted at the November Budget Review
			83,935	▼ Proceeds of Sale Landfill Operations - Disposal of P8016 in line with anticipated new plant procurement - Timing difference
Recreation & Culture	-68.02%	(7,532,445)	5,200,000	▼ Contributions - Red Earth Arts Precinct - RfR funding on hold until negotiations to include Welcome Park into overall project are completed
			1,500,000	▼ Contribution to Wickham Recreation Facility Operations from RTIO - Timing Difference
			320,000	▼ Arts & Culture Program Events Income - Timing Difference
			300,000	▼ Contribution to Wickham Community Hub - Timing Difference
			146,200	▼ Cossack Art Program Contributions - RTIO funding has not been received. New Sponsorship of \$30,000 unable to be secured
			103,109	▼ Karratha Leisureplex income has declined due to longer than expected cold weather and loss of some major functions to REAP
			84,326	▲ Red Earth Arts Precinct Hire Income, greater than expected bookings for meetings and social events for companies and groups
Transport	-30.77%	(1,909,654)	1,086,652	▼ KTA Airport Revenue - Aviation Revenue Landings - Timing difference due to invoices being raised one month behind, whereas the budget has being raised in the same month of operations. This will be reviewed at the November Budget Review.
			399,045	▲ KTA Airport Revenue- Property Rental Revenue - Cash flow issues with additional revenue. Adjustments will be completed for the November Budget Review
			317,520	▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review
			85,909	▲ Local Govt Program - Direct Road Grants - Increased income from RRG
Expenses from Operations	Material Variance		Significant Items	
Housing	48.80%	(81,846)	35,750	▼ Staff Housing Mtce Costs - Timing difference
Community Amenities	-34.85%	1,484,994	389,678	▲ Economic Development Projects - International Flights Setup Costs - Ceased payments under Sponsorship Agreement. To be addressed at November Budget Review
			324,690	▲ Landfill Operations - Variance exists due to processing delay of invoices, YTD expenditure is on target with budget
			164,558	▲ Economic Development Initiatives - Solar and Wind Study was not completed in this period. Destination Management Plan was anticipated to be finalised in this period, timing difference
			105,684	▲ General Waste and Recycling Collection - Timing difference, Invoice processing delay
			99,710	▲ Litter Control - YACMAC contractors expenditure restricted due to new Management, additional services planned for festive season. Meeting with new contract manager scheduled, also timing difference for Street Sweeping invoice awaiting processing
			85,041	▲ Place Branding - Variance represents last month's activity – September invoices yet to be received and processed. Project is on track and to budget, however will need to reforecast paid media expenditure due to anticipated changes to how this will be processed.
Recreation & Culture	-14.39%	1,405,438	503,315	▲ Wickham Community Hub Squash Courts - Refurb (Not Council Asset) - Rectification works delayed. Work now to be completed in 2nd financial quarter
			166,978	▲ Karratha Leisureplex Op Costs - Delay in large expenditure items
			158,780	▲ Parks & Gardens Maintenance - Timing
			106,200	▼ Wickham Community Hall Refurb - Budget held in Capex Account and will be addressed at the November Budget Review
			86,728	▲ Cossack Art Awards Expenses - Reduced expenditure in line with reduced income
			84,242	▲ Oval Maintenance - Bulgarra - Turf reno and Fertilising invoicing yet to be processed
			76,278	▲ Red Earth Arts Precinct - Program expenses are settling in and costs were estimated. This will correct in the next quarter
Transport	-27.05%	1,953,451	1,096,987	▲ Depreciation Roads & Streets - Infrastructure assets were revalued as at 30 June 2018, and values were based on their different characteristics within this class, which saw a reduction in valuations overall of \$130m. This will be addressed at the November Budget Review
			127,898	▲ KTA Airport - Landside Mtce - Delay to certain works including HvLv generator works
			115,956	▲ KTA Airport - Recoverable - Electricity - Timing difference
			100,988	▲ Kta Airport-Terminal Building-Op Cost -Timing difference
			79,985	▲ Footpath Maintenance - Kerb Renewal expenditure reallocated to capex account

Expenses from Operations	Material Variance		Significant Items	
Transport (cont.)			70,218	▲ Street Tree Maintenance - Waiting on annual Street Tree Pruning invoice - Timing difference
			63,755	▲ Street Lights - Electricity - Timing difference
Economic Services	-20.21%	90,182	53,000	▲ Roundabout Maintenance - Works not yet commenced, finalising plans and quotations, works expected to commence in October 2018
Other Property and Services	352.21%	418,766	362,919	▲ Less allocated to Overheads is lower than anticipated and will be corrected next month, however as this is a non cash amount, it has no impact on the final year end surplus
Capital Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-100.00%	85,550	85,300	▼ Timing
Transfer from Carry Forward Budget Reserve	15.59%	152,777	152,777	▲ Timing, Transfer processed earlier than anticipated
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-68.82%	4,859,191	2,109,555	▲ Capital-Buildings-Wickham Community Hub - Project on budget. Cash flow to be adjusted at November Budget Review
			2,169,802	▲ Kta - International Terminal Compliance Works - Project currently on hold. To be addressed at Nov Budget Review.
			288,409	▲ Depot Masterplan Stage 3 - Admin Bldg Refurb - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review.
			279,614	▲ Kta Airport - Chiller Upgrade - Project complete, final invoice paid October
			176,862	▲ Wickham Community Hub - Not For Profit Building - 18/19 FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June.
Purchase of Assets - Furniture & Equipment	-91.87%	206,703	135,247	▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing difference
			90,000	▲ REAP - Furniture & Equipment Renewals - this will start to be drawn down in the next quarter as the operations continue
Purchase of Assets - Plant	-42.94%	142,362	143,314	▲ Purchase of Plant - Timing difference
Purchase of Assets - Infrastructure	-53.20%	4,750,193	1,235,638	▲ Karratha Airport - La31 Hangar Project - Due to design delays project is running behind schedule. Under expenditure to be c/fwd into 18/19FY and Cash flow to be adjusted at Nov Review.
			1,384,630	▲ Class iii Cell Construction - The forecast expenditure for July, accounts for works completed in June and was therefore posted to 2017/18 budget. Project is complete and cash flow will be adjusted at November Budget Review
			603,782	▲ Wickham Community Hub Skatescape & Carpark - Project on budget and cash flow to be adjusted at November Budget Review
			343,685	▲ Depot Masterplan Stage 3 - Carpark Upgrade - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review
			160,000	▲ Road Work Extension - 7 Mile Tip - GHD civil design in progress, cash flowed for Jan/Feb expenditure, waiting for Leachate extraction prelim-design from Talis Consultants
			157,198	▲ Hearson Cove Shade Structures - Job 943814 should have FY 17/18 Budget of \$36,541, Job 943816 should have FY 18/19 Budget of \$157,198. Amendment to be undertaken at November Budget Review.
			114,690	▲ Footpath Lighting Upgrade - Lights have been ordered and expected delivery in January 2019
			446,796	▲ Reseal - Rosewood Place, Poinciana Place & Acacia Place - Works completed and awaiting invoicing with cost variations in November Review.
			77,596	▼ 40 Mile Beach Access Rd - Gravel Resheeting - Works bought forward to July as plant in area
			70,272	▼ Kerb Renewals - Identified as Kerb Renewal expenditure to be reallocated into renewal account in November Budget Review
			61,500	▲ Upgrades and replacement of Stormwater Structures - Delays in the preparation, cash flow to be amended at November Budget Review
Tsf to Partnership Reserve	100.00%	3,704,735	3,704,735	▼ Timing, Payment of partnership funds delayed due to signing of deeds which has now been signed and invoices raised
Tsf to Waste Management Reserve	100.00%	142,175	142,175	▼ Timing difference

**City of Karratha**  
**Net Current Funding Position**  
**for the period ending 30 September 2018**

	Year to Date Actual	Brought Forward
Note	30/09/2018	1/07/2018
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	22,997,057	1,469,462
Cash and Cash Equivalents - Restricted (Trust)	1,909,379	1,925,270
Cash and Cash Equivalents - Restricted - Reserves	60,731,198	61,497,864
Cash - Restricted Unspent Grants/Contributions	0	0
Cash - Restricted Unspent Loans	0	0
Trade and Other Receivables	18,544,029	13,759,165
Land held for Resale - Development Costs	0	0
Inventories	270,737	401,783
Total Current Assets	104,452,400	79,053,544
<b>Current Liabilities</b>		
Trade and Other Payables	3,600,921	11,720,809
Trust Liabilities	1,910,972	1,926,763
Bank Overdraft	0	0
Current Portion of Long Term Borrowings	0	81,408
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	9,600,825	17,817,912
<b>Net Current Assets</b>	94,851,574	61,235,631
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(60,731,198)	(61,497,864)
Loan repayments from institutions	12,813	(20,116)
Movement in Accruals (Non Cash)	(173,407)	(172,420)
Land Held for Resale	0	0
Cash - Restricted Unspent Grants/Contributions	0	0
<b>Add back</b>		
Current Loan Liability	0	81,408
Cash Backed Employee Provisions	4,883,449	4,853,471
Current Provisions funded through salaries budget	(2,311,641)	0
Restricted Balance CFWD - Pilbara Underground Power	0	0
<b>Net Current Asset Position</b>	<b>36,531,590</b>	<b>4,480,111</b>
Note Explanation:		
1) Total Rates Debtors Outstanding	10,511,720	1,238,027
Total Trade and Other Receivables	8,032,309	12,521,138

**City of Karratha**  
**Statement of Financial Position**  
**As at 30 September 2018**

	2018/19 \$	2017/18 \$
<b>Current Assets</b>		
Cash On Hand	17,955	17,805
Cash and Cash Equivalents - Unrestricted	22,979,102	1,451,657
Cash and Cash Equivalents - Restricted (Trust)	1,909,379	1,925,270
Cash and Cash Equivalents - Restricted (Unspent Grants/Contributions)	0	0
Cash and Cash Equivalents - Restricted (Reserves/Muni)	60,731,198	61,497,864
Trade and Other Receivables	18,544,029	13,759,165
Inventories	270,737	401,783
<b>Total Current Assets</b>	<b>104,452,400</b>	<b>79,053,544</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	285,009,212	284,180,019
Infrastructure	393,471,515	392,002,462
<b>Total Non Current Assets</b>	<b>678,747,126</b>	<b>676,513,681</b>
<b>Total Assets</b>	<b>783,199,525</b>	<b>755,567,225</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	3,600,921	11,720,809
Trust Liabilities	1,910,972	1,926,763
Long Term Borrowings	0	81,408
Provisions	4,088,933	4,088,933
<b>Total Current Liabilities</b>	<b>9,600,825</b>	<b>17,817,912</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
<b>Total Non Current Liabilities</b>	<b>1,109,428</b>	<b>1,108,020</b>
<b>Total Liabilities</b>	<b>10,710,254</b>	<b>18,925,933</b>
<b>Net Assets</b>	<b>772,489,272</b>	<b>736,641,292</b>
<b>Equity</b>		
Accumulated Surplus	468,744,638	432,129,993
Revaluation Surplus	243,013,433	243,013,433
Reserves	60,731,201	61,497,867
<b>Total Equity</b>	<b>772,489,272</b>	<b>736,641,292</b>

***City of Karratha***  
**Cash & Cash Equivalents**  
for the period ending 30 September 2018

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	17,955
Westpac at call	3,979,102
Term deposits	<u>19,000,000</u>
	<u><b>22,997,057</b></u>
<b>Restricted Cash</b>	
Reserve Funds	60,731,198
Restricted Unspent Grants	0
Westpac - Trust	<u>1,909,379</u>
	<u><b>62,640,577</b></u>
<b>Total Cash</b>	<u><u><b>85,637,634</b></u></u>

**City of Karratha****Statement of Financial Activity By Divisions**

for the period ending 30 September 2018

	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(890,541)	(890,541)	(224,722)	(277,329)
Net (Cost) Revenue to Council for Executive Admin	(653,851)	(653,851)	(154,361)	(154,264)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,544,392)</b>	<b>(1,544,392)</b>	<b>(379,083)</b>	<b>(431,593)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	41,963,151	41,963,151	41,362,907	40,865,973
Net (Cost) Revenue to Council for General Revenue	(9,434,933)	(9,434,933)	1,390,891	1,599,531
Net (Cost) Revenue to Council for Financial Services	(2,497,786)	(2,497,786)	(588,897)	(575,462)
Net (Cost) Revenue to Council for Corporate Services Admin	7,534,634	7,534,634	1,819,675	1,862,817
Net (Cost) Revenue to Council for Human Resources	(1,834,092)	(1,834,092)	(500,263)	(469,711)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,156,890)	(1,156,890)	(277,149)	(263,450)
Net (Cost) Revenue to Council for Information Services	(2,157,344)	(2,157,344)	(604,337)	(519,439)
Net (Cost) Revenue to Council for Television & Radio Services	(15,993)	(15,993)	(619)	(432)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	109,976	109,976	43,587	(67,106)
Net (Cost) Revenue to Council for Public Affairs	(1,420,319)	(1,420,319)	(256,837)	(157,657)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,090,404</b>	<b>31,090,404</b>	<b>42,388,958</b>	<b>42,275,065</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	600,451	600,451	(3,714,568)	(108,280)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	94,146	94,146	37,499	41,714
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,006,799)	(1,006,799)	(329,128)	(245,845)
Net (Cost) Revenue to Council for Youth Services	74,200	74,200	83,855	111,963
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(621,532)	(621,532)	46,422	(67,943)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(68,057)	(68,057)	(51,155)	(18,221)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(22,366)	(22,366)	(7,418)	(4,174)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(19,314)	(19,314)	(4,863)	(2,503)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(195,424)	(195,424)	(129,137)	(70,942)
Net (Cost) Revenue to Council for Library Services	(2,221,548)	(2,221,548)	(549,274)	(469,237)
Net (Cost) Revenue to Council for Cossack Operations	(315,764)	(315,764)	(138,347)	(147,345)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(2,017,068)	(2,017,068)	(926,565)	(734,010)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(611,494)	(611,494)	(153,804)	(73,639)
Net (Cost) Revenue to Council for Pavilions & Halls	(516,340)	(516,340)	(161,342)	(157,965)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(776,712)	(776,712)	(128,574)	(139,108)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(89,102)	(89,102)	(59,909)	(15,711)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	0	0	(11,883)	(13,580)
Net (Cost) Revenue to Council for Other Buildings	(89,973)	(89,973)	(21,787)	(15,211)
Net (Cost) Revenue to Council for The Youth Shed	(1,017,525)	(1,017,525)	(251,752)	(282,297)
Net (Cost) Revenue to Council for Karratha Leisureplex	(3,826,585)	(3,826,585)	(1,074,124)	(838,301)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(192,260)	(192,260)	(56,098)	28,564
Net (Cost) Revenue to Council for Arts & Culture	(1,333,493)	(1,333,493)	(273,987)	(725,641)
Net (Cost) Revenue to Council for Dampier Community Hub	418,781	418,781	(108,177)	(116,120)
Net (Cost) Revenue to Council for Red Earth Arts Precinct	253,014	253,014	4,507,627	(507,745)
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,261,168	1,261,168	2,276,533	862,226
Net (Cost) Revenue to Council for Wickham Community Hub	(1,824,008)	(1,824,008)	(4,196,886)	(1,376,566)
Net (Cost) Revenue to Council for The Base	(331,992)	(331,992)	(74,680)	(103,254)
Net (Cost) Revenue to Council for Indoor Play Centre	(38,002)	(38,002)	(7,178)	26,597
<b>TOTAL COMMUNITY SERVICES</b>	<b>(14,433,598)</b>	<b>(14,433,598)</b>	<b>(5,478,899)</b>	<b>(5,162,553)</b>
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(29,841)	(29,841)	(26,921)	3,412
Net (Cost) Revenue to Council for Ranger Services	(930,597)	(930,597)	(285,567)	(234,911)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(520,000)	(520,000)	(145,000)	(99,926)
Net (Cost) Revenue to Council for Community Safety	(244,545)	(244,545)	(106,068)	(1,206)
Net (Cost) Revenue to Council for Economic Development	(2,620,321)	(2,620,321)	(990,539)	(164,519)
Net (Cost) Revenue to Council for Camping Grounds	129,932	129,932	80,016	95,357
Net (Cost) Revenue to Council for Building Control	(279,999)	(279,999)	(53,154)	(52,297)
Net (Cost) Revenue to Council for Health Services	(957,249)	(957,249)	(286,059)	(278,731)
Net (Cost) Revenue to Council for Town Planning	(1,011,810)	(1,011,810)	(247,130)	(230,968)
Net (Cost) Revenue to Council for Strategic Planning	(275,008)	(275,008)	(52,403)	(48,427)
Net (Cost) Revenue to Council for Development Services	(34,000)	(34,000)	(9,500)	(3,279)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(6,773,438)</b>	<b>(6,773,438)</b>	<b>(2,122,325)</b>	<b>(1,015,496)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 30 September 2018

	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(939,355)	(939,355)	(1,318,502)	(693,899)
Net (Cost) Revenue to Council for Public Services Overheads	325,349	325,349	62,239	(13,740)
Net (Cost) Revenue to Council for Fleet & Plant	813,408	813,408	496,016	54,809
Net (Cost) Revenue to Council for Roads & Streets	(7,099,536)	(7,099,536)	(1,050,976)	(1,302,953)
Net (Cost) Revenue to Council for Parks & Gardens	(5,348,427)	(5,348,427)	(926,672)	(587,289)
Net (Cost) Revenue to Council for Drainage	(1,074,004)	(1,074,004)	(61,500)	(57,725)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,382,513)	(1,382,513)	(409,805)	(175,693)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(74,195)	(74,195)	(31,508)	(20,975)
Net (Cost) Revenue to Council for Cemeteries	(124,571)	(124,571)	(31,943)	(28,543)
Net (Cost) Revenue to Council for Public Toilets	(474,935)	(474,935)	(135,032)	(115,125)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(937,266)	(937,266)	(398,019)	(300,050)
Net (Cost) Revenue to Council for Town Beautification	(2,238,082)	(2,238,082)	(782,589)	(675,410)
Net (Cost) Revenue to Council for Bus Shelters	0	0	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	(96,402)	(96,402)	(87,933)	(61,966)
Net (Cost) Revenue to Council for Works Overheads	1,083,179	1,083,179	127,412	308,408
Net (Cost) Revenue to Council for Parks & Gardens Overheads	837,942	837,942	124,985	156,146
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(276,748)	(276,748)	0	(517)
Net (Cost) Revenue to Council for Tech Services	(4,445,774)	(4,445,774)	(1,081,310)	(995,849)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(25,000)	(25,000)	(5,250)	(5,343)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(21,476,930)</b>	<b>(21,476,930)</b>	<b>(5,510,387)</b>	<b>(4,515,714)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(587,871)	(587,871)	(170,557)	(67,499)
Net (Cost) Revenue to Council for Waste Collection	952,491	952,491	2,612,998	2,815,914
Net (Cost) Revenue to Council for Landfill Operations	(1,969,626)	(1,969,626)	(2,909,852)	(1,519,660)
Net (Cost) Revenue to Council for Waste Overheads	1,512,567	1,512,567	246,112	58,615
Net (Cost) Revenue to Council for Karratha Airport	9,799,685	9,799,685	(1,106,680)	1,903,539
Net (Cost) Revenue to Council for Other Airports	(9,956)	(9,956)	374	(324)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>9,697,290</b>	<b>9,697,290</b>	<b>(1,329,605)</b>	<b>3,190,584</b>
<b>TOTAL DIVISIONS</b>	<b>(3,440,664)</b>	<b>(3,440,664)</b>	<b>27,568,859</b>	<b>34,340,293</b>
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(987)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(173,407)
<b>Unrestricted Surplus Brought Forward 1 July</b>	<b>3,513,546</b>	<b>3,513,546</b>	<b>2,364,705</b>	<b>2,364,705</b>
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>72,882</b>	<b>29,933,564</b>	<b>36,531,590</b>

**10.2 LIST OF ACCOUNTS – 22 SEPTEMBER 2018 TO 26 OCTOBER 2018**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Creditors Officer</b>
<b>Date of Report:</b>	<b>29 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 22 September 2018 to 26 October 2018.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 22 September to 26 October 2018 totalled \$16,012,835.40, which included the following payments:

- Reserve Term Deposit Investment – \$3,500,000
- Colin Wilkinson Developments – WCH Progress Claim – \$1,221,770
- Crothers Construction – KTA Airport Hangar - Progress Claim – \$1,067,628
- LGIS – 18/19 Insurance Premium Final Instalments – \$897,235
- Ertech Pty Ltd – Waste Cell III Construction Progress Claim - \$567,729
- Karratha Asphalt – Mardie Road LIA Reseal – Progress Claim - \$486,125
- Karratha Asphalt – Acacia Place Wickham Reseal – Progress Claim - \$349,685
- Burkeair Pty Ltd – KTA Airport Chiller 2 Replacement – Progress Claim - \$278,326

Consistent with CG-11 Regional Price Preference Policy 46% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$ \_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT63078 to EFT63940 (Inclusive);
3. Cheque Vouchers 78555 to 78565 (Inclusive);
4. Cancelled Payments: EFT,
5. Direct Debits: DD32797.1 To DD33062.1;
6. Credit Card Payments: \$32,491.31;
7. Payroll Cheques \$1,586,492.26; and
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$16,012,835.40 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT63078 to EFT63940 (Inclusive);
3. Cheque Vouchers 78555 to 78565 (Inclusive);
4. Cancelled Payments: EFT;
5. Direct Debits: DD32797.1 To DD33062.1;
6. Credit Card Payments: \$32,491.31; and
7. Payroll Cheques \$1,586,492.26

Chq/EFT	Date	Name	Description	Amount
EFT63078	21.09.2018	G Tohill	CAA 2018 - People's Choice Award #4088 Timeless Horizon	3,000.00
EFT63079	21.09.2018	City Of Karratha	Payroll deductions	290.00
EFT63080	21.09.2018	City Of Karratha - Social Club	Payroll deductions	1,512.00
EFT63081	21.09.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT63082	21.09.2018	Australian Services Union (ASU/MEU Div)	Payroll deductions	621.60
EFT63083	21.09.2018	D Cleaver (Mortgage Account)	Home Ownership	280.00
EFT63084	21.09.2018	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT63085	21.09.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	890.00
EFT63086	21.09.2018	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT63087	21.09.2018	SL Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT63088	21.09.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00

Chq/EFT	Date	Name	Description	Amount
EFT63089	21.09.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT63090	21.09.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT63091	21.09.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT63092	21.09.2018	Lgrceu	Payroll deductions	61.52
EFT63093	21.09.2018	Maxxia Pty Ltd	Payroll deductions	16,522.01
EFT63094	21.09.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT63095	21.09.2018	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT63096	21.09.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT63097	21.09.2018	City Of Karratha	Payroll deductions	160.00
EFT63098	26.09.2018	Australian Taxation Office	Payroll deductions	304,800.46
EFT63099	26.09.2018	Child Support Agency	Payroll deductions	1,695.30
EFT63100	24.09.2018	Woodside Energy Limited	Refund - Asic Card	50.00
EFT63101	24.09.2018	M Avis	Refund - Library Travellers Membership Bond	50.00
EFT63102	24.09.2018	J Brownlie	Refund - Asic Card Bond	50.00
EFT63103	24.09.2018	A Brownlie	Refund - Asic Card Bond	50.00
EFT63104	24.09.2018	A Dow	Refund - Asic Card Bond	50.00
EFT63105	24.09.2018	D Gates	Refund - Asic Card Bond	50.00
EFT63106	24.09.2018	N Helms	Refund - Library Travellers Membership Bond	50.00
EFT63107	24.09.2018	M Jones	Refund - Asic Card Bond	100.00
EFT63108	24.09.2018	M Long	Refund - Carparking Card Bond	100.00
EFT63109	24.09.2018	A McWilliam	Refund - Carparking Card Bond	50.00
EFT63110	24.09.2018	T Hong Pham	Refund - Carparking Card	50.00
EFT63111	24.09.2018	Red Dog Taxi Service	Refund - Carparking Card Bond	200.00
EFT63112	27.09.2018	Cr G Bailey	Sitting Fee - August 2018	2,791.67
EFT63113	27.09.2018	Cr E Smeathers	Sitting Fee - August 2018	2,791.67
EFT63114	27.09.2018	Cr M Bertling	Sitting Fee - August 2018	2,791.67
EFT63115	27.09.2018	Cr Grant Cucel	Sitting Fee - August 2018	4,562.50
EFT63116	27.09.2018	Cr G Egans	Sitting Fee - August 2018	3,178.75
EFT63117	27.09.2018	Cr G Levissianos	Sitting Fee - August 2018	2,791.67
EFT63118	27.09.2018	Mayor P Long	Local Government Allowance - August 2018	11,960.05
EFT63119	27.09.2018	Cr P Miller	Sitting Fee - August 2018	3,101.32
EFT63120	27.09.2018	Cr K Nunn	Sitting Fee - August 2018	2,791.67
EFT63121	27.09.2018	Cr D Scott	Sitting Fee - August 2018	2,791.67
EFT63122	27.09.2018	Cr J Waterstrom Muller	Sitting Fee - August 2018	2,791.67
EFT63123	28.09.2018	Cleanaway Pty Ltd	Recyclable Waste Gate Fee - August 2018	6,702.80
EFT63124	28.09.2018	Telstra Corporation Ltd	Cancelled	0.00
EFT63125	28.09.2018	Horizon Power	Electricity Charges - Various Sites, Parks, Depot, Bowls, Golf Course	25,397.44
EFT63126	28.09.2018	Water Corporation	Water Usage - Various Sites, WWTP, BMX, Golf	16,888.50
EFT63127	28.09.2018	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk Gas	1,266.79
EFT63128	28.09.2018	Pivotel Satellite Pty Limited	Ranger Tracking - Charges 15/09/18 To 14/10/2018	259.00
EFT63129	28.09.2018	Austral Pool Solutions	KLP - Lane Ropes	17,088.07
EFT63130	28.09.2018	Bay Media Australia Pty Ltd	Kta Airport - Printed Vinyl Banners Reinforced Triple Stitched Pockets And Eyelets	2,326.50
EFT63131	28.09.2018	Chefmaster Australia	Stock - 80L Garbage Bags	2,069.90
EFT63132	28.09.2018	Winc Australia Pty Limited (Formerly Staples)	Stationery - Crystallfile Suspension File Foolscap	296.80
EFT63133	28.09.2018	Hathaways Lubricants	Stock - Various Engine Oils	4,683.30

Chq/EFT	Date	Name	Description	Amount
EFT63134	28.09.2018	Karratha & Districts Chamber Of Commerce (KDCCI)	Small Business Breakfast Briefing Support - 50% Payment Upfront	18,304.00
EFT63135	28.09.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Supplies	5,971.60
EFT63136	28.09.2018	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Air Filter (Honda 17254-HP5-600)	59.90
EFT63137	28.09.2018	Norwest Sand & Gravel Pty Ltd	Cleaverville Road Gravel Resheeting - Float 35T Excavator From Woodbrook To Cleaverville Pit	1,232.00
EFT63138	28.09.2018	Point Samson Community Association Inc	ACADS 16/17 - 2018 Oyster Shucker Event 30% Progress Payment	6,180.78
EFT63139	28.09.2018	Parry's Merchants	Youth Shed - Cafe Stock	1,867.40
EFT63140	28.09.2018	Poinciana Nursery	Millars Well/Pegs Creek - Drain Slashing	37,950.00
EFT63141	28.09.2018	St John Ambulance - Karratha	REAF 2018 - St John Ambulance Attendance 31/08/18	1,336.00
EFT63142	28.09.2018	Sealanes (1985) Pty Ltd	REAP - Kiosk Stock	4,237.52
EFT63143	28.09.2018	Royal Life Saving Society WA Inc	KLP - Swimming Lessons Certificates	110.60
EFT63144	28.09.2018	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	REAP - Airfares, The Fling Group City Sundowner	6,999.00
EFT63145	28.09.2018	TNT Express	Various Freight	59.84
EFT63146	28.09.2018	Truck Centre (WA) Pty Ltd	Plant - Repairs Bracket	302.53
EFT63147	28.09.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots E Burmaz	1,613.99
EFT63148	28.09.2018	Atom Supply	Animal Control - Safety Boots	276.23
EFT63149	28.09.2018	J Blackwood & Son Pty Limited	Depot Upgrade - Mat Oct-o-flex Notrax Black 900 X 1500	2,868.25
EFT63150	28.09.2018	A Noble & Son Ltd - Wa Division	Kta Airport - Apron And GSE Inspection, Tie-down Cables Retention	1,147.52
EFT63151	28.09.2018	Auslec	Waters Park - Repairs Conduit Elbow	64.23
EFT63152	28.09.2018	Australasian Performing Right Assoc (APRA)	KLP - APRA Licensing Fees 01/09/18 To 30/11/18	1,385.55
EFT63153	28.09.2018	Australian Institute Of Management - WA(AIM)	HR - Enrolment Professional Development B Wall	3,400.00
EFT63154	28.09.2018	Onyx Group WA Pty Ltd	REAF 2018 - Catering, Up Late	8,315.00
EFT63155	28.09.2018	Abberfield Technology Pty Ltd	Bulgarra West - Repair Light Token Controller	200.00
EFT63156	28.09.2018	Civica Pty Ltd	Kta Library - System-Generated Quarterly SMS Notices For Year	330.00
EFT63157	28.09.2018	Rol-wa Pty Ltd T/a Allpest Wa	Roebourne Library - Termite and Singapore Ant Inspection, September 2018	105.00
EFT63158	28.09.2018	Acacia Connection Pty Ltd	EAP Program - Quarterly Fee 01/10/2018 - 31/12/2018	2,145.00
EFT63159	28.09.2018	Ausolar Pty Ltd	Various Sites - Electrical Repairs, Repair Solar Lights, DCH Cable Installation	38,144.68
EFT63160	28.09.2018	Barth Bros Automotive Machining	Stock - Air Filter	401.25
EFT63161	28.09.2018	BOC Limited	WRF - Air Regulator	680.09
EFT63162	28.09.2018	BC Lock & Key	Stock - Padlock Stamping	1,308.93
EFT63163	28.09.2018	Burkeair Pty Ltd	DCH - Aircon Repairs, Kta Airport - Rectify Chiller 3 Issues	22,482.06
EFT63164	28.09.2018	Barfield Landscaping Pty Ltd	Kta Depot - Garden Maintenance, Grafted Kensington Pride Mango Trees	170.00

Chq/EFT	Date	Name	Description	Amount
EFT63165	28.09.2018	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - BOMAG Repairs Wheel Compactor Caps	24,646.38
EFT63166	28.09.2018	Beacon Equipment	Plant - Spare Parts, Mirror Kit	229.80
EFT63167	28.09.2018	Nicole Bylund	REAF 2018 - Summer Vibes, Band And Sound Equipment	250.00
EFT63168	28.09.2018	Blue Force Pty Ltd	Depot Admin Upgrade - 3 X Hid Multiclass Bluetooth Capable Readers	1,474.00
EFT63169	28.09.2018	Coates Hire Operations	WRP Infrastructure Upgrades - Hire 125Ft Knuckle Boom, EWP Oval Light Repairs	303.20
EFT63170	28.09.2018	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Stock	5,390.50
EFT63171	28.09.2018	Chemform	Stock - Odour Eater/Air Freshener	588.72
EFT63172	28.09.2018	Donna Cleaver	Cancelled	0.00
EFT63173	28.09.2018	Command IT Services	Cancelled	0.00
EFT63174	28.09.2018	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery - GPC Corporate Aircraft Charter	837.14
EFT63175	28.09.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - Wheel Loader Tyre Repairs	339.90
EFT63176	28.09.2018	CHE Touring	Cancelled	0.00
EFT63177	28.09.2018	Crossroads West Karratha (t/f The Salvation Army WA Property Trust)	Move Your Mood Program - Quarterly Funding Scheme, May 2018 lcr183999	469.96
EFT63178	28.09.2018	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Mawarnkarra Programme Desex And Microchip Dogs	1,063.40
EFT63179	28.09.2018	Delron Cleaning Pty Ltd	DCH - Cleaning Services July 2018	5,081.89
EFT63180	28.09.2018	Dampier Plumbing & Gas (t/f DPG Trust)	Dampier Highway - Repair 2 X Gibaults To 150mm Main Line	5,656.58
EFT63181	28.09.2018	Direct Trades Supply Pty Ltd	Town Centre Maintenance - Panel Temp Fence, Pipe Heavy Duty	2,361.50
EFT63182	28.09.2018	E & MJ Roshier Pty Ltd	Plant - Repairs, Postage Aust Post	21.25
EFT63183	28.09.2018	ELGAS Limited	Petersen Court - Gas Bottle Service Charge	46.20
EFT63184	28.09.2018	Eco Environmental Holdings Pty Ltd	WS - Temp Metre	1,388.75
EFT63185	28.09.2018	Department Of Fire & Emergency Services (DBA Monitoring)	REAP - DFES DBA Annual Monitoring 01/07/18 To 30/06/19	1,821.06
EFT63186	28.09.2018	Future Institute Of Australia Pty Ltd	HR - Delivery Of Discrimination Bullying & Harassment Training	3,190.00
EFT63187	28.09.2018	Grace Removals Group	HR - Relocation Costs R Saville	5,559.30
EFT63188	28.09.2018	Global Security Management (WA)	KLP - Nightly Security Patrols August 2018	4,892.91
EFT63189	28.09.2018	StrataGreen (Strata Corporation Pty Ltd)	P&G - Replacement Secateurs Pouch Kgsp Kamaki	22.03
EFT63190	28.09.2018	Gresley Abas Pty Ltd	WCH - Project Architect	30,134.48
EFT63191	28.09.2018	G Bishops Transport Services Pty Ltd a/tf GBT Services Trust	Various Freight	1,774.14
EFT63192	28.09.2018	K Giles	Cancelled	0.00
EFT63193	28.09.2018	Global Spill Control Pty Ltd	Kta Airport - Global Green Degreaser Super Conc 200L	1,760.00
EFT63194	28.09.2018	G Green	Rates Refund A89890	1,936.50
EFT63195	28.09.2018	D Green	Reimb - Lost Ticket Fee	149.00
EFT63196	28.09.2018	Home Hardware Karratha	KLP - Shade Sail Structure	732.07

Chq/EFT	Date	Name	Description	Amount
EFT63197	28.09.2018	Hydramet Pty Ltd	KLP - Regulators/Replacement Parts Chlorine Gas Auto Shut Down System Incs Installation And Testing	8,350.06
EFT63198	28.09.2018	B Hogan	Reimb - Fuel, Cleaverville Caretakers	144.10
EFT63199	28.09.2018	L Husking	Reimb - Fuel, 40 Mile Beach Caretakers	41.95
EFT63200	28.09.2018	S Hill	Rates Refund A42115	1,906.00
EFT63201	28.09.2018	ZircoData Pty Ltd	Records - Archive Storage, 26/07/18 To 25/08/18	173.78
EFT63202	28.09.2018	Identity Security Pty Ltd	Kta Airport - Monthly Online ASIC Lodgement Charge	137.50
EFT63203	28.09.2018	The Inspired Mark (atf The Miller Family Trust)	Business Support Grant Scheme 18/19 - The Inspired CEO Summit, 50% Upfront Payment CR 154103	6,250.00
EFT63204	28.09.2018	Ibis Styles Karratha (Garrett Hospitality Regional Hotels Pty Ltd t/as	HR - Facilitator Accommodation, Pool Operators Course	920.00
EFT63205	28.09.2018	Jason Sign Makers	Roebourne Entry Statement - Fabrication And Supply Of Information Signage And Frames	24,286.37
EFT63206	28.09.2018	Karratha Signs	Crime Prevention Strategies - 500 x Vinyl Stickers	302.50
EFT63207	28.09.2018	JSS Logistics Pilbara	WS - Deliver Digger From 7 Mile To KMH	423.50
EFT63208	28.09.2018	James Bennett Pty Limited	Wickham Library - August Book Order	1,108.96
EFT63209	28.09.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Refuse Compactor Repairs	4,602.75
EFT63210	28.09.2018	Beyond Carpentry Contracting	DCH - Reinstate Missing Tactiles x 200	2,816.00
EFT63211	28.09.2018	Jaram Australia (Jaram Products Pty Ltd t/as)	Plant - Custom Lock Up Box Dmax Footwell	723.80
EFT63212	28.09.2018	Karratha Smash Repairs	Plant - Front Bumper Repairs	1,550.04
EFT63213	28.09.2018	Karratha Veterinary Hospital	Animal Control - Euthanize Cat	73.40
EFT63214	28.09.2018	Karratha Country Club Inc	Bowling Club - Water Usage August 2018	248.33
EFT63215	28.09.2018	Karratha Gymnastics Club Inc	Kidsport - Reimbursement A MacDonald	165.00
EFT63216	28.09.2018	Kwik Kopy Printing Centre	Stock - DI Secretive Envelopes (box/500)	1,374.45
EFT63217	28.09.2018	Karratha Community Association	ACADS 18/19 - International Food Festival CR154076, 50% Upfront Payment	18,042.75
EFT63218	28.09.2018	Sonic Healthplus Pty Ltd	Health & Safety - Hepatitis B Vaccination, K Brindley	189.20
EFT63219	28.09.2018	Karratha Machinery Hire	Plant - Hire 21T Excavator And Hydraulic Grab WE 31/08/18	9,240.00
EFT63220	28.09.2018	Karratha Automotive Group - KAG	Stock - Fuel Filter Kit	83.17
EFT63221	28.09.2018	Kennards Hire Pty Limited	REAF 2018 - Dry Hire 2T Forklift And Delivery 28/08/18 To 03/09/18	1,341.32
EFT63222	28.09.2018	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess Payable - Isuzu Windscreen Replacement	660.00
EFT63223	28.09.2018	KC Mobile Pool Maintenance	Teesdale Place - Pool Maintenance, August 2018	115.00
EFT63224	28.09.2018	Karratha Campers (Kiwin Hose Doctors Pty Ltd	Business Support - Take Your Business Online Grant 2018/19	1,100.00
EFT63225	28.09.2018	Matthew Jean t/as Karratha Property Services	Windgrass - Resilicone Shower Base & Hob Areas	275.00

Chq/EFT	Date	Name	Description	Amount
EFT63226	28.09.2018	Landgate	IT - Download Karratha And Dampier Townsite Images & 2 x Mapsheets	570.11
EFT63227	28.09.2018	Leethall Constructions Pty Ltd	Roebourne Entry Statement - Construction, Install Roebourne Information Bay Upgrade	5,830.00
EFT63228	28.09.2018	D Lutlier	Reimb - Lost Ticket Fee	101.00
EFT63229	28.09.2018	Marketforce	Dampier Palms EOI Advertising West Aust Public Art Commission 42-17/18 -28/07/2018	4,799.47
EFT63230	28.09.2018	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Service And Operations Mgt Fee, August 2018	20,396.39
EFT63231	28.09.2018	MH Carr Contracting Pty Ltd	KLP - Deliver Richgrow Sandgroper Mulch	14,676.75
EFT63232	28.09.2018	Mega Vision Australia Pty Ltd	REAF - Production Lighting Audio-Visual And Stage For Events	16,137.11
EFT63233	28.09.2018	NW Communications & IT Specialists	REAP - HDMI Cables	129.95
EFT63234	28.09.2018	Norwest Craft Supplies	Yth Services - Supplies Regular Programming	100.11
EFT63235	28.09.2018	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Collection Services Roebourne - August 2018	5,844.35
EFT63236	28.09.2018	Titan Australia Pty Ltd	Plant - Tyre Repairs	379.50
EFT63237	28.09.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15 Litre Spring Water Bottles	13.25
EFT63238	28.09.2018	North West Waste Alliance	Street Sweeping Services - August 2018	47,247.93
EFT63239	28.09.2018	Nielsen Liquid Waste Services Pty Ltd	Cleaverville - Unblock Dump Points Empty Sullage Tanks	1,460.50
EFT63240	28.09.2018	Deanshine Pty Ltd & Gablesun Pty Ltd T/A New Horizons Learning Centre	HR - Training, Introduction To Emotional Intelligence	3,899.00
EFT63241	28.09.2018	Ixom Operations Pty Ltd (Orica)	RAC - 70kg Chlorine Gas Cylinders	2,183.61
EFT63242	28.09.2018	Katy Leontine Marie Gates	Cancelled	0.00
EFT63243	28.09.2018	Hanson Construction Materials Pty Ltd	Drainage Maintenance - 5M Concrete	2,729.76
EFT63244	28.09.2018	Pilbara Wildlife Carers Association Inc	Annual Funding - 50% Upfront Payment - Volunteer Wages	10,000.00
EFT63245	28.09.2018	Pt Walcott Volunteer Sea Search & Rescue	Annual Community Grant Scheme 18/19 - Fishing Competition, 50% Upfront Payment, CR 154077	8,321.50
EFT63246	28.09.2018	Printsync Norwest Business Solutions	Various Printer Charges	4,021.88
EFT63247	28.09.2018	Prompt Contracting & Fencing Pty Ltd	WCH - Install Black Wire Fence Panel	935.00
EFT63248	28.09.2018	Repcos Auto Parts	Stock - Oil Filter	25.83
EFT63249	28.09.2018	Raeco	Wickham Library - Barcode Protectors And Genre Labels	258.50
EFT63250	28.09.2018	Roebourne Dingo Hire	KLP - Machinery/Operator Hire, Reduction Stone Mulch And Spread And Removal Of Vehicles	6,320.00
EFT63251	28.09.2018	Raiders Boxing Club	Annual Community Grant Scheme 18/19 - Venue Hire, 50% Upfront CR154077	1,327.00
EFT63252	28.09.2018	Auto One Karratha	Stock - Spark Plug	8.94
EFT63253	28.09.2018	Resolute Security Services Pty Ltd	REAF 2018 - Security Services WE 02/09/18	10,186.46
EFT63254	28.09.2018	Reece Pty Ltd	Stock - Root Zone Watering System 18	4,618.76
EFT63255	28.09.2018	Statewide Bearings	Stock - Silicone Grease 120gm	292.51
EFT63256	28.09.2018	Kmart Karratha	Youth Services Regular Programming Supplies	153.00
EFT63257	28.09.2018	Seek Limited	HR - 20 x Classic Job Ad Pack	4,620.00

Chq/EFT	Date	Name	Description	Amount
EFT63258	28.09.2018	Shelf Cleaning Services	YS/FBCC/REAP - Cleaning Services, August 2018	14,686.42
EFT63259	28.09.2018	Shire Of Wyndham - East Kimberley	Solar Panel Hearson's Cove - Certificate Of Design Compliance Bp 1801631	99.00
EFT63260	28.09.2018	Seatadvisor Pty Ltd	REAP - SABO Ticketing Fees August 2018	2,782.45
EFT63261	28.09.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	FBCC - Rust Treat, Prime And Repaint Internal And External Door Frames	1,170.56
EFT63262	28.09.2018	S Sparks	Reimb - Meal Allowance, Community Safety Network Meeting	137.00
EFT63263	28.09.2018	Scope Business Imaging	Kta Airport - Printer Charges A161041001086, August 2018	253.33
EFT63264	28.09.2018	Survey Logic Pty Ltd	Economic Development Initiatives - Eco Hub Survey Work Ocr167996	7,979.00
EFT63265	28.09.2018	Skipper Transport Parts (Formerly Covs)	Equipment Replacement - Foam Master	708.64
EFT63266	28.09.2018	Sense2 Pty Ltd	Recycling Education - Jute Bags Pid4972, Print2 Design 1000 Per Design	11,693.00
EFT63267	28.09.2018	Stirling Conveyancing Services	Rates Refund A26816	2,093.89
EFT63268	28.09.2018	T-Quip	Stock - Blade 27inch Atomic Pan Deck	201.20
EFT63269	28.09.2018	Schneider Electric Buildings Aust. Pty Ltd	Depot Stage 3 - Admin Upgrade	11,063.16
EFT63270	28.09.2018	Tox Free (Australia) Pty Ltd	Dampier Highway - Hire Heavy Vac Clear Soil And Dirt Around Services	3,894.00
EFT63271	28.09.2018	Element Advisory Pty Ltd	Strategic Planning - Revisions To Advertised Cossack Conservation Management Plan	10,111.75
EFT63272	28.09.2018	Phillip Trestrail	Cancelled	0.00
EFT63273	28.09.2018	TCS Pilbara Pty Ltd	Depot Upgrade - Travel Reimbursement Practical Completion Inspection Stage 3 Rft03-17/18	1,015.39
EFT63274	28.09.2018	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Millars Well Pavilion - Set Out And Linemark Carpark	4,642.00
EFT63275	28.09.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Turf Renovations - Tambrey Oval	14,217.94
EFT63276	28.09.2018	Totally Workwear	HR - Uniforms Wool Relaxed Pants, Size 10	4,263.42
EFT63277	28.09.2018	Karratha Timber & Building Supplies	Building Maintenance - Tools And Equipment	6,339.47
EFT63278	28.09.2018	R Van Welie	Reimb - Gas Bottle Annual Service Fee	92.40
EFT63279	28.09.2018	Village Roadshow Pty Ltd	REAP - Movie Licence, Sicario: Day Of The Solado	288.20
EFT63280	28.09.2018	Westrac Equipment Pty Ltd	Plant - Skidsteer Repairs Spring	398.22
EFT63281	28.09.2018	Woolworths Group Limited	YS - Cafe Stock	1,037.41
EFT63282	28.09.2018	Wormald Australia Pty Ltd	Kta Airport - Flow Test ARFFS Designated Hydrants To CASA Requirements	2,171.64
EFT63283	28.09.2018	Wickham Primary School P&C Association Inc	Annual Community Grant Scheme 18/19 - Outdoor Fan Installation, 50% Upfront Payment	2,000.00
EFT63284	28.09.2018	Wilson Security	YS - Security Callout 19/05/2018	207.90
EFT63285	28.09.2018	West Australian Newspapers Limited	REAP - Advertising	6,520.00
EFT63286	28.09.2018	Wickham Cricket Club	Bucks For Bags Donation August 2018	1,308.00
EFT63287	28.09.2018	Wilson Parking Australia 1992 Pty Ltd	Kta Airport - Management Fee, Parking And Ground Transport, June 2018	2,200.00
EFT63288	28.09.2018	WACHS - Pilbara (Nickol Bay Hospital)	Rates Refund A74144	939.12
EFT63289	28.09.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms, Pants Narrow Tradie Navy 87R	900.60

