



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 19 November 2018**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

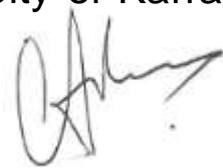
Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|------|--|---------|
| 1 | OFFICIAL OPENING | 5 |
| 2 | PUBLIC QUESTION TIME..... | 5 |
| 3 | RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED..... | 5 |
| 4 | REQUESTS FOR LEAVE OF ABSENCE | 6 |
| 5 | DECLARATIONS OF INTEREST | 6 |
| 6 | PETITIONS/DEPUTATIONS/PRESENTATIONS..... | 7 |
| 7 | CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS | 7 |
| 8 | ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION | 8 |
| 11.2 | COMMUNITY GRANT SCHEME REVIEW (NON- STATUTORY DONATIONS) | 9 |
| 9 | EXECUTIVE SERVICES..... | 17 |
| 10 | CORPORATE SERVICES | 19 |
| 10.1 | FINANCIAL STATEMENT FOR PERIOD ENDED 30 SEPTEMBER 2018 | 19 |
| 10.2 | LIST OF ACCOUNTS – 22 SEPTEMBER 2018 TO 26 OCTOBER 2018 | 41 |
| 10.3 | NOVEMBER 2018 BUDGET REVIEW..... | 79 |
| 10.4 | COUNCIL MEETING DATES 2019..... | 87 |
| 10.5 | ANNUAL REPORT 2017/18 | 93 |
| 10.6 | CITY OF KARRATHA STANDING ORDERS LOCAL LAW 2018 | 97 |
| 10.7 | CUSTOMER SERVICE CHARTER..... | 101 |
| 10.8 | REVIEW OF PURCHASING POLICIES..... | 105 |
| 11 | COMMUNITY SERVICES | 109 |
| 11.1 | ROEBOURNE LIBRARY RELOCATION..... | 109 |
| 11.2 | COMMUNITY GRANT SCHEME REVIEW (NON- STATUTORY DONATIONS) .. | 115 |
| 12 | DEVELOPMENT SERVICES..... | 117 |
| 12.1 | CLEAVERVILLE FORESHORE MANAGEMENT PLAN | 117 |
| 12.2 | DESTINATION MANAGEMENT PLAN | 121 |

| | | |
|-------|---|-----|
| 12.3 | APPLICATION FOR DEVELOPMENT APPROVAL DA18109 – WORKFORCE ACCOMMODATION (RECREATION BUILDING) AT LOT 10 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE | 125 |
| 13 | STRATEGIC PROJECTS & INFRASTRUCTURE | 131 |
| 13.1 | WICKHAM SQUASH CENTRE REFURBISHMENT | 131 |
| 13.2 | AMENITY TREE PRUNING TENDER..... | 135 |
| 14 | ITEMS FOR INFORMATION ONLY..... | 139 |
| 14.1 | REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL..... | 140 |
| 14.2 | RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION | 141 |
| 14.3 | MONTHLY BUILDING STATISTICS..... | 142 |
| 14.4 | MONTHLY PLANNING STATISTICS | 145 |
| 14.5 | MONTHLY ENVIRONMENTAL HEALTH STATISTICS..... | 154 |
| 14.6 | MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS | 156 |
| 14.7 | ECONOMIC DEVELOPMENT UPDATE | 158 |
| 14.8 | COMMUNITY SERVICES UPDATE..... | 161 |
| 14.9 | SAFER COMMUNITIES PARTNERSHIP QUARTER REPORT | 171 |
| 14.10 | WASTE SERVICES DATA | 173 |
| 14.11 | AIRPORT SERVICES DATA | 177 |
| 15 | MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN..... | 181 |
| 16 | QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN | 181 |
| 17 | URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION..... | 183 |
| 17.1 | LATE ITEM - APPLICATION FOR AMENDMENT OF A DEVELOPMENT ASSESSMENT PANEL DETERMINATION – WORKFORCE ACCOMMODATION, LOT 3799 RANKIN ROAD, NICKOL | 183 |
| 17.2 | LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2018 MEETING..... | 191 |
| 18 | MATTERS BEHIND CLOSED DOORS | 195 |
| | ATTACHMENT TO ITEM 13.1 WICKHAM SQUASH CENTRE REFURBISHMENT | 195 |
| | ATTACHMENT TO ITEM 13.2 AMENITY TREE PRUNING TENDER | 195 |
| | ATTACHMENTS TO ITEM 17.2 LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2018 MEETING | 195 |
| 18.1 | CONFIDENTIAL ITEM - SWEEPING ROADS, PAVEMENTS, PATHWAYS, CARPARKS AND SPECIALISED CLEANING TENDER..... | 197 |
| 19 | CLOSURE & DATE OF NEXT MEETING | 199 |

MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 19 November 2018 was declared open at 6.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil.

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

| | | |
|---------------------------|---|---|
| Councillors: | Cr Peter Long [Mayor] Cr Grant Cucel [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling Cr Georgia Evans Cr George Levissianos Cr Pablo Miller Cr Kelly Nunn Cr Daniel Scott Cr Evette Smeathers Cr Joanne Waterstrom Muller | |
| Staff: | Chris Adams Phillip Trestrail Mark Casserly Ryan Hall | Chief Executive Officer Director Corporate Services Director Community Services Director Development Services Linda Phillips Minute Secretary |
| Apologies: | Simon Kot | Director Strategic Projects & Infrastructure |
| Absent: | Nil | |
| Leave of Absence: | Nil | |
| Members of Public: | Graeme Cucel Ben Cranston Gill Furlong Kate Gauntlett Owen Hightower Michael Hyde Michael Nikakis Stuart Otto Amanda Rieck | |
| Members of Media: | Alicia Perera, Pilbara News | |

4 REQUESTS FOR LEAVE OF ABSENCE

Nil.

5 DECLARATIONS OF INTEREST

Cr Bertling declared an interest in the following item:

- Financial interest in item 12.3 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate as Cr Bertling is employed as a contractor for the facility.

Cr Evans declared an interest in the following item:

- Impartiality interest in item 11.2 Community Grant Scheme Review (Non-Statutory Donations) as Cr Evans is a member of the Dampier Community Association and is a member of Hampton Harbour Boat and Sailing Club.

Cr Nunn declared an interest in the following item:

- Indirect financial interest in item 17.1 Late Item - Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol as Cr Nunn is the Pilbara Volunteer Hub Co-ordinator which is engaged by Woodside to undertake corporate volunteering in the Pilbara.

Cr Scott declared an interest in the following item:

- Indirect financial interest in item 12.3 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate as Cr Scott lodged an application with Council for a microbrewery development on the same road.

Cr Smeathers declared an interest in the following item:

- Financial interest in item 17.1 Late Item - Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol as Cr Smeathers' spouse is employed by Woodside.

Cr Waterstrom Muller declared an interest in the following item:

- Financial interest in item 17.1 Late Item - Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol as Cr Waterstrom Muller holds Woodside share and her spouse is employed by Woodside.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Owen Hightower from RFF Australia made a deputation on behalf of Aspen, Discovery Parks and MAPT (Cheratta Lodge) in relation to agenda item 17.1 Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol seeking Council defer consideration of the application until such time as the State Administration Tribunal (SAT) proceedings are either finalised or withdrawn.

Ms Gill Furlong, President of the Dampier Community Association (DCA) made a deputation in relation to agenda item 11.2 Community Grant Scheme Review (Non-Statutory Donations) to seek Council consideration of the following points:

- The DCA Committee view the proposed changes to the Community Grant Scheme may result in the Annual Community Association Development Scheme (ACADS) ceasing to exist which could negatively impact DCAs activities, the Dampier Community and the City;
- The proposal to merge the Annual and ACADS funding, and open it up to any incorporated body based within the City of Karratha removes the basic equality of this funding;
- Most small community groups are 100% volunteer run will now have to compete with larger semi-professional organisations across the City for the same bucket of funding;
- The DCA proposed that the City's Community Grant Scheme be decentralised, with \$25K allocated to each town twice per year to enable all communities the equal opportunity to apply for funding allocated to their towns;
- All communities would benefit by enabling them to provide for their specific community's needs and demographics via a diverse range of quality events and projects throughout the year;
- DCA proposed that ongoing, established, iconic events and projects with a proven track record of being successfully delivered to meet community needs be considered for a long term funding arrangement. For example a three year MOU with annual acquittal.
- Dampier events such as the art awards, beachside markets, billy cart derby and sunset movies would ideally fit into this category. Any change to the amount of financial assistance available to communities each year will severely impact the ability of the DCA to deliver high quality, diverse projects within our communities.
- The DCA and the City have enjoyed a long and positive working relationship which has resulted in the development of many wonderful assets and initiatives and has left a lasting positive legacy for the Dampier Community;
- There is still much work for the DCA to do, as demonstrated by the Dampier Community Plan 2014-2019. Much of this work will not be possible without City funding;
- Request for item 11.2 be moved forward to the front of agenda to enable DCA representatives to hear Council's deliberations.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154196
MOVED : Cr Cucel
SECONDED : Cr Bertling

That the Minutes of the Ordinary Meeting of Council held on Monday 15 October 2018 be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

| |
|---|
| Mayor |
| 03/10/2018 – Meeting with Novo Resources |
| 05/10/2018 – Pilbara Regional Council Special Meeting of Council |
| 05/10/2018 – Company launch BGG |
| 08/10/2018 – Council Briefing Session |
| 09/10/2018 – Public Hearing into mining and regional businesses |
| 09/10/2018 – Joint Development Assessment Panel meeting |
| 09/10/2018 – Ratepayers and Residents Association Security Meeting |
| 10/10/2018 – Meeting with Yinhawangka |
| 10/10/2018 – Karratha Education Initiative - 10 years Celebration |
| 10/10/2018 – North West Resources Industry Stakeholder Dinner |
| 11/10/2018 – Meeting with Onyx |
| 11/10/2018 – Site visit - Hanson concrete batching plant |
| 12/10/2018 – Citizenship Ceremony |
| 15/10/2018 – Ordinary Council Meeting |
| 16/10/2018 – Meeting with Australia's North West Tourism CEO |
| 17/10/2018 – Elders Yarn |
| 17/10/2018 – Pilbara Critical Infrastructure Security Collective Meeting |
| 17/10/2018 – Meeting with Woodside |
| 17/10/2018 – Australian Scout Medallion Award Ceremony |
| 19/10/2018 – Pilbara Regional Council Special meeting of Council |
| 19/10/2018 – Future Clubs Annual Community Sports Award |
| 21/10/2018 – The Nationals WA team Sundowner |
| 22/10/2018 – Meeting with the WA Nationals |
| 22/10/2018 – Meeting with Director Liquor Licensing |
| 24/10/2018 – CRC for Developing Northern Australia Annual General Meeting |
| 31/10/2018 – PUC Meeting |

COUNCIL RESOLUTION**Res No** : **154197****MOVED** : **Cr Smeathers****SECONDED** : **Cr Evans**

That Council bring forward item 11.2 Community Grant Scheme Review (Non-Statutory Donations) be brought forward as requested by Gill Furlong, President of the Dampier Community Association.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

Cr Evans declared an impartiality interest in item 11.2 Community Grant Scheme Review (Non-Statutory Donations) as Cr Evans is a member of the Dampier Community Association and is a member of Hampton Harbour Boat and Sailing Club. Cr Evans did not leave the room as the disclosure did not restrict her ability to vote on this matter.

COUNCIL RESOLUTION**Res No** : **154198****MOVED** : **Cr Bertling****SECONDED** : **Cr Levissianos**

That Council suspend Standing Orders at 6.47 pm to allow for open discussion of item 11.2 Community Grant Scheme Review (Non-Statutory Donations).

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

11.2 COMMUNITY GRANT SCHEME REVIEW (NON- STATUTORY DONATIONS)**File No:** **GS.51****Responsible Executive Officer:** **Director Community Services****Reporting Author:** **Community Engagement Coordinator****Date of Report:** **25 October 2018****Applicant/Proponent:** **Nil****Disclosure of Interest:** **Nil****Attachment(s)** **Community Grants Program – Social Return on Investment Review - *Copy available electronically***

PURPOSE

For Council to set the direction for the City's community grant schemes following an independent review.

BACKGROUND

The City of Karratha's community grant scheme originated in 1986 to recognise the important role that community and sporting organisations play in the development of vibrant communities. Funding through the City's current grant schemes has historically been used to support projects that focus on services and program delivery in the areas of: arts, health, welfare, training and sport.

Over the past six (6) years Council has allocated over \$7 million to support to community and sporting organisations through the Quarterly Grant Scheme, Annual Community Grant Scheme and the Annual Community Association Development Scheme (ACADS). A breakdown of the annual allocations since 2012/2013 is detailed below for each of the grant schemes.

| Financial Year | Total Allocated (ACADS & Ex-Gratia) | Total Allocated (Annual) | Total Allocated (Quarterly) |
|-----------------------|--|-------------------------------------|--|
| 2012/2013 | \$1,000,000 | \$164,355 | \$55,038 |
| 2013/2014 | \$1,200,000 | \$300,000 | \$49,943 |
| 2014/2015 | \$903,000 | \$250,000 | \$125,719 |
| 2015/2016 | \$805,000 | \$261,506 | \$140,057 |
| 2016/2017 | \$578,815 | \$213,708 | \$148,178 |
| 2017/2018 | \$449,959 | \$254,577 | \$125,637 |
| Total | \$4,936,774 | \$1,444,146 | \$644,572 |

Despite some minor adjustments, the grant schemes have remained largely unchanged with regards to their structure, eligibility criteria and quantum of funds available in recent years. Over this period the nature of the local community and the extent of community development has changed significantly. There has also been a noticeable change in the nature of applications in some categories.

Responding to these changes, Council determined to undertake a comprehensive review of the grant schemes. The review was tasked with addressing policy and structural changes to ensure the schemes maintained relevant to the community and responsive to the current social and economic climate.

In May 2018, the City engaged independent consultants Creating Communities to undertake an evaluation of the City's current community grant schemes in the period 2012 to 2017. The scope of the evaluation of the current grants schemes was to provide a review using a Social Return on Investment (SRIO) model.

The report provided a detailed review of grant effectiveness, community needs, strengths and challenges. The report also provided an in depth analysis of the individual grant schemes, a comparative review of other LGA grants, and an overall analysis on the social return on investment to Council.

From the review, the consultants provided various insights and recommended alterations that could be applied to the grant schemes to ensure the City's schemes remain relevant, transparent and consistent. A summary of the overarching and scheme specific recommendations is provided below, however further detail on each recommendation can be found in the attached report.

Summary Points:

1. Investment in the grants program demonstrated a strong return with an estimated \$9.9M invested by the community in volunteer hours;
2. There is limited metrics around the return on investment in the community and clearer measures should be included in the acquittal process;
3. Consensus that the schemes are important, however they could be better structured;
4. There is a strong correlation between high investment and a high level of satisfaction from the community;
5. There has been a higher investment in one-off events than longer-term projects;
6. The current ACAD scheme is not the optimal model for delivering valuable outcomes;
7. There is a lack of consistency around what is funded through Quarterly Grant Scheme;
8. Procedures and Guidelines require a consistent approach; and
9. With the Ex-Gratia scheme and reserve funds now defunct, a wider change is timely.

Scheme Specific Recommendations:

1. Merge the ACADS and Annual Grant schemes to become "Bi-Annual Community Grant Scheme" where;
 - a) Any incorporated body based or operating within the City of Karratha is eligible to apply,
 - b) Eligible groups are able to apply for between \$5,000 and \$50,000,
 - c) Two funding rounds provided per year,
 - d) Successful applicants will have 12 months to deliver the project/program,
 - e) Eligible groups are able to apply for both rounds,
 - f) Evidence of a consultation and/or research on community need will be required as a part of the application process, and
 - g) If a successful applicant is unable to deliver the project/program within a 12 month period, all monies must be returned to the City of Karratha;
2. Amend the eligibility criteria on Quarterly Grant Scheme;
 - a) Funding is to be spent in the community, and
 - b) Funding will not cover perishable equipment that form part of a group's core activity, but may cover specialist equipment.

Overarching Recommendations:

1. Maintain the quantum of the grants pool and review once social return on investment and evaluation processes are embedded;
2. Using the City's Strategic Community Plan to provide more structure and clarity around grant focus areas;
3. Implement a three year review program;
4. Advertise and promote grant achievements further;
5. Develop a communication and engagement strategy around proposed grant scheme changes; and
6. Where community organisations establish stable regular programs consider removing them from the biannual grants scheme and establish a regular budget line item for their support, subject to satisfactory delivery and acquittal. These annual allocations would reduce the quantum of funding available in the biannual grants scheme.

Whilst the independent review suggested the quantum of funds in the schemes remain the same, it is evident that the City of Karratha's grants programs are particularly generous. A comparison grants programs from other Councils is detailed below.

| LGA | Population (2016 census) | 2016/17 Allocation | \$/capita |
|----------------------------|--------------------------|---|-----------|
| Town of Port Hedland | 14,469 | \$131,625 | \$9.10 |
| City of Stirling | 192,425 | 2016/17 Not Available 2015/16 \$160,000 | \$0.83 |
| City of Swan | 133,851 | 2016/17 Not Available 2015/16 \$500,000 | \$3.73 |
| City of Kalgoorlie-Boulder | 30,059 | \$575,000 + event sponsorship | \$19.13 |
| City of Karratha | 21,473 | 17/18 – ACADS, Annuals and Quarterlies - \$837,216 | \$38.98 |

It is acknowledged that Karratha is an isolated remote regional city and self-reliance is essential for community strength. This is enabled by the grants schemes. In the 2017-18 financial year Council allocated just less than \$39.00 per capita, double the next highest scheme allocation which notably is from a similarly isolated but not quite as remote regional city.

Noting that the social return on investment has been assessed to be quite high, it could reasonably be asserted that the generosity of the grants scheme could be wound back. Council could reduce the quantum by almost half and still remain the most generous Local Government within Western Australia. If the suggestion to fund established annual events as a line item in the budget, as is currently done for FeNaCING, Billfish Shootout, Sprintcar Stampede, NorWest Jockey Club, the quantum would be reduced by the transfer from the competitive grants scheme to an established funding pool – once the events were qualified.

A smaller per capita allocation could also be considered to reduce the total sum allocated to the Quarterly grants and proposed Bi-Annual grants. Reducing the per capita allocation to say \$30 on an estimated population of 22,500 would reduce the total available funds to \$675,000. The final allocation across schemes would be presented within the 2019/20 Budget.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and cultural & wellbeing affected issues due to the City's grant schemes providing significant funding to associated organisations

COUNCILLOR/OFFICER CONSULTATION

The independent consultants conducted several consultation sessions with Officers and extended opportunities to Councillors to partake in the review.

COMMUNITY CONSULTATION

The in-depth consultation process invited participation from City of Karratha community groups and the broader City of Karratha community. Five focus group sessions were facilitated in Karratha, Dampier, Roebourne and Wickham. The focus group session concentrated on specific township strengths, township challenges, grant scheme strengths, weaknesses of the grant schemes and what opportunities there were within the current grant processes.

An online survey was developed to gather specific information from community groups about the way they interact with the various grant programs, the perceptions about how well the grant program functions and opportunities for continual improvement. A secondary survey was developed for the broader community, which comprised predominantly of questions around the perception of how well the grant programs function. The detailed summary of the survey can be found within the attached document, however it should be noted that over 86% of stakeholders noted the grants program(s) are important.

Should Council resolve to support the Officers recommendation, there will be further community consultation and change management through community workshops and information sessions to ensure community groups and organisations understand the implications any change will have on them specifically.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995* is relevant to this report.

POLICY IMPLICATIONS

Should Council resolve to support the Officer’s recommendation a policy review of CS6 – Community Grants and Contributions Scheme and the removal of CS19 – Annual Community Association Development Scheme would need to occur.

FINANCIAL IMPLICATIONS

The recommendation proposes a reduction in allocation of approximately \$150,000 per annum across all community grant schemes, which would be actioned via the 2019/20 budget process. However, the application period relating to this reduction would occur between February – April 2019.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|-------------------------------------|
| Programs/Services: | 1.c.1.2 | Community Engagement |
| Projects/Actions: | 1.c.1.2.1 | Provide Grant Funding Opportunities |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Low | Officers are suggesting a reduction in funding. |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Should Council resolve to support the officers recommendation there could be a perceived loss of funds to the grant schemes |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has previously made amendments to the community grants schemes.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. COMBINE the ACADS and Annual Community Grant Schemes to become the "Bi-Annual Community Grant Scheme";
2. RETAIN the current grant allocation of \$830,000 (ex gst) across all community grants; and
3. CONSIDER the necessary policy changes at the December 2018 Ordinary Council Meeting.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the proposal to change the grant schemes; and
2. RETAIN the current structure of the grant schemes.

CONCLUSION

The City of Karratha's grant schemes have remain largely unchanged since their inception in 1986 and since their commencement, the schemes have supported community and sporting groups within the City of Karratha to provide meaningful projects and programs that directly benefit the local community.

Whilst there have been many programs and projects that have positively impacted the community, the need for a review of the current schemes and amendment to the schemes' structures is required for the City to continue to provide funding avenues that are relevant to community and provide a high social return on investment to the Council.

COUNCIL RESOLUTION

Res No : **154199**
MOVED : **Cr Bertling**
SECONDED : **Cr Evans**

That Council resume Standing Orders at 6.57 pm.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **COMBINE** the Annual Community Association Development Scheme and Annual Community Grant Schemes to become the “Bi-Annual Community Grant Scheme”;
2. **ALLOCATE** a nominal amount of \$675,000 (ex gst) across all community grant schemes for the 2019/20 financial year; and
3. **CONSIDER** the necessary policy changes at the December 2018 Ordinary Council Meeting.

COUNCIL AMENDED RESOLUTION

Res No : 154200
MOVED : Cr Nunn
SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **COMBINE** the Annual Community Association Development Scheme and Annual Community Grant Schemes to become the “Bi-Annual Community Grant Scheme”;
2. **ALLOCATE** a nominal amount of \$675,000 (ex GST) across all community grant schemes for the 2019/20 financial year; and
3. **CONSIDER** the necessary policy changes at the December 2018 Ordinary Council Meeting to include:
 - a) Refine the grant application assessment/selection criteria considering alignment with the City’s Strategic Community Plan and the framework outlined in chapter 12 of the Creating Communities report such as:
 1. Volunteer hours contributed (15)
 2. Leverage of funds (15)
 3. Extent of investment in local business (10)
 4. Demonstrated evidence of need - benefit to the community (10)
 5. Successful performance and acquittal of previous grant allocations (10)
 6. Level of engagement and connection between residents (10)
 7. Sustainability of the activity (5)
 8. Capacity for self-delivery (5)
 9. Event impact, novelty, wow factor (10)
 10. Partnership and relationship development between residents, the community and the City (10)
 - b) Assess applications on a nominal 100 point scale allowing for weighted criteria (see above) in line with the purpose of the grant;
 - c) Require all applications to score more than 60 points from a possible 100 points to be eligible for funding;

- d) Award funding from highest score to lowest score above 60 until the funding allocation is exhausted;
 - e) Quarantine from the competitive allocation within each round of the Biannual grants the sum of \$25,000 each for Dampier, Roebourne, Wickham and Point Samson – a total of \$100,000 per round, \$200,000 per year;
 - f) Allocate the quarantined sum on a competitive basis for each township – applications only competing against other applications for that township; and
 - g) Once the quarantined sum for each township is exhausted, any remaining applications scoring over 60 points are considered in the unrestricted competitive scheme applicable across the city.
4. CONSIDER requests from community organisations to apply for a Memorandum of Understanding to provide for multiple year funding (maximum 3 years) for established annual events that are proven and valued activities in the annual calendar. These requests are to be approved by Council. NOTE Memorandum of Understandings will not reduce the nominal amount of \$675,000 (ex GST);
 5. CONSIDER requests from community organisations for infrastructure projects as part of the Bi-Annual funding scheme noting that all capital works projects valued in excess of \$15,000 shall be undertaken by the City; and
 6. CONSIDER establishing capacity building workshops (as per the current City grant writing workshops) for community organisations that address using community engagement to establish community need and program evaluation.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

REASON : Council modified the Officer’s recommendation to ensure specific changes to Council Policy CS6 – Community Grants and Contributions Scheme are incorporated for Council to review at the December 2018 Ordinary Council Meeting.

9 EXECUTIVE SERVICES

Nil.

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 SEPTEMBER 2018

File No: FM.19
Responsible Executive Officer: Director Corporate Services
Reporting Author: Management Accountant
Date of Report: 24 October 2018
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): Nil

PURPOSE

To provide a summary of Council’s financial position for the period ending 30 September 2018.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 September 2018:

| 2018/19 | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | YTD Variance | Variance % | Impact on Surplus |
|-------------------------------------|-----------------|----------------|---------------------|---------------------|------------------|------------|-------------------|
| Operating Revenue (incl. Rates) | 107,996,498 | 107,996,498 | 65,683,379 | 55,325,127 | (10,358,252) | -15.8% | ↓ |
| Operating Expense | (93,498,864) | (93,498,864) | (23,923,152) | (19,477,148) | 4,446,004 | -18.6% | ↑ |
| Non Operating Rev | 25,490,997 | 25,490,997 | 1,126,616 | 941,351 | (185,265) | -16.4% | ↓ |
| Non Operating Exp | (64,334,027) | (64,334,027) | (20,543,094) | (6,766,020) | 13,777,074 | -67.1% | ↑ |
| Non Cash Items Included | 20,904,732 | 20,904,732 | 5,225,110 | 4,143,575 | (1,081,535) | -20.7% | ↓ |
| Surplus BFWD 17/18 - Unrestricted | 3,513,546 | 3,513,546 | 2,364,705 | 2,364,705 | - | - | |
| less Restricted Balance CFWD - PUPP | 0 | 0 | 0 | 0 | - | - | |
| Surplus/(Deficit) 18/19 | 72,882 | 72,882 | 29,933,564 | 36,531,590 | 6,598,027 | | |

This table shows that Council is currently in a surplus position of \$36.5m, a positive variance of \$6.59m compared to the budgeted year to date surplus position of \$29.9m, which reflects timing differences for major projects.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

| Operating Revenue | |
|----------------------------------|---|
| 5,200,000 | ▼ Contributions - Red Earth Arts Precinct - RfR funding on hold until negotiations to include Welcome Park into overall project are completed |
| 1,483,266 | ▼ Contribution - Wickham Recreation Facility - Timing difference |
| 1,086,652 | ▼ KTA Airport Revenue - Aviation Revenue Landings - Timing difference due to invoices being raised one month behind, whereas the budget has being raised in the same month of operations. |
| 969,711 | ▼ Road Projects Grants - Cashflow adjusted in November Budget Review to align with HVSPG Grant |
| 399,045 | ▲ KTA Airport Revenue- Property Rental Revenue - Cashflow issues with additional revenue. Adjustments will be completed for the November Budget Review |
| 357,617 | ▼ Industrial/Commercial Refuse Disposal Fees - Income will be reduced at the November Budget Review by \$900k in line with current market conditions |
| 317,520 | ▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| 320,000 | ▼ Arts & Culture Program - Events Income - RTIO funding has not been received |
| 300,000 | ▼ Contributions to Wickham Community Hub - Timing |
| 275,553 | ▼ Interim Rates - Interim valuation for Yara Pilbara pipeline – Landgate incorrectly gave valuation for whole reserve initially, rather than just the sub-let areas for the pipeline, and as such 2017/18 & 2018/19 rates were overcharged. These have been adjusted in November budget review. |
| 257,783 | ▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, budget to remain and actual income adjusted. |
| 10,169,057 | ▼ Net variance |
| Operating Expenditure | |
| 500,281 | ▲ Wickham Community Hub Squash Courts (not Council Asset), Rectification works delayed. Work now to be completed in 2nd financial quarter |
| 324,690 | ▲ Landfill Operations - Variance exists due to processing delay of invoices, YTD expenditure is on target with budget |
| 250,000 | ▲ International Flights Setup Costs - Ceased payments under Sponsorship Agreement. To be addressed at November Budget Review |
| 574,690 | ▲ Net variance |
| Non Operating Expenditure | |
| 3,579,832 | ▲ Tsf to Partnership Reserve - Timing, Payment of partnership funds delayed |
| 2,550,474 | ▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Project on budget, cashflow to be adjusted at November Budget Review |
| 1,384,681 | ▲ Class iii Cell Construction - The forecast expenditure for July includes works completed in June and was therefore posted to 2017/18 budget. Practical completion has been achieved and cashflow will be adjusted at November Budget Review |
| 1,236,418 | ▲ Karratha Airport - La31 Hangar Project - Cashflows to be adjusted at November Budget Review to reflect delayed start of contractor on site |
| 1,221,536 | ▲ Karratha Airport - International Terminal Compliance Works - Project currently on hold. To be addressed at November Budget Review. |
| 352,416 | ▲ Depot Masterplan Stage 3 - Admin Bldg Refurb - Project complete. Cashflow will be corrected at the November Budget Review |
| 10,325,357 | ▲ Net variance |

Further detail on these variances is included later in this report in the variance commentary by Program for the Rate Setting Statement.

FINANCIAL MANAGEMENT SUMMARY
Local Government Financial Ratios

| Period End 30 September 2018 | Target Ratio | Original Annual Budget Ratio | YTD Actual Ratio |
|--|---------------|------------------------------|------------------|
| Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets | 1 or above | N/A | 9.57 |
| Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation | > 0.90 | 0.63 | 0.87 |
| Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue | 0 – 15% | 7.0% | 68.4% |
| Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses | 0.40 or above | 0.92 | 2.68 |
| Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense | > 2 | 40.4 | 141.5 |

Statement of Financial Position

| | 2018 September | 2018 August | % change |
|--------------------|-------------------|----------------|-------------|
| Current | | | |
| Assets | 104,452,400 | 106,688,679 | -2.10% |
| Liabilities | 9,600,825 | 10,187,390 | -5.76% |
| Non Current | | | |
| Assets | 678,747,126 | 680,659,333 | -0.28% |
| Liabilities | 1,109,428 | 1,109,428 | 0.00% |
| Net Assets | 772,489,272 | 776,051,193 | |

Current Assets have decreased by 2.10% compared to August and is due to a reduction in rates outstanding and an increase in unrestricted cash held. Current Liabilities have decreased by 5.76% compared to August due to a decrease in accounts payable. Non-Current Assets have decrease by 0.28% as progress is being made on the capital works program including the Wickham Community Hub, reseal and gravel re-sheeting program works. There has been no change to the Non-Current Liabilities balance.

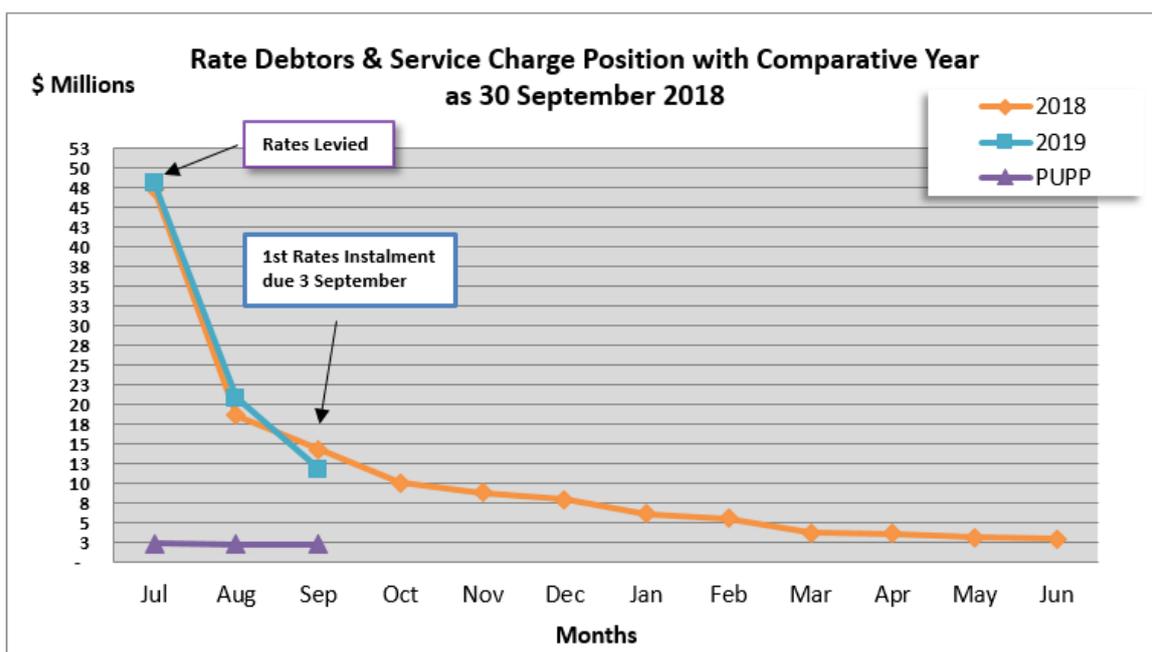
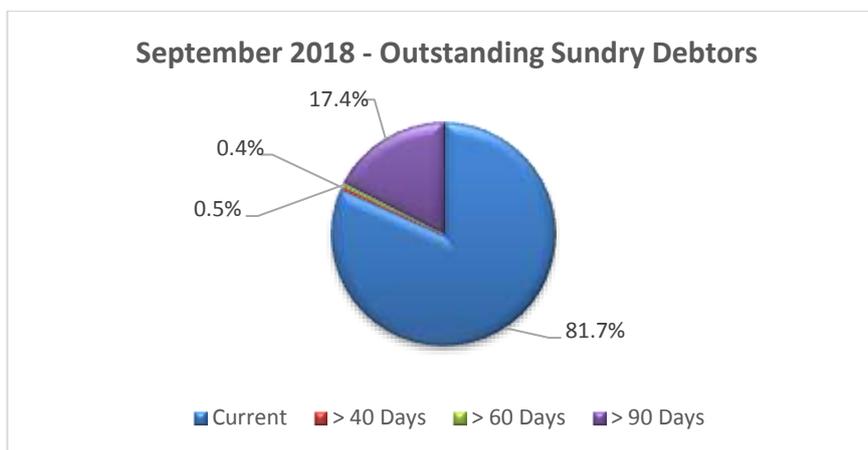
Debtors Schedule

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and Pilbara Underground Power (PUPP) Service Charges outstanding.

| | 2018 September | 2018 August | Change % | Of Current Total % |
|-------------------------|-------------------|-------------------|-------------|--------------------|
| Non Rate Debtors | | | | |
| Current | 4,675,617 | 1,788,078 | 161% | 82% |
| > 40 Days | 24,120 | 19,915 | 21% | 0% |
| > 60 Days | 26,448 | 528,527 | -95% | 0% |
| > 90 Days | 996,880 | 533,484 | 86.9% | 17% |
| Total | 5,723,065 | 2,870,004 | 99% | 100% |
| Rates Debtors | | | | |
| Total | 11,847,058 | 20,840,958 | -43% | 100% |
| PUPP Debtors | | | | |
| Total | 2,294,329 | 2,345,593 | -2% | 100% |

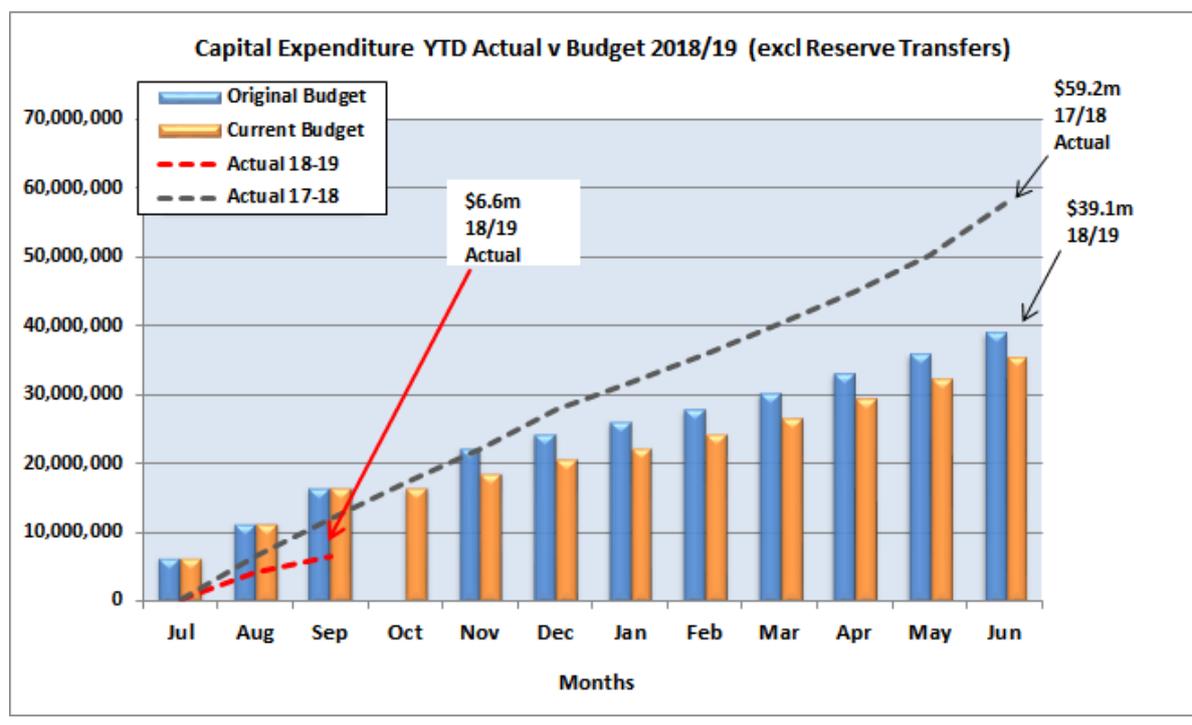
The balance of Rates Debtors has decreased from August 2018 with approximately 43% of rates collected during September 2018.

There was a slight decrease of 2% in the PUPP Debtors balance as PUPP instalment payments have been received. PUPP payments have now received on 99.4% of properties, and of those paid 96.9% have paid in full with 3.1% paying by instalments.



| Debtor | Total | Current | 40 Days | 60 Days | >90 Days | Comments |
|---|------------|-----------|---------|-----------|------------|--|
| Otan Karratha Pty Ltd | 742,948.00 | 0.00 | 0.00 | 0.00 | 742,948.00 | Contributions to Effluent Reuse Scheme and Nickol West Park expansion. CS Legal are currently drafting Statement of Claim. No change from last month. |
| Rambla Pty Ltd | 127,052.70 | 36,102.39 | 0.00 | 12,087.21 | 78,863.10 | Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month. |
| Frank Smith | 41,593.20 | 0.00 | 0.00 | 0.00 | 41,593.20 | Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property. Keystart has relinquished the mortgage after being unable to sell the property. No change from last month. |
| Wildwater Holdings Pty Ltd T/as United Party Hire | 12,652.58 | 212.33 | 0.00 | 107.91 | 12,332.34 | Recovery of unacquitted grant funds for 'Rides n Slides' event. Operator provided an insufficient Statutory Declaration affirming receipts have been misplaced, officers are liaising with the debtor to provide an adequate Statutory Declaration to acquit the grant. No change from last month. |
| Dr Nomahlubi Kabane | 11,926.01 | 4,069.18 | 0.00 | 2,058.69 | 5,798.14 | Rent for 12 Knight Place. Form 21 Breach Notice issued 04/09/2018. Debtor has made partial payment on 11/10/2018 and has agreed a payment arrangement of minimum \$2,500 per month. No change from last month. |

Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$39.1 million, with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows capital expenditure is 16.9% on target with annual budget for the financial year.

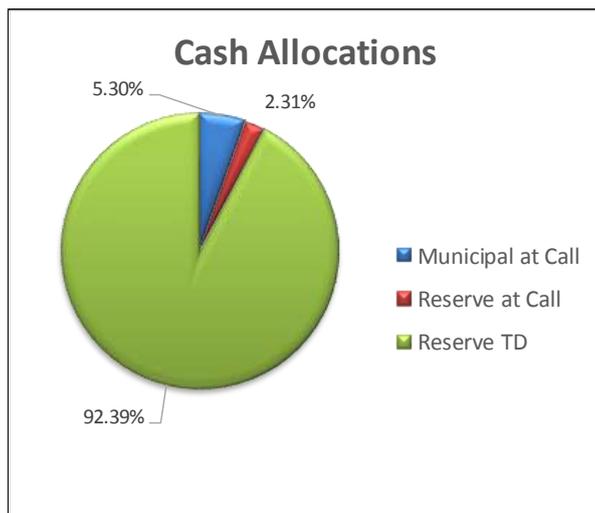
| Asset Class | YTD | | | Annual | |
|----------------|--------------------|------------------|-------------|--------------------|---------------------|
| | YTD Amended Budget | YTD Actual | Variance % | Annual Orig Budget | Annual Amend Budget |
| | 30-Sep-18 | | | 30-Jun-19 | |
| Land | 0 | 0 | 0% | 0 | 0 |
| Artwork | 10,000 | 9,800 | -2% | 200,000 | 200,000 |
| Buildings | 7,060,425 | 2,201,234 | -69% | 11,924,695 | 11,924,695 |
| Equipment | 0 | 17,869 | 0% | 257,740 | 257,740 |
| Furn & Equip | 224,997 | 18,294 | -92% | 677,000 | 677,000 |
| Plant | 331,500 | 189,138 | -43% | 1,723,500 | 1,723,500 |
| Infrastructure | 8,929,087 | 4,178,894 | -53% | 24,335,934 | 24,335,934 |
| Totals | 16,556,009 | 6,615,229 | -60% | 39,118,869 | 39,118,869 |

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

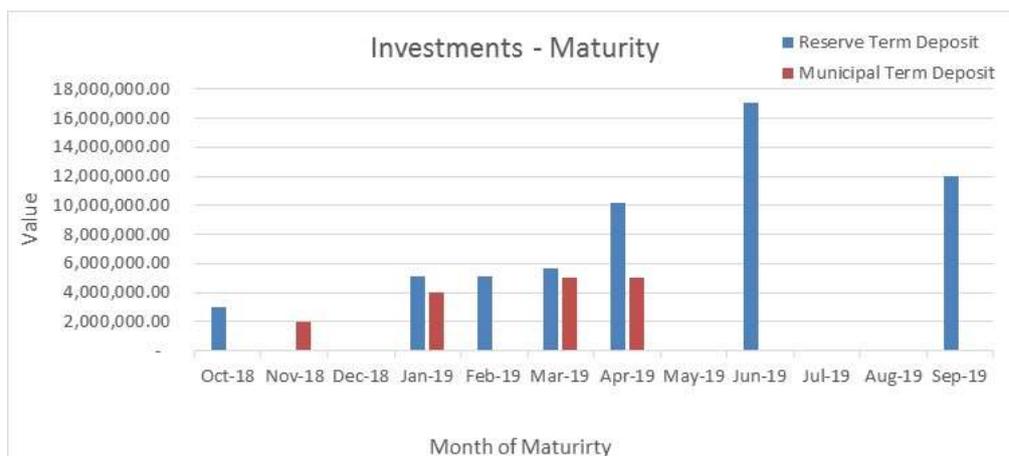
Cash and Investments

| Institution | Accounts | Principal Investment \$ | Balance 30 Sep 2018 \$ | Interest % | Investment Term | Maturity |
|-------------|-------------------------------|-------------------------|------------------------|------------|-----------------|----------|
| WBC | Business Premium Cash Reserve | | 4,681,908 | 1.30 | At Call | |
| WBC | Reserve Term Deposit | 5,000,000 | 5,097,995 | 2.72 | 12 months | Jan-19 |
| WBC | Reserve Term Deposit | 5,064,274 | 5,147,606 | 2.73 | 12 months | Feb-19 |
| WBC | Reserve Term Deposit | 5,595,895 | 5,680,532 | 2.73 | 12 months | Mar-19 |
| WBC | Reserve Term Deposit | 10,000,000 | 10,129,162 | 2.84 | 12 months | Apr-19 |
| WBC | Reserve Term Deposit | 7,045,698 | 7,107,427 | 2.83 | 12 months | Jun-19 |
| BANKWEST | Reserve Term Deposit | 10,000,000 | 10,011,967 | 2.73 | 9 months | Jun-19 |
| NAB | Reserve Term Deposit | 12,000,000 | 12,014,466 | 2.75 | 12 months | Sep-19 |
| BANKWEST | Reserve Term Deposit | 3,000,000 | 3,004,197 | 2.22 | 1 month | Oct-18 |
| BANKWEST | Municipal Term Deposit | 2,000,000 | 2,003,214 | 2.55 | 2 months | Nov-18 |
| CBA | Municipal Term Deposit | 4,000,000 | 4,006,831 | 2.71 | 5 months | Feb-19 |
| BANKWEST | Municipal Term Deposit | 5,000,000 | 5,008,538 | 2.71 | 7 months | Apr-19 |
| BANKWEST | Municipal Term Deposit | 5,000,000 | 5,008,538 | 2.71 | 8 months | May-19 |
| WBC | Municipal (Transactional) | - | 6,717,298 | 1.20 | At Call | |
| N/A | Cash on Hand | - | 17,955 | | | |
| | | Total | 85,637,634 | | | |

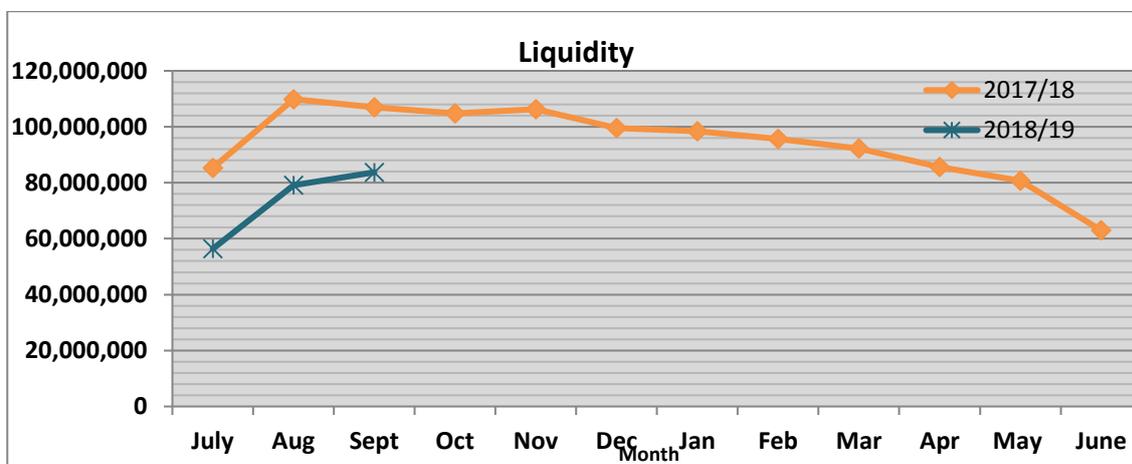
The balance of all Term Deposits includes interest accrued to 30 September 2018.



The Reserve Bank cash rate (overnight money market interest rate) remained steady during September at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.09% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 1.20%



The liquidity graph for 2018/19 demonstrates an increase in liquidity from August due to receipt of rates instalments and payment of debtors invoices for grant funding.



As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for the current financial year:

| | Month End - Sep 2018 \$ | Year to Date – Sep 2018 \$ | Life to Date – Sep 2018 \$ |
|-----------------------|--|---|---|
| Total Income Received | 201,569 | 717,411 | 2,577,399 |
| Total Expense Paid | (254,249) | (422,285) | (1,640,442) |
| Net Income | (52,680) | 295,126 | 936,957 |
| Annualised ROI | N/A | 5.9% | 3.7% |

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Financial Activity;
- Statement of Comprehensive Income Variance Commentary by Nature & Type;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Asset Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalent Note; and
- Schedule of Divisional Financial Activity.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is

composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council’s financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of September 2018 with a year to date budget surplus position of \$29,933,564 and a current surplus position of \$36,531,590.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|----------|
| Health | N/A | Nil |
| Financial | Low | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Nil |
| Compliance | Low | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This is a routine process advising Council of the current financial position of the City of Karratha.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1
As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th September 2018;
and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30th September 2018.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

Res No : 154201
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30th September 2018.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha**Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 September 2018

| | Original Budget | Amended Budget | Budget YTD | Actual YTD | Material Variance >=10% | \$50,000 or more | 2017/18 |
|---|---------------------|---------------------|---------------------|---------------------|----------------------------|--------------------|----------------------|
| | \$ | \$ | \$ | \$ | % | \$ | \$ |
| Revenue | | | | | | | |
| Rates | 41,399,792 | 41,399,792 | 41,037,148 | 40,550,324 | - | (486,824) | 40,443,321 |
| Fees and Charges | 42,894,865 | 42,894,865 | 12,486,705 | 10,930,546 | -12.46% | (1,556,159) | 36,924,677 |
| Operating Grant, Subsidies and Contributions | 12,246,995 | 12,246,995 | 5,079,769 | 2,786,788 | -45.14% | (2,293,001) | 9,022,035 |
| Interest Earned | 2,126,232 | 2,126,232 | 531,735 | 626,408 | 17.80% | 94,673 | 3,161,670 |
| Proceeds/Realisation | - | - | - | - | - | - | 0.00 |
| All Other | 914,498 | 914,498 | 179,112 | 228,081 | 27.34% | - | 2,744,707 |
| | 99,582,382 | 99,582,382 | 59,314,489 | 55,122,148 | | (4,182,341) | 92,296,610 |
| Expenses | | | | | | | |
| Employee Costs | (32,541,395) | (32,541,395) | (7,528,569) | (7,581,321) | - | (52,752) | (33,791,501) |
| Materials and Contracts | (30,222,129) | (30,222,129) | (7,958,678) | (4,633,373) | -41.78% | 3,325,305 | (35,701,391) |
| Utilities (gas, electricity, water etc) | (5,573,095) | (5,573,095) | (1,522,494) | (1,063,044) | -30.18% | 459,450 | (5,327,723) |
| Interest Expenses | (10,106) | (10,106) | 0 | 987 | | - | (9,703) |
| Depreciation | (20,831,619) | (20,831,619) | (5,220,110) | (4,316,983) | -17.30% | 903,127 | (20,623,163) |
| Insurance Expenses | (1,454,133) | (1,454,133) | (818,036) | (883,760) | - | (65,724) | (1,610,103) |
| Other Expenses | (2,790,658) | (2,790,658) | (870,265) | (999,654) | 14.87% | (129,389) | (5,341,372) |
| | (93,423,335) | (93,423,335) | (23,918,152) | (19,477,148) | | 4,441,004 | (102,394,956) |
| | 6,159,047 | 6,159,047 | 35,396,337 | 35,645,000 | | | (10,098,345) |
| Non Operating Grants, Subsidies and Contributions | | | | | | | |
| Contributions | 8,411,700 | 8,411,700 | 6,368,890 | 202,979 | -96.81% | (6,165,911) | 19,539,454 |
| Profit on Asset Disposal | 2,416 | 2,416 | - | - | - | - | 32,812 |
| (Loss) on Asset Disposal | (75,529) | (75,529) | (5,000) | 0 | -100.00% | - | (135,544) |
| (Loss) on revaluation of Artwork & Sculptures | - | - | - | - | - | - | (458,379) |
| Net Result | 14,497,634 | 14,497,634 | 41,760,227 | 35,847,979 | | | 8,879,998 |
| Other Comprehensive Income | | | | | | | |
| <i>Items that will not be reclassified subsequently to profit or loss</i> | | | | | | | |
| Changes on Revaluation of non-current Assets | - | - | - | - | - | - | (130,250,998) |
| Total other comprehensive income | 0 | 0 | 0 | 0 | | | (130,250,998) |
| Total Comprehensive Income | 14,497,634 | 14,497,634 | 41,760,227 | 35,847,979 | | | (121,371,000) |

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments are made to provide an explanation of these variances. Further detail is provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

| Revenues from Operations | Material Variance | | Significant Items | |
|---|-------------------|-----------|-------------------|--|
| Fees & Charges | -12.46% | 1,556,159 | 1,086,652 | ▼ KTA Airport - Aviation Revenue - Timing, invoices raised in October |
| | | | 357,617 | ▼ Industrial/Commercial Refuse Disposal Fees - Income will be reduced at the November Budget Review by \$900k in line with current market conditions |
| | | | 317,520 | ▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| | | | 149,373 | ▲ Liquid Waste Disposal Fees - Increase in income due to lowered disposal costs, income will be adjusted at the November Budget Review |
| Operating Grants, Subsidies & Contributions | -45.14% | 2,293,001 | 1,500,000 | ▼ Contribution to Wickham Recreation Facility Operations from RTIO - Timing Difference |
| | | | 320,000 | ▼ Arts & Culture Program Events Income - Timing Difference |
| | | | 300,000 | ▼ Contribution to Wickham Community Hub - Timing Difference |
| Interest Earned | 17.80% | 94,673 | 96,201 | ▲ Rates Instalment interest charge budget will be reallocated at the Mid Year Budget Review |
| Expenses from Operations | Material Variance | | Significant Items | |
| Materials & Contracts | -41.78% | 3,325,305 | 503,315 | ▲ Wickham Community Hub Squash Courts (not Council Asset), Rectification works delayed. Work now to be completed in 2nd financial quarter |
| | | | 345,060 | ▲ Economic Development Projects - International Flights Setup Costs - Ceased payments under Sponsorship Agreement. To be addressed at November Budget Review |
| | | | 200,000 | ▲ Inter Regional Air Travel - Approval received in October to proceed to EOI in October. Cashflow to be re-forecast at the November Budget Review |
| | | | 158,780 | ▲ Parks & Gardens Maintenance - Timing |
| | | | 131,266 | ▲ Investment Property - The Quarter Bldg and Carpark |
| | | | 127,898 | ▲ KTA Airport - Landside Mtce - Delay to certain works including HvLv generator works |
| | | | 106,201 | ▼ Wickham Community Hall Refurb - Budget held in Capex Account and will be addressed at the November Budget Review |
| | | | 105,684 | ▲ General Waste and Recycling Collection - Timing difference, Invoice processing delay |
| | | | 100,988 | ▲ KTA Airport - Karratha Terminal Building Op costs - Timing Difference |
| | | | 99,710 | ▲ Litter Control - YACMAC contractors expenditure restricted due to new Management, additional services planned for festive season. Meeting with new contract manager scheduled, also timing difference for Street Sweeping invoice awaiting processing |
| | | | 98,768 | ▼ Open Space/Drain Reserve Mtce - Increase in works due to late rain in May, cash flow will be rectified at the November Budget Review |
| | | | 86,728 | ▲ Cossack Art Awards Expenses - Reduced expenditure in line with reduce income |
| | | | 85,041 | ▲ Place Branding - Variance represents last month's activity - Project is on track and to budget, however will need to reforecast paid media expenditure due to anticipated changes to how this will be processed |
| | | | 84,242 | ▲ Oval Maintenance Bulgarra - Turf reno and Fertilising invoicing yet to be processed |
| | | | 76,278 | ▲ Red Earth Arts Precinct -.Program expenses are settling in and costs were estimated. This will correct in the next quarter |
| | | | 94,317 | ▲ Karratha Leisureplex Op Costs - Delay in large expenditure items including KLP Cleaning |
| | | | 66,972 | ▼ Plant Repairs - Major reactive works on Bomag. Will be addressed at November Budget Review |
| Utilities | -30.18% | 459,450 | 115,956 | ▲ KTA Airport - Recoverable - Timing |
| | | | 72,661 | ▲ Karratha Leisureplex - Timing |
| | | | 63,755 | ▲ Street Lights - Electricity - Timing |

| Expenses from Operations | Material Variance | | Significant Items | |
|---|-------------------|-----------|-------------------|--|
| Depreciation | -17.30% | 903,127 | 903,127 | ▲ Infrastructure assets were revalued as at 30 June 2018, and values were based on their different characteristics within this class, which saw a reduction in valuations overall of \$130m. This will be addressed at the November Budget Review |
| Other Expenses | 14.87% | 129,389 | 164,558 | ▲ Economic Development Initiatives - Solar and Wind Study was not completed in this period resulting in final invoice being paid in September. Destination Management Plan was anticipated to be finalised in this period, however invoice rec'd September |
| | | | 145,807 | ▼ Investment Property - The Quarter Bldg and Carpark |
| | | | 134,725 | ▼ Non Statutory Donations - Timing difference |
| Non Operating Grants | Material Variance | | Significant Items | |
| Non Operating Grants, Subsidies & Contributions | -96.81% | 6,165,911 | 5,200,000 | ▼ Red Earth Arts Precinct - Timing Difference |
| | | | 969,711 | ▼ Local Govt Programs - Road Projects Grants - Income re cash flowed in November Review to align with HVSP grant |

City of Karratha

Statement of Financial Activity

for the period ending 30 September 2018

| | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
|--|-----------------|----------------|---------------------|---------------------|-------------------------|------------------|-------------------|
| | \$ | \$ | \$ | \$ | % | \$ | |
| Operating | | | | | | | |
| Revenues (Sources) | | | | | | | |
| General Purpose Funding | 48,763,288 | 48,763,288 | 42,509,035 | 41,979,887 | - | (529,148) | ↓ |
| Governance | 43,480 | 43,480 | 15,830 | 22,739 | 43.65% | - | - |
| Law, Order And Public Safety | 506,021 | 506,021 | 107,753 | 144,094 | 34.28% | - | - |
| Health | 149,800 | 149,800 | 4,500 | 15,138 | 236.40% | - | - |
| Education and Welfare | 58,608 | 58,608 | 14,727 | 24,542 | 66.64% | - | - |
| Housing | 592,840 | 592,840 | 134,478 | 168,123 | 25.02% | - | - |
| Community Amenities | 13,352,759 | 13,352,759 | 5,371,421 | 4,832,354 | -10.04% | (539,067) | ↓ |
| Recreation And Culture | 21,928,049 | 21,928,049 | 11,074,641 | 3,542,196 | -68.02% | (7,532,445) | ↓ |
| Transport | 23,863,409 | 23,863,409 | 6,206,362 | 4,296,708 | -30.77% | (1,909,654) | ↓ |
| Economic Services | 421,945 | 421,945 | 162,400 | 182,110 | 12.14% | - | - |
| Other Property And Services | 256,299 | 256,299 | 82,232 | 116,636 | 41.84% | - | - |
| | 107,996,486 | 107,996,498 | 65,683,379 | 55,325,127 | -15.77% | (10,358,252) | |
| Expenses (Applications) | | | | | | | |
| General Purpose Funding | (1,573,030) | (1,573,030) | (466,648) | (459,952) | - | - | - |
| Governance | (2,866,749) | (2,866,749) | (733,848) | (786,697) | - | (52,849) | ↓ |
| Law, Order And Public Safety | (1,443,485) | (1,443,485) | (377,223) | (335,919) | -10.95% | - | - |
| Health | (1,284,185) | (1,284,185) | (312,283) | (305,501) | - | - | - |
| Education and Welfare | (197,120) | (197,120) | (50,731) | (40,112) | -20.93% | - | - |
| Housing | (387,960) | (387,960) | (167,734) | (249,580) | 48.80% | (81,846) | ↓ |
| Community Amenities | (16,710,961) | (16,710,961) | (4,261,154) | (2,776,160) | -34.85% | 1,484,994 | ↑ |
| Recreation And Culture | (36,869,056) | (36,869,056) | (8,768,570) | (8,361,132) | -14.39% | 1,405,438 | ↑ |
| Transport | (29,892,240) | (29,892,240) | (7,221,824) | (5,268,373) | -27.05% | 1,953,451 | ↑ |
| Economic Services | (2,170,565) | (2,170,565) | (446,242) | (356,060) | -20.21% | 90,182 | ↑ |
| Other Property And Services | (103,513) | (103,513) | (118,896) | (537,662) | 352.21% | (418,766) | ↓ |
| | (93,498,964) | (93,498,964) | (23,923,152) | (19,477,148) | -18.58% | 4,446,004 | |
| Non Operating | | | | | | | |
| Revenue | | | | | | | |
| Proceeds From Disposal Of Assets | 499,550 | 499,550 | 85,550 | 0 | -100.00% | (85,550) | ↓ |
| Tsf From Aerodrome Reserve | 1,515,906 | 1,515,906 | 0 | (26,525) | - | - | - |
| Tsf From Plant Replacement Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Infrastructure Reserve | 14,585,419 | 14,585,419 | 0 | 0 | - | - | - |
| Tsf From Partnership Reserve | 7,194,049 | 7,194,049 | 0 | (53,436) | - | (53,436) | ↓ |
| Tsf From Waste Management Reserve | 0 | 0 | 0 | (135,612) | - | (135,612) | ↓ |
| Tsf From Dampier Drainage Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Walkington Theatre Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Workers Comp Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Employee Entitlements Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Community Development Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Mosquito Control Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Medical Services Assistance Reserve | 54,396 | 54,396 | 0 | 0 | - | - | - |
| Tsf From Carry Forward Budget Reserve | 1,157,645 | 1,157,645 | 980,252 | 1,133,029 | 15.58% | 152,777 | ↑ |
| Tsf From Restricted Funds Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Pilbara Underground Power Reserve | 0 | 0 | 0 | 0 | - | - | - |
| Tsf From Economic Development Reserve | 400,000 | 400,000 | 40,000 | 0 | -100.00% | - | - |
| New Loans Raised | 0 | 0 | 0 | 0 | - | - | - |
| Other Loan Principal Income | 0 | 0 | 0 | 0 | - | - | - |
| Repayments Of Self Supporting Loans | 84,032 | 84,032 | 20,814 | 23,894 | 14.80% | - | - |
| Groups | - | - | - | - | - | - | - |
| | 25,490,997 | 25,490,997 | 1,126,616 | 941,351 | -16.44% | (185,265) | |

