



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 20 May 2019 at 6.30pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Monday 20 May 2019 was declared open at 6:30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

<b>Councillors:</b>	Cr Peter Long [Mayor] Cr Grant Cucel [Deputy Mayor] Cr Margaret Bertling Cr Georgia Evans Cr Pablo Miller Cr Kelly Nunn Cr George Levissianos Cr Daniel Scott Cr Evette Smeathers Cr Joanne Waterstrom Muller	
<b>Staff:</b>	Chris Adams Phillip Trestrail Arron Minchin Ryan Hall Morne Hattingh Tishka Hanlon	Chief Executive Officer Director Corporate Services Director Community Services Director Development Services Manager City Services Minute Secretary
<b>Apologies:</b>	Cr Garry Bailey Simon Kot	Director Strategic Projects & Infrastructure
<b>Absent:</b>	Nil	
<b>Leave of Absence:</b>	Nil	
<b>Members of Public:</b>	Michael Nikakis Owen Hightower Cedric Rowe Bede Hegarty John Potts Grey Wells	
<b>Members of Media:</b>	Alicia Perera, Pilbara news	

## **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

## **5 DECLARATIONS OF INTEREST**

Cr Evans declared an interest in the following items:

- Impartiality interest in item 11.2 Biannual Community Grants (Non Statutory Donations) as Cr Evans is a member of the Dampier Community Association and the Dampier Bowling Club.
- Financial interest in item 12.1 Proposed Amendment to Development Approval DA18039 for Workers Accommodation - Lots 23 & 38 The Esplanade, Dampier, as Cr Evans's spouse is employed by Rio Tinto.
- Impartiality interest in item 12.4 Retrospective Application for Temporary Development Approval for Existing Concrete Batching Plant at Lot 396 Cinders Road, Burrup, as Cr Evans previously worked with the spouse of Mr Grey Wells, Manager - North-West Region of Hanson.

Cr Long declared an interest in the following item:

- Indirect financial interest in item 12.1 Proposed Amendment to Development Approval DA18039 for Workers Accommodation - Lots 23 & 38 The Esplanade, Dampier, as Cr Long's spouse is employed by Rio Tinto.

Cr Miller declared an interest in the following item:

- Financial interest in item 11.2 Biannual Community Grants (Non Statutory Donations) as Cr Miller is the Director of Karratha City Co who receive funding as part of the grants scheme.

Cr Nunn declared an interest in the following items:

- Indirect financial interest in item 12.1 Proposed Amendment to Development Approval DA18039 for Workers Accommodation - Lots 23 & 38 The Esplanade, Dampier, as Cr Nunn's spouse is employed by Rio Tinto and holds Rio Tinto shares.

Cr Waterstrom Muller declared an interest in the following item:

- Impartiality interest in item 12.4 Retrospective Application for Temporary Development Approval for Existing Concrete Batching Plant at Lot 396 Cinders Road, Burrup, as Cr Waterstrom Muller has been a paying customer of Hanson's Concrete in the past few months.

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Mr Grey Wells, Manager - North-West Region from Hanson Construction Materials Pty Ltd (HCM) made a deputation in relation to agenda item 12.4 - Retrospective Application for Temporary Development Approval for Existing Concrete Batching Plant at Lot 396 Cinders Road, Burrup seeking Council to support a 10 year approval period to allow HCM to continue to operate their business on this site.

Mr Owen Hightower from RFF Australia made a deputation on behalf of Stayover by Ausco in relation to agenda item 12.3 - Amendment to JDAP approval P3165 – Kingfisher Village workforce accommodation Lot 500 Madigan Road, Stove Hill seeking Council to support the extension period of substantial commencement from six (6) to eight (8) years.

## **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154334  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Bertling

**That the Minutes of the Ordinary Meeting of Council held on Monday, 15 April 2019, be confirmed as a true and correct record of proceedings.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
01/04/2019 – Meeting with Kevin Michel
02/04/2019 – Meeting with Horizon Power
02/04/2019 – EPIC Turning of the SOD
02/04/2019 – Meeting with Steve Casey
04/04/2019 – Meeting with the Consul General of Indonesia
08/04/2019 – Council Briefing Session
09/04/2019 – Regional Economic Development Grants - Funding Announcement
09/04/2019 – Meeting with the National Party
09/04/2019 – Safer Communities Partnership meeting
09/04/2019 – Pilbara University Centre meeting
11/04/2019 – Meeting with Pacifica
11/04/2019 – Regional Capitals Alliance WA Meeting
12/04/2019 – City of Karratha Small Business Breakfast
12/04/2019 – Pluto LNG Truck Loading Facility Opening
12/04/2019 – Murujuga Funding Announcement
13/04/2019 – Whim Creek Memorial Service
13/04/2019 – Thai New Year Celebrations - Songkran Water Festival
15/04/2019 – Ordinary Council Meeting
17/04/2019 – RNRM Risk & Audit Committee Meeting
18/04/2019 – KBSSBRIDA Launch
18/04/2019 – Meeting with Barry Harrison
25/04/2019 – Anzac Day Service
29/04/2019 – CRCNA Finance and Audit Committee Meeting
30/04/2019 – RNRM Board Meeting and Risk Workshop

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 MARCH 2019

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>15 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 March 2019.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 March 2019:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	107,993,919	87,597,423	91,246,598	3,649,175	4.2%	↑
Operating Expense	(93,498,864)	(91,414,262)	(64,867,022)	(64,554,122)	312,899	-0.5%	↑
Non Operating Revenue	25,490,997	21,205,519	9,208,870	10,747,941	1,539,071	16.7%	↑
Non Operating Expense	(64,334,027)	(58,808,287)	(29,094,949)	(24,444,862)	4,650,087	-16.0%	↑
Non Cash Items Included	20,904,732	17,641,245	12,966,838	14,118,717	1,151,879	8.9%	
Restricted Surplus BFWD 17/18	1,019,841	831,611	831,611	831,611	0	0.00%	
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	2,564,089	0	0.00%	
<b>Surplus/(Deficit) 18/19</b>	<b>72,882</b>	<b>13,834</b>	<b>19,206,861</b>	<b>30,509,972</b>	<b>11,303,111</b>		

This table shows that Council is currently in a surplus position of \$30.5m, a positive variance of \$11.3m compared to the budgeted year to date surplus position of \$19m, which is primarily comprised of timing differences for projects and associated reserve transfers.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

<b>Operating Revenue</b>	
1,690,110	▲ Contribution Wickham Community Hub - Timing - Funds received earlier than anticipated
673,436	▲ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date
649,687	▲ Wickham Recreation Facility Contribution - Timing - Funds received earlier than anticipated
309,948	▼ Grants & Contributions - Ovals - Timing - Joint Use of Oval invoice yet to be processed
300,000	▲ Arts & Culture Program - Events Income - Timing - Funds received earlier than anticipated
<b>3,003,285</b>	<b>▲ Net variance</b>
<b>Operating Expenditure</b>	
358,572	▲ Project Management Costs Allocated - Due to changes in staffing levels, costs are less than anticipated
<b>358,572</b>	<b>▲ Net variance</b>
<b>Non Operating Revenue</b>	
3,530,678	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated
1,966,541	▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned
960,175	▲ Tsf from Waste Facilities Reserve - Timing - Transfer occurred earlier than anticipated
620,000	▼ Proceeds from Disposal of Assets - Timing - Sale 2 x Staff Housing
266,500	▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned
<b>1,637,812</b>	<b>▲ Net variance</b>
<b>Non Operating Expenditure</b>	
2,422,227	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned
1,232,020	▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Timing
<b>3,654,247</b>	<b>▲ Net variance</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

Period End 31 March 2019	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	9.04
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.66
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	26.36%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	1.12
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	177.83

**Statement of Financial Position**

	2019	2018	%
	March	February	change
<b>Current</b>			
<b>Assets</b>	90,358,628	91,043,500	-0.75%
<b>Liabilities</b>	8,958,743	8,958,634	0.00%
<b>Non Current</b>			
<b>Assets</b>	684,513,717	682,715,905	0.26%
<b>Liabilities</b>	1,109,428	1,109,428	0.00%
<b>Net Assets</b>	764,804,174	763,691,342	

Current Assets decreased by 0.75% from February to March, primarily due to a decrease in Rates and Trade Debtors. Current Liabilities show an overall movement of 0%, however accounts payable increased by 13.1% (\$391,624) and Trust Liabilities decreased by 20.5% (\$391,515). Non-Current Assets increased by 0.26% and is attributable to progress being made on the capital works program including the Wickham Community Hub, refurbishment of Squash Courts, Footpath upgrades and Plant purchases. There has been no change to the Non-Current Liabilities balance.

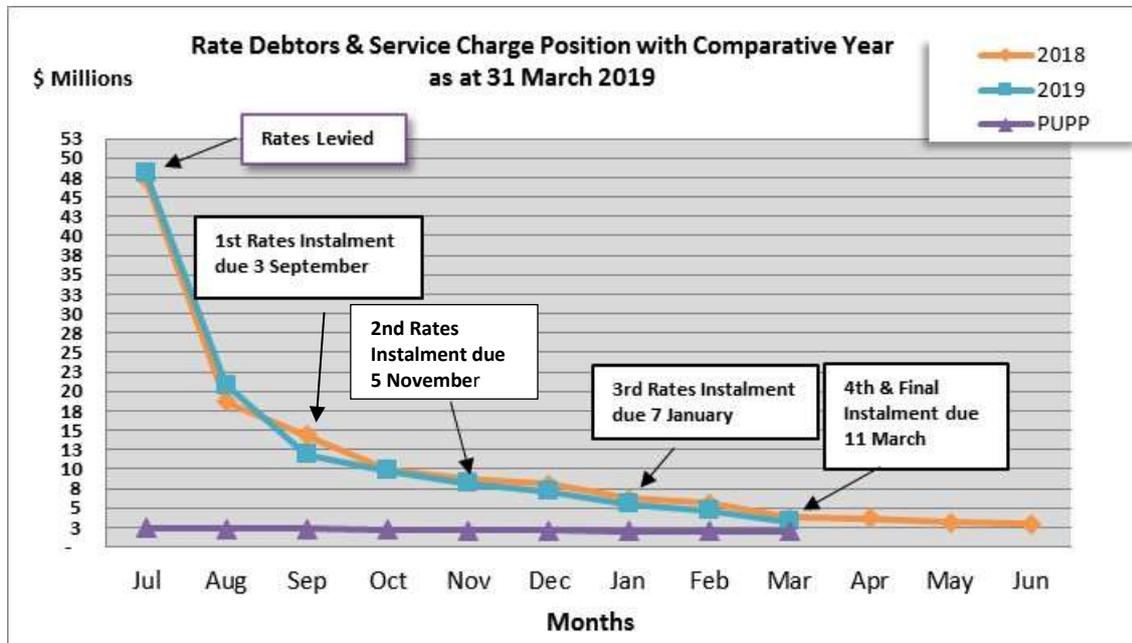
**Debtors Schedule**

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of March. The table also includes total Rates and PUPP Service Charges outstanding.

	2019	2018	Change	
	March	February	%	Of Current Total %
<b>Trade Debtors</b>				
<b>Current</b>	2,684,318	3,133,158	-14%	26.7%
<b>&gt; 40 Days</b>	1,169,247	341,816	242%	11.6%
<b>&gt; 60 Days</b>	42,200	5,208,289	-99%	0.4%
<b>&gt; 90 Days</b>	6,145,588	1,078,400	470%	61.2%
<b>Total</b>	<b>10,041,353</b>	<b>9,761,663</b>	<b>3%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>3,203,894</b>	<b>4,703,111</b>	<b>-32%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>1,977,052</b>	<b>2,028,306</b>	<b>-3%</b>	<b>100%</b>

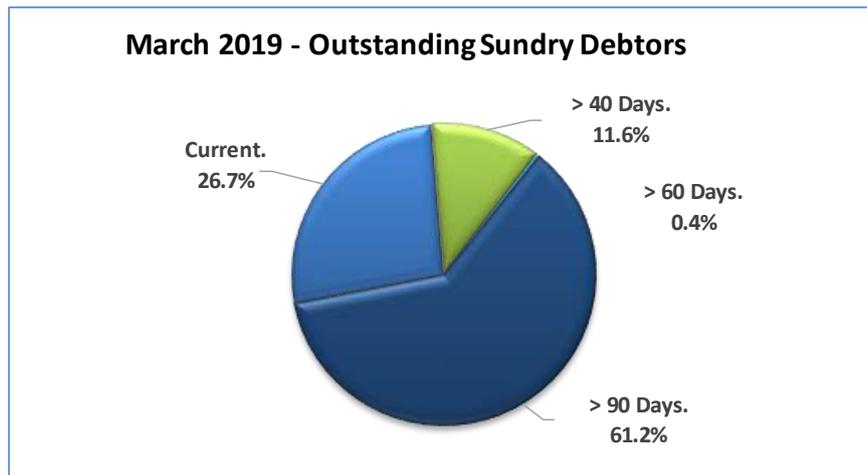
The balance of Rates Debtors has decreased from February 2019 with approximately 92.8% of rates collected to date.

There was a decrease of 3% in the PUPP Debtors balance as PUPP instalment payments were received. PUPP payments have now been received on 99.5% of properties, and of those paid 97.4% have paid in full with 2.6% paying by instalments.

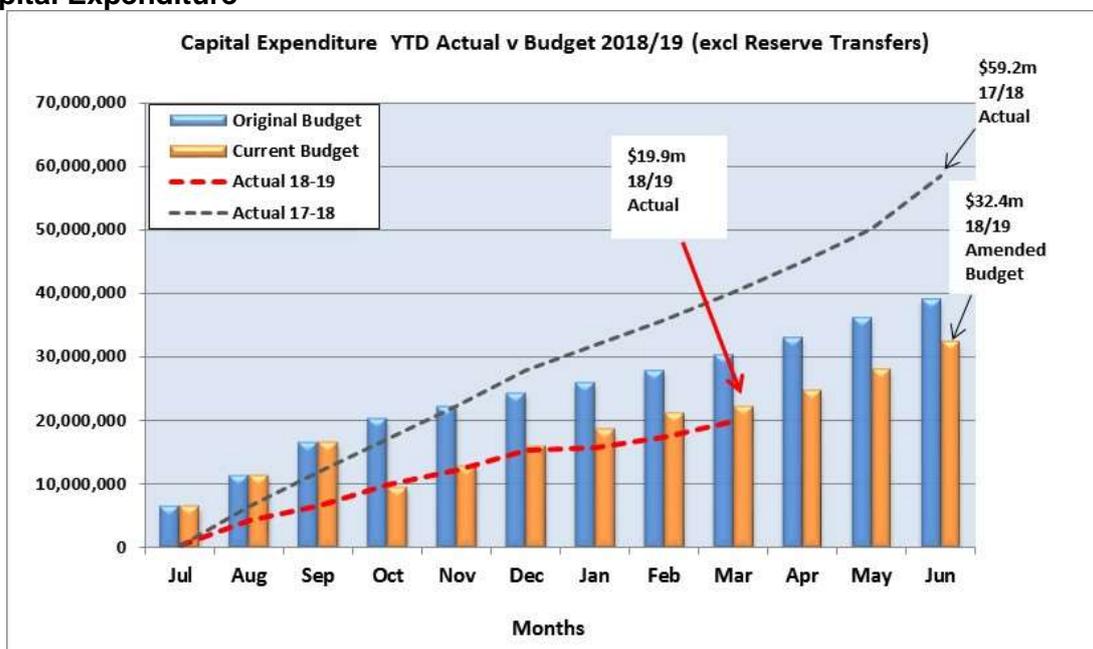


Trade Debtors increased by 3% or \$280k, and includes the second claim for works on Mooligunn Road reconstruction. Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	Total \$	40 Days \$	60 Days \$	>90 Days \$	Comments
Cleanaway Pty Ltd	41,764.84	41,764.84			Invoice confirmed for payment in April
Property Owner – 21 Crawford Way, Roebourne (A2599)	41,593.20			41,593.20	Demolition costs due to uninhabitable dwelling. A General Procedures Claim (GPC) has been served on the property owner, who has responded to the GPC.
Otan Karratha Pty Ltd	742,948.00			742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. A Statement of Claim has been drafted for lodgement in the District Court.
Rambra Pty Ltd	44,037.11	11,464.19	9,321.04	23,251.88	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments.
Western Resource Recovery	5,597.38	5,597.38			Invoice confirmed for payment in April



### Capital Expenditure



Council's 2018/19 current Capital Expenditure budget is \$32m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project and other infrastructure improvements. The following table shows Council is currently 10% below year to date budget in capital expenditure and is tracking at 61% on target with the annual budget for the financial year.

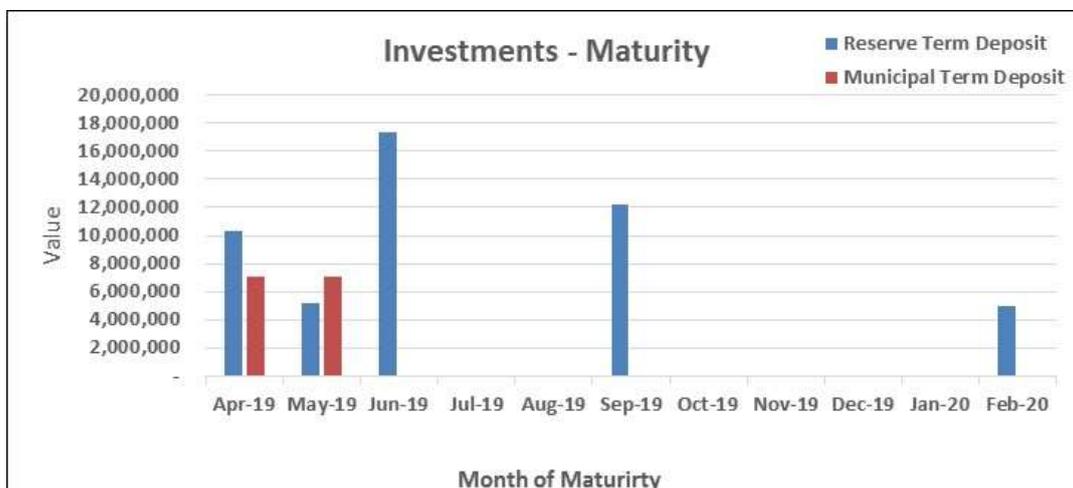
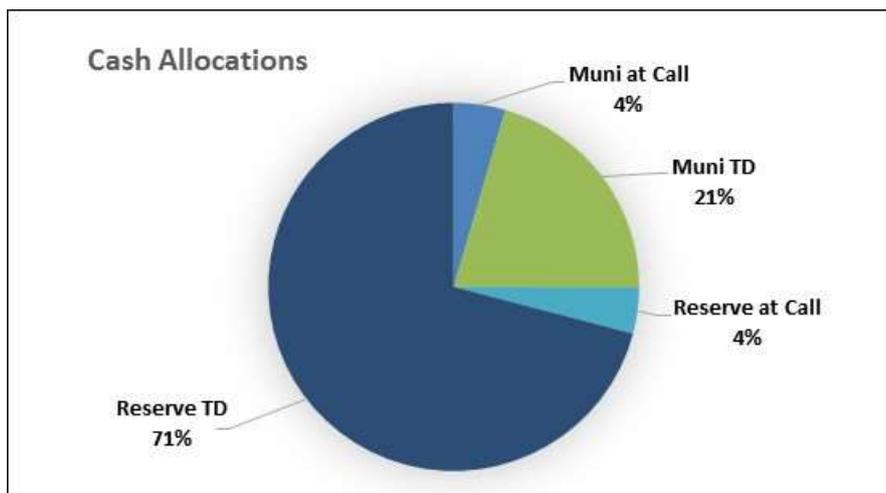
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Amended Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Mar-19			30-Jun-19		
Land	0	0	0%	0	0	0%
Artwork	10,000	9,800	-2%	200,000	25,000	39%
Buildings	9,030,160	7,736,938	-14%	11,924,695	10,033,198	77%
Equipment	119,900	65,699	-45%	257,740	131,900	50%
Furn & Equip	586,073	423,496	-28%	677,000	1,149,985	37%
Plant	2,270,145	1,852,339	-18%	1,723,500	2,580,145	72%
Infrastructure	10,115,544	9,832,804	-3%	24,335,934	18,527,148	53%
<b>Totals</b>	<b>22,131,822</b>	<b>19,921,076</b>	<b>-10%</b>	<b>39,118,869</b>	<b>32,447,376</b>	<b>61%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Cash and Investments**

Institution	Accounts	Principal Investment \$	Balance 31 Mar 2019 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		5,404,202	1.30	At Call	
WBC	Reserve Term Deposit	10,000,000	10,270,773	2.84	12 months	Apr-19
WBC	Reserve Term Deposit	5,136,000	5,166,619	2.72	4 months	May-19
WBC	Reserve Term Deposit	7,045,698	7,206,851	2.83	12 months	Jun-19
BANKWEST	Reserve Term Deposit	10,000,000	10,148,093	2.73	9 months	Jun-19
NAB	Reserve Term Deposit	12,000,000	12,179,014	2.75	12 months	Sep-19
ANZ	Reserve Term Deposit	5,000,000	5,012,205	2.70	12 months	Feb-20
<b>MUNICIPAL FUNDS</b>						
BANKWEST	Municipal Term Deposit	5,000,000	5,076,103	2.71	7 months	Apr-19
CBA	Municipal Term Deposit	2,000,000	2,006,485	2.63	2 months	Apr-19
BANKWEST	Municipal Term Deposit	5,000,000	5,076,103	2.71	8 months	May-19
CBA	Municipal Term Deposit	2,000,000	2,020,121	2.70	6 months	May-19
WBC	Municipal (Transactional)		5,789,744	1.19	At Call	
N/A	Cash on Hand		17,905			
<b>TOTAL</b>		<b>63,181,698</b>	<b>75,374,218</b>			

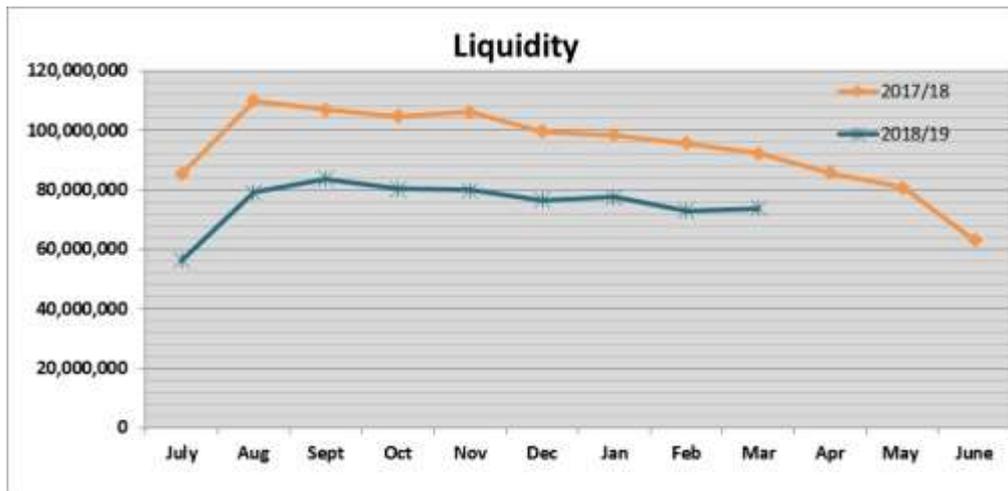
The balance of all Term Deposits includes interest accrued to 31 March 2019



The Reserve Bank cash rate (overnight money market interest rate) remained steady during March at 1.5%. The Municipal funds held with Westpac Bank are currently earning 1.09% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 1.19%

During March, Council had a total of \$5.7m maturing in Reserve investments, with \$2.9m utilised for reserve funded project, Wickham Community Hub.

The liquidity graph for 2018/19 demonstrates a slight increase in liquidity from February, primarily due to payment of rates.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Mar 2019 \$	Year to Date – Mar 2019 \$	Life to Date – Mar 2019 \$
Total Income Received	302,739	2,184,313	4,044,301
Total Expense Paid	(93,340)	(1,047,115)	(2,265,272)
<b>Net Income</b>	<b>209,399</b>	<b>1,137,198</b>	<b>1,779,029</b>
<b>Annualised ROI</b>	<b>12.6%</b>	<b>7.6%</b>	<b>5.1%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of March 2019 with a year to date budget surplus position of \$19,206,861 (comprising \$18,375,250 unrestricted surplus and \$831,611 restricted surplus) and a current surplus position of \$30,509,972 (comprising \$29,678,361 unrestricted surplus and \$831,611 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> March 2019; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> March 2019.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154335  
**MOVED** : Cr Scott  
**SECONDED** : Cr Cucel

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> March 2019.**

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**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**City of Karratha**  
**Statement of Comprehensive Income**  
**By Nature or Type**  
**for the period ending 31 March 2019**

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	41,399,792	40,486,950	40,471,950	40,486,562	-	-	40,443,321
Fees and Charges	42,894,865	40,826,796	29,467,146	28,176,338	-	(1,290,808)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,747,011	7,903,459	10,309,961	30.45%	2,406,502	9,022,035
Interest Earned	2,126,232	2,363,748	1,867,707	1,903,490	-	-	3,161,870
Proceeds/Realisation	-	-	-	-	-	-	0.00
All Other	914,498	1,014,912	854,994	818,264	-	-	2,744,707
	99,582,382	97,439,417	80,565,256	81,694,613	-	1,129,357	92,296,610
<b>Expenses</b>							
Employee Costs	(32,541,395)	(34,468,059)	(25,104,371)	(24,951,904)	-	152,467	(33,781,501)
Materials and Contracts	(30,222,129)	(28,156,109)	(17,963,872)	(16,103,248)	-10.36%	1,860,624	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,869,501)	(4,176,836)	(4,118,647)	-	58,189	(5,327,723)
Interest Expenses	(10,106)	(10,106)	(5,304)	(4,317)	-18.61%	-	(9,703)
Depreciation	(20,831,619)	(17,906,884)	(13,258,956)	(12,934,076)	-	324,880	(20,623,163)
Insurance Expenses	(1,454,133)	(1,567,345)	(1,564,945)	(1,570,104)	-	-	(1,610,103)
Other Expenses	(2,790,858)	(3,165,006)	(2,549,965)	(2,053,146)	-19.48%	496,819	(5,341,372)
	(93,423,335)	(91,143,010)	(64,624,249)	(61,735,441)		2,888,807	(102,394,956)
	<b>6,159,047</b>	<b>6,296,407</b>	<b>15,941,008</b>	<b>19,959,172</b>			<b>(10,098,345)</b>
<b>Non Operating Grants, Subsidies &amp; Contributions</b>							
Contributions	8,411,700	10,201,922	6,681,587	9,551,716	42.96%	2,870,129	19,539,454
Profit on Asset Disposal	2,416	371,053	369,053	269	-99.93%	(368,784)	32,812
(Loss) on Asset Disposal (Loss) on revaluation of Artwork/Sculptures	(75,529)	(105,414)	(76,935)	(1,358,317)	1665.54%	(1,281,382)	(135,544)
							(458,379)
<b>Net Result</b>	14,497,634	16,763,968	22,914,713	28,152,840			8,879,998
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
<i>Changes on Revaluation of non- current Assets</i>							
	0	(184,311)	(184,311)	(1,460,364)	692.34%	(1,276,053)	(130,250,998)
<b>Total other comprehensive income</b>	<b>0</b>	<b>(184,311)</b>	<b>(184,311)</b>	<b>(1,460,364)</b>			<b>(130,250,998)</b>
<b>Total Comprehensive Income</b>	<b>14,497,634</b>	<b>16,579,657</b>	<b>22,730,402</b>	<b>26,692,476</b>			<b>(121,371,000)</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Revenue from Operations	Material Variance		Significant Items	
Operating Grant, Subsidies & Contributions	30.45%	2,406,502	1,690,110	▲ Wickham Community Hub - Timing
			649,687	▲ Wickham Recreation Facility Contribution - Timing
			309,948	▼ Grants & Contributions - Ovals - Timing - Education Dept Agreement
			300,000	▲ Arts & Culture Program - Events Income - Timing
			200,000	▼ Roebourne Pool Contribution - Timing - Education Dept Agreement
			197,999	▲ Red Earth Arts Festival Income - Timing - Funding received earlier than anticipated
			131,883	▼ Karratha Leisureplex Sundry Contributions/Donations - Timing
			69,000	▼ Cossack Grant Income - Timing - Heritage Grant Agreement
			60,000	▼ Contributions Beaches & Foreshore Works - Timing - Hearson Cove Fencing Project has been awarded and will be completed by EOFY
			55,000	▲ Contributions Parks & Gardens - Timing - Funding received earlier than anticipated for Hearson Cove Dune Rehabilitation Project
Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-10.36%	1,860,624	215,889	▲ General Waste & Recycling Collection - Timing - Creditor invoices for March processed in April
			164,240	▲ Roundabout Maintenance - Timing - Scoping of Tender and expect completion by EOFY
			93,558	▲ Dampier Highway Streetscape - Timing - Awaiting recommendation for possible re-scoping of project
			90,359	▼ Footpath & Kerb Maintenance - Additional kerbs and footpath works completed on various projects
			89,841	▲ Street Sweeping - Timing - New contract - waiting on invoices for processing
			88,452	▲ Open Space/Drain Reserve Mtce - Timing - Expected increase in expenditure due to recent weather events
			65,005	▲ IT Software Expenses - Timing - waiting for invoices for processing
			63,048	▲ Cossack Art Award Expenses - Timing - will be expended in this final quarter of 2018/19
Other Expenses	-19.48%	496,819	243,598	▼ Kta Airport Terminal Building Contributions for Qantas Lounge
			63,827	▼ Economic Development - Business Support - Timing
Other	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	41.96%	2,870,129	2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
			673,436	▲ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date
			298,697	▼ Red Earth Arts Precinct Contribution - Timing
			69,008	▼ Contributions to Works - Timing - Footpaths Funding

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 March 2019**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	46,763,288	46,168,450	44,858,600	44,952,722	-	94,122	↑
Governance	16 43,480	83,173	79,477	78,590	-	-	
Law, Order And Public Safety	566,021	1,000,188	890,867	894,365	-	-	
Health	149,800	193,646	156,996	151,067	-	-	
Education and Welfare	58,608	58,608	44,106	53,992	22.41%	-	
Housing	592,840	1,041,305	847,252	511,744	-39.60%	(335,508)	↓
Community Amenities	13,352,759	12,090,121	9,486,868	8,746,576	-	(740,292)	↓
Recreation And Culture	21,928,049	21,764,196	15,053,850	17,120,490	13.73%	2,066,640	↑
Transport	23,863,409	23,980,545	14,780,835	17,393,785	17.68%	2,612,950	↑
Economic Services	421,945	1,169,930	999,215	936,253	-	(62,962)	↓
Other Property And Services	256,299	443,757	399,357	407,014	-	-	
	107,996,498	107,993,919	87,597,423	91,246,598	-	3,649,175	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,573,030)	(1,549,144)	(1,178,916)	(1,200,432)	-	-	
Governance	16 (2,866,749)	(3,615,145)	(2,358,978)	(3,559,991)	50.91%	(1,201,013)	↓
Law, Order And Public Safety	(1,443,485)	(1,585,382)	(1,114,706)	(1,125,047)	-	-	
Health	(1,284,185)	(1,205,109)	(885,132)	(966,658)	-	(81,526)	↓
Education and Welfare	(197,120)	(177,396)	(139,288)	(134,148)	-	-	
Housing	(387,960)	(419,692)	(352,204)	(541,944)	53.87%	(189,740)	↓
Community Amenities	(16,710,961)	(14,784,091)	(10,702,078)	(10,301,096)	-	400,982	↑
Recreation And Culture	(36,869,056)	(38,971,662)	(27,488,604)	(26,388,390)	-	1,100,214	↑
Transport	(29,892,240)	(25,024,901)	(17,899,868)	(18,718,057)	-	(818,189)	↓
Economic Services	(2,170,565)	(2,233,128)	(1,430,354)	(1,301,544)	-	128,810	↑
Other Property And Services	(103,513)	(1,848,612)	(1,316,894)	(316,814)	-75.94%	1,000,080	↑
	(93,498,864)	(91,414,262)	(64,867,022)	(64,554,122)	-	312,899	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	499,550	1,079,368	809,368	88,818	-89.03%	(720,550)	↓
Tsf From Aerodrome Reserve	1,515,906	356,405	582,258	582,259	-	-	
Tsf From Infrastructure Reserve	14,585,419	11,423,715	2,071,527	5,602,205	170.44%	3,530,678	↑
Tsf From Partnership Reserve	7,194,049	6,137,870	4,283,360	2,316,819	-45.91%	(1,966,541)	↓
Tsf From Waste Management Reserve	0	492,811	0	960,175	-	960,175	↑
Tsf From Workers Comp Reserve	0	266,500	266,500	0	-100.00%	(266,500)	↓
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	
Tsf From Carry Forward Budget Reserve	1,157,645	1,310,422	1,133,029	1,133,029	-	-	
Tsf From Economic Development Reserve	400,000	0	0	0	-	-	
Repayments Self Supporting Loans	84,032	84,032	62,828	64,637	-	-	
	25,490,997	21,205,519	9,208,870	10,747,941	16.71%	1,539,071	
<b>Expenses</b>							
Purchase Of Assets - Artwork	(200,000)	(25,000)	(10,000)	(9,800)	-	-	
Purchase Of Assets - Buildings	(11,924,695)	(10,033,198)	(9,030,160)	(7,736,938)	-14.32%	1,293,222	↑
Purchase Of Assets - Equipment	(257,740)	(131,900)	(119,900)	(65,699)	-45.21%	54,201	↑
Purchase Of Assets - Furniture & Equipment	(677,000)	(1,149,985)	(586,073)	(423,496)	-27.74%	162,577	↑
Purchase Of Assets - Plant	(1,723,500)	(2,580,145)	(2,270,145)	(1,852,339)	-18.40%	417,806	↑
Purchase Of Assets - Infrastructure	(24,335,934)	(18,527,148)	(10,115,544)	(9,832,804)	-	282,740	↑
Loan Principal Repayments	(81,408)	(81,408)	(40,454)	(40,453)	-	-	
Tsf To Aerodrome Reserve	(48,832)	(104,019)	(79,255)	(79,025)	-	-	
Tsf To Dampier Drainage Reserve	(276)	(283)	(210)	(209)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(22,544)	(16,761)	(16,709)	-	-	
Tsf To Walkington Theatre Reserve	(836)	(857)	(637)	(635)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(14,434)	(10,731)	(10,698)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(18,870,256)	(798,845)	(786,109)	-	-	
Tsf To Partnership Reserve	(6,554,516)	(6,466,510)	(5,420,119)	(2,997,892)	-44.69%	2,422,227	↑
Tsf To Waste Management Reserve	(1,404,162)	(589,577)	(439,558)	(435,985)	-	-	
Tsf To Mosquito Control Reserve	(795)	(800)	(170)	(169)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(130,694)	(97,167)	(96,866)	-	-	
Tsf To Community Development Reserve	(32,617)	(35,207)	(26,176)	(26,095)	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(10,281)	(7,735)	(7,711)	-	-	
Tsf To Economic Development Reserve	(33,265)	(34,041)	(25,309)	(25,230)	-	-	
	(64,334,027)	(58,808,287)	(29,094,949)	(24,444,862)	-15.98%	4,650,087	

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 31 March 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
<b>Adjustment For Non Cash Items</b>							
Depreciation	20,831,619	17,906,884	13,258,956	12,934,076	-	(324,880)	
Movement in Accrued Interest	-	-	-	(987)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)	
(Profit) / Loss On Disposal Of Assets	73,113	(265,639)	(292,118)	1,358,048	-564.90%	1,650,166	
	20,904,732	17,641,245	12,966,838	14,118,717	-	1,151,879	
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611	-	-	
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089	-	-	
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>13,834</b>	<b>19,206,861</b>	<b>30,509,972</b>		<b>11,303,111</b>	

### Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Housing	-39.60%	(335,508)	335,508	▼ Profit on Sale of Staff Housing - Timing - 9 Sing Place Pegs Creek & 38 Clarkson Way Bulgarra, as this is a non cash item, it has no impact on surplus
Recreation & Culture	13.73%	2,066,640	1,690,110	▲ Contribution Wickham Community Hub - Timing
			649,687	▲ Wickham Recreation Facility Contribution - Timing
			309,948	▼ Grants & Contributions - Ovals - Timing - Education Dept Agreement
			300,000	▲ Arts & Culture Program - Events Income - Timing
			200,000	▼ Roebourne Pool Contribution - Timing - Education Dept Agreement
			197,999	▲ Red Earth Arts Festival Income - Timing - Funding received earlier than anticipated
			131,883	▼ Karratha Leisureplex Sundry Contributions/Donations - Timing
			69,000	▼ Cossack Grant Income - Timing - Heritage Grant Agreement
			60,000	▼ Contributions Beaches & Foreshore Works - Timing - Hearson Cove Fencing Project has been awarded and will be completed by EOFY
			55,000	▲ Contributions Parks & Gardens - Timing - Funding received earlier than anticipated for Hearson Cove Dune Rehab Project
Transport	17.68%	2,612,950	2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
			673,436	▲ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date
			69,008	▲ Contributions to Works - Timing - Millstream Road Shared Path (Stage 2) :
Expenses from Operations	Material Variance		Significant Items	
Governance	50.91%	(1,201,013)	1,456,407	▼ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversing revaluation amounts. As this is a non cash account, this has no impact on surplus
Housing	53.87%	(189,740)	104,373	▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on surplus
Other Property and Services	-75.94%	1,000,080	579,439	▲ Less allocated to Overheads throughout accounts have been fully allocated and are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			223,221	▲ Workers Compensation Claims are lower than anticipated
			105,648	▲ Depreciation - Vehicles & Plant - Timing - based on plant purchases
			33,365	▲ Salaries Allocated - is higher than Salaries paid - Timing - Accounting treatment for Accrued Salaries/Wages
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-89.03%	(720,550)	620,000	▼ Timing - Sale 2 x Staff Housing
Tsf from Infrastructure Reserve	170.44%	3,530,678	3,530,678	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated
Tsf from Partnership Reserve	-45.91%	(1,966,541)	1,966,541	▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned
Tsf from Workers Comp Reserve	-100.00%	(266,500)	266,500	▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned

**Variance Commentary by Program**

Non Operating Expenses	Material Variance			Significant Items
Purchase of Assets - Buildings	-14.32%	1,293,222	1,117,910	▲ Wickham Community Hub - Timing
			94,690	▲ Depot Masterplan Stage 3 - Admin Bldg Refurb & Workshop Extension - Timing - Purchase Orders raised and awaiting invoices
			71,453	▲ Red Earth Arts Precinct Building - Timing - anticipate to be expended this quarter
Purchase of Assets - Furniture & Equipment	-27.74%	162,577	63,742	▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing
			61,998	▲ Furniture & Equipment - Wickham Community Hub - Procurement was delayed due to Practical Completion being behind, however budget will be expended this financial year
Purchase of Assets - Plant	-18.40%	417,806	194,300	▲ Plant-Roads & Streets - Timing - Replacement Flocon Truck
Tsf to Partnership Reserve	-44.69%	2,422,227	2,422,227	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned

**City of Karratha**  
**Net Current Funding Position**  
**for the period ending 31 March 2019**

	Year to Date Actual	Brought Forward
Note	31/03/2019	1/07/2018
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	18,469,461	1,469,462
Cash and Cash Equivalents - Restricted (Trust)	1,518,045	1,925,270
Cash and Cash Equivalents - Restricted - Reserves	55,386,712	61,497,864
Trade and Other Receivables	14,603,228	13,759,165
Inventories	381,182	401,783
Total Current Assets	90,358,628	79,053,544
<b>Current Liabilities</b>		
Trade and Other Payables	3,390,384	12,767,797
Trust Liabilities	1,519,879	1,926,763
Current Portion of Long Term Borrowings	(40,453)	81,408
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	8,958,743	18,864,900
<b>Net Current Assets</b>	<b>81,399,885</b>	<b>60,188,643</b>
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(55,386,712)	(61,497,864)
Loan repayments from institutions	59,719	(20,116)
Movement in Accruals (Non Cash)	(173,407)	(172,420)
<b>Add back</b>		
Current Loan Liability	(40,453)	81,408
Cash Backed Employee Provisions	4,950,338	4,853,471
Current Provisions funded through salaries budget	(299,398)	0
<b>Net Current Asset Position</b>	<b>30,509,972</b>	<b>3,433,123</b>
1) Note Explanation:		
Trade & Other Receivables	(619,071)	2,175,921
Rates Debtors	3,203,894	2,990,652
Sundry Debtors	12,018,405	8,592,592
Total Trade and Other Receivables	14,603,228	13,759,165

**City of Karratha**  
**Statement of Financial Position**  
**As at 31 March 2019**

	2018/19	2017/18
	\$	\$
<b>Current Assets</b>		
Cash On Hand	17,905	17,805
Cash and Cash Equivalents - Unrestricted	18,451,556	1,451,657
Cash and Cash Equivalents - Restricted (Trust)	1,518,045	1,925,270
Cash and Cash Equivalents - Restricted (Reserves/Muni)	55,386,712	61,497,864
Trade and Other Receivables	14,603,228	13,759,165
Inventories	381,182	401,783
<b>Total Current Assets</b>	<u>90,358,628</u>	<u>79,053,544</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	289,264,217	284,180,019
Infrastructure	394,983,102	392,002,462
<b>Total Non Current Assets</b>	<u>684,513,717</u>	<u>676,513,681</u>
<b>Total Assets</b>	<u>774,872,345</u>	<u>755,567,225</u>
<b>Current Liabilities</b>		
Trade and Other Payables	3,390,384	11,720,809
Trust Liabilities	1,519,879	1,926,763
Long Term Borrowings	(40,453)	81,408
Provisions	4,088,933	4,088,933
<b>Total Current Liabilities</b>	<u>8,958,743</u>	<u>17,817,912</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
<b>Total Non Current Liabilities</b>	<u>1,109,428</u>	<u>1,108,020</u>
<b>Total Liabilities</b>	<u>10,068,171</u>	<u>18,925,933</u>
<b>Net Assets</b>	<u>764,804,174</u>	<u>736,641,292</u>
<b>Equity</b>		
Accumulated Surplus	464,933,621	432,129,993
Revaluation Surplus	244,483,838	243,013,433
Reserves	55,386,715	61,497,867
<b>Total Equity</b>	<u>764,804,174</u>	<u>736,641,292</u>

**City of Karratha**  
**Cash & Cash Equivalents**  
for the period ending 31 March 2019

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	17,905
Westpac at call	4,272,527
Term deposits	14,179,029
	<u>18,469,461</u>
<b>Restricted Cash</b>	
Reserve Funds	55,386,712
Restricted Unspent Grants	0
Westpac - Trust	1,518,045
	<u>56,904,757</u>
<b>Total Cash</b>	<u><u>75,374,218</u></u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
for the period ending 31 March 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) Revenue to Council for Members of Council	(890,541)	(792,241)	(604,420)	(576,350)
Net (Cost) Revenue to Council for Executive Admin	(653,851)	(677,865)	(490,717)	(517,033)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,544,392)</b>	<b>(1,470,106)</b>	<b>(1,095,137)</b>	<b>(1,093,383)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) Revenue to Council for Rates	41,963,151	41,066,181	40,983,081	41,030,358
Net (Cost) Revenue to Council for General Revenue	(9,434,933)	(10,179,249)	2,946,899	2,995,501
Net (Cost) Revenue to Council for Financial Services	(2,497,786)	(2,233,578)	(1,560,173)	(1,866,428)
Net (Cost) Revenue to Council for Corporate Services Admin	7,534,634	7,184,649	5,488,417	4,418,193
Net (Cost) Revenue to Council for Human Resources	(1,834,092)	(2,301,241)	(1,730,250)	(1,486,024)
Net (Cost) Revenue to Council for Governance & Organisational Strategy	(1,156,890)	(1,132,848)	(856,740)	(815,385)
Net (Cost) Revenue to Council for Information Services	(2,157,344)	(2,355,462)	(1,722,966)	(1,596,852)
Net (Cost) Revenue to Council for Television & Radio Services	(15,993)	(1,720)	(1,306)	(1,352)
Net (Cost) Revenue to Council for Business Improvement Process	0	0	0	0
Net (Cost) Revenue to Council for Staff Housing	109,976	732,474	898,715	115,495
Net (Cost) Revenue to Council for Public Affairs	(1,420,319)	(1,138,861)	(731,944)	(744,600)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,090,404</b>	<b>29,640,345</b>	<b>43,713,733</b>	<b>42,048,906</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) Revenue to Council for Partnerships - Rio Tinto	600,451	(325,731)	(1,108,582)	(671,997)
Net (Cost) Revenue to Council for Comm. Engagement - Other Buildings (Part & Eng)	94,146	116,050	100,050	100,545
Net (Cost) Revenue to Council for Comm. Engagement - Community Development	(1,006,799)	(1,150,746)	(586,850)	(594,137)
Net (Cost) Revenue to Council for Youth Services	74,200	81,000	146,295	201,658
Net (Cost) Revenue to Council for Comm. Engagement - Community Sponsorship	(621,532)	(654,211)	(383,411)	(374,358)
Net (Cost) Revenue to Council for Comm. Engagement - Daycare Centres	(68,057)	(35,832)	(40,761)	(25,736)
Net (Cost) Revenue to Council for Comm. Engagement - Child Health Clinics	(22,366)	(18,390)	(16,110)	(14,389)
Net (Cost) Revenue to Council for Karratha Entertainment Centre	(19,314)	(15,157)	(11,404)	(13,337)
Net (Cost) Revenue to Council for Roebourne Aquatic Centre	(195,424)	(225,207)	(179,979)	(362,471)
Net (Cost) Revenue to Council for Library Services	(2,221,548)	(2,124,731)	(1,577,152)	(1,536,136)
Net (Cost) Revenue to Council for Cossack Operations	(315,764)	(253,201)	(155,228)	(201,168)
Net (Cost) Revenue to Council for Ovals & Hardcourts	(2,017,068)	(2,035,704)	(1,536,260)	(1,662,700)
Net (Cost) Revenue to Council for Karratha Bowling & Golf	(611,494)	(624,896)	(456,117)	(420,798)
Net (Cost) Revenue to Council for Pavilions & Halls	(516,340)	(611,366)	(438,712)	(349,098)
Net (Cost) Revenue to Council for Comm. Projects - Leisure Projects	(776,712)	(857,352)	(425,422)	(396,377)
Net (Cost) Revenue to Council for Comm. Projects - Playgrounds	(89,102)	(92,808)	(32,791)	(43,207)
Net (Cost) Revenue to Council for Comm. Projects - Medical Services	0	65,382	11,273	11,375
Net (Cost) Revenue to Council for Other Buildings	(89,973)	(122,761)	(35,587)	(46,169)
Net (Cost) Revenue to Council for The Youth Shed	(1,017,525)	(1,079,379)	(811,835)	(781,654)
Net (Cost) Revenue to Council for Karratha Leisureplex	(3,826,585)	(3,920,465)	(2,809,915)	(2,674,604)
Net (Cost) Revenue to Council for Comm. Engagement - Pam Buchanan Family Centre	(192,260)	(127,096)	(90,450)	(33,724)
Net (Cost) Revenue to Council for Arts & Culture	(1,333,493)	(874,492)	(899,399)	(236,999)
Net (Cost) Revenue to Council for Dampier Community Hub	418,781	278,369	(580,032)	(482,919)
Net (Cost) Revenue to Council for Red Earth Arts Precinct	253,014	(628,296)	3,343,809	2,997,540
Net (Cost) Revenue to Council for Wickham Recreation Precinct	1,261,168	1,179,661	327,505	1,133,970
Net (Cost) Revenue to Council for Wickham Community Hub	(1,824,008)	(1,098,777)	(5,802,272)	718,284
Net (Cost) Revenue to Council for The Base	(331,992)	(146,428)	(45,147)	(33,201)
Net (Cost) Revenue to Council for Indoor Play Centre	(38,002)	45,967	42,834	59,474
<b>TOTAL COMMUNITY SERVICES</b>	<b>(14,433,598)</b>	<b>(15,256,597)</b>	<b>(14,051,650)</b>	<b>(5,732,333)</b>