Chq/EFT	Date	Name	Description	Amount
EFT63290	28.09.2018	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Litter Control - Litter Collection Staff, August 2018	33,811.60
EFT63291	28.09.2018	C Boyce	Reimb - Private Accommodation, Taxi Fares And Meals Whilst Attending Meetings In Perth	224.75
EFT63292	28.09.2018	Jokeria Pty Ltd	REAF 2018 - Performance	2,750.00
EFT63293	28.09.2018	Mediasphere Holdings Pty Ltd	HR - Powerhouse Hub Annual Licence Fee	20,790.00
EFT63294	28.09.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	Kta Airport - Cleaning Services, August 2018	98,274.95
EFT63295	28.09.2018	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Mardie Road - Reseal And Asphalt Works - Mardie Road LIA	486,125.32
EFT63296	28.09.2018	Crothers Construction Pty Ltd	Kta Airport - Hangar, Office Design and Construction, Progress Claim #1	239,937.76
EFT63297	28.09.2018	Water Corporation	Temporary Service @ Warambie Rd - Sewerage/Water Infrastructure Contributions	6,115.40
EFT63298	28.09.2018	P Trestrail	Utility Allowance As Per Contract - 14/09/18 To 13/10/18	144.00
EFT63299	01.10.2018	NYFL Nursery - Cossack Management	Cossack Site - Management Services	35,750.00
EFT63300	05.10.2018	Cleanaway Pty Ltd	Waste Collection - MGB August 2018	169,872.27
EFT63301	05.10.2018	Hampton Harbour Boat & Sailing Club	Council Commitment - HHBSC Marina Project Geotechnical Sampling And Surveying	61,359.50
EFT63302	05.10.2018	Australia Post	Postage - Various	1,852.69
EFT63303	05.10.2018	Signature Music Pty Ltd	REAF 2018 - Production Comedy Event, Rambla Wickham 06/09/18	2,598.70
EFT63304	05.10.2018	Dampier Community Association	ACADS - Dampier Sunset Movies 50% Upfront Payment	5,115.00
EFT63305	05.10.2018	GHD Pty Ltd	WS - Reverse Specification Civil Design Works And Traffic Layout	1,069.20
EFT63306	05.10.2018	Hathaways Lubricants	Stock - Car Battery	2,895.89
EFT63307	05.10.2018	Karratha Amateur Swimming Club	Community Grant Scheme - Country Pennants 2019, 50% Upfront CR 154077	17,651.00
EFT63308	05.10.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Stock	3,287.85
EFT63309	05.10.2018	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant - Tandem Trailer Repairs, Ignition Key & Barrel Lister	115.00
EFT63310	05.10.2018	Ausolar Pty Ltd	Rosemary Road Underpass - Lighting Upgrade	44,535.64
EFT63311	05.10.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	HR - Safety Boots	487.69
EFT63312	05.10.2018	Atom Supply	Equipment - Husqvarna Petrol Saw Floor	5,169.91
EFT63313	05.10.2018	J Blackwood & Son Pty Limited	P&G - Replacement, Truck Steel Box	1,623.78
EFT63314	05.10.2018	Auslec	KLP - 25 X 28w Fhe / T5 / 840	439.75
EFT63315	05.10.2018	Ausrecord Pty Ltd	HR - Alphabet Labels Side Tab	41.80
EFT63316	05.10.2018	Artyzan	Klenk Street And Welcome Road Intersection - Brick Paving	6,534.00
EFT63317	05.10.2018	Art Matters	Financial Services - Valuation Of Artwork Assets	11,732.85
EFT63318	05.10.2018	Allpro Industries Limited T/as Powerblast Global	KLP - Various Spare Parts High Pressure Cleaner	357.50
EFT63319	05.10.2018	ATF Services Pty Ltd	WCH - Qtrly Time Lapse Footage Compilation	1,042.47
EFT63320	05.10.2018	AAOK Karratha Caravan Park	REAF - Contractor Accommodation 27/08/2018 To 03/09/18	5,720.00

Chq/EFT	Date	Name	Description	Amount
EFT63321	05.10.2018	Barth Bros Automotive Machining	Plant - Trailer Repairs, Valve Spring Brake	468.41
EFT63322	05.10.2018	BOC Limited	Plant - Hose Twin Assembly	133.76
EFT63323	05.10.2018	Bunzl Ltd	Stock - Toilet Tissue, Interleaved 2 Ply	1,881.73
EFT63324	05.10.2018	BC Lock & Key	Hearson Cove Toilet Block - Rekey Lock To Cleaners Store	521.58
EFT63325	05.10.2018	Bez Engineering	Traffic Control - Bollard Sleeves, Fabricated And Delivered	2,334.20
EFT63326	05.10.2018	Benara Nurseries	Kta Airport - Plants, Dianella Hybrid Var	421.65
EFT63327	05.10.2018	Black Swan State Theatre Company Ltd	REAP - Royalties, The Lighthouse Girl Regional Tour	1,945.86
EFT63328	05.10.2018	Beacon Equipment	Plant - Backpack Blower Repairs Elbow	66.25
EFT63329	05.10.2018	Barking Gecko Theatre Company Ltd	REAP - Production Fee Bamberts Book Of Lost Stories Instalment 2	15,656.30
EFT63330	05.10.2018	Ertech Pty Ltd	Cell III Construction Rft 04-17/18	567,729.14
EFT63331	05.10.2018	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAP - PAC Conference Hire Of Trestle Tables	236.50
EFT63332	05.10.2018	Universal Pictures International Australasia Pty Ltd	REAP - Film Licence Jurassic World	2,821.26
EFT63333	05.10.2018	Karratha Timber & Building Supplies	KLP - General Hardware Supplies, September 2018	89.11
EFT63334	05.10.2018	Amol Virkar	Mgr Utility Allowance As Per Contract - Internet 28/09/18 To 28/10/18	129.16
EFT63335	05.10.2018	Westrac Equipment Pty Ltd	Stock - Caterpillar Air Filter	160.74
EFT63336	05.10.2018	Woolworths Group Limited	YS - School Holiday Programming Supplies	1,640.91
EFT63337	05.10.2018	A Wear	Mgr Utility Allowance - Electricity 05/07/18 To 06/09/18	867.55
EFT63338	05.10.2018	Wrapped Creations	REAP - Rio Service Dinner Table Runners And Chair Bands	145.00
EFT63339	05.10.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms Pants Narrow Tradie Navy - 97r	1,603.20
EFT63340	05.10.2018	Karratha Contracting Pty Ltd	Hearson Cove - Demolish Dispose Design And Construct Toilet Block	62,744.55
EFT63341	05.10.2018	MSS Security	Kta Airport - Screening And Security Services	208,531.62
EFT63342	05.10.2018	Perdaman Advanced Energy Pty Ltd	Depot Upgrade - Variation 06 Lightning Protection	26,525.16
EFT63343	05.10.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Cancelled	0.00
EFT63344	05.10.2018	Telstra Corporation Ltd	Cancelled	0.00
EFT63345	05.10.2018	Horizon Power	Electricity Charges - Various Sites	149,341.74
EFT63346	05.10.2018	Water Corporation	Water Usage - Various Sites	36,481.37
EFT63347	05.10.2018	Telstra Corporation Ltd	Phone Changes - Various Sites	9,617.40
EFT63348	05.10.2018	Poolmart Karratha	WRF - Pool Chemicals, Pool King Liquid Pool Chlorine	158.00
EFT63349	05.10.2018	Point Samson Community Association Inc	ACADS 18/19 - BBQ And Shared Picnic Shelter CR154076, 50% Upfront Payment	22,518.10
EFT63350	05.10.2018	Parry's Merchants	RAC - Kiosk Stock	1,239.45
EFT63351	05.10.2018	Ray White Real Estate Karratha	Clarkson Way - Advertising	600.00
EFT63352	05.10.2018	St John Ambulance - Karratha	Stock - Sharps Container	199.08
EFT63353	05.10.2018	Royal Life Saving Society WA Inc	HR - Pool Lifeguard Course	262.20

Chq/EFT	Date	Name	Description	Amount
EFT63354	05.10.2018	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Return Flights, Interpersonal Communications Facilitator	2,045.00
EFT63355	05.10.2018	Truck Centre (WA) Pty Ltd	Plant - Repairs, Compressor	2,263.48
EFT63356	05.10.2018	Thrifty Car Rental	REAF 2018 - MMQ, Car Hire 29/08/18 To 03/09/18	959.93
EFT63357	05.10.2018	Visimax	Animal Control - Official Notice Flashlight & Traffic Wand Kits	871.25
EFT63358	05.10.2018	Landmark Operations Limited	Stock - Roundup Biactive	433.04
EFT63359	05.10.2018	A Wright	Reimb - Meal Expenses, Perth Meetings	104.20
EFT63360	05.10.2018	Centurion Transport Co Pty Ltd	Freight Various	1,041.10
EFT63361	05.10.2018	Coca-Cola Amatil (Holdings) Ltd	REAP - Drink Stock	1,870.84
EFT63362	05.10.2018	D Cleaver	Reimb - Accommodation, Perth Training 05/09/2018	75.00
EFT63363	05.10.2018	Command IT Services	Kta Airport - Investigate Door Issues Security Lunch Room And Menzies Ops Airside Access	495.00
EFT63364	05.10.2018	Circuitwest Inc.	Annual Ordinary Membership Turnover	550.00
EFT63365	05.10.2018	Comtec Data Pty Ltd	Kta Airport - Investigate Camera Connection Issues Resolve And Replace 1 Camera	2,266.00
EFT63366	05.10.2018	CS Legal (The Pier Group Pty Ltd T/as)	Debt Collection - Sundry Debtors 2018/19	3,342.02
EFT63367	05.10.2018	Converged Communication Network Applications Pty Ltd	Computer Network Expenses - IP Phone 9608G Gray Global 4 pack	2,774.56
EFT63368	05.10.2018	Caltex Aust Petroleum Pty Ltd	Stock - Diesel Delivered To Depot 16002L	22,951.51
EFT63369	05.10.2018	CHE Touring	Cancelled	0.00
EFT63370	05.10.2018	J Cunningham	Reimb - Study Assistance Cert IV HR	1,750.00
EFT63371	05.10.2018	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Euthanize Dogs	153.40
EFT63372	05.10.2018	Dampier Plumbing & Gas (t/f DPG Trust)	Plumbing Repairs - Various Sites	3,915.33
EFT63373	05.10.2018	K Dean	Rates Refund A76980	274.08
EFT63374	05.10.2018	E & MJ Rosher Pty Ltd	Stock - Blade Bolt	96.10
EFT63375	05.10.2018	Ezi-Hose Pty Ltd	Plant - Isuzu Truck Repairs	33.10
EFT63376	05.10.2018	Fiorita Pty Ltd (Fiorita Deli)	REAP - Catering, Rio Service Dinners 14-15/09/2018	4,210.00
EFT63377	05.10.2018	Global Security Management (WA)	PBFC - Callouts 11/09/2018	152.90
EFT63378	05.10.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	728.96
EFT63379	05.10.2018	K Giles	REAF 2018 - Performance Community Music Set	50.00
EFT63380	05.10.2018	Handy Hands Pty Ltd	Weed Control/Spraying - Various Parks And Ovals	25,946.80
EFT63381	05.10.2018	Hanssen Pty Ltd	Rates Refund A89914	44,100.15
EFT63382	05.10.2018	S Holmes	REAF 2018 - Launch Performance 31/08/18	50.00
EFT63383	05.10.2018	International Art Services (IAS Fine Art Logistics Pty Limited t/as)	CAA 2018 - Artwork Freight Malaga To Cossack And Return	9,515.00
EFT63384	05.10.2018	Connect Call Centre Services	Governance - Overcall Fees For August 2018	2,004.15

Chq/EFT	Date	Name	Description	Amount
EFT63385	05.10.2018	Jokeria Pty Ltd	CAA 2018 - Indigenous Artist Showcase Entertainment Cyril Munda Band	3,500.00
EFT63386	05.10.2018	Keyspot Services	Yth Services - Trophies, King Of The Table And King Of The Court School Holiday Program	52.55
EFT63387	05.10.2018	Karratha Building Co	Dodd Court Public Toilet - Ablution Block Demolition, Mobilisation Temporary Fencing Cartage Waste Disposal	17,329.40
EFT63388	05.10.2018	Karratha Veterinary Hospital	Mawarnkarra Dog Health Program - Desex And Microchip Dog	286.70
EFT63389	05.10.2018	Kwik Kopy Printing Centre	Regulatory Services - Staff Business Cards Full Colour Double Sided	855.17
EFT63390	05.10.2018	Sonic Healthplus Pty Ltd	Health & Safety - Booster Vaccination	1,524.90
EFT63391	05.10.2018	Kennards Hire Pty Limited	Gravel Resheeting Various Sites - Roller Hire	7,706.08
EFT63392	05.10.2018	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess Payable - Colorado Windscreen Replacement	840.00
EFT63393	05.10.2018	Matthew Jean t/as Karratha Property Services	Walcott Way - Investigate/Replace/Resecure Towel Rail	319.00
EFT63394	05.10.2018	KML No 2 Pty Ltd	Rates Refund A88373	163.82
EFT63395	05.10.2018	Landgate	Rates - Land Enquiry & Title Searches	230.19
EFT63396	05.10.2018	Links Modular Solutions Pty Ltd	KLP - Membership Bands	1,127.50
EFT63397	05.10.2018	Latitude 20 Apartments Pty Ltd	REAP - Accommodation, Patsy Cline Performers	1,980.00
EFT63398	05.10.2018	Emerge Associates	Welcome Park - Documentation Amendments	6,897.00
EFT63399	05.10.2018	North West Tree Services	Point Samson Park - Prune Palms	2,778.60
EFT63400	05.10.2018	Titan Australia Pty Ltd	Plant - Prime Mover Tyre Repairs	6,528.50
EFT63401	05.10.2018	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - Monthly Fee, Water Filter Units	135.25
EFT63402	05.10.2018	Ixom Operations Pty Ltd (Orica)	WRP - 70kg Chlorine Gas Cylinders	1,395.90
EFT63403	05.10.2018	K Gates	Refund Lost Ticket Charge	165.00
EFT63404	05.10.2018	The Paper Company Of Australia Pty Ltd	Stock - A3 Paper 80gsm Pure White	207.90
EFT63405	05.10.2018	North Regional Tafe	HR - Safety Rep Full Course E Phipps	2,050.00
EFT63406	05.10.2018	Printsync Norwest Business Solutions	REAP - Admin Office Printer Charges August 2018, XZL00675	287.60
EFT63407	05.10.2018	Prompt Contracting & Fencing Pty Ltd	Lockyer St, Maitland Road, Bulgarra Oval, Foothpaths - Fence Repairs	5,280.00
EFT63408	05.10.2018	Potential Films Pty Ltd	REAP - Film Licence The Song Keepers	330.00
EFT63409	05.10.2018	Repco Auto Parts	Stock - Wiper Blades Twin Pack	221.58
EFT63410	05.10.2018	Roebourne Dingo Hire	Removal Of Abandoned Car Bodies - Urgent Tow Impounded Yamaha Motorbike	836.00
EFT63411	05.10.2018	Rambla Bar Pty Ltd (Rambla Bar & Bistro)	REAF 2018 - Umbilical Brother Rider	59.35
EFT63412	05.10.2018	RePipe Pty Ltd	Teesdale Place - Replace Flex Hoses Leaking	226.45
EFT63413	05.10.2018	Reece Pty Ltd	Reticulation Repairs - Various Sites	2,935.02
EFT63414	05.10.2018	Statewide Bearings	Plant - Pressure Washer Repairs, Calliper Mechanism	592.58
EFT63415	05.10.2018	Kmart Karratha	KLP - School Holiday Program Craft Materials	1,403.25
EFT63416	05.10.2018	Sunny Sign Company Pty Ltd	Stock - Tdi Bracket C/w Bolt Washer And Trilob Bolts	99.00
EFT63417	05.10.2018	Decor8 Australia Pty Ltd	Rapid Graffiti Removal Unit - Services For Urgent Removal August 2018	770.00
EFT63418	05.10.2018	Broometown Holdings T/a Subway Karratha	Wickham Boat Beach Community Planting, Catering	242.00

Chq/EFT	Date	Name	Description	Amount
EFT63419	05.10.2018	Shelf Cleaning Services	FBCC - Cleaning Of Change Rooms For August 2018	2,527.00
EFT63420	05.10.2018	Designa Sabar Pty Ltd	Kta Airport - Technical Support Carpark Operations	181.50
EFT63421	05.10.2018	Seatadvisor Pty Ltd	REAP - July 2018 Ticketing Fees	2,549.80
EFT63422	05.10.2018	Securepay Pty Ltd	REAP Ticket Fees July 2018	803.61
EFT63423	05.10.2018	Sony Pictures Releasing	REAP - Film Licence Hello My Name Is Doris	302.50
EFT63424	05.10.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	DCH - Paint Internal Wall	1,638.64
EFT63425	05.10.2018	Seaview Orthotics	Stock - Litter Picker (Ranger Max)	106.75
EFT63426	05.10.2018	Wridgways Pty Ltd	McRae Court - Storage And Re-Delivery	1,834.80
EFT63427	05.10.2018	Stainless Creation Pty Ltd	Hearson Cove Toilet Block - Fabricate And Supply Custom Stainless Steel Toilet Roll Holders	748.00
EFT63428	05.10.2018	The Walt Disney Company Pty Ltd	REAP - Film Licence The Incredibles 02/08/18	1,023.66
EFT63429	05.10.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Dampier Palms and Hampton Oval Redevelopment Project - Advertising For Public Art Commission	172.70
EFT63430	05.10.2018	Talis Consultants Pty Ltd T/a Talis Unit Trust	WS - Class III Cell Construction Consultancy Services Leachate Extraction System	1,100.00
EFT63431	05.10.2018	Terre Rouge Ballet	REAP - Coppelia Concert Ticket Sales	9,959.00
EFT63432	05.10.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Turf Renovations - Millars Well Main Oval	29,310.60
EFT63433	05.10.2018	Totally Workwear	HR - Uniforms, Mens Biz Corp Edge L/S Shirt Blue Check, Size XL	205.21
EFT63434	05.10.2018	The Trustee For Alist Entertainment T/a A-List Entertainment	REAF 2018 - The Umbilical Brothers	22,000.00
EFT63435	05.10.2018	Town Of Cottesloe	Reimbursement - Long Service Leave E Bates	5,299.10
EFT63436	05.10.2018	CHE Touring	REAP - Performance, Ron And Brenda Go Country	16,500.00
EFT63437	05.10.2018	Australian Taxation Office	Payroll deductions	305,167.62
EFT63438	05.10.2018	Child Support Agency	Payroll deductions	1,695.30
EFT63439	05.10.2018	City Of Karratha	Payroll deductions	465.00
EFT63440	05.10.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT63441	05.10.2018	D Cleaver (Mortgage Account)	Home Ownership	280.00
EFT63442	05.10.2018	T Corfield And L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT63443	05.10.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	890.00
EFT63444	05.10.2018	A D'Cunha - Mortgage Account	Home Ownership Allowance	500.00
EFT63445	05.10.2018	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT63446	05.10.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT63447	05.10.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT63448	05.10.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT63449	05.10.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT63450	05.10.2018	Maxxia Pty Ltd	Payroll deductions	16,175.17
EFT63451	05.10.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30

Chq/EFT	Date	Name	Description	Amount
EFT63452	05.10.2018	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT63453	05.10.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT63454	05.10.2018	City Of Karratha	Payroll deductions	160.00
EFT63455	12.10.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	Kta Airport - Cleaning Services, September 2018	50,728.33
EFT63456	12.10.2018	LGIS Property	18/19 Insurance Premiums - Property, Workcare, Liability And Scheme Membership, 2nd Instalments	897,235.08
EFT63457	12.10.2018	303 Mullenlowe Australia Pty Ltd	Place Branding Services, Photography, Website, Media Planning, Admin WIPS Services	76,107.08
EFT63458	12.10.2018	Dampier Plumbing & Gas (t/f DPG Trust)	Plumbing Repairs - Various Sites	44,005.78
EFT63459	12.10.2018	Burkeair Pty Ltd	Various Sites - Scheduled Aircon Services And Repairs	40,324.95
EFT63460	12.10.2018	Jupps Floorcoverings Karratha Pty Ltd	REAP - Fitout, Duraclean 290 PVC Backed Charcoal Floor Mats	19,860.00
EFT63461	12.10.2018	Chefmaster Australia	SP&I - Ice Bags Clear 3.5kg, (3Ctns, 1000 Bags)	521.85
EFT63462	12.10.2018	Winc Australia Pty Limited (Formerly Staples)	Libraries - Stationery Supplies	988.61
EFT63463	12.10.2018	Forpark Australia Pty Ltd	Stock - S Hook 8mm	55.00
EFT63464	12.10.2018	GHD Pty Ltd	Economic Development Initiatives - Variation To Renewables Study To Include Identification And Further Analysis Of Specific Sites	8,170.80
EFT63465	12.10.2018	Karratha Community House	18/19 Annuals - 50% Upfront Payment, Sensory Play Facilitator Wages	9,900.00
EFT63466	12.10.2018	Les Mills Aerobics Australia	WRP - Licence Fee October 2018	729.72
EFT63467	12.10.2018	Midalia Steel T/a Onesteel	Traffic Control Equipment - 40NB Med Gal Pipe PE (48.3x3.2) AS1074 / BS1387 6.500M	140.36
EFT63468	12.10.2018	Main Roads Western Australia	Marketing - Traffic Management Planning For Queen's Baton Relay	6,638.96
EFT63469	12.10.2018	Norwest Sand & Gravel Pty Ltd	WS - Grader Hire, 35T Float Excavator Transport	5,962.00
EFT63470	12.10.2018	Ngarliyarndu Bindirri Aboriginal Corp.	REAF 2018 - Welcome To Country Nana Pansy	1,100.00
EFT63471	12.10.2018	Parry's Merchants	RAC - Kiosk Supplies	283.00
EFT63472	12.10.2018	Signswest Stick With Us Sign Studio	Kta Library - Information Pod Decals	108.90
EFT63473	12.10.2018	Stihl Shop Redcliffe	Stock - Chainsaw Chain 16 Rapid Micro	40.00
EFT63474	12.10.2018	Te Wai Manufacturing	HR - Uniform Embroidery City of Karratha	6.60
EFT63475	12.10.2018	Royal Life Saving Society WA Inc	HR - Pool Operators Course 8 Candidates	8,160.00
EFT63476	12.10.2018	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Return Flights Various Course Facilitators	4,105.50
EFT63477	12.10.2018	Position Partners	IT - Magnet Office Product Maintenance	1,812.80
EFT63478	12.10.2018	TNT Express	Freight - Show Technology Lighting Equipment	1,468.95
EFT63479	12.10.2018	Truck Centre (WA) Pty Ltd	Plant - Repairs, Sealing Strip	106.03
EFT63480	12.10.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Gloves Red PVC Chemical Resistant	7.04
EFT63481	12.10.2018	Atom Supply	Stock - Replacement Visor To Suit Black Eagle Faceshield	126.05

Chq/EFT	Date	Name	Description	Amount
EFT63482	12.10.2018	J Blackwood & Son Pty Limited	WM - Safety Boots	594.68
EFT63483	12.10.2018	ABCO Products	Stock - Enviroplus Bioactive Toilet Tissue	246.62
EFT63484	12.10.2018	Airport Security Pty Ltd	Kta Airport - ASIC Printing August 2018	440.00
EFT63485	12.10.2018	Ausolar Pty Ltd	Footpath Lighting - 15 x Solar Light Poles With New 12 Watt LED Lights	14,097.88
EFT63486	12.10.2018	Barth Bros Automotive Machining	Stock - Fuel Filter Set/2	1,678.54
EFT63487	12.10.2018	BOC Limited	Plant - Repairs, Reel Oxy-acetylene	509.66
EFT63488	12.10.2018	BC Lock & Key	Kta Depot - Cut 10 x Restricted De06 Keys	214.50
EFT63489	12.10.2018	Bez Engineering	Playground Maintenance - Remove And Replace Damaged Goal Post Section	674.03
EFT63490	12.10.2018	Beacon Equipment	Stock - Blade	81.45
EFT63491	12.10.2018	Haybar Pty Ltd T/as Blanche Bar	REAF 2018 - Festoons Pallet Lounges Chairs Tables Including Set Up Pack Down Delivery And Collection	5,835.50
EFT63492	12.10.2018	Holly Catherine Benfer	Reimb - Meal Allowance CDN Conference Perth	114.26
EFT63493	12.10.2018	Centurion Transport Co Pty Ltd	Freight - Sigma Chemicals Sodium Thiosulphate Chlor Neutral 25Kg	62.35
EFT63494	12.10.2018	Challenge Chemicals Australia	Stock - Hand Care 5L	61.60
EFT63495	12.10.2018	Coates Hire Operations	REAF 2018 - 20 x Portable Toilets Including Transport	2,858.63
EFT63496	12.10.2018	Cabcharge Australia Pty Ltd	Cabcharge	852.54
EFT63497	12.10.2018	Chemform	Ground Surface Treatment - Reodorant Disinfectant (20 ltr)	190.85
EFT63498	12.10.2018	Cherratta Lodge Pty Ltd	KLP - Laundry 25 Table Clothes Black	40.55
EFT63499	12.10.2018	Comtec Data Pty Ltd	7 Mile - Troubleshoot Tip Shop CCTV Due To Error Code (2) General Error	726.00
EFT63500	12.10.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - Hilux Tyre Repairs 205r16 Hankook Dynapro	726.00
EFT63501	12.10.2018	Discovery Sailing Adventures	Donation - S.A.F.E, Animal Welfare League Of Australia Tour	300.00
EFT63502	12.10.2018	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Mawarnkara Program Animal Control - Desex And Microchip Dogs	3,589.00
EFT63503	12.10.2018	Digital Education Services Pty Ltd T/as Digitales	Karratha Library - Subscription, Clue Detective Puzzles Online	467.50
EFT63504	12.10.2018	Annette Dow	Refund - Car Parking Bond	50.00
EFT63505	12.10.2018	E & MJ Rosher Pty Ltd	Plant - Repairs, Front Stub Axles	304.90
EFT63506	12.10.2018	Ensysyex Australasia Pty Ltd	Stock - Fipronil Ultrathor 3ltr	658.06
EFT63507	12.10.2018	Ezi-Hose Pty Ltd	Plant - Repairs, Hose Fittings	320.34
EFT63508	12.10.2018	Ertech Pty Ltd	Class III Cell Construction - Rolls 6m X 50m Of A84	17,325.00
EFT63509	12.10.2018	Max & Claire Pty Ltd T/a Ergolink	Tech Serv - Ergonomic Chair	958.38
EFT63510	12.10.2018	Feel Creative Pty Ltd	IT - Various Web Hosting Services 01/07/18 To 30/09/18	1,650.00
EFT63511	12.10.2018	Foxtel For Business	WRP - Foxtel Business Core Channels October 2018	155.00
EFT63512	12.10.2018	Fleet Fitness (atf O'Shaughnessy Family Trust)	WRP - Keiser Spin Bike Replacement Pedal Straps	121.00
EFT63513	12.10.2018	StrataGreen (Strata Corporation Pty Ltd)	Depot - WeedMaxx Weed Control Mat 114gsm 3.66x50	665.51

Chq/EFT	Date	Name	Description	Amount
EFT63514	12.10.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	308.75
EFT63515	12.10.2018	The Trustee For Gray Family Trust (splysly Alley)	HR - Uniforms And Embroidery	4,837.90
EFT63516	12.10.2018	Home Hardware Karratha	KLP - Paint Patching Walls, Indoor Courts	205.53
EFT63517	12.10.2018	Hydramet Pty Ltd	KLP - Recommission Automatic Chlorine Gas Shut Down System	665.50
EFT63518	12.10.2018	HIT Productions Pty Ltd	REAP - 1/3 Performance Fee, The Sapphires	11,000.00
EFT63519	12.10.2018	Kylie Lorraine Hulkes	Rates Refund A16596	152.50
EFT63520	12.10.2018	Jeniffer Humphrey	Refund - Movie Cancellation	42.00
EFT63521	12.10.2018	Irrigation Australia Ltd	HR - Cert III In Irrigation Course Registration Fees	11,770.00
EFT63522	12.10.2018	Karratha Signs	REAF 2018 - Event Signage	1,725.02
EFT63523	12.10.2018	J G Johnson Painting & Decorating Pty Ltd	Winyama Road - Internal Paintworks	6,006.50
EFT63524	12.10.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Repairs, Uhf Aerial Gme Kit 6. 6db	310.95
EFT63525	12.10.2018	Jaram Australia (Jaram Products Pty Ltd t/as)	Cancelled	0.00
EFT63526	12.10.2018	Karratha Glass Service	Depot Masterplan Stage 3 - Apply Privacy Screen Film To Door Panel	302.50
EFT63527	12.10.2018	Karratha Contracting Pty Ltd	Hearson's Cove Foreshore - 3rd Progress Claim, Replacement Toilet Block	14,562.90
EFT63528	12.10.2018	Komatsu Australia Pty Ltd	Stock - Oil Sample Bottles Kowa	393.16
EFT63529	12.10.2018	Sonic Healthplus Pty Ltd	Health & Safety - Vaccination Hep A & B	904.20
EFT63530	12.10.2018	Karratha Machinery Hire	Woodbrook Rd Gravel Resheeting - Hire 13T Smooth Drum Roller	660.00
EFT63531	12.10.2018	Karratha Automotive Group - KAG	Plant - Repairs, Seal-cr/shf Rr Oil	56.68
EFT63532	12.10.2018	Karratha Community Garden	Annuals 18/19 - Junior Green Thumb, 50% Upfront Payment, Water Bill	1,933.50
EFT63533	12.10.2018	Karratha Panel & Paint (Tunstead Family Trust T/a)	Insurance Recoverable - Repairs, Toyota Hilux	5,070.56
EFT63534	12.10.2018	Kennards Hire Pty Limited	P&G - Retic Repairs, Hire Mini Loader With Trenching Attachment	631.00
EFT63535	12.10.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Kta Airport - Cbs Drum Desk Fan	89.00
EFT63536	12.10.2018	Karratha Junior Rugby League	Reimb - Junior Sports Light Tokens 2018 Season	1,000.00
EFT63537	12.10.2018	Knight Frank Australia Pty Ltd	The Quarter - Leasing Fee, Australian Maritime Safety Authority	6,472.34
EFT63538	12.10.2018	L3 Communications Australia Pty Ltd	Kta Airport - Maintenance Screening Equipment X-ray And Cbs Machine	6,937.98
EFT63539	12.10.2018	LGIS Risk Management	Managing Emergencies In City Facilities Project	2,277.00
EFT63540	12.10.2018	Amanda Morley	Reimb - Lost Books Returned	28.48
EFT63541	12.10.2018	Marketforce	The Quarter - Public Notice Advising Community Information Session Proposal	282.90
EFT63542	12.10.2018	MAK Industrial Water Solutions Pty Ltd	Kta Airport - WWTP Chemicals, Correction High Liquid, Membrane Cleaner, Low Liquid Nacl Chlorinating Agent, Wastewater Biological Booster	27,369.76
EFT63543	12.10.2018	Mega Vision Australia Pty Ltd	REAF 2018 - Screens & Bubble Machine Hire	1,301.30
EFT63544	12.10.2018	NBS Signmakers	WS - Alucabond Signs With Rounded Corners	1,545.50

Chq/EFT	Date	Name	Description	Amount
EFT63545	12.10.2018	North West Tree Services	Street Tree Maintenance - Removal And Ficus Stump Grinding	1,109.90
EFT63546	12.10.2018	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Cancelled	0.00
EFT63547	12.10.2018	Titan Australia Pty Ltd	Plant - Light Truck Tyre Repairs, Remove Strip Fit Scrap	1,702.80
EFT63548	12.10.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15 Litre Spring Water Bottles	25.25
EFT63549	12.10.2018	North West Waste Alliance	Footpath Sweeping - Kestral Way Frinderstein Way Bathgate Road Millstream Road And Miles Loop	1,150.75
EFT63550	12.10.2018	Pilbara Motor Group - PMG	Plant - Repairs Cover Assy	449.68
EFT63551	12.10.2018	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper	866.25
EFT63552	12.10.2018	North Regional Tafe	HR - Enrolment Fees Certificate IV In Youth Work Youth Development Scholarship	2,843.00
EFT63553	12.10.2018	Pilbara Regional Council	HR - Payroll Processing IT Vision, Quarter 1	25,000.00
EFT63554	12.10.2018	Paramount Pictures Australia	REAP - Film Licence Mission Impossible: Fallout 1st Screening	791.70
EFT63555	12.10.2018	Printsync Norwest Business Solutions	SP & Infrastructure - Toner Cartridge	296.60
EFT63556	12.10.2018	Quick Corporate Australia Pty Ltd	Depot Upgrade - Rapid Clamp, 550h Desk Mounted Screens	51.81
EFT63557	12.10.2018	Repco Auto Parts	WRF - Trolley Aqua Run x 2	446.05
EFT63558	12.10.2018	Ralph & Beattie Bosworth Pty Ltd	WCH - Quantity Surveyor August 2018	1,584.00
EFT63559	12.10.2018	Roebourne Dingo Hire	Removal Of Abandoned Car Bodies - Tow White Nissan Pulsar	165.00
EFT63560	12.10.2018	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Petrol Unleaded, 200L Drum	2,321.00
EFT63561	12.10.2018	Reece Pty Ltd	Waters Park - Reticulation Repairs, Data Cable Orange	1,137.18
EFT63562	12.10.2018	Statewide Bearings	Plant - Repairs, Set13 Taper	101.64
EFT63563	12.10.2018	Kmart Karratha	RAC - Pool Kiosk Items	232.00
EFT63564	12.10.2018	Sigma Chemicals	Stock - Dense Soda Ash 25kg Bag	1,262.80
EFT63565	12.10.2018	Sodexo Remote Sites	Acacia Place Rental 14/09/18 To 13/10/18	3,033.34
EFT63566	12.10.2018	Scope Business Imaging	Strategic Projects - Printer Charges A5C0041013529 September 2018	1,155.16
EFT63567	12.10.2018	SD Upholstery & Repairs	WRP - Complete Resew And Patches	627.00
EFT63568	12.10.2018	Skipper Transport Parts (Formerly Covs)	Plant - Repairs, Mud Flaps	94.71
EFT63569	12.10.2018	South Metropolitan Tafe	HR - Course Fees, September 2018 Block Release	305.00
EFT63570	12.10.2018	Stainless Creation Pty Ltd	Plant - Roadmaster Trailer Repairs Weld Brakes Strengthen Rear Ramp And Check Safety	484.00
EFT63571	12.10.2018	R Sutherland	Rates Refund A56653	614.30
EFT63572	12.10.2018	T-Quip	Plant - Contour Mower Repairs Compressor	539.00
EFT63573	12.10.2018	Turf Guru Landscapes Pty Ltd	Reticulation Repairs, Water Audits, Street Watering - Various Parks And Streets, Roeb/Wick/Kta	18,656.00
EFT63574	12.10.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Mooligunn Rd - Advertising, Reconstruction	172.70
EFT63575	12.10.2018	Technology One Limited	IT - Intramaps Gis Consulting Remote Services	1,804.00

Chq/EFT	Date	Name	Description	Amount
EFT63576	12.10.2018	Tint A Car Karratha (Tinting Worldwide)	WS - Install Solar Window Film To Admin Office Building Sliding Door & Window	375.00
EFT63577	12.10.2018	Karratha Timber & Building Supplies	KLP - General Hardware Supplies, September 2018	633.91
EFT63578	12.10.2018	Westrac Equipment Pty Ltd	Plant - Excavator Repairs Cutting Edge	517.03
EFT63579	12.10.2018	Woolworths Group Limited	RAC - Replacement Cleaning / Kiosk Supplies	1,641.69
EFT63580	12.10.2018	WA Billboards	Kta Airport - Reimb Up Front Charge Intersystems Fids System	803.00
EFT63581	12.10.2018	Water Infrastructure Science And Engineering (WISE)	Kta Airport - Quarterly Review= Sewerage Treatment Plant April To June 2018	2,035.00
EFT63582	12.10.2018	Kerry-ann Walsh T/a Ka Communications	Councillor Media Training	9,657.90
EFT63583	12.10.2018	Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as)	Kwong Close - Safety Shields Security Doors	43.43
EFT63584	12.10.2018	Wow Health & Fitness (atf Lawrence Family Trust & The Maclachlan Trust)	KLP - Gym Wipes	852.50
EFT63585	12.10.2018	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Litter Control - Litter Collection Staff 30/08/18 To 26/09/18	31,813.98
EFT63586	12.10.2018	Yurra Pty Ltd	Kta Foreshore - Dune Revegetation Additional Works Progress Claim No. 18	169.88
EFT63587	12.10.2018	Cleanaway Pty Ltd	Drain Reserve/Open Space - Clearance Bin September 2018	625.13
EFT63588	12.10.2018	Department Of Transport	Plant - Vehicle Registration To 30/04/19	211.65
EFT63589	12.10.2018	Telstra Corporation Ltd	PBFC Security System - Phone Charges 25/09/18 To 24/10/18	176.96
EFT63590	12.10.2018	Horizon Power	Electricity Charges - Various Sites, Airport, Ovals, Parks, Reserves, PBFC	72,790.03
EFT63591	12.10.2018	Water Corporation	Water Usage - Various Sites, Standpipes, NBVFB	4,558.11
EFT63592	12.10.2018	Horizon Power	Electricity Charges - Street Lights And Dir Utilities	45,107.78
EFT63593	12.10.2018	Water Corporation	Water Usage - Various Parks, REAP And Standpipes	28,212.33
EFT63594	12.10.2018	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Gas Bottles	990.85
EFT63595	12.10.2018	Water Corporation	Water Usage - Pavilions, Vacant Housing, Temp Services, FBCC, Mgr/Dir Utility Allowances	26,714.02
EFT63596	12.10.2018	Water Corporation	Water Usage - Various Parks, Reserves, Agistment Centre And Harding Supply Mains	45,826.66
EFT63597	12.10.2018	Onyx Group WA Pty Ltd	Refund - REAP Venue Bond, Birds Of Tokyo Event 06/10/2018	8,000.00
EFT63598	12.10.2018	City Of Karratha	Rates Refund A73520	40.63
EFT63599	12.10.2018	Water Corporation	Andover Park Public Toilet Connection, Application I.D 616119	18,870.22
EFT63600	15.10.2018	TKO Mountings LLC T/as Pro Mountings	WCH - Mounts for Boxing Equipment - 50% Deposit	946.90
EFT63601	12.10.2018	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Volunteer Recognition Awards 2018 - Catering 25/05/2018 & 26/05/2018	8,090.50
EFT63602	19.10.2018	Wickham Community Association (inc)	ACADS 18/19 - Upfront Payments, Annual Concert, Wickham Activation, Citizenship, Family Day ICR154076	45,191.90

Chq/EFT	Date	Name	Description	Amount
EFT63603	19.10.2018	Crothers Construction Pty Ltd	Kta Airport - Hangar And Office Design and Construction - Progress Claim #2	827,691.11
EFT63604	19.10.2018	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Electricity Usage, September	62,688.36
EFT63605	19.10.2018	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Acacia Place Wickham - Road Reseal	349,685.69
EFT63606	19.10.2018	303 Mullenlowe Australia Pty Ltd	Place Branding - Social Content, Creative Refinement, Admin, PR Services	57,794.62
EFT63607	19.10.2018	North West Waste Alliance	Street Sweeping Services, September 2018	47,247.93
EFT63608	19.10.2018	Burkeair Pty Ltd	Kta Airport - Chiller 2 Replacement, PBFC - Fridge Repairs, DCH Replacement Dehums	336,816.81
EFT63609	19.10.2018	Cr G Cucel	Reimb - Meals & Parking, Meetings In Perth	154.00
EFT63610	19.10.2018	Cr G Evans	Reimb - Car Mileage 27/08/18 To 13/09/18	331.30
EFT63611	19.10.2018	Mayor P Long	Reimb - Car Mileage 03/04/18 To 24/06/18	1,199.87
EFT63612	19.10.2018	P Miller	REAF 2018 - MC Services	1,600.00
EFT63613	19.10.2018	Cleanaway Pty Ltd	Beach Garbage Collection - Mobile Bins 40 Mile Cleaverville And Miaree Pool, August 2018	448.10
EFT63614	19.10.2018	Optus Billing Services Pty Ltd	KLP - Emergency Lift Phone Charges 05/10/18 to 04/11/18	32.00
EFT63615	19.10.2018	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates	1,048.87
EFT63616	19.10.2018	Sheldon & Hammond	Staff Christmas Gifts	7,807.80
EFT63617	19.10.2018	Australia Post	Postage - Rates	1,255.68
EFT63618	19.10.2018	Construction Training Fund (CTF)	BCITF Receipts - September 2019	6,356.06
EFT63619	19.10.2018	Jupps Floorcoverings Karratha Pty Ltd	Karratha Administration Building - Repair Matting	590.00
EFT63620	19.10.2018	Winc Australia Pty Limited (Formerly Staples)	SP&I - Stationery, Magnetic Buttons Black	49.16
EFT63621	19.10.2018	Cardno WA Pty Ltd	Pt Samson - Professional Services Ending 27/04/2018 Review Of Design Elements Ia	1,602.45
EFT63622	19.10.2018	Signature Music Pty Ltd	REAP - 5th Southern Deserts Conference Equipment	605.00
EFT63623	19.10.2018	Geraldton Building Services & Cabinets (GBSC)	Depot Admin Area Upgrade - Install Benchtops, Kick Plates & End Panels	2,398.00
EFT63624	19.10.2018	Hampton Harbour Boat & Sailing Club	Guy Fawkes Festival 2018 - Funding, Fireworks And Barge Hire	11,793.00
EFT63625	19.10.2018	Hart Sport	KLP - Sporting Equipment & Mini Mega Program Equipment	600.10
EFT63626	19.10.2018	ISPX	Computer Network - Monthly ADSL And Annual Hosting Services 06/10/18 To 05/11/18	122.50
EFT63627	19.10.2018	Les Mills Aerobics Australia	KLP - Les Mills Group Fitness License Fees Includes Virtual And Scheduled Support	1,558.22
EFT63628	19.10.2018	Norwest Sand & Gravel Pty Ltd	Boat Ramp Maintenance - Floating 35 Tonne Excavator To Depot	924.00
EFT63629	19.10.2018	Pilbara Real Estate	Refund - Overpaid Rent Marniyarra Loop	741.65
EFT63630	19.10.2018	Parry's Merchants	Indoor Play Centre - Cafe And Stock	251.05
EFT63631	19.10.2018	Sealanes (1985) Pty Ltd	REAP - Kiosk Stock	2,579.23
EFT63632	19.10.2018	Stihl Shop Redcliffe	Stock - Brush Cutter Cord	209.10
EFT63633	19.10.2018	Town Link Couriers	Freight - Collection Of Parcel From Komatsu Port Hedland To Depot	27.50
EFT63634	19.10.2018	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	REAP - Zagoria Trio, Airfares Sundowner 28/10/2018	3,408.00