City of Karratha

Statement of Financial Activity

for the period ending 30 September 2018

| | Original Budget | Amended Budget | Year to Date Budget | Year To Date Actual | Material Variance >=10% | \$50,000 or more | Impact on Surplus |
|--|------------------|------------------|---------------------|---------------------|-------------------------|------------------|-------------------|
| | \$ | \$ | \$ | \$ | % | \$ | |
| Non Operating | | | | | | | |
| Expenses | | | | | | | |
| Purchase Of Assets - Land | 0 | 0 | 0 | 0 | - | - | |
| Purchase Of Assets - Artwork | (200,000) | (200,000) | (10,000) | (9,800) | - | - | |
| Purchase Of Assets - Buildings | (11,824,695) | (11,824,695) | (7,060,425) | (2,201,234) | -68.82% | 4,858,191 | ↑ |
| Purchase Of Assets - Equipment | (257,740) | (257,740) | 0 | (17,969) | - | - | |
| Purchase Of Assets - Furniture & Equipment | (777,000) | (777,000) | (224,997) | (18,294) | -91.87% | 206,703 | ↑ |
| Purchase Of Assets - Plant | (1,723,500) | (1,723,500) | (331,500) | (189,138) | -42.94% | 142,362 | ↑ |
| Purchase Of Assets - Infrastructure | (24,335,934) | (24,335,934) | (8,929,087) | (4,178,894) | -53.20% | 4,750,193 | ↑ |
| Loan Principal Repayments | (81,408) | (81,408) | 0 | 0 | - | - | |
| Tsf To Aerodrome Reserve | (48,832) | (48,832) | (12,138) | 0 | -100.00% | - | |
| Tsf To Dampier Drainage Reserve | (276) | (276) | (69) | (65) | - | - | |
| Tsf To Plant Replacement Reserve | (10,533) | (10,533) | (2,629) | (5,171) | 96.69% | - | |
| Tsf To Walkington Theatre Reserve | (836) | (836) | (208) | (197) | - | - | |
| Tsf To Workers Compensation Reserve | (14,105) | (14,105) | (3,521) | (3,311) | - | - | |
| Tsf To Infrastructure Reserve | (16,908,688) | (16,908,688) | (73,876) | (93,748) | 26.90% | - | |
| Tsf To Partnership Reserve | (8,554,516) | (8,554,516) | (3,704,735) | 0 | -100.00% | 3,704,735 | ↑ |
| Tsf To Waste Management Reserve | (1,404,162) | (1,404,162) | (142,175) | 0 | -100.00% | 142,175 | ↑ |
| Tsf To Mosquito Control Reserve | (795) | (795) | (56) | (52) | - | - | |
| Tsf To Employee Entitlements Reserve | (114,958) | (114,958) | (28,695) | (29,978) | - | - | |
| Tsf To Community Development Reserve | (32,617) | (32,617) | (8,142) | (8,076) | - | - | |
| Tsf To Pilbara Underground Power Reserve | 0 | 0 | 0 | 0 | - | - | |
| Tsf To Medical Services Assistance Package | (10,167) | (10,167) | (2,537) | (2,386) | - | - | |
| Tsf To Carry Forward Budget Reserve | 0 | 0 | - | - | - | - | |
| Tsf To Restricted Funds Reserve | 0 | 0 | - | - | 100.00% | - | |
| Tsf To Economic Development Reserve | (33,265) | (33,265) | (8,304) | (7,808) | - | - | |
| Interest Free Loan Principal | - | - | - | - | - | - | |
| | (64,334,027) | (64,334,027) | (20,543,094) | (6,766,020) | -67.06% | 13,777,074 | |
| Adjustment For Non Cash Items | | | | | | | |
| Depreciation | 20,831,619 | 20,831,619 | 5,220,110 | 4,316,983 | -17.30% | (903,127) | ↓ |
| Movement in Employee Benefit Provisions | - | - | - | - | - | - | |
| Movement in Accrued Interest | - | - | - | (987) | - | - | |
| Movement in Accrued Salaries & Wages | - | - | - | (172,420) | - | (172,420) | ↓ |
| Movement in Deferred Pensioner Rates | - | - | - | - | - | - | |
| (Profit) / Loss On Disposal Of Assets | 73,113 | 73,113 | 5,000 | - | -100.00% | - | |
| | 20,904,732 | 20,904,732 | 5,225,110 | 4,143,575 | - | (1,081,535) | |
| Unrestricted Surplus Brought Forward 1 July | 3,513,546 | 3,513,546 | 2,364,705 | 2,364,705 | - | - | |
| Surplus / (Deficit) | 72,882 | 72,882 | 29,933,564 | 36,531,590 | - | 6,598,027 | |

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments are made to provide an explanation of these variances.

| Revenues from Operations | Material Variance | | Significant Items | |
|--------------------------|-------------------|-------------|-------------------|--|
| Community Amenities | -10.04% | (539,067) | 357,617 | ▼ Industrial/Commercial Refuse Disposal Fees - Income will be reduced at the November Budget Review by \$900k in line with current market conditions |
| | | | 257,783 | ▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, budget to remain and actual income adjusted. Class III waste income is imminent |
| | | | 149,373 | ▲ Liquid Waste Disposal Fees - Increase in income due to lowered disposal costs, income will be adjusted at the November Budget Review |
| | | | 83,935 | ▼ Proceeds of Sale Landfill Operations - Disposal of P8016 in line with anticipated new plant procurement - Timing difference |
| Recreation & Culture | -68.02% | (7,532,445) | 5,200,000 | ▼ Contributions - Red Earth Arts Precinct - RfR funding on hold until negotiations to include Welcome Park into overall project are completed |
| | | | 1,500,000 | ▼ Contribution to Wickham Recreation Facility Operations from RTIO - Timing Difference |
| | | | 320,000 | ▼ Arts & Culture Program Events Income - Timing Difference |
| | | | 300,000 | ▼ Contribution to Wickham Community Hub - Timing Difference |
| | | | 146,200 | ▼ Cossack Art Program Contributions - RTIO funding has not been received. New Sponsorship of \$30,000 unable to be secured |
| | | | 103,109 | ▼ Karratha Leisureplex income has declined due to longer than expected cold weather and loss of some major functions to REAP |
| | | | 84,326 | ▲ Red Earth Arts Precinct Hire Income, greater than expected bookings for meetings and social events for companies and groups |
| Transport | -30.77% | (1,909,654) | 1,086,652 | ▼ KTA Airport Revenue - Aviation Revenue Landings - Timing difference due to invoices being raised one month behind, whereas the budget has being raised in the same month of operations. This will be reviewed at the November Budget Review. |
| | | | 399,045 | ▲ KTA Airport Revenue- Property Rental Revenue - Cash flow issues with additional revenue. Adjustments will be completed for the November Budget Review |
| | | | 317,520 | ▼ KTA Airport Revenue - Reimbursement Recoverables - Security and Screening Timing difference due to invoices being raised one month behind, whereas the budget has been based on invoices being raised in the same month of operations. This will be reviewed at the Mid Year Budget Review |
| | | | 85,909 | ▲ Local Govt Program - Direct Road Grants - Increased income from RRG |
| Expenses from Operations | Material Variance | | Significant Items | |
| Housing | 48.80% | (81,846) | 35,750 | ▼ Staff Housing Mtce Costs - Timing difference |
| Community Amenities | -34.85% | 1,484,994 | 389,678 | ▲ Economic Development Projects - International Flights Setup Costs - Ceased payments under Sponsorship Agreement. To be addressed at November Budget Review |
| | | | 324,690 | ▲ Landfill Operations - Variance exists due to processing delay of invoices, YTD expenditure is on target with budget |
| | | | 164,558 | ▲ Economic Development Initiatives - Solar and Wind Study was not completed in this period. Destination Management Plan was anticipated to be finalised in this period, timing difference |
| | | | 105,684 | ▲ General Waste and Recycling Collection - Timing difference, Invoice processing delay |
| | | | 99,710 | ▲ Litter Control - YACMAC contractors expenditure restricted due to new Management, additional services planned for festive season. Meeting with new contract manager scheduled, also timing difference for Street Sweeping invoice awaiting processing |
| | | | 85,041 | ▲ Place Branding - Variance represents last month's activity – September invoices yet to be received and processed. Project is on track and to budget, however will need to reforecast paid media expenditure due to anticipated changes to how this will be processed. |
| Recreation & Culture | -14.39% | 1,405,438 | 503,315 | ▲ Wickham Community Hub Squash Courts - Refurb (Not Council Asset) - Rectification works delayed. Work now to be completed in 2nd financial quarter |
| | | | 166,978 | ▲ Karratha Leisureplex Op Costs - Delay in large expenditure items |
| | | | 158,780 | ▲ Parks & Gardens Maintenance - Timing |
| | | | 106,200 | ▼ Wickham Community Hall Refurb - Budget held in Capex Account and will be addressed at the November Budget Review |
| | | | 86,728 | ▲ Cossack Art Awards Expenses - Reduced expenditure in line with reduced income |
| | | | 84,242 | ▲ Oval Maintenance - Bulgarra - Turf reno and Fertilising invoicing yet to be processed |
| | | | 76,278 | ▲ Red Earth Arts Precinct - Program expenses are settling in and costs were estimated. This will correct in the next quarter |
| Transport | -27.05% | 1,953,451 | 1,096,987 | ▲ Depreciation Roads & Streets - Infrastructure assets were revalued as at 30 June 2018, and values were based on their different characteristics within this class, which saw a reduction in valuations overall of \$130m. This will be addressed at the November Budget Review |
| | | | 127,898 | ▲ KTA Airport - Landside Mtce - Delay to certain works including HvLv generator works |
| | | | 115,956 | ▲ KTA Airport - Recoverable - Electricity - Timing difference |
| | | | 100,988 | ▲ Kta Airport-Terminal Building-Op Cost -Timing difference |
| | | | 79,985 | ▲ Footpath Maintenance - Kerb Renewal expenditure reallocated to capex account |

| Expenses from Operations | Material Variance | | Significant Items | |
|--|-------------------|-----------|-------------------|---|
| Transport (cont.) | | | 70,218 | ▲ Street Tree Maintenance - Waiting on annual Street Tree Pruning invoice - Timing difference |
| | | | 63,755 | ▲ Street Lights - Electricity - Timing difference |
| Economic Services | -20.21% | 90,182 | 53,000 | ▲ Roundabout Maintenance - Works not yet commenced, finalising plans and quotations, works expected to commence in October 2018 |
| Other Property and Services | 352.21% | 418,766 | 362,919 | ▲ Less allocated to Overheads is lower than anticipated and will be corrected next month, however as this is a non cash amount, it has no impact on the final year end surplus |
| Capital Revenue | Material Variance | | Significant Items | |
| Proceeds from Disposal of Assets | -100.00% | 85,550 | 85,300 | ▼ Timing |
| Transfer from Carry Forward Budget Reserve | 15.59% | 152,777 | 152,777 | ▲ Timing, Transfer processed earlier than anticipated |
| Capital Expenses | Material Variance | | Significant Items | |
| Purchase of Assets - Buildings | -68.82% | 4,859,191 | 2,109,555 | ▲ Capital-Buildings-Wickham Community Hub - Project on budget. Cash flow to be adjusted at November Budget Review |
| | | | 2,169,802 | ▲ Kta - International Terminal Compliance Works - Project currently on hold. To be addressed at Nov Budget Review. |
| | | | 288,409 | ▲ Depot Masterplan Stage 3 - Admin Bldg Refurb - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review. |
| | | | 279,614 | ▲ Kta Airport - Chiller Upgrade - Project complete, final invoice paid October |
| | | | 176,862 | ▲ Wickham Community Hub - Not For Profit Building - 18/19 FY budget to be reduced at October review. Due to financial practices money cash flowed for July was accounted for in June. |
| Purchase of Assets - Furniture & Equipment | -91.87% | 206,703 | 135,247 | ▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing difference |
| | | | 90,000 | ▲ REAP - Furniture & Equipment Renewals - this will start to be drawn down in the next quarter as the operations continue |
| Purchase of Assets - Plant | -42.94% | 142,362 | 143,314 | ▲ Purchase of Plant - Timing difference |
| Purchase of Assets - Infrastructure | -53.20% | 4,750,193 | 1,235,638 | ▲ Karratha Airport - La31 Hangar Project - Due to design delays project is running behind schedule. Under expenditure to be c/fwd into 18/19FY and Cash flow to be adjusted at Nov Review. |
| | | | 1,384,630 | ▲ Class iii Cell Construction - The forecast expenditure for July, accounts for works completed in June and was therefore posted to 2017/18 budget. Project is complete and cash flow will be adjusted at November Budget Review |
| | | | 603,782 | ▲ Wickham Community Hub Skatescape & Carpark - Project on budget and cash flow to be adjusted at November Budget Review |
| | | | 343,685 | ▲ Depot Masterplan Stage 3 - Carpark Upgrade - The forecast expenditure for July accounts for works completed in June and was therefore posted to 2017/18 budget. Project is on budget and cash flow will be adjusted at Nov Budget review |
| | | | 160,000 | ▲ Road Work Extension - 7 Mile Tip - GHD civil design in progress, cash flowed for Jan/Feb expenditure, waiting for Leachate extraction prelim-design from Talis Consultants |
| | | | 157,198 | ▲ Hearson Cove Shade Structures - Job 943814 should have FY 17/18 Budget of \$36,541, Job 943816 should have FY 18/19 Budget of \$157,198. Amendment to be undertaken at November Budget Review. |
| | | | 114,690 | ▲ Footpath Lighting Upgrade - Lights have been ordered and expected delivery in January 2019 |
| | | | 446,796 | ▲ Reseal - Rosewood Place, Poinciana Place & Acacia Place - Works completed and awaiting invoicing with cost variations in November Review. |
| | | | 77,596 | ▼ 40 Mile Beach Access Rd - Gravel Resheeting - Works bought forward to July as plant in area |
| | | | 70,272 | ▼ Kerb Renewals - Identified as Kerb Renewal expenditure to be reallocated into renewal account in November Budget Review |
| | | | 61,500 | ▲ Upgrades and replacement of Stormwater Structures - Delays in the preparation, cash flow to be amended at November Budget Review |
| Tsf to Partnership Reserve | 100.00% | 3,704,735 | 3,704,735 | ▼ Timing, Payment of partnership funds delayed due to signing of deeds which has now been signed and invoices raised |
| Tsf to Waste Management Reserve | 100.00% | 142,175 | 142,175 | ▼ Timing difference |

City of Karratha
Net Current Funding Position
for the period ending 30 September 2018

| | Year to Date Actual | Brought Forward |
|---|------------------------|--------------------|
| Note | 30/09/2018 | 1/07/2018 |
| | \$ | \$ |
| Current Assets | | |
| Cash and Cash Equivalents - Unrestricted | 22,997,057 | 1,469,462 |
| Cash and Cash Equivalents - Restricted (Trust) | 1,909,379 | 1,925,270 |
| Cash and Cash Equivalents - Restricted - Reserves | 60,731,198 | 61,497,864 |
| Cash - Restricted Unspent Grants/Contributions | 0 | 0 |
| Cash - Restricted Unspent Loans | 0 | 0 |
| Trade and Other Receivables | 18,544,029 | 13,759,165 |
| Land held for Resale - Development Costs | 0 | 0 |
| Inventories | 270,737 | 401,783 |
| Total Current Assets | 104,452,400 | 79,053,544 |
| Current Liabilities | | |
| Trade and Other Payables | 3,600,921 | 11,720,809 |
| Trust Liabilities | 1,910,972 | 1,926,763 |
| Bank Overdraft | 0 | 0 |
| Current Portion of Long Term Borrowings | 0 | 81,408 |
| Current Portion of Provisions | 4,088,933 | 4,088,933 |
| Total Current Liabilities | 9,600,825 | 17,817,912 |
| Net Current Assets | 94,851,574 | 61,235,631 |
| Less | | |
| Cash and Cash Equivalents - Restricted - Reserves | (60,731,198) | (61,497,864) |
| Loan repayments from institutions | 12,813 | (20,116) |
| Movement in Accruals (Non Cash) | (173,407) | (172,420) |
| Land Held for Resale | 0 | 0 |
| Cash - Restricted Unspent Grants/Contributions | 0 | 0 |
| Add back | | |
| Current Loan Liability | 0 | 81,408 |
| Cash Backed Employee Provisions | 4,883,449 | 4,853,471 |
| Current Provisions funded through salaries budget | (2,311,641) | 0 |
| Restricted Balance CFWD - Pilbara Underground Power | 0 | 0 |
| Net Current Asset Position | 36,531,590 | 4,480,111 |
| Note Explanation: | | |
| 1) Total Rates Debtors Outstanding | 10,511,720 | 1,238,027 |
| Total Trade and Other Receivables | 8,032,309 | 12,521,138 |

City of Karratha
Statement of Financial Position
As at 30 September 2018

| | 2018/19 \$ | 2017/18 \$ |
|---|--------------------|--------------------|
| Current Assets | | |
| Cash On Hand | 17,955 | 17,805 |
| Cash and Cash Equivalents - Unrestricted | 22,979,102 | 1,451,657 |
| Cash and Cash Equivalents - Restricted (Trust) | 1,909,379 | 1,925,270 |
| Cash and Cash Equivalents - Restricted (Unspent Grants/Contributions) | 0 | 0 |
| Cash and Cash Equivalents - Restricted (Reserves/Muni) | 60,731,198 | 61,497,864 |
| Trade and Other Receivables | 18,544,029 | 13,759,165 |
| Inventories | 270,737 | 401,783 |
| Total Current Assets | 104,452,400 | 79,053,544 |
| Non Current Assets | | |
| Trade and Other Receivables | 266,398 | 331,200 |
| Property, Plant and Equipment | 285,009,212 | 284,180,019 |
| Infrastructure | 393,471,515 | 392,002,462 |
| Total Non Current Assets | 678,747,126 | 676,513,681 |
| Total Assets | 783,199,525 | 755,567,225 |
| Current Liabilities | | |
| Bank Overdrafts | 0 | 0 |
| Trade and Other Payables | 3,600,921 | 11,720,809 |
| Trust Liabilities | 1,910,972 | 1,926,763 |
| Long Term Borrowings | 0 | 81,408 |
| Provisions | 4,088,933 | 4,088,933 |
| Total Current Liabilities | 9,600,825 | 17,817,912 |
| Non Current Liabilities | | |
| Long Term Borrowings | 347,861 | 346,453 |
| Provisions | 761,567 | 761,567 |
| Total Non Current Liabilities | 1,109,428 | 1,108,020 |
| Total Liabilities | 10,710,254 | 18,925,933 |
| Net Assets | 772,489,272 | 736,641,292 |
| Equity | | |
| Accumulated Surplus | 468,744,638 | 432,129,993 |
| Revaluation Surplus | 243,013,433 | 243,013,433 |
| Reserves | 60,731,201 | 61,497,867 |
| Total Equity | 772,489,272 | 736,641,292 |

City of Karratha
Cash & Cash Equivalents
for the period ending 30 September 2018

| | \$ |
|---------------------------|---------------------------------|
| Unrestricted Cash | |
| Cash On Hand | 17,955 |
| Westpac at call | 3,979,102 |
| Term deposits | <u>19,000,000</u> |
| | <u>22,997,057</u> |
| | |
| Restricted Cash | |
| Reserve Funds | 60,731,198 |
| Restricted Unspent Grants | 0 |
| Westpac - Trust | <u>1,909,379</u> |
| | <u>62,640,577</u> |
| | |
| Total Cash | <u><u>85,637,634</u></u> |

City of Karratha**Statement of Financial Activity By Divisions**

for the period ending 30 September 2018

| | 2018/19 Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|---|---------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| EXECUTIVE SERVICES | | | | |
| Net (Cost) Revenue to Council for Members of Council | (890,541) | (890,541) | (224,722) | (277,329) |
| Net (Cost) Revenue to Council for Executive Admin | (653,851) | (653,851) | (154,361) | (154,264) |
| TOTAL EXECUTIVE SERVICES | (1,544,392) | (1,544,392) | (379,083) | (431,593) |
| CORPORATE SERVICES | | | | |
| Net (Cost) Revenue to Council for Rates | 41,963,151 | 41,963,151 | 41,362,907 | 40,865,973 |
| Net (Cost) Revenue to Council for General Revenue | (9,434,933) | (9,434,933) | 1,390,891 | 1,599,531 |
| Net (Cost) Revenue to Council for Financial Services | (2,497,786) | (2,497,786) | (588,897) | (575,462) |
| Net (Cost) Revenue to Council for Corporate Services Admin | 7,534,634 | 7,534,634 | 1,819,675 | 1,862,817 |
| Net (Cost) Revenue to Council for Human Resources | (1,834,092) | (1,834,092) | (500,263) | (469,711) |
| Net (Cost) Revenue to Council for Governance & Organisational Strategy | (1,156,890) | (1,156,890) | (277,149) | (263,450) |
| Net (Cost) Revenue to Council for Information Services | (2,157,344) | (2,157,344) | (604,337) | (519,439) |
| Net (Cost) Revenue to Council for Television & Radio Services | (15,993) | (15,993) | (619) | (432) |
| Net (Cost) Revenue to Council for Business Improvement Process | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for Staff Housing | 109,976 | 109,976 | 43,587 | (67,106) |
| Net (Cost) Revenue to Council for Public Affairs | (1,420,319) | (1,420,319) | (256,837) | (157,657) |
| TOTAL CORPORATE SERVICES | 31,090,404 | 31,090,404 | 42,388,958 | 42,275,065 |
| COMMUNITY SERVICES | | | | |
| Net (Cost) Revenue to Council for Partnerships - Rio Tinto | 600,451 | 600,451 | (3,714,568) | (108,280) |
| Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng) | 94,146 | 94,146 | 37,499 | 41,714 |
| Net (Cost) Revenue to Council for Comm. Engagement - Community Development | (1,006,799) | (1,006,799) | (329,128) | (245,845) |
| Net (Cost) Revenue to Council for Youth Services | 74,200 | 74,200 | 83,855 | 111,963 |
| Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship | (621,532) | (621,532) | 46,422 | (67,943) |
| Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres | (68,057) | (68,057) | (51,155) | (18,221) |
| Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics | (22,366) | (22,366) | (7,418) | (4,174) |
| Net (Cost) Revenue to Council for Karratha Entertainment Centre | (19,314) | (19,314) | (4,863) | (2,503) |
| Net (Cost) Revenue to Council for Roebourne Aquatic Centre | (195,424) | (195,424) | (129,137) | (70,942) |
| Net (Cost) Revenue to Council for Library Services | (2,221,548) | (2,221,548) | (549,274) | (469,237) |
| Net (Cost) Revenue to Council for Cossack Operations | (315,764) | (315,764) | (138,347) | (147,345) |
| Net (Cost) Revenue to Council for Ovals & Hardcourts | (2,017,068) | (2,017,068) | (926,565) | (734,010) |
| Net (Cost) Revenue to Council for Karratha Bowling & Golf | (611,494) | (611,494) | (153,804) | (73,639) |
| Net (Cost) Revenue to Council for Pavilions & Halls | (516,340) | (516,340) | (161,342) | (157,965) |
| Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects | (776,712) | (776,712) | (128,574) | (139,108) |
| Net (Cost) Revenue to Council for Comm. Projects - Playgrounds | (89,102) | (89,102) | (59,909) | (15,711) |
| Net (Cost) Revenue to Council for Comm. Projects - Medical Services | 0 | 0 | (11,883) | (13,580) |
| Net (Cost) Revenue to Council for Other Buildings | (89,973) | (89,973) | (21,787) | (15,211) |
| Net (Cost) Revenue to Council for The Youth Shed | (1,017,525) | (1,017,525) | (251,752) | (282,297) |
| Net (Cost) Revenue to Council for Karratha Leisureplex | (3,826,585) | (3,826,585) | (1,074,124) | (838,301) |
| Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre | (192,260) | (192,260) | (56,098) | 28,564 |
| Net (Cost) Revenue to Council for Arts & Culture | (1,333,493) | (1,333,493) | (273,987) | (725,641) |
| Net (Cost) Revenue to Council for Dampier Community Hub | 418,781 | 418,781 | (108,177) | (116,120) |
| Net (Cost) Revenue to Council for Red Earth Arts Precinct | 253,014 | 253,014 | 4,507,627 | (507,745) |
| Net (Cost) Revenue to Council for Wickham Recreation Precinct | 1,261,168 | 1,261,168 | 2,276,533 | 862,226 |
| Net (Cost) Revenue to Council for Wickham Community Hub | (1,824,008) | (1,824,008) | (4,196,886) | (1,376,566) |
| Net (Cost) Revenue to Council for The Base | (331,992) | (331,992) | (74,680) | (103,254) |
| Net (Cost) Revenue to Council for Indoor Play Centre | (38,002) | (38,002) | (7,178) | 26,597 |
| TOTAL COMMUNITY SERVICES | (14,433,598) | (14,433,598) | (5,478,899) | (5,162,553) |
| DEVELOPMENT & REGULATORY SERVICES | | | | |
| Net (Cost) Revenue to Council for Emergency Services | (29,841) | (29,841) | (26,921) | 3,412 |
| Net (Cost) Revenue to Council for Ranger Services | (930,597) | (930,597) | (285,567) | (234,911) |
| Net (Cost) Revenue to Council for Tourism/Visitors Centres | (520,000) | (520,000) | (145,000) | (99,926) |
| Net (Cost) Revenue to Council for Community Safety | (244,545) | (244,545) | (106,068) | (1,206) |
| Net (Cost) Revenue to Council for Economic Development | (2,620,321) | (2,620,321) | (990,539) | (164,519) |
| Net (Cost) Revenue to Council for Camping Grounds | 129,932 | 129,932 | 80,016 | 95,357 |
| Net (Cost) Revenue to Council for Building Control | (279,999) | (279,999) | (53,154) | (52,297) |
| Net (Cost) Revenue to Council for Health Services | (957,249) | (957,249) | (286,059) | (278,731) |
| Net (Cost) Revenue to Council for Town Planning | (1,011,810) | (1,011,810) | (247,130) | (230,968) |
| Net (Cost) Revenue to Council for Strategic Planning | (275,008) | (275,008) | (52,403) | (48,427) |
| Net (Cost) Revenue to Council for Development Services | (34,000) | (34,000) | (9,500) | (3,279) |
| TOTAL DEVELOPMENT & REGULATORY SERVICES | (6,773,438) | (6,773,438) | (2,122,325) | (1,015,496) |

City of Karratha**Statement of Financial Activity by Divisions**

for the period ending 30 September 2018

| | 2018/19 Budget | 2018/19 Amended Budget | 2018/19 Year to Date Budget | 2018/19 Actual to Date |
|---|---------------------|------------------------------|-----------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ |
| INFRASTRUCTURE SERVICES | | | | |
| Net (Cost) Revenue to Council for Depots | (939,355) | (939,355) | (1,318,502) | (693,899) |
| Net (Cost) Revenue to Council for Public Services Overheads | 325,349 | 325,349 | 62,239 | (13,740) |
| Net (Cost) Revenue to Council for Fleet & Plant | 813,408 | 813,408 | 496,016 | 54,809 |
| Net (Cost) Revenue to Council for Roads & Streets | (7,099,536) | (7,099,536) | (1,050,976) | (1,302,953) |
| Net (Cost) Revenue to Council for Parks & Gardens | (5,348,427) | (5,348,427) | (926,672) | (587,289) |
| Net (Cost) Revenue to Council for Drainage | (1,074,004) | (1,074,004) | (61,500) | (57,725) |
| Net (Cost) Revenue to Council for Footpaths & Bike Paths | (1,382,513) | (1,382,513) | (409,805) | (175,693) |
| Net (Cost) Revenue to Council for Effluent Re-Use Scheme | (74,195) | (74,195) | (31,508) | (20,975) |
| Net (Cost) Revenue to Council for Cemeteries | (124,571) | (124,571) | (31,943) | (28,543) |
| Net (Cost) Revenue to Council for Public Toilets | (474,935) | (474,935) | (135,032) | (115,125) |
| Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties | (937,266) | (937,266) | (398,019) | (300,050) |
| Net (Cost) Revenue to Council for Town Beautification | (2,238,082) | (2,238,082) | (782,589) | (675,410) |
| Net (Cost) Revenue to Council for Bus Shelters | 0 | 0 | 0 | 0 |
| Net (Cost) Revenue to Council for Private Works & Reinstatements | (96,402) | (96,402) | (87,933) | (61,966) |
| Net (Cost) Revenue to Council for Works Overheads | 1,083,179 | 1,083,179 | 127,412 | 308,408 |
| Net (Cost) Revenue to Council for Parks & Gardens Overheads | 837,942 | 837,942 | 124,985 | 156,146 |
| Net (Cost) Revenue to Council for Disaster Preparation & Recovery | (276,748) | (276,748) | 0 | (517) |
| Net (Cost) Revenue to Council for Tech Services | (4,445,774) | (4,445,774) | (1,081,310) | (995,849) |
| Net (Cost) Revenue to Council for SP & Infrastructure Services | (25,000) | (25,000) | (5,250) | (5,343) |
| TOTAL INFRASTRUCTURE SERVICES | (21,476,930) | (21,476,930) | (5,510,387) | (4,515,714) |
| STRATEGIC BUSINESS PROJECTS | | | | |
| Net (Cost) Revenue to Council for Project Management | (587,871) | (587,871) | (170,557) | (67,499) |
| Net (Cost) Revenue to Council for Waste Collection | 952,491 | 952,491 | 2,612,998 | 2,815,914 |
| Net (Cost) Revenue to Council for Landfill Operations | (1,969,626) | (1,969,626) | (2,909,852) | (1,519,660) |
| Net (Cost) Revenue to Council for Waste Overheads | 1,512,567 | 1,512,567 | 246,112 | 58,615 |
| Net (Cost) Revenue to Council for Karratha Airport | 9,799,685 | 9,799,685 | (1,106,680) | 1,903,539 |
| Net (Cost) Revenue to Council for Other Airports | (9,956) | (9,956) | 374 | (324) |
| TOTAL STRATEGIC BUSINESS PROJECTS | 9,697,290 | 9,697,290 | (1,329,605) | 3,190,584 |
| TOTAL DIVISIONS | (3,440,664) | (3,440,664) | 27,568,859 | 34,340,293 |
| ADJUSTMENTS FOR NON CASH ITEMS | | | | |
| Movement in Employee Benefit Provisions | 0 | 0 | 0 | 0 |
| Movement in Accrued Interest | 0 | 0 | 0 | (987) |
| Movement in Accrued Salaries & Wages | 0 | 0 | 0 | (172,420) |
| Movement in Deferred Pensioner Rates | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | (173,407) |
| Unrestricted Surplus Brought Forward 1 July | 3,513,546 | 3,513,546 | 2,364,705 | 2,364,705 |
| Surplus / (Deficit) | 72,882 | 72,882 | 29,933,564 | 36,531,590 |

10.2 LIST OF ACCOUNTS – 22 SEPTEMBER 2018 TO 26 OCTOBER 2018

| | |
|---------------------------------------|------------------------------------|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Creditors Officer |
| Date of Report: | 29 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Nil |

PURPOSE

To advise Council of payments made for the period from 22 September 2018 to 26 October 2018.

BACKGROUND

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 22 September to 26 October 2018 totalled \$16,012,835.40, which included the following payments:

- Reserve Term Deposit Investment – \$3,500,000
- Colin Wilkinson Developments – WCH Progress Claim – \$1,221,770
- Crothers Construction – KTA Airport Hangar - Progress Claim – \$1,067,628
- LGIS – 18/19 Insurance Premium Final Instalments – \$897,235
- Ertech Pty Ltd – Waste Cell III Construction Progress Claim - \$567,729
- Karratha Asphalt – Mardie Road LIA Reseal – Progress Claim - \$486,125
- Karratha Asphalt – Acacia Place Wickham Reseal – Progress Claim - \$349,685
- Burkeair Pty Ltd – KTA Airport Chiller 2 Replacement – Progress Claim - \$278,326

Consistent with CG-11 Regional Price Preference Policy 46% of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | Nil | Nil |
| Financial | Low | Failure to make payments within terms may render Council liable to interest and penalties |
| Service Interruption | Moderate | Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers |
| Environment | Nil | Nil |
| Reputation | Moderate | Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community |
| Compliance | Nil | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$ _____ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT63078 to EFT63940 (Inclusive);
3. Cheque Vouchers 78555 to 78565 (Inclusive);
4. Cancelled Payments: EFT,
5. Direct Debits: DD32797.1 To DD33062.1;
6. Credit Card Payments: \$32,491.31;
7. Payroll Cheques \$1,586,492.26; and
8. with the EXCEPTION OF (as listed)

CONCLUSION

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

Res No : 154202
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$16,012,835.40 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT63078 to EFT63940 (Inclusive);
3. Cheque Vouchers 78555 to 78565 (Inclusive);
4. Cancelled Payments: EFT;
5. Direct Debits: DD32797.1 To DD33062.1;
6. Credit Card Payments: \$32,491.31; and
7. Payroll Cheques \$1,586,492.26

