



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Friday, 28 June 2019 at 3.00pm**

A handwritten signature in black ink, appearing to read 'Chris Adams', is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# **AGENDA**

## **1 OFFICIAL OPENING**

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## **2 PUBLIC QUESTION TIME**

## **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Grant Cucel [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Georgia Evans
- Cr George Levissianos
- Cr Pablo Miller
- Cr Kelly Nunn
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

**Staff:**

Chris Adams	Chief Executive Officer
Phillip Trestrail	Director Corporate Services
Arron Minchin	Director Community Services
Ryan Hall	Director Development Services
Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary

**Apologies:**

**Absent:**

**Leave of Absence:**

**Members of Public:**

**Members of Media:**

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS  
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 20 May 2019 and the Special Council Meeting held on Friday, 24 May 2019, be confirmed as a true and correct record of proceedings.

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
05/05/2019 – Official Opening of the Wickham Community Hub
06/05/2019 – Meeting with Kevin Michel
06/05/2019 – Airport Advisory Group (AAG) Meeting
06/05/2019 – Waste Advisory Group (WAG) Meeting
07/05/2019 – Murujuga Rock Art Stakeholder Reference Group Meeting
08/05/2019 – Careers Expo - Stallholders Breakfast
10/05/2019 – City of Karratha Small Business Breakfast
11/05/2019 – Council Budget Workshop
13/05/2019 – Meeting with Woodside
13/05/2019 – Councillor Briefing Session
14/05/2019 – CRCNA Board Meeting
14/05/2019 – Safer Communities Partnership Meeting
14/05/2019 – Meeting with Karratha Police
15/05/2019 – Wickham Key Stakeholders Meeting
15/05/2019 – Business after Hours hosted by Woodside
16/05/2019 – Meeting with Rio Tinto
16/05/2019 – Meeting with Perdaman Group
16/05/2019 – Opening of Pilbara Health Centre & Chronic Disease Gym
17/05/2019 – Meeting with Man Up Group
17/05/2019 – Meeting with Andrew Dixon
20/05/2019 – Ordinary Council Meeting
20/05/2019 – Meeting with Murdoch University
24/05/2019 – Energy Transition Hub Forum
24/05/2019 – Special Council Meeting
24/05/2019 – 2019 Volunteer Recognition Awards
25/05/2019 – Pilbara Port Authority Dampier Port Site Visit
29/05/2019 – Meeting with the New Vice Chancellor CQU and Deputy Vice Chancellor International and Services
29/05/2019 – Pilbara University Centre Committee Meeting
29/05/2019 – Dampier Community Consultative Committee Meeting
29/05/2019 – Dampier Community Consultative Committee Board Sundowner
29/05/2019 – Meeting with Engineers Australia
30/05/2019 – 2019 AWA WA NW Study Tour Dinner
31/05/2019 – BBI Group Update



## **9 EXECUTIVE SERVICES**



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 APRIL 2019

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>21 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council’s financial position for the period ending 30 April 2019.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 April 2019:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	108,012,392	94,431,648	94,938,231	506,583	0.5%	↑
Operating Expense	(93,498,864)	(91,432,735)	(72,943,780)	(70,111,298)	2,832,482	-3.9%	↑
Non Operating Revenue	25,490,997	21,205,519	9,406,423	11,546,039	2,139,616	22.7%	↑
Non Operating Expense	(64,334,027)	(58,808,287)	(32,699,672)	(32,381,214)	318,458	-1.0%	↑
Non Cash Items Included	20,904,732	17,641,245	14,509,406	15,563,561	1,054,155	7.3%	
Restricted Surplus BFWD 17/18	1,019,841	831,611	831,611	831,611	0	0.00%	
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	2,564,089	0	0.00%	
<b>Surplus/(Deficit) 18/19</b>	<b>72,882</b>	<b>13,834</b>	<b>16,099,725</b>	<b>22,951,019</b>	<b>6,851,294</b>		

This table shows that Council is currently in a surplus position of \$22.9m, a positive variance of \$6.8m compared to the budgeted year to date surplus position of \$16.1m, which is primarily comprised of timing differences for projects and associated reserve transfers.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

Operating Revenue	
2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
1,536,591	▲ Contribution Wickham Community Hub - Timing - Funds received earlier than anticipated
1,000,000	▼ Contribution Dampier Community Hub - Timing - Funds expected in this quarter
838,697	▼ Contributions Red Earth Arts Precinct - Timing - Final Grant instalment
579,276	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 21% less income than forecast
355,785	▼ Profit on Sale of Staff Housing - Timing
309,948	▼ Grants & Contributions - Ovals - Timing - Joint Use of Oval invoice yet to be processed
<b>963,592</b>	<b>▲ Net variance</b>
Operating Expenditure	
1,298,956	▲ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversed revaluation amounts. As this is a non cash account, this has no impact on surplus
506,935	▲ Less Allocated to Works Overheads are higher than anticipated however this is a non cash amount, it has no impact on the final year estimated surplus
316,850	▲ Project Management Costs Allocated - Due to changes in staffing levels, costs are less than anticipated
307,977	▲ Karratha Airport Terminal Building Op Costs - Timing - Contribution for Qantas Lounge
<b>2,430,718</b>	<b>▲ Net variance</b>
Non Operating Revenue	
3,823,705	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than planned
1,811,097	▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned
960,175	▲ Tsf from Waste Facilities Reserve - Timing - Transfer occurred earlier than anticipated
341,287	▼ Proceeds from Disposal of Assets - Timing - Sale 2 x Staff Housing
266,500	▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned
<b>2,364,996</b>	<b>▲ Net variance</b>
Non Operating Expenditure	
4,312,877	▼ Tsf to Infrastructure Reserve - Timing - Transfer occurred earlier than planned
1,622,457	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned
1,081,592	▲ Capital-Buildings & Infrastructure -Wickham Community Hub - Timing
882,862	▲ Capital - Infrastructure - Timing - Leachate Management System commencement delayed until late April due to TC Veronica; Welcome Park - April Claim awaiting processing; Footpaths Lockyer St - Increase in scope to be completed in June; Dampier Palms & Hampton Oval - Contractor has commenced; Wickham Boat Ramp and Surrounds - Design RFQ awarded and works to be carried forward for construction in July; Pt Samson Foreshore Stage 3 Viewing Platform/Jetty - Works to commence end of May and completed by June; and Depot Masterplan Stage 3 Carpark Upgrade
527,836	▲ Capital - Plant - Timing
327,326	▲ Infrastructure Roads - Timing - Mooligunn Rd & Murujuga National Park Access Road
<b>129,196</b>	<b>▲ Net variance</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

Period End 30 April 2019	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.80
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.66
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	19.21%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	1.03
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	193.01

**Statement of Financial Position**

	2019 April	2019 March	% change
<b>Current</b>			
<b>Assets</b>	85,316,687	90,358,628	-5.58%
<b>Liabilities</b>	8,594,721	8,958,743	-4.06%
<b>Non Current</b>			
<b>Assets</b>	684,755,041	684,513,717	0.04%
<b>Liabilities</b>	1,109,428	1,109,428	0.00%
<b>Net Assets</b>	760,367,579	764,804,174	

Current Assets decreased by 5.58% from March to April, primarily due to a decrease in Rates and Trade Debtors. Current Liabilities decreased by 4.06% compared to March due to a decrease in accounts payable. Non-Current Assets increased by 0.04% and is attributable to achieving practical completion for the Wickham Community Hub during April, also progress being made on the capital works program including, Footpath upgrades, Welcome Park and Dampier Palms and Hampton Oval Upgrades. There has been no change to the Non-Current Liabilities balance.

**Debtors Schedule**

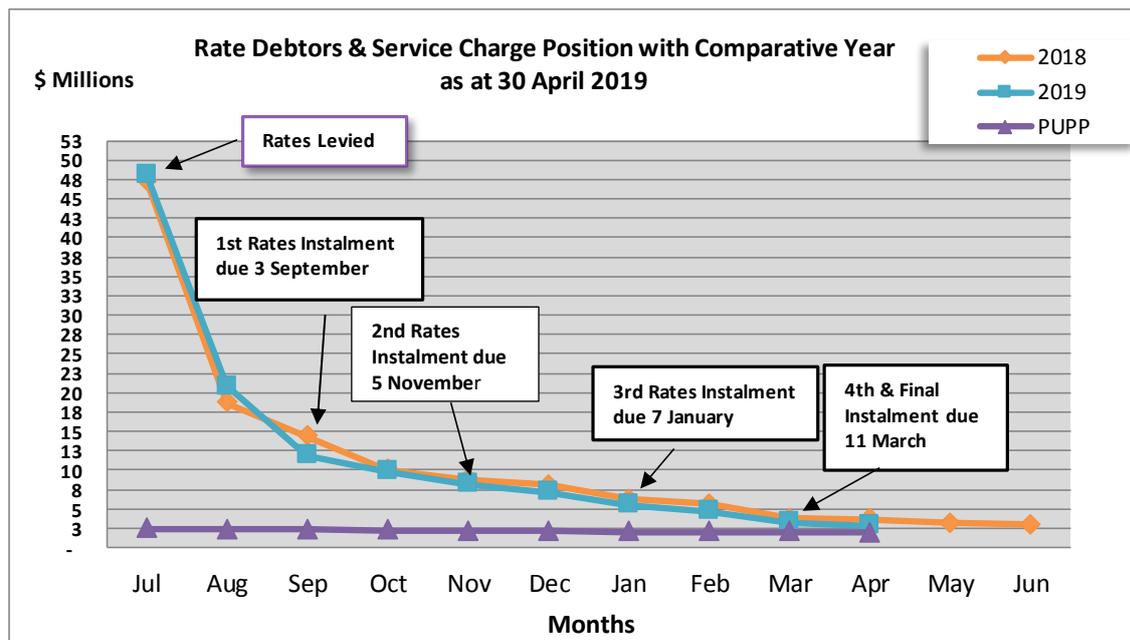
The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of March. The table also includes total Rates and PUPP Service Charges outstanding.

**Debtors Schedule**

	2019 April	2019 March	Change %	Of Current Total %
<b>Current</b>	2,537,838	2,684,318	-5%	59.7%
<b>&gt; 40 Days</b>	180,468	1,169,247	-85%	4.2%
<b>&gt; 60 Days</b>	507,932	42,200	1104%	12.0%
<b>&gt; 90 Days</b>	1,023,025	6,145,588	-83%	24.1%
<b>Total</b>	<b>4,249,263</b>	<b>10,041,353</b>	<b>-58%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>2,840,312</b>	<b>3,203,894</b>	<b>-11%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>1,964,272</b>	<b>1,977,052</b>	<b>-1%</b>	<b>100%</b>

The balance of Rates Debtors has decreased from March 2019 by 11%, with approximately 93.9% of rates collected to date.

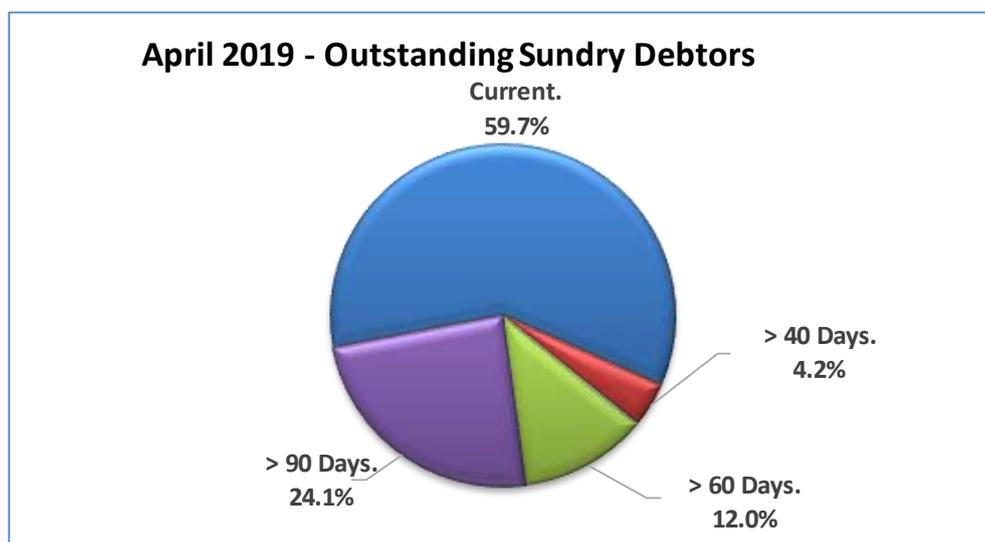
There was a decrease of 1% in the PUPP Debtors balance as PUPP instalment payments were received. PUPP payments have now been received on 99.5% of properties, and of those paid 97.5% have paid in full with 2.5% paying by instalments.



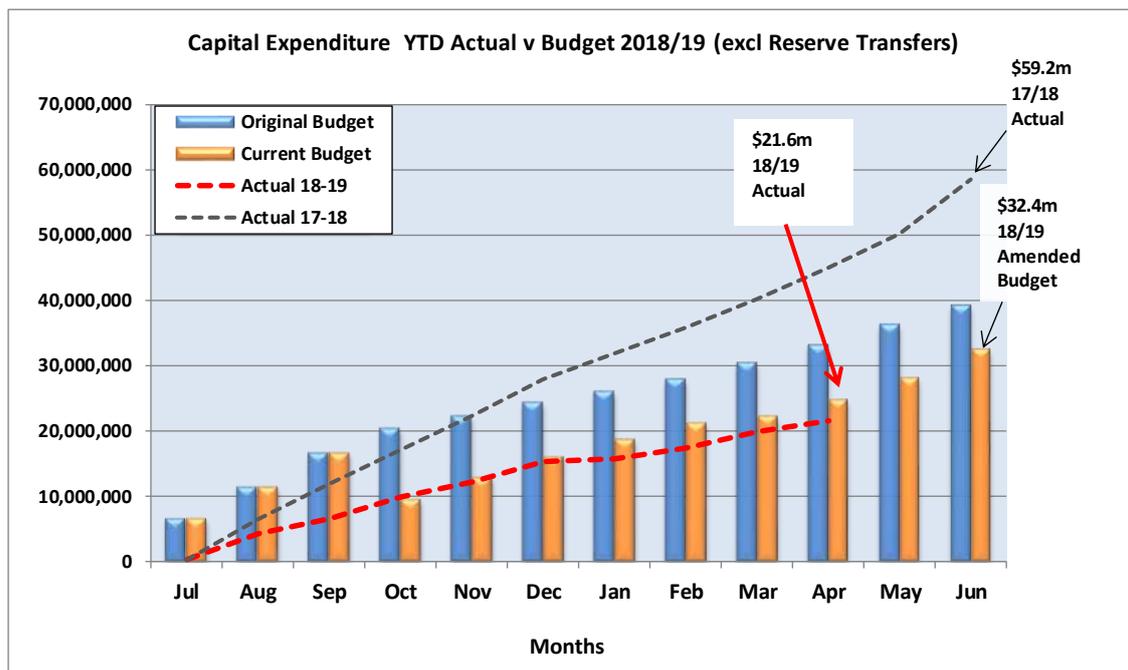
Trade Debtors decreased by 58% (\$5.7m) and includes the final payment received for achieving milestone works on the Arts & Culture Precinct project.

Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	Total \$	40 Days \$	60 Days \$	>90 Days \$	Comments
Frank Smith	41,593.20	-	-	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. A GPC has been served in relation to outstanding rates to affect the above resolution. The property owner has elected to defend the claim and officers are currently liaising with CS Legal to submit our Statement of Claim.
Onyx Group WA Pty Ltd - T/A Onyx on Sharpe	10,975.31	2,857.48	5,259.84	-	Electricity usage charges at KLP for the period Dec 2018 to Feb 2019. Part paid on 7/5/19. Final reminder sent for the balance.
Otan Karratha Pty Ltd	742,948.00	-	-	742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. Officers liaising with CS Legal to finalise our Statement of Claim for District Court proceedings.
Rambla Pty Ltd	90,855.11	-	41,528.05	8,572.92	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month.



### Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$32m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project, and other infrastructure improvements. The following table shows Council is currently 12% below year to date budget in capital expenditure and is tracking at 67% on target with the annual budget for the financial year.

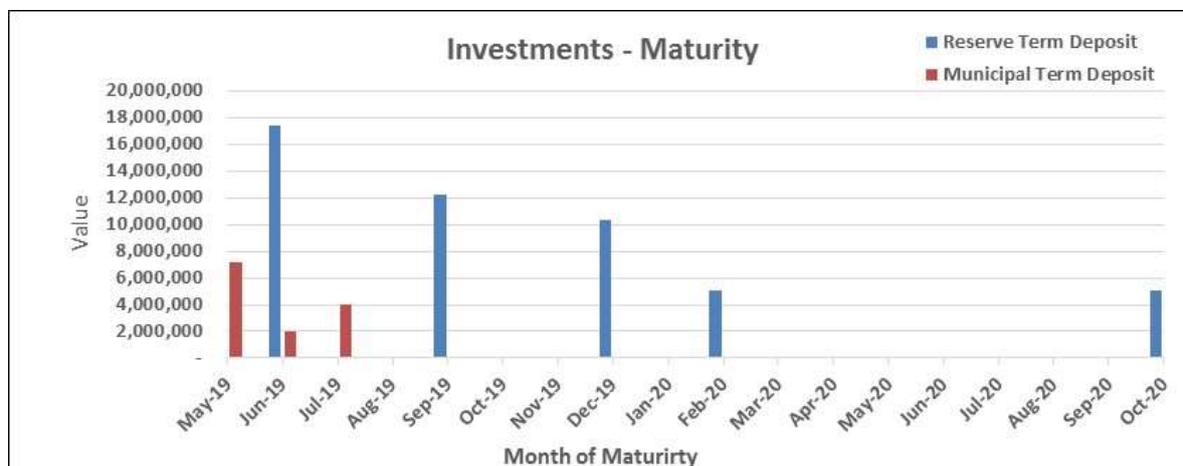
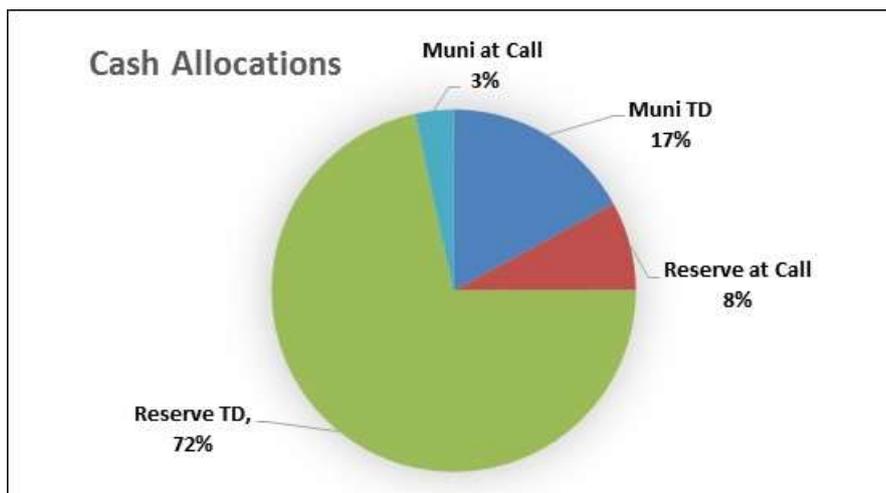
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Amended Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Apr-19			30-Jun-19		
Land	0	0	0%	0	0	0%
Artwork	10,000	9,800	-2%	200,000	25,000	39%
Buildings	9,233,703	8,152,671	-12%	11,924,695	10,033,198	81%
Equipment	119,900	65,051	-46%	257,740	131,900	49%
Furn & Equip	723,035	536,432	-26%	677,000	1,149,985	47%
Plant	2,580,145	2,052,309	-20%	1,723,500	2,580,145	80%
Infrastructure	11,934,906	10,790,980	-10%	24,335,934	18,527,148	58%
<b>Totals</b>	<b>24,601,689</b>	<b>21,607,243</b>	<b>-12%</b>	<b>39,118,869</b>	<b>32,447,376</b>	<b>67%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Cash and Investments**

Institution	Accounts	Principal Investment \$	Balance 30 Apr 2019 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		6,088,973	1.30	At Call	
WBC	Reserve Term Deposit	5,136,000	5,179,494	2.81	4 months	May-19
WBC	Reserve Term Deposit	7,045,698	7,223,239	2.83	12 months	Jun-19
BWEST	Reserve Term Deposit	10,000,000	10,170,532	2.73	9 months	Jun-19
NAB	Reserve Term Deposit	12,000,000	12,206,137	2.75	12 months	Sep-19
ANZ	Reserve Term Deposit	5,000,000	5,005,548	2.70	6 months	Oct-20
AMP	Reserve Term Deposit	10,284,000	10,293,743	2.66	8 months	Dec-19
WBC	Reserve Term Deposit	5,000,000	5,023,301	2.70	12 months	Feb-20
<b>MUNICIPAL FUNDS</b>						
BWEST	Municipal Term Deposit	5,000,000	5,087,240	2.71	8 months	May-19
CBA	Municipal Term Deposit	2,000,000	2,024,559	2.70	6 months	May-19
CBA	Municipal Term Deposit	2,008,647	2,010,586	2.35	2 months	Jun-19
AMP	Municipal Term Deposit	4,000,000	4,003,353	2.55	3 months	Jul-19
WBC	Municipal (Transactional)		2,257,153	0.94	At Call	
N/A	Cash on Hand		17,905			
<b>TOTAL</b>		<b>67,474,344</b>	<b>76,591,764</b>			

The balance of all Term Deposits includes interest accrued to 30 April 2019



The Reserve Bank cash rate (overnight money market interest rate) remained steady during March at 1.5%. The Municipal funds held with Westpac Bank are currently earning 0.94% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 1.04%

During April, Council had a total of \$17.3m maturing in Municipal and Reserve investments, and \$16.3m was reinvested as follows:

- Reserve - \$10.3m for 8 months at 2.66%
- Muni - \$4m for 3 months at 2.55%
- Muni - \$2m for 2 months at 2.35%

The liquidity graph for 2018/19 demonstrates a slight increase in liquidity from March, primarily due to payment of Trade Debtors.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – Apr 2019 \$	Year to Date – Apr 2019 \$	Life to Date – Apr 2019 \$
Total Income Received	235,754	2,420,067	4,280,055
Total Expense Paid	(59,221)	(1,106,336)	(2,324,493)
<b>Net Income</b>	<b>176,533</b>	<b>1,313,731</b>	<b>1,955,562</b>
<b>Annualised ROI</b>	<b>10.6%</b>	<b>7.9%</b>	<b>5.3%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

**LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

**COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

**POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

**FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of April 2019 with a year to date budget surplus position of \$16,099,725 (comprising \$15,268,114 unrestricted surplus and \$831,611 restricted surplus) and a current surplus position of \$22,951,019 (comprising \$22,119,408 unrestricted surplus and \$831,611 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> April 2019; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30<sup>th</sup> April 2019.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> April 2019.**

**City of Karratha**  
**Statement of Comprehensive Income**  
**By Nature or Type**  
**for the period ending 30 April 2019**

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	41,399,792	40,486,950	40,476,950	40,500,878	-	-	40,443,321
Fees and Charges	42,894,865	40,826,796	32,602,746	31,091,189	-	(1,511,557)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,807,011	10,500,746	10,492,515	-	-	9,022,035
Interest Earned	2,126,232	2,363,748	2,044,889	2,098,274	-	53,385	3,161,870
Proceeds/Realisation	-	-	-	341,287	-	341,287	0.00
All Other	914,498	1,014,912	906,880	858,102	-	-	2,744,707
	99,582,382	97,499,417	86,532,211	85,382,246	-	(1,149,965)	92,296,610
<b>Expenses</b>							
Employee Costs	(32,541,395)	(34,468,059)	(27,657,105)	(28,942,869)	-	(1,285,764)	(33,781,501)
Materials and Contracts	(30,222,129)	(28,156,109)	(21,164,013)	(18,094,207)	-14.50%	3,069,806	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,869,501)	(4,753,565)	(4,581,058)	-	172,507	(5,327,723)
Interest Expenses	(10,106)	(10,106)	(5,304)	(4,317)	-18.61%	-	(9,703)
Depreciation	(20,831,619)	(17,906,884)	(14,793,830)	(14,347,689)	-	446,141	(20,623,163)
Insurance Expenses	(1,454,133)	(1,567,345)	(1,565,745)	(1,571,034)	-	-	(1,610,103)
Other Expenses	(2,790,858)	(3,165,006)	(2,733,278)	(2,295,221)	-16.03%	438,057	(5,341,372)
	(93,423,335)	(91,143,010)	(72,672,840)	(69,836,395)		2,836,445	(102,394,956)
	<b>6,159,047</b>	<b>6,356,407</b>	<b>13,859,371</b>	<b>15,545,851</b>			<b>(10,098,345)</b>
<b>Non Operating Grants, Subsidies &amp;</b>							
Contributions	8,411,700	10,141,922	7,528,384	9,555,716	26.93%	2,027,332	19,539,454
Profit on Asset Disposal	2,416	371,053	371,053	269	-99.93%	(370,784)	32,812
(Loss) on Asset Disposal	(75,529)	(105,414)	(86,629)	(1,389,547)	1504.02%	(1,302,918)	(135,544)
(Loss) on revaluation of Artwork/Sculptures							(458,379)
<b>Net Result</b>	14,497,634	16,763,968	21,672,179	23,712,288			8,879,998
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified</i>							
<i>subsequently to profit or loss</i>							
Changes on Revaluation of non- current Assets	0	(184,311)	(184,311)	1,114,645	-704.76%	1,298,956	(130,250,998)
<b>Total other comprehensive income</b>	<b>0</b>	<b>(184,311)</b>	<b>(184,311)</b>	<b>1,114,645</b>			<b>(130,250,998)</b>
<b>Total Comprehensive Income</b>	<b>14,497,634</b>	<b>16,579,657</b>	<b>21,487,868</b>	<b>24,826,933</b>			<b>(121,371,000)</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-14.50%	3,069,806	679,412	▼ Disaster Recovery - TC Veronica - Timing - Cyclone maintenance works to be claimed from DRFWA
			305,787	▲ General Waste - Recycling Collection & Litter Control - Timing - Creditor invoices for March/April processed in May
			213,743	▲ Bridge Maintenance - Timing - Awaiting Creditor Invoice processing
			210,202	▲ WM - Design & Investigation - Organics Study delayed, Project commenced late April
			196,740	▲ Roundabout Maintenance - Timing - Design completed and RFQ is in process
			188,948	▲ Open Space/Drain Reserve Mtce - Timing - Awaiting Creditor invoices for Millars Well, Pegs Creek & North West Coastal HWY slashing. Open Area spraying in progress and invoicing due before EOFY
			132,591	▲ Dampier Highway Streetscape - Timing - Stage 1 works being constructed in June. Stage 2 to be carried forward to 2019/20
			113,355	▲ Dampier Pavilion Building - Contractor has commenced in May and is due for completion this FY
			108,537	▲ Street Sweeping - Timing - Creditors invoices for March/April processed in May
			91,026	▲ Economic Development Projects - Timing
			68,948	▲ P&G Wickham Entry Statement - Timing - Design completed and works planned in June
			66,032	▲ Red Earth Arts Precinct - Facility Expenses - Lineal staffing costs used however requirement fluctuates depending on events. Materials budget was overestimated
			71,578	▲ Wickham Rec Precinct - Sports Lighting - Timing
			72,932	▲ Economic Development Projects -
			54,416	▲ IT Software Expenses - Timing - waiting for invoices for processing
Other Expenses	-16.03%	438,057	307,977	▲ Kta Airport Terminal Building Contribution for Qantas Lounge
			73,827	▲ Economic Development Projects - Timing
Other	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	26.93%	2,027,332	2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
			838,697	▼ Red Earth Arts Precinct Contribution - Timing
			306,639	▲ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date
Profit on Asset Disposal	-99.93%	(370,784)	355,785	▼ Profit on Sale of Staff Housing - Timing
Loss on Asset Disposal	1504.02%	(1,302,918)	1,268,073	▼ Disposal/resegmentation of roads as part of the IRIS Reconciliation Project
			31,230	▼ Disposal of existing footpath in Welcome Park
Changes on Revaluation of non-current Assets	-704.76%	1,298,956	1,298,956	▼ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversed revaluation amounts. As this is a non cash account, this has no impact on surplus

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 30 April 2019**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	46,763,288	46,186,923	45,259,807	45,367,457	-	107,650	↑
Governance	16 43,480	83,173	80,703	86,174	-	-	
Law, Order And Public Safety	566,021	1,000,188	928,638	954,837	-	-	
Health	149,800	193,646	158,496	152,808	-	-	
Education and Welfare	58,608	58,608	48,940	58,900	20.35%	-	
Housing	592,840	1,041,305	902,710	931,585	-	-	
Community Amenities	13,352,759	12,090,121	10,363,474	9,421,889	-	(941,585)	↓
Recreation And Culture	21,928,049	21,764,196	18,427,660	17,657,334	-	(770,326)	↓
Transport	23,863,409	23,980,545	16,811,798	18,902,769	12.44%	2,090,971	↑
Economic Services	421,945	1,169,930	1,037,965	984,122	-	(53,843)	↓
Other Property And Services	256,299	443,757	411,457	420,357	-	-	
	107,996,498	108,012,392	94,431,648	94,938,231	-	506,583	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,573,030)	(1,567,617)	(1,300,781)	(1,268,817)	-	-	
Governance	16 (2,866,749)	(3,615,145)	(2,503,189)	(1,237,826)	-50.55%	1,265,363	↑
Law, Order And Public Safety	(1,443,485)	(1,585,382)	(1,267,239)	(1,267,956)	-	-	
Health	(1,284,185)	(1,205,109)	(973,465)	(1,082,422)	11.19%	(108,957)	↓
Education and Welfare	(197,120)	(177,396)	(152,571)	(149,761)	-	-	
Housing	(387,960)	(419,692)	(374,539)	(620,697)	65.72%	(246,158)	↓
Community Amenities	(16,710,961)	(14,784,091)	(11,994,072)	(11,483,377)	-	510,695	↑
Recreation And Culture	(36,869,056)	(38,971,662)	(30,999,866)	(29,459,081)	-	1,540,785	↑
Transport	(29,892,240)	(25,024,901)	(20,301,812)	(21,647,672)	-	(1,345,860)	↓
Economic Services	(2,170,565)	(2,233,128)	(1,639,291)	(1,372,225)	-16.29%	267,066	↑
Other Property And Services	(103,513)	(1,848,612)	(1,436,955)	(521,465)	-63.71%	915,490	↑
	(93,498,864)	(91,432,735)	(72,943,780)	(70,111,298)	-	2,832,482	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	499,550	1,079,368	999,868	430,106	-56.98%	(569,762)	↓
Tsf From Aerodrome Reserve	1,515,906	356,405	582,258	582,259	-	-	
Tsf From Infrastructure Reserve	14,585,419	11,423,715	2,071,527	5,895,232	184.58%	3,823,705	↑
Tsf From Partnership Reserve	7,194,049	6,137,870	4,283,360	2,472,263	-42.28%	(1,811,097)	↓
Tsf From Waste Management Reserve	0	492,811	0	960,175	-	960,175	↑
Tsf From Workers Comp Reserve	0	266,500	266,500	0	-100.00%	(266,500)	↓
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	
Tsf From Carry Forward Budget Reserve	1,157,645	1,310,422	1,133,029	1,133,029	-	-	
Tsf From Economic Development Reserve	400,000	0	0	0	-	-	
Repayments Self Supporting Loans	84,032	84,032	69,881	72,976	-	-	
	25,490,997	21,205,519	9,406,423	11,546,039	22.75%	2,139,616	
<b>Expenses</b>							
Purchase Of Assets - Artwork	(200,000)	(25,000)	(10,000)	(9,800)	-	-	
Purchase Of Assets - Buildings	(11,924,695)	(10,033,198)	(9,233,703)	(8,152,671)	-11.71%	1,081,032	↑
Purchase Of Assets - Equipment	(257,740)	(131,900)	(119,900)	(65,051)	-45.75%	54,849	↑
Purchase Of Assets - Furniture & Equipment	(677,000)	(1,149,985)	(723,035)	(536,432)	-25.81%	186,603	↑
Purchase Of Assets - Plant	(1,723,500)	(2,580,145)	(2,580,145)	(2,052,309)	-20.46%	527,836	↑
Purchase Of Assets - Infrastructure	(24,335,934)	(18,527,148)	(11,934,906)	(10,790,980)	-	1,143,926	↑
Loan Principal Repayments	(81,408)	(81,408)	(40,454)	(40,453)	-	-	
Tsf To Aerodrome Reserve	(48,832)	(104,019)	(87,716)	(86,626)	-	-	
Tsf To Dampier Drainage Reserve	(276)	(283)	(234)	(231)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(22,544)	(18,669)	(18,423)	-	-	
Tsf To Walkington Theatre Reserve	(836)	(857)	(710)	(700)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(14,434)	(11,953)	(11,795)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(18,870,256)	(831,765)	(5,144,642)	518.52%	(4,312,877)	↓
Tsf To Partnership Reserve	(6,554,516)	(6,466,510)	(6,442,501)	(4,820,044)	-25.18%	1,622,457	↑
Tsf To Waste Management Reserve	(1,404,162)	(589,577)	(489,601)	(478,973)	-	-	
Tsf To Mosquito Control Reserve	(795)	(800)	(189)	(187)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(130,694)	(108,229)	(106,804)	-	-	
Tsf To Community Development Reserve	(32,617)	(35,207)	(29,156)	(28,772)	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(10,281)	(8,616)	(8,502)	-	-	
Tsf To Economic Development Reserve	(33,265)	(34,041)	(28,190)	(27,819)	-	-	
	(64,334,027)	(58,808,287)	(32,699,672)	(32,381,214)	-	318,458	

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 30 April 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
<b>Adjustment For Non Cash Items</b>							
Depreciation	20,831,619	17,906,884	14,793,830	14,347,689	-	(446,141)	
Movement in Accrued Interest	-	-	-	(987)	-	-	
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)	
(Profit) / Loss On Disposal Of Assets	73,113	(265,639)	(284,424)	1,389,279	-588.45%	1,673,703	
	20,904,732	17,641,245	14,509,406	15,563,561	-	1,054,155	
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611	-	-	
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089	-	-	
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>13,834</b>	<b>16,099,725</b>	<b>22,951,019</b>		<b>6,851,294</b>	

### Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Transport	12.44%	2,090,971	2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
			306,639	▲ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date
			69,008	▲ Contributions to Works - Timing - Millstream Road Shared Path (Stage 2) :
Expenses from Operations	Material Variance		Significant Items	
Governance	-50.55%	1,265,363	1,298,956	▲ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversing revaluation amounts. As this is a non cash account, this has no impact on surplus
Health	11.19%	(108,957)	74,657	▼ Employment Costs - Health - Unbudgeted overheads have been applied, however as this is a non cash transaction it has no impact on surplus
Housing	65.72%	(246,158)	140,967	▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on surplus
Economic Services	-16.29%	267,066	199,240	▲ Roundabout Maintenance - Timing - Design completed and RFQ is in process
			106,151	▲ Dampier Highway Streetscape - Timing - Stage 1 works being constructed in June. Stage 2 to be carried forward to 2019/20
Other Property and Services	-63.71%	915,490	484,092	▲ Less allocated to Overheads throughout accounts have been fully allocated and are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			223,221	▲ Workers Compensation Claims are lower than anticipated
			210,202	▲ WM - Design & Investigation - Organics Study delayed, Project commenced late April
			123,310	▲ Depreciation - Vehicles & Plant - Timing - based on plant purchases
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-56.98%	(569,762)	278,713	▼ Timing - Sale 2 x Staff Housing
			245,000	▼ Timing - Sale of Plant
Tsf from Infrastructure Reserve	184.58%	3,823,705	3,823,705	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated
Tsf from Partnership Reserve	-42.28%	(1,811,097)	1,811,097	▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned
Tsf from Workers Comp Reserve	-100.00%	(266,500)	266,500	▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned
Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Buildings	-11.71%	1,081,032	804,978	▲ Wickham Community Hub - Timing
			93,065	▲ Red Earth Arts Precinct Building - Timing - anticipate to be expended this quarter
			80,473	▲ Depot Masterplan Stage 3 - Admin Bldg Refurb & Workshop Extension - Timing - Project delayed due to TC Veronica, will be completed by June 2019

**Variance Commentary by Program (cont.)**

Non Operating Expenses	Material Variance			Significant Items
Purchase of Assets - Plant	-20.46%	527,836	527,836	▲ Plant Purchases - Timing
Purchase of Assets - Infrastructure	10.00%	1,143,926	2,510,707	▼ Roads - Recognition of roads constructed as part of City Centre works
			327,326	▲ Infrastructure Roads - Timing - Mooligunn Rd & Murujuga National Park Access Road
			181,818	▲ Leachate Management System - commencement delayed until late April due to TC Veronica
			153,869	▲ Wickham Community Hub Carpark - Final claims being processed and will be expended by June
			139,202	▲ Pt Samson Foreshore Stage 3 Viewing Platform/Jetty - Works to commence end of May and completed by June
			127,834	▲ Welcome Park - April Claim awaiting processing
			117,708	▲ Dampier Palms & Hampton Oval - Timing - Contractor has commenced
			100,344	▲ Wickham Boat Ramp and Surrounds - Design RFQ awarded and works to be carried forward for construction in July
			62,087	▲ Footpaths Lockyer St - Increase in scope to be completed in June
Transfer to Infrastructure Reserve	518.52%	(4,312,877)	4,312,877	▼ Tsf to Infrastructure Reserve - Timing - Transfer occurred earlier than planned
Tsf to Partnership Reserve	-25.18%	1,622,457	1,622,457	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned

**City of Karratha**  
**Net Current Funding Position**  
**for the period ending 30 April 2019**

	Year to Date Actual	Brought Forward
Note	30/04/2019	1/07/2018
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	13,884,307	1,469,462
Cash and Cash Equivalents - Restricted (Trust)	1,519,034	1,925,270
Cash and Cash Equivalents - Restricted - Reserves	61,188,423	61,497,864
Trade and Other Receivables	8,411,728	13,759,165
Inventories	313,195	401,783
Total Current Assets	85,316,687	79,053,544
<b>Current Liabilities</b>		
Trade and Other Payables	3,025,615	14,635,203
Trust Liabilities	1,520,626	1,926,763
Current Portion of Long Term Borrowings	(40,453)	81,408
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	8,594,721	20,732,306
<b>Net Current Assets</b>	76,721,966	58,321,237
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(61,188,423)	(61,497,864)
Loan repayments from institutions	68,058	(20,116)
Movement in Accruals (Non Cash)	(173,407)	(172,420)
<b>Add back</b>		
Current Loan Liability	(40,453)	81,408
Cash Backed Employee Provisions	4,960,275	4,853,471
Current Provisions funded through salaries budget	2,603,003	0
<b>Net Current Asset Position</b>	<b>22,951,019</b>	<b>1,565,717</b>
1) Note Explanation:		
Trade & Other Receivables	(642,119)	2,175,921
Rates Debtors	2,840,312	2,990,652
Sundry Debtors	6,213,535	8,592,592
Total Trade and Other Receivables	8,411,728	13,759,165

**City of Karratha**  
**Statement of Financial Position**  
**As at 30 April 2019**

	2018/19	2017/18
	\$	\$
<b>Current Assets</b>		
Cash On Hand	18,205	17,805
Cash and Cash Equivalents - Unrestricted	13,866,102	1,451,657
Cash and Cash Equivalents - Restricted (Trust)	1,519,034	1,925,270
Cash and Cash Equivalents - Restricted (Reserves/Muni)	61,188,423	61,497,864
Trade and Other Receivables	8,411,728	13,759,165
Inventories	313,195	401,783
<b>Total Current Assets</b>	<u>85,316,687</u>	<u>79,053,544</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	289,440,449	284,180,019
Infrastructure	395,048,194	392,002,462
<b>Total Non Current Assets</b>	<u>684,755,041</u>	<u>676,513,681</u>
<b>Total Assets</b>	<u>770,071,728</u>	<u>755,567,225</u>
<b>Current Liabilities</b>		
Trade and Other Payables	3,025,615	11,720,809
Trust Liabilities	1,520,626	1,926,763
Long Term Borrowings	(40,453)	81,408
Provisions	4,088,933	4,088,933
<b>Total Current Liabilities</b>	<u>8,594,721</u>	<u>17,817,912</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
<b>Total Non Current Liabilities</b>	<u>1,109,428</u>	<u>1,108,020</u>
<b>Total Liabilities</b>	<u>9,704,149</u>	<u>18,925,933</u>
<b>Net Assets</b>	<u>760,367,579</u>	<u>736,641,292</u>
<b>Equity</b>		
Accumulated Surplus	457,266,367	432,129,993
Revaluation Surplus	241,912,786	243,013,433
Reserves	61,188,426	61,497,867
<b>Total Equity</b>	<u>760,367,579</u>	<u>736,641,292</u>

***City of Karratha***  
**Cash & Cash Equivalents**  
for the period ending 30 April 2019

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	18,205
Westpac at call	732,475
Term deposits	13,133,627
	<u>13,884,307</u>
<b>Restricted Cash</b>	
Reserve Funds	61,188,423
Restricted Unspent Grants	0
Westpac - Trust	1,519,034
	<u>62,707,457</u>
<b>Total Cash</b>	<u><u>76,591,764</u></u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
for the period ending 30 April 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	(890,541)	(792,241)	(658,428)	(628,399)
Net (Cost) to Council for Executive Admin	(653,851)	(677,865)	(541,723)	(579,627)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,544,392)</b>	<b>(1,470,106)</b>	<b>(1,200,151)</b>	<b>(1,208,026)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	41,963,151	41,066,181	41,018,531	41,075,763
Net (Cost) to Council for General Revenue	(9,434,933)	(10,179,249)	3,062,988	3,184,241
Net (Cost) to Council for Financial Services	(2,497,786)	(2,233,578)	(1,747,422)	(2,132,031)
Net (Cost) to Council for Corporate Services Admin	7,534,634	7,184,649	6,160,613	8,165,729
Net (Cost) to Council for Human Resources	(1,834,092)	(2,301,241)	(1,866,741)	(1,661,963)
Net (Cost) to Council for Governance & Organisational Strategy	(1,156,890)	(1,132,848)	(940,112)	(936,886)
Net (Cost) to Council for Information Services	(2,157,344)	(2,355,462)	(1,852,574)	(1,773,472)
Net (Cost) to Council for Television & Radio Services	(15,993)	(1,720)	(1,513)	(1,477)
Net (Cost) to Council for Business Improvement Process	0	0	0	0
Net (Cost) to Council for Staff Housing	109,976	732,474	932,494	480,222
Net (Cost) to Council for Public Affairs	(1,420,319)	(1,138,861)	(932,558)	(790,798)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,090,404</b>	<b>29,640,345</b>	<b>43,833,706</b>	<b>45,609,328</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Partnerships - Rio Tinto	600,451	(325,731)	(2,134,504)	(2,343,363)
Net (Cost) to Council for Comm. Engagement - Other Buildings (Part & E	94,146	116,050	116,050	100,550
Net (Cost) to Council for Comm. Engagement - Community Development	(1,006,799)	(1,150,746)	(662,866)	(708,546)
Net (Cost) to Council for Youth Services	74,200	81,000	121,330	172,021
Net (Cost) to Council for Comm. Engagement - Community Sponsorship	(621,532)	(654,211)	(416,411)	(504,755)
Net (Cost) to Council for Comm. Engagement - Daycare Centres	(68,057)	(35,832)	(39,803)	(27,033)
Net (Cost) to Council for Comm. Engagement - Child Health Clinics	(22,366)	(18,390)	(17,110)	(14,415)
Net (Cost) to Council for Karratha Entertainment Centre	(19,314)	(15,157)	(12,655)	(9,487)
Net (Cost) to Council for Roebourne Aquatic Centre	(195,424)	(225,207)	(211,001)	(407,553)
Net (Cost) to Council for Library Services	(2,221,548)	(2,124,731)	(1,744,274)	(1,754,202)
Net (Cost) to Council for Cossack Operations	(315,764)	(253,201)	(185,579)	(199,768)
Net (Cost) to Council for Ovals & Hardcourts	(2,017,068)	(2,035,704)	(1,738,134)	(1,770,278)
Net (Cost) to Council for Karratha Bowling & Golf	(611,494)	(624,896)	(523,710)	(491,770)
Net (Cost) to Council for Pavilions & Halls	(516,340)	(611,366)	(623,910)	(393,480)
Net (Cost) to Council for Comm. Projects - Leisure Projects	(776,712)	(857,352)	(480,247)	(449,165)
Net (Cost) to Council for Comm. Projects - Playgrounds	(89,102)	(92,808)	(36,130)	(46,642)
Net (Cost) to Council for Comm. Projects - Medical Services	0	65,382	11,191	11,375
Net (Cost) to Council for Other Buildings	(89,973)	(122,761)	(93,620)	(46,832)
Net (Cost) to Council for The Youth Shed	(1,017,525)	(1,079,379)	(902,483)	(889,661)
Net (Cost) to Council for Karratha Leisureplex	(3,826,585)	(3,920,465)	(3,148,206)	(3,056,299)
Net (Cost) to Council for Comm. Engagement - Pam Buchanan Family C	(192,260)	(127,096)	(108,518)	(32,214)
Net (Cost) to Council for Arts & Culture	(1,333,493)	(874,492)	(592,755)	(411,036)
Net (Cost) to Council for Dampier Community Hub	418,781	278,369	374,806	(501,921)
Net (Cost) to Council for Red Earth Arts Precinct	253,014	(628,296)	3,617,617	(1,428,471)
Net (Cost) to Council for Wickham Recreation Precinct	1,261,168	1,179,661	790,443	2,443,463
Net (Cost) to Council for Wickham Community Hub	(1,824,008)	(1,098,777)	(5,925,732)	(1,004,715)
Net (Cost) to Council for The Base	(331,992)	(146,428)	(75,679)	(71,512)
Net (Cost) to Council for Indoor Play Centre	(38,002)	45,967	46,473	49,676
<b>TOTAL COMMUNITY SERVICES</b>	<b>(14,433,598)</b>	<b>(15,256,597)</b>	<b>(14,595,417)</b>	<b>(13,786,033)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
**for the period ending 30 April 2019**

