



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 18 March 2019 at 6.30pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Arron Minchin	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS  
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 18 February 2019, be confirmed as a true and correct record of proceedings.

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
04/02/2019 – Meeting with Kevin Michael
05/02/2019 – Meeting with Regional Capitals Australia
07/02/2019 – Regional Capitals Alliance WA meeting
07/02/2019 – Meeting with Hilton WA
08/02/2019 – Meeting with Pilbara University Centre
12/02/2019 – Safer Communities Partnership meeting
12/02/2019 – Meeting with Perdaman Group
12/02/2019 – Meeting with Yara Pilbara
12/02/2019 – Meeting with Fleetwood
13/02/2019 – Elders and Community Yarn
14/02/2019 – Meeting with NBAC
14/02/2019 – Meeting with NYFL
18/02/2019 – Kimberley/Pilbara/Gascoyne JDAP meeting
18/02/2019 – Murujuga Rock Art Stakeholder Reference Group Meeting
18/02/2019 – Ordinary Council Meeting
19/02/2019 – City of Karratha Small Business Breakfast
19/02/2019 – Meeting with the German Ambassador
19/02/2019 – Meeting with Woodside
20/02/2019 – RNRM Board Meeting
19/02/2019 – City of Karratha Small Business Breakfast
19/02/2019 – Meeting with the German Ambassador
19/02/2019 – Meeting with Woodside
20/02/2019 – RNRM Board Meeting
21/02/2019 – Opening of the Enterprise Hub
22/02/2019 – Meeting with the Rangers Karratha
26/02/2019 – Meeting with Tourism WA
27/02/2019 – WA-Roundtable - Infrastructure Australia's 2019 Australian Infrastructure Audit
27/02/2019 – Meeting with the Pilbara Development Commission



## **9 EXECUTIVE SERVICES**



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 JANUARY 2019

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>21 February 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 January 2019.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 January 2019:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	108,844,256	78,461,529	77,214,408	(1,247,121)	-1.6%	↓
Operating Expense	(93,498,864)	(91,976,327)	(51,425,735)	(48,550,186)	2,875,549	-5.6%	↑
Non Operating Revenue	25,490,997	24,898,490	1,267,694	7,374,080	6,106,386	481.7%	↑
Non Operating Expense	(64,334,027)	(62,717,839)	(23,771,925)	(19,658,471)	4,113,454	-17.3%	↑
Non Cash Items Included	20,904,732	17,619,090	10,347,059	10,036,708	(310,351)	-3.0%	↓
Restricted Surplus BFWD 17/18	1,019,841	831,611	831,611	831,611	0	0.00%	
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	2,564,089	0	0.00%	
<b>Surplus/(Deficit) 18/19</b>	<b>72,882</b>	<b>63,370</b>	<b>18,274,322</b>	<b>29,812,239</b>	<b>11,537,917</b>		

This table shows that Council is currently in a surplus position of \$29.8m, a positive variance of \$11.5m compared to the budgeted year to date surplus position of \$18.2m, which is primarily comprised of timing differences for major projects including the Karratha Tourism and Visitors Centre (\$2.5m) and associated reserve transfers (\$6.9m).

The restricted balance referred to in the preceding table and throughout this report is comprised of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

<b>Operating Revenue</b>	
630,493	▲ Contributions - Karratha Visitors Centre - Recognition of transfer of ownership of Building and Infrastructure assets
598,269	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 28% less income than forecast
364,237	▼ KTA Airport Revenue - Property Rental Revenue. Refuelers lease payments budgeted but not received due to extended negotiations. Timing difference with Aspen Medical yet to be invoiced
309,948	▼ Grants & Contributions - Ovals - Timing - Joint Use of Oval invoice yet to be processed
321,394	▲ The Quarter - Outgoing reconciliations completed for previous year and shortfall has been recovered in this financial year
<b>320,567</b>	▼ Net variance
<b>Operating Expenditure</b>	
406,605	▲ Refuse Site Maintenance - 7 Mile - Variance exists due to staff leave expenditure being allocated to another account, cashflow will be adjusted at March Budget Review
371,202	▼ Less allocated to Works/Overheads is higher than anticipated and will be corrected in this quarter, however as this is a non cash amount, it has no impact on the final year end estimated surplus
292,748	▲ Employment Costs Project Management Admin - Due to changes in staffing levels, costs are less than anticipated. Cashflow will be adjusted at the next budget review
282,852	▲ Wickham Community Hub Squash Courts Refurb - Contractor Invoice has been issued, there was a minor delay due to negotiation on price with preferred tenderer.
260,160	▲ Dampier Community Hub - Defects Works - Tender has been awarded however works will commence in new fy. Cash flow will be adjusted at March Budget Review
<b>871,163</b>	▲ Net variance
<b>Non Operating Revenue</b>	
4,283,360	▲ Tsf from Partnership Reserve - Timing - Transfer occurred earlier than anticipated
1,234,767	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated
582,259	▲ Tsf from Aerodrome Reserve - Timing - Transfer occurred earlier than anticipated
<b>6,100,386</b>	▲ Net variance
<b>Non Operating Expenditure</b>	
2,058,708	▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Cashflow will be adjusted at the next budget review due to construction delays, however budget will be expended this quarter
1,800,000	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than anticipated
630,493	▼ Karratha Visitor Centre Buildings & Infrastructure - Recognition of transfer of ownership of Building and Infrastructure assets
500,000	▼ Red Earth Arts Precinct - Transfer to Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated
486,670	▼ Class iii Cell Construction has been completed and any unused funds will be transferred to the Waste Reserve. Cash flow will be adjusted at the next budget review
400,000	▲ Dampier Pavilion - Building Improvements - Tender has closed. Due to be presented to February OCM to award
<b>2,641,545</b>	▲ Net variance

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

Period End 31 January 2019	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	8.01
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.57
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	35.45%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	1.33
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	172.86

**Statement of Financial Position**

	2019 January	2018 December	% change
<b>Current</b>			
<b>Assets</b>	94,613,855	96,410,783	-1.86%
<b>Liabilities</b>	9,557,400	9,491,260	0.70%
<b>Non Current</b>			
<b>Assets</b>	681,556,797	682,595,482	-0.15%
<b>Liabilities</b>	1,109,428	1,109,428	0.00%
<b>Net Assets</b>	765,503,824	768,405,576	

Current Assets decreased by 1.86% from December to January, primarily due to a decrease in Rates and Trade Debtors. Current Liabilities increased by 0.70% compared to December due to an increase in accounts payable. Non-Current Assets decreased by 0.15% which is largely attributable to accumulated depreciation. Capital works of \$419k was expended during the month as progress is made on projects including the Wickham Community Hub, Leisureplex installation of LED Lighting, refurbishment of Squash Courts and upgrades to Footpath Lighting. There has been no change to the Non-Current Liabilities balance.

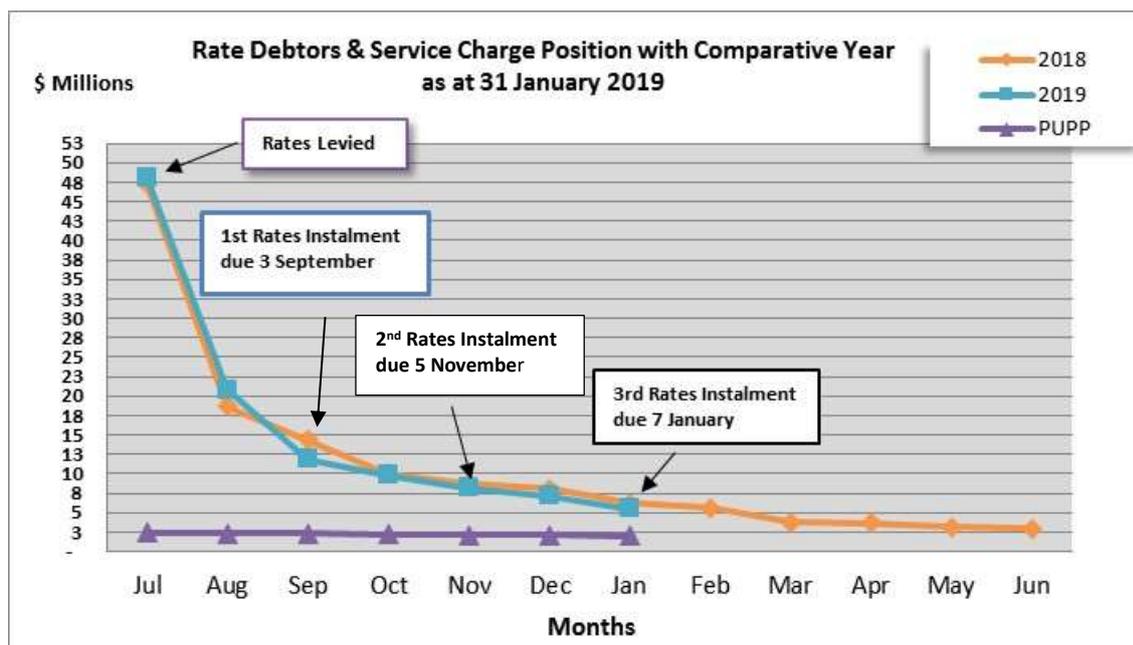
**Debtors Schedule**

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of January. The table also includes total Rates and PUPP Service Charges outstanding.

	2019 January	2018 December	Change %	Of Current Total %
<b>Trade Debtors</b>				
<b>Current</b>	1,691,482	7,896,790	-79%	20.7%
<b>&gt; 40 Days</b>	5,338,298	301,163	1673%	65.4%
<b>&gt; 60 Days</b>	243,818	34,671	603%	3.0%
<b>&gt; 90 Days</b>	888,489	903,742	-2%	10.9%
<b>Total</b>	<b>8,162,087</b>	<b>9,136,366</b>	<b>-11%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>5,518,057</b>	<b>7,124,489</b>	<b>-23%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>2,064,584</b>	<b>2,120,724</b>	<b>-3%</b>	<b>100%</b>

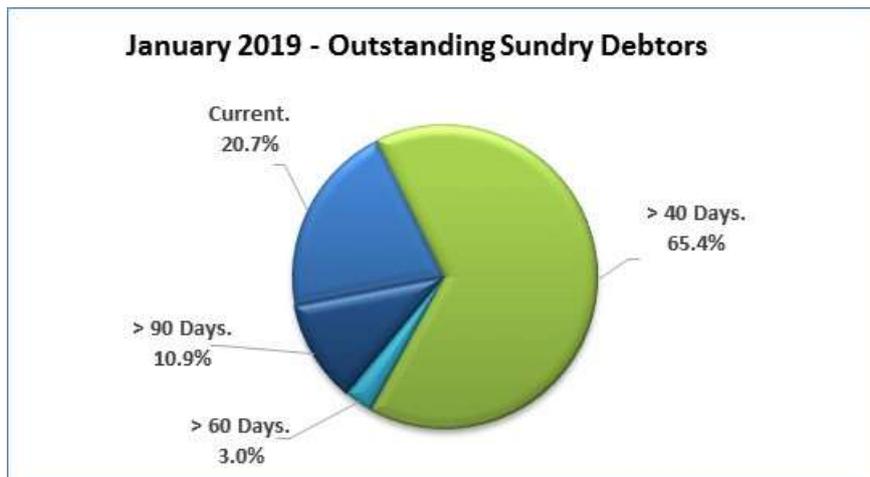
The balance of Rates Debtors has decreased from December 2018 with approximately 88.3% of rates collected to date.

There was a decrease of 3% in the PUPP Debtors balance as PUPP instalment payments were received. PUPP payments have now been received on 99.5% of properties, and of those paid 97.3% have paid in full with 2.7% paying by instalments.

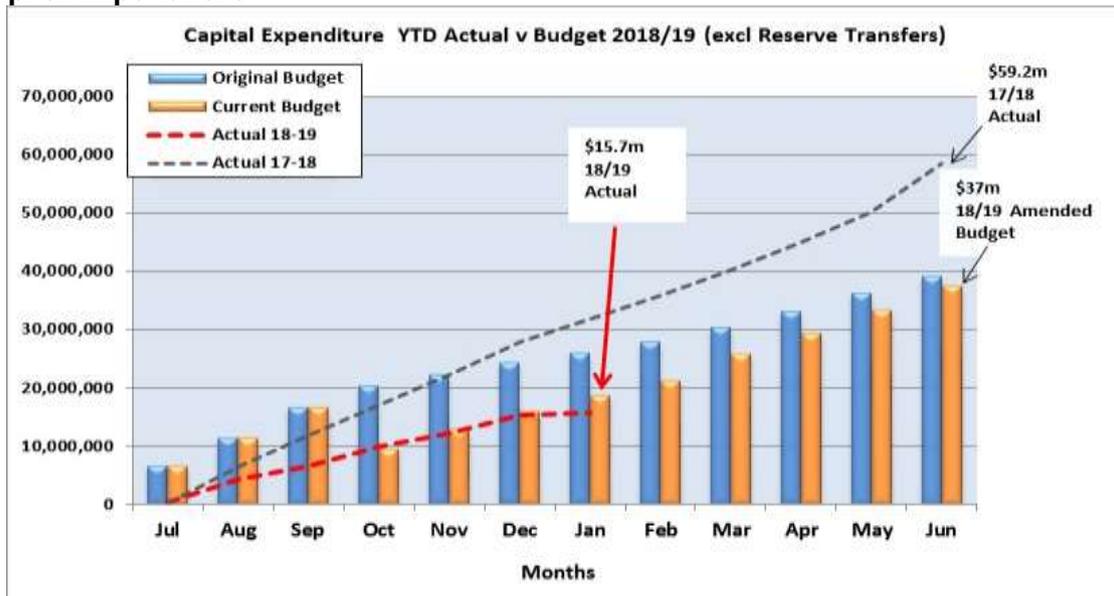


Trade Debtors decreased by 11% or \$974k, with collection of outstanding debts greater than 40 days continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	Total \$	Current \$	40 Days \$	60 Days \$	>90 Days \$	Comments
Frank Smith	41,593.20	0.00	0.00	0.00	41,593.20	Relates to demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property in order to recover costs.
Otan Karratha Pty Ltd	742,948.00	0.00	0.00	0.00	742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. CS Legal have requested further info from officers which is currently being compiled.
Rambla Pty Ltd	91,707.11	20,911.80	20,015.72	23,378.88	27,400.71	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month.
Karratha & Districts Chamber Of Commerce & Industry Inc	6,826.04	51.04	0.00	6,775.00	0.00	REAP Venue Hire for Karratha Young Professionals Annual Awards Night on 23/11/18. Received confirmation that it will be paid this month.
Optus Mobile Pty Ltd	14,686.39	1,030.69	0.00	13,692.80	0.00	2019 Annual Rent for tenancy at Karratha Airport. Optus have advised that they have had system migration issues and confirmed that outstanding invoice will be paid this month.



### Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$37m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows Council is currently 15% below year to date budget in capital expenditure and is tracking at 43% on target with the annual budget for the financial year.

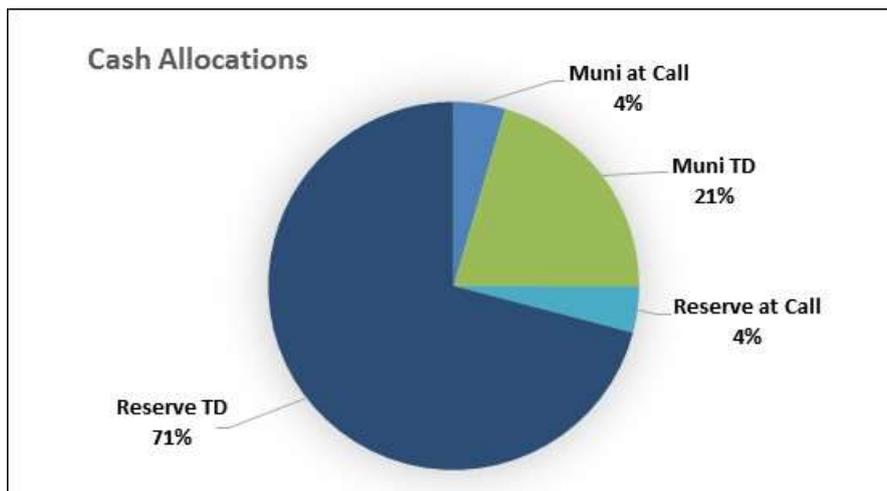
Asset Class	YTD			ANNUAL		
	YTD Amended Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Jan-19			30-Jun-19		
Land	0	0	0%	0	0	0%
Artwork	209,800	9,800	-95%	200,000	224,800	4%
Buildings	8,636,803	6,423,699	-26%	11,924,695	9,848,825	65%
Equipment	0	58,063	0%	257,740	70,000	83%
Furn & Equip	614,422	296,400	-52%	677,000	1,116,372	27%
Plant	357,745	272,689	-24%	1,723,500	2,473,045	11%
Infrastructure	8,816,074	8,704,630	-1%	24,335,934	23,351,818	37%
<b>Totals</b>	<b>18,634,844</b>	<b>15,765,281</b>	<b>-15%</b>	<b>39,118,869</b>	<b>37,084,860</b>	<b>43%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Cash and Investments**

Institution	Accounts	Principal Investment \$	Balance 31 Jan 2019 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		2,419,126	1.30	At Call	
WBC	Reserve Term Deposit	5,064,274	5,194,195	2.73	12 months	Feb-19
WBC	Reserve Term Deposit	5,595,985	5,732,013	2.73	12 months	Mar-19
WBC	Reserve Term Deposit	10,000,000	10,224,866	2.84	12 months	Apr-19
WBC	Reserve Term Deposit	5,136,000	5,144,037	2.72	4 months	May-19
WBC	Reserve Term Deposit	7,045,698	7,174,620	2.83	12 months	Jun-19
BANKWEST	Reserve Term Deposit	10,000,000	10,103,964	2.73	9 months	Jun-19
NAB	Reserve Term Deposit	12,000,000	12,125,671	2.75	12 months	Sep-19
<b>MUNICIPAL FUNDS</b>						
CBA	Municipal Term Deposit	4,000,000	4,043,360	2.71	5 months	Feb-19
BANKWEST	Municipal Term Deposit	5,000,000	5,054,200	2.71	7 months	Apr-19
BANKWEST	Municipal Term Deposit	5,000,000	5,054,200	2.71	8 months	May-19
CBA	Municipal Term Deposit	2,000,000	2,011,392	2.70	6 months	May-19
WBC	Municipal (Transactional)	-	5,076,585	1.36	At Call	
N/A	Cash on Hand	-	28,210			
<b>TOTAL</b>		<b>70,841,957</b>	<b>79,386,439</b>			

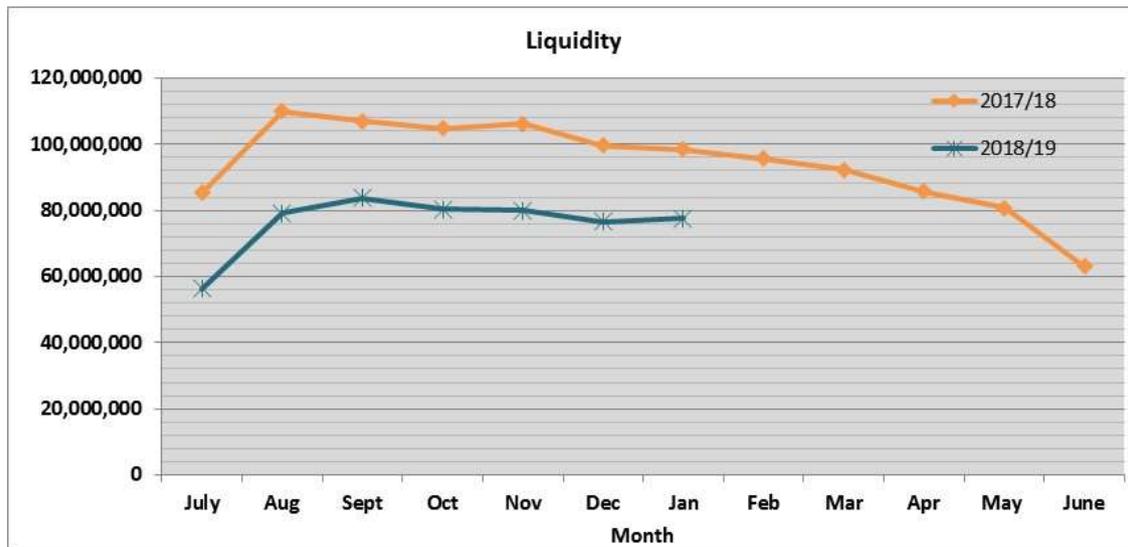
The balance of all Term Deposits includes interest accrued to 31 January 2019



The Reserve Bank cash rate (overnight money market interest rate) remained steady during January at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.26% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 1.36%

During January, Council had a total of \$5.1m maturing in Reserve investments, which was re-invested for a further 4 months.

The liquidity graph for 2018/19 demonstrates a slight increase in liquidity from December, primarily due to a decrease in Rates and Trade Debtors.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End - Jan 2019 \$	Year to Date – Jan 2019 \$	Life to Date – Jan 2019 \$
Total Income Received	244,289	1,597,904	3,457,892
Total Expense Paid	(167,548)	(875,498)	(2,093,655)
<b>Net Income</b>	<b>76,741</b>	<b>722,406</b>	<b>1,364,237</b>
<b>Annualised ROI</b>	<b>4.6%</b>	<b>6.2%</b>	<b>4.3%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of January 2019 with a year to date budget surplus position of \$18,274,322 (comprising \$17,442,711 unrestricted surplus and \$831,611 restricted surplus) and a current surplus position of \$29,812,239 (comprising \$28,980,628 unrestricted surplus and \$831,611 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31st January 2019; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31st January 2019.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31st January 2019.**

**City of Karratha**  
**Statement of Comprehensive Income**  
**By Nature or Type**  
**for the period ending 31 January 2019**

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	41,399,792	40,855,581	40,512,937	40,484,486	-	-	40,443,321
Fees and Charges	42,894,865	41,402,192	23,811,398	22,436,065	-	(1,375,333)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,400,640	6,483,837	6,218,135	-	(265,702)	9,022,035
Interest Earned	2,126,232	2,209,242	1,426,638	1,522,416	-	95,778	3,161,870
Proceeds/Realisation	-	-	-	-	-	-	0.00
All Other	914,498	984,637	706,415	550,759	-22.03%	(155,657)	2,744,707
	99,582,382	97,852,292	72,941,225	71,211,861	-	(1,729,364)	92,296,610
<b>Expenses</b>							
Employee Costs	(32,541,395)	(33,624,659)	(18,907,712)	(19,603,005)	-	(695,293)	(33,781,501)
Materials and Contracts	(30,222,129)	(30,249,056)	(15,534,858)	(12,194,000)	-21.51%	3,340,858	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,751,589)	(3,266,625)	(3,026,915)	-	239,710	(5,327,723)
Interest Expenses	(10,106)	(10,106)	(5,304)	(4,317)	-18.61%	-	(9,703)
Depreciation	(20,831,619)	(17,527,865)	(10,301,845)	(10,122,769)	-	179,076	(20,623,163)
Insurance Expenses	(1,454,133)	(1,579,671)	(1,575,671)	(1,565,931)	-	-	(1,610,103)
Other Expenses	(2,790,858)	(3,142,299)	(1,788,506)	(1,761,323)	-	-	(5,341,372)
	(93,423,335)	(91,885,245)	(51,380,521)	(48,278,259)	-	3,102,262	(102,394,956)
	<b>6,159,047</b>	<b>5,967,047</b>	<b>21,560,704</b>	<b>22,933,601</b>			<b>(10,098,345)</b>
<b>Non Operating Grants, Subsidies &amp; Contributions</b>							
Contributions	8,411,700	10,992,107	5,520,304	6,002,279	-	481,975	19,539,454
Profit on Asset Disposal	2,416	0	-	269	-	-	32,812
(Loss) on Asset Disposal (Loss) on revaluation of Artwork/Sculptures	(75,529)	(91,225)	(45,214)	(87,615)	93.78%	-	(135,544)
							(458,379)
<b>Net Result</b>	14,497,634	16,867,929	27,035,794	28,848,534			8,879,998
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes on Revaluation of non- current Assets	0	0	0	(184,311)		(184,311)	(130,250,998)
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(184,311)</b>			<b>(130,250,998)</b>
<b>Total Comprehensive Income</b>	<b>14,497,634</b>	<b>16,867,929</b>	<b>27,035,794</b>	<b>28,664,222</b>			<b>(121,371,000)</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Revenues from Operations	Material Variance		Significant Items	
All Other	-22.03%	(155,657)	180,000	▼ Dampier Community Hub Sundry Income - Anticipated claim post defect work completion
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-21.51%	3,340,858	285,290	▲ Wickham Community Hub Squash Courts Refurb - Contractor Invoice has been issued, there was a minor delay due to negotiation on price with preferred tenderer.
			251,471	▲ Dampier Community Hub - Defects Works - Tender has been awarded however works will commence in new fy. Cash flow will be adjusted at March Budget Review
			235,452	▲ General Waste & Recycling Collection - Timing - Creditor Invoices for December yet to be processed, also awaiting invoices for Gate Fees from Sept-Jan
			188,662	▲ Red Earth Arts Precinct Program Expenditure - Altering programs to suit times available and to offset staff increases. High cost shows are to come in this quarter
			181,500	▲ Litter control - Timing - Street Sweeping Invoice issued and waiting processing
			157,354	▲ Oval Maintenance Pegs Creek, - Irrigation upgrade delayed due to contractor availability, rescheduled to start in April. Top Dressing of Leisureplex oval is also delayed due to contractor availability and has been rescheduled to April
			129,156	▲ Wickham South POS - Renovation and Top Dressing delay due to contractor availability and has been rescheduled for April. Delay also to reticulations works at Wickham Entry Statement and will be undertaken in March/April. City Centre Gardens Maintenance
			110,052	▲ Red Earth Arts Precinct Facility - Less overheads are being allocated due to Building Maintenance and Parks & Gardens spending less than anticipated
			106,208	▲ Roebourne Community Centre Building Facilities Plan - Timing - Tenders have closed and project is set to commence in February 2019
			81,812	▲ Traffic Signs & Control Equipment - Timing - Works are progressing
			79,613	▲ Economic Development Initiatives - Finalisation of Freight and EcoHub Studies was delayed, expecting final payments in February 2019
			76,106	▲ Arts & Cultural Program - Delay in project due to staff vacancies end of 2018
			67,196	▲ Cossack Art Award Expenses - Reduced budget in line with reduced income. Cashflow will be adjusted at the next budget review

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 January 2019**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	46,763,288	46,072,386	43,575,233	43,962,383	-	387,150	↑
Governance	16 43,480	65,434	44,074	71,770	62.84%	-	
Law, Order And Public Safety	566,021	1,014,432	600,617	576,039	-	-	
Health	149,800	193,211	159,211	149,621	-	-	
Education and Welfare	58,608	58,608	34,363	44,175	28.55%	-	
Housing	592,840	612,642	350,752	396,064	12.92%	-	
Community Amenities	13,352,759	12,873,654	8,494,939	7,547,944	-11.15%	(946,995)	↓
Recreation And Culture	21,928,049	23,393,074	13,571,708	12,803,687	-	(768,021)	↓
Transport	23,863,409	23,799,521	11,159,823	10,516,295	-	(643,528)	↓
Economic Services	421,945	475,895	250,265	897,917	258.79%	647,652	↑
Other Property And Services	256,299	285,399	220,544	248,512	12.68%	-	
	107,996,498	108,844,256	78,461,529	77,214,408	-	(1,247,121)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,573,030)	(1,521,206)	(930,167)	(982,468)	-	(52,301)	↓
Governance	16 (2,866,749)	(3,201,946)	(1,801,145)	(1,862,350)	-	(61,206)	↓
Law, Order And Public Safety	(1,443,485)	(1,660,311)	(960,577)	(867,149)	-	93,428	↑
Health	(1,284,185)	(1,287,640)	(757,199)	(758,972)	-	-	
Education and Welfare	(197,120)	(191,053)	(114,150)	(99,079)	-13.20%	-	
Housing	(387,960)	(418,606)	(296,040)	(418,955)	41.52%	(122,915)	↓
Community Amenities	(16,710,961)	(15,593,125)	(8,274,963)	(7,390,878)	-10.68%	884,085	↑
Recreation And Culture	(36,869,056)	(39,343,396)	(22,814,178)	(20,348,793)	-10.81%	2,465,385	↑
Transport	(29,892,240)	(25,260,009)	(13,736,208)	(13,456,270)	-	279,938	↑
Economic Services	(2,170,565)	(2,265,662)	(917,947)	(920,036)	-	-	
Other Property And Services	(103,513)	(1,233,373)	(823,162)	(1,445,236)	75.57%	(622,074)	↓
	(93,498,864)	(91,976,327)	(51,425,735)	(48,550,186)	-	2,875,549	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	499,550	470,550	85,900	88,818	-	-	
Tsf From Aerodrome Reserve	1,515,906	462,861	0	582,259	-	582,259	↑
Tsf From Infrastructure Reserve	14,585,419	14,743,811	0	1,234,767	-	1,234,767	↑
Tsf From Partnership Reserve	7,194,049	7,772,418	0	4,283,360	-	4,283,360	↑
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	
Tsf From Carry Forward Budget Reserve	1,157,645	1,310,422	1,133,029	1,133,029	-	-	
Tsf From Economic Development Reserve	400,000	0	0	0	-	-	
Repayments Self Supporting Loans	84,032	84,032	48,765	51,847	-	-	
	25,490,997	24,898,490	1,267,694	7,374,080	481.69%	6,106,386	
<b>Expenses</b>							
Purchase Of Assets - Artwork	(200,000)	(224,800)	(209,800)	(9,800)	-95.33%	200,000	↑
Purchase Of Assets - Buildings	(11,924,695)	(9,848,825)	(8,636,803)	(6,423,699)	-25.62%	2,213,104	↑
Purchase Of Assets - Equipment	(257,740)	(70,000)	0	(58,063)	-	(58,063)	↓
Purchase Of Assets - Furniture & Equipment	(677,000)	(1,116,372)	(614,422)	(296,400)	-51.76%	318,022	↑
Purchase Of Assets - Plant	(1,723,500)	(2,473,045)	(357,745)	(272,689)	-23.78%	85,056	↑
Purchase Of Assets - Infrastructure	(24,335,934)	(23,351,818)	(8,816,074)	(8,704,630)	-	111,444	↑
Loan Principal Repayments	(81,408)	(81,408)	(40,454)	(40,453)	-	-	
Tsf To Aerodrome Reserve	(48,832)	(104,743)	(61,303)	(62,615)	-	-	
Tsf To Dampier Drainage Reserve	(276)	(254)	(149)	(163)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(20,422)	(11,952)	(13,008)	-	-	
Tsf To Walkington Theatre Reserve	(836)	(773)	(453)	(494)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(13,070)	(7,650)	(8,328)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(16,492,409)	(216,664)	(734,103)	238.82%	(517,439)	↓
Tsf To Partnership Reserve	(6,554,516)	(7,177,551)	(4,373,402)	(2,571,383)	-41.20%	1,802,019	↑
Tsf To Waste Management Reserve	(1,404,162)	(1,551,041)	(313,421)	(341,140)	-	-	
Tsf To Mosquito Control Reserve	(795)	(776)	(121)	(132)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(118,378)	(69,283)	(75,411)	-	-	
Tsf To Community Development Reserve	(32,617)	(31,889)	(18,664)	(20,315)	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(9,427)	(5,517)	(6,003)	-	-	
Tsf To Economic Development Reserve	(33,265)	(30,838)	(18,048)	(19,642)	-	-	
	(64,334,027)	(62,717,839)	(23,771,925)	(19,658,471)	-17.30%	4,113,454	

**City of Karratha**

**Statement of Financial Activity  
for the period ending 31 January 2019**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
<b>Adjustment For Non Cash Items</b>							
Depreciation	20,831,619	17,527,865	10,301,845	10,122,769	-	(179,076)	↓
Movement in Accrued Interest	-	-	-	(987)	-	-	
Movement in Accrued Salaries & Wages (Profit) / Loss On Disposal Of Assets	-	-	-	(172,420)	-	(172,420)	↓
	73,113	91,225	45,214	87,347	93.19%	-	
	20,904,732	17,619,090	10,347,059	10,036,708	-	(310,351)	
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611	-	-	
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089	-	-	
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>63,370</b>	<b>18,274,322</b>	<b>29,812,239</b>		<b>11,537,917</b>	

### Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Community Amenities	-11.15%	(946,995)	598,269	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 28% less income than forecast
			120,810	▼ Liquid Waste Disposal Fees is approximately 22% less income than forecast and will be addressed at the March Budget Review
Economic Services	258.79%	647,652	630,493	▲ Contributions - Karratha Visitors Centre - Recognition of transfer of ownership of Building and Infrastructure assets
Expenses from Operations	Material Variance		Significant Items	
Housing	41.52%	(122,915)	127,633	▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on the final year end estimated surplus
Community Amenities	-10.68%	884,085	406,605	▲ Refuse Site Maintenance - 7 Mile - Variance exists due to staff leave expenditure being allocated to another account, cashflow will be adjusted at March Budget Review
			231,639	▲ General Waste & Recycling Collection - Timing - Creditor Invoices for December yet to be processed, also awaiting invoices for Gate Fees from Sept-Jan
			228,250	▼ Drainage Maintenance - Timing - Works commenced two weeks early ahead of schedule
			80,996	▲ Wickham Transfer Station Costs - Staff leave expenditure is being allocated to another account and cashflow will be adjusted at the next budget review
			79,770	▲ Economic Development Initiatives - Finalisation of Freight and EcoHub Studies was delayed, expecting final payments in February 2019
			66,960	▲ Street Sweeping - Invoice has been issued and waiting processing
			58,001	▲ Economic Development Employment Costs - Timing - The position of Tourism Service Supervisor commenced February 2019
			57,229	▼ Loss on Sale Public Toilets - Removal of old Toilets located at Dodd Court Park & Hearson Cove. As this is a non cash account, this will have no impact on the final year end estimated surplus
Recreation & Culture	-10.81%	2,465,385	282,852	▲ Wickham Community Hub Squash Courts Refurb - Contractor Invoice has been issued, there was a minor delay due to negotiation on price with preferred tenderer.
			260,160	▲ Dampier Community Hub - Defects Works - Tender has been awarded however works will commence in new fy. Cash flow will be adjusted at March Budget Review
			188,662	▲ Red Earth Arts Precinct Program Expenditure - Altering programs to suit times available and to offset staff increases. High cost shows are to come in this quarter
			147,046	▲ Oval Maintenance - Pegs Creek - Irrigation upgrade delayed due to contractor availability, rescheduled to start in April
			137,034	▼ Arts & Culture - Employment Costs - Events & Festivals - No budget allocation for Annual Leave, Sick Leave, Long Service Leave and Public Holidays and some difference in Superannuation. Includes Overtime paid due to staff vacancy
			127,151	▲ Red Earth Arts Precinct Facility - Less overheads are being allocated due to Building Maintenance and Parks & Gardens spending less than anticipated
			104,456	▲ Parks & Gardens - Wickham South Pos - Renovation and top dressing delayed, rescheduled for April
			100,000	▲ Roebourne Community Centre Building Facilities Plan - Timing - Tenders have closed and project is set to commence in February 2019
			88,405	▼ Red Earth Arts Precinct - Employment Costs - Aiming to get costs back on track by end of year, adjustments to staffing allocations have been made
			84,122	▲ Oval Maintenance - Leisureplex - Top dressing of the oval delayed due to contractor availability, has been rescheduled to April