Chq/EFT	Date	Name	Description	Amount
EFT63635	19.10.2018	TNT Express	Freight - Movies And Box	14.96
EFT63636	19.10.2018	C Watts	Mgr Utility Allowance As Per Contract	99.00
EFT63637	19.10.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Safety Glasses, Box	904.09
EFT63638	19.10.2018	Atom Supply	Stock - Absorbent Peat General Purpose 100% Organic 50L	393.11
EFT63639	19.10.2018	J Blackwood & Son Pty Limited	WS - Disposal Butt Unit Smokers Ceasefire Blk	545.46
EFT63640	19.10.2018	ABCO Products	Stock - Ecozyme B+ 5L	751.38
EFT63641	19.10.2018	Avdata Australia	Kta Airport - Billing Service Fees And Charges Monthly Data Reporting August 2018	2,722.90
EFT63642	19.10.2018	Airport Security Pty Ltd	Kta Airport - ASIC Printing September 2018	176.00
EFT63643	19.10.2018	Advam Pty Ltd	Kta Airport - Support And Services July 2018	1,009.89
EFT63644	19.10.2018	Judith Andrews	Reimb - Meal Allowance, AAA AGM Emergency Field Exercise Airside Tour Meetings, Perth	112.75
EFT63645	19.10.2018	Ausolar Pty Ltd	Karratha Rec Club Car Park - Replace Damaged Led Lights	13,583.13
EFT63646	19.10.2018	Access Analytic Solutions Pty Ltd	IT - Power Bi Coaching Assist Implementation Of Power Bi Solution	962.50
EFT63647	19.10.2018	Barth Bros Automotive Machining	Stock - Air Filter	443.76
EFT63648	19.10.2018	Bunzl Ltd	Stock - Hand Towels Interleaved	1,001.54
EFT63649	19.10.2018	BC Lock & Key	Kwong Close - Install Deadlock & Push Button Door Handle	690.32
EFT63650	19.10.2018	Brooks Hire Service Pty Ltd	Boat Ramp Maintenance - Hire Komatsu Loader	6,666.00
EFT63651	19.10.2018	Building Commission (Building Services Levy - BSL)	BSL Receipts - September 2018	6,134.83
EFT63652	19.10.2018	BB Landscaping WA Pty Ltd	Petersen Court - Garden Maintenance And Tidy Up September 2018	1,694.00
EFT63653	19.10.2018	Barking Gecko Theatre Company Ltd	REAP - Royalty Payment Bambert's Book Of Lost Stories	671.00
EFT63654	19.10.2018	R Beatty	Refund - Lost Parking Ticket	165.00
EFT63655	19.10.2018	Centurion Transport Co Pty Ltd	Freight - Various	135.73
EFT63656	19.10.2018	Challenge Chemicals Australia	Stock - Galaxy Heavy Duty Degreasers	400.18
EFT63657	19.10.2018	Coates Hire Operations	Boat Ramp Maintenance - Hire Articulated Grader 15-17/09/18	1,071.97
EFT63658	19.10.2018	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Stock	2,490.84
EFT63659	19.10.2018	Cabcharge Australia Pty Ltd	Cabcharge	636.55
EFT63660	19.10.2018	Chemform	Stock - Floor Stripper 5L	101.31
EFT63661	19.10.2018	Cb Snapz	REAF 2018 - Face Painting Mermaid Appearances Glitter Tattoos Children's Entertainment	3,380.00
EFT63662	19.10.2018	Command IT Services	IT - Trace And Test Cable to Liftshaft Screens Switch	264.00
EFT63663	19.10.2018	Wickham Youth Group Inc	The Base - Operational Recreation Equipment And Furniture	9,354.00
EFT63664	19.10.2018	Dampier Sharks Junior Football Club	Sporting Quarterly Grant Scheme - August 2018 Shades And Marquees	2,000.00
EFT63665	19.10.2018	Dunnart Picture Framing	Comm Development - Repair Broken Glass In Art Work	165.00
EFT63666	19.10.2018	M Dequen	Reimb - Meals, Rangers Conference	124.40

Chq/EFT	Date	Name	Description	Amount
EFT63667	19.10.2018	Dampier Plumbing & Gas (t/f DPG Trust)	Plumbing Repairs - Various Sites, Yth Shed, Cook Close, Walcoot Way, REAP, Depot, Dampier Lions Park, Saylor Park, WRP	11,096.12
EFT63668	19.10.2018	Diva Ministries (L M Ratana & M Strickland t/as)	Youth Shed - Hip Hop Choir 02/05/18	1,080.00
EFT63669	19.10.2018	Ezi-Hose Pty Ltd	Plant - BOMAG Repairs 1/4 Hose Tough Cover	369.90
EFT63670	19.10.2018	ES2 Pty Ltd	IT - Consolidation Of Security Reports	3,630.00
EFT63671	19.10.2018	Farinosi & Sons Pty Ltd	KLP - Dulux Kings Cayon Paint	56.63
EFT63672	19.10.2018	Foxtel For Business	KLP - Business Core Package 01/10/18 To 31/10/18	210.00
EFT63673	19.10.2018	Funtastic Ltd T/a Madman Entertainment	REAP - Film Licence The Breaker Upperers	536.40
EFT63674	19.10.2018	Global Security Management (WA)	FBCC - Security Callouts	360.80
EFT63675	19.10.2018	StrataGreen (Strata Corporation Pty Ltd)	Weed Control - Barricade Pre-Emergent Herbicide 1L	303.84
EFT63676	19.10.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	2,778.26
EFT63677	19.10.2018	Home Hardware Karratha	REAP - Secure Library Table Chairs To Outdoor Area, Padlocks, Eyelets, Chain Dome, Nuts	380.14
EFT63678	19.10.2018	J Hurley	Reimb - Private Accommodation Perth Meetings	93.80
EFT63679	19.10.2018	R Hall	Reimb - Fuel BP Card Unable To Be Used	163.38
EFT63680	19.10.2018	B Hartung	Refund - Lifetime Dog Registration, Dog Euthanised	100.00
EFT63681	19.10.2018	Jason Sign Makers	Depot Fitout - Aluminium Signs	430.56
EFT63682	19.10.2018	Karratha Signs	KTA Airport - Cover Decal WWTP Sign	60.50
EFT63683	19.10.2018	James Bennett Pty Limited	Roebourne Library - August Book Order	264.64
EFT63684	19.10.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Various Plant - Electrical Repairs	3,336.25
EFT63685	19.10.2018	Karratha Building Co	Catrrall Park - Repairs To Gazebo	2,541.00
EFT63686	19.10.2018	Karratha Cad Centre	WM - A1 Full Colour Plot On 95gsm Coated Paper	273.00
EFT63687	19.10.2018	Karratha Veterinary Hospital	Animal Control - Euthanize Cats	85.60
EFT63688	19.10.2018	Karratha Contracting Pty Ltd	Andover Park - Installation Public Toilet	27,908.32
EFT63689	19.10.2018	Sonic Healthplus Pty Ltd	HR - Corporate Consultation 04/10/2018	121.00
EFT63690	19.10.2018	Karratha Adult Riding Club	Sports Funding Scheme - Coaching Course	1,000.00
EFT63691	19.10.2018	Kayla Harrison (nee Sevelj)	Reimb - Clarkson Way Gas Bottle	92.40
EFT63692	19.10.2018	Kennards Hire Pty Limited	DCH - Hire Temporary Fencing Panels Feet And Joiner Clips 14/09/18 To 28/09/18	769.60
EFT63693	19.10.2018	Matthew Jean t/as Karratha Property Services	KLP - Replace Door & Frame After Break In	2,191.00
EFT63694	19.10.2018	Landgate	Rates - Monthly Valuation Schedules And 2018/19 Annual Updates	128.90
EFT63695	19.10.2018	Leethall Constructions Pty Ltd	Footpath Lighting Upgrade - Installation Of Solar Pedestrian Lighting	20,950.95
EFT63696	19.10.2018	MM Electrical Merchandising	P&G - Wiring and Battery Timer Replacements	1,031.25
EFT63697	19.10.2018	McMahon Services Australia Pty Ltd	7 Mile - Transfer Empty Hook Bins From 7 Mile Waste Facility To Wickham Transfer Station	1,738.00
EFT63698	19.10.2018	Redwave Media Ltd	Marketing - Rates Explainer Social Media Video 2 Minute 30 Second Voiceover	222.75

Chq/EFT	Date	Name	Description	Amount
EFT63699	19.10.2018	NYFL Nursery - Litter Picking Cleaning And Gardening Services	Litter Control - Litter Collection Services Roebourne, September 2018	5,344.35
EFT63700	19.10.2018	Neverfail Springwater Pty Ltd - Front Reception (906959169)	Customer Services - Water Cooler	31.05
EFT63701	19.10.2018	Beth Nurnberger	HR - Delivery Of Email & Workflow Management Course 20 Candidates 19/09/2018	1,950.00
EFT63702	19.10.2018	Osnat Burger T/a Osi's Creations	Dampier Library - Children's Stepping Stone Session School Holiday Program	1,600.00
EFT63703	19.10.2018	Pilbara Motor Group - PMG	Plant - Prado Repairs Disc	758.26
EFT63704	19.10.2018	Performing Lines	REAP - Performance Fee Small Voices Louder	11,825.00
EFT63705	19.10.2018	Printsync Norwest Business Solutions	REAP - Arts Admin Printer Charges XZL00675 29/06/18 To 31/07/18	160.85
EFT63706	19.10.2018	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Community Grant Scheme 18/19 - 50% Upfront Payment Roeb NAIDOC Hip Hop Event	4,567.75
EFT63707	19.10.2018	Jack Clive Pam (Parcel)	CAA 2018 - Curator Invited Artist	5,279.00
EFT63708	19.10.2018	Pure Star Clean Pty Ltd	REAF 2018 - Consumables And Cleaning Portable Toilets And Litter Picking	1,980.00
EFT63709	19.10.2018	Prompt Contracting & Fencing Pty Ltd	7 Mile - Supply And Install Heavy Duty Steel Safety Barriers	4,003.00
EFT63710	19.10.2018	Regula Pam (PamPam Productions)	CAA 2018 - Exhibition Install/Deinstall Contract	15,430.00
EFT63711	19.10.2018	Quick Corporate Australia Pty Ltd	Depot Upgrade - White Board 1800 X 1200	922.71
EFT63712	19.10.2018	Repco Auto Parts	Stock - Battery 9 Volt	81.93
EFT63713	19.10.2018	Red Dot Stores	REAP - Staging Decorations	16.00
EFT63714	19.10.2018	Roebourne Dingo Hire	Wickham Beach Revegetation - Watering Of Tubestock X 9	7,610.00
EFT63715	19.10.2018	Reece Pty Ltd	Plant - Repairs, Data Coil 3-Way	2,378.00
EFT63716	19.10.2018	Statewide Bearings	Stock - Wheel Bearing Kit Set 13 Taper	105.95
EFT63717	19.10.2018	Kmart Karratha	KLP - Games And Supplies, Gamers & Beauty Day September School Holiday Program	247.80
EFT63718	19.10.2018	Sunny Sign Company Pty Ltd	Stock - Lock-Socket Wedge Peg Steel	31.09
EFT63719	19.10.2018	Seatadvisor Pty Ltd	REAP - Sabo Ticketing Fees September 2018	1,490.50
EFT63720	19.10.2018	Securepay Pty Ltd	REAP - Cinema And Ticket Event Fees September 2018	222.29
EFT63721	19.10.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	Shadwick Drive - Full Internal Paint Excluding Kitchen And Dining Area	9,478.73
EFT63722	19.10.2018	Scope Business Imaging	Kta Airport - Printer Charges A161041001086 September 2018	453.78
EFT63723	19.10.2018	K Sparks	Reimb - Meal Allowance Rangers Conference Perth 18/09/18 To 21/09/18	128.90
EFT63724	19.10.2018	Scott Printers Pty Ltd	Cossack Heritage Trails - Brochure Printing	1,702.80
EFT63725	19.10.2018	SD Upholstery & Repairs	Plant - Fuso Repairs Manufacture Tipper Tray Tarp	786.50
EFT63726	19.10.2018	Skipper Transport Parts (Formerly Covs)	Plant - Colorado Repairs Shaft-frm	931.85
EFT63727	19.10.2018	Stainless Creation Pty Ltd	Bulgarra Playspace - Replace Load Rated Eyelets On Sleeves	148.50
EFT63728	19.10.2018	Shoemark Consulting (Geoffrey Edgar Shoemark t/as)	Kta Airport Hangar/Depot - Project Management Services, September 2018	8,635.00
EFT63729	19.10.2018	Tox Free (Australia) Pty Ltd	Stock - Disposal Of Floor Sealant	190.26

Chq/EFT	Date	Name	Description	Amount
EFT63730	19.10.2018	Element Advisory Pty Ltd	Strat Planning - Revisions To Advertised Cossack Conservation Management Plan	3,958.63
EFT63731	19.10.2018	The Walt Disney Company Pty Ltd	REAP - Film Licence Christopher Robin	5,338.48
EFT63732	19.10.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Wickham Squash Centre Refurbishment - Advertising	345.40
EFT63733	19.10.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course/Bowling Green Facility - Fairway Mowing, September	39,404.54
EFT63734	19.10.2018	Totally Workwear	HR - Uniforms	3,006.88
EFT63735	19.10.2018	The Trustee For TriVision t/as CD Soft	Kta Library - Abs Filament For 3d Printer	97.90
EFT63736	19.10.2018	Universal Pictures International Australasia Pty Ltd	REAP - Film Licence Back To The Future	709.50
EFT63737	19.10.2018	Karratha Timber & Building Supplies	PS - Tools. Materials, September 2018	606.21
EFT63738	19.10.2018	J Van Dongen	REAF 2018 - Launch Community Music Set 31/08/2018	50.00
EFT63739	19.10.2018	Valmos Pty Ltd T/AS Roebourne Contractors	WS - Air Lifting Of Bore Holes	4,950.00
EFT63740	19.10.2018	Woolworths Group Limited	KLP - Wet And Wild Sausage Sizzle And Mini Masterchef Supplies	600.05
EFT63741	19.10.2018	Wormald Australia Pty Ltd	Kta Main Admin - Replace Fire Extinguishers And Fire Blanket	737.00
EFT63742	19.10.2018	Wren Oil	Wickham Transfer Station - Collection Of Used Oil	16.50
EFT63743	19.10.2018	Wilson Security	Wickham Library - Security Call Out 26/09/18	152.90
EFT63744	19.10.2018	WA Billboards	Kta Airport - Fids System And Monthly Access Charge Rapidsuitecloud August 2018	7,037.25
EFT63745	19.10.2018	West-Sure Group	Kta Airport - Cash Collection Counting And Reconciliation Services September 2018	291.19
EFT63746	19.10.2018	Wickham Tidy Towns Inc	Love Where You Live - Wickham Flyer Drop	500.00
EFT63747	19.10.2018	Yurra Pty Ltd	Footpath & Kerb Maintenance - Installation Of Footpath 104m2	11,326.69
EFT63748	19.10.2018	Pindan Contracting Pty Ltd	Depot Upgrade - DAAC New Administration Building	3,300.00
EFT63749	19.10.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Charges - Wickham And Dampier Sites	24,549.37
EFT63750	19.10.2018	Horizon Power	Electricity Charges - Various Sites, Kta Office, Parks, RAC, Roe Comm Centre, KLP	78,472.83
EFT63751	19.10.2018	Horizon Power	Electricity Charges - Various Sites, Tip Office, Roe Library, Cossack, Dalgety	6,585.43
EFT63752	19.10.2018	Telstra Corporation Ltd	Cancelled	0.00
EFT63753	19.10.2018	Telstra Corporation Ltd	Phone Charges - Various Sites	21,006.50
EFT63754	19.10.2018	Water Corporation	Water Usage - Pavilion, Truck Bay, Median Strips	2,683.50
EFT63755	19.10.2018	Colin Wilkinson Developments Pty Ltd	WCH - Construction Progress Claim #9 Skatescape	1,221,770.86
EFT63756	19.10.2018	Haybar Pty Ltd T/as Blanche Bar	Refund - Venue Hire Bond Oktoberfest 2018 13/10/18	5,000.00
EFT63757	19.10.2018	A Browne	Refund - Carparking Card Bond 02/08/2018	50.00
EFT63758	19.10.2018	G Blyth	Refund - Asic Card Bond 10/09/2015	50.00
EFT63759	19.10.2018	Y Caddy	Refund - Asic Card Bond 24/11/2017	100.00
EFT63760	19.10.2018	Y Chen	Refund - Carparking Card Bond 05/09/2018	50.00
EFT63761	19.10.2018	F Donnelly	Refund - Asic Card Bond 19/02/2018	50.00
EFT63762	19.10.2018	D De Jong	Refund - Asic Card Bond 26/08/2015	50.00
EFT63763	19.10.2018	S Hlaing	Refund - Asic Card Bond 29/09/2017	100.00

Chq/EFT	Date	Name	Description	Amount
EFT63764	19.10.2018	A Kamp	Refund - Asic Card Bond 11/06/2018	50.00
EFT63765	19.10.2018	H Luo	Refund - Carparking Card Bond 02/07/2018	100.00
EFT63766	19.10.2018	RePipe Pty Ltd	Refund - Asic Card Bond 22/11/2016 J Blackman	50.00
EFT63767	18.10.2018	City Of Karratha	Payroll deductions	160.00
EFT63768	19.10.2018	Australian Taxation Office	Payroll deductions	289,215.81
EFT63769	19.10.2018	Child Support Agency	Payroll deductions	1,695.30
EFT63770	19.10.2018	City Of Karratha	Payroll deductions	725.00
EFT63771	19.10.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT63772	19.10.2018	D Cleaver (Mortgage Account)	Home Ownership	280.00
EFT63773	19.10.2018	T Corfield And L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT63774	19.10.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	890.00
EFT63775	19.10.2018	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT63776	19.10.2018	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT63777	19.10.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT63778	19.10.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT63779	19.10.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT63780	19.10.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT63781	19.10.2018	Maxxia Pty Ltd	Payroll deductions	16,084.05
EFT63782	19.10.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT63783	19.10.2018	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT63784	19.10.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT63785	22.10.2018	Australian Taxation Office	BAS - September 2018	79,647.00
EFT63786	26.10.2018	NYFL Nursery - Cossack Management	Cossack - Management Services As Per Tender 30-16/17	35,750.00
EFT63787	26.10.2018	Water Corporation	Water Usage - Various Sites, Cemetery, Golf Course, Standpipes, Ovals Days	25,632.58
EFT63788	26.10.2018	Water Corporation	Water Usage - Various Sites, Library, Park, RAC, Wickham SES, Drinking Tap, Comm Hall Wickham	5,147.89
EFT63789	26.10.2018	Horizon Power	Electricity Usage - Kta Airport, Parks	58,697.62
EFT63790	26.10.2018	Cleanaway Pty Ltd	Funding Dampier Lions Club, Waste Services Funding 2018	15,654.90
EFT63791	26.10.2018	Department Of Transport	Vehicle Search Fees x 12 September 2018	40.80
EFT63792	26.10.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Dampier Exeloo And Pavilion - Water Rates October To December 2018	73.46
EFT63793	26.10.2018	Telstra Corporation Ltd	RAC, Wickham SES - Telephone Charges	1,441.44
EFT63794	26.10.2018	Pivotel Satellite Pty Limited	Rangers Tracking For 15/10/18 To 14/11/18	259.00
EFT63795	26.10.2018	Signature Music Pty Ltd	REAP 2018 - Sunday Sundowner Series Fling, Audiovisual Equipment And Labour	3,943.50
EFT63796	26.10.2018	Blue Hat Cleaning Services T/a Damel Cleaning Services	KLP/DCH - Cleaning Services September 2018	40,660.62
EFT63797	26.10.2018	GHD Pty Ltd	WS - Final Claim Kta Waste Audit And Reporting	15,033.70

Chq/EFT	Date	Name	Description	Amount
EFT63798	26.10.2018	Hathaways Lubricants	Stock - Engine Oil 10w40 - Titan Cargo Maxx Sae (20l)	2,161.90
EFT63799	26.10.2018	Karratha Florist	Citizenship Ceremony 2018 - Gift Bouquets Delivered x 13	390.00
EFT63800	26.10.2018	Karratha Earthmoving & Sand Supplies	Open Space/Drain Reserve Mtce - Pothole Excavation	6,710.00
EFT63801	26.10.2018	Ngarliyarndu Bindirri Aboriginal Corp.	NAIDOC 2018 - Community Concert Flyers Roebourne Lia 5 Mile Cheeditha And Caravan Park	550.00
EFT63802	26.10.2018	Parry's Merchants	Stock - Bleach 5L (12% Sodium Hypochlorite)	200.40
EFT63803	26.10.2018	Poinciana Nursery	Kta LIA - Slashing Of Verges And Drains And Removal Bulgarra Oval Pitch Mats	30,821.80
EFT63804	26.10.2018	Ray White Real Estate Karratha	Rates Refund A69751	2,566.57
EFT63805	26.10.2018	Soroptimist International Of Karratha & Districts	Community And Cultural Scheme - Retirement Master Class Workshop Funding	4,448.00
EFT63806	26.10.2018	St John Ambulance - Karratha	Stock - Sharps Container Casing	497.31
EFT63807	26.10.2018	Rainstorm Dust Control Pty Ltd	Dreamers Hill Dust Control - Supply & Deliver DustMag	3,696.00
EFT63808	26.10.2018	Stihl Shop Redcliffe	Stock - Brush Cutter Cord	109.70
EFT63809	26.10.2018	TNT Express	Freight - Various	1,260.10
EFT63810	26.10.2018	Thrifty Car Rental	Exec Services - Car Hire CEO Meetings In Perth 18-19/09/2018	66.59
EFT63811	26.10.2018	Visimax	Animal Control - Dog Waste Supplies Trap Plates End Caps Freight	5,568.40
EFT63812	26.10.2018	C Watts	Mgr Utility Allowance	315.18
EFT63813	26.10.2018	Bunzl Brands & Operations Pty Ltd (Worksense)	Stock - Mack Flyer Polarized Safety Glasses Box	4,503.40
EFT63814	26.10.2018	Atom Supply	Stock - Uniforms Shirt Bisley Ripstop Yellow/Navy L/S -	3,535.07
EFT63815	26.10.2018	J Blackwood & Son Pty Limited	Stock - First Aid Supplies, Sqwincher Qwik-Stik Sachets	884.08
EFT63816	26.10.2018	Australasian Performing Right Assoc (APRA)	APRA Licensing	374.75
EFT63817	26.10.2018	ABCO Products	Stock - Grill Brick	516.44
EFT63818	26.10.2018	Avdata Australia	Kta Airport - Monthly Data Reporting Fee September 2018	1,376.07
EFT63819	26.10.2018	Alloy & Stainless Products Pty Ltd (ASP)	Stock - Blade John Deere 60 Stepped. 2. 17kg	97.59
EFT63820	26.10.2018	Rol-wa Pty Ltd T/a Allpest Wa	Cossack Village - Termite And Singapore Ant Inspection September 2018 Id:678	1,770.00
EFT63821	26.10.2018	Arbor Centre Pty Ltd	REAP - Tree Transplanting	2,750.00
EFT63822	26.10.2018	AAC Wristbands Australia Pty Ltd	KLP - Wristbands Program & Pool Inflatable	832.00
EFT63823	26.10.2018	Ausolar Pty Ltd	Baynton Underpass - Lighting Modifications To Power And Switchboard	23,915.45
EFT63824	26.10.2018	Advanced Pest Control (Rentokil Intial Pty Ltd)	Andover Way - Termite And Singapore Ant Inspection September 2018	7,381.00
EFT63825	26.10.2018	Barth Bros Automotive Machining	Plant - Prime Mover Repairs	662.95
EFT63826	26.10.2018	BOC Limited	Mosquito Management - CO2 Food Fresh D Size (6kg net)	53.87
EFT63827	26.10.2018	BC Lock & Key	WRP - Install Cylinders Community Hall Coded	1,463.39
EFT63828	26.10.2018	Burkeair Pty Ltd	KLP - Repair Chiller Vsd Pump And Radiator	45,369.76
EFT63829	26.10.2018	Big Hart Inc	REAF 2018 - Performance Fee Tjaabi Flood Country 04/09/2018	11,000.00
EFT63830	26.10.2018	Beacon Equipment	Plant - Mower Repairs Wheel Mower Deck	22.70

Chq/EFT	Date	Name	Description	Amount
EFT63831	26.10.2018	BB Landscaping WA Pty Ltd	Shadwick Drive - Reticulation Repairs	209.00
EFT63832	26.10.2018	Coates Hire Operations	WS - Hire Roller Smooth 15T 05/09/18 To 07/09/18	1,168.49
EFT63833	26.10.2018	Coca-Cola Amatil (Holdings) Ltd	Indoor Play Centre - Cafe Stock	198.00
EFT63834	26.10.2018	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets	193.60
EFT63835	26.10.2018	Chemform	Stock - Oven Cleaner 5L	64.24
EFT63836	26.10.2018	Cleverpatch Pty Ltd	WRF - Holiday Program Supplies, Play Program & Christmas Workshop	852.90
EFT63837	26.10.2018	Command IT Services	YS - Add Alarm Codes To Security System	297.00
EFT63838	26.10.2018	Comtec Data Pty Ltd	YS - Audit Security System And Set Alarm Codes	330.00
EFT63839	26.10.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - Tyre Repairs, Maxxis Light Truck Light Truck Fitting	889.90
EFT63840	26.10.2018	Discovery Sailing Adventures	Place Branding - Filming Charter Photo Shoot	1,700.00
EFT63841	26.10.2018	Department Of Home Affairs	Kta Airport - Background Checks Aviation Security Identification Cards	2,682.50
EFT63842	26.10.2018	Dave's Transit Service	YS - School Holiday Program Bus Travel	440.00
EFT63843	26.10.2018	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Bottle Of Acp 25 Tablets 500s	91.70
EFT63844	26.10.2018	Dampier Plumbing & Gas (t/f DPG Trust)	Dampier Highway/Baynton Drive - Plumbing Install Pipe To Sleeve Connect To Main And Pressure Test	15,050.52
EFT63845	26.10.2018	Datacom Systems (AU) Pty Ltd	IT - Creative Cloud All Apps Government Team Licensing Subscription 01/10/2018 To 30/09/2019	4,746.13
EFT63846	26.10.2018	Ezi-Hose Pty Ltd	Plant - Excavator Repairs Cap Blow Off Stainless Steel Ehsscap	1,051.48
EFT63847	26.10.2018	Envirolab Services T/a MPL Laboratories	WS - Analysis Bores x 9	1,910.70
EFT63848	26.10.2018	Farinosi & Sons Pty Ltd	Playground Repairs - Chain 6mm Galv	34.49
EFT63849	26.10.2018	Department Of Fire And Emergency Services (ESL Payments)	ESL 18/19 In Accordance With The Fire & Emergency Service Act 1998 Part 6a - Emergency Services Levy - Section 36I & 36M Council Owned Properties	45,662.92
EFT63850	26.10.2018	Global Security Management (WA)	KLP - Nightly Security Patrols August 2018	3,604.59
EFT63851	26.10.2018	StrataGreen (Strata Corporation Pty Ltd)	Depot Garden - Straightcurve Hardline Edging, Weathering Steel 100mm	202.57
EFT63852	26.10.2018	Glidepath Australia Pty Ltd	Kta Airport - Stock Baggage Handling System Critical Spares	950.79
EFT63853	26.10.2018	Gresley Abas Pty Ltd	WCH Project Architect - Construction Services	17,041.92
EFT63854	26.10.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	1,021.80
EFT63855	26.10.2018	Globe Construction Group & Civil Contractors Pty Ltd	Business Support - Take Your Business Online Grant	1,937.00
EFT63856	26.10.2018	Just Projectors (GM Multimedia Pty Ltd)	Replacement - Portable Projector Recreation Facilities Hireable Spaces	1,321.00
EFT63857	26.10.2018	Home Hardware Karratha	YS - City Hoopz Water Cooler	394.90
EFT63858	26.10.2018	Handy Hands Pty Ltd	Weed Spraying - Tambrey/Nickol/Baynton Drains, City Garden, Back Beach Carpark, Parks, Wickham	38,452.00
EFT63859	26.10.2018	Lennard Brice Husking	Reimbursement - Caretaker Expenses Camping Season 2018, Insurances	1,534.91

Chq/EFT	Date	Name	Description	Amount
EFT63860	26.10.2018	Healey Engineering Pty Ltd	Karratha Airport Terminal Hangar - Air Conditioner Review & Report	1,210.00
EFT63861	26.10.2018	Connect Call Centre Services	Insight Call Centre Service - Extension of Contract - September 2018 (293 calls)	1,756.04
EFT63862	26.10.2018	ZircoData Pty Ltd	Corp Svcs - SAC Archive Boxes	695.44
EFT63863	26.10.2018	Identity Security Pty Ltd	Kta Airport - Aviation Agreement Renewal 21/11/18 To 20/11/19	4,345.00
EFT63864	26.10.2018	Isubscribe Pty Ltd	Dampier Library - Subscription	39.50
EFT63865	26.10.2018	Icon Film Distribution Pty Ltd	REAP - Film Licence Luis And The Aliens	2,172.48
EFT63866	26.10.2018	International Speakers Group Pty Ltd	Annual Community Sports Awards - Guest Speaker Booking Fee, Dean Jones	9,042.00
EFT63867	26.10.2018	Iparks Property Group Pty Ltd	Rates Refund A31233	6,979.57
EFT63868	26.10.2018	Jason Sign Makers	Stock - Brackets	339.41
EFT63869	26.10.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Repairs, Bosch S4 Batteries	889.00
EFT63870	26.10.2018	Karratha Glass Service	Depot Upgrade - Install Invisi-scape Screens To Windows	7,942.00
EFT63871	26.10.2018	Keyspot Services	Community Sports Awards 2018 - Engraving Winners Shields	96.00
EFT63872	26.10.2018	Karratha Shooting Supplies	Rangers - Australian Outback, 308 Ammunition	45.00
EFT63873	26.10.2018	Sonic Healthplus Pty Ltd	HR - Vaccination Hep A&B	597.30
EFT63874	26.10.2018	Karratha Machinery Hire	Woodbrook Rd - Hire Roller Week End 14/09/18	1,650.00
EFT63875	26.10.2018	Karratha Cabinets Pty Ltd	KLP - Additional Wall Section For Crèche Gate Entry	715.00
EFT63876	26.10.2018	Kennards Hire Pty Limited	P&G - Mini Loader Hire, Wiring And Battery Timer Replacements	1,720.25
EFT63877	26.10.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	YS - Replacement Program Ipod	299.00
EFT63878	26.10.2018	Kye Appleton t/as Kiphone	IT - Replace Iphone 6 Screen And Repair Home Button	358.00
EFT63879	26.10.2018	Kaleidoscope Multicultural Arts Management (Jonathan Michael Cope T/as	REAP - Twilight Tunes 2018 Instalment Three	4,100.00
EFT63880	26.10.2018	Landgate	Rates - Land Enquiry & Title Searches	154.20
EFT63881	26.10.2018	Land Surveys NPJS Pty Ltd	Class III Cell Construction Imagery	4,191.00
EFT63882	26.10.2018	Leethall Constructions Pty Ltd	Malster Way - Various Park Repairs	12,210.00
EFT63883	26.10.2018	Modern Teaching Aids Pty Ltd ( MTA )	Kta Library - Children's Educational Games	356.07
EFT63884	26.10.2018	Metro Count	MTE Data Processing - Custom Report Create and Supply	495.00
EFT63885	26.10.2018	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Media Service Fee August 2018	4,132.70
EFT63886	26.10.2018	Mike Allen Planning	Statutory Planning Projects - Prepare A Draft Agenda Report On Proposed Plans To Redevelop Woodside's Bay Village Site	5,384.50
EFT63887	26.10.2018	Emerge Associates	Dewitt Entry Statement - Review Landscape Design	1,342.00
EFT63888	26.10.2018	M & M Masonary	Depot Upgrade - Additional Brick Paving Requirements	8,429.30
EFT63889	26.10.2018	Marketforce	Corp Services - Public Notice Of Standing Orders Amendment Local Law	3,435.55

Chq/EFT	Date	Name	Description	Amount
EFT63890	26.10.2018	MH Carr Contracting Pty Ltd	Kta Main Admin - Supply And Deliver Richgrow Sandgroper Mulch	9,784.50
EFT63891	26.10.2018	Rapiscan Australia Pty Ltd	Kta Airport - Maintenance Checked Baggage And Passenger ETD Security Screening Units 01/07/18 To 30/09/18	2,117.50
EFT63892	26.10.2018	Norwest Craft Supplies	YS - Craft Supplies	100.00
EFT63893	26.10.2018	Titan Australia Pty Ltd	Plant - Hilux Tyre Repairs	1,872.75
EFT63894	26.10.2018	Neverfall Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - 15 Litre Spring Water Bottles	25.25
EFT63895	26.10.2018	Nielsen Liquid Waste Services Pty Ltd	WS - Pump Out Various Septic Tanks, Shark Cage, DCH, Cossack, Bistro, Kta Airport	4,548.00
EFT63896	26.10.2018	Ixom Operations Pty Ltd (Orica)	KLP/RAC - Chlorine Gas Cylinders	3,790.42
EFT63897	26.10.2018	Onsite Rental Group	CAA 2018 - Replacement Missing Wheel Chock From Lighting Tower	71.50
EFT63898	26.10.2018	Octagon Lifts Pty Ltd	KLP - Lift Repair Lightning Strike Damage 01/04/18 Includes Upgrading System To 4G Network Connection For Future Proofing Purposes	4,795.89
EFT63899	26.10.2018	Pirtek	Kta Airport - Single Wall Air Brake Tube, 100 Metre Roll	391.60
EFT63900	26.10.2018	Pilbara Copy Service	7 Mile Waste Facility - Printer Charges	1,201.66
EFT63901	26.10.2018	Pilbara Regional Council	WS - Shredding Wood Stock Pile	20,010.38
EFT63902	26.10.2018	Pearl Coast Pools	Refund - BCITF Levy Paid Twice	75.00
EFT63903	26.10.2018	Printsync Norwest Business Solutions	Corporate Services - Printer Charges September 2018	4,476.59
EFT63904	26.10.2018	Railway Possessions Australia Pty Ltd t/as Pilbara Traffic Management	REAF 2018 - Traffic Management	1,815.00
EFT63905	26.10.2018	Patch Theatre Company Incorporated	REAP - Royalties Yo Diddle Diddle Box Office Sales 12%	325.80
EFT63906	26.10.2018	Repco Auto Parts	Stock - 7 Pin Small Metal Trailer Plug Round	15.40
EFT63907	26.10.2018	Roebourne Dingo Hire	Removal Of Abandoned Vehicle - Tow Red Ford Falcon 1BXX956 From Middleton Way To WS lcs193970	330.00
EFT63908	26.10.2018	Red Earth Flowers	Comm Development - Flower Delivery Staff Member Birth T Smith	90.00
EFT63909	26.10.2018	Reece Pty Ltd	P&G - Retic Repairs Data Cable Orange	13,011.78
EFT63910	26.10.2018	Statewide Bearings	Plant - Repairs, Belt	97.75
EFT63911	26.10.2018	Kmart Karratha	YS - City Hoopz Equipment	1,170.80
EFT63912	26.10.2018	Sigma Chemicals	WRP - Sodium Thiosulphate Chlor Neutral 25kg	90.20
EFT63913	26.10.2018	SAFE (Saving Animals From Euthanasia Inc)	SAFE MOU Payment As Per Council Resolution 153483	16,560.00
EFT63914	26.10.2018	Designa Sabar Pty Ltd	Kta Airport - Technical Support Carpark Operations	165.00
EFT63915	26.10.2018	Slimline Warehouse Display Shop (The Jensen Group Pty Ltd)	KLP - Pool Deck Mobile Signage	5,055.89
EFT63916	26.10.2018	Scope Business Imaging	Kta Library - Staff Printer Charges, September 2018	104.75
EFT63917	26.10.2018	Specialised Truck Services	Plant - Inspections x 5	797.50
EFT63918	26.10.2018	Supercivil Pty Ltd	Roebourne Entry - Kerbing And Backfilling	20,876.90
EFT63919	26.10.2018	Skipper Transport Parts (Formerly Covs)	Plant - Fuso Repairs Seat Belt	1,090.54
EFT63920	26.10.2018	Safemaster Safety Products Pty Ltd	DCH - Recertification Roof Anchor Points	5,610.00

Chq/EFT	Date	Name	Description	Amount
EFT63921	26.10.2018	Telford Industries	Stock - Chem-chlor 10kg	1,408.00
EFT63922	26.10.2018	Tox Free (Australia) Pty Ltd	KLP - Bin Lifts September 2018	293.52
EFT63923	26.10.2018	Talis Consultants Pty Ltd T/a Talis Unit Trust	WS - Construction Quality Assurance Services Period Ending 30/09/18	19,218.80
EFT63924	26.10.2018	Trisley's Hydraulic Services Pty Ltd	KLP - Pool Plant Room Servicing Includes UV And Recirculation Pumps	13,738.23
EFT63925	26.10.2018	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Traffic Control - Crane Circle Repaint Car Parking Bays	418.00
EFT63926	26.10.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Tambrey Oval - Turf Renovations	90,857.80
EFT63927	26.10.2018	Farinosi & Sons Pty Ltd	WRF - Paint and Painting Materials for Maintenance Works	623.57
EFT63928	26.10.2018	SMC Building Pty Ltd t/as Profix Building Maintenance	FBCC - Various Maintenance Works	899.23
EFT63929	26.10.2018	Universal Pictures International Australasia Pty Ltd	REAP - Film Licence Jurassic World	2,329.54
EFT63930	26.10.2018	Karratha Timber & Building Supplies	PS - Patch And Paint Consumables, Various City Facilities And Properties	810.18
EFT63931	26.10.2018	Woolworths Group Limited	Roebourne Kiosk - Food & Drink Items	1,982.11
EFT63932	26.10.2018	Wormald Australia Pty Ltd	KTA Airport - Annual And Quarterly Statutory Maintenance Emergency Exit Lights Fire Hydrants Flow Rate Tests Fire Hose Reels Fire Extinguishers Fire Blankets	19,543.28
EFT63933	26.10.2018	West Australian Newspapers Limited	REAP - Advertising	1,064.00
EFT63934	26.10.2018	Wickham Cricket Club	Quarterly Grant Scheme - Bowling Machine August 2018	1,450.00
EFT63935	26.10.2018	Wilson Parking Australia 1992 Pty Ltd	Kta Airport - Management Services Parking And Ground Transport September 2018	1,100.00
EFT63936	26.10.2018	Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as)	Knight Place - Leichardt Sliding Door Handle Sets	169.20
EFT63937	26.10.2018	Xylem Water Solutions	Bulgarra Oval - Attend Site And Inspect Pump 4	396.00
EFT63938	26.10.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	HR - Uniforms Khaki Narrow Summer Tradies Pants	47.40
EFT63939	26.10.2018	Yirramagardu Community Association	ACADS - Administration Costs, 50% Upfront Payment	1,976.95
EFT63940	26.10.2018	Totally Workwear	HR - Uniforms, Blouse Navy	187.53
78554	09.10.2018	Murujuga Aboriginal Corporation	Copy Of Murujuga Cultural Management Plan For Local History	200.00
78555	10.10.2018	Landgate	Lease Registrations - LA07 & LA08 Karratha Flying Services	342.40
78556	28.09.2018	Jean Churnside	Rates Refund A78900	357.51
78557	28.09.2018	Gary Moore	Refund - Building Services Levy App 1801347	61.65
78559	10.10.2018	City Of Karratha	Investment - Reserve Funds TD Bankwest 2 months @ 2.55%	3,500,000.00
78560	12.10.2018	City Of Karratha	Cancelled	0.00
78561	12.10.2018	City Of Karratha	Cancelled	0.00
78562	12.10.2018	City Of Karratha	Cancelled	0.00
78563	12.10.2018	City Of Karratha	Cancelled	0.00
78564	22.10.2018	J O'Leary	Rates Incentive Prize Draw 2018 - 2nd Prize Winner	1,000.00

Chq/EFT	Date	Name	Description	Amount
78565	22.10.2018	D Thomas	Rates Incentive Prize Draw 2018 - 3rd Prize Winner	500.00
DD32797.1	27.09.2018	AMP Retirement Trust	Superannuation contributions	233.59
DD32797.2	27.09.2018	Vision Super	Superannuation contributions	84.51
DD32797.3	27.09.2018	Wa Super ( Formerly Walgsp)	Superannuation contributions	671.13
DD32799.1	27.09.2018	Bond Administrator	Online Bond Lodgement - Marniyarra Loop	1,860.00
DD32802.1	28.09.2018	Bond Administrator	Security & Pet Bond, Dr H Kabane	2,060.00
DD32819.1	03.10.2018	Bond Administrator	Pet Bond Electronic Lodgement - Withnell Way	260.00
DD32854.1	03.10.2018	Wa Super ( Formerly Walgsp)	Payroll deductions	92,980.16
DD32854.10	03.10.2018	AMP Super Directions Fund	Superannuation contributions	252.39
DD32854.11	03.10.2018	J & S Pryor Super Fund	Superannuation contributions	390.26
DD32854.12	03.10.2018	BT Super For Llife	Superannuation contributions	1,221.23
DD32854.13	03.10.2018	CBA Superannuation Savings Account	Superannuation contributions	637.60
DD32854.14	03.10.2018	VicSuper	Superannuation contributions	469.30
DD32854.15	03.10.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	356.20
DD32854.16	03.10.2018	JR Superannuation Fund	Superannuation contributions	554.44
DD32854.17	03.10.2018	S & S Fitzgerald Atf Superannuation Fund	Superannuation contributions	590.67
DD32854.18	03.10.2018	OnePath Masterfund	Superannuation contributions	438.27
DD32854.19	03.10.2018	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD32854.2	03.10.2018	Macquarie Super - Hounsham Jewkes	Superannuation contributions	628.32
DD32854.20	03.10.2018	MLC Super Fund	Superannuation contributions	269.50
DD32854.21	03.10.2018	Essential Super	Superannuation contributions	676.99
DD32854.22	03.10.2018	ANZ Smart Choice Super	Superannuation contributions	567.77
DD32854.23	03.10.2018	Macquarie Wrap Super Manager	Payroll deductions	2,441.86
DD32854.24	03.10.2018	QSUPER	Superannuation contributions	797.23
DD32854.25	03.10.2018	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD32854.26	03.10.2018	Asgard Superannuation	Superannuation contributions	295.69
DD32854.27	03.10.2018	Powerwrap Master Plan	Superannuation contributions	489.07
DD32854.28	03.10.2018	Prime Super	Superannuation contributions	587.26
DD32854.29	03.10.2018	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	543.05
DD32854.3	03.10.2018	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,250.76
DD32854.30	03.10.2018	Colonial First State Wholesale Personal Super	Payroll deductions	1,084.59
DD32854.31	03.10.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	535.07
DD32854.32	03.10.2018	BT Business Super	Superannuation contributions	910.71
DD32854.33	03.10.2018	Casserly Super Fund	Superannuation contributions	1,060.62
DD32854.34	03.10.2018	Sunsuper Pty Ltd	Payroll deductions	3,941.46
DD32854.35	03.10.2018	AMG Super	Superannuation contributions	507.68
DD32854.36	03.10.2018	Christian Super	Superannuation contributions	526.57
DD32854.37	03.10.2018	MLC Wrap Super	Superannuation contributions	1,326.90
DD32854.38	03.10.2018	Local Government Superannuation - BRISBANE	Payroll deductions	944.73

Chq/EFT	Date	Name	Description	Amount
DD32854.39	03.10.2018	Cbus	Superannuation contributions	1,853.04
DD32854.4	03.10.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	981.29
DD32854.40	03.10.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.75
DD32854.41	03.10.2018	Media Superannuation	Superannuation contributions	597.35
DD32854.42	03.10.2018	Commonwealth SuperSelect	Superannuation contributions	478.50
DD32854.43	03.10.2018	Care Super	Superannuation contributions	551.55
DD32854.44	03.10.2018	J & K Farrell Super Fund	Superannuation contributions	245.77
DD32854.45	03.10.2018	Superwrap Personal Super Plan	Superannuation contributions	542.97
DD32854.46	03.10.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	202.11
DD32854.47	03.10.2018	Unisuper	Payroll deductions	742.81
DD32854.48	03.10.2018	Lindz's Lucky Super Fund	Superannuation contributions	604.55
DD32854.49	03.10.2018	Childcare Super	Superannuation contributions	394.28
DD32854.5	03.10.2018	Rest Superannuation	Payroll deductions	5,496.87
DD32854.50	03.10.2018	AMP SignatureSuper	Superannuation contributions	422.58
DD32854.51	03.10.2018	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	197.13
DD32854.52	03.10.2018	ING Direct Superannuation Fund	Superannuation contributions	183.54
DD32854.53	03.10.2018	Legalsuper	Superannuation contributions	640.66
DD32854.54	03.10.2018	Australian Super	Payroll deductions	7,883.56
DD32854.55	03.10.2018	Hesta Superannuation	Superannuation contributions	3,413.53
DD32854.56	03.10.2018	First State Super	Superannuation contributions	782.53
DD32854.6	03.10.2018	HostPlus Superannuation	Payroll deductions	8,966.97
DD32854.7	03.10.2018	Local Government Superannuation-SYDNEY	Superannuation contributions	625.57
DD32854.8	03.10.2018	SLOS Super Fund	Superannuation contributions	542.97
DD32854.9	03.10.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,260.64
DD32950.1	09.10.2018	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - Sept/Oct 2018 (15 fines)	952.50
DD32993.1	17.10.2018	Wa Super ( Formerly Walgsp)	Payroll deductions	92,841.66
DD32993.10	17.10.2018	J & S Pryor Super Fund	Superannuation contributions	371.20
DD32993.11	17.10.2018	CBA Superannuation Savings Account	Superannuation contributions	572.18
DD32993.12	17.10.2018	HostPlus Superannuation	Payroll deductions	9,587.31
DD32993.13	17.10.2018	VicSuper	Superannuation contributions	469.30
DD32993.14	17.10.2018	100F Lifetrack Personal Superannuation	Superannuation contributions	389.18
DD32993.15	17.10.2018	JR Superannuation Fund	Superannuation contributions	509.99
DD32993.16	17.10.2018	S & S Fitzgerald Atf Superannuation Fund	Superannuation contributions	594.20
DD32993.17	17.10.2018	OnePath Masterfund	Superannuation contributions	993.57
DD32993.18	17.10.2018	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD32993.19	17.10.2018	Essential Super	Superannuation contributions	581.19

