



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 15 July 2019**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:  \_\_\_\_\_  
**Chris Adams - Chief Executive Officer**

## **DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)**

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### **NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### **INTERESTS AFFECTING IMPARTIALITY**

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### **IMPACT OF AN IMPARTIALITY CLOSURE**

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers Welcome Road, Karratha on Monday, 15 July 2019 was declared open at 6.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

<b>Councillors:</b>	Cr Peter Long [Mayor] Cr Grant Cucel [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling Cr George Levissianos Cr Pablo Miller Cr Kelly Nunn Cr Daniel Scott Cr Evette Smeathers Cr Joanne Waterstrom Muller	
<b>Staff:</b>	Phillip Trestrail Arron Minchin Ryan Hall Simon Kot  Linda Phillips	Director Corporate Services Director Community Services Director Development Services Director Strategic Projects & Infrastructure Minute Secretary
<b>Apologies:</b>	Chris Adams	Chief Executive Officer
<b>Absent:</b>	Nil	
<b>Leave of Absence:</b>	Cr Georgia Evans	
<b>Members of Public:</b>	C Amalfi Isaac North	
<b>Members of Media:</b>	Rebecca Parish, ABC Alicia Perera, Pilbara News	

#### **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

#### **5 DECLARATIONS OF INTEREST**

Cr Long declared an interest in the following items:

- Indirect financial interest in item 10.5 Change of Rating Method for Resource Processing Properties as Cr Long's spouse is currently working on a contract where Woodside is the ultimate client.
- Financial interest in item 12.3 Application To Amend Approved Plans for Workforce Accommodation at Lot 3799 Rankin Road, Nickol as Cr Long's spouse undertakes work for Woodside.

Cr Bertling declared an interest in the following items:

- Financial interest in item 12.1 Business Development Support Grant Scheme Applications 2019 as Cr Bertling has been engaged to photograph and video the 2019 Business Excellence Awards.
- Financial interest in item 12.6 Proposed Rezoning of Lot 589 and Portion Lot 588 (Site L) Burrup From Strategic Industry To Conservation, Recreation and Natural Landscapes as Cr Bertling is employed by Murujuga Aboriginal Corporation on a contractual basis.

Cr Miller declared an interest in the following item:

- Impartiality interest in item 12.1 Business Development Support Grant Scheme Applications 2019 as Cr Miller's spouse is a Member of the Karratha and Districts Chamber of Commerce and Industry.

Cr Nunn declared an interest in the following items:

- Indirect financial interest in item 10.5 Change of Rating Method for Resource Processing Properties as Cr Nunn works for Woodside in her capacity at Volunteering WA and her spouse is employed by Rio Tinto and holds Rio Tinto shares.
- Indirect financial interest in item 12.3 Application To Amend Approved Plans for Workforce Accommodation at Lot 3799 Rankin Road, Nickol as Cr Nunn works for Woodside in her capacity as Co-ordinator for the Pilbara Volunteer Hub.
- Indirect financial interest in item 12.7 Land Tenure Rationalisation for Port Walcott Yacht Club as Cr Nunn's spouse is employed by Rio Tinto and holds Rio Tinto shares.

Cr Smeathers declared an interest in the following items:

- Financial interest in item 10.5 Change of Rating Method for Resource Processing Properties as Cr Smeathers' spouse is employed by Woodside.
- Financial interest in item 12.3 Application To Amend Approved Plans for Workforce Accommodation at Lot 3799 Rankin Road, Nickol as Cr Smeathers' spouse is employed by Woodside.

Cr Waterstrom Muller declared an interest in the following items:

- Indirect financial interest in item 10.5 Change of Rating Method for Resource Processing Properties as Cr Waterstrom Muller holds Woodside shares and her spouse is employed by Woodside.

- Impartiality interest in item 12.1 Business Development Support Grant Scheme Applications 2019 as Cr Waterstrom Muller is a Member of the Pilbara Tourism Association Sub Committee for Cruise Ships.
- Financial interest in item 12.3 Application To Amend Approved Plans for Workforce Accommodation at Lot 3799 Rankin Road, Nickol as Cr Waterstrom Muller’s spouse is employed by Woodside and she holds Woodside Shares.

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154383  
 MOVED : Cr Bertling  
 SECONDED : Cr Smeathers

That the Minutes of the Ordinary Meeting of Council held on Friday, 28 June 2019, be confirmed as a true and correct record of proceedings.

**CARRIED**

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FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

<b>Mayor</b>
05/06/2019 – NA Aquaculture Situational Analysis meeting
05/06/2019 – KDCCI: Roundtable - Suppliers & Contractors meeting
05/06/2019 – Environment & Sustainability Advisory Group (ESAG) Meeting
11/06/2019 – Pre-conference meeting - OECD Conference of Mining Regions and Cities Sweden
12/06/2019 – OECD Conference of Mining Regions and Cities Sweden
13/06/2019 – OECD Conference of Mining Regions and Cities Sweden
17/06/2019 – Councillor Briefing Session
18/06/2019 – Meeting with Fortescue Metals Group Ltd (Autonomy)
18/06/2019 – Pilbara Critical Infrastructure Security Collective meeting
19/06/2019 – Meeting with Fortescue Metals Group Ltd (Hydrogen refuelling infrastructure)
20/06/2019 – Meeting with Pilbara Development Commission
21/06/2019 – Musica Viva in Schools Concert - Baynton West Primary School
21/06/2019 – Meeting with the Department of Planning, Lands and Heritage
22/06/2019 – Nickol Bay Volunteer Bush Fire Brigade Annual Dinner
25/06/2019 – CRCNA Board Meeting
25/06/2019 – PUC Board Meeting
26/06/2019 – Meeting with Fortescue Metals Group Ltd (Autonomy)
26/06/2019 – Stallholder Policy Review meeting
26/06/2019 – Meeting with Santos Board
28/06/2019 – Ordinary Council Meeting
29/06/2019 – Meeting with the Karratha Lions Club

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 MAY 2019

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>26 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 31 May 2019.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 May 2019:

2018/19	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,996,498	108,012,392	101,371,744	99,939,611	(1,432,133)	-1.4%	↓
Operating Expense	(93,498,864)	(91,432,735)	(82,555,617)	(77,322,959)	5,232,657	-6.3%	↑
Non Operating Revenue	25,490,997	21,205,519	9,492,991	12,212,916	2,719,925	28.7%	↑
Non Operating Expense	(64,334,027)	(58,808,287)	(36,323,033)	(35,325,160)	997,873	-2.7%	↑
Non Cash Items Included	20,904,732	17,641,245	16,113,781	17,028,193	914,412	5.7%	
Restricted Surplus BFWD 17/18	1,019,841	831,611	831,611	831,611	0	0.00%	
Unrestricted Surplus BFWD 17/18	2,493,705	2,564,089	2,564,089	2,564,089	0	0.00%	
<b>Surplus/(Deficit) 18/19</b>	<b>72,882</b>	<b>13,834</b>	<b>11,495,567</b>	<b>19,928,301</b>	<b>8,432,735</b>		

This table shows that Council is currently in a surplus position of \$19.9m, a positive variance of \$8.4m compared to the budgeted year to date surplus position of \$11.4m, which is primarily comprised of timing differences for projects and associated reserve transfers.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances (greater than \$250K) contribute significantly to the total YTD variance shown in the above table.

<b>Operating Revenue</b>	
801,403	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 25% less income than forecast
392,322	▼ Contribution Village Road Culvert - Timing - Final invoice approved and being processed
309,948	▼ Grants & Contributions Ovals - Timing
304,000	▼ C'wealth Grant - Heavy Vehicle Safety Program - Timing
1,807,673	▼ <b>Sub Total</b>
<b>(1,807,673)</b>	▼ Net variance
<b>Operating Expenditure</b>	
2,121,652	▲ Shoulder Grading Various Road & Town Street Maintenance - Programmed works delayed due to TC Veronica cleanup; Village Road Bridge Repairs - works completed and awaiting invoice; Open Spaces and Reserves - program continuing and awaiting invoices for processing; Median Strip Mtce - Design and scope completed, project carried forward to 2019/20; Dampier Highway Streetscape - Project delayed - Stage 1 commenced with Stage 2 & 3 to be carried forward to 2019/20; Roundabout Mtce - Design and scope completed, construction to be carried forward to 2019/20; WM Design & investigation was delayed due to TC Veronica and invoice is due in June for processing; Dampier Pavilion - Building improvements - Timing
1,456,407	▲ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore revised revaluation amounts. As this is a non cash account, this has no impact on surplus
605,488	▲ Less Allocated to Works Overheads are higher than anticipated however this is a non cash amount, it has no impact on the final year estimated surplus
440,276	▲ Project Management Costs Allocated - Due to changes in staffing levels, costs are less than anticipated
482,370	▲ Wickham Recreation Facility Grounds - expenditure is lower than anticipated
408,686	▲ Litter Control, Street Sweeping & General Waste and Recycling Collection - Timing
329,351	▲ Karratha Airport Terminal Building Op Costs - Timing - Contribution for Qantas Lounge
5,844,230	▲ <b>Sub Total</b>
1,151,674	▼ TC Veronica Expenditure - Timing - Claims being prepared for reimbursement from insurance and National Disaster Relief and Recovery Arrangements Agency
1,151,674	▼ <b>Sub Total</b>
<b>4,692,556</b>	▲ Net variance
<b>Non Operating Revenue</b>	
3,823,705	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurring later than planned
960,175	▲ Tsf from Waste Facilities Reserve - Timing - Transfer occurred earlier than anticipated
4,783,880	▲ <b>Sub Total</b>
1,213,975	▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned
266,500	▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned
1,480,475	▼ <b>Sub Total</b>
<b>3,303,405</b>	▲ Net variance

<b>Non Operating Expenditure</b>	
1,616,633	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned
2,187,653	▲ Capital - Infrastructure - Welcome Park - works in progress and PC date due July 2019; Footpaths Lockyer St - Increase in scope to be completed in June; The Quarter Hotel Site - Timing; Pt Samson Foreshore Stage 3 Viewing Platform/Jetty - Works due to be completed by June; Depot Masterplan Stage 3 Carpark Upgrade - Timing; Wickham Community Hub Furniture & Equipment - Timing; Murujuga Nat Park Access Road - Timing; Village Road Culverts - Timing; Purchase Plant Roads & Parks - Timing - Final invoices received; Wickham Community Hub Carpark - Timing; Information Technology Software & Hardware Initiatives - Timing and Leisureplex Carpark - Timing - Stone removal and brick paving installation works completed in June
676,289	▲ Dampier Palms & Hampton Oval - Timing
379,000	▲ Sports Field Lighting Renewal - Timing
299,055	▲ Leachate Management System - commencement delayed due to TC Veronica
5,158,630	▲ <b>Sub Total</b>
4,329,639	▼ Tsf to Infrastructure Reserve - Timing - Transfer occurred earlier than planned
4,329,639	▼ <b>Sub Total</b>
<b>828,991</b>	▲ <b>Net variance</b>

Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

**FINANCIAL MANAGEMENT SUMMARY**  
**Local Government Financial Ratios**

<b>Period End 31 May 2019</b>	<b>Target Ratio</b>	<b>Original Annual Budget Ratio</b>	<b>YTD Actual Ratio</b>
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	8.76
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	0.63	0.71
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	7.0%	14.8%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.92	0.98
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	40.4	231.6

**Statement of Financial Position**

	2019 May	2019 April	% change
<b>Current</b>			
<b>Assets</b>	79,296,550	83,797,653	-5.37%
<b>Liabilities</b>	5,838,509	7,075,686	-17.48%
<b>Non Current</b>			
<b>Assets</b>	685,651,235	684,755,041	0.13%
<b>Liabilities</b>	1,109,428	1,109,428	0.00%
<b>Net Assets</b>	757,999,848	760,367,580	

Current Assets decreased by 5.37% from April to May, primarily due to a decrease in Rates and Trade Debtors. Current Liabilities decreased by 17.48% compared to April due to a decrease in accounts payable. Non-Current Assets increased by 0.13% and is attributable to progress being made on the capital works program including Mooligunn Rd Upgrade, Wellard Way Carpark Construction, Welcome Park, Leachate Management System and Dampier Palms and Hampton Oval Upgrades. There has been no change to the Non-Current Liabilities balance.

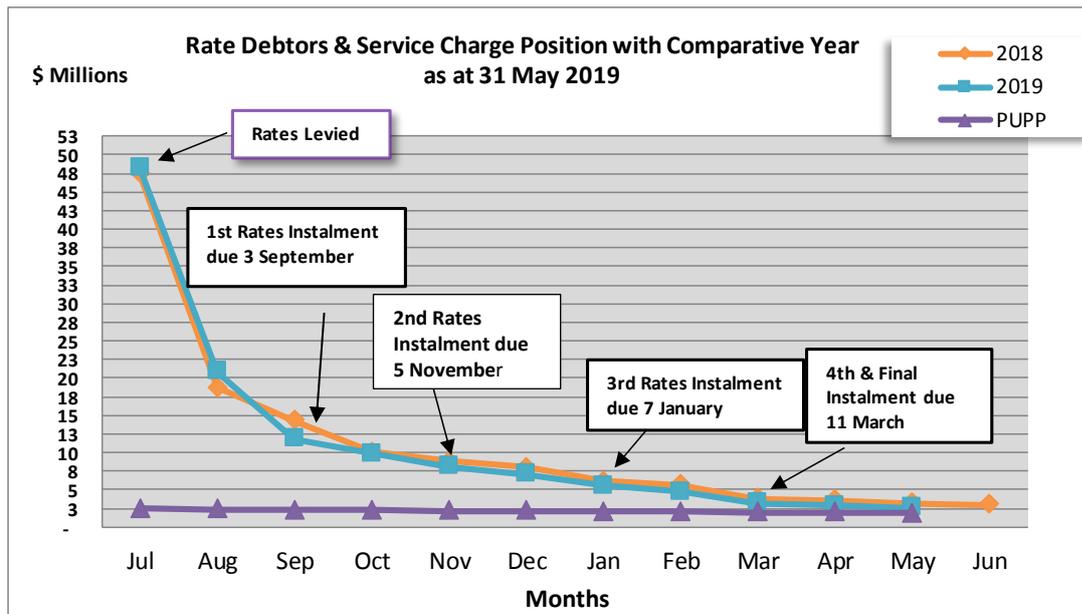
**Debtors Schedule**

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of May. The table also includes total Rates and PUPP Service Charges outstanding.

<b>Debtors Schedule</b>				
	2019 May	2019 April	Change %	Of Current Total %
<b>Current</b>	4,178,453	2,537,838	65%	73.7%
<b>&gt; 40 Days</b>	171,089	180,468	-5%	3.0%
<b>&gt; 60 Days</b>	18,544	507,932	-96%	0.3%
<b>&gt; 90 Days</b>	1,298,352	1,023,025	27%	22.9%
<b>Total</b>	<b>5,666,438</b>	<b>4,249,263</b>	<b>33%</b>	<b>100%</b>
<b>Rates Debtors</b>				
<b>Total</b>	<b>2,576,582</b>	<b>2,840,312</b>	<b>-9%</b>	<b>100%</b>
<b>PUPP Debtors</b>				
<b>Total</b>	<b>1,898,837</b>	<b>1,964,272</b>	<b>-3%</b>	<b>100%</b>

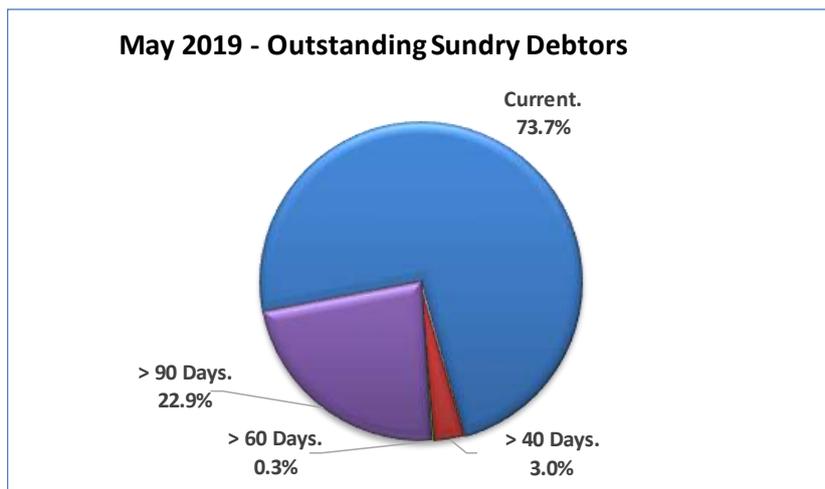
The balance of Rates Debtors has decreased from April 2019 by 9%, with approximately 94.5% of rates collected to date.

There was a decrease of 3% in the PUPP Debtors balance as PUPP instalment payments were received. PUPP payments have now been received on 99.5% of properties, and of those paid 97.5% have paid in full with 2.5% paying by instalments.

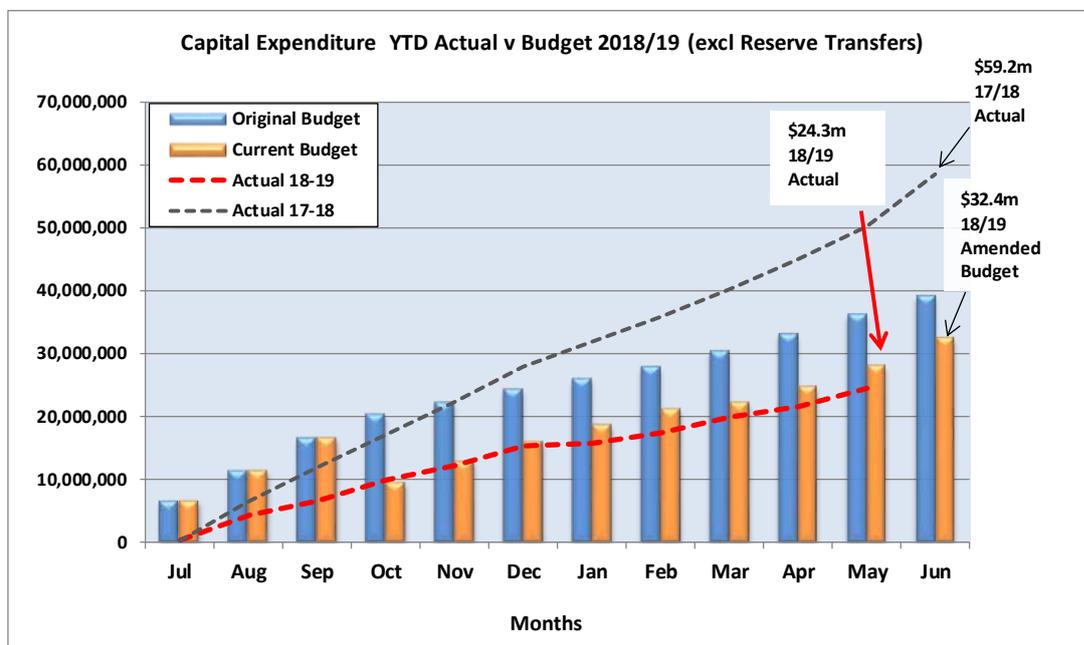


Collection of outstanding debts greater than 40 days are continuing in line with Council policy. The following table highlights outstanding balances for each ageing period, excluding grants and contributions for Trade Debtor balances in excess of \$5,000.

Debtor	Total \$	40 Days \$	60 Days \$	>90 Days \$	Comments
Frank Smith	41,593.20	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. A GPC has been served in relation to outstanding rates to affect the above resolution. The property owner has elected to defend the claim and officers are currently liaising with CS Legal and the property owner's legal counsel.
Karratha Gymnastics Club	17,723.96	5,515.00	0.00	0.00	Recreation facility bookings at Karratha Leisureplex for March 2019. First and final reminder sent.
Karratha Senior High School	11,890.25	6,811.90	0.00	1,491.95	Recreation facility bookings at Karratha Leisureplex (KLP) for Feb and Mar 2019. Karratha SHS are liaising with Department of Education to confirm what each party is liable for per their new agreement.
Otan Karratha Pty Ltd	742,948.00	0.00	0.00	742,948.00	Contributions to Effluent Reuse Scheme and Nickol West Park expansion. Officers liaising with CS Legal to finalise a Statement of Claim for District Court proceedings.
Rambla Pty Ltd	68,749.84	0.00	8,589.58	20,100.97	Outstanding rent and utility charges. Debtor has agreed to a payment arrangement of \$6k per week and continues to make payments. No change from last month.
Virgin Australia Airlines Pty Ltd	417,696.70	132,206.28	0.00	0.00	Aircraft landings for March 2019. Debtor has advised that it does not process payments in June due to their EOFY reporting. Advice received that payment will be made in the first week of July 2019 and that penalty interest charges will be paid.



### Capital Expenditure



Council’s 2018/19 current Capital Expenditure budget is \$32m with the majority associated with major projects including Wickham Community Hub, Landfill Construction, Karratha Airport LA31 Hanger Project, Dampier Palms and Hampton Oval Redevelopment Project, and other infrastructure improvements. The following table shows Council is currently 12% below year to date budget in capital expenditure and is tracking at 67% on target with the annual budget for the financial year.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Amended Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-May-19			30-Jun-19		
Land	0	0	0%	0	0	0%
Artwork	25,000	9,800	-61%	200,000	25,000	39%
Buildings	9,560,355	8,686,451	-9%	11,924,695	10,033,198	87%
Equipment	131,900	79,461	-40%	257,740	131,900	60%
Furn & Equip	878,735	683,204	-22%	677,000	1,149,985	59%
Plant	2,580,145	2,052,309	-20%	1,723,500	2,580,145	80%
Infrastructure	14,871,346	12,863,901	-13%	24,335,934	18,527,148	69%
<b>Totals</b>	<b>28,047,481</b>	<b>24,375,126</b>	<b>-13%</b>	<b>39,118,869</b>	<b>32,447,376</b>	<b>75%</b>

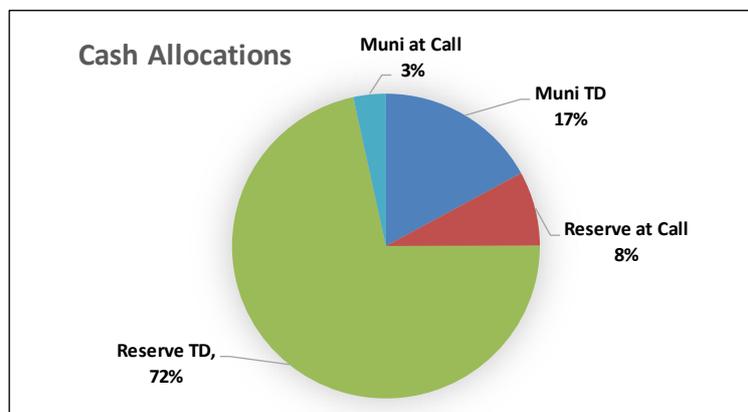
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

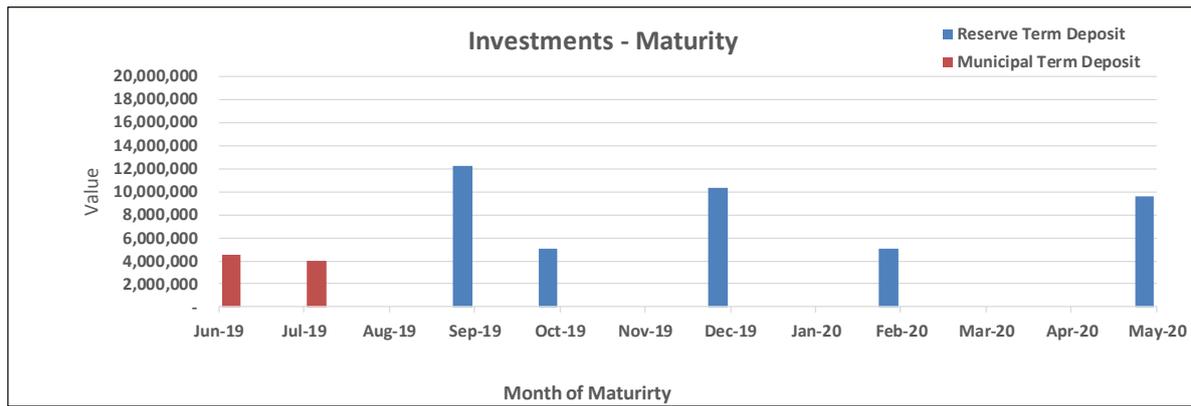
### Cash and Investments

Institution	Accounts	Principal Investment \$	Balance 31 May 2019 \$	Interest %	Investment Term	Maturity	Source
<b>RESERVE FUNDS</b>							
WBC	Business Premium Cash Reserve		1,094,884	1.30	At Call		Reserve at Call
WBC	Reserve Term Deposit	7,045,698	7,227,515	2.83	12 months	Jun-19	Reserve TD
BWEST	Reserve Term Deposit	10,000,000	10,193,718	2.73	9 months	Jun-19	Reserve TD
NAB	Reserve Term Deposit	12,000,000	12,234,164	2.75	12 months	Sep-19	Reserve TD
ANZ	Reserve Term Deposit	5,000,000	5,017,014	2.70	6 months	Oct-19	Reserve TD
AMP	Reserve Term Deposit	10,284,000	10,316,976	2.66	8 months	Dec-19	Reserve TD
WBC	Reserve Term Deposit	5,000,000	5,034,767	2.70	12 months	Feb-20	Reserve TD
WBC	Reserve Term Deposit	9,583,448	9,595,972	2.65	12 months	May-20	Reserve TD
<b>MUNICIPAL FUNDS</b>							
CBA	Municipal Term Deposit	2,008,647	2,010,586	2.35	2 months	Jun-19	Muni TD
AMP	Municipal Term Deposit	4,000,000	4,003,353	2.55	3 months	Jul-19	Muni TD
CBA	Municipal Term Deposit	2,500,000	2,503,164	2.20	1 month	Jun-19	Muni TD
WBC	Municipal (Transactional)		(84,424)	0.94	At Call		Muni at Call
N/A	Cash on Hand		17,905				Muni
<b>TOTAL</b>		<b>67,421,792</b>	<b>69,165,596</b>				

The balance of all Term Deposits includes interest accrued to 31 May 2019

While the municipal transactional account shows an overdraft position of (\$84,424), the actual bank balance as at 31 May 2019 was \$1,142,846. This occurs when payment transactions are processed at month end and appear as pending until the payment is deducted from the bank account. Whilst the City has an overdraft facility of \$1m, typically this is not required.



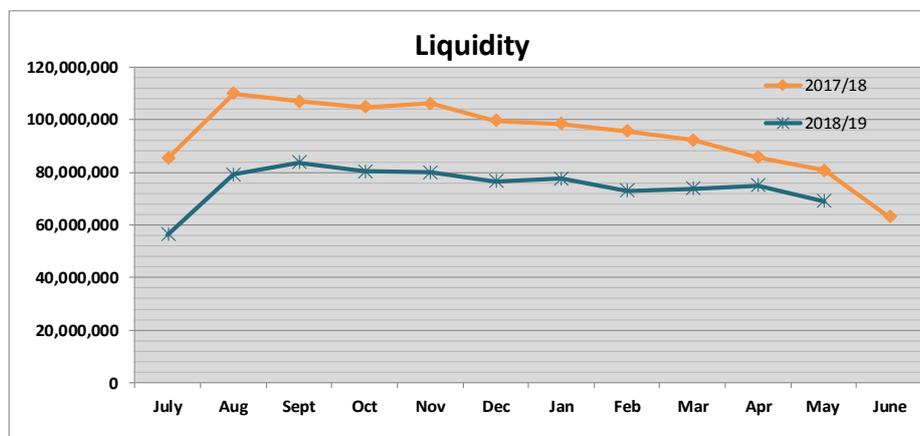


The Reserve Bank cash rate (overnight money market interest rate) remained steady during May at 1.5%. However, the most recent RBA decision on 5 June 2019 lowered the cash rate to 1.25%.

The Municipal funds held with Westpac Bank are currently earning 0.82% interest on balances between \$1m and \$5m in the everyday account and amounts greater than \$5m will earn 0.92%

During May, Council had a total of \$12.3m maturing in Municipal and Reserve investments, with \$5m of Reserve funds including additional funds of \$4.5m invested for 12 months at 2.65%, with the balance of funds used to cover expenditure.

The liquidity graph for 2018/19 demonstrates a slight decrease in liquidity from April, primarily due to payment of accounts payable.



As part of Council’s investment strategy, reserve funds were used to purchase a commercial property ‘The Quarter’ in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month End – May 2019 \$	Year to Date – May 2019 \$	Life to Date – May 2019 \$
Total Income Received	201,319	2,621,386	4,481,374
Total Expense Paid	(81,493)	(1,187,942)	(2,406,099)
<b>Net Income</b>	<b>119,826</b>	<b>1,433,444</b>	<b>2,075,275</b>
<b>Annualised ROI</b>	<b>7.2%</b>	<b>7.8%</b>	<b>5.4%</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the Council but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City of Karratha to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of May 2019 with a year to date budget surplus position of \$11,495,567 (comprising \$10,663,956 unrestricted surplus and \$831,611 restricted surplus) and a current surplus position of \$19,928,301 (comprising \$19,096,690 unrestricted surplus and \$831,611 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

- Our Programs/Services: 4.c.1.1 Management Accounting Services.
- Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	Nil	Nil
Environment	Nil	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer’s recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer’s recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City of Karratha.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per the Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30<sup>th</sup> April 2019; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31<sup>st</sup> May 2019.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154384  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Scott

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31<sup>st</sup> May 2019.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**City of Karratha**  
**Statement of Comprehensive Income**  
**By Nature or Type**  
**for the period ending 31 May 2019**

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2017/18
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	41,399,792	40,486,950	40,481,950	40,488,172	-	-	40,443,321
Fees and Charges	42,894,865	40,826,796	35,928,977	33,901,469	-	(2,027,508)	36,924,677
Operating Grant, Subsidies and Contributions	12,246,995	12,807,011	12,862,086	12,233,267	-	(628,819)	9,022,035
Interest Earned	2,126,232	2,363,748	2,212,079	2,290,569	-	78,490	3,161,870
Proceeds/Realisation	-	-	-	-	-	-	0.00
All Other	914,498	1,014,912	953,576	908,721	-	-	2,744,707
	99,582,382	97,499,417	92,438,668	89,822,198	-	(2,616,470)	92,296,610
<b>Expenses</b>							
Employee Costs	(32,541,395)	(34,468,059)	(31,821,292)	(31,676,407)	-	144,885	(33,781,501)
Materials and Contracts	(30,222,129)	(28,156,109)	(24,464,858)	(20,407,313)	-16.59%	4,057,545	(35,701,391)
Utilities (gas, electricity, water etc)	(5,573,095)	(5,869,501)	(5,172,830)	(5,132,252)	-	-	(5,327,723)
Interest Expenses	(10,106)	(10,106)	(10,106)	(9,120)	-	-	(9,703)
Depreciation	(20,831,619)	(17,906,884)	(16,379,420)	(15,760,335)	-	619,085	(20,623,163)
Insurance Expenses	(1,454,133)	(1,567,345)	(1,566,545)	(1,572,834)	-	-	(1,610,103)
Other Expenses	(2,790,858)	(3,165,006)	(2,850,841)	(2,498,452)	-12.36%	352,389	(5,341,372)
	(93,423,335)	(91,143,010)	(82,265,892)	(77,056,712)		5,209,179	(102,394,956)
	<b>6,159,047</b>	<b>6,356,407</b>	<b>10,172,777</b>	<b>12,765,486</b>			<b>(10,098,345)</b>
<b>Non Operating Grants, Subsidies &amp; Contributions</b>							
Contributions	8,411,700	10,141,922	8,562,023	9,984,442	16.61%	1,422,419	19,539,454
Profit on Asset Disposal	2,416	371,053	371,053	132,970	-64.16%	(238,083)	32,812
(Loss) on Asset Disposal	(75,529)	(105,414)	(105,414)	(1,538,342)	1359.33%	(1,432,928)	(135,544)
(Loss) on revaluation of Artwork/Sculptures							(458,379)
<b>Net Result</b>	14,497,634	16,763,968	19,000,439	21,344,556			8,879,998
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes on Revaluation of non-current Assets	0	(184,311)	(184,311)	1,272,096	-790.19%	1,456,407	(130,250,998)
<b>Total other comprehensive income</b>	<b>0</b>	<b>(184,311)</b>	<b>(184,311)</b>	<b>1,272,096</b>			<b>(130,250,998)</b>
<b>Total Comprehensive Income</b>	<b>14,497,634</b>	<b>16,579,657</b>	<b>18,816,128</b>	<b>22,616,652</b>			<b>(121,371,000)</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Expenses from Operations	Material Variance		Significant Items	
Materials & Contracts	-16.59%	4,057,545	1,199,377	▲ Wickham Recreation Facility, Squash Courts and Program Expenses - Timing
			669,600	▲ General Waste - Recycling Collection & Litter Control - Timing
			586,670	▲ Kta Airport Recoverable - Timing
			358,194	▲ Dampier Highway Streetscape - Timing - Stage 1 works being constructed in June. Stage 2 to be carried forward to 2019/20
			345,780	▲ Dampier Pavilion Building - Contractor commenced in May and is due for completion this FY
			240,268	▲ WM - Design & Investigation - Organics Study delayed, Project commenced late April
			223,763	▲ Open Space/Reserves Mtce - Timing
			215,743	▲ Bridge Maintenance - Timing
			197,071	▲ Roundabout Maintenance - Timing - Design completed and works to be carried forward to 2019/20
			195,893	▲ Red Earth Arts Precinct - Facility Expenses - Lineal staffing costs used however requirement fluctuates depending on events. Materials budget was overestimated
			157,167	▲ Economic Development Projects - Timing - Projects for Freight Study; Galvanising Feasibility Study Report & Business Survey are yet to be expended
			113,299	▲ IT Software Expenses - Timing
			72,030	▲ Parks & Gardens Mtce - Timing
			68,252	▲ P&G Wickham Entry Statement - Timing
			4,502,825	▲ <b>Sub Total</b>
			939,881	▼ Disaster Recovery - TC Veronica - Timing - Cyclone maintenance works to be claimed from DRFWA
			939,881	▼ <b>Sub Total</b>
			3,562,944	▲ <b>Net Variance</b>
Other Expenses	-12.36%	352,389	307,977	▲ Kta Airport Terminal Building Contribution for Qantas Lounge
			65,827	▲ Economic Development Projects - Timing
			373,804	▲ <b>Net Variance</b>
Other	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	16.61%	1,422,419	2,510,707	▲ Contributions - Roads - Recognition of roads constructed as part of City Centre works
			186,726	▲ Grants Community Safety - Additional Funds received for Footpath Lighting Program
			2,697,433	▲ <b>Sub Total</b>
			838,697	▼ Red Earth Arts Precinct Contribution - Timing
			392,322	▼ Contribution Village Road Culvert - Timing
			60,158	▼ Local Govt Programs - Road Projects Grants MRWA - Timing - invoices raised based on road expenditure to date
			1,291,177	▼ <b>Sub Total</b>
			1,406,256	▲ <b>Net Variance</b>

**Variance Commentary by Nature & Type (cont.)**

Other	Material Variance		Significant Items	
Profit on Asset Disposal	-64.16%	(238,083)	223,084	▼ Profit on Sale of Asset - Sale proceeds are less than forecast
Loss on Asset Disposal	1359.33%	(1,432,928)	1,268,073	▼ Disposal/resegmentation of roads as part of the IRIS Reconciliation Project
			116,503	▼ Loss on Sale Staff Housing - Sale proceeds were less than forecast
			<b>1,384,576</b>	▼ <b>Net Variance</b>
Changes on Revaluation of non-current Assets	-790.19%	1,456,407	1,272,096	▼ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversed revaluation amounts. As this is a non cash account, this has no impact on surplus