Expenses from Operations	Material Variance		Significant Items	
Recreation & Culture (cont.)	-10.81%	2,465,385	82,191	▼ Wickham Community Hub - Community Hall Works Airconditioner - Budget Allocation adjustment required and will be addressed in March Budget Review
			80,791	▲ Wickham Community Hall Refurb (Not Council Asset) - Budget Allocation adjustment required for Airconditioner - is being addressed in March Budget Review
			75,798	▲ Arts & Cultural Program - Delay in project due to staff vacancies end of 2018
			65,202	▲ Arts & Culture - Cossack Art Awards Expenses - EMT Brief waiting approval before expenditure can be made
			56,105	▼ Parks & Gardens - City Centre Gardens Maintenance - Increase in utility charges due to ERS water supply issues, REAP watered off City Centre Tank.
			52,965	▲ Parks & Gardens - Wickham Entry Statement - Delay in reticulation works, to be undertaken in March/April
Other Property and Services	75.57%	(622,074)	994,960	▼ Less allocated to Works/Overheads are lower than anticipated and will be corrected in this quarter, however as this is a non cash amount, it has no impact on the final year end estimated surplus
			243,608	▲ Depreciation Vehicles & Plant - is lower than anticipated and will be adjusted at the March Budget Review. As this is a non cash amount, it has no impact on the final year estimated surplus
Capital Expenses	Material Variance		Significant Items	
Purchase of Assets - Artworks	-95.33%	200,000	200,000	▲ Purchase Art - Timing due to delay in Water Tanks Public Art Project
Purchase of Assets - Buildings	-25.62%	2,213,104	2,058,708	▲ Wickham Community Hub - Cashflow requires altering due to construction delays, still anticipated to be expended this quarter
			862,920	▼ Karratha Visitor Centre Buildings & Infrastructure - Recognition of transfer of ownership of Building and Infrastructure assets
			400,000	▲ Dampier Pavilion - Building Improvements - Tender has closed. Due to be presented to February OCM to award
			137,896	▲ Staff Housing Improvements - Timing
			86,638	▲ Karratha Airport - International Terminal Compliance Works - Kta - International Terminal Compliance Works - Project currently on hold and cashflow will be addressed at the March Budget Review
			84,543	▲ Wickham Community Hub - Not For Profit Building - Due to changes to contractor program of works, these are yet to be completed. Cashflow will be addressed at March Budget Review
			58,436	▲ Depot Masterplan Stage 3 - Admin Bldg Refurb - Timing Issue - Purchase Orders raised, however, goods and service invoices pending
			53,405	▲ Dalgety House - Capital Improvements - Timing - works commenced later than planned
Purchase of Assets - Furniture & Equipment	-51.76%	318,022	193,060	▲ Furniture & Equipment - Wickham Community Hub - Procurement has been delayed due to Practical Completion being behind, however budget will be expended this financial year
			64,843	▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing difference, P2P WAN Project & Asset Mgt System out for RFT. Expenditure not expected to start until March/April. Cashflow will be adjusted at the March Budget Review.
Purchase of Assets - Plant	-23.78%	85,056	82,700	▲ Plant-Parks & Gardens - Timing - Awaiting delivery of 4T Tip Truck
Tsf to Infrastructure Reserve	238.82%	(517,439)	500,000	▼ Tsf to Infrastructure Reserve - Timing Transfer occurred earlier than anticipated
Tsf to Partnership Reserve	-41.20%	1,802,019	1,800,000	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than anticipated

**City of Karratha**  
**Net Current Funding Position**  
**for the period ending 31 January 2019**

	Year to Date Actual	Brought Forward
Note	31/01/2019	1/07/2018
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	19,363,472	1,469,462
Cash and Cash Equivalents - Restricted (Trust)	1,905,781	1,925,270
Cash and Cash Equivalents - Restricted - Reserves	58,117,186	61,497,864
Trade and Other Receivables	14,849,409	13,759,165
Inventories	378,007	401,783
Total Current Assets	94,613,855	79,053,544
<b>Current Liabilities</b>		
Trade and Other Payables	2,613,790	11,720,809
Trust Liabilities	1,907,374	1,926,763
Current Portion of Long Term Borrowings	(40,453)	81,408
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	8,569,644	17,817,912
<b>Net Current Assets</b>	86,044,211	61,235,631
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(58,117,186)	(61,497,864)
Loan repayments from institutions	46,929	(20,116)
Movement in Accruals (Non Cash)	(173,407)	(172,420)
<b>Add back</b>		
Current Loan Liability	(40,453)	81,408
Cash Backed Employee Provisions	4,928,882	4,853,471
Current Provisions funded through salaries budget	(2,876,737)	0
<b>Net Current Asset Position</b>	29,812,239	4,480,111
1) Note Explanation:		
Trade & Other Receivables	(895,319)	2,175,921
Rates Debtors	5,518,057	2,990,652
Sundry Debtors	10,226,671	8,592,592
Total Trade and Other Receivables	14,849,409	13,759,165

***City of Karratha***  
**Statement of Financial Position**  
**As at 31 January 2019**

	2018/19	2017/18
	\$	\$
<b>Current Assets</b>		
Cash On Hand	28,210	17,805
Cash and Cash Equivalents - Unrestricted	19,335,262	1,451,657
Cash and Cash Equivalents - Restricted (Trust)	1,905,781	1,925,270
Cash and Cash Equivalents - Restricted (Reserves/Muni)	58,117,186	61,497,864
Trade and Other Receivables	14,849,409	13,759,165
Inventories	378,007	401,783
<b>Total Current Assets</b>	<u>94,613,855</u>	<u>79,053,544</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	286,918,885	284,180,019
Infrastructure	394,371,514	392,002,462
<b>Total Non Current Assets</b>	<u>681,556,797</u>	<u>676,513,681</u>
<b>Total Assets</b>	<u>776,170,652</u>	<u>755,567,225</u>
<b>Current Liabilities</b>		
Trade and Other Payables	3,601,546	11,720,809
Trust Liabilities	1,907,374	1,926,763
Long Term Borrowings	(40,453)	81,408
Provisions	4,088,933	4,088,933
<b>Total Current Liabilities</b>	<u>9,557,400</u>	<u>17,817,912</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
<b>Total Non Current Liabilities</b>	<u>1,109,428</u>	<u>1,108,020</u>
<b>Total Liabilities</b>	<u>10,666,828</u>	<u>18,925,933</u>
<b>Net Assets</b>	<u>765,503,824</u>	<u>736,641,292</u>
<b>Equity</b>		
Accumulated Surplus	464,174,893	432,129,993
Revaluation Surplus	243,211,742	243,013,433
Reserves	58,117,189	61,497,867
<b>Total Equity</b>	<u>765,503,824</u>	<u>736,641,292</u>

***City of Karratha***  
**Cash & Cash Equivalents**  
for the period ending 31 January 2019

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	28,210
Westpac at call	3,169,875
Term deposits	16,165,387
	<u>19,363,472</u>
<b>Restricted Cash</b>	
Reserve Funds	58,117,186
Restricted Unspent Grants	0
Westpac - Trust	1,905,781
	<u>60,022,967</u>
<b>Total Cash</b>	<u><u>79,386,439</u></u>

**City of Karratha****Statement of Financial Activity By Divisions**

for the period ending 31 January 2019

	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(890,541)	(894,241)	(553,154)	(485,532)
Net (Cost) Revenue to Council for Executive Admin	(653,851)	(658,669)	(378,305)	(392,740)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,544,392)</b>	<b>(1,552,910)</b>	<b>(931,459)</b>	<b>(878,272)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	41,963,151	41,359,962	40,938,168	40,953,641
Net (Cost) Revenue to Council for General Revenue	(9,434,933)	(9,193,258)	2,116,637	2,393,321
Net (Cost) Revenue to Council for Financial Services	(2,497,786)	(2,540,908)	(1,494,202)	(1,465,367)
Net (Cost) Revenue to Council for Corporate Services Admin	7,534,634	7,376,364	4,412,937	4,402,807
Net (Cost) Revenue to Council for Human Resources	(1,834,092)	(1,904,806)	(1,043,119)	(1,167,854)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,156,890)	(1,235,817)	(710,073)	(647,241)
Net (Cost) Revenue to Council for Information Services	(2,157,344)	(2,248,695)	(1,241,596)	(1,177,779)
Net (Cost) Revenue to Council for Television & Radio Services	(15,993)	(2,047)	(1,392)	(1,098)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	109,976	(450)	32,505	90,416
Net (Cost) Revenue to Council for Public Affairs	(1,420,319)	(1,110,430)	(528,168)	(559,650)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,090,404</b>	<b>30,499,915</b>	<b>42,481,697</b>	<b>42,821,196</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	600,451	529,631	(4,403,079)	1,718,829
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	94,146	111,983	95,883	100,539
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,006,799)	(1,281,269)	(564,968)	(472,302)
Net (Cost) Revenue to Council for Youth Services	74,200	191,200	115,695	296,408
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(621,532)	(667,635)	(336,977)	(315,558)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(68,057)	(49,489)	(43,867)	(18,984)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(22,366)	(20,885)	(12,760)	(12,599)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(19,314)	(19,321)	(11,331)	(10,026)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(195,424)	(293,314)	(170,677)	(278,841)
Net (Cost) Revenue to Council for Library Services	(2,221,548)	(2,185,629)	(1,263,483)	(1,205,235)
Net (Cost) Revenue to Council for Cossack Operations	(315,764)	(302,211)	(108,592)	(306,054)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(2,017,068)	(2,471,450)	(1,427,110)	(1,410,510)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(611,494)	(614,484)	(361,519)	(332,498)
Net (Cost) Revenue to Council for Pavilions & Halls	(516,340)	(568,502)	(868,657)	(216,305)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(776,712)	589,960	(417,614)	(339,443)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(89,102)	(92,508)	(75,813)	(30,087)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	0	14,571	(15,591)	11,458
Net (Cost) Revenue to Council for Other Buildings	(89,973)	(135,835)	(41,243)	(35,421)
Net (Cost) Revenue to Council for The Youth Shed	(1,017,525)	(980,352)	(564,370)	(627,724)
Net (Cost) Revenue to Council for Karratha Leisureplex	(3,826,585)	(3,876,405)	(2,221,649)	(2,154,458)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(192,260)	(108,554)	(52,161)	8,282
Net (Cost) Revenue to Council for Arts & Culture	(1,333,493)	(730,450)	(794,372)	(565,227)
Net (Cost) Revenue to Council for Dampier Community Hub	418,781	247,723	(563,718)	(420,672)
Net (Cost) Revenue to Council for Red Earth Arts Precinct	253,014	(45,360)	3,482,557	3,436,426
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,261,168	1,198,163	700,160	894,851
Net (Cost) Revenue to Council for Wickham Community Hub	(1,824,008)	(2,360,384)	(7,393,110)	(3,367,319)
Net (Cost) Revenue to Council for The Base	(331,992)	(341,448)	(195,486)	(242,883)
Net (Cost) Revenue to Council for Indoor Play Centre	(38,002)	(41,790)	(19,745)	63,246
<b>TOTAL COMMUNITY SERVICES</b>	<b>(14,433,598)</b>	<b>(14,304,043)</b>	<b>(17,533,597)</b>	<b>(5,832,107)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
for the period ending 31 January 2019

	2018/19 Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(29,841)	(30,252)	(1,992)	(5,241)
Net (Cost) Revenue to Council for Ranger Services	(930,597)	(693,654)	(375,565)	(403,238)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(520,000)	(390,000)	(200,000)	(177,235)
Net (Cost) Revenue to Council for Karratha Visitors Centre	0	(100,000)	(28,500)	(402,952)
Net (Cost) Revenue to Council for Community Safety	(244,545)	(249,466)	(155,107)	(50,340)
Net (Cost) Revenue to Council for Economic Development	(2,620,321)	(1,796,729)	(678,194)	(467,125)
Net (Cost) Revenue to Council for Camping Grounds	129,932	132,394	86,574	91,271
Net (Cost) Revenue to Council for Building Control	(279,999)	(302,428)	(208,848)	(193,867)
Net (Cost) Revenue to Council for Health Services	(957,249)	(949,675)	(540,214)	(591,140)
Net (Cost) Revenue to Council for Town Planning	(1,011,810)	(1,117,756)	(638,255)	(567,250)
Net (Cost) Revenue to Council for Strategic Planning	(275,008)	(384,886)	(135,984)	(146,238)
Net (Cost) Revenue to Council for Development Services	(34,000)	(34,000)	(20,000)	(43,873)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(6,773,438)</b>	<b>(5,916,452)</b>	<b>(2,896,085)</b>	<b>(2,957,228)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(939,355)	(947,932)	(1,211,028)	(1,145,387)
Net (Cost) Revenue to Council for Public Services Overheads	325,349	804,553	490,996	(152,228)
Net (Cost) Revenue to Council for Fleet & Plant	813,408	82,398	16,673	182,169
Net (Cost) Revenue to Council for Roads & Streets	(7,099,536)	(6,295,360)	(3,162,909)	(2,599,296)
Net (Cost) Revenue to Council for Parks & Gardens	(5,348,427)	(5,447,402)	(2,264,355)	(2,042,263)
Net (Cost) Revenue to Council for Drainage	(1,074,004)	(1,074,004)	(215,293)	(384,162)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,382,513)	(1,743,241)	(620,791)	(810,137)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(74,195)	(183,430)	(161,520)	(137,647)
Net (Cost) Revenue to Council for Cemeteries	(124,571)	(123,147)	(71,795)	(49,510)
Net (Cost) Revenue to Council for Public Toilets	(474,935)	(501,443)	(309,021)	(332,801)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(937,266)	(677,444)	(685,027)	(578,992)
Net (Cost) Revenue to Council for Town Beautification	(2,238,082)	(2,259,959)	(994,586)	(969,249)
Net (Cost) Revenue to Council for Bus Shelters	0	(60,000)	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	(96,402)	(111,550)	(106,845)	(133,486)
Net (Cost) Revenue to Council for Works Overheads	1,083,179	1,056,502	428,701	746,438
Net (Cost) Revenue to Council for Parks & Gardens Overheads	837,942	786,801	400,669	296,847
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(276,748)	(276,748)	(276,748)	(333,363)
Net (Cost) Revenue to Council for Tech Services	(4,445,774)	(4,396,098)	(2,503,400)	(2,488,523)
Net (Cost) Revenue to Council for Tech Services Overheads	0	0	0	(151)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(25,000)	(21,000)	(12,250)	(13,948)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(21,476,930)</b>	<b>(21,388,504)</b>	<b>(11,258,529)</b>	<b>(10,945,689)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(587,871)	(330,103)	(182,077)	(159,086)
Net (Cost) Revenue to Council for Waste Collection	952,491	980,054	1,900,200	2,194,822
Net (Cost) Revenue to Council for Landfill Operations	(1,969,626)	(1,794,738)	(943,763)	(1,460,335)
Net (Cost) Revenue to Council for Waste Overheads	1,512,567	1,255,606	836,254	318,977
Net (Cost) Revenue to Council for Karratha Airport	9,799,685	9,228,845	3,405,981	3,488,349
Net (Cost) Revenue to Council for Other Airports	(9,956)	(10,000)	0	(681)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>9,697,290</b>	<b>9,329,664</b>	<b>5,016,595</b>	<b>4,382,046</b>
<b>TOTAL DIVISIONS</b>	<b>(3,440,664)</b>	<b>(3,332,330)</b>	<b>14,878,622</b>	<b>26,589,946</b>
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(987)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(173,407)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	<b>1,019,841</b>	<b>831,611</b>	<b>831,611</b>	<b>831,611</b>
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	<b>2,493,705</b>	<b>2,564,089</b>	<b>2,564,089</b>	<b>2,564,089</b>
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>63,370</b>	<b>18,274,322</b>	<b>29,812,239</b>

**10.2 LIST OF ACCOUNTS – 25 JANUARY 2019 TO 25 FEBRUARY 2019**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Creditors Officer</b>
<b>Date of Report:</b>	<b>13 March 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 25 January 2018 to 25 February 2019.

**BACKGROUND**

Council has given delegated authority that allows the Chief Executive Officer to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 25 January 2019 to 25 February 2019 totalled \$9,349,709 which included the following payments:

- Commonwealth Bank – Term Deposit Investment – \$2,000,000
- Colin Wilkinson Development, WCH Construction - \$920,438
- MSS Security, Screening And Security Services – \$396,439
- Mitie Construction – Wickham Squash Centre Refurbishment - \$186,820

Consistent with CG-11 Regional Price Preference Policy 56% of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT65852 to EFT66425 (Inclusive);
3. Cheque Voucher 78577 to 78580;
4. Cancelled Payments: EFT65929, EFT66096, EFT66097, EFT66148, EFT66158, EFT66188, EFT66264, EFT66316, EFT66329, EFT66352.
5. Direct Debits: DD33834.1 to DD34016.9;
6. Credit Card Payments: \$23,451.37; and
7. Payroll Cheques \$1,638,256.68
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,349,708.85 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT65852 to EFT66424 (Inclusive);
3. Cheque Voucher 78577 to 78580;
4. Cancelled Payments: EFT65929, EFT66096, EFT66097, EFT66148, EFT66158, EFT66188, EFT66264, EFT66316, EFT66329, EFT66352.
5. Direct Debits: DD33834.1 to DD34016.9;
6. Credit Card Payments: \$23,451.37; and
7. Payroll Cheques \$1,638,256.68

Chq/EFT	Date	Name	Description	Amount
EFT65852	25.01.2019	City Of Karratha	Payroll deductions	160.00
EFT65853	25.01.2019	City Of Karratha	Payroll deductions	993.50
EFT65854	25.01.2019	City Of Karratha - Social Club	Payroll deductions	1,638.00
EFT65855	25.01.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT65856	25.01.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	518.00
EFT65857	25.01.2019	D Cleaver (Mortgage Account)	Home Ownership	100.00
EFT65858	25.01.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT65859	25.01.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT65860	25.01.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00

Chq/EFT	Date	Name	Description	Amount
EFT65861	25.01.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT65862	25.01.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT65863	25.01.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT65864	25.01.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT65865	25.01.2019	LGRCEU	Payroll deductions	61.52
EFT65866	25.01.2019	Maxxia Pty Ltd	Payroll deductions	19,405.66
EFT65867	25.01.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT65868	25.01.2019	Patel Mortgage Account	Home Ownership	945.00
EFT65869	25.01.2019	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT65870	25.01.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	586.23
EFT65871	30.01.2019	Australian Taxation Office	Payroll deductions	293,466.81
EFT65872	30.01.2019	Child Support Agency	Payroll deductions	1,033.16
EFT65873	01.02.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Wickham Library - Electricity Usage Charges	961.23
EFT65874	01.02.2019	Telstra Corporation Ltd	City Of Karratha - Phone Charges	9,540.82
EFT65875	01.02.2019	Horizon Power	Irrigation Pump Station - Electricity Charges	5,316.11
EFT65876	01.02.2019	Water Corporation	Plant At Supply Water To ERS Tanks WWTP - Water Usage	76,056.52
EFT65877	01.02.2019	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Bulk	1,044.99
EFT65878	01.02.2019	Water Corporation	Plant At Supply Water To ERS Tanks WWTP - Water Usage	74,683.10
EFT65879	01.02.2019	Damel Cleaning Services	Kta Airport - Cleaning Services Dec 2018	59,476.12
EFT65880	01.02.2019	Ausolar Pty Ltd	PBFC - Installation Of Fans, PBFC - Replace Lamps, DCH - Install Batteries to Auto Doors, KTVC - Disconnect Electricity, 7 Mile - Faulty Turkey's Best Alarm, Nickol Skate Park - Upgrade BBQ RCD, Tambrey Oval - Repair Tank Sensors, Dampier Lions Park - Faulty Solar Light, DCH - Replace Fans, KLP - New Backwash Pump, 39 Marniyarra Loop - Various Electrical Repairs, KTA Admin - Works To Flagpoles, Bulgarra ELC - Replace Light Switch, KLP - Various Repair Works, KTVC - Install Fluoros / PE Cell, TYS - Repair Auto Doors	16,259.41
EFT65881	01.02.2019	MSS Security	KTA Airport - Screening/Security Services Dec 2018	192,842.33
EFT65882	01.02.2019	NYFL - Cossack Management	Management Services Of Cossack - February 2019	35,750.00
EFT65883	01.02.2019	Stott & Hoare	IT - Hardware Refresh	35,304.50
EFT65884	01.02.2019	Trasan Contracting	Wickham Water Playground - Shade Sails	39,049.81
EFT65885	01.02.2019	Sodexo Remote Sites	28 Acacia PI Wickham - Rent	3,033.34
EFT65886	01.02.2019	Jupps Floorcoverings Karratha Pty Ltd	KTVC - Supply / Install Vinyl Plank	1,529.00
EFT65887	01.02.2019	Winc Australia Pty Limited	Corp Svcs Stationery Order - December 2018	954.66
EFT65888	01.02.2019	GHD Pty Ltd	RRG-Mooligunn Rd - Water Main Relocation Design & Supervision	6,667.10
EFT65889	01.02.2019	Hart Sport	KLP - Program Equipment	2,024.80

Chq/EFT	Date	Name	Description	Amount
EFT65890	01.02.2019	Hathaways Lubricants	Stock - Coolant 20 Ltr / Oil	1,362.10
EFT65891	01.02.2019	IT Vision	System Development - Synergyssoft New Module Implementation And Licences	2,129.60
EFT65892	01.02.2019	KAW Engineering Pty Ltd	KLP - Replacement Chlorine Storage Door	7,298.50
EFT65893	01.02.2019	ABnote Australasia	Library - 6000 Library Resource Barcode Stickers For All Libraries	567.60
EFT65894	01.02.2019	Poolmart Karratha	WRF - Pool Equipment	846.00
EFT65895	01.02.2019	Parry's Merchants	RAC - Kiosk Supplies	799.10
EFT65896	01.02.2019	Poinciana Nursery	KLP - Removal Of Stone Mulch	11,671.00
EFT65897	01.02.2019	Sealanes (1985) Pty Ltd	REAP: Re-stock Kiosk Supplies	411.95
EFT65898	01.02.2019	Helloworld Travel Karratha	Flights - Workplace Trainer/Assessor J Cocliff TSA & Z Dragovic - RTO For Cert III In Civil Construction	1,885.00
EFT65899	01.02.2019	TNT Express	Freight	108.19
EFT65900	01.02.2019	Woodside Energy Limited	Refund Of Parking Fee	48.00
EFT65901	01.02.2019	Bunzl Brands And Operations Pty Ltd	Stock - Core Performance Work Wear Hivis	111.41
EFT65902	01.02.2019	Atom Supply	Stock - Water Cooler Jug 5ltr, Cable Ties, Tie Down Ratchet, Batteries, Hand Cleanser	403.11
EFT65903	01.02.2019	J Blackwood & Son Pty Limited	Stock - Chuck For Drill Hammer	69.39
EFT65904	01.02.2019	Airport Security Pty Ltd	Karratha Airport ASIC Printing FY1819	220.00
EFT65905	01.02.2019	Rol-wa Pty Ltd T/a Allpest Wa	KVC - Termite and Singapore Ant Inspection	160.00
EFT65906	01.02.2019	Acromat Pty Ltd	KLP - Basketball Backboard Padding	1,010.90
EFT65907	01.02.2019	All Access Australasia	Karratha Library - December Dvd Order	1,170.15
EFT65908	01.02.2019	ATF Services Pty Ltd	WCH - Time Lapse Camera Hire	1,042.47
EFT65909	01.02.2019	Barth Bros Automotive Machining	Stock - A/C Filter (Toyota 87139-06080)	87.47
EFT65910	01.02.2019	Burkeair Pty Ltd	Computer Network Expenses - Supply Of 3 Off Unlicensed Jace-8000	6,947.17
EFT65911	01.02.2019	GHD Pty Ltd	RRG-Mooligunn Rd - Orkney Rd - Water Main Relocation Design & Supervision	4,388.45
EFT65912	01.02.2019	Centurion Transport Co Pty Ltd	Freight	111.72
EFT65913	01.02.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Hire Of Coffee Machine Jan 2019	198.00
EFT65914	01.02.2019	Chadson Engineering Pty Ltd	Stock - Palintest Water Test Tablets	1,399.20
EFT65915	01.02.2019	Command IT Services	PBFC - Security Alarm Monitoring - January 2019	165.00
EFT65916	01.02.2019	Edge Digital Technology Pty Ltd	REAP 2018 - Repair Of Outdoor Projector	5,556.10
EFT65917	01.02.2019	Ergolink	Kta Airport - Desk Chair	487.03
EFT65918	01.02.2019	Farinosi & Sons Pty Ltd	Workshop - Turpentine 20lt Drum / Paint	2,755.16
EFT65919	01.02.2019	Fortesque Bus Service Pty Ltd	Bus services for City of Karratha Christmas Party	1,435.50
EFT65920	01.02.2019	Fiorita Pty Ltd (Fiorita Deli)	REAP - Catering for Rio Tinto Service Award Dinners	4,702.50
EFT65921	01.02.2019	Global Security Management (WA)	KLP - Nightly Security Patrols December 2018	9,746.11
EFT65922	01.02.2019	G Bishops Transport Services	Freight	173.98
EFT65923	01.02.2019	Home Hardware Karratha	Replacement tools - Cutting Head	25.48
EFT65924	01.02.2019	Hitachi Construction Machinery	Stock - Air Filter Outer (Hitachi P608116)	164.40

Chq/EFT	Date	Name	Description	Amount
EFT65925	01.02.2019	P Heekeng	Reimbursement - Study Assistance - Fundamentals of Value Creation in Business	554.00
EFT65926	01.02.2019	Pilbara Contracting	Roundabout Maintenance - Installation Of Brick Paving Bathgate And Tambrey	8,055.73
EFT65927	01.02.2019	J Hoyne	Dampier Foreshore Public Art - RFT 09-18/19 Concept Design Fee	825.00
EFT65928	01.02.2019	Connect Call Centre Services	Call Centre Services - Overcalls for October 2018	1,865.44
EFT65929	01.02.2019	Intersystems	Cancelled Cheque	0.00
EFT65930	01.02.2019	James Bennett Pty Limited	Library - December 2018 Book Order	1,141.58
EFT65931	01.02.2019	Jolly Good Auto Electric	Plant - Airconditioner Repairs	3,127.03
EFT65932	01.02.2019	JR & A Hersey Pty Ltd	Plant Parts -Pump / Retrofit Kit	483.09
EFT65933	01.02.2019	Karratha Country Club Inc	KTA Golf Course/Bowling Green Facility - Water Usage December 2018	177.38
EFT65934	01.02.2019	Karratha Fluid Power	Plant - Strip / Assess Cause Of Hyd Oil Leakage	1,100.00
EFT65935	01.02.2019	Sonic Healthplus Pty Ltd	WM- Twinrix Hepatitis A & B Vaccinations S Beeton	189.20
EFT65936	01.02.2019	Karratha Machinery Hire	Drainage Works - Hire 13T Hydraulic Compactor	1,540.00
EFT65937	01.02.2019	K Harrison	Reimbursement - Uber Fare to Airport from City after Director Interviews	22.23
EFT65938	01.02.2019	Kennards Hire Pty Limited	WRF - Hire Of Mini Excavator Irrigation Repairs	200.00
EFT65939	01.02.2019	Dampier Plumbing & Gas (tff DPG Trust)	Cossack Site Building Maintenance - Replace Damaged Water Line, 7 Mile - Repair Liquid Waste Pump, Tambrey Estate Park/RAC/KTA Main Admin - Repair Leaking Fountain, FBCC - Repair Flick Mixer, 7 Teesdale - Replace Shower Head, KTA Golf Course - Install Flow Meter, 14 Schooner - Repair Leaking Toilet/Tap, DCH - Scheduled Maintenance Of Pump	11,809.08
EFT65940	01.02.2019	Landgate	Rates - Land Enquiry & Title Searches	102.80
EFT65941	01.02.2019	P Levis	Reimbursement - Utilities	25.36
EFT65942	01.02.2019	A Leahy	Reimbursement - Study Assistance 2016	5,687.50
EFT65943	01.02.2019	Emerge Associates	Dewitt Entry Statement - Preparation Of Landscape Design And Tender Scope	1,100.00
EFT65944	01.02.2019	Marketforce	Advertising - Various	2,746.86
EFT65945	01.02.2019	Multa Pty Ltd	Rates refund for assessment A88849 due to Duplicate Payment	874.90
EFT65946	01.02.2019	NBS Signmakers	Golf Course - Update To Signage	425.70
EFT65947	01.02.2019	NW Communications & IT Specialists	Libraries - Alarm Monitoring	420.00
EFT65948	01.02.2019	Titan Australia Pty Ltd	Plant - Various Tyre Repairs	3,377.00
EFT65949	01.02.2019	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Cylinder Rental Charges	805.07
EFT65950	01.02.2019	Printsync Norwest Business Solutions	Printer Charges - Reprographics/Exec Svcs	1,553.44
EFT65951	01.02.2019	Prompt Contracting And Fencing Pty Ltd	Bulgarr Daycare - Supply 1x fence sheet	154.00
EFT65952	01.02.2019	Repco Auto Parts	Pant Repairs - TE3 Boot kit-tie rod/ball joint LGE	5.50
EFT65953	01.02.2019	Red Dot Stores	WRF - Christmas Workshop Resources	183.50
EFT65954	01.02.2019	Roebourne Dingo Hire	Removal/Disposal Of Abandoned Car Bodies x 5	737.00
EFT65955	01.02.2019	Richose Pty Ltd	Plant - Pushlock Hose	123.75
EFT65956	01.02.2019	Reece Pty Ltd	Tambrey Park - Reticulation - Solenoid Valve	123.42
EFT65957	01.02.2019	Statewide Bearings	Plant - Unscheduled Repairs - Hyd Brakes	247.59

Chq/EFT	Date	Name	Description	Amount
EFT65958	01.02.2019	Kmart Karratha	WRP - Kiosk - Googles For Onsale	1,652.45
EFT65959	01.02.2019	Safe First Training WA Pty Ltd	HR - Test & Tagging Course - J Patel J Scott E Saral C McRae & J Coombes - February 5 2019	3,000.00
EFT65960	01.02.2019	Profix Building Maintenance	Tambrey Oval Toilet - Various Paint Works	585.43
EFT65961	01.02.2019	Scope Business Imaging	Corp Svcs - Printer Charges	448.65
EFT65962	01.02.2019	R Saville	Reimbursement - Meal Allowances	241.09
EFT65963	01.02.2019	J Scott	Reimb - Aust Post Document Identification Verification Fee for ASIC Application	44.00
EFT65964	01.02.2019	Splash Alley	HR - Uniforms	2,235.20
EFT65965	01.02.2019	Tox Free (Australia) Pty Ltd	KLP - Removal Of Disused Chemicals	820.14
EFT65966	01.02.2019	20th Century Fox Film Distributors	REAP - Movie Screening Bohemian Rhapsody	2,511.60
EFT65967	01.02.2019	IF Foundation	2018 Red Earth Arts Festival - IF Foundation Roebourne Performance Contribution	302.50
EFT65968	01.02.2019	Totally Workwear	Uniforms - C14011 Ladies Wool Relaxed Pants - Size 10	2,788.30
EFT65969	01.02.2019	Tint A Car Karratha	1 Cook Close - WT# 29157 Install Solar Window Film to the Lounge Window	432.00
EFT65970	01.02.2019	S Thackray	Reimbursement for Meal Allowances - Pool Operations Course in Perth 19-23/11/2018	236.43
EFT65971	01.02.2019	Karratha Timber & Building Supplies	General Hardware - Various Maintenance Works	703.17
EFT65972	01.02.2019	Woolworths Group Limited	REAP/WRF - Kiosk Supplies, YS East/WRF/TYS - Program Supplies, SP&I - Various Grocery Items	2,086.75
EFT65973	01.02.2019	Wrapped Creations	Brew and the Moon - 2018 - Major Event Sponsorship - 2nd Instalment Council resolution number : 153828.	5,500.00
EFT65974	01.02.2019	West Australian Newspapers Limited	REAP - Advertising	3,608.38
EFT65975	01.02.2019	Profix Australia	Millars Well Daycare - Repair Vinyl	831.80
EFT65976	01.02.2019	WA Marine Pty Ltd T/as O2 Marine	HHBSC Marina Contribution - Initial Design Considerations	4,136.00
EFT65977	01.02.2019	Yurra Pty Ltd	Searipple Road Karratha - Dune revegetation	1,488.79
EFT65978	01.02.2019	J Zuvela - Consultant	Local History - Transcription of Digital Oral Histories to Word Documents - December 2018	3,803.33
EFT65979	01.02.2019	Telstra Corporation Ltd	Kta Airport - Service Connection	6,600.00
EFT65980	08.02.2019	Green Frog Systems Pty Ltd	18/19 Footpath Lighting Program - Supply And Delivery Of 30 X Solar Pedestrian Lights	116,787.00
EFT65981	08.02.2019	Karratha Contracting Pty Ltd	Hearson Cove Foreshore Mgmt Plan Works - Design And Construct New Toilet Block	53,367.38
EFT65982	08.02.2019	Supercivil Pty Ltd	Footpath / Kerb Maint - Ridge Elbow/Falcon Pde	26,140.95
EFT65983	08.02.2019	Tim Davies Landscaping Pty Ltd	Andover Park - Landscape Design Works	30,745.00
EFT65984	08.02.2019	Damel Cleaning Services	KLP - Cleaning Services December 2018	33,650.83
EFT65985	08.02.2019	Winc Australia Pty Limited	SP&I - Stationery Supplies	216.68
EFT65986	08.02.2019	Signature Music Pty Ltd	2018 REAF - Hire Of 2x Wireless Microphones	264.00
EFT65987	08.02.2019	Hathaways Lubricants	Stock - Oil/Battery/Drum Pump	778.62
EFT65988	08.02.2019	Karratha International Hotel	REAP - Re-stock Of Bar/Kiosk	984.30
EFT65989	08.02.2019	Poolmart Karratha	KLP - Hydrochloric Acid 15 Litre Drum	79.00
EFT65990	08.02.2019	Point Samson Community Association Inc	Pt Samson Play Ground - Final Claim	1,636.25