Chq/EFT	Date	Name	Description	Amount
DD32993.2	17.10.2018	Hesta Superannuation	Payroll deductions	3,198.40
DD32993.20	17.10.2018	ANZ Smart Choice Super	Superannuation contributions	567.78
DD32993.21	17.10.2018	QSUPER	Superannuation contributions	810.57
DD32993.22	17.10.2018	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD32993.23	17.10.2018	BT Super For Life	Superannuation contributions	1,302.77
DD32993.24	17.10.2018	Asgard Superannuation	Superannuation contributions	383.18
DD32993.25	17.10.2018	Powerwrap Master Plan	Superannuation contributions	486.47
DD32993.26	17.10.2018	Prime Super	Superannuation contributions	569.21
DD32993.27	17.10.2018	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	553.26
DD32993.28	17.10.2018	Colonial First State Wholesale Personal Super	Payroll deductions	607.38
DD32993.29	17.10.2018	Bartlett Rise Superannuation Fund	Superannuation contributions	535.07
DD32993.3	17.10.2018	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	803.81
DD32993.30	17.10.2018	BT Business Super	Superannuation contributions	910.71
DD32993.31	17.10.2018	Kinetic Superannuation	Superannuation contributions	64.23
DD32993.32	17.10.2018	Casserly Super Fund	Superannuation contributions	1,060.62
DD32993.33	17.10.2018	REI Superannuation	Superannuation contributions	77.79
DD32993.34	17.10.2018	Macquarie Wrap Super Manager	Payroll deductions	2,604.16
DD32993.35	17.10.2018	AMG Super	Superannuation contributions	507.68
DD32993.36	17.10.2018	Christian Super	Superannuation contributions	526.57
DD32993.37	17.10.2018	MLC Wrap Super	Superannuation contributions	1,089.96
DD32993.38	17.10.2018	Local Government Superannuation - BRISBANE	Payroll deductions	1,122.09
DD32993.39	17.10.2018	Cbus	Superannuation contributions	1,920.05
DD32993.4	17.10.2018	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	1,585.02
DD32993.40	17.10.2018	Catholic Super & Retirement Fund	Superannuation contributions	456.75
DD32993.41	17.10.2018	Media Superannuation	Superannuation contributions	597.35
DD32993.42	17.10.2018	Commonwealth SuperSelect	Superannuation contributions	480.79
DD32993.43	17.10.2018	Care Super	Superannuation contributions	456.75
DD32993.44	17.10.2018	AMP Retirement Trust	Superannuation contributions	75.36
DD32993.45	17.10.2018	Sunsuper Pty Ltd	Payroll deductions	3,933.39
DD32993.46	17.10.2018	J & K Farrell Super Fund	Superannuation contributions	238.62
DD32993.47	17.10.2018	ANZ Staff Superannuation Scheme	Superannuation contributions	86.30
DD32993.48	17.10.2018	Unisuper	Payroll deductions	742.81
DD32993.49	17.10.2018	Lindz's Lucky Super Fund	Superannuation contributions	604.55
DD32993.5	17.10.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	946.83
DD32993.50	17.10.2018	Childcare Super	Superannuation contributions	362.81
DD32993.51	17.10.2018	AMP SignatureSuper	Superannuation contributions	422.58
DD32993.52	17.10.2018	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	197.13
DD32993.53	17.10.2018	ING Direct Superannuation Fund	Superannuation contributions	185.97

Chq/EFT	Date	Name	Description	Amount
DD32993.54	17.10.2018	Legalsuper	Superannuation contributions	494.33
DD32993.55	17.10.2018	Superwrap Personal Super Plan	Superannuation contributions	542.97
DD32993.56	17.10.2018	Australian Super	Payroll deductions	9,500.01
DD32993.57	17.10.2018	First State Super	Superannuation contributions	782.53
DD32993.6	17.10.2018	Rest Superannuation	Payroll deductions	5,363.73
DD32993.7	17.10.2018	Local Government Superannuation-SYDNEY	Superannuation contributions	644.20
DD32993.8	17.10.2018	SLOS Super Fund	Superannuation contributions	542.97
DD32993.9	17.10.2018	Colonial First State Firstchoice Super	Superannuation contributions	1,402.85
DD33052.1	24.10.2018	Australian Super	Superannuation contributions	98.61
DD33052.2	24.10.2018	Wa Super ( Formerly Walgsp)	Superannuation contributions	702.96
DD33052.3	24.10.2018	Sunsuper Pty Ltd	Superannuation contributions	195.49
DD33052.4	24.10.2018	Unisuper	Payroll deductions	397.85

**14,393,851.83**

**Payroll**

27.09.2018	City of Karratha	Wages	12,652.38
04.10.2018	City of Karratha	Payroll F/E 03/10/2018	795,109.10
18.10.2018	City of Karratha	Payroll F/E 17/10/2018	778,730.78

**1,586,492.26**

**Credit Cards**

DD33062.1	24.08.2018	Cbisco	Refund For Training Cancelled For Mgr. Infra	-4,510.00
DD33062.1	05.09.2018	Crown Perth	Accommodation For WS Off Super Whilst Attending Mandalay Training	196.13
DD33062.1	07.09.2018	Crown Perth	Accommodation For Mgr. City Sacs Whilst Attending Waste And Recycle Conference	548.00
DD33062.1	11.09.2018	Hotel.com	Accommodation For AP Manager Whilst Attending AAA National Conference	100.43
DD33062.1	11.09.2018	Hotel.com	Accommodation For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	276.00
DD33062.1	11.09.2018	Hotel.com	Refund For Overcharge For Accommodation For AP Term & Comp Coord	-276.00
DD33062.1	11.09.2018	Hotel.com	Accommodation For AP Op Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	316.80
DD33062.1	11.09.2018	Hotel.com	Accommodation For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	211.20
DD33062.1	11.09.2018	Qantas	Flight For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	1,013.01
DD33062.1	11.09.2018	Qantas	Reimbursement Of Flight Costs For Preferred Flight By AP Term & Comp Coord	32.00
DD33062.1	11.09.2018	Qantas	Flight For AP Op Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	775.11
DD33062.1	11.09.2018	Qantas	Reimbursement Of Flight Costs For Preferred Flight By AP Op Coord	32.00
DD33062.1	11.09.2018	Hotel.com	Change In Accommodation Dates For Mgr. AP Whilst Attending AAA National Conference	-233.31
DD33062.1	11.09.2018	Virgin	Flights For A Mgr. AP For Attendance At AAA National Conference	404.14
DD33062.1	05.09.2018	Crown Perth	Accommodation For WS Off Super Whilst Attending Mandalay Training	17.72

Chq/EFT	Date	Name	Description	Amount
DD33062.1	11.09.2018	Hotel.com	Accommodation For AP Ops Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	55.83
DD33062.1	11.09.2018	Hotel.com	Accommodation For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise	37.22
DD33062.1	11.09.2018	Virgin	Flights For Mgr. AP For Attendance At AAA National Conference	90.20
DD33062.1	07.09.2018	Crown Perth	Accommodation For Mgr. City Svcs Whilst Attending Waste / Recycle Conference	6.58
DD33062.1	30.08.2018	Go Daddy	Standard Wildcard SSL Services Term 2	809.58
DD33062.1	14.09.2018	Harvey Norman	IT Goods For installation Of Server Equipment At REAP	846.00
DD33062.1	17.09.2018	Rackspace	Cloud Hosting Fee For City Website	612.04
DD33062.1	24.09.2018	Kounta	Software	200.00
DD33062.1	30.08.2018	Go Daddy	Standard Wildcard SSL Services Term 2 FX Fees	24.28
DD33062.1	30.08.2018	Go Daddy	Standard Wildcard SSL Services Term 2 Conversion	144.40
DD33062.1	30.08.2018	Go Daddy	Standard Wildcard SSL Services Term 2 FX Fees	18.42
DD33062.1	31.08.2018	Uber Eats	Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018	40.35
DD33062.1	03.09.2018	Grilld Pty Ltd	Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018	21.40
DD33062.1	03.09.2018	Uber Eats	Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018	44.95
DD33062.1	03.09.2018	Grilld Pty Ltd	Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018	1.00
DD33062.1	30.08.2018	Karratha Court House	Hearing Notice Expenses Sep 2018	107.50
DD33062.1	30.08.2018	Karratha Court House	Hearing Notice Expenses Sep 2018	107.50
DD33062.1	28.08.2018	Qantas	Airfare For Dir Corp To Attend Meetings	364.51
DD33062.1	28.08.2018	Qantas	Airfare For Mgr. Comm To Attend Meetings	364.51
DD33062.1	28.08.2018	Virgin Australia	Airfare For Dir Corp To Attend Meetings In Perth CC Surcharge	10.37
DD33062.1	28.08.2018	Virgin Australia	Airfare For Dir Corp To Attend Meetings In Perth	399.00
DD33062.1	28.08.2018	Virgin Australia	Airfare For Mgr. Comm To Attend Meetings In Perth	399.00
DD33062.1	05.09.2018	Bocelli Espresso	Meal Allowance For Dir Corp Attending Meetings In Perth	13.60
DD33062.1	05.09.2018	East Village Perth	Meal Allowance For Mgr Comm Attending Meetings In Perth	19.80
DD33062.1	05.09.2018	East Village Perth	Meal Allowance For Dir Corp Attending Meetings In Perth	30.10
DD33062.1	09.09.2018	Puma South Hedland	Fuel Diesel	61.75
DD33062.1	31.08.2018	Absorb Environmental	Training For Mgr. City Svcs - Diploma Environmental Management	1,930.00
DD33062.1	03.09.2018	RUOK Limited	Merchandise For RUOK Day	55.54
DD33062.1	05.09.2018	Pensione Hotel	Accommodation For Mgr. Comm Whilst Attending Meetings	121.20
DD33062.1	05.09.2018	Pensione Hotel	Accommodation For Dir Corp Whilst Attending Meetings	174.73
DD33062.1	25.08.2018	Telstra	Telephone Bill For Dir Corp	90.35
DD33062.1	11.09.2018	Pensione Hotel	Accommodation For Cr To Attend Defence Review Strategy Meeting	106.05
DD33062.1	13.09.2018	House Proud	Gift Card For Staff Member M Taylor Employee Leaving	100.00
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event CC Surcharge	8.69

Chq/EFT	Date	Name	Description	Amount
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event CC Surcharge	8.69
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event CC Surcharge	8.68
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event CC Surcharge	8.68
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event D Robb	668.01
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event J Foley	668.01
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event M McKinlay	668.01
DD33062.1	24.09.2018	Virgin Airlines	Flights For Authors For Library Event J Wilson	668.01
DD33062.1	15.08.2018	Horizon Power	Power Bill For CEO	516.70
DD33062.1	15.08.2018	Horizon Power	Power Bill For Mgr. Plan Sacs	276.15
DD33062.1	29.08.2018	Iris Consulting Group	Records Training Digitisation Program For Rec Mgmt Coord & Rec Off	1,100.00
DD33062.1	09.09.2018	Telstra	Telephone Bill For Mgr. IS	94.85
DD33062.1	17.08.2018	Water Corporation	Water Bill For Mgr. Comm	131.00
DD33062.1	29.08.2018	Booking.com	Accommodation For Rec Mgmt Coord & Rec Off To Attend Records Training Digitisation Program	300.00
DD33062.1	09.08.2018	Booking.com	Refund For Accommodation Due To Overcharge	-25.77
DD33062.1	15.08.2018	Water Corporation	Water Bill For CEO	101.63
DD33062.1	06.08.2018	Horizon Power	Power Bill For AP Mgr.	179.47
DD33062.1	11.09.2018	Horizon Power	Power Bill For AP Mgr.	55.43
DD33062.1	31.08.2018	2CHECKOUT	Taggbox For #reafselfie Software	2,183.12
DD33062.1	05.09.2018	Kmart	Stationery Items	22.00
DD33062.1	06.09.2019	Virgin Australia	Airfare For Mgr. Lib & Chl Svcs For Book Exchange CC Surcharge	9.46
DD33062.1	06.09.2018	Virgin Australia	Airfare For Mgr. Lib & Chl Svcs For Book Exchange CC Surcharge	728.00
DD33062.1	10.09.2018	QT Perth	Accommodation For Mgr. Lib & Chl Svcs For Book Exchange	509.44
DD33062.1	10.09.2018	Aloft Perth	Accommodation For Comm Eng Coord Community Development Conference	310.46
DD33062.1	10.09.2018	Qantas	Airfares For Sen Yth Off Unfair Ground Conference	728.22
DD33062.1	10.09.2018	Qantas	Airfares For YS Cord Unfair Ground Conference	728.22
DD33062.1	17.09.2018	RSLWA	Training Fees For Rec Fac Coord Pool Operations Course	990.00
DD33062.1	31.08.2018	2checkout	taggbox For #reafselfie Software Fx Fee	65.49
DD33062.1	31.08.2018	Karratha Airport Parking	Meeting With D Vanooran CEO PCYC	5.00
DD33062.1	03.09.2018	Newman Visitors Centre	Opening Of Martumili East Pilbara Arts Centre	130.00
DD33062.1	21.09.2018	Smartmart Newman	Fuel For P1075 For Dir Comm	140.84
DD33062.1	21.09.2018	Whim Creek Hotel	Meal Allowance For Dir Comm Whilst Attending WA Cultural Infrastructure Strategy Workshops	16.00
DD33062.1	24.09.2018	Hotel Newman	Meal Allowance For Dir Comm WA Cultural Infrastructure Strategy Workshops	37.00
DD33062.1	24.09.2018	Hotel Newman	Meal Allowance For Dir Comm WA Cultural Infrastructure Strategy Workshops	25.00
DD33062.1	24.09.2018	Dome Port Hedland	Meal Allowance For Dir Comm WA Cultural Infrastructure Strategy Workshops	21.15
DD33062.1	24.09.2018	Smartmart Newman	Fuel For P1075 Dir Comm	119.24
DD33062.1	25.09.2018	Seasons Hotel	Accommodation For Dir Comm Whilst Attending WA Cultural Infrastructure Strategy Workshops	540.00
DD33062.1	25.09.2018	Seasons Hotel	Accommodation For Mgr. A&C Whilst Attending WA Cultural Infrastructure Strategy Workshops	540.00
DD33062.1	25.09.2018	Seasons Hotel	Accommodation For Dir Comm Whilst Attending WA Cultural Infrastructure Strategy Workshops	9.72
DD33062.1	25.09.2018	Seasons Hotel	Accommodation For Mgr. A&C Whilst Attending WA Cultural Infrastructure Strategy Workshops	9.72

Chq/EFT	Date	Name	Description	Amount
DD33062.1	30.08.2018	Pensione Hotel	Accommodation For BM Tech Off Attending Pilbara Regional Council Meeting	99.82
DD33062.1	30.08.2018	Pensione Hotel	Meal Allowance For BM Tech Off Attending Pilbara Regional Council Meeting	4.00
DD33062.1	30.08.2018	Pensione Hotel	Accommodation For BM Tech Off Attending Pilbara Regional Council Meeting	99.82
DD33062.1	04.09.2018	Qantas	Flights For CEO Attending Meetings	259.75
DD33062.1	05.09.2018	Qantas	Flights For Cr Attending Meetings	1,366.01
DD33062.1	11.09.2018	Qantas	Flights Mayor Attending Australian Regional Development Conference	1,745.15
DD33062.1	12.09.2018	Mantra Twin Towns	Accommodation For CEO Attending Australian Regional Development Conference	156.00
DD33062.1	12.09.2018	Virgin Airlines	Flight For CEO Attending Australian Regional Development Conference	318.00
DD33062.1	12.09.2018	Virgin Airlines	Flight For CEO Attending Australian Regional Development Conference CC Surcharge	4.13
DD33062.1	18.09.2018	Qantas	Flight Change Charge For Mayor Attending Australian Regional Development Conference	485.03
DD33062.1	12.09.2018	Qantas	Flight For CEO Attending Australian Regional Development Conference	364.11
DD33062.1	17.09.2018	Domino's Pizza	Meal Allowance For CEO Attending Australian Regional Development Conference	18.60
DD33062.1	18.09.2018	Hudsons Coffee	Meal Allowance For CEO Attending Australian Regional Development Conference	22.95
DD33062.1	20.09.2018	Hudsons Coffee	Meal Allowance For CEO Attending Australian Regional Development Conference	15.20
DD33062.1	18.09.2018	Water Corporation	Disconnect Water Service	769.57
DD33062.1	18.09.2018	Water Corporation	Disconnect Water Service CC Surcharge	5.93
DD33062.1	29.08.2018	Virgin Australia	Flight For Leis Duty Mgr. To Attend Training CC Surcharge	11.00
DD33062.1	29.08.2018	Virgin Australia	Flight For Leis Duty Mgr. To Attend Training	1,008.00
DD33062.1	30.08.2018	Wotif	Accommodation For Leis Duty Mgr. To Attend Training	481.95
DD33062.1	17.09.2018	Mindbody	WRF Fitness Program	125.00
DD33062.1	20.09.2018	Moodmedia	KLP Programs	66.00
DD33062.1	13.09.2018	Australian Institute	WA Chapter Conference Registration Fees For P Hughes	1,654.00
DD33062.1	19.09.2018	Qantas Airways	Flights For Sen Build Sur Attending WA Chapter Conference	332.11
DD33062.1	24.09.2018	Rendezvous Grand Hotel	Accommodation For Ranger Attending Rangers Conference	453.60
DD33062.1	24.09.2018	Rendezvous Grand Hotel	Accommodation For Ranger Attending Rangers Conference	453.60
DD33062.1	24.09.2018	Rendezvous Grand Hotel	Accommodation For Ranger Attending Rangers Conference	32.00
DD33062.1	30.08.2018	Home Hardware	Refund Of Goods Returned	-32.98
DD33062.1	30.08.2018	NW Comms & IT	Goods For REAP	443.74
DD33062.1	03.09.2018	Ximble	Casual Timetables	50.68
DD33062.1	30.09.2018	Facebook	Yo Diddle Diddle Concert & Exhibition	60.00
DD33062.1	30.08.2018	Home Hardware	Refund Of Goods Returned	-4.01
DD33062.1	03.09.2018	Ximble	Casual Timetables FX Fees	0.90
DD33062.1	30.09.2018	Facebook	Yo Diddle Diddle Concert & Exhibition FX Fee	1.80
DD33062.1	03.09.2018	CMYK Colour Online	Mechanical Service Report Books	584.45
DD33062.1	05.09.2018	Ingogo	Taxi While For Mgr. City Svcs Attending Waste & Recycle Conference	40.32
DD33062.1	10.09.2018	Crown Perth	Meal Expenses For Mgr. City Svcs Whilst Attending Waste & Recycle Conference	158.58
DD33062.1	10.09.2018	GM Cabs	Taxi For Mgr. City Svcs While Attending Waste & Recycle Conference	23.42

Chq/EFT	Date	Name	Description	Amount
DD33062.1	10.09.2018	Cabfares	Taxi For Mgr. City Svcs Whilst Attending Waste & Recycle Conference	19.95
DD33062.1	10.09.2018	Crown Junction Grill	Meal Expense For Mgr. City Svcs While Attending Waste & Recycle Conference	44.55
DD33062.1	10.09.2018	Coles Express	Fuel For Mgr. City Svcs	98.63
DD33062.1	03.09.2018	Facebook	FB Advertising WRP	40.00
DD33062.1	03.09.2018	Facebook	FB Advertising Cossack Art Awards	200.00
DD33062.1	03.09.2018	Facebook	FB Advertising Cossack Update	100.00
DD33062.1	03.09.2018	Facebook	FB Advertising Safer Communities	50.00
DD33062.1	03.09.2018	Facebook	FB Advertising REAF	450.00
DD33062.1	03.09.2018	Facebook	FB Advertising KLP	20.00
DD33062.1	08.09.2018	Microsoft-Billing	Hosting Fee For OneDrive - Sep 2018	2.00
DD33062.1	20.09.2018	Campaign Monitor	Email Distribution Service	108.90
DD33062.1	03.09.2018	Facebook	FB Advertising WRP	2.84
DD33062.1	03.09.2018	Facebook	FB Advertising Cossack Art Awards	1.42
DD33062.1	03.09.2018	Facebook	FB Advertising Cossack Update	1.42
DD33062.1	03.09.2018	Facebook	FB Advertising Safer Communities	1.42
DD33062.1	03.09.2018	Facebook	FB Advertising REAF	9.52
DD33062.1	03.09.2018	Facebook	FB Advertising KLP	1.42
DD33062.1	20.09.2018	Campaign Monitor	Email Distribution Service	44.35
DD33062.1	20.09.2018	Campaign Monitor	Email Distribution Service	1.35

**32,491.31**

**Total Payments: 16,012,835.40**

**10.3 NOVEMBER 2018 BUDGET REVIEW**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>12 November 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Detailed Budget List of Amendments by Account</b>

**PURPOSE**

For Council to consider the first quarter review of the 2018/19 budget. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds.

**BACKGROUND**

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September actuals and the second conducted based on 31 December actuals.

Council's entire budget was reviewed by the management team with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes.

As a result of this review a budget surplus of \$1,491,573 (as at 30/06/2019) is projected. Following is a summary of significant changes:

<b>Item</b>	<b>Savings / (Cost)</b>	<b>Explanation</b>
<b>Operating Revenue</b>		
Government Grants - Other Recreation & Sport	\$1.5M	LotteryWest funding for Andover Park and Kevin Richards Memorial Oval
Waste	(\$508K)	Decrease in commercial waste quantities offset by increase in liquid waste.
Airport	(\$1.0M)	Reduction in Landing Fees and Passenger Service Charges due to delay in initiating International Flights.
Rio Tinto CISP agreement	\$1.2M	Funding for 2017/18 received in 2018/19 due to delay in executing deed
Village Road Culvert	\$313K	Contribution to Village Road Culvert Repairs from Yara Pilbara Nitrates
Rates	(\$544K)	Revised valuation from Landgate for Yara Pipeline
Boat Ramps & Jetties Funding	(\$711K)	Unsuccessful grant application for Johns Creek Boat Ramp, corresponding expenditure also removed.
<b>Operating Expenditure</b>		
International Flights Setup Costs and Fee Waiver	\$1.07M	Expenditure delayed due to delay in initiating International Flight Service.
International Flights Operating Sponsorship	\$400K	Expenditure delayed due to delay in initiating International Flight Service.
Employment Costs	(\$1.03M)	Additional positions included for Red Earth Arts Precinct, Tourism Services, Community Development and Wickham Community Hub

Item	Savings / (Cost)	Explanation
Place Branding	\$300K	Delay in project, costs to be spent in 2019/20.
Depreciation	\$3.30M	Depreciation adjusted based on the revaluation of Infrastructure Assets at the end of 2017/18.
Qantas Lounge Contribution	(\$244K)	Qantas Lounge contribution - Lease review still underway, final execution by Qantas expected in Feb/March 2019.
<b>Non Operating Expenditure</b>		
Karratha Airport – International Terminal Compliance Works	\$2.08M	Compliance works delayed due to delay in initiating International Flight Service.
Johns Creek Boat Ramp	\$948K	Project delayed due to unsuccessful grant funding application, further applications to be made.
Waste – Class III Cell and Bore Construction	\$1.42M	Construction completed ahead of schedule and under budget by \$200,000.
Village Road Culvert	(\$313K)	Village Road Culvert Repairs funded by Yara Pilbara Nitrates.
Shredder and Grab Bucket	(\$950K)	Procurement of waste shredder and grab bucket.
Kevin Richards Memorial Oval Redevelopment	(\$500K)	Increased project scope due to funding received from LotteryWest.

A presentation was provided to Councillors at the November briefing session, highlighting the surplus funds and a list of options on what Council could choose to do with the surplus funds, including:

1. Operate a surplus budget;
2. Transfer funds to Reserves; and/or
3. Fund new or extended projects/services that have been identified by Councillors, staff and community groups.

The following table details the projects presented at the briefing session that are recommended for consideration by Council:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
PBFC Big Ass fan replacement	Replace Big Ass fans x three, two to Karratha Community House Module and one to Stripy Zebra Module. Failed and beyond economic repair.	\$ 45,000	\$ 45,000	\$ -	\$ -
Nickol Bay BFB Shed	Construction of a drive through shed to house a fire fighting truck (4000L/4WD). Majority of building costs provided by DFES LGGS.	\$ 66,500	\$ 7,500	\$ 59,000	\$ -
Sustainability Officer	Coordinate and oversee delivery of Council's priority sustainability projects and initiatives (Solar, Hydrogen, Energy & Water Efficiency, etc.). Annual cost of \$110K.	\$ 55,688	\$ 55,688	\$ -	\$ -
Roebourne Library Relocation	Costs associated with relocation of Roebourne Library to re-furnished Vic Hotel	\$ 50,000	\$ 50,000	\$ -	\$ -
Hampton Harbour Marina	Undertake detail design and contract specification work in preparation for Budget consideration in 2019/2020.	\$ 150,000	\$ -	\$ -	\$ 150,000

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
Records Scanning Position	New permanent position (Level 2.1) - scanning of archived records, plans and bulk tubes (full year cost \$86K)	\$ 43,000	\$ 43,000	\$ -	\$ -
FBCC- Windows screens	Install Invisi-guard screens to all windows and doors to reduce vandalism.	\$ 31,000	\$ 31,000	\$ -	\$ -
Crime & Safety - Sensor Light/CCTV	Establish and operate a subsidy scheme for rebates on private Sensor lighting and CCTV installations	\$ 30,000	\$ 30,000	\$ -	\$ -
Karratha Visitor Information Services	Establish and operate a visitor information service. (Fit out and net operational position)	\$ 100,000	\$ 100,000	\$ -	\$ -
Kerbing and footpath maintenance program extension	Extension of current program for the replacement and maintenance of kerbs and footpaths throughout the City.	\$ 200,000	\$ 200,000	\$ -	\$ -
KLP Carpark islands treatment	Upgrade and Stabilisation of stone in carpark kerbed islands to stop stone spilling out onto carpark surface. Similar to the stone areas recently installed at REAP.	\$ 66,000	\$ 66,000	\$ -	\$ -
Dampier Skatepark Artwork	Artwork for Dampier Skatepark (possibly developed as part of youth programming).	\$ 15,000	\$ 15,000	\$ -	\$ -
Old Shire Office - Building Defects	Undertake 'Priority one' heritage works.	\$ 50,000	\$ 50,000	\$ -	\$ -
Karratha Revitalisation Strategy	Implementation Works Stage 1a. Wellard Way. Carparking and vegetation/landscaping to accommodate safety for St Pauls school children.	\$ 320,000	\$ -	\$ -	\$ 320,000
Crime & Safety - Walkway Lighting	Delivery of further stages of the City's Solar Walkway Lighting Strategy. NB \$200K already in City Budget. \$600K spent last year	\$ 200,000	\$ 200,000	\$ -	\$ -
Solar Power Staff Housing	Provision of solar panels to staff housing for energy efficiency and power reduction. 14 city owned houses.	\$ 105,000	\$ 105,000	\$ -	\$ -
Lot 7020 Feasibility Study	Prefeasibility study for development on Lot 7020 Dampier Highway.	\$ 80,000	\$ 80,000	\$ -	\$ -
Karratha 50th Celebration	Funds to provide events/celebrations linked to Karratha's 50th Birthday.	\$ 50,000	\$ 50,000	\$ -	\$ -
Karratha Back Beach Feasibility Study	Prepare preliminary concepts for the development of the Karratha Back Beach.	\$ 80,000	\$ 80,000	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 1,957,203</b>	<b>\$ 1,428,203</b>	<b>\$ 59,000</b>	<b>\$ 470,000</b>

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### COUNCILLOR/OFFICER CONSULTATION

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was discussed with Councillors at the November Briefing Session.

**COMMUNITY CONSULTATION**

The results of the Budget Review will be presented to the community in a media release.

**STATUTORY IMPLICATIONS**

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

**POLICY IMPLICATIONS**

The City's Budget Review is completed in accordance with *Budget Review Policy CF16*, *Local Government Accounting Directions CF1* and the Australian Accounting Standards.

**FINANCIAL IMPLICATIONS**

The report considers the financial position of the Council to the end of September 2018 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2018/19 financial year.

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2018/19:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Expense	(93,498,864)	(93,498,864)	(91,759,327)	1,739,537
Operating Revenue	107,996,498	107,996,498	108,844,256	847,758
Non Operating Expense	(64,284,027)	(64,334,027)	(62,894,839)	1,439,188
Non Operating Revenue	24,941,447	24,991,447	24,387,940	(603,507)
Non Cash Items Included	21,404,282	21,404,282	18,089,640	(3,314,642)
Restricted PUPP Surplus BFWD 17/18	1,019,841	1,019,841	831,611	(188,230)
Unrestricted Surplus BFWD 17/18	2,493,705	2,493,705	2,564,089	70,384
Restricted PUPP Surplus CFWD	0	0	0	0
<b>Surplus/ (Deficit) 18/19</b>	<b>72,882</b>	<b>72,882</b>	<b>63,370</b>	<b>-9,512</b>

The net proposed position after this review is a proposed surplus as at 30/06/2019 of \$63,370.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.c.1.1	Management Accounting Services
Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Minimal dependency on external funding for the proposed New Initiatives.
Service Interruption	Low	Limited impact on overall 2018/19 Budget.
Environment	N/A	Nil
Reputation	Moderate	Community expectation will be increased based on the New Initiatives proposed being delivered in 2018/19.
Compliance	Low	The City’s first budget review is not a legislative requirement.

**IMPACT ON CAPACITY**

Impact on capacity or resourcing has been factored in to the evaluation of each of the proposed new initiatives.

**RELEVANT PRECEDENTS**

Council conducted two budget reviews in the 2017/18 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2018/19 year.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2018/19 First Quarter Budget Review (excluding the new initiatives) which results in a proposed surplus as at 30/06/19 of \$1,491,573.

Option 3

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. ADOPT the 2018/19 First Quarter Budget Review (excluding the new initiatives); and
2. CONSIDER options for the surplus funds (including the new initiatives) at the December Ordinary Council Meeting.

Option 4

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2018/19 Budget Amendments presented in the Budget Review subject to the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The amendments in the attachments reflect the City's operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 33A of the *Local Government (Financial Management) Regulations 1996* **RESOLVES** to **ADOPT** the 2018/19 First Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30/06/19 of \$63,370:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
PBFC Big Ass fan replacement	Replace Big Ass fans x three, two to Karratha Community House Module and one to Stripy Zebra Module. Failed and beyond economic repair	\$ 45,000	\$ 45,000	\$ -	\$ -
Nickol Bay BFB Shed	Construction of a drive through shed to house a fire fighting truck (4000L/4WD). Majority of building costs provided by DFES LGGS.	\$ 66,500	\$ 7,500	\$ 59,000	\$ -
Sustainability Officer	Coordinate and oversee delivery of Council's priority sustainability projects and initiatives (Solar, Hydrogen, Energy & Water Efficiency, etc.). Annual cost of \$110K.	\$ 55,688	\$ 55,688	\$ -	\$ -
Roebourne Library Relocation	Costs associated with relocation of Roebourne Library to re-furnished Vic Hotel	\$ 50,000	\$ 50,000	\$ -	\$ -
Hampton Harbour Marina	Undertake detail design and contract specification work in preparation for Budget consideration in 2019/2020.	\$ 150,000	\$ -	\$ -	\$ 150,000
Records Scanning Position	New permanent position (Level 2.1) - scanning of archived records, plans and bulk tubes (full year cost \$86K).	\$ 43,000	\$ 43,000	\$ -	\$ -
FBCC- Windows screens	Install Invisi-guard screens to all windows and doors to reduce vandalism which has costed \$14000 in FY to date	\$ 31,000	\$ 31,000	\$ -	\$ -
Crime & Safety - Sensor Light/CCTV	Establish and operate a subsidy scheme for rebates on private Sensor lighting and CCTV installations	\$ 30,000	\$ 30,000	\$ -	\$ -
Karratha Visitor Information Services	Establish and operate a visitor information service. (Fit out and net operational position)	\$ 100,000	\$ 100,000	\$ -	\$ -
Kerbing and footpath maintenance program extension	Extension of current program for the replacement and maintenance of kerbs and footpaths throughout the City.	\$ 200,000	\$ 200,000	\$ -	\$ -
KLP Carpark islands treatment	Upgrade and Stabilisation of stone in carpark kerbed islands to stop stone spilling out onto carpark surface. Similar to the stone areas recently installed at REAP.	\$ 66,000	\$ 66,000	\$ -	\$ -

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
Dampier Skatepark Artwork	Artwork for Dampier Skatepark (possibly developed as part of youth programming).	\$ 15,000	\$ 15,000	\$ -	\$ -
Old Shire Office - Building Defects	Undertake 'Priority one' heritage works.	\$ 50,000	\$ 50,000	\$ -	\$ -
Karratha Revitalisation Strategy	Implementation Works Stage 1a. Wellard Way. Carparking and vegetation/landscaping to accommodate safety for St Pauls school children.	\$ 320,000	\$ -	\$ 320,000	\$ -
Crime & Safety - Walkway Lighting	Delivery of further stages of the City's Solar Walkway Lighting Strategy. NB \$200K already in City Budget. \$600K spent last year	\$ 200,000	\$ 200,000	\$ -	\$ -
Solar Power Staff Housing	Provision of solar panels to staff housing for energy efficiency and power reduction. 14 city owned houses.	\$ 105,000	\$ 105,000	\$ -	\$ -
Lot 7020 Feasibility Study	Prefeasibility study for development on Lot 7020 Dampier Highway.	\$ 80,000	\$ 80,000	\$ -	\$ -
Karratha 50th Celebration	Funds to provide events/celebrations linked to Karratha's 50th Birthday.	\$ 50,000	\$ 50,000	\$ -	\$ -
Karratha Back Beach Feasibility Study	Prepare preliminary concepts for the development of the Karratha Back Beach.	\$ 80,000	\$ 80,000	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 1,957,203</b>	<b>\$ 1,428,203</b>	<b>\$ 379,000</b>	<b>\$ 150,000</b>



**10.4 COUNCIL MEETING DATES 2019**

<b>File No:</b>	<b>GV.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>10 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider the schedule of dates for Council meetings in 2019.

**BACKGROUND**Council Meetings

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month with the exception of the January meeting which on occasions has been held in the fourth week in January depending on which day Australia Day public holiday falls and the December meeting which has been held in the second week. Given 2019 is an election year, it is proposed that the October meeting be held in the fourth week to enable any newly elected members to receive an induction to Council.

These meetings are conducted after business hours at 6.30pm to maximise opportunity for elected members to attend without impacting their work commitments as well as ensuring that members of the public can attend.

The Council has previously considered different meeting frequencies, however a balance has been struck between statutory obligations, customer service obligations to ratepayers and practical turnaround times from an administrative perspective in preparing and collating Council reports and the availability of elected members.

The majority of Ordinary Council meetings have traditionally been held in the Council Chambers. In previous years, four times a year a Council meeting had been convened in a different town within the district to encourage greater local community interest in the deliberative process. In 2018 one meeting was held in Wickham (2 public attendees of which 1 was a media representative) and one meeting in Roebourne (4 public attendees of which one was a media representative) with all remaining meetings being held in the Council Chambers. Average public attendance at Council meetings in Council Chambers in 2016/17 was 10.4 and in 2017/18 was 6.8.

Because attendance at the meetings held outside the Chambers is generally lower than meetings held in the Council Chambers and these meetings present logistical issues as well as incurring additional cost (for room hire and catering), it is proposed to continue to hold 10 ordinary meetings in the Council Chambers, one in Wickham and one in Roebourne.

Special Council Meetings

Subject to Ministerial approval of Council's differential rates, the Annual Budget Meeting has generally been held at 3pm on the last working day in June in order to have the budget

approved to commence the new financial year. For the 2019/20 Budget, this would mean scheduling the meeting on Friday, 28 June 2019.

Ordinary elections are held on the third Saturday in October bi-annually, therefore, in 2019 election day would be 19 October. It is proposed new Elected members be sworn in on 21 October immediately followed by a Special Council Meeting for Council to consider the appointment of the Mayor, the Deputy Mayor and for the ballot draw to be conducted for Elected Members to occupy own seats for the new Council's term.

A general meeting of electors is to be held once every financial year not more than 56 days after Council accepts the annual report for the previous financial year. Council has historically held this meeting immediately prior to the December OCM.

#### Councillor Briefing Sessions

In addition to the Ordinary Council Meetings, briefing sessions are held each month. Currently briefing sessions are held the Monday a week prior to the Council meeting where Councillors can be briefed on current activities, future initiatives, strategic issues and the forthcoming agenda. These sessions are considered extremely valuable in terms of allowing staff and external parties to brief Councillors and ensuring that Councillors have an opportunity for input early in the deliberative process. It is proposed to continue the current arrangements for Briefing Sessions, however no Briefing Session is proposed for January 2019 owing to the Christmas - New Year break.

#### School Holidays in WA

The proposed ordinary meetings on 21 January, 15 April and 15 July 2019 coincide with school holiday dates (14 December 2018 – 3 February 2019, 13 - 28 April 2019 and 6 – 21 July 2019).

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

This matter has been discussed with Councillors at a briefing session.

#### **COMMUNITY CONSULTATION**

It will be necessary for the approved schedule of Council meeting dates to be advertised in the local newspaper, on noticeboards and the City website to inform the community of meeting times and dates.

#### **STATUTORY IMPLICATIONS**

Section 5.5 of the *Local Government Act 1995* requires local governments to hold no less than four Council meetings per year. Twelve month's local public notice is required in advance of the dates of the Council meeting by virtue of section 5.25 of the Act and Regulation 12 of the *Local Government (Administration) Regulation 1996*. Section 5.27 of the Act provides for Electors' general meetings.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

The cost associated with the running Council meetings is overtime paid to the Minute Secretary, venue hire of facilities other than the Council Chambers and catering. The proposed meeting schedule presents no further financial implications.



Option 2

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2019 Council meeting dates of the City of Karratha, noting meeting times will be 6.30pm:

Date	Location
21 January 2019	Council Chambers, Karratha
18 February 2019	
18 March 2019	
15 April 2019	
20 May 2019	
17 June 2019	
28 June 2019 (SCM)	
15 July 2019	
19 August 2019	
16 September 2019	
21 October 2019 (SCM)	
28 October 2019	
18 November 2019	
9 December 2019 (inc. Annual Electors' Meeting)	

Option 3

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following alternate meeting schedule for the 2019 Council Meetings for the City of Karratha, noting meeting times will be \_\_\_\_pm:

Date	Location
__ January 2019	
__ February 2019	
__ March 2019	
__ April 2019	
__ May 2019	
__ June 2019	
__ June 2019 (SCM)	
__ July 2019	
__ August 2019	
__ September 2019	
__ October 2019 (SCM)	
__ October 2019	
__ November 2019	
__ December 2019 (inc. Annual Electors' Meeting)	

**CONCLUSION**

In order to maintain a balance between timely decision making and the impact on resources, it is proposed to continue the existing arrangements whereby ordinary meetings of Council are held on the third Monday of each month at 6.30pm except for the December meeting which is proposed to be brought forward by one week.

The proposal also continues the established arrangements for Councillor Briefing Sessions, and ten Ordinary Council Meetings being held in the Council Chambers, one in Roebourne and one in Wickham.

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2019 Council meeting dates of the City of Karratha, noting OCM meeting times will be 6.30pm:

Date	Location
21 January 2019	Council Chambers, Karratha
18 February 2019	Council Chambers, Karratha
18 March 2019	Council Chambers, Karratha
15 April 2019	Roebourne
20 May 2019	Council Chambers, Karratha
17 June 2019	Council Chambers, Karratha
28 June 2019 @ 3pm (SCM)	Council Chambers, Karratha
15 July 2019	Council Chambers, Karratha
19 August 2019	Wickham
16 September 2019	Council Chambers, Karratha
21 October 2019 (SCM)	Council Chambers, Karratha
28 October 2019	Council Chambers, Karratha
18 November 2019	Council Chambers, Karratha
9 December 2019 (inc. Annual Electors' Meeting at 6pm)	Council Chambers, Karratha



**10.5 ANNUAL REPORT 2017/18**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing &amp; Communications</b>
<b>Date of Report:</b>	<b>31 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Annual Report 2017/18 including the Annual Financial Report for the Year Ended 30 June 2018 - <i>Copy available electronically</i></b>

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**PURPOSE**

For Council to receive the Annual Report for the financial year ended 30 June 2018.

**BACKGROUND**

The Annual Report 2017/18 details the activities and performance of the organisation over the past year supported by the Annual Financial Report and Auditor's Report. Reporting is provided against the City's Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

Some highlights from the past year are outlined below:

- The Red Earth Arts Precinct opened to the community on Saturday 28 April 2018 with an open day that showcased the facility, followed by a month-long events program of theatre performances, movies screenings and live music.
- Strong advocacy with the State Government and Woodside regarding community concerns over the proposed Bay Village TWA camp on Bayview Road.
- Seven Mile Waste Facility redirected almost 8000 tonnes of what would have been landfill into approximately \$85,000 in revenue.
- Construction of the Wickham Community Hub and Point Samson viewing platform continued.
- The Safer Communities Partnership installed 115 solar footpath lights throughout the City this financial year, adding to the more than 258 already in place.
- NAIDOC attendance numbers increased from 800 in 2016/17 to 1500 in 2017/18 with survey results from the most recent event showing an 88.6 per cent satisfaction rating.
- The Cossack Art Awards celebrated 25 years with an expanded program of supporting events and cultural experiences. More than 8000 people visited the exhibition with total artwork sales eclipsing \$95,000.
- Provision of \$245,257 to 17 local community groups and organisations as part of Annual Community Grant Scheme.
- Provision of \$171,300 to 15 local businesses to support the development of online marketing through to the provision of workshop and training opportunities.

The Annual Financial Report includes a statement of financial position as at 30 June 2018, a statement of comprehensive income, a statement of changes in equity, a statement of cash flows and a rate setting statement for the year ended 30 June 2018 inclusive of accounting policies and other explanatory notes and statements. The Annual Financial Report has been audited by AMD Chartered Accountants and they have provided an unqualified opinion.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Each department has had the opportunity to review and provide input into the report about achievements over the past 12 months.

#### **COMMUNITY CONSULTATION**

No community consultation is required. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report.

#### **STATUTORY IMPLICATIONS**

The City is required to prepare an annual report for each financial year in accordance with Part 5 Division 5 of the *Local Government Act 1995*. The report is to be accepted no later than 31 December by an absolute majority in accordance with section 5.54 of the Act.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

In summary, the Annual Financial Report indicated that the City had as at 30 June 2018:

	<b>30 June 2018</b>	<b>30 June 2017</b>	<b>Inc / (Dec)</b>
Net Result	\$8,879,998	\$26,380,432	-\$17,500,434
Net Assets	\$736,641,103	\$858,012,103	-\$121,371,000
- Total Assets	\$753,743,526	\$873,629,596	-\$119,886,070
- Total Liabilities	\$17,102,423	\$15,617,493	\$1,484,930
Loan Liability	\$427,861	\$412,513	\$15,348
Cash Reserves	\$61,497,864	\$85,720,687	-\$24,222,823
Property, Plant & Equipment	\$252,134,205	\$221,149,235	\$30,984,970
Investment Property	\$20,004,800	\$20,004,800	\$0
Infrastructure Assets	\$403,519,220	\$527,954,653	-\$124,435,433
<b>Final Surplus (Restricted)</b>	<b>\$831,611</b>	<b>\$4,672,754</b>	<b>-\$3,841,143</b>
<b>Final Surplus (Unrestricted)</b>	<b>\$2,564,089</b>	<b>\$2,364,705</b>	<b>\$199,384</b>

#### **STRATEGIC IMPLICATIONS**

The Annual Report summarises achievements against the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The Annual Report, Annual Financial Report and Audit Opinion is considered by Council each year.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to RECEIVE the 2017/18 City of Karratha Annual Report with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The Annual Report provides an overview of the performance of the City in terms of statutory obligations, Community Plan outcomes and financial management for the past twelve month period. The Annual Financial Report has been prepared in accordance with the *Local Government Act 1995* and indicates the City's financial position as at 30 June 2018. The report will be presented to the community through the Annual Electors' Meeting.

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**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 5.7 and 5.54 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the 2017/18 City of Karratha Annual Report; and
2. HOLD the Annual Electors' Meeting on Monday 10 December 2018 at 6.00pm in the Council Chambers at Karratha.



**10.6 CITY OF KARRATHA STANDING ORDERS LOCAL LAW 2018**

<b>File No:</b>	<b>LE.200</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Compliance</b>
<b>Date of Report:</b>	<b>30 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Proposed Standing Orders Amendment Local Law 2018</b> <b>2. Standing Orders 2018 Post JSC Review</b>

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**PURPOSE**

For Council to consider making the City of Karratha Standing Orders Amendment Local Law 2018.

**BACKGROUND**

The City of Karratha Standing Orders Local Law 2018 was published in the *Government Gazette* on 3 May 2018 and came into effect on 17 May 2018.

At its meeting on 27 June 2018 the Joint Standing Committee on Delegated Legislation (the Committee) considered the City's Local Law and subsequently requested that Council provide an undertaking to make amendments to the Local Law.

Council provided these undertakings at the Ordinary Council Meeting in September 2018 and amendments to the Local Law have been made.

In accordance with Section 3.12 of the *Local Government Act 1995*, state wide and local public advertising took place on 22 September 2018, with a closing date for submissions of 8 November 2018. No public submissions were received for consideration in this period however the Department of Local Government provided suggestions for minor grammatical changes resulting in several minor updates that did not change the wording of the Local Law in any way.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between relevant officers, Manager Governance & Organisational Strategy, Director Corporate Services and the CEO in reviewing the proposed Standing Orders Amendment Local Law 2018. Council considered the proposed Standing Orders Amendment Local Law at its September 2018 meeting following the recommendations made by the Committee.

**COMMUNITY CONSULTATION**

There were no public submissions received during the statutory advertising periods.

Procedurally, following the making of a local law by Council, local public notice will be given following gazettal.

**STATUTORY IMPLICATIONS**

The development and gazettal of the Amendment Local Law must follow the procedure for making local laws in accordance with the requirements of s3.12 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are minor costs associated with local public advertising and publishing the Local Law in the *WA Government Gazette*.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance
Projects/Actions:	4.e.1.2.2	Review Local Laws

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Provides for an updated version of the City’s Standing Orders Local Law incorporating any changes to rules and guidelines for the conduct of meetings, and for a more efficient and effective use of time at meetings.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The procedure for making local laws will be undertaken by existing resources within the City’s Governance department.