**City of Karratha****Statement of Financial Activity by Divisions  
for the period ending 31 March 2019**

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) Revenue to Council for Emergency Services	(29,841)	30,250	(20,159)	(15,652)
Net (Cost) Revenue to Council for Ranger Services	(930,597)	(681,961)	(359,003)	(429,943)
Net (Cost) Revenue to Council for Tourism/Visitors Centres	(520,000)	(251,943)	(204,443)	(235,082)
Net (Cost) Revenue to Council for Karratha Tourism & Visitor Centre	0	(191,200)	(138,036)	(123,809)
Net (Cost) Revenue to Council for Community Safety	(244,545)	(178,697)	(5,823)	8,273
Net (Cost) Revenue to Council for Economic Development	(2,620,321)	(1,204,784)	(816,777)	(699,714)
Net (Cost) Revenue to Council for Camping Grounds	129,932	125,462	86,062	89,583
Net (Cost) Revenue to Council for Building Control	(279,999)	(261,280)	(176,972)	(265,157)
Net (Cost) Revenue to Council for Health Services	(957,249)	(931,319)	(690,632)	(782,569)
Net (Cost) Revenue to Council for Town Planning	(1,011,810)	(1,095,970)	(807,672)	(689,902)
Net (Cost) Revenue to Council for Strategic Planning	(275,008)	(267,046)	(206,473)	(212,776)
Net (Cost) Revenue to Council for Development Services	(34,000)	(24,000)	(15,000)	(68,094)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(6,773,438)</b>	<b>(4,932,488)</b>	<b>(3,354,928)</b>	<b>(3,424,842)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) Revenue to Council for Depots	(939,355)	(1,070,606)	(1,500,316)	(1,364,592)
Net (Cost) Revenue to Council for Public Services Overheads	325,349	781,942	614,155	(39,948)
Net (Cost) Revenue to Council for Fleet & Plant	813,408	95,534	113,658	119,425
Net (Cost) Revenue to Council for Roads & Streets	(7,099,536)	(6,946,700)	(5,095,745)	(1,373,077)
Net (Cost) Revenue to Council for Parks & Gardens	(5,348,427)	(4,132,290)	(2,298,854)	(2,307,737)
Net (Cost) Revenue to Council for Drainage	(1,074,004)	(819,195)	(505,789)	(668,721)
Net (Cost) Revenue to Council for Footpaths & Bike Paths	(1,382,513)	(1,737,358)	(856,765)	(1,034,759)
Net (Cost) Revenue to Council for Effluent Re-Use Scheme	(74,195)	(180,966)	(168,225)	(144,008)
Net (Cost) Revenue to Council for Cemeteries	(124,571)	(121,861)	(111,769)	(103,396)
Net (Cost) Revenue to Council for Public Toilets	(474,935)	(511,193)	(396,639)	(431,640)
Net (Cost) Revenue to Council for Beaches, Boat Ramps, Jetties	(937,266)	(673,747)	(765,751)	(767,526)
Net (Cost) Revenue to Council for Town Beautification	(2,238,082)	(2,127,480)	(1,542,207)	(1,121,806)
Net (Cost) Revenue to Council for Bus Shelters	0	(60,000)	0	0
Net (Cost) Revenue to Council for Private Works & Reinstatements	(96,402)	(124,611)	(121,303)	(139,338)
Net (Cost) Revenue to Council for Works Overheads	1,083,179	808,343	630,809	1,100,984
Net (Cost) Revenue to Council for Parks & Gardens Overheads	837,942	699,224	555,213	2,283
Net (Cost) Revenue to Council for Disaster Preparation & Recovery	(276,748)	(332,850)	(332,850)	(372,591)
Net (Cost) Revenue to Council for Tech Services	(4,445,774)	(4,291,981)	(3,206,959)	(1,103,985)
Net (Cost) Revenue to Council for Tech Services Overheads	0	(151)	(151)	(151)
Net (Cost) Revenue to Council for SP & Infrastructure Services	(25,000)	(22,500)	(17,250)	(17,061)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(21,476,930)</b>	<b>(20,768,446)</b>	<b>(15,006,738)</b>	<b>(9,767,644)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) Revenue to Council for Project Management	(587,871)	(310,068)	(200,527)	(195,135)
Net (Cost) Revenue to Council for Waste Collection	952,491	1,073,519	1,735,598	2,039,159
Net (Cost) Revenue to Council for Landfill Operations	(1,969,626)	(1,617,031)	(2,314,553)	(1,910,687)
Net (Cost) Revenue to Council for Waste Overheads	1,512,567	1,044,917	749,903	2,905
Net (Cost) Revenue to Council for Karratha Airport	9,799,685	9,216,089	5,635,459	5,321,414
Net (Cost) Revenue to Council for Other Airports	(9,956)	(2,000)	0	(681)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>9,697,290</b>	<b>9,405,426</b>	<b>5,605,880</b>	<b>5,256,975</b>
<b>TOTAL DIVISIONS</b>	<b>(3,440,664)</b>	<b>(3,381,866)</b>	<b>15,811,161</b>	<b>27,287,679</b>
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(987)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(173,407)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	<b>1,019,841</b>	<b>831,611</b>	<b>831,611</b>	<b>831,611</b>
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	<b>2,493,705</b>	<b>2,564,089</b>	<b>2,564,089</b>	<b>2,564,089</b>
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>13,834</b>	<b>19,206,861</b>	<b>30,509,972</b>



**10.2 LIST OF ACCOUNTS – 29 MARCH 2019 TO 29 APRIL 2019**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>23 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 29 March 2019 to 29 April 2019.

**BACKGROUND**

Council has given delegated authority that allows officers to approve payments from Council's bank accounts either via cheque or through electronic lodgement.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 29 March 2019 to 29 April 2019 totalled \$8,270,608, which included the following payments:

- Karratha Earthmoving – Mooligunn Road Reconstruction Progress Claim #2&3 – \$911,124
- Colin Wilkinson Developments – WCH Progress Claim #15 – \$322,330
- Daimler Trucks – Purchase Fuso Fighter Truck - \$220,165
- D&S Wells – Dampier Rd Shared Path Stage 5 - \$177,595
- Mitie Construction – Wickham Squash Centre Progress Claim #4 - \$170,988

Consistent with CG-11 Regional Price Preference Policy 63% of the value of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT67062 to EFT67754 (Inclusive);
3. Cheque Voucher 78586 to 78590;
4. Cancelled Payments: EFT67091, EFT67092, EFT67208, EFT67241, EFT67258, EFT67277, EFT67278, EFT67351, EFT67529, 78588;
5. Direct Debits: DD34387.1 to DD34540.1;
6. Credit Card Payments: \$16,638.21; and
7. Payroll Cheques \$1,611,726.03;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154336  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,270,608.96 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT67062 to EFT67754 (Inclusive);
3. Cheque Voucher 78586 to 78590;
4. Cancelled Payments: EFT67091, EFT67092, EFT67208, EFT67241, EFT67258, EFT67277, EFT67278, EFT67351, EFT67529, 78588;
5. Direct Debits: DD34387.1 to DD34540.1;
6. Credit Card Payments: \$16,638.21; and
7. Payroll Cheques \$1,611,726.03

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT67062	29.03.2019	Department Of Transport	Vehicle Search Fees For Feb 2019	159.80
EFT67063	29.03.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	43.02
EFT67064	29.03.2019	Telstra Corporation Ltd	Telephone Usage Charges	12,202.95
EFT67065	29.03.2019	Horizon Power	Electricity Usage Charges	232,086.87
EFT67066	29.03.2019	Water Corporation	Water Usage Charges	35,824.06
EFT67067	29.03.2019	Wesfarmers Kleenheat Gas Pty Ltd	REAP - Facility Fee/Cylinder Service Charge For 190kg	287.77

Chq/EFT	Date	Name	Description	Amount
EFT67068	29.03.2019	Pivotel Satellite Pty Limited	Ranger Tracking 15/03/2019 - 14/04/2019	259.00
EFT67069	29.03.2019	Horizon Power	Electricity Usage Charges	893.10
EFT67070	29.03.2019	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	409.47
EFT67071	29.03.2019	Atom Supply	WRF - 2 New Battery Chargers, Uniforms, Galvanised Chain, Star Pickets	1,634.50
EFT67072	29.03.2019	J Blackwood & Son Pty Limited	P&G - Replacements Brushless Drill Kit, Safety Glasses, Hats, Jugs	766.54
EFT67073	29.03.2019	ABCO Products	Stock - Grill Brick	465.96
EFT67074	29.03.2019	Avdata Australia	KTA Airport - Monthly Data Reporting Fee Jan 2019	1,380.12
EFT67075	29.03.2019	Ausnet Industries	Equipment Replacement - 6 Screen/Divider Nets For Leisureplex Outdoor Basketball Courts	3,729.00
EFT67076	29.03.2019	Ashdown-Ingram	Parts for Plant Repairs	640.20
EFT67077	29.03.2019	Acacia Connection Pty Ltd	HSE - EAP Program - Quarterly Fee 01/04/2019 - 30/06/2019	2,145.00
EFT67078	29.03.2019	Arts On Tour NSW Ltd	REAP - 2nd Instalment Performance Of Two 30/04/2019	3,058.00
EFT67079	29.03.2019	Australian Training Management Pty Ltd	HR - Traineeship Component Completion Fees	4,030.09
EFT67080	29.03.2019	Barth Bros Automotive Machining	Parts for Plant Repairs	2,797.73
EFT67081	29.03.2019	Bunzl Ltd	Stock - Hand Towel Rolls / Toilet Tissue	560.45
EFT67082	29.03.2019	BC Lock & Key	WRF & KLP - Repair & Replace Locks, Supply Padlocks, KTVC - Supply Keys	1,521.64
EFT67083	29.03.2019	Burkeair Pty Ltd	KTA Airport - Repair Gas Leaks On Chillers & Rebuild 2 Oil Pumps, RCC - Install New Filters, Waste - Chemical Clean all Units, Staff Housing - Replace AC Units, DCH - Repair AC in Reception, Various Repairs / Servicing of Units	31,590.16
EFT67084	29.03.2019	Beacon Equipment	Plant - Material Collection System, P&G - 29" Vacuum (Replacement)	10,223.00
EFT67085	29.03.2019	BGC Australia Pty Ltd T/A Brikmakers	Town Centres Maintenance - Pallet Of Easipave Charcoal Pavers	388.46
EFT67086	29.03.2019	K Bowen	Reimbursement For ID Verification Check For ASIC Application	44.00
EFT67087	29.03.2019	Chefmaster Australia	Stock - Garbage Bags 80ltr	1,589.16
EFT67088	29.03.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	1,891.46
EFT67089	29.03.2019	Blue Hat Cleaning Services T/as Damei Cleaning Services	Cleaning - Sweeping of Car Parks Roads Paths Pavements and Specialised Cleaning	19,714.48
EFT67090	29.03.2019	Hathaways Lubricants	Stock - Lubricants	1,278.84
EFT67091	29.03.2019	Institute Of Public Works Engineering Australasia t/as IPWEA	Cancelled Payment	0.00
EFT67092	29.03.2019	Karratha Adventure Sports	Cancelled Payment	0.00
EFT67093	29.03.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	HR - Accommodation For Emerging Leaders Facilitator	338.00
EFT67094	29.03.2019	S Kot	Reimbursement For Utilities - Gas (as per employment contract)	140.00
EFT67095	29.03.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock	19.95
EFT67096	29.03.2019	Midalia Steel T/a Onesteel	Plant - 40x40x5 Steel Angle	67.01
EFT67097	29.03.2019	WALGA	Training Expense - Integrated Strategic Planning	515.00
EFT67098	29.03.2019	Poolmart Karratha	WRF - No Fume Liquid PH Reducer	158.00

Chq/EFT	Date	Name	Description	Amount
EFT67099	29.03.2019	Parry's Merchants	REAP / RAC / IPC - Supplies For Kiosk, Stock - Bleach	2,015.95
EFT67100	29.03.2019	Poinciana Nursery	P&G - Transport Mulch To Point Samson And Spread In Garden Beds, Yaburara Trail - Brush Cut and Prune Overhanging Bush	7,612.00
EFT67101	29.03.2019	Ray White Real Estate Karratha	HR - Marketing for 9 Sing Place	600.00
EFT67102	29.03.2019	St John Ambulance - Karratha	HR - First Aid Course	160.00
EFT67103	29.03.2019	Signswest Stick With Us Sign Studio	WRF - Supply 4 Aluminium Signs Beams	211.20
EFT67104	29.03.2019	Stihl Shop Redcliffe	Stock	30.00
EFT67105	29.03.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Flights For Staff Sydney Filex Conference	2,016.00
EFT67106	29.03.2019	TNT Express	Freight - Various	239.56
EFT67107	29.03.2019	Truck Centre (WA) Pty Ltd	Plant - Pressure Sensor	268.53
EFT67108	29.03.2019	Thrifty Car Rental	Employment Costs - Vehicle Hire For M Hattingh Perth 27/2/19 - 1/3/2019	92.82
EFT67109	29.03.2019	Ausolar Pty Ltd	Admin Energy Improvements - Supply And Install New Led Lighting To Admin Annex Building, P&G - IPC - Replace Damaged Light fittings, RCD Testing - Various Sites, Waste - Install Led Lighting, KLP - Supply/Install Wall Mounted Air Dryers, Main Admin - Repair Customer Service Door, Testing and Tagging - Various, Install Smoke Alarms, Replace Fluoro Lights, Repair Switchboard	49,721.23
EFT67110	29.03.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Coffee Pods, Machine Lease, Café Stock	843.53
EFT67111	29.03.2019	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets	162.25
EFT67112	29.03.2019	Cherratta Lodge Pty Ltd	KLP - Washing & Folding Of Function Tablecloths	25.65
EFT67113	29.03.2019	Command IT Services	Wickham SES - Security Alarm Monitoring Mar 2019	165.00
EFT67114	29.03.2019	Comtec Data Pty Ltd	PS - 2 Es200 Locks, Repaired HR Internal Door	1,193.50
EFT67115	29.03.2019	Converged Communication Network Applications Pty Ltd	WCH - Avaya Phone System & End Point	4,818.96
EFT67116	29.03.2019	Data#3 Limited	WCH - Network Switching Equipment - Library / Youth / NFP	23,995.93
EFT67117	29.03.2019	Dave's Transit Service	The Base - Return Bus Services, Wickham To Roebourne, Deadly Colour Run - Roebourne	286.00
EFT67118	29.03.2019	Daimler Trucks Perth	Parts for Plant Repairs	1,095.52
EFT67119	29.03.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	133.40
EFT67120	29.03.2019	Development Cartographics (the Trustee For The Beal Family Trust)	Plan Preparation/Modification for Karratha Dampier Roebourne Point Samson and Wickham for 2018/2019 FY	88.00
EFT67121	29.03.2019	Dunnart Picture Framing	Community Development - Gift Voucher for Staff Leaving Gift	200.00
EFT67122	29.03.2019	Dampier Plumbing & Gas (tff DPG Trust)	Investigate Bore And Empty And Complete Sample Testing, KLP/ Wickham Library - Repair Toilets, Pegs Creek - Repair Fountain, Baynton Oval - Report on Low Water Flow	2,226.40
EFT67123	29.03.2019	Datacom Systems (AU) Pty Ltd	IT - Office 365 Add On	645.48

Chq/EFT	Date	Name	Description	Amount
EFT67124	29.03.2019	E & MJ Rosher Pty Ltd	Stock - Parts for Plant Repairs	205.20
EFT67125	29.03.2019	Ensystex Australasia Pty Ltd	Stock - Attrathor Targeted Insecticide 250ml	115.50
EFT67126	29.03.2019	Engage Create Connect (The Stevens Property Trust)	Dampier Foreshore Public Art Concept Design Fee	825.00
EFT67127	29.03.2019	Farinosi & Sons Pty Ltd	P&G - Back Pack Sprayer	67.50
EFT67128	29.03.2019	Forge Resources Swan Pty Ltd	Refund - Credit of Fees for closed facility	510.00
EFT67129	29.03.2019	Global Security Management (WA)	KLP - Nightly Security Patrols 01/02/2019 - 28/02/2019	3,058.44
EFT67130	29.03.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight	937.74
EFT67131	29.03.2019	Hitachi Construction Machinery	Parts for Plant Repairs	33.00
EFT67132	29.03.2019	Handy Hands Pty Ltd	Depot - Bags Of Baileys Potting Mix, Millars Well Oval - Bottle of Sedge Hammer	1,444.00
EFT67133	29.03.2019	Studiocanal Pty Ltd	REAP - Screening Of Movie King Of Thieves	357.50
EFT67134	29.03.2019	D Hutton	Reimb - Fuel Car Hire & Meals Whilst Attending IPWEA Training	263.48
EFT67135	29.03.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	3 Teesdale Place - Repair Pool Pump, 15 Teesdale - Monthly Pool Service	388.30
EFT67136	29.03.2019	HIMAC Attachments (atf The Tindal Family Trust)	Stock - Bolt-on Cutting Edges	704.00
EFT67137	29.03.2019	House Of Nappies	KLP - Swim Nappies	579.99
EFT67138	29.03.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	KLP - SCR Bluetooth Adaptor	48.00
EFT67139	29.03.2019	ZircoData Pty Ltd	Records Management - Archive Storage Costs Feb 2019	1,929.09
EFT67140	29.03.2019	International Artist Trust (tff The International Artisit Trust)	Cossack Art Award - 1 Full Page (Inside Back Cover) Call For Entries Advertisement To Run March 2019	1,210.00
EFT67141	29.03.2019	Jason Sign Makers	Stock - Stainless Steel Bandit Strapping	235.07
EFT67142	29.03.2019	James Bennett Pty Limited	Libraries - New Resources	381.66
EFT67143	29.03.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	272.95
EFT67144	29.03.2019	Jaswil Pty Ltd T/as Para Mobility	Equipment - Platypus Aquatic And Wet Area Self Propelling Bariatric Wheelchair 50% Deposit	1,393.00
EFT67145	29.03.2019	Jenoptik Australia Pty Ltd	PIRSA - Supply 2 Radar Speed Display Signs & Fittings	12,782.00
EFT67146	29.03.2019	Karratha Glass Service	KTVC - Supply & Install 12.4mm Impact Rated Clear Glass Compliant With Disabled Access, Kta Airport - Repair Damaged Framework	6,616.50
EFT67147	29.03.2019	Karratha Smash Repairs	Plant - Insurance Excess Payable On Claim	300.00
EFT67148	29.03.2019	Keyspot Services	KLP - POS Cash Keys	42.00
EFT67149	29.03.2019	Karratha Veterinary Hospital	Animal Control	146.80
EFT67150	29.03.2019	Karratha Country Club Inc	KGC - Water Usage 18/01/19 To 19/02/19	661.37
EFT67151	29.03.2019	Karratha Fluid Power	Plant Repairs - Various	638.00
EFT67152	29.03.2019	Kwik Kopy Printing Centre	Development Services - Business Cards	721.07
EFT67153	29.03.2019	Sonic Healthplus Pty Ltd	Medical Consults	854.70
EFT67154	29.03.2019	Karratha Machinery Hire	Wickham Boat Ramp - Case 721F Loader Hire 05/03/19 to 08/03/19	2,420.00
EFT67155	29.03.2019	Karratha Automotive Group - KAG	Parts for Plant Repairs	378.93

Chq/EFT	Date	Name	Description	Amount
EFT67156	29.03.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Insurance Excess Payable on Claim	300.00
EFT67157	29.03.2019	Kennards Hire Pty Limited	WRF - Hire Of 1. 8 Tonne Excavator For Wickham Oval 07/03/2019	200.00
EFT67158	29.03.2019	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant Repairs - Various	1,135.00
EFT67159	29.03.2019	Karratha Chinese Garden Restaurant	REAP - Catering For In Between Two Performance Pre-show Canapés	60.00
EFT67160	29.03.2019	M & M Masonary	Kta Airport - Remove 1 Row Of Pavers Adjacent To The Building Backfill With Sand, 39 Marniyarra - Repair Brick Pillar & Fence	6,079.00
EFT67161	29.03.2019	Marketforce	Advertising - Various	2,967.63
EFT67162	29.03.2019	NBS Signmakers	KLP - Supply And Install Photospot Banners To Alfresco Area, RRG - Aluminium Signs, Street Signs	3,874.97
EFT67163	29.03.2019	NW Communications & IT Specialists	TYS - Replacement Plug For Xbox Console	9.95
EFT67164	29.03.2019	North West Tree Services	5 Marsh Way - Remove and Stump Grind 11 Trees Dress Remaining Trees, Street Maintenance - Pruning and Stump Removal	5,826.70
EFT67165	29.03.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - 15 Litre Spring Water Bottles	25.25
EFT67166	29.03.2019	Nielsen Liquid Waste Services Pty Ltd	WRP Rambla & KLP - Grease Trap Waste Removal, Feb 2019	1,067.00
EFT67167	29.03.2019	Narm Rubber Products Brisbane (Brisbane Rubber Manufacturing Pty Ltd)	KTA Airport - Weather Strip	739.75
EFT67168	29.03.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC - 15L Spingwater	181.30
EFT67169	29.03.2019	Pilbara Distributors Pty Ltd	Stock - Odour Eater / Air Freshener (5 ltr), Washroom Cleaner	1,122.00
EFT67170	29.03.2019	Pirtek	KTA Airport - Drum Pump Discharge	77.44
EFT67171	29.03.2019	Pilbara Motor Group - PMG	Parts for Plant Repairs	488.58
EFT67172	29.03.2019	Pilbara Copy Service	Photocopier / Printer Charges - Various	1,625.29
EFT67173	29.03.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	2,523.59
EFT67174	29.03.2019	Prompt Contracting And Fencing Pty Ltd	7 Mile - Supply And Install 4 x Shade Sails Posts	7,535.00
EFT67175	29.03.2019	Quintessential Marketing Consulting	HR - Staff Engagement Survey 2019 Re-ignite & Rerun Survey	7,822.10
EFT67176	29.03.2019	Recco Auto Parts	Parts for Plant Repairs	751.94
EFT67177	29.03.2019	Roy Galvin & Co Pty Ltd (Galvins)	Stock - Retic & Plumbing fittings	333.84
EFT67178	29.03.2019	Roebourne Dingo Hire	Disposal Of Abandoned Vehicles	4,257.00
EFT67179	29.03.2019	Roebourne PCYC	2019 Naidoc - Hire Of PCYC 50 Cent Hall For Green Room On 14/07/2019	208.00
EFT67180	29.03.2019	K Riordan (Yoga Combo)	The Base - YEW Program & Yoga 06/03/2019	160.00
EFT67181	29.03.2019	Richose Pty Ltd	Parts for Plant Repairs	91.24
EFT67182	29.03.2019	Reece Pty Ltd	Stock - Retic & Plumbing fittings	6,399.12
EFT67183	29.03.2019	Statewide Bearings	Plant Repairs - Various	798.87
EFT67184	29.03.2019	Kmart Karratha	The Base - Term 1 New Resources, IPC - Sock Stock, KTVC - Stationery Items	426.75
EFT67185	29.03.2019	Broometown Holdings T/a Subway Karratha	Community Grants Workshops Catering - Workshops 11/03/2019	556.50
EFT67186	29.03.2019	Scope Business Imaging	Photocopier / Printer Charges - Various	558.91

Chq/EFT	Date	Name	Description	Amount
EFT67187	29.03.2019	Specialised Truck Services	Plant Repairs - Various	134.75
EFT67188	29.03.2019	Scott Printers Pty Ltd	REAP - 500 Monthly Brochures	369.60
EFT67189	29.03.2019	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	1,142.01
EFT67190	29.03.2019	Soundpack Solutions	Karratha Library - Audio Covers To Replace Old And Damaged	369.49
EFT67191	29.03.2019	B Simpson	Refund - Lost Ticket Fee	149.00
EFT67192	29.03.2019	Schneider Electric Buildings Aust. Pty Ltd	Depot Masterplan - Supply Engineering Programming And Commissioning Of Controllers	9,377.50
EFT67193	29.03.2019	Tox Free (Australia) Pty Ltd	KLP - Bin Lifts General x 2 Recycling x1 Feb 2019	203.50
EFT67194	29.03.2019	Transoft Solutions (Aust) Pty Ltd	IT - AutoTURN Map Renewal Single Site 1 Year - License 3354 - Expiry 30/04/2020	1,100.00
EFT67195	29.03.2019	The Walt Disney Company Pty Ltd	REAP Cinema 2019 - Screening Of Glass	398.65
EFT67196	29.03.2019	The Ranges Karratha	Library Public Event / Function Supplies	540.00
EFT67197	29.03.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	345.40
EFT67198	29.03.2019	Trisley's Hydraulic Services Pty Ltd	WRF - Replace 1 Dulcamarin Outdoor Chlorine Probe	3,113.00
EFT67199	29.03.2019	Turner Design	WCH - Assess And Respond To Contractors Queries	420.75
EFT67200	29.03.2019	Transmission Films Pty Ltd	REAP - Afternoon With The Dames 10/03/2019	385.00
EFT67201	29.03.2019	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	660.97
EFT67202	29.03.2019	Westrac Equipment Pty Ltd	Parts for Plant Repairs	171.41
EFT67203	29.03.2019	Woolworths Group Limited	IPC - Cafe Supplies, YS - Program Supplies, REAP - Catering Supplies, KTVC - Kitchen Amenities, Rangers - Baits for Dog Traps	1,201.48
EFT67204	29.03.2019	Wormald Australia Pty Ltd	PBFC - Investigate/Replace Smoke Detector	391.60
EFT67205	29.03.2019	Wren Oil	Waste - Collection Of Used Oil	16.50
EFT67206	29.03.2019	Water Infrastructure Science And Engineering (WISE)	KTA Airport - Annual Environmental Report AER For Nov 2019	5,412.00
EFT67207	29.03.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental And Servicing Of Water Cooler And Reverse Osmosis System	66.00
EFT67208	29.03.2019	Karen Warren	Cancelled Payment	0.00
EFT67209	29.03.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	580.20
EFT67210	29.03.2019	Turf Guru Landscapes Pty Ltd	Cemetery - Irrigation Upgrade, Open Space Works, Jingarra Oval Maintenance and Dreamers Hill Maintenance	28,655.00
EFT67211	29.03.2019	Training Services Australia	HR - In-Field Trainer/Assessor Course	8,419.69
EFT67212	29.03.2019	Lady Mustangs	Registration Fee - 2x Teams Entering Annual Basketball Competition 2019	200.00
EFT67213	05.04.2019	Cleanaway Pty Ltd	Waste Collection - MGB February 2019, REAP, Kta Airport, KTVC & Operations Centre - Lift Bins and Recycling	81,287.88
EFT67214	05.04.2019	Department Of Transport	Plant - Vehicle Registration 01/05/2019 - 31/07/2019	246.20
EFT67215	05.04.2019	Telstra Corporation Ltd	Telephone Usage Charges	89.90
EFT67216	02.04.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction (RFT 03-18/19) - Progress Claim #2	237,975.70
EFT67217	05.04.2019	GHD Pty Ltd	Boat Ramp Maintenance - Inspection Report	5,127.98
EFT67218	05.04.2019	Garrards Pty Ltd	KLP - Protecta Evo Circuit	744.89

Chq/EFT	Date	Name	Description	Amount
EFT67219	05.04.2019	Hart Sport	KLP - Group Fitness Resistance Bands, Skipping Ropes & Tennis Nets	432.80
EFT67220	05.04.2019	Hathaways Lubricants	Stock - Lubricants	372.30
EFT67221	05.04.2019	Karratha Furniture & Bedding	TYS - Replacement Couches & Storage Units	3,586.00
EFT67222	05.04.2019	Poinciana Nursery	Stock - Chook Food	87.80
EFT67223	05.04.2019	Helloworld Travel Karratha	RIO Program - Return Flights Perth - Karratha 4-7 April 2019	1,945.00
EFT67224	05.04.2019	TNT Express	Freight - Various	182.82
EFT67225	05.04.2019	BP Australia Pty Ltd	Stock - Bulk Diesel to Tanks at Waste & Depot, Fleet - Monthly Fuel Charges	49,451.20
EFT67226	05.04.2019	Handy Hands Pty Ltd	Open Space - Spraying of weeds Various Locations, Supply of Fertilisers, Sulphates, Supergrowth for various zones	51,111.00
EFT67227	05.04.2019	D & S Wells (WA) Pty Ltd	Dampier Rd Shared Path Stage 5 Bridge - Design And Construct	176,503.93
EFT67228	05.04.2019	Datacom Systems (AU) Pty Ltd	IT - Microsoft Enterprise Agreement - EA Annual Payment	104,967.04
EFT67229	05.04.2019	Karratha Solar Power No 1 Pty Ltd	Solar Power 01/02/19 - 28/02/2019 152.58 MWh	54,928.00
EFT67230	05.04.2019	Ausolar Pty Ltd	Tourism - Supply And Install 240v Electrical Powered Streetlight, Repairs to Footpath Lighting, REAP - Remove Blue Lights in Loading Bay, Roebourne Oval - Locate Missing Valve, Staff Housing - Repair Carport Sensors, Peg Creek - Repair BBQ's	10,977.54
EFT67231	05.04.2019	Atom Supply	Stock - Concrete Aggregate/Sand/Cement 20kg, Staff Uniforms/PPS, Galv Chain, Socket Set	2,569.44
EFT67232	05.04.2019	J Blackwood & Son Pty Limited	WM - Cap Peak Cooleez	283.14
EFT67233	05.04.2019	Australian Institute Of Management - WA(AIM)	HR - Residential Emerging Leaders Program	8,399.40
EFT67234	05.04.2019	Aggreko Generator Rental Pty Ltd	DCH Defect Works - Supply of AC Units 11/02/2019 - 10/03/2019	9,705.52
EFT67235	05.04.2019	Civica Pty Ltd	Karratha Library - Generated Quarterly SMS Notices 01/10/2018 - 31/12/2018	330.00
EFT67236	05.04.2019	Artyzan	KLP - Lay block Pavers at Pool	7,040.00
EFT67237	05.04.2019	All Access Australasia	Libraries - New Resources	800.57
EFT67238	05.04.2019	Allwest Drilling Pty Ltd	Leachate Management System - Drill And Install 250mm Conduit 36m, Operator & Electric Locator	19,855.00
EFT67239	05.04.2019	Barth Bros Automotive Machining	Plant Repairs - Various	844.96
EFT67240	05.04.2019	BOC Limited	Cylinder Rentals & Refills - Various Gases	298.13
EFT67241	05.04.2019	Bunzl Ltd	Cancelled Payment	0.00
EFT67242	05.04.2019	BC Lock & Key	Stock - Padlock RPZ - R618 Series 63mm (Standpipes)	278.12
EFT67243	05.04.2019	Burkeair Pty Ltd	AC Scheduled Maintenance Mar 2019 - Various Sites	3,157.00
EFT67244	05.04.2019	Bez Engineering	Boat Ramp Maintenance - Engineering Design For The Johns Creek Boat Harbour Jetty Structure Support	2,165.62
EFT67245	05.04.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Repairs - Various	7,976.62
EFT67246	05.04.2019	BB Landscaping WA Pty Ltd	11 Frinderstein Way - Garden Maintenance And Tidy up	522.50
EFT67247	05.04.2019	Battery Specialists (Aust) Pty Ltd	REAP - AA AAA & 9V Batteries	685.48
EFT67248	05.04.2019	CJD Equipment	Plant Repairs - Various	4,864.63

Chq/EFT	Date	Name	Description	Amount
EFT67249	05.04.2019	Challenge Chemicals Australia	Stock - Clean Dry Machine Dishwasher Drying Agent (5 Ltr)	244.42
EFT67250	05.04.2019	Coca-Cola Amatil (Holdings) Ltd	REAP - Re-stock Cool Drink Supplies	2,450.25
EFT67251	05.04.2019	Command IT Services	FBCC - Security Alarm Monitoring Mar 2019	33.00
EFT67252	05.04.2019	Circuitwest Inc.	REAP - 50% Contract Fee For Spencer On Signing Contract	3,575.00
EFT67253	05.04.2019	S Cross	Reimb - Study Assistance Allowance Law of Employment	3,000.00
EFT67254	05.04.2019	Dampier Plumbing & Gas (tff DPG Trust)	KLP - Repairs Taps & Unblocked Toilets & Repair Toilets In Family Change Room, Kta Airport - Repair Toilets, Point Samson - Repair Urinal	2,558.60
EFT67255	05.04.2019	Department Of Planning Lands And Heritage	DAP - City Of Karratha - DA19049 - Lot 7 Corringer Avenue Gap Ridge	9,680.00
EFT67256	05.04.2019	Damien Allia T/as DJ Armee	TYS - DJ Workshops 08/03/2019	300.00
EFT67257	05.04.2019	Ed Resources Pty Ltd	Libraries - Program Resources	206.60
EFT67258	05.04.2019	Form Building A State Of Creativity Inc	Cancelled Payment	0.00
EFT67259	05.04.2019	Focus Banners Pty Limited	Welcome Park - Banner Mesh 50m x 1.5m	770.00
EFT67260	05.04.2019	StrataGreen (Strata Corporation Pty Ltd)	Beach Maintenance - Biotek Coir Mesh Matting	2,960.79
EFT67261	05.04.2019	Access Office Industries (Global (WA) Pty Ltd)	Staff Service Pod Including Freight	6,237.00
EFT67262	05.04.2019	G Bishops Transport Services Pty Ltd atff GBT Services Trust	Freight - Various	1,461.56
EFT67263	05.04.2019	Hitachi Construction Machinery	Plant Repairs - Various	2,427.82
EFT67264	05.04.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Various Repairs	406.72
EFT67265	05.04.2019	Independent Fuel Solutions Pty Ltd	Bulk Diesel - Operation Centre Cowle Rd Tank	27,262.40
EFT67266	05.04.2019	Ibis Styles Karratha (Garrett Hospitality Regional Hotels Pty Ltd t/as)	KDCCI Funding Agreement - Accommodation For P Toussaint-Jackson Speaker @ KDCCI Breakfast	184.00
EFT67267	05.04.2019	Jason Sign Makers	Stock - Sign Brackets	250.25
EFT67268	05.04.2019	James Bennett Pty Limited	Libraries - New Resources	230.17
EFT67269	05.04.2019	J G Johnson Painting & Decorating Pty Ltd	51 Clarkson Way - Various Paint Works, Kta Airport - Column Painting	1,743.12
EFT67270	05.04.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	353.50
EFT67271	05.04.2019	Karratha Veterinary Hospital	Animal Control	73.40
EFT67272	05.04.2019	Karratha Contracting Pty Ltd	Operations Centre - Mechanical Workshop Extensions - Design and Construct (RFQ 17-18/19) Progress Claim #1	5,256.90
EFT67273	05.04.2019	Karratha Community Association	KCA - 2018-19 ACADS - 30% Progress Payment International Food Festival CR 154076	10,825.65
EFT67274	05.04.2019	Kennards Hire Pty Limited	Wickham Boat Ramp - Plant Hire Smooth Roller & Multi Roller 05/03/2019 - 15/03/2019	3,262.79
EFT67275	05.04.2019	Ko Ko Aye T/as K & S Mobile Windscreen Service	Insurance Excess' Payable	840.00

Chq/EFT	Date	Name	Description	Amount
EFT67276	05.04.2019	Emerge Associates	PT Samson Foreshore Dev - Landscape Design And Scope	6,380.00
EFT67277	05.04.2019	Metre Mover Transport Pty Ltd	Cancelled Payment	0.00
EFT67278	05.04.2019	Nickol Bay Speedway Club	Cancelled Payment	0.00
EFT67279	05.04.2019	Pacific Biologics	Larvicide - Prolink XR Briquet Case of 220	2,954.26
EFT67280	05.04.2019	Pilbara Copy Service	Photocopier / Printer Charges - Various	148.91
EFT67281	05.04.2019	Playtec Pty Ltd	TYS - 40 Mesh Bags For Cleaning Balls In Ballpit	1,760.00
EFT67282	05.04.2019	Paramount Pictures Australia	REAP Movie Screening - What Men Want 14/03/2019	415.10
EFT67283	05.04.2019	Prompt Contracting And Fencing Pty Ltd	P&G - Repair Broken Anchor Points Delambre Park	2,200.00
EFT67284	05.04.2019	Pilbara Bakehouse	IPC - Slab Cakes For Birthday Event	330.00
EFT67285	05.04.2019	Pilbara Photographics	PIRSA - Promotional Photographic Shoot Port Hedland	425.00
EFT67286	05.04.2019	Propeller Aerobotics Pty Ltd	Waste - Propeller Worksite Annual Licence 5 Surveys 3 Pre-processed Surveys	3,850.00
EFT67287	05.04.2019	Repcos Auto Parts	Stock - Various Filters, Stanley Knives, Araldite Glue	233.91
EFT67288	05.04.2019	Richose Pty Ltd	Parts for Plant Repairs	564.59
EFT67289	05.04.2019	Reece Pty Ltd	Stock - Retic & Plumbing fittings	381.82
EFT67290	05.04.2019	Statewide Bearings	Plant Repairs - Various	123.79
EFT67291	05.04.2019	Kmart Karratha	YS - Items For Covechella Art Installation, THY - Lamps for Programs	449.00
EFT67292	05.04.2019	Stott & Hoare	IT - Laptop For Tech Support Group Traffic Sign Data Download	1,548.80
EFT67293	05.04.2019	Seatadvisor Pty Ltd	REAP - Ticketing fees SABO Feb 2019	1,339.25
EFT67294	05.04.2019	Securepay Pty Ltd	REAP - Secure Pay Manage Ticketing Fees Feb 2019	214.10
EFT67295	05.04.2019	Sony Pictures Releasing	REAP - Escape Room 09/03/2019	381.19
EFT67296	05.04.2019	Stainless Creation Pty Ltd	Stainless Steel Bollards (to Fit In Ground Sleeve S5628)	2,420.00
EFT67297	05.04.2019	Telford Industries	Stock - Chem-Chlor (Calcium Hypochlorite) 10kg	1,612.60
EFT67298	05.04.2019	Schneider Electric Buildings Aust. Pty Ltd	REAP - Humidification Program Changes, IT - Proximity Cards	21,897.55
EFT67299	05.04.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70
EFT67300	05.04.2019	Talis Consultants Pty Ltd T/a Talis Unit Trust	WM - Start Up Meeting, Review Valve Pits, Drawing Updates	3,822.50
EFT67301	05.04.2019	United Party Hire (Wildwater Holdings Pty Ltd t/as)	TYS - Lights And Bubble Machine For March Dance Party	665.50
EFT67302	05.04.2019	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	790.83
EFT67303	05.04.2019	Woolworths Group Limited	TYS - Program Food And Supplies For Skillz Sessionz & Late Night, IPC - Kiosk Items/Stock, SP&I - Kitchen Amenities	1,957.32
EFT67304	05.04.2019	Wormald Australia Pty Ltd	Tambrey Pavilion - Supply And Install 2 Exit Lights, Millars Well Daycare - Install Fire Extinguisher, KLP - Install Replacement Pyrokos Module Kit, Kta SES - Supply & Install 9kg Air Water	1,804.00
EFT67305	05.04.2019	WT Design Studio	RIO Programs - Festival Of Football Promo Polo's & Awards	1,980.00
EFT67306	05.04.2019	Waterfeatures By Design (WFB D Pty Ltd)	Wickham Water Playground - RFT 14-16/17 Design & Construct - FINAL Retention Claim	21,990.92

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EFT67307	05.04.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	8 Knight Place - Sliding Wardrobe Door Set	1,013.98
EFT67308	05.04.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	1,629.63
EFT67309	05.04.2019	Horizon Power	Electricity Usage Charges	4,056.87
EFT67310	05.04.2019	Water Corporation	Water Usage Charges	15,205.29
EFT67311	05.04.2019	Karratha State Emergency Service	Quarterly (Jul-Sep Oct-Dec 2018) Payments - Operational goods and services	6,644.54
EFT67312	05.04.2019	Showtime Australia Pty Ltd	REAP Ticket Sales Income - Abba Show 19/03/2019	20,746.50
EFT67313	05.04.2019	Australian Taxation Office	Payroll deductions	287,948.81
EFT67314	05.04.2019	Child Support Agency	Payroll deductions	1,482.25
EFT67315	05.04.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT67316	05.04.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT67317	05.04.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT67318	05.04.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT67319	05.04.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT67320	05.04.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT67321	05.04.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT67322	05.04.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT67323	05.04.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT67324	05.04.2019	Maxxia Pty Ltd	Payroll deductions	18,989.41
EFT67325	05.04.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT67326	05.04.2019	Patel Mortgage Account	Home Ownership Allowance	350.00
EFT67327	05.04.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT67328	05.04.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	450.00
EFT67329	05.04.2019	Australian Taxation Office	Payroll deductions	2,522.00
EFT67330	05.04.2019	City Of Karratha	Payroll deductions	160.00
EFT67331	05.04.2019	City Of Karratha	Payroll deductions	384.65
EFT67332	08.04.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings - 01/03/2019 to 15/03/2019	1,882.85
EFT67333	09.04.2019	Metre Mover Transport Pty Ltd	HR - Uplift & Delivery of Home contents - Perth to Karratha	9,920.50
EFT67334	12.04.2019	Cleanaway Pty Ltd	Recyclable Waste Gate Fee Less Glass Component February 2019	8,461.08
EFT67335	12.04.2019	Horizon Power	Electricity Usage Charges	177,595.73
EFT67336	12.04.2019	Water Corporation	Water Usage Charges	6,970.44
EFT67337	12.04.2019	Water Corporation	Water Usage Charges	34,337.48
EFT67338	12.04.2019	Water Corporation	Water Usage Charges	8,070.20
EFT67339	12.04.2019	Winc Australia Pty Limited	Stationery Charges - Various Departments	832.74
EFT67340	12.04.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KLP - Cleaning Services Mar 2019, 35 Marniyarra - Emergency Water Extraction	34,145.83

Chq/EFT	Date	Name	Description	Amount
EFT67341	12.04.2019	GHD Pty Ltd	P&G Water Audit Project - City Park Lands Hydrogeological Investigation	4,400.00
EFT67342	12.04.2019	Hathaways Lubricants	Stock - Lubricants	3,381.65
EFT67343	12.04.2019	Host Corporation Pty Ltd t/a Host Direct	REAP - Chemicals For Upstairs Kitchen Oven	196.28
EFT67344	12.04.2019	KAW Engineering Pty Ltd	KLP - Fabricate 5mm Aluminium Shade For Outdoor Crt 1-2 Time Clock	819.06
EFT67345	12.04.2019	Karratha Amateur Swimming Club	2018/19 Annual Community Grant Scheme - Country Pennants 2019	10,590.90
EFT67346	12.04.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	Regional Tourism Conference - Accommodation For TCWA Site Visit	178.00
EFT67347	12.04.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Parts for Plant Repairs	87.75
EFT67348	12.04.2019	Les Mills Aerobics Australia	KLP / WRF - Les Mills Monthly Group Fitness License Fees Apr 2019	2,194.58
EFT67349	12.04.2019	Retravisation Karratha	Stores - Sharp Microwave Oven R350EW	228.00
EFT67350	12.04.2019	Leisure Institute Of WA Aquatics (Inc)	WRF Employment Costs - B Mullane LIWA Membership 09/12/2018 - 09/12/2019	120.00
EFT67351	12.04.2019	Local Government Professionals Australia WA	Cancelled Payment	0.00
EFT67352	12.04.2019	North West Training & Inspection Services Pty Ltd T/as North West Oil	HR - Working At Heights - C McRae & J Coombes	840.00
EFT67353	12.04.2019	Poolmart Karratha	KLP - Self Latching Gate Hinges Crèche, WRF - No Fume Liquid PH Reducer, Liquid Chlorine	203.50
EFT67354	12.04.2019	Parry's Merchants	IPC & RAC - Cafe And Stock Items	747.75
EFT67355	12.04.2019	St John Ambulance - Karratha	HR- Apply First Aid Courses	796.00
EFT67356	12.04.2019	Signswest Stick With Us Sign Studio	WCH - Plaque And Artwork Setup	297.00
EFT67357	12.04.2019	Royal Life Saving Society WA Inc	KLP - Watch Around Water Wristbands, HR - Lifeguard Requals	2,096.00
EFT67358	12.04.2019	Helloworld Travel Karratha	Return Flights SYD-KTA - Faasalafa Tootoo Papo (DJ Noiz) 11/04/19 to 14/04/19	1,199.00
EFT67359	12.04.2019	TNT Express	Freight - Various	97.60
EFT67360	12.04.2019	Wickham Community Association (inc)	2018/2019 ACADS - Annual Family Day 30% Progress Payment	12,417.57
EFT67361	12.04.2019	Ausolar Pty Ltd	WRP - Re-lamp And Re-align Wickham AFL Oval Lights, Cyclone Veronica - Remove/Replace Light Fittings, KLP - Install New 200w LED Lights, Staff Housing - Replace Downlights, fan lights, globes, IT - Generator for Admin Building during Cyclone, Kta Airport - Annual Service of Big Ass Fans, Retro Fit Light Strip	39,823.79
EFT67362	12.04.2019	Burkeair Pty Ltd	Karratha Terminal - Repaired AHUs CHW Actuator New Supply Filters Replaced VSD Cooling Fan, Rectification Works on 18.5kw Motor, RAC - Repair AC Faults, Staff Housing - AC Repairs, Chemical Cleans, Servicing, Kta Airport - Repair Qantas Lounge AC, WRP Bistro - Repair Cool Room Fault	30,967.65
EFT67363	12.04.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Fairway Mowing - February 2019, KGC - Soil testing and tee surface works	64,543.03
EFT67364	12.04.2019	Atom Supply	Signage - CM6 Chain Galvanised Proof Coil Regular Link 6mm, HR - Uniforms Shirts, String Line, Caution Tape, Bolts	3,513.03