Chq/EFT	Date	Name	Description	Amount
EFT65991	08.02.2019	Parry's Merchants	REAP - Snack Bar Stock, Stock - Bottles, Comm Development - Kraft Bags	501.00
EFT65992	08.02.2019	Poinciana Nursery	Mowing Of Dampier Highway	2,420.00
EFT65993	08.02.2019	St John Ambulance - Karratha	HR - Provide First Aid Course - L Fitzmaurice	281.94
EFT65994	08.02.2019	Sealanes (1985) Pty Ltd	REAP - Re-stock Of Kiosk, Admin Office/Annex Kitchen Supplies	800.61
EFT65995	08.02.2019	Helloworld Travel Karratha	HR - Return Flights - Workplace Trainer/Assessor J Cocliff TSA/ F Berry Building A High Performing Team Facilitator	900.00
EFT65996	08.02.2019	TNT Express	Freight W	203.28
EFT65997	08.02.2019	Thrifty Car Rental	Corp Services - Car Hire For P Trestrail	87.52
EFT65998	08.02.2019	Bunzl Brands And Operations Pty Ltd	Safety Boots	528.75
EFT65999	08.02.2019	Atom Supply	KTA Airport - Hose Reel (Air)	1,721.53
EFT66000	08.02.2019	J Blackwood & Son Pty Limited	Drainage Maintenance - Over Width Signs / Banners	918.83
EFT66001	08.02.2019	Auslec (L & H Group t/as)	Kta Airport - Vacuum	218.90
EFT66002	08.02.2019	Australasian Performing Right Assoc (APRA)	TYS - License Fees	162.06
EFT66003	08.02.2019	Aggreko Generator Rental Pty Ltd	DCH - Supply Of AC Units On Stand By	5,416.14
EFT66004	08.02.2019	Australian Institute Of Company Directors	Enrolment for S. Kot in Company Directors Course	8,410.00
EFT66005	08.02.2019	Ashdown-Ingram	Plant - Parts - Battery/Fan	721.60
EFT66006	08.02.2019	Steven Kennedy T/as All Doors Locksmiths	WRF - Replace Lock On Door	106.61
EFT66007	08.02.2019	Ausolar Pty Ltd	KTVC - Remedial Electrical Works	12,328.87
EFT66008	08.02.2019	Barth Bros Automotive Machining	Stock - Hydraulic Filter	73.94
EFT66009	08.02.2019	Bunzl Ltd	Stock - Materials - Pristine Prem T/roll 600sht Fsc	310.46
EFT66010	08.02.2019	BC Lock & Key	Depot - Change Out Lock Cylinder	171.60
EFT66011	08.02.2019	Burkeair Pty Ltd	5 Kwong Close - Repair HWU Compressor	1,077.45
EFT66012	08.02.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Materials - Tapped Plates	993.41
EFT66013	08.02.2019	Bin Bombs Pty Ltd	Waste - 10kg Bucket Of Bin Bombs (Stock)	1,429.45
EFT66014	08.02.2019	BB Landscaping WA Pty Ltd	22A Frinderstein Way - Tree Works	198.00
EFT66015	08.02.2019	M Bossong	Refund - Lost Ticket Fee	165.00
EFT66016	08.02.2019	Centurion Transport Co Pty Ltd	Freight	355.48
EFT66017	08.02.2019	Coca-Cola Amatil (Holdings) Ltd	REAP/IDC - Re-stock Of Drink Items/Café Stock	1,251.55
EFT66018	08.02.2019	Chadson Engineering	Stock - Phenol Red Photograde Test Tablets AP130	215.60
EFT66019	08.02.2019	Comtec Data Pty Ltd	REAP Improvements - CCTV Additions	4,995.87
EFT66020	08.02.2019	Commercial Systems Australia	Stock - 240L Perforated Wheelie Bin Enclosure Lid	7,255.60
EFT66021	08.02.2019	Coldpoint Refrigeration	REAP - Repair Faulty AC	132.00
EFT66022	08.02.2019	Dampier Plumbing & Gas	Cossack - Replace Main Water Lines, City Centre - Fix Pipe, 39 Marniyarra - Repair Tap, Blackflow PRZ Statutory Maintenance, KVC - HWU Support, 11 Walcott Way - Unblock Drain, Andover Park Toilet - Clear Toilet Blockage	6,389.90
EFT66023	08.02.2019	E & MJ Rosher Pty Ltd	Plant - Spare Parts - Canopy Mounting Kit	416.60
EFT66024	08.02.2019	Ezi-Hose Pty Ltd	Plant Repairs - Metal Fill Breather	188.34

Chq/EFT	Date	Name	Description	Amount
EFT66025	08.02.2019	Farinosi & Sons Pty Ltd	Cleaning - Hose Fittings For Town Centre Cleaning	32.38
EFT66026	08.02.2019	Gas City Pest Control	Vacating Tick & Flea Spray 22a Frinderstein Way - Tenant To Reimburse	198.00
EFT66027	08.02.2019	Geofabrics Australasia Pty Ltd	Drainage Maintenance - 1 Roll Of Bidim	1,009.80
EFT66028	08.02.2019	StrataGreen	Tree & Shrub Planting - Heavy Duty Flat Tree Tie	705.05
EFT66029	08.02.2019	G Bishops Transport Services	Freight WE 16/01/19 - Stone Benches PO 94838	106.36
EFT66030	08.02.2019	Edward John Hill (Groove Train Entertainment)	2019 Australia Day Awards - Acoustic Music	600.00
EFT66031	08.02.2019	Handy Hands Pty Ltd	LIA - Weed Control, KTA AP - Potting Mix/Garden Overhaul/Weed Control, City Centre - Grosorb, Stock - Chook Food	16,488.00
EFT66032	08.02.2019	Jolly Good Auto Electric	Plant - 1 x UHF Radio	369.00
EFT66033	08.02.2019	JR & A Hersey Pty Ltd	Plant - Pump	329.00
EFT66034	08.02.2019	John Morris Scientific Pty Ltd	7 Mile - Materials - Telescopic Rods	444.40
EFT66035	08.02.2019	Karratha Glass Service	P&G - Hampton Oval - Clear Perspex	165.00
EFT66036	08.02.2019	Karratha Veterinary Hospital	Animal Control - Euthanize 3 Dogs	195.70
EFT66037	08.02.2019	Komatsu Australia Pty Ltd	Plant Parts - Tank Coolant	226.73
EFT66038	08.02.2019	Karratha Panel & Paint	Removal/Disposal Of Abandoned Car Bodies x 12	2,640.00
EFT66039	08.02.2019	Kennards Hire Pty Limited	Town Street Maintenance - Roller Hire	420.00
EFT66040	08.02.2019	K & S Mobile Windscreen Service	Plant - Door Glass Replacement and Tinting	1,652.00
EFT66041	08.02.2019	L3 Communications Australia Pty Ltd	KTA Airport - Preventative Maintenance Service Agreement For The Screening Equipment X-ray And Cbs Machine Jan 2018	6,937.98
EFT66042	08.02.2019	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	Andover Park - Geotech Survey	3,492.50
EFT66043	08.02.2019	MM Electrical Merchandising	Plant Parts - 1 x Temporary site board standard	1,458.50
EFT66044	08.02.2019	Menzies Contracting	Wickham Back Beach - Fencing Works	5,445.00
EFT66045	08.02.2019	Mandalay Technologies Pty Ltd	WM - PC Rebuild Of Tip Shop Computer	880.00
EFT66046	08.02.2019	Marketforce	HR - Advertisement Of Dir Comm Svcs	5,057.09
EFT66047	08.02.2019	NBS Signmakers	Signing - Street Blade Signs	3,011.03
EFT66048	08.02.2019	North West Tree Services	Open Space/Drain Reserve Mtce - Removal Of 2 x Trees	1,790.80
EFT66049	08.02.2019	Titan Australia Pty Ltd	Plant - Tyre Repairs	514.25
EFT66050	08.02.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - 15l Spring Water Bottles	36.00
EFT66051	08.02.2019	Nielsen Liquid Waste Services Pty Ltd	WRB Rambla - Grease Trap Waste Removal Jan 2018	2,503.00
EFT66052	08.02.2019	Ixom Operations Pty Ltd (Orica)	Stock - Pool Chemicals	668.14
EFT66053	08.02.2019	Hanson Construction Materials Pty Ltd	Footpath & Kerb Maintenance - Supply And Delivery Of Footpath Mix	5,609.12
EFT66054	08.02.2019	Pilbara Motor Group - PMG	Stock - Fuels & Oils - Coolant/Parts	428.49
EFT66055	08.02.2019	Pilbara Copy Service	WRF / 7 Mile - Printer Charges For December 2018	771.75
EFT66056	08.02.2019	Pindan Contracting Pty Ltd	Depot Upgrade - Supply And Install Fire Emergency Door Closure Unit	3,538.82

Chq/EFT	Date	Name	Description	Amount
EFT66057	08.02.2019	P & M Automotive Equipment	General Hoist and Safety Compliance Inspection	550.00
EFT66058	08.02.2019	Casey Pearce t/as Pilbara Petting Zoo	2019 Australia Day - Aussie Day Sundowner Entertainment	650.00
EFT66059	08.02.2019	Prompt Contracting And Fencing Pty Ltd	Bridge Maintenance - Supply/Install Web Forge Hand Railing	3,036.00
EFT66060	08.02.2019	Repco Auto Parts	Stock - Battery/Water/Fuel Filter	218.99
EFT66061	08.02.2019	Roebourne Dingo Hire	Wickham Boat Beach - Machine Hire for Watering of Dune Restoration area	10,450.00
EFT66062	08.02.2019	Retractable Tarps Pty Ltd	Plant - Tower Tarp	1,010.24
EFT66063	08.02.2019	Regional Arts Victoria	REAP - Deposit For Robot Song Performance	2,640.00
EFT66064	08.02.2019	Reece Pty Ltd	Stock/WRF - Reticulation Rotator / Tee	593.74
EFT66065	08.02.2019	Statewide Bearings	Plant Repairs - Belts	152.05
EFT66066	08.02.2019	Kmart Karratha	2019 Australia Sundowner - Supplies	30.00
EFT66067	08.02.2019	Designa Sabar Pty Ltd	Kta Airport - Technical Support for Carpark Operations December 2018	429.00
EFT66068	08.02.2019	Profix Building Maintenance	KTVC - Various Repairs & Painting, Tambrey Oval Toilet - Various Paint Works, KTA AP - Repair Stair Tread/Repair Doors, 47 Clarkson - Various Repair Works,	13,691.60
EFT66069	08.02.2019	Scope Business Imaging	Karratha Library - Printer Charges Oct 2018	101.67
EFT66070	08.02.2019	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Seat Belt, Air Freshener, Putty, Paint Brush	779.49
EFT66071	08.02.2019	Shoemark Consulting	Project Management Services - Jan 2019	1,760.00
EFT66072	08.02.2019	Seca Engineering Pty Ltd	Kta Airport - De-wire old Level Transmitter on WAS Tank Install and Calibrate New	429.00
EFT66073	08.02.2019	Telford Industries	Stock - Chem-Chlor (Calcium Hypochlorite) 10kg	1,290.08
EFT66074	08.02.2019	20th Century Fox Film Distributors Pty Ltd	REAP Movie Screening - Bohemian Rhapsody	2,096.70
EFT66075	08.02.2019	3 Degrees Marketing Pty Ltd	Pship Mgmt Team - Curation Design And Production Of The Vast Project Report	9,045.30
EFT66076	08.02.2019	Technical Services Group Pty Ltd	IT - Roebourne Library Smartzone AP Licence	1,846.04
EFT66077	08.02.2019	Think Water Perth	Kta Airport WWTP - Chemical Dosing Pump	2,826.25
EFT66078	08.02.2019	North West Training & Inspection Services	PV and Compressor Inspection	1,486.13
EFT66079	08.02.2019	Karratha Timber & Building Supplies	KTVC - Supply Of Materials For Fit Out, KLP - General Hardware, General Materials For City Maintenance, Plant - Paint/Socket, Stock - Various	1,819.26
EFT66080	08.02.2019	Westrac Equipment Pty Ltd	Plant - 8 X Cutting Edge Bolt	105.72
EFT66081	08.02.2019	Woolworths Group Limited	REAP - Supplies For Kiosk, IPC - Café Stock/Program Supplies, KLP - Kitchen & School Holiday Supplies, ECYS - Supplies For School Holiday Programming	1,876.74
EFT66082	08.02.2019	Wilson Parking Australia 1992 Pty Ltd	Kta Airport - Management Fee For Operation and Management Services for Parking and Ground Transport - December 2018	1,100.00
EFT66083	08.02.2019	Profix Australia	KTVC - Internal Paint	4,132.03
EFT66084	08.02.2019	Wild West Entertainment (tf Mcalister & Warner F/T)	Catering for Councillor Workshop	400.00
EFT66085	08.02.2019	Ward Packaging Pty Ltd	IPC - BioPak Take Away Products For Cafe	609.30
EFT66086	08.02.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental And Servicing Of Water Cooler And Reverse Osmosis System	66.00

Chq/EFT	Date	Name	Description	Amount
EFT66087	08.02.2019	West-net Imaging Pty Ltd	Local History - Digital Imaging Processing Services For Hard Copy And Digital Images	466.29
EFT66088	08.02.2019	Xylem Water Solutions	Oval Maintenance Bulgarra - Inspect Pump 3 Report Issues And Solutions	396.00
EFT66089	08.02.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	165.60
EFT66090	08.02.2019	Yurra Pty Ltd	P&G - City Centre Gardens Maintenance, Searipple Dune Revegetation	5,523.83
EFT66091	08.02.2019	Foxtel For Business	WRP - Business Premium Core Channels	155.00
EFT66092	08.02.2019	Telstra Corporation Ltd	Mobile Graffiti Management - Mobile Broadband	124.90
EFT66093	08.02.2019	Horizon Power	Electricity Charges	2,469.91
EFT66094	08.02.2019	Water Corporation	Water Usage Charges	35,312.25
EFT66095	08.02.2019	Water Corporation	Water Usage Charges	12,319.96
EFT66096	06.02.2019	Creating Communities Australia Pty Ltd	Cancelled Cheque	0.00
EFT66097	07.02.2019	Kigelia Investments Pty Ltd t/as Splash Alley	Cancelled Cheque	0.00
EFT66098	08.02.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Charges	529.85
EFT66099	08.02.2019	City Of Karratha	Payroll deductions	160.00
EFT66100	08.02.2019	City Of Karratha	Payroll deductions	4,500.96
EFT66101	08.02.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT66102	08.02.2019	D Cleaver (Mortgage Account)	Home Ownership	100.00
EFT66103	08.02.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT66104	08.02.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT66105	08.02.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT66106	08.02.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT66107	08.02.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT66108	08.02.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT66109	08.02.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT66110	08.02.2019	Maxxia Pty Ltd	Payroll deductions	19,117.86
EFT66111	08.02.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT66112	08.02.2019	Patel Mortgage Account	Home Ownership	350.00
EFT66113	08.02.2019	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT66114	08.02.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	586.23
EFT66115	13.02.2019	Australian Taxation Office	Payroll deductions	301,209.81
EFT66116	13.02.2019	Child Support Agency	Payroll deductions	1,033.16
EFT66117	08.02.2019	BP Australia Pty Ltd	Diesel - December 2018 OD 74341	13,273.42
EFT66118	15.02.2019	Karratha Volunteer Fire And Rescue Services	2019 Australia Day Awards - Community Service Award Winner	1,000.00
EFT66119	15.02.2019	R Best	2019 Australia Day Awards - Environment Award Winner	1,000.00
EFT66120	15.02.2019	S Clarke	2019 Australia Day Awards - Community Spirit Award Winner	1,000.00
EFT66121	15.02.2019	P Derchow	2019 Australia Day Awards - Young Citizen Of The Year Winner	1,000.00

Chq/EFT	Date	Name	Description	Amount
EFT66122	15.02.2019	Dampier Community Association Billy Cart Derby	2019 Australia Day Awards - Event Of The Year Award	1,000.00
EFT66123	15.02.2019	S Spadanuda	2019 Australia Day Awards - Citizen Of The Year Award Winner	1,000.00
EFT66124	15.02.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course/Bowling Green Facility - Fairway Mowing	49,316.53
EFT66125	15.02.2019	Ausolar Pty Ltd	KTA Airport - Supply 1 X Ultraflow Wastewater Vortex Sump Pump/Repair Checked Baggage Scanner/Maintenance Lighting Towers/repair Faulty Auto Door/, City Of Karratha Properties - Install Security Lights, P&G - Repair Controller, Wire Repair, Cable Location, KLP - Repair Auto Door Fault	25,807.67
EFT66126	15.02.2019	Burkeair Pty Ltd	KTVC - Supply And Install 2 x Split Systems/Chemical Clean AC's, TYS/Dampier Pavilion/DCH/4 McRae - Scheduled Maintenance, KLP - Clean Main Pump Strainers/Clubroom fridge Repairs, KTA - Various AC repairs	15,055.80
EFT66127	15.02.2019	Caltex Aust Petroleum Pty Ltd	Stock - Bulk Diesel to 7 Mile / City Operations	40,864.95
EFT66128	15.02.2019	Data#3 Limited	IT - UPS & Accessories, KTVC - Server/UPS	38,564.49
EFT66129	15.02.2019	Dampier Plumbing & Gas (tff DPG Trust)	Tourism Development - Supply & Install WAWC 25mm Water Meter, WCH - Cold Water Unit, KTA AP - Repair Leak, 53 Andover - Blocked Drain, 10 Knight PL - Leaking Pipe, Millars Well Pavilion./Tambrey Oval - Repair Toilet, Cossack - Split Water Main, TYS - Faulty Tap, KTA Depot Dog Pound - Damaged Copper Pipe	29,993.15
EFT66130	15.02.2019	North West Waste Alliance	Waste - Street sweeping services - January 2019	58,258.92
EFT66131	15.02.2019	Australia Post	Postage January 2019	613.44
EFT66132	15.02.2019	Bullivants	7 Mile Tip - Chain Sling Assembly	592.21
EFT66133	15.02.2019	Jupps Floorcoverings Karratha Pty Ltd	KTA Airport - Supply And Install Vinyl Plank Flooring	3,927.00
EFT66134	15.02.2019	Winc Australia Pty Limited	Stationery	724.17
EFT66135	15.02.2019	Cardno WA Pty Ltd	Dampier Palms And Hampton Oval Construction Project - Dampier Detail Design	2,640.00
EFT66136	15.02.2019	Damel Cleaning Services	KTA Airport - Cleaning	93.04
EFT66137	15.02.2019	Hart Sport	KLP - Supplies For School Holiday/Term Programs	62.50
EFT66138	15.02.2019	Hathaways Lubricants	Stock - Materials - Engine Oil	543.47
EFT66139	15.02.2019	S Kot	Reimb - Utilities (internet) as per Employment Contract	300.00
EFT66140	15.02.2019	Les Mills Aerobics Australia	KLP - Group Fitness License Fees February 2019	2,330.14
EFT66141	15.02.2019	Midalia Steel T/a Onesteel	Drainage Maintenance - Reinforcing Mesh	216.99
EFT66142	15.02.2019	Parry's Merchants	REAP - Supplies For Kiosk, IPC - Café Stock	1,023.25
EFT66143	15.02.2019	St John Ambulance - Karratha	WM - Provide First Aid - D Cleaver	160.00
EFT66144	15.02.2019	Signswest Stick With Us Sign Studio	KLP - Creche Wall Art	1,102.20
EFT66145	15.02.2019	Sealanes	REAP - Oil for Popcorn	317.63
EFT66146	15.02.2019	Helloworld Travel Karratha	HR - Flight For J Levin Community Engagement Cert	1,435.00
EFT66147	15.02.2019	TNT Express	Freight	167.69

Chq/EFT	Date	Name	Description	Amount
EFT66148	15.02.2019	Thrifty Car Rental	Cancelled Cheque	0.00
EFT66149	15.02.2019	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	157.46
EFT66150	15.02.2019	Atom Supply	Compressor, Stock, Hose Reel, Plant Parts, Uniforms, Cleaning Products, Cable Ties, Ratchet Straps	5,372.10
EFT66151	15.02.2019	J Blackwood & Son Pty Limited	Traffic Cones, Sunscreen, Hats, Paint, Ladder	1,585.82
EFT66152	15.02.2019	Auslec (L & H Group t/as)	REAP - Equip consumables	168.51
EFT66153	15.02.2019	Avisure Pty Ltd	KTA Airport - Wildlife Hazard Assessment and Report and Training	16,121.00
EFT66154	15.02.2019	Airport Security Pty Ltd	KTA Airport - ASIC Printing - Jan 2019	220.00
EFT66155	15.02.2019	Performing Arts Connections Australia	APACA Conference 2018	27,500.00
EFT66156	15.02.2019	Ashdown-Ingram	Plant - 1 X Anderson Plug	52.25
EFT66157	15.02.2019	AAC Wristbands Australia Pty Ltd	KLP - Swim lesson tags x 1000	1,029.00
EFT66158	15.02.2019	A_Space Australia Pty Ltd	Cancelled Cheque	0.00
EFT66159	15.02.2019	Anglican Parish Of Wickham	Refund - Overcharge of Hourly Hire Rate Wickham Hall	42.00
EFT66160	15.02.2019	Active Games & Entertainment	2019 Australia Day - Amusements For Community Celebration	4,250.00
EFT66161	15.02.2019	ATF Services Pty Ltd	7 Mile - CCTV Cameras Hire 280/1/19 To 25/02/19	3,013.67
EFT66162	15.02.2019	Australian Laboratory Services Pty Ltd ( ALS )	KTA Airport - WWTP Service & Mtce - Sampling Analysis	137.72
EFT66163	15.02.2019	Aluminium Seating Specialists	KLP - Aluminium Seating For Alfresco Area	3,698.20
EFT66164	15.02.2019	A2K Technologies Pty Ltd	Autodesk licence - Architecture Engineering & Construction (AEC) Collection - Subscription 15/02/2019 to 14/02/2020	13,409.00
EFT66165	15.02.2019	Barth Bros Automotive Machining	Plant - Materials & Repairs - Clutch Kit, Filters, Brake Pads	3,853.50
EFT66166	15.02.2019	Bunzl Ltd	Stock - Toilet Tissue & Hand Towel	1,276.52
EFT66167	15.02.2019	Beaurepaires	Plant - Tyres	465.70
EFT66168	15.02.2019	BC Lock & Key	PBFC - Change Lock On Electrical Board	361.96
EFT66169	15.02.2019	Beacon Equipment	Stock - Mower Blade	142.60
EFT66170	15.02.2019	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	Business Support - Take Your Business Online Grant 18/19	5,335.55
EFT66171	15.02.2019	Coca-Cola Amatil (Holdings) Ltd	RAC - Kiosk Supplies	147.95
EFT66172	15.02.2019	Concept Audio Visual	REAP 2019 - Web Streaming Hardware	955.90
EFT66173	15.02.2019	Command IT Services	Wickham Bistro Rambla - Foxtel Repairs (To Be On Charged)	595.10
EFT66174	15.02.2019	Comtec Data Pty Ltd	KTA Airport - Repair Faulty Door	462.00
EFT66175	15.02.2019	Complete Tyre Solutions	Plant - Tyres	170.00
EFT66176	15.02.2019	M Casserly	Reimbursement - Utilities	22.75
EFT66177	15.02.2019	Converged Communication Network Applications	KTVC - IP Phone	1,270.50
EFT66178	15.02.2019	Critical Stages	REAP - Production Of The Orchid & The Crow 50% Payment	3,025.00
EFT66179	15.02.2019	CHE Touring	REAP - Instalment Two For Ron And Brenda Go Country	3,025.00
EFT66180	15.02.2019	Daimler Trucks Perth	Plant - Unscheduled Repairs - V-ribbed Belt	115.42

Chq/EFT	Date	Name	Description	Amount
EFT66181	15.02.2019	Darkorse Construction Pty Ltd	Millars Well Pavilion - Remove And Dispose Of 8 Steel Plates & Infill With Concrete	1,848.00
EFT66182	15.02.2019	A Dorning	Reimbursement - Electricity Usage	534.71
EFT66183	15.02.2019	Ensystex Australasia Pty Ltd	Pest Control - Accuthor 1 LTR Sprayer	588.50
EFT66184	15.02.2019	Ezi-Hose Pty Ltd	Plant - Dry Chemical Powder Fire Extinguisher	63.58
EFT66185	15.02.2019	ES2 Pty Ltd	KTVC - Palo Alto PA-220	3,398.37
EFT66186	15.02.2019	ELGAS Limited	6 McRae Court - Gas Service Fee	46.20
EFT66187	15.02.2019	Farinosi & Sons Pty Ltd	Stock - Pine Logs	567.00
EFT66188	15.02.2019	FE Technologies Pty Ltd	Cancelled Cheque	0.00
EFT66189	15.02.2019	Fleet Fitness	KLP - Gym Parts For Service	1,485.00
EFT66190	15.02.2019	StrataGreen	Weed Control - Pulse Penetrant 5L	590.77
EFT66191	15.02.2019	G Bishops Transport Services	Freight	1,140.33
EFT66192	15.02.2019	Pilbara Contracting	Installation of Brick paving - Various, 15 Teesdale - Monthly Pool Service	10,428.40
EFT66193	15.02.2019	Body-Bike Australia	KLP - Spin Bikes To Replace Older Fleet	16,857.62
EFT66194	15.02.2019	James Bennett Pty Limited	Library - December Book Order	139.97
EFT66195	15.02.2019	Karratha Smash Repairs	Insurance Excess Payable	300.00
EFT66196	15.02.2019	Keyspot Services	ECYS - The Base Keys	192.50
EFT66197	15.02.2019	Karratha Veterinary Hospital	Animal Control - Euthanize 1x Cat	36.70
EFT66198	15.02.2019	Karratha Country Club Inc	Kta Bowling Club - Water Usage Charges	661.37
EFT66199	15.02.2019	Komatsu Australia Pty Ltd	Stock - Materials - A/C Filter	87.45
EFT66200	15.02.2019	Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned x 3	973.50
EFT66201	15.02.2019	Karratha Automotive Group - KAG	Plant - Tensioner	632.40
EFT66202	15.02.2019	Kennards Hire Pty Limited	Drainage Maintenance - Skid Steer Loader - Tracked Including Bucket For 2 Days Hire	220.00
EFT66203	15.02.2019	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess Payable	420.00
EFT66204	15.02.2019	L Kelly	Rates Refund For Assessment A44658 Due to Duplicate Payment	575.55
EFT66205	15.02.2019	Links Modular Solutions Pty Ltd	KTVC - LINKS Software Core Modules	7,012.50
EFT66206	15.02.2019	LAA Consultancy Services	Land Matters - Specialist Crown Land Assistance	247.50
EFT66207	15.02.2019	T Lalor	Reimb - St Johns CPR Course	75.65
EFT66208	15.02.2019	McMahon Services Australia Pty Ltd	WTS - Transfer of Hook Bins	1,430.00
EFT66209	15.02.2019	Menzies Contracting	Depot Rangers Compound - SAI Lock Box and Extra Set Hinges and Resheet and reinstall gate	825.00
EFT66210	15.02.2019	MKM Consulting Engineering P/l	Karratha Community Association Building - Structural Inspection And Report	3,630.00
EFT66211	15.02.2019	Danielle Muttama	Refund - Lost Library Book now Returned	10.95
EFT66212	15.02.2019	Titan Australia Pty Ltd	Plant - Tyres	348.25
EFT66213	15.02.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - 15 Litre Spring Water Bottles	37.25
EFT66214	15.02.2019	Neverfail Springwater Pty Ltd - Front Reception (906959169)	Customer Service - 15L Springwater Refills	31.05

Chq/EFT	Date	Name	Description	Amount
EFT66215	15.02.2019	Norm Rubber Products Brisbane (Brisbane Rubber Manufacturing Pty Ltd)	KTA Airport - Extrusion Die	726.00
EFT66216	15.02.2019	Ixom Operations Pty Ltd (Orica)	KLP/WRF/RAC Pool - 920kg Chlorine Cylinder Rental	771.34
EFT66217	15.02.2019	Offices Pty Ltd T/A Business Base	Dev Services - Desk	668.00
EFT66218	15.02.2019	Hanson Construction Materials Pty Ltd	Town Street Maintenance - Shot Rock	13,189.00
EFT66219	15.02.2019	Fulton Hogan Industries Pty Ltd	Stock - Bitumen - Bagged Asphalt	1,881.00
EFT66220	15.02.2019	Partech	KTA Airport - Spray Gun	266.88
EFT66221	15.02.2019	Pilbara Motor Group - PMG	Plant - Cleaner Assay	712.99
EFT66222	15.02.2019	Prompt Contracting And Fencing Pty Ltd	Millars Well Daycare - Repair Fence Rail	1,265.00
EFT66223	15.02.2019	Repco Auto Parts	Stock - Engine Oil Filter	44.00
EFT66224	15.02.2019	Roy Galvin & Co Pty Ltd (Galvan's)	PS - Pneumatic Test Plugs	264.92
EFT66225	15.02.2019	Red Dot Stores	IPC - Program Supplies for Messy Monday Sensory	120.98
EFT66226	15.02.2019	Red Earth Flowers	2019 Australia Day - Flowers For Centre Pieces / Bouquets	510.00
EFT66227	15.02.2019	Reap Industrial Services Pty Ltd	Business Support - Take Your Business Online Grant 2018/19	5,170.00
EFT66228	15.02.2019	Real mark Karratha (Trust Account)	Rates Refund For Assessment A89134 due to Duplicate Payment	7,555.89
EFT66229	15.02.2019	State Law Publisher	Gazettal of Amendment 47 for City of Karratha Local Planning Scheme No. 8	178.20
EFT66230	15.02.2019	Kmart Karratha	KLP/ECYS/YSEC - Program Supplies, IPC - Socks For Resale	484.65
EFT66231	15.02.2019	Sigma Chemicals	Stock - Pool Chemicals - Sodium Bicarbonate	1,719.85
EFT66232	15.02.2019	Sage Consulting Engineers Pty Ltd	Tech Serve - Design & Investigations - Mooligunn Road Widening - Cabling Redesign (UPD)	1,672.00
EFT66233	15.02.2019	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Agreement For Controlled Car parking Equipment	7,491.95
EFT66234	15.02.2019	Secure pay Pty Ltd	REAP - Moonrise Cinema and Ticket event fees	418.70
EFT66235	15.02.2019	SMC Building Pty Ltd t/as Profix Building Maintenance	22 Gecko Circle - Various Repairs, 41 Clarkson - Repair Faulty Latch	931.59
EFT66236	15.02.2019	Scope Business Imaging	Printer Charges	700.02
EFT66237	15.02.2019	Smiths Detection (Australia) Pty Ltd	KTA Airport - Checked baggage Passenger X-ray & Screening Equipment Mtce 01/01/19 To 31/03/19	10,021.00
EFT66238	15.02.2019	Skipper Transport Parts (Formerly Covs)	Stock - Bag of Rags	134.20
EFT66239	15.02.2019	J Secull	Reimbursement - Study Assistance 2017	2,211.32
EFT66240	15.02.2019	L Scarcella	Reimbursement - Relocation Expenses	2,707.77
EFT66241	15.02.2019	T-Quip	Stock - Blade-27 Inch Atomic Pan Deck	186.40
EFT66242	15.02.2019	P Trestrail	Reimbursement - Internet Charges	99.00
EFT66243	15.02.2019	Turf Guru Landscapes Pty Ltd	KTA Airport - Spread Mulch Into Garden Beds, Various Ovals - Sprinkler Repairs	16,368.00
EFT66244	15.02.2019	Technical Services Group Pty Ltd	KTVC - Smartzone AP Licence - Ruckus R610	1,846.04
EFT66245	15.02.2019	Technology One Limited	IntraMaps GIS Consulting Services - January 2019	1,804.00

Chq/EFT	Date	Name	Description	Amount
EFT66246	15.02.2019	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screening Fee Mortal Engines	500.85
EFT66247	15.02.2019	Karratha Timber & Building Supplies	PS - Supply Materials And Tools For CofK Facilities	1,815.71
EFT66248	15.02.2019	Village Roadshow Pty Ltd	REAP - Movie Screening Aqua Man	4,121.21
EFT66249	15.02.2019	Vorgee Pty Ltd	KLP - Reception Merchandise	655.60
EFT66250	15.02.2019	Westrac Equipment Pty Ltd	Plant Repairs - Parts	1,744.15
EFT66251	15.02.2019	Woolworths Group Limited	IPC/KLP/ECYS/YS/TBYS - Cafe Supplies & Program Supplies, AP - Morning Tea For Staff Leaving	1,160.12
EFT66252	15.02.2019	Wormald Australia Pty Ltd	WRP Bistro - Repair Code Red System 1 Fault and Sensor	875.60
EFT66253	15.02.2019	Wren Oil	Wick Trs Stn - Collection Of Used Oil	16.50
EFT66254	15.02.2019	Profix Australia	7A Leonard Way - Refurbishment Of Leaking Shower, Millars Well Daycare - Various Repairs, 22 Gecko - Repair Security Door, 39 Marniyarra - Various Repairs	14,629.97
EFT66255	15.02.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental And Servicing Of Water Cooler And Reverse Osmosis System	66.00
EFT66256	15.02.2019	Paul Willmott t/as Willmott Irrigation	Irrigation Design for Pegs Creek Oval Upgrade	1,980.00
EFT66257	15.02.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	805.80
EFT66258	15.02.2019	Cleanaway Pty Ltd	Rubbish Collection	82,054.23
EFT66259	15.02.2019	Foxtel For Business	KLP - Business Premium Charges	210.00
EFT66260	15.02.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	49,616.62
EFT66261	15.02.2019	Telstra Corporation Ltd	Phone Charge	20,835.94
EFT66262	15.02.2019	Horizon Power	Electricity Usage Charges	162,854.74
EFT66263	15.02.2019	Water Corporation	Water Usage	11,100.55
EFT66264	15.02.2019	Water Corporation	Cancelled Cheque	0.00
EFT66265	15.02.2019	Water Corporation	Water Usage	12,062.18
EFT66266	15.02.2019	Ausolar Pty Ltd	RV Long Parking Bay - Pole & Equipment - 240V Electrical Powered Solar Streetlight System	5,379.90
EFT66267	15.02.2019	Horizon Power	Mooligunn Road Streetlights Stage 1 - Construction Works	89,864.94
EFT66268	18.02.2019	Colin Wilkinson Developments Pty Ltd	WCH - Construction - Progress Claim #13	920,437.62
EFT66269	18.02.2019	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Public Affairs - Media Monitoring Service - Jan 2019	4,159.10
EFT66270	18.02.2019	303 Mullenlowe Australia Pty Ltd	Provision Of Place Branding Services - Karratha Is Calling	141,381.90
EFT66271	22.02.2019	Water Corporation	Water Use Charges	6,609.17
EFT66272	22.02.2019	Water Corporation	Water Use Charges	7,417.24
EFT66273	22.02.2019	Cleanaway Pty Ltd	Recycling Education - War on Waste Workshop	2,972.44
EFT66274	22.02.2019	Horizon Power	Electricity Usage Charges	106,253.49
EFT66275	22.02.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	1,442.91
EFT66276	22.02.2019	Telstra Corporation Ltd	Phone Charges	65.18
EFT66277	22.02.2019	Mak Industrial Water Solutions Pty Ltd	Kta Airport WWTP - Service and Operations September 2018	43,025.41