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) to Council for Emergency Services	(29,841)	30,250	(5,721)	(5,519)
Net (Cost) to Council for Ranger Services	(930,597)	(681,961)	(508,054)	(536,578)
Net (Cost) to Council for Tourism/Visitors Centres	(520,000)	(251,943)	(226,943)	(195,399)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	0	(191,200)	(154,740)	(189,338)
Net (Cost) to Council for Community Safety	(244,545)	(178,697)	(63,237)	(10,349)
Net (Cost) to Council for Economic Development	(2,620,321)	(1,204,784)	(920,253)	(759,940)
Net (Cost) to Council for Camping Grounds	129,932	125,462	96,412	116,349
Net (Cost) to Council for Building Control	(279,999)	(261,280)	(211,677)	(308,529)
Net (Cost) to Council for Health Services	(957,249)	(931,319)	(768,738)	(891,402)
Net (Cost) to Council for Town Planning	(1,011,810)	(1,095,970)	(890,656)	(869,339)
Net (Cost) to Council for Strategic Planning	(275,008)	(267,046)	(223,247)	(230,063)
Net (Cost) to Council for Development Services	(34,000)	(24,000)	(18,000)	(16,790)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(6,773,438)</b>	<b>(4,932,488)</b>	<b>(3,894,854)</b>	<b>(3,896,897)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Depots	(939,355)	(1,070,606)	(1,673,018)	(1,503,081)
Net (Cost) to Council for Public Services Overheads	325,349	781,942	688,483	(110,246)
Net (Cost) to Council for Fleet & Plant	813,408	95,534	86,519	173,836
Net (Cost) to Council for Roads & Streets	(7,099,536)	(6,946,700)	(6,262,122)	(2,613,514)
Net (Cost) to Council for Parks & Gardens	(5,348,427)	(4,132,290)	(2,746,300)	(2,666,756)
Net (Cost) to Council for Drainage	(1,074,004)	(819,195)	(597,789)	(699,180)
Net (Cost) to Council for Footpaths & Bike Paths	(1,382,513)	(1,737,358)	(1,190,070)	(1,045,787)
Net (Cost) to Council for Effluent Re-Use Scheme	(74,195)	(180,966)	(173,394)	(146,210)
Net (Cost) to Council for Cemeteries	(124,571)	(121,861)	(151,533)	(117,610)
Net (Cost) to Council for Public Toilets	(474,935)	(511,193)	(434,295)	(468,116)
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(937,266)	(673,747)	(944,469)	(833,431)
Net (Cost) to Council for Town Beautification	(2,238,082)	(2,127,480)	(1,830,611)	(1,160,725)
Net (Cost) to Council for Bus Shelters	0	(60,000)	0	0
Net (Cost) to Council for Private Works & Reinstatements	(96,402)	(124,611)	(121,303)	(140,248)
Net (Cost) to Council for Works Overheads	1,083,179	808,343	776,798	1,237,821
Net (Cost) to Council for Parks & Gardens Overheads	837,942	699,224	621,359	58,651
Net (Cost) to Council for Disaster Preparation & Recovery	(276,748)	(332,850)	(332,850)	(1,251,145)
Net (Cost) to Council for Tech Services	(4,445,774)	(4,291,981)	(3,533,261)	(1,496,540)
Net (Cost) to Council for Tech Services Overheads	0	(151)	(151)	(151)
Net (Cost) to Council for SP & Infrastructure Services	(25,000)	(22,500)	(19,000)	(17,874)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(21,476,930)</b>	<b>(20,768,446)</b>	<b>(17,837,007)</b>	<b>(12,800,306)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(587,871)	(310,068)	(218,749)	(220,379)
Net (Cost) to Council for Waste Collection	952,491	1,073,519	1,518,556	1,928,654
Net (Cost) to Council for Landfill Operations	(1,969,626)	(1,617,031)	(2,196,467)	(1,923,434)
Net (Cost) to Council for Waste Overheads	1,512,567	1,044,917	769,716	35,360
Net (Cost) to Council for Karratha Airport	9,799,685	9,216,089	6,524,692	5,991,140
Net (Cost) to Council for Other Airports	(9,956)	(2,000)	0	(681)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>9,697,290</b>	<b>9,405,426</b>	<b>6,397,748</b>	<b>5,810,660</b>
<b>TOTAL DIVISIONS</b>	<b>(3,440,664)</b>	<b>(3,381,866)</b>	<b>12,704,025</b>	<b>19,728,726</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 30 April 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(987)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Deferred Pensioner Rates	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(173,407)</u>
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089
<b>Surplus / (Deficit)</b>	<u><b>72,882</b></u>	<u><b>13,834</b></u>	<u><b>16,099,725</b></u>	<u><b>22,951,019</b></u>



**10.2 LIST OF ACCOUNTS – 30 APRIL 2019 TO 31 MAY 2019**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>26 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 30 April 2019 to 31 May 2019.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 30 April 2019 to 31 May 2019 totalled \$18,380,104, which included the following payments:

- City of Karratha – Term Deposit Investments - \$6,900,000
- Doric Contractors – REAP Retention Release - \$935,000

- Karratha Earthmoving – Mooligunn Rd Reconstr. Progress Claim #4 – \$926,341
- TCD Civil Construction – Village Rd Culvert Upgrade - \$337,810
- GBSC Yurra – Welcome Park Progress Claim - \$324,902
- Colin Wilkinson – Wickham Community Hub Progress Claim #16 \$215,732

Consistent with CG-11 Regional Price Preference Policy 60% of the value of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT67755 to EFT68514 (Inclusive);
3. Cheque Voucher 78591 to 78596;
4. Cancelled Payments: EFT67817, EFT67819, EFT67866, EFT67959, EFT68020, EFT68124, EFT68244, EFT68253, EFT68255, EFT68276, EFT68311, EFT68353, EFT68388, EFT68411, EFT68438, EFT68453, EFT68458, EFT68468, 78473, 78475, 78592, DD34845.2;
5. Direct Debits: DD34559.1 to DD34845.1;
6. Credit Card Payments: \$33,650.03; and
7. Payroll Cheques \$2,437,572.02;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$18,380,104.91 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT67755 to EFT68514 (Inclusive);
3. Cheque Voucher 78591 to 78596;
4. Cancelled Payments: EFT67817, EFT67819, EFT67866, EFT67959, EFT68020, EFT68124, EFT68244, EFT68253, EFT68255, EFT68276, EFT68311, EFT68353, EFT68388, EFT68411, EFT68438, EFT68453, EFT68458, EFT68468, 78473, 78475, 78592, DD34845.2;
5. Direct Debits: DD34559.1 to DD34845.1;
6. Credit Card Payments: \$33,650.03; and
7. Payroll Cheques \$2,437,572.02

Chq/EFT	Date	Name	Description	Amount
EFT67755	29.04.2019	Regula Pam	2019 Cossack Art Awards - Install 50% Payment on Signing	14,400.00
EFT67756	01.05.2019	Doric Contractors Pty Ltd	REAP Construction - Retention Claim (Part Payment of Final Balance Held)	935,000.00
EFT67757	01.05.2019	Risk Management Technologies (RMT)	Chem Alert System Licence Renewal - 9 April 2019 to 09 April 2020	7,150.00
EFT67758	06.05.2019	North West Tree Services	Cyclone Veronica - Pruning And Removal Of Trees Around Karratha Dampier Wickham Roebourne And Point Samson	68,845.70
EFT67759	06.05.2019	Dampier Plumbing & Gas (tff DPG Trust)	Cossack - Supply And Install New Gas Oven, Kta Airport Sewer Pump Maintenance, Toilet Repairs, Fault Find Baggage Pump Pit, PBFC - Investigate Sewer Line for Leaks, Staff Housing - Plumbing Fixture Maintenance, Indoor Cricket - Repair Toilet Leak	4,123.90

Chq/EFT	Date	Name	Description	Amount
EFT67760	06.05.2019	Ausolar Pty Ltd	KTA Terminal - Airport Tenancy Power & Metering Report, Investigate Issues with Terminal Lift, Install 5 x Potable Water Tank Float Switches, Ovals - Replace 2000w Floodlights, WRP Bistro - Replace Motor in Shutter, Cyclone Repairs to CBUS Controller to Oval Lighting, Marine Jetty Light Install, Staff Housing - Various Maintenance Repairs	22,679.59
EFT67761	03.05.2019	City Of Karratha	Payroll deductions	160.00
EFT67762	03.05.2019	City Of Karratha	Payroll deductions	455.87
EFT67763	03.05.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT67764	03.05.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT67765	03.05.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT67766	03.05.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT67767	03.05.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT67768	03.05.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT67769	03.05.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT67770	03.05.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT67771	03.05.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT67772	03.05.2019	Maxxia Pty Ltd	Payroll deductions	20,290.84
EFT67773	03.05.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT67774	03.05.2019	Patel Mortgage Account	Home Ownership Allowance	350.00
EFT67775	03.05.2019	A Virkar (Mortgage Account )	Home Ownership Allowance	300.00
EFT67776	03.05.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	450.00
EFT67777	08.05.2019	Australian Taxation Office	Payroll deductions	302,635.00
EFT67778	08.05.2019	Child Support Agency	Payroll deductions	1,624.52
EFT67779	06.05.2019	Construction Training Fund (CTF)	CTF Collections - March 2019	1,855.18
EFT67780	06.05.2019	Bobford Service (the Trustee For The Bobford Service Trust)	Cyclone Veronica - Trucks Bobcat And Operations Millar Well Clean Up	16,203.00
EFT67781	06.05.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	DCH - Cleaning Services Mar 2019	7,009.79
EFT67782	06.05.2019	GHD Pty Ltd	Cyclone Veronica - Full Structural Assessment On The Safety Current Condition Design And Build Of All Cantilevered Shade Structures	1,298.00
EFT67783	06.05.2019	Garrards Pty Ltd	Stock - Protecta Evo Circuit Grey	311.26
EFT67784	06.05.2019	Hathaways Lubricants	Stock - Lubricants	5,815.86
EFT67785	06.05.2019	S Kot	Security Subsidy Scheme Reimbursement (A78189)	200.00
EFT67786	06.05.2019	Poolmart Karratha	3 Teesdale Place - 1 Locking Collar For A Zodiac G2 Pool Cleaner	15.00
EFT67787	06.05.2019	Parry's Merchants	REAP - Kiosk Items, Stores - Bleach Stock	2,622.05
EFT67788	06.05.2019	St John Ambulance - Karratha	DCH - Defibrillator Pads	729.97
EFT67789	06.05.2019	Sai Global Ltd	Office Expenses Governance - Network Licence Fee For As4902-2000	1,276.24

Chq/EFT	Date	Name	Description	Amount
EFT67790	06.05.2019	Royal Life Saving Society WA Inc	KLP - Swim Certificates And Express Post	43.90
EFT67791	06.05.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Change To Flight Fee T Blaszkow	150.00
EFT67792	06.05.2019	TNT Express	Freight - Various	89.42
EFT67793	06.05.2019	The Retic & Landscape Shop	Stock - Reticulation Parts	2,431.44
EFT67794	06.05.2019	Thrifty Car Rental	Car Hire And Petrol For CEO Attending Meetings In Perth 4-5 April 2019	65.25
EFT67795	06.05.2019	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots & Uniforms Stock	340.85
EFT67796	06.05.2019	Atom Supply	Minor Tools - Angle Grinder, Uniforms, Gloves, Tie Down Ratchets, Star Pickets, String Line, Caution Tape	2,709.75
EFT67797	06.05.2019	J Blackwood & Son Pty Limited	HR - Safety Boots, Jerry Cans, Electrical Tape, Ratchet, Glass Cleaner	405.49
EFT67798	06.05.2019	Australasian Performing Right Assoc (APRA)	REAP - APRA Music License 1/01/2019-30/06/2019	374.75
EFT67799	06.05.2019	Australian Airports Association Ltd	KTA Airport - AAA WA Division Meeting Dinner Meal Expenses	90.00
EFT67800	06.05.2019	Avisure Pty Ltd	KTA Airport - Delivery Of Wildlife Hazard Management Plan Mar 2019	7,590.00
EFT67801	06.05.2019	Apple Pty Ltd	IT - Ipad Pro's Wi-fi + Cellular 64gb	4,679.40
EFT67802	06.05.2019	Rol-wa Pty Ltd T/a Allpest Wa	Karratha Main Admin - Termite Inspection	140.00
EFT67803	06.05.2019	Steven Kennedy T/as All Doors Locksmiths	Bulgarr Daycare - Replace Sliding Door & Screen Locks	367.52
EFT67804	06.05.2019	Brendon James Archer	Refund - BSL - BA170363 Cancelled (#293054 28/07/2017)	61.65
EFT67805	06.05.2019	Barth Bros Automotive Machining	Stock - Filters (Various)	514.51
EFT67806	06.05.2019	Bunzl Ltd	Stock - Toilet Tissue	655.38
EFT67807	06.05.2019	BC Lock & Key	Stock - Padlocks, Delambre Park - Replace BBQ Locks, TYS - Replace Fuse Box Lock, Millars Well Clinic - Keys	3,711.72
EFT67808	06.05.2019	Building Commission (Building Services Levy - BSL)	BSL Collections - March 2019	2,453.02
EFT67809	06.05.2019	BP Australia Pty Ltd	Fleet Fuel - Diesel/Unleaded March 2019	7,168.32
EFT67810	06.05.2019	Badgelink (CJ & RG Blewitt)	Community Development - Name Badges Library Staff	38.00
EFT67811	06.05.2019	BB Landscaping WA Pty Ltd	Millars Well Daycare - Reticulation Upgrade/Replacement, 33 Clarkson - Replace Retic Wiring, 38 Clarkson - Garden Tidy	5,159.00
EFT67812	06.05.2019	Centurion Transport Co Pty Ltd	Freight - Various	1,167.71
EFT67813	06.05.2019	Coates Hire Operations	Cyclone Veronica - Hire Fees, One x Wheel Loader	759.28
EFT67814	06.05.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Cafe Stock And Purchases	393.60
EFT67815	06.05.2019	Comtec Data Pty Ltd	Cyclone Veronica - KLP Repair Main Entry Swipe Access	561.00
EFT67816	06.05.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs - Rates And Sundry Debtors Mar 2019	1,883.70
EFT67817	06.05.2019	Cracker Jack Paddle Sports	Cancelled Payment	0.00
EFT67818	06.05.2019	Calltech Pty Ltd T/as Aaa Headsets	IT - Wireless Headset And Base, Adapter Cable	2,178.00
EFT67819	06.05.2019	R Chamberlain	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT67820	06.05.2019	Daysafe Training & Assessing	HR - Load Restraint Course 6 Attendees	2,370.00
EFT67821	06.05.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program & Animal Control	693.40
EFT67822	06.05.2019	Draeger Australia Pty Ltd	WRF - New carbon cylinders: cylinder Air CF 6.8 Ltr 300 Bar Rav x 2, Cylinder Testing and Refills	2,537.08
EFT67823	06.05.2019	Ezi-Hose Pty Ltd	Parts for Plant Repairs	53.31
EFT67824	06.05.2019	Farinosi & Sons Pty Ltd	Stock	73.83
EFT67825	06.05.2019	Future Now Agency ( Mark Anthony Martins )	Meal Reimbursements - DJ Noiz's - 11/04/19 to 13/04/19	157.90
EFT67826	06.05.2019	James Foley	Karratha Library - James Foley Illustration Workshop For Children's Festival 50% Up Front	826.50
EFT67827	06.05.2019	StrataGreen (Strata Corporation Pty Ltd)	P&G Weed Control - Geotek Ground Staples 5mm 450mm 100/box	65.63
EFT67828	06.05.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	1,398.41
EFT67829	06.05.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Repairs/Maintenance Works	299.75
EFT67830	06.05.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	REAP - Aquaport Room Water Cooler	251.85
EFT67831	06.05.2019	International Art Services (IAS Fine Art Logistics Pty Limited t/as)	2019 Cossack Art Awards - International Art Services in kind sponsorship, discounted freight, Perth - Cossack return 50% on signing of agreement (May/Jun)	4,950.00
EFT67832	06.05.2019	J G Johnson Painting & Decorating Pty Ltd	Repair Damaged Wall In Group Fitness Room	504.00
EFT67833	06.05.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	32.95
EFT67834	06.05.2019	Karratha Glass Service	KLP - Reglaze Window Group Fitness Room, 11B Teesdale - Reglaze Shattered Sliding Door	1,507.00
EFT67835	06.05.2019	Karratha Veterinary Hospital	Dog Health Program & Animal Control	443.40
EFT67836	06.05.2019	Karratha Fluid Power	Plant Repairs (Various)	862.35
EFT67837	06.05.2019	Kosmic Electronic Industries	WCH - Piddjx3 Pioneer Ddjsx 3 Digital Controller For Youth Team	2,339.00
EFT67838	06.05.2019	Kwik Kopy Printing Centre	Stock - DI Secretive Press Seal Envelopes (box/500)	1,136.30
EFT67839	06.05.2019	Komatsu Australia Pty Ltd	Plant Repairs	2,728.00
EFT67840	06.05.2019	Kennards Hire Pty Limited	Cyclone Veronica - Hire Of Large Cage Trailer Tandem 02/04/2019 - 15/04/2019	694.26
EFT67841	06.05.2019	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant Repairs (Various)	420.00
EFT67842	06.05.2019	Landgate	Rates - Land Enquiry & Title Searches	102.80
EFT67843	06.05.2019	Light Application Pty Ltd	WRP - Remote Fault Finding With Lighting	297.00
EFT67844	06.05.2019	Emerge Associates	Welcome Park - Tendering As Per Proposal Dated 02/07/2018, Certificate of Design Compliance	4,400.00
EFT67845	06.05.2019	M & M Masonary	KTA Terminal - Relay Pavers Around Water Meter	763.40
EFT67846	06.05.2019	Terri MURRAY	City Wide Programmes - Entertainment At Covechella	500.00
EFT67847	06.05.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC - Water 15l Refills	60.85

Chq/EFT	Date	Name	Description	Amount
EFT67848	06.05.2019	Ixom Operations Pty Ltd (Orica)	WRF - 70kg Chlorine Gas Cylinders, Stock - Isocyanuric Acid	3,104.64
EFT67849	06.05.2019	Ooh! Media Retail Pty Ltd	Media For WA Youth Week 18/03/2019 - 14/04/2019	550.00
EFT67850	06.05.2019	Prompt Contracting And Fencing Pty Ltd	RAC - Replace Missing Bolts On Shade Structure	880.00
EFT67851	06.05.2019	Pilbara Pools & Outdoor (tff The SP Creations Trust)	Refund - CTF Levy (Paid direct to fund and charged again upon lodgement) App #191029 (29/04/2019 #325038)	61.40
EFT67852	06.05.2019	Repcos Auto Parts	Parts for Plant Repairs	37.73
EFT67853	06.05.2019	Red Dot Stores	City Wide Programmes - WA Youth Week & April School Holiday Supplies For Programs And Events	131.18
EFT67854	06.05.2019	Red Earth Flowers	Civic Events - Anzac Day Services 3 Large Wreaths	470.00
EFT67855	06.05.2019	Resolute Security Services Pty Ltd	City Wide Programmes - Provision Of 2 Crowd Control Officers For Covechella 13/04/2019	757.35
EFT67856	06.05.2019	Richose Pty Ltd	Parts for Plant Repairs	6,140.44
EFT67857	06.05.2019	Reece Pty Ltd	Stock - Reticulation Parts	4,491.74
EFT67858	06.05.2019	Amcap (Formerly Skipper Truck Parts)	Parts for Plant Repairs	80.75
EFT67859	06.05.2019	Statewide Bearings	Parts for Plant Repairs	221.33
EFT67860	06.05.2019	Kmart Karratha	WRF, KLP - Supplies For Holiday Programs, Swim School Supplies	806.65
EFT67861	06.05.2019	Seton Australia Pty Ltd	WM - Profile 2 A1b1ek1p3p3 Ready Pack, Waste - Rubber Wheel Stop	2,426.61
EFT67862	06.05.2019	Stott & Hoare	WCH - Equipment Rc-hdmi-2h High Speed Hdmi Cable Male To Male 1.8m	10.74
EFT67863	06.05.2019	Scott Printers Pty Ltd	Rates - 2000 Direct Debt Information Flyers	361.90
EFT67864	06.05.2019	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	1,375.00
EFT67865	06.05.2019	Stainless Creation Pty Ltd	Plant Repairs (Various)	1,166.00
EFT67866	06.05.2019	Sanzap Pty Ltd	Cancelled Payment	0.00
EFT67867	06.05.2019	Sydney International Piano Competition Of Australia	REAP Program Expense - Performance Fee For Oxana Schevchenko 29/03/2019	2,637.20
EFT67868	06.05.2019	L Scarcella	Reimbursement For Expenses Whilst Attending Perth Caravan & Camping Expo	361.93
EFT67869	06.05.2019	T-Quip	Plant Repairs	1,721.40
EFT67870	06.05.2019	The Walt Disney Company Pty Ltd	REAP Movie Screening Fees - Dumbo 14 & 17/04/2019, Captain Marvel - 14/4/2019	4,039.32
EFT67871	06.05.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70
EFT67872	06.05.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	WRF - Placement Of Soft Fall Mats To Cricket Pitches	7,370.00
EFT67873	06.05.2019	Totally Workwear	HR - Uniforms	2,305.46
EFT67874	06.05.2019	United Party Hire (Wildwater Holdings Pty Ltd t/as)	Covechella Youth Week Party Supplies Inc Generator Marquee Slushy Machine Fairy Floss	2,954.00
EFT67875	06.05.2019	Universal Tix Pty Ltd	National Youth Week - Covechella - 300 Ticketing Wristbands, 3x3 Basketball Tournament Services	293.70
EFT67876	06.05.2019	Karratha Timber & Building Supplies	General Hardware Items for Repairs/Maintenance Works	464.10
EFT67877	06.05.2019	Village Roadshow Pty Ltd	REAP Movie Screening Fees - The Lego Movie 15 & 17/04/2019, Creed - 16/4/2019, Flying the Nest - 13/4/2019	2,672.01
EFT67878	06.05.2019	Westrac Equipment Pty Ltd	Plant Repairs (Various)	435.75

Chq/EFT	Date	Name	Description	Amount
EFT67879	06.05.2019	Woolworths Group Limited	WRF - Kiosk Supplies, REAP - Workshop Catering, The Base - Holiday Program Supplies, IPC - Café Supplies, YS - Program Supplies	1,562.13
EFT67880	06.05.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Cyclone Veronica - Refix Decramastic Tile Sheet	660.33
EFT67881	06.05.2019	Kathy Webster	Security Subsidy Scheme Reimbursement - A78927	200.00
EFT67882	06.05.2019	Engage Create Connect (The Stevens Property Trust)	Dampier Palms - Public Art Commission	16,500.00
EFT67883	06.05.2019	Onyx Events - Onyx Group WA Pty Ltd	Red Earth Music Festival - Youth Event 02/06/2019 Event Infrastructure & Management - 50% Deposit, Talent Acquisition - 50% Deposit	24,417.80
EFT67884	06.05.2019	Cleanaway Pty Ltd	Recyclable Waste Gate Fee - September 2018, Kta Airport, REAP & KTVC - Waste Collections - Mat 2019	9,021.27
EFT67885	06.05.2019	Department of Primary Industries and Regional Development	Quarantine Inspections Of Plants	130.00
EFT67886	06.05.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	5,481.03
EFT67887	06.05.2019	Telstra Corporation Ltd	Telephone Usage Charges	9,512.63
EFT67888	06.05.2019	Horizon Power	Electricity Usage Charges	87,001.60
EFT67889	06.05.2019	Water Corporation	Water Usage Charges	45,106.08
EFT67890	06.05.2019	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk Gas	1,729.62
EFT67891	06.05.2019	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone 05/04/2018 - 04/05/2019	19.99
EFT67892	06.05.2019	Horizon Power	Electricity Usage Charges	1,256.32
EFT67893	06.05.2019	Water Corporation	Water Usage Charges	32,622.43
EFT67894	07.05.2019	Nickol Bay Speedway Club	Northwest Sprintcar - Sprintcar Stampede Sponsorship	16,000.00
EFT67895	10.05.2019	Karratha Earthmoving & Sand Supplies	Cyclone Veronica - Green Waste Collection For Karratha West, Demolition of Old Moonrise Site	137,834.66
EFT67896	10.05.2019	Ausolar Pty Ltd	Millars Well Oval - Electrical Investigation And Report, Bulgarra Tennis Courts - Rectify Lighting Issues, Connect Airport Radio Link, Genset, Staff Housing - Various Repairs/Maintenance, NB BFB - Repair Faulty RCD & Light Fittings, Delambre Park - Audi on DB Board & Inspect BBQ's	7,449.97
EFT67897	10.05.2019	Conferece And Education Management Pty Ltd t/as AST Management	DNA Conference 2019 - Payment 2 MESAP Funding	41,250.00
EFT67898	10.05.2019	Castledex Pty Ltd	WCH - Fit Out	56,903.00
EFT67899	10.05.2019	Leethall Constructions Pty Ltd	WCH Footpaths - Supply And Install Footpaths, Improve Drainage, Trench Excavation	34,688.50
EFT67900	10.05.2019	Trasan Contracting	Roebourne Old Shire Offices - Remedial Works - RFQ 16 18/19	61,179.80
EFT67901	10.05.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Staff Housing - Supply And Installation Of Cyclone Screens And Doors, Cossack - Cyclone Repairs	48,041.90
EFT67902	10.05.2019	Bobford Service (the Trustee For The Bobford Service Trust)	Tropical Cyclone Veronica - Cleanup Of Millars Well	4,900.50
EFT67903	10.05.2019	Jupps Floorcoverings Karratha Pty Ltd	KTA Airport - Repairs To Existing Tiles Due To Cyclone Veronica	800.00
EFT67904	10.05.2019	Signature Music Pty Ltd	Civic Events 2019 - Kta Anzac Day - Supply & Operate Audio System	1,540.00

Chq/EFT	Date	Name	Description	Amount
EFT67905	10.05.2019	GHD Pty Ltd	P&G - Water Audit Project - Park Lands Hydrogeological Investigation	1,045.00
EFT67906	10.05.2019	Garrards Pty Ltd	Stock - Protecta Evo Circuit Grey	207.50
EFT67907	10.05.2019	Hart Sport	WCH - Indoor Table Tennis, Netball Bibs & Cx Bands	671.40
EFT67908	10.05.2019	Hathaways Lubricants	Stock - Lubricants	185.84
EFT67909	10.05.2019	Karratha Adventure Sports	The Base - Pool Cues Replacement Parts And Basketball Pump Needles	89.40
EFT67910	10.05.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Rangers - Open Face Helmets Stock	299.85
EFT67911	10.05.2019	Midalia Steel T/a Onesteel	KGC - 40x40x3 Pregal Rhs As1163 C35010 Blue End Imported 8m	86.47
EFT67912	10.05.2019	Parry's Merchants	IPC - Cafe Items Apr 2019	131.60
EFT67913	10.05.2019	St John Ambulance - Karratha	Stock - Sharps Container Casing Yellow	397.10
EFT67914	10.05.2019	Sealanes (1985) Pty Ltd	Stock - White Spirit Vinegar 10% 15ltr	134.70
EFT67915	10.05.2019	Royal Life Saving Society WA Inc	HR - CPR Requalification Certificates - 3 Candidates	56.10
EFT67916	10.05.2019	TNT Express	Freight - Various	302.16
EFT67917	10.05.2019	Thrifty Car Rental	Car Hire And Petrol For CEO While Attending Meetings In Perth 11/04/2019	55.12
EFT67918	10.05.2019	Wickham Community Association (inc)	2018/2019 ACADS - Annual Concert 30% Progress Payment	12,536.37
EFT67919	10.05.2019	West Pilbara Junior Cricket Association	Junior Sport Development - Light Token Reimbursement	1,340.00
EFT67920	10.05.2019	Atom Supply	KGC - Concrete Postcrete Rapid Set 20kg, Water Cooler Jugs Stock, Uniforms, Ear Muffs, Nuts/Bolts	1,285.95
EFT67921	10.05.2019	J Blackwood & Son Pty Limited	Stock - Extension Leads, Batteries, Gloves, Jerry Cans, Duct Tape, Uniform Trousers, Spray Paint	549.28
EFT67922	10.05.2019	Auslec (L & H Group t/as)	KTA Airport - Fluorescent 36W 1200mm Yellow Tubes, Flood Light 150w	349.93
EFT67923	10.05.2019	Australian Institute Of Management - WA(AIM)	HR - Mental First Aid Training	3,294.50
EFT67924	10.05.2019	Abberfield Technology Pty Ltd	Servicing Of Light Token Controller For Tambrey Oval	250.00
EFT67925	10.05.2019	All Access Australasia	Library Resources	874.96
EFT67926	10.05.2019	Australian Laboratory Services Pty Ltd ( ALS )	KTA Airport - WWTP Sampling Analysis And Administration	137.72
EFT67927	10.05.2019	Agserv Pty Ltd	Larvicide - Biopren 4g Sand - 20kg	1,320.00
EFT67928	10.05.2019	Apparel Corporation Pty Ltd	Covechella 300 Eco-friendly Drink Bottles And Lanyards	3,538.70
EFT67929	10.05.2019	Barth Bros Automotive Machining	Stock - Fuel Pre filter (Komatsu 600-319-3610)	35.90
EFT67930	10.05.2019	Beacon Equipment	Equipment - Stihl HT 103 Pole Pruner Telescopic, Electric Blower, Chain Saws, Vacuum Shredder, Edgers, Brushcutter, Transfer Pump, AP300 Battery with Holder Harness, Spur Gear/Chain	8,064.10
EFT67931	10.05.2019	Chadson Engineering Pty Ltd	Stock - Palintest Tablets DPD-XF AP013 (Box/250)	123.20
EFT67932	10.05.2019	Chemform	Stock - Orange Detergent	125.40
EFT67933	10.05.2019	Code Group Pty Ltd	WCH - Construction Compliance Inspection	4,463.48
EFT67934	10.05.2019	Comtec Data Pty Ltd	PBFC - Repair PTP Link, Kta Airport - Repair Virgin PA System	749.10
EFT67935	10.05.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery - Costs For Rates And Sundry Debtors As Per Rfq 34-17/18	198.44

Chq/EFT	Date	Name	Description	Amount
EFT67936	10.05.2019	Cracker Jack Paddle Sports	YS - April School Holidays Hearson's Cove SUP Boarding	450.00
EFT67937	10.05.2019	Peter Lloyd Clark - Piano Tuner	REAP 2019 - Piano Tuning	2,055.00
EFT67938	10.05.2019	R Chamberlain	Security Subsidy Scheme Reimbursement - A90749	140.00
EFT67939	10.05.2019	David Golf & Engineering Pty Ltd	KGC - 2 9 Pack Tournament Flag Poles & Tube	1,173.70
EFT67940	10.05.2019	Dampier Sports Club Inc	Sports Funding - Quarterly Grant Scheme Dampier Falcons Softball Team Equipment	639.90
EFT67941	10.05.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program & Animal Control	780.10
EFT67942	10.05.2019	Daraelka Pty Ltd Trading As Minetuff Lighting Solutions	Footpaths - Dampier Supply Of SBL Series Solar Light With Reflector + 3640mm Pole	2,079.00
EFT67943	10.05.2019	Dampier Plumbing & Gas (tff DPG Trust)	Main Admin Building - Install Wall Hung Basin, Kta Airport - Repair Toilet, Pt Samson Park - Repair Faulty Meter	1,369.50
EFT67944	10.05.2019	A Dorning	Reimbursement Of Utilities As Per Manager Contract Electricity 18/01/2019 - 19/03/2019	1,196.64
EFT67945	10.05.2019	Gillian Davis	Refund - Lost Ticket Fee S Davis	101.00
EFT67946	10.05.2019	Farinosi & Sons Pty Ltd	Town Centre Maintenance - 1 Floor Scraper	58.35
EFT67947	10.05.2019	Freestyle Now	WCH - The Base Programming And Recreational Resources.	1,568.00
EFT67948	10.05.2019	Grace Removals Group	HR - Packing & Removal M Casserly	6,396.80
EFT67949	10.05.2019	StrataGreen (Strata Corporation Pty Ltd)	Equipment Replacement - Solo Professional Harness'	642.95
EFT67950	10.05.2019	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	118.80
EFT67951	10.05.2019	Green Frog Systems Pty Ltd	Footpath Lighting - Supply And Delivery Of Solar Footpath Lights	3,685.00
EFT67952	10.05.2019	Guru Dudu Productions Pty Ltd	Local History - Performances At All Libraries & P.A.G.E.S Children's Festival 27-29 June 2019 50% Deposit	2,750.00
EFT67953	10.05.2019	Hugh Brown Photographer	KTVC - The Pilbara Book By Hugh Brown	1,292.40
EFT67954	10.05.2019	R Hall	Reimb - Utilities as per Employment Contract, Broadband 19/03/2019 - 18/04/2019	80.00
EFT67955	10.05.2019	Sophia Mae Holmes	City Wide Programmes - Covechella Performance	50.00
EFT67956	10.05.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Repairs/Maintenance Works	96.48
EFT67957	10.05.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	WCH - 2xTV's & Mounts For YS, 2x Fridges, Replacement Microwave for Main Admin Kitchen, PlayStation Accessories for Youth Services	4,137.00
EFT67958	10.05.2019	Lyndsey Heron	Rates refund for assessment A88491	1,063.85
EFT67959	10.05.2019	Irrigation Australia Ltd	Cancelled Payment	0.00
EFT67960	10.05.2019	IFE Elevators & Escalators (Australia ) Pty Ltd	KTA Terminal - Remote Assistance To Repair Lift	528.00
EFT67961	10.05.2019	James Bennett Pty Limited	Library Resources	1,343.72
EFT67962	10.05.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	1,014.35

Chq/EFT	Date	Name	Description	Amount
EFT67963	10.05.2019	Jurdurn Marnda Boxing Club	TBK - Youth Boxing Program	300.00
EFT67964	10.05.2019	Jones Lang Lasalle Public Sector Valuations Pty Ltd	KTA Airport - Valuation Of Proposed Hangar On 'As Constructed' Basis	3,850.00
EFT67965	10.05.2019	Keyspot Services	Rio Programs - Festival Of Football 2019 - Participation Medallions For 200 Juniors	1,540.00
EFT67966	10.05.2019	Karratha Veterinary Hospital	Animal Control	73.40
EFT67967	10.05.2019	Karratha Country Club Inc	2018/19 Annual Community Grant Scheme - New Patio Project 50% Upfront Payment	11,000.00
EFT67968	10.05.2019	Karratha Basketball Association - Seniors	2018/19 Annual Grant Scheme - 3 On 3 Court 30% Progress Payment	4,620.00
EFT67969	10.05.2019	Karratha Machinery Hire	Drainage Maintenance - Dry Hite Of 13T Compactor	440.00
EFT67970	10.05.2019	Kennards Hire Pty Limited	Oval Maintenance Roebourne - Hire Of Mini Excavator For Valve Location 16/04/19	200.00
EFT67971	10.05.2019	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant Repairs	1,300.00
EFT67972	10.05.2019	Kidsafe WA	HR - Playground Inspectors Course 8 Candidates 15th & 16th Apr 2019	8,800.00
EFT67973	10.05.2019	Kimberley Property Settlements	Rates Refund For Assessment A78909	819.60
EFT67974	10.05.2019	L3 Communications Australia Pty Ltd	KTA - Preventative Maintenance Service Agreement For The Screening Equipment 01/12/2017 - 30/06/2019	6,937.98
EFT67975	10.05.2019	LGIS Risk Management	HR - Conflict Resolution Workshops	1,980.00
EFT67976	10.05.2019	A Little	HR - Reimbursement Of Meal Expenses While Attending Perth Garden Festival 11/04/2019 - 13/04/2019	130.00
EFT67977	10.05.2019	Emerge Associates	Pt Samson Foreshore Dev - Design & Scope Point Samson Viewing Platform	10,318.00
EFT67978	10.05.2019	Haley Ann Massara	Refund - 3 Day Car Park Pass Faulty So Unable To Use	48.00
EFT67979	10.05.2019	Marine & Earth Sciences Pty Ltd	HHBSC - Mobilisation	47,850.00
EFT67980	10.05.2019	Mo Productions Pty Ltd	Cossack Art Awards 2019 - Gala Awards Bend Family Day Band & Children's Entertainment 50% Upfront	7,295.90
EFT67981	10.05.2019	NW Communications & IT Specialists	Wickham Library - Alarm Monitoring Jan 2019	105.00
EFT67982	10.05.2019	Redwave Media Ltd	Community Club Development - Junior Sports Expo 2019 Radio Advertising	1,276.00
EFT67983	10.05.2019	North West Tree Services	Cyclone Veronica - Roebourne Remedial Work To Trees Post Cyclone, Staff Housing - Tree Removal	2,864.50
EFT67984	10.05.2019	Titan Australia Pty Ltd	Plant Repairs	1,581.25
EFT67985	10.05.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - 15 Litre Spring Water Bottles	49.25
EFT67986	10.05.2019	Neverfail Springwater Pty Ltd - Front Reception (906959169)	Front Reception - 15L Spring Water Bottles	90.25
EFT67987	10.05.2019	Nickol Bay Sportfishing Club (hampton Harbour Boat & Sailing Club T/as	Sponsorship Billfish Shootout Event As Per Council Res 153564. 30% Of Total One To Two Weeks Prior To Event	6,600.00
EFT67988	10.05.2019	Officeasy Pty Ltd T/A Business Base	WCH - Fit Out Furniture / Equipment	17,290.46

Chq/EFT	Date	Name	Description	Amount
EFT67989	10.05.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various Sites	386.97
EFT67990	10.05.2019	Port Walcott Yacht Club (Inc)	Sports Funding Scheme - Upholstery Of Bar Stools	1,100.00
EFT67991	10.05.2019	Pilbara Regional Football Development Committee Inc	Crime Prevention Strategies - Contribution To Karratha Nightfields	5,000.00
EFT67992	10.05.2019	Prompt Contracting And Fencing Pty Ltd	WTS - Replace Cyclone Damaged Whirlybird, Staff Housing - Repairs Cyclone Damages to fences and Gates	2,134.00
EFT67993	10.05.2019	K Pratt	Reimbursement for Ice for Festival of Football 06/04/2019	61.00
EFT67994	10.05.2019	Repco Auto Parts	Stock - Parts for Repairs	59.40
EFT67995	10.05.2019	Roebourne PCYC	Roebourne/Wickham Community Activities - Bi-annual Grant Scheme Community Workshop - Venue Hire	260.00
EFT67996	10.05.2019	RFF Pty Ltd	Community Development - Stage 1 & 2 Determination Of Cultural And Commercial Infrastructure Need	16,940.00
EFT67997	10.05.2019	Yoga Combo	WRF - Baby Yoga	320.00
EFT67998	10.05.2019	Richose Pty Ltd	Plant - Blue Air/Water Hose	435.60
EFT67999	10.05.2019	Reece Pty Ltd	Cyclone Veronica - Fittings/Fixtures due to damage, Stock - Retic Parts	6,290.09
EFT68000	10.05.2019	Statewide Bearings	Plant Repairs	154.00
EFT68001	10.05.2019	Kmart Karratha	TBK - 10 Basketballs For Sunday Slam Basketball Program, WCH - Kitchen Items Fit Out, WCH - Opening Day Supplies for Activities	761.00
EFT68002	10.05.2019	Sigma Chemicals	KLP - Pool Blanket Replacement Hand Wheel	335.50
EFT68003	10.05.2019	Seton Australia Pty Ltd	WM - Grey Waterproof Safety Gumboots	115.98
EFT68004	10.05.2019	Scope Business Imaging	Photocopier / Printer Charges - Various Sites	591.98
EFT68005	10.05.2019	Smiths Detection (Australia) Pty Ltd	KTA Airport - Service Contract 09/04/2019 - 08/07/2019	10,393.63
EFT68006	10.05.2019	Skipper Transport Parts (Formerly Covs)	Minor Tools - Graco 716	1,355.20
EFT68007	10.05.2019	Stainless Creation Pty Ltd	WCH - Fabricate And Supply Custom Stainless Steel Toilet Roll Holders	2,288.00
EFT68008	10.05.2019	Soundpack Solutions	Karratha Library - Headphones x 150	451.00
EFT68009	10.05.2019	P Trestrail	Employment Costs - Reimbursement of Utilities As Per Directors Contract - Broadband	99.00
EFT68010	10.05.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70
EFT68011	10.05.2019	Totally Workwear	Uniform - Stock	4,993.34
EFT68012	10.05.2019	Technology One Limited	IT Software - Intramaps GIS Consulting Services 05/04/2019	1,804.00
EFT68013	10.05.2019	Karratha Lottery Centre & Newsagency	IPC - Wristbands For 7th Birthday	48.60
EFT68014	10.05.2019	Karratha Timber & Building Supplies	General Hardware Items for Repairs/Maintenance Works	630.34
EFT68015	10.05.2019	A Virkar	Reimbursement Of Utilities As Per Manager Contract -linet	69.99
EFT68016	10.05.2019	Jazz Van Dongen	City Wide Programmes - Covechella Performance	50.00
EFT68017	10.05.2019	Westrac Equipment Pty Ltd	Stock - Cl1 Coolant Kit (1 Box Of 10)	335.50

Chq/EFT	Date	Name	Description	Amount
EFT68018	10.05.2019	Woolworths Group Limited	TYS - Program Supplies, KLP - Kitchen Supplies, IPC - Program & Cafe Supplies, Catering for Workshops/Meetings, RAC - Kiosk Stock, KLP - School Holiday Program Supplies, Depot - Kitchen Supplies	2,134.85
EFT68019	10.05.2019	Wormald Australia Pty Ltd	Supply And Install Fire Extinguishers And Associated Signage, Blankets, Install Exit Lights, Repair Fire Alarms - Various Sites	8,186.20
EFT68020	10.05.2019	Wickham Swimming Club	Cancelled Payment	0.00
EFT68021	10.05.2019	Water2Water (atf Kandiah Family Trust)	City Wide Programmes - Hire Of 4 x Aquanet Bottle Coolers	804.25
EFT68022	10.05.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniform - Stock	237.00
EFT68023	10.05.2019	Yaburara & Coastal Mardudhunera Aboriginal Corporation (Yacmac)	40 Mile FMP - Weed Spraying	17,600.00
EFT68024	10.05.2019	Cleanaway Pty Ltd	WCH - 4. 5 Cubic Meter Skip Bin Hire Mar 2019	244.52
EFT68025	10.05.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water Usage Charges	141.55
EFT68026	10.05.2019	Telstra Corporation Ltd	Telephone Usage Charges	3,850.98
EFT68027	10.05.2019	Horizon Power	Electricity Usage Charges	144,464.30
EFT68028	10.05.2019	Water Corporation	Water Usage Charges	4,203.63
EFT68029	14.05.2019	Conference And Education Management Pty Ltd t/as AST Management	Registrations and Welcome Function - 2019 Developing Northern Australia Conference - Karratha 11-12 July 2019	3,580.00
EFT68030	17.05.2019	Cleanaway Pty Ltd	Cyclone Veronica - Green Waste Collection Operators x 3 And Skip Truck, Waste Collection - MGC Feb 2019	36,624.03
EFT68031	17.05.2019	Department Of Transport	Vehicle Search Fees x 16	54.40
EFT68032	17.05.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	2,817.25
EFT68033	17.05.2019	Telstra Corporation Ltd	Telephone Usage Charges	22,752.34
EFT68034	17.05.2019	Horizon Power	Electricity Usage Charges	39,645.72
EFT68035	17.05.2019	Water Corporation	Water Usage Charges	29,313.32
EFT68036	17.05.2019	Foxtel For Business	KLP - Foxtel Business Premium Charges	210.00
EFT68037	17.05.2019	Cardno WA Pty Ltd	Dampier Palms & Hampton Oval Redevelopment - Update Specifications And Drawings For Review And Approval	22,147.40
EFT68038	17.05.2019	Norwest Sand & Gravel Pty Ltd	Cyclone Veronica - Greenwaste Collection Final Shredding Works For Port Walcott	49,131.50
EFT68039	17.05.2019	Poinciana Nursery	Slashing Of Drains / Verge Nickol, Bulgarra, Dampier Highway, Baynton and Baynton West	41,557.80
EFT68040	17.05.2019	Ausolar Pty Ltd	WRF - Repair 3 X Oval Lights & Realign All Lights, Supply & Install Dynalite, Check Power Issues & AFL Scoreboard Repairs, Kta Airport - Replace Hand Dryers, Delambre Park Wickham - Replace Broken Lights in Shade Structure, REAP - Install GPO's Cable Duct and Earthing Points, KLP - Replace Fan on Pump, Kta Golf Course - Repair Faulty Pump, Depot - Repair Faulty Truck Wash Switch, Pt Samson Foreshore - Replace Cracked Fuse on Public Toilet Block	24,024.68

Chq/EFT	Date	Name	Description	Amount
EFT68041	17.05.2019	Dampier Plumbing & Gas (tff DPG Trust)	RRG Mooligunn Road - Water Main Relocation, Kta Airport - Bi Monthly Potable Pump Maintenance, Repair Taps, Toilets & Urinals, Zip HWU - Scheduled Maintenance (Various Sites), Wickham Bistro - Unblock Urinals, WTS - Repair Water Leak on Tap Line	88,989.30
EFT68042	17.05.2019	KW Civil Pty Ltd (tff K W Family Trust)	Cyclone Veronica - Wet Plant Hire For Cyclone Clean Up (Various Sites)	119,768.00
EFT68043	17.05.2019	Green Frog Systems Pty Ltd	Footpath Lighting Program - Supply And Delivery Of 31x Solar Footpath Lights	120,679.90
EFT68044	17.05.2019	Leethall Constructions Pty Ltd	Cyclone Veronica - Tipper & Bobcat Including Operators	36,630.00
EFT68045	17.05.2019	LGIS Insurance Broking	Dampier Palms Redevelopment - Public & Product Liability Insurance & Contract Works Insurances	27,328.16
EFT68046	17.05.2019	Quarrian Pty Ltd t/as G & S Transport	Cyclone Veronica - Haulage Of Greenwaste Mulch And Hire Of Loader	42,075.00
EFT68047	17.05.2019	Solcomm Pty Ltd	WCH - Broadband Wireless Network Upgrade - Phase 1	45,011.52
EFT68048	17.05.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	KGC - Fairway Mowing, Fairway Redevelopment of 12th Green	54,364.77
EFT68049	17.05.2019	Australia Post	Postage Charges - April 2019	1,420.13
EFT68050	17.05.2019	LFA First Response	Stock - Sharps Casing Stainless Steel	1,320.00
EFT68051	17.05.2019	Chefmaster Australia	Stock - Bin Liners 36ltrs (ctr/1000)	2,295.60
EFT68052	17.05.2019	Dampier Community Association	2018-19 ACADS - Dampier Art Awards 30% Progress Payment	7,260.00
EFT68053	17.05.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	DCH, KLP & Airport - Cleaning Services Apr 2019, Roebourne Courts - High Pressure Clean	12,379.99
EFT68054	17.05.2019	Forpark Australia Pty Ltd	Oval Maintenance Baynton - Posts, Caps/Nuts for Repairs	1,000.23
EFT68055	17.05.2019	GHD Pty Ltd	7 Mile Waste Facility - Organic Recovery Consultancy Services	7,896.90
EFT68056	17.05.2019	Garrards Pty Ltd	Stock - Trestle 250SL Herbicide (10 ltr)	202.35
EFT68057	17.05.2019	Hart Sport	TBW & TYS - Sport And Recreation Resources/Equipment	2,465.80
EFT68058	17.05.2019	Hathaways Lubricants	Stock - Lubricants	1,751.78
EFT68059	17.05.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Restocking Of Alcohol For Upcoming Events And Bookings, Accom for YS Event Guests	6,285.04
EFT68060	17.05.2019	Karratha Earthmoving & Sand Supplies	City Centre Intersection Upgrade - Millstream/Searipple - PC & Defects Period Served - 100% FINAL Retention Claim	14,476.21
EFT68061	17.05.2019	Karratha Netball Association	Sports Funding Scheme - Coaching Course, TidyHQ Management System	1,135.58
EFT68062	17.05.2019	Les Mills Aerobics Australia	KLP - Group Fitness License Fees - May 2019	1,587.88
EFT68063	17.05.2019	Midalia Steel T/a Onesteel	Boat Ramp Maintenance - 50nb Med Gal Pipe Pe	87.53
EFT68064	17.05.2019	Nickol Junior Soccer Club	Sports Funding Scheme - Gazebo	2,478.15
EFT68065	17.05.2019	Poolmart Karratha	WRF - No Fume Pool Acid, Liquid Chlorine	197.50
EFT68066	17.05.2019	Roebourne Primary School	2018 Civic - Catering For Seniors Christmas Party	4,136.00
EFT68067	17.05.2019	Roebourne School P&c	Civic Events - Seniors Morning Tea Catering	165.00
EFT68068	17.05.2019	Soroptimist International Of Karratha & Districts	Contribution To Community Grants Scheme - International Women's Day Sunday Afternoon Tea With The Dames	1,637.00
EFT68069	17.05.2019	St John Ambulance - Karratha	WCH - 3 First Aid Cabinets 1 Portable First Aid Kit	719.95