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|----------|
| EFT63078 | 21.09.2018 | G Tohill | CAA 2018 - People's Choice Award #4088 Timeless Horizon | 3,000.00 |
| EFT63079 | 21.09.2018 | City Of Karratha | Payroll deductions | 290.00 |
| EFT63080 | 21.09.2018 | City Of Karratha - Social Club | Payroll deductions | 1,512.00 |
| EFT63081 | 21.09.2018 | T Swetman - (Mortgage Account) | Home Ownership Allowance | 555.00 |
| EFT63082 | 21.09.2018 | Australian Services Union (ASU/MEU Div) | Payroll deductions | 621.60 |
| EFT63083 | 21.09.2018 | D Cleaver (Mortgage Account) | Home Ownership | 280.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|------------|
| EFT63084 | 21.09.2018 | T Corfield & L Royal (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT63085 | 21.09.2018 | A Dorning - (Mortgage Account) | Home Ownership Allowance | 890.00 |
| EFT63086 | 21.09.2018 | A D'Cunha Mortgage Account | Home Ownership Allowance | 500.00 |
| EFT63087 | 21.09.2018 | SL Gan - (Mortgage Account) | Home Ownership Allowance | 970.00 |
| EFT63088 | 21.09.2018 | C Gorman (Mortgage Account) | Home Ownership Allowance | 325.00 |
| EFT63089 | 21.09.2018 | P Heekeng - (Mortgage Account) | Home Ownership Allowance | 575.00 |
| EFT63090 | 21.09.2018 | S Kot (Mortgage Account) | Home Ownership Allowance | 932.63 |
| EFT63091 | 21.09.2018 | C King (Mortgage Account) | Home Ownership Allowance | 450.00 |
| EFT63092 | 21.09.2018 | Lgrceu | Payroll deductions | 61.52 |
| EFT63093 | 21.09.2018 | Maxxia Pty Ltd | Payroll deductions | 16,522.01 |
| EFT63094 | 21.09.2018 | N Milligan - (Mortgage Account) | Home Ownership Allowance | 769.30 |
| EFT63095 | 21.09.2018 | A Virkar (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT63096 | 21.09.2018 | B Wall (Mortgage Account) | Home Ownership Allowance | 586.23 |
| EFT63097 | 21.09.2018 | City Of Karratha | Payroll deductions | 160.00 |
| EFT63098 | 26.09.2018 | Australian Taxation Office | Payroll deductions | 304,800.46 |
| EFT63099 | 26.09.2018 | Child Support Agency | Payroll deductions | 1,695.30 |
| EFT63100 | 24.09.2018 | Woodside Energy Limited | Refund - Asic Card | 50.00 |
| EFT63101 | 24.09.2018 | M Avis | Refund - Library Travellers Membership Bond | 50.00 |
| EFT63102 | 24.09.2018 | J Brownlie | Refund - Asic Card Bond | 50.00 |
| EFT63103 | 24.09.2018 | A Brownlie | Refund - Asic Card Bond | 50.00 |
| EFT63104 | 24.09.2018 | A Dow | Refund - Asic Card Bond | 50.00 |
| EFT63105 | 24.09.2018 | D Gates | Refund - Asic Card Bond | 50.00 |
| EFT63106 | 24.09.2018 | N Helms | Refund - Library Travellers Membership Bond | 50.00 |
| EFT63107 | 24.09.2018 | M Jones | Refund - Asic Card Bond | 100.00 |
| EFT63108 | 24.09.2018 | M Long | Refund - Carparking Card Bond | 100.00 |
| EFT63109 | 24.09.2018 | A McWilliam | Refund - Carparking Card Bond | 50.00 |
| EFT63110 | 24.09.2018 | T Hong Pham | Refund - Carparking Card | 50.00 |
| EFT63111 | 24.09.2018 | Red Dog Taxi Service | Refund - Carparking Card Bond | 200.00 |
| EFT63112 | 27.09.2018 | Cr G Bailey | Sitting Fee - August 2018 | 2,791.67 |
| EFT63113 | 27.09.2018 | Cr E Smeathers | Sitting Fee - August 2018 | 2,791.67 |
| EFT63114 | 27.09.2018 | Cr M Bertling | Sitting Fee - August 2018 | 2,791.67 |
| EFT63115 | 27.09.2018 | Cr Grant Cucel | Sitting Fee - August 2018 | 4,562.50 |
| EFT63116 | 27.09.2018 | Cr G Evans | Sitting Fee - August 2018 | 3,178.75 |
| EFT63117 | 27.09.2018 | Cr G Levissianos | Sitting Fee - August 2018 | 2,791.67 |
| EFT63118 | 27.09.2018 | Mayor P Long | Local Government Allowance - August 2018 | 11,960.05 |
| EFT63119 | 27.09.2018 | Cr P Miller | Sitting Fee - August 2018 | 3,101.32 |
| EFT63120 | 27.09.2018 | Cr K Nunn | Sitting Fee - August 2018 | 2,791.67 |
| EFT63121 | 27.09.2018 | Cr D Scott | Sitting Fee - August 2018 | 2,791.67 |
| EFT63122 | 27.09.2018 | Cr J Waterstrom Muller | Sitting Fee - August 2018 | 2,791.67 |
| EFT63123 | 28.09.2018 | Cleanaway Pty Ltd | Recyclable Waste Gate Fee - August 2018 | 6,702.80 |
| EFT63124 | 28.09.2018 | Telstra Corporation Ltd | Cancelled | 0.00 |
| EFT63125 | 28.09.2018 | Horizon Power | Electricity Charges - Various Sites, Parks, Depot, Bowls, Golf Course | 25,397.44 |
| EFT63126 | 28.09.2018 | Water Corporation | Water Usage - Various Sites, WWTP, BMX, Golf | 16,888.50 |
| EFT63127 | 28.09.2018 | Wesfarmers Kleenheat Gas Pty Ltd | KLP - Bulk Gas | 1,266.79 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63128 | 28.09.2018 | Pivotel Satellite Pty Limited | Ranger Tracking - Charges 15/09/18 To 14/10/2018 | 259.00 |
| EFT63129 | 28.09.2018 | Austral Pool Solutions | KLP - Lane Ropes | 17,088.07 |
| EFT63130 | 28.09.2018 | Bay Media Australia Pty Ltd | Kta Airport - Printed Vinyl Banners Reinforced Triple Stitched Pockets And Eyelets | 2,326.50 |
| EFT63131 | 28.09.2018 | Chefmaster Australia | Stock - 80L Garbage Bags | 2,069.90 |
| EFT63132 | 28.09.2018 | Winc Australia Pty Limited (Formerly Staples) | Stationery - Crystallfile Suspension File Foolscape | 296.80 |
| EFT63133 | 28.09.2018 | Hathaways Lubricants | Stock - Various Engine Oils | 4,683.30 |
| EFT63134 | 28.09.2018 | Karratha & Districts Chamber Of Commerce (KDCCI) | Small Business Breakfast Briefing Support - 50% Payment Upfront | 18,304.00 |
| EFT63135 | 28.09.2018 | Karratha International Hotel (Ringthane Pty Ltd t/as) | REAP - Bar Supplies | 5,971.60 |
| EFT63136 | 28.09.2018 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Stock - Air Filter (Honda 17254-HP5-600) | 59.90 |
| EFT63137 | 28.09.2018 | Norwest Sand & Gravel Pty Ltd | Cleaverville Road Gravel Resheeting - Float 35T Excavator From Woodbrook To Cleaverville Pit | 1,232.00 |
| EFT63138 | 28.09.2018 | Point Samson Community Association Inc | ACADS 16/17 - 2018 Oyster Shucker Event 30% Progress Payment | 6,180.78 |
| EFT63139 | 28.09.2018 | Parry's Merchants | Youth Shed - Cafe Stock | 1,867.40 |
| EFT63140 | 28.09.2018 | Poinciana Nursery | Millars Well/Pegs Creek - Drain Slashing | 37,950.00 |
| EFT63141 | 28.09.2018 | St John Ambulance - Karratha | REAF 2018 - St John Ambulance Attendance 31/08/18 | 1,336.00 |
| EFT63142 | 28.09.2018 | Sealanes (1985) Pty Ltd | REAP - Kiosk Stock | 4,237.52 |
| EFT63143 | 28.09.2018 | Royal Life Saving Society WA Inc | KLP - Swimming Lessons Certificates | 110.60 |
| EFT63144 | 28.09.2018 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | REAP - Airfares, The Fling Group City Sundowner | 6,999.00 |
| EFT63145 | 28.09.2018 | TNT Express | Various Freight | 59.84 |
| EFT63146 | 28.09.2018 | Truck Centre (WA) Pty Ltd | Plant - Repairs Bracket | 302.53 |
| EFT63147 | 28.09.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | HR - Safety Boots E Burnmaz | 1,613.99 |
| EFT63148 | 28.09.2018 | Atom Supply | Animal Control - Safety Boots | 276.23 |
| EFT63149 | 28.09.2018 | J Blackwood & Son Pty Limited | Depot Upgrade - Mat Oct-o-flex Notrax Black 900 X 1500 | 2,868.25 |
| EFT63150 | 28.09.2018 | A Noble & Son Ltd - Wa Division | Kta Airport - Apron And GSE Inspection, Tie-down Cables Retention | 1,147.52 |
| EFT63151 | 28.09.2018 | Auslec | Waters Park - Repairs Conduit Elbow | 64.23 |
| EFT63152 | 28.09.2018 | Australasian Performing Right Assoc (APRA) | KLP - APRA Licensing Fees 01/09/18 To 30/11/18 | 1,385.55 |
| EFT63153 | 28.09.2018 | Australian Institute Of Management - WA(AIM) | HR - Enrolment Professional Development B Wall | 3,400.00 |
| EFT63154 | 28.09.2018 | Onyx Group WA Pty Ltd | REAF 2018 - Catering, Up Late | 8,315.00 |
| EFT63155 | 28.09.2018 | Abberfield Technology Pty Ltd | Bulgarra West - Repair Light Token Controller | 200.00 |
| EFT63156 | 28.09.2018 | Civica Pty Ltd | Kta Library - System-Generated Quarterly SMS Notices For Year | 330.00 |
| EFT63157 | 28.09.2018 | Rol-wa Pty Ltd T/a Allpest Wa | Roebourne Library - Termite and Singapore Ant Inspection, September 2018 | 105.00 |
| EFT63158 | 28.09.2018 | Acacia Connection Pty Ltd | EAP Program - Quarterly Fee 01/10/2018 - 31/12/2018 | 2,145.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT63159 | 28.09.2018 | Ausolar Pty Ltd | Various Sites - Electrical Repairs, Repair Solar Lights, DCH Cable Installation | 38,144.68 |
| EFT63160 | 28.09.2018 | Barth Bros Automotive Machining | Stock - Air Filter | 401.25 |
| EFT63161 | 28.09.2018 | BOC Limited | WRF - Air Regulator | 680.09 |
| EFT63162 | 28.09.2018 | BC Lock & Key | Stock - Padlock Stamping | 1,308.93 |
| EFT63163 | 28.09.2018 | Burkeair Pty Ltd | DCH - Aircon Repairs, Kta Airport - Rectify Chiller 3 Issues | 22,482.06 |
| EFT63164 | 28.09.2018 | Barfield Landscaping Pty Ltd | Kta Depot - Garden Maintenance, Grafted Kensington Pride Mango Trees | 170.00 |
| EFT63165 | 28.09.2018 | BT Equipment Pty Ltd T/a Tutt Bryant Equipment | Plant - BOMAG Repairs Wheel Compactor Caps | 24,646.38 |
| EFT63166 | 28.09.2018 | Beacon Equipment | Plant - Spare Parts, Mirror Kit | 229.80 |
| EFT63167 | 28.09.2018 | Nicole Bylund | REAF 2018 - Summer Vibes, Band And Sound Equipment | 250.00 |
| EFT63168 | 28.09.2018 | Blue Force Pty Ltd | Depot Admin Upgrade - 3 X Hid Multiclass Bluetooth Capable Readers | 1,474.00 |
| EFT63169 | 28.09.2018 | Coates Hire Operations | WRP Infrastructure Upgrades - Hire 125Ft Knuckle Boom, EWP Oval Light Repairs | 303.20 |
| EFT63170 | 28.09.2018 | Coca-Cola Amatil (Holdings) Ltd | REAP - Kiosk Stock | 5,390.50 |
| EFT63171 | 28.09.2018 | Chemform | Stock - Odour Eater/Air Freshener | 588.72 |
| EFT63172 | 28.09.2018 | Donna Cleaver | Cancelled | 0.00 |
| EFT63173 | 28.09.2018 | Command IT Services | Cancelled | 0.00 |
| EFT63174 | 28.09.2018 | CS Legal (The Pier Group Pty Ltd T/as) | Debt Recovery - GPC Corporate Aircraft Charter | 837.14 |
| EFT63175 | 28.09.2018 | Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as) | Plant - Wheel Loader Tyre Repairs | 339.90 |
| EFT63176 | 28.09.2018 | CHE Touring | Cancelled | 0.00 |
| EFT63177 | 28.09.2018 | Crossroads West Karratha (t/f The Salvation Army WA Property Trust) | Move Your Mood Program - Quarterly Funding Scheme, May 2018 Icr183999 | 469.96 |
| EFT63178 | 28.09.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Mawarnkarra Programme Desex And Microchip Dogs | 1,063.40 |
| EFT63179 | 28.09.2018 | Delron Cleaning Pty Ltd | DCH - Cleaning Services July 2018 | 5,081.89 |
| EFT63180 | 28.09.2018 | Dampier Plumbing & Gas (t/f DPG Trust) | Dampier Highway - Repair 2 X Gibaults To 150mm Main Line | 5,656.58 |
| EFT63181 | 28.09.2018 | Direct Trades Supply Pty Ltd | Town Centre Maintenance - Panel Temp Fence, Pipe Heavy Duty | 2,361.50 |
| EFT63182 | 28.09.2018 | E & MJ Roshier Pty Ltd | Plant - Repairs, Postage Aust Post | 21.25 |
| EFT63183 | 28.09.2018 | ELGAS Limited | Petersen Court - Gas Bottle Service Charge | 46.20 |
| EFT63184 | 28.09.2018 | Eco Environmental Holdings Pty Ltd | WS - Temp Metre | 1,388.75 |
| EFT63185 | 28.09.2018 | Department Of Fire & Emergency Services (DBA Monitoring) | REAP - DFES DBA Annual Monitoring 01/07/18 To 30/06/19 | 1,821.06 |
| EFT63186 | 28.09.2018 | Future Institute Of Australia Pty Ltd | HR - Delivery Of Discrimination Bullying & Harassment Training | 3,190.00 |
| EFT63187 | 28.09.2018 | Grace Removals Group | HR - Relocation Costs R Saville | 5,559.30 |
| EFT63188 | 28.09.2018 | Global Security Management (WA) | KLP - Nightly Security Patrols August 2018 | 4,892.91 |
| EFT63189 | 28.09.2018 | StrataGreen (Strata Corporation Pty Ltd) | P&G - Replacement Secateurs Pouch Kgsp Kamaki | 22.03 |
| EFT63190 | 28.09.2018 | Gresley Abas Pty Ltd | WCH - Project Architect | 30,134.48 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT63191 | 28.09.2018 | G Bishops Transport Services Pty Ltd atft GBT Services Trust | Various Freight | 1,774.14 |
| EFT63192 | 28.09.2018 | K Giles | Cancelled | 0.00 |
| EFT63193 | 28.09.2018 | Global Spill Control Pty Ltd | Kta Airport - Global Green Degreaser Super Conc 200L | 1,760.00 |
| EFT63194 | 28.09.2018 | G Green | Rates Refund A89890 | 1,936.50 |
| EFT63195 | 28.09.2018 | D Green | Reimb - Lost Ticket Fee | 149.00 |
| EFT63196 | 28.09.2018 | Home Hardware Karratha | KLP - Shade Sail Structure | 732.07 |
| EFT63197 | 28.09.2018 | Hydramet Pty Ltd | KLP - Regulators/Replacement Parts Chlorine Gas Auto Shut Down System Incs Installation And Testing | 8,350.06 |
| EFT63198 | 28.09.2018 | B Hogan | Reimb - Fuel, Cleaverville Caretakers | 144.10 |
| EFT63199 | 28.09.2018 | L Husking | Reimb - Fuel, 40 Mile Beach Caretakers | 41.95 |
| EFT63200 | 28.09.2018 | S Hill | Rates Refund A42115 | 1,906.00 |
| EFT63201 | 28.09.2018 | ZircoData Pty Ltd | Records - Archive Storage, 26/07/18 To 25/08/18 | 173.78 |
| EFT63202 | 28.09.2018 | Identity Security Pty Ltd | Kta Airport - Monthly Online ASIC Lodgement Charge | 137.50 |
| EFT63203 | 28.09.2018 | The Inspired Mark (atf The Miller Family Trust) | Business Support Grant Scheme 18/19 - The Inspired CEO Summit, 50% Upfront Payment CR 154103 | 6,250.00 |
| EFT63204 | 28.09.2018 | Ibis Styles Karratha (Garrett Hospitality Regional Hotels Pty Ltd t/as | HR - Facilitator Accommodation, Pool Operators Course | 920.00 |
| EFT63205 | 28.09.2018 | Jason Sign Makers | Roebourne Entry Statement - Fabrication And Supply Of Information Signage And Frames | 24,286.37 |
| EFT63206 | 28.09.2018 | Karratha Signs | Crime Prevention Strategies - 500 x Vinyl Stickers | 302.50 |
| EFT63207 | 28.09.2018 | JSS Logistics Pilbara | WS - Deliver Digger From 7 Mile To KMH | 423.50 |
| EFT63208 | 28.09.2018 | James Bennett Pty Limited | Wickham Library - August Book Order | 1,108.96 |
| EFT63209 | 28.09.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Plant - Refuse Compactor Repairs | 4,602.75 |
| EFT63210 | 28.09.2018 | Beyond Carpentry Contracting | DCH - Reinstate Missing Tactiles x 200 | 2,816.00 |
| EFT63211 | 28.09.2018 | Jaram Australia (Jaram Products Pty Ltd t/as) | Plant - Custom Lock Up Box Dmax Footwell | 723.80 |
| EFT63212 | 28.09.2018 | Karratha Smash Repairs | Plant - Front Bumper Repairs | 1,550.04 |
| EFT63213 | 28.09.2018 | Karratha Veterinary Hospital | Animal Control - Euthanize Cat | 73.40 |
| EFT63214 | 28.09.2018 | Karratha Country Club Inc | Bowling Club - Water Usage August 2018 | 248.33 |
| EFT63215 | 28.09.2018 | Karratha Gymnastics Club Inc | Kidsport - Reimbursement A MacDonald | 165.00 |
| EFT63216 | 28.09.2018 | Kwik Kopy Printing Centre | Stock - DI Secretive Envelopes (box/500) | 1,374.45 |
| EFT63217 | 28.09.2018 | Karratha Community Association | ACADS 18/19 - International Food Festival CR154076, 50% Upfront Payment | 18,042.75 |
| EFT63218 | 28.09.2018 | Sonic Healthplus Pty Ltd | Health & Safety - Hepatitis B Vaccination, K Brindley | 189.20 |
| EFT63219 | 28.09.2018 | Karratha Machinery Hire | Plant - Hire 21T Excavator And Hydraulic Grab WE 31/08/18 | 9,240.00 |
| EFT63220 | 28.09.2018 | Karratha Automotive Group - KAG | Stock - Fuel Filter Kit | 83.17 |
| EFT63221 | 28.09.2018 | Kennards Hire Pty Limited | REAF 2018 - Dry Hire 2T Forklift And Delivery 28/08/18 To 03/09/18 | 1,341.32 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT63222 | 28.09.2018 | Ko Ko Aye T/as K & S Mobile Windscreen Service | Insurance Excess Payable - Isuzu Windscreen Replacement | 660.00 |
| EFT63223 | 28.09.2018 | KC Mobile Pool Maintenance | Teesdale Place - Pool Maintenance, August 2018 | 115.00 |
| EFT63224 | 28.09.2018 | Karratha Campers (Kiwin Hose Doctors Pty Ltd | Business Support - Take Your Business Online Grant 2018/19 | 1,100.00 |
| EFT63225 | 28.09.2018 | Matthew Jean t/as Karratha Property Services | Windgrass - Resilicone Shower Base & Hob Areas | 275.00 |
| EFT63226 | 28.09.2018 | Landgate | IT - Download Karratha And Dampier Townsite Images & 2 x Mapsheets | 570.11 |
| EFT63227 | 28.09.2018 | Leethall Constructions Pty Ltd | Roebourne Entry Statement - Construction, Install Roebourne Information Bay Upgrade | 5,830.00 |
| EFT63228 | 28.09.2018 | D Lutlier | Reimb - Lost Ticket Fee | 101.00 |
| EFT63229 | 28.09.2018 | Marketforce | Dampier Palms EOI Advertising West Aust Public Art Commission 42-17/18 -28/07/2018 | 4,799.47 |
| EFT63230 | 28.09.2018 | MAK Industrial Water Solutions Pty Ltd | Kta Airport - WWTP Service And Operations Mgt Fee, August 2018 | 20,396.39 |
| EFT63231 | 28.09.2018 | MH Carr Contracting Pty Ltd | KLP - Deliver Richgrow Sandgroper Mulch | 14,676.75 |
| EFT63232 | 28.09.2018 | Mega Vision Australia Pty Ltd | REAF - Production Lighting Audio-Visual And Stage For Events | 16,137.11 |
| EFT63233 | 28.09.2018 | NW Communications & IT Specialists | REAP - HDMI Cables | 129.95 |
| EFT63234 | 28.09.2018 | Norwest Craft Supplies | Yth Services - Supplies Regular Programming | 100.11 |
| EFT63235 | 28.09.2018 | NYFL Nursery - Litter Picking Cleaning And Gardening Services | Litter Collection Services Roebourne - August 2018 | 5,844.35 |
| EFT63236 | 28.09.2018 | Titan Australia Pty Ltd | Plant - Tyre Repairs | 379.50 |
| EFT63237 | 28.09.2018 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386) | Wickham Transfer Station - 15 Litre Spring Water Bottles | 13.25 |
| EFT63238 | 28.09.2018 | North West Waste Alliance | Street Sweeping Services - August 2018 | 47,247.93 |
| EFT63239 | 28.09.2018 | Nielsen Liquid Waste Services Pty Ltd | Cleaverville - Unblock Dump Points Empty Sullage Tanks | 1,460.50 |
| EFT63240 | 28.09.2018 | Deanshine Pty Ltd & Gablesun Pty Ltd T/A New Horizons Learning Centre | HR - Training, Introduction To Emotional Intelligence | 3,899.00 |
| EFT63241 | 28.09.2018 | Ixom Operations Pty Ltd (Orica) | RAC - 70kg Chlorine Gas Cylinders | 2,183.61 |
| EFT63242 | 28.09.2018 | Katy Leontine Marie Gates | Cancelled | 0.00 |
| EFT63243 | 28.09.2018 | Hanson Construction Materials Pty Ltd | Drainage Maintenance - 5M Concrete | 2,729.76 |
| EFT63244 | 28.09.2018 | Pilbara Wildlife Carers Association Inc | Annual Funding - 50% Upfront Payment - Volunteer Wages | 10,000.00 |
| EFT63245 | 28.09.2018 | Pt Walcott Volunteer Sea Search & Rescue | Annual Community Grant Scheme 18/19 - Fishing Competition, 50% Upfront Payment, CR 154077 | 8,321.50 |
| EFT63246 | 28.09.2018 | Printsync Norwest Business Solutions | Various Printer Charges | 4,021.88 |
| EFT63247 | 28.09.2018 | Prompt Contracting & Fencing Pty Ltd | WCH - Install Black Wire Fence Panel | 935.00 |
| EFT63248 | 28.09.2018 | Repco Auto Parts | Stock - Oil Filter | 25.83 |
| EFT63249 | 28.09.2018 | Raeco | Wickham Library - Barcode Protectors And Genre Labels | 258.50 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|-----------|
| EFT63250 | 28.09.2018 | Roebourne Dingo Hire | KLP - Machinery/Operator Hire, Reduction Stone Mulch And Spread And Removal Of Vehicles | 6,320.00 |
| EFT63251 | 28.09.2018 | Raiders Boxing Club | Annual Community Grant Scheme 18/19 - Venue Hire, 50% Upfront CR154077 | 1,327.00 |
| EFT63252 | 28.09.2018 | Auto One Karratha | Stock - Spark Plug | 8.94 |
| EFT63253 | 28.09.2018 | Resolute Security Services Pty Ltd | REAF 2018 - Security Services WE 02/09/18 | 10,186.46 |
| EFT63254 | 28.09.2018 | Reece Pty Ltd | Stock - Root Zone Watering System 18 | 4,618.76 |
| EFT63255 | 28.09.2018 | Statewide Bearings | Stock - Silicone Grease 120gm | 292.51 |
| EFT63256 | 28.09.2018 | Kmart Karratha | Youth Services Regular Programming Supplies | 153.00 |
| EFT63257 | 28.09.2018 | Seek Limited | HR - 20 x Classic Job Ad Pack | 4,620.00 |
| EFT63258 | 28.09.2018 | Shelf Cleaning Services | YS/FBCC/REAP - Cleaning Services, August 2018 | 14,686.42 |
| EFT63259 | 28.09.2018 | Shire Of Wyndham - East Kimberley | Solar Panel Hearson's Cove - Certificate Of Design Compliance Bp 1801631 | 99.00 |
| EFT63260 | 28.09.2018 | Seatadvisor Pty Ltd | REAP - SABO Ticketing Fees August 2018 | 2,782.45 |
| EFT63261 | 28.09.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | FBCC - Rust Treat, Prime And Repaint Internal And External Door Frames | 1,170.56 |
| EFT63262 | 28.09.2018 | S Sparks | Reimb - Meal Allowance, Community Safety Network Meeting | 137.00 |
| EFT63263 | 28.09.2018 | Scope Business Imaging | Kta Airport - Printer Charges A161041001086, August 2018 | 253.33 |
| EFT63264 | 28.09.2018 | Survey Logic Pty Ltd | Economic Development Initiatives - Eco Hub Survey Work Ocr167996 | 7,979.00 |
| EFT63265 | 28.09.2018 | Skipper Transport Parts (Formerly Covs) | Equipment Replacement - Foam Master | 708.64 |
| EFT63266 | 28.09.2018 | Sense2 Pty Ltd | Recycling Education - Jute Bags Pid4972, Print2 Design 1000 Per Design | 11,693.00 |
| EFT63267 | 28.09.2018 | Stirling Conveyancing Services | Rates Refund A26816 | 2,093.89 |
| EFT63268 | 28.09.2018 | T-Quip | Stock - Blade 27inch Atomic Pan Deck | 201.20 |
| EFT63269 | 28.09.2018 | Schneider Electric Buildings Aust. Pty Ltd | Depot Stage 3 - Admin Upgrade | 11,063.16 |
| EFT63270 | 28.09.2018 | Tox Free (Australia) Pty Ltd | Dampier Highway - Hire Heavy Vac Clear Soil And Dirt Around Services | 3,894.00 |
| EFT63271 | 28.09.2018 | Element Advisory Pty Ltd | Strategic Planning - Revisions To Advertised Cossack Conservation Management Plan | 10,111.75 |
| EFT63272 | 28.09.2018 | Phillip Trestrail | Cancelled | 0.00 |
| EFT63273 | 28.09.2018 | TCS Pilbara Pty Ltd | Depot Upgrade - Travel Reimbursement Practical Completion Inspection Stage 3 Rft03-17/18 | 1,015.39 |
| EFT63274 | 28.09.2018 | Scarboro Painting Services (The Trustee For Scarboro Painting Services) | Millars Well Pavilion - Set Out And Linemark Carpark | 4,642.00 |
| EFT63275 | 28.09.2018 | Turf Whisperer (Turf Life Pty Ltd t/as) | Turf Renovations - Tambrey Oval | 14,217.94 |
| EFT63276 | 28.09.2018 | Totally Workwear | HR - Uniforms Wool Relaxed Pants, Size 10 | 4,263.42 |
| EFT63277 | 28.09.2018 | Karratha Timber & Building Supplies | Building Maintenance - Tools And Equipment | 6,339.47 |
| EFT63278 | 28.09.2018 | R Van Welie | Reimb - Gas Bottle Annual Service Fee | 92.40 |
| EFT63279 | 28.09.2018 | Village Roadshow Pty Ltd | REAP - Movie Licence, Sicario: Day Of The Solado | 288.20 |
| EFT63280 | 28.09.2018 | Westrac Equipment Pty Ltd | Plant - Skidsteer Repairs Spring | 398.22 |
| EFT63281 | 28.09.2018 | Woolworths Group Limited | YS - Cafe Stock | 1,037.41 |
| EFT63282 | 28.09.2018 | Wormald Australia Pty Ltd | Kta Airport - Flow Test ARFFS Designated Hydrants To CASA Requirements | 2,171.64 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|------------|
| EFT63283 | 28.09.2018 | Wickham Primary School P&C Association Inc | Annual Community Grant Scheme 18/19 - Outdoor Fan Installation, 50% Upfront Payment | 2,000.00 |
| EFT63284 | 28.09.2018 | Wilson Security | YS - Security Callout 19/05/2018 | 207.90 |
| EFT63285 | 28.09.2018 | West Australian Newspapers Limited | REAP - Advertising | 6,520.00 |
| EFT63286 | 28.09.2018 | Wickham Cricket Club | Bucks For Bags Donation August 2018 | 1,308.00 |
| EFT63287 | 28.09.2018 | Wilson Parking Australia 1992 Pty Ltd | Kta Airport - Management Fee, Parking And Ground Transport, June 2018 | 2,200.00 |
| EFT63288 | 28.09.2018 | WACHS - Pilbara (Nickol Bay Hospital) | Rates Refund A74144 | 939.12 |
| EFT63289 | 28.09.2018 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms, Pants Narrow Tradie Navy 87R | 900.60 |
| EFT63290 | 28.09.2018 | Yaburara & Coastal Aboriginal Corporation (Yacmac) | Litter Control - Litter Collection Staff, August 2018 | 33,811.60 |
| EFT63291 | 28.09.2018 | C Boyce | Reimb - Private Accommodation, Taxi Fares And Meals Whilst Attending Meetings In Perth | 224.75 |
| EFT63292 | 28.09.2018 | Jokeria Pty Ltd | REAF 2018 - Performance | 2,750.00 |
| EFT63293 | 28.09.2018 | Mediasphere Holdings Pty Ltd | HR - Powerhouse Hub Annual Licence Fee | 20,790.00 |
| EFT63294 | 28.09.2018 | Blue Hat Cleaning Services T/a Damel Cleaning Services | Kta Airport - Cleaning Services, August 2018 | 98,274.95 |
| EFT63295 | 28.09.2018 | Manning Pavement Services Pty Ltd T/a Karratha Asphalt | Mardie Road - Reseal And Asphalt Works - Mardie Road LIA | 486,125.32 |
| EFT63296 | 28.09.2018 | Crothers Construction Pty Ltd | Kta Airport - Hangar, Office Design and Construction, Progress Claim #1 | 239,937.76 |
| EFT63297 | 28.09.2018 | Water Corporation | Temporary Service @ Warambie Rd - Sewerage/Water Infrastructure Contributions | 6,115.40 |
| EFT63298 | 28.09.2018 | P Trestrail | Utility Allowance As Per Contract - 14/09/18 To 13/10/18 | 144.00 |
| EFT63299 | 01.10.2018 | NYFL Nursery - Cossack Management | Cossack Site - Management Services | 35,750.00 |
| EFT63300 | 05.10.2018 | Cleanaway Pty Ltd | Waste Collection - MGB August 2018 | 169,872.27 |
| EFT63301 | 05.10.2018 | Hampton Harbour Boat & Sailing Club | Council Commitment - HHBSC Marina Project Geotechnical Sampling And Surveying | 61,359.50 |
| EFT63302 | 05.10.2018 | Australia Post | Postage - Various | 1,852.69 |
| EFT63303 | 05.10.2018 | Signature Music Pty Ltd | REAF 2018 - Production Comedy Event, Rambla Wickham 06/09/18 | 2,598.70 |
| EFT63304 | 05.10.2018 | Dampier Community Association | ACADS - Dampier Sunset Movies 50% Upfront Payment | 5,115.00 |
| EFT63305 | 05.10.2018 | GHD Pty Ltd | WS - Reverse Specification Civil Design Works And Traffic Layout | 1,069.20 |
| EFT63306 | 05.10.2018 | Hathaways Lubricants | Stock - Car Battery | 2,895.89 |
| EFT63307 | 05.10.2018 | Karratha Amateur Swimming Club | Community Grant Scheme - Country Pennants 2019, 50% Upfront CR 154077 | 17,651.00 |
| EFT63308 | 05.10.2018 | Karratha International Hotel (Ringthane Pty Ltd t/as) | REAP - Bar Stock | 3,287.85 |
| EFT63309 | 05.10.2018 | LRW's Electrical & Northwest Honda (Lawmar Holdings P/L) | Plant - Tandem Trailer Repairs, Ignition Key & Barrel Lister | 115.00 |
| EFT63310 | 05.10.2018 | Ausolar Pty Ltd | Rosemary Road Underpass - Lighting Upgrade | 44,535.64 |
| EFT63311 | 05.10.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | HR - Safety Boots | 487.69 |
| EFT63312 | 05.10.2018 | Atom Supply | Equipment - Husqvarna Petrol Saw Floor | 5,169.91 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT63313 | 05.10.2018 | J Blackwood & Son Pty Limited | P&G - Replacement, Truck Steel Box | 1,623.78 |
| EFT63314 | 05.10.2018 | Auslec | KLP - 25 X 28w Fhe / T5 / 840 | 439.75 |
| EFT63315 | 05.10.2018 | Ausrecord Pty Ltd | HR - Alphabet Labels Side Tab | 41.80 |
| EFT63316 | 05.10.2018 | Artyzan | Klenk Street And Welcome Road Intersection - Brick Paving | 6,534.00 |
| EFT63317 | 05.10.2018 | Art Matters | Financial Services - Valuation Of Artwork Assets | 11,732.85 |
| EFT63318 | 05.10.2018 | Allpro Industries Limited T/as Powerblast Global | KLP - Various Spare Parts High Pressure Cleaner | 357.50 |
| EFT63319 | 05.10.2018 | ATF Services Pty Ltd | WCH - Qtrly Time Lapse Footage Compilation | 1,042.47 |
| EFT63320 | 05.10.2018 | AAOK Karratha Caravan Park | REAF - Contractor Accommodation 27/08/2018 To 03/09/18 | 5,720.00 |
| EFT63321 | 05.10.2018 | Barth Bros Automotive Machining | Plant - Trailer Repairs, Valve Spring Brake | 468.41 |
| EFT63322 | 05.10.2018 | BOC Limited | Plant - Hose Twin Assembly | 133.76 |
| EFT63323 | 05.10.2018 | Bunzl Ltd | Stock - Toilet Tissue, Interleaved 2 Ply | 1,881.73 |
| EFT63324 | 05.10.2018 | BC Lock & Key | Hearson Cove Toilet Block - Rekey Lock To Cleaners Store | 521.58 |
| EFT63325 | 05.10.2018 | Bez Engineering | Traffic Control - Bollard Sleeves, Fabricated And Delivered | 2,334.20 |
| EFT63326 | 05.10.2018 | Benara Nurseries | Kta Airport - Plants, Dianella Hybrid Var | 421.65 |
| EFT63327 | 05.10.2018 | Black Swan State Theatre Company Ltd | REAP - Royalties, The Lighthouse Girl Regional Tour | 1,945.86 |
| EFT63328 | 05.10.2018 | Beacon Equipment | Plant - Backpack Blower Repairs Elbow | 66.25 |
| EFT63329 | 05.10.2018 | Barking Gecko Theatre Company Ltd | REAP - Production Fee Bamberts Book Of Lost Stories Instalment 2 | 15,656.30 |
| EFT63330 | 05.10.2018 | Ertech Pty Ltd | Cell III Construction Rft 04-17/18 | 567,729.14 |
| EFT63331 | 05.10.2018 | United Party Hire (Wildwater Holdings Pty Ltd t/as) | REAP - PAC Conference Hire Of Trestle Tables | 236.50 |
| EFT63332 | 05.10.2018 | Universal Pictures International Australasia Pty Ltd | REAP - Film Licence Jurassic World | 2,821.26 |
| EFT63333 | 05.10.2018 | Karratha Timber & Building Supplies | KLP - General Hardware Supplies, September 2018 | 89.11 |
| EFT63334 | 05.10.2018 | Amol Virkar | Mgr Utility Allowance As Per Contract - Internet 28/09/18 To 28/10/18 | 129.16 |
| EFT63335 | 05.10.2018 | Westrac Equipment Pty Ltd | Stock - Caterpillar Air Filter | 160.74 |
| EFT63336 | 05.10.2018 | Woolworths Group Limited | YS - School Holiday Programming Supplies | 1,640.91 |
| EFT63337 | 05.10.2018 | A Wear | Mgr Utility Allowance - Electricity 05/07/18 To 06/09/18 | 867.55 |
| EFT63338 | 05.10.2018 | Wrapped Creations | REAP - Rio Service Dinner Table Runners And Chair Bands | 145.00 |
| EFT63339 | 05.10.2018 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | Stock - Uniforms Pants Narrow Tradie Navy - 97r | 1,603.20 |
| EFT63340 | 05.10.2018 | Karratha Contracting Pty Ltd | Hearson Cove - Demolish Dispose Design And Construct Toilet Block | 62,744.55 |
| EFT63341 | 05.10.2018 | MSS Security | Kta Airport - Screening And Security Services | 208,531.62 |
| EFT63342 | 05.10.2018 | Perdaman Advanced Energy Pty Ltd | Depot Upgrade - Variation 06 Lightning Protection | 26,525.16 |
| EFT63343 | 05.10.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Cancelled | 0.00 |
| EFT63344 | 05.10.2018 | Telstra Corporation Ltd | Cancelled | 0.00 |
| EFT63345 | 05.10.2018 | Horizon Power | Electricity Charges - Various Sites | 149,341.74 |
| EFT63346 | 05.10.2018 | Water Corporation | Water Usage - Various Sites | 36,481.37 |
| EFT63347 | 05.10.2018 | Telstra Corporation Ltd | Phone Changes - Various Sites | 9,617.40 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63348 | 05.10.2018 | Poolmart Karratha | WRF - Pool Chemicals, Pool King Liquid Pool Chlorine | 158.00 |
| EFT63349 | 05.10.2018 | Point Samson Community Association Inc | ACADS 18/19 - BBQ And Shared Picnic Shelter CR154076, 50% Upfront Payment | 22,518.10 |
| EFT63350 | 05.10.2018 | Parry's Merchants | RAC - Kiosk Stock | 1,239.45 |
| EFT63351 | 05.10.2018 | Ray White Real Estate Karratha | Clarkson Way - Advertising | 600.00 |
| EFT63352 | 05.10.2018 | St John Ambulance - Karratha | Stock - Sharps Container | 199.08 |
| EFT63353 | 05.10.2018 | Royal Life Saving Society WA Inc | HR - Pool Lifeguard Course | 262.20 |
| EFT63354 | 05.10.2018 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | HR - Return Flights, Interpersonal Communications Facilitator | 2,045.00 |
| EFT63355 | 05.10.2018 | Truck Centre (WA) Pty Ltd | Plant - Repairs, Compressor | 2,263.48 |
| EFT63356 | 05.10.2018 | Thrifty Car Rental | REAF 2018 - MMQ, Car Hire 29/08/18 To 03/09/18 | 959.93 |
| EFT63357 | 05.10.2018 | Visimax | Animal Control - Official Notice Flashlight & Traffic Wand Kits | 871.25 |
| EFT63358 | 05.10.2018 | Landmark Operations Limited | Stock - Roundup Biactive | 433.04 |
| EFT63359 | 05.10.2018 | A Wright | Reimb - Meal Expenses, Perth Meetings | 104.20 |
| EFT63360 | 05.10.2018 | Centurion Transport Co Pty Ltd | Freight Various | 1,041.10 |
| EFT63361 | 05.10.2018 | Coca-Cola Amatil (Holdings) Ltd | REAP - Drink Stock | 1,870.84 |
| EFT63362 | 05.10.2018 | D Cleaver | Reimb - Accommodation, Perth Training 05/09/2018 | 75.00 |
| EFT63363 | 05.10.2018 | Command IT Services | Kta Airport - Investigate Door Issues Security Lunch Room And Menzies Ops Airside Access | 495.00 |
| EFT63364 | 05.10.2018 | Circuitwest Inc. | Annual Ordinary Membership Turnover | 550.00 |
| EFT63365 | 05.10.2018 | Comtec Data Pty Ltd | Kta Airport - Investigate Camera Connection Issues Resolve And Replace 1 Camera | 2,266.00 |
| EFT63366 | 05.10.2018 | CS Legal (The Pier Group Pty Ltd T/as) | Debt Collection - Sundry Debtors 2018/19 | 3,342.02 |
| EFT63367 | 05.10.2018 | Converged Communication Network Applications Pty Ltd | Computer Network Expenses - IP Phone 9608G Gray Global 4 pack | 2,774.56 |
| EFT63368 | 05.10.2018 | Caltex Aust Petroleum Pty Ltd | Stock - Diesel Delivered To Depot 16002L | 22,951.51 |
| EFT63369 | 05.10.2018 | CHE Touring | Cancelled | 0.00 |
| EFT63370 | 05.10.2018 | J Cunningham | Reimb - Study Assistance Cert IV HR | 1,750.00 |
| EFT63371 | 05.10.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Euthanize Dogs | 153.40 |
| EFT63372 | 05.10.2018 | Dampier Plumbing & Gas (t/f DPG Trust) | Plumbing Repairs - Various Sites | 3,915.33 |
| EFT63373 | 05.10.2018 | K Dean | Rates Refund A76980 | 274.08 |
| EFT63374 | 05.10.2018 | E & MJ Rosher Pty Ltd | Stock - Blade Bolt | 96.10 |
| EFT63375 | 05.10.2018 | Ezi-Hose Pty Ltd | Plant - Isuzu Truck Repairs | 33.10 |
| EFT63376 | 05.10.2018 | Fiorita Pty Ltd (Fiorita Deli) | REAP - Catering, Rio Service Dinners 14-15/09/2018 | 4,210.00 |
| EFT63377 | 05.10.2018 | Global Security Management (WA) | PBFC - Callouts 11/09/2018 | 152.90 |
| EFT63378 | 05.10.2018 | G Bishops Transport Services Pty Ltd atft GBT Services Trust | Freight - Various | 728.96 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT63379 | 05.10.2018 | K Giles | REAF 2018 - Performance Community Music Set | 50.00 |
| EFT63380 | 05.10.2018 | Handy Hands Pty Ltd | Weed Control/Spraying - Various Parks And Ovals | 25,946.80 |
| EFT63381 | 05.10.2018 | Hanssen Pty Ltd | Rates Refund A89914 | 44,100.15 |
| EFT63382 | 05.10.2018 | S Holmes | REAF 2018 - Launch Performance 31/08/18 | 50.00 |
| EFT63383 | 05.10.2018 | International Art Services (IAS Fine Art Logistics Pty Limited t/as) | CAA 2018 - Artwork Freight Malaga To Cossack And Return | 9,515.00 |
| EFT63384 | 05.10.2018 | Connect Call Centre Services | Governance - Overcall Fees For August 2018 | 2,004.15 |
| EFT63385 | 05.10.2018 | Jokeria Pty Ltd | CAA 2018 - Indigenous Artist Showcase Entertainment Cyril Munda Band | 3,500.00 |
| EFT63386 | 05.10.2018 | Keyspot Services | Yth Services - Trophies, King Of The Table And King Of The Court School Holiday Program | 52.55 |
| EFT63387 | 05.10.2018 | Karratha Building Co | Dodd Court Public Toilet - Ablution Block Demolition, Mobilisation Temporary Fencing Cartage Waste Disposal | 17,329.40 |
| EFT63388 | 05.10.2018 | Karratha Veterinary Hospital | Mawarnkarra Dog Health Program - Desex And Microchip Dog | 286.70 |
| EFT63389 | 05.10.2018 | Kwik Kopy Printing Centre | Regulatory Services - Staff Business Cards Full Colour Double Sided | 855.17 |
| EFT63390 | 05.10.2018 | Sonic Healthplus Pty Ltd | Health & Safety - Booster Vaccination | 1,524.90 |
| EFT63391 | 05.10.2018 | Kennards Hire Pty Limited | Gravel Resheeting Various Sites - Roller Hire | 7,706.08 |
| EFT63392 | 05.10.2018 | Ko Ko Aye T/as K & S Mobile Windscreen Service | Insurance Excess Payable - Colorado Windscreen Replacement | 840.00 |
| EFT63393 | 05.10.2018 | Matthew Jean t/as Karratha Property Services | Walcott Way - Investigate/Replace/Resecure Towel Rail | 319.00 |
| EFT63394 | 05.10.2018 | KML No 2 Pty Ltd | Rates Refund A88373 | 163.82 |
| EFT63395 | 05.10.2018 | Landgate | Rates - Land Enquiry & Title Searches | 230.19 |
| EFT63396 | 05.10.2018 | Links Modular Solutions Pty Ltd | KLP - Membership Bands | 1,127.50 |
| EFT63397 | 05.10.2018 | Latitude 20 Apartments Pty Ltd | REAP - Accommodation, Patsy Cline Performers | 1,980.00 |
| EFT63398 | 05.10.2018 | Emerge Associates | Welcome Park - Documentation Amendments | 6,897.00 |
| EFT63399 | 05.10.2018 | North West Tree Services | Point Samson Park - Prune Palms | 2,778.60 |
| EFT63400 | 05.10.2018 | Titan Australia Pty Ltd | Plant - Prime Mover Tyre Repairs | 6,528.50 |
| EFT63401 | 05.10.2018 | Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689) | WM - Monthly Fee, Water Filter Units | 135.25 |
| EFT63402 | 05.10.2018 | Ixom Operations Pty Ltd (Orica) | WRP - 70kg Chlorine Gas Cylinders | 1,395.90 |
| EFT63403 | 05.10.2018 | K Gates | Refund Lost Ticket Charge | 165.00 |
| EFT63404 | 05.10.2018 | The Paper Company Of Australia Pty Ltd | Stock - A3 Paper 80gsm Pure White | 207.90 |
| EFT63405 | 05.10.2018 | North Regional Tafe | HR - Safety Rep Full Course E Phipps | 2,050.00 |
| EFT63406 | 05.10.2018 | Printsync Norwest Business Solutions | REAP - Admin Office Printer Charges August 2018, XZL00675 | 287.60 |
| EFT63407 | 05.10.2018 | Prompt Contracting & Fencing Pty Ltd | Lockyer St, Maitland Road, Bulgarra Oval, Foothpaths - Fence Repairs | 5,280.00 |
| EFT63408 | 05.10.2018 | Potential Films Pty Ltd | REAP - Film Licence The Song Keepers | 330.00 |
| EFT63409 | 05.10.2018 | Repco Auto Parts | Stock - Wiper Blades Twin Pack | 221.58 |
| EFT63410 | 05.10.2018 | Roebourne Dingo Hire | Removal Of Abandoned Car Bodies - Urgent Tow Impounded Yamaha Motorbike | 836.00 |
| EFT63411 | 05.10.2018 | Rambla Bar Pty Ltd (Rambla Bar & Bistro) | REAF 2018 - Umbilical Brother Rider | 59.35 |
| EFT63412 | 05.10.2018 | RePipe Pty Ltd | Teesdale Place - Replace Flex Hoses Leaking | 226.45 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|------------|
| EFT63413 | 05.10.2018 | Reece Pty Ltd | Reticulation Repairs - Various Sites | 2,935.02 |
| EFT63414 | 05.10.2018 | Statewide Bearings | Plant - Pressure Washer Repairs, Calliper Mechanism | 592.58 |
| EFT63415 | 05.10.2018 | Kmart Karratha | KLP - School Holiday Program Craft Materials | 1,403.25 |
| EFT63416 | 05.10.2018 | Sunny Sign Company Pty Ltd | Stock - Tdi Bracket C/w Bolt Washer And Trilob Bolts | 99.00 |
| EFT63417 | 05.10.2018 | Decor8 Australia Pty Ltd | Rapid Graffiti Removal Unit - Services For Urgent Removal August 2018 | 770.00 |
| EFT63418 | 05.10.2018 | Broometown Holdings T/a Subway Karratha | Wickham Boat Beach Community Planting, Catering | 242.00 |
| EFT63419 | 05.10.2018 | Shelf Cleaning Services | FBCC - Cleaning Of Change Rooms For August 2018 | 2,527.00 |
| EFT63420 | 05.10.2018 | Designa Sabar Pty Ltd | Kta Airport - Technical Support Carpark Operations | 181.50 |
| EFT63421 | 05.10.2018 | Seatadvisor Pty Ltd | REAP - July 2018 Ticketing Fees | 2,549.80 |
| EFT63422 | 05.10.2018 | Securepay Pty Ltd | REAP Ticket Fees July 2018 | 803.61 |
| EFT63423 | 05.10.2018 | Sony Pictures Releasing | REAP - Film Licence Hello My Name Is Doris | 302.50 |
| EFT63424 | 05.10.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | DCH - Paint Internal Wall | 1,638.64 |
| EFT63425 | 05.10.2018 | Seaview Orthotics | Stock - Litter Picker (Ranger Max) | 106.75 |
| EFT63426 | 05.10.2018 | Wridgways Pty Ltd | McRae Court - Storage And Re-Delivery | 1,834.80 |
| EFT63427 | 05.10.2018 | Stainless Creation Pty Ltd | Hearson Cove Toilet Block - Fabricate And Supply Custom Stainless Steel Toilet Roll Holders | 748.00 |
| EFT63428 | 05.10.2018 | The Walt Disney Company Pty Ltd | REAP - Film Licence The Incredibles 02/08/18 | 1,023.66 |
| EFT63429 | 05.10.2018 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Dampier Palms and Hampton Oval Redevelopment Project - Advertising For Public Art Commission | 172.70 |
| EFT63430 | 05.10.2018 | Talis Consultants Pty Ltd T/a Talis Unit Trust | WS - Class III Cell Construction Consultancy Services Leachate Extraction System | 1,100.00 |
| EFT63431 | 05.10.2018 | Terre Rouge Ballet | REAP - Coppelia Concert Ticket Sales | 9,959.00 |
| EFT63432 | 05.10.2018 | Turf Whisperer (Turf Life Pty Ltd t/as) | Turf Renovations - Millars Well Main Oval | 29,310.60 |
| EFT63433 | 05.10.2018 | Totally Workwear | HR - Uniforms, Mens Biz Corp Edge L/S Shirt Blue Check, Size XL | 205.21 |
| EFT63434 | 05.10.2018 | The Trustee For Alist Entertainment T/a A-List Entertainment | REAF 2018 - The Umbilical Brothers | 22,000.00 |
| EFT63435 | 05.10.2018 | Town Of Cottesloe | Reimbursement - Long Service Leave E Bates | 5,299.10 |
| EFT63436 | 05.10.2018 | CHE Touring | REAP - Performance, Ron And Brenda Go Country | 16,500.00 |
| EFT63437 | 05.10.2018 | Australian Taxation Office | Payroll deductions | 305,167.62 |
| EFT63438 | 05.10.2018 | Child Support Agency | Payroll deductions | 1,695.30 |
| EFT63439 | 05.10.2018 | City Of Karratha | Payroll deductions | 465.00 |
| EFT63440 | 05.10.2018 | T Swetman - (Mortgage Account) | Home Ownership Allowance | 555.00 |
| EFT63441 | 05.10.2018 | D Cleaver (Mortgage Account) | Home Ownership | 280.00 |
| EFT63442 | 05.10.2018 | T Corfield And L Royal (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT63443 | 05.10.2018 | A Dorning - (Mortgage Account) | Home Ownership Allowance | 890.00 |
| EFT63444 | 05.10.2018 | A D'Cunha - Mortgage Account | Home Ownership Allowance | 500.00 |
| EFT63445 | 05.10.2018 | L Gan - (Mortgage Account) | Home Ownership Allowance | 970.00 |
| EFT63446 | 05.10.2018 | C Gorman (Mortgage Account) | Home Ownership Allowance | 325.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT63447 | 05.10.2018 | P Heekeng - (Mortgage Account) | Home Ownership Allowance | 575.00 |
| EFT63448 | 05.10.2018 | S Kot (Mortgage Account) | Home Ownership Allowance | 932.63 |
| EFT63449 | 05.10.2018 | C King (Mortgage Account) | Home Ownership Allowance | 450.00 |
| EFT63450 | 05.10.2018 | Maxxia Pty Ltd | Payroll deductions | 16,175.17 |
| EFT63451 | 05.10.2018 | N Milligan - (Mortgage Account) | Home Ownership Allowance | 769.30 |
| EFT63452 | 05.10.2018 | A Virkar (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT63453 | 05.10.2018 | B Wall (Mortgage Account) | Home Ownership Allowance | 586.23 |
| EFT63454 | 05.10.2018 | City Of Karratha | Payroll deductions | 160.00 |
| EFT63455 | 12.10.2018 | Blue Hat Cleaning Services T/a Damel Cleaning Services | Kta Airport - Cleaning Services, September 2018 | 50,728.33 |
| EFT63456 | 12.10.2018 | LGIS Property | 18/19 Insurance Premiums - Property, Workcare, Liability And Scheme Membership, 2nd Instalments | 897,235.08 |
| EFT63457 | 12.10.2018 | 303 Mullenlowe Australia Pty Ltd | Place Branding Services, Photography, Website, Media Planning, Admin WIPS Services | 76,107.08 |
| EFT63458 | 12.10.2018 | Dampier Plumbing & Gas (tff DPG Trust) | Plumbing Repairs - Various Sites | 44,005.78 |
| EFT63459 | 12.10.2018 | Burkeair Pty Ltd | Various Sites - Scheduled Aircon Services And Repairs | 40,324.95 |
| EFT63460 | 12.10.2018 | Jupps Floorcoverings Karratha Pty Ltd | REAP - Fitout, Duraclean 290 PVC Backed Charcoal Floor Mats | 19,860.00 |
| EFT63461 | 12.10.2018 | Chefmaster Australia | SP&I - Ice Bags Clear 3.5kg, (3Ctns, 1000 Bags) | 521.85 |
| EFT63462 | 12.10.2018 | Winc Australia Pty Limited (Formerly Staples) | Libraries - Stationery Supplies | 988.61 |
| EFT63463 | 12.10.2018 | Forpark Australia Pty Ltd | Stock - S Hook 8mm | 55.00 |
| EFT63464 | 12.10.2018 | GHD Pty Ltd | Economic Development Initiatives - Variation To Renewables Study To Include Identification And Further Analysis Of Specific Sites | 8,170.80 |
| EFT63465 | 12.10.2018 | Karratha Community House | 18/19 Annuals - 50% Upfront Payment, Sensory Play Facilitator Wages | 9,900.00 |
| EFT63466 | 12.10.2018 | Les Mills Aerobics Australia | WRP - Licence Fee October 2018 | 729.72 |
| EFT63467 | 12.10.2018 | Midalia Steel T/a Onesteel | Traffic Control Equipment - 40NB Med Gal Pipe PE (48.3x3.2) AS1074 / BS1387 6.500M | 140.36 |
| EFT63468 | 12.10.2018 | Main Roads Western Australia | Marketing - Traffic Management Planning For Queen's Baton Relay | 6,638.96 |
| EFT63469 | 12.10.2018 | Norwest Sand & Gravel Pty Ltd | WS - Grader Hire, 35T Float Excavator Transport | 5,962.00 |
| EFT63470 | 12.10.2018 | Ngarliyarndu Bindirri Aboriginal Corp. | REAF 2018 - Welcome To Country Nana Pansy | 1,100.00 |
| EFT63471 | 12.10.2018 | Parry's Merchants | RAC - Kiosk Supplies | 283.00 |
| EFT63472 | 12.10.2018 | Signswest Stick With Us Sign Studio | Kta Library - Information Pod Decals | 108.90 |
| EFT63473 | 12.10.2018 | Stihl Shop Redcliffe | Stock - Chainsaw Chain 16 Rapid Micro | 40.00 |
| EFT63474 | 12.10.2018 | Te Wai Manufacturing | HR - Uniform Embroidery City of Karratha | 6.60 |
| EFT63475 | 12.10.2018 | Royal Life Saving Society WA Inc | HR - Pool Operators Course 8 Candidates | 8,160.00 |
| EFT63476 | 12.10.2018 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | HR - Return Flights Various Course Facilitators | 4,105.50 |
| EFT63477 | 12.10.2018 | Position Partners | IT - Magnet Office Product Maintenance | 1,812.80 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|-----------|
| EFT63478 | 12.10.2018 | TNT Express | Freight - Show Technology Lighting Equipment | 1,468.95 |
| EFT63479 | 12.10.2018 | Truck Centre (WA) Pty Ltd | Plant - Repairs, Sealing Strip | 106.03 |
| EFT63480 | 12.10.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | Stock - Gloves Red PVC Chemical Resistant | 7.04 |
| EFT63481 | 12.10.2018 | Atom Supply | Stock - Replacement Visor To Suit Black Eagle Faceshield | 126.05 |
| EFT63482 | 12.10.2018 | J Blackwood & Son Pty Limited | WM - Safety Boots | 594.68 |
| EFT63483 | 12.10.2018 | ABCO Products | Stock - Enviropus Bioactive Toilet Tissue | 246.62 |
| EFT63484 | 12.10.2018 | Airport Security Pty Ltd | Kta Airport - ASIC Printing August 2018 | 440.00 |
| EFT63485 | 12.10.2018 | Ausolar Pty Ltd | Footpath Lighting - 15 x Solar Light Poles With New 12 Watt LED Lights | 14,097.88 |
| EFT63486 | 12.10.2018 | Barth Bros Automotive Machining | Stock - Fuel Filter Set/2 | 1,678.54 |
| EFT63487 | 12.10.2018 | BOC Limited | Plant - Repairs, Reel Oxy-acetylene | 509.66 |
| EFT63488 | 12.10.2018 | BC Lock & Key | Kta Depot - Cut 10 x Restricted De06 Keys | 214.50 |
| EFT63489 | 12.10.2018 | Bez Engineering | Playground Maintenance - Remove And Replace Damaged Goal Post Section | 674.03 |
| EFT63490 | 12.10.2018 | Beacon Equipment | Stock - Blade | 81.45 |
| EFT63491 | 12.10.2018 | Haybar Pty Ltd T/as Blanche Bar | REAF 2018 - Festoons Pallet Lounges Chairs Tables Including Set Up Pack Down Delivery And Collection | 5,835.50 |
| EFT63492 | 12.10.2018 | Holly Catherine Benfer | Reimb - Meal Allowance CDN Conference Perth | 114.26 |
| EFT63493 | 12.10.2018 | Centurion Transport Co Pty Ltd | Freight - Sigma Chemicals Sodium Thiosulphate Chlor Neutral 25Kg | 62.35 |
| EFT63494 | 12.10.2018 | Challenge Chemicals Australia | Stock - Hand Care 5L | 61.60 |
| EFT63495 | 12.10.2018 | Coates Hire Operations | REAF 2018 - 20 x Portable Toilets Including Transport | 2,858.63 |
| EFT63496 | 12.10.2018 | Cabcharge Australia Pty Ltd | Cabcharge | 852.54 |
| EFT63497 | 12.10.2018 | Chemform | Ground Surface Treatment - Reodorant Disinfectant (20 ltr) | 190.85 |
| EFT63498 | 12.10.2018 | Cherratta Lodge Pty Ltd | KLP - Laundry 25 Table Clothes Black | 40.55 |
| EFT63499 | 12.10.2018 | Comtec Data Pty Ltd | 7 Mile - Troubleshoot Tip Shop CCTV Due To Error Code (2) General Error | 726.00 |
| EFT63500 | 12.10.2018 | Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as) | Plant - Hilux Tyre Repairs 205r16 Hankook Dynapro | 726.00 |
| EFT63501 | 12.10.2018 | Discovery Sailing Adventures | Donation - S.A.F.E, Animal Welfare League Of Australia Tour | 300.00 |
| EFT63502 | 12.10.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Mawarnkara Program Animal Control - Desex And Microchip Dogs | 3,589.00 |
| EFT63503 | 12.10.2018 | Digital Education Services Pty Ltd T/as Digitales | Karratha Library - Subscription, Clue Detective Puzzles Online | 467.50 |
| EFT63504 | 12.10.2018 | Annette Dow | Refund - Car Parking Bond | 50.00 |
| EFT63505 | 12.10.2018 | E & MJ Rosher Pty Ltd | Plant - Repairs, Front Stub Axles | 304.90 |
| EFT63506 | 12.10.2018 | Ensysyex Australasia Pty Ltd | Stock - Fipronil Ultrathor 3ltr | 658.06 |
| EFT63507 | 12.10.2018 | Ezi-Hose Pty Ltd | Plant - Repairs, Hose Fittings | 320.34 |
| EFT63508 | 12.10.2018 | Ertech Pty Ltd | Class III Cell Construction - Rolls 6m X 50m Of A84 | 17,325.00 |
| EFT63509 | 12.10.2018 | Max & Claire Pty Ltd T/a Ergolink | Tech Serv - Ergonomic Chair | 958.38 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT63510 | 12.10.2018 | Feel Creative Pty Ltd | IT - Various Web Hosting Services 01/07/18 To 30/09/18 | 1,650.00 |
| EFT63511 | 12.10.2018 | Foxtel For Business | WRP - Foxtel Business Core Channels October 2018 | 155.00 |
| EFT63512 | 12.10.2018 | Fleet Fitness (atf O'Shaughnessy Family Trust) | WRP - Keiser Spin Bike Replacement Pedal Straps | 121.00 |
| EFT63513 | 12.10.2018 | StrataGreen (Strata Corporation Pty Ltd) | Depot - WeedMaxx Weed Control Mat 114gsm 3.66x50 | 665.51 |
| EFT63514 | 12.10.2018 | G Bishops Transport Services Pty Ltd atft GBT Services Trust | Freight - Various | 308.75 |
| EFT63515 | 12.10.2018 | The Trustee For Gray Family Trust (splys Alley) | HR - Uniforms And Embroidery | 4,837.90 |
| EFT63516 | 12.10.2018 | Home Hardware Karratha | KLP - Paint Patching Walls, Indoor Courts | 205.53 |
| EFT63517 | 12.10.2018 | Hydramet Pty Ltd | KLP - Recommission Automatic Chlorine Gas Shut Down System | 665.50 |
| EFT63518 | 12.10.2018 | HIT Productions Pty Ltd | REAP - 1/3 Performance Fee, The Sapphires | 11,000.00 |
| EFT63519 | 12.10.2018 | Kylie Lorraine Hulkes | Rates Refund A16596 | 152.50 |
| EFT63520 | 12.10.2018 | Jeniffer Humphrey | Refund - Movie Cancellation | 42.00 |
| EFT63521 | 12.10.2018 | Irrigation Australia Ltd | HR - Cert III In Irrigation Course Registration Fees | 11,770.00 |
| EFT63522 | 12.10.2018 | Karratha Signs | REAF 2018 - Event Signage | 1,725.02 |
| EFT63523 | 12.10.2018 | J G Johnson Painting & Decorating Pty Ltd | Winyama Road - Internal Paintworks | 6,006.50 |
| EFT63524 | 12.10.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Plant - Repairs, Uhf Aerial Gme Kit 6. 6db | 310.95 |
| EFT63525 | 12.10.2018 | Jaram Australia (Jaram Products Pty Ltd t/as) | Cancelled | 0.00 |
| EFT63526 | 12.10.2018 | Karratha Glass Service | Depot Masterplan Stage 3 - Apply Privacy Screen Film To Door Panel | 302.50 |
| EFT63527 | 12.10.2018 | Karratha Contracting Pty Ltd | Hearson's Cove Foreshore - 3rd Progress Claim, Replacement Toilet Block | 14,562.90 |
| EFT63528 | 12.10.2018 | Komatsu Australia Pty Ltd | Stock - Oil Sample Bottles Kowa | 393.16 |
| EFT63529 | 12.10.2018 | Sonic Healthplus Pty Ltd | Health & Safety - Vaccination Hep A & B | 904.20 |
| EFT63530 | 12.10.2018 | Karratha Machinery Hire | Woodbrook Rd Gravel Resheeting - Hire 13T Smooth Drum Roller | 660.00 |
| EFT63531 | 12.10.2018 | Karratha Automotive Group - KAG | Plant - Repairs, Seal-cr/shf Rr Oil | 56.68 |
| EFT63532 | 12.10.2018 | Karratha Community Garden | Annuals 18/19 - Junior Green Thumb, 50% Upfront Payment, Water Bill | 1,933.50 |
| EFT63533 | 12.10.2018 | Karratha Panel & Paint (Tunstead Family Trust T/a) | Insurance Recoverable - Repairs, Toyota Hilux | 5,070.56 |
| EFT63534 | 12.10.2018 | Kennards Hire Pty Limited | P&G - Retic Repairs, Hire Mini Loader With Trenching Attachment | 631.00 |
| EFT63535 | 12.10.2018 | Karrasupa Pty Ltd Tas Harvey Norman Karratha | Kta Airport - Cbs Drum Desk Fan | 89.00 |
| EFT63536 | 12.10.2018 | Karratha Junior Rugby League | Reimb - Junior Sports Light Tokens 2018 Season | 1,000.00 |
| EFT63537 | 12.10.2018 | Knight Frank Australia Pty Ltd | The Quarter - Leasing Fee, Australian Maritime Safety Authority | 6,472.34 |
| EFT63538 | 12.10.2018 | L3 Communications Australia Pty Ltd | Kta Airport - Maintenance Screening Equipment X-ray And Cbs Machine | 6,937.98 |
| EFT63539 | 12.10.2018 | LGIS Risk Management | Managing Emergencies In City Facilities Project | 2,277.00 |
| EFT63540 | 12.10.2018 | Amanda Morley | Reimb - Lost Books Returned | 28.48 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT63541 | 12.10.2018 | Marketforce | The Quarter - Public Notice Advising Community Information Session Proposal | 282.90 |
| EFT63542 | 12.10.2018 | MAK Industrial Water Solutions Pty Ltd | Kta Airport - WWTP Chemicals, Correction High Liquid, Membrane Cleaner, Low Liquid NaCl Chlorinating Agent, Wastewater Biological Booster | 27,369.76 |
| EFT63543 | 12.10.2018 | Mega Vision Australia Pty Ltd | REAF 2018 - Screens & Bubble Machine Hire | 1,301.30 |
| EFT63544 | 12.10.2018 | NBS Signmakers | WS - Alucabond Signs With Rounded Corners | 1,545.50 |
| EFT63545 | 12.10.2018 | North West Tree Services | Street Tree Maintenance - Removal And Ficus Stump Grinding | 1,109.90 |
| EFT63546 | 12.10.2018 | NYFL Nursery - Litter Picking Cleaning And Gardening Services | Cancelled | 0.00 |
| EFT63547 | 12.10.2018 | Titan Australia Pty Ltd | Plant - Light Truck Tyre Repairs, Remove Strip Fit Scrap | 1,702.80 |
| EFT63548 | 12.10.2018 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386) | Wickham Transfer Station - 15 Litre Spring Water Bottles | 25.25 |
| EFT63549 | 12.10.2018 | North West Waste Alliance | Footpath Sweeping - Kestral Way Frinderstein Way Bathgate Road Millstream Road And Miles Loop | 1,150.75 |
| EFT63550 | 12.10.2018 | Pilbara Motor Group - PMG | Plant - Repairs Cover Assy | 449.68 |
| EFT63551 | 12.10.2018 | The Paper Company Of Australia Pty Ltd | Stock - A4 Paper | 866.25 |
| EFT63552 | 12.10.2018 | North Regional Tafe | HR - Enrolment Fees Certificate IV In Youth Work Youth Development Scholarship | 2,843.00 |
| EFT63553 | 12.10.2018 | Pilbara Regional Council | HR - Payroll Processing IT Vision, Quarter 1 | 25,000.00 |
| EFT63554 | 12.10.2018 | Paramount Pictures Australia | REAP - Film Licence Mission Impossible: Fallout 1st Screening | 791.70 |
| EFT63555 | 12.10.2018 | Printsync Norwest Business Solutions | SP & Infrastructure - Toner Cartridge | 296.60 |
| EFT63556 | 12.10.2018 | Quick Corporate Australia Pty Ltd | Depot Upgrade - Rapid Clamp, 550h Desk Mounted Screens | 51.81 |
| EFT63557 | 12.10.2018 | Repco Auto Parts | WRF - Trolley Aqua Run x 2 | 446.05 |
| EFT63558 | 12.10.2018 | Ralph & Beattie Bosworth Pty Ltd | WCH - Quantity Surveyor August 2018 | 1,584.00 |
| EFT63559 | 12.10.2018 | Roebourne Dingo Hire | Removal Of Abandoned Car Bodies - Tow White Nissan Pulsar | 165.00 |
| EFT63560 | 12.10.2018 | Fuel Trans Australia Pty Ltd T/a Recharge Petroleum | Stock - Petrol Unleaded, 200L Drum | 2,321.00 |
| EFT63561 | 12.10.2018 | Reece Pty Ltd | Waters Park - Reticulation Repairs, Data Cable Orange | 1,137.18 |
| EFT63562 | 12.10.2018 | Statewide Bearings | Plant - Repairs, Set13 Taper | 101.64 |
| EFT63563 | 12.10.2018 | Kmart Karratha | RAC - Pool Kiosk Items | 232.00 |
| EFT63564 | 12.10.2018 | Sigma Chemicals | Stock - Dense Soda Ash 25kg Bag | 1,262.80 |
| EFT63565 | 12.10.2018 | Sodexo Remote Sites | Acacia Place Rental 14/09/18 To 13/10/18 | 3,033.34 |
| EFT63566 | 12.10.2018 | Scope Business Imaging | Strategic Projects - Printer Charges A5C0041013529 September 2018 | 1,155.16 |
| EFT63567 | 12.10.2018 | SD Upholstery & Repairs | WRP - Complete Resew And Patches | 627.00 |
| EFT63568 | 12.10.2018 | Skipper Transport Parts (Formerly Covs) | Plant - Repairs, Mud Flaps | 94.71 |
| EFT63569 | 12.10.2018 | South Metropolitan Tafe | HR - Course Fees, September 2018 Block Release | 305.00 |
| EFT63570 | 12.10.2018 | Stainless Creation Pty Ltd | Plant - Roadmaster Trailer Repairs Weld Brakes Strengthen Rear Ramp And Check Safety | 484.00 |
| EFT63571 | 12.10.2018 | R Sutherland | Rates Refund A56653 | 614.30 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|-----------|
| EFT63572 | 12.10.2018 | T-Quip | Plant - Contour Mower Repairs Compressor | 539.00 |
| EFT63573 | 12.10.2018 | Turf Guru Landscapes Pty Ltd | Reticulation Repairs, Water Audits, Street Watering - Various Parks And Streets, Roeb/Wick/Kta | 18,656.00 |
| EFT63574 | 12.10.2018 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Moolgunn Rd - Advertising, Reconstruction | 172.70 |
| EFT63575 | 12.10.2018 | Technology One Limited | IT - Intramaps Gis Consulting Remote Services | 1,804.00 |
| EFT63576 | 12.10.2018 | Tint A Car Karratha (Tinting Worldwide) | WS - Install Solar Window Film To Admin Office Building Sliding Door & Window | 375.00 |
| EFT63577 | 12.10.2018 | Karratha Timber & Building Supplies | KLP - General Hardware Supplies, September 2018 | 633.91 |
| EFT63578 | 12.10.2018 | Westrac Equipment Pty Ltd | Plant - Excavator Repairs Cutting Edge | 517.03 |
| EFT63579 | 12.10.2018 | Woolworths Group Limited | RAC - Replacement Cleaning / Kiosk Supplies | 1,641.69 |
| EFT63580 | 12.10.2018 | WA Billboards | Kta Airport - Reimb Up Front Charge Intersystems Fids System | 803.00 |
| EFT63581 | 12.10.2018 | Water Infrastructure Science And Engineering (WISE) | Kta Airport - Quarterly Review= Sewerage Treatment Plant April To June 2018 | 2,035.00 |
| EFT63582 | 12.10.2018 | Kerry-ann Walsh T/a Ka Communications | Councillor Media Training | 9,657.90 |
| EFT63583 | 12.10.2018 | Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as) | Kwong Close - Safety Shields Security Doors | 43.43 |
| EFT63584 | 12.10.2018 | Wow Health & Fitness (atf Lawrence Family Trust & The Maclachlan Trust) | KLP - Gym Wipes | 852.50 |
| EFT63585 | 12.10.2018 | Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac) | Litter Control - Litter Collection Staff 30/08/18 To 26/09/18 | 31,813.98 |
| EFT63586 | 12.10.2018 | Yurra Pty Ltd | Kta Foreshore - Dune Revegetation Additional Works Progress Claim No. 18 | 169.88 |
| EFT63587 | 12.10.2018 | Cleanaway Pty Ltd | Drain Reserve/Open Space - Clearance Bin September 2018 | 625.13 |
| EFT63588 | 12.10.2018 | Department Of Transport | Plant - Vehicle Registration To 30/04/19 | 211.65 |
| EFT63589 | 12.10.2018 | Telstra Corporation Ltd | PBFC Security System - Phone Charges 25/09/18 To 24/10/18 | 176.96 |
| EFT63590 | 12.10.2018 | Horizon Power | Electricity Charges - Various Sites, Airport, Ovals, Parks, Reserves, PBFC | 72,790.03 |
| EFT63591 | 12.10.2018 | Water Corporation | Water Usage - Various Sites, Standpipes, NBVFB | 4,558.11 |
| EFT63592 | 12.10.2018 | Horizon Power | Electricity Charges - Street Lights And Dir Utilities | 45,107.78 |
| EFT63593 | 12.10.2018 | Water Corporation | Water Usage - Various Parks, REAP And Standpipes | 28,212.33 |
| EFT63594 | 12.10.2018 | Wesfarmers Kleenheat Gas Pty Ltd | KLP - Gas Bottles | 990.85 |
| EFT63595 | 12.10.2018 | Water Corporation | Water Usage - Pavilions, Vacant Housing, Temp Services, FBCC, Mgr/Dir Utility Allowances | 26,714.02 |
| EFT63596 | 12.10.2018 | Water Corporation | Water Usage - Various Parks, Reserves, Agistment Centre And Harding Supply Mains | 45,826.66 |
| EFT63597 | 12.10.2018 | Onyx Group WA Pty Ltd | Refund - REAP Venue Bond, Birds Of Tokyo Event 06/10/2018 | 8,000.00 |
| EFT63598 | 12.10.2018 | City Of Karratha | Rates Refund A73520 | 40.63 |
| EFT63599 | 12.10.2018 | Water Corporation | Andover Park Public Toilet Connection, Application I.D 616119 | 18,870.22 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|------------|
| EFT63600 | 15.10.2018 | TKO Mountings LLC T/as Pro Mountings | WCH - Mounts for Boxing Equipment - 50% Deposit | 946.90 |
| EFT63601 | 12.10.2018 | Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe | Volunteer Recognition Awards 2018 - Catering 25/05/2018 & 26/05/2018 | 8,090.50 |
| EFT63602 | 19.10.2018 | Wickham Community Association (inc) | ACADS 18/19 - Upfront Payments, Annual Concert, Wickham Activation, Citizenship, Family Day ICR154076 | 45,191.90 |
| EFT63603 | 19.10.2018 | Crothers Construction Pty Ltd | Kta Airport - Hangar And Office Design and Construction - Progress Claim #2 | 827,691.11 |
| EFT63604 | 19.10.2018 | Karratha Solar Power No 1 Pty Ltd | KTA Airport - Electricity Usage, September | 62,688.36 |
| EFT63605 | 19.10.2018 | Manning Pavement Services Pty Ltd T/a Karratha Asphalt | Acacia Place Wickham - Road Reseal | 349,685.69 |
| EFT63606 | 19.10.2018 | 303 Mullenlowe Australia Pty Ltd | Place Branding - Social Content, Creative Refinement, Admin, PR Services | 57,794.62 |
| EFT63607 | 19.10.2018 | North West Waste Alliance | Street Sweeping Services, September 2018 | 47,247.93 |
| EFT63608 | 19.10.2018 | Burkeair Pty Ltd | Kta Airport - Chiller 2 Replacement, PBFC - Fridge Repairs, DCH Replacement Dehums | 336,816.81 |
| EFT63609 | 19.10.2018 | Cr G Cucel | Reimb - Meals & Parking, Meetings In Perth | 154.00 |
| EFT63610 | 19.10.2018 | Cr G Evans | Reimb - Car Mileage 27/08/18 To 13/09/18 | 331.30 |
| EFT63611 | 19.10.2018 | Mayor P Long | Reimb - Car Mileage 03/04/18 To 24/06/18 | 1,199.87 |
| EFT63612 | 19.10.2018 | P Miller | REAF 2018 - MC Services | 1,600.00 |
| EFT63613 | 19.10.2018 | Cleanaway Pty Ltd | Beach Garbage Collection - Mobile Bins 40 Mile Cleaverville And Miaree Pool, August 2018 | 448.10 |
| EFT63614 | 19.10.2018 | Optus Billing Services Pty Ltd | KLP - Emergency Lift Phone Charges 05/10/18 to 04/11/18 | 32.00 |
| EFT63615 | 19.10.2018 | BT Equipment Pty Ltd T/a Tutt Bryant Equipment | Stock - Tapped Plates | 1,048.87 |
| EFT63616 | 19.10.2018 | Sheldon & Hammond | Staff Christmas Gifts | 7,807.80 |
| EFT63617 | 19.10.2018 | Australia Post | Postage - Rates | 1,255.68 |
| EFT63618 | 19.10.2018 | Construction Training Fund (CTF) | BCITF Receipts - September 2019 | 6,356.06 |
| EFT63619 | 19.10.2018 | Jupps Floorcoverings Karratha Pty Ltd | Karratha Administration Building - Repair Matting | 590.00 |
| EFT63620 | 19.10.2018 | Winc Australia Pty Limited (Formerly Staples) | SP&I - Stationery, Magnetic Buttons Black | 49.16 |
| EFT63621 | 19.10.2018 | Cardno WA Pty Ltd | Pt Samson - Professional Services Ending 27/04/2018 Review Of Design Elements la | 1,602.45 |
| EFT63622 | 19.10.2018 | Signature Music Pty Ltd | REAP - 5th Southern Deserts Conference Equipment | 605.00 |
| EFT63623 | 19.10.2018 | Geraldton Building Services & Cabinets (GBSC) | Depot Admin Area Upgrade - Install Benchtops, Kick Plates & End Panels | 2,398.00 |
| EFT63624 | 19.10.2018 | Hampton Harbour Boat & Sailing Club | Guy Fawkes Festival 2018 - Funding, Fireworks And Barge Hire | 11,793.00 |
| EFT63625 | 19.10.2018 | Hart Sport | KLP - Sporting Equipment & Mini Mega Program Equipment | 600.10 |
| EFT63626 | 19.10.2018 | ISPX | Computer Network - Monthly ADSL And Annual Hosting Services 06/10/18 To 05/11/18 | 122.50 |
| EFT63627 | 19.10.2018 | Les Mills Aerobics Australia | KLP - Les Mills Group Fitness License Fees Includes Virtual And Scheduled Support | 1,558.22 |
| EFT63628 | 19.10.2018 | Norwest Sand & Gravel Pty Ltd | Boat Ramp Maintenance - Floating 35 Tonne Excavator To Depot | 924.00 |
| EFT63629 | 19.10.2018 | Pilbara Real Estate | Refund - Overpaid Rent Marniyarra Loop | 741.65 |
| EFT63630 | 19.10.2018 | Parry's Merchants | Indoor Play Centre - Cafe And Stock | 251.05 |
| EFT63631 | 19.10.2018 | Sealanes (1985) Pty Ltd | REAP - Kiosk Stock | 2,579.23 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63632 | 19.10.2018 | Stihl Shop Redcliffe | Stock - Brush Cutter Cord | 209.10 |
| EFT63633 | 19.10.2018 | Town Link Couriers | Freight - Collection Of Parcel From Komatsu Port Hedland To Depot | 27.50 |
| EFT63634 | 19.10.2018 | Helloworld Travel Karratha (formerly Everywhere Travel & Cruise) | REAP - Zagoria Trio, Airfares Sundowner 28/10/2018 | 3,408.00 |
| EFT63635 | 19.10.2018 | TNT Express | Freight - Movies And Box | 14.96 |
| EFT63636 | 19.10.2018 | C Watts | Mgr Utility Allowance As Per Contract | 99.00 |
| EFT63637 | 19.10.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | Stock - Safety Glasses, Box | 904.09 |
| EFT63638 | 19.10.2018 | Atom Supply | Stock - Absorbent Peat General Purpose 100% Organic 50L | 393.11 |
| EFT63639 | 19.10.2018 | J Blackwood & Son Pty Limited | WS - Disposal Butt Unit Smokers Ceasefire Blk | 545.46 |
| EFT63640 | 19.10.2018 | ABCO Products | Stock - Ecozyme B+ 5L | 751.38 |
| EFT63641 | 19.10.2018 | Avdata Australia | Kta Airport - Billing Service Fees And Charges Monthly Data Reporting August 2018 | 2,722.90 |
| EFT63642 | 19.10.2018 | Airport Security Pty Ltd | Kta Airport - ASIC Printing September 2018 | 176.00 |
| EFT63643 | 19.10.2018 | Advam Pty Ltd | Kta Airport - Support And Services July 2018 | 1,009.89 |
| EFT63644 | 19.10.2018 | Judith Andrews | Reimb - Meal Allowance, AAA AGM Emergency Field Exercise Airside Tour Meetings, Perth | 112.75 |
| EFT63645 | 19.10.2018 | Ausolar Pty Ltd | Karratha Rec Club Car Park - Replace Damaged Led Lights | 13,583.13 |
| EFT63646 | 19.10.2018 | Access Analytic Solutions Pty Ltd | IT - Power Bi Coaching Assist Implementation Of Power Bi Solution | 962.50 |
| EFT63647 | 19.10.2018 | Barth Bros Automotive Machining | Stock - Air Filter | 443.76 |
| EFT63648 | 19.10.2018 | Bunzl Ltd | Stock - Hand Towels Interleaved | 1,001.54 |
| EFT63649 | 19.10.2018 | BC Lock & Key | Kwong Close - Install Deadlock & Push Button Door Handle | 690.32 |
| EFT63650 | 19.10.2018 | Brooks Hire Service Pty Ltd | Boat Ramp Maintenance - Hire Komatsu Loader | 6,666.00 |
| EFT63651 | 19.10.2018 | Building Commission (Building Services Levy - BSL) | BSL Receipts - September 2018 | 6,134.83 |
| EFT63652 | 19.10.2018 | BB Landscaping WA Pty Ltd | Petersen Court - Garden Maintenance And Tidy Up September 2018 | 1,694.00 |
| EFT63653 | 19.10.2018 | Barking Gecko Theatre Company Ltd | REAP - Royalty Payment Bamber's Book Of Lost Stories | 671.00 |
| EFT63654 | 19.10.2018 | R Beatty | Refund - Lost Parking Ticket | 165.00 |
| EFT63655 | 19.10.2018 | Centurion Transport Co Pty Ltd | Freight - Various | 135.73 |
| EFT63656 | 19.10.2018 | Challenge Chemicals Australia | Stock - Galaxy Heavy Duty Degreasers | 400.18 |
| EFT63657 | 19.10.2018 | Coates Hire Operations | Boat Ramp Maintenance - Hire Articulated Grader 15-17/09/18 | 1,071.97 |
| EFT63658 | 19.10.2018 | Coca-Cola Amatil (Holdings) Ltd | REAP - Kiosk Stock | 2,490.84 |
| EFT63659 | 19.10.2018 | Cabcharge Australia Pty Ltd | Cabcharge | 636.55 |
| EFT63660 | 19.10.2018 | Chemform | Stock - Floor Stripper 5L | 101.31 |
| EFT63661 | 19.10.2018 | Cb Snapz | REAF 2018 - Face Painting Mermaid Appearances Glitter Tattoos Children's Entertainment | 3,380.00 |
| EFT63662 | 19.10.2018 | Command IT Services | IT - Trace And Test Cable to Liftshaft Screens Switch | 264.00 |
| EFT63663 | 19.10.2018 | Wickham Youth Group Inc | The Base - Operational Recreation Equipment And Furniture | 9,354.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63664 | 19.10.2018 | Dampier Sharks Junior Football Club | Sporting Quarterly Grant Scheme - August 2018 Shades And Marquees | 2,000.00 |
| EFT63665 | 19.10.2018 | Dunnart Picture Framing | Comm Development - Repair Broken Glass In Art Work | 165.00 |
| EFT63666 | 19.10.2018 | M Dequen | Reimb - Meals, Rangers Conference | 124.40 |
| EFT63667 | 19.10.2018 | Dampier Plumbing & Gas (ttf DPG Trust) | Plumbing Repairs - Various Sites, Yth Shed, Cook Close, Walcoot Way, REAP, Depot, Dampier Lions Park, Saylor Park, WRP | 11,096.12 |
| EFT63668 | 19.10.2018 | Diva Ministries (L M Ratana & M Strickland t/as) | Youth Shed - Hip Hop Choir 02/05/18 | 1,080.00 |
| EFT63669 | 19.10.2018 | Ezi-Hose Pty Ltd | Plant - BOMAG Repairs 1/4 Hose Tough Cover | 369.90 |
| EFT63670 | 19.10.2018 | ES2 Pty Ltd | IT - Consolidation Of Security Reports | 3,630.00 |
| EFT63671 | 19.10.2018 | Farinosi & Sons Pty Ltd | KLP - Dulux Kings Cayon Paint | 56.63 |
| EFT63672 | 19.10.2018 | Foxtel For Business | KLP - Business Core Package 01/10/18 To 31/10/18 | 210.00 |
| EFT63673 | 19.10.2018 | Funtastic Ltd T/a Madman Entertainment | REAP - Film Licence The Breaker Upperers | 536.40 |
| EFT63674 | 19.10.2018 | Global Security Management (WA) | FBCC - Security Callouts | 360.80 |
| EFT63675 | 19.10.2018 | StrataGreen (Strata Corporation Pty Ltd) | Weed Control - Barricade Pre-Emergent Herbicide 1L | 303.84 |
| EFT63676 | 19.10.2018 | G Bishops Transport Services Pty Ltd atft GBT Services Trust | Freight - Various | 2,778.26 |
| EFT63677 | 19.10.2018 | Home Hardware Karratha | REAP - Secure Library Table Chairs To Outdoor Area, Padlocks, Eyelets, Chain Dome, Nuts | 380.14 |
| EFT63678 | 19.10.2018 | J Hurley | Reimb - Private Accommodation Perth Meetings | 93.80 |
| EFT63679 | 19.10.2018 | R Hall | Reimb - Fuel BP Card Unable To Be Used | 163.38 |
| EFT63680 | 19.10.2018 | B Hartung | Refund - Lifetime Dog Registration, Dog Euthanised | 100.00 |
| EFT63681 | 19.10.2018 | Jason Sign Makers | Depot Fitout - Aluminium Signs | 430.56 |
| EFT63682 | 19.10.2018 | Karratha Signs | KTA Airport - Cover Decal WWTP Sign | 60.50 |
| EFT63683 | 19.10.2018 | James Bennett Pty Limited | Roebourne Library - August Book Order | 264.64 |
| EFT63684 | 19.10.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Various Plant - Electrical Repairs | 3,336.25 |
| EFT63685 | 19.10.2018 | Karratha Building Co | Cattrall Park - Repairs To Gazebo | 2,541.00 |
| EFT63686 | 19.10.2018 | Karratha Cad Centre | WM - A1 Full Colour Plot On 95gsm Coated Paper | 273.00 |
| EFT63687 | 19.10.2018 | Karratha Veterinary Hospital | Animal Control - Euthanize Cats | 85.60 |
| EFT63688 | 19.10.2018 | Karratha Contracting Pty Ltd | Andover Park - Installation Public Toilet | 27,908.32 |
| EFT63689 | 19.10.2018 | Sonic Healthplus Pty Ltd | HR - Corporate Consultation 04/10/2018 | 121.00 |
| EFT63690 | 19.10.2018 | Karratha Adult Riding Club | Sports Funding Scheme - Coaching Course | 1,000.00 |
| EFT63691 | 19.10.2018 | Kayla Harrison (nee Sevelj) | Reimb - Clarkson Way Gas Bottle | 92.40 |
| EFT63692 | 19.10.2018 | Kennards Hire Pty Limited | DCH - Hire Temporary Fencing Panels Feet And Joiner Clips 14/09/18 To 28/09/18 | 769.60 |
| EFT63693 | 19.10.2018 | Matthew Jean t/as Karratha Property Services | KLP - Replace Door & Frame After Break In | 2,191.00 |
| EFT63694 | 19.10.2018 | Landgate | Rates - Monthly Valuation Schedules And 2018/19 Annual Updates | 128.90 |
| EFT63695 | 19.10.2018 | Leethall Constructions Pty Ltd | Footpath Lighting Upgrade - Installation Of Solar Pedestrian Lighting | 20,950.95 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63696 | 19.10.2018 | MM Electrical Merchandising | P&G - Wiring and Battery Timer Replacements | 1,031.25 |
| EFT63697 | 19.10.2018 | McMahon Services Australia Pty Ltd | 7 Mile - Transfer Empty Hook Bins From 7 Mile Waste Facility To Wickham Transfer Station | 1,738.00 |
| EFT63698 | 19.10.2018 | Redwave Media Ltd | Marketing - Rates Explainer Social Media Video 2 Minute 30 Second Voiceover | 222.75 |
| EFT63699 | 19.10.2018 | NYFL Nursery - Litter Picking Cleaning And Gardening Services | Litter Control - Litter Collection Services Roebourne, September 2018 | 5,344.35 |
| EFT63700 | 19.10.2018 | Neverfail Springwater Pty Ltd - Front Reception (906959169) | Customer Services - Water Cooler | 31.05 |
| EFT63701 | 19.10.2018 | Beth Nurnberger | HR - Delivery Of Email & Workflow Management Course 20 Candidates 19/09/2018 | 1,950.00 |
| EFT63702 | 19.10.2018 | Osnat Burger T/a Osi's Creations | Dampier Library - Children's Stepping Stone Session School Holiday Program | 1,600.00 |
| EFT63703 | 19.10.2018 | Pilbara Motor Group - PMG | Plant - Prado Repairs Disc | 758.26 |
| EFT63704 | 19.10.2018 | Performing Lines | REAP - Performance Fee Small Voices Louder | 11,825.00 |
| EFT63705 | 19.10.2018 | Printsync Norwest Business Solutions | REAP - Arts Admin Printer Charges XZL00675 29/06/18 To 31/07/18 | 160.85 |
| EFT63706 | 19.10.2018 | Roebourne PCYC (The Federation Of WA Police & Community Youth Centres) | Community Grant Scheme 18/19 - 50% Upfront Payment Roeb NAIDOC Hip Hop Event | 4,567.75 |
| EFT63707 | 19.10.2018 | Jack Clive Pam (Parcel) | CAA 2018 - Curator Invited Artist | 5,279.00 |
| EFT63708 | 19.10.2018 | Pure Star Clean Pty Ltd | REAF 2018 - Consumables And Cleaning Portable Toilets And Litter Picking | 1,980.00 |
| EFT63709 | 19.10.2018 | Prompt Contracting & Fencing Pty Ltd | 7 Mile - Supply And Install Heavy Duty Steel Safety Barriers | 4,003.00 |
| EFT63710 | 19.10.2018 | Regula Pam (PamPam Productions) | CAA 2018 - Exhibition Install/Deinstall Contract | 15,430.00 |
| EFT63711 | 19.10.2018 | Quick Corporate Australia Pty Ltd | Depot Upgrade - White Board 1800 X 1200 | 922.71 |
| EFT63712 | 19.10.2018 | Repco Auto Parts | Stock - Battery 9 Volt | 81.93 |
| EFT63713 | 19.10.2018 | Red Dot Stores | REAP - Staging Decorations | 16.00 |
| EFT63714 | 19.10.2018 | Roebourne Dingo Hire | Wickham Beach Revegetation - Watering Of Tubestock X 9 | 7,610.00 |
| EFT63715 | 19.10.2018 | Reece Pty Ltd | Plant - Repairs, Data Coil 3-Way | 2,378.00 |
| EFT63716 | 19.10.2018 | Statewide Bearings | Stock - Wheel Bearing Kit Set 13 Taper | 105.95 |
| EFT63717 | 19.10.2018 | Kmart Karratha | KLP - Games And Supplies, Gamers & Beauty Day September School Holiday Program | 247.80 |
| EFT63718 | 19.10.2018 | Sunny Sign Company Pty Ltd | Stock - Lock-Socket Wedge Peg Steel | 31.09 |
| EFT63719 | 19.10.2018 | Seatadvisor Pty Ltd | REAP - Sabo Ticketing Fees September 2018 | 1,490.50 |
| EFT63720 | 19.10.2018 | Securepay Pty Ltd | REAP - Cinema And Ticket Event Fees September 2018 | 222.29 |
| EFT63721 | 19.10.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | Shadwick Drive - Full Internal Paint Excluding Kitchen And Dining Area | 9,478.73 |
| EFT63722 | 19.10.2018 | Scope Business Imaging | Kta Airport - Printer Charges A161041001086 September 2018 | 453.78 |
| EFT63723 | 19.10.2018 | K Sparks | Reimb - Meal Allowance Rangers Conference Perth 18/09/18 To 21/09/18 | 128.90 |
| EFT63724 | 19.10.2018 | Scott Printers Pty Ltd | Cossack Heritage Trails - Brochure Printing | 1,702.80 |
| EFT63725 | 19.10.2018 | SD Upholstery & Repairs | Plant - Fuso Repairs Manufacture Tipper Tray Tarp | 786.50 |
| EFT63726 | 19.10.2018 | Skipper Transport Parts (Formerly Covs) | Plant - Colorado Repairs Shaft-frm | 931.85 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|--------------|
| EFT63727 | 19.10.2018 | Stainless Creation Pty Ltd | Bulgarrá Playspace - Replace Load Rated Eyelets On Sleeves | 148.50 |
| EFT63728 | 19.10.2018 | Shoemark Consulting (Geoffrey Edgar Shoemark t/as) | Kta Airport Hangar/Depot - Project Management Services, September 2018 | 8,635.00 |
| EFT63729 | 19.10.2018 | Tox Free (Australia) Pty Ltd | Stock - Disposal Of Floor Sealant | 190.26 |
| EFT63730 | 19.10.2018 | Element Advisory Pty Ltd | Strat Planning - Revisions To Advertised Cossack Conservation Management Plan | 3,958.63 |
| EFT63731 | 19.10.2018 | The Walt Disney Company Pty Ltd | REAP - Film Licence Christopher Robin | 5,338.48 |
| EFT63732 | 19.10.2018 | Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as) | Wickham Squash Centre Refurbishment - Advertising | 345.40 |
| EFT63733 | 19.10.2018 | Turf Whisperer (Turf Life Pty Ltd t/as) | Karratha Golf Course/Bowling Green Facility - Fairway Mowing, September | 39,404.54 |
| EFT63734 | 19.10.2018 | Totally Workwear | HR - Uniforms | 3,006.88 |
| EFT63735 | 19.10.2018 | The Trustee For TriVision t/as CD Soft | Kta Library - Abs Filament For 3d Printer | 97.90 |
| EFT63736 | 19.10.2018 | Universal Pictures International Australasia Pty Ltd | REAP - Film Licence Back To The Future | 709.50 |
| EFT63737 | 19.10.2018 | Karratha Timber & Building Supplies | PS - Tools. Materials, September 2018 | 606.21 |
| EFT63738 | 19.10.2018 | J Van Dongen | REAF 2018 - Launch Community Music Set 31/08/2018 | 50.00 |
| EFT63739 | 19.10.2018 | Valmos Pty Ltd T/AS Roebourne Contractors | WS - Air Lifting Of Bore Holes | 4,950.00 |
| EFT63740 | 19.10.2018 | Woolworths Group Limited | KLP - Wet And Wild Sausage Sizzle And Mini Masterchef Supplies | 600.05 |
| EFT63741 | 19.10.2018 | Wormald Australia Pty Ltd | Kta Main Admin - Replace Fire Extinguishers And Fire Blanket | 737.00 |
| EFT63742 | 19.10.2018 | Wren Oil | Wickham Transfer Station - Collection Of Used Oil | 16.50 |
| EFT63743 | 19.10.2018 | Wilson Security | Wickham Library - Security Call Out 26/09/18 | 152.90 |
| EFT63744 | 19.10.2018 | WA Billboards | Kta Airport - Fids System And Monthly Access Charge Rapidsuitecloud August 2018 | 7,037.25 |
| EFT63745 | 19.10.2018 | West-Sure Group | Kta Airport - Cash Collection Counting And Reconciliation Services September 2018 | 291.19 |
| EFT63746 | 19.10.2018 | Wickham Tidy Towns Inc | Love Where You Live - Wickham Flyer Drop | 500.00 |
| EFT63747 | 19.10.2018 | Yurra Pty Ltd | Footpath & Kerb Maintenance - Installation Of Footpath 104m2 | 11,326.69 |
| EFT63748 | 19.10.2018 | Pindan Contracting Pty Ltd | Depot Upgrade - DAAC New Administration Building | 3,300.00 |
| EFT63749 | 19.10.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Electricity Charges - Wickham And Dampier Sites | 24,549.37 |
| EFT63750 | 19.10.2018 | Horizon Power | Electricity Charges - Various Sites, Kta Office, Parks, RAC, Roe Comm Centre, KLP | 78,472.83 |
| EFT63751 | 19.10.2018 | Horizon Power | Electricity Charges - Various Sites, Tip Office, Roe Library, Cossack, Dalgety | 6,585.43 |
| EFT63752 | 19.10.2018 | Telstra Corporation Ltd | Cancelled | 0.00 |
| EFT63753 | 19.10.2018 | Telstra Corporation Ltd | Phone Charges - Various Sites | 21,006.50 |
| EFT63754 | 19.10.2018 | Water Corporation | Water Usage - Pavilion, Truck Bay, Median Strips | 2,683.50 |
| EFT63755 | 19.10.2018 | Colin Wilkinson Developments Pty Ltd | WCH - Construction Progress Claim #9 Skatescape | 1,221,770.86 |
| EFT63756 | 19.10.2018 | Haybar Pty Ltd T/as Blanche Bar | Refund - Venue Hire Bond Oktoberfest 2018 13/10/18 | 5,000.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|------------|
| EFT63757 | 19.10.2018 | A Browne | Refund - Carparking Card Bond 02/08/2018 | 50.00 |
| EFT63758 | 19.10.2018 | G Blyth | Refund - Asic Card Bond 10/09/2015 | 50.00 |
| EFT63759 | 19.10.2018 | Y Caddy | Refund - Asic Card Bond 24/11/2017 | 100.00 |
| EFT63760 | 19.10.2018 | Y Chen | Refund - Carparking Card Bond 05/09/2018 | 50.00 |
| EFT63761 | 19.10.2018 | F Donnelly | Refund - Asic Card Bond 19/02/2018 | 50.00 |
| EFT63762 | 19.10.2018 | D De Jong | Refund - Asic Card Bond 26/08/2015 | 50.00 |
| EFT63763 | 19.10.2018 | S Hlaing | Refund - Asic Card Bond 29/09/2017 | 100.00 |
| EFT63764 | 19.10.2018 | A Kamp | Refund - Asic Card Bond 11/06/2018 | 50.00 |
| EFT63765 | 19.10.2018 | H Luo | Refund - Carparking Card Bond 02/07/2018 | 100.00 |
| EFT63766 | 19.10.2018 | RePipe Pty Ltd | Refund - Asic Card Bond 22/11/2016 J Blackman | 50.00 |
| EFT63767 | 18.10.2018 | City Of Karratha | Payroll deductions | 160.00 |
| EFT63768 | 19.10.2018 | Australian Taxation Office | Payroll deductions | 289,215.81 |
| EFT63769 | 19.10.2018 | Child Support Agency | Payroll deductions | 1,695.30 |
| EFT63770 | 19.10.2018 | City Of Karratha | Payroll deductions | 725.00 |
| EFT63771 | 19.10.2018 | T Swetman - (Mortgage Account) | Home Ownership Allowance | 555.00 |
| EFT63772 | 19.10.2018 | D Cleaver (Mortgage Account) | Home Ownership | 280.00 |
| EFT63773 | 19.10.2018 | T Corfield And L Royal (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT63774 | 19.10.2018 | A Dorning - (Mortgage Account) | Home Ownership Allowance | 890.00 |
| EFT63775 | 19.10.2018 | A D'Cunha Mortgage Account | Home Ownership Allowance | 500.00 |
| EFT63776 | 19.10.2018 | L Gan - (Mortgage Account) | Home Ownership Allowance | 970.00 |
| EFT63777 | 19.10.2018 | C Gorman (Mortgage Account) | Home Ownership Allowance | 325.00 |
| EFT63778 | 19.10.2018 | P Heekeng - (Mortgage Account) | Home Ownership Allowance | 575.00 |
| EFT63779 | 19.10.2018 | S Kot (Mortgage Account) | Home Ownership Allowance | 932.63 |
| EFT63780 | 19.10.2018 | C King (Mortgage Account) | Home Ownership Allowance | 450.00 |
| EFT63781 | 19.10.2018 | Maxxia Pty Ltd | Payroll deductions | 16,084.05 |
| EFT63782 | 19.10.2018 | N Milligan - (Mortgage Account) | Home Ownership Allowance | 769.30 |
| EFT63783 | 19.10.2018 | A Virkar (Mortgage Account) | Home Ownership Allowance | 300.00 |
| EFT63784 | 19.10.2018 | B Wall (Mortgage Account) | Home Ownership Allowance | 586.23 |
| EFT63785 | 22.10.2018 | Australian Taxation Office | BAS - September 2018 | 79,647.00 |
| EFT63786 | 26.10.2018 | NYFL Nursery - Cossack Management | Cossack - Management Services As Per Tender 30-16/17 | 35,750.00 |
| EFT63787 | 26.10.2018 | Water Corporation | Water Usage - Various Sites, Cemetery, Golf Course, Standpipes, Ovals Days | 25,632.58 |
| EFT63788 | 26.10.2018 | Water Corporation | Water Usage - Various Sites, Library, Park, RAC, Wickham SES, Drinking Tap, Comm Hall Wickham | 5,147.89 |
| EFT63789 | 26.10.2018 | Horizon Power | Electricity Usage - Kta Airport, Parks | 58,697.62 |
| EFT63790 | 26.10.2018 | Cleanaway Pty Ltd | Funding Dampier Lions Club, Waste Services Funding 2018 | 15,654.90 |
| EFT63791 | 26.10.2018 | Department Of Transport | Vehicle Search Fees x 12 September 2018 | 40.80 |
| EFT63792 | 26.10.2018 | Pilbara Iron Company Services Pty Ltd (Rio Tinto) | Dampier Exeloo And Pavilion - Water Rates October To December 2018 | 73.46 |
| EFT63793 | 26.10.2018 | Telstra Corporation Ltd | RAC, Wickham SES - Telephone Charges | 1,441.44 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63794 | 26.10.2018 | Pivotel Satellite Pty Limited | Rangers Tracking For 15/10/18 To 14/11/18 | 259.00 |
| EFT63795 | 26.10.2018 | Signature Music Pty Ltd | REAP 2018 - Sunday Sundowner Series Fling, Audiovisual Equipment And Labour | 3,943.50 |
| EFT63796 | 26.10.2018 | Blue Hat Cleaning Services T/a Damei Cleaning Services | KLP/DCH - Cleaning Services September 2018 | 40,660.62 |
| EFT63797 | 26.10.2018 | GHD Pty Ltd | WS - Final Claim Kta Waste Audit And Reporting | 15,033.70 |
| EFT63798 | 26.10.2018 | Hathaways Lubricants | Stock - Engine Oil 10w40 - Titan Cargo Maxx Sae (20l) | 2,161.90 |
| EFT63799 | 26.10.2018 | Karratha Florist | Citizenship Ceremony 2018 - Gift Bouquets Delivered x 13 | 390.00 |
| EFT63800 | 26.10.2018 | Karratha Earthmoving & Sand Supplies | Open Space/Drain Reserve Mtce - Pothole Excavation | 6,710.00 |
| EFT63801 | 26.10.2018 | Ngarliyarndu Bindirri Aboriginal Corp. | NAIDOC 2018 - Community Concert Flyers Roebourne Lia 5 Mile Cheeditha And Caravan Park | 550.00 |
| EFT63802 | 26.10.2018 | Parry's Merchants | Stock - Bleach 5L (12% Sodium Hypochlorite) | 200.40 |
| EFT63803 | 26.10.2018 | Poinciana Nursery | Kta LIA - Slashing Of Verges And Drains And Removal Bulgarra Oval Pitch Mats | 30,821.80 |
| EFT63804 | 26.10.2018 | Ray White Real Estate Karratha | Rates Refund A69751 | 2,566.57 |
| EFT63805 | 26.10.2018 | Soroptimist International Of Karratha & Districts | Community And Cultural Scheme - Retirement Master Class Workshop Funding | 4,448.00 |
| EFT63806 | 26.10.2018 | St John Ambulance - Karratha | Stock - Sharps Container Casing | 497.31 |
| EFT63807 | 26.10.2018 | Rainstorm Dust Control Pty Ltd | Dreamers Hill Dust Control - Supply & Deliver DustMag | 3,696.00 |
| EFT63808 | 26.10.2018 | Stihl Shop Redcliffe | Stock - Brush Cutter Cord | 109.70 |
| EFT63809 | 26.10.2018 | TNT Express | Freight - Various | 1,260.10 |
| EFT63810 | 26.10.2018 | Thrifty Car Rental | Exec Services - Car Hire CEO Meetings In Perth 18-19/09/2018 | 66.59 |
| EFT63811 | 26.10.2018 | Visimax | Animal Control - Dog Waste Supplies Trap Plates End Caps Freight | 5,568.40 |
| EFT63812 | 26.10.2018 | C Watts | Mgr Utility Allowance | 315.18 |
| EFT63813 | 26.10.2018 | Bunzl Brands & Operations Pty Ltd (Worksense) | Stock - Mack Flyer Polarized Safety Glasses Box | 4,503.40 |
| EFT63814 | 26.10.2018 | Atom Supply | Stock - Uniforms Shirt Bisley Ripstop Yellow/Navy L/S - | 3,535.07 |
| EFT63815 | 26.10.2018 | J Blackwood & Son Pty Limited | Stock - First Aid Supplies, Sqwincher Qwik-Stik Sachets | 884.08 |
| EFT63816 | 26.10.2018 | Australasian Performing Right Assoc (APRA) | APRA Licensing | 374.75 |
| EFT63817 | 26.10.2018 | ABCO Products | Stock - Grill Brick | 516.44 |
| EFT63818 | 26.10.2018 | Avdata Australia | Kta Airport - Monthly Data Reporting Fee September 2018 | 1,376.07 |
| EFT63819 | 26.10.2018 | Alloy & Stainless Products Pty Ltd (ASP) | Stock - Blade John Deere 60 Stepped. 2. 17kg | 97.59 |
| EFT63820 | 26.10.2018 | Rol-wa Pty Ltd T/a Allpest Wa | Cossack Village - Termite And Singapore Ant Inspection September 2018 Id:678 | 1,770.00 |
| EFT63821 | 26.10.2018 | Arbor Centre Pty Ltd | REAP - Tree Transplanting | 2,750.00 |
| EFT63822 | 26.10.2018 | AAC Wristbands Australia Pty Ltd | KLP - Wristbands Program & Pool Inflatable | 832.00 |
| EFT63823 | 26.10.2018 | Ausolar Pty Ltd | Baynton Underpass - Lighting Modifications To Power And Switchboard | 23,915.45 |
| EFT63824 | 26.10.2018 | Advanced Pest Control (Rentokil Intial Pty Ltd) | Andover Way - Termite And Singapore Ant Inspection September 2018 | 7,381.00 |
| EFT63825 | 26.10.2018 | Barth Bros Automotive Machining | Plant - Prime Mover Repairs | 662.95 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| EFT63826 | 26.10.2018 | BOC Limited | Mosquito Management - CO2 Food Fresh D Size (6kg net) | 53.87 |
| EFT63827 | 26.10.2018 | BC Lock & Key | WRP - Install Cylinders Community Hall Coded | 1,463.39 |
| EFT63828 | 26.10.2018 | Burkeair Pty Ltd | KLP - Repair Chiller Vsd Pump And Radiator | 45,369.76 |
| EFT63829 | 26.10.2018 | Big Hart Inc | REAF 2018 - Performance Fee Tjaabi Flood Country 04/09/2018 | 11,000.00 |
| EFT63830 | 26.10.2018 | Beacon Equipment | Plant - Mower Repairs Wheel Mower Deck | 22.70 |
| EFT63831 | 26.10.2018 | BB Landscaping WA Pty Ltd | Shadwick Drive - Reticulation Repairs | 209.00 |
| EFT63832 | 26.10.2018 | Coates Hire Operations | WS - Hire Roller Smooth 15T 05/09/18 To 07/09/18 | 1,168.49 |
| EFT63833 | 26.10.2018 | Coca-Cola Amatil (Holdings) Ltd | Indoor Play Centre - Cafe Stock | 198.00 |
| EFT63834 | 26.10.2018 | Chadson Engineering Pty Ltd | Stock - Phenol Red Photograde Test Tablets | 193.60 |
| EFT63835 | 26.10.2018 | Chemform | Stock - Oven Cleaner 5L | 64.24 |
| EFT63836 | 26.10.2018 | Cleverpatch Pty Ltd | WRF - Holiday Program Supplies, Play Program & Christmas Workshop | 852.90 |
| EFT63837 | 26.10.2018 | Command IT Services | YS - Add Alarm Codes To Security System | 297.00 |
| EFT63838 | 26.10.2018 | Comtec Data Pty Ltd | YS - Audit Security System And Set Alarm Codes | 330.00 |
| EFT63839 | 26.10.2018 | Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as) | Plant - Tyre Repairs, Maxxis Light Truck Light Truck Fitting | 889.90 |
| EFT63840 | 26.10.2018 | Discovery Sailing Adventures | Place Branding - Filming Charter Photo Shoot | 1,700.00 |
| EFT63841 | 26.10.2018 | Department Of Home Affairs | Kta Airport - Background Checks Aviation Security Identification Cards | 2,682.50 |
| EFT63842 | 26.10.2018 | Dave's Transit Service | YS - School Holiday Program Bus Travel | 440.00 |
| EFT63843 | 26.10.2018 | Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd | Animal Control - Bottle Of Acp 25 Tablets 500s | 91.70 |
| EFT63844 | 26.10.2018 | Dampier Plumbing & Gas (tff DPG Trust) | Dampier Highway/Baynton Drive - Plumbing Install Pipe To Sleeve Connect To Main And Pressure Test | 15,050.52 |
| EFT63845 | 26.10.2018 | Datacom Systems (AU) Pty Ltd | IT - Creative Cloud All Apps Government Team Licensing Subscription 01/10/2018 To 30/09/2019 | 4,746.13 |
| EFT63846 | 26.10.2018 | Ezi-Hose Pty Ltd | Plant - Excavator Repairs Cap Blow Off Stainless Steel Ehsscap | 1,051.48 |
| EFT63847 | 26.10.2018 | Envirolab Services T/a MPL Laboratories | WS - Analysis Bores x 9 | 1,910.70 |
| EFT63848 | 26.10.2018 | Farinosi & Sons Pty Ltd | Playground Repairs - Chain 6mm Galv | 34.49 |
| EFT63849 | 26.10.2018 | Department Of Fire And Emergency Services (ESL Payments) | ESL 18/19 In Accordance With The Fire & Emergency Service Act 1998 Part 6a - Emergency Services Levy - Section 36l & 36M Council Owned Properties | 45,662.92 |
| EFT63850 | 26.10.2018 | Global Security Management (WA) | KLP - Nightly Security Patrols August 2018 | 3,604.59 |
| EFT63851 | 26.10.2018 | StrataGreen (Strata Corporation Pty Ltd) | Depot Garden - Straightcurve Hardline Edging, Weathering Steel 100mm | 202.57 |
| EFT63852 | 26.10.2018 | Glidepath Australia Pty Ltd | Kta Airport - Stock Baggage Handling System Critical Spares | 950.79 |
| EFT63853 | 26.10.2018 | Gresley Abas Pty Ltd | WCH Project Architect - Construction Services | 17,041.92 |
| EFT63854 | 26.10.2018 | G Bishops Transport Services Pty Ltd atff GBT Services Trust | Freight - Various | 1,021.80 |
| EFT63855 | 26.10.2018 | Globe Construction Group & Civil Contractors Pty Ltd | Business Support - Take Your Business Online Grant | 1,937.00 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|--|-----------|
| EFT63856 | 26.10.2018 | Just Projectors (GM Multimedia Pty Ltd) | Replacement - Portable Projector Recreation Facilities Hireable Spaces | 1,321.00 |
| EFT63857 | 26.10.2018 | Home Hardware Karratha | YS - City Hoopz Water Cooler | 394.90 |
| EFT63858 | 26.10.2018 | Handy Hands Pty Ltd | Weed Spraying - Tambrey/Nickol/Baynton Drains, City Garden, Back Beach Carpark, Parks, Wickham | 38,452.00 |
| EFT63859 | 26.10.2018 | Lennard Brice Husking | Reimbursement - Caretaker Expenses Camping Season 2018, Insurances | 1,534.91 |
| EFT63860 | 26.10.2018 | Healey Engineering Pty Ltd | Karratha Airport Terminal Hangar - Air Conditioner Review & Report | 1,210.00 |
| EFT63861 | 26.10.2018 | Connect Call Centre Services | Insight Call Centre Service - Extension of Contract - September 2018 (293 calls) | 1,756.04 |
| EFT63862 | 26.10.2018 | ZircoData Pty Ltd | Corp Svcs - SAC Archive Boxes | 695.44 |
| EFT63863 | 26.10.2018 | Identity Security Pty Ltd | Kta Airport - Aviation Agreement Renewal 21/11/18 To 20/11/19 | 4,345.00 |
| EFT63864 | 26.10.2018 | Isubscribe Pty Ltd | Dampier Library - Subscription | 39.50 |
| EFT63865 | 26.10.2018 | Icon Film Distribution Pty Ltd | REAP - Film Licence Luis And The Aliens | 2,172.48 |
| EFT63866 | 26.10.2018 | International Speakers Group Pty Ltd | Annual Community Sports Awards - Guest Speaker Booking Fee, Dean Jones | 9,042.00 |
| EFT63867 | 26.10.2018 | Iparks Property Group Pty Ltd | Rates Refund A31233 | 6,979.57 |
| EFT63868 | 26.10.2018 | Jason Sign Makers | Stock - Brackets | 339.41 |
| EFT63869 | 26.10.2018 | Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric | Plant - Repairs, Bosch S4 Batteries | 889.00 |
| EFT63870 | 26.10.2018 | Karratha Glass Service | Depot Upgrade - Install Invisi-scape Screens To Windows | 7,942.00 |
| EFT63871 | 26.10.2018 | Keyspot Services | Community Sports Awards 2018 - Engraving Winners Shields | 96.00 |
| EFT63872 | 26.10.2018 | Karratha Shooting Supplies | Rangers - Australian Outback, 308 Ammunition | 45.00 |
| EFT63873 | 26.10.2018 | Sonic Healthplus Pty Ltd | HR - Vaccination Hep A&B | 597.30 |
| EFT63874 | 26.10.2018 | Karratha Machinery Hire | Woodbrook Rd - Hire Roller Week End 14/09/18 | 1,650.00 |
| EFT63875 | 26.10.2018 | Karratha Cabinets Pty Ltd | KLP - Additional Wall Section For Crèche Gate Entry | 715.00 |
| EFT63876 | 26.10.2018 | Kennards Hire Pty Limited | P&G - Mini Loader Hire, Wiring And Battery Timer Replacements | 1,720.25 |
| EFT63877 | 26.10.2018 | Karrasupa Pty Ltd Tas Harvey Norman Karratha | YS - Replacement Program Ipod | 299.00 |
| EFT63878 | 26.10.2018 | Kye Appleton t/as Kiphone | IT - Replace Iphone 6 Screen And Repair Home Button | 358.00 |
| EFT63879 | 26.10.2018 | Kaleidoscope Multicultural Arts Management (Jonathan Michael Cope T/as | REAP - Twilight Tunes 2018 Instalment Three | 4,100.00 |
| EFT63880 | 26.10.2018 | Landgate | Rates - Land Enquiry & Title Searches | 154.20 |
| EFT63881 | 26.10.2018 | Land Surveys NPJS Pty Ltd | Class III Cell Construction Imagery | 4,191.00 |
| EFT63882 | 26.10.2018 | Leethall Constructions Pty Ltd | Malster Way - Various Park Repairs | 12,210.00 |
| EFT63883 | 26.10.2018 | Modern Teaching Aids Pty Ltd (MTA) | Kta Library - Children's Educational Games | 356.07 |
| EFT63884 | 26.10.2018 | Metro Count | MTE Data Processing - Custom Report Create and Supply | 495.00 |
| EFT63885 | 26.10.2018 | Isentia Pty Limited (Media Monitors Australia Pty Ltd) | Public Affairs - Media Service Fee August 2018 | 4,132.70 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|---|--|-----------|
| EFT63886 | 26.10.2018 | Mike Allen Planning | Statutory Planning Projects - Prepare A Draft Agenda Report On Proposed Plans To Redevelop Woodside's Bay Village Site | 5,384.50 |
| EFT63887 | 26.10.2018 | Emerge Associates | Dewitt Entry Statement - Review Landscape Design | 1,342.00 |
| EFT63888 | 26.10.2018 | M & M Masonary | Depot Upgrade - Additional Brick Paving Requirements | 8,429.30 |
| EFT63889 | 26.10.2018 | Marketforce | Corp Services - Public Notice Of Standing Orders Amendment Local Law | 3,435.55 |
| EFT63890 | 26.10.2018 | MH Carr Contracting Pty Ltd | Kta Main Admin - Supply And Deliver Richgrow Sandgroper Mulch | 9,784.50 |
| EFT63891 | 26.10.2018 | Rapiscan Australia Pty Ltd | Kta Airport - Maintenance Checked Baggage And Passenger ETD Security Screening Units 01/07/18 To 30/09/18 | 2,117.50 |
| EFT63892 | 26.10.2018 | Norwest Craft Supplies | YS - Craft Supplies | 100.00 |
| EFT63893 | 26.10.2018 | Titan Australia Pty Ltd | Plant - Hilux Tyre Repairs | 1,872.75 |
| EFT63894 | 26.10.2018 | Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386) | WTS - 15 Litre Spring Water Bottles | 25.25 |
| EFT63895 | 26.10.2018 | Nielsen Liquid Waste Services Pty Ltd | WS - Pump Out Various Septic Tanks, Shark Cage, DCH, Cossack, Bistro, Kta Airport | 4,548.00 |
| EFT63896 | 26.10.2018 | Ixom Operations Pty Ltd (Orica) | KLP/RAC - Chlorine Gas Cylinders | 3,790.42 |
| EFT63897 | 26.10.2018 | Onsite Rental Group | CAA 2018 - Replacement Missing Wheel Chock From Lighting Tower | 71.50 |
| EFT63898 | 26.10.2018 | Octagon Lifts Pty Ltd | KLP - Lift Repair Lightning Strike Damage 01/04/18 Includes Upgrading System To 4G Network Connection For Future Proofing Purposes | 4,795.89 |
| EFT63899 | 26.10.2018 | Pirtek | Kta Airport - Single Wall Air Brake Tube, 100 Metre Roll | 391.60 |
| EFT63900 | 26.10.2018 | Pilbara Copy Service | 7 Mile Waste Facility - Printer Charges | 1,201.66 |
| EFT63901 | 26.10.2018 | Pilbara Regional Council | WS - Shredding Wood Stock Pile | 20,010.38 |
| EFT63902 | 26.10.2018 | Pearl Coast Pools | Refund - BCITF Levy Paid Twice | 75.00 |
| EFT63903 | 26.10.2018 | Printsync Norwest Business Solutions | Corporate Services - Printer Charges September 2018 | 4,476.59 |
| EFT63904 | 26.10.2018 | Railway Possessions Australia Pty Ltd t/as Pilbara Traffic Management | REAF 2018 - Traffic Management | 1,815.00 |
| EFT63905 | 26.10.2018 | Patch Theatre Company Incorporated | REAP - Royalties Yo Diddle Diddle Box Office Sales 12% | 325.80 |
| EFT63906 | 26.10.2018 | Repco Auto Parts | Stock - 7 Pin Small Metal Trailer Plug Round | 15.40 |
| EFT63907 | 26.10.2018 | Roebourne Dingo Hire | Removal Of Abandoned Vehicle - Tow Red Ford Falcon 1BXX956 From Middleton Way To WS lcs193970 | 330.00 |
| EFT63908 | 26.10.2018 | Red Earth Flowers | Comm Development - Flower Delivery Staff Member Birth T Smith | 90.00 |
| EFT63909 | 26.10.2018 | Reece Pty Ltd | P&G - Retic Repairs Data Cable Orange | 13,011.78 |
| EFT63910 | 26.10.2018 | Statewide Bearings | Plant - Repairs, Belt | 97.75 |
| EFT63911 | 26.10.2018 | Kmart Karratha | YS - City Hoopz Equipment | 1,170.80 |
| EFT63912 | 26.10.2018 | Sigma Chemicals | WRP - Sodium Thiosulphate Chlor Neutral 25kg | 90.20 |
| EFT63913 | 26.10.2018 | SAFE (Saving Animals From Euthanasia Inc) | SAFE MOU Payment As Per Council Resolution 153483 | 16,560.00 |
| EFT63914 | 26.10.2018 | Designa Sabar Pty Ltd | Kta Airport - Technical Support Carpark Operations | 165.00 |
| EFT63915 | 26.10.2018 | Slimline Warehouse Display Shop (The Jensen Group Pty Ltd) | KLP - Pool Deck Mobile Signage | 5,055.89 |

