



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 21 January 2019**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

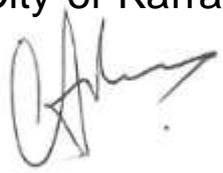
Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Monday 21 January 2019 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Margaret Bertling
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Mark Casserly	Director Community Services
Jerom Hurley	A/Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

**Apologies:** Cr Garry Bailey

**Absent:** Nil

**Leave of Absence:** Cr Georgia Evans

**Members of Public:**

- Kevin Hughes
- Francois Langlois
- Peter McDowell
- Susan Shirliff
- David Walker
- Andrew Tulloch

**Members of Media:** Shannon Beattie, Pilbara News

#### **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

#### **5 DECLARATIONS OF INTEREST**

Cr Cucel declared an interest in the following item:

- Impartiality interest in item 11.2 Dampier Land Transfers as Cr Cucel is a Member of the Hampton Harbour Boat and Sailing Club.

Cr Bertling declared an interest in the following item:

- Financial interest in confidential item 18.2 Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 as Cr Bertling is employed by the security company that services the carpark at The Quarter.

Cr Levissianos declared an interest in the following item:

- Impartiality interest in item 11.2 Dampier Land Transfers as Cr Levissianos is a Committee Member of the Hampton Harbour Boat and Sailing Club.
- Proximity interest in confidential item 18.2 Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 as Cr Levissianos runs a business in proximity.

Cr Long declared an interest in the following item:

- Impartiality interest in item 11.2 Dampier Land Transfers as Cr Long is a Member of the Hampton Harbour Boat and Sailing Club and owns shares in Rio Tinto under \$10k.

Cr Miller declared an interest in the following item:

- Financial and proximity interest in confidential item 18.2 Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 as Cr Miller runs a business in proximity.

Cr Nunn declared an interest in the following item:

- Financial interest in item 11.2 Dampier Land Transfers as Cr Nunn's spouse is employed by Rio Tinto and she lives in Rio Tinto housing.

Cr Scott declared an interest in the following item:

- Indirect financial interest in item 12.1 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate as Cr Scott is an owner of a proposed micro-brewery in close proximity.

Cr Smeathers declared an interest in the following item:

- Impartiality interest in item 11.2 Dampier Land Transfers as Cr Smeathers is a Member of the Hampton Harbour Boat and Sailing Club.
- Financial interest in confidential item 18.3 Appointment of Director Community Services as Cr Smeathers is a participant in the process.

Cr Waterstrom Muller declared an interest in the following item:

- Impartiality interest in item 11.2 Dampier Land Transfers as Cr Waterstrom Muller is a Member of the Hampton Harbour Boat and Sailing Club.

## 6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Kevin Hughes from VV2 Pty Ltd made a deputation in relation to 12.1 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate in support of their Development Application and indicated support for the Officer’s Recommendation contained in agenda item 12.1.

Ms Susan Shirtliff from Brida Pty Limited made a deputation in relation to 11.2 Dampier Land Transfers seeking Council to acknowledge and uphold the quality, reliability and long term employment represented by Brida’s contract with Rio Tinto for grounds maintenance services in Dampier including:

- Dampier Foreshore
- Dampier Tennis and Squash Club and Jurat Park
- Windy Ridge Sports Facilities
- Red Dog Entry Bay
- Dampier Lookout
- Hardy Reserve
- Hampton Oval

## 7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

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### OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154255  
 MOVED : Cr Cucel  
 SECONDED : Cr Scott

That the Minutes of the Ordinary Meeting of Council held on Monday, 10 December 2018, be confirmed as a true and correct record of proceedings.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott,  
 Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

## **8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

<b>Mayor</b>
03/12/2018 – St Luke's End of Year Presentation
04/12/2018 – Meeting with KDCCI
04/12/2018 – Pilbara Universities Centre Meeting
04/12/2018 – Council Briefing Session
04/12/2018 – Karratha Primary School End of Year Presentation
05/12/2018 – Seniors Christmas Party
06/12/2018 – Meeting with Garry Slee
07/12/2018 – Pilbara Regional Council Meeting
08/12/2018 – Dampier Community Association Celebrates 50 years
09/12/2018 – Carols by Glowlight
10/12/2018 – Annual Electors' Meeting
10/12/2018 – Ordinary Council Meeting
11/12/2018 – Safer Communities Partnership meeting
11/12/2018 – Meeting with Charlie Maher
12/12/2018 – Rangelands NRM Board Meeting
13/12/2018 – Northern Australia Advisory Council Meeting
15/12/2018 – Sharpe Ave Light Walk 2018
17/12/2018 – Meeting with Helmut Geisner
19/12/2018 – Meeting with Rotary
20/12/2018 – Meeting with Brendon Grylls

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 NOVEMBER 2018

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>19 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council’s financial position for the period ending 30 November 2018.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 November 2018:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	108,844,256	65,297,870	64,693,337	(604,533)	-0.9%	↓
Operating Expense	(93,498,864)	(91,976,327)	(37,452,791)	(35,579,562)	1,873,229	-5.0%	↑
Non Operating Revenue	25,490,997	24,898,490	1,252,789	3,047,753	1,794,964	143.3%	↑
Non Operating Expense	(64,334,027)	(62,717,839)	(17,644,524)	(14,645,734)	2,998,790	-17.0%	↑
Non Cash Items Included	20,904,732	17,619,090	7,359,240	7,117,374	(241,866)	-3.3%	↓
Restricted Surplus BFWD 17/18	1,019,841	831,611	831,611	831,611	0	0.00%	
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	2,564,089	0	0.00%	
<b>Surplus/(Deficit) 18/19</b>	<b>72,882</b>	<b>63,370</b>	<b>22,208,284</b>	<b>28,028,869</b>	<b>5,820,585</b>		

This table shows that Council is currently in a surplus position of \$28m, a positive variance of \$5.8m compared to the budgeted year to date surplus position of \$22.2m, which reflects timing differences for major projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

<b>Operating Revenue</b>	
399,265	▼ KTA Airport Revenue - Property Rental Revenue. Refuelers lease payments budgeted but not received due to extended negotiations. Timing difference with Aspen Medical yet to be invoiced
266,522	▲ The Quarter- Outgoing reconciliations completed for previous year and shortfall has been recovered in this financial year
252,474	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in less income than forecasted
<b>385,217</b>	▼ Net variance
<b>Operating Expenditure</b>	
298,863	▲ Dampier Community Hub - Defects Works - Tender has closed. Due to be presented to January OCM to award
275,581	▲ Refuse Site Maintenance - 7 Mile - Variance exists due to staff leave expenditure being allocated to another account, cashflow will be adjusted at the next budget review
<b>574,444</b>	▲ Net variance
<b>Non Operating Revenue</b>	
1,242,220	▲ Tsf from Partnership Reserve - Timing - Transfer occurred earlier than anticipated
545,843	▲ Tsf from Aerodrome Reserve - Timing - occurred earlier than anticipated to cover costs associated with the Hangar Project which is currently ahead of schedule
<b>1,788,063</b>	▲ Net variance
<b>Non Operating Expenditure</b>	
2,396,708	▲ Tsf to Partnership Reserve - Timing - Transfer occurred earlier than anticipated
528,670	▲ Class iii Cell Construction has been completed and any unused funds will be transferred to the Waste Reserve. Cash flow will be adjusted at the next budget review
439,827	▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Contractor is claiming less than anticipated based on installed works. Significant orders placed for final aspects of construction in January and February 2019.
252,729	▼ Karratha Airport - La31 Hangar Project - Timing - Project ahead of schedule and will be completed this quarter
<b>3,112,476</b>	▲ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

Period End 30 November 2018	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	7.70
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.78
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	49.69%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	1.65
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	158.69

**Statement of Financial Position**

	2018 November	2018 October	% change
<b>Current</b>			
<b>Assets</b>	95,168,164	96,891,436	-1.78%
<b>Liabilities</b>	9,456,578	9,830,539	-3.80%
<b>Non Current</b>			
<b>Assets</b>	681,351,219	680,588,232	0.11%
<b>Liabilities</b>	1,109,428	1,109,428	0.00%
<b>Net Assets</b>	765,953,377	766,539,700	

Current Assets decreased by 1.78% from October to November primarily due to a decrease in rates and debtors outstanding. Current Liabilities decreased by 3.8% compared to October due to a decrease in accounts payable. Non-Current Assets have increased by 0.11% as progress is being made on the capital works program including the Wickham Community Hub, Airport Hanger project and gravel resheeting program works. There has been no change to the Non-Current Liabilities balance.

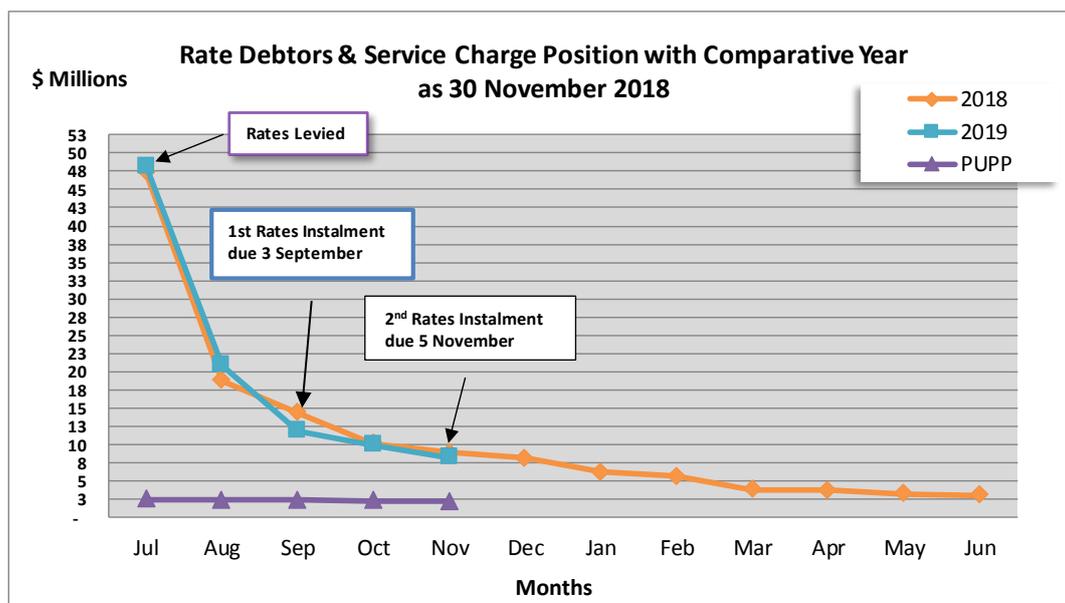
**Debtors Schedule**

The following table shows Trade Debtors which have been outstanding over 40, 60 and 90 days at the end of November. The table also includes total Rates and PUPP Service Charges outstanding.

	2018 November	2018 October	Change %	Of Current Total %
<b>Non Rate Debtors</b>				
<b>Current</b>	2,309,265	1,697,487	36%	69.9%
<b>&gt; 40 Days</b>	15,643	219,022	-93%	0.5%
<b>&gt; 60 Days</b>	42,595	8,321	412%	1.3%
<b>&gt; 90 Days</b>	935,631	975,646	-4%	28.3%
<b>Total</b>	<b>3,303,134</b>	<b>2,900,476</b>	<b>14%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>8,135,508</b>	<b>9,872,745</b>	<b>-18%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>2,151,608</b>	<b>2,209,315</b>	<b>-3%</b>	<b>100%</b>

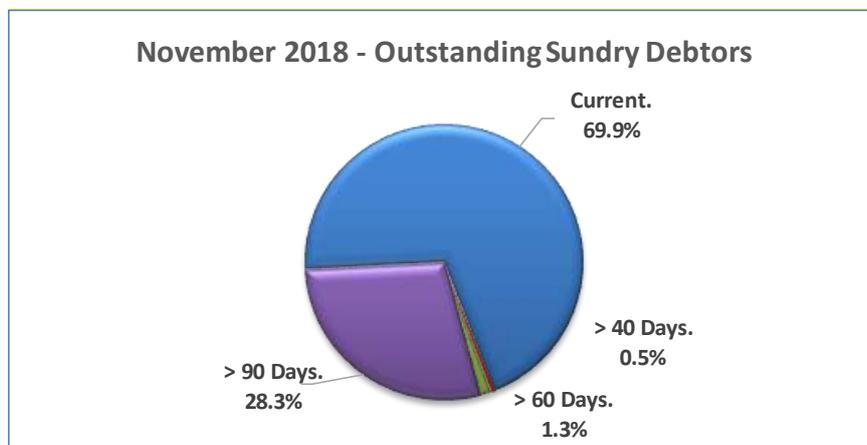
The balance of Rates Debtors has decreased from October 2018 with approximately 81.3% of rates collected to date.

There was a slight decrease of 3% in the PUPP Debtors balance as PUPP instalment payments were received. PUPP payments have now been received on 99.5% of properties, and of those paid 97.1% have paid in full with 2.9% paying by instalments.

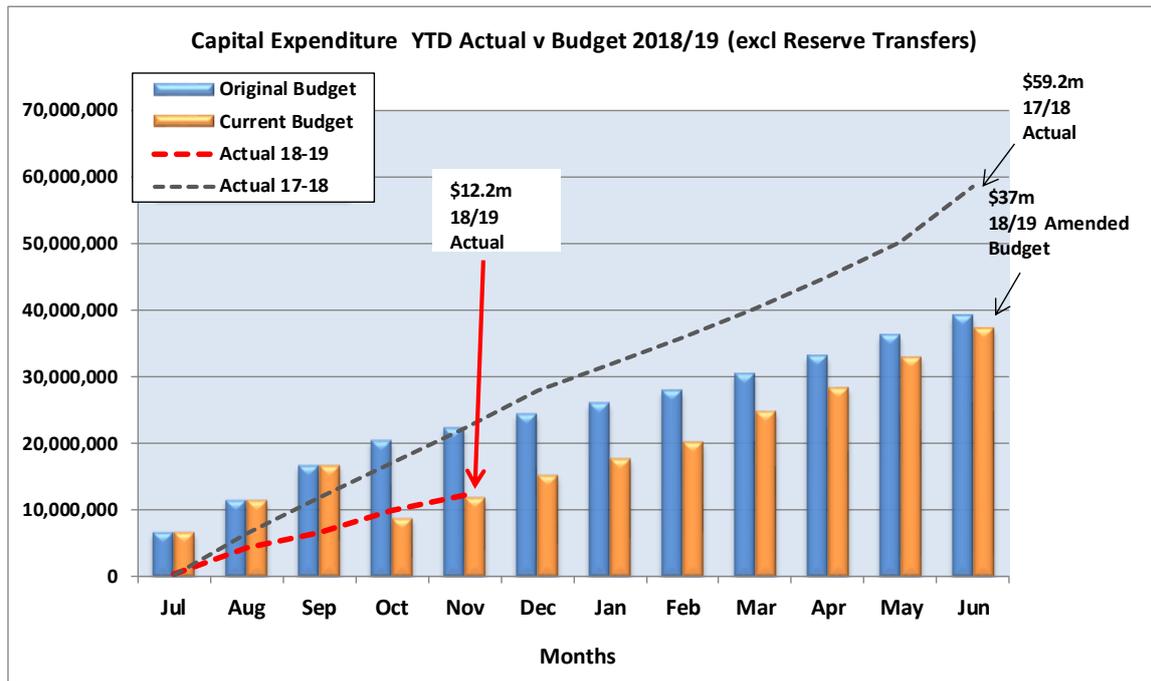


Trade Debtors increased by 14% or \$402K. Collection of outstanding debts greater than 40 days continued in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	Total	Current	40 Days	60 Days	>90 Days	Comments
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. Debt has been registered against property. Keystart has relinquished the mortgage after being unable to sell the property. Officers are currently reviewing the value of the property to finalise a report to Council regarding recovery of costs through sale of the land.
Otan Karratha Pty Ltd	742,948.00	0.00	0.00	0.00	742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. CS Legal has received info from officers and are currently drafting Statement of Claim. No change from last month.
Rambla Pty Ltd	112,555.91	39,503.21	0.00	35,149.34	37,903.36	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month.
Wildwater Holdings Pty Ltd T/as United Party Hire	13,139.91	487.33	0.00	104.42	12,548.16	Recovery of unacquitted grant funds for 'Rides n Slides' event. Operator has provided a Statutory Declaration in December to complete the grant acquittal. This account was credited on 18/12/2018.



### Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$37m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows Council is currently 4% below year to date budget in capital expenditure and is tracking at 33.1% on target with the annual budget for the financial year.

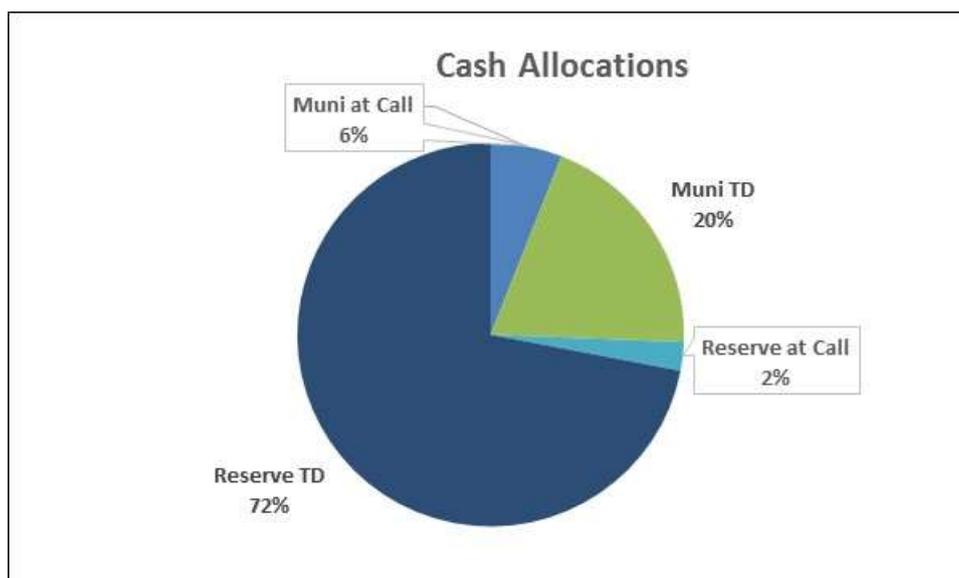
Asset Class	YTD			Annual		
	YTD Amended Budget	YTD Actual	Variance %	Annual Orig Budget	Annual Amend Budget	Variance %
	30-Nov-18			30-Jun-19		
Land	0	0	0%	0	0	0%
Artwork	199,800	9,800	-95%	200,000	224,800	-96%
Buildings	4,886,431	4,190,130	-14%	11,924,695	9,848,825	-57%
Equipment	0	39,482	0%	257,740	70,000	-44%
Furn & Equip	319,422	167,273	-48%	677,000	1,116,372	-85%
Plant	262,745	244,238	-7%	1,723,500	2,473,045	-90%
Infrastructure	7,079,045	7,617,019	8%	24,335,934	23,351,818	-67%
<b>Totals</b>	<b>12,747,443</b>	<b>12,267,941</b>	<b>-4%</b>	<b>39,118,869</b>	<b>37,084,860</b>	<b>33.1%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Cash and Investments**

Institution	Accounts	Principal Investment \$	Balance 30 Nov 2018 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		1,963,502	1.30	At Call	
WBC	Reserve Term Deposit	3,500,000	3,512,471	2.55	2 months	Dec-18
WBC	Reserve Term Deposit	5,000,000	5,120,723	2.72	12 months	Jan-19
WBC	Reserve Term Deposit	5,064,274	5,170,711	2.73	12 months	Feb-19
WBC	Reserve Term Deposit	5,595,895	5,706,063	2.73	12 months	Mar-19
WBC	Reserve Term Deposit	10,000,000	10,176,625	2.84	12 months	Apr-19
WBC	Reserve Term Deposit	7,045,698	7,140,751	2.83	12 months	Jun-19
BANKWEST	Reserve Term Deposit	10,000,000	10,057,592	2.73	9 months	Jun-19
NAB	Reserve Term Deposit	12,000,000	12,069,616	2.75	12 months	Sep-19
<b>MUNICIPAL FUNDS</b>						
CBA	Municipal Term Deposit	4,000,000	4,024,947	2.71	5 months	Feb-19
BANKWEST	Municipal Term Deposit	5,000,000	5,031,184	2.71	7 months	Apr-19
BANKWEST	Municipal Term Deposit	5,000,000	5,031,184	2.71	8 months	May-19
CBA	Municipal Term Deposit	2,000,000	2,002,219	2.70	6 months	May-19
WBC	Municipal (Transactional)	-	4,887,687	1.20	At Call	
N/A	Cash on Hand	-	17,805			
<b>TOTAL</b>		<b>74,205,867</b>	<b>81,913,080</b>			

The balance of all Term deposits includes interest accrued to 30 November 2018

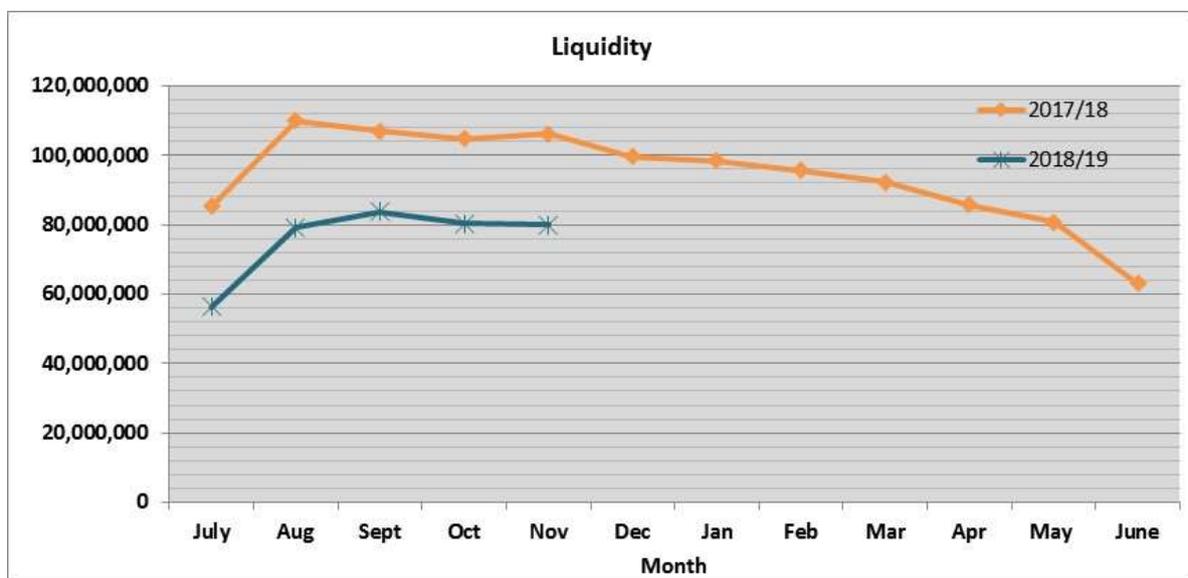




The Reserve Bank cash rate (overnight money market interest rate) remained steady during November at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.10% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 1.20%

During November, Council had a total of \$2m maturing Municipal investments. These funds were reinvested for 6 months at 2.70%.

The liquidity graph for 2018/19 demonstrates a slight decrease in liquidity from October primarily due to payment of accounts payable.



As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	<b>Month End - Nov 2018 \$</b>	<b>Year to Date – Nov 2018 \$</b>	<b>Life to Date – Nov 2018 \$</b>
Total Income Received	258,579	1,164,766	3,024,754
Total Expense Paid	(61,589)	(625,500)	(1,843,657)
<b>Net Income</b>	<b>196,990</b>	<b>539,266</b>	<b>1,181,097</b>
<b>Annualised ROI</b>	<b>11.8%</b>	<b>6.5%</b>	<b>4.2%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

#### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

#### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is

composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council’s financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of November 2018 with a year to date budget surplus position of \$22,208,284 (comprising \$21,376,673 unrestricted surplus and \$831,611 restricted surplus) and a current surplus position of \$28,028,869 (comprising \$27,197,258 unrestricted surplus and \$831,611 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30th November 2018; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30<sup>th</sup> November 2018.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154256**  
**MOVED** : **Cr Waterstrom Muller**  
**SECONDED** : **Cr Miller**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> November 2018.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**City of Karratha**  
**Statement of Comprehensive Income**  
**By Nature or Type**  
**for the period ending 30 November 2018**

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	41,399,792	40,855,581	40,502,937	40,509,525	-	-	40,443,321
Fees and Charges	42,894,865	41,402,192	17,539,946	16,868,911	-	(671,035)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,400,640	5,266,168	5,487,263	-	221,095	9,022,035
Interest Earned	2,126,232	2,209,242	1,052,952	1,103,040	-	50,088	3,161,870
Proceeds/Realisation	-	-	-	-	-	-	0.00
All Other	914,498	984,637	615,779	486,847	-20.94%	(128,932)	2,744,707
	<b>99,582,382</b>	<b>97,852,292</b>	<b>64,977,782</b>	<b>64,455,586</b>	-	<b>(522,196)</b>	<b>92,296,610</b>
<b>Expenses</b>							
Employee Costs	(32,541,395)	(33,624,659)	(13,822,146)	(14,189,126)	-	(366,980)	(33,781,501)
Materials and Contracts	(30,222,129)	(30,249,056)	(11,043,828)	(8,767,433)	-20.61%	2,276,395	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,751,589)	(2,316,884)	(2,055,397)	-11.29%	261,487	(5,327,723)
Interest Expenses	(10,106)	(10,106)	(5,304)	987	-118.61%	-	(9,703)
Depreciation	(20,831,619)	(17,527,865)	(7,324,927)	(7,203,434)	-	121,493	(20,623,163)
Insurance Expenses	(1,454,133)	(1,579,671)	(1,574,071)	(1,631,465)	-	(57,394)	(1,610,103)
Other Expenses	(2,790,858)	(3,142,299)	(1,331,318)	(1,461,767)	-	(130,449)	(5,341,372)
	<b>(93,423,335)</b>	<b>(91,885,245)</b>	<b>(37,418,478)</b>	<b>(35,307,635)</b>	-	<b>2,110,843</b>	<b>(102,394,956)</b>
	<b>6,159,047</b>	<b>5,967,047</b>	<b>27,559,304</b>	<b>29,147,951</b>			<b>(10,098,345)</b>
Non Operating Grants, Subsidies and Contributions							
Contributions	8,411,700	10,992,107	320,088	237,483	-25.81%	(82,605)	19,539,454
Profit on Asset Disposal	2,416	0	-	269	-	-	32,812
(Loss) on Asset Disposal	(75,529)	(91,225)	(34,313)	(87,615)	155.34%	(53,302)	(135,544)
(Loss) on revaluation of Artwork & Sculptures							(458,379)
<b>Net Result</b>	<b>14,497,634</b>	<b>16,867,929</b>	<b>27,845,079</b>	<b>29,298,087</b>			<b>8,879,998</b>
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes on Revaluation of non-current Asset	0	0	0	(184,311)		(184,311)	(130,250,998)
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(184,311)</b>			<b>(130,250,998)</b>
<b>Total Comprehensive Income</b>	<b>14,497,634</b>	<b>16,867,929</b>	<b>27,845,079</b>	<b>29,113,776</b>			<b>(121,371,000)</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

### Variance Commentary by Nature & Type

Revenues from Operations	Material Variance		Significant Items	
All Other	-20.94%	(128,932)	180,000	▼ Dampier Community Hub Sundry Income - Anticipated claim post defect work completion
			59,207	▼ KTA Airport Revenue Reimbursement Recoverables - Timing difference with issuing of cleaning contribution invoice. Tenants power consumption lower than forecast.
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-20.61%	2,276,395	281,872	▲ Dampier Community Hub Defects Works - Tender has closed. Due to be presented to January OCM to award
			223,910	▲ Parks & Gardens Maintenance - Reticulation upgrades in progress and awaiting invoices for Wickham Lions Park & Entry Statement areas. Renovation and topdressing yet to be delivered for Wickham South POS
			174,856	▲ Investment Property - The Quarter Bldg and Carpark - Timing differences
			170,918	▲ Footpaths Major Replace/Renewals - Various footpath repairs have been recognised as CapEx, instead of maintenance. Cashflow will be adjusted at the next budget review
			142,739	▲ KTA Airport - Landside Mtce - Timing difference
			135,560	▼ Private Works are completed upon request which includes; Ngurin Centre Sewerage Installation, Drainage cleanout for Landcorp and WACHS Hospital Signage Installation - cashflow will be adjusted at the next budget review
			124,484	▲ Red Earth Arts Precinct Program Exp - Suitable product has not been available for purchase
			123,013	▲ General Waste and Recycling Collection - Variance exists due to Contractor delay in providing invoices for processing
			94,852	▲ Litter Control - Variance exists due to Contractor delay in providing invoices for processing
			89,546	▲ Red Earth Arts Precinct Facility - Timing differences
			84,509	▼ Open Space/Drain Reserve Maintenance - Increase in work due to heavy rains in May 2018. Whilst the Job is running to budget it does include any MRWA works, which are reimbursed
			80,874	▲ Roebourne Community Centre Building Facilities Plan - Timing
			78,556	▲ Cossack Art Award Expenses - Reduced budget in line with reduced income. Cashflow will be adjusted at the next budget review
			59,704	▲ Economic Development Projects - Timing
			56,268	▼ Plant - Fuel - Timing difference
			51,421	▲ Wickham Community Hub Squash Courts - Refurb (Not Council Asset) - Tender awarded in November. Minor delay due to negotiation on price with preferred tenderer
Utilities	-11.29%	261,487	95,734	▲ KTA Airport Recoverable - Tenants power consumption is lower than anticipated
			81,790	▲ Street Lights Electricity - Timing difference
			65,059	▲ Karratha Leisureplex - Timing difference
			53,510	▲ Dampier Community Hub - Timing difference
Non Operating Grants	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	-25.81%	(82,605)	47,109	▼ Timing difference - Contribution Public Toilets are being funded from RCA's ACADS and ExGratia allocation
			34,504	▼ Timing difference - Awaiting funding from State Govt for footpath works
Asset Disposal	Material Variance		Significant Items	
Loss on Asset Disposal	155.34%	(53,302)	57,229	▼ Loss on Sale Public Toilets - Removal of old Toilets located at Dodd Court Park & Hearson Cove. As this is a non cash account, this will have no impact on the final year end estimated surplus

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 30 November 2018**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	46,763,288	46,072,386	42,845,451	43,172,307	-	326,856	↑
Governance	43,480	65,434	36,454	70,335	92.94%	-	
Law, Order And Public Safety	566,021	1,014,432	522,789	530,318	-	-	
Health	149,800	193,211	66,361	146,403	120.62%	80,042	↑
Education and Welfare	58,608	58,608	24,545	34,358	39.98%	-	
Housing	592,840	612,642	253,189	286,863	13.30%	-	
Community Amenities	13,352,759	12,873,654	6,727,605	6,250,837	-	(476,768)	↓
Recreation And Culture	21,928,049	23,393,074	6,392,225	6,298,823	-	(93,402)	↓
Transport	23,863,409	23,799,521	8,002,007	7,438,394	-	(563,613)	↓
Economic Services	421,945	475,895	227,015	240,945	-	-	
Other Property And Services	256,299	285,399	200,229	223,753	11.75%	-	
	107,996,498	108,844,256	65,297,870	64,693,337	-	(604,533)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,573,030)	(1,521,206)	(736,615)	(732,822)	-	-	
Governance	(2,866,749)	(3,201,946)	(1,483,424)	(1,478,132)	-	-	
Law, Order And Public Safety	(1,443,485)	(1,660,311)	(678,698)	(652,283)	-	-	
Health	(1,284,185)	(1,287,640)	(563,684)	(582,779)	-	-	
Education and Welfare	(197,120)	(191,053)	(79,249)	(74,819)	-	-	
Housing	(387,960)	(418,606)	(245,770)	(310,236)	26.23%	(64,466)	↓
Community Amenities	(16,710,961)	(15,593,125)	(6,038,072)	(5,321,533)	-11.87%	716,539	↑
Recreation And Culture	(36,869,056)	(39,343,396)	(16,597,200)	(15,046,748)	-	1,550,452	↑
Transport	(29,892,240)	(25,260,009)	(9,929,166)	(9,774,897)	-	154,269	↑
Economic Services	(2,170,565)	(2,265,662)	(680,580)	(644,764)	-	-	
Other Property And Services	(103,513)	(1,233,373)	(420,334)	(960,549)	128.52%	(540,215)	↓
	(93,498,864)	(91,976,327)	(37,452,791)	(35,579,562)	-	1,873,229	
<b>Non Operating</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	499,550	470,550	85,000	88,818	-	-	
Tsf From Aerodrome Reserve	1,515,906	462,861	0	545,843	-	545,843	↑
Tsf From Plant Replacement Reserve	0	0	0	0	-	-	
Tsf From Infrastructure Reserve	14,585,419	14,743,811	0	0	-	-	
Tsf From Partnership Reserve	7,194,049	7,772,418	0	1,242,220	-	1,242,220	↑
Tsf From Waste Management Reserve	0	0	0	0	-	-	
Tsf From Dampier Drainage Reserve	0	0	0	0	-	-	
Tsf From Walkington Theatre Reserve	0	0	0	0	-	-	
Tsf From Workers Comp Reserve	0	0	0	0	-	-	
Tsf From Employee Entitlements Reserve	0	0	0	0	-	-	
Tsf From Community Development Reserve	0	0	0	0	-	-	
Tsf From Mosquito Control Reserve	0	0	0	0	-	-	
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	
Tsf From Carry Forward Budget Reserve	1,157,645	1,310,422	1,133,029	1,133,029	-	-	
Tsf From Restricted Funds Reserve	0	0	0	0	-	-	
Tsf From Pilbara Underground Power Reserve	0	0	0	0	-	-	
Tsf From Economic Development Reserve	400,000	0	0	0	-	-	
New Loans Raised	0	0	0	0	-	-	
Other Loan Principal Income	0	0	0	0	-	-	
Repayments Self Supporting Loans Groups	84,032	84,032	34,760	37,842	-	-	
	-	-	-	-	-	-	
	25,490,997	24,898,490	1,252,789	3,047,753	143.28%	1,794,964	

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 30 November 2018

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Non Operating</b>							
<b>Expenses</b>							
Purchase Of Assets - Land	0	0	0	0	-	-	
Purchase Of Assets - Artwork	(200,000)	(224,800)	(199,800)	(9,800)	-95.10%	190,000	↑
Purchase Of Assets - Buildings	(11,924,695)	(9,848,825)	(4,886,431)	(4,190,130)	-14.25%	696,301	↑
Purchase Of Assets - Equipment	(257,740)	(70,000)	0	(39,482)	-	-	
Purchase Of Assets - Furniture & Equipment	(677,000)	(1,116,372)	(319,422)	(167,273)	-47.63%	152,149	↑
Purchase Of Assets - Plant	(1,723,500)	(2,473,045)	(262,745)	(244,238)	-	-	
Purchase Of Assets - Infrastructure	(24,335,934)	(23,351,818)	(7,079,045)	(7,617,019)	-	(537,974)	↓
Loan Principal Repayments	(81,408)	(81,408)	(40,454)	(37,842)	-	-	
Tsf To Aerodrome Reserve	(48,832)	(104,743)	(43,927)	(8,412)	-80.85%	-	
Tsf To Dampier Drainage Reserve	(276)	(254)	(107)	(113)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(20,422)	(8,564)	(8,996)	-	-	
Tsf To Walkington Theatre Reserve	(836)	(773)	(325)	(342)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(13,070)	(5,482)	(5,760)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(16,492,409)	(155,252)	(163,098)	-	-	
Tsf To Partnership Reserve	(6,554,516)	(7,177,551)	(4,338,396)	(1,833,268)	-57.74%	2,505,128	↑
Tsf To Waste Management Reserve	(1,404,162)	(1,551,041)	(224,583)	(235,931)	-	-	
Tsf To Mosquito Control Reserve	(795)	(776)	(87)	(91)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(118,378)	(49,645)	(52,154)	-	-	
Tsf To Community Development Reserve	(32,617)	(31,889)	(13,374)	(14,050)	-	-	
Tsf To Pilbara Underground Power Reserve	0	0	0	0	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(9,427)	(3,953)	(4,152)	-	-	
Tsf To Carry Forward Budget Reserve	0	0	-	-	-	-	
Tsf To Restricted Funds Reserve	0	0	-	-	100.00%	-	
Tsf To Economic Development Reserve	(33,265)	(30,838)	(12,932)	(13,584)	-	-	
Interest Free Loan Principal	-	-	-	-	-	-	
	(64,334,027)	(62,717,839)	(17,644,524)	(14,645,734)	-17.00%	2,998,790	
<b>Adjustment For Non Cash Items</b>							
Depreciation	20,831,619	17,527,865	7,324,927	7,203,434	-	(121,493)	↓
Movement in Employee Benefit Provisions	-	-	-	-	-	-	
Movement in Accrued Interest	-	-	-	(987)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)	↓
Movement in Deferred Pensioner Rates	-	-	-	-	-	-	
(Profit) / Loss On Disposal Of Assets	73,113	91,225	34,313	87,347	154.56%	53,034	↑
	20,904,732	17,619,090	7,359,240	7,117,374	-	(241,866)	
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611	-	-	
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089	-	-	
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>63,370</b>	<b>22,208,284</b>	<b>28,028,869</b>		<b>5,820,585</b>	

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Health	120.62%	80,042	75,083	▲ Health Premises Fees & Charges - Timing, invoices were initiated early than anticipated
Expenses from Operations	Material Variance		Significant Items	
Housing	26.23%	(64,466)	35,750	▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on the final year end estimated surplus
Community Amenities	-11.87%	716,539	275,581	▲ Refuse Site Maintenance - 7 Mile - Variance exists due to staff leave expenditure being allocated to another account and cashflow will be adjusted at the next budget review
			121,451	▲ General Waste and Recycling Collection - Variance exists due to Contractor delay in providing invoices for processing
			64,000	▲ Wickham Transfer Station Costs - Staff leave expenditure is being allocated to another account and cashflow will be adjusted at the next budget review
			59,861	▲ Economic Development Initiatives - Timing
			57,229	▲ Loss on Sale Public Toilets - Removal of old Toilets located at Dodd Court Park & Hearson Cove. As this is a non cash account, this will have no impact on the final year end estimated surplus
			53,643	▲ Street Sweeping - Variance exists due to Contractor delay in providing invoice for processing
Other Property and Services	128.52%	(540,215)	507,821	▼ Less allocated to Overheads is lower than anticipated and will be corrected in this quarter, however as this is a non cash amount, it has no impact on the final year end estimated surplus
			111,283	▲ Private Works Ngurin Centre Sewerage Installation - works completed earlier than anticipated, cashflow will be adjusted at the next budget review
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Artworks	-95.10%	190,000	190,000	▲ Purchase Art - Timing due to delay in Water Tanks Public Art Project
Purchase of Assets - Buildings	-14.25%	696,301	439,827	▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Contractor is claiming less than anticipated based on installed works. Significant orders placed for final aspects of construction in January and February 2019.
			200,000	▲ Dampier Pavilion Building Improvements - Tender for construction has closed. Cashflow to be adjusted at the next budget review
			67,104	▲ Staff Housing Building Improvements program will commence in first quarter of 2019
			50,000	▲ Building-Roebourne Pool - Timing
Purchase of Assets - Furniture & Equipment	-47.63%	152,149	75,439	▲ REAP - Furniture & Equipment Renewals - Prioritising list will start to be drawn down in the next quarter
			65,000	▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing difference, P2P WAN Project & Asset Mgt System out for RFT. Expenditure not expected to start until March/April. Cashflow will be adjusted at the next budget review.
Tsf to Partnership Reserve	57.74%	2,505,128	2,396,708	▲ Timing difference- Tsf occurred earlier than anticipated

**City of Karratha**  
**Net Current Funding Position**  
for the period ending 30 November 2018

	Year to Date Actual	Brought Forward
Note	30/11/2018	1/07/2018
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	19,088,789	1,469,462
Cash and Cash Equivalents - Restricted (Trust)	1,907,570	1,925,270
Cash and Cash Equivalents - Restricted - Reserves	60,916,722	61,497,864
Cash - Restricted Unspent Grants/Contributions	0	0
Cash - Restricted Unspent Loans	0	0
Trade and Other Receivables	12,945,139	13,759,165
Land held for Resale - Development Costs	0	0
Inventories	309,944	401,783
Total Current Assets	95,168,164	79,053,544
<b>Current Liabilities</b>		
Trade and Other Payables	3,458,532	11,720,809
Trust Liabilities	1,909,112	1,926,763
Bank Overdraft	0	0
Current Portion of Long Term Borrowings	0	81,408
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	9,456,578	17,817,912
<b>Net Current Assets</b>	85,711,587	61,235,631
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(60,916,722)	(61,497,864)
Loan repayments from institutions	32,924	(20,116)
Movement in Accruals (Non Cash)	(173,407)	(172,420)
Land Held for Resale	0	0
Cash - Restricted Unspent Grants/Contributions	0	0
<b>Add back</b>		
Current Loan Liability	0	81,408
Cash Backed Employee Provisions	4,905,625	4,853,471
Current Provisions funded through salaries budget	(1,531,138)	0
Restricted Balance CFWD - Pilbara Underground Power	0	0
<b>Net Current Asset Position</b>	<b>28,028,869</b>	<b>4,480,111</b>
1) Note Explanation:		
Trade & Other Receivables	(645,111)	2,175,921
Rates Debtors	8,135,508	2,990,652
Sundry Debtors	5,454,742	8,592,592
Total Trade and Other Receivables	12,945,139	13,759,165

***City of Karratha***  
**Statement of Financial Position**  
**As at 30 November 2018**

	2018/19	2017/18
	\$	\$
<b>Current Assets</b>		
Cash On Hand	17,805	17,805
Cash and Cash Equivalents - Unrestricted	19,070,984	1,451,657
Cash and Cash Equivalents - Restricted (Trust)	1,907,570	1,925,270
Cash and Cash Equivalents - Restricted (Unspent Grants/Contributions)	0	0
Cash and Cash Equivalents - Restricted (Reserves/Muni)	60,916,722	61,497,864
Trade and Other Receivables	12,945,139	13,759,165
Inventories	309,944	401,783
<b>Total Current Assets</b>	<u>95,168,164</u>	<u>79,053,544</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	285,969,545	284,180,019
Infrastructure	395,115,277	392,002,462
<b>Total Non Current Assets</b>	<u>681,351,219</u>	<u>676,513,681</u>
<b>Total Assets</b>	<u>776,519,383</u>	<u>755,567,225</u>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	3,458,532	11,720,809
Trust Liabilities	1,909,112	1,926,763
Long Term Borrowings	0	81,408
Provisions	4,088,933	4,088,933
<b>Total Current Liabilities</b>	<u>9,456,578</u>	<u>17,817,912</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
<b>Total Non Current Liabilities</b>	<u>1,109,428</u>	<u>1,108,020</u>
<b>Total Liabilities</b>	<u>10,566,006</u>	<u>18,925,933</u>
<b>Net Assets</b>	<u>765,953,377</u>	<u>736,641,292</u>
<b>Equity</b>		
Accumulated Surplus	461,824,911	432,129,993
Revaluation Surplus	243,211,742	243,013,433
Reserves	60,916,724	61,497,867
<b>Total Equity</b>	<u>765,953,377</u>	<u>736,641,292</u>

***City of Karratha***  
**Cash & Cash Equivalents**  
for the period ending 30 November 2018

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	17,805
Westpac at call	2,979,216
Term deposits	16,091,769
	<u>19,088,790</u>
<b>Restricted Cash</b>	
Reserve Funds	60,916,722
Restricted Unspent Grants	0
Westpac - Trust	1,907,570
	<u>62,824,292</u>
<b>Total Cash</b>	<u>81,913,081</u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
for the period ending 30 November 2018

	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date Budget
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(890,541)	(894,241)	(387,138)	(385,874)
Net (Cost) Revenue to Council for Executive Admin	(653,851)	(658,669)	(278,775)	(292,893)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,544,392)</b>	<b>(1,552,910)</b>	<b>(665,913)</b>	<b>(678,767)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	41,963,151	41,359,962	40,875,518	40,903,721
Net (Cost) Revenue to Council for General Revenue	(9,434,933)	(9,193,258)	1,872,052	2,280,456
Net (Cost) Revenue to Council for Financial Services	(2,497,786)	(2,540,908)	(1,121,270)	(1,092,437)
Net (Cost) Revenue to Council for Corporate Services Admin	7,534,634	7,376,364	3,146,443	3,232,765
Net (Cost) Revenue to Council for Human Resources	(1,834,092)	(1,904,806)	(779,214)	(864,389)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,156,890)	(1,235,817)	(514,012)	(482,497)
Net (Cost) Revenue to Council for Information Services	(2,157,344)	(2,248,695)	(942,489)	(896,443)
Net (Cost) Revenue to Council for Television & Radio Services	(15,993)	(2,047)	(1,130)	(871)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	109,976	(450)	137,530	47,799
Net (Cost) Revenue to Council for Public Affairs	(1,420,319)	(1,110,430)	(359,168)	(382,901)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,090,404</b>	<b>30,499,915</b>	<b>42,314,260</b>	<b>42,745,203</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	600,451	529,631	(4,345,667)	(585,682)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	94,146	111,983	95,833	100,439
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,006,799)	(1,281,269)	(424,119)	(312,239)
Net (Cost) Revenue to Council for Youth Services	74,200	191,200	126,800	169,834
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(621,532)	(667,635)	(160,665)	(249,394)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(68,057)	(49,489)	(38,226)	(23,982)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(22,366)	(20,885)	(8,482)	(9,084)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(19,314)	(19,321)	(8,135)	(7,976)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(195,424)	(293,314)	(265,073)	(162,940)
Net (Cost) Revenue to Council for Library Services	(2,221,548)	(2,185,629)	(901,514)	(879,415)
Net (Cost) Revenue to Council for Cossack Operations	(315,764)	(302,211)	(26,646)	(199,225)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(2,017,068)	(2,471,450)	(1,347,921)	(1,198,386)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(611,494)	(614,484)	(261,058)	(189,071)
Net (Cost) Revenue to Council for Pavilions & Halls	(516,340)	(568,502)	(599,312)	(133,018)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(776,712)	589,960	(266,290)	(249,728)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(89,102)	(92,508)	(69,135)	(23,071)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	0	14,571	(6,777)	12,036
Net (Cost) Revenue to Council for Other Buildings	(89,973)	(135,835)	(26,788)	(32,987)
Net (Cost) Revenue to Council for The Youth Shed	(1,017,525)	(980,352)	(408,928)	(478,509)
Net (Cost) Revenue to Council for Karratha Leisureplex	(3,826,585)	(3,876,405)	(1,748,070)	(1,642,580)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(192,260)	(108,554)	1,709	6,403
Net (Cost) Revenue to Council for Arts & Culture	(1,333,493)	(730,450)	(465,407)	(434,926)
Net (Cost) Revenue to Council for Dampier Community Hub	418,781	247,723	(496,112)	(348,204)
Net (Cost) Revenue to Council for Red Earth Arts Precinct	253,014	(45,360)	(1,262,340)	(868,967)
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,261,168	1,198,163	1,033,368	1,140,811
Net (Cost) Revenue to Council for Wickham Community Hub	(1,824,008)	(2,360,384)	(4,052,666)	(3,491,591)
Net (Cost) Revenue to Council for The Base	(331,992)	(341,448)	(143,052)	(66,370)
Net (Cost) Revenue to Council for Indoor Play Centre	(38,002)	(41,790)	(20,641)	39,579
<b>TOTAL COMMUNITY SERVICES</b>	<b>(14,433,598)</b>	<b>(14,304,043)</b>	<b>(16,095,314)</b>	<b>(10,118,245)</b>