Chq/EFT	Date	Name	Description	Amount
EFT68070	17.05.2019	Sealanes (1985) Pty Ltd	Corp SVCS - Kitchen Supplies For Admin Office And Admin Annex	389.90
EFT68071	17.05.2019	Stihl Shop Redcliffe	Stock - Brush Cutter Cord 500gm x 3.3mm	316.80
EFT68072	17.05.2019	Thrifty Car Rental	Car Hire Corp Director To Attend Meetings In Perth 17-18/04/19	46.41
EFT68073	17.05.2019	Landmark Operations Limited	Stock - Kens Ken-Up 500 flexi (Roundup), SST Enviro Dye Blue	2,134.00
EFT68074	17.05.2019	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots	164.96
EFT68075	17.05.2019	Atom Supply	Minor Tools - BGM 200 Grinder Bench 200mm, Cleaning Equipment, Uniforms, Parts for Plant Repairs	974.22
EFT68076	17.05.2019	J Blackwood & Son Pty Limited	Minor Tools - Ladder Pro 170kg Platform, Extension Leads, Stock - Gloves, Muster Point Signage	795.60
EFT68077	17.05.2019	Auslec (L & H Group t/as)	KTA Airport - High Bay Lights 250w High Pressure Sodium	216.81
EFT68078	17.05.2019	Aggreko Generator Rental Pty Ltd	DCH - Supply Of AC Units 11/03/2019 - 07/04/2019	9,705.52
EFT68079	17.05.2019	Ausco Modular Pty Limited	Rio Programs - Festival Of Football Toilet Hire & Removal Generator Hire	2,159.83
EFT68080	17.05.2019	Airport Security Pty Ltd	KTA Airport - Asic Printing, AusCheck Clearances	440.00
EFT68081	17.05.2019	Ausrecord Pty Ltd	Corp Svcs - Labels 24mm coloured	65.45
EFT68082	17.05.2019	Art Almanac Division Of Nextmedia	2019 Cossack Art Awards - Advertisement	534.60
EFT68083	17.05.2019	Arts On Tour NSW Ltd	REAP - Possum Magic Tour Instalment 1	7,353.72
EFT68084	17.05.2019	Barth Bros Automotive Machining	Parts for Plant Repairs	1,234.75
EFT68085	17.05.2019	BOC Limited	KLP - Spool Gun MIG Wire And Tips For Aluminium Repair Welding, KLP - Compressed Air Cylinders	490.60
EFT68086	17.05.2019	Bunzl Ltd	Stock - Hand Towel Dispenser Stainless Steel Lockable, Jumbo Toilet Rolls - Stock	2,100.35
EFT68087	17.05.2019	Bunnings Group Limited	ECYS - Outdoor Furnishings For Outdoor Base Cinema At WCH	425.00
EFT68088	17.05.2019	BC Lock & Key	WRF - Inspect & Repair Locks On Doors Of Storage Shed	110.00
EFT68089	17.05.2019	Bez Engineering	Plant - Design And Fabricate Pair Of Ramps To Connect With Tow Vehicle	7,394.59
EFT68090	17.05.2019	BT Equipment Pty Ltd T/a Tutt Bryant Equipment	Stock - Tapped Plates	899.19
EFT68091	17.05.2019	Brooks Hire Service Pty Ltd	Stormwater Structure Projects - Hire Volvo L120f Loader 3. 5m3 - 3 Days Hire 30/04/19 - 02/05/19	777.70
EFT68092	17.05.2019	Emma Blyth Art	KTVC Merchandise Expenses - Emma Blyth Retail Stock	529.25
EFT68093	17.05.2019	Beacon Equipment	Plant - Wheel Mower Deck (John Deere TCU18744)	80.85
EFT68094	17.05.2019	BP Australia Pty Ltd	Fleet Fuel Diesel April 2019	5,565.42
EFT68095	17.05.2019	Badge-A-Minit (The Trustee For Badge-A-Minit Unit Trust)	Badge Making Bases For WCH Open Day	1,164.10
EFT68096	17.05.2019	BB Landscaping WA Pty Ltd	160B Withnell Way - Gardening Work	825.00
EFT68097	17.05.2019	P Bolt	Reimb - 40 Mile Beach Caretaker Fuel & Gas	586.87
EFT68098	17.05.2019	Coates Hire Operations	Youth Services - WA Youth Week Event Covechella - Hire Of Lighting Towers	269.17

Chq/EFT	Date	Name	Description	Amount
EFT68099	17.05.2019	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Cool Drinks Restock, IPC - Café Stock	3,055.65
EFT68100	17.05.2019	Cabcharge Australia Pty Ltd	Cabcharge - April 2019	454.29
EFT68101	17.05.2019	Cherratta Lodge Pty Ltd	KLP - Wash Dry And Fold Function Room Tablecloths	7.61
EFT68102	17.05.2019	Comtec Data Pty Ltd	WRF - Supply Of 1x Lockwood ES200 Electric Strike Locks	658.00
EFT68103	17.05.2019	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs	1,264.38
EFT68104	17.05.2019	Patrick Churnside (Mayaga Made Arts & Consultation)	WCH - Welcome To Country At WCH Opening Ceremony	550.00
EFT68105	17.05.2019	Commercial Fitness Equipment	WRF - Fitness Equipment For Gym	2,988.30
EFT68106	17.05.2019	Colleagues Nagels Pty Ltd	IT General - Zebra Zq510 Infringement Rolls	2,085.80
EFT68107	17.05.2019	Domus Nursery	Roundabout Maintenance - Plant Stock	1,200.32
EFT68108	17.05.2019	West Pilbara Cricket Association	Refund - Credit Balance on Debtors Account W077	968.00
EFT68109	17.05.2019	Damien Allia T/as DJ Armee	TYS - Dance Party 26/04/2019	400.00
EFT68110	17.05.2019	Entertainment One Films Australia Pty Ltd	REAP - Screening Of Green Book	631.35
EFT68111	17.05.2019	Empowering People In Communities (EPIC) Inc	Litter Control - March 2019	7,202.25
EFT68112	17.05.2019	FE Technologies Pty Ltd	KTA Library - Annual Maintenance Of V4 Kiosk/Return Shelf Master June 2019 To May 2020	2,176.90
EFT68113	17.05.2019	Global Security Management (WA)	Karratha Main Admin Building - Security Patrols Mar 2019	1,705.00
EFT68114	17.05.2019	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	527.19
EFT68115	17.05.2019	Hydramet Pty Ltd	KTA Airport - H161561103 - Valve Check 3/4	161.48
EFT68116	17.05.2019	Hitachi Construction Machinery	Parts for Plant Repairs	168.18
EFT68117	17.05.2019	Moore Stephens (wa) Pty Ltd As Agent	Financial Services - 2019/20 Budget Template & Manual	715.00
EFT68118	17.05.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Repairs/Maintenance Works	213.09
EFT68119	17.05.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	YSEC - Equipment For Base Film Studios Program, WCH - Urns, REAP - Husky's Mobile Bar Fridges	4,521.00
EFT68120	17.05.2019	Connect Call Centre Services	Office Expenses Governance - After Hours Call Centre Service Mar 2019	2,340.80
EFT68121	17.05.2019	Icon Film Distribution Pty Ltd	REAP - Hotel Mumbai 13/04/2019	330.00
EFT68122	17.05.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings 18/04/19 To 30/04/19	2,138.64
EFT68123	17.05.2019	Jason Sign Makers	Stock - Sign Brackets and Buckles	332.75
EFT68124	17.05.2019	Karratha Signs	Cancelled Payment	0.00
EFT68125	17.05.2019	JS Roadside Products Pty Ltd	Stock - Guide Post Steel Flex, Culvert Markers	11,759.00
EFT68126	17.05.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - various	209.00
EFT68127	17.05.2019	Karratha Smash Repairs	Plant Repairs - various	300.00

Chq/EFT	Date	Name	Description	Amount
EFT68128	17.05.2019	Karratha Country Club Inc	Bowling Green Facility - Water Usage March 2019 923kL	2,338.88
EFT68129	17.05.2019	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kit, Filters Stock	1,155.22
EFT68130	17.05.2019	Sonic Healthplus Pty Ltd	WM - Hep A & B Serology Tests	286.00
EFT68131	17.05.2019	Karratha Machinery Hire	Shoulder Grading - Hire 17t Smooth Roller - April 2019 Various Roads	8,580.00
EFT68132	17.05.2019	Karratha Adult Riding Club	Sports Funding Scheme - Equipment Timer	2,000.00
EFT68133	17.05.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	264.00
EFT68134	17.05.2019	Karratha Motorcycles	Business Support - Take Your Business Online Grant 2018/19	5,500.00
EFT68135	17.05.2019	Kennards Hire Pty Limited	Shoulder Grading Various Roads - Multi-tyre Roller 01-15/04/19	3,017.10
EFT68136	17.05.2019	Karratha Junior Rugby League	Sports Funding Scheme - Electronic Scoreboard	3,500.00
EFT68137	17.05.2019	Karratha Central Apartments (Mansted Holdings Pty Ltd)	City Wide Programmes - 1 Night Accommodation J Kinsella 17/04/2019	378.00
EFT68138	17.05.2019	Landgate	Rates - Monthly Valuation Schedules And 2018/19 Annual Updates	1,334.45
EFT68139	17.05.2019	L3 Communications Australia Pty Ltd	KTA Airport - Screening Equipment X Ray CBS Machine Preventative Maintenance Service Agreement Mar 2019	6,937.98
EFT68140	17.05.2019	Links Modular Solutions Pty Ltd	KLP - Membership Wrist Bands	44.00
EFT68141	17.05.2019	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	KTA AP - Geotechnical Investigation For Bayly Ave Rd	5,472.50
EFT68142	17.05.2019	Menzies Contracting	Cyclone Veronica - Remove & Replace Damaged Gate	2,145.00
EFT68143	17.05.2019	Marketforce	SP & Infrastructure - Advertising For Culvert Construction - Millstream Road Stage 2	557.83
EFT68144	17.05.2019	Rapiscan Australia Pty Ltd	KTA Airport - ETD Machine Service Jan - Mar 2019	2,117.50
EFT68145	17.05.2019	Move Your Body Studio - Empowering Families	February 2019 Quarterly Grants Scheme - Sensory School Readiness Equipment	852.73
EFT68146	17.05.2019	NW Communications & IT Specialists	KTA Airport - Repair Fault To Short Term Parking Right Hand Exit	451.23
EFT68147	17.05.2019	North West Tree Services	Cyclone Veronica - Remedial Works, Various Sites	20,689.35
EFT68148	17.05.2019	Titan Australia Pty Ltd	Plant Repairs - Various	2,128.50
EFT68149	17.05.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM - 15L Water Bottles	80.25
EFT68150	17.05.2019	Nielsen Liquid Waste Services Pty Ltd	KTA Airport - Grease Trap Waste Removal - March 2019	798.00
EFT68151	17.05.2019	Nintex Pty Ltd	IT Software - Software Renewal 30/06/2019 - 29/06/2020	18,546.00
EFT68152	17.05.2019	NYFL Commercial Pty Ltd	Litter Collection Services Roebourne - April 2019	5,429.96
EFT68153	17.05.2019	Ixom Operations Pty Ltd (Orica)	KLP, RAC & WRF - Rental Charges For Gas Cylinders	896.79
EFT68154	17.05.2019	Officeasy Pty Ltd T/A Business Base	KTVC - Orion 1500L Credenza Beech	773.00
EFT68155	17.05.2019	Printsync Norwest Business Solutions	WCH - Youth Printer Relocation	290.00
EFT68156	17.05.2019	Pure Star Clean Pty Ltd	18 Winyama Road - Vacate Clean	308.00

Chq/EFT	Date	Name	Description	Amount
EFT68157	17.05.2019	Prompt Contracting And Fencing Pty Ltd	Dampier Lions Park - Replace Boundary Fence, Wickham Storage Sheds - Dismantle & Remove Fence, WRF - Take Down and then Reinstall Shade Sails over Splash Pad	13,585.00
EFT68158	17.05.2019	PTM Pilbara Traffic management Pty Ltd	Civic Events 2019 - Kta Anzac Day Service Traffic Management, YS - Traffic Management at Event	5,456.00
EFT68159	17.05.2019	Repco Auto Parts	Stock - Dustpan And Brush Set - Plastic	14.81
EFT68160	17.05.2019	Raeco	WCH - Trolley Book Half Pint Bright Silver	2,365.39
EFT68161	17.05.2019	Raiders Boxing Club	Sports Funding Scheme - New Equipment	1,000.00
EFT68162	17.05.2019	Rackmart Pty Ltd	Stores Consumables - SB5 Plastic Bins	113.30
EFT68163	17.05.2019	Statewide Bearings	Plant Repairs - Various	27.72
EFT68164	17.05.2019	Kmart Karratha	YSEC - Supplies And Resources For WCH Youth Office And Youth Space, WRF, The Base - Program Supplies and Resources	1,649.30
EFT68165	17.05.2019	Seton Australia Pty Ltd	Grey Waterproof Safety Gumboots	173.97
EFT68166	17.05.2019	Broometown Holdings T/a Subway Karratha	Community Grants Workshop - Catering	275.00
EFT68167	17.05.2019	Sodexo Remote Sites	28 Acacia Place - Rent 14/05/2019 - 13/06/2019	1,516.67
EFT68168	17.05.2019	Designa Sabar Pty Ltd	KTA Airport - Preventative Maintenance Agreement For Controlled Carparking Equipment Apr 2019, Repairs to Ticket Button, Nortech Reader and Technical Support for Carpark Operations	11,346.27
EFT68169	17.05.2019	Seatadvisor Pty Ltd	REAP - SABO Ticketing Fees For April 2019	3,201.00
EFT68170	17.05.2019	Soundgear Australia	WRF - Speakers For Use In Group Fitness Classes	3,599.00
EFT68171	17.05.2019	Securepay Pty Ltd	REAP - Cinema And Ticket Event Fees April 2019	504.34
EFT68172	17.05.2019	Scope Business Imaging	Photocopier / Printer Charges - Various Sites	1,193.17
EFT68173	17.05.2019	Smiths Detection (Australia) Pty Ltd	KTA Airport - Swabs Sampling (200/set)	2,314.87
EFT68174	17.05.2019	Scott Printers Pty Ltd	City Wide Programmes - Printing Of Term 2 Youth Services Brochures	1,064.80
EFT68175	17.05.2019	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	1,509.03
EFT68176	17.05.2019	Soul Karratha (atf The Trustee For D&S Heathwood Family Trust)	REAP - Dan Sultan Rider Requirements	40.00
EFT68177	17.05.2019	Trugrade Pty Ltd	WCH - TWM27 Red Chux Wipes	113.30
EFT68178	17.05.2019	Trasan Contracting	Cyclone Veronica - FBCC Replace Cyclone Damaged Shower Partition & Carpet, Dampier Public Toilets - Replace Damaged Decking, Kta Airport - Rehang Cubicle Door	7,191.25
EFT68179	17.05.2019	The Walt Disney Company Pty Ltd	REAP - Dumbo 20/04/2019	957.37
EFT68180	17.05.2019	Turf Guru Landscapes Pty Ltd	KTA AP - Install Mulch, City Centre - Replace Sprinklers	14,740.00
EFT68181	17.05.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70
EFT68182	17.05.2019	The Desert Princess	WCH - Face Painting For WCH Opening Ceremony	588.50
EFT68183	17.05.2019	Taranis Power Group Pty Ltd	KTA AP - Investigate Failure Of Comap Remote Monitoring Of Emergency Generator	635.80
EFT68184	17.05.2019	Technology One Limited	IT - Intramaps Enterprise Annual Subscription Unlimited Users - Year 2	16,996.10

Chq/EFT	Date	Name	Description	Amount
EFT68185	17.05.2019	United Party Hire (Wildwater Holdings Pty Ltd t/as)	Rio Programs - Inflatable Equipment For The Community Festival Of Football 2019	3,162.50
EFT68186	17.05.2019	Karratha Timber & Building Supplies	General Hardware Items for Repairs/Maintenance Works	520.31
EFT68187	17.05.2019	Village Roadshow Pty Ltd	REAP - Screening Of The Lego Movie 2	807.00
EFT68188	17.05.2019	Woolworths Group Limited	TYS, YSEC - Food & Supplies For Programming, REAP, SP&I, Airport & Library - Staff Kitchen Amenities, Rangers - Rechargeable Batteries for Tracer Track GPS Units, IPC - Café Stock, Catering for Workshops & Meetings	1,421.85
EFT68189	17.05.2019	Wormald Australia Pty Ltd	KTA AP - 5 Yearly Hydrostatic Testing Fire Hydrants, WRF - Supply & Install Emergency Exit Lights, PBFC - Replace Exit Lights	3,118.50
EFT68190	17.05.2019	West-Sure Group	KTA Airport - Monthly Cash Collection Counting And Reconciliation Services	291.74
EFT68191	17.05.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Staff Housing - Building Improvements External Painting, Cyclone - Tie Down Prep for CCTV Cameras	14,682.80
EFT68192	17.05.2019	Wild West Entertainment (tf Mcalister & Warner F/T)	YSTB - Purchasing Refreshments For Young Empowered Women's Program	150.00
EFT68193	17.05.2019	WA Marine Pty Ltd T/as O2 Marine	HHBSC Marina Contribution - Environmental Impact Assessment and Referral	29,145.60
EFT68194	17.05.2019	W Augustin & M Bussell	Reimb - Cleaverville Caretaker Fuel	605.50
EFT68195	17.05.2019	City Of Karratha	Payroll deductions	160.00
EFT68196	17.05.2019	City Of Karratha	Payroll deductions	1,296.03
EFT68197	17.05.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT68198	17.05.2019	D Cleaver (Mortgage Account)	Home Ownership	100.00
EFT68199	17.05.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT68200	17.05.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT68201	17.05.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	850.00
EFT68202	17.05.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT68203	17.05.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT68204	17.05.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT68205	17.05.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT68206	17.05.2019	Maxxia Pty Ltd	Payroll deductions	21,873.14
EFT68207	17.05.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT68208	17.05.2019	Patel Mortgage Account	Home Ownership	350.00
EFT68209	17.05.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT68210	17.05.2019	B Wall (Mortgage Account)	Home Ownership Allowance	450.00
EFT68211	22.05.2019	Australian Taxation Office	Payroll deductions	299,292.00
EFT68212	22.05.2019	Child Support Agency	Payroll deductions	1,324.52
EFT68213	17.05.2019	Perdaman Advanced Energy Pty Ltd	Depot Solar Power Project - (RFT 21-17/18) 50% Retention Release at PC	13,219.86

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EFT68214	17.05.2019	Woolworths Group Limited	WCH Opening Ceremony - Youth Kiosk Supplies, IPC - Café Supplies, TYS - Programming Supplies, WRF & RAC - Kiosk Supplies	1,201.58
EFT68215	20.05.2019	Colin Wilkinson Developments Pty Ltd	WCH - RFT 18-16/17 Wickham Community Hub Construction - Progress Claim #16	215,732.38
EFT68216	20.05.2019	Australian Taxation Office	2018/19 FBT Return	67,335.83
EFT68217	24.05.2019	GHD Pty Ltd	RRG Mooligunn Road - Mains Relocation Design & Supervision	4,125.00
EFT68218	24.05.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Restocking Alcohol For Upcoming Events And Bookings	5,719.75
EFT68219	24.05.2019	Retravisio Karratha	The Base - Fit Out Audio Accessories For All Youth Programs	77.90
EFT68220	24.05.2019	Karratha Furniture & Bedding	KLP Crèche - Replacement Sofa Bed In Quiet Room	424.00
EFT68221	24.05.2019	Joyce Krane	Plant - Crane Hire To Remove And Install Shredder Combes 10/05/2019	1,768.80
EFT68222	24.05.2019	Norwest Sand & Gravel Pty Ltd	Shoulder Grading - Transport 35T Excavator From Wickham Pit To CofK Depot	1,694.00
EFT68223	24.05.2019	Parry's Merchants	Stock - Bottle With Adjustable Spray 750 ml, Bleach 5ltr	202.20
EFT68224	24.05.2019	Sealanes (1985) Pty Ltd	REAP - Kiosk Supplies Popcorn Boxes Popcorn Oil Popcorn Kernels, IPC - Café Supplies	3,041.56
EFT68225	24.05.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	Exec Services - Flights & Accommodation For CEO & Mayor To Attend 3rd OECD Meeting Of Mining Regions And Cities Skelleftea Sweden 11-14 June 2019	7,056.00
EFT68226	24.05.2019	Onyx Group WA Pty Ltd	Civic Events 2019 - Citizenship Ceremony Catering 05/04/2019, Catering for Councillor Briefing Session	1,127.16
EFT68227	24.05.2019	ABCO Products	Stock - Ecozyme B+ 5ltr	1,592.92
EFT68228	24.05.2019	Wouter Botes T/a The Giggaboyz	TYS - Friday Night Dance Party Dj	440.00
EFT68229	24.05.2019	Centurion Transport Co Pty Ltd	Freight - Various	1,352.91
EFT68230	24.05.2019	Cleverpatch Pty Ltd	City Wide Programmes - Thread For Bracelets To Make At Covechella	228.14
EFT68231	24.05.2019	Command IT Services	Computer Network - Patch Leads Various Lengths, Kta Main Admin, WRP - Security Monitoring	293.79
EFT68232	24.05.2019	Donna Cucel T/as Destined Feather	KTVC - Postcards, Totes & Cards Stock for Resale	648.00
EFT68233	24.05.2019	G Bishops Transport Services Pty Ltd afft GBT Services Trust	Freight - Various	5,056.35
EFT68234	24.05.2019	Globe Workforce Solutions Pty Ltd	REAP - Pax Conference Labour Hire Set Up And Pack Down Of Technical And Event Equipment	707.52
EFT68235	24.05.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Repairs/Maintenance Works	2,274.34
EFT68236	24.05.2019	Headworks Consulting (Hazel J Wemper & Peter J Saxon t/as)	HR - Change Stress And Resilience Training	2,079.00
EFT68237	24.05.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	231.00
EFT68238	24.05.2019	Karratha & King Bay Horse & Pony Club	Sports Funding - Quarterly Grant Scheme Coaching Initiative	3,500.00

Chq/EFT	Date	Name	Description	Amount
EFT68239	24.05.2019	Kye Appleton t/as Kiphone	IT - iPhone 6 Screen Replacement	149.00
EFT68240	24.05.2019	Kate Turner Wellness (Kate Alexandra Turner t/as)	WRF & The Base - Wellness Coach Including Meal Plans Cooking Demonstrations And Prize For Winner - 2 x Sessions	655.00
EFT68241	24.05.2019	James Kinsella (Dodgy Bros Dodgeball Co.)	Programmes - Delivery 2 x Dodgeball Tournaments In Roebourne And Karratha As Part Of WA Youth Week	5,066.95
EFT68242	24.05.2019	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Monitoring Services March 2019	6,345.90
EFT68243	24.05.2019	M & M Masonary	8 Knight Place - Driveway Rectification Repairs	5,333.90
EFT68244	24.05.2019	Trustee For Mcphail Family Trust	Cancelled Payment	0.00
EFT68245	24.05.2019	NW Communications & IT Specialists	Cyclone Veronica - Replace Amplifier To TV Antennae 5A Leonard Way, Wickham Library - Alarm Monitoring	236.00
EFT68246	24.05.2019	Redwave Media Ltd	Crime Prevention Strategies - Radio Campaign Police Beat Apr 2019, Festival of Footy - Radio Advertising Campaign	2,794.00
EFT68247	24.05.2019	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White (Box)	952.88
EFT68248	24.05.2019	Paramount Pictures Australia	REAP - Wonder Park, April 2019	3,148.75
EFT68249	24.05.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various Sites, Printer Cartridges	520.05
EFT68250	24.05.2019	Proludic Pty Ltd	Parts for Repairs to Playground Equipment	91.04
EFT68251	24.05.2019	Prompt Contracting And Fencing Pty Ltd	Cyclone Veronica - Supply And Install 7 New Posts And Install Stays To Every Second Post	3,190.00
EFT68252	24.05.2019	PTM Pilbara Traffic management Pty Ltd	WCH - Traffic Management	2,568.50
EFT68253	24.05.2019	Les Mills Aerobics Australia	Cancelled Payment	0.00
EFT68254	24.05.2019	Red Dot Stores	WRF - Incidentals For Play Program Group Fitness And Reception Area	107.10
EFT68255	24.05.2019	Roebourne General Food Store (Cafe) - Ieramugadu Cafe Maya	Cancelled Payment	0.00
EFT68256	24.05.2019	Kmart Karratha	City Wide Programmes - Major Event Covechella Decor And Seating, WA Youth Weed - Resources, HR Office Doorbell, IPC - Play Equipment, The Base - Hub Fit Out & Accessories, Kitchen Program Items, KLP - Office Stationery Supplies, Waste - Safety Boots, WRF - Program Supplies, Civic Events - Recognition Awards Frames	2,802.05
EFT68257	24.05.2019	Seek Limited	HR Employment Costs - 20 Classic Job Advertisement Pack	4,620.00
EFT68258	24.05.2019	Shelf Cleaning Services	TYS & FBCC - Cleaning Services, April 2019	20,691.39
EFT68259	24.05.2019	Village Roadshow Pty Ltd	REAP - Shazam 26/04/2019	1,772.61
EFT68260	24.05.2019	Woolworths Group Limited	Community Development - Catering for Workshops, Seniors Morning Tea Catering, REAP - Bar Supplies	184.57
EFT68261	24.05.2019	Waste Management And Resource Recovery Association Of Australia Ltd	WM - Membership Subscription For Corporate / Government	480.00
EFT68262	24.05.2019	West Australian Newspapers Limited	Advertising - Various	3,190.32

Chq/EFT	Date	Name	Description	Amount
EFT68263	24.05.2019	Wickham Swimming Club	Sports Funding Scheme - Quarterly Grant Scheme Wickham Short Course Event Equipment	1,371.82
EFT68264	24.05.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Staff Housing - Various Repairs, Parks - Install Shade Sales	15,419.80
EFT68265	24.05.2019	Western Australian Birds Of Prey Centre Pty Ltd (The Trustee For The R	KLP & TYS - School Holiday Program Birds Of Prey	4,100.00
EFT68266	24.05.2019	Invu Pty Ltd	Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty	1,480.00
EFT68267	24.05.2019	Melbourne International Comedy Festival Ltd	REAP - MICF 16-17/05/2019 - 50% Balance	6,160.00
EFT68268	24.05.2019	Rosie Sitorus	18/19 Arts & Culture Program - The Creative Collective Project Workshop Facilitation 31 May - 2 June 2019	1,930.00
EFT68269	24.05.2019	Poinciana Nursery	Slashing Of Verge / Drains & Pathways Karratha LIA	45,309.00
EFT68270	24.05.2019	Bez Engineering	Johns Creek Remedial Repairs - including removal and installation of newly fabricated section of the finger jetty	85,280.36
EFT68271	24.05.2019	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power 01/04/2019 - 30/04/2019	51,797.35
EFT68272	24.05.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	KLP - Top Dressing Karratha Leisureplex Ovals	31,350.00
EFT68273	22.05.2019	Mitie Construction Pty Ltd	Dampier Pavilion Refurbishment Works - Progress Claim	61,367.72
EFT68274	24.05.2019	Cleanaway Pty Ltd	General Waste - Waste Collection Mar 2019, Recycling Collections, REAP - Waste Removal Co Mingle Bins	86,392.67
EFT68275	24.05.2019	Shire Of Broome	Early Bird Registration 2019 Joint Kimberly Pilbara Forum Broome 10/06/2019	1,580.00
EFT68276	24.05.2019	Horizon Power	Cancelled Payment	0.00
EFT68277	24.05.2019	Water Corporation	Water Usage Charges	28,366.82
EFT68278	24.05.2019	Foxtel For Business	WRP - Business Premium Subscription April 2019	310.00
EFT68279	24.05.2019	Pivotal Satellite Pty Limited	Employment Costs - Ranger Tracking	260.52
EFT68280	24.05.2019	Horizon Power	Electricity Usage Charges	28,367.66
EFT68281	24.05.2019	Horizon Power	Electricity Usage Charges	214,540.59
EFT68282	24.05.2019	Pivotal Satellite Pty Limited	Ranger Tracking - 15/04/19 To 14/05/19	259.00
EFT68283	24.05.2019	Cameron Duddy	Rates refund for assessment A79004	1,043.88
EFT68284	24.05.2019	Les Mills Asia Pacific Industries (W&D Robertson Investments Pty Ltd)	KLP Group Fitness CX Worx tubes x 31 - 50% Deposit	799.22
EFT68285	24.05.2019	Kigelia Investments Pty Ltd t/as Splash Alley	Uniforms - Polo Stock	1,283.81
EFT68286	24.05.2019	20th Century Fox Film Distributors Pty Ltd	Movie - Bohemian Rhapsody 14/03/2019 to 20/03/2019	322.50
EFT68287	24.05.2019	Onyx Events - Onyx Group WA Pty Ltd	REMF - YS Event - 50% Balance Payment	12,100.00
EFT68288	27.05.2019	Celebrate Western Australia Inc	Australia Day Celebrations - 2x Tickets Western Australia Of The Year Awards 2019 Gala Dinner.	450.00
EFT68289	27.05.2019	Conference And Education Management Pty Ltd t/as AST Management	Developing Northern Australia Conference 2019 - Karratha Registration For Cr	1,340.00
EFT68290	29.05.2019	G Bailey	Sitting Fee - May 2019	2,791.67

Chq/EFT	Date	Name	Description	Amount
EFT68291	29.05.2019	E Smeathers	Sitting Fee - May 2019	2,791.67
EFT68292	29.05.2019	M Bertling	Sitting Fee - May 2019	2,791.67
EFT68293	29.05.2019	G Cucel	Sitting Fee - May 2019	4,562.50
EFT68294	29.05.2019	G Evans	Sitting Fee - May 2019	2,791.67
EFT68295	29.05.2019	G Levissianos	Sitting Fee - May 2019	2,791.67
EFT68296	29.05.2019	P Long	Sitting Fee - May 2020	11,125.00
EFT68297	29.05.2019	P Miller	Sitting Fee - May 2019	2,791.67
EFT68298	29.05.2019	K Nunn	Sitting Fee - May 2019	2,791.67
EFT68299	29.05.2019	D Scott	Sitting Fee - May 2019	2,791.67
EFT68300	29.05.2019	J Waterstrom Muller	Sitting Fee - May 2019	2,791.67
EFT68301	30.05.2019	Construction Training Fund (CTF)	CTF Receipts - April 2019	12,060.03
EFT68302	30.05.2019	Building Commission (Building Services Levy - BSL)	BSL Receipts - April 2019	9,416.91
EFT68303	31.05.2019	6 Star Electrical & Solar Pty Ltd	Staff Housing - Supply & Install Of 6.615kw Solar Systems	27,099.96
EFT68304	31.05.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport, KLP - Cleaning April, Specialised Cleaning Roebourne & Karratha	88,027.39
EFT68305	30.05.2019	Karratha Earthmoving & Sand Supplies	Mooligunn Road Reconstruction (RFT 03-18/19) - Progress Claim 4	926,341.67
EFT68306	30.05.2019	GBSC Yurra Pty Ltd	Welcome Park - RFT 08-18/19 Landscape Construction - Progress Claim #2	324,902.83
EFT68307	31.05.2019	Poinciana Nursery	Slashing Of Millars Well & Pegs Creek Drains And Open Areas	42,020.00
EFT68308	31.05.2019	A.C.T. Industrial Pty Ltd	Purchase - Hooklift Bin	42,383.00
EFT68309	31.05.2019	Karratha Contracting Pty Ltd	Op Centre Workshop Extension - Design and Construct (RFQ 17-18/19) - Progress Claim #3	45,967.95
EFT68310	31.05.2019	MSS Security	KTA - Screening and Security Services Service Agreement No. KTASC14	199,338.86
EFT68311	31.05.2019	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Cancelled Payment	0.00
EFT68312	31.05.2019	Run Energy Pty Limited	7 Mile Waste Facility - Leachate Extraction System	84,414.00
EFT68313	31.05.2019	Turf Guru Landscapes Pty Ltd	Stormwater Structure Projects - Ausburn Earthworks New Irrigation And New Turf Installation	29,884.80
EFT68314	31.05.2019	TC Drainage (WA) Pty Ltd T/As TCD Civil Construction	Village Road Culvert Upgrade Under Rft05-18/19	337,810.00
EFT68315	30.05.2019	Burkeair Pty Ltd	Scheduled Monthly Maintenance - Acons, Various Sites	17,655.00
EFT68316	31.05.2019	Burkeair Pty Ltd	Scheduled Monthly Maintenance - Acons, Various Sites, WRP Bistro - Install new Exhaust Parts to Fan, WRF - Replaced Faulty Condenser Fan Motor & Capacitor, Depot - Air Balancing Throughout, Staff Housing - AC Repairs, RAC, Waste, TYS, PBFC - AC Repairs, Roebourne Community Hall -Install new Condenser, NBBFB - Install new AC Unit, Waste Crib Room - Replace AC Unit, Chiller Maintenance - Various Sites	42,741.90
EFT68317	31.05.2019	Dampier Plumbing & Gas (tff DPG Trust)	Pegs Creek Oval - Remove Old Valve And Replace With New, Backflow Scheduled Maintenance - Various Sites, WRF - Repair Water Fountain, Inspect Faulty Pressue Gauge on Leaking Pipe, Kta Airport - Replace Check Valves, Staff Housing - Retic Repairs	7,110.40

Chq/EFT	Date	Name	Description	Amount
EFT68318	31.05.2019	Ausolar Pty Ltd	KTA Terminal - Replace 26 Light Fittings To Sterile Airside, Footpath Lighting Repairs, WRP Bistro - Supply & Install Roller Shutter Motors, Kta Airport - Replace Fire Alarm at WWTP, Replace Globes, Sensors on Exit Doors, Replace Hand Dryers, DCH - Relocate AC Isolator, Cyclone Damages - Cossack Bond Store Replace Fans, Lights & Sensors, PBFC - Replace GPO's & Fan Blades, Staff Housing - Replace Security Sensor Lighting, Leachate Extraction System Project Works	61,430.20
EFT68319	31.05.2019	Bobford Service (the Trustee For The Bobford Service Trust)	Shoulder Grading - Operator	5,412.00
EFT68320	31.05.2019	Winc Australia Pty Limited	Stationery Items - Various Departments	2,314.21
EFT68321	31.05.2019	Forpark Australia Pty Ltd	Stock - Toddler Swing Seat	404.80
EFT68322	31.05.2019	Hathaways Lubricants	Stock - Lubricants	5,789.59
EFT68323	31.05.2019	Karratha Adventure Sports	WCH - Cue Holders	45.80
EFT68324	31.05.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Restocking Of Alcohol For Upcoming Events And Bookings	5,430.65
EFT68325	31.05.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Parts for Plant Repairs	145.00
EFT68326	31.05.2019	Retravision Karratha	TYS - Purchase Of Sound System For Outreach Programs Around The City	298.00
EFT68327	31.05.2019	Poolmart Karratha	WRF - Replace And Purchase Spare Pool Scoops, Pool Chemicals, KLP - Hydrochloric Acid Stock	611.50
EFT68328	31.05.2019	Parry's Merchants	Stock - Bottle With Adjustable Spray 750ml, Stock - Squeeze Bottles	169.85
EFT68329	31.05.2019	Roebourne Art Group Aboriginal Corp	2019 NAIDOC - Copyright Fee For Use Of Ngarluma Country Artwork	1,000.00
EFT68330	31.05.2019	Bryan Retter (spinfox Audio)	Point Samson - Neighbourhood Activation Activity 'Staircase To The Moon' 2 Hour Set With PA And Lights	1,500.00
EFT68331	31.05.2019	St John Ambulance - Karratha	Cossack Site Maintenance - Defibrillator Servicing, HR - First Aid Training, KLP - Kitchen First Aid Kit	709.89
EFT68332	31.05.2019	Sai Global Ltd	WM - Internet Download Composts Soil Conditioners And Mulches Standards Australia - Pdf Networkable AS 4454-2012	390.81
EFT68333	31.05.2019	Royal Life Saving Society WA Inc	HR - Lifeguard Requalification Course, CPR Requals x 10 Participants	2,006.10
EFT68334	31.05.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	City Wide Programmes - Return Flights Per To KTA 01/05/2019 - 06/05/2019 Shaun Jarvis Michelle Harris, Karee Furneyval	2,797.00
EFT68335	31.05.2019	TNT Express	Freight - Various	1,060.11
EFT68336	31.05.2019	Arbor Centre Pty Ltd	REAP - Tree Transplanting (RFT 11-17/18) - FINAL Retention Claim	12,391.50
EFT68337	31.05.2019	Cleanaway Pty Ltd	KTA Airport - Waste Collection Services Apr 2019	2,279.61
EFT68338	31.05.2019	Department Of Transport	Vehicle Search Fees Apr 2019	44.20
EFT68339	31.05.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Water / Electricity Usage Charges	5,030.01
EFT68340	31.05.2019	Telstra Corporation Ltd	Telephone Usage Charges	1,676.69
EFT68341	31.05.2019	Horizon Power	Electricity Usage Charges	12,730.78

Chq/EFT	Date	Name	Description	Amount
EFT68342	31.05.2019	Water Corporation	Water Usage Charges	0.00
EFT68343	31.05.2019	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/04/2019 - 06/05/2019	19.99
EFT68344	31.05.2019	Atom Supply	Refuse Site Maintenance - Traffic Cone Orange Hi Vis Reflective, Stock - Hand Cleaner plus Pumice, Buckets, Uniform Stock, Sikaflex Stock	3,548.89
EFT68345	31.05.2019	Australasian Performing Right Assoc (APRA)	REAP - APRA Music License 1/01/2019 - 30/06/2019	374.75
EFT68346	31.05.2019	ABCO Products	Stock - Ecozyme B+ 5ltr	663.72
EFT68347	31.05.2019	Avdata Australia	KTA Airport - Monthly Data Reporting Fee Mar 2019	1,428.14
EFT68348	31.05.2019	Advam Pty Ltd	KTA Airport - Advam Support And Services Apr 2019	293.04
EFT68349	31.05.2019	Artyzan	Cyclone Veronica - Green Waste Collection Following Tropical Cyclone	30,800.00
EFT68350	31.05.2019	Allround Plumbing Services Pty Ltd	KTA Airport - Labour Installing Portable Shower To Sewer & Water Services	1,589.50
EFT68351	31.05.2019	All Access Australasia	Library Resources	145.72
EFT68352	31.05.2019	Acacia Connection Pty Ltd	HR - Extra Counselling Session For Client 14572	341.00
EFT68353	31.05.2019	ATF Services Pty Ltd	Cancelled Payment	0.00
EFT68354	31.05.2019	Accurate Flooring Pty Ltd t.as Karratha Carpet Court	PS - Mat Dgy 30m (14 Boxes)	913.50
EFT68355	31.05.2019	AK Evans Earthmoving ( Ronlieeh Pty Ltd )	Plant - Pick Up Volvo Truck From Depot And Deliver To The Truck Centre Port Hedland	1,386.00
EFT68356	31.05.2019	BOC Limited	Karratha SES - Boc Oxygen Cylinder Rental Apr 2019	11.80
EFT68357	31.05.2019	BC Lock & Key	WRF - Supply 3 X A1-s Padlocks For Oval, WRP - Replace Tennis Club Lockset, Staff Housing - Replace Lockset, Stock - Padlocks, Andover Park Toilets - Change out Deadbolt	1,416.39
EFT68358	31.05.2019	Bez Engineering	Boat Ramp Maintenance - Variation To Johns Creek Jetty Works Extra Welding Works	2,999.70
EFT68359	31.05.2019	Brooks Hire Service Pty Ltd	Stormwater Structure Projects - Hire Loader 3.5m3 - 1 Day 01/05/2019	777.70
EFT68360	31.05.2019	Benara Nurseries	REAP Garden Maintenance - Plant Stock	1,690.57
EFT68361	31.05.2019	Beacon Equipment	Stock - Mower Blade 60 Stepped (John Deere TCU15881)	103.85
EFT68362	31.05.2019	BB Landscaping WA Pty Ltd	KTVC - Garden Maintenance 3 Weeks Ending 05/05/2019, Staff Housing - Monthly Garden Maintenance	1,831.50
EFT68363	31.05.2019	Brightspark Cleaning Service	47 Clarkson Way - Professional Carpet Cleaning	110.00
EFT68364	31.05.2019	Boral Shared Business Services Pty Ltd ( Boral Australia - Boral Quarr	Shoulder Grading Various Roads - Roadbase Special Blend	16,986.92
EFT68365	31.05.2019	Bookeasy Pty Ltd	HR - Staff Training Bookeasy Customised Session	880.00
EFT68366	31.05.2019	Bunzl Brands And Operations Pty Ltd	HR - Safety Boots, Gloves, Hats	286.87
EFT68367	31.05.2019	J Blackwood & Son Pty Limited	WCH - Matting Notrax Heritage Rib Ch 910x1520, Uniform - Trousers Stock, Gloves, Face Shields, Spray Paint Packs, Jerry Cans, Lens Cleaners	1,121.14
EFT68368	31.05.2019	Steven Kennedy T/as All Doors Locksmiths	KTVC - Replace Front Door Handle & Lock	432.13
EFT68369	31.05.2019	Fuzz Digital (Daniel Fowler)	City Wide Programmes - Raw Supply Of Media For Covechella Youth Week 2019 Event	960.00
EFT68370	31.05.2019	Bunzl Ltd	Stock - Hand Towels - Interleaved (KC445601)	2,306.76

Chq/EFT	Date	Name	Description	Amount
EFT68371	31.05.2019	P Bolt	40 Mile Beach - Caretaker Fuel Reimbursements	247.93
EFT68372	31.05.2019	K Brown	Wickham Library - Pamper Day Provisions For Mother's Day	150.00
EFT68373	31.05.2019	Centurion Transport Co Pty Ltd	Freight - Various	25.55
EFT68374	31.05.2019	Challenge Chemicals Australia	Stock - Hand Care (5 ltr)	96.69
EFT68375	31.05.2019	Coates Hire Operations	7 Mile - 8T Excavator, YS - Portaroo Hire for Covechella	14,413.61
EFT68376	31.05.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Cafe Supplies & Stock	370.72
EFT68377	31.05.2019	Chemform	Stock - Carpet Cleaner (5 Ltr) x 6	156.92
EFT68378	31.05.2019	Command IT Services	WCH - Lumoplay Projector Webcam And Mounts, TYS, PBFC, FBCC - Security Alarm Monitoring	3,196.60
EFT68379	31.05.2019	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs - Various	148.50
EFT68380	31.05.2019	Data#3 Limited	IT Software Expenses - Modules Co-Termed To 30/06/2020	9,532.88
EFT68381	31.05.2019	Discovery Sailing Adventures	Tourism Development - Survey Of East Lewis Island 14/05/2019	1,080.00
EFT68382	31.05.2019	Dave's Transit Service	TYS - Bus Service To And From Hearson's Cove For School Holiday Program	286.00
EFT68383	31.05.2019	Darwin Plant Wholesalers	Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty	8,558.00
EFT68384	31.05.2019	Daysafe Training & Assessing	HR - Basic Workplace Traffic Management & Control Course - 6 Candidates, HR - Load Restraint Course	6,915.00
EFT68385	31.05.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control	110.10
EFT68386	31.05.2019	Double R Equipment Repairs	Plant Repairs - Various	3,476.00
EFT68387	31.05.2019	Dunnart Picture Framing	Community Development - Gift Voucher J McFarland Leaving Gift	100.00
EFT68388	31.05.2019	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	Cancelled Payment	0.00
EFT68389	31.05.2019	E & MJ Rosher Pty Ltd	Plant Repairs - Various	1,809.80
EFT68390	31.05.2019	Ezi-Hose Pty Ltd	Parts for Plant Repairs	519.88
EFT68391	31.05.2019	Exteria	Stock - Allure (Norfolk) Bin Surround 240L - Citi Pearl	3,417.70
EFT68392	31.05.2019	Electric Images Australia (Gavin Lee Canning)	KTVC - Photographic Merchandise Purchase Feb Mar April 2019 Sales	576.00
EFT68393	31.05.2019	Evolve Training Club Inc	Neighbourhood Activation - Point Samson Staircase To The Moon Donation For Cooking BBQ	470.27
EFT68394	31.05.2019	Farinosi & Sons Pty Ltd	Town Centres - Raptor 350mm Demolition Blade Red	566.10
EFT68395	31.05.2019	Fortesque Bus Service Pty Ltd	City Wide Programmes - Bus Hire For Covechella Youth Festival Event	1,650.00
EFT68396	31.05.2019	Freestyle Now	City Wide Programmes - Spinifex Skate Series 2019, WCH - Opening Day Exhibition	5,049.00
EFT68397	31.05.2019	Focus Banners Pty Limited	City Wide Programmes - 20m Mesh Banner To Promote Youth Music Festival	473.00
EFT68398	31.05.2019	Fool Spectrum International Limited	REAF 2019 - Comedy 20/09/2019 & 21/09/2019 50% Deposit	18,150.00