Chq/EFT	Date	Name	Description	Amount
EFT66278	22.02.2019	Karratha Solar Power No 1 Pty Ltd	Electricity Usage Charges	55,990.23
EFT66279	22.02.2019	Mitie Construction Pty Ltd	Wickham Squash Centre Refurbishment - Progress Claim #2	186,820.22
EFT66280	22.02.2019	MSS Security	KTA Airport - Front of House Security Services (Screening) - January 2019	203,596.33
EFT66281	22.02.2019	Supercivil Pty Ltd	Footpath & Kerb Maintenance - Repairs to Various Kerb Sections	88,312.40
EFT66282	22.02.2019	Jupps Floorcoverings Karratha Pty Ltd	39 Marniyarra Loop - Supply 1 x Floor trim	110.00
EFT66283	22.02.2019	Chefmaster Australia	Stock - Garbage Bags	1,702.60
EFT66284	22.02.2019	Winc Australia Pty Limited	KLP Office Expenses - Stationery	1,456.93
EFT66285	22.02.2019	Dampier Community Association	Contribution - 2018-19 ACADS Dampier Art Awards	12,100.00
EFT66286	22.02.2019	Garrards Pty Ltd	Stock - Herbicides	202.35
EFT66287	22.02.2019	Hathaways Lubricants	Stock - Fuels & Oils - Coolant/Parts	735.75
EFT66288	22.02.2019	Host Corporation Pty Ltd t/a Host Direct	REAP - Bio-degradable Utensils	1,221.58
EFT66289	22.02.2019	Institute Of Public Works Engineering Australasia t/as IPWEA	Playground Maintenance - Yardstick Parks Benchmark Program 2019	3,960.00
EFT66290	22.02.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Accommodation Performer P Rowsthorn	338.00
EFT66291	22.02.2019	Karratha Furniture & Bedding	KTVC - Furniture and Delivery Costs	1,487.00
EFT66292	22.02.2019	Midalia Steel T/a Onesteel	Plant Parts for Repairs	334.71
EFT66293	22.02.2019	WALGA	HR - Interview Services For Recruitment Dir Comm Svcs	3,388.00
EFT66294	22.02.2019	Norwest Sand & Gravel Pty Ltd	Drainage Maintenance - Transport 35T Excavator to Operations Centre	957.00
EFT66295	22.02.2019	Parry's Merchants	REAP - Kiosk items	3,239.05
EFT66296	22.02.2019	St John Ambulance - Karratha	WM Employment - First Aid Training	160.00
EFT66297	22.02.2019	Te Wai Manufacturing	Employment Cost - CofK Logo Embroidery	72.60
EFT66298	22.02.2019	Helloworld Travel Karratha	Employment Costs - Return Flights Various HR Program Facilitatos	5,876.18
EFT66299	22.02.2019	TNT Express	Freight	339.24
EFT66300	22.02.2019	Thrifty Car Rental	KLP - Car Hire For R Tasker Gym Contractor	120.84
EFT66301	22.02.2019	West Pilbara Softball Organisation	Sports Funding Scheme - Scoring Umpiring & Skills Clinics	4,378.21
EFT66302	22.02.2019	C Watts	Reimbursement - Electricity Usage	698.56
EFT66303	22.02.2019	Bunzl Brands And Operations Pty Ltd	Employment Costs - Safety Boots	838.83
EFT66304	22.02.2019	J Blackwood & Son Pty Limited	WRF - PPE Gear	690.22
EFT66305	22.02.2019	Rol-wa Pty Ltd T/a Allpest Wa	P&G - Termite Treatment	220.00
EFT66306	22.02.2019	A_Space Australia Pty Ltd	P&G - Coil Spring	1,058.59
EFT66307	22.02.2019	Ausolar Pty Ltd	Vairous City Of Karratha Properties - Install Security Lights, Admin Annex - Light Repairs, 22A Frinderstein/22 Gecko/22 Mcrae - Light Fitting Repairs, REAP - Repair Floor Door Trap, KLP - Maintenance, Wickham Library Auto Doors Maintenance	7,522.53
EFT66308	22.02.2019	Australian Barbell Company Pty Ltd	KLP - Body Pump Weights, Hearson Cove - Padlock	2,109.32

Chq/EFT	Date	Name	Description	Amount
EFT66309	22.02.2019	BC Lock & Key	Karratha Depot - Workshop PA Doors	1,860.43
EFT66310	22.02.2019	Dampier Plumbing & Gas (t/f DPG Trust)	WRF - Saylor Park Install New Water Main to Bubbler, Depot - Repair Toilet, Cossack - Repair Water Leak, KTA Airport - Install New Valve, 10 Hedland Place - Repair Leak/Sink, Andover Prk Toilets - Repair Leak, 11A Teesdale - Repair Solenoid, WRP Bistro - Repair Toilet, WRF - Repair Water Bubbler/Saylor Park Install New Water Main to Bubbler	24,607.68
EFT66311	22.02.2019	Centurion Transport Co Pty Ltd	Freight W/ending	373.00
EFT66312	22.02.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Cafe Stock	126.34
EFT66313	22.02.2019	Cabcharge Australia Pty Ltd	Cabcharge December 2018	345.38
EFT66314	22.02.2019	Chemform	Stock - Washroom Cleaner	379.83
EFT66315	22.02.2019	CBCA WA Branch (Inc)	Karratha Library - Children's Book Council Of Australia WW Branch Annual Membership	60.00
EFT66316	22.02.2019	Creating Communities Australia Pty Ltd	Cancelled Cheque	0.00
EFT66317	22.02.2019	Compact Business Systems Pty Ltd	HR - Records Tab Dividers	817.08
EFT66318	22.02.2019	Cherratta Lodge Pty Ltd	KLP - Clean Function Tablecloths	28.47
EFT66319	22.02.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery - Costs For District Court Action To Recover Outstanding Amounts From Otan Pty Ltd	371.10
EFT66320	22.02.2019	REMPPLAN (Compelling Economics Pty Ltd )	Economic Development Online Statistics - Subscription 01/01/19 To 31/12/19	33,000.00
EFT66321	22.02.2019	Cape Australia Onshore Pty Ltd	Rates Refund For Assessment A49860 due to Duplicate Payment	1,302.50
EFT66322	22.02.2019	Dave's Transit Service	YSEC - School Holiday Program Bus Excursion	440.00
EFT66323	22.02.2019	Karratha Mobile Veterinary Services	Animal Control - Euthanize 2 X Dogs & 1 x Cat	130.10
EFT66324	22.02.2019	A Dorning	Utilities Reimbursement as per Employment Contract	744.99
EFT66325	22.02.2019	Design Quintessence Pty Ltd	REAP 2019 - Road Cases For Asset Storage And Rack Mountable Storage Accessories 50% Deposit	8,781.57
EFT66326	22.02.2019	Embroidery Excellence	KLP - Group Fitness Shirt Embroidery	282.70
EFT66327	22.02.2019	Ezi-Hose Pty Ltd	Plant Parts - I X PRV Adaptor Fitting	7.12
EFT66328	22.02.2019	Environex International Pty Ltd	KTA Airport - 20 Ltr Ferric Chloride	2,323.20
EFT66329	22.02.2019	ecoJarrah	Cancelled Cheque	0.00
EFT66330	22.02.2019	Fleet Fitness	WRP - Gym Equipment Service	4,438.50
EFT66331	22.02.2019	Global Security Management (WA)	Main Admin Building - Security Patrols January 2019	1,705.00
EFT66332	22.02.2019	StrataGreen	Equipment Repairs & Replacement Parts - Solo 12 Litre Knapsack Sprayer SO473D	207.90
EFT66333	22.02.2019	G Bishops Transport Services	Freight	889.03
EFT66334	22.02.2019	Handy Hands Pty Ltd	Spray Weeds - Dampier Highway, 11B Teesdale - Pool Service, Millars Well - Application Of Turf Growth Regulator	14,477.90
EFT66335	22.02.2019	Moore Stephens (wa) Pty Ltd As Agent	Employment Costs - FBT Basics Training	1,265.00
EFT66336	22.02.2019	Pilbara Contracting	15 Teesdale Place - Monthly Pool Maintenance - January 2019	148.50
EFT66337	22.02.2019	Home Hardware Karratha	IPC - Materials	45.85
EFT66338	22.02.2019	Hodge Collard Preston	Refund - CTF Levy paid twice (BA 1802305)	3,960.00

Chq/EFT	Date	Name	Description	Amount
EFT66339	22.02.2019	Harvey Norman Karratha	Marketing - Purchase of GoPro for Annual Community Survey Incentive Prize	598.00
EFT66340	22.02.2019	Intersystems (Asia Pacific) Pty Ltd	Kta Airport - SSD Replacement On FID Unit	173.00
EFT66341	22.02.2019	Jason Sign Makers	Stock - UR251 Brackets	483.67
EFT66342	22.02.2019	Karratha Signs	Karratha Golf Course/Bowling Green Facility - Manufacture And Supply Of Tee Box Sponsor Signage Frames	2,074.60
EFT66343	22.02.2019	James Bennett Pty Limited	Library - December book order	86.73
EFT66344	22.02.2019	J G Johnson Painting & Decorating Pty Ltd	1 Cook Close - Internal Paint Works	6,871.40
EFT66345	22.02.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant - Bosch Batteries	396.00
EFT66346	22.02.2019	Karratha Veterinary Hospital	Animal Control - Euthanize 1x Cat	36.70
EFT66347	22.02.2019	Karratha Fluid Power	Plant Materials - Asme Safety Valve	75.83
EFT66348	22.02.2019	Karratha Contracting Pty Ltd	Karratha Depot - Repairs & Maintenance	3,316.50
EFT66349	22.02.2019	Sonic Healthplus Pty Ltd	Health & Safety - Vaccinations	624.80
EFT66350	22.02.2019	Karratha Machinery Hire	Woodbrook Rd-Gravel Resheeting - Hire Of 13t Smooth Drum Roller	6,314.00
EFT66351	22.02.2019	Kennards Hire Pty Limited	Drainage Maintenance - Excavator 12-14t With Bucket	5,776.40
EFT66352	22.02.2019	Karrasupa Pty Ltd Tas Harvey Norman Karratha	Cancelled Cheque	0.00
EFT66353	22.02.2019	K & S Mobile Windscreen Service	Insurance Excess Payable	420.00
EFT66354	22.02.2019	Karratha Basketball Association - Juniors	Sports Funding Scheme - Quarterly Grant Scheme - August 2018 NW Junior Tournament	2,807.20
EFT66355	22.02.2019	Karratha Central Apartments	Employment Cost - Accommodation (Workplace Training Facilitator)	567.00
EFT66356	22.02.2019	Redwave Media Ltd	2019 Australia Day - Production Fee And Radio Advertising	88.00
EFT66357	22.02.2019	North West Tree Services	Street Tree Maintenance - Pruning Of Trees	1,824.90
EFT66358	22.02.2019	Titan Australia Pty Ltd	Plant Repairs - Tyres	346.50
EFT66359	22.02.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - Water Filter Units Hire	135.25
EFT66360	22.02.2019	North West Waste Alliance	Street Sweeping - Dampier Road	1,300.15
EFT66361	22.02.2019	Oceanis International Pty Ltd	WRP - Lead Superintendent For Pool Remediation Works	22,000.00
EFT66362	22.02.2019	Powervac Pty Ltd	Stock - Matetials - Henry Vacuum Cleaner Bags	132.00
EFT66363	22.02.2019	Paramount Pictures Australia	REAP - Screening Of Movie - Bumblebee	4,229.21
EFT66364	22.02.2019	Printsync Norwest Business Solutions	Waste - Printer Toner Cartridge	578.41
EFT66365	22.02.2019	Quick Corporate Australia Pty Ltd	SP & Infastructure - Rapid Workstation	559.65
EFT66366	22.02.2019	Repco Auto Parts	Mosquito Management - Toolkit	115.17
EFT66367	22.02.2019	Roy Galvin & Co Pty Ltd (Galvins)	PS - Supply 1 X Test Plug Hose Extension	119.78
EFT66368	22.02.2019	Richose Pty Ltd	Refuse Maintenance - 1 Hose Ball Stop	202.76
EFT66369	22.02.2019	Retech Rubber ( Murdoch Trust & Top Spot Trust T/as)	P&G - Remove 2 x bags of softfall underlay	110.00
EFT66370	22.02.2019	P Richardson	Refund - Lost Ticket Fee	165.00

Chq/EFT	Date	Name	Description	Amount
EFT66371	22.02.2019	Reece Pty Ltd	Stock/Reticulation/Concreting Supplies	4,519.16
EFT66372	22.02.2019	Statewide Bearings	Plant - Gates Vee belt	29.95
EFT66373	22.02.2019	Kmart Karratha	TYS/IPC/TBK - Supplies for Programs	1,050.20
EFT66374	22.02.2019	Stott & Hoare	KTVC - Dell Optiplex, IT HDMI Cable	4,298.80
EFT66375	22.02.2019	Shelf Cleaning Services	TYS/FBCC - Cleaning Services JAN 2019	14,290.42
EFT66376	22.02.2019	Seatadvisor Pty Ltd	REAP - Ticketing Fees SABO - JAN 2019	2,751.10
EFT66377	22.02.2019	Scope Business Imaging	Wickham Library - Printing Expenses	226.57
EFT66378	22.02.2019	Scott Printers Pty Ltd	2019 Australia Day Awards - Printing Of Programs	666.60
EFT66379	22.02.2019	Skipper Transport Parts (Formerly Covs)	Stock - Paint Brush	35.77
EFT66380	22.02.2019	Stainless Creation Pty Ltd	Plant Repairs - Supply stainless steel Grade Bar	363.00
EFT66381	22.02.2019	Trasan Contracting	KTA Airport - Sand prepare and apply intergain to bench seats, RYP - Reomval Of BBQ's	5,043.50
EFT66382	22.02.2019	The Walt Disney Company Pty Ltd	REAP - Various Movie Screenings	7,421.63
EFT66383	22.02.2019	Talis Consultants	WM - Consultancy Services For Leachate Extraction System (7 Mile)	12,397.00
EFT66384	22.02.2019	Trisley's Hydraulic Services Pty Ltd	Roebourne Pool - Servicing	2,747.92
EFT66385	22.02.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	KLP - Turf Renovations of Pool	8,002.50
EFT66386	22.02.2019	Taranis Power Group Pty Ltd	LIA Workshop Repairs - Kubota Generator	1,230.35
EFT66387	22.02.2019	Vanguard Press	Employment Costs - Timecards	1,045.00
EFT66388	22.02.2019	Karratha Timber & Building Supplies	Various Materials For Repairs & Maintenance	792.07
EFT66389	22.02.2019	Westrac Equipment Pty Ltd	Plant - Lamp Gp Sign	733.03
EFT66390	22.02.2019	Woolworths Group Limited	Christmas Gifts For Casual employees, KLP/IPC/TYS - Supplies for Care & Programming, KTA AP - Office & Kitchen Supplies, Animal Control - Dog & Cat Food For Pound, SP&I - Grocery Items	2,053.34
EFT66391	22.02.2019	Wren Oil	7 Mile Waste - Collection Of Used Oil 17/01/2019	16.50
EFT66392	22.02.2019	K Johnston	Reimbursement for First Aid Training	128.00
EFT66393	22.02.2019	Profix Australia	KTVC - Install Display Boards, 7 Windgrass - Repair Door, KTA AP - Repair Auto Closer, WRP Bistro - Repair Glass Door	3,008.98
EFT66394	22.02.2019	West Australian Southsea Pearls Pty Ltd	Refund - Overpayment of Invoice 110280	289.00
EFT66395	22.02.2019	Xylem Water Solutions	Waste - Test pipes from diesel pump to ponds each length will be test separately.	3,025.00
EFT66396	22.02.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniform Stock	379.20
EFT66397	22.02.2019	Pegs Creek Primary School	Refund Of Bond For Hire Of REAP Amphitheatre (Rec 318246 08/11/18)	1,000.00
EFT66398	22.02.2019	A Alexander	Refund Travellers Membership (Rec 320864 15/01/19)	50.00
EFT66399	22.02.2019	Baynton West Primary School	Refund For Hire Of REAP Amphitheatre (Rec 618562 16/11/18)	1,000.00
EFT66400	22.02.2019	J Crane	Refund Car Park Bond (Rec 318943 28/11/18)	50.00
EFT66401	22.02.2019	L Liu	Refund Of Car Park Bond (Rec 316105 01/10/18)	50.00
EFT66402	22.02.2019	A Li	Refund Of Car Park Bond (Rec 314846 04/09/18)	50.00

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EFT66403	22.02.2019	K Maiberg	Refund For Car Park Bond (Rec 319914 18/12/18)	50.00
EFT66404	20.02.2019	Australian Taxation Office	BAS - January 2019	48,642.00
EFT66405	22.02.2019	Construction Training Fund (CTF)	BCTIF Receipt - January 2019	19,155.55
EFT66406	21.02.2019	Splash Alley	HR - Uniforms	854.15
EFT66407	22.02.2019	City Of Karratha	Payroll deductions	770.00
EFT66408	22.02.2019	City Of Karratha - Social Club	Payroll deductions	1,752.00
EFT66409	22.02.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT66410	22.02.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	518.00
EFT66411	22.02.2019	D Cleaver (Mortgage Account)	Home Ownership	100.00
EFT66412	22.02.2019	T Corfield & L Royal (Mortgage Account)	Home Ownership Allowance	300.00
EFT66413	22.02.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT66414	22.02.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT66415	22.02.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT66416	22.02.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT66417	22.02.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT66418	22.02.2019	LGRCEU	Payroll deductions	61.52
EFT66419	22.02.2019	Maxxia Pty Ltd	Payroll deductions	19,110.66
EFT66420	22.02.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT66421	22.02.2019	Patel Mortgage Account	Home Ownership	350.00
EFT66422	22.02.2019	A Virkar Mortgage Account )	Home Ownership Allowance	300.00
EFT66423	27.02.2019	Australian Taxation Office	Payroll deductions	299,005.81
EFT66424	27.02.2019	Child Support Agency	Payroll deductions	1,068.11
EFT66425	25.02.2019	P Heeking (Mortgage Account)	Home Ownership Allowance	575.00
78577	31.01.2019	Australian Taxation Office	Superannuation Charge Guarantee Payment	5,553.56
78578	05.02.2019	City Of Karratha	Floats - 2 x \$300 ForKTVC	600.00
78579	14.02.2019	City Of Karratha	Investment - Muni Funds CBA TD	2,000,000.00
78580	22.02.2019	City Of Karratha	Payroll deductions	160.00
DD33834.1	01.02.2019	Colonial First State Firstchoice Super	Superannuation contributions	112.65
DD33834.2	01.02.2019	WA Super	Superannuation contributions	441.95
DD33885.1	06.02.2019	WA Super	Payroll deductions	93,430.55
DD33885.10	06.02.2019	Colonial First State Firstchoice Super	Superannuation contributions	457.64
DD33885.11	06.02.2019	CBA Superannuation Savings Account	Superannuation contributions	670.92
DD33885.12	06.02.2019	HostPlus Superannuation	Payroll deductions	11,344.17
DD33885.13	06.02.2019	VicSuper	Superannuation contributions	469.30
DD33885.14	06.02.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	367.01
DD33885.15	06.02.2019	JR Superannuation Fund	Superannuation contributions	341.03

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DD33885.16	06.02.2019	S & S Fitzgerald Atf Superannuation Fund	Superannuation contributions	386.64
DD33885.17	06.02.2019	OnePath Masterfund	Superannuation contributions	1,091.01
DD33885.18	06.02.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD33885.19	06.02.2019	Essential Super	Superannuation contributions	693.28
DD33885.2	06.02.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD33885.20	06.02.2019	ANZ Smart Choice Super	Superannuation contributions	1,126.03
DD33885.21	06.02.2019	QSUPER	Superannuation contributions	470.86
DD33885.22	06.02.2019	MTAA Superannuation Fund	Superannuation contributions	555.86
DD33885.23	06.02.2019	BT Super For Llfe	Superannuation contributions	901.65
DD33885.24	06.02.2019	Asgard Superannuation	Superannuation contributions	634.48
DD33885.25	06.02.2019	AMIST SUPER	Superannuation contributions	537.85
DD33885.26	06.02.2019	Colonial First State Wholesale Personal Super	Payroll deductions	404.91
DD33885.27	06.02.2019	BT Business Super	Superannuation contributions	910.71
DD33885.28	06.02.2019	Commonwealth Bank Group Super	Superannuation contributions	130.55
DD33885.29	06.02.2019	Prime Super	Superannuation contributions	499.77
DD33885.3	06.02.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,275.76
DD33885.30	06.02.2019	Cassery Super Fund	Superannuation contributions	1,060.62
DD33885.31	06.02.2019	REI Superannuation	Superannuation contributions	111.82
DD33885.32	06.02.2019	AMG Super	Superannuation contributions	507.69
DD33885.33	06.02.2019	Christian Super	Superannuation contributions	526.57
DD33885.34	06.02.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD33885.35	06.02.2019	MLC Wrap Super	Superannuation contributions	1,137.35
DD33885.36	06.02.2019	Local Government Superannuation	Payroll deductions	1,589.60
DD33885.37	06.02.2019	Cbus	Superannuation contributions	1,452.57
DD33885.38	06.02.2019	Catholic Super & Retirement Fund	Superannuation contributions	464.36
DD33885.39	06.02.2019	Media Superannuation	Payroll deductions	1,347.35
DD33885.4	06.02.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD33885.40	06.02.2019	Commonwealth SuperSelect	Superannuation contributions	422.69
DD33885.41	06.02.2019	Care Super	Superannuation contributions	704.82
DD33885.42	06.02.2019	J & K Farrell Super Fund	Superannuation contributions	229.92
DD33885.43	06.02.2019	Russell Supersolution Master Trust	Superannuation contributions	201.38
DD33885.44	06.02.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	141.00
DD33885.45	06.02.2019	Sunsuper Pty Ltd	Payroll deductions	3,750.46
DD33885.46	06.02.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD33885.47	06.02.2019	Childcare Super	Superannuation contributions	361.41
DD33885.48	06.02.2019	AMP SignatureSuper	Superannuation contributions	422.58

Chq/EFT	Date	Name	Description	Amount
DD33885.49	06.02.2019	Suncorp Portfolio Services Ltd Superannuation)	Superannuation contributions	197.13
DD33885.5	06.02.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD33885.50	06.02.2019	ING Direct Superannuation Fund	Superannuation contributions	230.03
DD33885.51	06.02.2019	Legalsuper	Superannuation contributions	494.71
DD33885.52	06.02.2019	AMP Superleader	Superannuation contributions	456.75
DD33885.53	06.02.2019	Superwrap Personal Super Plan	Superannuation contributions	542.97
DD33885.54	06.02.2019	Australian Super	Payroll deductions	9,379.53
DD33885.55	06.02.2019	Hesta Superannuation	Superannuation contributions	2,646.46
DD33885.56	06.02.2019	First State Super	Superannuation contributions	782.53
DD33885.6	06.02.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD33885.7	06.02.2019	Rest Superannuation	Payroll deductions	5,050.27
DD33885.8	06.02.2019	SLOS Super Fund	Superannuation contributions	542.97
DD33885.9	06.02.2019	J & S Pryor Super Fund	Superannuation contributions	326.71
DD33933.1	06.02.2019	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement Fee Jan 2019	1,397.00
DD34004.1	20.02.2019	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement Fees Dec 2018	952.50
DD34016.1	20.02.2019	WA Super	Payroll deductions	94,753.67
DD34016.10	20.02.2019	J & S Pryor Super Fund	Superannuation contributions	233.91
DD34016.11	20.02.2019	Colonial First State Firstchoice Super	Superannuation contributions	535.41
DD34016.12	20.02.2019	HostPlus Superannuation	Payroll deductions	11,355.81
DD34016.13	20.02.2019	CBA Superannuation Savings Account	Superannuation contributions	1,010.20
DD34016.14	20.02.2019	VicSuper	Superannuation contributions	469.30
DD34016.15	20.02.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	420.01
DD34016.16	20.02.2019	JR Superannuation Fund	Superannuation contributions	650.07
DD34016.17	20.02.2019	S & S Fitzgerald Atf Superannuation Fund	Superannuation contributions	462.47
DD34016.18	20.02.2019	OnePath Masterfund	Superannuation contributions	1,075.72
DD34016.19	20.02.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34016.2	20.02.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD34016.20	20.02.2019	Essential Super	Superannuation contributions	565.07
DD34016.21	20.02.2019	ANZ Smart Choice Super	Superannuation contributions	1,002.02
DD34016.22	20.02.2019	QSUPER	Superannuation contributions	470.86
DD34016.23	20.02.2019	BT Super For Life	Superannuation contributions	851.61
DD34016.24	20.02.2019	Mtaa Superannuation Fund	Superannuation contributions	540.87
DD34016.25	20.02.2019	Asgard Superannuation	Superannuation contributions	560.86
DD34016.26	20.02.2019	Prime Super	Superannuation contributions	666.43
DD34016.27	20.02.2019	AMIST Super	Superannuation contributions	549.55
DD34016.28	20.02.2019	Colonial First State Wholesale Personal Super	Payroll deductions	448.31

Chq/EFT	Date	Name	Description	Amount
DD34016.29	20.02.2019	BT Business Super	Superannuation contributions	910.71
DD34016.3	20.02.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,468.55
DD34016.30	20.02.2019	Commonwealth Bank Group Super	Superannuation contributions	83.33
DD34016.31	20.02.2019	Cassery Super Fund	Superannuation contributions	1,060.62
DD34016.32	20.02.2019	REI Superannuation	Superannuation contributions	48.62
DD34016.33	20.02.2019	AMG Super	Superannuation contributions	507.68
DD34016.34	20.02.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD34016.35	20.02.2019	Christian Super	Superannuation contributions	526.57
DD34016.36	20.02.2019	MLC Wrap Super	Superannuation contributions	947.79
DD34016.37	20.02.2019	Local Government Superannuation	Payroll deductions	1,589.59
DD34016.38	20.02.2019	Cbus	Superannuation contributions	1,859.35
DD34016.39	20.02.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34016.4	20.02.2019	Wealth Personal Superannuation & Pension Fund	Payroll deductions	941.08
DD34016.40	20.02.2019	Media Superannuation	Payroll deductions	1,347.35
DD34016.41	20.02.2019	Commonwealth SuperSelect	Superannuation contributions	475.63
DD34016.42	20.02.2019	Care Super	Superannuation contributions	556.64
DD34016.43	20.02.2019	J & K Farrell Super Fund	Superannuation contributions	245.77
DD34016.44	20.02.2019	Russell Supersolution Master Trust	Superannuation contributions	165.27
DD34016.45	20.02.2019	Sunsuper Pty Ltd	Payroll deductions	4,023.52
DD34016.46	20.02.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	87.51
DD34016.47	20.02.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD34016.48	20.02.2019	Childcare Super	Superannuation contributions	361.41
DD34016.49	20.02.2019	AMP SignatureSuper	Superannuation contributions	422.58
DD34016.5	20.02.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD34016.50	20.02.2019	Suncorp Superannuation	Superannuation contributions	197.13
DD34016.51	20.02.2019	Legalsuper	Superannuation contributions	495.85
DD34016.52	20.02.2019	Twusuper	Superannuation contributions	342.73
DD34016.53	20.02.2019	AMP Superleader	Superannuation contributions	513.03
DD34016.54	20.02.2019	Intrust Super Fund	Superannuation contributions	135.22
DD34016.55	20.02.2019	Superwrap Personal Super Plan	Superannuation contributions	805.63
DD34016.56	20.02.2019	Australian Super	Payroll deductions	10,663.28
DD34016.57	20.02.2019	Hesta Superannuation	Superannuation contributions	2,708.99
DD34016.58	20.02.2019	First State Super	Superannuation contributions	782.53
DD34016.6	20.02.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	625.57
DD34016.7	20.02.2019	Rest Superannuation	Payroll deductions	4,766.74
DD34016.8	20.02.2019	SLOS Super Fund	Superannuation contributions	542.97
DD34016.9	20.02.2019	AMP Super Directions Fund	Superannuation contributions	65.80

**7,688,000.80**

Chq/EFT	Date	Name	Description	Amount
Credit Cards				
DD33976.1	09.01.2019	St John of Subiaco Florist	Flowers For Employee	95.00
DD33976.1	10.01.2019	Indigenous Literacy Fund	Books For Library	19.99
DD33976.1	10.01.2019	Indigenous Literacy Fund	Books for Library	19.99
DD33976.1	14.01.2019	SP Next Chapter Book	Book Club Affiliate Licence	484.10
DD33976.1	18.01.2019	The Wristband Co	Community Sports Expo	53.99
DD33976.1	21.01.2019	Ibis Styles	Accommodation For Lib Off Auslan Training	179.00
DD33976.1	21.01.2019	Visual Comm	Lib Off Auslan Training	550.00
DD33976.1	21.01.2019	Crow Books	Books For Dampier Lib	124.13
DD33976.1	21.01.2019	Crow Books	Books For Ktha Lib	146.62
DD33976.1	21.01.2019	Crow Books	BooksFfor Wick Lib	151.12
DD33976.1	25.01.2019	EB Games	Games Ktha Lib	208.13
DD33976.1	25.01.2019	Kmart	Leaving Gift YS Cafe	200.00
DD33976.1	14.01.2019	SP Next Chapter Book Club	Book Club Affiliate Licence Fx Fee	18.24
DD33976.1	10.01.2019	Indigenous Litracy Fund	Books For Library	5.00
DD33976.1	10.01.2019	Indigenous Litracy Fund	Books For Library	5.00
DD33976.1	11.01.2019	I & W International	12x A4 Notice Boards Plus Freight	458.35
DD33976.1	11.01.2019	Shop Fittings Store	Various Display And Office Furniture	4,340.67
DD33976.1	14.01.2019	Karratha Court House	Court Costs Luxton Prosecution	128.30
DD33976.1	31.12.2019	Uber	Private Expense – Reimbursed by Cardholder	32.17
DD33976.1	31.12.2019	Uber	Private Expense – Reimbursed by Cardholder	19.38
DD33976.1	31.12.2019	Uber	Private Expense – Reimbursed by Cardholder	16.96
DD33976.1	31.12.2019	Uber	Private Expense – Reimbursed by Cardholder	17.08
DD33976.1	02.01.2019	Horizon Power	Electricity Bill For Mgr City Svcs	534.89
DD33976.1	04.01.2019	Qantas	Flights for Mgr HR Perth Mtgs	518.90
DD33976.1	15.12.2018	Horizon Power	Electricity Bill For CEO	829.62
DD33976.1	15.12.2018	Horizon Power	Electricity Bill For Mgr Plan Svcs	464.04
DD33976.1	08.01.2019	Qantas	Flights For Consultant	364.11
DD33976.1	08.01.2019	Virgin	Flights For Consultant	469.00
DD33976.1	08.01.2019	Virgin	Flights For Consultant CC Surcharge	6.10
DD33976.1	27.01.2019	Water Corporation	Water Bill For Dir Comm	101.63
DD33976.1	18.01.2019	Bashaz Pty Ltd	Meal Allowance Mgr HR Perth Mtgs	16.95
DD33976.1	18.01.2019	Bashaz Pty Ltd	Meal Allowance Dir Corp Perth Mtgs	16.95
DD33976.1	17.01.2019	Raffles Hotel	Meal Allowance Mgr HR Perth Mtgs	45.00
DD33976.1	17.01.2019	Raffles Hotel	Meal Allowance Dir Corp Perth Mtgs	45.00
DD33976.1	19.01.2019	Pensione Hotel Perth	Parking Fee Dir Corp Perth Mtgs	56.56
DD33976.1	05.01.2019	Horizon Power	Electricity Bill For Mgr Rec Svcs	1,053.62
DD33976.1	24.01.2019	SAI Global	On-line Standards	284.73
DD33976.1	02.01.2019	Badgingarra Roadhouse	Petrol For CEO Car	129.13
DD33976.1	08.01.2019	Qantas	Flight For CEO Attending Meetings In Perth	443.00
DD33976.1	08.01.2019	Virgin Airlines	Flight For CEO Attending Meetings In Perth	475.10
DD33976.1	14.01.2019	GULL 440 Roadhouse	Petrol For CEO Car	80.90