Chq/EFT	Date	Name	Description	Amount
EFT67365	12.04.2019	J Blackwood & Son Pty Limited	Stock - Canvas Drover Hat Beige, Extension Leads, Safety Glasses, Mosquito Head Nets, Gloves, Electrical Tape, Respirator Masks	1,359.99
EFT67366	12.04.2019	Australian Airports Association Ltd	KTA Airport - Attendance At AAA Pavement Technology Workshop And Airfield Pavement And Lighting Forum	1,650.00
EFT67367	12.04.2019	AEC Group Ltd	Strategic Planning - Update of Report: Supply and Projected Demand for Workforce Accommodation	2,607.00
EFT67368	12.04.2019	C Adams	Employment Services - Reimbursement Utilities (Water) As Per CEO Contract	101.57
EFT67369	12.04.2019	Ashdown-Ingram	Stock	64.90
EFT67370	12.04.2019	Art Almanac Division Of Nextmedia	Cossack Art Awards - Full Page Colour Ad April 2019	534.60
EFT67371	12.04.2019	All Access Australasia	Libraries - New Resources	1,338.69
EFT67372	12.04.2019	Argonaut Engineering & Construction	Refund Double Payment On Debtor Account A368	12,111.12
EFT67373	12.04.2019	ATF Services Pty Ltd	7 Mile - Hire Of CCTV Cameras 25/03/19 To 22/04/19	4,932.40
EFT67374	12.04.2019	Australian Laboratory Services Pty Ltd (ALS )	KTA Airport - Waste Water Treatment Plant Sampling Analysis And Administration Mar 2019	137.72
EFT67375	12.04.2019	Barth Bros Automotive Machining	Stock - Filters (various)	793.69
EFT67376	12.04.2019	BC Lock & Key	Main Admin Building & KTVC - Supply & Install Cylinders, Main Admin - Service Safe, RAC - Repair Plant Room Door, PBFC - Change Out Lock Cylinder, Depot - Replace Lock on Workshop Emergency Door	1,707.04
EFT67377	12.04.2019	Beacon Equipment	Stock	174.25
EFT67378	12.04.2019	BB Landscaping WA Pty Ltd	KTVC - Maintenance Of Visitors Centre 4 Visits Mar 2019	1,188.00
EFT67379	12.04.2019	Barking Gecko Theatre Company Ltd	REAP - Specialist Workshops	3,322.00
EFT67380	12.04.2019	Noel Bartholomew	Refund - Due To Cancellation Of Development Application	147.00
EFT67381	12.04.2019	Dampier Plumbing & Gas (tff DPG Trust)	WRP Bistro - Remove Urinals & Blockages, KLP - Repair Bubbler, Andover Park - Repair Bubbler, REAP - Walkthrough to discuss issues, Operations Centre - Repair Pound Water Tank, DCH - Scheduled Submersible Pump Maintenance, Millars Well Pavilion - Repair Blocked Toilet	4,373.60
EFT67382	12.04.2019	Cutting Edges Equipment Parts	Plant - E330 Engine Air Precleaner	359.84
EFT67383	12.04.2019	Cleverpatch Pty Ltd	WRF - After School Resources	1,621.89
EFT67384	12.04.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs	440.00
EFT67385	12.04.2019	Clayton Utz	Legal Costs	3,860.87
EFT67386	12.04.2019	Darwin Plant Wholesalers	Plant Stock - Cemetery Works including freight	2,282.50
EFT67387	12.04.2019	Daysafe Training & Assessing	HR - Load Restraint Course S Crossman J Kickett	790.00
EFT67388	12.04.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Treatment of Animals in Pound	350.20
EFT67389	12.04.2019	Department Of Planning Lands And Heritage	DAP Amendment Application P3165 - Lot 500 Madigan Road Stove Hill	241.00
EFT67390	12.04.2019	Datacom Systems (AU) Pty Ltd	IT Software - EA True-up For Additional Licence Growth	19,365.65

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EFT67391	12.04.2019	Dunne Telecommunications Consulting Pty Ltd	IT - Technical Telecommunications Consulting	4,620.00
EFT67392	12.04.2019	Design Quintessence Pty Ltd	REAP - Road Cases For Asset Storage And Rack Mountable Storage Accessories	8,781.58
EFT67393	12.04.2019	Edge Digital Technology Pty Ltd	REAP - Replacement Xenon Lamp In Indoor Projector	1,480.60
EFT67394	12.04.2019	Ezi-Hose Pty Ltd	Parts for Plant Repairs	679.11
EFT67395	12.04.2019	Environex International Pty Ltd	KTA Airport - 20 Ltr Citric Acid, Caustic Soda Stocks	2,640.00
EFT67396	12.04.2019	Evolve Training Club Inc	Litter Initiatives - Donation Bucks For Bags Wickham 16/03/2019	1,998.00
EFT67397	12.04.2019	Form Building A State Of Creativity Inc	Cossack Art Awards - Workshop Expense South Hedland	220.00
EFT67398	12.04.2019	Globe Australia Pty Ltd	Stock - Footpath Lighting Maintenance, Phantom Pressurised Insecticide 500g, Mouse Traps	509.52
EFT67399	12.04.2019	Global Security Management (WA)	KLP - Nightly Security Patrols	109.23
EFT67400	12.04.2019	StrataGreen (Strata Corporation Pty Ltd)	Cyclone Veronica - Hp35tqk Hulk Tree Support System 150mm Diameter & Freight, Stock - heavy duty tree ties	10,522.49
EFT67401	12.04.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	873.44
EFT67402	12.04.2019	Handy Hands Pty Ltd	Oval Maintenance - Spray All Broadleaf Weeds In Turf At Roebourne Oval	796.40
EFT67403	12.04.2019	R Hall	Reimbursement For Private Accommodation	141.40
EFT67404	12.04.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Various Repairs	449.00
EFT67405	12.04.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	FBCC - TV, KLP crèche - Replacement TV	994.00
EFT67406	12.04.2019	Institute Of Public Works Engineering WA	HR - Registration For D Hutton Attend Connected Automated Vehicle And Emerging Transport Technology Workshop 13/03/2019	660.00
EFT67407	12.04.2019	Connect Call Centre Services	Governance - After Hours Call Centre Service Feb 2019	1,303.50
EFT67408	12.04.2019	Unisite Group	Hearson Cove - Additional Shade Structure & Wheelchair Accessible Table Setting	2,054.80
EFT67409	12.04.2019	JSS Logistics	KTA Airport - Transportation Of Toilet Block	440.00
EFT67410	12.04.2019	James Bennett Pty Limited	Libraries - New Resources	375.67
EFT67411	12.04.2019	JP Promotions	WRP - Lanyards	1,155.00
EFT67412	12.04.2019	M Jewkes	Employment Costs - Reimbursement Utilities As Per Manager Contract	210.00
EFT67413	12.04.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	2,487.90
EFT67414	12.04.2019	Jaswil Pty Ltd T/as Para Mobility	Equipment - Platypus Aquatic And Wet Area Self Propelling Bariatric Wheelchair	1,393.00
EFT67415	12.04.2019	Jurdurn Marnda Boxing Club	Litter Initiatives - Donation Bucks For Bags Wickham 16/03/2019	462.00
EFT67416	12.04.2019	Karratha Glass Service	RCC - Replace 2 Damaged Windows	2,750.00
EFT67417	12.04.2019	Karratha Veterinary Hospital	Animal Control	256.90
EFT67418	12.04.2019	Karratha Fluid Power	Plant Repairs - Various	391.45
EFT67419	12.04.2019	Sonic Healthplus Pty Ltd	Medical Consults	625.90
EFT67420	12.04.2019	Karratha Machinery Hire	Base Pavement Works - Daily Hire of Case Wheel Loader 11/03/2019	605.00

Chq/EFT	Date	Name	Description	Amount
EFT67421	12.04.2019	LGIS Risk Management	HR - Ergonomic Assessments D Casserly Meals	52.05
EFT67422	12.04.2019	Leethall Constructions Pty Ltd	Cyclone Veronica - Removal And Disposal Of Damaged Shade Structure Wickham Entry Statement	660.00
EFT67423	12.04.2019	Monitor (WA) Pty Ltd	KTA Library - Pharos Licence - Annual Support & Maintenance Renewal	5,345.12
EFT67424	12.04.2019	McMahon Services Australia Pty Ltd	Wickham Transfer Station - Transfer Empty Hook Bin From 7 Mile Waste Facility To Wickham Transfer Station, Servicing of Hook Bins	1,265.00
EFT67425	12.04.2019	Menzies Contracting	P&G - Replace Existing Bollards At Point Samson Community Park, KLP - Install Pickets to Playground Fence	4,180.00
EFT67426	12.04.2019	Marketforce	Advertising - Various	568.45
EFT67427	12.04.2019	E McIntosh	Refund - Lost Ticket Fee	101.00
EFT67428	12.04.2019	NBS Signmakers	Street Signs - Point Samson Community Park, P&G - Park Signage (Various)	1,628.00
EFT67429	12.04.2019	North West Tree Services	Street Tree Maintenance - Dress 1 Cotton Palm On Road Verge	1,163.80
EFT67430	12.04.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - Annual Fee For Water Cooler	102.25
EFT67431	12.04.2019	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Drum Of Chlorine Gas, RAC & WRF - 70kg Chlorine Cylinders	5,814.31
EFT67432	12.04.2019	Pilbara Distributors Pty Ltd	REAP - Ice cream Order, Stock - Cleaning Materials	1,001.66
EFT67433	12.04.2019	Pirtek	KTA Airport - 6mm Single Wall Air Brake Tube	849.20
EFT67434	12.04.2019	North Regional Tafe	HR - Dealing With Difficult Customers Training 15/02/2019	2,367.00
EFT67435	12.04.2019	Printsync Norwest Business Solutions	WCH - Canon Colour Multi-Functional Device, Printing/Photocopying Charges - Various Sites	5,427.76
EFT67436	12.04.2019	Railway Possessions Australia Pty Ltd t/as Pilbara Traffic Management	Litter Control - Multi Message Sign Purchase With Coreflutes And Legs	110.00
EFT67437	12.04.2019	Plant Specs Australia Pty Ltd	Fleet - Annual Subscription Package Plant Specs Australia 01/04/19 - 31/03/20	440.00
EFT67438	12.04.2019	Prompt Contracting And Fencing Pty Ltd	Court Maintenance - Works To Bulgarras Tennis Court Fencing	2,640.00
EFT67439	12.04.2019	Powerlift Industries (Healestek Pty Ltd)	Johns Creek Boat Ramp - Methodology For Maintenance/Repairs Of Dampier And Back Beach Boat Ramps	1,463.00
EFT67440	12.04.2019	Karratha Earthmoving & Sand Supplies	Rates Refund due to Surrender of Exploration License	319.52
EFT67441	12.04.2019	Keith Heffernan Pty Ltd T/A QPlay	P&G - Megatoy Spring Cap With Nuts And Bolts	117.70
EFT67442	12.04.2019	Red Dot Stores	REAP - Compost Bins For Staff Kitchen	8.00
EFT67443	12.04.2019	Auto One Karratha	Plant Repairs - Various	124.80
EFT67444	12.04.2019	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Drum Unleaded Petrol 91 200L	1,313.40
EFT67445	12.04.2019	Richose Pty Ltd	KTA Airport - Chemical Rotary Drum Pump, Parts for Plant Repairs - Various	1,081.76
EFT67446	12.04.2019	Rackmart Pty Ltd	Stores Consumables & Minor Equipment - Plastic Bins & Shelving	765.43
EFT67447	12.04.2019	Resilient Growth T/A PH360 Australia	KLP - Gym Appraisal / Program Challenge Packages	1,700.00
EFT67448	12.04.2019	Reece Pty Ltd	Stock - Retic & Plumbing fittings	1,640.55
EFT67449	12.04.2019	Statewide Bearings	Parts for Plant Repairs	587.53

Chq/EFT	Date	Name	Description	Amount
EFT67450	12.04.2019	Kmart Karratha	IPC - Sensory Programming Messy Mondays, The Base - Hand Wraps for Fighting Fit Program, WCH - Library Kitchen Utensils	486.95
EFT67451	12.04.2019	Karratha State Emergency Service	Operational Payments For January - March 2019	1,338.61
EFT67452	12.04.2019	Speedo Australia Pty Ltd	KLP - Reception Merchandise	1,940.40
EFT67453	12.04.2019	Slimline Warehouse Display Shop (The Jensen Group Pty Ltd)	Wickham Community - Double Sided Markerboard And Flip Chart Easel	248.88
EFT67454	12.04.2019	Sony Pictures Releasing	REAP - Screening Of Movie - A Dogs Way Home	587.80
EFT67455	12.04.2019	Scope Business Imaging	Photocopier / Printer Charges - Various	866.00
EFT67456	12.04.2019	Skipper Transport Parts (Formerly Covs)	Plant Repairs - Various	195.59
EFT67457	12.04.2019	Trasan Contracting	4 McRae Court - Replacement Kitchen & Replace Light Switches and GPO's, 9 Sing Place - Shed Repairs,	25,128.32
EFT67458	12.04.2019	20th Century Fox Film Distributors Pty Ltd	REAP - Alita Battle Angel 17/03/2019	1,154.93
EFT67459	12.04.2019	The Walt Disney Company Pty Ltd	REAP - Captain Marvel 30/03/2019	3,696.13
EFT67460	12.04.2019	Turf Guru Landscapes Pty Ltd	P&G - Remove Shade Cloth From Quarter Fence	330.00
EFT67461	12.04.2019	Technology One Limited	IT Software - Intramaps Gis Consulting Services (remote) 06/03/2019	1,804.00
EFT67462	12.04.2019	Trouts Basketball Club	Litter Initiatives - Donation Bucks For Bags Karratha 24/02/2019	600.00
EFT67463	12.04.2019	United Party Hire (Wildwater Holdings Pty Ltd t/as)	IPC - Hire Of Bouncy Castle For 7th Birthday Celebrations	635.25
EFT67464	12.04.2019	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	333.60
EFT67465	12.04.2019	Village Roadshow Pty Ltd	REAP - Screening Of Flying The Nest	502.17
EFT67466	12.04.2019	A Virkar	Staff Reimbursement - Utilities as per employment contract	69.99
EFT67467	12.04.2019	Woolworths Group Limited	WRF - Stock For Resale, Snacks for After School Care Program, Kiosk Stock, The Base - Program Supplies, KTVC - Supplies for Networking Event, REAP - Staff Room Supplies, SPI - Kitchen Amenities, Kta Library - Morning Tea for Book Club Event	877.16
EFT67468	12.04.2019	Wormald Australia Pty Ltd	Quarterly Statutory Maintenance Emergency Exit Lights, Fire Extinguishers, Fire Indicator Panels, Fire Hose Reels - Various Sites	13,110.79
EFT67469	12.04.2019	Wickham Playgroup Inc	Litter Initiatives - Donation Bucks For Bags Wickham 16/03/2019	528.00
EFT67470	12.04.2019	Wickham Tidy Towns Inc	Litter Initiatives - Donation Bucks For Bags Wickham 16/03/2019	1,998.00
EFT67471	12.04.2019	West Australian Newspapers Limited	Advertising - Various	3,220.00
EFT67472	12.04.2019	Wickham Cricket Club	Litter Initiatives - Donation Bucks For Bags Wickham 16/03/2019	234.00
EFT67473	12.04.2019	Writing WA Inc	Refund - Overpayment On Debtor Account W387	65.09
EFT67474	12.04.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental and Servicing of Water Cooler and Reverse Osmosis System Mar 2019	66.00
EFT67475	12.04.2019	West-net Imaging Pty Ltd	Local History - Digital Imaging Processing Services For Hard Copy And Digital Images	459.03
EFT67476	12.04.2019	K Warren	REIMB - First Aid Training Course 20/02/2019	160.00

Chq/EFT	Date	Name	Description	Amount
EFT67477	12.04.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Various	94.80
EFT67478	12.04.2019	Cruce Pty Ltd T/as Dexion Balcatta	REAP - Racks And Shelving For Storage Of Equipment	15,731.05
EFT67479	12.04.2019	Local Government Professionals Australia WA	HR - Registration For Finance Professionals Conference	1,280.00
EFT67480	12.04.2019	Mandalay Technologies Pty Ltd	WM - Subscription Hosting And Cloud Services	8,152.84
EFT67481	12.04.2019	Data Dynamix Australia / Shredder Sales	Waste - Infostopis8700x Shredder	8,764.80
EFT67482	18.04.2019	Australia Post	Postage Charges - March 2019	1,303.73
EFT67483	18.04.2019	Bullivants	Parts for Plant Repairs	8.80
EFT67484	18.04.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	105.27
EFT67485	18.04.2019	Cardno WA Pty Ltd	Dampier Palms Project - Tendering	1,545.50
EFT67486	18.04.2019	GHD Pty Ltd	TYS Nickol West Park Roebourne Skate Park - Full Structural Assessments On The Safety Design And Build To Orange Canter Levered Shade Structures	8,406.20
EFT67487	18.04.2019	Hathaways Lubricants	Stock - Lubricants	167.52
EFT67488	18.04.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Dan Sultan Accommodation 06/04/2019	507.00
EFT67489	18.04.2019	Retravisation Karratha	YS & WRF - Uniden Walkie Talkies 2 Packs Of 2,	1,079.80
EFT67490	18.04.2019	Joyce Krane	Plant - Crane Hire To Remove And Refit Operator Cab To Wa 250pz Loader 13/03/2019	576.40
EFT67491	18.04.2019	Poolmart Karratha	WRF - Pooling Liquid Pool Chlorine, KLP - Hydrochloric Acid	158.00
EFT67492	18.04.2019	Poinciana Nursery	Open Space Maintenance - Slashing Of Dampier Highway From Madigan Road To Dampier	11,263.34
EFT67493	18.04.2019	Signswest Stick With Us Sign Studio	City Wide Programs - Boards For Youth Week Projects	2,042.98
EFT67494	18.04.2019	TNT Express	Freight - Various	441.17
EFT67495	18.04.2019	Truck Centre (WA) Pty Ltd	Plant - Provide Customised 'Overmass' And 'Roadtrain' Signs	308.59
EFT67496	18.04.2019	Thrifty Car Rental	Employment Costs - Car Hire For CEO Attending Meetings In Perth 5-7 March 2019	149.79
EFT67497	18.04.2019	Visimax	Rangers - Office Expenses Small Notebooks	142.60
EFT67498	18.04.2019	Landmark Operations Limited	Stock - Kens Ken-Up 500 flexi (Roundup) & Moximax	1,309.00
EFT67499	18.04.2019	Bunzl Brands And Operations Pty Ltd	Uniforms - Various	803.36
EFT67500	18.04.2019	Atom Supply	Stock - Star Pickets, Gloves, Hats, Tie Down Straps, Cable Ties, Uniforms - Shirts, Signage, Minor Tool Replacements, Sqwincher Sachets, Water Cooler Jugs	3,336.38
EFT67501	18.04.2019	J Blackwood & Son Pty Limited	Stock - Traffic Cone Orange Reflective 700mm, Safety Boots, Cable Ties, Batteries, Duct Tape	974.15
EFT67502	18.04.2019	Australasian Performing Right Assoc (APRA)	Arts & Cultural - APRA Licensing Requirements 01/04/2019 - 30/06/2019	857.21
EFT67503	18.04.2019	Aflex Technology (NZ) Ltd	WRF - Ventrua Pool Volley Ball Net High Pressure Blower & Trolley	3,597.00
EFT67504	18.04.2019	Australian Laboratory Services Pty Ltd (ALS )	7 Mile - Quarterly Ground Water Monitoring Sampling Analysis And Administration/Reporting Fee	1,918.40
EFT67505	18.04.2019	Adapt-A-Lift Group Pty Ltd	REAP - Pantograph Reach Truck	11,825.00
EFT67506	18.04.2019	Australian Furniture Relocations Pty Ltd	HR - Staff Relocation Costs	2,383.80

Chq/EFT	Date	Name	Description	Amount
EFT67507	18.04.2019	African Drumming Pty Ltd	TYS - Purchase Of Music Equipment For Upcoming Skills Sessions Music Program	2,606.40
EFT67508	18.04.2019	Australian Institute Of Aboriginal And Torres Strait Islander Studies	Local History - Digital Versions Of Excerpts From The Von Brandenstein Vinyl Disc	35.00
EFT67509	18.04.2019	Barth Bros Automotive Machining	Stock - Filters (various)	1,050.20
EFT67510	18.04.2019	BOC Limited	Sundry Equipment - Reel Oxy-acetylene C/w 15mm Twin 6mm Hose	584.16
EFT67511	18.04.2019	Bunzl Ltd	Stock - Hand Towels & Hand Soap	1,082.51
EFT67512	18.04.2019	BC Lock & Key	47 Clarkson Way - Rekey All Locks To House Following A Break In, Tambrey Pavilion - Door Saver for Damaged Door	866.42
EFT67513	18.04.2019	Burkeair Pty Ltd	Wickham Transfer Station - Chemical Clean And Service Split System Air conditioners	693.00
EFT67514	18.04.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Repairs - Various	2,271.32
EFT67515	18.04.2019	Beacon Equipment	Parts for Plant Repairs	300.30
EFT67516	18.04.2019	BB Landscaping WA Pty Ltd	11 Frinderstein Way - Supply And Replace 5x Oleander Plants With 5x Golden Canes 50% Cost, 39 Clarkson - Retic Controller	1,280.00
EFT67517	18.04.2019	M Brunette	Refund - Lost Ticket Fee	160.00
EFT67518	23.04.2019	Ausolar Pty Ltd	Sporting Facilities - Bulgarra Oval Supply And Install 1 X New 2000watt Lamp, Cyclone Veronica - KLP Reinstate Switch Board on Sports Oval, Nickol Skate Park - Repair Faulty Lights, PBFC - Remove Blades from Big Ass Fan (cyclone prep), WRP - Repair Flood Lights and other faulty light fittings, Test and Tag - various sites, KLP - Test Backup Generator, Kta Airport - Install new Man Hole and Downlights	11,794.13
EFT67519	23.04.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport - Cleaning Services Mar 2019, Additional Cleaning due to Cyclone Veronica	51,641.33
EFT67520	23.04.2019	Karratha Contracting Pty Ltd	Operations Centre - Mechanical Workshop Extensions Progress Claim #2	53,544.15
EFT67521	18.04.2019	Mitie Construction Pty Ltd	Wickham Squash Centre Refurbishment (RFT 13-17/18 ) - Progress Claim #4	170,988.58
EFT67522	23.04.2019	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Anderson Road - Asphalt Overlay	130,929.30
EFT67523	23.04.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction: RFT 03-18/19 - Progress Claim #3	673,149.08
EFT67524	18.04.2019	Colin Wilkinson Developments Pty Ltd	WCH - RFT 18-16/17 Wickham Community Hub Construction - Progress Claim #15	322,330.26
EFT67525	23.04.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Cafe Stock	578.40
EFT67526	23.04.2019	Claire Bailey T/a Coloured By Claire	Rio Program - Festival Of Footy Face Painting Activation Zone	570.00
EFT67527	23.04.2019	Comtec Data Pty Ltd	KLP - Install Replacement Gallagher Door Controllers, Main Admin Building - Repair Doors, Kta Airport - Repair CCTV Connections, HR Meeting Room - Replace Electronic Striker in Door	11,503.80
EFT67528	23.04.2019	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs - Various	702.90
EFT67529	23.04.2019	Conference And Education Management Pty Ltd	Cancelled Payment	0.00
EFT67530	23.04.2019	Contemporary Asian Australian Performance Inc	REAP - Royalty Payment For In Between Two	114.35

Chq/EFT	Date	Name	Description	Amount
EFT67531	23.04.2019	Coles Group Property Developments	Refund - Payment made in error on Debtors Account C327	90.34
EFT67532	23.04.2019	Fildes Food Safety Pty Ltd	Health - Thermometer Probe Wipes	77.00
EFT67533	23.04.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	73.40
EFT67534	23.04.2019	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Drafting Work Showing Development Proposals Around Airport Mar - Apr 2019	264.00
EFT67535	23.04.2019	Dampier Plumbing & Gas (t/f DPG Trust)	Roebourne Cemetery - Repair Leaking Potable Line, Kta Airport - Repair Blocked Urinal and Toilets, KLP - Unblock Urinal, TYS - Repair Leak under front path	2,328.70
EFT67536	23.04.2019	Directweld	Tool & Equipment Purchases	16,648.12
EFT67537	23.04.2019	Ezi-Hose Pty Ltd	Plant Repairs - Various	22.81
EFT67538	23.04.2019	Eco Imports Pty Limited T/A Yardgames	Crime Prevention Strategies - Giant Outdoor Games	774.95
EFT67539	23.04.2019	Fiorita Pty Ltd (Fiorita Deli)	REAP - 50% Cancellation Fee Of Grazing Table For Rio Tinto Event	1,547.50
EFT67540	23.04.2019	Focus Banners Pty Limited	Rio Programs - KLP Festival Of Footy Fence Banner	286.00
EFT67541	23.04.2019	Fleet Fitness (atf O'Shaughnessy Family Trust)	WRF - Replacement Parts For Gym Equipment	349.25
EFT67542	23.04.2019	Globe Australia Pty Ltd	Stock - Termidor (1 ltr)	387.20
EFT67543	23.04.2019	Global Security Management (WA)	Main Admin Building - Security Patrols And Alarm Monitoring Jan 2018, TYS - Security Callouts	3,660.80
EFT67544	23.04.2019	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Extra Heavy Duty Flat 30mm X 100m	441.10
EFT67545	23.04.2019	Glidepath Australia Pty Ltd	KTA Airport - Emergency Repair To BHS Flights Accom & Car Hire For Technician Outage On 03/03/2019, Belt Replacement 20m	9,275.52
EFT67546	23.04.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	3,118.75
EFT67547	18.04.2019	GBSC Yurra Pty Ltd	Welcome Park Landscape Construction (RFT 08-18/19) - Progress Claim #1	81,948.63
EFT67548	23.04.2019	Hitachi Construction Machinery	Parts for Plant Repairs	586.86
EFT67549	23.04.2019	Moore Stephens (wa) Pty Ltd As Agent	HR - Registration Financial Reporting Workshop 20/05/19	2,048.20
EFT67550	23.04.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	KLP - RFQ-22-18/19 KLP Car Park Stone Removal And Brick Paving Installation	3,696.00
EFT67551	23.04.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	WCH - Furniture Fit Out Items For The Youth Team	591.00
EFT67552	23.04.2019	ZircoData Pty Ltd	Records Management - Archive Storage Costs	269.14
EFT67553	23.04.2019	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel Operation Centre / Waste Tanks	33,907.50
EFT67554	23.04.2019	IFE Elevators & Escalators (Australia ) Pty Ltd	Karratha Terminal - Supply Override Keys For The Independent Switch Mode And Fire Department Mode	20.00
EFT67555	23.04.2019	Jason Sign Makers	Stock - Sign Brackets and Buckles	483.67
EFT67556	23.04.2019	James Bennett Pty Limited	Libraries - New Resources	430.34
EFT67557	23.04.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	3,245.30

Chq/EFT	Date	Name	Description	Amount
EFT67558	23.04.2019	Karratha Glass Service	KLP - Reglaze Glass Door & Anti Tamper Flat Bar Strips, Reglaze Window	2,183.50
EFT67559	23.04.2019	Karratha Veterinary Hospital	Animal Control	220.20
EFT67560	23.04.2019	Komatsu Australia Pty Ltd	Parts for Plant Repairs	2,754.47
EFT67561	23.04.2019	Karratha Machinery Hire	Cyclone Veronica - Case Wheel Loader Hire 26/03/2019 - 02/04/2019 Inc Demob	4,906.00
EFT67562	23.04.2019	Kennards Hire Pty Limited	Shoulder Grading - Multi-Tyre Roller Hire 18/03/2019 - 01/04/2019, KLP - Temporary Fencing Hire	5,132.17
EFT67563	23.04.2019	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power 01/03/2019 - 31/03/2019 132.31 MWh	47,629.71
EFT67564	23.04.2019	Landgate	Monthly Valuation Schedules 09/02/19 - 08/03/2019, Land Enquiries, IT Extraction and Provision of Aerial Imagery	1,728.73
EFT67565	23.04.2019	L3 Communications Australia Pty Ltd	KTA - Freight For A Replacement Workstation Pc For L3 X-ray And CBS Machine	440.00
EFT67566	23.04.2019	LAA Consultancy Services	Land Matters - Consultant Services Specialist Crown Land Assistance	540.00
EFT67567	23.04.2019	Major Motors Pty Ltd	Stock - Filter Blower (Isuzu 8980250061)	88.62
EFT67568	23.04.2019	Malcolm Thompson Pumps	KTA Airport - Gru95730328 - Valve	299.20
EFT67569	23.04.2019	M & M Masonary	KTA Terminal - Rectification Works To Paving In Front Of The Terminal	5,193.10
EFT67570	23.04.2019	Merchandising Libraries Pty Ltd	WCH - Equipment Satin Black Landscape Sign With White Text On One Side	621.61
EFT67571	23.04.2019	Monaco Distributors T/A Structurally Sound Engineering (tff Bradbrook	Pt Samson Foreshore - Deck Grip Materials	374.88
EFT67572	23.04.2019	NBS Signmakers	Boat Ramp Maintenance - 2 Corleflute Temp Closure Signs	209.00
EFT67573	23.04.2019	NW Communications & IT Specialists	KTVC - Supply And Install New Alarm Panel, Staff Housing - Repair Internet Outlet	2,753.35
EFT67574	23.04.2019	Redwave Media Ltd	Crime Prevention - Radio Campaign On Spirit Radio	1,963.50
EFT67575	23.04.2019	North West Tree Services	P&G - Wickham Dress 28 Cotton Palms 1 Millstream Palm And 5 Coconut Palms, Tambrey Oval - Removal and Stump Grind Palm, Street Maintenance - Dressing of Palms and Gum Trees	7,236.35
EFT67576	23.04.2019	Norwest Craft Supplies	TYS - Materials For Project Youth	87.05
EFT67577	23.04.2019	Titan Australia Pty Ltd	Plant Repairs - Various	115.50
EFT67578	23.04.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - Monthly Fee For Cooler Rental	156.00
EFT67579	23.04.2019	NYFL Commercial Pty Ltd	Litter Collection Services Roebourne Mar 2019	5,429.96
EFT67580	23.04.2019	Neverfail Springwater Ltd - WWTP	WWTP - 15L Springwater Bottle	129.41
EFT67581	23.04.2019	Pilbara Distributors Pty Ltd	Stock - Magnum - Cream Cleaner (5 ltr) (4 cartons of 2 containers)	256.96
EFT67582	23.04.2019	Pilbara Copy Service	Photocopier / Printer Charges - Various	765.19
EFT67583	23.04.2019	Pearl Coast Pools	Refund - BSL Overpayment 190339	36.05
EFT67584	23.04.2019	Prompt Contracting And Fencing Pty Ltd	TYS Nickol West Skate Park - Install Temporary Fencing Around Damaged Shade Structures, Wickham ELC - Repair Rear Gate and Fence	4,780.00
EFT67585	23.04.2019	Promocolour Pty Ltd	RIO Programs - KLP Marquees For Festival Of Football	4,493.37

Chq/EFT	Date	Name	Description	Amount
EFT67586	23.04.2019	Recco Auto Parts	Stock - Tie Down Ratchet Strap + Hooks, KLP - Deep Cycle Battery for Oval Line Marker, Stock - Oil Filters	356.51
EFT67587	23.04.2019	Red Dot Stores	City Wide Programmes - Supplies For Covechella, IPC - Storage Containers	374.98
EFT67588	23.04.2019	Repeat Plastics (WA)	40 Mile FMP Implementation - Bollards	3,874.55
EFT67589	23.04.2019	Reece Pty Ltd	Stock - Retic & Plumbing fittings	12,390.08
EFT67590	23.04.2019	Statewide Bearings	Parts for Plant Repairs	971.50
EFT67591	23.04.2019	Kmart Karratha	YS - Engagement And Activity Station Resources, IPC - Sock Stocks, WCH - Kitchen Appliances and Equipment, REAP - Rider for Dan Sultan (Towels)	1,680.55
EFT67592	23.04.2019	Slater-Gartrell Sports	City Wide Programmes - Materials And Equipment For Youth Basketball Tournament	2,856.70
EFT67593	23.04.2019	Sunny Sign Company Pty Ltd	Stock - Sign Bracket Plate (5mm Thickness)	169.40
EFT67594	23.04.2019	Stott & Hoare	IT - Dell 24 Video Conference Monitor, Hardware Laptops, Wickham Community - Computers/It Equipment	26,994.00
EFT67595	23.04.2019	Shelf Cleaning Services	TYS & FBCC - Cleaning Services Mar 2019	19,549.02
EFT67596	23.04.2019	Scope Business Imaging	WCH - Equipment Multi-Function Printer, Photocopier / Printer Charges - Various Sites	6,537.04
EFT67597	23.04.2019	Scott Printers Pty Ltd	Plant Repairs - Various	824.30
EFT67598	23.04.2019	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	492.23
EFT67599	23.04.2019	Kigelia Investments Pty Ltd t/as Splash Alley	Uniforms - Superdry Polos Stock	1,440.95
EFT67600	23.04.2019	Telford Industries	Stock - Chem-Chlor (Calcium Hypochlorite) 10kg	1,451.34
EFT67601	23.04.2019	State Library of WA (Office of Shared Services)	Karratha Library - Freight Recoup: Inter-library Loans Delivery Charges	1,482.57
EFT67602	23.04.2019	The Walt Disney Company Pty Ltd	REAP - Captain Marvel 07/04/2019	892.90
EFT67603	23.04.2019	Turf Guru Landscapes Pty Ltd	WRF - Repair Mainline and Lateral 07/03/19, Parks/Ovals Maintenance	13,205.50
EFT67604	23.04.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	KLP - Turf Renovations East End Courts, KGC - Repairs to Mainline, Cyclone Veronica Clean up	9,537.00
EFT67605	23.04.2019	Timik Development Pty Ltd	KLP Gymnasium Expansion - End of Defects Period - FINAL Retention Claim	15,991.53
EFT67606	23.04.2019	True Civil Consulting WA	Ngurin Centre Sewerage Installation - Sewer Main Extension 2.6 Issuing Final Document to Water Corp	1,001.00
EFT67607	23.04.2019	The Nintirri Centre Inc	Silver Sponsorship Of The 2019 Karijini Experience	16,500.00
EFT67608	23.04.2019	Tim Davies Landscaping Pty Ltd	Community Development - Facility Drafting Of Proposed Karratha Cycling Hub	935.00
EFT67609	23.04.2019	United Party Hire (Wildwater Holdings Pty Ltd t/as)	TYS - Lights For Dance Party	500.50
EFT67610	23.04.2019	Universal Pictures International Australasia Pty Ltd	REAP - How To Train Your Dragon: The Hidden World 09/03/2019	365.40
EFT67611	23.04.2019	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	1,843.24
EFT67612	23.04.2019	Westrac Equipment Pty Ltd	Parts for Plant Repairs	1,005.21
EFT67613	23.04.2019	Woolworths Group Limited	TYS - Programme Food And Supplies, Dampier Community Open Day Supplies for BBQ, IPC - Café Supplies, WRF - Program Supplies, REAP - Dan Sulton Rider, KLP - Office and crèche Supplies, SP& I - Kitchen Amenities	1,902.33

Chq/EFT	Date	Name	Description	Amount
EFT67614	23.04.2019	Wormald Australia Pty Ltd	KLP - Supply And Install 13 Led Spitfire Emergency Lights, Kta Airport - Install Ceiling Mounted Exit Lights, DCH & Pegs Creek Pavilion - Install Fire Extinguisher, TYS - Repair Flickering Emergency Light	7,885.90
EFT67615	23.04.2019	WA Library Supplies (PIC Enterprises Pty Ltd)	WCH - Furniture Bookends Metal 230mm High Black	2,711.18
EFT67616	23.04.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	FBCC - Reglaze Broken Stormshield Panels, P&G Remove Shade Sails, Main Admin - Modify Office Dividers, RAC - Repair Servery Sliding Window	6,789.43
EFT67617	23.04.2019	Ward Packaging Pty Ltd	IPC - Biodegradable Napkins	224.75
EFT67618	23.04.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms - Various	266.40
EFT67619	23.04.2019	Telstra Corporation Ltd	Telephone Charges	19,067.46
EFT67620	23.04.2019	Horizon Power	Electricity Usage Charges	16,578.67
EFT67621	23.04.2019	Water Corporation	Water Usage Charges	11,126.77
EFT67622	23.04.2019	Foxtel For Business	KLP - Foxtel Charges	210.00
EFT67623	23.04.2019	Water Corporation	Water Usage Charges	1,930.91
EFT67624	18.04.2019	City Of Karratha	Payroll deductions	160.00
EFT67625	18.04.2019	City Of Karratha	Payroll deductions	384.70
EFT67626	18.04.2019	City Of Karratha - Social Club	Payroll deductions	1,818.00
EFT67627	18.04.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT67628	18.04.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	518.00
EFT67629	18.04.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT67630	18.04.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT67631	18.04.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT67632	18.04.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	970.00
EFT67633	18.04.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	325.00
EFT67634	18.04.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT67635	18.04.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT67636	18.04.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT67637	18.04.2019	Lgrceu	Payroll deductions	61.52
EFT67638	18.04.2019	Maxxia Pty Ltd	Payroll deductions	20,471.44
EFT67639	18.04.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT67640	18.04.2019	Patel Mortgage Account	Home Ownership Allowance	350.00
EFT67641	18.04.2019	A Virkar ( Mortgage Account )	Home Ownership Allowance	300.00
EFT67642	18.04.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	450.00
EFT67643	24.04.2019	Australian Taxation Office	Payroll deductions	303,523.01
EFT67644	24.04.2019	Child Support Agency	Payroll deductions	2,365.13
EFT67645	23.04.2019	Australian Taxation Office	BAS - March 2019	263,561.00
EFT67646	26.04.2019	G Bailey	Sitting Fee - April 2019	2,791.67
EFT67647	26.04.2019	E Smeathers	Sitting Fee - April 2019	2,791.67
EFT67648	26.04.2019	M Bertling	Sitting Fee - April 2019	2,791.67
EFT67649	26.04.2019	G Cucel	Sitting Fee - April 2019	4,754.50
EFT67650	26.04.2019	G Evans	Sitting Fee - April 2019	2,791.67
EFT67651	26.04.2019	G Levissianos	Sitting Fee - April 2019	2,791.67

Chq/EFT	Date	Name	Description	Amount
EFT67652	26.04.2019	P Long	LG Allowance - April 2019	11,576.77
EFT67653	26.04.2019	P Miller	Sitting Fee - April 2019	2,791.67
EFT67654	26.04.2019	K Nunn	Sitting Fee - April 2019	2,791.67
EFT67655	26.04.2019	D Scott	Sitting Fee - April 2019	2,791.67
EFT67656	26.04.2019	J Waterstrom Muller	Sitting Fee - April 2019	2,791.67
EFT67657	26.04.2019	Signature Music Pty Ltd	YS - Covechella Lighting Sound & Production, KLP - Festival of Footy, REAP - Dan Sultan Hire of Equipment	5,292.65
EFT67658	26.04.2019	Australasian Performing Right Assoc (APRA)	REAP - 18/19 APRA Music License - Period 01/01/2019 to 30/06/2019 (Inv 2/2)	374.75
EFT67659	26.04.2019	Onyx Group WA Pty Ltd	Hire Set Up Pack Down And Freight Of 140m White Picket Fencing For Covechella, Catering for Council Meetings	2,884.50
EFT67660	26.04.2019	Arts Hub Australia Pty Ltd	2019 Cossack Art Awards - Advertising Campaign: March April May 2019	2,200.00
EFT67661	26.04.2019	Cherratta Lodge Pty Ltd	KLP - Washing & Folding 11 Function Room Tablecloths	18.04
EFT67662	26.04.2019	Department Of Planning Lands And Heritage	DAP Application Fee DA19068 Property Development Solutions	9,948.00
EFT67663	26.04.2019	Future Now Agency ( Mark Anthony Martins )	YS - DJ Noiz 12/04/2019 - National Youth Week Celebrations - 50% Balance Payment	1,750.00
EFT67664	26.04.2019	Intersystems (Asia Pacific) Pty Ltd	KTA Airport - Refurbished Unit (Baggage Tunnel/Spare)	750.00
EFT67665	26.04.2019	Just All Electrical Pty Ltd	WRP / Rambla Building - Repair Foxtel Dish & TV Antennas damaged in Cyclone Veronica	2,113.10
EFT67666	26.04.2019	Menzies Contracting	Cyclone Veronica - Remove & Replace Damaged Fence Capping, Staff Housing - Repair Fence Sheeting	407.00
EFT67667	26.04.2019	Casey Pearce t/as Pilbara Petting Zoo	IPC - Petting Zoo For Eggcellent Easter Egg Hunt	500.00
EFT67668	26.04.2019	Kmart Karratha	TYS - Supplies For Dampier Sunset Sessions, Waste - PPE (Boots, Pants) for Program	432.00
EFT67669	26.04.2019	Sodexo Remote Sites	28 Acacia Place Wickham - Rent 14/04/2019 to 13/05/2019	1,516.67
EFT67670	26.04.2019	Seatadvisor Pty Ltd	REAP ticketing fees March 2019	1,573.00
EFT67671	26.04.2019	Securepay Pty Ltd	REAP: Moonrise and ticket event fees - March 2019	250.80
EFT67672	26.04.2019	The Harbour Agency Pty Ltd	REAP - Performance Fee Dan Sultan 06/04/2019	7,403.20
EFT67673	26.04.2019	Veris Australia Pty Ltd	Crown Subdivision For Early Learning Centre Bulgarra. Survey And Lodgement	5,368.00
EFT67674	26.04.2019	West Australian Newspapers Limited	Advertising - Various	4,098.00
EFT67675	29.04.2019	Bobford Service (the Trustee For The Bobford Service Trust)	Cyclone Veronica - Trucks Bobcat And Operators	15,312.00
EFT67676	29.04.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning - Karratha City Centre Pavement Sweeping Mar 2019, KLP - Additional Cleaning	16,798.91
EFT67677	29.04.2019	Hathaways Lubricants	Stock - Lubricants	1,246.20
EFT67678	29.04.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	City Wide Programmes - 3 Nights Accom DJ Noiz 11th - 14th Apr 2019	892.00
EFT67679	29.04.2019	Karratha Furniture & Bedding	WCH - Equipment Fit Out & Removal Of Rubbish	1,567.50
EFT67680	29.04.2019	Poinciana Nursery	Stock - Chook Food	87.80
EFT67681	29.04.2019	Sai Global Ltd	DCH - Replacement Water Pipework, Footpaths, Culvert Constructions, Millstream Rd Stage 2, Hearsons Cove Shades	3,484.67
EFT67682	29.04.2019	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	660.05

Chq/EFT	Date	Name	Description	Amount
EFT67683	29.04.2019	TNT Express	Freight - Various	357.34
EFT67684	29.04.2019	Karratha Earthmoving & Sand Supplies	KTA Hangar - Pavement Construction	86,618.82
EFT67685	29.04.2019	Norwest Sand & Gravel Pty Ltd	Cyclone Veronica - Green Waste Collection For Point Samson Wickham And Roebourne, Primary Waste Shredder for Cyclone Veronica	121,941.05
EFT67686	29.04.2019	Ausolar Pty Ltd	Cyclone Veronica - Wickham Car Park Repairs To 5 Lights, Pt Samson - Repair Solar Light Panels, Repair Underground Cable to Footpath Lights in Millars Well Carpark, Footpath Lighting Repairs - Various, Tambrey Oval - Install Lights at BBQ Area, Dodd Court Park - Repair Lights damaged in Cyclone, REAP - Install 32amp 3phase RCD Protected Outlet, Staff Housing - Repair Horizon Power Fault that was identified, KLP - Install Hand dryers in crèche	25,908.52
EFT67687	29.04.2019	Daimler Trucks Perth	Plant Purchase - Fuso Fighter 1424 FK62FLZ1RFAH (14000kg Gvm).	220,165.00
EFT67688	29.04.2019	Atom Supply	HR - Uniforms, Superglue	660.48
EFT67689	29.04.2019	J Blackwood & Son Pty Limited	Stock - Cable Ties, Jerry Cans	76.72
EFT67690	29.04.2019	Avdata Australia	KTA Airport - Avdata Monthly Data Reporting Mar 2019	1,326.89
EFT67691	29.04.2019	Ashdown-Ingram	Parts for Plant Repairs	268.40
EFT67692	29.04.2019	Artyzan	Cyclone Veronica - Green Waste Collection For Karratha East	33,000.00
EFT67693	29.04.2019	Australian Portable Toilets Pty Ltd	KTA Airport - Shower Light Blue Portable Shower	2,805.00
EFT67694	29.04.2019	Barth Bros Automotive Machining	Parts for Plant Repairs	884.40
EFT67695	29.04.2019	BOC Limited	Karratha SES - Oxygen Cylinder Rental March 2019	12.19
EFT67696	29.04.2019	BC Lock & Key	Footpath Lighting Program - 61x City 334 Padlock, Stock - Rebarrel Supplied Padlocks, Wickham SES - Supply Keys	6,643.49
EFT67697	29.04.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Plant Repairs - Various	1,202.08
EFT67698	29.04.2019	BB Landscaping WA Pty Ltd	KTVC - Garden Maintenance 01/04/2019 & 08/04/2019	594.00
EFT67699	29.04.2019	Coates Hire Operations	7 Mile - Kubota KX080-3 8T Excavator - Comes with 600mm Trenching Bucket - 18/03/2019 to 29/04/2019	8,848.03
EFT67700	29.04.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Cafe Stock	120.64
EFT67701	29.04.2019	Cabcharge Australia Pty Ltd	Cabcharge - Mar 2019	693.97
EFT67702	29.04.2019	Cablelogic Pty Ltd	Computer Network Expenses - Terminate And Test Existing Fibre Cabling At REAP	4,848.54
EFT67703	29.04.2019	Command IT Services	Security Alarm Monitoring Apr 2019 - Various Sites	198.00
EFT67704	29.04.2019	CST Wastewater Solutions Pty Ltd	KTA Airport - Replacement Horner Controller Unit Model	1,595.00
EFT67705	29.04.2019	Dampier Plumbing & Gas (tff DPG Trust)	P&G - Emergency Repairs To ERS Line Warrambie Road, Kta Airport - Retrench and run new water line, replace valve on ferric chloride, Baynton Oval - Install new controlled valve onto tank inlet	5,811.85
EFT67706	29.04.2019	Max & Claire Pty Ltd T/a Ergolink	KTVC - Gregory Tru-Sit High Back Medium Seat	255.07