Chq/EFT	Date	Name	Description	Amount
EFT68399	31.05.2019	Global Security Management (WA)	KLP, Main Admin - Nightly Security Patrols Mar/Apr 2019, TYS - Callouts	5,189.03
EFT68400	31.05.2019	StrataGreen (Strata Corporation Pty Ltd)	KTA Airport - Perlite Coarse Grade 100litre Bag, Oval Maintenance - 20kg of Bentonite for Softball Diamond	110.64
EFT68401	31.05.2019	Access Office Industries (Global (WA) Pty Ltd)	Library - Cabinetry For Smart Returns Shelf	1,474.00
EFT68402	31.05.2019	Glidepath Australia Pty Ltd	KTA Airport - Quarterly Electrical & Mechanical Inspections & Preventative Maintenance Mar 2019	13,062.50
EFT68403	31.05.2019	Gresley Abas Pty Ltd	Wickham Community Hub - Project Architect, Contract Administration	16,062.85
EFT68404	31.05.2019	Greensafe Pty Ltd	KLP - Repairs To Damaged Shade sail Over 50m Pool, Kta Bowls Club - Repairs to Damaged Shade Sails	15,224.00
EFT68405	31.05.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	3,505.86
EFT68406	31.05.2019	Handy Hands Pty Ltd	Wickham Library - Golden Cane Palms	328.00
EFT68407	31.05.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	KLP - Car Park Bays Median & Tree Box Upgrades, Staff Housing - Pool Cleaner Repairs, Monthly Pool Maintenance	1,574.23
EFT68408	31.05.2019	R Hall	Reimbursement - Meals for 2 Town Teams Movement Consultants Lunch	23.60
EFT68409	31.05.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Repairs/Maintenance Works	1,748.74
EFT68410	31.05.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	The Base - Chill And Big Screen Gaming Resources Term And School Holiday Programming, WRF - Urn, Wickham Library - TV Bracket, WCH - 2 x Fridges for Multipurpose rooms	1,355.95
EFT68411	31.05.2019	Irrigation Australia Ltd	Cancelled Payment	0.00
EFT68412	31.05.2019	Connect Call Centre Services	After Hours Call Centre Service Apr 2019	1,669.80
EFT68413	31.05.2019	ZircoData Pty Ltd	Records Management - Archive Storage Costs 26/03/2019 - 25/04/2019	112.27
EFT68414	31.05.2019	Karratha Signs	WCH - Apply Transparent Film to 6 Doors, REAP - Full Print Corflute Fridge Covers for Bar, Signage - Various	4,653.00
EFT68415	31.05.2019	James Bennett Pty Limited	Library Resources	613.88
EFT68416	31.05.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	805.20
EFT68417	31.05.2019	Karratha Veterinary Hospital	Animal Control	36.70
EFT68418	31.05.2019	Kosmic Electronic Industries	TYS - Music Equipment For Upcoming Skills Sessions Music Program	606.87
EFT68419	31.05.2019	Kwik Kopy Printing Centre	Stock - DL Plain Window Secretive Envelopes (Box/500)	2,733.30
EFT68420	31.05.2019	Kott Gunning	Legal Advice	1,876.27
EFT68421	31.05.2019	Karratha Machinery Hire	Shoulder Grading - Weekly Hire 17t Smooth Roller May 2019, Cemetery Maintenance, Oval Maintenance - 3t Truck Hire	5,540.85
EFT68422	31.05.2019	Kennards Hire Pty Limited	Stormwater Structure - 12-14t Excavator Hire 29/04/2019 - 01/05/2019, DCH - Hire of Mini Loader, Shoulder Grading - Hire of Multi Tyre Roller, Oval Maintenance - Hire of Plate Compactor	7,721.91

Chq/EFT	Date	Name	Description	Amount
EFT68423	31.05.2019	Ko Ko Aye T/as K & S Mobile Windscreen Service	Plant Repairs - Various	840.00
EFT68424	31.05.2019	Keogh Bay Consulting Pty Ltd	Community Development - Roebourne Services Strategy 25% Payment On Completion Of Stage 1 & 2	23,294.60
EFT68425	31.05.2019	Karratha Central Apartments (Mansted Holdings Pty Ltd)	KTVC Tour Bookings - Accommodation For P Taibenger	189.00
EFT68426	31.05.2019	Karratha Women's AFL	Bucks for Bags Donation 41 Bags	420.00
EFT68427	31.05.2019	Mcleods & Co Barristers And Solicitors	Legal Advice	4,655.31
EFT68428	31.05.2019	Landgate	Rates - Land Enquiry & Title Searches	374.79
EFT68429	31.05.2019	LAA Consultancy Services	Land Matters - Consultancy Services Specialist Crown Land Assistance 30/03 - 06/05/2019	936.20
EFT68430	31.05.2019	Emerge Associates	Median Strip Maintenance - Landscape Design And Scope Of Works - Roe Street Roebourne	12,034.00
EFT68431	31.05.2019	Marketforce	Advertising - Various	3,857.46
EFT68432	31.05.2019	Mega Vision Australia Pty Ltd	WCH - Pyrotechnics Fx Equipment For Opening	4,072.67
EFT68433	31.05.2019	Trustee For Mcphail Family Trust	Rapid Graffiti Removal - As Per Programmed Works For Period 1 March To 30 June 2019, Urgent Works, Dreamers Hill Signage	13,431.00
EFT68434	31.05.2019	North West Tree Services	Cyclone Veronica - Wickham Oval Remedial / Structural Prune Post TC Veronica	3,447.40
EFT68435	31.05.2019	Titan Australia Pty Ltd	Plant Repairs - Various	1,144.00
EFT68436	31.05.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WM- 15 Litre Spring Water Bottles	37.25
EFT68437	31.05.2019	Nielsen Liquid Waste Services Pty Ltd	KTA Airport - Pump Out Sewer Pit 4 Mar 2019, WRP Bistro - Grease Trap Removal	1,909.00
EFT68438	31.05.2019	NEXTREND (THE TRUSTEE FOR R & S Rowland Family Trust)	Cancelled Payment	0.00
EFT68439	31.05.2019	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - 1000l Crs 60/170 Emulsion	1,287.00
EFT68440	31.05.2019	Pilbara Distributors Pty Ltd	Stock - Washroom Cleaner (5 Ltr) x 10	328.13
EFT68441	31.05.2019	North Regional Tafe	HR - Effective Communications Training 04/04/2019	4,337.20
EFT68442	31.05.2019	Pilbara Copy Service	Photocopier / Printer Charges - Various Sites	493.68
EFT68443	31.05.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges - Various Sites	3,963.80
EFT68444	31.05.2019	Pilbara Steel Flashings Supplies	KLP - Supply Single Door	429.00
EFT68445	31.05.2019	Prompt Contracting And Fencing Pty Ltd	Stock - Bollards White Powder Coated, Kta Airport - Replace Hinges on Eastern Gate	12,650.00
EFT68446	31.05.2019	Pitter Pat Productions Incorporated	Community Grants Scheme - Pitter Pat Productions - Little Shop Of Horrors The Musical Feb 2019	4,500.00
EFT68447	31.05.2019	Repco Auto Parts	P&G Hillcrest Estate Park - Meguiar's Two Step Headlight Restoration Kit - G2970, Stock - Batteries, Sparkplugs	232.34
EFT68448	31.05.2019	Roebourne Dingo Hire	Madigan Estate - Clean Up Of Drains, Removal of Abandoned Vehicles - Various, Firebreak Slashing, Clean Up Roebourne Info Bay	12,470.00
EFT68449	31.05.2019	Red Earth Flowers	WCH - Flower Centrepieces For VIP Cocktail Tables At Opening Ceremony	165.00

Chq/EFT	Date	Name	Description	Amount
EFT68450	31.05.2019	Raiders Boxing Club	2018/19 Annual Community Grant Scheme - Venue Hire 30% Progress Payment	1,327.00
EFT68451	31.05.2019	Auto One Karratha	Parts for Plant Repairs	9.32
EFT68452	31.05.2019	Richose Pty Ltd	Parts for Plant Repairs	130.41
EFT68453	31.05.2019	Reece Pty Ltd	Cancelled Payment	0.00
EFT68454	31.05.2019	State Law Publisher	Legal Advice	1,047.50
EFT68455	31.05.2019	Statewide Bearings	Parts for Plant Repairs	672.96
EFT68456	31.05.2019	Kmart Karratha	WCH - Youth Team Kitchen Utensils for Kiosk, TYS - Replacement Basketballs, Hoops, IPC - Resources for Programs	2,193.50
EFT68457	31.05.2019	St. John Ambulance Wickham	WCH - Ambulance Services For Opening Ceremony	638.50
EFT68458	31.05.2019	Sodexo Remote Sites	Cancelled Payment	0.00
EFT68459	31.05.2019	Shire Of Wyndham - East Kimberley	Karratha Equestrian Centre - Certificate Of Design Compliance, Welcome Park - Pedestrian Bridge Design Compliance	231.72
EFT68460	31.05.2019	Pilbara Site Pics (TTF Bertling Family Trust)	WCH - Photography For Hub Opening Ceremony	764.50
EFT68461	31.05.2019	Designa Sabar Pty Ltd	KTA Airport - USB 4 Com Replacement Part Required For Karratha Airport Car Park Central Pay Station	892.10
EFT68462	31.05.2019	Stats - Specialist Testing And Technical Services	Millars Well Oval - Provide Geotech Investigation And Report	2,895.75
EFT68463	31.05.2019	Stainless Creation Pty Ltd	REAP - Kiosk Modifications To Bench And Shelving, Stock - Stainless Steel Bollards, WCH - Fabricate Stainless Steel Toilet Roll Holders and Paper Towel Holders	9,526.00
EFT68464	31.05.2019	Kigelia Investments Pty Ltd t/as Splash Alley	WRF - Hats Bum Bag Jackets	351.95
EFT68465	31.05.2019	Statewide Cleaning Supplies Pty Ltd	Karratha Main Admin - Pullman AS5 Dry Vac	686.91
EFT68466	31.05.2019	Trugrade Pty Ltd	Stock - Cleaning Cloths Yellow 38 x 38cm (Pack 12)	236.15
EFT68467	31.05.2019	T-Quip	Stock - Blade Bolt	52.65
EFT68468	31.05.2019	The Walt Disney Company Pty Ltd	Cancelled Payment	0.00
EFT68469	31.05.2019	P Trestrail	Reimb - Utilities As Per Director Contract 14/03/2019 - 13/04/2019	198.00
EFT68470	31.05.2019	Terre Rouge Ballet	Quarterly Grants Scheme - Mentorship And Supervision	1,980.00
EFT68471	31.05.2019	Trisley's Hydraulic Services Pty Ltd	RAC - 1 Chlorine Gas Sensor Transmitter & 1 Auto Gas Generator, RAC, KLP WRP - Bi Annual Servicing of Pool WTP	12,452.74
EFT68472	31.05.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	KGC - Treatment Of Army Worm At Golf Course & Repair Irrigation Mainline on 4th Hole	1,771.00
EFT68473	31.05.2019	The Gym Cafe	Tourism Development - Catering Individual Lunchboxes For 10 People 14/05/2019	247.50
EFT68474	31.05.2019	G Turner	Wickham Library - Services At Mother's Day Pamper Session	160.00
EFT68475	31.05.2019	UDLA	Strategic Planning Projects - Minor Revisions To Cossack Development Guidelines Document	495.00
EFT68476	31.05.2019	United Party Hire (Wildwater Holdings Pty Ltd t/as)	WCH - Equipment Hire For Opening Ceremony	4,528.60
EFT68477	31.05.2019	Universal Pictures International Australasia Pty Ltd	REAP - Fighting With My Family 18/04/2019	330.00
EFT68478	31.05.2019	Karratha Timber & Building Supplies	General Hardware Items for Repairs/Maintenance Works	1,088.92

Chq/EFT	Date	Name	Description	Amount
EFT68479	31.05.2019	Village Roadshow Pty Ltd	REAP - The Lego Movie 27/04/2019	764.19
EFT68480	31.05.2019	Westrac Equipment Pty Ltd	Plant Repairs - Various	88.53
EFT68481	31.05.2019	Woolworths Group Limited	IPC - Cafe Supplies, TYS, The Base, KLP - Program Supplies, REAP - Kiosk Supplies, City Hoopz Supplies & Resources, Catering for Workshop/Meeting, Staff Leaving Morning Tea	2,484.89
EFT68482	31.05.2019	Wormald Australia Pty Ltd	Rangers Office Expenses - Service Fire Extinguishers For 40 Mile And Cleaverville	33.00
EFT68483	31.05.2019	Wren Oil	7 Mile - Collection Of Used Oil	16.50
EFT68484	31.05.2019	WA Billboards	KTA Airport - Fids System And Monthly Access Charge For Rapidsuitecloud May 2019	2,345.75
EFT68485	31.05.2019	Water Infrastructure Science And Engineering (WISE)	KTA Airport WWTP - Quarterly Review of Compliance Data and Report Jan - Mar 2019	3,135.00
EFT68486	31.05.2019	Wickham Swimming Club	WCH - City Donation Wickham Swimming Club To Assist With WCH Opening Ceremony	700.00
EFT68487	31.05.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Staff Housing - Supply And Installation Of Cyclone Screens And Doors, Prep & External Painting	34,223.20
EFT68488	31.05.2019	Wow Health & Fitness (atf Lawrence Family Trust & The Maclachlan Trust)	KLP - Gym Wipes And Dispensers	948.20
EFT68489	31.05.2019	W Augustin & M Bussell	Reimb - Fuel Reimbursements As Per Caretaker Agreement	533.11
EFT68490	31.05.2019	Xpress Enterprises Pty Ltd T/as Hosexpress	Plant Parts for Repairs	521.77
EFT68491	31.05.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Uniforms	237.00
EFT68492	31.05.2019	Water Corporation	Water Usage Charges	20,821.28
EFT68493	31.05.2019	Water Corporation	Water Usage Charges	24,333.96
EFT68494	31.05.2019	City Of Karratha - Social Club	Payroll deductions	2,700.00
EFT68495	31.05.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT68496	31.05.2019	Australian Services Union (ASU/MEU Div)	Payroll deductions	751.10
EFT68497	31.05.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT68498	31.05.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT68499	31.05.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT68500	31.05.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	346.40
EFT68501	31.05.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT68502	31.05.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT68503	31.05.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT68504	31.05.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT68505	31.05.2019	Lgrceu	Payroll deductions	92.28
EFT68506	31.05.2019	Maxxia Pty Ltd	Payroll deductions	21,873.14
EFT68507	31.05.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT68508	31.05.2019	Patel Mortgage Account	Home Ownership Allowance	350.00

Chq/EFT	Date	Name	Description	Amount
EFT68509	31.05.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT68510	31.05.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	450.00
EFT68511	31.05.2019	Australian Taxation Office	Payroll deductions	301,909.00
EFT68512	31.05.2019	Child Support Agency	Payroll deductions	1,345.53
EFT68513	31.05.2019	City Of Karratha	Payroll deductions	160.00
EFT68514	31.05.2019	City Of Karratha	Payroll deductions	200.00
78473	19.01.2018	Target Australia Pty Ltd	Cancelled Payment	-23.00
78475	12.01.2018	Target Australia Pty Ltd	Cancelled Payment	-93.00
78591	06.05.2019	Dept Of Planning & Infrastructure - Plates	Payment Of Number Plates - City Of Karratha 888K	200.00
78592	10.05.2019	Karratha Lottery Centre & Newsagency	Cancelled Payment	0.00
78593	10.05.2019	City Of Karratha	Investment - Muni Funds CBA 2 months @ 2.20%	2,500,000.00
78594	13.05.2019	City Of Karratha	Investment - Reserve Funds TD Westpac 12months @2.65%	4,400,000.00
78595	17.05.2019	Dept Of Planning & Infrastructure - Plates	KCC Registration Plates	400.00
78596	24.05.2019	Target Australia Pty Ltd	Karratha Library - 6 X Ipad Covers For Library Ipads	116.00
DD34559.1	01.05.2019	Wa Super ( Formerly Walgsp)	Payroll deductions	93,179.81
DD34559.10	01.05.2019	Rest Superannuation	Superannuation contributions	4,983.92
DD34559.11	01.05.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,201.86
DD34559.12	01.05.2019	HostPlus Superannuation	Payroll deductions	12,314.79
DD34559.13	01.05.2019	CBA Superannuation Savings Account	Superannuation contributions	969.92
DD34559.14	01.05.2019	VicSuper	Superannuation contributions	469.30
DD34559.15	01.05.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	249.96
DD34559.16	01.05.2019	JR Superannuation Fund	Superannuation contributions	487.65
DD34559.17	01.05.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	491.80
DD34559.18	01.05.2019	ANZ Smart Choice Super	Superannuation contributions	1,867.36
DD34559.19	01.05.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34559.2	01.05.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	640.26
DD34559.20	01.05.2019	Essential Super	Superannuation contributions	574.24
DD34559.21	01.05.2019	QSUPER	Superannuation contributions	480.74
DD34559.22	01.05.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD34559.23	01.05.2019	BT Super For Llife	Superannuation contributions	1,395.62
DD34559.24	01.05.2019	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	528.99
DD34559.25	01.05.2019	Colonial First State Wholesale Personal Super	Payroll deductions	795.36
DD34559.26	01.05.2019	BT Business Super	Superannuation contributions	910.71
DD34559.27	01.05.2019	AMG Super	Superannuation contributions	507.68
DD34559.28	01.05.2019	Christian Super	Superannuation contributions	526.57
DD34559.29	01.05.2019	MLC Wrap Super	Superannuation contributions	985.70

Chq/EFT	Date	Name	Description	Amount
DD34559.3	01.05.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,119.18
DD34559.30	01.05.2019	Cbus	Superannuation contributions	1,868.80
DD34559.31	01.05.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34559.32	01.05.2019	Media Superannuation	Payroll deductions	1,305.98
DD34559.33	01.05.2019	Commonwealth SuperSelect	Superannuation contributions	467.62
DD34559.34	01.05.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.42
DD34559.35	01.05.2019	Care Super	Superannuation contributions	464.36
DD34559.36	01.05.2019	J & K Farrell Super Fund	Superannuation contributions	229.92
DD34559.37	01.05.2019	Russell Supersolution Master Trust	Superannuation contributions	75.00
DD34559.38	01.05.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	131.27
DD34559.39	01.05.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD34559.4	01.05.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD34559.40	01.05.2019	AMP SignatureSuper	Superannuation contributions	473.23
DD34559.41	01.05.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,410.92
DD34559.42	01.05.2019	Suncorp Portfolio Services Ltd (suncorp Superannuation)	Superannuation contributions	98.56
DD34559.43	01.05.2019	Legalsuper	Superannuation contributions	492.81
DD34559.44	01.05.2019	Asgard Superannuation	Superannuation contributions	93.05
DD34559.45	01.05.2019	Sunsuper Pty Ltd	Payroll deductions	3,855.27
DD34559.46	01.05.2019	Twusuper	Superannuation contributions	467.51
DD34559.47	01.05.2019	AMP Superleader	Superannuation contributions	704.10
DD34559.48	01.05.2019	Intrust Super Fund	Superannuation contributions	466.48
DD34559.49	01.05.2019	GROW Super	Superannuation contributions	80.55
DD34559.5	01.05.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD34559.50	01.05.2019	Unisuper	Superannuation contributions	492.81
DD34559.51	01.05.2019	Tasplan	Superannuation contributions	181.94
DD34559.52	01.05.2019	Superwrap Personal Super Plan	Superannuation contributions	720.90
DD34559.53	01.05.2019	Australian Super	Payroll deductions	11,360.73
DD34559.54	01.05.2019	Hesta Superannuation	Superannuation contributions	3,102.61
DD34559.55	01.05.2019	First State Super	Superannuation contributions	673.94
DD34559.6	01.05.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD34559.7	01.05.2019	SLOS Super Fund	Superannuation contributions	542.97
DD34559.8	01.05.2019	AMP Super Directions Fund	Superannuation contributions	201.91
DD34559.9	01.05.2019	J & S Pryor Super Fund	Superannuation contributions	308.91
DD34610.1	09.05.2019	Bond Administrator	Bond Top Up - 35 Marniyarra Loop	640.00
DD34621.1	01.05.2019	Wa Super ( Formerly Walgsp)	Superannuation contributions	33.81
DD34693.1	15.05.2019	Wa Super ( Formerly Walgsp)	Payroll deductions	95,161.05
DD34693.10	15.05.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,507.04

Chq/EFT	Date	Name	Description	Amount
DD34693.11	15.05.2019	CBA Superannuation Savings Account	Superannuation contributions	1,052.51
DD34693.12	15.05.2019	HostPlus Superannuation	Payroll deductions	12,126.33
DD34693.13	15.05.2019	VicSuper	Superannuation contributions	469.30
DD34693.14	15.05.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	373.05
DD34693.15	15.05.2019	JR Superannuation Fund	Superannuation contributions	505.97
DD34693.16	15.05.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	568.05
DD34693.17	15.05.2019	ANZ Smart Choice Super	Superannuation contributions	1,809.89
DD34693.18	15.05.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34693.19	15.05.2019	Essential Super	Superannuation contributions	574.24
DD34693.2	15.05.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,889.90
DD34693.20	15.05.2019	QSUPER	Superannuation contributions	557.12
DD34693.21	15.05.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD34693.22	15.05.2019	Prime Super	Superannuation contributions	72.22
DD34693.23	15.05.2019	BT Super For Llife	Superannuation contributions	1,275.43
DD34693.24	15.05.2019	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	561.99
DD34693.25	15.05.2019	Colonial First State Wholesale Personal Super	Payroll deductions	983.37
DD34693.26	15.05.2019	BT Business Super	Superannuation contributions	910.71
DD34693.27	15.05.2019	AMG Super	Superannuation contributions	507.68
DD34693.28	15.05.2019	Christian Super	Superannuation contributions	526.57
DD34693.29	15.05.2019	MLC Wrap Super	Superannuation contributions	985.70
DD34693.3	15.05.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD34693.30	15.05.2019	The Clark Superannuation Fund	Superannuation contributions	79.52
DD34693.31	15.05.2019	Zimmerle Family Fund (Super)	Superannuation contributions	563.28
DD34693.32	15.05.2019	Cbus	Superannuation contributions	1,910.19
DD34693.33	15.05.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34693.34	15.05.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD34693.35	15.05.2019	Media Superannuation	Superannuation contributions	7.39
DD34693.36	15.05.2019	Commonwealth SuperSelect	Superannuation contributions	466.48
DD34693.37	15.05.2019	Care Super	Superannuation contributions	465.76
DD34693.38	15.05.2019	Public Sector Superannuation Fund	Superannuation contributions	149.20
DD34693.39	15.05.2019	J & K Farrell Super Fund	Superannuation contributions	245.77
DD34693.4	15.05.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD34693.40	15.05.2019	Russell Supersolution Master Trust	Superannuation contributions	108.33
DD34693.41	15.05.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD34693.42	15.05.2019	AMP SignatureSuper	Superannuation contributions	481.67

Chq/EFT	Date	Name	Description	Amount
DD34693.43	15.05.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,410.91
DD34693.44	15.05.2019	Legalsuper	Superannuation contributions	521.11
DD34693.45	15.05.2019	Sunsuper Pty Ltd	Payroll deductions	3,866.86
DD34693.46	15.05.2019	Twusuper	Superannuation contributions	467.50
DD34693.47	15.05.2019	AMP Superleader	Superannuation contributions	704.10
DD34693.48	15.05.2019	Intrust Super Fund	Superannuation contributions	478.50
DD34693.49	15.05.2019	GROW Super	Superannuation contributions	55.55
DD34693.5	15.05.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD34693.50	15.05.2019	Unisuper	Superannuation contributions	492.81
DD34693.51	15.05.2019	Tasplan	Superannuation contributions	365.26
DD34693.52	15.05.2019	TIDSWELL MASTER SUPERANNUATION PLAN	Superannuation contributions	86.67
DD34693.53	15.05.2019	Superwrap Personal Super Plan	Superannuation contributions	902.17
DD34693.54	15.05.2019	Australian Super	Payroll deductions	10,547.58
DD34693.55	15.05.2019	Hesta Superannuation	Superannuation contributions	3,089.44
DD34693.56	15.05.2019	First State Super	Superannuation contributions	867.37
DD34693.6	15.05.2019	SLOS Super Fund	Superannuation contributions	542.97
DD34693.7	15.05.2019	AMP Super Directions Fund	Superannuation contributions	230.31
DD34693.8	15.05.2019	J & S Pryor Super Fund	Superannuation contributions	448.74
DD34693.9	15.05.2019	Rest Superannuation	Superannuation contributions	4,425.03
DD34756.1	15.05.2019	Wa Super ( Formerly Walgsp)	Superannuation contributions	202.53
DD34761.1	16.05.2019	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement Fee - 22 Fines Apr/May 2019	1,333.50
DD34826.1	29.05.2019	Wa Super ( Formerly Walgsp)	Payroll deductions	94,006.87
DD34826.10	29.05.2019	Rest Superannuation	Superannuation contributions	4,421.16
DD34826.11	29.05.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,511.30
DD34826.12	29.05.2019	HostPlus Superannuation	Payroll deductions	11,495.04
DD34826.13	29.05.2019	CBA Superannuation Savings Account	Superannuation contributions	1,181.26
DD34826.14	29.05.2019	VicSuper	Superannuation contributions	469.30
DD34826.15	29.05.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	686.17
DD34826.16	29.05.2019	JR Superannuation Fund	Superannuation contributions	508.26
DD34826.17	29.05.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	400.05
DD34826.18	29.05.2019	ANZ Smart Choice Super	Superannuation contributions	1,707.31
DD34826.19	29.05.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34826.2	29.05.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	320.13
DD34826.20	29.05.2019	Essential Super	Superannuation contributions	575.16
DD34826.21	29.05.2019	QSUPER	Superannuation contributions	541.85
DD34826.22	29.05.2019	Mtaa Superannuation Fund	Superannuation contributions	539.20
DD34826.23	29.05.2019	BT Super For Life	Superannuation contributions	1,746.03
DD34826.24	29.05.2019	Prime Super	Superannuation contributions	518.72

Chq/EFT	Date	Name	Description	Amount
DD34826.25	29.05.2019	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	667.85
DD34826.26	29.05.2019	Colonial First State Wholesale Personal Super	Payroll deductions	605.73
DD34826.27	29.05.2019	BT Business Super	Superannuation contributions	910.71
DD34826.28	29.05.2019	AMG Super	Superannuation contributions	507.68
DD34826.29	29.05.2019	Christian Super	Superannuation contributions	494.15
DD34826.3	29.05.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,856.85
DD34826.30	29.05.2019	MLC Wrap Super	Superannuation contributions	985.70
DD34826.31	29.05.2019	The Clark Superannuation Fund	Superannuation contributions	30.59
DD34826.32	29.05.2019	Zimmerle Family Fund (Super)	Superannuation contributions	564.62
DD34826.33	29.05.2019	Cbus	Superannuation contributions	1,910.19
DD34826.34	29.05.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD34826.35	29.05.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34826.36	29.05.2019	Commonwealth SuperSelect	Superannuation contributions	456.75
DD34826.37	29.05.2019	Care Super	Superannuation contributions	467.17
DD34826.38	29.05.2019	Public Sector Superannuation Fund	Superannuation contributions	27.78
DD34826.39	29.05.2019	J & K Farrell Super Fund	Superannuation contributions	239.31
DD34826.4	29.05.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD34826.40	29.05.2019	Russell Supersolution Master Trust	Superannuation contributions	116.66
DD34826.41	29.05.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	24.31
DD34826.42	29.05.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.55
DD34826.43	29.05.2019	AMP SignatureSuper	Superannuation contributions	422.58
DD34826.44	29.05.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,410.91
DD34826.45	29.05.2019	Sunsuper Pty Ltd	Payroll deductions	4,054.89
DD34826.46	29.05.2019	Legalsuper	Superannuation contributions	506.27
DD34826.47	29.05.2019	Asgard Superannuation	Superannuation contributions	131.94
DD34826.48	29.05.2019	Twusuper	Superannuation contributions	467.50
DD34826.49	29.05.2019	AMP Superleader	Superannuation contributions	704.10
DD34826.5	29.05.2019	BT Panorama Superannuation	Superannuation contributions	734.47
DD34826.50	29.05.2019	Intrust Super Fund	Superannuation contributions	468.19
DD34826.51	29.05.2019	Unisuper	Superannuation contributions	147.85
DD34826.52	29.05.2019	Tasplan	Superannuation contributions	345.82
DD34826.53	29.05.2019	Superwrap Personal Super Plan	Superannuation contributions	913.82
DD34826.54	29.05.2019	Australian Super	Payroll deductions	11,109.56
DD34826.55	29.05.2019	Hesta Superannuation	Superannuation contributions	3,202.89
DD34826.56	29.05.2019	First State Super	Superannuation contributions	782.53
DD34826.6	29.05.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD34826.7	29.05.2019	SLOS Super Fund	Superannuation contributions	584.23

Chq/EFT	Date	Name	Description	Amount
DD34826.8	29.05.2019	AMP Super Directions Fund	Superannuation contributions	265.01
DD34826.9	29.05.2019	J & S Pryor Super Fund	Superannuation contributions	263.14
DD34845.2	28.05.2019	Marketforce	Cancelled Payment	0.00

**15,908,882.86**

**Credit Cards**

DD34595.1	4/03/2019	Bunnings	Gift Card L Marshall Leaving Gift As Per Policy CH-03	100.00
DD34595.1	4/03/2019	Dymocks	Gift Card Lorraine Marshall Leaving Gift as per Policy CH-03	100.00
DD34595.1	14/03/2019	Karratha Lottery Centre & Newsagency	Farewell Card For J Williams	10.49
DD34595.1	18/03/2019	Facebook	REAP Advertising	43.05
DD34595.1	18/03/2019	Facebook	REAP Advertising FX Fee	6.15
DD34595.1	28/03/2019	Westpac	Credit Card Fee	16.25
DD34595.1	28/03/2019	Westpac	Credit Card Fee	16.25
DD34595.1	4/03/2019	Wilson Parking	Parking For CEO While Attending Meetings In Perth	37.46
DD34595.1	4/03/2019	Nanutarra Roadhouse	Petrol For CEO Car	185.19
DD34595.1	5/03/2019	Budget Rent A Car	Car Hire And Petrol For CEO While Attending Meetings In Perth	126.09
DD34595.1	7/03/2019	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.15
DD34595.1	7/03/2019	City Of Perth	Parking For CEO While Attending Meetings In Perth	22.21
DD34595.1	7/03/2019	City Of Vincent	Parking For CEO While Attending Meetings In Perth.	7.00
DD34595.1	7/03/2019	Gordon Street Garage	Working Lunch For CEO And Pacifica	54.50
DD34595.1	7/03/2019	Rajasthan Company	Meal Allowance For Ceo While Attending Meetings In Perth	39.95
DD34595.1	7/03/2019	City Of Perth	Parking For CEO While Attending Meetings In Perth	8.58
DD34595.1	8/03/2019	City Of Perth	Parking For CEO While Attending Meetings In Perth	5.05
DD34595.1	11/03/2019	Caltex	Petrol For Hire Car And Meal Allowance For CEO While Attending Meetings In Perth	34.11
DD34595.1	11/03/2019	Delaware North Retagps	Meal Allowance For CEO While Attending Meetings In Perth	22.00
DD34852.1	29.03.2019	Transperth	Train Ticket	4.80
DD34852.1	29.03.2019	Boom Coffee	Travel Meal Allowance	8.50
DD34852.1	01.04.2019	Transperth	Train Ticket	4.80
DD34845.1	29.03.2019	Facebook	REAP Advertising	60.00
DD34845.1	01.04.2019	Ximble	REAP Rostering System	323.63
DD34845.1	08.04.2019	Facebook	REAP Advertising	60.00
DD34845.1	08.04.2019	Facebook	REAP Advertising	4.87
DD34845.1	08.04.2019	Facebook	REAP Advertising FX	1.80
DD34845.1	01.04.2019	Ximble	REAP Rostering System FX	4.02
DD34845.1	08.04.2019	Facebook	REAP Advertising FX	1.80
DD34845.1	08.04.2019	Facebook	REAP Advertising FX	0.14
DD34845.1	29.03.2019	Hootsuite	Social Media Management	2,297.72
DD34845.1	01.04.2019	Facebook	Advertising For Community	32.16
DD34845.1	01.04.2019	Facebook	Advertising For WRP	60.97
DD34845.1	01.04.2019	Facebook	Advertising For WRP	20.83
DD34845.1	01.04.2019	Facebook	Advertising For Comms	221.47
DD34845.1	09.04.2019	Microsoft	Onedrive Cloud Hosting	2.00
DD34845.1	09.04.2019	Bashaz	Meals	44.30
DD34845.1	09.04.2019	Storyblocks	Stock Media Subscription	215.25
DD34845.1	09.04.2019	Campaign Monitor	Email Distribution Service	157.50

Chq/EFT	Date	Name	Description	Amount
DD34845.1	09.04.2019	Campaign Monitor	Email Distribution Service Conversion Fee	0.82
DD34845.1	29.03.2019	Baldwin Industries	Diaphragms For Pump	196.90
DD34845.1	03.04.2019	Halifax Global	Cladding For REAP	2,349.34
DD34845.1	08.04.2019	Pt Hedland Airport	Meal Allowance For CEO	20.00
DD34845.1	08.04.2019	City Of Vincent	Parking For CEO	2.50
DD34845.1	09.04.2019	Travel Lodge	Meal Allowance For CEO	51.61
DD34845.1	11.04.2019	City Of Perth	Parking For CEO	6.06
DD34845.1	12.04.2019	CPP Convention Centre	Parking For CEO	23.22
DD34845.1	12.04.2019	Raine Square	Parking For CEO	16.20
DD34845.1	23.04.2019	Gull Roadhouse	Petrol For CEO Car	95.87
DD34845.1	23.04.2019	PUMA	Petrol For CEO Car	169.45
DD34845.1	09.04.2019	Wilson Parking	Parking For CEO	25.31
DD34845.1	29.03.2019	Qantas	Flight For CEO	1,003.10
DD34845.1	02.04.2019	Travelodge	Accommodation For CEO	120.68
DD34845.1	09.04.2019	Qantas	Flight For CEO	520.20
DD34845.1	18.04.2019	Qantas	Flights For Dir Corp	79.00
DD34845.1	18.04.2019	Tokyo Station	Meal Allowance Dir Corp	23.15
DD34845.1	29.03.2019	Nimbleschedule	Scheduling System	31.64
DD34845.1	01.04.2019	Paypal*Cosmeticsbr	Unknown Charge	6.99
DD34845.1	01.04.2019	Paypal*Thegenerals	Unknown Charge	13.98
DD34845.1	01.04.2019	Nimbleschedule	Scheduling System	63.01
DD34845.1	01.04.2019	Three Mamas	Eco Glitter For YS	103.50
DD34845.1	01.04.2019	nimbleschedule	Scheduling System	31.76
DD34845.1	11.04.2019	Uncle Foggys Wickham	Drinks For Staff At WCH Training	12.00
DD34845.1	11.04.2019	Kookaburra Sport	AFL Footballs	551.10
DD34845.1	15.04.2019	Mindbody	Fitness Programs WRP	125.00
DD34845.1	16.04.2019	Kmart	Prizes For Covechella Youth Festival	250.00
DD34845.1	16.04.2019	Mood Media	Music For Group Fitness	66.00
DD34845.1	16.04.2019	kmart	Supplies For Programs	43.00
DD34845.1	29.03.2019	Nimbleschedule	Employee Scheduling System Conversion Fee	0.40
DD34845.1	01.04.2019	Nimbleschedule	Employee Scheduling System Conversion Fee	0.78
DD34845.1	11.04.2019	Uncle Foggys Wickham	Drinks For Staff At WCH Training	6.00
DD34845.1	20.03.2019	Horizon	Power Bill	1,089.93
DD34845.1	10.04.2019	Cleverbridge	SPDockKit- Farm Licence	3,593.73
DD34845.1	15.04.2019	Rambla Bar	Catering Apr19 OCM Council Meeting	536.00
DD34845.1	15.04.2019	Virgin	Airfare For Mgmt Acc	539.00
DD34845.1	15.04.2019	Virgin	Airfare For Mgmt Acc CC Surcharge	5.37
DD34845.1	15.04.2019	Virgin	Airfare For Mgr Comms	520.20
DD34845.1	15.04.2019	Virgin	Airfare For Dir Corp	520.20
DD34845.1	18.04.2019	Pensione Hotel Perth	Accommodation For Mgr Comms	134.33
DD34845.1	18.04.2019	Pensione Hotel Perth	Accommodation/Parking For Dir Corp	106.05
DD34845.1	10.04.2019	Cleverbridge	SPDockKit- Farm Licence FX Fee	23.23
DD34845.1	22.02.2019	Netregistry	Domain karrathaairport.com.au 29/04/19-29/04/21	46.95
DD34845.1	04.04.2019	Scorptec Computers	Switchbox	61.61
DD34845.1	08.04.2019	Kogan.com	IPhone/Wall Charger/SIM Starter Pack x 8	2,432.96
DD34845.1	10.04.2019	Acquia	Cloud Storage	294.10
DD34845.1	13.04.2019	Safety Culture	Software	82.50
DD34845.1	14.04.2019	Netregistry	Domain - redearthartsprecinct.com.au	109.95
DD34845.1	17.04.2019	Rackspace	Hosting Fee For City Website	589.82
DD34845.1	24.04.2019	Kounta	Software	260.00
DD34845.1	10.04.2019	Acquia	Cloud Storage	1.91
DD34845.1	17.04.2019	Rackspace	Hosting Fee For City Website	305.14
DD34845.1	17.04.2019	Rackspace	Hosting Fee For City Website FX Fee	1.03
DD34845.1	29.03.2019	Cozy Stay	Accommodation For C McDermott Apprenticeship Training	409.50
DD34845.1	23.03.2019	Cozy Stay	Accommodation For C McDermott Apprenticeship Training Room Cleaning	35.00

Chq/EFT	Date	Name	Description	Amount
DD34845.1	08.04.2019	Horizon	CFO utilities as per Managers contract	957.98
DD34845.1	11.04.2019	OPSM	Safety Glasses	198.99
DD34845.1	11.04.2019	Horizon	Usage For Mgr Part & Eng	1,071.59
DD34845.1	12.04.2019	ELGAS	Gas Bottle For 14 Schooner	92.40
DD34845.1	23.04.2019	Horizon	Electricity Charges Dir DS	924.75
DD34845.1	23.04.2019	Water Corp	Water Usage Dir SP&I	280.63
DD34845.1	23.04.2019	Horizon	Usage For P Trestrail	689.67
DD34845.1	11.04.2019	OPSM	Safety Glasses	241.01
DD34845.1	27.03.2019	Corporate Sports Australia	Admission Perth Garden Festival P&G Tech Svcs Off	40.00
DD34845.1	28.03.2019	Hotel.com	Accommodation For P&G Tech Svcs Off	208.78
DD34845.1	29.03.2019	Coles	Flowers Staff	35.00
DD34845.1	29.03.2019	Qantas	Flight For P&G Tech Svcs Off	443.51
DD34845.1	29.03.2019	Virgin	Flight For AP Ops Coord	757.68
DD34845.1	29.03.2019	Virgin	Flight For P&G Tech Svcs Off	402.97
DD34845.1	03.04.2019	Coles	Catering Staff BBQ For TC Veronica	95.24
DD34845.1	04.04.2019	BWS	Catering Staff BBQ For TC Veronica	180.00
DD34845.1	04.04.2019	Woolworths	Catering Staff BBQ For TC Veronica	29.60
DD34845.1	04.04.2019	BWS	Catering Staff BBQ For TC Veronica	178.00
DD34845.1	04.04.2019	Ikea	Lockable Gaming Consoles For WCH	358.00
DD34845.1	10.04.2019	Hotels.com	Accomm AP Ops Coord	437.68
DD34845.1	15.04.2019	Hotels.com	Accomm For AP Manager	111.20
DD34845.1	15.04.2019	Hotels.com	Accomm For Snr AR Off	111.20
DD34845.1	15.04.2019	Hotels.com	Accommo Snr AR Off	218.20
DD34845.1	15.04.2019	Hotels.com	Accommodation For Mgr AP	218.20
DD34845.1	15.04.2019	Rex.Regional Express	Flights Perth Albany return x 2	1,256.58
DD34845.1	15.04.2019	Virgin	Flights Perth return x 2	1,470.50
DD34845.1	16.04.2019	Virgin	Flights Perth return	350.00
DD34845.1	15.04.2019	Hotels.com	Accommodation For Credit From Previous Payment	-153.94
DD34845.1	03.04.2019	Checkpoint Meto	Price Tag Labels KTVC	70.40
DD34845.1	17.04.2019	Karratha Court House	Lodgement Of Hearing Notice Roebourne WA Holdings Pty Ltd	128.30
DD34845.1	23.04.2019	Kiara Lane	5 x Everlasting Edge Trimmer Heads	172.79

**33,650.03**

**Payroll**

02.05.2019	City of Karratha	Payroll FN: Ending: 01/05/2019	823,236.37
09.05.2019	City of Karratha	Wages	1,544.24
16.05.2019	City of Karratha	Payroll FN: Ending: 15/05/2019	805,942.14
30.05.2019	City of Karratha	Payroll FN: Ending: 29/05/2019	806,649.27
31.05.2019	City of Karratha	Wages	200.00

**2,437,572.02**

**Total Payments: 18,380,104.91**

**10.3 2018/19 FINAL FORECAST AND CARRY FORWARD BUDGET AMENDMENTS**

**File No:** FM.19  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Management Accountant  
**Date of Report:** 4 June 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Detailed Budget Amendments by Account

**PURPOSE**

For Council to consider a final review of the 2018/19 budget.

**BACKGROUND**

The budget process includes establishing if there is a budget deficit or surplus to be carried forward restricted. It is necessary to review Council’s entire budget in order to forecast the projected surplus / (deficit) for the year ending 30 June 2019. This report identifies accounts that are expected to have material or confirmed variances compared to the current budget in determining the final surplus / (deficit) carried forward. The review has been completed including consideration of current commitments and carry forward capital programs that require inclusion in the 2019/20 budget.