Chq/EFT	Date	Name	Description	Amount
DD33976.1	14.01.2019	Better Choice	Petrol For CEO Car	60.00
DD33976.1	18.01.2019	City Of Perth	Parking For CEO While Attending Meetings In Perth	14.13
DD33976.1	21.01.2019	Hertz	Car Hire For Ceo While Attending Meetings In Perth	142.79
DD33976.1	14.01.2019	Qantas Airways	Flights For Dir Corp Perth Meetings	364.11
DD33976.1	07.01.2019	Hotels.com	Accommodation For Dir Corp For Perth Meetings	208.50
DD33976.1	10.01.2019	Harvey Norman	Gift For A/P Property Officer As Per Policy CH03	100.00
DD33976.1	14.01.2019	Hotels.com	Accommodation For Dir Corp Recruitment Meetings	208.50
DD33976.1	14.01.2019	Hotels.com	Accommodation For HR Mgr Recruitment Meetings	104.25
DD33976.1	14.01.2019	Aroma	Accommodation For A/P Comp&Safety Off In Melb	321.33
DD33976.1	14.01.2019	Qantas	Flight For A/P Comp&Safety Off In Melb	549.44
DD33976.1	14.01.2019	Virgin	Flight For A/P Comp&Safety Off In Melb	505.49
DD33976.1	24.01.2019	Hotels.com	Accommodation For Dir SP&I For Training Perth	785.32
DD33976.1	24.01.2019	Virgin	Flight For Dir SP&I For Training Perth	403.17
DD33976.1	14.01.2019	Aroma	Accomm For A/P Comp&Safety Off In FX Fees	9.64
DD33976.1	09.01.2019	Starmart	Fuel For Dir SP&I	154.22
DD33976.1	19.01.2019	Nanutarra Roadhouse	Fuel For Dir SP&I	75.85
DD33976.1	14.01.2019	Acquia	Storage	268.17
DD33976.1	16.01.2019	Kmart	USB and Charger	122.65
DD33976.1	17.01.2019	Rackspace	Hosting Fee For City Website	596.09
DD33976.1	18.01.2019	Kogan	iPhone SE	1,426.97
DD33976.1	21.01.2019	Go Daddy	Standard SSL Renewal www.cossackartawards.com.au	120.99
DD33976.1	24.01.2019	Kounta	Software	200.00
DD33976.1	14.01.2019	Acquia	Storage FX Fee	4.97
DD33976.1	17.01.2019	Rackspace	Hosting Fee For City Website FX Fee	17.65
DD33976.1	17.01.2019	Rackspace	Hosting Fee For City Website	149.09
DD33976.1	21.02.2019	Go Daddy	Standard SSL Renewal www.cossackartawards.com.au FX Fee	3.62
DD33976.1	04.01.2019	Virgin	Flights For Dir Corp Meetings In Perth	399.00
DD33976.1	04.01.2019	Virgin	Flights For Dir Corp CC Surcharge	5.19
DD33976.1	07.01.2019	Virgin	Flights For Dir Corp CC Surcharge	6.10
DD33976.1	07.01.2019	Virgin	Flights For Mgr HR CC Surcharge	6.09
DD33976.1	07.01.2019	Virgin	Flights For Mgr HR Perth Mtgs	469.00
DD33976.1	04.01.2019	Virgin	Flights For Dir Corp Meetings In Perth	469.00
DD33976.1	04.01.2019	Virgin	Flights For Dir Corp CC Surcharge	5.19
DD33976.1	04.01.2019	Virgin	Flights For Dir Corp Meetings In Perth	399.00
DD33976.1	10.01.2019	Bad Apples Bar	Meal allowance Dir Corp Perth Mtgs	22.00
DD33976.1	11.01.2019	Bashaz	Meal aAllowance Dir Corp Perth Mtgs	23.90
DD33976.1	11.01.2019	Tokyo Station	Meal Allowance Dir Corp Perth Mtgs	26.65
DD33976.1	11.01.2019	City Of Perth	Parking Fee Dir Corp Perth Mtgs	5.05
DD33976.1	11.01.2019	Hogs Breath Cafe	Meal Allowance Dir Corp Perth Mtgs	43.10
DD33976.1	12.01.2019	Pensione Hotel Perth	Parking Fee Dir Corp Perth Mtgs	56.00
DD33976.1	12.01.2019	BP Express Ascot	Fuel For Hire Car Dir Corp Perth Mtgs	19.54

Chq/EFT	Date	Name	Description	Amount
DD33976.1	18.01.2019	Tokyo Station	Meal Allowance Dir Corp Perth Mtgs	21.30
DD33976.1	18.01.2019	Applecross Pizza Bar	Meal Allowance Dir Corp Perth Mtgs	24.80
DD33976.1	19.01.2019	BP Express Ascot	Fuel For Dir Corp Perth Mtgs	17.30
DD33976.1	01.01.2019	Hertz	Car Hire Dir Corp Perth Meetings	73.39
DD33976.1	31.12.2018	Facebook	Advertising For Events	399.75
DD33976.1	08.01.2019	Microsoft	OneDrive Jan19	2.00
DD33976.1	20.01.2019	Campaign Monitor	Email Distribution Service Jan-Feb	157.09
DD33976.1	31.12.2018	Facebook	Advertising For Events FX Fee	11.99
DD33976.1	10.01.2019	Onyx On Sharpe	Meeting With Port Hedland Rec Director	19.50
DD33976.1	13.01.2019	Mindbody	Fitness Programs	125.00
DD33976.1	21.01.2019	Mood Media	KLP Programs	66.00
DD33976.1	31.12.2018	Ximble	Roster System	376.02
DD33976.1	02.01.2019	Ximble	Roster System	15.23
DD33976.1	17.01.2019	Facebook	REAP Advertising	30.00
DD33976.1	17.01.2019	Facebook	REAP Advertising Fx Fee	0.90
DD33976.1	17.01.2019	Facebook	REAP Advertising	30.00
DD33976.1	17.01.2019	Facebook	REAP Advertising Fx Fee	0.90

**23,451.37**

01.02.2019	City of Karratha	Wages	26,123.78
07.02.2019	City of Karratha	Payroll: F/N Ending 06/02/2019	794,107.38
21.02.2019	City of Karratha	Payroll: F/N Ending 20/02/2019	818,025.52

**1,638,256.68**

**Total Payments: 9,349,708.85**



**10.3 RFT 22-18/19 BROADBAND WIRELESS NETWORK UPGRADE**

<b>File No:</b>	<b>CM.372</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Information Systems</b>
<b>Date of Report:</b>	<b>22 February 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Evaluation Report</b>

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**PURPOSE**

For Council to consider the tenders for the Broadband Wireless Network Upgrade offered under RFT 22-18/19.

**BACKGROUND**

The City of Karratha owns and operates a private broadband Wide Area Network (WAN) that interconnects the City's offices and major facilities. The network infrastructure is critical, as it supports fundamental business systems and services.

There is an increasing reliance on the City's WAN due to the number of new City facilities and increased use of electronic systems. This, together with future opportunities for greater internal and external digital services has created a need to redesign and upgrade the City's backbone infrastructure to increase the speed and throughput of data over existing links and to facilitate future implementation of links to public spaces.

Sub-standard network performance, particularly at remote sites, impacts the level of service to the public, the ability for staff to perform their roles and inhibits the ability for the City to extend digital services to City owned facilities.

Reviews have been carried out to assess the City's current infrastructure and network performance and determine a high level design for a WAN that will meet current and future requirements. These included consideration of alternative options including wireless, fixed line and amalgam solutions.

Tenders were invited for the design and implementation of an upgrade to the City's WAN with the work scope broken into two phases. The initial phase includes an upgrade to the core backbone and extends the point to point WAN to the Eastern Corridor. The second phase improves smaller point to point links and enables multipoint clusters in Dampier and Karratha. This will enable digital management of the City's facilities and future provision of public digital services. Within each phase the work scope was broken into separable portions, such that works could be selected or deselected and scheduled by link, according to organisational needs and priorities. The budget for the two phases was \$170,000.

Tenders were advertised on 22 December 2018 and closed on 6 February 2019.

Three tenders were received by the closing date from:

- Cipher Tel Pty Ltd
- Radlink Communications
- Solcomm Pty Ltd

One request was received for acceptance of late tenders. In accordance with the Request process the City declined to accept the late tender. The request was received from:

- SAT Pty Ltd

The tenders were evaluated by a three (3) person panel comprising:

- Manager Information Systems
- Technology Architect
- Independent Telecommunications Consultant – Dunne Telecommunications Consulting Pty Ltd

The tenders were first assessed for compliance with the tender document. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were as follows:

Criteria	Weighting
Relevant Experience	5%
Methodology	30%
Capacity to Deliver / Tenderer’s Resources	5%
Price	60%

The Regional Price Preference Policy was not applied to any submission.

The tender evaluation panel identified Solcomm Pty Ltd as the preferred tenderer.

The preferred bid and all other submissions significantly exceeded the budget estimate that was developed with assistance from Solcomm Pty Ltd through a network review performed in June 2018. The major discrepancies appear to be:

- Inadequate budget allowance for items additional to equipment costs - the budget was focussed on equipment cost and did not allow for the detailed design, licence applications, co-location requests and approvals, structural approvals, decommissioning etc; and
- Extension of scope – the budget was set for 2018/2019 financial year and was focussed on cost to upgrade the core backbone, extend the point to point WAN to the Eastern Corridor and set the WAN up to enable future point to point and point to multipoint links for provision of digital services. The budget value did not allow for the implementation of the multipoint subscriber links which are planned for next financial year (2019/2020).

Consideration was given to rejecting all tenders and re-scoping and/or retendering, however advice indicates that given the specialised nature of the work the pricing will not improve, and with separable portions it is possible to stage the works to meet budget. Any delay associated with retendering would also negatively impact the operation of the new Wickham Community Hub.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between evaluation panel members in evaluating and analysing the content of each tender submission, including the involvement of an independent third party technical consultant on the evaluation panel.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

**FINANCIAL IMPLICATIONS**

The 2018/19 budget includes funding of \$170,000 to complete phase one and two works. With additional funding allocated to this project as part of the March Budget review by deferring other planned works to the next financial year, it is possible to complete the more urgent Phase 1 works to upgrade the core backbone and extend point to point links to the Easter Corridor.

Phase 2 works can be included in the 2019/20 budget submission for Council consideration. Award and execution of Phase 2 work would be subject to a fresh procurement process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services: 1.b.1.1 Community Safety Management
- Projects/Actions: 1.b.1.1.2 Implement CCTV Strategy Priorities
- Programs/Services: 1.c.2.1 Library Services
- Projects/Actions: 1.c.2.1.2 Set up library operations at Wickham Community Hub
- Programs/Services: 1.c.2.1 Library Services
- Projects/Actions: 1.c.2.1.3 Relocate Roebourne library operations to the refurbished Victoria Hotel
- Programs/Services: 1.c.2.2 Youth Services
- Projects/Actions: 1.c.2.2.2 Relocate The Base to Wickham Community Hub

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Radio licensing costs and cost for cohabitation of third party infrastructure has been allowed for but price changes may impact ongoing cost. Historically costs have remained consistent.

Service Interruption	Low	Network outages during construction may temporarily impact services within the organisation. There may be minor public service interruptions as links are cut over (minutes/hours rather than days).
Environment	N/A	Nil
Reputation	Low	Successful project outcomes will enhance the City's reputation in the community.
Compliance	N/A	Nil

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all Tenders at this time.

### CONCLUSION

The Evaluation Panel has determined that the preferred tenderer provides the best value for money outcome for the City in the Broadband Wireless Network Upgrade. With tenders significantly exceeding the budget, it is proposed to award the Phase 1 scope of works to the preferred tenderer, with Phase 2 work being dealt with via the standard procurement process subject to budget availability in 2019/20.

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### OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **AWARD Phase 1 of RFT 22-18/19 Broadband Wireless Network Upgrade to Solcomm Pty Ltd (ABN 80 141 014 164) as the recommended tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 22-18/19 Broadband Wireless Network Upgrade; and**
2. **NOTE that Phase 2 work will be subject to budget allocation in 2019/20.**

**10.4 MARCH 2019 BUDGET REVIEW**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>12 March 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<ol style="list-style-type: none"> <li><b>Detailed Budget List of Amendments by Account</b></li> <li><b>Budget Amendments to Date</b></li> </ol>

**PURPOSE**

For Council to consider the second quarter review of the 2018/19 budget. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment. Council consideration is sought for the allocation of surplus funds.

**BACKGROUND**

Council elects to undertake two Budget Reviews, with the first review conducted based on 30 September actuals and the second (statutory review) conducted based on 31 December actuals.

Council's entire budget was reviewed by the management team with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes.

As a result of this review a budget surplus of \$1,987,174 (as at 30/06/2019) is projected. Following is a summary of significant changes:

<b>Item</b>	<b>Savings / (Cost)</b>	<b>Explanation</b>
<b>Operating Revenue</b>		
Funding for Andover Park and Kevin Richards Memorial Oval	(\$1,500,000)	Funding to be received in 2019/20 financial year
Reduction in Waste Fees	(\$962,398)	Reduction in fees for Contaminated Waste, Refuse Disposal and Liquid Waste to reflect actuals/forecast
Interim Rates	(\$344,000)	Interim rates initially budgeted for Resource rating and Peninsula Palms however both projects delayed
Recognition of KTVC Buildings and Infrastructure	\$630,493	Recognition of acquisition of KTVC Buildings and Infrastructure at fair value, offset by increase in capital expenditure
Profit on house sales	\$355,785	Sale of surplus housing, Clarkson Way and Sing Place
The Quarter – Reimbursements	\$286,900	Recovery of rates and insurance
LGIS Credit and Dividend	\$141,897	LGIS Member Dividend claimed and adjustment for 2017/18 Actual Wages
Resource Recovery Income	\$127,000	Disposal of plastics stockpile
Youth Services Income	\$128,000	Additional funding identified from Woodside and PPA

Item	Savings / (Cost)	Explanation
Additional rental income on City houses	\$61,684	3 extra rentals allocated and rent increases on current leases
Village Rd Culvert	\$79,322	Additional R2R funding for Village Road Culvert works
<b>Operating Expenditure</b>		
Wickham Community Hub	\$218,246	Reduction of operational expenditure to 3 months
Inter Regional Air Travel	\$516,800	Costs for 2018/19 reduced to \$100,000, costs will be rebudgeted into 2019/20
Open Space/Drain Reserve Maintenance	\$100,000	Cost saving associated with dry summer and spraying program
REAP reduction in program costs	\$158,000	Activity requirements increasing - although spend is less than budgeted to date some aspects will increase in the next quarter
Dampier Community Hub, defect works to be completed in 2019/20	\$210,087	Replacement dehumidifiers to be delivered in September 2019
Contribution to Karratha Tourist Bureau	\$156,000	No additional payments to be made
Contribution to PRC	\$105,000	Contract has expired
Increase in Employment Costs	(\$705,394)	New positions of Team Leader Sanitation and Payroll Support Officer. Additional casual litter pickers while new contract is established and in Arts & Culture which is offset by additional hire fees at Red Earth Arts Precinct
Increase in litter picking contract	(\$105,000)	Increase in overhead costs associated with casual litter pickers
<b>Non Operating Expenditure</b>		
Kevin Richards Memorial Oval Redevelopment	\$900,000	Project deferred to 2019/20 due to funding being delayed.
Dampier Palms Redevelopment	\$4,171,827	Project commencement delayed until April, re cashflowed into 2019/20
Welcome Park	\$1,220,000	Project re cashflowed into 2019/20
Net Reserve Movement	1,397,958	Adjustment to net position of Waste services and other minor adjustments
Recognition of KTVC Buildings and Infrastructure	(\$630,493)	Recognition of acquisition of KTVC Buildings and Infrastructure at fair value, offset by increase in operating revenue by way of contribution
Class III Cell	(\$436,591)	Amendment to project cost
Mooligunn Road	(\$549,662)	Increase in project budget as per December Council Meeting resolution #154251

A presentation was provided to Councillors at the March briefing session, highlighting the surplus funds and a list of options on what Council could choose to do with the surplus funds, including:

1. Operate a surplus budget;
2. Transfer funds to Reserves; and/or
3. Fund new or extended projects/services that have been identified by Councillors, staff and community groups.

The following table details the projects presented at the briefing session that are recommended for consideration by Council:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
Duress Alarms	OSH/Risk audit has been completed with sites identified that should have alarm systems.	50,000	50,000	-	-
40 Mile/Gnoorea Point FMP Implementation	Grant funded works to improve signage and camp bay delineation at 40 Mile	46,340	18,340	28,000	-
Website Development Expense	Independent review of City's various website with Strategy/ Recommendations for improvements	30,000	30,000	-	-
The Quarter Lift	Repair lift at the Quarter. Has been out of service for extended period. Requires repair and is not a defect.	250,000	250,000	-	-
Economic Development Additional resources	ED is a growth area of Council. Additional Staff Member for 2 years to focus primarily on supporting events (DNA, WA Tourism Conference), marketing of initiatives and general business support. \$110k pa. May/June this FY only.	20,000	20,000	-	-
Deep Gorge Walkway	DBCA/Murujuga are upgrading access to Deep Gorge. City contribution (towards signage).	25,000	25,000	-	-
CCTV Strategy	Audit of existing systems and preparation of detailed program for progressive upgrade of CCTV that can be included in LTFFP.	30,000	30,000	-	-
Freight Study	Undertake the next steps to progress the development on Sea Freight to Dampier Port. Partner with external party, total cost to Council 1/3rd of est \$300K project. Project to be conducted over two financial years	25,000	25,000	-	-
Business Survey	Undertake a comprehensive business needs analysis to evidence and data re what we should be doing to support local businesses.	40,000	40,000	-	-
Water refilling stations	Install water refilling station at REAP.	15,000	15,000	-	-
Footpath Connection	New Footpath - Wickham Hub to Wickham Shopping Centre.	20,000	20,000	-	-
Aged Care	Develop a Seniors Strategy for the City. Request from some residents to develop a plan. Engage consultant.	50,000	50,000	-	-
Transfer to Infrastructure Reserve	Transfer surplus funds to reserve for future major infrastructure projects	1,400,000	1,400,000	-	-
<b>TOTAL</b>		<b>\$2,001,340</b>	<b>\$1,973,340</b>	<b>\$28,000</b>	<b>-</b>

#### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. The Budget Review was discussed with Councillors at the March Briefing Session.

**COMMUNITY CONSULTATION**

The results of the Budget Review will be presented to the community in a media release.

**STATUTORY IMPLICATIONS**

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

**POLICY IMPLICATIONS**

The City's Budget Review is completed in accordance with *Budget Review Policy CF16*, *Local Government Accounting Directions CF1* and the Australian Accounting Standards.

**FINANCIAL IMPLICATIONS**

The report considers the financial position of the Council to the end of December 2018 and makes various amendments as determined by management to ensure the budget represents the most current reflection of Council's activities for the remainder of the 2018/19 financial year.

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2018/19:

	Original Budget	Current Budget	Proposed Amended Budget	Budget Movement
Operating Expense	(93,498,864)	(91,976,327)	(91,414,262)	562,065
Operating Revenue	107,996,498	108,844,256	107,993,919	(850,337)
Non Operating Expense	(64,284,027)	(62,717,839)	(58,808,287)	3,909,552
Non Operating Revenue	24,941,447	24,427,940	20,126,151	(4,301,789)
Non Cash Items Included	21,404,282	18,089,640	18,720,613	630,973
Restricted PUPP Surplus BFWD 17/18	1,019,841	831,611	831,611	0
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	0
Restricted PUPP Surplus CFWD	0	0	0	0
<b>Surplus/ (Deficit) 18/19</b>	<b>72,882</b>	<b>63,370</b>	<b>13,834</b>	<b>(49,536)</b>

The net proposed position after this review is a proposed surplus as at 30/06/2019 of \$13,834.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.c.1.1	Management Accounting Services
Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Minimal dependency on external funding for the proposed New Initiatives.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Community satisfaction may be increased based on the New Initiatives proposed being delivered in 2018/19.
Compliance	High	Between 1 January and 31 March in each financial year, the City is to carry out a review of its annual budget.

**IMPACT ON CAPACITY**

Impact on capacity or resourcing has been factored in to the evaluation of each of the proposed new initiatives.

**RELEVANT PRECEDENTS**

Council conducted two budget reviews in the 2017/18 financial year in line with statutory provisions and management practices and has continued the practice of multiple reviews in the 2018/19 year.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2018/19 Second Quarter Budget Review (excluding the new initiatives) which results in a proposed surplus as at 30/06/19 of \$1,907,174.

Option 3

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2018/19 Budget Amendments presented in the Budget Review subject to the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The amendments in the attachments reflect the City’s operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2018/19 Second Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30/06/19 of \$13,834:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2018/19 \$	Municipal Funds	External Funding	Reserve Funds
Duress Alarms	OSH/Risk audit has been completed with sites identified that should have alarm systems.	50,000	50,000	-	-
40 Mile/Gnoorea Point FMP Implementation	Grant funded works to improve signage and camp bay delineation at 40 Mile	46,340	18,340	28,000	-
Website Development Expense	Independent review of City's various website with Strategy/ Recommendations for improvements	30,000	30,000	-	-
The Quarter Lift	Repair lift at the Quarter. Has been out of service for extended period. Requires repair and is not a defect.	250,000	250,000	-	-
Economic Development Additional resources	ED is a growth area of Council. Additional Staff Member for 2 years to focus primarily on supporting events (DNA, WA Tourism Conference), marketing of initiatives and general business support. \$110k pa. May/June this FY only.	20,000	20,000	-	-
Deep Gorge Walkway	DBCA/Murujuga are upgrading access to Deep Gorge. City contribution (towards signage).	25,000	25,000	-	-
CCTV Strategy	Audit of existing systems and preparation of detailed program for progressive upgrade of CCTV that can be included in LTFP.	30,000	30,000	-	-
Freight Study	Undertake the next steps to progress the development on Sea Freight to Dampier Port. Partner with external party, total cost to Council 1/3rd of est \$300K project. Project to be conducted over two financial years	25,000	25,000	-	-
Business Survey	Undertake a comprehensive business needs analysis to evidence and data re what we should be doing to support local businesses.	40,000	40,000	-	-
Water refilling stations	Install water refilling station at REAP.	15,000	15,000	-	-
Footpath Connection	New Footpath - Wickham Hub to Wickham Shopping Centre.	20,000	20,000	-	-
Aged Care	Develop a Seniors Strategy for the City. Request from some residents to develop a plan. Engage consultant.	50,000	50,000	-	-
Transfer to Infrastructure Reserve	Transfer surplus funds to reserve for future major infrastructure projects	1,400,000	1,400,000	-	-
<b>TOTAL</b>		<b>\$2,001,340</b>	<b>\$1,973,340</b>	<b>\$28,000</b>	<b>-</b>

**10.5 2019 COMMUNITY SURVEY**

<b>File No:</b>	<b>CS.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing &amp; Communications</b>
<b>Date of Report:</b>	<b>12 March 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>2019 Annual Community Survey Results (available online)</b>

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**PURPOSE**

For Council to consider the results of the 2019 Annual Community Survey.

**BACKGROUND**

The Annual Community Survey gathers feedback from the community on how the City has performed over the past 12 months and what priorities should be in the future. The survey consists of three areas:

1. Questions about the City of Karratha as a place to live;
2. Questions about the importance and performance of the City's service areas; and
3. General comments.

In 2019 the City received 1430 completed responses to the survey (compared to 1507 in 2018) and achieved an overall satisfaction score of 75 per cent on performance over the past 12 months (compared to 73 per cent in 2018 and 70 per cent in 2017). In the six years since undertaking the survey, this is the best performance achieved by the City.

The best things about living in the City as rated by survey responses:

1. Natural environment (same as 2018) 76/100;
2. Leisure, recreation and entertainment (same as 2018) 72.2/100; and
3. Sense of Community (same as 2018) 68.4/100.

The worst things about living in the City as rated by survey responses:

1. Cost of living (same as 2018) 44.4/100;
2. Safety and security (same as 2018) 48.2/100; and
3. Retail offerings (replacing 'Access to health services' 2018) 52.2/100.

Opinions about the City:

- 63.62% of people surveyed think the City of Karratha is a good or excellent place to live, (an improvement from 60.17% in 2018);
- 11.74% of people think it is poor or very poor (down from 12.56% in 2018);
- Overall, 78.51% think the City is the same or a better place to live than last year (an improvement from 74.5% in 2018); and
- The number of people with 'no plans to leave' has increased to 41.9% (an improvement from 40.7% in 2018 and a dramatic change from the 14% in 2011).

A key performance measure for City services is the ‘service gap’. The service gap is determined by measuring the community perception of importance of a service against the community’s rating of the performance of that service.

The top five Council services/facilities that exceeded community expectations (i.e. where the service satisfaction exceeded the service importance) were:

1. Dog/Cat Control (+19)
2. Libraries (+17.4)
3. Wickham Recreation Precinct (+14)
4. Karratha Leisureplex (+11.8)
5. Graffiti Removal (+10.2)

The largest service gaps (i.e. where the service satisfaction was lower than the service expectation) were:

1. Illegal Dumping (-13.6)
2. Financial Responsibility (-13.6)
3. Airport Services (-8.4)
4. Youth Services & Activities (-8.4)
5. Street Litter Clean-up (-5.8)

Changes in services gap from 2018 to 2019 biggest improvers:

1. Dog/Cat Control (+12.6)
2. Libraries (+6.8)
3. Mosquito Control (+6)
4. Wickham Recreation Precinct (+4)
5. Footpaths & Cycleways (+3.2)

Changes in services gap from 2018 to 2019 biggest reductions:

1. Illegal Dumping (-3.2)
2. Foreshore & Beach Amenity (-1.6)
3. Financial Responsibility (-1.6)
4. Karratha Leisureplex (-0.6)
5. Street Litter Clean-up (-0.4)

Survey results will be used to inform decision making for the 2019/20 Operational Plan and Budget.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors have been briefed regarding the survey results.

#### **COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve have occurred as follows:

Who	How	When	What	Outcome
Social media users	Targeted Facebook promotion & advertising	1 Feb – 1 March	Messaging to promote the survey and encourage participation	Generated 1073 responses
Media list subscribers	Media Release	1 Feb	Key info and dates	Media coverage in Pilbara News
Key stakeholders and community organisations	Email	1 Feb	To publicise the survey within their networks	Generated 174 responses
City owned facility users	Website marketing and digital displays	1 Feb – 1 March	Messaging to promote the survey and encourage participation	Website exposure generated 92 responses

Survey results and highlights will be communicated back to the community via media releases and Council’s social media and online presence.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Financial implications of addressing the results of the Community Survey will be determined during the 2019/20 budget process.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e.2.2 Communication Services  
 Projects/Actions: 4.e.2.2.1 Conduct Annual Community Survey

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Incorporating community feedback through the Operational Plan and Budget will enhance the reputation of Council.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The survey has been conducted in the current format each year since 2012.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this item pending further information.

**CONCLUSION**

The Annual Community Survey provides a snapshot of community sentiment and perceptions around the performance of the City's services. The overall performance of the City has improved year on year and the latest results include the highest overall score and number of people with 'no plans to leave' the City has ever recorded. The survey provides useful data on what services the community would like to see the City improve which can be addressed as part of the Operational Plan and Budget for next financial year.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOTE the results of the 2019 Annual Community Survey;**
- 2. NOTE that the survey results will be used to inform the 2019/20 Operational Plan and 2019/20 Budget; and**
- 3. NOTE that further initiatives will be presented for Council consideration when more detailed assessment has been progressed.**

## **11 COMMUNITY SERVICES**



## 12 DEVELOPMENT SERVICES

### 12.1 ADOPTION OF DOGS LOCAL LAW 2019

<b>File No:</b>	<b>LE.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>25 February 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed City of Karratha Dogs Local Law 2019 (with tracked changes)</b>

#### PURPOSE

For Council to consider submissions received on the proposed City of Karratha Dogs Local Law 2019.

#### BACKGROUND

At its 10 December 2018 meeting, Council resolved to advertise the City of Karratha Dogs Local Law 2019, which was based on the current WALGA template. The draft Local Law was advertised for a period of 7 weeks with one submission being received from the Department of Local Government, Sport and Cultural Industries.

The Department of Local Government, Sport and Cultural Industries recommended several minor changes, including grammatical and formatting corrections. The recommended changes are listed in the following table:-

Clause	Recommended change
1.5 - Interpretation	Include definition of “owner” and “person liable for the control of the dog”
1.5 - Interpretation	Modify definition of “authorised person”
3.1 - Confinement of dangerous dogs	Delete penalty provision and refer to Act and Regulations
3.2 - Limitation on the number of dogs	Include definition of “townsite”
4-9 - Compliance with conditions of approval	Remove penalty provisions
4.14 - Transfer	Re-word to simplify
6.3 - Issue of infringement notice	Simplify to “the form determined by the local government” rather than a specific form

Officers support the Departments recommended changes, and have updated the draft Local Law (marked with tracked changes) detailed in attachment 1.

There has not been any significant change to the draft Local Law and the purpose and effect of the Local Law remain the same. The purpose of the proposed Dogs Local Law 2019 is to provide for the additional controls and management of matters relating to dogs that are not

specified in the *Dog Act 1976* and provide clarity to promote and encourage responsible dog ownership. The effect of the *Dogs Local Law 2019* is to provide regulatory measures in relation to impounding of dogs, the number of dogs that can be kept, establishment of approved kennels and the manner in which dogs are to be confined by the occupier of the premises and to promote and encourage responsible dog ownership whilst providing authority to enforce the laws and administer fines.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues and parties affected issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to consult, was undertaken as follows:

Who	How	When	What	Outcome
Department of Local Government, Sport and Cultural Industries	Letter	21 Dec 2018	Comments to be received by 11 Feb 2019	Comments incorporated into Draft Local Law
All residents	Advertising in local and state papers	19 Dec 2018 to 11 Feb 2019	Comments to be received by 11 Feb 2019	No responses

**STATUTORY IMPLICATIONS**

The process of gazetting a Local Law is provided within the *Local Government Act 1995*. The Purpose and the Effect of the Local Laws must be either read aloud by the presiding member of the Council meeting, or be included within both the agenda and minutes of the Council meeting.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Gazettal, advertising and all other costs associated with the *Dogs Local Law 2019* are provided within the Rangers Budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Program/Services: 4.e.1 Services to our community area are socially responsible and financially sustainable.
- Our Projects/Actions: 4.e.1.2 Corporate Governance Support finalise local Laws

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Local Laws provide a means to regulate and promote compliance.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously developed Local Laws.

**VOTING REQUIREMENTS**

Absolute Majority is required as per Section 3.12 of the *Local Government Act 1995*.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to DEFER adoption of the City of Karratha Dogs Local Law 2019 until further advice and clarification is received.

**CONCLUSION**

The advertising of the draft City of Karratha Dogs Local Law 2019 attracted one submission from the Department of Local Government, Sport and Cultural Industries. No significant modifications to the Draft Local Law were required. Therefore, it is recommended that Council adopt the draft City of Karratha Dogs Local Law 2019 as contained in the attachment to this report.

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**OFFICER'S RECOMMENDATION**

**That Council by ABSOLUTE Majority pursuant to Section 3.12 of the *Local Government Act 1995* RESOLVES to ADOPT the City of Karratha Dogs Local Law 2019 as contained in the attachment to this report.**



**12.2 DOG EXERCISE AREAS**

**File No:** LE.1  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Regulatory Services  
**Date of Report:** 26 February 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** 1. Schedule of Submissions  
 2. Options for Town Beach, Point Samson

**PURPOSE**

For Council to consider submissions from public consultation into specifying a Dog Exercise Area in Point Samson.

**BACKGROUND**

At its 10 December 2018 meeting, Council resolved to specify Dog Exercise Areas (DEAs) and dog prohibited areas, subject to no substantiated objections being received during a 28 day advertising period. Where substantiated objections were received which could not be resolved by Officers, the matter was to be returned to Council for determination.

Advertising in local papers and on social media was undertaken between 20 December 2018 and 30 January 2019 for the following areas:-

1. Dampier Dog Exercise Area - Hampton Oval and Beach Area between Hampton Oval and commercial marina;
2. Roebourne Dog Exercise Area – Harding River;
3. Point Samson Dog Exercise Area – Town Beach; and
4. Point Samson Dog Prohibited Area – Honeymoon Cove.

Most respondents supported the new dog exercise areas, however several objections were received in relation to the Point Samson Dog Exercise Area. As detailed in Council Resolution 154239, the following is now in effect:-

<b>Dog Exercise Area</b>	<b>Community Response</b>	<b>Action</b>
Hampton Oval and Beach Area between Hampton Oval and commercial marina, Dampier.	No objections raised.	Designated Dog Exercise Area.
Harding River, Roebourne.	No objections raised.	Designated Dog Exercise Area.
Town Beach, Point Samson.	Objections raised.	The subject of this report to be considered by Council.
Honeymoon Cove, Point Samson.	No objections raised.	Designated Dog Exercise Area.

Town Beach, Point Samson

During the advertising period the City received submissions that raised objections to Town Beach becoming a Dog Exercise Area and therefore needs to be considered by Council. The submissions and responses are contacted in Attachment 1 - Schedule of Submissions. The objections related to the following:-

- Concern of the potential for conflict between dogs and tourists;
- The potential for dogs off lead to cause general nuisance to beach users;
- The need for increased enforcement to manage a Dog Exercise Area;
- More appropriate areas for this use being provided further north of Meares Drive;
- Issues in relation to dog excrement not being picked up and dog bin odour.

City Officers have met with and liaised with the Point Samson Community Association and submitters to address the concerns and to explore options to reach a mutually acceptable outcome. Despite efforts to achieve a consensus amongst the community there is no agreed position.

The following table outlines the four options that City Officers have considered based on the feedback from the Point Samson Community Association and the Point Samson residents who objected to the dog exercise area:

Option	Advantages	Disadvantages
<p><b>Option 1</b></p> <ul style="list-style-type: none"> <li>• Dog Prohibited Area - Town Beach between Vitenbergs Drive and the formal beach access in front of the Point Samson Community Hall.</li> <li>• Dog On Lead area - Town beach between the formalised beach access in front of the community hall and 19 Meares Drive.</li> <li>• Dog owners directed to UCL to exercise their dogs.</li> </ul>	<p>Provides safe access to the beach for elderly tourists who stay at local caravan parks.</p> <p>Owners can walk their dog on lead around to the UCL where their dogs can be off lead.</p> <p>Provides a designated dog-free area of the beach for tourists and residents to use.</p> <p>Provides a graduated relaxation of dog control from prohibited area to off lead area- dogs have to be on lead near the prohibited area.</p> <p>Boardwalk is a clearly defined landmark that all users can identify.</p> <p>Is a reasonable compromise.</p>	<p>Concerns raised in relation to dogs accessing the beach via the boardwalk coming into contact with residents.</p>
<p><b>Option 2</b></p> <ul style="list-style-type: none"> <li>• Dog Prohibited Area - Town Beach between Vitenbergs Drive and the the informal beach access in front of 9 Meares Drive.</li> <li>• Dog On Lead area - Town beach between the informal beach</li> </ul>	<p>Locates the access further up the beach providing a larger dog prohibited area.</p> <p>Provides a relatively safe access to the beach for elderly tourists who stay at local caravan parks.</p>	<p>Landmark is not as clear as that of the boardwalk to delineate the prohibited and on lead areas.</p> <p>Access via unmanaged tracks not supported by the Point Samson Foreshore management Plan.</p>

Option	Advantages	Disadvantages
access in front of 9 Meares Drive and 19 Meares Drive <ul style="list-style-type: none"> <li>• Dog owners directed to UCL to exercise their dogs</li> </ul>	Owners can walk their dog on lead around to the UCL where their dogs can be off lead.  Provides a designated dog-free area of the beach for tourists and residents to use.  Provides a graduated relaxation of dog control from prohibited area to off lead area- dogs have to be on lead near the prohibited area.	Access should be via managed pathway to prevent further degradation.  Recognition of this access may also lead to requests to construct a formal access to the beach at this location
<b>Option 3</b> <ul style="list-style-type: none"> <li>• Dog Prohibited Area – All of town beach.</li> <li>• Dog owners directed to UCL to exercise their dogs</li> </ul>	Boundary of the dog prohibited area is clear.  Eliminates any issue of dog nuisance on town beach	Forces residents and visitors to access the UCL via a steep path.  No gradual relaxation of dog control from prohibited area to off lead area – may lead to dogs wandering from exercise area to prohibited area.
<b>Option 4</b> <ul style="list-style-type: none"> <li>• Time limited Dog Exercise Area – All of town beach</li> </ul>	Provides the most flexibility for dog owners.	Will result in tourists and residents having more dog interactions.  Residents/tourists who want visit a dog free beach have to go to Honeymoon Cove.