**City of Karratha****Statement of Financial Activity by Divisions  
for the period ending 30 November 2018**

	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(29,841)	(30,252)	(18,455)	(6,826)
Net (Cost) Revenue to Council for Ranger Services	(930,597)	(693,654)	(236,103)	(238,107)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(520,000)	(390,000)	(200,000)	(143,466)
Net (Cost) Revenue to Council for Karratha Visitors Centre	0	(100,000)	0	0
Net (Cost) Revenue to Council for Community Safety	(244,545)	(249,466)	(11,735)	(504)
Net (Cost) Revenue to Council for Economic Development	(2,620,321)	(1,796,729)	(477,868)	(348,017)
Net (Cost) Revenue to Council for Camping Grounds	129,932	132,394	86,874	91,316
Net (Cost) Revenue to Council for Building Control	(279,999)	(302,428)	(142,204)	(130,477)
Net (Cost) Revenue to Council for Health Services	(957,249)	(949,675)	(470,032)	(431,691)
Net (Cost) Revenue to Council for Town Planning	(1,011,810)	(1,117,756)	(484,707)	(447,587)
Net (Cost) Revenue to Council for Strategic Planning	(275,008)	(384,886)	(94,415)	(91,841)
Net (Cost) Revenue to Council for Development Services	(34,000)	(34,000)	(15,000)	(19,178)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(6,773,438)</b>	<b>(5,916,452)</b>	<b>(2,063,645)</b>	<b>(1,766,378)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(939,355)	(947,932)	(1,034,389)	(963,983)
Net (Cost) Revenue to Council for Public Services Overheads	325,349	804,553	301,538	(79,225)
Net (Cost) Revenue to Council for Fleet & Plant	813,408	82,398	202,718	115,950
Net (Cost) Revenue to Council for Roads & Streets	(7,099,536)	(6,295,360)	(2,477,404)	(2,256,142)
Net (Cost) Revenue to Council for Parks & Gardens	(5,348,427)	(5,447,402)	(1,566,824)	(1,334,968)
Net (Cost) Revenue to Council for Drainage	(1,074,004)	(1,074,004)	(197,552)	(124,697)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,382,513)	(1,743,241)	(352,786)	(423,378)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(74,195)	(183,430)	(152,756)	(124,761)
Net (Cost) Revenue to Council for Cemeteries	(124,571)	(123,147)	(52,255)	(41,704)
Net (Cost) Revenue to Council for Public Toilets	(474,935)	(501,443)	(232,330)	(267,649)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(937,266)	(677,444)	(515,421)	(452,390)
Net (Cost) Revenue to Council for Town Beautification	(2,238,082)	(2,259,959)	(733,577)	(851,964)
Net (Cost) Revenue to Council for Bus Shelters	0	(60,000)	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	(96,402)	(111,550)	(4,815)	(122,065)
Net (Cost) Revenue to Council for Works Overheads	1,083,179	1,056,502	272,818	598,928
Net (Cost) Revenue to Council for Parks & Gardens Overheads	837,942	786,801	249,777	304,709
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(276,748)	(276,748)	(276,748)	(324,463)
Net (Cost) Revenue to Council for Tech Services	(4,445,774)	(4,396,098)	(1,786,808)	(1,831,712)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(25,000)	(21,000)	(8,750)	(10,158)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(21,476,930)</b>	<b>(21,388,504)</b>	<b>(8,365,564)</b>	<b>(8,189,671)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(587,871)	(330,103)	(146,485)	(102,613)
Net (Cost) Revenue to Council for Waste Collection	952,491	980,054	2,265,431	2,472,668
Net (Cost) Revenue to Council for Landfill Operations	(1,969,626)	(1,794,738)	(1,425,488)	(1,805,841)
Net (Cost) Revenue to Council for Waste Overheads	1,512,567	1,255,606	592,389	183,850
Net (Cost) Revenue to Council for Karratha Airport	9,799,685	9,228,845	2,402,913	2,067,183
Net (Cost) Revenue to Council for Other Airports	(9,956)	(10,000)	0	(812)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>9,697,290</b>	<b>9,329,664</b>	<b>3,688,760</b>	<b>2,814,434</b>
<b>TOTAL DIVISIONS</b>	<b>(3,440,664)</b>	<b>(3,332,330)</b>	<b>18,812,584</b>	<b>24,806,576</b>
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(987)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(173,407)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	<b>1,019,841</b>	<b>831,611</b>	<b>831,611</b>	<b>831,611</b>
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	<b>2,493,705</b>	<b>2,564,089</b>	<b>2,564,089</b>	<b>2,564,089</b>
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>63,370</b>	<b>22,208,284</b>	<b>28,028,869</b>

**10.2 LIST OF ACCOUNTS – 16 NOVEMBER 2018 TO 14 DECEMBER 2018**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Creditors Officer</b>
<b>Date of Report:</b>	<b>14 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 16 November 2018 to 14 December 2018.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 16 November 2018 to 14 December 2018 totalled \$11,795,627.99 which included the following payments:

- Commonwealth Bank, Term Deposit Investment - \$2,000,000

- Colin Wilkinson Development, WCH Construction - \$966,217
- Crothers Construction, Kta Airport Hangar - \$956,617
- Yara Pilbara Fertilisers, Interim Valuation rating credit refunded - \$553,652
- DFES, ESL Instalment 2 - \$436,623
- MSS Security, Screening And Security Services – \$203,179
- Horizon Power, REAP - \$197,914

Consistent with CG-11 Regional Price Preference Policy 48% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$ \_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT64436 to EFT65145 (Inclusive);
3. Cheque Voucher 78567 to 78571;
4. Cancelled Payments: EFT64466, EFT64554, EFT65127, EFT64883, EFT65083, EFT64436, EFT64535, EFT65129, EFT64651, EFT64983, EFT64755;
5. Direct Debits: DD33259 to DD33502.9;
6. Credit Card Payments: \$13,804.01;
7. Payroll Cheques \$2,411,081.72; and
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154257  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$11,795,627.99 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT64436 to EFT65145 (Inclusive);
3. Cheque Voucher 78567 to 78571;
4. Cancelled Payments: EFT64466, EFT64554, EFT65127, EFT64883, EFT65083, EFT64436, EFT64535, EFT65129, EFT64651, EFT64983, EFT64755;
5. Direct Debits: DD33259 to DD33502.9;
6. Credit Card Payments: \$13,804.01; and
7. Payroll Cheques \$2,411,081.72

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT64436	16.11.2018	City Of Karratha	Cancelled	0.00
EFT64437	16.11.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT64438	16.11.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	180.00
EFT64439	16.11.2018	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT64440	16.11.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	1,219.35

Chq/EFT	Date	Name	Description	Amount
EFT64441	16.11.2018	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT64442	16.11.2018	S Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT64443	16.11.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT64444	16.11.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT64445	16.11.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT64446	16.11.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT64447	16.11.2018	Maxxia Pty Ltd	Payroll deductions	18,018.00
EFT64448	16.11.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT64449	16.11.2018	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT64450	16.11.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT64451	21.11.2018	Australian Taxation Office	Payroll deductions	290,542.81
EFT64452	21.11.2018	Child Support Agency	Payroll deductions	1,695.30
EFT64453	20.11.2018	Coles Group Limited	Gift Cards for Service Anniversaries - 5 years	6,800.00
EFT64454	23.11.2018	Cleanaway Pty Ltd	REAP - Waste Removal 4.5m Co-Mingle Bins	754.11
EFT64455	23.11.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Dampier Fire Station - Electricity Charges	1,055.36
EFT64456	23.11.2018	Telstra Corporation Ltd	City Of Karratha - Various Phone Charges	21,006.02
EFT64457	23.11.2018	Horizon Power	Various Sites - Electricity Charges	197,914.50
EFT64458	23.11.2018	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges	20.00
EFT64459	23.11.2018	Australia Post	Postage	4,333.49
EFT64460	23.11.2018	Winc Australia Pty Limited	Depot - Ergonomic Chair	841.47
EFT64461	23.11.2018	Hart Sport	KLP - Mini Mega Sport Equipment And Crèche Mats	240.00
EFT64462	23.11.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Alcohol Stock	941.80
EFT64463	23.11.2018	Midalia Steel T/a Onesteel	Plant - Loader Repairs Floor Plate	2,688.33
EFT64464	23.11.2018	Parry's Merchants	Stock - Bleach 5ltr	87.80
EFT64465	23.11.2018	Poinciana Nursery	Baynton West Park - Excavate And Remove Mounds	7,029.00
EFT64466	23.11.2018	City Of Karratha	Cancelled	0.00
EFT64467	23.11.2018	St John Ambulance - Karratha	Occ Health - Vehicle Kit Small	39.95
EFT64468	23.11.2018	Royal Life Saving Society WA Inc	WRF - Speedblock Replacement Set	105.01
EFT64469	23.11.2018	TNT Express	Various Freight	344.46
EFT64470	23.11.2018	Bunzl Brands And Operations Pty Ltd	Kta Airport - Airport Screening Compliant Safety Boots	164.96
EFT64471	23.11.2018	Atom Supply	KTA Airport - Ladder Step Dual Purpose Aluminium	393.95
EFT64472	23.11.2018	J Blackwood & Son Pty Limited	Kta Airport - Step Safety Ind Strength Orange Jbs	403.00
EFT64473	23.11.2018	Auslec	REAP - Globes Popcorn Machine	94.38
EFT64474	23.11.2018	ABCO Products	Stock - Ecozyme B+ 5ltr	751.38
EFT64475	23.11.2018	Airport Security Pty Ltd	Kta Airport - ASIC Printing	968.00
EFT64476	23.11.2018	Advam Pty Ltd	Kta Airport - Support And Services November 2018	312.75

Chq/EFT	Date	Name	Description	Amount
EFT64477	23.11.2018	Artyzan	Ausburn Park - Remove All Kerbing	1,980.00
EFT64478	23.11.2018	AMD Audit & Assurance Pty Ltd	Town Street Maintenance - 2018 Roads To Recovery Audit	748.00
EFT64479	23.11.2018	Again Faster Equipment	KLP - Scr Equipment Powersled	320.32
EFT64480	23.11.2018	Access Analytic Solutions Pty Ltd	Power BI Coaching - Assist Implementation of Power BI solution	1,100.00
EFT64481	23.11.2018	Australian Executor Trustees Limited	Rates Refund due to duplicate payment	9,494.59
EFT64482	23.11.2018	Barth Bros Automotive Machining	Stock - Fuel Filter	168.26
EFT64483	23.11.2018	Bunzl Ltd	Stock - Toilet Tissue Interleaved And Hand Towels	1,947.18
EFT64484	23.11.2018	BC Lock & Key	Wickham Child Health - Rekey Doors Front/Back Security Front/Back And Doctors Room	883.30
EFT64485	23.11.2018	Burkeair Pty Ltd	Various Sites - Aircon Replacements, Change Filters, Repair Fans And Chillers And Scheduled Maintenance	47,677.26
EFT64486	23.11.2018	Beacon Equipment	Stock - Blade Edger	53.40
EFT64487	23.11.2018	BP Australia Pty Ltd	Diesel - Fleet Fuel, October 2018	6,643.74
EFT64488	23.11.2018	BB Landscaping WA Pty Ltd	Winyama Rd - Repair Leak In Rear Garden Bed	140.25
EFT64489	23.11.2018	A Burdon	Refund Lost Ticket Fee	165.00
EFT64490	23.11.2018	Centurion Transport Co Pty Ltd	Various Freight	55.09
EFT64491	23.11.2018	Chemform	Stock - Multistrip Floor Stripper	165.55
EFT64492	23.11.2018	Compact Business Systems Pty Ltd	HR - Stationery Two Tab Foolscap White File Folders Box Of 100	154.17
EFT64493	23.11.2018	Comtec Data Pty Ltd	FBCC - Repair Function Room Alarm Fault Continual Activation Change External Alarm Siren	198.00
EFT64494	23.11.2018	CS Legal (The Pier Group Pty Ltd T/as)	Debt Collection - Sundry Debtors 2018/19	110.00
EFT64495	23.11.2018	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Plan Preparation/ Modification For Karratha Dampier Roebourne Point Samson And Wickham	308.00
EFT64496	23.11.2018	Dampier Plumbing & Gas (tff DPG Trust)	Various Sites - Plumbing Repairs, Repair Zippy Hot Water Units and Water Bubblers	4,778.40
EFT64497	23.11.2018	E & MJ Roshier Pty Ltd	Stock - Mower Deck Wheels Assembly Anti-scalp	423.70
EFT64498	23.11.2018	Ezi-Hose Pty Ltd	Plant - Easymix Repairs Pressure Washer Gun	461.73
EFT64499	23.11.2018	Empowering People In Communities (Epic) Inc	Annual Community Grant 17/18 - Respite House Project 30% Progress Payment	8,250.00
EFT64500	23.11.2018	Electronic Scoreboards Australia	KLP - Sports Clock Timer Fitting Hardware And Transport Rtc-360	5,991.49
EFT64501	23.11.2018	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	Mooligunn Road - Locate Water Main And Surrounding Services At Intersections Orkney/Mooligunn Rd Cherratta/Lambden Roads	1,650.00
EFT64502	23.11.2018	Farinosi & Sons Pty Ltd	Health Svcs - Replacement Makita Battery	226.12
EFT64503	23.11.2018	Feel Creative Pty Ltd	IT - Provision Web Hosting Services	550.00
EFT64504	23.11.2018	StrataGreen (Strata Corporation Pty Ltd)	Jarrah Tree Stake	1,970.10
EFT64505	23.11.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Various Freight	1,304.31
EFT64506	23.11.2018	Home Hardware Karratha	Kta Annex - Paint	201.58
EFT64507	23.11.2018	Handy Hands Pty Ltd	Town Street Maintenance - Road Side Kerb Spraying And Litter Control	16,036.35

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EFT64508	23.11.2018	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Teesdale Place - Pool Maintenance October 2018	148.50
EFT64509	23.11.2018	P Hughes	Reimb - Meal Allowance AIBS WA Chapter Conference Perth	112.30
EFT64510	23.11.2018	HIT Productions Pty Ltd	REAP - 25% Performance Fee Always Patsy Cline	3,437.50
EFT64511	23.11.2018	ID Consulting Pty Ltd	Economic Dev - Forecast. Id Subscription Sep To Dec 18	15,409.90
EFT64512	23.11.2018	ZircoData Pty Ltd	Records Management - Archive Storage 26/09/18 To 25/10/18	173.78
EFT64513	23.11.2018	Independent Fuel Solutions Pty Ltd	Diesel - Stock - Delivered To KTA Airport	11,783.20
EFT64514	23.11.2018	Karratha Signs	Traffic Control - Sign Cover, Tarpaulin	236.50
EFT64515	23.11.2018	James Bennett Pty Limited	Dampier Library - Book Order October 2018	79.07
EFT64516	23.11.2018	Jolly Good Auto Electric	Plant - Hilux Repairs, N70 Battery	198.00
EFT64517	23.11.2018	Jennifer Hurley Architect	Tourism Development - Prepare, Design The Quarter Concepts, Fit Out	4,080.00
EFT64518	23.11.2018	Keyspot Services	Animal Control - 1500 Metal Dog Tag Rings	450.00
EFT64519	23.11.2018	Karratha Fluid Power	Minor Equipment Replacement - Couplings	243.54
EFT64520	23.11.2018	Komatsu Australia Pty Ltd	Stock - Oil Sample Bottles And Grader Repairs	1,671.26
EFT64521	23.11.2018	Karratha Cabinets Pty Ltd	REAP - Cut Holes In Corian Top And Supply Desk Cable Covers	330.00
EFT64522	23.11.2018	Kennards Hire Pty Limited	WS - Hire Excavator 3.5T, Bucket And Fencing Panels	3,447.84
EFT64523	23.11.2018	Landgate	Monthly Valuation Schedules And 2018/19 Annual Updates	471.76
EFT64524	23.11.2018	Land Surveys NPJS Pty Ltd	WS - Side Access Road Survey	2,915.00
EFT64525	23.11.2018	Leethall Constructions Pty Ltd	Leslie Loop - V02 Replace Footpath Panels Install Footing And DCH - Clear Rocks, Deliver Sand	6,215.00
EFT64526	23.11.2018	J Lardizabal	Refund - Swimming Lessons	28.00
EFT64527	23.11.2018	Metro Count	Town St Maintenance - 30m Road Tube	753.50
EFT64528	23.11.2018	Marketforce	SP&I - Advertising Rft 05-18/19 Culvert Upgrade Works West Australian 17/10/18	1,855.88
EFT64529	23.11.2018	Margaret River Colloid Cleaning Supplies	REAP - Backstage. Auditorium Cleaning Product	89.00
EFT64530	23.11.2018	NW Communications & IT Specialists	DCH - Repair Alarm Fault	300.30
EFT64531	23.11.2018	Redwave Media Ltd	Crime Prevention - Radio Campaign 'Police Beats'	1,334.30
EFT64532	23.11.2018	North West Tree Services	REAP - Remove Dead Kurrajong	1,865.60
EFT64533	23.11.2018	Titan Australia Pty Ltd	Plant - Tyre Repairs	587.40
EFT64534	23.11.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - Annual Water Cooler Fee	37.25
EFT64535	23.11.2018	NBN Co Limited	Cancelled	0.00
EFT64536	23.11.2018	Peerless Jal Pty Ltd	Stock - Chewing Gum Remover	95.63
EFT64537	23.11.2018	Printsync Norwest Business Solutions	SP & Infrastructure - Canon Plotter Ink	250.80
EFT64538	23.11.2018	Roebourne Dingo Hire	Aware Program - Treatment Bathgate Road Nickol Slashing And Removal Abandoned Vehicles	13,438.00
EFT64539	23.11.2018	Richose Pty Ltd	Plant - Backhoe Repairs	395.41
EFT64540	23.11.2018	Retech Rubber	Bulgarra Playspace Gardens - Rubber Soft Fall 10 Bags	1,237.50
EFT64541	23.11.2018	Reece Pty Ltd	Stock - Solenoid Globe Valve Bermad 200 Series	1,325.74
EFT64542	23.11.2018	Kmart Karratha	Youth Shed - Stock, Socks	325.00

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EFT64543	23.11.2018	Sunstone Design	Invoice 9789 - Tenant Paid Direct To Real Estate	142.00
EFT64544	23.11.2018	Decor8 Australia Pty Ltd	Graffiti Removal Roeb/Wickham - State Graffiti Fund Grant, Removal & Report It Blitz	20,020.00
EFT64545	23.11.2018	Sony Pictures Releasing	REAP - Film Licence, Venom	3,561.26
EFT64546	23.11.2018	Scope Business Imaging	Strat Projects - Printer Charges A5C0041013529 October 2018	218.04
EFT64547	23.11.2018	Survey Logic Pty Ltd	Land Matters - Dampier Land Transfer Survey Project	21,721.55
EFT64548	23.11.2018	Skipper Transport Parts (Formerly Covs)	Plant - Repairs, Brake Drum	2,904.10
EFT64549	23.11.2018	T-Quip	Plant - Spare Parts Greasable Roller Kit Asm	1,086.80
EFT64550	23.11.2018	The Walt Disney Company Pty Ltd	REAP - Film Licence, Christopher Robin	270.75
EFT64551	23.11.2018	Turf Guru Landscapes Pty Ltd	Street Tree Maintenance - Wickham Drive, Install Large Rocks Around Street Garden Beds	1,540.00
EFT64552	23.11.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course/Bowling Green Facility - Fairway Mowing October 2018	32,078.01
EFT64553	23.11.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	Kta Airport - Remove U/S Pump Clean, Inspect And Identify Manufacturers Details	297.00
EFT64554	23.11.2018	The Trustee For TriVision t/as CD Soft	Cancelled	0.00
EFT64555	23.11.2018	Tint A Car Karratha (Tinting Worldwide)	KLP - Install Safety Visibility Strip	195.00
EFT64556	23.11.2018	Karratha Timber & Building Supplies	General Maintenance Tools And Materials - October 2018	486.86
EFT64557	23.11.2018	Village Roadshow Pty Ltd	REAP - Film Licence, A Simple Favour	1,289.16
EFT64558	23.11.2018	Vorgee Pty Ltd	KLP - Proshop Stock	585.20
EFT64559	23.11.2018	Woolworths Group Limited	Kta Airport - Catering Operators Committee Meeting 08/11/2018	355.91
EFT64560	23.11.2018	Wickham Primary School P&C Association Inc	Annual Community Grant - 30% Progress Payment Installation Outdoor Fan	2,000.00
EFT64561	23.11.2018	WA Billboards	Kta Airport - Fids System Monthly Access Rapidsuitecloud November 2018	2,345.75
EFT64562	23.11.2018	West-Sure Group	Kta Airport - Cash Collection Counting And Reconciliation Services - October 2018	287.93
EFT64563	23.11.2018	Wickham Wolves Junior Football Club	Donation Bucks For Bags - Litter Clean Up 27/10/18	396.00
EFT64564	23.11.2018	Wickham Community Projects Incorporated	Donation Bucks For Bags - Litter Clean Up 27/10/18	702.00
EFT64565	23.11.2018	Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as)	KLP - Resilicon Squash Court Showers Wt# 28457	234.96
EFT64566	23.11.2018	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	Litter Control - Litter Collection Staff October 2018	35,587.27
EFT64567	23.11.2018	Supercivil Pty Ltd	Lockyer St To Maitland Rd, Grant To Millstream - Footpath Works Install Earth Ramps	62,523.23
EFT64568	23.11.2018	North West Waste Alliance	Street Sweeping Services - October 2018	58,258.92
EFT64569	23.11.2018	Karratha Contracting Pty Ltd	Ngurin Centre - Sewer Main Extension Contract Works RFT 34-17/18	51,093.35
EFT64570	23.11.2018	Crothers Construction Pty Ltd	Karratha Airport - Hangar, Office Design And Construction	640,484.49
EFT64571	20.11.2018	City Of Karratha	Payroll Deductions	465.00
EFT64572	20.11.2018	Colin Wilkinson Developments Pty Ltd	WCH - Construction Progress Claim #10 And Variations RFT 18-16/17	966,216.58

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EFT64573	22.11.2018	Westrac Equipment Pty Ltd	Plant Purchase Vibratory Compactor, Dump Truck Repairs, Filter Stock	22,119.24
EFT64574	23.11.2018	NBN Co Limited	WCH - NBN Connection, MDU Development Stage 9 - AYCA-5CQGUX	3,200.00
EFT64575	22.11.2018	The Bunting Group Pty Ltd	KLP - Refurbish Squash Courts	16,500.00
EFT64576	22.11.2018	K Bryce	Reimb - Flight And Course Fees	1,124.98
EFT64577	22.11.2018	Braeco Sales ( Ttf Braeco Unit Trust)	Kta Airport, WWTP - Butterfly Valve Seat Lever Operated	344.19
EFT64578	22.11.2018	Building Commission (Building Services Levy - BSL)	BSL Receipts - October 2018	12,680.90
EFT64579	22.11.2018	Feel Creative Pty Ltd	Website Development Works - Planning & Building Applications Online System	7,216.00
EFT64580	23.11.2018	Poinciana Nursery	Refund - Asic Card Bond	50.00
EFT64581	23.11.2018	Command IT Services	Refund - Asic Card Bond	50.00
EFT64582	23.11.2018	C Coleman	Refund - Asic Card Bond	50.00
EFT64583	23.11.2018	T Emergy	Refund - Asic Card Bond	50.00
EFT64584	23.11.2018	L Hikaiti	Refund - Asic Card Bond	50.00
EFT64585	23.11.2018	A Ngamata	Refund - Asic Card Bond	50.00
EFT64586	23.11.2018	F Olino	Refund - Asic Card Bond	100.00
EFT64587	23.11.2018	B Packham	Refund - Asic Card Bond	50.00
EFT64588	23.11.2018	M Preece	Refund - Asic Card Bond	50.00
EFT64589	23.11.2018	R Schroeder	Refund - Asic Card Bond	50.00
EFT64590	23.11.2018	Trasan Contracting	Refund - Asic Card Bond	50.00
EFT64591	23.11.2018	C Thorn	Refund - Asic Card Bond	50.00
EFT64592	23.11.2018	D Van Rensburg	Refund - Asic Card Bond	50.00
EFT64593	23.11.2018	J Withers	Refund - Asic Card Bond	50.00
EFT64594	26.11.2018	D Brinsley	Refund - Asic Card Bond	50.00
EFT64595	26.11.2018	W Chilton	Refund - Asic Card Bond	50.00
EFT64596	26.11.2018	B D'Hoedt	Refund - Asic Card Bond	50.00
EFT64597	26.11.2018	M Gough	Refund - Asic Card Bond	50.00
EFT64598	26.11.2018	B Joy	Refund - Asic Card Bond	50.00
EFT64599	26.11.2018	M Keevil	Refund - Asic Card Bond	50.00
EFT64600	26.11.2018	A Li	Refund - Asic Card Bond	50.00
EFT64601	26.11.2018	R Mardon	Refund - Asic Card Bond	50.00
EFT64602	26.11.2018	G McAllister	Refund - Asic Card Bond	50.00
EFT64603	26.11.2018	K Packham	Refund - Asic Card Bond	50.00
EFT64604	26.11.2018	C Palmer	Refund - Asic Card Bond	50.00
EFT64605	26.11.2018	M Pollock	Refund - Asic Card Bond	50.00
EFT64606	26.11.2018	C Skinner	Refund - Asic Card Bond	50.00
EFT64607	26.11.2018	V Upadyay	Refund - Asic Card Bond	50.00
EFT64608	26.11.2018	M Vogel	Refund - Asic Card Bond	50.00
EFT64609	26.11.2018	Z Xiaoyan	Refund - Asic Card Bond	50.00
EFT64610	27.11.2018	T Astbury	Refund - Asic Card Bond	50.00
EFT64611	27.11.2018	N Bracknell	Refund - Asic Card Bond	50.00
EFT64612	27.11.2018	R Bienert	Refund - Asic Card Bond	50.00
EFT64613	27.11.2018	J Cockshell	Refund - Asic Card Bond	50.00
EFT64614	27.11.2018	J Haack	Refund - Asic Card Bond	50.00
EFT64615	27.11.2018	M Moutos	Refund - Asic Card Bond	50.00
EFT64616	27.11.2018	T Mitchell	Refund - Asic Card Bond	50.00
EFT64617	27.11.2018	W Moore	Refund - Asic Card Bond	50.00
EFT64618	27.11.2018	R McColl	Refund - Asic Card Bond	50.00
EFT64619	27.11.2018	B Purdon	Refund - Asic Card Bond	50.00
EFT64620	27.11.2018	R Roznoczny	Refund - Asic Card Bond	50.00
EFT64621	27.11.2018	B Ralph	Refund - Asic Card Bond	50.00
EFT64622	27.11.2018	F Vaco	Refund - Asic Card Bond	50.00
EFT64623	27.11.2018	J Willoughby	Refund - Asic Card Bond	50.00
EFT64624	27.11.2018	X Wu	Refund - Asic Card Bond	50.00

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EFT64625	27.11.2018	P Wilkinson	Refund - Asic Card Bond	50.00
EFT64626	28.11.2018	Safeway Building & Renovations Pty Ltd	Kta Airport Terminal - Roof ReSheet, Retention Claim	8,674.62
EFT64627	28.11.2018	Yara Pilbara Fertilisers Pty Ltd	Interim Valuation rating credit refund - Mof And Burrup Roads Landgate valuation amendment 17/18 and 18/19	553,652.09
EFT64628	28.11.2018	G Bailey	Sitting Fee - November 2018	2,791.67
EFT64629	28.11.2018	E Smeathers	Sitting Fee - November 2018	2,791.67
EFT64630	28.11.2018	M Bertling	Sitting Fee - November 2018	2,791.67
EFT64631	28.11.2018	G Cucel	Sitting Fee - November 2018	4,562.50
EFT64632	28.11.2018	G Evans	Sitting Fee - November 2018	2,791.67
EFT64633	28.11.2018	G Levissianos	Sitting Fee - November 2018	2,791.67
EFT64634	28.11.2018	P Long	Local Government Allowance - November 2018	11,511.51
EFT64635	28.11.2018	P Miller	Sitting Fee - November 2018	2,791.67
EFT64636	28.11.2018	K Nunn	Sitting Fee - November 2018	3,095.86
EFT64637	28.11.2018	D Scott	Sitting Fee - November 2018	2,791.67
EFT64638	28.11.2018	J Waterstrom Muller	Sitting Fee - November 2018	2,791.67
EFT64639	28.11.2018	Dampier Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64640	28.11.2018	Karratha Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64641	28.11.2018	Karratha Senior High School	2018 Contribution End Of Year Award, Policy CS-06	175.00
EFT64642	28.11.2018	Millars Well Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64643	28.11.2018	Pegs Creek Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64644	28.11.2018	Roebourne District High School	2018 Contribution End Of Year Award, Policy CS-06	275.00
EFT64645	28.11.2018	St Pauls Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64646	28.11.2018	Tambrey Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64647	28.11.2018	Wickham Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64648	28.11.2018	Baynton West Primary School	2018 Contribution End Of Year Award, Policy CS-06	100.00
EFT64649	30.11.2018	Department Of Transport	Legal Expenses - Vehicle Search Fees, October 2018	47.60
EFT64650	30.11.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Dampier Fire Station - Electricity Charges 25/09/18 To 23/10/18	1,071.19
EFT64651	30.11.2018	Telstra Corporation Ltd	Cancelled	0.00
EFT64652	30.11.2018	Horizon Power	Irrigation Pump Station Bayview Rd - Electricity Usage	2,050.76
EFT64653	30.11.2018	Water Corporation	Various Sites - Water Usage	22,775.70
EFT64654	30.11.2018	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk	1,593.27
EFT64655	30.11.2018	Pivotel Satellite Pty Limited	Rangers Tracking - 15/11/2018 To 14/12/2018	259.00
EFT64656	30.11.2018	Chefmaster Australia	Stock - Bin Liners And Garbage Bags	2,130.65
EFT64657	30.11.2018	Winc Australia Pty Limited	Comm Services - Desks	1,289.47
EFT64658	30.11.2018	Signature Music Pty Ltd	CAA 2018 - Indigenous Artist Showcase Supply And Operate Audio And Staging	2,530.00
EFT64659	30.11.2018	Esplanade Hotel Fremantle	HR - Accommodation The Eha National Conference & Masterclass Fremantle	1,665.00
EFT64660	30.11.2018	Garrards Pty Ltd	Stock - Tressel 250sl Herbicide (10 Ltr)	385.15
EFT64661	30.11.2018	Hathaways Lubricants	Plant - Grader, Dump Truck Repairs And Oil Stock	5,099.98

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EFT64662	30.11.2018	Host Corporation Pty Ltd t/a Host Direct	REAP - Service Trolley's Glass Washing Racks Bar Matting And Drinks Tubs	850.03
EFT64663	30.11.2018	Best Western Karratha Central Apartments	HR - Accommodation For Emerging Leaders Facilitator S Roche	378.00
EFT64664	30.11.2018	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant - Rammer Repairs Labour	421.00
EFT64665	30.11.2018	Midalia Steel T/a Onesteel	Traffic Control - Concreting, Deformed/Tempcore Bar 500 100839	276.99
EFT64666	30.11.2018	Poinciana Nursery	Stock - Chook Food	138.80
EFT64667	30.11.2018	Signswest Stick With Us Sign Studio	REAP - Aluminium Access Sign Bracing And Brackets	118.69
EFT64668	30.11.2018	Sai Global Ltd	Records Mgt - As/nzs Iso 13028 Information And Documentation Implementation Guidelines For Digitisation Of Records	208.80
EFT64669	30.11.2018	Sealanes (1985) Pty Ltd	REAP - Kiosk Stock	2,171.57
EFT64670	30.11.2018	Stihl Shop Redcliffe	Stock - Brush Cutter Cord	348.50
EFT64671	30.11.2018	Thrifty Car Rental	KLP - Hire Car, Hydramat Contractor	71.09
EFT64672	30.11.2018	Ausolar Pty Ltd	Various Sites - Electrical Repairs, Testing, KLP Outdoor Court Timer Installation	45,187.48
EFT64673	30.11.2018	Burkeair Pty Ltd	Various Sites - Aircon Replacement, Repairs And Maintenance	30,970.01
EFT64674	30.11.2018	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport, DCH, REAP and KLP - Cleaning Services October 2018	92,180.95
EFT64675	30.11.2018	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	480.72
EFT64676	30.11.2018	Atom Supply	Stock - Concrete Aggregate/sand/cement 20kg	1,622.57
EFT64677	30.11.2018	J Blackwood & Son Pty Limited	Stock - Gloves Disposable Nitrile M	1,254.41
EFT64678	30.11.2018	Airport Security Pty Ltd	Kta Airport - Asic Printing	132.00
EFT64679	30.11.2018	ASB Marketing Pty Ltd	Mosquito Mgt - Car Magnets	406.45
EFT64680	30.11.2018	All Access Australasia	Wickham Library - DVD Order August	1,137.01
EFT64681	30.11.2018	AMD Audit & Assurance Pty Ltd	Audit Fees 2018 - Year End 30 June	7,051.00
EFT64682	30.11.2018	ATF Services Pty Ltd	WS, Monthly Hire CCTV Cameras And WCH, Time Lapse Photography	3,013.67
EFT64683	30.11.2018	Advanced Pest Control (Rentokil Initial Pty Ltd)	Frinderstein Way - Repump Termite Barrier With Biflex Termiticide/Chemical Barrier Repumped 2013	1,320.00
EFT64684	30.11.2018	Australian Laboratory Services Pty Ltd ( ALS )	Kta Airport - WWTP Sampling Analysis And Administration/Reporting Fee	137.72
EFT64685	30.11.2018	Australian Floating Decks Pty Ltd	Economic Development Initiatives - Freight Demand Analysis Project Start Up And Data Collation/Review	18,900.20
EFT64686	30.11.2018	Barth Bros Automotive Machining	Stock - Fuel Filters	1,276.89
EFT64687	30.11.2018	BOC Limited	BOC - Oxygen Cylinder Rental 28/09/18 To 28/10/18	24.06
EFT64688	30.11.2018	Bunzl Ltd	Stock - Hand Towel Roll	490.02
EFT64689	30.11.2018	BC Lock & Key	Kta Main Admin - Rekey Plant Room Door Lock To R618 Change Building Store Room Lock	1,397.98
EFT64690	30.11.2018	Baileys Fertilisers	Kta Golf Course - Grosorb Liquid 200L	3,014.00
EFT64691	30.11.2018	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates	1,174.03
EFT64692	30.11.2018	BB Landscaping WA Pty Ltd	Cook Close - Upgrade Retic System To PVC And Housing Garden Maintenance	7,983.25
EFT64693	30.11.2018	T Bushell	Refund - Lost Ticket Fee	165.00

Chq/EFT	Date	Name	Description	Amount
EFT64694	30.11.2018	Dampier Plumbing & Gas (ttf DPG Trust)	Baynton West Irrigation Pump Station Upgrade And Various Sites Plumbing Repairs	112,471.36
EFT64695	30.11.2018	Challenge Chemicals Australia	Stock - Ally Brite	79.70
EFT64696	30.11.2018	Coca-Cola Amatil (Holdings) Ltd	Indoor Play Centre - Cafe Stock	913.26
EFT64697	30.11.2018	Chemform	Stock - Multistrip Floor Stripper	165.55
EFT64698	30.11.2018	Cherratta Lodge Pty Ltd	KLP - Wash And Fold Tablecloths	16.55
EFT64699	30.11.2018	Command IT Services	PBFC - Repair Alarm Panel Fault Tecom Communication Error	396.00
EFT64700	30.11.2018	Comtec Data Pty Ltd	Depot Upgrade - Sony Full Hd Commercial Probravia Led Tv	3,073.18
EFT64701	30.11.2018	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant - Turn Mower Tyre Repairs	451.00
EFT64702	30.11.2018	Culture Counts Australia Pty Ltd	Arts And Culture Intrinsic Reporting Software - Annual Event Reporting	3,300.00
EFT64703	30.11.2018	M Casserly	Reimb - Dir Utility Allowance Telephone And Internet Charges	866.31
EFT64704	30.11.2018	Converged Communication Network Applications Pty Ltd	IT - Avaya Call Reporting	6,155.13
EFT64705	30.11.2018	Crothers Construction Pty Ltd	Kta Airport - LA31 Hangar Project VO2 Additional Fill Material Placed On The Western And Northern Sides Of The Hangar Pad	18,945.30
EFT64706	30.11.2018	B Cover	Reimb - Meal Allowance And Accommodation Whilst Attending Pilbara Cultural Forum	497.64
EFT64707	30.11.2018	L Carter	Refund - Movie Cancelled Dr Knock	16.00
EFT64708	30.11.2018	C Couchman	Refund - Building Application Withdrawn	61.65
EFT64709	30.11.2018	City Of Wanneroo	LSL Liability Recoup	3,100.48
EFT64710	30.11.2018	Department Of Home Affairs	Kta Airport - ASIC Background Checks	1,480.00
EFT64711	30.11.2018	Datacom Systems (AU) Pty Ltd	IT - Acrobat Pro DC Government Team Licensing Subscription	12,532.39
EFT64712	30.11.2018	E & MJ Rosher Pty Ltd	Stock - Mower Blade	324.40
EFT64713	30.11.2018	H Eaton	Reimb - Mgr Utility Allowance	343.12
EFT64714	30.11.2018	Edge Digital Technology Pty Ltd	REAP - Replacement Outdoor Projector Lamp	1,255.10
EFT64715	30.11.2018	Ezi-Hose Pty Ltd	Plant - Tipper Truck Repairs Hose	146.63
EFT64716	30.11.2018	Max & Claire Pty Ltd T/a Ergolink	Dev Services - Ergonomic Chair	856.90
EFT64717	30.11.2018	Farinosi & Sons Pty Ltd	Kta Airport Workshop - Yarra 6 Burner Hooded Bbq	399.00
EFT64718	30.11.2018	Feel Creative Pty Ltd	IT - Provision Of Web Hosting Services	550.00
EFT64719	30.11.2018	Fiorita Pty Ltd (Fiorita Deli)	Rio Tinto Partnership - End Of Year Celebration Catering, Styling, Set Up, Pack Down And Management	1,221.66
EFT64720	30.11.2018	Focus Banners Pty Limited	Christmas In The Pilbara 2018 - Marketing Banners	1,243.00
EFT64721	30.11.2018	Global Security Management (WA)	FBCC - Security Callouts	1,223.20
EFT64722	30.11.2018	Gresley Abas Pty Ltd	WCH - Project Architect And Variations RFT 09-14/15	19,255.40
EFT64723	30.11.2018	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Various Freight	1,141.70
EFT64724	30.11.2018	Karratha Contracting Pty Ltd	Ngurin Centre, Sewer Main Extension Contract Works And Andover Park, Installation Public Toilets	52,403.45

Chq/EFT	Date	Name	Description	Amount
EFT64725	30.11.2018	Home Hardware Karratha	Equipment Replacement - Clearing Saw	7,057.62
EFT64726	30.11.2018	Hydramet Pty Ltd	Kta Airport WWTP - Fittings Springs And Ball	330.72
EFT64727	30.11.2018	Hitachi Construction Machinery	Plant - Excavator Repairs Lower Roller	934.30
EFT64728	30.11.2018	Handy Hands Pty Ltd	Stock - Pestene Insect Powder	50.00
EFT64729	30.11.2018	Fred Hopkins WA	Plant - Air Compressor Repairs	274.24
EFT64730	30.11.2018	R Hall	Dir Utility Allowance	693.22
EFT64731	30.11.2018	P Hart	WCH - Entrance Public Art Stage 2 Fabrication Commission Fee	16,500.00
EFT64732	30.11.2018	HIT Productions Pty Ltd	REAP - Always Patsy Cline, Royalty As Per Box Office	563.20
EFT64733	30.11.2018	Karratha Signs	Crime Prevention - Community Safety Survey Decal And Kta Vicinity Shopping Centre Installation	495.00
EFT64734	30.11.2018	JSS Logistics	Refund - Double Payment Infringement	219.90
EFT64735	30.11.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	WS - GME 5 Watt Handheld Two Way Radio Twin Pack And Plant Repairs	2,276.22
EFT64736	30.11.2018	Karratha Country Club Inc	Karratha Golf Course/Bowling Green Facility - Water Usage October 2018 71kL	179.91
EFT64737	30.11.2018	Kwik Kopy Printing Centre	Corp Services - Business Cards Mayor Long	191.40
EFT64738	30.11.2018	Komatsu Australia Pty Ltd	Stock - Transmission Cartridge Filter	94.15
EFT64739	30.11.2018	Sonic Healthplus Pty Ltd	WS - Twinrix Hepatitis A & B Vaccinations	189.20
EFT64740	30.11.2018	Keep Australia Beautiful Council	Litter Control - Boxes Orange Roadside Litter Bags	600.00
EFT64741	30.11.2018	KLB Systems	WM - Thermal Paper Us 23 Grade Premium Economy	913.00
EFT64742	30.11.2018	Karratha Garage Doors (ANZ Building & Construction Pty Ltd T/as)	Depot Wshop - Roller Doors X 10 Annual Maintenance	2,972.70
EFT64743	30.11.2018	Kennards Hire Pty Limited	Apex Park - Hire Mini Loader	515.87
EFT64744	30.11.2018	Karrasupa Pty Ltd Tas Harvey Norman Karratha	KLP - Crèche Bluetooth Speaker	79.00
EFT64745	30.11.2018	Hanson Construction Materials Pty Ltd	WS - Road Maintenance Shot Rock	49,426.32
EFT64746	30.11.2018	North West Tree Services	Street Tree Pruning 2018 - Karratha Dampier Wickham Roebourne And Point Samson	75,618.20
EFT64747	30.11.2018	Landgate	Rates - Land Enquiry & Title Searches	77.10
EFT64748	30.11.2018	G Lang	Refund - Dept of Transport Fee PLATE #8633K – Application cancelled	300.00
EFT64749	30.11.2018	F Lampard	Refund Lost Ticket Fee	101.00
EFT64750	30.11.2018	LGIS Insurance Broking	WCH - Squash Centre Refurbishment Project Insurance	711.02
EFT64751	30.11.2018	MM Electrical Merchandising	WRF - Mini Relay Plug	52.36
EFT64752	30.11.2018	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Welcome Park - Carpark Construction Works And Variations	10,998.68
EFT64753	30.11.2018	Menzies Contracting	Pegs Creek Cricket Nets - R & R Cricket Nets	29,232.50
EFT64754	30.11.2018	Emerge Associates	Dewitt Entry Statement - Landscape Design And Tender Scope	2,145.00
EFT64755	30.11.2018	MSS Security	Cancelled	0.00
EFT64756	30.11.2018	Marketforce	Advertising - Sale Of Lots 110 And 111 Sholl Street Roebourne	607.70
EFT64757	30.11.2018	MH Carr Contracting Pty Ltd	Apex Park Ausburn Place - Pick Up 50m2 Of Mulch From North West Trees And Deliver	2,053.98

Chq/EFT	Date	Name	Description	Amount
EFT64758	30.11.2018	MWAH Making Work Absolutely Human Pty Ltd (tff MWah. Unit Trust)	HR - Stress Management Training	2,200.00
EFT64759	30.11.2018	T Madden	Refund - Lost Ticket Fee	120.00
EFT64760	30.11.2018	NYFL - Litter Picking Cleaning And Gardening Services	Litter Control - Collection Services Roebourne October 2018	5,659.66
EFT64761	30.11.2018	Titan Australia Pty Ltd	Plant - Isuzu Tyre Repairs	5,165.60
EFT64762	30.11.2018	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WS - Monthly Fee Admin Office Cribb Room And Transfer Station	147.25
EFT64763	30.11.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Trsfr Stn - 15 Litre Spring Water Bottles	25.25
EFT64764	30.11.2018	North West Waste Alliance	Street Sweeping - Car Parking Bays And Hedland Place Inclusive Of Blower Vacuuming Litter	476.09
EFT64765	30.11.2018	Nielsen Liquid Waste Services Pty Ltd	Wickham Bistro Rambla - Grease Trap Waste Removal October 2018	1,067.00
EFT64766	30.11.2018	B Nurnberger	HR - Delivery Time Management Training 20 Candidates	2,145.00
EFT64767	30.11.2018	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Gas Cylinder Rental	827.55
EFT64768	30.11.2018	Pilbara Distributors	Councillor Fridge Stock - 20 x Cartons 600ml Bottled Water	280.00
EFT64769	30.11.2018	The Paper Company Of Australia Pty Ltd	Stock - Pallet Of A4 Paper	866.25
EFT64770	30.11.2018	Pilbara Copy Service	Waste/Kta Airport - Printer Charges October 2018	790.88
EFT64771	30.11.2018	Public Libraries Wa Inc	Libraries - PLWA Membership 2018/2019	170.00
EFT64772	30.11.2018	Printsync Norwest Business Solutions	Various Site - Printer Charges	3,951.83
EFT64773	30.11.2018	Parker Black & Forrest Pty Ltd	REAP - Supply 10 x Master Keys	401.50
EFT64774	30.11.2018	Port Walcott Yacht Club (Inc)	Quarterly Grant August 2018 - Deep Fryers	3,850.00
EFT64775	30.11.2018	Pilbara First Aid	HR - WRP First Aid And CPR Training Courses	1,140.00
EFT64776	30.11.2018	Pilbara Steel Flashings Supplies	Roebourne Pool - Corodek And Cover Sheets	75.24
EFT64777	30.11.2018	Prompt Contracting And Fencing Pty Ltd	Shadwick Drive - Install Colorbond PA Gate	1,485.00
EFT64778	30.11.2018	MSS Security	Karratha Airport - Front Of House And Screening Security Services October 2018	203,178.52
EFT64779	30.11.2018	Stott & Hoare	IT - Equipment and REAP Fit Out CCTV Display	59,293.30
EFT64780	30.11.2018	Repco Auto Parts	Minor Equip Replacement - Trolley Jack-2700 Full Aluminium 26030a	2,302.72
EFT64781	30.11.2018	Roy Galvin & Co Pty Ltd (Galvins)	Teesdale Place - Shower Soap Dish	54.29
EFT64782	30.11.2018	Red Dot Stores	The Base - Supplies Freakshow Carnivale Halloween Event	139.98
EFT64783	30.11.2018	Roebourne Dingo Hire	Removal Of Abandoned Vehicle - Tow Dark Blue Can Am From Herbert Way Wickham To Depot	748.00
EFT64784	30.11.2018	Red Earth Flowers	Remembrance Day Service 2018 - Floral Wreath	150.00
EFT64785	30.11.2018	Road Rail & Mine Products Pty Ltd	Traffic Control - Tactiles Yellow	1,920.60
EFT64786	30.11.2018	Reece Pty Ltd	Various Ovals And Parks - Retic Repairs And Stock	20,025.84
EFT64787	30.11.2018	State Law Publisher	Dev Services - Bush Fire Brigades And Fencing Amendment Local Laws In Government Gazette	1,466.50