**RELEVANT PRECEDENTS**

Council is required to consider making local laws on a periodic basis. Recently the City of Karratha Cemeteries Local Law 2017 was made, published in the Government Gazette, and is now in operation.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER considerations of the proposed City of Karratha Standing Orders Amendment Local Law 2018 pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the proposed City of Karratha Standing Orders Amendment Local Law 2018;
2. REQUEST the Joint Standing Committee on Delegated Legislation disallow the original City of Karratha Standing Orders Local Law 2018; and
3. COMMENCE procedures to create a new City of Karratha Standing Orders Local Law 2019 that combines the original proposed local law and amendments.

**CONCLUSION**

The advertising process for the proposed City of Karratha Standing Orders Amendment Local Law 2018 has now concluded with no public submissions received. Council can now make the local law and the Joint Standing Committee on Delegated Legislation will be forwarded a copy to demonstrate that the City has complied with the requested undertakings.

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**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **MAKE** the City of Karratha Standing Orders Amendment Local Law 2018 as presented in the attachment to this report; and
2. **NOTE** that the City of Karratha Standing Orders Amendment Local Law 2018 will be published in the *WA Government Gazette*, a copy will be provided to the Minister for Local Government; Heritage; Culture and The Arts, the Joint Standing Committee on Delegated Legislation and local public notice will be given.



## 10.7 CUSTOMER SERVICE CHARTER

<b>File No:</b>	<b>CM.124</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>31 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Customer Service Charter</b>

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### **PURPOSE**

For Council to consider a review of the expected standards that are detailed in the Customer Service Charter and its alignment to the City's corporate and organisational values.

### **BACKGROUND**

The Customer Service Charter was adopted by Council in June 2011 in order to outline the level of service and expectation from the community necessary to satisfy a member of the public's enquiry, complaint, comments and support. The Charter was due for review in November 2017.

In September 2017 a small team of staff from across service areas commenced the review of the document and discussed its application in their work areas. It was evident that at the time of adoption, the Charter lacked clarity and its earlier roll out was not fully effective in terms of all staff understanding its contents. It was identified that there would be a need for supporting documents, notices, flyers and posters to assist staff and public with reinforcing agreed standards across the City. It is anticipated that this would be undertaken as a separate exercise to the review of the Charter.

Attached to this report is a marked up version of the proposed amendments to the Customer Service Charter. The revised Charter would:

- Detail the methods of customer service captured under this Charter and the standards that apply;
- Reinforce the corporate and organisational values of the City;
- Provide the following additional performance measures:
  - After hours call service aims to attend to incoming calls within 15 seconds;
  - All customer service enquiries made in person at our reception sites are attended to within 5 minutes; and
  - Acknowledge written correspondence within 3 business days and respond to requests within 10 business days;
- Refine expected behaviours of staff when dealing with customers;
- Include a new section on social media;
- Revise the section on unacceptable behaviour from customers or staff.

The updated version of the Charter is an improved document that would apply to all facilities and staff across the City who interact with customers.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with a number of City staff across the organisation who have some level of customer interactions. Consultation also has taken place with the Executive Management Group.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

This document will replace policy CE-10 Customer Service Charter.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. The Operational Plan 2017-2018 makes a general reference to customer service:

Programs/Services:            4.e.1.1                                    Customer Service

A number of performance measures are used to measure the quality and quantity of service provided by staff.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The Customer Service Charter will help maintain the reputation of the City by ensuring appropriate standards of service across all facilities and services.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This policy was last reviewed and adopted by Council in August 2012.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised CG-15 Customer Services Charter with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER any decision pending a further review of the Customer Service Charter specifically in the area of:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

After a thorough review of the Customer Service Charter canvassing staff across the City, the revised Charter has been adapted to be more informative and provides clarity to the expected standards of behaviour and performance across all service areas. Supporting documentation will be developed internally to reinforce the principles and drivers contained within the Charter.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised CG-15 Customer Services Charter (attached).



**10.8 REVIEW OF PURCHASING POLICIES**

**File No:** CM.157  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Governance Officer - Procurement  
**Date of Report:** 29 October 2018  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** 1. CG-11 Regional Price Preference Policy  
 2. CG-12 Purchasing Policy

**PURPOSE**

For Council to consider the review of CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy.

**BACKGROUND**

The following policies have been reviewed for Council’s consideration and the proposed amendments are outlined below. The majority of changes are for streamlining purposes and to reduce repetition, however there are two significant changes proposed:

1. The inclusion of an additional provision to support the State Government’s policy requirement around increased tender thresholds for Aboriginal businesses. The proposed change extends this consideration to quotations and is consistent with Council’s ATSI Engagement Strategy; and
2. Given the specialised nature of legal advice, it is proposed to allow procurement of legal advice without obtaining three quotes.

Document reference	Summary of Proposed Changes
<b>CG-11 Regional Price Preference Policy</b>	
General	Added ‘excluding GST’ next to dollar values for clarity and consistency.
<b>CG-12 Purchasing Policy</b>	
General	Minor formatting and referencing amendments
General	Delegations and Authorisations Register updated to Delegations Register
General	Added ‘excluding GST’ next to dollar values for clarity and consistency.
3.4(i)	Regulation 11 of the <i>Local Government (Functions and General) Regulations 1996</i> provides a tender exemption for the purchase of goods or services from a person registered on the Aboriginal Business Directory WA (ABDWA). There are two conditions associated with this tender exemption, being the contract consideration is, or is worth, \$250,000 or less and the contract represents value for money.  In order to further support persons registered on the ABDWA, it is proposed to include a new clause that allows quotations to be waived where the purchase is from a person registered on the ABDWA, the contract consideration is \$50,000 or less and the contract represents value for money.

3.4 (j)	It is proposed to include a new clause that allows for quotations to be waived when purchasing legal services. This clause would allow officers to purchase from a legal service provider where the required legal advice is of a specialised nature and/or a legal provider has previously advised on a specific subject and continuity is required.
3.4.1	Due to duplication of information it is proposed to merge section 3.9 (Purchasing from Disability Enterprises) and 3.10 (Purchasing from Aboriginal Businesses) with this sub-section (Additional Tender Exemptions).
3.9	It is proposed to delete this section due to duplication of information.
3.10	It is proposed to delete this section due to duplication of information.
3.11.1	Due to duplication of information it is proposed to merge sub-section 3.13.2 (Awarding Tenders) with this sub-section (Awarding Quotations).
3.13.2	It is proposed to delete this sub-section due to duplication of information.
3.11.4	In order to streamline readability it is proposed to merge the content related to 'Sole Source of Supply' in sub-section 3.11.5 with this sub-section. The phrasing has been updated in this sub-section however the intent remains the same.
3.13.1	It is proposed to delete the second paragraph as it is a legislative requirement and therefore unnecessary to duplicate in this policy.
3.15.3	It is proposed to delete this sub-section as it is a legislative requirement and is captured in the Delegations Register.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Governance and officers from across all directorates with procurement responsibilities.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

Section 3.57 of the *Local Government Act 1995* provides that a local government is required to invite tenders before it enters into a contract of a prescribed kind.

Regulation 11A of the *Local Government (Functions and General) Regulations 1996* requires that a local government implement a purchasing policy for the supply of goods or services where the consideration is, or is expected to be \$150,000 or less.

Part 4A of the *Local Government (Functions and General) Regulations 1996* makes provisions in relation to the adoption of a Regional Price Preference Policy.

#### **POLICY IMPLICATIONS**

If Council resolves to adopt the revised CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy, the policies will take effect immediately.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e.1.2 Corporate Governance  
 Projects/Actions: 4.e.1.2.3 Review and maintain a contemporary set of Council Policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Without systems in place to ensure competitive purchasing is undertaken it could result in the City overpaying for goods or services.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Failure to apply consistent and equitable purchasing practices could result in reputational damage.
Compliance	Moderate	The purchasing policies assist with statutory and contractual compliance requirements.

**IMPACT ON CAPACITY**

The proposed changes will have a flow on effect to other internal documents and processes that will require updating for utilisation by staff.

**RELEVANT PRECEDENTS**

Council’s CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy were last reviewed in November 2016.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to APPROVE the CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy as proposed, subject to the following:

1. \_\_\_\_\_
2. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further review.

**CONCLUSION**

Council’s CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy have been reviewed and amended to ensure currency and relevance to legislation and community expectations.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to APPROVE the amended CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy as attached to this report.**

## **11 COMMUNITY SERVICES**

### **11.1 ROEBOURNE LIBRARY RELOCATION**

<b>File No:</b>	<b>CS.30</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Library Services Coordinator</b>
<b>Date of Report:</b>	<b>23 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Director of Community Services is a member of the State Library Board</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider the future provision of library services in the town of Roebourne.

#### **BACKGROUND**

An internal review of the City of Karratha's library service conducted in December 2015 identified the Roebourne library as the poorest performing of the City's libraries. This performance, measured in terms of membership, attendance, extent of borrowing and operating cost on a per capita, per member and per visitor basis revealed that the Roebourne library was not effectively or efficiently servicing the local community.

The library did then, and continues to serve an essential function as a safe haven in the community, particularly for women and children and as a cool and friendly way point for local residents traversing the town. The library is currently open for 26 hours per week across 6 days and often times there are no patrons, noting that the library is situated away from other service points on the main street.

The 2015 review canvassed the potential closure of the library, or a change to an 'Anytime Library', effectively a vending machine style self-service kiosk. These options were based largely on economic grounds and did not reflect the important 'safe haven' function. Further, the 'Anytime Library' option would only service for those interested in borrowing and reading a book. This would be attractive for very few community members.

No tangible operational change was made, however the fact remains that a traditional library service in Roebourne is currently inefficient and expensive based on current usage patterns.

With the redevelopment of the Victoria Hotel by the Yindjibarndi Aboriginal Corporation (YAC), an opportunity has arisen for the delivery of a range of community services from a key main street location. Services currently being considered for the ground floor of the renovated building include a cultural information centre, a café, a visitor's centre and the Roebourne library. A non-binding MOU between the City and YAC has been signed to further explore this opportunity.

As part of this project, the City approached the State Library of Western Australia (SLWA) to investigate options regarding the future provision of library services for the Roebourne community. This work is now proceeding as a case study for the state's new Public Libraries Strategy to devise an alternative service model for the unique needs of remote, largely

aboriginal communities. As a first step, a SLWA representative visited the site, met with City staff and key stakeholders and collected a variety of data and other information in September.

The SLWA reviewed the option of relocating from the existing library to the Victoria Hotel. It was made clear in meetings with stakeholders that there are cultural sensitivities that the City will need to manage regarding the traditional owner Ngarluma and more populous Yindjibarndi cultures.

Should Council endorse the officer's recommendation to relocate the library to the Victoria hotel consideration should be given to the existing building. To date two informal expressions of interest have been made. One is from the Department of Communities to utilise the facility as an administration office and the second is for the space to serve as the headquarters for the Yandi. The Yandi is the new model for community cooperation and development in Roebourne, led by the community and is served by an administrative 'backbone'.

The new location is a smaller space (43m<sup>2</sup> verse the current 140m<sup>2</sup>), which, if carefully configured can effectively deliver all of the amenity and services valued by the library's current customers, and importantly allow for the new community specific co-designed services through a partnership with SLWA.

Recommendations to support the relocation of the Roebourne Library to the Victoria Hotel include:

1. Provide a relevant collection of up to 1,000 items based on the borrowing trends of the Roebourne membership. Excess stock (approximately 3000 items) to be redistributed within the City's current collection to ensure that the items remain accessible to all members;
2. Continue to provide public access to PC's, printer/photocopier and Wi-Fi;
3. Appropriate seating provided for users to enjoy the space, read and participate in craft and learning activities;
4. The new library is set-up as a high-tech (easy to use), self-service facility with a minimum of 15 hours per week staff time allocated to the library 'housekeeping' and provision of City services (such as rates/cats and dogs registrations). Whilst the recommendation makes provision for 15 hours manned by City staff, the library will be accessible during the facility opening hours - potentially open for 46 hours per week. Library users would have an additional 20 hours access to the library;
5. A communications plan be prepared for the move and changes to the library as soon as possible;
6. Continue consultation with the Roebourne community through stakeholders and avenues such as the Yirramagardu Community Association, Juluwarlu Aboriginal Corporation, Ngarluma and Yindjibarndi Foundation Limited and the Elders Yarn and Yandi processes to explore specific (non-traditional) library services that support collecting and sharing of cultural heritage, creating a safe place for Aboriginal stories, histories and perspectives and facilitates literacy and early childhood development; and
7. Pursue the offer to partner with SLWA to introduce the signature Storylines and Better Beginnings programs in Roebourne as pilot programs tailored to the local community.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues primarily due to the sensitivities in regards to the library co-locating into a Yindjibarndi owned facility in Ngarluma land, and high cost of delivering a library service in Roebourne.

**COUNCILLOR/OFFICER CONSULTATION**

The SLWA consultant conducted consultation with senior staff officers, Economic Development officers and the Eastern Corridor library officers.

**COMMUNITY CONSULTATION**

The SLWA consultant in the company of City officers conducted consultation sessions with key stakeholders in Roebourne including Yindjibarndi Aboriginal Corporation, Juluwarlu Archive and Media Centre, Ngarluma and Yindjibarndi Foundation, Ngarliyarndu Bindirri Aboriginal Corporation and Indigenous Affairs at Woodside Energy Ltd.

**STATUTORY IMPLICATIONS**

The *Library Board of Western Australia Act, 1951*. The City has an active agreement in place with the Library Board for the provision of public library services, which includes the Roebourne Library.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The below table illustrates the financial implications should Council endorse the officers recommendation to relocate the Roebourne Library to the Victoria Hotel. There is an estimated \$89,500 savings to council.

	Current Operating Budget	Proposed Operating Budget	Proposed CAPEX
Employment Costs	\$96,000	\$45,000	
Program costs	\$10,000	\$10,000	
Program support from SLWA	-	\$(7,500)	
Office Expenses	\$9,000	\$ 5,000	
Building Costs	\$42,000	\$15,000	
Sundry Income (internet/printing/overdue fines)	\$(1,500)	\$(1,500)	
Proposed fit-out (capex budget estimate)			\$70,092
	\$155,500	\$66,000	\$70,092

Note that current staffing is 0.8 FTE, proposed to reduce staffing to 0.4 FTE. The remaining 0.4 to be allocated to the Wickham Community Hub.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.c.2.1	Library Services
Projects/Actions:	1.c.2.1.3	Relocate Roebourne Library operations to the refurbished Victoria Hotel.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Officers are suggesting a reduction in financial responsibility following the initial relocation and fit-out costs.
Service Interruption	Moderate	Roebourne Library to close for relocation – estimated 2 weeks.
Environment	N/A	Nil
Reputation	Moderate	Should Council resolve to support the officers recommendation it could be a perceived that the City supports Yindjibarndi over Ngarluma and this perception will need to be managed.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

The date of the relocation to the refurbished facility should be considered with the opening of the Wickham Community Hub. Impact on officers’ capacity during the relocation period to both facilities will be high.

**RELEVANT PRECEDENTS**

Council has previously relocated the Karratha Public Library to a different location with the approval of the Library Board of Western Australia.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the officers recommendations.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROVIDE alternative recommendations to the report:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The City has invested well in its library facilities and the library services are highly valued by the community in Karratha, Dampier and Wickham as well as by a small group of people in Roebourne. In common with many public libraries, the City needs to review its services in Roebourne to ensure it is making best use of available resources and adding optimum value to the community. Through building on the strong foundations of the library service and working with other agencies and the community, the library service in Roebourne can evolve into a showcase a best practice library service that provides an improved return on investment to the City and the community.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ENDORSE** the proposal to relocate Roebourne Library into the refurbished Victoria Hotel;
2. **PROVIDE** a reduced but relevant collection based on the borrowing trends of the Roebourne membership and distribute excess stock within the City's current collection;
3. **CONTINUE** providing public access to PC's, printer/photocopier and Wi-Fi;
4. **PROVIDE** an appropriate fit-out that meets the needs of community based on current usage patterns and service ;
5. **EXPLORE** the delivery of non-specific traditional library service such as a high-tech (easy to use) self-service facility;
6. **INVESTIGATE** appropriate operational hours at the new location;
7. **CONTINUE** consultation with the Roebourne community;
8. **PURSUE** the offer to partner with SLWA to introduce the signature Storylines and Better Beginnings programs in Roebourne; and
9. **INVESTIGATE** subsequent uses of the existing Roebourne library.



**11.2 COMMUNITY GRANT SCHEME REVIEW (NON- STATUTORY DONATIONS)**

<b>File No:</b>	<b>GS.51</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Engagement Coordinator</b>
<b>Date of Report:</b>	<b>25 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Community Grants Program – Social Return on Investment Review - <i>Copy available electronically</i></b>

**PURPOSE**

For Council to set the direction for the City's community grant schemes following an independent review.

**BACKGROUND**

The City of Karratha's community grant scheme originated in 1986 to recognise the important role that community and sporting organisations play in the development of vibrant communities. Funding through the City's current grant schemes has historically been used to support projects that focus on services and program delivery in the areas of: arts, health, welfare, training and sport.

Over the past six (6) years Council has allocated over \$7 million to support to community and sporting organisations through the Quarterly Grant Scheme, Annual Community Grant Scheme and the Annual Community Association Development Scheme (ACADS). A breakdown of the annual allocations since 2012/2013 is detailed below for each of the grant schemes.

<b>Financial Year</b>	<b>Total Allocated (ACADS &amp; Ex-Gratia)</b>	<b>Total Allocated (Annual)</b>	<b>Total Allocated (Quarterly)</b>
2012/2013	\$1,000,000	\$164,355	\$55,038
2013/2014	\$1,200,000	\$300,000	\$49,943
2014/2015	\$903,000	\$250,000	\$125,719
2015/2016	\$805,000	\$261,506	\$140,057
2016/2017	\$578,815	\$213,708	\$148,178
2017/2018	\$449,959	\$254,577	\$125,637
<b>Total</b>	<b>\$4,936,774</b>	<b>\$1,444,146</b>	<b>\$644,572</b>

Despite some minor adjustments, the grant schemes have remained largely unchanged with regards to their structure, eligibility criteria and quantum of funds available in recent years. Over this period the nature of the local community and the extent of community development

has changed significantly. There has also been a noticeable change in the nature of applications in some categories.

Responding to these changes, Council determined to undertake a comprehensive review of the grant schemes. The review was tasked with addressing policy and structural changes to ensure the schemes maintained relevant to the community and responsive to the current social and economic climate.

In May 2018, the City engaged independent consultants Creating Communities to undertake an evaluation of the City's current community grant schemes in the period 2012 to 2017. The scope of the evaluation of the current grants schemes was to provide a review using a Social Return on Investment (SRIO) model.

The report provided a detailed review of grant effectiveness, community needs, strengths and challenges. The report also provided an in depth analysis of the individual grant schemes, a comparative review of other LGA grants, and an overall analysis on the social return on investment to Council.

From the review, the consultants provided various insights and recommended alterations that could be applied to the grant schemes to ensure the City's schemes remain relevant, transparent and consistent. A summary of the overarching and scheme specific recommendations is provided below, however further detail on each recommendation can be found in the attached report.

**Summary Points:**

1. Investment in the grants program demonstrated a strong return with an estimated \$9.9M invested by the community in volunteer hours;
2. There is limited metrics around the return on investment in the community and clearer measures should be included in the acquittal process;
3. Consensus that the schemes are important, however they could be better structured;
4. There is a strong correlation between high investment and a high level of satisfaction from the community;
5. There has been a higher investment in one-off events than longer-term projects;
6. The current ACAD scheme is not the optimal model for delivering valuable outcomes;
7. There is a lack of consistency around what is funded through Quarterly Grant Scheme;
8. Procedures and Guidelines require a consistent approach; and
9. With the Ex-Gratia scheme and reserve funds now defunct, a wider change is timely.

**Scheme Specific Recommendations:**

1. Merge the ACADS and Annual Grant schemes to become "Bi-Annual Community Grant Scheme" where;
  - a) Any incorporated body based or operating within the City of Karratha is eligible to apply,
  - b) Eligible groups are able to apply for between \$5,000 and \$50,000,
  - c) Two funding rounds provided per year,
  - d) Successful applicants will have 12 months to deliver the project/program,
  - e) Eligible groups are able to apply for both rounds,
  - f) Evidence of a consultation and/or research on community need will be required as a part of the application process, and
  - g) If a successful applicant is unable to deliver the project/program within a 12 month period, all monies must be returned to the City of Karratha;
2. Amend the eligibility criteria on Quarterly Grant Scheme;
  - a) Funding is to be spent in the community, and

- b) Funding will not cover perishable equipment that form part of a group’s core activity, but may cover specialist equipment.

**Overarching Recommendations:**

1. Maintain the quantum of the grants pool and review once social return on investment and evaluation processes are embedded;
2. Using the City’s Strategic Community Plan to provide more structure and clarity around grant focus areas;
3. Implement a three year review program;
4. Advertise and promote grant achievements further;
5. Develop a communication and engagement strategy around proposed grant scheme changes; and
6. Where community organisations establish stable regular programs consider removing them from the biannual grants scheme and establish a regular budget line item for their support, subject to satisfactory delivery and acquittal. These annual allocations would reduce the quantum of funding available in the biannual grants scheme.

Whilst the independent review suggested the quantum of funds in the schemes remain the same, it is evident that the City of Karratha’s grants programs are particularly generous. A comparison grants programs from other Councils is detailed below.

LGA	Population (2016 census)	2016/17 Allocation	\$/capita
Town of Port Hedland	14,469	<b>\$131,625</b>	\$9.10
City of Stirling	192,425	2016/17 Not Available 2015/16 <b>\$160,000</b>	\$0.83
City of Swan	133,851	2016/17 Not Available 2015/16 <b>\$500,000</b>	\$3.73
City of Kalgoorlie-Boulder	30,059	<b>\$575,000</b> + event sponsorship	\$19.13
City of Karratha	21,473	17/18 – ACADS, Annuals and Quarterlies - <b>\$837,216</b>	\$38.98

It is acknowledged that Karratha is an isolated remote regional city and self-reliance is essential for community strength. This is enabled by the grants schemes. In the 2017-18 financial year Council allocated just less than \$39.00 per capita, double the next highest scheme allocation which notably is from a similarly isolated but not quite as remote regional city.

Noting that the social return on investment has been assessed to be quite high, it could reasonably be asserted that the generosity of the grants scheme could be wound back. Council could reduce the quantum by almost half and still remain the most generous Local Government within Western Australia. If the suggestion to fund established annual events as a line item in the budget, as is currently done for FeNaCING, Billfish Shootout, Sprintcar Stampede, NorWest Jockey Club, the quantum would be reduced by the transfer from the competitive grants scheme to an established funding pool – once the events were qualified.

A smaller per capita allocation could also be considered to reduce the total sum allocated to the Quarterly grants and proposed Bi-Annual grants. Reducing the per capita allocation to say \$30 on an estimated population of 22,500 would reduce the total available funds to \$675,000. The final allocation across schemes would be presented within the 2019/20 Budget.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and cultural & wellbeing affected issues due to the City’s grant schemes providing significant funding to associated organisations

**COUNCILLOR/OFFICER CONSULTATION**

The independent consultants conducted several consultation sessions with Officers and extended opportunities to Councillors to partake in the review.

**COMMUNITY CONSULTATION**

The in-depth consultation process invited participation from City of Karratha community groups and the broader City of Karratha community. Five focus group sessions were facilitated in Karratha, Dampier, Roebourne and Wickham. The focus group session concentrated on specific township strengths, township challenges, grant scheme strengths, weaknesses of the grant schemes and what opportunities there were within the current grant processes.

An online survey was developed to gather specific information from community groups about the way they interact with the various grant programs, the perceptions about how well the grant program functions and opportunities for continual improvement. A secondary survey was developed for the broader community, which comprised predominantly of questions around the perception of how well the grant programs function. The detailed summary of the survey can be found within the attached document, however it should be noted that over 86% of stakeholders noted the grants program(s) are important.

Should Council resolve to support the Officers recommendation, there will be further community consultation and change management through community workshops and information sessions to ensure community groups and organisations understand the implications any change will have on them specifically.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* is relevant to this report.

**POLICY IMPLICATIONS**

Should Council resolve to support the Officers recommendation a policy review of CS6 – Community Grants and Contributions Scheme and the removal of CS19 – Annual Community Association Development Scheme would need to occur.

**FINANCIAL IMPLICATIONS**

The recommendation proposes a reduction in allocation of approximately \$150,000 per annum across all community grant schemes, which would be actioned via the 2019/20 budget process. However, the application period relating to this reduction would occur between February – April 2019.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.c.1.2	Community Engagement
Projects/Actions:	1.c.1.2.1	Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Officers are suggesting a reduction in funding.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve to support the officers recommendation there could be a perceived loss of funds to the grant schemes
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously made amendments to the community grants schemes.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. COMBINE the ACADS and Annual Community Grant Schemes to become the "Bi-Annual Community Grant Scheme";
2. RETAIN the current grant allocation of \$830,000 (ex gst) across all community grants; and
3. CONSIDER the necessary policy changes at the December 2018 Ordinary Council Meeting.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the proposal to change the grant schemes; and
2. RETAIN the current structure of the grant schemes.

**CONCLUSION**

The City of Karratha's grant schemes have remain largely unchanged since their inception in 1986 and since their commencement, the schemes have supported community and sporting groups within the City of Karratha to provide meaningful projects and programs that directly benefit the local community.

Whilst there have been many programs and projects that have positively impacted the community, the need for a review of the current schemes and amendment to the schemes' structures is required for the City to continue to provide funding avenues that are relevant to community and provide a high social return on investment to the Council.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. COMBINE the Annual Community Association Development Scheme and Annual Community Grant Schemes to become the "Bi-Annual Community Grant Scheme";**
- 2. ALLOCATE a nominal amount of \$675,000 (ex gst) across all community grant schemes for the 2019/20 financial year; and**
- 3. CONSIDER the necessary policy changes at the December 2018 Ordinary Council Meeting.**

## **12 DEVELOPMENT SERVICES**

### **12.1 CLEAVERVILLE FORESHORE MANAGEMENT PLAN**

<b>File No:</b>	<b>LP.318</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>30 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment</b>	<b>Draft Cleaverville Foreshore Management Plan - <i>Copy available electronically</i></b>

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#### **PURPOSE**

For Council to consider advertising the draft Cleaverville Foreshore Management Plan for public comment.

#### **BACKGROUND**

Cleaverville is a popular spot for camping or day trips including fishing spots off the beach and at the mouth of the Cleaverville Creek located approximately 20 minutes west of Karratha. The City of Karratha manages the Cleaverville Nature Based Campsite, which offers a natural boat launch area, public toilets and sullage disposal points. The Camping season is between 1 May to 30 September and conditions of camping are subject to the Caravan Parks and Camping Grounds Act 1995.

City Officers identified a need to protect and enhance the unique environmental values of the foreshore from the impacts of recreational activity. The City applied for and was a successful recipient of a Coastwest grant (a State Government initiative), to develop a plan for the long-term management of the Cleaverville foreshore. The purpose of the Plan is to provide a balanced approach to manage and protect the coastal environment, and enhance tourism and economic opportunities.

A stakeholder engagement strategy was developed and implemented, which included an online survey, community and agency stakeholder workshops and interviews with seasonal travellers.

The key issues raised were littering and illegal dumping, pressure from increasing visitors, increasing informal tracks, the spread of weeds, and the erosion of dunes. Suggestions for ways to improve the experience at Cleaverville included providing camping bays for use by residents, additional public infrastructure, signage information, limiting access and development of cultural tourism.

A draft Plan has now been prepared by GHD for Council to consider advertising to seek public comment prior to its final approval. The overarching aims of the Cleaverville FMP are to:

- Contribute to the implementation of local and regional planning objectives and coastal strategies;
- Consolidate community partnerships and build community capacity and ownership of the area including working with the area's Traditional Owners; and
- Foster the sustainable recreational and tourist use of the area through a plan that protects the environmental and cultural values of the area and identifies access arrangements and long-term infrastructure needs.

The key priorities include:

- Delineating the 180 campsites identified, and closing off unnecessary campsites to commence revegetation and weed control.
- Closure of 31 duplicate tracks and campsites, which will also require revegetation.
- Weed management in degraded areas identified, and along access road and tracks.
- Closure of the beach to the north of caretaker site ("Honda City") to vehicles, while retaining access to the Point to minimise turtle disturbance.
- Updating existing and provision of new advisory signage in relation to camping, minimising environmental damage and turtle habitat.

Advertising of the draft plan will provide all residents opportunity to comment on the draft Plan, and to consider any comments prior to Council's consideration of final endorsement.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance. The FMP will guide decisions about future investment in foreshore improvements and management. The plan will therefore have implications for the present and future wellbeing of the City.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

The draft FMP has been through a thorough consultation process. There has been 83 community members who completed the online survey, two public/resident workshops and one agency consultation workshop (including participation by traditional owners), and 25 seasonal campers were interviewed.

City Officers provided all stakeholders who attended the agency meeting, including Ngarluma Aboriginal Corporation, Karratha Community Association, Wickham Tidy Towns and DBCA-Parks and Wildlife with a draft version for comment. Karratha Community Association provided feedback for consideration.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications. The purpose of the documents is to inform and provide strategic direction, not implementation at this stage.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

The City's Long Term Financial Plan acknowledges the need to manage the City's foreshore areas and this Plan will better inform the City on the extent of those costs.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 3.a.3.2 Foreshore Management  
 Projects/Actions: 3.a.3.2.1 Develop and Implement Foreshore Management Plans

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The draft Plan will better inform the City of the extent of costs associated with management of the Cleaverville area.
Service Interruption	N/A	Nil
Environment	Moderate	Lack of control and management of the foreshore, with increased access of the area generates additional environmental pressure on the area (ie uncontrolled tracks, weed invasion, unauthorised clearing, firewood collection)
Reputation	N/A	Nil
Compliance	Low	Cleaverville is already subject to a nature Based Camping Management plan required by Camping legislation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has adopted Foreshore Management Plans for Karratha, Point Samson, Dampier, 40 Mile, Wickham and Hearson Cove.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADVERTISE the draft Cleaverville Foreshore Management Plan as contained in the attachment to this report for public comment.

**CONCLUSION**

The Draft Cleaverville Foreshore Management Plan has been prepared to protect and enhance environmental and cultural assets and sustain recreational activity, which has grown in popularity. The draft Plan has been prepared with community input and contains context and analysis to guide and inform future decision-making.

City Officers acknowledge the need for some further development and refinement is needed on the recommendations, including designated responsibility and providing more role clarity,

more specific details on implementation and single reference plans for ease of reading. These issues can be appropriately addressed during the advertising period with regard for any public submissions that may be received.

Advertising of the draft plan will provide all residents opportunity to comment on the draft Plan prior to Council's consideration of final endorsement.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE the draft Cleaverville Foreshore Management Plan as contained in the attachment to this report for public comment for 21 days.**

## 12.2 DESTINATION MANAGEMENT PLAN

<b>File No:</b>	<b>ED.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>23 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Karratha Destination Management Plan - <i>Copy available electronically</i></b>

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### PURPOSE

For Council to consider advertising the City's draft Destination Management Plan for public comment.

### BACKGROUND

Tourism has been identified as a key opportunity to further diversify and grow the City's local economy. The City is committed to strengthen the local tourism industry and increase visitor numbers through an exceptional visitor experience. As part of the 2017/18 Budget Review Council resolved to undertake a new initiative to prepare a Destination Management Plan (DMP). The purpose of a DMP is to provide a framework to identify opportunities and coordinate initiatives to develop the visitor economy.

A draft Plan has now been prepared by Stafford Strategy for Council to consider to seek public comment prior to its final approval. The Plan has been developed to:

- Facilitate sustainable growth of the tourism industry;
- Offer solutions to challenges facing Karratha;
- Identify new development and solutions to attract investment and grow economic benefits;
- Assist with potential future funding bids and grant opportunities;
- Support marketing activities to increase visitor demand in Karratha; and
- Engage and grow local awareness of the importance and value of the visitor economy.

The DMP considers all businesses that are involved in the tourism industry and it reflects the level of investment Council has made to facilitate tourism.

In consultation with the City, the consultant engaged parties involved in the tourism industry in Karratha. In June 2018, members of the City's Tourism Advisory Group (TAG) attended a workshop where they had the opportunity to respond to a series of targeted questions that informed the preparation of the document. The consultants spent three days in Karratha, experiencing the tourism product available and engaging with local tourism operators. Following this site visit, a preliminary draft Plan was prepared. In September 2018, a survey was prepared and sent to those who participated in the stakeholder engagement phase of the project, including the TAG members. The feedback provided has been incorporated and addressed in the current draft Plan DMP.

Tourism Research Australia data show that Karratha's visitor economy has grown since 2010, increasing by 82%. Over half (51%) of the visitors are domestic overnight visitors, a market which is higher yielding than the day trip market. The research shows that while overnight visitors (domestic and international) represent 55% of the total visitation, their spend equates to 89% or \$262 million of total spend, compared to domestic day trippers who represent a \$31 million spend. The DMP therefore focuses on initiatives that will increase overnight visitation to Karratha and grow the length of stay, as these will deliver greater economic impacts and more benefits to the community.

The DMP identifies 24 individual recommended activations under four activation areas:

- Working better together;
- Growing demand through development and investment;
- Diversifying and growing destination events; and
- Promoting Karratha as a vibrant destination.

In considering the activation areas in the DMP, the plan undertook a significant amount of research, analysis and stakeholder engagement. As a result of this process, the DMP:

- Identifies barriers to growth;
- Outlines strengths, weaknesses, opportunities and threats for Karratha as a visitor destination;
- Proposes priority projects for activation and the associated actions, measures, council involvement required and markets to focus on; and
- An implementation plan to assist Council and industry in delivering on the initiatives identified in the DMP.

The DMP also includes a framework to prioritise initiatives and assess new ideas and opportunities.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between relevant Officers and the draft Plan has been presented to a Councillor Briefing Session.

#### **COMMUNITY CONSULTATION**

Officers sought feedback from industry proponents and interested parties throughout the creation of the report. A workshop held with the City's Tourism Advisory Group and local tourism operators contributed to the development of the draft Plan. Feedback sought from the participants in the stakeholder engagement phase of the project has been considered and incorporated in the preparation of the draft Plan.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The expenditure incurred to date to deliver the Plan is \$26,878. Implementation of the plan may incur additional expenditure. Priorities will be identified and discussed with the TAG and will inform new initiatives that will be presented to Council.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 2.a.2.2 Tourism Engagement and Promotion  
 Projects/Actions: 2.4.2.2.5 Prepare Destination Management Plan

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	
Financial	Low	The DMP will better coordinate the investment in the tourism industry.
Service Interruption	N/A	
Environment	N/A	
Reputation	Low	The actions identified in the DMP will be discussed with the TAG to ensure the tourism industry agrees on the priorities and what Council’s role should be.
Compliance	NA	

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter, as the DMP is the first plan of its kind for tourism in the City of Karratha. The DMP will be a key document for the City to be a leader in the development of the local tourism industry.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering the Report:

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**CONCLUSION**

Tourism is a key opportunity to further diversify and grow the local economy. The draft DMP has been prepared to assist effective management and coordination of the range of initiatives and strategies that are available to Council to consider. A draft Plan has now been prepared which provides a sound framework to coordinate the implementation of the opportunities and strategies to strengthen the local tourism industry.

The draft Plan is considered to a key document to inform and guide the City's involvement in the development of the local tourism industry. The actions and priorities identified will be reviewed with tourism industry participants and be included in the City's integrated planning and reporting framework for implementation. The draft Plan if implemented has the potential City to complement the City's investment in its Place Branding Strategy and city-building infrastructure projects by focusing on initiatives that will enhance the visitor experience.

The DMP is a useful tool to assist the City and tourism industry participants to work together in a common direction and to help attract investment. It is intended that the draft DMP would be regularly reviewed and updated with on-going consultation with local tourism operators/businesses and tourism agencies.

Advertising of the draft plan will provide all residents opportunity to comment on the draft Plan, and to consider any comments prior to Council's consideration of final endorsement.

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#### **OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE the City's draft Destination Management Plan as contained in the attachment to this report for public comment for 21 days.**

**12.3 APPLICATION FOR DEVELOPMENT APPROVAL DA18109 – WORKFORCE ACCOMMODATION (RECREATION BUILDING) AT LOT 10 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE**

**File No:** DA18109  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Planner/Compliance Officer  
**Date of Report:** 31 October 2018  
**Applicant/Proponent:** Resolve Group Pty Ltd  
**Disclosure of Interest:** Nil  
**Attachment(s)** 1. Location Plan  
 2. Development Plans

**PURPOSE**

For Council to consider a Development Application for a Recreation Building as part of Workforce Accommodation at Lot 10 Cherratta Road, Karratha Industrial Estate.

**BACKGROUND**

On 14 August 2018, the City received a Development Application for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate (see Attachment 1 – Location Plan). The site located on the corner of King Way and Cherratta Road is 6446m<sup>2</sup> in area and is zoned ‘Transient Workforce Accommodation’ under the City of Karratha Local Planning Scheme No.8 (Scheme).

A Workforce Accommodation development application (P2150) was approved for this site on 24 May 2010 which includes:

<b>Planning Approval</b>	<b>Status</b>
94 workforce accommodation rooms;	The foundations and utility services have been installed in accordance with the Planning Approval, but there are no rooms on site.
Dining and kitchen buildings.	Constructed in accordance with the Planning Approval.
Single storey recreation building of 217m <sup>2</sup> in area.	Not constructed.
Car parking and vehicle access.	Car parking and access ways are constructed except for the car parking area adjacent to the Recreation Building.

The current development on the site constitutes a substantially commenced development under P2150. The owner intends to complete the development in accordance with the approval with the exception of the Recreation Building. A new development application proposes a two-story recreation building 550m<sup>2</sup> in internal floor area. The recreation building is essentially a ‘wet mess’ which proposes to contain a bar on the ground and upper floors with toilets, a first aid room and reception area (see Attachment 2 – Development Plans).

There is no delegated authority to City Officers to determine applications for development approval for Workforce Accommodation and therefore Council is required to determine the application.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services, Building Services and Environmental Health Services. No significant issues were raised by these service areas.

### **COMMUNITY CONSULTATION**

There is no requirement for community consultation and no community consultation has occurred.

### **STATUTORY IMPLICATIONS**

The application is assessed and determined under the *Planning and Development Act 2005*, the *Planning and Development (Local Planning Schemes) Regulations 2015* and the City of Karratha Local Planning Scheme No.8.

The City is currently undertaking Scheme Amendment No.39. This Scheme Amendment proposes to rezone the current Transient Workforce Accommodation zone to Mixed Business, with Workforce Accommodation being a permissible use. This proposed development is permissible under both the Scheme amendment and the current Scheme.

Officers have held meetings with the applicant to discuss the size of the proposed modified recreation building in relation to the number of workforce accommodation rooms, whether the recreation building is available to the public and the need for facility given the City's preference for (outward) social integration (the latter is discussed under 'Policy Implications').

#### Size

The proposed size of the recreation building is to serve the workforce accommodation occupants, which consists 94 rooms from the on-site development, and the surrounding Workforce Accommodation developments that do not have any bistro/dining/recreation buildings. These include Velocity (47 rooms), Karratha Lodge (30 rooms) and Karratha Village facility (298 rooms) which has an overall total of 469 rooms.

The maximum occupancy of the proposed development as proposed is 200 persons at one time. If the proposed development only services the on-site rooms (94) then it is considered to be in excess of what is required for the site. If the proposed development is designed and used to service the adjacent Workforce Accommodation developments then it is considered an appropriate size.

#### Public Access

The definition for Workforce Accommodation pursuant to the City's Local Planning Scheme No. 8 includes "...for any associated catering, sporting and recreational facilities for the occupants and authorised visitors".

Therefore it is considered that the definition limits the use of these facilities from general public access to the proposed recreation building. City Officers raised this with the Applicant regarding the recreation building could potentially be used as a quasi-Tavern through being open to the general public. A Tavern is a 'X' (prohibited) use for this property and therefore the only way it can be approved is to restrict access to occupants and authorised visitors.

Officers sought to clarify and better define with the applicant the terms occupants and authorised visitors. The Applicant subsequently responded by interpreting occupants and authorised visitors as applied to either of the following;

- Any person who is renting accommodation from adjoining workforce accommodation sites; and
- Any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel.

City Officers are satisfied that the Applicant's interpretation of occupants and authorised visitors is appropriate to meet the definition of Workforce Accommodation. Should Council approve this application it is recommended that a condition be imposed to limit use of the Recreation Building to occupants and authorised visitors as prescribed by the Applicant.

The proposed recreation building is a component of a Workforce Accommodation development and is proposed to primarily provide a service for the on-site occupants. Therefore, it would be inappropriate for the building to become operational in the absence of the approved accommodation rooms as it may lead to its use being more akin to a Tavern which is a 'X' (prohibited) use in the Transient Workforce Accommodation zone. If Council resolves to approve the application, then it is recommended that a condition be imposed to restrict the recreation building from becoming operational until all approved accommodation rooms on-site are available for use.

## **POLICY IMPLICATIONS**

### Social Integration

An assessment of the subject application against key policy measures of Council's adopted Local Planning Policy DP10 – Transient Workforce Accommodation (TWA). Council's Policy recognises the need for base-level supply of Workforce Accommodation, but it also sets out that Workforce Accommodation should be temporary and transition over time towards a residential workforce through permanent forms of town-based accommodation (preferably dwellings). Council's Policy also states that Workforce Accommodation should be suitably integrated and not a typical camp situation or layout.

Council has recently considered Workforce Accommodation proposals for new and refurbished developments. In two of the major proposals for Peninsula Palms and Bay Village both prepared a social impact assessment and management plans which included specifically to not propose a 'wet mess' on site. Rather, a 'Dry Mess' was proposed as it was preferred to encourage occupants to make use of existing businesses in the locality that serve liquor. The reason for this is to assist with social integration and support local businesses which is aligned to the City's normalisation transition from a mining town to a liveable city. Council is required to have regard for its Policy and its previous considerations and consistency in decisions.

The Applicant has not prepared a Social Impact Assessment and Management Plan as most of the development is approved which occurred prior to the City's current Policy. However, the Applicant now proposed to increase the size of the recreation building to serve alcohol, and whilst it is capable of being approved under the City's Local Planning Framework, Council does have a legitimate option to place conditions and control land uses, hours of operation, the size of the building to encourage 'outward' social integration.

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Any development is required to meet planning, building & environmental legislation.
Reputation	Low	Council's reputation is managed by following adopted policies and considering precedents.
Compliance	Low	The City would initiate compliance action if the development did not meet its approvals.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has recently considered Workforce Accommodation developments that had an accompanying Social Impact Assessment and Management Plan, which proposed a 'Dry Mess' instead of a 'West Mess'.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE application for Development Approval DA18109 for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate as it does not meet the City's Local Planning Policy DP10 Transient Workforce Accommodation as there has not been a social impact assessment and accompanying management plan.

Option 3

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to DEFER application for Development Approval DA18109 for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate to allow more time to consider the social impact and integration concerns.

**CONCLUSION**

The subject site is zoned 'Transient Workforce Accommodation' under the City's Local Planning Scheme. The proposed development is considered to be a component of the approved Workforce Accommodation use, therefore making it permissible under the City's Local Planning Framework.

The proposal is outside the preferences articulated in Council's Policy, however the development has already been approved and the new application is for a minor change, as a single storey recreational building is currently approved. The property is located in an existing Workforce Accommodation precinct and if the access is restricted to occupants and authorised visitors as prescribed by the Applicant, including a requirement for the rooms to

be on-site prior to occupancy then it is considered that the material change is minimal and therefore the difference would not have a significant adverse social impact.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA18109 being Workforce Accommodation - Recreation Building, at Lot 10 Cherratta Road, Karratha Industrial Estate, in accordance with all stamped plans, subject to the following conditions:**

- 1. The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha.**
- 2. This decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.**
- 3. Stormwater shall be discharged in a manner so that there is no discharge onto adjoining properties to the satisfaction of the City of Karratha.**
- 4. The approved recreation building shall only be used by occupants and authorised visitors of the existing approved Workforce Accommodation on site, which is limited to include:**
  - a) Any person who is occupying accommodation in approved workforce accommodation sites bound by Mooligun Road, Orkney Road and Cherratta Road that are not serviced by a recreation building; and**
  - b) Any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel.**
- 5. The recreation building shall not become operational until all accommodation rooms under approval P2150 become operational and occupancy of the accommodation rooms begins.**



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 WICKHAM SQUASH CENTRE REFURBISHMENT**

<b>File No:</b>	<b>CP.699</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>31 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tenders for the Wickham Squash Centre Refurbishment Tender offered under RFT 13-17/18.

#### **BACKGROUND**

At the September 2017 meeting, Council agreed to call tenders for the Wickham Squash Courts Refurbishment subject to project funding being received from Rio Tinto and land tenure being resolved.

The City of Karratha / Rio Tinto Civic Infrastructure and Services Partnership (CISP) 2017-2022 has now been executed and Rio Tinto has provided \$900k funding for the squash centre project. Land tenure was resolved in late 2017 and the City has a sub-lease over the land, Lot 780.

The project funding provided by Rio Tinto also includes an allocation of \$85k to replace the air conditioning at the Wickham Community Hall. This work will be completed in November 2018.