The amendments identified below will result in the Current Budget Surplus / (Deficit) of \$13,834 being replaced with a Proposed Estimated Carry Forward Budget Surplus of \$1,276,159. The current position is as follows:

Original Budget Surplus/ (Deficit)	\$72,882
Current Budget Surplus/ (Deficit) as per amendments to 30 April 2019	\$13,834
Total Revisions, Adjustments & Carry Forward to 2019/20 Budget	\$2,067,622
Less: Restricted Balance - Pilbara Underground Power	(\$805,297)
<b>Proposed Estimated Budget Unrestricted Surplus/ (Deficit)</b>	<b>\$1,276,159</b>

A detailed list of the proposed amendments attributing to this surplus are included as an attachment to this report. A summary of the changes follows:

<b>REVISIONS</b>		
<b>Description</b>	<b>Comment</b>	<b>Amount Inc/(Dec)</b>
<b>Amendments to Operating Revenue</b>		
Rates & Service Charges	Align to 2018/19 Actuals - Rates Statement	\$201

<b>Description</b>	<b>Comment</b>	<b>Amount Inc/(Dec)</b>
Grants-Community Safety	Safer Communities Fund Income for Footpath Lighting, transferred to Carry Forward Reserve	\$186,726
Profit On Sale-Staff Housing	Profit on Sale of 9 Sing Place	\$132,700
Local Govt Programs - Road Projects Grants	Mooligunn Road stage 3 to commence early, value of additional works \$759k, funding also brought forward	\$506,156
Contributions - Bus Shelters	Contribution to bus shelter from Karratha Senior High School	\$35,000
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$860,783</b>
Industrial/Commercial Refuse Disposal Fees	Commercial waste deliveries less than anticipated	(\$331,885)
Contaminated Waste Disposal Fees	Contaminated Waste Disposal Fees less than anticipated	(\$908,367)
Liquid Waste Disposal Fees	Liquid Waste Disposal Fees less than anticipated	(\$103,288)
Resource Recovery Facility Income	No further income expected	(\$68,510)
KTA Airport Revenue-Aviation Revenue	Based on current billing PAX less than anticipated	(\$350,000)
KTA Airport Revenue - Reimbursement Recoverables	Based on current billing power usage less than anticipated	(\$250,000)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$2,012,050)</b>
<b>Total Amendments to Operating Revenue</b>		<b>(\$1,151,267)</b>
<b>Amendments to Operating Expenditure</b>		
Dampier Community Hub - Op Costs	Reduction in electricity costs for 2018/19	\$100,000
General Waste And Recycling Collection	Recycling gate fee factored in for the full year however payment ceased March	\$50,000
HHBSC Marina Contribution	Ongoing feasibility works and approvals plus construction budgeted in 19/20	\$48,000
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$198,000</b>
Investment Property - The Quarter Bldg And Carpark Contribution To Fitout	Contribution to Woodside Tenancy Fitout	(\$35,000)
Dampier Pavilion - Building Improvements (Not Council Owned)	Structural issues with existing pavilion requires additional contingency	(\$110,600)
Loss On Sale-Staff housing	Loss on Sale of Sholl Street Land	(\$116,502)

<b>Description</b>	<b>Comment</b>	<b>Amount Inc/(Dec)</b>
WM-Design & Investigation	Works to extend into 2019/20	(\$10,526)
Kta Airport-Terminal Building-Op Cost	Additional expense was due to meeting compliance and procuring evacuation chair and replacement of bins in the terminal	(\$6,269)
Karratha Terminal Building-Mtce Costs (Bldg Mtce Managed)	Significant variations include works required to airconditioning system, lift maintenance and replacement lighting	(\$71,003)
Kta Airport - Baggage Handling System Mtce	Additional expense with repairing and maintaining baggage handling system	(\$22,600)
Kta Power	Additional power requirements	(\$68,000)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$440,500)</b>
<b>Total Amendments to Operating Expenditure</b>		<b>(\$242,500)</b>
<b>Amendments to Non-Operating Revenue</b>		
Transfer From Waste Facilities Reserve-Landfill Operations	Balance of adjustments to Waste Function	\$1,188,231
Transfer From Aerodrome Reserve	Balance of adjustments to Airport Function	\$767,872
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>1,956,103</b>
Transfer From Carry Forward Reserve - Roads	Works to be completed in 2019/20	(\$177,393)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$177,393)</b>
<b>Total Amendments to Non-Operating Revenue</b>		<b>\$1,778,710</b>
<b>Amendments to Non-Operating Expenditure</b>		
Information Technology - Software & Hardware Initiatives	AMS System delayed until 19/20. Budget tool \$42,500 to be rebudgeted in 19/20	\$45,000
Capital-Buildings-Wickham Community Hub	Contractors through defects	\$30,000
Hook Lift Bin	Hook bins cost less than anticipated	\$21,470
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$96,470</b>
RRG-Mooligunn Rd	Mooligunn Road stage 3 to commence early, value of additional works \$759k, funding also brought forward	(\$759,234)
Transfer to Carry Forward Reserve-Community Safety	Transfer to Reserve Safer Communities Funding	(\$186,726)

Description	Comment	Amount Inc/(Dec)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$945,960)</b>
<b>Total Amendments to Non-Operating Expenditure</b>		<b>(\$849,490)</b>
<b>Amendments to Non-Cash Operating Activities Excluded</b>		
Proceeds of Sale – Staff Housing –	Movement in realisation of proceeds of sale for Sing Place & Sholl Street	<b>\$379,782</b>
Proceeds of Sale – parks & Gardens	Movement in realisation of proceeds of sale for Plant P455	<b>(\$500)</b>
Profit on disposal of asset	Profit on sale of 9 Sing Place	<b>(\$132,700)</b>
Loss of disposal of asset	Loss on sale of Sholl Street Land	<b>\$116,502</b>
<b>Total Amendments to Non-Cash Operating Activities Excluded</b>		<b>\$363,084</b>
<b>TOTAL REVISIONS</b>		<b>(\$101,463)</b>

<b>ADJUSTMENTS</b>		
Description	Comment	Amount Inc/(Dec)
Asset Revaluation Reserve	Asset Revaluation Adjustment - Assets carried at fair value have since been disposed	\$184,311
<b>TOTAL ADJUSTMENTS</b>		<b>\$184,311</b>

<b>CARRY FORWARD TO 2019/20 DRAFT BUDGET</b>		
Items to be Carried Forward	Comments	Amount
The Quarter	Lift repairs will be completed in 2019/20 due to lead time for parts	\$250,000
IT – Software & Hardware	Budget tool to be procured in 2019/20, deferred due to project scheduling	\$42,500
Office Expenses – Community Development	Community Services Plans and Community Facilities Plan to be completed in 2019/20	\$55,000
Rio Programs – Karratha Leisureplex	Anticipated expenditure in 2019/20	\$70,000
Wickham Rec Precinct Infrastructure Upgrades - Sports Lighting	Lighting upgrade to be completed in 2019/20	\$70,000
Furniture & Equipment- Wickham Community Hub	P2P link project part completed, to be finalised in 2019/20	\$181,837
Inter Regional Air Travel	Contract to be executed in June 2019 with services commencing 2019/20	\$100,000
Contribution to Deep Gorge Walkway Signage	DBCA requested funds for September 2019	\$25,000
WM – Design & Investigation	Works to extend into 2019/20	\$162,875

Items to be Carried Forward	Comments	Amount
Purchase - Plant-Roads & Streets	6x4 Tipper Truck on order with expected delivery July 2019	\$180,000
Murujuga Nat. Park Access Road (Conzinc Bay)	Survey works scheduled for July 2019	\$197,602
Wickham Boat Ramp And Surrounds	Carpark works completed, design and scope for access ramp to be completed prior to advertising construction quote, works to be undertaken in July 2019	\$90,000
Median Strip Maintenance	Samson/Roe Street intersection landscaping to be undertaken 2019/20	\$50,000
Dampier Highway Streetscape	Works scheduled for 2019/20	\$100,000
Roundabout Maintenance	Works scheduled for 2019/20	\$190,000
Pt Samson Foreshore Dev. - Stage 3 Viewing Platform/Jetty	Works scheduled for 2019/20	\$90,000
Bus Shelter at Karratha Leisureplex	Works scheduled for 2019/20, funding received from KSHS \$35,000	\$49,960
Wickham BMX Track	Anticipated expenditure in 2019/20	\$80,000
<b>TOTAL CARRIED FORWARD TO 2019/20 DRAFT BUDGET</b>		<b>\$1,984,774</b>

All carried forward items have been included in the draft 2019/20 budget.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

The Executive and Managers have been involved in regular reviews of the operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **STATUTORY IMPLICATIONS**

The prescribed format is in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. Pursuant to section 6.8 of the *Local Government Act 1995* changes to budget need to be authorised in advance by resolution.

#### **POLICY IMPLICATIONS**

The City's financial reporting is prepared in accordance with Accounting Policy CF1.

#### **FINANCIAL IMPLICATIONS**

The following table is a summary of the overall amendments required to the budget as a result of the Carry Forwards and Ordinary Council Meetings for 2018/19:

	Original Budget	Current Budget	Final Forecast 2018/19	Budget Amendments
Operating Expense	(93,498,864)	(91,414,262)	(90,649,577)	764,685
Operating Revenue	107,996,498	107,993,919	106,842,652	(1,151,267)
Non Operating Expense	(64,284,027)	(58,808,287)	(58,495,878)	312,409
Non Operating Revenue	24,941,447	20,126,151	21,904,861	1,778,710
Non Cash Items Included	21,404,282	18,720,613	19,083,698	363,085
Restricted PUPP Surplus BFWD 17/18	1,019,841	831,611	831,611	0
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	0
Restricted PUPP Surplus CFWD	0	0	805,297	805,297
<b>Surplus/ (Deficit) 18/19</b>	<b>72,882</b>	<b>13,834</b>	<b>1,276,159</b>	<b>1,262,325</b>

The adjustment to Non Cash Items is due to an increase in proceeds and realisation expected on sale of land, buildings and plant.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Programs/Services: 4.c.1.1 Management Accounting Services  
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Regular Budget Review, along with astute financial management backed by strong internal controls, policies and monitoring ensure risks are assessed regularly and managed appropriately.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

### RELEVANT PRECEDENTS

Two budget reviews were conducted during the 2018/19 financial year. The budget reviews were conducted in November 2018 based on the first quarter results and in March 2019 based on the second quarter results.

### VOTING REQUIREMENTS

Absolute Majority.

### OPTIONS:

#### Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996*, RESOLVES to ADOPT the Proposed 2018/19 Budget Amendments presented in the Carry Forwards Estimated Budget with the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The report considers the financial position of the Council to the end of April 2019 and proposes various amendments as determined by management to ensure the budget represents the most current reflection of Council’s activities for the remainder of the 2018/19 financial year.

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**OFFICER’S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to ADOPT the attached 2018/19 Carry Forward Estimated Budget Amendments which result in a forecast 2018/19 Unrestricted Budget Surplus of \$1,276,159 as follows:

<b>Current 2018/19 Unrestricted Surplus</b>	<b>\$13,834</b>
<b>Amendments to 2018/19 Budget</b>	
• Revisions	(\$101,463)
• Adjustments	\$184,311
• Carry Forward to 2019/20 Draft Budget	\$1,984,774
<b>Forecast 2018/2019 Restricted Surplus Carried Forward</b>	<b>(\$805,297)</b>
<b>Forecast 2018/2019 Unrestricted Budget Surplus</b>	<b>\$1,276,159</b>



**10.4 REVIEW OF CORPORATE BUSINESS PLAN AND OPERATIONAL PLAN**

<b>File No:</b>	<b>CM.89</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Acting Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>8 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Operational Plan 2019-2020</b>

**PURPOSE**

For Council to consider the review of the Corporate Business Plan (2016-2021) and the Operational Plan (2019/20).

**BACKGROUND**

The City of Karratha adopted its first ever suite of documents within the Integrated Strategic and Planning Framework on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2016-2026 which identifies the aspirations of our communities to meet our agreed vision of *Australia's most liveable regional city*. The Corporate Business Plan 2016-2021 provides specific detail of Council's commitment to the community by prioritising the programs and services Council will provide over this five year period. The Operational Plan (an annual slice of the Corporate Business Plan 2016-2021) further builds on the foundation already provided through previous Operational Plans continuing implementation of the projects and actions identified to deliver the Corporate Business Plan.

In accordance with section 5.56 of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996*, the City is required to undertake a review of its Corporate Business Plan every 2 years to ensure it is consistent with the organisation's goals and objectives as determined by the Strategic Community Plan. Whilst this is not a review year, some minor modifications have been made to the Corporate Business Plan to ensure the ongoing relevance of new programs and services.

**Corporate Business Plan 2016-2021**

This review concluded with ten proposed amendments as outlined below.

<b>Programs/Services</b>	<b>Comments</b>
<b>New</b> Community Cultural and Arts Projects	Incorporated under <i>1.a.1 A full range of city-standard facilities and community infrastructure are provided</i> , to recognise the new Red Earth Arts Precinct and its operations.
<b>New</b> Sanitation Services	Incorporated under <i>1.a.1 A full range of city-standard facilities and community infrastructure are provided</i> , to recognise the implementation of litter and sanitation services respectively.
<b>New</b> Parks and Gardens Technical Services	Incorporated under <i>1.a.2 Future facility needs are planned for and developed in line with industry best practice</i> , to recognise the importance of developing a street tree strategy and landscape master planning.

<b>Delete</b> 1.d.2.2 Medical Services	Removed from <i>1.d.2 Programs and services that improve community wellbeing are developed and promoted, as the Medical Services Equalisation Scheme expired in December 2018.</i>
<b>New</b> Community Engagement	Incorporated under <i>1.d.2 Programs and services that improve community wellbeing are developed and promoted, to recognise the delivery of community events and programs within all the towns.</i>
<b>Rename</b> 2.a.2.1 Business Attraction and Retention to Investment Attraction and Diversification	To better reflect the services being performed.
<b>Delete</b> 2.d.2.3 Community Safety	Removed from <i>2.d.2 A strong reputation as a business destination is established, as it is adequately covered under 1.b.2 The community is educated and engaged in crime prevention and community safety.</i>
<b>Delete</b> 3.b.2.1 Strategic Projects	Removed from <i>3.b.2 Sustainable energy sources and providers are actively sought and partnered, based on the removal of performance measure 3.b.2.1.a as described further in this report under Key Performance Measures.</i>
<b>Rename</b> 3.c.2.3 Recycling Programs to Resource Recovery	The City is implementing a number of resource recovery initiatives and recycling is just one component of resource recovery.
<b>Rename</b> 3.e.2.3 Building Control Services to Building Services	Minor change to better reflect the services being performed.

**Operational Plan 2019-2020**

The purpose of the Operational Plan is to annually review and update the Corporate Business Plan 2016-2021. It aligns with the programming set by the Corporate Business Plan and is updated each year with proposed projects and actions for the coming period. Major projects identified within the Annual Budget are captured in the Operational Plan amongst other longer-term strategies referenced through informing documents such as Asset Management Plan, Economic Development, Indigenous Engagement, Long Term Financial Plan, Workforce Plans, etc.

**Key Performance Measures**

A review has been undertaken on the key performance indicators for the forthcoming financial year that measure the effectiveness of programs and services delivered by each service unit. A number of these measures have been recorded for a series of years providing valuable data on the City’s ongoing performance.

This year, a number of amendments are proposed to capture different corporate and community performances against our programs and services. A global change has been made to the reporting of annual community survey data to quarter 4 as data is often being compiled after the conclusion of quarter 3. Proposed amendments to measures are listed in the below table under the applicable strategic theme.

**Strategic Themes**

- Our Community – Diverse and Balanced
- Our Economy – Well Managed and Diversified
- Our Natural and Built Environment – Thriving and Sustainable
- Our Leadership – Responsive and Accountable

Performance Measure	Responsibility	Target	Reporting	Comments
<b>Amend</b> 1.a.1.2.b Maintain or improve a positive gap between performance and importance in annual community survey for Streetscapes.	Infrastructure Services	1 (formerly 0)	Q4	Amended target and upper tolerance given recent improvements in the gap. Upper: from 2 to 3
<b>Amend</b> 1.a.1.4.a Maintain or improve a positive gap between performance and importance in annual community survey for Airport Services.	Airport Services	0	Q4	Lower tolerance amended from -5 to -10 as the average result for the past three years has been at -9.4.
<b>New</b> Measure the percentage of responses in the CASA compliance and safety audits at the Karratha Airport.	Airport Services	100%	Annual	New measure that will highlight the Airport's level of compliance and safety to Commonwealth legislation.
<b>Delete</b> 1.1.1.5.a Ensure all contracted work is completed within agreed time frames in accordance with the requirements of their contract.	City Services	94%	Quarterly	Measure no longer relevant and new measure below considered more suitable now that Building Maintenance is separate from City Services.
<b>New</b> Percentage of projects delivered to agreed plans and budget	Building Maintenance	94%	Annual	Replaces former 1.1.1.5.a as a more effective performance measure.
<b>Amend</b> 1.a.1.7.a Maintain Total attendance at Karratha Leisureplex, Wickham Recreation Precinct Aquatic Centre and Roebourne Aquatic Centre	Recreation Services	551,540 (formerly 529,204)	Quarterly	Upper and lower tolerances, and target increased based on reported attendance in the 2018/2019 period. Upper: from 582,124 to 606,694 Lower: from 476,284 to 496,386
<b>Amend</b> 1.a.1.7.c Maintain or improve a positive gap between performance and importance in Annual Community Survey for Wickham Recreation Precinct	Recreation Services	14% (formerly 10%)	Q4	Upper and lower tolerances, and target increased as average gap has experienced positive improvements in recent years. Ongoing development of facilities is expected to produce another positive result.

Performance Measure	Responsibility	Target	Reporting	Comments
				Upper: from 12% to 17% Lower: from 8% to 11%
<b>New</b> Maintain or improve a positive gap between performance and importance in Annual Community Survey for Red Earth Arts Precinct	Arts and Culture	6	Q4	Measure success and performance of the new REAP facility. This will be an extra measure in the Annual Community Survey.
<b>Relocated</b> 1.a.1.5.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Public Toilets	City Services	0	Q4	Lower tolerance amended from -5 to -8 as this is the average gap for the past 6 years.
<b>New</b> Maintain or improve a positive gap between performance and importance in Annual Community Survey for Street Litter Clean Up	City Services	0%	Q4	Valuable indicator in the community's satisfaction of the cleanliness and appearance of the City's towns.
<b>New</b> Maintain or improve a positive gap between performance and importance in Annual Community Survey for Illegal Dumping	City Services	0%	Q4	Valuable indicator in the community's satisfaction of the cleanliness and appearance of the City's towns.
<b>Delete</b> 1.a.2.5.a Percentage of projects delivered on time and on budget	Strategic Projects	90%	Quarterly	Removed as it is not considered relevant.
<b>Delete</b> 1.b.2.2.a Reduce the number of repeat private swimming pool inspections	Regulatory Services	23%	Quarterly	Replaced with the following new performance measure.
<b>New</b> Number of private pools inspected within programmed date	Regulatory Services	90%	Annual	Replacing 1.b.2.2.a as a more effective measure. This measures the City's statutory compliance rather than measuring community compliance.
<b>New</b> All Bi-annual grants administered and acquitted within guidelines	Partnerships & Engagement	95%	Bi-Annual	Measure of compliance against Council Policies regarding grants.
<b>New</b> All Quarterly grants administered and acquitted within guidelines	Partnerships & Engagement	95%	Quarterly	Measure of compliance against Council Policies regarding grants.

Performance Measure	Responsibility	Target	Reporting	Comments
<b>New</b> All Community MOU's for events and programs administered and acquitted within guidelines	Partnerships & Engagement	95%	Annual	Measure of compliance against council Policies regarding grants.
<b>Amend</b> 1.c.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Library Services	Arts and Culture	15% (formerly 10%)	Q4	Upper and lower tolerances, and target increased due to the positive introduction of the new Karratha Library at REAP. The new year is expected to continue to see positive feedback for Wickham and Roebourne libraries. Upper: from 15% to 18% Lower: from 5% to 10%
<b>Delete</b> 1.c.2.1.b Increase library patronage at all sites	Community Services	5%	Annual	Replaced with the following new performance measure as library services now sit with Arts and Culture.
<b>New</b> Number of visits recorded at City libraries	Arts and Culture	110,000	Quarterly	Replacing 1.c.2.1.b. All libraries have traffic counters to measure patronage.
<b>New</b> Improve a positive gap between performances and importance in Annual Community survey for History and Heritage	Arts and Culture	5	Q4	Included to measure community perceptions around library services.
<b>Amend</b> 1.c.2.2.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Youth Services	Community Services	0%	Q4	Lower tolerance amended from -5 to -8 as this is more reflective of the gap for the past 2 years.
<b>Amend</b> 1.c.3.2.a Number of RPT passengers using Karratha Airport Terminal (includes domestic and international travel)	Airport Services	492,744 (formerly 473,500)	Annual	Target increased based on airline operator provided data.
<b>Amend</b> 1.d.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for	Arts and Culture	3%	Q4	Text update as a result of an update in the Community Survey.

Performance Measure	Responsibility	Target	Reporting	Comments
Arts and Culture “and Community Events”.				
<b>Delete 1.d.2.1.b</b> Ratio of REAP patrons to next cost of facility	Arts and Culture	tbd	Annual	Measure deleted and replaced with the following two new performance measures.
<b>New</b> Number of attendances at paid events in REAP Theatre.	Arts and Culture	30,500	Annual	To measure success of programming against community expectations.
<b>New</b> Number of events in REAP Theatre	Arts and Culture	164	Annual	Introduced to ensure the REAP Theatre is continually providing a variety of options to the community
<b>New</b> Percentage of properties inspected that are compliant with their planning conditions	Planning Services	80%	Annual	To measure compliance against Council imposed planning conditions.
<b>Delete 1.d.2.5.a</b> Percentage of Properties found compliant as a result of annual firebreak and emergency management inspections (not requiring follow up action)	Regulatory Services	85%	Annual	Measure deleted and replaced with the following new performance measure.
<b>New</b> Percentage of City managed works including Hazard Reduction Burns and firebreaks completed or maintained as identified in the Bushfire Risk Management plan	Regulatory Services	85%	Annual	Replacing 1.d.2.5.a as a more effective measure. This measures the City’s compliance with the Bushfire Risk Management Plan rather than measuring community compliance.
<b>New</b> Number of complaints received from residents reporting nuisance mosquitos	Regulatory Services	15	Annual	Introduced as it has not previously been measured, however is an important community issue.
<b>Delete 1.d.2.7.a</b> Percentage of health premises found compliant on first inspection during the quarter that do not require a second inspection	Regulatory Services	90%	Quarterly	Deleted as not providing meaningful data. Measuring the premises compliance rather than the City’s.
<b>Delete 1.d.2.7.b</b> Number of notifiable diseases reported to Environmental Health Services per quarter	Regulatory Services	10	Quarterly	Deleted as the City has minimal control over the cause of the majority of reported diseases.
<b>New</b>	Regulatory Services	120	Quarterly	New measure included to replace the

Performance Measure	Responsibility	Target	Reporting	Comments
Inspect 40 public health premises per month				deleted 1.d.2.7.a. as a more effective way to measure the City's performance.
<b>Amend</b> 1.f.1.2.a Number of Facebook engagements (likes, comments or shares) per quarter	Marketing and Communications	45,500 (formerly 3,500)	Quarterly	Upper and lower tolerances, and target amended to reflect actual number of likes per quarter versus a weekly average. Upper: from 5,000 to 65,000 Lower: from 2,000 to 26,000
<b>New</b> Number of businesses employing staff in the City of Karratha	Economic Development	440	Annual	Measure of effectiveness of tourism initiatives impacting business development and growth.
<b>Delete</b> 2.a.2.1.a Number of businesses registered with an ABN within the City	Economic Development	550	Annual	Relocated within the same theme to align with 2.d.2.1 Business Attraction and Retention, in the Corporate Business Plan.
<b>Amend</b> 2.a.2.2.a Number of tourists visiting the "Karratha Tourism and Visitor Information Centres"	Economic Development	8,750 (formally 35,000)	Annual	Amended to specifically capture the Karratha Tourism and Visitor Centre as the City now delivers this service. Upper and lower tolerances, and target amended due to the City now tracking this information versus relying on third party data. Upper: from 40,000 to 10,000 Lower: from 30,000 to 7,500
<b>Amend</b> 2.a.2.2.b <del>Promote</del> Visitor Local Spend in the City	Economic Development	\$220M	Annual	Text amended to remove "Promote" as the measure is tracking actual spend.
<b>New</b> Percentage of visitors staying overnight in the City	Economic Development	55%	Annual	Measure of effectiveness of tourism initiatives driving overnight visitation. Data sourced from Tourism Research Australia.
<b>New</b> (formerly 2.a.2.1.a) Number of businesses registered with ABN within the City	Economic Development	960 (formerly 550)	Annual	Measure relocated within the same theme. Upper and lower tolerances, and

Performance Measure	Responsibility	Target	Reporting	Comments
				target increased based on ABS data. Upper: from 600 to 1050 Lower: from 450 to 900
<b>Delete</b> 3.a.2.1.a Percentage of Firebreaks installed/maintained and hazard reduction burns completed on an annual basis	Regulatory Services	100%	Annual	This is captured as part of the Bush Fire Risk Management Plan which is now being measured under Theme 1: Our community
<b>Amend</b> 3.a.3.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Tracks and Trails	Partnerships and Engagement	5% (formerly 4%)	Q4	Upper and lower tolerances, and target increased to more realistic percentages. Upper: from 6% to 8% Lower: from 0% to 4%
<b>Delete</b> 3.b.2.1.a Reduction in power use at the Karratha Airport as a result of introducing Solar Farm	Airport Services	30%	Quarterly	The City cannot control supply or demand of solar power. Numerous factors impact this measure primarily weather conditions.
<b>New</b> Maintain or improve landfill compaction ratio in landfill cells	City Services	750 kg/m <sup>3</sup>	Annual	To measure compliance with the Cell Development Plan.
<b>Amend</b> 3.c.2.1.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for <del>Kerbside Waste Collections Services</del> “Bin Collection”	City Services	6% (formerly 5%)	Q4	Text update as a result of an update in the Community Survey. Target and lower tolerance increased due to increased service expectations. Lower: from 0% to 4%
<b>New</b> Percentage of Scrap metal received at the WTS diverted from landfill	City Services	70%	Annual	Included to measure the impact of resource recovery initiatives on achieving landfill targets.
<b>New</b> Percentage of E-Waste received at the WTS diverted from landfill	City Services	70%	Annual	Included to measure the impact of resource recovery initiatives on achieving landfill targets.
<b>Amend</b> 3.c.2.4.a Maintain or improve a positive gap between performance and importance in Annual Community Survey for Tip Services	City Services	10%	Q4	Lower tolerance increased from 5% to 8% due to higher service expectations.

Performance Measure	Responsibility	Target	Reporting	Comments
<b>New</b> Maintain or improve a positive gap between performance and importance in Annual Community Survey for Graffiti Removal	Partnerships and Engagement	10%	Annual	Included to measure community safety perceptions around graffiti removal.
<b>Amend</b> 4.a.1.1.b Percentage of media releases picked up by the local media	Marketing and Communications	95% (formerly 100%)	Quarterly	Measure is impacted by global news events, so target reduced to a more realistic target.
<b>Amend</b> 4.a.2.5.a Process incoming correspondence into the records management system within 24 hours of receipt	Information Systems	95% (formerly 90%)	Quarterly	Target and lower tolerance increased due to increased expectations for records management. Lower: from 85% to 90%
<b>Amend</b> 4.b.3.2.a Percentage reduction in staff turnover	Human Resources	10%	Annually	The upper and lower tolerances reversed for a more effective measure. Upper: from 0% to 20% Lower: from 20% to 0%
<b>Amend</b> 4.b.3.2.b Average number of unplanned hours leave (absenteeism) taken by each employee per annum.	Human Resources	15	Quarterly	The upper and lower tolerances reversed for a more effective measure. Upper: from 0 to 23 Lower: from 23 to 0
<b>Amend</b> 4.b.3.3.a Percentage of staff (FT and PT) undertaking Compliance, Procurement and Promapp Induction or Refresher training workshops.	Governance and Organisational Strategy	15% (formerly 60%)	Annual (formerly Quarterly)	Reporting frequency amended due to training attendance fluctuating throughout the year. Upper and lower tolerances, and target reduced to reflect actual attendance. Upper: from 80% to 25% Lower: from 50% to 10%
<b>Amend</b> 4.c.1.1.a Improve Financial Health Indicator as reported on the state governments MyCouncil website	Financial Services	90%	Annual	Lower tolerance reduced from 85 to 70 to be consistent with actual data.
<b>Amend</b> 4.c.1.1.b Maintain or improve a positive gap between performance and importance in Annual Community Survey for Financial Responsibility	Financial Services	0%	Q4	Lower tolerance amended from -5% to -13% as this is consistent with the average gap for the past 6 years.

Performance Measure	Responsibility	Target	Reporting	Comments
<b>Amend</b> 4.c.1.2.a Ensure asset renewals and replacements are managed sustainably as measured by the Asset Consumption Ratio	Financial Services	90 (formerly 95)	Annual	Target and lower tolerance reduced based on number of new facilities not requiring the same level of renewal as older infrastructure. Lower: from 95 to 70
<b>Amend</b> 4.c.1.6.a Percentage of vehicles achieving acceptable levels of utilisation	City Services	60%	Annual (formerly Quarterly)	Reporting frequency amended for efficiency.
<b>New</b> Increase the number of partnerships with Indigenous businesses and organisations	Partnerships & Engagement	3	Annual	New measure included to support the Aboriginal and Torres Strait Islander (ATSI) Engagement Strategy.
<b>Amend</b> 4.e.1.1.c <del>Respond to a minimum of "Complete" 500 Action requests</del> (resident generated and self-generated) per month, averaged over a 3 month KPI reporting period	Regulatory Services	1,500 (formerly 520)	Quarterly	In 2018/2019 period an average of 1350 requests were responded to per quarter. Upper and lower tolerances, and target increased accordingly. Upper: from 600 to 1,800 Lower: from 500 to 1,300
<b>New</b> Assess all planning applications within the statutory timeframes	Planning Services	100	Quarterly	To measure the City's statutory compliance.
<b>Amend</b> 4.e.1.1.f Correspondence to be acknowledged within agreed time frames	Information Systems	90% (formerly 100%)	Quarterly	Target amended to reflect 2018/2019 quarterly average.
<b>Amend</b> 4.e.2.2.a Increase in overall community satisfaction score through the annual community survey	Marketing and Communications	75% (formerly 68%)	Annual	Target increased to align with an annual improvement in the satisfaction score. The improved score becomes the new target. Lower tolerance amended from 65% to 68% accordingly.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance as it forms part of the Integrated Planning and Reporting Framework, which includes:

- Strategic Planning systems that deliver accountable and measurable linkages between community aspirations, financial capacity and practical service delivery;
- Financial planning systems that accurately demonstrate the City’s capacity to deliver services and manage assets that can sustain the community into the future; and
- Effective asset management systems with the rigour of process and integrity of data to accurately reflect true asset management costs.

**COUNCILLOR/OFFICER CONSULTATION**

Review and development of the Corporate Business Plan and the Operational Plan included consideration of Councillor feedback from strategic planning and budget workshops as well as management workshops.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, collaborate and empower:

Who	How	When	What	Outcome
The Community	Facebook advertising	February 2019	Annual Community Survey	Community Survey results considered as part of the review and development of the Corporate Business Plan and Operational Plan.

**STATUTORY IMPLICATIONS**

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* establishes requirements for Corporate Business Plans, including that adoption of the Plans occurs on the basis of Absolute Majority.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The projects and services in the draft Operational Plan 2019-20 are reflected in the draft 2019-20 budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. The Operational Plan 2019 – 2020 aims to deliver on the strategic direction through projects and services that the Council will be delivering in the financial year 2019-2020.

In summary, the review proposes the following changes in the number of programs/services, projects/actions and KPIs:

Strategic Community Plan 2016-2026	Corporate Business Plan 2016-2021		Operational Plan 2019 - 2020		Linked to Corporate Business Plan	
STRATEGIC THEMES	OUR PROGRAMS / SERVICES		OUR PROJECTS / ACTIONS		PERFORMANCE MEASURES (KPIs)	
	2018-19	2019-20	2018-19	2019-20	2018-19	2019-20
Our Community – Diverse and Balanced	43	46	64	76	28	37
Our Economy – Well Managed and Diversified	15	14	18	16	7	9
Our Natural and Built Environment – Thriving and Sustainable	27	26	32	33	10	11
Our Leadership – Responsive and Accountable	36	36	35	39	31	33
Total	121	122	149	162	76	90

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Financial risks are addressed through an annual review of budgetary expenditure allocated within the Corporate Business Plan, affected through development of an Operational Plan for each financial year for the period in which the Corporate Business Plan applies.
Service Interruption	Low	Services will continue to be delivered unless otherwise identified.
Environment	N/A	Nil
Reputation	Low	Council has actively ensured that it has suitable strategic plans to meet community expectations.
Compliance	Moderate	There is a statutory requirement to review the ISP documents to ensure that they are living documents.

**IMPACT ON CAPACITY**

Consideration has been given to resourcing to deliver the projects and services outlined in the Corporate Business Plan and the Operational Plan.

**RELEVANT PRECEDENTS**

The Operational Plan 2019-2020 is a sub-plan of the Corporate Business Plan 2016-2021 and builds on earlier strategic plans adopted by the City.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. ADOPT the Corporate Business Plan 2016-2021 as attached with the following amendments:

- a) \_\_\_\_\_
- b) \_\_\_\_\_

2. ADOPT the Operational Plan 2019-2020 as attached with the following amendments:

- a) \_\_\_\_\_
- b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Corporate Business Plan 2016-2021 and Operational Plan 2019-2020 as amended pending further review.

**CONCLUSION**

The Operational Plan 2019-2020 activates the Corporate Business Plan 2016-2021 by detailing the projects/actions and related resources by which community aspirations defined within the Strategic Community Plan will be achieved.

Community feedback, Councillor requests/new initiatives and consultation with all service areas has informed the draft Operational Plan 2019-2020 including a critical analysis in the KPIs used to measure the City’s performance.

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**OFFICER’S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to ADOPT the amended Corporate Business Plan 2016-2021 and Operational Plan 2019-2020 as attached to this report.



**10.5 REVIEW OF DELEGATIONS REGISTER**

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer - Compliance</b>
<b>Date of Report:</b>	<b>13 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Proposed Delegations Register 2019</b>

**PURPOSE**

For Council to review and determine delegations provided by Council to the Chief Executive Officer (CEO) and other City staff.

**BACKGROUND**

Delegations are required so that certain operational decisions can be made in a timely manner in order for the City to carry out its day to day functions. Delegations are required to follow particular processes, and additionally, there are legislative limitations on what can be delegated.

Council can delegate functions under legislation other than through the *Local Government Act 1995* (the Act) provided that there is a power of delegation within the relevant legislation.

Most legislation provides for the CEO to sub-delegate, or delegate directly, operational discretionary powers or functions in order for officers to carry out the functions of their role. In some circumstances, sub-delegation by the CEO may not be permitted therefore the delegation will need to be made to staff directly by Council.

Each financial year Council is required to review existing delegations and may provide additional delegations or amend / withdraw any delegations as required.

Review of Existing Delegations

A major review of the Delegations Register took place in 2017 with significant changes, as a result the recommended changes this financial year are relatively minor.

<b>Delegation</b>	<b>Proposed Change or Action</b>	<b>Comments</b>
Delegation 1.1 Local Government Act – Tenders & Expressions of Interest	Clarified condition that CEO may only invite tender when there is an appropriate provision made in the budget at the time of invitation.	Minor clarification only.
Delegation 1.5 Local Government Act – Authorisation of Expenditure	Added reference to <i>Local Government (Financial Management) Regulations 1996</i>	Minor administration amendment only.
Delegation 1.5 Local Government Act – Authorisation of Expenditure	At end of condition ' <i>Purchase authority is only permissible to accounts where responsibility lies</i>	Added to allow for staff absences, or certain occasions where this may be an operational requirement, or where

Delegation	Proposed Change or Action	Comments
	<p><i>with the appropriate Manager/Coordinator'</i></p> <p>Added the words: 'unless otherwise approved by Executive Management Team'.</p>	<p>one account may impact multiple areas such as at Depot Services.</p>
<p>Delegation 1.6 Local Government Act – Payments and Transfers - Local Government Accounts</p>	<p>Added reference to section 6.7 of LG Act.</p>	<p>Minor administration amendment only.</p>
<p>Delegation 1.8 Local Government Act – Write Off Monies and Special Arrangements for Debt</p>	<p>Removed condition: '<i>any special arrangement made under this delegation is not to exceed 12 months</i>'.</p>	<p>Some payment agreements may exceed 12 months by virtue of their nature, the current condition forces minor financial based decisions to Council unnecessarily.</p>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role. The ability to discharge a function through a delegation streamlines decision making outcomes.

**COUNCILLOR/OFFICER CONSULTATION**

Formal consultation has taken place with Managers across the organisation.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Sections 5.42 – 5.46 of the Act legislates Council’s ability to delegate functions to the CEO.

Section 5.44 of the Act allows the CEO to delegate to any employee the exercise of any of the CEO’s powers or the discharge of duties, other than the power of delegation.

Section 5.46(2) of the Act provides that the local government is to undertake annual reviews of any delegations it has provided to the CEO or to various committees.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- |                    |           |  |
|--------------------|-----------|--|
| Programs/Services: | 4.e.1.2   | Corporate Governance Support                               |
| Projects/Actions:  | 4.e.1.2.3 | Review and maintain a contemporary set of Council Policies |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Moderate	Inefficient delegations affect operational decisions regarding Council functions and can lead to delays for stakeholders.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The person receiving the delegation will have the relevant skills, experience and qualifications to make decisions on behalf of Council.  The Register is reviewed regularly by the delegator as staff change and work priorities alter.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

All delegations, are reviewed annually. Minor recommendations are submitted to Council each year to ensure the Delegations Register remains contemporary and compliant with legislation whilst still providing operational flexibility to ensure good service to all stakeholders who may be seeking local government action.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* ENDORSE the proposed Delegations Register (Attachment 1) with the following variations and/or new delegations/authorisations:

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations Register pending further review.

**CONCLUSION**

Council delegations from 2018 have been further reviewed in order to streamline decision making outcomes in the discharge of Council functions. A number of minor amendments are proposed as a result of consultation with City Officers and to reflect potential improvement opportunities within our work processes.

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**OFFICER'S RECOMMENDATION**

**That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to ENDORSE the proposed Delegations Register (Attachment 1).**

**10.6 2019/20 BUDGET**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Financial Services/CFO</b>
<b>Date of Report:</b>	<b>25 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<ol style="list-style-type: none"> <li><b>Draft 2019/20 Budget</b></li> <li><b>Letter from DLGSCI dated 24 June 2019 advising Ministerial Approval for Differential General Rates 2019/20</b></li> </ol>

**PURPOSE**

For Council to consider the adoption of the Municipal Fund Budget for the 2019/20 financial year together with supporting schedules, including striking of the municipal fund rates and other consequential matters arising from the budget papers.

**BACKGROUND**

The 2019/20 Municipal Budget and related documentation is the culmination of some six months' work by officers with input from all Departments across the Council and review, discussion and input by Councillors through a series of budget workshop and Councillor briefing sessions.

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following items have been budgeted or undertaken:

**Efficiency Measures:**

- continued review of the need for and remuneration of each vacant position;
- disposal of surplus housing stock;
- disposal of under-utilised light fleet and plant;
- conducted internal audits of governance and legislative compliance;
- implementing energy and water efficiency strategies and actions;
- continued use of local suppliers whenever possible and appropriate;
- completion of solar PV array at City Depot;
- implementation of GRV rating for capital improvements under the State's Rating Policy – Valuation of Land – Mining;
- implemented Place Branding initiative;
- continued solar path lighting program;
- conduct of two full budget reviews each financial year;
- continued strong investment returns through ownership of The Quarter HQ;
- information systems upgrades including new point to point links;
- development of records digitisation strategy;
- insourcing of payroll processing;
- improvements to procurement processes following OAG audit;
- in-house provision of visitor and tourism services
- airport return on infrastructure.



intended 2% increase in rates levied on this category, the rate in the dollar is required to decrease by 4.5% from the advertised rate to offset the decrease in valuation.

The impact on the advertised differential rates is detailed below:

GRV/ UV	Differential Rates Categories 2019/20	Advertised Rate in \$	Advertised Minimum Rate	Proposed Rate in \$	Proposed Minimum Rate	% Change in RID
GRV	Residential	0.117479	\$1,549	<b>0.117479</b>	<b>\$1,549</b>	-
GRV	Commercial / Industrial	0.100770	\$1,549	<b>0.100770</b>	<b>\$1,549</b>	-
GRV	Airport / Strategic Industry	0.156459	\$1,549	<b>0.156459</b>	<b>\$1,549</b>	-
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.387044	\$1,549	<b>0.387044</b>	<b>\$1,549</b>	-
UV	Pastoral	0.103638	\$325	<b>0.103638</b>	<b>\$325</b>	-
UV	Mining / Other	0.139142	\$325	<b>0.132900</b>	<b>\$325</b>	-4.5%
UV	Strategic Industry	0.179525	\$325	<b>0.184880</b>	<b>\$325</b>	+3%

**Payment Options**

The same payment options as offered in prior years are proposed, including payment in full, payment by two instalments and payment by four instalments. These involve an instalment administration charge of \$10 per instalment after the first instalment, and instalment interest of 4.5% per annum (reduced from 5.5% in 2017/18). This ameliorates the financial impact on ratepayers without sufficient cash flow to pay their rates in full, while still encouraging payment in full from those with the capacity to do so.

Officers recommend maintaining penalty interest charges at 11% per annum for overdue rates amounts consistent with the charge that has been levied in previous years. This compensates Council for the opportunity cost of the uncollected revenue while also strongly discouraging delinquency in payment of rates.

**Capital Works**

The Capital Works Program of \$32.4 million (excluding Borrowings and Reserve Transfers) includes the following major projects:

	<b>\$ Millions</b>
Dampier Palms and Hampton Oval Redevelopment	\$11.1
Andover Park Redevelopment	\$1.9
Footpath Program	\$1.4
Welcome Park	\$1.3
Reseal Program	\$1.0
Johns Creek Boat Ramp	\$1.0
Mooligunn Road Reconstruction	\$1.0

**Councillor Allowances**

The 2019 Salaries & Allowance Tribunal determination did not change Council's classification as a Band 1 local government, however there was a slight increase in the range of Councillor allowances. As Councillor Allowances have not been adjusted since 2013/14 (despite increases in the range being determined by the Tribunal), it is proposed to increase Councillor Fees and Allowances for 2019/20 to reflect the new range.

**Fees & Charges**

The main features of the draft budget include:

1. There are in excess of 950 fees and charges, the majority of which are proposed to remain unchanged from 2018/19 or increase by CPI in 2019/20.
2. Additional fees for 2019/20 include 42 new fees.
3. Fees and charges income is proposed to increase by \$3,896,817 (predominantly in contaminated waste disposal fees, airport landings and passenger charges).
4. Charges for the removal and deposit of domestic and commercial waste are proposed to increase by 3.77% in 2019/20.

**Reserve Funds**

Following is a summary of budgeted reserve movements for 2019/20:

<b>Opening Balance 2019/20</b>	<b>Transfers to Reserve</b>	<b>Transfers from Reserve</b>	<b>Closing Balance 2019/20</b>
\$66,143,267	\$20,361,285	(\$34,392,649)	\$52,111,903

**Variance Reporting**

Each year Council is required to adopt a percentage or value to be used in statements of financial activity for reporting material variances, as required by Clause 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The custom and practice has been for Council to adopt its material variances thresholds at the time of adopting its next financial year budget. For the 2018/19 financial year Council adopted a threshold of ‘10% or \$50,000 whichever is the greater’.

In recommending the continuation of the 2018/19 material variance threshold of ‘10% or \$50,000 whichever is the greater’ for 2019/20, a review of other similar local governments’ material variance thresholds for 2018/19 was undertaken and is shown in the table below:

<b>Council</b>	<b>2018/19 Material Variance Threshold</b>
City of Kalgoorlie Boulder	10% and \$50,000
City of Greater Geraldton	Greater than 10% or \$50,000
Town of Port Hedland	(a) 10% or \$10,000 for capital projects; or (b) 10% or \$50,000 for all other items excluding capital projects

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Extensive internal consultation has occurred with all Directorates and through briefings and workshops with elected members on a regular basis since January 2019.

**COMMUNITY CONSULTATION**

The proposed differential rates model was advertised in the West Australian newspaper and the Pilbara News on 1 May 2019.

Two (2) submissions were received from ratepayers, neither of which related to the Transient Workforce Accommodation/Workforce Accommodation (TWA/WA) differential rating category.

Having considered submissions at the 24 May 2019 Special Council Meeting, Council resolved to seek Ministerial Approval for the TWA/WA differential rate that is proposed to be more than two times the lowest rate in the dollar.

The application for Ministerial Approval of the City's TWA/WA rate was submitted to the Department of Local Government, Sport and Cultural Industries (DLGSCI) on 29 May 2019. Confirmation was received from DLGSCI on 24 June 2019 (attached) that the City's application was approved under delegation.

### **STATUTORY IMPLICATIONS**

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (by Absolute Majority) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

### **POLICY IMPLICATIONS**

CF-10 Rating Equity Policy

CF-11 Rating Exemption Policy

CG-6 Councillor Fees, Allowances & Reimbursements

The Draft Budget 2019/20 applies the principles of rating equity in the setting of Council's differential rates and the provision of rating exemptions.

### **FINANCIAL IMPLICATIONS**

The Draft 2019/20 Budget provides for the following income and expenditure:

Operating Revenue	\$96.9 million
Operating Expenditure	(\$104.5 million)
Capital Expenditure	(\$32.4 million)
Reserve Transfers	\$14.1 million

The unrestricted net result of the Draft 2019/20 Budget is a surplus of \$27,327.

### **STRATEGIC IMPLICATIONS**

Council's adopted and updated Long Term Financial Plan includes a 2.1% rate increase in 2019/20 to reflect cost increases (based on CPI), however despite all of the cost pressures, sound financial management means that it is possible to adopt a balanced budget with a 2% increase in the rate yield across all categories.

The budget will provide the necessary resources to implement the Operational Plan 2019-2020 which operationalises the Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021, while increasing the rating yield by less than the amount proposed in the LTFP.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Delays in the adoption of the Budget may impact on the timing of cashflows from rates and other funding sources.
Service Interruption	Moderate	Delays in the adoption of the Budget may impact on the commencement of new projects and services.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	The Budget process is substantially governed by state government legislation and associated regulations.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The 2018/19 Budget was adopted by Council on 29 June 2018.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to section 6.2 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed 2019/20 Budget with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The 2019/20 Budget continues the balanced approach to meeting community expectations, delivering a reduction in operating expenditure and a predominant rate increase of 2%. With the benefit of 56.4% of operating income coming from sources other than rates, the 2019/20 Budget will ensure both the immediate term needs of current residents are met while at the same time providing enhanced services and infrastructure developments to meet future requirements.