Chq/EFT	Date	Name	Description	Amount
EFT67707	29.04.2019	FE Technologies Pty Ltd	Roebourne Library - Large RFID Disc Tags For Dvds And Audio Books	1,221.00
EFT67708	29.04.2019	Gresley Abas Pty Ltd	WCH - V36 - Contract Administration	8,313.13
EFT67709	29.04.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	145.95
EFT67710	29.04.2019	Hydramet Pty Ltd	KTA Airport - Valve Check Spring 3/4, Elbows	1,106.19
EFT67711	29.04.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	15 Teesdale Place - Monthly Pool Maintenance	143.00
EFT67712	29.04.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Various Repairs	128.31
EFT67713	29.04.2019	James Bennett Pty Limited	Libraries - New Resources	681.11
EFT67714	29.04.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	3,699.30
EFT67715	29.04.2019	Karratha Building Co	Oval Maintenance Bulgarra - Re-align AFL Goal Post	5,999.40
EFT67716	29.04.2019	Kosmic Electronic Industries	TYS & The Base - Replacement Party / Event Lights	1,785.00
EFT67717	29.04.2019	Komatsu Australia Pty Ltd	Parts for Plant Repairs	94.60
EFT67718	29.04.2019	Karratha Basketball Association - Seniors	City Wide Programmes - Hire Of The 3x3 Basketball Court For WA Youth Week Activities	1,650.00
EFT67719	29.04.2019	Sonic Healthplus Pty Ltd	Medical Consults	310.20
EFT67720	29.04.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Vehicle Insurance Excess on Claim	300.00
EFT67721	29.04.2019	Kennards Hire Pty Limited	KTA Airport - Generator 45kva Hire For Aro Workshop	1,049.40
EFT67722	29.04.2019	Leethall Constructions Pty Ltd	Cyclone Veronica - Tipper & Bobcat Including Operators	17,490.00
EFT67723	29.04.2019	Manning Pavement Services Pty Ltd T/a Karratha Asphalt	Roebourne Entry Statement - Laying Of Asphalt, Waste - Lay 14mm Asphalt, Shoulder Grading Trailer Boom Hire	26,786.56
EFT67724	29.04.2019	NW Communications & IT Specialists	Millers Well Daycare - Supply & Install 16 Zone Alarm Panel	2,728.00
EFT67725	29.04.2019	Norwest Craft Supplies	City Wide Programmes - Paint For Covechella Interactive Art Display	140.24
EFT67726	29.04.2019	Titan Australia Pty Ltd	Plant Repairs - Various	3,092.10
EFT67727	29.04.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	Wickham Transfer Station - 15 Litre Spring Water Bottles	37.25
EFT67728	29.04.2019	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White (box)	952.88
EFT67729	29.04.2019	Pilbara Copy Service	Photocopier / Printer Charges - Various	110.22
EFT67730	29.04.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various	2,782.70
EFT67731	29.04.2019	Prompt Contracting And Fencing Pty Ltd	Cyclone Veronica - Nickol West Skate Park Dismantle And Removal Of Roof Of Cyclone Damaged Shade Structure, Removal of Chain Mesh Fencing Surrounding Quarter Hardstand	40,671.40
EFT67732	29.04.2019	MSS Security	KTA - Screening And Security Services	198,737.40
EFT67733	29.04.2019	Keith Heffernan Pty Ltd T/A QPlay	P&G - Spring for Megatoy Mach 5 Starfish Rocker	542.30
EFT67734	29.04.2019	Repco Auto Parts	Stock - Dustpan And Brush Set - Plastic	28.64
EFT67735	29.04.2019	Roebourne PCYC	Community - Room Hire Working Group Meeting 02/04/2018	52.00

Chq/EFT	Date	Name	Description	Amount
EFT67736	29.04.2019	Reece Pty Ltd	Stock - Retic & Plumbing fittings	1,082.43
EFT67737	29.04.2019	Sigma Chemicals	Stock - Dense Soda Ash - (25kg Bag)	1,289.20
EFT67738	29.04.2019	Stott & Hoare	WCH - Patch Leads	4,725.28
EFT67739	29.04.2019	Scope Business Imaging	Photocopier / Printer Charges - Various	223.30
EFT67740	29.04.2019	Seca Engineering Pty Ltd	KTA Airport - Supply Install Program And Commission Smart Timer Relay To Fly Screen Spray Pump	2,073.50
EFT67741	29.04.2019	T-Quip	Plant Repairs - Various	44.00
EFT67742	29.04.2019	Schneider Electric Buildings Aust. Pty Ltd	KLP - Preventative Maintenance Service Plan Andover Continuum BMS	8,376.89
EFT67743	29.04.2019	Tox Free (Australia) Pty Ltd	KLP - Bin Lifts Mar 2019	275.00
EFT67744	29.04.2019	Trasan Contracting	KLP - Investigation of Leak Indoor Basketball Courts	330.00
EFT67745	29.04.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70
EFT67746	29.04.2019	Timik Development Pty Ltd	16 Winyama Road - Repair Flashing at Master Bedroom and Living Room Fixed Carport Repaired Laundry Broom Cupboard Door, 39 Marniyarra - Repair Leaks in Ensuite	650.27
EFT67747	29.04.2019	Three Birds Homewares (Jessica Walford)	City Wide Programmes - Provision Of Henna Tattoos And Artistry At Covechella	360.00
EFT67748	29.04.2019	Karratha Timber & Building Supplies	General Hardware Items for Various Repairs	163.48
EFT67749	29.04.2019	Westrac Equipment Pty Ltd	Parts for Plant Repairs	834.61
EFT67750	29.04.2019	Woolworths Group Limited	IPC - Easter Chocolate For Eggcellent Easter Hunt, IPC - Café Supplies, TYS - Program Supplies, Citywide Programs - Supplies for Youth Week Events, KLP - Holiday Program Supplies, WRF - Kiosk Stock, waste - Office Amenities	1,658.43
EFT67751	29.04.2019	WA Billboards	KTA Airport - Monthly Charge Fids System And Access Charge For Rapidsuitecloud Apr 2019	2,345.75
EFT67752	29.04.2019	West-Sure Group	KTA Airport - Cash Collection Counting And Reconciliation Services Mar 2019	286.07
EFT67753	29.04.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Cyclone Veronica - Wickham SES Make Safe & Report On Water Damage	1,742.40
EFT67754	29.04.2019	Xpress Enterprises Pty Ltd T/as Hosexpress	Plant - Technician Labour, Component Seal Kit	617.15
78586	27.03.2019	City of Karratha	Petty Cash Reimbursement	246.80
78587	05.04.2019	Dept Of Planning & Infrastructure - Plates	DOT Plates	200.00
78588	05.04.2019	City Of Karratha	Cancelled Payment	0.00
78589	12.04.2019	Western Diagnostic Pathology	Health & Safety - Drug & Alcohol Testing	1,657.26
78590	24.04.2019	City Of Karratha	Camping Caretaker Floats for 2019 Season	300.00
DD34374.1	03.04.2019	Wa Super ( Formerly Walgsp)	Payroll deductions	91,313.32
DD34374.10	03.04.2019	Rest Superannuation	Superannuation contributions	3,758.55
DD34374.11	03.04.2019	Colonial First State Firstchoice Super	Superannuation contributions	903.50
DD34374.12	03.04.2019	HostPlus Superannuation	Payroll deductions	11,494.22
DD34374.13	03.04.2019	CBA Superannuation Savings Account	Superannuation contributions	1,024.29
DD34374.14	03.04.2019	VicSuper	Superannuation contributions	469.30
DD34374.15	03.04.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	383.19

Chq/EFT	Date	Name	Description	Amount
DD34374.16	03.04.2019	JR Superannuation Fund	Superannuation contributions	462.70
DD34374.17	03.04.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	423.32
DD34374.18	03.04.2019	OnePath Masterfund	Superannuation contributions	1,050.72
DD34374.19	03.04.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34374.2	03.04.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD34374.20	03.04.2019	Essential Super	Superannuation contributions	563.28
DD34374.21	03.04.2019	ANZ Smart Choice Super	Superannuation contributions	967.83
DD34374.22	03.04.2019	QSUPER	Superannuation contributions	604.18
DD34374.23	03.04.2019	BT Super For Life	Superannuation contributions	1,068.81
DD34374.24	03.04.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD34374.25	03.04.2019	Asgard Superannuation	Superannuation contributions	563.64
DD34374.26	03.04.2019	Prime Super	Superannuation contributions	684.93
DD34374.27	03.04.2019	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	546.95
DD34374.28	03.04.2019	Colonial First State Wholesale Personal Super	Payroll deductions	336.52
DD34374.29	03.04.2019	BT Business Super	Superannuation contributions	915.25
DD34374.3	03.04.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,014.63
DD34374.30	03.04.2019	Commonwealth Bank Group Super	Superannuation contributions	219.43
DD34374.31	03.04.2019	AMG Super	Superannuation contributions	507.68
DD34374.32	03.04.2019	Christian Super	Superannuation contributions	526.57
DD34374.33	03.04.2019	MLC Wrap Super	Superannuation contributions	947.79
DD34374.34	03.04.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD34374.35	03.04.2019	Cbus	Superannuation contributions	2,014.09
DD34374.36	03.04.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34374.37	03.04.2019	Media Superannuation	Payroll deductions	1,347.35
DD34374.38	03.04.2019	Commonwealth SuperSelect	Superannuation contributions	476.21
DD34374.39	03.04.2019	Care Super	Superannuation contributions	464.36
DD34374.4	03.04.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD34374.40	03.04.2019	J & K Farrell Super Fund	Superannuation contributions	237.07
DD34374.41	03.04.2019	Russell Supersolution Master Trust	Superannuation contributions	83.33
DD34374.42	03.04.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	92.38
DD34374.43	03.04.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD34374.44	03.04.2019	AMP SignatureSuper	Superannuation contributions	422.58
DD34374.45	03.04.2019	Sunsuper Pty Ltd	Payroll deductions	4,673.93
DD34374.46	03.04.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,415.45
DD34374.47	03.04.2019	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	197.13
DD34374.48	03.04.2019	Legalsuper	Superannuation contributions	493.95

Chq/EFT	Date	Name	Description	Amount
DD34374.49	03.04.2019	Twusuper	Superannuation contributions	467.50
DD34374.5	03.04.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD34374.50	03.04.2019	AMP Superleader	Superannuation contributions	749.97
DD34374.51	03.04.2019	Intrust Super Fund	Superannuation contributions	466.91
DD34374.52	03.04.2019	GROW Super	Superannuation contributions	186.11
DD34374.53	03.04.2019	Unisuper	Superannuation contributions	394.25
DD34374.54	03.04.2019	Superwrap Personal Super Plan	Superannuation contributions	639.00
DD34374.55	03.04.2019	Australian Super	Payroll deductions	10,816.51
DD34374.56	03.04.2019	Hesta Superannuation	Superannuation contributions	2,683.29
DD34374.57	03.04.2019	First State Super	Superannuation contributions	782.53
DD34374.6	03.04.2019	Local Government Superannuation-SYDNEY	Superannuation contributions	625.57
DD34374.7	03.04.2019	SLOS Super Fund	Superannuation contributions	542.97
DD34374.8	03.04.2019	AMP Super Directions Fund	Superannuation contributions	252.39
DD34374.9	03.04.2019	J & S Pryor Super Fund	Superannuation contributions	258.06
DD34385.1	03.04.2019	Sunsuper Pty Ltd	Cancelled Payment	-753.03
DD34386.1	20.03.2019	Sunsuper Pty Ltd	Superannuation contributions	99.80
DD34387.1	03.04.2019	Wa Super ( Formerly Walgsp)	Cancelled Payment	-109.84
DD34497.1	17.04.2019	Wa Super ( Formerly Walgsp)	Payroll deductions	94,914.93
DD34497.10	17.04.2019	Rest Superannuation	Superannuation contributions	4,220.64
DD34497.11	17.04.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,064.59
DD34497.12	17.04.2019	HostPlus Superannuation	Payroll deductions	11,978.25
DD34497.13	17.04.2019	CBA Superannuation Savings Account	Superannuation contributions	1,079.93
DD34497.14	17.04.2019	VicSuper	Superannuation contributions	469.30
DD34497.15	17.04.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	408.72
DD34497.16	17.04.2019	JR Superannuation Fund	Superannuation contributions	475.06
DD34497.17	17.04.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	555.58
DD34497.18	17.04.2019	OnePath Masterfund	Superannuation contributions	966.01
DD34497.19	17.04.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34497.2	17.04.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD34497.20	17.04.2019	Essential Super	Superannuation contributions	603.88
DD34497.21	17.04.2019	ANZ Smart Choice Super	Superannuation contributions	915.49
DD34497.22	17.04.2019	QSUPER	Superannuation contributions	758.83
DD34497.23	17.04.2019	BT Super For Life	Superannuation contributions	1,060.23
DD34497.24	17.04.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD34497.25	17.04.2019	Asgard Superannuation	Superannuation contributions	342.05
DD34497.26	17.04.2019	Prime Super	Superannuation contributions	371.65
DD34497.27	17.04.2019	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	546.79
DD34497.28	17.04.2019	Colonial First State Wholesale Personal Super	Payroll deductions	942.25
DD34497.29	17.04.2019	BT Business Super	Superannuation contributions	910.71

Chq/EFT	Date	Name	Description	Amount
DD34497.3	17.04.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,257.61
DD34497.30	17.04.2019	Commonwealth Bank Group Super	Superannuation contributions	88.88
DD34497.31	17.04.2019	AMG Super	Superannuation contributions	507.68
DD34497.32	17.04.2019	Christian Super	Superannuation contributions	526.57
DD34497.33	17.04.2019	MLC Wrap Super	Superannuation contributions	1,084.27
DD34497.34	17.04.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD34497.35	17.04.2019	Cbus	Superannuation contributions	1,759.35
DD34497.36	17.04.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34497.37	17.04.2019	Media Superannuation	Payroll deductions	1,347.35
DD34497.38	17.04.2019	Commonwealth SuperSelect	Superannuation contributions	474.49
DD34497.39	17.04.2019	Care Super	Superannuation contributions	464.36
DD34497.4	17.04.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD34497.40	17.04.2019	J & K Farrell Super Fund	Superannuation contributions	229.55
DD34497.41	17.04.2019	Russell Supersolution Master Trust	Superannuation contributions	186.10
DD34497.42	17.04.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	196.91
DD34497.43	17.04.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD34497.44	17.04.2019	AMP SignatureSuper	Superannuation contributions	422.58
DD34497.45	17.04.2019	Sunsuper Pty Ltd	Payroll deductions	4,085.60
DD34497.46	17.04.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,410.91
DD34497.47	17.04.2019	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	197.13
DD34497.48	17.04.2019	Legalsuper	Superannuation contributions	511.26
DD34497.49	17.04.2019	Twusuper	Superannuation contributions	467.50
DD34497.5	17.04.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD34497.50	17.04.2019	AMP Superleader	Superannuation contributions	800.01
DD34497.51	17.04.2019	Intrust Super Fund	Superannuation contributions	470.48
DD34497.52	17.04.2019	GROW Super	Superannuation contributions	345.82
DD34497.53	17.04.2019	Unisuper	Superannuation contributions	492.81
DD34497.54	17.04.2019	Superwrap Personal Super Plan	Superannuation contributions	1,002.96
DD34497.55	17.04.2019	Australian Super	Payroll deductions	11,810.93
DD34497.56	17.04.2019	Hesta Superannuation	Superannuation contributions	2,845.40
DD34497.57	17.04.2019	First State Super	Superannuation contributions	782.53
DD34497.6	17.04.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD34497.7	17.04.2019	SLOS Super Fund	Superannuation contributions	542.97
DD34497.8	17.04.2019	AMP Super Directions Fund	Superannuation contributions	252.39
DD34497.9	17.04.2019	J & S Pryor Super Fund	Superannuation contributions	244.08
DD34517.1	11.04.2019	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgment Fee - 22 Fines Mar/Apr 2019	1,397.00

**6,642,244.72**

**Payroll**

04.04.2019	City of Karratha	Payroll FN Ending: 03.04.2019	790,764.18
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Chq/EFT	Date	Name	Description	Amount
	18.04.2019	City of Karratha	Payroll FN Ending: 17.04.2019	820,961.85
				<b>1,611,726.03</b>

**Credit Cards**

DD34540.1	18/03/2019	Virgin Australia	Flights For Meeting Director Dev Reg	868.00
DD34540.1	18/03/2019	Virgin Australia	Flights For Meeting Director Dev Reg CC Surcharge	8.65
DD34540.1	26/03/2019	Ocean Beach Hotel	Accommodation For Conference Tourism Services Supervisor	666.60
DD34540.1	4/03/2019	Pensione Hotel	Accommodation and meal allowance for CEO while attending meetings in Perth	117.67
DD34540.1	7/03/2019	Virgin Airlines	Flight change fee for flight for Mayor	160.01
DD34540.1	8/03/2019	Townsville City Council	Private expenditure - amount has been reimbursed to the City of Karratha	1,577.48
DD34540.1	8/03/2019	Qantas	Flight change fee for CEO flight	40.00
DD34540.1	20/03/2019	Virgin Airlines	Credit card fee for flight for CEO while attending meetings in Perth as Acting CEO of the Pilbara Regional Council - To be reimbursed to the City of Karratha by the PRC	3.97
DD34540.1	20/03/2019	Virgin Airlines	Flight for CEO while attending meetings in Perth as Acting CEO of the Pilbara Regional Council - To be reimbursed to the City of Karratha by the PRC	399.00
DD34540.1	28/03/2019	Qantas	Flight for CEO while attending meetings in Perth	520.20
DD34540.1	28/03/2019	Qantas	Flight for Mayor while attending meetings in Perth	363.71
DD34540.1	28/02/2019	Microsoft	Billing Computer Software - Office 365	99.00
DD34540.1	1/03/2019	Facebook Ireland Ltd	Facebook Ads Payment-FB advertising - Community Survey includes FX Fee	694.09
DD34540.1	1/03/2019	Facebook Ireland Ltd	Facebook Ads Payment-FB advertising - Community projects includes FX Fee	14.61
DD34540.1	1/03/2019	Facebook Ireland Ltd	Facebook Ads Payment-FB advertising - Indoor Play Centre includes FX Fee	3.99
DD34540.1	1/03/2019	Facebook Ireland Ltd	Facebook Ads Payment-FB advertising - Cossack Art Awards includes FX Fee	38.71
DD34540.1	28/02/2019	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive) Mar19	2.00
DD34540.1	20/03/2019	Campaign Monitor	Email distribution service for media releases Mar-Apr	239.17
DD34540.1	6/03/2019	Karratha Court House	Winder Hearing Notice	128.30
DD34540.1	21/03/2019	Aboriginal Insights	Aboriginal Insights Workshop - Indigenous Liaison Officer	605.00
DD34540.1	7/03/2019	Hotels	Accommodation In Perth - Fleet CoOrdinator	477.60
DD34540.1	25/03/2019	Acacia Flower Shop	Staff Illness - Flower Gift	100.00
DD34540.1	12/03/2019	City Quarters On Brewer	Meal Expense - Fleet CoOrdinator	30.00
DD34540.1	1/03/2019	Pensione Hotel Perth	Car Parking For Hire Car While Attending MWAC & Run Energy Meetings - Mgr City Serv	56.56
DD34540.1	1/03/2019	Crown Junction Grill Burswood	Meal Expense While Attending MWAC & Run Energy Meetings - Mgr City Serv	44.55
DD34540.1	12/03/2019	Nindethana Australian Seeds	Seeds for revegetation of the dunes at Point Samson Viewing Platform	67.65
DD34540.1	13/03/2019	Fairdinkum Seeds	Seeds for revegetation of the dunes at Point Samson Viewing Platform	49.00
DD34540.1	13/03/2019	Nimble	Staff Rostering System for KLP & WRP	171.25
DD34540.1	15/03/2019	MindBody	Fitness Programs WRP	125.00
DD34540.1	15/03/2019	Nimble	Rostering System additional users	34.05
DD34540.1	15/03/2019	Mood Media	Leisureplex Program Music	66.00
DD34540.1	15/02/2019	Horizon Power	Power bill for CEO (15/12/18-14/02/19)	1,049.19
DD34540.1	5/04/2019	Filex 2019 Convention	Entry Pass for Officer (Fitness Instructor)	1,025.15

Chq/EFT	Date	Name	Description	Amount
DD34540.1	15/02/2019	Horizon Power	Power bill for Mgr (Mgr Planning) (15/12/18-14/02/19)	396.21
DD34540.1	6/03/2019	Meeting Masters	Registration for Officer (Local History Librarian)	445.00
DD34540.1	7/03/2019	Karratha Newsagency	Cardboard Quill	14.95
DD34540.1	18/03/2019	Coles	Catering for Emerging Leaders Program	21.09
DD34540.1	18/03/2019	Subway	Meal for Facilitator ELP	12.10
DD34540.1	19/03/2019	Subway	Meal for Facilitator ELP	11.50
DD34540.1	14/03/2019	Water Corporation	Water bill for Mgr A&C	53.87
DD34540.1	20/03/2019	Horizon Power	Power bill for Mgr SP&I (29/1-28/02/18)	585.39
DD34540.1	7/03/2019	Kmart	iPhone chargers and cables	171.50
DD34540.1	10/03/2019	Acquia	Cloud storage	281.17
DD34540.1	13/03/2019	Safety Culture	Software	82.50
DD34540.1	17/03/2019	Rackspace International GmbH	Cloud product services - Hosting fee for City website 17/02-16/03/19 includes FX Fee	844.08
DD34540.1	19/03/2019	Go Daddy	Standard SSL renewal	739.84
DD34540.1	22/03/2019	Home Hardware Karratha	Various items for IT, Tarpaulins, Extn Leads, Batteries, Torch	821.41
DD34540.1	22/03/2019	Home Hardware Karratha	Screwdriver Set and Plier Mini Slide Cut	34.84
DD34540.1	24/03/2019	Kounta	Software	200.00
DD34540.1	28/02/2019	Soul Café	Catering - Budget Review Workshop 28/02/19	46.10
DD34540.1	1/03/2019	Nationwide Training Pty Ltd	Registration for Officer to attend Workshop - Apply COR Legislation	251.00
DD34540.1	1/03/2019	Virgin	Airfare for Officer Training (Fleet CoOrd) 10-14/03/19	728.00
DD34540.1	1/03/2019	Virgin	Airfare credit card payment surcharge	7.25
DD34540.1	1/03/2019	ASIC	Online Company Search	17.00
DD34540.1	13/07/2018	Qantas	Airfare for Dir Corp (Travel Bank due to TC Veronica)	363.71
DD34540.1	19/03/2019	Virgin	Airfare credit card payment surcharge	4.67
DD34540.1	19/03/2019	Virgin	Airfare for Dir Corp (Travel Bank due to TC Veronica)	469.00
DD34540.1	21/03/2019	Virgin	Airfare for Officer Training (Mgmnt Accountant) 18/05/19	188.00
DD34540.1	21/03/2019	Virgin	Airfare credit card payment surcharge	1.87

**16,638.21**

**Total Payments: 8,270,608.96**

**10.3 KEY PERFORMANCE MEASURES FOR QUARTER 3 OF 2018-19**

**File No:** CM.89  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Governance & Organisational Strategy  
**Date of Report:** 15 April 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

**PURPOSE**

To provide Council with an update on the Quarter 3 (January - March 2019) performance against the Operational Plan 2018-19.

**BACKGROUND**

There are four strategic themes in the Strategic Community Plan 2016-2026, which are delivered through 121 Key Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 149 ongoing projects and actions, which are reported against 76 performance measures introduced at periodic intervals throughout the year as certain triggers are reached. Considerable work continues to be carried out to ensure that the KPIs remain meaningful and relevant from a community strategy and corporate business perspective.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
Our Community	43	64	28
Our Economy	15	18	7
Our Natural & Built Environment	27	32	10
Our Leadership	36	35	31
TOTAL	121	149	76

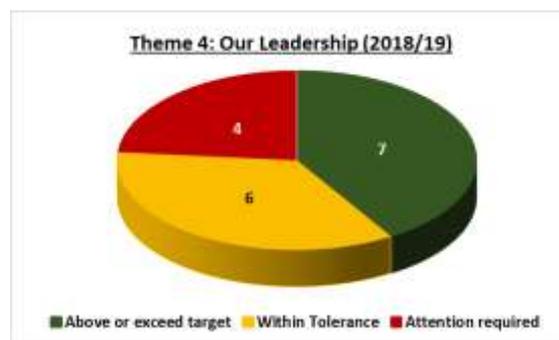
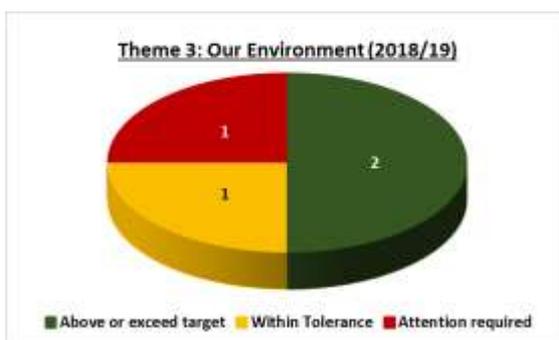
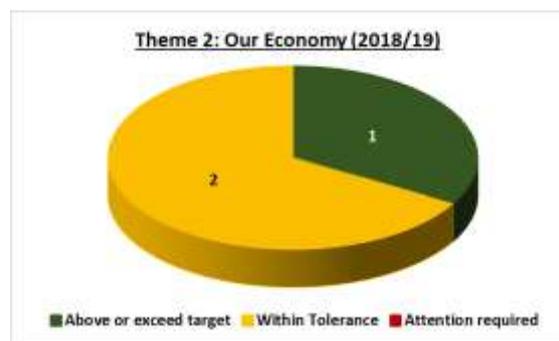
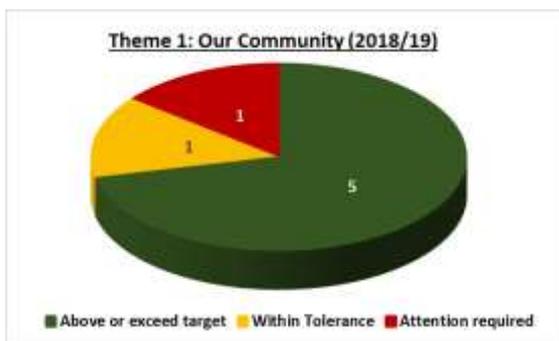
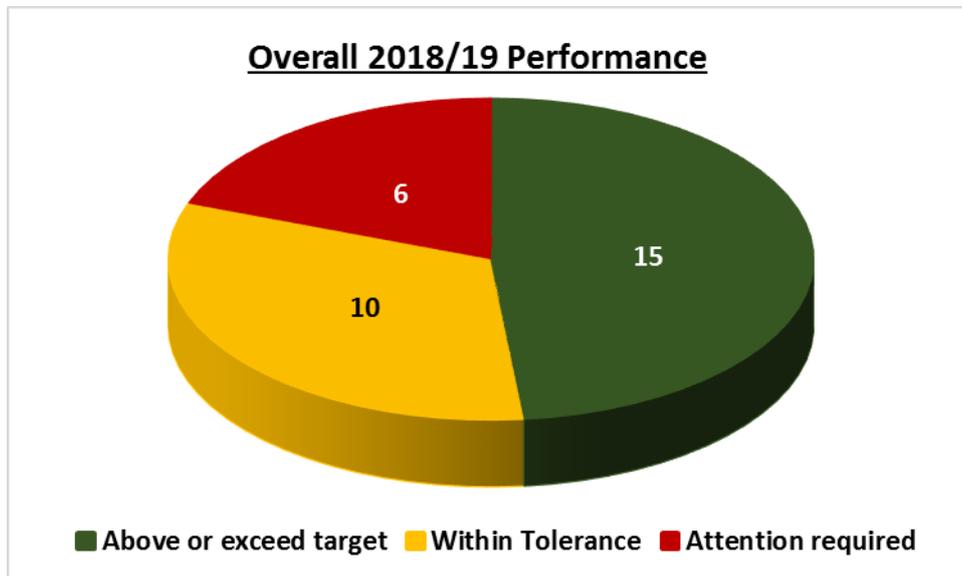
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 3 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

**Quarter 3 Performance Measures**

Out of a total 76 performance measures, 31 KPIs are measured this quarter. A further 19 KPIs were scheduled to be reported for this quarter but have not been included as they relate to comments being compiled from the annual community survey. These KPIs will be listed for the fourth quarter. The results for Quarter 3 are indicated below:



25 (81%) of the Quarter 3 performance measures exceeded the target or were within tolerance levels, including:

- 94% of contracted Building Maintenance work is being completed within agreed time frames. There are slight delays with the delivery of additional shade at Hearson’s Cove; and cyclone security screens being installed on City property. Reviews on contractor’s performance and progress is being monitored.

- Overall attendances have been up at the KLP and Wickham Recreation Precinct in comparison to last year. This has been attributed to group fitness, aquatic activities and new splash pad at Wickham. Both Roebourne and Wickham were affected by TC Veronica with both pools being closed and with subsequent clean ups taking longer than expected especially in Roebourne that lasted a week.
- 90% of strategic projects on schedule with the exception of the International Terminal Project that is on hold awaiting interest from a participating airline and a minor delay with practical completion at the Wickham Community Hub.
- 77% of health premises were found compliant with health standards. Multiple reinspections were conducted at the Searipple Camp due to a food poisoning outbreak.
- Facebook engagements and interactions reached 98,631 hits with the City’s annual community survey, projects, Council news, events at REAP and TC Veronica advice.
- 53% of incoming invoices were spent on local suppliers and services amounting to approximately \$7.6M for the quarter.
- Contamination rates associated with the household recycling service rose slightly to 15% from 10% in Q2. More education is being provided by the City and its contractors as well as householders being individually informed of improper practices.
- 97% of green waste is being diverted from the landfill partially as a result of the cyclone clean-up program.
- There were no lost time injuries this quarter, a result last achieved 12 months ago.
- Staff actioned 91.5% of 1,585 requests received directly or through the Report It function. TC Veronica caused an increase in requests for clean ups and maintenance resulting in a lower completion rate for this quarter. Previous rates have averaged around 98%.
- The City attained a score of 98.9% for the 2018 compliance return with only one non-compliance reported related to informing suppliers of the outcome of an EOI process.

Six (19%) of the Quarter 3 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.d.2.7 Environmental Health Services	1.d.2.7.b Number of notifiable diseases reported to Environmental Health Services per quarter.	Target: 10 Q3 Outcome: 39	The rise in notifiable diseases is attributable to a Salmonella food poisoning outbreak at Searipple Village during March. The City’s Environmental Health Officers worked together with Pilbara Population Health and the Department of Health to respond.
Our Natural and Built Environment – Thriving and Sustainable	3.c.2.3 Recycling Programs	3.c.2.3.b Percentage of residential waste diverted from landfill	Target: 40% Q3 Outcome: 33%	Several loads of comingled recycling were significantly contaminated in the last reporting period. Officers and Cleanaway continue to work with property owners and residents on recycling education.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Leadership – Responsive and Accountable	4.a.1.1 Marketing Services	4.a.1.1.b Percentage of media releases picked up by the local media	Target: 100% Q3 Outcome: 77%	18 media releases issued this quarter with only 4 not being picked up by local media sources.
	4.c.1.4 Process Accounts Receivable and Accounts Payable	4.c.1.4.b Ensure supplier invoices are paid within Terms of Trade	Target: 90% Q3 Outcome: 84%	One invoice valued at \$0.4M for a Caterpillar Grader was issued pre-Christmas but payment delayed until officers had commissioned and tested the vehicle.
	4.c.1.6 Fleet and Plant Management	4.c.1.6.a Percentage of City owned vehicles achieving acceptable levels of utilisation	Target: 60% Q3 Outcome: 44%	A review is underway on utilisation targets and strategies have been put in place to increase vehicle utilisation where results were lower than forecast.
	4.e.1.1 Customer Service	4.e.1.1.c Respond to a minimum of 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period	Target: 1,560 Q3 Outcome: 1,321	Action requests in relation to parking enforcement and animal control are down due to improved compliance and changes in community behaviour.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all departments impacted by KPIs to ascertain and report on progress towards the desired performance measures.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995*, and Regulation 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* (the Regulations) establish requirements for Strategic Community Plans and Corporate Business Plans.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Projects detailed in the Operational Plan have been included in Council's budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning  
 Our Projects/Actions: 4.a.2.1.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are reputational risks associated if Council does not deliver on commitments in the Strategic Community Plan, Corporate Business Plan and Operational Plan.
Compliance	Low	Whilst there are statutory implications for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is required.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 3 Performance Report for 2018-2019.

**CONCLUSION**

In accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, Council adopted a suite of documents that comprise the ISP framework.

The Quarter 3 Performance Report summarises the performance of Council in relation to goals set at the start of the financial year. This report confirms that 81% of the 31 performance measures were achieved or substantially achieved in Quarter 3 as at 31 March 2019.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154337

**MOVED** : Cr Miller

**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 3 Performance Report for 2018/19.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil

**10.4 JUNE 2019 ORDINARY COUNCIL MEETING**

<b>File No:</b>	<b>GR.24</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>30 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider rescheduling the June 2019 Ordinary Council meeting.

**BACKGROUND**

In June, the Ordinary Council Meeting is currently scheduled for Monday, 17 June 2019 and the Councillor Briefing Session is scheduled for Monday, 10 June 2019. In addition, a Special Council Meeting is currently scheduled for 3pm on Friday, 28 June 2019 for Council to consider the 2019/20 Operational Plan and the 2019/20 Budget.

The Briefing Session coincides with the Joint Kimberley Pilbara Regional Forum (Joint Northern Forum) to be held in Broome on 10 June 2019.

The Forum has been running for a number of years, offering networking opportunities for delegates from participant local governments, coupled with presentations from representatives of Australian and international organisations on a variety of topics relevant to the North West.

Given a majority of Councillors have expressed interest in attending the Joint Kimberley Pilbara Regional Forum, it is proposed the Councillor Briefing Session be rescheduled to 17 June 2019 and the Ordinary Council Meeting be rescheduled to coincide with the Special Council meeting at 3pm on Friday, 28 June 2019.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

This matter has been discussed with the Mayor and the Chief Executive Officer.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform are proposed as follows:

Who	How	When	What	Outcome
City of Karratha Community	Local newspaper City Noticeboards and Website	May 2019	Public Notice	Inform the community of the variation to the meeting times and dates.

**STATUTORY IMPLICATIONS**

Regulation 12(2) of the *Local Government (Administration) Regulation 1996* requires that a local government give local public notice of any change to the date, time or place of a meeting about which annual notice has been given.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There will be an estimated cost of \$200 for advertising the proposed meeting date and time in the local newspaper.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	Consideration of some matters may be delayed due to the change of meeting schedule.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council rescheduled its May 2017 meeting to 29 May 2017 due a number of Councillors attending the Joint Kimberley/Pilbara/Northern Territory Forum 2017; its June 2017 meeting to 26 June 2017 due to the Mayor and the Chief Executive Officer attending the Developing Northern Australia Conference in Cairns and its June 2018 meeting to 25 June 2018 due to a number of Councillors attending the Developing Northern Australia Conference in Alice Springs.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to RESCHEDULE the June Briefing Session and the June 2019 Ordinary Council Meeting to the following alternate meeting dates and times\_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to HOLD the June 2019 Ordinary Council meeting and the Special Council Meeting as currently scheduled.

**CONCLUSION**

Given that a majority of Councillors will attend the Joint Kimberley Pilbara Regional Forum in Broome on 10 June 2019 it is necessary to reschedule the Councillor Briefing Session which has implications for the June Ordinary Council Meeting.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154338  
**MOVED** : Cr Evans  
**SECONDED** : Cr Waterstrom Muller

**That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to RESCHEDULE the June 2019 Ordinary Council Meeting to Friday, 28 June 2019 commencing at 3.00 pm in the Council Chambers, Karratha, in order to hold the June Briefing Session on Monday, 17 June 2019.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**10.5 PROCUREMENT OF CORPORATE ASSET MANAGEMENT SYSTEM**

**File No:** CM.365  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Asset Management Coordinator  
**Date of Report:** 9 April 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s):** Confidential –Tender Evaluation and Recommendation Report

**PURPOSE**

For Council to consider the tender for the Provision and Implementation of Corporate Asset Management System Tender offered under RFT 15-18/19.

**BACKGROUND**

Council allocated funding in its 2018/19 Budget for the implementation of an asset management system. This inclusion followed the undertaking of an Asset Management System review.

Tenders were advertised on 15 December 2018 and closed 23 January 2019.

Six tenders were received by the closing date from:

- AssetFinda Pty Ltd
- Assetic Australia Pty Ltd
- Infotech ANZ Pty Ltd
- Open Office Pty Ltd
- Pitney Bowes Australia Pty Ltd
- RAMM Software Pty Ltd

The tenders were evaluated by a three person panel comprising of:

- Manager Financial Services/ CFO
- Manager Information Systems
- Asset Management Coordinator

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Quality	10%
Functionality	20%
Capacity to Deliver	10%

The Regional Price Preference Policy was applied to no local tenderers.

Following the initial evaluation, three respondents were shortlisted to provide demonstrations of their proposed solution.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between evaluation panel members as part of the tender process. In addition, officers with Asset Management responsibilities from across the organisation were involved in system demonstrations which took place on the 12, 18 and 20 March 2019.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

CG12 – Purchasing Policy is applicable.

**FINANCIAL IMPLICATIONS**

As part of the 2018/19 budget, Council allocated an additional amount of \$90,000 for the implementation of a new Asset Management System. This amount is in addition to the \$40,000 for annual licencing fees. Implementation of the recommended system can be met within budget.

The estimated contract value over the full life of the contract (two years plus two 2-year options) is approximately \$325,000.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.c.1.2	Asset Management Services
Projects/Actions:	4.c.1.2.1	Implement Sustainable Asset Management Plans

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The implementation cost of the Asset Management System has been included in the 2018/19 budget.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Procurement process are conducted in accordance with Council policy and guidelines

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the most functional and user friendly Asset Management System. The system proposed by the recommended tenderer offers the desired capabilities in order to support how the City is able to capture and use asset data.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154339  
**MOVED** : Cr Smeathers  
**SECONDED** : Cr Cucel

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ACCEPT the tender submitted by Assetic Australia Pty Ltd ABN 89 126 629 954 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 15-18/19 – Provision and Implementation of Corporate Asset Management System; and**
- 2. EXECUTE a contract with Assetic Australia Pty Ltd, SUBJECT to any variations of a minor nature.**

**CARRIED**

---

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 10.6 PLACE BRANDING SERVICES

<b>File No:</b>	<b>CR.77</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Marketing &amp; Communications</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Place Branding Audience Research report</b>

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### PURPOSE

For Council to consider feedback on the first year of Place Branding services prior to the commencement of the second year of the contract with 303 MullenLowe.

### BACKGROUND

The City of Karratha has enjoyed a strong presence in the national media based on the economic importance of the region and a number of major resources projects, however beyond mining, has lacked a clear and compelling identity. Narrow perceptions of Karratha have been hindering the City's ability to realise its vision of being Australia's most liveable regional city.

In November 2017, Council adopted the City of Karratha Place Branding Strategy and called for tenders for its implementation. In March 2018, Council awarded 303 MullenLowe a contract to deliver place branding services, to establish the City of Karratha as a premier tourist destination, attractive investment environment and desirable place to live. The contract was awarded for an initial period of one year, with three one-year extension options. 303 MullenLowe has now reached the end of its first year under the contract.

The 'Karratha is Calling' campaign launched on 1 January 2019. Prior to the launch of the campaign a national survey was conducted by independent market research company, Thinkfield. The same survey was repeated during the first wave of campaign activity (Jan-Jun 2019) to evaluate changes in audience awareness, understanding and attitudes of Karratha.

A detailed report of these findings is attached, however some of the highlights include:

- 1 in 4 people surveyed recall seeing at least one piece of 'Karratha is Calling' campaign material;
- Fewer people report to know 'nothing' or 'very little' about Karratha (-2.58%);
- More people report to know 'quite a bit' or 'a lot' about Karratha (+3.60%);
- Among those who have seen the campaign, the percentage who say they know 'nothing' or 'very little' about Karratha is almost half compared to all people surveyed (33.17% compared to 59.54%);
- Similarly, those who have seen the campaign are more than twice as likely as all people surveyed to report knowing 'quite a bit' or 'a lot' about Karratha (23.56% compared to 10.68%);

- Increased awareness of Dampier, Dampier Archipelago, Point Samson and Karijini (slight decreases for Cossack, Murujuga National Park, Millstream National Park and Hearson Cove) – awareness levels for all locations significantly higher for those who recall seeing the campaign;
- Significant improvement of Karratha brand identity – decrease from 36.80% to 26.22% of people ‘unsure’ what Karratha is best known for aside from mining, and increase from 13.45% to 33.16% of people who associate Karratha with the natural environment, national parks and open spaces; and
- 9.8% decline in people ‘extremely unlikely’ or ‘unlikely’ to visit Karratha, 10.88% increase in ‘neutral’ and 5.29% growth in ‘likely’ or ‘extremely likely’.

The results of the Thinkfield survey indicate the campaign is trending in the right direction with increased awareness of Karratha and improved identity. The results are particularly positive given the relatively light level of paid media investment and overall timeframe of media in the market place between surveys (4 months). This suggests the campaign is cutting through and capturing people’s attention, however increased media investment could further improve these results.

To build on the foundations and success of the campaign so far, it is proposed that the second year option of the contract with 303 MullenLowe be exercised by the City.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors, Executive and Managers participated in workshops during the development of the Place Branding Strategy.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform and consult were undertaken as follows:

Who	How	When	What	Outcome
Local tourism operators & businesses	Strategy workshops held with TAG and SBAG	July 2018	To inform the implementation strategy	Feedback incorporated into strategy
City of Karratha business community	Small Business Breakfast Briefing sessions	Ongoing	Update on project	Inform small business community
Industry stakeholders	Strategy workshop held with RTIO, Woodside, BBI, Citic, CME, Yara, Monodelphus	Sep 2018	To inform the strategy	Feedback incorporated into strategy
	Follow up correspondence to update stakeholders on progress of the campaign	Dec 2018	Update on the project	Inform key industry stakeholders

**STATUTORY IMPLICATIONS**

Tenders for Place Branding services were invited in accordance with s3.57 of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The draft 2019-20 Budget includes \$330,000 for the delivery of place branding services and \$240,000 for paid media.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.a.1.1	Marketing Services
Projects/Actions:	4.a.1.1.1	Launch and implement the Place Branding Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	There is a moderate level of financial risk in regards to achieving a desirable return on investment.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	There is a moderate level of reputational risk in regards to not being able to deliver on the campaign promise.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

Delivery of place branding services requires significant coordination and support from the City’s Marketing & Communications team. While this has initially been absorbed within existing resources, consideration will need to be given to additional resources as more of the day-to-day activity and maintenance of the campaign is delivered in-house.

**RELEVANT PRECEDENTS**

Council appointed 303 MullenLowe in March 2018 to deliver Place Branding services for the City.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the results of the Place Branding Audience Research report;
2. NOT EXERCISE the option of a second year under the contract with 303 MullenLowe.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further information.

**CONCLUSION**

303 MullenLowe has reached the end of the first year of the contract to deliver Place Branding services for the City of Karratha. A national survey has indicated that the campaign is cutting through and improving perceptions of Karratha. Exercising an option for a second year of the contract with 303 MullenLowe will build on the foundations established in the first year of activity and the success of the campaign so far.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154340  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. NOTE the results of the Place Branding Audience Research report; and
2. EXERCISE the option of a second year of contract with 303 MullenLowe.

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 11 COMMUNITY SERVICES

### 11.1 REQUEST TO CALL TENDERS – ANDOVER PARK REDEVELOPMENT

<b>File No:</b>	<b>CP.1067</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Senior Community Project Officer</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Catchment 2. Layout Design &amp; Staging Plan 3. Confidential - Andover Park Project Budget</b>

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#### **PURPOSE**

For Council to consider the scope of works and to call tenders for the redevelopment of Andover Park (Roebourne).

#### **BACKGROUND**

Andover Park is located in the north-west residential area of Roebourne, where there is a high density of residential properties (see attachment 1). The park is an existing meeting place for many community and not for profit groups and is a known safe place for children, with several elders living in surrounding properties. The community aspiration is to enhance the accessibility, safety and usability of the park.