Chq/EFT	Date	Name	Description	Amount
EFT64788	30.11.2018	Statewide Bearings	Plant - Water Pump Repairs Gates Belt	61.13
EFT64789	30.11.2018	Kmart Karratha	Youth Shed - Program Supplies	961.30
EFT64790	30.11.2018	Speedo Australia Pty Ltd	KLP - Pro-Shop Stock	3,347.52
EFT64791	30.11.2018	Sunstone Design	Shadwick Drive - Install Window Treatments	3,054.96
EFT64792	30.11.2018	Seek Limited	HR - 20 x Classic Job Ad Pack	4,620.00
EFT64793	30.11.2018	Shire Of Wyndham - East Kimberley	Certificate Of Design Compliance - Rangers Compound Bp 1802090	99.00
EFT64794	30.11.2018	Supercivil Pty Ltd	Jacaranda Place To Walcott Way Wickham - Footpath Works Pram Ramps And Grab Rail Installations	33,024.75
EFT64795	30.11.2018	Skipper Transport Parts (Formerly Covs)	Plant - Komatsu Repairs	534.37
EFT64796	30.11.2018	Seashore Engineering Pty Ltd	Dampier Palms Environmental & Social Impacts Preparation Of Brief Report	10,670.00
EFT64797	30.11.2018	Stainless Creation Pty Ltd	REAP - Kiosk And Mobile Bars Stainless Modifications	4,796.00
EFT64798	30.11.2018	T-Quip	Stock - Mower Blade 27	176.40
EFT64799	30.11.2018	Tox Free (Australia) Pty Ltd	KLP - Bin Lifts October 2018	360.14
EFT64800	30.11.2018	The Walt Disney Company Pty Ltd	REAP - Film Licence, Christopher Robin	600.00
EFT64801	30.11.2018	P Trestrail	Dir Utility Allowance - Internet Charges	70.94
EFT64802	30.11.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Comm Dev - Advertisement RFT 13-18/19 Curatorial Services For Public Art Installations	345.40
EFT64803	30.11.2018	Totally Workwear	HR - Uniforms	3,253.03
EFT64804	30.11.2018	TPF Group Pty Ltd	Leachate Management System - Pond Repairs	3,960.00
EFT64805	30.11.2018	Karratha Timber & Building Supplies	Millars Well Cricket Nets - Shade Cloth	2,516.54
EFT64806	30.11.2018	Village Roadshow Pty Ltd	REAP - Film Licence, A Star Is Born	6,991.19
EFT64807	30.11.2018	Westrac Equipment Pty Ltd	Plant - Dump Truck Repairs	182.03
EFT64808	30.11.2018	Woolworths Group Limited	Works - Farewell BBQ D Harrison	1,082.93
EFT64809	30.11.2018	Wormald Australia Pty Ltd	REAP - Six Monthly Fire Extinguisher Inspection Blankets And Hydrants	484.00
EFT64810	30.11.2018	WA Library Supplies (PIC Enterprises Pty Ltd)	Dampier Library - Adhesive Book Covering	151.80
EFT64811	30.11.2018	West Australian Newspapers Limited	REAP - Advertising Pilbara News, October 2018	3,564.00
EFT64812	30.11.2018	Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as)	PBFC - Repair RHS External Door And Install Threshold Tread	452.10
EFT64813	30.11.2018	Quiet Solutions Specialists	Depot Upgrade - Azure Autex Peel N Stick Tile	3,476.00
EFT64814	30.11.2018	West Coast Commercial Industries / Aqualoo (WCCI Pty Ltd t/as)	FBCC - Washroom Accessories Gravity Hinges Bumper Satin Chrome	561.00
EFT64815	30.11.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms Pants Narrow Tradie Navy	668.40
EFT64816	30.11.2018	Zipform Pty Ltd	Rates - 2nd Instalment Notices Printed And Posted	1,723.43
EFT64817	30.11.2018	E Zimmerle	Reimb - Meal Allowance Pilbara Creative Cultural Forum Newman	96.80
EFT64818	30.11.2018	A Haslam	Refund - Lost Ticket Fee	165.00
EFT64819	30.11.2018	TNT Express	Various Freight	1,087.63
EFT64820	30.11.2018	Telstra Corporation Ltd	Various Sites - Phone Services And Usage	9,765.23
EFT64821	30.11.2018	Water Corporation	Refund - Overpayment of Debtor Account W214	126.91

Chq/EFT	Date	Name	Description	Amount
EFT64822	29.11.2018	City Of Karratha	Payroll Deductions	160.00
EFT64823	29.11.2018	City Of Karratha	Payroll Deductions	868.02
EFT64824	29.11.2018	City Of Karratha - Social Club	Payroll Deductions	1,644.00
EFT64825	29.11.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT64826	29.11.2018	Australian Services Union (ASU/MEU Div)	Payroll Deductions	543.90
EFT64827	29.11.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	180.00
EFT64828	29.11.2018	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT64829	29.11.2018	A Dorning - (Mortgage Account)	Home Ownership Allowance	479.64
EFT64830	29.11.2018	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT64831	29.11.2018	S Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT64832	29.11.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT64833	29.11.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT64834	29.11.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT64835	29.11.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT64836	29.11.2018	Lgrceu	Payroll Deductions	61.52
EFT64837	29.11.2018	Maxxia Pty Ltd	Payroll Deductions	18,018.00
EFT64838	29.11.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT64839	29.11.2018	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT64840	29.11.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
EFT64841	05.12.2018	Australian Taxation Office	Payroll Deductions	300,649.81
EFT64842	05.12.2018	Child Support Agency	Payroll Deductions	1,697.30
EFT64843	30.11.2018	J Burrows	Refund - Asic Card Bond	50.00
EFT64844	30.11.2018	L Charlton	Refund - Asic Card Bond	50.00
EFT64845	30.11.2018	J Cloete	Refund - Carparking Card Bond	50.00
EFT64846	30.11.2018	S Felix	Refund - Asic Card Bond	50.00
EFT64847	30.11.2018	Ore Investments Pty Ltd T/as Goldrush Tours	Refund - Carpark Card Bond	50.00
EFT64848	30.11.2018	T Hastings	Refund - Asic Card Bond	50.00
EFT64849	30.11.2018	V Iannucci	Refund - Asic Card Bond	50.00
EFT64850	30.11.2018	S Lambert	Refund - Asic Card Bond	50.00
EFT64851	30.11.2018	P Ledwith	Refund - Asic Card Bond	50.00
EFT64852	30.11.2018	D Murgatroyd	Refund - Asic Card Bond	50.00
EFT64853	30.11.2018	B McKay	Refund - Travellers Library Card Bond	50.00
EFT64854	30.11.2018	B Peressini	Refund - Asic Card Bond	50.00
EFT64855	30.11.2018	J Scott	Refund - Asic Card Bond	50.00
EFT64856	30.11.2018	D Turner	Refund - Asic Card Bond	50.00
EFT64857	30.11.2018	A Thorn	Refund - Asic Card Bond	50.00
EFT64858	30.11.2018	J Wonthrop	Refund - Asic Card Bond	50.00
EFT64859	07.12.2018	Cleanaway Pty Ltd	Waste Collection - October 2018	83,574.74
EFT64860	07.12.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Dampier Fire Station/DCH - Water Rates And Electricity Charges	5,162.52
EFT64861	07.12.2018	Telstra Corporation Ltd	PBFC Security System - Phone Charges	319.07

Chq/EFT	Date	Name	Description	Amount
EFT64862	07.12.2018	Horizon Power	Various Sites - Electricity Charges	2,873.80
EFT64863	07.12.2018	Water Corporation	Various Sites - Water Usage	24,848.32
EFT64864	07.12.2018	Associate Contracting Electrical - ACE Electrical	Depot Carpark Upgrade - Move Card Reader Forward Curb	3,300.00
EFT64865	07.12.2018	Australian Library And Information Association	Karratha Library - Membership Renewal 2018/2019	572.00
EFT64866	07.12.2018	Signature Music Pty Ltd	A&C Program - Specialist Audio Visual Technical Services Sept 2018	2,310.00
EFT64867	07.12.2018	Cobra Marine	Rates Refund due to duplicate payment	2,261.77
EFT64868	07.12.2018	Dampier Community Association	ACADS - 50th Anniversary Event 50% Upfront Payment 18/19	7,700.00
EFT64869	07.12.2018	Department Of Agriculture & Food ( Department Of Industries & Regional	Ausburn Park - Quarantine Inspection	65.00
EFT64870	07.12.2018	GHD Pty Ltd	Moolgunn Rd/Orkney Rd - Water Main Design & Construction Support	2,781.35
EFT64871	07.12.2018	Karratha Scout Group	Quarterly Funding May 2018 - Replacement Scout Hall Doors	2,200.00
EFT64872	07.12.2018	Karratha & Districts Chamber Of Commerce (KDCCI)	Business Development - 2018 Bootcamp 50% Grant Scheme 2018/19	11,000.00
EFT64873	07.12.2018	Karratha International Hotel (Ringthane Pty Ltd t/as)	Wickham Library - Accommodation, Writer Workshop J Wilson	1,663.80
EFT64874	07.12.2018	Les Mills Aerobics Australia	WRF - Licence Fee 01/11/18 To 30/11/18	596.95
EFT64875	07.12.2018	Market Creations Pty Ltd	Computer Network Expenses - Annual Web Hosting Service And SQL Database -	660.00
EFT64876	07.12.2018	WALGA	Registration - Climate Change Forum Renewable Technologies 29/11/2018	88.00
EFT64877	07.12.2018	Norwest Sand & Gravel Pty Ltd	WS Road Maintenance, Bulgarra Oval Top Soil	27,366.63
EFT64878	07.12.2018	Ngarliyarndu Bindirri Aboriginal Corp.	Welcome To Country - Pansy Hicks Rio Tinto & City Of Karratha Partnership end of year event	550.00
EFT64879	07.12.2018	Phonographic Performance Company of Australia Ltd (PPCA)	KLP - PPCA Annual License 1/12/18-30/11/19	5,514.66
EFT64880	07.12.2018	Point Samson Community Association Inc	ACADS - Moonlight Markets 30% Progress Payment 2016/17	10,545.70
EFT64881	07.12.2018	Parry's Merchants	Youth Shed - Kiosk Supplies	612.65
EFT64882	07.12.2018	Poinciana Nursery	Dampier Highway Streetscape - Increase Size Of Water Wells	3,481.50
EFT64883	07.12.2018	Rempearl Pty Ltd - Samson Beach Chalets	Cancelled	0.00
EFT64884	07.12.2018	St Lukes College	Contribution For End of Year Awards Policy CS-06	175.00
EFT64885	07.12.2018	St John Ambulance - Karratha	Stock - Betadine 15ml	367.54
EFT64886	07.12.2018	Signswest Stick With Us Sign Studio	City Centre - Recycling Water Signs	1,006.50
EFT64887	07.12.2018	Sealanes (1985) Pty Ltd	REAP - Kiosk Stock	104.50
EFT64888	07.12.2018	Ausolar Pty Ltd	Various Sites, Electrical Repairs, KLP Remove And Install New LED Lighting, DCH Install Mains Cables Dehumidifies	29,689.96
EFT64889	07.12.2018	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	348.29
EFT64890	07.12.2018	Atom Supply	Stock - Super Glue 3ml Tube	2.17

Chq/EFT	Date	Name	Description	Amount
EFT64891	07.12.2018	J Blackwood & Son Pty Limited	Equipment Replacement - Aussie Pumps, Karcher, Fencing Roll, Gloves, Dust Mops, Wrench	5,701.89
EFT64892	07.12.2018	ABCO Products	Stock - Grill Brick	516.44
EFT64893	07.12.2018	Avdata Australia	KTA Airport - Monthly Data Reporting Fee And Billing Service Fees And Charges For Oct 2018	1,258.33
EFT64894	07.12.2018	Civica Pty Ltd	Karratha Library - Management System-Generated Quarterly SMS Notices For 01/07/18 To 30/09/18	330.00
EFT64895	07.12.2018	All Access Australasia	Wickham Library - October 2018 Dvd Order	1,083.69
EFT64896	07.12.2018	Active Games & Entertainment	Australia Day 2019 - Community Celebration Amusements 20190126kar 50% Deposit	5,450.00
EFT64897	07.12.2018	Allied Pumps Pty Ltd	Plant - Repairs Pump Assembly	1,696.91
EFT64898	07.12.2018	Barth Bros Automotive Machining	Stock - Air Filter	532.67
EFT64899	07.12.2018	BC Lock & Key	Karratha Airport - Investigate Repair/Open Key Cabinet Lock	411.90
EFT64900	07.12.2018	Baileys Fertilisers	Karratha Golf Course/Bowling Green Facility - Fertiliser	954.80
EFT64901	07.12.2018	BP Australia Pty Ltd	Stock - Diesel Delivered To WS And Depot	46,183.52
EFT64902	07.12.2018	BB Landscaping WA Pty Ltd	McRae Court - Garden Maintenance And Tidy Up November 2018	1,540.00
EFT64903	07.12.2018	Bundaberg Bag Company (tff Krieger Family Trust)	Stock - Wool Packs Green Bulk Pack 50	577.50
EFT64904	07.12.2018	P Banks	Refund - Lost Ticket Fee	115.00
EFT64905	07.12.2018	Centurion Transport Co Pty Ltd	Various Freight	591.29
EFT64906	07.12.2018	Challenge Chemicals Australia	Stock - Winner Floor Cleaner Lemon Scent	51.70
EFT64907	07.12.2018	Coca-Cola Amatil (Holdings) Ltd	Roebourne Pool - Kiosk Supplies	564.69
EFT64908	07.12.2018	Cabcharge Australia Pty Ltd	Cabcharges October 2018	1,023.61
EFT64909	07.12.2018	Command IT Services	Depot Upgrade - Network Cabling, Operations Centre CCTV Including Enterprise Licence	16,020.90
EFT64910	07.12.2018	Campbell Clan Superannuation Fund	Records - Storage Coolawanyah Road Karratha	1,800.00
EFT64911	07.12.2018	Converged Communication Network Applications Pty Ltd	IT - Ip Office R10 3rd Party Ip Endpoint 1 Plds Lic:cu	185.10
EFT64912	07.12.2018	M Conway	Refund - Lost Ticket Fee	165.00
EFT64913	07.12.2018	Data#3 Limited	IT - Ups Batteries 2018-457365	3,886.38
EFT64914	07.12.2018	Daysafe Training & Assessing	HR - Hydraulic Operations Course Riimpo301d	395.00
EFT64915	07.12.2018	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Plan Preparation/ Modification Karratha Dampier Roebourne Point Samson And Wickham	418.00
EFT64916	07.12.2018	Dampier Plumbing & Gas (tff DPG Trust)	Kta Airport - WWTP Repair Sewer Pump 4 Float Failed Overflowing Downstream	886.60
EFT64917	07.12.2018	Department of Water and Environmental Regulation	KTA Airport WWTP - Annual Licence	980.01
EFT64918	07.12.2018	Environmental Health Australia (nsw) Inc	Food Safe - I'm Alert Annual Subscription	550.00
EFT64919	07.12.2018	Ezi-Hose Pty Ltd	Plant - Colorado Repairs Kincome Tool Box Lock & Key Replacement	322.79
EFT64920	07.12.2018	Exteria	Stock - Allure (Norfolk) Bin Surround 240L	3,417.70
EFT64921	07.12.2018	Electronic Scoreboards Australia	KLP - Indoor Court Scoreboards Cables	282.70

Chq/EFT	Date	Name	Description	Amount
EFT64922	07.12.2018	J Fisher	Refund - Development Approval Application	147.00
EFT64923	07.12.2018	StrataGreen (Strata Corporation Pty Ltd)	Depot Plant Nursery - Weed Control Weedmaxx Weed Control Mat	888.69
EFT64924	07.12.2018	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Various Freight	600.21
EFT64925	07.12.2018	Home Hardware Karratha	Roebourne Youth Precinct Courts Toilet & Kiosk - Gloss Paint To Paint Kiosk Doors	146.49
EFT64926	07.12.2018	Karratha Signs	Bulgarr Oval Shed - Replacement City Of Karratha Sign	153.45
EFT64927	07.12.2018	James Bennett Pty Limited	Wickham Library - October 2018 Book Order	1,134.90
EFT64928	07.12.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Ride On Scrubber Repairs Battery And UHF Radio	3,311.95
EFT64929	07.12.2018	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Stock - A/C Filter Set of 2	301.91
EFT64930	07.12.2018	Keyspot Services	Walkington Awards - Lettering To Walkington Award Honour Board	66.00
EFT64931	07.12.2018	Karratha Veterinary Hospital	Animal Control - Euthanize Cat	73.40
EFT64932	07.12.2018	Sonic Healthplus Pty Ltd	WS - Twinrix Hepatitis A & B Vaccinations	435.60
EFT64933	07.12.2018	Kennards Hire Pty Limited	Hillcrest Estate Park - Hire Mini Loader/Kanga	816.50
EFT64934	07.12.2018	Ko Aye T/as K & S Mobile Windscreen Service	Plant - Colorado Windscreen Replacement Insurance Excess Payable	385.00
EFT64935	07.12.2018	Karratha Basketball Association - Juniors	Sports Quarterly Grant October 2018 - Auspice J Perry Selection To State U14 Team	825.00
EFT64936	07.12.2018	Karratha Medical Centre	Refund – Rental paid in error	5,850.00
EFT64937	07.12.2018	Leethall Constructions Pty Ltd	Baynton Drive Storm Water Drainage - Demolition, Relocation, Installation, Disposal	15,180.00
EFT64938	07.12.2018	Lo's Cafe And Dining Pty Ltd	Walkington Awards - Ceremony Catering	530.00
EFT64939	07.12.2018	Menzies Contracting	Depot Upgrade - Supply And Install Colourbond Fencing	18,947.50
EFT64940	07.12.2018	Emerge Associates	Welcome Park - Documentation Amendments & Tendering Design	9,603.00
EFT64941	07.12.2018	Messages On Hold Australia Pty Ltd	Purchase Interactive Voice Recordings/Current On Hold Productions	299.00
EFT64942	07.12.2018	NW Communications & IT Specialists	RAC - Security Alarm Monitoring October 2018	420.00
EFT64943	07.12.2018	Pilbara Distributors	Karratha SES - 45kg Gas Bottle Including Delivery	165.00
EFT64944	07.12.2018	Pirtek	Kta Airport - T-bolt Clamp	36.41
EFT64945	07.12.2018	Pilbara Copy Service	WRP - Printer Charges October 2018	293.96
EFT64946	07.12.2018	Repco Auto Parts	Stock - Spark Plug	52.91
EFT64947	07.12.2018	Ralph & Beattie Bosworth Pty Ltd	WCH - Quantity Surveyor	1,056.00
EFT64948	07.12.2018	Roebourne Dingo Hire	Aware Program - Hire Machinery/Operator Mitigation Works To Caltex Block	2,400.00
EFT64949	07.12.2018	Auto One Karratha	Stock - Spark Plug	4.66
EFT64950	07.12.2018	Reece Pty Ltd	Ashton Park - Reticulation Repairs Male Threaded Elbow	236.11
EFT64951	07.12.2018	Statewide Bearings	Plant - Tipping Trailer Repairs Hydraulic Brakes	781.54
EFT64952	07.12.2018	Kmart Karratha	KLP - Crèche Christmas Craft Supplies	115.75
EFT64953	07.12.2018	Decor8 Australia Pty Ltd	Rapid Graffiti Removal Unit - Provision Of Graffiti Removal Services November 2019	5,500.00
EFT64954	07.12.2018	Sodexo Remote Sites	Rent Acacia Place - 14/12/2018 To 13/01/2019	1,516.67

Chq/EFT	Date	Name	Description	Amount
EFT64955	07.12.2018	Shire Of Wyndham - East Kimberley	Wickham Water Playground Shade Sails - Certificate Of Design Compliance	238.35
EFT64956	07.12.2018	Designa Sabar Pty Ltd	KTA Airport Car Park Redesign - EmMV Compliant Credit Card Reader	22,495.00
EFT64957	07.12.2018	Supercivil Pty Ltd	Roebourne Entry Statement - Kerbing And Backfilling	2,772.00
EFT64958	07.12.2018	Sanity Music Stores Pty Ltd	Yth Services - Movies Saturday Sesh Programming And January School Holiday Program	184.97
EFT64959	07.12.2018	Skipper Transport Parts (Formerly Covs)	Stock - Bag of Rags 15kg	151.36
EFT64960	07.12.2018	Switchbait (The Hickey Trust)	KLP - Lifeguard And Admin/Prog Uniforms	1,849.10
EFT64961	07.12.2018	Stevenson Flooring Pty Ltd (Stair Nosing Australia)	Pt Samson Foreshore Structures - Replacement Stair Nosing Anti Slip	1,570.69
EFT64962	07.12.2018	T-Quip	Stock - Roller Rebuild Kit	276.35
EFT64963	07.12.2018	Talis Consultants Pty Ltd T/a Talis Unit Trust	7 Mile Landfill - Consultancy Services For Leachate Extraction System	9,396.20
EFT64964	07.12.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Tambrey Park - Top Dressing With Blended Topsoil	13,310.00
EFT64965	07.12.2018	Tactile Systems Australia Pty Ltd	WS - Warning Integrated Polyurethane Tile Yellow	379.00
EFT64966	07.12.2018	Universal Music Australia Pty Limited	Partnership Mgt - Vast Album x 1000 Includes Dist Fee And Shipping	8,800.00
EFT64967	07.12.2018	Karratha Timber & Building Supplies	KLP - General Hardware Supplies September 2018	771.58
EFT64968	07.12.2018	Westrac Equipment Pty Ltd	Plant - Dump Truck Repairs	645.32
EFT64969	07.12.2018	Woolworths Group Limited	Youth Shed - Cafe Supplies & Stock	1,330.31
EFT64970	07.12.2018	Wormald Australia Pty Ltd	Various Sites - Replace Exit Lighting, Report Fire Panel Faults, Install Extinguishers, EWIS Maintenance	18,215.99
EFT64971	07.12.2018	Wrapped Creations	REAP - Rio Tinto Service Award Dinners	154.00
EFT64972	07.12.2018	Water Infrastructure Science And Engineering (WISE)	KTA Airport - Quarterly Review Of Sewerage Treatment Plant (July - Sep 2018)	2,035.00
EFT64973	07.12.2018	Wilson Parking Australia 1992 Pty Ltd	Karratha Airport - Annual Management Fee, Operation And Management Services For Parking And Ground Transport	1,100.00
EFT64974	07.12.2018	Webborton Investments Pty Ltd	Rates Refund due to duplicate payment	6,991.44
EFT64975	07.12.2018	Yurra Pty Ltd	City Centre Gardens Maintenance - Spread Mulch	8,427.32
EFT64976	06.12.2018	Country Arts (WA) Inc	REAP - Performance Of Aborigi-lol Great Danes From Country Arts WA	5,049.00
EFT64977	06.12.2018	NYFL - Cossack Management	Cossack - Management Services December 2018	35,750.00
EFT64978	06.12.2018	Y Blanket	Travel Assistance Trust Withdrawal	1,360.00
EFT64979	06.12.2018	M Latt	Refund ASIC Card Bond	50.00
EFT64980	06.12.2018	T Livsey	Refund ASIC Card Bond	50.00
EFT64981	06.12.2018	K Ramsay	Refund ASIC Card Bond	50.00
EFT64982	06.12.2018	S Su	Refund ASIC Card Bond	50.00
EFT64983	14.12.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Cancelled	0.00
EFT64984	14.12.2018	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Wickham And Dampier Sites - Electricity And Water Usage	31,066.70

Chq/EFT	Date	Name	Description	Amount
EFT64985	14.12.2018	Horizon Power	Various Sites - Electricity Charges	118,611.15
EFT64986	14.12.2018	Water Corporation	Various Sites - Water Usage	70,892.71
EFT64987	14.12.2018	Water Corporation	Various Sites - Water Usage	8,713.33
EFT64988	14.12.2018	Water Corporation	Various Sites - Water Usage	19,110.27
EFT64989	14.12.2018	Australian Communications & Media Author (ACMA)	IT - Acma Licence Renewal	88.00
EFT64990	14.12.2018	Foxtel For Business	KLP - Business Premium Core Channels December 2018	365.00
EFT64991	14.12.2018	Australia Post	Postage November 2018	1,130.79
EFT64992	14.12.2018	Chefmaster Australia	Stock - Garbage Bags 80L	2,210.00
EFT64993	14.12.2018	Winc Australia Pty Limited	Community Services - Stationery	2,543.11
EFT64994	14.12.2018	Blue Hat Cleaning Services T/as Dameel Cleaning Services	Kta Airport/DCH - Cleaning Services November 2018	57,738.12
EFT64995	14.12.2018	Garrards Pty Ltd	Stock - Pesticide Ditrac Blox 8kg	122.38
EFT64996	14.12.2018	Karratha & Districts Chamber Of Commerce (KDCCI)	Business Support 18/19 - Lead & Adapt Workshop 50% Payment Upfront	4,400.00
EFT64997	14.12.2018	S Kot	Reimb - Transit Meal Expense, Darwin 20/11/2018	20.50
EFT64998	14.12.2018	Les Mills Aerobics Australia	KLP - Group Fitness License Fees December 2018	2,170.09
EFT64999	14.12.2018	Poolmart Karratha	WRF - Pool Chemicals, No Fume Liquid PH Reducer	118.50
EFT65000	14.12.2018	Point Samson Community Association Inc	Point Samson Community Park - Maintenance	6,600.00
EFT65001	14.12.2018	Parry's Merchants	Annual Staff Awards Breakfast 2018 - Supplies	371.15
EFT65002	14.12.2018	Salt Junior Soccer Club Inc.	Sport Development - Light Token Reimbursement 2018 Season	1,025.00
EFT65003	14.12.2018	St John Ambulance - Karratha	HR - Provide First Aid Course	209.94
EFT65004	14.12.2018	Sealanes (1985) Pty Ltd	Corp Services - Kitchen Supplies	569.04
EFT65005	14.12.2018	Stihl Shop Redcliffe	Stock - Chainsaw Chain 16 Rapid Micro	70.00
EFT65006	14.12.2018	Te Wai Manufacturing	Animal Control - Uniforms And Embroidery	29.40
EFT65007	14.12.2018	Royal Life Saving Society WA Inc	KLP - Learn To Swim Certificates	211.60
EFT65008	14.12.2018	TNT Express	Various Freight	230.15
EFT65009	14.12.2018	Thrifty Car Rental	Executive Services - CEO Car Hire Meetings In Perth	160.02
EFT65010	14.12.2018	West Pilbara Junior Cricket Association	Bucks For Bags Donation	2,000.00
EFT65011	14.12.2018	Department Of Fire And Emergency Services (ESL Payments)	Emergency Services Levy 2018/19 Instalment 2	436,622.94
EFT65012	14.12.2018	Crothers Construction Pty Ltd	Kta Airport - Hangar And Office Design And Construction Claim And Variations	316,132.81
EFT65013	14.12.2018	Trasan Contracting	RAC - Plant Room Shed Replacement Claim And Variation	94,259.97
EFT65014	14.12.2018	Supercivil Pty Ltd	Welcome Rd RV Car Park - Kerb And Footpath Works	64,121.20
EFT65015	14.12.2018	Karratha Visitor Centre	Kta Tourist Bureau - Final Quarterly Payment 17/18	6,500.00
EFT65016	14.12.2018	Village Roadshow Pty Ltd	REAP - Film Licence, A Star Is Born	3,123.51
EFT65017	14.12.2018	Ausolar Pty Ltd	Various Sites - Light Repairs, Replace Fan Controllers, Repair Pump, Locate Power, Replace GPOs	12,198.41

Chq/EFT	Date	Name	Description	Amount
EFT65018	14.12.2018	Burkeair Pty Ltd	Various Repairs - Ice Machine Maintenance, KLP Install Heat Pump, PBFC Repair Aircon, KLP Repair Chillers	30,592.14
EFT65019	14.12.2018	Bunzl Brands And Operations Pty Ltd	Stock - Safety Goggles Clear Anti Fog Foambound	41.62
EFT65020	14.12.2018	Atom Supply	Stock - Tag Out Of Service Yellow	253.92
EFT65021	14.12.2018	J Blackwood & Son Pty Limited	Stock - Sqwincher Qwik-stik Sachets Mixed (box/50)	630.47
EFT65022	14.12.2018	A Noble & Son Ltd - Wa Division	KTAS Airport - Fold Down Guard Rail Kit, Roof Mount and Installation	1,656.20
EFT65023	14.12.2018	Onyx Group WA Pty Ltd	Councillor Briefing Session - Catering And Delivery 12/11/2018	900.00
EFT65024	14.12.2018	Assetic Australia Pty Ltd	Financial Services - Update Mydata Asset Id's For MRWA Iris Compliance	4,620.00
EFT65025	14.12.2018	All Rid Pest Management	Marniyarra Loop - Termite Inspections	200.00
EFT65026	14.12.2018	Rol-wa Pty Ltd T/a Allpest Wa	REAP - Investigate And Carry Out Treatment Works To Rectify Pest Issue	231.00
EFT65027	14.12.2018	Artyzan	Nickol West Oval - Install 2 Limestone Blocks Back Onto Seat	704.00
EFT65028	14.12.2018	Acacia Connection Pty Ltd	EAP Program - Quarterly Fee 01/01/19 To 31/03/19	2,145.00
EFT65029	14.12.2018	Oberix Group Pty Ltd t/as Alerton Australia	DCH - Bms System Preventative Maintenance November 2018	2,959.00
EFT65030	14.12.2018	Australian Laboratory Services Pty Ltd ( ALS )	KTA Airport - WWTP, Sampling Analysis And Administration/Reporting Fee Nov 2018	137.72
EFT65031	14.12.2018	BOC Limited	REAP 2018 - 45kg Dry Ice For Performance Purposes	220.00
EFT65032	14.12.2018	Bunzl Ltd	Stock - Toilet Tissue, Interleaved 2 Ply	1,504.29
EFT65033	14.12.2018	BC Lock & Key	REAP - U7 Platinum Urban Safe	2,600.55
EFT65034	14.12.2018	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant - BOMAG Repairs Sending Unit	880.00
EFT65035	14.12.2018	Beacon Equipment	Plant - Telescopic Pruner Repairs Drive Shaft Assembly	297.80
EFT65036	14.12.2018	BB Landscaping WA Pty Ltd	Andover Way - Upgrade Retic System	3,682.25
EFT65037	14.12.2018	Centurion Transport Co Pty Ltd	Various Freight	64.02
EFT65038	14.12.2018	Challenge Chemicals Australia	Stock - Algae Clean 25L Drum	3,086.60
EFT65039	14.12.2018	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Stock	4,867.75
EFT65040	14.12.2018	Chemform	Stock - Odour Eater / Air Freshener	1,531.97
EFT65041	14.12.2018	Cherratta Lodge Pty Ltd	KLP - Laundering Table Cloths	13.57
EFT65042	14.12.2018	Comtec Data Pty Ltd	IT - Remediate Wireless Network Issue Replace Lightning Protection Unit Mast	1,320.00
EFT65043	14.12.2018	M Casserly	Dir Utility Allowance	60.29
EFT65044	14.12.2018	S Cross	Reimb - Study Assistance	3,000.00
EFT65045	14.12.2018	Colours Of India (Rajeshwari Chouhan T/as)	REAP - Reaf Culture #2 Bollywood Performance	550.00
EFT65046	14.12.2018	A Chalmers	Reimb - Meal And Transport Allowance IT Vision Essential Workshop	196.50
EFT65047	14.12.2018	Dampier Plumbing & Gas (tff DPG Trust)	Kta Airport - Repair Non Compliant Pumps	10,145.30
EFT65048	14.12.2018	Edge Digital Technology Pty Ltd	REAP - Service Outdoor Projector Dolphin Card Replacement	3,867.60
EFT65049	14.12.2018	Ezi-Hose Pty Ltd	Plant - Wheel Loader Repairs Maintenance Tags	8.80
EFT65050	14.12.2018	Exteria	Karratha Country Club - Sports Benches x 17	10,789.90

Chq/EFT	Date	Name	Description	Amount
EFT65051	14.12.2018	Environex International Pty Ltd	KTA Airport - Painting Materials Caustic Soda	1,232.00
EFT65052	14.12.2018	Empire6714	Councillor Christmas Dinner 25pax	2,375.00
EFT65053	14.12.2018	M Epis	Reimb - Study Assistance Semester 2 1 x Unit	1,000.00
EFT65054	14.12.2018	Focus Banners Pty Limited	Christmas In The Pilbara 2018 - Replacement Banner	88.00
EFT65055	14.12.2018	Fire And Safety Australia Pty Ltd	HR - Delivery Chief Fire Warden Training 15 Candidates	3,200.00
EFT65056	14.12.2018	Globe Australia Pty Ltd	Stock - Globe Vault Rat Station	110.00
EFT65057	14.12.2018	StrataGreen (Strata Corporation Pty Ltd)	Equipment Replacement - Bms Round Plugger 100mm	434.47
EFT65058	14.12.2018	Gresley Abas Pty Ltd	DCH - Preparation Of Procurement Documentation For Replacement Outside Air Handling Units	14,750.55
EFT65059	14.12.2018	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Various Freight	3,860.30
EFT65060	14.12.2018	Home Hardware Karratha	Millars Well Daycare - Rafter/Eaves Tail End Paint	168.78
EFT65061	14.12.2018	Hydramet Pty Ltd	Kta Airport - Maintenance Kit	695.23
EFT65062	14.12.2018	Moore Stephens (wa) Pty Ltd As Agent	HR - Nuts & Bolts and Finance Essentials Workshop	1,595.00
EFT65063	14.12.2018	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Teesdale Place - Yearly Swimming Pool Health Checks	418.00
EFT65064	14.12.2018	Jtagz Pty Ltd	Animal Control - Green Wrapstraps	187.00
EFT65065	14.12.2018	James Bennett Pty Limited	Wickham Library - September Book Order	268.60
EFT65066	14.12.2018	M Jewkes	Mgr Utility Allowance	280.00
EFT65067	14.12.2018	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Equipment Replacement - Vertex Submersible Speakers Hand Held Radio	1,827.40
EFT65068	14.12.2018	K Jackson	Reimb - Meal Allowance Pool Operations Course Perth	279.88
EFT65069	14.12.2018	Keyspot Services	HR - Trophies & Engraving Staff Service & Annual Awards	1,919.10
EFT65070	14.12.2018	Karratha Veterinary Hospital	Animal Control - Desex And Microchip Female Dog Mawarnkarra Programme	1,467.10
EFT65071	14.12.2018	Karratha Contracting Pty Ltd	Dalgety House - Replace Damaged Step Treads And Dispose	1,488.91
EFT65072	14.12.2018	Kott Gunning	REAP - Legal Advice Construction Contract	962.28
EFT65073	14.12.2018	Sonic Healthplus Pty Ltd	WM - Hep A & B Serology Test	400.40
EFT65074	14.12.2018	Kennards Hire Pty Limited	Centenary Park - Retic Repairs, Kanga Hire	2,588.00
EFT65075	14.12.2018	L3 Communications Australia Pty Ltd	KTA Airport - Supply Install & Commission Security Screening X-ray ACX6. 4 Single-view To Dual-view Upgrade Conversion Kit	32,826.48
EFT65076	14.12.2018	Links Modular Solutions Pty Ltd	KLP - Membership Bands	2,238.50
EFT65077	14.12.2018	LAA Consultancy Services	Land Matters - Specialist Crown Land Assistance	225.00
EFT65078	14.12.2018	Move Your Body Studio - Empowering Families	Community Grants Scheme - Wobble Boards	1,700.00
EFT65079	14.12.2018	NBS Signmakers	Traffic Control - Double Sided Street Blade Student Drop Off/pickup White Text On Blue Background	108.90
EFT65080	14.12.2018	NW Communications & IT Specialists	Kta Library - Presentation Remote Guest Speakers And Powerpoint Presentations	39.95
EFT65081	14.12.2018	Redwave Media Ltd	Crime Prevention Strategies - Radio Campaign, Spirit Radio 'Police Beats'	1,335.40
EFT65082	14.12.2018	North West Tree Services	Pt Samson Community Park - Mulch	880.00

Chq/EFT	Date	Name	Description	Amount
EFT65083	14.12.2018	NYFL - Litter Picking Cleaning And Gardening Services	Cancelled	0.00
EFT65084	14.12.2018	Titan Australia Pty Ltd	Various Plant - Tyre Repairs	1,988.25
EFT65085	14.12.2018	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15L Spring Water Bottles	25.25
EFT65086	14.12.2018	Neverfail Springwater Pty Ltd - Front Reception (906959169)	Customer Service - Water Cooler Provisions	29.80
EFT65087	14.12.2018	Nielsen Liquid Waste Services Pty Ltd	Animal Pound - Empty Septic Tank	1,565.00
EFT65088	14.12.2018	Ooh! Media Retail Pty Ltd	Comm Safety - Shopalive Digital Display Karratha City Shopping Centre	2,200.00
EFT65089	14.12.2018	Gerardo Osorio	Refund - Lost Ticket Fee	160.00
EFT65090	14.12.2018	Hanson Construction Materials Pty Ltd	WS - Road Maintenance And Footpath Kerb Maintenance	4,242.93
EFT65091	14.12.2018	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Town Street Maintenance - 1000L Emulsion	2,574.00
EFT65092	14.12.2018	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Annual Comm Grant 18/19 - Roeb NAIDOC Event 30% Progress Payment Hip Hop	4,567.75
EFT65093	14.12.2018	Perdaman Advanced Energy Pty Ltd	Depot Upgrade - Solar Power System Variation 05, Niagra Upgrade System	14,032.75
EFT65094	14.12.2018	Prompt Contracting And Fencing Pty Ltd	REAP - Repair Damaged Handrail Loading Bay, Clamps, Swivel Brackets, Joiners And Posts	1,430.00
EFT65095	14.12.2018	E Perera	Reimb Study Assistance	2,017.72
EFT65096	14.12.2018	Repco Auto Parts	Stock - 7 Pin Small Metal Trailer Plug Round	15.40
EFT65097	14.12.2018	Refap Pty Ltd	Civic Events 2018 - Roebourne Seniors Christmas Gifts x 80	550.00
EFT65098	14.12.2018	Reece Pty Ltd	Mosquito Management - Vent Cowl, Push On Cap, DWV PVC Pipe And Reticulation Stock	7,344.39
EFT65099	14.12.2018	Statewide Bearings	Plant - Compressor Repairs Castor Wheels	287.32
EFT65100	14.12.2018	Kmart Karratha	Civic Events 2018 - Seniors Christmas Party, Gifts And Christmas Supplies	802.15
EFT65101	14.12.2018	Sigma Chemicals	WRF - Replacement Pool Cleaner And Soda Ash Stock	3,792.80
EFT65102	14.12.2018	Sunstone Design	Shadwick Dr - Supply And Install New Window Treatments	1,876.82
EFT65103	14.12.2018	Shelf Cleaning Services	FBCC/Youth Shed - Cleaning Services November 2018	14,552.92
EFT65104	14.12.2018	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance, Controlled Carparking Equipment	22,599.85
EFT65105	14.12.2018	Solcomm Pty Ltd	IT - Annual Review Cofk Broadband Wireless Network	5,170.00
EFT65106	14.12.2018	Seatadvisor Pty Ltd	REAP - Ticketing Fees Sabo November 2018	1,923.35
EFT65107	14.12.2018	Securepay Pty Ltd	REAP - Cinema And Ticketing Event Fees	302.28
EFT65108	14.12.2018	Profix Building Maintenance	Roeb Old Shire Office - Remove And Dispose Front Building Eave Sheets	839.85
EFT65109	14.12.2018	Scope Business Imaging	Development Services - Printer Charges November 2018	1,079.39
EFT65110	14.12.2018	Skipper Transport Parts (Formerly Covs)	Plant - Prime Mover Repairs, Valve Assy Governor Hi Temp	43.26
EFT65111	14.12.2018	Shoemark Consulting (Geoffrey Edgar Shoemark t/as)	Hangar Depot & Murujuga National Park - Project Management Services November 2018	9,130.00

Chq/EFT	Date	Name	Description	Amount
EFT65112	14.12.2018	Tox Free (Australia) Pty Ltd	Leachate Management System - Operators x 3 Per 10 Hour Day	17,952.55
EFT65113	14.12.2018	Turf Guru Landscapes Pty Ltd	Hillview And Miles Loop - Reticulation Upgrade	19,184.00
EFT65114	14.12.2018	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Plant - Advertising Upload, Primary Waste Shredder	690.80
EFT65115	14.12.2018	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course/Bowling Green Facility - Fairway Mowing November 2018	33,069.53
EFT65116	14.12.2018	TWH Plumbing (Kurrajong Collective Pty Ltd Atf The Wood-Hill Family Tr	REAP 2018 - Plumbers Pipe	333.52
EFT65117	14.12.2018	Technology One Limited	IT - Intramaps GIS Consulting Services (remote) 1 Day Per Month For 12 Months - 01/07/2018 To 30/06/2019	3,608.00
EFT65118	14.12.2018	United Fuel Injection (United Fuel Injection Unit Trust T/as)	Plant - Water Pump, Strip, Assess And Repair, Test Fuel Injection Pump	981.24
EFT65119	14.12.2018	Karratha Timber & Building Supplies	KLP - General Hardware Supplies November	620.98
EFT65120	14.12.2018	Vorgee Pty Ltd	KLP - Reception Merchandise For Resale	411.40
EFT65121	14.12.2018	Westrac Equipment Pty Ltd	Stock - Auger Tooth	772.10
EFT65122	14.12.2018	Woolworths Group Limited	Various - Staff Amenities, Program Supplies, Council Workshop Supplies, Meeting Catering And Kiosk Stock	2,236.22
EFT65123	14.12.2018	Wormald Australia Pty Ltd	YS - Supply/Install Break Glass Key Box And 003 Lock Assembly To Fire Hose Reel	297.00
EFT65124	14.12.2018	Wood & Grieve Engineers	Depot Solar Project - Review Of PAE Operation Manuals Solar System Maintenance Program HP Approvals For Final Depot Connections	4,400.00
EFT65125	14.12.2018	Profix Australia - Glazing (West Pilbara Enterprises Pty Ltd T/as)	Winyama Road - Tiling Works Waterproof And Re-tile Shower Floor And Walls Install Puddle Flange Re-install Existing Shower Screens And WRF Vandalism Repairs	8,794.11
EFT65126	14.12.2018	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniform, Pants Narrow Tradie	320.80
EFT65127	14.12.2018	Yamatji Marpla Aboriginal Corporation	Cancelled	0.00
EFT65128	14.12.2018	Accurate Flooring Pty Ltd t.as Karratha Carpet Court	Marniyarra Loop - Rectification Works To Main Bathroom Shower	7,906.75
EFT65129	14.12.2018	The Trustee For Gray Family Trust (Splash Alley)	Cancelled	0.00
EFT65130	14.12.2018	Pitter Pat Productions Incorporated	2018-19 Annuals - Pilbara Pan Production 50% Upfront Payment	2,811.87
EFT65131	13.12.2018	City Of Karratha	Payroll deductions	160.00
EFT65132	13.12.2018	City Of Karratha	Payroll deductions	898.50
EFT65133	13.12.2018	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT65134	13.12.2018	D Cleaver (Mortgage Account)	Home Ownership Allowance	150.00
EFT65135	13.12.2018	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT65136	13.12.2018	A D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT65137	13.12.2018	S Gan - (Mortgage Account)	Home Ownership Allowance	970.00

Chq/EFT	Date	Name	Description	Amount
EFT65138	13.12.2018	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT65139	13.12.2018	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT65140	13.12.2018	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT65141	13.12.2018	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT65142	13.12.2018	Maxxia Pty Ltd	Payroll deductions	17,991.68
EFT65143	13.12.2018	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT65144	13.12.2018	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT65145	13.12.2018	B Wall (Mortgage Account)	Home Ownership Allowance	586.23
78567	15.11.2018	City Of Karratha	TD Investment - Muni Funds CBA 6 months @2.7%	2,000,000.00
78568	16.11.2018	City Of Karratha	Payroll Deductions	160.00
78569	19.11.2018	R Shaw	2018 Walkington Award Recipient	5,000.00
78570	30.11.2018	NAJA Business Consulting Services	Eco Hub Business Case - Stage 1 Payment Covering Task 1	11,000.00
78571	30.11.2018	Western Diagnostic Pathology	Health & Safety Expenses - Drug & Alcohol Testing - Confirmatory	247.50
DD33259.1	19.11.2018	Bond Administrator	Security Bond	1,280.00
DD33282.1	20.11.2018	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - November 2018, 34 Fines	2,159.00
DD33336.1	26.11.2018	Bond Administrator	Housing Security Bond	580.00
DD33382.1	28.11.2018	Wa Super ( Formerly Walgsp)	Payroll Deductions	98,077.79
DD33382.10	28.11.2018	CBA Superannuation Savings Account	Super Contributions	549.38
DD33382.11	28.11.2018	VicSuper	Super Contributions	469.30
DD33382.12	28.11.2018	HostPlus Superannuation	Payroll Deductions	10,449.59
DD33382.13	28.11.2018	100F Lifetrack Personal Superannuation	Super Contributions	425.03
DD33382.14	28.11.2018	JR Superannuation Fund	Super Contributions	509.99
DD33382.15	28.11.2018	S Fitzgerald & S Fitzgerald Atf Superannuation Fund	Super Contributions	436.08
DD33382.16	28.11.2018	OnePath Masterfund	Super Contributions	988.23
DD33382.17	28.11.2018	Jake SMSF Holdings Pty Ltd	Payroll Deductions	756.04
DD33382.18	28.11.2018	Essential Super	Super Contributions	564.17
DD33382.19	28.11.2018	ANZ Smart Choice Super	Super Contributions	567.78
DD33382.2	28.11.2018	Macquarie Super - Hounsham (Jewkes)	Super Contributions	640.26
DD33382.20	28.11.2018	QSUPER	Super Contributions	776.40
DD33382.21	28.11.2018	Mtaa Superannuation Fund	Super Contributions	539.20
DD33382.22	28.11.2018	Asgard Superannuation	Super Contributions	492.81
DD33382.23	28.11.2018	BT Super For Life	Super Contributions	1,819.69
DD33382.24	28.11.2018	Powerwrap Master Plan	Super Contributions	159.12
DD33382.25	28.11.2018	Prime Super	Super Contributions	710.87
DD33382.26	28.11.2018	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Super Contributions	553.26

Chq/EFT	Date	Name	Description	Amount
DD33382.27	28.11.2018	Colonial First State Wholesale Personal Super	Payroll Deductions	376.00
DD33382.28	28.11.2018	Bartlett Rise Superannuation Fund	Super Contributions	63.10
DD33382.29	28.11.2018	BT Business Super	Super Contributions	910.71
DD33382.3	28.11.2018	AMP Flexible Lifetime Superannuation Fund	Payroll Deductions	2,507.47
DD33382.30	28.11.2018	Commonwealth Bank Group Super	Super Contributions	87.49
DD33382.31	28.11.2018	Cassery Super Fund	Super Contributions	1,060.62
DD33382.32	28.11.2018	AMG Super	Super Contributions	507.68
DD33382.33	28.11.2018	Christian Super	Super Contributions	526.57
DD33382.34	28.11.2018	Macquarie Wrap Super Manager	Payroll Deductions	2,467.41
DD33382.35	28.11.2018	MLC Wrap Super	Super Contributions	947.79
DD33382.36	28.11.2018	Local Government Superannuation - BRISBANE	Payroll Deductions	1,537.65
DD33382.37	28.11.2018	The Clark Superannuation Fund	Super Contributions	76.46
DD33382.38	28.11.2018	Cbus	Super Contributions	1,452.55
DD33382.39	28.11.2018	Catholic Super & Retirement Fund	Super Contributions	456.75
DD33382.4	28.11.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	941.08
DD33382.40	28.11.2018	Media Superannuation	Super Contributions	597.35
DD33382.41	28.11.2018	Commonwealth SuperSelect	Super Contributions	494.52
DD33382.42	28.11.2018	Care Super	Super Contributions	689.13
DD33382.43	28.11.2018	AMP Retirement Trust	Super Contributions	283.21
DD33382.44	28.11.2018	J & K Farrell Super Fund	Super Contributions	171.76
DD33382.45	28.11.2018	Sunsuper Pty Ltd	Payroll Deductions	3,620.58
DD33382.46	28.11.2018	Russell Supersolution Master Trust	Super Contributions	133.32
DD33382.47	28.11.2018	ANZ Staff Superannuation Scheme	Super Contributions	148.29
DD33382.48	28.11.2018	Lindz's Lucky Super Fund	Super Contributions	604.55
DD33382.49	28.11.2018	Childcare Super	Super Contributions	405.90
DD33382.5	28.11.2018	Rest Superannuation	Payroll Deductions	5,654.32
DD33382.50	28.11.2018	AMP SignatureSuper	Super Contributions	422.58
DD33382.51	28.11.2018	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Super Contributions	197.13
DD33382.52	28.11.2018	ING Direct Superannuation Fund	Super Contributions	294.48
DD33382.53	28.11.2018	Legalsuper	Super Contributions	492.81
DD33382.54	28.11.2018	Twusuper	Super Contributions	467.50
DD33382.55	28.11.2018	Superwrap Personal Super Plan	Super Contributions	703.41
DD33382.56	28.11.2018	Australian Super	Payroll Deductions	10,718.51
DD33382.57	28.11.2018	Hesta Superannuation	Super Contributions	2,994.68
DD33382.58	28.11.2018	First State Super	Super Contributions	782.53
DD33382.6	28.11.2018	Local Government Superannuation- SYDNEY	Super Contributions	625.57
DD33382.7	28.11.2018	SLOS Super Fund	Super Contributions	542.97