| Chq/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT63916 | 26.10.2018 | Scope Business Imaging | Kta Library - Staff Printer Charges, September 2018 | 104.75 |
| EFT63917 | 26.10.2018 | Specialised Truck Services | Plant - Inspections x 5 | 797.50 |
| EFT63918 | 26.10.2018 | Supercivil Pty Ltd | Roebourne Entry - Kerbing And Backfilling | 20,876.90 |
| EFT63919 | 26.10.2018 | Skipper Transport Parts (Formerly Covs) | Plant - Fuso Repairs Seat Belt | 1,090.54 |
| EFT63920 | 26.10.2018 | Safemaster Safety Products Pty Ltd | DCH - Recertification Roof Anchor Points | 5,610.00 |
| EFT63921 | 26.10.2018 | Telford Industries | Stock - Chem-chlor 10kg | 1,408.00 |
| EFT63922 | 26.10.2018 | Tox Free (Australia) Pty Ltd | KLP - Bin Lifts September 2018 | 293.52 |
| EFT63923 | 26.10.2018 | Talis Consultants Pty Ltd T/a Talis Unit Trust | WS - Construction Quality Assurance Services Period Ending 30/09/18 | 19,218.80 |
| EFT63924 | 26.10.2018 | Trisley's Hydraulic Services Pty Ltd | KLP - Pool Plant Room Servicing Includes UV And Recirculation Pumps | 13,738.23 |
| EFT63925 | 26.10.2018 | Scarboro Painting Services (The Trustee For Scarboro Painting Services | Traffic Control - Crane Circle Repaint Car Parking Bays | 418.00 |
| EFT63926 | 26.10.2018 | Turf Whisperer (Turf Life Pty Ltd t/as) | Tambrey Oval - Turf Renovations | 90,857.80 |
| EFT63927 | 26.10.2018 | Farinosi & Sons Pty Ltd | WRF - Paint and Painting Materials for Maintenance Works | 623.57 |
| EFT63928 | 26.10.2018 | SMC Building Pty Ltd t/as Profix Building Maintenance | FBCC - Various Maintenance Works | 899.23 |
| EFT63929 | 26.10.2018 | Universal Pictures International Australasia Pty Ltd | REAP - Film Licence Jurassic World | 2,329.54 |
| EFT63930 | 26.10.2018 | Karratha Timber & Building Supplies | PS - Patch And Paint Consumables, Various City Facilities And Properties | 810.18 |
| EFT63931 | 26.10.2018 | Woolworths Group Limited | Roebourne Kiosk - Food & Drink Items | 1,982.11 |
| EFT63932 | 26.10.2018 | Wormald Australia Pty Ltd | KTA Airport - Annual And Quarterly Statutory Maintenance Emergency Exit Lights Fire Hydrants Flow Rate Tests Fire Hose Reels Fire Extinguishers Fire Blankets | 19,543.28 |
| EFT63933 | 26.10.2018 | West Australian Newspapers Limited | REAP - Advertising | 1,064.00 |
| EFT63934 | 26.10.2018 | Wickham Cricket Club | Quarterly Grant Scheme - Bowling Machine August 2018 | 1,450.00 |
| EFT63935 | 26.10.2018 | Wilson Parking Australia 1992 Pty Ltd | Kta Airport - Management Services Parking And Ground Transport September 2018 | 1,100.00 |
| EFT63936 | 26.10.2018 | Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as) | Knight Place - Leichardt Sliding Door Handle Sets | 169.20 |
| EFT63937 | 26.10.2018 | Xylem Water Solutions | Bulgarra Oval - Attend Site And Inspect Pump 4 | 396.00 |
| EFT63938 | 26.10.2018 | The Workwear Group Pty Ltd (Yakka Pty Ltd) | HR - Uniforms Khaki Narrow Summer Tradies Pants | 47.40 |
| EFT63939 | 26.10.2018 | Yirramagardu Community Association | ACADS - Administration Costs, 50% Upfront Payment | 1,976.95 |
| EFT63940 | 26.10.2018 | Totally Workwear | HR - Uniforms, Blouse Navy | 187.53 |
| 78554 | 09.10.2018 | Murujuga Aboriginal Corporation | Copy Of Murujuga Cultural Management Plan For Local History | 200.00 |
| 78555 | 10.10.2018 | Landgate | Lease Registrations - LA07 & LA08 Karratha Flying Services | 342.40 |
| 78556 | 28.09.2018 | Jean Churnside | Rates Refund A78900 | 357.51 |
| 78557 | 28.09.2018 | Gary Moore | Refund - Building Services Levy App 1801347 | 61.65 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|---|--------------|
| 78559 | 10.10.2018 | City Of Karratha | Investment - Reserve Funds TD Bankwest 2 months @ 2.55% | 3,500,000.00 |
| 78560 | 12.10.2018 | City Of Karratha | Cancelled | 0.00 |
| 78561 | 12.10.2018 | City Of Karratha | Cancelled | 0.00 |
| 78562 | 12.10.2018 | City Of Karratha | Cancelled | 0.00 |
| 78563 | 12.10.2018 | City Of Karratha | Cancelled | 0.00 |
| 78564 | 22.10.2018 | J O'Leary | Rates Incentive Prize Draw 2018 - 2nd Prize Winner | 1,000.00 |
| 78565 | 22.10.2018 | D Thomas | Rates Incentive Prize Draw 2018 - 3rd Prize Winner | 500.00 |
| DD32797.1 | 27.09.2018 | AMP Retirement Trust | Superannuation contributions | 233.59 |
| DD32797.2 | 27.09.2018 | Vision Super | Superannuation contributions | 84.51 |
| DD32797.3 | 27.09.2018 | Wa Super (Formerly Walgsp) | Superannuation contributions | 671.13 |
| DD32799.1 | 27.09.2018 | Bond Administrator | Online Bond Lodgement - Marniyarra Loop | 1,860.00 |
| DD32802.1 | 28.09.2018 | Bond Administrator | Security & Pet Bond, Dr H Kabane | 2,060.00 |
| DD32819.1 | 03.10.2018 | Bond Administrator | Pet Bond Electronic Lodgement - Withnell Way | 260.00 |
| DD32854.1 | 03.10.2018 | Wa Super (Formerly Walgsp) | Payroll deductions | 92,980.16 |
| DD32854.10 | 03.10.2018 | AMP Super Directions Fund | Superannuation contributions | 252.39 |
| DD32854.11 | 03.10.2018 | J & S Pryor Super Fund | Superannuation contributions | 390.26 |
| DD32854.12 | 03.10.2018 | BT Super For Llife | Superannuation contributions | 1,221.23 |
| DD32854.13 | 03.10.2018 | CBA Superannuation Savings Account | Superannuation contributions | 637.60 |
| DD32854.14 | 03.10.2018 | VicSuper | Superannuation contributions | 469.30 |
| DD32854.15 | 03.10.2018 | 100F Lifetrack Personal Superannuation | Superannuation contributions | 356.20 |
| DD32854.16 | 03.10.2018 | JR Superannuation Fund | Superannuation contributions | 554.44 |
| DD32854.17 | 03.10.2018 | S & S Fitzgerald Atf Superannuation Fund | Superannuation contributions | 590.67 |
| DD32854.18 | 03.10.2018 | OnePath Masterfund | Superannuation contributions | 438.27 |
| DD32854.19 | 03.10.2018 | Jake SMSF Holdings Pty Ltd | Payroll deductions | 756.04 |
| DD32854.2 | 03.10.2018 | Macquarie Super - Hounsham Jewkes | Superannuation contributions | 628.32 |
| DD32854.20 | 03.10.2018 | MLC Super Fund | Superannuation contributions | 269.50 |
| DD32854.21 | 03.10.2018 | Essential Super | Superannuation contributions | 676.99 |
| DD32854.22 | 03.10.2018 | ANZ Smart Choice Super | Superannuation contributions | 567.77 |
| DD32854.23 | 03.10.2018 | Macquarie Wrap Super Manager | Payroll deductions | 2,441.86 |
| DD32854.24 | 03.10.2018 | QSUPER | Superannuation contributions | 797.23 |
| DD32854.25 | 03.10.2018 | Mtaa Superannuation Fund | Superannuation contributions | 539.20 |
| DD32854.26 | 03.10.2018 | Asgard Superannuation | Superannuation contributions | 295.69 |
| DD32854.27 | 03.10.2018 | Powerwrap Master Plan | Superannuation contributions | 489.07 |
| DD32854.28 | 03.10.2018 | Prime Super | Superannuation contributions | 587.26 |
| DD32854.29 | 03.10.2018 | AMIST SUPER (Australian Meat Industry Superannuation Trust) | Superannuation contributions | 543.05 |
| DD32854.3 | 03.10.2018 | AMP Flexible Lifetime Superannuation Fund | Payroll deductions | 2,250.76 |
| DD32854.30 | 03.10.2018 | Colonial First State Wholesale Personal Super | Payroll deductions | 1,084.59 |
| DD32854.31 | 03.10.2018 | Bartlett Rise Superannuation Fund | Superannuation contributions | 535.07 |
| DD32854.32 | 03.10.2018 | BT Business Super | Superannuation contributions | 910.71 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|--|-----------|
| DD32854.33 | 03.10.2018 | Cassery Super Fund | Superannuation contributions | 1,060.62 |
| DD32854.34 | 03.10.2018 | Sunsuper Pty Ltd | Payroll deductions | 3,941.46 |
| DD32854.35 | 03.10.2018 | AMG Super | Superannuation contributions | 507.68 |
| DD32854.36 | 03.10.2018 | Christian Super | Superannuation contributions | 526.57 |
| DD32854.37 | 03.10.2018 | MLC Wrap Super | Superannuation contributions | 1,326.90 |
| DD32854.38 | 03.10.2018 | Local Government Superannuation - BRISBANE | Payroll deductions | 944.73 |
| DD32854.39 | 03.10.2018 | Cbus | Superannuation contributions | 1,853.04 |
| DD32854.4 | 03.10.2018 | Wealth Personal Superannuation & Pension Fund (SPARKS) | Payroll deductions | 981.29 |
| DD32854.40 | 03.10.2018 | Catholic Super & Retirement Fund | Superannuation contributions | 456.75 |
| DD32854.41 | 03.10.2018 | Media Superannuation | Superannuation contributions | 597.35 |
| DD32854.42 | 03.10.2018 | Commonwealth SuperSelect | Superannuation contributions | 478.50 |
| DD32854.43 | 03.10.2018 | Care Super | Superannuation contributions | 551.55 |
| DD32854.44 | 03.10.2018 | J & K Farrell Super Fund | Superannuation contributions | 245.77 |
| DD32854.45 | 03.10.2018 | Superwrap Personal Super Plan | Superannuation contributions | 542.97 |
| DD32854.46 | 03.10.2018 | ANZ Staff Superannuation Scheme | Superannuation contributions | 202.11 |
| DD32854.47 | 03.10.2018 | Unisuper | Payroll deductions | 742.81 |
| DD32854.48 | 03.10.2018 | Lindz's Lucky Super Fund | Superannuation contributions | 604.55 |
| DD32854.49 | 03.10.2018 | Childcare Super | Superannuation contributions | 394.28 |
| DD32854.5 | 03.10.2018 | Rest Superannuation | Payroll deductions | 5,496.87 |
| DD32854.50 | 03.10.2018 | AMP SignatureSuper | Superannuation contributions | 422.58 |
| DD32854.51 | 03.10.2018 | Suncorp Portfolio Services Ltd (suncorp Superannuation) | Superannuation contributions | 197.13 |
| DD32854.52 | 03.10.2018 | ING Direct Superannuation Fund | Superannuation contributions | 183.54 |
| DD32854.53 | 03.10.2018 | Legalsuper | Superannuation contributions | 640.66 |
| DD32854.54 | 03.10.2018 | Australian Super | Payroll deductions | 7,883.56 |
| DD32854.55 | 03.10.2018 | Hesta Superannuation | Superannuation contributions | 3,413.53 |
| DD32854.56 | 03.10.2018 | First State Super | Superannuation contributions | 782.53 |
| DD32854.6 | 03.10.2018 | HostPlus Superannuation | Payroll deductions | 8,966.97 |
| DD32854.7 | 03.10.2018 | Local Government Superannuation- SYDNEY | Superannuation contributions | 625.57 |
| DD32854.8 | 03.10.2018 | SLOS Super Fund | Superannuation contributions | 542.97 |
| DD32854.9 | 03.10.2018 | Colonial First State Firstchoice Super | Superannuation contributions | 1,260.64 |
| DD32950.1 | 09.10.2018 | Fines Enforcement Registry (Dept Of Attorney General) | Fines Enforcement Lodgement - Sept/Oct 2018 (15 fines) | 952.50 |
| DD32993.1 | 17.10.2018 | Wa Super (Formerly Walgsp) | Payroll deductions | 92,841.66 |
| DD32993.10 | 17.10.2018 | J & S Pryor Super Fund | Superannuation contributions | 371.20 |
| DD32993.11 | 17.10.2018 | CBA Superannuation Savings Account | Superannuation contributions | 572.18 |
| DD32993.12 | 17.10.2018 | HostPlus Superannuation | Payroll deductions | 9,587.31 |
| DD32993.13 | 17.10.2018 | VicSuper | Superannuation contributions | 469.30 |
| DD32993.14 | 17.10.2018 | 100F Lifetrack Personal Superannuation | Superannuation contributions | 389.18 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|------------------------------|----------|
| DD32993.15 | 17.10.2018 | JR Superannuation Fund | Superannuation contributions | 509.99 |
| DD32993.16 | 17.10.2018 | S & S Fitzgerald Atf Superannuation Fund | Superannuation contributions | 594.20 |
| DD32993.17 | 17.10.2018 | OnePath Masterfund | Superannuation contributions | 993.57 |
| DD32993.18 | 17.10.2018 | Jake SMSF Holdings Pty Ltd | Payroll deductions | 756.04 |
| DD32993.19 | 17.10.2018 | Essential Super | Superannuation contributions | 581.19 |
| DD32993.2 | 17.10.2018 | Hesta Superannuation | Payroll deductions | 3,198.40 |
| DD32993.20 | 17.10.2018 | ANZ Smart Choice Super | Superannuation contributions | 567.78 |
| DD32993.21 | 17.10.2018 | QSUPER | Superannuation contributions | 810.57 |
| DD32993.22 | 17.10.2018 | Mtaa Superannuation Fund | Superannuation contributions | 539.20 |
| DD32993.23 | 17.10.2018 | BT Super For Llife | Superannuation contributions | 1,302.77 |
| DD32993.24 | 17.10.2018 | Asgard Superannuation | Superannuation contributions | 383.18 |
| DD32993.25 | 17.10.2018 | Powerwrap Master Plan | Superannuation contributions | 486.47 |
| DD32993.26 | 17.10.2018 | Prime Super | Superannuation contributions | 569.21 |
| DD32993.27 | 17.10.2018 | AMIST SUPER (Australian Meat Industry Superannuation Trust) | Superannuation contributions | 553.26 |
| DD32993.28 | 17.10.2018 | Colonial First State Wholesale Personal Super | Payroll deductions | 607.38 |
| DD32993.29 | 17.10.2018 | Bartlett Rise Superannuation Fund | Superannuation contributions | 535.07 |
| DD32993.3 | 17.10.2018 | Macquarie Super - Hounsham (Jewkes) | Superannuation contributions | 803.81 |
| DD32993.30 | 17.10.2018 | BT Business Super | Superannuation contributions | 910.71 |
| DD32993.31 | 17.10.2018 | Kinetic Superannuation | Superannuation contributions | 64.23 |
| DD32993.32 | 17.10.2018 | Casserly Super Fund | Superannuation contributions | 1,060.62 |
| DD32993.33 | 17.10.2018 | REI Superannuation | Superannuation contributions | 77.79 |
| DD32993.34 | 17.10.2018 | Macquarie Wrap Super Manager | Payroll deductions | 2,604.16 |
| DD32993.35 | 17.10.2018 | AMG Super | Superannuation contributions | 507.68 |
| DD32993.36 | 17.10.2018 | Christian Super | Superannuation contributions | 526.57 |
| DD32993.37 | 17.10.2018 | MLC Wrap Super | Superannuation contributions | 1,089.96 |
| DD32993.38 | 17.10.2018 | Local Government Superannuation - BRISBANE | Payroll deductions | 1,122.09 |
| DD32993.39 | 17.10.2018 | Cbus | Superannuation contributions | 1,920.05 |
| DD32993.4 | 17.10.2018 | AMP Flexible Lifetime Superannuation Fund | Superannuation contributions | 1,585.02 |
| DD32993.40 | 17.10.2018 | Catholic Super & Retirement Fund | Superannuation contributions | 456.75 |
| DD32993.41 | 17.10.2018 | Media Superannuation | Superannuation contributions | 597.35 |
| DD32993.42 | 17.10.2018 | Commonwealth SuperSelect | Superannuation contributions | 480.79 |
| DD32993.43 | 17.10.2018 | Care Super | Superannuation contributions | 456.75 |
| DD32993.44 | 17.10.2018 | AMP Retirement Trust | Superannuation contributions | 75.36 |
| DD32993.45 | 17.10.2018 | Sunsuper Pty Ltd | Payroll deductions | 3,933.39 |
| DD32993.46 | 17.10.2018 | J & K Farrell Super Fund | Superannuation contributions | 238.62 |
| DD32993.47 | 17.10.2018 | ANZ Staff Superannuation Scheme | Superannuation contributions | 86.30 |
| DD32993.48 | 17.10.2018 | Unisuper | Payroll deductions | 742.81 |
| DD32993.49 | 17.10.2018 | Lindz's Lucky Super Fund | Superannuation contributions | 604.55 |

| Chq/EFT | Date | Name | Description | Amount |
|------------|------------|---|------------------------------|----------|
| DD32993.5 | 17.10.2018 | Wealth Personal Superannuation & Pension Fund (SPARKS) | Payroll deductions | 946.83 |
| DD32993.50 | 17.10.2018 | Childcare Super | Superannuation contributions | 362.81 |
| DD32993.51 | 17.10.2018 | AMP SignatureSuper | Superannuation contributions | 422.58 |
| DD32993.52 | 17.10.2018 | Suncorp Portfolio Services Ltd (suncorp Superannuation) | Superannuation contributions | 197.13 |
| DD32993.53 | 17.10.2018 | ING Direct Superannuation Fund | Superannuation contributions | 185.97 |
| DD32993.54 | 17.10.2018 | Legalsuper | Superannuation contributions | 494.33 |
| DD32993.55 | 17.10.2018 | Superwrap Personal Super Plan | Superannuation contributions | 542.97 |
| DD32993.56 | 17.10.2018 | Australian Super | Payroll deductions | 9,500.01 |
| DD32993.57 | 17.10.2018 | First State Super | Superannuation contributions | 782.53 |
| DD32993.6 | 17.10.2018 | Rest Superannuation | Payroll deductions | 5,363.73 |
| DD32993.7 | 17.10.2018 | Local Government Superannuation-SYDNEY | Superannuation contributions | 644.20 |
| DD32993.8 | 17.10.2018 | SLOS Super Fund | Superannuation contributions | 542.97 |
| DD32993.9 | 17.10.2018 | Colonial First State Firstchoice Super | Superannuation contributions | 1,402.85 |
| DD33052.1 | 24.10.2018 | Australian Super | Superannuation contributions | 98.61 |
| DD33052.2 | 24.10.2018 | Wa Super (Formerly Walgsp) | Superannuation contributions | 702.96 |
| DD33052.3 | 24.10.2018 | Sunsuper Pty Ltd | Superannuation contributions | 195.49 |
| DD33052.4 | 24.10.2018 | Unisuper | Payroll deductions | 397.85 |

14,393,851.83

Payroll

| | | | |
|------------|------------------|------------------------|------------|
| 27.09.2018 | City of Karratha | Wages | 12,652.38 |
| 04.10.2018 | City of Karratha | Payroll F/E 03/10/2018 | 795,109.10 |
| 18.10.2018 | City of Karratha | Payroll F/E 17/10/2018 | 778,730.78 |