It is considered that the most suitable outcome would be achieved through Option 1 for the following key reasons:

- Allows continued access to the most prominent location of the beach for tourists and residents with a dog-free area.
- Provides dog owners an area to walk their dog on lead with a further area where dogs can be off lead to minimise any potential conflict.
- The Boardwalk is a clearly defined landmark that all users can identify where dogs are permitted.

To give this effect, the only change required is to designate a Dog Prohibited Area for Town Beach between Vitenbergs Drive and the formal beach access in front of the Point Samson Community Hall. The balance of Town Beach does not require any further changes as dogs can currently be on-lead within the townsite boundary, and off-lead outside the townsite boundary.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of cultural & wellbeing issues and parties affected issues. DEAs have a positive effect on the health and wellbeing of the 4825 dogs within the City and their owners when they are used.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors were provided a briefing on proposed DEAs on 13 August 2018, and the matter discussed at the 10 December 2018 Council meeting.

**COMMUNITY CONSULTATION**

Broad ranging community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to collaborate have been undertaken as follows:

Who	How	When	What	Outcome
All residents	Facebook post	20 December to 30 January	Seeking formal comment on DEAs	General support in comments
All residents	Pilbara News	20 December to 30 January	Seeking formal comment on DEAs	Comments as listed
Point Samson Community Association	Letter and e-mail	5 February 2019	Advising Point Samson DEA requires further consultation	Manager invited to attend PSCA meeting
Point Samson Community Association	Attended Association meeting	7 February 2019	Seeking compromise to DEA location and dog access to beach	PSCA put forward compromise position
Point Samson Respondents	Phone and E-mail	12 February 2019	Seeking consideration of compromise suggested by PSCA	Not supportive of compromise. Comments as listed

**STATUTORY IMPLICATIONS**

The *Dog Act 1976* enables Council to approve DEAs and dog prohibited areas via absolute majority instead of having to create a new local law. At least 28 days before specifying a DEA or dog prohibited area, Council must give local public notice.

Due to the Point Samson townsite boundary being adjacent to the road network and residential properties, the beach area north of Point Samson is located outside the town boundary. The Dog Act 1976 exempts a dog from being on a lead where it is in a public place outside a townsite. As the City does not own or manage the unallocated crown land to the north of Meares Drive, it cannot specify this area as a DEA, however residents could be directed to this area to walk their dog off lead. Similar to a DEA within a town boundary, the dog owner must have verbal control over their dog at all times it is off lead.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Advertising and all other costs associated with the DEAs are provided within the Rangers Budget.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provides for this activity:

- Our Program:
  - 1.d.2 Programs and services that improve community wellbeing are developed and promoted
  - 1.d.2.4 Ranger Services

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Changes to the use of the foreshore needs to be proactively managed to minimise potential damage.
Reputation	Medium	The proposal to make Point Samson Town Beach a Dog Exercise Area was not unanimously supported through the consultation and therefore submissions need to be thoroughly considered.
Compliance	Low	Installation of signage and dog poo bags/bins, together with increased ranger patrolling of the DEAs initially, will ensure that they are used correctly by dog owners and minimise any disruption to other community members.

**IMPACT ON CAPACITY**

There is minimal impact on capacity or resourcing to carry out the Officer's recommendation. The Point Samson Town Beach is currently monitored as part of general patrol duties carried out by Ranger Services.

**RELEVANT PRECEDENTS**

Dog Exercise Areas, including those utilising a beach area have been specified by Council previously, including 10 December 2018 (Resolution 154239) and 29th April 2014 (Resolution 152816).

**VOTING REQUIREMENTS**

Absolute Majority required for dog exercise and dog prohibited areas.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to:

1. PROVIDE a local government notice in the local paper advising that it intends to specify a dog prohibited area within the District;
2. SPECIFY that dogs (other than assistance dogs) are prohibited on portion of Lot 289 Miller Close, Point Samson (Town Beach between Vitenbergs Drive and the informal beach access in front of 9 Meares Drive);
3. PERMIT dogs on lead on the portion of Lot 289 Miller Close, Point Samson (Town beach between the informal beach access in front of 9 Meares Drive and 19 Meares Drive); and
4. DIRECT dog owners to utilise the beach area within the unallocated crown land to the north of Meares Drive;

As indicated in Plan Option 2 attached to this report.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to:

1. PROVIDE a local government notice in the local paper advising that it intends to specify a dog prohibited area within the District;
2. SPECIFY that dogs (other than assistance dogs) are prohibited on portion of Lot 289 Miller Close, Point Samson; and
3. DIRECT dog owners to utilise the beach area within the unallocated crown land to the north of Meares Drive;

As indicated in Plan Option 3 attached to this report.

Option 4

That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to:

1. PROVIDE a local government notice in the local paper advising that it intends to specify a dog exercise area within the District;
2. SPECIFY that Portion of Lot 289 Miller Close, Point Samson (Town Beach between Vitenbergs Drive and Meares Road) between the hours of 4.30pm and 8.00am the following day as a dog exercise area, with the exception of the carparks, children's playgrounds or when the beach is being used for organised sport or other community activities; and
3. DIRECT dog owners to utilise the beach area within the unallocated crown land to the north of Meares Drive;

As indicated in Plan Option 4 attached to this report.

**CONCLUSION**

Officers support areas for dogs to be exercised which, when used, will improve the health and wellbeing of dog owners and their pets. Three out of the four proposals did not received any objections and as a result they are now been designated as dog exercise areas and a dog prohibited area.

The City has undertaken further consultation with the Point Samson Community Association and submitters to consider the points raised and options that are available. In considering the options, it is recommended the following management be put in place for Town Beach, Point Samson:

- Dog Prohibited Area - Town Beach between Vitenbergs Drive and the formal beach access in front of the Point Samson Community Hall.
- Dog On-Lead Area - Town beach between the formalised beach access in front of the community hall and 19 Meares Drive.
- Dog owners directed to UCL to exercise their dogs.

This Option is considered to provide an appropriate compromise to give flexibility to dog owners and minimise the opportunity for dog nuisance behaviour in the most prominent location of the Town Beach.

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**OFFICER'S RECOMMENDATION**

**That Council by ABSOLUTE Majority pursuant to Section 31 of the *Dog Act 1976* RESOLVES to PROVIDE Public Notice for 28 days that it intends to specify that dogs (other than assistance dogs) are prohibited on portion of Lot 289 Miller Close, Point Samson (Town Beach between Vitenbergs Drive and the formal beach access in front of the Point Samson Community Hall) as indicated in Plan Option 1.**



**12.3 BUSINESS SUPPORT GRANTS**

**File No:** GS65  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Business Engagement Coordinator  
**Date of Report:** 26 February 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

For Council to consider the business support grants for the 2019/20 Financial Year.

**BACKGROUND**

The City recognises the important role that local businesses play in the community through providing jobs, goods and services as well as contributing significantly to the overall livability of the City. Council has previously supported initiatives that have the potential to strengthen, diversify and enhance the local business economy through the Business Development Support Grant Scheme and Take Your Business Online Grant Scheme.

Business Development Support Grant

The Business Development Support Grant Scheme objective is to provide funding opportunities for the improvement of local business conditions through a competitive, open and fair process.

Council’s Business Development Support Grant Scheme assists local collaborators and organisations with developing and delivering innovative projects that will result in economic benefits in the City of Karratha.

Groups or organisations that are eligible include either:

- a) Not-for profit;
- b) Collaborative partnerships sponsored by an incorporated organisation; and
- c) For-profit organisation where the funded project is not projected to return a profit in the short term.

The following categories indicate what type of initiatives the City may support:

Function Type	Examples	Indicative grant funding available
Business Events	Expos, conferences, forums, briefings, seminars	Up to \$30,000
Business Training	Business boot camps, workshops	Up to \$20,000
Other Initiatives	Surveys, business information, research, awards, sponsorships	Up to \$10,000

A summary of the support provided to date is listed as follows:

Year	Number of functions supported	Total value of events Supported
2016/17	9	\$100,000
2017/18	10	\$123,000
2018/19	8	\$112,000

Take Your Business Online Grant

The objective of the Take Your Business Online Grant Scheme is to improve the digital capacity and online marketing of existing and new local businesses.

Council’s Take Your Business Online Grant Scheme offers local businesses financial assistance of up to \$5,000 for local businesses on a matched dollar for dollar basis, to improve digital capacity and marketing in order to increase competitiveness, innovation and efficiency of operations, products and services.

Year	Number of businesses supported	Total value of projects supported
2016/17	3	\$9,000
2017/18	14	\$44,000
2018/19	15	\$52,000

Policy Review

City Officers have reviewed the Policies that outline the Business Support initiatives in conjunction with the City’s Guidelines.

The two Business Support initiatives ensure Council’s investment in business support services are managed in an efficient and best value for money approach.

A key part of the management of the grants scheme is the acquittal process as it assists to understand the performance of the schemes.

City Officers have reviewed all of the acquittals and have found that each applicant has confirmed the funding they received has enabled the delivery of their intended business initiative which had a positive impact on their business.

It is considered appropriate to retain the City’s Policies and to continue with the two Business Support initiatives for 2019/20 Financial Year.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

It is intended to advertise the Business Development Support Grant Scheme and Take Your Business Online Grant Scheme to seek applications from local businesses and business support organisations.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to collaborate and empower are proposed as follows:

Who	How	When	What	Outcome
Business Support Agencies	Email, Telephone, In Person	Following Council Decision	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received.
Local Small Businesses	Facebook, KDCCI, Mailing list	Following Council Decision	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received.
Other Relevant Associations	Email, Telephone, In Person	Following Council Decision	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

Officer’s recommendations are in line with Policy DE-01 Take Your Business Online Grant Scheme and Policy DE-02 Business Development Support Grant Scheme.

**FINANCIAL IMPLICATIONS**

There are no financial implications to carry out the Officer’s recommendation. Council will have an opportunity to consider applications for funding at a future date.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:           2.a.1.1                           Small and Medium Enterprise Development  
 Projects/Actions:           2.a.1.1.1                           Implement Business Support Grants

There is an opportunity through these existing grants to support the implementation of Council’s recently adopted Strategies and Plans. Marketing this would provide prospective applicants with clear direction on the types of initiatives Council would like to support and presents an opportunity to align funding with Council’s strategic initiatives.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Applications for funding will be assessed to ensure the need and benefit and value for money of the proposed initiatives.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Supported initiatives will be aligned to Council’s strategies and plans and assessed against criteria outlined in the Policies.
Compliance	Low	Risk to minimised through a transparent acquittal process.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously advertised and awarded grant funding consistent with its policies.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENDORSE the initiation of the 2019/20 Business Development Support Grant and Take Your Business Online Grant round.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AMEND:

\_\_\_\_\_

\_\_\_\_\_

**CONCLUSION**

Local businesses play an important role in the community through providing jobs, goods and services and contributing to the overall livability of the City.

Council has supported the development of local businesses through two business support grants, Take Your Business Online Grant and Business Development Support Grant. Since their inception, Council has endorsed 27 business development support initiatives valued at \$335,000 and supported 32 local small business with funding totalling \$105,000 to enhance their online presence.

Council has been proactive in developing strategies and plans to drive growth in the City and strategic alignment is a key consideration for applications that are submitted to ensure that Council is funding relevant initiatives that contribute to its strategies and plans.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE the results of the review of DE01 Take Your Business Online Grant Scheme Policy and DE02 Business Development Grant Support Scheme Policy; and**
2. **ADVERTISE to seek applications for the 2019 Business Development Support Grant Scheme and the Take Your Business Online Grant Scheme.**

**12.4 ADVISORY GROUPS APPOINTMENTS**

<b>File No:</b>	<b>LP.291 / ED.24</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>6 March 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Schedule of Expressions of Interest</b>

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**PURPOSE**

For Council to consider the appointment of community members to its Environment & Sustainability and Small Business Advisory Groups.

**BACKGROUND**

Council at its Meeting on 19 February 2018 appointed community members to its Environment & Sustainability and Small Business Advisory Groups. Since this time, both Advisory Groups have had community members resign from their appointment. To maintain an appropriate level of community representation City Officers advertised to seek expressions of interest for new community members to join the Advisory Groups.

There were nine expressions of interest for the Environment & Sustainability Advisory Group and one expression of interest for the Small Business Advisory Group. Schedules containing the expressions of interests are contained in Confidential Attachment to this report.

The function and form of the Environment and Sustainability Advisory Group and the Small Business Advisory Group is reviewed every two years at the time of Local Government Elections at which time the term of membership for community representatives expires.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously appointed community representatives to its Advisory Groups.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority to DEFER its consideration of the appointment of community members to its Environment & Sustainability and Small Business Advisory Groups.

**CONCLUSION**

Following advertisement seeking expressions of interest for community members on the Environment & Sustainability and Small Business Advisory Groups it is necessary for Council to determine appointments of community members to each Advisory Group. The community representatives are considered to be suitable to provide input and advice on matters that are relevant to Council.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **APPOINT** the following as members to the Environment and Sustainability Advisory Group:
  - Amy Clark
  - Beth Corps
  - Brigette McDowell
  - Heather O’Keeffe
  - Helmut Geisner
  - Jaclyn Neil
  - Jessica Brosnan
  - Johnnie McCarthy
  - Leyah Johnstone
2. **APPOINT** the following as a member to the Small Business Advisory Group:
  - Ryan Mc Ewan; and
3. **NOTE** the function and form of the Environment and Sustainability Advisory Group and the Small Business Advisory Group is reviewed every two years at the time of Local Government Elections at which time the term of membership for community representatives expires.



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 BREAKWATER & BOAT RAMPS POINT SAMSON - JOHNS CREEK, LEASE JETTY CONDITION AND UPGRADE**

<b>File No:</b>	<b>GS.10</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Operations Coordinator</b>
<b>Date of Report:</b>	<b>14 February 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"><li><b>1. Pictures of Jetty condition</b></li><li><b>2. Lease of Breakwater &amp; Boat Ramps Point Samson - Johns Creek is available electronically</b></li><li><b>3. Point Samson (Johns Creek) Boat Harbour seabed Lease site plan</b></li></ol>

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#### **PURPOSE**

For Council to consider a new lease for the Breakwater & Boat Ramps Point Samson - Johns Creek, the immediate maintenance and future replacement of the Jetty structure.

#### **BACKGROUND**

The Johns Creek Boat Ramp, Jetty and Breakwater located within the Johns Creek Boat Harbour, Point Samson is a major recreational boating facility. The facility includes a breakwater accessible by pedestrians, two boat ramps and a Jetty that provide easy, safe access for the boating public when launching and retrieving boats. The facility is currently leased by the City on a 20 year lease agreement from the Department of Transport (DoT), due for expiry in October 2020.

Whilst Johns Creek boat ramps are in good condition, the Jetty (which is now over 20 years old) has significantly deteriorated. Officers have been actively monitoring the condition of the Jetty for several years, have designed a replacement and have been actively pursuing funding from the State Government for its replacement. The following highlights the history of major maintenance and attempts to secure funding;

- 2010 DoT approved the Jetty Structure Modifications under the current licence;
- 2016 Successful Funding Application through Recreational Boating Facilities Scheme (RBFS) Round 21 – Jetty Assessment and New Jetty Design;
- 2017 Unsuccessful for RBFS Round 22 for \$1m new jetty construction; and
- 2018 Unsuccessful for RBFS Round 23 for \$1m new jetty construction.

The design of the new Jetty is largely based on the Karratha Back Beach Jetty constructed in 2016. The facility provides for improved access and safety and would be considered an improvement on the current jetty structure at Johns Creek.

Whilst the existing jetty structure has deteriorated, until recently the facility has been deemed safe and operational. On 22 February the jetty was forced to be closed by order of the Minister of Transport, the order outlined the structure contained a level of corrosion that is likely to have an extreme impact on the integrity and may constitute failure of the facility.

Given the advice from the Minister, Officers have undertaken the following immediate action.

- Closed the Jetty as of 22 February 2019;
- Advised City Insurers who are going to undertake an independent liability report;
- Engaged a local Engineering firm who has provided a current Structural report and a temporary remediation plan;
- Sought quotations for remediation work with the aim of progressing these maintenance works as a priority in the coming month; and
- Engaged with the DoT on the proposed works required to reopen the Jetty.

The engineering report identified that aspects of the structure had major corrosion that requires *immediate* action to maintain the structural integrity of the jetty. The report further highlighted only light corrosion in other areas, which only required minor works. The report also provided the City with a scope of works required to have the Jetty reopened. Officers are currently seeking quotations to progress these works with the aim that the works could prolong the use of the structure by a further 12 months.

Given the current condition of the Jetty, its recent closure and that the City has a completed a design and scope for a new Jetty structure, Council may need to consider the timing to deliver and how to fund this project. In 2019 Officers again propose to submit an application for RBFS Round 24 for \$1m new Jetty construction, however Officers have been advised that the funding pool for RBFS 2019 is likely to have a total funding value of \$1.5m and based on last year's results the funds are likely to be spread across multiple small projects. Given this advice and the City's last two applications being unsuccessful it is highly unlikely funding to assist in the jetty replacement will be forthcoming, and Council may need to consider alternate funding options including fully funding the redevelopment.

The Johns Creek ramps and Jetty are a major asset for recreational users of the facilities primarily servicing Wickham, Point Samson and Roebourne residents. Whilst other ramps are available in Cossack and at Wickham Boat Beach, these facilities do not provide for the same level of amenity or ease of use primarily as they do not have a jetty structure to assist in the safe launch and retrieval of boats. Johns Creek is also the primary launch facility for the Port Walcott Volunteer Marine Rescue. Whilst not replacing the Jetty is an option, based on safety and use, Officers are recommending that the Jetty, when it reaches the end of its design life, should be replaced.

Discussions with the DoT have indicated support for the City continuing to lease these areas (as per the current lease conditions) for a further 20 years. The essential terms of this lease include:

- Payment of rent, rates, outgoings and taxes (if any);
- Not to encumber, assign, sublet the facility without prior written consent from Lessor;
- Keep in force all permits and licences;
- Maintain the facility and the Lessee's Improvements in good condition to the satisfaction of the Lessor and replace any damaged items;
- Promptly repair any damage to the premises;
- Keep area clean; and
- Insure facility.

The main benefits of the lease are:

- Easy, safe access for public to launch boats, accessible on most tides; and
- Breakwater access providing a fishing location for the public to use.

If Council elected not to extend the lease it would be required to return the facility to the DoT in a compliant and safe condition, including the breakwater footpath. If Council agrees to proceed with a new lease, Officers will commence the process of drafting a new lease immediately with the DoT, after which a separate report will be presented for Council's consideration.

Additionally Council will need to determine if it wishes to call for tenders to replace the facility noting that any proposed works would not occur until the 2019/20 financial year. Considering the repair works proposed in the immediate future and the opportunity to be considered for further funding, Officers recommend that a decision to call tenders be considered in late 2019 upon notification of a further RBFS application.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of social and economic issues affecting Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

Councillors have been advised through contentious issue report regarding the facilities current condition, and current actions being undertaken to ensure the facility is reopened.

### **COMMUNITY CONSULTATION**

Community has been advised through several avenues:

- Community Services Department - Point Samson Community Association;
- Local volunteer Marine Safety;
- Regional Harbour Master;
- DoT have also released a media statement to the public through their media department regarding the current condition and closure of the facility; and
- City of Karratha Facebook post 22 February advising DoT has forced the closure of Johns Creek Jetty Boat Ramp.

### **STATUTORY IMPLICATIONS**

If the Officers recommendation is supported tenders would be called in accordance with 3.57 of the *Local Government Act*

### **POLICY IMPLICATIONS**

Council's CG 12 Purchasing Policy is applicable.

### **FINANCIAL IMPLICATIONS**

The estimated cost for the temporary repair work is \$55,000. Council's Boat Ramp maintenance budget has an annual allocation of \$105,084 of which \$63,000 has been spent on other works year to date. If quotes received are as estimated, Council will need to make a minor amendment in the March Budget Review to accommodate the shortfall.

The replacement cost of the Jetty has been estimated at \$1m, however the design and scope has not yet been market tested. If the City was successful in RBFS application the funding could be a  $\frac{2}{3}$  x  $\frac{1}{3}$  split, reducing Council contribution to approximately \$333,000. However given the expected RBFS funding pool of \$1.5m, it is highly unlikely that Council will be successful.



Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. AGREE to enter in to a new lease with Department of Transport for the Breakwater and Boat Ramps at Point Samson Johns Creek;
2. AGREE to call tenders for the replacement of the Johns Creek Jetty Structure in accordance with the following selection criteria;

Criteria	Weighting
Relevant Experience	15%
Capacity to Deliver	15%
Methodology	10%
Price	60%

3. NOTE a further report will be presented at the outcome of the tender process.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ENTER into a new Lease agreement with the Department of Transport for the Breakwater and Boat Ramps Point Samson Johns Creek and negotiate a final costing to rectify the Jetty condition prior to handing back to the Department of Transport.

**CONCLUSION**

Johns Creek Boat Ramp is a major recreational boating facility within the City of Karratha and it is recommended that Council consider entering into another lease of the facility with the DoT for a further 20 years.

The City has continued to provide regular inspections and maintenance to the facility and Jetty structure to comply with lease and licence conditions. Recent applications for RBFS funding have been unsuccessful. This has delayed the Jetty upgrade resulting in the Jetty deteriorating to a level that DoT have now forced its closure.

The recent Engineering report has identified temporary works that will make the jetty structurally sound for another 12 months. As the City has finalised detailed plans and a scope of work ready for public tender, with an estimated value of works for \$1m, Council does have the option of going to tender immediately.

Whilst this is an option, Officers are proposing to submit a further application for Round 24 of RBFS funding for the replacement of the Jetty structure. As the outcomes of the funding submission are due towards the end of 2019, this will provide the City the opportunity to attempt to secure funding for the project before it will be essential that Council call tenders to replace the jetty structure.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE** to enter in to a new lease with Department of Transport for the Breakwater and Boat Ramps at Point Samson Johns Creek;
2. **NOTE** that remediation works to the Johns Creek Jetty are scheduled to be undertaken in the next three weeks and that once complete, it is anticipated that the jetty will be reopened and safe for the public to use;
3. **CONTINUE** to pursue State Government funding for the replacement of the Johns Creek Jetty Structure; and
4. **NOTE** a further report will be presented to consider calling tenders to replace the Johns Creek Jetty Structure pending the outcome of the State Government funding announcement.

**13.2 RFT 24-18/19 INSTALLATION OF SOLAR PEDESTRIAN LIGHTING**

<b>File No:</b>	<b>CM.378</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>25 February 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential Tender Evaluation Report</b>

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**PURPOSE**

To consider the tender for the Installation of Solar Pedestrian Lighting Tender, Number 24-18/19.

**BACKGROUND**

Since 2014 the City has embarked on a program of installing solar pedestrian lighting along public walkways to improve public safety and activate public open space after dark.

To provide consistency with the lighting systems being installed and to ensure ease of ongoing maintenance the Council has previously awarded a contract for the supply of solar pedestrian lighting systems. This current tender provides for a preferred installation contractor. Officers believe this approach increases efficiency in the delivery of the program and minimises risks to Council through guaranteed inclusive rates.

On average, the City has budgeted \$200,000 per annum to the supply and installation of pedestrian lighting over the past 5 years. Approximately 40% of this is allocated to the installation works.

The proposed preferred installation agreement is a two-year contract with two optional, one-year extensions (2+1+1).

Tenders were advertised on 2 February 2019 and closed 20 February 2019.

Five tenders were received by the closing date from:

- Prestige Jointing And Electrical Pty Ltd
- Oztopia Holdings Pty Ltd
- Leethall Constructions Pty Ltd
- GCS Intergrated Services Pty Ltd
- DCI Electrical Services (WA)

The tenders were evaluated by a three person panel comprising of:

- Technical Services Coordinator
- Project Officer
- Building Maintenance Technical Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	15%
Price	60%

The Regional Price Preference Policy was applied to four local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place primarily between Technical Services Department and Community Safety Coordinator in the development of the tender scope.

Consultation has taken place between Officers on the Evaluation Panel, Manager Infrastructure Services, Director Strategic Projects and Infrastructure and the CEO in preparation & evaluation of the tender.

**COMMUNITY CONSULTATION**

No community consultation is required; however, locations chosen for the installation of solar footpath lights for the program will continue to be informed through the community safety survey, local police representatives and suggestions made to the City’s Community Services Team.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

**FINANCIAL IMPLICATIONS**

Since 2013/14 the City has spent \$1.49m on the installation of pedestrian lighting.

The City has committed to the installation of the footpath lights in the long-term-financial plan by allocating an average \$200,000 per annum. Approximately 40% of this value is attributed to the installation aspect of the works which is the subject of this tender report.

Any expenditure under this contract would fall within the City’s budget for the applicable financial year. Dependent on Council’s Budget allocation it is likely that Council could spend between \$320,000 and \$500,000 on installation works under this contract over a 4 year term.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1.b.1.1 Community Safety Management  
 Projects/Actions: 1.b.1.1.3 Implement Community Lighting Project

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Should Council choose not to award the tender, separate procurement processes for the installation of lighting will continue to be carried out. There is a risk that this will present less competitive rates than offering the guarantee of an ongoing contract thereby increasing the overall cost to Council or limiting the amount of lighting that can be delivered under the allocated budget.
Service Interruption	N/A	Nil
Environment	Low	Environmental protection during construction has been considered in the tender requirements.  The preferred tender has acknowledged and demonstrated sound understanding and management of the proposed risk.
Reputation	Low	Officers believe the approach presented allows for increased efficiency in the delivery of the lighting program and provides officers with a better ability to respond to Community safety concerns.
Compliance	Low	Tenders have been prepared, advertised and evaluated in line with local government law and Council policy.  Construction standards and contract requirements have been identified in the tender scope / documentation.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation. The contract will be managed through the City’s Technical Services Department.

**RELEVANT PRECEDENTS**

Council has previously awarded RFT 15-17/18 Preferred Supplier – Solar Pedestrian Lighting.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

**CONCLUSION**

Officers believe the approach presented allows for increased efficiency in the delivery of the lighting program and provides officers with a better ability to respond to Community safety concerns.

The Evaluation Panel believes that the recommended tenderer represents the best value for money based on their wealth of experience, demonstrated understanding of Council's requirements, careful considerations to working in a public space and has sufficient capacity to undertake the works required.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Leethall Constructions Pty Ltd ABN 3916 6167 8444 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 24-18/19 - Installation of Solar pedestrian Lighting; and
2. **EXECUTE** a contract with Leethall Constructions Pty Ltd ABN 3916 6167 8444.

### **13.3 REAR ACCESS DRIVEWAYS AMENDMENT TO CROSSOVER POLICY - TE06 AND PROPOSED SPECIFICATIONS**

<b>File No:</b>	<b>RD.34</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>31 January 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Draft Crossover Policy (Revised) 2. Draft Technical Specifications Vehicle Crossover and Rear Access Ways</b>

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#### **PURPOSE**

For Council to consider the outcomes of the community consultation and further amendments to the Draft Crossover Policy (TE06) to authorise rear property access, and the use of drainage reserves in Dampier.

#### **BACKGROUND**

As part of the review of crossover Policy (TE06) Officers identified that no formal guidelines, specifications, application or approval processes had been developed for rear access way construction across drainage reserves in Dampier. Despite this, over time, many landowners and residents have utilised drainage reserves to access the rear of their property and several instances have resulted in the drainage function being compromised, with various areas filled, pipes and culverts installed, and other developments occurring.

What has occurred is illegal development, and Officers are now engaged in facilitating a rear access way approval process for access across drainage reserves in Dampier to ensure all rear access ways are constructed to a reasonable standard and do not result in the drainage function being compromised.

In November 2017, Council adopted draft amendments to the Crossover policy for the purpose of community consultation and feedback. The key principle to the draft Crossover Policy amendments relate to rear property access and include:

- Providing a process to enable new rear property access to be permitted;
- Provide a way to legitimise and make compliant unapproved development;
- Setting standards for design and installation of works that don't compromise drainage functions; and
- Enabling residents the opportunity to discuss the policy implications with staff and any impacts it may have on already installed works or requirements to gain access in the future.

Following endorsement of the Draft Policy conditions in November 2017, Officers have undertaken extensive community engagement with Dampier residents and landowners regarding the draft policy and its implications. Refer to Community Consultation section of this report for further detail.

Of the 411 residential properties in Dampier, Officers are aware of 165 properties that have existing rear access ways to their property. Between July 2018 and January 2019, Officers have undertaken one-on-one site inspections with 150 Dampier residents and property owners. This includes 128 properties that have existing rear access and 22 inspections of properties that don't currently have access.

Inspections gave residents and property owners the opportunity to:

- Review the draft policy and discuss its implications for their specific property;
- Review and discuss any historical information they may have on file;
- Take technical, planning or building questions on notice as appropriate; and
- Note if they would be most likely to remove, retain, upgrade or build new, if the draft policy was adopted.

Officers note that no feedback was received via the formal advertising process.

The major issues raised during the consultation include:

- Any specification and policy relating to rear access needs to be sufficiently adaptable to accommodate a wide range of applications noting drainage swales varied in depth from 0 - 5m and in width from 5 - 30m;
- Concern for the degree of specification and associated costs;
- Evidence that properties have flooded in major events due to the drainage function being compromised;
- Concerns for planning considerations with structures built outside the property boundary; and
- From the inspections with residents, many questions arose about the use, development and acquisition of land.

Officers have considered the feedback of those consulted and have amended the Draft Policy and prepared dedicated specifications in an attempt to satisfy resident concerns and reduce costs whilst still protecting City infrastructure, without compromising the intended drainage function. The following amendments are now proposed for Council's consideration:

- Remove the detailed specification aspects from the Policy. The policy is designed to enable development to occur and the conditions associated with that development. The further specifications are designed to establish the minimum standards of construction and process in which to seek approval;
- Modify the specifications to reduce the requirement for a concrete surface for the full length of the rear access to a 3m apron or consideration on application for a compacted gravel apron in place of concrete to protect road edge;
- Modify the specification to accept compacted fill for piped drain crossings where the risk of wash out is minimal, replacing requirement for rock pitching; and
- Modify the specification that if pipe is required – minimum size to be 450mm diameter unless authorised by a City Officer that a reduced size is acceptable, after onsite inspection to identify the upstream flows and drainage requirements.

The proposed modifications to the specifications have regard for the current drainage function as has been in operation since its inception (as observed through the site inspections and historic data), the feedback from residents and the development that currently exist. As a result of the proposed changes, property owners wishing to retain an existing rear access would only need to consider upgrade of their existing rear access way in the following circumstances:

- If the pipe size is deemed too small for effective drainage function (either it is less than 450mm or smaller than the size recommended by the City Officer after a site inspection);
- If the rear access way or drainage pipe does not align with the natural water way and is seriously compromising the natural flow or encourages flow towards properties;
- Fill covering of the pipe is shallow due to the pipe depth and size, and depth of drain, installation of rock pitching will be required to reduce risk of washout of pipe fill coverage;
- Construction of a concrete or compacted gravel apron where the road edge is not protected (this would apply to all rear access ways, new and existing) if compacted gravel option the owner / resident will need to maintain the surface regularly to protect the road edge;
- Reduce width of rear access way if it exceeds 3m, (maximum rear access way 3m wide) excess product to be removed and drain reinstated to match surrounding drain profile;
- In existing circumstances where the drain profile is shallow and pipe install is deemed not required, remove pipe and infrastructure and replace with a compacted gravel swale only; and
- Remove rear access if not wanted by property owner.

Under the proposed amendments, property owners looking to install a new rear access would be required to meet the following specifications:

- Installation of pipe where swale access isn't an option;
- If after City Officer inspection, prior to construction it is found that the drainage profile and pipe depth are shallow and coverage to pipe will be minimal, installation of rock pitching will be required; and
- Installation of concrete or compacted gravel apron to protect road edge.

Wherever possible a swale access requiring only an entry apron (road edge) would be advocated, reducing costs and associated risks of flooding.

Once a compliant rear access is constructed property owners would be responsible for maintaining the rear access way, including:

- Maintaining and replacing infrastructure to City standards;
- Maintaining a clear waterway – pipe and surrounds or low point within swale; and
- Compacted gravel aprons will be inspected annually by City Officers (as part of annual road shoulder inspections), and owners will be required to undertake annual maintenance to the apron to ensure they are protecting the road edge at all times.

Should property owners or residents fail to comply with the final adopted policy, the City will need to consider its approach to compliance and removal of any unwanted or illegal developments. Officers note that as part of the inspections and various Drainage studies completed, that the Dampier drainage system will require regular maintenance to reshape and remove various obstacles that inhibit the drainage function. Officers propose that after a specific period of time (potentially 12 months) that any existing rear accesses that are deemed non-compliant, that pipe, culverts and any potential blockage structures would be removed by the City as part of its drainage maintenance program.

Whilst residents have provided feedback to assist Officers develop a suitable process, Rio Tinto are yet to provide any formal feedback, and have advised they will wait until such time as Council has the final draft policy available for comment. Council however need to be aware that the residential cell bounded by Church Road, Central Avenue, The Esplanade,

and High Street is still under management order to Rio Tinto and as such, the City and Rio Tinto will need to consider an appropriate means of authorisation for development across or within drainage reserves in this block.

During the inspections, Officers observed other uses within the drainage reserves and fielded enquiries from residents about other related planning matters. This included the following:

- Fill encroaching onto drainage reserve, outside property boundaries;
- Parking all sorts of vehicles and machinery in the drainage reserve;
- Storage of materials within drainage reserve, outside property boundary;
- Landscaping within the drainage reserve, and in some location within the drainage flow area; and
- Enquiries to purchase the abutting portion of drainage reserve.

A process for considering these matters has been explored by Officers and is set out under the Policy Implications section below.