The proposed scope of works to bring the squash facility to an acceptable standard has been agreed with the principle tenant, the Wickham Squash Club, and the property owner, Rio Tinto.

Tenders were advertised on 19 September 2018 and closed on 18 October 2018.

Three tenders were received by the closing date from:

- CWD
- Mitie Construction Pty Ltd
- Trasan Contracting Pty Ltd

The tenders were evaluated by a three (3) person panel comprising;

- Project Manager
- Manager Building Maintenance
- Manager Partnerships and Engagement.

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The Council approved, criteria and associated weightings were as follows:

Criteria	Weighting
Price	60%
Capacity to Deliver	20%
Relevant Experience	10%
Methodology	10%

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

It is proposed that once the facility is redeveloped the Wickham Squash Club will remain as tenants of the venue and be offered a lease of the premises in accordance with the City’s leasing protocols. The details of the proposed lease will be presented to Council at a later date.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural and wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has also taken place between evaluation panel members in evaluating and analysing the content of each tender submission.

**COMMUNITY CONSULTATION**

Consultation has been carried out between City officers and the Wickham Squash Club.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

The CG12 – Purchasing and CG11 – Regional Price Preference Policies are applicable.

**FINANCIAL IMPLICATIONS**

The redevelopment project will have no cost to Council. At an ongoing operational level, the City has already executed an agreement for ongoing operational costs for the Wickham Community Hub, which can be applied to all amenities within the sub-lease area.

The Rio Tinto funding of \$900k provides for:

Squash Courts refurbishment contract works	\$771,000
Community Hall new air conditioning contract works	\$85,000
Project overhead costs	\$44,000

While the preferred tenderer is within Councils Budget allocation and the allocated funding, there is a concern with the preferred tenderers pricing of the proposed works to the front wall of each of the three squash courts. The tenderers price for this element of the project significantly exceeds the pre tender estimate. If Council support the Officers recommendation, it is proposed that Officers would clarify and negotiate a revised contract

sum before a contract is executed. Based on the pre tender estimate Officers envisage that this may provide up to \$130,000 in further savings on the project cost.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.a.2	Future facility needs are planned for and developed in line with industry best practice
Projects/Actions:	1.a.2.4	Community Projects
Programs/Services:	1.a.3	Collaborative long term relationships are in place to fund and operate facilities
Projects/Actions:	1.a.3.1.1	Negotiate RTIO Partnership Agreement

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	RTIO has provided the funding for the works.
Service Interruption	Low	The Squash Centre will not be in operation whilst the works are in progress. The squash club is aware of the timelines and supports the works.
Environment	Low	Nil
Reputation	Low	Successful project outcomes will enhance the City’s reputation in the Wickham community.
Compliance	Low	This is a refurbishment project and not a new build.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The City regularly upgrades community facilities to ensure appropriate standards are being met and our assets are maintained to high efficiency and sustainability ratings.

**VOTING REQUIREMENTS**

Simple / Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The Evaluation Panel has determined that the preferred tenderer provides the best value for money outcome for the City in the refurbishment of the Wickham Squash Centre.

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**OFFICER'S RECOMMENDATION**

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:
  - a) **NOMINATE** Mitie Construction Pty Ltd ABN 63 100 426 613 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 13-17/18 Wickham Squash Centre Refurbishment;
  - b) **INSTRUCT** the Chief Executive Officer to undertake further discussions with Mitie Construction Pty Ltd on costings associated with their tender submission as detailed in the evaluation report;
2. Subject to resolution of 1.b) above, Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE AUTHORITY** to the Chief Executive Officer to **AWARD** RFT 13-17/18 Wickham Squash Centre Refurbishment to Mitie Construction Pty Ltd.

**13.2 AMENITY TREE PRUNING TENDER**

<b>File No:</b>	<b>CM.351</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Parks and Gardens Technical Support Officer</b>
<b>Date of Report:</b>	<b>31 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Evaluation Report</b>

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**PURPOSE**

For Council to consider awarding the tender for Amenity Tree Pruning, offered under RFT01-18/19.

**BACKGROUND**

In November 2013, the City engaged North West Tree Services for reactive and programmed tree maintenance under RFT 05-13/14. The contract was for three years with two x one-year extension options. Both extension options were exercised and the contract expired on 31 October 2018.

With the maturing of trees over time, and further street tree planting scheduled, it is forecast that tree maintenance services will increase, with tasks modified to align with the services.

The core scope of services in this contract include:

- Reactive tree maintenance generated through internal works and public requests
- Programmed maintenance generated through project works and precinct area maintenance
- Targeted Tree Pruning
- Tree Removal
- Stump and root grinding
- Installation of tree root barriers
- Basal bark/pesticide treatment
- Tree and/or soil termite treatment
- Provision of Arborist reports on health and structure of a trees for integrity, and soundness
- Provision of after-hours and emergency resources, as requested
- Maintenance and provision of work records.
- Retain mulch to be delivered to the Seven Mile Waste Disposal Facility.
- Maintenance and removal of trees along power lines to maintain adequate clearances between the power lines and tree branches under normal and adverse weather conditions as per Horizon Power standards

The City spends approximately \$260,000 per annum on this contract.

Due to the specialised nature, equipment provision and high risks of the service, Officers recommended that tree maintenance works should continue to be outsourced and conducted

by skilled and qualified arborists. This was supported by Council at the meeting held in September 2018, when it was resolved to:

1. CALL tenders for Tree Pruning Services throughout the City of Karratha for a period of three (3) years with a two (2) year extension option, based on the scope of works contained in this report; and
2. ENDORSE the following tender weighting criteria:

Criteria	Weighting
Relevant Experience	10%
Methodology	10%
Capacity to Deliver	20%
Price	60%

Tenders were advertised on 22 September 2018 and closed on 12 October 2018. One tender submission was received from Lockwright Holdings Pty Ltd T/A North West Tree Services.

The tender was evaluated by a three-person panel comprising of:

- Parks and Gardens Coordinator
- Parks and Gardens Supervisor
- Manger Building Maintenance

The tender evaluation report is included as a confidential attachment to this report.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental and economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*.

The specifications have been prepared in accordance with all regulatory and statutory requirements and will comply with AS 4373-2007 Pruning of Amenity Trees.

**POLICY IMPLICATIONS**

Council Policies CG-12 Purchasing policy, CG-11 Regional Price Preference applied to this tender.

**FINANCIAL IMPLICATIONS**

Within the 2018/19 annual budget, Council has allocated \$258,148 to tree pruning based on the past five year tree tender services provided. With programmed and reactive works over the course of the 5-year tender period at current rates it is estimated the tender value to be \$1,290,740.

The only tender received is recommended and is the same company that held the previous contract with the City. It should be noted that the base rates provided in this tender, have not changed since the they held the previous contract.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1. a.1.2 Parks and Gardens Maintenance

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Moderate	There is no City employed qualified arborist with appropriate equipment and licences. Having these skills available is critical to assist pre-cyclone pruning activities.
Environment	N/A	Where severe weather events occur, an increase in reactive maintenance work will be required.
Reputation	Low	Failure to prune and maintain trees may result in increased public complaints to the City due to aesthetics and potential safety issues.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

A contract for Pruning of Amenity Trees was previously awarded to Lockwright Holdings Pty Ltd T/A North West Tree Services under RFT 05-13/14 from 1 November 2013 and expired on 31 October 2018.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation to APPOINT Lockwright Holdings Pty Ltd T/A North West Tree Services for Tree Pruning Services at this time.

**CONCLUSION**

To effectively maintain existing tree maintenance schedules and provide reactive tree maintenance works, deliver on community expectations and address the necessary specialised skills of an arborist to manage risks, it is recommended that Council now consider the officer's recommendation to award the Amenity Tree Pruning Tender.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD a contract to Lockwright Holdings Pty Ltd T/A North West Tree Services ABN 80 055 065 971 for Amenity Tree Pruning, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 01-18/19.**

## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for November 2018.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Building Statistics
- 14.4 Planning Decisions Issued
- 14.5 Environmental Health Statistics
- 14.6 Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Community Services update
- 14.9 Safer Communities Partnership Quarter Report
- 14.10 Waste Services Data
- 14.11 Airport Services Data

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
22/10/2018	Withdrawal of Caveat – Lot 1537 on DP213940 and Lot 1538 on DP213940
22/10/2018	Bush Fire Brigades Local law & Fencing Amendment local Law
31/10/2018	City of Karratha local Planning Scheme No. 8 Amendment No.48

**14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 2 November 2018  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>EOI No:</b>	EOI 42-17/18	<b>Project Budget:</b>	\$230,000
<b>EOI Title:</b>	Dampier Palms Foreshore – Public Art Commission		
<b>State-wide Advertising Commenced:</b>	28/7/2018	<b>Tender Closing Date/ Time:</b>	2pm (AWST) 29/8/2018
<b>Scope of Works:</b>	Submissions called for a public art solution that highlights elements; Wind and water, and/or Iron, hydrogen, carbon (hydrocarbons), Sodium, Chlorine (Salt). Anticipated is a multiple piece public art installation at selected locations within the Dampier Palms Foreshore acting as a key feature and welcoming gesture to patrons with a stimulating and engaging focus. The artwork will be of excellent quality and will create a lasting impression in the minds of users. It will be family friendly and interactive.		
<b>Selection Criteria:</b>	Relevant Experience	25%	
	Proposed artwork concepts	40%	
	Community Involvement	15%	
	Value for Money	20%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"> <li>• Sculpture Sitoara</li> <li>• Johanna Hoyne</li> <li>• Engage, Create, Connect</li> <li>• Giovanni Veronesi</li> <li>• Paula Hart</li> <li>• Perina &amp; Domahidy</li> <li>• Kingsman Visual</li> </ul>		
<b>EOI's proceeding to RFT:</b>	<ul style="list-style-type: none"> <li>• Engage, Create, Connect</li> <li>• Perina &amp; Domahidy</li> <li>• Johanna Hoyne</li> </ul>		
<b>Contract Value:</b>	N/A	<b>Date of Approval:</b>	15/10/2018
<b>Contract Term:</b>	N/A	<b>Contract Options:</b>	N/A

**14.3 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>30 October 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budget.

Reporting period from 28 September 2018 to 26 October 2018 (inclusive).

Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0	0	0	2	0			2
Alterations and Additions	0	0	2	0	3	1	1	7	11	2			27
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7			41
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28			188
Group Development	0	0	0	0	0	0	0	0	0	0			0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0			0
Commercial	3	1	2	1	1	1	1	1	2	2			15
<b>Monthly total</b>	<b>19</b>	<b>8</b>	<b>30</b>	<b>25</b>	<b>34</b>	<b>24</b>	<b>14</b>	<b>36</b>	<b>44</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>273</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	1	0	0	2	0	2	0	0			6
BAC's	0	0	2	0	7	0	0	0	0	0			9
BAC Strata	0	0	0	0	0	0	0	0	0	0			0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0			15
OP Strata	0	0	0	0	1	0	0	0	0	0			1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0			0
<b>Monthly total</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>1,044</b>	<b>3,320</b>	<b>1,977</b>	<b>1,607</b>	<b>2,275</b>	<b>348</b>	<b>3,848</b>	<b>3,634</b>	<b>963</b>	<b>-</b>	<b>-</b>	<b>20,801</b>
<b>Applications Processed for Other Councils</b>													
													YTD
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6			64
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0			4
Port Hedland	4	8	1	16	6	6	13	4	6	8			72
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>5</b>	<b>26</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>140</b>
<b>Private Certifications Provided</b>													
													YTD
Certificate of Design Compliance	1	-	-	1	1	-	-	-	-	1			4
Certificate of Building Compliance	1	-	1	2	1	-	-	-	1	-			6
Certificate of Construction Compliance	-	-	1	-	1	-	1	-	-	-			3
<b>Monthly total</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>13</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>-</b>	<b>1</b>	<b>39</b>	<b>412</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>19</b>	<b>-</b>	<b>-</b>	<b>515</b>

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0	0	0	0	0	0	1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0	3	1	22
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4	3	5	42
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17	21	19	190
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcyunits/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	1	2	2	4	3	2	3	3	6	6	0	34
<b>Monthly total</b>	<b>10</b>	<b>22</b>	<b>25</b>	<b>22</b>	<b>26</b>	<b>32</b>	<b>26</b>	<b>15</b>	<b>26</b>	<b>27</b>	<b>33</b>	<b>25</b>	<b>289</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	2	3	1	1	0	1	0	1	10
BAC's	2	0	1	1	0	1	1	0	1	0	3	0	10
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>20</b>
<b>Occupancy Permits</b>													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0	3	1	15
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0	1	0	0
<b>Monthly total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>132</b>	<b>3,119</b>	<b>990</b>	<b>742</b>	<b>1,614</b>	<b>1,113</b>	<b>2,648</b>	<b>1,794</b>	<b>4,225</b>	<b>9,355</b>	<b>15,050</b>	<b>474</b>	<b>41,256</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10	19	2	87
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1	0	1	8
Port Hedland	0	1	4	3	5	8	7	8	7	7	7	4	61
<b>Monthly Totals</b>	<b>1</b>	<b>5</b>	<b>8</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>21</b>	<b>14</b>	<b>18</b>	<b>26</b>	<b>7</b>	<b>156</b>
<b>Private Certifications Provided</b>													<b>YTD</b>
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3	-	-	14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-	1	1	5
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-	1	-	4
<b>Monthly total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>23</b>
<b>Total \$'000 Construction Value</b>	<b>18</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>106</b>	<b>55</b>	<b>200</b>	<b>20</b>	<b>81</b>	<b>1,755</b>	<b>10</b>	<b>2</b>	<b>2,257</b>

**14.4 MONTHLY PLANNING STATISTICS**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>31 October 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

This report covers the period 27/09/2018 to 26/10/2018 (inclusive).

Points to note from reporting this period are:

- More than double the application fees collected so far in 2018 than were collected in 2017; and
- Officers have approved a new Commercial Development on 8 Hedland Place incorporating offices tenancies and a showroom with warehouse. The development proposes ground level activation and a suitable interface along the property's dual road frontages, including Hedland Place as required by Council's adopted Karratha City Centre Local Planning Policy DP1.
- 6 new transportable accommodation buildings (2 x 4 bedroom buildings and 4 x 2 bedroom buildings) have been approved within the Mingullatharndo Community (DA18082) for residential purposes. The proposal meets the WAPC endorsed Community Layout Plan.
- A higher number of enforcement matters are being progressed due to greater attention and resources being directed to compliance.

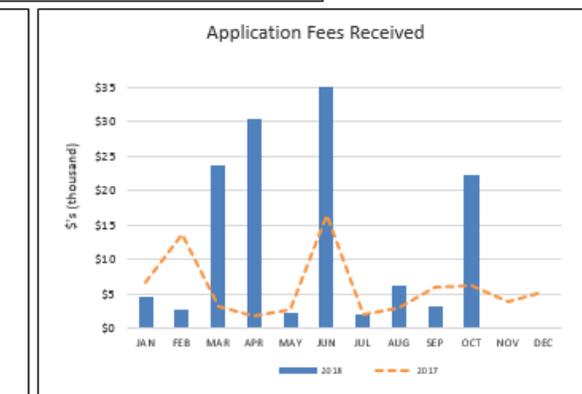
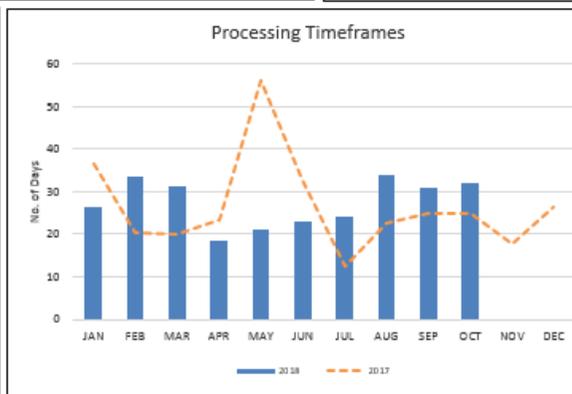
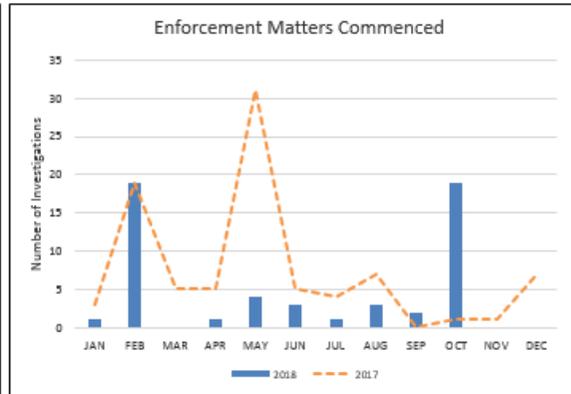
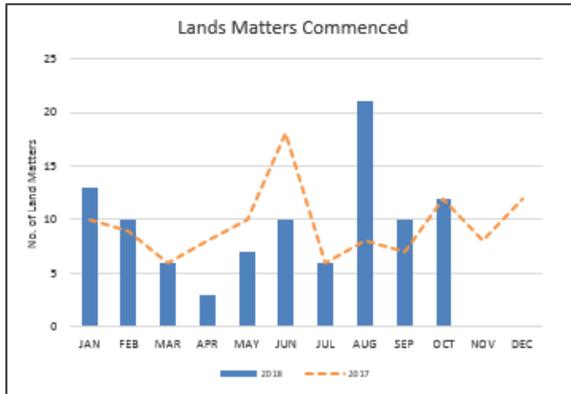
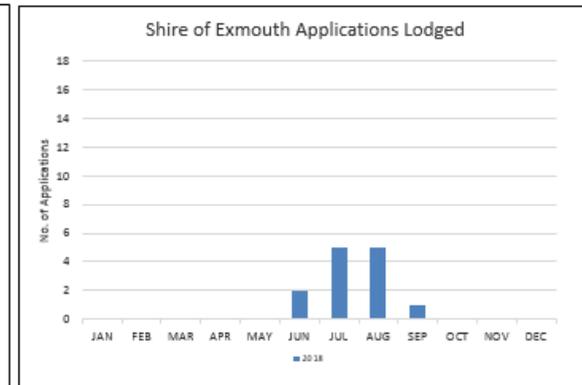
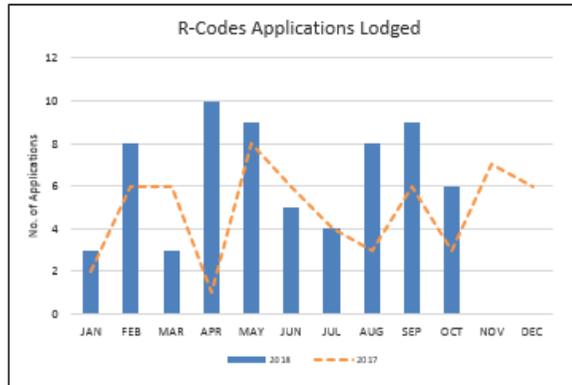
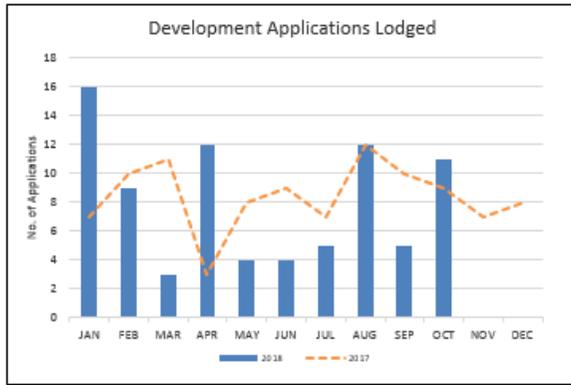
DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA18049	Approved Delegate	Viden (WA) Pty Ltd	Veens Design Drafting Service	8A-8D Hedland Place KARRATHA WA 6714	Dev	Commercial – Four Office Tenancies with Showroom and incidental Warehouse
DA18082	Approved Delegate	Mingullatharndo Association Ltd	Resolve Group Pty Ltd	Lot 300 North West Coastal Highway ROEBOURNE WA 6718	Dev	6 Accommodation Buildings incidental to Rural Settlement
DA18122	Approved Delegate	Hammersley Iron Pty Ltd (Karratha)	Natasha Riordan	10 Garlirri Crescent BAYNTON WA 6714	Dev	Home Business - Hairdressing
DA18124	Approved Delegate	Bettina Maree & Mark Joseph Hanna	Clariant (Australia) Pty Ltd	Lot 2561 Seabrook Crescent KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	General Industry - Storage & Laydown
DA18126	Approved Delegate	Dalven Michael Grantley & Jillian Maree Board	L E Roberts Building Design	Lot 2541 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Storage Area Associated with Marine Repair and Transportable Building (Office)
DA18029	Amendment Approved	Wayne George Brown	Wayne George Brown	14 Fitzroy Crescent DAMPIER WA 6713	R-code	Amendment 1: Outbuilding Lot Boundary Setback
DA18119	Approved Delegate	Amanda Alison & Bradley David Trengove	Trasan Contracting	1 Hooley Street BULGARRA WA 6714	R-code	Outbuilding Height
DA18123	Approved Delegate	Andrew Mark & Tania Simone Stone	Terence Rogers	1 Moynes Court BAYNTON WA 6714	R-code	Carport Height and Boundary Setback
DA18125	Approved Delegate	Ryan Anthony & Katrina Maree Dawe	Trasan Contracting	48 Withnell Way BULGARRA WA 6714	R-code	Outbuilding Height & Lot Boundary Setback, Shade Sail Posts and Front Fencing
DA18128	Approved Delegate	John Leslie Hamilton	John Leslie Hamilton	33 Gregory Way BULGARRA WA 6714	R-code	Outbuilding / Sea Container
DA18130	Approved Delegate	Sarah Ann Chang & Leon Francis Jaques	Sarah Ann Chang	33 Melak Street BULGARRA WA 6714	R-code	Retaining Wall Height & Streetscape (Fencing)
DA18142	Approved Delegate	Brian Keith & Joanna Wall	Brian Keith Wall	1 Boyd Close NICKOL WA 6714	R-code	Lot Boundary Set Back (Pool Shade Sails)

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM16067	Red Earth Arts Precinct - Carparking Easements	19 Welcome Road KARRATHA WA 6714	Access easement documents for both the St Pauls Church and the new City car park were registered at Landgate on 30 April 2018.
LM17100	Comments Towards Disposal – Lot 1513 on Deposited Plan 213939	Lot 1513 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	Support sale or leasing of the Lot by the DPLH subject to outstanding rates and PUPP fees being paid to the City. Responded to DPLH advising them of Council resolution to write-off outstanding rates.
LM18016	Karratha City Shopping Centre lease	16 Sharpe Avenue KARRATHA WA 6714	Vicinity Centres has upgraded the car park as a result of the City raising concerns regarding the standard of the car park.
LM18028	Planning Services support for the Red Earth Arts Precinct Project	27 Welcome Road KARRATHA WA 6714	City applied to DPLH on 26 April 2018 to amalgamate portion of creek line into REAP lot to avoid issues in relation to power supply crossing boundary.
LM18033	Close a portion of the King Bay Road Reserve	Lot 646 on Burrup Peninsula DAMPIER WA 6713	Support the closure of a portion of the King Bay Road Reserve as per Council Resolution made at the 20 August 2018 OCM.
LM18034	Creation of separate lot over southern portion of Airport Reserve	Lot 302 Bayly Avenue GAP RIDGE WA 6714	Deposited Plan showing new lot is In Order for Dealings at Landgate.
LM18041	6KAH-01-L0001 - Proposed Additional NBN Micronode and Pillar Locations	Lot 4199 Campbell Crescent BAYNTON WA 6714 (Near the Intersection of Rosemary Rd & Dampier Hwy)	LAAN Notice signed by City and returned to WBHO.
LM18077	Withdrawal of Caveat: Cape Australia Onshore Pty Ltd (27669)	Lot 1537 & 1538 Pyramid Road KARRATHA INDUSTRIAL ESTATE WA 6714	Withdrawal of Caveat supported. Caveat required sharing of on-site facilities across adjoining lots. Caveat is no longer relevant due to operations on site having ceased. Withdrawal of Caveat required for sale of properties. Will not be reappplied
LM18083	Woodside Heliport at Karratha Airport	Lot 1 Bayly Avenue GAP RIDGE WA 6714	City recommends DA required for proposed external works to existing building at Lease Area 30 at the Karratha Airport.
LM18084	Application for Mining Tenement - Exploration Licence 47/4090 - Karratha Gold Pty Ltd	Mt McLeod - approximately 25km south of the Karratha townsite	No objection to application for exploration licence E47/4090.
LM18085	Application for Mining Tenement - Exploration Licence 47/4091 - Karratha Gold Pty Ltd	Mt Welcome - approximately 45km south of the Karratha townsite	No objection to application for exploration licence E47/4091.
LM18086	Application for Mining Tenement - Exploration Licence 47/4092 - Karratha Gold Pty Ltd	Horse Flat Well - approximately 8km south of the Karratha townsite.	No objection to application for exploration licence E47/4092.
LM18087	Land Access and Activity Notice (LAAN) WOR100105605108: NBN Rollout - Install 1 x P5 Pit and Trench and Install P50 conduit, approx. 15m.	3 Yule Crescent DAMPIER WA 6713	No objection to NBN works within Yule Crescent, Dampier road reserve.

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM18091	Rio Tinto Dust Monitoring Station Relocation	Lot 35 (24) Padbury Way KARRATHA WA 6713	After considering a number of options, Rio Tinto has advised that it will be relocating the dust monitoring station to a residential lot that it owns at the end of Padbury Way. This is a permissible use in the Residential zone.
LM18095	Proposal for Extension of Karratha Terrace Road Name to Existing Frinderstein Way.	31 Balmoral Road PEGS CREEK WA 6714	Support extension of Karratha Terrace road name to its current western most extent as per previous Council resolution.
LM18097	Proposed grant of 'Access' easements in favour of Woodside Energy Ltd over the East West Service Corridor.	Crossing of Services Corridor for LNG Truck Loading Facility at Pluto Gas Plant BURRUP WA 6714	No objection to granting an access easement providing Woodside a legal connection from MoF Road to Woodside's lease areas on the Burrup.

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
P2785	Unauthorised Transportable Accommodation	Part Lot 551 Balmoral Road And Part Lot 557 Crane Circle, PEGS CREEK	Transportable Accommodation Has Been Removed.
P2804	Unauthorised Use Of Reserve 48793	Lot 63 (84) Gawthorne Drive MILLARS WELL WA 6714	Unauthorised Use Of Reserve Land. The Reserved Land That Was Being Utilised Was Amalgamated Into Lot 63.
P3104	Illegal Transportable Accommodation For 40 People	Lot 1502 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	Transportable Accommodation Has Been Removed
E18008	Cell 3 Karratha KIE Audit	Lot 209 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714	All Structures Approved As Per Development Applications. Cell Check Complete
E18010	Cell 3 Karratha KIE Audit	60 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	All Structures Approved As Per Development Applications. Cell Check Complete
E18013	Cell 3 Karratha KIE Audit	Lot 1101 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	All Structures Approved As Per Development Applications. Cell Check Complete
E18020	Cell 3 Karratha KIE Audit	Lot 101 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	All Structures Approved As Per Development Applications. Cell Check Complete
E18021	Complaint About An Air Conditioning Business Operating Out Of Residential Property	1 Flinders Court PEGS CREEK WA 6714	DA Received - DA18148.
E18022	Unauthorised Use Of Land	Lot 581 Cinders Road DAMPIER BURRUP WA 6714	DA Received – DA18114
E18027	Section 39 Application For Liquor Licence At Econo Lodge	1-3 Dwyer Place MILLARS WELL WA 6714	DA Received – 1774D Amendment 2
E18030	Unauthorised Signage On Boundary Fence	Lot 285 Dampier Road GAP RIDGE WA 6714	Infringement Had Been Issues, Sign Removed, Infringement Process Now With Department Of Fines And Enforcement.
E18032	Unauthorised Transportable Buildings	Lot 500 Dampier Road GAP RIDGE WA 6714	Combined In Enforcement File E17025, Development Approval In Process Of Submission By Lessees
E18038	Complaint Of Businesses Operating At Residential Property	24 Carlsen Way PEGS CREEK WA 6714	Business Not Operated From The Property. No Requirement For Development Application

ITEMS LODGED													
2018 LODGEMENT CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Development Applications	16	9	3	12	4	4	5	12	5	11			81
R-Codes Applications	3	8	3	10	9	5	4	8	9	6			65
Land Matters	13	10	6	3	7	10	6	21	10	12			98
Enforcement Matters	1	19	0	1	4	3	1	3	2	19			53
Shire of Exmouth Applications						2	5	5	1	0			13
<b>Monthly total</b>	<b>33</b>	<b>46</b>	<b>12</b>	<b>26</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>49</b>	<b>27</b>	<b>48</b>			<b>310</b>
<b>Processing Timeframe - Days Development Applications</b>	26	33	31	18	21	23	24	34	31	32			27
<b>Application Fees</b>	\$4,650	\$2,610	\$23,561	\$30,304	\$2,184	\$45,049	\$2,039	\$6,118	\$3,228	\$22,144			\$141,887
2017 LODGEMENT CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Development Applications	7	10	11	3	8	9	7	12	10	9	7	8	101
R-Codes Applications	2	6	6	1	8	6	4	3	6	3	7	6	58
Land Matters	10	9	6	8	10	18	6	8	7	12	8	12	114
Enforcement Matters	3	19	5	5	31	5	4	7	0	1	1	7	88
<b>Monthly total</b>	<b>22</b>	<b>44</b>	<b>27</b>	<b>17</b>	<b>57</b>	<b>38</b>	<b>21</b>	<b>30</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>33</b>	<b>360</b>
<b>Processing Timeframe - Days Development Applications</b>	36.7	20.3	20.18	23.5	56	32.63	12.55	22.5	25	25	17.7	26.27	27
<b>Application Fees</b>	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116	\$3,899	\$5,176	\$70,185



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Local Planning Strategy – Considering Submissions and Finalising Strategy	RFF	Department of Planning, Lands & Heritage (DPLH) has provided City with suggested additions to Part A. draft schedule of modifications to advertised version of Local Planning Strategy (LPS) has been prepared as requested by DPLH.	City comments on DPLH suggested additions to Part A to be forwarded to DPLH. Finalise schedule of modifications and forward to Western Australian Planning Commission (WACP) to allow LPS to be considered for final endorsement.	
Scheme Amendment 39 - TWA	TBB	Scheme Amendment and Schedule of Modifications forwarded to WAPC for final approval consideration. AEC Group requested to modify supply and demand analysis, which supports Scheme Amendment and which many submitters and DPLH have requested to see.	DPLH has advised that Scheme Amendment is awaiting decision on Bay Village.	
Modifications to DP 10 –Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	
Local Biodiversity Strategy	Vicki Long and Associates	Desktop survey completed and areas for on-ground surveying identified. Natural Area Training with representatives from Ngarluma & Yindjibarndi Foundation Ltd (NYFL) and Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) undertaken in November 2017.	Approval has been granted to defer on ground survey work and submit final strategy to State NRM by end of July 2019.	
Scheme Amendment 44 - Cossack	TPG	City has provided comments on draft revised Conservation Landscape Management Plan	Draft revised Conservation Landscape Management Plan to be submitted to Heritage Council for endorsement. Bushfire Management Plan, on site effluent disposal assessment and servicing report to be prepared and Development Guidelines to be revised prior to Scheme Amendment being considered by Council for final approval.	

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Murujuga Aboriginal Corporation has confirmed its support for draft Scheme Amendment document. Scheme Amendment referred to EPA for environmental assessment.	Publicly advertise Scheme Amendment.	
Strategic Review of Statutory Planning Framework	TBB	Received final draft documentation from consultant.	Review final draft documentation received from consultant.	
<b>Applicant Initiated</b>				
Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments)	Veris	Forwarded signed copies of Amendment document for the Minister’s final approval consideration.	Minister’s final approval and gazettal of the Scheme Amendment.	
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	City officers arranged for LandCorp to finalise Structure Plan in February 2018. LandCorp has engaged Roberts Day to finalise the Structure Plan.	LandCorp and Roberts Day present to Councillor Briefing Session.	
Old Karratha High School Site Structure Plan	Veris	Structure Plan forwarded to WAPC seeking endorsement. WAPC has requested modifications to the Structure Plan document and this request has been passed onto applicant.	Modified Structure Plan document submitted to WAPC for endorsement.	
Amendment to Gap Ridge Industrial Estate Structure Plan	Urbis	Requested WAPC endorsement. WAPC requested further information from the applicant.	Applicant to provide further information to WAPC. Await WAPC endorsement.	

**14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>30 October 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 28/09/18 to 26/10/18.

Environmental Health Statistics													Environmental Health Statistics													
2018													2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>													<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	10	55	24	26	12	10	10	11	18	19			195	239	31	31	35	16	10	10	13	16	13	16	27	21
Lodging house inspection	0	0	0	1	0	3	8	1	2	11			26	43	0	0	0	11	2	14	7	1	7	0	1	0
Camping/caravan park inspection	0	0	5	2	0	0	0	0	0	0			7	9	0	0	0	1	0	1	0	3	4	0	0	0
Public building inspection	1	4	1	13	3	7	11	0	4	15			59	65	2	1	0	10	16	5	6	2	10	2	4	7
Swimming pool inspection	0	0	0	0	0	0	0	0	0	16			16	41	0	0	0	1	17	0	0	0	0	21	2	0
Hairdressers inspection	0	0	0	0	1	0	1	0	1	1			4	11	0	0	1	1	0	0	0	1	0	1	3	4
Beauty therapy/skin penetration inspection	1	1	1	0	1	3	0	1	1	3			12	16	0	1	2	0	2	0	0	0	0	0	2	9
Septic tank inspections	0	1	0	4	1	1	1	0	1	0			9	2	0	0	0	0	0	0	0	0	0	0	2	0
Closed premises	5	2	2	2	6	3	0	5	1	2			28	34	4	2	4	4	0	0	2	1	1	4	5	7
<b>Monthly total</b>	<b>17</b>	<b>63</b>	<b>33</b>	<b>48</b>	<b>24</b>	<b>27</b>	<b>31</b>	<b>18</b>	<b>28</b>	<b>67</b>	<b>0</b>	<b>0</b>	<b>356</b>	<b>460</b>	<b>37</b>	<b>35</b>	<b>42</b>	<b>44</b>	<b>47</b>	<b>30</b>	<b>28</b>	<b>24</b>	<b>35</b>	<b>44</b>	<b>46</b>	<b>48</b>
<b>Health nuisances/complaints investigated</b>													<b>Health nuisances/complaints investigated</b>													
Air Pollution	2	1	2	1	1	0	2	3	2	1			15	23	1	0	0	1	3	1	1	3	3	4	3	3
Building & Accommodation	0	1	2	1	1	4	2	2	2	0			15	33	2	4	1	2	3	4	4	3	3	2	2	3
Effluent & Water Pollution	3	0	1	0	4	2	0	9	9	1			29	6	0	0	1	2	0	0	0	0	0	1	1	1
Food Safety	2	3	3	1	2	0	0	1	1	4			17	19	1	1	0	0	2	1	2	3	2	3	2	2
Noise Pollution	1	4	1	6	12	9	6	10	7	1			57	38	5	4	1	2	1	2	6	3	4	3	2	5
Nuisance	2	3	1	2	1	4	5	4	2	1			25	32	3	3	4	2	1	2	4	0	3	6	2	2
Pest Control	0	3	2	1	2	3	6	8	3	5			33	40	0	9	10	5	9	1	2	2	1	1	0	0
Refuse & Litter	2	8	2	4	0	1	3	6	2	3			31	24	2	1	4	2	0	0	1	4	7	2	1	0
Skin Penetration	3	0	0	1	1	1	1	2	1	0			10	13	0	4	0	2	3	0	0	2	1	0	0	1
Stallholders & Traders	4	4	3	15	2	6	5	6	3	6			54	24	2	3	2	3	5	0	0	2	3	0	2	2
Other	0	0	0	0	0	0	0	0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>19</b>	<b>27</b>	<b>17</b>	<b>32</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>51</b>	<b>32</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>286</b>	<b>252</b>	<b>16</b>	<b>29</b>	<b>23</b>	<b>21</b>	<b>27</b>	<b>11</b>	<b>20</b>	<b>22</b>	<b>27</b>	<b>22</b>	<b>15</b>	<b>19</b>
<b>Notifiable infectious diseases</b>													<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	0	0	2	4	1	0	0	2	0			9	48	0	2	17	9	7	7	0	2	1	0	3	0
Barmah Forest Virus (BHV)	0	0	0	1	0	0	0	0	0	0			1	5	0	0	2	0	2	0	0	0	0	0	1	0
Salmonellosis	5	1	3	2	7	4	1	0	0	0			23	36	2	3	6	3	10	2	2	3	0	2	1	2
Campylobacteriosis	2	1	1	0	1	2	0	4	2	2			15	21	1	1	1	2	2	2	1	2	1	1	2	5
Cryptosporidiosis	0	0	0	0	0	0	0	0	0	0			0	4	2	0	0	0	1	0	0	1	0	0	0	0
Other	2	0	1	0	0	1	0	3	2	0			9	19	0	0	1	4	9	0	2	1	0	0	1	1
<b>Monthly total</b>	<b>9</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>57</b>	<b>133</b>	<b>5</b>	<b>6</b>	<b>27</b>	<b>18</b>	<b>31</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>8</b>
<b>Other health</b>													<b>Other health</b>													
Assess development applications	0	2	7	2	0	1	0	5	5	8			30	42	5	4	4	0	3	6	4	3	4	2	2	5
Assess building applications	3	2	0	4	2	1	1	3	0	0			16	15	2	0	0	1	0	0	0	2	8	1	1	0
Respond to swimming pool positive detections	0	0	1	0	0	0	0	2	0	0			3	17	2	2	6	2	2	0	0	0	2	0	0	1
Healthy dog day	0	1	0	0	1	0	0	1	0	0			3	4	0	0	1	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2	2	3	2	2	2	2	1	2			20	22	2	2	2	2	2	2	1	2	2	2	2	1
Infringements issued	0	2	0	1	0	0	0	0	0	1			4													
<b>Monthly total</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>76</b>	<b>100</b>	<b>11</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>16</b>	<b>5</b>	<b>6</b>	<b>7</b>

**14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS**

<b>File No:</b>	<b>LE.245</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>30 October 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Ranger Statistics for the Council's information. Includes date range 28/09/18 to 26/10/18 (inclusive). Rangers have focussed this month on unsightly properties, cyclone hazards and bush fire hazards ahead of the cyclone season.

There were 48 Insight calls received for the month of October of which 39 were R1 codes which required an immediate response.

**Three Dog Applications**

No Three Dog Applications were approved for the month of October 2018.

Rangers Statistics 2018														Ranger Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2017 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on City Properties	35	32	44	8	8	7	22	10	5	19			190	190	20	20	9	7	5	10	30	17	0	20	15	37	
Abandoned vehicles	24	15	31	15	20	11	21	24	20	33			214	261	30	29	12	34	35	20	19	16	0	26	20	20	
Animal (dogs/etc)	165	132	99	150	148	125	153	187	106	118			1383	1640	114	165	104	144	149	145	134	174	169	135	118	89	
Cats	23	30	40	48	47	39	47	45	20	22			361	376	37	30	24	22	31	41	32	50	28	25	39	17	
Camping	1	2	4	10	17	19	11	16	8	12			100	105	0	9	3	5	6	17	19	15	12	11	7	1	
Cyclone	2	2	3	0	0	6	1	0	1	9			24	47	1	0	2	0	1	3	1	2	24	4	4	5	
Bushfire Hazard/Permit to burn	7	9	10	5	2	8	3	3	4	58			109	131	5	3	0	7	5	9	3	1	0	41	54	3	
Litter	24	22	44	161	86	96	47	79	73	60			692	428	41	94	21	32	32	56	39	25	23	28	22	15	
Parking	180	161	247	245	271	156	148	136	115	113			1772	1864	122	186	93	121	150	201	204	168	158	203	123	135	
Off Road Vehicles	8	23	8	11	16	14	12	25	17	18			182	250	31	32	14	14	18	32	27	15	21	15	12	19	
Unightly Properties	38	7	44	31	23	8	11	5	20	37			194	412	31	32	211	25	17	36	4	16	10	15	4	11	
<b>Monthly total</b>	<b>507</b>	<b>435</b>	<b>574</b>	<b>684</b>	<b>638</b>	<b>489</b>	<b>476</b>	<b>530</b>	<b>389</b>	<b>499</b>	<b>0</b>	<b>0</b>	<b>5221</b>	<b>5704</b>	<b>432</b>	<b>600</b>	<b>493</b>	<b>411</b>	<b>449</b>	<b>570</b>	<b>512</b>	<b>499</b>	<b>445</b>	<b>523</b>	<b>418</b>	<b>352</b>	
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	0	0	0	0	0	1	0	0	0	0			1	27	15	1	0	0	3	5	1	1	0	0	1	0	
Activities on City Properties	2	0	0	0	0	0	0	0	0	0			2	3	0	0	0	0	0	0	0	2	0	0	0	1	
Animal Environment & Nuisance	0	0	2	3	0	0	2	0	1	0			8	48	13	9	2	8	0	4	10	2	0	0	0	0	
Animal (dogs/cats/etc)	29	18	17	17	13	24	26	30	3	12			189	171	9	14	16	9	17	21	7	24	12	15	13	14	
Camping	0	0	0	0	0	2	0	0	0	0			2	2	0	0	0	0	0	0	0	0	0	0	2	0	
Litter	1	0	1	6	5	0	7	4	5	5			34	34	3	2	2	2	4	7	8	1	0	3	1	1	
Parking	53	50	84	90	100	27	37	28	27	39			535	563	39	64	50	36	51	60	52	45	47	36	31	52	
<b>Monthly total</b>	<b>85</b>	<b>68</b>	<b>104</b>	<b>116</b>	<b>118</b>	<b>54</b>	<b>72</b>	<b>62</b>	<b>36</b>	<b>56</b>	<b>0</b>	<b>0</b>	<b>771</b>	<b>848</b>	<b>79</b>	<b>90</b>	<b>70</b>	<b>55</b>	<b>75</b>	<b>97</b>	<b>78</b>	<b>75</b>	<b>59</b>	<b>54</b>	<b>48</b>	<b>68</b>	
<b>Infringements</b>														<b>Infringements</b>													
Value of Infringements Paid	9,317	8008	10148	10573	15685	11629	12,189	6,553	5,779	6121			96,002	128,863	11,425	13452	14153	10326	13421	11790.73	8,833	13,086	11,843	9273	5466	5795	
Infringements withdrawn	0	9	0	6	7	1	8	0	8	9			48	73	32	12	3	1	7	0	1	0	10	0	5	2	
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	15	5	10	18	17	9	11	11	5	11			112	122	12	17	8	7	17	10	8	11	13	8	8	3	
East	20	10	2	20	11	7	21	5	3	2			101	123	7	37	14	25	5	11	7	1	2	8	2	4	
West	28	20	16	19	21	21	22	12	7	13			179	186	17	21	21	17	26	13	13	24	15	4	11	4	
<b>Monthly total</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>392</b>	<b>431</b>	<b>36</b>	<b>75</b>	<b>43</b>	<b>49</b>	<b>48</b>	<b>34</b>	<b>28</b>	<b>36</b>	<b>30</b>	<b>20</b>	<b>21</b>	<b>11</b>	
Released to Owner	23	18	15	30	25	21	18	16	7	15			188	204	9	25	23	20	31	19	11	19	26	9	8	4	
Rehomed to SAFE	19	6	10	12	11	4	7	4	2	5			80	126	14	22	15	18	6	8	13	15	2	4	5	4	
In pound at present	9	6	3	4	2	5	6	5	4	4			48	11													
Holding pending court cases	0	2	0	0	1	1	0	0	0	0			4	4													
Deceased	0	0	0	0	1	0	0	1	0	0			2														
Euthanised by Ranger	0	0	0	0	0	0	3	0	0	0			3	57	10	28	4	4	4	5	1	0	0	0	0	1	
Euthanised by Vet	12	3	0	11	9	6	20	2	2	2			67	29	3	0	1	7	7	2	3	2	1	2	1	0	
<b>Monthly total</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>392</b>	<b>431</b>	<b>36</b>	<b>75</b>	<b>43</b>	<b>49</b>	<b>48</b>	<b>34</b>	<b>28</b>	<b>36</b>	<b>30</b>	<b>20</b>	<b>21</b>	<b>11</b>	
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	6	8	10	13	13	11	10	10	8	2			91	87	8	9	9	3	3	13	7	10	7	4	8	6	
East	0	2	9	14	4	1	4	9	3	7			53	107	5	14	1	17	20	6	14	3	9	3	9	6	
West	5	1	4	8	12	7	10	4	0	17			68	64	3	2	3	1	4	7	5	10	3	10	5	11	
<b>Monthly total</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>212</b>	<b>258</b>	<b>16</b>	<b>25</b>	<b>13</b>	<b>21</b>	<b>27</b>	<b>26</b>	<b>26</b>	<b>23</b>	<b>19</b>	<b>17</b>	<b>22</b>	<b>23</b>	
Released to Owner	1	0	0	2	0	0	0	2	2	1			8	20	3	15	0	0	0	1	0	1	0	0	0	0	
Rehomed to SAFE	4	1	9	9	4	2	1	5	3	21			59	87	6	4	3	6	21	6	4	6	9	4	7	11	
In pound at present	0	0	0	0	1	3	1	0	1	1			7	4													
Euthanised by Vet	6	10	14	23	22	12	16	16	4	3			126	136	6	6	9	15	5	19	20	14	9	10	13	10	
Euthanised by Ranger	0	0	0	0	1	0	6	0	0	0			7	7	1	0	1	0	1	0	2	2	0	0	0	0	
Deceased	0	0	0	1	1	2	0	0	1	0			5	3													
<b>Monthly total</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>212</b>	<b>257</b>	<b>16</b>	<b>25</b>	<b>13</b>	<b>21</b>	<b>27</b>	<b>26</b>	<b>26</b>	<b>23</b>	<b>19</b>	<b>17</b>	<b>22</b>	<b>22</b>	

**14.7 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>31 October 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

---

**PURPOSE**

To inform Council of economic development activities in the month of October 2018.