**City of Karratha**  
**Statement of Financial Activity**  
**for the period ending 31 May 2019**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	46,763,288	46,186,923	45,837,732	45,955,198	-	117,466	↑
Governance	16 43,480	83,173	81,929	98,973	20.80%	-	
Law, Order And Public Safety	566,021	1,000,188	935,113	1,158,520	23.89%	223,407	↑
Health	149,800	193,646	160,146	160,417	-	-	
Education and Welfare	58,608	58,608	53,774	63,808	18.66%	-	
Housing	592,840	1,041,305	985,847	778,922	-20.99%	(206,925)	↓
Community Amenities	13,352,759	12,090,121	11,197,090	9,989,846	-10.78%	(1,207,244)	↓
Recreation And Culture	21,928,049	21,764,196	20,623,186	19,551,230	-	(1,071,956)	↓
Transport	23,863,409	23,980,545	19,984,440	20,725,787	-	741,347	↑
Economic Services	421,945	1,169,930	1,089,380	1,023,714	-	(65,666)	↓
Other Property And Services	256,299	443,757	423,107	433,197	-	-	
	107,996,498	108,012,392	101,371,744	99,939,611	-	(1,432,133)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,573,030)	(1,567,617)	(1,398,725)	(1,356,982)	-	-	
Governance	16 (2,866,749)	(3,615,145)	(3,157,130)	(1,277,902)	-59.52%	1,879,228	↑
Law, Order And Public Safety	(1,443,485)	(1,585,382)	(1,455,317)	(1,391,678)	-	63,640	↑
Health	(1,284,185)	(1,205,109)	(1,107,337)	(1,175,507)	-	(68,170)	↓
Education and Welfare	(197,120)	(177,396)	(165,244)	(164,558)	-	-	
Housing	(387,960)	(419,692)	(397,357)	(793,790)	99.77%	(396,433)	↓
Community Amenities	(16,710,961)	(14,784,091)	(13,398,863)	(12,442,965)	-	955,898	↑
Recreation And Culture	(36,869,056)	(38,971,662)	(35,283,667)	(32,576,342)	-	2,707,325	↑
Transport	(29,892,240)	(25,024,901)	(22,534,685)	(23,946,953)	-	(1,412,268)	↓
Economic Services	(2,170,565)	(2,233,128)	(1,929,841)	(1,538,447)	-20.28%	391,394	↑
Other Property And Services	(103,513)	(1,848,612)	(1,727,451)	(657,836)	-61.92%	1,069,615	↑
	(93,498,864)	(91,432,735)	(82,555,617)	(77,322,959)	-	5,232,657	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	499,550	1,079,368	1,079,368	495,876	-54.06%	(583,492)	↓
Tsf From Aerodrome Reserve	1,515,906	356,405	582,258	582,259	-	-	
Tsf From Infrastructure Reserve	14,585,419	11,423,715	2,071,527	5,895,232	184.58%	3,823,705	↑
Tsf From Partnership Reserve	7,194,049	6,137,870	4,283,360	3,069,385	-28.34%	(1,213,975)	↓
Tsf From Waste Management Reserve	0	492,811	0	960,175	-	960,175	↑
Tsf From Workers Comp Reserve	0	266,500	266,500	0	-100.00%	(266,500)	↓
Tsf From Medical Services Assistance Reserve	54,396	54,396	0	0	-	-	
Tsf From Carry Forward Budget Reserve	1,157,645	1,310,422	1,133,029	1,133,029	-	-	
Tsf From Economic Development Reserve	400,000	0	0	0	-	-	
Repayments Self Supporting Loans	84,032	84,032	76,949	76,961	-	-	
	25,490,997	21,205,519	9,492,991	12,212,916	28.65%	2,719,925	
<b>Expenses</b>							
Purchase Of Assets - Artwork	(200,000)	(25,000)	(25,000)	(9,800)	-60.80%	-	
Purchase Of Assets - Buildings	(11,924,695)	(10,033,198)	(9,560,355)	(8,686,451)	-	873,904	↑
Purchase Of Assets - Equipment	(257,740)	(131,900)	(131,900)	(79,461)	-39.76%	52,439	↑
Purchase Of Assets - Furniture & Equipment	(677,000)	(1,149,985)	(878,735)	(683,204)	-22.25%	195,531	↑
Purchase Of Assets - Plant	(1,723,500)	(2,580,145)	(2,580,145)	(2,052,309)	-20.46%	527,836	↑
Purchase Of Assets - Infrastructure	(24,335,934)	(18,527,148)	(14,871,346)	(12,863,901)	-13.50%	2,007,445	↑
Loan Principal Repayments	(81,408)	(81,408)	(81,408)	(81,408)	-	-	
Tsf To Aerodrome Reserve	(48,832)	(104,019)	(96,459)	(95,145)	-	-	
Tsf To Dampier Drainage Reserve	(276)	(283)	(259)	(255)	-	-	
Tsf To Plant Replacement Reserve	(10,533)	(22,544)	(20,641)	(20,344)	-	-	
Tsf To Walkington Theatre Reserve	(836)	(857)	(785)	(773)	-	-	
Tsf To Workers Compensation Reserve	(14,105)	(14,434)	(13,215)	(13,025)	-	-	
Tsf To Infrastructure Reserve	(16,908,688)	(18,870,256)	(865,782)	(5,177,028)	497.96%	(4,311,246)	↓
Tsf To Partnership Reserve	(6,554,516)	(6,466,510)	(6,462,894)	(4,844,872)	-25.04%	1,618,022	↑
Tsf To Waste Management Reserve	(1,404,162)	(589,577)	(541,312)	(527,154)	-	-	
Tsf To Mosquito Control Reserve	(795)	(800)	(209)	(206)	-	-	
Tsf To Employee Entitlements Reserve	(114,958)	(130,694)	(119,660)	(117,942)	-	-	
Tsf To Community Development Reserve	(32,617)	(35,207)	(32,235)	(31,773)	-	-	
Tsf To Medical Services Assistance Package Reserve	(10,167)	(10,281)	(9,526)	(9,389)	-	-	
Tsf To Economic Development Reserve	(33,265)	(34,041)	(31,167)	(30,720)	-	-	
	(64,334,027)	(58,808,287)	(36,323,033)	(35,325,160)	-	997,873	

**City of Karratha**  
**Statement of Financial Activity**  
 for the period ending 31 May 2019

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	20,831,619	17,906,884	16,379,420	15,760,335	-	(619,085)
Movement in Accrued Interest	-	-	-	(987)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(172,420)	-	(172,420)
Movement in Land Held for Resale	0	0	0	35,893		
(Profit) / Loss On Disposal Of Assets	73,113	(265,639)	(265,639)	1,405,372	-629.05%	1,671,011
	20,904,732	17,641,245	16,113,781	17,028,193	-	914,412
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611	-	
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089	-	-
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>13,834</b>	<b>11,495,567</b>	<b>19,928,301</b>		<b>8,432,735</b>

### Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items	
Law, Order, Public Safety	23.89%	223,407	186,726	▲ Grants Community Safety - Additional Funds received for Footpath Lighting Program
Housing	-20.99%	(206,925)	223,084	▼ Profit on Sale of Asset - Sale proceeds are less than forecast
Community Amenities	-10.78%	(1,207,244)	801,403	▼ Contaminated Waste Disposal Fees - DWER delay in licence amendment, resulting in approximately 25% less income than forecast
			75,933	▼ Town Planning Fees are less than forecast
			68,510	▼ Resource Recovery Facility Income less than forecast
			<b>945,846</b>	<b>▼ Net Variance</b>
Expenses from Operations	Material Variance		Significant Items	
Governance	-59.52%	1,879,228	1,456,407	▲ Asset Revaluation Adjustment - Assets carried at fair value have since been disposed, therefore reversing revaluation amounts. As this is a non cash account, this has no impact on surplus
			92,830	▼ Comm Engagement - Community Sponsorship - Fee Waivers are higher than forecast
			<b>1,549,237</b>	<b>▲ Net Variance</b>
Housing	99.77%	(396,433)	58,592	▼ Staff Housing less Alloc to General Admin is higher than anticipated, however as this is a non cash account, it has no impact on surplus
			116,503	▼ Loss on Sale Staff Housing - Sale proceeds were less than forecast
			<b>175,095</b>	<b>▼ Net Variance</b>
Economic Services	-20.28%	391,394	222,974	▲ Dampier Highway Streetscape - Timing - Stage 1 works commenced, Stage 2 & 3 to be carried forward to 2019/20
			196,571	▲ Roundabout Maintenance - Timing - Design completed and works to be carried forward to 2019/20
			<b>419,545</b>	<b>▲ Net Variance</b>
Other Property and Services	-61.92%	1,069,615	605,488	▲ Less allocated to Overheads throughout accounts have been fully allocated and are higher than anticipated, however as this is a non cash amount, it has no impact on surplus
			223,221	▲ Workers Compensation Claims are lower than anticipated
			240,268	▲ WM - Design & Investigation - Organics Study delayed, Project commenced late April
			154,865	▲ Depreciation - Vehicles & Plant - Timing - based on plant purchases
			<b>1,223,842</b>	<b>▲ Net Variance</b>
Non Operating Revenue	Material Variance		Significant Items	
Proceeds from Disposal of Assets	-54.06%	(583,492)	278,713	▼ Timing - Sale 2 x Staff Housing
			245,000	▼ Timing - Sale of Plant
			<b>523,713</b>	<b>▼ Net Variance</b>
Tsf from Infrastructure Reserve	184.58%	3,823,705	3,823,705	▲ Tsf from Infrastructure Reserve - Timing - Transfer occurred earlier than anticipated
Tsf from Partnership Reserve	-28.34%	(1,213,975)	1,213,975	▼ Tsf from Partnership Reserve - Timing - Transfer will occur later than planned
Tsf from Workers Comp Reserve	-100.00%	(266,500)	266,500	▼ Tsf from Workers Compensation Reserve - Timing - Transfer will occur later than planned

**Variance Commentary by Program (cont.)**

Non Operating Expenses	Material Variance			Significant Items
Purchase of Assets - Equipment	-39.76%	52,439	52,439	▲ Equipment Purchases - Timing
Purchase of Assets - Furniture & Equipment	-22.25%	195,531	90,559	▲ Furniture & Equipment - Wickham Community Hub - Final claims being processed and will be expended before end of FY
			115,281	▲ Information Technology - Hardware & Software Initiatives and Hardware Refresh - Timing
			<b>205,840</b>	<b>▲ Net Variance</b>
Purchase of Assets - Plant	-20.46%	527,836	313,554	▲ Plant Purchases - Timing
Purchase of Assets - Infrastructure	-13.50%	2,007,445	676,289	▲ Dampier Palms & Hampton Oval - Timing
			379,000	▲ Sports Field Lighting Renewal - Timing
			299,055	▲ Leachate Management System - commencement delayed due to TC Veronica
			186,835	▲ Pt Samson Foreshore Stage 3 Viewing Platform/Jetty - Works due for completion in June
			162,087	▲ Footpaths Lockyer St - Increase in scope to be completed in June
			153,869	▲ Wickham Community Hub Carpark - Final claims being processed and will be expended by June
			139,487	▲ Infrastructure Roads - Murujuga National Park Access Road - Timing
			86,436	▲ Welcome Park - Works in progress and PC date due July 2019
			85,222	▲ Village Road Culverts - Timing
			64,049	▲ Leisureplex Carpark - Timing - Stone removal and brick paving installation works completed in June
			50,560	▲ Depot Masterplan Stage 3 Carpark Upgrade - Timing
			<b>2,282,889</b>	<b>▲ Net Variance</b>
Transfer to Infrastructure Reserve	497.96%	(4,311,246)	4,329,639	▼ Tsf to Infrastructure Reserve - Timing - Transfer occurred earlier than planned
Tsf to Partnership Reserve	-25.04%	1,618,022	1,616,633	▲ Tsf to Partnership Reserve - Timing - Transfer will occur later than planned

**City of Karratha**  
**Net Current Funding Position**  
**for the period ending 31 May 2019**

	Year to Date Actual	Brought Forward
Note	31/05/2019	1/07/2018
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents - Unrestricted	8,439,187	1,469,462
Cash and Cash Equivalents - Restricted - Reserves	60,726,409	61,497,864
Trade and Other Receivables	9,759,235	13,759,165
Land held for Resale - Development Costs	35,893	0
Inventories	335,825	401,783
Total Current Assets	79,296,549	77,128,274
<b>Current Liabilities</b>		
Trade and Other Payables	1,830,984	12,167,145
Current Portion of Long Term Borrowings	(81,408)	(81,408)
Current Portion of Provisions	4,088,933	4,088,933
Total Current Liabilities	5,838,509	16,174,670
<b>Net Current Assets</b>	73,458,040	60,953,603
<b>Less</b>		
Cash and Cash Equivalents - Restricted - Reserves	(60,726,409)	(61,497,864)
Loan repayments from institutions	78,209	(20,116)
Movement in Accruals (Non Cash)	(173,407)	(172,420)
Land Held for Resale	(35,893)	0
<b>Add back</b>		
Current Loan Liability	(81,408)	(81,408)
Cash Backed Employee Provisions	4,971,413	4,853,471
Current Provisions funded through salaries budget	2,437,756	0
<b>Net Current Asset Position</b>	<b>19,928,301</b>	<b>4,035,267</b>
1) Note Explanation:		
Trade & Other Receivables	(382,622)	2,175,921
Rates Debtors	2,576,582	2,990,652
Sundry Debtors	7,565,275	8,592,592
Total Trade and Other Receivables	9,759,235	13,759,165

**City of Karratha**  
**Statement of Financial Position**  
**As at 31 May 2019**

	2018/19	2017/18
	\$	\$
<b>Current Assets</b>		
Cash On Hand	18,205	17,805
Cash and Cash Equivalents - Unrestricted	8,420,982	1,451,657
Cash and Cash Equivalents - Restricted (Reserves/Muni)	60,726,409	61,497,864
Trade and Other Receivables	9,759,235	13,759,165
Inventories	371,719	401,783
<b>Total Current Assets</b>	<u>79,296,550</u>	<u>77,128,274</u>
<b>Non Current Assets</b>		
Trade and Other Receivables	266,398	331,200
Property, Plant and Equipment	288,631,576	283,655,768
Infrastructure	396,264,903	392,002,462
Inventories	488,358	524,251
<b>Total Non Current Assets</b>	<u>685,651,235</u>	<u>676,513,681</u>
<b>Total Assets</b>	<u>764,947,785</u>	<u>753,641,955</u>
<b>Current Liabilities</b>		
Trade and Other Payables	1,830,984	11,722,301
Long Term Borrowings	(81,408)	81,408
Provisions	4,088,933	4,088,933
<b>Total Current Liabilities</b>	<u>5,838,509</u>	<u>15,892,642</u>
<b>Non Current Liabilities</b>		
Long Term Borrowings	347,861	346,453
Provisions	761,567	761,567
<b>Total Non Current Liabilities</b>	<u>1,109,428</u>	<u>1,108,020</u>
<b>Total Liabilities</b>	<u>6,947,937</u>	<u>17,000,663</u>
<b>Net Assets</b>	<u>757,999,848</u>	<u>736,641,292</u>
<b>Equity</b>		
Accumulated Surplus	455,518,101	432,129,993
Revaluation Surplus	241,755,335	243,013,433
Reserves	60,726,412	61,497,867
<b>Total Equity</b>	<u>757,999,848</u>	<u>736,641,292</u>

**City of Karratha**  
**Cash & Cash Equivalents**  
for the period ending 31 May 2019

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	18,205
Westpac at call	(114,531)
Term deposits	8,535,513
	<u>8,439,187</u>
<b>Restricted Cash</b>	
Reserve Funds	60,726,409
Restricted Unspent Grants	0
	<u>60,726,409</u>
<b>Total Cash</b>	<u>69,165,596</u>

**City of Karratha**  
**Statement of Financial Activity By Divisions**  
for the period ending 31 May 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	(890,541)	(792,241)	(737,936)	(679,356)
Net (Cost) to Council for Executive Admin	(653,851)	(677,865)	(626,855)	(637,967)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,544,392)</b>	<b>(1,470,106)</b>	<b>(1,364,791)</b>	<b>(1,317,323)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	41,963,151	41,066,181	41,046,231	41,095,977
Net (Cost) to Council for General Revenue	(9,434,933)	(10,179,249)	3,344,768	3,491,527
Net (Cost) to Council for Financial Services	(2,497,786)	(2,233,578)	(2,021,329)	(2,334,504)
Net (Cost) to Council for Corporate Services Admin	7,534,634	7,184,649	6,781,119	8,909,812
Net (Cost) to Council for Human Resources	(1,834,092)	(2,301,241)	(2,146,855)	(1,814,683)
Net (Cost) to Council for Governance & Organisational Strategy	(1,156,890)	(1,132,848)	(1,051,994)	(1,027,524)
Net (Cost) to Council for Information Services	(2,157,344)	(2,355,462)	(2,086,486)	(1,958,870)
Net (Cost) to Council for Television & Radio Services	(15,993)	(1,720)	(1,513)	(1,588)
Net (Cost) to Council for Business Improvement Process	0	0	0	0
Net (Cost) to Council for Staff Housing	109,976	732,474	794,269	403,317
Net (Cost) to Council for Public Affairs	(1,420,319)	(1,138,861)	(1,008,747)	(831,179)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,090,404</b>	<b>29,640,345</b>	<b>43,649,463</b>	<b>45,932,285</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Partnerships - Rio Tinto	600,451	(325,731)	(2,162,319)	(1,761,816)
Net (Cost) to Council for Comm. Engagement - Other Buildings (Part & En	94,146	116,050	116,050	101,450
Net (Cost) to Council for Comm. Engagement - Community Development	(1,006,799)	(1,150,746)	(861,490)	(822,717)
Net (Cost) to Council for Youth Services	74,200	81,000	105,865	115,325
Net (Cost) to Council for Comm. Engagement - Community Sponsorship	(621,532)	(654,211)	(435,911)	(567,548)
Net (Cost) to Council for Comm. Engagement - Daycare Centres	(68,057)	(35,832)	(37,921)	(27,201)
Net (Cost) to Council for Comm. Engagement - Child Health Clinics	(22,366)	(18,390)	(17,610)	(14,675)
Net (Cost) to Council for Karratha Entertainment Centre	(19,314)	(15,157)	(13,906)	(13,996)
Net (Cost) to Council for Roebourne Aquatic Centre	(195,424)	(225,207)	(259,597)	(432,329)
Net (Cost) to Council for Library Services	(2,221,548)	(2,124,731)	(1,959,223)	(1,916,775)
Net (Cost) to Council for Cossack Operations	(315,764)	(253,201)	(221,224)	(138,859)
Net (Cost) to Council for Ovals & Hardcourts	(2,017,068)	(2,035,704)	(2,274,768)	(1,943,212)
Net (Cost) to Council for Karratha Bowling & Golf	(611,494)	(624,896)	(574,303)	(567,696)
Net (Cost) to Council for Pavilions & Halls	(516,340)	(611,366)	(863,234)	(653,133)
Net (Cost) to Council for Comm. Projects - Leisure Projects	(776,712)	(857,352)	(689,527)	(495,546)
Net (Cost) to Council for Comm. Projects - Playgrounds	(89,102)	(92,808)	(89,469)	(48,438)
Net (Cost) to Council for Comm. Projects - Medical Services	0	65,382	11,068	11,345
Net (Cost) to Council for Other Buildings	(89,973)	(122,761)	(104,669)	(104,720)
Net (Cost) to Council for The Youth Shed	(1,017,525)	(1,079,379)	(990,989)	(979,041)
Net (Cost) to Council for Karratha Leisureplex	(3,826,585)	(3,920,465)	(3,574,865)	(3,354,401)
Net (Cost) to Council for Comm. Engagement - Pam Buchanan Family Ce	(192,260)	(127,096)	(122,099)	(38,455)
Net (Cost) to Council for Arts & Culture	(1,333,493)	(874,492)	(745,516)	(569,302)
Net (Cost) to Council for Dampier Community Hub	418,781	278,369	320,446	471,737
Net (Cost) to Council for Red Earth Arts Precinct	253,014	(628,296)	3,444,315	(1,607,478)
Net (Cost) to Council for Wickham Recreation Precinct	1,261,168	1,179,661	1,682,094	2,271,568
Net (Cost) to Council for Wickham Community Hub	(1,824,008)	(1,098,777)	(5,833,255)	(918,259)
Net (Cost) to Council for The Base	(331,992)	(146,428)	(116,396)	(106,495)
Net (Cost) to Council for Indoor Play Centre	(38,002)	45,967	43,632	43,085
<b>TOTAL COMMUNITY SERVICES</b>	<b>(14,433,598)</b>	<b>(15,256,597)</b>	<b>(16,224,821)</b>	<b>(14,067,582)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 31 May 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>DEVELOPMENT &amp; REGULATORY SERVICES</b>				
Net (Cost) to Council for Emergency Services	(29,841)	30,250	(19,370)	(15,939)
Net (Cost) to Council for Ranger Services	(930,597)	(681,961)	(603,935)	(599,336)
Net (Cost) to Council for Tourism/Visitors Centres	(520,000)	(251,943)	(239,443)	(199,412)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	0	(191,200)	(177,996)	(219,099)
Net (Cost) to Council for Community Safety	(244,545)	(178,697)	(130,103)	131,502
Net (Cost) to Council for Economic Development	(2,620,321)	(1,204,784)	(1,005,056)	(810,584)
Net (Cost) to Council for Camping Grounds	129,932	125,462	104,462	101,008
Net (Cost) to Council for Building Control	(279,999)	(261,280)	(247,075)	(330,666)
Net (Cost) to Council for Health Services	(957,249)	(931,319)	(889,313)	(969,574)
Net (Cost) to Council for Town Planning	(1,011,810)	(1,095,970)	(1,053,686)	(967,787)
Net (Cost) to Council for Strategic Planning	(275,008)	(267,046)	(247,276)	(231,279)
Net (Cost) to Council for Development Services	(34,000)	(24,000)	(21,000)	(18,607)
<b>TOTAL DEVELOPMENT &amp; REGULATORY SERVICES</b>	<b>(6,773,438)</b>	<b>(4,932,488)</b>	<b>(4,529,791)</b>	<b>(4,129,773)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Depots	(939,355)	(1,070,606)	(1,772,998)	(1,624,225)
Net (Cost) to Council for Public Services Overheads	325,349	781,942	707,825	(141,334)
Net (Cost) to Council for Fleet & Plant	813,408	95,534	92,343	229,174
Net (Cost) to Council for Roads & Streets	(7,099,536)	(6,946,700)	(6,521,714)	(3,773,655)
Net (Cost) to Council for Parks & Gardens	(5,348,427)	(4,132,290)	(3,407,325)	(3,186,938)
Net (Cost) to Council for Drainage	(1,074,004)	(819,195)	(720,399)	(1,102,010)
Net (Cost) to Council for Footpaths & Bike Paths	(1,382,513)	(1,737,358)	(1,270,050)	(1,216,853)
Net (Cost) to Council for Effluent Re-Use Scheme	(74,195)	(180,966)	(176,285)	(150,214)
Net (Cost) to Council for Cemeteries	(124,571)	(121,861)	(162,095)	(127,094)
Net (Cost) to Council for Public Toilets	(474,935)	(511,193)	(471,647)	(497,515)
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(937,266)	(673,747)	(1,681,940)	(1,031,801)
Net (Cost) to Council for Town Beautification	(2,238,082)	(2,127,480)	(2,202,171)	(1,348,281)
Net (Cost) to Council for Bus Shelters	0	(60,000)	0	35,000
Net (Cost) to Council for Private Works & Reinstatements	(96,402)	(124,611)	(121,303)	(140,207)
Net (Cost) to Council for Works Overheads	1,083,179	808,343	790,586	1,393,762
Net (Cost) to Council for Parks & Gardens Overheads	837,942	699,224	631,950	87,015
Net (Cost) to Council for Disaster Preparation & Recovery	(276,748)	(332,850)	(332,850)	(1,792,454)
Net (Cost) to Council for Tech Services	(4,445,774)	(4,291,981)	(3,954,904)	(1,806,371)
Net (Cost) to Council for Tech Services Overheads	0	(151)	(151)	(151)
Net (Cost) to Council for SP & Infrastructure Services	(25,000)	(22,500)	(20,750)	(21,859)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(21,476,930)</b>	<b>(20,768,446)</b>	<b>(20,593,878)</b>	<b>(16,216,011)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(587,871)	(310,068)	(288,844)	(240,531)
Net (Cost) to Council for Waste Collection	952,491	1,073,519	1,295,296	1,741,047
Net (Cost) to Council for Landfill Operations	(1,969,626)	(1,617,031)	(2,264,113)	(1,974,086)
Net (Cost) to Council for Waste Overheads	1,512,567	1,044,917	910,098	42,990
Net (Cost) to Council for Karratha Airport	9,799,685	9,216,089	7,511,247	6,899,780
Net (Cost) to Council for Other Airports	(9,956)	(2,000)	0	(681)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>9,697,290</b>	<b>9,405,426</b>	<b>7,163,684</b>	<b>6,468,519</b>
<b>TOTAL DIVISIONS</b>	<b>(3,440,664)</b>	<b>(3,381,866)</b>	<b>8,099,867</b>	<b>16,670,115</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
 for the period ending 31 May 2019

	2018/19 Original Budget	2018/19 Amended Budget	2018/19 Year to Date Budget	2018/19 Actual to Date
	\$	\$	\$	\$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(987)
Movement in Accrued Salaries & Wages	0	0	0	(172,420)
Movement in Land Held for Resale	0	0	0	35,893
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(137,514)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	1,019,841	831,611	831,611	831,611
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	2,493,705	2,564,089	2,564,089	2,564,089
<b>Surplus / (Deficit)</b>	<b>72,882</b>	<b>13,834</b>	<b>11,495,567</b>	<b>19,928,301</b>

**10.2 LIST OF ACCOUNTS – 1 JUNE 2019 TO 26 JUNE 2019**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>19 July 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 1 June 2019 to 26 June 2019.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 June 2019 to 26 June 2019 totalled \$21,396,016, which included the following payments:

- City of Karratha – Term Deposit Investments - \$16,000,000
- GBSC Yurra – Welcome Park Progress Claim - \$414,162

- Georgiou Group – Dampier Palms Redevelopment - \$373,467
- DFES – ESL Final Instalment - \$145,540
- Mitie Construction – Dampier Pavilion Refurb - \$118,600

Consistent with CG-11 Regional Price Preference Policy 61% of the value of external payments reported for the period were made locally.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Nil	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	Nil	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	Nil	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$\_\_\_\_\_ submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT68515 to EFT68954 (Inclusive);
3. Cheque Voucher 78597 to 78602;
4. Cancelled Payments: EFT68562, EFT68621, EFT68641, EFT68659, EFT68707, EFT68825, EFT68953, 78602;
5. Direct Debits: DD34897.1 to DD35066.1;
6. Credit Card Payments: \$19,465.72; and
7. Payroll Cheques \$809,367.86;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154385  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Bertling

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$21,396,016.59 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT68515 to EFT68954 (Inclusive);
3. Cheque Voucher 78597 to 78602;
4. Cancelled Payments: EFT68562, EFT68621, EFT68641, EFT68659, EFT68707, EFT68825, EFT68953, 78602;
5. Direct Debits: DD34897.1 to DD35066.1;
6. Credit Card Payments: \$19,465.72; and
7. Payroll Cheques \$809,367.86

Chq/EFT	Date	Name	Description	Amount
EFT68515	07.06.2019	Isentia Pty Limited (Media Monitors Australia Pty Ltd)	Media Coverage Statistics For 2016/2017/2018 Woodside Partnership	1,650.00
EFT68516	07.06.2019	Atom Supply	Stock - Uniforms, Grease Guns, Batteries, Cut Off Discs, HiVis Vests, Gloves, Signage, Hand Tools	2,064.71
EFT68517	07.06.2019	J Blackwood & Son Pty Limited	Litter Initiatives - Gloves, Stock - Barricade Fencing, Line Marking Paint, Dust Control Mops, Safety Boots, Hoses	1,234.37
EFT68518	07.06.2019	Ashdown-Ingram	Parts for Plant Repairs	817.85
EFT68519	07.06.2019	Adapt-A-Lift Group Pty Ltd	Equipment - Liftsmart Pt15-2 (1500kg Capacity)	1,540.00
EFT68520	07.06.2019	Barth Bros Automotive Machining	Stock - Filters (Various), Parts for Plant Repairs	2,411.63
EFT68521	07.06.2019	Kmart Karratha	Stock - Measuring Jug 500ml	12.00
EFT68522	07.06.2019	Village Roadshow Pty Ltd	REAP - Screening Of Movie Five Feet Apart	826.10

Chq/EFT	Date	Name	Description	Amount
EFT68523	07.06.2019	Woolworths Group Limited	Pound - Dog And Cat Biscuits, KLP - Kitchen Amenities, Stock - Fly Spray & Glen 20 Disinfectant Sprays, Hand Wash	569.29
EFT68524	07.06.2019	Leethall Constructions Pty Ltd	Footpath Lighting Program - Installation Of 31 Solar Lights/ Supply And Install Of Rock pitching	71,808.00
EFT68525	07.06.2019	303 Mullenlowe Australia Pty Ltd	Place Branding Services - Jan / May 2019	92,729.56
EFT68526	07.06.2019	NYFL - Cossack Management	Management Services Of Cossack As Per Tender 30-16/17, March-June 2019	71,500.00
EFT68527	10.06.2019	PACE Entertainment Group Pty Ltd	REAP Ticket Sales for Event	20,009.00
EFT68528	10.06.2019	Damien Oatway & Nicola Osborn	Musician For Arts On The Terrace Function 28/05/2019	500.00
EFT68529	10.06.2019	Aviation Safety Management Pty Ltd	Airport - Subscription For 29/05/2019 to 28/05/2020	2,242.00
EFT68530	10.06.2019	Playtec Pty Ltd	IPC - Preventative Maintenance Routine Service 04/03/2019	5,940.00
EFT68531	10.06.2019	Reece Pty Ltd	Stock - Retic Parts	37,408.05
EFT68532	13.06.2019	LFA First Response	Stock - Sharps Casing Stainless Steel	660.00
EFT68533	13.06.2019	Aerodrome Management Services Pty Ltd (AMS)	KTA Airport - Annual Technical Inspection	6,132.06
EFT68534	13.06.2019	Signature Music Pty Ltd	REAP - Trial Of Line Array Hire For Music Events	3,003.00
EFT68535	13.06.2019	Dampier Community Association	2018-19 ACADS - 50% Upfront payment - Citizen of the Year Awards	5,485.00
EFT68536	13.06.2019	Dampier Playgroup	Dampier Family Playgroup - 2018-19 Annuals 20% Final Payment - Magical Movement Session.	774.00
EFT68537	13.06.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KLP Upholstery Clean Of 250 Function Room Chairs	2,475.00
EFT68538	13.06.2019	Forpark Australia Pty Ltd	Stock - Playground S Hook 8mm	58.30
EFT68539	13.06.2019	Hart Sport	KLP - Sport and Programs Replacement 2 Folding Futsal Goals	550.30
EFT68540	13.06.2019	Hathaways Lubricants	Stock - Lubricants (Various)	1,507.08
EFT68541	13.06.2019	IT Vision	System Development - Synergysoft New Module Implementation And Licences	2,761.84
EFT68542	13.06.2019	Karratha & Districts Chamber Of Commerce (KDCCI)	Business Support - Careers Expo 2019	9,831.99
EFT68543	13.06.2019	KAW Engineering Pty Ltd	WM - WA North West Region Water Facility Study	275.00
EFT68544	13.06.2019	Karratha International Hotel	REAP - Re-stock Kiosk/Bar	4,547.20
EFT68545	13.06.2019	Leisure Institute Of WA Aquatics (Inc)	HR - Registration Fee For North West Aquatics Seminar	640.00
EFT68546	13.06.2019	Joyce Krane	DCH - Load And Transport 3 Air Con Units	1,817.20
EFT68547	13.06.2019	North West Oil	Plant - VLC Inspection Hydraulic Crane	1,089.00
EFT68548	13.06.2019	Parry's Merchants	IPC / WRP - Supplies For Resale	443.45
EFT68549	13.06.2019	Poinciana Nursery	Slashing Of Drains/Chook Food	6,500.80
EFT68550	13.06.2019	St John Ambulance	KLP - Festival Of Football Ambulance Cover	2,054.44
EFT68551	13.06.2019	Signswest	40 Mile Beach - Aluminium Signs	277.20
EFT68552	13.06.2019	Sealanes (1985) Pty Ltd	REAP - Order Of Kiosk Stock	5,251.08
EFT68553	13.06.2019	Te Wai Manufacturing	Rangers - Embroidery	194.40
EFT68554	13.06.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	Australia Day Celebrations - Flights For Citizen Of The Year 2019 & Guest / CAA Judges x 3 / Arts & Cultural Program Facilitator	5,486.00
EFT68555	13.06.2019	Position Partners	IT Software - Magnet Site Service Plan	2,779.70
EFT68556	13.06.2019	TNT Express	Freight	380.20

Chq/EFT	Date	Name	Description	Amount
EFT68557	13.06.2019	The Retic & Landscape Shop	Stock - Bermad Valve	54.00
EFT68558	13.06.2019	Thrifty Car Rental	City Wide Programmes - Car Hire S Jarvis Freestyle Youth Program	823.41
EFT68559	13.06.2019	Wickham Volunteer Fire Brigade	Aware Programme - Prescribed Burn	333.33
EFT68560	13.06.2019	Karratha Earthmoving & Sand Supplies	Footpaths - Supply & Construction / Shoulder Grading	86,956.29
EFT68561	13.06.2019	Cleanaway Pty Ltd	Waste Collection - MGB April 2019	93,304.25
EFT68562	13.06.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Cancelled Payment	0.00
EFT68563	13.06.2019	Telstra Corporation Ltd	Telephone Usage Charges	8,370.82
EFT68564	13.06.2019	Horizon Power	Electricity Usage Charges	78,196.32
EFT68565	13.06.2019	Water Corporation	Water Usage Charges	18,039.76
EFT68566	13.06.2019	Foxtel For Business	WRP - Business Channels - June 2019	155.00
EFT68567	13.06.2019	Wesfarmers Kleenheat Gas Pty Ltd	KLP - LPG Cylinders	1,337.08
EFT68568	13.06.2019	Water Corporation	Water Usage Charges	12,872.72
EFT68569	13.06.2019	Ausolar Pty Ltd	Capital Equipment KLP - Supply Led Lights For Outdoor Courts 1 & 2/WRF - Replace 3 x Basketball Court Lights/Rear Security Sensor Replacement At Multiples CofK Houses/Footpath Lighting Maintenance/Various Other Works	46,313.03
EFT68570	13.06.2019	Dampier Plumbing & Gas (tff DPG Trust)	KTA AP - Repair Fire Hydrant Mains Leak/Backflow Scheduled Maintenance At Various CofK Locations/KTA AP - Repairs to Emergency Shower, Leaking Fitting & Trunk Main For Potable Supply	35,878.76
EFT68571	13.06.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	95,932.45
EFT68572	13.06.2019	Burkeair Pty Ltd	KTA AP - Scheduled Maintenance AC & Chillers/DCH - Removal & Reconnect Of Ducts Prior To/After Cyclone/FBCC - Supply & Install Filters/Various Other Works	12,586.20
EFT68573	13.06.2019	Bunzl Brands And Operations Pty Ltd	AP - 1 x Safety Boots	312.85
EFT68574	13.06.2019	Atom Supply	Minor Tools - Hioki 5 disc Grinder 240 Volt	286.00
EFT68575	13.06.2019	Auslec (L & H Group t/as)	Dampier Highway Streetscape - Conduit	986.38
EFT68576	13.06.2019	Australian Airports Association Ltd	KTA AP - Renewal Of Australian Airports Association Membership	7,103.80
EFT68577	13.06.2019	Abberfield Technology Pty Ltd	Sporting Facilities - Repair Oval Light Controllers	635.00
EFT68578	13.06.2019	Airport Security Pty Ltd	KTA AP - ASIC Printing FY1819	220.00
EFT68579	13.06.2019	Advam Pty Ltd	KTA AP - Monthly Advam Support And Service	271.39
EFT68580	13.06.2019	Civica Pty Ltd	Library Management System - Quarterly SMS Notices	330.00
EFT68581	13.06.2019	Rol-wa Pty Ltd T/a Allpest Wa	Records Management - Silverfish Pest Treatment	420.00
EFT68582	13.06.2019	Steven Kennedy T/as All Doors Locksmiths	PS Replacement - Supply 10 Lockable Door Handles/KTA AP - Safe Servicing & Replace Faulty Exit Device Levers	2,275.08
EFT68583	13.06.2019	ATF Services Pty Ltd	WTS - Hire Of CCTV April & May 2019	1,971.20
EFT68584	13.06.2019	Australian Laboratory Services Pty Ltd ( ALS )	KTA AP- WWTP Sampling Analysis	275.44
EFT68585	13.06.2019	Australian Training Management Pty Ltd	HR - Cert IV In Civil Construction Traineeship	640.50

Chq/EFT	Date	Name	Description	Amount
EFT68586	13.06.2019	BC Lock & Key	Roebourne Library - Rekey Doors/Stock - Padlocks/KTA AP - 3 x Lift Keys/ WRF - 7 x Hall Keys	1,416.02
EFT68587	13.06.2019	Barfield Landscaping Pty Ltd	The Base - Indoor Plants For WCH	297.00
EFT68588	13.06.2019	Benara Nurseries	Cyclone Veronica - Depot Plant Replacements	4,320.30
EFT68589	13.06.2019	Beacon Equipment	Plant - Wheel Mower Deck	57.50
EFT68590	13.06.2019	BP Australia Pty Ltd	Stock - Diesel	38,910.85
EFT68591	13.06.2019	BB Landscaping WA Pty Ltd	33 Marniyarra Loop - Upgrade Retic/Cyclone Veronica Cleanup/11Walcott - Retic Repair/KTVC - Maintenance	4,650.25
EFT68592	13.06.2019	Bookeasy Pty Ltd	KTVC - Bookeasy Monthly Service Fee Feb 2019	660.00
EFT68593	13.06.2019	P Bolt	40 Mile Beach - Reimbursements As Per Caretaker Agreement	207.49
EFT68594	13.06.2019	Challenge Chemicals Australia	Stock - Hand Care (5 ltr)	189.75
EFT68595	13.06.2019	Coates Hire Operations	Cyclone Veronica - Hire Of Wheel Loader For Cleanup/Dampier Pavilions - Generator Hire	10,926.76
EFT68596	13.06.2019	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Supplies Cool Drink And Water	1,967.40
EFT68597	13.06.2019	Department For Child Protection (Department of Communities)	Rates Refund due to interim rate	15,173.58
EFT68598	13.06.2019	Cleverpatch Pty Ltd	Dampier Library - Art and Sewing Materials For Programs	157.14
EFT68599	13.06.2019	Comtec Data Pty Ltd	Computer Network - Supply And Install Structural Support To PTP Pole At 7mile Waste Facility	2,629.00
EFT68600	13.06.2019	Campbell Clan Superannuation Fund	Records Management Project - Monthly Storage	1,350.00
EFT68601	13.06.2019	Commercial Fitness Equipment	KLP - Gym Equipment	5,452.07
EFT68602	13.06.2019	Circus Australia Limited	REAP - Circus Oz Performance Fees	13,200.00
EFT68603	13.06.2019	Colleagues Nagels Pty Ltd	IT Software & Hardware - Mobile Printers For Rangers	5,182.09
EFT68604	13.06.2019	H Cruickshank	KTA Airport - Reimbursement ASIC Application	44.00
EFT68605	13.06.2019	Wai Leng Chek	Refund - Lost Ticket Fee	165.00
EFT68606	13.06.2019	David Golf & Engineering Pty Ltd	Karratha Golf Club - 2x DG Sandscrape Cup	2,222.00
EFT68607	13.06.2019	Darwin Plant Wholesalers	Pt Samson Foreshore Dev/Street Tree Maintenance/Roundabout Maintenance - Plants	10,431.30
EFT68608	13.06.2019	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Euthanise 2 x Dogs	73.40
EFT68609	13.06.2019	DML Contracting Pty Ltd	Wickham Squash Court - Repair Damage AC Compound Gate	2,332.00
EFT68610	13.06.2019	Department Of Planning Lands And Heritage	Land Matters - Maps For Proposed Scheme Amendment No. 49	81.00
EFT68611	13.06.2019	Draeger Australia Pty Ltd	KLP - Breathing Apparatus/WRF - Cylinders	3,508.74
EFT68612	13.06.2019	Discovery Parks Port Hedland	HR - Accommodation 4 Studio Rooms	497.40
EFT68613	13.06.2019	E & MJ Rosher Pty Ltd	Stock - Filters (Various)	514.84
EFT68614	13.06.2019	Ensystex Australasia Pty Ltd	Stock - Attrathor Targeted Insecticide 250ml	231.00
EFT68615	13.06.2019	Edge Digital Technology Pty Ltd	REAP 2019 - Service For Digital Screen March/April/May	1,603.80
EFT68616	13.06.2019	Ezi-Hose Pty Ltd	Plant - Ratchet /Union/Fire Extinguisher	468.97
EFT68617	13.06.2019	Empire6714	18/19 A&C Program - Arts On The Terrace Catering	1,625.00