**OFFICER’S RECOMMENDATION 1**

**GENERAL AND MINIMUM RATES, RATE EXEMPTIONS AND INSTALMENT PAYMENT ARRANGEMENTS 2019/20**

That Council, by **ABSOLUTE MAJORITY**, **RESOLVES:**

1. PURSUANT to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, to **IMPOSE** the following differential general and minimum rates on Gross Rental and Unimproved Values:

GRV/UV	Differential Rates Categories 2019/20	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.117479	\$1,549
GRV	Commercial / Industrial	0.100770	\$1,549
GRV	Airport / Strategic Industry	0.156459	\$1,549
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.387044	\$1,549
UV	Pastoral	0.103638	\$325
UV	Mining/Other	0.132900	\$325
UV	Strategic Industry	0.184880	\$325

2. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, to **NOMINATE** the following due dates for rate payment in full or by instalments:

- Full payment and 1<sup>st</sup> instalment due date      **26 August 2019**
- 2<sup>nd</sup> instalment due date                                      **28 October 2019**
- 3<sup>rd</sup> instalment due date                                      **6 January 2020**
- 4<sup>th</sup> and final instalment due date                      **9 March 2020**

3. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to **GRANT** a concession of \$1,499, as detailed in the table below, in respect of the rates on each property in the Cossack town site, in recognition of the fact that the properties are not serviced and they are part of the heritage precinct:

Assess No	Lot No	House No.	Street Name	Street Type	Suburb	Owners Name	GRV/CV	Calculated Rates	Concession	Rates Receivable
A107	101	L101	PERSEVERANCE	STREET	COSSACK	B & J QUEALY	75.00	1,549.00	1,499.00	50.00
A115	112	L112	PERSEVERANCE	STREET	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A123	116	L116	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A131	117	L117	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A149	121	L121	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A157	141	L141	PERSEVERANCE	STREET	COSSACK	J DAVIES & J BRANCH	75.00	1,549.00	1,499.00	50.00
A165	142	L142	COSSACK	ROAD	COSSACK	J & S MENTESANA	75.00	1,549.00	1,499.00	50.00
A173	143	L143	COSSACK	ROAD	COSSACK	L & K SAMSON	75.00	1,549.00	1,499.00	50.00
A181	144	L144	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A199	145	L145	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A204	149	L149	COSSACK	ROAD	COSSACK	M OTTO	75.00	1,549.00	1,499.00	50.00
A212	150	L150	COSSACK	ROAD	COSSACK	G VAN WAARDENBERG	75.00	1,549.00	1,499.00	50.00
A220	151	L151	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A238	152	L152	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A246	153	L153	COSSACK	ROAD	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A254	165	L165	COSSACK	ROAD	COSSACK	H WILSON	75.00	1,549.00	1,499.00	50.00
A262	167	L167	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A270	20	L20	PERSEVERANCE	STREET	COSSACK	T PATTERSON	75.00	1,549.00	1,499.00	50.00
A288	176	L176	PERSEVERANCE	STREET	COSSACK	V BULL & S DONOVAN	75.00	1,549.00	1,499.00	50.00
A91332	21	L21	PERSEVERANCE	STREET	COSSACK	W MOORE (ESTATE OF)	75.00	1,549.00	1,499.00	50.00
							<b>1,500.00</b>	<b>30,980.00</b>	<b>29,980.00</b>	<b>1,000.00</b>

**4. PURSUANT to the provisions of Section 6.47 of the *Local Government Act 1995*, to GRANT a waiver rates for the following properties owned or occupied by community sporting associations:**

<b>RATING WAIVERS/CONCESSIONS</b>							
<b>Community &amp; Sporting Associations</b>							
Assess No	Property Owner/ Lessee	Property Address	Land Use	Rate Category	UV	Rate in \$	Exempt Rates
A23931	3rd Karratha Scout Group	70 Nairn Street, Bulgarra	Scout Hall	Commercial/Industrial	\$ -	0.100770	\$ -
A88241	Karratha Early Learning	51 Gardugarli Drive, Baynton	Early Learning Centre	Commercial/Industrial	\$ -	0.100770	\$ -
A91529	Montessori Early Years Learning and Care Centre	3 High Street, Dampier	Early Learning Centre	Commercial/Industrial	\$ -	0.100770	\$ -
A91555	Karratha Bikers Association	L4903 Anderson Road, KIE	Bikers	Commercial/Industrial	\$ -	0.100770	\$ -
A46554	Karratha BMX Club Inc	Lot 4668 Rosemary Road, Baynton	BMX Track	Commercial/Industrial	\$ -	0.100770	\$ -
A55681	Karratha Community Garden	Lot 3897 Teesdale Place, Millars Well	Community Garden	Commercial/Industrial	\$ -	0.100770	\$ -
A91557	Karratha Community House	51 Gardugarli Drive, Baynton		Commercial/Industrial	\$ -	0.100770	\$ -
A91554	Karratha Enduro & Motocross Club Inc	L4903 Anderson Road, KIE	Motorcoss Club	Commercial/Industrial	\$ -	0.100770	\$ -
A30944	Karratha Kart Club	L4903 Anderson Road, KIE	Kart Club	Commercial/Industrial	\$ -	0.100770	\$ -
A4240	Ngarliyarndu Bindirri Corporate CDEP	46 Roe Street, Roebourne		Commercial/Industrial	\$ -	0.100770	\$ -
A73245	Nickol Bay Speedway (Inc)	Lot 115 Cinders Rd, Karratha IE	Speedway	Mining/Other	\$ 288,000	0.132900	\$ 38,275.20
A91842	Nickol Bay Sporting Shooters Association	Lot 298 Cinders Road, Burrup	Pistol Club	Mining/Other	\$ -	0.132900	\$ -
A69808	Nor-West Game Fishing Club	Lot 22 Rosemary Island, Dampier	Fishing Club	Mining/Other	\$ -	0.132900	\$ -
A76464	Nor-West Jockey Club	Lot 94 North West Coastal Highway	Race Club	Mining/Other	\$ -	0.132900	\$ -
A55649	One Tree Community Services Inc	Lot 3002 Teesdale Place, Millars Well	Early Learning Centre	Commercial/Industrial	\$ -	0.100770	\$ -
A89344	One Tree Community Services Inc	681 Searipple Road, Bulgarra	Early Learning Centre	Commercial/Industrial	\$ -	0.100770	\$ -
A77616	WA Rifle Association	L133, Cossack Rd Roebourne	Rifle Range	Mining/Other	\$ -	0.100770	\$ -
A89238	Wickham Pony Club	Lot 179 Sturt Pea Road, Wickham	Pony Club	Mining/Other	\$ -	0.132900	\$ -
A1006	Yinjaa Barni Art Aboriginal Corporation	48 Roe Street, Roebourne	Arts Centre	Commercial/Industrial	\$ -	0.100770	\$ -
<b>Total</b>					<b>\$ 288,000</b>		<b>\$ 38,275</b>

**5. PURSUANT to the provisions of Section 6.26 of the *Local Government Act 1995*, to NOTE rates exemptions applicable to the following properties:**

<b>Exemptions in accordance with S6.26 of the Local Govt Act - Crown used Public Purpose (2ai)</b>							
Assess No	Property Owner/ Lessee	Property Address	Land Use	Rate Category	GRV	Rate in \$	Exempt Rates
A77359	Department for Child Protection	24 Harriet Way, Nickol	Youth Crisis Accommodation	Residential	\$ -	0.117479	\$ -
<b>Exemptions in accordance with S6.26 of the Local Govt Act - Education (2e)</b>							
Assess No	Property Owner/ Lessee	Property Address	Land Use	Rate Category	GRV	Rate in \$	Exempt Rates
A65511	Roman Catholic Bishop of Geraldton	33 Rosemary Rd Stove Hill	School	Commercial/Industrial	\$ 541,000	0.100770	\$ 54,516.57
A88120	Roman Catholic Bishop of Geraldton	37 Wellard Way Bulgarra	School	Commercial/Industrial	\$ 134,250	0.100770	\$ 13,528.37

Exemptions in accordance with S6.26 of the Local Govt Act - Religious Properties (2d)							
Assess No	Property Owner/ Lessee	Property Address	Land Use	Rate Category	GRV	Rate in \$	Exempt Rates
A1569	Apostolic Church Trust	10 Roe St, Roebourne	Church Storage	Commercial/Industrial	\$ 21,153	0.100770	\$ 2,131.59
A4478	Apostolic Church Trust	12 Roe St, Roebourne	Church	Commercial/Industrial	\$ 22,500	0.100770	\$ 2,267.33
A35821	Australasian Conference Association	12 Mirfin Way, Pegs Creek	Minister's Residence	Residential	\$ 15,340	0.117479	\$ 1,802.13
A35839	Australasian Conference Association	Lot 4598 Galbraith Road, Pegs Creek	Church Carpark	Commercial/Industrial	\$ -	0.100770	\$ -
A35075	Baptist Union of WA INC	5 Finnerty Street, Bulgarra	Minister's Residence	Residential	\$ 15,080	0.117479	\$ 1,771.58
A62864	Baptist Union of WA INC	77 Gawthorne Dr, Millars Well	Church	Commercial/Industrial	\$ 75,000	0.100770	\$ 7,557.75
A55102	Church of Jesus Christ of Latter-Day Saints	17 Galbraith Rd, Pegs Creek	Church	Commercial/Industrial	\$ 37,500	0.100770	\$ 3,778.88
A54677	Jehovah's Witnesses Congregation	4 Gray Ct, Millars Well	Church	Commercial/Industrial	\$ 28,500	0.100770	\$ 2,871.95
A54725	Roman Catholic Bishop of Geraldton	19 Welcome Road, Karratha	Church	Commercial/Industrial	\$ 76,980	0.117479	\$ 9,043.53
A69035	Roman Catholic Bishop of Geraldton	371 High St, Dampier	Church	Commercial/Industrial	\$ 19,250	0.100770	\$ 1,939.82
A12209	Roman Catholic Bishop of Geraldton	L138 Kurrajong St, Wickham	Church	Commercial/Industrial	\$ 24,500	0.100770	\$ 2,468.87
A35813	Seventh Day Adventist Church	15 Galbraith Road, Pegs Creek	Church	Commercial/Industrial	\$ 24,000	0.100770	\$ 2,418.48
A12314	Diocese of North-West Australia	33 Herbert Way, Wickham	Minister's Residence	Residential	\$ 16,120	0.117479	\$ 1,893.76
A4509	Diocese of North-West Australia	41-49 Hampton St, Roebourne	Church	Commercial/Industrial	\$ 8,850	0.100770	\$ 1,549.00
A34590	Diocese of North-West Australia	1/2 Samson Way, Bulgarra	Church	Commercial/Industrial	\$ 16,640	0.100770	\$ 1,676.81
A34591	Diocese of North-West Australia	2/2 Samson Way, Bulgarra	Minister's Residence	Residential	\$ 24,500	0.117479	\$ 2,878.24

Health, Education & Community Service Properties							
Assess No	Property Owner/ Lessee	Property Address	Land Use	Rate Category	GRV	Rate in \$	Exempt Rates
A4884	St John Ambulance - Roebourne	1-7 Sholl Street, Roebourne	Ambulance depot	Commercial/Industrial	\$ 25,471	0.100770	\$ 2,566.71
A11740	St John Ambulance - Wickham	L110 Mulga Way, Wickham	Ambulance depot	Commercial/Industrial	\$ 28,600	0.100770	\$ 2,882.02
A90624	St John Ambulance - Wickham	L500 Wickham Dr, Wickham	Ambulance depot	Commercial/Industrial	\$ 16,188	0.100770	\$ 1,631.26
A91293	St John Ambulance - Karratha	6 Degrey Pl, Karratha	Ambulance depot	Commercial/Industrial	\$ 185,000	0.100770	\$ 18,642.45
A88227	Foundation Housing Ltd (Lessee)	17B Crawford Way, Roebourne	Disability Housing	Residential	\$ 16,120	0.117479	\$ 1,893.76
A54546	RSL of Australia Karratha & Districts	7 Dwyer Place, Millars Well	RSL Club	Commercial/Industrial	\$ 37,500	0.100770	\$ 3,778.88
A36851	Salvation Army	4 Bond Pl, Pegs Creek	Crisis Accommodation	Commercial/Industrial	\$ 16,640	0.100770	\$ 1,676.81
A91275	Murujuga Aboriginal Corp	Lot 3000 & 3003 Burrup Road, Burrup	National Park	Mining/Other	\$ -	0.132900	\$ -
A91274	Murujuga Aboriginal Corporation	Lot 3007 Burrup Road, Burrup	National Park	Mining/Other	\$ -	0.132900	\$ -
A4389	Mawarnkarra Health Service	46 Sholl Street, Roebourne	Aboriginal Health	Commercial/Industrial	\$ 13,750	0.100770	\$ 1,549.00
A1462	Mawarnkarra Health Service	38 Sholl Street, Roebourne	Aboriginal Health	Commercial/Industrial	\$ 9,984	0.100770	\$ 1,549.00
A4622	Mawarnkarra Health Service	20 Sholl St, Roebourne	Aboriginal Health	Commercial/Industrial	\$ 105,000	0.100770	\$ 10,580.85
A1983	Mawarnkarra Health Service	8 Sherlock Street, Roebourne	Aboriginal Health	Commercial/Industrial	\$ 13,260	0.100770	\$ 1,549.00
A89260	Ngarluma Aboriginal Corporation	2 Todd Street, Roebourne	Aged Care	Residential	\$ 141,180	0.117479	\$ 16,585.69
A3943	Ngarluma Aboriginal Corporation	43 Lockyer Way, Roebourne	Aged Care	Residential	\$ 22,880	0.117479	\$ 2,687.92
A5117	Cheeditha Group Aboriginal Corp	Lot 48 NW Coastal HW, Roebourne	Aboriginal Community	Mining/Other	\$ -	0.132900	\$ -

A69866	Mingullatharndo Association Ltd	Lot 300 NW Coastal HW, Roebourne	Aboriginal Training & Rehabilitation Centre	Commercial/Industrial	\$ -	0.100770	\$ -
A69874	Mingullatharndo Association Ltd	Lot 555 NW Coastal HW, Roebourne	Aboriginal Training & Rehabilitation Centre	Commercial/Industrial	\$ -	0.100770	\$ -
A43521	Salvation Army Housing (WA)	7 Goodwyn Close, Millars Well	Youth Crisis Accommodation	Residential	\$ 34,788	0.117479	\$ 4,086.86
A36843	Salvation Army	6 Bond Pl, Pegs Creek	Crisis Accommodation	Residential	\$ 16,640	0.117479	\$ 1,954.85
A68420	Salvation Army	2 Bond Place, Pegs Creek	Crisis Accommodation	Residential	\$ -	0.117479	\$ -
A65341	Yaandina Family centre	56 Hampton Street, Roebourne	Aboriginal Health	Commercial/Industrial	\$ -	0.100770	\$ -
A1357	Yaandina Community Services Ltd	58 Hampton Street, Roebourne	Aboriginal Health	Commercial/Industrial	\$ -	0.100770	\$ -
A4973	Yaandina Community Services Ltd	2-6 Sholl Street, Roebourne	Aboriginal Health	Commercial/Industrial	\$ -	0.100770	\$ -
A65456	Welcome Lotteries House Inc	7 Morse Court, Karratha	NFP Office Space	Commercial/Industrial	\$ -	0.100770	\$ -
A31152	State Emergency Service - Karratha	14 Balmoral Road, Karratha	Emergency Services	Commercial/Industrial	\$ -	0.100770	\$ -
A31479	Gumala Aboriginal Corporation	10 Hedland Place, Karratha		Commercial/Industrial	\$ -	0.100770	\$ -
A34299	Nickol Bay Bush Fire Brigade	39 Hillview Road, Karratha	Emergency Services	Commercial/Industrial	\$ -	0.100770	\$ -
A91323	St John Ambulance - Karratha	Lot 42 Norman Road, Gap Ridge	Patient Transfer Facility - Airport	Commercial/Industrial	\$ -	0.100770	\$ -
A69052	Department of Fire and Emergency Service	11 High Street, Dampier	Emergency Services	Commercial/Industrial	\$ -	0.100770	\$ -

**Exemptions "Outside" The Local Government Act 1995**

Assess No	Property Owner/ Lessee	Property Address	Land Use	Rate Category	GRV	Rate in \$	Exempt Rates
A65228	Aboriginal Lands Trust	L390 NW Coastal Hwy Roebourne		Mining/Other	\$ -	0.132900	\$ -
A77929	Aboriginal Lands Trust	54 Hampton St Roebourne		Commercial/Industrial	\$ -	0.100770	\$ -
A89223	Aboriginal Lands Trust	L44 Cape Lambert Rd Point Samson		Mining/Other	\$ -	0.132900	\$ -
A46472	Australian Broadcasting Corporation	10-12 De Grey Place	Broadcasting Studio	Commercial/Industrial	\$ -	0.100770	\$ -
A52887	Australian Broadcasting Corporation	8 Heard Place, Nickol	Staff Housing	Residential	\$ -	0.117479	\$ -
A76336	Australian Maritime Safety Authority	Lot 37 Bayly Avenue, Gap Ridge	Radio Tower	Commercial/Industrial	\$ -	0.100770	\$ -
A39388	Public Transport Authority	Lot 1957 Pyramid Road, KIE	Public Transport Depot	Commercial/Industrial	\$ -	0.100770	\$ -
A88008	University of WA	34 Winyama Road, Baynton	Student Housing	Residential	\$ -	0.117479	\$ -
A89587	University of WA	76/23 Sharpe Avenue, Pegs Creek	Student Housing	Residential	\$ -	0.117479	\$ -
A89625	University of WA	114/23 Sharpe Avenue, Pegs Creek	Student Housing	Residential	\$ -	0.117479	\$ -
		<b>Total</b>			<b>\$ 1,784,164</b>		<b>\$ 189,229</b>

6. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10.00 for each instalment after the initial instalment is paid;
7. PURSUANT to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 4.5% where the owner has elected to pay rates and service charges through an instalment option;
8. PURSUANT to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable; and
9. PURSUANT to section 6.13(1) of the *Local Government Act 1995* and regulation 19A and 19B of the *Local Government (Financial Management) Regulations 1996*, to ADOPT an interest rate of 11% for fees and charges and costs of proceedings to recover such fees and charges that remains unpaid after becoming due and payable; and

**10. PURSUANT to section 3.18 of the *Local Government Act 1995*, to ADOPT the following rates incentive scheme including a contribution of \$1,500 from municipal funds towards this scheme.**

**1<sup>st</sup> Prize:       \$2,000 sponsored by Westpac**  
**2<sup>nd</sup> Prize:       \$1,000 sponsored by the City of Karratha**  
**3<sup>rd</sup> Prize:       \$500 sponsored by the City of Karratha**

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**OFFICER’S RECOMMENDATION 2**

**GENERAL FEES AND CHARGES FOR 2019/20**

That Council, by **ABSOLUTE MAJORITY, RESOLVES PURSUANT** to section 6.16 of *the Local Government Act 1995*, to **ADOPT** the Fees and Charges detailed in Attachment 1.

**OFFICER’S RECOMMENDATION 3**

**OTHER STATUTORY FEES FOR 2019/20**

That Council by **ABSOLUTE MAJORITY, RESOLVES:**

- a) PURSUANT to section 53 of the *Cemeteries Act 1986*, to **ADOPT** the Fees and Charges for the Karratha and Roebourne Cemetery included as Attachment 1;
- b) PURSUANT to regulation 53(2) of the *Building Regulations 2012*, to **ADOPT** a swimming pool inspection fee of \$28.00; and
- c) PURSUANT to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, to **ADOPT** the following charges for the removal and deposit of domestic and commercial waste:

DESCRIPTION	AMOUNT	GST	TOTAL
Residential MGB - 1 General Waste service per week and 1 Recycling service per fortnight, per year	\$311	Nil	\$311
Additional Residential MGB - 1 service per week, per year	\$155.50	Nil	\$155.50
Additional Residential Recycling MGB - 1 recycling service per fortnight, per year	\$155.50	Nil	\$155.50
Commercial/Industrial MGB - 1 service per week per year	\$311	\$31.10	\$342.10
Additional Commercial/Industrial MGB - 1 service per week, per year	\$311	\$31.10	\$342.10

**OFFICER’S RECOMMENDATION 4**

**ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2019/20**

That Council by ABSOLUTE MAJORITY pursuant to section 5.98 and 5.99 of the *Local Government Act 1995* and regulation 33 and 34 of the *Local Government (Administration) Regulations 1996*, RESOLVES to ADOPT the following annual fees and allowances for payment of elected members:

**Statutory Fees and Allowances**

Sitting Fees - Mayor .....	\$47,516
Sitting Fees - Deputy Mayor and Councillors (\$31,678 x 10 = \$316,780) .....	\$31,678
Mayor Local Government Allowance .....	\$89,753
Deputy Mayor Local Government Allowance (25% of Mayor Allowance) .....	\$22,438
ICT Allowance per Councillor (up to a maximum of \$3,500) .....	\$3,500
Travelling Expenses (actual costs or as per Local Govt Admin Reg 34AD) .....	\$30,000
Childcare Actual .....	cost or \$25 per hour (whichever is lower)

**Other Expenses**

Training Expenses per Councillor (\$5,000 x 11 = \$55,000) .....	\$5,000
Mayor’s discretionary fund – Council related expenses .....	\$2,000

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**OFFICER'S RECOMMENDATION 5****MATERIAL VARIANCE REPORTING FOR 2019/20**

That Council by **ABSOLUTE MAJORITY** pursuant to regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, **RESOLVES** to **ADOPT** the level to be used in statements of financial activity in 2019/20 for reporting material variances being 10% or \$50,000 whichever is the greater amount.

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**OFFICER'S RECOMMENDATION 6****MUNICIPAL FUND BUDGET FOR 2019/20**

That Council by ABSOLUTE MAJORITY pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the Municipal Fund Budget as contained in Attachment 1 for the 2019/20 financial year which includes the following:

1. Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of (\$2,956,984);
2. Statement of Comprehensive Income by Program on page 4 showing a net result for that year of (\$2,956,984);
3. Statement of Cash Flows on page 6;
4. Rate Setting Statement on page 7 showing an amount required to be raised from rates of \$42,075,758;
5. Notes to and forming part of the Budget on pages 9 to 37; and
6. Supplementary Information – Fees and Charges.

# 11 COMMUNITY SERVICES

## 11.1 DRAFT FOOTPATH LIGHTING STRATEGY

<b>File No:</b>	<b>CS.14</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Safety Coordinator</b>
<b>Date of Report:</b>	<b>4 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Draft Footpath Lighting Strategy</b>

### PURPOSE

For Council to consider the draft Footpath Lighting Strategy, following advertising for public comment.

### BACKGROUND

At the April 2019 Ordinary Council Meeting it was resolved to advertise the draft Footpath Lighting Strategy for public comment. The public comment period has been completed, with the draft Strategy advertised for three weeks from 10 May until 31 May 2019.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, cultural & wellbeing issues. Footpath lighting has been identified by the community through public consultation as a key deliverable to address community safety concerns and perceptions.

### COUNCILLOR/OFFICER CONSULTATION

Councillors provided feedback was received throughout April and the following revisions were made to the draft Strategy (prior to release for community consultation):

Councillor Feedback	Revised Detail	Section
All townships should be included. Previously no reference to Dampier.	Included detail on Dampier.	Section 7.2
Capital project budgets should incorporate costs to install footpath lights during the initial phase.	New section outlining action required.	Section 7.5
Some sections require street lighting rather than footpath lighting.	Notation made against Path ID R6 & R7 that treatment would require street light installation to comply with Standards.	Section 13.14
Address Namtijira Road as it requires lighting and footpath.	Dampier aerial, highlighting footpath construction and appropriate footpath lighting treatment.	Section 13.19

Officers have also worked with Infrastructure Services to confirm technical requirements regarding revisions.

**COMMUNITY CONSULTATION**

Community engagement activities were delivered in accordance with the iap<sup>2</sup> public participation spectrum process to consult.

Who	How	When	What	Outcome
The Community	Facebook advertising City of Karratha website	Released for Community feedback on 10 May 2019 for 21 days	The Draft Footpath Lighting Strategy Report was released for feedback.	No submissions received.

The draft Strategy was released for community feedback through the City of Karratha website and via social media (Facebook) for a 3 week period and no submissions have been received.

**STATUTORY IMPLICATIONS**

Section 3.18 of the *Local Government Act 1995* is applicable

**POLICY IMPLICATIONS**

There are policy implications related to CS-24 Community Engagement.

**FINANCIAL IMPLICATIONS**

Council has allocated \$200,000 per annum within the current Long Term Financial Plan, which excludes any potential external funding contributions. The works identified in the attached strategy are costed at \$5,669,410 and at the current level of funding would take approximately 28 years to complete. The delivery program has the ability to be prioritised annually.

Officers will continue to work to secure external funding and have been successful in securing \$400,000 external funding from the Federal Government’s Safer Communities Fund, for expenditure in 2019/2020. It should be noted that the funding is connected to specific portions and does not necessarily align with the City’s priority rankings.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 1.b.1.1 Community Safety Management  
 Projects/Actions: 1.b.1.1.3 Implement Community Lighting Project

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Program implementation subject of ongoing budget allocations
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Not continuing the footpath lighting program may impact community perception of safety
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation. Footpath lighting construction projects are factored into Officer's work plans annually.

**RELEVANT PRECEDENTS**

Council has previously adopted long term plans for community infrastructure. Most notably the 10 year footpath plan was endorsed in 2015 and continues to provide a structured plan for the implementation of new footpath sections.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the City of Karratha Footpath Lighting Strategy pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha Footpath Lighting Strategy as attached to this report with amendment(s) as follows:

- a) \_\_\_\_\_
- b) \_\_\_\_\_

**CONCLUSION**

The draft footpath lighting strategy was developed to address community safety concerns by prioritising the installation of footpath lighting throughout the City of Karratha. The draft Strategy was released to the general public for a 3 week community consultation period and no submissions were received. Council is requested to endorse the Footpath Lighting Strategy.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha Footpath Lighting Strategy as attached to this report.



**11.2 INDOOR PLAY SPACE – TAMBREY VILLAGE SHOPPING CENTRE**

<b>File No:</b>	<b>LP.334</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Director Community Services</b>
<b>Date of Report:</b>	<b>6 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Tambrey Village Shopping Centre – Heads of Agreement</b>

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**PURPOSE**

For Council to consider entering into a lease agreement for the Tambrey Village Shopping Centre for a Children’s Play Centre (Indoor Play Space).

**BACKGROUND**

The City of Karratha currently operates the Youth Shed, located at 23 Hillview Road in the Karratha City centre. This facility provides a space for youth (10-24yrs) activities and services, Indoor Play Space for children under the age of five and office space for the Youth Services team.

Whilst the facility runs a good level of services the location of youth and children’s services in the same facility is recognised as not ideal, with the groups having quite separate servicing requirements. Further to this a recent review of youth services in the City has identified the need to co-locate youth services wherever possible. This has presented an opportunity to consider the relocation of the Indoor Play Space to a site that will provide an improved level of service as well as the extra space needed for youth related services.

Any new site for the Indoor Play Space would need to be easily accessible for our current and future customers, be able to provide the same level of amenity and service and be able to house the specialised equipment. In particular the facility would need to have a six metre high ceiling to accommodate the climbing tower. This height requirement has resulted in many similar facilities in other communities being located in Light Industrial Areas. Officers believe that this would not be a good outcome for our service and that a central location adjacent to other complimentary facilities and services is preferred.

The developers of the Tambrey Village Shopping Centre (Cooksey Property Group) have presented the City with an offer to lease a purpose built facility for the Indoor Play Space. The area offered (342m<sup>2</sup>) is very similar in size to the existing facility and importantly provides the height required for the play tower. It also includes a reception area, kitchen, café seating area, play space, toilets and store room. The development is due for completion in August 2020.

Officers believe that this site meets the requirements of accessibility whilst also improving the level of amenity, with a brand new facility. It also relocates the centre to a location that is more convenient to our customers, with easy access to other services and facilities provided at the Shopping Centre. After a review of other possible locations for the Indoor Play Space Officers believe that this location presents the best option.

The Heads of Agreement presented to the City is attached and shows that the lease is for a ten year period with two five year options. The original lease cost presented to the City was \$450m2 and Officers have negotiated with the developers to a rate of \$355m2, which is competitive with known rates of similar facilities. It is estimated that the cost of this lease, including outgoings would be in the order of \$160,000 p.a.

It should be noted that the developers are currently seeking planning approvals for this project, which is being assessed through an independent process.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, economic issues and cultural & wellbeing issues.

**COUNCILLOR/OFFICER CONSULTATION**

Council were provided an information report on this issue at the May Ordinary Council Meeting.

**COMMUNITY CONSULTATION**

Due to the commercial nature of these discussions there has not been any community consultation at this point.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

From the Heads of Agreement the financial details are:

Net rent	\$121,410 pa (342m2 @ \$355m2)
Outgoings	\$ 29,070 pa (\$85m2)
Rent reviews	3% increase annually
Lease term	10 years with 5+5 year options

The existing Indoor Play Space currently runs at an operational deficit of \$57,000 annually and these costs would be transferred to a new facility. It should be noted that a portion of those costs would still be incurred at the Youth Shed dependant on what services were put into the vacated space and would need to be budgeted for.

There would also be costs for the fit out of the play space, which would include the dismantling and relocation/installation of the play equipment, flooring and minor purchases. It is estimated that an amount of \$50,000 would be required.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	1.c.2.2	Youth Services
Projects/Actions:	1.c.2.2.1	Develop and Implement Youth Services Strategic Plan

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Food will be provided at the facility and relevant regulations will need to be followed
Financial	Moderate	10 year lease agreement at approximately \$160,000 pa
Service Interruption	Low	Services will be relocated causing a short closure
Environment	N/A	Nil
Reputation	Low	May be some community comments about moving to a commercial site
Compliance	Low	Appropriate process for entering into a lease needs to be followed

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

At the December 2018 Ordinary Council Meeting it was resolved to authorise the Chief Executive Officer to enter into an agreement that in part resulted in the relocation of the Roebourne Library Services to the Victoria Hotel.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT the Heads of Agreement and retain the Indoor Play Centre at the Youth Shed.

**CONCLUSION**

An offer has been presented to the City to lease space at the Tambrey Village Shopping Centre for its Indoor Play Space. The offer is for the same amount of space that the service currently occupies at the Youth Shed.

Officers see advantages in moving the play space away from Youth Shed as the colocation with youth services is not ideal. This option could provide a more suitable and accessible environment for the play space customers as well as the space required to provide more effective services for youth.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to AUTHORISE the Chief Executive Officer to enter into a lease agreement with Cooksey Property Group for the space listed in the attached Head of Agreement.



## 12 DEVELOPMENT SERVICES

### 12.1 FORMAL ACCESS FOR RENEWABLE INDUSTRIES EAST OF KARRATHA AIRPORT

<b>File No:</b>	<b>LM19014</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>7 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Plans showing proposed access arrangements</b>

#### PURPOSE

For Council to consider dedicating a new local public road along the southern boundary of the Karratha Airport Reserve to assist in providing formal access for renewable industries east of the Karratha Airport, and to facilitate access to the Karratha Eco Hub and future industrial land to the south in the longer term.

#### BACKGROUND

##### Renewable Industries

At its August 2017 Ordinary Council Meeting, Council provided in-principle support for:

1. The establishment of the Sahara Forest Project on the southern portion of the Karratha Airport Reserve - an area is now referred to as the Karratha Eco Hub; and
2. The establishment of Rainstorm operations over the eastern portion of the Karratha Airport Reserve subject to necessary investigations, approvals, zoning, tenure and leasing terms.

There are a number of existing and proposed renewable industry developments surrounding the Karratha Airport that benefit from access to supply of seawater and the synergies that can be achieved through co-location:

Stage 1	Rainstorm	Existing dust suppression production facility
	EcoMag	Proposed Magnesium Recovery Plant
	WRS Bioproducts	Proposed manufacturing facility to produce algae
Stage 2	EcoHub	Renewable industry precinct based on outcomes of Sahara Forest Project Feasibility Study
Stage 3	Future Industrial Land	City's draft Local Planning Strategy identifies future (long-term) industrial land to south of airport

A Business Case Report for the development of the Stage 2 EcoHub was considered by Council at its April 2019 meeting. The Business Case Report assessed the economic impact of Stages 1 and 2.

Stage	Construction		Operations	
	Financial	Jobs	Financial	Jobs
Stage 1	\$227M	443	\$89M	118
Stage 2 (@ 60ha)	\$237M	362	\$145M	288

A road is needed to provide suitable access for all future stages of development.

City Officers have been assisting the Stage 1 proponent EcoMag with its investigations to secure access, resulting in a proposal from EcoMag to fund the early construction and maintenance of this proposed road location.

The proposed road would intersect Millars Road; which runs back to Bayview Road to the south. The Millars Road reserve does not currently continue further north. Beyond that point, EcoMag's proposed access road (which follows an existing informal track) would be private.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, environmental issues, cultural and wellbeing issues and parties affected.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation with Main Roads WA is required regarding the proposed local road intersection with Dampier Road. EcoMag has already consulted Main Roads regarding its proposal to use this intersection for its access requirements.

City officers have consulted EcoMag regarding its application for a Miscellaneous Licence to secure access over the small portion of Vacant Crown Land between Dampier Road and the Karratha Airport Reserve. City officers expressed a preference for access to be secured via a dedicated road reserve. EcoMag has confirmed that if the proposed road reserve is dedicated, then it would cancel the Miscellaneous Licence. Dampier Salt has a mining tenement over the affected portion of Vacant Crown Land and supports the road reserve option.

Consultation has taken place with Airport Services regarding proposed access arrangements over the southern and eastern portions of the Airport Reserve. Airport Services has advised that the section of the existing informal access track that crosses the eastern portion of the Airport Reserve would be affected if the runway is extended in the future. Airport Services has advised that temporary access only would be supported over this portion of the Airport Reserve and that the proponents would be responsible for relocating this section of access road if airport operations require this.

If the proposed road and access route is considered acceptable, then these proposed access arrangements would need to be formalised via access agreement(s) with the Department of Planning, Lands and Heritage and the City.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

The dedication of road reserves under the care, control and management of the Local Government is provided for under Section 56 of the *Land Administration Act 1997*.

Section 56 (2) requires a Local Government to resolve to request the Minister to dedicate land as a road reserve. Dedication can only occur if Council resolves to request the Minister to dedicate those portions of land as road reserves.

Section 56 (4) states: *“On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation...in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.”*

**POLICY IMPLICATIONS**

The Karratha Airport Master Plan and Land Use Plan shows an indicative alignment for a future extension of Millars Road, to ultimately provide alternative access to the Airport from Bayview Road. This indicative alignment provides for future runway extension plans but would require realignment of the existing access track.

**FINANCIAL IMPLICATIONS**

There are likely to be costs in surveying the road reserve and undertaking a vegetation and heritage survey once approved by the Department of Planning, Lands and Heritage. EcoMag has confirmed it will undertake all works associated with constructing and maintaining the road to its required standards until the Eco Hub site is developed.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Programs/Services:           2.a.2.1                           Business Attraction and Retention
- 2.d.1.1                           Economic Development
- Projects/Actions:           2.a.2.1.1                       Engage local business in economic development initiatives.
- 2.a.2.3.1                       Help proponents capitalise on local business opportunities by advising them on relevant site considerations.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comment
Health	N/A	Nil
Financial	Low	Utilising the existing Dampier Road intersection avoids a major cost in enabling development of the Eco Hub site. EcoMag has confirmed that it will undertake all works associated with constructing and maintaining the road to its required standards until the Eco Hub site is developed. A road maintenance agreement should be prepared.
Service Interruption	Low	Works on the proposed road reserve will not impact airport operations.
Environment	Low	A vegetation survey will be undertaken along the proposed road corridor.
Reputation	Low	Officers have consulted relevant stakeholders.
Compliance	Low	The Dampier Road intersection and the proposed road will be built to acceptable standards.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT EcoMag formalising access across the southern and eastern portions of the Karratha Airport Reserve.

**CONCLUSION**

Providing direct road access from Dampier Road, along the southern boundary of the Karratha Airport Reserve would help provide formal access for EcoMag and other renewable industries operating or proposing to operate east of the Karratha Airport. It would also help establish the EcoHub.

It was identified that there is an opportunity for Council to work with the Stage 1 proponents to align basic infrastructure, such as roads, in such a way as to support the development of Stage 2. EcoMag has confirmed that it will undertake all works associated with constructing and maintaining the road to its required standards, until the Eco Hub site is developed.

Beyond the intersection of Millars Road, it is recommended that access be secured via access agreement(s) rather than road dedication to avoid formal public access east of the Airport at this time. If Council supports the use of this access track, then the section through the eastern portion of the Airport Reserve, should only be allowed to be used until the City wishes to extend the runway, at which point the access would need to be realigned, as per the Karratha Airport Master Plan and Land Use Plan.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 56 of the *Land Administration Act, 1997* and Section 3.18 of the *Local Government Act* RESOLVES to:

1. **REQUEST** the Minister for Planning, Lands and Heritage dedicate land shown on relevant plans (generally along the southern boundary of the Karratha Airport Reserve) as road maintained by the City of Karratha; and
2. **AUTHORISE** the Chief Executive Officer to negotiate and enter a road maintenance agreement with EcoMag for the construction and maintenance of this new road and upgrading of the Dampier Road intersection.

## **12.2 PROPOSED REZONING OF LOT 589 AND PORTION LOT 588 (SITE L) BURRUP FROM STRATEGIC INDUSTRY TO CONSERVATION, RECREATION AND NATURAL LANDSCAPES**

<b>File No:</b>	<b>AMD48</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>4 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Plan showing additional land recommended to also be rezoned as part of Amendment No.48</b>

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### **PURPOSE**

For Council to consider submissions received on Scheme Amendment No.48 during public advertising and whether to adopt the amendment, with or without modifications.

### **BACKGROUND**

Council resolved at its April 2018 Ordinary Council Meeting to initiate Scheme Amendment No. 48 by:

1. Rezoning Lot 589 and portion of Lot 588 on Plan 28526, Burrup (Site L) from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation; and
2. Deleting reference to the Withnell Bay Special Control Area (SCA) from the Scheme Maps and Sections 7.1 and 7.8 of the Scheme Text.

The purpose of the Amendment is to incorporate Site L into the Murujuga National Park following a request from the Murujuga Aboriginal Corporation (MAC) and support from the Premier of the WA Government.

On 21 December 2018, the Environmental Protection Authority advised that the proposed Scheme Amendment should not be assessed and that it is not necessary to provide any advice or recommendations.

Amendment No.48 was publicly advertised from 30 January 2019 until 13 March 2019. Three submissions were received, all from State Government agencies:

1. Pilbara Development Commission (PDC)
2. Department of Biodiversity, Conservation and Attractions (DBCA)
3. Department of Jobs, Tourism, Science and Innovation (JTSI)

The PDC and DBCA raise no objections to, and support the proposed amendment respectively. JTSI raised one issue discussed as follows:

#### Restricting Development to Day Use Tourism and Recreation

JTSI supports the proposal, but raises concern about the potential for uses, other than day use tourism and recreation that may have conflict with Woodside's North West Shelf Karratha Gas Plant. To address this concern, JTSI suggests retention of the Withnell Bay Special

Control Area (SCA), extension of the SCA over Site L and updated provisions to restrict development to day use tourism activities only.

MAC has advised that it raises no objection to restricting development to day use tourism and recreation via the suggested modified SCA.

Restricting land uses via SCAs to minimise potential land use conflict between industrial and sensitive land uses is an appropriate use of a SCA. In this case, there are other means through which such restrictions could also be imposed (ie. the Lease Agreement and National Park Joint Management Agreement). However, given that it is appropriate to use a SCA for this purpose and that MAC has no objection to the requested restrictions via the suggested modified SCA, it is recommended that a modified SCA be supported.

#### Additional Parcels Requested by MAC to be Transferred

On 8 March 2019, MAC wrote to the Premier requesting transfer of a number of other lots adjacent to Site L into the Murujuga National Park (Attachment 1). On 23 April 2019, the Premier wrote to MAC supporting inclusion of those areas where it supports co-existence of cultural and heritage values with well-regulated industry. The letter proposes to transfer Site L and separately progress the orderly freehold transfer of the additional areas.

Only some of the additional land intended to be transferred to MAC (all of Lots 591 and 700 but only portions of Lots 588 and 590), is currently zoned Strategic Industry. Given the intention to also transfer these parcels into the National Park, it is recommended that these parcels also be rezoned to Conservation, Recreation and Natural Landscapes Reservation, as part of Scheme Amendment No.48.

The Premier's letter refers to the need for additional stakeholder consultation in transferring the additional parcels into the National Park. City Officers have referred the proposed modified Scheme Amendment (with the additional land parcels included) to submitters for consideration and comment. No objections have been raised, although JTSI requests that the SCA be extended to include this additional land.

#### Additional Parcels Recommended to be Rezoned

There is a thin strip of land between Burrup Road and Lot 591 (Lot 701 and Lot 597) that is also currently zoned Strategic Industry. This strip of land is not currently included in the Murujuga National Park and was not requested by MAC to be added.

This strip of land was likely zoned Strategic Industry to provide an infrastructure corridor to service future strategic industry to the north. However, this infrastructure corridor is no longer required, as Strategic Industrial sites that would have been serviced are now being added to the National Park.

JTSI has no objection to this strip of land being removed from the Strategic Industry zone but suggests this be discussed with MAC to ensure the ability remains to extend services along Burrup Road, for future servicing of the Murujuga Living Knowledge Centre. Even without the additional infrastructure corridor, Burrup Road is contained within an 80m wide reserve. This provides ample width for any additional utility servicing requirements of the Murujuga Living Knowledge Centre. MAC supports the inclusion of this strip in the Conservation, Recreation and Natural Landscapes Reservation.

It is recommended that this strip of land be rezoned to Conservation, Recreation and Natural Landscapes Reservation as part of Amendment No.48. JTSI's request for the SCA to be extended does not apply to this strip of land.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, environmental and cultural issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between City officers and representatives of JTSI and MAC.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to consult, and collaborate have been undertaken as follows:

Who	How	When	What	Outcome
Murujuga Aboriginal Corporation	Copy of draft Scheme Amendment document referred for comment	24/7/2018	Collaborate	Murujuga Aboriginal Corporation supporting of proposed Amendment
General public	Public advertising in local newspaper and on City website	30/1 – 13/3 2019	Consult	Opportunity to review draft Scheme Amendment document and make submission
Relevant State government departments	Formal notification letter	30/1/2019	Consult	Opportunity to review draft Scheme Amendment document and make submission
Submitters	Request for any additional comments on proposed modifications	4/6/2019	Consult	Opportunity to review proposed modifications and make any additional comments

The proposed modified Scheme Amendment No.48 has been referred to all submitters for additional consideration and comment. No objection has been raised and additional JTSI requests have been factored into finalisation of the Amendment.

Under Regulation 50 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Local Government can decide to advertise modifications to a Scheme Amendment if modifications are proposed to address issues raised in submissions or the proposed modifications are considered significant.

**STATUTORY IMPLICATIONS**

If Council resolves to adopt a Scheme Amendment, then it is referred to the Western Australian Planning Commission for consideration and recommendation to the Minister for Planning for final approval consideration.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.a.2.2	Tourism Engagement and Promotion
	3.a.1.1	Planning Services
Projects/Actions:	2.a.2.2.6	Support Aboriginal Corporations in developing tourism opportunities
	3.a.1.1.1	Develop and Implement the City’s Biodiversity Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Officers have engaged with stakeholders and taken on board comments in preparing the Scheme Amendment and recommending modifications. There is a high level of support for the proposal.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council resolved to support World Heritage Listing of the Burrup Peninsula at its January 2017 OCM.

Council at its April 2017 OCM, noted progress towards providing an access road into the Murujuga National Park Living Knowledge Centre from Withnell Bay Road, supported the City taking responsibility for the section of the access road between Withnell Bay Road and the boundary of the National Park and resolved to consider granting a budget towards design and approvals for that section of road. Once additional land subject of Amendment No.48 is added to the National Park, this may reduce the amount of access road the City is responsible for under the terms adopted by Council. However, transferring the land to the National Park is a separate process to the Scheme Amendment and the Premier has indicated transfer of Site L will precede transfer of the additional areas.

Council resolved at its April 2018 OCM to initiate Scheme Amendment No.48.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No.48 to Town Planning Scheme No.8 subject to the following modifications to address issues raised in submissions:

1. The Withnell Bay Special Control Area being retained subject to the following modifications:
  - a. The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L;
  - b. Section 6.8 of the Scheme Text being modified as follows:
    - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.
    - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.
    - 6.8.3 Delete.

Option 3

That Council by SIMPLE Majority pursuant to Section Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to READVERTISE the following modified version of Scheme Amendment No.48:

1. The following additional lots being rezoned from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation:
  - a. Portion of Lot 590, Lot 591 and Lot 597 on Deposited Plan 028526; and
  - b. Lot 700 and Lot 701 on Deposited Plan 041697
2. The Withnell Bay Special Control Area being retained subject to the following modifications:
  - a. The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L and the additional land being added via modification 1. above (but excluding the strip along Burrup Road – comprising Lot 701 and Lot 597);
  - b. Section 6.8 of the Scheme Text being modified as follows:
    - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.
    - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.
    - 6.8.3 Delete.

**CONCLUSION**

Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes would help secure the land for its intended purpose and avoid potential threats to MAC's development plans for a Living Knowledge Centre and other tourism opportunities at Conzinc Bay.

The Premier has supported inclusion of additional land into the Murujuga National Park and the Department of Jobs, Tourism, Science and Innovation has raised no objection to lots currently zoned Strategic Industry in those additional areas being rezoned to Conservation, Recreation and Natural Landscapes Reservation as part of Amendment No.48.

JTSI has suggested in its submission that the Withnell Bay Special Control Area be retained for the modified purpose of restricting development to day use tourism and recreation, to avoid the potential for conflict with operations at the Karratha Gas Plant. The Murujuga Aboriginal Corporation raises no objection to this suggestion. This would be an appropriate use of a SCA.

It is recommended that a modified amendment be adopted and forwarded to the WAPC for consideration and a recommendation to the Minister for final approval consideration.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 48 to Town Planning Scheme No. 8 subject to:**

**1. The following insignificant modifications:**

**The following additional lots being rezoned from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation:**

- a) Portion of Lot 590, Lot 591 and Lot 597 on Deposited Plan 028526; and
- b) Lot 700 and Lot 701 on Deposited Plan 041697; and

**2. The following modifications to address issues raised in submissions:**

**The Withnell Bay Special Control Area being retained subject to the following modifications:**

- a) **The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L and the additional land being added via modification 1. above (but excluding the strip along Burrup Road – comprising Lot 701 and Lot 597);**
- b) **Section 6.8 of the Scheme Text being modified as follows:**
  - 6.8.1 **The Withnell Bay Special Control Area defines an area subject to land use restrictions.**
  - 6.8.2 **Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.**
  - 6.8.3 **Delete.**

**12.3 LAND TENURE RATIONALISATION FOR PORT WALCOTT YACHT CLUB**

**File No:** LM15001  
**Responsible Executive Officer:** Director Development Services  
**Reporting Author:** Manager Planning Services  
**Date of Report:** 4 June 2019  
**Applicant/Proponent:** Rio Tinto  
**Disclosure of Interest:** Nil  
**Attachment(s)** Plan showing proposed tenure rationalisation

**PURPOSE**

For Council to consider land tenure rationalisation for the Port Walcott Yacht Club (PWYC).

**BACKGROUND**

The PWYC is currently situated across two separate lots (Attachment 1):

1. The western portion is located over portion of Crown Reserve 32465 – a Recreation Reserve under management order to the City of Karratha, with power to lease for up to 21 years; and
2. The eastern portion is located over portion of one of Rio Tinto’s State Agreement Special Leases for Cape Lambert Port Operations.

This is a long-standing legacy issue that creates complications in terms of land management arrangements, obtaining approvals and making improvements. City officers have been assisting Rio Tinto consider possible land tenure arrangements that could resolve this issue. The following alternatives have been considered and the evaluation of each is set out below:

No.	Possible Land Tenure Arrangements	Positives	Negatives
1.	Rio Tinto surrenders Special Lease portion and amalgamate this portion into City’s Recreation Reserve.	PWYC would be on single lot. Use compatible with purpose of Recreation Reserve.	Risk to Rio Tinto operations in surrendering interest in land. Specific use not distinguished from more general purpose. Complications regarding Rio Tinto State Agreement utility services.
2.	City surrenders Recreation Reserve portion and amalgamate this portion into Rio Tinto Special Lease.	PWYC would be on single lot. Rio Tinto retains primary interest in land.	Use not compatible with purpose of Special Lease. Specific use not distinguished from general purpose.
3.	Rio Tinto and City surrender each portion and create separate Crown reserve under Management Order to City.	PWYC would be on single lot.	Risk to Rio Tinto operations in surrendering interest in land. Complications regarding Rio Tinto State Agreement requirements.

4.	Rio Tinto and City surrender each portion and create separate Crown lot leased by Rio Tinto and sub-leased to City.	PWYC would be on single lot. Rio Tinto retains primary interest in land. Avoids complications regarding Rio Tinto State Agreement requirements. Approved by Rio Tinto Executive. Agreed management and maintenance arrangements can be set out under lease and sub-lease. City intermediary between Rio Tinto and PWYC.	Potential for City to be drawn into issue resolution between Rio Tinto and PWYC.
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While a separate Crown reserve under Management Order to the City (No.3) may seem simpler and may be preferred from a City perspective, Rio Tinto does not support this option. This is because Rio Tinto wants to retain primary interest in the land. This is so Rio Tinto can have a say in what happens with the land but also to ensure the services provided to the land from Rio Tinto’s Cape Lambert Special Lease are provided to land ultimately under Rio Tinto management responsibility, rather than land managed by a third party.

While a Crown lot leased by Rio Tinto and sub-leased to the City (No.4) may seem more complicated, it is supported by Rio Tinto and addresses the long-standing legacy issues for the PWYC. This land tenure arrangement addresses the concerns with all other alternatives. The positives for this land tenure arrangement would outweigh the negatives and the negatives can be addressed as part of preparing lease and sub-lease documents, and any subsequent management agreement between the City and the PWYC.