**BACKGROUND**

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

Economic Development Projects				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Expression of Interest – 2019 WA Regional Tourism Conference	Nil	Expression of interest to host the 2019 WA Regional Tourism Conference has been prepared.	City Officers to submit the EOI to Tourism Council WA.	
Victoria Hotel Redevelopment	Nil	City Staff participated in a workshop with members of the Vic Hotel Project Steering Group to advance the discussions of the activation options for the ground floor of the hotel. A reference was submitted to Lotterywest to support an application for funding for stage 2 of the Project.	City Officers to continue to provide support to the project steering committee and draft an agreement for the delivery of services from the ground floor of the Victoria Hotel.	
EcoHub	Naja Consulting	An initiation meeting was held to commence the development of the business case for the development of the EcoHub.	City Officers to work with consultants on developing the business case.	
Freight Study	Australian Floating Decks Pty Ltd	An RFQ to engage a suitable consultant to complete the freight study was advertised and assessment of the responses commenced.	City Officers to work with consultants to progress the study.	
Destination Management Plan	Stafford Strategy	Feedback from the draft DMP was collated and incorporated into a second draft.	City Officers to prepare a report to Council to consider endorsing the DMP.	
Island Camping	Nil	City Staff met with MAC to discuss the initiative.	City Officers to work with LandCorp and MAC to complete heritage and environmental assessments of the site.	
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	Kings Park Botanical Garden's Staff processed the seeds collected in August and have commenced the design of a propagation trial.	The next planned trip to country for the project will be in late January, which will be specifically to collect the original listed species for the project.	
Flight Demand Analysis	Nil	Work has commenced on engaging Pilbara based businesses to determine the demand for passenger movements internationally, nationally and inter-regionally.	City Officers will continue to engage with local businesses to develop the report.	

Composting Demand Analysis	Nil	63 organisations have been surveyed to determine the current and potential demand for compost in the region. The report has informed an application for funding for the Regional Economic Development Grant.	City Officers will submit the demand analysis report as part of the application for funding to the Pilbara Development Commission for the regional economic development grant.	
Economic Development Strategy	Nil	City Staff have progressed the Draft Economic Development Strategy.	City Officers to prepare a briefing presentation for Council	
Visitor Centre Transition	Nil	Recruitment of the Tourism Services Supervisor role has progressed. City Staff are in discussion with the KVC Management regarding the transition of the service.	City Officers to commence recruitment of Tourism Service Officers and finalise the transition plan for the service.	
Regional Economic Development Grant	Nil	City Officers prepared an application for funding under the Pilbara Development Commissions Regional Economic Development Grant to support a composting project at 7-mile Waste Facility.	City Officers will submit the application for grant funding.	
Economic Development Communications	Nil	City Officers have designed a template and content to communicate economic development related updates to the	City Officers to finalise content and email update to the community. City Officers will then generate printable material such as flyers for distribution.	
Renewables Study (Solar and Wind)	Nil	Council endorsed the Renewables Study and City Officers have been circulating the Study to stakeholders.	City Officers will create promotional material for the Renewables Study to attract investment.	
Solar Hydrogen	Nil	An opportunity was identified to position the City to attract solar hydrogen operations.	City Officers to develop a project scope.	
Roebourne Gaol Precinct Activation	Nil	City Officers met with the Department Planning, Lands & Heritage to discuss the progress at the Precinct.	City Officers will continue to work with the DPLH to activate the Precinct.	

**14.8 COMMUNITY SERVICES UPDATE**

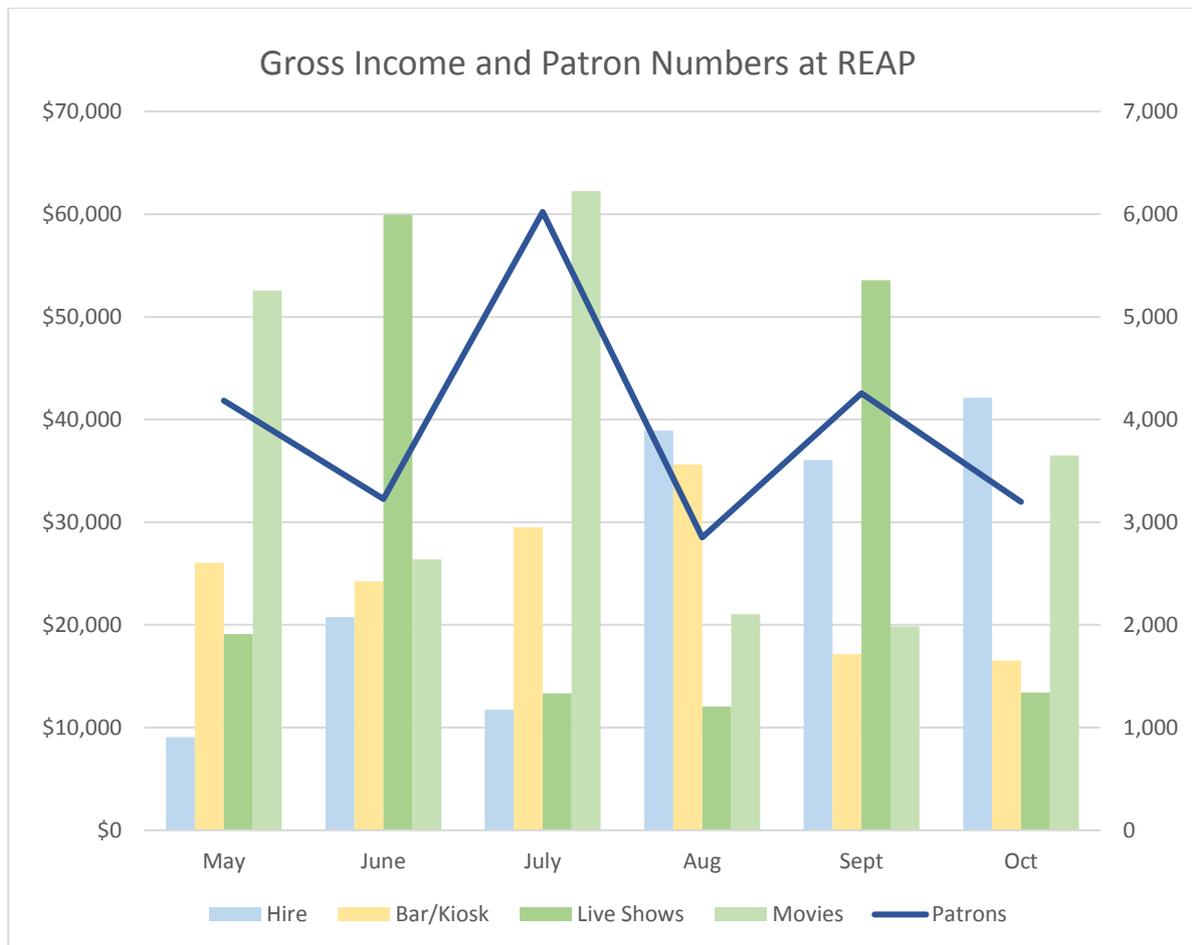
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 1 November 2018  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on October activities for Community Services.

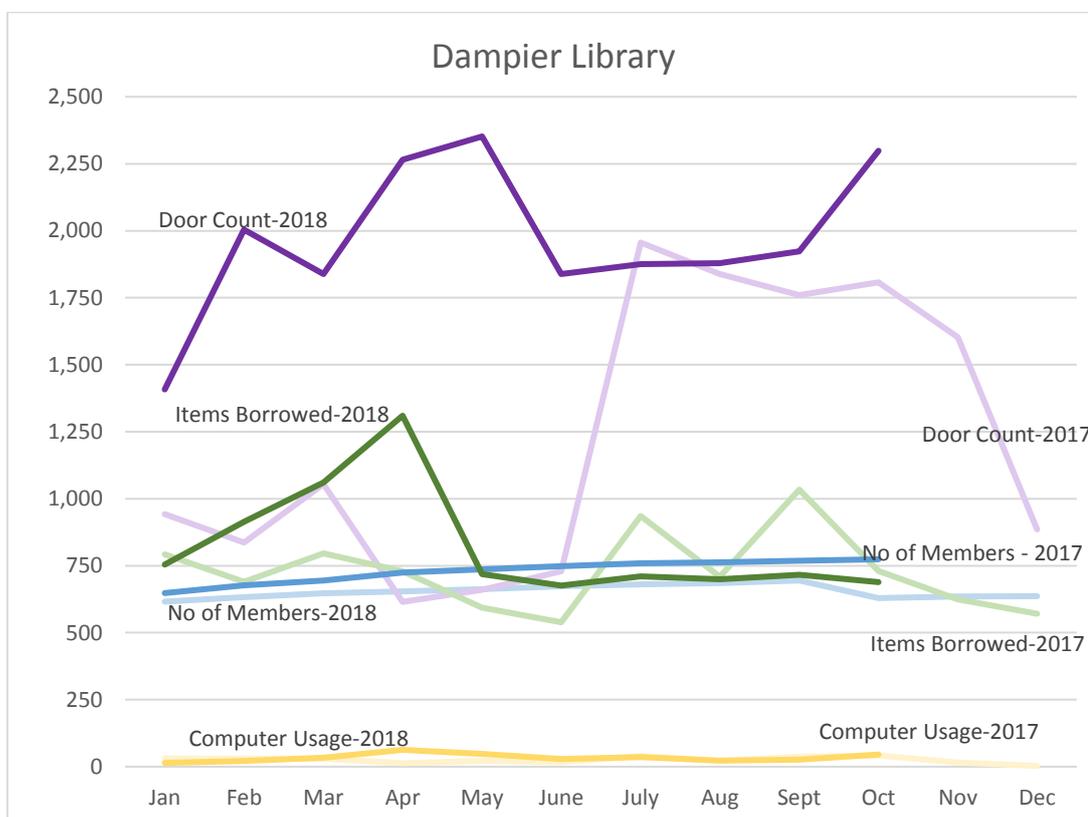
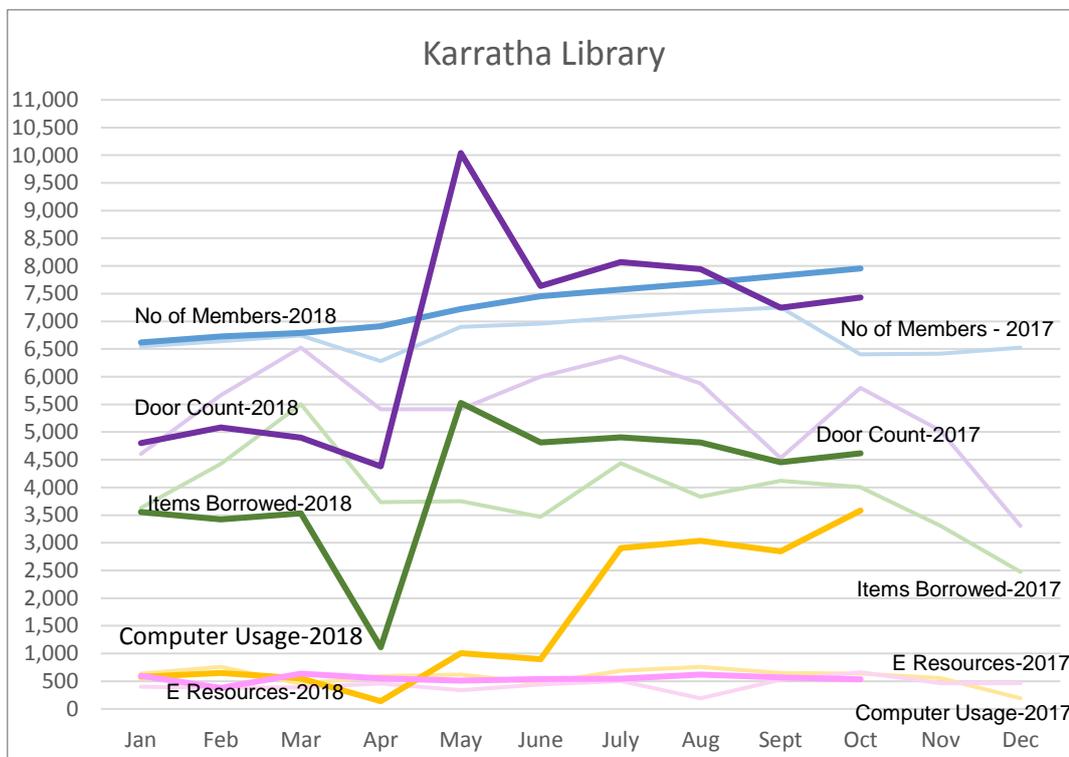
**1. ARTS & CULTURE**

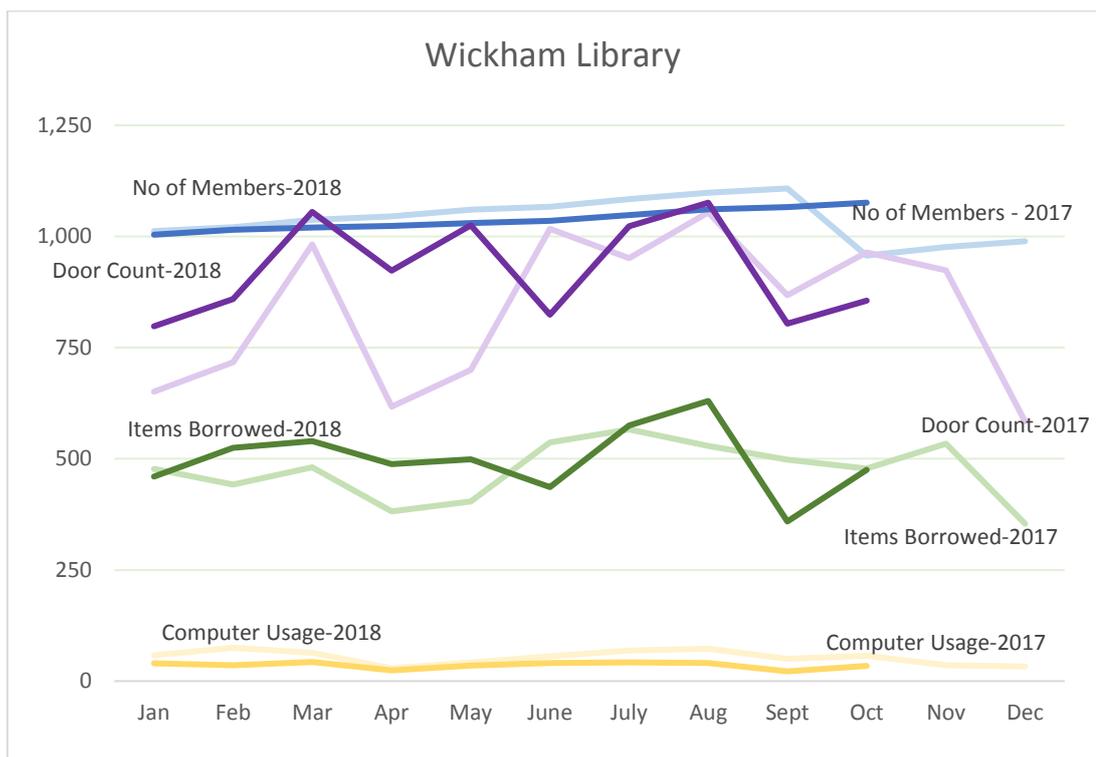
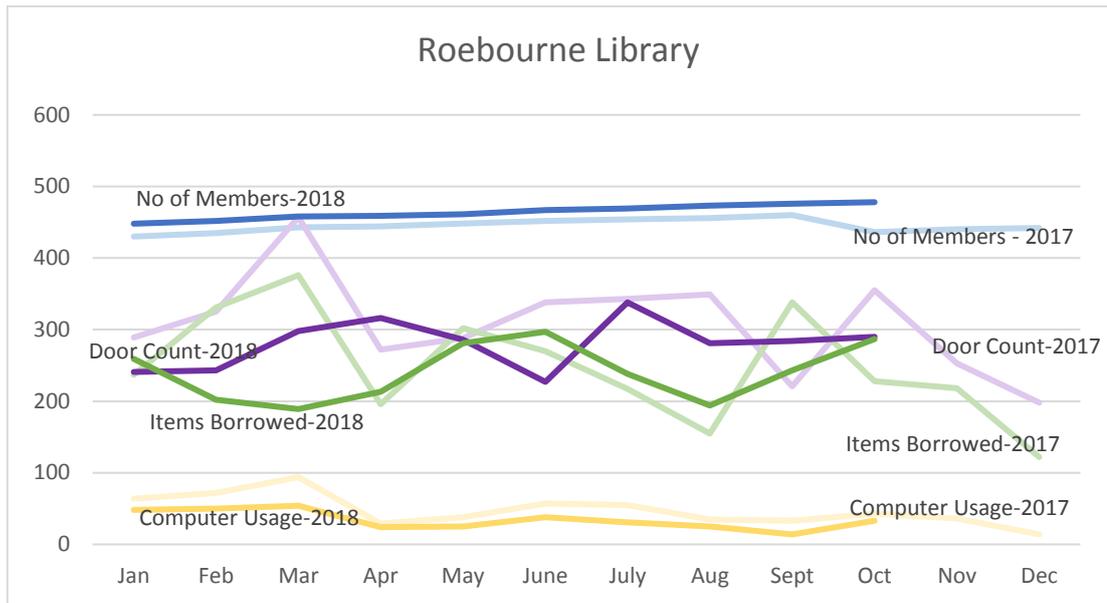
**1.1 Red Earth Arts Precinct**

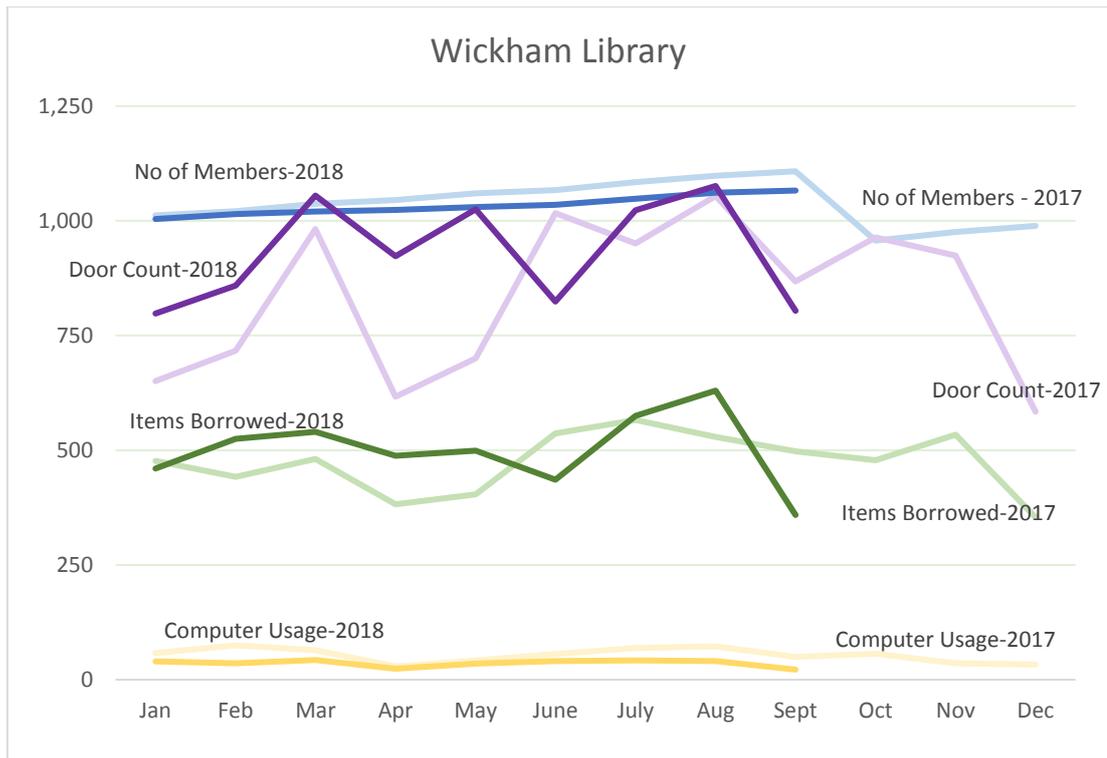


### 1.2 Library & Children’s Services

Door count increased across all libraries during the school holiday period. With a larger number of activities being offered, this increased number of visits due to families attending and not just the children participating in the event.







## 2. RECREATION & YOUTH

### 2.1 Youth Services

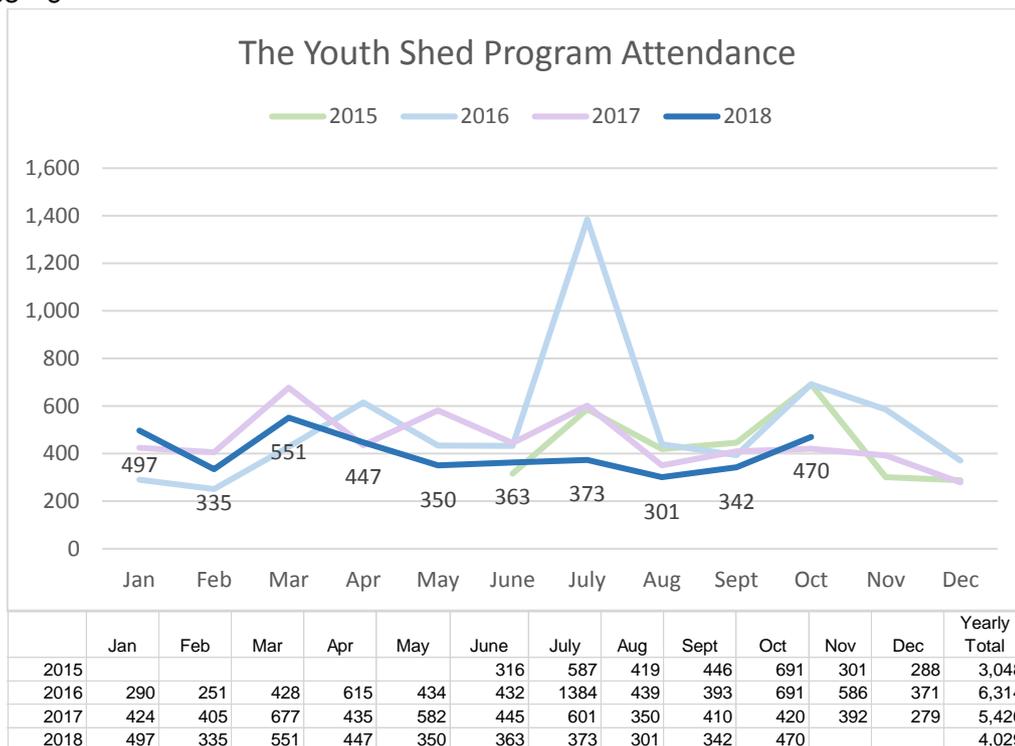
Attendance totals are showing as increased due to last week of September being School Holiday Programming. Guys Day at The Base is undergoing devaluation due to significant decline in attendance, and different programming will offer in Term 4 2018.

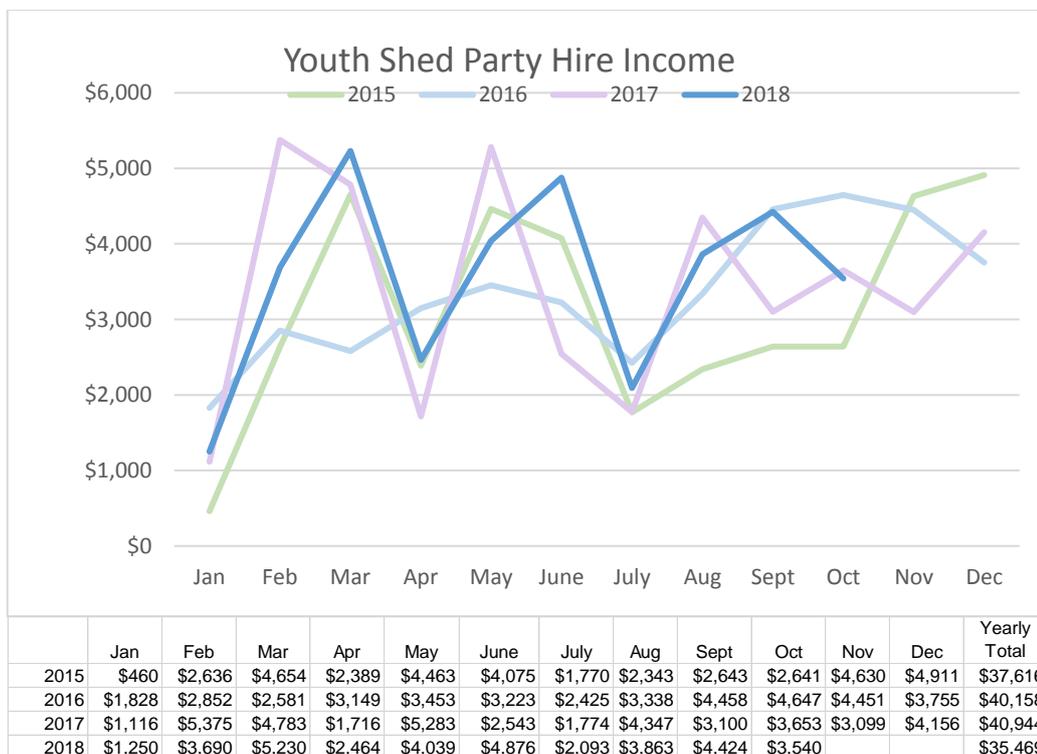
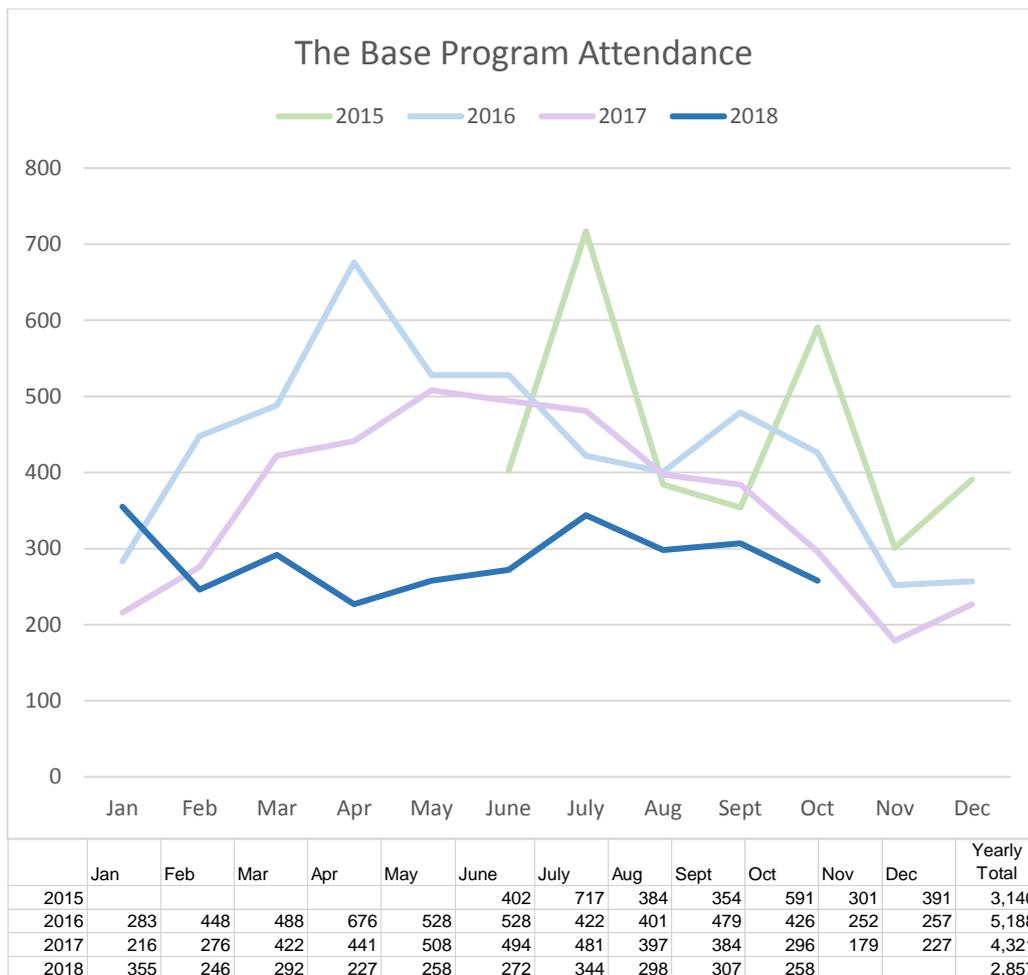
No referrals to external youth support agencies for September.

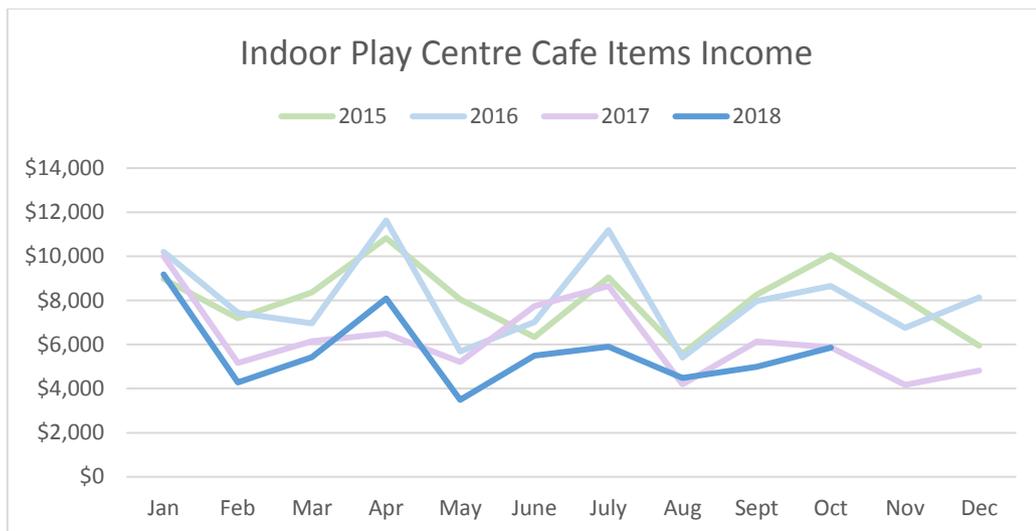
Youth under 11 who are hanging around immediately outside the youth centres.

The Youth Shed – 1

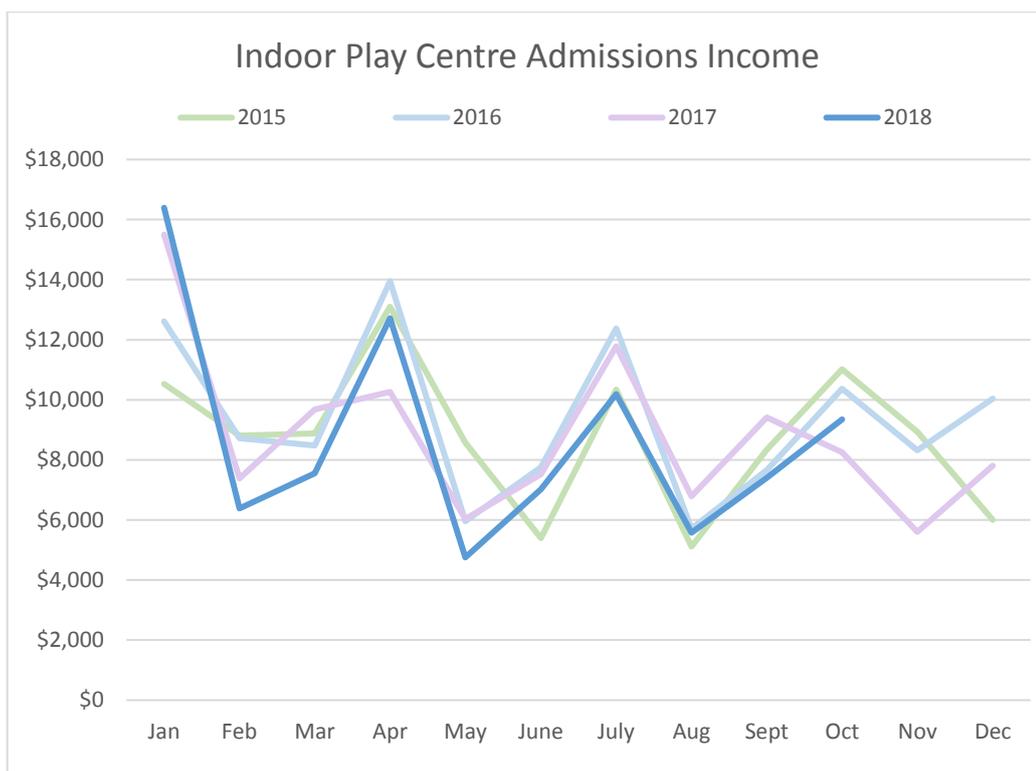
The Base - 9







	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2015	\$8,979	\$7,184	\$8,361	\$10,828	\$8,039	\$6,331	\$9,049	\$5,578	\$8,260	\$10,064	\$8,040	\$5,940	\$96,654
2016	\$10,200	\$7,434	\$6,961	\$11,626	\$5,685	\$7,014	\$11,191	\$5,410	\$7,977	\$8,656	\$6,751	\$8,129	\$97,035
2017	\$10,004	\$5,163	\$6,154	\$6,503	\$5,210	\$7,742	\$8,656	\$4,195	\$6,139	\$5,879	\$4,167	\$4,812	\$74,624
2018	\$9,179	\$4,278	\$5,418	\$8,088	\$3,489	\$5,504	\$5,908	\$4,488	\$4,991	\$5,853			\$57,196

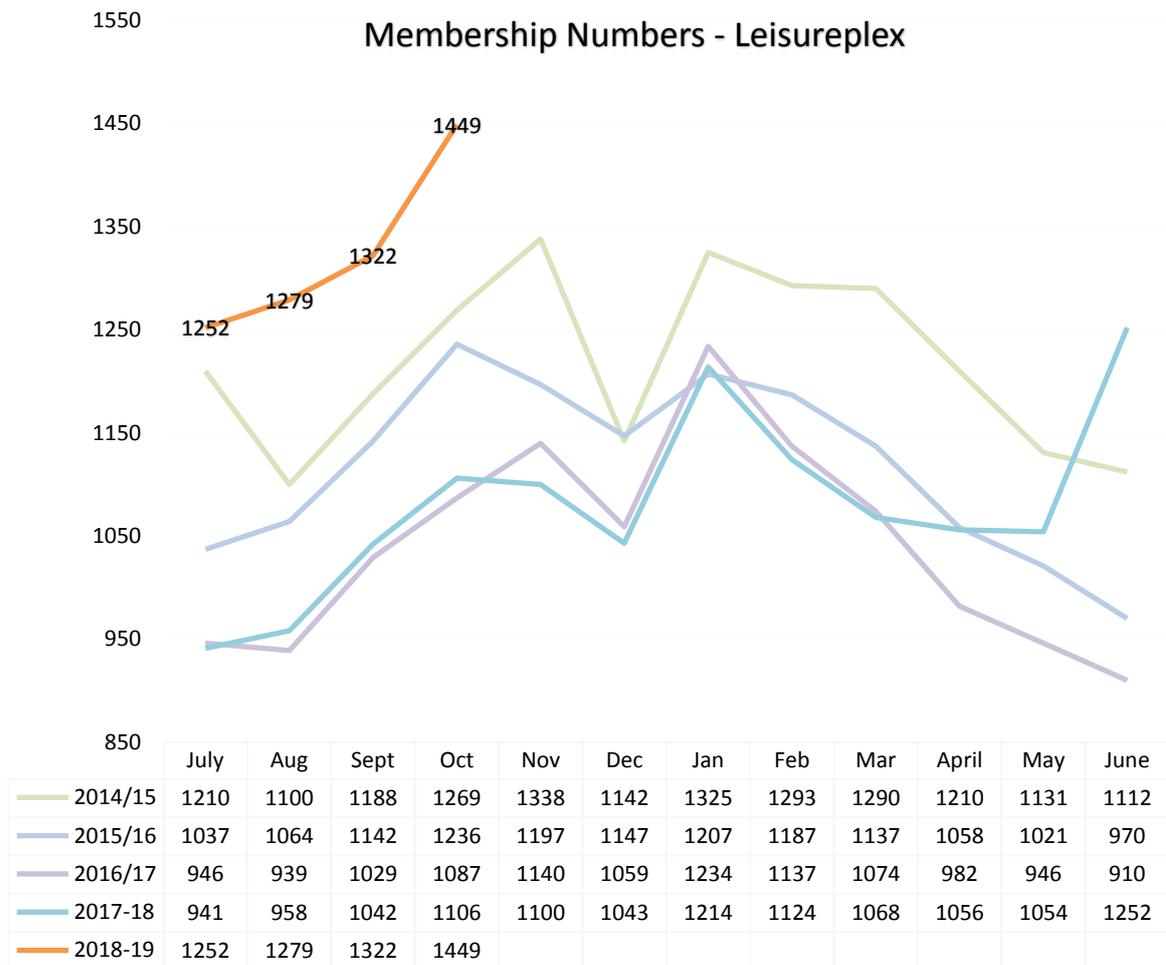


	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Yearly Total
2015	\$10,526	\$8,811	\$8,876	\$13,098	\$8,575	\$5,392	\$10,338	\$5,115	\$8,342	\$11,016	\$8,932	\$6,004	\$105,024
2016	\$12,612	\$8,726	\$8,481	\$13,950	\$5,957	\$7,760	\$12,381	\$5,714	\$7,660	\$10,367	\$8,315	\$10,036	\$111,959
2017	\$15,499	\$7,382	\$9,680	\$10,265	\$6,031	\$7,517	\$11,788	\$6,783	\$9,416	\$8,259	\$5,602	\$7,810	\$106,032
2018	\$16,395	\$6,389	\$7,555	\$12,724	\$4,753	\$7,021	\$10,188	\$5,580	\$7,400	\$9,346			\$87,351

**2.1 Facilities  
Leisureplex Membership YTD Activity update -**

	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018
<b>CURRENT MEMBERS</b>	1,001	988	558	1,076	996	949	918	932	846	1,116	1,144	1,147	1,129
<b>SUSPENDED MEMBERS</b>	105	112	485	138	128	119	138	122	100	136	135	175	150
<b>TOTAL MEMBERS</b>	1,106	1,110	1,043	1,214	1,124	1,068	1056	1054	946	1,252	1,279	1,322	1,449
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	2,122	2,266	1,474	1,207	1,137	1,738	1586	1800	1,817	2,737	2,327	1,873	2,597
<b>GYM MEMBER</b>	1,398	1,466	1,145	1,224	1,057	1,012	930	1135	1,374	1,235	1,299	1,248	1,428
<b>POOL MEMBER</b>	1,693	1,982	1,167	2,352	1,809	1,532	980	660	525	1,235	469	752	1,639
<b>GROUP FITNESS MEMBER</b>	925	1,204	632	581	918	911	645	969	841	526	1,083	1,016	1,161
<b>24 HOUR MEMBER</b>	2,551	2,537	1,728	2256	2037	1,831	1,839	2299	2,224	2,171	2,443	2,606	3,233
<b>TOTAL MEMBER VISITS</b>	<b>8,689</b>	<b>9,455</b>	<b>6,146</b>	<b>8046</b>	<b>7771</b>	<b>7,024</b>	<b>5,980</b>	<b>6863</b>	<b>6781</b>	<b>7,723</b>	<b>7,621</b>	<b>7,495</b>	<b>10,058</b>
<b>TREND</b>	<b>31%</b>	<b>9%</b>	<b>-35%*</b>	<b>31%</b>	<b>-3%</b>	<b>-10%</b>	<b>-15%</b>	<b>15%</b>	<b>12%</b>		<b>-1%</b>	<b>-2%</b>	<b>34%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>8.7</b>	<b>9.6</b>	<b>11.0*</b>	<b>7.5</b>	<b>7.8</b>	<b>7.4</b>	<b>6.5</b>	<b>7.4</b>	<b>8.0</b>	<b>6.9</b>	<b>6.7</b>	<b>6.5</b>	<b>7.7</b>

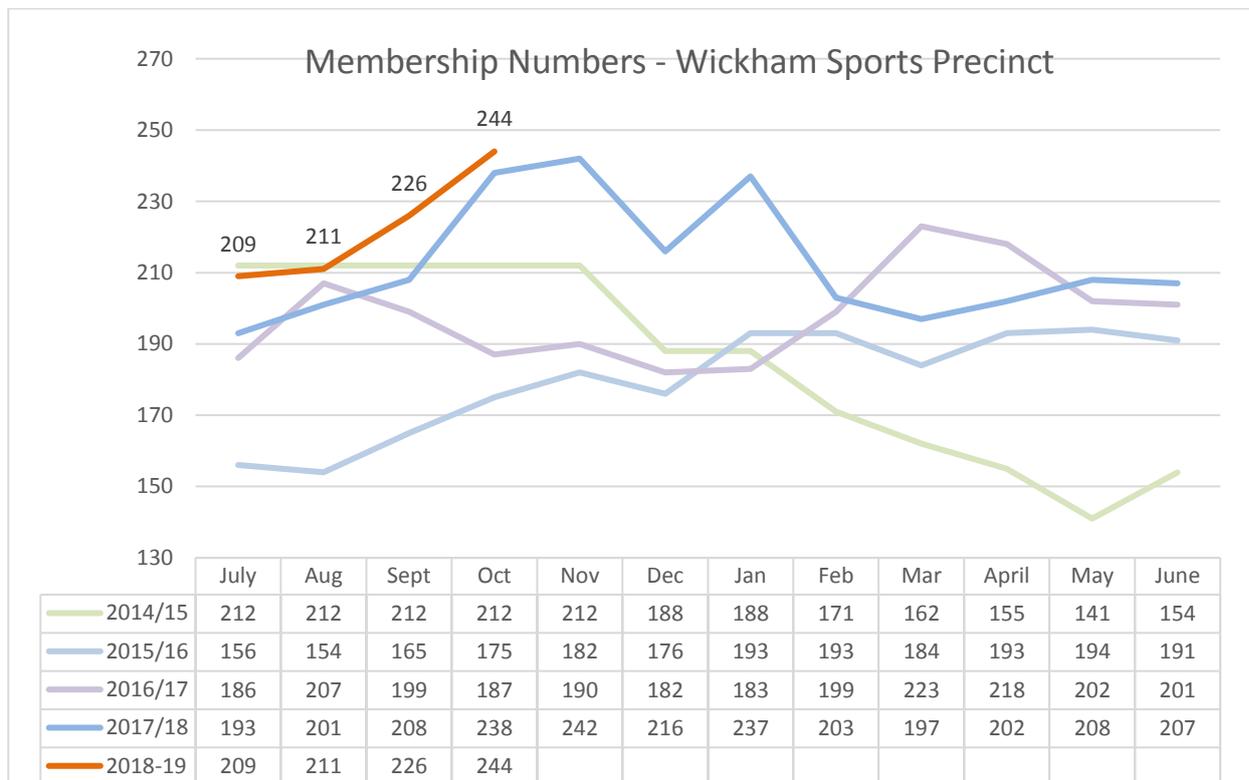
	TOTAL18/19 Fin Year	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018
<b>AQUATIC</b>	105,256	15,377	15,932	10,851	12,036	14,023	12,458	8,639	5790	4,085	3,533	3,057	8,110	14,818
<b>GYM</b>	44,425	5,335	5,498	3,806	4,563	4,375	3,987	3,932	4671	4,924	5,158	5,239	5,106	6,372
<b>PERSONAL TRAINING</b>	2,183	276	246	123	185	190	211	188	258	324	272	358	237	295
<b>GROUP FITNESS</b>	20,497	2,243	2,732	1,519	1,511	2,231	2,466	1,664	2411	2,233	2,460	2,610	2,170	2,528
<b>CRECHE</b>	9,896	1,279	1,405	689	954	1,026	925	661	975	1,117	1,113	1,151	1,096	1,478
<b>HOLIDAY PROGRAM</b>	788	629	0	212	618	0	0	605	0	0	762	0	903	885
<b>TOTAL RECORDABLE VISITS</b>	2,390	25,139	25,813	17,200	19,867	21,845	20,047	15,689	14105	12,884	13,297	12,414	17,621	26,375
<b>OTHER VISITS</b>	247,794	33,398	40,440	19,126	10,450	31,125	32,659	17,196	29151	24,348	15,486	21,599	21,275	30,035
<b>TOTAL VISITS</b>	433,228	58,537	66,253	36,326	30,317	52,970	52,706	32,885	43256	37,232	28,783	34,013	38,896	56,410
<b>GROUP FITNESS AV / CLASS</b>	10.7	12.6	15.1	11.87	12.18	14.49	14.07	10.95	12.06	11.23	11.96	14.18	12.69	13.89
<b>Swim school participants</b>	4,572	574	574	574	540	551	551	350	350	0	286	204	204	525



- Membership numbers remain strong and at the highest ever September level since opening. 280 more members than this time last year due to additional gym facility and marketing campaign.
- Total attendance down approx. 300 for the month of September, due to lower than expected aquatic attendance on the back of some colder weather into later September
- Group fitness class average fell in line with School Holiday attendance
- Membership renewal rates maintaining the targeted 50% range

### Wickham Sporting Precinct

	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018
<b>Total Members</b>	238	242	216	182	203	197	202	208	202	209	211	226	208
<b>Pool Attendance</b>	1786	2,059	1,356	1,322	1,686	2,564	3,044	443	344	243	117	1,435	1,237
<b>Group Fitness Average/ Class</b>	9.1	11.2	9.4	8.5	10.5	9.5	10.7	10.7	10.1	8.4	9.5	9%	9.6
<b>Group Fitness Classes</b>	42	35	23	29	46	34	36	38	51	39	34	33	27
<b>Group Fitness Total Participants</b>	479	392	217	249	485	323	388	408	516	328	324	296	261
<b>Gym Attendance</b>	809	1,085	840	975	1435	1,123	1,078	1080	777	920	1,022	1,087	776
<b>Rec Programs</b>	119	60	0	151	49	19	288	0	18	225	90	189	323
<b>Play Program</b>	221	196	152	218	177	197	299	313	242	292	253	171	192



- Wickham member numbers remain strong and at the highest ever September level since CoK taking management control.
- Wickham Pool attendance up 16% for month due to new splashpad. Increased attendance expected after shade installed shortly.