1,586,492.26

Credit Cards

| | | | | |
|-----------|------------|-------------|--|-----------|
| DD33062.1 | 24.08.2018 | Cbisco | Refund For Training Cancelled For Mgr. Infra | -4,510.00 |
| DD33062.1 | 05.09.2018 | Crown Perth | Accommodation For WS Off Super Whilst Attending Mandalay Training | 196.13 |
| DD33062.1 | 07.09.2018 | Crown Perth | Accommodation For Mgr. City Sacs Whilst Attending Waste And Recycle Conference | 548.00 |
| DD33062.1 | 11.09.2018 | Hotel.com | Accommodation For AP Manager Whilst Attending AAA National Conference | 100.43 |
| DD33062.1 | 11.09.2018 | Hotel.com | Accommodation For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 276.00 |
| DD33062.1 | 11.09.2018 | Hotel.com | Refund For Overcharge For Accommodation For AP Term & Comp Coord | -276.00 |
| DD33062.1 | 11.09.2018 | Hotel.com | Accommodation For AP Op Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 316.80 |
| DD33062.1 | 11.09.2018 | Hotel.com | Accommodation For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 211.20 |
| DD33062.1 | 11.09.2018 | Qantas | Flight For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 1,013.01 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|----------------------|--|----------|
| DD33062.1 | 11.09.2018 | Qantas | Reimbursement Of Flight Costs For Preferred Flight By AP Term & Comp Coord | 32.00 |
| DD33062.1 | 11.09.2018 | Qantas | Flight For AP Op Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 775.11 |
| DD33062.1 | 11.09.2018 | Qantas | Reimbursement Of Flight Costs For Preferred Flight By AP Op Coord | 32.00 |
| DD33062.1 | 11.09.2018 | Hotel.com | Change In Accommodation Dates For Mgr. AP Whilst Attending AAA National Conference | -233.31 |
| DD33062.1 | 11.09.2018 | Virgin | Flights For A Mgr. AP For Attendance At AAA National Conference | 404.14 |
| DD33062.1 | 05.09.2018 | Crown Perth | Accommodation For WS Off Super Whilst Attending Mandalay Training | 17.72 |
| DD33062.1 | 11.09.2018 | Hotel.com | Accommodation For AP Ops Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 55.83 |
| DD33062.1 | 11.09.2018 | Hotel.com | Accommodation For AP Term & Comp Coord Whilst Attending AAA General Meeting And Emergency Field Exercise | 37.22 |
| DD33062.1 | 11.09.2018 | Virgin | Flights For Mgr. AP For Attendance At AAA National Conference | 90.20 |
| DD33062.1 | 07.09.2018 | Crown Perth | Accommodation For Mgr. City Svcs Whilst Attending Waste / Recycle Conference | 6.58 |
| DD33062.1 | 30.08.2018 | Go Daddy | Standard Wildcard SSL Services Term 2 | 809.58 |
| DD33062.1 | 14.09.2018 | Harvey Norman | IT Goods For installation Of Server Equipment At REAP | 846.00 |
| DD33062.1 | 17.09.2018 | Rackspace | Cloud Hosting Fee For City Website | 612.04 |
| DD33062.1 | 24.09.2018 | Kounta | Software | 200.00 |
| DD33062.1 | 30.08.2018 | Go Daddy | Standard Wildcard SSL Services Term 2 FX Fees | 24.28 |
| DD33062.1 | 30.08.2018 | Go Daddy | Standard Wildcard SSL Services Term 2 Conversion | 144.40 |
| DD33062.1 | 30.08.2018 | Go Daddy | Standard Wildcard SSL Services Term 2 FX Fees | 18.42 |
| DD33062.1 | 31.08.2018 | Uber Eats | Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018 | 40.35 |
| DD33062.1 | 03.09.2018 | Grilld Pty Ltd | Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018 | 21.40 |
| DD33062.1 | 03.09.2018 | Uber Eats | Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018 | 44.95 |
| DD33062.1 | 03.09.2018 | Grilld Pty Ltd | Meal Allowance For Dir Dev Reg Whilst Attending New Horizons PIA WA 2018 | 1.00 |
| DD33062.1 | 30.08.2018 | Karratha Court House | Hearing Notice Expenses Sep 2018 | 107.50 |
| DD33062.1 | 30.08.2018 | Karratha Court House | Hearing Notice Expenses Sep 2018 | 107.50 |
| DD33062.1 | 28.08.2018 | Qantas | Airfare For Dir Corp To Attend Meetings | 364.51 |
| DD33062.1 | 28.08.2018 | Qantas | Airfare For Mgr. Comm To Attend Meetings | 364.51 |
| DD33062.1 | 28.08.2018 | Virgin Australia | Airfare For Dir Corp To Attend Meetings In Perth CC Surcharge | 10.37 |
| DD33062.1 | 28.08.2018 | Virgin Australia | Airfare For Dir Corp To Attend Meetings In Perth | 399.00 |
| DD33062.1 | 28.08.2018 | Virgin Australia | Airfare For Mgr. Comm To Attend Meetings In Perth | 399.00 |
| DD33062.1 | 05.09.2018 | Bocelli Espresso | Meal Allowance For Dir Corp Attending Meetings In Perth | 13.60 |
| DD33062.1 | 05.09.2018 | East Village Perth | Meal Allowance For Mgr Comm Attending Meetings In Perth | 19.80 |
| DD33062.1 | 05.09.2018 | East Village Perth | Meal Allowance For Dir Corp Attending Meetings In Perth | 30.10 |
| DD33062.1 | 09.09.2018 | Puma South Hedland | Fuel Diesel | 61.75 |
| DD33062.1 | 31.08.2018 | Absorb Environmental | Training For Mgr. City Sacs - Diploma Environmental Management | 1,930.00 |
| DD33062.1 | 03.09.2018 | RUOK Limited | Merchandise For RUOK Day | 55.54 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|--------------------------|--|----------|
| DD33062.1 | 05.09.2018 | Pensione Hotel | Accommodation For Mgr. Comm Whilst Attending Meetings | 121.20 |
| DD33062.1 | 05.09.2018 | Pensione Hotel | Accommodation For Dir Corp Whilst Attending Meetings | 174.73 |
| DD33062.1 | 25.08.2018 | Telstra | Telephone Bill For Dir Corp | 90.35 |
| DD33062.1 | 11.09.2018 | Pensione Hotel | Accommodation For Cr To Attend Defence Review Strategy Meeting | 106.05 |
| DD33062.1 | 13.09.2018 | House Proud | Gift Card For Staff Member M Taylor Employee Leaving | 100.00 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event CC Surcharge | 8.69 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event CC Surcharge | 8.69 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event CC Surcharge | 8.68 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event CC Surcharge | 8.68 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event D Robb | 668.01 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event J Foley | 668.01 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event M McKinlay | 668.01 |
| DD33062.1 | 24.09.2018 | Virgin Airlines | Flights For Authors For Library Event J Wilson | 668.01 |
| DD33062.1 | 15.08.2018 | Horizon Power | Power Bill For CEO | 516.70 |
| DD33062.1 | 15.08.2018 | Horizon Power | Power Bill For Mgr. Plan Sacs | 276.15 |
| DD33062.1 | 29.08.2018 | Iris Consulting Group | Records Training Digitisation Program For Rec Mgmt Coord & Rec Off | 1,100.00 |
| DD33062.1 | 09.09.2018 | Telstra | Telephone Bill For Mgr. IS | 94.85 |
| DD33062.1 | 17.08.2018 | Water Corporation | Water Bill For Mgr. Comm | 131.00 |
| DD33062.1 | 29.08.2018 | Booking.com | Accommodation For Rec Mgmt Coord & Rec Off To Attend Records Training Digitisation Program | 300.00 |
| DD33062.1 | 09.08.2018 | Booking.com | Refund For Accommodation Due To Overcharge | -25.77 |
| DD33062.1 | 15.08.2018 | Water Corporation | Water Bill For CEO | 101.63 |
| DD33062.1 | 06.08.2018 | Horizon Power | Power Bill For AP Mgr. | 179.47 |
| DD33062.1 | 11.09.2018 | Horizon Power | Power Bill For AP Mgr. | 55.43 |
| DD33062.1 | 31.08.2018 | 2CHECKOUT | Taggbox For #reafselfie Software | 2,183.12 |
| DD33062.1 | 05.09.2018 | Kmart | Stationery Items | 22.00 |
| DD33062.1 | 06.09.2019 | Virgin Australia | Airfare For Mgr. Lib & Chl Svcs For Book Exchange CC Surcharge | 9.46 |
| DD33062.1 | 06.09.2018 | Virgin Australia | Airfare For Mgr. Lib & Chl Svcs For Book Exchange CC Surcharge | 728.00 |
| DD33062.1 | 10.09.2018 | QT Perth | Accommodation For Mgr. Lib & Chl Svcs For Book Exchange | 509.44 |
| DD33062.1 | 10.09.2018 | Aloft Perth | Accommodation For Comm Eng Coord Community Development Conference | 310.46 |
| DD33062.1 | 10.09.2018 | Qantas | Airfares For Sen Yth Off Unfair Ground Conference | 728.22 |
| DD33062.1 | 10.09.2018 | Qantas | Airfares For YS Cord Unfair Ground Conference | 728.22 |
| DD33062.1 | 17.09.2018 | RSLWA | Training Fees For Rec Fac Coord Pool Operations Course | 990.00 |
| DD33062.1 | 31.08.2018 | 2checkout | taggbox For #reafselfie Software Fx Fee | 65.49 |
| DD33062.1 | 31.08.2018 | Karratha Airport Parking | Meeting With D Vanooran CEO PCYC | 5.00 |
| DD33062.1 | 03.09.2018 | Newman Visitors Centre | Opening Of Martumili East Pilbara Arts Centre | 130.00 |
| DD33062.1 | 21.09.2018 | Smartmart Newman | Fuel For P1075 For Dir Comm | 140.84 |
| DD33062.1 | 21.09.2018 | Whim Creek Hotel | Meal Allowance For Dir Comm Whilst Attending WA Cultural Infrastructure Strategy Workshops | 16.00 |
| DD33062.1 | 24.09.2018 | Hotel Newman | Meal Allowance For Dir Comm WA Cultural Infrastructure Strategy Workshops | 37.00 |
| DD33062.1 | 24.09.2018 | Hotel Newman | Meal Allowance For Dir Comm WA Cultural Infrastructure Strategy Workshops | 25.00 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|------------------------|---|----------|
| DD33062.1 | 24.09.2018 | Dome Port Hedland | Meal Allowance For Dir Comm WA Cultural Infrastructure Strategy Workshops | 21.15 |
| DD33062.1 | 24.09.2018 | Smartmart Newman | Fuel For P1075 Dir Comm | 119.24 |
| DD33062.1 | 25.09.2018 | Seasons Hotel | Accommodation For Dir Comm Whilst Attending WA Cultural Infrastructure Strategy Workshops | 540.00 |
| DD33062.1 | 25.09.2018 | Seasons Hotel | Accommodation For Mgr. A&C Whilst Attending WA Cultural Infrastructure Strategy Workshops | 540.00 |
| DD33062.1 | 25.09.2018 | Seasons Hotel | Accommodation For Dir Comm Whilst Attending WA Cultural Infrastructure Strategy Workshops | 9.72 |
| DD33062.1 | 25.09.2018 | Seasons Hotel | Accommodation For Mgr. A&C Whilst Attending WA Cultural Infrastructure Strategy Workshops | 9.72 |
| DD33062.1 | 30.08.2018 | Pensione Hotel | Accommodation For BM Tech Off Attending Pilbara Regional Council Meeting | 99.82 |
| DD33062.1 | 30.08.2018 | Pensione Hotel | Meal Allowance For BM Tech Off Attending Pilbara Regional Council Meeting | 4.00 |
| DD33062.1 | 30.08.2018 | Pensione Hotel | Accommodation For BM Tech Off Attending Pilbara Regional Council Meeting | 99.82 |
| DD33062.1 | 04.09.2018 | Qantas | Flights For CEO Attending Meetings | 259.75 |
| DD33062.1 | 05.09.2018 | Qantas | Flights For Cr Attending Meetings | 1,366.01 |
| DD33062.1 | 11.09.2018 | Qantas | Flights Mayor Attending Australian Regional Development Conference | 1,745.15 |
| DD33062.1 | 12.09.2018 | Mantra Twin Towns | Accommodation For CEO Attending Australian Regional Development Conference | 156.00 |
| DD33062.1 | 12.09.2018 | Virgin Airlines | Flight For CEO Attending Australian Regional Development Conference | 318.00 |
| DD33062.1 | 12.09.2018 | Virgin Airlines | Flight For CEO Attending Australian Regional Development Conference CC Surcharge | 4.13 |
| DD33062.1 | 18.09.2018 | Qantas | Flight Change Charge For Mayor Attending Australian Regional Development Conference | 485.03 |
| DD33062.1 | 12.09.2018 | Qantas | Flight For CEO Attending Australian Regional Development Conference | 364.11 |
| DD33062.1 | 17.09.2018 | Domino's Pizza | Meal Allowance For CEO Attending Australian Regional Development Conference | 18.60 |
| DD33062.1 | 18.09.2018 | Hudsons Coffee | Meal Allowance For CEO Attending Australian Regional Development Conference | 22.95 |
| DD33062.1 | 20.09.2018 | Hudsons Coffee | Meal Allowance For CEO Attending Australian Regional Development Conference | 15.20 |
| DD33062.1 | 18.09.2018 | Water Corporation | Disconnect Water Service | 769.57 |
| DD33062.1 | 18.09.2018 | Water Corporation | Disconnect Water Service CC Surcharge | 5.93 |
| DD33062.1 | 29.08.2018 | Virgin Australia | Flight For Leis Duty Mgr. To Attend Training CC Surcharge | 11.00 |
| DD33062.1 | 29.08.2018 | Virgin Australia | Flight For Leis Duty Mgr. To Attend Training | 1,008.00 |
| DD33062.1 | 30.08.2018 | Wotif | Accommodation For Leis Duty Mgr. To Attend Training | 481.95 |
| DD33062.1 | 17.09.2018 | Mindbody | WRF Fitness Program | 125.00 |
| DD33062.1 | 20.09.2018 | Moodmedia | KLP Programs | 66.00 |
| DD33062.1 | 13.09.2018 | Australian Institute | WA Chapter Conference Registration Fees For P Hughes | 1,654.00 |
| DD33062.1 | 19.09.2018 | Qantas Airways | Flights For Sen Build Sur Attending WA Chapter Conference | 332.11 |
| DD33062.1 | 24.09.2018 | Rendezvous Grand Hotel | Accommodation For Ranger Attending Rangers Conference | 453.60 |
| DD33062.1 | 24.09.2018 | Rendezvous Grand Hotel | Accommodation For Ranger Attending Rangers Conference | 453.60 |
| DD33062.1 | 24.09.2018 | Rendezvous Grand Hotel | Accommodation For Ranger Attending Rangers Conference | 32.00 |
| DD33062.1 | 30.08.2018 | Home Hardware | Refund Of Goods Returned | -32.98 |
| DD33062.1 | 30.08.2018 | NW Comms & IT | Goods For REAP | 443.74 |
| DD33062.1 | 03.09.2018 | Ximble | Casual Timetables | 50.68 |

| Chq/EFT | Date | Name | Description | Amount |
|-----------|------------|----------------------|--|--------|
| DD33062.1 | 30.09.2018 | Facebook | Yo Diddle Diddle Concert & Exhibition | 60.00 |
| DD33062.1 | 30.08.2018 | Home Hardware | Refund Of Goods Returned | -4.01 |
| DD33062.1 | 03.09.2018 | Ximble | Casual Timetables FX Fees | 0.90 |
| DD33062.1 | 30.09.2018 | Facebook | Yo Diddle Diddle Concert & Exhibition FX Fee | 1.80 |
| DD33062.1 | 03.09.2018 | CMYK Colour Online | Mechanical Service Report Books | 584.45 |
| DD33062.1 | 05.09.2018 | Ingogo | Taxi While For Mgr. City Svcs Attending Waste & Recycle Conference | 40.32 |
| DD33062.1 | 10.09.2018 | Crown Perth | Meal Expenses For Mgr. City Svcs Whilst Attending Waste & Recycle Conference | 158.58 |
| DD33062.1 | 10.09.2018 | GM Cabs | Taxi For Mgr. City Svcs While Attending Waste & Recycle Conference | 23.42 |
| DD33062.1 | 10.09.2018 | Cabfares | Taxi For Mgr. City Svcs Whilst Attending Waste & Recycle Conference | 19.95 |
| DD33062.1 | 10.09.2018 | Crown Junction Grill | Meal Expense For Mgr. City Svcs While Attending Waste & Recycle Conference | 44.55 |
| DD33062.1 | 10.09.2018 | Coles Express | Fuel For Mgr. City Svcs | 98.63 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising WRP | 40.00 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising Cossack Art Awards | 200.00 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising Cossack Update | 100.00 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising Safer Communities | 50.00 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising REAF | 450.00 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising KLP | 20.00 |
| DD33062.1 | 08.09.2018 | Microsoft-Billing | Hosting Fee For OneDrive - Sep 2018 | 2.00 |
| DD33062.1 | 20.09.2018 | Campaign Monitor | Email Distribution Service | 108.90 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising WRP | 2.84 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising Cossack Art Awards | 1.42 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising Cossack Update | 1.42 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising Safer Communities | 1.42 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising REAF | 9.52 |
| DD33062.1 | 03.09.2018 | Facebook | FB Advertising KLP | 1.42 |
| DD33062.1 | 20.09.2018 | Campaign Monitor | Email Distribution Service | 44.35 |
| DD33062.1 | 20.09.2018 | Campaign Monitor | Email Distribution Service | 1.35 |

32,491.31

Total Payments: 16,012,835.40

10.3 NOVEMBER 2018 BUDGET REVIEW

| | |
|---------------------------------------|--|
| File No: | FM.19 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Management Accountant |
| Date of Report: | 12 November 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Detailed Budget List of Amendments by Account |

PURPOSE

For Council to consider the first quarter review of the 2018/19 budget. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds.

BACKGROUND

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September actuals and the second conducted based on 31 December actuals.

Council's entire budget was reviewed by the management team with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes.

As a result of this review a budget surplus of \$1,491,573 (as at 30/06/2019) is projected. Following is a summary of significant changes:

| Item | Savings / (Cost) | Explanation |
|--|-------------------------|--|
| Operating Revenue | | |
| Government Grants - Other Recreation & Sport | \$1.5M | LotteryWest funding for Andover Park and Kevin Richards Memorial Oval |
| Waste | (\$508K) | Decrease in commercial waste quantities offset by increase in liquid waste. |
| Airport | (\$1.0M) | Reduction in Landing Fees and Passenger Service Charges due to delay in initiating International Flights. |
| Rio Tinto CISP agreement | \$1.2M | Funding for 2017/18 received in 2018/19 due to delay in executing deed |
| Village Road Culvert | \$313K | Contribution to Village Road Culvert Repairs from Yara Pilbara Nitrates |
| Rates | (\$544K) | Revised valuation from Landgate for Yara Pipeline |
| Boat Ramps & Jetties Funding | (\$711K) | Unsuccessful grant application for Johns Creek Boat Ramp, corresponding expenditure also removed. |
| Operating Expenditure | | |
| International Flights Setup Costs and Fee Waiver | \$1.07M | Expenditure delayed due to delay in initiating International Flight Service. |
| International Flights Operating Sponsorship | \$400K | Expenditure delayed due to delay in initiating International Flight Service. |
| Employment Costs | (\$1.03M) | Additional positions included for Red Earth Arts Precinct, Tourism Services, Community Development and Wickham Community Hub |

| Item | Savings / (Cost) | Explanation |
|--|------------------|---|
| Place Branding | \$300K | Delay in project, costs to be spent in 2019/20. |
| Depreciation | \$3.30M | Depreciation adjusted based on the revaluation of Infrastructure Assets at the end of 2017/18. |
| Qantas Lounge Contribution | (\$244K) | Qantas Lounge contribution - Lease review still underway, final execution by Qantas expected in Feb/March 2019. |
| Non Operating Expenditure | | |
| Karratha Airport – International Terminal Compliance Works | \$2.08M | Compliance works delayed due to delay in initiating International Flight Service. |
| Johns Creek Boat Ramp | \$948K | Project delayed due to unsuccessful grant funding application, further applications to be made. |
| Waste – Class III Cell and Bore Construction | \$1.42M | Construction completed ahead of schedule and under budget by \$200,000. |
| Village Road Culvert | (\$313K) | Village Road Culvert Repairs funded by Yara Pilbara Nitrates. |
| Shredder and Grab Bucket | (\$950K) | Procurement of waste shredder and grab bucket. |
| Kevin Richards Memorial Oval Redevelopment | (\$500K) | Increased project scope due to funding received from LotteryWest. |

A presentation was provided to Councillors at the November briefing session, highlighting the surplus funds and a list of options on what Council could choose to do with the surplus funds, including:

1. Operate a surplus budget;
2. Transfer funds to Reserves; and/or
3. Fund new or extended projects/services that have been identified by Councillors, staff and community groups.

The following table details the projects presented at the briefing session that are recommended for consideration by Council:

| PROJECT TITLE | PROJECT DESCRIPTION | Total Costs 2018/19 \$ | Municipal Funds | External Funding | Reserve Funds |
|--|--|------------------------|-----------------|------------------|---------------|
| Rex Webb Park Development | Engage Landscape Architect to develop concept design for proposed relocated Rex Webb park (at end of Wellard Way in Bulgurra). | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Quarter garden bed treatment | Upgrade and stabilisation of stone in garden beds. | \$ 66,000 | \$ 66,000 | \$ - | \$ - |
| Hearson Cove Foreshore Management Plan | Progress next stage through savings realised from Stage One. | \$ 44,015 | \$ 44,015 | \$ - | \$ - |
| Bus Shelters | Karratha Leisureplex/KSHS at pickup/drop off for TransKarratha Service and school use. | \$ 60,000 | \$ 60,000 | \$ - | \$ - |
| PBFC Big Ass fan replacement | Replace Big Ass fans x three, two to Karratha Community House Module and one to Stripy Zebra Module. Failed and beyond economic repair. | \$ 45,000 | \$ 45,000 | \$ - | \$ - |
| Nickol Bay BFB Shed | Construction of a drive through shed to house a fire fighting truck (4000L/4WD). Majority of building costs provided by DFES LGGS. | \$ 66,500 | \$ 7,500 | \$ 59,000 | \$ - |
| Sustainability Officer | Coordinate and oversee delivery of Council's priority sustainability projects and initiatives (Solar, Hydrogen, Energy & Water Efficiency, etc.). Annual cost of \$110K. | \$ 55,688 | \$ 55,688 | \$ - | \$ - |

| PROJECT TITLE | PROJECT DESCRIPTION | Total Costs 2018/19 \$ | Municipal Funds | External Funding | Reserve Funds |
|--|--|------------------------------|---------------------|---------------------|-------------------|
| Roebourne Library Relocation | Costs associated with relocation of Roebourne Library to re-furnished Vic Hotel. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Hampton Harbour Marina | Undertake detail design and contract specification work in preparation for Budget consideration in 2019/2020. | \$ 150,000 | \$ - | \$ - | \$ 150,000 |
| Records Scanning Position | New permanent position (Level 2.1) - scanning of archived records, plans and bulk tubes (full year cost \$86K) | \$ 43,000 | \$ 43,000 | \$ - | \$ - |
| FBCC- Windows screens | Install Invisi-guard screens to all windows and doors to reduce vandalism. | \$ 31,000 | \$ 31,000 | \$ - | \$ - |
| Crime & Safety - Sensor Light/CCTV | Establish and operate a subsidy scheme for rebates on private Sensor lighting and CCTV installations | \$ 30,000 | \$ 30,000 | \$ - | \$ - |
| Karratha Visitor Information Services | Establish and operate a visitor information service. (Fit out and net operational position) | \$ 100,000 | \$ 100,000 | \$ - | \$ - |
| Kerbing and footpath maintenance program extension | Extension of current program for the replacement and maintenance of kerbs and footpaths throughout the City. | \$ 200,000 | \$ 200,000 | \$ - | \$ - |
| KLP Carpark islands treatment | Upgrade and Stabilisation of stone in carpark kerbed islands to stop stone spilling out onto carpark surface. Similar to the stone areas recently installed at REAP. | \$ 66,000 | \$ 66,000 | \$ - | \$ - |
| Dampier Skatepark Artwork | Artwork for Dampier Skatepark (possibly developed as part of youth programming). | \$ 15,000 | \$ 15,000 | \$ - | \$ - |
| Old Shire Office - Building Defects | Undertake 'Priority one' heritage works. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Karratha Revitalisation Strategy | Implementation Works Stage 1a. Wellard Way. Carparking and vegetation/landscaping to accommodate safety for St Pauls school children. | \$ 320,000 | \$ - | \$ - | \$ 320,000 |
| Crime & Safety - Walkway Lighting | Delivery of further stages of the City's Solar Walkway Lighting Strategy. NB \$200K already in City Budget. \$600K spent last year | \$ 200,000 | \$ 200,000 | \$ - | \$ - |
| Solar Power Staff Housing | Provision of solar panels to staff housing for energy efficiency and power reduction. 14 city owned houses. | \$ 105,000 | \$ 105,000 | \$ - | \$ - |
| Lot 7020 Feasibility Study | Prefeasibility study for development on Lot 7020 Dampier Highway. | \$ 80,000 | \$ 80,000 | \$ - | \$ - |
| Karratha 50th Celebration | Funds to provide events/celebrations linked to Karratha's 50th Birthday. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Karratha Back Beach Feasibility Study | Prepare preliminary concepts for the development of the Karratha Back Beach. | \$ 80,000 | \$ 80,000 | \$ - | \$ - |
| TOTAL | | \$ 1,957,203 | \$ 1,428,203 | \$ 59,000 | \$ 470,000 |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was discussed with Councillors at the November Briefing Session.

COMMUNITY CONSULTATION

The results of the Budget Review will be presented to the community in a media release.

STATUTORY IMPLICATIONS

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

POLICY IMPLICATIONS

The City’s Budget Review is completed in accordance with *Budget Review Policy CF16*, *Local Government Accounting Directions CF1* and the Australian Accounting Standards.

FINANCIAL IMPLICATIONS

The report considers the financial position of the Council to the end of September 2018 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council’s activities for the remainder of the 2018/19 financial year.

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2018/19:

| | Original Budget | Current Budget | Proposed Amended Budget | Budget Movement |
|------------------------------------|-----------------|----------------|-------------------------|-----------------|
| Operating Expense | (93,498,864) | (93,498,864) | (91,759,327) | 1,739,537 |
| Operating Revenue | 107,996,498 | 107,996,498 | 108,844,256 | 847,758 |
| Non Operating Expense | (64,284,027) | (64,334,027) | (62,894,839) | 1,439,188 |
| Non Operating Revenue | 24,941,447 | 24,991,447 | 24,387,940 | (603,507) |
| Non Cash Items Included | 21,404,282 | 21,404,282 | 18,089,640 | (3,314,642) |
| Restricted PUPP Surplus BFWD 17/18 | 1,019,841 | 1,019,841 | 831,611 | (188,230) |
| Unrestricted Surplus BFWD 17/18 | 2,493,705 | 2,493,705 | 2,564,089 | 70,384 |
| Restricted PUPP Surplus CFWD | 0 | 0 | 0 | 0 |
| Surplus/ (Deficit) 18/19 | 72,882 | 72,882 | 63,370 | -9,512 |

The net proposed position after this review is a proposed surplus as at 30/06/2019 of \$63,370.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|--|
| Programs/Services: | 4.c.1.1 | Management Accounting Services |
| Projects/Actions: | 4.c.1.1.1 | Conduct monthly and annual financial reviews and reporting |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Low | Minimal dependency on external funding for the proposed New Initiatives. |
| Service Interruption | Low | Limited impact on overall 2018/19 Budget. |
| Environment | N/A | Nil |
| Reputation | Moderate | Community expectation will be increased based on the New Initiatives proposed being delivered in 2018/19. |
| Compliance | Low | The City’s first budget review is not a legislative requirement. |

IMPACT ON CAPACITY

Impact on capacity or resourcing has been factored in to the evaluation of each of the proposed new initiatives.

RELEVANT PRECEDENTS

Council conducted two budget reviews in the 2017/18 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2018/19 year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2018/19 First Quarter Budget Review (excluding the new initiatives) which results in a proposed surplus as at 30/06/19 of \$1,491,573.

Option 3

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. ADOPT the 2018/19 First Quarter Budget Review (excluding the new initiatives); and
2. CONSIDER options for the surplus funds (including the new initiatives) at the December Ordinary Council Meeting.

Option 4

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2018/19 Budget Amendments presented in the Budget Review subject to the following changes:

1. _____
2. _____

CONCLUSION

The amendments in the attachments reflect the City's operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154203
 MOVED : Cr Scott
 SECONDED : Cr Waterstrom Muller

1. **ADOPT the 2018/19 First Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30/06/19 of \$63,370:**

| PROJECT TITLE | PROJECT DESCRIPTION | Total Costs 2018/19 \$ | Municipal Funds | External Funding | Reserve Funds |
|--|--|------------------------------|--------------------|---------------------|------------------|
| Rex Webb Park Development | Engage Landscape Architect to develop concept design for proposed relocated Rex Webb park (at end of Wellard Way in Bulgarra). | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Quarter garden bed treatment | Upgrade and stabilisation of stone in garden beds. | \$ 66,000 | \$ 66,000 | \$ - | \$ - |
| Hearson Cove Foreshore Management Plan | Progress next stage through savings realised from Stage One. | \$ 44,015 | \$ 44,015 | \$ - | \$ - |
| Bus Shelters | Karratha Leisureplex/KSHS at pickup/drop off for TransKarratha Service and school use. | \$ 60,000 | \$ 60,000 | \$ - | \$ - |
| PBFC Big Ass fan replacement | Replace Big Ass fans x three, two to Karratha Community House Module and one to Stripy Zebra Module. Failed and beyond economic repair. | \$ 45,000 | \$ 45,000 | \$ - | \$ - |
| Nickol Bay BFB Shed | Construction of a drive through shed to house a fire fighting truck (4000L/4WD). Majority of building costs provided by DFES LGGS. | \$ 66,500 | \$ 7,500 | \$ 59,000 | \$ - |
| Sustainability Officer | Coordinate and oversee delivery of Council's priority sustainability projects and initiatives (Solar, Hydrogen, Energy & Water Efficiency, etc.). Annual cost of \$110K. | \$ 55,688 | \$ 55,688 | \$ - | \$ - |
| Roebourne Library Relocation | Costs associated with relocation of Roebourne Library to re-furbished Vic Hotel. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Hampton Harbour Marina | Undertake detail design and contract specification work in preparation for Budget consideration in 2019/2020. | \$ 150,000 | \$ - | \$ - | \$ 150,000 |
| Records Scanning Position | New permanent position (Level 2.1) - scanning of archived records, plans and bulk tubes (full year cost \$86K) | \$ 43,000 | \$ 43,000 | \$ - | \$ - |
| FBCC- Windows screens | Install Invisi-guard screens to all windows and doors to reduce vandalism. | \$ 31,000 | \$ 31,000 | \$ - | \$ - |
| Crime & Safety - Sensor Light/CCTV | Establish and operate a subsidy scheme for rebates on private Sensor lighting and CCTV installations | \$ 30,000 | \$ 30,000 | \$ - | \$ - |

| PROJECT TITLE | PROJECT DESCRIPTION | Total Costs 2018/19 \$ | Municipal Funds | External Funding | Reserve Funds |
|--|--|------------------------------|---------------------|---------------------|-------------------|
| Karratha Visitor Information Services | Establish and operate a visitor information service. (Fit out and net operational position) | \$ 100,000 | \$ 100,000 | \$ - | \$ - |
| Kerbing and footpath maintenance program extension | Extension of current program for the replacement and maintenance of kerbs and footpaths throughout the City. | \$ 200,000 | \$ 200,000 | \$ - | \$ - |
| KLP Carpark islands treatment | Upgrade and Stabilisation of stone in carpark kerbed islands to stop stone spilling out onto carpark surface. Similar to the stone areas recently installed at REAP. | \$ 66,000 | \$ 66,000 | \$ - | \$ - |
| Dampier Skatepark Artwork | Artwork for Dampier Skatepark (possibly developed as part of youth programming). | \$ 15,000 | \$ 15,000 | \$ - | \$ - |
| Old Shire Office - Building Defects | Undertake 'Priority one' heritage works. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Karratha Revitalisation Strategy | Implementation Works Stage 1a. Wellard Way. Carparking and vegetation/landscaping to accommodate safety for St Pauls school children. | \$ 320,000 | \$ - | \$ - | \$ 320,000 |
| Crime & Safety - Walkway Lighting | Delivery of further stages of the City's Solar Walkway Lighting Strategy. NB \$200K already in City Budget. \$600K spent last year | \$ 200,000 | \$ 200,000 | \$ - | \$ - |
| Solar Power Staff Housing | Provision of solar panels to staff housing for energy efficiency and power reduction. 14 city owned houses. | \$ 105,000 | \$ 105,000 | \$ - | \$ - |
| Lot 7020 Feasibility Study | Prefeasibility study for development on Lot 7020 Dampier Highway. | \$ 80,000 | \$ 80,000 | \$ - | \$ - |
| Karratha 50th Celebration | Funds to provide events/celebrations linked to Karratha's 50th Birthday. | \$ 50,000 | \$ 50,000 | \$ - | \$ - |
| Karratha Back Beach Feasibility Study | Prepare preliminary concepts for the development of the Karratha Back Beach. | \$ 80,000 | \$ 80,000 | \$ - | \$ - |
| TOTAL | | \$ 1,957,203 | \$ 1,428,203 | \$ 59,000 | \$ 470,000 |

2. INCLUDE the following Waste Services and Airport projects totalling \$317,000 to be allocated from Reserve Funds in the 2018/19 Budget:

| PROJECT TITLE | PROJECT DESCRIPTION | Total Costs 2018/19 \$ | Municipal Funds | External Funding | Reserve Funds |
|-------------------------|--|------------------------------|--------------------|---------------------|------------------|
| Hook Bins | Four additional hook bins for operational requirements. | \$ 60,000 | \$ - | \$ - | \$ 60,000 |
| Compost Program Trial | Three month trial to produce quality compost using green waste stockpiles. | \$ 217,000 | \$ - | \$ - | \$ 217,000 |
| Airport Terminal Meters | Supply and install airport terminal meters to individual tenancies. | \$ 40,000 | \$ - | \$ - | \$ 40,000 |
| TOTAL | | \$317,000 | \$ - | \$ - | \$317,000 |

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.4 COUNCIL MEETING DATES 2019

| | |
|---------------------------------------|------------------------------------|
| File No: | GV.1 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | DAO Corporate Services |
| Date of Report: | 10 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

For Council to consider the schedule of dates for Council meetings in 2019.

BACKGROUNDCouncil Meetings

In recent years Council has scheduled its Ordinary Council Meeting to be held on the third Monday of each calendar month with the exception of the January meeting which on occasions has been held in the fourth week in January depending on which day Australia Day public holiday falls and the December meeting which has been held in the second week. Given 2019 is an election year, it is proposed that the October meeting be held in the fourth week to enable any newly elected members to receive an induction to Council.

These meetings are conducted after business hours at 6.30pm to maximise opportunity for elected members to attend without impacting their work commitments as well as ensuring that members of the public can attend.

The Council has previously considered different meeting frequencies, however a balance has been struck between statutory obligations, customer service obligations to ratepayers and practical turnaround times from an administrative perspective in preparing and collating Council reports and the availability of elected members.

The majority of Ordinary Council meetings have traditionally been held in the Council Chambers. In previous years, four times a year a Council meeting had been convened in a different town within the district to encourage greater local community interest in the deliberative process. In 2018 one meeting was held in Wickham (2 public attendees of which 1 was a media representative) and one meeting in Roebourne (4 public attendees of which one was a media representative) with all remaining meetings being held in the Council Chambers. Average public attendance at Council meetings in Council Chambers in 2016/17 was 10.4 and in 2017/18 was 6.8.

Because attendance at the meetings held outside the Chambers is generally lower than meetings held in the Council Chambers and these meetings present logistical issues as well as incurring additional cost (for room hire and catering), it is proposed to continue to hold 10 ordinary meetings in the Council Chambers, one in Wickham and one in Roebourne.

Special Council Meetings

Subject to Ministerial approval of Council's differential rates, the Annual Budget Meeting has generally been held at 3pm on the last working day in June in order to have the budget

approved to commence the new financial year. For the 2019/20 Budget, this would mean scheduling the meeting on Friday, 28 June 2019.

Ordinary elections are held on the third Saturday in October bi-annually, therefore, in 2019 election day would be 19 October. It is proposed new Elected members be sworn in on 21 October immediately followed by a Special Council Meeting for Council to consider the appointment of the Mayor, the Deputy Mayor and for the ballot draw to be conducted for Elected Members to occupy own seats for the new Council's term.

A general meeting of electors is to be held once every financial year not more than 56 days after Council accepts the annual report for the previous financial year. Council has historically held this meeting immediately prior to the December OCM.

Councillor Briefing Sessions

In addition to the Ordinary Council Meetings, briefing sessions are held each month. Currently briefing sessions are held the Monday a week prior to the Council meeting where Councillors can be briefed on current activities, future initiatives, strategic issues and the forthcoming agenda. These sessions are considered extremely valuable in terms of allowing staff and external parties to brief Councillors and ensuring that Councillors have an opportunity for input early in the deliberative process. It is proposed to continue the current arrangements for Briefing Sessions, however no Briefing Session is proposed for January 2019 owing to the Christmas - New Year break.

School Holidays in WA

The proposed ordinary meetings on 21 January, 15 April and 15 July 2019 coincide with school holiday dates (14 December 2018 – 3 February 2019, 13 - 28 April 2019 and 6 – 21 July 2019).

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

This matter has been discussed with Councillors at a briefing session.

COMMUNITY CONSULTATION

It will be necessary for the approved schedule of Council meeting dates to be advertised in the local newspaper, on noticeboards and the City website to inform the community of meeting times and dates.

STATUTORY IMPLICATIONS

Section 5.5 of the *Local Government Act 1995* requires local governments to hold no less than four Council meetings per year. Twelve month's local public notice is required in advance of the dates of the Council meeting by virtue of section 5.25 of the Act and Regulation 12 of the *Local Government (Administration) Regulation 1996*. Section 5.27 of the Act provides for Electors' general meetings.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The cost associated with the running Council meetings is overtime paid to the Minute Secretary, venue hire of facilities other than the Council Chambers and catering. The proposed meeting schedule presents no further financial implications.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2019 Council meeting dates of the City of Karratha, noting meeting times will be 6.30pm:

| Date | Location |
|---|-------------------------------|
| 21 January 2019 | Council Chambers, Karratha |
| 18 February 2019 | |
| 18 March 2019 | |
| 15 April 2019 | |
| 20 May 2019 | |
| 17 June 2019 | |
| 28 June 2019 (SCM) | |
| 15 July 2019 | |
| 19 August 2019 | |
| 16 September 2019 | |
| 21 October 2019 (SCM) | |
| 28 October 2019 | |
| 18 November 2019 | |
| 9 December 2019 (inc. Annual Electors' Meeting) | |

Option 3

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following alternate meeting schedule for the 2019 Council Meetings for the City of Karratha, noting meeting times will be ____pm:

| Date | Location |
|--|----------|
| __ January 2019 | |
| __ February 2019 | |
| __ March 2019 | |
| __ April 2019 | |
| __ May 2019 | |
| __ June 2019 | |
| __ June 2019 (SCM) | |
| __ July 2019 | |
| __ August 2019 | |
| __ September 2019 | |
| __ October 2019 (SCM) | |
| __ October 2019 | |
| __ November 2019 | |
| __ December 2019 (inc. Annual Electors' Meeting) | |

CONCLUSION

In order to maintain a balance between timely decision making and the impact on resources, it is proposed to continue the existing arrangements whereby ordinary meetings of Council are held on the third Monday of each month at 6.30pm except for the December meeting which is proposed to be brought forward by one week.

The proposal also continues the established arrangements for Councillor Briefing Sessions, and ten Ordinary Council Meetings being held in the Council Chambers, one in Roebourne and one in Wickham.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154204
MOVED : Cr Scott
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 5.25 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to ENDORSE and ADVERTISE the following schedule for the 2019 Council meeting dates of the City of Karratha, noting OCM meeting times will be 6.30pm:

| Date | Location |
|--|----------------------------|
| 21 January 2019 | Council Chambers, Karratha |
| 18 February 2019 | Council Chambers, Karratha |
| 18 March 2019 | Council Chambers, Karratha |
| 15 April 2019 | Roebourne |
| 20 May 2019 | Council Chambers, Karratha |
| 17 June 2019 | Council Chambers, Karratha |
| 28 June 2019 @ 3pm (SCM) | Council Chambers, Karratha |
| 15 July 2019 | Council Chambers, Karratha |
| 19 August 2019 | Wickham |
| 16 September 2019 | Council Chambers, Karratha |
| 21 October 2019 (SCM) | Council Chambers, Karratha |
| 28 October 2019 | Council Chambers, Karratha |
| 18 November 2019 | Council Chambers, Karratha |
| 9 December 2019 (inc. Annual Electors' Meeting at 6pm) | Council Chambers, Karratha |

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.5 ANNUAL REPORT 2017/18

| | |
|---------------------------------------|---|
| File No: | FM.1 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Manager Marketing & Communications |
| Date of Report: | 31 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Annual Report 2017/18 including the Annual Financial Report for the Year Ended 30 June 2018 - <i>Copy available electronically</i> |

PURPOSE

For Council to receive the Annual Report for the financial year ended 30 June 2018.

BACKGROUND

The Annual Report 2017/18 details the activities and performance of the organisation over the past year supported by the Annual Financial Report and Auditor's Report. Reporting is provided against the City's Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

Some highlights from the past year are outlined below:

- The Red Earth Arts Precinct opened to the community on Saturday 28 April 2018 with an open day that showcased the facility, followed by a month-long events program of theatre performances, movies screenings and live music.
- Strong advocacy with the State Government and Woodside regarding community concerns over the proposed Bay Village TWA camp on Bayview Road.
- Seven Mile Waste Facility redirected almost 8000 tonnes of what would have been landfill into approximately \$85,000 in revenue.
- Construction of the Wickham Community Hub and Point Samson viewing platform continued.
- The Safer Communities Partnership installed 115 solar footpath lights throughout the City this financial year, adding to the more than 258 already in place.
- NAIDOC attendance numbers increased from 800 in 2016/17 to 1500 in 2017/18 with survey results from the most recent event showing an 88.6 per cent satisfaction rating.
- The Cossack Art Awards celebrated 25 years with an expanded program of supporting events and cultural experiences. More than 8000 people visited the exhibition with total artwork sales eclipsing \$95,000.
- Provision of \$245,257 to 17 local community groups and organisations as part of Annual Community Grant Scheme.
- Provision of \$171,300 to 15 local businesses to support the development of online marketing through to the provision of workshop and training opportunities.

The Annual Financial Report includes a statement of financial position as at 30 June 2018, a statement of comprehensive income, a statement of changes in equity, a statement of cash flows and a rate setting statement for the year ended 30 June 2018 inclusive of accounting policies and other explanatory notes and statements. The Annual Financial Report has been audited by AMD Chartered Accountants and they have provided an unqualified opinion.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Each department has had the opportunity to review and provide input into the report about achievements over the past 12 months.

COMMUNITY CONSULTATION

No community consultation is required. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report.

STATUTORY IMPLICATIONS

The City is required to prepare an annual report for each financial year in accordance with Part 5 Division 5 of the *Local Government Act 1995*. The report is to be accepted no later than 31 December by an absolute majority in accordance with section 5.54 of the Act.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

In summary, the Annual Financial Report indicated that the City had as at 30 June 2018:

| | 30 June 2018 | 30 June 2017 | Inc / (Dec) |
|-------------------------------------|---------------------|---------------------|---------------------|
| Net Result | \$8,879,998 | \$26,380,432 | -\$17,500,434 |
| Net Assets | \$736,641,103 | \$858,012,103 | -\$121,371,000 |
| - Total Assets | \$753,743,526 | \$873,629,596 | -\$119,886,070 |
| - Total Liabilities | \$17,102,423 | \$15,617,493 | \$1,484,930 |
| Loan Liability | \$427,861 | \$412,513 | \$15,348 |
| Cash Reserves | \$61,497,864 | \$85,720,687 | -\$24,222,823 |
| Property, Plant & Equipment | \$252,134,205 | \$221,149,235 | \$30,984,970 |
| Investment Property | \$20,004,800 | \$20,004,800 | \$0 |
| Infrastructure Assets | \$403,519,220 | \$527,954,653 | -\$124,435,433 |
| Final Surplus (Restricted) | \$831,611 | \$4,672,754 | -\$3,841,143 |
| Final Surplus (Unrestricted) | \$2,564,089 | \$2,364,705 | \$199,384 |

STRATEGIC IMPLICATIONS

The Annual Report summarises achievements against the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

| Category | Risk level | Comments |
|----------------------|------------|----------|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Annual Report, Annual Financial Report and Audit Opinion is considered by Council each year.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to RECEIVE the 2017/18 City of Karratha Annual Report with the following amendments:

1. _____
2. _____

CONCLUSION

The Annual Report provides an overview of the performance of the City in terms of statutory obligations, Community Plan outcomes and financial management for the past twelve month period. The Annual Financial Report has been prepared in accordance with the *Local Government Act 1995* and indicates the City's financial position as at 30 June 2018. The report will be presented to the community through the Annual Electors' Meeting.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154205
MOVED : Cr Evans
SECONDED : Cr Waterstrom Muller

That Council by ABSOLUTE Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the 2017/18 City of Karratha Annual Report; and**
- 2. HOLD the Annual Electors’ Meeting on Monday 10 December 2018 at 6.00pm in the Council Chambers at Karratha.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.6 CITY OF KARRATHA STANDING ORDERS LOCAL LAW 2018

| | |
|---------------------------------------|---|
| File No: | LE.200 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Governance Officer - Compliance |
| Date of Report: | 30 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | 1. Proposed Standing Orders Amendment Local Law 2018 2. Standing Orders 2018 Post JSC Review |

PURPOSE

For Council to consider making the City of Karratha Standing Orders Amendment Local Law 2018.

BACKGROUND

The City of Karratha Standing Orders Local Law 2018 was published in the *Government Gazette* on 3 May 2018 and came into effect on 17 May 2018.

At its meeting on 27 June 2018 the Joint Standing Committee on Delegated Legislation (the Committee) considered the City's Local Law and subsequently requested that Council provide an undertaking to make amendments to the Local Law.

Council provided these undertakings at the Ordinary Council Meeting in September 2018 and amendments to the Local Law have been made.

In accordance with Section 3.12 of the *Local Government Act 1995*, state wide and local public advertising took place on 22 September 2018, with a closing date for submissions of 8 November 2018. No public submissions were received for consideration in this period however the Department of Local Government provided suggestions for minor grammatical changes resulting in several minor updates that did not change the wording of the Local Law in any way.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant officers, Manager Governance & Organisational Strategy, Director Corporate Services and the CEO in reviewing the proposed Standing Orders Amendment Local Law 2018. Council considered the proposed Standing Orders Amendment Local Law at its September 2018 meeting following the recommendations made by the Committee.

COMMUNITY CONSULTATION

There were no public submissions received during the statutory advertising periods.

Procedurally, following the making of a local law by Council, local public notice will be given following gazettal.

STATUTORY IMPLICATIONS

The development and gazettal of the Amendment Local Law must follow the procedure for making local laws in accordance with the requirements of s3.12 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are minor costs associated with local public advertising and publishing the Local Law in the *WA Government Gazette*.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|----------------------|
| Programs/Services: | 4.e.1.2 | Corporate Governance |
| Projects/Actions: | 4.e.1.2.2 | Review Local Laws |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | N/A | Nil |
| Compliance | Low | Provides for an updated version of the City’s Standing Orders Local Law incorporating any changes to rules and guidelines for the conduct of meetings, and for a more efficient and effective use of time at meetings. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The procedure for making local laws will be undertaken by existing resources within the City’s Governance department.

RELEVANT PRECEDENTS

Council is required to consider making local laws on a periodic basis. Recently the City of Karratha Cemeteries Local Law 2017 was made, published in the Government Gazette, and is now in operation.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER considerations of the proposed City of Karratha Standing Orders Amendment Local Law 2018 pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the proposed City of Karratha Standing Orders Amendment Local Law 2018;
2. REQUEST the Joint Standing Committee on Delegated Legislation disallow the original City of Karratha Standing Orders Local Law 2018; and
3. COMMENCE procedures to create a new City of Karratha Standing Orders Local Law 2019 that combines the original proposed local law and amendments.

CONCLUSION

The advertising process for the proposed City of Karratha Standing Orders Amendment Local Law 2018 has now concluded with no public submissions received. Council can now make the local law and the Joint Standing Committee on Delegated Legislation will be forwarded a copy to demonstrate that the City has complied with the requested undertakings.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154206
MOVED : Cr Nunn
SECONDED : Cr Smeathers

That Council by **ABSOLUTE** Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to:

1. **MAKE** the City of Karratha Standing Orders Amendment Local Law 2018 as presented in the attachment to this report; and
2. **NOTE** that the City of Karratha Standing Orders Amendment Local Law 2018 will be published in the *WA Government Gazette*, a copy will be provided to the Minister for Local Government; Heritage; Culture and The Arts, the Joint Standing Committee on Delegated Legislation and local public notice will be given.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.7 CUSTOMER SERVICE CHARTER

| | |
|---------------------------------------|---|
| File No: | CM.124 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Manager Governance & Organisational Strategy |
| Date of Report: | 31 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | Customer Service Charter |

PURPOSE

For Council to consider a review of the expected standards that are detailed in the Customer Service Charter and its alignment to the City's corporate and organisational values.

BACKGROUND

The Customer Service Charter was adopted by Council in June 2011 in order to outline the level of service and expectation from the community necessary to satisfy a member of the public's enquiry, complaint, comments and support. The Charter was due for review in November 2017.

In September 2017 a small team of staff from across service areas commenced the review of the document and discussed its application in their work areas. It was evident that at the time of adoption, the Charter lacked clarity and its earlier roll out was not fully effective in terms of all staff understanding its contents. It was identified that there would be a need for supporting documents, notices, flyers and posters to assist staff and public with reinforcing agreed standards across the City. It is anticipated that this would be undertaken as a separate exercise to the review of the Charter.

Attached to this report is a marked up version of the proposed amendments to the Customer Service Charter. The revised Charter would:

- Detail the methods of customer service captured under this Charter and the standards that apply;
- Reinforce the corporate and organisational values of the City;
- Provide the following additional performance measures:
 - After hours call service aims to attend to incoming calls within 15 seconds;
 - All customer service enquiries made in person at our reception sites are attended to within 5 minutes; and
 - Acknowledge written correspondence within 3 business days and respond to requests within 10 business days;
- Refine expected behaviours of staff when dealing with customers;
- Include a new section on social media;
- Revise the section on unacceptable behaviour from customers or staff.

The updated version of the Charter is an improved document that would apply to all facilities and staff across the City who interact with customers.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with a number of City staff across the organisation who have some level of customer interactions. Consultation also has taken place with the Executive Management Group.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

This document will replace policy CE-10 Customer Service Charter.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. The Operational Plan 2017-2018 makes a general reference to customer service:

Programs/Services: 4.e.1.1 Customer Service

A number of performance measures are used to measure the quality and quantity of service provided by staff.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | The Customer Service Charter will help maintain the reputation of the City by ensuring appropriate standards of service across all facilities and services. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

This policy was last reviewed and adopted by Council in August 2012.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised CG-15 Customer Service Charter with the following amendments:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER any decision pending a further review of the Customer Service Charter specifically in the area of:

1. _____
2. _____

CONCLUSION

After a thorough review of the Customer Service Charter canvassing staff across the City, the revised Charter has been adapted to be more informative and provides clarity to the expected standards of behaviour and performance across all service areas. Supporting documentation will be developed internally to reinforce the principles and drivers contained within the Charter.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154207
MOVED : Cr Waterstrom Muller
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised CG-15 Customer Service Charter (attached).

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.8 REVIEW OF PURCHASING POLICIES

File No: CM.157
Responsible Executive Officer: Director Corporate Services
Reporting Author: Governance Officer - Procurement
Date of Report: 29 October 2018
Applicant/Proponent: Nil
Disclosure of Interest: Nil
Attachment(s): 1. CG-11 Regional Price Preference Policy
 2. CG-12 Purchasing Policy

PURPOSE

For Council to consider the review of CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy.

BACKGROUND

The following policies have been reviewed for Council’s consideration and the proposed amendments are outlined below. The majority of changes are for streamlining purposes and to reduce repetition, however there are two significant changes proposed:

1. The inclusion of an additional provision to support the State Government’s policy requirement around increased tender thresholds for Aboriginal businesses. The proposed change extends this consideration to quotations and is consistent with Council’s ATSI Engagement Strategy; and
2. Given the specialised nature of legal advice, it is proposed to allow procurement of legal advice without obtaining three quotes.

| Document reference | Summary of Proposed Changes |
|---|--|
| CG-11 Regional Price Preference Policy | |
| General | Added ‘excluding GST’ next to dollar values for clarity and consistency. |
| CG-12 Purchasing Policy | |
| General | Minor formatting and referencing amendments |
| General | Delegations and Authorisations Register updated to Delegations Register |
| General | Added ‘excluding GST’ next to dollar values for clarity and consistency. |
| 3.4(i) | Regulation 11 of the <i>Local Government (Functions and General) Regulations 1996</i> provides a tender exemption for the purchase of goods or services from a person registered on the Aboriginal Business Directory WA (ABDWA). There are two conditions associated with this tender exemption, being the contract consideration is, or is worth, \$250,000 or less and the contract represents value for money. In order to further support persons registered on the ABDWA, it is proposed to include a new clause that allows quotations to be waived where the purchase is from a person registered on the ABDWA, the contract consideration is \$50,000 or less and the contract represents value for money. |

| | |
|---------|---|
| 3.4 (j) | It is proposed to include a new clause that allows for quotations to be waived when purchasing legal services. This clause would allow officers to purchase from a legal service provider where the required legal advice is of a specialised nature and/or a legal provider has previously advised on a specific subject and continuity is required. |
| 3.4.1 | Due to duplication of information it is proposed to merge section 3.9 (Purchasing from Disability Enterprises) and 3.10 (Purchasing from Aboriginal Businesses) with this sub-section (Additional Tender Exemptions). |
| 3.9 | It is proposed to delete this section due to duplication of information. |
| 3.10 | It is proposed to delete this section due to duplication of information. |
| 3.11.1 | Due to duplication of information it is proposed to merge sub-section 3.13.2 (Awarding Tenders) with this sub-section (Awarding Quotations). |
| 3.13.2 | It is proposed to delete this sub-section due to duplication of information. |
| 3.11.4 | In order to streamline readability it is proposed to merge the content related to 'Sole Source of Supply' in sub-section 3.11.5 with this sub-section. The phrasing has been updated in this sub-section however the intent remains the same. |
| 3.13.1 | It is proposed to delete the second paragraph as it is a legislative requirement and therefore unnecessary to duplicate in this policy. |
| 3.15.3 | It is proposed to delete this sub-section as it is a legislative requirement and is captured in the Delegations Register. |

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Governance and officers from across all directorates with procurement responsibilities.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Section 3.57 of the *Local Government Act 1995* provides that a local government is required to invite tenders before it enters into a contract of a prescribed kind.

Regulation 11A of the *Local Government (Functions and General) Regulations 1996* requires that a local government implement a purchasing policy for the supply of goods or services where the consideration is, or is expected to be \$150,000 or less.

Part 4A of the *Local Government (Functions and General) Regulations 1996* makes provisions in relation to the adoption of a Regional Price Preference Policy.

POLICY IMPLICATIONS

If Council resolves to adopt the revised CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy, the policies will take effect immediately.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e.1.2 Corporate Governance
 Projects/Actions: 4.e.1.2.3 Review and maintain a contemporary set of Council Policies

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Moderate | Without systems in place to ensure competitive purchasing is undertaken it could result in the City overpaying for goods or services. |
| Service Interruption | N/A | Nil |
| Environment | N/A | Nil |
| Reputation | Low | Failure to apply consistent and equitable purchasing practices could result in reputational damage. |
| Compliance | Moderate | The purchasing policies assist with statutory and contractual compliance requirements. |

IMPACT ON CAPACITY

The proposed changes will have a flow on effect to other internal documents and processes that will require updating for utilisation by staff.

RELEVANT PRECEDENTS

Council’s CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy were last reviewed in November 2016.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to APPROVE the CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy as proposed, subject to the following:

1. _____
2. _____

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further review.

CONCLUSION

Council’s CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy have been reviewed and amended to ensure currency and relevance to legislation and community expectations.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154208
MOVED : Cr Cucel
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* RESOLVES to APPROVE the amended CG-11 Regional Price Preference Policy and CG-12 Purchasing Policy as attached to this report.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

11.1 ROEBOURNE LIBRARY RELOCATION

| | |
|---------------------------------------|--|
| File No: | CS.30 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Library Services Coordinator |
| Date of Report: | 23 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Director of Community Services is a member of the State Library Board |
| Attachment(s) | Nil |

PURPOSE

For Council to consider the future provision of library services in the town of Roebourne.

BACKGROUND

An internal review of the City of Karratha's library service conducted in December 2015 identified the Roebourne library as the poorest performing of the City's libraries. This performance, measured in terms of membership, attendance, extent of borrowing and operating cost on a per capita, per member and per visitor basis revealed that the Roebourne library was not effectively or efficiently servicing the local community.

The library did then, and continues to serve an essential function as a safe haven in the community, particularly for women and children and as a cool and friendly way point for local residents traversing the town. The library is currently open for 26 hours per week across 6 days and often times there are no patrons, noting that the library is situated away from other service points on the main street.

The 2015 review canvassed the potential closure of the library, or a change to an 'Anytime Library', effectively a vending machine style self-service kiosk. These options were based largely on economic grounds and did not reflect the important 'safe haven' function. Further, the 'Anytime Library' option would only service for those interested in borrowing and reading a book. This would be attractive for very few community members.

No tangible operational change was made, however the fact remains that a traditional library service in Roebourne is currently inefficient and expensive based on current usage patterns.

With the redevelopment of the Victoria Hotel by the Yindjibarndi Aboriginal Corporation (YAC), an opportunity has arisen for the delivery of a range of community services from a key main street location. Services currently being considered for the ground floor of the renovated building include a cultural information centre, a café, a visitor's centre and the Roebourne library. A non-binding MOU between the City and YAC has been signed to further explore this opportunity.

As part of this project, the City approached the State Library of Western Australia (SLWA) to investigate options regarding the future provision of library services for the Roebourne community. This work is now proceeding as a case study for the state's new Public Libraries Strategy to devise an alternative service model for the unique needs of remote, largely

aboriginal communities. As a first step, a SLWA representative visited the site, met with City staff and key stakeholders and collected a variety of data and other information in September.

The SLWA reviewed the option of relocating from the existing library to the Victoria Hotel. It was made clear in meetings with stakeholders that there are cultural sensitivities that the City will need to manage regarding the traditional owner Ngarluma and more populous Yindjibarndi cultures.

Should Council endorse the Officer's recommendation to relocate the library to the Victoria hotel consideration should be given to the existing building. To date two informal expressions of interest have been made. One is from the Department of Communities to utilise the facility as an administration office and the second is for the space to serve as the headquarters for the Yandi. The Yandi is the new model for community cooperation and development in Roebourne, led by the community and is served by an administrative 'backbone'.

The new location is a smaller space (43m² verse the current 140m²), which, if carefully configured can effectively deliver all of the amenity and services valued by the library's current customers, and importantly allow for the new community specific co-designed services through a partnership with SLWA.

Recommendations to support the relocation of the Roebourne Library to the Victoria Hotel include:

1. Provide a relevant collection of up to 1,000 items based on the borrowing trends of the Roebourne membership. Excess stock (approximately 3000 items) to be redistributed within the City's current collection to ensure that the items remain accessible to all members;
2. Continue to provide public access to PC's, printer/photocopier and Wi-Fi;
3. Appropriate seating provided for users to enjoy the space, read and participate in craft and learning activities;
4. The new library is set-up as a high-tech (easy to use), self-service facility with a minimum of 15 hours per week staff time allocated to the library 'housekeeping' and provision of City services (such as rates/cats and dogs registrations). Whilst the recommendation makes provision for 15 hours manned by City staff, the library will be accessible during the facility opening hours - potentially open for 46 hours per week. Library users would have an additional 20 hours access to the library;
5. A communications plan be prepared for the move and changes to the library as soon as possible;
6. Continue consultation with the Roebourne community through stakeholders and avenues such as the Yirramagardu Community Association, Juluwarlu Aboriginal Corporation, Ngarluma and Yindjibarndi Foundation Limited and the Elders Yarn and Yandi processes to explore specific (non-traditional) library services that support collecting and sharing of cultural heritage, creating a safe place for Aboriginal stories, histories and perspectives and facilitates literacy and early childhood development; and
7. Pursue the offer to partner with SLWA to introduce the signature Storylines and Better Beginnings programs in Roebourne as pilot programs tailored to the local community.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues primarily due to the sensitivities in regards to the library co-locating into a Yindjibarndi owned facility in Ngarluma land, and high cost of delivering a library service in Roebourne.

COUNCILLOR/OFFICER CONSULTATION

The SLWA consultant conducted consultation with senior staff officers, Economic Development officers and the Eastern Corridor library officers.

COMMUNITY CONSULTATION

The SLWA consultant in the company of City officers conducted consultation sessions with key stakeholders in Roebourne including Yindjibarndi Aboriginal Corporation, Juluwarlu Archive and Media Centre, Ngarluma and Yindjibarndi Foundation, Ngarliyarndu Bindirri Aboriginal Corporation and Indigenous Affairs at Woodside Energy Ltd.

STATUTORY IMPLICATIONS

The *Library Board of Western Australia Act, 1951*. The City has an active agreement in place with the Library Board for the provision of public library services, which includes the Roebourne Library.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The below table illustrates the financial implications should Council endorse the officers recommendation to relocate the Roebourne Library to the Victoria Hotel. There is an estimated \$89,500 savings to council.

| | Current Operating Budget | Proposed Operating Budget | Proposed CAPEX |
|---|--------------------------|---------------------------|----------------|
| Employment Costs | \$96,000 | \$45,000 | |
| Program costs | \$10,000 | \$10,000 | |
| Program support from SLWA | - | \$(7,500) | |
| Office Expenses | \$9,000 | \$ 5,000 | |
| Building Costs | \$42,000 | \$15,000 | |
| Sundry Income (internet/printing/overdue fines) | \$(1,500) | \$(1,500) | |
| | | | |
| Proposed fit-out (capex budget estimate) | | | \$70,092 |
| | \$155,500 | \$66,000 | \$70,092 |

Note that current staffing is 0.8 FTE, proposed to reduce staffing to 0.4 FTE. The remaining 0.4 to be allocated to the Wickham Community Hub.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|--|
| Programs/Services: | 1.c.2.1 | Library Services |
| Projects/Actions: | 1.c.2.1.3 | Relocate Roebourne Library operations to the refurbished Victoria Hotel. |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | Low | Officers are suggesting a reduction in financial responsibility following the initial relocation and fit-out costs. |
| Service Interruption | Moderate | Roebourne Library to close for relocation – estimated 2 weeks. |
| Environment | N/A | Nil |
| Reputation | Moderate | Should Council resolve to support the officers recommendation it could be a perceived that the City supports Yindjibarndi over Ngarluma and this perception will need to be managed. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

The date of the relocation to the refurbished facility should be considered with the opening of the Wickham Community Hub. Impact on officers’ capacity during the relocation period to both facilities will be high.

RELEVANT PRECEDENTS

Council has previously relocated the Karratha Public Library to a different location with the approval of the Library Board of Western Australia.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the officers recommendations.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROVIDE alternative recommendations to the report:

1. _____
2. _____

CONCLUSION

The City has invested well in its library facilities and the library services are highly valued by the community in Karratha, Dampier and Wickham as well as by a small group of people in Roebourne. In common with many public libraries, the City needs to review its services in Roebourne to ensure it is making best use of available resources and adding optimum value to the community. Through building on the strong foundations of the library service and working with other agencies and the community, the library service in Roebourne can evolve into a showcase a best practice library service that provides an improved return on investment to the City and the community.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154209
MOVED : Cr Waterstrom Muller
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

- 1. ENDORSE the proposal to relocate Roebourne Library into the refurbished Victoria Hotel;**
- 2. PROVIDE a reduced but relevant collection based on the borrowing trends of the Roebourne membership and distribute excess stock within the City’s current collection;**
- 3. CONTINUE providing public access to PC’s, printer/photocopier and Wi-Fi;**
- 4. PROVIDE an appropriate fit-out that meets the needs of community based on current usage patterns and service ;**
- 5. EXPLORE the delivery of non-specific traditional library service such as a high-tech (easy to use) self-service facility;**
- 6. INVESTIGATE appropriate operational hours at the new location;**
- 7. CONTINUE consultation with the Roebourne community;**
- 8. PURSUE the offer to partner with SLWA to introduce the signature Storylines and Better Beginnings programs in Roebourne; and**
- 9. INVESTIGATE subsequent uses of the existing Roebourne library.**

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

11.2 COMMUNITY GRANT SCHEME REVIEW (NON- STATUTORY DONATIONS)

Item brought forward, see page 9 of these minutes.

12 DEVELOPMENT SERVICES

12.1 CLEAVERVILLE FORESHORE MANAGEMENT PLAN

| | |
|---------------------------------------|--|
| File No: | LP.318 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 30 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment | Draft Cleaverville Foreshore Management Plan - <i>Copy available electronically</i> |

PURPOSE

For Council to consider advertising the draft Cleaverville Foreshore Management Plan for public comment.

BACKGROUND

Cleaverville is a popular spot for camping or day trips including fishing spots off the beach and at the mouth of the Cleaverville Creek located approximately 20 minutes west of Karratha. The City of Karratha manages the Cleaverville Nature Based Campsite, which offers a natural boat launch area, public toilets and sullage disposal points. The Camping season is between 1 May to 30 September and conditions of camping are subject to the Caravan Parks and Camping Grounds Act 1995.

City Officers identified a need to protect and enhance the unique environmental values of the foreshore from the impacts of recreational activity. The City applied for and was a successful recipient of a Coastwest grant (a State Government initiative), to develop a plan for the long-term management of the Cleaverville foreshore. The purpose of the Plan is to provide a balanced approach to manage and protect the coastal environment, and enhance tourism and economic opportunities.

A stakeholder engagement strategy was developed and implemented, which included an online survey, community and agency stakeholder workshops and interviews with seasonal travellers.

The key issues raised were littering and illegal dumping, pressure from increasing visitors, increasing informal tracks, the spread of weeds, and the erosion of dunes. Suggestions for ways to improve the experience at Cleaverville included providing camping bays for use by residents, additional public infrastructure, signage information, limiting access and development of cultural tourism.

A draft Plan has now been prepared by GHD for Council to consider advertising to seek public comment prior to its final approval. The overarching aims of the Cleaverville FMP are to:

- Contribute to the implementation of local and regional planning objectives and coastal strategies;
- Consolidate community partnerships and build community capacity and ownership of the area including working with the area's Traditional Owners; and
- Foster the sustainable recreational and tourist use of the area through a plan that protects the environmental and cultural values of the area and identifies access arrangements and long-term infrastructure needs.