Officers have also identified a number of issues within the drainage system that is not subject to this report, however will impact on the drainage function if they were to fail. Council should be aware that these issues will require further investigation and consideration with regards to the drainage system as a whole including:

- Dampier drainage system has been designed to utilise pipes that run underneath private property to the next drainage swale (approximately 16 of these pipes have been identified, total number yet to be confirmed). These pipes have been inadequately maintained and present a significant risk to property owners and the drainage function;
- A number of these drainage pipes under private property have not been formally identified as drainage easements on property titles;
- Some rear access ways have also been identified to service Rio Tinto Iron Ore (RTIO) infrastructure, not residential property;
- Illegal dumping is common. Levels within some areas of drainage reserves have been significantly modified, making the original drainage path and level difficult to determine;
- Anecdotal evidence provided has highlighted that the overall maintenance of the drainage reserve has significantly reduced over the past years, leaving the drainage system in poor condition; and
- Some drainage culverts currently house RTIO services, power, water and communication assets.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Significant consultation has taken place with internal staff members from Technical Services, Community Engagement, and Planning Services in respect to meeting with Dampier residents, providing information to the community, discussing amendments to the policy and other related matters.

Consultation with Councillors includes an information item in August 2018 and Council Briefing presentations in July 2018, December 2018 and February 2019.

#### **COMMUNITY CONSULTATION**

One-on-one site inspections have been held with 150 Dampier property owners.

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve and collaborate have been undertaken as follows:

Who	How	When	What	Outcome
Dampier Residents and Property owners	Letter	June 2018	Introductory information and Invitation to community info session. All residents and property owners	344 letters received and consequent RSVPS
Dampier Residents and Property owners	Community Information Session	July 2018	Presented by EMT. Discussed issues and policy revisions.	58 attendees, opportunity for residents and property owners to raise key concerns and begin a dialog with City Representatives.
Dampier Residents and Property owners	Email	July 2018	Sent to all attendees summarizing info session and inviting residents to book one-on-one inspections. Hydraulic Reports made available via City Website.	58 recipients. Established direct line of communication with technical Services Department and improved transparency in the process.
Dampier Residents and Property owners	Second Letter	September 2018	Sent to all attendees summarizing info session and inviting all residents to book one-on-one inspections.	Re-established connection with residents and property owner who were unable to attend information session to provide update and direct line of communication.
City of Karratha	Advertisement	September 2018	Draft Policy formally advertised for 21 days	No formal feedback received.
Dampier Residents and Property owners	One-on-one inspections	July 2018 – October 2019	25min per property to discuss existing infrastructure & policy	109 inspections undertaken, policy intentions and possible implications communicated directly and feedback on policy and surrounding issues received
Dampier Residents and Property owners who have undertaken a property inspection	Email	December 2018	Email / letter thanking property owners and residents for their time and updating them as to the intended process moving forward	People who have been engaged with the process, are kept informed.
Dampier Residents and Property owners who have NOT undertaken a property inspection and are known to have a rear access	Letter	December 2018	Letter advising of last opportunity to book an inspection is January 2019	Additional 42 residents book an inspection in January 2019 and engage with the process / provide feedback and are informed.
Rio Tinto	Email/Meetings	Ongoing	Regular updates provided through pre-established channels with the City	Key stakeholder kept in informed regarding progress and intent.

Should Council endorse the Officer’s recommendation, the following further community consultation is recommended:

Who	How	When	What
Dampier Residents and Property owners	Letter / email	March 2019	Letter advising of Council resolution and invitation to a Community information session in March / April 2019
Dampier Residents and Property Owners	Community Information Session	March / April 2019	Feedback to community members the response received during inspections, the revisions undertaken as a result and seek input on the draft policy and process prior to final version being brought to Council for further consideration.

**STATUTORY IMPLICATIONS**

Section 2.7(2)(b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

Should Council adopt an amended Crossover policy that provides for rear access in Dampier, an acceptable approach would need to be developed, to authorise rear accesses.

In this respect, Officers have considered the following statutory options:

1. Licences and/or Easements under *Land Administration Act 1997*;
2. Authorisations pursuant to the City’s Local Laws;
3. The requirements and standards of the City’s Local Planning Scheme No.8, *Planning and Development (Local Planning Schemes) Regulations 2015* and State Planning Policy 3.1: Residential Design Codes; and
4. The *Local Government Act 1995* and the Local Government (Uniform Local provisions):
  12. Crossing from public thoroughfare to private land or private thoroughfare
  13. Requirement to construct or repair crossing
  14. Role of the Commissioner of Main Roads in some cases
  15. Contribution to cost of crossing.

Officers recommend rear accesses in Dampier be authorised through the same process and legislation as normal crossover applications (statutory option 4 above), being the most appropriate and relevant legislative manner that applies.

The City’s Parking and Parking Facilities Local Law 2010 prohibits to drive or park over a reserve unless it is specifically set aside for that purpose. It is considered that the approval under statutory option 4, would provide sufficient authorisation to satisfy this Local Law requirement.

Development Approval is required to be obtained for rear access but is exempt if it is for a residential purpose and meets the deemed-to-comply requirements of the Residential Design Codes pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Deemed provisions for local planning schemes Part 7 Clause 61.(1)(c).

Drainage reserves in the residential cell bounded by Church Road, Central Avenue, The Esplanade and High Street are still under Management Order to RTIO. The City cannot grant

permits to rear accesses across these drainage reserves, as the land requires RTIO consent before the City can accept an application for development approval.

**POLICY IMPLICATIONS**

Officers are proposing that the Draft Crossover Policy - TE06 should be revised, and elements relating to the detailed technical specification for construction should be contained in a separate specification.

**FINANCIAL IMPLICATIONS**

Under the proposed draft policy, rear property access ways are considered a secondary, alternative access and are therefore not eligible for the crossover subsidy.

Whilst the financial implications to Council cannot be fully predicted, at this early stage of the process, costs of compliant rear access ways have been estimated to cost between \$3k and \$16k at an average of \$10.5k per property. Removal of existing non-compliant rear access ways or those not required is estimated to cost up to \$5k per access way dependent on the extent of works required.

Should Council adopt the revisions, some property owners and residents may choose not to take responsibility for the required upgrades. If this should happen, costs relating to the removal of rear access driveways will need to be considered by Council.

Currently the City undertakes basic maintenance, primarily spraying and vegetation clearing. To complement the implementation of the policy, a drainage vegetation and maintenance program for Dampier has been drafted for implementation in 2019/20 at a sum of \$60,000. The intention of the increased level of service would be to identify priority areas and reshape drainage channels as well as remove any pipe, fill material etc. that is non-compliant or required. Further funding may be required to remove non-compliant structures, however this is not anticipated until the 2020/21 Budget.

On completion of construction of all approved rear access ways, the Owner (property owner) of the asset is proposed to assume responsibility for all maintenance and repairs due to any event that damages the storm water and rear access way infrastructure.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	3.a.2.2	Planning Services
Projects/Actions:	3.a.2.2.1	Implement Dampier Drainage Reserve Audit
Programs/Services:	3.a.2.3	Drainage Maintenance
Projects/Actions:	3.a.2.3.1	Review Dampier Drainage Reserve Detailed Costings/Modelling.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Non-compliant rear access infrastructure may impede on natural drainage flow and cause ponding issues. Areas of ponding can lead to an increase in mosquitos.

Financial	Moderate	<p>The draft policy proposes that rear access ways will be considered a secondary, alternative access and are therefore proposed not to be eligible for the crossover subsidy.</p> <p>General maintenance and compliance with City specification is proposed as the responsibility of the property owner. Cost for removal is also the responsibility of the owner.</p> <p>However, it has been noted during the inspections that some residents have historical approvals from Hamersley Iron or there is insufficient evidence to link the property owner to the construction of the rear access way. In these instances, the cost of removal may need to be further considered by Council.</p> <p>A drainage vegetation and maintenance program has been drafted for implementation in 2019/20. \$60k funds have been listed for budget consideration in the 2019/20 annual budget process.</p>
Service Interruption	N/A	Nil.
Environment	Moderate	Non-compliant rear access ways may impede the effectiveness of storm water drainage during major events. The policy amendments ensure this risk is mitigated by identifying minimum drainage requirements.
Reputation	Moderate	<p>There is a historical precedence for construction of rear access ways in Dampier. If a policy is not adopted, there will continue to be no clear guidance on seeking City approval for construction.</p> <p>Property inspections have identified that some property owners will be required to undertake upgrades to their rear access to be compliant with the specification. Property owners have been briefed on the possible implications under the policy and will be given further opportunity to review the specifications prior to final adoption. It is envisaged that thorough the community consultation process, many concerns will be mitigated and will provide a level of understanding on the reasons for the required specification.</p>
Compliance	Moderate	<p>Amendments to the Draft Policy will provide clarity regarding compliance with relevant Australian Standards for storm water management.</p> <p>Any rear access driveway that does not comply with specifications set out under the Crossovers Policy</p>

		<p>are non-compliant and where land owners cooperate, the City will continue to work with them, where there is no cooperation the City will escalate to formal notices, under the Local Government (Uniform Local Provisions) Regulations 1996 or the <i>Planning and Development Act 2005</i>.</p>
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**IMPACT ON CAPACITY**

Should Council adopt the Officer’s Recommendation and ultimately the final policy revisions, internal resourcing for management of the application process and compliance action will need to be considered.

**RELEVANT PRECEDENTS**

Council has previously adopted draft amendments to Crossover Policy - TE06 in November 2017.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the amendments to Crossover Policy TE06 as proposed, pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the advertised version of the Crossover Policy TE06 without any further amendments.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Amendments to Crossover Policy - TE06 with the following modifications or additions.

**CONCLUSION**

Revisions to Crossover Policy - TE06 have been explored and presented to provide guidance, clarity and align with feedback received during the community consultation period, whilst still protecting the City’s assets and drainage function.

Officers recommend rear access ways in Dampier be authorised under the same process as normal crossovers, under the “*Local Government Act 1995* and the *Local Government (Uniform Local Provisions) Regulations 1996*”, to alleviate risk of confusion and provide a clearer process for officers.

Drainage Reserves for Rio Tinto have not been of a high priority during the Land-swap negotiations, Council needs to consider pursuing RTIO to now focus on Dampier drainage reserves as a priority, to ensure the success of this policy and associated actions required to ensure the effective function of the system.

Officers have drafted a drainage vegetation and maintenance program for action, which proposes an increased level of service to the Dampier drainage system and have listed \$60k for Council consideration in the 2019/20 budget process.

The recommendation if supported, will enable Council Officers and Property Owners to make informed decisions regarding the construction and maintenance of rear access driveways should they wish to maintain existing or construct new.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. AMEND the Draft Crossover Policy - TE06 as per the attached, for the purposes of further community consultation prior to a report being presented to Council to consider adoption of the final policy;**
- 2. EXPLORE with Rio Tinto an appropriate authorisation approach for drainage reserves in the residential cell bounded by Church Road, Central Avenue, The Esplanade and High Street;**
- 3. CONSIDER an allocation of \$60,000 in the 2019/20 Budget, to support an increased level of drainage vegetation and maintenance program in Dampier; and**
- 4. CONSIDER a 12-month period from the final adoption of the Crossover Policy - TE06 as being an adequate timeframe for any existing rear accesses that are deemed non-compliant, before any pipe, culverts and any potential blockage structures would be removed by the City as part of its drainage maintenance program.**

**13.4 SUPPLY AND INSTALL CYCLONE SECURITY SCREENS**

<b>File No:</b>	<b>CM.385</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Building Maintenance</b>
<b>Date of Report:</b>	<b>8 March 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment</b>	<b>Confidential Tender Evaluation Report</b>

**PURPOSE**

For Council to consider awarding the tender for the Supply and Installation of Cyclone Security Screens, offered under RFT30-18/19.

**BACKGROUND**

The City owns and maintains 60 houses, 25 of which have been selected for the installation of replacement or the addition of Cyclone Security Screens, which meet appropriate compliance standards for security and impact protection in cyclonic events.

Under delegation, the Chief Executive Officer approved to call tenders, which was advertised on 15 February 2019 and closed 6 March 2019.

Five (5) tenders were received by the closing date from:

- H&M Tracy Construction Pty Ltd
- Granchoice Holdings Pty Ltd T/A Karratha Building
- West Pilbara Enterprises Pty Ltd T/A Profix Australia
- Trasan Contracting Pty Ltd
- Timik Developments Pty Ltd

Alternate tender submissions proposing a modified specification with cost reductions, were received from:

- H&M Tracy Construction Pty Ltd
- West Pilbara Enterprises Pty Ltd T/A Profix Australia
- Trasan Contracting Pty Ltd

The tenders were evaluated by a three person panel comprising of:

- Manager Building Maintenance
- Building Maintenance Planner
- Building Maintenance Supervisor

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	20%
Capacity to Deliver	10%
Methodology	10%
Price	60%

The Regional Price Preference Policy was applied to five (5) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Housing Reference Group and Executive Management Team.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

**FINANCIAL IMPLICATIONS**

Council currently has \$500,000 allocated in the 2018/19 budget for Council House Improvements, \$165,000 of which is apportioned to the Cyclone Security Screen program. The contract is proposed to be let in 2 separable portions hence a further \$185,000 is proposed to be allocated in the 2019/20 budget to complete the project.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:            1.a.1.5                            Building Maintenance Services

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	The project is designed to heighten safety and security for tenants in addition to protecting Council assets.
Financial	N/A	Nil
Service Interruption	Low	There will be minimal interruption to the properties.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The Cyclone Security Screens specified meet the applicable Australian Standards and Building Codes.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and PROPOSES a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the Officer's recommendation and REJECT all tenders at this time.

**CONCLUSION**

The Evaluation Panel has determined that the preferred tenderer provides the best value for money outcome for the City for the supply and installation of Cyclone Security Screens to Council Houses.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by West Pilbara Enterprises Pty Ltd T/A Profix Australia ABN 59 618 567 589 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 30-18/19; and
2. **EXECUTE** a contract with West Pilbara Enterprises Pty Ltd T/A Profix Australia, **SUBJECT** to any variations of a minor nature.



## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for March 2019.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Concession Fees on Council Facilities
- 14.3 Building Statistics
- 14.4 Planning Decisions Issued
- 14.5 Environmental Health Statistics
- 14.6 Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Community Services update
- 14.9 Red Earth Arts Festival 2018
- 14.10 Cossack Art Awards 2018

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL**

**Responsible Officer: Chief Executive Officer**

**Reporting Author: EA to CEO & Mayor**

**Disclosure of Interest: Nil**

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**PURPOSE**

To advise Councillors of documents that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting. There were none for the month of February 2019.

**14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 1 March 2019  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (exc GST)
Department of Defence	Fee waiver for hire fees associated for information session for employment in the Defence Forces at KLP 6 Feb – TOTAL \$168.80	\$153.45

**14.3 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>25 February 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period specified.

Application numbers remain steady, with income currently tracking in accordance with forecast budget.

Reporting period from 26 January 2019 to 22 February 2019 (inclusive).

There were 5 commercial applications for additions, refurbishments and fit outs.

<b>Building Statistics 2019</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0											0
Alterations and Additions	0	0											0
Swimming Pools and Spas	1	7											8
Outbuildings (inc signs and shade)	21	30											51
Group Development	0	0											0
Number sole occpcy units/grp development	0	0											0
Commercial	4	5											9
<b>Monthly total</b>	<b>26</b>	<b>42</b>	<b>0</b>	<b>68</b>									
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	0											0
BAC's	1	0											1
BAC Strata	0	0											0
<b>Monthly Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	2											5
OP Strata	0	0											0
OP Unauthorised	0	0											0
<b>Monthly total</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>5</b>									
<b>Total \$'000 Construction Value</b>	<b>8,073</b>	<b>6,564</b>											<b>14,637</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	3	5											8
Shire of Wyndham (East Kimberley)	0	0											0
Port Hedland	6	6											12
<b>Monthly Totals</b>	<b>9</b>	<b>11</b>											<b>20</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	-	-											-
Certificate of Building Compliance	-	1											1
Certificate of Construction Compliance	-	-											-
<b>Monthly total</b>	<b>-</b>	<b>1</b>											<b>1</b>
<b>Total \$'000 Construction Value</b>	<b>-</b>	<b>7</b>											<b>7</b>

Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0	0	0	2	0	0	1	3
Alterations and Additions	0	0	2	0	3	1	1	7	11	2	2	3	32
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7	5	3	49
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28	31	31	250
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	3	1	2	1	1	1	1	1	2	2	3	4	22
<b>Monthly total</b>	<b>19</b>	<b>8</b>	<b>30</b>	<b>25</b>	<b>34</b>	<b>24</b>	<b>14</b>	<b>36</b>	<b>44</b>	<b>39</b>	<b>41</b>	<b>42</b>	<b>356</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	1	0	0	2	0	2	0	0	0	1	7
BAC's	0	0	2	0	7	0	0	0	0	0	3	0	12
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>19</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0	1	1	17
OP Strata	0	0	0	0	1	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	1	1	0
<b>Monthly total</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>1,044</b>	<b>3,320</b>	<b>1,977</b>	<b>1,607</b>	<b>2,275</b>	<b>348</b>	<b>3,848</b>	<b>3,634</b>	<b>963</b>	<b>8,518</b>	<b>3,195</b>	<b>32,514</b>
<b>Applications Processed for Other Councils</b>													
													YTD
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6	9	5	78
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0	0	0	4
Port Hedland	4	8	1	16	6	6	13	4	6	8	5	15	92
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>5</b>	<b>26</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>20</b>	<b>174</b>
<b>Private Certifications Provided</b>													
													YTD
Certificate of Design Compliance	1	-	-	1	1	-	-	-	-	1	1	-	5
Certificate of Building Compliance	1	-	1	2	1	-	-	-	1	-	-	-	6
Certificate of Construction Compliance	-	-	1	-	1	-	1	-	-	-	-	1	4
<b>Monthly total</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>-</b>	<b>1</b>	<b>39</b>	<b>412</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>19</b>	<b>481</b>	<b>35</b>	<b>1,031</b>

**14.4 MONTHLY PLANNING STATISTICS**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>22 February 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the following planning decisions issued and other Planning Services actions for the period 26/01/2019 to 22/02/2019 (inclusive).

The average value for development applications increased in February representing larger value works being applied for.

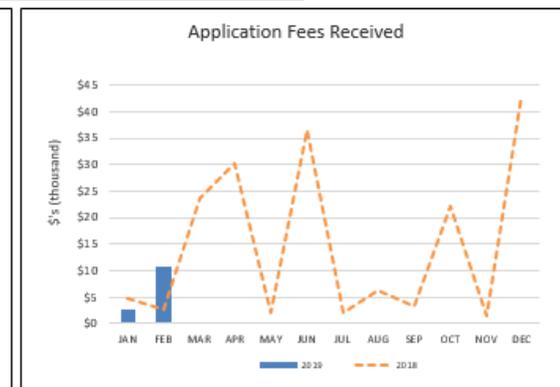
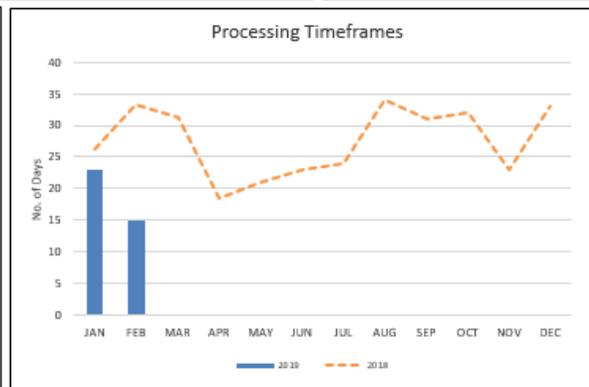
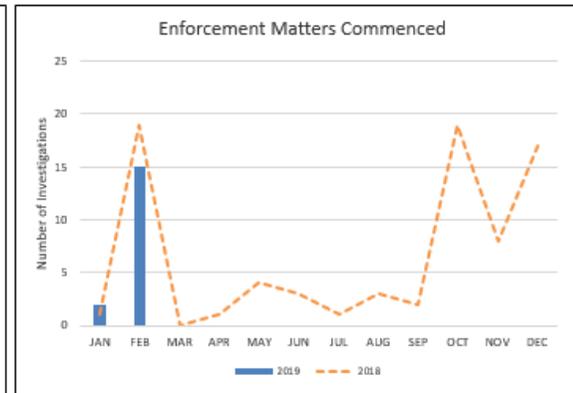
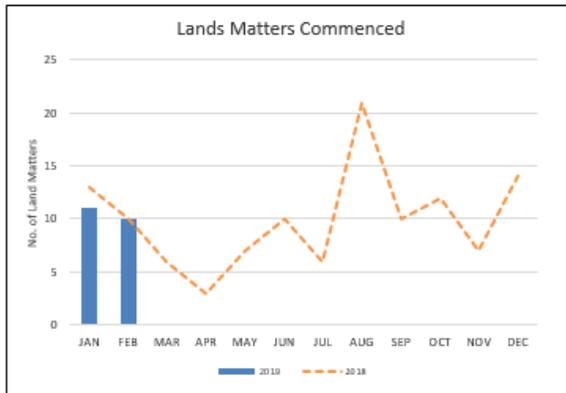
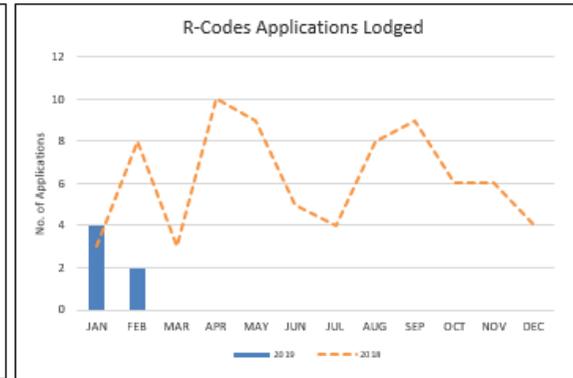
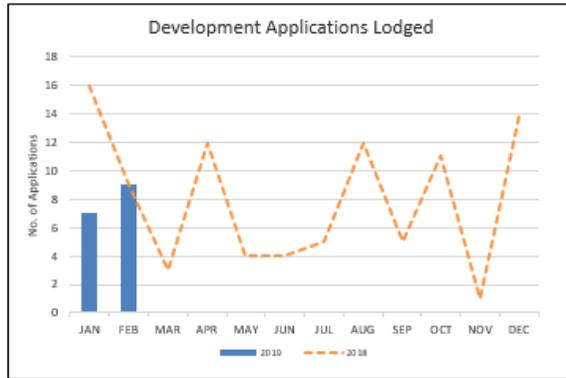
<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA18166	Approved Delegate	Simsmetal Ltd	Sims Metal Management	Lot 4640 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Training Room
DA19004	Approved Delegate	Dayle James & Nola Fay Kenny	Jadee Blackley	5 Thistle Loop NICKOL WA 6714	Dev	Home Occupation: Beauty Therapy
DA19009	Approved Delegate	Baru Holdings Pty Ltd	L E Roberts Building Design	Lot 203 Exploration Drive GAP RIDGE WA 6714	Dev	Laydown - Including Development of 3 x Crossovers And Fencing
DA19012	Approved Delegate	Colin Wilkinson Investments Pty Ltd	Colin Wilkinson Investments Pty Ltd	Lot 106 Woodbrook Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Storage/Laydown 3 x Transportable Buildings
DA19014	Approved Delegate	Power Free Pty Ltd	Power Free Pty Ltd	14 Hedland Place KARRATHA WA 6714	Dev	Shade Sail
DA19017	Approved Delegate	Amy Jane & Jamie Peter Privett	Jamie Peter Privett	5 Durack Crescent DAMPIER WA 6713	Dev	Outbuilding (Sea Container)
DA19018	Approved Delegate	Gregory Archibald & Karen Margo Campbell	Karen Margo Campbell	23 Truslove Way PEGS CREEK WA 6714	Dev	Outbuilding (Sea Container)
DA19001	Approved Delegate	Jamie Robert & Alison Bernice Armstrong	Jamie Robert Armstrong	12 Lyndon Crescent DAMPIER WA 6713	R-Code	Outbuilding - Lot Boundary Setback, Wall and Ridge Height
DA19003	Approved Delegate	Richard Anthony & Suzann Lee White	Trasan Contracting Pty Ltd	20 Calliance Way BAYNTON WA 6714	R-Code	Outbuilding (Lot Boundary Setback)
DA19010	Approved Delegate	Michael Allan Le Cerf	Michael Allan Le Cerf	15 Bardurra Street BAYNTON WA 6714	R-Code	Lot Boundary Setback (Wall)
DA19011	Approved Delegate	Carly Ann Mott	Carly Ann Mott	12 Dugald Way BULGARRA WA 6714	R-Code	Outbuilding Height

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM18067	Johns Creek Boat Harbour Maintenance Dredging 2018 - Contractor Laydown Area	Lot 207 Honeymoon Road POINT SAMSON WA 6720	Dredging works proposed at Johns Creek Boat Harbour are public works and do not require development approval from the City. The City is to be informed of when works begin and end and the Point Samson Community should be consulted by the Proponents.
LM18102	Mining Proposal with Mine Closure Plan for the Eastone Green Stone Project on M47/504 and L47/746 on Karratha Station - Intention of developing a small ornamental rock quarry	Near MT REGAL Approx. 13km Southwest of KARRATHA	City recommends any mine closure plan contain commitments to clean up, revegetate and reform the land to prevent erosion and to include post rehab monitoring.
LM19001	Application for Mining Tenement - Exploration Licence 47/4116 - Rocklea Gold Pty Ltd	MT FISHER	Not lodging an objection at this time. The exploration area does not affect any City reserves or City land. The exploration area is located approximately 36kms South-East of Roebourne townsite.
LM19003	Application for Mining Tenement - Miscellaneous Licence 47/882 Ecomag Dampier Pty Ltd	GAP RIDGE	No objection to a miscellaneous licence 47/882 application for Access Road. Confirmation from Ecomag that miscellaneous licence 47/882 will be cancelled should a section of road reserve be dedicated to allow access to the Karratha Airport Reserve.
LM19006	Invitation to Comment under The Environmental Protection Act 1986 - Application to clear native vegetation, Mining Lease M 47/1572	Lot 267 on Deposited Plan 93179	No objection to clearing of vegetation on Lot 267 and M47/1572 by Ecomag. Recommended that dust suppression be conditioned so as not to impact the adjacent Karratha Airport operations. Request that Karratha Airport be contacted prior to clearing.
LM19012	Request For Comment: Expiry Of Lease M332315 (31 March 2019) Accommodation Facility West Australian Southsea Pearls Pty Ltd, West Moore Island – Department of Planning Lands Heritage Ref: 1080-1995 Case No.: 171125	Lot 55 West Moore Island BALLA BALLA WA 6714	The City of Karratha would not be supportive of an extended lease for the new purpose of transient workforce accommodation without further detailed information being made available for consideration.

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM19016	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: TOW000019994382. Remove existing ACM pit and Install new P5 pit and Remake existing joint in new pit as applicable.	3 Burnside Close MILLARS WELL WA 6714	Following Technical Service's advice, response sent stating no issues with installing new P5 pit and remake existing joint in new pit for NBN works.
LM19021	Horizon Power Transmission Line	Lot 8001 Oxide Loop GAP RIDGE WA 6714	Dredging works proposed at Johns Creek Boat Harbour are public works and do not require development approval from the City. The City is to be informed of when works begin and end and the Point Samson Community should be consulted by the Proponents.

<b>ENFORCEMENT MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
E18054	Concrete car park located in the Road Reserve without Development Approval.	Lot 996 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Upon investigation it was determined the concrete car park and crossover were approved in 2012 and have been constructed as per the approval.
E18085	4 Sea Containers and roof structure located on site without Development Approval.	Lot 902 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Structures have been removed by the owner and as a result the compliance matter is resolved.
E19004	Unapproved signage in the Road Reserve associated with Caltex Service Station.	Lot 3861 Bathgate Road NICKOL WA 6714	Unapproved signage has been removed by the owner and as a result the compliance matter is resolved.

ITEMS LODGED													
2019 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development Applications	7	9											16
R-Codes Applications	4	2											6
Land Matters	11	10											21
Enforcement Matters	2	15											17
<b>Monthly total</b>	<b>24</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>
<b>Processing Timeframe - Days</b>	<b>23</b>	<b>15</b>											<b>19</b>
<b>Development Applications</b>													
<b>Application Fees</b>	<b>\$2,489</b>	<b>\$10,663</b>											<b>\$13,152</b>
<b>2018 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	16	9	3	12	4	4	5	12	5	11	1	14	96
R-Codes Applications	3	8	3	10	9	5	4	8	9	6	6	4	75
Land Matters	13	10	6	3	7	10	6	21	10	12	7	14	119
Enforcement Matters	1	19	0	1	4	3	1	3	2	19	8	17	78
Shire of Exmouth Applications						2	5	5	1	0	0	0	13
<b>Monthly total</b>	<b>33</b>	<b>46</b>	<b>12</b>	<b>26</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>49</b>	<b>27</b>	<b>48</b>	<b>22</b>	<b>49</b>	<b>381</b>
<b>Processing Timeframe - Days</b>	<b>26</b>	<b>33</b>	<b>31</b>	<b>18</b>	<b>21</b>	<b>23</b>	<b>24</b>	<b>34</b>	<b>31</b>	<b>32</b>	<b>23</b>	<b>33</b>	<b>28</b>
<b>Development Applications</b>													
<b>Application Fees</b>	<b>\$4,650</b>	<b>\$2,610</b>	<b>\$23,562</b>	<b>\$30,304</b>	<b>\$2,184</b>	<b>\$36,538</b>	<b>\$2,039</b>	<b>\$6,118</b>	<b>\$3,228</b>	<b>\$22,144</b>	<b>\$1,549</b>	<b>\$42,844</b>	<b>\$177,769</b>



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Local Planning Strategy – Finalising Strategy	Nil	A meeting was held with the Department of Planning, Lands & Heritage (DPLH) to discuss current feedback and the actions required to finalise the Strategy.	A follow up meeting is to be arranged to progress the matters raised by the Department.	Within Tolerance.
Scheme Amendment 39 - TWA	TBB	The DPLH has advised the application will be considered following resolution of the lease for Bay Village.	Minister to consider Scheme Amendment.	Within Tolerance.
Modifications to DP 10 –Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	Within Tolerance.
Local Biodiversity Strategy	Vicki Long and Associates	Desktop survey completed and areas for on-ground surveying identified. Natural Area Training with representatives from Ngarluma & Yindjibarndi Foundation Ltd (NYFL) and Yaburara & Coastal Mardudhunera Aboriginal Corporation (YACMAC) undertaken in November 2017.	Approval granted to defer on ground survey work pending sufficient rainfall event and submit final strategy to State NRM by end of July 2019.	Within Tolerance.

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Scheme Amendment 44 - Cossack	TPG	A meeting was held for the DPLH Project Working Group to consider and discuss the steps required to progress the planning framework to meet the requirements of the State planning policies and accommodate future development opportunities.	A report will be presented to Council to consider the results of advertising, including the feedback from the DPLH.	Within Tolerance.

PLANNING SERVICES PROJECTS LIST				
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PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Scheme Amendment 48 – Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	EPA has advised Scheme Amendment does not require environmental assessment. Scheme Amendment currently being publicly advertised.	Council to consider submissions and adopting Scheme Amendment for final approval.	On Target.
Strategic Review of Statutory Planning Framework	TBB	City officers have sent final modifications to consultants.	Consultant to finalise for City review.	On Target.
<b>Applicant Initiated</b>				
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	LandCorp and Roberts Day presented to Councillors in December.	Draft revised Structure Plan to be submitted to the City for officer review.	On Target.
Scheme Amendment 49 – Additional Use: Restricted Noxious Industry – Lot 178 Sturt Pea Road, Wickham	Norwest Sand & Gravel	Council resolved to initiate Scheme Amendment at 10 December 2018 OCM. Draft Scheme Amendment document has been prepared.	Arrange for signing of Scheme Amendment document and forward to EPA.	On Target.

**14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>25 February 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 26 January 2019 to 22 February 2019.

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>												
Food premises inspection/reinspection	6	15											21	249	10	55	24	26	12	10	10	11	18	19	17	37
Lodging house inspection	1	0											1	27	0	0	0	1	0	3	8	1	2	11	0	1
Camping/caravan park inspection	0	0											0	7	0	0	5	2	0	0	0	0	0	0	0	0
Public building inspection	0	0											0	74	1	4	1	13	3	7	11	0	4	15	4	11
Swimming pool inspection	0	0											0	25	0	0	0	0	0	0	0	0	0	16	9	0
Hairdressers inspection	0	2											2	13	0	0	0	0	1	0	1	0	1	1	2	7
Beauty therapy/skin penetration inspection	0	0											0	26	1	1	1	0	1	3	0	1	1	3	5	9
Septic tank inspections	1	1											2	9	0	1	0	4	1	1	1	0	1	0	0	0
Closed premises	6	10											16	39	5	2	2	2	6	3	0	5	1	2	9	2
<b>Monthly total</b>	<b>14</b>	<b>28</b>	<b>0</b>	<b>42</b>	<b>469</b>	<b>17</b>	<b>63</b>	<b>33</b>	<b>48</b>	<b>24</b>	<b>27</b>	<b>31</b>	<b>18</b>	<b>28</b>	<b>67</b>	<b>46</b>	<b>67</b>									
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>												
Air Pollution	2	0											2	17	2	1	2	1	1	0	2	3	2	1	0	2
Building & Accommodation	4	1											5	19	0	1	2	1	1	4	2	2	2	0	3	1
Effluent & Water Pollution	0	0											0	30	3	0	1	0	4	2	0	9	9	1	0	1
Food Safety	1	0											1	21	2	3	3	1	2	0	0	1	1	4	2	2
Noise Pollution	6	3											9	67	1	4	1	6	12	9	6	10	7	1	3	7
Nuisance	1	3											4	30	2	3	1	2	1	4	5	4	2	1	3	2
Pest Control	3	3											6	37	0	3	2	1	2	3	6	8	3	5	2	2
Refuse & Litter	4	2											6	33	2	8	2	4	0	1	3	6	2	3	1	1
Skin Penetration	2	0											2	12	3	0	0	1	1	1	1	2	1	0	0	2
Stallholders & Traders	2	6											8	64	4	4	3	15	2	6	5	6	3	6	6	4
Other	0	0											0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>25</b>	<b>18</b>	<b>0</b>	<b>43</b>	<b>330</b>	<b>19</b>	<b>27</b>	<b>17</b>	<b>32</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>51</b>	<b>32</b>	<b>22</b>	<b>20</b>	<b>24</b>									
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>												
Ross River Virus (RRV)	1	0											1	9	0	0	0	2	4	1	0	0	2	0	0	0
Barmah Forest Virus (BHV)	0	0											0	1	0	0	0	1	0	0	0	0	0	0	0	0
Salmonellosis	1	1											2	25	5	1	3	2	7	4	1	0	0	0	0	2
Campylobacteriosis	1	1											2	15	2	1	1	0	1	2	0	4	2	2	0	0
Cryptosporidiosis	0	0											0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	2	0											2	10	2	0	1	0	0	1	0	3	2	0	1	0
<b>Monthly total</b>	<b>5</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>60</b>	<b>9</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>2</b>									
<b>Other health</b>														<b>Other health</b>												
Assess development applications	4	6											10	45	0	2	7	2	0	1	0	5	5	8	4	11
Assess building applications	0	0											0	16	3	2	0	4	2	1	1	3	0	0	0	0
Respond to swimming pool positive detections	2	0											2	3	0	0	1	0	0	0	0	2	0	0	0	0
Healthy dog day	0	1											1	4	0	1	0	0	1	0	0	1	0	0	1	0
Chicken bleeding	2	2											4	24	2	2	2	3	2	2	2	2	1	2	2	2
Infringements issued	0	0											0	4	0	2	0	1	0	0	0	0	0	1	0	0
<b>Monthly total</b>	<b>8</b>	<b>9</b>	<b>0</b>	<b>17</b>	<b>96</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>13</b>									

**14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS**

<b>File No:</b>	<b>LE.245</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>25 February 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Ranger Statistics for the Council's information. Includes date range 26 January 2019 to 22 February 2019 (inclusive).