**ROEBOURNE AQUATIC CENTRE**

- Roebourne Pool has re-opened for school Holiday period, however will require closure for a short period at a date to be determined for plant room replacement.

	May to Nov 2017	Nov 2017	Dec 2017	Seot 2018	Oct 2018	
Pool Attendance	CLOSED	2,255	1,216	372	1,067	

Roebourne Aquatic Centre closed May to September. Re-opened early October

**14.9 SAFER COMMUNITIES PARTNERSHIP QUARTER REPORT**

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>2 November 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>SCP Quarterly Report July to September 2018</b>

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**PURPOSE**

To provide an overview on outcomes of programs and initiatives undertaken by the Safer Communities Partnership during the July to September 2018 quarterly reporting period.

**BACKGROUND**

The Safer Communities Partnership reports to Council on a quarterly basis to provide information on activities and progress of the program. This report provides an overview of projects, initiatives and strategies undertaken from July to September 2018, which are underpinned by the Safer Communities Partnership Strategic Plan 2015 – 2018 and the City of Karratha Strategic Community Plan 2016 - 2026.

**CONCLUSION**

The Safer Communities Partnership Quarterly Report was tabled at the November Partnership meeting, for information of all Steering Group members.

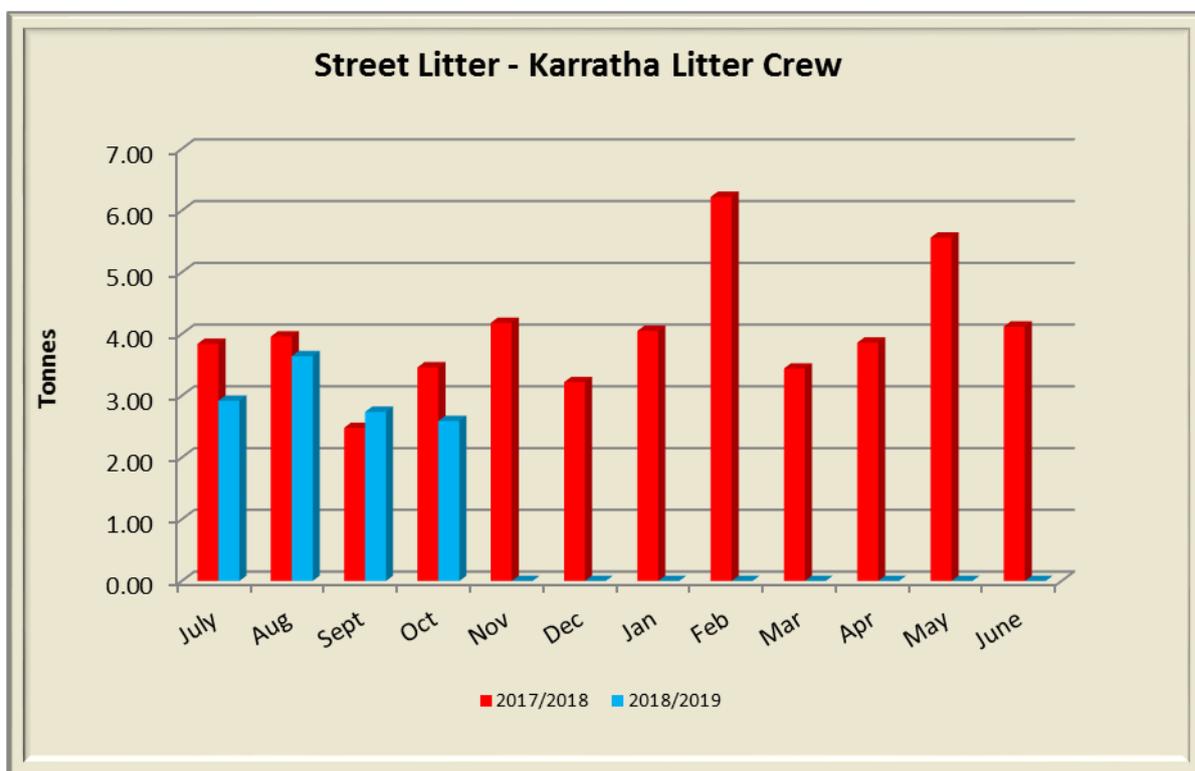


**14.10 WASTE SERVICES DATA**

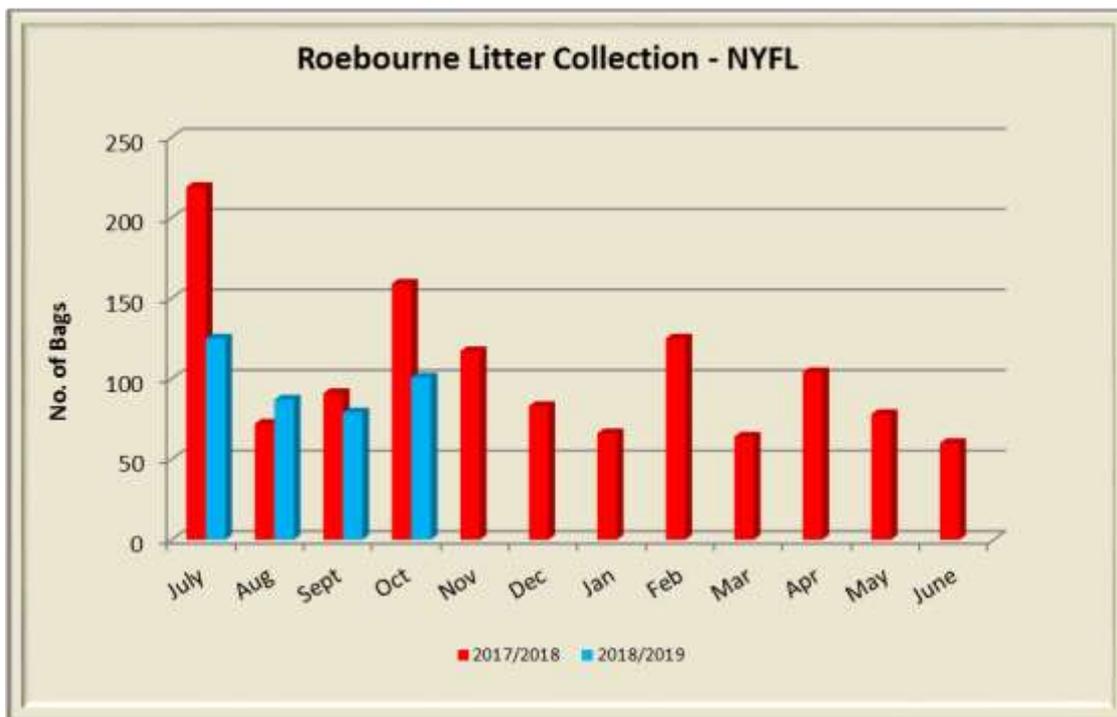
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 29 October 2018  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

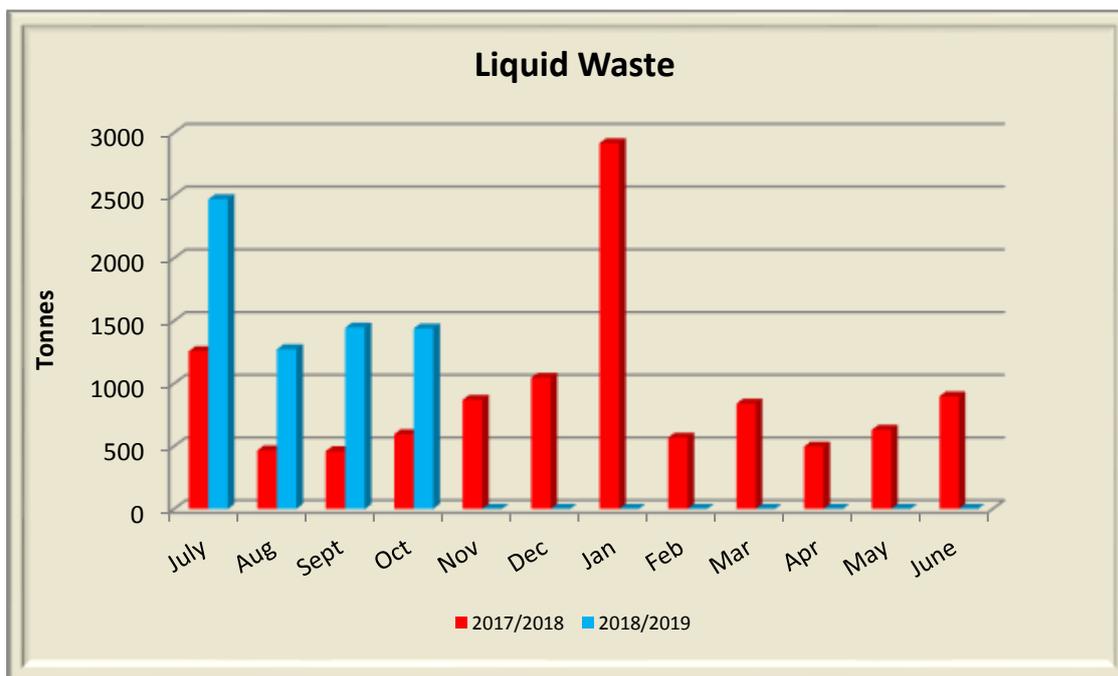
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2018/19 year with comparisons against previous year.



Street litter collected and delivered to the 7 Mile Waste Facility (7 Mile). Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff in July 2017.

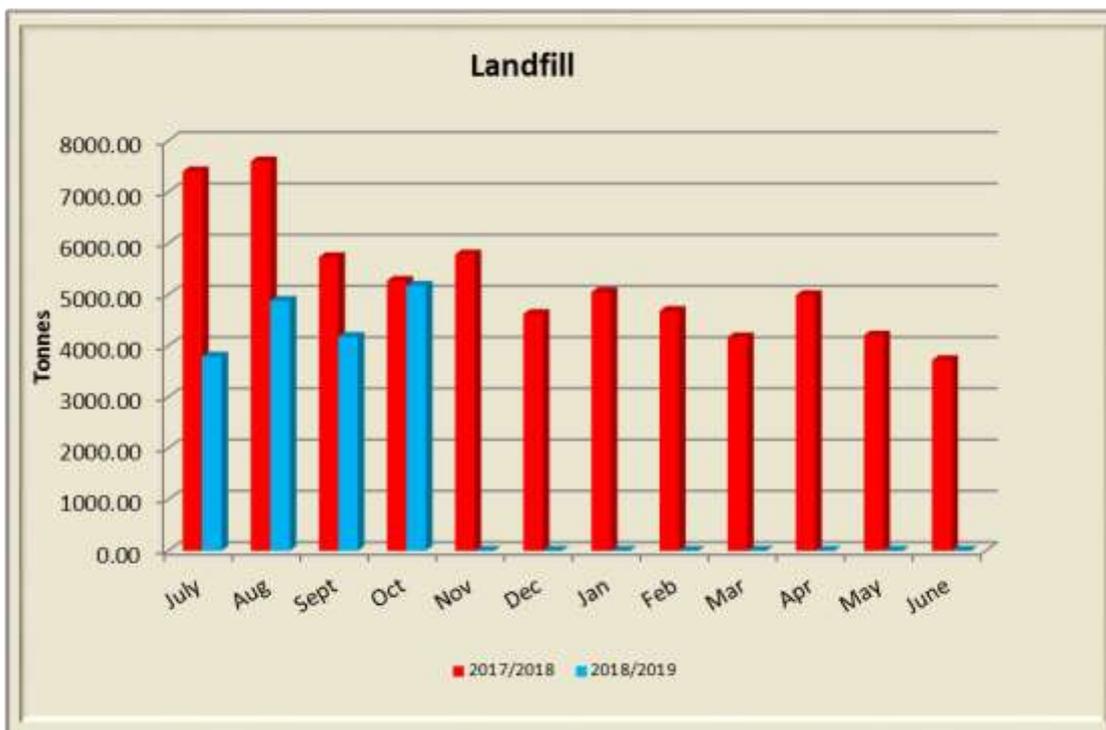


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile.

Prior to July 2018, Liquid Waste disposal costs were fixed for all categories. During the review for the new financial year the fees & charges for each category of Liquid Waste were separated and priced accordingly. The focus of the new fees was predominantly on industrial wash waters which was reduced. As a result, we saw a significant increase in July’s tonnage likely due to some stockpiling by customers in expectation of the lower fees. The market appears to be stabilising now as shown in the August to October totals.



Total waste, excluding liquid and clean fill delivered to 7 Mile July and August 2017 figures were inflated due to demolition waste received at this time. The new Landfill Cells became available for use late October, resulting in the increased volumes for that month. The expectation is that the upward trend will continue.



7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop. The increase in cash income from May 2018 is due to resource recovery efforts on the tipping face by facility staff and a more formalised review to the Tip Shop pricing.



7 Mile and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Recycling for July to September totals 13.5 tonne. The increased volume for recycling in October is due to the removal of approximately 170 tonnes of metal and batteries by AAA Metal Recyclers.

Residential Kerbside Collections	2017/2018		2018/2019		
	Q3	Q4	Q1		
	Jan - Mar	Apr - Jun	Jul	Aug	Sept
Kerbside Recycling - tonnes	345	316	102	121	104
Kerbside Residential General Waste - tonnes	1319	1283	389	463	416
Kerbside Contaminated Recycling - tonnes	159	166	10	8	2
Total Residential Kerbside Delivered to 7 Mile (includes contaminated recycling) - tonnes	1478	0	1289		
Total Residential Kerbside Recycling - excludes contamination - tonnes	186	0	307		
<b>Percentage of Total Kerbside Waste recycled</b>	<b>11.16%</b>	<b>18.32%</b>	<b>19.23%</b>		

Residential General and Recycling Kerbside Collections including contaminated recycling.

Only 11.16% percent of kerbside waste was recycled in Q3 of 2017/18. Since then the City and Cleanaway have undertaken a Community Education Programme, including radio and newspapers advertisements. This could explain the increase in Total Kerbside Waste recycled as illustrated in the table above.

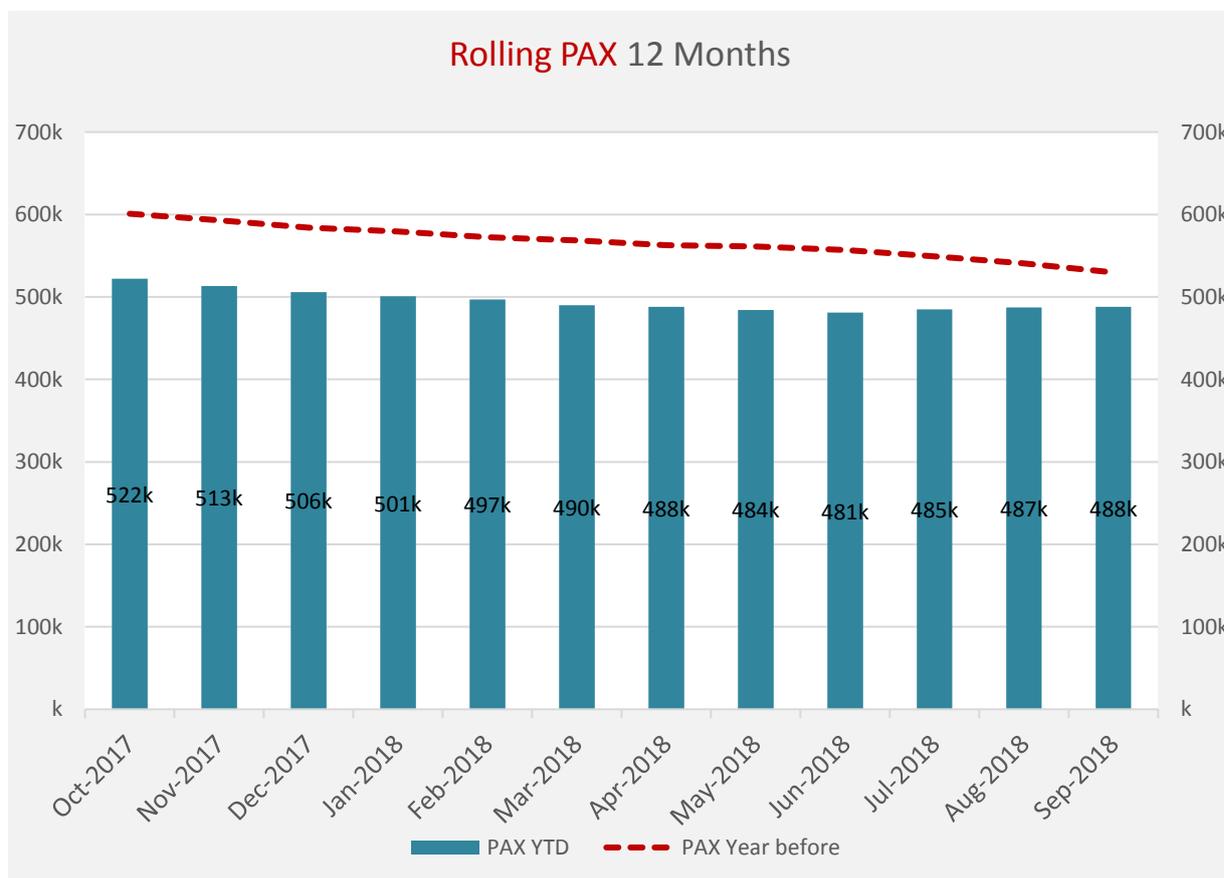
For the period March to September 2018 the total gate fee charged by Cleanaway for additional recycling processing was \$46,637 – this amount includes the Commodity Rebate for Apr – June of \$1,531.

**14.11 AIRPORT SERVICES DATA**

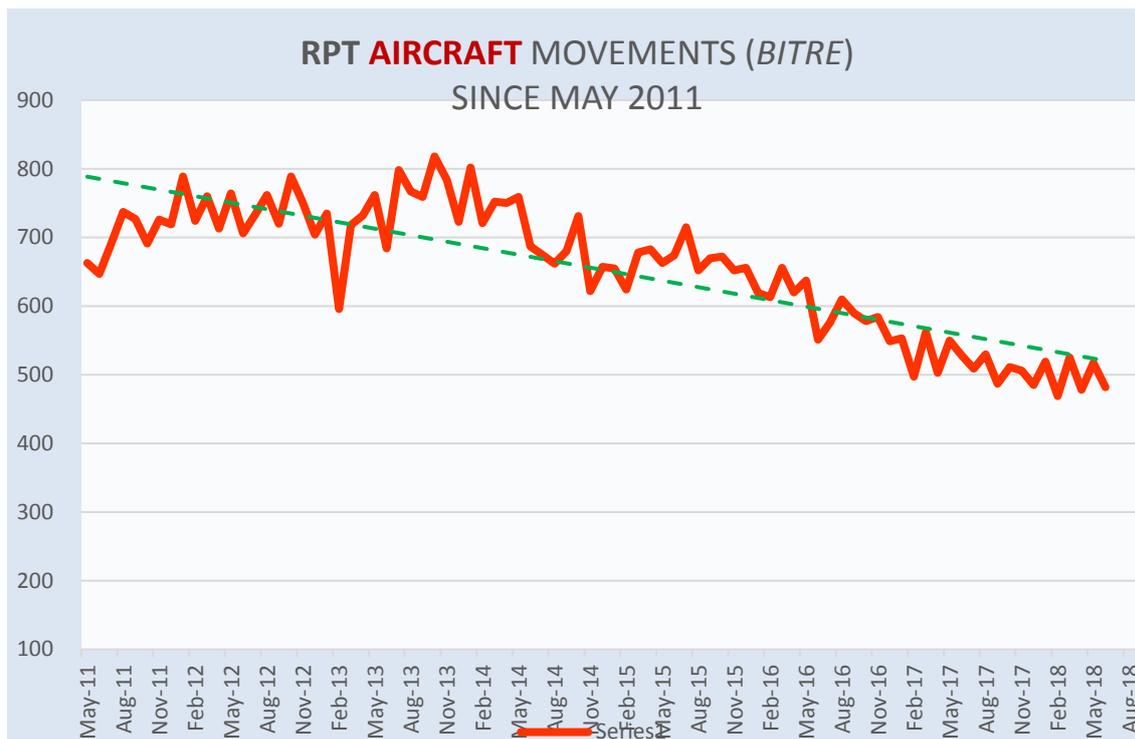
**File No:** TT.42  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Airport Services  
**Date of Report:** 23<sup>rd</sup> October 2018 for September 2018 Data  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

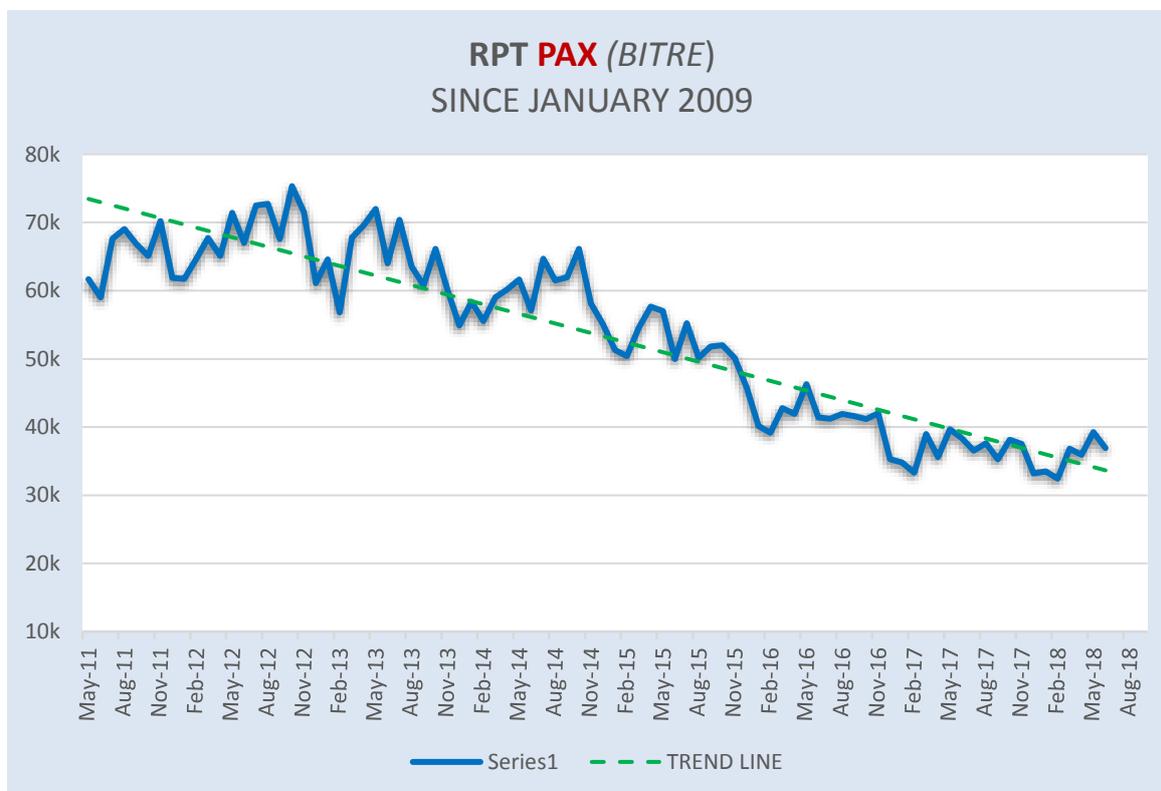
To provide an illustration of Airport Services data collected for the 2018/19 year with comparisons against previous year.



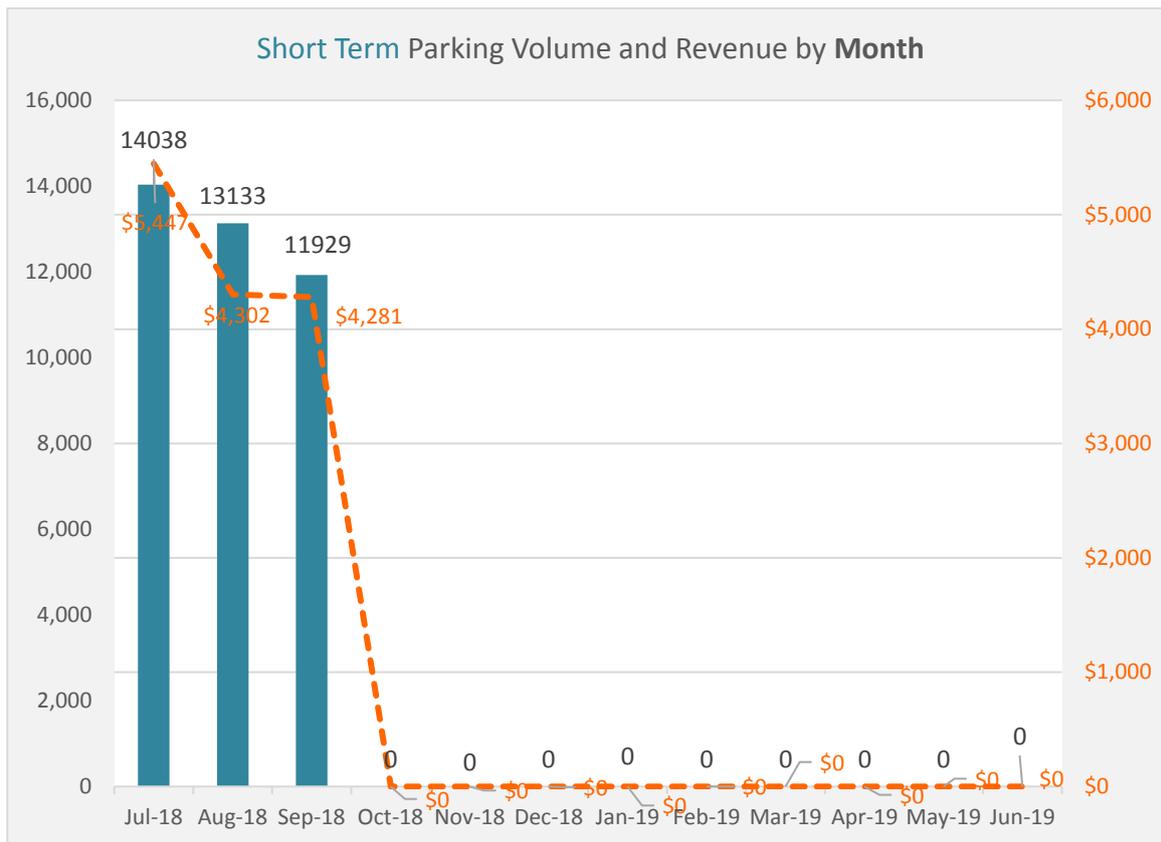
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



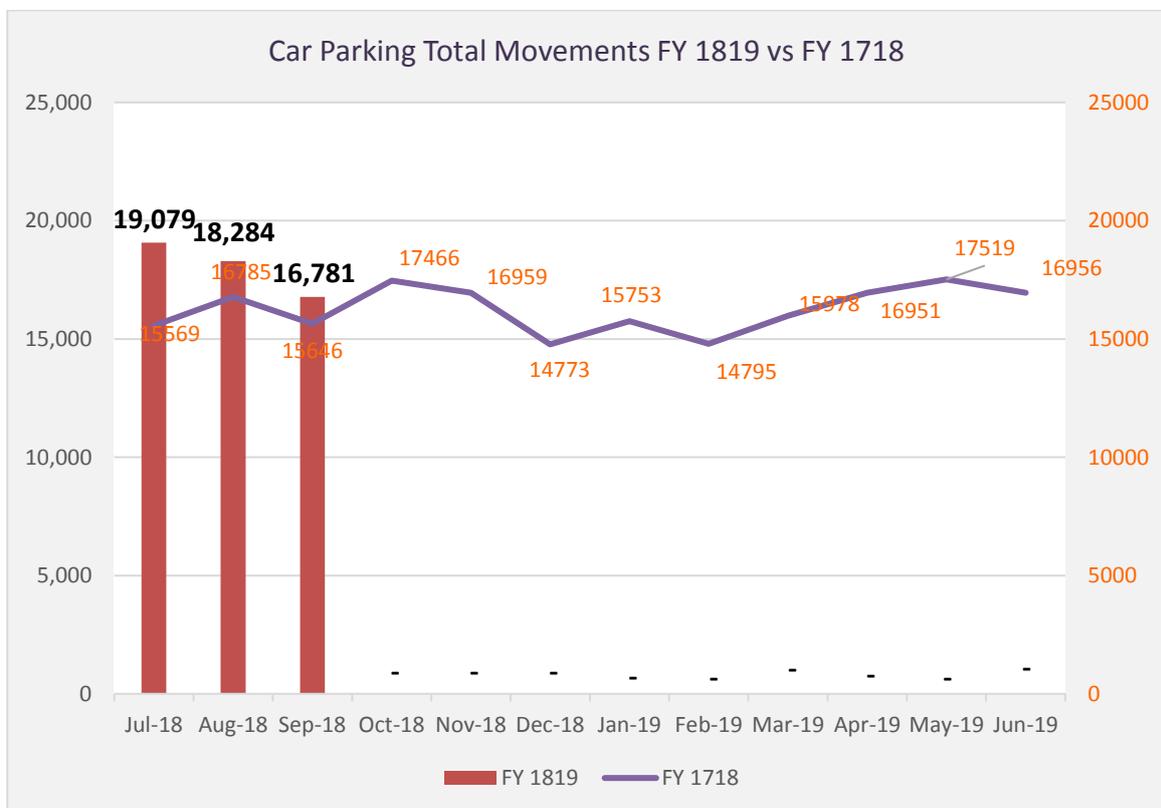
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **July 2018** for RPT Aircraft movements.



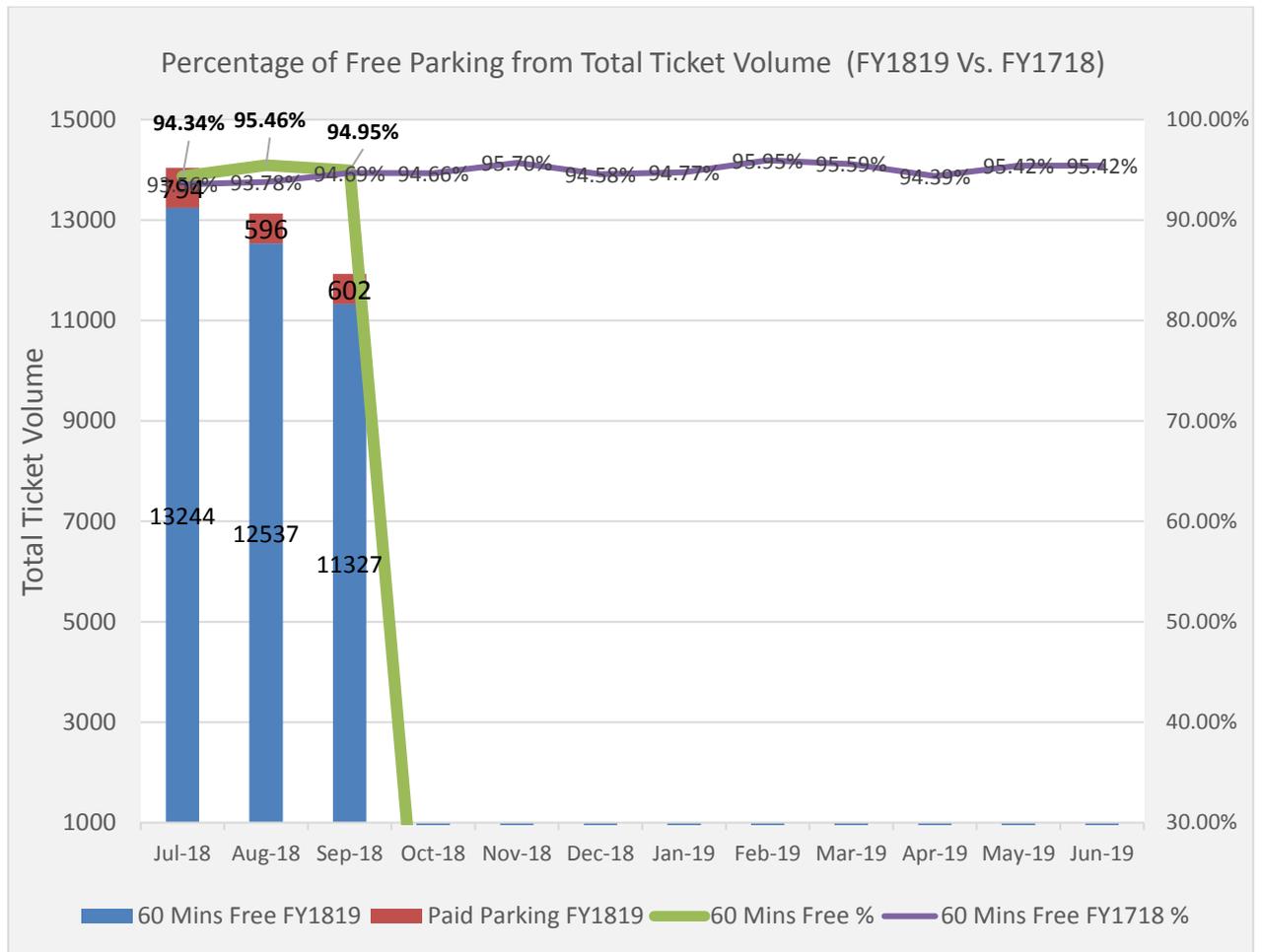
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **July 2018** for RPT Passenger movements.



This Car Park Data relates up to **September 2018** for Volume & Revenue by Month



This Car Park Data relates to **FY1819** vs. FY1718 data.



This Car Park Data relates to **FY1819** vs. FY1718 data.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

17.1 LATE ITEM - APPLICATION FOR AMENDMENT OF A DEVELOPMENT ASSESSMENT PANEL DETERMINATION – WORKFORCE ACCOMMODATION, LOT 3799 RANKIN ROAD, NICKOL

17.2 LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2018 MEETING



**17.1 LATE ITEM - APPLICATION FOR AMENDMENT OF A DEVELOPMENT ASSESSMENT PANEL DETERMINATION – WORKFORCE ACCOMMODATION, LOT 3799 RANKIN ROAD, NICKOL**

<b>File No:</b>	<b>DA18083</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>13 November 2018</b>
<b>Applicant/Proponent:</b>	<b>Rowe Group/Woodside Energy Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Application</b>

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**PURPOSE**

For Council to consider an application to amend a Development Assessment Panel determination for Workforce Accommodation for Lot 3799 Rankin Road, Nickol (DAP/18/01440).

**BACKGROUND**

Council considered a Development Application for a 30-year approval to a 700 room Workforce Accommodation facility on the Bay Village site to convey its position to the Development Assessment Panel on 17 September 2018. Council resolved to:

1. Note improvements in design, community integration, local employment and local contractor engagement in the proposal for redevelopment of the Bay Village site since the development was initially proposed;
2. Maintain its position that there are better locations for a development like this if a long term approval is being contemplated;
3. Advise the Development Assessment Panel that Development Application DA18083 (dated 31 August 2018) for Workforce Accommodation at Lot 3799 Rankin Road, Nickol is supported subject to 16 conditions.

On 2 October 2018 the applicant made a submission directly to the Development Assessment Panels Secretariat to modify Condition 1 and delete Conditions 2 and 14 from the Responsible Authority Report, which are:

- 1) The approval is time limited to 10 years from the date of occupation.
- 2) The development only being occupied by Woodside employees and direct contractors involved with Woodside and/or North West Shelf Joint Venture projects.
- 14) A lit pedestrian and cycle connection that meets relevant standards and specifications being provided between the development and the Tambrey Neighbourhood Centre prior to occupation to the satisfaction of the City of Karratha.

The Kimberley/Pilbara/Gascoyne Joint Development Assessment Panel (JDAP) resolved at its 9 October 2018 meeting to adopt the Responsible Authority Report recommendation with

minor amendments but did not make the changes to the conditions requested by the applicant.

On the 9 November 2018, the Department of Planning, Lands and Heritage notified the City that an application to the State Administrative Tribunal (SAT) review JDAP’s decision and have appealed all conditions of the approval. The Presiding Member of the JDAP is the respondent in the SAT matter and represented by the State Solicitors Office. The State Solicitor has advised the City will not have any role in the SAT proceedings.

On 14 November 2018 Woodside has lodged a Form 2 Application to Amend the Development Approval by the responsible authority (i.e the City of Karratha) pursuant to the *Planning and Development (Development Assessment Panels) Regulations 2011*. This means that the City of Karratha is the determining authority for the application to amend the existing development approval.

The application includes the following:

- Amend Condition 1 to extend the time for a further 5 years (Condition 16 which relates to decommissioning and rehabilitation would also need to be amended to reflect the 5 year extension); and
- Reduce the number of beds from 700 to 604 rooms. This would result in a new Condition being imposed to limit the development to a maximum of 604 rooms to the satisfaction of the City of Karratha.
- The application does not seek to amend the conditions that were previously challenged during the JDAP proceedings including Condition 2 that prohibits any third party access and does not amend Condition 14 to provide a contribution towards pedestrian infrastructure.

This means there are two ‘live’ applications to amend the Development Approval for Bay Village. Woodside has submitted an application for a review with the State Administrative Tribunal and has also made an application to amend the Development Approval to the City. This means that both processes are running concurrently.

In considering how to deal with concurrent processes, the DAPs Practice Note 11 provides guidance, which states that:

*“It is important for local governments to note that if a development approval granted by a DAP is the subject of review proceedings before the State Administrative Tribunal (‘SAT’), the local government should refrain from determining an application to amend the development approval until the SAT review proceedings have concluded.”*

The Practice Note advice is non-statutory and non-binding on the local government and Council is legitimately able to consider the application to amend the Development Approval. In considering whether the Council should determine the application, the following table outlines the differences between the two processes:

<b>SAT Application for Review</b>	<b>Application to the City to Amend</b>
Woodside has appealed Conditions 1, 2 and 14.	Woodside has applied to amend Condition 1 and remove 96 rooms from the approval
Condition 1 be reworded from 10 years to 30 years.	Condition 1 be extended by 5 years.
Condition 2 to be deleted so that occupants don’t need to be Woodside Staff or associated with Woodside projects.	Condition 2 to be retained so that occupants must be Woodside Staff or associated with Woodside projects.

Condition 14 be deleted to remove any contribution to the pedestrian network improvements.	Condition 14 to be retained and a contribution will be made to the pedestrian network improvements.
The City is not represented as the decision was made by the JDAP and the Presiding member is represented by the State Solicitors Office. The City is not a party to the SAT process.	The City of Karratha is the decision maker and considers the application as if the Development Approval had not been granted pursuant to a DAP Application and had been granted by the local government.

There are differences between the application to SAT and the application to the City. It is understood that Woodside would withdraw the SAT matter if the application to the City is determined as applied. There is a risk that any determination on the application to amend may not lead to the SAT application being withdrawn. However the SAT application is in its early stages without any mediation having occurred – there is yet to be any certainty through this process on what the likely outcome will be.

It is understood from conversations with Woodside that timing of a decision is important and the SAT process will take longer to resolve. It is understood the application to the City seeks to put forward a proposal that is acceptable to both parties and can be made in a timely manner. In concluding on whether Council should consider the application contrary to the Practice Note the following information is provided:

- Woodside has chosen to make application to the City in preference to reach an outcome that is acceptable to the City;
- It is understood that Woodside has made the SAT application only to protect their legal rights whilst a mutually agreeable outcome can be reached;
- The application to the City presents more favourable terms as it is more within and better aligned the City’s Planning Framework and Council’s Vision;
- The City and Woodside have been working on the development proposal for longer than the JDAP Presiding Member, the State Solicitor and Tribunal Member.

There is no delegated authority to City Officers to determine applications for development approval for Workforce Accommodation and therefore Council is required to determine the application.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors and members of the Executive have met with senior Woodside representatives in relation to this matter.

**COMMUNITY CONSULTATION**

There is no requirement for public advertising of the current application and no community consultation has occurred.

**STATUTORY IMPLICATIONS**

Under Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* an applicant can apply to the local government to amend or delete any JDAP condition when there is a relevant planning instrument that provides for the amendment of a development approval. Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for a local government to determine such an application.

**POLICY IMPLICATIONS**

Council has an existing adopted Local Planning Policy DP10 – Transient Workforce Accommodation and a revised draft version of that policy, which Council adopted for public advertising at its December 2017 meeting.

The Policy implications for this application in considering the approval timeframe are relatively complex. There is an existing Policy, a revised draft Policy and a proposed Scheme Amendment that all have statutory weight and are relevant to the application. The relevant provisions are summarised as follows:

- The existing adopted Policy DP10 allows for a permanent approval for Workforce Accommodation in a Transient Workforce Accommodation zone.
- Scheme Amendment No. 39 is a seriously entertained planning proposal designates the land as Urban Development.
- DP10 only allows a maximum of 10 year approval for Workforce Accommodation in an Urban Development zone.
- The City’s draft revised Policy DP10 which has been adopted for the purposes of advertising allows a maximum of 10 year approval with 5 year extensions. It also allows longer term approvals where performance criteria are met.

It is considered that the application to extend the approval term for a further 5 years is within the City’s Policy Framework.

There are no other policy implications from the other components of the application.

**FINANCIAL IMPLICATIONS**

Nil.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.b.1.1	Development Services
Projects/Actions:	2.b.1.1.1	Help businesses to establish and grow in the City of Karratha and review and streamline approval processes

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Nil
Financial	Low	Nil
Service Interruption	N/A	Nil
Environment	Low	Nil
Reputation	Low	The City has a good reputation with industry and the State Government as a progressive local government that is helping facilitate sustainable growth.
Compliance	Low	City officers will ensure any approved development over this site complies with conditions of approval and that SIMP commitments are met over the life of the project

**IMPACT ON CAPACITY**

Nil.

**RELEVANT PRECEDENTS**

Council must consider applications for development approval on their merits against the statutory and strategic planning policy framework.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

There are two (2) options available for Council to consider.

Option 1 – Approve

Officer's Recommendation

Option 2 – Refuse

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to REFUSE the application to amend Development Assessment Panel Application reference DAP/18/01440.

**CONCLUSION**

Woodside has reinforced the importance of the redevelopment of the Bay Village site as an essential part of its plans to deliver major growth projects for Western Australia. Woodside is seeking a further 5 year approval with 96 less rooms. The application confirms that Conditions 2 and 14 will be retained meaning all occupants will need to be Woodside Staff or associated with Woodside projects. A contribution towards pedestrian infrastructure improvements has been agreed to and the details will be worked through the normal planning implementation process. The proposal is considered to be within the City's Policy Framework for a 5 year extension, and the reduced number of rooms is considered to be a positive outcome.

There are risks and complexities with a concurrent SAT appeal however Woodside has made the application and has informed City Officers that the details of what is proposed is acceptable to their needs and therefore the SAT appeal would subsequently be discontinued. City Officers have worked with Woodside to achieve improvements in design, community integration, local employment and local contractor engagement in the proposal for redevelopment of the Bay Village site since the development was initially proposed. The application to amend the Development Approval represents further refinement of the proposed development. The application is considered to be within the City's Planning Framework and to be an acceptable outcome for both parties.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* and Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to AMEND DAP Application reference DAP/18/01440 as follows:

1. Amend Condition 1 to read:

*“The approval is time limited to an initial period of 10 years from the date of occupation with a further 5 years available should the applicant advise the land owner that there is a need to continue to operate the facility for that extended period.”*

2. Amend Condition 16 to read:

*“A Decommissioning and Rehabilitation Plan being submitted to and endorsed by the City of Karratha 6 months prior to expiry of the ten (10) year occupancy period or of the five (5) year extension period and the plan being implemented to the satisfaction of the City of Karratha within 12 months of the ten (10) year or of the five (5) year extension occupancy period ceasing.”*

3. Add Condition 17 to read:

*“The maximum number of single bed rooms limited to 604 and revised plans are required to prepared to the satisfaction of the City of Karratha.”*

## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **18.1 CONFIDENTIAL ITEM - SWEEPING ROADS, PAVEMENTS, PATHWAYS, CARPARKS AND SPECIALISED CLEANING TENDER**

Also included is the following:

**ATTACHMENT TO ITEM 13.1 WICKHAM SQUASH CENTRE REFURBISHMENT**

**ATTACHMENT TO ITEM 13.2 AMENITY TREE PRUNING TENDER**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 10 December 2018 at 6:30pm at Council Chambers - Welcome Road, Karratha.