Under Council Resolutions 153966 (December 2017) and 154076 (May 2018) \$134,926 was provided to Yirramagardu Community Association (YCA) through the Annual Community Association Development Scheme (ACADS) to undertake master planning and development works for the redevelopment of Andover Park. Officers from the City of Karratha have worked in partnership with the YCA throughout this process.

A concept plan has been completed and from that design an estimated project budget has been developed that includes construction costs, contingencies, public art, professional fees and internal project costs. The total of the estimated project budget is \$2,862,196 (see attached confidential project budget, attachment 3).

The project construction has also maintained its ability to be separated into three stages and the scope for each stage is outlined below.

#### Stage 1:

- Junior nature play and youth space upgrade.
- Boundary fence.
- Tree and ground cover planting.
- Relocation and shading of exercise nodes.

Stage 2:

- Installation of BBQ, shade shelters, drink fountains and seating.
- Event space including new turf.
- Youth activity area.
- Boundary fence.
- Tree and ground cover planting.

Stage 3:

- Yarning circle.
- Storage shed.
- Formalised street parking and footpath extension.
- Boundary fence.
- Tree and ground cover planting.

Officers have been able to secure \$1,000,000 in funding from Lotterywest towards the junior play space, youth space and shade shelters.

Officers recommend the full detailed design be tendered, outlining three separable portions. This will allow Council to consider progressing with the full scope or staging via a future Council report. Under Council Policy CG12, Officers propose the following selection criteria and weighting.

Selection Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

The proposed timeline is as follows:

Deliverable	Estimated Milestone Date
Call for Tender	May 2019
Tender close	June 2019
Council Decision	July 2019
Works commence <i>*Subject to Council decision to award full package or staged</i>	August 2019
50% complete	October 2019
Practical Completion	December 2019

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of medium significance in terms of social, economic, cultural & wellbeing issues within the Roebourne community and low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between internal departments including; Technical Services, Information Technology, Building Maintenance, Parks and Gardens, Community Safety, Community Projects, Waste Management and Community Engagement. This consultation has informed the final scope of works, and internal departments have peer reviewed the estimated construction and operational costs.

Council has previously considered the Andover Park redevelopment at the December 2017 Ordinary Council Meeting, allocating funds via the now redundant ACAD scheme.

**COMMUNITY CONSULTATION**

The Andover Park redevelopment is a community lead project by the YCA. Officers have been working closely and in partnership with the YCA, participating in several community workshops, in addition to ongoing consultation throughout the process. At all times decisions regarding the design, functionality and inclusion/exclusion of items in the project have been made in partnership with the YCA, as representatives of the broader community.

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, collaborate and empower have been undertaken as follows:

Who	How	When	What	Outcome
YCA – Wider community also invited	Community workshop	Multiple Workshops were held regarding Andover Park 15/02/2018 26/03/2018 03/04/2018 24/04/2018 22/06/2018 30/10/2018 07/11/2018 05/12/2018	These workshops were an opportunity for the YCA and the wider community to begin with an aerial photo of Andover park and suggest elements that they would like to see included in the park masterplan. The workshops were interactive and had attendees drawing and writing down what they wanted to see in Andover Park.	As the workshops were open to all community members and held at a time that was convenient for people, we started with a blank page and ended up with a concept plan and detailed design that the community felt ownership of and are happy to endorse.
YCA – Wider Community also invited	YCA Monthly Meetings	Monthly throughout 2018 and 2019	Monthly updates were given to the YCA from the Community engagement team on the progress of the project.	YCA and wider community were informed and involved through the whole process.
YCA – Wider community also invited	Community Meeting	Sunday 3 Feb 2019	CE Officers presented the Draft detailed design to the YCA and explained each element that had been included. Any changes that hadn't previously been communicated was discussed and justified.	YCA have verbally endorsed the changes and the design in its current state. Written confirmation also received.

**STATUTORY IMPLICATIONS**

Tenders will be called in accordance with section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

- Council Policy CE-13 – Tender Evaluation
- Council Policy CG-12 – Purchasing Policy
- Council Policy CG-11 – Regional Price Preference

**FINANCIAL IMPLICATIONS**

<b>CONTRIBUTIONS</b>	<b>VALUE (ex GST)</b>	<b>COMMENTS</b>
Yirramagardu (ACADS)	\$134,926	Resolution 154076 & 153966
Lotterywest <i>*To be expended 18/19. Officers are pursuing an extension.</i>	\$1,000,000	Nature play, youth space, shade shelters
Subtotal	\$1,134,926	
<b>EXPENDITURE TO DATE</b>		
Site Survey	\$8,831	FY 17/18
Concept Plan	\$5,800	FY 17/18
Geotechnical Investigation	\$3,175	FY 18/19
Detailed Design	\$55,900	FY 18/19
Subtotal	\$73,706	
Estimated Project Budget	\$2,862,196	FY 19/20
<b>Cost to City</b>	<b>1,988,780</b>	<b>FY 19/20</b>

The current cost of maintaining Andover Park is \$47,000 per annum. This cost is estimated to increase to \$78,000 per annum following the full redevelopment as proposed, but does not include asset renewal costs.

This tender allows Council to be fully informed to the actual cost of the project delivered in separable portions. This report does not require Council to make any financial commitment.

Lotterywest have committed \$1,000,000 to be allocated to the junior play space, youth space and shade shelters. Should the project be staged Officers will need to engage Lotterywest to agree on how much of their committed funding will be allocated to the various portions.

The draft 2019/20 annual budget has included a sum of \$1,900,000 towards Andover Park, inclusive of the Lotterywest funding. Should Council agree to call tenders, Officers suggest a further ‘value management’ exercise is undertaken, prior to releasing a tender package. This would seek to minimise the potential cost to Council whilst retaining the scope and intent of the project.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- |                    |           |  |
|--------------------|-----------|--|
| Programs/Services: | 1.a.1.6   | Community Projects   |
| Projects/Actions:  | 1.a.1.6.4 | Andover Park Development   |
| Programs/Services: | 2.d.2.3   | Community Safety   |
| Projects/Actions:  | 2.d.2.3.1 | Embed Crime Prevention Through Environment Design (CPTED) principles into all economic planning and development activities |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Redevelopment of Andover Park aligns with the City's commitment to providing public open space for the promotion of health and wellbeing within the community.
Financial	Moderate	Order of Probable costs have exceeded the funding secured. Council will need to consider funding the gap as identified in this report in order to deliver the entire scope.
Service Interruption	Low	Community user interruption throughout construction period.
Environment	Low	<p>If awarded, construction works will occur next to and within a natural drainage area with significant trees and native species.</p> <p>The City's project team will monitor construction activity and environmental management plans in place to minimise this risk.</p> <p>The amount of native species and planting have also been increased.</p>
Reputation	Moderate	Community led project for which the members have a demonstrated high level of engagement and interest in.
Compliance	Low	<p>Detailed designs have been prepared in line with relevant legislation, Council Policies, and Australian Standards in conjunction with specialised consultants.</p> <p>Tenders will be called in line with relevant legislation.</p>

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Supervision of the works has been programmed in to relevant staff work programs.

**RELEVANT PRECEDENTS**

Council has previously considered the Andover Park redevelopment at the December 2017 OCM.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT CALL Tenders for the Andover Park redevelopment and REQUEST further external funding be sought.

**CONCLUSION**

A detailed design for Andover Park has been developed and \$1,000,000 in external funding secured. Close engagement with the Roebourne community has ensured the design meets their needs and expectations.

Council has identified Andover Park as a project in its 18/19 operational plan and the tender process will allow it to make an informed decision in considering the delivery the project.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154341  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **ENDORSE** the scope of works for the Andover Park redevelopment as the following:
  - a) Junior nature play and youth space upgrade
  - b) Installation of BBQ, shade shelters, drink fountains and seating
  - c) Boundary fence
  - d) Tree and ground cover planting
  - e) Relocation and shading of exercise nodes
  - f) Yarning circle
  - g) Event space including new turf
  - h) Storage shed
  - i) Formalised street parking and footpath extension
2. **NOTE** the project budget to implement the full Andover Park redevelopment has been costed at \$2,862,196, and \$1,900,000 is currently included in the draft 2019/20 annual budget;
3. **NOTE** the tender will include three separable portions, an internal value management exercise will be undertaken prior to calling tenders with the aim of reducing cost without impacting on the design intent for the project;
4. **CALL** tenders for the construction of Andover Park redevelopment, and
5. **ENDORSE** the following tender evaluation weighting criteria:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

Cr Evans declared an impartiality interest in item 11.2 Biannual Community Grants (Non Statutory Donations) as Cr Evans is a member of the Dampier Community Association and the Dampier Bowling Club. Cr Evans did not leave the room as the disclosure did not restrict her ability to vote on this matter.

Cr Miller declared a financial interest in item 11.2 Biannual Community Grants (Non Statutory Donations) as Cr Miller is the Director of Karratha City Co who receive funding as part of the grants scheme.

At 6.49 pm Cr Miller left the room.

## **11.2 BIENNIAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)**

<b>File No:</b>	<b>GS.66</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Manager Partnerships &amp; Engagement</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Community Organisations</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Confidential – Summary of Biannual Community Grant Scheme 2019/2020 Applications</b></li> <li><b>2. Confidential – Scoring Matrix</b></li> </ol>

### **PURPOSE**

For Council to consider providing financial assistance to community groups as per Council Policy CS06 - Community Grants and Contributions Schemes within the 2019/2020 draft budget.

### **BACKGROUND**

Council supports community organisations through the provision of various grant schemes outlined in Policy CS06: Community Grants and Contributions Scheme. This report gives consideration to applications received for the 2019/2020 financial year for the Biannual Community Grant Scheme.

Eligibility requirements for the Biannual Community Grant Scheme are:

1. The applicant/s must reside or operate within the City of Karratha. Applications that are not connected or concerned with the City of Karratha Community will not be considered;
2. Organisations shall include, but are not limited to, sporting clubs, religious groups, schools (parent and citizens' associations only), and community groups or individuals that have a focus on community needs with a social benefit;
3. Organisations that are applying for equipment must be incorporated and provide evidence of current incorporation status and a copy of their constitutions wind up clause; and
4. Applications must demonstrate clear links to the City Strategic Plan or a stated role in service or facility provision.

The grants were advertised on 1 February 2019 via local newspapers, City of Karratha website and Facebook page and sent via email from the City’s community group contact database. The applications closed on Monday 1 April.

This is the inaugural round following the alteration to Council Policy CS06 by Council in December 2018. Whilst a detailed summary of the applications is attached, the below information provides a snapshot of the round:

- Total applications received – 16
- Total value of all projects – \$830,133
- Total value requested – \$443,479

Officers evaluated submissions using the scoring criteria outlined in Council Policy CS06, an Executive review of the scoring was also undertaken.

Officers have considered applications based on the following scoring criteria:

- Volunteer hours contributed (15)
- Leverage of Funds (15)
- Event impact, novelty, wow factor (10)
- Extent of investment in local business (10)
- Partnership & relationship development between residents, the community and the City (10)
- Demonstrated evidence of need to the community (10)
- Successful performance and acquittal of previous grant allocations (10)
- Level of engagement and connection between residents (10)
- Sustainability of activity (5)
- Capacity for self-delivery (5)

As per Council Policy CS06, any application that scored less than 60, was not considered. Additionally, as per the policy, each of the outlying townships of Dampier, Roebourne, Wickham and Point Samson, have a sum of \$25,000 per township guaranteed each round. Officers have interpreted the policy as the townships allocation is only available should the application(s) achieve a score of 60 or above.

In relation to the allocation of funding against the requested amount, Officers have made a value for money assessment based on the information provided.

The table below summarises the Officers recommendations for funding allocation.

<b>Recommended Applicant</b>	<b>Project Summary</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>	<b>Score</b>
Dampier Bowling Club	Funds requested to assist with wages towards a casual green keeper to improve the consistency and quality of the green. All current volunteers will gain training to maintain the green.	\$92,664	\$34,164	\$34,164	82
Dampier Community Association Billy Cart Derby	Funds requested to assist with the coordination and delivery of the Dampier Billy Cart Derby.	\$43,293	\$15,311	\$15,311	71.5

Karratha Women's Place	Funds requested to assist with wages for a program facilitator for Women's Health Programs focussing on mental health, social, emotional and physical wellbeing.	\$67,145	\$47,873	\$37,534	68.5
BighART	Funds requested to assist with wages for a Digital Lab Producer to facilitate programs that will allow the Roebourne community to better navigate the online community.	\$64,111	\$50,000	\$38,750	66.5
Karratha Gymnastics Club	Funds requested to assist with wages for an administration officer, head coach and the rental of office space.	\$135,241	\$33,665	\$25,540	63
Move Your Body Studio School Readiness Program	Funds requested to assist with wages for a facilitator for a Sensory School Readiness program specific to children with disabilities.	\$74,903	\$41,900	\$31,650	62
Move Your Body Studio All Abilities Sports Program	Funds requested to assist with wages for a facilitator of the All Abilities Sports program, facility hire and program equipment.	\$36,918	\$20,092	\$16,704	60.5
Raiders Boxing Club	Funds requested to assist with venue hire and bus hire to provide free boxing classes for at risk youth.	\$5,740	\$1,941	\$1,941	60.5
Karratha Senior High School P&C	Funds requested to assist with "My Town in the Pilbara" video project.	\$47,029	\$28,209	\$28,209	60.5
West Pilbara Cricket Association	Funds requested to assist with holding the 2019 North West Cup in Karratha.	\$16,111	\$11,861	\$11,861	60
Karratha City Markets	Funds requested to assist with the coordination and delivery of the Karratha City Markets.	\$43,452	\$19,100	\$19,100	60
<b>TOTAL RECOMMENDED</b>				<b>\$260,764</b>	

As per Council Policy CS06, Council considers requests from eligible community/sporting organisations to apply for a memorandum of understanding, for funding for up to three years, for established community events or activities. In accordance with the policy, Officers have recommended the following applications be redirected and considered by Council for a three-year memorandum of understanding.

<b>Recommended Applicant</b>	<b>Project Summary</b>	<b>Project Cost</b>	<b>Amount Requested per annum</b>	<b>Amount Recommended over 3 years</b>
Roebourne PCYC – Lights On Project	Funds requested to assist with the cost of having the Roebourne basketball court lights on for 2 hours per night, 7 nights a week and the Roebourne Oval lights on for 1 hour, 1 night a week.	\$18,340	\$10,004	\$30,012
Dampier Community Association Beachside Markets	Funds requested to assist with the coordination and delivery of the Dampier Beachside Markets.	\$46,967	\$39,545	\$118,636
Dampier Community Association Sunset Movies	Funds requested to assist with the coordination and delivery of the Dampier Sunset Movies.	\$26,327	\$16,454	\$49,363
<b>TOTAL RECOMMENDED</b>				<b>\$140,127</b>

Applications not recommended by Officers are as follows;

<b>Applicant</b>	<b>Project Summary</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Score</b>
Telethon Speech and Hearing	Funds requested to assist with the purchase of a vehicle to aide TSH with transportation of patients and families to appointments	\$60,653	\$40,653	58
Wickham Community Projects**	Funds requested to assist with wages for a Program coordinator to activate the WCP refurbished properties in Herbert Way in Wickham. Funds were also requested for workshop equipment.	\$75,742	\$50,000	52

\*\*Officer suggest deferring this project to improve the quality of the submission and information provided. The broad concept is supported by Officers.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CE-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Biannual Community Grant Scheme providing significant funding assistance to the associated organisations.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place internally between the Community Engagement Team and Recreation Services, Arts and Culture and Community Projects teams.

### COMMUNITY CONSULTATION

Officers have liaised with each of the community/sporting organisations to offer support and assistance in completing the applications. The community engagement team also facilitated five community grant-writing workshops in March 2019 outlining the steps to take to submit a high quality grant application.

Who	How	When	What	Outcome
Karratha Community and Sporting Groups	Interactive/Educative Workshops	March 2019	2 x Grant Writing Workshops	45 attendees
Dampier Community and Sporting Groups	Interactive/Educative Workshops	March 2019	2 x Grant Writing Workshops	13 Attendees
Roebourne Community Groups	Interactive/Educative Workshops	March 2019	1 x Grant Writing Workshop	9 Attendees

### STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

### POLICY IMPLICATIONS

Policy CS06 – Community Grants and Contributions Scheme applies. As this is the inaugural round of these grants a review of the policy and their application will be conducted.

### FINANCIAL IMPLICATIONS

A nominal amount of \$530,000 is budgeted for this scheme within the draft 2019/20 annual budget; to be distributed over two rounds (April and October).

Total Allocation	Total Recommended 1 <sup>st</sup> Round	Total Remaining for 2 <sup>nd</sup> Round
\$530,000	\$260,764	\$269,236

Officers have also recommended that three applications be redirected and considered by Council for a three year memorandum of understanding. As per previous direction from Council, the funding attached to these agreements is not via the annual allocation mentioned above for community grants. The allocation towards these projects will need to be independently funded through the 2019/20 annual budget.

Recommended Applicant	Project Cost	Amount Requested 19/20	Amount Recommended over 3 years
Dampier Community Association – Beachside Markets	\$46,967	\$39,545	\$118,636
Dampier Community Association – Sunset Movies	\$26,327	\$16,454	\$49,363
Roebourne PCYC – Lights On Project	\$18,340	\$10,004	\$30,012
Total		\$66,003	\$198,011

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1.c.1.2 Community engagement  
 Projects/Actions: 1.c.1.2.1 Provide grant funding opportunities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The risk is mitigated by the evaluation of the entities ability to appropriately expend the funding
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support the Officers recommendation there may be a negative response from community organisations
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

As this is the first year the Biannual Community Grant Scheme has been in operation there is no precedent for this specific scheme however, the Annual Community Grant Scheme was previously supported for a number of years and Council has supported projects that are similar to those proposed in the Officers recommendations.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications, being:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER the matter and consider the Community Grant Scheme allocations as part of the 2016/17 budget deliberations.

**CONCLUSION**

Applications have been received by various community and sporting organisations for the 2019/2020 Biannual Community Grant Scheme. Council may consider support towards

these projects, programs and activities for the inclusion in the 2019/2020 draft Annual Budget.

Officers have recommended an amount of \$260,764 be distributed to a number of organisations via the biannual community grants scheme, plus an additional \$198,011 over three years towards three memorandums of understanding.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154342  
**MOVED** : Cr Bertling  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- APPROVE** the following applicants and **CONSIDER** financial support totalling \$260,764 for the Biannual Community Grant Scheme program in the 2019/2020 draft budget:

<b>Recommended Applicant</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Dampier Bowling Club	\$92,664	\$34,164	\$34,164
Dampier Community Association Billy Cart Derby	\$43,293	\$15,311	\$15,311
Karratha Women’s Place	\$67,145	\$47,873	\$37,534
BighART	\$64,111	\$50,000	\$38,750
Karratha Gymnastics Club	\$135,241	\$33,665	\$25,540
Move Your Body Studio School Readiness Program	\$74,903	\$41,900	\$31,650
Move Your Body Studio All Abilities Sports Program	\$36,918	\$20,092	\$16,704
Raiders Boxing Club	\$5,740	\$1,941	\$1,941
Karratha Senior High School P&C	\$47,029	\$28,209	\$28,209
West Pilbara Cricket Association	\$16,111	\$11,861	\$11,861
Karratha City Markets	\$43,452	\$19,100	\$19,100
<b>TOTAL RECOMMENDED</b>			<b>\$260,764</b>

- APPROVE** a three-year Memorandum of Understanding for the following applicants and **CONSIDER** providing financial support totalling \$198,011 over a three-year period:

<b>Recommended Applicant</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended over 3 years</b>
<b>Dampier Community Association – Beachside Markets</b>	<b>\$46,967</b>	<b>\$39,545</b>	<b>\$118,636</b>
<b>Dampier Community Association – Sunset Movies</b>	<b>\$26,327</b>	<b>\$16,454</b>	<b>\$49,363</b>
<b>Roebourne PCYC – Lights On Project</b>	<b>\$18,340</b>	<b>\$10,004</b>	<b>\$30,012</b>
<b>TOTAL RECOMMENDED</b>			<b>\$198,011</b>

3. **UNDERTAKE a revision of the policy and funding criteria prior to the advertising of the next funding round**

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil

At 6.51 pm Cr Miller re-entered the room.

## 12 DEVELOPMENT SERVICES

Cr Evans declared a financial interest in item 12.1 Proposed Amendment to Development Approval DA18039 for Workers Accommodation - Lots 23 & 38 The Esplanade, Dampier, as Cr Evans's spouse is employed by Rio Tinto.

Cr Long declared an indirect financial interest in item 12.1 Proposed Amendment to Development Approval DA18039 for Workers Accommodation - Lots 23 & 38 The Esplanade, Dampier, as Cr Long's spouse is employed by Rio Tinto.

Cr Nunn declared an indirect financial interest in item 12.1 Proposed Amendment to Development Approval DA18039 for Workers Accommodation - Lots 23 & 38 The Esplanade, Dampier, as Cr Nunn's spouse is employed by Rio Tinto and holds Rio Tinto shares.

At 6.51 pm Cr Evans, Cr Long and Cr Nunn left the room and Cr Cucel assumed the position of Chair for the item.

### 12.1 PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL DA18039 FOR WORKERS ACCOMMODATION - LOTS 23 & 38 THE ESPLANADE, DAMPIER

<b>File No:</b>	<b>DA18039–AMD1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Principal Planner</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Taylor Burrell Barnett for Rio Tinto</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li><b>1. Plan Depicting Stages and Development Approved Under DA18039</b></li> <li><b>2. Amended Plan Set for Approval</b></li> <li><b>3. Photographic Images</b></li> </ol>

#### **PURPOSE**

For Council to consider an application (DA18039-AMD1) to amend Development Approval DA18039 for the redevelopment and reopening of a workforce accommodation facility over portions of Lot 38 and Lot 23 The Esplanade Dampier.

#### **BACKGROUND**

##### Approved Development

Council resolved at its September 2018 Meeting to approve DA18039 for the redevelopment and reopening of a workforce accommodation facility over portions of Lot 38 and Lot 23 The Esplanade, Dampier. The approved development comprises two separate components:

1. Landside Component (south of The Esplanade) commonly referred to as 'Peninsula Palms' approved for 10 years; and

2. Oceanside Component (north of The Esplanade) commonly referred to as ‘Tin City’ approved for 5 years.

The approval granted covers a two staged process to redevelopment:

Stage 1 - 188 rooms in Landside Component to be reopened. All 204 rooms in Tin City to be reopened.

Stage 2 - Balance 224 rooms in Landside Component to be reopened. 48 rooms in Tin City to be removed.

The approval is subject to 14 conditions including:

- A decommissioning and rehabilitation plan for Tin City being submitted to and endorsed by the City 6 months prior to expiry of the five year approval and being implemented within 12 months of occupancy ceasing;
- Stage 2 being completed within 12 months of Stage 1;
- 44 rooms being removed from Tin City within 12 months of the commencement of Stage 2;
- The Social Impact Management Plan being finalised prior to occupation;
- The stamped Landscape Plans being implemented and landscaping maintained; and
- The capacity of Rio Tinto’s Dampier Waste Water Treatment Plant being demonstrated.

Proposed Amendments

On 17 April 2019, the City received an application to amend Development Approval DA18039. The application seeks the following amendments:

	<b>Currently Approved</b>	<b>Proposed Amendment</b>	<b>Justification</b>
a)	Approved plans show 48 rooms to be removed from Tin City upon completion of Stage 1, even though Council has approved removal of 44 rooms.	Amend plans to show 44 rooms to be removed from Tin City upon completion of Stage 1, consistent with Council’s September 2018 resolution.	No net increase in number of rooms.
b)	Remove all buildings along the southern row of Tin City upon completion of Stage 1.	Remove the five buildings in the south west corner and the building from the middle row closest to The Esplanade upon completion of Stage 1.	These buildings are in the worst condition. Removal of these buildings would still improve the visual appearance of the site from surrounding viewing points. Trees will be planted in those areas. The balance of Tin City will be removed after five years.
c)	North and south facades of all accommodation blocks treated with decorative screening.	No decorative screening on south facades of Blocks 1 - 4 and 6.	Photographs (Attachment 3) show that the south facades of these buildings are not clearly visible from the public domain, nor the main central facilities and recreational areas.
d)	Tree planting in the area of Tin City where buildings are proposed to be removed.	Landscaping Plans have been amended to show tree planting in the new areas of Tin City where buildings are proposed to be removed.	Landscaping Plans amended to reflect changes in intended building removal.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services and the City's Building and Health Services. No issues of significance were raised as a result of the proposed amendments to the approved plans.

**COMMUNITY CONSULTATION**

The proposal was publicly advertised in accordance with Schedule 2 Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. An advertisement was placed in the Pilbara News and on the City's website on 24 April 2019. The submission period closed on 10 May 2019. No submissions were received.

**STATUTORY IMPLICATIONS**

In accordance with the City's Local Planning Scheme No.8 (the Scheme) and the *Planning and Development (Local Planning Schemes) Regulations 2015*, the proposal to make these amendments to DA18039 requires approval from the City.

Due to the majority of the development site being located on land zoned Tourism under the Scheme, the proposed amendment requires advertising in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.

**POLICY IMPLICATIONS**

Council considered both the current adopted Local Planning Policy DP10 – Transient Workforce Accommodation and the advertised Draft Local Planning Policy DP10 – Workforce Accommodation when determining DA18039.

It is considered that the proposed amendments do not compromise the objectives or provisions of the advertised or adopted versions of the policy. The proposed amendments are considered to be compatible with the use of surrounding properties and the public domain within the vicinity of the site. The proposed amended façade treatments to the southern side of some of the buildings in the Landside Component have been shown to have no impact on the visual appearance of the development from the public domain and for visitors to the site.

**FINANCIAL IMPLICATIONS**

The applicant has paid the standard fees required for an application for an amendment to a Development Approval.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.b.1.1	Development Services
Projects/Actions:	2.b.1.1.1	Help businesses to establish and grow in the City of Karratha and review and streamline approval processes

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Tin City will be removed after 5 years regardless of which buildings are removed in the short-term. It has been demonstrated that the lack of decorative screening on the nominated building facades will not negatively affect the visual appearance of the development.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Nil.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the Planning and Development Regulations, 2015 RESOLVES to REFUSE the requested amendments to Development Approval DA18039 for the following reason:

1. The proposed modified plans would reduce the visual amenity improvements to be gained from removing rooms from the Oceanside Component of the development shown on the approved plans; and
2. Removal of external façade treatments to the southern facades of some buildings on the Landside Component of the development, as previously approved under DA18039, would reduce the visual appearance of the development.

**CONCLUSION**

The requested amendment to change the buildings to be removed from Tin City at the completion of Stage 1 is considered acceptable because the number of rooms is consistent with Council's decision, the nominated buildings are in the poorest condition, removal of buildings would improve the visual appearance of the site from surrounding viewing points, trees will be planted in those areas and the balance of Tin City will be removed after five years.

The requested amendments to not provide decorative screening on the south facades of some buildings is considered acceptable because it has been shown that the removal of these particular decorative screens will have no impact on the visual appearance of the development from the public domain and for visitors to the site.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154343  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the *Planning and Development (Local Planning Schemes) Regulations, 2015* RESOLVES to APPROVE application DA18039-AMD1 to amend Development Approval DA18039 for Workforce Accommodation at Lots 38 and 23 The Esplanade, Dampier, including amended site plan, elevation plans and landscaping plan/s.**

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**CARRIED**

**FOR** : Cr Cucel, Cr Bertling, Cr Levissianos, Cr Miller, Cr Scott, Cr Smeathers,  
Cr Waterstrom Muller  
**AGAINST** : Nil

At 6.53 pm Cr Evans, Cr Long and Cr Nunn re-entered the room.



**12.2 PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL P2480 FOR APPROVED TRANSIENT WORKFORCE ACCOMMODATION AT LOT 555 AND LOT 556 MADIGAN ROAD, GAP RIDGE (CIVEO).**

<b>File No:</b>	<b>P2480-AMD7</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Planner</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Civeo Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Amended Plans</b>

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**PURPOSE**

For Council to consider an application to amend Development Approval P2480 for the Civeo Workforce Accommodation development at Lot 555 and Lot 556 Madigan Road, Gap Ridge.

**BACKGROUND**

Council resolved at the May 2011 meeting to support 'in principle' development of Transient Workforce Accommodation at Lot 555 and Lot 556 (formely Lot 520) Madigan Road (P2480). The Development Application was subsequently granted Development Approval on 22 August 2011 under delegated authority. The development is commonly known as Civeo Village.

Approved Development

The site is approved for a 1276 room Workforce Accommodation facility for a period of 15 years from the date of first occupation, with the option to extend the approval for a further period of 5 years where there is a demonstrated need.

The approval allows for staged development of 1276 rooms. 298 rooms have been constructed, are in operation and are currently serviced by a temporary Central Facilities Building. This has been deemed to satisfy the requirements to substantially commence development, which means the full approval remains valid. A permanent Central Facilities Building (CFB) with a floor area of 2,988 square metres was approved as part of the approval. The approved permanent Central Facilities Building includes a dining area, kitchen, crib room, administration area, retail space and tavern.

The following amendments to the original approved plans have already been granted since the original approval:

1. Construction of temporary Central Facilities Building and retention of Construction Workforce Accommodation (Approved 22/8/2011);
2. Modification to the location of ancillary buildings (Approved 11/11/2013);
3. Change of use from Construction Workforce Accommodation to Transient Workforce Accommodation – 42 rooms (Approved 26/5/2016) (included in 1276 room total);
4. Additional associated communications infrastructure (Approved 23/8/2016); and
5. Modification to existing buildings to accommodate guest lockers and storage areas (Approved 11/1/2017).

The Proposed Amendments

The City received a request to amend Development Approval P2480 on 4 April 2019. This applications seeks to amend the approved plans as follows:

1. Relocating rooms that were approved to be constructed within 8m of the boundary of the development to comply with current bushfire regulations. This would reduce the number of rooms from 1,276 to 1,274;
2. Modifying stages of construction of the overall development and Central Facilities Building;

Approved Staged Development

Stages	1	2	3	4	5	Total
Rooms	208	200	680	174	14	<b>1276</b>

Proposed Amended Staged Development

Stages	1*	2A*	2B	3A	3B	3C	3D	3E	4	Total
Rooms	208	90	122	168	150	143	117	102	174	<b>1274</b>

3. Modify the loading area for the Central Facilities Building to provide safer access for service vehicles. The footprint of the Central Facilities Building is proposed to be reduced from 2,988 square metres (sqm) on the currently approved plans to 2,508 square metres on the proposed amended plans. A breakdown of floorspace allocations is detailed in the table below; and

Area	Current Approved CFB sqm	Proposed CFB sqm
Kitchen / Crib	660	521
Dining	1,379	910
Admin	135	230
Retail	66	80
Store	81	110
Reception	141	135
Tavern	526	460
Loading	-	62
<b>Total Area sqm</b>	<b>2,988</b>	<b>2,508</b>

The Central Facilities Building will be constructed in the following three stages to meet the requirements of the staged expansion of the Workforce Accommodation.

Stage 1

Construction of the dining area, kitchen and toilet facilities (1159 sqm) and repurposing the existing temporary Central Facilities Building for retail space and administration area.

Stage 2

Construction of the tavern and loading area (522 sqm). The existing temporary Central Facilities Building will continued to be used as a retail space and administration area.

Stage 3

Construction of additional dining area, retail space, reception area and administration area (827 sqm) and repurposing the existing temporary Central Facilities Building for for locker storage and TV room. The proposed use of the existing temporary Central Facilities Building does not include an extension of the existing Gym into this area.

The temporary Central Facilities Building was to be removed on completion of a permanent Central Facilities Building. The applicant requests the temporary Central Facilities Building be allowed to remain so the IT server room, WiFi mast and cyclone shelter uses can continue.

The abovementioned amendments will result in a 66 sqm reduction in the approved floor area of the tavern area and a 14 sqm increase in the approved retail floor space. No additional shelving or fridge space is proposed. The Applicant has provided an Integration Plan that includes commitments to partnering with local businesses and suppliers to supply the tavern and retail space and regular shuttle bus services from the Workforce Accommodation Facility to the Karratha CBD and Leisureplex for entertainment, retail and physical activity opportunities.

The Applicant is not seeking to modify or extend the time period for the approved use as part of this amendment.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, economic and environmental issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services and the City's Building, Infrastructure and Environmental Health Services and no issues of significance were raised. Officers have discussed with the Applicant the imposition of an appropriate condition of approval to implement the commitments given in the Integration Plan. The Applicant is accepting of this approach.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

In accordance with the City's Local Planning Scheme No. 8 (the Scheme) and the *Planning and Development (Local Planning Schemes) Regulations 2015*, the proposal to make these amendments to P2480 requires approval from the City.

#### **POLICY IMPLICATIONS**

The proposal has been considered against relevant provisions of the currently adopted version and advertised revised version of Local Planning Policy DP10 – Transient Workforce Accommodation, and DP20 Social Impact Assessments.

The Applicant's submitted Integration Plan is to be incorporated into the endorsed Social Impact Management Plan (SIMP) under Condition 7a of P2480 to ensure commitments are implemented by the Applicant into the future. To achieve this, Condition 7a of P2480 is required to be amended to enable review and (where required) revision of the Integration Plan to ensure the document retains relevant consideration and commitments to changing Social Impact Management issues over time.

Current condition 7a states the following:

7. Prior to occupation of the accommodation facility the following plans and information, prepared in accordance with the Shire's policies and provisions, shall be submitted to and endorsed by the Manager Planning Services:
  - a. A Social Impact Statement and Social Impact Management Plan prepared in accordance with the Shire of Roebourne's Draft Transient Workforce Accommodation

Policy – Demand, Location, Design, Siting and Integration. Once endorsed it shall be implemented for the duration of the facility’s operations

It is recommended the condition 7a be amended as follows:

- 7.a) A Social Impact Statement and Social Impact Management Plan prepared in accordance with the current City of Karratha Transient Workforce Accommodation Policy. The Integration Plan submitted with Amendment Application P2480-AMD7 being included within the endorsed Social Impact Management Plan. The Integration Plan is to be reviewed and where required, updated at the progression of each stage of the approved development, to the City of Karratha’s satisfaction, to ensure the document retains relevant consideration and commitments to changing Social Impact Management issues over time.

The Applicant is accepting of this approach.

**FINANCIAL IMPLICATIONS**

The Applicant has made payment of fees applicable to the amendment application.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provides for this activity:

Programs/Services: 2.a.2.3 Planning Services

Projects/Actions: 2.a.2.3.1 Help proponents capitalise on local business opportunities by advising them on relevant site considerations

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Two registered aboriginal heritage sites have been identified. The Department of Indigenous Affairs provided correspondence to the Applicant acknowledging consent and stating that the Section 18 conditions have been fulfilled.
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the *Planning and Development Regulations, 2015* RESOLVES to REFUSE the amendment to Development Approval P2480.

**CONCLUSION**

Amendments sought by the Applicant are requested to comply with bushfire regulations, improve the safety of service vehicle access for the Central Facilities Building and stage the construction of the Workforce Accommodation Facility and Central Facilities Building.

The proposal would allow compliance with bushfire regulations without substantive change to the overall development proposed.

It is recommended that the commitments given in the Integration Plan be formalised through imposition of an appropriate condition of approval.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the *Planning and Development Regulations 2015* RESOLVES to APPROVE the amendment to Development Approval P2480 by:

1. Approving the following amended plans for the Workforce Accommodation Facility at Lot 555 and Lot 556 Madigan Road, Gap Ridge:
  - a) SK-02
  - b) SK-03
  - c) SK-04
  - d) SK-05
  - e) SK-07;
2. Modifying the decision notice to reflect the revised number of rooms from 1276 to 1274 ; and
3. Modifying Condition 7a) to state: A Social Impact Statement and Social Impact Management Plan prepared in accordance with the current City of Karratha Transient Workforce Accommodation Policy. The Integration Plan submitted with Amendment Application P2480-AMD7 being included within the endorsed Social Impact Management Plan. The Integration Plan is to be reviewed and where required, updated at the progression of each stage of the approved development, to the City of Karratha's satisfaction, to ensure the document retains relevant consideration and commitments to changing Social Impact Management issues over time.

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**OFFICER'S AMENDED RECOMMENDATION**

Res No : 154344  
MOVED : Cr Cucel  
SECONDED : Cr Evans

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Clause 68 (2) of the *Planning and Development Regulations 2015* RESOLVES to APPROVE the amendment to Development Approval P2480 by:

1. Approving the following amended plans for the Workforce Accommodation Facility at Lot 555 and Lot 556 Madigan Road, Gap Ridge:
  - a) SK-02
  - b) SK-03
  - c) SK-04
  - d) SK-05
  - e) SK-07;
2. Modifying the decision notice to reflect the revised number of rooms from 1276 to 1274 ; and
3. Including the following advice note:  
In relation to Condition 7a), the draft Integration Plan submitted with Amendment Application P2480-AMD on 1 May 2019 needs to be finalised to the satisfaction of the City of Karratha and included as an Addendum to the approved Social Impact Statement and Social Impact Management Plan.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil

### **12.3 AMENDMENT TO JDAP APPROVAL P3165 – KINGFISHER VILLAGE WORKFORCE ACCOMMODATION LOT 500 MADIGAN ROAD, STOVE HILL**

<b>File No:</b>	<b>P3165</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Planner/Compliance Officer</b>
<b>Date of Report:</b>	<b>8 May 2019</b>
<b>Applicant/Proponent:</b>	<b>RFF Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Location Plan</b>

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#### **PURPOSE**

For Council to consider a request to amend a Development Approval (P3165) granted by the Joint Development Assessment Panel (JDAP) for expansion of Kingfisher Village to extend the development commencement period and time-limited approval period.

#### **BACKGROUND**

##### The Approved Development

Kingfisher Village comprises 241 Workforce Accommodation rooms and supporting Central Facilities. This existing development was approved over a previous Lot 326 under Development Approval PA1735 on 31 October 2007. This development has no time limit imposed under the approval.

On 27 March 2013, the Pilbara JDAP approved a 440 room expansion of Kingfisher Village over adjoining Lot 211 under Development Approval P3165. This approval includes a condition applying a time-limited approval period of 10 years from the date of decision. The time-limited approval period for the expansion area expires on 27 March 2023.

The approval for the expansion also contains a standard condition requiring development to be substantially commenced within 2 years of the date of decision. The applicant has on two occasions since the original approval, applied to JDAP and had approved extensions to the substantially commenced period of two years on each occasion.

The most recent extension took the substantially commencement expiry date to 27 March 2019. This extension was granted by the JDAP against the Officers Recommendation to refuse the application. The JDAP reasons for granting the extension were:

1. The planning framework hasn't substantially changed;
2. The development is likely to receive approval now; and
3. The proponent has made substantial progress towards implementing the development.

The site still remains vacant, with no on ground works undertaken.

Lot 326 and Lot 211 have been amalgamated to create Lot 500 Madigan Road, Stove Hill (a 6.34 Hectare lot containing both the existing development and the approved expansion). The zoning over Lot 500 still reflects the previous lot boundaries, with the area containing existing development (former Lot 326) zoned Tourism and the balance area which is subject to the approved expansion (former Lot 211) zoned Rural Residential. Workforce Accommodation

is permissible subject to public advertising in both zones. Under Council’s adopted Scheme Amendment No.39, Workforce Accommodation would not be permitted in the Rural Residential zone. Scheme Amendment No.39 is a seriously entertained proposal.

The Proposed Amendments

On 21 March 2019 (prior to expiry of the substantially commenced date), RFF Pty Ltd acting on behalf of Ausco Modular Pty Ltd submitted an application to amend Development Approval for the expansion area (P3165).

This application seeks to amend conditions 3 and 22 of the Development Approval as follows:

Condition	Original wording	Proposed amendment	Officer Comment
3	This approval to the development and use of the site for a Transient Workforce Accommodation Facility is limited to a period of ten years from the date of this JDAP Approval (27 March 2013).	This approval to the development and use of the site for a Transient Workforce Accommodation Facility is limited to a period of 10 years from the date of <u>occupation</u> .	This would be a substantial change to the current approval. The current time-limited approval only has less than 4 years remaining. The requested ten year extension would not even commence until the development is occupied.
22	This decision to approve shall expire if the development has not substantially commenced within two [2] years of the date of this decision (changed to 6 years via subsequent extensions granted by JDAP).	The applicant proposes to extend the period of substantial commencement from six (6) years to eight (8) years from the date of original approval (i.e. 27 March 2021).	The merits of this request against criteria established by JDAP are considered under Policy Implications below.

The proponent has put forward the following reasons in support of the proposed amendments:

Condition 3

1. The requested amendment to Condition 3 is not material, in that they still limit the period of operation of the workforce accommodation facility to a period which is consistent with the City’s current and proposed planning framework;
2. Timely expansion of the existing operation can occur promptly in response to forecast anticipated demand expected from several multi-billion-dollar investments on the Burrup Peninsula and surrounding areas of the City of Karratha; and
3. When expansion occurs, the expansion has an adequate period of operation which can support sustained demand for workforce associated with such construction projects.

Condition 22

1. The adopted planning framework hasn’t substantially changed;
2. The development would receive approval now having regard to the draft planning policy framework under consideration of the City of Karratha and Western Australian Planning Commission; and
3. The applicant continues to work proactively to progress the development and be in a position to respond rapidly where demand requires.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues/economic issues /Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

Community consultation was undertaken in accordance with Schedule 2, Part 2, Clause 4(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. A Notice appeared in the Pilbara News. No submissions were received during the advertising period.

**STATUTORY IMPLICATIONS**

Regulation 17 (1) of the *Planning and Development (Development Assessment Panels) Regulations 2011* outlines:

An owner of land in respect of which a development approval has been granted by a DAP pursuant to a DAP application may apply for the DAP to do any or all of the following:

- (a) To amend the approval so as to extend the period within which any development approved must be substantially commenced;
- (b) To amend or delete any condition to which the approval is subject;
- (c) To amend an aspect of the development approved which, if amended, would not substantially change the development approved; and
- (d) To cancel the approval.

This application seeks to amend the period for the development to substantially commence, and to modify a condition related to the time-limited nature of the development. This will be the third application to JDAP to amend the substantially commenced period.

**POLICY IMPLICATIONS**

An assessment of the subject application against key policy considerations of the current Local Planning Policy DP10 – Workforce Accommodation, and Council’s adopted draft Local Planning Policy DP10 is set out below:

<b>Policy Consideration</b>	<b>Proposal</b>	<b>Officer Comments</b>
Time-Limited Approval	10 years.	Policy only allows for 5 year time-limited approval in all zones other than Urban Development, Tourism and Mixed Business, and only where the proposal is associated with a specific construction project. No specific construction project has been identified.
Demonstrated Need	No specific construction project identified.	As no specific construction project has been identified, the proposal does not satisfy the pre-requisite condition to be granted a 5 year time-limited approval.
Commencement of Time-Limited Approval	Change from date of decision to date of occupation.	To this point, the proponent has been drawing down on the ten year time-limited approval issued in March 2013 because it commenced on the date of the decision. Changing the commencement of the approval period to the date of occupation would mean the time-limited approval period wouldn’t even start until development is occupied.

Extension of Substantially Commenced Period	Request to extend for a further two years.	Applying JDAP criteria, it is considered that there is no case to extend the substantially commenced period for a further two years. Two extensions have already been granted. There has been no progress towards implementing development over that period. Council has also adopted for final approval Scheme Amendment 39, which would make Workforce Accommodation a use not permitted. There is no specific construction project justification.
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**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 2.c.1.1 Planning Services  
 Projects/Actions: 2.c.1.1.1 Finalise TWA Scheme Amendment.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	Any development is required to meet planning, building and environmental health legislation.
Reputation	Low	Council’s reputation is managed by following adopted policies and considering precedents.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council must consider applications for Development Approval on their merits against the statutory and strategic planning policy framework.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to ADVISE the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel as follows:

1. The request to extend the period of substantial commencement from six (6) to eight (8) years from the date approval was originally granted by modifying Condition 22 of the original determination on Development Application P3165 is supported;
2. The requested modification to Condition 3 of P3165 to extend the time-limited approval period to 10 years from the date of occupation is not supported; and
3. Council only supports Condition 3 being modified as follows: This approval to the development and use of the site for a Workforce Accommodation Facility is limited to a period of five years from the date of occupation.

Option 3

That Council by SIMPLE Majority RESOLVES to SUPPORT:

1. The extension period of substantial commencement from six (6) to eight (8) years from the date approval was originally granted by modifying Condition 22 of the original determination on Development Application P3165; and
2. The proponents request to modify Condition 3 of the original determination on Development Application P3165 to read as follows: *This approval to the development and use of the site for a Transient Workforce Accommodation Facility is limited to a period of ten years from the date of occupation.*

**CONCLUSION**

The applicant is seeking to amend the existing development approval to an extension to the two year period within which the expansion of Kingfisher Village is to be substantially commenced and a ten year time-limited approval period from the date of occupation, rather than the original 27 March 2013 date of approval.

The applicant has not specified a construction project associated with the proposed development. There has been no substantial progress towards implementing the development. The planning framework has changed through Council adopting Amendment No.39 for final approval, which would make Workforce Accommodation a use not permitted in the Rural Residential zone that applies to the portion of Lot 500 subject of the proposed expansion.

On this basis, it is recommended Council not support the applicant's request.

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**OFFICER'S RECOMMENDATION**

**Res No** : 154345  
**MOVED** : Cr Scott  
**SECONDED** : Cr Cucel

That Council by **SIMPLE** Majority pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* **RESOLVES** to **RECOMMEND** the Kimberly/Pilbara/Gascoyne Joint Development Assessment Panel refuse the proponents request to modify Conditions 3 and 22 of the original determination for Development Approval P3165 for the following reasons:

1. The proponent has not specified a construction project associated with the proposed development, as required by Council Workforce Accommodation Policy DP10;
2. The proponent has not made substantial progress towards implementing the development, as specified by the Kimberley/Pilbara/Gascoyne Joint Development Assessment Panel as one of the criteria for determining whether extensions to the substantially commenced period should be approved; and
3. The planning framework has changed through Council adopting Amendment No.39 for final approval, which would make Workforce Accommodation a use not permitted in the Rural Residential zone that applies to the portion of Lot 500 subject of the proposed expansion.