Chq/EFT	Date	Name	Description	Amount
EFT68618	13.06.2019	Evaculife (Equal Access Group Pty Ltd)	KTA AP - Evaculife Escape Evacuation Chair	4,740.00
EFT68619	13.06.2019	Evolve Training Club Inc	Litter Initiatives - Bags For Bucks	1,302.00
EFT68620	13.06.2019	Farinosi & Sons Pty Ltd	WRF - Tools, Shades & Shelf	4,420.75
EFT68621	13.06.2019	Freestyle Now	Cancelled Payment	0.00
EFT68622	13.06.2019	FE Technologies Pty Ltd	Roebourne Library - RFID Self Loan Station	19,669.65
EFT68623	13.06.2019	Fiorita Pty Ltd (Fiorita Deli)	REAP - Catering For Revolution Of Dance Competition	2,277.33
EFT68624	13.06.2019	Freiberg Office Solutions	Dampier Library - Shelving And Supports	1,109.84
EFT68625	13.06.2019	Globe Australia Pty Ltd	Stock - Waspjet Pro 400g	52.80
EFT68626	13.06.2019	Global Security Management (WA)	KLP - Nightly Security Patrols April 2019	3,276.90
EFT68627	13.06.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight May 2019	3,716.00
EFT68628	13.06.2019	Hitachi Construction Machinery	Plant - Hose	101.63
EFT68629	13.06.2019	Scene Investments Pty Ltd (House Proud Living)	WRF - 2 Outdoor Floor Mats	283.99
EFT68630	13.06.2019	Hinaki Whanau Trust/ Tv Te (T/A Kick Up Dust Productions)	Civic Events - Volunteer Recognition Awards Performance	650.00
EFT68631	13.06.2019	R Hall	Reimbursement - As Per Directors Contract	700.09
EFT68632	13.06.2019	M Hattingh	WM - Meal Reimbursement Broome Conference	90.00
EFT68633	13.06.2019	HIT Productions Pty Ltd	REAP - Tech Levy Applied To Booking Of Sapphires	1,450.00
EFT68634	13.06.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	KLP - Double Grip Tape/TYS - Shelf & Cushions	105.84
EFT68635	13.06.2019	Irrigation Australia Ltd	SP&I - IAL Membership	714.00
EFT68636	13.06.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings	1,040.83
EFT68637	13.06.2019	Jason Sign Makers	Traffic Signs - Bi-Directional Chevron	921.25
EFT68638	13.06.2019	Karratha Signs	Plant - 3 Hi-Vis Magnet Signs/Decals, Workshop Consumables Stickers	926.73
EFT68639	13.06.2019	James Bennett Pty Limited	Libraries - New Resources	1,305.29
EFT68640	13.06.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs	918.50
EFT68641	13.06.2019	John Batman Group	Cancelled Payment	0.00
EFT68642	13.06.2019	Karratha Glass Service	KLP - Reglaze Gym Mirror With Power Point Cut Out	803.00
EFT68643	13.06.2019	Keyspot Services	Dev Svcs - Magnetic Name Badges	247.50
EFT68644	13.06.2019	Karratha Veterinary Hospital	Animal Control	305.80
EFT68645	13.06.2019	Karratha Country Club Inc	Karratha Golf Course - Water Usage April 2019 484kL	1,226.46
EFT68646	13.06.2019	Karratha Fluid Power	Plant Repairs	2,750.00
EFT68647	13.06.2019	Kosmic Electronic Industries	City Wide Programmes - TYS Documentary Supplies Film Content And Creation For Social Media Platform	673.00
EFT68648	13.06.2019	Kwik Kopy Printing Centre	WM - Business Cards	456.47
EFT68649	13.06.2019	Komatsu Australia Pty Ltd	Parts for Plant Repairs	851.41
EFT68650	13.06.2019	Sonic Healthplus Pty Ltd	Medical Consults and Testing	57.20
EFT68651	13.06.2019	Karratha Lottery Centre & Newsagency	YS Materials For Event - Vybe Festival	90.00

Chq/EFT	Date	Name	Description	Amount
EFT68652	13.06.2019	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs (Various)	630.00
EFT68653	13.06.2019	Karratha Garage Doors (anz Building & Construction Pty Ltd T/as)	Depot & TYS - Roller Door Services	764.50
EFT68654	13.06.2019	Kennards Hire Pty Limited	Wickham Boat Ramp - Smooth Drum Roller Hire, Shoulder Grading - Plant Hire, Park Maintenance - Excavator Hire	6,165.72
EFT68655	13.06.2019	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Accommodation For Consultant	189.00
EFT68656	13.06.2019	Kempe Engineering Pty Ltd	Perform Hardfacing Process Onsite At 7 Mile Waste Facility For Waste Shredder	15,813.15
EFT68657	13.06.2019	Leethall Constructions Pty Ltd	Bulgarr & Tambrey Ovals - Remove Grass Clippings, WRP - Install Comms Pit	3,410.00
EFT68658	13.06.2019	Les Mills Asia Pacific Industries (W&D Robertson Investments Pty Ltd)	KLP Group Fitness Equipment	799.23
EFT68659	13.06.2019	Meagan Louise Lonergan t/as Karratha Social Co	Cancelled Payment	0.00
EFT68660	13.06.2019	A Lewkowski	HR - Study Assistance Reimbursement	1,744.28
EFT68661	13.06.2019	Modern Teaching Aids Pty Ltd ( MTA )	KLP - Crèche Play Board	318.95
EFT68662	13.06.2019	Metro Count	Town Street Maintenance - Full Field Kit	877.80
EFT68663	13.06.2019	Mandalay Technologies Pty Ltd	WM Design & Investigation - Functionality Overview Training Definition & Facilitation	4,840.00
EFT68664	13.06.2019	Symantec Asia Pacific Pte Ltd	IT - Email Safeguard Cloud Subscription With Support - 19/20	7,425.00
EFT68665	13.06.2019	Mobile Concreting Solutions Pty Ltd	Footpath & Kerb Maintenance - Various Sites	1,289.75
EFT68666	13.06.2019	A McDonald	HR - Reimbursement Of Expenses For Travel & Accommodation, May 2019	169.20
EFT68667	13.06.2019	Mektronics Australia Pty Ltd	WRF - Thermometers To Measure Pool Temp	525.47
EFT68668	13.06.2019	A Minchin	Reimbursement - Utilities As Per Director Contract	859.46
EFT68669	13.06.2019	NW Communications & IT Specialists	Staff Housing - Repair TV Aerial	132.00
EFT68670	13.06.2019	Titan Australia Pty Ltd	Plant Repairs (Various)	4,664.55
EFT68671	13.06.2019	Neverfail Springwater Pty Ltd - Wickham Transfer Station (906952386)	WTS - 15 Litre Spring Water Bottles	25.25
EFT68672	13.06.2019	Nielsen Liquid Waste Services Pty Ltd	Liquid Waste Services - 40 Mile Beach, Miaree Pool, Cleaverville, NW Coastal Hwy Dump Point x 2	4,968.00
EFT68673	13.06.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC - 15 Litre Spring Water Bottles	60.85
EFT68674	13.06.2019	Neverfail Springwater Ltd - WWTP	KTA Airport WWTP - 15 Litre Spring Water Bottles	31.85
EFT68675	13.06.2019	Neo 21 Pty Ltd t/as Utili-Com	PS - 4 Way Articulation Borescope	2,145.00
EFT68676	13.06.2019	Ooh! Media Retail Pty Ltd	Shopalite Panels - Kta Shopping Centre, Vybe Youth Music Festival Promotion	550.00
EFT68677	13.06.2019	Octagon Lifts Pty Ltd	KTA AP - Remote Technical Support For Ausolar And Supply Light Curtain IFE Lift Currently In Fault	1,379.40
EFT68678	13.06.2019	Pirtek	KTA Airport - Temp Repair On Compressor Water Separator	440.00

Chq/EFT	Date	Name	Description	Amount
EFT68679	13.06.2019	Pilbara Copy Service	Photocopier / Printer Charges (Various)	339.84
EFT68680	13.06.2019	Pilbara Community Legal Service Inc.	Business Support - Take Your Business Online 2018/19	3,300.00
EFT68681	13.06.2019	Point Samson Volunteer Bush Fire Brigade	Aware Programme - Hazard Reduction Burn	333.33
EFT68682	13.06.2019	Paramount Pictures Australia	REAP - Pet Semetary 25/05/2019	126.01
EFT68683	13.06.2019	Pilbara Steel Flashings Supplies	Roebourne Library - Supply 1425x590 Stainless Steel 1.50mm Thickness 25 Mm Fold On One Side	308.00
EFT68684	13.06.2019	Prompt Contracting And Fencing Pty Ltd	REAP - Investigate Issue With Cable Gate Not Dropping	297.00
EFT68685	13.06.2019	Regula Pam (PamPam Productions)	2019 Cossack Art Awards - Invited Artist Category Engagement & Management 50% Deposit	1,750.00
EFT68686	13.06.2019	Pool Robotics Perth	WRF - Replace Faulty 30m Cable And Service Unit	1,317.80
EFT68687	13.06.2019	North West Tree Services	Tropical Cyclone Veronica - Tree Pruning Services (Various)	38,151.30
EFT68688	13.06.2019	Repco Auto Parts	Stock - Stanley Knife, Spark Plugs, Filters, Hand Cleaner	227.52
EFT68689	13.06.2019	Red Earth Flowers	Flowers For Staff Member On Birth Of Child	100.00
EFT68690	13.06.2019	Roebourne Consulting Services & Aboriginal Insights	HR - Cultural Foundations Training Engaging With Aboriginal Communities 16/05/2019	330.00
EFT68691	13.06.2019	RFF Pty Ltd	Community Development - Disbursements	11,184.70
EFT68692	13.06.2019	Yoga Combo - K Riordan	The Base - School Holiday Program Yoga Combo Program	80.00
EFT68693	13.06.2019	Rambla Bar Pty Ltd	Catering & Bar Services Volunteer Recognition Awards	3,686.54
EFT68694	13.06.2019	Realmark Karratha	Rates Refund For Assessment A88950 due to overpayment	1,792.22
EFT68695	13.06.2019	Road Safety Grating	Cast Iron Tree Grates With Steel Galvanised Frames	5,362.50
EFT68696	13.06.2019	Statewide Bearings	Parts for Plant Repairs	276.19
EFT68697	13.06.2019	Kmart Karratha	YS - Supplies For Programming, Community - Office Supplies, KLP - Office Supplies	173.05
EFT68698	13.06.2019	Sunstone Design	Staff Housing - Supply/Install New Holland Blinds	1,933.86
EFT68699	13.06.2019	Seton Australia Pty Ltd	WM - Grey Waterproof Safety Gumboots	57.99
EFT68700	13.06.2019	Shire Of Wyndham - East Kimberley	Certificate Of Design Compliance For Bp 191167 Wickham Storage Shed	364.73
EFT68701	13.06.2019	Designa Sabar Pty Ltd	Kta Airport - Multicon	17,490.53
EFT68702	13.06.2019	Slimline Warehouse Display Shop (The Jensen Group Pty Ltd)	WCH - A3 Clip Frames For Evacuation Plans X 20	355.30
EFT68703	13.06.2019	Soundgear Australia	KLP - Group Fitness Microphone Head Sets	889.00
EFT68704	13.06.2019	Scope Business Imaging	Photocopier / Printer Charges (Various)	1,066.64
EFT68705	13.06.2019	Wridgways Pty Ltd	HR - Inter-State Moving Services (Staff Relocation)	4,254.81
EFT68706	13.06.2019	Skipper Transport Parts (Formerly Covs)	Parts for Plant Repairs	1,057.51
EFT68707	13.06.2019	The Superpop Trust T/A Superpop	Cancelled Payment	0.00
EFT68708	13.06.2019	Statewide Cleaning Supplies Pty Ltd	WCH - Soap Dispenser Vertical S/steel, Toilet Roll Holders, Backpack Vacuum Cleaner	4,589.79
EFT68709	13.06.2019	R Sitorus	18/19 Arts & Culture Program - The Creative Collective Project Workshop Facilitation	2,162.15
EFT68710	13.06.2019	A Syed	KTA Airport - Reimbursement ASIC Applications	44.00

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EFT68711	13.06.2019	R & J Stenslunde	Rates refund for assessment A78832 due to overpayment	367.21
EFT68712	13.06.2019	T-Quip	Parts for Plant Repairs	186.40
EFT68713	13.06.2019	Trasan Contracting	Cyclone Veronica Wickham Squash Court - Post Cyclone Roof Inspection Due to Leaks Occurring Since Cyclone	1,485.00
EFT68714	13.06.2019	Tennant Australia Pty Ltd	KLP Equipment - Tennant S9 Sweeper Includes Battery & On Board Charger	6,957.51
EFT68715	13.06.2019	The Walt Disney Company Pty Ltd	REAP - Avengers: Endgame, May 2019	11,230.88
EFT68716	13.06.2019	Tourism Council Western Australia	Regional Tourism Conference - 50% Travel Assistance	49,500.00
EFT68717	13.06.2019	Turf Guru Landscapes Pty Ltd	Park Enhancements - Installation Of New Limestone Wall In Playground	27,687.00
EFT68718	13.06.2019	Trisley's Hydraulic Services Pty Ltd	KLP - ORing Cord For Hair & Lint Strainers, Outdoor Probe Membrane Replacement Kit	1,011.16
EFT68719	13.06.2019	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course - Fairway Mowing, Ovals - works to Jump Pits, Cattrall Park - Works to Lawn and Trees	54,025.63
EFT68720	13.06.2019	Tensens Group Pty Ltd	Stock - Ladies Sanitary Bin Injection Moulded Polypropylene 23l	1,593.46
EFT68721	13.06.2019	Timik Development Pty Ltd	Cyclone Veronica - KTA Replace Damaged Flashing To External Of Building, REAP - Replace Lock & Handle to Library Security Door	1,701.50
EFT68722	13.06.2019	Technology One Limited	IT Software - Intramaps GIS Consulting Services 10/05/2019	1,804.00
EFT68723	13.06.2019	Universal Pictures International Australasia Pty Ltd	REAP - Fighting With My Family 24/04/2019	1,359.60
EFT68724	13.06.2019	Karratha Timber & Building Supplies	General Hardware Items for Maintenance - Various	1,140.60
EFT68725	13.06.2019	Village Roadshow Pty Ltd	REAP - Cinema Missing Link 16/05/2019	539.30
EFT68726	13.06.2019	Veto Sports (GSM International Pty Ltd)	Ovals General Equipment - Portable Aluminium Goals With Wheels	8,430.00
EFT68727	13.06.2019	Judith Van Manen	Dreamers Hill Permit Refund	20.00
EFT68728	13.06.2019	Westrac Equipment Pty Ltd	Plant Repairs	1,631.91
EFT68729	13.06.2019	Woolworths Group Limited	YS - Food & Supplies For Programing, IPC - Kiosk Supplies, Catering and Program Supplies, WRF - Batteries, Morning Tea Catering for Event, REAP - Staffroom Supplies	1,646.27
EFT68730	13.06.2019	Wormald Australia Pty Ltd	TYS - 5 Yearly Pressure Test And Remove And Replace Defect 36w Using 6m Lifter Emergency Exit Lights, FBCC & REAP - Scheduled Maintenance Fire Panels	2,049.45
EFT68731	13.06.2019	Wren Oil	WTS - Collection Of Used Oil	16.50
EFT68732	13.06.2019	Wurth Australia Pty Ltd	Workshop Consumables - Socket Contact Uninsulated	1,374.68
EFT68733	13.06.2019	WA Billboards	KTA Airport - Fids System And Monthly Access Charge For rapidsuitecloud June 2019	2,345.75
EFT68734	13.06.2019	Wrapped Creations	Event Management and Coordination 2019 Yab Trail Walk - 50% Deposit	3,525.50
EFT68735	13.06.2019	Wickham Tidy Towns Inc	Litter Initiatives - Bags For Bucks 99 Bags 11/05/2019	594.00
EFT68736	13.06.2019	WT Design Studio	Karratha Community Activities - 50th Year Logo 3 Concept Designs To Choose From And 2 Sets Of Changes	2,178.00
EFT68737	13.06.2019	Wilson Parking Australia 1992 Pty Ltd	KTA Airport - Management Fee For Operation And Management Services For Parking Mar 2019	496.77

Chq/EFT	Date	Name	Description	Amount
EFT68738	13.06.2019	Westelec Industries Pty Ltd	Karratha Bowls Club - Removal And Replacement Of Damaged Shade sail Motor	1,000.00
EFT68739	13.06.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	2 Mcrae Court - Supply And Installation Of Cyclone Screens And Doors, Waste Record Donga - Replace Sliding Window, Staff Housing - Prep and External Painting Works, Cossack (Cyclone Repairs) Install New Screen Doors and Shade Sail	33,178.26
EFT68740	13.06.2019	West-net Imaging Pty Ltd	Local History - Digital Imaging Processing Services For Hard Copy And Digital Images	1,363.67
EFT68741	13.06.2019	Wickham Basketball Association	Litter Initiatives - Bags For Bucks Wickham 98 Bags 11/05/2019	588.00
EFT68742	13.06.2019	W Augustin	Cleaverville Beach - Caretaker Reimbursement As Per Caretaker Agreement	400.00
EFT68743	13.06.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	1,308.60
EFT68744	13.06.2019	NYFL - Cossack Management	Cossack Management Services As Per Tender 30-16/17 - May to June 2019	71,500.00
EFT68745	14.06.2019	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT68746	14.06.2019	D Cleaver (Mortgage Account)	Home Ownership Allowance	100.00
EFT68747	14.06.2019	T Corfield (Mortgage Account)	Home Ownership Allowance	300.00
EFT68748	14.06.2019	D'Cunha Mortgage Account	Home Ownership Allowance	500.00
EFT68749	14.06.2019	L Gan - (Mortgage Account)	Home Ownership Allowance	346.40
EFT68750	14.06.2019	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT68751	14.06.2019	P Heekeng - (Mortgage Account)	Home Ownership Allowance	575.00
EFT68752	14.06.2019	S Kot (Mortgage Account)	Home Ownership Allowance	932.63
EFT68753	14.06.2019	C King (Mortgage Account)	Home Ownership Allowance	450.00
EFT68754	14.06.2019	Maxxia Pty Ltd	Payroll deductions	21,873.14
EFT68755	14.06.2019	N Milligan - (Mortgage Account)	Home Ownership Allowance	769.30
EFT68756	14.06.2019	Patel Mortgage Account	Home Ownership Allowance	350.00
EFT68757	14.06.2019	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT68758	14.06.2019	B Wall ( Mortgage Account )	Home Ownership Allowance	450.00
EFT68759	19.06.2019	Australian Taxation Office	Payroll deductions	298,740.00
EFT68760	19.06.2019	Child Support Agency	Payroll deductions	1,345.53
EFT68761	14.06.2019	City Of Karratha	Payroll deductions	160.00
EFT68762	14.06.2019	Leethall Constructions Pty Ltd	Millstream Culvert Construction - Stage 2 (RFT 23-1819) - Progress Claim #1	97,968.75
EFT68763	14.06.2019	Apprenticeships Australia Pty Ltd	Rates Refund For Assessment A74495 due to duplicate payment	4,987.05
EFT68764	17.06.2019	McKendrick Sandra t/as Sandpiper Productions	18/19 Arts & Culture Program - Party Workshops And Performance	960.00
EFT68765	19.06.2019	Construction Training Fund (CTF)	CTF Receipts - May 2019	11,732.98
EFT68766	19.06.2019	Winc Australia Pty Limited	WCH - Furniture, Stationery Items - Various Departments	3,593.15
EFT68767	19.06.2019	Geraldton Building Services & Cabinets (GBSC)	Dampier Library - Dismantle Existing Library Reception And Rebuild On Site	13,827.00

Chq/EFT	Date	Name	Description	Amount
EFT68768	19.06.2019	Host Corporation Pty Ltd t/a Host Direct	REAP - Items For Conferences And Events	2,606.00
EFT68769	19.06.2019	Karratha & Districts Chamber Of Commerce (KDCCI)	Business Support - Council Resolution #154103 - 2019 Bootcamp - 50% Payment Upfront	11,000.00
EFT68770	19.06.2019	Big Mother Touring Company Pty Ltd	REAP - Toni Childs Event Ticket Sales 24/05/2019	14,179.00
EFT68771	19.06.2019	Coast Road Palms (L & C Varischetti t/as)	Street Tree Maintenance - Plant Stock	1,630.00
EFT68772	19.06.2019	Department of Water and Environmental Regulation	Annual Licence Fee 7 Mile Waste Facility	12,992.97
EFT68773	19.06.2019	H Green	Book Purchase for Karratha Library - Four Hundred and Forty Four - The Catheren Murders	30.00
EFT68774	19.06.2019	Just Party Linen	KLP - 50 Round Black Table Cloths For Function Rooms	1,294.95
EFT68775	19.06.2019	Menzies Contracting	Beach Maintenance - Supply And Install Pine Bollards	45,100.00
EFT68776	19.06.2019	Mary G Enterprises Pty Ltd c/- Desert Management	Naidoc Week 2019 - 50% Deposit 2019 Naidoc Community Concert On 14/07/2019	6,348.53
EFT68777	19.06.2019	Miratech Pty Ltd T/A Machinery Specialists	DEPOSIT - Purchase of Modified Euromex MGS2/4G-63 Orange Peel Grab	19,107.00
EFT68778	19.06.2019	Pilbara Copy Service	Photocopier / Printer Charges (Various)	672.97
EFT68779	19.06.2019	Sidameneo (456) Pty Ltd T/a Karratha Medical	MSES Agreement 2018 - Annual Travel Allowance Participating Mses GP	4,400.00
EFT68780	19.06.2019	Trisley's Hydraulic Services Pty Ltd	RAC - Replace Hydro-sentinel Panel For Automatic Shut Off	4,963.20
EFT68781	19.06.2019	Timik Development Pty Ltd	16 Winyama Road - Replacement Of Water Damaged Laundry Door, KLP - Install New Rollers on Sliding Door, WRF - Repair Doors (Various)	2,062.68
EFT68782	19.06.2019	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	KLP Car Park - Stone Removal And Brick Paving Installation	67,721.50
EFT68783	19.06.2019	LGIS Insurance Broking	WCH - Final Adjustment For Contract Works Insurance Policy	10,151.02
EFT68784	19.06.2019	Think Water Perth	Pegs Creek Irrigation Upgrade RFQ34-18/19, Kta Airport - Pump Head Kit	96,977.22
EFT68785	19.06.2019	Supercivil Pty Ltd	Dampier Road - Supply And Install Of Footpaths	77,004.79
EFT68786	19.06.2019	Turf Guru Landscapes Pty Ltd	Pt Samson Foreshore Dev - Removal Of Shelter And Concrete Base, Ovals - Maintenance (Various)	22,462.00
EFT68787	19.06.2019	Mitie Construction Pty Ltd	Rft21 18/19 Dampier Pavilion Refurbishment Works - Progress Claim #2	118,600.01
EFT68788	19.06.2019	GBSC Yurra Pty Ltd	Welcome Park Landscape Construction - RFT 08-18/19 - Progress Claim #3	414,162.45
EFT68789	21.06.2019	Daimler Trucks Perth	Plant Purchas - 1 x Fuso Canter 2 way tipper truck	80,552.61
EFT68790	21.06.2019	Department Of Fire And Emergency Services (ESL Payments)	ESL Levy - 2018/19 (Instalment 4)	145,540.98
EFT68791	21.06.2019	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport, KLP, DCH - Cleaning Services Contracts, Specialised Cleaning Shade Sails, Bollards, Pavement (Various)	108,896.26
EFT68792	21.06.2019	Australia Post	Postage May 2019	1,443.32
EFT68793	21.06.2019	Cardno WA Pty Ltd	Dampier Palms & Hampton Oval Redevelopment - Detail Design	16,956.50
EFT68794	21.06.2019	Dampier Community Association	DCA - 2018-19 ACADS Dampier Art Awards 20% Final Payment, Dampier Sunset Movies - Progress Payment	9,825.00

Chq/EFT	Date	Name	Description	Amount
EFT68795	21.06.2019	GHD Pty Ltd	WM Design & Investigation - Rfq 31-18/19 Organic Recovery Consultancy Services 7 Mile Waste Facility May 2019	17,327.59
EFT68796	21.06.2019	Hathaways Lubricants	Stock - Lubricants (Various)	1,656.92
EFT68797	21.06.2019	Karratha Amateur Swimming Club	2018/19 Annual Community Grant Scheme Country Pennants 2019	2,736.20
EFT68798	21.06.2019	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Restock of Bar Supplies	7,873.15
EFT68799	21.06.2019	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters	59.90
EFT68800	21.06.2019	WALGA	HR - Subscription To Salary And Workforce Survey 2019, Waste - Registration to Kimberley Waste Summit	1,975.00
EFT68801	21.06.2019	Norwest Sand & Gravel Pty Ltd	Dampier Highway Streetscape - Supply And Deliver 60m3 Of Screened Sand	5,222.80
EFT68802	21.06.2019	Poolmart Karratha	WRF - 2 Emmerputty 150g	50.00
EFT68803	21.06.2019	Phonographic Performance Company of Australia Ltd (PPCA)	REAP - Single Screen Cinema (CCR) License	340.03
EFT68804	21.06.2019	Parry's Merchants	IPC - Cafe & Stock Items	302.85
EFT68805	21.06.2019	Poinciana Nursery	Park Enhancements - Install And Supply Turf For Baynton West, Open Spaces - Road Verge Slashing	22,252.80
EFT68806	21.06.2019	Sealanes (1985) Pty Ltd	Kitchen Supplies - Admin Office And Admin Annex	457.66
EFT68807	21.06.2019	Stihl Shop Redcliffe	Stock - Parts for Plant Repairs	30.00
EFT68808	21.06.2019	Te Wai Manufacturing	HR - Ranger Polo Shirts Embroidery	423.30
EFT68809	21.06.2019	Helloworld Travel Karratha (formerly Everywhere Travel & Cruise)	HR - Return Flights To Attend Emerging Leaders Workshop, & A&C Party Workshops Facilitator	1,814.00
EFT68810	21.06.2019	TNT Express	Freight - Various	259.46
EFT68811	21.06.2019	The Retic & Landscape Shop	Stock - Retic Parts	110.88
EFT68812	21.06.2019	Wickham Community Association (inc)	ACADS Annual Concert Final Payment, 18/19 ACADS - Annual Citizenship Awards Progress Claim	10,143.39
EFT68813	21.06.2019	Wickham Roebourne Teeball Association	Litter Initiatives - Bags For Bucks 129 Bags	774.00
EFT68814	21.06.2019	Atom Supply	Stock - Uniforms (outdoor)	1,623.56
EFT68815	21.06.2019	J Blackwood & Son Pty Limited	KLP - Replacement PPE, WCH - Safe Key Cabinet, Stock - Tape, Cut Off Discs, Insect Repellent Stock	2,683.85
EFT68816	21.06.2019	ABCO Products	Cleaning Equipment - I-Mop Scrubber	14,938.00
EFT68817	21.06.2019	Aggreko Generator Rental Pty Ltd	DCH - Supply Of AC Units, May 2019	9,705.52
EFT68818	21.06.2019	Airport Security Pty Ltd	KTA AP - ASIC Printing May 2019	220.00
EFT68819	21.06.2019	Ashdown-Ingram	Parts for Plant Repairs	246.40
EFT68820	21.06.2019	Artyzan	RAC - Plant Room Shed External Concrete Work	3,850.00
EFT68821	21.06.2019	All Access Australasia	Libraries - New Resources	1,070.06
EFT68822	21.06.2019	Acacia Connection Pty Ltd	EAP Program - Quarterly Fee From 01/07/2019 - 30/09/2019	2,997.50
EFT68823	21.06.2019	Ausolar Pty Ltd	2A Echidna Road - Install Front Security Sensor Lights, KLP - Repair Soda Ash Pump, Repair Jack Hammer	1,450.55
EFT68824	21.06.2019	ATF Services Pty Ltd	WTS - Hire Of CCTV Camera 02/06/2019 - 30/06/2019	985.60
EFT68825	21.06.2019	Museums Australia Incorporated T/A	Cancelled Payment	0.00

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		Museums Australia Western Australia		
EFT68826	21.06.2019	Barth Bros Automotive Machining	Plant Repairs - Various	4,768.43
EFT68827	21.06.2019	BOC Limited	Equipment Replacement - Oxygen Regulator	304.00
EFT68828	21.06.2019	Bunzl Ltd	Stock - Hand Towel Roll, Toilet Tissue	640.05
EFT68829	21.06.2019	Burkeair Pty Ltd	KLP Supply/Install New Compressor & Drive Gear For Aquatic Heat Pump, DCH - Relocate Weather Station, Kta Airport - Repair Controller in Switchboard, Wickham Bistro - Repairs to Cool Room	9,057.38
EFT68830	21.06.2019	Benara Nurseries	Dampier Highway Streetscape - Plant Stocks	13,837.14
EFT68831	21.06.2019	BP Australia Pty Ltd	Stock - Bulk Fuel for Tanks	39,041.63
EFT68832	21.06.2019	Badgelink (CJ & RG Blewitt)	Community Office Expenses - Name Badges 8 Casual REAP Staff	131.00
EFT68833	21.06.2019	BB Landscaping WA Pty Ltd	7B Leonard Way - Repair Damaged Retic Pipe & Replace Valves, 16 Winyama - Remove and Replace Damaged Plants	1,342.00
EFT68834	21.06.2019	P Bolt	Reimbursement For 40 Mile Beach Caretaker	106.32
EFT68835	21.06.2019	BLB Creative (Sarah Roots)	PBFC - Courtyard Chalkboard Art	435.00
EFT68836	21.06.2019	Yurra Pty Ltd	Carpark Construction - KRS Stage 1 - Landscape And Irrigation Works	75,797.08
EFT68837	21.06.2019	Dampier Plumbing & Gas (tff DPG Trust)	Kta Airport - Remove Blockages & Replace Rubber Seals, Scheduled Maintenance to Sewer Pump System, KLP - Install Tee Piece and Valve in Shed, Millars Well Oval - Replace Septic Lid, DCH - Unblock Drains, Waste - Repair Pipeline to Ponds	12,883.75
EFT68838	21.06.2019	Centurion Transport Co Pty Ltd	Freight - Various	516.33
EFT68839	21.06.2019	Coates Hire Operations	Neighbourhood Activation - Point Samson Generator For Power To Live Band Equipment	98.71
EFT68840	21.06.2019	Coca-Cola Amatil (Holdings) Ltd	IPC - Cafe Stock	338.46
EFT68841	21.06.2019	Cabcharge Australia Pty Ltd	Cabcharge - May 2019	239.68
EFT68842	21.06.2019	Command IT Services	WRP Bistro - Investigate Faulty Speakers	429.00
EFT68843	21.06.2019	Comtec Data Pty Ltd	IT - Novaris Rj45 Rack Cat6 And Poe Surge Protection, Waste - Repair CCTV	3,062.18
EFT68844	21.06.2019	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs For Rates And Sundry Debtors	22.00
EFT68845	21.06.2019	CST Wastewater Solutions Pty Ltd	KTA Airport WWTP - SFT3 Screen Brushes	1,355.75
EFT68846	21.06.2019	Dave's Transit Service	The Base - Jan/Feb School Holiday Program	110.00
EFT68847	21.06.2019	Development Cartographics (the Trustee For The Beal Family Trust)	Land Matters - Drafting & Design Work May/June 2019	205.43
EFT68848	21.06.2019	DS Agencies Pty Ltd	40 Mile Beach - Supply 1 Dump Ezy	2,420.00
EFT68849	21.06.2019	Deepend Karratha Pool Maintenance (Gavin Rorke T/A)	22 Gecko Circle - Repairs To Pool Equipment	2,365.00
EFT68850	21.06.2019	Ezi-Hose Pty Ltd	Plant Repairs - Various	198.74
EFT68851	21.06.2019	Environex International Pty Ltd	KTA Airport WWTP - 15L Caustic Soda 50%	1,811.70
EFT68852	21.06.2019	Empire6714	2019 Cossack Art Awards - Cossack Gala Awards Evening Wristbands	415.00

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EFT68853	21.06.2019	ecoJarrah	Andover Way Park - Jarrah Woodchip Bulk Bags M3	1,891.20
EFT68854	21.06.2019	Farinosi & Sons Pty Ltd	Cleaverville Beach - Portosal Toilet Chemical	71.25
EFT68855	21.06.2019	FE Technologies Pty Ltd	Karratha Library - RFID Tags	836.00
EFT68856	21.06.2019	Fortus Group (Founder Enterprises P/L t/as )	Stock - Plow Bolt 4F-3657	56.43
EFT68857	21.06.2019	Ruby Distributors Pty Ltd T/as Flex Fitness Equipment	WRF - Equipment For Outdoor Programming For Fitness Classes And Initiatives Run By The Pool	4,558.00
EFT68858	21.06.2019	Global Security Management (WA)	KTA Main Admin - Security Patrols - May 2019	1,705.00
EFT68859	21.06.2019	StrataGreen (Strata Corporation Pty Ltd)	Dampier Highway Streetscape - Jarrah Tree Stakes, Tree Ties, Ground Staples	2,502.79
EFT68860	21.06.2019	Gresley Abas Pty Ltd	Wickham Community Hub Project Architect - Balance	1,606.29
EFT68861	21.06.2019	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight - Various	1,390.74
EFT68862	21.06.2019	Garden City Plastics	Beach Maintenance - 40 Cell Crate To Suit 500mm Forestry Tube B	157.87
EFT68863	21.06.2019	A Gouws	Reimbursement For Study Assistance	3,000.00
EFT68864	21.06.2019	Handy Hands Pty Ltd	7 Mile - Weed Spraying At Effluent Septic Ponds	3,960.00
EFT68865	21.06.2019	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Maintenance - Various	403.61
EFT68866	21.06.2019	Harvey Norman Karratha (Ahtarrak Pty Ltd t/as)	PBFC - Dyson V8 Cord free Handstick Vacuum, REAP - MP3 Players and Headsets for Programs, Water Filter Bottles for Events	1,173.00
EFT68867	21.06.2019	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Bookings 16/05/2019 - 31/05/2019	999.35
EFT68868	21.06.2019	Jason Sign Makers	Footpath Works - High Grab-Rails With Base Plates	726.00
EFT68869	21.06.2019	James Bennett Pty Limited	Libraries - New Resources	377.80
EFT68870	21.06.2019	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	20.00
EFT68871	21.06.2019	R Jones	Reimbursement - Lost Ticket Fee 06/06/2019	165.00
EFT68872	21.06.2019	Keyspot Services	Civic Events - Volunteer Recognition Awards 2019, Staff Name Badges	446.20
EFT68873	21.06.2019	Karratha Veterinary Hospital	Animal Control	195.70
EFT68874	21.06.2019	Karratha Fluid Power	Plant Repairs - Various	85.80
EFT68875	21.06.2019	Karratha Contracting Pty Ltd	Operations Depot Mechanical Workshop Extensions - Design and Construct (RFQ 17-18/19) Progress Claim #4	25,344.00
EFT68876	21.06.2019	Kosmic Electronic Industries	YS - Music Equipment For Skills Sessions Music Program	90.00
EFT68877	21.06.2019	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kit	1,232.00
EFT68878	21.06.2019	Karratha Automotive Group - KAG	Plant Repairs - Various	374.48
EFT68879	21.06.2019	K Harrison	HR - Reimbursement In Accordance With Employment Contract	113.91
EFT68880	21.06.2019	Kennards Hire Pty Limited	Shoulder Grading - Multi-Tyre Roller Hire, Oval & Park Works - Excavator, Plate Compactor Hire	4,032.42
EFT68881	21.06.2019	Keogh Bay Consulting Pty Ltd	Community Development - Disbursements	2,422.58