Chq/EFT	Date	Name	Description	Amount
DD33382.8	28.11.2018	Colonial First State Firstchoice Super	Super Contributions	1,347.93
DD33382.9	28.11.2018	J & S Pryor Super Fund	Super Contributions	432.21
DD33436.1	05.12.2018	Bond Administrator	Security And Pet Bond	1,154.00
DD33441.1	28.11.2018	Wa Super ( Formerly Walgsp)	Super Contributions	63.56
DD33502.1	12.12.2018	Wa Super ( Formerly Walgsp)	Payroll Deductions	92,848.91
DD33502.10	12.12.2018	CBA Superannuation Savings Account	Super Contributions	618.30
DD33502.11	12.12.2018	VicSuper	Super Contributions	469.30
DD33502.12	12.12.2018	HostPlus Superannuation	Payroll Deductions	10,251.74
DD33502.13	12.12.2018	100F Lifetrack Personal Superannuation	Super Contributions	401.98
DD33502.14	12.12.2018	JR Superannuation Fund	Super Contributions	466.44
DD33502.15	12.12.2018	S Fitzgerald & S Fitzgerald Atf Superannuation Fund	Super Contributions	409.70
DD33502.16	12.12.2018	OnePath Masterfund	Super Contributions	938.23
DD33502.17	12.12.2018	Jake SMSF Holdings Pty Ltd	Payroll Deductions	756.04
DD33502.18	12.12.2018	Essential Super	Super Contributions	563.28
DD33502.19	12.12.2018	ANZ Smart Choice Super	Super Contributions	567.78
DD33502.2	12.12.2018	Macquarie Super - Hounsham (Jewkes)	Super Contributions	640.26
DD33502.20	12.12.2018	QSUPER	Super Contributions	595.85
DD33502.21	12.12.2018	Mtaa Superannuation Fund	Super Contributions	539.20
DD33502.22	12.12.2018	Asgard Superannuation	Super Contributions	585.86
DD33502.23	12.12.2018	BT Super For Life	Super Contributions	1,631.51
DD33502.24	12.12.2018	Prime Super	Super Contributions	716.42
DD33502.25	12.12.2018	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Super Contributions	546.95
DD33502.26	12.12.2018	Colonial First State Wholesale Personal Super	Payroll Deductions	318.15
DD33502.27	12.12.2018	Bartlett Rise Superannuation Fund	Super Contributions	538.15
DD33502.28	12.12.2018	BT Business Super	Super Contributions	910.71
DD33502.29	12.12.2018	Commonwealth Bank Group Super	Super Contributions	134.71
DD33502.3	12.12.2018	AMP Flexible Lifetime Superannuation Fund	Payroll Deductions	2,200.58
DD33502.30	12.12.2018	Cassery Super Fund	Super Contributions	1,060.62
DD33502.31	12.12.2018	REI Superannuation	Super Contributions	77.79
DD33502.32	12.12.2018	AMG Super	Super Contributions	507.68
DD33502.33	12.12.2018	Christian Super	Super Contributions	526.57
DD33502.34	12.12.2018	Macquarie Wrap Super Manager	Payroll Deductions	2,467.41
DD33502.35	12.12.2018	MLC Wrap Super	Super Contributions	947.79
DD33502.36	12.12.2018	Local Government Superannuation - BRISBANE	Payroll Deductions	1,589.59
DD33502.37	12.12.2018	Cbus	Super Contributions	1,452.55
DD33502.38	12.12.2018	Catholic Super & Retirement Fund	Super Contributions	557.23
DD33502.39	12.12.2018	Media Superannuation	Super Contributions	597.35

Chq/EFT	Date	Name	Description	Amount
DD33502.4	12.12.2018	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll Deductions	941.08
DD33502.40	12.12.2018	Commonwealth SuperSelect	Super Contributions	467.62
DD33502.41	12.12.2018	Care Super	Super Contributions	733.82
DD33502.42	12.12.2018	AMP Retirement Trust	Super Contributions	289.28
DD33502.43	12.12.2018	J & K Farrell Super Fund	Super Contributions	232.17
DD33502.44	12.12.2018	Russell Supersolution Master Trust	Super Contributions	229.15
DD33502.45	12.12.2018	Sunsuper Pty Ltd	Payroll Deductions	3,846.79
DD33502.46	12.12.2018	ANZ Staff Superannuation Scheme	Super Contributions	88.73
DD33502.47	12.12.2018	Lindz's Lucky Super Fund	Super Contributions	604.55
DD33502.48	12.12.2018	Childcare Super	Super Contributions	405.90
DD33502.49	12.12.2018	AMP SignatureSuper	Super Contributions	422.58
DD33502.5	12.12.2018	Rest Superannuation	Payroll Deductions	5,262.59
DD33502.50	12.12.2018	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Super Contributions	197.13
DD33502.51	12.12.2018	ING Direct Superannuation Fund	Super Contributions	309.91
DD33502.52	12.12.2018	Legalsuper	Super Contributions	492.81
DD33502.53	12.12.2018	Twusuper	Super Contributions	467.50
DD33502.54	12.12.2018	AMP Superleader	Super Contributions	137.03
DD33502.55	12.12.2018	Superwrap Personal Super Plan	Super Contributions	672.97
DD33502.56	12.12.2018	Australian Super	Payroll Deductions	10,435.38
DD33502.57	12.12.2018	Hesta Superannuation	Super Contributions	3,018.96
DD33502.58	12.12.2018	First State Super	Super Contributions	782.53
DD33502.6	12.12.2018	Local Government Superannuation- SYDNEY	Super Contributions	625.57
DD33502.7	12.12.2018	SLOS Super Fund	Super Contributions	542.97
DD33502.8	12.12.2018	Colonial First State Firstchoice Super	Super Contributions	1,261.16
DD33502.9	12.12.2018	J & S Pryor Super Fund	Super Contributions	452.56
				<b>9,370,742.26</b>

**Payroll**

	15.11.2018	City of Karratha	Payroll F/E 14/11/2018	787,714.65
	22.11.2018	City of Karratha	Wages	6,511.27
	29.11.2018	City of Karratha	Payroll F/E 28/11/2018	799,283.65
	06.12.2018	City of Karratha	Wages	9,429.29
	13.12.2018	City of Karratha	Payroll F/E 12/12/2018	808,142.86
				<b>2,411,081.72</b>

**Credit Cards**

DD33520.1	29.10.2018	Paypal	Training Fee For Sharing Aboriginal Culture For Comm Eng Coord Aboriginal Insights	275.00
DD33520.1	31.10.2018	Mantra On Murray	Accommodation For Lib & Child Svcs Coord Book Exchange	389.00
DD33520.1	09.11.2018	Virgin Airlines	Flights For Lib & Child Svcs Coord Book Exchange	398.00
DD33520.1	09.11.2018	Virgin Airlines	Airfares For Lib & Child Svcs Coord Book Exchange CC Surcharge	5.17

Chq/EFT	Date	Name	Description	Amount
DD33520.1	09.11.2018	Virgin Airlines	Airfares For Dir Com Community Policy Reform Meeting	398.00
DD33520.1	09.11.2018	Virgin Airlines	Airfares For Dir Com Community Policy Reform Meeting CC Surcharge	5.17
DD33520.1	13.11.2018	Paypal	Training Fee For Sharing Aboriginal Culture For Sen Youth Off Aboriginal Insights	275.00
DD33520.1	27.11.2018	Department Of Racing	Renewal Of REAP Annual Liquor License	603.00
DD33520.1	31.10.2018	Mantra On Murray	Accommodation For Lib & Child Svcs Coord Book Exchange CC Surcharge	4.28
DD33520.1	31.10.2018	Netregistry	Domain Renewal cofkpublic.com.au	83.40
DD33520.1	05.11.2018	Harvey Norman	Cable For Depot TV Set Top Box	24.95
DD33520.1	05.11.2018	Harvey Norman	Set Top Box for Depot	280.00
DD33520.1	09.11.2018	Netregistry	Domain Renewal karrathaleisureplex.com.au	46.95
DD33520.1	02.11.2018	Rackspace	Cloud Product Services Hosting Fee	599.72
DD33520.1	24.11.2018	Kounta	Software	200.00
DD33520.1	24.11.2018	KiPhone	Phone Accessories	149.75
DD33520.1	17.11.2018	Rackspace	Cloud Product Services Hosting Fee	142.91
DD33520.1	17.11.2018	Rackspace	Cloud Product Services Hosting Fee FX Fee	18.76
DD33520.1	20.11.2018	Coles	Catering For Emerging Leaders Program	36.93
DD33520.1	21.11.2018	Coles	Catering For Emerging Leaders Program	7.48
DD33520.1	21.11.2018	Coles	Catering For Emerging Leaders Program	4.95
DD33520.1	07.11.2018	Horizon Power	Power Bill For Mgr Rec Svcs	847.57
DD33520.1	07.11.2018	Horizon Power	Power Bill For Mgr AP	152.07
DD33520.1	07.11.2018	Horizon Power	Power Bill For Mgr AP	73.06
DD33520.1	21.11.2018	Subway	Lunch for Emerging Leaders Program Facilitator	8.50
DD33520.1	22.11.2018	Subway	Lunch for Emerging Leaders Program Facilitator	8.50
DD33520.1	21.11.2018	Coles	Catering For Emerging Leaders Program	7.95
DD33520.1	21.11.2018	Coles	Catering For Emerging Leaders Program	9.78
DD33520.1	31.10.2018	Vimeo Inc	Video Creator	240.90
DD33520.1	01.11.2018	Facebook	Advertising For KLP	80.47
DD33520.1	01.11.2018	Facebook	Advertising For Library	2.04
DD33520.1	09.11.2018	Microsoft	Hosting Fee For One Drive November 2018.	2.00
DD33520.1	21.09.2018	Campaign Monitor	Email Distribution Service	150.90
DD33520.1	01.11.2018	Facebook	Advertising For KLP FX Fee	2.00
DD33520.1	01.11.2018	Facebook	Advertising For Library FX Fee	0.47
DD33520.1	21.11.2018	Campaign Monitor	Email Distribution Service	4.16
DD33520.1	30.10.2015	Vimeo Inc	Video Creator FX Fees	7.22
DD33520.1	01.11.2018	XIMBLE	Casual Rostering System	356.98
DD33520.1	01.11.2018	XIMBLE	Casual Rostering System FX Fee	39.43
DD33520.1	01.11.2018	Facebook	Updates For REAP Events	167.59
DD33520.1	01.11.2018	Facebook	Updates For REAP Events FX Fees	5.02
DD33520.1	13.11.2018	Chamber Of Arts	Membership Fee For REAP	385.00
DD33520.1	22.11.2018	GM Cabs	Taxi Fares Dir Com Directors Forum	67.73
DD33520.1	22.11.2018	Taxi Epay Australia	Taxi Fares Dir Com Directors Forum	14.61
DD33520.1	23.11.2018	Swan Taxis	Taxi Fares Dir Com Directors Forum	36.54
DD33520.1	23.11.2018	Ibis Hotel Perth	Accommodation Dir Comm Directors Forum	310.00
DD33520.1	23.11.2018	Taxi Epay Australia	Taxi Fares Dir Com Directors Forum	45.79
DD33520.1	26.11.2018	Bar Shanghai	Meal Allowance Dir Com Directors Forum	15.80
DD33520.1	26.11.2018	Busy Bee Pharmacy	Meal Allowance Dir Com Directors Forum	8.40
DD33520.1	26.11.2018	Hotel Ibis Perth	Meal Allowance Dir Com Directors Forum	19.00
DD33520.1	12.11.2018	Black & White Cabcharge Brisbane	Taxi For Mgr AP Whilst Attending AAA National Conference	66.36
DD33520.1	12.11.2018	Eden Garden Indian Restaurant Brisbane	Meal For Mgr AP Whilst Attending AAA National Conference	30.90
DD33520.1	15.11.2018	Black & White Taxi	Taxi Fare For Mgr AP Whilst Attending AAA National Conference	28.25
DD33520.1	16.11.2018	GM Cabs Australia Brisbane	Taxi For Mgr AP Whilst Attending AAA National Conference	63.42

Chq/EFT	Date	Name	Description	Amount
DD33520.1	17.11.2018	Ingogo Taxi Belmont	Taxi For Mgr AP Whilst Attending AAA National Conference	32.76
DD33520.1	17.11.2018	Cabfare Taxi	Taxi For Mgr AP Whilst Attending AAA National Conference	23.62
DD33520.1	19.11.2018	Cabcharge Taxi	Taxi For Mgr AP Whilst Attending AAA National Conference	22.68
DD33520.1	25.10.2018	Hotels.com	Accommodation For Mgr City Svcs Whilst Attending MWAC And Other Waste Related Meetings	161.37
DD33520.1	19.11.2018	Hunter Mechanical	Voucher For Staff Member Leaving Council Gift As Per Ch-03 Policy	200.00
DD33520.1	21.11.2018	Hotel	Accommodation For Dir SP&I Whilst Attending OECD Meeting Of Mining Regions In Darwin	96.38
DD33520.1	23.11.2018	Qantas	Flights For Proj Mgr Contactor For Hangar Project	1,025.48
DD33520.1	25.10.2018	Hotels.com	Accommodation For Mgr City Svcs Whilst Attending MWAC And Other Waste Related Meetings	36.67
DD33520.1	21.11.2018	Cabfare	Taxi Fare For Dir SP&I Whilst Attending OECD Meeting	10.50
DD33520.1	20.11.2018	Wharf 1	Meals For Dir SP&I Whilst Attending OECD Meeting	23.00
DD33520.1	21.11.2018	Oyster Bay	Meals For Dir SP&I Whilst Attending OECD Meeting	15.80
DD33520.1	23.11.2018	Bashaz	Meals For Dir SP&I Whilst Attending OECD Meeting	22.30
DD33520.1	22.11.2018	Oaks Elan	Meals For Dir SP&I Whilst Attending OECD Meeting	28.00
DD33520.1	22.11.2018	Kiri Japanese	Meals For Dir SP&I Whilst Attending OECD Meeting	45.00
DD33520.1	23.11.2018	Oaks Elan	Meals For Dir SP&I Whilst Attending OECD Meeting	6.00
DD33520.1	27.11.2018	Arirang Restaurant	Meal For Mgr City Svcs While Attending A Series Of Waste Related Meetings	40.50
DD33520.1	27.11.2018	Pensione Hotel Perth	Parking For Mgr City Svcs While Attending A Series Of Waste Related Meetings	56.56
DD33520.1	27.11.2018	Aliment	Meal For Mgr City Svcs While Attending A Series Of Waste Related Meetings	21.40
DD33520.1	28.11.2018	Carvers	Meal For Mgr City Svcs While Attending A Series Of Waste Related Meetings	28.95
DD33520.1	28.11.2018	City Of Stirling	Parking For Mgr City Svcs While Attending A Series Of Waste Related Meetings	3.00
DD33520.1	28.11.2018	City Of Stirling	Meals For Mgr City Svcs While Attending A Series Of Waste Related Meetings	27.10
DD33520.1	12.11.2018	Bio Magic	Bio Magic Super 500 10L	268.12
DD33520.1	12.11.2018	Bio Magic	Bio Magic Super 500 10L	268.12
DD33520.1	31.10.2018	Mexican Kitchen	Meals For Mgr Reg Svcs Whilst Attending Health Conference	28.00
DD33520.1	01.11.2018	Dome Fremantle	Meals For Mgr Reg Svcs Whilst Attending Health Conference	5.80
DD33520.1	02.11.2018	Clancy's Fish Pub Fremantle	Meals For Mgr Reg Svcs Whilst Attending Health Conference	37.00
DD33520.1	05.11.2018	Gino's Cafe Fremantle	Meals For Mgr Reg Svcs Whilst Attending Health Conference	21.90
DD33520.1	05.11.2018	Macchinetta	Meals For Mgr Reg Svcs Whilst Attending Health Conference	22.40
DD33520.1	14.11.2018	Karratha Court House	Magistrates Court Hearing Notice Fee	128.30
DD33520.1	02.11.2018	Nicks Place Fremantle	Meals For Mgr Reg Svcs Whilst Attending Health Conference	14.80
DD33520.1	02.11.2018	Nicks Place Fremantle	Meals For Mgr Reg Svcs Whilst Attending Health Conference	3.50

Chq/EFT	Date	Name	Description	Amount
DD33520.1	29.10.2018	Alot Perth	Accommodation For Building Compliance Officer Attending AIBS WA Chapter Conference	465.70
DD33520.1	05.11.2018	Uber	Incorrect Charge On Work CC – to be Reimbursed	57.92
DD33520.1	01.11.2018	Virgin	Airfare For Debtors Off To Attend Finance Workshop	658.00
DD33520.1	01.11.2018	Virgin	Airfare For Debtors Off To Attend Finance Workshop	8.55
DD33520.1	01.11.2018	Dept Of Water And Environmental Regulation	Contaminated Sites Report Fee	30.00
DD33520.1	27.11.2018	Samson Beach Chalets	Accommodation For Councillor Workshop	2,652.00
				<b>13,804.01</b>

Total Payments

11,795,627.99



# 11 COMMUNITY SERVICES

## 11.1 KARRATHA COUNTRY CLUB MASTERPLAN

<b>File No:</b>	<b>CP.690</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Partnerships &amp; Engagement</b>
<b>Date of Report:</b>	<b>20 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Proposed Temporary Bowling Clubrooms</b> <b>2. Searipple Land Precinct Masterplan Stage 1 and 2 available electronically</b>

### PURPOSE

For Council to consider its priorities and preferred approach to implementation of the long term vision and planning associated with the Searipple Land Precinct (Karratha Country Club).

### BACKGROUND

The Searipple Land Precinct (SLP) is defined as Lots 4211 and 4202 Searipple Road in their entirety and portions of Lot 4929 Searipple Road and the foreshore reserve to the north (see attached plan). This site has been identified through strategic documentation such as ‘Karratha City of the North’ as development for improved golf course amenity and potential accommodation. The precinct masterplan raises the questions of what land should be retained for future development, what could be developed and what is required to ensure development could occur.

### Precinct Masterplan

In July 2014 Council received the Searipple Land Precinct Master Plan. In summary, the Masterplan identifies the following key development opportunities and constraints:

<b>Opportunities</b>	<b>Constraints</b>
Improve access to site and create transport linkages.	Multiple site tenures and neighbouring indigenous heritage sites.
Revitalise management and governance structures.	New facilities would need to comply with local codes.
Enhance and capitalise on the natural environment.	The site is prone to flooding under 1-100yr modelling.
Create a landmark site through innovative urban design.	Existing infrastructure not able to cater for growth.
Provide a diverse mix of accommodation.	The site is bordered by the foreshore.
Create an environment that enables economic development.	Land use relationships between certain user groups and facilities.
Improvement of base infrastructure on the site.	
Increase and improve the quality and level of amenities and facilities.	

The total build out of the Masterplan design (attached) details the following infrastructure to be developed over an extended period of time:

Element	Current Status
125 Car Bays;	Parking is largely informal on unmarked hardstand and gravel surfaces
Shared facilities building;	Existing clubhouse is focused on golf and due for renewal. Proposed redevelopment is to service needs of all user groups
Covered synthetic bowling green (x2);	One covered green has been installed
Playspace and BBQ facilities;	Facilities exist but require updating
Pedestrian connections;	Limited
Indoor cricket pitch;	One pitch exists
Powered caravan bays (36);	Nil provided
Unpowered caravan bays (121);	Nil approved for use
2 bedroom cabins (52);	Nil
Ablution block (x2);	Nil
3 bedroom dwelling (39);	Nil
3 bedroom park home (31);	Nil
4 bedroom dwelling (8); and	Nil
Over 2000m of new road network.	No new roads made to date. Existing access road requires improvements

The Masterplan as adopted suggests the total development could occur over a 7 stage process, and clearly outlines the works required at each stage. The plan details the importance of delivering the base infrastructure (i.e. power, water and wastewater) required for the wider project in the initial phases. These investigations have been undertaken. The clubs on site are now seeking guidance from Council as to how the Masterplan will be implemented.

**Grassing the greens**

Running concurrently to the SLP project has been the “Grassing the Greens” project. This project evolved during the period 2014-2017 to include a wider detailed design of the golf course to ensure any grass greens are established in the optimal location. The process included the engagement of a special golf course designer. Following extensive club consultation, a design had been approved, endorsed by Council and is gradually being implemented by the course superintendent on site. Majority of the subsurface infrastructure and irrigation systems have been installed, several on course modifications in line with the design have been completed and the 18<sup>th</sup> green has been turfed and is performing well. Finalising this project remains one of three key priority areas for the Karratha Country Club (KCC). Councillors would be aware the option to accelerate this project has been discussed often through City budget setting exercises.

The remaining two priorities of the KCC include the replacement of the dilapidated patio to the north of the clubrooms and retiring their current debt. Council supported the KCC to replace the patio via the 2017/18 Annual Community Grants scheme, providing \$20,000 towards the estimated \$105,000 project. These funds must be expended by June 2019.

In relation to retiring their debt (with the City of Karratha via a \$475,000 low interest loan), the KCC is ahead of schedule, has repaid more than half the debt and have additional funds set aside for this purpose. The loan is to be fully repaid by 2023 noting that based on performance to date, it may be possible for the Club to acquit the loan by 2021.

Whilst the KCC is keen for the City to progress the overall masterplan, the priorities of replacing the patio, retiring their debt and grassing the greens are their priorities and realistically will remain for the short term (2-5 years).

The Karratha Bowling Club, also located within the Searipple land Precinct, has additionally expressed an interest to progress a shared clubroom facility as articulated in the master plan. The Club has indicated its support for a single joint use facility on site subject to it meeting their clearly articulated their requirements which have been captured in the Masterplan (see attached). There has however been no action on the clubhouse since the master plan was developed in 2014 and members have now expressed their concerned over the time to deliver the new facility.

They are now seeking approval to establish a temporary ‘clubroom’ to the west of the existing bowling green to service members until the clubhouse facility is complete. They are seeking a serviced air-conditioned indoor space for patrons to spectate and enjoy respite, particularly for older members participating in bowls, during the summer months. The approximate location is attached for Council’s perusal.

It is to be noted that the City installed retractable shade over the bowling green, to reduce the impact of extreme weather on patrons in 2017. This project costing \$596,000 was funded by the City of Karratha with support from the Pilbara Development Commission and the (then) Department of Sport and Recreation. The works also included the installation of a new synthetic turf green and the rebuild of gutters and retaining walls.

**Progressing the Masterplan**

A major consideration in implementing the Masterplan is the sequence of development. The strategy identifies seven stages as described below. Note that this Masterplan was developed out at the height of the boom period when accommodation was very scarce and expensive. It was also before the quarter precinct hotel development was initiated and before the City achieved RV friendly status for the Balmoral Caravan Park. Hence the strong focus on accommodation options in stages 2, 3, 4, 6 and 7.

<p>Stage 1</p>	<p>Development of shared facilities</p> <ul style="list-style-type: none"> <li>- new 3000m<sup>2</sup> clubhouse</li> <li>- new indoor cricket facility and grandstand</li> <li>- new play space</li> <li>- 60 bay carpark</li> <li>- 577m sealed access road - realigned</li> <li>- 28 powered caravan bays</li> </ul>
<p>Stage 2</p>	<p>Loop road and accommodation development</p> <ul style="list-style-type: none"> <li>- 365m road</li> <li>- 23 cabins</li> <li>- two multi-marked hard courts</li> <li>- small amenities block (toilets, shade) for courts</li> </ul>
<p>Stage 3</p>	<p>Optional development of additional loop road and more accommodation – demand dependent</p> <p>A</p> <ul style="list-style-type: none"> <li>- 350m road</li> <li>- 29 x 1 and 2 bed cabins</li> <li>- Amenities block with showers</li> <li>- 8 powered caravan bays</li> <li>- Play space and BBQ area</li> </ul> <p>B</p> <ul style="list-style-type: none"> <li>- 230m road</li> <li>- 95 x unpowered caravan bays</li> <li>- Play space and BBQ area</li> <li>- 41 bay carpark</li> </ul>

Stage 4	Timeshare accommodation option <ul style="list-style-type: none"> <li>- 310m road</li> <li>- 8 x 3 bed 2 bath time share residential dwellings</li> <li>- 31 x 3 bed 2 bath park homes</li> </ul>
Stage 5	Second bowling green <ul style="list-style-type: none"> <li>- An additional synthetic turf shaded bowling green</li> <li>- 10 bay carpark</li> </ul>
Stage 6	Longer stay accommodation options <ul style="list-style-type: none"> <li>- 245m road</li> <li>- 18 x 3 bed 2 bath time share residential dwellings</li> <li>- 4 x 4 bed 2 bath time share residential dwellings</li> </ul>
Stage 7	Longer stay accommodation options <ul style="list-style-type: none"> <li>- 200m road</li> <li>- 18 x 3 bed 2 bath time share residential dwellings</li> <li>- 4 x 4 bed 2 bath time share residential dwellings</li> </ul>

Noting that the hotel development is imminent and there has been a significant correction in the real estate market, the pressing demand for accommodation is no longer evident. This does not however diminish the attraction of residential and short stay accommodation within the Searipple Land Precinct.

In terms of priorities for development to be considered by Council the following approach is suggested and relates almost exclusively to Stage 1 of the Masterplan identified above. This approach largely leaves future accommodation options to be driven by market forces and private sector development.

Step 1	Review the Masterplan in conjunction with all interested parties (clubs and other organisations) and develop an updated concept design for the shared facilities including <ul style="list-style-type: none"> <li>- new clubhouse – size to be determined in the design process</li> <li>- relocated indoor cricket facility and potentially viewing grandstand</li> <li>- new play space</li> <li>- 60 bay carpark</li> <li>- sealed access road – potentially realigned</li> <li>- permit up to 30 self-contained unpowered caravan bays on site for sporting events within the precinct – stays restricted to one day before and one day after the event</li> </ul>
Step 2	Rationalise land tenure which will require <ul style="list-style-type: none"> <li>- surrender of KCC’s Crown Grant in Trust</li> <li>- new leasehold area for the KCC – to include clubhouse, bowls, indoor cricket and play areas</li> <li>- management of site including access road and golf course by City</li> </ul>
Step 3	Upgrade utilities to site based on the revised concept design and site master plan including <ul style="list-style-type: none"> <li>- power supply</li> <li>- waste water management</li> <li>- drainage</li> </ul>
Step 4	Relocate indoor cricket within rationalised leasehold parcel
Step 5	Construct carpark and access road to service new amenities and sporting facilities as per revised masterplan
Step 6	Construct new shared facilities (clubhouse building)
Step 7	Review demand and opportunities for development addressing <ul style="list-style-type: none"> <li>- on-site accommodation including tenure and servicing considerations</li> <li>- additional bowling green</li> <li>- other sporting and community amenities as may be appropriate</li> </ul>

Step 8	Proceed with the grassing of the greens once the KCC have successfully retired their debt and have agreed to maintain the greens – as per previous MOU.
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**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

On the 7 December 2018, City Officers and members of Council (Cr Cucel, Cr Levissianos, Cr Waterstrom Muller and Cr Scott) met with representatives of the KCC board and the Karratha Bowling Club. The following points were noted from this meeting:

- The KCC’s priorities are replacement of the patio on the northern face of the building, debt retirement and grassing of the greens;
- The grassing of the greens is unlikely to be pursued until the debt is retired;
- The overall redevelopment of the Country Club in line with the Hames Sharley masterplan is supported by the KCC;
- The initiative probably needs to be driven by Council - the scale and scope is beyond the KCC’s capabilities at present;
- There were also concerns raised about the capacity of the KCC to manage the facility described in the master plan should it eventuate;
- The Karratha Bowls Club (KBC) are not averse to a full redevelopment of the Country Club building, provided it includes an area that services bowls and provides viewing over the bowling green. This is largely as reflected in the 2014 master plan;
- The KBC see that full scale redevelopment as being a number of years away and are seeking in interim solution to meet the immediate needs of their members.
- Council has adopted and remains committed to realisation of the master planned vision for the KCC and adjacent areas;
- Movement towards that vision and masterplan will be dependent upon external funding;
- Council (staff) are working to develop a strategy for the delivery of that masterplan including making applications for funding. However, this will require unswerving support by all community groups on site; and
- Adjustments to land tenure and property boundaries will be required to enable this to proceed.

The KCC has committed to further considering the development of the Searipple Land Precinct and the Karratha Country Club facilities at their January Board meeting.

**COMMUNITY CONSULTATION**

In accordance with Council Policy CS24 – Community Engagement Policy Officers have identified an engagement level of *involve* to be relevant to this matter. The commitment to the public under Council Policy is: *We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.*

Throughout 2014 significant consultation occurred with all user groups on site, plus the Aspen Caravan Park, Karratha Visitor Centre and general public. In summary, the outcome from that consultation at that point was groups were generally supportive of the development however cautious of down time (service interruption) and there was a level of scepticism over the need for additional short stay accommodation.

The stakeholder engagement approach going forward is summarised in the table below.

Group	When	How	Outcome	Future Action
<ul style="list-style-type: none"> <li>• Karratha Country Club</li> <li>• Karratha Golf Club</li> <li>• Karratha Bowling Club</li> <li>• Karratha Indoor Cricket</li> <li>• User Groups (darts, eight ball etc.)</li> <li>• Wider community</li> <li>• Business community</li> <li>• Council and internal stakeholders</li> </ul>	<p>Early engagement would occur during Q2 2019. In-depth engagement to be undertaken throughout the 2019/20 year. A stakeholder register would be development by Officers with the appointed consultant delivering the engagement.</p>	<p>A series of workshops and face to face meetings would occur with key stakeholder groups. Once a consultant is appointed the key stakeholders would be invited to participate in design meetings under the commitment of <i>involve</i>.</p>	<p>By involving the key stakeholders in the development Officers expect the final outcome to be championed by the stakeholders who are supportive of the design and the proposed operational plan.</p>	<p>Progress initial engagement and develop consultant's brief to further develop the masterplan.</p>

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* is relevant to this matter.

**POLICY IMPLICATIONS**

Whilst no specific policy relates to this matter, as the potential development of temporary club facilities on the Bowling site is likely to be exempt from the development approval process, Council does have Policy DO11 – Transportable Building in residential areas that may provide guidance to any potential approval. In particular, Council may wish to consider the following:

- The visual appearance of transportable buildings must be designed to appear as a building that is considered compatible with the appearance the surroundings (i.e. architectural features, fencing and landscaping);
- Use of colours on the surface of a building are to be compatible with the predominant colours on buildings in the precinct;
- The City may impose conditions of planning approval concerning aesthetic considerations such as colour of external surfaces, screening of any subfloor spaces exposed to external view, the construction of verandas and balustrades, perimeter and internal fencing and screening devices, the design installation and maintenance of landscaping and reticulation and the design, installation and maintenance of crossovers and driveways;
- Transportable buildings used for storage/outbuildings are not permitted on and will not be approved on a vacant site unless they are for construction purposes as provided for under the *Building Act 2011*; and
- No transportable building shall be brought into or relocated within the City of Karratha unless all asbestos has been removed from the building to the satisfaction of the Council and the Health Department of WA.

**FINANCIAL IMPLICATIONS**

There are no immediate financial implications pertaining the recommendation of this report, however, the implementation of the master plan will clearly require capital funding to be secured.

Inherent in the progress of works to be undertaken by the Karratha Country Club are their nominated priorities, their current debt to the City and the requirement for the Club to acquit their community grant allocated for the replacement of the patio.

The Karratha Bowling Club have not indicated their capacity or commitment towards funding of any improvements on site.

Should Council wish to expedite the process of either the masterplan or assistance towards the Karratha Bowling Club facilities a budget amendment could occur via the March 2019 Budget Review process. Alternatively, Officers recommend further internal planning is undertaken during the Q1 and Q2 in 2019, with an informed budget proposal to be presented to Council as part of the 2019/20 Annual Budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Response:	1.a.2	Future facility needs are planned for and developed in line with industry best practise.
Programs/Services:	1.a.2.5	Strategic Project Management

Given the response within the Strategic Community Plan as outlined above, Officers suggest the installation of temporary, donga style community facilities is not in line with Council’s strategic plan or vision. Hence, Officers do not recommend Council for support the installation of temporary facilities at the Karratha Bowling Club. The Officer’s recommendation is to reinvigorate the masterplan project and for a permanent ‘best practise’ solution to be explored as a priority.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil.
Financial	Low	There is limited financial risk pertaining to this report. The project may carry significant financial implications which will be disclosed when known.
Service Interruption	Low	It is unlikely the recommendation of this report will impact service delivery by either the City or the community groups.
Environment	N/A	Nil.
Reputation	Low	The reputational risk may increase if Council resolves to take no action. Any action towards an outcome would be perceived as positive.
Compliance	N/A	Nil.

**IMPACT ON CAPACITY**

There is limited ability within current resources to progress the Searipple Land Precinct Masterplan or provide any assistance to the Karratha Bowling Club in the 2018/19 year. Officers propose the allocation of resources in the 2019/20 Annual Budget or potential in the March budget review to progress the Masterplan.

**RELEVANT PRECEDENTS**

Council has routinely undertaken master planning, needs assessment and feasibility studies to fully understand the opportunities and limitations surrounding potential community projects.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. PERMIT the Karratha Bowling Club to develop or install temporary club facilities on Lot 4211 Searipple Road subject to development being:
  - a) at no cost to Council;
  - b) consistent with Policy DO11 – Transportable Building in residential areas;
  - c) permitted on site for a maximum of 10 years or until such time as the new Karratha Country Club clubhouse is completed, whichever is the sooner; and
2. CONSIDER an allocation within the 2019/20 Annual Budget for the progression of the Searipple Land Precinct masterplan.

**CONCLUSION**

The Searipple Land Precinct masterplan was developed as an aspirational development to progress sports tourism and alternative short stay accommodation. Sub projects within the masterplan include the golf course development, shading and resurfacing the bowling green and general improvements to the sporting amenities on site. In recent years the financial revival of the KCC has taken priority over further development. The community groups on site have expressed an interest to reignite the project and explore the potential of any development.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154258  
**MOVED** : Cr Scott  
**SECONDED** : Cr Levissianos

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the feedback from the meeting with the Karratha Country Club and the Karratha Bowls Club
2. ADVISE the Karratha Country Club and the Karratha Bowls Club that the Council proposes to progress the implementation of the Searipple Land Precinct Masterplan as follows:

<b>Step 1</b>	Review the Masterplan in conjunction with all interested parties (clubs and other organisations) and develop an updated concept design for the shared facilities including <ul style="list-style-type: none"> <li>- new clubhouse – size to be determined in the design process</li> <li>- relocated indoor cricket facility and potentially viewing grandstand</li> <li>- new play space</li> <li>- 60 bay carpark</li> <li>- sealed access road – potentially realigned</li> <li>- permit up to 30 self-contained unpowered caravan bays on site for sporting events within the precinct – stays restricted to one day before and one day after the event</li> </ul>
<b>Step 2</b>	Rationalise land tenure which will require <ul style="list-style-type: none"> <li>- surrender of KCC’s Crown Grant in Trust</li> <li>- new leasehold area for the KCC – to include clubhouse, bowls, indoor cricket and play areas</li> <li>- management of site including access road and golf course by City</li> </ul>
<b>Step 3</b>	Upgrade utilities to site based on the revised concept design and site master plan including <ul style="list-style-type: none"> <li>- power supply</li> <li>- waste water management</li> <li>- drainage</li> </ul>
<b>Step 4</b>	Relocate indoor cricket within rationalised leasehold parcel
<b>Step 5</b>	Construct carpark and access road to service new amenities and sporting facilities as per revised masterplan
<b>Step 6</b>	Construct new shared facilities (clubhouse building)
<b>Step 7</b>	Review demand and opportunities for development addressing <ul style="list-style-type: none"> <li>- on-site accommodation including tenure and servicing considerations</li> <li>- additional bowling green</li> <li>- other sporting and community amenities as may be appropriate</li> </ul>

<b>Step 8</b>	<b>Proceed with the grassing of the greens once the KCC have successfully retired their debt and have agreed to maintain the greens – as per previous MOU.</b>
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**3. GRANT in principle approval to the Karratha Bowling Club request to develop or install temporary club facilities on Lot 4211 Searipple Road subject to the development being:**

- a) at no cost to Council;**
- b) consistent with Policy DO11 – Transportable Building in residential areas;**
- c) permitted on site for a maximum of 10 years or until such time as the new Karratha Country Club clubhouse is completed, whichever is the sooner; and**

**4. CONSIDER an allocation of funds at the March budget review for the progression of the Searipple Land Precinct masterplan.**

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott,  
Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

Cr Cucel, Cr Levissianos, Cr Long, Cr Smeathers and Cr Waterstrom Muller declared an impartiality interest in item 11.2 Dampier Land Transfers as:

- Cr Cucel is a Member of the Hampton Harbour Boat and Sailing Club;
- Cr Levissianos is a Committee Member of the Hampton Harbour Boat and Sailing Club;
- Cr Long is a Member of the Hampton Harbour Boat and Sailing Club and owns shares in Rio Tinto under \$10k;
- Cr Smeathers is a Member of the Hampton Harbour Boat and Sailing Club; and
- Cr Waterstrom Muller is a Member of the Hampton Harbour Boat and Sailing Club.

Cr Cucel, Cr Levissianos, Cr Long, Cr Smeathers and Cr Waterstrom Muller did not leave the room as the disclosures did not restrict their ability to vote on this matter.

Cr Nunn declared a financial interest in item 11.2 Dampier Land Transfers as Cr Nunn's spouse is employed by Rio Tinto and she lives in Rio Tinto housing.

At 6.58 pm Cr Nunn left the room.

## **11.2 DAMPIER LAND TRANSFERS**

<b>File No:</b>	<b>CM.327</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Partnerships and Engagement</b>
<b>Date of Report:</b>	<b>19 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Letter of Intent</b> <b>2. Dampier Land Transfer Report Cards</b> <b>3. CONFIDENTIAL: Financial Consideration</b>

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### **PURPOSE**

For Council to consider the transfer, purchase and ownership of community assets in Dampier.

### **BACKGROUND**

In 1982 Rio Tinto (Hamersley Iron) signed a State Agreement which outlined the need to provide community programs, services and facilities to the residents within Dampier. This agreement additionally outlined the need to transfer these assets to the Local Government (Shire of Roebourne) in an attempt to normalise the township. Over the past 35 years, various discussions and negotiations have taken place, however for numerous reasons the parties involved have failed to strike a formal agreement. In light of the current positive relationship between the two parties, a long standing and renewed partnership, aspirational goals by Council to develop foreshores areas in Dampier and an appetite within Rio Tinto to transfer non-core assets, it was agreed to reinitiate the discussions. The process recommenced in June 2016.

Over the initial 6 months, the two parties worked through the principles and the proposed parcels to be included in any land transfer. Typically, the land identified for potential transfer is owned freehold or under lease by Rio Tinto and contains community purpose facilities that are consistent with the original intent to transfer to the local government. This resulted in establishing the following land parcels for consideration;

In Scope	Out of Scope
Hampton Harbour Boat and Sailing Club	Kaiser Marina (remains critical to Rio Tinto Core business)
Dampier Foreshore	Seafarers (requirement for Rio Tinto to provided seafarer facilities as part of port operations)
Dampier Tennis and Squash Club facilities and Jurat Park	Townsite Drainage Reserves (convoluted issue and unquantified cost. Item was delaying the DLT Project so all parties agreed to deal with the issue separately)
Windy Ridge Sports Facilities	
Dampier Bowling Club	
Red Dog Entry Bay	
Dampier Lookout	
Hardy Reserve	
Hampton Oval	

The following principles were agreed by the parties to guide future decision making and negotiations:

- Work collaboratively to agree on Tenure and present a package of land transfers jointly to the State Government;
- Work collaboratively to develop the long term vision for Dampier, outlining the short/medium/long term intent for each site to rationalise capital expenditure;
- Work collaboratively to release additional serviced land parcels for development, thereby increasing the number of rateable properties to help offset ongoing operating costs.
- Any outcome must protect Rio Tinto operations;
- Any upfront payment from Rio Tinto is to be used by the City to deliver the agreed capital works program within five years;
- Rio Tinto funds are to be used to leverage additional funds where possible and to minimise operating expenditure by undertaking upgrades; and
- The City would drive activation of the public spaces and community facilities to complement the upgrade investment.

Following this agreement, the City Officers undertook a detailed evaluation of each land parcel outlining the following criteria:

- Lot details and tenure arrangement;
- Assets currently on the site;
- Condition report of all assets and comparison to City level of service;
- City preferred tenure arrangement;
- City preferred management and maintenance responsibility;
- Future development proposed for the site; and
- Highlighted issues for that site and proposed actions.

The evaluation as outlined above has been used by City Officers to prepare a fair and reasonable transaction package for negotiation with Rio Tinto representatives. Officers have attempted to mitigate risk to Council by proposing aged assets are either brought in line with City standards or upgraded to meet a basic community expectation. These improvements include but are not limited to:

- Minimum level and standards of sports lighting;
- Standardised reticulation control systems and equipment;
- Minimum condition rating of structures and internal fit outs;
- Sealing of public car parks, and
- Standard fit out of mechanical systems.

As detailed above, a key principle of the project is that upgrades are undertaken within five years so the community is provided with a significant benefit as part of the transaction. If supported, these works packages would be included in the City annual budget process, with 2019/20 involving planning, scoping and procurement and physical works likely to commence in the 2020/21 financial year. These capital improvements will ensure a consistency across all City assets and endeavour to improve operational efficiency so that the assets are more affordable to operate and will reduce the ongoing maintenance budget. Whilst the scope of work at a high level is largely set, there is capacity for community consultation to influence the final scope of work bringing intimate knowledge of historical issues and sound operational understanding within existing community groups.

Officers have now presented the above information to Rio Tinto. Following a negotiation period and clarification of high level packages, City Officers and Rio Tinto representatives have agreed in principle to the below points to action the transition of assets in Dampier. This now requires Council's consideration and if acceptable, endorsement.

1. The following assets are to be transferred to the City. Report Card detailing each parcel's particulars is attached for Council's perusal.

Item	Common name	Lot details
1.	Hampton Harbour Boat and Sailing Club	a) Lease N104745 Portion of Lot 26 on Plan 241372 b) Lease N104743 Portion of Lot 23 on Plan 241372. c) Freehold Lot 361 (No.17) The Esplanade, Dampier.
2.	Dampier foreshore	a) <i>Portion of UCL*</i> . b) <i>Lot 248 on Plan 217466*</i> . c) Lease N104743 Portion of Lot 23 on Plan 241372.
3.	Dampier public boat ramp	a) N104745 Portion of Lot 26 on Plan 241372. b) <i>Portion of UCL*</i> . c) <i>Reserve 43292 (Lot 249)*</i> . d) <i>Reserve 43293 (Lot 252)*</i> . e) Lot 253 on Plan 217466.
4.	Hampton oval	a) Lot 166 (No.1) The Esplanade, Dampier on Plan 215598. b) Lease N104743 Portion of Lot 23 on Plan 241372.
5.	Tennis courts, squash courts, Jurat Park	a) Freehold Lot 378 (No.1) Haig Close, Dampier on Plan 17817 (Tennis Court). b) Freehold Lot 379 (No.5) Haig Close, Dampier on Plan 17814 (Squash Court). c) Freehold Lot 3 on Plan 18331 (Jurat Park). d) Freehold Lot 4 on Plan 18331 (parking for squash courts).
6.	Windy Ridge oval	a) <i>Lot 247 The Esplanade, Dampier Plan 217466 (Windy Ridge Oval)*</i> . b) Freehold Lot 251 on Plan 217466 (Dampier Sports Club). c) <i>Lot 250 (Reserve 43294) (Drainage)*</i> .

7.	Dampier Bowling Club	a) Freehold Lot 359 (No.77) Church Road, Dampier (Bowling Club Building). b) Freehold Lot 358 (No.71 Church Road, Dampier (Bowling Club Green).
8.	Hardy reserve	<i>Portion of Reserve 48600 (Lot 402 on Plan 17819)*.</i>
9.	Red Dog town entry bay	Lease N104747 Portion of Lot 38 on Plan 24137.
10.	Dampier lookout	a) <i>Portion of Hampton Drive Road Reserve*</i> . b) Lease N104743 Portion of Lot 23 on Plan 241372 (stone memorial).

2. Rio Tinto to provide an up-front capital contribution of \$6M towards the management, upkeep and upgrade of the assets listed in the table above.
3. Rio Tinto to approve the use of the unallocated CISP Reserve of \$2.5M for the Dampier Foreshore project. This alleviates the need to deliver immediate upgrades identified throughout the wider DLT project.
4. The project excludes drainage reserves. This is being addressed through a separate project.
5. Capital works funded by the Rio Tinto contribution are to be completed within 5 years.
6. City to accept any risk on Stamp Duty.
7. Purpose of land parcels will remain for Community Use. The tenure of each land parcel to be transferred is still be determined through discussion with the State and consideration of current and future tenancy requirements.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic issues and wellbeing issues, due to the transfer of ownership of multiple community assets.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have briefed Council monthly in relation to this project since September 2017 and as required prior over a period of 18 months.

**COMMUNITY CONSULTATION**

In accordance with Council Policy CS24 – Community Engagement Policy Officers have identified an engagement level under the iap2 spectrum of *consult* to be relevant to this matter. The commitment to the public is: *We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.*

Whilst limited public consultation has occurred to date due to the confidential nature of the discussions, a community engagement plan will be developed should council wish to proceed with the project. The broad details of the engagement are outlined below:

Group	When	How	Outcome	Future Action
<ul style="list-style-type: none"> <li>• All current tenants of assets.</li> </ul>	Commencing March 2019 following the development of an internal	Initially via face-to-face meetings. Then a series of joint meetings where tenants	Officers hope the final scope will be influence by local groups who can provide detailed	Develop the Engagement Plan and Implement.

<ul style="list-style-type: none"> <li>• All Community Groups</li> <li>• Dampier Community Association</li> <li>• Wider Community</li> <li>• Business community within Dampier</li> </ul>	<p>project group and Community Engagement Plan. The level of engagement and frequency will depend on the group.</p>	<p>have common interest. There will be some requirement for wide spread consultation which include community meetings and newsletter updates via DCA.</p>	<p>information on the site. Additionally the consultation should facilitate a smooth transition and works period and assist in strengthening existing relationships.</p>	
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**STATUTORY IMPLICATIONS**

Section 3.59 of the *Local Government Act 1995* is relevant to this matter. Under definition within section 3.59 the transaction of land and assets is not considered to be *major*.