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

Cr Evans and Cr Waterstrom Muller declared an impartiality interest in item 12.4 Retrospective Application for Temporary Development Approval for Existing Concrete Batching Plant at Lot 396 Cinders Road, Burrup as:

- Cr Evans previously worked with the spouse of Mr Grey Wells, Manager - North-West Region of Hanson; and
- Cr Waterstrom Muller has been a paying customer of Hanson's Concrete in the past few months.

Cr Evans and Cr Waterstrom Muller did not leave the room as the disclosure did not restrict their ability to vote on this matter.

#### **12.4 RETROSPECTIVE APPLICATION FOR TEMPORARY DEVELOPMENT APPROVAL FOR EXISTING CONCRETE BATCHING PLANT AT LOT 396 CINDERS ROAD, BURRUP**

<b>File No:</b>	<b>SAT19001</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>6 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Allerding &amp; Associates on behalf of Hanson Construction Materials Pty Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Applicant's submission following SAT mediation</b>

#### **PURPOSE**

Council has been invited by the State Administrative Tribunal to reconsider its December 2018 refusal to grant retrospective temporary approval to Noxious Industry – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup.

#### **BACKGROUND**

Council refused an application for retrospective temporary approval to Noxious Industry – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup at the December 2018 Ordinary Council Meeting for the following reasons:

1. Continuation of the use would be inconsistent with the local statutory planning framework;
2. Continuation of the use may prejudice the overall development potential of the area; and
3. Continuation of the use sets an undesirable precedent for similar unplanned development in the Cinders Road Industrial Development zone.

The applicant lodged an application for State Administrative Tribunal review on 14 January 2019. On 1 February 2019, the SAT Member referred the matter to mediation. Mediation took place on 14 February 2019, firstly on site and then in the City of Karratha Administration Building. The following SAT orders were given from the Mediation Hearing:

1. By 29 March 2019, the applicant must provide to the respondent a submission setting out a time limited approval and a rehabilitation and exit strategy that it would want the Council to consider;

2. Pursuant to s 31(1) of the *State Administrative Tribunal Act 2004* (WA), the respondent is invited to reconsider its decision at its meeting on 20 May 2019; and
3. The matter is adjourned to the Deputy President's list at 9.30 am on Friday 31 May 2019.

The applicant's submission is included at Attachment 1. While the applicant's submission makes a number of points, many of these points have already been considered by Council in determining the application at its December 2018 OCM.

In actioning the SAT orders following the Mediation Hearing, there are two key questions that Council needs to consider:

1. Is Council prepared to set aside its refusal and grant an approval to the proposed development?
2. If Council is prepared to grant an approval to the proposed development, then for how long should an approval be granted?

#### Reconsideration of Council's Refusal

While Council's December 2018 decision requires Hanson to relocate immediately and there are other site options that Hanson could explore, the following factors could justify approval being granted:

1. The version of the Local Planning Strategy adopted by Council in December 2017 identifies the Cinders Road area for "temporary industrial uses";
2. No imminent need for the land for industrial development;
3. Officers of the Department of Jobs, Tourism, Science and Innovation have advised that JTSI supports short-term approvals in the Cinders Road area at this point in time;
4. Council has discretion to approve the application in the absence of a Structure Plan; and
5. Council granted a short-term approval to ASCO's Cinders Road operation at its April 2019 OCM.

#### Possible Period of Time-Limited Approval

If Council is prepared to grant approval, then the following points are relevant to determining an appropriate approval timeframe:

1. The December 2017 adopted version of the Local Planning Strategy identifies temporary industrial uses in the Cinders Road area as "subject to relocation";
2. JTSI only supports short-term approvals in the Cinders Road area;
3. The *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Part 4 cl. 27.(2) only allows for Council to approve development in the absence of an approved structure plan where satisfied that such development would not conflict with orderly and proper planning and would not prejudice development potential of the area, and in the absence of an approved structure plan, there would be concern in granting anything more than a short-term approval under those statutory conditions;
4. Time would be required to decommission and relocate the operations;
5. The requested 10 year approval would not be considered a short-term approval;
6. The approval recently granted by Council to ASCO's Cinders Road operation was for two years; and
7. An approval period of two years would emphasise the temporary nature of the use in the absence of an approved structure plan and would allow Council to monitor the situation and determine whether an extension should be granted after two years or not.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, parties affected and Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors attended a site meeting with the applicant, Hanson representatives and senior City officers prior to Council determining this application at its December 2018 OCM.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

The SAT is empowered to invite Council to reconsider its decision under the *State Administrative Tribunal Act 2004*.

If Council grants approval to the application and the owner accepts conditions, then the SAT matter is likely to be vacated. If Council refuses the application or imposes conditions that the owner does not accept, then the applicant may request that the matter be further considered and determined by SAT at a Full Hearing. Under that scenario, SAT would make the final decision on the matter and this decision may vary Council’s decision.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.f.1.3	Planning Services
Projects/Actions:	1.f.1.3.3	Implement Local Planning Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The City needs to consider long term planning and the impact of decisions based on the merits of a proposal.
Compliance	Low	The City needs to make sure development complies with all legislative requirements.

**IMPACT ON CAPACITY**

If this matter proceeds to a Full Hearing, then that will have an impact on Planning Services that will need to be factored into work programs.

**RELEVANT PRECEDENTS**

Council resolved to grant a two year temporary approval to ASCO’s operations in the Cinders Road area at its April 2019 OCM subject to conditions that require preparation, endorsement and implementation of the following:

- Transition Plan;
- Decommissioning and Site Rehabilitation Plan; and
- Bushfire Attack Level Assessment.

Other industrial uses are located in formal industrial areas.

### **VOTING REQUIREMENTS**

Simple Majority.

#### **OPTIONS:**

##### Option 1

As per Officer's recommendation.

##### Option 2

That Council by SIMPLE Majority pursuant to Clause 31(2)(b) of the *State Administrative Tribunal Act 2004* RESOLVES to AFFIRM the decision to refuse retrospective temporary development approval to a Noxious Industry use – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup.

##### Option 3

That Council by SIMPLE Majority:

1. Pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE retrospective temporary development approval to a Noxious Industry use – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup subject to the following conditions:
  - a) The approved use period is limited to 10 years from the date of this decision;
  - b) A decommissioning and site rehabilitation plan being submitted to the City of Karratha at least 90 days prior to the expiry of the approved use period and that plan being approved by the City of Karratha; and
  - c) The approved decommissioning and site rehabilitation plan being implemented within 90 days of expiry of the approved use period (or such longer period approved by the City of Karratha).
2. Pursuant to Clause 31(2)(b) of the *State Administrative Tribunal Act 2004* RESOLVES to SET ASIDE the decision to refuse the application and substitute its new decision.

### **CONCLUSION**

Currently Hanson occupies this land without a valid development approval and is in contravention of Local Planning Scheme No.8. In accordance with the State Administrative Tribunal's orders following Mediation Hearing, the applicant has prepared a submission setting out its justification for a 10 year approval for Hanson's Cinders Road operations. This is the timeframe Hanson indicated it would be prepared to accept when the application was considered in December 2018. This means that Hanson has not changed its position through mediation.

Having reviewed all points raised in the applicant's submission, officers maintain the views that only a short-term approval should be granted to Hanson's Cinders Road operation in the absence of an approved structure plan and that a 10 year approval would not constitute a short-term approval. Officers consider that a two year approval could be appropriate subject to conditions.

While an approval period of two years is far less than the 10 years requested, it would emphasise the temporary nature of the use in the absence of an approved structure plan and would allow Council to help facilitate the application to relocate to a formal industrial area.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154346  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Scott

That Council by **SIMPLE** Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31(2)(b) of the *State Administrative Tribunal Act 2004* **RESOLVES** to:

1. **APPROVE** retrospective temporary development approval to a Noxious Industry use – 'Concrete Batching Plant' and associated Storage and Laydown at Lot 396 Cinders Road, Burrup subject to the following conditions:
  - a) The approved use period is limited to 2 years from the date of this decision;
  - b) A decommissioning and site rehabilitation plan being submitted to the City of Karratha at least 90 days prior to the expiry of the approved use period and that plan being approved by the City of Karratha; and
  - c) The approved decommissioning and site rehabilitation plan being implemented within 90 days of expiry of the approved use period (or such longer period approved by the City of Karratha); and
2. **SET ASIDE** the decision to refuse the application and substitute its new decision.

**CARRIED 8-2**

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**FOR** : Cr Long, Cr Cucel, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott,  
Cr Smeathers,  
**AGAINST** : Cr Bertling, Cr Waterstrom Muller



## 12.5 ECONOMIC DEVELOPMENT STRATEGY

<b>File No:</b>	<b>ED.20</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Schedule of Submissions 2. Draft Economic Development Strategy</b>

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### PURPOSE

For Council to consider adoption of the draft Economic Development Strategy following advertisement for public comment.

### BACKGROUND

Council at its meeting in July 2017, resolved to endorse the preparation of a new City of Karratha Economic Development Strategy. The purpose of the new Economic Development Strategy is to provide clarity to the local community and potential investors on how Council will attract diverse and sustainable business and employment opportunities.

The preparation of the draft Strategy involved comprehensive engagement with community members, business representatives, City staff and government agencies. The feedback received throughout consultation, along with a wide ranging review of local, regional and national plans and strategies informed the desired outcomes, focus areas and strategies designated in the draft Strategy.

The draft Strategy sets four key desired outcomes as follows:

- Reinforce Karratha as the Regional Capital of the North West of Australia;
- Population growth;
- Economic diversification; and
- Improvements in connectivity.

To achieve the four key outcomes, the draft Strategy identifies 19 strategies under three focus areas:

- Small and Medium Business support;
- Diversification and investment attraction; and
- City investment and partnerships.

The Strategy sets out a framework to assess the priority of specific actions and projects according to five key considerations:

- The significance of the economic impact;
- The level of need and the extent it has been demonstrated;
- The amount of prior planning that has been undertaken to date;
- The financial implications; and
- The capacity of the City to deliver in terms of capability and timing.

At its December 2018 Meeting, Council resolved to advertise the City's draft Economic Development Strategy for public comment. The draft Strategy was advertised from 22 February 2019 to 15 March 2019 on the City's website, social media and sent directly to the stakeholders engaged through its preparation, relevant Government agencies and industry bodies.

There were 4 submissions received through the public comment period which were supportive and made suggestions and comments for Council to consider. The feedback provided was valuable and there are changes recommended as a result of the submissions received. A summary of the submissions received, officer responses and recommended action is contained in the Schedule of Submissions – Attachment 1.

The following changes are recommended to the draft Strategy:

- Include a reference to the Murujuga National Park as a Strategic Driver on page 11;
- Include 'Availability of specialist medical services' as a challenge relating to liveability;
- Include an additional target of Establishment of regional hubs for government services for strategic outcome 1 – Regional Capital of the North West;
- Minor changes to wording and grammar throughout the document; and
- Update the demographics and other economic information captured in the draft Strategy to reflect the most current data available.

City Officers recognise there is a need to be flexible and responsive to the dynamic and fast paced nature of the economic climate. New ideas and proposal for economic development will continue to be needed to respond to challenges and opportunities. The draft Strategy sets out a process to consider new initiatives and priorities to ensure the strategic direction continues to be relevant and resources are allocated wisely.

The Strategy will need to be embedded into the City's integrated planning and budgeting framework to be implemented to achieve the desired outcomes.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is moderate significance in terms of economic issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation, including workshops with staff, has taken place between relevant Officers and the draft Strategy has presented to a Councillor Briefing Session. Council endorsed the advertising of the draft Strategy at its December Council Meeting.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to collaborate were as follows:

Who	How	When	What	Outcome
Council Advisory Groups, City Staff, community members, business representatives and government agencies	Facilitated Workshops	4 – 5 Oct 2017	Information gathering to inform development of the EDS	Industry input into EDS
Council Advisory Groups, City Staff, community members, business representatives and government agencies	Online survey	27 Oct – 9 Nov 2017	Confirm that City staff had an accurate understanding of the current economic climate and the objectives of the business community	Industry input into EDS
Public	-Advertised on City’s website for public comment -Promoted on Social Media -Emailed directly to relevant stakeholders	22 Feb – 15 March 2019	Seeking public comments on the EDS	Feedback received and noted in this report

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications at this time, however a new Strategy may lead to the review and changes of existing economic policies.

**FINANCIAL IMPLICATIONS**

The draft Strategy has been prepared by City Officers and expenditure incurred to date has been for the workshop facilitator. Future implementation of strategy may incur additional expenditure and will be managed through the City’s normal budgeting processes.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 2.d.1.1 Economic Development  
 Projects/Actions: 2.d.1.1.1 Prepare and implement Economic Development Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The draft Strategy sets a framework to better coordinate resources into strategic areas to deliver desired outcomes meaning financial risk is lower.
Service Interruption	Low	The draft Strategy provides the opportunity to improve the level of service for Economic Development in the district.
Environment	Low	The draft Strategy identifies potential strategies that creates the opportunity to improve environmental outcomes.
Reputation	Low	The draft Strategy has been through consultation with the local business community. A framework for assessing the priority of projects has been included. The Strategy allows for flexibility and regular review to respond to changing economic conditions.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Implementation of the Strategy will require impact on capacity to be considered.

**RELEVANT PRECEDENTS**

Council adopted the City of Karratha Economic Development Strategy 2014-2016 in July 2014.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REQUIRE the following actions to be taken prior to Council further considering the Report:\_\_\_\_\_.

**CONCLUSION**

The City of Karratha has played a major role in the development of the local and regional economy with significant investment in infrastructure, local business support and strong advocacy. The new draft Economic Development Strategy sets a framework that provides continued leadership and clear direction on how Council will attract diverse and sustainable business and employment opportunities to achieve its vision to be Australia's most liveable regional city.

The draft Strategy has been prepared with input from a range of local businesses, business support organisations, government agencies and the City's Advisory Groups. The draft Strategy enables the sustainable management of economic growth and diversification through a targeted and coordinated approach. The desired outcomes and focus areas are

considered important to improve the economic capacity of the city and enhance prospects for the long-term wellbeing of our community.

The draft Strategy assists the City and the business community to work together in a common direction and to help attract investment. It is intended that the draft Strategy would be regularly reviewed and updated with on-going consultation with key stakeholders.

The Strategy will be embedded into the City's integrated planning and budgeting framework to be implemented to achieve the desired outcomes.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154347  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Waterstrom Muller

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the City's draft Economic Development Strategy as contained in Attachment 2.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 EMERGENCY PROCUREMENT PROVISIONS FOR TROPICAL CYCLONE VERONICA RECOVERY**

<b>File No:</b>	<b>ES.32</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>DAO - Strategic Projects &amp; Infrastructure</b>
<b>Date of Report:</b>	<b>24 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

To note the actions of the Mayor in approving emergency procurement provisions to support recovery efforts post Tropical Cyclone Veronica.

#### **BACKGROUND**

Tropical Cyclone Veronica impacted towns and rural areas of the City of Karratha between 22 and 25 March 2019. Most notably in the towns of Roebourne, Wickham and Point Samson, and the roads; Roebourne-Wittenoom, Whim Creek-Croydon, and Balla Balla which have seen the greatest damage to City infrastructure.

On 12 April 2019, Tropical Cyclone Veronica was declared a natural disaster. The Minister for Emergency Services, announced that Tropical Cyclone Veronica had caused widespread damage to the region and financial assistance was available to aid with the cost of clean-up and repairs for the local government areas of East Pilbara, Karratha and Port Hedland under the Disaster Recovery Funding Arrangements (DRFA) Western Australia.

On 15 April 2019, Mayor Peter Long authorised unbudgeted expenditure from the municipal fund in accordance with section 6.8(1)(c) of the *Local Government Act 1995* for the purposes of undertaking urgent remediation works caused by Tropical Cyclone Veronica. Where expenditure as this has been authorised, a report is to be presented to the next ordinary meeting of Council outlining the detail associated with that expenditure.

With damage caused by excessive winds and floods in some areas, critical to recovery efforts has been the need to clear streets, open spaces and residential property verges of debris, most notably green waste in order to address public safety. In facilitating these works, the City has required the assistance of a number of contractors (including internal preferred suppliers appointed under tender) to supplement City staff and other State, Federal and Not for Profit Agency efforts. Contractors and suppliers have been engaged to assist with labour and plant hire associated with tree pruning, green waste verge collection and associated repair works, commensurate with typical rates afforded for like works.

As recovery efforts may continue for a few weeks the final cost of the recovery is yet to be determined however, indicative expenditure for clean-up and damage repair required as part of the cyclone recovery effort is estimated at \$5.46M. Full details of these estimations and

costs expended thus far are provided in the Financial Implications section of this report. Total expenditure will be reported to Council when recovery efforts are complete.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Chief Executive Officer and the Mayor to seek approval for expenditure for emergency provisions under the *Local Government Act 1995*.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

In accordance with Part 11(2)(a) of the *Local Government Functions and General Regulations 1996*, tenders do not have to be publicly invited if the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the *Local Government Act 1995* which enables expenditure to be authorised in advance by the Mayor or Shire President in an emergency. Further, where expenditure has been incurred by a local government as above, pursuant to section 6.8(2)(b), it is to be reported to the next ordinary meeting of the Council.

#### **POLICY IMPLICATIONS**

Emergency Expenditure is in accordance with clause 3.11.3 of the CG12 Purchasing Policy.

#### **FINANCIAL IMPLICATIONS**

Early estimations for repair of roads (Roebourne Wittenoom, Whim Creek-Croydon, and Balla Balla) including base course, replacement of signage, flood way rock armour, gravel and wages/overheads is \$4.5M. The majority of these works cannot be undertaken in-house as it is expected to take up to 6 months to complete due to demand on staff and machinery. The works include the following:

<b>Road</b>	<b>Length</b>	<b>Impact</b>
Roebourne-Wittenoom	1.37km	Road repair
Whim Creek-Croydon	5.15km 29km	Road repair Road regrade and silt removed
Balla Balla	11.14 1.8km	Road reconstruction and repair Flood sections to be repaired

Quotations are currently being sourced for these road works. Costs may be further reduced as the successful contractor is likely to have additional plant and staff that can be deployed simultaneously taking less time to complete. Details of expenditure will be reported back to Council when full costs are known.

In addition to road repair estimations above, effective 24 April 2019, the City has engaged contractors and suppliers with the following expenditure attributed to recovery efforts.

<b>Contractor</b>	<b>Value including GST</b>
Artyzan	\$63,800
Atom Supply	\$800
Ausolar	\$67,911
BB Landscaping WA	\$1,520
Blue Hat Cleaning T/A Damel Cleaning	\$1,860
Bobford Service	\$33,000
Burkeair	\$2,470
Cleanaway	\$41,800
Coates Hire	\$13,374
Comtec Data	\$2,120
Designa Sabar	\$605
DML Contracting	\$2,832
GHD	\$6,083
Greensafe	\$15,224
Jupps Floorcoverings	\$800
Just All Electrical	\$2,113
Karratha Earthmoving & Sand	\$95,700
Karratha Machinery Hire	\$4,235
Kennards Hire	\$532
KW Civil	\$119,823
L3 Communications Australia	\$440
Leethall Constructions	\$32,725
Menzies Contracting	\$3,905
North West Tree Services	\$122,602
Norwest Sand & Gravel	\$171,066
NW Communications & IT Specialists	\$840
Prompt Contracting & Fencing	\$66,182
Quarrian T/A G&S Transport	\$47,500
Reece	\$4,740
Steven Kennedy T/A All Doors Locksmiths	\$36
StrataGreen	\$9,947
Timik Development	\$3,095
Trasan Contracting	\$7,081
Turf Guru Landscapes	\$2,805
Turf Whisperer	\$1,331
West Pilbara Enterprises T/A Profix Australia	\$8,257
<b>Total Value to Date</b>	<b>\$959,154</b>

As a natural disaster declared under DRFA it is envisaged that all expenditure that is incurred in clean-up and recovery can be claimed from the State Government's fund thus resulting in a nil or minimal impact on Council's Budget.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications.

## RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	It is expected that all costs for recovery will be claimed under the DRFA, resulting in a nil or minimal impact to Council
Service Interruption	Low	Minimal interruption has been caused as part of the CBD and towns clean-up efforts.
Environment	N/A	Nil
Reputation	Low	Public comments have been generally very positive due to the City's immediate response to clean up green waste and attend to damage caused by Tropical Cyclone Veronica.
Compliance	Low	Where expenditure has been authorised in an emergency under section 6.8 of the <i>Local Government Act 1995</i> , it is required to be reported to the next ordinary meeting of the Council.

## IMPACT ON CAPACITY

The significance of damage caused by Tropical Cyclone Veronica to property and public infrastructure has impacted on the capacity of City staff to continue with typical operations whilst recovery efforts have been coordinated. In addition to numerous enquiries received by Customer Service Officers, most notably there has been an impact on the Strategic Projects and Infrastructure directorate including; Waste Services, Parks and Gardens, Operations, Technical Services, and Building Maintenance teams.

## RELEVANT PRECEDENTS

The City has experienced previous natural disasters, the most recent being Tropical Cyclone Christine in late December 2013. Recovery of funds were then made under Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA).

## VOTING REQUIREMENTS

Simple Majority.

## OPTIONS:

### Option 1

As per Officer's recommendation.

Note that there are no alternate options presented as the Mayor has exercised a function of the role in accordance with the *Local Government Act 1995*.

## CONCLUSION

The City is responsible for recovery efforts across its town in the aftermath of Tropical Cyclone Veronica. To date, contracts to the value of \$959,154 including GST have been let to contractors to assist in recovery efforts. Further road repair costs are estimated up to \$4.5M.

As a declared natural disaster the Mayor authorised emergency expenditure to enable contractors to be engaged. As a declared DRFA event, the City anticipates claiming all costs associated with recovery efforts thus resulting in a nil impact on Council's 2018/19 Budget.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154348  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Part 11 (2)(a) of the *Local Government Functions and General Regulations 1996* RESOLVES to:**

- 1. NOTE the actions of the Mayor in authorising emergency expenditure to facilitate recovery efforts associated with the aftermath of Tropical Cyclone Veronica;**
- 2. NOTE that expenditure associated with several individual contracts for clean-up and damage repair required as part of the cyclone recovery effort are estimated at \$5.46M and that a further report will be presented to Council to outline the total expenditure when recovery efforts are complete; and**
- 3. NOTE that as Tropical Cyclone Veronica has been declared as a natural disaster under the Disaster Recovery Funding Arrangements (DRFA) Western Australia costs associated with relief and recovery will be borne by the State and Federal Governments resulting in a nil or minimal impact on Council.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



### 13.2 ANNUAL PRE-CYCLONE CLEAN-UP SERVICE REVIEW

<b>File No:</b>	<b>WM.12</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>23 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider service delivery options for the annual pre-cyclone season clean-up service.

#### **BACKGROUND**

The pre-cyclone season yard clean-up program is an annual service that the City provides to the community in addition to the all-year-round free self-disposal of residential waste at the 7 Mile Waste Disposal and Wickham Transfer Station Facilities. The program comprises of a verge side collection of approved items (non-commercial) that may become hazardous during a cyclonic event.

This material is currently collected utilising the City's, labour, plant and machinery and transported to the 7 Mile Waste Facility where the waste is processed.

The program was initially established to provide pre-cyclone clean-up for the City's residential and commercial properties, however due to significant and inappropriate material being presented by commercial property owners, Council at its meeting in July 2010 restricted the service to residential properties only.

Annually the City provides the program in the lead up to cyclone season and provides advice to residents outlining the process, dates and preparation details as well as advising what items will not be collected. Information below is taken directly from the City's recent "Pre-cyclone season yard clean-up" communication advice to residents:

"Preparing for residential yard clean-up

- Tree loppings are to be stacked separately from other rubbish.
- Metal items to be separated from other rubbish and tree loppings.
- Keep all rubbish clear of fences, water meters, power poles, vehicles and trailers, letter boxes, Telstra pits, driveways and gardens.
- Items must be cut or dismantled into pieces shorter than 2.5m in length.
- Identify and separate items that are to remain on the verge as "DO NOT REMOVE".
- Items placed out that do not meet these criteria will not be removed.
- Littering fines may be imposed for material that creates a litter problem such as loose paper, plastic bags, cardboard food containers, clothing etc.

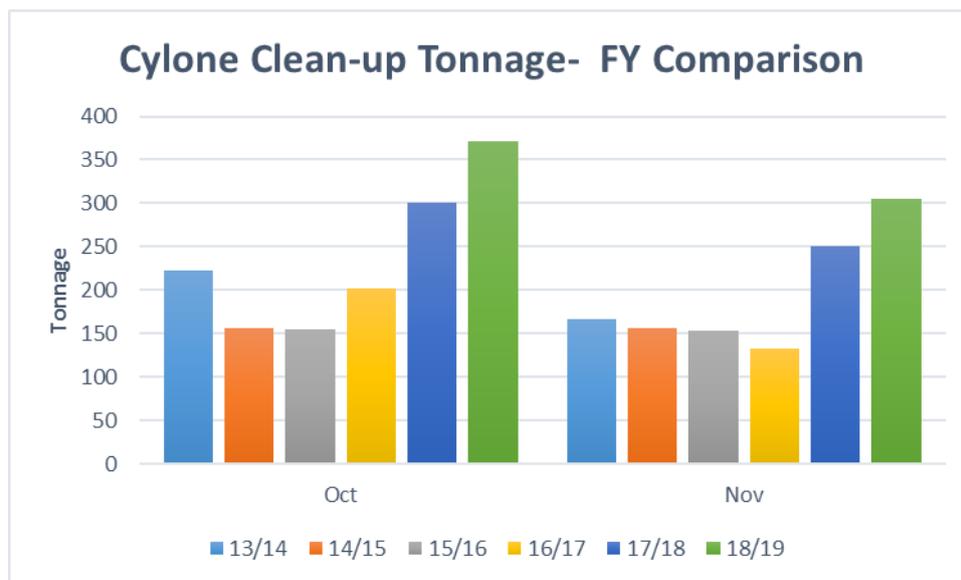
The following items will not be removed by the City of Karratha:

Air conditioners, batteries, bricks, building materials, chemicals, car bodies, concrete, dirt/rubble/gravel, fire extinguishers, food oils, flares, freezers, fridges, fuel, gas bottles glass, liquids, paints, pesticides, tyres.”

Evidence suggests that residents are taking advantage of the free pre-cyclone service however, separating green waste or correctly stacking other waste has been more problematic, making it difficult to effectively remove items safely. Items such as lounges, fridges, air conditioners, building materials etc. not included as part of this service are regularly stacked on the verge for removal, resulting in further increased costs to deliver the service if removed or difficulties with some residents when not.

The service is budgeted annually within the Infrastructure Operations budget with annual forecasts based on data from the previous years’ service. With greater residential numbers and awareness of the program the volumes of waste is increasing, resulting in increase of City staff time being required and ultimately greater costs.

Historically pre-cyclone clean-up costs and use of staff resources were based on a period of approximately four weeks, with average totals of 300-350 tonnes of material collected and disposed. However, data collected over the past two years, have indicated volumes have increased considerably, with the City removing approximately 677 tonne in 2018/19 which represents an 87% increase since 2016. Additionally, given the increase in waste volumes, the program is now taking over 8 weeks to complete.



- Increase from 16/17 to 17/18 = 64%
- Increase from 17/18 to 18/19 = 23%

The following table shows the history of tonnage and expenditure since 2013.

13/14	<b>388</b>	<b>\$216,295</b>
14/15	312	\$201,364
15/16	308	\$157,631
16/17	335	\$189,985
17/18	550	\$256,592
18/19	677	\$333,362

The increase in waste volumes is resulting in extended program timelines and is impacting resource availability to undertake critical core Infrastructure maintenance programs and projects. In particular, the extended program for 2018/19 significantly delayed and reduced the City’s annual drainage maintenance and City Centre maintenance programs.

Other issues related to current pre-cyclone clean-up service include:

- Large quantities of hazardous waste and general waste left for an extended length of time on verge areas, creating littering issues for other property owners and the City’s roads and streets;
- Safety issues for pedestrians and traffic by wind borne hazards; and
- Increased handling and policing issues for City team members for waste left on verge after program completion.

The City provides free waste facility access to residents throughout the year to allow for disposal of household items such as furniture, white goods, and other used or damaged items regarded as waste. Most residents have the means to dispose of these items at the waste facility as required.

An annual garden clean-up however, can generate large volume of waste proving in many cases difficult for residents to transport to waste facilities for disposal. Green waste can also be shredded and used as cover for the landfill and processed to produce compost as a reusable product. As a result, Officers are recommending consideration to a green waste collection only however have analysed three options to consider for future pre-cyclone clean-up services. The options include consideration to a containerised system. The options include:

1. Verge side pickup / uncontained (current practice) – Scheduled annually or on call;
2. Verge side pickup / contained - on call;
3. Cease verge collection altogether; or

Option 1 - Verge side pickup / uncontained (current practice) – Scheduled annually

Pro’s	Cons
Minimal Administration	Waste contamination / environmental impact risks (loose rubbish)
Easily scheduled – all areas in 6-8 weeks	Doesn’t present well in streetscape
Performed prior to Cyclone season to raise awareness	Potential damage to property and services
	Illegal dumping of items not included in collection
	Commits available City plant and equipment
	Requires traffic management
	No resource recovery as waste streams not separated

Option 2 - Verge side pickup / contained (Skip bins to each property) - on call:

<b>Pro's</b>	<b>Cons</b>
Yields higher Waste tonnages	Typically performed over 12 month period/time period hence likely to be more expensive
Aesthetically pleasing	Low resource recovery rates as likely contamination
Contamination contained	Dedicated staff required for administration/booking service across estimated 9000 residential properties
Likely less damage to Infrastructure	Availability of skip bins when residents request estimating approximately 130 skip bins would be required
Safer and easier service to perform	Skips typically only available for 1 week (7 days) which may be limiting
No requirement for traffic management	City Waste Facilities already offer free drop off
Potential to reallocate staff resources if a contracted service	Potential increase in customer complaints – other use, can't meet time, delivery location, damaged caused, timeframe
Several contractors available to deliver service	Significant expense upfront to procure the bins or long term contract required to enable recoup of capital investment

On call containerised (skip bin) waste services are implemented across many local governments throughout Western Australia. In most cases, Councils that offer this service do not provide free waste facility access to its residents and instead offer a free skip bin service as part of their annual waste service with cost being recouped through residential waste disposal fees.

A skip bin service can be delivered by contract or the development of an in-house skip bin service. To deliver an effective skip bin service it has been identified that a minimum of 130 skip bins need to be available to fulfil the estimated annual service requirements.

Without testing the market it is difficult to determine the extent of the service required, however it has been estimated that on average at least nine skip bins would be delivered and retrieved every week with each service being offered for a seven day period. Based on an estimated average industry cost of \$210 per bin this could equate to a cost of approximately \$100,000 per annum.

The City currently recoups a portion of the waste fees for providing a whole range of waste functions through the Domestic Waste Management Charge through Residential Rates. It should be noted that residents also have unlimited free waste facility access. Council need to consider how they would fund an on call containerised service if it were introduced.

Option 3 - Cease verge collection – impacts for discontinuation of service:

<b>Pro's</b>	<b>Cons</b>
No Damage to infrastructure, Footpaths, kerbs, Telstra etc.	Residents lose and annual collection service
No safety issues, traffic management	Resident complaints – required to transport waste to 7 Mile Waste Facility themselves
Remove unsightly waste in and around residential areas	Potential safety issues related to loose debris not being disposed of prior to cyclone season and storms
Reallocation of infrastructure resources and increase core service delivery functions	Reduced awareness of cyclone preparedness

If Council supported a change to green waste only collection then consideration is required to the method of service delivery, either a continuation of use of City staff or via contract. The following table has compared an in-house green waste service with a contract service detailing perceived impacts of both options.

Options for Green waste kerb side Collection Only

<b>Pro's</b>		<b>Con's</b>	
<b>In-house Service</b>	<b>Contracted Service</b>	<b>In-house Service</b>	<b>Contracted Service</b>
Flexibility in service delivery	Potential reduced annual cost for this program	Increasing time and cost each year	Overall increase in costs to the City
Experienced in Program Delivery	Contractor accepts some risks in delivering the service	Risk of costs associated with property damage	Flexibility in service may incur variation costs to contract
Deal directly with the community	Council resources deployed to increase Infrastructure core maintenance activities	Presents difficulties in scheduling critical infrastructure maintenance and construction activities due to uncertainty of time required.	Risk of Local Contractor capacity
	Providing contracted work to local business	Critical maintenance services reduced, delayed or not completed	

Financial implications of each option are canvassed in the Financial Implications section of this report.

Based on evidence through the recently contracted cyclone green waste removal service after Tropical Cyclone Veronica, local contractor capacity is available. If Council implemented a contracted green waste collection service, service schedules for residents to stack green waste on verges would need to reflect scheduled collection timelines and delivered through a staged approach, reducing the amount of waste on verges for extended periods of time.

Based on 2018/19 volumes of waste collected, Officers have estimated and budgeted 2,140 hours for this service in the Draft 2019/20 Budget. If Council was to contract the service, current staff and machinery resources allocated to the pre-cyclone clean-up service could be redeployed into Infrastructure core services, potentially providing significant new and additional maintenance services to City's growing Infrastructure assets.

City resources could be reallocated to a series of either new or existing program and service areas where the level of service could be reviewed. This includes;

- Town Street maintenance
- Rural Road construction and maintenance
- Minor road construction
- Traffic management / data collection
- Footpath renewal
- Kerb replacement
- Drainage maintenance
- Shoulder grading

Key considerations to ascertain priorities will be labour skills, existing contracts and plant utilisation. If Council supports the proposal to consider outsourcing the Pre Cyclone Clean Up further analysis and options will be presented to Council on where resources could best be applied in development of the 2019/20 Budget. The City's annual community survey could assist in identifying where to direct these resources.

An alternate option is to consider a reduction in staff hours however as the City's asset management responsibilities increase it is difficult to recommend this approach.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues, environmental issues and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place across three City departments; Waste Services, Parks and Gardens, and Operations. Council have been presented with options to consider for future pre-cyclone clean-up services at its Agenda Briefing session in February 2019.

#### **COMMUNITY CONSULTATION**

No community consultation is required, however positive feedback was provided from the community during the recent Tropical Cyclone Veronica clean-up works undertaken by local contractors.

The recent Community Survey road maintenance rating indicated that performance is not meeting expectations with a service gap of five. Officers believe that the extended pre-cyclone clean-up period is a contributing factor to being able to respond to maintenance and construction activities in a timelier manner during this period.

#### **STATUTORY IMPLICATIONS**

If a service was contracted in the future, any the tender process would be expected to comply with section 3.57 of the *Local Government Act 1995* and associated regulations.

#### **POLICY IMPLICATIONS**

Council policies – CG12 –Purchasing and CG11 – Regional Price Preference

Due to the risks and skills required to deliver this services contract Officers propose the following selection criteria;

<b>Criteria</b>	<b>Weighting</b>
<b>Relevant Experience</b>	<b>25%</b>
<b>Capacity to deliver</b>	<b>20%</b>
<b>Demonstrated Understanding</b>	<b>5%</b>
<b>Price</b>	<b>50%</b>

Officers further propose that a contract term of up to 5 years be considered to support the potential investment required by contracts on plant and equipment to deliver the service.

**FINANCIAL IMPLICATIONS**

Council allocated \$276,748 towards the pre-cyclone clean-up program in the 2018/19 financial year budget. With a final actual expenditure of \$333,362.

As listed for budget consideration, based on the estimated hours of 2,140 for 2019/20, the expenditure associated with delivering this service in-house could increase up to \$460k. Officers note however that given the recent cyclone event the volume of waste maybe significantly reduced for the 2019 cyclone clean-up. If Council agreed to call tenders for the service a comparison could be undertaken with the City delivering the service as part of the evaluation process.

A key consideration is funding any additional costs of contracting the servicing yet maintaining staff resources. Currently the cost associated with accepting waste as part of this collection is recognised in the cost of the City’s Waste Services however the clean-up costs for staff and plant are not. One option could be for the pre-cyclone clean-up to be funded through the City’s Waste Reserve.

The Waste Reserve has a 2018/19 forecast closing balance of \$23M. The Waste Reserve is established to ensure sufficient funds are available to meet the City’s long term capital and operational requirements for waste services. Currently several services are funded through the City’s Waste reserve including litter picking, footpath and street sweeping and some sanitation functions. The contract for pre-cyclone clean-up is a further option which would alleviate reliance on the City to raise additional funds to deliver a new contracted service.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services: 3.c.2.1 Kerbside (Household) Waste Collection Service
- Projects/Actions: 3.c.2.1.1 Monitor kerbside general waste and recycling collection

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Introduction of a contracted service and redeployment of City resources would result in an increase in annual operations budget. If the current service remained, there is a risk of exceeding annual budget allocations. One option to mitigate the potential increase in cost is to consider funding the pre-cyclone clean-up from the City's Waste reserve.
Service Interruption	Moderate	Maintenance and capital works delayed through use of City Staff and resources.
Environment	Low	There is a risk that if a pre-cyclone collection is restricted to green waste only, that illegal dumping may be encouraged as opposed to using the free service already offered to residents at the waste facilities.
Reputation	Low	Incomplete road maintenance and construction programs could result in community complaints.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

Given the City's increasing infrastructure assets, it is anticipated that the continuation of an in-house pre-cyclone clean-up program without increased resources would have significant impact on the capacity for Council to deliver its annual maintenance and construction road programs.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter, however the pre-cyclone annual service like all Council services are reviewed from time to time.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to RETAIN the current annual pre-cyclone clean-up service utilising City resources to undertake the program, noting an increase of up to \$460k to the 2019/20 budget allocation.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. CALL tenders to contract pre-cyclone collection services based on the same service as currently afforded ; and

2. CONSIDER redeployment of City resources (staff, plant and machinery) in development of the 2019/20 Budget

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. CALL tenders for an annual on-call containerised pre-cyclone clean-up service; and
2. CONSIDER redeployment of City resources (staff, plant and machinery) in development of the 2019/20 Budget.

**CONCLUSION**

Officers believe that the pre-cyclone clean-up program should be a green waste collection service only as this offers a significant economic and environmental benefit to the City and the community. Officers also believe that the best value to the City is to contract the service and redeploy City resources across core Infrastructure maintenance services. This alleviates anticipated extensions and costs to the pre-cyclone clean-up service and ensures operational resources are available to undertake maintenance activities needed to meet requirements and growth in City assets.

Given the recent cyclone clean-up service provided by local contractors following Tropical Cyclone Veronica, Officers are confident that a value for money service can be provided by local contractors which could be tested during a tender process. As the City already provides a free waste facility service to residents, Officer’s believe that restricting collection to green waste only is the best option for Council.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154349  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. CALL tenders for a pre-cyclone green waste only annual collection service for an initial period of 3 years with 2 x 1 year extension options;
2. ENDORSE the tender selection weighted criteria as follows:

Criteria	Weighting
Relevant Experience	25%
Capacity to deliver	20%
Demonstrated Understanding	5%
Price	50%

3. CONSIDER redeployment of City resources (staff, plant and machinery) in development of the 2019/20 Budget.

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



### 13.3 AIRPORT SECURITY SCREENING AND FRONT OF HOUSE SERVICES

<b>File No:</b>	<b>CM.393</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Airport Services</b>
<b>Date of Report:</b>	<b>24 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the Tender Evaluation and Recommendation report offered under RFT 35-18/19.

#### **BACKGROUND**

Karratha Airport is a regulated security controlled airport, which is classified and required to provide full baggage and passenger screening services. Such a service is regulated through an approved screening agent. In 2014, the Council approved a joint tender under the Pilbara Regional Council (PRC) joint Pilbara Airport Group tender process with Port Hedland and Newman airports.

The current service agreement with MSS Security for the provision of Security and Screening Services, was awarded by Council at its meeting in June 2014 and is due to expire on 30 June 2019. The contract was for an initial term of three (3) years with two (2) x 1 (one) year extension options which have now been exercised. The tender is for the same contract period.

Officers of the City have assessed alternative service arrangements like in-house processing. This approach does not provide any tangible or financial benefits to the City. The service also requires a high level of specialised staff and training which is not available with the City. Security screening is not a core business for the airport and there is no financial benefit to be gained by the City as the screening service costs are budget neutral and recovered through passenger charges.

The Council in February 2019 approved the scope of works for the tender, which were:

- Maintaining security screening of people and baggage during scheduled operating hours which can be amended from time to time; and
- Services for operating security screening points, checked bag security screening system, explosive trace detection, body scanners, screening of unattended items and security sweeps of the terminal.

The Tender was advertised on 30 March 2019 with submissions closing on 24 April 2019. The Evaluation Panel Members as listed in the table below assessed the submission in full:

<b>Position Title</b>
Director Strategic Projects & Infrastructure
Manager Airport
Acting Airport Operations Coordinator

The tender was first assessed for compliance with the submitted documents. The submissions were then assessed against the Council approved qualitative criteria that was weighted as follows:

<b>Criteria</b>	<b>Weighting</b>
Relevant Airport Experience	15%
Capacity to Deliver	15%
Respondents Resources	10%
Price	60%

A copy of the Evaluation Report is contained within the confidential section of the agenda.

Based on the tender evaluations review, the preferred tenderer for screening and front of house security services was MSS Security Pty Ltd., as they scored highly across all key criteria, particularly in regards to previous experience and cost of service.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of economic and functional ability for the Council to maintain the airports operational capability.

#### **COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

In terms of the *Aviation Transport Security Act 2004* Karratha Airport is classified as a Security Controlled airport. Under Section 16(2) of this Act, the City of Karratha as owner/operator of Karratha Airport, has a Transport Security Plan (TSP) aimed at ensuring the security integrity of the aviation network at Karratha Airport. Our TSP will be resubmitted to Home Affairs to reflect changes to these screening arrangements at Karratha Airport.

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

#### **POLICY IMPLICATIONS**

The proposal is in accordance with Council's CG 12 Purchasing Policy.

#### **FINANCIAL IMPLICATIONS**

The cost of providing security services have been budgeted at \$2.46M in the 2019/20 financial year. The preferred tenderers submission is lower than the budget. The total cost of the tender over the five (5) year contract period is approximately \$9.6M which is a cost saving of 3.0% compared to the current contract and 5.8% savings against the budget.

Screening costs are budget neutral and will be recovered from the airline through screening Fees and Charges once approved by Council. The airlines will ultimately on charge the costs to the passenger.

The current security charge per passenger in the 2018/19 Budget is \$13.87 and is anticipated to reduce as a consequence of this tender. The reduced prices will directly translate to reduced costs per ticket for passengers travelling through Karratha Airport, providing airlines pass on these savings.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1.a.1.4 Airport Facility Management

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Screening costs are budget neutral and will be recovered from airline charges.
Service Interruption	High	Lack of security screening services will shut down all passenger and airline operations at the airport.
Environment	N/A	Nil
Reputation	High	Closure of the airport terminal due to unavailability of security services will have a high reputational risk for the City. However, enhanced security and lower ticket prices, is seen as a positive to the City’s reputation.
Compliance	Low	Conducting a tender process to contract an airport security screening provider is expected to ensure security integrity of the aviation network at Karratha Airport.

**IMPACT ON CAPACITY**

The level of impact is considered to be low to the City in terms of service interruption and compliance if the officer’s recommendation is endorsed.

**RELEVANT PRECEDENTS**

The current service agreement with MSS Security for the provision of Security and Screening Services, as awarded by Council at its June 2014 meeting is due to expire on 30 June 2019.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders at this time.

**CONCLUSION**

In terms of the *Aviation Transport Security Act 2004*, Karratha Airport is classified as a Security Controlled airport and to maintain the classification having security screening at the airport is mandatory.

With the current security screening contract due to expire at the end of June 2019, Officers recommend the City to award the tender and commence the new Screening Services contract at Karratha Airport.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154350  
MOVED : Cr Cucel  
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by MSS Security Pty Ltd ABN 29 100 573 966 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 35-18/19; and
2. **EXECUTE** a contract with MSS Security Pty Ltd, **SUBJECT** to any variations of a minor nature.

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**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil

### 13.4 SINGLE USE PLASTICS REDUCTION STRATEGY

<b>File No:</b>	<b>WM.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>DAO - Strategic Projects &amp; Infrastructure</b>
<b>Date of Report:</b>	<b>30 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Internal Strategy to Minimise the Use of Single Use Plastics</b>

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#### **PURPOSE**

For Council to consider implementation of the attached Single Use Plastics Reduction Strategy document.

#### **BACKGROUND**

With the significant global scale impact that plastics have on the environment during production and after use, coupled with a move towards legislative changes, Council resolved at its meeting in January 2019 that the City would take a lead as an organisation within the community, to reducing its single use plastics by:

1. Supporting the development of a single use plastics reduction strategy with a view to replace single use plastics with biodegradable or alternative products; and
2. Investigating making the Red Earth Arts Festival a single use plastics free event.

Since this time, a strategy has been developed and is now attached, which aligns to the Department of Water and Environmental Regulation's - Reduce single use plastics Issues paper, released in April 2019 which considers the environmental impacts of plastic waste and its effect on marine life and human health and wellbeing.

The intent of the single use plastics reduction strategy is to change current practices of City Councillors, Staff and Stakeholders to minimise the impact on the environment and take the lead as an organisation within the City of Karratha. The Strategy targets the following:

- Recycling correctly and avoiding single use plastics whenever possible
- Providing your own reusable water bottles and coffee cups to business meetings
- Continually exploring value for money alternatives to plastic, like biodegradable and compostable options
- Centralising office bin/s, so desk bins are no longer used by all staff, resulting in minimal plastic liners required and less manual labour for cleaners
- Stop providing plastic water bottles, when other options are available
- Encourage commercial businesses/vendors that operate out of Council facilities to reduce the use of single use plastics wherever possible and plastic alternatives to be considered as a condition of trading or included into agreements for service at City run events
- Include water filling stations at Council facilities whenever possible in the future.

The City's Youth Services Team recently ran a plastics free event as part of WA Youth Week celebrations 'Nature the Now' held at Dampier Shark Cage on Saturday, 13 April. Service providers were required to supply biodegradable options. This was attended by approximately 300 young people and was well received by the community.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and moderate significance in terms of environmental issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Single Use Plastics Working Group formed in September 2018, the Waste Advisory Group, the Environment & Sustainability Advisory Group and with Council when presented as a report in January 2019.