Chq/EFT	Date	Name	Description	Amount
EFT68882	21.06.2019	Kempe Engineering Pty Ltd	Plant Repairs - Replace 4 Shredder Comb Lift Lugs Ndt Test Welds. Replace 3 Shredder Blades.	2,612.74
EFT68883	21.06.2019	Kota Holdings Pty Ltd (The Trustee For Shark Attack Unit Trust )	KTVC - Merchandise Iron Ore Jewellery For Retail Sales	1,316.56
EFT68884	21.06.2019	Landgate	Valuation Expense - May 2019	155.15
EFT68885	21.06.2019	Meagan Louise Lonergan t/as Karratha Social Co	Crime Prevention Strategies - Photo Shoot For Meet The Street Program Conducted 14/04/2019	700.00
EFT68886	21.06.2019	MM Electrical Merchandising	Compliance Auditing - Pat Tester Calibration - Protag Equipment For Test And Tag	314.60
EFT68887	21.06.2019	Symantec Asia Pacific Pte Ltd	IT Security Expenses - Symantec Content Control Cloud Add On 05/06/2019 To 04/06/2020	4,389.00
EFT68888	21.06.2019	Mobile Concreting Solutions Pty Ltd	Footpath & Kerb Maintenance - Cubic Metres Of 20/10/60 & 20/10/80 Mix	1,446.50
EFT68889	21.06.2019	Marine & Earth Sciences Pty Ltd	HHBSC Marina Contribution - Reporting And Drafting	1,650.00
EFT68890	21.06.2019	Trustee For Mcphail Family Trust	Rapid Graffiti Removal Unit - Scheduled Works May 2019, Urgent Removal Works	6,292.00
EFT68891	21.06.2019	Redwave Media Ltd	Prevention Strategies - Radio Campaign On Spirit Radio - Police Beat	1,963.50
EFT68892	21.06.2019	Titan Australia Pty Ltd	Plant Repairs - Various	1,844.15
EFT68893	21.06.2019	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	WM Office Expenses - 15L Water Bottle Refills	92.25
EFT68894	21.06.2019	Ngurrangga Tours (Ngarluma & Yindjibarndi Foundation Trust t/as)	HR - Delivery Of Cultural Awareness Training	2,062.50
EFT68895	21.06.2019	NYFL Commercial Pty Ltd	Litter Collection Services Roebourne - May 2019	5,429.69
EFT68896	21.06.2019	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC Office Expenses - 15L Springwater Bottles	60.85
EFT68897	21.06.2019	Nextrend (ttf R & S Rowland Family Trust)	WRF - Pool Furniture, Lounges & Umbrellas	3,725.70
EFT68898	21.06.2019	Ixom Operations Pty Ltd (Orica)	WRF & RAC - 920kg Chlorine Cylinder Rental Charges May 2019	813.63
EFT68899	21.06.2019	Pilbara Distributors Pty Ltd	Stock - Orange Detergent (5 ltr)	105.60
EFT68900	21.06.2019	Pirtek	KTA Airport WWTP - Labour to Repair, Filters	563.20
EFT68901	21.06.2019	Powervac Pty Ltd	Stock - Henry Vacuum Cleaner Bags - 10 Pack (af390g)	132.00
EFT68902	21.06.2019	Printsync Norwest Business Solutions	Photocopier / Printer Charges (Various)	580.01
EFT68903	21.06.2019	Prompt Contracting And Fencing Pty Ltd	Cyclone Veronica - WRP Repair Tennis Court Matting, Ops Centre - Repair Chain wire Boundary Fence	3,300.00
EFT68904	21.06.2019	Penguin Random House Australia Pty Ltd (United Books Distributors)	Karratha Library - 500 Children's Books	1,000.00
EFT68905	21.06.2019	PTM Pilbara Traffic Management Pty Ltd	18/19 Arts & Culture Program - Traffic Management	935.00
EFT68906	21.06.2019	Reece Pty Ltd	Stock - Retic Parts	47,285.17
EFT68907	21.06.2019	Repco Auto Parts	Stock - Distilled Water, Oil Filters, Spark Plugs, Funnels	158.70
EFT68908	21.06.2019	Red Earth Flowers	Flowers For Staff Member On Birth Of Child	100.00
EFT68909	21.06.2019	Repeat Plastics (WA)	40 Mile FMP Implementation - 121 x Black 100MM sq x 1.5M Bollard	5,053.17
EFT68910	21.06.2019	Statewide Bearings	Plant Repairs - Various	222.69

Chq/EFT	Date	Name	Description	Amount
EFT68911	21.06.2019	Kmart Karratha	Dev Services - Butchers Paper, REAP - Frames	19.00
EFT68912	21.06.2019	Sunstone Design	2C Echidna Road - Repair Venetian Blind	99.00
EFT68913	21.06.2019	Seton Australia Pty Ltd	WM Employment Costs - Readypak Respirator	504.89
EFT68914	21.06.2019	Shelf Cleaning Services	TYS & FBCC - Cleaning Services May 2019	14,290.42
EFT68915	21.06.2019	Designa Sabar Pty Ltd	Ticketing System For Carpark - Maintenance & Repairs	16,103.51
EFT68916	21.06.2019	Scope Business Imaging	Photocopier / Printer Charges (Various)	1,571.28
EFT68917	21.06.2019	Scott Printers Pty Ltd	Tourism Development - Karratha Is Calling Brochures	1,118.70
EFT68918	21.06.2019	Wridgways Pty Ltd	WCH - Wickham Library Pack And Relocate	5,145.89
EFT68919	21.06.2019	Stainless Creation Pty Ltd	PS Equipment Replacement - Fabricate And Supply 2 Stainless Steel 316 Toilet Roll Holders	484.00
EFT68920	21.06.2019	The Superpop Trust T/A Superpop	REAP - Popcorn Coconut Blend for Onsale	450.00
EFT68921	21.06.2019	Tennant Australia Pty Ltd	Stock - Tennant Brush Assy Disk Scb 14. 0d Pyp	731.32
EFT68922	21.06.2019	Element Advisory Pty Ltd	Strategic Planning Projects - Minor Revisions To Cossack Scheme Amendment No. 44 And CHRMAP	940.50
EFT68923	21.06.2019	The Walt Disney Company Pty Ltd	REAP Cinema 2019 - Avengers 4th Screening	932.76
EFT68924	21.06.2019	Tenderlink.com (Dun & Bradstreet (Australia) Pty Ltd t/as)	Tender Advertising	172.70
EFT68925	21.06.2019	Tom Stoddart Pty Ltd (Stoddart Manufacturing)	WCH - High Tech Premium Auto Dishwashing Detergent 5l	379.61
EFT68926	21.06.2019	The Desert Princess	Roebourne/Wickham Community Activities - Point Samson Neighbourhood Activation Activity	412.50
EFT68927	21.06.2019	Totally Workwear	Stock - Uniforms	3,820.78
EFT68928	21.06.2019	Tim Davies Landscaping Pty Ltd	Community Development - Landscape Design Works Andover Park Roebourne Progress Claim 3	12,298.00
EFT68929	21.06.2019	Karratha Timber & Building Supplies	General Hardware Items for Maintenance - Various	752.18
EFT68930	21.06.2019	Village Roadshow Pty Ltd	REAP Cinema 2019 - Screening Of Pokemon Detective Pikachu	1,497.75
EFT68931	21.06.2019	Westrac Equipment Pty Ltd	Plant Repairs - Various	106.68
EFT68932	21.06.2019	Woolworths Group Limited	REAP - Stock For Kiosk, Youth Services - Program Supplies, Catering for Workshops & Meetings, IPC - Café Supplies, Kta Airport - Batteries, Restock Councillor Fridge, REAP - The Waifs Rider, REAP - Lemon & Limes for Bar	2,058.92
EFT68933	21.06.2019	Wormald Australia Pty Ltd	WRP - Replace Emergency Break Glass / Reset Fire Alarm	484.00
EFT68934	21.06.2019	Wickham Primary School P&C Association Inc	Litter Initiatives - Bags For Bucks 11/05/2019 Wickham 98 Bags	588.00
EFT68935	21.06.2019	West-Sure Group	KTA AP - Cash Collection Counting And Reconciliation Services For Audits May 2019	286.99
EFT68936	21.06.2019	West Pilbara Enterprises Pty Ltd T/As Profix Australia	Staff Houses - Supply And Installation Of Cyclone Screens And Doors, WRP Bistro - Replace Security Screens, Staff Houses - External Painting, KLP - Replace Kingklip Sheeting, Kta Airport - Replace S/Steel Kick plates	40,794.39
EFT68937	21.06.2019	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental and Servicing of Water Cooler and Reverse Osmosis System Jun 2019	66.00
EFT68938	21.06.2019	W Augustin	Reimbursement For Cleaverville Beach Caretaker	125.06

Chq/EFT	Date	Name	Description	Amount
EFT68939	21.06.2019	The Workwear Group Pty Ltd (Yakka Pty Ltd)	Stock - Uniforms	450.00
EFT68940	21.06.2019	Georgiou Group	Dampier Palms and Hampton Oval Construction Contract (RFT 11-18/19) - Progress Claim #1	373,467.53
EFT68941	21.06.2019	Karratha Equestrian Centre Inc	Trust Withdrawal #3 - Stage 2 Treatment Shed	49,353.21
EFT68942	21.06.2019	Cleanaway Pty Ltd	WCH - 4.5 Cubic Meter Skip Bin Hire	379.05
EFT68943	21.06.2019	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges	2,770.83
EFT68944	21.06.2019	Telstra Corporation Ltd	Telephone Usage Charges	23,673.59
EFT68945	21.06.2019	Horizon Power	Electricity Usage Charges	21,500.48
EFT68946	21.06.2019	Water Corporation	Water Usage Charges	4,083.52
EFT68947	21.06.2019	Foxtel For Business	KLP - Foxtel Charge	210.00
EFT68948	21.06.2019	Department Of Transport	Legal Expenses - Disclosure Of Information Fee May 2019	81.60
EFT68949	21.06.2019	Horizon Power	Electricity Usage Charges	78,521.43
EFT68950	21.06.2019	Water Corporation	Water Usage Charges	10,213.65
EFT68951	21.06.2019	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Cylinder Service Charge	75.90
EFT68952	21.06.2019	Water Corporation	Water Usage Charges	2,136.16
EFT68953	25.06.2019	P Davis	Cancelled Payment	0.00
EFT68954	25.06.2019	P Davis	Reimbursement - As per Employment Contract	3,446.02
78597	13.06.2019	Dept Of Planning & Infrastructure - Plates	KCC Registration Plates	200.00
78598	19.06.2019	Department Of Transport	Community Jetty Renewals	82.80
78599	19.06.2019	City Of Karratha	WCH - Cash on Hand Float	100.00
78600	20.06.2019	City Of Karratha	Investment - Reserve Funds TD – Westpac	8,000,000.00
78601	20.06.2019	City Of Karratha	Investment - Reserve Funds TD – CBA	8,000,000.00
78602	21.06.2019	Department Of Transport	Cancelled Payment	0.00
DD34897.1	29.05.2019	Hesta Superannuation	Superannuation contributions	101.70
DD34930.1	12.06.2019	Wa Super ( Formerly Walgsp)	Payroll deductions	90,280.52
DD34930.10	12.06.2019	Rest Superannuation	Superannuation contributions	4,552.12
DD34930.11	12.06.2019	Colonial First State Firstchoice Super	Superannuation contributions	1,473.04
DD34930.12	12.06.2019	HostPlus Superannuation	Payroll deductions	11,565.12
DD34930.13	12.06.2019	CBA Superannuation Savings Account	Superannuation contributions	1,155.75
DD34930.14	12.06.2019	VicSuper	Superannuation contributions	469.30
DD34930.15	12.06.2019	100F Lifetrack Personal Superannuation	Superannuation contributions	614.97
DD34930.16	12.06.2019	JR Superannuation Fund	Superannuation contributions	508.26
DD34930.17	12.06.2019	Scott G Fitzgerald & Sherry A Fitzgerald Atf Superannuation Fund	Superannuation contributions	453.96
DD34930.18	12.06.2019	ANZ Smart Choice Super	Superannuation contributions	1,754.99
DD34930.19	12.06.2019	Jake SMSF Holdings Pty Ltd	Payroll deductions	756.04
DD34930.2	12.06.2019	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	352.14
DD34930.20	12.06.2019	Essential Super	Superannuation contributions	574.90
DD34930.21	12.06.2019	QSUPER	Superannuation contributions	480.74
DD34930.22	12.06.2019	Mtaa Superannuation Fund	Superannuation contributions	539.19
DD34930.23	12.06.2019	BT Super For Llife	Superannuation contributions	1,602.00
DD34930.24	12.06.2019	Prime Super	Superannuation contributions	652.54

Chq/EFT	Date	Name	Description	Amount
DD34930.25	12.06.2019	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	544.35
DD34930.26	12.06.2019	BT Business Super	Superannuation contributions	910.71
DD34930.27	12.06.2019	AMG Super	Superannuation contributions	507.69
DD34930.28	12.06.2019	Christian Super	Superannuation contributions	526.56
DD34930.29	12.06.2019	MLC Wrap Super	Superannuation contributions	985.70
DD34930.3	12.06.2019	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	1,750.32
DD34930.30	12.06.2019	Local Government Superannuation - BRISBANE	Payroll deductions	2,885.99
DD34930.31	12.06.2019	Zimmerle Family Fund (Super)	Superannuation contributions	563.28
DD34930.32	12.06.2019	Cbus	Superannuation contributions	1,910.22
DD34930.33	12.06.2019	Catholic Super & Retirement Fund	Payroll deductions	664.36
DD34930.34	12.06.2019	Macquarie Wrap Super Manager	Payroll deductions	2,467.41
DD34930.35	12.06.2019	Commonwealth SuperSelect	Superannuation contributions	465.45
DD34930.36	12.06.2019	Care Super	Superannuation contributions	464.36
DD34930.37	12.06.2019	Public Sector Superannuation Fund	Superannuation contributions	149.99
DD34930.38	12.06.2019	J & K Farrell Super Fund	Superannuation contributions	240.85
DD34930.39	12.06.2019	Russell Supersolution Master Trust	Superannuation contributions	82.11
DD34930.4	12.06.2019	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	941.08
DD34930.40	12.06.2019	ANZ Staff Superannuation Scheme	Superannuation contributions	107.13
DD34930.41	12.06.2019	Lindz's Lucky Super Fund	Payroll deductions	1,318.54
DD34930.42	12.06.2019	AMP SignatureSuper	Superannuation contributions	422.58
DD34930.43	12.06.2019	Legalsuper	Superannuation contributions	515.98
DD34930.44	12.06.2019	Twusuper	Superannuation contributions	467.51
DD34930.45	12.06.2019	Sunsuper Pty Ltd	Payroll deductions	3,483.53
DD34930.46	12.06.2019	AMP Superleader	Superannuation contributions	1,033.78
DD34930.47	12.06.2019	Intrust Super Fund	Superannuation contributions	467.62
DD34930.48	12.06.2019	Tasplan	Superannuation contributions	304.15
DD34930.49	12.06.2019	ING Direct Superannuation Fund	Superannuation contributions	422.58
DD34930.5	12.06.2019	BT Panorama Superannuation	Superannuation contributions	604.47
DD34930.50	12.06.2019	BT Funds Management	Superannuation contributions	781.79
DD34930.51	12.06.2019	EQUIPSUPER	Superannuation contributions	414.56
DD34930.52	12.06.2019	Superwrap Personal Super Plan	Superannuation contributions	858.41
DD34930.53	12.06.2019	Australian Super	Payroll deductions	10,259.98
DD34930.54	12.06.2019	Hesta Superannuation	Superannuation contributions	3,166.47
DD34930.55	12.06.2019	First State Super	Superannuation contributions	782.53
DD34930.6	12.06.2019	Local Government Superannuation- SYDNEY	Superannuation contributions	625.57
DD34930.7	12.06.2019	SLOS Super Fund	Superannuation contributions	652.99
DD34930.8	12.06.2019	AMP Super Directions Fund	Superannuation contributions	328.11
DD34930.9	12.06.2019	J & S Pryor Super Fund	Superannuation contributions	227.55
DD34941.1	12.06.2019	Sunsuper Pty Ltd	Superannuation contributions	106.93

Chq/EFT	Date	Name	Description	Amount
DD34944.1	12.06.2019	Wa Super ( Formerly Walgsp)	Superannuation contributions	495.44

**20,567,183.01**

Payroll

11.06.2019	City of Karratha	Wages	5,142.11
11.06.2019	City Of Karratha	Wages	227.95
13.06.2019	City Of Karratha	Payroll F/N Ending: 12.06.2019	798,759.63
14.06.2019	City Of Karratha	Wages	624.52
14.06.2019	City Of Karratha	Wages	3,184.95
14.06.2019	City Of Karratha	Wages	160.00
20.06.2019	City of Karratha	Wages	1,268.70

**809,367.86**

Credit Cards

DD.35066.1	01.05.2019	Facebook	Advertising For WRP	0.29
DD.35066.1	01.05.2019	Facebook	Advertising For Communications	123.35
DD.35066.1	01.05.2019	Facebook	Advertising For Youth	200.00
DD.35066.1	01.05.2019	Facebook	Advertising For KLP	100.00
DD.35066.1	01.05.2019	Facebook	Advertising For Local History	21.02
DD.35066.1	08.05.2019	Microsoft	Hosting Fee For OneDrive	2.00
DD.35066.1	20.05.2019	Campaign Monitor	Email Distribution Service	162.77
DD.35066.1	20.05.2019	Facebook	Advertising For Communications FX Fees	5.11
DD.35066.1	01.05.2019	Facebook	Advertising For Youth FX Fees	4.11
DD.35066.1	01.05.2019	Facebook	Advertising For Youth FX Fees	4.11
DD.35066.1	13.05.2019	ABC Taxis	Transport Mgr City Svcs	32.13
DD.35066.1	14.05.2019	Delaware North Retail	Meal Expense Mgr City Svcs	22.90
DD.35066.1	15.05.2019	Airport Retail	Meal Expense Mgr City Svcs	6.10
DD.35066.1	15.05.2019	Taxi Combined	Transport Mgr City Svcs	13.13
DD.35066.1	15.05.2019	Dominos	Meal Expense Mgr City Svcs	44.10
DD.35066.1	16.05.2019	Chasa Taxi Services	Transport Mgr City Svcs	12.92
DD.35066.1	16.05.2019	Chasa Taxi Services	Transport Mgr City Svcs	13.44
DD.35066.1	16.05.2019	Taxi Combined	Transport Mgr City Svcs	8.82
DD.35066.1	17.05.2019	Combined Taxis	Transport Mgr City Svcs	12.18
DD.35066.1	17.05.2019	Combined Taxis	Transport Mgr City Svcs	8.61
DD.35066.1	17.05.2019	Combined Taxis	Transport Mgr City Svcs	13.55
DD.35066.1	20.05.2019	Opal Cove Resort	Meal Expense Mgr City Svcs	21.50
DD.35066.1	20.05.2019	Taxi Combined	Transport Mgr City Svcs	38.75
DD.35066.1	20.05.2019	Delaware North Retaqps	Meal Expense Mgr City Svcs	30.00
DD.35066.1	02.05.2019	MAPWORLD	World Map For TYS	99.95
DD.35066.1	02.05.2019	SP*HEMA MAPS	Map Of Australia For TYS	195.00
DD.35066.1	02.05.2019	Caltex	Fuel For Mgr Rec Svcs (BP Closed)	50.01
DD.35066.1	02.05.2019	Westpac	Refund From Disputed Transaction	-6.99
DD.35066.1	02.05.2019	Westpac	Refund From Disputed Transaction	-13.98
DD.35066.1	03.05.2019	RMD Industries	Remote Control For Wickham SES Gate	193.60
DD.35066.1	06.05.2019	Nanutarra Roadhouse	Fuel Diesel	75.02
DD.35066.1	27.05.2019	Caltex Port Hedland	Fuel Diesel	50.00
DD.35066.1	29.04.2019	Booking.com	Accommodation Costs For Waste Conference	412.80
DD.35066.1	29.04.2019	Impact Environmental Consulting	Waste Conference Tech Tour	501.14
DD.35066.1	29.04.2019	Qantas	Flights For Waste Conference	1,771.85
DD.35066.1	30.04.2019	Hotels.com	Accommodation Cost For Kimberley Waste Summit	298.00
DD.35066.1	10.05.2019	Qantas	Flight Changes For Waste Conference	255.06
DD.35066.1	15.05.2019	Karratha Post Office	Gift Card For Employee Leaving Council	194.05
DD.35066.1	21.05.2019	Impact Environmental Consulting	Waste Conference	1,245.25
DD.35066.1	21.05.2019	Dunnart	Gift For Employee Leaving Council	100.00
DD.35066.1	22.05.2019	Booking.com	Accommodation Costs For Kimberley Waste Summit	165.00

Chq/EFT	Date	Name	Description	Amount
DD.35066.1	15.05.2019	Karratha Post Office	Gift Card For Employee Leaving Council	5.95
DD.35066.1	02.04.2019	Horizon Power	Power Bill For Mgr City Svcs	859.31
DD.35066.1	09.04.2019	Horizon Power	Power Bill For Mgr A&C	516.14
DD.35066.1	28.04.2019	Water Corporation	Water Bill For Mgr Mar Comm	125.70
DD.35066.1	21.05.2019	Water Corporation	Water Bill For Dir Dev Reg	222.58
DD.35066.1	13.04.2019	Horizon Power	Power Bill For CEO	1,020.29
DD.35066.1	13.04.2019	Horizon Power	Power Bill For Mgr Plan Svcs	633.11
DD.35066.1	27.02.2019	Water Corporation	Water Bill For Mgr City Svcs	228.06
DD.35066.1	27.04.2019	Horizon Power	Power Bill For Mgr Infra	290.41
DD.35066.1	27.03.2019	Water Corporation	Water Bill For CEO	149.05
DD.35066.1	21.05.2019	Qantas Club	Membership For Dir Corp	754.60
DD.35066.1	23.05.2019	Virgin Australia	Lounge Membership Fee For Dir Dev Reg	300.00
DD.35066.1	23.05.2019	Qantas Club	Membership For Dir Dev Reg	754.60
DD.35066.1	24.05.2019	AHRI	Membership Fee For Dir Corp	390.50
DD.35066.1	07.05.2019	Horizon Power	Power Bill For Mgr AP	597.32
DD.35066.1	26.03.2019	Horizon Power	Power Bill Credit	-247.08
DD.35066.1	26.03.2019	Water Corporation	Water Bill For Mgr Part & Eng	282.44
DD.35066.1	03.05.2019	Department of Health	Permit For Storage Of Chlorine Gas	125.00
DD.35066.1	17.05.2019	Aqualoo	Replacement AQ Series Lockset & Indicator For BM	95.14
DD.35066.1	01.05.2019	Illion Australia P/L	Assessment Report - Provision Of Security	396.00
DD.35066.1	01.05.2020	Hudsons Coffee	Beverage (To Be Reimbursed)	11.70
DD.35066.1	01.05.2021	Australian Airports Association	WA Division Meeting Dinner Mgr AP & Snr ARO	91.94
DD.35066.1	01.05.2022	Live Taxi	Transport For Mgr AP Attending Meetings Albany	13.45
DD.35066.1	01.05.2023	Live Taxi	Transport For Mgr AP Attending Meetings Albany	13.45
DD.35066.1	01.05.2024	The Kathmandu Kitchen	Meal Allowance For Mgr AP	71.30
DD.35066.1	02.05.2025	Live Taxi	Transport For Mgr AP Attending Meetings Albany	15.02
DD.35066.1	01.05.2026	Delaware North Retail Services	Meal Allowance For Mgr Airport	42.90
DD.35066.1	03.05.2019	live Taxi	Transport For Mgr Airport Attending Meetings Albany	15.76
DD.35066.1	03.05.2019	Live Taxi	Transport For Mgr Airport Attending Meetings Albany	13.34
DD.35066.1	03.05.2019	Ace Accommodation	Meal Allowance For Mgr Airport and Snr ARO	30.00
DD.35066.1	03.05.2019	Swan Taxis	Transport For Mgr Airport	34.81
DD.35066.1	04.05.2019	GMcabs Aust	Transport For Mgr Airport	34.55
DD.35066.1	03.05.2019	Golden Spice Cuisine	Meal Allowance For Mgr Airport & Senior ARO	61.35
DD.35066.1	01.05.2019	Qantas	Flight For CEO To Attend Meetings In Perth	371.79
DD.35066.1	06.05.2019	Conference By Arinex	Registration For Mayor	1,164.12
DD.35066.1	06.05.2019	Virgin Airlines	Flight For CEO Attending Meetings In Perth	699.00
DD.35066.1	06.05.2019	Virgin Airlines	Flight For CEO	6.96
DD.35066.1	06.05.2019	Qantas	Flight For Mayor Attending Meetings In Perth	743.48
DD.35066.1	01.05.2019	XIMBLE	REAP Staff Rostering System	285.87
DD.35066.1	13.05.2019	Facebook	REAP Advertising	70.00
DD.35066.1	13.05.2019	Facebook	REAP Advertising	15.99
DD.35066.1	01.05.2019	XIMBLE	REAP Staff Rostering System Conversion Fee	5.24
DD.35066.1	01.05.2019	XIMBLE	REAP Staff Rostering System Conversion Fee	2.10
DD.35066.1	01.05.2019	XIMBLE	REAP Staff Rostering System Conversion Fee	0.47
DD.35066.1	07.05.2019	City Of Perth	Parking For CEO While Attending Meetings In Perth	6.87
DD.35066.1	08.05.2019	The Guildford Hotel	Meal Allowance For CEO	34.00
DD.35066.1	08.05.2019	CPP Convention Centre	Parking For CEO While Attending Meetings In Perth	12.12
DD.35066.1	08.05.2019	Wilson Parking	Parking For CEO While Attending Meetings In Perth	18.00

Chq/EFT	Date	Name	Description	Amount
DD.35066.1	08.05.2019	Wilson Parking	Parking For CEO While Attending Meetings In Perth	15.19
DD.35066.1	08.05.2019	Wilson Parking	Parking For CEO While Attending Meetings In Perth	6.08
DD.35066.1	27.05.2019	Tourism Council WA	WATA 2019 Nomination Fee	399.00
DD.35066.1	13.05.2019	McDonalds	Catering Breakfast For Councillor Budget Workshop	182.45
DD.35066.1	06.05.2019	Edwardo-Rokeby Florist	Flowers For Staff Member On Birth Of Child	100.00
DD.35066.1	06.05.2019	Ibis Styles Karratha	Accommodation For Place Branding Consultant	183.00
DD.35066.1	19.05.2019	Pensione Hotel Perth	Accommodation For Mgmt Acc	318.15
DD.35066.1	27.05.2019	AHRI	Membership Fee For Mgr HR	390.50

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**19,465.72**

**Total Payments: 21,396,016.59**

**10.3 FINANCIAL SERVICES POLICY REVIEW**

- File No:** FM.1
- Responsible Executive Officer:** Director Corporate Services
- Reporting Author:** Manager Financial Services
- Date of Report:** 27 June 2019
- Applicant/Proponent:** Nil
- Disclosure of Interest:** Nil
- Attachment(s):**
1. CF01 Accounting Local Government Accounting Directions
  2. CF02 Cash Handling Policy
  3. CF03 Investment Policy
  4. CF04 Investment Policy Property
  5. CF08 Debt Collection Policy
  6. CF10 Rating Equity Policy
  7. CF11 Rating Exemption Policy
  8. CF12 Financial Reporting to Council – Variations and Timing Policy
  9. CF13 Asset Management Policy
  10. CF14 Reserve Funding Policy
  11. CF16 Budget Review Policy
  12. CF17 Disposal of Assets Policy

**PURPOSE**

To consider reviewing Council's Financial Services policies.

**BACKGROUND**

Officers have conducted a review of existing financial services policies, which are due for review. A summary of proposed changes is outlined in the table below:

<b>Policy Name and Number</b>	<b>Proposed Amendment</b>	<b>Rationale</b>
CF01 Accounting Local Government Accounting Directions	Amendment of terminology.	Amended in line with Accounting Standards
	Amendment of Depreciation rates.	Amended in line with useful lives determined in recent asset revaluation
	Amendment of Artwork useful life threshold.	Amended in line with the Local Government (Financial Management) Regulations
CF02 Cash Handling Policy	Addition of clause pertaining to responsibilities for management of physical and password access to cash storage areas.	Clarification of accountability and improvement of security for cash stored on premises.

CF03 Investment Policy	Addition of reference to portfolio size and composition.	To ensure compliance with policy when investments expire.
	It is proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CF04 Investment Policy Property	No proposed amendments to the contents of this policy.	N/A
	It is proposed that the review of this policy be changed from two years to four years.	Infrequent use associated with this policy.
CF08 Debt Collection Policy	Addition of weekly payment option for direct debit.	Increased flexibility in payment options for ratepayers.
	Reduction in required time for rates to be outstanding to consider seizure and sale of land from 5 years to 3 years.	Amended in line with <i>Local Government Act 1995</i> and recent audit recommendation.
CF10 Rating Equity Policy	Updated Officers Responsible for Implementation to include Senior Revenue Officer.	Senior Revenue Officer plays a significant role in determination and implementation of rates billing
	It is proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CF11 Rating Exemption Policy	Updated References to Related Documents to reflect single form being used for exemption and concession applications.	To reflect streamlining of documentation requirements for ratepayers
	It is proposed that the review of this policy be changed from two years to four years.	Infrequent use associated with this policy.
CF12 Financial Reporting to Council – Variations and Timing Policy	No proposed amendments to the contents of this policy.	N/A
	It is proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CF13 Asset Management Policy	Update of memberships for Asset Management Working Group.	Amend as per current organisational structure.
	Minor administrative amendments	Updated to reflect integrated strategic plans.
	It is proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CF14 Reserve Funding Policy	Addition of Director Development Services as an officer responsible for implementation.	Economic Development Reserve established in 2016/17 financial year.
	It is proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.
CF16 Budget Review Policy	No proposed amendments.	N/A

CF17 Disposal of Assets Policy	Remove Asset Accountant as responsible officer.	Position no longer exists as per current organisational structure.
	It is proposed that the review of this policy be changed from two years to four years.	Low risk associated with this policy.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Financial services staff were consulted on relevant policies.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 2.7(2) (b) of the *Local Government Act 1995* provides that the Council is to oversee the allocation of the local government’s finances and resources and determine the local government’s policies.

**POLICY IMPLICATIONS**

Updated policies are proposed to replace the existing policies that have been reviewed.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance
Projects/Actions:	4.e.1.2.2	Review and maintain a contemporary set of Council Policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Outdated policies that do not reflect the current work environment may not provide adequate financial protection to the organisation
Service Interruption	Low	Outdated policies that do not reflect the current work environment may prevent officers from providing services to the required standard.
Environment	N/A	Nil
Reputation	Moderate	Outdated policies that are inconsistent with community expectations may result in actions not meeting community standards.
Compliance	High	Outdated policies that do not reflect the current work environment may lead to breaches of policy in order to achieve organisational outcomes.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Most of the attached policies were last reviewed and approved by Council in April 2017.

**VOTING REQUIREMENTS**

Simple Majority.

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

- a) CF01 Accounting Local Government Accounting Directions
- b) CF02 Cash Handling Policy
- c) CF03 Investment Policy
- d) CF04 Investment Policy Property
- e) CF08 Debt Collection Policy
- f) CF10 Rating Equity Policy
- g) CF11 Rating Exemption Policy
- h) CF12 Financial Reporting to Council – Variations and Timing Policy
- i) CF13 Asset Management Policy
- j) CF14 Reserve Funding Policy
- k) CF16 Budget Review Policy
- l) CF17 Disposal of Assets Policy

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council Policies subject to the following changes:

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**CONCLUSION**

Council's Financial Services policies have been reviewed and amendments proposed to ensure they are contemporary, current and relevant to legislation.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154386  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 2.7 of the *Local Government Act 1995* **RESOLVES** to **ADOPT** the following amended Council policies as attached:

- a) CF01 Accounting Local Government Accounting Directions
- b) CF02 Cash Handling Policy
- c) CF03 Investment Policy
- d) CF04 Investment Policy Property
- e) CF08 Debt Collection Policy
- f) CF10 Rating Equity Policy
- g) CF11 Rating Exemption Policy
- h) CF12 Financial Reporting to Council – Variations and Timing Policy
- i) CF13 Asset Management Policy
- j) CF14 Reserve Funding Policy
- k) CF16 Budget Review Policy
- l) CF17 Disposal of Assets Policy

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**10.4 GOVERNANCE POLICY REVIEW**

**File No:** CM.102

**Responsible Executive Officer:** Director Corporate Services

**Reporting Author:** Governance Officer - Compliance

**Date of Report:** 1 July 2019

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s):**

1. CG02 Honorary Freeman of the City of Karratha
2. CG03 Photocopying Services Policy
3. CG04 Legal Representation and Cost Indemnification Policy
4. CG05 Retiring Councillors Presentation Policy
5. CG06 Councillor Fees, Allowances and Reimbursements Policy
6. CG07 Activities and Services Policy
7. CG08 Significant Decision Making Policy
8. CG09 Public Interest Disclosure Policy
9. CG13 Confidential Information Policy
10. CG14 Election Caretaker Period

**PURPOSE**

To consider reviewing Council's Governance and Organisational Strategy policies including giving consideration to removing policies considered no longer relevant.

**BACKGROUND**

The following policies have been reviewed for Council's consideration:

<b>Policy Name and Number</b>	<b>Proposed Amendment</b>	<b>Rationale</b>
CG02 - Honorary Freeman of the City of Karratha	No proposed amendments to the contents of this policy.	N/A
	It is proposed that the review of this policy be changed from two years to four years.	Infrequent use and low risk associated with this policy.
CG03 – Photocopying Services	It is recommended that this policy be removed as a formal policy of Council and potentially replaced with an operational policy.  Consideration could be given to amending the Fees/Charges Schedule to allow for discounts for Community	As technology improves, the cost of photocopying has reduced significantly. Community Engagement and Library officers have advised these types of requests have dropped off accordingly.

	<p>Groups which is consistent with other services the City provides.</p> <p>Nothing precludes fee waivers from being applied where deemed appropriate, in line with other services offered by the City.</p>	<p>The KDCCI also performs a photocopying service for the community, funded by the City.</p> <p>Any requests can be managed locally by staff on a case-by-case basis guided by an operational policy and/or the Fees/Charges Schedule.</p>
CG04 - Legal Representation and Cost Indemnification	<p>Clarified that legal assistance will be provided by solicitors from a panel of legal firms used by the City, rather than by Council's solicitors.</p>	<p>Current wording suggests the City only uses one law firm, which it does not.</p> <p>This clarification better reflects external legal assistance will be sought on a case-by-case basis.</p>
	<p>Amended paragraph regarding urgent legal services. Removed \$5,000 restriction and included the approval be subject to subsequent review by Council.</p>	<p>If genuine urgent legal assistance is required prior to next Council Meeting, CEO should have ability to determine level of assistance provided.</p>
	<p>It is proposed that the review of this policy be changed from two years to four years.</p>	<p>Infrequent use associated with this policy.</p>
CG05 – Retiring Councillors Presentation	<p>Minor change to legislative reference only.</p>	<p>Ensure relevance and accuracy.</p>
	<p>It is proposed that the review of this policy be changed from two years to four years.</p>	<p>Infrequent use and low risk associated with this policy.</p>
CG06 - Councillor Fees, Allowances and Reimbursements	<p>Allowances to be determined annually by Council.</p>	<p>Current policy is inconsistent with current practice – recommend change to align with annual determination by Council.</p>
	<p>Inclusion of entitlement to claim reimbursement of travel for authorised functions in addition to Council and Committee meetings.</p>	<p>Current policy does not allow for travel reimbursement other than to Council or Committee meetings.</p>
	<p>Minor administrative changes.</p>	<p>Improved clarity.</p>
	<p>It is proposed that the review of this policy be changed from two years to four years.</p>	<p>Low risk associated with this policy.</p>

CG07 – Activities and Services	It is recommended this policy be removed as a formal policy of Council.	The contents of the policy are well documented in other City documents such as the Strategic Community Plan, Corporate Business Plan and Operational Plan.
CG08 – Significant Decision Making	Updated reference documents.	Ensure relevance and accuracy.
	It is proposed that the review of this policy be changed from two years to four years	Low risk associated with this policy.
CG09 - Public Interest Disclosure	Minor administrative change only.	Improved clarity.
	It is proposed that the review of this policy be changed from two years to four years.	Infrequent use associated with this policy.
CG13 - Confidential Information Policy	Minor administrative changes only.	Principles of this policy are embedded in the City's Code of Conduct.
	It is proposed that the review of this policy be changed from two years to four years.	Moderate risk associated with this policy.
CG14 – Election Caretaker Period	Minor administrative change only.	Improved clarity.
	It is proposed that the review of this policy be changed from two years to four years.	Infrequent use associated with this policy.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with Community Engagement, Library, and Customer Service staff regarding Photocopying Services Policy.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the role of Council includes determining the local government’s policies.

**POLICY IMPLICATIONS**

The following policies are not proposed to be materially amended and include a rescheduling of review dates:

- CG02 - Honorary Freeman of the City of Karratha
- CG05 - Retiring Councillors Presentation
- CG08 - Significant Decision Making
- CG09 - Public Interest Disclosure
- CG13 – Confidential Information
- CG14 – Election Caretaker Period

The following Policies have material amendments proposed:

- CG03 - Photocopying Services
- CG04 - Legal Representation and Cost Indemnification
- CG06 - Councillor Fees, Allowances and Reimbursements
- CG07 - Activities and Services

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance Support
Projects/Actions:	4.e.1.2.2	Review and maintain a contemporary set of Council Policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Council policies must be current, relevant to legislation and in line with community expectations.
Compliance	Low	Council should ensure policies are sound in order for them to be able to govern its affairs.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

The Election Caretaker Period Policy was adopted by Council in June 2017. All of the other attached policies were last reviewed and approved by Council in April 2017.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council Policies as amended pending further review:

- CG02 - Honorary Freeman of the City of Karratha
- CG03 - Photocopying Services
- CG04 - Legal Representation and Cost Indemnification
- CG05 - Retiring Councillors Presentation
- CG06 - Councillor Fees, Allowances and Reimbursements
- CG07 - Activities and Services
- CG08 - Significant Decision Making
- CG09 - Public Interest Disclosure
- CG13 – Confidential Information
- CG14 – Election Caretaker Period

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council Policies subject to the following changes:

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**CONCLUSION**

Council's Governance & Organisational Strategy policies have been reviewed and amendments proposed to ensure they are contemporary, current and relevant to legislation.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154387  
 MOVED : Cr Cucel  
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **ADOPT** the following amended Council Policies as attached:

- a) **CG02 - Honorary Freeman of the City of Karratha**
- b) **CG04 - Legal Representation and Cost Indemnification**
- c) **CG05 - Retiring Councillors Presentation**
- d) **CG06 - Councillor Fees, Allowances and Reimbursements**
- e) **CG08 - Significant Decision Making**
- f) **CG09 - Public Interest Disclosure**
- g) **CG13 - Confidential Information**
- h) **CG14 – Election Caretaker Period**

2. **DELETE** the following Council Policies as attached:

- a) **CG03 - Photocopying Services**
- b) **CG07 - Activities and Services**

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil



Cr Long, Cr Nunn and Cr Waterstrom Muller declared an indirect financial interest in item 10.5 Change of Rating Method for Resource Processing Properties as:

- Cr Long’s spouse is currently working on a contract where Woodside is the ultimate client;
- Cr Nunn works for Woodside in her capacity at Volunteering WA and her spouse is employed by Rio Tinto and holds Rio Tinto shares; and
- Cr Waterstrom Muller holds Woodside shares and her spouse is employed by Woodside.