Different pieces of land involved in this proposed land transfer have different forms of tenure. There are different legislative processes that need to be followed to effect land transfers depending on the existing tenure.

Crown land subject of the *Iron Ore (Hamersley Range) State Agreement Act 1963* by virtue of Special Leases (ie. portions Lot 23, Lot 26, Lot 38) will need to be excised from the State Agreement before the land can be transferred.

Crown land that is not subject of the State Agreement and Crown land that is excised from the State Agreement can be transferred via the *Land Administration Act 1997*.

Freehold portions of land proposed to be created as City reserves will also need to be transferred under the *Land Administration Act 1997*. All transfers shall be effected if the parties agree to the transfers highlighted in this report.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are significant financial implications associated with this project and despite a noteworthy capital contribution by Rio Tinto under the current offer, Council would incur additional costs over the first five-year period. As outlined in the remainder of this report the financial implications cannot be assessed in isolation as there are significant long term benefits and immediate social benefits to be gained from this venture.

More detail regarding the financial considerations of this transfer attached as a confidential item.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Response:                    2.c.2                    Public private partnerships are in place for the development of key infrastructure.
- Programs/Services:            2.c.2.1                    Management of strategic infrastructure projects.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	High	Officers estimate the increased operational cost over five years to be circa \$1.4M
Service Interruption	Moderate	Service interruption would be experienced by the Community during facility improvements.
Environment	Low	Some aspects of the project impact foreshore areas, however these have been considered within each sub-project and risks mitigated.
Reputation	Low	Community expectation of improved facilities and services under City management.
Compliance	Low	All compliance matters including contracts, leasing and procurement will be considered throughout the planning phase.

**IMPACT ON CAPACITY**

There is significant impact on capacity for Officers to deliver the project should Council wish to proceed and it will impact all Directorates within the organisation, most notably the following departments:

- Finance;
- Communications;
- Governance;
- Community Engagement;
- Community Projects and Partnerships;
- Planning;
- Infrastructure, and
- Building Maintenance.

The most affected areas of Community, Infrastructure and Planning have been included throughout the project and are aware of the work required should Council endorse the Officer's Recommendation. Should the project proceed, an internal working group will be established to ensure a smooth delivery.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to REJECT the Officer's recommendation, and advise alternate action, if any.

**CONCLUSION**

Under Rio Tinto's State Agreement, they are to transfer non-core land assets to the Local Government Authority. The City and Rio Tinto have, under a set of shared principles to ensure a good deal for both parties, have agreed to a transfer package which includes a capital sum of \$6million to the City for the identified land parcels. Final details regarding the tenure of each land parcel post transfer will be progressed with the City, Rio Tinto and the State following Council's consideration of the transfer package proposed in this report.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154259  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE IN PRINCIPLE** to the transfer of land and assets in Dampier from Rio Tinto to the City identified as:

Item	Common name	Lot details
1.	Hampton Harbour Boat and Sailing Club	a) Lease N104745 Portion of Lot 26 on Plan 241372 (*) b) Lease N104743 Portion of Lot 23 on Plan 241372. c) Freehold Lot 361 (No.17) The Esplanade, Dampier.
2.	Dampier foreshore	a) <i>Portion of UCL*</i> . b) <i>Lot 248 on Plan 217466*</i> . c) Lease N104743 Portion of Lot 23 on Plan 241372.
3.	Dampier public boat ramp	a) N104745 Portion of Lot 26 on Plan 241372. b) <i>Portion of UCL*</i> . c) <i>Reserve 43292 (Lot 249)*</i> . d) <i>Reserve 43293 (Lot 252)*</i> . e) Lot 253 on Plan 217466.
4.	Hampton oval	a) Lot 166 (No.1) The Esplanade, Dampier on Plan 215598. b) Lease N104743 Portion of Lot 23 on Plan 241372.
5.	Tennis courts, squash courts, Jurat Park	a) Freehold Lot 378 (No.1) Haig Close, Dampier on Plan 17817 (Tennis Court). b) Freehold Lot 379 (No.5) Haig Close, Dampier on Plan 17814 (Squash Court). c) Freehold Lot 3 on Plan 18331 (Jurat Park). d) Freehold Lot 4 on Plan 18331 (parking for squash courts).
6.	Windy Ridge oval	a) <i>Lot 247 The Esplanade, Dampier Plan 217466 (Windy Ridge Oval)*</i> . b) Freehold Lot 251 on Plan 217466 (Dampier Sports Club). c) <i>Lot 250 (Reserve 43294) (Drainage)*</i> .

7.	Dampier Bowling Club	a) Freehold Lot 359 (No.77) Church Road, Dampier (Bowling Club Building). b) Freehold Lot 358 (No.71 Church Road, Dampier (Bowling Club Green).
8.	Hardy reserve	<i>Portion of Reserve 48600 (Lot 402 on Plan 17819)*.</i>
9.	Red Dog town entry bay	Lease N104747 Portion of Lot 38 on Plan 24137.
10.	Dampier lookout	a) <i>Portion of Hampton Drive Road Reserve*.</i> b) Lease N104743 Portion of Lot 23 on Plan 241372 (stone memorial).

(\* ) Access to N104745 Portion of Lot 26 on Plan 241372 to be agreed via State Government, Rio Tinto and the City. Transfer from Rio Tinto to the City of Karratha is not likely. Access to be agreed via a separate instrument.

2. **ACCEPT** an up-front capital contribution by Rio Tinto Iron Ore of \$6M towards the management, upkeep and upgrade of the assets identified in part 1 of this resolution;
3. **ACKNOWLEDGE** Rio Tinto's approval to the use of the unallocated CISP Reserve of \$2.5M for the Dampier Foreshore project;
4. **ACKNOWLEDGE** that the agreed Capital works program funded by the Rio Tinto contribution is to be completed within 5 years;
5. **ACKNOWLEDGE** that the City is to meet any Stamp Duty levied on the land transfers;
6. **NOTE** the contribution and wider project excludes the resolution of drainage reserve improvements in Dampier;
7. **NOTE** the first tranche of works will be scheduled in the 2020/21 annual budget; and
8. **AUTHORISE** the Chief Executive Officer to finalise negotiations and execute the necessary deeds and agreements to complete the Dampier Land Transfer.

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Scott, Cr Smeathers,  
Cr Waterstrom Muller

AGAINST : Nil

At 7.07 pm Cr Nunn re-entered the room.

**11.3 DEVELOPMENT OF AN ARTS AND CULTURE STRATEGY**

**File No:** CP.975  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 10 October 2018  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Public Art Policy CS-12

**PURPOSE**

For Council to consider the development of a city wide Arts and Culture Strategy.

**BACKGROUND**

The City of Karratha provides arts and culture experiences and opportunities to residents and visitors via a series of projects and programs including:

<b>Major events and festivals</b>	Red Earth Arts Festival NAIDOC Week Cossack Art Award Twilight Tunes Program VAST project
<b>Civic and citizenship events</b>	Australia Day celebrations Citizenship ceremonies Citizen of the year awards Christmas lights Carols by Glowlight
<b>Seniors engagements</b>	Christmas lunch Karratha and Roebourne Seniors Week celebrations Cossack High Tea Health and Wellness Program
<b>Red Earth Arts Precinct</b>	Movies Live performances Functions and social engagements Artwork exhibitions Conferences Workshops and seminars Cultural community engagement
<b>Libraries</b>	Karratha, Dampier, Roebourne and Wickham with lending, on-site services and programs including rhyme-time, story-time, better beginnings, book readings and holiday programs
<b>Youth Centres</b>	Programs at the Youth Shed and The Base including music and dance and art and craft sessions, Youth Week celebrations and holiday programs

The City supports a variety of regular community events delivered by the community through its community grants program including:

Event	Organisation
• FeNaCING festival:	Dampier Karratha Lions Club
• Sprintcar Stampede:	Nickol Bay Speedway
• Roebourne Races	NorWest Jockey Club
• Billfish Shootout:	Nickol Bay Sportfishing Club
• Dampier Beachside Markets:	Dampier Community Association
• Dampier Billy Cart Derby:	Dampier Community Association
• Dampier Art Awards:	Dampier Community Association
• Guy Fawkes Night Fireworks :	Hampton Harbour Boat and Sailing Club
• Picture Gardens Movies:	Wickham Community Association

Council also invests in the public art installations as per Public Art Policy CS-12 which calls for an allocation of up to 2% of the intended construction cost of each Council capital works project (valued over \$1 million) to be allocated to public art. These funds are in the project budget. This Policy has served the City well and has resulted in extensive artworks being commissioned (or proposed) for developments such as:

Pam Buchanan Family Centre 2012	Frank Butler Pavilion 2014
Karratha Leisureplex 2014	7 Mile Waste Facility 2015
Dampier Community Hub 2016	Red Earth Arts Precinct 2017
Nickol West Park 2017	Tambrey Pavilion 2018
Karratha Back Beach 2018	Wickham Community Hub 2018
Welcome Park 2019	Dampier Foreshore 2019
Karratha Water Tanks 2019	

The City has also commissioned works separately, in addition to a percent for art contribution for capital works projects including:

- Dampier Road roundabout installations - Galbraith, Bathgate, Balmoral Roads 2012;
- Dampier Road light pole installations from Searipple to Bayview Roads in 2012;
- Dampier Road roundabout installation at Euro Boulevard in 2012;
- Wickham town entry statement (Jandilybara) in 2015; and
- Roebourne 150th celebrations in 2016.

Additional public art works commissioned by other parties are also evident at locations such as:

Karratha Senior High School 2013	Impromptu installations on Anchovy Flats
The Quarter HQ 2015	Karratha Health Campus 2018

Over the past decade, and in particular over the past 5 years, the level of infrastructure development in the City has been extraordinary. This has led to the extensive suite of public art installations as listed above and has enabled significant progress toward the city’s vision for public art as declared in Policy CS-12 which is:

*To enhance cultural vibrancy, celebrate local identities, create opportunities for community engagement, and shape our towns together by becoming the leading City for Public Art in Western Australia.*

### **THE CURRENT SITUATION**

The City's commitment and contribution to arts and culture is both significant and diverse. The range and scope of arts and culture opportunities and experiences on offer is considerable and the City's programs and activities are supplemented by both community organisation and commercial event promoters. There is, however, no overarching strategy providing a coordinated approach to the extensive suite of arts and culture facilities, activities, programs and events.

It is also noted that the economic climate and social landscape within the City is changing. The program of major community infrastructure development inspired by the City of the North vision is drawing to a close and correspondingly the availability of funds under the current percent for art policy is set to diminish. Pursuit of the City's vision for public art is likely to be severely hampered.

Additionally, the construction of the Red Earth Arts Precinct and the recent review of the City's Community Grants Schemes (frequently used for arts and cultural activities) will usher in a new era for arts and culture experiences and opportunities throughout the City of Karratha. Finally, the extensive support provided for arts and cultural programs by the City's industry partners continues, albeit at a reduced level.

There are two imperatives emerging. Firstly, to develop a comprehensive *Arts and Culture Strategy* for the City to drive both creativity and efficiency and secondly, to pursue Council's vision to become *the leading City for Public Art in Western Australia*, there needs to be a new means to allocate funds to commission or procure artworks.

### **A COMPREHENSIVE ARTS AND CULTURE STRATEGY**

While the suite of arts and cultural activity in the City is expansive, it is not yet comprehensive, targeting all age groups and interests or fully coordinated. An overarching strategy is required.

There are numerous documents that make reference to elements that would be reflected in an arts and culture strategy and include:

- Shire of Roebourne, 2001, Public Art Strategy
- Shire of Roebourne, 2011 – 2013, Public Art Policy
- Shire of Roebourne 2008-2013 Creative Community Culture Plan
- Shire of Roebourne, K2020 Vision and Community Plan

These documents focus primarily on the function of public art. None are current and there is no comprehensive arts and culture strategy adopted by Council.

The diagram below represents the scope of interest developed for the Arts and Culture Advisory Group. It is recommended that the consultant's brief for the development of the City's Arts and Culture Strategy require all elements identified in the diagram below to be explored and included in the strategy. The level community engagement and the extent of the focus on community capacity building during the development of the strategy will influence the scope and cost of developing the strategy. The scope and costs are discussed further in the financial implications section of the report.



Figure 1 – Arts and Culture Pursuits Wheel

**A PUBLIC ART FUNDING STRATEGY**

Notwithstanding the ongoing relevance and contribution via Public Art Policy CS-12, the forecast decrease in capital works projects by the City will result in a decrease in funding for public art installations. To maintain or perhaps even boost the level of funds available for the procurement or commission of artworks in the public realm to achieve Council’s vision, additional funding would be required. Public art funding sources would need to be identified as part of the broader Arts and Culture Strategy.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and environmental issues and moderate in terms of social, cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between officers to identify a suitable mechanism to support ongoing public art installations throughout the City.

**COMMUNITY CONSULTATION**

Engagement with the community will be essential during the preparation of the overarching Arts and Culture Strategy. It is recommended that this occur at the ‘collaborate’ level of the iap2 spectrum, subject to the full scope and capacity building focus described in round two being endorsed. The preferred approach is summarised below.

Group	When	How	Outcome	Future Action
Councillors Staff Arts and Culture Advisory Group Primary schools High schools Pilbara TAFE Pilbara University Centre Industry partners	First round engagement would occur early in the process to identify interested parties across all sectors of the arts and culture spectrum.	Round one will comprise 1 on 1 interviews and structured focus group sessions supported by an on-line survey.	Awareness is developed and active participation is planned to identify approaches and options.	Council endorses and implements the strategy and the accompanying action plans.  The Strategy is reviewed in 3 years via the Arts and Culture Advisory Group.
District leadership Group Arts groups Theatre groups Dance groups Music groups Local media Photographers and film makers Historical society Events managers and promoters Youth Centres Community Associations Resident artists Arts and culture funding bodies Aboriginal organisations Other bodies as identified	Second round engagement will be focused on capacity building and skills learning activities for selected parties.	Round two sessions will comprise skills workshops and capacity development programs.	Participants enrolled in skills development and capacity building programs use these new skills to further inform the strategy.	
	Third round engagement will seek to consolidate understanding and garner support / advocates for the strategy.	Round 3 will focus on an open public workshop to test and prioritise the actions arising from the strategy	Participants in the process help formulate the strategy and become advocates for arts and culture.	

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There will be policy implications related to CS-24 Community Engagement and CS-12 Public Art.

**FINANCIAL IMPLICATIONS**

The Council’s total arts and culture budget including events, festivals, stand-alone public art acquisitions and the operation of the Red Earth Arts Precinct is in the order of \$5.0M. A further \$2.3m is allocated for libraries which now sit within the Arts and Culture Department.

REAP Operations	\$2.0M
Other Arts and Culture Programs	\$3.0M
Libraries	\$2.3M
<b>Total</b>	<b>\$7.3M</b>
Income through fees, grants and sponsorship	\$1.9M
<b>Net Cost to Council</b>	<b>\$5.2M</b>

Recent public art installations commissioned by Council include:

Red Earth Arts Precinct – 3 installations	\$389,000
Wickham Community Hub 2018	\$110,000
Tambrey Pavilion	\$22,000
Karratha Back Beach 2018	\$27,000
Dampier Foreshore 2019	\$230,000 - budget allowance
Welcome Park 2019	\$300,000 - budget allowance
Water Tanks Karratha 2019	\$200,000 - budget allowance

The varying budget allocations above respond to the capital value of the construction projects, or in the case of the Water Tanks project, a budget allocation determined by Council. The value of the Welcome Park public art project was elevated to recognise the profile of this important location within the arts precinct.

In line with the Operational Plan for 2018/19, it will be necessary to allocate funds for the preparation of a City wide Arts and Culture Strategy. This item has been listed as a new initiative in budget deliberations but has not yet been funded.

The scope and extent of the process to develop an arts and culture strategy has been considered, with a variety of options of increasing scale identified.

Option 1 Foundation approach driven by sector examples and local input. \$45,000  
In this option the consultants would bring together examples of arts and culture strategies adopted elsewhere and validate/vary those strategies for Karratha based on local community input. This is a bit of a 'cookie cutter' approach relying on the expertise of the consultant and discerning the applicability of other strategies for Karratha.

Option 2 Bespoke approach with strategy driven by local community \$70,000  
Here the consultant team will still refer to external strategies but will engage much more extensively with the local community to drive the framework and priorities for the strategy. The strategy will be built from the ground up addressing the full scope of arts and cultural activities shown in the wheel diagram above.

Option 3 Bespoke approach with community capacity building included. \$100,000  
This option further explores community involvement and influence on the strategy with a much more collaborative approach, targeting more refined and sophisticated input through community capacity building activities. Through this process the development of the strategy will enable interest in arts and cultural activities and local creativity to be identified and nurtured. The process would deliver opportunities for the local community to participate in artistic and cultural endeavours and to use this new experience to further inform the arts and culture strategy – a hands on learning and sharing approach. The funds additional to option 2 would be used to support standalone capacity building activities and to enable the consultant team to be embedded into existing planned capacity building activities already programmed by the arts and culture team. (Note that the manager Arts and Culture has recently secured \$80,000 from the Raise the Roof program, a portion of which is scheduled for community capacity building activities associated with performances).. The request for quote brief would require the type and scope of the capacity building activities to be detailed in the methodology of the consultant submissions. This is the preferred option.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provides for this activity:

Programs/Services: 1.d.2.1.3 Develop and implement city-wide arts and culture development plan

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The cost of providing public artworks together with routine maintenance considerations
Service Interruption	N/A	Nil
Environment	N/A	Public art is designed to enhance the environment
Reputation	Low	The aim is to improve liveability and reputation through activating the public realm with public art. Not doing this work would be perceived poorly.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation relating to the development of an Arts and Culture Strategy inclusive of a Public Art Strategy. Staff resources will be required to be allocated to specific art installation projects or events as determined. It is anticipated that resourcing requirements can be accommodated within the existing structure. Final demands will be dependent upon the funding option chosen.

**RELEVANT PRECEDENTS**

Council has consistently demonstrated leadership and support for arts and culture development throughout the City including the annual events program, the Cossack Art Award, the VAST project, the commissioning of the Red Earth Arts Precinct with its extensive programming and a percent for art policy for community infrastructure projects.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONSIDER allocating the sum of \$100,000 in the 2019/20 budget for the preparation of a city wide Arts and Culture Strategy in accordance with Option 3 described above; and
2. CONSIDER funding options for the commissioning or procurement of public art as part of the city wide Arts and Culture Strategy.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONSIDER allocating the sum of \$\_\_\_\_\_ March budget review of the 2018/19 budget for the preparation of a city wide Arts and Culture Strategy in accordance with Option\_\_\_\_\_described above; and
2. CONSIDER funding options for the commissioning or procurement of public art as part of the city wide Arts and Culture Strategy.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CONSIDER allocating the sum of \$\_\_\_\_\_ in the 2019/20 budget for the preparation of a city wide Arts and Culture Strategy in accordance with Option \_\_\_\_\_ described above; and
2. CONSIDER funding options for the commissioning or procurement of public art as part of the city wide Arts and Culture Strategy.

**CONCLUSION**

Council has demonstrated a strong commitment to and displayed a leadership role in the provision of arts and cultural experiences and the installation of public art throughout the City. The development of a comprehensive Arts and Culture Strategy for the City will drive both creativity and efficiency in the sector. The current percent for art policy will see a reduction in funding available for public art installations as the City moves from a construction focus to a maintenance focus. This will make realisation of the Council vision in this regard harder to achieve. Council has already demonstrated a commitment to commissioning public artworks outside the percent for art policy and this approach will be essential to see the public art policy and vision delivered. An Arts and Culture Strategy is scheduled in the 2018/19 operational plan but as yet has no funding allocation. The development of this strategy will, in addition to all other arts and culture activities as identified in the Arts and Culture Pursuits Wheel, inform the most appropriate approach for arts and culture development in the City.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154260  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Nunn

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **CONSIDER** allocating the sum of \$100,000 in the March budget review of the 2018/19 budget for the preparation of a city wide Arts and Culture Strategy; and
2. **CONSIDER** funding options for the commissioning or procurement of public art as part of the city wide Arts and Culture Strategy.

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



## 11.4 YOUTH SERVICES STRATEGY

<b>File No:</b>	<b>CS.107</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director Community Services</b>
<b>Date of Report:</b>	<b>20 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Youth Services Strategy</b>

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### **PURPOSE**

For Council to consider endorsing the City of Karratha Youth Services Strategy and advertising the strategy for public comment.

### **BACKGROUND**

Staff initiated a holistic review of youth needs throughout the City of Karratha with a view to identifying the services and support required and the most appropriate and effective role for the Council in the provision of youth services.

Youth needs cover a broad spectrum and accordingly a variety of services is required covering the needs of the high achievers through to those struggling to make their way. The needs of youth across the spectrum are vastly different and correspondingly the services they require are vastly different. Youth services are offered through extra-curricular school programs, sport and recreation clubs and programs, arts and culture groups, libraries and other creative programs, by service groups and through and a variety of events and festivals and community celebrations. In general these services are inclusive and non-discriminatory, although fees are sometimes charged for participation, which may exclude some. The City of Karratha has historically and continues to play a significant role in the provision, coordination and funding of many of these services.

### **Facilities**

In 2012 the City developed The Youth Shed in the Karratha town centre as the first purpose built youth centre. In early 2019 Council will open a new purpose built youth facility in Wickham to replace The Base, which is currently operating from the old district high school site.

There are two additional special purpose Youth Centres, both located in Roebourne, one run by Yaandina Community Services (from their own purpose built facility) and the other by the PCYC (from the City's Roebourne Community Hall, better known as the 50cent hall). While all four youth centres are open to all comers, the patronage of the centres has become strongly skewed (through an organic process of association and self-selection) towards at risk and disadvantaged youth.

### **Services**

There is a variety of agencies and organisations established to meet the special needs of youth at risk or in crisis. Many of these agencies are state or federally funded and with the exception of Yaandina and PCYC, operate from a variety of locations that are not youth specific.

Whilst the Council receives industry support to assist in the delivery of youth services at the City’s youth centres, the funding is not specifically tied to the needs of at risk youth. This cohort is however overly represented in the patronage of all centres.

The priorities areas for action in the youth sector identified during the study process are summarised in the following infographic. These priorities were identified during the consultation program and are very strongly aligned to and consistent with priorities identified by the Youth Affairs Council of WA.



**Council services**

Council commenced centre based youth services with the construction of the Youth Shed in 2012 and subsequently the opening of the Base in Wickham in 2014. A service level review undertaken in 2016 determined the following recommendations:

Issue	Proposed action	Current status
Diverse age range of patrons with varying needs – under 11; 11-14; 15-17; 18+	Adjust facility/service operating hours and identify specific age based programs to meet youth needs	Programming is structured to respond to varying age cohorts – under 11’s not formally catered for
Higher demand and less resources in Wickham	Allocate additional resources to the Base operations	Staffing levels adjusted as recommended
Staff receive an increasing number of disclosures from youth that need specialist services but have limited referral pathways	Establish MOU/partnership with external agency such as Yaandina to enable formal referral of special needs	Limited resources in referral agencies. Staff continue to receive disclosures / observe special needs and are under resourced to resolve or refer

Lack of specialist youth worker support on site	Consider co-location of Yaandina staff at the Youth Shed	Co-location has not been achieved. Yaandina staff attend CoK programs with their clients from time to time exacerbating the issue
Limited engagement with youth in Dampier	Work with DCA to identify and deliver programs and services in Dampier to local youth	Program delivery is scheduled in Dampier from time to time
One stop youth shop	Consider relocation of the Indoor Play centre to allow a co-located holistic youth service operation at the Shed	Consistent with current findings and recommendations
Wickham youth services operate from old school building that is not fit for purpose	Relocate the Base from the old school to the proposed Wickham Community Hub	Practical completion of the WCH due quarter 1 2019

The scope of services provided at Council’s youth facilities has primarily been focused on recreational and life skills programs. The needs of at risk and disadvantaged youth requiring targeted intervention from specialist Youth Wellbeing Workers has been beyond the scope and mandate of the staff operating Council’s youth centres. Regrettably there is limited to no availability of specialised Youth Wellbeing Workers within existing agencies to work alongside council staff to meet the needs of at risk youth. Agencies that can provide some limited intervention services from time to time in Karratha, but there is nothing available in Wickham. In effect there is a market failure.

In addition to the lack of specialist youth workers with social work or clinical skills capable of targeted interventions, there are service development opportunities in each of the priority action areas. Responding to these priority action areas will necessitate a change in the service delivery model at the City’s youth centres, and require a much greater coordination with other service providers and engagement with youth to provide them a voice and involve them in decisions affecting them and the services on offer.

**Strategy recommendations**

The draft Youth Services Strategy outlines nine headline recommendations in terms of a shift from current practice.

Recommendation	Rationale
1. Adopt the 6 Key Priority Areas for Action for young people in the City of Karratha;	These priorities have been identified during the extensive stakeholder engagement program and are consistent with youth service priorities at a state and national level
2. Move to a co-located service delivery model;	Youth needs are expanding and service delivery / patron experience is compromised by IPC being in the same location. Consistent with 2016 review findings
3. Integrate youth wellbeing workers into the City of Karratha service delivery model;	The needs of the patrons of the city’s youth centres are unable to be met without specialist youth wellbeing workers
4. Facilitate a strategic regional youth services network;	There needs to be a greater level of coordination across all youth service providers and support agencies

5. Establish a youth advisory council and local youth advisory committees;	Youth are seeking to have a stronger voice in matters that affect them. There is not formal mechanism for youth input to council. This will address that gap
6. Expand the quantity and quality of services involving both routine and diversionary programs responding to the high demand times including evenings, weekends and holiday periods;	Program design and development is an ongoing function in youth service delivery. Filling service gaps is important with school holiday periods and weekends identified as priority times, especially Sunday afternoon early evening.
7. Strengthen recognition of and advocacy on behalf of youth needs;	An ongoing advocacy function for the City to pursue with state and federal agencies to ensure their services are optimised in Karratha
8. Review the Walkington Award to include recognition of achievement for a diverse range of young people; and	To recognise outstanding endeavour in local youth aside from academic, school and community excellence criteria inherent in the Walkington Award. Retain the Walkington as the pinnacle but recognise achievement in other areas or under extenuating circumstances
9. Prepare a preventative servicing strategy for the pre-adolescent under 11 age group.	The 8-11 years cohort are strongly identified in juvenile crime and antisocial behaviours across the city. This group is not adequately catered for in the youth services model. Early intervention is critical to deter entrenched behaviours.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low to moderate significance in terms of social, cultural & wellbeing issues. In the longer term, failure to provide adequate servicing in this area may be considered to be of high significance on the future economic, social and cultural wellbeing of the City.

In the period 2013 to 2018 youth services has consistently rated in the top 5 priorities identified in the annual community perceptions survey. The service performance gap for youth services is amongst the worst across all services sitting between -11 and -16. By contrast, the best performing services are in the range +10 to +14. Youth services are failing to respond to identified need and community perceptions.

**COUNCILLOR/OFFICER CONSULTATION**

The Council was provided briefings on the development of the Youth Services Strategy October and November of 2018. Youth services were a key topic at the Councillors strategy session at Point Samson in December.

**COMMUNITY CONSULTATION**

Consultation has been extensive throughout this review and strategy development exercise. We have undertaken engagement activities that extend across the *inform, consult, involve and collaborate* range of the iap<sup>2</sup> spectrum which at the collaborative level requires us to work together with stakeholders to formulate solutions and incorporate their advice and recommendations into the decisions to the maximum extent possible.

We have achieved this through the BE HEARD online survey (one youth-specific and one for the wider community), one-on-one stakeholder interviews and workshops with the region's Youth Stakeholder Network. In total, 629 stakeholders were consulted as follows:

- 359 young people (aged 10 – 24 years)
- 208 community members (defined as aged 25 years+)
- 65 youth sector personnel

The process has included workshops, focus groups, surveys and one on one interviews. Full details of the consultation program undertaken in the development of the Draft Youth Services Strategy are included as Appendix One of the attached report.

Since the formulation and initial drafting of the report there has been engagement with additional key stakeholders including:

- CEO Yaandina Community Services
- CEO PCYC
- Pilbara District Leadership Group (state government agencies)
- Hon. Peter Tinley MLA, Minister for Youth
- CEO Youth Affairs Council of WA
- Pilbara District Superintendent WA Police
- WALGA Policy Manager Community

A clear indication from these engagements is that the strategy's key findings and recommendations are roundly supported. Ongoing stakeholder engagement is proposed following the release of this strategy for public comment.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

There are significant changes to operations proposed within the strategy document, many of which can be managed within existing budget and program allocations. There are however, both capital and operational cost implications associated with the strategy to establish a holistic, co-located youth service in Karratha and Wickham.

#### **Capital Investment**

In Karratha, relocation of the Indoor Play Centre would allow for the co-location of additional youth service providers at The Youth Shed. Co-location options include case workers and social workers, mentoring and counselling service providers, medical and allied health providers and specialist life skills and transition to adulthood service agencies. These new service providers would operate in a complementary manner to the access and engagement programs currently provided at The Youth Shed. The financial implications include establishing an alternative Indoor Play Centre (IPC) and modifications to the existing IPC space to accommodate additional youth service providers.

Preliminary discussions have been held with the developer of the Tambrey Neighbourhood Centre with a view to the IPC becoming one of the tenants in a purpose built space. This would be addressed as an operational rather than capital cost, however it is anticipated that there will be a need for an upgrade to the existing equipment which is now 7 years old. Further work will be required to quantify the costs associated with the facility lease, relocation and refurbishment of the IPC. An indicative allowance of \$120,000 is suggested for relocation and equipment upgrades.

The capital investment for a more holistic service in Wickham is covered by the impending relocation of The Base from the old district high school building to the new Wickham Community Hub. Holistic services can be delivered by co-locating service providers either within the new youth facility itself or the adjacent tenantable offices as appropriate.

**Expanding Service Scope**

Operationally, the strategy calls for an increase in the sophistication and specialisation of youth services in the City. The key finding from the consultation program and other research is that physical and mental health and wellbeing is the number one priority to be addressed. The City’s existing youth services team are not trained or mandated to deliver mental health services. This calls for specialist Youth Wellbeing Workers being available to work with the attendees during programs and to follow up on an individual basis as required, predominantly in an outreach capacity. This issue is further explored in the table below.

Results from the engagement process also reveal that local youth highly value recreational activities, life skills education and the opportunity to be heard. Our current staff bring a strong recreational activity focus and the ability to deliver life skills programs. A series of options have been investigated to achieve this more robust service. The primary response in this area calls for the integration of clinical and therapeutic interventions into the service delivery model through the skills of a qualified Youth Wellbeing Worker.

A further key insight gained during the formulation of this strategy is the dearth of programs and services for pre-adolescent children, nominally in the 8-11 age group. The study reveals that many youth service providers do not have a mandate to service young people under 14. This group is increasingly identified in antisocial behaviour, juvenile crime and poor school attendance data and intervention and support programs are critically needed. An investigation into how the needs of this cohort can be met is recommended.

**Operational Responsibility**

A series of operating models to achieve a holistic model including clinical and therapeutic interventions from skilled works have been explored. In the first option discussed below, the City of Karratha continues to operate both The Youth Shed and The Base with Youth Wellbeing Worker support and enhanced, outcomes-based programming. In the second option, the City relinquishes operational responsibility and contracts an external provider to operate either or both of the youth centres.

<b>Option 1 – City adds Youth Wellbeing Workers to its operations</b>	
Option 1. (a)	<ul style="list-style-type: none"> <li>• <b>Employ</b> specialist Youth Wellbeing Workers as part of the City of Karratha Youth Services team in service and program delivery and to pursue outreach services as required for individual cases.</li> <li>• Deliver life skills programs that complement existing recreation and other programs.</li> <li>• City retains operational responsibility.</li> </ul>
Option 1. (b)	<ul style="list-style-type: none"> <li>• <b>Contract</b> specialist Youth Wellbeing Workers to work alongside the City of Karratha Youth Services team in service and program delivery and to pursue outreach services as required for individual cases.</li> <li>• Deliver life skills programs that complement existing recreation and other programs.</li> <li>• City retains operational responsibility.</li> </ul>

<b>Option 2 – The City contracts out youth services provision</b>	
Option 2. (a)	<ul style="list-style-type: none"> <li>• <b>Both Centres.</b> Outsource the operation of The Youth Shed and The Base to an external provider to deliver the full suite of recreational and life skills programs and services required for local youth; and the provision of specialist Youth Wellbeing Workers for program delivery in the Centres and to pursue outreach services as required for individual cases.</li> <li>• City relinquishes operational responsibility for the centres.</li> <li>• City retains overall youth service coordination outside the centres.</li> </ul>
Option 2. (b)	<ul style="list-style-type: none"> <li>• <b>The Base only.</b> Outsource the operation of The Base to an external provider to deliver the full suite of recreational and life skills programs and services required for local youth; and the provision of specialist Youth Wellbeing Workers for program delivery in the Centres and to pursue outreach services as required for individual cases.</li> <li>• City relinquishes operational responsibility for The Base.</li> <li>• Contract a specialist Youth Wellbeing Worker to work alongside the City of Karratha Youth Services team at the Youth Shed in service and program delivery and to pursue outreach services as required for individual cases.</li> <li>• City retains overall youth service coordination outside the centres.</li> </ul>
Option 2. (c)	<ul style="list-style-type: none"> <li>• <b>The Youth Shed only.</b> Outsource the operation of The Youth Shed to an external provider who can deliver the full suite of recreational and life skills programs and services required for local youth, including the provision of a specialist Youth Wellbeing Worker for program delivery in the Centres and to pursue outreach services as required for individual cases.</li> <li>• City relinquishes operational responsibility for The Youth Shed.</li> <li>• Contract a specialist Youth Wellbeing Worker to work alongside the City of Karratha Youth Services team at The Base in service and program delivery and to pursue outreach services as required for individual cases.</li> <li>• City retains overall youth service coordination outside the centres.</li> </ul>

Note that Option 1. (a) has subsequently been discounted following advice from specialist youth service agencies. A clinical governance framework and support network is necessary to maximise service efficiency and to mitigate risk for the individual youth and the specialist Youth Wellbeing Workers, and at organisational level. This clinical support network is highly specialised and not available within the City’s staffing structure.

**Rationalising service delivery**

Attachment two to this report details a series of staff structure options associated with the operational options above. At this stage the full cost of outsourcing the management of the youth centres (option 2) is unknown. This would need to be tested in the market place through a tender process responding to a comprehensive specification detailing services, hours of operation and performance measures. Should Council wish to pursue this approach and outsource the management of the centres, the recommendations to move to a co-located model and integrate youth wellbeing workers into the service delivery remain. These recommendations have cost implications.

It is anticipated that should Council determine to contract a service which integrates Youth Wellbeing Workers into operations, an external provider carrying a suitable clinical governance support network would levy a premium on current costs. For comparative purposes a figure equivalent to the City’s cost to employ plus 10% has been used.

If Council determined to outsource operations at both centres it would need to retain an overall service coordination and contact management role plus continue to manage the operation of the Indoor Play Centre. This has been factored in at the equivalent of Level 5 Officer in lieu of the current Level 7 coordinator. The cost comparisons are shown below.

**Summary of costs:**

Option	Coordinator	Senior YO	YO	Casuals	YWBW	LSE	IPC	Contractor	Total
Existing structure	\$128,594	\$225,340	\$193,592	\$92,872			\$183,711		\$824,109
Option 1									
+YWBW	\$128,594	\$225,340	\$193,592	\$55,723	\$225,340		\$183,711		\$1,012,300
Option 1									
+YWBW + LSE	\$128,594	\$225,340		\$55,723	\$225,340	\$225,340	\$183,711		\$1,044,048
Option 2 (a)									
+ YWBW	\$112,670						\$183,711	\$769,995	\$1,066,376
Option 2 (a)									
+ YWBW +LSE	\$112,670						\$183,711	\$804,918	\$1,101,299
Option 2 (b)									
+ YWBW +LSE	\$128,594	\$112,670		\$27,862	\$112,670	\$112,670	\$183,711	\$402,459	\$1,080,635
Option 2 (c)									
+ YWBW +LSE	\$128,594	\$112,670		\$27,862	\$112,670	\$112,670	\$183,711	\$402,459	\$1,080,635

Note: YWBW = Youth Well Being Worker  
LSE = Life Skills Expert

The officer’s recommendation to achieve an integrated clinical and therapeutic service is to pursue Option 1. (b), immediately committing to the contracting of Youth Wellbeing workers from an organisation with a suitable clinical governance support network, and subsequently look to upskill the existing Youth Officer Role to become a Life Skills specialist. The financial impact of this recommendation is to increase staffing costs from \$824,109 to \$1,004,048, an additional sum of \$179,939 per annum.

The investigation into developing an appropriate strategy to respond to pre-adolescent needs is intended to be undertaken as an internal exercise in the first instance, engaging with key stakeholders and service providers. A more detailed study may be required at a later date. Not budget allocation is identified at this stage.

The cost to relocate the Indoor Play Centre from the Youth Shed to the Tambrey Neighbourhood Centre is forecast to be in the order of \$120,000 plus the annual tenancy rental fee, which will need to be negotiated. An allowance of \$300/m<sup>2</sup> for an area of 350m<sup>2</sup> is anticipated, generating an annual lease rental of \$105,000. This cost could be offset by rental paid by youth service agencies co-locating at The Youth Shed in the Indoor Play Centre area which his approximately the same size.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provides for this activity:

Programs/Actions: 1.c.2.2.1 Develop and Implement Youth Services Strategic Plan.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Youth regularly present at programs with physical and mental health issues. City staff have no option other than referral at this stage and there are limited referral options
Financial	Low	Improved and expanded services will come at a greater cost
Service Interruption	Low	The likelihood of service interruption is low regardless of future direction. Services will be maintained in all circumstances
Environment	N/A	Nil
Reputation	Moderate	The City has previously been criticised for not providing a full suite of youth services, specifically not responding to the needs of disadvantaged and at risk youth
Compliance	Low	This would exist only if it was proposed to employ Youth Wellbeing Workers without a suitable clinical governance framework

**IMPACT ON CAPACITY**

The options presented within the Youth Services Strategy call for a significant enhancement to the resources provided in this area. The current service can be maintained without additional resources, however it has been identified that the City is unable to fully respond to youth needs with the current resources. The general criticism aimed at the current operations will remain without additional resources and a change in the scope of the service offered.

**RELEVANT PRECEDENTS**

The City of Karratha has provided youth facilities and offered recreational programs for many years. In 2014 the City developed The Shed as a specific purpose youth centre and in early 2019 will open a new purpose built youth facility in Wickham to replace The Base, currently operating from the old district high school site.

The extent of servicing has, however, been focused on recreational and life skills programs. The needs of at risk and disadvantaged youth requiring targeted intervention from specialist youth workers have been beyond the scope and mandate of the staff operating The Youth Shed and The Base. The analysis of current operations undertaken in preparation of the Youth Services Strategy reveal at risk and disadvantaged youth are the principal client group attending these facilities.

Regrettably there is limited to no availability of specialised youth workers in other organisations to work alongside council staff to meet the needs of at risk youth attending Council facilities. There are some agencies that can provide some limited intervention services from time to time in Karratha, but there is nothing available in Wickham. In effect there is a market failure.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering the Strategy:

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**CONCLUSION**

Youth services provided by the City of Karratha are highly valued but rather poorly regarded, as evidenced by the annual community perceptions survey. Research and consultation associated with the preparation of the Youth Services Strategy has identified six key priority areas for action for young people in the City of Karratha with mental health at the top of the list. The high quality of the recreational services available to the City's youth is acknowledged, however, mental health and wellbeing services are significantly constrained by the current operating model and limited by the skills and/or mandate of the staff employed. The availability of specialist Youth Wellbeing Workers at the City of Karratha's youth centres is seen as a critical step in addressing this perception gap and meeting the identified needs of the local youth.

Other key recommendations identified in the development of the Youth Services Strategy include broadening the service delivery model and program delivery times, moving toward a holistic co-located model for youth services and providing youth with a stronger voice in affairs that affect them. These recommendations will significantly alter the City of Karratha's youth services delivery model with the aim to better meet the expressed needs of the youth attending the centres and significantly improve the community's perception of the service provided.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **RECEIVE the Draft Youth Services Strategy attached to this report including the nine key recommendations being;**
  - a) **Adopt the 6 Key Priority Areas for Action for young people in the City of Karratha;**
  - b) **Move to a co-located service delivery model;**
  - c) **Integrate youth wellbeing workers into the City of Karratha service delivery model;**
  - d) **Facilitate a strategic regional youth services network;**
  - e) **Establish a youth advisory council and local youth advisory committees;**
  - f) **Expand the quantity and quality of services involving both routine and diversionary programs responding to the high demand times including evenings, weekends and holiday periods;**
  - g) **Strengthen recognition of and advocacy on behalf of youth needs;**
  - h) **Review the Walkington Award to include recognition of achievement for a diverse range of young people; and**
  - i) **Prepare a preventative servicing strategy for the pre-adolescent under 11 age group.**

2. **ACTIVELY SEEK** public comment on the City’s Draft Youth Services Strategy as contained in the attachment to this report by:
  - a) Advertising the availability of the draft report in the local press;
  - b) Making representation to the District Leadership Group for feedback and their involvement and facilitation of the strategic youth services network
  - c) Making representation to existing youth service providers and funding agencies for their comment and collaboration where possible;
3. **PREPARE** a further report to Council advising of the feedback on the draft Youth Services Strategy
4. **NOTE** the potential relocation of the Indoor Play Centre to the Tambrey Neighbourhood Centre
5. **CONSIDER** the budget implications of the Youth Services Strategy as a component of the March budget review.

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**COUNCIL ALTERNATE RESOLUTION**

Res No : 154261  
 MOVED : Cr Smeathers  
 SECONDED : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **DEFER** consideration of the Youth Services Strategy pending provision of a simplified document that can be used for community comment; and further discussion on how best to deliver the proposed co-located service.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil  
 REASON : Councillors requested that the Youth Services Strategy item be laid on the table pending provision of a simplified document that can be used for community comment; and further discussion on how best to deliver the proposed co-located service.



## 11.5 WICKHAM RECREATION PRECINCT - CALL FOR DESIGN AND CONSTRUCT TENDERS

<b>File No:</b>	<b>CP.959</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Senior Community Project Officer</b>
<b>Date of Report:</b>	<b>14 December 2018</b>
<b>Applicant/Proponent:</b>	<b>NIL</b>
<b>Disclosure of Interest:</b>	<b>NIL</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>Proposed Floor Plan – internal</b></li> <li><b>Proposed Site Plan - external</b></li> </ol>

### PURPOSE

For Council to consider the scope, selection criteria and weightings for proposed tender documents to upgrade amenities within the Wickham Recreation Precinct (WRP).

### BACKGROUND

The existing amenities building within the Wickham Aquatic Centre has reached the end of its useful life and is proposed to be demolished. A new pool amenities building including male and female change rooms, a universal accessible toilet/shower and life guard first aid room is proposed to be constructed adjacent to the existing playground with the previous amenity building site to become turfed.

As part of improvements to the administration office, the current WRP store room/first aid room will be re-purposed as a new reception/staff work space accommodating four work stations, a customer service kiosk with basic storage and a kitchenette.

The proposed works to Wickham Aquatic Centre are to be funded via the City's partnership with Rio Tinto. Works will be undertaken under a design and construct contract with a suitably qualified contractor.

### Estimated Project Cost Summary

Aquatic Engineer Consultant	\$ 100,000
Pool Remediation Works	\$1,000,000
Building Works	\$ 900,000

An Aquatic Engineer Consultant has also been engaged to assist with remediation works to the existing pool and filtration system.

The project timeframe is as follows:

<b>Deliverable</b>	<b>Estimated Milestone Date</b>
Council approval	January 2019
Tender released	February 2019
Tenders close	4 weeks from release date
CEO Award Tender	March 2019
Completion of Detailed Design	May 2019
Revised cost plan received	May 2019

On site works commence	June 2019
Practical Completion	September 2019

Officers recommend the tender be called with the following selection criteria and weightings in line with Council Policy CE-13.

Selection Criteria	Weighting
Price	55%
Methodology	15%
Relevant Experience	15%
Capacity to Deliver	15%

**The scope of the works to be contracted include:**

- Conduct above and below ground site surveys;
- Project construction coordination and reporting;
- Preparation of detailed design package;
- Disconnection of services;
- Demolition of existing amenity block;
- Turf site of demolished amenities block;
- Construction of new amenities block;
- Run and connect new services to new amenity block;
- Renovation of administration building first aid/storeroom into new four station workspace/reception/front desk kiosk;
- Amenity and administration building fit out and finishes; and
- Ground works and site clean-up.

**Separable Portion**

A gym floor expansion following the removal of the current front desk kiosk/reception has been identified as a separable portion in the scope of works. This will see the current gym assessment room removed and made part of the gym floor with the original front desk kiosk/reception room becoming the new gym assessment room. This portion of work will be dependent on final quoted amount.

**Design inclusions for the Amenity Block are:**

- Male change rooms with showers and toilets;
- Female change rooms with showers and toilets;
- Universal access toilet and shower along with parent change table; and
- Conjoined first aid room and lifeguard office to accommodate one work space with pool deck viewing windows.

**Design inclusions for the Administration Building are:**

- Four staff workstations made up of-
  - Front desk kiosk/reception
  - Pool manager workstation
  - Two rear workstations
- Glass viewing windows overlooking pool deck;
- Open space in rear of room for small meeting table and chairs; and
- Basic kitchenette consisting of fridge, microwave and hot/cold water serviced sink.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues in relation to ensuring the

continued availability of a safe aquatic facility in Wickham and the operational efficiency of the administration areas.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Community Projects and Recreation Facilities as the identified client as well as Building Maintenance, Information Technology, Environmental Health, Parks and Gardens and Technical Services. Consultation with the project control group will continue through the life of the project.

**COMMUNITY CONSULTATION**

In accordance with Council Policy CS24 – Community Engagement Policy Officers have identified an engagement level of *consult* to be relevant to this matter. The commitment to the public under Council Policy is: *We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.*

**STATUTORY IMPLICATIONS**

Tender for the works are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The project is to be fully funded through Rio Tinto Partnership Reserve funds.

**STRATEGIC IMPLICATIONS**

This is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.a.2.4	Community Projects
Projects/Actions:	1.a.2.4.6	Wickham Aquatic Centre Design and Upgrade

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Works to be externally funded.
Service Interruption	Low	Works scheduled to carry out over winter season to avoid major service interruption to community.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The proposed works are within the general capacity workload of the Community Projects team.

**RELEVANT PRECEDENTS**

Council has previously upgraded to extend the life of the Roebourne Aquatic Centre.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE for Tenders for the Design and Construction of the Wickham Recreation Precinct Administration and Amenity Building with the following selection criteria and weightings:

<b>Selection Criteria</b>	<b>Weighting</b>
Price	55%
Methodology	15%
Relevant Experience	15%
Capacity to Deliver	15%

2. DETERMINE the final extent of works at the March Ordinary Council Meeting once detailed costings are available through the public tender process and a construction contractor is appointed.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the proposed scope of the Wickham Recreation Precinct Admin and Amenity Building Design and Construct project and not proceed.