#### **COMMUNITY CONSULTATION**

No community consultation is required at this stage, however it is anticipated that communication will be made with relevant Stakeholders when meetings, functions are being arranged.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications, however an instruction has come from both the Premier and Minister for Environment that all government agencies stop buying all avoidable single-use plastic items in an aim to reducing the environmental impact.

The Department of Water Environmental Regulation (DWER) have recently developed a discussion paper on single use plastics, which is likely to be subject to future government action across Western Australia.

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

The financial implications are not yet fully known as further research is required into biodegradable alternatives for plastics, in particular plastic bags that make up 74% of the City's plastics use. However, indicative increased costs are estimated at \$30k per year. This may be further reduced with work practices changing to include centralised bin/s as an alternative to bins at all desk locations.

The purchase of water bottles are expected to decrease considerably, with the practice stopping completely where deemed unnecessary, or installation of water filling stations at most City facilities. Further, straws will no longer be purchased given the current stocks and only will be issued if required as an aid in drinking. Water filling stations are included in most City facilities and is earmarked as a new initiative for installation at the Red Earth Arts Precinct.

It is foreseen that there will be minimal financial impacts on the introduction of biodegradable alternatives for coffee/water cups and cutlery.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 in particular the Theme – Our natural and built environment thriving and sustainable.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Plastic waste affects marine life through ingestion and entanglement. Plastic waste can also impact terrestrial animals and can enter the human food chain, posing a risk to public health.
Financial	Low	There is expected to be increased costs with alternatives to plastic, however these are seen as minimal.
Service Interruption	Low	There may be some service interruption with the reduction of single use plastics and introduction of possible alternatives. In addition, there may be some staff or stakeholders resistant to changing long term practices.
Environment	High	Plastics have an environmental impact during the manufacturing process, are commonly littered and contaminate waste treatment facilities. With the City taking the initiative to reduce its use of plastics, this will hopefully encourage other City businesses to follow and have less impact on our environmental footprint.
Reputation	Low	Staff and stakeholders will be expected to be proactive and consistent across all business units. It is expected that positive feedback will be received from the community in this initiative.
Compliance	Low	The Department of Water Environmental Regulation (DWER) have developed a discussion paper on single use plastics, which is likely to be subject to future government action across Western Australia.

**IMPACT ON CAPACITY**

There will be minimal impact on staff in sourcing alternatives to plastics wherever possible, however this is not seen as being significant as it is part of existing work practices in sourcing suppliers and procurement.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Single Use Plastics Reduction Strategy as attached to this report, noting the following changes \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Single Use Plastics Reduction Strategy as attached to this report.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the Single Use Plastics Reduction Strategy as attached to this report and COMMENCE reduction practices immediately as follows:

1. All City of Karratha Staff, Councillors and Stakeholders to be encouraged in:
  - a) the practice of recycling correctly and not using single use plastics wherever possible,
  - b) bringing their own water bottles and reusable coffee cups to work and/or business meetings whenever possible to avoid the use of plastic and single use coffee cups;
2. Staff to:
  - a) continually explore purchasing value for money alternatives to plastic, like biodegradable and compostable options that have minimal environmental impact;
  - b) centralise bin/s in work areas, so desk bins are no longer used that require bin liners. This will also result in less labour impact on cleaning contractors and cleaning staff;
  - c) Immediately stop providing plastic water bottles where other options are available;
3. Commercial businesses that operate within Council facilities are not obliged to use non-plastic products, however the City will advise operators that the City is supporting a single use plastics reduction strategy and strongly encourages business owners to do the same;
4. Stipulate to vendors that plastic alternatives need to be considered as a condition of trading or include in agreements for service at City run events; and
5. Whenever possible in the future, include water filling stations at Council facilities.

**CONCLUSION**

There are known environmental impacts caused by plastics in its; production, life of a landfill, health and wellbeing of human, marine and terrestrial life, toxin leachate and carbon footprint. Further, there are current legislative initiatives to reduce single use plastics across the WA community. It is therefore recommended that Council consider the attached Single Use Plastics Reduction Strategy for the City as an organisation for the future.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADVERTISE** the draft City of Karratha Single Use Plastics Reduction Strategy for public comment; and
2. Subject to no material submissions being received through the public advertising/comment period, **ADOPT** the draft City of Karratha Single Use Plastics Reduction Strategy as attached to this report.

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**AMENDED COUNCIL RESOLUTION**

Res No : 154351

MOVED : Cr Miller

SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADVERTISE** the draft Internal Strategy to Minimise the Use of Single Use Plastics for public comment; and
2. Subject to no material submissions being received through the public advertising/comment period, **ADOPT** the draft Internal Strategy to Minimise the Use of Single Use Plastics for public comment as attached to this report.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil



## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for May 2019.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 154352

**MOVED** : Cr Waterstrom Muller

**SECONDED** : Cr Miller

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded by the CEO Under Delegation
- 14.3 Monthly Building Statistics
- 14.4 Monthly Planning Statistics
- 14.5 Monthly Environmental Health Statistics
- 14.6 Monthly Ranger & Emergency Management Statistics
- 14.7 Economic Development update
- 14.8 Community Services update
- 14.9 Indoor Youth Space – Tambrey Village Shopping Centre
- 14.10 Waste Services Data

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller,  
Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL****Responsible Officer:** Chief Executive Officer**Reporting Author:** EA to CEO & Mayor**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
12/04/2019	City of Karratha Dogs Local Law 2019, <i>Dog Act 1976 / Local Government Act 1995</i>

## 14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>13 May 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

### PURPOSE

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

### BACKGROUND

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>RFT34-18/19</b>	<b>Project Budget:</b>	\$ 145, 544.86
<b>Tender Title:</b>	Point Samson Viewing Platform Landscaping		
<b>State-wide Advertising Commenced:</b>	13/4/2019	<b>Tender Closing Date/ Time:</b>	Friday 3/5/2019 2.00pm (AWST)
<b>Scope of Works:</b>	Landscape construction, revegetation preparation and irrigation works for landscaping the area surrounding the Point Samson Viewing Platform.		
<b>Selection Criteria:</b>	Relevant Experience	10 %	
	Methodology	10 %	
	Capacity to Deliver	20 %	
	Price	60 %	
<b>Submissions Received:</b>	Phoenix Landscaping Pty Ltd Pilbara Building Company Pty Ltd		
<b>Tender Awarded to:</b>	Nil		
<b>Contract Value:</b>	NA	<b>Date of Award:</b>	NA – All tenders declined
<b>Contract Term:</b>	NA	<b>Contract Options:</b>	NA

**14.3 MONTHLY BUILDING STATISTICS**

<b>File No:</b>	<b>GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Council with the Building Statistics for the period from 23/03/2019 to 30/04/2019 (inclusive).

Building applications continue to track in accordance with budget forecasts. Two key projects approved this month are the EPIC head office in Balmoral Rd and the works to establish Welcome Park.

A steady number of applications are being received from the Town of Port Hedland, with certification services to again be provided to the Shire of Ashburton for the month of May under a temporary arrangement.

Private swimming pool inspections are now included within the monthly statistics. The *Building Regulations 2012* require the City inspect each private swimming pool once in every 4 years. There are 1,692 pools which require inspection within the City. 542 of these had their scheduled 4 yearly inspection conducted in 2018.

<b>Building Statistics 2019</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	0	0									0
Alterations and Additions	0	0	0	0									0
Swimming Pools and Spas	1	7	6	8									22
Outbuildings (inc signs and shade)	21	30	15	14									80
Group Development	0	0	0	1									1
Number sole occpcy units/grp development	0	0	0	0									0
Commercial	4	5	2	5									16
<b>Monthly total</b>	<b>26</b>	<b>42</b>	<b>23</b>	<b>28</b>	<b>0</b>	<b>119</b>							
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	0	1	0									1
BAC's	1	0	0	1									2
BAC Strata	0	0	0	0									0
<b>Monthly Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>							
<b>Occupancy Permits</b>													
Occupancy Permits	3	2	1	1									7
OP Strata	0	0	0	1									1
OP Unauthorised	0	0	0	0									0
<b>Monthly total</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>8</b>							
<b>Total \$'000 Construction Value</b>	<b>8,073</b>	<b>6,564</b>	<b>1,126</b>	<b>6,927</b>									<b>22,690</b>
<b>Applications Processed for Other Councils</b>													
Shire Of Ashburton	3	5	0	0									8
Shire of Wyndham (East Kimberley)	0	0	0	2									2
Port Hedland	6	6	4	11									27
<b>Monthly Totals</b>	<b>9</b>	<b>11</b>	<b>4</b>	<b>13</b>									<b>37</b>
<b>Private Certifications Provided</b>													
Certificate of Design Compliance	0	0	1	0									1
Certificate of Building Compliance	0	1	1	0									2
Certificate of Construction Compliance	0	0	0	0									0
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>									<b>3</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>7</b>	<b>403</b>	<b>0</b>									<b>410</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>													
<b>Monthly total</b>	<b>11</b>	<b>53</b>	<b>41</b>	<b>27</b>									<b>132</b>

<b>Building Statistics 2018</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0	0	0	2	0	0	1	3
Alterations and Additions	0	0	2	0	3	1	1	7	11	2	2	3	32
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7	5	3	49
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28	31	31	250
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	3	1	2	1	1	1	1	1	2	2	3	4	22
<b>Monthly Total</b>	<b>19</b>	<b>8</b>	<b>30</b>	<b>25</b>	<b>34</b>	<b>24</b>	<b>14</b>	<b>36</b>	<b>44</b>	<b>39</b>	<b>41</b>	<b>42</b>	<b>356</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	1	0	0	2	0	2	0	0	0	1	7
BAC's	0	0	2	0	7	0	0	0	0	0	3	0	12
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>19</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0	1	1	17
OP Strata	0	0	0	0	1	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	1	1	0
<b>Monthly Total</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>1,044</b>	<b>3,320</b>	<b>1,977</b>	<b>1,607</b>	<b>2,275</b>	<b>348</b>	<b>3,848</b>	<b>3,634</b>	<b>963</b>	<b>8,518</b>	<b>3,195</b>	<b>32,514</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6	9	5	78
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0	0	0	4
Port Hedland	4	8	1	16	6	6	13	4	6	8	5	15	92
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>5</b>	<b>26</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>20</b>	<b>174</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	1	0	-	1	1	0	0	0	0	1	1	-	5
Certificate of Building Compliance	1	0	1	2	1	0	0	0	1	0	-	0	6
Certificate of Construction Compliance	0	0	1	0	1	0	1	0	0	0	-	1	4
<b>Monthly Total</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>0</b>	<b>1</b>	<b>39</b>	<b>412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>19</b>	<b>481</b>	<b>35</b>	<b>1,031</b>

**14.4 MONTHLY PLANNING STATISTICS**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Environmental &amp; Sustainability Advisory Group Minutes 20/03/2019</b>

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**PURPOSE**

To advise Council of the following planning decisions issued and other Planning Services actions for the period 23/03/2019 to 30/04/2019 (inclusive).

Points to note from reporting this period are:

- In the 4 months of 2019, the City has already received over half the total number of Development Applications and Land Matters (Crown land and mining applications) received in 2018;
- The number of planning tasks (including DAs, R-Codes and Lands Matters) registered in April was the highest recorded in recent years; and
- The number of development applications lodged in April was the highest number received since November 2015.

The Environmental and Sustainability Advisory Group met on 20/03/2019 and a copy of the minutes are attached for Council's information.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA15149	Withdrawn	Noel John Bartholomew	Noel John Bartholomew	45 Sholl Street ROEBOURNE WA 6718	Dev	Shed
DA18009	Approved Delegate	Daniel Leigh & Jemma Ashleigh Parkin	Daniel Leigh Parkin	39 Andover Way BULGARRA WA 6714	Dev	Amendment 1: Shade Sails
DA18114	Approved Council	Bonnie Rock Transport Pty Ltd	RFF Pty Ltd	Lot 581 Cinders Road BURRUP WA 6714	Dev	Retrospective Application for Road Freight Terminal. Two year approval granted.
DA18167	Approved Delegate	Monadelphous Properties Pty Ltd	Monadelphous Properties Pty Ltd	Lot 106 Exploration Drive GAP RIDGE WA 6714	Dev	Stage 1 - Temporary Office, Toilet Block & Water Tank Incidental to Industry General (Storage/Laydown Area). 12 month temporary approval granted.
DA19007	Approved Delegate	Mathew John Callanan	Natalie Callanan	8 Jennifer Court PEGS CREEK WA 6714	Dev	Home Occupation - Scuba Equipment. No retail sales from premises.
DA19008	Withdrawn	Woodside Energy Ltd (GRV Properties)	Brittany Nickisson	10 Beck Place NICKOL WA 6714	Dev	Home Business - Clean Treats
DA19028	Approved Delegate	Warambie Nominees Pty Ltd	Karratha Caravans	13 Warambie Road KARRATHA WA 6714	Dev	Motor Vehicle Sales (Caravans) and Show Room
DA19029	Approved Delegate	CMSZPS Holdings Ptd Ltd	Katie Elizabeth Smith	Lot 1000 Orkney Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Light Industry - Commercial Kitchen
DA19032	Approved Delegate	City Of Karratha	Mark Casserly	2 Mulga Way WICKHAM WA 6720	Dev	Public Recreation - BMX Track
DA19042	Approved Delegate	Nielsen Liquid Waste Services Pty Ltd	Adam Nielsen	Lot 901 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Industry - Light (Storage, Laydown and Office)
DA19045	Withdrawn	Olinthus Pty Ltd	Phoebe Watkins	2 Melak Street BULGARRA WA 6714	Dev	Home Occupation - Eyelash Enhancement
DA19056	Approved Delegate	Talcm Pty Ltd	Kelly Couper	Lot 1114 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Motor Vehicle Repair - Warehouse Extension, Caretakers Dwelling and Incidental Sea Containers (Storage)
DA19058	Approved Delegate	Michael Alan & Sharyne Leanne Bingham	Sharyne Leanne Bingham	1 Stickney Way BAYNTON WA 6714	Dev	Home Occupation - Hairdressing
DA19064	Approved Delegate	Pierre Conrau	Panjama Conrau	57 Radley Drive BAYNTON WA 6714	Dev	Home Occupation - Massage

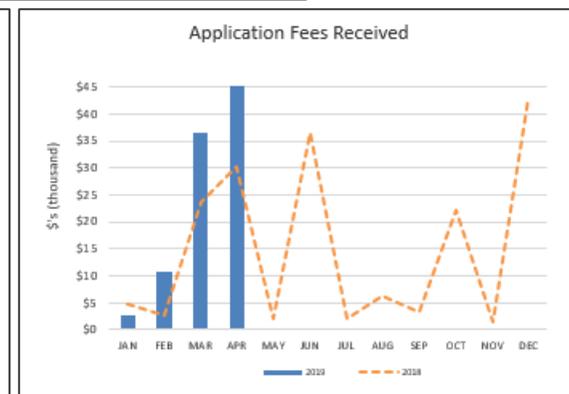
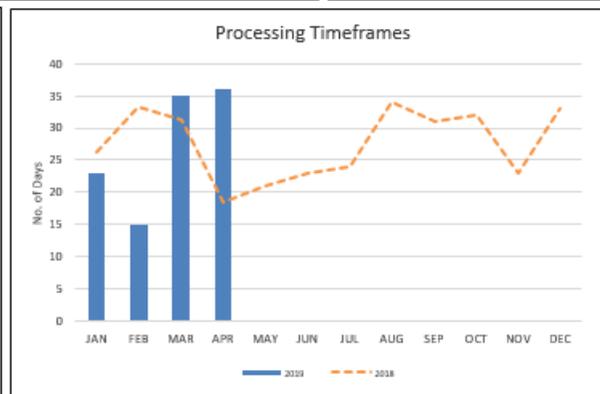
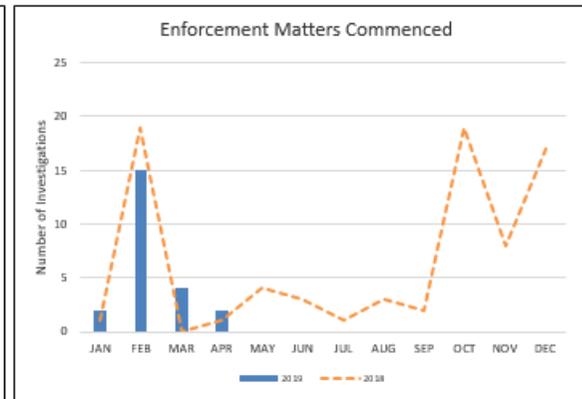
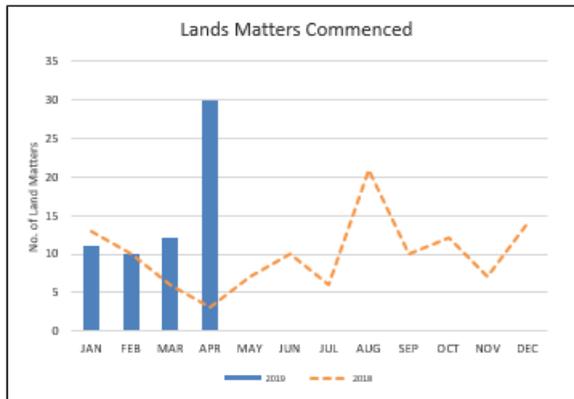
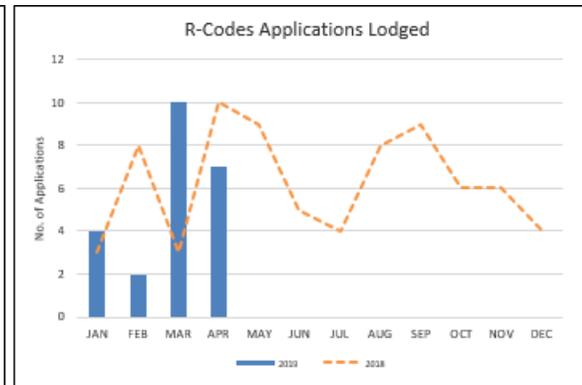
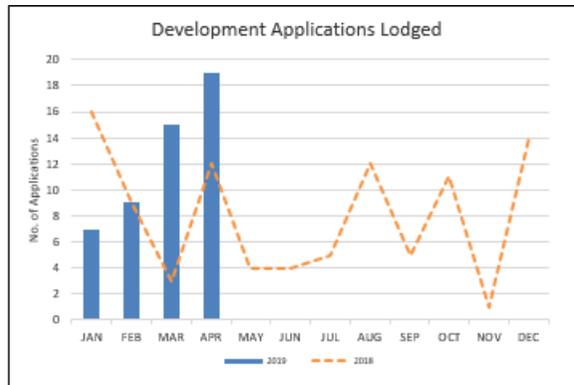
<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA19072	Approved Delegate	Peter William Clark	Peter William Clark	2 Caddy Court PEGS CREEK WA 6714	Dev	Shade Sails/Posts
DA19073	Approved Delegate	Nathan Kane Dunlop	Michelle McAlpine	59 Tharnda Road BAYNTON WA 6714	Dev	Home Occupation - Beauty Therapy
DA19081	Approved Delegate	Karratha Pty Ltd	Hodge Collard Preston	16 Sharpe Avenue KARRATHA WA 6714	Dev	Car Parking, Shade Canopy and Raised Walkway
DA16148	Approved Delegate	David Leslie Huntley	David Leslie Huntley	U2 18 Patterson Crescent DAMPIER WA 6713	R-Code	Amendment 1: Lot Boundary Setback (Shade Sails/Posts & Rear Patio)
DA19031	Approved Delegate	Shane Michael & Jennifer Dow	Shane Michael Dow	10 Fremantle Crescent DAMPIER WA 6713	R-Code	Outbuilding Wall Height, Ridge Height, Floor Area And Lot Boundary Setbacks
DA19034	Approved Delegate	Brett Anthony & Bonnie Ellen Slater	Brett Anthony Slater	10 Ashburton Crescent DAMPIER WA 6713	R-Code	Outbuilding Height & Lot Boundary Setback
DA19039	Approved Delegate	Craig Steven Moore & Lisa Joanne Munro	Craig Steven Moore	1 Wedge Place MILLARS WELL WA 6714	R-Code	Carport Post/Beam
DA19048	Approved Delegate	Joshua Nazzareno & Amanda Nicole Azzopardi	Hurley Architecture & Planning	5 Cox Close BAYNTON WA 6714	R-Code	Boatport Lot Boundary Setback And Front Fence (Gates)
DA19050	Approved Delegate	Lindsay Peter & Elizabeth Armada Robinson	TJR Building Pty Ltd	2 Snook Way PEGS CREEK WA 6714	R-Code	Outbuilding - Wall Height
DA19062	Approved Delegate	Dypna Pauline & Phillip Teligatama Semulana	David Hornblow	24 Marrimarri Parade BAYNTON WA 6714	R-Code	Front Setback
DA19063	Approved Delegate	Stuart Barton Thorne	Trasan Contracting Pty Ltd	28 Leonard Way NICKOL WA 6714	R-Code	Outbuilding - Height and Lot Boundary Setback
DA19067	Approved Delegate	Bradley John & Dellyn Marie Pettitt	Perth Patios	12 Bond Place PEGS CREEK WA 6714	R-Code	Carport Height
DA19074	Approved Delegate	Todd Arthur John Dwyer & Jessica Louise Wallace	Prompt Contracting And Fencing	6 Wedge Place MILLARS WELL WA 6714	R-Code	Front Fencing And Shade Sail Posts

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM18005	Referral of Licence Amendment Under the <i>Environmental Protection Act 1986</i> - Invitation to Comment - Karratha Environmental Crushing Pty Ltd for an agreement to licence L8470/2010/2.	Lot 500 Dampier Road GAP RIDGE WA 6714	Response sent updating DWER on the status of the current DA for Karratha Environmental Crushing - City awaiting submission of request to amend Scheme to provide for prescribed premises uses on site.
LM18122	Consultation: Tambrey Primary - Installation Of One Classroom.	503 Tambrey Drive NICKOL WA 6714	Response sent to Department of Finance stating no Development Approval required under the <i>Planning and Development Act 2005</i> .
LM19012	Request for Comment: Expiry of Lease M332315 (31 March 2019) Accommodation Facility West Australian Southsea Pearls Pty Ltd, West Moore Island - DPLH Ref: 1080-1995 Case No.: 171125.	Lot 55 West Moore Island BALLA BALLA WA 6714	The City provides in principle support for the renewal of current Lease M332315 to West Australian Southsea Pearls Pty Ltd at West Moore Island for a period of 10 years, for the current purpose of 'Accommodation Facility'.
LM19022	Proposed Transfer Of Lot 589 On Deposited Plan 28526 Pursuant To Section 74 Of The <i>Land Administration Act 1997</i> To Murujuga Aboriginal Corporation – DPLH: 00753-2003.	BURRUP WA 6714	No objection to transfer in freehold of Lot 589 (Site L) on the Burrup Peninsula to Murujuga Aboriginal Corporation to facilitate its incorporation into Murujuga National Park.
LM19031	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: 6KAH-03-L0100. Maintenance And Installation Of Low Impact Telecommunications Facilities.	Millars Well and Karratha Industrial Estate	No objection to continuation of NBN rollout, in this case cabling works and some trenching in Millars Well and the Karratha Industrial Estate. Land Activity Notice signed to allow for works to proceed.
LM19032	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: TOW000020116841. Bore Approx. 58m From Current Pit To The Pit Located At The Vacant Lot And Install New P100 Conduit.	58 Galbraith Road PEGS CREEK WA 6714	Response to proponent stating no objections to the NBN works.
LM19034	Land Access & Activity Notice NBN Construction - Project Reference: TOW000020129498. Remove ACM pit to install 1x P6 pit and Haul Approximately 70m Cable.	9 Hyde Road PEGS CREEK WA 6714	No objection to NBN works proceeding in the road reserve.
LM19036	Investigate And Advise If The Following Addresses Can Be Updated In Synergy To Reflect The Properties Certificates Of Title.	2 Withnell Way and 48 Searipple Road BULGARRA WA 6714	Advice sent to Rates confirming the addresses are incorrect and that they should be changed to reflect the correct addresses shown on the Certificate of Titles.
LM19037	State 2: Proposal To Install A New Low-Impact Mobile Phone Base Station At Citic Pacific Mine Site.	Sino Iron Cape Preston MARDIE WA 6714	The City has no objection to the proposal to install a new Low-impact Mobile Phone Base Station at Citic Pacific Mine – Sino Iron Cape Preston.

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM19054	The Department Of Education Proposes To Install 1 X Modular Pre Primary Classroom At Karratha Senior High School.	Lot 555 Dampier Road BAYNTON WA 6714	No objection to proposed new classroom or its location within the Karratha High School site.
LM19057	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: TOW000020163955. Out Bore Approx. 102m And Install P50 Conduit From Pit And Install New 112m Of 10pair Cable In The New Conduit And 1x ACM Tap-In.	Patterson Crescent DAMPIER WA 6713	No objection to proposed NBN works.
LM19058	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: TOW000020165042. Work To Be Carried Out Remove ACM Pit To Install 1x P5 Pit And Haul Approx. 66m Cable.	7-9 Fishwick Court MILLARS WELL WA 6714	No objection to proposed NBN works.

<b>ENFORCEMENT MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
E18046	Cell 4: Unapproved Office, Caretakers And Sea Containers. Parking And Landscaping Not As Per Approvals.	Lot 1120 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted for unauthorised development. Matter closed pending result of application.
E18049	Cell 4: 11 Sea Containers & 3 Roof Domes, Crib Room & Transportable Office On Site Without Development Approval.	Lot 100 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged that addresses planning compliance items. Matter to be filed pending determination of development application.
E19013	Cell 6: Inspection of Property. Owner is in process of constructing warehouse and office as per Development Approval.	Lot 1 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Site in process of construction from DA18139. Unable to determine if any compliance items until the lot is developed.
E19017	Unauthorised (Caravan) Shade Structure To The Rear Of The Lot, Accessed By Dampier Hwy Over Road Reserve.	2 Caddy Court PEGS CREEK WA 6714	Development Approval was granted on 30 April 2019 for the shade sail and posts. The development is now compliant with Development Approval.
E19018	Complaint Received Regarding Unauthorised Use And Development At Property (Parking, Storage, Ground Works).	Unit 2, 18 Patterson Crescent DAMPIER WA 6713	Development application for shed/boat port received. Stored pavers will be used as part of these works. Trailer and boat have been removed and owner has advised works will be undertaken in next 2 months. Property will be reinspected to ensure boat and trailer are not back and pavers have been removed.

ITEMS LODGED													
2019 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development Applications	7	9	15	19									50
R-Codes Applications	4	2	10	7									23
Land Matters	11	10	12	30									63
Enforcement Matters	2	15	4	2									23
<b>Monthly total</b>	<b>24</b>	<b>36</b>	<b>41</b>	<b>58</b>	<b>0</b>	<b>159</b>							
<b>Processing Timeframe - Days Development Applications</b>	23	15	35	36									27
<b>Application Fees</b>	\$2,489	\$10,663	\$36,483	\$47,873									\$97,509
<b>2018 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	16	9	3	12	4	4	5	12	5	11	1	14	96
R-Codes Applications	3	8	3	10	9	5	4	8	9	6	6	4	75
Land Matters	13	10	6	3	7	10	6	21	10	12	7	14	119
Enforcement Matters	1	19	0	1	4	3	1	3	2	19	8	17	78
Shire of Exmouth Applications						2	5	5	1	0	0	0	13
<b>Monthly total</b>	<b>33</b>	<b>46</b>	<b>12</b>	<b>26</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>49</b>	<b>27</b>	<b>48</b>	<b>22</b>	<b>49</b>	<b>381</b>
<b>Processing Timeframe - Days Development Applications</b>	26	33	31	18	21	23	24	34	31	32	23	33	28
<b>Application Fees</b>	\$4,650	\$2,610	\$23,562	\$30,304	\$2,184	\$36,538	\$2,039	\$6,118	\$3,228	\$22,144	\$1,549	\$42,844	\$177,769



PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Local Planning Strategy Finalising Strategy	Nil	WAPC has advised that Council adopted LPS cannot be accepted for formal consideration until Schedule of Modifications is submitted accurately detailing modifications made to advertised version. City has provided draft Schedule of Modifications and DPLH has responded with further requested changes. DPLH has also provided draft modified version of LPS for City consideration.	Update Schedule of Modifications and submit to WAPC so LPS can be formally considered.	Within Tolerance
Scheme Amendment 39 TWA	TBB	The Minister has granted an extension of time within which the WAPC is required to make recommendation on the Amendment to allow time for the new Bay Village lease to be finalised.	Minister to consider Scheme Amendment.	Within Tolerance
Modifications to DP 10 Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters. Final draft version of updated Workforce Accommodation supply and demand analysis submitted.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	Within Tolerance
Local Biodiversity Strategy	Vicki Long and Associates	State NRM has granted extension to project deadline to account for lack of sufficient rainfall event. Following recent rain, landholders and interested parties have been consulted to authorise access to identified priority survey sites.	On-ground surveys scheduled late May and throughout June. Invoice for final grant payment from State NRM will be raised by end of May. Final report from Consultant due by the end of July.	Within Tolerance
Scheme Amendment 44 Cossack	TPG	Council has resolved to adopt Scheme Amendment and refer to WAPC for formal consideration. Scheme Amendment has been referred to the WAPC.	WAPC decision on the amendment.	Within Tolerance
Scheme Amendment 48 Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	EPA has advised Scheme Amendment does not require environmental assessment. Public advertising of Scheme Amendment has concluded.	Council to consider submissions and whether to adopt Scheme Amendment for final approval.	On Target

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated cont.</b>				
Strategic Review of Statutory Planning Framework	TBB	Officer review of final document.	Implementation planning.	On Target
Scheme Amendment 51 Local Scheme Reserve: Public Purpose – Health to Urban Development (Lot 2898 Dampier Road, Baynton) Nickol Bay Hospital	Nil	Council resolved to initiate Scheme Amendment at April 2019 OCM.	Prepare Scheme Amendment document.	On Target
Environmental Strategy	Nil	Project update presented to the Environment and Sustainability Advisory Group (ESAG) in March. New Strategy currently under development.	Provide update on draft Strategy to next ESAG meeting.	On Target
Solar Feasibility Study	Nil	Project brief developed.	Commission project.	On Target
<b>Applicant Initiated</b>				
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	LandCorp, consultant and City's Director Development Services met with DPLH in March 2019. DPLH requested information to justify proposed coastal foreshore reserve against State Coastal Planning Policy.	Information justifying proposed coastal foreshore reserve to be forwarded by LandCorp to City for review prior to being submitted to DPLH.	On Target
Scheme Amendment 49 Additional Use: Restricted Noxious Industry – Lot 178 Sturt Pea Road, Wickham	Norwest Sand & Gravel	Council resolved to initiate Scheme Amendment at December 2018 OCM. Draft Scheme Amendment document sent to EPA.	Public advertising upon receipt of EPA decision.	On Target
Scheme Amendment 50 Local Scheme Reserve: Community to Residential R40 Zoning (26 Padbury Way, Bulgarra)	Stewart Urban Planning	Report to this Council meeting for Council to consider whether to initiate Scheme Amendment.	Should Council resolve to initiate the Amendment, the amendment would be forwarded to the EPA for environmental assessment.	On Target

**14.5 MONTHLY ENVIRONMENTAL HEALTH STATISTICS**

<b>File No:</b>	<b>LE.288</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Environmental Health Statistics for the Council's information. The period reported on includes 23/03/2019 to 30/04/2019.

The number of programmed assessments was lower than previous months due to one officer being on leave for half the month, and the involvement in the salmonella food poisoning investigation. All health premises which present a risk to the public are inspected yearly. Although there has been a decrease in recent inspections, Officers will complete all programmed inspections over the course of the year.

Increases in pest control complaints can be attributed to the rainfall associated with TC Veronica, which provided mosquito breeding opportunities and an increase in adult nuisance numbers. All publicly accessible breeding areas were treated.

Environmental Health Statistics 2019														Environmental Health Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	6	15	15	10										249	10	55	24	26	12	10	10	11	18	19	17	37	
Lodging house inspection	1	0	0	0										27	0	0	0	1	0	3	8	1	2	11	0	1	
Camping/caravan park inspection	0	0	0	0										7	0	0	5	2	0	0	0	0	0	0	0	0	
Public building inspection	0	0	1	0										74	1	4	1	13	3	7	11	0	4	15	4	11	
Swimming pool inspection	0	0	0	0										25	0	0	0	0	0	0	0	0	0	16	9	0	
Hairdressers inspection	0	2	0	0										13	0	0	0	0	1	0	1	0	1	1	2	7	
Beauty therapy/skin penetration inspection	0	0	0	1										26	1	1	1	0	1	3	0	1	1	3	5	9	
Septic tank inspections	1	1	1	4										9	0	1	0	4	1	1	1	0	1	0	0	0	
Closed premises	6	10	0	3										39	5	2	2	2	6	3	0	5	1	2	9	2	
<b>Monthly total</b>	<b>14</b>	<b>28</b>	<b>17</b>	<b>18</b>	<b>0</b>	<b>77</b>	<b>469</b>	<b>17</b>	<b>63</b>	<b>33</b>	<b>48</b>	<b>24</b>	<b>27</b>	<b>31</b>	<b>18</b>	<b>28</b>	<b>67</b>	<b>46</b>	<b>67</b>								
<b>Health nuisances/complaints investigated</b>														<b>Health nuisances/complaints investigated</b>													
Air Pollution	2	0	6	3										17	2	1	2	1	1	0	2	3	2	1	0	2	
Building & Accommodation	4	1	1	2										19	0	1	2	1	1	4	2	2	2	0	3	1	
Effluent & Water Pollution	0	0	1	3										30	3	0	1	0	4	2	0	9	9	1	0	1	
Food Safety	1	0	4	8										21	2	3	3	1	2	0	0	1	1	4	2	2	
Noise Pollution	6	3	6	10										67	1	4	1	6	12	9	6	10	7	1	3	7	
Nuisance	1	3	2	2										30	2	3	1	2	1	4	5	4	2	1	3	2	
Pest Control	3	3	1	9										37	0	3	2	1	2	3	6	8	3	5	2	2	
Refuse & Litter	4	2	1	3										33	2	8	2	4	0	1	3	6	2	3	1	1	
Skin Penetration	2	0	9	0										12	3	0	0	1	1	1	1	2	1	0	0	2	
Stallholders & Traders	2	6	6	7										64	4	4	3	15	2	6	5	6	3	6	6	4	
Other	0	0	0	0										0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Monthly total</b>	<b>25</b>	<b>18</b>	<b>37</b>	<b>47</b>	<b>0</b>	<b>127</b>	<b>330</b>	<b>19</b>	<b>27</b>	<b>17</b>	<b>32</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>51</b>	<b>32</b>	<b>22</b>	<b>20</b>	<b>24</b>								
<b>Notifiable infectious diseases</b>														<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	1	0	0	0										9	0	0	0	2	4	1	0	0	2	0	0	0	
Barmah Forest Virus (BFV)	0	0	0	0										1	0	0	0	1	0	0	0	0	0	0	0	0	
Salmonellosis	1	1	26	4										25	5	1	3	2	7	4	1	0	0	0	0	2	
Campylobacteriosis	1	1	1	2										15	2	1	1	0	1	2	0	4	2	2	0	0	
Cryptosporidiosis	0	0	0	0										0	0	0	0	0	0	0	0	0	0	0	0	0	
Other	2	0	1	0										10	2	0	1	0	0	1	0	3	2	0	1	0	
<b>Monthly total</b>	<b>5</b>	<b>2</b>	<b>28</b>	<b>6</b>	<b>0</b>	<b>41</b>	<b>60</b>	<b>9</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>2</b>								
<b>Other health</b>														<b>Other health</b>													
Assess development applications	4	6	12	18										45	0	2	7	2	0	1	0	5	5	8	4	11	
Assess building applications	0	0	0	0										16	3	2	0	4	2	1	1	3	0	0	0	0	
Respond to swimming pool positive detections	2	0	2	4										3	0	0	1	0	0	0	0	2	0	0	0	0	
Healthy dog day	0	1	0	0										4	0	1	0	0	1	0	0	1	0	0	1	0	
Chicken bleeding	2	2	2	3										24	2	2	2	3	2	2	2	2	1	2	2	2	
Infringements issued	0	0	0	0										4	0	2	0	1	0	0	0	0	0	1	0	0	
<b>Monthly total</b>	<b>8</b>	<b>9</b>	<b>16</b>	<b>25</b>	<b>0</b>	<b>58</b>	<b>96</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>13</b>								

**14.6 MONTHLY RANGER & EMERGENCY MANAGEMENT STATISTICS**

<b>File No:</b>	<b>LE.245</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>1 May 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide Annual Ranger Statistics for the Council's information. The period reported on includes 23/03/2019 to 30/04/2019.

Rangers have been focussing on off road vehicles for the past 2 months in response to complaints from residents, with a number of vehicles being seized. Rangers have also been working with Police to identify riders and remove nuisance vehicles from the community. The reduction in litter complaints relates to a decrease in shopping trolleys being seen and tagged within the community. Rangers are still focussing on dumped litter and have motion cameras positioned around dumping hotspots.

There were 72 Insight calls received for this period of which 58 were R1 codes which required an immediate response.

**Three Dog Applications**

Rangers received one Three Dog Application for 20B Fraser Street, Roebourne. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Services.

Rangers Statistics 2019														Ranger Statistics 2018												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	2018 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>														<b>Inspections/reinspections/audits</b>												
Activities on City Properties	11	4	7	7										215	35	32	44	8	8	7	22	10	5	19	15	10
Abandoned vehicles	18	21	34	32										275	24	15	31	15	20	11	21	24	20	33	27	34
Animal (dogs/etc)	91	123	160	161										1641	165	132	99	150	148	125	153	187	106	118	101	157
Cats	41	42	51	47										443	23	30	40	48	47	39	47	45	20	22	34	48
Camping	1	1	0	6										103	1	2	4	10	17	19	11	16	8	12	2	1
Cyclone	3	0	43	19										36	2	2	3	0	0	6	1	0	1	9	4	8
Bushfire Hazard/Permit to burn	1	0	1	3										120	7	9	10	5	2	8	3	3	4	58	5	6
Litter	73	80	58	57										808	24	22	44	161	86	96	47	79	73	60	31	85
Parking	13	126	162	129										2062	180	161	247	245	271	156	148	136	115	113	172	118
Off Road Vehicles	6	5	19	24										214	38	23	8	11	16	14	12	25	17	18	12	20
Unsightly Properties	6	5	21	8										412	8	7	44	31	23	8	11	5	20	37	8	9
<b>Monthly total</b>	<b>264</b>	<b>407</b>	<b>556</b>	<b>493</b>	<b>0</b>	<b>1720</b>	<b>6128</b>	<b>507</b>	<b>435</b>	<b>574</b>	<b>684</b>	<b>638</b>	<b>489</b>	<b>476</b>	<b>530</b>	<b>389</b>	<b>499</b>	<b>411</b>	<b>496</b>							
<b>Infringements Issued</b>														<b>Infringements Issued</b>												
Bushfire	1	0	0	0										7	0	0	0	0	0	1	0	0	0	0	0	6
Activities on City Properties	0	0	1	0										10	2	0	0	0	0	0	0	0	0	0	0	8
Animal Environment & Nuisance	6	0	2	1										15	0	0	2	3	0	0	2	0	1	0	5	2
Animal (dogs/cats/etc)	6	9	12	15										214	29	18	17	17	13	24	26	30	3	12	7	18
Camping	0	0	0	0										2	0	0	0	0	0	2	0	0	0	0	0	0
Litter	6	1	4	4										40	1	0	1	6	5	0	7	4	5	5	2	4
Parking	9	38	38	31										600	53	50	84	90	100	27	37	28	27	39	32	33
<b>Monthly total</b>	<b>28</b>	<b>48</b>	<b>57</b>	<b>51</b>	<b>0</b>	<b>184</b>	<b>888</b>	<b>85</b>	<b>68</b>	<b>104</b>	<b>116</b>	<b>118</b>	<b>54</b>	<b>72</b>	<b>62</b>	<b>36</b>	<b>56</b>	<b>46</b>	<b>71</b>							
<b>Infringements</b>														<b>Infringements</b>												
Value of Infringements Paid	1970	5763	6664	9713										108,760	9316.5	8008	10148	10573	15685	11629	12189	6553.2	5778.6	6121	5862	6897
Infringements withdrawn	3	4	2	6										53	0	9	0	6	7	1	8	0	8	9	2	3
<b>Impounded Dogs</b>														<b>Impounded Dogs</b>												
Central	6	8	3	12										157	15	5	10	18	17	9	11	11	5	11	23	22
East	12	9	9	3										108	20	10	2	20	11	7	21	5	3	2	3	4
West	16	11	17	19										204	28	20	16	19	21	21	22	12	7	13	8	17
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>0</b>	<b>125</b>	<b>469</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>43</b>							
Released to Owner	10	13	15	16										231	23	18	15	30	25	21	18	16	7	15	16	27
Rehomed to SAFE	13	4	8	8										93	19	6	10	12	11	4	7	4	2	5	1	12
In pound at present	6	1	2	7										60	9	6	3	4	2	5	6	5	4	4	12	0
Holding pending court cases	0	1	2	0										4	0	2	0	0	1	1	0	0	0	0	0	0
Deceased	0	0	0	0										2	0	0	0	0	1	0	0	1	0	0	0	0
Euthanised	5	9	2	3										78	12	3	0	11	9	6	23	2	2	2	5	3
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>0</b>	<b>125</b>	<b>468</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>42</b>							
<b>Impounded Cats</b>														<b>Impounded Cats</b>												
Central	13	17	12	14										113	6	8	10	13	13	11	10	10	8	2	13	9
East	24	15	11	6										75	0	2	9	14	4	1	4	9	3	7	15	7
West	4	3	18	11										95	5	1	4	8	12	7	10	4	0	17	13	14
<b>Monthly total</b>	<b>41</b>	<b>35</b>	<b>41</b>	<b>31</b>	<b>0</b>	<b>148</b>	<b>283</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>							
Released to Owner	0	2	26	0										9	1	0	0	2	0	0	0	2	2	1	0	1
Rehomed to SAFE	22	16	14	9										93	4	1	9	9	4	2	1	5	3	21	27	7
In pound at present	4	1	0	2										11	0	0	0	0	1	3	1	0	1	1	2	2
Euthanised	14	16	1	18										164	6	10	14	23	23	12	22	16	4	3	11	20
Deceased	1	1	0	2										6	0	0	0	1	1	2	0	0	1	0	1	0
<b>Monthly total</b>	<b>41</b>	<b>36</b>	<b>41</b>	<b>31</b>	<b>0</b>	<b>149</b>	<b>283</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>							

**14.7 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>2 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Tourism Advisory Group Minutes 28/3/19</b> <b>2. Small Business Advisory Group Minutes 27/03/19</b>

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**PURPOSE**

To inform Council of economic development activities in the month of April 2019.

The Tourism Advisory Group met on 28/03/2019 and a copy of the minutes are attached for Council's information.

The Small Business Advisory Group met on 27/03/2019 and a copy of the minutes are attached for Council's information.

**BACKGROUND**

Council's Strategic Community Plan 2016-2026 aims to attract diverse and sustainable business and employment opportunities.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Victoria Hotel Activation	Nil	Officers met with Victoria Hotel Management to discuss the finalisation of the Services Agreement and operational plans.	Finalise agreement and work with Victoria Hotel Management to establish the services.	On Target.
EcoHub	Nil	Preparation of a project plan to guide the next steps of this project commenced.	Finalise project plan and begin implementation.	On Target.
Freight Study	Nil	Discussions have been held with the Pilbara Development Commission to formalise an agreement to advance the establishment of a direct freight service.	Formalise an agreement and work with the PDC to complete the next steps identified in the report.	On Target.
2019 WA Regional Tourism Conference	Nil	Officers met regularly with Tourism Council WA to discuss the conference. Site Visit with TCWA staff took place on 1 April. The Partnership Agreement has been prepared	Execute the Partnership Agreement. Continue engagement with TCWA, local operators and businesses to maximise the opportunity.	On Target.
2019 Developing Northern Australia Conference	Nil	Officers continue to meet with the conference organisers to plan for the conference and the related supporting events. Concept designs for welcome signage have been prepared.	Work with conference organisers to provide on-ground support for the planning of the conference.	On Target.
Destination Management Plan	Nil	Priority actions have been considered, taking into account TAG's recommendations.	Identify priority actions and prepare project plans.	On Target.
Island Camping	Nil	A visit to East Lewis Island with MAC and other stakeholders to inform the scope of works for the environmental and heritage studies has been scheduled for 14 May.	Continue to work with MAC on obtaining the relevant clearances to advance the initiative.	Within Tolerance.
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	Stakeholders met on 29 April to discuss the project. Propagation and cultivation works continue at Kings Park and reports have indicated the seedlings are growing well.	Propagation and cultivation works to continue at Kings Park. Monitor and report on progress to inform future business case. Planning work to commence on preparing infrastructure to accommodate plants when they are relocated to Karratha / Roebourne.	On Target.
Economic Development Strategy	Nil	Public comments have been considered and recommendations made to update the Strategy for Council to consider.	Council to consider adoption of the draft Strategy.	On Target.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Karratha Tourism and Visitor Centre.	Nil	The KTVc hosted its first networking function on 2 April which was attended by 19 tourism industry participants. The centre is now open from 9am – 4pm was visited by 517 people throughout the month.	Continue to review and monitor the service to ensure it meets the needs of visitors and operators. Work with tourism operators to promote their businesses.	On Target.
Regional Economic Development Grant	Nil	The City was awarded \$100,000 towards a composting trail program at the 7-mile waste facility.	Formalise funding agreement and participate in project steering group.	Within Tolerance.
Economic Development Communications	Nil	Development has commenced on the updates to the Economic Development website and a draft bulletin has been prepared.	Release of website update and distribution of Economic Development Bulletin.	On Target.
Roebourne Gaol Precinct Activation	Nil	The buildings are still closed to the public as works are ongoing.	Officers will continue to liaise with State Government Departments to ensure the works are completed.	Within Tolerance
Economic and Demographic Statistics	REMPPLAN	The Community and Economy REMPLAN functions have been rolled out to staff. Progress has been made on supporting information to inform the Forecasting function of REMPLAN.	Continue to work with REMPLAN to develop the economic forecast function.	On Target.
Renewables Study (Solar and Wind)	Nil	Officers met with prospective Solar based business considering investment in the Pilbara.	Officers continue to market the solar opportunity in Karratha.	On Target.
Solar Hydrogen	Nil	City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications	Assess the options available to develop a comprehensive understanding of the industry and develop a strategy to attract investment.	Within Tolerance
Business Support Grants	Nil	The Take Your Business Online and Business Development Support Grants have been advertised. Officers have been promoting the grants to businesses and support agencies.	Review applications and prepare report to Council to consider.	On Target.