Cr Smeathers declared a financial interest in item 10.5 Change of Rating Method for Resource Processing Properties as Cr Smeathers’ spouse is employed by Woodside.

At 6.37 pm Cr Long, Cr Nunn, Cr Smeathers and Cr Waterstrom Muller left the room and Cr Cucel assumed the role of Presiding Member.

## **10.5 CHANGE OF RATING METHOD FOR RESOURCE PROCESSING PROPERTIES**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Financial Services/CFO</b>
<b>Date of Report:</b>	<b>3 July 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Correspondence from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture &amp; the Arts received on 27 June 2019</b>

### **PURPOSE**

To advise Council of the outcome of the City’s application to rate various capital improvements on mining and resource interests in accordance with State Government policy.

### **BACKGROUND**

Properties within the City used for mining, petroleum or resource interests, such as rail & port operations and gas plants, have historically been rated on the basis of Unimproved Valuation (UV) as these properties are generally outside the relevant town boundaries.

In September 2015, after a three-year trial period, the State Government endorsed a policy - *The application of Gross Rental Valuation (GRV) to mining, petroleum and resource interests for local government rating purposes* (the ‘Policy’). The policy enables local governments to either apply to the Minister to rate mining, petroleum or resource interests on the basis of GRV where no State Agreement exists, or to negotiate mutual consent with the holder of the relevant interest in order to apply to the Minister where land is the subject of a State Agreement.

At its Ordinary Council Meeting on 21 August 2017, Council resolved to commence the process to seek change of the method of rating from UV to GRV for administration buildings and workshops located on eleven resource processing properties. Council also resolved to

write to affected interest holders to advise of the proposed change, invite submissions and seek consent to the change where required.

Letters calling for submissions were sent to all affected parties 29 September 2017 with a closing date for submissions of 10 November 2017. Following the call for submissions, officers responded to a number of requests for further information and clarification, with the final submissions being received in March 2018.

Council considered the six (6) submissions received at its Ordinary Council Meeting on 16 April 2018 and resolved to seek Ministerial Approval for the change of rating method for three facilities not subject to a State Agreement, and a further five facilities subject to a State Agreement where the interest holder had provided their consent to the change.

Council further resolved to continue discussions with other interest holders to obtain consent. Following further discussions, on 10 May 2018 Woodside provided its consent for the proposed change of rating method for the North West Shelf gas plant.

On 11 October 2018 officers lodged the City's application for a change in rating method for nine resource interest properties. Officers are continuing to liaise with the interest holders for the two properties not included in the application and hope to be in a position to include both properties in a future application.

City officers have had regular communication with the Department of Local Government seeking finalisation of the City's application and on 27 June 2019 the City received correspondence from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture & the Arts, providing approval of the City's application.

Officers are now seeking Technical Land Descriptions from Landgate in order for the approved change in rating method to be published in the *Government Gazette*.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected and Council's ability to perform its role.

#### **COUNCILLOR/OFFICER CONSULTATION**

Two previous items have been presented to and adopted by Council throughout the change of rating method process, including one item to consider submissions from affected interest holders.

#### **COMMUNITY CONSULTATION**

The State Government undertook significant consultation with both the Local Government and resource industries in the formulation of the Policy, including a three-year trial period.

Letters calling for submissions were sent to all affected interest holders of eleven resource processing properties on 29 September 2017 with a closing date for submissions of 10 November 2017.

Six (6) submissions were received and considered by Council. A further submission was received subsequent to Council consideration advising of the interest holders consent to the proposed change.

Both Rio Tinto (which will contribute approximately 64% of the additional rates) and Woodside (which will contribute approximately 31% of the additional rates) were

understanding of the City’s desire to implement the State Government policy on the application of GRV to mining, petroleum and resource interests.

Affected interest holders are currently being notified of the Ministerial approval and the process of obtaining technical land descriptions through to receipt of an interim rates notice for 2019/20.

**STATUTORY IMPLICATIONS**

Under section 6.28 of the *Local Government Act 1995*, the Minister for Local Government is responsible for determining the method of valuation of land to be used as the method for rating.

Section 6.29(3) provides that where a relevant interest exists in a portion of land on which capital improvements are located, the Minister may determine under section 6.28(1) that the gross rental value of the land is to be used as the basis for a rate on that interest.

**POLICY IMPLICATIONS**

*Rating Policy - Valuation of Land - Mining (ss.6.28 and 6.29) – March 2016* describes the legislative and policy basis for the rating of capital improvements on land the subject of a relevant interest or resource interest.

The rating policy acts in conjunction with the Policy - *The application of Gross Rental Valuation to mining, petroleum and resource interests for local government rating purposes* found in Ministerial Circular M05-2015.

Council Policy CF-10 Rating Equity Policy outlines the principles to apply in the determination of rating. This includes Fairness and Equity – ensuring similar properties are rated on the same basis.

**FINANCIAL IMPLICATIONS**

The following table details the indicative GRV received from Landgate in the last valuation cycle, for each facility:

Facility	Land Tenure ID	Interest Holder	Indicative GRV
7-mile Rail Maintenance	L123612	Rio Tinto Iron Ore	\$1,367,800
Railyards at 2-mile	N104329	Rio Tinto Iron Ore	\$2,600
East Intercourse Island Entrance	N104327	Rio Tinto Iron Ore	\$172,500
East Intercourse Island, Kangaroo Hill & Parker Point	N104744	Rio Tinto Iron Ore	\$873,100
Cape Lambert	L123396	Rio Tinto Iron Ore	\$277,400
Northwest Shelf LNG	I123605	Woodside Energy	\$1,076,700
Pluto LNG	K435291	Woodside Burrup	\$351,900
Devil Creek	L22354	Quadrant	\$177,900
Whim Creek Mine	M47-236	Venturex	\$50,000
			<b>\$4,349,900</b>

Final valuations are expected to be lower, in line with overall valuation movements in the current cycle. Based on the indicative GRV for each facility, the net additional rates is estimated to be \$0.5M per annum.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Our Outcomes:	4.c	Financial Sustainability
Our Response:	4.c.3	Sustainable Revenue Sources
Our Programs/Services:	4.c.3.1	Property Rating Services

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Failure to secure rates revenue from relevant resource interests may impact the sustainability of Council’s Long Term Financial Plan.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Application of all rating options available to Council under the LGA will help to ensure there is no perception of favourable treatment for some ratepayers.
Compliance	Low	Approval from the Minister confirms that Council has complied with the LGA and DLGSCI policy.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Officers understand that there has been no previous applications made to Minister for a change of rating method for administration buildings and workshop in accordance with the State Government policy - The application of Gross Rental Valuation (GRV) to mining, petroleum and resource interests for local government rating purposes.

State Government endorsed a policy - The application of Gross Rental Valuation (GRV) to mining, petroleum and resource interests for local government rating purposes

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority RESOLVES to DEFER consideration of this matter pending further information.

**CONCLUSION**

The indicative GRV for all mining, petroleum and resource interests in the City has historically been significantly higher than the UV however, due to legacy State Agreements and State Government policy, Council was unable to rate these properties on the basis of GRV.

Change in State Government policy allows administrative facilities and workshops on each of these mining, petroleum and resource interests to be rated on the basis of GRV.

Following Ministerial approval, the City will now be in a position to rate nine resource processing facilities on the basis of GRV generating approximately \$0.5M of additional rate income.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154388  
**MOVED** : Cr Scott  
**SECONDED** : Cr Miller

That Council by SIMPLE Majority pursuant to Section 6.28 and 6.29 of the *Local Government Act 1995* RESOLVES to NOTE the approval from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts, received on 27 June 2019 of the City’s application to rate specified capital improvements at the following resource processing facilities on the basis of GRV:

Facility	Land Tenure ID
7-mile Rail Maintenance	L123612
2-mile Rail Maintenance	N104329
East Intercourse Island Entrance	N104327
East Intercourse Island, Kangaroo Hill & Parker Point	N104744
Cape Lambert	L123396
North West Shelf LNG	I123605
Pluto LNG	K435291
Devil Creek Gas Plant	L22354
Whim Creek Mine	M47-236

**CARRIED**

FOR : Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Scott,  
 AGAINST : Nil

At 6.38 pm Cr Long, Cr Nunn, Cr Smeathers and Cr Waterstrom Muller re-entered the room and Cr Long re-assumed the role of Presiding Member.



# 11 COMMUNITY SERVICES

## 11.1 COMMUNITY GRANTS AND CONTRIBUTIONS SCHEME

<b>File No:</b>	<b>GS.34, GS.36, GS.66</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Engagement Coordinator</b>
<b>Date of Report:</b>	<b>2 July 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Revised CS-06 Community Grants and Contributions Scheme</b>

### PURPOSE

For Council to consider revisions to Policy CS-06 Community Grants and Contributions Scheme.

### BACKGROUND

At the May 2019 Ordinary Council Meeting, Council resolved to undertake a revision of CS-06 Community Grants and Contributions Scheme based on some concerns around the future sustainability of the City’s various grant schemes. In response to Council Resolution 154342, Officers have proposed various amendments to the policy to reflect the direction of Council.

The amendments are proposed to update the policy to improve clarity and transparency to local clubs and organisations when they are applying for funding through the various City of Karratha grant schemes.

Proposed key changes are highlighted in the table below

Section	Amendment	Rationale
1	Addition of “Artworks for Communities” scheme	Not previously included in the Policy
2.1	Addition of “not-for-profit agencies”	Reducing ambiguity
2.2.3	Change of “should” to “must”	To eliminate unrelated groups auspicing for applicants.
2.3	Addition of recurrent items or consumables that pertain to the applicant’s core business or activity – Council will not fund	To address the sustainability of applications
2.4	Change of wording – from Criteria to Focus Areas Reduction of the number of Focus areas to: Finance, Sustainability, Impact, Prior History, Capacity for Self-Delivery & Return Benefit to City of Karratha and any associated partners	Using the wording focus areas, rather than scoring criteria will allow for Council to consider applications across a range of areas rather than being limited to specific criteria. The reduction in focus areas is to allow applicants to explain how their

		project/activity will relate to the focus areas and direction of Council
2.7	Addition of “Variation requests must be received at least 8 weeks prior to acquittal date”	Successful applicants have 12 months to carry out approved projects and should there be a need for a variation, a minimum of 8 weeks allows for appropriate time for officers to assess rationale for variation and make a recommendation
3.1	Addition of language to further expand on examples of what Council will fund	To further demonstrate what Council will fund for potential applicants
	Addition of a capped amount of 75% for salaries and wages	To address the sustainability of applications
	Amendment from 50% to 75% of insurance costs	In response to feedback from multiple community groups about the prohibitive costs of insurance
	Removal of total pool amount	To eliminate the need to update the policy should the budget for this scheme change
	Removal of scoring criteria	Will allow for Council to consider applications across a range of focus areas rather than being limited to scoring criteria
3.2	Addition of funding round dates	To increase transparency
	Deletion of internal positions	To remain consistent with other Council Policies
3.5	Addition of Artworks for Communities criteria	Not previously included in the Policy

The above key amendments to Policy CS-06 Community Grants and Contribution Scheme, are included in the attachment accompanying this report.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and the impact on Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with staff members and Council to ensure the review of this policy meets the organisations expectations. Councillors provided feedback on the Policy during the May Council Briefing.

**COMMUNITY CONSULTATION**

Prior to the previous policy review in December 2018, there was extensive consultation with various community and sporting organisations. There has been no broad community consultation pertaining to the changes proposed in this report.

Should Council resolve to support Officers recommendations, there will be community consultation to highlight the changes, including community workshops and one on one sessions as required.

Community engagement activities in accordance with the iap2 public participation spectrum process to inform and consult are proposed as follows:

Who	How	When	What	Outcome
Community/Sporting Groups	One-on-one sessions	At the request of the group	Inform and Consult	Groups will gain a personalised understanding of the implications (if any) of the policy amendments
Community/Sporting Groups	Open community workshops	20 - 22 August 2019	Inform and Consult	Information provision to groups regarding the generalised amendments to the policy

**STATUTORY IMPLICATIONS**

Section 2.7 (2) (b) of the *Local Government Act 1995* is applicable in respect to Council determining local government policies.

**POLICY IMPLICATIONS**

Policy CS-06 Community Grants and Contributions Schemes applies.

**FINANCIAL IMPLICATIONS**

Currently, Council has allocated \$675,000 in the 2019/2020 Budget for the City of Karratha’s Community Grants and Contributions Scheme. This amount is subject to change on an annual basis. The proposed changes have no impact on the overall budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

- Programs/Services: 1.c.1.2 Community Engagement
- Projects/Actions: 1.c.1.2.1 Provide Grant Funding Opportunities

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	An amount of \$675,000 has been allocated in the 2019/2020 budget to be distributed across all community grant schemes.
Service Interruption	Low	Should a revised policy be adopted under this report the funding round timelines will not be impacted.
Environment	N/A	Nil
Reputation	Low	Council did revise this policy in December 2018, some community groups may be frustrated by the changing of conditions again.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

This policy was last reviewed in December 2018.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES not to endorse the modifications to Policy CS-06, Community Grants and Contributions Scheme.

**CONCLUSION**

The proposed amendments to Council Policy CS-06 Community Grants and Contributions Scheme as detailed in this report will provide Officers and relevant stakeholder's clear direction for the community grants application process and management of Council funding.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154389

**MOVED** : Cr Scott

**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the amendments as contained in the attachment to this report to CS-06 Community Grants and Contributions Scheme.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil

Cr Bertling declared a financial interest in item 12.1 Business Development Support Grant Scheme Applications 2019 as Cr Bertling has been engaged to photograph and video the 2019 Business Excellence Awards.

Cr Miller and Cr Waterstrom Miller declared an impartiality interest in item 12.1 Business Development Support Grant Scheme Applications 2019 as:

- Cr Miller's spouse is a Member of the Karratha and Districts Chamber of Commerce and Industry.
- Cr Waterstrom Muller is a Member of the Pilbara Tourism Association Sub Committee for Cruise Ships.

Cr Miller and Cr Waterstrom Muller did not leave the room as the disclosures did not restrict their ability to vote on this matter.

At 6.39 pm Cr Bertling left the room.

## **12 DEVELOPMENT SERVICES**

### **12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2019**

<b>File No:</b>	<b>ED.2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>25 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Karratha and Districts Chamber of Commerce and Industry and Pilbara Tourism Association.</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>CONFIDENTIAL Summary of Business Development Support Grant Scheme 2019 Applications</b>

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#### **PURPOSE**

For Council to consider applications received under Policy DE02: Business Development Support Grant Scheme.

#### **BACKGROUND**

The City recognises the important role that local businesses play in the community through providing jobs, goods and services as well as contributing significantly to the overall livability of the City. Council has historically supported initiatives that have the potential to strengthen, diversify and enhance the local business economy through the Business Development Support Grant Scheme.

The Business Development Support Grant Scheme objective is to provide funding opportunities for the improvement of local business conditions through a competitive, open and fair process. The Grant assists local collaborators and organisations with developing and delivering innovative projects that will result in economic benefits in the City of Karratha.

Groups or organisations that are eligible include either:

- a) Not-for profit;
- b) Collaborative partnerships sponsored by an incorporated organisation; and
- c) For-profit organisation where the funded project is not projected to return a profit in the short term.

The following categories indicate what type of initiatives the City may support:

Function Type	Examples	Indicative grant funding available
Business Events	Expos, conferences, forums, briefings, seminars	Up to \$30,000
Business Training	Business boot camps, workshops	Up to \$20,000
Other Initiatives	Surveys, business information, research, awards, sponsorships	Up to \$10,000

In 2018 Council approved funding for eight initiatives under the Policy and allocated \$112,000. One of the supported initiatives, The Pilbara Aboriginal Business Expo, did not progress, however all other supported initiatives have now been delivered. Five events have been fully acquitted and officers are working with grant recipients to finalise acquittals for the remaining two. An actual expenditure of \$80,000 is expected for the 2018/19 financial year.

Analysis of the supported initiatives.

The seven initiatives delivered in 2018 / 19 were:

Function Name	Attendees	Feedback
2018 Business Boot Camp	50	100% of survey respondents (19) said they would recommend the 2019 Boot Camp to a friend, business or professional contact.
2018 Business Excellence Awards	260	65 award nominations were received from 47 businesses.
Lead & Adapt Workshop	74	85% of survey respondents (52) said the overall event was 'Excellent / Very Good'.
The Inspired Mark CEO Summit	665	The online event included 67 businesses that are based within the City of Karratha.
Rare Birds Workshop Series	76	Acquittal has not been submitted.
2019 Business Boot Camp	TBC	Acquittal has not been submitted.
2019 Career Expo	3,500 approx.	Acquittal has not been submitted.

Council's support of these events enabled over 250 people in the business community to participate in training to inspire and upskill in areas such as leadership, innovation, marketing, financial literacy, resilience, business skills and networking.

The Business Excellence Awards was attended by 260 people and received 65 award nominations from 47 individual businesses. Nominating for these awards encourages local businesses to analyse their operations and focus on continual improvement.

The 2019 Career Expo was attended by over 3,500 people and had 30 exhibitors promoting career opportunities available in Karratha which may lead to better retention levels of high school leavers.

The events delivered have a wide reach and are providing benefits to the economy through the upskilling and training of the business community, encouraging businesses to analyse and improve their operations and promoting career opportunities to locals.

#### 2019/20 Applications

A total of seven applications were received with the grant requests totalling \$96,500. There were six applications received from the KDCCI, one from the Pilbara Tourism Alliance.

The applications were evaluated by Officers against the following criteria (evenly weighted) in accordance with the Policy:

- Strategic Alignment with Council policies and strategies;
- Demand / Need within the local business community;
- Potential Economic Impact; and
- Value for money.

Based on the evaluation of each application against the criteria, it is recommended that six out of the seven applications are supported for funding.

The table below summarises the Officers recommendations for funding allocation based on information submitted in the applications. Further detailed information regarding all applications, including reasons for the Officer's recommendations are incorporated in the attachment.

Organisation	Function Name	Function	Function Cost	Requested Amount	Score (40)	Amount Recommended
<b>Recommended for support</b>						
KDCCI	Career Expo '20	Event aimed at highlighting career and training opportunities.	\$42,500	\$9,000	26	\$9,000
Pilbara Tourism Association	Destination Pilbara Marketing Masterclass	Workshop aimed at improving tourism businesses and provide ongoing mentoring and support.	\$50,256	\$20,000	26	\$20,000
KDCCI	2020 Pilbara Business Boot Camp	Workshop aimed leadership & resilience, customer service & digital marketing.	\$68,500	\$20,000	22	\$20,000
KDCCI	2019 Business Excellence Awards	Awards night that aims to raise awareness and recognise achievements.	\$91,000	\$15,000	21	\$10,000
KDCCI	2019/20 Pilbara Indigenous Business Network	Initiative to enhance engagement between industry majors and the Pilbara indigenous suppliers and contractors.	\$54,000	\$15,000	20	\$15,000

KDCCI	Rare Birds Workshop Series	Workshops aimed at improving business skills and networking opportunities.	\$24,500	\$7,500	19	\$7,500
<b>Not recommended for support</b>						
Pilbara Tourism Association	Destination Pilbara Karratha Cruising	Develop tourism attraction content to attend and present to the cruise ship industry.	\$18,743.05	\$18,743.05	18	\$0
KDCCI	2019 Pilbara Jobs Expo in Perth	Business Event	\$34,500	\$10,000	13	\$0
			<b>Total</b>	<b>\$115,243.05</b>		<b>\$81,500</b>

Destination Pilbara Marketing Masterclass

The Pilbara Tourism Association’s marketing masterclass initiative will be available for tourism businesses in the Pilbara, not just the City of Karratha. This program has two elements, a workshop and ongoing mentoring and support which will be provided by a local tourism consultant. The PTA provided details of eleven Karratha based tourism businesses that have expressed an interest in the program. Should Council choose to fund this initiative, only City based businesses would be eligible for Council funds that support the mentoring and ongoing support component of the initiative.

Business Excellence Awards

The 2019 Business Excellence Awards requested more funding than the Policy allows for this type of event, however it is recommended to support this event with the maximum funding available under the Policy. In previous years Council has contributed \$5,000 for this event. The 2019 request includes ‘in-kind’ support for venue hire to enable the event to be held at the Red Earth Arts Precinct with the remaining funding paid in cash. Officers have discussed this with KDCCI staff who are satisfied with this.

Rare Birds Workshop Series

The Rare Birds Workshop Series received a score below 50% in the evaluation process as the application was lacking detail surrounding the demand for the project. Officers requested additional information to support the proposal, however, KDCCI did not provide this. There is precedent to not support proposals scored below 50%, however, Officers are recommending Council support the proposal on this occasion. The workshop series requires the lowest investment in comparison to the other proposals and Officers can see the potential benefit of the workshops which include personal branding, career development and financial literacy.

2019 Pilbara Jobs Expo in Perth

The 2019 Pilbara Jobs Expo in Perth is not recommended for funding as there was no evidence provided to determine the interest from local businesses to justify the demand / need for the project.

Western Australia Cruise Exchange

The proposal by the Pilbara Tourism Association is recognised for being aspirational in making efforts to position Karratha for the cruise ship market, however it is not recommended for funding for the following reasons:

- The requested amount is 100% of the project costs with no other funding providers identified. The funds that have been requested include ‘operating’ costs (flights,

accommodation, meals) which are not supported by the Policy and has consistently been applied to other applications.

- The value for money is very low – much of the work is duplicated through the existing Place Branding Campaign ‘Karratha is Calling’ and it is preferred that the Association make use of this collateral rather than re-produce their own.
- The economic impact of cruise ships is relatively low and the City’s readiness to support large cruise ship passengers is also low. There is a risk that over-marketing the cruise ship potential could have a negative impact on the City’s reputation.
- The Pilbara Development Commission has been leading the way in the development of the cruise ship potential and are well placed to continue in this role given that cruise ships have the potential to port at multiple locations in the Pilbara region. Therefore a comprehensive and holistic approach across the region is needed, rather than through individual local governments.

All successful applications will be managed through a funding agreement which is required to be entered into with the City. The funding agreement will include the following:

- Requirement to submit a valid tax invoice to the City of Karratha with supporting documentation;
- A financial acquittal process to confirm the money has been appropriately expended in accordance with Council’s Policy and where there are any unspent funds they will be treated as a debt and be required to be returned to the City;
- Requirement to submit an acquittal report that contains data and evidence that demonstrates the project’s completion that can be used to evaluate the program; and
- The City be specifically acknowledged and recognised which may include display of the City’s logo and joint media promotion; which could include Facebook, website or bulletin content.

There is a need for improved evidence to support applications for future initiatives funded through the Business Development Support Grant. Council supported a business survey as a new initiative in March 2019 and it is expected that this will generate the necessary evidence to inform what programs should be supported in future grant rounds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues, economic issues and wellbeing issues due to the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with relevant internal departments.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve were as follows:

Who	How	When	What	Outcome
Business Support Agencies (KDCCI, RSM Business Local, Business Centre Pilbara)	Email, Telephone, In Person	8 April 2019	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received.
Local businesses, associations and the community	Facebook, Website	20 March to 17 May 2019	Advise of calling for advertising for 2019/20 Business Support Grants.	Awareness of application period and applications received.

**STATUTORY IMPLICATIONS**

There are no statutory implications.

**POLICY IMPLICATIONS**

Council’s Policy DE02: Business Development Support Grant Scheme applies.

**FINANCIAL IMPLICATIONS**

The 2019/2020 budget allocated \$100,000 for the Business Development Support Grant Scheme. If Council adopts the Officer’s recommendations it will be committing up to \$81,500.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	2.a.1.1	Small and Medium Enterprise Development
Projects/Actions:	2.a.1.1.1	Implement Business Support Grants Scheme

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Council is considering providing funding for external organisations to deliver business support projects. One organisation that has applied for funding has no history of delivering projects with Council funds creating a potential financial risk. If these applications are supported this risk will be managed through funding agreements and a clear and transparent acquittal process.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that aren’t able to be delivered or are delivered to an inadequate standard.
Compliance	Low	Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and officers will work with organisations to ensure each project is acquitted to a satisfactory standard.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

Year	Number of functions supported	Total Funding Awarded	Actual Expenditure
2016/17	9	\$100,000	\$100,000
2017/18	10	\$123,000	\$97,776
2018/19	8	\$112,000	\$80,000

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support for the amount and/or submissions received as per Council’s determination:

Applicant	Function	Amount	Council Determination

**CONCLUSION**

Seven applications for the Business Development Support Grant Scheme have been received and evaluated with a recommendation to support six applications in accordance with the City’s Policy. If Council adopts the Officer’s recommendation, it is expected that an amount of \$81,500 will be spent on the Scheme. Any funding approved by Council will need to be considered and incorporated into the 2019/20 Budget.

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**OFFICER’S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support of \$81,500 for the Business Development Support Grant Scheme.

Organisation	Function Name	Amount Recommended
KDCCI	Career Expo '20	\$9,000
Pilbara Tourism Association	Destination Pilbara Marketing Masterclass	\$20,000
KDCCI	2020 Pilbara Business Boot Camp	\$20,000
KDCCI	2019 Business Excellence Awards	\$10,000
KDCCI	2019/20 Pilbara Indigenous Business Network	\$15,000
KDCCI	Rare Birds Workshop Series	\$7,500
	<b>Total</b>	<b>\$81,500</b>

**COUNCIL AMENDED RESOLUTION**

Res No : 154390  
 MOVED : Cr Waterstrom Muller  
 SECONDED : Cr Cucel

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE financial support of \$81,500 for the Business Development Support Grant Scheme; and

Organisation	Function Name	Amount Recommended
KDCCI	Career Expo '20	\$9,000
Pilbara Tourism Association	Destination Pilbara Marketing Masterclass	\$20,000
KDCCI	2020 Pilbara Business Boot Camp	\$20,000
KDCCI	2019 Business Excellence Awards	\$10,000
KDCCI	2019/20 Pilbara Indigenous Business Network	\$15,000
KDCCI	Rare Birds Workshop Series	\$7,500
	<b>Total</b>	<b>\$81,500</b>

2. CONTINUE discussions with applicants regarding projects that were not supported.

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

REASON : Council modified the Officer's recommendation to ensure discussions continued with applicants on their respective projects that did not obtain funding.

At 6.54 pm Cr Bertling re-entered the room.

**12.2 CONSIDERATION OF AMENDMENT NO.49 – ADDITIONAL USE RESTRICTED NOXIOUS INDUSTRY FOR LOT 178 STURT PEA ROAD, WICKHAM**

<b>File No:</b>	<b>AMD49</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Planner</b>
<b>Date of Report:</b>	<b>26 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Norwest Sand and Gravel</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Map 2. Schedule of Submissions</b>

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**PURPOSE**

For Council to consider proposed Amendment No. 49 to Local Planning Scheme No. 8.

**BACKGROUND**

Council initiated Amendment No. 49 at the December 2018 Ordinary Council Meeting. The Amendment seeks to add an 'Additional Use' to make Industry – Noxious (Restricted) a permissible land use for Lot 178 Sturt Pea Road, Wickham to allow for the crushing and screening of materials.

Amendment No. 49 was forwarded to the Environmental Protection Authority (EPA) on 20 March 2019 for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA did not seek formal assessment of this amendment.

Amendment No. 49 was advertised for a period of 42 days from 15 May 2019 to 26 June 2019 in accordance with Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Five (5) submissions were received from the following State Government agencies:

- Department of Fire and Emergency Services – Rural Fire Division;
- Department of Biodiversity, Conservation and Attractions;
- Department of Health;
- Department of Mines, Industry Regulation and Safety; and
- Department of Water and Environmental Regulation.

A submission was also received from Robe River Mining Co. Pty Limited.

No objections were raised and no modifications are required to address any of the points raised in submissions.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services and the City's Environmental Health Service, and no issues of significance were raised.

Environmental Health Services has advised that any complaint received by the City regarding a Prescribed Premises use would be referred to the Department of Water and Environmental Regulation for review.

**COMMUNITY CONSULTATION**

The proposed Amendment was advertised for a period of 42 days. Consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following manner:

1. Publication of a notice in the Pilbara News edition of 15 May 2019;
2. Display of the notice at the City of Karratha administration office;
3. Publication of a notice on the Council's website providing an electronic link to a copy of the Amendment Document;
4. A letter sent to potentially affected surrounding landowners inviting comment; and
5. Notifying the following agencies and seeking submissions:
  - Department of Fire and Emergency Services – Rural Fire Division
  - Department of Biodiversity, Conservation and Attractions
  - Department of Health
  - Department of Mines, Industry Regulation and Safety
  - Department of Water and Environmental Regulation
  - Main Roads WA

Submissions were received from all of the above agencies apart from Main Roads. A submission was also received from Robe River Mining Co. Pty Limited (see Attachment 2 – Schedule of Submissions).

No objections were raised and no modifications are required to address any of the points raised in submissions. Requests regarding bushfire management, dust and complaint management and protection of the power line that crosses Lot 178 can be addressed as part of the Development Approval that would still be required if the Scheme Amendment is approved.

**STATUTORY IMPLICATIONS**

Clause 75 of the *Planning and Development Act 2005* gives Local Government the power to amend its Local Planning Scheme. The procedure for preparing a scheme amendment is provided for by the *Planning and Development (Local Planning Scheme) Regulations 2015*.

The proposed amendment was forwarded to the Environmental Protection Authority (EPA) for assessment, pursuant to the provisions of Section 81 of the *Planning and Development Act 2005*. The EPA did not seek formal assessment of this amendment.

Should Council resolve to support Amendment No. 49 (Regulation 50), the amendment documentation will be forwarded to the Western Australian Planning Commission together with a copy of the Submissions (Regulation 53). The Commission will then present Council's recommendation to the Minister for Planning, Lands and Heritage. The Minister will



Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to NOT SUPPORT Standard Amendment No. 49 to Local Planning Scheme No.8 as the undertaking of Crushing of Building Materials and Screening of Materials from the site would have unacceptable impacts on the amenity of nearby sensitive land uses and the visual amenity of the locality.

**CONCLUSION**

Nor West Sand and Gravel has requested the Scheme to be amended to provide for the Crushing of Building Materials and the Screening of Materials on Lot 178 Sturt Pea Road, Wickham to be approved. This is because these Prescribed Premises uses fall within the definition of Industry – Noxious under the Scheme and Industry – Noxious uses are not permitted in the Rural zone, which applies to Lot 178.

The separation of proposed Crushing of Building Materials and Screening of Materials uses from the nearest residential lots is greater than the recommended separation distances under the EPA's Guidance Statement. Lot 178 is identified for industrial use by Council's adopted and advertised versions of the Local Planning Strategy. There is no formal industrial estate in Wickham where such an operation could be located.

No objections were raised to proposed Amendment No. 49 during public advertising.

It is recommended that Amendment No. 49 be supported without modification and forwarded to the WAPC for final approval by the Minister.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154391  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Levissianos

**That Council by SIMPLE Majority pursuant to Clause 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 49 to Local Planning Scheme No. 8 without modification.**

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**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

Cr Long, Cr Smeathers and Cr Waterstrom Muller declared a financial interest in item 12.3 Application to Amend Approved Plans for Workforce Accommodation at Lot 3799 Rankin Road, Nickol as:

- Cr Long's spouse undertakes work for Woodside;
- Cr Smeathers' spouse is employed by Woodside; and
- Cr Waterstrom Muller's spouse is employed by Woodside and she holds Woodside Shares.

Cr Nunn declared an indirect financial interest in item 12.3 Application To Amend Approved Plans for Workforce Accommodation at Lot 3799 Rankin Road, Nickol as Cr Nunn works for Woodside in her capacity as Co-ordinator for the Pilbara Volunteer Hub.

At 6.55 pm Cr Long, Cr Nunn, Cr Smeathers and Cr Waterstrom Muller left the room and Cr Cucel assumed the role of Presiding Member.

### **12.3 APPLICATION TO AMEND APPROVED PLANS FOR WORKFORCE ACCOMMODATION AT LOT 3799 RANKIN ROAD, NICKOL**

<b>File No:</b>	<b>DA18083 AMD2</b>
<b>Responsible Executive Officer:</b>	<b>Director of Development Services</b>
<b>Reporting Author:</b>	<b>Planner</b>
<b>Date of Report:</b>	<b>26 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Rowe Group/Woodside Energy Ltd</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Map 2. Amended Plans</b>

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#### **PURPOSE**

For Council to consider an application to amend the approved Workforce Accommodation development at Lot 3799 Rankin Road, Nickol by adding a new building for the purpose of a high voltage electricity switch room.

#### **BACKGROUND**

Lot 3799 Rankin Road was formerly occupied by Woodside's Bay Village workforce accommodation facility. All of the development that comprised Bay Village was removed from site apart from an electrical/telecommunications building, which is still required to provide telecommunication services to the suburb of Nickol.

The Kimberley/Pilbara/Gascoyne Joint Development Assessment Panel approved a new workforce accommodation facility (Woodside's Bay Village) on 9 October 2018. Following this decision Woodside applied for a review of the decision to the State Administrative Tribunal which was subsequently called-in by the Minister for Planning who set aside the JDAP decision and determined the development application on 12 December 2019. The development approval incorporated and retained an existing electrical/telecommunications building which was proposed to include the high voltage electrical infrastructure for the new development in this building.

Woodside’s contractor Multiplex has since identified that the existing electrical/telecommunications building is not of sufficient size to house all high voltage electrical infrastructure for the new development. An application has therefore been made for an additional high voltage switch room building. The proposed building is single storey of masonry construction and is 30m<sup>2</sup> in floor area with a low pitch skillion roof.

The proposed building would be located within the Central Facilities service area, behind the Bayview Road feature screening at the southern end of the Central Facilities area. The proposed additional switch room building would be largely screened from view from Bayview Road. The proposed additional building maintains service vehicle access.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services, Building Services and Infrastructure Services. No concerns were raised.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There is no delegated authority to determine applications for development approval for Workforce Accommodation within 50Km of a townsite.

Under Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* an applicant can apply to the local government to amend a JDAP decision when it doesn’t substantially alter the approved development. Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for a local government to determine such an application.

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services: 4.e Services that meet community needs

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council considered a Development Application for a new Workforce Accommodation facility on this site at its September 2018 Ordinary Council Meeting and recommended approval to the Kimberley/Pilbara/Gascoyne Joint Development Assessment Panel. This application is to amend the existing development approval and Council must consider applications for development approval on their merits against the planning framework.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* RESOLVES to REFUSE the application to amend Development Assessment Panel Application reference DAP/18/01440 because Council considers that other alternative sites need to be considered.

**CONCLUSION**

The existing high voltage electrical switch room building is not large enough to accommodate the switch gear for the approved Workforce Accommodation development. The proposed amendment to the DAP approved plans would allow an additional building to accommodate the high voltage electrical switch room needs for the development of the site.

The proposed new building would be mostly screened from view from Bayview Road and is considered to have a minimal impact on the streetscape.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154392  
**MOVED** : Cr Scott  
**SECONDED** : Cr Levissianos

That Council by SIMPLE Majority pursuant to Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011* and Clause 77(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to AMEND Joint Development Assessment Panel Application reference DAP/18/01440 by amending approved plan BV-AR-00-0101: Rev I: dated 14/06/2019 and adding plan BV-AR-09-1155: Rev B: dated 18/06/2019 as contained in Attachment 2.

**CARRIED**

**FOR** : Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Scott,  
**AGAINST** : Nil

At 6.56 pm Cr Long, Cr Nunn, Cr Smeathers and Cr Waterstrom Muller re-entered the room and Cr Long re-assumed the role of Presiding Member.



**12.4 REQUEST TO INITIATE SCHEME AMENDMENT- ADDITIONAL USE:  
RESTRICTED NOXIOUS INDUSTRY FOR LOT 500 DAMPIER ROAD, GAP RIDGE**

<b>File No:</b>	<b>AMD52</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Compliance Officer</b>
<b>Date of Report:</b>	<b>26 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Karratha Environmental Crushing</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Location Map</b>

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**PURPOSE**

For Council to consider initiating a scheme amendment to provide for an additional use of Noxious Industry (Restricted) for Lot 500 Dampier Road, Gap Ridge.

**BACKGROUND**

Lot 500 Dampier Road is a 22ha land parcel situated between 400m and 700m east of Dampier Road, opposite the Exploration Drive intersection. Karratha Environmental Crushing (KEC) undertakes a materials storage, sorting and processing operation from Lot 500.

Lot 500 is zoned Rural under City of Karratha Local Planning Scheme No.8. In 2018 it came to the City's attention that development activity was occurring on site was non-compliant as there was no valid development approval in place. In November 2018, KEC submitted a retrospective development application for the storage and sorting occurring on the lot which was approved. However the application for processing (crushing and screening) has been placed on hold as this land use is currently a prohibited ('X') use in this location.

KEC operations involve the crushing of materials at quantities that require a Prescribed Premises licence under the *Environmental Protection Regulations 1987*. Activities requiring Prescribed Premises licensing under the *Environmental Protection Regulations 1987* fall within the definition for Industry – Noxious under Local Planning Scheme No.8. Industry - Noxious uses are not permitted in the Rural zone. This means that Prescribed Premises uses cannot be granted development approval over Lot 500 at present.

KEC would like to be able to continue to undertake Prescribed Premises uses from Lot 500 and has requested the Scheme be amended to provide for this.

The table below outlines potential planning concerns with the requested Scheme Amendment and a planning response for each of those concerns.