**CONCLUSION**

Planning and consultation has been undertaken with all contract documentation completed. Funding has been allocated through the annual budget process and forms part of the Rio Tinto Partnership. Officer’s request Council to consider the scope, selection criteria and allow for calls for tender.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154262  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE the following scope of works for the project:
  - a) Preparation of a detailed design package;
  - b) Minor demolition and construction required within existing Administration block;
  - c) Demolish existing amenity building;
  - d) Supply and erect new amenities building; and
  
2. CALL tenders with the following weighted selection criteria:

Selection Criteria	Weighting
Price	55%
Methodology	15%
Relevant Experience	15%
Capacity to Deliver	15%

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil



**11.6 THE VAST PROJECT FINAL REPORT AND SALE OF VAST ALBUMS**

<b>File No:</b>	<b>RC.113</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Partnerships and Community Projects</b>
<b>Date of Report:</b>	<b>14 January 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>The Vast Project Final Report</b>

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**PURPOSE**

For Council to receive the final report for The VAST Project and to endorse the sale of the VAST album through REAP, Visitors Centres and other outlets as appropriate. Furthermore, the final report presents a package of recommendations of what Council may consider doing with the 'VAST' brand moving forward; however these recommendations will be re-presented to Council as part of the broader arts & culture strategy.

**BACKGROUND**

The VAST Project has been completed with all contractual obligations met (and mostly exceeded). Additionally the VAST album has been released commercially to critical acclaim and is currently receiving national play on both AM (ABC) and FM (Austereo) networks.

Highlights include:

- 200+ original paintings, sculptures, installations and photographs capturing the magic of the Pilbara created;
- Sell-out VAST concert presented as part of the REAP Opening celebrations;
- 20 original songs inspired by the Pilbara written and produced into one commercially released Australian contemporary music album;
- 220,000 people reach via the social media content produced by the Project;
- 600 community members involved in the public program;
- 460 primary aged school children attended a VAST event;
- 1.5 million audience reached by media coverage, totalling \$386,000 value;
- Return on Investment for Council of 13:1; and
- \$120,000 leverage through sponsorship with the Department of Local Government, Sport and Culture.

Consideration must now be given to what to do with 'VAST' as a brand, owned by the City. A package of recommendations that seek to capitalise on the VAST brand have been developed and are included within the report. These are not offered as recommendations to Council at this stage, pending the development of a broad arts and culture strategy that would embrace leveraging opportunities from the VAST experience.

In summary the recommendations has been developed directly as a response to the City of Karratha Strategic Community Plan and will deliver outcomes aligning to Our Community, Our Leadership and Our Economy. This is further detailed in the Strategic Implications of this report.

The focus for these recommendations is to further establish:

- The City of Karratha as a regional arts leader – the capacity of the City to be a place known for the creation of high-quality, high-impact artistic projects and outcomes;
- The City of Karratha as an attractive, diverse, exciting and inspiring place to visit and live as showcased through artistic outcomes; and
- Buy-in from local people and the celebration and development of local artistic talent.

#### VAST album sale

One of the outputs of The VAST Project was the creation and release of a commercial music album which was released in November. The album is available via all usual online streaming and purchasing platforms. In addition the City purchased 1000 copies of the album, to be used for marketing and promotional purposes, and to provide a physical copy available for purchase to the local community and visitors. In summary:

- The project has created a number of ‘legacy’ outcomes – an album, a documentary, and over 100 photographs – all of which have the capacity to deliver ongoing benefits to the City;
- Current residents of Karratha are looking to live in a culturally mature and vibrant city, which is what makes other regional cities desirable. Therefore it was thought that VAST has the capacity to change the perception of Karratha not only by those outside of the region, but also those currently living within the City;
- A genuine desire for the Project, or a similar kind of project to continue into the future, to continue to offer substantial and ongoing arts and cultural benefits for the community;
- “It (Vast) should form the basis of arts and culture moving forward – how do we take what we learned and achieved from VAST and make it the building block of all that we do?”; and
- “If leveraged well, VAST will directly improve our liveability, create new industries and economic stimulus, spark tourism and interest from potential visitors.”

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic, social, cultural & wellbeing issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Significant consultation has taken place throughout the City, including Councillors which is detailed in the attached final report. In summary:

#### **COMMUNITY CONSULTATION**

Significant consultation has taken place with a range of community and industry stakeholders in the preparation of the report.

#### VAST Artists

Overwhelmingly positive about the experience, the region, the concept and the delivery of the Project.

#### VAST Project Team

The journey that VAST facilitated results in the what was described as the most ‘wholehearted’ project that they had worked on. The key difference being that so many projects in the arts industry are commercially, rather than creatively driven.

#### Schools

Overwhelmingly positive about their engagement with the Project and specifically noted that there is a local of artistic opportunities for students at the primary school level in Karratha and this project met a significant demand for the community.

Industry

Recognised that as a one-off project, VAST will have limited capacity to significantly change or benefit perceptions of the region or its economic growth. However, if a project like this was to continue it is recognised that it could well have ongoing benefits for promoting the region as a worthwhile place to visit due to its amazing landscape, culture and history and potentially as a result, attract people to love.

**STATUTORY IMPLICATIONS**

Sections 6.16 and 6.19 of the *Local Government Act 1995* apply to the setting of the fee for the sale of the album.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The VAST Project

The VAST Project was funded by Council for \$250,000. Officers secured a grant through the (then) Department of Culture and the Arts for \$120,000.

Final acquittal for Project cost was \$250,100 and is detailed further on pages 66 and 67 of the attached final report.

The package of recommendations outlined in the final report have been identified as able to be funded by the existing arts and culture program budget, funded through the RTIO CISP Partnership (\$270k FY19/20) and two of the activities funded as new initiatives if Council decide to pursue. However, Officers are not seeking endorsement of these recommendations until such time as a broader arts and culture strategy is presented to Council, which would capture these.

VAST Album Sales

Currently there is no endorsed charge for the purchase of the VAST albums. Officers are proposing to introduce a new charge of \$25 for sale of the Albums via this report. All proceeds of the sale of albums will go to the VAST Trust, details of which are included in the attached final report.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity and the recommendations made:

Programs/Services:	1.d.2.1	Arts and Culture Programs
Projects/Actions:	1.d.2.1.3	Develop and implement City-wide arts and culture development plan
Programs/Services:	2.a.2	Community Services
Projects/Actions:	2.a.2.4.1	Recognise creative industries as an economic driver and support and encourage arts & cultural activities
Programs/Services:	4.a.1.1	Marketing Services

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

Nil

**RELEVANT PRECEDENTS**

Council has demonstrated leadership and support for arts and culture development, particularly supporting The VAST Project initially.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not ENDORSE the charge for the VAST album and provide further direction to Officers in regards to the distribution of these albums.

**CONCLUSION**

Officers continue to explore options for the future use of VAST, to be considered within the framework of the proposed citywide Arts & Culture Strategy.

The VAST Project final report is complete and includes two sections:

1. A qualitative narrative of the Project from its inception (November 2016) to completion (May 2018); and
2. A full account of outputs and outcomes from the Project, including a package of recommendations regarding the 'VAST' brand in the future.

Opportunities to further leverage the VAST brand and integrate into the current and future arts and culture program have been detailed in the Final Report presented by this report. However, Officers suggest these are deferred and presented back to Council for consideration as part of the broader arts and culture strategy once developed.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154263  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Nunn

**That Council by ABSOLUTE Majority pursuant to Sections 6.16 and 6.19 of the Local Government Act 1995 RESOLVES to:**

- 1. RECEIVE The VAST Project final report; and**
- 2. INTRODUCE a charge for the sale of the VAST album at REAP, Visitors Centres and other outlets as appropriate, at a price point of \$25 inc GST, with all proceeds held in the VAST Trust.**

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**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott,  
Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**11.7 CURATORIAL SERVICES FOR PUBLIC ART ACQUISITION**

<b>File No:</b>	<b>CM.363</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Arts and Culture</b>
<b>Date of Report:</b>	<b>11 January 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential –Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the tender for the Curatorial Services for Public Art Acquisition Tender, Number RFT13-18/19.

**BACKGROUND**

At the October 2018 meeting, Council agreed to call tenders for the Curatorial Services for Public Art Acquisition. This was prompted by a concern that the expression of interest process to secure appropriate artworks for the Karratha Water Tanks Art Activation Commission and Welcome Park failed to adequately explore the market place to deliver a best value solution. The significant nature of these projects warranted further investment and a professional curatorial service to support the procurement process.

Tenders were advertised on 10 November 2018 and closed 29 November 2018.

Four tenders were received by the closing date from:

- Artfully
- Element Advisory Pty Ltd
- FORM Building a State of Creativity Inc.
- PAM Professional Arts Management

The tenders were evaluated by a three person panel comprising of:

- Manager Arts & Culture
- Engineering Technical Officer
- Arts & Culture Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Demonstrated Understanding	15%
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	15%
Price	40%

The Regional Price Preference Policy was applied to no local tenderers.



**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council previously engaged a professional curatorial service to coordinate the major public art installations along Dampier Road.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides best value for money outcome for the City in the Curatorial Services for Public Art Acquisition.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154264**  
**MOVED** : **Cr Waterstrom Muller**  
**SECONDED** : **Cr Miller**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Element Advisory Pty Ltd ABN 36 097 273 222 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 13-18/19 – Curatorial Services for Public Art Acquisition; and
2. **EXECUTE** a contract with Element Advisory Pty Ltd, **SUBJECT** to any variations of a minor nature.

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



## 12 DEVELOPMENT SERVICES

Cr Scott declared an indirect financial interest in item 12.1 Application for Development Approval DA18109 – Workforce Accommodation (Recreation Building) at Lot 10 Cherratta Road, Karratha Industrial Estate as Cr Scott is an owner of a proposed micro-brewery in close proximity.

At 7.28 pm Cr Scott left the room.

### 12.1 APPLICATION FOR DEVELOPMENT APPROVAL DA18109 – WORKFORCE ACCOMMODATION (RECREATION BUILDING) AT LOT 10 CHERRATTA ROAD, KARRATHA INDUSTRIAL ESTATE

<b>File No:</b>	<b>DA18109</b>
<b>Responsible Executive Officer:</b>	<b>A/Director Development Services</b>
<b>Reporting Author:</b>	<b>Planner/Compliance Officer</b>
<b>Date of Report:</b>	<b>11 January 2019</b>
<b>Applicant/Proponent:</b>	<b>Resolve Group Pty Ltd/VV2 Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Plan 2. Amended Floor Plans</b>

#### PURPOSE

Council has been invited by the State Administrative Tribunal to reconsider its decision from the November 2018 OCM to defer consideration of a proposed double storey Recreation Building at Lot 10 Cherratta Road, Karratha Industrial Estate.

#### BACKGROUND

Council resolved at the November 2018 Ordinary Council Meeting to defer application DA18109 for the proposed double storey Recreation Building at Lot 10 Cherratta Road, Karratha Industrial Estate. The reason Council deferred further consideration was to allow more time to consider social impact and integration concerns.

Following Council's resolution, the applicant lodged an application for review with the State Administrative Tribunal (SAT). At a Directions Hearing held on 21 December 2018, the SAT issued the following orders:

- The applicant is to provide any further information to be considered by the respondent by 10 January 2019.
- Pursuant to s 31(1) of the *SAT Act 2004 (WA)* the respondent is invited to reconsider its decision at its meeting on 21 January 2019.
- The proceeding is adjourned to a further directions hearing at 9.30 am on 1 February 2019.

Additional information was submitted by the applicant on 10 January 2019. The submitted additional information contains amendments to the floor plans and a written statement.

The proposed changes to the floor plans (Attachment 2) show a furniture fit out of the recreation areas on the ground floor and mezzanine level into games room, seating, entertainment and function areas. This helps visualise how the recreation areas on the ground floor and mezzanine level could be used but it does not guarantee that these areas would not function as a “quasi-tavern”. The total internal floor area and external appearance of the proposed Recreation Building remains the same.

The written statement makes the following points:

#### Justification for the Addition of the Mezzanine Level

- The additional 164m<sup>2</sup> mezzanine level will not detrimentally affect the immediate area or surrounding land uses;
- The approved swimming pool brings about the need for toilets and a first aid room, which were not included in the approved single storey Recreation Building;
- Reception and administration areas for the entire development have been added to the ground floor since the single storey Recreation Building was approved;
- These two changes to the ground floor layout have reduced recreation area space on the ground floor;
- As required by a condition of Development Approval, the Recreation Building will serve as a cyclone shelter for up to 94 occupants, staff and any other person in the immediate area that requires refuge\*.

\* Officers estimate that the ground floor recreation area of the proposed Recreation Building is sufficient to accommodate 101 people as a cyclone shelter.

#### Social Impact Considerations

- The additional floor area will not result in an increase to the number of persons using the Recreation Building. The number of rooms remains 94 sole occupancy units;
- The development will benefit the local community by providing greater employment opportunities and strengthen the local economy;
- The development will be located 5Km from the Karratha CBD so will provide for occupants to shop and buy local;
- The social concerns associated with a ‘quasi-tavern’ are understood however we reiterate that the Recreation Building will not be used for that purpose;
- The servery areas on the ground floor and mezzanine level are available for occupants to store their own beverages while using communal facilities and will also be used for storage of refreshments and the service of light food (prepared and served by staff) during meetings and functions;
- While plans submitted include the notation of ‘Bar’ on the ground floor and mezzanine level, the building is not intended to be used as a public bar or tavern. The floor plans have been updated to more accurately reflect the intended use, being a communal recreation building.

The amended floor plans and commitments given by the proponent indicate that the Recreation Building is not intended to be used as a public bar. However, by including conditions on any approval to restrict use of the Recreation Building to occupiers and authorised visitors only, those restrictions would become enforceable and any subsequent use as a public bar would be illegal and could be prosecuted under the *Planning and Development Act 2005*.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services, Building Services and Environmental Health Services. No significant issues were raised by these service areas.

**COMMUNITY CONSULTATION**

There is no requirement for community consultation and no community consultation has occurred.

**STATUTORY IMPLICATIONS**

The SAT is empowered to invite Council to reconsider its decision under the *State Administrative Tribunal Act 2004*.

If Council grants approval to the application and the owner accepts conditions, then the SAT matter is likely to be vacated. If Council refuses the application or imposes conditions that the owner does not accept, then SAT will consider the new decision under the applicant's current request for review.

The definition for Workforce Accommodation under City of Karratha Local Planning Scheme No.8 is consistent with the definition under the *Planning and Development (Local Planning Schemes) Regulations 2015*. This definition limits use of the Recreation Building to "... occupants and authorised visitors". The owner has requested the term 'authorised visitors' apply to:

- Any person who is renting accommodation from the adjoining Karratha Lodge (Lot 5 King Way) and the nearby Karratha Village (Lot 1062 Mooligunn Road), as these sites do not have their own central facilities; and
- Any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel.

It is assumed the intention is for the term 'authorised visitors' to be determined via independent development approval rather than being at the owner's or operator's discretion.

In that respect, the definition for Workforce Accommodation provides for temporary accommodation and associated facilities for FIFO workers in the resource and construction industries. There is always a concern when this type of development proposes to provide services and facilities to others; whether that be marketing accommodation more broadly or operating as more of a public dining facility, as the undertaking of such uses can undermine the viability, sustainability and vibrancy of planned and established commercial centres.

The existing development on this site has been operating solely as a public dining facility for a number of years. This use does not fall within the definition of the approved Workforce Accommodation use.

Including in the approval for this development, the authorisation to service the needs of occupants from adjoining and nearby Workforce Accommodation developments does not align with the preferred operational model from a City perspective and provides the potential for the servicing of others to continue to be the primary function of the development.

**POLICY IMPLICATIONS**

An assessment of the subject application against key policy considerations of Council's adopted draft Local Planning Policy DP10 – Workforce Accommodation is set out below:

Clause 5.1.1 states that where an existing workforce accommodation development has a time unlimited approval, works including upgrades ... shall enjoy the same time unlimited

approval rights. The proposed expanded Recreation Building represents an upgrade to a partially existing and otherwise approved workforce accommodation development.

Clause 5.2.1 states that a proponent of new workforce accommodation development or an increase in the number of beds for an existing facility must demonstrate need. The proposed expanded Recreation Building does not constitute a new workforce accommodation development or an increase in the number of beds.

Clause 5.2.6 states that the assessment of workforce accommodation proposals must consider the cumulative impacts of multiple workforce accommodation developments on the sustainability and liveability of affected towns and the City generally. While the focus of section 5.2 is on the impact of additional workforce accommodation rooms on the sustainability of the community, central facilities that draw non-occupants from elsewhere can have a detrimental impact on the sustainability and liveability of towns and the City. This is the concern with the potential for the proposed double storey Recreation Building operating as a quasi-tavern. However, a Tavern is not permitted in either the current TWA zone or the proposed Mixed Business zone and an approved workforce accommodation development cannot operate as a public bar.

In terms of location, the proposed expanded Recreation Building is part of a partially existing and otherwise approved workforce accommodation development.

In terms of design, the proposed Recreation Building would be of a standard commensurate to its location and is proposed to be designed for emergency (cyclone) sheltering purposes.

Clause 5.5 requires workforce accommodation proposed in the City Centre, Town Centre, Commercial, Urban Development and Residential zones to integrate and be compatible with the existing and future planned urban environment, and to meet a number of related provisions. The proposed expanded Recreation Building is a variation to an approved workforce accommodation development that is not subject to this requirement because it is not in any of these zones.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Any development is required to meet planning, building & environmental legislation.
Reputation	Low	Council’s reputation is managed by following adopted policies and considering precedents.
Compliance	Low	The City would initiate compliance action if the development did not meet its approvals.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has recently considered Workforce Accommodation developments that had an accompanying Social Impact Assessment and Management Plan, which proposed a 'Dry Mess' instead of a 'West Mess'.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority:

1. Pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA18109 being Workforce Accommodation - Recreation Building, at Lot 10 Cherratta Road, Karratha Industrial Estate, in accordance with all stamped plans, subject to the following conditions:
  - a) The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha.
  - b) This decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision.
  - c) Stormwater shall be discharged in a manner so that there is no discharge onto adjoining properties to the satisfaction of the City of Karratha.
  - d) The approved recreation building shall only be used by occupants and authorised visitors of the existing approved Workforce Accommodation on site, which is limited to include:
    - i. Any person who is occupying accommodation in Karratha Lodge (Lot 5 King Way) or Karratha Village (Lot 1062 Mooligunn Road) while those developments are not serviced by central facilities; and
    - ii. Any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel.
  - e) The approved building being constructed to an adequate standard to function as a cyclone emergency shelter to accommodate all residents on site at any time.
  - f) The recreation building shall not become operational until all accommodation rooms under approval P2150 become operational and occupancy of the accommodation rooms begins.
2. Pursuant to Clause 31(2)(b) of the *State Administrative Tribunal Act 2004* RESOLVES to SET ASIDE the decision to defer the application and substitute its new decision.

Option 3

That Council by SIMPLE Majority:

1. Pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE application for Development Approval DA18109 for a proposed recreation building at Lot 10 Cherratta Road, Karratha Industrial Estate because the draw of non-occupants from elsewhere to the proposed recreation building would have a detrimental impact on the sustainability and liveability of the City, which would be contrary to the City's Local Planning Policy DP10 Transient Workforce Accommodation; and
2. Pursuant to Clause 31(2)(b) of the *State Administrative Tribunal Act 2004* RESOLVES to SET ASIDE the decision to defer the application and substitute its new decision.

### **CONCLUSION**

Given the submitted plans for the proposed double storey Recreation Building showed the majority of the ground floor and mezzanine level as bars, it was reasonable for Council to defer further consideration of the application at its November 2018 Ordinary Council Meeting to allow more time to consider social impacts and integration concerns.

Pursuant to the *State Administrative Tribunal Act 2004*, the SAT has invited Council to reconsider that decision and then to further consider the matter at another Directions Hearing on 1 February 2019.

The applicant has provided reasons for proposing the mezzanine level and has stated that the Recreation Building will not be used as a quasi-tavern. A Tavern use would not be permitted in either the existing or proposed zone.

The definition for Workforce Accommodation limits users to occupants and authorised visitors. The applicant has requested that authorised visitors include occupants of one adjoining and one nearby workforce accommodation development. Providing for the servicing of others from a workforce accommodation development does not align with the preferred operational model from a City perspective, undermines the viability, sustainability and vibrancy of planned and established commercial centres and provides the potential for the servicing of others to continue to be the primary function of this development.

The policy grounds for refusing this application are not strong.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154265  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Levissianos

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31(2)(b) of the *State Administrative Tribunal Act 2004* RESOLVES to:

1. **APPROVE** Development Application DA18109 being Workforce Accommodation - Recreation Building, at Lot 10 Cherratta Road, Karratha Industrial Estate, in accordance with all stamped plans, subject to the following conditions:
  - a) The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha;
  - b) This decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision;
  - c) Stormwater shall be discharged in a manner so that there is no discharge onto adjoining properties to the satisfaction of the City of Karratha;
  - d) The approved recreation building shall only be used by occupants of the existing approved Workforce Accommodation on site, and any company representatives, trades and services persons associated with the ongoing maintenance of the property and company sponsored personnel as authorised visitors;
  - e) The approved building being constructed to an adequate standard to function as a cyclone emergency shelter to accommodate all residents on site at any time;
  - f) The recreation building shall not become operational until all accommodation rooms under approval P2150 become operational and occupancy of the accommodation rooms begins; and
2. **SET ASIDE** the decision to defer the application and substitute its new decision.

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Smeathers,  
Cr Waterstrom Muller  
**AGAINST** : Nil

At 7.30 pm Cr Scott re-entered the room and Cr Miller left the room.



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 KARASEK WAY EXTENSION**

<b>File No:</b>	<b>KAR.484</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Airport Services</b>
<b>Date of Report:</b>	<b>13 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Airport Plan</b>

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#### **PURPOSE**

For Council to consider the extension of Karasek Way to provide road access to Aspen Medical's hangar and to Lots 38, 39 & 40 at the Karratha Airport.

#### **BACKGROUND**

Karasek Way provides access to hangars built with airside access. The hangar build and commercial terms for the Aspen Medical Hangar on Lot 34 was approved by Council in January 2018. The hangar build did not include extension of Karasek Way.

The City is involved in discussions with potential helicopter operators to further lease vacant Lot 38 and 39 with options for Lot 40. These lots are on the western side of the Aspen hangar.

Current sections of Karasek Way's asphalt surfacing ends on the west side boundary of Lot 33 which is leased by CHC Helicopters. The section servicing the new hangar provides access to the vacant lots is in poor condition with the bitumen chip seal deteriorating and the subgrade pavement being of substandard quality.

As provided in the Airport Plan attached to this report, to enable access to Lots 34, 38, 39 & 40 from the end of existing asphalt section, will require approximately 130m of road reconstruction and resurfacing. However other options are also provided for consideration:

- Concept 1 – 130m road reconstruction and resurfacing which will provide access to Lots 34, 38, 39 & 40 and future proofing the commercial development along Karasek Way;
- Concept 2 – 80m road reconstruction and resurfacing which will service Lot 34 and half of Lot 38 provides an interim solution;
- Concept 3 – 50m road reconstruction and resurfacing which will only service the Aspen Hangar at Lot 34 with no access to all other lots. Noting that Lots 38 & 39 are currently under commercial negotiations.

If the negotiations for Lots 38 & 39 are successful, Karasek Way will need to be extended as per the commercial terms being negotiated.

In discussion with the City's Technical Services team, the recommended road pavement upgrade treatment would be to remove 200mm of old part road pavement and subgrade,

then place 200mm of compacted approved road base. This to be followed by bituminous surfacing consisting of a 7mm primer seal with a 40mm bituminous asphalt overlay to cater for occasional heavy service vehicles and majority of light vehicle traffic.

It should be noted that at the December 2018 Ordinary meeting Council resolved to support the design of Bayly Avenue to be realigned to create additional landside and airside access lots including the extension of Karasek Way. If Council supports the Officers recommendation the extent of works proposed in the future would be reduced.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues considered in relation to the Airports’ Strategic Asset and will have an impact on commercial operations.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Design plans and specifications will be prepared in accordance with all regulatory and statutory requirements and will comply with Australian and Main Roads standards.

Any requests for works pertaining to design or construction will need to comply with the *Local Government Act 1995* and associated Regulations.

**FINANCIAL IMPLICATIONS**

As part of the Aspen Hangar construction project on Lot 34, a contingency allowance of \$184,639 was allocated. After reviewing the project budget, there are contingency funds of \$112,288.80 remaining after all variations have been costed.

The City’s preferred supplier, as awarded under tender, for Asphalt and Profiling Services has provided quotations, as follows:

Concept 1	130m of road reconstruction and resurfacing	\$89,205 (excl GST)
Concept 2	80m of road reconstruction and resurfacing	\$57,291 (excl GST)
Concept 3	50m of road reconstruction and resurfacing	\$38,143 (excl GST)

The 130m and 80m road extension will save on future mobilisation costs and any future increases in construction costs.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.a.1.4	Maintain Airport infrastructure necessary to meet the community needs
Projects/Actions:	1.a.1.4.4	Airport Hangar Project

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Reconstruction works will ensure that the road condition is brought up to current standards. If works do not proceed, the safety for road users will be compromised, especially as use increases into the future.
Financial	Low	If reconstruction works do not proceed, maintenance costs are guaranteed to increase due to failing sealed road surfaces in front of the Aspen hangar  Council has an opportunity to increase revenue from developing and leasing the adjoining lots.
Service Interruption	Low	If reconstruction works do not proceed this could cause some service interruption to tenants should the current road completely fail.  There is no disruption to City operations to endorse the Officers recommendation.
Environment	Low	Impact/capacity of the drainage system will be considered throughout the design process.
Reputation	Moderate	The safety, functionality, and condition of roads is a responsibility of Council.  Council has the opportunity to improve on tenant/staff experience through the enhancement of Karasek Way.
Compliance	Low	Designs will be undertaken by qualified personnel to ensure compliance with current standards.

**IMPACT ON CAPACITY**

No impact on capacity is expected to undertake these works.

Design works for the road construction will be coordinated in consultation with various department City officers.

Allowance for Airside and Landside lot development for commercial purposes is supported by the Airport Master Plan.

**RELEVANT PRECEDENTS**

The City has previously undertaken infrastructure works including road upgrades and extensions to improve safety and access for road users.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROCEED with Concept 2 – 80m of road reconstruction and resurfacing of Karasek Way at Karratha Airport.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROCEED with Concept 3 – 50m of road reconstruction and resurfacing of Karasek Way at Karratha Airport.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with any of the provided concepts for Karasek Way at Karratha Airport at this time.

**CONCLUSION**

Karasek Way is essential in providing road access from Bayly Avenue to aircraft hangars for tenants, staff and passengers. With the recent completion of the Aspen Medical hangar, a smooth road surface for ambulances to transition from landsite Karasek Way to the hangar would also be beneficial.

Officers believe that Concept 1 which provides for 130m of road reconstruction and resurfacing will offer the best economic return on investment for the City over the life of the asset, whilst meeting the current and anticipated demand for hangar services with airside and landside access.

At 7.31 pm Cr Miller re-entered the room.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154266  
 MOVED : Cr Scott  
 SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to proceed with Concept 1 - 130m of road reconstruction and resurfacing of Karasek Way at Karratha Airport, NOTING that the expected cost of \$89,205 (excl. GST) will be expended from the existing Hangar Project budget.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Nunn, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

**13.2 TENDER – WELCOME PARK LANDSCAPE CONSTRUCTION & PEDESTRIAN BRIDGE**

<b>File No:</b>	<b>CM.356</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>18 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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**PURPOSE**

For Council to consider the submissions for the Welcome Park – Landscape Construction & Pedestrian Bridge offered under RFT 08-18/19 and additional feature elements to further enhance Welcome Park.

**BACKGROUND**

The Welcome Park Project is a significant part of the City Centre redevelopment for the purposes of town beautification and increased level of amenity for residents and visitors.

The Park is proposed to complement the Red Earth Arts Precinct (REAP). The tendered works, as approved by Council in September 2018, include:

- Hard and soft landscaping;
- Park furniture;
- Lighting;
- Pedestrian bridge link; and
- Stylised shade shelter.

In addition to the works included in this tender, the project includes:

- The construction of a Recreational Vehicle (RV) car park (completed December 2018);
- An increased allowance for public art (\$300,000);
- Transplant of five mature trees; and
- A formal connection point across Welcome Road demarcated by paving (similar to Sharpe Avenue).

The trees were not included in the tender to allow officers to investigate the option of transplanting some of the mature trees from Sharpe Avenue to Welcome Park. The brick paving was excluded from the tendered scope as further time for detailed design and approvals was required which risked delay to the project delivery. Furthermore, the connection can be delivered as a separate item.

Tenders were advertised on 3 November 2018 and closed on 23 November 2018. Five tenders were received by the closing date from:

- KBSS Engineering
- Trasan Contracting
- GBSC Yurra Pty Ltd
- Environmental Industries
- Argonaut Engineering & Construction

The tenders were evaluated by a three-person panel comprising of:

- Engineering Technical Project Officer
- Technical Services Coordinator
- Director & Principal Landscape Architect, Emerge Associates

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings as approved by Council were:

Criteria	Weighting
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%
Price	60%

The Regional Price Preference Policy was applied to four local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues and cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Designs for Welcome Park were presented to Councillors in April 2018 and further presented at the August 2018 Briefing Session. Concepts were prepared in conjunction with the City’s Infrastructure, Community Services, and Planning Departments.

Key requirements incorporated into the park design as a result of the consultation with Councillors and internal departments has been:

- Relocation of pedestrian bridge (to streamline access); and
- Incorporation of REAP design elements.

During the detailed design process, Officers were presented with options that would improve the space to an aesthetic level comparable with the REAP. This included additional feature lighting and feature park furniture.

The lighting included:

- Lights to the retaining walls;
- Up-lighting significant trees;
- Feature lighting of handrails and the bridge; and
- Option for coloured LED light heads.

Feature park furniture included three feature chairs for the native bush area of the park.

Based on a pre-tender estimate of \$1.5M and a budget of \$1.65M, Officers believed that the inclusion of these items was achievable.

### **COMMUNITY CONSULTATION**

Since April 2018, the project design has been promoted through social media, receiving an overwhelmingly positive response.

Further to this, on 4 September 2018 Officers met with representatives of the Karratha Community Association (KCA) and presented the draft design. The KCA fully supported the revised design of the park and inclusion of the long vehicle car park.

Should Council choose to award the tender, the community will continue to be engaged throughout construction via social media, displays and competitions at Karratha Library, and an opening event at completion.

### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

### **POLICY IMPLICATIONS**

Policies CG12 Purchasing, CG11 Regional Price Preference, and CS12 Public Art were applied during the tender process.

### **FINANCIAL IMPLICATIONS**

#### Pre-tender Budget:

Council has adopted an overall project budget of \$2.3M and made provision to deliver works in the 2018/19 Budget. The project budget consists of the following project allocations:

Public Art (committed)	\$ 300,000
RV Car Park (complete)	\$ 350,000
Pedestrian Bridge (subject of this tender)	\$ 135,000
Welcome Park Hard + Soft Landscaping (subject of this tender)	\$ 1,515,000
<b>Total</b>	<b>\$ 2,300,000</b>

The project has been approved and funded as part of the overall REAP Budget with contributions of external funding from the Pilbara Development Commission (PDC), Royalty for Regions (R4R) and the National Stronger Region Fund (NSRF). Current approved funding contributions are as per the following table:

<b>Contributions</b>	<b>Amount</b>
NSRF	\$411,700
R4R / PDC	\$365,697
City of Karratha (Infrastructure Reserve)	\$1,522,603
<b>Total</b>	<b>\$2,300,000</b>

#### Post-tender Considerations:

All tender submissions received exceeded the pre-tender estimates for the park and pedestrian bridge budget allocation of \$1.65M. The preferred tenderer's bid exceeded the budget in several areas, most notably the feature lighting and preliminaries. Several critical elements, such as power connection and contingencies, are excluded within the tender pricing.

As the price of undertaking the full scope of works exceeds the current budget availability, officers have prepared several options for Council’s consideration:

#	Option	Requirements	Estimated overall Project Budget required	Additional cost to Council (approx.)
1	Reduce scope significantly to closely align with Budget	Negotiate with the preferred tenderer for potential savings.  Likely to require removal of feature lighting, feature seating and additional general value management including reduction in plant size and rock pitching.  Exclude feature paving connection across Welcome Road or installation of mature trees.	\$2.4M	\$100K
2	Reduce some aspects of the scope	Negotiate with the preferred tenderer potential cost reductions.  Retain some featured lighting and featured seating.  Install mature trees.  No feature paving across Welcome Road and scale back rock pitching.	\$2.6M	\$300K
3	No scope reductions	Negotiate with the preferred tenderer regarding opportunities for potential cost reductions  Retain all feature elements of the project including feature lighting, seating, installing mature trees and feature paving.	\$2.75M	\$450K
4	Do not proceed	Reject all tenders.  Review scope and re-tender the project	N/A	N/A

Budget Management Considerations

*Advanced Trees*

At the time of tender, the preferred option for the establishment of advanced trees at the site was to transplant some trees from Sharpe Avenue to Welcome Park. The estimates received for these works were not considered to represent the best value for money. Officers are proposing to plant advanced trees at the site (as opposed to transplanting them). The cost of planting the advanced trees is included in Options 2 and 3 above.

*Paving*

The project proposes to install interlock brick paving across Welcome Road between REAP and the new park. This particular element could be delivered as a separate project without having significant impact on the initial or overall presentation and aesthetics of the park. Council may wish to include this element initially or this can be considered at a later time as

it has no material impact on delivery of the balance of the park. The estimated cost of this work is \$100,000.

*Feature Lighting*

The park design includes the installation of feature lighting (est. cost of \$120K). This includes a combination of in-ground colour lights, pole top lighting, wall mounted lighting and flood lights. In total 45 lights (plus controller) are proposed. The scale/scope of the lighting could be reduced and/or a portion of these works could be done at a later date.

*Feature Seating*

The park design includes the installation of three feature seats (est. cost \$32,000). The number/style of seats could be reduced to lessen costs. Additional seating could be installed at a later date if it was determined that seating provision was not adequate.

*Operational Costs*

Once constructed, Officers forecast the park will cost \$45K plus utilities to maintain per annum. This is inclusive of waste collection and general maintenance.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.a.1.2.1	Implement Park Enhancement Program
Programs/Services:	1.a.2.2	Infrastructure Project Management
Projects/Actions:	1.a.2.2.6	Develop Welcome Park

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Construction of Welcome Park aligns with the City’s commitment to providing public open space for the promotion of health and wellbeing within the community.
Financial	Moderate	Tendered costs have exceeded the original estimates. Council will need to consider options for scope and timing and budget for award and delivery of the project.
Service Interruption	Low	Construction works may have some impact on traffic flow around the intersection of Welcome Road and Sharpe Ave. This will be managed with appropriate communications and traffic management.
Environment	Moderate	If awarded, construction works will occur next to and within a natural drainage area with significant trees and native species.  The City’s project team will monitor construction activity and environmental management plans in place to minimise this risk.  The amount of native species and planting have also been increased.

Reputation	Moderate	<p>Welcome Park has possible positive implications on the City’s reputation as a tourist destination and provides an improved level of amenity and presentation of the town for residents and tourists alike.</p> <p>The Community has also indicated a high level of interest in the project.</p>
Compliance	Low	<p>Detailed designs have been prepared in line with relevant legislation, Council Policies, and Australian Standards in conjunction with specialised consultants.</p> <p>Tenders have been called in line with relevant legislation.</p>

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. Supervision of the works has been programmed in to relevant staff work programs.

**RELEVANT PRECEDENTS**

Council previously endorsed the revised concept design and project budget for Welcome Park at its April 2018 Ordinary Council Meeting.

Substantial landscaping and public space enhancement has already occurred under the Karratha City Centre Infrastructure Works Program.

Council endorsed the design and scope for tender at its September Ordinary Council Meeting.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders at this time and reconsider the scope of the .

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOMINATE GBSC Yurra Pty Ltd ABN 326 1447 8081 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 08-18/19 Welcome Park – Landscape Construction and Pedestrian Bridge; and

2. UNDERTAKE further discussions with GBSC Yurra Pty Ltd, on significant scope and cost reductions associated with their tender submission as per Option 1 presented in this report, up to a maximum contract value of \$1.65M;
3. SUBJECT to resolution of 2) above, AWARD RFT 08-18/19 Welcome Park – Landscape Construction and Pedestrian Bridge to GBSC Yurra Pty Ltd; and
4. NOTE that the total Project Budget would be \$2.4M which encompasses the critical additions of power connection, cut through to Welcome Road Median, contingency, and works for RV carpark and Public Art representing an increase of \$93k to be considered at the March Budget Review.

#### Option 5

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOMINATE GBSC Yurra Pty Ltd ABN 326 1447 8081 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 08-18/19;
2. UNDERTAKE further discussions with GBSC Yurra Pty Ltd, on cost reductions associated with their tender submission as per Option 3 presented in this report, up to a maximum project value of \$2.75M;
3. SUBJECT to resolution of 2) above, AWARD RFT 08-18/19 Welcome Park – Landscape Construction and Pedestrian Bridge to GBSC Yurra Pty Ltd; and
4. NOTE that the total Project Budget would be \$2.75M which encompasses the critical additions of power connection, cut through to Welcome Road Median, feature paving across Welcome Road, contingency, and works for RV carpark and Public Art representing an increase of \$450K.

#### Option 6

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOMINATE GBSC Yurra Pty Ltd ABN 326 1447 8081 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 08-18/19 Welcome Park – Landscape Construction and Pedestrian Bridge; and
2. UNDERTAKE further discussions with GBSC Yurra Pty Ltd, on scope reductions and costings associated with their tender submissions and present the outcome of those negotiations back to Council.

#### **CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome for the City based on their level of experience and understanding of the works required.

All tenders submissions that have been received for this project are over the existing project budget. Officers recommend that negotiations are undertaken with the preferred tenderer to value manage aspects of the scope to achieve both a quality design outcome and a satisfactory financial outcome.

To achieve an outcome that is closer to the Council approved budget it some 'high spec' elements of the project including feature lighting, feature seating, feature paving, rock pitching and other design elements taken from the REAP may need to be slightly decreased. Officers believe that this can be achieved without significantly impacting on the design intent or user experience at Welcome Park.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154267**  
**MOVED** : **Cr Cucel**  
**SECONDED** : **Cr Smeathers**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOMINATE GBSC Yurra Pty Ltd ABN 326 1447 8081 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 08-18/19 Welcome Park – Landscape Construction and Pedestrian Bridge; and**
- 2. UNDERTAKE further discussions with GBSC Yurra Pty Ltd, on scope and cost reductions associated with their tender submission with the aim of delivering the total project for a budget not exceeding \$2.6M;**
- 3. SUBJECT to resolution of 2) above, AWARD RFT 08-18/19 Welcome Park – Landscape Construction and Pedestrian Bridge to GBSC Yurra Pty Ltd; and**
- 4. NOTE that, assuming that the negotiations with GBSC Yurra Pty Ltd are successful, the total Project Budget would increase from \$2.3M to \$2.6M with appropriate adjustments being made to the Council budget as a component of the March Budget review.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

### 13.3 SINGLE USE PLASTICS AUDIT

<b>File No:</b>	<b>WM.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>DAO – Strategic Projects &amp; Infrastructure</b>
<b>Date of Report:</b>	<b>5 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider developing a strategy to ban the use of Single Use Plastics within the organisation.

#### **BACKGROUND**

Following a request from a City Councillor and in the knowledge of other Councils opting to develop and implement a plan to phase out single-use plastics, at the Waste Advisory Group (WAG) meeting held in August 2018, consideration was given to introducing a ban on single-use plastic for the City of Karratha as an organisation, to be in line with current topical environmental and legislative changes. The WAG requested:

- that a determination be made on the definition of what it considers single use plastic to be;
- an audit be conducted to understand the expected financial implications and available options; and
- a report be provided to Council to consider a single use plastic ban strategy with a view to implementing a plan to phase out the use of single use plastics within all business units within 12 months.

It was recommended by a Councillor at the WAG, that water bottles should to be the priority target. Also identified in the top five most used plastics were cups (including coffee cups), bags, straws and cutlery.

#### Strategy considerations

According to various research websites including; *ResearchGate*, *debrisfreeoceans.org*, *Breastcancer.org*, *Cancerwa*, and *Ourworldindata.org*, in addition to the contribution plastic has to the life of a landfill, there are several reasons why Council may consider targeting single use plastic, including:

- Most plastics made from petroleum
  - Has a huge carbon footprint
  - Will still be here in hundreds of years
  - Only a tiny percentage is recycled
  - Leaches toxins into food and drink
  - Causes health risks
  - Pollutes our oceans
  - Kills marine animals and birds
  - Enters our food chain
  - Contaminates soil and water
-

WA government agencies have been directed to stop buying avoidable single use plastic items including plastic cups, straws, plates and cutlery. The Premier's instruction, issued on 12 November 2018 aims to reduce the government's environmental footprint and create market opportunities for biodegradable and compostable alternatives to plastic.

The government is now looking at further actions to reduce single-use plastics across the Western Australian community and as such has requested the Department of Water and Environmental Regulation (DWER) to develop a discussion paper on single use plastics which will inform government action on these materials. The discussion paper is expected to be released for public comment in early 2019.

A Single Use Plastic Working Group (SUP) was formed in September, with officer representation from core units within the City, including; Airport, 7 Mile Waste Disposal Facility, Red Earth Arts Precinct, Karratha Leisureplex, Administration Building, Annex Building, Youth Centres (Indoor Play, Youth Shed and The Base) Depot, Roebourne Aquatic Centre and Wickham Recreational Precinct.

The SUP determined that the definition of Single Use Plastic is - *Disposable, used once or thrown out or recycled*. Officers were requested to conduct an audit for their respective areas over a one month period. The audit was based on the five most used plastics within the organisation, with the exception of; commercial businesses that operate out of Council facilities (e.g. Airport Café, Karratha Leisureplex, Pam Buchanan, Dampier Hub and Pavilions), and plastic bags that are used by commercial cleaners at Dampier Hub, Karratha Leisureplex and Airport). The audit findings were presented to the WAG in November, which included:

- Quantities of stock in each area;
- Annual quantities purchased; and
- Approximate associate annual costs.

The business units with the highest plastics in stock are:

Water bottles - Administration building and Red Earth Arts Precinct.

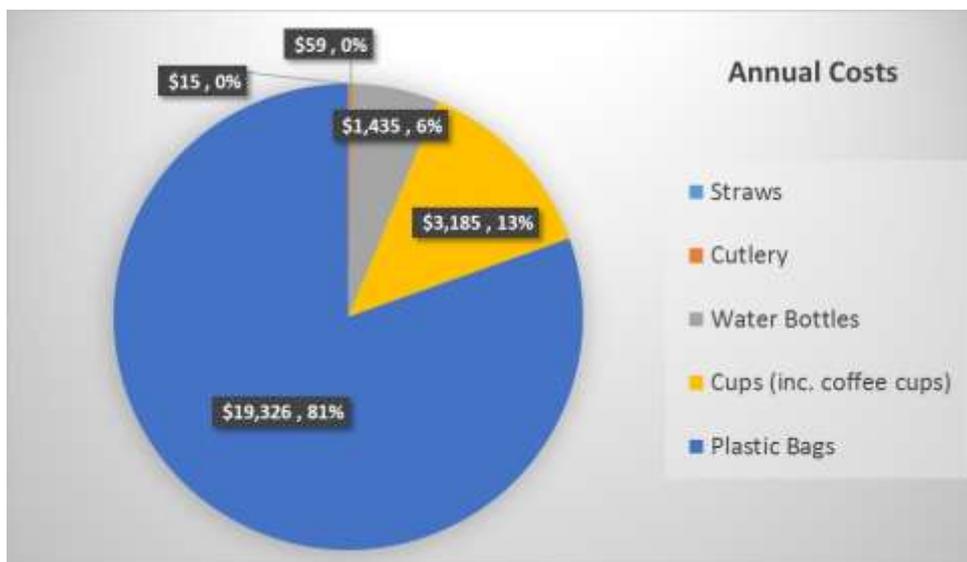
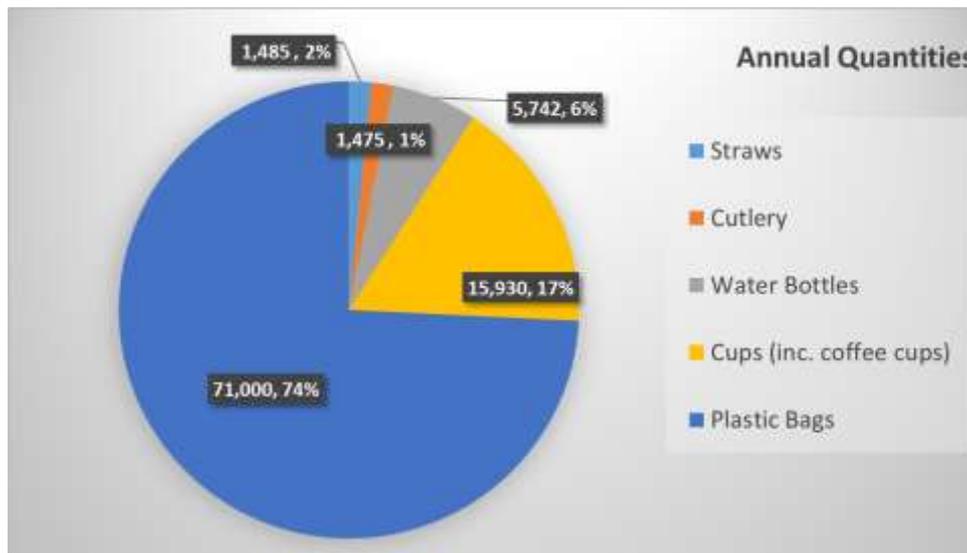
Coffee/Water Cups - Red Earth Arts Precinct and Youth Centres.

Straws & Cutlery – Youth Centres

Plastic bags – used across all business units predominately by cleaners and litter pickers.

Various bag sizes are used depending on intended function.

The below graphs represent the associated annual quantities and annual costs for each of the plastic categories:



These graphs highlight the quantities and costs which are largely attributed to plastic bags and cups, and to a lesser degree water bottles. The total annual expenditure for these plastics is approximately \$24,000. It should be noted that soft drinks and other energy drinks etc. that are also purchased in plastic bottles do not form part of this audit, but indicative numbers at the Red Earth Arts Precinct are 5,700 units per year at a cost of \$11,700.

It is anticipated that a single use plastics strategy could be developed and provided to Council within the next few months, with a plan to phase out the plastics in a 12 month period. As there are already some challenges with educating the community on recycling correctly to avoid contamination, there are also foreseeable challenges with the City’s business units in a single use plastics ban, which are expected to include:

- Educating staff in the practice of not purchasing/using single use plastics
- Commercial businesses that operate within Council facilities are not obliged to use non-plastic products, however the City may consider developing practices that encourages businesses to purchase alternatives

- Exploring alternatives like biodegradable and compostable options
- Potential difficulty in distinguishing alternatives to plastic, from other plastics which could be viewed as a contaminant
- Increased associated costs with alternatives
- Remembering to bring personal coffee cups and reusable water bottle wherever you go
- Costs with installing and maintaining water filling stations

Although there will be challenges, the City has adopted some practices that are already addressing the single use plastic issue e.g. stocking biodegradable doggie bags in dog friendly parks, issuing staff with reusable water bottles and coffee cups, and not providing straws (except if required as an aid to assist in drinking) and plastic cutlery in most cases.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of environmental issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between representatives of the Single Use Plastics Working Group, the Waste Advisory Group and the Environment & Sustainability Advisory Group.