**14.8 COMMUNITY SERVICES UPDATE**

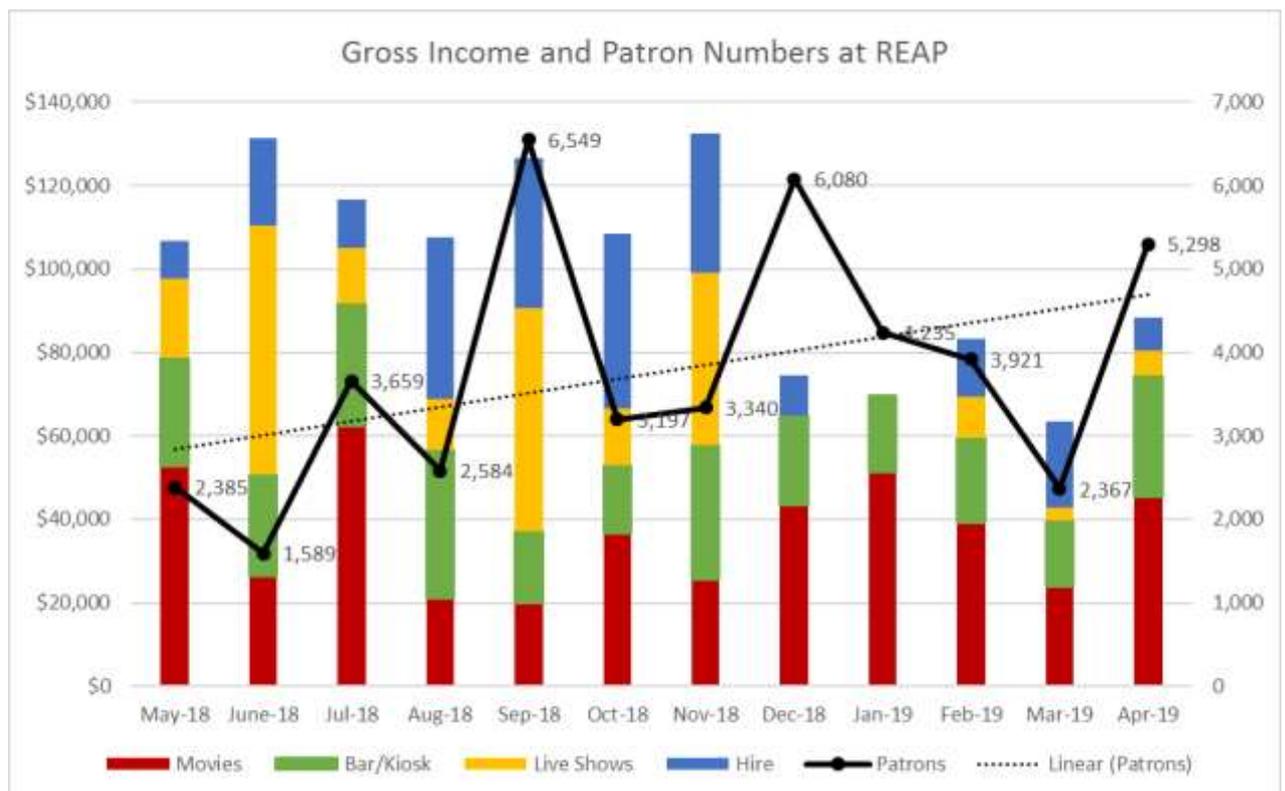
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 1 May 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on April activities for Community Services.

**1. ARTS & CULTURE**

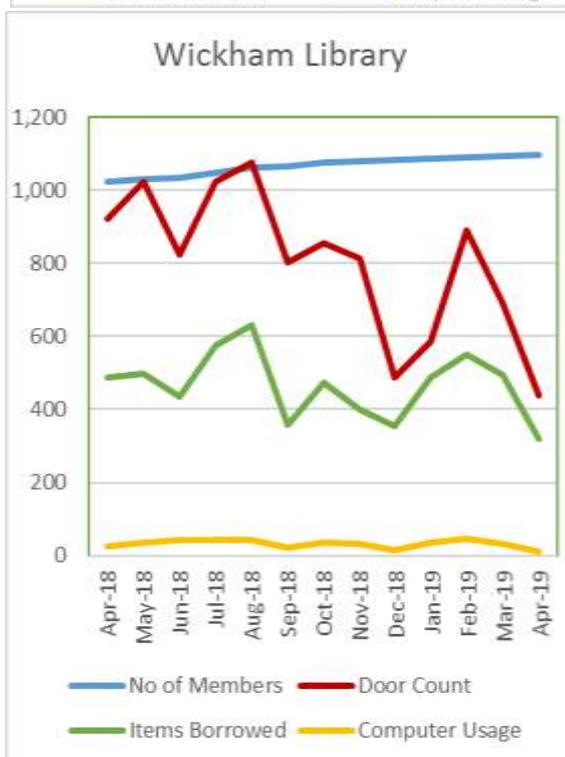
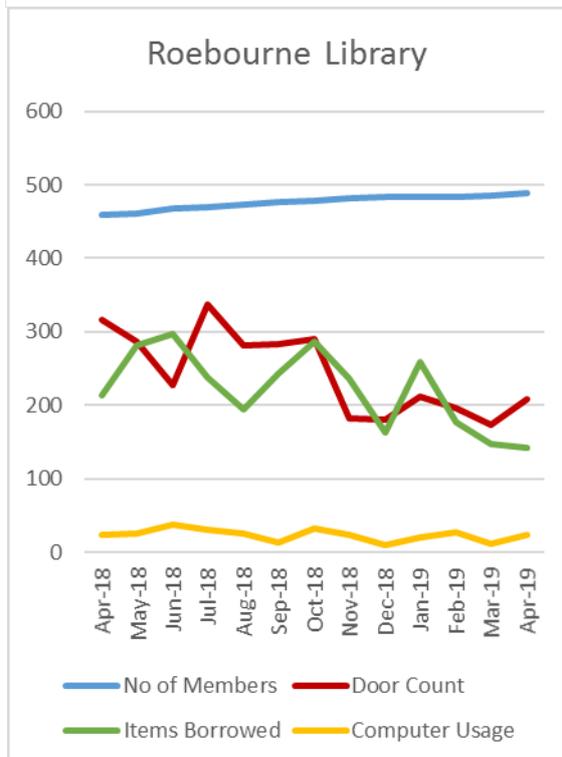
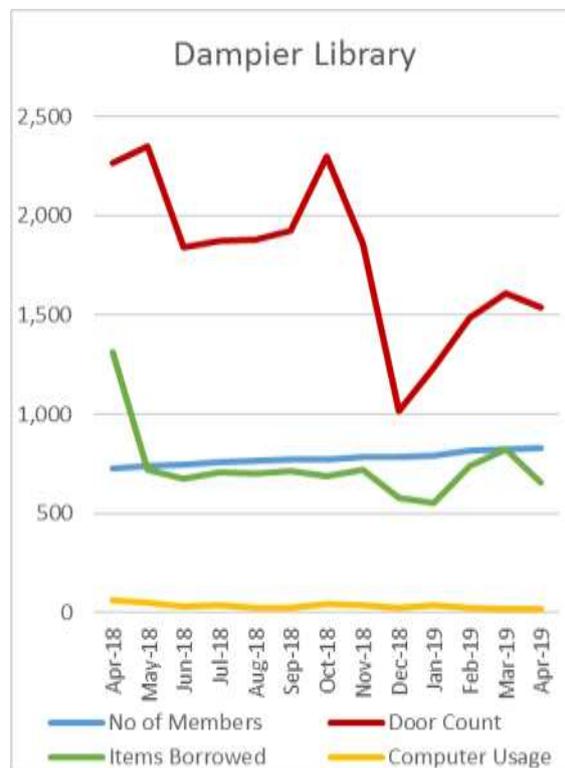
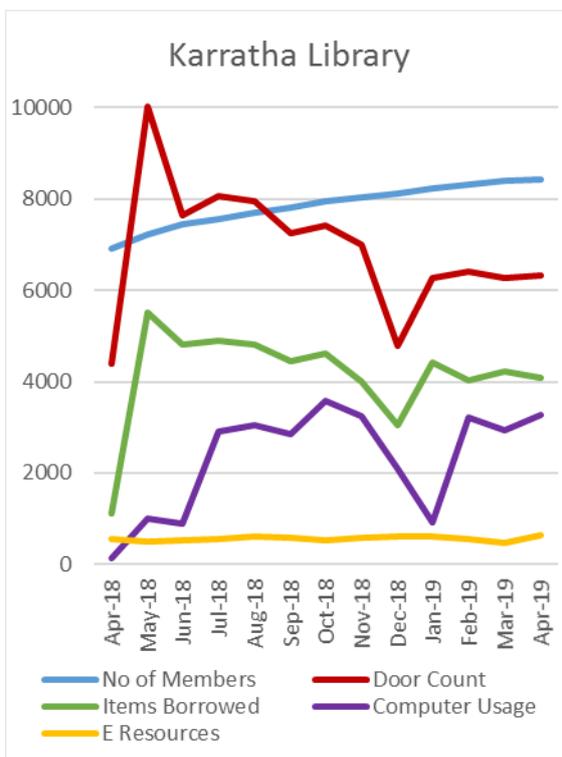
**1.1 Red Earth Arts Precinct**



5 Venue Hire bookings (plus dance school and theatrical groups regular weekly bookings)  
 24 Movie Screenings - includes five private screenings for Karratha Senior High which they offered as an end of term reward to their students  
 2 Live Shows - TWO dramatic, live performance of two actors playing fourteen different characters and Dan Sultan - solo musician

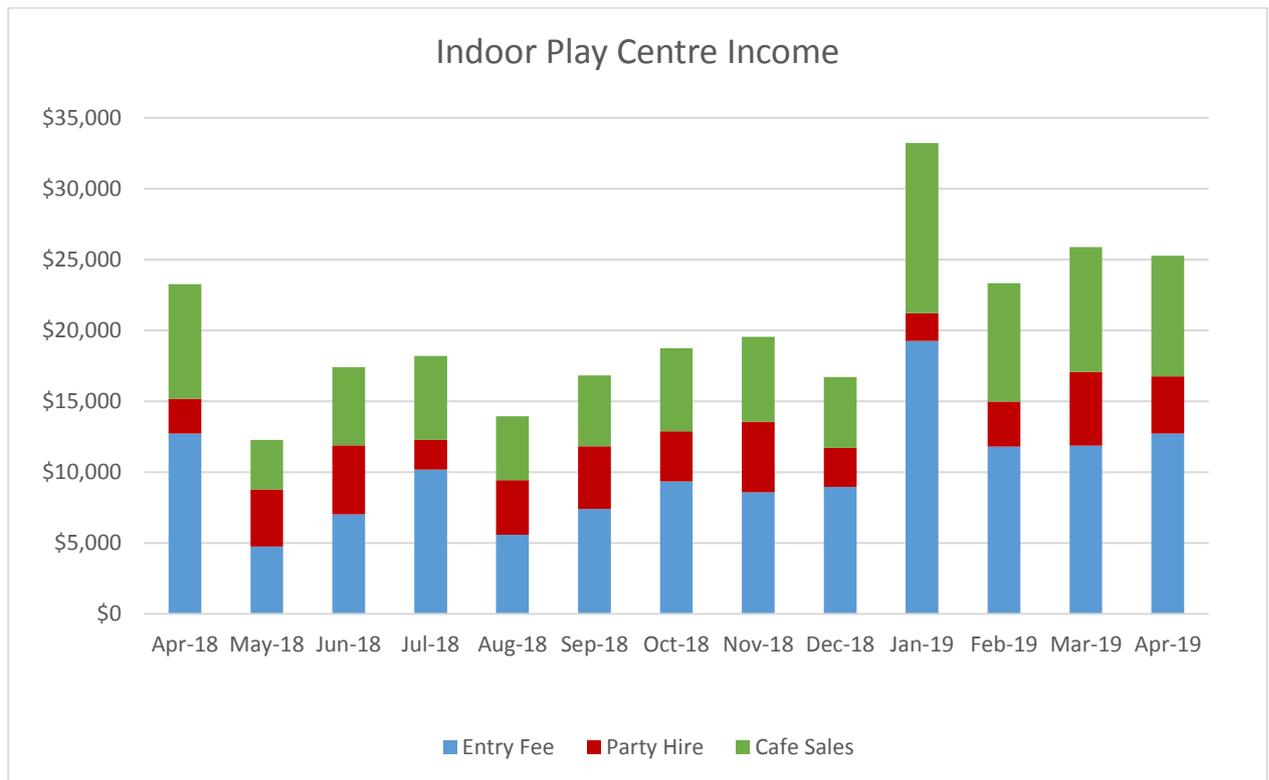
### 1.2 Library & Children’s Services

Memberships are steadily increasing particularly for computer usage. Library membership allows for 2 hours free computer usage. Increase in e-borrowing due to Library Management Upgrade glitches were corrected allowing increasing the availability of e-resources. Wickham Library closed for 3 weeks due to relocation to Wickham Community Hub.



## 2. YOUTH SERVICES

### 2.1 Indoor Play Centre



Indoor play centre (IPC) income has shown an increase in April 2019 compared to the previous year. Party Hire income increased as a direct response to targeted marketing throughout April. Due to closures over Easter and Public Holidays, admissions income is slightly down and this is not surprising.

### 2.2 Youth Services

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761									

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196									

Eastern Corridor - The Base ran all outreach programs from 13 April to 2 May due to not having a facility (currently relocation to Wickham community Hub). Excursions are generally less attended by youth, than centre-based activities. Regardless there has been a consistent attendance from previous months. No programs were held over Easter and Public Holidays.

Western Corridor - Outreach program at the Karratha Leisureplex is held weekly on Tuesdays and is well attended, and April school holiday programs had ample youth engagement. No programs were held over Easter and Public Holidays.

## 2.1 Recreation Facilities

### Karratha Leisureplex Membership Activity Update

	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019
<b>CURRENT MEMBERS</b>	918	932	1,096	1,116	1,144	1,147	1,299	1,344	955	1,325	1395	1382	1272
<b>SUSPENDED MEMBERS</b>	138	122	156	136	135	175	150	146	431	187	132	142	166
<b>TOTAL MEMBERS</b>	1,056	1,054	1,252	1,252	1,279	1,322	1,449	1,490	1,386	1,512	1527	1524	1438
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,586	1,800	1,597	2,737	2,327	1,873	2,597	2,834	2,041	2,359	3280	2353	1973
<b>GYM MEMBER</b>	930	1,135	1,169	1,235	1,299	1,248	1,428	1,410	963	1,150	1368	1334	1237
<b>POOL MEMBER</b>	980	660	445	526	456	752	1,639	1,971	1,210	1,816	1972	1407	1007
<b>GROUP FITNESS MEMBER</b>	645	969	866	1,054	1,083	1,016	1,161	1,246	662	728	1111	1054	850
<b>24 HOUR MEMBER</b>	1,839	2,299	2,353	2,171	2,443	2,606	3,233	3,236	2,648	3,196	3491	3084	3143
<b>TOTAL MEMBER VISITS</b>	<b>5,980</b>	<b>6,863</b>	<b>6,430</b>	<b>7,723</b>	<b>7,621</b>	<b>7,495</b>	<b>10,058</b>	<b>10,697</b>	<b>7,524</b>	<b>9,249</b>	<b>11222</b>	<b>9232</b>	<b>8210</b>
<b>TREND</b>	<b>-15%</b>	<b>15%</b>	<b>-6%</b>		<b>-1%</b>	<b>-2%</b>	<b>34%</b>	<b>6%</b>	<b>-30%</b>	<b>23%</b>	<b>21%</b>	<b>-18%</b>	<b>-11%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>6.5</b>	<b>7.4</b>	<b>5.9</b>	<b>6.9</b>	<b>6.7</b>	<b>6.5</b>	<b>7.7</b>	<b>8.0</b>	<b>7.9</b>	<b>7.0</b>	<b>8.0</b>	<b>6.7</b>	<b>6.5</b>

	TOTAL18/19 Year to Date	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019
<b>AQUATIC</b>	70,043	3,533	3,057	8,110	14,818	15,861	12,094	12,573	14447	11582	7664		
<b>GYM</b>	39,220	5,158	5,239	5,106	6,372	6,476	4,971	5,901	6914	5911	5696		
<b>PERSONAL TRAINING</b>	1,761	272	358	237	295	276	200	123	224	221	246		
<b>GROUP FITNESS</b>	15,840	2,460	2,610	2,170	2,528	2,945	1,456	1,671	2882	2394	1883		
<b>CRECHE</b>	8,233	1,113	1,151	1,096	1,478	1,370	809	1,216	1365	1087	1142		
<b>HOLIDAY PROGRAM</b>	3,894	762	0	903	885	0	398	944	84	0	0		
<b>TOTAL RECORDABLE VISITS</b>	138,991	13,297	12,414	17,621	26,375	26,930	19,927	22,427	25916	21194	17208		
<b>OTHER VISITS</b>	147,883	15,486	21,599	21,275	30,035	31,630	17,844	10,014	29242	29242	22594		
<b>TOTAL VISITS</b>	286,874	28,783	34,013	38,896	56,410	58,560	37,771	32,441	55158	53613	39802		
<b>GROUP FITNESS AV / CLASS</b>		14.06	14.18	12.69	13.89	14.8	10.7	15.2	16.6	14.5	12.6		
<b>Swim school participants</b>		204	204	204	555	555	555	556	556	556	310		

**Wickham Sporting Precinct**

	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019
<b>Total Members</b>	202	208	207	209	211	226	244	248	236	254	252	255	241
<b>Pool Attendance</b>	3,044	443	104	243	117	1,435	2,316	2,251	1,928	2,178	2041	1926	2999
<b>Group Fitness Average/Class</b>	10.7	10.7	9.4	8.4	9.5	9.0	10.0	10.1	9.1	10.3	10.6	10.1	12.0
<b>Group Fitness Classes</b>	36	38	42	39	34	33	41	38	27	35	36	30	35
<b>Group Fitness Total Participants</b>	388	408	395	328	324	296	415	381	246	362	381	303	420
<b>Gym Attendance</b>	1,078	1,080	1,087	920	1,022	1,087	1,251	1,430	1,193	1,240	1432	1309	1290
<b>Rec Programs</b>	288	0	98	225	90	189	198	290	132	196	204	438	391
<b>Play Program</b>	299	313	240	292	253	171	380	454	259	272	350	286	392
<b>TOTAL RECORDABLE VISITS</b>	5,037	2,244	1,924	2,008	1,806	3,178	4,560	4,806	3,758	4,248	4408	4262	5492

**Roebourne Aquatic Centre**

	Mar 2018	Apr 2018	May to Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019
<b>Pool Attendance</b>	1,181	500	CLOSED	373	1,067	1,248	1024	872	1212	1113	883

**14.9 INDOOR YOUTH SPACE - TAMBREY VILLAGE SHOPPING CENTRE**

**File No:** LP.334  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 8 May 2019  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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**PURPOSE**

To provide Council with an update on the opportunity to relocate the Indoor Youth Space from the Youth Shed to the Tambrey Village Shopping Centre.

**BACKGROUND**

The City of Karratha currently operates the Youth Shed, located at 23 Hillview Road in the Karratha City centre. This facility provides a space for youth (10-24yrs) activities and services, Indoor Play Centre for children under the age of five and office space for the Youth Services team.

Whilst the facility runs a good level of services the location of youth and children’s services in the same facility is not ideal, with the groups having quite separate requirements. Further to this a recent review of youth services in the City has identified the need to collocate youth services with other operators in the sector wherever possible. To achieve this extra space will be required.

The developers of the Tambrey Village Shopping Centre (Cooksey Property Group) have presented the City with an offer to lease 345m2 for the Indoor Play Centre. The lease is for a ten year period with a five year option, with the development due for completion in July 2020. The proposed area is outlined in red below:



The space offered is very similar in size to the existing facility and includes a reception area, kitchen, café seating area, play space, toilets and store room. It is estimated that the cost of this lease, including outgoings would be in the order of \$160,000 p.a. making it a \$1.6m commitment over the proposed lease period of ten years.

Officers believe that this offer presents a good opportunity to relocate the Indoor Play Centre to a more suitable location for its customers, as well as free up space at the Youth Shed to facilitate the inclusion of more support services.

City Officers are currently in discussions with the developer over the offer and specific lease terms.

### **CONCLUSION**

An offer has been presented to the City to lease space at the Tambrey Village Shopping Centre for its Indoor Play Space. The offer is for the same amount of space that the centre currently occupies at the Youth Shed.

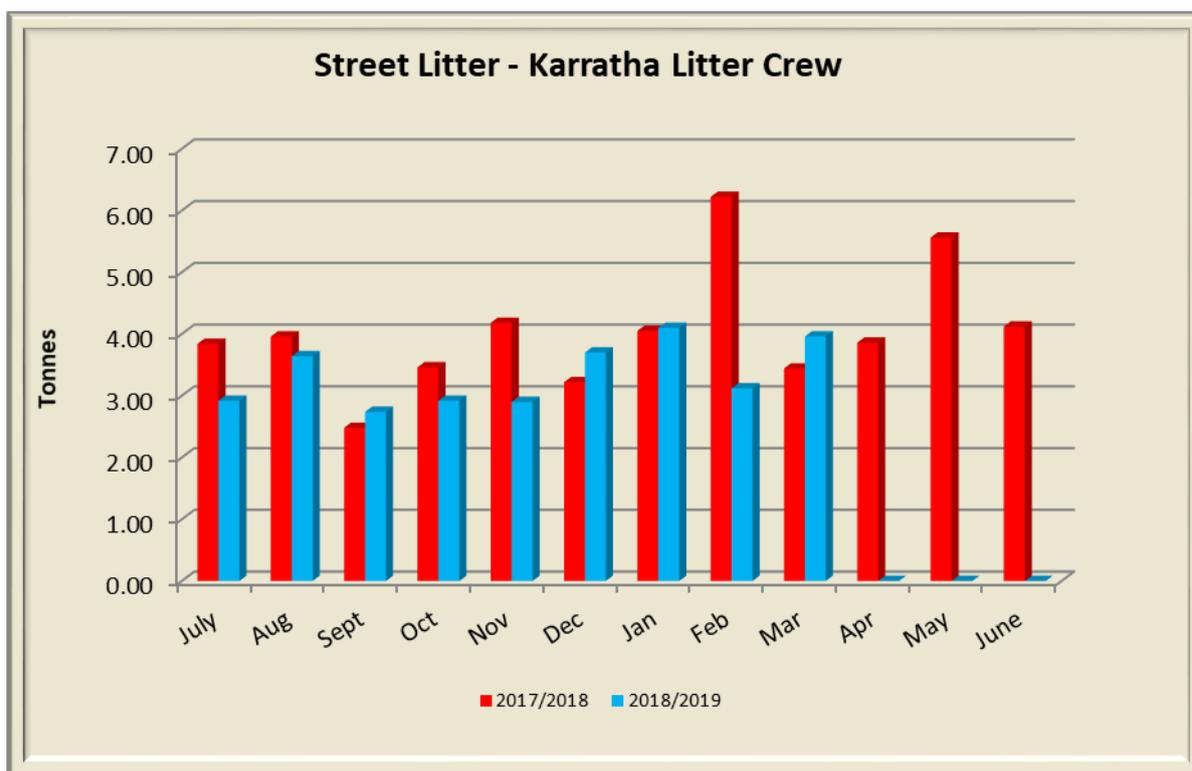
Officers see advantages in moving the play space away from Youth Shed as the colocation with youth services is not seen as ideal. This option could provide a more suitable and accessible environment for the play space customers as well as the space required to provide more effective services for youth.

**14.10 WASTE SERVICES DATA – THIRD QUARTER 18/19**

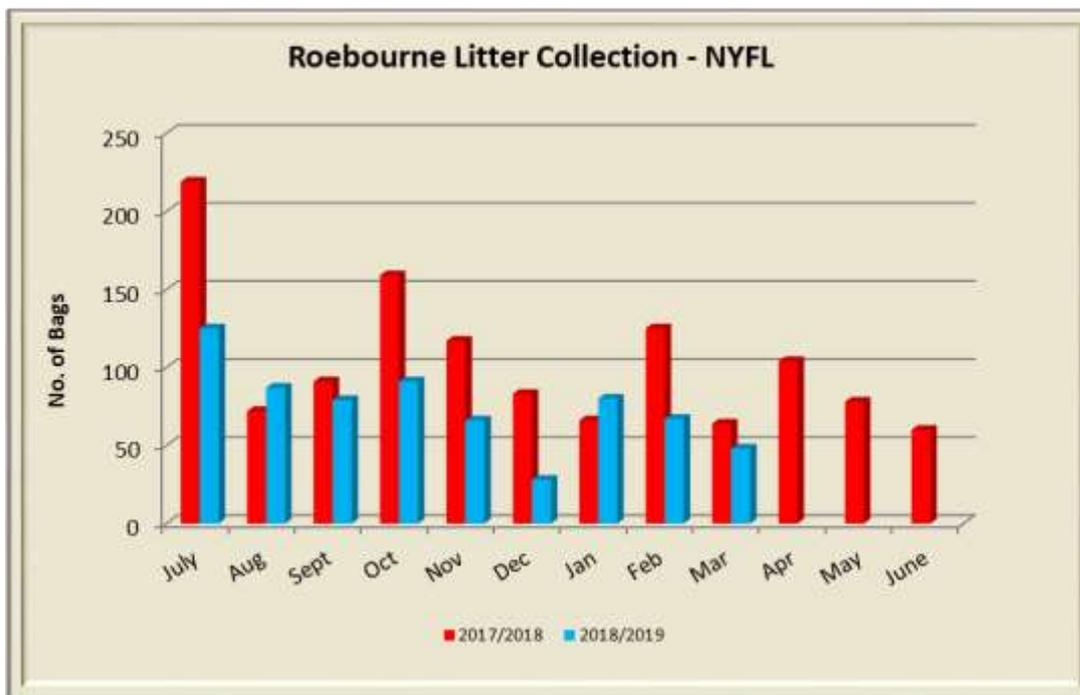
**File No:** WM.2  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Waste Services Office Supervisor  
**Date of Report:** 29 April 2019  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

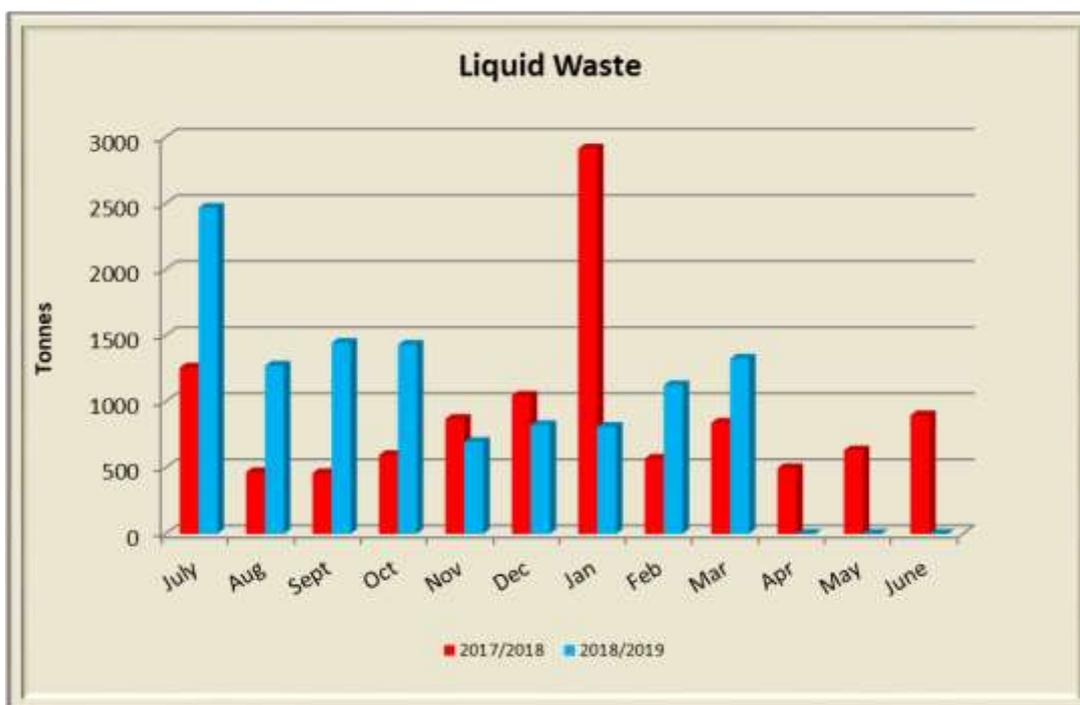
To provide a quarterly update and illustration of Waste Services data for the 2018/19 year, including comparisons against the previous year.



Street litter collected and delivered to the 7 Mile Waste Facility (7 Mile). Interim contractor Epic is performing well and have resumed normal litter collection scheduling.



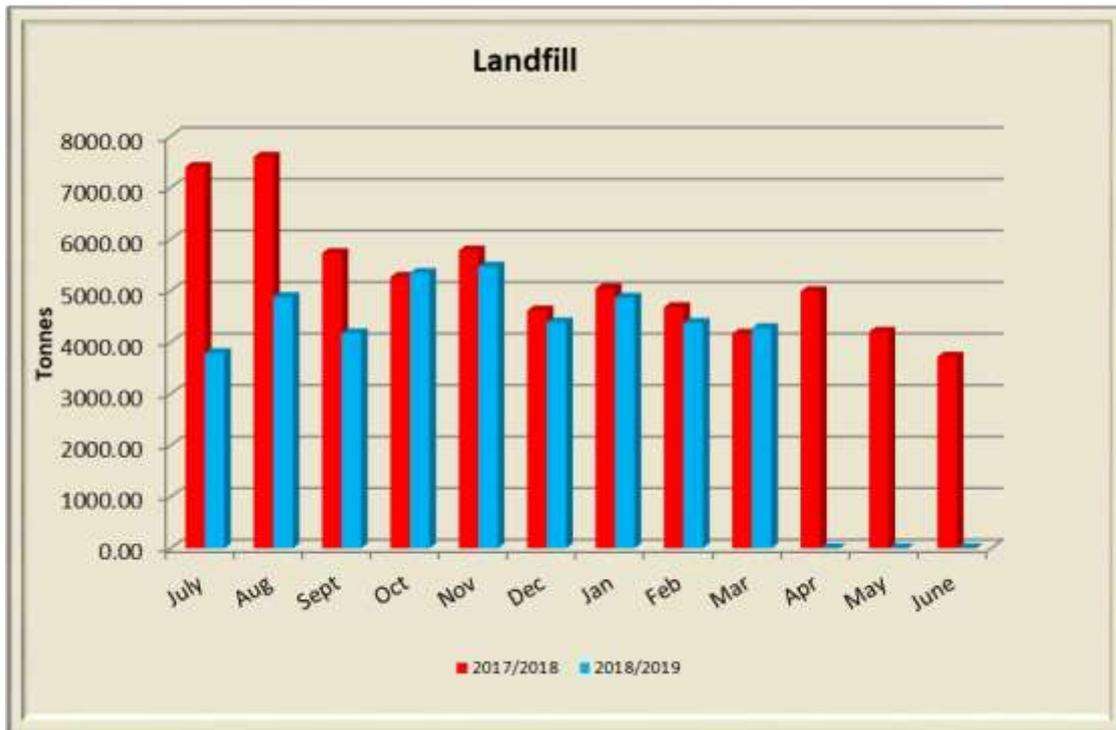
Number of litter bags collected by Ngarluma Yindjibarndi Foundation Ltd (NYFL) in Roebourne and delivered to the Wickham Transfer Station.



Liquid Waste delivered to the 7 Mile.

Prior to July 2018, Liquid Waste disposal costs were fixed for all categories. During the review for the new financial year the fees & charges for each category of Liquid Waste were separated and priced accordingly. The focus of the new fees was predominantly on industrial wash waters which was reduced. As a result, we saw a significant increase in July – October’s tonnage likely due to some stockpiling by customers in expectation of the lower fees.

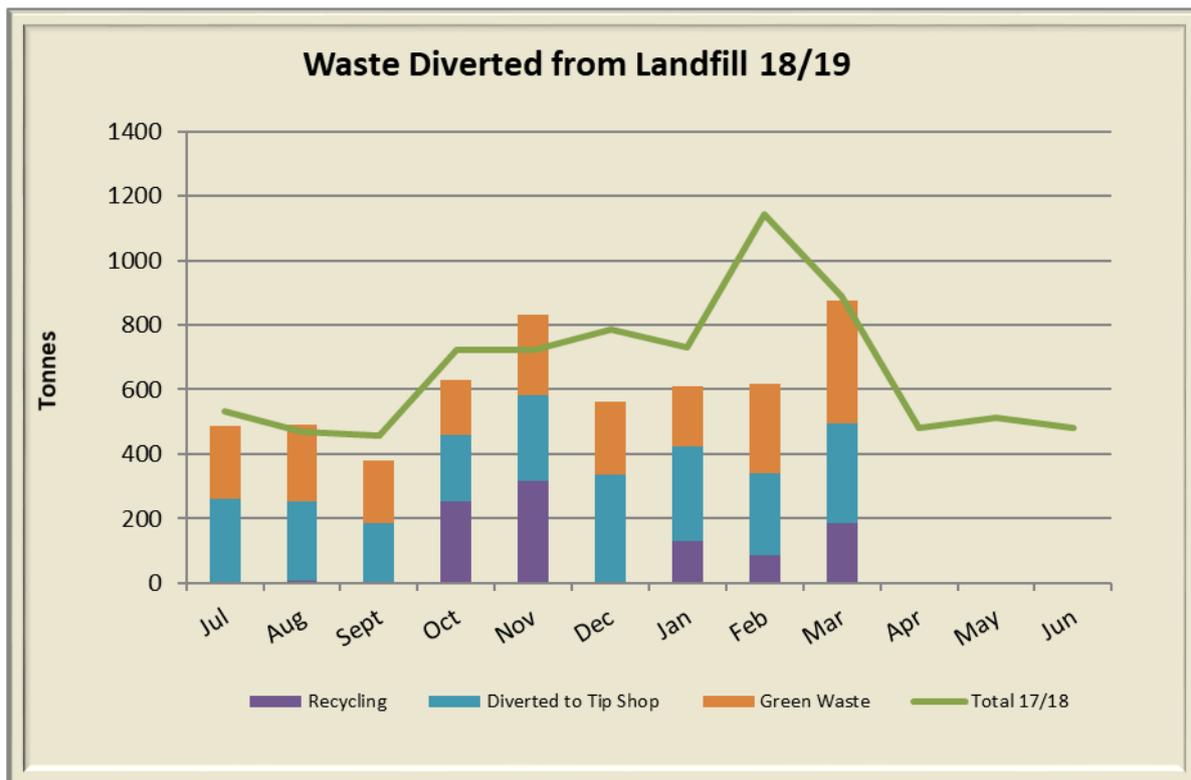
The delivery of industrial wash stabilised in November to January however February and March has seen increased volumes of this waste type.



Total waste, excluding liquid and clean fill delivered to 7 Mile (note: July and August 2017 figures were inflated due to demolition waste received at this time).



7 Mile Tip Shop income plus value of airspace savings of waste diverted from Landfill to the shop.



7 Mile and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste and re-usable items recovered for the 7 Mile Tip Shop. Approximately 628 tonnes of metal and batteries were removed by recyclers in October, November and January. 245 tonnes of plastic pipe was also removed for recycling in February and March.

	2017/2018		2018/2019								
	Q3	Q4	Q1			Q2			Q3		
	Jan - Mar	Apr - Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Residential Kerbside Collections											
Kerbside Recycling - tonnes	345	316	102	121	104	123	120	108	116	105	106
Kerbside Residential General Waste - tonnes	1319	1283	389	463	416	479	479	451	493	433	480
Kerbside Contaminated Recycling - tonnes	159	23	10	8	2	16	14	9	19	3	18
Total Residential Kerbside Delivered to 7 Mile (includes contaminated recycling) - tonnes	1478	0	1289			1448			1446		
Total Residential Kerbside Recycling - excludes contamination - tonnes	186	0	307			311			287		
Percentage of Total Kerbside Waste recycled	11.16%	18.32%	19.23%			17.67%			16.54%		

Residential General and Recycling Kerbside Collections including contaminated recycling.

In 2018 the City and Cleanaway undertook a Community Education Programme (CEP), including radio and newspapers advertisements. The chart above appears to indicate that the education campaign was making an impact April to September however Q2 shows a reduction in the percentage of total kerbside waste recycled.

The 2019 CEP commenced in February however the percentage of total kerbside waste recycled continues to decline.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil



## **17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

### **17.1 LATE ITEM - CG-12 PURCHASING POLICY UPDATE**

<b>File No:</b>	<b>CM.157</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Procurement</b>
<b>Date of Report:</b>	<b>8 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>CG-12 Purchasing Policy</b>

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#### **PURPOSE**

For Council to consider an amendment to *CG-12 Purchasing Policy* that includes a new purchasing threshold allowing officers to purchase directly from a supplier for amounts less than \$1,000.

#### **BACKGROUND**

In November 2018, Council endorsed the scheduled review of *CG-12 Purchasing Policy*. Although this policy is not due to be reviewed until November 2020, an amendment to the policy is requested in order to address difficulties associated with obtaining a written quotation for relatively low value purchases.

Currently the policy provides that a minimum of one quotation is required for purchases up to \$5,000 (excluding GST). The quotation may be requested verbally but it must be received in writing. Within this purchasing threshold there is a wide range of transactions that take place. Most scenarios can satisfy the requirement to obtain a written quotation by way of a supplier email or the use of a price list. It is however, difficult for officers to obtain a written quotation when walking into a retail establishment (e.g. Coles, Woolworths, etc.) to purchase low value or one-off items. Items of this nature include but are not limited to, parts, catering, small appliances, groceries and kitchenette/kiosk requirements.

Another challenge encountered by City officers relates to internal preferred suppliers being called out (sometimes after hours) to undertake unplanned/reactive works. Without knowing exactly what works are required, it is difficult for suppliers to provide a quotation. If works will exceed the relevant threshold, immediate remediation works can be undertaken and a quotation provided prior to any more substantial works.

In order to alleviate this issue, it is proposed to include a new threshold allowing authorised officers to purchase directly from a supplier without the need to obtain quotations, up to a maximum value of \$1,000.

If this new threshold was introduced there would be five purchasing thresholds as follows:

- a) Up to \$1,000 (excluding GST) – no quotations required;
- b) \$1,001-\$5,000 (excluding GST) – one written quotation required;

- c) \$5,001-\$50,000 (excluding GST) – three written quotations required;
- d) \$ 50,001-\$150,000 (excluding GST); RFQ documentation and three written quotations required; and
- e) Above \$150,000 (excluding GST) – RFT unless a statutory tender exemption applies.

It is also proposed to include a minor adjustment to the text under thresholds b) & c) above in section 3.3 of *CG-12 Purchasing Policy*. The current policy requires that quotations be received in writing. It is proposed to amend the text to allow quotations to ‘be evidenced in writing’. This would accommodate the current procedure of using price lists or online methods to obtain quotations where appropriate.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with all directorates and with the auditors appointed by the Office of the Auditor General to undertake the City’s Interim Audit. The risk of officers not being able to obtain a written quotation for low value transactions has been highlighted as part of the current audit.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Regulation 11A of the *Local Government (Functions and General) Regulations 1996* requires that a local government implement a purchasing policy for the supply of goods or services where the consideration is, or is expected to be, or is worth \$150,000 or less.

A purchasing policy must make provision for the acceptable form of quotations, the minimum number of oral and written quotations to be obtained and the recording and retention of written information in respect of received quotations and purchases made.

**POLICY IMPLICATIONS**

If Council resolves to adopt the revised *CG-12 Purchasing Policy*, the policy will take effect immediately.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance
Projects/Actions:	4.e.1.2.3	Review and maintain a contemporary set of Council Policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The proposed new threshold focuses on low value on-off transactions.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	It is difficult for officers to obtain written quotations when purchasing in a walk in retail environment. The practical reality is that there is a high risk of officers not being able to obtain written quotations and therefore being non-compliant with <i>CG-12 Purchasing Policy</i> .

**IMPACT ON CAPACITY**

The proposed changes will have a flow on effect to other internal documents and processes that will require updating for utilisation by staff.

**RELEVANT PRECEDENTS**

Council’s *CG-12 Purchasing Policy* was last reviewed in November 2018.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 11A of the *Local Government (Functions and General) Regulations 1996* RESOLVES to APPROVE *CG-12 Purchasing Policy* as proposed, subject to the following:

- a) \_\_\_\_\_
- b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further review.

**CONCLUSION**

The proposed inclusion of a new threshold within *CG-12 Purchasing Policy* aims to streamline purchasing practices and to address the difficulties associated with obtaining written quotations for low value transactions in a retail environment and from internal preferred suppliers being called out to undertake unplanned/reactive works.

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**OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

**Res No** : 154353  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Bertling

**That Council by SIMPLE Majority pursuant to Regulation 11A of the *Local Government (Functions and General) Regulations 1996* RESOLVES to APPROVE the amended *CG-12 Purchasing Policy* as attached to this report.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154354  
 MOVED : Cr Evans  
 SECONDED : Cr Nunn

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

**CONFIDENTIAL ITEM 18.1 - INTER-REGIONAL FLIGHT PROPOSAL**

**CONFIDENTIAL ITEM 18.2 - CLEANAWAY KERBSIDE WASTE COLLECTION SERVICES**

**CONFIDENTIAL ITEM 18.3 – BABCOCK HANGAR PURCHASE AND LEASE**

Also included is the following:

**ATTACHMENT TO ITEM 10.5 PROCUREMENT OF CORPORATE ASSET MANAGEMENT SYSTEM**

**ATTACHMENT TO ITEM 11.1 REQUEST TO CALL TENDERS – ANDOVER PARK REVELOPMENT**

**ATTACHMENTS TO ITEM 11.2 BIANNUAL COMMUNITY GRANT SCHEME (NON-STATUTORY DONATIONS)**

**ATTACHMENT TO ITEM 12.4 RETROSPECTIVE APPLICATION FOR TEMPORARY DEVELOPMENT APPROVAL FOR EXISTING CONCRETE BATCHING PLANT AT LOT 396 CINDERS ROAD, BURRUP**

**ATTACHMENT TO ITEM 13.3 AIRPORT SECURITY SCREENING AND FRONT OF HOUSE SERVICES**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

Council moved in camera at 7.31pm.



**18.1 CONFIDENTIAL ITEM - INTER-REGIONAL FLIGHT PROPOSAL**

<b>File No:</b>	<b>CM.390</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Airport Services</b>
<b>Date of Report:</b>	<b>24 April 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>The Director Strategic Projects &amp; Infrastructure has previously declared a travel contribution from AVIAIR to participate in a meeting at the Shire of Broome. This was again disclosed as part of his involvement as a Panel Member in the Expression of Interest process.</b>
<b>Attachment(s)</b>	<b>Evaluation Report</b>

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. NOMINATE Aviair Pty Ltd ABN 94 009 145 055 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing offered under RFT 33-18/19 Inter-Regional Flight Proposal;**
- 2. AGREE to enter into discussions with Aviair Pty Ltd, other local governments and Airports in regards to the flight network, level of financial support and costs associated with Karratha – Broome return 3 weekly services and Karratha – Newman return twice weekly services; and**
- 3. SUBJECT to resolution of 2) above and the level of subsidy requested being no greater than the AVIAIR tender proposal, AWARD RFT 33-18/19 Inter-Regional Flight Proposal to Aviair Pty Ltd.**

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**COUNCIL AMENDED RESOLUTION**

**Res No** : 154355  
**MOVED** : Cr Scott  
**SECONDED** : Cr Cucel

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. NOMINATE Aviair Pty Ltd ABN 94 009 145 055 as the preferred tenderer based on the assessment of the compliance criteria, qualitative criteria and pricing offered under RFT 33-18/19 Inter-Regional Flight Proposal;**
- 2. AGREE to enter into discussions with Aviair Pty Ltd, other local governments and Airports in regards to the flight network, level of financial support and costs associated with Karratha – Broome return 3 weekly services, Karratha – Newman return twice weekly services and any other services that improve network viability.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**18.2 CONFIDENTIAL ITEM – CLEANAWAY KERBSIDE WASTE COLLECTION SERVICES**

**File No:** WM.46

**Responsible Executive Officer:** Director Strategic Projects & Infrastructure

**Reporting Author:** City Services Manager

**Date of Report:** 29 April 2019

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s)**

1. Letter from Cleanaway – Variation to Contract Proposal, March 2019
2. Letter from Cleanaway – Variation to Contract Proposal, 29 April 2019

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154356

**MOVED** : Cr Evans

**SECONDED** : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NEGOTIATE a variation to the Contract for Kerbside Waste Collection Services that includes a \$3.23 bin lift fee for fortnightly recycling bin collection based on a fee for service contractual basis.

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil



**18.3 CONFIDENTIAL ITEM - BABCOCK KARRATHA HANGAR PURCHASE AND LEASE**

**File No:** TT.75  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Airport / Manager Financial Services  
**Date of Report:** 15 May 2019  
**Applicant/Proponent:** Babcock Offshore Services Australasia Pty Ltd  
**Disclosure of Interest:** Nil  
**Attachment(s):** Nil

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154357  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Sections 3.57, 3.59 and 6.20 of the *Local Government Act 1995* RESOLVES to ADOPT the Officer’s recommendation as contained in the confidential report 18.3 Babcock Karratha Hangar Purchase and Lease**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : 154358  
**MOVED** : Cr Scott  
**SECONDED** : Cr Nunn

**That Council move out of camera.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bertling, Cr Evans, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

Council moved out of camera at 7.53pm.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 7.53pm.

The next meeting is to be held on Friday, 28 June 2019 at 3.00 pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 20 May 2019.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_