There were 50 Insight calls received for this period of which 35 were R1 codes which required an immediate response.

**Three Dog Applications**

Rangers received one Three Dog Application for 1 Zanetti Way, Nickol WA 6714. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Service.

Rangers Statistics 2019														Ranger Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2018 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Activities on City Properties	11	4											15	215	35	32	44	8	8	7	22	10	5	19	15	10	
Abandoned vehicles	18	21											39	275	24	15	31	15	20	11	21	24	20	33	27	34	
Animal (dogs/etc)	91	123											214	1641	165	132	99	150	148	125	153	187	106	118	101	157	
Cats	41	42											83	443	23	30	40	48	47	39	47	45	20	22	34	48	
Camping	1	1											2	103	1	2	4	10	17	19	11	16	8	12	2	1	
Cyclone	3	0											3	36	2	2	3	0	0	6	1	0	1	9	4	8	
Bushfire Hazard/Permit to burn	1	0											1	120	7	9	10	5	2	8	3	3	4	58	5	6	
Litter	73	80											153	808	24	22	44	161	86	96	47	79	73	60	31	85	
Parking	13	126											139	2062	180	161	247	245	271	156	148	136	115	113	172	118	
Off Road Vehicles	6	5											11	214	38	23	8	11	16	14	12	25	17	18	12	20	
Unsigly Properties	6	5											11	412	8	7	44	31	23	8	11	5	20	37	8	9	
<b>Monthly total</b>	<b>264</b>	<b>407</b>	<b>0</b>	<b>671</b>	<b>6128</b>	<b>507</b>	<b>435</b>	<b>574</b>	<b>684</b>	<b>638</b>	<b>489</b>	<b>476</b>	<b>530</b>	<b>389</b>	<b>499</b>	<b>411</b>	<b>496</b>										
<b>Infringements Issued</b>														<b>Infringements Issued</b>													
Bushfire	1	0											1	7	0	0	0	0	0	1	0	0	0	0	0	6	
Activities on City Properties	0	0											0	10	2	0	0	0	0	0	0	0	0	0	0	8	
Animal Environment & Nuisance	6	0											6	15	0	0	2	3	0	0	2	0	1	0	5	2	
Animal (dogs/cats/etc)	6	9											15	214	29	18	17	17	13	24	26	30	3	12	7	18	
Camping	0	0											0	2	0	0	0	0	0	2	0	0	0	0	0	0	
Litter	6	1											7	40	1	0	1	6	5	0	7	4	5	5	2	4	
Parking	9	38											47	600	53	50	84	90	100	27	37	28	27	39	32	33	
<b>Monthly total</b>	<b>28</b>	<b>48</b>	<b>0</b>	<b>76</b>	<b>888</b>	<b>85</b>	<b>68</b>	<b>104</b>	<b>116</b>	<b>118</b>	<b>54</b>	<b>72</b>	<b>62</b>	<b>36</b>	<b>56</b>	<b>46</b>	<b>71</b>										
<b>Infringements</b>														<b>Infringements</b>													
Value of Infringements Paid	1969.6	5763											7733	108,760	9316.5	8008	10148	10573	15685	11629	12189	6553.2	5778.6	6121	5862	6897	
Infringements withdrawn	3	4											7	53	0	9	0	6	7	1	8	0	8	9	2	3	
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>													
Central	6	8											14	157	15	5	10	18	17	9	11	11	5	11	23	22	
East	12	9											21	108	20	10	2	20	11	7	21	5	3	2	3	4	
West	16	11											27	204	28	20	16	19	21	21	22	12	7	13	8	17	
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>0</b>	<b>62</b>	<b>469</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>43</b>										
Released to Owner	10	13											23	231	23	18	15	30	25	21	18	16	7	15	16	27	
Rehomed to SAFE	13	4											17	93	19	6	10	12	11	4	7	4	2	5	1	12	
In pound at present	6	1											7	60	9	6	3	4	2	5	6	5	4	4	12	0	
Holding pending court cases	0	1											1	4	0	2	0	0	1	1	0	0	0	0	0	0	
Deceased	0	0											0	2	0	0	0	0	1	0	0	1	0	0	0	0	
Euthanised by Ranger	0	8											8	3	0	0	0	0	0	0	3	0	0	0	0	0	
Euthanised by Vet	5	1											6	75	12	3	0	11	9	6	20	2	2	2	5	3	
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>0</b>	<b>62</b>	<b>468</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>42</b>										
<b>Impounded Cats</b>														<b>Impounded Cats</b>													
Central	13	17											30	113	6	8	10	13	13	11	10	10	8	2	13	9	
East	24	15											39	75	0	2	9	14	4	1	4	9	3	7	15	7	
West	4	3											7	95	5	1	4	8	12	7	10	4	0	17	13	14	
<b>Monthly total</b>	<b>41</b>	<b>35</b>	<b>0</b>	<b>76</b>	<b>283</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>										
Released to Owner	0	2											2	9	1	0	0	2	0	0	0	2	2	1	0	1	
Rehomed to SAFE	22	16											38	93	4	1	9	9	4	2	1	5	3	21	27	7	
In pound at present	4	1											5	11	0	0	0	0	1	3	1	0	1	1	2	2	
Euthanised by Vet	14	2											16	157	6	10	14	23	22	12	16	16	4	3	11	20	
Euthanised by Ranger	0	14											14	7	0	0	0	0	1	0	6	0	0	0	0	0	
Deceased	1	1											2	6	0	0	0	1	1	2	0	0	1	0	1	0	
<b>Monthly total</b>	<b>41</b>	<b>36</b>	<b>0</b>	<b>77</b>	<b>283</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>										

**14.7 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>26 February 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of economic development activities in the month of February 2019.

**BACKGROUND**

Council's Strategic Community Plan 2016-2026 aims to attract diverse and sustainable business and employment opportunities.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Victoria Hotel Activation	Nil	Officers met with Victoria Hotel Operations Manager to discuss services agreement.	Finalise agreement and commence service delivery.	On Target.
EcoHub	Naja Consulting	Feedback provided to consultant on revised version of the business case.	Present Business Case to Council to consider.	On Target.
Freight Study	Australian Floating Decks Pty Ltd	Freight Study noted by Council and released to public.	Engage with relevant stakeholders to discuss next steps.	On Target.
Destination Management Plan	Stafford Strategy	DMP was adopted by Council.	Identify priority actions and develop project plans.	On Target.
Island Camping	Nil	City Officers met with MAC to discuss the environmental and heritage assessments at East Lewis Island.	Finalise the MoU and determine scope of works for the necessary environmental and heritage assessments.	Within Tolerance.
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	A meeting has been scheduled with KPBG and project partners to discuss the progress of the propagation and cultivation works.	Propagation and cultivation works to continue at Kings Park. Findings will help inform a business case and determine commercial viability of identified species.	On Target.
Flight Demand Analysis	Nil	Continuing to engage and collate data on demand from Pilbara-based businesses for passenger movements internationally, nationally and inter-regionally.	Continue to collect and collate data.	Within Tolerance.
Economic Development Strategy	Nil	Economic Development Strategy has been advertised for public comment which will close 15 March 2019.	Consider comments and review the Strategy for presentation to Council.	On Target.
Karratha Tourism and Visitor Centre.	Nil	KTVC was opened on 18 February.	Continue operations of the Centre.	On Target.
Regional Economic Development Grant	Nil	An application for funding for a composting trial at 7-Mile Waste Facility was submitted to the Pilbara Development Commission on 2 November 2018.	Assessment of the applications has been completed by the PDC and recommendations submitted to the Minister for Regional Development. An announcement from the Minister is expected in February 2019.	Within Tolerance.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Economic Development Communications	Nil	Progress on the design and content of the planned communications.	Roll out of these communications planned to coincide with promotion of the Economic Development Strategy.	On Target.
Renewables Study (Solar and Wind)	Nil	City Officers continue to meet with interested proponents on solar project in the City.	Prepare promotional material to attract investment, which will coincide with Economic Development communications.	On Target.
Solar Hydrogen	Nil	City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications	Promotional material be prepared to include information to attract solar and hydrogen investment.	Within Tolerance.
Roebourne Gaol Precinct Activation	Nil	Stabilisation works continued.	Confirm the completion of the agreed DPLH works.	Within Tolerance.
Expression of Interest – 2019 WA Regional Tourism Conference	Nil	An agreement formalising the hosting of the event was prepared.	Work with Tourism Council WA and industry to prepare for and promote the event.	On Target.
Dampier Archipelago Moorings	Nil	A workshop was held on Thursday 21 February with representatives from relevant state government departments, the City and MAC to discuss moorings in the Dampier Archipelago.	Monitor progress and update Council.	Within Tolerance.

**14.8 COMMUNITY SERVICES UPDATE**

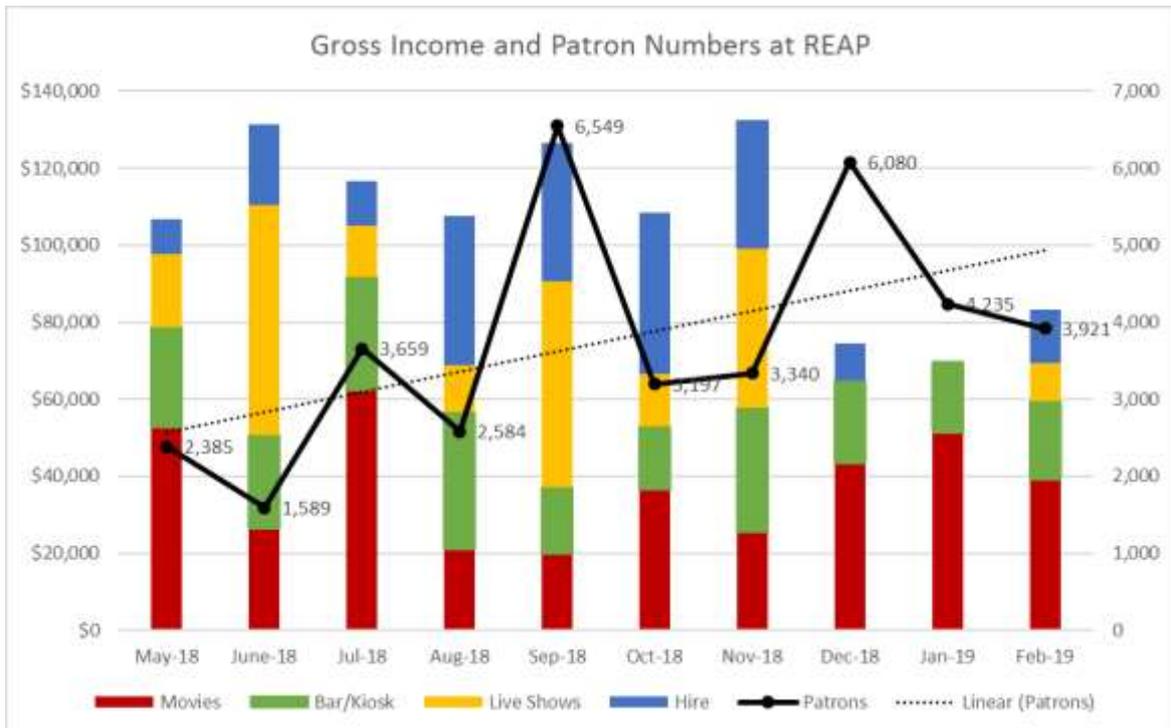
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 1 March 2019  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on February activities for Community Services.

**1. ARTS & CULTURE**

**1.1 Red Earth Arts Precinct**



- 3 venue hire bookings in this month (does not include dance schools)
- 13 Movie screenings - several were second and third screenings, drop off due to school return
- 1 live show only

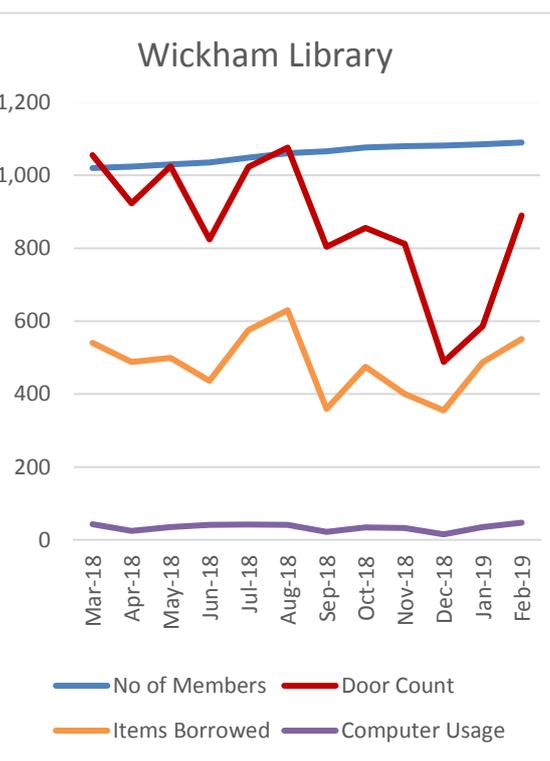
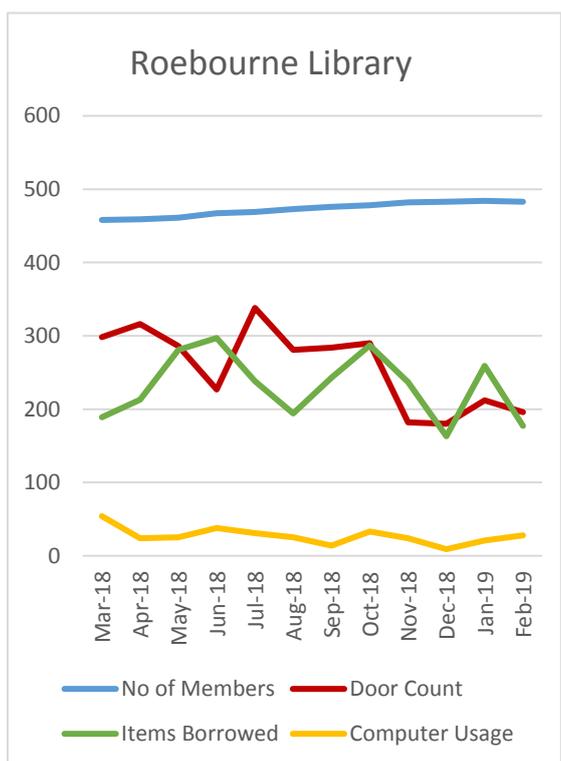
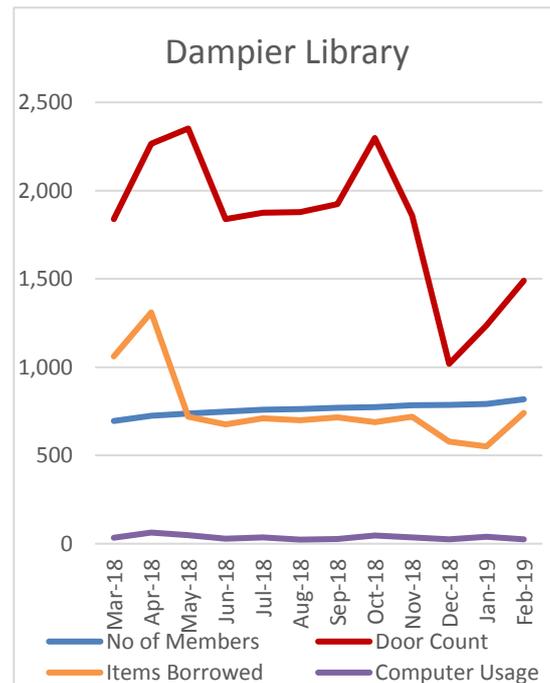
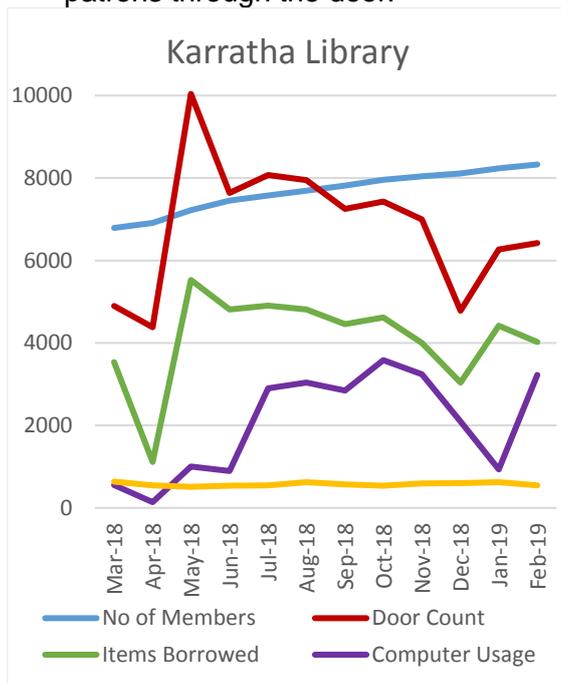
### 1.2 Library & Children’s Services

Memberships are steadily increasing particularly for computer usage. Library membership allows for 2 hours free computer usage.

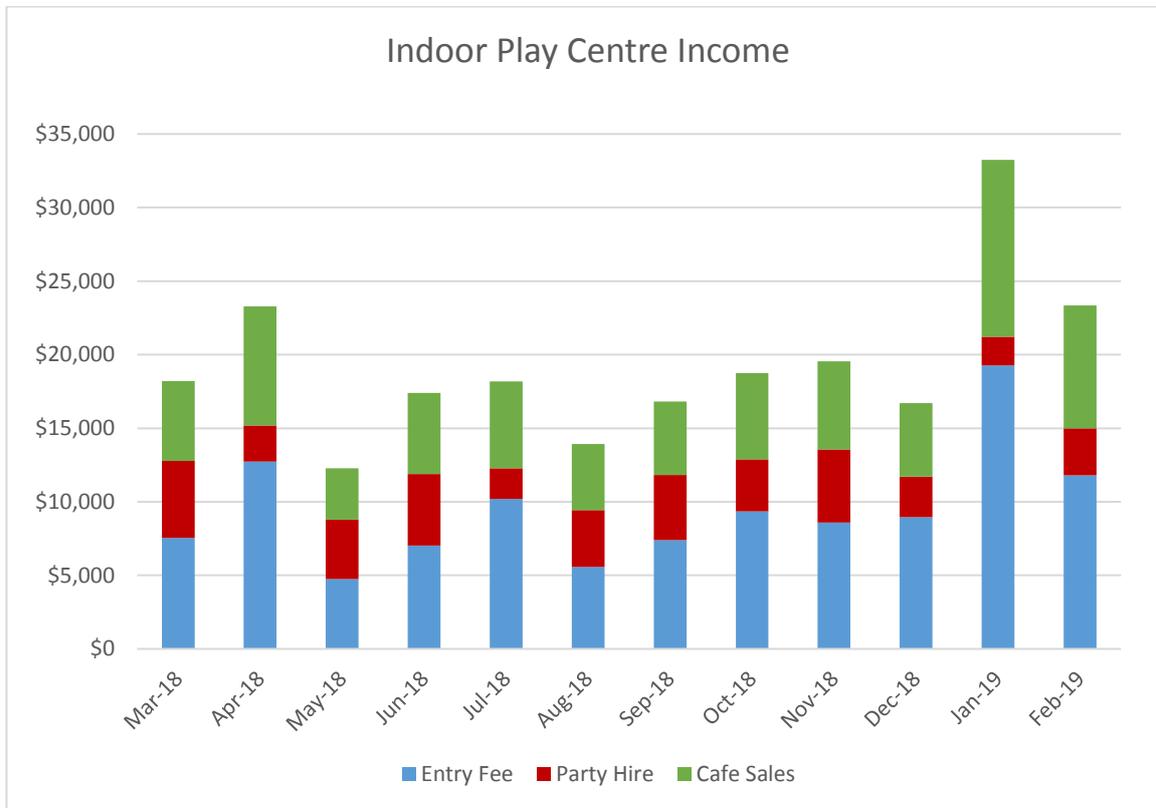
Increased number of patrons utilising computers particularly since schools have re-opened. Patrons are using the computers for job applications and inductions.

Borrowing trends are lower than usual seems to decrease during school holidays. This should increase in the coming months.

Regular programs have recommenced therefore influencing the number of patrons through the door.



### 2.1 Youth Services – Indoor Play Centre



Indoor play centre (IPC) patronage and income has shown a considerable increase in February 2019 compared to the previous year. A new IPC officer, supported by the Manager Recreation and Youth and Youth Services Coordinator, has improved the marketing strategy and café offerings to deliver a 63% increase in overall revenues supported by a 95% increase in café income.

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445											

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150											

**2.1 Facilities**

**Karratha Leisureplex Membership Activity update**

	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019
<b>CURRENT MEMBERS</b>	996	949	918	932	1,096	1,116	1,144	1,147	1,299	1,344	955	1,325	1395
<b>SUSPENDED MEMBERS</b>	128	119	138	122	156	136	135	175	150	146	431	187	132
<b>TOTAL MEMBERS</b>	1,124	1,068	1,056	1,054	1,252	1,252	1,279	1,322	1,449	1,490	1,386	1,512	1527
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,137	1,738	1,586	1,800	1,597	2,737	2,327	1,873	2,597	2,834	2,041	2,359	3280
<b>GYM MEMBER</b>	1,057	1,012	930	1,135	1,169	1,235	1,299	1,248	1,428	1,410	963	1,150	1368
<b>POOL MEMBER</b>	1,809	1,532	980	660	445	526	456	752	1,639	1,971	1,210	1,816	1972
<b>GROUP FITNESS MEMBER</b>	918	911	645	969	866	1,054	1,083	1,016	1,161	1,246	662	728	1111
<b>24 HOUR MEMBER</b>	2037	1,831	1,839	2,299	2,353	2,171	2,443	2,606	3,233	3,236	2,648	3,196	3491
<b>TOTAL MEMBER VISITS</b>	<b>7,771</b>	<b>7,024</b>	<b>5,980</b>	<b>6,863</b>	<b>6,430</b>	<b>7,723</b>	<b>7,621</b>	<b>7,495</b>	<b>10,058</b>	<b>10,697</b>	<b>7,524</b>	<b>9,249</b>	<b>11222</b>
<b>TREND</b>	<b>-3%</b>	<b>-10%</b>	<b>-15%</b>	<b>15%</b>	<b>-6%</b>		<b>-1%</b>	<b>-2%</b>	<b>34%</b>	<b>6%</b>	<b>-30%</b>	<b>23%</b>	<b>21%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>7.8</b>	<b>7.4</b>	<b>6.5</b>	<b>7.4</b>	<b>5.9</b>	<b>6.9</b>	<b>6.7</b>	<b>6.5</b>	<b>7.7</b>	<b>8.0</b>	<b>7.9</b>	<b>7.0</b>	<b>8.0</b>

	TOTAL18/19 Year to Date	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019
<b>AQUATIC</b>	70,043	3,533	3,057	8,110	14,818	15,861	12,094	12,573	14447				
<b>GYM</b>	39,220	5,158	5,239	5,106	6,372	6,476	4,971	5,901	5914				
<b>PERSONAL TRAINING</b>	1,761	272	358	237	295	276	200	123	224				
<b>GROUP FITNESS</b>	15,840	2,460	2,610	2,170	2,528	2,945	1,456	1,671	2882				
<b>CRECHE</b>	8,233	1,113	1,151	1,096	1,478	1,370	809	1,216	1365				
<b>HOLIDAY PROGRAM</b>	3,894	762	0	903	885	0	398	944	84				
<b>TOTAL RECORDABLE VISITS</b>	138,991	13,297	12,414	17,621	26,375	26,930	19,927	22,427	25916				
<b>OTHER VISITS</b>	147,883	15,486	21,599	21,275	30,035	31,630	17,844	10,014	29242				
<b>TOTAL VISITS</b>	286,874	28,783	34,013	38,896	56,410	58,560	37,771	32,441	55158				
<b>GROUP FITNESS AV / CLASS</b>		14.06	14.18	12.69	13.89	14.8	10.7	15.2	16.6				
<b>Swim school participants</b>		204	204	204	555	555	555	556	556				

**Wickham Sporting Precinct**

	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019
<b>Total Members</b>	203	197	202	208	207	209	211	226	244	248	236	254	252
<b>Pool Attendance</b>	1,686	2,564	3,044	443	104	243	117	1,435	2,316	2,251	1,928	2,178	2041
<b>Group Fitness Average/ Class</b>	10.5	9.5	10.7	10.7	9.4	8.4	9.5	9.0	10.0	10.1	9.1	10.3	10.6
<b>Group Fitness Classes</b>	46	34	36	38	42	39	34	33	41	38	27	35	36
<b>Group Fitness Total Participants</b>	485	323	388	408	395	328	324	296	415	381	246	362	381
<b>Gym Attendance</b>	1,435	1,123	1,078	1,080	1,087	920	1,022	1,087	1,251	1,430	1,193	1,240	1432
<b>Rec Programs</b>	49	19	288	0	98	225	90	189	198	290	132	196	204
<b>Play Program</b>	177	197	299	313	240	292	253	171	380	454	259	272	350
<b>TOTAL RECORDABLE VISITS</b>	3,832	4,226	5,037	2,244	1,924	2,008	1,806	3,178	4,560	4,806	3,758	4,248	4408

**Roebourne Aquatic Centre**

	Feb 2018	Mar 2018	Apr 2018	May to Nov 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019
<b>Pool Attendance</b>	1,643	1,181	500	CLOSED	373	1,067	1,248	1024	872	1212

Roebourne Aquatic Centre closed May to September.

**14.9 RED EARTH ARTS FESTIVAL 2018**

<b>File No:</b>	<b>RC.80</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Arts and Culture</b>
<b>Date of Report:</b>	<b>26 February 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Red Earth Arts Festival Final Report 2018</b>

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**PURPOSE**

To inform Council of key outcomes from the 2018 Red Earth Arts Festival and to advise of recommendations for planning and activities for the 2019 Red Earth Arts Festival.

**BACKGROUND**

REAF 2018 attracted 8,630 patrons attending events held across the 10-day period (31 August – 9 September), which is a 4% decrease on 2017. This exceeded the estimated attendance of 8,466 which was expected due to diversifying content for 2018 as well as more content being on offer year-round with the opening of the Red Earth Arts Precinct in April 2018.

Performing Arts Connections (PAC) and Performing Arts Exchange (PAX) held their conference in the Red Earth Arts Precinct (REAP) from Sunday 2 – Thursday 6 September, 2018. REAF dates were brought forward to this time to coincide with the conference. Combining PAC/PAX provided a unique opportunity to expose Karratha to diverse art and culture content. Some income and expenditure sat with REAP and PAC.

The Festival's economic impact for the region is estimated at approximately \$984,000, with the City of Karratha spending \$92,400 directly with local suppliers.

The 2018 program included regular events Launch, Junior, Comedy and Dance Fusion. Additionally four Culture events were included.

The Festival was based at the REAP, having recently opened. One event was staged in Wickham and one in Roebourne.

Corporate sponsorship was attained from Rio Tinto, Pilbara Ports Authority and Tourism WA. In-kind sponsorship was also secured from Performing Arts Connections, Kennard's Hire, Cleanaway, Redwave Media, Nielsen Liquid Waste Services and Karratha Signs. Total value of in-kind sponsorship is estimated at \$24,740. In-kind requirements were lower than previous years due to utilising venues with most infrastructure in place.

**INCOME**

ITEM	Budget	Actual
Sponsorship (cash)	\$161,000	\$147,000
Ticket Sales	\$70,000	\$36,600
<b>TOTAL</b>	<b>\$231,000</b>	<b>\$183,600</b>

**EXPENDITURE**

ITEM	Budget	Actual
Contractors and Consultants	\$250,000	\$220,800
Materials and Services	\$42,700	\$55,600
Advertising	\$29,250	\$22,100
TOTAL	\$321,950	\$298,500
TOTAL COST TO CITY	\$90,950	\$114,900

**Red Earth Arts Festival 2019**

Officers are preparing documentation for EMT approval with a program proposed to run over three weekends; 6-8 September in Karratha, 13-15 September in Wickham/Cossack/Roebourne and 20-22 September in Dampier. Officers are consulting with community groups and members, seeking an increase in local programming and opportunities to build community capacity.

Further recommendations are outlined in the attached report.

**CRITICAL TIMELINE**

February 2019	Programming drafted Community engagement
March 2019	Event plan for REAF 2019 submitted to EMT for approval Program finalised Venues confirmed In kind and event sponsors secured
April 2019	Ticketing requirements developed for SABO
May 2019	Marketing design commenced
June 2019	Stakeholder consultation marketing collateral produced
July 2019	Marketing campaign commences
August 2019	REAF tickets on sale
September 2019	REAF 6 - 22 September event delivery
October 2019	REAF Final Report completed
November 2019	REAF Final Report issued to Council as Information Item

**CONCLUSION**

REAF will continue to be a highlight on the annual events calendar and one of the City's hallmark events. The tenth anniversary of REAF in 2019 will be the City's first single use plastic free event.



**14.10 COSSACK ART AWARDS 2018**

<b>File No:</b>	<b>RC.25</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Coordinator Arts and Culture</b>
<b>Date of Report:</b>	<b>26 February 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Cossack Art Awards Final Report 2018</b>

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**PURPOSE**

To inform Council of key outcomes from the 2018 Cossack Art Award and to advise of recommendations for planning and activities for the 2019 Cossack Art Award.

**BACKGROUND**

Cossack Art Awards 2018 received the highest recorded visitation to date with 9,389 people through the exhibition from 22 July – 12 August 2018. A total of 85 artworks were sold in 2018 compared to 75 in 2017, to the value of \$86,088.

Out of the 300 entries, 292 artworks were exhibited in the Bond Store, and Post and Telegraph Buildings. Overall the submissions in 2018 consisted of 273 Western Australian based artists, 10 Eastern state based artists, 141 Pilbara artists (compared to 118 in 2017) and 66 Indigenous/Torres Strait Islander artists.

12 events or workshops were delivered as part of the Public Program including; Cossack Family Day, Art n Play, Mono Printing, Art Therapy, Indigenous Artist Showcase, Colour & Cocktails and Cossack Up Late. All events or workshops were well attended. The Public Program generated \$13,609 in income for the City of Karratha which assisted with event costs.

In 2018 all sponsors were retained apart from Quadrant Energy Santos. New sponsor Novo Resources Corp came on board by way of category and Education Program sponsorship. The total cash sponsorship received was \$243,800. Additionally, \$25,115 was generated through commissions of sale.

Overall operating expenditure was \$350,873 including \$44,664 in intern and casual staffing.

**INCOME**

ITEM	ACTUAL EX GST
Sponsorship	\$243,800
Fees and Charges	\$13,609
Commission	\$25,115
<b>TOTAL</b>	<b>\$282,524</b>

**EXPENDITURE**

ITEM	ACTUAL EX GST
Contractors and Consultants	\$90,992
Materials and Services	\$199,661
Advertising	\$15,556
Employment (Intern & Casual staffing)	\$44,664
<b>TOTAL</b>	<b>\$350,873</b>

**Cossack Art Awards 2019**

The dates set for the 2019 awards are 21 July – 11 August. The Gala Event is scheduled for 20 July 2019, with Family Day scheduled for Sunday 21 July 2019.

**CRITICAL TIMELINE**

December 2018	Artist in Residence review received by Professional Art Management Marketing and media brief issued to communications team
January 2019	Judges shortlisted & availability confirmed Prepare for Cossack facilitator engaged Public Program emails sent out Entertainment emails sent out
February 2019	Artist in Residence 2019 application packs disseminated Event plan for CAA 2019 submitted to EMT for approval Freight partner confirmed 2 year contract LOA's issued List of marketing collateral sent to communications team
March 2019	Sponsors engaged for 2019 Entry form reviewed and tested Information booklet for entrants finalised Website updated and 2018 data included Artist in Residence applications, evaluation and appointment Entries open Prepare for Cossack workshops run
April 2019	Invitation list finalised for Sponsors Preview/Gala Awards Night Gala Awards Night programming finalised Save the Dates issued to Sponsor Preview/Gala Awards Public Program finalised Site inspection by install team
May 2019	Public Program launched All collateral to printers Site inspection by install team
June 2019	Invitations sent to Sponsors Preview/ Gala Awards Night Entries close Marketing campaign commences
July 2019	Installation completed. Event begins
August 2019	Event concludes De-install
September 2019	Post reporting completed and issued to Council as Info Item

**CONCLUSION**

Cossack Art Awards 2019 will see the final year of the Artist in Residence Program in the current format, with a shift in focus to national and international artists for 2020. The program and events will be working towards the City's goal of City delivered events becoming single use plastic free by 2020.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **18 MATTERS BEHIND CLOSED DOORS**

**ATTACHMENT TO ITEM 10.3 RFT 22-18/19 BROADBAND WIRELESS NETWORK UPGRADE**

**ATTACHMENT TO ITEM 12.4 ADVISORY GROUPS APPOINTMENTS**

**ATTACHMENT TO ITEM 13.2 RFT 24-18/19 INSTALLATION OF SOLAR PEDESTRIAN LIGHTING**

**ATTACHMENT TO ITEM 13.4 SUPPLY AND INSTALL CYCLONE SECURITY SCREENS**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 15 April 2019 at 6:30pm at Roebourne Cultural Complex (Ngurin Centre) 3 Roe Street, Roebourne.