**COMMUNITY CONSULTATION**

No community consultation is required. However, if the City moves towards a ban on single use plastics, it could promote itself in adopting this position within the community.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications at this stage. It is however anticipated there will be a financial impact once the City is fully aware of costs associated with alternatives to single use plastics.

As plastic bags make up the City’s largest percentage in quantities and expense (as detailed in the graphs above) an indicative cost comparison between the current plastic bags purchased and a biodegradable alternative at current rates, is provided in the table below:

Bag (Litres)	Current cost per bag	Indicative biodegradable alternative cost per bag	Current Annual Quantities of bags purchased	Cost comparison based on current annual quantities
36	0.10	0.38	20,000	Increase of \$5,590
80	0.26	0.76	44,800	Increase of \$22,019
240	0.87	1.29	6,200	Increase of \$2,577

Based on current quantities of plastic bags already purchased by the City, this would represent an indicative increase of \$30,186 per year.

It is expected that a full cost analysis would be undertaken if Council supports a single use plastic ban strategy with a view to implementing a plan to phase out the use of single use plastics within all business units within 12 months.

**STRATEGIC IMPLICATIONS**

This item is relevant to our Strategic Community Plan 2016-2026, Strategic Theme and the City's goal to protect - Our Natural and Built Environment *Thriving and Sustainable*.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Total annual costs associated with the plastics audit is approximately \$24,000. There is expected to be increased costs with alternatives to plastic.
Service Interruption	Low	There may be some service interruption with the phasing out of single use plastics and introduction of possible alternatives.
Environment	High	Production of plastic world-wide each year is around 300 million tonnes, half being disposable. Only 13% is recycled. Disposable plastic is commonly petroleum based and is difficult to recycle without the use of chemicals. Petroleum based plastic is not biodegradable and usually ends up in landfill. When plastic breaks down over years it releases toxic chemicals – which can be found in our food, water supply and bloodstream; causing potential health risks etc. ( <a href="http://plasticpollutioncoalition.org">plasticpollutioncoalition.org</a> )
Reputation	Moderate	If the City introduces a ban on single use plastic, its staff and stakeholders will be expected to be proactive and consistent across all business units.
Compliance	Low	The Department of Water Environmental Regulation (DWER) are developing a discussion paper on single use plastics, which is likely to be subject to future government action across Western Australia.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT a single use plastics ban strategy at this time.

**CONCLUSION**

With the significant global scale impact that plastics have on the environment during production and after use, coupled with a move towards legislative changes, officers recommend that the City takes a lead as an organisation within the community, to phasing out single use plastics in its business units.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUPPORT the development of a single use plastics ban strategy with a view to replace single use plastics with biodegradable or alternative products.

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**COUNCIL AMENDED RESOLUTION**

Res No : 154268  
MOVED : Cr Miller  
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. SUPPORT the development of a single use plastics reduction strategy with a view to replace single use plastics with biodegradable or alternative products; and
2. INVESTIGATE making the Red Earth Arts Festival a single use plastics free event.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil  
REASON : Council modified the Officer's recommendation to investigate making the Red Earth Arts Festival a single use plastics free event part of the development of a single use plastic reduction strategy.

## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

### PURPOSE

To advise Council of the information items for January 2019.

### VOTING REQUIREMENTS

Simple Majority.

### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 154269  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Levissianos

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Building Statistics
- 14.4 Planning Decisions Issued
- 14.5 Environmental Health Statistics
- 14.6 Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Community Services update
- 14.9 2019 Community Waste and Recycling Education Program

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
04/12/2018	City of Karratha Town Planning Scheme No. 8 Scheme Amendment No.47 Lot 200 (2) Walcott Way, Bulgarra

## 14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>15 January 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

### PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

### BACKGROUND

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>RFT 17-18/19</b>	<b>Project Budget:</b>	\$175,000
<b>Tender Title:</b>	Dampier Road Pedestrian Bridge – Stage 5		
<b>State-wide Advertising Commenced:</b>	24/11/2018	<b>Tender Closing Date/ Time:</b>	10 December 2018 @ 2pm (AWST)
<b>Scope of Works:</b>	Works are for the design, fabrication, and installation of a 25m pedestrian bridge. This will be the last stage on Dampier road Shared Path program to connect the City Centre to the suburb of Baynton		
<b>Selection Criteria:</b>	Price	60 %	
	Relevant experience	15 %	
	Capacity to Deliver	10 %	
	Methodology	15%	
<b>Submissions Received:</b>	Xelerator Pty Ltd T/a KBSS Engineering McCabe Construction Co D & S Wells (WA) Pty Ltd		
<b>Tender Awarded to:</b>	D & S Wells (WA) Pty Ltd		
<b>Contract Value:</b>	\$160,458.12 ex GST	<b>Date of Award:</b>	19 December 2018
<b>Contract Term:</b>	15 weeks	<b>Contract Options:</b>	N/A

**14.3 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>A/Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>2 January 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budget.

Reporting period from 22 November 2018 to 31 December 2018 (inclusive), with applications received in the last week of November being included within the December Building Statistics column. Points to note from reporting this period are:

- 23% more Building Permits issued in 2018 than in 2017;
- 174 applications processed for other Council's (11% more than 2017); and
- 20 applications processed for other Council's in this reporting period

Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0	0	0	2	0	0	1	3
Alterations and Additions	0	0	2	0	3	1	1	7	11	2	2	3	32
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7	5	3	49
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28	31	31	250
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpocy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	3	1	2	1	1	1	1	1	2	2	3	4	22
<b>Monthly total</b>	<b>19</b>	<b>8</b>	<b>30</b>	<b>25</b>	<b>34</b>	<b>24</b>	<b>14</b>	<b>36</b>	<b>44</b>	<b>39</b>	<b>41</b>	<b>42</b>	<b>356</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	1	0	0	2	0	2	0	0	0	1	7
BAC's	0	0	2	0	7	0	0	0	0	0	3	0	12
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>19</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0	1	1	17
OP Strata	0	0	0	0	1	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	1	1	0
<b>Monthly total</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>1,044</b>	<b>3,320</b>	<b>1,977</b>	<b>1,607</b>	<b>2,275</b>	<b>348</b>	<b>3,848</b>	<b>3,634</b>	<b>963</b>	<b>8,518</b>	<b>3,195</b>	<b>32,514</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6	9	5	78
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0	0	0	4
Port Hedland	4	8	1	16	6	6	13	4	6	8	5	15	92
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>5</b>	<b>26</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>20</b>	<b>174</b>
<b>Private Certifications Provided</b>													<b>YTD</b>
Certificate of Design Compliance	1	-	-	1	1	-	-	-	-	1	1	-	5
Certificate of Building Compliance	1	-	1	2	1	-	-	-	1	-	-	-	6
Certificate of Construction Compliance	-	-	1	-	1	-	1	-	-	-	-	1	4
<b>Monthly total</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>-</b>	<b>1</b>	<b>39</b>	<b>412</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>19</b>	<b>481</b>	<b>35</b>	<b>1,031</b>

Building Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	1	0	0	0	0	0	0	0	0	0	1
Alterations and Additions	1	3	1	2	1	2	3	3	2	0	3	1	22
Swimming Pools and Spas	0	3	6	5	3	3	4	1	5	4	3	5	42
Outbuildings (inc signs and shade)	7	15	15	13	18	24	17	8	16	17	21	19	190
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcyunits/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	2	1	2	2	4	3	2	3	3	6	6	0	34
<b>Monthly total</b>	<b>10</b>	<b>22</b>	<b>25</b>	<b>22</b>	<b>26</b>	<b>32</b>	<b>26</b>	<b>15</b>	<b>26</b>	<b>27</b>	<b>33</b>	<b>25</b>	<b>289</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	0	0	2	3	1	1	0	1	0	1	10
BAC's	2	0	1	1	0	1	1	0	1	0	3	0	10
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>20</b>
<b>Occupancy Permits</b>													
Occupancy Permits	1	0	0	1	1	2	3	1	2	0	3	1	15
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	0	1	1	0	1	0	1	0	1	0	0
<b>Monthly total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>132</b>	<b>3,119</b>	<b>990</b>	<b>742</b>	<b>1,614</b>	<b>1,113</b>	<b>2,648</b>	<b>1,794</b>	<b>4,225</b>	<b>9,355</b>	<b>15,050</b>	<b>474</b>	<b>41,256</b>
<b>Applications Processed for Other Councils</b>													
													YTD
Shire Of Ashburton	1	4	4	8	9	3	8	12	7	10	19	2	87
Shire of Wyndham (East Kimberley)	0	0	0	2	0	3	0	1	0	1	0	1	8
Port Hedland	0	1	4	3	5	8	7	8	7	7	7	4	61
<b>Monthly Totals</b>	<b>1</b>	<b>5</b>	<b>8</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>21</b>	<b>14</b>	<b>18</b>	<b>26</b>	<b>7</b>	<b>156</b>
<b>Private Certifications Provided</b>													
													YTD
Certificate of Design Compliance	-	1	1	-	2	2	2	1	2	3	-	-	14
Certificate of Building Compliance	1	-	-	-	-	-	-	1	1	-	1	1	5
Certificate of Construction Compliance	-	-	-	1	-	-	1	1	-	-	1	-	4
<b>Monthly total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>23</b>
<b>Total \$'000 Construction Value</b>	<b>18</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>106</b>	<b>55</b>	<b>200</b>	<b>20</b>	<b>81</b>	<b>1,755</b>	<b>10</b>	<b>2</b>	<b>2,257</b>

**14.4 MONTHLY PLANNING STATISTICS**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>A/Director Development Services</b>
<b>Reporting Author:</b>	<b>A/Director Development Services</b>
<b>Date of Report:</b>	<b>2 January 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the following planning decisions issued and other Planning Services actions for the specified period.

This report covers the period 22/11/2018 to 31/12/2018 (inclusive). Points to note from reporting this period are:

- 150% more planning fees collected in 2018;
- Greater attention to compliance in Q2 of 2018/19;
- Average processing days for Development Applications maintained below 30 days;
- 27 Development Applications, 17 Lands Matters and 11 Enforcement Matters finalised in the reporting period;
- Minister has further extended consideration period for TWA Scheme Amendment; No.39 until 27 February 2019 to confirm tenure arrangements around Bay Village site;
- Heritage Council determined Cossack Cultural Landscape Management Plan provides suitable policy setting for heritage values (minor updates required); and
- Structure Plan for old Karratha High School site endorsed by Western Australian Planning Commission, adding to residential land supply around Karratha.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA15234	Withdrawn	Trustees Of The Diocese Of North-West Australia	Markus Brunette	41-49 Hampton Street ROEBOURNE WA 6718	Dev	Outbuilding - Sea Container
DA15236	Approved Delegate	Hone Family Properties Pty Ltd	Markus Brunette	31 Herbert Way WICKHAM WA 6720	Dev	Outbuilding - Sea Container
DA17090	Approved Delegate	Zivko Stojceski	Zivko Stojceski	Lot 101 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Caretaker's Dwelling
DA17152	Approved Delegate	Izacc Hallam Grouden	Izacc Hallam Grouden	17 Samson Way BULGARRA WA 6714	R-Code	Carport Front Setback and Wall Height
DA18003	Approved Delegate	Gowans Proprietary Limited	Hurley Architecture & Planning	Lot 503 Pemberton Way KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Amendment 2: Amendment to Workshop with increase of overall height and proposed ridge raised
DA18067	Approved Delegate	Christopher Mark Peters	Christopher Mark Peters	32 Kestral Way BULGARRA WA 6714	R-Code	Outbuilding Height
DA18112	Approved Delegate	Broziel Enterprises Pty Ltd	David Hornblow	5 De Grey Crescent DAMPIER WA 6713	R-Code	Outbuilding - Wall, Ridge Height & Floor Area
DA18121	Withdrawn	Alexander Tomas Barry & Janine Margaret Fisher	Alexander Tomas Barry	3 Elliott Crescent DAMPIER WA 6713	R-Code	Outbuilding Height and Boundary Setbacks to Ancillary Accommodation
DA18137	Approved Delegate	Empowering People In Communities (EPIC) Inc	Empowering People In Communities (EPIC) Inc	22 Balmoral Road KARRATHA WA 6714	Dev	Offices
DA18139	Approved Delegate	North Goodin SF Pty Ltd	L E Roberts Building Design	Lot 1 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Workshop and Office (Associated with Earthmoving & Transport Business)
DA18144	Approved Delegate	Michael Stanley Formanczyk	Michael Stanley Formanczyk	7 Hooley Street BULGARRA WA 6714	R-Code	Outbuilding (Wall Height and Lot Boundary Setback)
DA18146	Approved Council	Zivko Stojceski	Jack Allen Heales	Lot 100 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Micro-Brewery
DA18148	Approved Delegate	Jason & Nicole Francis Hornhardt	Sara Louise Bailey	1 Flinders Court PEGS CREEK WA 6714	Dev	Home Business: Air Conditioning
DA18151	Approved Delegate	Karen Elizabeth Dean	D & S Wells (WA) Pty Ltd	21 Padbury Way BULGARRA WA 6714	R-Code	Boat Port Height and Lot Boundary Setbacks
DA18152	Approved Delegate	Chad Hayden Falconer	Chad Hayden Falconer	4 Rouse Court MILLARS WELL WA 6714	R-Code	Carport & Outbuilding Wall Height and Lot Boundary Setback. Fence Truncation
DA18153	Approved Delegate	Kia Suzanne Gibson	Trasan Contracting Pty Ltd	34 McKenzie Way BULGARRA WA 6714	R-Code	Patio - Side Boundary Setback

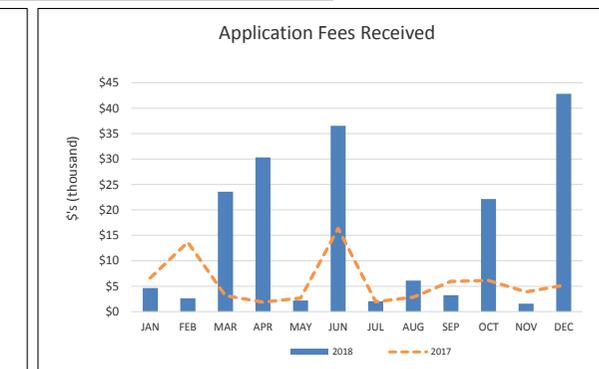
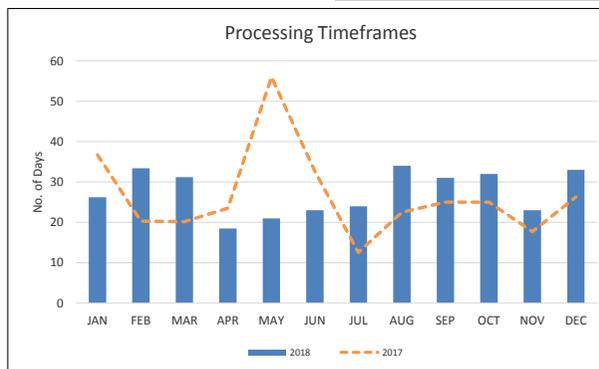
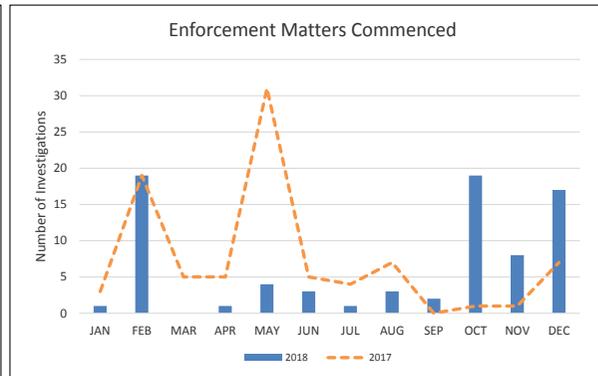
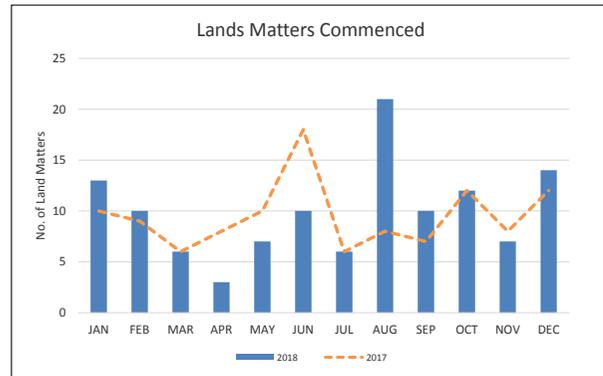
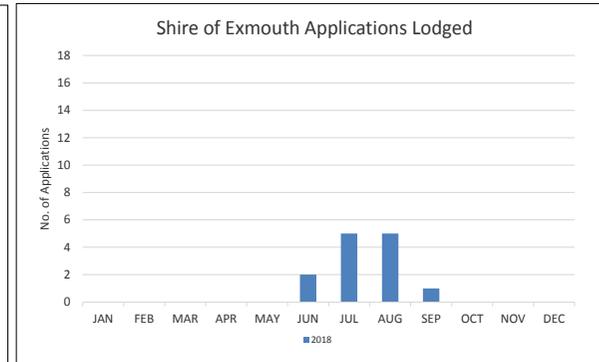
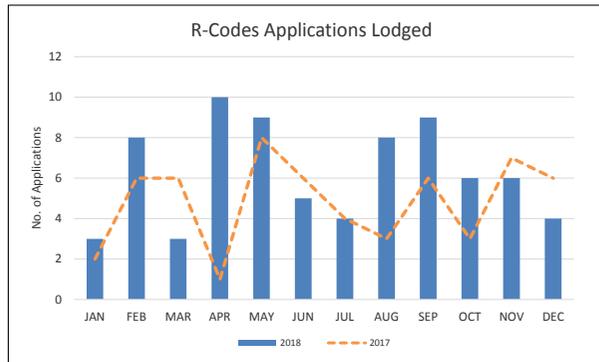
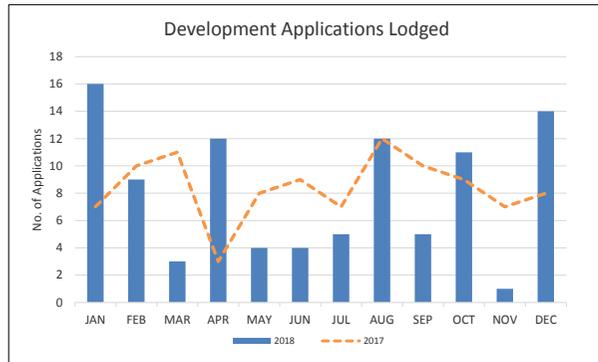
DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA18154	Approved Delegate	Joshua Dalven Board	Joshua Dalven Board	13 Warburton Crescent DAMPIER WA 6713	R-Code	Patio (Lot Boundary Setback)
DA18155	Approved Delegate	Vaughan William & Beth Katherine Corps	Vaughan William Corps	13 Crockett Way MILLARS WELL WA 6714	R-Code	Front Fencing
DA18156	Approved Delegate	City Of Karratha	Casey Pearce & Donna Hector	Lot 1078 Robins Road MULATAGA WA 6714	Dev	Equestrian Centre - Various Equestrian Related Facilities
DA18157	Approved Delegate	Bristow Helicopters Australia Pty Ltd & City Of Karratha - Karratha Airport	Woodside Energy Ltd	Lot 1 Bayly Avenue GAP RIDGE WA 6714	Dev	Aerodrome - Heliport - Extension and Refurbishment
DA18158	Approved Delegate	Andrew Wareing	Andrew Wareing	10 Withnell Way BULGARRA WA 6714	Dev	Outbuilding (Sea Container)
DA18159	Approved Delegate	City Of Karratha - Karratha Airport	Karratha Contracting Pty Ltd	Lot 302 Bayly Avenue GAP RIDGE WA 6714	Dev	Detached Crib Room incidental to existing Motor Vehicle Hire
DA18160	Approved Delegate	L & T Enterprises (WA) Pty Ltd	Tamara Heckingbottom	Lot 203 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Storage - Two Sea Containers
DA18161	Approved Delegate	Donna Cherie & Neil Stewart Corker	Neil Stewart Corker	26 Marrimarri Parade BAYNTON WA 6714	Dev	Home Occupation: Vehicle Charter
DA18162	Approved Delegate	Robert Lindsay Gibbs	Robert Lindsay Gibbs	14 Lady Douglas Way PEGS CREEK WA 6714	R-Code	Outbuilding Wall Height
DA18163	Approved Delegate	Lampton Pty Ltd	Jo Leo	22 Berkeley Crescent DAMPIER WA 6713	Dev	Home Occupation: Beautician
DA18164	Approved Delegate	Quadrant Energy Australia Limited	Resolve Group Pty Ltd	Lot 5004 North West Coastal Highway MARDIE WA 6714	Dev	Demolition - Removal of 4x Accommodation Units from Workforce Accommodation Development.
DA18165	Approved Delegate	Woodside Energy Ltd (GRV Properties)	Daniel James Crabbe	6 Farwig Court MILLARS WELL WA 6714	Dev	Home Business: Motorcycle Storage for Adventure Tours

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM17116	Application for exploration licence 47/3919 - application for mining tenement	De Witt District generally between Maitland River and Forty mile Beach Road	Objection to this exploration licence, which encroaches upon Reserve 46588. May be withdrawn should the Mining Warden excise the area of concern from the application as agreed through a Minute of Consent signed by both the City and the Applicant.
LM17120	Information Enquiry from DMIRS - processes surrounding the changes to/creation of roads within local governments	N/A	Response sent. City's Operations Department consulted. Comments forwarded stating once all approvals are obtained, City is notified for naming, gazetting, resolving land issues.
LM18005	Referral of Licence Amendment Under the Environmental Protection Act 1986 - Invitation to Comment - Karratha Environmental Crushing Pty Ltd for an agreement to licence L8470/2010/2	Lot 500 Dampier Road GAP RIDGE WA 6714	Department of Water and Environmental Regulation responded the premises is a prescribed premises. Response saved.
LM18027	Request for comment - Lot 376 (3) Nielsen Place, City of Karratha LAMU938	3 Nielsen Place DAMPIER WA 6713	If the responsible agency relinquishes the Management Order over this site, and if there is future development or a change of use on this site, then the use of the land/buildings will require Development Approval.
LM18039	Application for mining tenement for exploration licence 47/3982 - Clovis Clotilde Pty Ltd	Balla Balla	Response sent stating City prepared to withdraw objection subject to Conditions.
LM18092	Proposed Signage at Pelago West and Pelago East	Lot 558 Sharpe Avenue KARRATHA WA 6714	Response sent to enquirer addressing Planning and tech Services comments.
LM18106	Land Access & Activity Notice (LAAN) NBN Network Construction Installation and Maintenance - Project Reference: 6KAH-04 Karratha. Installation of 'low-impact' facilities and Maintenance	Unit 1 60 Richardson Way BULGARRA WA 6714	Response sent to applicant stating no concerns for the proposed repair and installation works. Tech Services raise no concerns and works are minor in nature.
LM18108	Request to Comment on Preliminary Proposal to Install Four (4) Modular Classrooms at the Karratha Senior High School	Lot 555 Dampier Road BAYNTON WA 6714	Response of no objection sent to Department of Treasury & Finance.
LM18109	Request to Install a Communications Tower of approximately 30m height at the Karratha BMX Club	84 Rosemary Road BAYNTON WA 6714	Proposed mobile phone tower not considered appropriate at this location at this point in time because Masterplan for BMX Club complex not yet finalised and mobile phone tower not considered appropriate to improving amenity of the site. DPLH has previously advised it does not support the City leasing City managed reserves and that such land should instead be excised from the reserve and leased from the State. City does not support excision of land in absence of finalised Masterplan that supports it
LM18110	Application for Mining Tenement - Exploration Licence 47/4101 - LMTD Pty Ltd	Barowanna Hill	No objection to Exploration Licence E47/4101 located approximately 40km south of the Roebourne townsite.

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM18111	Application to Clear Native Vegetation under the Environmental Protection Act 1986 - Mining Leases 47/177 & 47/288 - Artemis Resources Pty Ltd (Silica Sands Project)	About 4Km south of Cherratta Road and about 8Km east of Karratha – Tom Price Road	No objection to clearing permit being granted subject to comment from other referral agencies.
LM18112	Land Access & Activity Notice (LAAN) NBN Network Construction Installation and Maintenance - Project Reference: NBN RW SAM 6RBR-01. Installation of 'low-impact' facilities and Maintenance	Shop 1 and 2, 38 Roe Street Roebourne WA 6718	Response sent to applicant stating Telstra pits to be installed outside car bays, and to contact the City to identify the reinstatement methods required. Otherwise no concerns.
LM18113	Proposed relinquishment of Horizon Power management orders from 5 reserves for amalgamation into adjoining freehold lands - City of Karratha. DPLH Ref: L00642-2012 Job No.: 164568	3F McWhirter Way BAYNTON WA 6714	No objection is raised to Reserves 40705, 40706, 40987, 40988 and 40990 being amalgamated into adjoining freehold lots subject to any development, infrastructure and/or works associated with the purpose of the reserves being removed prior to amalgamation.
LM18114	Request to change management order holder and responsible agency of Reserve 42820, Legendre Island - City of Karratha DPLH Ref: 1380-1993 Job No.: 181437	Legendre Island	No comments regarding the proposed name change of management order holder.
LM18115	Request for Approval to construct a new transmission line (upgrade/realignment of existing line) from the Karratha power station to the Dampier substation	Lot 8003 Dampier Road GAP RIDGE WA 6714	No objection to clearing in City managed reserves Geotech investigations for Karratha - Dampier transmission line.
LM18116	Request to comment - Divestment options for Reserve 35049, including potential sale to the open market	21 Herbert Way WICKHAM WA 6720	Response sent to DPLH stating no issues however to contact the City should further modifications/development be proposed on this site.
LM18117	Proposed Changes to Totem Signage at Karratha Health Campus	62 Balmoral Road PEGS CREEK WA 6714	No objection to proposed changes to either totem sign subject to sign at corner of Balmoral and Warambie being set back minimum 6m from any kerb and details being provided regarding power supply to this totem sign in City's road reserve so conduit alignment can be registered and associated safety measures determined.

ENFORCEMENT MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
E16009	Overflow Of Stormwater From Lot 1002 Orkney Road onto Adjoining Property	Lot 1001 Orkney Road KARRATHA INDUSTRIAL ESTATE WA 6714	Owner of Lot 1002 Orkney Road has installed a drainage gully on his lot with the drain levels to run the water into the drainage reserve. The City's Operations Services has scheduled drain maintenance to improve function of the verge drain in this location. Owner of Lot 1001 has been advised of these remedial actions. Matter finalised.
E17007	Preparation of a Management Plan for the Relocation of Stored Concrete Waste Material	Lot 48 North West Coastal Highway ROEBOURNE WA 6718	Management Plan submitted as per Development Approval DA17116 condition. Management Plan based on material being reused on site from 2020 until 2021, which fits within the 5 year approval granted by Council. This compliance matter in relation to the preparation of a Management Plan has been completed. Compliance with the 5 year relocation condition will be checked at conclusion of 5 year approval period.
E17019	Allegation About Over Spray From A Business In The Karratha Industrial Estate Affecting Vehicles	Lot 2549 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Industrial Solutions have complied with the Department of Environmental Regulation, there is no longer an issue from over spray and Health have advised the matter is finalised. Follow up property inspection will be undertaken as part of KIE compliance audit.
E17023	Unauthorised Structures	Lot 50 Exploration Drive GAP RIDGE WA 6714	Unauthorised structures have been removed and the site is only being used as storage yard.
E17025	Unauthorised Development	Lot 500 Dampier Road GAP RIDGE WA 6714	Development application submitted Dec 2018 for existing development that can be approved under existing zoning. Operator providing additional information in support of Scheme Amendment for balance land uses. Status of compliance matters will be reviewed when development application is determined.
E18017	Unauthorised sea containers	Lot 203 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted for sea containers. Property is now compliant.
E18031	Blanche Bar Planter Boxes	Unit 119, 23 Sharpe Avenue KARRATHA WA 6714	Concern raised regarding the deteriorating condition of planter boxes on the verge and the mess being left on footpath. Owner has tidied up planter boxes in worst condition, staff are now regularly tidying up around planter boxes and owner has instituted a program of replacement.
E18044	Property Inspection Undertaken as Part of Karratha Industrial Estate Audit	Lot 1117 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development on property found to be compliant with planning approvals.
E18056	Property Inspection Undertaken as Part of Karratha Industrial Estate Audit	Lot 1101 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development on property found to be compliant with planning approvals.
E18058	Property Inspection Undertaken as Part of Karratha Industrial Estate Audit	Lot 1103 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development on property found to be compliant with planning approvals.
E18063	Property Inspection Undertaken as Part of Karratha Industrial Estate Audit	Lot 1108 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development on property found to be compliant with planning approvals.

ITEMS LODGED													
2018 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development Applications	16	9	3	12	4	4	5	12	5	11	1	14	<b>96</b>
R-Codes Applications	3	8	3	10	9	5	4	8	9	6	6	4	<b>75</b>
Land Matters	13	10	6	3	7	10	6	21	10	12	7	14	<b>119</b>
Enforcement Matters	1	19	0	1	4	3	1	3	2	19	8	17	<b>78</b>
Shire of Exmouth Applications						2	5	5	1	0	0	0	<b>13</b>
<b>Monthly total</b>	<b>33</b>	<b>46</b>	<b>12</b>	<b>26</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>49</b>	<b>27</b>	<b>48</b>	<b>22</b>	<b>49</b>	<b>381</b>
<b>Processing Timeframe - Days Development Applications</b>	26	33	31	18	21	23	24	34	31	32	23	33	<b>28</b>
<b>Application Fees</b>	\$4,650	\$2,610	\$23,562	\$30,304	\$2,184	\$36,538	\$2,039	\$6,118	\$3,228	\$22,144	\$1,549	\$42,844	<b>\$177,769</b>
	JUN reduced from \$45049 to \$36538 due to the DAP fee of \$8511 (accepted by CofK on behalf of DAP) being deducted from the application fee income reported.												
<b>2017 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	7	10	11	3	8	9	7	12	10	9	7	8	<b>101</b>
R-Codes Applications	2	6	6	1	8	6	4	3	6	3	7	6	<b>58</b>
Land Matters	10	9	6	8	10	18	6	8	7	12	8	12	<b>114</b>
Enforcement Matters	3	19	5	5	31	5	4	7	0	1	1	7	<b>88</b>
<b>Monthly total</b>	<b>22</b>	<b>44</b>	<b>27</b>	<b>17</b>	<b>57</b>	<b>38</b>	<b>21</b>	<b>30</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>33</b>	<b>360</b>
<b>Processing Timeframe - Days Development Applications</b>	36.7	20.3	20.18	23.5	56	32.63	12.55	22.5	25	25	17.7	26.27	<b>27</b>
<b>Application Fees</b>	\$6,600	\$13,622	\$3,160	\$1,867	\$2,673	\$16,352	\$1,915	\$2,840	\$5,965	\$6,116	\$3,899	\$5,176	<b>\$70,185</b>



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Local Planning Strategy – Finalising Strategy	Nil	Department of Planning, Lands & Heritage (DPLH) has provided City with suggested additions to Part A. Draft Schedule of Modifications to highlight modifications from advertised version of Local Planning Strategy (LPS) to Council adopted version has been prepared as requested by DPLH.	City comments on DPLH suggested additions to Part A to be forwarded to DPLH. Finalise Schedule of Modifications and forward to Western Australian Planning Commission (WAPC) to allow LPS to be considered for final endorsement.	
Scheme Amendment 39 - TWA	TBB	Scheme Amendment and Schedule of Modifications forwarded to WAPC for final approval consideration in January 2018. AEC Group has submitted draft revised version of supply and demand analysis, which supports Scheme Amendment and which many submitters and DPLH have requested to see. Woodside’s Bay Village DA has been determined, which the DPLH was awaiting prior to finalising Scheme Amendment. CEO wrote to Minister in September querying delays in determining Scheme Amendment. Minister advised in letter dated 13 November 2018 that further extension of time granted until 27 February 2019 to confirm tenure arrangements around Bay Village site.	DPLH to report to WAPC and Minister on Council’s request for Scheme Amendment to be granted final approval.	
Modifications to DP 10 – Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	
Local Biodiversity Strategy	Vicki Long and Associates	Desktop survey completed and areas for on-ground surveying identified. Natural Area Training with representatives from Ngarluma & Yindjibarndi Foundation Ltd (NYFL) and Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) undertaken in November 2017.	Approval granted to defer on ground survey work and submit final strategy to State NRM by end of July 2019.	
Scheme Amendment 44 - Cossack	TPG	Director attended DPLH Working Group to agree way forward. Heritage Council advised on 18 December 2018 that Cultural Landscape Management Plan provides suitable policy setting for identified heritage values (subject to further updates contained in the letter) and supports revision of the Design Guidelines and scheme amendment, which will need to be reviewed by the Heritage Council.	Updated Cultural Landscape Management Plan to be submitted to Heritage Council for endorsement. Bushfire Management Plan, on-site effluent disposal assessment and servicing report to be prepared. Development Guidelines to be revised prior to Scheme Amendment being considered by Council for final approval.	

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Spatial coordinates for extent of Scheme Amendment area provided to EPA Service Unit.	Public advertising once EPA decision received.	
Strategic Review of Statutory Planning Framework	TBB	Final draft documentation from consultant has been reviewed.	Final requested modifications to be sent to consultant. Final documentation will inform Scheme Review.	
<b>Applicant Initiated</b>				
Scheme Amendment 47 – Addition of Short Stay Accommodation Use (Latitude Dunes Apartments)	Veris	Forwarded signed copies of Amendment document for the Minister’s final approval consideration.	Minister’s final approval and gazettal of the Scheme Amendment.	
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	LandCorp and Roberts Day presented to Councillors in December.	Draft revised Structure Plan to be submitted to the City for officer review.	
Old Karratha High School Site Structure Plan	Veris	Modified Structure Plan document lodged with WAPC for endorsement. Structure Plan endorsed by WAPC on 18 December 2018.	Nil	
Amendment to Gap Ridge Industrial Estate Structure Plan	Urbis	WAPC advised on 14 December 2018 that consideration period had been extended until 25 January 2019 to allow for DFES to consider Bushfire Management Plan for Structure Plan.	WAPC endorsement.	

**14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>A/Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>11 January 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 22/11/18 to 31/12/18.

Points to note from reporting this period are:

- 30% more nuisance complaints investigated in 2018 than 2017, primarily in relation to water, noise and street traders;
- 67 inspections undertaken in the reporting period, which is the equal highest number of monthly inspections over the last two years. This is largely the result of ensuring all scheduled annual inspections were completed by the end of the year; and
- 37 food premises inspections undertaken in the reporting period, which is the second highest number of monthly inspections over the last two years.

Environmental Health Statistics													Environmental Health Statistics														
2018													2017														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2016 - YTD	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	10	55	24	26	12	10	10	11	18	19	17	37	249	239	31	31	35	16	10	10	13	16	13	16	27	21	
Lodging house inspection	0	0	0	1	0	3	8	1	2	11	0	1	27	43	0	0	0	11	2	14	7	1	7	0	1	0	
Camping/caravan park inspection	0	0	5	2	0	0	0	0	0	0	0	0	7	9	0	0	0	1	0	1	0	3	4	0	0	0	
Public building inspection	1	4	1	13	3	7	11	0	4	15	4	11	74	65	2	1	0	10	16	5	6	2	10	2	4	7	
Swimming pool inspection	0	0	0	0	0	0	0	0	0	16	9	0	25	41	0	0	0	1	17	0	0	0	0	21	2	0	
Hairdressers inspection	0	0	0	0	1	0	1	0	1	1	2	7	13	11	0	0	1	1	0	0	0	1	0	1	3	4	
Beauty therapy/skin penetration inspection	1	1	1	0	1	3	0	1	1	3	5	9	26	16	0	1	2	0	2	0	0	0	0	0	2	9	
Septic tank inspections	0	1	0	4	1	1	1	0	1	0	0	0	9	2	0	0	0	0	0	0	0	0	0	0	2	0	
Closed premises	5	2	2	2	6	3	0	5	1	2	9	2	39	34	4	2	4	4	0	0	2	1	1	4	5	7	
<b>Monthly total</b>	<b>17</b>	<b>63</b>	<b>33</b>	<b>48</b>	<b>24</b>	<b>27</b>	<b>31</b>	<b>18</b>	<b>28</b>	<b>67</b>	<b>46</b>	<b>67</b>	<b>469</b>	<b>460</b>	<b>37</b>	<b>35</b>	<b>42</b>	<b>44</b>	<b>47</b>	<b>30</b>	<b>28</b>	<b>24</b>	<b>35</b>	<b>44</b>	<b>46</b>	<b>48</b>	
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	2	1	2	1	1	0	2	3	2	1	0	2	17	23	1	0	0	1	3	1	1	3	3	4	3	3	
Building & Accommodation	0	1	2	1	1	4	2	2	2	0	3	1	19	33	2	4	1	2	3	4	4	3	3	2	2	3	
Effluent & Water Pollution	3	0	1	0	4	2	0	9	9	1	0	1	30	6	0	0	1	2	0	0	0	0	0	1	1	1	
Food Safety	2	3	3	1	2	0	0	1	1	4	2	2	21	19	1	1	0	0	2	1	2	3	2	3	2	2	
Noise Pollution	1	4	1	6	12	9	6	10	7	1	3	7	67	38	5	4	1	2	1	2	6	3	4	3	2	5	
Nuisance	2	3	1	2	1	4	5	4	2	1	3	2	30	32	3	3	4	2	1	2	4	0	3	6	2	2	
Pest Control	0	3	2	1	2	3	6	8	3	5	2	2	37	40	0	9	10	5	9	1	2	2	1	1	0	0	
Refuse & Litter	2	8	2	4	0	1	3	6	2	3	1	1	33	24	2	1	4	2	0	0	1	4	7	2	1	0	
Skin Penetration	3	0	0	1	1	1	1	2	1	0	0	2	12	13	0	4	0	2	3	0	0	2	1	0	0	1	
Stallholders & Traders	4	4	3	15	2	6	5	6	3	6	6	4	64	24	2	3	2	3	5	0	0	2	3	0	2	2	
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Monthly total</b>	<b>19</b>	<b>27</b>	<b>17</b>	<b>32</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>51</b>	<b>32</b>	<b>22</b>	<b>20</b>	<b>24</b>	<b>330</b>	<b>252</b>	<b>16</b>	<b>29</b>	<b>23</b>	<b>21</b>	<b>27</b>	<b>11</b>	<b>20</b>	<b>22</b>	<b>27</b>	<b>22</b>	<b>15</b>	<b>19</b>	
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	0	0	0	2	4	1	0	0	2	0	0	0	9	48	0	2	17	9	7	7	0	2	1	0	3	0	
Barmah Forest Virus (BFV)	0	0	0	1	0	0	0	0	0	0	0	0	1	5	0	0	2	0	2	0	0	0	0	0	1	0	
Salmonellosis	5	1	3	2	7	4	1	0	0	0	0	2	25	36	2	3	6	3	10	2	2	3	0	2	1	2	
Campylobacteriosis	2	1	1	0	1	2	0	4	2	2	0	0	15	21	1	1	1	2	2	2	1	2	1	1	2	5	
Cryptosporidiosis	0	0	0	0	0	0	0	0	0	0	0	0	0	4	2	0	0	0	1	0	0	1	0	0	0	0	
Other	2	0	1	0	0	1	0	3	2	0	1	0	10	19	0	0	1	4	9	0	2	1	0	0	1	1	
<b>Monthly total</b>	<b>9</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>60</b>	<b>133</b>	<b>5</b>	<b>6</b>	<b>27</b>	<b>18</b>	<b>31</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>8</b>	
<b>Other health</b>														<b>Other health</b>													
Assess development applications	0	2	7	2	0	1	0	5	5	8	4	11	45	42	5	4	4	0	3	6	4	3	4	2	2	5	
Assess building applications	3	2	0	4	2	1	1	3	0	0	0	0	16	15	2	0	0	1	0	0	0	2	8	1	1	0	
Respond to swimming pool positive detections	0	0	1	0	0	0	0	2	0	0	0	0	3	17	2	2	6	2	2	0	0	0	2	0	0	1	
Healthy dog day	0	1	0	0	1	0	0	1	0	0	1	0	4	4	0	0	1	0	1	0	0	1	0	0	1	0	
Chicken bleeding	2	2	2	3	2	2	2	2	1	2	2	2	24	22	2	2	2	2	2	2	1	2	2	2	2	1	
Infringements issued	0	2	0	1	0	0	0	0	0	1	0	0	4														
<b>Monthly total</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>13</b>	<b>96</b>	<b>100</b>	<b>11</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>16</b>	<b>5</b>	<b>6</b>	<b>7</b>	

**14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS**

<b>File No:</b>	<b>LE.245</b>
<b>Responsible Executive Officer:</b>	<b>A/Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>2 January 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Ranger Statistics for the Council's information. Includes date range 22/11/18 to 31/12/18 (inclusive). Points to note from reporting this period are:

- 2018 compared to 2017:
  - 424 more inspections
  - 90% more litter inspections
  - 50% less unsightly property notices
  - 38 more impounded dogs
  - 25 more impounded cats
- 87 Insight calls received for this period of which 70 were R1 codes which required an immediate response; and
- Rangers received one Three Dog Application for 5 Fortescue Crescent, Dampier. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Services.

Rangers Statistics 2018														Ranger Statistics 2017													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2017 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>190</b>	20	20	9	7	5	10	30	17	0	20	15	37	
Activities on City Properties	35	32	44	8	8	7	22	10	5	19	15	10	215	261	30	29	12	34	35	20	19	16	0	26	20	20	
Abandoned vehicles	24	15	31	15	20	11	21	24	20	33	27	34	275	1640	114	165	104	144	149	145	134	174	169	135	118	89	
Animal (dogs/etc)	165	132	99	150	148	125	153	187	106	118	101	157	1641	376	37	30	24	22	31	41	32	50	28	25	39	17	
Cats	23	30	40	48	47	39	47	45	20	22	34	48	443	105	0	9	3	5	6	17	19	15	12	11	7	1	
Camping	1	2	4	10	17	19	11	16	8	12	2	1	103	47	1	0	2	0	1	3	1	2	24	4	4	5	
Cyclone	2	2	3	0	0	6	1	0	1	9	4	8	36	131	5	3	0	7	5	9	3	1	0	41	54	3	
Bushfire Hazard/Permit to burn	7	9	10	5	2	8	3	3	4	58	5	6	120	428	41	94	21	32	32	56	39	25	23	28	22	15	
Litter	24	22	44	161	86	96	47	79	73	60	31	85	808	1864	122	186	93	121	150	201	204	168	158	203	123	135	
Parking	180	161	247	245	271	156	148	136	115	113	172	118	2062	250	31	32	14	14	18	32	27	15	21	15	12	19	
Off Road Vehicles	38	23	8	11	16	14	12	25	17	18	12	20	214	412	31	32	211	25	17	36	4	16	10	15	4	11	
Unightly Properties	8	7	44	31	23	8	11	5	20	37	8	9	211	5704	432	600	493	411	449	570	512	499	445	523	418	352	
<b>Monthly total</b>	<b>507</b>	<b>435</b>	<b>574</b>	<b>684</b>	<b>638</b>	<b>489</b>	<b>476</b>	<b>530</b>	<b>389</b>	<b>499</b>	<b>411</b>	<b>496</b>	<b>6128</b>														
<b>Infringements Issued</b>														<b>27</b>	15	1	0	0	3	5	1	1	0	0	1	0	
Bushfire	0	0	0	0	0	1	0	0	0	0	0	6	7	3	0	0	0	0	0	0	2	0	0	0	1		
Activities on City Properties	2	0	0	0	0	0	0	0	0	0	0	8	10	48	13	9	2	8	0	4	10	2	0	0	0		
Animal Environment & Nuisance	0	0	2	3	0	0	2	0	1	0	5	2	15	171	9	14	16	9	17	21	7	24	12	15	13	14	
Animal (dogs/cats/etc)	29	18	17	17	13	24	26	30	3	12	7	18	214	2	0	0	0	0	0	0	0	0	0	0	2	0	
Camping	0	0	0	0	0	2	0	0	0	0	0	0	2	34	3	2	2	2	4	7	8	1	0	3	1	1	
Litter	1	0	1	6	5	0	7	4	5	5	2	4	40	563	39	64	50	36	51	60	52	45	47	36	31	52	
Parking	53	50	84	90	100	27	37	28	27	39	32	33	600	848	79	90	70	55	75	97	78	75	59	54	48	68	
<b>Monthly total</b>	<b>85</b>	<b>68</b>	<b>104</b>	<b>116</b>	<b>118</b>	<b>54</b>	<b>72</b>	<b>62</b>	<b>36</b>	<b>56</b>	<b>46</b>	<b>71</b>	<b>888</b>														
<b>Infringements</b>														<b>128,863</b>	11,425	13452	14153	10326	13421	11790.73	8,833	13,086	11,843	9273	5466	5795	
Value of Infringements Paid	9317	8008	10148	10573	15685	11629	12189	6553	5779	6121	5862	6897	96,002	73	32	12	3	1	7	0	1	0	10	0	5	2	
Infringements withdrawn	0	9	0	6	7	1	8	0	8	9	2	3	53														
<b>Impounded Dogs</b>														<b>122</b>	12	17	8	7	17	10	8	11	13	8	8	3	
Central	15	5	10	18	17	9	11	11	5	11	23	22	157	123	7	37	14	25	5	11	7	1	2	8	2	4	
East	20	10	2	20	11	7	21	5	3	2	3	4	108	186	17	21	21	17	26	13	13	24	15	4	11	4	
West	28	20	16	19	21	21	22	12	7	13	8	17	204	431	36	75	43	49	48	34	28	36	30	20	21	11	
<b>Monthly total</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>43</b>	<b>469</b>	204	9	25	23	20	31	19	11	19	26	9	8	4	
Released to Owner	23	18	15	30	25	21	18	16	7	15	16	27	231	126	14	22	15	18	6	8	13	15	2	4	5	4	
Rehomed to SAFE	19	6	10	12	11	4	7	4	2	5	1	12	93	11									1	3	5	2	
In pound at present	9	6	3	4	2	5	6	5	4	4	12	0	60	4									0	2	2	0	
Holding pending court cases	0	2	0	0	1	1	0	0	0	0	0	0	4														
Deceased	0	0	0	0	1	0	0	1	0	0	0	0	2														
Euthanised by Ranger	0	0	0	0	0	0	3	0	0	0	0	0	3														
Euthanised by Vet	12	3	0	11	9	6	20	2	2	2	5	3	75														
<b>Monthly total</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>42</b>	<b>468</b>	57	10	28	4	4	4	5	1	0	0	0	0	1	
<b>Impounded Cats</b>														<b>29</b>	3	0	1	7	7	2	3	2	1	2	1	0	
Central	6	8	10	13	13	11	10	10	8	2	13	9	113	431	36	75	43	49	48	34	28	36	30	20	21	11	
East	0	2	9	14	4	1	4	9	3	7	15	7	75														
West	5	1	4	8	12	7	10	4	0	17	13	14	95														
<b>Monthly total</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>	<b>283</b>	258	16	25	13	21	27	26	26	23	19	17	22	23	
Released to Owner	1	0	0	2	0	0	0	2	2	1	0	1	9	20	3	15	0	0	0	1	0	1	0	0	0	0	
Rehomed to SAFE	4	1	9	9	4	2	1	5	3	21	27	7	93	87	6	4	3	6	21	6	4	6	9	4	7	11	
In pound at present	0	0	0	0	1	3	1	0	1	1	2	2	11	4									0	2	2	0	
Euthanised by Vet	6	10	14	23	22	12	16	16	4	3	11	20	157	136	6	6	9	15	5	19	20	14	9	10	13	10	
Euthanised by Ranger	0	0	0	0	1	0	6	0	0	0	0	0	7	7	1	0	1	0	1	0	2	2	0	0	0	0	
Deceased	0	0	0	1	1	2	0	0	1	0	1	0	6	3									1	1	0	1	
<b>Monthly total</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>	<b>283</b>	257	16	25	13	21	27	26	26	23	19	17	22	22	

**14.7 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>A/Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>24 December 2018</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of economic development activities in the month of December 2018.