It is intended to prepare a Tripartite Agreement to set out agreed terms between all parties prior to formalising the land transfers.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

City officers have worked with Rio Tinto to put forward this proposal for the purposes of assisting the PWYC.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve and collaborate have been undertaken and are proposed as follows:

Who	How	When	What	Outcome
Rio Tinto	Partnered Rio Tinto in considering alternative land tenure arrangements	Since 2015	Collaborate	Rio Tinto agreement to preferred alternative tenure arrangements
PWYC	Engaging PWYC in formulating terms	Following Council resolution if Council agrees to proceed	Involve	Formal agreement between Rio Tinto, City and PWYC regarding administration of new tenure arrangements

Rio Tinto has agreed to discuss the proposed new tenure arrangements with the Club once Council has given its support.

**STATUTORY IMPLICATIONS**

There is no delegation for officers to surrender portion of a City-managed reserve.

**POLICY IMPLICATIONS**

The proposed tenure changes should improve the ease with which recommendations of Council’s adopted Wickham Boat Beach Foreshore Management Plan can be implemented.

**FINANCIAL IMPLICATIONS**

Rio Tinto has not informed the City of any financial implications in sub-leasing the proposed new Crown lot for the PWYC.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:	2.a.2.2	Tourism Engagement and Promotion
	2.a.2.3	Planning Services
Projects/Actions:	2.a.2.3.1	Help proponents capitalise on local business opportunities by advising them on relevant site considerations.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	The proposed tenure rationalisation would allow the PWYC to continue to operate with certainty.
Environment	N/A	Nil
Reputation	Low	Assisting the PWYC to resolve this tenure issue would allow it to continue to operate and to implement improvement plans.
Compliance	Low	Resolving this tenure issue will help the PWYC obtain necessary building approvals and meet relevant standards.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RETAIN portion of Reserve 32465 containing the Port Walcott Yacht Club; and
2. ADVISE Rio Tinto that it will only support a future tenure for the Port Walcott Yacht Club whereby all of the land is contained within a City-managed reserve.

**CONCLUSION**

The current situation for the PWYC with its facilities straddling a City Recreation Reserve and a Rio Tinto State Agreement Special Lease has been creating complications in terms of land management arrangements, obtaining approvals and making improvements for many years.

City officers have been assisting Rio Tinto consider land tenure options to resolve this long-standing legacy issue. The recommended option is for both parties to surrender the portions of each lot containing the PWYC and to then amalgamate these portions to create a single lot to be leased by Rio Tinto and sub-leased to the City.

If Council supports this proposal, then details regarding management and maintenance of this land would be worked through between all three parties.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 51 of the *Land Administration Act 1997* RESOLVES to AMEND the boundaries of Reserve 32465 to exclude the portion occupied by the Port Walcott Yacht Club so this portion can be amalgamated with portion ROBE General Industrial Lease I123396 to create a single Crown lot to be leased by Rio Tinto Iron Ore and potential sub-leased to the City of Karratha.**

**12.4 TAKE YOUR BUSINESS ONLINE GRANT SCHEME**

<b>File No:</b>	<b>ED.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>3 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Various Small Businesses</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>CONFIDENTIAL - Take Your Business Online Grant Scheme Evaluation 2019</b>

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**PURPOSE**

For Council to consider funding applications received under Policy DE01: Take Your Business Online Grant Scheme.

**BACKGROUND**

The Take Your Business Online Grant Scheme offers local businesses financial assistance of up to \$5000 (matched on a dollar for dollar basis) to improve their digital capacity and online presence in order to increase competitiveness, innovation and efficiency of operations, products and services.

The Grant has been in place since 2016 and to date Council has supported thirty-two (32) applications from local businesses, valued at \$105,000. The Grant has resulted in the following benefits to the City:

- Enhanced the awareness of services provided in Karratha for locals and visitors, creating more choice which makes the City an even better place to live, work and visit;
- Improved the availability of services to the community through innovative online portals providing services ranging from mental health, child training and development, business coaching and leadership coaching;
- Reduced business costs through efficient online booking systems for catering, laundry services, medical services, legal services, tourism products, mechanical services and beauty therapy;
- Created online sales portals to help retail businesses grow including health foods, motor vehicles, automotive products and fishing tackle; and
- Helped enhance the profile of Karratha and establish a strong reputation as a business destination.

At its March 2019 Meeting, Council resolved to advertise to seek applications for the 2019 grant.

Applications for the 2019 Take Your Business Online Grant Scheme were open from 20 March and closed on 3 May 2019. The Grant was advertised on the City of Karratha's website and a Facebook campaign promoting the Grant was delivered throughout April. Local business support agencies, including the Business Centre Pilbara, RSM Business Local and KDCCI were directly emailed advising them of the Grant.

Eighteen (18) applications were received and have been assessed by Officers. The majority of the 2019 applications met the Policy requirements.

One (1) application did not comply with the Policy as no supporting documentation was provided. Attempts to contact the applicant to request the information were unsuccessful and it is not recommended that this project be funded. Four (4) projects have been recommended for partial funding due to the submissions having elements of non-compliance with grant conditions.

A summary of the applications and recommendations for funding allocation follows:

#	Applicant	Project	Project Cost	Requested Amount	Amount Recommended
1	Biz Elevation	Website development and social media management training	\$2,596	\$1,298	\$1,298
2	Bulla Baby	Implementation of an e-commerce marketing strategy and social media marketing campaign	\$10,000	\$5,000	\$5,000
3	Focus HR Consulting	Website update to include an online training portal, booking system and a social media campaign to advertise the business	\$17,667	\$5,000	\$5,000
4	Hurley Architecture & Planning	Design and development of a website as well as a branding strategy for social media and search engine optimisation	\$5,245	\$2,622	\$2,622
5	Pilbara Sheds	Upgrade and redesign of current website with the aim of improving content for better SEO results	\$8,200	\$4,100	\$4,100
6	Playful Little Learners	Implement social media marketing strategy. Increase access to online learning portal and use the marketing strategy to leverage the podcast to drive website traffic	\$15,480	\$5,000	\$5,000
7	Postie Bike Adventures	Update current website and develop a social media strategy including content and design	\$7,080	\$3,540	\$3,540
8	Sahasi Mahila Treks	Design an online digital marketing strategy to improve current website and complete social media training	\$1,250	\$600	\$600
9	Point Samson Adventure Rentals	Design and develop a new website with booking platform	\$3,182	\$1,590	\$1,591
10	The Sage Society	Design and develop a new website with integrated social media platform	\$17,698	\$5,000	\$5,000
11	Tourism Naturally	Develop new 'Experience Pilbara' website, blog, content management system as well as social media training	\$8,500	\$4,250	\$4,250

#	Applicant	Project	Project Cost	Requested Amount	Amount Recommended
12	Karratha Social Co	Business rebranding and marketing strategy development	\$12,271	\$5,000	\$5,000
13	NEAP Tackle	Online marketing campaign with the addition of a vlog to the current website to increase traffic and sales	\$4,150	\$2,075	\$2,075
<b>Recommended for partial support</b>					
14	Balance Fitness and Nutrition	Website redesign and implementation of a marketing plan	\$9,900	\$4,950	\$4,824
15	Wild Bohemian	Develop a new website that integrates into POS system and implement an advertising strategy upon release	\$5,875	\$2,937	\$2,163
16	Golden Lights Healing	Update website and increase social media presence	\$6,088	\$2,500	\$1,525
17	Good Health for Great Life	Website and online media platform development	\$13,000	\$2,924	\$920
<b>Not recommended for support</b>					
18	Karratha Child Campus	Development of a website and online media platform for advertising, booking and interaction with parents	\$8,800	\$5,000	\$0
<b>Total</b>			<b>\$156,983</b>	<b>\$63,388</b>	<b>\$54,509</b>

In summary, a total of seventeen (17) applications are recommended to be supported, four (4) of which are recommended for partial support in accordance with Council’s Policy. Partial support for the four (4) applications is recommended as some project costs identified do not comply with the Policy. The non-compliant project costs included capital expenditure, business costs (insurance, printing, postage) and costs already incurred. All successful applications will be managed through a funding agreement which is required to be entered into with the City.

The funding agreement with each business will include the following:

- Requirement to submit a valid tax invoice to the City of Karratha with supporting documentation;
- An acquittal process to confirm the money has been appropriately expended in accordance with Council’s Policy and where there are any unspent funds they will be treated as a debt and be required to be returned to the City;
- Requests for variations must remain in accordance with the City’s Policy;
- The City be specifically acknowledged and recognised which may include display of the City’s logo on website or other digital media and joint media promotion, which could include Facebook, website or bulletin content; and
- Requirement to submit an acquittal report that contains data and evidence that demonstrates the project’s completion that can be used to evaluate the program.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues due to the take your business online grant scheme providing minor funding assistance.

**COUNCILLOR/OFFICER CONSULTATION**

At its March 2019 Meeting, Council resolved to advertise to seek applications for the 2019 Grant. Consultation occurred internally with the relevant departments.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to collaborate are proposed as follows:

Who	How	When	What	Outcome
Business Support Agencies (KDCCI, RSM Business Local, Business Centre Pilbara)	Email, Telephone, In Person	8 April 2019	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received.
Local Businesses	Facebook, Website	20 March to 3 May 2019	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received..

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

*Policy DE-01 Take Your Business Online Grant Scheme applies.*

**FINANCIAL IMPLICATIONS**

Officer’s recommendation is that \$54,509 is allocated for the Take Your Business Online Grant recipients in the Draft 2019/2020 Annual Budget. The current proposed budget for the 2019 Grant is \$50,000. In 2018, \$52,000 was budgeted for the Grant, with the actual expenditure expected to be \$50,958.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services:           2.a.1.1                           Small and Medium Enterprise Development  
 Projects/Actions:           2.a.1.1.1                           Implement Business Support Grants

The Economic Development Strategy identified small and medium business support as a focus area and this Grant directly contributes to Outcome Two, more people living, working and visiting the City of Karratha.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Risk minimised through a transparent acquittal process.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Supported initiatives will be aligned to Council's strategies and plans and assessed against criteria outlined in the Policies.
Compliance	Low	Risk minimised through a transparent acquittal process.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously advertised and awarded grant funding consistent with its policies.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the amount and/or submissions received as per Council's determination:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

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**CONCLUSION**

Seventeen (17) of the eighteen (18) applications for the 2019 Take Your Business Online Grant have met the eligibility requirements and are recommended to be approved in accordance with Council's Policy DE01.

If Council adopts the officer's recommendation, \$54,509 will be made available for seventeen (17) small businesses to improve their digital capacity and online presence to increase competitiveness, innovation and efficiency of operations. This would require Council to consider allocating this amount in the Draft 2019/2020 Annual Budget. This Grant will enable

local businesses to grow which means more local jobs and increased access to local products and services, which makes the City and even better place to live, work and visit.

An acquittal process will be undertaken to ensure that any funding provided by the City is used in accordance with the funding agreements entered into. The results of the grant program and its benefit to local businesses will be reported back to Council on close of the 2019 grant period.

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#### OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE financial support of an indicative amount of \$54,509 for the Take Your Business Online Grant Scheme:

#	Applicant	Project	Project Cost	Requested Amount	Amount Recommended
1	Biz Elevation	Website development and social media management training	\$2,596	\$1,298	\$1,298
2	Bulla Baby	Implementation of an e-commerce marketing strategy and social media marketing campaign	\$10,000	\$5,000	\$5,000
3	Focus HR Consulting	Website update to include an online training portal, booking system and a social media campaign to advertise the business	\$17,667	\$5,000	\$5,000
4	Hurley Architecture & Planning	Design and development of a website as well as a branding strategy for social media and search engine optimisation	\$5,245	\$2,622	\$2,622
5	Pilbara Sheds	Upgrade and redesign of current website with the aim of improving content for better SEO results	\$8,200	\$4,100	\$4,100
6	Playful Little Learners	Implement social media marketing strategy. Increase access to online learning portal and use the marketing strategy to leverage the podcast to drive website traffic	\$15,480	\$5,000	\$5,000
7	Postie Bike Adventures	Update current website and develop a social media strategy including content and design	\$7,080	\$3,540	\$3,540
8	Sahasi Mahila Treks	Design an online digital marketing strategy to improve current website and complete social media training	\$1,250	\$600	\$600
9	Point Samson Adventure Rentals	Design and develop a new website with booking platform	\$3,182	\$1,590	\$1,591

#	Applicant	Project	Project Cost	Requested Amount	Amount Recommended
10	The Sage Society	Design and develop a new website with integrated social media platform	\$17,698	\$5,000	\$5,000
11	Tourism Naturally	Develop new 'Experience Pilbara' website, blog, content management system as well as social media training	\$8,500	\$4,250	\$4,250
12	Karratha Social Co	Business rebranding and marketing strategy development	\$12,271	\$5,000	\$5,000
13	NEAP Tackle	Online marketing campaign with the addition of a vlog to the current website to increase traffic and sales	\$4,150	\$2,075	\$2,075
<b>Recommended for partial support</b>					
14	Balance Fitness and Nutrition	Website redesign and implementation of a marketing plan	\$9,900	\$4,950	\$4,824
15	Wild Bohemian	Develop a new website that integrates into POS system and implement an advertising strategy upon release	\$5,875	\$2,937	\$2,163
16	Golden Lights Healing	Update website and increase social media presence	\$6,088	\$2,500	\$1,525
17	Good Health for Great Life	Website and online media platform development	\$13,000	\$2,924	\$920
<b>Not recommended for support</b>					
18	Karratha Child Campus	Development of a website and online media platform for advertising, booking and interaction with parents	\$8,800	\$5,000	\$0
<b>Total</b>			<b>\$156,983</b>	<b>\$63,388</b>	<b>\$54,509</b>

2. **CONSIDER** allocating \$54,509 (ex GST) as part of the 2019/2020 budget process.



**12.5 PROPOSED PARTNERSHIP WITH CHEVRON CITY TO SURF FOR ACTIV FOR THE 2019 CITY TO SURF EVENT IN KARRATHA**

<b>File No:</b>	<b>ED.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>19 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Chevron City to Surf for Activ</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - City to Surf Partnership Proposal</b>

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**PURPOSE**

For Council to consider a partnership proposal from Chevron City to Surf for Activ for the 2019 City to Surf event in Karratha.

**BACKGROUND**

Chevron City to Surf for Activ is set to run the 2019 City to Surf in Perth and Karratha. A proposal has been put to the City by the event organiser to partner in the delivery of the event which is scheduled for 11 August 2019. The event is a 12km and 4km fun run/walk and a 4km wheelchair category. 390 people participated in the Karratha City to Surf in 2018 and there were 332 in 2017, 373 in 2016, 455 in the 2015 event and 628 in the inaugural 2014 event. This year, Karratha is the only regional city and location in Western Australia to host the event outside of Perth.

The event organisers have discussed the potential of a partnership in the delivery of the event and have put forward a proposal for Council to consider (see attached). The proposal is for a single event for a total contribution of up to \$25,000.

There are key benefits for the City to partner which includes:

- A strong event day presence as the Official Community Partner including a location in the Event Village, public announcement opportunities, and extensive signage along the race course including the start and finish, the central village and presentations area;
- Co-branding and cross-promotional opportunities that would profile the City of Karratha as “Australia’s most liveable regional city” with strong links to the City’s Place Branding Strategy “Karratha is Calling” campaign;
- Tickets to sponsorship events and entries to the event that could be used through the City’s corporate wellness program for staff participation;
- Alignment to the City’s Disability Access and Inclusion Plan and improved opportunity to leverage further activities through Activ and Chevron, including the potential to grow the event to become a major attraction for both the local community and people from outside the district;
- Improved likelihood to retain the event to be located in Karratha for future years; and
- Increase in the City of Karratha’s profile as a suitable and attractive place to host major events, consistent with the City’s Destination Management Plan.

The event has been confirmed to go ahead even without the City’s partnership. There is no commitment to host the event beyond this year and any future event sponsorship would need to be considered at a future date.

Council has an established Policy CS-22 Major Events Sponsorship Scheme Policy in place which provides guidance in consideration of proposal for sponsorship of major events. The objective of the Policy is to partner with relevant and impactful event providers to enhance Karratha as a place to live for the community and to provide improved opportunities to local businesses.

The following table is an assessment of the event according to Council’s Policy:

Assessment Criteria	Comments
<p>1. Strategic Alignment <b>Yes</b> (no score)</p>	<p>This event aligns to Council’s strategies and plans and enhances the liveability of the City. Specifically, the hosting of the event:</p> <ul style="list-style-type: none"> <li>• Aligns to Council’s Strategic Community Plan through access and inclusion, providing fitness and wellbeing programs and promoting business opportunities.</li> <li>• Directly aligns to two focus areas of Council’s Economic Development Strategy through small business support and City investments and partnerships;</li> <li>• Creates a platform to complement the Council’s Place Branding Strategy;</li> <li>• Directly addresses an action identified in Council’s Destination Management Plan, specifically attracting a major sports event to the City; and</li> <li>• Local businesses including accommodation providers, hospitality and retail are expected to benefit from the event.</li> </ul>
<p>2. Economic Impact (18/30)</p>	<p>The event is expected to attract approximately 400 participants. It is estimated that 80 - 100 people from outside the City will travel to participate as this is the only event with the ‘City to Surf’ branding being held outside of Perth. Should these numbers be met, the direct economic impact has been calculated at between \$21,000 and \$27,000 spent at local businesses. The event is proposed to be held on 11 August which is the final day of the Cossack Art Awards. This is beneficial as it provides another reasons for participants outside of Karratha to travel to the region and increase overnight visitation. Beyond this initial economic impact, the event will raise the profile of Karratha as a sporting event destination and has the potential to grow into a bigger event attracting more participants from the Pilbara Region.</p>
<p>3. Community/Social Impact (20/25)</p>	<p>The event appeals to a broad cross section of the community in particular fitness enthusiasts from across the region and individuals and families interest in the mix of social and active interactions. The event has attracted an average of 435 participants each year since the initial event in 2014.</p>
<p>4. Environmental Impact (9/15)</p>	<p>The event would likely require a temporary and or part road closure and sufficient notice would need to be provided to affected residents. The impact to the environment is expected to be minimal and creates an opportunity to show case the City’s natural and built environment.</p>

<p>5. Media/Promotion Impact (12/15)</p>	<p>The event presents a marketing opportunity for City of Karratha to leverage. Partnership with the event holds a total campaign value of \$360,000. The marketing campaign presented by the proponent includes:</p> <ul style="list-style-type: none"> <li>• 12 week television campaign with advertising and live promotional crosses;</li> <li>• 12 week radio campaign;</li> <li>• Cross promotion through online presence; and</li> <li>• Direct mail out to 100,000 subscribers.</li> </ul> <p>The City will be acknowledged as the Official Community Partner for the City to Surf Karratha.</p>
<p>6. Risk Profile (9/15)</p>	<p>The City to Surf has been running for 45 years in Perth and is a respected and iconic brand. The majority of the support requested in the proposal is in-kind support.</p>
<p><b>Total Score</b></p>	<p><b>68 / 100</b></p>

The event as assessed against the criteria in Council’s Policy demonstrates sufficient value to qualify for funding support.

Partnering in the event will complement a number of strategies and initiatives that Council has invested in. It is expected to have economic benefits beyond the initial economic activity through the development of the tourism industry through creating awareness of the many opportunities in Karratha and our ambition to become a destination to live, visit and invest.

The media promotion has been assessed as very good and will complement (and be complemented by) the City’s Place Branding Strategy. The City to Surf has a proven track record in delivering well attended and appealing event.

In considering relevant precedents, the most recent Major Events sponsored by Council include the Developing Northern Australia Conference and WA Tourism Council Conference where both scored 72.5% against this criteria. The City to Surf event is less than one-quarter of the financial contribution and given its score of 68 is only marginally less than other major events is therefore considered good value for money.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and economic issues.

**COUNCILLOR/OFFICER CONSULTATION**

No Councillor or Officer consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

The application has been assessed according to Council Policy CS-22 and the proposal meets the eligibility requirements.

**FINANCIAL IMPLICATIONS**

The proposal seeks \$5,000 direct financial contribution and up to \$20,000 of in-kind support. Where the service is outside of the ability for the City to provide it “in-kind” then this would need to be funded in addition to existing operational budgets. There is a specific line-item in Council’s budget which is currently shown at \$200,000, however the budget is reviewed twice a year to monitor the expenditure. In order to manage the number of proposals for sponsorship all proposals are presented to Council for consideration.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- |                        |           |   |
|------------------------|-----------|---|
| Our Programs/Services: | 1.c.1.1   | Community Engagement  |
| Our Projects/Actions:  | 1.c.1.2.1 | Provide Grant Funding Opportunities                                       |
| <br>                   |           |   |
| Our Programs/Services: | 2.d.1.1   | Economic Development  |
| Our Projects/Actions:  | 2.d.1.1.3 | Support organisations, programs and events that support local businesses. |

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Sponsorship is managed through contracts and procurement is undertaken following the City’s policies.
Service Interruption	Low	Some roads will need to be closed for the event.
Environment	Low	The City’s involvement will assist to ensure rubbish, noise and other impacts are managed.
Reputation	Low	Involvement in the event has the potential to improve the City’s reputation.
Compliance	Low	The partnership includes tickets to the event which the City would receive as part of the proposal and is therefore not a gift, and any tickets provided to Staff through the City’s corporate wellness program would not be deemed a gift.

**IMPACT ON CAPACITY**

There is some impact on capacity or resourcing to carry out the Officer’s recommendation as the proposal is to seek ‘in-kind’ support which means making use of the City’s existing resources and assets. The proposal seeks up to \$20,000 in kind for the following services:

- Bib collection & office facilities;
- First Aid / Medical;
- Marketing & Communications Support;
- Portable Toilets & Amenities;
- Traffic Management Services; and
- Waste Management Services.

Some of the above services can be managed through the existing workforce, and where the City does not have the capacity to provide the service other arrangements will be considered such as making use of community groups and local businesses.

**RELEVANT PRECEDENTS**

Council has previously approved proposals that met Policy CS-22 including:

<b>Event</b>	<b>Policy Score</b>	<b>Sponsorship Value</b>
WA Tourism Council Conference	72.5 / 100	\$123,000
Developing Northern Australia	72.5 / 100	\$100,000
Australian Performing Arts Centres Association	77.5 / 100	\$135,000
Brew and the Moo	65.7 / 100	\$100,000 (3 years)

In August 2017 Council did not support the Karratha Marathon application for funding which scored 51.42 / 100 and sought \$40,000 over 3 years.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT the proposal from Chevron City to Surf for Activ's proposal for the 2019 City to Surf event in Karratha.

**CONCLUSION**

The proposal by Chevron City to Surf for Activ meets Council's Policy and has clear benefits for the community and local businesses with the potential to grow and sustain the event in Karratha. The Event is confirmed that it will proceed without the City's partnership so there is a valid reason to not support the proposal. However in the context of the City's strategies, plans, initiatives and growth potential it is considered to be significantly aligned to the City's direction and a good value for money investment and a worthwhile strategic partnership.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the partnership proposal and funding support with Chevron City to Surf for Activ for the 2019 City to Surf event in Karratha through the Major Events Sponsorship and Attraction Program.



## 13 STRATEGIC PROJECTS & INFRASTRUCTURE

### 13.1 LITTER AND SANITATION TENDER RECOMMENDATION REPORT

<b>File No:</b>	<b>CM.285</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager City Services</b>
<b>Date of Report:</b>	<b>24 May 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Confidential - Evaluation Workbook</b>

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#### PURPOSE

For Council to consider the tender for the provision of Litter and Sanitation Services offered under RFT 38-18/19.

#### BACKGROUND

At its April 2019 Ordinary meeting, Council agreed to call tenders for the provision of Litter and Sanitation services for the areas of Dampier and Karratha. The following is the scope of works proposed:

- Scope One - Litter Picking Services  
The nominated Contractor will provide Litter Picking services for the areas of Dampier and Karratha town sites. Litter is collected by hand and removed to the Seven Mile Waste Disposal Facility. The Contractor will supply suitable and appropriate amount of staff and equipment as required to undertake all aspects of scheduled litter control duties on behalf of the City.
- Scope Two – Sanitation Services  
Sanitation services will consist of cleaning and pressure cleaning/washing of structures, BBQ's, picnic shelters, bin enclosures, seating, drinking fountains, bike racks, bus shelters and hard stands associated with the above areas, in the Karratha and Dampier areas.

Tenders were advertised on the 20 April 2019 and closed on the 20 May 2019. Four (4) compliant tenders were received by the closing date from:

- Damel - (Blue Hat Group Pty Ltd)
- Redrock Engineering Pty Ltd
- Cleanaway Waste Management
- Epic - (Empowering People in Communities Inc)

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

Criteria	Weighting
Price	50%
Relevant Experience	10%
Methodology	20%
Demonstrated Understanding	20%

The Regional Price Preference Policy (RPP) was applied to all four tenderers. A copy of the Evaluation Report is contained within the confidential section of the agenda. This report aims to recommend the most advantageous tender submission received for the provision of litter and new sanitation services for the towns of Karratha and Dampier.

The proposed contract is for a period of 5 years with two one-year extension options at the discretion of the City.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of environmental issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Officers and Councillors as part of the City’s Waste Advisory Group Meetings and a further presentation was provided at the April 2019 Council Briefing Session.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Tender was called in accordance with Section 3.57 of the *Local Government Act 1995* Part 4, Division 2 – Tenders for providing goods or services of the *Local Government (Functions and General) Regulations 1996*.

**POLICY IMPLICATIONS**

CG11 – Regional Price Preference and CG12 – Purchasing Policies are applicable.

**FINANCIAL IMPLICATIONS**

The City previously provided a litter collection service as part of its Waste Services operations, with related supervision, planning, work allocation, contract administration and performance monitoring undertaken by City staff. In addition to the service cost, the City also provided two vehicles and two trailers dedicated to the litter-picking contract.

The total budget for this service is calculated to be \$463,408 based on past contracted services plus forecast costs for sanitation services. The preferred contractor is within Councils Budget allocation.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Outcomes: 3.e Attractive built environment
- Projects/Actions: 3.e.1.1.2 Develop and Implement a Litter Management Plan

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Karratha storm water drains lead to the ocean and tidal surges may “pull” litter into the ocean if it is not regularly collected.
Financial	Moderate	Removing litter from the environment is expensive. The total estimated annual expenditure on litter abatement for the 144 WA Councils (based on the Nolan-ITU survey) is \$13.8 million per year. The Average spend on LG’ with a population of 20,000 to 99,000 is \$250k per annum and the City proposes to expend 3-4 times this amount across multiple contracts. Creating smaller contracts enables the City to minimise its financial risk.
Service Interruption	Low	By creating smaller contracts enables the City to spread its service interruption risk associated with providing this service and allow for better delivery of the service.
Environment	Moderate	Litter has many consequences for the environment, including harm to wildlife, contamination to water, other sanitation issues, aesthetics and potential to clog storm water drains that may cause flooding.
Reputation	Moderate	Litter negatively affects the image of communities. Local Government is the main caretaker of litter in WA, as it is a major land and asset manager in areas where litter tends to accrue through human activity. Generally speaking, Local Governments are, or are seen as being responsible for: <ul style="list-style-type: none"> <li>▪ Education;</li> <li>▪ Provision and maintenance of public place waste and recycling bins and signage;</li> <li>▪ Installation and maintenance of stormwater systems;</li> <li>▪ Enforcement;</li> <li>▪ General litter clean up;</li> <li>▪ Cleaning and repairs related to vandalism; and</li> <li>▪ Site restoration to remove illegally dumped items.</li> </ul>
Compliance	Moderate	Enforcement is aimed at preventing litter and provides a framework to discipline offenders for inappropriate behaviours.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has previously engaged labour hire contractors for the provision of litter collection services offered under RFT 35-16/1 in April 2017.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute Tenderer.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT PROPOSE a substitute Tenderer.

**CONCLUSION**

The provision of a litter picking service is regarded as an important service function by the community. The strategy to reduce the geographical area to better align with local logistical support and supervision requirements has led to competitive bids and ultimately identification of a preferred contractor. The nominated contractor is very experienced and demonstrated their ability to service this contract.

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**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to APPOINT Blue Hat Group (DAMEL) ABN 79 162 991 193 based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 38-18/19 Provision of Litter and Sanitation Services.**

**13.2 INFRASTRUCTURE POLICY REVIEW**

<b>File No:</b>	<b>CM.124</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure</b>
<b>Date of Report:</b>	<b>13 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<ol style="list-style-type: none"> <li>1. <b>TE01 Community Facility Name Signs policy</b></li> <li>2. <b>TE03 Maintenance of Reserves and Street Verges Adjoining Residential Properties policy</b></li> <li>3. <b>TE05 Subdivisional Guidelines and Outstanding Works Bond policy</b></li> </ol>

**PURPOSE**

For Council to consider the review and suggested amendments to three Infrastructure policies.

**BACKGROUND**

Council has several Infrastructure policies that guide Officers in the application of design standards, maintenance practices and service provision. Three policies are due for review including:

1. TE01 Community Facility Name Signs
2. TE03 Maintenance of Reserves and Street Verges Adjoining Residential Properties
3. TE05 Subdivisional Guidelines and Outstanding Works Bond

Officers have conducted a review and have recommended a series of modifications for consideration. The majority of changes proposed are administrative in nature or updated based on changes to relevant standards, Departmental responsibilities and increased areas developed over recent years. A summary of proposed changes are outlined in the table below, with all policies attached and presented to reflect the proposed changes:

<b>Council Policy</b>	<b>Proposed Amendment</b>
TE01 Community Facility Name Signs	<ul style="list-style-type: none"> <li>• Updated Australian Standard to current applicable standard AS 1742.5:2008</li> <li>• Section 2.2 word “tip” changed to waste facility</li> <li>• Section 2.5 Cost of Installation amended for simplicity which includes                             <ul style="list-style-type: none"> <li>- Changed dot points to alpha identifiers for clarity</li> <li>- Clarification in the final paragraph identifying cost items that will be exempt for non-profit community groups.</li> <li>- Added new line “cost of installation to be charged at cost recovery to the applicant”</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- <i>Removed sentence – “The installation costs are to be charged to Council’s Traffic/Street Signs and Control Equipment account.”</i> Council has an annual budget established for street / traffic signs and any costs would be allocated to this account</li> </ul> <p>Section 2.6 Sign approval process - added dot point for clarity to the applicant</p>
<p>TE03 Maintenance of Street Trees, Reserves and Street Verges Adjoining Residential Properties</p>	<ul style="list-style-type: none"> <li>• Changed title to include street trees for clarity</li> <li>• Added further information in scope for vegetation types for ease of reference</li> <li>• Added P&amp;G Coordinator and Ranger and removed Engineering Works Coordinator as contact for all requests</li> <li>• Updated maintenance scope to align with current practice performed by the City at other Parks and Gardens</li> <li>• Next review date suggested June 2022</li> </ul>
<p>TE05 Subdivisional Guidelines and Outstanding Works Bond</p>	<ul style="list-style-type: none"> <li>• Updated reference documents to reflect correct edition, current IPWEA standards</li> <li>• Previous Section 2.2 - Removed all reference associated to costs, as costs are identified in the City’s annual fees and charges.</li> <li>• 2019 fees and charges include an Updated percentage of value of security from 15% to 25% to reflect current standard for early subdivisional clearance</li> <li>• Removed section 2.3 Retention moneys - as included in the City’s annual fees and charges</li> <li>• Next review date suggested July 2022</li> </ul>

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has occurred with relevant staff responsible for implementing each Council policy.

**COMMUNITY CONSULTATION**

Officers would promote the updated policies if Council agrees to the modifications proposed.

**STATUTORY IMPLICATIONS**

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the Council is to determine the local government’s policies.

Australian Standards are also applicable to each policy.

**POLICY IMPLICATIONS**

If Council resolves to adopt the revised policies these will take effect immediately.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Projects/Actions:                      4.e.1.2.3              Review and maintain a contemporary set of Council policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The design and installation of compliant signage would be managed in accordance with this policy.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Reviews are conducted periodically by the City of all of its policies to ensure currency and relevance.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council policies as amended pending further review:

1. TE01 Community Facility Name Signs
2. TE03 Maintenance of Reserves and Street Verges Adjoining Residential Properties
3. TE05 Subdivisional Guidelines and Outstanding Works Bond

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the Council policies as listed below with amendment(s) as follows:

- 
1. TE01 Community Facility Name Signs policy
  2. TE03 Maintenance of Reserves and Street Verges Adjoining Residential Properties
  3. TE05 Subdivisional Guidelines and Outstanding Works Bond policy

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the City of Karratha Footpath Lighting Strategy as attached to this report with amendment(s) as follows:

- c) \_\_\_\_\_
- d) \_\_\_\_\_

**CONCLUSION**

Council policies provide clear direction to staff to enable the effective and efficient day to day management and operation of the City. The proposed changes address various administrative, standard based changes that have occurred since these policies were last reviewed.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to ADOPT the following amended Council policies as attached:

1. TE01 Community Facility Name Signs;
2. TE03 Maintenance of Street Trees, Reserves and Street Verges Adjoining Residential Properties; and
3. TE05 Subdivisional Guidelines and Outstanding Works Bond.

## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for June 2019.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Community Services update
- 14.4 Planning Services update
- 14.5 Regulatory Services update
- 14.6 Economic Development update

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL****Responsible Officer: Chief Executive Officer****Reporting Author: EA to CEO & Mayor****Disclosure of Interest: Nil**

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**PURPOSE**

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
27/05/2019	City of Karratha Planning Scheme No. 8 Amendment 44

**14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 6 June 2019  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>26-18/19</b>	<b>Project Budget:</b>	\$300,000
<b>Tender Title:</b>	Karratha Airport Parking Ground Transport Operations and Management		
<b>State-wide Advertising Commenced:</b>	06/04/2019	<b>Tender Closing Date/ Time:</b>	01/05/2019
<b>Scope of Works:</b>	The contract is for remote management of the Airport Car Parks. Required management duties and contract expectations are subject to the consultation, approval and direction of the Principal and or its agents/representatives and are as follows: a) to remotely manage, process payments and provide reactive customer service for the public use of Car Park and Car Park Business on a 24/7 basis 365 days per year; b) to work harmoniously with the Principal and contracted providers of Car Park related services; c) to conduct regular reporting and maintain all registers as required; d) to receive, register and effectively handle all complaints relating to the Car Park Business; and e) maintain communications connectivity with the Airport Car Park to ensure provision of the services.		
<b>Selection Criteria:</b>	Relevant Experience	15 %	
	Methodology	15 %	
	Capacity to Deliver	20 %	
	Key Personnel Skills and Experience	5 %	
	Price	45 %	
<b>Submissions Received:</b>	1. Wilson Parking Australia 2. Point Parking 3. Designa Australia		
<b>Tender Awarded to:</b>	Point Parking Pty Ltd		
<b>Contract Value:</b>	\$227,700	<b>Date of Award:</b>	29/05/2019
<b>Contract Term:</b>	2 years	<b>Contract Options:</b>	2 year + 1 year

**14.3 COMMUNITY SERVICES UPDATE**

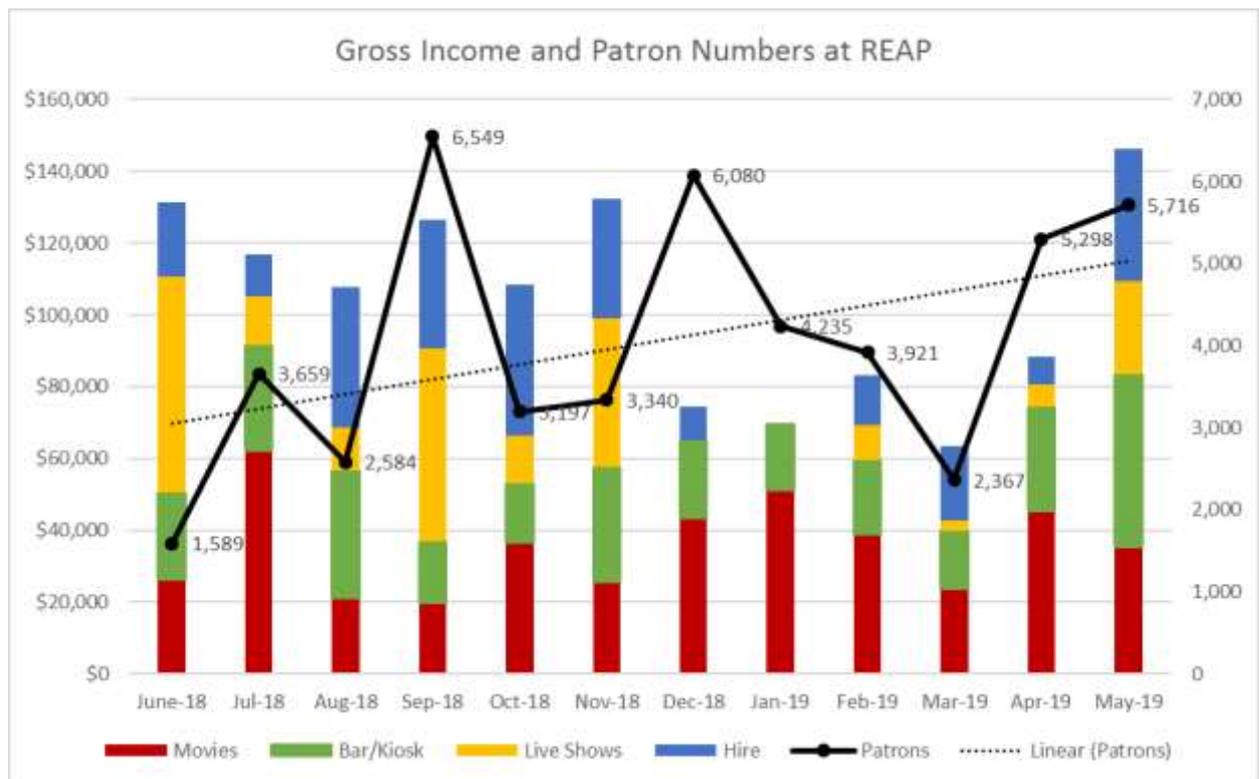
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 1 June 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on May activities for Community Services.

**1. ARTS & CULTURE**

**1.1 Red Earth Arts Precinct**



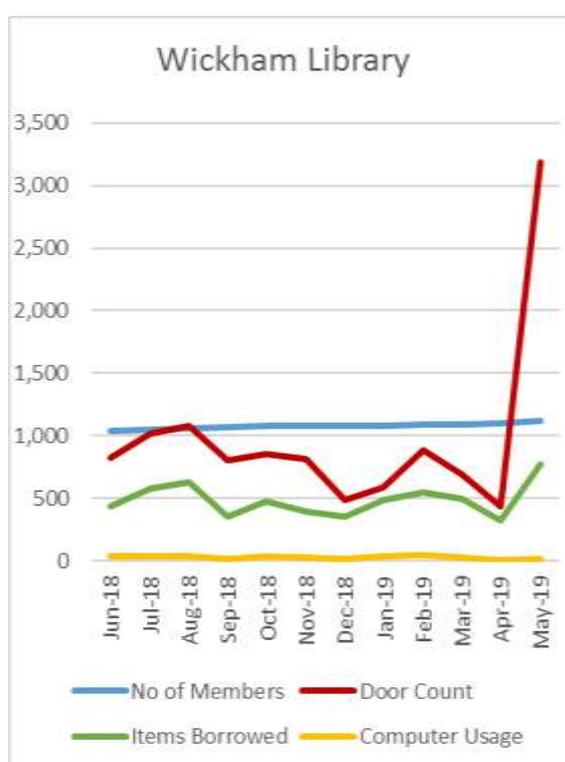
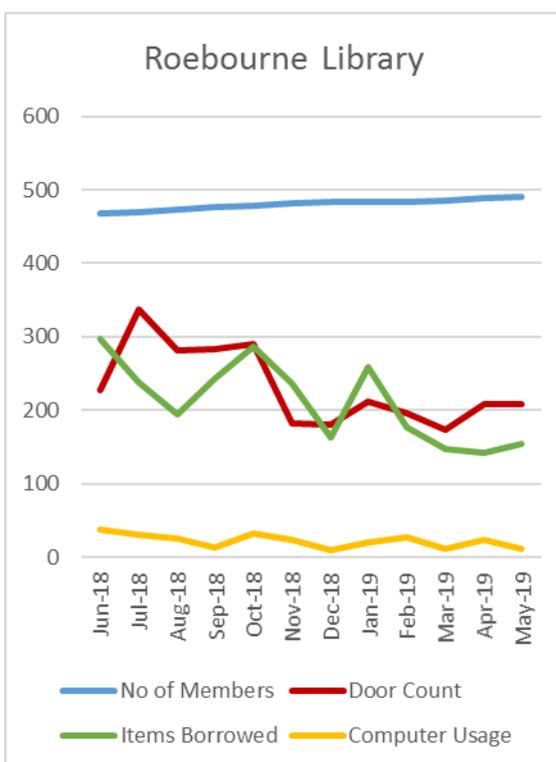
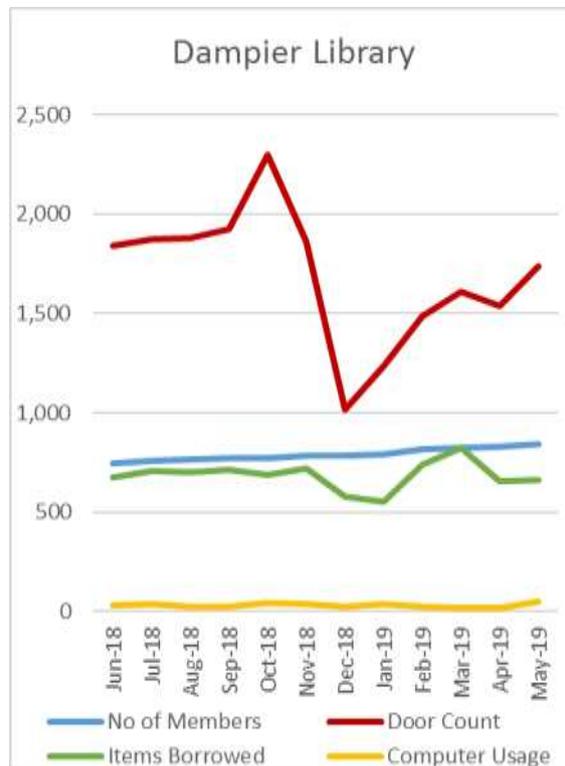
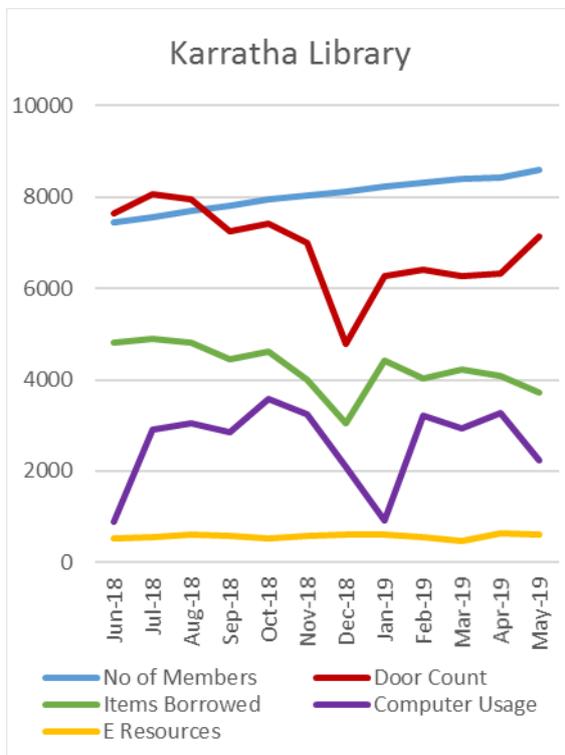
11 Venue Hire bookings including RFDS Ball, Rio Tinto Women in Mining Function, Arts on the Terrace, Toni Childs and A Taste of Ireland, plus dance school and theatrical groups regular weekly bookings.

15 Movie Screenings which included five sell-out screenings of Avengers - End Game.

2 Live Shows - two performances of Robot Song as part of the School Education programming and two performances of Melbourne International Comedy Festival, one of these performance was a sell-out.

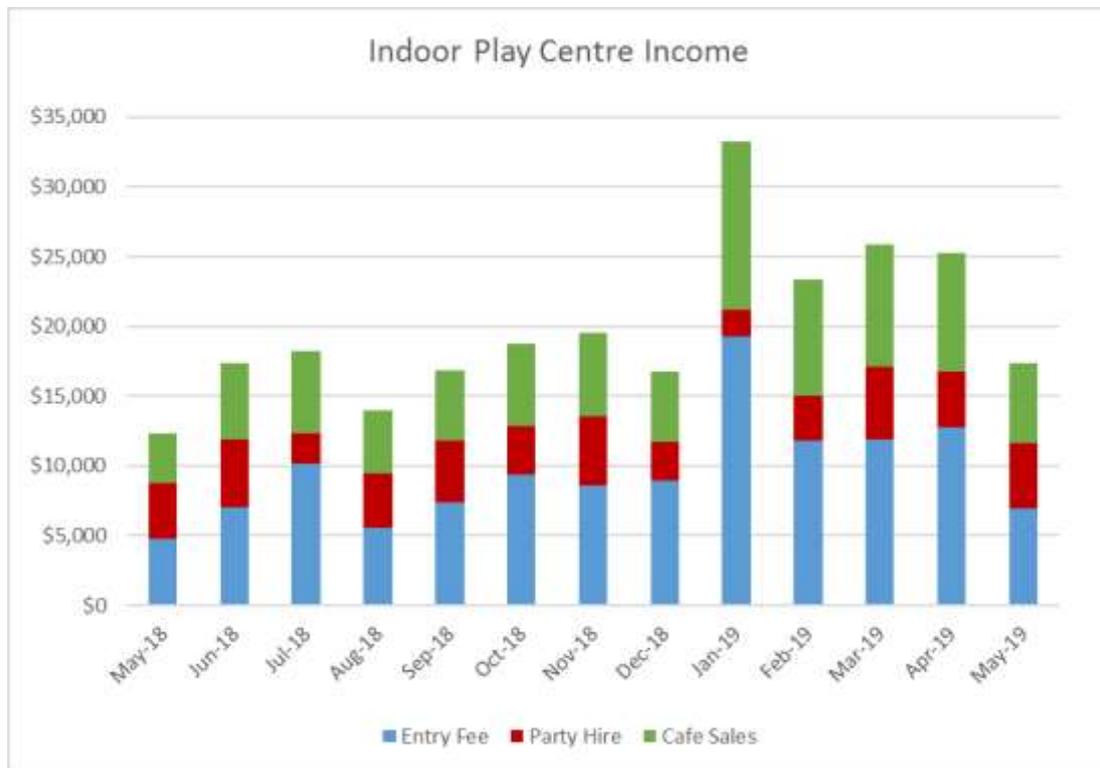
### 1.2 Library & Children’s Services

Memberships are steadily increasing particularly for computer usage. Library membership allows for 2 hours free computer usage. Increase in e-borrowing due to Wickham Library relocated to Wickham Community Hub on the 5<sup>th</sup> of May 2019.