Potential Concerns	Planning Responses
Impact of the proposed noxious industry uses on nearby residential properties.	The nearest residential lots are approximately 1,500m away which exceeds recommended 1,000m separation distance for crushing of materials.
Inconsistency with planning for the locality.	Adopted and advertised versions of Local Planning Strategy identify adjoining land to the north for future General Industrial Expansion. Lot 500 has not been identified for any future alternative purpose so allowing the proposed use to continue would be unlikely to affect future planned uses and would not be incompatible with future planned uses for adjoining land.
Proposed uses should be located in formal industrial estate.	The City is encouraging other industrial uses that have informally established in unplanned locations to relocate to formal industrial estates. There are currently only 8 lots available in the Gap Ridge Noxious Industry Precinct. Three of these lots are undeveloped; the largest being 5ha. There is a current proposal to expand the Noxious Industry Precinct under the Gap Ridge Industrial Estate Structure Plan. The entire expansion area is 36ha. Lot 500 on its own is 22ha in area. The KEC use could be accommodated in the expanded Gap Ridge Noxious Industry Precinct. However, there is no concern from a planning perspective with the use remaining on Lot 500. There are no plans for future industry over this land and the planning and environmental requirements that apply to the use can be satisfied on this site. The nature of this use makes it difficult to co-locate with other uses, even other industrial uses. Unlike most other industrial uses, the only examples of uses like this that occur in the City are not located in formal industrial estates and are separate from other uses.
Disposal of building materials if it cannot be crushed onsite.	KEC is currently diverting concrete waste from landfill. If KEC is not able to continue to crush waste onsite, then it would likely be required to remove that material from the site. It would then be unlikely that the material would be recycled.
Impact on the natural environment.	<p>Environmental assessment and impact can be managed through the development application process jointly with the licensing under the Environmental Protection Regulations.</p> <p>The Department of Water and Environmental Regulation has granted KEC a category 13 licence for the Crushing of Building Material from Lot 500.</p>

If Council resolves to initiate a Scheme Amendment to add the Restricted Noxious Industry Additional Use as a permissible use over Lot 500, then this only provides for a draft Scheme Amendment document to be prepared, forwarded to the EPA for environmental assessment and then publicly advertised. While initiating the Scheme Amendment would commence the process of providing for authorisation of the use, the use will not be able to be formally authorised by Council until the Amendment is granted final approval and Development Approval is subsequently granted. Detailed planning considerations such as any time-limitation on the approval period, volumes of materials that can be stored and processed onsite, vehicle movements, hours of operation and dust control would be addressed as part of any future Development Approval.

Whilst not a planning consideration, KEC has advised that it is not viable to relocate this use to an industrial estate and that if it is not able to continue the use from its current location, then it would close down that part of its business.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social, environmental and parties affected issues.

### **COUNCILLOR/OFFICER CONSULTATION**

Environmental Health Services has advised that any complaint received by the City regarding a Prescribed Premises use would be referred to the Department of Water and Environmental Regulation for review.

### **COMMUNITY CONSULTATION**

If Council resolves to initiate anything other than a basic a Scheme Amendment, then in accordance with the *Planning and Development Act 2005*, the Scheme Amendment must be publicly advertised following a decision on the Scheme Amendment by the Environmental Protection Authority.

### **STATUTORY IMPLICATIONS**

Under the provisions of Part 5 of the *Planning and Development Act 2005*, Council can:

1. Adopt a proposed Scheme Amendment for the purpose of initiating advertising;
2. Adopt a modified proposal; or
3. Resolve to not progress the proposed Scheme Amendment to advertising.

If Council resolves to not progress the proposed Scheme Amendment, then Industry – Noxious uses would not be permitted to be undertaken from Lot 500 and compliance action would be taken to require any such uses being undertaken from Lot 500 to cease.

The alternative option is to changing the zoning of Lot 500 from Rural to Industry which would provide for a range of other industrial uses in addition to the uses for which approval is sought. This approach is not supported because Lot 500 is not considered suitable as a site for general industrial uses as it is outside an established formal industrial estate.

Under the *Planning and Development (Local Planning Schemes) Regulations 2015*, an amendment must be classified by the local government as either Basic, Standard or Complex when the local government initiates the amendment. The requested Scheme Amendment for Lot 500 would be a 'Standard' amendment as it will have minimal impact on other land in the scheme area and is not anticipated to result in any significant environmental, social, economic or governance impacts on land in the scheme area.

### **POLICY IMPLICATIONS**

The adopted and advertised versions of the draft Local Planning Strategy do not identify Lot 500 for any alternative future land use. Land to the north is identified for future General Industrial expansion. Providing for the requested Noxious Industry use over Lot 500 would not affect these long term plans for the adjoining land.

### **FINANCIAL IMPLICATIONS**

KEC has confirmed in writing that it will pay the cost of City officers amending the Scheme if Council resolves to initiate the amendment. The fee for this work must be calculated in accordance with the *Planning and Development Regulations 2009* which is estimated to be approximately \$5,000.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e Services that meet community needs

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Operations are separated from residential lots by more than the separation distances recommended under EPA Guidance Statement No.3.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	Low	If Council initiates this scheme amendment, then it is required by planning legislation to be referred to and determined by the Environmental Protection Authority.
Reputation	N/A	Nil
Compliance	Low	A Scheme Amendment would allow the requested uses on Lot 500 to be granted development approval. Any approved development will be required to comply with relevant prescribed environmental and development standards and conditions. Compliance action would be taken to prevent continuation of any use not permitted by the Scheme.

**IMPACT ON CAPACITY**

If Council resolves to initiate a Scheme Amendment in relation to these matters, then officers will prepare the Scheme Amendment document.

**RELEVANT PRECEDENTS**

Council resolved at the December 2018 Ordinary Council Meeting to initiate Scheme Amendment No. 49 to add the same Noxious Industry Additional Use to Lot 178 Sturt Pea Road, Wickham. Lot 178 Sturt Pea Road is also zoned Rural and is outside formal industrial estates and separated from other land uses. Council is considering whether to adopt that Scheme Amendment at this meeting.

Lots out on the Karratha - Tom Price Road are also subject to similar Noxious Industry Additional Uses under Appendix 4 of the Scheme.

The proposed Noxious Industry uses being undertaken from Lot 500 are different to other informal industrial activities that have recently been required by Council to relocate due to the scale and nature of the operation, the tendency to not locate these uses within formal industrial estates and the alignment with the long-term strategic planning intent for this area.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1  
As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to INITIATE Scheme Amendment No. 52 to Local Planning Scheme No. 8 to rezone Lot 500 Dampier Highway to Industry.

Option 3

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. NOT PROGRESS the proposed Scheme Amendment to advertising; and
2. ADVISE the operator of Lot 500 Dampier Road, Gap Ridge that they are in breach of the Planning & Development Act 2005 and they are to cease any Crushing of Building Materials and Screening of Materials currently being undertaken on site.

**CONCLUSION**

Karratha Environmental Crushing do not have planning approval for all of their operations on Lot 500 Dampier Highway. To be able to approve crushing and screening of material on site requires the Scheme to be amended to provide for this use. This is because the Prescribed Premises use fall within the definition of Industry – Noxious under the Scheme and Industry – Noxious uses are not permitted in the Rural zone, which applies to Lot 500.

The separation of the proposed Crushing of Building Materials use from the nearest residential lots is greater than the recommended separation distances under the EPA's Guidance Statement and therefore the impact on the community would be minimal.

It would be ideal if all industrial land uses were accommodated in industrial estates the KEC operation requires a relatively expansive area of land that would take up over 60% of available land in Gap Ridge Industrial Estate. The only examples of uses like this that occur in the City are located outside of formal industrial estates as they are separated from other uses due to their potential for off-site impacts when neighbouring developments are located in close proximity.

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154393  
 MOVED : Cr Waterstrom Muller  
 SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Clause 75 of the *Planning and Development Act 2005* RESOLVES to:

1. INITIATE Scheme Amendment No.52 to Local Planning Scheme No.8 by:
  - a) ADDING the following Additional Use to Appendix 4:

Additional Use Entry No.	Description of Land	Base Zoning	Additional Uses	Special Conditions
A8	Lot 500 Dampier Road, Gap Ridge	Rural	Industry-Noxious (restricted)	The use of the site is to be restricted to the following additional uses as defined in Schedule 1 of the <i>Environmental Protection Regulations 1987 (as amended)</i> :  13 – Crushing of building materials

- b) modifying the relevant scheme maps accordingly; and
2. CLASSIFY Scheme Amendment No.52 as a Standard Amendment in accordance with Regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by reason that the amendment would have minimal impact on land in the scheme area that is not subject of the amendment, and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
 AGAINST : Nil

## 12.5 PROPOSED WORKFORCE ACCOMMODATION OVER LOT 563 (NO.19) NAIRN STREET AND LOT 564 (NO.7) HALL STREET, ROEBOURNE

<b>File No:</b>	<b>DA19061</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Planner/Compliance Officer</b>
<b>Date of Report:</b>	<b>26 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Burgess Design Group</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Location Map</b> <b>2. Proposed Development Plan</b>

### PURPOSE

For Council to consider a Development Application for Workforce Accommodation on Lot 563 (No.19) Nairn Street and Lot 564 (No.7) Hall Street, Roebourne.

### BACKGROUND

On 16 May 2011, Council resolved to approve a Workforce Accommodation facility comprising 15 workforce accommodation units, a recreation room, office, workshop, and hardstand storage area on Lot 564 Hall Street, Roebourne under Development Approval P2345. This approval was time-limited to 6 years from the date of decision, ending on 16 May 2017, with a condition requiring the removal of the buildings by 16 May 2018.

On 28 August 2012, Council resolved to approve an additional 27 workforce accommodation units on Lot 564 Hall Street, and an additional recreation room and treated waste water disposal field on Lot 563 Nairn Street under Development Approval P2820. This development also had a 6 year time-limited approval from the date of decision, ending on 28 August 2018, with a condition requiring the removal of the buildings by 28 August 2019. The buildings are still on site.

### Proposed Development

Burgess Design Group acting on behalf of Kelmscott Central Pty Ltd submitted a Development Application (DA19061) to renew the approval for the 42 room Workforce Accommodation facility on Lot 563 Nairn Street and Lot 564 Hall Street, Roebourne (see attachments) for a further 10 years. No new development is being proposed.

The proponent has put forward the following reasons in support of the proposed application:

<b>Justification for Proposal</b>	<b>Officer Assessment</b>
The City has previously approved the Workforce Accommodation development	Every new Development Application is assessed on its own merits.
This facility operated successfully prior to Development Approval lapsing	Noted.
Approval of this development would assist the Roebourne local economy and alleviate potential pressures on the Karratha town site.	No evidence provided to support this.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues / economic issues /Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services, Building Services and Environmental Health Services.

An Occupancy Permit has never been issued for this development. Buildings have been approved as Class 1B buildings, yet there are no kitchen or laundry facilities. Kitchen and laundry facilities are a basic requirement for a Class 1 building. The proponent was provided the chance to address this. Kitchen and laundry services are required on site under Health Legislation.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

On 25 June 2019, the Western Australian Planning Commission recommended Scheme Amendment 39 be granted final approval by the Minister by subject to modifications. The recommended amendment would insert a clause into the Scheme requiring the need for additional workforce accommodation to be demonstrated.

Under the *Health (Miscellaneous Provisions) Act 1911* and the *City’s Health Local Law 2012*, a lodging house (which includes Workforce Accommodation) requires a kitchen facility and laundry. The proposed development cannot be registered as a lodging house without these facilities.

If Council refuses this application the requirement for buildings to be removed by 28 August 2019 under Development Approval P2820 would remain in place.

**POLICY IMPLICATIONS**

Local Planning Policy DP10 – Workforce Accommodation

An assessment of the subject application against key policy considerations of the current Local Planning Policy DP10 – Workforce Accommodation, and Council’s adopted draft Local Planning Policy DP10 is set out below:

Policy Consideration	Development Application	Officer Assessment
1. Demonstrated Need	Applicant states their client has advised there has been recent enquires for rooms given the increased mining activity in Wickham and surrounding areas, and contractors are seeking accommodation in and around Roebourne and not Karratha (due to the travel time and work safe rules).	The applicant’s statements are speculative. The Policy requires specific construction projects to be associated with the need for a Workers Accommodation, and no specific construction project has been linked to this proposed Workers Accommodation. The proponent has provided a signed offer from Perth Property Solutions wishing to lease the premises for 3 years with a further 3 year option from August 2019, and they require the accommodation for workers involved in the ‘increased mining activity in Wickham and surrounding area’. No further detail is

		<p>provided. However, there is no evidence of contracts or bookings to demonstrate demand.</p> <p>The City's Workforce Accommodation Supply and Projected Demand Analysis indicates there is currently an oversupply of Workforce Accommodation beds in the City of Karratha, with an estimated base demand of 2,750 and a current supply of 3,073 (excluding Peninsula Palms and Bay Village).</p>
2. Timeframe of any related approvals	Previously 6 years, requesting a further 10 years.	The Policy states that extensions to, or new applications for Workforce Accommodation can be approved for a maximum period of 10 years, this also provides for approvals of lesser periods to be granted. The previous approval was for 6 years. No justification has been provided to support the request for a 10 year approval.
3. Location	1.2km north of Roebourne town site in a Mixed Business area.	The development is located in the Roebourne Mixed Business zone. The development does not have its own kitchen and dining facilities and it is not clear how kitchen and dining facilities will otherwise be provided. Land uses in the Roebourne Mixed Business zone are predominantly Industrial. While Workforce Accommodation is a Discretionary use in the Mixed business zone, it is not desirable to locate Workforce Accommodation developments in industrial estates. There is a strong pretence to locate in Urban Centres and be part of the community.
4. Urban Design	Plenty of landscaping proposed to beautify the area, outdoor shaded areas and barbecue proposed	The site is in a predominantly industrial area outside the Roebourne town site It is barely noticeable when driving along Point Samson-Roebourne Road. It does not therefore integrate with the existing area or the town site for these reasons. The design and materials are poor quality. An occupancy permit has never been granted and cannot be granted for this development in the absence of onsite kitchen and dining facilities. Development approval should not be granted if an occupancy permit cannot be issued.
5. Social Integration	Applicant states that whilst workforce accommodation is considered self-	While the written statement indicates that occupants of this workforce accommodation development would



**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA19061 being Workforce Accommodation at Lot 563 Nairn Street and Lot 564 Hall Street, Roebourne, for a six year time-limited approval with relevant conditions.

Option 3

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA19061 being Workforce Accommodation at Lot 563 Nairn Street and Lot 564 Hall Street, Roebourne, for a ten year time-limited approval with relevant conditions.

**CONCLUSION**

The applicant seeks Development Approval for an existing Workforce Accommodation facility in Roebourne as the existing approval has expired and the use of the site for workforce accommodation is currently non-compliant with the Planning & Development Act 2005.

The proponent has not demonstrated the need for this Workforce Accommodation as there is no specified construction project or details of any mining operations which would require the use of this development. There are no kitchen and laundry facilities proposed as part of this development which are required to be on site under Health legislation, and also required on site to be granted an Occupancy Permit. Council's current adopted version of Local Planning Policy DP10 was not in effect when the previous approvals were granted and therefore the planning framework has changed and moved on to a different set of standards. The City's draft LPS and Roebourne Structure Plan recommend the Roebourne Mixed Business zone transition to an Industrial Precinct, with Workforce Accommodation being phased out.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154394  
**MOVED** : Cr Bailey  
**SECONDED** : Cr Miller

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE Development Application DA19061 for the following reasons:

1. The need for this Workforce Accommodation development has not been demonstrated;
2. The proposed development does not contain on-site kitchen and laundry services, which are considered essential facilities in a Workforce Accommodation development; and
3. Approval to the development would be inconsistent with the following elements of the Local Planning Framework:
  - a) The objective of the City's Draft Local Planning Strategy to transition this area to an Industrial Precinct;
  - b) The Roebourne Structure Plan stating no additional Workforce Accommodation is envisaged for Hall Street;
  - c) There is no Social Impact Assessment or Social Impact Management Plan submitted; and
  - d) No information provided on how this development will be integrated and support the economy and the local community as there is no Social Impact Assessment or Management Plan as per Council's Policy DP20 Social Impact Assessment Policy.

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

Cr Bertling declared a financial interest in item 12.6 Proposed Rezoning of Lot 589 and Portion Lot 588 (Site L) Burrup From Strategic Industry to Conservation, Recreation and Natural Landscapes as Cr Bertling is employed by Murujuga Aboriginal Corporation on a contractual basis.

At 7.07 pm Cr Bertling left the room.

## **12.6 PROPOSED REZONING OF LOT 589 AND PORTION LOT 588 (SITE L) BURRUP FROM STRATEGIC INDUSTRY TO CONSERVATION, RECREATION AND NATURAL LANDSCAPES**

<b>File No:</b>	<b>AMD48</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>4 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Extract from Scheme Map showing implications of proposed rezoning</b>

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### **PURPOSE**

For Council to consider submissions received on Scheme Amendment No.48 during public advertising and whether to adopt the amendment, with or without modifications.

### **BACKGROUND**

Council resolved at its April 2018 Ordinary Council Meeting to initiate Scheme Amendment No. 48 by:

1. Rezoning Lot 589 and portion of Lot 588 on Plan 28526, Burrup (Site L) from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation; and
2. Deleting reference to the Withnell Bay Special Control Area (SCA) from the Scheme Maps and Sections 7.1 and 7.8 of the Scheme Text.

The purpose of the Amendment is to incorporate Site L into the Murujuga National Park following a request from the Murujuga Aboriginal Corporation (MAC) and support from the Premier of the WA Government.

On 21 December 2018, the Environmental Protection Authority advised that the proposed Scheme Amendment should not be assessed and that it is not necessary to provide any advice or recommendations.

Amendment No.48 was publicly advertised from 30 January 2019 until 13 March 2019. Three submissions were received, all from State Government agencies:

1. Pilbara Development Commission (PDC)
2. Department of Biodiversity, Conservation and Attractions (DBCA)
3. Department of Jobs, Tourism, Science and Innovation (JTSI)

The PDC and DBCA raise no objections to, and support the proposed amendment respectively. JTSI raised one issue discussed as follows:

Restricting Development to Day Use Tourism and Recreation

JTSI supports the proposal, but raises concern about the potential for uses, other than day use tourism and recreation that may have conflict with Woodside's North West Shelf Karratha Gas Plant. To address this concern, JTSI suggests retention of the Withnell Bay Special Control Area (SCA), extension of the SCA over Site L and updated provisions to restrict development to day use tourism activities only.

MAC has advised that it raises no objection to restricting development to day use tourism and recreation via the suggested modified SCA.

Restricting land uses via SCAs to minimise potential land use conflict between industrial and sensitive land uses is an appropriate use of a SCA. In this case, there are other means through which such restrictions could also be imposed (ie. the Lease Agreement and National Park Joint Management Agreement). However, given that it is appropriate to use a SCA for this purpose and that MAC has no objection to the requested restrictions via the suggested modified SCA, it is recommended that a modified SCA be supported.

Additional Parcels Requested by MAC to be Transferred

On 8 March 2019, MAC wrote to the Premier requesting transfer of a number of other lots adjacent to Site L into the Murujuga National Park (Attachment 1). On 23 April 2019, the Premier wrote to MAC supporting inclusion of those areas where it supports co-existence of cultural and heritage values with well-regulated industry. The letter proposes to transfer Site L and separately progress the orderly freehold transfer of the additional areas.

Only some of the additional land intended to be transferred to MAC (all of Lots 591 and 700 but only portions of Lots 588 and 590), is currently zoned Strategic Industry. Given the intention to also transfer these parcels into the National Park, it is recommended that these parcels also be rezoned to Conservation, Recreation and Natural Landscapes Reservation, as part of Scheme Amendment No.48.

The Premier's letter refers to the need for additional stakeholder consultation in transferring the additional parcels into the National Park. City Officers have referred the proposed modified Scheme Amendment (with the additional land parcels included) to submitters for consideration and comment. No objections have been raised, although JTSI requests that the SCA be extended to include this additional land.

Additional Parcels Recommended to be Rezoned

There is a thin strip of land between Burrup Road and Lot 591 (Lot 701 and Lot 597) that is also currently zoned Strategic Industry. This strip of land is not currently included in the Murujuga National Park and was not requested by MAC to be added.

This strip of land was likely zoned Strategic Industry to provide an infrastructure corridor to service future strategic industry to the north. However, this infrastructure corridor is no longer required, as Strategic Industrial sites that would have been serviced are now being added to the National Park.

JTSI has no objection to this strip of land being removed from the Strategic Industry zone but suggests this be discussed with MAC to ensure the ability remains to extend services along Burrup Road, for future servicing of the Murujuga Living Knowledge Centre. Even without the additional infrastructure corridor, Burrup Road is contained within an 80m wide reserve. This provides ample width for any additional utility servicing requirements of the

Murujuga Living Knowledge Centre. MAC supports the inclusion of this strip in the Conservation, Recreation and Natural Landscapes Reservation.

It is recommended that this strip of land be rezoned to Conservation, Recreation and Natural Landscapes Reservation as part of Amendment No.48. JTSI's request for the SCA to be extended does not apply to this strip of land.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, environmental and cultural issues and parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between City officers and representatives of JTSI and MAC.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to consult, and collaborate have been undertaken as follows:

Who	How	When	What	Outcome
Murujuga Aboriginal Corporation	Copy of draft Scheme Amendment document referred for comment	24/7/2018	Collaborate	Murujuga Aboriginal Corporation supporting of proposed Amendment
General public	Public advertising in local newspaper and on City website	30/1 – 13/3 2019	Consult	Opportunity to review draft Scheme Amendment document and make submission
Relevant State government departments	Formal notification letter	30/1/2019	Consult	Opportunity to review draft Scheme Amendment document and make submission
Submitters	Request for any additional comments on proposed modifications	4/6/2019	Consult	Opportunity to review proposed modifications and make any additional comments

The proposed modified Scheme Amendment No.48 has been referred to all submitters for additional consideration and comment. No objection has been raised and additional JTSI requests have been factored into finalisation of the Amendment.

Under Regulation 50 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Local Government can decide to advertise modifications to a Scheme Amendment if modifications are proposed to address issues raised in submissions or the proposed modifications are considered significant.

**STATUTORY IMPLICATIONS**

If Council resolves to adopt a Scheme Amendment, then it is referred to the Western Australian Planning Commission for consideration and recommendation to the Minister for Planning for final approval consideration.



Option 2

That Council by SIMPLE Majority pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No.48 to Town Planning Scheme No.8 subject to the following modifications to address issues raised in submissions:

1. The Withnell Bay Special Control Area being retained subject to the following modifications:
  - a. The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L;
  - b. Section 6.8 of the Scheme Text being modified as follows:
    - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.
    - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.
    - 6.8.3 Delete.

Option 3

That Council by SIMPLE Majority pursuant to Section Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to READVERTISE the following modified version of Scheme Amendment No.48:

1. The following additional lots being rezoned from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation:
  - a. Portion of Lot 590, Lot 591 and Lot 597 on Deposited Plan 028526; and
  - b. Lot 700 and Lot 701 on Deposited Plan 041697
2. The Withnell Bay Special Control Area being retained subject to the following modifications:
  - a. The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L and the additional land being added via modification 1. above (but excluding the strip along Burrup Road – comprising Lot 701 and Lot 597);
  - b. Section 6.8 of the Scheme Text being modified as follows:
    - 6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.
    - 6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.
    - 6.8.3 Delete.

**CONCLUSION**

Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes would help secure the land for its intended purpose and avoid potential threats to MAC's development plans for a Living Knowledge Centre and other tourism opportunities at Conzinc Bay.

The Premier has supported inclusion of additional land into the Murujuga National Park and the Department of Jobs, Tourism, Science and Innovation has raised no objection to lots currently zoned Strategic Industry in those additional areas being rezoned to Conservation, Recreation and Natural Landscapes Reservation as part of Amendment No.48.

JTSI has suggested in its submission that the Withnell Bay Special Control Area be retained for the modified purpose of restricting development to day use tourism and recreation, to avoid the potential for conflict with operations at the Karratha Gas Plant. The Murujuga Aboriginal Corporation raises no objection to this suggestion. This would be an appropriate use of a SCA.

It is recommended that a modified amendment be adopted and forwarded to the WAPC for consideration and a recommendation to the Minister for final approval consideration.

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No : 154395**

**MOVED : Cr Cucel**

**SECONDED : Cr Scott**

**That Council by SIMPLE Majority pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to SUPPORT Standard Amendment No. 48 to Town Planning Scheme No. 8 subject to:**

**1. The following insignificant modifications:**

**The following additional lots being rezoned from Strategic Industry to Conservation, Recreation and Natural Landscapes Reservation:**

**a) Portion of Lot 590, Lot 591 and Lot 597 on Deposited Plan 028526; and**

**b) Lot 700 and Lot 701 on Deposited Plan 041697; and**

**2. The following modifications to address issues raised in submissions:**

**The Withnell Bay Special Control Area being retained subject to the following modifications:**

**a) The extent of the Special Control Area shown on the Scheme Map being expanded to include Site L and the additional land being added via modification 1. above (but excluding the strip along Burrup Road – comprising Lot 701 and Lot 597);**

**b) Section 6.8 of the Scheme Text being modified as follows:**

**6.8.1 The Withnell Bay Special Control Area defines an area subject to land use restrictions.**

**6.8.2 Development within the Withnell Bay Special Control Area is restricted to day use tourism and recreation.**

**6.8.3 Delete.**

**CARRIED**

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**FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller**

**AGAINST : Nil**

At 7.08 pm Cr Bertling re-entered the room.

Cr Nunn declared an indirect financial interest in item 12.7 Land Tenure Rationalisation for Port Walcott Yacht Club as Cr Nunn’s spouse is employed by Rio Tinto and holds Rio Tinto shares.

At 7.08 pm Cr Nunn left the room.

**12.7 LAND TENURE RATIONALISATION FOR PORT WALCOTT YACHT CLUB**

<b>File No:</b>	<b>LM15001</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>4 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Rio Tinto</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Plan showing proposed tenure rationalisation</b>

**PURPOSE**

For Council to consider land tenure rationalisation for the Port Walcott Yacht Club (PWYC).

**BACKGROUND**

The PWYC is currently situated across two separate lots (Attachment 1):

1. The western portion is located over portion of Crown Reserve 32465 – a Recreation Reserve under management order to the City of Karratha, with power to lease for up to 21 years; and
2. The eastern portion is located over portion of one of Rio Tinto’s State Agreement Special Leases for Cape Lambert Port Operations.

This is a long-standing legacy issue that creates complications in terms of land management arrangements, obtaining approvals and making improvements. City officers have been assisting Rio Tinto consider possible land tenure arrangements that could resolve this issue. The following alternatives have been considered and the evaluation of each is set out below:

No.	Possible Land Tenure Arrangements	Positives	Negatives
1.	Rio Tinto surrenders Special Lease portion and amalgamate this portion into City’s Recreation Reserve.	<ul style="list-style-type: none"> <li>• PWYC would be on single lot.</li> <li>• Use compatible with purpose of Recreation Reserve.</li> </ul>	<ul style="list-style-type: none"> <li>• Risk to Rio Tinto operations in surrendering interest in land.</li> <li>• Specific use not distinguished from more general purpose.</li> <li>• Complications regarding Rio Tinto State Agreement utility services.</li> </ul>

2.	City surrenders Recreation Reserve portion and amalgamate this portion into Rio Tinto Special Lease.	<ul style="list-style-type: none"> <li>• PWYC would be on single lot.</li> <li>• Rio Tinto retains primary interest in land.</li> </ul>	<ul style="list-style-type: none"> <li>• Use not compatible with purpose of Special Lease.</li> <li>• Specific use not distinguished from general purpose.</li> </ul>
3.	Rio Tinto and City surrender each portion and create separate Crown reserve under Management Order to City.	PWYC would be on single lot.	<ul style="list-style-type: none"> <li>• Risk to Rio Tinto operations in surrendering interest in land.</li> <li>• Complications regarding Rio Tinto State Agreement requirements.</li> </ul>
4.	Rio Tinto and City surrender each portion and create separate Crown lot leased by Rio Tinto and sub-leased to City.	<ul style="list-style-type: none"> <li>• PWYC would be on single lot.</li> <li>• Rio Tinto retains primary interest in land.</li> <li>• Avoids complications regarding Rio Tinto State Agreement requirements.</li> <li>• Approved by Rio Tinto Executive.</li> <li>• Agreed management and maintenance arrangements can be set out under lease and sub-lease.</li> <li>• City intermediary between Rio Tinto and PWYC.</li> </ul>	Potential for City to be drawn into issue resolution between Rio Tinto and PWYC.

While a separate Crown reserve under Management Order to the City (No.3) may seem simpler and may be preferred from a City perspective, Rio Tinto does not support this option. This is because Rio Tinto wants to retain primary interest in the land. This is so Rio Tinto can have a say in what happens with the land but also to ensure the services provided to the land from Rio Tinto’s Cape Lambert Special Lease are provided to land ultimately under Rio Tinto management responsibility, rather than land managed by a third party.

While a Crown lot leased by Rio Tinto and sub-leased to the City (No.4) may seem more complicated, it is supported by Rio Tinto and addresses the long-standing legacy issues for the PWYC. This land tenure arrangement addresses the concerns with all other alternatives. The positives for this land tenure arrangement would outweigh the negatives and the negatives can be addressed as part of preparing lease and sub-lease documents, and any subsequent management agreement between the City and the PWYC.

It is intended to prepare a Tripartite Agreement to set out agreed terms between all parties prior to formalising the land transfers.

At its June 2019 Meeting Council resolved that its preference was to advise Rio Tinto that its preference is for the future tenure for the Port Walcott Yacht Club to be fully contained within a City-managed reserve. Since the meeting, the Chief Executive Officer met with a senior representative of Rio Tinto to discuss the land tenure arrangement. Although Rio Tinto agrees it would be the most appropriate outcome for the long term, there would be delays in attempting to put that land tenure arrangement in place in the short term which would negatively impact on the ability to make improvements on the facility for the PWYC.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected.

**COUNCILLOR/OFFICER CONSULTATION**

City officers have worked with Rio Tinto to put forward this proposal for the purposes of assisting the PWYC.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve and collaborate have been undertaken and are proposed as follows:

Who	How	When	What	Outcome
Rio Tinto	Partnered Rio Tinto in considering alternative land tenure arrangements	Since 2015	Collaborate	Rio Tinto agreement to preferred alternative tenure arrangements
PWYC	Engaging PWYC in formulating terms	Following Council resolution if Council agrees to proceed	Involve	Formal agreement between Rio Tinto, City and PWYC regarding administration of new tenure arrangements

Rio Tinto has agreed to discuss the proposed new tenure arrangements with the Club once Council has given its support.

**STATUTORY IMPLICATIONS**

There is no delegation for officers to surrender portion of a City-managed reserve.

**POLICY IMPLICATIONS**

The proposed tenure changes should improve the ease with which recommendations of Council’s adopted Wickham Boat Beach Foreshore Management Plan can be implemented.

**FINANCIAL IMPLICATIONS**

Rio Tinto has not informed the City of any financial implications in sub-leasing the proposed new Crown lot for the PWYC.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2018-2019 provided for this activity:

Programs/Services: 4.e Services that meet community needs

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Low	The proposed tenure rationalisation would allow the PWYC to continue to operate with certainty.
Environment	N/A	Nil
Reputation	Low	Assisting the PWYC to resolve this tenure issue would allow it to continue to operate and to implement improvement plans.
Compliance	Low	Resolving this tenure issue will help the PWYC obtain necessary building approvals and meet relevant standards.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

There are no relevant precedents related to this matter.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. RETAIN portion of Reserve 32465 containing the Port Walcott Yacht Club; and
2. ADVISE Rio Tinto that it will only support a future tenure for the Port Walcott Yacht Club whereby all of the land is contained within a City-managed reserve.

**CONCLUSION**

The current situation for the Port Walcott Yacht Club (PWYC) with its facilities straddling a City Recreation Reserve and a Rio Tinto State Agreement Special Lease has been creating complications in terms of land management arrangements, obtaining approvals and making improvements for many years.

City officers have been assisting Rio Tinto consider land tenure options to resolve this long-standing legacy issue. The recommended option is for both parties to surrender the portions of each lot containing the PWYC and to then amalgamate these portions to create a single lot to be leased by Rio Tinto and sub-leased to the City.

If Council supports this proposal, then details regarding management and maintenance of this land would be worked through between all three parties.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154396  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Levissianos

**That Council by SIMPLE Majority pursuant to Section 51 of the *Land Administration Act 1997* RESOLVES to AMEND the boundaries of Reserve 32465 to exclude the portion occupied by the Port Walcott Yacht Club so this portion can be amalgamated with portion ROBE General Industrial Lease I123396 to create a single Crown lot to be leased by Rio Tinto Iron Ore and potential sub-leased to the City of Karratha.**

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

At 7.10 pm Cr Nunn re-entered the room.

**12.8 REGULATORY SERVICES POLICY REVIEW**

**File No:** CM.124

**Responsible Executive Officer:** Director Development Services

**Reporting Author:** Manager Regulatory Services

**Date of Report:** 20 June 2019

**Applicant/Proponent:** Nil

**Disclosure of Interest:** The Author is a member of the Nickol Bay Bush Fire Brigade, which is subject to DR06 Bush Fire Brigades Policy

**Attachment(s)** Nil

**PURPOSE**

For Council to consider a review of five policies in relation to Regulatory Services.

**BACKGROUND**

Council Policies are reviewed on a regular basis to ensure that they remain relevant to the City’s operations and refer to current legislation. The policies subject of this review include:

- DR01 – Building Inspections;
- DR03 – Occupancy of Moveable Dwellings;
- DR04 – Principles of Good Enforcement;
- DR06 – Bush Fire Brigades Policy; and
- DR08 – Signs on Public Land Policy.

The following policies have been reviewed for Council’s consideration:

<b>Policy Description</b>	<b>Proposed Change</b>	<b>Rationale</b>
DR01 - Provides direction as to inspection service we will provide.	Remove as Council Policy to become a Management Procedure	Policy is operational in nature, and the works contained within the policy do have no bearing on Council’s decision making process.
DR03 - Provides guidance on occupation of caravans, primarily while building the residence on the property.	Remove as Council Policy.	Delete as no longer applicable and contained within the Caravan Parks and Camping Grounds Act.
DR04 - Outlines guidance for consistent application of legislation and enforcement tools.	Remove as Council Policy to become a Management Procedure	Policy is operational in nature, and the works contained within the policy do have no bearing on Council’s decision making process.
DR06 - Links other legislation and procedures to the Bushfire Local Law.	Remove as Council Policy.	This policy refers primarily to legislation governing operation and management of Bush Fire Brigades, the role which is now undertaken by DFES on behalf of the City via a Memorandum of Understanding.

DR08 - Provides guidance to erection of community and elections signs on Council managed or owned property	No changes proposed to the policy content.  Retain policy for review in 4 years, or earlier if required.	Low risk associated with this policy.
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**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between relevant internal service areas.

**COMMUNITY CONSULTATION**

No community consultation is required as these are department operating policies.

**STATUTORY IMPLICATIONS**

Council is to determine its policies to govern its affairs and performance as per Section 2.7(2)(b) of the *Local Government Act 1995*.

**POLICY IMPLICATIONS**

Policy implications are considered within the background of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-2020 provided for this activity:

Programs/Services:	4.e.1.2	Corporate Governance
Projects/Actions:	4.e.1.2.3	Review and maintain a contemporary set of Council Policies

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Council policies be current, relevant to legislation and in line with community expectations.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer’s recommendation.

**RELEVANT PRECEDENTS**

Reviews are conducted periodically by the City of all of its policies to ensure currency and relevance.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the following Council policies pending further review:

- DR01 – Building Inspections;
- DR03 – Occupation of Moveable Dwellings;
- DR04 – Principles of Good Enforcement;
- DR06 – Bush Fire Brigades Policy; and
- DR08 – Signs on Public Land Policy.

**CONCLUSION**

A review of Regulatory Services policies has been undertaken. The review found that 4 of the 5 policies reviewed are either no longer required, or could be retained as a management procedure. Policy DR08 - Signs on Public Land Policy is considered to be relevant and is proposed to be retained without change and reviewed in 4 years.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154397**  
**MOVED** : **Cr Scott**  
**SECONDED** : **Cr Waterstrom Muller**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **NOTE** the review of Council policy DR08 – Signs on Public Land Policy, as contained in the attachment to this report; and
2. **REMOVE** the following policies
  - a) **DR01 – Building Inspections**
  - b) **DR03 – Occupation of Moveable Dwellings**
  - c) **DR04 – Principles of Good Enforcement**
  - d) **DR06 – Bush Fire Brigades Policy**

**CARRIED**

**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 CROSSOVER POLICY TE06 REVIEW**

<b>File No:</b>	<b>RD.34</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Services</b>
<b>Date of Report:</b>	<b>18 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Draft Crossover Policy TE06 2. Draft Technical Specifications Vehicle Crossover and Rear Access Ways</b>

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#### **PURPOSE**

To consider adopting the revisions to Crossover Policy TE06, authorising rear property access within Dampier following the final community feedback session.

#### **BACKGROUND**

As part of the review of Crossover Policy (TE06), Officers identified that no formal guidelines, specifications, application or approval processes had been developed for Rear Access Way construction across drainage reserves in Dampier. Despite this, over time many landowners and residents have utilised drainage reserves to access the rear of their property and in several instances have resulted in the drainage function being compromised, with various areas filled, pipes and culverts installed, and other developments occurring.

What has occurred, is non-compliant development. Officers are now engaged in facilitating a Rear Access Way approval process for access across drainage reserves in Dampier to ensure all Rear Access Ways are constructed to a reasonable standard and do not result in the drainage function being compromised.

Following extensive community engagement, including one-on-one property inspections, a revised version of the Policy was presented to Council in March 2019 aimed at addressing the major concerns raised by community members. Revisions included:

- Remove the detailed specification aspects from the Policy. The policy is designed to enable development to occur and the conditions associated with that development;
  - The further specifications are designed to establish the minimum standards of construction and process in which to seek approval;
  - Modify the specifications to reduce the requirement for a concrete surface for the full length of the rear access to a 3m apron or consideration on application for a compacted gravel apron in place of concrete to protect road edge;
  - Modify the specification to accept compacted fill for piped drain crossings where the risk of wash out is minimal, replacing requirement for rock pitching; and
  - Modify the specification that if pipe is required the minimum size is to be 450mm diameter unless authorised by a City Officer that a reduced size is acceptable, after onsite inspection to identify the upstream flows and drainage requirements.
-

Councillors endorsed these amendments for purposes of final Community feedback session. Twenty-four community members attended the feedback session on 20 May 2019 which:

- Summarised the initial community inspections and consultation process;
- Presented the revised technical requirements for rear property access; and
- Presented the proposed rear access way application process.