The key priorities include:

- Delineating the 180 campsites identified, and closing off unnecessary campsites to commence revegetation and weed control.
- Closure of 31 duplicate tracks and campsites, which will also require revegetation.
- Weed management in degraded areas identified, and along access road and tracks.
- Closure of the beach to the north of caretaker site ("Honda City") to vehicles, while retaining access to the Point to minimise turtle disturbance.
- Updating existing and provision of new advisory signage in relation to camping, minimising environmental damage and turtle habitat.

Advertising of the draft plan will provide all residents opportunity to comment on the draft Plan, and to consider any comments prior to Council's consideration of final endorsement.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance. The FMP will guide decisions about future investment in foreshore improvements and management. The plan will therefore have implications for the present and future wellbeing of the City.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The draft FMP has been through a thorough consultation process. There has been 83 community members who completed the online survey, two public/resident workshops and one agency consultation workshop (including participation by traditional owners), and 25 seasonal campers were interviewed.

City Officers provided all stakeholders who attended the agency meeting, including Ngarluma Aboriginal Corporation, Karratha Community Association, Wickham Tidy Towns and DBCA-Parks and Wildlife with a draft version for comment. Karratha Community Association provided feedback for consideration.

STATUTORY IMPLICATIONS

There are no statutory implications. The purpose of the documents is to inform and provide strategic direction, not implementation at this stage.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The City's Long Term Financial Plan acknowledges the need to manage the City's foreshore areas and this Plan will better inform the City on the extent of those costs.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 3.a.3.2 Foreshore Management
 Projects/Actions: 3.a.3.2.1 Develop and Implement Foreshore Management Plans

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | N/A | Nil |
| Financial | Low | The draft Plan will better inform the City of the extent of costs associated with management of the Cleaverville area. |
| Service Interruption | N/A | Nil |
| Environment | Moderate | Lack of control and management of the foreshore, with increased access of the area generates additional environmental pressure on the area (ie uncontrolled tracks, weed invasion, unauthorised clearing, firewood collection) |
| Reputation | N/A | Nil |
| Compliance | Low | Cleaverville is already subject to a nature Based Camping Management plan required by Camping legislation. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has adopted Foreshore Management Plans for Karratha, Point Samson, Dampier, 40 Mile, Wickham and Hearson Cove.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADVERTISE the draft Cleaverville Foreshore Management Plan as contained in the attachment to this report for public comment.

CONCLUSION

The Draft Cleaverville Foreshore Management Plan has been prepared to protect and enhance environmental and cultural assets and sustain recreational activity, which has grown in popularity. The draft Plan has been prepared with community input and contains context and analysis to guide and inform future decision-making.

City Officers acknowledge the need for some further development and refinement is needed on the recommendations, including designated responsibility and providing more role clarity,

more specific details on implementation and single reference plans for ease of reading. These issues can be appropriately addressed during the advertising period with regard for any public submissions that may be received.

Advertising of the draft plan will provide all residents opportunity to comment on the draft Plan prior to Council's consideration of final endorsement.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154210**
MOVED : **Cr Nunn**
SECONDED : **Cr Cucel**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE the draft Cleaverville Foreshore Management Plan as contained in the attachment to this report for public comment for 21 days.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.2 DESTINATION MANAGEMENT PLAN

| | |
|---------------------------------------|--|
| File No: | ED.2 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Business Engagement Coordinator |
| Date of Report: | 23 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Karratha Destination Management Plan - <i>Copy available electronically</i> |

PURPOSE

For Council to consider advertising the City's draft Destination Management Plan for public comment.

BACKGROUND

Tourism has been identified as a key opportunity to further diversify and grow the City's local economy. The City is committed to strengthen the local tourism industry and increase visitor numbers through an exceptional visitor experience. As part of the 2017/18 Budget Review Council resolved to undertake a new initiative to prepare a Destination Management Plan (DMP). The purpose of a DMP is to provide a framework to identify opportunities and coordinate initiatives to develop the visitor economy.

A draft Plan has now been prepared by Stafford Strategy for Council to consider to seek public comment prior to its final approval. The Plan has been developed to:

- Facilitate sustainable growth of the tourism industry;
- Offer solutions to challenges facing Karratha;
- Identify new development and solutions to attract investment and grow economic benefits;
- Assist with potential future funding bids and grant opportunities;
- Support marketing activities to increase visitor demand in Karratha; and
- Engage and grow local awareness of the importance and value of the visitor economy.

The DMP considers all businesses that are involved in the tourism industry and it reflects the level of investment Council has made to facilitate tourism.

In consultation with the City, the consultant engaged parties involved in the tourism industry in Karratha. In June 2018, members of the City's Tourism Advisory Group (TAG) attended a workshop where they had the opportunity to respond to a series of targeted questions that informed the preparation of the document. The consultants spent three days in Karratha, experiencing the tourism product available and engaging with local tourism operators. Following this site visit, a preliminary draft Plan was prepared. In September 2018, a survey was prepared and sent to those who participated in the stakeholder engagement phase of the project, including the TAG members. The feedback provided has been incorporated and addressed in the current draft Plan DMP.

Tourism Research Australia data show that Karratha's visitor economy has grown since 2010, increasing by 82%. Over half (51%) of the visitors are domestic overnight visitors, a market which is higher yielding than the day trip market. The research shows that while overnight visitors (domestic and international) represent 55% of the total visitation, their spend equates to 89% or \$262 million of total spend, compared to domestic day trippers who represent a \$31 million spend. The DMP therefore focuses on initiatives that will increase overnight visitation to Karratha and grow the length of stay, as these will deliver greater economic impacts and more benefits to the community.

The DMP identifies 24 individual recommended activations under four activation areas:

- Working better together;
- Growing demand through development and investment;
- Diversifying and growing destination events; and
- Promoting Karratha as a vibrant destination.

In considering the activation areas in the DMP, the plan undertook a significant amount of research, analysis and stakeholder engagement. As a result of this process, the DMP:

- Identifies barriers to growth;
- Outlines strengths, weaknesses, opportunities and threats for Karratha as a visitor destination;
- Proposes priority projects for activation and the associated actions, measures, council involvement required and markets to focus on; and
- An implementation plan to assist Council and industry in delivering on the initiatives identified in the DMP.

The DMP also includes a framework to prioritise initiatives and assess new ideas and opportunities.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between relevant Officers and the draft Plan has been presented to a Councillor Briefing Session.

COMMUNITY CONSULTATION

Officers sought feedback from industry proponents and interested parties throughout the creation of the report. A workshop held with the City's Tourism Advisory Group and local tourism operators contributed to the development of the draft Plan. Feedback sought from the participants in the stakeholder engagement phase of the project has been considered and incorporated in the preparation of the draft Plan.

STATUTORY IMPLICATIONS

There are no statutory implications.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The expenditure incurred to date to deliver the Plan is \$26,878. Implementation of the plan may incur additional expenditure. Priorities will be identified and discussed with the TAG and will inform new initiatives that will be presented to Council.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 2.a.2.2 Tourism Engagement and Promotion
 Projects/Actions: 2.4.2.2.5 Prepare Destination Management Plan

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | |
| Financial | Low | The DMP will better coordinate the investment in the tourism industry. |
| Service Interruption | N/A | |
| Environment | N/A | |
| Reputation | Low | The actions identified in the DMP will be discussed with the TAG to ensure the tourism industry agrees on the priorities and what Council’s role should be. |
| Compliance | NA | |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter, as the DMP is the first plan of its kind for tourism in the City of Karratha. The DMP will be a key document for the City to be a leader in the development of the local tourism industry.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering the Report:

CONCLUSION

Tourism is a key opportunity to further diversify and grow the local economy. The draft DMP has been prepared to assist effective management and coordination of the range of initiatives and strategies that are available to Council to consider. A draft Plan has now been prepared which provides a sound framework to coordinate the implementation of the opportunities and strategies to strengthen the local tourism industry.

The draft Plan is considered to a key document to inform and guide the City's involvement in the development of the local tourism industry. The actions and priorities identified will be reviewed with tourism industry participants and be included in the City's integrated planning and reporting framework for implementation. The draft Plan if implemented has the potential City to complement the City's investment in its Place Branding Strategy and city-building infrastructure projects by focusing on initiatives that will enhance the visitor experience.

The DMP is a useful tool to assist the City and tourism industry participants to work together in a common direction and to help attract investment. It is intended that the draft DMP would be regularly reviewed and updated with on-going consultation with local tourism operators/businesses and tourism agencies.

Advertising of the draft plan will provide all residents opportunity to comment on the draft Plan, and to consider any comments prior to Council's consideration of final endorsement.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154211**

MOVED : **Cr Miller**

SECONDED : **Cr Scott**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADVERTISE the City's draft Destination Management Plan as contained in the attachment to this report for public comment for 21 days.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

Cr Bertling declared a financial interest in item 12.3 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate as Cr Bertling is employed as a contractor for the facility.

Cr Scott declared an indirect financial interest in item 12.3 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate as Cr Scott lodged an application with Council for a microbrewery development on the same road.

At 7.10 pm Cr Bertling and Cr Scott left the room.

COUNCIL RESOLUTION

Res No : **154212**
MOVED : **Cr Miller**
SECONDED : **Cr Waterstrom Muller**

That Council suspend Standing Orders at 7.10 pm to allow for open discussion of item 12.3 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.3 APPLICATION FOR DEVELOPMENT APPROVAL DA18109 – WORKFORCE ACCOMMODATION (RECREATION BUILDING) AT LOT 10 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE

File No: DA18109
Responsible Executive Officer: Director Development Services
Reporting Author: Planner/Compliance Officer
Date of Report: 31 October 2018
Applicant/Proponent: Resolve Group Pty Ltd
Disclosure of Interest: Nil
Attachment(s)
 1. Location Plan
 2. Development Plans

PURPOSE

For Council to consider a Development Application for a Recreation Building as part of Workforce Accommodation at Lot 10 Cherratta Road, Karratha Industrial Estate.

BACKGROUND

On 14 August 2018, the City received a Development Application for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate (see Attachment 1 – Location Plan). The site located on the corner of King Way and Cherratta Road is 6446m² in area and

is zoned 'Transient Workforce Accommodation' under the City of Karratha Local Planning Scheme No.8 (Scheme).

A Workforce Accommodation development application (P2150) was approved for this site on 24 May 2010 which includes:

| Planning Approval | Status |
|---|--|
| 94 workforce accommodation rooms; | The foundations and utility services have been installed in accordance with the Planning Approval, but there are no rooms on site. |
| Dining and kitchen buildings. | Constructed in accordance with the Planning Approval. |
| Single storey recreation building of 217m ² in area. | Not constructed. |
| Car parking and vehicle access. | Car parking and access ways are constructed except for the car parking area adjacent to the Recreation Building. |

The current development on the site constitutes a substantially commenced development under P2150. The owner intends to complete the development in accordance with the approval with the exception of the Recreation Building. A new development application proposes a two-story recreation building 550m² in internal floor area. The recreation building is essentially a 'wet mess' which proposes to contain a bar on the ground and upper floors with toilets, a first aid room and reception area (see Attachment 2 – Development Plans).

There is no delegated authority to City Officers to determine applications for development approval for Workforce Accommodation and therefore Council is required to determine the application.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Planning Services, Building Services and Environmental Health Services. No significant issues were raised by these service areas.

COMMUNITY CONSULTATION

There is no requirement for community consultation and no community consultation has occurred.

STATUTORY IMPLICATIONS

The application is assessed and determined under the *Planning and Development Act 2005*, the *Planning and Development (Local Planning Schemes) Regulations 2015* and the City of Karratha Local Planning Scheme No.8.

The City is currently undertaking Scheme Amendment No.39. This Scheme Amendment proposes to rezone the current Transient Workforce Accommodation zone to Mixed Business, with Workforce Accommodation being a permissible use. This proposed development is permissible under both the Scheme amendment and the current Scheme.

Officers have held meetings with the applicant to discuss the size of the proposed modified recreation building in relation to the number of workforce accommodation rooms, whether the recreation building is available to the public and the need for facility given the City's preference for (outward) social integration (the latter is discussed under 'Policy Implications').

Size

The proposed size of the recreation building is to serve the workforce accommodation occupants, which consists 94 rooms from the on-site development, and the surrounding Workforce Accommodation developments that do not have any bistro/dining/recreation buildings. These include Velocity (47 rooms), Karratha Lodge (30 rooms) and Karratha Village facility (298 rooms) which has an overall total of 469 rooms.

The maximum occupancy of the proposed development as proposed is 200 persons at one time. If the proposed development only services the on-site rooms (94) then it is considered to be in excess of what is required for the site. If the proposed development is designed and used to service the adjacent Workforce Accommodation developments then it is considered an appropriate size.

Public Access

The definition for Workforce Accommodation pursuant to the City's Local Planning Scheme No. 8 includes "...for any associated catering, sporting and recreational facilities for the occupants and authorised visitors".

Therefore it is considered that the definition limits the use of these facilities from general public access to the proposed recreation building. City Officers raised this with the Applicant regarding the recreation building could potentially be used as a quasi-Tavern through being open to the general public. A Tavern is a 'X' (prohibited) use for this property and therefore the only way it can be approved is to restrict access to occupants and authorised visitors. Officers sought to clarify and better define with the applicant the terms occupants and authorised visitors. The Applicant subsequently responded by interpreting occupants and authorised visitors as applied to either of the following;

- Any person who is renting accommodation from adjoining workforce accommodation sites; and
- Any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel.

City Officers are satisfied that the Applicant's interpretation of occupants and authorised visitors is appropriate to meet the definition of Workforce Accommodation. Should Council approve this application it is recommended that a condition be imposed to limit use of the Recreation Building to occupants and authorised visitors as prescribed by the Applicant.

The proposed recreation building is a component of a Workforce Accommodation development and is proposed to primarily provide a service for the on-site occupants. Therefore, it would be inappropriate for the building to become operational in the absence of the approved accommodation rooms as it may lead to its use being more akin to a Tavern which is a 'X' (prohibited) use in the Transient Workforce Accommodation zone. If Council resolves to approve the application, then it is recommended that a condition be imposed to restrict the recreation building from becoming operational until all approved accommodation rooms on-site are available for use.

POLICY IMPLICATIONS

Social Integration

An assessment of the subject application against key policy measures of Council's adopted Local Planning Policy DP10 – Transient Workforce Accommodation (TWA). Council's Policy

recognises the need for base-level supply of Workforce Accommodation, but it also sets out that Workforce Accommodation should be temporary and transition over time towards a residential workforce through permanent forms of town-based accommodation (preferably dwellings). Council’s Policy also states that Workforce Accommodation should be suitably integrated and not a typical camp situation or layout.

Council has recently considered Workforce Accommodation proposals for new and refurbished developments. In two of the major proposals for Peninsula Palms and Bay Village both prepared a social impact assessment and management plans which included specifically to not propose a ‘wet mess’ on site. Rather, a ‘Dry Mess’ was proposed as it was preferred to encourage occupants to make use of existing businesses in the locality that serve liquor. The reason for this is to assist with social integration and support local businesses which is aligned to the City’s normalisation transition from a mining town to a liveable city. Council is required to have regard for its Policy and its previous considerations and consistency in decisions.

The Applicant has not prepared a Social Impact Assessment and Management Plan as most of the development is approved which occurred prior to the City’s current Policy. However, the Applicant now proposed to increase the size of the recreation building to serve alcohol, and whilst it is capable of being approved under the City’s Local Planning Framework, Council does have a legitimate option to place conditions and control land uses, hours of operation, the size of the building to encourage ‘outward’ social integration.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | N/A | Nil |
| Environment | Low | Any development is required to meet planning, building & environmental legislation. |
| Reputation | Low | Council’s reputation is managed by following adopted policies and considering precedents. |
| Compliance | Low | The City would initiate compliance action if the development did not meet its approvals. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council has recently considered Workforce Accommodation developments that had an accompanying Social Impact Assessment and Management Plan, which proposed a ‘Dry Mess’ instead of a ‘West Mess’.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE application for Development Approval DA18109 for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate as it does not meet the City's Local Planning Policy DP10 Transient Workforce Accommodation as there has not been a social impact assessment and accompanying management plan.

Option 3

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to DEFER application for Development Approval DA18109 for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate to allow more time to consider the social impact and integration concerns.

CONCLUSION

The subject site is zoned 'Transient Workforce Accommodation' under the City's Local Planning Scheme. The proposed development is considered to be a component of the approved Workforce Accommodation use, therefore making it permissible under the City's Local Planning Framework.

The proposal is outside the preferences articulated in Council's Policy, however the development has already been approved and the new application is for a minor change, as a single storey recreational building is currently approved. The property is located in an existing Workforce Accommodation precinct and if the access is restricted to occupants and authorised visitors as prescribed by the Applicant, including a requirement for the rooms to be on-site prior to occupancy then it is considered that the material change is minimal and therefore the difference would not have a significant adverse social impact.

COUNCIL RESOLUTION

Res No : **154213**
MOVED : **Cr Miller**
SECONDED : **Cr Cucel**

That Council resume Standing Orders at 7.19 pm.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,
 Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA18109 being Workforce Accommodation - Recreation Building, at Lot 10 Cherratta Road, Karratha Industrial Estate, in accordance with all stamped plans, subject to the following conditions:

1. The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha.
2. This decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.
3. Stormwater shall be discharged in a manner so that there is no discharge onto adjoining properties to the satisfaction of the City of Karratha.
4. The approved recreation building shall only be used by occupants and authorised visitors of the existing approved Workforce Accommodation on site, which is limited to include:
 - a) Any person who is occupying accommodation in approved workforce accommodation sites bound by Mooligun Road, Orkney Road and Cherratta Road that are not serviced by a recreation building; and
 - b) Any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel.
5. The recreation building shall not become operational until all accommodation rooms under approval P2150 become operational and occupancy of the accommodation rooms begins.

COUNCIL AMENDED RESOLUTION

Res No : 154214
 MOVED : Cr Evans
 SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to DEFER application for Development Approval DA18109 for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate to allow more time to consider the social impact and integration concerns.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil
 REASON : Council modified the Officer's recommendation to allow time for the proponent to submit a Social Impact Assessment and Management Plan for the City to consider the application for Development Approval.

At 7.19 pm Cr Bertling and Cr Scott re-entered the room.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 WICKHAM SQUASH CENTRE REFURBISHMENT

| | |
|---------------------------------------|---|
| File No: | CP.699 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Project Manager |
| Date of Report: | 31 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Confidential Evaluation Report |

PURPOSE

For Council to consider the tenders for the Wickham Squash Centre Refurbishment Tender offered under RFT 13-17/18.

BACKGROUND

At the September 2017 meeting, Council agreed to call tenders for the Wickham Squash Courts Refurbishment subject to project funding being received from Rio Tinto and land tenure being resolved.

The City of Karratha / Rio Tinto Civic Infrastructure and Services Partnership (CISP) 2017-2022 has now been executed and Rio Tinto has provided \$900k funding for the squash centre project. Land tenure was resolved in late 2017 and the City has a sub-lease over the land, Lot 780.

The project funding provided by Rio Tinto also includes an allocation of \$85k to replace the air conditioning at the Wickham Community Hall. This work will be completed in November 2018.

The proposed scope of works to bring the squash facility to an acceptable standard has been agreed with the principle tenant, the Wickham Squash Club, and the property owner, Rio Tinto.

Tenders were advertised on 19 September 2018 and closed on 18 October 2018.

Three tenders were received by the closing date from:

- CWD
- Mitie Construction Pty Ltd
- Trasan Contracting Pty Ltd

The tenders were evaluated by a three (3) person panel comprising;

- Project Manager
- Manager Building Maintenance
- Manager Partnerships and Engagement.

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The Council approved, criteria and associated weightings were as follows:

| Criteria | Weighting |
|---------------------|-----------|
| Price | 60% |
| Capacity to Deliver | 20% |
| Relevant Experience | 10% |
| Methodology | 10% |

The Regional Price Preference Policy was applied to one local tenderer.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

It is proposed that once the facility is redeveloped the Wickham Squash Club will remain as tenants of the venue and be offered a lease of the premises in accordance with the City’s leasing protocols. The details of the proposed lease will be presented to Council at a later date.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural and wellbeing issues.

COUNCILLOR/OFFICER CONSULTATION

Consultation has also taken place between evaluation panel members in evaluating and analysing the content of each tender submission.

COMMUNITY CONSULTATION

Consultation has been carried out between City officers and the Wickham Squash Club.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

The CG12 – Purchasing and CG11 – Regional Price Preference Policies are applicable.

FINANCIAL IMPLICATIONS

The redevelopment project will have no cost to Council. At an ongoing operational level, the City has already executed an agreement for ongoing operational costs for the Wickham Community Hub, which can be applied to all amenities within the sub-lease area.

The Rio Tinto funding of \$900k provides for:

| | |
|--|-----------|
| Squash Courts refurbishment contract works | \$771,000 |
| Community Hall new air conditioning contract works | \$85,000 |
| Project overhead costs | \$44,000 |

While the preferred tenderer is within Councils Budget allocation and the allocated funding, there is a concern with the preferred tenderers pricing of the proposed works to the front wall of each of the three squash courts. The tenderers price for this element of the project significantly exceeds the pre tender estimate. If Council support the Officers recommendation, it is proposed that Officers would clarify and negotiate a revised contract

sum before a contract is executed. Based on the pre tender estimate Officers envisage that this may provide up to \$130,000 in further savings on the project cost.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|---|
| Programs/Services: | 1.a.2 | Future facility needs are planned for and developed in line with industry best practice |
| Projects/Actions: | 1.a.2.4 | Community Projects |
| Programs/Services: | 1.a.3 | Collaborative long term relationships are in place to fund and operate facilities |
| Projects/Actions: | 1.a.3.1.1 | Negotiate RTIO Partnership Agreement |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|--|
| Health | Low | Nil |
| Financial | Low | RTIO has provided the funding for the works. |
| Service Interruption | Low | The Squash Centre will not be in operation whilst the works are in progress. The squash club is aware of the timelines and supports the works. |
| Environment | Low | Nil |
| Reputation | Low | Successful project outcomes will enhance the City’s reputation in the Wickham community. |
| Compliance | Low | This is a refurbishment project and not a new build. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

The City regularly upgrades community facilities to ensure appropriate standards are being met and our assets are maintained to high efficiency and sustainability ratings.

VOTING REQUIREMENTS

Simple / Absolute Majority.

OPTIONS:

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer’s recommendation and NOT PROPOSE a substitute Tenderer.

CONCLUSION

The Evaluation Panel has determined that the preferred tenderer provides the best value for money outcome for the City in the refurbishment of the Wickham Squash Centre.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154215

MOVED : Cr Nunn

SECONDED : Cr Scott

1. That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:
 - a) **NOMINATE** Mitie Construction Pty Ltd ABN 63 100 426 613 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 13-17/18 Wickham Squash Centre Refurbishment;
 - b) **INSTRUCT** the Chief Executive Officer to undertake further discussions with Mitie Construction Pty Ltd on costings associated with their tender submission as detailed in the evaluation report;
2. Subject to resolution of 1.b) above, Council by **ABSOLUTE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **DELEGATE AUTHORITY** to the Chief Executive Officer to **AWARD** RFT 13-17/18 Wickham Squash Centre Refurbishment to Mitie Construction Pty Ltd.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

13.2 AMENITY TREE PRUNING TENDER

| | |
|---------------------------------------|---|
| File No: | CM.351 |
| Responsible Executive Officer: | Director Strategic Projects & Infrastructure |
| Reporting Author: | Parks and Gardens Technical Support Officer |
| Date of Report: | 31 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Confidential Evaluation Report |

PURPOSE

For Council to consider awarding the tender for Amenity Tree Pruning, offered under RFT01-18/19.

BACKGROUND

In November 2013, the City engaged North West Tree Services for reactive and programmed tree maintenance under RFT 05-13/14. The contract was for three years with two x one-year extension options. Both extension options were exercised and the contract expired on 31 October 2018.

With the maturing of trees over time, and further street tree planting scheduled, it is forecast that tree maintenance services will increase, with tasks modified to align with the services.

The core scope of services in this contract include:

- Reactive tree maintenance generated through internal works and public requests
- Programmed maintenance generated through project works and precinct area maintenance
- Targeted Tree Pruning
- Tree Removal
- Stump and root grinding
- Installation of tree root barriers
- Basal bark/pesticide treatment
- Tree and/or soil termite treatment
- Provision of Arborist reports on health and structure of a trees for integrity, and soundness
- Provision of after-hours and emergency resources, as requested
- Maintenance and provision of work records.
- Retain mulch to be delivered to the Seven Mile Waste Disposal Facility.
- Maintenance and removal of trees along power lines to maintain adequate clearances between the power lines and tree branches under normal and adverse weather conditions as per Horizon Power standards

The City spends approximately \$260,000 per annum on this contract.

Due to the specialised nature, equipment provision and high risks of the service, Officers recommended that tree maintenance works should continue to be outsourced and conducted

by skilled and qualified arborists. This was supported by Council at the meeting held in September 2018, when it was resolved to:

1. CALL tenders for Tree Pruning Services throughout the City of Karratha for a period of three (3) years with a two (2) year extension option, based on the scope of works contained in this report; and
2. ENDORSE the following tender weighting criteria:

| Criteria | Weighting |
|---------------------|-----------|
| Relevant Experience | 10% |
| Methodology | 10% |
| Capacity to Deliver | 20% |
| Price | 60% |

Tenders were advertised on 22 September 2018 and closed on 12 October 2018. One tender submission was received from Lockwright Holdings Pty Ltd T/A North West Tree Services.

The tender was evaluated by a three-person panel comprising of:

- Parks and Gardens Coordinator
- Parks and Gardens Supervisor
- Manger Building Maintenance

The tender evaluation report is included as a confidential attachment to this report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental and economic issues.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995*.

The specifications have been prepared in accordance with all regulatory and statutory requirements and will comply with AS 4373-2007 Pruning of Amenity Trees.

POLICY IMPLICATIONS

Council Policies CG-12 Purchasing policy, CG-11 Regional Price Preference applied to this tender.

FINANCIAL IMPLICATIONS

Within the 2018/19 annual budget, Council has allocated \$258,148 to tree pruning based on the past five year tree tender services provided. With programmed and reactive works over the course of the 5-year tender period at current rates it is estimated the tender value to be \$1,290,740.

The only tender received is recommended and is the same company that held the previous contract with the City. It should be noted that the base rates provided in this tender, have not changed since the they held the previous contract.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1. a.1.2 Parks and Gardens Maintenance

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | N/A | Nil |
| Service Interruption | Moderate | There is no City employed qualified arborist with appropriate equipment and licences. Having these skills available is critical to assist pre-cyclone pruning activities. |
| Environment | N/A | Where severe weather events occur, an increase in reactive maintenance work will be required. |
| Reputation | Low | Failure to prune and maintain trees may result in increased public complaints to the City due to aesthetics and potential safety issues. |
| Compliance | N/A | Nil |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

A contract for Pruning of Amenity Trees was previously awarded to Lockwright Holdings Pty Ltd T/A North West Tree Services under RFT 05-13/14 from 1 November 2013 and expired on 31 October 2018.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation to APPOINT Lockwright Holdings Pty Ltd T/A North West Tree Services for Tree Pruning Services at this time.

CONCLUSION

To effectively maintain existing tree maintenance schedules and provide reactive tree maintenance works, deliver on community expectations and address the necessary specialised skills of an arborist to manage risks, it is recommended that Council now consider the officer's recommendation to award the Amenity Tree Pruning Tender.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154216
 MOVED : Cr Cucel
 SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD a contract to Lockwright Holdings Pty Ltd T/A North West Tree Services ABN 80 055 065 971 for Amenity Tree Pruning, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 01-18/19.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for November 2018.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154217

MOVED : Cr Evans

SECONDED : Cr Nunn

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Building Statistics
- 14.4 Planning Decisions Issued
- 14.5 Environmental Health Statistics
- 14.6 Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Community Services update
- 14.9 Safer Communities Partnership Quarter Report
- 14.10 Waste Services Data
- 14.11 Airport Services Data

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

| DATE | DOCUMENT |
|-------------|--|
| 22/10/2018 | Withdrawal of Caveat – Lot 1537 on DP213940 and Lot 1538 on DP213940 |
| 22/10/2018 | Bush Fire Brigades Local law & Fencing Amendment local Law |
| 31/10/2018 | City of Karratha local Planning Scheme No. 8 Amendment No.48 |

14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

File No: CM.112
Responsible Executive Officer: Director Corporate Services
Reporting Author: DAO Corporate Services
Date of Report: 2 November 2018
Disclosure of Interest: Nil

PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

BACKGROUND

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

| | | | |
|--|---|-----------------------------------|----------------------|
| EOI No: | EOI 42-17/18 | Project Budget: | \$230,000 |
| EOI Title: | Dampier Palms Foreshore – Public Art Commission | | |
| State-wide Advertising Commenced: | 28/7/2018 | Tender Closing Date/ Time: | 2pm (AWST) 29/8/2018 |
| Scope of Works: | Submissions called for a public art solution that highlights elements; Wind and water, and/or Iron, hydrogen, carbon (hydrocarbons), Sodium, Chlorine (Salt). Anticipated is a multiple piece public art installation at selected locations within the Dampier Palms Foreshore acting as a key feature and welcoming gesture to patrons with a stimulating and engaging focus. The artwork will be of excellent quality and will create a lasting impression in the minds of users. It will be family friendly and interactive. | | |
| Selection Criteria: | Relevant Experience | | 25% |
| | Proposed artwork concepts | | 40% |
| | Community Involvement | | 15% |
| | Value for Money | | 20% |
| Submissions Received: | <ul style="list-style-type: none"> • Sculpture Sitoara • Johanna Hoyne • Engage, Create, Connect • Giovanni Veronesi • Paula Hart • Perina & Domahidy • Kingsman Visual | | |
| EOI's proceeding to RFT: | <ul style="list-style-type: none"> • Engage, Create, Connect • Perina & Domahidy • Johanna Hoyne | | |
| Contract Value: | N/A | Date of Approval: | 15/10/2018 |
| Contract Term: | N/A | Contract Options: | N/A |

14.3 MONTHLY BUILDING STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | GR.27 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 30 October 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budget.

Reporting period from 28 September 2018 to 26 October 2018 (inclusive).

| Building Statistics 2018 | | | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|------------|--------------|--------------|------------|----------|----------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | | | 2 |
| Alterations and Additions | 0 | 0 | 2 | 0 | 3 | 1 | 1 | 7 | 11 | 2 | | | 27 |
| Swimming Pools and Spas | 3 | 1 | 5 | 2 | 6 | 4 | 3 | 6 | 4 | 7 | | | 41 |
| Outbuildings (inc signs and shade) | 13 | 6 | 21 | 22 | 24 | 18 | 9 | 22 | 25 | 28 | | | 188 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 |
| Number sole occpcy units/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 |
| Commercial | 3 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 2 | | | 15 |
| Monthly total | 19 | 8 | 30 | 25 | 34 | 24 | 14 | 36 | 44 | 39 | 0 | 0 | 273 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 1 | 1 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | | | 6 |
| BAC's | 0 | 0 | 2 | 0 | 7 | 0 | 0 | 0 | 0 | 0 | | | 9 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 |
| Monthly Total | 0 | 1 | 3 | 0 | 7 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 15 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 3 | 0 | 2 | 6 | 2 | 0 | 1 | 1 | 0 | 0 | | | 15 |
| OP Strata | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | | | 1 |
| OP Unauthorised | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 |
| Monthly total | 3 | 0 | 2 | 6 | 3 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 16 |
| Total \$'000 Construction Value | 1,785 | 1,044 | 3,320 | 1,977 | 1,607 | 2,275 | 348 | 3,848 | 3,634 | 963 | - | - | 20,801 |
| Applications Processed for Other Councils | | | | | | | | | | | | | YTD |
| Shire Of Ashburton | 8 | 5 | 4 | 8 | 3 | 12 | 4 | 5 | 9 | 6 | | | 64 |
| Shire of Wyndham (East Kimberley) | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 0 | | | 4 |
| Port Hedland | 4 | 8 | 1 | 16 | 6 | 6 | 13 | 4 | 6 | 8 | | | 72 |
| Monthly Totals | 12 | 13 | 5 | 26 | 9 | 18 | 18 | 10 | 15 | 14 | 0 | 0 | 140 |
| Private Certifications Provided | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | 1 | - | - | 1 | 1 | - | - | - | - | 1 | | | 4 |
| Certificate of Building Compliance | 1 | - | 1 | 2 | 1 | - | - | - | 1 | - | | | 6 |
| Certificate of Construction Compliance | - | - | 1 | - | 1 | - | 1 | - | - | - | | | 3 |
| Monthly total | 2 | - | 2 | 3 | 3 | - | 1 | - | 1 | 1 | - | - | 13 |
| Total \$'000 Construction Value | 14 | - | 1 | 39 | 412 | - | - | - | 30 | 19 | - | - | 515 |

| Building Statistics 2017 | | | | | | | | | | | | | |
|---|------------|--------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|------------|---------------|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| Building Permits | | | | | | | | | | | | | |
| Dwellings | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Alterations and Additions | 1 | 3 | 1 | 2 | 1 | 2 | 3 | 3 | 2 | 0 | 3 | 1 | 22 |
| Swimming Pools and Spas | 0 | 3 | 6 | 5 | 3 | 3 | 4 | 1 | 5 | 4 | 3 | 5 | 42 |
| Outbuildings (inc signs and shade) | 7 | 15 | 15 | 13 | 18 | 24 | 17 | 8 | 16 | 17 | 21 | 19 | 190 |
| Group Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number sole occpcyunits/grp development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial | 2 | 1 | 2 | 2 | 4 | 3 | 2 | 3 | 3 | 6 | 6 | 0 | 34 |
| Monthly total | 10 | 22 | 25 | 22 | 26 | 32 | 26 | 15 | 26 | 27 | 33 | 25 | 289 |
| Building Approval Certificates & Demolition Certificates | | | | | | | | | | | | | |
| Demolition Permits | 0 | 1 | 0 | 0 | 2 | 3 | 1 | 1 | 0 | 1 | 0 | 1 | 10 |
| BAC's | 2 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 3 | 0 | 10 |
| BAC Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monthly Total | 2 | 1 | 1 | 1 | 2 | 4 | 2 | 1 | 1 | 1 | 3 | 1 | 20 |
| Occupancy Permits | | | | | | | | | | | | | |
| Occupancy Permits | 1 | 0 | 0 | 1 | 1 | 2 | 3 | 1 | 2 | 0 | 3 | 1 | 15 |
| OP Strata | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| OP Unauthorised | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 |
| Monthly total | 1 | 0 | 0 | 2 | 2 | 2 | 4 | 1 | 3 | 0 | 4 | 1 | 20 |
| Total \$'000 Construction Value | 132 | 3,119 | 990 | 742 | 1,614 | 1,113 | 2,648 | 1,794 | 4,225 | 9,355 | 15,050 | 474 | 41,256 |
| Applications Processed for Other Councils | | | | | | | | | | | | | YTD |
| Shire Of Ashburton | 1 | 4 | 4 | 8 | 9 | 3 | 8 | 12 | 7 | 10 | 19 | 2 | 87 |
| Shire of Wyndham (East Kimberley) | 0 | 0 | 0 | 2 | 0 | 3 | 0 | 1 | 0 | 1 | 0 | 1 | 8 |
| Port Hedland | 0 | 1 | 4 | 3 | 5 | 8 | 7 | 8 | 7 | 7 | 7 | 4 | 61 |
| Monthly Totals | 1 | 5 | 8 | 13 | 14 | 14 | 15 | 21 | 14 | 18 | 26 | 7 | 156 |
| Private Certifications Provided | | | | | | | | | | | | | YTD |
| Certificate of Design Compliance | - | 1 | 1 | - | 2 | 2 | 2 | 1 | 2 | 3 | - | - | 14 |
| Certificate of Building Compliance | 1 | - | - | - | - | - | - | 1 | 1 | - | 1 | 1 | 5 |
| Certificate of Construction Compliance | - | - | - | 1 | - | - | 1 | 1 | - | - | 1 | - | 4 |
| Monthly total | 1 | 1 | 1 | 1 | 2 | 2 | 3 | 1 | 1 | 3 | 2 | 1 | 23 |
| Total \$'000 Construction Value | 18 | 5 | 5 | - | 106 | 55 | 200 | 20 | 81 | 1,755 | 10 | 2 | 2,257 |

14.4 MONTHLY PLANNING STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | TA/1/1 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Planning Services |
| Date of Report: | 31 October 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

This report covers the period 27/09/2018 to 26/10/2018 (inclusive).

Points to note from reporting this period are:

- More than double the application fees collected so far in 2018 than were collected in 2017; and
- Officers have approved a new Commercial Development on 8 Hedland Place incorporating offices tenancies and a showroom with warehouse. The development proposes ground level activation and a suitable interface along the property's dual road frontages, including Hedland Place as required by Council's adopted Karratha City Centre Local Planning Policy DP1.
- 6 new transportable accommodation buildings (2 x 4 bedroom buildings and 4 x 2 bedroom buildings) have been approved within the Mingullatharndo Community (DA18082) for residential purposes. The proposal meets the WAPC endorsed Community Layout Plan.
- A higher number of enforcement matters are being progressed due to greater attention and resources being directed to compliance.

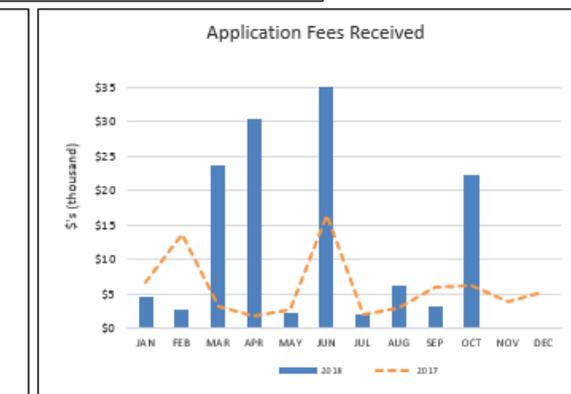
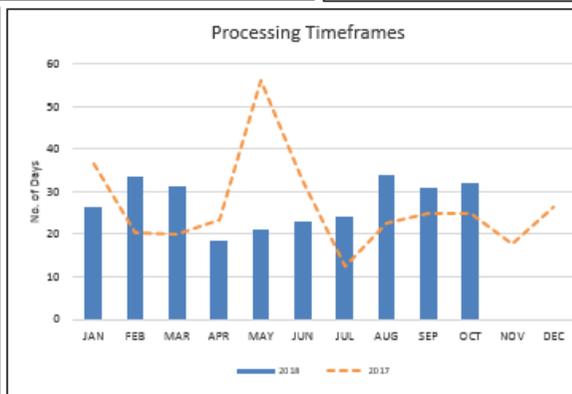
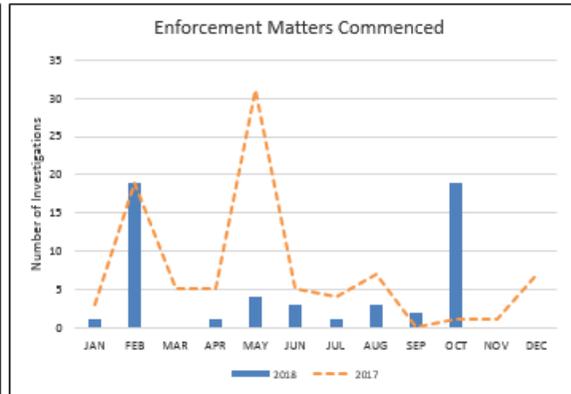
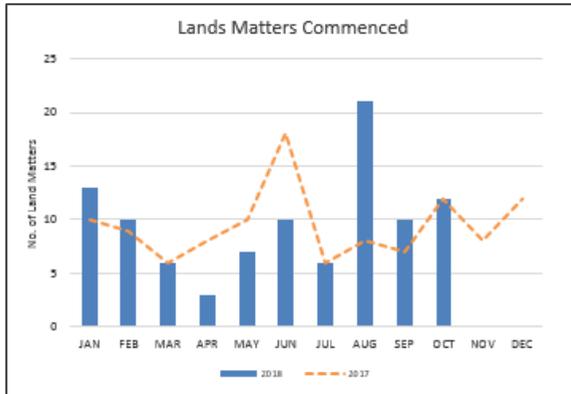
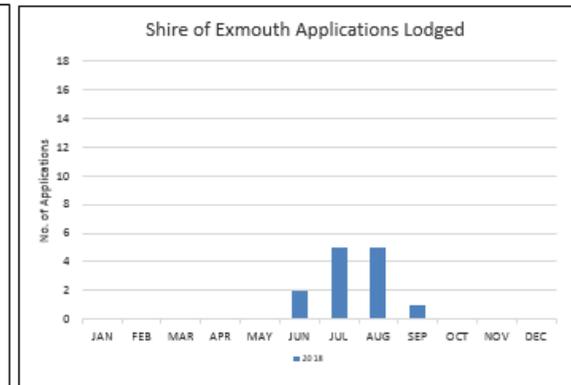
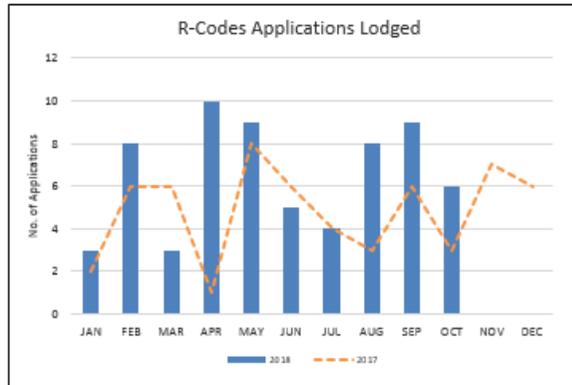
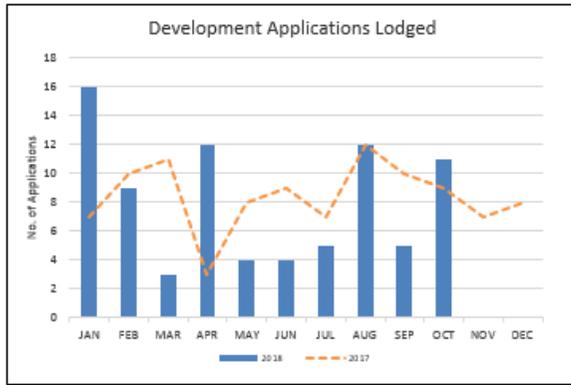
| DEVELOPMENT PLANNING DECISIONS ISSUED | | | | | | |
|---------------------------------------|--------------------|---|-------------------------------|--|--------|--|
| APP | DECISION | OWNER | APPLICANT | ADDRESS | TYPE | DEVELOPMENT |
| DA18049 | Approved Delegate | Viden (WA) Pty Ltd | Veens Design Drafting Service | 8A-8D Hedland Place KARRATHA WA 6714 | Dev | Commercial – Four Office Tenancies with Showroom and incidental Warehouse |
| DA18082 | Approved Delegate | Mingullatharndo Association Ltd | Resolve Group Pty Ltd | Lot 300 North West Coastal Highway ROEBOURNE WA 6718 | Dev | 6 Accommodation Buildings incidental to Rural Settlement |
| DA18122 | Approved Delegate | Hammersley Iron Pty Ltd (Karratha) | Natasha Riordan | 10 Garlirri Crescent BAYNTON WA 6714 | Dev | Home Business - Hairdressing |
| DA18124 | Approved Delegate | Bettina Maree & Mark Joseph Hanna | Clariant (Australia) Pty Ltd | Lot 2561 Seabrook Crescent KARRATHA INDUSTRIAL ESTATE WA 6714 | Dev | General Industry - Storage & Laydown |
| DA18126 | Approved Delegate | Dalven Michael Grantley & Jillian Maree Board | L E Roberts Building Design | Lot 2541 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Dev | Storage Area Associated with Marine Repair and Transportable Building (Office) |
| DA18029 | Amendment Approved | Wayne George Brown | Wayne George Brown | 14 Fitzroy Crescent DAMPIER WA 6713 | R-code | Amendment 1: Outbuilding Lot Boundary Setback |
| DA18119 | Approved Delegate | Amanda Alison & Bradley David Trengove | Trasan Contracting | 1 Hooley Street BULGARRA WA 6714 | R-code | Outbuilding Height |
| DA18123 | Approved Delegate | Andrew Mark & Tania Simone Stone | Terence Rogers | 1 Moynes Court BAYNTON WA 6714 | R-code | Carport Height and Boundary Setback |
| DA18125 | Approved Delegate | Ryan Anthony & Katrina Maree Dawe | Trasan Contracting | 48 Withnell Way BULGARRA WA 6714 | R-code | Outbuilding Height & Lot Boundary Setback, Shade Sail Posts and Front Fencing |
| DA18128 | Approved Delegate | John Leslie Hamilton | John Leslie Hamilton | 33 Gregory Way BULGARRA WA 6714 | R-code | Outbuilding / Sea Container |
| DA18130 | Approved Delegate | Sarah Ann Chang & Leon Francis Jaques | Sarah Ann Chang | 33 Melak Street BULGARRA WA 6714 | R-code | Retaining Wall Height & Streetscape (Fencing) |
| DA18142 | Approved Delegate | Brian Keith & Joanna Wall | Brian Keith Wall | 1 Boyd Close NICKOL WA 6714 | R-code | Lot Boundary Set Back (Pool Shade Sails) |

| LANDS MATTERS FINALISED | | | |
|-------------------------|---|---|---|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| LM16067 | Red Earth Arts Precinct - Carparking Easements | 19 Welcome Road KARRATHA WA 6714 | Access easement documents for both the St Pauls Church and the new City car park were registered at Landgate on 30 April 2018. |
| LM17100 | Comments Towards Disposal – Lot 1513 on Deposited Plan 213939 | Lot 1513 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Support sale or leasing of the Lot by the DPLH subject to outstanding rates and PUPP fees being paid to the City. Responded to DPLH advising them of Council resolution to write-off outstanding rates. |
| LM18016 | Karratha City Shopping Centre lease | 16 Sharpe Avenue KARRATHA WA 6714 | Vicinity Centres has upgraded the car park as a result of the City raising concerns regarding the standard of the car park. |
| LM18028 | Planning Services support for the Red Earth Arts Precinct Project | 27 Welcome Road KARRATHA WA 6714 | City applied to DPLH on 26 April 2018 to amalgamate portion of creek line into REAP lot to avoid issues in relation to power supply crossing boundary. |
| LM18033 | Close a portion of the King Bay Road Reserve | Lot 646 on Burrup Peninsula DAMPIER WA 6713 | Support the closure of a portion of the King Bay Road Reserve as per Council Resolution made at the 20 August 2018 OCM. |
| LM18034 | Creation of separate lot over southern portion of Airport Reserve | Lot 302 Bayly Avenue GAP RIDGE WA 6714 | Deposited Plan showing new lot is In Order for Dealings at Landgate. |
| LM18041 | 6KAH-01-L0001 - Proposed Additional NBN Micronode and Pillar Locations | Lot 4199 Campbell Crescent BAYNTON WA 6714 (Near the Intersection of Rosemary Rd & Dampier Hwy) | LAAN Notice signed by City and returned to WBHO. |
| LM18077 | Withdrawal of Caveat: Cape Australia Onshore Pty Ltd (27669) | Lot 1537 & 1538 Pyramid Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Withdrawal of Caveat supported. Caveat required sharing of on-site facilities across adjoining lots. Caveat is no longer relevant due to operations on site having ceased. Withdrawal of Caveat required for sale of properties. Will not be reappplied |
| LM18083 | Woodside Heliport at Karratha Airport | Lot 1 Bayly Avenue GAP RIDGE WA 6714 | City recommends DA required for proposed external works to existing building at Lease Area 30 at the Karratha Airport. |
| LM18084 | Application for Mining Tenement - Exploration Licence 47/4090 - Karratha Gold Pty Ltd | Mt McLeod - approximately 25km south of the Karratha townsite | No objection to application for exploration licence E47/4090. |
| LM18085 | Application for Mining Tenement - Exploration Licence 47/4091 - Karratha Gold Pty Ltd | Mt Welcome - approximately 45km south of the Karratha townsite | No objection to application for exploration licence E47/4091. |
| LM18086 | Application for Mining Tenement - Exploration Licence 47/4092 - Karratha Gold Pty Ltd | Horse Flat Well - approximately 8km south of the Karratha townsite. | No objection to application for exploration licence E47/4092. |
| LM18087 | Land Access and Activity Notice (LAAN) WOR100105605108: NBN Rollout - Install 1 x P5 Pit and Trench and Install P50 conduit, approx. 15m. | 3 Yule Crescent DAMPIER WA 6713 | No objection to NBN works within Yule Crescent, Dampier road reserve. |

| LANDS MATTERS FINALISED | | | |
|--------------------------------|--|---|---|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| LM18091 | Rio Tinto Dust Monitoring Station Relocation | Lot 35 (24) Padbury Way KARRATHA WA 6713 | After considering a number of options, Rio Tinto has advised that it will be relocating the dust monitoring station to a residential lot that it owns at the end of Padbury Way. This is a permissible use in the Residential zone. |
| LM18095 | Proposal for Extension of Karratha Terrace Road Name to Existing Frinderstein Way. | 31 Balmoral Road PEGS CREEK WA 6714 | Support extension of Karratha Terrace road name to its current western most extent as per previous Council resolution. |
| LM18097 | Proposed grant of 'Access' easements in favour of Woodside Energy Ltd over the East West Service Corridor. | Crossing of Services Corridor for LNG Truck Loading Facility at Pluto Gas Plant BURRUP WA 6714 | No objection to granting an access easement providing Woodside a legal connection from MoF Road to Woodside's lease areas on the Burrup. |

| ENFORCEMENT MATTERS FINALISED | | | |
|--------------------------------------|--|--|--|
| REF | DESCRIPTION | LOCATION | CITY'S RESPONSE |
| P2785 | Unauthorised Transportable Accommodation | Part Lot 551 Balmoral Road And Part Lot 557 Crane Circle, PEGS CREEK | Transportable Accommodation Has Been Removed. |
| P2804 | Unauthorised Use Of Reserve 48793 | Lot 63 (84) Gawthorne Drive MILLARS WELL WA 6714 | Unauthorised Use Of Reserve Land. The Reserved Land That Was Being Utilised Was Amalgamated Into Lot 63. |
| P3104 | Illegal Transportable Accommodation For 40 People | Lot 1502 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714 | Transportable Accommodation Has Been Removed |
| E18008 | Cell 3 Karratha KIE Audit | Lot 209 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714 | All Structures Approved As Per Development Applications. Cell Check Complete |
| E18010 | Cell 3 Karratha KIE Audit | 60 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714 | All Structures Approved As Per Development Applications. Cell Check Complete |
| E18013 | Cell 3 Karratha KIE Audit | Lot 1101 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714 | All Structures Approved As Per Development Applications. Cell Check Complete |
| E18020 | Cell 3 Karratha KIE Audit | Lot 101 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714 | All Structures Approved As Per Development Applications. Cell Check Complete |
| E18021 | Complaint About An Air Conditioning Business Operating Out Of Residential Property | 1 Flinders Court PEGS CREEK WA 6714 | DA Received - DA18148. |
| E18022 | Unauthorised Use Of Land | Lot 581 Cinders Road DAMPIER BURRUP WA 6714 | DA Received – DA18114 |
| E18027 | Section 39 Application For Liquor Licence At Econo Lodge | 1-3 Dwyer Place MILLARS WELL WA 6714 | DA Received – 1774D Amendment 2 |
| E18030 | Unauthorised Signage On Boundary Fence | Lot 285 Dampier Road GAP RIDGE WA 6714 | Infringement Had Been Issues, Sign Removed, Infringement Process Now With Department Of Fines And Enforcement. |
| E18032 | Unauthorised Transportable Buildings | Lot 500 Dampier Road GAP RIDGE WA 6714 | Combined In Enforcement File E17025, Development Approval In Process Of Submission By Lessees |
| E18038 | Complaint Of Businesses Operating At Residential Property | 24 Carlsen Way PEGS CREEK WA 6714 | Business Not Operated From The Property. No Requirement For Development Application |

| ITEMS LODGED | | | | | | | | | | | | | |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 2018 LODGEMENT | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development Applications | 16 | 9 | 3 | 12 | 4 | 4 | 5 | 12 | 5 | 11 | | | 81 |
| R-Codes Applications | 3 | 8 | 3 | 10 | 9 | 5 | 4 | 8 | 9 | 6 | | | 65 |
| Land Matters | 13 | 10 | 6 | 3 | 7 | 10 | 6 | 21 | 10 | 12 | | | 98 |
| Enforcement Matters | 1 | 19 | 0 | 1 | 4 | 3 | 1 | 3 | 2 | 19 | | | 53 |
| Shire of Exmouth Applications | | | | | | 2 | 5 | 5 | 1 | 0 | | | 13 |
| Monthly total | 33 | 46 | 12 | 26 | 24 | 24 | 21 | 49 | 27 | 48 | | | 310 |
| Processing Timeframe - Days | | | | | | | | | | | | | |
| Development Applications | 26 | 33 | 31 | 18 | 21 | 23 | 24 | 34 | 31 | 32 | | | 27 |
| Application Fees | \$4,650 | \$2,610 | \$23,561 | \$30,304 | \$2,184 | \$45,049 | \$2,039 | \$6,118 | \$3,228 | \$22,144 | | | \$141,887 |
| 2017 LODGEMENT | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD |
| CATEGORIES | | | | | | | | | | | | | |
| Development Applications | 7 | 10 | 11 | 3 | 8 | 9 | 7 | 12 | 10 | 9 | 7 | 8 | 101 |
| R-Codes Applications | 2 | 6 | 6 | 1 | 8 | 6 | 4 | 3 | 6 | 3 | 7 | 6 | 58 |
| Land Matters | 10 | 9 | 6 | 8 | 10 | 18 | 6 | 8 | 7 | 12 | 8 | 12 | 114 |
| Enforcement Matters | 3 | 19 | 5 | 5 | 31 | 5 | 4 | 7 | 0 | 1 | 1 | 7 | 88 |
| Monthly total | 22 | 44 | 27 | 17 | 57 | 38 | 21 | 30 | 23 | 25 | 23 | 33 | 360 |
| Processing Timeframe - Days | | | | | | | | | | | | | |
| Development Applications | 36.7 | 20.3 | 20.18 | 23.5 | 56 | 32.63 | 12.55 | 22.5 | 25 | 25 | 17.7 | 26.27 | 27 |
| Application Fees | \$6,600 | \$13,622 | \$3,160 | \$1,867 | \$2,673 | \$16,352 | \$1,915 | \$2,840 | \$5,965 | \$6,116 | \$3,899 | \$5,176 | \$70,185 |



| PLANNING SERVICES PROJECTS LIST | | | | |
|---|---------------------------|---|---|--------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| City Initiated | | | | |
| Local Planning Strategy – Considering Submissions and Finalising Strategy | RFF | Department of Planning, Lands & Heritage (DPLH) has provided City with suggested additions to Part A. draft schedule of modifications to advertised version of Local Planning Strategy (LPS) has been prepared as requested by DPLH. | City comments on DPLH suggested additions to Part A to be forwarded to DPLH. Finalise schedule of modifications and forward to Western Australian Planning Commission (WACP) to allow LPS to be considered for final endorsement. | |
| Scheme Amendment 39 - TWA | TBB | Scheme Amendment and Schedule of Modifications forwarded to WAPC for final approval consideration. AEC Group requested to modify supply and demand analysis, which supports Scheme Amendment and which many submitters and DPLH have requested to see. | DPLH has advised that Scheme Amendment is awaiting decision on Bay Village. | |
| Modifications to DP 10 –Workforce Accommodation | Nil | Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters. | Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39. | |
| Local Biodiversity Strategy | Vicki Long and Associates | Desktop survey completed and areas for on-ground surveying identified. Natural Area Training with representatives from Ngarluma & Yindjibarndi Foundation Ltd (NYFL) and Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) undertaken in November 2017. | Approval has been granted to defer on ground survey work and submit final strategy to State NRM by end of July 2019. | |
| Scheme Amendment 44 - Cossack | TPG | City has provided comments on draft revised Conservation Landscape Management Plan | Draft revised Conservation Landscape Management Plan to be submitted to Heritage Council for endorsement. Bushfire Management Plan, on site effluent disposal assessment and servicing report to be prepared and Development Guidelines to be revised prior to Scheme Amendment being considered by Council for final approval. | |

| PLANNING SERVICES PROJECTS LIST | | | | |
|--|-------------|--|---|--------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| City Initiated | | | | |
| Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes | Nil | Murujuga Aboriginal Corporation has confirmed its support for draft Scheme Amendment document. Scheme Amendment referred to EPA for environmental assessment. | Publicly advertise Scheme Amendment. | |
| Strategic Review of Statutory Planning Framework | TBB | Received final draft documentation from consultant. | Review final draft documentation received from consultant. | |
| Applicant Initiated | | | | |
| Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments) | Veris | Forwarded signed copies of Amendment document for the Minister’s final approval consideration. | Minister’s final approval and gazettal of the Scheme Amendment. | |
| Mulataga Structure Plan and Scheme Amendment 26 | Roberts Day | City officers arranged for LandCorp to finalise Structure Plan in February 2018. LandCorp has engaged Roberts Day to finalise the Structure Plan. | LandCorp and Roberts Day present to Councillor Briefing Session. | |
| Old Karratha High School Site Structure Plan | Veris | Structure Plan forwarded to WAPC seeking endorsement. WAPC has requested modifications to the Structure Plan document and this request has been passed onto applicant. | Modified Structure Plan document submitted to WAPC for endorsement. | |
| Amendment to Gap Ridge Industrial Estate Structure Plan | Urbis | Requested WAPC endorsement. WAPC requested further information from the applicant. | Applicant to provide further information to WAPC. Await WAPC endorsement. | |

14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | LE.288 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 30 October 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 28/09/18 to 26/10/18.

| Environmental Health Statistics | | | | | | | | | | | | | Environmental Health Statistics | | | | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|---|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 2018 | | | | | | | | | | | | | 2017 | | | | | | | | | | | | | |
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD | 2016 - YTD | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| Inspections/reinspections/audits | | | | | | | | | | | | | Inspections/reinspections/audits | | | | | | | | | | | | | |
| Food premises inspection/reinspection | 10 | 55 | 24 | 26 | 12 | 10 | 10 | 11 | 18 | 19 | | | 195 | 239 | 31 | 31 | 35 | 16 | 10 | 10 | 13 | 16 | 13 | 16 | 27 | 21 |
| Lodging house inspection | 0 | 0 | 0 | 1 | 0 | 3 | 8 | 1 | 2 | 11 | | | 26 | 43 | 0 | 0 | 0 | 11 | 2 | 14 | 7 | 1 | 7 | 0 | 1 | 0 |
| Camping/caravan park inspection | 0 | 0 | 5 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | | | 7 | 9 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 3 | 4 | 0 | 0 | 0 |
| Public building inspection | 1 | 4 | 1 | 13 | 3 | 7 | 11 | 0 | 4 | 15 | | | 59 | 65 | 2 | 1 | 0 | 10 | 16 | 5 | 6 | 2 | 10 | 2 | 4 | 7 |
| Swimming pool inspection | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | | | 16 | 41 | 0 | 0 | 0 | 1 | 17 | 0 | 0 | 0 | 0 | 21 | 2 | 0 |
| Hairdressers inspection | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 1 | | | 4 | 11 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 3 | 4 |
| Beauty therapy/skin penetration inspection | 1 | 1 | 1 | 0 | 1 | 3 | 0 | 1 | 1 | 3 | | | 12 | 16 | 0 | 1 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 9 |
| Septic tank inspections | 0 | 1 | 0 | 4 | 1 | 1 | 1 | 0 | 1 | 0 | | | 9 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 |
| Closed premises | 5 | 2 | 2 | 2 | 6 | 3 | 0 | 5 | 1 | 2 | | | 28 | 34 | 4 | 2 | 4 | 4 | 0 | 0 | 2 | 1 | 1 | 4 | 5 | 7 |
| Monthly total | 17 | 63 | 33 | 48 | 24 | 27 | 31 | 18 | 28 | 67 | 0 | 0 | 356 | 460 | 37 | 35 | 42 | 44 | 47 | 30 | 28 | 24 | 35 | 44 | 46 | 48 |
| Health nuisances/complaints investigated | | | | | | | | | | | | | Health nuisances/complaints investigated | | | | | | | | | | | | | |
| Air Pollution | 2 | 1 | 2 | 1 | 1 | 0 | 2 | 3 | 2 | 1 | | | 15 | 23 | 1 | 0 | 0 | 1 | 3 | 1 | 1 | 3 | 3 | 4 | 3 | 3 |
| Building & Accommodation | 0 | 1 | 2 | 1 | 1 | 4 | 2 | 2 | 2 | 0 | | | 15 | 33 | 2 | 4 | 1 | 2 | 3 | 4 | 4 | 3 | 3 | 2 | 2 | 3 |
| Effluent & Water Pollution | 3 | 0 | 1 | 0 | 4 | 2 | 0 | 9 | 9 | 1 | | | 29 | 6 | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 |
| Food Safety | 2 | 3 | 3 | 1 | 2 | 0 | 0 | 1 | 1 | 4 | | | 17 | 19 | 1 | 1 | 0 | 0 | 2 | 1 | 2 | 3 | 2 | 3 | 2 | 2 |
| Noise Pollution | 1 | 4 | 1 | 6 | 12 | 9 | 6 | 10 | 7 | 1 | | | 57 | 38 | 5 | 4 | 1 | 2 | 1 | 2 | 6 | 3 | 4 | 3 | 2 | 5 |
| Nuisance | 2 | 3 | 1 | 2 | 1 | 4 | 5 | 4 | 2 | 1 | | | 25 | 32 | 3 | 3 | 4 | 2 | 1 | 2 | 4 | 0 | 3 | 6 | 2 | 2 |
| Pest Control | 0 | 3 | 2 | 1 | 2 | 3 | 6 | 8 | 3 | 5 | | | 33 | 40 | 0 | 9 | 10 | 5 | 9 | 1 | 2 | 2 | 1 | 1 | 0 | 0 |
| Refuse & Litter | 2 | 8 | 2 | 4 | 0 | 1 | 3 | 6 | 2 | 3 | | | 31 | 24 | 2 | 1 | 4 | 2 | 0 | 0 | 1 | 4 | 7 | 2 | 1 | 0 |
| Skin Penetration | 3 | 0 | 0 | 1 | 1 | 1 | 1 | 2 | 1 | 0 | | | 10 | 13 | 0 | 4 | 0 | 2 | 3 | 0 | 0 | 2 | 1 | 0 | 0 | 1 |
| Stallholders & Traders | 4 | 4 | 3 | 15 | 2 | 6 | 5 | 6 | 3 | 6 | | | 54 | 24 | 2 | 3 | 2 | 3 | 5 | 0 | 0 | 2 | 3 | 0 | 2 | 2 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monthly total | 19 | 27 | 17 | 32 | 26 | 30 | 30 | 51 | 32 | 22 | 0 | 0 | 286 | 252 | 16 | 29 | 23 | 21 | 27 | 11 | 20 | 22 | 27 | 22 | 15 | 19 |
| Notifiable infectious diseases | | | | | | | | | | | | | Notifiable infectious diseases | | | | | | | | | | | | | |
| Ross River Virus (RRV) | 0 | 0 | 0 | 2 | 4 | 1 | 0 | 0 | 2 | 0 | | | 9 | 48 | 0 | 2 | 17 | 9 | 7 | 7 | 0 | 2 | 1 | 0 | 3 | 0 |
| Barmah Forest Virus (BHV) | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | | 1 | 5 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| Salmonellosis | 5 | 1 | 3 | 2 | 7 | 4 | 1 | 0 | 0 | 0 | | | 23 | 36 | 2 | 3 | 6 | 3 | 10 | 2 | 2 | 3 | 0 | 2 | 1 | 2 |
| Campylobacteriosis | 2 | 1 | 1 | 0 | 1 | 2 | 0 | 4 | 2 | 2 | | | 15 | 21 | 1 | 1 | 1 | 2 | 2 | 2 | 1 | 2 | 1 | 1 | 2 | 5 |
| Cryptosporidiosis | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 4 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| Other | 2 | 0 | 1 | 0 | 0 | 1 | 0 | 3 | 2 | 0 | | | 9 | 19 | 0 | 0 | 1 | 4 | 9 | 0 | 2 | 1 | 0 | 0 | 1 | 1 |
| Monthly total | 9 | 2 | 5 | 5 | 12 | 8 | 1 | 7 | 6 | 2 | 0 | 0 | 57 | 133 | 5 | 6 | 27 | 18 | 31 | 11 | 5 | 9 | 2 | 3 | 8 | 8 |
| Other health | | | | | | | | | | | | | Other health | | | | | | | | | | | | | |
| Assess development applications | 0 | 2 | 7 | 2 | 0 | 1 | 0 | 5 | 5 | 8 | | | 30 | 42 | 5 | 4 | 4 | 0 | 3 | 6 | 4 | 3 | 4 | 2 | 2 | 5 |
| Assess building applications | 3 | 2 | 0 | 4 | 2 | 1 | 1 | 3 | 0 | 0 | | | 16 | 15 | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 8 | 1 | 1 | 0 |
| Respond to swimming pool positive detections | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | | | 3 | 17 | 2 | 2 | 6 | 2 | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 1 |
| Healthy dog day | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | | | 3 | 4 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 |
| Chicken bleeding | 2 | 2 | 2 | 3 | 2 | 2 | 2 | 2 | 1 | 2 | | | 20 | 22 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 2 | 2 | 2 | 2 | 1 |
| Infringements issued | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | | | 4 | | | | | | | | | | | | | |
| Monthly total | 5 | 9 | 10 | 10 | 5 | 4 | 3 | 13 | 6 | 11 | 0 | 0 | 76 | 100 | 11 | 8 | 13 | 5 | 8 | 8 | 5 | 8 | 16 | 5 | 6 | 7 |

14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS

| | |
|---------------------------------------|--------------------------------------|
| File No: | LE.245 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Manager Regulatory Services |
| Date of Report: | 30 October 2018 |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To provide Annual Ranger Statistics for the Council's information. Includes date range 28/09/18 to 26/10/18 (inclusive). Rangers have focussed this month on unsightly properties, cyclone hazards and bush fire hazards ahead of the cyclone season.