## 2. YOUTH SERVICES

### 2.1 Indoor Play Centre



Indoor Play Café sales have continued to increase compared to last year’s totals. The centre has not been as busy due to the cooler weather. The Youth Shed will begin running programs like Messy Monday and Wiggly Wednesday again in the warmer months.

### 2.2 Youth Services

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761	813								

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196	782								

Eastern Corridor - The Base has seen a huge increase in attendance due to moving into the new facility at the Wickham Hub. A large portion of these young people are travelling in from Roebourne to attend programming. This has seen an increase in referrals as a result.

Western Corridor - May 2019 has seen the largest numbers in programming since opening. This is due to an increase in programming, now programming Monday to Saturday, with all programs being well attended by young people.

**2.1 Recreation Facilities**

**Karratha Leisureplex Membership Activity Update**

	May 2018	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019
<b>CURRENT MEMBERS</b>	932	1,096	1,116	1,144	1,147	1,299	1,344	955	1,325	1395	1382	1272	1193
<b>SUSPENDED MEMBERS</b>	122	156	136	135	175	150	146	431	187	132	142	166	167
<b>TOTAL MEMBERS</b>	1,054	1,252	1,252	1,279	1,322	1,449	1,490	1,386	1,512	1527	1524	1438	1360
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,800	1,597	2,737	2,327	1,873	2,597	2,834	2,041	2,359	3280	2353	1973	1988
<b>GYM MEMBER</b>	1,135	1,169	1,235	1,299	1,248	1,428	1,410	963	1,150	1368	1334	1237	1353
<b>POOL MEMBER</b>	660	445	526	456	752	1,639	1,971	1,210	1,816	1972	1407	1007	620
<b>GROUP FITNESS MEMBER</b>	969	866	1,054	1,083	1,016	1,161	1,246	662	728	1111	1054	850	1126
<b>24 HOUR MEMBER</b>	2,299	2,353	2,171	2,443	2,606	3,233	3,236	2,648	3,196	3491	3084	3143	2954
<b>TOTAL MEMBER VISITS</b>	<b>6,863</b>	<b>6,430</b>	<b>7,723</b>	<b>7,621</b>	<b>7,495</b>	<b>10,058</b>	<b>10,697</b>	<b>7,524</b>	<b>9,249</b>	<b>11222</b>	<b>9232</b>	<b>8210</b>	<b>8041</b>
<b>TREND</b>	<b>15%</b>	<b>-6%</b>		<b>-1%</b>	<b>-2%</b>	<b>34%</b>	<b>6%</b>	<b>-30%</b>	<b>23%</b>	<b>21%</b>	<b>-18%</b>	<b>-11%</b>	<b>-2%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>7.4</b>	<b>5.9</b>	<b>6.9</b>	<b>6.7</b>	<b>6.5</b>	<b>7.7</b>	<b>8.0</b>	<b>7.9</b>	<b>7.0</b>	<b>8.0</b>	<b>6.7</b>	<b>6.5</b>	<b>6.7</b>

	TOTAL18/19 Year to Date	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019
<b>AQUATIC</b>	70,043	3,533	3,057	8,110	14,818	15,861	12,094	12,573	14447	11582	7664	7850	
<b>GYM</b>	39,220	5,158	5,239	5,106	6,372	6,476	4,971	5,901	6914	5911	5696	5665	
<b>PERSONAL TRAINING</b>	1,761	272	358	237	295	276	200	123	224	221	246	312	
<b>GROUP FITNESS</b>	15,840	2,460	2,610	2,170	2,528	2,945	1,456	1,671	2882	2394	1883	2364	
<b>CRECHE</b>	8,233	1,113	1,151	1,096	1,478	1,370	809	1,216	1365	1087	1142	1222	
<b>HOLIDAY PROGRAM</b>	3,894	762	0	903	885	0	398	944	84	0	0	0	
<b>TOTAL RECORDABLE VISITS</b>	138,991	13,297	12,414	17,621	26,375	26,930	19,927	22,427	25916	21194	17208	17413	
<b>OTHER VISITS</b>	147,883	15,486	21,599	21,275	30,035	31,630	17,844	10,014	29242	29242	22594	28322	
<b>TOTAL VISITS</b>	286,874	28,783	34,013	38,896	56,410	58,560	37,771	32,441	55158	53613	39802	45735	
<b>GROUP FITNESS AV / CLASS</b>		14.06	14.18	12.69	13.89	14.8	10.7	15.2	16.6	14.5	12.6	12	
<b>Swim school participants</b>		204	204	204	555	555	555	556	556	556	310		

**Wickham Sporting Precinct**

	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019
<b>Total Members</b>	208	207	209	211	226	244	248	236	254	252	255	241	232
<b>Pool Attendance</b>	443	104	243	117	1,435	2,316	2,251	1,928	2,178	2041	1926	2999	218
<b>Group Fitness Average/ Class</b>	10.7	9.4	8.4	9.5	9.0	10.0	10.1	9.1	10.3	10.6	10.1	12.0	13.3
<b>Group Fitness Classes</b>	38	42	39	34	33	41	38	27	35	36	30	35	32
<b>Group Fitness Total Participants</b>	408	395	328	324	296	415	381	246	362	381	303	420	426
<b>Gym Attendance</b>	1,080	1,087	920	1,022	1,087	1,251	1,430	1,193	1,240	1432	1309	1290	1200
<b>Rec Programs</b>	0	98	225	90	189	198	290	132	196	204	438	391	71
<b>Play Program</b>	313	240	292	253	171	380	454	259	272	350	286	392	306
<b>TOTAL RECORDABLE VISITS</b>	2,244	1,924	2,008	1,806	3,178	4,560	4,806	3,758	4,248	4408	4262	5492	2221

**Roebourne Aquatic Centre**

	Mar 2018	Apr 2018	May to Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May to Aug 2019
<b>Pool Attendance</b>	1,181	500	CLOSED	373	1,067	1,248	1024	872	1212	1113	883	CLOSED

**14.4 PLANNING SERVICES UPDATE**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>5 June 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the following planning decisions issued and other Planning Services actions for the period 01/05/2019 to 31/05/2019 (inclusive).

Points to note from reporting this period are:

- 70 development applications already submitted to the end of May, 2019. Only 96 development applications submitted in total for full calendar year in 2018;
- Approved development applications include the new industrial premises at Gap Ridge and Karratha Industrial Estate;
- Major new Pilbara Motor Group vehicle and automotive sales and servicing development approved by Development Assessment Panel for large site in Gap Ridge Homemaker Centre;
- The level of compliance in the Karratha Industrial Estate is increasing as a result of the KIE Compliance Audit and compliance actions being undertaken by business owners; and
- Cossack Scheme Amendment referred to WAPC for formal WAPC consideration.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA19013	Approved Delegate	Robe River Mining Co PTY LTD & Mitsui Iron Ore Development PTY LTD & Nippon Steel Australia PTY LTD & Sumitomo Metal Australia PTY LTD	David Manfred Baessler on behalf of Wickham Community Projects	9 Herbert Way WICKHAM WA 6720	Dev	Training space and storage incidental to community use.
DA19044	Approved Delegate	WA Land Authority	Shane Denney	50 Oxide Loop GAP RIDGE WA 6714	Dev	Light industry/warehouse and ancillary offices.
1614D	Approved Amendment	Malaga Properties Pty Ltd	Calibre Constructions PTY LTD	Lot 2011 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Amendment to service and light industry, parking and ancillary office. Two [2] storage units, caretaker's dwelling and ancillary works.
DA19046	Approved Delegate	Aboriginal Lands Trust	Michael Blomfield of Pindan Construction for Yaandina Community Services	54 Hampton Street ROEBOURNE WA 6718	Dev	Community Use - Sobering Up And Detox Facility.
DA19059	Approved Delegate	CSR Industrial Property Nominees No.1 PTY LTD	Neil Salvia Building Design	Lot 102 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	Dev	Warehouse.
P2480	Approved Council	State Of WA	Civeo PTY LTD	42 Madigan Road GAP RIDGE WA 6714	Dev	Amendment 7 - minor amendments to layout of approved workers accommodation facility (transient workforce accommodation: rooms, central facilities, car parking and ancillary works).
DA19076	Approved Delegate	Woodside Burrup PTY LTD	Woodside Burrup PTY LTD	Lot 384, Lot 574 Mof Road BURRUP WA 6714	Dev	Proposed geotechnical works.
DA19080	Approved Delegate	Adam James Ambroziak	Adam James Ambroziak	Unit 2 27-29 Balmoral Road PEGS CREEK WA 6714	Dev	Sea containers for commercial storage.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA19085	Approved Delegate	Glenn Raymond & Tracy Christine Gardiner	Glenn Raymond Gardiner	7 Hazell Court NICKOL WA 6714	Dev	Outbuilding - Sea container.
DA19095	Approved Delegate	Water Corporation	Peter John Coventry	Lot 3921 Robins Road MULATAGA WA 6714	Dev	Facilities associated with Equestrian Club: Sub-Lot 3 - 2 x 20ft sea containers. Sub-Lot 5 - water tank. Sub-Lot 10 - 40ft transportable building, 40ft sea container, 4 x shade sails, horse stables, 20ft sea container and wash pad.
DA19099	Withdrawn	Dean James McInroy & Jason O'Byrne	Jennifer Cliff	2 Fishwick Court MILLARS WELL WA 6714	Dev	Home Occupation - Coffee Business.
DA19096	Approved Delegate	City Of Karratha - Karratha Airport	Greenway Architects	Lot 86 99 100 300 4229 Bayly Avenue GAP RIDGE WA 6714	Dev	Aerodrome - temporary buildings to support helicopter operations.
DA19101	Approved Delegate	Hamersley Iron Pty Ltd (Karratha)	Sandra Murape	22 Cormorant Bend NICKOL WA 6714	Dev	Family day care.
DA19105	Approved Delegate	Murray John Mcfarlane	Thanyarapat Pattanapitsakul	34C Kallama Parade MILLARS WELL WA 6714	Dev	Home occupation - massage, hair dressing and beauty therapy.
DA19111	Approved Delegate	Borislav Kovacevic	Kirsten Kovacevic	70 Hunt Way BULGARRA WA 6714	Dev	Home occupation - spray tanning.
DA19107	Approved Delegate	Rio Tinto Iron Ore	Evolve Training Club Inc	Lot 782 Kurrajong Street WICKHAM WA 6720	Dev	Shade sails and temporary sea container associated with community use.
DA19082	Approved Delegate	Paul Raymond & Anna Lesley Kelly	Travers Clarke Trasan Contracting PTY LTD	60 Withnell Way BULGARRA WA 6714	R-Code	R-Code Variation - Outbuilding side boundary setback and height.
DA19086	Approved Delegate	Alannah May Turner	David Hornblow	13A Legendre Road NICKOL WA 6714	R-Code	R-code Variation - Side boundary setback.
DA19087	Approved Delegate	Anthony Christopher & Judith Elizabeth Aleckson	L E Roberts Building Design	11 Bardurra Street BAYNTON WA 6714	R-Code	R-Code Variation - Street setback and boat port height & side boundary setback.
DA18131	Approved Delegate	Robe River Mining Co Pty Ltd	Engenium	85 Wickham Drive WICKHAM WA 6720	R-Code	Amendment 1 to DA18131 temporary storage and laydown facility. Extend timeframe to remove temporary structures from site to 20 December 2019.

<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA19090	Approved Delegate	Matthew James & Elise Lenore Strange	Matthew James Strange	16 Kingfisher Way NICKOL WA 6714	R-Code	R-code variation - Outbuilding lot boundary setback.
DA19091	Approved Delegate	Morne & Chloe Janice Zietsman	Travers Clarke Trasan Contracting PTY LTD	13 Prymn Court PEGS CREEK WA 6714	R-Code	R-Code Variation - Outbuilding height and lot boundary setback.
DA19083	Approved Delegate	Woodside Energy Ltd (GRV Properties)	Timothy Byrne	33 Nickol Road NICKOL WA 6714	R-Code	R-Code Variation - Outbuilding side boundary setback and vehicular access.
DA19093	Approved Delegate	David Graham & Terri Ann Price	David Hornblow	28 Koolinda Parade BAYNTON WA 6714	R-Code	R-Code Variation - Primary street and side boundary setback (conversion of carport to garage and storeroom).
DA19106	Approved Delegate	Scott Leslie & Kate Elizabeth Foxley-Conolly	Scott Leslie Foxley-Conolly	26 Cowan Way PEGS CREEK WA 6714	R-Code	R-Code Variation - Outbuilding wall height, roof height and lot boundary setback.

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM19039	Application by Welcome Exploration PTY LTD For Exploration Licence 47/4136	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19040	Application for Exploration Licence 47/4149	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19041	Application for Exploration Licence 47/4142 by Windfield Metals PTY LTD	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19043	Application for Exploration Licence 47/4147 by Jadare Lithium Limited	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19044	Application for Exploration Licence 47/4137 by Wildpatch Enterprises PTY LTD	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19045	Application for Exploration Licence 47/4145 by Coniston PTY LTD	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM19046	Application for Exploration Licence 47/4138 by Drake (Euro) PTY LTD	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19049	Application for Exploration Licence 47/4143 by Cape Lambert Resources LTD	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19050	Application for Exploration Licence 47/4144 by European Lithium Limited	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19051	Application for Exploration Licence 47/4146 by FE Limited	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19052	Application for Exploration Licence 47/4148 by Karratha Metals Group	Reserve 33775: Management Order to the City for the Purpose of Recreation and Camping (Cleaverville).	Without further information, the City does not support mining activity within Reserve 33775, The City has requested the Mining Registrar to impose a 'no mining activity' condition on the portion of the exploration area applied for that encroaches upon Reserve 33775, should this exploration licence be granted.
LM19053	Request for comment on the proposed new lease over Lot 178 on Deposited Plan 186560.	178 Sturt Pea Road WICKHAM WA 6720	No objection to Department of Planning, Lands and Heritage granting a lease extension of 10 years plus 10 year option for Storage and Laydown purposes. Development approval has been granted to these uses.
LM19055	Request for comment on the placement of 1 x modular classroom - Wickham Primary School, 289 Tamarind Place Wickham WA 6720.	Lot 11 Carse Street WICKHAM WA 6720	No objection.

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM19056	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: TOW000020165061. Haul and replace 122m of 10 pair cable in existing conduit from pit at 1-3 Flynn Crescent to pit at 9-11 Flynn Crescent and Relocate Buried Pit at 1-3 Flynn Crescent to 10 Wilkie Crescent Dampier.	Flynn Crescent and Wilkie Crescent DAMPIER WA 6713	No objection.
LM19061	Applications for <i>Mining Act 1978</i> Miscellaneous Licences referred to City by DPLH to assist it in responding to DMIRS: 1. Application from Access Mining Dampier Pty Ltd for Miscellaneous Licence 47/881 over portion of Unnumbered UCL and portion of Lease N420498 (being portion of Lot 267 on Deposited Plan 93179) north-east of Karratha Airport. This proposed licence is for the purpose of “a bridge, a communication facility, a drainage channel, a pipeline, a power line, a pump station, a road, a water management facility and taking water”. This is all infrastructure proposed as part of Ecomag’s operations. 2. Application from Ecomag Dampier Pty Ltd for Miscellaneous Licence 47/882 over portion of Unnumbered UCL to the south of the Karratha Airport. This licence is for the purpose of “a pipeline, a power line and a road”. This is for EcoMag’s proposed access and utility infrastructure servicing arrangements from Dampier Road.	Lot 267 300 Bayly Avenue GAP RIDGE WA 6714	The City’s preference is that proponents access their proposed mining operations via a proposed road reserve from the existing Dampier Road intersection south of the Karratha Airport Reserve and running along the southern boundary of the Airport Reserve. The proponent has confirmed that the proposed Miscellaneous Licence would be cancelled if this road reserve were dedicated.
LM19069	Application to clear 151 hectares of native vegetation.	Lot 267 on Deposited Plan 93179 and Lot 300 on Deposited Plan 49873, GAP RIDGE WA 6714.	The City requests that the impact on mangrove communities within the application area be avoided wherever possible, and that the impact on riparian corridors that cross the application area be minimised. The City expects that this application has been referred to the Department of Biodiversity Conservation and Attractions to consider the environmental impacts of the proposed clearing.

<b>LANDS MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
LM19065	Land Access & Activity Notice (LAAN) NBN Network Construction - Project Reference: TOW000020111214. Install a new P5 pit on boundary of 52/54 Galbraith Rd and Bore approx. 10m underneath driveway of 52 Galbraith Rd and install P50 conduit	52 Galbraith Road PEGS CREEK WA 6714	No objection to proposed NBN works in the vicinity of 50-52 Galbraith Road.
LM19074	The Maintenance Services Directorate of the Department of Finance's Building Management & Works (BMW) business unit arranging placement of 1 x Modular Science Classroom for the Department of Training and Workforce Development (DTWD).	Karratha Senior High School Lot 555 Dampier Road BAYNTON WA 6714	No objection.

<b>ENFORCEMENT MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
E18011	Cell 3: Galvins Plumbing Company is using the office building for accommodation. Caretakers accommodation on site however office is larger and is being utilised instead of the caretakers.	Lot 33 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Planning compliance items have been rectified, inspected 07/05/19. Office building is no longer being used as dwelling (vacant), caretakers building is compliant converted back to 1 bedroom. Matter is closed.
E18040	Cell 4: Unapproved shade structure & 4 sea containers. Landscaping and parking is not as per the planning approvals.	Lot 1109 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development Application submitted for unauthorised development. File closed pending approval of application.
E18045	Cell 4: No development approval for 2 transportable buildings stored, tyre store room- different location. Car parking delineations, weeds/landscaping not as per the approvals.	Lot 1 COOLAWANYAH ROAD KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted to address the compliance items. File closed pending approval of application.
E18048	Cell 4: Extra office, transportable, sea containers, shade in front/rear of shed without development approval. Parking & landscaping are not as per approvals.	Lot 1150 Mooligunn Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted to address the compliance items. File closed pending approval of application.
E18050	Cell 4; Office is closer to the boundary than approved, patio pole rusted through. Toilets are not in the approved location, additional office in toilet spot but closer to office, several sea containers The car parking and land scaping to the site is different from the approved plans.	Lot 101 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Application lodged 09/05/19 for the unauthorised development. File closed pending approval of application.
E18052	Cell 4: Lessee has 1 sea container, also mentioned about carpark being used for storage and that it must not be used for this. Owner has 3 transportable buildings and several sea containers on site without development approval.	Lot 903 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted for the unauthorised use. File closed pending approval of application.
E18060	Cell 4: Unapproved caretakers, office and patio, 5 x sea containers and 3 roof domes to sea containers.	Lot 1105 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged for unauthorised development. File closed pending approval of application.
E18073	Cell 5: Storage Units, Landscaping in poor condition.	40 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Trees have been replaced, retic repaired and lawn mowed. File closed. No further compliance actions required.

<b>ENFORCEMENT MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
E18074	Cell 5: Storage Units, Landscaping in poor condition.	38 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Trees have been replaced, retic repaired and lawn mowed. File closed. No further compliance actions required.
E18077	Cell 5: GCS unapproved office, 2 sea containers with roof structure.	Lot 61 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted for the unauthorised development. File closed pending approval of application.
E18080	Cell 5: GCS, Unapproved offices, crib room, ablutions block and several sea containers.	Lot 64 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application submitted for the unauthorised development. File closed pending approval of application.

ITEMS LODGED													
2019 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development Applications	7	9	15	19	20								70
R-Codes Applications	4	2	10	7	7								30
Land Matters	11	10	12	30	10								73
Enforcement Matters	2	15	4	2	2								25
<b>Monthly total</b>	<b>24</b>	<b>36</b>	<b>41</b>	<b>58</b>	<b>39</b>	<b>0</b>	<b>198</b>						
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	23	15	35	36	14								25
<b>Application Fees</b>	\$2,489	\$10,663	\$36,483	\$47,873	\$12,364								\$109,873
<b>2018 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	16	9	3	12	4	4	5	12	5	11	1	14	96
R-Codes Applications	3	8	3	10	9	5	4	8	9	6	6	4	75
Land Matters	13	10	6	3	7	10	6	21	10	12	7	14	119
Enforcement Matters	1	19	0	1	4	3	1	3	2	19	8	17	78
Shire of Exmouth Applications						2	5	5	1	0	0	0	13
<b>Monthly total</b>	<b>33</b>	<b>46</b>	<b>12</b>	<b>26</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>49</b>	<b>27</b>	<b>48</b>	<b>22</b>	<b>49</b>	<b>381</b>
<b>Processing Timeframe - Days</b>													
<b>Development Applications</b>	26	33	31	18	21	23	24	34	31	32	23	33	28
<b>Application Fees</b>	\$4,650	\$2,610	\$23,562	\$30,304	\$2,184	\$36,538	\$2,039	\$6,118	\$3,228	\$22,144	\$1,549	\$42,844	\$177,769

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Local Planning Strategy Finalising Strategy	Nil	Preparation of Schedule of Modifications which was a requirement of the WAPC upon receiving Council’s adopted version. A draft version of the Schedule of Modifications has already been considered by DPLH Officers and the Schedule has been updated to address DPLH Officer comments.	Schedule of Modifications setting out modifications between advertised version and version adopted by Council submitted to WAPC so LPS can be formally considered.	Within Tolerance
Scheme Amendment 39 TWA	TBB	Awaiting WAPC’s Statutory Planning Committee to consider Scheme Amendment.	Minister’s decision.	Within Tolerance
Modifications to DP 10 Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters. Final draft version of updated Workforce Accommodation supply and demand analysis submitted.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	Within Tolerance
Local Biodiversity Strategy	Vicki Long and Associates	Two days of field work have been completed. Positive engagement with Traditional Owners, who accompanied contractor during fieldwork. Weeds of National Significance recorded in two sites. Appropriate authorities have been notified. Final grant payment from DPIRD has been transferred to the City.	Remaining on-ground surveys are scheduled for June. Final report from Consultant due late July. Final report to DPIRD due soon after. Final payment to Contractor July/Aug.	Within Tolerance
Scheme Amendment 44 Cossack	TPG	Council has resolved to adopt Scheme Amendment and refer to WAPC for formal consideration. Scheme Amendment has been referred to the WAPC.	WAPC decision on the amendment.	Within Tolerance
Scheme Amendment 48 Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Proposal to increase amount of land to be rezoned (to align with agreement between MAC and Premier) referred to submitters for any additional comment.	Council to consider submissions and whether to adopt modified Scheme Amendment for final approval. Council’s resolution to be forwarded to the WAPC for consideration and a recommendation to the Minister.	On Target

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated cont.</b>				
Strategic Review of Statutory Planning Framework	TBB	Officer review of final document.	Implementation planning.	On Target
Scheme Amendment 51 Local Scheme Reserve: Public Purpose – Health to Urban Development (Lot 2898 Dampier Road, Baynton) Nickol Bay Hospital	Nil	Council resolved to initiate Scheme Amendment at April 2019 OCM.	Prepare Scheme Amendment document.	On Target
<b>Applicant initiated</b>				
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	Information justifying proposed coastal foreshore reserve submitted to DPLH and meeting held with DPLH Officers in effort to get in-principle agreement.	DPLH Officer in-principle agreement to proposed foreshore reserve. Otherwise, request WAPC to formally consider proposed coastal foreshore reserve.	On Target
Scheme Amendment 49 Additional Use: Restricted Noxious Industry – Lot 178 Sturt Pea Road, Wickham	Norwest Sand & Gravel	Scheme Amendment is on public advertising until 26 June 2019.	Council consideration of any submissions and Scheme Amendment for final adoption.	On Target
Scheme Amendment 50 Local Scheme Reserve: Community to Residential R40 Zoning (26 Padbury Way, Bulgarra)	Stewart Urban Planning	Council resolved to initiate Scheme Amendment at its April 2019 OCM.	Submission of Scheme Amendment document by Consultant.	On Target

<b>ENVIRONMENT AND SUSTAINABILITY PROJECTS LIST</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Environmental Strategy	Nil	Environment and Sustainability Advisory Group (ESAG) considered new Strategy Framework and workshopped strategic actions at its June 2019 meeting.	Internal stakeholder workshop input into Strategy formulation.	On Target
Solar Feasibility Study	Nil	Project brief under development.	Finalise project brief.	On Target

**14.5 REGULATORY SERVICES UPDATE**

<b>File No:</b>	<b>LE.245; LE.288; GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>4 June 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide annual statistics from Regulatory Services for the Council's information. The period reported on includes 01/05/2019 to 31/05/2019. Statistics for Rangers and Emergency Management, Environmental Health and Building Services will now be combined into a single report.

Ranger and Emergency Management

- There were 35 Insight calls received for this period, of which 27 were R1 codes which required an immediate response;
- Rangers received one Three Dog Application for 9 Miles Loop, Baynton. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Services;
- Reporting of paid infringements has been inconsistent as the reporting cut off times each month vary. The total amount of paid infringements for 2018 was \$133,273. This is an increase of \$24,513 from what was previously reported to Council; and
- Reporting has been amended to value of infringements paid to date which will capture payments which are received for the previous month. Infringements paid from 1 January 2019 to 30 May 2019 is \$58,009.

Building

- An application has been received to construct a two storey office premises on Hedland Place (old Scope printing premises).

**Rangers Statistics 2019**

CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Inspections/reinspections/audits</b>													
Activities on City Properties	11	4	7	7	33								62
Abandoned vehicles	18	21	34	32	30								135
Animal (dogs/etc)	91	123	160	161	153								688
Cats	41	42	51	47	39								220
Camping	1	1	0	6	14								22
Cyclone	3	0	43	19	2								67
Bushfire Hazard/Permit to burn	1	0	1	3	6								11
Litter	73	80	58	57	67								335
Parking	13	126	162	129	157								587
Off Road Vehicles	6	5	19	24	14								68
Unsanitary Properties	6	5	21	8	11								51
<b>Monthly total</b>	<b>264</b>	<b>407</b>	<b>556</b>	<b>493</b>	<b>526</b>	<b>0</b>	<b>2246</b>						
<b>Infringements Issued</b>													
Bushfire	1	0	0	0	0								1
Activities on City Properties	0	0	1	0	4								5
Animal Environment & Nuisance	6	0	2	1	1								10
Animal (dogs/cats/etc)	6	9	12	15	12								54
Camping	0	0	0	0	0								0
Litter	6	1	4	4	7								22
Parking	9	38	38	31	43								159
<b>Monthly total</b>	<b>28</b>	<b>48</b>	<b>57</b>	<b>51</b>	<b>67</b>	<b>0</b>	<b>251</b>						
<b>Infringements</b>													
Value of Infringements Paid to Date	10534	19560.45	29791.78	39505	58009								58009
Infringements withdrawn	3	4	2	6	2								17
<b>Impounded Dogs</b>													
Central	6	8	3	12	16								45
East	12	9	9	3	3								36
West	16	11	17	19	14								77
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>33</b>	<b>0</b>	<b>158</b>						
Released to Owner	10	13	15	16	19								73
Rehomed to SAFE	13	4	8	8	5								38
In pound at present	6	1	2	7	4								20
Holding pending court cases	0	1	2	0	0								3
Deceased	0	0	0	0	0								0
Euthanised	5	9	2	3	5								24
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>33</b>	<b>0</b>	<b>158</b>						
<b>Impounded Cats</b>													
Central	13	17	12	14	10								66
East	24	15	11	6	5								61
West	4	3	18	11	16								52
<b>Monthly total</b>	<b>41</b>	<b>35</b>	<b>41</b>	<b>31</b>	<b>31</b>	<b>0</b>	<b>179</b>						
Released to Owner	0	2	26	0	0								28
Rehomed to SAFE	22	16	14	9	5								66
In pound at present	4	1	0	2	0								7
Euthanised	14	16	1	18	26								75
Deceased	1	1	0	2	0								4
<b>Monthly total</b>	<b>41</b>	<b>36</b>	<b>41</b>	<b>31</b>	<b>31</b>	<b>0</b>	<b>180</b>						

**Ranger Statistics 2018**

2018 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>												
215	35	32	44	8	8	7	22	10	5	19	15	10
275	24	15	31	15	20	11	21	24	20	33	27	34
1641	165	132	99	150	148	125	153	187	106	118	101	157
443	23	30	40	48	47	39	47	45	20	22	34	48
103	1	2	4	10	17	19	11	16	8	12	2	1
36	2	2	3	0	0	6	1	0	1	9	4	8
120	7	9	10	5	2	8	3	3	4	58	5	6
808	24	22	44	161	86	96	47	79	73	60	31	85
2062	180	161	247	245	271	156	148	136	115	113	172	118
214	38	23	8	11	16	14	12	25	17	18	12	20
412	8	7	44	31	23	8	11	5	20	37	8	9
<b>6128</b>	<b>507</b>	<b>435</b>	<b>574</b>	<b>684</b>	<b>638</b>	<b>489</b>	<b>476</b>	<b>530</b>	<b>389</b>	<b>499</b>	<b>411</b>	<b>496</b>
<b>Infringements Issued</b>												
7	0	0	0	0	0	1	0	0	0	0	0	6
10	2	0	0	0	0	0	0	0	0	0	0	8
15	0	0	2	3	0	0	2	0	1	0	5	2
214	29	18	17	17	13	24	26	30	3	12	7	18
2	0	0	0	0	0	2	0	0	0	0	0	0
40	1	0	1	6	5	0	7	4	5	5	2	4
600	53	50	84	90	100	27	37	28	27	39	32	33
<b>888</b>	<b>85</b>	<b>68</b>	<b>104</b>	<b>116</b>	<b>118</b>	<b>54</b>	<b>72</b>	<b>62</b>	<b>36</b>	<b>56</b>	<b>46</b>	<b>71</b>
<b>Infringements</b>												
108,760	9316.5	17325	27472	38045	53731	65360	77549	84102	89880	96001	101863.4	108759.9
53	0	9	0	6	7	1	8	0	8	9	2	3
<b>Impounded Dogs</b>												
157	15	5	10	18	17	9	11	11	5	11	23	22
108	20	10	2	20	11	7	21	5	3	2	3	4
204	28	20	16	19	21	21	22	12	7	13	8	17
<b>469</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>43</b>
231	23	18	15	30	25	21	18	16	7	15	16	27
93	19	6	10	12	11	4	7	4	2	5	1	12
60	9	6	3	4	2	5	6	5	4	4	12	0
4	0	2	0	0	1	1	0	0	0	0	0	0
2	0	0	0	0	1	0	0	1	0	0	0	0
78	12	3	0	11	9	6	23	2	2	2	5	3
<b>468</b>	<b>63</b>	<b>35</b>	<b>28</b>	<b>57</b>	<b>49</b>	<b>37</b>	<b>54</b>	<b>28</b>	<b>15</b>	<b>26</b>	<b>34</b>	<b>42</b>
<b>Impounded Cats</b>												
113	6	8	10	13	13	11	10	10	8	2	13	9
75	0	2	9	14	4	1	4	9	3	7	15	7
95	5	1	4	8	12	7	10	4	0	17	13	14
<b>283</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>
9	1	0	0	2	0	0	0	2	2	1	0	1
93	4	1	9	9	4	2	1	5	3	21	27	7
11	0	0	0	0	1	3	1	0	1	1	2	2
164	6	10	14	23	23	12	22	16	4	3	11	20
6	0	0	0	1	1	2	0	0	1	0	1	0
<b>283</b>	<b>11</b>	<b>11</b>	<b>23</b>	<b>35</b>	<b>29</b>	<b>19</b>	<b>24</b>	<b>23</b>	<b>11</b>	<b>26</b>	<b>41</b>	<b>30</b>

<b>Environmental Health Statistics 2019</b>													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	6	15	15	10	40								86
Lodging house inspection	1	0	0	0	14								15
Camping/caravan park inspection	0	0	0	0	4								4
Public building inspection	0	0	1	0	8								9
Swimming pool inspection	0	0	0	0	0								0
Hairdressers inspection	0	2	0	0	0								2
Beauty therapy/skin penetration inspection	0	0	0	1	1								2
Septic tank inspections	1	1	1	4	0								7
Closed premises	6	10	0	3	2								21
<b>Monthly total</b>	<b>14</b>	<b>28</b>	<b>17</b>	<b>18</b>	<b>69</b>	<b>0</b>	<b>146</b>						
<b>Health nuisances/complaints investigated</b>													
Air Pollution	2	0	6	3	4								15
Building & Accommodation	4	1	1	2	0								8
Effluent & Water Pollution	0	0	1	3	0								4
Food Safety	1	0	4	8	2								15
Noise Pollution	6	3	6	10	2								27
Nuisance	1	3	2	2	2								10
Pest Control	3	3	1	9	3								19
Refuse & Litter	4	2	1	3	0								10
Skin Penetration	2	0	9	0	3								14
Stallholders & Traders	2	6	6	7	6								27
Other	0	0	0	0	0								0
<b>Monthly total</b>	<b>25</b>	<b>18</b>	<b>37</b>	<b>47</b>	<b>22</b>	<b>0</b>	<b>149</b>						
<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	1	0	0	0	1								2
Barmah Forest Virus (BHV)	0	0	0	0	0								0
Salmonellosis	1	1	26	4	2								34
Campylobacteriosis	1	1	1	2	6								11
Cryptosporidiosis	0	0	0	0	0								0
Other	2	0	1	0	1								4
<b>Monthly total</b>	<b>5</b>	<b>2</b>	<b>28</b>	<b>6</b>	<b>10</b>	<b>0</b>	<b>51</b>						
<b>Other health</b>													
Assess development applications	4	6	12	18	16								56
Assess building applications	0	0	0	0	0								0
Respond to swimming pool positive detections	2	0	2	4	1								9
Healthy dog day	0	1	0	0	1								2
Chicken bleeding	2	2	2	3	2								11
Infringements issued	0	0	0	0	0								0
<b>Monthly total</b>	<b>8</b>	<b>9</b>	<b>16</b>	<b>25</b>	<b>20</b>	<b>0</b>	<b>78</b>						

<b>Environmental Health Statistics 2018</b>													
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>													
249	10	55	24	26	12	10	10	11	18	19	17	37	
27	0	0	0	1	0	3	8	1	2	11	0	1	
7	0	0	5	2	0	0	0	0	0	0	0	0	
74	1	4	1	13	3	7	11	0	4	15	4	11	
25	0	0	0	0	0	0	0	0	0	16	9	0	
13	0	0	0	0	1	0	1	0	1	1	2	7	
26	1	1	1	0	1	3	0	1	1	3	5	9	
9	0	1	0	4	1	1	1	0	1	0	0	0	
39	5	2	2	2	6	3	0	5	1	2	9	2	
<b>469</b>	<b>17</b>	<b>63</b>	<b>33</b>	<b>48</b>	<b>24</b>	<b>27</b>	<b>31</b>	<b>18</b>	<b>28</b>	<b>67</b>	<b>46</b>	<b>67</b>	
<b>Health nuisances/complaints investigated</b>													
17	2	1	2	1	1	0	2	3	2	1	0	2	
19	0	1	2	1	1	4	2	2	2	0	3	1	
30	3	0	1	0	4	2	0	9	9	1	0	1	
21	2	3	3	1	2	0	0	1	1	4	2	2	
67	1	4	1	6	12	9	6	10	7	1	3	7	
30	2	3	1	2	1	4	5	4	2	1	3	2	
37	0	3	2	1	2	3	6	8	3	5	2	2	
33	2	8	2	4	0	1	3	6	2	3	1	1	
12	3	0	0	1	1	1	1	2	1	0	0	2	
64	4	4	3	15	2	6	5	6	3	6	6	4	
0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>330</b>	<b>19</b>	<b>27</b>	<b>17</b>	<b>32</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>51</b>	<b>32</b>	<b>22</b>	<b>20</b>	<b>24</b>	
<b>Notifiable infectious diseases</b>													
9	0	0	0	2	4	1	0	0	2	0	0	0	
1	0	0	0	1	0	0	0	0	0	0	0	0	
25	5	1	3	2	7	4	1	0	0	0	0	2	
15	2	1	1	0	1	2	0	4	2	2	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	
10	2	0	1	0	0	1	0	3	2	0	1	0	
<b>60</b>	<b>9</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>2</b>	
<b>Other health</b>													
45	0	2	7	2	0	1	0	5	5	8	4	11	
16	3	2	0	4	2	1	1	3	0	0	0	0	
3	0	0	1	0	0	0	0	2	0	0	0	0	
4	0	1	0	0	1	0	0	1	0	0	1	0	
24	2	2	2	3	2	2	2	1	2	2	2	2	
4	0	2	0	1	0	0	0	0	0	1	0	0	
<b>96</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>13</b>	

Building Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	0	0	0								0
Alterations and Additions	0	0	0	0	3								3
Swimming Pools and Spas	1	7	6	8	2								24
Outbuildings (inc signs and shade)	21	30	15	14	28								108
Group Development	0	0	0	0	0								0
Number sole occpcy units/grp development	0	0	0	0	0								0
Commercial	4	5	2	5	5								21
<b>Monthly total</b>	<b>26</b>	<b>42</b>	<b>23</b>	<b>27</b>	<b>38</b>	<b>0</b>	<b>156</b>						
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	0	1	0	0								1
BAC's	1	0	0	1	1								3
BAC Strata	0	0	0	1	0								1
<b>Monthly Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>5</b>						
<b>Occupancy Permits</b>													
Occupancy Permits	3	2	1	1	2								9
OP Strata	0	0	0	1	0								1
OP Unauthorised	0	0	0	0	0								0
<b>Monthly total</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>10</b>						
<b>Total \$'000 Construction Value</b>	<b>8,073</b>	<b>6,564</b>	<b>1,126</b>	<b>6,927</b>	<b>6,434</b>								<b>29,124</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	3	6	0	0	8								17
Shire of Wyndham (East Kimberley)	0	0	0	2	1								3
Port Hedland	8	6	8	6	6								34
<b>Monthly Totals</b>	<b>11</b>	<b>12</b>	<b>8</b>	<b>8</b>	<b>15</b>								<b>54</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	0	0	1	0	2								3
Certificate of Building Compliance	0	1	1	0	0								2
Certificate of Construction Compliance	0	0	0	0	0								0
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>								<b>5</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>7</b>	<b>403</b>	<b>0</b>	<b>927</b>								<b>1337</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>													
<b>Monthly total</b>	<b>12</b>	<b>54</b>	<b>43</b>	<b>30</b>	<b>86</b>								<b>225</b>

<b>Building Statistics 2018</b>													
<b>CATEGORY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0	0	0	2	0	0	1	3
Alterations and Additions	0	0	2	0	3	1	1	7	11	2	2	3	32
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7	5	3	49
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28	31	31	250
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	3	1	2	1	1	1	1	1	2	2	3	4	22
<b>Monthly Total</b>	<b>19</b>	<b>8</b>	<b>30</b>	<b>25</b>	<b>34</b>	<b>24</b>	<b>14</b>	<b>36</b>	<b>44</b>	<b>39</b>	<b>41</b>	<b>42</b>	<b>356</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	1	0	0	2	0	2	0	0	0	1	7
BAC's	0	0	2	0	7	0	0	0	0	0	3	0	12
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>19</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0	1	1	17
OP Strata	0	0	0	0	1	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	1	1	0
<b>Monthly Total</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>1,044</b>	<b>3,320</b>	<b>1,977</b>	<b>1,607</b>	<b>2,275</b>	<b>348</b>	<b>3,848</b>	<b>3,634</b>	<b>963</b>	<b>8,518</b>	<b>3,195</b>	<b>32,514</b>
<b>Applications Processed for Other Councils</b>													<b>YTD</b>
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6	9	5	78
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0	0	0	4
Port Hedland	4	8	1	16	6	6	13	4	6	8	5	15	92
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>5</b>	<b>26</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>20</b>	<b>174</b>
<b>Private Certifications Provided</b>													<b>YTD</b>
Certificate of Design Compliance	1	0	-	1	1	0	0	0	0	1	1	-	5
Certificate of Building Compliance	1	0	1	2	1	0	0	0	1	0	-	0	6
Certificate of Construction Compliance	0	0	1	0	1	0	1	0	0	0	-	1	4
<b>Monthly Total</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>0</b>	<b>1</b>	<b>39</b>	<b>412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>19</b>	<b>481</b>	<b>35</b>	<b>1,031</b>

<b>REGULATORY SERVICES PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
40 Mile FMP Implementation	Nil	YACMAC have installed site demarcation bollards as per the FMP.	Signage has been ordered for installation to identify short and long term sites. Additional “no camping” signage ordered to prohibit camping outside of areas designated in the FMP.	On Target.
Cleaverville FMP Implementation	Nil	Coastwest Grant application for \$50,000 was submitted on 15 April 2019 to partially fund high and medium priority works identified in the FMP.	Awaiting advice if the City was successful.	On Target.
NBBFB station improvements	Nil	Purchase orders have been issued to commence siteworks, fencing and carport construction. Site meeting with contractors held on 5 June 2019 to address any concerns and confirm timing of works.	Awaiting submission of Building permit applications from the contractors. Construction of fencing and carport structure to commence once permits issued.	On Target.
Smoke Free Strategy	Nil	Finalised consultation plan has been circulated to members with the proposed survey questions.	Final plan to be submitted to EMT for approval. Once endorsed by EMT, Officers will commence implementation of the plan.	On Target.
Review of Stall Holder Policy	Nil	Workshop with stallholders was attended by 15 vendors. 17 operation sites have been identified for further investigation.	Further investigation of additional sites to be conducted by Town Planning. Once this is completed, Officers will then liaise with fixed businesses on the policy and proposed sites.	On Target.

**14.6 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>7 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To inform Council of Economic Development activities in the month of May 2019.

**BACKGROUND**

Council's Strategic Community Plan 2016-2026 aims to attract diverse and sustainable business and employment opportunities.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Victoria Hotel Activation	Nil	The Roebourne Library was relocated to the Victoria Hotel and commenced operations from the new premises on 20 May 2019.	Work with Victoria Hotel Management to train staff on the caretaker service. Support management with the operations of the visitor information service and cultural attraction.	On Target.
EcoHub	Nil	Work commenced on the preparation of the scope of works to develop a detailed business plan to justify a discounted purchase price for the EcoHub.	Commence a procurement process.	On Target.
Freight Study	Nil	Discussions have been held with the Pilbara Development Commission to formalise an agreement to advance the establishment of a direct freight service. City Staff met with Pilbara Port Authority to discuss port operations.	Formalise an agreement and work with the PDC to complete the next steps identified in the report.	On Target.
2019 WA Regional Tourism Conference	Nil	Officers met regularly with Tourism Council WA to discuss the conference. The Partnership Agreement was executed. Tour packages have been developed for conference delegates and made available through the KTVC booking portal. Registration are now open and being promoted.	Continue engagement with TCWA, local operators and businesses to maximise the opportunity.	On Target.
2019 Developing Northern Australia Conference	Nil	Officers continue to meet with the conference organisers to plan for the conference and the related supporting events. Welcome initiatives have been planned and progressed.	Work with conference organisers to provide on-ground support for the planning of the conference.	On Target.
Destination Management Plan	Nil	Preliminary review of the 24 actions identified in the DMP against the City's project evaluation framework has been undertaken.	Workshop the projects with the TAG and industry to assist with prioritisation and project planning.	On Target.
Island Camping	Nil	A visit to East Lewis Island with MAC, DBCA and relevant consultants took place on 14 May 2019. Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies.	Continue to work with MAC on obtaining the relevant clearances to advance the initiative.	Within Tolerance.
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	Propagation and cultivation works continue at Kings Park with a focus on identifying the species that will have the most chance of commercial success. Currently 7 species are being grown with the greatest propagation rates occurring with Split Jack, Sandalwood and Caper bush.	Monitor and report on progress to inform the business case. Planning work to commence on preparing infrastructure to accommodate plants when they are relocated to Karratha / Roebourne.	On Target.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Economic Development Strategy	Nil	Economic Development Strategy was adopted at Council’s May meeting.	Integrate EDS into strategic planning framework.	On Target.
Karratha Tourism and Visitor Centre.	Nil	The centre was visited by 1165 people throughout May. Tour packages for Tourism Conference delegates have been uploaded into the City’s online booking system.	Continue to review and monitor the service to ensure it meets the needs of visitors and operators. Work with tourism operators to promote their businesses.	On Target.
Economic Development Communications	Nil	The Economic Development Website was updated and the Bulletin was released in May. The bulletin has been sent to 107 recipients and opened 267 times. Approximately 30% of recipients followed a link. No recipients have marked it as spam or unsubscribed.	Prepare next bulletin for distribution.	On Target.
Roebourne Gaol Precinct Activation	Nil	The buildings are still closed to the public as works by the State to make the site safe are ongoing.	Officers will continue to liaise with State Government Departments to ensure the works are completed.	Within Tolerance.
Economic and Demographic Statistics	REMPPLAN	Progress has been made the population forecast from REMPLAN. A preliminary forecast was prepared for review. Work commenced on the preparation of a growth scenario forecast.	Continue to work with REMPLAN to finalise the population forecast based on the latest information available. Prepare a growth scenario forecast.	On Target.
Renewables Study (Solar and Wind)	Nil	Work commenced on a review of town planning implications on the development of renewable energy projects in the City.	Review planning implications of renewables development. Officers continue to market the solar opportunity in Karratha.	On Target.
Solar Hydrogen	Nil	City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications	Assess the options available to develop a comprehensive understanding of the industry and develop a strategy to attract investment.	Within Tolerance.
Business Support Grants	Nil	Applications for the Take Your Business Online and Business Development Support Grants were received and assessment commenced. A report was prepared for Council to consider the applications for Take Your Business Online.	Work with applicants for the Business Development Support Grant to collect additional information to support applications. Administer grant funding.	On Target.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **18.1 CONFIDENTIAL ITEM 18.1 INTER-REGIONAL FLIGHTS UPDATE**

Also included is the following:

**ATTACHMENT TO ITEM 12.4 TAKE YOUR BUSINESS ONLINE GRANT SCHEME**

**ATTACHMENT TO ITEM 12.5 PROPOSED PARTNERSHIP WITH CHEVRON CITY TO SURF FOR ACTIV FOR THE 2019 CITY TO SURF EVENT IN KARRATHA**

**ATTACHMENT TO ITEM 13.1 LITTER AND SANITATION TENDER RECOMMENDATION REPORT**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 15 July 2019 at 6:30pm at Council Chambers - Welcome Road, Karratha.