Following the presentation, specific feedback was sought as follows:

Question	Option	Result
What would be an appropriate timeframe to <b>APPLY to have either your existing Rear Access Way inspected</b> for compliance or <b>APPLY for new Rear Access Way?</b>	1. 3 Months 2. 6 Months	50% attendees preferred option 1 (3 months)  50% attendees preferred option 2 (6 months)
Following your initial application and following a site inspection by the City, what would be an <b>appropriate amount of time to have existing Rear Access Way upgraded to be made compliant?</b>	1. 6 Months 2. 9 Months 3. 12 Months	100% of attendees preferred option 3 (12 months)
Should you not wish to retain your current Rear Access Way, what is an appropriate time to have it removed, <b>at cost to the property owner?</b>	1. 3 Months 2. 6 Months	100% of attendees did not feel comfortable to answer or vote on this question.  <b>There was a very strong opinion that any cost to remove existing Rear Access Ways, should be covered by the Council and not come at a property owner's expense.</b>

It should be noted at no time did the City install or authorise rear access ways to be constructed, however, in some instances it may be difficult to consider who installed any works. Recognising the feedback received, Officers recommend that the following timeframes be followed for the application process if the revised policy is adopted:

Action / Timeframe for Property Owner		Action by Council / Officers
Apply for Inspection	6 months	Inspection and advice issued upon application.
Upgrade existing Rear Access Way if required	12 months	Inspection and sign off on completion of works. Property / record database updated as compliant.
<b>OR</b> Advise Officers if Rear Access Way is not required	6 months	Removal of unwanted / non-Compliant Rear Access Ways. Whilst the policy would formally state that all removal and maintenance costs are the Property Owners responsibility; Officers recognise the historical

		issues leading to this point and concerns raised by the Community.
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Community members were also invited to submit further feedback via email over the week following the community information session. Officers have considered the last feedback received and proposed amendments to the final draft.

<b>Feedback:</b>	<b>Actioned:</b>
Further definition and clarity on the use of terms such as “Crossover, Rear Access and Driveway”.	Terms used have been updated throughout.
Unclear on the requirements for width of spoon drains if installing a swale access.	Update to technical specification drawing for swale access offering clarity on the allowed width (3m max).
Clarity of wider applications in other townships.	Policy updated to refer to only Rear Access Ways applicable to only Dampier.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues, environmental issues and Council’s ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Significant consultation has taken place with internal staff members from Technical Services, Community Engagement and Planning Services in respect to meeting with Dampier residents, providing information to the community, discussing amendments to the policy and other related matters.

Consultation with Councillors includes an information item in August 2018 and Council Briefing presentations in July 2018, December 2018 and February 2019 and most recently, Council agenda item presented in March 2019.

**COMMUNITY CONSULTATION**

Following Council adoption of the draft for community consultation in March, the following community engagement has taken place:

<b>Who</b>	<b>How</b>	<b>When</b>	<b>What</b>	<b>Outcome</b>
Dampier Residents and Property owners	Letter / email	April 2019	Letter advising of Council resolution and invitation to a Community information session in March / April 2019	Property owners and residents kept informed of progress made and opportunity to inviting community to engage with Officers
Dampier Residents and Property Owners	Community Information Session	May 2019	Feedback to community members the response received during inspections, the revisions undertaken as a result and seek input on the draft policy and process prior to final version being brought to Council for further consideration	Attended by 24 residents. Feedback received on timeframes and draft policy. Concerns addressed directly and clarity on Policy intentions provided where possible

Should Council choose to adopt the revised policy, Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform and involve are proposed as follows:

Who	How	When	What
Dampier Residents and Property Owners	Letter / email with FAQ and application guide	August 2019	Letter advising of final policy adoption and inviting community members to begin their application process
Dampier Residents and Property Owners	Social media / video	September 2019	Facebook posts advising of the benefits of the new policy and a guide on the application process
Dampier Residents and Property Owners	Letter / email with FAQ and application guide	Jan 2020	Application reminder sent 1 month prior to the application deadline
Dampier Residents and Property Owners	Social media / video	Jan 2020	Facebook posts advising of the benefits of the new policy and a guide on the application process, 1 month prior to the application deadline

**STATUTORY IMPLICATIONS**

Section 2.7(2) (b) of the *Local Government Act 1995* is applicable as it refers to the role of Council in determining local government policies.

Should Council adopt the amended Crossover policy Officers recommend rear accesses in Dampier be authorised through the same process and legislation as normal crossover applications, being the most appropriate and relevant legislative manner that applies.

The *Local Government Act 1995* and in particular, the *Local Government (Uniform Local provisions) Regulations 1996* provide:

- Reg.12. Crossing from public thoroughfare to private land or private thoroughfare
- Reg.13. Requirement to construct or repair crossing
- Reg.14. Role of the Commissioner of Main Roads in some cases
- Reg.15. Contribution to cost of crossing.

The City’s Parking and Parking Facilities Local Law 2010 prohibits to drive or park over a reserve unless it is specifically set aside for that purpose. It is considered that development approval is required to be obtained for rear access but is exempt if it is for a residential purpose and meets the deemed-to-comply requirements of the Residential Design Codes pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Deemed provisions for local planning schemes Part 7 Clause 61. (1)(c).

Drainage reserves in the residential cell bounded by Church Road, Central Avenue, The Esplanade and High Street are still under Management Order to Rio Tinto. The City cannot grant permits to rear accesses across these drainage reserves, as the land requires Rio Tinto consent before the City can accept an application for development approval.

**POLICY IMPLICATIONS**

Officers are proposing that the Draft Crossover Policy - TE06 and technical specification be adopted. The policy has been through an extensive review over a period of time and has been in consultation with Dampier community members.

Should no policy revisions be adopted by Council, the 2017 version of the Crossover Policy will remain in place.

**FINANCIAL IMPLICATIONS**

Under the proposed draft policy, rear property access ways are considered a secondary, alternative access and are therefore not eligible for the crossover subsidy.

Whilst the financial implications to Council cannot be fully predicted, at this early stage of the process, costs of compliant rear access ways have been estimated to cost between \$3k and \$16k at an average of \$10.5k per property. Removal of existing non-compliant rear access ways or those not required is estimated to cost up to \$5k per access way dependent on the extent of works required.

Following the community feedback received in May 2019, Officers recommend that costs relating to the removal of rear access ways be considered by Council in instances where:

- An application for inspection is not made;
- Upgrades to make compliant are not undertaken within 12 month of inspection; or
- The Property Owners confirm the Rear Access Way is not required.

Currently the City undertakes basic maintenance, primarily spraying and vegetation clearing. To complement the implementation of the policy, a drainage vegetation and maintenance program for Dampier has been drafted for implementation in 2019/20 at a sum of \$60,000.

The intention of the increased level of service would be to identify priority areas and reshape drainage channels as well as remove any pipe, fill material etc. that is non-compliant or required.

Further funding may be required to remove non-compliant structures, however this is not anticipated until the 2020/21 Budget when an understanding of what rear access ways will be kept / upgraded by property owners has been gained. Funding from other sources may also be pursued in this time period.

On completion of construction of all approved rear access ways, the Owner (property owner) of the asset is proposed to assume responsibility for all maintenance and repairs due to any event that damages the storm water and rear access way infrastructure.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council’s approved Strategic Community Plan 2016-2026 and Corporate Business Plan 2016-2021. In particular, the Operational Plan 2019-20 provided for this activity:

Programs/Services:	3.a.2.2	Planning Services
Projects/Actions:	3.a.2.3.1	Implement City Centre Creekline Management Plan
Programs/Services:	3.a.2.3	Drainage Maintenance
Projects/Actions:	3.a.2.3.3	Deliver Dampier Drainage Improvements.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Non-compliant rear access infrastructure may impede on natural drainage flow and cause ponding issues. Areas of ponding can lead to an increase in mosquitos.
Financial	Moderate	<p>The draft policy proposes that rear access ways will be considered a secondary, alternative access and are therefore proposed not to be eligible for the crossover subsidy.</p> <p>General maintenance and compliance with City specification is proposed as the responsibility of the property owner.</p> <p>Cost for removal of existing non-compliant and unwanted Rear Access Ways to be considered by Council.</p> <p>A drainage vegetation and maintenance program has been drafted for implementation in 2019/20. \$60k funds have been listed for budget consideration in the 2019/20 annual budget process.</p>
Service Interruption	N/A	Nil
Environment	Moderate	<p>Non-compliant rear access ways may impede the effectiveness of storm water drainage during major events.</p> <p>The policy amendments ensure this risk is mitigated by identifying minimum drainage requirements.</p>
Reputation	Moderate	<p>There is a historical precedence for construction of Rear Access Ways in Dampier. If a policy is not adopted, there will continue to be no clear guidance on seeking City approval for construction.</p> <p>Property inspections have identified that some property owners will be required to undertake upgrades to their rear access to be compliant with the proposed specification.</p> <p>Property owners have been briefed on the possible implications to their rear Access Ways under the policy during the public consultation process.</p>
Compliance	Moderate	<p>Amendments to the Draft Policy will provide clarity regarding compliance with relevant Australian Standards for storm water management.</p> <p>Any rear access driveway that does not comply with specifications set out under the Crossovers Policy are non-compliant and where land owners</p>

		<p>cooperate, the City will continue to work with them.</p> <p>Where there is no cooperation the City will escalate to formal notices, under the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> or the <i>Planning and Development Act 2005</i>.</p>
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**IMPACT ON CAPACITY**

Should Council adopt the policy revisions, internal resourcing for management of the application process and compliance action will need to be considered.

**RELEVANT PRECEDENTS**

Council has previously adopted draft amendments to Crossover Policy - TE06 for the purposes of Community consultation in November 2017 and March 2019.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**

Option 1

As per Officer’s recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER adoption of the revised Crossover Policy TE06 as proposed, pending further review as follows: \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the revised Crossover Policy TE06 and remain with the original, 2017 version of the policy.

**CONCLUSION**

The reviewed Crossover Policy - TE06 is presented to provide guidance, clarity and align with feedback received during the community consultation period, whilst still protecting the City’s assets and drainage function.

Officers recommend rear access ways in Dampier be approved under the same process as normal crossovers, under the *Local Government Act 1995* and the *Local Government (Uniform Local Provisions) Regulations 1996* and to provide a clearer, risk adverse process for Officers.

As drainage reserves have not been the focus for Rio Tinto during the Land-swap negotiations, Council will need to consider discussions take place with Rio Tinto to now prioritise the Dampier drainage reserves to ensure the success of this policy and actions for effective function of the system.

Officers have drafted a drainage vegetation and maintenance program for action, which proposes an increased level of service to the Dampier drainage system and have listed \$60k for Council consideration in the 2019/20 budget process.

Following community feedback and concerns regarding the potential costs of removing unwanted and non-compliant rear access ways, Officers propose to present Council with a

report following the application and inspection process summarising the number of non-compliant and unwanted rear access ways and an estimated cost for removal.

The recommendation, if supported, will enable Council Officers and Property Owners to make informed decisions regarding the construction and maintenance of rear access driveways should they wish to maintain existing or construct new.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **154398**  
**MOVED** : **Cr Cucel**  
**SECONDED** : **Cr Smeathers**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:**

- 1. ADOPT the revised Crossover Policy TE06 as attached to this report; and**
- 2. NOTE a further report will be prepared for Council to:**
  - a) consider the full cost of removal of any non-compliant and unwanted rear access ways; and**
  - b) include outcome of discussions with Rio Tinto regarding contribution to rear access removal costs and as to the appropriate approval approach for drainage reserves in the residential cell bounded by Church Road, Central Avenue, The Esplanade and High Street.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for July 2019.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 154399  
**MOVED** : Cr Scott  
**SECONDED** : Cr Smeathers

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal
- 14.2 Record of Tenders Awarded under Delegation
- 14.3 Community Services update
- 14.4 Planning Services update
- 14.5 Regulatory Services update
- 14.6 Economic Development update
- 14.7 Roebourne Gaol Precinct update

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL**

**Responsible Officer: Chief Executive Officer**

**Reporting Author: EA to CEO & Mayor**

**Disclosure of Interest: Nil**

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**PURPOSE**

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting. There were none for the month of June 2019.

**14.2 RECORD OF TENDERS AWARDED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**File No:** CM.112  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** DAO Corporate Services  
**Date of Report:** 3 July 2019  
**Disclosure of Interest:** Nil

**PURPOSE**

To advise Councillors of Tenders that have been awarded by the Chief Executive Officer since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 ‘Tenders & Expressions of Interest’, the Chief Executive Officer is able to award a Tender where the consideration does not exceed \$300,000.00 (excluding GST) and there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 ‘Purchasing Policy’ requires that on each occasion where the CEO awards a tender under delegated authority (as described in the two instances above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>39-18/19</b>	<b>Project Budget:</b>	\$180,000
<b>Tender Title:</b>	Red Earth Arts Precinct Liquor Supply Contract		
<b>State-wide Advertising Commenced:</b>	29/05/2019	<b>Tender Closing Date/ Time:</b>	14/06/2019: 2pm
<b>Scope of Works:</b>	The contract is for the supply and delivery of alcoholic beverages for resale at the Red Earth Arts Precinct		
<b>Selection Criteria:</b>	Relevant Experience	10%	
	Capacity to Deliver and Methodology	10 %	
	Price	80 %	
<b>Submissions Received:</b>	The Karratha International Hotel		
<b>Tender Awarded to:</b>	The Karratha International Hotel		
<b>Contract Value:</b>	Estimated \$177,099	<b>Date of Award:</b>	02/07/2019
<b>Contract Term:</b>	1 years	<b>Contract Options:</b>	3 x 1 year options

**14.3 COMMUNITY SERVICES UPDATE**

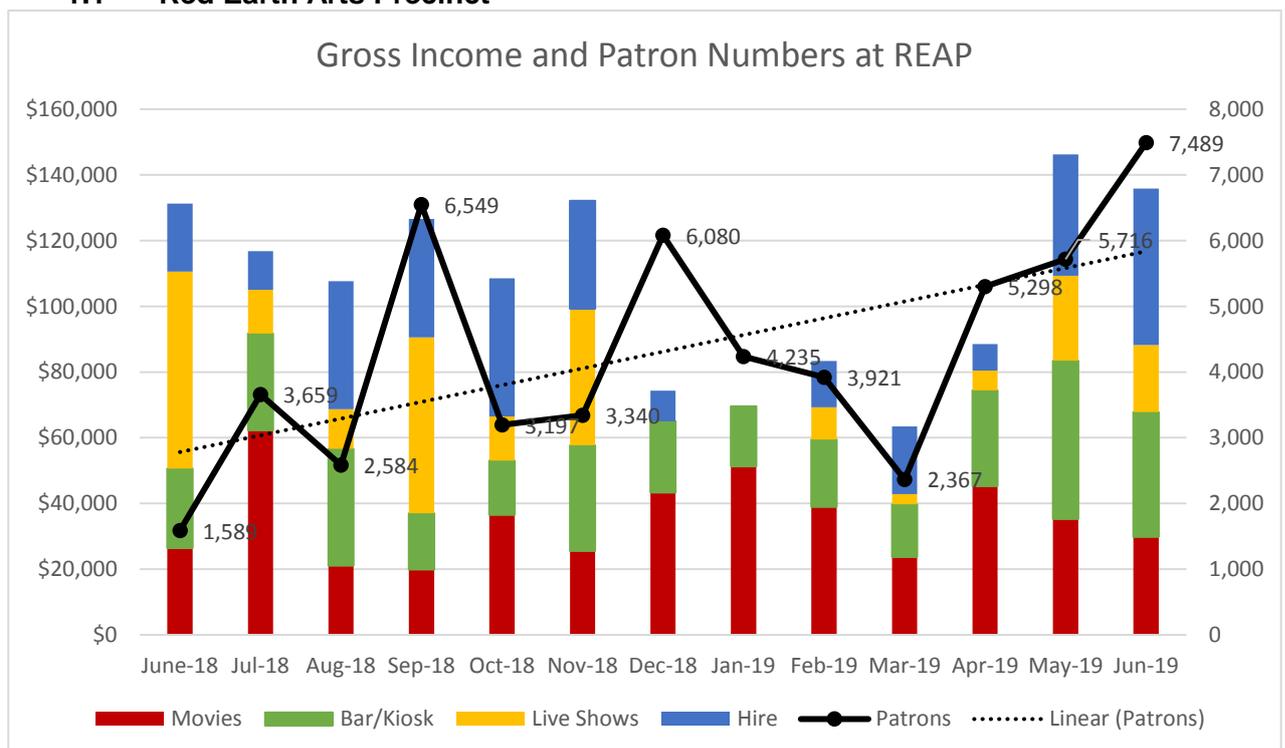
**File No:** CS.23  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** Director Community Services  
**Date of Report:** 1 July 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

**PURPOSE**

To provide Council an update on June activities for Community Services.

**1. ARTS & CULTURE**

**1.1 Red Earth Arts Precinct**



11 Venue Hire bookings including Cheeditha Art Exhibition, Red Rock Festival Hire, The Waifs, 'Little Shop of Horrors' by Pitter Pat local theatre group, 'Peter Pan' performed by Terre Rouge plus dance school and theatrical groups regular weekly bookings.

11 Movie Screenings across a variety of genres, including a sell out of the children's movie 'Aladdin'.

2 Programmed live shows - including three performances of 'Possum Magic' and two of 'Jump First, Ask Later' and as part of the school Education programming seven of the local schools attended these performances.

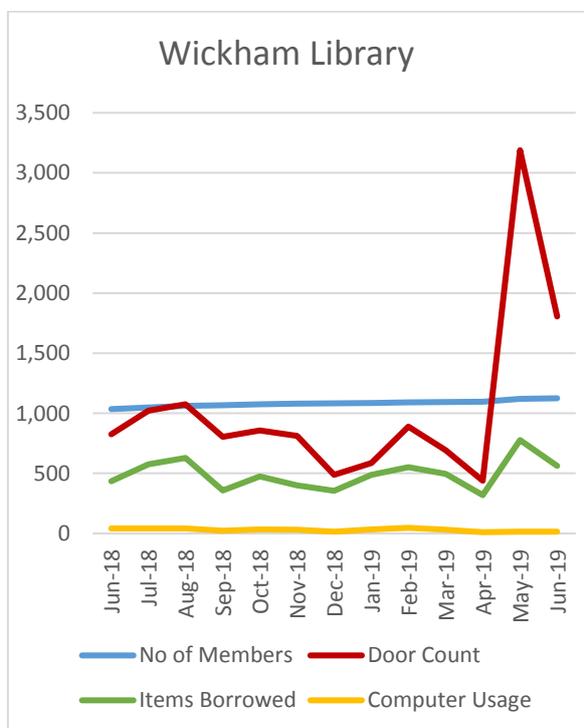
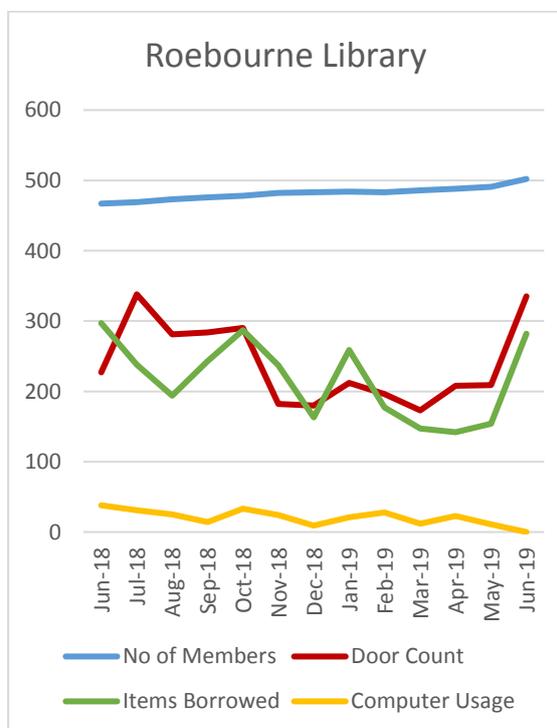
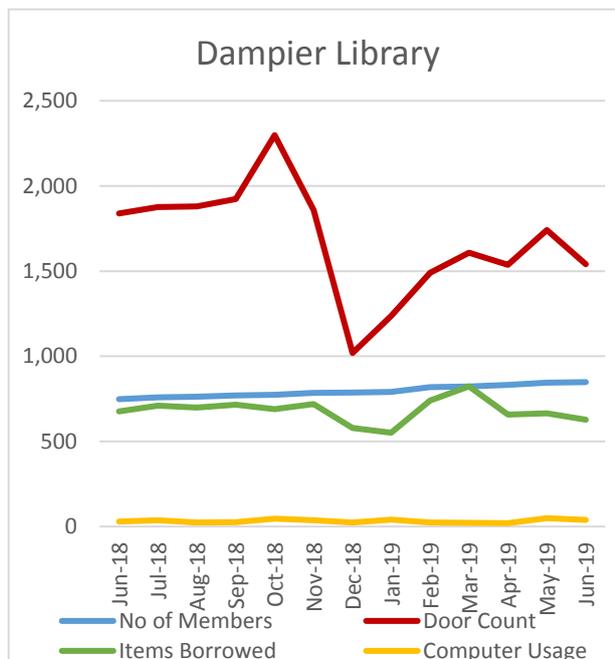
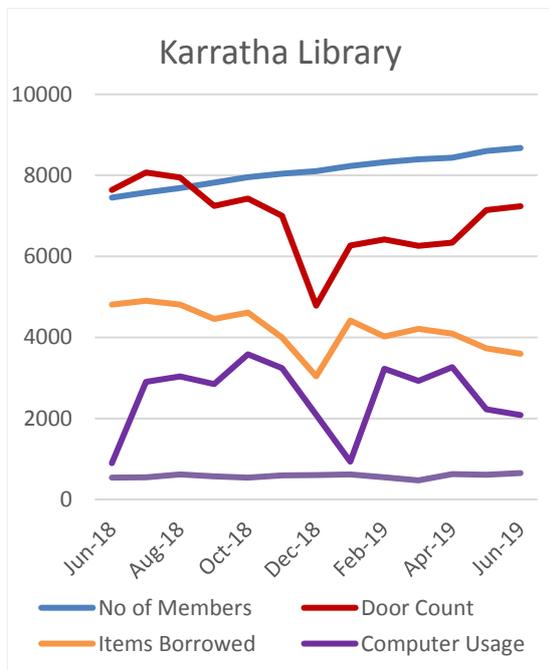
2 Community engagement sessions by the 'Jump First, Ask Later' performers – one at Baynton West Primary School and the other at the Youth Shed.

### 1.2 Library & Children’s Services

Inaugural PAGES festival held 29 June 2019. Over 1,000 community members engaged in the activities.

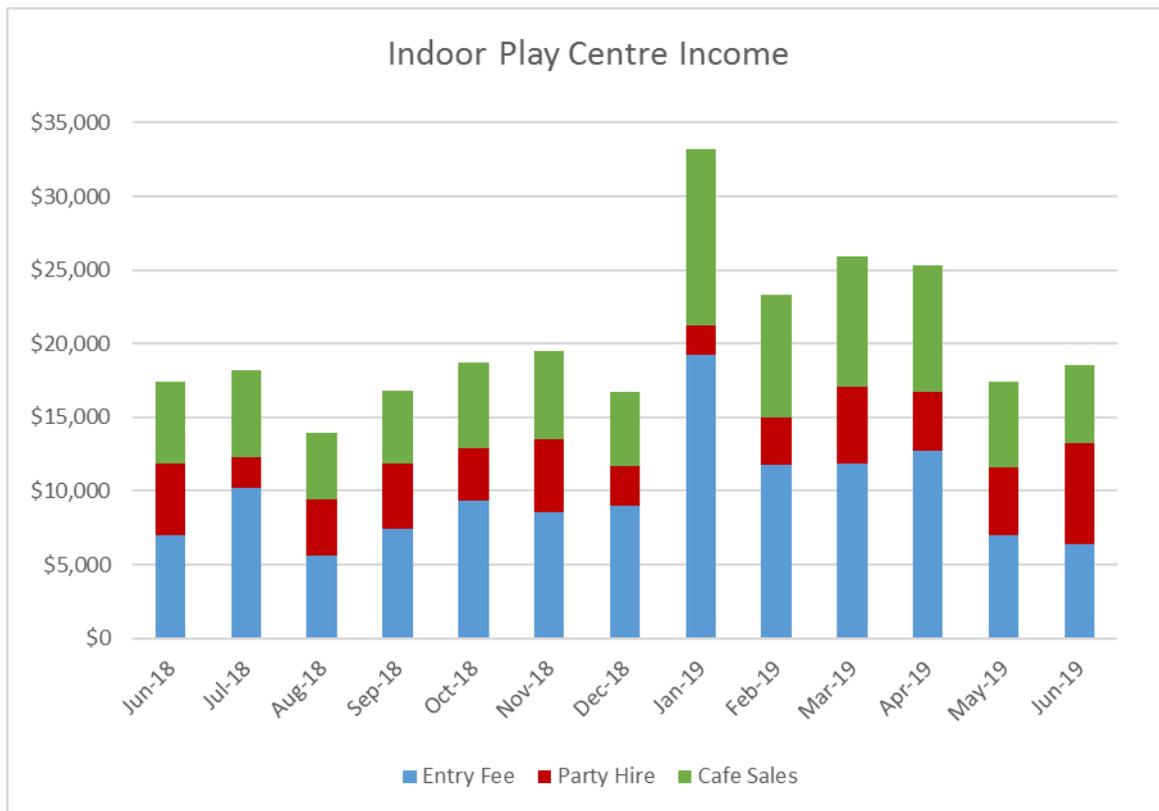
Roebourne Library open in new premises. Community and visitors investigating new building

Wickham recorded numbers increased due to community open day on 5 May.



## 2. YOUTH SERVICES

### 2.1 Indoor Play Centre



- Eftpos machine has been down for a total of 3 weeks. Despite advertising on all pages of Social Media that we had no EFTPOS, some guest were not aware that there was no Eftpos on site and were scraping the change from their wallet. We could not upsell successfully because again guests had not enough cash. We also had regulars tell us that they haven't been coming because there was no Eftpos.
- The weather has been amazing so families are taking advantage and heading to local parks and beaches. Thankfully we have been doing really well with birthday parties.
- This past month is the second highest takings for parties since opening. I believe this number is a direct result of offering Laser Tag parties on the weekends and the popularity increase of Laser Tag.

## 2.2 Youth Services

Western Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						316	587	419	446	691	301	288	3,048
2016	290	251	428	615	434	432	1,384	439	393	691	586	371	6,314
2017	424	405	677	435	582	445	601	350	410	420	392	279	5,420
2018	497	335	551	447	350	363	373	301	342	470	312	243	4,584
2019	200	445	442	761	813	746							

Eastern Corridor Youth Programs Attendance													
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2015						402	717	384	354	591	301	391	3,140
2016	283	448	488	676	528	528	422	401	479	426	252	257	5,188
2017	216	276	422	441	508	494	481	397	384	296	179	227	4,321
2018	355	246	292	227	258	272	344	298	307	258	248	137	3,242
2019	78	150	193	196	782	676							

Western Corridor Youth Services attendance at programs has doubled compared to June 2018. Innovative, new programming including the addition of outreach programs has seen engagement with young people who do not attend The Youth Shed regularly.

Eastern Corridor Youth Services attendance has increased 248% compared to June 2018. Following on from the 303% increase from May 2018 to May 2019, the diverse range of programs offered from The Base at WCH and outreach programs around Wickham are attracting increased and repeated attendance by young people.

## 2.1 Recreation Facilities

### Karratha Leisureplex Membership Activity Update

	June 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019
<b>CURRENT MEMBERS</b>	1,096	1,116	1,144	1,147	1,299	1,344	955	1,325	1,395	1,382	1,272	1,193	1,173
<b>SUSPENDED MEMBERS</b>	156	136	135	175	150	146	431	187	132	142	166	167	154
<b>TOTAL MEMBERS</b>	1,252	1,252	1,279	1,322	1,449	1,490	1,386	1,512	1,527	1,524	1,438	1,360	1,327
<b>MEMBER VISITS</b>													
<b>FULL MEMBER</b>	1,597	2,737	2,327	1,873	2,597	2,834	2,041	2,359	3,280	2,353	1,973	1,988	1,530
<b>GYM MEMBER</b>	1,169	1,235	1,299	1,248	1,428	1,410	963	1,150	1,368	1,334	1,237	1,353	1,188
<b>POOL MEMBER</b>	445	526	456	752	1,639	1,971	1,210	1,816	1,972	1,407	1,007	620	327
<b>GROUP FITNESS MEMBER</b>	866	1,054	1,083	1,016	1,161	1,246	662	728	1,111	1,054	850	1,126	1,111
<b>24 HOUR MEMBER</b>	2,353	2,171	2,443	2,606	3,233	3,236	2,648	3,196	3,491	3,084	3,143	2,954	2,596
<b>TOTAL MEMBER VISITS</b>	<b>6,430</b>	<b>7,723</b>	<b>7,621</b>	<b>7,495</b>	<b>10,058</b>	<b>10,697</b>	<b>7,524</b>	<b>9,249</b>	<b>11,222</b>	<b>9,232</b>	<b>8,210</b>	<b>8,041</b>	<b>6,752</b>
<b>TREND</b>	<b>-6%</b>		<b>-1%</b>	<b>-2%</b>	<b>34%</b>	<b>6%</b>	<b>-30%</b>	<b>23%</b>	<b>21%</b>	<b>-18%</b>	<b>-11%</b>	<b>-2%</b>	<b>-16%</b>
<b>MEMBER VISIT RATIO / MONTH</b>	<b>5.9</b>	<b>6.9</b>	<b>6.7</b>	<b>6.5</b>	<b>7.7</b>	<b>8.0</b>	<b>7.9</b>	<b>7.0</b>	<b>8.0</b>	<b>6.7</b>	<b>6.5</b>	<b>6.7</b>	<b>5.8</b>

	TOTAL18/19 Year to Date	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019
<b>AQUATIC</b>	113,809	3,533	3,057	8,110	14,818	15,861	12,094	12,573	14,447	11,582	7,664	7,850	2,224
<b>GYM</b>	67,983	5,158	5,239	5,106	6,372	6,476	4,971	5,901	6,914	5,911	5,696	5,665	4,578
<b>PERSONAL TRAINING</b>	2,951	272	358	237	295	276	200	123	224	221	246	312	187
<b>GROUP FITNESS</b>	13,982	2,460	2,610	2,170	2,528	2,945	1,456	1,671	2,882	2,394	1,883	2,364	2,160
<b>CRECHE</b>	13,982	1,113	1,151	1,096	1,478	1,370	809	1,216	1,365	1,087	1,142	1,222	933
<b>HOLIDAY PROGRAM</b>	4,556	762	0	903	885	2	398	944	84	0	578	0	0
<b>TOTAL RECORDABLE VISITS</b>	<b>230,804</b>	<b>13,297</b>	<b>12,414</b>	<b>17,621</b>	<b>26,375</b>	<b>26,930</b>	<b>19,927</b>	<b>22,427</b>	<b>25,916</b>	<b>21,194</b>	<b>17,208</b>	<b>17,413</b>	<b>10,082</b>
<b>OTHER VISITS</b>	282,273	15,486	21,599	21,275	30,035	31,630	17,844	10,014	29,242	29,242	22,594	28,322	21,813
<b>TOTAL VISITS</b>	<b>513,077</b>	<b>28,783</b>	<b>34,013</b>	<b>38,896</b>	<b>56,410</b>	<b>58,560</b>	<b>37,771</b>	<b>32,441</b>	<b>55,158</b>	<b>53,613</b>	<b>39,802</b>	<b>45,735</b>	<b>31,895</b>
<b>GROUP FITNESS AV/CLASS</b>	13.61	14.06	14.18	12.69	13.89	14.8	10.7	15.2	16.6	14.5	12.6	12	12.13
<b>Swim school participants</b>	4,875	204	204	204	555	555	555	556	556	556	310	310	310

**Wickham Sporting Precinct**

	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019
<b>Total Members</b>	207	209	211	226	244	248	236	254	252	255	241	232	222
<b>Pool Attendance</b>	104	243	117	1,435	2,316	2,251	1,928	2,178	2,041	1,926	2,999	218	63
<b>Group Fitness Average/ Class</b>	9.4	8.4	9.5	9.0	10.0	10.1	9.1	10.3	10.6	10.1	12.0	13.3	11.5
<b>Group Fitness Classes</b>	42	39	34	33	41	38	27	35	36	30	35	32	33
<b>Group Fitness Total Participants</b>	395	328	324	296	415	381	246	362	381	303	420	426	378
<b>Gym Attendance</b>	1,087	920	1,022	1,087	1,251	1,430	1,193	1,240	1,432	1,309	1,290	1,200	1,021
<b>Rec Programs</b>	98	225	90	189	198	290	132	196	204	438	391	71	111
<b>Play Program</b>	240	292	253	171	380	454	259	272	350	286	392	306	279
<b>TOTAL RECORDABLE VISITS</b>	1,924	2,008	1,806	3,178	4,560	4,806	3,758	4,248	4,408	4,262	5,492	2,221	1,852

**Roebourne Aquatic Centre**

	Mar 2018	Apr 2018	May to Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May to Aug 2019
<b>Pool Attendance</b>	1,181	500	CLOSED	373	1,067	1,248	1024	872	1212	1113	883	CLOSED

**Leisureplex**

- Highest June membership numbers since opening year and indeed best year for total membership numbers in general month on month;
- 513,077 visits for the financial year which is a great outcome and up on the previous 2 years;
- Attendances down in the month of June based on previous months. Attributed to large drops in aquatic attendance with the onset of the colder months. All other areas steady or a slight decrease as other recreational opportunities become more prominent;
- Membership renewals are steady and meeting expectations for this time of year with the drop off in aquatic memberships;
- Approximate operating investment (budget deficit) of \$2.2mill.

**Wickham**

- Highest June membership numbers ever seen and highest membership numbers for the year month on month;
- Aquatic attendance significantly down due to seasonal changes;
- Total attendance for the financial year to the WRP breaching 60,000 at 60,314 visits for the financial year. Best attendances at the precincts history.

**Roebourne Aquatic**

- Pool attendance steady on last year at 7792, 47 less than last year.

**14.4 PLANNING SERVICES UPDATE**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Planning Services</b>
<b>Date of Report:</b>	<b>28 June 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of the Planning Services decisions issued, statistics and other actions for the period 01/06/2019 to 27/06/2019 (19 business days).

Points to note from this reporting period:

- JDAP granted approval to Tambrey Village Shopping Centre.
- JDAP upheld Council position on request to extend substantial commencement period and time-limited approval period for proposed Kingfisher Village expansion plans.
- JDAP applications for Quarter Hotel and Workforce Accommodation at The Ranges received this reporting period.
- The development application fees collected so far in 2019 are the highest annual fees collected since 2014.
- Average processing timeframes of two weeks or less for development applications in May and June.