There were 48 Insight calls received for the month of October of which 39 were R1 codes which required an immediate response.

Three Dog Applications

No Three Dog Applications were approved for the month of October 2018.

| Rangers Statistics 2018 | | | | | | | | | | | | | | Ranger Statistics 2017 | | | | | | | | | | | | | |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|-------------|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--|
| CATEGORY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD | 2017 TOTAL | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Inspections/reinspections/audits | | | | | | | | | | | | | | Inspections/reinspections/audits | | | | | | | | | | | | | |
| Activities on City Properties | 35 | 32 | 44 | 8 | 8 | 7 | 22 | 10 | 5 | 19 | | | 190 | 190 | 20 | 20 | 9 | 7 | 5 | 10 | 30 | 17 | 0 | 20 | 15 | 37 | |
| Abandoned vehicles | 24 | 15 | 31 | 15 | 20 | 11 | 21 | 24 | 20 | 33 | | | 214 | 261 | 30 | 29 | 12 | 34 | 35 | 20 | 19 | 16 | 0 | 26 | 20 | 20 | |
| Animal (dogs/etc) | 165 | 132 | 99 | 150 | 148 | 125 | 153 | 187 | 106 | 118 | | | 1383 | 1640 | 114 | 165 | 104 | 144 | 149 | 145 | 134 | 174 | 169 | 135 | 118 | 89 | |
| Cats | 23 | 30 | 40 | 48 | 47 | 39 | 47 | 45 | 20 | 22 | | | 361 | 376 | 37 | 30 | 24 | 22 | 31 | 41 | 32 | 50 | 28 | 25 | 39 | 17 | |
| Camping | 1 | 2 | 4 | 10 | 17 | 19 | 11 | 16 | 8 | 12 | | | 100 | 105 | 0 | 9 | 3 | 5 | 6 | 17 | 19 | 15 | 12 | 11 | 7 | 1 | |
| Cyclone | 2 | 2 | 3 | 0 | 0 | 6 | 1 | 0 | 1 | 9 | | | 24 | 47 | 1 | 0 | 2 | 0 | 1 | 3 | 1 | 2 | 24 | 4 | 4 | 5 | |
| Bushfire Hazard/Permit to burn | 7 | 9 | 10 | 5 | 2 | 8 | 3 | 3 | 4 | 58 | | | 109 | 131 | 5 | 3 | 0 | 7 | 5 | 9 | 3 | 1 | 0 | 41 | 54 | 3 | |
| Litter | 24 | 22 | 44 | 161 | 86 | 96 | 47 | 79 | 73 | 60 | | | 692 | 428 | 41 | 94 | 21 | 32 | 32 | 56 | 39 | 25 | 23 | 28 | 22 | 15 | |
| Parking | 180 | 161 | 247 | 245 | 271 | 156 | 148 | 136 | 115 | 113 | | | 1772 | 1864 | 122 | 186 | 93 | 121 | 150 | 201 | 204 | 168 | 158 | 203 | 123 | 135 | |
| Off Road Vehicles | 8 | 23 | 8 | 11 | 16 | 14 | 12 | 25 | 17 | 18 | | | 182 | 250 | 31 | 32 | 14 | 14 | 18 | 32 | 27 | 15 | 21 | 15 | 12 | 19 | |
| Unightly Properties | 38 | 7 | 44 | 31 | 23 | 8 | 11 | 5 | 20 | 37 | | | 194 | 412 | 31 | 32 | 211 | 25 | 17 | 36 | 4 | 16 | 10 | 15 | 4 | 11 | |
| Monthly total | 507 | 435 | 574 | 684 | 638 | 489 | 476 | 530 | 389 | 499 | 0 | 0 | 5221 | 5704 | 432 | 600 | 493 | 411 | 449 | 570 | 512 | 499 | 445 | 523 | 418 | 352 | |
| Infringements Issued | | | | | | | | | | | | | | Infringements Issued | | | | | | | | | | | | | |
| Bushfire | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | | | 1 | 27 | 15 | 1 | 0 | 0 | 3 | 5 | 1 | 1 | 0 | 0 | 1 | 0 | |
| Activities on City Properties | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 2 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 1 | |
| Animal Environment & Nuisance | 0 | 0 | 2 | 3 | 0 | 0 | 2 | 0 | 1 | 0 | | | 8 | 48 | 13 | 9 | 2 | 8 | 0 | 4 | 10 | 2 | 0 | 0 | 0 | 0 | |
| Animal (dogs/cats/etc) | 29 | 18 | 17 | 17 | 13 | 24 | 26 | 30 | 3 | 12 | | | 189 | 171 | 9 | 14 | 16 | 9 | 17 | 21 | 7 | 24 | 12 | 15 | 13 | 14 | |
| Camping | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | | | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | |
| Litter | 1 | 0 | 1 | 6 | 5 | 0 | 7 | 4 | 5 | 5 | | | 34 | 34 | 3 | 2 | 2 | 2 | 4 | 7 | 8 | 1 | 0 | 3 | 1 | 1 | |
| Parking | 53 | 50 | 84 | 90 | 100 | 27 | 37 | 28 | 27 | 39 | | | 535 | 563 | 39 | 64 | 50 | 36 | 51 | 60 | 52 | 45 | 47 | 36 | 31 | 52 | |
| Monthly total | 85 | 68 | 104 | 116 | 118 | 54 | 72 | 62 | 36 | 56 | 0 | 0 | 771 | 848 | 79 | 90 | 70 | 55 | 75 | 97 | 78 | 75 | 59 | 54 | 48 | 68 | |
| Infringements | | | | | | | | | | | | | | Infringements | | | | | | | | | | | | | |
| Value of Infringements Paid | 9,317 | 8008 | 10148 | 10573 | 15685 | 11629 | 12,189 | 6,553 | 5,779 | 6121 | | | 96,002 | 128,863 | 11,425 | 13452 | 14153 | 10326 | 13421 | 11790.73 | 8,833 | 13,086 | 11,843 | 9273 | 5466 | 5795 | |
| Infringements withdrawn | 0 | 9 | 0 | 6 | 7 | 1 | 8 | 0 | 8 | 9 | | | 48 | 73 | 32 | 12 | 3 | 1 | 7 | 0 | 1 | 0 | 10 | 0 | 5 | 2 | |
| Impounded Dogs | | | | | | | | | | | | | | Impounded Dogs | | | | | | | | | | | | | |
| Central | 15 | 5 | 10 | 18 | 17 | 9 | 11 | 11 | 5 | 11 | | | 112 | 122 | 12 | 17 | 8 | 7 | 17 | 10 | 8 | 11 | 13 | 8 | 8 | 3 | |
| East | 20 | 10 | 2 | 20 | 11 | 7 | 21 | 5 | 3 | 2 | | | 101 | 123 | 7 | 37 | 14 | 25 | 5 | 11 | 7 | 1 | 2 | 8 | 2 | 4 | |
| West | 28 | 20 | 16 | 19 | 21 | 21 | 22 | 12 | 7 | 13 | | | 179 | 186 | 17 | 21 | 21 | 17 | 26 | 13 | 13 | 24 | 15 | 4 | 11 | 4 | |
| Monthly total | 63 | 35 | 28 | 57 | 49 | 37 | 54 | 28 | 15 | 26 | 0 | 0 | 392 | 431 | 36 | 75 | 43 | 49 | 48 | 34 | 28 | 36 | 30 | 20 | 21 | 11 | |
| Released to Owner | 23 | 18 | 15 | 30 | 25 | 21 | 18 | 16 | 7 | 15 | | | 188 | 204 | 9 | 25 | 23 | 20 | 31 | 19 | 11 | 19 | 26 | 9 | 8 | 4 | |
| Rehomed to SAFE | 19 | 6 | 10 | 12 | 11 | 4 | 7 | 4 | 2 | 5 | | | 80 | 126 | 14 | 22 | 15 | 18 | 6 | 8 | 13 | 15 | 2 | 4 | 5 | 4 | |
| In pound at present | 9 | 6 | 3 | 4 | 2 | 5 | 6 | 5 | 4 | 4 | | | 48 | 11 | | | | | | | | | | | | | |
| Holding pending court cases | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | | | 4 | 4 | | | | | | | | | | | | | |
| Deceased | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | | | 2 | | | | | | | | | | | | | | |
| Euthanised by Ranger | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | | | 3 | 57 | 10 | 28 | 4 | 4 | 4 | 5 | 1 | 0 | 0 | 0 | 0 | 1 | |
| Euthanised by Vet | 12 | 3 | 0 | 11 | 9 | 6 | 20 | 2 | 2 | 2 | | | 67 | 29 | 3 | 0 | 1 | 7 | 7 | 2 | 3 | 2 | 1 | 2 | 1 | 0 | |
| Monthly total | 63 | 35 | 28 | 57 | 49 | 37 | 54 | 28 | 15 | 26 | 0 | 0 | 392 | 431 | 36 | 75 | 43 | 49 | 48 | 34 | 28 | 36 | 30 | 20 | 21 | 11 | |
| Impounded Cats | | | | | | | | | | | | | | Impounded Cats | | | | | | | | | | | | | |
| Central | 6 | 8 | 10 | 13 | 13 | 11 | 10 | 10 | 8 | 2 | | | 91 | 87 | 8 | 9 | 9 | 3 | 3 | 13 | 7 | 10 | 7 | 4 | 8 | 6 | |
| East | 0 | 2 | 9 | 14 | 4 | 1 | 4 | 9 | 3 | 7 | | | 53 | 107 | 5 | 14 | 1 | 17 | 20 | 6 | 14 | 3 | 9 | 3 | 9 | 6 | |
| West | 5 | 1 | 4 | 8 | 12 | 7 | 10 | 4 | 0 | 17 | | | 68 | 64 | 3 | 2 | 3 | 1 | 4 | 7 | 5 | 10 | 3 | 10 | 5 | 11 | |
| Monthly total | 11 | 11 | 23 | 35 | 29 | 19 | 24 | 23 | 11 | 26 | 0 | 0 | 212 | 258 | 16 | 25 | 13 | 21 | 27 | 26 | 26 | 23 | 19 | 17 | 22 | 23 | |
| Released to Owner | 1 | 0 | 0 | 2 | 0 | 0 | 0 | 2 | 2 | 1 | | | 8 | 20 | 3 | 15 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | |
| Rehomed to SAFE | 4 | 1 | 9 | 9 | 4 | 2 | 1 | 5 | 3 | 21 | | | 59 | 87 | 6 | 4 | 3 | 6 | 21 | 6 | 4 | 6 | 9 | 4 | 7 | 11 | |
| In pound at present | 0 | 0 | 0 | 0 | 1 | 3 | 1 | 0 | 1 | 1 | | | 7 | 4 | | | | | | | | | | | | | |
| Euthanised by Vet | 6 | 10 | 14 | 23 | 22 | 12 | 16 | 16 | 4 | 3 | | | 126 | 136 | 6 | 6 | 9 | 15 | 5 | 19 | 20 | 14 | 9 | 10 | 13 | 10 | |
| Euthanised by Ranger | 0 | 0 | 0 | 0 | 1 | 0 | 6 | 0 | 0 | 0 | | | 7 | 7 | 1 | 0 | 1 | 0 | 1 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | |
| Deceased | 0 | 0 | 0 | 1 | 1 | 2 | 0 | 0 | 1 | 0 | | | 5 | 3 | | | | | | | | | | | | | |
| Monthly total | 11 | 11 | 23 | 35 | 29 | 19 | 24 | 23 | 11 | 26 | 0 | 0 | 212 | 257 | 16 | 25 | 13 | 21 | 27 | 26 | 26 | 23 | 19 | 17 | 22 | 22 | |

14.7 ECONOMIC DEVELOPMENT UPDATE

| | |
|---------------------------------------|--|
| File No: | ED.1 |
| Responsible Executive Officer: | Director Development Services |
| Reporting Author: | Business Engagement Coordinator |
| Date of Report: | 31 October 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | Nil |

PURPOSE

To inform Council of economic development activities in the month of October 2018.

BACKGROUND

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

| Economic Development Projects | | | | |
|--|-----------------------------------|---|---|--------|
| PROJECT | CONSULTANT | MOST RECENT ACTION | NEXT ACTION | STATUS |
| Expression of Interest – 2019 WA Regional Tourism Conference | Nil | Expression of interest to host the 2019 WA Regional Tourism Conference has been prepared. | City Officers to submit the EOI to Tourism Council WA. | |
| Victoria Hotel Redevelopment | Nil | City Staff participated in a workshop with members of the Vic Hotel Project Steering Group to advance the discussions of the activation options for the ground floor of the hotel. A reference was submitted to Lotterywest to support an application for funding for stage 2 of the Project. | City Officers to continue to provide support to the project steering committee and draft an agreement for the delivery of services from the ground floor of the Victoria Hotel. | |
| EcoHub | Naja Consulting | An initiation meeting was held to commence the development of the business case for the development of the EcoHub. | City Officers to work with consultants on developing the business case. | |
| Freight Study | Australian Floating Decks Pty Ltd | An RFQ to engage a suitable consultant to complete the freight study was advertised and assessment of the responses commenced. | City Officers to work with consultants to progress the study. | |
| Destination Management Plan | Stafford Strategy | Feedback from the draft DMP was collated and incorporated into a second draft. | City Officers to prepare a report to Council to consider endorsing the DMP. | |
| Island Camping | Nil | City Staff met with MAC to discuss the initiative. | City Officers to work with LandCorp and MAC to complete heritage and environmental assessments of the site. | |
| Native Yindjibarndi Plants Shared Value Project (Wanggalili Project) | Kings Park Botanical Gardens | Kings Park Botanical Garden's Staff processed the seeds collected in August and have commenced the design of a propagation trial. | The next planned trip to country for the project will be in late January, which will be specifically to collect the original listed species for the project. | |
| Flight Demand Analysis | Nil | Work has commenced on engaging Pilbara based businesses to determine the demand for passenger movements internationally, nationally and inter-regionally. | City Officers will continue to engage with local businesses to develop the report. | |

| | | | | |
|-------------------------------------|-----|--|--|--|
| Composting Demand Analysis | Nil | 63 organisations have been surveyed to determine the current and potential demand for compost in the region. The report has informed an application for funding for the Regional Economic Development Grant. | City Officers will submit the demand analysis report as part of the application for funding to the Pilbara Development Commission for the regional economic development grant. | |
| Economic Development Strategy | Nil | City Staff have progressed the Draft Economic Development Strategy. | City Officers to prepare a briefing presentation for Council | |
| Visitor Centre Transition | Nil | Recruitment of the Tourism Services Supervisor role has progressed. City Staff are in discussion with the KVC Management regarding the transition of the service. | City Officers to commence recruitment of Tourism Service Officers and finalise the transition plan for the service. | |
| Regional Economic Development Grant | Nil | City Officers prepared an application for funding under the Pilbara Development Commissions Regional Economic Development Grant to support a composting project at 7-mile Waste Facility. | City Officers will submit the application for grant funding. | |
| Economic Development Communications | Nil | City Officers have designed a template and content to communicate economic development related updates to the | City Officers to finalise content and email update to the community. City Officers will then generate printable material such as flyers for distribution. | |
| Renewables Study (Solar and Wind) | Nil | Council endorsed the Renewables Study and City Officers have been circulating the Study to stakeholders. | City Officers will create promotional material for the Renewables Study to attract investment. | |
| Solar Hydrogen | Nil | An opportunity was identified to position the City to attract solar hydrogen operations. | City Officers to develop a project scope. | |
| Roebourne Gaol Precinct Activation | Nil | City Officers met with the Department Planning, Lands & Heritage to discuss the progress at the Precinct. | City Officers will continue to work with the DPLH to activate the Precinct. | |

14.8 COMMUNITY SERVICES UPDATE

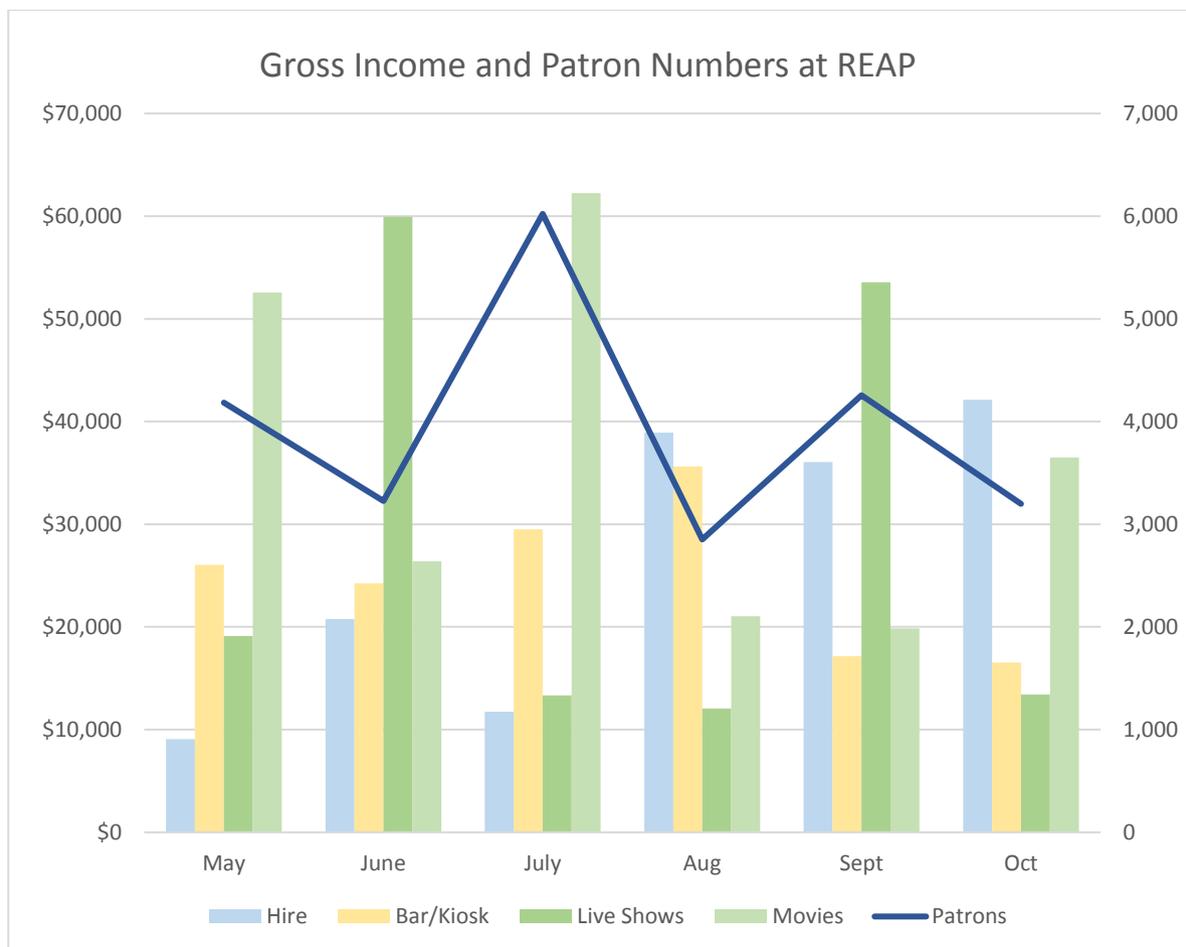
File No: CS.23
Responsible Executive Officer: Director Community Services
Reporting Author: Director Community Services
Date of Report: 1 November 2018
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

To provide Council an update on October activities for Community Services.

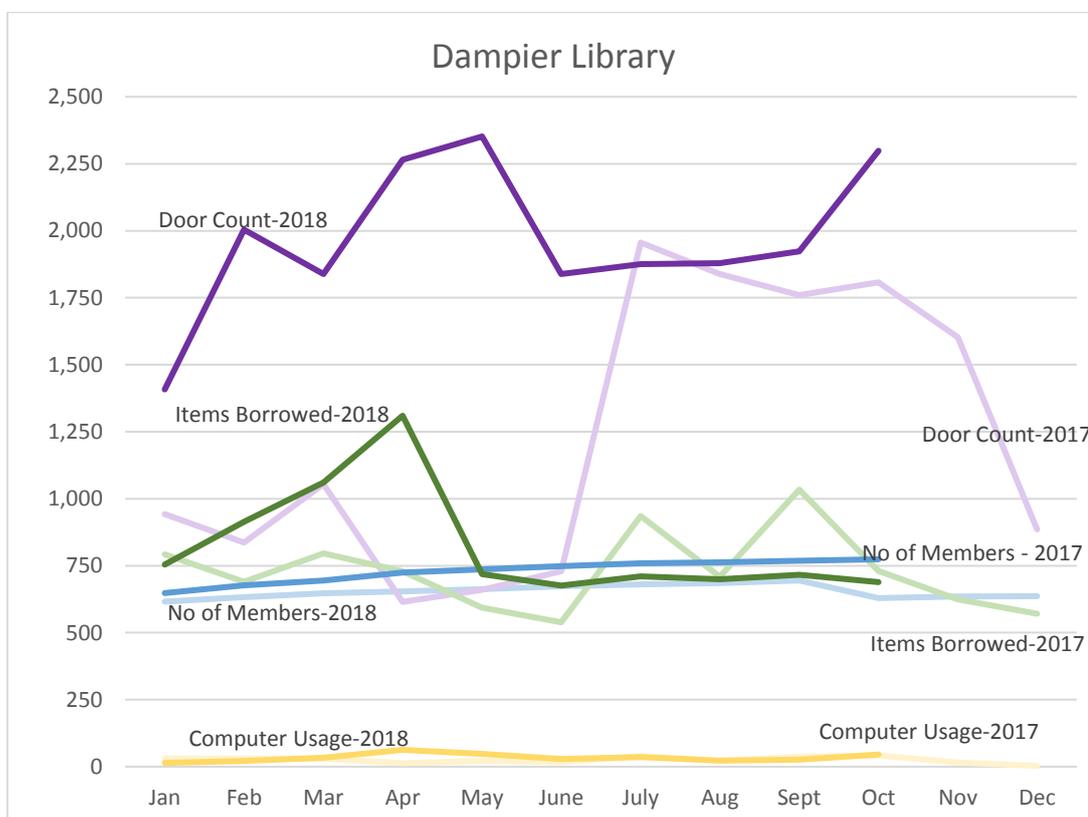
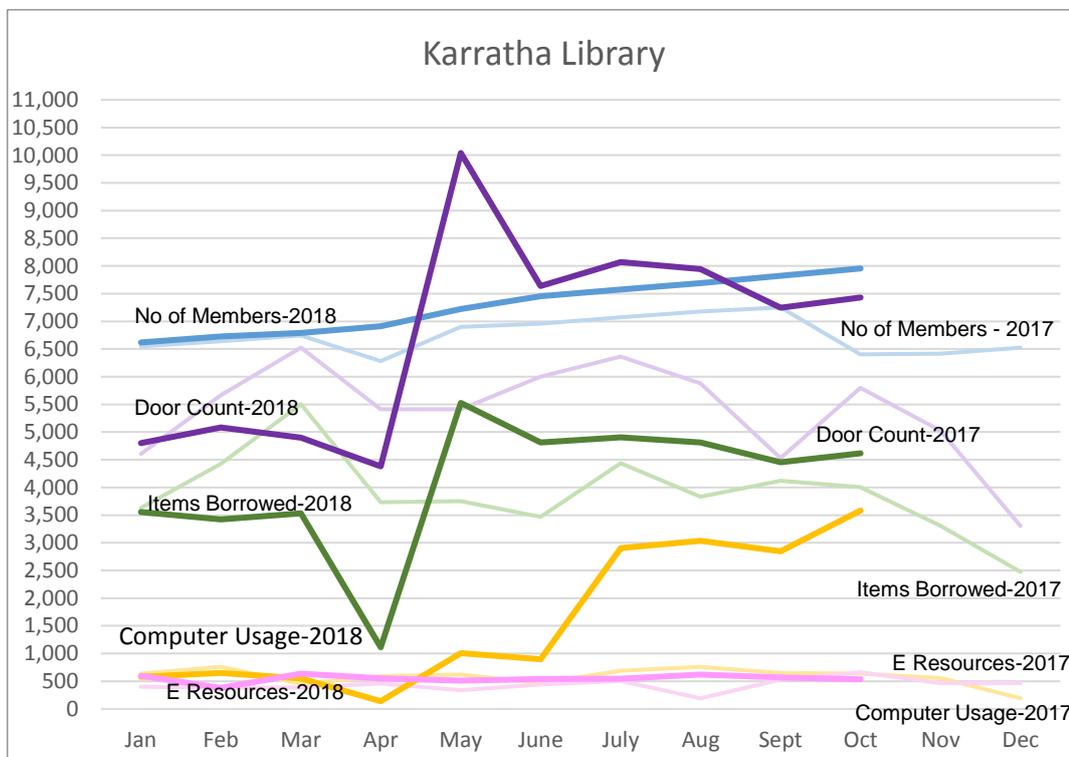
1. ARTS & CULTURE

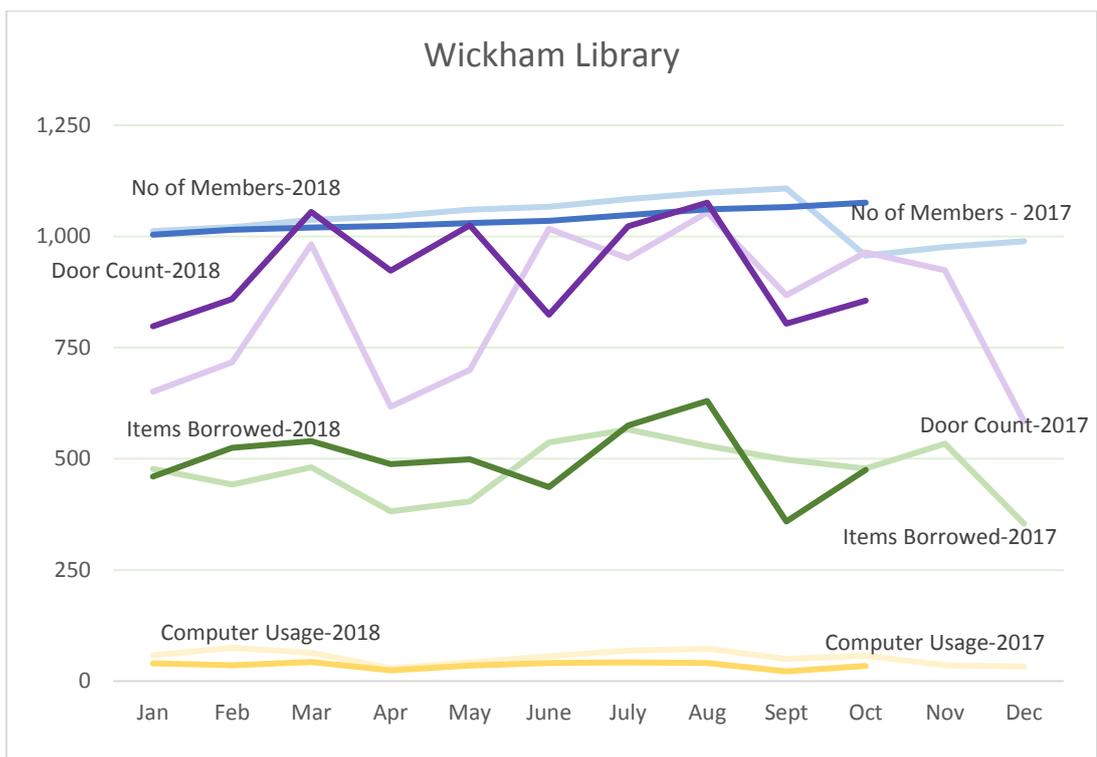
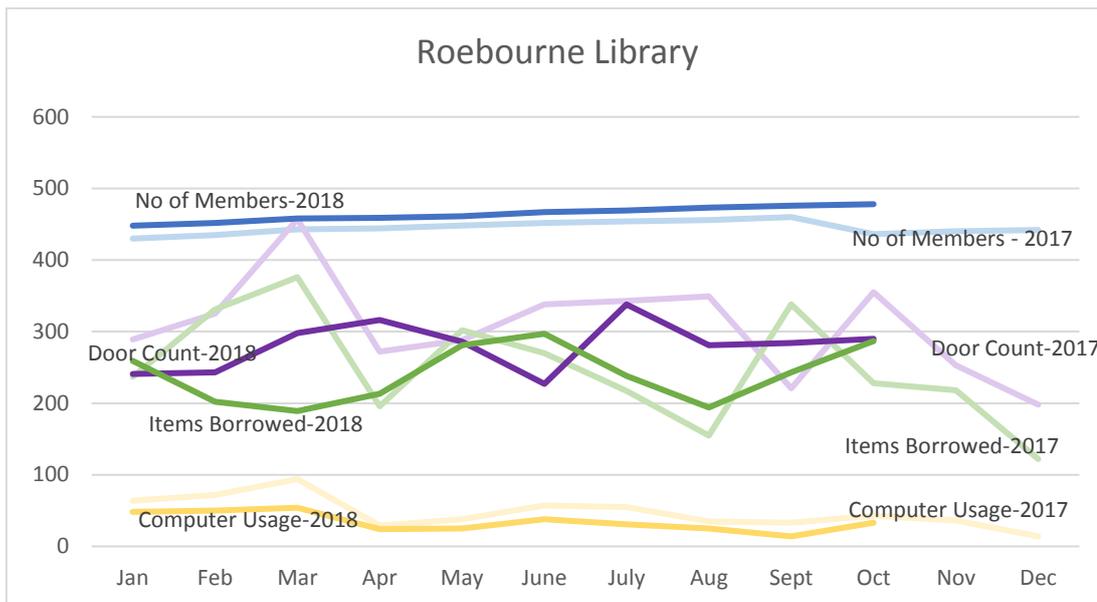
1.1 Red Earth Arts Precinct

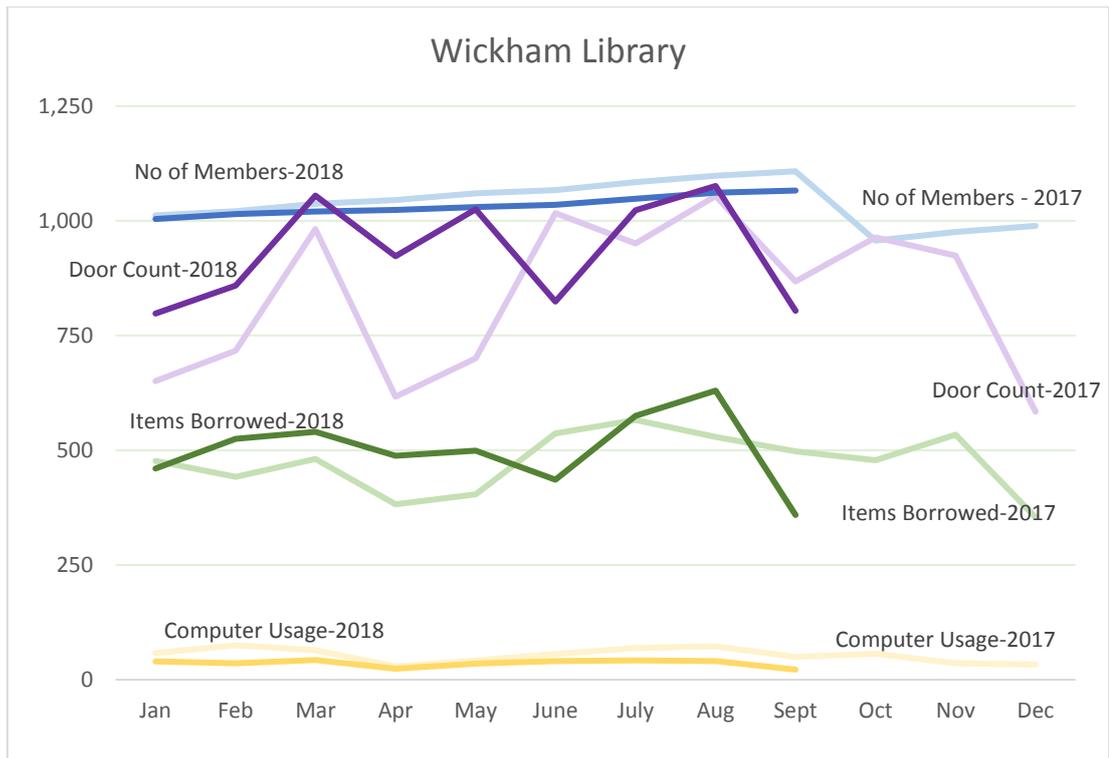


1.2 Library & Children’s Services

Door count increased across all libraries during the school holiday period. With a larger number of activities being offered, this increased number of visits due to families attending and not just the children participating in the event.







2. RECREATION & YOUTH

2.1 Youth Services

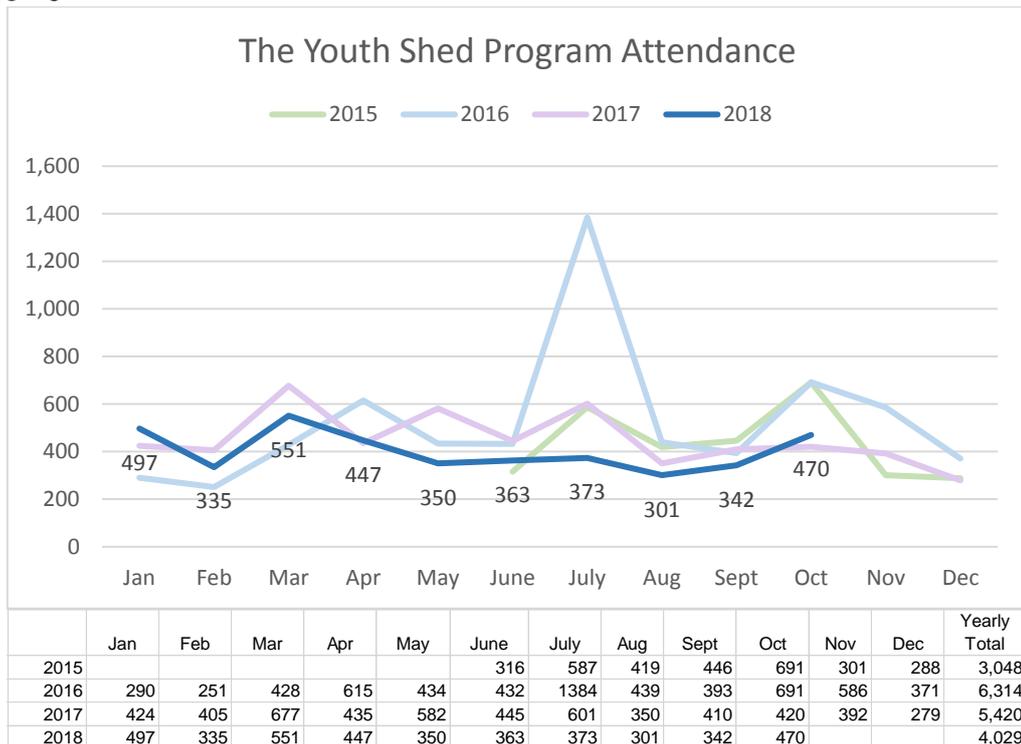
Attendance totals are showing as increased due to last week of September being School Holiday Programming. Guys Day at The Base is undergoing devaluation due to significant decline in attendance, and different programming will offer in Term 4 2018.

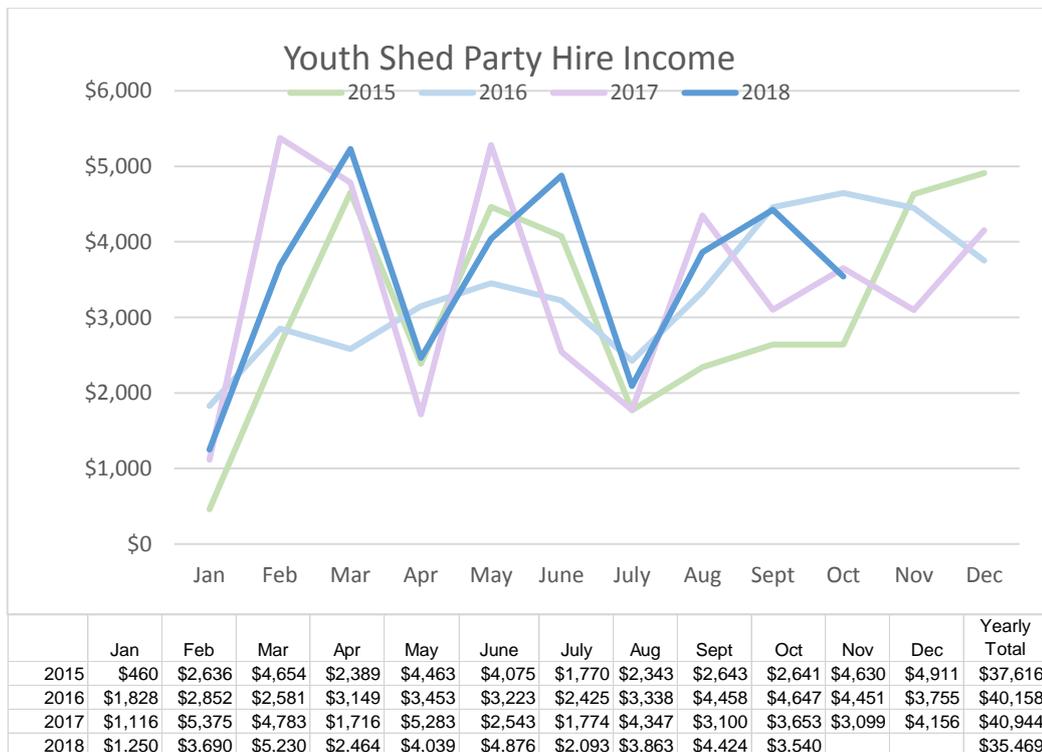
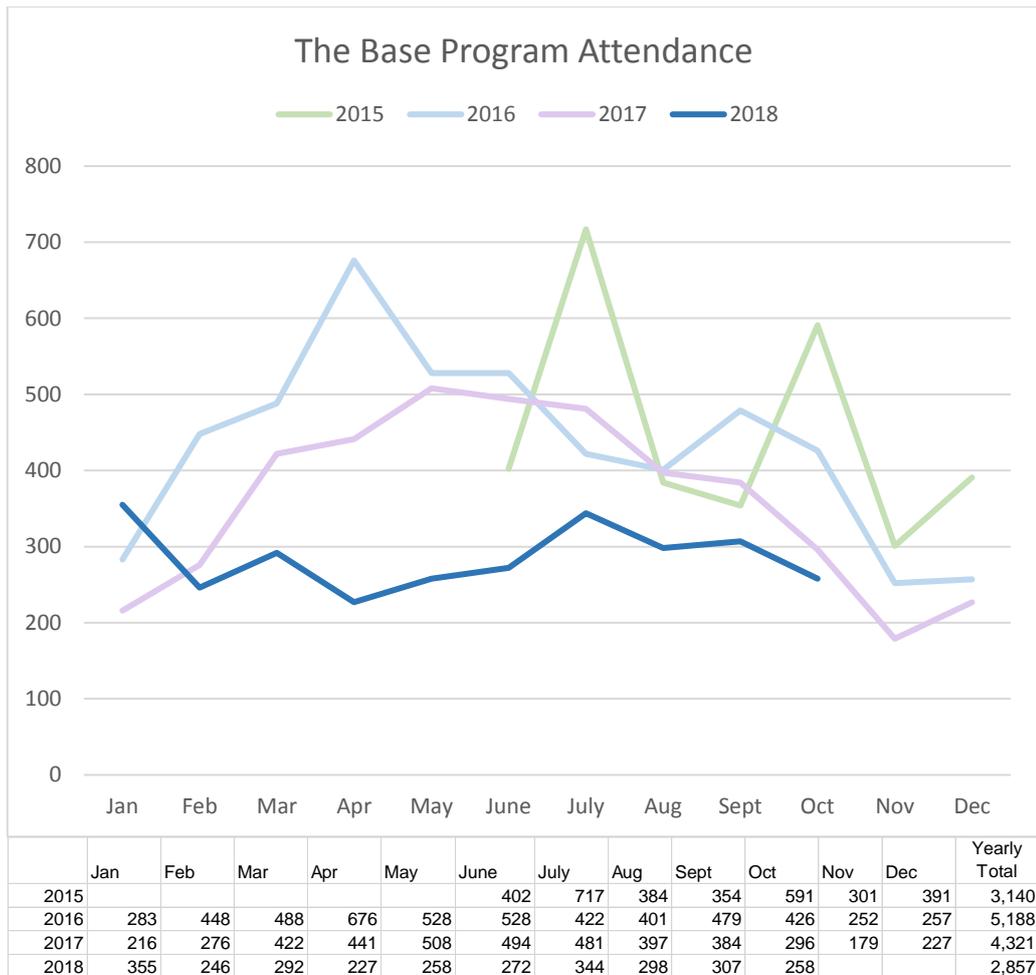
No referrals to external youth support agencies for September.

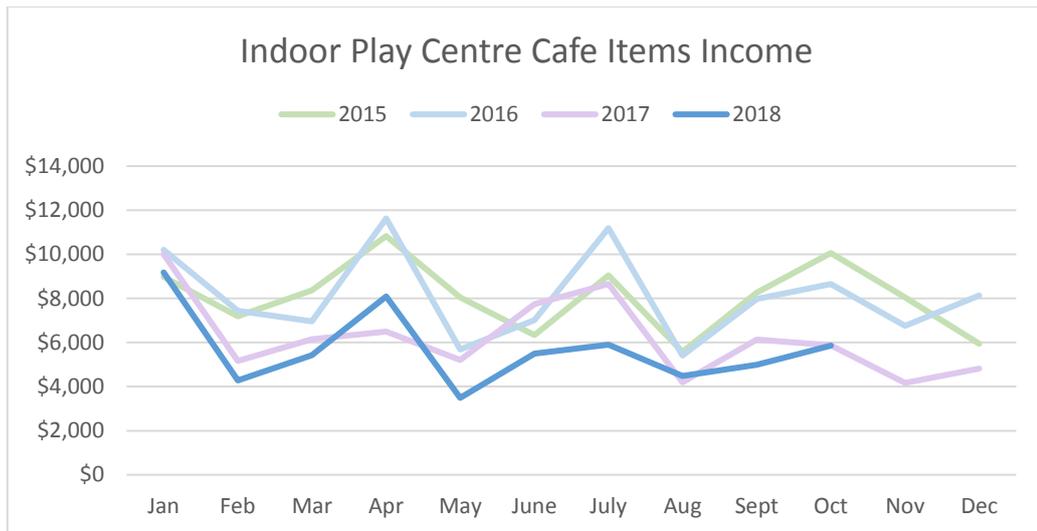
Youth under 11 who are hanging around immediately outside the youth centres.

The Youth Shed – 1

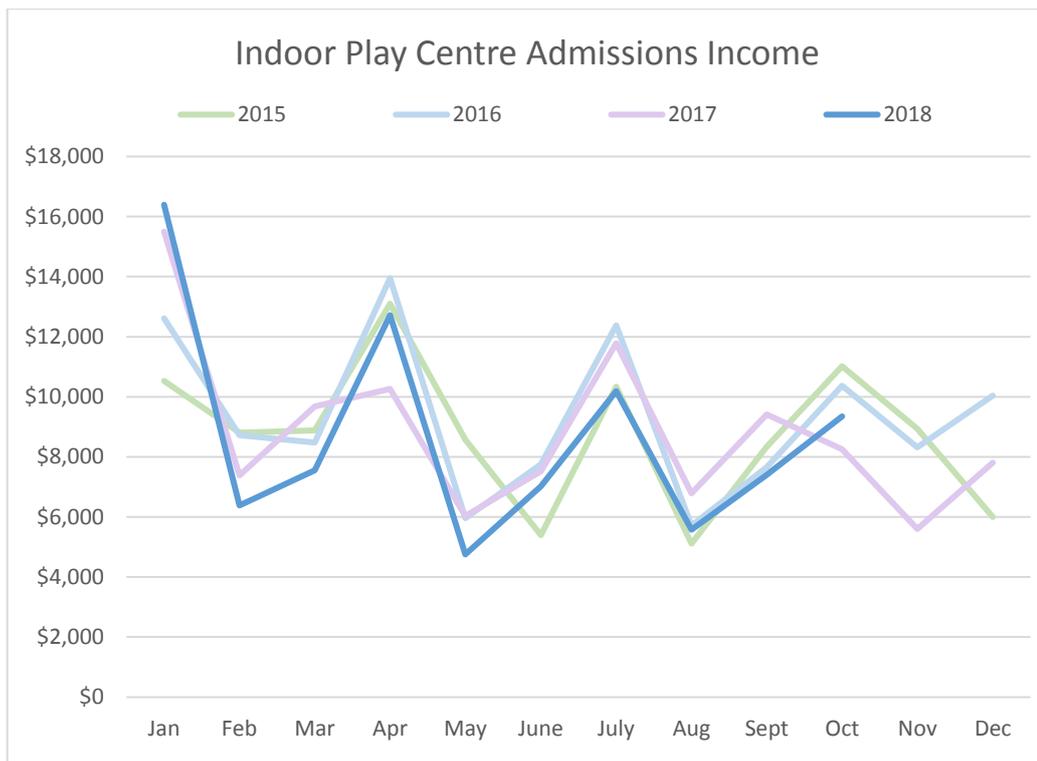
The Base - 9







| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Yearly Total |
|------|----------|---------|---------|----------|---------|---------|----------|---------|---------|----------|---------|---------|--------------|
| 2015 | \$8,979 | \$7,184 | \$8,361 | \$10,828 | \$8,039 | \$6,331 | \$9,049 | \$5,578 | \$8,260 | \$10,064 | \$8,040 | \$5,940 | \$96,654 |
| 2016 | \$10,200 | \$7,434 | \$6,961 | \$11,626 | \$5,685 | \$7,014 | \$11,191 | \$5,410 | \$7,977 | \$8,656 | \$6,751 | \$8,129 | \$97,035 |
| 2017 | \$10,004 | \$5,163 | \$6,154 | \$6,503 | \$5,210 | \$7,742 | \$8,656 | \$4,195 | \$6,139 | \$5,879 | \$4,167 | \$4,812 | \$74,624 |
| 2018 | \$9,179 | \$4,278 | \$5,418 | \$8,088 | \$3,489 | \$5,504 | \$5,908 | \$4,488 | \$4,991 | \$5,853 | | | \$57,196 |

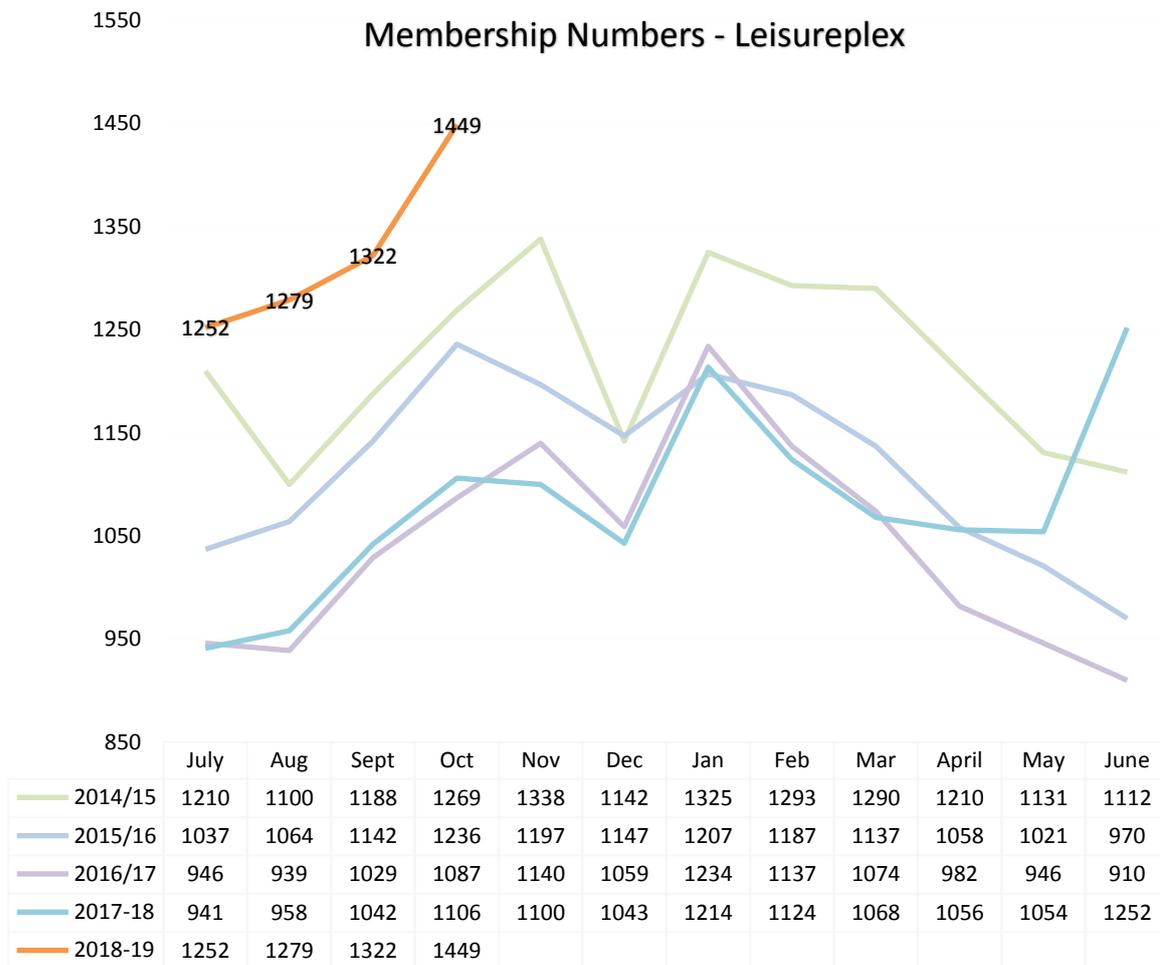


| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Yearly Total |
|------|----------|---------|---------|----------|---------|---------|----------|---------|---------|----------|---------|----------|--------------|
| 2015 | \$10,526 | \$8,811 | \$8,876 | \$13,098 | \$8,575 | \$5,392 | \$10,338 | \$5,115 | \$8,342 | \$11,016 | \$8,932 | \$6,004 | \$105,024 |
| 2016 | \$12,612 | \$8,726 | \$8,481 | \$13,950 | \$5,957 | \$7,760 | \$12,381 | \$5,714 | \$7,660 | \$10,367 | \$8,315 | \$10,036 | \$111,959 |
| 2017 | \$15,499 | \$7,382 | \$9,680 | \$10,265 | \$6,031 | \$7,517 | \$11,788 | \$6,783 | \$9,416 | \$8,259 | \$5,602 | \$7,810 | \$106,032 |
| 2018 | \$16,395 | \$6,389 | \$7,555 | \$12,724 | \$4,753 | \$7,021 | \$10,188 | \$5,580 | \$7,400 | \$9,346 | | | \$87,351 |

**2.1 Facilities
Leisureplex Membership YTD Activity update -**

| | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | June 2018 | July 2018 | Aug 2018 | Sep 2018 | Oct 2018 |
|-----------------------------------|--------------|--------------|--------------|-------------|-------------|--------------|--------------|-------------|-------------|--------------|--------------|--------------|---------------|
| CURRENT MEMBERS | 1,001 | 988 | 558 | 1,076 | 996 | 949 | 918 | 932 | 846 | 1,116 | 1,144 | 1,147 | 1,129 |
| SUSPENDED MEMBERS | 105 | 112 | 485 | 138 | 128 | 119 | 138 | 122 | 100 | 136 | 135 | 175 | 150 |
| TOTAL MEMBERS | 1,106 | 1,110 | 1,043 | 1,214 | 1,124 | 1,068 | 1056 | 1054 | 946 | 1,252 | 1,279 | 1,322 | 1,449 |
| MEMBER VISITS | | | | | | | | | | | | | |
| FULL MEMBER | 2,122 | 2,266 | 1,474 | 1,207 | 1,137 | 1,738 | 1586 | 1800 | 1,817 | 2,737 | 2,327 | 1,873 | 2,597 |
| GYM MEMBER | 1,398 | 1,466 | 1,145 | 1,224 | 1,057 | 1,012 | 930 | 1135 | 1,374 | 1,235 | 1,299 | 1,248 | 1,428 |
| POOL MEMBER | 1,693 | 1,982 | 1,167 | 2,352 | 1,809 | 1,532 | 980 | 660 | 525 | 1,235 | 469 | 752 | 1,639 |
| GROUP FITNESS MEMBER | 925 | 1,204 | 632 | 581 | 918 | 911 | 645 | 969 | 841 | 526 | 1,083 | 1,016 | 1,161 |
| 24 HOUR MEMBER | 2,551 | 2,537 | 1,728 | 2256 | 2037 | 1,831 | 1,839 | 2299 | 2,224 | 2,171 | 2,443 | 2,606 | 3,233 |
| TOTAL MEMBER VISITS | 8,689 | 9,455 | 6,146 | 8046 | 7771 | 7,024 | 5,980 | 6863 | 6781 | 7,723 | 7,621 | 7,495 | 10,058 |
| TREND | 31% | 9% | -35%* | 31% | -3% | -10% | -15% | 15% | 12% | | -1% | -2% | 34% |
| MEMBER VISIT RATIO / MONTH | 8.7 | 9.6 | 11.0* | 7.5 | 7.8 | 7.4 | 6.5 | 7.4 | 8.0 | 6.9 | 6.7 | 6.5 | 7.7 |

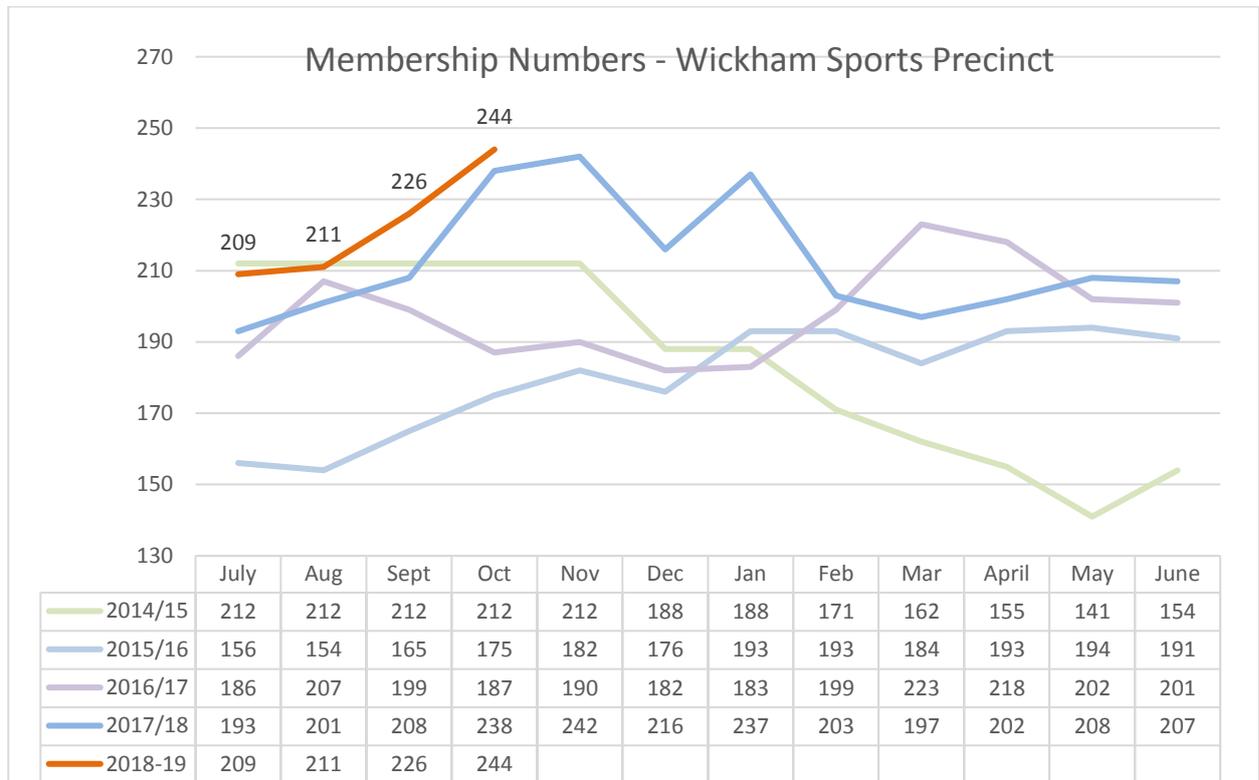
| | TOTAL18/19 Fin Year | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | June 2018 | Jul 2018 | Aug 2018 | Sep 2018 | Oct 2018 |
|---------------------------------|---------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|
| AQUATIC | 105,256 | 15,377 | 15,932 | 10,851 | 12,036 | 14,023 | 12,458 | 8,639 | 5790 | 4,085 | 3,533 | 3,057 | 8,110 | 14,818 |
| GYM | 44,425 | 5,335 | 5,498 | 3,806 | 4,563 | 4,375 | 3,987 | 3,932 | 4671 | 4,924 | 5,158 | 5,239 | 5,106 | 6,372 |
| PERSONAL TRAINING | 2,183 | 276 | 246 | 123 | 185 | 190 | 211 | 188 | 258 | 324 | 272 | 358 | 237 | 295 |
| GROUP FITNESS | 20,497 | 2,243 | 2,732 | 1,519 | 1,511 | 2,231 | 2,466 | 1,664 | 2411 | 2,233 | 2,460 | 2,610 | 2,170 | 2,528 |
| CRECHE | 9,896 | 1,279 | 1,405 | 689 | 954 | 1,026 | 925 | 661 | 975 | 1,117 | 1,113 | 1,151 | 1,096 | 1,478 |
| HOLIDAY PROGRAM | 788 | 629 | 0 | 212 | 618 | 0 | 0 | 605 | 0 | 0 | 762 | 0 | 903 | 885 |
| TOTAL RECORDABLE VISITS | 2,390 | 25,139 | 25,813 | 17,200 | 19,867 | 21,845 | 20,047 | 15,689 | 14105 | 12,884 | 13,297 | 12,414 | 17,621 | 26,375 |
| OTHER VISITS | 247,794 | 33,398 | 40,440 | 19,126 | 10,450 | 31,125 | 32,659 | 17,196 | 29151 | 24,348 | 15,486 | 21,599 | 21,275 | 30,035 |
| TOTAL VISITS | 433,228 | 58,537 | 66,253 | 36,326 | 30,317 | 52,970 | 52,706 | 32,885 | 43256 | 37,232 | 28,783 | 34,013 | 38,896 | 56,410 |
| GROUP FITNESS AV / CLASS | 10.7 | 12.6 | 15.1 | 11.87 | 12.18 | 14.49 | 14.07 | 10.95 | 12.06 | 11.23 | 11.96 | 14.18 | 12.69 | 13.89 |
| Swim school participants | 4,572 | 574 | 574 | 574 | 540 | 551 | 551 | 350 | 350 | 0 | 286 | 204 | 204 | 525 |



- Membership numbers remain strong and at the highest ever September level since opening. 280 more members than this time last year due to additional gym facility and marketing campaign.
- Total attendance down approx. 300 for the month of September, due to lower than expected aquatic attendance on the back of some colder weather into later September
- Group fitness class average fell in line with School Holiday attendance
- Membership renewal rates maintaining the targeted 50% range

Wickham Sporting Precinct

| | Oct 2017 | Nov 2017 | Dec 2017 | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | June 2018 | Jul 2018 | Aug 2018 | Sep 2018 | Oct 2018 |
|---|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|
| Total Members | 238 | 242 | 216 | 182 | 203 | 197 | 202 | 208 | 202 | 209 | 211 | 226 | 208 |
| Pool Attendance | 1786 | 2,059 | 1,356 | 1,322 | 1,686 | 2,564 | 3,044 | 443 | 344 | 243 | 117 | 1,435 | 1,237 |
| Group Fitness Average/ Class | 9.1 | 11.2 | 9.4 | 8.5 | 10.5 | 9.5 | 10.7 | 10.7 | 10.1 | 8.4 | 9.5 | 9% | 9.6 |
| Group Fitness Classes | 42 | 35 | 23 | 29 | 46 | 34 | 36 | 38 | 51 | 39 | 34 | 33 | 27 |
| Group Fitness Total Participants | 479 | 392 | 217 | 249 | 485 | 323 | 388 | 408 | 516 | 328 | 324 | 296 | 261 |
| Gym Attendance | 809 | 1,085 | 840 | 975 | 1435 | 1,123 | 1,078 | 1080 | 777 | 920 | 1,022 | 1,087 | 776 |
| Rec Programs | 119 | 60 | 0 | 151 | 49 | 19 | 288 | 0 | 18 | 225 | 90 | 189 | 323 |
| Play Program | 221 | 196 | 152 | 218 | 177 | 197 | 299 | 313 | 242 | 292 | 253 | 171 | 192 |



- Wickham member numbers remain strong and at the highest ever September level since CoK taking management control.
- Wickham Pool attendance up 16% for month due to new splashpad. Increased attendance expected after shade installed shortly.