**BACKGROUND**

Council's Strategic Community Plan 2016 - 2026 aims to attract diverse and sustainable business and employment opportunities.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Victoria Hotel Redevelopment	Nil	Council authorised the CEO to negotiate a service agreement for colocation of City services within the Victoria Hotel at the December Council meeting.	Finalise agreement.	
EcoHub	Naja Consulting	Discussions with independent solar farm company to discuss suitability of the EcoHub site for solar farm operation.	Finalise business case.	
Freight Study	Australian Floating Decks Pty Ltd	Workshops held with external stakeholders to discuss freight study. Workshops were well attended and valuable feedback received.	Present draft Freight Study to Councillor Briefing Session.	
Destination Management Plan	Stafford Strategy	DMP advertised for public comment for 21 days on 22 November. DMP shared with stakeholders including relevant government agencies.	Collate feedback received and present findings and any recommended modifications to Council.	
Island Camping	Nil	GHD have prepared data files for environment and heritage studies to be conducted in the area.	Complete studies on the site, review the findings and finalise the MoU.	
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	Councillors have been invited to attend a field visit in Millstream to further understand the project.	The next planned trip to country for the project will be in late January, which will be specifically to collect the original listed species for the project.	
Flight Demand Analysis	Nil	Continuing to engage and collate data on demand from Pilbara-based businesses for passenger movements internationally, nationally and inter-regionally.	Report on collated data and present findings.	
Economic Development Strategy	Nil	Council adopted draft Economic Development Strategy at the December Council meeting.	Advertising and promotion.	
Visitor Centre Transition	Nil	Pool of casual Tourism Services Officers have been recruited and will commence in early 2019. Facility works have commenced to prepare for delivery of the new service.	Opening of the facility.	
Regional Economic Development Grant	Nil	An application for funding for a composting trial at 7-Mile Waste Facility has been submitted	Notification of decision on funding applications.	

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Economic Development Communications	Nil	Progress on the design and content of the planned communications.	Roll out of these communications planned to coincide with promotion of the Economic Development Strategy.	
Renewables Study (Solar and Wind)	Nil	City Officers continue to meet with interested proponents on solar project in the City. Letter of support prepared for a proponent interested in a large-scale solar farm.	Prepare promotional material to attract investment, which will coincide with Economic Development communications.	
Solar Hydrogen	Nil	City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications	Promotional material referred to above to include information to attract solar and hydrogen investment.	
Roebourne Gaol Precinct Activation	Nil	Fencing has been erected around the site and stabilisation works have commenced.	Complete agreed works and work with DPLH to activate the Precinct.	
Expression of Interest – 2019 WA Regional Tourism Conference	Nil	Expression of interest to host the 2019 WA Regional Tourism Conference submitted.	Notification of Tourism Council decision following EOI review.	

**14.8 COMMUNITY SERVICES UPDATE**

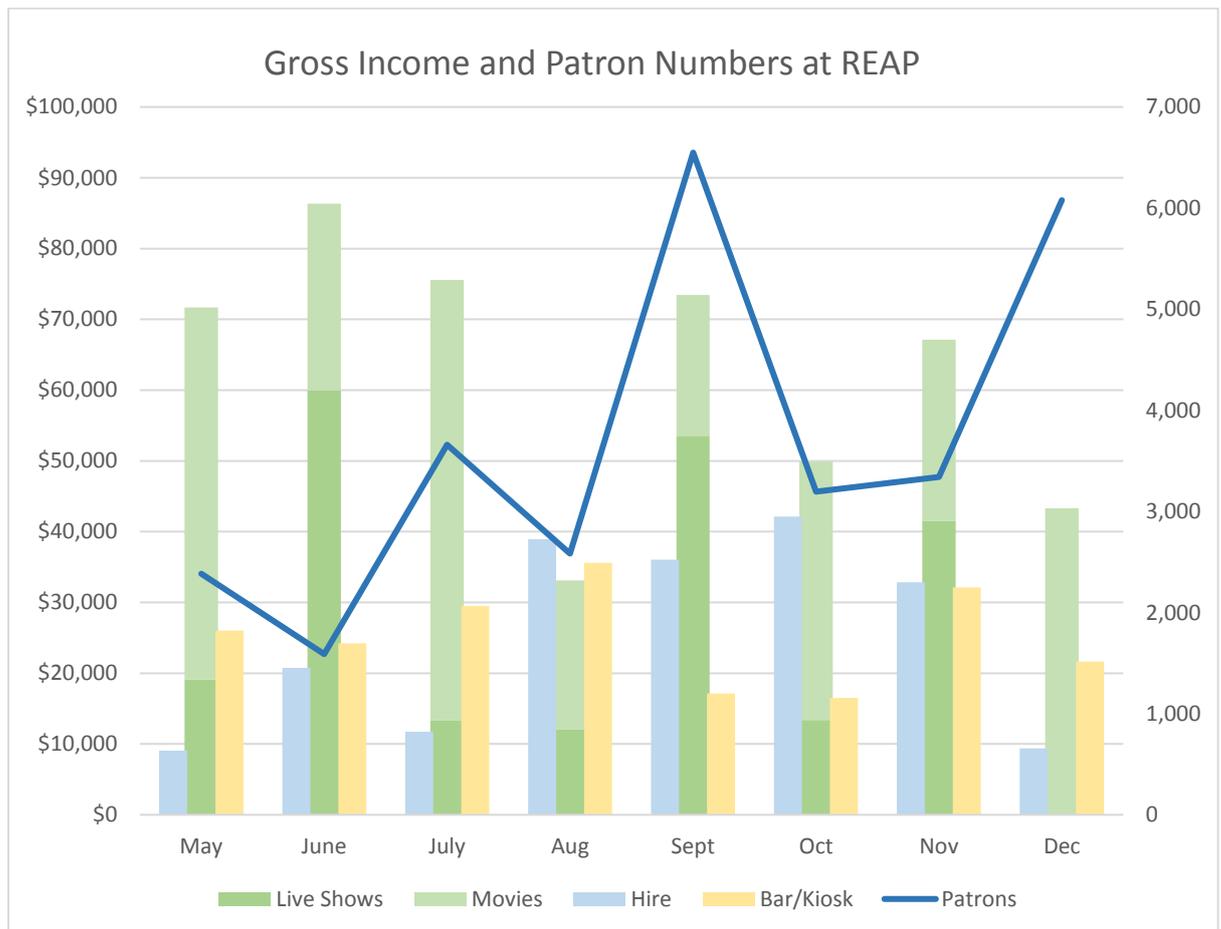
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 7 January 2019  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on December activities for Community Services.

**1. ARTS & CULTURE**

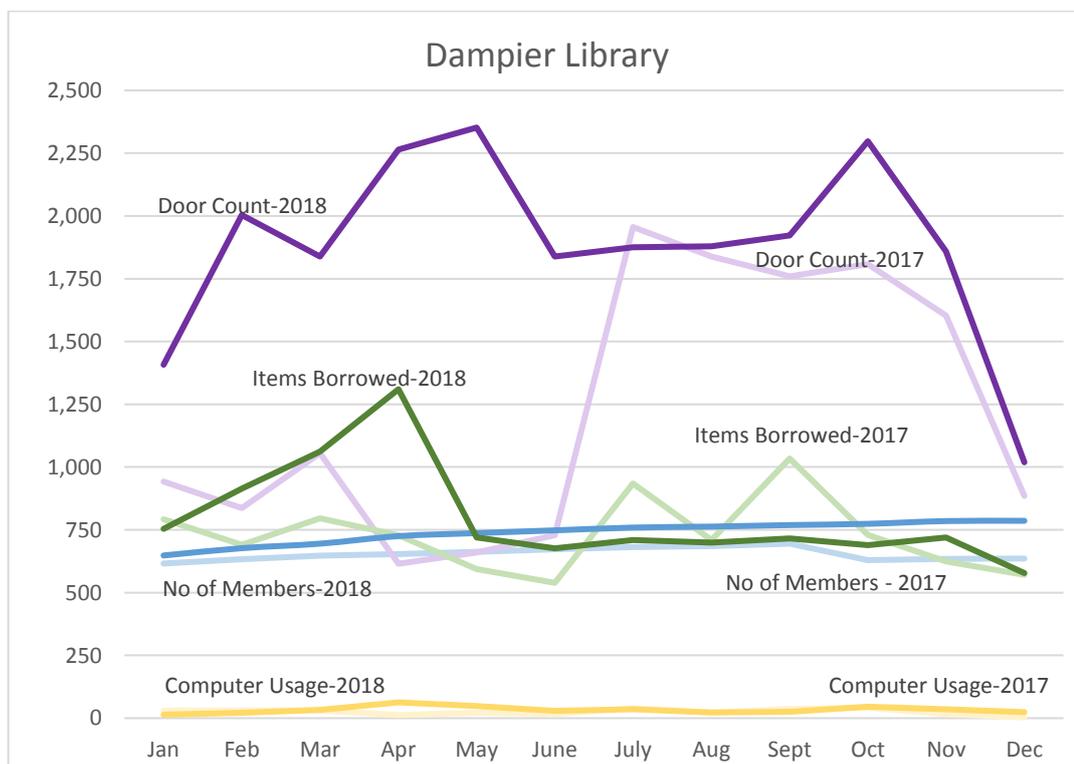
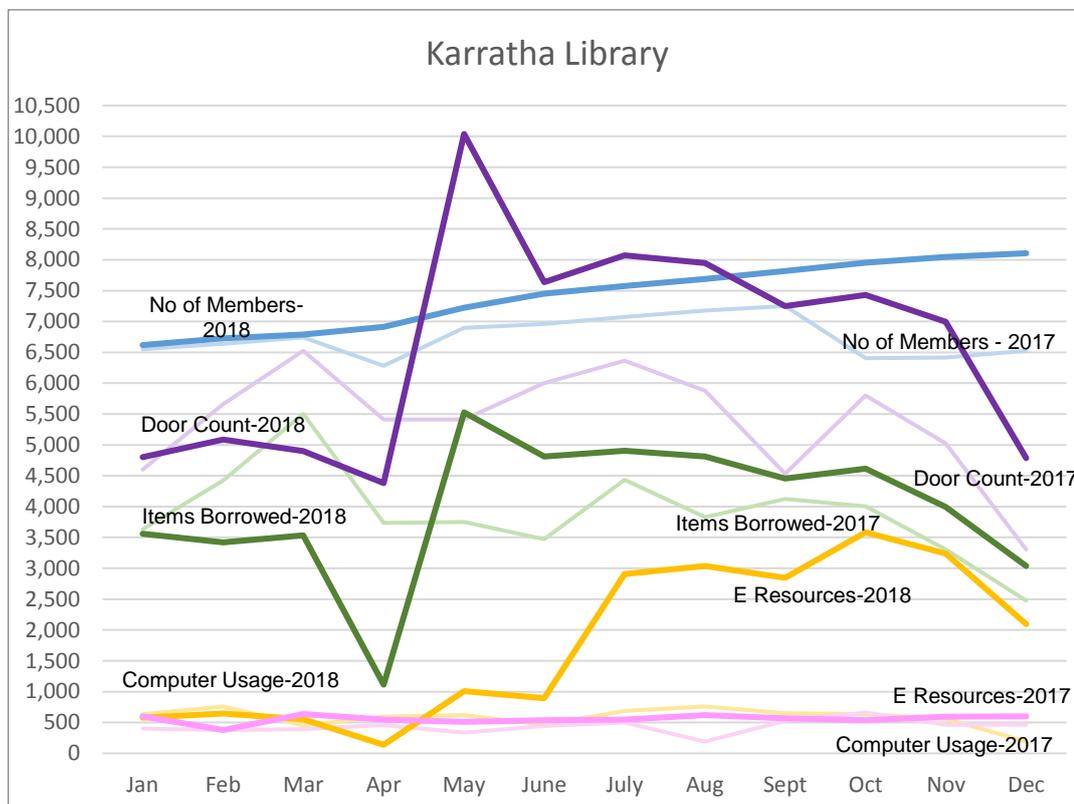
**1.1 Red Earth Arts Precinct**

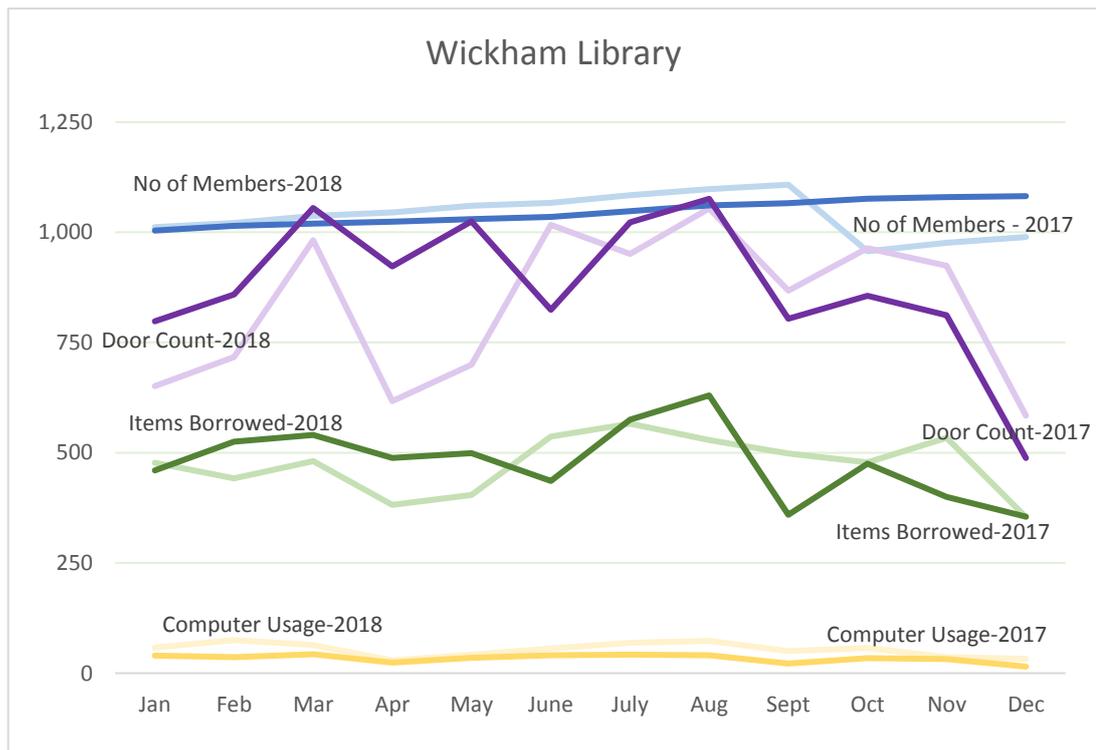
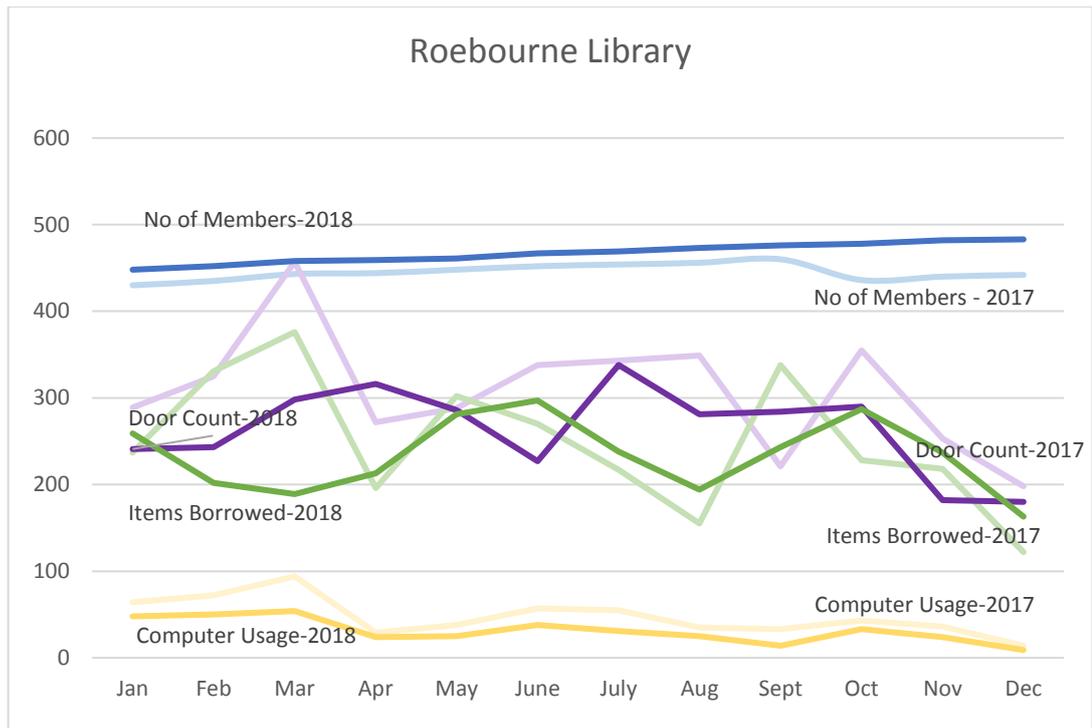


The spike in patron numbers in December is due to amphitheatre usage – Beats in the Heat 1000, Christmas on the Green 1000, Pegs Creek Primary School graduation 500 and Baynton West Primary School graduation 800. No live shows kept the average ticket prices low so limited ticketing income.

### 1.2 Library & Children’s Services

Numbers are down across all libraries due to the shortened month. December is traditionally quiet due to school end of year functions and people leaving town for holidays.





## 2. RECREATION & YOUTH

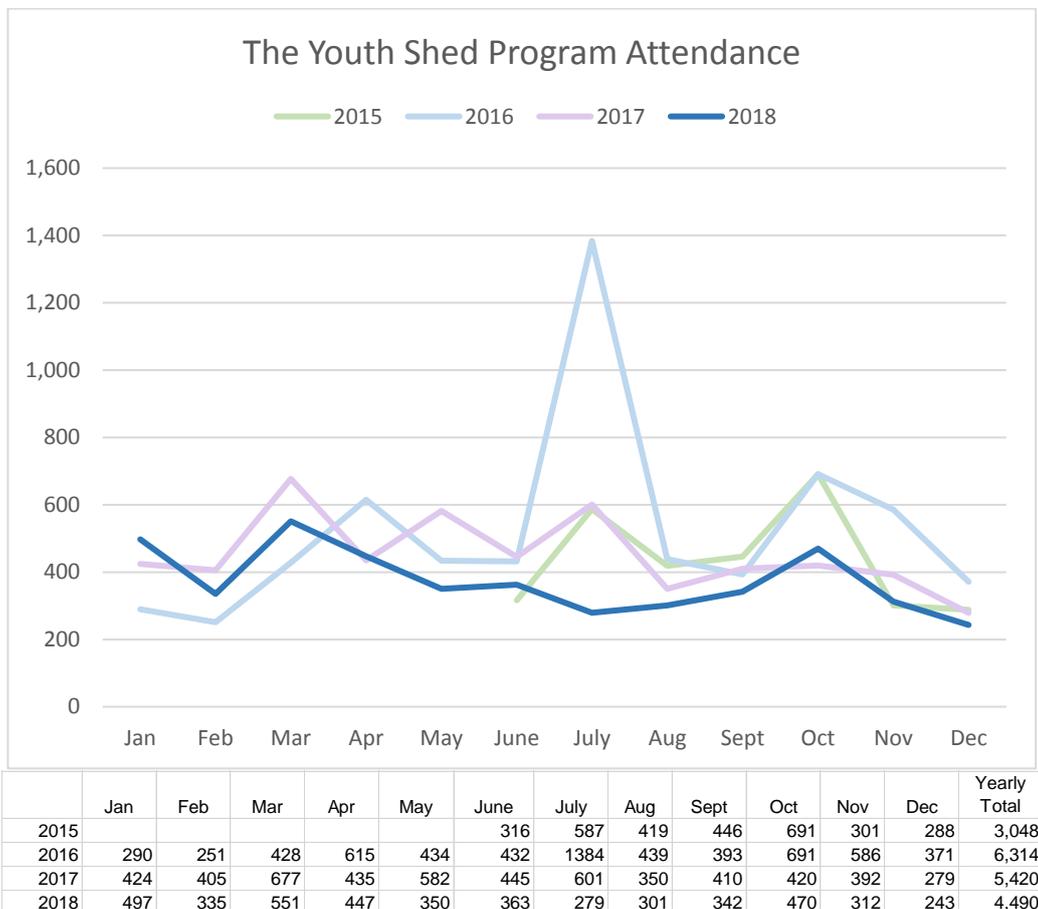
### 2.1 Youth Services

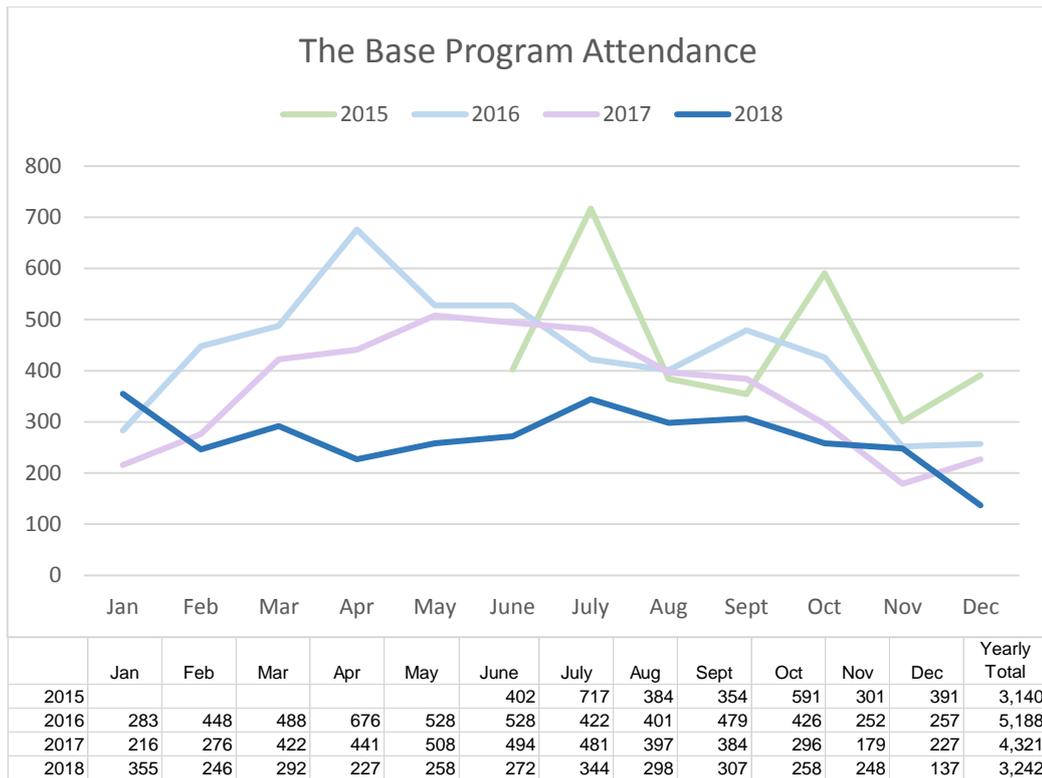
Young people were very busy with end of school and associated events which saw declines in numbers, particularly Karratha programs.

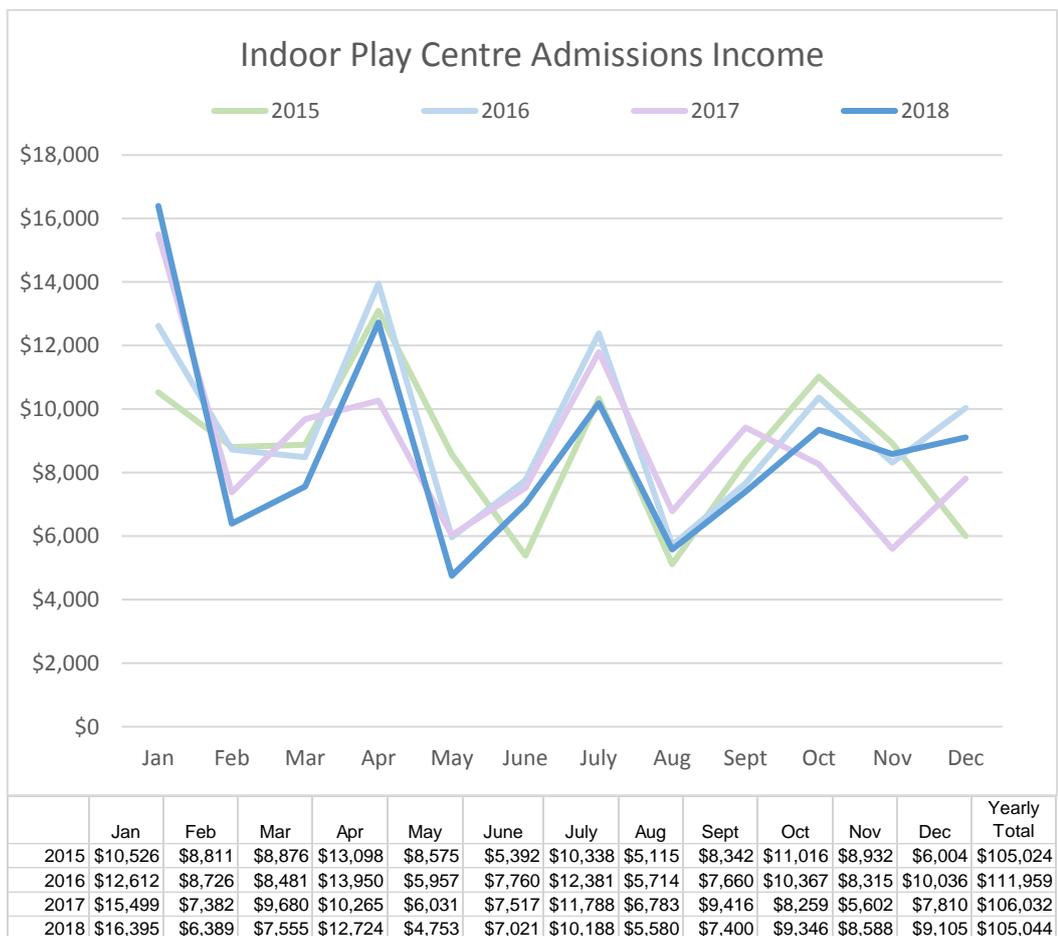
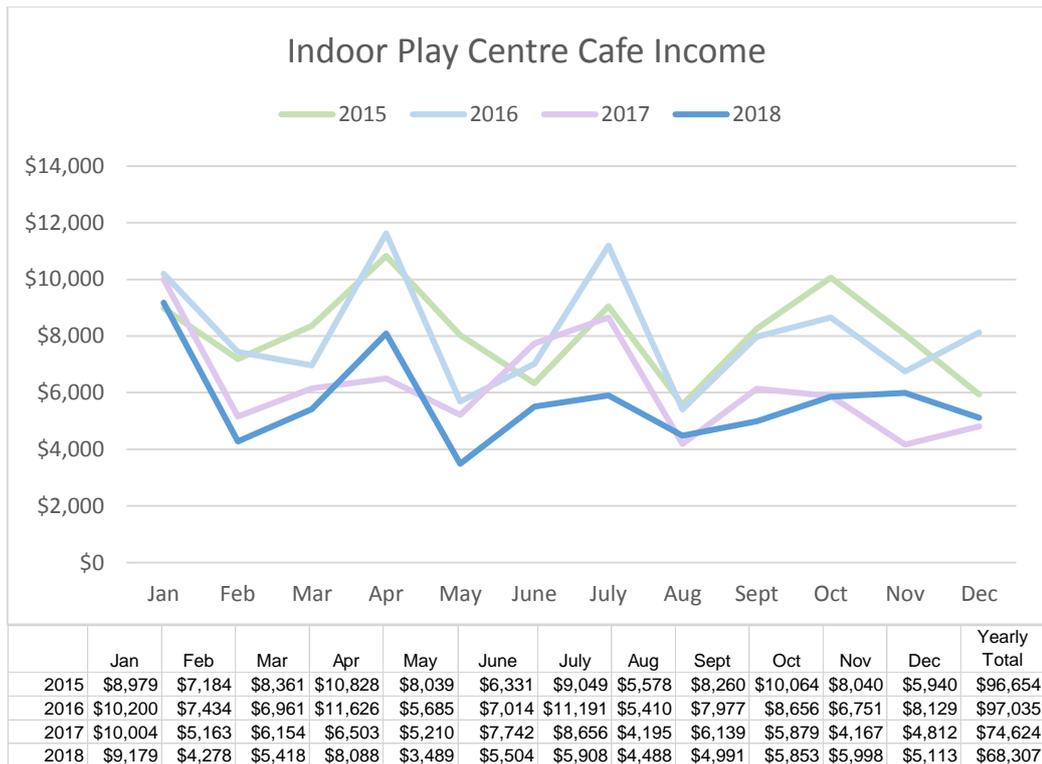
Some youth programs had nil attendance. Programming to be evaluated. City Hoops attendance has been estimated as 30 y

2 referrals to external youth support agencies for December from The Base.

Youth under 11 who hang around immediately outside the youth centres.  
The Base -4



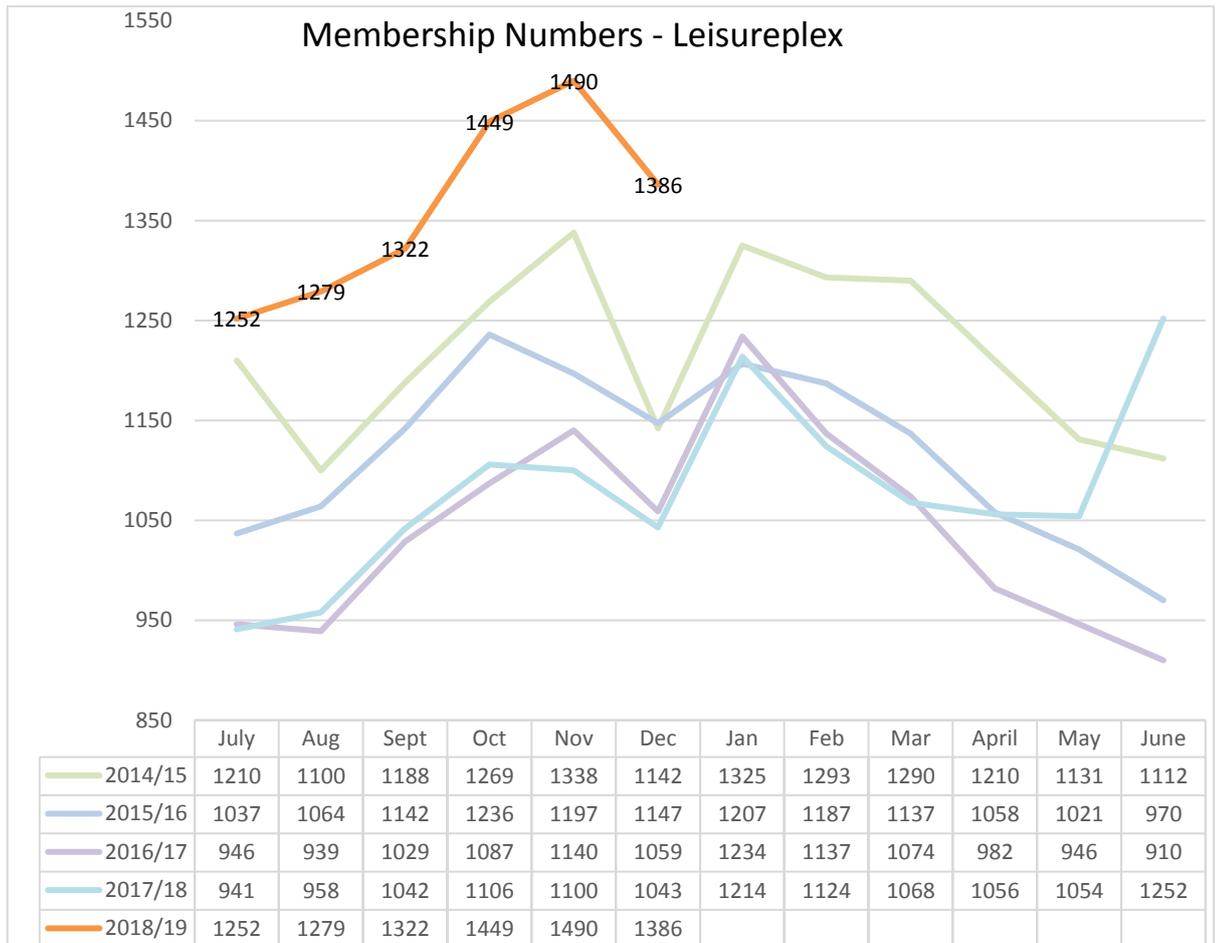




**2.1 Facilities  
Leisureplex Membership YTD Activity update -**

	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018
<b>CURRENT MEMBERS</b>	558	1,076	996	949	918	932	846	1,116	1,144	1,147	1,299	1,344	955
<b>SUSPENDED MEMBERS</b>	485	138	128	119	138	122	100	136	135	175	150	146	431
<b>TOTAL MEMBERS</b>	1,043	1,214	1,124	1,068	1056	1054	946	1,252	1,279	1,322	1,490	1,490	1,386
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,474	1,207	1,137	1,738	1586	1800	1,817	2,737	2,327	1,873	2,597	2,834	2,041
<b>GYM MEMBER</b>	1,145	1,224	1,057	1,012	930	1135	1,374	1,235	1,299	1,248	1,428	1,410	963
<b>POOL MEMBER</b>	1,167	2,352	1,809	1,532	980	660	525	1,235	469	752	1,639	1,971	1,210
<b>GROUP FITNESS MEMBER</b>	632	581	918	911	645	969	841	526	1,083	1,016	1,161	1,246	662
<b>24 HOUR MEMBER</b>	1,728	2256	2037	1,831	1,839	2299	2,224	2,171	2,443	2,606	3,233	3,236	2,648
<b>TOTAL MEMBER VISITS</b>	<b>6,146</b>	<b>8046</b>	<b>7771</b>	<b>7,024</b>	<b>5,980</b>	<b>6863</b>	<b>6781</b>	<b>7,723</b>	<b>7,621</b>	<b>7,495</b>	<b>10,058</b>	<b>10,697</b>	<b>7,524</b>
<b>TREND</b>	<b>-35%*</b>	<b>31%</b>	<b>-3%</b>	<b>-10%</b>	<b>-15%</b>	<b>15%</b>	<b>12%</b>		<b>-1%</b>	<b>-2%</b>	<b>34%</b>	<b>6%</b>	<b>-30%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>11.0*</b>	<b>7.5</b>	<b>7.8</b>	<b>7.4</b>	<b>6.5</b>	<b>7.4</b>	<b>8.0</b>	<b>6.9</b>	<b>6.7</b>	<b>6.5</b>	<b>7.7</b>	<b>8.0</b>	<b>7.9</b>

	TOTAL18/19 Fin Year	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018
<b>AQUATIC</b>	57,471	10,851	12,036	14,023	12,458	8,639	5790	4,085	3,533	3,057	8,110	14,818	15,861	12,094
<b>GYM</b>	33,320	3,806	4,563	4,375	3,987	3,932	4671	4,924	5,158	5,239	5,106	6,372	6,476	4,971
<b>PERSONAL TRAINING</b>	1,638	123	185	190	211	188	258	324	272	358	237	295	276	200
<b>GROUP FITNESS</b>	14,169	1,519	1,511	2,231	2,466	1,664	2411	2,233	2,460	2,610	2,170	2,528	2,945	1,456
<b>CRECHE</b>	7,017	689	954	1,026	925	661	975	1,117	1,113	1,151	1,096	1,478	1,370	809
<b>HOLIDAY PROGRAM</b>	2,950	212	618	0	0	605	0	0	762	0	903	885	2	398
<b>TOTAL RECORDABLE VISITS</b>		17,200	19,867	21,845	20,047	15,689	14105	12,884	13,297	12,414	17,621	26,375	26,930	19,927
<b>OTHER VISITS</b>		19,126	10,450	31,125	32,659	17,196	29151	24,348	15,486	21,599	21,275	30,035	31,630	17,844
<b>TOTAL VISITS</b>		36,326,	30,317	52,970	52,706	32,885,	43256	37,232	28,783	34,013	38,896	56,410	58,560	37,771
<b>GROUP FITNESS AV / CLASS</b>		11.87	12.18	14.49	14.07	10.95	12.06	11.23	11.96	14.18	12.69	13.89	14.8	10.7
<b>Swim school participants</b>		574	540	551	551	350	350	0	286	204	204	555	555	555



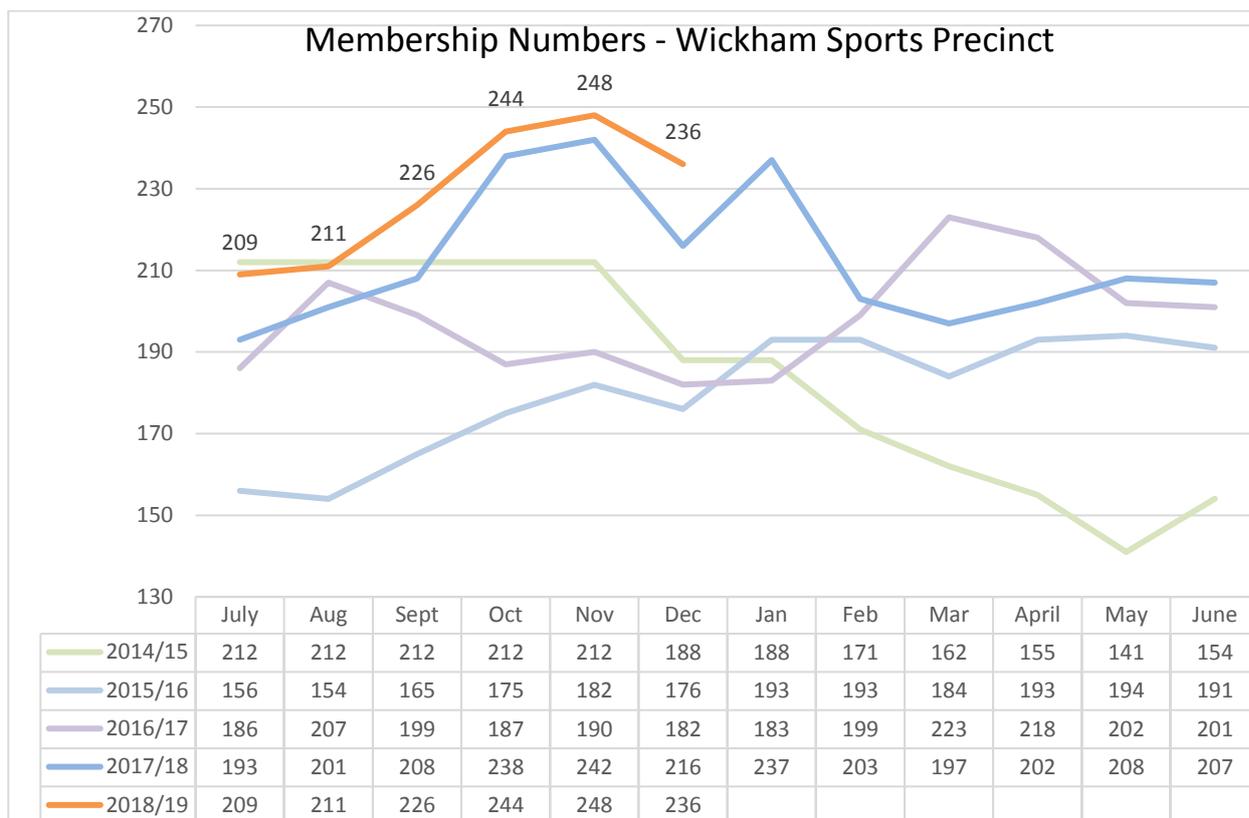
- KLP Memberships remain at all time high for December since opening.
- Total KLP visits up 4% for month – a return to some hotter weather
- Group Fitness numbers lower – due to less classes over Christmas period – Averages steady – but not at previous year levels.
- KLP renewal membership rate 28% - Understandable given time of year.

#### Wickham Sporting Precinct

- Wickham pool attendance for Oct-Dec up 24% on last year – +ve impact of splashpad.

	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018
<b>Total Members</b>	216	182	203	197	202	208	202	209	211	244	248	248	236
<b>Pool Attendance</b>	1,356	1,322	1,686	2,564	3,044	443	344	243	117	1,435	2,316	2,251	1,928
<b>Group Fitness Average/ Class</b>	9.4	8.5	10.5	9.5	10.7	10.7	10.1	8.4	9.5	9%	10	10.1	9.1
<b>Group Fitness Classes</b>	23	29	46	34	36	38	51	39	34	33	41	38	27
<b>Group Fitness Total Participants</b>	217	249	485	323	388	408	516	328	324	296	415	381	246
<b>Gym Attendance</b>	840	975	1435	1,123	1,078	1080	777	920	1,022	1,087	1,251	1,430	1,193
<b>Rec Programs</b>	0	151	49	19	288	0	18	225	90	189	198	290	132
<b>Play Program</b>	152	218	177	197	299	313	242	292	253	171	380	454	259





### ROEBOURNE AQUATIC CENTRE

- Roebourne Pool numbers down due to unfortunate closures beyond our control.

	May to Nov 2017	Nov 2017	Dec 2017	Sept 2018	Oct 2018	Nov 2018	Dec 2018
<b>Pool Attendance</b>	CLOSED	2,255	1,216	372	1,067	1,248	1,248

Roebourne Aquatic Centre closed May to September. Re-opened early October

**14.9 2019 COMMUNITY WASTE AND RECYCLING EDUCATION PROGRAM**

<b>File No:</b>	<b>WM.68</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Waste Services Office Supervisor</b>
<b>Date of Report:</b>	<b>18 December 2018</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed 2019 Community Waste and Recycling Education Program</b>

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**PURPOSE**

To provide an overview of the proposed Community Waste and Recycling Education Program planned for the 2019 Calendar year (CWREP).

**BACKGROUND**

In late February 2018, Cleanaway raised the issue of contamination rates of residential kerbside waste bins in lieu of the China National Sword campaign, banning the importation of all contaminated recycling products. At the April Ordinary Council Meeting, Council agreed to a temporary additional processing fee of pre-screened recyclable waste focusing on maintaining the credibility of the kerbside recycling service.

The additional fee for processing recycled materials apply to all kerbside co-mingled waste. It is therefore in the best interests for both parties to work together to plan the 2019 CWREP and fully utilise the \$50,000 worth of annual Cleanaway in-kind funds and Council's \$24,000 budget, for the program.

Cleanaway Karratha collects the City's residential recyclables and automatically reject loads contaminated with garden waste (predominantly grass clippings), hydrocarbons (oils) or nappies. These three types of contaminated waste streams are specific to Karratha and will be targeted during the 2019 education campaign.

At its last Waste Advisory Group Meeting held in November 2018, members discussed the existing 2018 CWREP program and agreed to replicate most of the planned community education programs for the 2019 CWREP.

**CONCLUSION**

In consultation with Cleanaway, officers have developed an improved 2019 CWREP, as attached. The revised CWREP will target increasing recycling levels and reducing contamination.

Please note that timelines and costs are only estimates and will be dependent on demand.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Cr Long approved confidential late item Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 and confidential late item Appointment of Director Community Services to be dealt with Behind Closed Doors at 18.2 and 18.3 respectively.



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154270  
 MOVED : Cr Nunn  
 SECONDED : Cr Cucel

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **CONFIDENTIAL ITEM 18.1 DAMPIER COMMUNITY HUB DEHUMIDIFICATION UNITS**

Also included is the following:

#### **ATTACHMENT TO ITEM 11.2 DAMPIER LAND TRANSFERS**

#### **ATTACHMENT TO ITEM 11.7 CURATORIAL SERVICES FOR PUBLIC ART ACQUISITION**

#### **ATTACHMENT TO ITEM 13.2 TENDER - WELCOME PARK LANDSCAPE CONSTRUCTION & PEDESTRIAN BRIDGE**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott,  
 Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

Council moved in camera at 7.41 pm.



**18.1 CONFIDENTIAL ITEM - DAMPIER COMMUNITY HUB DEHUMIDIFICATION UNITS**

**File No:** CP.329  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Manager Building Maintenance  
**Date of Report:** 18 December 2018  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154271  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Nunn

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **NOMINATE** Burke Air Pty Ltd T/A BSA Maintain ABN 95 093 463 284 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing offered under RFT 18-18/19 Dampier Community Hub Dehumidification Units;
2. **UNDERTAKE** further discussions with Burke Air Pty Ltd T/A BSA Maintain on minor scope reductions and costs associated with their tender submission; and
3. **SUBJECT** to resolution of 2. above, **AWARD** RFT 18-18/19 Dampier Community Hub Dehumidification Units to Burke Air Pty Ltd T/A BSA Maintain, and adjust the minor cost variance at the March budget review.

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



Cr Bertling declared a financial interest in confidential late item 18.2 Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 as Cr Bertling is employed by the security company that services the carpark at The Quarter.

Cr Levissianos declared a proximity interest in confidential late item 18.2 Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 as Cr Levissianos runs a business in proximity.

Cr Miller declared a financial and proximity interest in confidential late item 18.2 Valuation of Lot 7078 and Strata Lot 47 Within Lot 7079 as Cr Miller runs a business in proximity.

At 7.45 pm Cr Bertling, Cr Levissianos and Cr Miller left the room.

**18.2 CONFIDENTIAL LATE ITEM - VALUATION OF LOT 7078 AND STRATA LOT 47 WITHIN LOT 7079**

**File No:** CP.182; CP.1103  
**Responsible Executive Officer:** Chief Executive Officer  
**Reporting Author:** Director Corporate Services  
**Date of Report:** 21 January 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Disclosure of Interest:** Nil

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154272  
**MOVED** : Cr Scott  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 3.58 of the Local Government Act 1995 RESOLVES to ACCEPT that the current market value of the disposition of Part Lot 7078 and Strata Lot 47 within Lot 7079 is nil based on a valuation prepared in April 2018.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

At 7.47 pm Cr Bertling, Cr Levissianos and Cr Miller re-entered the room.



Cr Smeathers declared a financial interest in confidential late item 18.3 Appointment of Director Community Services as Cr Smeathers is a participant in the process.

At 7.47 pm Cr Smeathers, Mark Casserly, Simon Kot and Linda Phillips left the room.

### **18.3 CONFIDENTIAL LATE ITEM – APPOINTMENT OF DIRECTOR COMMUNITY SERVICES**

**File No:** PE.1  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Human Resources  
**Date of Report:** 21 January 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil

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#### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154273  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Bertling

**That Council by SIMPLE Majority pursuant to Section 5.37 of the *Local Government Act 1995* RESOLVES to ACCEPT the appointment of Arron Minchin to the position of Director Community Services.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil

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#### **COUNCIL RESOLUTION**

**Res No** : 154274  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Bertling

**That Council move out of camera.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil

Council moved out of camera at 8.04 pm.

At 8.04 pm Cr Smeathers re-entered the room.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 8.04 pm.

The next meeting is to be held on Monday, 18 February 2019 at 6:30 pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 21 January 2019.

..... Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_