DEVELOPMENT PLANNING DECISIONS ISSUED						
APP	DECISION	OWNER	APPLICANT	ADDRESS	TYPE	DEVELOPMENT
DA19068	Approved DAP	State Of WA	Property Development Solutions	Lot 1500 Bathgate Road NICKOL WA 6714	DAP	Tambrey Village Shopping Centre
P3165	Refused	Eradu Pty Ltd	RFF Pty Ltd	Lot 500 Madigan Road STOVE HILL WA 6714	DAP	Amendment Of Condition 3 & 22 Of JDAP Decision Kingfisher Short Stay Accommodation Madigan Road
DA19079	Approved Delegate	Sherryl Dawn & Wayne Larsen	RFF Pty Ltd	34-38 Roe Street ROEBOURNE WA 6718	DEV	Public Recreation (Park) Area Incidental to Victoria Hotel Development
DA19092	Approved Delegate	Robert Francis Gladstone Wade	Wayne Sherriffs	Lot 41 Exploration Drive GAP RIDGE WA 6714	DEV	Storage/Laydown of Steel Beams and Belt Winders by Continental to Service Mine Sites Throughout the Pilbara
DA19096	Approved Delegate	City Of Karratha Karratha Airport	Greenway Architects	Lot 86, 99, 100, 300 & 4229 Bayly Avenue GAP RIDGE WA 6714	DEV	Amendment 1 - Aerodrome - Temporary Buildings To Support Helicopter Operations
DA19103	Approved Delegate	City Of Karratha	Karratha Equestrian Centre	Lot 1078 Robins Road MULATAGA WA 6714	DEV	Equestrian Centre Facilities (Stage 2)
DA19108	Approved Delegate	Karratha Country Club Inc	Karratha Country Club Inc	Lot 4202 Searipple Road BULGARRA WA 6714	DEV	Patio
DA19117	Approved Delegate	George Robert & Glenda Doris Shaw & Pemberton Way Pty Ltd	Timik Developments	Lot 3873 Pemberton Way KARRATHA INDUSTRIAL ESTATE WA 6714	DEV	Proposed Storage Shed And Open Sided Work Shelter
DA19121	Approved Delegate	Stephen John Eaton	Zenzeleni Saruchera	42 Garlirri Crescent BAYNTON WA 6714	DEV	Home Occupation - Cake Making
DA19123	Approved Delegate	Aidan Philip Reed & Charlene Melissa Senior	Aidan Philip Reed Senior	1 Lockyer Street BULGARRA WA 6714	DEV	Front Boundary Fencing
DA19124	Approved Delegate	Water Corporation	Toni Marie Vandenberg	Lot 3921 Robins Road MULATAGA WA 6714	DEV	Facilities Associated With Equestrian Activities
DA19126	Approved Delegate	Hamersley Iron Pty Ltd (Dampier)	Elisha Baartz	17 Durack Crescent DAMPIER WA 6713	DEV	Home Occupation - Sewing
DA19083	Approved Delegate	Woodside Energy Ltd (GRV Properties)	Timothy Byrne	33 Nickol Road NICKOL WA 6714	RCODE	Amendment 1: R-Code Variation - Outbuilding Side Boundary Setback, Wall Height and Vehicular Access

<b>DEVELOPMENT PLANNING DECISIONS ISSUED</b>						
<b>APP</b>	<b>DECISION</b>	<b>OWNER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>TYPE</b>	<b>DEVELOPMENT</b>
DA19089	Approved Delegate	Ethan Lloyd Surrall & Paige Patricia Stallard	Ethan Lloyd Surrall	38 Carlsen Way PEGS CREEK WA 6714	RCODE	Outbuilding Height and Lot Boundary Setback
DA19097	Approved Delegate	Laurence Cyril Stocks	Laurence Cyril Stocks	32 Andover Way BULGARRA WA 6714	RCODE	Outbuilding Wall And Ridge Height & Carport Wall Height And Lot Boundary Setback
DA19119	Approved Delegate	Stephen Grahame & Maria Cecilia Walker	Total SS Building Total Site Services (WA) Pty Ltd	1 Mosher Way PEGS CREEK WA 6714	RCODE	Carport and Patio - Lot Boundary Setbacks
DA19125	Approved Delegate	Hammersley Iron Pty Ltd (Karratha)	Matthew Warburton	9 Nyumari Street BAYNTON WA 6714	RCODE	Outbuilding Height

LANDS MATTERS FINALISED			
REF	DESCRIPTION	LOCATION	CITY'S RESPONSE
LM19048	Department of Planning, Lands and Heritage referral of Department of Mines, Industry Regulation and Safety request on behalf of Altus Shipping and Logistics Pty Ltd for General Purpose Lease 08/91, being 'Shipping channel over navigable waters, dredge spoil disposal associated with shipping channel dredging to facilitate navigation of the shipping channel'.	Cape Preston	No objection.
LM19060	Applications for Exploration Licences 47/4156-4159	Coastal areas and waters in the vicinity of Nickol River, Cleaverville, Point Samson, Cossack, Sherlock River and Balla Balla	Request that should Exploration Licences 47/1456-4159 be granted by the DMRIS, a 'no mining' condition be imposed over areas encroaching upon gazette townsites or City managed Reserves.
LM19070	Proposal to grant an easement over portion of Lot 24 (CLT 3062/334) on Deposited Plan 24372, subject to Rio Tinto's 'Mining Operations'	Lot 24 East Intercourse Island DAMPIER WA 6713	No objection to a proposal by Water Corporation for an easement over existing infrastructure (pipeline, tanks and service track) on the Burrup.
LM19071	Technical Ammonium Nitrate Production Facility, Burrup Peninsula - Ministerial Statement 870 - Section 46 Inquiry - Draft Conditions	Lot 3017 Village Road BURRUP WA 6714	No comment to provide in regard to draft amended Condition 5 (Air Quality) of implementation conditions of the environmental approval applying to the Technical Ammonium Nitrate Facility on the Burrup.
LM19075	Proposed NBN construction works for the Shop 1, Lot 752 Mulga Way (6WIK-01-AYCA-5VF764) project.	752 Mulga Way WICKHAM WA 6720	No objection to proposed NBN works at Mulga Way, Wickham.
LM19078	Installation activities at residential property	44 Gawthorne Drive MILLARS WELL WA 6714	No objection to proposed NBN works from Gawthorne Drive to Rouse Court, Millars Well.
LM19079	Consideration of options to repair cable at residential property	23 Mirfin Way PEGS CREEK, WA, 6714	City's preference to replace cable between two pits to reduce the chances of similar issue arising in the future subject to no unreasonable disruption to adjoining properties or established trees.

<b>ENFORCEMENT MATTERS FINALISED</b>			
<b>REF</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>CITY'S RESPONSE</b>
E18057	Cell 4: Rear patio, 2 x office buildings -1 used - 1 stored on site, 2 x shade cloths & 6 x sea containers on site without development approval	Lot 1102 Lambden Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development Application submitted 27.06.19. Matter closed pending result of application.
E18064	Cell 5 BGC; several sea containers (1 shade structure to 2), accommodation dongas x 27 rooms, shed and patios on site without approvals.	Lot 1019 Coolawanyah Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged 20.06.19 for the unauthorised development. Matter closed pending result of application.
E18066	Cell 5 CTI: Accommodation units x 2, no parking/seal, no landscaping as per approvals, crossovers	Lot 1514 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development Application lodged for unauthorised development. Matter closed pending result from application.
E18070	Cell 5: Shelf Cleaning, Unapproved Sea container & 2 x transportable buildings	Lot 2013 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development Application lodged for the unauthorised development. Matter closed pending result from application.
E18072	Cell 5, Wabtec, unapproved transportable office on site	Lot 2015 Anderson Road KARRATHA INDUSTRIAL ESTATE WA 6714	Unauthorised office removed from site. Matter is closed.
E18081	Cell 5: Fuelfix; landscaping not being maintained as per development approval.	Lot 70 & 71 Lambert Road KARRATHA INDUSTRIAL ESTATE WA 6714	Development application lodged for sea container that the tenants wish to keep permanently now. Landscaping has been rectified. Matter is closed.
E19021	Unauthorised use of serviced apartments as grouped dwellings	26-30 Galbraith Road PEGS CREEK WA 6714	Owners have confirmed that the property is now being used as serviced apartments as per the approval and operated with Latitude20 Karratha Apartments. Matter is closed.
E19024	Unauthorised use & development on land; Cranes, sea container & storage	Lot 37 Resource Road GAP RIDGE WA 6714	Site inspection completed 11/06/19 Unauthorised development has been removed. Matter is closed.

ITEMS LODGED													
2019 LODGEMENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>CATEGORIES</b>													
Development Applications	7	9	15	19	20	16							86
R-Codes Applications	4	2	10	7	7	5							35
Land Matters	11	10	12	30	10	8							81
Enforcement Matters	2	15	4	2	2	1							26
<b>Monthly total</b>	<b>24</b>	<b>36</b>	<b>41</b>	<b>58</b>	<b>39</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>228</b>
<b>Processing Timeframe - Days Development Applications</b>	23	15	35	36	14	11							22
<b>Application Fees</b>	\$2,489	\$10,663	\$36,483	\$47,873	\$12,364	\$72,050							\$181,923
<b>2018 LODGEMENT</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>YTD</b>
<b>CATEGORIES</b>													
Development Applications	16	9	3	12	4	4	5	12	5	11	1	14	96
R-Codes Applications	3	8	3	10	9	5	4	8	9	6	6	4	75
Land Matters	13	10	6	3	7	10	6	21	10	12	7	14	119
Enforcement Matters	1	19	0	1	4	3	1	3	2	19	8	17	78
Shire of Exmouth Applications						2	5	5	1	0	0	0	13
<b>Monthly total</b>	<b>33</b>	<b>46</b>	<b>12</b>	<b>26</b>	<b>24</b>	<b>24</b>	<b>21</b>	<b>49</b>	<b>27</b>	<b>48</b>	<b>22</b>	<b>49</b>	<b>381</b>
<b>Processing Timeframe - Days Development Applications</b>	26	33	31	18	21	23	24	34	31	32	23	33	28
<b>Application Fees</b>	\$4,650	\$2,610	\$23,562	\$30,304	\$2,184	\$36,538	\$2,039	\$6,118	\$3,228	\$22,144	\$1,549	\$42,844	\$177,769

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>City Initiated</b>				
Local Planning Strategy Finalising Strategy	Nil	Schedule of Modifications setting out modifications between advertised version and version adopted by Council submitted to WAPC to satisfy their requirements for information.	DPLH Officers to present the submitted Strategy and information to the WAPC for determination.	Attention Required
Scheme Amendment 39 TWA	TBB	WAPC's Statutory Planning Committee recommended approval to Scheme Amendment subject to modification at its 25 June 2019 meeting.	DPLH officers have advised Minister is scheduled to consider Amendment on 28 June 2019.	Attention Required
Modifications to DP 10 Workforce Accommodation	Nil	Public advertising closed on 14 February 2018. Additional consultation undertaken with submitters. Final draft version of updated Workforce Accommodation supply and demand analysis submitted.	Present modifications to draft DP10 to Council for final approval consideration with copy of updated supply and demand analysis once Minister has granted final approval to Amendment 39.	Within Tolerance
Scheme Amendment 44 Cossack	TPG	Scheme Amendment referred to the WAPC and revised Cultural Landscape Management Plan referred to Heritage Council on 28 May 2019.	WAPC recommendation on Amendment and Heritage Council endorsement of CLMP.	Attention Required
Mulataga Structure Plan and Scheme Amendment 26	Roberts Day	DPLH Officer in-principle agreement to proposed foreshore reserve successfully obtained.	Consultant Team to progress design and information for balance of structure plan.	Within Tolerance
Scheme Amendment 48 Rezoning Site L from Strategic Industry to Conservation, Recreation and Natural Landscapes	Nil	Council adopted modified Scheme Amendment at June 2019 OCM.	Council's resolution to be forwarded to the WAPC for consideration and a recommendation to the Minister.	On Target
Strategic Review of Statutory Planning Framework	TBB	Officer review of final document.	Implementation planning.	On Target
Scheme Amendment 51 Local Scheme Reserve: Public Purpose – Health to Urban Development (Lot 2898 Dampier Road, Baynton) Nickol Bay Hospital	Nil	Council resolved to initiate Scheme Amendment at April 2019 OCM.	Prepare Scheme Amendment document.	On Target

PLANNING SERVICES PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
<b>Applicant initiated</b>				
Scheme Amendment 49 Additional Use: Restricted Noxious Industry – Lot 178 Sturt Pea Road, Wickham	Nil	Report prepared for Council consideration of Amendment for final adoption.	Council consideration of Scheme Amendment for final adoption.	On Target
Scheme Amendment 50 Local Scheme Reserve: Community to Residential R40 Zoning (26 Padbury Way, Bulgarra)	Stewart Urban Planning	Council resolved to initiate Scheme Amendment at its April 2019 OCM.	Submission of Scheme Amendment document by Consultant.	On Target
Scheme Amendment 52 Additional Use: Restricted Noxious Industry for Lot 500 Dampier Road, Gap Ridge	Nil	Report prepared for Council consideration of Amendment for advertising for public comment.	Pending Council resolution.	On Target

ENVIRONMENT AND SUSTAINABILITY PROJECTS LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Biodiversity Strategy	Vicki Long and Associates	Field work has been completed.	Final report from Consultant due late July. Final report to DPIRD due soon after. Final payment to Contractor July/Aug.	Within Tolerance
Environmental Strategy	Nil	Environment and Sustainability Advisory Group (ESAG) considered new Strategy Framework and workshopped strategic actions at June 2019 meeting.	Internal stakeholder workshop input being incorporated into Strategy formulation.	On Target
Solar Feasibility Study	Nil	Project brief under development.	Finalise project brief.	On Target

## 14.5 REGULATORY SERVICES UPDATE

<b>File No:</b>	<b>LE.245; LE.288; GR.27</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Regulatory Services</b>
<b>Date of Report:</b>	<b>28 June 2019</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **PURPOSE**

To advise Council of the Regulatory Services statistics and other actions for the period 01/06/2019 to 27/06/2019 (19 business days).

Points to note from this reporting period:

#### Ranger and Emergency Management

- Rangers assisted Police and Borderforce in Roebourne and Wickham which resulted in seizure of prohibited items.
- There were 35 Insight calls received for this period of which 30 were R1 codes which required an immediate response.
- Rangers received one Three Dog Application for 28 Andover Way, Roebourne. Rangers have assessed this application and visited the property where the dogs are kept. No objections were received from neighbouring properties. This application has been approved under delegation 11.2 by the Manager Regulatory Services.
- As at 27/06/2019, the total amount of infringements paid FYTD is \$127,785.82

#### Environmental Health

- The number of health premises assessments undertaken by Environmental Health Officers is lower than the previous month, due to one officer being away on leave for 4 weeks and another on leave for 1 week during the reporting period. Officers will catch up on these inspections next month.

#### Building

- Application numbers remain steady, with income currently tracking in accordance with forecasted budget.
- Notable applications received include Bay Village stage 2, the Dampier Foreshore re-development and Roebourne Park adjacent to the Victoria Hotel.

Rangers Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Inspections/reinspections/audits</b>													
Activities on City Properties	11	4	7	7	33	37							99
Abandoned vehicles	18	21	34	32	30	23							158
Animal (dogs/etc)	91	123	160	161	153	161							849
Cats	41	42	51	47	39	49							269
Camping	1	1	0	6	14	25							47
Cyclone	3	0	43	19	2	2							69
Bushfire Hazard/Permit to burn	1	0	1	3	6	3							14
Litter	73	80	58	57	67	47							382
Parking	13	126	162	129	157	111							698
Off Road Vehicles	6	5	19	24	14	7							75
Unshightly Properties	6	5	21	8	11	27							78
<b>Monthly total</b>	<b>264</b>	<b>407</b>	<b>556</b>	<b>493</b>	<b>526</b>	<b>492</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2738</b>
<b>Infringements Issued</b>													
Bushfire	1	0	0	0	0	0							1
Activities on City Properties	0	0	1	0	4	0							5
Animal Environment & Nuisance	6	0	2	1	1	0							10
Animal (dogs/cats/etc)	6	9	12	15	12	19							73
Camping	0	0	0	0	0	1							1
Litter	6	1	4	4	7	1							23
Parking	9	38	38	31	43	28							187
<b>Monthly total</b>	<b>28</b>	<b>48</b>	<b>57</b>	<b>51</b>	<b>67</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>
<b>Infringements</b>													
Value of Infringements Paid to Date	10534	19560.45	29791.78	39505	58009	66776							66776
Infringements withdrawn	3	4	2	6	2	5							22
<b>Impounded Dogs</b>													
Central	6	8	3	12	16	10							55
East	12	9	9	3	3	10							46
West	16	11	17	19	14	9							86
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>33</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>187</b>
Released to Owner	10	13	15	16	19	12							85
Rehomed to SAFE	13	4	8	8	5	10							48
In pound at present	6	1	2	7	4	3							23
Holding pending court cases	0	1	2	0	0	0							3
Deceased	0	0	0	0	0	0							0
Euthanised	5	9	2	3	5	4							28
<b>Monthly total</b>	<b>34</b>	<b>28</b>	<b>29</b>	<b>34</b>	<b>33</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>187</b>
<b>Impounded Cats</b>													
Central	13	17	12	14	10	18							84
East	24	15	11	6	5	9							70
West	4	3	18	11	16	16							68
<b>Monthly total</b>	<b>41</b>	<b>35</b>	<b>41</b>	<b>31</b>	<b>31</b>	<b>43</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222</b>
Released to Owner	0	2	26	0	0	0							28
Rehomed to SAFE	22	16	14	9	5	14							80
In pound at present	4	1	0	2	0	1							8
Euthanised	14	16	1	18	26	28							103
Deceased	1	1	0	2	0	0							4
<b>Monthly total</b>	<b>41</b>	<b>36</b>	<b>41</b>	<b>31</b>	<b>31</b>	<b>43</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>223</b>

Ranger Statistics 2018													
2018 TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<b>Inspections/reinspections/audits</b>													
215	35	32	44	8	8	7	22	10	5	19	15	10	
275	24	15	31	15	20	11	21	24	20	33	27	34	
1641	165	132	99	150	148	125	153	187	106	118	101	157	
443	23	30	40	48	47	39	47	45	20	22	34	48	
103	1	2	4	10	17	19	11	16	8	12	2	1	
36	2	2	3	0	0	6	1	0	1	9	4	8	
120	7	9	10	5	2	8	3	3	4	58	5	6	
808	24	22	44	161	86	96	47	79	73	60	31	85	
2062	180	161	247	245	271	156	148	136	115	113	172	118	
214	38	23	8	11	16	14	12	25	17	18	12	20	
412	8	7	44	31	23	8	11	5	20	37	8	9	
6128	507	435	574	684	638	489	476	530	389	499	411	496	
<b>Infringements Issued</b>													
7	0	0	0	0	0	1	0	0	0	0	0	6	
10	2	0	0	0	0	0	0	0	0	0	0	8	
15	0	0	2	3	0	0	2	0	1	0	5	2	
214	29	18	17	17	13	24	26	30	3	12	7	18	
2	0	0	0	0	0	2	0	0	0	0	0	0	
40	1	0	1	6	5	0	7	4	5	5	2	4	
600	53	50	84	90	100	27	37	28	27	39	32	33	
888	85	68	104	116	118	54	72	62	36	56	46	71	
<b>Infringements</b>													
108,760	9316.5	17325	27472	38045	53731	65360	77549	84102	89880	96001	101863.4	108759.9	
53	0	9	0	6	7	1	8	0	8	9	2	3	
<b>Impounded Dogs</b>													
157	15	5	10	18	17	9	11	11	5	11	23	22	
108	20	10	2	20	11	7	21	5	3	2	3	4	
204	28	20	16	19	21	21	22	12	7	13	8	17	
469	63	35	28	57	49	37	54	28	15	26	34	43	
231	23	18	15	30	25	21	18	16	7	15	16	27	
93	19	6	10	12	11	4	7	4	2	5	1	12	
60	9	6	3	4	2	5	6	5	4	4	12	0	
4	0	2	0	0	1	1	0	0	0	0	0	0	
2	0	0	0	0	1	0	0	1	0	0	0	0	
78	12	3	0	11	9	6	23	2	2	2	5	3	
468	63	35	28	57	49	37	54	28	15	26	34	42	
<b>Impounded Cats</b>													
113	6	8	10	13	13	11	10	10	8	2	13	9	
75	0	2	9	14	4	1	4	9	3	7	15	7	
95	5	1	4	8	12	7	10	4	0	17	13	14	
283	11	11	23	35	29	19	24	23	11	26	41	30	
9	1	0	0	2	0	0	0	2	2	1	0	1	
93	4	1	9	9	4	2	1	5	3	21	27	7	
11	0	0	0	1	3	1	0	1	1	2	2	2	
164	6	10	14	23	23	12	22	16	4	3	11	20	
6	0	0	0	1	1	2	0	0	1	0	1	0	
283	11	11	23	35	29	19	24	23	11	26	41	30	

Environmental Health Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Inspections/reinspections/audits</b>													
Food premises inspection/reinspection	6	15	15	10	40	18							104
Lodging house inspection	1	0	0	0	14	1							16
Camping/caravan park inspection	0	0	0	0	4	2							6
Public building inspection	0	0	1	0	8	10							19
Swimming pool inspection	0	0	0	0	0	0							0
Hairdressers inspection	0	2	0	0	0	0							2
Beauty therapy/skin penetration inspection	0	0	0	1	1	0							2
Septic tank inspections	1	1	1	4	0	0							7
Closed premises	6	10	0	3	2	1							22
<b>Monthly total</b>	<b>14</b>	<b>28</b>	<b>17</b>	<b>18</b>	<b>69</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178</b>
<b>Health nuisances/complaints investigated</b>													
Air Pollution	2	0	6	3	4	7							22
Building & Accommodation	4	1	1	2	0	0							8
Effluent & Water Pollution	0	0	1	3	0	2							6
Food Safety	1	0	4	8	2	2							17
Noise Pollution	6	3	6	10	2	7							34
Nuisance	1	3	2	2	2	0							10
Pest Control	3	3	1	9	3	2							21
Refuse & Litter	4	2	1	3	0	0							10
Skin Penetration	2	0	9	0	3	3							17
Stallholders & Traders	2	6	6	7	6	12							39
Other	0	0	0	0	0	0							0
<b>Monthly total</b>	<b>25</b>	<b>18</b>	<b>37</b>	<b>47</b>	<b>22</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>184</b>
<b>Notifiable infectious diseases</b>													
Ross River Virus (RRV)	1	0	0	0	1	0							2
Barmah Forest Virus (BHV)	0	0	0	0	0	0							0
Salmonellosis	1	1	26	4	2	1							35
Campylobacteriosis	1	1	1	2	6	1							12
Cryptosporidiosis	0	0	0	0	0	0							0
Other	2	0	1	0	1	0							4
<b>Monthly total</b>	<b>5</b>	<b>2</b>	<b>28</b>	<b>6</b>	<b>10</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53</b>
<b>Other health</b>													
Assess development applications	4	6	12	18	16	7							63
Assess building applications	0	0	0	0	0	0							0
Respond to swimming pool positive detections	2	0	2	4	1	0							9
Healthy dog day	0	1	0	0	1	0							2
Chicken bleeding	2	2	2	3	2	2							13
Infringements issued	0	0	0	0	0	1							1
<b>Monthly total</b>	<b>8</b>	<b>9</b>	<b>16</b>	<b>25</b>	<b>20</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88</b>

Environmental Health Statistics 2018													
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Inspections/reinspections/audits</b>													
249	10	55	24	26	12	10	10	11	18	19	17	37	
27	0	0	0	1	0	3	8	1	2	11	0	1	
7	0	0	5	2	0	0	0	0	0	0	0	0	
74	1	4	1	13	3	7	11	0	4	15	4	11	
25	0	0	0	0	0	0	0	0	0	16	9	0	
13	0	0	0	0	1	0	1	0	1	1	2	7	
26	1	1	1	0	1	3	0	1	1	3	5	9	
9	0	1	0	4	1	1	1	0	1	0	0	0	
39	5	2	2	2	6	3	0	5	1	2	9	2	
<b>469</b>	<b>17</b>	<b>63</b>	<b>33</b>	<b>48</b>	<b>24</b>	<b>27</b>	<b>31</b>	<b>18</b>	<b>28</b>	<b>67</b>	<b>46</b>	<b>67</b>	
<b>Health nuisances/complaints investigated</b>													
17	2	1	2	1	1	0	2	3	2	1	0	2	
19	0	1	2	1	1	4	2	2	2	0	3	1	
30	3	0	1	0	4	2	0	9	9	1	0	1	
21	2	3	3	1	2	0	0	1	1	4	2	2	
67	1	4	1	6	12	9	6	10	7	1	3	7	
30	2	3	1	2	1	4	5	4	2	1	3	2	
37	0	3	2	1	2	3	6	8	3	5	2	2	
33	2	8	2	4	0	1	3	6	2	3	1	1	
12	3	0	0	1	1	1	1	2	1	0	0	2	
64	4	4	3	15	2	6	5	6	3	6	6	4	
0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>330</b>	<b>19</b>	<b>27</b>	<b>17</b>	<b>32</b>	<b>26</b>	<b>30</b>	<b>30</b>	<b>51</b>	<b>32</b>	<b>22</b>	<b>20</b>	<b>24</b>	
<b>Notifiable infectious diseases</b>													
9	0	0	0	2	4	1	0	0	2	0	0	0	
1	0	0	0	1	0	0	0	0	0	0	0	0	
25	5	1	3	2	7	4	1	0	0	0	0	2	
15	2	1	1	0	1	2	0	4	2	2	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	
10	2	0	1	0	0	1	0	3	2	0	1	0	
<b>60</b>	<b>9</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>12</b>	<b>8</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>2</b>	
<b>Other health</b>													
45	0	2	7	2	0	1	0	5	5	8	4	11	
16	3	2	0	4	2	1	1	3	0	0	0	0	
3	0	0	1	0	0	0	0	2	0	0	0	0	
4	0	1	0	0	1	0	0	1	0	0	1	0	
24	2	2	2	3	2	2	2	2	1	2	2	2	
4	0	2	0	1	0	0	0	0	0	1	0	0	
<b>96</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>13</b>	

Building Statistics 2019													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0							0
Alterations and Additions	0	0	0	0	3	1							4
Swimming Pools and Spas	1	7	6	8	2	5							29
Outbuildings (inc signs and shade)	21	30	15	14	28	24							132
Group Development	0	0	0	0	0	0							0
Number sole occpcy units/grp development	0	0	0	0	0	0							0
Commercial	4	5	2	5	5	3							24
<b>Monthly total</b>	<b>26</b>	<b>42</b>	<b>23</b>	<b>27</b>	<b>38</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>189</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	0	1	0	0	0							1
BAC's	1	0	0	1	1	0							3
BAC Strata	0	0	0	1	0	1							2
<b>Monthly Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	2	1	1	2	2							11
OP Strata	0	0	0	1	0	0							1
OP Unauthorised	0	0	0	0	0	0							0
<b>Monthly total</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>
<b>Total \$'000 Construction Value</b>	<b>8,073</b>	<b>6,564</b>	<b>1,126</b>	<b>6,927</b>	<b>6,434</b>	<b>13,308</b>							<b>42,432</b>
<b>Applications Processed for Other Councils</b>													
													YTD
Shire Of Ashburton	3	6	0	0	8	2							19
Shire of Wyndham (East Kimberley)	0	0	0	2	1	3							6
Port Hedland	8	6	8	6	6	6							40
<b>Monthly Totals</b>	<b>11</b>	<b>12</b>	<b>8</b>	<b>8</b>	<b>15</b>	<b>11</b>							<b>65</b>
<b>Private Certifications Provided</b>													
													YTD
Certificate of Design Compliance	0	0	1	0	2	0							3
Certificate of Building Compliance	0	1	1	0	0	1							3
Certificate of Construction Compliance	0	0	0	0	0	2							2
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>							<b>8</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>7</b>	<b>403</b>	<b>0</b>	<b>927</b>	<b>0</b>							<b>1337</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>													
<b>Monthly total</b>	<b>12</b>	<b>54</b>	<b>43</b>	<b>30</b>	<b>86</b>	<b>45</b>							<b>270</b>

Building Statistics 2018													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	0	0	0	0	0	0	0	0	2	0	0	1	3
Alterations and Additions	0	0	2	0	3	1	1	7	11	2	2	3	32
Swimming Pools and Spas	3	1	5	2	6	4	3	6	4	7	5	3	49
Outbuildings (inc signs and shade)	13	6	21	22	24	18	9	22	25	28	31	31	250
Group Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Number sole occpcy units/grp development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	3	1	2	1	1	1	1	1	2	2	3	4	22
<b>Monthly Total</b>	<b>19</b>	<b>8</b>	<b>30</b>	<b>25</b>	<b>34</b>	<b>24</b>	<b>14</b>	<b>36</b>	<b>44</b>	<b>39</b>	<b>41</b>	<b>42</b>	<b>356</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	1	1	0	0	2	0	2	0	0	0	1	7
BAC's	0	0	2	0	7	0	0	0	0	0	3	0	12
BAC Strata	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>19</b>
<b>Occupancy Permits</b>													
Occupancy Permits	3	0	2	6	2	0	1	1	0	0	1	1	17
OP Strata	0	0	0	0	1	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	0	0	0	0	1	1	0
<b>Monthly Total</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>1,785</b>	<b>1,044</b>	<b>3,320</b>	<b>1,977</b>	<b>1,607</b>	<b>2,275</b>	<b>348</b>	<b>3,848</b>	<b>3,634</b>	<b>963</b>	<b>8,518</b>	<b>3,195</b>	<b>32,514</b>
<b>Applications Processed for Other Councils</b>													
													<b>YTD</b>
Shire Of Ashburton	8	5	4	8	3	12	4	5	9	6	9	5	78
Shire of Wyndham (East Kimberley)	0	0	0	2	0	0	1	1	0	0	0	0	4
Port Hedland	4	8	1	16	6	6	13	4	6	8	5	15	92
<b>Monthly Totals</b>	<b>12</b>	<b>13</b>	<b>5</b>	<b>26</b>	<b>9</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>20</b>	<b>174</b>
<b>Private Certifications Provided</b>													
													<b>YTD</b>
Certificate of Design Compliance	1	0	-	1	1	0	0	0	0	1	1	-	5
Certificate of Building Compliance	1	0	1	2	1	0	0	0	1	0	-	0	6
Certificate of Construction Compliance	0	0	1	0	1	0	1	0	0	0	-	1	4
<b>Monthly Total</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>Total \$'000 Construction Value</b>	<b>14</b>	<b>0</b>	<b>1</b>	<b>39</b>	<b>412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>19</b>	<b>481</b>	<b>35</b>	<b>1,031</b>

REGULATORY SERVICES PROJECTS				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
40 Mile FMP Implementation	Nil	Signage for installation to identify short and long term sites has been provided to YACMAC for installation on the bollards. Additional “no camping” signage has been ordered.	YACMAC will install the bay numbering signs and reflectors to the bollards demarking the bays. YACMAC will install the no camping signs adjacent to access points to Mardie Station and the Creek.	On Target
Cleaverville FMP Implementation	Nil	Coastwest Grant application for \$50,000 was submitted on 15 April 2019 to partially fund high and medium priority works identified in the FMP.	Awaiting advice if the City was successful.	On Target
NBBFB station improvements	Nil	The patio structure and garden beds have been removed. Asphalt has been laid where the carport structure is to be constructed. Building Permit for fencing has been issued. Building Permit application for carport is yet to be submitted and will be referred to SWEK for assessment.	Construction of the fencing is expected to commence by late July once the panels and gates are manufactured. Once Building Permit is issued, construction of the carport will commence.	On Target
Smoke Free Strategy	Nil	Internal consultation on the Smoke Free Strategy has been completed.	Education and promotion as part of the external consultation is to commence in July.	On Target
Review of Stall Holder Policy	Nil	Second workshop with stallholders and Councillors was held on 26 June.	Further consultation workshop with fixed vendors and community groups is proposed in mid-August.	On Target

**14.6 ECONOMIC DEVELOPMENT UPDATE**

<b>File No:</b>	<b>ED.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Coordinator</b>
<b>Date of Report:</b>	<b>7 June 2019</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of Economic Development's activities and actions for the month of June 2019.

**BACKGROUND**

Council's Strategic Community Plan 2016-2026 aims to attract diverse and sustainable business and employment opportunities.

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Victoria Hotel Activation (Ganalili Centre)	Nil	The Roebourne Library was relocated to the Victoria Hotel and commenced operations from the new premises on 20 May 2019. The services agreement has been fully executed with the commencement of the Tourism & Cultural Centre expected to commence in July.	City staff will continue to train Centre staff to deliver the library caretaker service. Operational Steering Group terms of reference and guidelines for Tourism Development to be prepared.	On Target
EcoHub	Nil	Work commenced on the preparation of the scope of works to develop a detailed business plan to progress the EcoHub.	Preparation of the detailed business case.	On Target
Freight Study	Nil	City staff continue to meet with the Pilbara Development Commission to formalise an agreement to advance the establishment of a direct freight service.	Formalise an agreement and work with the PDC to complete the next steps identified in the report.	On Target
2019 WA Regional Tourism Conference	Nil	Officers had 3 meetings with Tourism Council WA to discuss the conference. Registrations are now open and being actively promoted with tour bookings being taken through the KTVC.	Continue engagement with TCWA, local operators and businesses to maximise the opportunity.	On Target
2019 Developing Northern Australia Conference	Nil	Officers continue to meet with the conference organisers to finalise the details of the conference and the related supporting events. As of 25 June, there were 293 confirmed delegates, 172 confirmed dinner attendees as well as 23 tours booked. Welcome initiatives have been finalised with implementation to commence.	Continue to work closely with conference organisers and internal stakeholders to finalise last minute preparations and maximise the opportunity. Officers to provide on-ground support for the planning and execution of the conference.	On Target
Destination Management Plan	Nil	Preliminary review of the 24 actions identified in the DMP against the City's project evaluation framework has been undertaken.	Workshop the projects with the TAG and industry to assist with prioritisation and project planning.	On Target
Island Camping	Nil	Preliminary reports were prepared to inform the scope of works for the environmental and heritage studies.	Continue to work with MAC on obtaining the relevant clearances to advance the initiative.	Within Tolerance
Native Yindjibarndi Plants Shared Value Project (Wanggalili Project)	Kings Park Botanical Gardens	Propagation and cultivation works continue at Kings Park with a focus on identifying the species that will have the most chance of commercial success. Currently 7 species are being grown with the greatest propagation rates occurring with Split Jack, Sandalwood and Caper bush.	Monitor and report on progress to inform the business case. Planning work to commence on preparing infrastructure to accommodate plants when they are relocated to Karratha / Roebourne.	On Target

<b>ECONOMIC DEVELOPMENT PROJECTS</b>				
<b>PROJECT</b>	<b>CONSULTANT</b>	<b>MOST RECENT ACTION</b>	<b>NEXT ACTION</b>	<b>STATUS</b>
Economic Development Strategy	Nil	Economic Development Strategy was adopted at Council's May meeting.	Integrate EDS into strategic planning framework.	On Target
Karratha Tourism and Visitor Centre	Nil	The centre was visited by over 1500 people throughout June. Tour packages for Tourism Conference delegates have been uploaded into the City's online booking system.	Continue to review and monitor the service to ensure it meets the needs of visitors and operators. Work with tourism operators to promote their businesses.	On Target
Economic Development Communications	Nil	ED Bulletin prepared and sent to 107 people	Prepare next bulletin for distribution.	On Target
Roebourne Gaol Precinct Activation	Nil	The buildings are still closed to the public as works by the State to make the site safe are ongoing.	Officers will continue to liaise with State Government Departments to ensure the works are completed and tourism opportunities are enabled.	Within Tolerance
Economic and Demographic Statistics	REMPPLAN	A preliminary forecast was prepared for review. Work commenced on the preparation of a growth scenario forecast.	Continue to work with REMPLAN to finalise the population forecast based on the latest information available. Prepare a growth scenario forecast.	On Target
Renewables Study (Solar and Wind)	Nil	Work commenced on a review of town planning implications on the development of renewable energy projects in the City.	Review planning implications of renewables development. Officers continue to market the solar opportunity in Karratha.	On Target
Solar Hydrogen	Nil	City Officers have identified opportunity to promote solar and hydrogen investment as part of Economic Development Communications	Assess the options available to develop a comprehensive understanding of the industry and develop a strategy to attract investment.	Within Tolerance
Business Support Grants	Nil	Applications for the Take Your Business Online and Business Development Support Grants were received and assessed. A report was prepared for Council to consider the applications for Business Development Support Grants.	Work with successful recipients to administer grant funding.	On Target
Business Survey	Nil	A procurement process commenced to engage a consultant to complete the survey.	Design and deliver the survey.	On Target

**14.7 ROEBOURNE GAOL PRECINCT UPDATE**

<b>File No:</b>	<b>LP.337</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>5 July 2019</b>
<b>Applicant/Proponent:</b>	<b>Department Planning, Lands &amp; Heritage</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of recent progress on the Roebourne Gaol Precinct.

**BACKGROUND**

The City issued a Building Notice ordering the State Government of Western Australia to make the buildings on-site safe which was also endorsed by the Heritage Council of Western Australia.

City Officers have been working with the Department of Planning, Lands and Heritage to undertake building improvements on the Gaol Precinct.

**CURRENT SITUATION:**

The Department of Planning, Lands and Heritage committed \$1.5m to undertake the necessary building works on the site to comply with the Building Notice ordered by the City.

The \$1.5m has been now been transferred to the City to hold whilst the Department undertakes the work.

**CRITICAL ISSUES:**

The City will need to work with the Department to procure the works which will be managed and delivered by the Department.

Officers are working with the Department to use any surplus funds to facilitate the activation of the site for tourism development such as formalised walking trails, wayfinding and interpretive signage.

**BUDGET IMPLICATIONS:**

The \$1.5m transfer has been confirmed as received which was not budgeted for, which means there will be positive impact on the budget position. The project is planned to be delivered and all of the money spent over the next 12 months, meaning there will be no net difference to the City's budget position as there will be corresponding expenditure to the value of \$1.5m. The budget adjustments can be made at the Budget review in October.

**FOR NOTING:**

Information only.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154400  
MOVED : Cr Nunn  
SECONDED : Cr Bertling

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

**18.1 CONFIDENTIAL ITEM - HOUSING IMPROVEMENT – 22 GECKO CIRCLE**

**18.2 CONFIDENTIAL ITEM - EASTERN CORRIDOR LITTER, SANITATION AND WASTE TRANSFER STATION**

Also included is the following:

**ATTACHMENT TO ITEM 12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2019**

**These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.**

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**CARRIED**

FOR : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
AGAINST : Nil

Council moved in camera at 7.14 pm.



**18.1 CONFIDENTIAL ITEM - HOUSING IMPROVEMENT – 22 GECKO CIRCLE**

**File No:** A78361  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Director Strategic Projects & Infrastructure  
**Date of Report:** 21 June 2019  
**Applicant/Proponent:** Chief Executive Officer  
**Disclosure of Interest:** Chief Executive Officer is a tenant of the property

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**COUNCIL RESOLUTION**

**Res No** : 154401  
**MOVED** : Cr Cucel  
**SECONDED** : Cr Smeathers

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE Option 2 with amendment as contained in the confidential report 18.1 Housing Improvement – 22 Gecko Circle.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil



**18.2 CONFIDENTIAL ITEM - EASTERN CORRIDOR LITTER, SANITATION AND WASTE TRANSFER STATION**

**File No:** CM.403  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** City Services Manager  
**Date of Report:** 12 June 2019  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil

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**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154402  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Cucel

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **CALL** tenders for the Provision of Litter Collection Staff in Point Samson, Wickham and Roebourne including labour resourcing for the Wickham Waste Transfer Station in accordance with the Scope of Services attached to this report; and
2. **ENDORSE** the tender selection weighted criteria as follows:

Criteria	Weighting
<b>Relevant Experience</b>	<b>10%</b>
<b>Methodology</b>	<b>20%</b>
<b>Capacity to Deliver</b>	<b>20%</b>
<b>Price</b>	<b>50%</b>

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn, Cr Scott, Cr Smeathers, Cr Waterstrom Muller  
**AGAINST** : Nil

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**COUNCIL RESOLUTION**

**Res No** : **154403**

**MOVED** : **Cr Nunn**

**SECONDED** : **Cr Cucel**

**That Council move out of camera.**

**CARRIED**

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**FOR** : Cr Long, Cr Cucel, Cr Bailey, Cr Bertling, Cr Levissianos, Cr Miller, Cr Nunn,  
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

**AGAINST** : Nil

Council moved out of camera at 7.36 pm.

## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 7.36 pm.

The next meeting is to be held on Monday, 19 August 2019 at 6:30 pm at Wickham Community Hub, Wickham.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 15 July 2019.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_