ROEBOURNE AQUATIC CENTRE

- Roebourne Pool has re-opened for school Holiday period, however will require closure for a short period at a date to be determined for plant room replacement.

| | May to Nov 2017 | Nov 2017 | Dec 2017 | Seot 2018 | Oct 2018 | |
|-----------------|-----------------|----------|----------|-----------|----------|--|
| Pool Attendance | CLOSED | 2,255 | 1,216 | 372 | 1,067 | |

Roebourne Aquatic Centre closed May to September. Re-opened early October

14.9 SAFER COMMUNITIES PARTNERSHIP QUARTER REPORT

| | |
|---------------------------------------|--|
| File No: | CS.14 |
| Responsible Executive Officer: | Director Community Services |
| Reporting Author: | Community Safety Coordinator |
| Date of Report: | 2 November 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s) | SCP Quarterly Report July to September 2018 |

PURPOSE

To provide an overview on outcomes of programs and initiatives undertaken by the Safer Communities Partnership during the July to September 2018 quarterly reporting period.

BACKGROUND

The Safer Communities Partnership reports to Council on a quarterly basis to provide information on activities and progress of the program. This report provides an overview of projects, initiatives and strategies undertaken from July to September 2018, which are underpinned by the Safer Communities Partnership Strategic Plan 2015 – 2018 and the City of Karratha Strategic Community Plan 2016 - 2026.

CONCLUSION

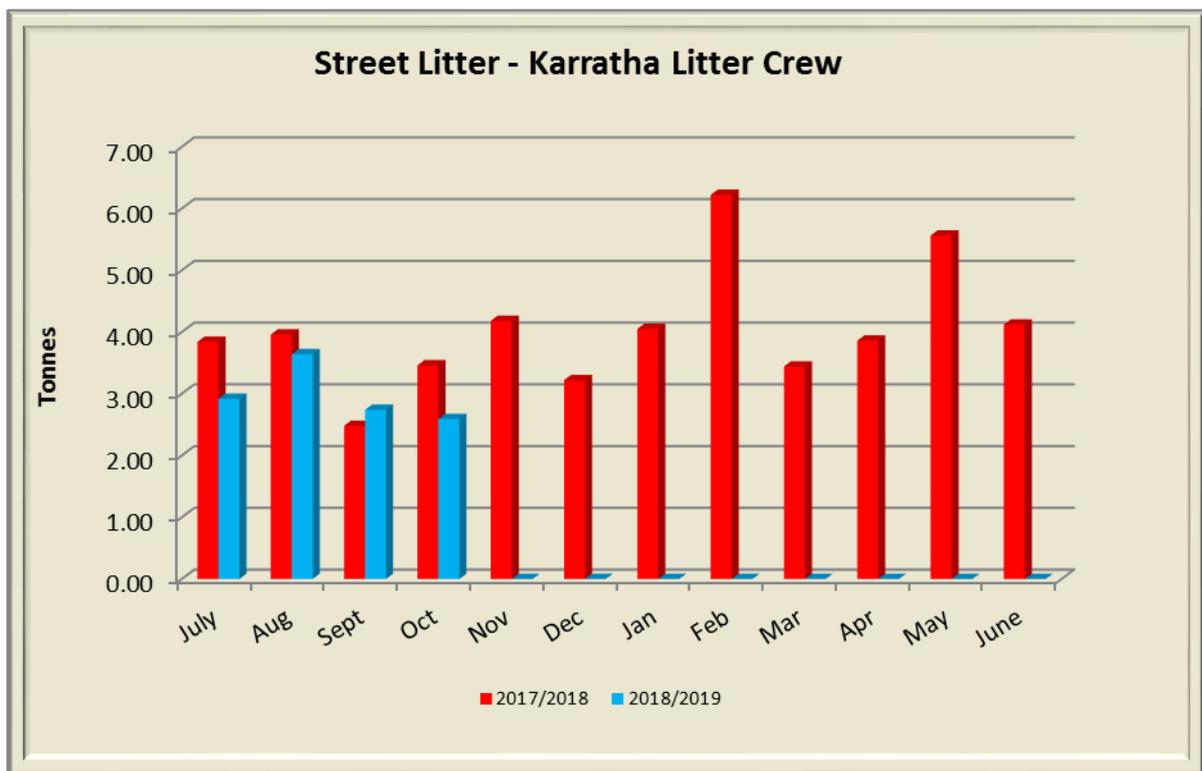
The Safer Communities Partnership Quarterly Report was tabled at the November Partnership meeting, for information of all Steering Group members.

14.10 WASTE SERVICES DATA

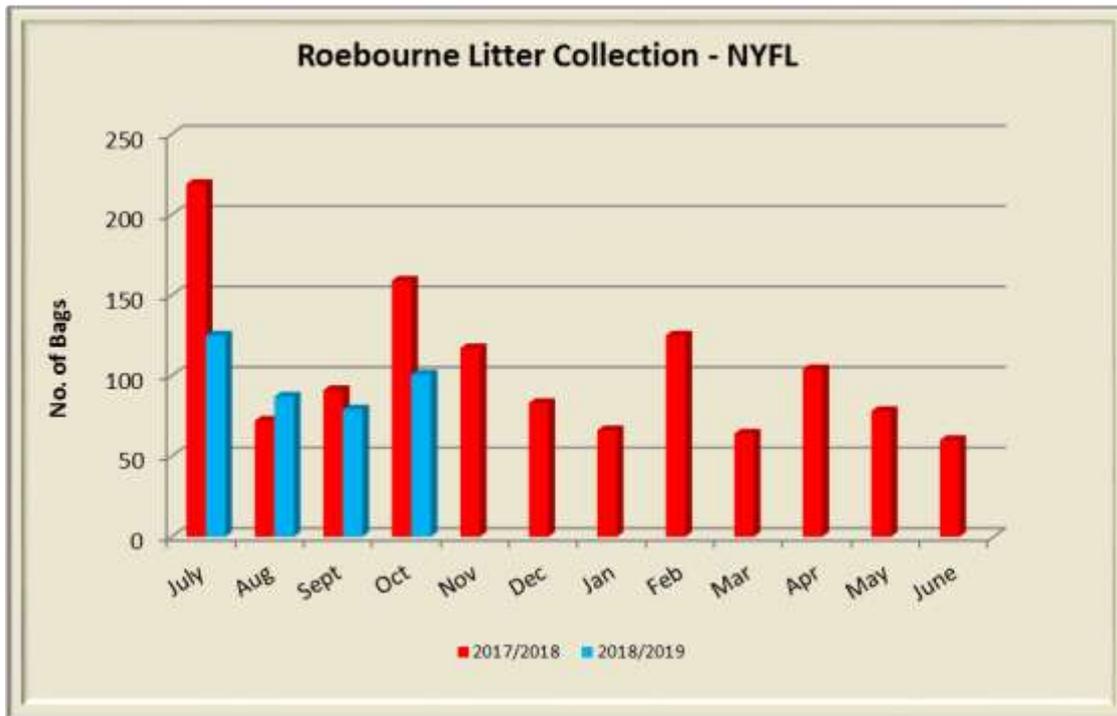
File No: WM.2
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Waste Services Office Supervisor
Date of Report: 29 October 2018
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

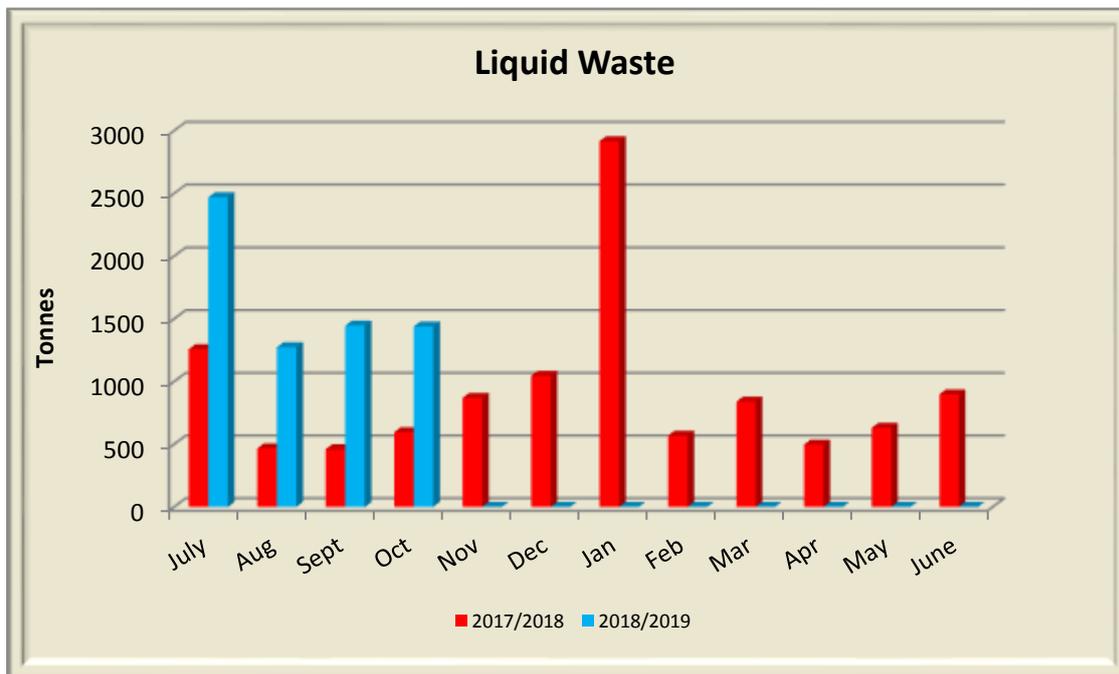
To provide an update for the Waste Services Department and illustration of Waste Services data collected for the 2018/19 year with comparisons against previous year.



Street litter collected and delivered to the 7 Mile Waste Facility (7 Mile). Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) commenced providing litter collection staff in July 2017.

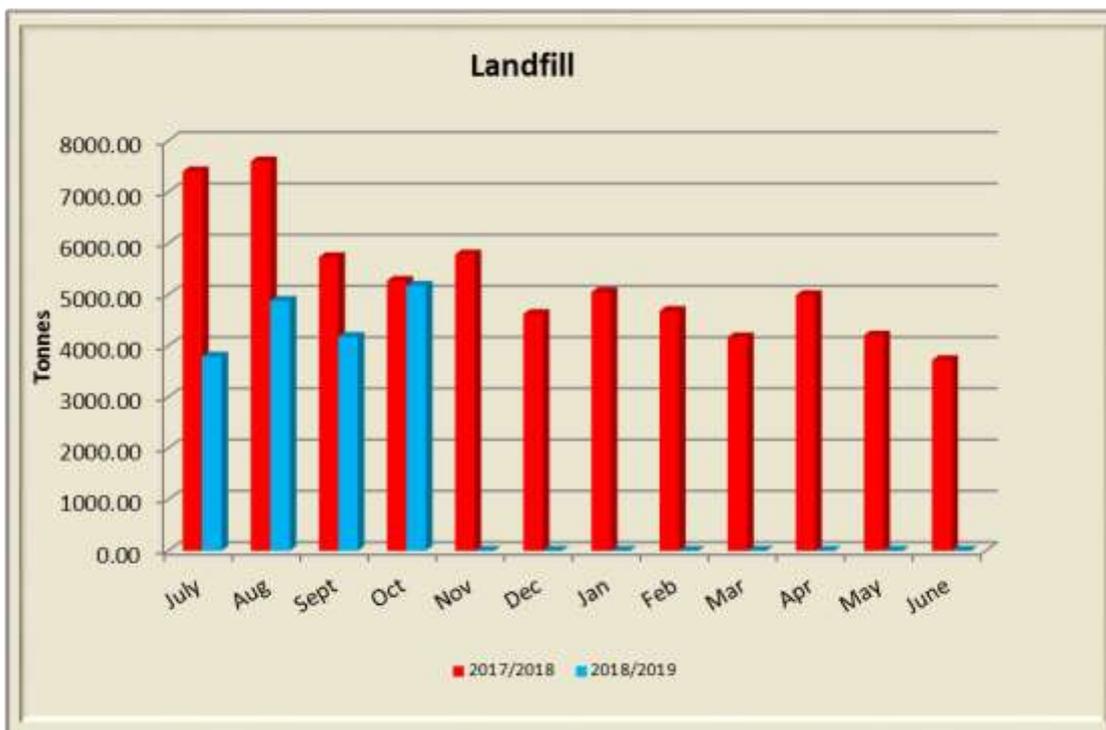


Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile.

Prior to July 2018, Liquid Waste disposal costs were fixed for all categories. During the review for the new financial year the fees & charges for each category of Liquid Waste were separated and priced accordingly. The focus of the new fees was predominantly on industrial wash waters which was reduced. As a result, we saw a significant increase in July's tonnage likely due to some stockpiling by customers in expectation of the lower fees. The market appears to be stabilising now as shown in the August to October totals.



Total waste, excluding liquid and clean fill delivered to 7 Mile July and August 2017 figures were inflated due to demolition waste received at this time. The new Landfill Cells became available for use late October, resulting in the increased volumes for that month. The expectation is that the upward trend will continue.



7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop. The increase in cash income from May 2018 is due to resource recovery efforts on the tipping face by facility staff and a more formalised review to the Tip Shop pricing.



7 Mile and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Recycling for July to September totals 13.5 tonne. The increased volume for recycling in October is due to the removal of approximately 170 tonnes of metal and batteries by AAA Metal Recyclers.

| Residential Kerbside Collections | 2017/2018 | | 2018/2019 | | |
|---|---------------|---------------|---------------|-----|------|
| | Q3 | Q4 | Q1 | | |
| | Jan - Mar | Apr - Jun | Jul | Aug | Sept |
| Kerbside Recycling - tonnes | 345 | 316 | 102 | 121 | 104 |
| Kerbside Residential General Waste - tonnes | 1319 | 1283 | 389 | 463 | 416 |
| Kerbside Contaminated Recycling - tonnes | 159 | 166 | 10 | 8 | 2 |
| Total Residential Kerbside Delivered to 7 Mile (includes contaminated recycling) - tonnes | 1478 | 0 | 1289 | | |
| Total Residential Kerbside Recycling - excludes contamination - tonnes | 186 | 0 | 307 | | |
| Percentage of Total Kerbside Waste recycled | 11.16% | 18.32% | 19.23% | | |

Residential General and Recycling Kerbside Collections including contaminated recycling.

Only 11.16% percent of kerbside waste was recycled in Q3 of 2017/18. Since then the City and Cleanaway have undertaken a Community Education Programme, including radio and newspapers advertisements. This could explain the increase in Total Kerbside Waste recycled as illustrated in the table above.

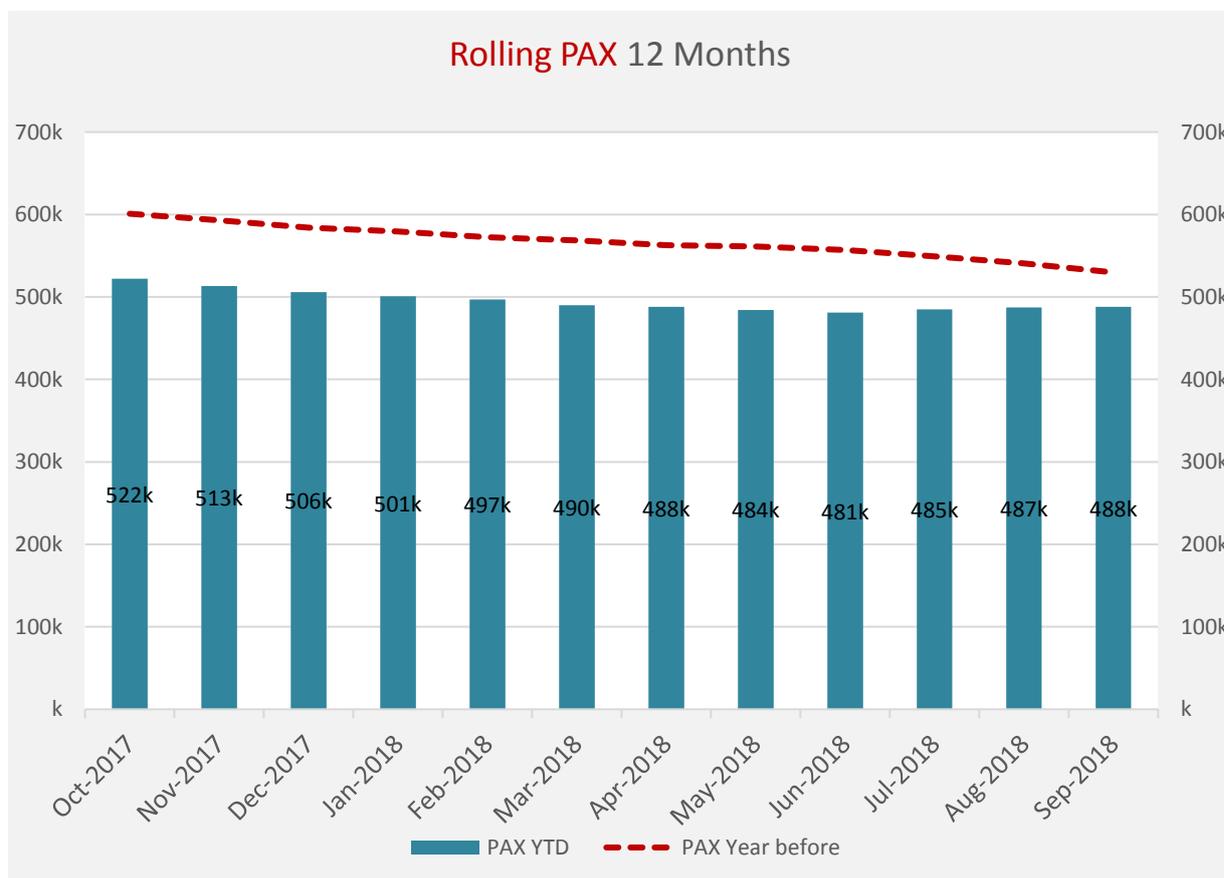
For the period March to September 2018 the total gate fee charged by Cleanaway for additional recycling processing was \$46,637 – this amount includes the Commodity Rebate for Apr – June of \$1,531.

14.11 AIRPORT SERVICES DATA

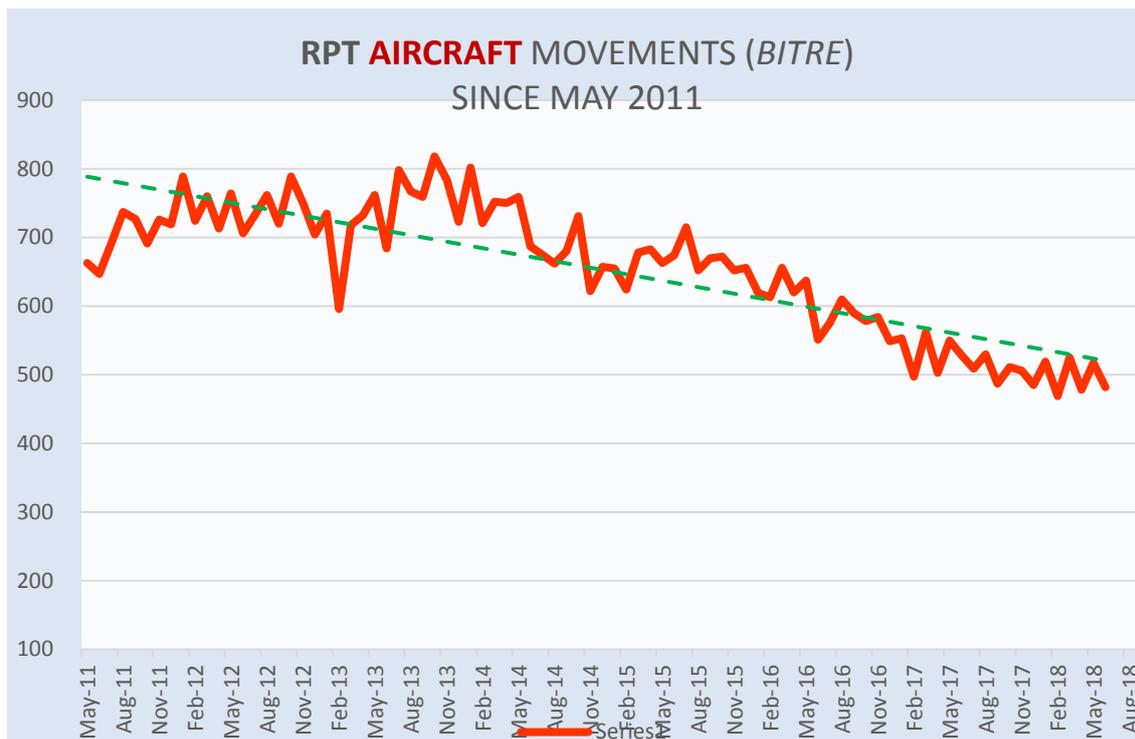
File No: TT.42
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Manager Airport Services
Date of Report: 23rd October 2018 for September 2018 Data
Disclosure of Interest: Nil
Attachment(s) Nil

PURPOSE

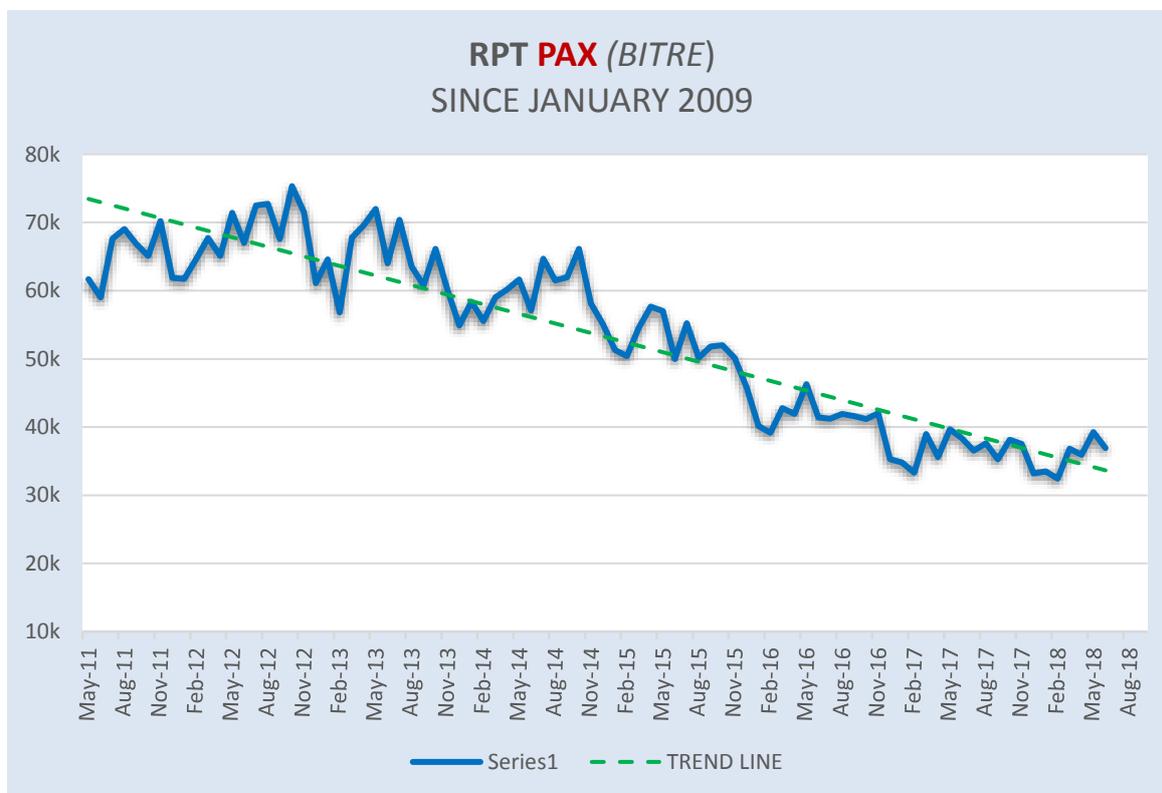
To provide an illustration of Airport Services data collected for the 2018/19 year with comparisons against previous year.



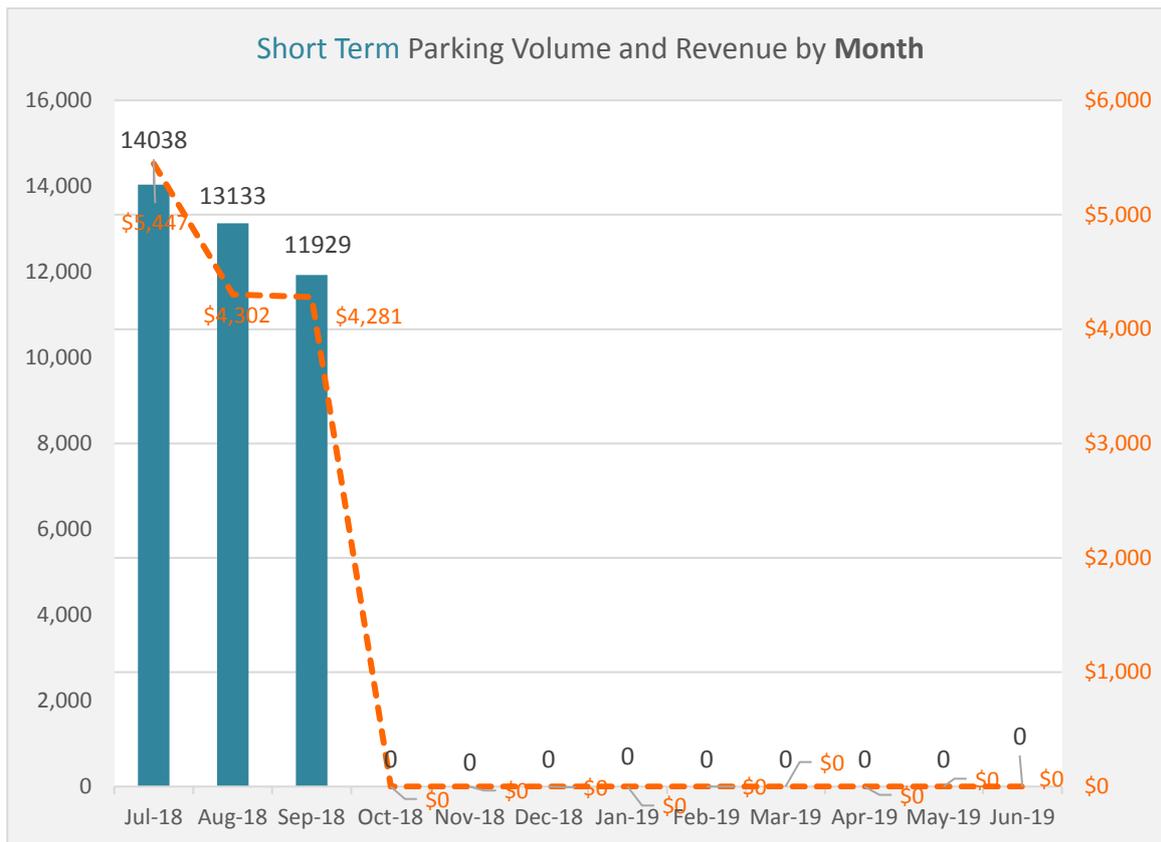
Rolling PAX shows the total PAX numbers for KTA consecutive monthly data for the last twelve months. Includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



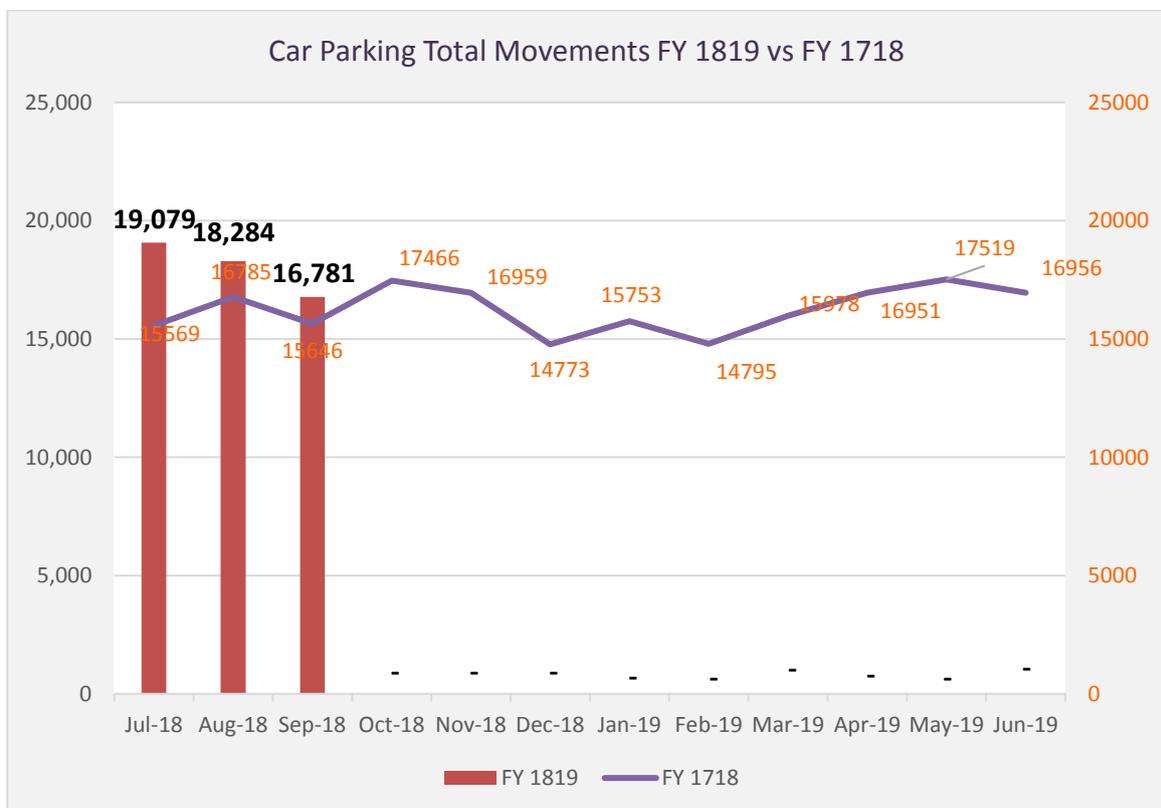
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **July 2018** for RPT Aircraft movements.



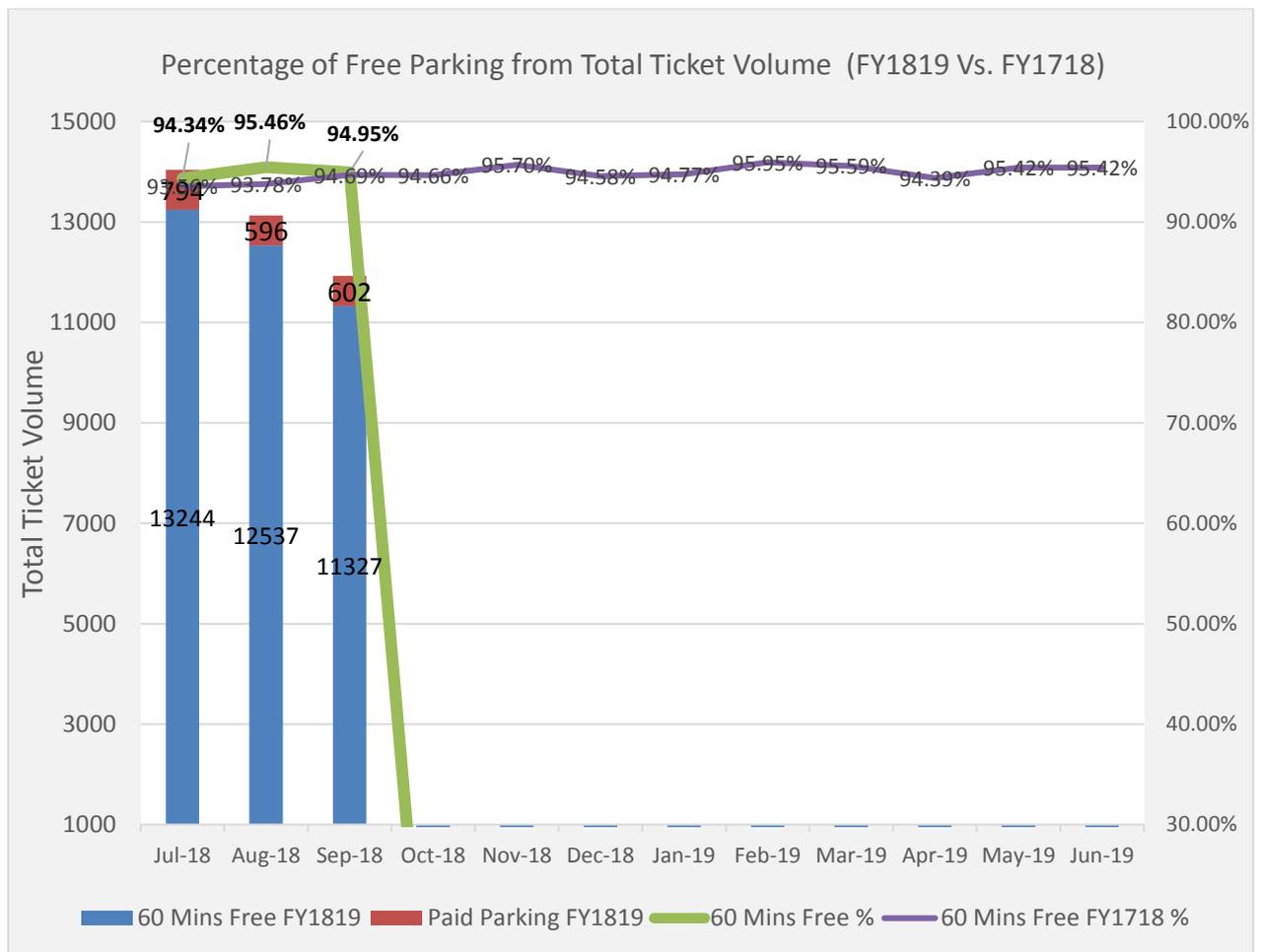
Australian Government, Department of Infrastructure and Regional Development Airport Traffic Data. This data is provided showing up to **July 2018** for RPT Passenger movements.



This Car Park Data relates up to **September 2018** for Volume & Revenue by Month



This Car Park Data relates to **FY1819** vs. FY1718 data.



This Car Park Data relates to **FY1819** vs. FY1718 data.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Cr Nunn declared an indirect financial interest in item 17.1 Late Item - Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol as Cr Nunn is the Pilbara Volunteer Hub Co-ordinator which is engaged by Woodside to undertake corporate volunteering in the Pilbara.

Cr Smeathers and Cr Waterstrom Muller declared a financial interest in item 17.1 Late Item - Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol as:

- Cr Smeathers’ spouse is employed by Woodside; and
- Cr Waterstrom Muller holds Woodside share and her spouse is employed by Woodside.

At 7.21 pm Cr Nunn, Smeathers and Waterstrom Muller left the room.

COUNCIL RESOLUTION

Res No : **154218**
MOVED : **Cr Bertling**
SECONDED : **Cr Scott**

That Council suspend Standing Orders at 7.22 pm to allow for open discussion of item 17.1 Late Item - Application for Amendment of a Development Assessment Panel Determination – Workforce Accommodation, Lot 3799 Rankin Road, Nickol

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Scott
AGAINST : Nil

17.1 LATE ITEM - APPLICATION FOR AMENDMENT OF A DEVELOPMENT ASSESSMENT PANEL DETERMINATION – WORKFORCE ACCOMMODATION, LOT 3799 RANKIN ROAD, NICKOL

File No: DA18083
Responsible Executive Officer: Director Development Services
Reporting Author: Manager Planning Services
Date of Report: 13 November 2018
Applicant/Proponent: Rowe Group/Woodside Energy Ltd
Disclosure of Interest: Nil
Attachment(s) Application

PURPOSE

For Council to consider an application to amend a Development Assessment Panel determination for Workforce Accommodation for Lot 3799 Rankin Road, Nickol (DAP/18/01440).

BACKGROUND

Council considered a Development Application for a 30-year approval to a 700 room Workforce Accommodation facility on the Bay Village site to convey its position to the Development Assessment Panel on 17 September 2018. Council resolved to:

1. Note improvements in design, community integration, local employment and local contractor engagement in the proposal for redevelopment of the Bay Village site since the development was initially proposed;
2. Maintain its position that there are better locations for a development like this if a long term approval is being contemplated;
3. Advise the Development Assessment Panel that Development Application DA18083 (dated 31 August 2018) for Workforce Accommodation at Lot 3799 Rankin Road, Nickol is supported subject to 16 conditions.

On 2 October 2018 the applicant made a submission directly to the Development Assessment Panels Secretariat to modify Condition 1 and delete Conditions 2 and 14 from the Responsible Authority Report, which are:

- 1) The approval is time limited to 10 years from the date of occupation.
- 2) The development only being occupied by Woodside employees and direct contractors involved with Woodside and/or North West Shelf Joint Venture projects.
- 14) A lit pedestrian and cycle connection that meets relevant standards and specifications being provided between the development and the Tambrey Neighbourhood Centre prior to occupation to the satisfaction of the City of Karratha.

The Kimberley/Pilbara/Gascoyne Joint Development Assessment Panel (JDAP) resolved at its 9 October 2018 meeting to adopt the Responsible Authority Report recommendation with minor amendments but did not make the changes to the conditions requested by the applicant.

On the 9 November 2018, the Department of Planning, Lands and Heritage notified the City that an application to the State Administrative Tribunal (SAT) review JDAP's decision and have appealed all conditions of the approval. The Presiding Member of the JDAP is the respondent in the SAT matter and represented by the State Solicitors Office. The State Solicitor has advised the City will not have any role in the SAT proceedings.

On 14 November 2018 Woodside has lodged a Form 2 Application to Amend the Development Approval by the responsible authority (i.e the City of Karratha) pursuant to the *Planning and Development (Development Assessment Panels) Regulations 2011*. This means that the City of Karratha is the determining authority for the application to amend the existing development approval.

The application includes the following:

- Amend Condition 1 to extend the time for a further 5 years (Condition 16 which relates to decommissioning and rehabilitation would also need to be amended to reflect the 5 year extension); and
- Reduce the number of beds from 700 to 604 rooms. This would result in a new Condition being imposed to limit the development to a maximum of 604 rooms to the satisfaction of the City of Karratha.
- The application does not seek to amend the conditions that were previously challenged during the JDAP proceedings including Condition 2 that prohibits any third party access and does not amend Condition 14 to provide a contribution towards pedestrian infrastructure.

This means there are two ‘live’ applications to amend the Development Approval for Bay Village. Woodside has submitted an application for a review with the State Administrative Tribunal and has also made an application to amend the Development Approval to the City. This means that both processes are running concurrently.

In considering how to deal with concurrent processes, the DAPs Practice Note 11 provides guidance, which states that:

“It is important for local governments to note that if a development approval granted by a DAP is the subject of review proceedings before the State Administrative Tribunal (“SAT”), the local government should refrain from determining an application to amend the development approval until the SAT review proceedings have concluded.”

The Practice Note advice is non-statutory and non-binding on the local government and Council is legitimately able to consider the application to amend the Development Approval. In considering whether the Council should determine the application, the following table outlines the differences between the two processes:

| SAT Application for Review | Application to the City to Amend |
|--|--|
| Woodside has appealed Conditions 1, 2 and 14. | Woodside has applied to amend Condition 1 and remove 96 rooms from the approval |
| Condition 1 be reworded from 10 years to 30 years. | Condition 1 be extended by 5 years. |
| Condition 2 to be deleted so that occupants don’t need to be Woodside Staff or associated with Woodside projects. | Condition 2 to be retained so that occupants must be Woodside Staff or associated with Woodside projects. |
| Condition 14 be deleted to remove any contribution to the pedestrian network improvements. | Condition 14 to be retained and a contribution will be made to the pedestrian network improvements. |
| The City is not represented as the decision was made by the JDAP and the Presiding member is represented by the State Solicitors Office. The City is not a party to the SAT process. | The City of Karratha is the decision maker and considers the application as if the Development Approval had not been granted pursuant to a DAP Application and had been granted by the local government. |

There are differences between the application to SAT and the application to the City. It is understood that Woodside would withdraw the SAT matter if the application to the City is determined as applied. There is a risk that any determination on the application to amend may not lead to the SAT application being withdrawn. However the SAT application is in its early stages without any mediation having occurred – there is yet to be any certainty through this process on what the likely outcome will be.

It is understood from conversations with Woodside that timing of a decision is important and the SAT process will take longer to resolve. It is understood the application to the City seeks to put forward a proposal that is acceptable to both parties and can be made in a timely manner. In concluding on whether Council should consider the application contrary to the Practice Note the following information is provided:

- Woodside has chosen to make application to the City in preference to reach an outcome that is acceptable to the City;
- It is understood that Woodside has made the SAT application only to protect their legal rights whilst a mutually agreeable outcome can be reached;
- The application to the City presents more favourable terms as it is more within and better aligned the City's Planning Framework and Council's Vision;
- The City and Woodside have been working on the development proposal for longer than the JDAP Presiding Member, the State Solicitor and Tribunal Member.

There is no delegated authority to City Officers to determine applications for development approval for Workforce Accommodation and therefore Council is required to determine the application.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, cultural & wellbeing issues and parties affected.

COUNCILLOR/OFFICER CONSULTATION

Councillors and members of the Executive have met with senior Woodside representatives in relation to this matter.

COMMUNITY CONSULTATION

There is no requirement for public advertising of the current application and no community consultation has occurred.

STATUTORY IMPLICATIONS

Under Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* an applicant can apply to the local government to amend or delete any JDAP condition when there is a relevant planning instrument that provides for the amendment of a development approval. Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for a local government to determine such an application.

POLICY IMPLICATIONS

Council has an existing adopted Local Planning Policy DP10 – Transient Workforce Accommodation and a revised draft version of that policy, which Council adopted for public advertising at its December 2017 meeting.

The Policy implications for this application in considering the approval timeframe are relatively complex. There is an existing Policy, a revised draft Policy and a proposed Scheme Amendment that all have statutory weight and are relevant to the application. The relevant provisions are summarised as follows:

- The existing adopted Policy DP10 allows for a permanent approval for Workforce Accommodation in a Transient Workforce Accommodation zone.
- Scheme Amendment No. 39 is a seriously entertained planning proposal designates the land as Urban Development.

- DP10 only allows a maximum of 10 year approval for Workforce Accommodation in an Urban Development zone.
- The City’s draft revised Policy DP10 which has been adopted for the purposes of advertising allows a maximum of 10 year approval with 5 year extensions. It also allows longer term approvals where performance criteria are met.

It is considered that the application to extend the approval term for a further 5 years is within the City’s Policy Framework.

There are no other policy implications from the other components of the application.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

| | | |
|--------------------|-----------|--|
| Programs/Services: | 2.b.1.1 | Development Services |
| Projects/Actions: | 2.b.1.1.1 | Help businesses to establish and grow in the City of Karratha and review and streamline approval processes |

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | Low | Nil |
| Financial | Low | Nil |
| Service Interruption | N/A | Nil |
| Environment | Low | Nil |
| Reputation | Low | The City has a good reputation with industry and the State Government as a progressive local government that is helping facilitate sustainable growth. |
| Compliance | Low | City officers will ensure any approved development over this site complies with conditions of approval and that SIMP commitments are met over the life of the project |

IMPACT ON CAPACITY

Nil.

RELEVANT PRECEDENTS

Council must consider applications for development approval on their merits against the statutory and strategic planning policy framework.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

There are two (2) options available for Council to consider.

Option 1 – Approve
Officer’s Recommendation.

Option 2 – Refuse

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to REFUSE the application to amend Development Assessment Panel Application reference DAP/18/01440.

CONCLUSION

Woodside has reinforced the importance of the redevelopment of the Bay Village site as an essential part of its plans to deliver major growth projects for Western Australia. Woodside is seeking a further 5 year approval with 96 less rooms. The application confirms that Conditions 2 and 14 will be retained meaning all occupants will need to be Woodside Staff or associated with Woodside projects. A contribution towards pedestrian infrastructure improvements has been agreed to and the details will be worked through the normal planning implementation process. The proposal is considered to be within the City’s Policy Framework for a 5 year extension, and the reduced number of rooms is considered to be a positive outcome.

There are risks and complexities with a concurrent SAT appeal however Woodside has made the application and has informed City Officers that the details of what is proposed is acceptable to their needs and therefore the SAT appeal would subsequently be discontinued. City Officers have worked with Woodside to achieve improvements in design, community integration, local employment and local contractor engagement in the proposal for redevelopment of the Bay Village site since the development was initially proposed. The application to amend the Development Approval represents further refinement of the proposed development. The application is considered to be within the City’s Planning Framework and to be an acceptable outcome for both parties.

COUNCIL RESOLUTION

Res No : **154219**
MOVED : **Cr Scott**
SECONDED : **Cr Cucel**

That Council resume Standing Orders at 7.38 pm.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Scott
AGAINST : Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154220
MOVED : Cr Cucel
SECONDED : Cr Levissianos

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* and Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to AMEND DAP Application reference DAP/18/01440 as follows:

1. Amend Condition 1 to read:

“The approval is time limited to an initial period of 10 years from the date of occupation with a further 5 years available should the applicant advise the land owner that there is a need to continue to operate the facility for that extended period.”

2. Amend Condition 16 to read:

“A Decommissioning and Rehabilitation Plan being submitted to and endorsed by the City of Karratha 6 months prior to expiry of the ten (10) year occupancy period or of the five (5) year extension period and the plan being implemented to the satisfaction of the City of Karratha within 12 months of the ten (10) year or of the five (5) year extension occupancy period ceasing.”

3. Add Condition 17 to read:

“The maximum number of single bed rooms limited to 604 and revised plans are required to prepared to the satisfaction of the City of Karratha.”

CARRIED 5-3

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Evans, Cr Levissianos
AGAINST : Cr Bertling, Cr Miller, Cr Scott

At 7.46 pm Cr Nunn, Cr Smeathers and Cr Waterstrom Muller re-entered the room.

17.2 LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2018 MEETING

| | |
|---------------------------------------|---|
| File No: | FM.1 |
| Responsible Executive Officer: | Director Corporate Services |
| Reporting Author: | Manager Governance and Organisational Strategy |
| Date of Report: | 16 November 2018 |
| Applicant/Proponent: | Nil |
| Disclosure of Interest: | Nil |
| Attachment(s): | AORC Meeting Minutes - 16 November 2018 |

PURPOSE

To receive the minutes of the Audit & Organisational Risk Committee (AORC) meeting held on 16 November 2018.

BACKGROUND

The following matters were discussed at the meeting:

(a) External Audit

Outcomes from the external audit conducted by AMD Chartered Accountants for the financial year ended 30 June 2018 including an unqualified audit opinion contained in the Audit Report. A teleconference was held with Audit Director Maria Cavallo from AMD Chartered Accountants to discuss the scope and contents of their audit.

Three findings were noted in the Management Report:

- (i) allocation rates used for Public Works Overheads were too low during 17/18. The City will review this as part of March 2019 Annual budget review, and quarterly thereafter;
- (ii) 21 employees had leave balances in excess of 8 weeks at year end. The City Enterprise Agreement allows accrual of up to 12 weeks. Currently no employees have over 12 weeks annual leave accrued; and
- (iii) a number of HR policies were reported to be due for review. All HR policies are currently under review.

The AORC resolved to note the Management Report and accept the Annual Financial Report and Audit Opinion.

(b) Risk Register Update

Risk reporting for the quarter identified 33 of 180 identified risks across the City as having major or catastrophic inherent consequences. Two new risks were identified and one risk was removed from the Risk Register. With adequate controls in place and effective management oversight in monitoring the risks, there are no residual extreme risks and only 2.2% of residual risks rated high. The AORC resolved to note the current status of risk management.

(c) Network Vulnerability Assessment and Penetration Testing and Report

Following an information security review conducted by an external consultant, a Consolidated Security Recommendations report was presented. The review focussed on four areas, being security process, technical security, external penetration testing and social engineering (phishing). The report contains 9 high priority, 30 medium priority, and 29 low priority recommendations for the four security areas reviewed.

Overall the City is managing information security effectively, although improvement opportunities have been identified. Some of the risk areas are considered acceptable, and some require minor work to enhance controls. Actions to address each of the recommendations and being built into the IT work program.

The AORC resolved to note the recommendations of the report and proposed actions contained within the report.

(d) AORC 2019 Meeting Dates

Dates for 2019 Audit & Organisational Risk Committee meetings were proposed for 5 March 2019, 28 August 2019 and 5 November 2019, with matters for discussion set out for each date.

The AORC resolved to endorse the dates and matters for discussion as proposed.

(e) Business Improvement and Audit Implementation

Status updates were provided on the implementation of business improvement initiatives, implementation of internal audit recommendations and implementation of external audit/financial system review recommendations.

(f) Update on OAG Procurement Audit

A status update was provided on the performance audit conducted by the Office of Auditor General. The audit identified some issues relating to the implementation of policies and administration of some tendering documentation. It was noted that the City demonstrated elements of good practice in relation to procurement training for staff and continuous improvement around purchasing and tendering policies. The OAG has recommended that all local governments review their policies, processes and controls against the focus areas of the audit. The City's plan/response to each focus area is included in the report.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Consultation has occurred on the above matters with the members of the AORC, the Chief Executive Officer, Director Corporate Services, Manager Financial Services/CFO, Manager Information Systems and Manager Governance & Organisational Strategy.

COMMUNITY CONSULTATION

No community consultation is required. The community will be notified of and invited to attend the Annual Electors Meeting to discuss the contents of the City's Annual Report, including the Annual Financial Report and the Audit Report.

STATUTORY IMPLICATIONS

Part 7 of the *Local Government Act 1995* reflects the requirements of the Audit Committee and consideration of the annual financial report and audit opinion.

Section 5.54 requires that the Annual Report be accepted by the local government no later than 31 December or no later than 2 months after the Auditors Report becomes available, whichever is the earlier.

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires that the CEO reviews systems and procedures in relation to risk management, internal controls and legislative compliance and reports the results of the reviews to the Audit Committee.

POLICY IMPLICATIONS

The following Council Policies are impacted or apply:
CG-1 Risk Management Policy.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services: 4.c.1.1 Management Accounting Services
- Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting

- Program/Services: 4.e.1.3 Risk Management
- Projects/Actions: 4.e.1.3.1 Implement Internal Audit Program
- 4.e.1.3.2 Review Risk Management Systems

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

| Category | Risk level | Comments |
|----------------------|------------|---|
| Health | N/A | Nil |
| Financial | Moderate | Internal audits and risk reviews are an integral part of ensuring that financial risks are minimised. |
| Service Interruption | Moderate | The Risk Register review assists in identifying the City’s inherent risks that may interrupt services. |
| Environment | Moderate | The Risk Register review assists in identifying the City’s inherent risks that may have an impact on the environment. |
| Reputation | Moderate | The Risk Register review assists in identifying organisational risks that may affect the City’s reputation. |
| Compliance | High | Internal audits and risk reviews are an integral part of ensuring that compliance risks are minimised and legislative compliance is maintained. |

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

RELEVANT PRECEDENTS

Council considers the Annual Financial Report, Audit Opinion and Management Report on an annual basis. Risk management activity and internal audits are carried out regularly throughout the year.

VOTING REQUIREMENTS

Absolute majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Part 7 of the *Local Government Act 1995* and Regulation 17 of the *Local Government (Audit) Regulations 1996* RESOLVES to DEFER this matter pending additional information.

CONCLUSION

The primary focus of the recent meeting of the recent Audit & Organisational Risk Committee was to consider the Audit Management Report, Audit Opinion and Annual Financial Report for the Year Ended 30 June 2018. As the Audit Opinion was unqualified and confirmed that the Financial Report provides a true and fair view of the City's financial position, it is recommended that the Council accept the Annual Financial Report for the Year Ended 30 June 2018, prior to the Annual Elector's Meeting which is scheduled to be held on 10 December 2018.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154221
MOVED : Cr Smeathers
SECONDED : Cr Scott

That Council by ABSOLUTE Majority pursuant to Section 5.54 and Part 7 of the *Local Government Act 1995* RESOLVES to:

1. RECEIVE the Minutes of the Audit and Organisational Risk Committee for the meeting held on 16 November 2018;
2. ACCEPT the Annual Financial Report for the Year Ended 30 June 2018;
3. ACCEPT the Audit Opinion from AMD Chartered Accountants for 2017/18; and
4. NOTE the Management Report from AMD Chartered Accountants for the year ended 30 June 2018.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

18 MATTERS BEHIND CLOSED DOORS

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154222
 MOVED : Cr Bertling
 SECONDED : Cr Evans

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - SWEEPING ROADS, PAVEMENTS, PATHWAYS, CARPARKS AND SPECIALISED CLEANING TENDER

Also included is the following:

ATTACHMENT TO ITEM 13.1 WICKHAM SQUASH CENTRE REFURBISHMENT

ATTACHMENT TO ITEM 13.2 AMENITY TREE PRUNING TENDER

ATTACHMENTS TO ITEM 17.2 LATE ITEM - AUDIT AND ORGANISATIONAL RISK COMMITTEE – NOVEMBER 2018 MEETING

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved in camera at 7.50 pm.

18.1 CONFIDENTIAL ITEM - SWEEPING ROADS, PAVEMENTS, PATHWAYS, CARPARKS AND SPECIALISED CLEANING TENDER

File No: CM.340
Responsible Executive Officer: Director Strategic Projects & Infrastructure
Reporting Author: Operations Coordinator
Date of Report: 24 October 2018
Applicant/Proponent: Nil
Disclosure of Interest: Nil

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154223
MOVED : Cr Cucel
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- AWARD a Contract to Cleanaway Waste Management ABN 79 000 0164 938 for Contract One - Sweeping of Roads, Pathways and Car parks and Paths Services based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 02-18/19 based on the following:**

| Item | (Option 2) |
|---|--|
| Sweeping Car Parks – All towns including Gap Ridge LIA and Airport | Quarterly frequency with the exception of - KLP, Wickham Recreation Precinct and Roebourne Community Centre – monthly frequency |
| Sweeping Roads and Footpaths – All Towns | All towns Bi Monthly |
| Sweeping Roads / Paths – Karratha LIA, Gap Ridge and Airport | Gap Ridge, Airport and LIA Quarterly |
| Sweeping Roads / Paths – Karratha City Centre | Weekly |
| Sweeping Roads / Paths – Cossack | Town Site - Six Monthly |

- AWARD a Contract to Blue Hat Group Pty Ltd trading as Damel Cleaning Services ABN 79 162 991 193 for Contract Two - Specialised Cleaning Services at the Karratha and Roebourne Town Centre’s based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 02-18/19 based on the following:**

| Item | (Option 3) |
|--|---|
| Cleaning – Karratha (CBD) | Fortnightly pressure cleaning street furniture, monthly pressure cleaning of shade structures and quarterly footpath washing/scrubbing. |
| Cleaning – Roebourne (CBD) | Fortnightly pressure cleaning street furniture, monthly pressure cleaning of shade structures and quarterly footpath washing/scrubbing. |
| Sweeping of Pavements – Karratha City Centre and Roebourne Main Street | Pavement sweeping twice weekly |

3. **CONSIDER** a budget variation increase of \$54,025 as part of the March budget Review process, if Council **AWARD** the contracts as detailed in 1. and 2. above.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154224
MOVED : Cr Nunn
SECONDED : Cr Levissianos

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Council moved out of camera at 7.51 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.51 pm.

The next meeting is to be held on Monday, 10 December 2018 at 6:30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 19 November 2018.

..... Date ____/____/____